Agenda
Duncan Public Schools
Regular Meeting of the Board of Education
Administration Building, 1702 W. Spruce, P.O. Box 1548, Duncan, Oklahoma 73534-1548
Tuesday, June 9, 2026 at 6:00 PM

1. **Call to order** and roll call:
   Buckholts Burch Davis Lolar Neal
2. **Flag Salute**
3. **Public participation** and/or discussion
4. **Superintendent's Report**
   A. District Update
5. **Receive bids for the purchase of $2,525,000 Combined Purpose General Obligation Bonds, Taxable Series 2026** of the District and vote to award said Bonds to the lowest bidder complying with the Notice of Sale and Instructions to Bidders or to reject all bids
6. Consider and take action with respect to a **Resolution providing for the issuance of Combined Purpose General Obligation Bonds, Taxable Series 2026** in the sum of $2,525,000 by Independent School District Number 1 of Stephens County, Oklahoma, authorized at an election duly called and held for such purpose; prescribing form of Bonds; providing for registration thereof; providing for levy of an annual tax for the payment of principal and interest on the same and fixing other details of the issue; approving the forms of a Continuing Disclosure Agreement and an Official Statement; and authorizing executions and actions necessary for the issuance and delivery of the Bonds
7. Ratify, approve, and confirm for the fiscal year ending June 30, 2027, that certain **Lease Purchase Agreement dated as of December 15, 2020**, by and between the Stephens County Educational Facilities Authority, as Lessor, and Independent School District No. 1 of Stephens County, State of Oklahoma, as Lessee *(2020 LPA)*
8. Ratify, approve, and confirm for the fiscal year ending June 30, 2027, that certain **Lease Purchase Agreement dated as of December 1, 2021**, by and between the Stephens County Educational Facilities Authority, as Lessor, and Independent School District No. 1 of Stephens County, State of Oklahoma, as Lessee *(2021A LPA)*
9. **Consent Agenda**
   All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration, and approval of the following items:
   A. **Minutes** of the May 12, 2026 Regular Meeting
   B. **Minutes** of the May 20, 2026 Special Meeting

C. **Cafeteria Monthly Reports**
D. **Financial Reports**
E. **Activity Fund Reports**
F. **Encumbrance Reports**
General Fund 11 Purchase Order Numbers 66281-66348, total dollar value of $29,433.23
Building Fund 21 Purchase Orders, Number 21242-21251, total dollar value of $35,819.54
Change Order Listing(s) of Encumbrances
G. **Hurley's Creative Tile** - Flooring Materials and Installation at 9th Street Family Education Center, the High School Edge, and Will Rogers Pre-K in the amount of $114,405.00 paid by the Building Fund
H. Requests, Contracts, and Encumbrances for FY 26-27:
1. **District Fundraisers**
2. **A-1 Vending** Agreement for snack Vending Services at Duncan High School
3. **Duncan Regional Hospital** Athletic Training Agreement for district Athletic Programs
4. **Red River Technology Center** Practical Nursing Agreement
5. **Varsity Yearbook** - Printing Agreement for the 26-27 Smoke Rings, High School Yearbook in the amount of $14,768.33 paid through Activity Funds
6. **Schedule D** encumbrances under $25,000.00 for FY 26-27
7. **Aimee Carter Physical Therapy** - contracted Physical Therapy services in the amount of $60,000.00 paid by Federal Funds
8. **CDW Government** - annual Microsoft, Adobe, GoGuardian License renewals and district E-Fax Services in the amount of $80,320.37
9. **City of Duncan Utilities** - district Electric, Water, and Garbage utilities in the amount of $700,000.00
10. **Frontline Technologies Group LLC** - district Absence and Time Management System, Recruit and Hire, Employee Evaluation Tool, Professional Growth Learning & Management, Asset Management, and Help Desk in the amount of $106,630.25
11. **Infinite Campus** - annual renewal of district Student Information System (SIS) services and communications in the amount of $49,940.70
12. **Kellogg & Sovereign Consulting** - annual Agreement for Professional ERATE Management and OUSF Compliance in the amount of $6,571.07
13. **Maddox, Ann** - contracted student Psychology and Evaluation services in the amount of $20,000.00 paid by Federal Funds
14. **Oak Farms Dairy** - child nutrition Milk & Juice Products for district cafeterias in the amount of $150,000.00 paid by State Funds
15. **Oklahoma Schools Insurance Group** - district Property and Liability Insurance in the amount of $753,256.00
16. **Oklahoma State School Boards Association** - annual Service Agreement renewal for Unemployment Services and quarterly deposits in the amount of $20,000.00
17. **Phillips 66 Company** - fuel/diesel for district transportation fleet in the amount of $150,000.00

18. **Rosenstein, Fist & Ringold** - legal Attorney Fee's in the amount of $25,000.00
19. **Simmons Center** - renewal of Theatre and Recreation Use Agreement/Contracts in the amount of $19,636.00
20. **Thought Exchange** - second year of a 3-year subscription to Engagement+ for staff, student, and community exchange in the amount of $17,255.70 paid by Federal Funds
21. **Davis Air Conditioning, LLC** - district HVAC repairs, replacements, and preventative maintenance in the amount of $40,000.00 paid by the Building Fund
22. **Hall Pest Control Services LLC** - district Pest Control services in the amount of $14,120.00 paid by the Building Fund
23. **Locke Supply** - parts and supplies for district site maintenance in the amount of $40,000.00 paid by the Building Fund
24. **Oklahoma Schools Assurance Group** - Workers' Compensation in the amount of $269,466.00 paid by the Building Fund
25. **Precision Testing Laboratories, Inc.** - district Asbestos Operations and Maintenance contract in the amount of $2,250.00 paid by the Building Fund
26. **RC Mowing, LLC** - district Lawn Maintenance for July through November 2026 in the amount of $37,875.00 paid by the Building Fund
27. **Stephens County Treasurer** - Visual Inspection in the amount of $150,000.00 paid by the Building Fund
28. **Summit Utilities** - district Natural Gas Utilities in the amount of $150,000.00 paid by the Building Fund
29. **TK Elevator** - district Elevator Service Agreement in the amount of $7026.48 paid by the Building Fund

10. Proposed **Executive Session** to discuss: **(a)** Pursuant to 25 O.S. § 307 (B)(1) Retirements, resignations, employment, changes of contract, and changes of extra-duty contracts as listed on **Schedule A**, inclusive; and **(b)** Pursuant to 25 O.S. § 307 (B)(1) and 307 (B)(2) Employment evaluation of the Superintendent. Vote to convene or not convene into Executive Session
11. Vote to acknowledge the Board's **return to Open Session**
    Executive Session Minutes Compliance Announcement/Statement: The matters considered, Proposed Executive Session to discuss: **(a)** Pursuant to 25 O.S. § 307 (B)(1) Retirements, resignations, employment, changes of contract, and changes of extra-duty contracts as listed on **Schedule A**, inclusive; and **(b)** Pursuant to 25 O.S. § 307 (B)(1) and 307 (B)(2) Employment evaluation of the Superintendent. No action was taken in Executive Session.
12. Discussion and possible action regarding retirements, resignations, employment, changes of contract, and changes of extra-duty contracts as listed on **Schedule A** attached
13. Discussion and possible action regarding Allison Lovett as the **Director of State and Federal Programs**, the authorized representative to sign for Federal, State, and Local Grant Applications and Reimbursements for the district, and/or reporting documents for FY 26-27
14. Discussion and possible action regarding the **appointment of district officials** for FY 26-27 as listed on Schedule B attached

15. Discussion and possible action regarding district **Receiving Agents** for FY 26-27 as listed on Schedule C attached
16. Discussion and possible action regarding declaration of miscellaneous items as **surplus**
17. Discussion and possible action regarding **New Business**
18. **The next Regular Meeting of the Board of Education will be held on Thursday, June 25, 2026 at 6:00 P.M. at the Administration Building at 1702 W. Spruce, Duncan, OK**
19. **Adjournment**

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2. **Flag Salute**

3. **Public participation** and/or discussion

4. **Superintendent's Report**

A. District Update

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Vote to convene or not convene into Executive Session

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13. Discussion and possible action regarding Allison Lovett as the **Director of State and Federal Programs**, the authorized representative to sign for Federal, State, and Local Grant Applications and Reimbursements for the district, and/or reporting documents for FY 26-27

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18. **The next Regular Meeting of the Board of Education will be held on Thursday, June 25, 2026 at 6:00 P.M. at the Administration Building at 1702 W. Spruce, Duncan, OK**

19. **Adjournment**

This Agenda for the Regular Meeting of June 9, 2026 was posted online, at www.duncanps.org, and on the front window of the Administration Building at 1702 W. Spruce, Duncan, OK on June 8, 2026 at 5:20 P.M.

Posted by Kelly Henderson

Kelly Henderson, Board Clerk

SCHEDULE A

06/09/26

RETIREMENT				
Last Name	First Name	Site/Assignment	Years of Service	Effective
Stone	Merry	CO/Assistant Superintendent (REVISION TO DATE)	29	2026-27=8/31/26

RESIGNATIONS				
Last Name	First Name	Site/Assignment	Years of Service	Effective
Curry	Morgan	EM/Teacher	9	5/22/2026
Holland	Brittney	HM/Teacher	3	5/22/2026
Hurst	Sandra	DMS/Teacher	20	6/18/2026
Lee	Deanna	WR/Teacher	9	5/22/2026
Blevins	Chloe	HM/Teacher Assistant-Paraprofessional	3	5/22/2026
Henderson	Autumn	HM/Teacher Assistant-Paraprofessional	3	5/22/2026

EMPLOYMENT				
Last Name	First Name	New Position	Pending	Contract
		Teacher (2026-27)	Emergency Certification	Temporary
Beard	Country	Teacher (rehire 2026-27)		Temporary
Carranza	Virginia	Teacher (rehire 2026-27)	Emergency Certification	Temporary
		Teacher (2026-27)	Emergency Certification	Temporary
		Teacher (2026-27)		Temporary
		Teacher (2026-27)	Certification/Background	Temporary
		SPED (Behavior Intervention Aide) (2026-27)		Support
		Cafeteria - Truck Driver/Helper (2026-27)		Support
		Secondary Clerk (2026-27)		Support
		Cafeteria - Cook (2026-27)	Background	Support
		Custodian	Background	Support
		MS Asst Volleyball (2026-27)	Background	Contract Coach
		MS Asst Cheer (2026-27)		Contract Coach
		HS Asst Volleyball (2026-27)	Background	Contract Coach

ADJUNCT TEACHERS				
Last Name	First Name	Position	Site	

CONTRACT CHANGES			
Last Name	First Name	Site Assignment	Effective
Sprugin	Cheri	from a Support 9 mo Teacher Assistant/Paraprofessional to Certified 9 mo Teacher	2026-27
Adams	Sonia	from a 9mo 7hr SPED Paraprofessional/Teacher Assistant to 9mo 8hr SPED Paraprofessional (Behavior Intervention Aide)	2026-27
Brooks	Brittney	from a 9mo 8hr Teacher Assistant/Paraprofessional to 9mo 8hr SPED (Behavior Intervention Aide)	2026-27
Spann	Tiffany	from a 9mo 7hr Personal Care Assistant to 9mo 8hr SPED (Behavior Intervention Aide)	2026-27

EXTRA-DUTY CONTRACT CHANGES		
Last Name	First Name	New Position
Lard	Amanda	Head HS Girls Basketball
Miller	Jimmy	Head HS Baseball

Schedule B - Appointments
2026-2027

Kasey Brenneis	Deputy Board/Minutes Clerk to the Duncan Board of Education
Dr. Channa Byerly	OSAG (Oklahoma Schools Assurance Group) Representative
Jessica Clayton	Coordinator of Section 504 of the Civil Rights Act
Kim Ellis	Coordinator for Staff Development Gifted and Talented Coordinator Special Education Attendance Officer
Ben Garland	ADA Compliance Officer
Kelly Henderson	Board/Minutes Clerk to the Duncan Board of Education
Kevin Kelly	Authorized Title IX Coordinator
Allison Lovett	Coordinator for Federal Consolidated Programs Residency Dispute Officer Reading Sufficiency Act School Lunch Program Title I, Part A, Basic Program Title II, Part A, Teacher and Principal Training and Recruitment Title II, Part D, Enhancing Education through Technology Title III, Part A, English Language Learners Title V, Part B, Subpart 2, Rural and Low-Income Schools Coordinator for Carl Perkins
Lori McCann	Treasurer Purchasing Agent
LaTisha Miller	Activity Funds Custodian Deputy Board/Minutes Clerk to the Duncan Board of Education
Angela Pizana	Encumbrance Clerk
Tabitha Sale	Bloodborne Pathogen Infection Control Officer

Schedule C - Receiving Agents for FY 26-27
June 9, 2026

Cortney Knox and Patty Messersmith
Maria Martinez-Pardo and Laurie Sweeting
KC McGuire and Debbie Kendrick
Dakota Kaus and Trisha Jarrett
Brandy Peters and Maria Spoering
Rebecca Ward and Tletta Cathey
Cassie Berthold and Marci Stocking
Lisha Elroy and Kristy Lassley
Kevin Kelly and Sheila Walbrick
Ben Garland and Lynda Moore
Kade Golleher and Judy Owens
Tabitha Sale
Becky Barnes
Allison Lovett and Sherri Lederer
Bill Adams, Justin Langwell, and Harold Fish
Jessica Clayton and Debra Smart
Charlotte Lee, Kelly Henderson, and Mike Whitt

NOTICE TO THE STEPHENS COUNTY CLERK

THE 2026 REGULAR MEETINGS OF THE DUNCAN SCHOOL BOARD OF EDUCATION OF DUNCAN INDEPENDENT SCHOOL DISTRICT NUMBER ONE OF STEPHENS COUNTY, OKLAHOMA previously scheduled for 6:00 P.M. in the Board Room of the Administration Office, located at 1740 West Spruce, Duncan, OK.

Tuesday, June 9, 2026

Thursday, June 25, 2026

Tuesday, July 14, 2026

Tuesday, August 18, 2026

Tuesday, September 15, 2026

Tuesday, October 13, 2026

Tuesday, November 10, 2026

Tuesday, December 8, 2026

WILL NOW BE HELD AT 6:00 P.M. IN THE BOARD ROOM OF THE ADMINISTRATION OFFICE, LOCATED AT 1702 WEST SPRUCE, DUNCAN, OK.

Tuesday, June 9, 2026

Thursday, June 25, 2026

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This letter serves as the statutory notice required by 25 O.S. § 311 and is provided more than 10 days in advance of the first meeting in June in accordance with state law.

Kelly Henderson
Clerk, Duncan Board of Education

STATE OF OKLAHOMA
STEPHENS COUNTY
RECORDED OR FILED
2026 MAY 28 AM 11:07
BOOK ____ PAGE ____
JENNY MOORE
COUNTY CLERK
BY: ____ DEPUTY

BOARD APPROVED

OCT 14 2025

ITEM # 9.H.

NOTICE TO THE STEPHENS COUNTY CLERK OF THE 2026 REGULAR MEETINGS OF THE DUNCAN SCHOOL BOARD OF EDUCATION OF DUNCAN INDEPENDENT SCHOOL DISTRICT NUMBER ONE OF STEPHENS COUNTY, OKLAHOMA.

All Regular Meetings will start at 6:00 P.M. and will be held in the Board Room of the Administration Office, located at 1740 West Spruce, Duncan, OK.

The dates for the monthly Regular Meetings in 2026 are as follows:

Tuesday, January 13, 2026

Tuesday, February 10, 2026

Tuesday, March 10, 2026

Tuesday, April 14, 2026

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Kelly Henderson

Kelly Henderson
Clerk, Duncan Board of Education

STATE OF OKLAHOMA
STEPHENS COUNTY
RECEIVED AND FILED
2025 OCT 15 PM 3:50
JESSICA DENISE
COUNTY CLERK
BY _____ DEPUTY

BOARD APPROVED

OCT 14 2025

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Kelly Henderson

Kelly Henderson
Clerk, Duncan Board of Education

STATE OF OKLAHOMA
STEPHENS COUNTY
RECEIVED OR FILED
2025 OCT 15 PM 3:50
JESSICA DENISE
COUNTY CLERK
BY _____ DEPUTY

DUNCAN PUBLIC SCHOOLS
Regular Board Meeting Sign-In Sheet
June 9, 2026

Please **PRINT** Your Name	**PUBLIC PARTICIPATION** Agenda Item You Would Like to Discuss (if previously discussed/approved by Superintendent)
Dr. Channa Byerly	
Kelly Henderson	
[illegible] Kim Ellis	
Cathy Barker	
Sonia Norton	
Nichol Lorenz	
Jessica Clayton	
Renea Lawler	
Rosie Castle	
[illegible] Teresa Blalock	
[illegible] Beth Curry	
Donna McConnell	
Lori McCann	
Cortney Knox	
Allison Lovett	

No action, decision, or vote shall be taken while the board is in executive session. The board shall reconvene the open meeting after an executive session prior to adjourning the meeting.

In the interest of maintaining confidentiality of the information discussed during executive sessions, under no circumstances, will audio/video recording or camera photos of executive sessions be permitted. Board members and those persons requested to enter an executive session are required to turn off all cellular telephones prior to the start of the session, unless there is a legitimate reason of personal health or safety involved.
REFERENCE: 25 O.S. §307
70 O.S. §5-118 Atty. Gen. Op. 82-114 (April 12, 1982)

Adoption Date:	Revision Date(s): 6-26-07

2018 HEARING OF PUBLIC

All regular, special and emergency meetings of the Duncan Board of Education shall be open to the public. The Board wishes to hear the viewpoints of citizens and considers responsible presentation of these viewpoints vital to the efficient operation of the school system. The Board also recognizes its responsibility for the proper governance of the schools and the need to conduct its business in an orderly and efficient manner. The Board, therefore, establishes the following procedures to receive input from citizens:

1. In order for the Board to fulfill its responsibility to conduct its business in an orderly and efficient manner, unless otherwise enlarged by a majority vote of the Board public comments under Hearing of the Public of thirty (30) minutes will generally be permitted. Any citizen wishing to address the board must communicate such desire to the Clerk of the Board prior to the commencement of the meeting. Without an agenda item, no discussion between the board and the citizen can occur under Hearing of the Public.
2. Any citizen desiring to include an item on an agenda shall communicate such to the office of the superintendent in writing. Such writing shall state the nature of the matter to be discussed, the name of the citizen and/or group making the request. For placement on an agenda under Hearing of the Public, such writing must be received by the office of the superintendent at least five (5) full working days prior to any meeting which, with respect to any regularly scheduled meeting, shall require receipt on or before 4:00 o'clock p.m. on the Friday one week preceding such meeting.
3. Public comments are generally limited to five (5) minutes and where several people wish to address the same subject a spokesperson must be selected. It will be the decision of the board president if additional citizens are allowed to address the same subject. No official board action can be taken under Hearing of the Public. Speakers will be recognized in order in which they have signed in with the Clerk. Those persons who have not signed in will be permitted to address an item if there is time remaining during the approximate thirty (30) minute period of Hearing of the Public.
4. During the Hearing of the Public period no citizen will be recognized twice. Each citizen who addresses the Board shall give his or her name, and identify his or her topic of discussion.
5. The President of the Board shall be responsible for recognizing speakers, maintaining proper order, and adhering to time limits.
6. The purpose of Hearing of the Public is to allow citizens to present to the Board suggestions concerning items on the agenda. Consistent with this purpose, public participation should not be used for personal attacks upon Board members, district employees, individual students or other persons in attendance or absent unless it is specifically related to an agenda item. The President of the Board will interrupt and terminate any presentation that is not in accordance with this restriction. The Board may, in its discretion, also place other restrictions upon Hearing of the Public when such restrictions are necessary or appropriate to protect the privacy rights of the affected individual(s).

2019 CODE OF ETHICS FOR SCHOOL BOARD MEMBERS

As a member of the School Board:
I will listen.
I will recognize the integrity of my predecessors and associates and the merit of their work.
I will be motivated only by a desire to serve the children of my community.
I will recognize the fact that it is my responsibility, together with that of my fellow Board members, to see that the schools are properly run not to run them myself.

DUNCAN PUBLIC SCHOOLS
Regular Board Meeting Sign-In Sheet
June 9, 2026

Please **PRINT** Your Name	**PUBLIC PARTICIPATION** Agenda Item You Would Like to Discuss (if previously discussed/approved by Superintendent)
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Renea Lawler	
Rosie Castle	
Teresa Blalock	
Beth Curry	
Donna McConnell	
Lori McCann	
Cortney Knox	
Allison Lovett	

INDEPENDENT SCHOOL DISTRICT #1
STEPHENS COUNTY, OKLAHOMA
(Duncan School District)
Summary of Bond Bids

$2,525,000 Combined Purpose General Obligation Bonds, Taxable Series 2026
Sale Date: June 9th, 2026
Bids Accepted Until: 11:00 A.M. local time

Credit Rating: Oklahoma #1

Bidder	Lead Bidder	Bidder Location	Gross Interest Cost	Premium	Net Interest Cost	Average Rate of Interest
1	Northland Securities, Inc.	Minneapolis, MN	$ 242,400.00	$ 176.75	$ 242,223.25	4.796500%
2	D.A. Davidson & Co.	Denver, CO	252,500.00	-	252,500.00	5.000000%

BOARD APPROVED
JUN 09 2026
ITEM # 5

6/9/2026

BOK FINANCIAL SECURITIES

MINUTES AND RESOLUTION AUTHORIZING ISSUANCE OF 2026 BONDS

PURSUANT TO NOTICE GIVEN UNDER THE OPEN MEETING ACT, THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF STEPHENS COUNTY, STATE OF OKLAHOMA (THE "SCHOOL DISTRICT"), MET IN REGULAR SESSION IN THE BOARD ROOM AT THE DUNCAN PUBLIC SCHOOLS ADMINISTRATION OFFICE, 1702 WEST SPRUCE, DUNCAN, OKLAHOMA, 73533, IN SAID SCHOOL DISTRICT ON THE 9TH DAY OF JUNE, 2026, AT 6:00 P.M.

PRESENT:

ABSENT:

Notice of the schedule of regular meetings of the School District for the calendar year 2026 was given in writing to the County Clerk of Stephens County, Oklahoma at 3:50 o'clock p.m. on the 15th day of October, 2025, and the revised Notice of the schedule of regular meetings of the School District for the calendar year 2026 was given in writing to the County Clerk of Stephens County, Oklahoma at 11:07 o'clock a.m. on the 28th day of May, 2026, and public notice of this meeting, setting forth the date, time, place and agenda was posted at ___ o'clock __.m. on the __ day of June, 2026, by posting on the School District's Internet website (www.duncanps.org) the date, time, place and agenda for the meeting in accordance with Title 25, Oklahoma Statutes, Section 311.1, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto). Further, as required by Title 25 Oklahoma Statutes § 311A(9)(a)(1), the School District made the notice of a public meeting available to the public in the principal office of the public body (1702 West Spruce, Duncan, Oklahoma, 73533) during normal business hours at least twenty–four (24) hours prior to the meeting.

(OTHER PROCEEDINGS)

Thereupon, the President introduced a Resolution, which was read by title by the Clerk and upon motion by _____s, seconded by _____, said Resolution was adopted by the following vote:

AYE:

NAY:

Said Resolution was thereupon signed by the President or Vice President, attested by the Clerk or Deputy Clerk, sealed with the seal of said School District and is as follows:

[Resolution Begins on Next Page]

RESOLUTION

A RESOLUTION PROVIDING FOR THE ISSUANCE OF COMBINED PURPOSE GENERAL OBLIGATION BONDS, TAXABLE SERIES 2026 IN THE SUM OF $2,525,000 BY INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF STEPHENS COUNTY, OKLAHOMA, AUTHORIZED AT AN ELECTION DULY CALLED AND HELD FOR SUCH PURPOSE; PRESCRIBING FORM OF BONDS; PROVIDING FOR REGISTRATION THEREOF; PROVIDING FOR LEVY OF AN ANNUAL TAX FOR THE PAYMENT OF PRINCIPAL AND INTEREST ON THE SAME AND FIXING OTHER DETAILS OF THE ISSUE; APPROVING THE FORMS OF A CONTINUING DISCLOSURE AGREEMENT AND AN OFFICIAL STATEMENT; AND AUTHORIZING EXECUTIONS AND ACTIONS NECESSARY FOR THE ISSUANCE AND DELIVERY OF THE BONDS.

WHEREAS, on the 25th day of August, 2020, pursuant to notice duly given, an election was held in Independent School District Number 1 of Stephens County, Oklahoma, for the purpose of submitting to the registered qualified electors of such School District as Proposition No. 1, the question of the issuance of the bonds for said School District in the sum of $25,775,000 to provide funds for the purpose of acquiring, constructing, equipping, repairing and remodeling school buildings, acquiring school furniture, fixtures and equipment and acquiring and improving school sites; or in the alternative to acquire all or a distinct portion of such property pursuant to a lease purchase arrangement (the "Building and Equipment Bonds"); and

WHEREAS, as shown by the Official Certificate of Votes by the County Election Board of Stephens County, Oklahoma, at said election there were cast on Proposition No. 1 by the registered, qualified electors of said School District 3,475 votes, which 2,477 were in favor of and 998 were against the issuance of said Building and Equipment Bonds; and

WHEREAS, a lawful majority of the registered, qualified voters voting on Proposition No. 1 cast their ballots in favor of the issuance of said Building and Equipment Bonds, as certified by the Stephens County Election Board, and the issuance thereof has been duly authorized; and

WHEREAS, on the 25th day of August, 2020, pursuant to notice duly given, an election was held in Independent School District Number 1 of Stephens County, Oklahoma, for the purpose of submitting to the registered qualified electors of such District as Proposition No. 2, the question of the issuance of the bonds for said School District in the sum of $2,000,000 to provide funds for the purpose of acquiring transportation equipment; or in the alternative to acquire all or a distinct portion of such property pursuant to a lease purchase arrangement (the "Transportation Equipment Bonds"); and

WHEREAS, as shown by the Official Certificate of Votes by the County Election Board of Stephens County, Oklahoma, at said election there were cast on Proposition No. 2 by the registered, qualified electors of said School District 3,529 votes, which 2,509 were in favor of and 1,020 were against the issuance of said Transportation Equipment Bonds; and

WHEREAS, a lawful majority of the registered, qualified voters voting on Proposition No. 2 cast their ballots in favor of the issuance of said Transportation Equipment Bonds, as certified by the Stephens County Election Board, and the issuance thereof has been duly authorized; and

WHEREAS, the Board of Education of the School District previously issued $2,325,000 of Building and Equipment Bonds and $200,000 of Transportation Bonds as part of its $2,525,000 Combined Purpose General Obligation Bonds, Series 2020 dated November 1, 2020; and

WHEREAS, the Board of Education of the School District previously issued $2,345,000 of Building and Equipment Bonds and $180,000 of Transportation Bonds as part of its $2,525,000 Combined Purpose General Obligation Bonds, Series 2021 dated July 1, 2021; and

WHEREAS, the Board of Education of the School District previously issued $2,345,000 of Building and Equipment Bonds and $180,000 of Transportation Bonds as part of its $2,525,000 Combined Purpose General Obligation Bonds, Series 2022 dated July 1, 2022; and

WHEREAS, the Board of Education of the School District previously issued $2,344,000 of Building and Equipment Bonds and $181,000 of Transportation Bonds as part of its $2,525,000 Combined Purpose General Obligation Bonds, Series 2023 dated July 1, 2023; and

WHEREAS, the Board of Education of the School District previously issued $2,344,000 of Building and Equipment Bonds and $181,000 of Transportation Bonds as part of its $2,525,000 Combined Purpose General Obligation Bonds, Series 2024 dated July 1, 2024; and

WHEREAS, the Board of Education of the School District previously issued $2,344,000 of Building and Equipment Bonds and $181,000 of Transportation Bonds as part of its $2,525,000 Combined Purpose General Obligation Bonds, Series 2025 dated July 1, 2025; and

WHEREAS, there is currently authorized, yet unissued, $11,733,000 of Building and Equipment Bonds (Proposition No. 1); and

WHEREAS, there is currently authorized, yet unissued, $897,000 of Transportation Equipment Bonds (Proposition No. 2); and

WHEREAS, it is deemed advisable by the Board of Education of said School District at this time to issue an aggregate principal amount of $2,344,000 of Building and Equipment Bonds (Proposition No. 1) to finance a portion of the Building and Equipment Bond projects; and

WHEREAS, it is deemed advisable by the Board of Education of said School District at this time to issue an aggregate principal amount of $181,000 of Transportation Equipment Bonds (Proposition No. 2) to finance a portion of the Transportation Equipment Bond projects; and

WHEREAS, it is deemed advisable by the Board of Education of said School District to issue all of said bonds as a combined issue of bonds as authorized by Title 62, Oklahoma Statutes 2021, Sections 353 and 354, as amended.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF STEPHENS COUNTY, OKLAHOMA:

SECTION 1. That pursuant to Title 62, Oklahoma Statutes 2021, Sections 353 and 354, as amended, with respect to the August 25, 2020, election authorization, the $2,344,000 Building and Equipment Bonds and $181,000 Transportation Equipment Bonds of said School District are hereby combined for purposes of sale and ordered and directed to be issued in accordance with the form as hereinafter set out, in the aggregate amount of Two Million Five Hundred Twenty Five Thousand Dollars ($2,525,000) which said Bonds shall be designated "Combined Purpose General Obligation Bonds, Taxable Series 2026", shall be dated July 1, 2026, and shall become due and payable and bear interest from their date until paid as follows:

$2,525,000 maturing on July 1, 2028 at __% percent

Such interest payable on the 1st day of July, 2028. The Bonds are issuable as registered Bonds in denominations of $1,000.00 or integral multiples thereof, provided when a book entry system is utilized, the Bonds may be represented by one Bond for each maturity of Bonds.

SECTION 2. That each of said Bonds and the endorsements and certificates thereon shall be in substantially the following form:

UNITED STATES OF AMERICA
STATE OF OKLAHOMA

INDEPENDENT SCHOOL DISTRICT NO. 1
OF STEPHENS COUNTY, OKLAHOMA

COMBINED PURPOSE GENERAL OBLIGATION BOND, TAXABLE SERIES 2026

NO. _____ $_____

INTEREST RATE:	MATURITY DATE:	DATED DATE:	CUSIP:
_____%	July 1, 20__	July 1, 2026	_____

KNOW ALL PERSONS BY THESE PRESENTS: That Independent School District Number 1 of Stephens County, Oklahoma, a body corporate, hereby acknowledges itself indebted to and for value received, promises to pay the principal amount set forth above to the person named below:

_____
or registered assigns (hereinafter called the "Registered Holder"), for the bond number set forth above, together with interest thereon at the rate specified hereon, from the date hereof until paid, payable on July 1, 2028.

The principal of and interest on this Bond are payable in lawful money of the United States of America which, at the time of payment, shall be legal tender for the payment of public and private debts. Payments of interest hereon shall be paid by check of UMB Bank, N.A., Oklahoma City, Oklahoma, as Paying Agent/Registrar (herein called the "Bank") payable to the order of the Registered Holder and mailed to the address shown in the Registration Record on or before the date on which each such payment is due. Payment of principal of this Bond shall be payable only upon surrender of this Bond to the Bank.

THE FULL FAITH, CREDIT, AND RESOURCES of said District are hereby irrevocably pledged to the payment of this Bond.

THIS BOND is one of an issue of like date and tenor, except as to date of maturity, rate of interest and denomination, totaling the principal sum of Two Million Five Hundred Twenty Five Thousand Dollars ($2,525,000) and is issued for the purpose of (i) acquiring, constructing, equipping, repairing and remodeling school buildings, acquiring school furniture, fixtures and equipment and acquiring and improving school sites ($2,344,000), as described in a Resolution calling the election approved by the Board of Education of the District on February 4, 2020, and (ii) acquiring transportation equipment ($181,000), as described in a Resolution calling the election approved by the Board of Education of the District on February 4, 2020, all within and for the benefit of the School District under Section 26, Article 10, of the Oklahoma Constitution, and Title 70, Article XV, Oklahoma Statutes 2021, and other statutes of the State supplementary and amendatory thereto.

The Bonds are <u>not</u> subject to optional redemption prior to maturity.

No person shall be entitled to any right or benefit provided in this Bond unless the name of such person is registered by the Bank as the Registrar of the School District on the Registration Record. This Bond shall be transferable only upon delivery of this Bond to the Registrar, duly endorsed or accompanied by a written instrument of transfer in form satisfactory to the Bank, duly executed by the Registered Holder hereof or his/her attorney duly authorized in writing, and such transfer is registered on the Registration Record. The Registrar shall not be required to make such transfer after the fifteenth (15th) day of the month preceding any interest payment date until after said latter date. The name of the Registered Holder endorsed hereon shall be deemed the correct name of the owner of this Bond for all purposes whatsoever. The Registrar will keep the Registration Record open for registration of ownership of registered Bonds during its business hours. In the event of a change of Registrar for any reason, notice thereof shall be mailed, by registered or certified United States Mail, postage prepaid, to the Registered Holder at the address shown in the Registration Record, and such notice shall be effective on the date of mailing and sufficient as to all persons.

The Registered Holder of this Bond, upon request in writing pursuant to the book-entry-only system or if no longer in effect by surrender of this Bond to the Registrar prior to payment of the entire amount of principal hereof, shall be entitled to be issued, in exchange for this Bond, Bonds in aggregate principal amount equal to the unpaid principal of this Bond in registered Bonds identical herewith except as to respective denominations, in denominations of $1,000.00 or integral multiples thereof except one denomination may be in such amount as needed to complete the issue.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required to be done, precedent to and in the issuance of this Bond have been properly done, happened and been performed in regular and due form and time as required by law, and that the total indebtedness of said School District, including this Bond, and the series of which it forms a part, does not exceed any constitutional or statutory limitation; and that due provision has been made for the collection of an annual tax sufficient to pay the interest on this Bond as it falls due and also to constitute a sinking fund for the payment of the principal hereof at maturity.

IN WITNESS WHEREOF, said School District has caused this Bond to be signed by the manual or facsimile signature of the President of the Board of Education, attested by the manual or facsimile signature of the Clerk and sealed with a manual or facsimile seal of the School District this 1st day of July, 2026.

(SEAL)

_____
President, Board of Education

ATTEST:

_____
Clerk, Board of Education

AUTHENTICATION CERTIFICATE

This Bond is one of the Bonds of the issue described in the Transcript of Proceedings prepared for this Bond issue, and is one of the Combined Purpose General Obligation Bonds, Taxable Series 2026 of Independent School District Number 1 of Stephens County, Oklahoma.

Date of Registration and Authentication

UMB Bank, N.A.

_____

_____
Authorized Officer

STATE OF OKLAHOMA)
)SS
COUNTY OF STEPHENS)

We, the undersigned, District Attorney and County Clerk, respectively, of said County, in said State, in which the within named District is situated, hereby certify that the within Bond is one of a series of Bonds issued by the within named District pursuant to law, and that the entire issue of said Bonds is within the debt limit imposed upon said District by the Constitution and laws of the State of Oklahoma.

WITNESS our respective official hands and the seal of said County this _____ day of _____, 2026.

_____
County Clerk, Stephens County

_____
District Attorney, District Number 6

FORM OF ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ the within Bond and does hereby irrevocably constitute and appoint _____ attorney to transfer such Bond on the books kept for registration and transfer of the within Bond, with full power of substitution in the premises.

Dated:_____

_____
Signature guaranteed by:

In the presence of:

_____

_____

LEGAL OPINION

STATE OF OKLAHOMA)
)SS
COUNTY OF STEPHENS)

I, the undersigned, the duly qualified and acting Treasurer of the within named School District in said County and State, hereby certify that I have duly registered the within Bond in my office on this _____ day of _____, 2026.

WITNESS my hand the date above written.

_____
Treasurer

STATE OF OKLAHOMA
OFFICE OF THE ATTORNEY GENERAL
BOND DEPARTMENT _____, 2026

I HEREBY CERTIFY that I have examined a certified copy of the record of proceedings taken preliminary to and in the issuance of the within Bond; that such proceedings and such Bond show lawful authority for the issue and are in accordance with the forms and method of procedure prescribed and provided by me for the issuance of bonds of like kind and that said Bond is a valid and binding obligation according to its tenor and terms, and, under the provisions of Title 62, Oklahoma Statutes 2021, Sections 11, 13 and 14, as amended, requiring the certificate of the Bond Commissioner of the State of Oklahoma thereon, is incontestable in any court in the State of Oklahoma unless suit thereon shall be brought in a court having jurisdiction of the same within thirty days from the date of this approval of said Bond appearing in the caption hereto.

_____
Attorney General, *Ex-Officio*
Bond Commissioner of the State of Oklahoma

SECTION 3. That each of said Bonds shall be signed by the manual or facsimile signature of the President of the Board of Education, have the corporate seal of said School District affixed thereto in manual or facsimile form, and be attested by the manual or facsimile signature of the Clerk of the Board of Education; that said officers are hereby authorized and directed to cause said Bonds to be prepared and to execute the same for and on behalf of said Board; have the same registered by the Treasurer of said School District, endorsed by the District Attorney(s) and County Clerk(s) and presented to the Attorney General, *Ex Officio* Bond Commissioner, together with a certified transcript of all proceedings had in connection with their issuance, for his/her approval and endorsement; that thereafter said Bonds shall be delivered to the purchasers, upon payment of the purchase price thereof, which shall not be less than par and accrued interest. The proceeds derived from the sale of said Bonds shall be placed in two separate special funds designated Building and Equipment Project Account and Transportation Equipment Project Account (or names of similar import), with respective deposits to the Accounts for such purposes in the amounts of $2,344,000 and $181,000, less pro rata portions of the costs of issuance, and with said proceeds to be used solely for the purpose of providing funds for the purposes set out in the Bond in Section 2 hereof. The School District certifies and covenants that the proceeds of the Bonds will be used to acquire tangible property under Article 10, Section 26 of the Oklahoma Constitution, and that none of the proceeds of the Bonds described herein will be used to pay interest on any lease, lease-purchase contract, lease purchase installments or other obligations, nor will Bond proceeds be used in violation of applicable provisions of the Oklahoma Constitution and laws. The contracts attached hereto between the School District and the Financial Advisor, Bond Counsel, and Paying Agent Bank, respectively, are hereby ratified and confirmed for fiscal year 2025/2026 and for fiscal year 2026/2027.

SECTION 4. Whenever any registered Bond or Bonds shall be exchanged for another registered Bond or Bonds of different denomination, the Paying Agent/Registrar shall cancel the Bond or Bonds surrendered in such exchange on the face thereof and on the Registration Record. If the supply of registered Bonds for making exchanges shall have been exhausted, the Paying Agent/Registrar shall cause additional registered Bonds to be prepared, at the expense of the School District. The School District covenants that upon request of the Paying Agent/Registrar, its appropriate officers promptly will execute such additional registered Bonds on behalf of the School District.

SECTION 5. The Paying Agent/Registrar for all registered Bonds issued pursuant to this Resolution shall maintain a Registration Record for the purpose of registering the name and address of the Registered Holder of each registered Bond. The Paying Agent/Registrar will keep the Registration Record open for registrations during its business hours. In the event of a change of Paying Agent/Registrar, notice thereof shall be mailed, registered or certified United States Mail, postage prepaid, to the Registered Holder of each registered Bond. The name and address of the Registered Holder as the same appears on the Registration Record shall be conclusive evidence to all persons and for all purposes whatsoever and no person other than the Registered Holder shown on the Registration Record shall be entitled to any right or benefit in relation to the Bond so registered; provided, that the foregoing shall not apply to any successor by operation of law of such Registered Holder. Registered Bonds shall be transferrable only upon delivery of such Bonds to the Paying Agent/Registrar, duly endorsed or accompanied by a written instrument of transfer in form satisfactory to the Paying Agent/Registrar, executed by the Registered Holder thereof or his/her attorney duly authorized in writing, and such transfer registered on the Registration Record.

If the Form of Assignment of such Bonds is exhausted such Registered Bonds delivered to the Paying Agent/Registrar for registration of transfer shall be canceled by the Paying Agent/Registrar on the face thereof and the Paying Agent/Registrar shall authenticate and deliver to the transferee Bonds in aggregate principal amount equal to the unpaid principal of the surrendered Bonds in new registered Bonds, in denominations of $1,000.00 or integral multiples thereof except one Bond may be in an amount so as to complete the issue. The Paying Agent/Registrar shall not be obligated to make such transfer after the fifteenth (15th) day of the month preceding any interest payment date until after said latter date. The Record Date for the Bonds shall be the 15th day, whether or not such is a business day, of the calendar month preceding each interest payment date on the Bonds.

SECTION 6. There is hereby created and established a system of registration for uncertificated registered public obligations with respect to the Bonds as provided in the Registered Public Obligations Act of Oklahoma, Title 62 Oklahoma Statutes, Section 582(13)(b), whereby books shall be maintained on behalf of the School District by the Depository Trust Company, New York, New York, for the purpose of registration of transfer of the uncertificated registered public obligations with respect to the Bonds, which specify the persons entitled to the Bonds and the rights evidenced thereby shall be registered upon such books, and the President and Clerk (or in their absence or incapacity, the Vice-President and Deputy Clerk, respectively) are hereby authorized and directed to execute such documents and instruments as may be required to implement the foregoing system of registration.

SECTION 7. That beginning in the year 2027, a continuing annual tax sufficient to pay the interest on said Bonds when due and for the purpose of providing a sinking fund with which to pay the principal of said Bonds when due shall be and is hereby ordered levied upon all taxable property of said School District in addition to all other taxes, said sinking fund to be designated "Combined Purpose General Obligation Bonds, Taxable Series 2026 Sinking Fund." Said tax shall be and is hereby ordered certified, levied and extended upon the tax rolls and collected by the same officers in the same manner and at the same time as the taxes for general purposes in each of said years are certified, levied, extended and collected; that all funds derived from said tax shall be placed in said sinking fund, which, together with all interest collected on same shall be irrevocably pledged to the payment of the interest on and principal of said Bonds when and as the same fall due.

SECTION 8. The Continuing Disclosure Agreement and Official Statement, forms of which are provided herewith and incorporated herein by reference, are hereby approved and the President and Clerk (or in their absence or incapacity, the Vice President and Deputy Clerk, respectively) are authorized to execute the Continuing Disclosure Agreement and the President or Vice President is authorized to sign the Official Statement for and on behalf of the School District.

A Continuing Disclosure Agreement, as a material inducement to the Purchaser(s) of the Bonds, in substantially the form of the draft thereof presented at the meeting at which this Resolution is adopted and to be dated the date of initial delivery of the Bonds, is hereby authorized to be executed and delivered by the President and Clerk (or in their absence or incapacity, the Vice President and Deputy Clerk, respectively). The School District hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Agreement. Notwithstanding any other provision of this Resolution, failure of the School District to comply

with the Continuing Disclosure Agreement shall not be considered an event of default on the Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the School District to comply with its obligations under this Section. "Continuing Disclosure Agreement" shall mean that certain Continuing Disclosure Agreement executed by the School District and dated the date of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

The School District hereby covenants and agrees for the benefit of the Bondholders to provide annual financial information on the School District in accordance with the Continuing Disclosure Agreement and to provide, in a timely manner, notice of events specified in paragraph (b)(5)(i)(C) of Rule 15c2-12 promulgated by the Securities and Exchange Commission. The annual financial information and any notices of material events will be provided by the School District to the Municipal Securities Rulemaking Board via the Electronic Municipal Market Access System ("EMMA") @ www.emma.msrb.org.

The School District authorizes the use of the Official Statement in connection with the sale of the Bonds by the purchasers thereof.

SECTION 9. The President, Vice President, Superintendent, Treasurer, Chief Financial Officer, Board Clerk or Deputy Clerk are hereby authorized and directed to execute, separately or jointly, and deliver such documents and take such other action as may be necessary or appropriate in order to effectuate the issuance, execution and delivery of the Bonds, including specifically, but not limited to, the Bond forms, tax or tax compliance documents, closing certificates, continuing disclosure or other security or securities-related documents, disbursement orders, or any other letter, representation or certification otherwise necessary and attendant to the issuance and delivery of the Bonds.

[Remainder of Page Left Blank Intentionally]

ADOPTED AND APPROVED THIS 9TH DAY OF JUNE, 2026.

(SEAL)

_____
President, Board of Education

ATTEST:

_____
Clerk, Board of Education

STATE OF OKLAHOMA)
)
COUNTY OF STEPHENS)

I, the undersigned, the duly qualified and acting Clerk of the Board of Education of Independent School District Number 1 of Stephens County, Oklahoma, hereby certify that the foregoing is a true and complete copy of a Resolution authorizing the issuance of Bonds for the purpose therein set out, adopted by said Board and transcript of proceedings of said Board at a regular meeting thereof held on the date therein set out, insofar as the same relates to the sale of Bonds therein described as the same appears of record in my office.

I further certify that attached hereto is a true and complete copy of the Notice of the schedule of regular meetings of the governing body of the Board of Education of Independent School District Number 1 of Stephens County, Oklahoma for the calendar year 2026 having been given in writing to the County Clerk of Stephens County, Oklahoma at 3:50 o'clock p.m. on the 15th day of October, 2025, and the revised Notice of the schedule of regular meetings of the School District for the calendar year 2026 having been given in writing to the County Clerk of Stephens County, Oklahoma at 11:07 o'clock a.m. on the 28th day of May, 2026, and the public notice of this meeting, setting forth the date, time, place and agenda was posted at ___ o'clock __.m. on the __ day of June, 2026, by posting on the School District's Internet website (www.duncanps.org) the date, time, place and agenda for the meeting in accordance with Title 25, Oklahoma Statutes, Section 311.1, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto). Further, as required by Title 25 Oklahoma Statutes § 311A(9)(a)(1), the School District made the notice of a public meeting available to the public in the principal office of the public body (1702 West Spruce, Duncan, Oklahoma, 73533) during normal business hours at least twenty–four (24) hours prior to the meeting.

WITNESS my hand and official seal this 9th day of June, 2026.

(SEAL)

_____
Clerk, Board of Education

Regular Meeting of the Board of Education
Tuesday, May 12, 2026 6:00 PM

Administration Building
1702 W. Spruce
P.O. Box 1548
Duncan, Oklahoma 73534-1548

Minutes

1. **Call to order** and roll call:
Buckholts Burch Davis Lolar Neal
Attendance Taken at 6:00 PM.

Carl Buckholts:	Present
Misty Burch:	Present
Eric Davis:	Present
Krista Lolar:	Absent
Greg Neal:	Present

Also present were the following:

2. **Flag Salute**
The flag salute was led by art students of Duncan Middle School.

3. **Public participation** and/or discussion
There was no public participation and/or discussion.

4. **Superintendent's Report**

4.A. **Site Presentation** from Duncan Middle School
Each site submits one update to present to the board each school year. This month, Duncan Middle School brought art students from Ms. Reid's class who have been learning about animation.

4.B. **Champions of Excellence**
This item was skipped and will be highlighted next month at the June 9th regular meeting.

4.C. District Update

5. Consider for approval, discuss and take action with respect to a **Resolution fixing the amount of Combined Purpose General Obligation Bonds, Taxable Series 2026** to mature each year; fixing the time and place the Bonds are to be sold; designating a Registrar/Paying Agent for the Bonds; approving the Preliminary Official Statement and

distribution thereof; authorizing the Clerk to give notice of said sale as required by law and approving other matters related to the issuance of said Bonds
Motion to approve the Resolution fixing the amount of Combined Purpose General Obligation Bonds, Taxable Series 2026 to mature each year; fixing the time and place the Bonds are to be sold; designating a Registrar/Paying Agent for the Bonds; approving the Preliminary Official Statement and distribution thereof; authorizing the Clerk to give notice of said sale as required by law and approving other matters related to the issuance of said Bonds. This motion, made by Carl Buckholts and seconded by Greg Neal, Passed.

Carl Buckholts:	Yea
Misty Burch:	Yea
Eric Davis:	Yea
Krista Lolar:	Absent
Greg Neal:	Yea

Yea: 4, Nay: 0, Absent: 1

6. Consider for approval, discuss and take action with respect to an **Engagement Letter with BOK Financial Securities, Inc.**, as Financial Advisor to the School District
Motion to approve the Engagement Letter with BOK Financial Securities, Inc., as Financial Advisor to the School District for FY 26-27. This motion, made by Carl Buckholts and seconded by Greg Neal, Passed.

Carl Buckholts:	Yea
Misty Burch:	Yea
Eric Davis:	Yea
Krista Lolar:	Absent
Greg Neal:	Yea

Yea: 4, Nay: 0, Absent: 1

7. Consider for approval, discuss and take action with respect to an **Agreement for Bond Counsel Services with The Public Finance Law Group PLLC**, as Bond Counsel to the School District
Motion to approve the Agreement for Bond Counsel Services with The Public Finance Law Group PLLC, as Bond Counsel to the School District for FY 26-27. This motion, made by Carl Buckholts and seconded by Misty Burch, Passed.

Carl Buckholts:	Yea
Misty Burch:	Yea
Eric Davis:	Yea
Krista Lolar:	Absent
Greg Neal:	Yea

Yea: 4, Nay: 0, Absent: 1

8. **Consent Agenda**
All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member

desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration, and approval of the following items:
Motion to approve Consent Agenda items # 8.A.-8.J.11. as listed, read aloud and discussed. This motion, made by Carl Buckholts and seconded by Greg Neal, Passed.

Carl Buckholts:	Yea
Misty Burch:	Yea
Eric Davis:	Yea
Krista Lolar:	Absent
Greg Neal:	Yea

Yea: 4, Nay: 0, Absent: 1
Motion to approve Consent Agenda items # 8.A.-8.J.11. as listed, read aloud and discussed. This motion, made by Carl Buckholts and seconded by Greg Neal, Passed.

Carl Buckholts:	Yea
Misty Burch:	Yea
Eric Davis:	Yea
Krista Lolar:	Absent
Greg Neal:	Yea

Yea: 4, Nay: 0, Absent: 1

8.A. **Minutes** of the April 14, 2026 Regular Meeting

8.B. **Cafeteria Monthly Reports**

8.C. **Financial Reports**

8.D. **Activity Fund Reports**

8.E. **District Fundraisers**

8.F. **Encumbrance Reports**
General Fund 11 Purchase Order Numbers 66212-66280, total dollar value of $170,732.72
Building Fund 21 Purchase Orders, Number 21225-21241, total dollar value of $76,682.37
Bond Fund 34 Purchase Orders, Number 3406-3406, total dollar value of $49,825.00
Bond Fund 36 Purchase Orders, Number 36040-36041, total dollar value of $38,074.90
Change Order Listing(s) of Encumbrances
Encumbrance(s) More Than 10% Over

8.G. **Out-of-State Travel** - Baylor University Tennis Camp May 31 - June 4, 2026 in Waco, TX

8.H. **Hope Equipment & Construction** - Walkway/Breezeway Enclosure for Woodrow Wilson Elementary in the amount of $467,541.00 paid by the Insurance Fund

District CMAR, Butch Lawson of Hope Equipment & Construction, was in attendance and explained to the board that this item included the acceptance of the bids received, presented, and included. Mr. Lawson recommended the rejection of Package #11 Fire Alarms and plans to re-bid the Fire Alarms (Package #11) and Doors & Hardware (Package #8), as detailed in the requested paperwork published with this agenda.

8.I. **UMB Bank, N.A.** - Principal and Interest payment for the Stephens County, OK, ISD #1 General Obligation CPB Series 2024 in the amount of $2,797,700.00 paid by the Sinking Fund

8.J. Contracts and Encumbrance requests for FY 26-27:

8.J.1. **Delta Head Start** Program Memorandum of Agreement

8.J.2. **Duncan First United Methodist Church** Memorandum of Understanding for an After-School Tutoring Program for students at Plato Elementary

8.J.3. **Endurance Federal Credit Union** Letter of Agreement for Debit Card Program

8.J.4. **Good Shepherd Lutheran Church** Memorandum of Understanding for the use of parking lots for student pickup at Plato Elementary

8.J.5. **HORIZON: Digitally Enhanced Campus** Agreement for Pre-AP and AP Courses through Duncan High School

8.J.6. **Oklahoma Department of Human Services** - contract for School-Based Family Services Program

8.J.7. **AT&T** - District ERATE WAN (Wide Area Network) Services in the amount of $11,364.82

8.J.8. **Keck, Nikki/Visual Senses** - contracted Vision Therapy services in the amount of $6,000.00 paid by Federal Funds

8.J.9. **Oklahoma Public School Resource Center** - Software Support Services Agreement for Infinite Campus (SIS) Student Information System in the amount of $5,896.80

8.J.10. **Renaissance Learning, Inc.** - subscription to Reading and Math Instructional Platform for district Pre-K through 5th grade students in the amount of $107,119.00 paid by Federal, State, and Local Funds

8.J.11. **Sparklight Business** - Service Agreement for district ERATE Internet Services in the amount of $3,619.43
This item was previously approved at the March 10, 2026 Regular Meeting on agenda item 7.Q.4. However, the approved amount was incorrect. Therefore, it is being brought back before the board for correction of the encumbered amount.

9. Proposed **Executive Session** to discuss: **(a)** Pursuant to 25 O.S. § 307 (B)(1) Retirements, resignations, employment, contract changes, and changes of extra-duty

contracts as listed on Schedule A, inclusive; **(b)** Pursuant to 25 O.S. § 307 (B)(1) Re-employment of Support Employee's #1-10 for FY 26-27 as unassigned and listed on Schedule A1, inclusive; and **(c)** Pursuant to 25 O.S. § 307 (B)(1) and 307 (B)(2) Employment evaluation of the Superintendent.

Vote to convene or not convene into Executive Session

Motion to convene into Executive Session at 6:15 P.M. This motion, made by Carl Buckholts and seconded by Misty Burch, Passed.

Carl Buckholts:	Yea
Misty Burch:	Yea
Eric Davis:	Yea
Krista Lolar:	Absent
Greg Neal:	Yea

Yea: 4, Nay: 0, Absent: 1

10. Vote to acknowledge the Board's **return to Open Session**
Executive Session Minutes Compliance Announcement/Statement: The matters considered, Proposed Executive Session to discuss: **(a)** Pursuant to 25 O.S. § 307 (B)(1) Retirements, resignations, employment, contract changes, and changes of extra-duty contracts as listed on Schedule A, inclusive; **(b)** Pursuant to 25 O.S. § 307 (B)(1) Re-employment of Support Employee's #1-10 for FY 26-27 as unassigned and listed on Schedule A1, inclusive; and **(c)** Pursuant to 25 O.S. § 307 (B)(1) and 307 (B)(2) Employment evaluation of the Superintendent. No action was taken in Executive Session.
The following board members were present in Executive Session: Carl Buckholts, Misty Burch, Eric Davis, Krista Lolar, and Greg Neal. In addition the following person(s) were present in Executive Session: Dr. Channa Byerly.
Motion to acknowledge the Board's return to Open Session at 6:27 P.M. This motion, made by Eric Davis and seconded by Carl Buckholts, Passed.

Carl Buckholts:	Yea
Misty Burch:	Yea
Eric Davis:	Yea
Krista Lolar:	Absent
Greg Neal:	Yea

Yea: 4, Nay: 0, Absent: 1

11. Discussion and possible action regarding retirements, resignations, employment, contract changes, and changes of extra-duty contracts as listed on **Schedule A** attached
Motion to approve the retirements, resignations, employment, contract changes, and changes of extra-duty contracts as listed on Schedule A. This motion, made by Carl Buckholts and seconded by Greg Neal, Passed.

Carl Buckholts:	Yea

Misty Burch: Yea
Eric Davis: Yea
Krista Lolar: Absent
Greg Neal: Yea
Yea: 4, Nay: 0, Absent: 1

12. Discussion and possible action regarding the **re-employment of Support Employee's** #1-10 for FY 26-27 as unassigned and listed on Schedule A1 attached
Motion to approve the re-employment of Support Employee's #1-10 for FY 26-27 as unassigned and listed on Schedule A1. This motion, made by Carl Buckholts and seconded by Greg Neal, Passed.

Carl Buckholts: Yea
Misty Burch: Yea
Eric Davis: Yea
Krista Lolar: Absent
Greg Neal: Yea
Yea: 4, Nay: 0, Absent: 1

13. Discussion and possible action regarding declaration of miscellaneous items as **surplus**
Motion to declare miscellaneous items as surplus. This motion, made by Greg Neal and seconded by Carl Buckholts, Passed.

Carl Buckholts: Yea
Misty Burch: Yea
Eric Davis: Yea
Krista Lolar: Absent
Greg Neal: Yea
Yea: 4, Nay: 0, Absent: 1

14. Discussion and possible action regarding **New Business**
There was no New Business.

15. **The next Regular Meeting of the Board of Education will be held on Tuesday, June 9, 2026 at 6:00 P.M. at the Administration Building at 1702 W. Spruce, Duncan, OK**

16. **Adjournment**
This concludes the business that came before the Board on May 12, 2026 and at 6:36 P.M. Board President Eric Davis declared the meeting adjourned.

I, the undersigned Clerk of the Duncan Public Schools Board of Education, District I-001, of Stephens County, Oklahoma certify that the agenda for this Regular Meeting of May 12, 2026 was posted on the door of the Administration Building at 4:45 P.M.,

Monday, May 11, 2026 by Board Clerk, Kelly Henderson. Notice of this meeting was filed with the Stephens County Clerk October 15, 2025.

I also certify that at least 24 hours prior to this meeting the agenda of this meeting was posted on the school district website located at www.duncanps.org.

Respectfully submitted and witness my hand and seal of the Duncan Public School District.

DUNCAN BOARD OF EDUCATION

Kelly Henderson

Kelly Henderson, Board Clerk

SCHEDULE A

05/12/26

RETIREMENT				
Last Name	**First Name**	**Site/Assignment**	**Years of Service**	**Effective**
Myers	Edwina	HM/Cafeteria - Cashier/Helper		5/22/2026

RESIGNATIONS				
Last Name	**First Name**	**Site/Assignment**	**Years of Service**	**Effective**
Blevins	Niki	HM/Teacher	3	5/22/2026
Ellsworth	Kim	EM/Teacher	2	5/22/2026
Garcia	Elizabeth	PL/Teacher	1	5/22/2026
Ross	Darren	DMS/Teacher	2	5/22/2026
Myers	Amber	HM/SPED Paraprofessional-Teacher Assistant	2	4/28/2026
Nelson	Candace	TRANSP/Bus Monito/Special Needs	1	5/22/2026
Newman	Kristyn	WW/SPED Paraprofessional-Teacher Assistant	8	5/22/2026
Parmentor	Casie	PL/Teacher Assistant-Paraprofessional	4	5/22/2026
Pipkin	Elizabeth	WW/Cafeteria-Server/Helper	4	5/14/2026
Spencer	Madalynn	WR/SPED Paraprofessional-Teacher Assistant	4	5/22/2026
Wade	Deborah	WW/Cafeteria-Truck Driver/Helper	4	5/22/2026

EMPLOYMENT					
Last Name	**First Name**	**New Position**	**Pending**	**Contract**	
		Teacher (2026-27)	Background/Certification	Temporary	Bianca Estrada
		Teacher (2026-27)	Background	Temporary	Alexica Jay
		Elementary Principal (2026-27)		Admin	Cortney Knox
		Teacher (2026-27)	Background	Temporary	Amy Watkins
		Licensed Behavioral Practitioner (2026-27)	Background	Support	Melanie Smith
Howard	Toni	ESY SPED Teacher		ESY	
Dotson	Stacy	ESY SPED Paraprofessional/Teacher Assistant		ESY	
Williams	Carol	ESY SPED Paraprofessional/Teacher Assistant		ESY	
Wright	Shayla	ESY SPED Paraprofessional/Teacher Assistant		ESY	
ADJUNCT TEACHERS					
Last Name	**First Name**	**Position**	**Site**		

CONTRACT CHANGES			
Last Name	**First Name**	**Site Assignment**	**Effective**
Ferguson	Sandy	from 11mo STEM Coordinator to 11mo Director of Alternative Education	2026-27
Hurst	Sandra	from 11mo Director of Alternative Education to 9mo Teacher	2026-27
O'Dell	Delaney	from 10mo Counselor Asst(support contract) to 10mo Secondary Counselor	2026-27

EXTRA-DUTY CONTRACT CHANGES		
Last Name	**First Name**	**New Position**
Langwell	Amber	add District TOD Case Management

Schedule A1 - May 12, 2026
Support Recommended for Re-hire
2026-27

1. **Anghay, Halle**
2. **Bennett, Tacy**
3. **Giron-Diaz, Sara**
4. **Greenwood, Candace**
5. **Jacks, Jessica**
6. **Kinsey, Jessica**
7. **Lewis, Rose**
8. **Moore, Lynda**
9. **Munoz, Evangelina**
10. **Sitte, Sandra**

Special Meeting of the Board of Education
Wednesday, May 20, 2026 8:00 AM

Administration Building
1702 W. Spruce
P.O. Box 1548
Duncan, Oklahoma 73534-1548

Minutes

1. **Call to order** and roll call:
Buckholts Burch Davis Lolar Neal
Attendance Taken at 8:00 AM.

Carl Buckholts:	Present
Misty Burch:	Present
Eric Davis:	Present
Krista Lolar:	Present
Greg Neal:	Present

Also present were the following: Kim Ellis and Butch Lawson.

2. Discussion and possible motion(s) to **accept and award bid**s from Hope Equipment & Construction **regarding the Walkway/Breezeway Enclosure Project for Woodrow Wilson Elementary**:
Motion to accept and award bid packages as listed on this agenda for items 2.A.-2.G., and to reject and re-bid item 2.H. Package #11 Fire Alarms. This motion, made by Carl Buckholts and seconded by Krista Lolar, Passed.

Carl Buckholts:	Yea
Misty Burch:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea

Yea: 5, Nay: 0

2.A. **Package #2 Drywall & Acoustics** - Hutchco Construction in the amount of $143,340.00

2.B. **Package #4 General Trades** - Hope Construction in the amount of $49,000.00

2.C. **Package #5 Sheetmetal & Trim** - Hope Construction in the amount of $106,600.00

2.D. **Package #6 Painting** - DRL coatings in the amount of $35,480.00

2.E. **Package #7 Flooring** - Hurley Tile in the amount of $64,000.00

2.F. **Package #9 Electrical** - Smith Dressler in the amount of $23,600.00

2.G. **Package #10 HVAC** - Davis AC in the amount of $45,521.00

2.H. **Package #11 Fire Alarms** - Techsi Enterprises in the amount of $150,000.00

3. Discussion and possible motion to **encumber and pay Hope Equipment & Construction** for the Walkway/Breezeway Enclosure Project for Woodrow Wilson Elementary in the amount of $467,541.00 paid by the Insurance Fund
Motion to approve to encumber and pay Hope Equipment & Construction for the Walkway/Breezeway Enclosure Project for Woodrow Wilson Elementary in the amount of $467,541.00 paid by the Insurance Fund. This motion, made by Carl Buckholts and seconded by Krista Lolar, Passed.

Carl Buckholts:	Yea
Misty Burch:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea

Yea: 5, Nay: 0

4. **Adjournment**
This concludes the business that came before the Board on May 20, 2026 and at 8:03 A.M. Board President Eric Davis declared the meeting adjourned.

I, the undersigned Clerk of the Duncan Public Schools Board of Education, District I-001, of Stephens County, Oklahoma certify that the Agenda for the Special Meeting of May 20, 2026 was posted on the door of the Administration Building at 4:00 P.M., Monday, May 18, 2026 by Board Clerk, Kelly Henderson. Notice of the meeting was filed with the Stephens County Court Clerk Thursday, May 14, 2026.

I also certify that at least 24 hours prior to this meeting the Agenda of this meeting was posted on the School District Website located at www.duncanps.org.

Respectfully submitted and witness my hand and seal of the Duncan Public School District.

DUNCAN BOARD OF EDUCATION

Kelly Henderson

Kelly Henderson, Board Clerk

Independent School District No. 1 Official SEAL Stephens County, Oklahoma

Oklahoma State Department of Education

Child Nutrition Programs

NSLP Site Claim List

- DUNCAN

1740 W. Spruce

Duncan, OK 73533

Claim Month/Year: 5/2026

Name	Enrolled	B	SNB	L	S	Milk	Amount
DUNCAN HS	890	0	760	1775	0	0	$9,466.57
DUNCAN MS	705	0	1682	5159	0	0	$26,129.97
EMERSON ES	323	0	2225	2995	0	0	$18,458.77
HORACE MANN ES	329	0	1094	2431	0	0	$13,108.05
MARK TWAIN ES	138	0	819	1134	0	0	$6,927.62
PLATO ES	272	0	1241	1686	0	0	$10,359.96
WILL ROGERS PRE-K CTR	166	0	695	1289	0	0	$7,252.17
WOODROW WILSON ES	286	0	1732	2670	0	0	$15,790.70
Totals: Sites Claimed: 8	**3109**	**0**	**10248**	**19139**	**0**	**0**	**$107,493.81**

National School Lunch Program - School Food Authority Claim Summary

69-I001 DUNCAN
Post Office Box 1548
Duncan, OK 73534-3534

General Information

Date Signed	6/1/2026	Revision	Original		
Claim Date	6/1/2026	Claim Month	May	Claim Year	2026
Number of Days In Operation	12	Number of Sites	8	Number of Children Enrolled	3109

☐ This district is claiming students who are not enrolled (i.e., visiting students, adult education students, or out-of-home placement students.

☐ This district is claiming preprimary students who are not enrolled (preprimary children under the age of four).

Comments

Number of Enrolled Students On Site

Free	Reduced	Paid
2517	0	592

Average Daily Participation

Breakfast	Lunch
854	1595

Adult and Contract Meals

Adult Lunches	48	Contract Lunches	409
Adult Snacks	0	Contract Snacks	0
Adult Breakfast	0	Contract Breakfast	0
Adult SNB	30	Contract SNB	393

Provision 2

Provision 3

CEP

Summary of Eligibles

Free	Paid
2598	609

Lunch

Site	Meals	Free	Paid
MARK TWAIN ES (135) Y	1134	87.90% = 997	12.10% = 137
WILL ROGERS PRE-K CT (130) Y	1289	87.90% = 1133	12.10% = 156
PLATO ES (145) Y	1686	87.90% = 1482	12.10% = 204
DUNCAN HS (705) Y	1775	87.90% = 1560	12.10% = 215
HORACE MANN ES (125) Y	2431	87.90% = 2137	12.10% = 294
WOODROW WILSON ES (140) Y	2670	87.90% = 2347	12.10% = 323
EMERSON ES (110) Y	2995	87.90% = 2633	12.10% = 362
DUNCAN MS (505) Y	5159	87.90% = 4535	12.10% = 624
		16824	2315

Breakfast

Site	Meals	Free	Paid
MARK TWAIN ES (135) Y	819	87.90% = 720	12.10% = 99
WILL ROGERS PRE-K CT (130) Y	695	87.90% = 611	12.10% = 84
PLATO ES (145) Y	1241	87.90% = 1091	12.10% = 150
DUNCAN HS (705) Y	760	87.90% = 668	12.10% = 92
HORACE MANN ES (125) Y	1094	87.90% = 962	12.10% = 132
WOODROW WILSON ES (140) Y	1732	87.90% = 1522	12.10% = 210
EMERSON ES (110) Y	2225	87.90% = 1956	12.10% = 269
DUNCAN MS (505) Y	1682	87.90% = 1478	12.10% = 204
		9008	1240

Note: If ALL your sites are participating in CEP (district-wide), the ***meal counts*** have already been added for you and entered into the correct category for Lunch and Severe Need Breakfast below, as well as Snack, if applicable. If only some of your sites are participating in CEP, add the ***meal counts*** from the tables above to the ***meal counts*** from your other sites, and enter the total into the categorical ***meal counts*** for Lunch and Severe Need Breakfast below, as well as Snacks, if applicable.

If ***ALL*** your sites are participating in CEP (district-wide), the ***eligible numbers*** have already been added for you and entered into the General Data information above. If only some of your sites are participating in CEP, add the ***eligible numbers*** from the table above to the ***eligible numbers*** from your other sites, and enter the total into the General Data information above.

Breakfast

Type	Meals	Rate	Reimbursement
Free	0	$2.46	$0.00
Reduced	0	$2.16	$0.00
Paid	0	$0.40	$0.00
Total	0		$0.00

Note: Regular breakfast served – do not include severe need breakfast (SNB) sites.

Severe Need Breakfast

Type	Meals	Rate	Reimbursement
Free	9008	$2.94	$26,483.52

Reduced	0	$2.64	$0.00
Paid	1240	$0.40	$496.00
Total	10248		$26,979.52

Note: Severe Need Breakfasts Served - Do not include Regular Breakfast sites.

Breakfast - Sub-Totals

Total Breakfast Reimbursement:	$26,979.52
Total Adjustments:	$0.00
Warrant Amount:	$26,979.52

Lunch

Type	Meals	Rate	Reimbursement
Free	16824	$4.62	$77,726.88
Reduced	0	$4.22	$0.00
Paid	2315	$0.46	$1,064.90
Performance Incentive	19139	0.09	$1,722.51
Total	19139		$80,514.29

After School Snack Program (ASSP)

Over 50%

Under 50%

Type	Meals	Rate	Reimbursement
Free	0	$1.26	$0.00
Reduced	0	$0.63	$0.00
Paid	0	$0.11	$0.00

After School Snack Program Sub-Total

Total Meals 0 Reimbursement $0.00

Lunch / Snack Sub-Totals

Total Lunch/Snack Reimbursement:	$80,514.29
Total Adjustments:	$0.00
Warrant Amount:	$80,514.29

Special Milk - Non Pricing

Special Milk - Option 1

Special Milk - Option 2

Special Milk - Sub-Totals

NSLP SFA Summary Total

	$107,493.81

Advances and Payments

Advance Amount	$0.00	Adjusted Amount	
Payment Plan Amount	$0.00	Previous Claim Amount	$0.00
Amount Paid	$107,493.81		

Claim Management

SFA Claim Submitted by: BECKY L BARNES on 6/1/2026

Submit	Print Disbursement	Claims
Print Claim Summary	Use 60 Day Exception	Process Claims
Print Site Summary	Override 60 Day Exception	
Unsubmit SFA Claim		

If you have questions or need assistance, please contact our office at 405-521-3327.

To the best of my knowledge this report is correct.

Becky Barnes 6-1-26

Child Nutrition Director **Date**

Oklahoma State Department of Education

Child Nutrition Programs

DUNCAN
1740 W. Spruce
Duncan OK 73533
County and District: 69I001

NATIONAL SCHOOL LUNCH DISBURSEMENT

Print Date: 6/1/2026 10:40:19 AM

Claim Date: 6/1/2026

Month and Year of Claim: 5/2026

Breakfast: $26,979.52

Lunch: $80,514.29

Snack: $0.00

Milk: $0.00

Sub Total: $107,493.81

Balance of Money Due: $0.00

Payment Plan Amount: $0.00

Previous Sub Total (Adjusted Claims Only):

Calculated Reimbursement: $107,493.81

DUNCAN PUBLIC SCHOOLS

Treasurer's Report
5/31/2026

ASSETS:		
Composite of Cash on Hand and Investments		
Beginning of Month		15,384,062.55
COLLECTIONS:		
Ad Valorem Tax	308,133.74	
Interest, Inv. & Bond Sales	41,350.69	
Intermediate Funds	28,995.55	
State Funds	1,980,434.29	
Federal Funds	351,588.75	
Child Nutrition Funds:	3,807.18	
Other Local Items:	13,244.51	
Non-Revenue Receipts:	400.00	
		2,727,954.71
TOTAL ASSETS		18,112,017.26
ADJUSTMENTS:		0.00
LIABILITIES:		
Checks Issued	2,909,148.36	
Miscellaneous	432.50	
		2,909,580.86
BALANCE AS OF 05/31/2026		15,202,436.40

COMPOSITION OF BALANCE

Balance of Cash on Hand		
Month End	4,290,511.28	
Investments		
Month End	10,911,925.12	
TOTAL OF COMPOSITE:		15,202,436.40

DUNCAN PUBLIC SCHOOLS

Treasurer's Report
5/31/2026

CHECKS ISSUED TO DATE:

Fund	Total Issued	Outstanding
YEAR 5 - GENERAL FUND	0.00	865.00
YEAR 6 - GENERAL FUND	27,810,807.36	123,597.42
YEAR 6 - BUILDING FUND	1,600,636.98	16,410.63
YEAR 6 - 2021 BOND FUND	2,339,746.00	0.00
YEAR 6 - 2021 TRANSPORTATION	299,704.05	0.00
YEAR 6 - 2020 VISION BOND	760,481.82	0.00
YEAR 6 - INSURANCE FUND	63,035.52	0.00
YEAR 6 - ARBITRAGE	106,627.41	0.00
	32,981,039.14	140,873.05

Treasurer: _____

DUNCAN PUBLIC SCHOOLS

SUMMARY OF FINANCIAL ACTIVITIES

05/31/2026

All Years Grouped By FUND	GENERAL FUND	BUILDING FUND	2021 BOND FUND	2021 TRANSPORTATION	2020 VISION BOND
CASH ON HAND:					
BEGINNING MONTHLY BALANCE	2,614,603.83	631,203.90	100,608.37	63,156.00	661,139.16
ADD: MONTHLY RECEIPTS	2,595,104.39	30,179.87	0.00	0.00	0.00
MATURING INVESTMENTS	0.00	0.00	0.00	0.00	0.00
TOTAL CASH:	5,209,708.22	661,383.77	100,608.37	63,156.00	661,139.16
LESS: CHECKS ISSUED	2,686,345.21	139,808.16	0.00	28,347.91	53,647.08
PURCHASE OF INVESTMENTS	12,684.29	2,896.17	0.00	0.00	0.00
INTEREST ON NON-PAYABLE	0.00	0.00	0.00	0.00	0.00
BOND INDEBTEDNESS	0.00	0.00	0.00	0.00	0.00
REPAY-MONEY MGMT.	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	432.50	0.00	0.00	0.00	0.00
INTEREST ON BONDS	0.00	0.00	0.00	0.00	0.00
TRANSFERS	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00
ENDING MONTHLY BALANCE	2,510,246.22	518,679.44	100,608.37	34,808.09	607,492.08
INVESTMENTS:					
BEGINNING MONTHLY BALANCE	5,449,218.72	1,245,757.73	0.00	0.00	0.00
ADD: INVESTMENTS	12,684.29	2,896.17	0.00	0.00	0.00
TOTAL INVESTMENTS:	5,461,903.01	1,248,653.90	0.00	0.00	0.00
LESS: MATURING INVESTMENTS	0.00	0.00	0.00	0.00	0.00
ENDING MONTHLY BALANCE:	5,461,903.01	1,248,653.90	0.00	0.00	0.00
TOTALS:					
END OF MONTH CASH BALANCE:	2,510,246.22	518,679.44	100,608.37	34,808.09	607,492.08
END OF MONTH INV. BALANCE:	5,461,903.01	1,248,653.90	0.00	0.00	0.00
TOTAL CASH:	7,972,149.23	1,767,333.34	100,608.37	34,808.09	607,492.08
ADD: OUTSTANDING CHECKS	124,462.42	16,410.63	0.00	0.00	0.00
TOTAL MONIES:	8,096,611.65	1,783,743.97	100,608.37	34,808.09	607,492.08

DUNCAN PUBLIC SCHOOLS

SUMMARY OF FINANCIAL ACTIVITIES

05/31/2026

All Years Grouped By FUND	SINKING FUND	ENDOWMENT FUNDS	INSURANCE FUND	ARBITRAGE	TOTAL ALL FUNDS
CASH ON HAND:					
BEGINNING MONTHLY BALANCE	131,461.17	8,822.74	289,332.74	0.00	4,500,327.91
ADD: MONTHLY RECEIPTS	97,600.79	134.46	4,935.20	0.00	2,727,954.71
MATURING INVESTMENTS	0.00	0.00	0.00	0.00	0.00
TOTAL CASH:	229,061.96	8,957.20	294,267.94	0.00	7,228,282.62
LESS: CHECKS ISSUED	0.00	0.00	1,000.00	0.00	2,909,148.36
PURCHASE OF INVESTMENTS	7,674.82	0.00	4,935.20	0.00	28,190.48
INTEREST ON NON-PAYABLE	0.00	0.00	0.00	0.00	0.00
BOND INDEBTEDNESS	0.00	0.00	0.00	0.00	0.00
REPAY-MONEY MGMT.	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	432.50
INTEREST ON BONDS	0.00	0.00	0.00	0.00	0.00
TRANSFERS	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00
ENDING MONTHLY BALANCE	221,387.14	8,957.20	288,332.74	0.00	4,290,511.28
INVESTMENTS:					
BEGINNING MONTHLY BALANCE	2,690,512.67	71,128.12	1,427,117.40	0.00	10,883,734.64
ADD: INVESTMENTS	7,674.82	0.00	4,935.20	0.00	28,190.48
TOTAL INVESTMENTS:	2,698,187.49	71,128.12	1,432,052.60	0.00	10,911,925.12
LESS: MATURING INVESTMENTS	0.00	0.00	0.00	0.00	0.00
ENDING MONTHLY BALANCE:	2,698,187.49	71,128.12	1,432,052.60	0.00	10,911,925.12
TOTALS:					
END OF MONTH CASH BALANCE:	221,387.14	8,957.20	288,332.74	0.00	4,290,511.28
END OF MONTH INV. BALANCE:	2,698,187.49	71,128.12	1,432,052.60	0.00	10,911,925.12
TOTAL CASH:	2,919,574.63	80,085.32	1,720,385.34	0.00	15,202,436.40
ADD: OUTSTANDING CHECKS	0.00	0.00	0.00	0.00	140,873.05
TOTAL MONIES:	2,919,574.63	80,085.32	1,720,385.34	0.00	15,343,309.45

REVENUE SOURCE		BUDGET YEAR 2024 - 2025 CURRENT COLLECTED	BUDGET YEAR 2024 - 2025 YEAR-TO-DATE COLLECTED	BUDGET YEAR 2025 - 2026 CURRENT COLLECTED	BUDGET YEAR 2025 - 2026 YEAR-TO-DATE COLLECTED
GENERAL FUND					
LOCAL SOURCES					
6-11-000-1110-000-050	AD VAL TX LV (CUR YR	$202,637.24	$6,397,036.69	$152,974.98	$6,749,719.80
6-11-000-1120-000-050	AD VAL TX LV (PRIOR)	$4,558.75	$224,663.22	$38,029.64	$181,440.17
6-11-000-1130-000-050	REV IN LIEU OF TAXES	$0.00	$4,602.59	$0.00	$66,450.14
6-11-000-1310-000-050	INTEREST EARNINGS	$41,995.23	$427,582.71	$24,935.18	$313,152.18
6-11-100-1310-000-050	CC REWARDS	$511.69	$7,435.23	$774.86	$6,880.00
6-11-000-1410-000-050	RNTL OF SCH FAC	$0.00	$3,320.00	$0.00	$0.00
6-11-000-1420-000-050	PROP RENTAL - NOT FACILITIES	$0.00	$0.00	$4,425.50	$4,425.50
6-11-000-1440-000-050	SALE OF SURPLUS EQUIPMENT	$385.00	$4,571.10	$1,841.50	$29,039.30
6-11-000-1510-000-050	INSURANCE LOSS RECOVERIES	$0.00	$0.00	$0.00	$9,017.01
6-11-000-1520-000-050	INSURANCE REFUND	$0.00	$2,707.63	$0.00	$963.50
6-11-000-1550-000-050	WORKERS COMPENSATION	$1,486.16	$1,486.16	$0.00	$7,813.80
6-11-000-1590-000-050	MISC REIMBURSEMENTS	$8,105.67	$20,560.75	$2,596.80	$21,299.26
6-11-000-1590-700-050	CN- REIMBURSEMENT	$0.00	$8,610.26	$40.00	$8,105.72
6-11-000-1610-000-050	CONTRIBUTIONS & DONATIONS	$7,881.33	$7,928.93	$0.11	$903.77
6-11-000-1620-000-050	COMMUNITY SERVICES	$0.00	$0.00	$28.60	$827.50
6-11-000-1650-000-050	DISTRICT CONTRACTS	$5,302.00	$15,988.00	$3,562.00	$22,258.00
6-11-000-1680-000-050	REF OF PRIOR YR'S	$0.00	$0.00	$0.00	$423.44
6-11-000-1690-000-050	MISC REV FROM DISTRICT	$1,500.00	$1,500.00	$750.00	$848.64
6-11-000-1710-700-050	STUDENT MEALS	$2,238.05	$42,358.10	$934.20	$28,132.91
6-11-000-1720-700-050	ALACARTE	$0.00	$21.00	$0.00	$0.00
6-11-000-1730-700-050	ADULT MEALS	$593.30	$10,621.28	$2,514.47	$11,641.55
6-11-000-1740-700-050	SUMMER FOOD SVC ADULT	$0.00	$63.00	$0.00	$0.00
6-11-000-1760-700-050	CONTRACT	$2,265.00	$81,168.00	$0.00	$2,341.25
6-11-000-1790-700-050	STATEMENTS	$421.11	$2,099.81	$358.51	$524.66
	TOTAL	$279,880.53	$7,264,324.46	$233,766.35	$7,466,208.10
INTERMEDIATE SOURCES					
6-11-000-2100-000-050	COUNTY 4 MILL AD VAL	$32,789.75	$847,938.66	$28,995.55	$847,750.09
6-11-000-2200-000-050	COUNTY APPORTN (MTG)	$6,177.55	$81,570.97	$0.00	$76,501.10
6-11-000-2900-000-050	OTHER INTERMEDIATE	$0.00	$8.76	$0.00	$0.00
	TOTAL	$38,967.30	$929,518.39	$28,995.55	$924,251.19
STATE SOURCES					
6-11-000-3110-000-050	GROSS PRODUCTION TAX	$191,414.20	$1,996,325.13	$215,834.08	$2,464,175.38
6-11-000-3120-000-050	MOTOR VEH COLLECTION	$128,797.67	$1,217,072.46	$121,701.26	$1,214,850.27
6-11-000-3130-000-050	RURAL ELECTRIC COOPERATIVE	$9,793.14	$105,525.16	$9,206.18	$108,503.60
6-11-000-3140-000-050	ST SCH LAND EARNINGS	$29,031.98	$530,215.38	$37,679.29	$529,426.64
6-11-000-3150-000-050	VEHICLE TAX STAMP	$99.56	$919.46	$51.17	$903.45
6-11-000-3160-000-050	FARM IMPLEMENTS	$147.95	$1,733.30	$10,604.85	$12,533.13

REVENUE SOURCE		BUDGET YEAR 2024 - 2025 CURRENT COLLECTED	BUDGET YEAR 2024 - 2025 YEAR-TO-DATE COLLECTED	BUDGET YEAR 2025 - 2026 CURRENT COLLECTED	BUDGET YEAR 2025 - 2026 YEAR-TO-DATE COLLECTED
6-11-000-3210-000-050	FNDTN & SAL INC AID	$1,204,189.08	$10,960,564.71	$1,147,822.21	$10,445,182.07
6-11-331-3250-000-050	FBA IN LIEU - CERT EMPL	$2,204.37	$20,059.76	$2,056.45	$18,713.65
6-11-332-3250-000-050	FBA IN LIEU - SUPP PER HEALTH	$13,283.99	$120,884.31	$12,083.25	$109,957.60
6-11-332-3250-700-050	CN-FBA IN LIEU SUPPORT	$0.00	$0.00	$0.00	$0.00
6-11-334-3250-000-050	CERTIFIED EMP HEALTH	$181,995.81	$1,656,161.83	$182,123.20	$1,657,321.12
6-11-335-3250-000-050	SUPP PERSONNEL HEALTH	$130,034.99	$1,183,318.39	$146,773.20	$1,335,636.12
6-11-335-3250-700-050	CN-SUPPORT PER HEALTH	$0.00	$0.00	$0.00	$0.00
6-11-388-3310-000-050	ALTN/HIGH CHLG EDU	$15,357.92	$61,431.67	$13,413.01	$53,652.05
6-11-312-3412-000-050	NATL BOARD CERT BONUS	$0.00	$5,000.00	$0.00	$5,000.00
6-11-305-3413-000-050	INSPIRED TO TEACH INCENTIVE	$0.00	$8,000.00	$4,000.00	$4,000.00
6-11-311-3414-000-050	STUDENT TEACHING STIPEND	$0.00	$0.00	$0.00	$6,996.00
6-11-331-3414-000-050	STUDENT TEACHING STIPEND	$0.00	$0.00	$0.00	$0.00
6-11-367-3415-000-050	READING SUFFICIENCY	$0.00	$70,289.38	$0.00	$74,954.11
6-11-333-3420-000-050	TEXTBOOK	$0.00	$208,907.95	$20,541.43	$186,927.05
6-11-376-3436-000-050	SCHOOL RESOURCE OFFICER	$0.00	$183,829.62	$0.00	$93,041.47
6-11-377-3437-000-050	PAID MATERNITY LEAVE	$0.00	$0.00	$0.00	$12,333.96
6-11-000-3610-000-050	HOMESTEAD EXEMPTION	$0.00	$0.00	$0.00	$0.00
6-11-000-3620-000-050	STATE LAND REIMBURSEMENT	$0.00	$0.00	$0.00	$16.60
6-11-081-3630-000-050	SBFS - DEPT OF HUMAN SVCS	$0.00	$0.00	$12,947.89	$53,524.58
6-11-339-3650-000-050	TOBACCO SETTLE ENDOWMENT	$0.00	$0.00	$0.00	$0.00
6-11-340-3650-000-050	TSET - TOBACCO SETTLEMENT	$0.00	$0.00	$0.00	$8,546.56
6-11-080-3690-000-050	CELLPHONE-FREE ED ENVIR	$0.00	$0.00	$0.00	$38,400.00
6-11-361-3690-000-050	ACE TECHNOLOGY	$14,319.06	$14,319.06	$13,948.23	$13,948.23
6-11-385-3720-700-050	STATE MATCHING	$6,802.28	$13,604.56	$7,774.04	$15,548.86
6-11-411-3811-000-050	COMPR HS VO SAL REIM	$8,230.00	$20,420.00	$8,230.00	$20,420.00
6-11-412-3812-000-050	VOCATIONAL PROG ASSIST	$13,564.00	$54,250.00	$13,564.00	$54,250.00
	TOTAL	$1,949,266.00	$18,432,832.13	$1,980,353.74	$18,538,762.50
FEDERAL SOURCES					
6-11-511-4210-000-050	TITLE I ACT,BASIC PG	$181,600.72	$1,049,527.72	$101,604.74	$903,489.21
6-11-799-4210-000-050	TITLE I-PART A	$0.00	$278,695.10	$0.00	$206,807.00
6-11-541-4271-000-050	TITLE II - PART A	$18,373.43	$149,121.73	$35,708.08	$163,239.49
6-11-799-4271-000-050	T2-PART A, RECRUIT	$0.00	$23,917.19	$0.00	$49,416.59
6-11-572-4281-000-050	TITLE III A ENGLISH LANGUAGE	$0.00	$24,526.30	$0.00	$22,417.79
6-11-613-4310-000-050	INDIVIDUALS W/DISABILITIES (B)	$0.00	$318.68	$0.00	$13,925.09
6-11-615-4310-000-050	INDIVIDUALS W/DISABILITIES (B)	$0.00	$3,012.00	$0.00	$0.00
6-11-621-4310-000-050	IDEA-B FLOW THROUGH	$61,963.38	$625,217.47	$0.00	$441,972.05
6-11-635-4310-000-050	SPED TEACHER SIGNING	$0.00	$0.00	$0.00	$21,530.00
6-11-635-4310-239-050	INDIVIDUALS W/DISABILITIES	$0.00	$0.00	$0.00	$0.00
6-11-799-4310-000-050	CARRYFORWARD IDEA-B FLOW	$0.00	$57,314.54	$0.00	$46,391.72
6-11-641-4340-000-050	PRE-SCHOOL AGED 3-5	$1,587.17	$17,121.32	$2,186.21	$17,489.74

REVENUE SOURCE		BUDGET YEAR 2024 - 2025 CURRENT COLLECTED	BUDGET YEAR 2024 - 2025 YEAR-TO-DATE COLLECTED	BUDGET YEAR 2025 - 2026 CURRENT COLLECTED	BUDGET YEAR 2025 - 2026 YEAR-TO-DATE COLLECTED
6-11-799-4340-000-050	PRESCHOOL	$0.00	$1,055.94	$0.00	$3,174.34
6-11-552-4442-000-050		$5,600.82	$50,389.02	$5,681.21	$51,441.70
6-11-799-4442-000-050	TITLE IV LEAS FORMULA	$0.00	$10,631.29	$0.00	$11,201.64
6-11-587-4470-000-050	TITLEV-SUB2 RURAL &	$7,001.51	$145,987.58	$24,400.23	$87,153.78
6-11-799-4470-000-050	TITLE VI PT B1 LEA	$0.00	$12,216.76	$0.00	$14,003.03
6-11-726-4689-000-050	OTHER MISC SOURCES OF FED	$0.00	$5,814.00	$0.00	$0.00
6-11-795-4689-000-050	ESSER III	$0.00	$772,905.95	$0.00	$0.00
6-11-799-4689-000-050	ESSER II FUNDS	$0.00	$483,078.36	$0.00	$0.00
6-11-763-4710-700-050	NATL SCHOOL LUNCH -FED	$125,412.34	$1,088,519.79	$136,058.00	$1,058,647.15
6-11-764-4720-700-050	NATL SCHOOL BREAKFAST -FED	$38,545.38	$331,049.63	$45,950.28	$353,709.18
6-11-766-4740-700-050	SUMMER FOOD PROGRAM	$0.00	$53,046.08	$0.00	$13,198.62
6-11-421-4821-000-050	CARL PERKINS	$10,024.44	$40,010.17	$0.00	$38,365.55
	TOTAL	$450,109.19	$5,223,476.62	$351,588.75	$3,517,573.67
	REVENUE SOURCE TOTAL	$2,718,223.02	$31,850,151.60	$2,594,704.39	$30,446,795.46
NON-REVENUE RECEIPTS					
6-11-000-5120-700-050	RETURN CASH OR CHANGE	$400.00	$400.00	$400.00	$400.00
6-11-000-5600-000-050	CORRECTING ENTRY	$0.00	$400.95	$0.00	$309.72
	TOTAL	$400.00	$800.95	$400.00	$709.72
BALANCE SHEET					
6-11-000-6110-000-050	CASH FORWARD	-$173,642.48	$5,311,474.02	$0.00	$4,816,468.56
6-11-000-6110-700-050	CARRYOVER	$54,171.06	$54,171.06	$0.00	$0.00
6-11-333-6110-000-050	333 CARRYOVER	$101,070.48	$101,070.48	$0.00	$389,661.09
6-11-352-6110-000-050	CARRYOVER	$33.86	$33.86	$0.00	$0.00
6-11-367-6110-000-050	367 CARRYOVER	$13,070.88	$13,070.88	$0.00	$12,221.26
6-11-376-6110-000-050	CARRYOVER CORRECTION	$0.00	$0.00	$0.00	$79,077.84
6-11-385-6110-700-050	CARRYOVER	$370.40	$370.40	$0.00	$0.00
6-11-759-6110-700-050	CASH FORWARD	$1,790.80	$1,790.80	$0.00	$0.00
6-11-760-6110-700-050	CASH FORWARD	$3,135.00	$3,135.00	$0.00	$0.00
6-11-766-6110-700-050	CARRYOVER	$0.00	$0.00	$0.00	$38,583.98
6-11-000-6130-000-050	LAPSED	$0.00	$0.00	$0.00	$0.00
6-11-000-6140-000-050	ESTOP	$0.00	$0.00	$0.00	$0.00
	TOTAL	$0.00	$5,485,116.50	$0.00	$5,336,012.73
	NON-REVENUE SOURCE	$400.00	$5,485,917.45	$400.00	$5,336,722.45
	FUND TOTAL	$2,718,623.02	$37,336,069.05	$2,595,104.39	$35,783,517.91

REVENUE SOURCE		BUDGET YEAR 2024 - 2025 CURRENT COLLECTED	BUDGET YEAR 2024 - 2025 YEAR-TO-DATE COLLECTED	BUDGET YEAR 2025 - 2026 CURRENT COLLECTED	BUDGET YEAR 2025 - 2026 YEAR-TO-DATE COLLECTED
BUILDING FUND					
LOCAL SOURCES					
6-21-000-1110-000-050	AD VAL TX LV (CUR YR	$28,931.97	$918,768.91	$27,265.54	$966,434.08
6-21-000-1120-000-050	AD VAL TX LV (PRIOR)	$650.90	$26,658.57	$0.00	$19,586.11
6-21-000-1130-000-050	REV IN LIEU OF TAXES	$0.00	$28.59	$0.00	$0.00
6-21-000-1310-000-050	INTEREST EARNINGS	$684.66	$8,469.11	$2,896.17	$5,046.04
6-21-000-1590-000-050	MISC REIMBURSEMENTS	$0.00	$3,168.00	$0.00	$0.00
	TOTAL	$30,267.53	$957,093.18	$30,161.71	$991,066.23
INTERMEDIATE SOURCES					
6-21-000-2900-000-050	OTHER INTERMEDIATE	$0.00	$1.25	$0.00	$0.00
	TOTAL	$0.00	$1.25	$0.00	$0.00
STATE SOURCES					
6-21-000-3160-000-050	FARM IMPLEMENTS	$21.12	$247.48	$18.16	$280.06
6-21-318-3435-000-050	REDBUD	$0.00	$455,580.54	$0.00	$448,968.91
6-21-000-3610-000-050	HOMESTEAD EXEMPTION	$0.00	$0.00	$0.00	$6,381.70
	TOTAL	$21.12	$455,828.02	$18.16	$455,630.67
	REVENUE SOURCE TOTAL	$30,288.65	$1,412,922.45	$30,179.87	$1,446,696.90
BALANCE SHEET					
6-21-000-6110-000-050	CASH FORWARD	$0.00	$1,712,780.14	$0.00	$1,501,336.70
6-21-318-6110-000-050	REDBUD CARRYOVER	$0.00	$0.00	$0.00	$419,936.72
	TOTAL	$0.00	$1,712,780.14	$0.00	$1,921,273.42
	NON-REVENUE SOURCE	$0.00	$1,712,780.14	$0.00	$1,921,273.42
	FUND TOTAL	$30,288.65	$3,125,702.59	$30,179.87	$3,367,970.32

REVENUE SOURCE		BUDGET YEAR 2024 - 2025 CURRENT COLLECTED	BUDGET YEAR 2024 - 2025 YEAR-TO-DATE COLLECTED	BUDGET YEAR 2025 - 2026 CURRENT COLLECTED	BUDGET YEAR 2025 - 2026 YEAR-TO-DATE COLLECTED
2021 BOND FUND					
NON-REVENUE RECEIPTS					
6-34-000-5112-000-050	BOND SALES	$0.00	$2,259,401.01	$0.00	$2,257,635.02
	TOTAL	$0.00	$2,259,401.01	$0.00	$2,257,635.02
BALANCE SHEET					
6-34-000-6110-000-050	Cash Forward	$0.00	$958,005.95	$0.00	$182,719.35
	TOTAL	$0.00	$958,005.95	$0.00	$182,719.35
	NON-REVENUE SOURCE	$0.00	$3,217,406.96	$0.00	$2,440,354.37
	FUND TOTAL	$0.00	$3,217,406.96	$0.00	$2,440,354.37

REVENUE SOURCE		BUDGET YEAR 2024 - 2025 CURRENT COLLECTED	BUDGET YEAR 2024 - 2025 YEAR-TO-DATE COLLECTED	BUDGET YEAR 2025 - 2026 CURRENT COLLECTED	BUDGET YEAR 2025 - 2026 YEAR-TO-DATE COLLECTED
2021 TRANSPORTATION					
NON-REVENUE RECEIPTS					
6-35-000-5112-000-050	BOND SALES	$0.00	$181,818.00	$0.00	$181,818.00
	TOTAL	$0.00	$181,818.00	$0.00	$181,818.00
BALANCE SHEET					
6-35-000-6110-000-050	Cash Forward	$0.00	$112,378.24	$0.00	$152,694.14
	TOTAL	$0.00	$112,378.24	$0.00	$152,694.14
	NON-REVENUE SOURCE	$0.00	$294,196.24	$0.00	$334,512.14
	FUND TOTAL	$0.00	$294,196.24	$0.00	$334,512.14

REVENUE SOURCE		BUDGET YEAR 2024 - 2025 CURRENT COLLECTED	BUDGET YEAR 2024 - 2025 YEAR-TO-DATE COLLECTED	BUDGET YEAR 2025 - 2026 CURRENT COLLECTED	BUDGET YEAR 2025 - 2026 YEAR-TO-DATE COLLECTED
2020 VISION BOND					
LOCAL SOURCES					
6-36-000-1690-000-050	MISC REV FROM DISTRICT	$0.00	$0.00	$0.00	$31,063.44
	TOTAL	$0.00	$0.00	$0.00	$31,063.44
	REVENUE SOURCE TOTAL	$0.00	$0.00	$0.00	$31,063.44
NON-REVENUE RECEIPTS					
6-36-000-5190-000-050	MISC REVENUE TRANSFERRED	$0.00	$0.00	$0.00	$1,336,910.46
	TOTAL	$0.00	$0.00	$0.00	$1,336,910.46
	NON-REVENUE SOURCE	$0.00	$0.00	$0.00	$1,336,910.46
	FUND TOTAL	$0.00	$0.00	$0.00	$1,367,973.90

REVENUE SOURCE		BUDGET YEAR 2024 - 2025 CURRENT COLLECTED	BUDGET YEAR 2024 - 2025 YEAR-TO-DATE COLLECTED	BUDGET YEAR 2025 - 2026 CURRENT COLLECTED	BUDGET YEAR 2025 - 2026 YEAR-TO-DATE COLLECTED
	SINKING FUND				
LOCAL SOURCES					
6-41-000-1110-000-050	AD VAL TX LV (CUR YR	$84,243.09	$2,660,402.97	$73,746.62	$2,669,488.49
6-41-000-1120-000-050	AD VAL TX LV (PRIOR)	$1,944.73	$95,992.30	$16,116.96	$136,967.66
6-41-000-1130-000-050	REV IN LIEU OF TAXES	$0.00	$85.66	$0.00	$0.00
6-41-000-1310-000-050	INTEREST EARNINGS	$709.52	$1,454.76	$7,674.82	$10,276.92
	TOTAL	$86,897.34	$2,757,935.69	$97,538.40	$2,816,733.07
INTERMEDIATE SOURCES					
6-41-000-2900-000-050	OTHER INTERMEDIATE	$0.00	$3.75	$0.00	$0.00
	TOTAL	$0.00	$3.75	$0.00	$0.00
STATE SOURCES					
6-41-000-3160-000-050	FARM IMPLEMENTS	$61.51	$732.36	$62.39	$912.10
6-41-000-3610-000-050	HOMESTEAD EXEMPTION	$0.00	$0.00	$0.00	$18,819.21
	TOTAL	$61.51	$732.36	$62.39	$19,731.31
	REVENUE SOURCE TOTAL	$86,958.85	$2,758,671.80	$97,600.79	$2,836,464.38
BALANCE SHEET					
6-41-000-6110-000-050	CASH FORWARD	$0.00	$91,457.59	$0.00	$83,110.25
	TOTAL	$0.00	$91,457.59	$0.00	$83,110.25
	NON-REVENUE SOURCE	$0.00	$91,457.59	$0.00	$83,110.25
	FUND TOTAL	$86,958.85	$2,850,129.39	$97,600.79	$2,919,574.63

REVENUE SOURCE		BUDGET YEAR 2024 - 2025 CURRENT COLLECTED	BUDGET YEAR 2024 - 2025 YEAR-TO-DATE COLLECTED	BUDGET YEAR 2025 - 2026 CURRENT COLLECTED	BUDGET YEAR 2025 - 2026 YEAR-TO-DATE COLLECTED
ENDOWMENT FUNDS					
LOCAL SOURCES					
6-50-000-1310-000-050	INTEREST EARNINGS	$223.91	$2,489.21	$134.46	$1,942.80
	TOTAL	$223.91	$2,489.21	$134.46	$1,942.80
	REVENUE SOURCE TOTAL	$223.91	$2,489.21	$134.46	$1,942.80
BALANCE SHEET					
6-50-000-6110-000-050	CASH FORWARD	$0.00	$75,421.99	$0.00	$78,142.52
	TOTAL	$0.00	$75,421.99	$0.00	$78,142.52
	NON-REVENUE SOURCE	$0.00	$75,421.99	$0.00	$78,142.52
	FUND TOTAL	$223.91	$77,911.20	$134.46	$80,085.32

REVENUE SOURCE		BUDGET YEAR 2024 - 2025 CURRENT COLLECTED	BUDGET YEAR 2024 - 2025 YEAR-TO-DATE COLLECTED	BUDGET YEAR 2025 - 2026 CURRENT COLLECTED	BUDGET YEAR 2025 - 2026 YEAR-TO-DATE COLLECTED
INSURANCE FUND					
LOCAL SOURCES					
6-86-000-1310-000-050	INTEREST EARNINGS	$13,062.83	$30,241.54	$4,935.20	$47,530.27
	TOTAL	$13,062.83	$30,241.54	$4,935.20	$47,530.27
	REVENUE SOURCE TOTAL	$13,062.83	$30,241.54	$4,935.20	$47,530.27
BALANCE SHEET					
6-86-000-6110-000-050	CASH FORWARD	$0.00	$2,323,826.05	$0.00	$1,735,890.59
	TOTAL	$0.00	$2,323,826.05	$0.00	$1,735,890.59
	NON-REVENUE SOURCE	$0.00	$2,323,826.05	$0.00	$1,735,890.59
	FUND TOTAL	$13,062.83	$2,354,067.59	$4,935.20	$1,783,420.86

REVENUE SOURCE		BUDGET YEAR 2024 - 2025 CURRENT COLLECTED	BUDGET YEAR 2024 - 2025 YEAR-TO-DATE COLLECTED	BUDGET YEAR 2025 - 2026 CURRENT COLLECTED	BUDGET YEAR 2025 - 2026 YEAR-TO-DATE COLLECTED
ARBITRAGE					
NON-REVENUE RECEIPTS					
6-88-000-5190-000-050	MISC REVENUE TRANSFERRED	$0.00	$0.00	$0.00	$106,627.41
	TOTAL	$0.00	$0.00	$0.00	$106,627.41
	NON-REVENUE SOURCE	$0.00	$0.00	$0.00	$106,627.41
	FUND TOTAL	$0.00	$0.00	$0.00	$106,627.41

DUNCAN PUBLIC SCHOOLS
BALANCE SHEET
31-May-26

	11 General Fund	21 Building Fund	34 Bond 2021	35 Bond Transportation	36 Bond 2020 Vision	50 Endowment Fund	86 Insurance Fund	88 Arbitrage Fund	41 Sinking Fund	**All Funds**
Cash	$ 2,510,246.22	$ 518,679.44	$ 100,608.37	$ 34,808.09	$ 607,492.08	$ 8,957.20	$ 288,332.74	$ -	$ 221,387.14	$ 4,290,511.28
Investments	5,461,903.01	1,248,653.90	-	-	-	71,128.12	1,432,052.60	-	2,698,187.49	$ 10,911,925.12
Total Assets	$ 7,972,149.23	$ 1,767,333.34	$ 100,608.37	$ 34,808.09	$ 607,492.08	$ 80,085.32	$ 1,720,385.34	$ -	$ 2,919,574.63	$ 15,202,436.40
Warrants outstanding	$ (124,462.42)	$ (16,410.63)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ (140,873.05)
Reserves										
Fund Balance	$ 7,847,686.81	$ 1,750,922.71	$ 100,608.37	$ 34,808.09	$ 607,492.08	$ 80,085.32	$ 1,720,385.34	$ -	$ 2,919,574.63	$ 15,061,563.35

DUNCAN PUBLIC SCHOOLS
STATEMENT OF CHANGES IN FUND BALANCE
MONTH ENDED MAY 31, 2026

Fund Balance - Beginning of Month	$ 2,614,603.83	$ 631,203.90	$ 100,608.37	$ 63,156.00	$ 661,139.16	$ 8,822.74	$ 289,332.74	$ -	$ 131,461.17	$ 4,500,327.91
District	233,766.35	30,161.71	-	-	-	134.46	4,935.20	-	97,538.40	$ 366,536.12
Intermediate	28,995.55	-	-	-	-	-	-	-	-	$ 28,995.55
State	1,980,353.74	18.16	-	-	-	-	-	-	62.39	$ 1,980,434.29
Federal	351,588.75	-	-	-	-	-	-	-	-	$ 351,588.75
Other	400.00	-	-	-	-	-	-	-	-	$ 400.00
Total revenue	2,595,104.39	30,179.87	-	-	-	134.46	4,935.20	-	97,600.79	$ 2,727,954.71
Salaries	(1,688,419.38)	-	-	-	-	-	-	-	-	$ (1,688,419.38)
Benefits	(635,913.14)	-	-	-	-	-	-	-	-	$ (635,913.14)
Professional services	(88,052.84)	-	-	-	-	-	-	-	-	$ (88,052.84)
Property services	(6,193.03)	(70,481.85)	-	-	(4,897.45)	-		-	-	$ (81,572.33)
Other services	(32,485.13)	-	-	-	-	-	-	-	-	$ (32,485.13)
Supplies & materials	(223,581.97)	(69,326.31)	-	-	(48,749.63)	-	-	-	-	$ (341,657.91)
Other	(11,699.72)	-	-	(28,347.91)	-	-	(1,000.00)	-	-	$ (41,047.63)
	(2,686,345.21)	(139,808.16)	-	(28,347.91)	(53,647.08)	-	(1,000.00)	-	-	(2,909,148.36)
Purchase of Investments	(12,684.29)	(2,896.17)	-	-	-	-	(4,935.20)	-	(7,674.82)	$ (28,190.48)
Total expenditures	(2,699,029.50)	(142,704.33)	-	(28,347.91)	(53,647.08)	-	(5,935.20)	-	(7,674.82)	$ (2,937,338.84)
Investments	5,461,903.01	1,248,653.90	-	-	-	71,128.12	1,432,052.60	-	2,698,187.49	$ 10,911,925.12
Fund Balance - End of Month	$ 7,972,581.73	$ 1,767,333.34	$ 100,608.37	$ 34,808.09	$ 607,492.08	$ 80,085.32	$ 1,720,385.34	$ -	$ 2,919,574.63	$ 15,202,868.90

Note: These financial statements are unaudited and intended for internal review and analysis.

DUNCAN PUBLIC SCHOOLS

Open Investment Ledger

Invest #	CHECK #	DATE	BANK NAME	AMOUNT	RATE	MATURITY DATE
4	0	5/18/2007	BANK OF COMMERCE	100,000.00	3.890	07/16/2026
5	0	9/9/2024	OLAP LIQUID POOL	3,211,405.41	3.407	01/25/2027
AA107119-41	0	2/24/2026	TERM SERIES II REDEMPTION	900,000.00	3.570	06/23/2026
FZFXX	0	9/4/2024	FIDELITY TREASURY MM FUND	1,250,497.60	3.270	09/04/2026

TOTAL OPEN INVESTMENTS FOR 6 - 11 GENERAL FUND				5,461,903.01		
3-2283	0	1/7/2022	IBC BANK	245,000.00	3.000	01/07/2027
5-21	0	4/23/2026	OLAP LIQUID POOL	1,003,653.90	3.407	04/23/2027

TOTAL OPEN INVESTMENTS FOR 6 - 21 BUILDING FUND				1,248,653.90		
11076951	0	5/26/2020	LEGACY BANK	38,504.71	3.300	06/01/2026
5-41	0	4/23/2026	OLAP LIQUID POOL	2,659,682.78	3.448	04/23/2027

TOTAL OPEN INVESTMENTS FOR 6 - 41 SINKING FUND				2,698,187.49		
11380056	0	11/26/2021	LEGACY BANK	71,128.12	2.300	11/25/2027

TOTAL OPEN INVESTMENTS FOR 6 - 50 ENDOWMENT FUNDS				71,128.12		
22324	0	11/22/2024	FIRST BANK & TRUST COMPANY	264,361.78	3.251	05/22/2027
5-86	0	11/6/2024	OLAP LIQUID POOL	1,059,564.95	3.407	01/25/2027
655-242581	0	9/4/2024	FIDELITY TREASURY MM FUND	108,125.87	3.270	09/04/2026

TOTAL OPEN INVESTMENTS FOR 6 - 86 INSURANCE FUND				1,432,052.60		
TOTAL OF ALL INVESTMENTS				10,911,925.12		

DUNCAN PUBLIC SCHOOLS
PO BOX 1548
DUNCAN, OK 73534

Reconciliation

June 01, 2026

Bank account:	Reconciliation date:	Prepared by:	For applied period:
* * * * * * 9935	5/29/2026	MILLER, LATISHA	**May, 2026**

General ledger account balance	$1,099,549.71	Balance per bank statement as of reconciliation date	$100,013.00
Add debits	$117,583.75	Add receipts in transit (outstanding)	$0.00
Less credits	$204,353.82	Less outstanding checks	$65,613.07
Add adjustments	$16,286.39	Interest not yet posted	$0.00
		Charges not yet posted	$0.00
		Investments	$994,666.10
Bank Balance Per General Ledger (Activity Fund)	**$1,029,066.03**	**Bank Balance Per Statement Reconciliation**	**$1,029,066.03**

Variance: $0.00 *

Outstanding Receipts

No Transactions

Outstanding Checks

Number	Amount	Number	Amount	Number	Amount
00109993	41.95	00110275	90.00	00110300	27.97
00111233	27.96	00111346	86.31	00111530	250.00
00111713	200.00	00111715	130.54	00111927	285.00
00112011	76.98	00112012	200.00	00112018	200.00
00112028	200.00	00112127	64.07	00112128	8370.00
00112131	65.00	00112133	499.95	00112139	638.26
00112144	250.00	00112155	637.00	00112157	2254.00
00112158	400.00	00112163	75.00	00112165	236.56
00112167	248.38	00112169	98.17	00112171	317.15
00112172	179.12	00112173	152.69	00112174	393.09
00112176	149.80	00112188	244.25	00112190	527.80
00112191	250.00	00112196	625.53	00112197	287.40
00112198	210.00	00112199	2738.00	00112200	1798.85
00112201	75.00	00112202	250.00	00112203	58.25
00112204	189.45	00112205	3148.02	00112206	135.66
00112207	75.00	00112208	113.30	00112209	2340.00
00112210	432.64	00112211	193.00	00112212	177.00
00112213	91.68	00112214	1977.36	00112215	238.70
00112218	3065.34	00112219	79.23	00112220	405.33
00112221	1436.00	00112222	164.04	00112223	144.90
00112224	317.68	00112225	855.73	00112226	214.12
00112227	196.04	00112228	718.45	00112229	88.00
00112230	623.00	00112231	51.75	00112232	53.40
00112233	454.80	00112234	53.42	00112235	291.48
00112236	693.89	00112237	168.65	00112238	366.60
00112239	500.00	00112240	166.00	00112241	824.40
00112242	1394.54	00112243	750.00	00112244	720.00
00112245	825.00	00112246	627.00	00112247	697.00
00112248	100.00	00112249	46.88	00112250	79.25
00112251	189.99	00112252	383.24	00112253	2620.80
00112254	75.00	00112255	503.15	00112256	183.60
00112257	139.21	00112258	628.94	00112259	759.13
00112260	1115.12	00112261	2760.00	00112262	1289.02
00112263	262.50	00112264	2387.88	00112265	783.57
00112266	345.57	00112267	136.42	00112268	856.17

Total Outstanding Checks: **$65,613.07**

Items: **105**

Receipts Cleared This Month

Number	Amount	Number	Amount	Number	Amount
01251873	20.00	05000093	100.00	05000094	7.58
05000095	5.46	05000096	115.22	05000097	500.00
05000098	300.00	05000099	4.27	05000100	250.00
05000101	250.00	05000102	250.00	05000103	200.00
05000104	250.00	05000105	500.00	05000106	5.00
05000107	14.77	05000108	100.00	05000109	250.00
05000110	250.00	05000111	250.00	05000112	250.00
11007879	10.00	11007880	1.00	11007881	0.50
11007882	0.50	11007883	4.00	11007884	2.00
11007885	4.00	11007886	3.00	11007887	1.00
11007888	6.00	11007889	6.50	11007890	10.00
11007891	5.00	11007892	1.50	11007893	1.00
11007894	1.00	11007895	10.00	11007896	4.00
11007897	1.00	11007898	2.00	11007899	2.00
11007900	2.00	11007901	0.50	11007902	13.50
11007903	5.00	11007904	17.00	11007905	25.00
11007906	6.50	11007907	1.00	11007908	5.00
11007909	2.00	11007910	1.50	11007911	5.00
11007912	120.00	11007913	6.00	11007914	6.00
11007915	6.00	11007916	6.00	11007917	6.00
11007918	6.00	11007919	6.00	11007920	6.00
11007921	6.00	11007922	6.00	11007923	6.00
11007924	6.00	11007925	6.00	11007926	6.00
11007927	6.00	11007928	6.00	11007929	6.00
11007930	6.00	11007931	6.00	11007932	6.00
11007933	6.00	11007934	6.00	11007935	6.00
11007936	6.00	11007937	6.00	11007938	6.00
11007939	6.00	11007940	6.00	11007941	6.00
11007942	6.00	11007943	6.00	11007944	6.00
11007945	6.00	11007946	6.00	11007947	6.00
11007948	6.00	11007949	6.00	11007950	6.00
11007951	6.00	11007952	6.00	11007953	6.00
11007954	6.00	11007955	6.00	11007956	6.00
11007957	0.50	11007958	0.50	11007959	10.00
11007960	5.00	11007961	7.00	11007962	2.00
11007963	4.00	11007964	2.00	11007965	3.00
11007966	9.00	11007967	1.50	11007968	1.00
11007969	1.00	11007970	2.00	11007971	3.00
11007972	1.00	11007973	3.00	11007974	2.00
11007975	1.00	11007976	1.50	11007977	1.50
11007978	3.00	11007979	2.50	11007980	1.50
11007981	5.00	11007982	3.00	11007983	1.00

11007984	2.00	11007985	5.25	11007986	1.00
11007987	2.25	11007988	0.50	11007989	5.00
11007990	2.00	11007991	1.00	11007992	1.50
11007993	2.00	11007994	1.00	11007995	1.00
11007996	0.80	11007997	60.00	11007998	6.00
11007999	3.00	11008000	1.00	11008001	27.00
11008002	141.00	11008003	267.00	12501728	0.50
12501729	16.50	12501730	0.50	12501731	10.00
12501732	1.00	12501733	6.00	12501734	5.00
12501735	0.50	12501736	10.00	12501737	1.00
12501738	2.00	12501739	2.00	12501740	1.00
12501741	3.00	12501742	4.00	12501743	2.00
12501744	3.00	12501745	2.00	12501746	3.00
12501747	4.00	12501748	1.00	12501749	0.50
12501750	1.00	12501751	10.00	12501752	1.00
12501753	2.00	12501754	1.00	12501755	0.50
12501756	5.00	12501757	5.00	12501758	10.00
12501759	0.50	12501760	3.00	12501761	4.00
12501762	2.00	12501763	5.00	12501764	0.50
12501765	13.00	12501766	5.00	12501767	11.00
12501768	8.00	12501769	0.75	12501770	1.00
12501771	2.00	12501772	2.00	12501773	2.00
12501774	1.00	12501775	3.00	12501776	2.00
12501777	2.00	12501778	1.00	12501779	3.00
12501780	3.00	12501781	1.00	12501782	3.00
12501783	2.00	12501784	1.00	12501785	4.00
12501786	2.00	12501787	0.50	12501788	5.00
12501789	4.00	12501790	8.00	12501791	1.00
12501792	14.00	12501793	50.00	12501794	1.00
12501795	0.50	12501796	2.00	12501797	3.00
12501798	1.00	12501799	1.00	12501800	3.00
12501801	15.00	12501802	14.00	12501803	2.00
12501804	3.00	12501805	16.00	12501806	1.00
12501807	7.00	12501808	7.00	12501809	1.00
12501810	3.00	12501811	11.00	12501812	13.00
12501813	19.00	12501814	3.00	12501815	2.00
12501816	2.00	12501817	1.00	12501818	2.00
12501819	4.00	12501820	6.00	12501821	5.00
12501822	13.00	12501823	1.00	12501824	4.00
12501825	11199.59	12501826	0.50	12501827	5.00
12501828	10.00	12501829	9.00	12501830	8.00
12501831	24.00	12501832	2.00	12501833	10.00
12501834	5.00	12501835	5.00	12501836	8.00
12501837	10.00	12501838	8.00	12501839	3.00

12501840	8.00	12501841	1.00	12501842	3.00
12501843	1.00	12501844	1.00	12501845	2.00
12501846	1.00	12501847	2.00	12501848	1.00
12501849	2.00	12501850	4.00	12501851	4.00
12501852	2.00	12501853	3.00	12501854	6.00
12501855	6.00	12501856	1.50	12501857	2.00
12501858	1.00	12501859	1.00	12501860	5616.53
12501861	39.00	12501862	10.00	12501863	10.00
12501864	3.00	12501865	2.00	12501866	8.00
12501867	40.00	12501868	1.00	12501869	1.00
12501870	8.00	12501871	11.30	12501872	6.00
13006327	1.00	13006328	2.00	13006329	2.00
13006330	20.00	13006331	1.00	13006332	5.00
13006333	15.00	13006334	87.00	13500669	3.75
13500670	19.50	13500671	12.00	13500672	2.05
13500673	1.00	13500674	18.00	13500675	7.00
13500676	4.00	13500677	265.00	13500678	20.50
13500679	1.00	13500680	20.00	13500681	20.00
13500682	20.00	13500683	20.00	13500684	40.00
13500685	60.00	13500686	20.00	13500687	20.00
13500688	20.00	13500689	80.00	13500690	20.00
13500691	20.00	13500692	20.00	13500693	20.00
13500694	20.00	13500695	20.00	13500696	20.00
13500697	20.00	13500698	9.10	13500699	13.10
14008054	179.00	14008055	3.00	14008056	11.50
14008057	3.00	14008058	7.00	14008059	0.50
14008060	4.50	14008061	0.50	14008062	19.50
14008063	12.50	14008064	2.50	14008065	6.65
14008066	5.00	14008067	3.00	14008068	155.05
14008069	23.00	14008070	6.00	14008071	1.00
14008072	1.50	14008073	1.00	14008074	6.00
14008075	10.25	14008076	6.00	14008077	2.00
14008078	1.00	14008079	17.00	14008080	5.00
14008081	3.50	14008082	1.50	14008083	1.50
14008084	4.00	14008085	55.00	14008086	15.00
14008087	28.50	14008088	2.00	14008089	2.00
14008090	1.00	14008091	1.00	14008092	4.00
14008093	3.00	14008094	2.60	14008095	80.00
14008096	205.98	14008097	188.31	14008098	170.00
14008099	64.00	14008100	24.00	14502043	6.00
14502044	5.00	14502045	11.00	14502046	0.50
14502047	3.00	14502048	0.50	14502049	2000.00
14502050	5.00	14502051	7.00	14502052	5.00
14502053	8.50	14502054	14.75	14502055	3.00

14502056	7.50	14502057	24.00	14502058	6.50
14502059	5.25	14502060	5.00	14502061	6.75
14502062	10.00	14502063	18.00	14502064	11.00
14502065	3.00	14502066	1.25	14502067	6.00
14502068	1.00	14502069	24.00	14502070	6.00
14502071	12.00	14502072	18.00	14502073	12.00
14502074	12.00	14502075	0.50	14502076	10.00
14502077	35.00	14502078	45.00	14502079	45.00
14502080	45.00	14502081	45.00	14502082	45.00
14502083	15.00	14502084	50.00	14502085	90.00
14502086	50.00	14502087	45.00	14502088	3.00
14502089	5.00	14502090	13.00	14502091	1554.07
14502092	293.65	14502093	45.00	14502094	45.00
14502095	45.00	14502096	2901.94	14502097	45.00
14502098	33.00	50500284	87.91	50500285	7932.50
50500286	247.30	50500287	618.75	50500288	192.00
50500289	100.00	50500290	500.00	50500291	1530.00
50500292	184.00	50500293	158.00	50500294	500.00
50500295	209.00	70500883	200.00	70500884	690.23
70500885	200.00	70500886	200.00	70500887	360.00
70500888	200.00	70500889	175.00	70500890	350.00
70500891	4752.00	70500892	1331.10	70500893	3590.00
70500894	100.00	70500895	220.00	70500896	220.00
70500897	220.00	70500898	350.00	70500899	200.00
70500900	200.00	70500901	220.00	70500902	800.00
70500903	371.00	70500904	569.70	70500905	641.00
70500906	537.00	70500907	100.00	70500908	200.00
70500909	1487.50	70500910	277.50	70500911	300.00
70500912	1025.00	70500913	7320.00	70500914	5608.50
70500916	350.00	70500917	200.00	70500918	150.00
70500919	200.00	70500920	220.00	70500921	200.00
70500922	708.00	70500923	1000.00	70500924	1545.00
70500925	760.00	70500926	128.87	70500927	70.00
70500928	160.00	70500930	285.00	70500931	345.00
70500932	856.60	70500933	650.00	70500934	372.00
70500935	420.00	70500936	404.00	70500937	200.00
70500938	600.00	70500939	100.00	70500940	200.00
70500941	200.00	70500942	200.00	70500943	145.00
70500944	200.00	70500945	420.00	70500946	600.00
70500947	70.00	70500948	1410.00	70500949	1090.00
70500950	1340.00	70500951	200.00	70500952	21.00
70500953	50.00	70500954	1000.00	70500955	960.25
70500956	87.00	70500958	75.00	70500959	130.00
70500960	810.00	70500961	277.50	70500962	131.12

70500963	200.00	70500964	975.65	70500965	600.00
70500966	140.00	70500967	90.00	70500968	10.15
70500969	600.00	70500971	180.00	70500972	5000.00
70500973	225.00	70500974	482.50	70500975	120.00
70500976	375.00	70500977	415.35	70500978	75.00
70500979	5000.00	70500980	220.00	70500981	380.00
70500982	15.00	70500984	830.00	70500985	9.00
70500986	1250.00	70500987	1435.00	70500988	48.00
70500989	170.00	70500991	777.50	70500992	252.50
70500993	200.00				

Total Receipts Cleared:
$117,583.75

Items:
550

Checks Cleared This Month

Number	Amount	Number	Amount	Number	Amount
00111768	395.00	00111958	450.00	00111960	100.00
00111963	60.00	00111967	656.00	00111972	1126.83
00111977	250.00	00111983	200.00	00111989	189.16
00111990	690.23	00111991	7.58	00111992	592.88
00111993	690.00	00111994	650.00	00111995	1025.00
00111996	685.00	00111997	1052.49	00111998	100.00
00111999	125.00	00112000	280.00	00112001	400.00
00112002	1128.00	00112003	200.00	00112004	225.00
00112005	10796.00	00112006	170.00	00112007	94.38
00112008	50.00	00112009	6.00	00112010	180.00
00112014	821.80	00112015	569.70	00112016	200.00
00112017	18.00	00112019	250.00	00112020	150.00
00112021	61.98	00112022	82.80	00112023	166.99
00112024	210.00	00112025	1000.00	00112026	350.00
00112027	340.00	00112029	2116.00	00112030	300.00
00112031	300.00	00112032	163.31	00112033	111.56
00112034	224.95	00112035	79.93	00112036	528.56
00112037	56.00	00112038	296.76	00112039	270.00
00112040	615.47	00112042	59.00	00112043	1022.00
00112044	797.22	00112045	330.76	00112046	473.09
00112047	2422.00	00112048	280.47	00112049	94.61
00112050	511.65	00112051	134.08	00112052	248.77
00112053	150.22	00112054	22.47	00112055	492.81
00112056	145.82	00112057	97.77	00112058	94.47
00112059	194.00	00112060	244.73	00112061	545.32
00112062	34.16	00112063	20.85	00112064	662.78
00112065	18.36	00112066	65.06	00112067	11.44
00112068	59.11	00112069	75.69	00112070	644.15

00112071	557.27	00112072	174.76	00112073	662.40
00112074	140.04	00112075	294.00	00112076	1578.00
00112077	387.00	00112078	460.00	00112079	358.51
00112080	700.00	00112081	1000.00	00112082	192.50
00112083	480.00	00112084	125.00	00112085	300.00
00112086	413.00	00112087	480.00	00112088	11199.59
00112089	1200.00	00112090	2925.96	00112091	200.00
00112092	8599.51	00112093	175.84	00112094	977.02
00112095	419.00	00112096	960.25	00112097	120.97
00112098	686.95	00112099	315.91	00112100	1000.00
00112101	113.16	00112102	2683.55	00112103	1771.43
00112104	2369.03	00112105	685.92	00112106	971.09
00112107	270.51	00112109	876.88	00112110	256.81
00112111	1296.90	00112112	4770.75	00112113	3773.27
00112114	1417.23	00112115	2600.00	00112116	807.50
00112117	590.29	00112118	977.98	00112119	568.44
00112120	48.58	00112121	416.45	00112122	845.00
00112123	288.50	00112124	730.00	00112126	695.00
00112129	5616.53	00112130	350.00	00112132	111.20
00112134	13.47	00112135	1300.00	00112136	1600.00
00112137	150.00	00112138	440.00	00112140	2000.00
00112141	360.00	00112142	300.00	00112143	2520.00
00112145	200.00	00112146	400.00	00112147	375.00
00112148	250.00	00112149	154.50	00112150	2800.00
00112151	76.80	00112152	400.00	00112153	520.04
00112154	162.23	00112159	750.00	00112160	3039.50
00112161	186.00	00112164	110.00	00112166	130.29
00112168	100.15	00112170	168.91	00112175	110.56
00112177	150.00	00112178	490.00	00112179	135.38
00112180	6195.92	00112181	638.00	00112182	997.00
00112183	428.00	00112184	2901.94	00112185	250.00
00112186	528.70	00112187	225.00	00112189	120.00
00112192	2303.40	00112193	360.00	00112194	6567.00
00112195	115.20				

Total Cleared Checks: **Items:**

$155,819.69 **184**

Adjustments This Month

Number	Amount	Number	Amount	Number	Amount
00013935	48.58	00013936	570.00	00013937	204.00
00013938	23.22	00013939	570.00	00013940	204.00
00013941	8.54	00013942	119.17	00013943	13.98
00013944	24.68	00013945	119.94	00013946	206.91

00013947	59.49	00013948	466.73	00013949	58.80
00013950	2147.73	00013951	229.99	00013952	783.30
00013953	427.98	00013954	32.68	00013955	103.51
00013956	99.99	00013957	399.96	00013958	76.80
00013959	149.80	00013960	150.00	00013961	-75.00
00013962	75.00	00013963	-100.00	00013964	100.00
00013965	-100.00	00013966	100.00	00013967	66.86
00013968	500.00	00013969	500.00	00013970	500.00
00013971	50.00	00013972	450.00	00013973	200.00
00013974	500.00	00013975	18.68	00013976	279.80
00013977	79.23	00013978	929.50	00013979	208.05
00013980	500.00	00013981	2301.02	00013982	28.00
00013983	260.00	00013984	1698.04	00013985	350.00
00013986	37.00	00013987	35.00	00013988	-250.00
00013989	194.23	00013990	-32.70		

Total Adjustments: **Items:**

$16,286.39 **56**

Receipts Voided This Month

No Transactions

Checks Voided This Month

Number	Amount	Number	Amount	Number	Amount
00111362	929.50	00111904	774.00	00111906	499.95
00111980	48.58	00112041	797.22	00112108	4803.43
00112125	76.80	00112156	149.80	00112162	150.00
00112216	3065.34	00112217	79.23		

Total Void Checks: **Items:**

$11,373.85 **11**

Legacy Checks Outstanding

No Transactions

Legacy Receipts Outstanding

No Transactions

Legacy Checks Cleared

No Transactions

Legacy Receipts Cleared

No Transactions

DUNCAN PUBLIC SCHOOLS
PO BOX 1548
DUNCAN, OK 73534

May, FY2026
MTD Summary

Summary Of Accounts

June 01, 2026

For Bank Account: * * * * * * 9935

This Report Is True And Correct To The Best Of My Knowledge.

Date: ____/____/____ _____

Beginning:	**1,099,549.71**
Receipts:	**117,583.75**
Checks:	**(204,353.82)**
Adjustments:	**16,286.39**
Ending:	**$1,029,066.03**

Acct.	Name	Beg.Month	Receipts	Checks	Adjust.	Ending
0101	LOSS/DAMAGE:BKS,EQUIP,PROPERTY	1.50	0.00	0.00	0.00	1.50
001	LOSS/DAMAGE:BKS,EQUIP,PROPERTY	1.50	0.00	0.00	0.00	1.50
0104	SUMMER SCHOOL	0.00	0.00	0.00	0.00	0.00
001	SUMMER SCHOOL	0.00	0.00	0.00	0.00	0.00
0201	ATHLETIC REVENUE FUND	15864.06	970.00	0.00	0.00	16834.06
001	ATHLETIC REVENUE FUND	15864.06	970.00	0.00	0.00	16834.06
0202	ATHLETIC ADMINISTRATION	-900.00	1500.00	600.00	0.00	0.00
001	ATHLETIC ADMINISTRATION	-900.00	1500.00	600.00	0.00	0.00
0203	FOOTBALL FUND	19278.84	0.00	0.00	0.00	19278.84
001	FOOTBALL FUND - $23,540	19278.84	0.00	0.00	0.00	19278.84
002	SW DAIRY MUSEUM GRANT-CH MILK	0.00	0.00	0.00	0.00	0.00
0204	BOYS BASKETBALL	7925.37	5000.00	997.00	0.00	11928.37
001	BOYS BASKETBALL - $5,942.50	7925.37	5000.00	997.00	0.00	11928.37
0205	GIRLS BASKETBALL	7301.30	5000.00	0.00	929.50	13230.80
001	GIRLS BASKETBALL - $5,942.50	7301.30	5000.00	0.00	929.50	13230.80
0206	BOYS WRESTLING	6649.65	0.00	0.00	0.00	6649.65
001	BOYS WRESTLING - $5,600	6649.65	0.00	0.00	0.00	6649.65
0207	BASEBALL	1895.74	150.00	110.00	0.00	1935.74
001	BASEBALL - $4,100	1895.74	150.00	110.00	0.00	1935.74
0208	BOYS & GIRLS TRACK	8649.33	2885.00	428.00	0.00	11106.33
001	BOYS - $3,400, GIRLS - $3,400	8649.33	2885.00	428.00	0.00	11106.33
0209	ACCT CLOSED-BA 12/14/21	0.00	0.00	0.00	0.00	0.00
001	GIRLS TRACK - $3,400	0.00	0.00	0.00	0.00	0.00
0210	TENNIS	6106.03	5520.00	6728.28	0.00	4897.75
001	TENNIS - B-$1,600, G-$1,600	6106.03	5520.00	6728.28	0.00	4897.75
0211	GIRLS WRESTLING	11809.65	0.00	0.00	0.00	11809.65
001	GIRLS WRESTLING - $5,600	11809.65	0.00	0.00	0.00	11809.65

Acct.	Name	Beg.Month	Receipts	Checks	Adjust.	Ending
0212	BOYS GOLF	13263.50	1295.00	2798.40	0.00	11760.10
001	BOYS GOLF - $1,500	13263.50	1295.00	2798.40	0.00	11760.10
0213	GIRLS SOFTBALL	3376.37	0.00	662.78	0.00	2713.59
001	GIRLS SOFTBALL - $4,100	3376.37	0.00	662.78	0.00	2713.59
0214	CROSS-COUNTRY	1035.78	0.00	0.00	0.00	1035.78
001	CROSS COUNTRY - $1,000	1035.78	0.00	0.00	0.00	1035.78
0215	LETTERMEN'S CLUB	5266.58	0.00	10346.07	166.37	-4913.12
001	LETTERMEN'S CLUB	5266.58	0.00	10346.07	166.37	-4913.12
0218	CHEERLEADING	15331.67	16356.00	10981.50	0.00	20706.17
001	CHEERLEADING - $1,000	15331.67	16356.00	10981.50	0.00	20706.17
0219	QUARTERBACK BOOSTER CLUB	197.37	0.00	0.00	0.00	197.37
001	QUARTERBACK BOOSTER CLUB	197.37	0.00	0.00	0.00	197.37
0222	BASEBALL BOOSTER CLUB	4654.39	0.00	0.00	0.00	4654.39
001	BASEBALL BOOSTER CLUB	4654.39	0.00	0.00	0.00	4654.39
0225	BOYS SOCCER	2029.45	0.00	75.00	0.00	1954.45
001	BOYS SOCCER - $2,000	2029.45	0.00	75.00	0.00	1954.45
0226	GIRLS SOCCER	2101.66	0.00	0.00	0.00	2101.66
001	GIRLS SOCCER - $2,000	2101.66	0.00	0.00	0.00	2101.66
0227	SOCCER BOOSTER CLUB	8689.86	1259.93	941.56	0.00	9008.23
001	SOCCER BOOSTER CLUB	8689.86	1259.93	941.56	0.00	9008.23
0228	GIRLS GOLF	4941.62	350.00	2746.23	0.00	2545.39
001	GIRLS GOLF - $1,500	4941.62	350.00	2746.23	0.00	2545.39
0229	DHS GOLF BOOSTER CLUB	0.00	0.00	0.00	0.00	0.00
001	DHS GOLF BOOSTER CLUB	0.00	0.00	0.00	0.00	0.00
0230	LEGACY BK CD: DONNIE CHRISTIAN	1000.00	0.00	0.00	0.00	1000.00
001	LEGACY BK CD: DONNIE CHRISTIAN	1000.00	0.00	0.00	0.00	1000.00
002	2020 - CAITLYNN STEPHENS /ARMY	0.00	0.00	0.00	0.00	0.00
0231	ATHLETIC DEPT. CONCESSION	31781.58	2603.15	1291.01	1698.04	34791.76
001	ATHLETIC DEPT. CONCESSION	31781.58	2603.15	1291.01	1698.04	34791.76

Acct.	Name	Beg.Month	Receipts	Checks	Adjust.	Ending
0235	TRACK/X-COUNTRY BOOSTER CLUB	78.65	0.00	0.00	0.00	78.65
001	TRACK/X-COUNTRY BOOSTER CLUB	78.65	0.00	0.00	0.00	78.65
0240	ACCT CLOSED-BA 07/18/23	0.00	0.00	0.00	0.00	0.00
001	HALL OF FAME	0.00	0.00	0.00	0.00	0.00
0249	TENNIS DONATION ACCOUNT	143.01	0.00	0.00	0.00	143.01
001	TENNIS DONATION ACCOUNT	143.01	0.00	0.00	0.00	143.01
0251	VOLLEYBALL	12303.02	0.00	1394.54	0.00	10908.48
001	VOLLEYBALL - $1,000	12303.02	0.00	1394.54	0.00	10908.48
002	VOLLEYBALL BOOSTERS	0.00	0.00	0.00	0.00	0.00
0255	PHIL BARNES MEM SCHOLARSHIP	3310.00	0.00	0.00	0.00	3310.00
001	PHIL BARNES MEM SCHOLARSHIP	3310.00	0.00	0.00	0.00	3310.00
0256	TENNIS BOOSTER CLUB	1263.90	0.00	1377.96	0.00	-114.06
001	TENNIS BOOSTER CLUB	1263.90	0.00	1377.96	0.00	-114.06
0257	TIP-IN BASKETBALL BOOSTER CLUB	8691.42	0.00	528.12	0.00	8163.30
001	TIP-IN BASKETBALL BOOSTER CLUB	8691.42	0.00	528.12	0.00	8163.30
0261	POM PON	7893.36	9462.00	740.16	0.00	16615.20
001	POM PON - $1,000	7893.36	9462.00	740.16	0.00	16615.20
0263	SWIMMING	4250.79	0.00	210.00	0.00	4040.79
001	SWIMMING - $1,000	4250.79	0.00	210.00	0.00	4040.79
0264	SWIMMING BOOSTER CLUB	321.28	0.00	0.00	0.00	321.28
001	SWIMMING BOOSTER CLUB	321.28	0.00	0.00	0.00	321.28
0285	ATHLETIC TRAINER	5344.64	4590.00	186.00	350.00	10098.64
001	ATHLETIC TRAINER	5344.64	4590.00	186.00	350.00	10098.64
0290	OSSAA SPORTS SPECTACULAR	1475.10	2940.00	0.00	0.00	4415.10
001	OSSAA SPORTS SPECTACULAR	1475.10	2940.00	0.00	0.00	4415.10
0301	SPECIAL EDUCATION	107.64	0.00	0.00	0.00	107.64
001	SPECIAL EDUCATION	107.64	0.00	0.00	0.00	107.64
0302	NAHS - NATL ART HONOR SOCIETY	442.18	0.00	0.00	0.00	442.18
001	NAHS - NATL ART HONOR SOCIETY	442.18	0.00	0.00	0.00	442.18

Acct.	Name	Beg.Month	Receipts	Checks	Adjust.	Ending
0303	PFC INTERNSHIP PROGRAM	594.67	0.00	0.00	0.00	594.67
001	PFC INTERNSHIP PROGRAM	594.67	0.00	0.00	0.00	594.67
0304	MULTI-CULTURAL CLUB	411.02	0.00	0.00	0.00	411.02
001	MULTI-CULTURAL CLUB	411.02	0.00	0.00	0.00	411.02
0305	PSAT/AP TESTS ACCOUNT	3818.99	0.00	2738.00	0.00	1080.99
001	PSAT/AP TESTS ACCOUNT	3818.99	0.00	2738.00	0.00	1080.99
0306	JOURNALISM	3276.57	0.00	0.00	0.00	3276.57
001	JOURNALISM	3276.57	0.00	0.00	0.00	3276.57
0307	SENIOR CLASS	8912.38	0.00	2685.85	103.51	6330.04
001	SENIOR CLASS	8912.38	0.00	2685.85	103.51	6330.04
0308	JUNIOR CLASS	15853.37	1935.35	10652.54	826.93	7963.11
001	JUNIOR CLASS	15853.37	1935.35	10652.54	826.93	7963.11
0309	SOPHOMORE CLASS	0.00	0.00	0.00	0.00	0.00
001	SOPHOMORE CLASS	0.00	0.00	0.00	0.00	0.00
0310	FRESHMAN CLASS	0.00	0.00	0.00	0.00	0.00
001	FRESHMAN CLASS	0.00	0.00	0.00	0.00	0.00
0311	KEY CLUB	1272.44	1250.00	662.40	0.00	1860.04
001	KEY CLUB	1272.44	1250.00	662.40	0.00	1860.04
0312	BAND BOOSTERS	24901.99	70.00	4526.79	0.00	20445.20
001	BAND BOOSTERS	24901.99	70.00	4526.79	0.00	20445.20
0313	DEHYDRATOR RACE	19593.57	0.00	362.31	0.00	19231.26
001	DEHYDRATOR RACE	19593.57	0.00	362.31	0.00	19231.26
0314	NATIONAL HONOR SOCIETY	396.59	0.00	77.58	0.00	319.01
001	NATIONAL HONOR SOCIETY	396.59	0.00	77.58	0.00	319.01
0315	FACULTY FLOWER FUND	393.72	0.00	0.00	0.00	393.72
001	FACULTY FLOWER FUND	393.72	0.00	0.00	0.00	393.72
0316	SENIOR CLASS BACK YEARS	1473.92	0.00	0.00	0.00	1473.92
001	SENIOR CLASS BACK YEARS	1473.92	0.00	0.00	0.00	1473.92
0317	SMOKE RINGS YEARBOOK	-4935.95	1344.25	0.00	260.00	-3331.70
001	SMOKE RINGS YEARBOOK	-4935.95	1344.25	0.00	260.00	-3331.70

Acct.	Name	Beg.Month	Receipts	Checks	Adjust.	Ending
0319	STUDENT COUNCIL	20691.70	900.00	104.11	0.00	21487.59
001	STUDENT COUNCIL	20691.70	900.00	104.11	0.00	21487.59
0320	LIBRARY	0.00	0.00	0.00	0.00	0.00
001	LIBRARY	0.00	0.00	0.00	0.00	0.00
0321	HS LIBRARY WOODWARD ENDOWMNT.	4240.48	0.00	7243.36	3621.68	618.80
001	HS LIBRARY WOODWARD ENDOWMNT.	4240.48	0.00	7243.36	3621.68	618.80
0322	SCHOLARSHIP ACCOUNT	2931.00	0.00	0.00	0.00	2931.00
001	SCHOLARSHIP ACCOUNT	2930.10	0.00	0.00	0.00	2930.10
002	COMMUNITIES FOUNDATION OF OK	0.90	0.00	0.00	0.00	0.90
003	AAUW - AM ASSOC OF UNIV WOMEN	0.00	0.00	0.00	0.00	0.00
0323	BAND	1298.89	160.00	0.00	0.00	1458.89
001	BAND	1298.89	160.00	0.00	0.00	1458.89
0324	BAND TRIP ACCOUNT	9655.50	0.00	0.00	0.00	9655.50
001	BAND TRIP ACCOUNT	9655.50	0.00	0.00	0.00	9655.50
0325	RONNIE BISHOP SCHOLARSHIP	408.55	0.00	250.00	0.00	158.55
001	RONNIE BISHOP SCHOLARSHIP	408.55	0.00	250.00	0.00	158.55
0327	S.A.D.D. CLUB	329.03	0.00	0.00	0.00	329.03
001	S.A.D.D. CLUB	329.03	0.00	0.00	0.00	329.03
0328	HORTICULTURE	30480.49	1331.10	2864.07	0.00	28947.52
001	HORTICULTURE	30480.49	1331.10	2864.07	0.00	28947.52
0329	MARKETING	923.61	87.00	0.00	0.00	1010.61
001	MARKETING	923.61	87.00	0.00	0.00	1010.61
0330	OFFICE ACCOUNT	6919.95	15.00	1139.64	0.00	5795.31
001	OFFICE ACCOUNT	4831.87	15.00	1139.64	0.00	3707.23
002	DEMON DEN CLOSET & PANTRY	1219.17	0.00	0.00	0.00	1219.17
003	MATH & SCIENCE - OERB DONATION	868.91	0.00	0.00	0.00	868.91
004	DHS DIGITAL SIGN	0.00	0.00	0.00	0.00	0.00
0333	ACADEMIC TEAM ACCOUNT	226.67	0.00	0.00	0.00	226.67
001	ACADEMIC TEAM ACCOUNT	226.67	0.00	0.00	0.00	226.67
0334	GREEN CLUB	347.03	0.00	0.00	0.00	347.03
001	GREEN CLUB	347.03	0.00	0.00	0.00	347.03

Acct.	Name	Beg.Month	Receipts	Checks	Adjust.	Ending
0335	DRAMA	1889.92	270.14	697.31	0.00	1462.75
001	DRAMA	1889.92	270.14	697.31	0.00	1462.75
0337	VOCATIONAL AGRICULTURE	26386.38	1734.60	2190.51	0.00	25930.47
001	VOCATIONAL AGRICULTURE	26386.38	1734.60	2190.51	0.00	25930.47
0338	VOCAL MUSIC	4693.20	2260.00	1243.78	0.00	5709.42
001	VOCAL MUSIC	4693.20	2260.00	1243.78	0.00	5709.42
0339	VOCAL MUSIC BOOSTER CLUB	190.80	0.00	0.00	0.00	190.80
001	VOCAL MUSIC BOOSTER CLUB	190.80	0.00	0.00	0.00	190.80
0340	VENDING	7867.47	0.00	1709.88	119.94	6277.53
001	VENDING	7867.47	0.00	1709.88	119.94	6277.53
0343	FELOWSHP OF CHRISTIAN ATHLETES	285.00	0.00	0.00	0.00	285.00
001	FELOWSHP OF CHRISTIAN ATHLETES	285.00	0.00	0.00	0.00	285.00
0346	MUSIC TRIP ACCOUNT	951.88	404.00	0.00	0.00	1355.88
001	MUSIC TRIP ACCOUNT	951.88	404.00	0.00	0.00	1355.88
0347	WINNER'S CIRCLE: AG BOOSTERS	13962.12	0.00	0.00	0.00	13962.12
001	WINNER'S CIRCLE: AG BOOSTERS	13962.12	0.00	0.00	0.00	13962.12
0348	LEADERSHIP	1521.81	0.00	259.98	0.00	1261.83
001	LEADERSHIP	1521.81	0.00	259.98	0.00	1261.83
002	CLOSED-BA MOVED TO 330.002	0.00	0.00	0.00	0.00	0.00
0349	SENIOR CAP & GOWN	12481.00	0.00	0.00	0.00	12481.00
001	SENIOR CAP & GOWN	12481.00	0.00	0.00	0.00	12481.00
0350	DHS TSA CLUB	0.00	0.00	0.00	0.00	0.00
001	DHS TSA CLUB	0.00	0.00	0.00	0.00	0.00
0352	AMERICAN SIGN LANGUAGE	209.58	0.00	0.00	0.00	209.58
001	AMERICAN SIGN LANGUAGE	209.58	0.00	0.00	0.00	209.58
0353	DHS FARM TO TABLE CLUB	100.00	0.00	0.00	0.00	100.00
001	FARM TO TABLE CLUB	100.00	0.00	0.00	0.00	100.00
0360	EDGE: VENDING	2686.09	0.00	0.00	0.00	2686.09
001	EDGE: VENDING	2686.09	0.00	0.00	0.00	2686.09

Acct.	Name	Beg.Month	Receipts	Checks	Adjust.	Ending
0500	MAINTENANCE DEPARTMENT	83.62	9.27	53.40	0.00	39.49
001	MAINTENANCE DEPARTMENT	83.62	9.27	53.40	0.00	39.49
0550	TRANSPORTATION DEPARTMENT	270.88	0.00	0.00	0.00	270.88
001	TRANSPORTATION DEPARTMENT	270.88	0.00	0.00	0.00	270.88
1011	CO: TECHNOLOGY DEPARTMENT	136964.09	1509.21	15277.07	194.23	123390.46
001	CO: CHROMEBOOKS	133036.80	1509.21	15277.07	194.23	119463.17
002	CO: DONATIONS	3927.29	0.00	0.00	0.00	3927.29
1021	ATTENDANCE AWARDS	1500.00	0.00	0.00	0.00	1500.00
001	CO: ATTENDANCE AWARDS	1500.00	0.00	0.00	0.00	1500.00
1030	CLOSED	0.00	0.00	0.00	0.00	0.00
001	CO: SPECIAL EDUCATION	0.00	0.00	0.00	0.00	0.00
1031	CO: SPEC ED/SPECIAL OLYMPICS	6500.24	3600.00	885.37	-250.00	8964.87
001	CO: SPEC ED/SPECIAL OLYMPICS	6500.24	3600.00	885.37	-250.00	8964.87
1032	CLOSED-BA: 06/20/23	0.00	0.00	0.00	0.00	0.00
001	CO: BEST BUDDIES	0.00	0.00	0.00	0.00	0.00
1051	CO: ASSISTANT SUPERINTENDENTS	3000.00	0.00	492.53	500.00	3007.47
001	CO: ASSISTANT SUPERINTENDENTS	3000.00	0.00	492.53	500.00	3007.47
002	LITTLE DRIBBLERS	0.00	0.00	0.00	0.00	0.00
1061	CO: TEACHER OF THE YEAR ACCT.	363.67	100.00	0.00	0.00	463.67
001	CO: TEACHER OF THE YEAR ACCT.	363.67	100.00	0.00	0.00	463.67
1062	CLOSED-BA: 06/20/23	0.00	0.00	0.00	0.00	0.00
001	CO: 772 GEAR UP FUNDS	0.00	0.00	0.00	0.00	0.00
1063	CO: GIFTED AND TALENTED	1763.89	0.00	0.00	0.00	1763.89
001	CO: GIFTED AND TALENTED	1463.89	0.00	0.00	0.00	1463.89
002	CO: MATHCOUNTS	300.00	0.00	0.00	0.00	300.00
1064	CO: EL CORDINATOR	0.00	0.00	0.00	0.00	0.00
001	CO: EL CORDINATOR	0.00	0.00	0.00	0.00	0.00
1071	CO: ADMINISTRATIVE ACCOUNT	39792.13	128.26	6894.10	2060.27	35086.56
001	CO: ADMINISTRATION ACCOUNT	39292.13	128.26	6894.10	2060.27	34586.56
002	ASBOI - EAGLE SCHOLARSHIP	0.00	0.00	0.00	0.00	0.00

Acct.	Name	Beg.Month	Receipts	Checks	Adjust.	Ending
003	CO: EMPLOYEE OF THE MONTH	0.00	0.00	0.00	0.00	0.00
004	SCHOOL BASED FAMILY SPECIALIST	500.00	0.00	0.00	0.00	500.00
1081	COUSINS EVERYWHERE	4023.00	0.00	0.00	0.00	4023.00
001	MILK & JUICE, AND LUNCHES	523.00	0.00	0.00	0.00	523.00
002	TILLEY-STUDENT NEEDS	3500.00	0.00	0.00	0.00	3500.00
1091	MCCASLAND FOUNDATION	0.00	0.00	0.00	0.00	0.00
001	MCCASLAND FOUNDATION	0.00	0.00	0.00	0.00	0.00
1098	CO: ONE DUNCAN	3055.27	0.00	2116.00	0.00	939.27
001	CO: ONE DUNCAN	3055.27	0.00	2116.00	0.00	939.27
1099	CO: EMPLOYEE BENEVOLENCE FUND	614.44	0.00	65.00	0.00	549.44
001	CO: EMPLOYEE BENEVOLENCE FUND	614.44	0.00	65.00	0.00	549.44
1101	MS:LOSS/DAMAGE:BKS,EQUIP,PROP.	101.00	0.00	0.00	0.00	101.00
001	MS:LOSS/DAMAGE:BKS,EQUIP,PROP.	101.00	0.00	0.00	0.00	101.00
1213	MS: BAND	11693.69	40.00	1210.75	0.00	10522.94
001	MS: BAND	11693.69	40.00	1210.75	0.00	10522.94
1214	MS: STEM	497.62	0.00	0.00	0.00	497.62
001	MS: STEM	497.62	0.00	0.00	0.00	497.62
1216	MS: LIBRARY	394.67	0.00	0.00	0.00	394.67
001	MS: LIBRARY	394.67	0.00	0.00	0.00	394.67
1218	MS: OFFICE	10692.39	709.00	2863.39	0.00	8538.00
001	MS: OFFICE	10692.39	709.00	2863.39	0.00	8538.00
1219	MS: ATHLETICS	37148.76	7932.50	5354.02	150.00	39877.24
001	MS: ATHLETICS	25163.95	0.00	1865.00	150.00	23448.95
002	MS: FOOTBALL	0.00	0.00	0.00	0.00	0.00
003	MS: CHEERLEADING	11984.81	7932.50	3489.02	0.00	16428.29
1220	CLOSED-BA: 01/10/23	0.00	0.00	0.00	0.00	0.00
001	MS: DMS FCA	0.00	0.00	0.00	0.00	0.00
1221	MS: VOCAL MUSIC	4686.59	192.00	3491.24	1608.22	2995.57
001	MS: VOCAL MUSIC	4294.86	192.00	1813.08	37.00	2710.78
002	MS: PITCHFORKS	391.73	0.00	1678.16	1571.22	284.79

Acct.	Name	Beg.Month	Receipts	Checks	Adjust.	Ending
1222	MS: ROBOTICS CLUB	583.77	0.00	0.00	0.00	583.77
001	MS: ROBOTICS CLUB	583.77	0.00	0.00	0.00	583.77
1225	MS: CLOTHES CLOSET	4941.85	0.00	0.00	0.00	4941.85
001	MS: CLOTHES CLOSET	3468.03	0.00	0.00	0.00	3468.03
002	MS: DONATIONS FOR CHROMEBOOKS	1473.82	0.00	0.00	0.00	1473.82
003	MS: CREATING HOPE	0.00	0.00	0.00	0.00	0.00
1301	MS: TSA (TECH STUDENT ASSOC)	3472.51	158.00	0.00	0.00	3630.51
001	MS: TSA (TECH STUDENT ASSOC)	3472.51	158.00	0.00	0.00	3630.51
1302	MS: NJHS	11169.37	0.00	1978.02	0.00	9191.35
001	MS: NJHS	11169.37	0.00	1978.02	0.00	9191.35
1303	ACCT CLOSED-BA:12/14/21	0.00	0.00	0.00	0.00	0.00
001	MS: 7TH/8TH GRADE CHEERLEADERS	0.00	0.00	0.00	0.00	0.00
1305	MS: MIDDLE SCHOOL ART	10.15	0.00	0.00	0.00	10.15
001	MS: MIDDLE SCHOOL ART	10.15	0.00	0.00	0.00	10.15
002	MS: Natl Jr Art Honor Society	0.00	0.00	0.00	0.00	0.00
1306	MS: COMPUTER CLUB	65.68	0.00	0.00	0.00	65.68
001	MS: COMPUTER CLUB	65.68	0.00	0.00	0.00	65.68
1307	MS: ARCHERY	867.66	0.00	0.00	0.00	867.66
001	MS: ARCHERY	867.66	0.00	0.00	0.00	867.66
1308	MS: STUDENT COUNCIL	8056.57	1218.75	499.95	499.95	9275.32
001	MS: STUDENT COUNCIL	8056.57	1218.75	499.95	499.95	9275.32
1310	MS: YEARBOOK	13390.10	1530.00	0.00	0.00	14920.10
001	MS: JOURNALISM	13390.10	1530.00	0.00	0.00	14920.10
1312	MS: ACADEMIC CLUB	679.26	0.00	0.00	0.00	679.26
001	MS: ACADEMIC CLUB	679.26	0.00	0.00	0.00	679.26
1315	CLOSE: BA: 11/08/22	0.00	0.00	0.00	0.00	0.00
001	DMS/DHS BASS CLUB	0.00	0.00	0.00	0.00	0.00
1350	MS: SUNSHINE ACCOUNT	111.20	0.00	0.00	0.00	111.20
001	MS: SUNSHINE ACCOUNT	111.20	0.00	0.00	0.00	111.20
2201	EM: MILK FUND	7128.85	225.80	1414.97	0.00	5939.68
001	EM: MILK FUND	7128.85	225.80	1414.97	0.00	5939.68

Acct.	Name	Beg.Month	Receipts	Checks	Adjust.	Ending
2203	EM: STUDENT STORE	58.06	0.00	0.00	0.00	58.06
001	EM: STUDENT STORE	58.06	0.00	0.00	0.00	58.06
2204	EM: MISCELLANEOUS	4962.85	0.00	62.57	0.00	4900.28
001	EM: MISCELLANEOUS	2918.91	0.00	62.57	0.00	2856.34
002	EM: CLOTHES CLOSE	955.58	0.00	0.00	0.00	955.58
003	EM: ARCHERY	1088.36	0.00	0.00	0.00	1088.36
2205	EM: INTEREST & DONATIONS	1312.64	0.00	0.00	0.00	1312.64
001	EM: INTEREST & DONATIONS	1312.64	0.00	0.00	0.00	1312.64
2206	EM: PICTURE FUND	2637.66	0.00	0.00	0.00	2637.66
001	EM: PICTURE FUND	2637.66	0.00	0.00	0.00	2637.66
2207	EM: LIBRARY FUND	1324.55	42.00	0.00	0.00	1366.55
001	EM: LIBRARY FUND	1324.55	42.00	0.00	0.00	1366.55
2208	EM: PTO FUND	15801.51	898.77	7116.94	0.00	9583.34
001	EM: PTO FUND	15801.51	898.77	7116.94	0.00	9583.34
5201	HM: MILK FUND	7476.05	157.75	1582.46	28.00	6079.34
001	HM: MILK FUND	7476.05	157.75	1582.46	28.00	6079.34
5203	HM: STUDENT STORE	316.30	0.00	0.00	0.00	316.30
001	HM: STUDENT STORE	316.30	0.00	0.00	0.00	316.30
5204	HM: MISCELLANEOUS	6040.83	165.30	81.90	0.00	6124.23
001	HM: MISCELLANEOUS	3081.32	15.30	81.90	0.00	3014.72
002	HM STUDENT LEADERSHIP COUNCIL	250.00	150.00	0.00	0.00	400.00
003	HM: ARCHERY	1704.13	0.00	0.00	0.00	1704.13
004	HM: CLOTHES CLOSET	1005.38	0.00	0.00	0.00	1005.38
5206	HM: PICTURE FUND	0.00	0.00	0.00	0.00	0.00
001	HM: PICTURE FUND	0.00	0.00	0.00	0.00	0.00
5207	HM: LIBRARY FUND	4766.72	27.00	0.00	0.00	4793.72
001	HM: LIBRARY FUND	4766.72	27.00	0.00	0.00	4793.72
5208	HM: PTO FUND	38474.09	17196.12	26019.35	76.80	29727.66
001	HM: PTO FUND	15256.24	17196.12	8313.41	0.00	24138.95
002	BIG KAHUNA	0.00	0.00	0.00	0.00	0.00
003	SPIRITWEAR	1745.00	0.00	0.00	0.00	1745.00

Acct.	Name	Beg.Month	Receipts	Checks	Adjust.	Ending
004	SPIRIT WAGON	1534.50	0.00	0.00	0.00	1534.50
005	FRI YAY	7116.53	0.00	5616.53	0.00	1500.00
006	HM CHAMPIONS	11199.59	0.00	11199.59	0.00	0.00
007	HOSPITALITY	1622.23	0.00	889.82	76.80	809.21
008	KIND WEEK	0.00	0.00	0.00	0.00	0.00
009	WORLD'S FINEST CHOCOLATE	0.00	0.00	0.00	0.00	0.00
6201	WR: MILK FUND	10251.02	11.00	597.12	0.00	9664.90
001	WR: MILK FUND	10251.02	11.00	597.12	0.00	9664.90
6203	WR: SPECIAL EDUCATION	11.24	0.00	0.00	0.00	11.24
001	WR: SPECIAL EDUCATION	11.24	0.00	0.00	0.00	11.24
6204	WR: STEM	1873.79	0.00	0.00	0.00	1873.79
001	WR: WILL ROGERS STEM	1744.31	0.00	0.00	0.00	1744.31
002	WR: ELK CROSSING STEM	129.48	0.00	0.00	0.00	129.48
6205	WR: INTEREST & DONATIONS	2505.95	0.00	23.01	0.00	2482.94
001	WR: INTEREST & DONATIONS	485.87	0.00	0.00	0.00	485.87
003	WR: EME SANDERS' CLASS	14.20	0.00	0.00	0.00	14.20
004	WR: PHYSICAL EDUCATION	200.00	0.00	0.00	0.00	200.00
005	WR: J. DITTNER, COUNSELOR	130.72	0.00	0.00	0.00	130.72
006	WR: LORI MITCHELL'S CLASS	915.16	0.00	23.01	0.00	892.15
007	WR: CLOTHES CLOSET	760.00	0.00	0.00	0.00	760.00
6206	WR: PICTURE FUND	6175.56	0.00	0.00	0.00	6175.56
001	WR: PICTURE FUND	6175.56	0.00	0.00	0.00	6175.56
6207	WR: LIBRARY FUND	61.06	87.00	0.00	0.00	148.06
001	WR: LIBRARY FUND	61.06	87.00	0.00	0.00	148.06
6208	WR: PRE-K OPERATIONS	33632.76	35.00	2441.68	0.00	31226.08
001	WR: PRE-K OPERATIONS	33632.76	35.00	2441.68	0.00	31226.08
7201	MT: MILK FUND	4543.10	97.90	236.06	0.00	4404.94
001	MT: MILK FUND	4543.10	97.90	236.06	0.00	4404.94
7204	MT: MISCELLANEOUS	727.48	0.00	0.00	0.00	727.48
001	MT: MISCELLANEOUS	225.23	0.00	0.00	0.00	225.23
002	MT: CLOTHES CLOSET	502.25	0.00	0.00	0.00	502.25
7205	MT: INTEREST & DONATIONS	5647.80	0.00	0.00	0.00	5647.80
001	MT: INTEREST & DONATIONS	5647.80	0.00	0.00	0.00	5647.80

Acct.	Name	Beg.Month	Receipts	Checks	Adjust.	Ending
002	MT: MARQUEE	0.00	0.00	0.00	0.00	0.00
7206	MT: PICTURE FUND	1680.96	20.00	0.00	0.00	1700.96
001	MT: PICTURE FUND	1680.96	20.00	0.00	0.00	1700.96
7207	MT: LIBRARY FUND	293.22	0.00	0.00	0.00	293.22
001	MT: LIBRARY FUND	293.22	0.00	0.00	0.00	293.22
7208	MT: PTO FUND	12047.69	738.10	2038.36	0.00	10747.43
001	MT: PTO FUND	12047.69	738.10	2038.36	0.00	10747.43
8201	WW: MILK FUND	16429.00	162.00	1319.52	0.00	15271.48
001	WW: MILK FUND	16429.00	162.00	1319.52	0.00	15271.48
8203	WW: STUDENT STORE	104.97	0.00	0.00	0.00	104.97
001	WW: STUDENT STORE	104.97	0.00	0.00	0.00	104.97
8204	WW: MISCELLANEOUS	20283.16	285.98	931.05	0.00	19638.09
001	WW: MISCELLANEOUS	19522.10	285.98	931.05	0.00	18877.03
002	WW: CLOTHES CLOSET	761.06	0.00	0.00	0.00	761.06
8205	WW: INTEREST & DONATIONS	5083.97	243.00	536.27	0.00	4790.70
001	WW: INTEREST & DONATIONS	4752.38	243.00	536.27	0.00	4459.11
002	WW: PRE-K CLASS	52.99	0.00	0.00	0.00	52.99
004	WW: MRS. ZUPPER'S 4TH GR CLASS	102.85	0.00	0.00	0.00	102.85
005	WW: MS. ETHERIDGE'S CLASSROOM	175.75	0.00	0.00	0.00	175.75
8206	WW: PICTURE FUND	730.52	0.00	213.39	0.00	517.13
001	WW: PICTURE FUND	730.52	0.00	213.39	0.00	517.13
8207	WW: LIBRARY FUND	10528.30	250.31	0.00	0.00	10778.61
001	WW: LIBRARY FUND	10528.30	250.31	0.00	0.00	10778.61
8208	WW: PTO FUND	17171.06	408.55	1984.03	0.00	15595.58
001	WW: PTO FUND	5765.27	325.05	1160.45	0.00	4929.87
002	WW: MARQUEE	2565.00	0.00	0.00	0.00	2565.00
011	WW: 1ST GRADE	450.07	55.00	82.21	0.00	422.86
012	WW: 2ND GRADE	537.53	0.00	0.00	0.00	537.53
013	WW: 3RD GRADE	426.12	28.50	0.00	0.00	454.62
014	WW: 4TH GRADE	696.89	0.00	0.00	0.00	696.89
015	WW: 5TH GRADE	1213.11	0.00	741.37	0.00	471.74
016	WW: KINDERGARTEN	543.64	0.00	0.00	0.00	543.64

Acct.	Name	Beg.Month	Receipts	Checks	Adjust.	Ending
017	WW: ART	4473.43	0.00	0.00	0.00	4473.43
018	WW: KARON HISE (WE LOVE)	500.00	0.00	0.00	0.00	500.00
8209	WW: SUNSHINE FUND	410.65	0.00	0.00	0.00	410.65
001	WW: SUNSHINE FUND	410.65	0.00	0.00	0.00	410.65
9201	PL: MILK FUND	9211.44	98.50	1718.28	0.00	7591.66
001	PL: MILK FUND	9211.44	98.50	1718.28	0.00	7591.66
9204	PL: MISCELLANEOUS	18346.62	5147.01	14144.78	2846.09	12194.94
001	PL: 1ST GRADE	559.30	0.00	593.20	0.00	-33.90
002	PL: 2ND GRADE	455.84	0.00	28.60	0.00	427.24
003	PL: 3RD GRADE	283.20	0.00	0.00	0.00	283.20
004	PL: 4TH GRADE	1176.96	0.00	389.20	0.00	787.76
005	PL: 5TH GRADE	4898.94	6.00	5998.88	2846.09	1752.15
006	PL: KINDERGARTEN	787.20	0.00	456.30	0.00	330.90
007	PL: PE - PHYSICAL EDUCATION	2536.86	2901.94	2646.10	0.00	2792.70
008	PL: MUSIC	4013.52	1564.07	3525.51	0.00	2052.08
009	PL: SPECIAL EDUCATION	1.97	0.00	0.00	0.00	1.97
020	PL: GRADE LEVEL SHIRTS	782.00	0.00	0.00	0.00	782.00
021	PL: DUNCAN DEMON SHIRTS	1137.51	0.00	340.00	0.00	797.51
022	PL: YEARBOOKS	1102.68	675.00	166.99	0.00	1610.69
023	PL: SQUARE 1 ART	0.00	0.00	0.00	0.00	0.00
024	PL: CLOTHES CLOSET	610.64	0.00	0.00	0.00	610.64
9205	PL: INTEREST & DONATIONS	11536.61	0.00	0.00	0.00	11536.61
001	PL: INTEREST & DONATIONS	10936.82	0.00	0.00	0.00	10936.82
002	AIMEE GREENING MEMORIAL	598.08	0.00	0.00	0.00	598.08
003	M. TARPLEY RESOURCE-OECU GRANT	1.71	0.00	0.00	0.00	1.71
9206	PL: PICTURE FUND	8506.15	0.00	227.06	0.00	8279.09
001	PL: PICTURE FUND	8506.15	0.00	227.06	0.00	8279.09
9207	PL: LIBRARY FUND	1564.44	69.00	0.00	0.00	1633.44
001	PL: LIBRARY FUND	1564.44	69.00	0.00	0.00	1633.44
9208	PL: PTO FUND	31148.21	2418.15	7051.27	298.48	26813.57
001	PL: PTO OPERATING FUND	2153.72	0.00	483.09	18.68	1689.31
002	PL: POP AND POPCORN	11218.63	418.15	323.79	0.00	11312.99
003	PL: SHIRTS	8903.14	0.00	0.00	0.00	8903.14
004	PL: DONATION DRIVE	3509.32	2000.00	6244.39	279.80	-455.27
005	PL: YEARBOOKS to be 9204.022	246.34	0.00	0.00	0.00	246.34

DUNCAN PUBLIC SCHOOLS
PO BOX 1548
DUNCAN, OK 73534

May, FY2026
MTD Summary

Summary Of Accounts
June 01, 2026

Acct.	Name	Beg.Month	Receipts	Checks	Adjust.	Ending
006	PL: SPIRIT STORE	3027.13	0.00	0.00	0.00	3027.13
007	PL: PTO PICTURES	1486.05	0.00	0.00	0.00	1486.05
008	PL: BOX TOPS	331.40	0.00	0.00	0.00	331.40
009	PL: STAFF MEALS	272.48	0.00	0.00	0.00	272.48
9209	PL: SUNSHINE FUND	300.77	30.00	0.00	0.00	330.77
001	PL: SUNSHINE FUND	300.77	30.00	0.00	0.00	330.77
9990	DPSF OPERATING ACCOUNT	20430.31	0.00	10882.19	198.38	9746.50
001	DEX AWARDS	12369.78	0.00	10882.19	198.38	1685.97
002	ESPORTS	2818.10	0.00	0.00	0.00	2818.10
004	SPEC ED - OPAL LOWRY TRUST	893.43	0.00	0.00	0.00	893.43
007	PEER MENTORING - GEAR UP	3099.40	0.00	0.00	0.00	3099.40
008	HOOVER TENNIS ACCOUNT	0.00	0.00	0.00	0.00	0.00
009	STEM	1249.60	0.00	0.00	0.00	1249.60
MTD TOTALS:	**(163 Accounts)**	1,099,549.71	117,583.75	(204,353.82)	16,286.39	1,029,066.03

Beginning MTD Account Balance:	**$1,099,549.71**
Expense:	(32.70)
Revenue:	2,352.27
Less Bank Charges:	(208.05)
Refunds:	0.00
Interest:	2,801.02
Less NSF Checks:	0.00
Total Adjustments Less Voids:	**$4,912.54**
Total Adjustments:	4,912.54
Add Void Checks:	11,373.85
Less Void Receipts:	0.00
Total Adjustments with Voids:	**$16,286.39**
Receipts Issued:	117,583.75
Voided Receipts:	0.00
Total Receipts:	**$117,583.75**
Checks Issued:	204,353.82
Voided Checks:	(11,373.85)
Total Checks:	**$195,232.00**
Current Balance:	**$1,029,066.03**
YTD Outstanding Checks:	65,453.15
Prior Year Outstanding Checks:	159.92

DUNCAN PUBLIC SCHOOLS
PO BOX 1548
DUNCAN, OK 73534

FY-2026
YTD Summary

Summary Of Accounts

June 01, 2026

For Bank Account: * * * * * * 9935

This Report Is True And Correct To The Best Of My Knowledge.

Date: ____/____/____ _____

Beginning:	**1,026,926.54**
Receipts:	**1,437,714.92**
Checks:	**(1,561,107.48)**
Adjustments:	**125,532.05**
Ending:	**$1,029,066.03**

Acct.	Name	Beg.Year	Receipts	Checks	Adjust.	Ending
0101	LOSS/DAMAGE:BKS,EQUIP,PROPERTY	0.00	1.50	0.00	0.00	1.50
001	LOSS/DAMAGE:BKS,EQUIP,PROPERTY	0.00	1.50	0.00	0.00	1.50
0104	SUMMER SCHOOL	0.00	0.00	0.00	0.00	0.00
001	SUMMER SCHOOL	0.00	0.00	0.00	0.00	0.00
0201	ATHLETIC REVENUE FUND	17744.63	78310.50	79071.07	-150.00	16834.06
001	ATHLETIC REVENUE FUND	17744.63	78310.50	79071.07	-150.00	16834.06
0202	ATHLETIC ADMINISTRATION	0.00	48100.00	49000.00	900.00	0.00
001	ATHLETIC ADMINISTRATION	0.00	48100.00	49000.00	900.00	0.00
0203	FOOTBALL FUND	29067.57	51595.00	62297.73	914.00	19278.84
001	FOOTBALL FUND - $23,540	29067.57	51595.00	62297.73	914.00	19278.84
002	SW DAIRY MUSEUM GRANT-CH MILK	0.00	0.00	0.00	0.00	0.00
0204	BOYS BASKETBALL	11549.50	18971.10	18592.23	0.00	11928.37
001	BOYS BASKETBALL - $5,942.50	11549.50	18971.10	18592.23	0.00	11928.37
0205	GIRLS BASKETBALL	10477.40	13472.50	11648.60	929.50	13230.80
001	GIRLS BASKETBALL - $5,942.50	10477.40	13472.50	11648.60	929.50	13230.80
0206	BOYS WRESTLING	7758.97	12006.00	13115.32	0.00	6649.65
001	BOYS WRESTLING - $5,600	7758.97	12006.00	13115.32	0.00	6649.65
0207	BASEBALL	1248.24	7100.00	6412.50	0.00	1935.74
001	BASEBALL - $4,100	1248.24	7100.00	6412.50	0.00	1935.74
0208	BOYS & GIRLS TRACK	12541.55	12240.00	13945.22	270.00	11106.33
001	BOYS - $3,400, GIRLS - $3,400	12541.55	12240.00	13945.22	270.00	11106.33
0209	ACCT CLOSED-BA 12/14/21	0.00	0.00	0.00	0.00	0.00
001	GIRLS TRACK - $3,400	0.00	0.00	0.00	0.00	0.00
0210	TENNIS	1598.79	14360.00	11528.50	467.46	4897.75
001	TENNIS - B-$1,600, G-$1,600	1598.79	14360.00	11528.50	467.46	4897.75
0211	GIRLS WRESTLING	9460.76	5600.00	3251.11	0.00	11809.65
001	GIRLS WRESTLING - $5,600	9460.76	5600.00	3251.11	0.00	11809.65

Acct.	Name	Beg.Year	Receipts	Checks	Adjust.	Ending
0212	BOYS GOLF	13064.67	16987.50	18292.07	0.00	11760.10
001	BOYS GOLF - $1,500	13064.67	16987.50	18292.07	0.00	11760.10
0213	GIRLS SOFTBALL	669.87	8195.70	6151.98	0.00	2713.59
001	GIRLS SOFTBALL - $4,100	669.87	8195.70	6151.98	0.00	2713.59
0214	CROSS-COUNTRY	552.83	1915.00	1432.05	0.00	1035.78
001	CROSS COUNTRY - $1,000	552.83	1915.00	1432.05	0.00	1035.78
0215	LETTERMEN'S CLUB	3058.41	32791.66	41681.96	918.77	-4913.12
001	LETTERMEN'S CLUB	3058.41	32791.66	41681.96	918.77	-4913.12
0218	CHEERLEADING	20063.44	44491.32	46486.44	2637.85	20706.17
001	CHEERLEADING - $1,000	20063.44	44491.32	46486.44	2637.85	20706.17
0219	QUARTERBACK BOOSTER CLUB	197.37	0.00	0.00	0.00	197.37
001	QUARTERBACK BOOSTER CLUB	197.37	0.00	0.00	0.00	197.37
0222	BASEBALL BOOSTER CLUB	4591.71	13966.74	14224.99	320.93	4654.39
001	BASEBALL BOOSTER CLUB	4591.71	13966.74	14224.99	320.93	4654.39
0225	BOYS SOCCER	1548.45	2000.00	1594.00	0.00	1954.45
001	BOYS SOCCER - $2,000	1548.45	2000.00	1594.00	0.00	1954.45
0226	GIRLS SOCCER	1823.46	2000.00	1721.80	0.00	2101.66
001	GIRLS SOCCER - $2,000	1823.46	2000.00	1721.80	0.00	2101.66
0227	SOCCER BOOSTER CLUB	9379.37	3192.21	3563.35	0.00	9008.23
001	SOCCER BOOSTER CLUB	9379.37	3192.21	3563.35	0.00	9008.23
0228	GIRLS GOLF	3736.37	7567.50	9153.48	395.00	2545.39
001	GIRLS GOLF - $1,500	3736.37	7567.50	9153.48	395.00	2545.39
0229	DHS GOLF BOOSTER CLUB	0.00	0.00	0.00	0.00	0.00
001	DHS GOLF BOOSTER CLUB	0.00	0.00	0.00	0.00	0.00
0230	LEGACY BK CD: DONNIE CHRISTIAN	0.00	1000.00	0.00	0.00	1000.00
001	LEGACY BK CD: DONNIE CHRISTIAN	0.00	1000.00	0.00	0.00	1000.00
002	2020 - CAITLYNN STEPHENS /ARMY	0.00	0.00	0.00	0.00	0.00
0231	ATHLETIC DEPT. CONCESSION	55359.01	100545.32	142495.83	21383.26	34791.76
001	ATHLETIC DEPT. CONCESSION	55359.01	100545.32	142495.83	21383.26	34791.76

Acct.	Name	Beg.Year	Receipts	Checks	Adjust.	Ending
0235	TRACK/X-COUNTRY BOOSTER CLUB	368.48	0.00	289.83	0.00	78.65
001	TRACK/X-COUNTRY BOOSTER CLUB	368.48	0.00	289.83	0.00	78.65
0240	ACCT CLOSED-BA 07/18/23	0.00	0.00	0.00	0.00	0.00
001	HALL OF FAME	0.00	0.00	0.00	0.00	0.00
0249	TENNIS DONATION ACCOUNT	143.01	0.00	0.00	0.00	143.01
001	TENNIS DONATION ACCOUNT	143.01	0.00	0.00	0.00	143.01
0251	VOLLEYBALL	17403.72	1903.04	8398.28	0.00	10908.48
001	VOLLEYBALL - $1,000	17403.72	1903.04	8398.28	0.00	10908.48
002	VOLLEYBALL BOOSTERS	0.00	0.00	0.00	0.00	0.00
0255	PHIL BARNES MEM SCHOLARSHIP	1275.00	2035.00	0.00	0.00	3310.00
001	PHIL BARNES MEM SCHOLARSHIP	1275.00	2035.00	0.00	0.00	3310.00
0256	TENNIS BOOSTER CLUB	260.43	2197.27	2571.76	0.00	-114.06
001	TENNIS BOOSTER CLUB	260.43	2197.27	2571.76	0.00	-114.06
0257	TIP-IN BASKETBALL BOOSTER CLUB	3819.55	7186.10	2842.35	0.00	8163.30
001	TIP-IN BASKETBALL BOOSTER CLUB	3819.55	7186.10	2842.35	0.00	8163.30
0261	POM PON	7291.73	21523.84	12200.37	0.00	16615.20
001	POM PON - $1,000	7291.73	21523.84	12200.37	0.00	16615.20
0263	SWIMMING	2028.69	2856.10	844.00	0.00	4040.79
001	SWIMMING - $1,000	2028.69	2856.10	844.00	0.00	4040.79
0264	SWIMMING BOOSTER CLUB	171.28	150.00	0.00	0.00	321.28
001	SWIMMING BOOSTER CLUB	171.28	150.00	0.00	0.00	321.28
0285	ATHLETIC TRAINER	4780.59	6690.00	1871.95	500.00	10098.64
001	ATHLETIC TRAINER	4780.59	6690.00	1871.95	500.00	10098.64
0290	OSSAA SPORTS SPECTACULAR	0.00	4789.00	373.90	0.00	4415.10
001	OSSAA SPORTS SPECTACULAR	0.00	4789.00	373.90	0.00	4415.10
0301	SPECIAL EDUCATION	107.64	0.00	0.00	0.00	107.64
001	SPECIAL EDUCATION	107.64	0.00	0.00	0.00	107.64
0302	NAHS - NATL ART HONOR SOCIETY	442.18	0.00	0.00	0.00	442.18
001	NAHS - NATL ART HONOR SOCIETY	442.18	0.00	0.00	0.00	442.18

Acct.	Name	Beg.Year	Receipts	Checks	Adjust.	Ending
0303	PFC INTERNSHIP PROGRAM	594.67	0.00	0.00	0.00	594.67
001	PFC INTERNSHIP PROGRAM	594.67	0.00	0.00	0.00	594.67
0304	MULTI-CULTURAL CLUB	308.50	376.00	273.48	0.00	411.02
001	MULTI-CULTURAL CLUB	308.50	376.00	273.48	0.00	411.02
0305	PSAT/AP TESTS ACCOUNT	4080.97	432.00	3431.98	0.00	1080.99
001	PSAT/AP TESTS ACCOUNT	4080.97	432.00	3431.98	0.00	1080.99
0306	JOURNALISM	3276.57	0.00	0.00	0.00	3276.57
001	JOURNALISM	3276.57	0.00	0.00	0.00	3276.57
0307	SENIOR CLASS	5912.02	6904.11	6589.60	103.51	6330.04
001	SENIOR CLASS	5912.02	6904.11	6589.60	103.51	6330.04
0308	JUNIOR CLASS	6457.11	16632.35	18818.28	3691.93	7963.11
001	JUNIOR CLASS	6457.11	16632.35	18818.28	3691.93	7963.11
0309	SOPHOMORE CLASS	0.00	0.00	0.00	0.00	0.00
001	SOPHOMORE CLASS	0.00	0.00	0.00	0.00	0.00
0310	FRESHMAN CLASS	0.00	0.00	0.00	0.00	0.00
001	FRESHMAN CLASS	0.00	0.00	0.00	0.00	0.00
0311	KEY CLUB	1452.51	1930.00	1623.40	100.93	1860.04
001	KEY CLUB	1452.51	1930.00	1623.40	100.93	1860.04
0312	BAND BOOSTERS	31076.12	20178.00	31243.92	435.00	20445.20
001	BAND BOOSTERS	31076.12	20178.00	31243.92	435.00	20445.20
0313	DEHYDRATOR RACE	20961.86	26701.40	29934.60	1502.60	19231.26
001	DEHYDRATOR RACE	20961.86	26701.40	29934.60	1502.60	19231.26
0314	NATIONAL HONOR SOCIETY	464.55	2020.00	2185.54	20.00	319.01
001	NATIONAL HONOR SOCIETY	464.55	2020.00	2185.54	20.00	319.01
0315	FACULTY FLOWER FUND	393.72	0.00	0.00	0.00	393.72
001	FACULTY FLOWER FUND	393.72	0.00	0.00	0.00	393.72
0316	SENIOR CLASS BACK YEARS	981.61	492.31	0.00	0.00	1473.92
001	SENIOR CLASS BACK YEARS	981.61	492.31	0.00	0.00	1473.92
0317	SMOKE RINGS YEARBOOK	3026.20	4190.25	12073.15	1525.00	-3331.70
001	SMOKE RINGS YEARBOOK	3026.20	4190.25	12073.15	1525.00	-3331.70

Acct.	Name	Beg.Year	Receipts	Checks	Adjust.	Ending
0319	STUDENT COUNCIL	4340.75	71382.34	62662.37	8426.87	21487.59
001	STUDENT COUNCIL	4340.75	71382.34	62662.37	8426.87	21487.59
0320	LIBRARY	0.00	0.00	0.00	0.00	0.00
001	LIBRARY	0.00	0.00	0.00	0.00	0.00
0321	HS LIBRARY WOODWARD ENDOWMNT.	16.05	9641.39	12660.32	3621.68	618.80
001	HS LIBRARY WOODWARD ENDOWMNT.	16.05	9641.39	12660.32	3621.68	618.80
0322	SCHOLARSHIP ACCOUNT	2931.00	4000.00	5000.00	1000.00	2931.00
001	SCHOLARSHIP ACCOUNT	2930.10	0.00	0.00	0.00	2930.10
002	COMMUNITIES FOUNDATION OF OK	0.90	4000.00	5000.00	1000.00	0.90
003	AAUW - AM ASSOC OF UNIV WOMEN	0.00	0.00	0.00	0.00	0.00
0323	BAND	1350.89	2742.00	2634.00	0.00	1458.89
001	BAND	1350.89	2742.00	2634.00	0.00	1458.89
0324	BAND TRIP ACCOUNT	14504.70	91021.20	95869.40	-1.00	9655.50
001	BAND TRIP ACCOUNT	14504.70	91021.20	95869.40	-1.00	9655.50
0325	RONNIE BISHOP SCHOLARSHIP	408.55	0.00	250.00	0.00	158.55
001	RONNIE BISHOP SCHOLARSHIP	408.55	0.00	250.00	0.00	158.55
0327	S.A.D.D. CLUB	429.03	0.00	100.00	0.00	329.03
001	S.A.D.D. CLUB	429.03	0.00	100.00	0.00	329.03
0328	HORTICULTURE	27962.21	18779.10	17476.29	-317.50	28947.52
001	HORTICULTURE	27962.21	18779.10	17476.29	-317.50	28947.52
0329	MARKETING	1255.99	4669.85	4915.23	0.00	1010.61
001	MARKETING	1255.99	4669.85	4915.23	0.00	1010.61
0330	OFFICE ACCOUNT	3214.79	8170.84	5605.32	15.00	5795.31
001	OFFICE ACCOUNT	1727.71	7342.50	5377.98	15.00	3707.23
002	DEMON DEN CLOSET & PANTRY	618.17	828.34	227.34	0.00	1219.17
003	MATH & SCIENCE - OERB DONATION	868.91	0.00	0.00	0.00	868.91
004	DHS DIGITAL SIGN	0.00	0.00	0.00	0.00	0.00
0333	ACADEMIC TEAM ACCOUNT	226.67	0.00	0.00	0.00	226.67
001	ACADEMIC TEAM ACCOUNT	226.67	0.00	0.00	0.00	226.67
0334	GREEN CLUB	347.03	0.00	0.00	0.00	347.03
001	GREEN CLUB	347.03	0.00	0.00	0.00	347.03

Acct.	Name	Beg.Year	Receipts	Checks	Adjust.	Ending
0335	DRAMA	1729.72	2659.23	3097.30	171.10	1462.75
001	DRAMA	1729.72	2659.23	3097.30	171.10	1462.75
0337	VOCATIONAL AGRICULTURE	21742.88	54784.60	51437.57	840.56	25930.47
001	VOCATIONAL AGRICULTURE	21742.88	54784.60	51437.57	840.56	25930.47
0338	VOCAL MUSIC	5283.56	7932.00	8136.04	629.90	5709.42
001	VOCAL MUSIC	5283.56	7932.00	8136.04	629.90	5709.42
0339	VOCAL MUSIC BOOSTER CLUB	190.80	0.00	0.00	0.00	190.80
001	VOCAL MUSIC BOOSTER CLUB	190.80	0.00	0.00	0.00	190.80
0340	VENDING	8997.79	6286.31	9240.67	234.10	6277.53
001	VENDING	8997.79	6286.31	9240.67	234.10	6277.53
0343	FELOWSHP OF CHRISTIAN ATHLETES	285.00	0.00	0.00	0.00	285.00
001	FELOWSHP OF CHRISTIAN ATHLETES	285.00	0.00	0.00	0.00	285.00
0346	MUSIC TRIP ACCOUNT	2029.89	28091.10	28765.11	0.00	1355.88
001	MUSIC TRIP ACCOUNT	2029.89	28091.10	28765.11	0.00	1355.88
0347	WINNER'S CIRCLE: AG BOOSTERS	12462.12	1500.00	0.00	0.00	13962.12
001	WINNER'S CIRCLE: AG BOOSTERS	12462.12	1500.00	0.00	0.00	13962.12
0348	LEADERSHIP	380.78	8226.00	8087.43	742.48	1261.83
001	LEADERSHIP	380.78	8226.00	8087.43	742.48	1261.83
002	CLOSED-BA MOVED TO 330.002	0.00	0.00	0.00	0.00	0.00
0349	SENIOR CAP & GOWN	9330.00	7380.00	8180.90	3951.90	12481.00
001	SENIOR CAP & GOWN	9330.00	7380.00	8180.90	3951.90	12481.00
0350	DHS TSA CLUB	0.00	0.00	0.00	0.00	0.00
001	DHS TSA CLUB	0.00	0.00	0.00	0.00	0.00
0352	AMERICAN SIGN LANGUAGE	209.58	0.00	0.00	0.00	209.58
001	AMERICAN SIGN LANGUAGE	209.58	0.00	0.00	0.00	209.58
0353	DHS FARM TO TABLE CLUB	0.00	100.00	0.00	0.00	100.00
001	FARM TO TABLE CLUB	0.00	100.00	0.00	0.00	100.00
0360	EDGE: VENDING	2731.69	481.11	526.71	0.00	2686.09
001	EDGE: VENDING	2731.69	481.11	526.71	0.00	2686.09

Acct.	Name	Beg.Year	Receipts	Checks	Adjust.	Ending
0500	MAINTENANCE DEPARTMENT	542.19	11.27	513.97	0.00	39.49
001	MAINTENANCE DEPARTMENT	542.19	11.27	513.97	0.00	39.49
0550	TRANSPORTATION DEPARTMENT	270.88	0.00	0.00	0.00	270.88
001	TRANSPORTATION DEPARTMENT	270.88	0.00	0.00	0.00	270.88
1011	CO: TECHNOLOGY DEPARTMENT	114915.52	18485.55	25266.50	15255.89	123390.46
001	CO: CHROMEBOOKS	110672.80	18485.55	24951.07	15255.89	119463.17
002	CO: DONATIONS	4242.72	0.00	315.43	0.00	3927.29
1021	ATTENDANCE AWARDS	1500.00	0.00	0.00	0.00	1500.00
001	CO: ATTENDANCE AWARDS	1500.00	0.00	0.00	0.00	1500.00
1030	CLOSED	0.00	0.00	302.72	302.72	0.00
001	CO: SPECIAL EDUCATION	0.00	0.00	302.72	302.72	0.00
1031	CO: SPEC ED/SPECIAL OLYMPICS	973.83	11036.00	2492.24	-552.72	8964.87
001	CO: SPEC ED/SPECIAL OLYMPICS	973.83	11036.00	2492.24	-552.72	8964.87
1032	CLOSED-BA: 06/20/23	0.00	0.00	0.00	0.00	0.00
001	CO: BEST BUDDIES	0.00	0.00	0.00	0.00	0.00
1051	CO: ASSISTANT SUPERINTENDENTS	3000.00	1395.00	6447.59	5060.06	3007.47
001	CO: ASSISTANT SUPERINTENDENTS	3000.00	0.00	3442.59	3450.06	3007.47
002	LITTLE DRIBBLERS	0.00	1395.00	3005.00	1610.00	0.00
1061	CO: TEACHER OF THE YEAR ACCT.	1181.95	200.00	918.28	0.00	463.67
001	CO: TEACHER OF THE YEAR ACCT.	1181.95	200.00	918.28	0.00	463.67
1062	CLOSED-BA: 06/20/23	0.00	0.00	0.00	0.00	0.00
001	CO: 772 GEAR UP FUNDS	0.00	0.00	0.00	0.00	0.00
1063	CO: GIFTED AND TALENTED	3154.74	460.00	1850.85	0.00	1763.89
001	CO: GIFTED AND TALENTED	2854.74	460.00	1850.85	0.00	1463.89
002	CO: MATHCOUNTS	300.00	0.00	0.00	0.00	300.00
1064	CO: EL CORDINATOR	0.00	0.00	0.00	0.00	0.00
001	CO: EL CORDINATOR	0.00	0.00	0.00	0.00	0.00
1071	CO: ADMINISTRATIVE ACCOUNT	32974.25	1234.44	27064.98	27942.85	35086.56
001	CO: ADMINISTRATION ACCOUNT	32974.25	734.44	27064.98	27942.85	34586.56
002	ASBOI - EAGLE SCHOLARSHIP	0.00	0.00	0.00	0.00	0.00

Acct.	Name	Beg.Year	Receipts	Checks	Adjust.	Ending
003	CO: EMPLOYEE OF THE MONTH	0.00	0.00	0.00	0.00	0.00
004	SCHOOL BASED FAMILY SPECIALIST	0.00	500.00	0.00	0.00	500.00
1081	COUSINS EVERYWHERE	4023.00	0.00	0.00	0.00	4023.00
001	MILK & JUICE, AND LUNCHES	523.00	0.00	0.00	0.00	523.00
002	TILLEY-STUDENT NEEDS	3500.00	0.00	0.00	0.00	3500.00
1091	MCCASLAND FOUNDATION	0.00	0.00	0.00	0.00	0.00
001	MCCASLAND FOUNDATION	0.00	0.00	0.00	0.00	0.00
1098	CO: ONE DUNCAN	2121.78	933.49	2116.00	0.00	939.27
001	CO: ONE DUNCAN	2121.78	933.49	2116.00	0.00	939.27
1099	CO: EMPLOYEE BENEVOLENCE FUND	499.66	277.00	227.22	0.00	549.44
001	CO: EMPLOYEE BENEVOLENCE FUND	499.66	277.00	227.22	0.00	549.44
1101	MS:LOSS/DAMAGE:BKS,EQUIP,PROP.	101.00	0.00	0.00	0.00	101.00
001	MS:LOSS/DAMAGE:BKS,EQUIP,PROP.	101.00	0.00	0.00	0.00	101.00
1213	MS: BAND	7940.85	6065.80	3483.71	0.00	10522.94
001	MS: BAND	7940.85	6065.80	3483.71	0.00	10522.94
1214	MS: STEM	2257.05	320.00	2079.43	0.00	497.62
001	MS: STEM	2257.05	320.00	2079.43	0.00	497.62
1216	MS: LIBRARY	394.67	0.00	0.00	0.00	394.67
001	MS: LIBRARY	394.67	0.00	0.00	0.00	394.67
1218	MS: OFFICE	7131.44	29159.39	29902.87	2150.04	8538.00
001	MS: OFFICE	7131.44	29159.39	29902.87	2150.04	8538.00
1219	MS: ATHLETICS	35114.79	53898.15	52785.70	3650.00	39877.24
001	MS: ATHLETICS	24047.28	35350.15	39598.48	3650.00	23448.95
002	MS: FOOTBALL	0.00	0.00	0.00	0.00	0.00
003	MS: CHEERLEADING	11067.51	18548.00	13187.22	0.00	16428.29
1220	CLOSED-BA: 01/10/23	0.00	0.00	0.00	0.00	0.00
001	MS: DMS FCA	0.00	0.00	0.00	0.00	0.00
1221	MS: VOCAL MUSIC	3458.29	8006.50	11892.44	3423.22	2995.57
001	MS: VOCAL MUSIC	2588.79	6819.00	8549.01	1852.00	2710.78
002	MS: PITCHFORKS	869.50	1187.50	3343.43	1571.22	284.79

Acct.	Name	Beg.Year	Receipts	Checks	Adjust.	Ending
1222	MS: ROBOTICS CLUB	583.77	0.00	0.00	0.00	583.77
001	MS: ROBOTICS CLUB	583.77	0.00	0.00	0.00	583.77
1225	MS: CLOTHES CLOSET	4683.82	1833.34	1575.31	0.00	4941.85
001	MS: CLOTHES CLOSET	3693.34	1350.00	1575.31	0.00	3468.03
002	MS: DONATIONS FOR CHROMEBOOKS	990.48	483.34	0.00	0.00	1473.82
003	MS: CREATING HOPE	0.00	0.00	0.00	0.00	0.00
1301	MS: TSA (TECH STUDENT ASSOC)	3504.51	158.00	32.00	0.00	3630.51
001	MS: TSA (TECH STUDENT ASSOC)	3504.51	158.00	32.00	0.00	3630.51
1302	MS: NJHS	9637.80	4653.65	5375.10	275.00	9191.35
001	MS: NJHS	9637.80	4653.65	5375.10	275.00	9191.35
1303	ACCT CLOSED-BA:12/14/21	0.00	0.00	0.00	0.00	0.00
001	MS: 7TH/8TH GRADE CHEERLEADERS	0.00	0.00	0.00	0.00	0.00
1305	MS: MIDDLE SCHOOL ART	10.15	0.00	0.00	0.00	10.15
001	MS: MIDDLE SCHOOL ART	10.15	0.00	0.00	0.00	10.15
002	MS: Natl Jr Art Honor Society	0.00	0.00	0.00	0.00	0.00
1306	MS: COMPUTER CLUB	65.68	0.00	0.00	0.00	65.68
001	MS: COMPUTER CLUB	65.68	0.00	0.00	0.00	65.68
1307	MS: ARCHERY	0.00	2247.00	1379.34	0.00	867.66
001	MS: ARCHERY	0.00	2247.00	1379.34	0.00	867.66
1308	MS: STUDENT COUNCIL	9755.12	2903.75	3883.50	499.95	9275.32
001	MS: STUDENT COUNCIL	9755.12	2903.75	3883.50	499.95	9275.32
1310	MS: YEARBOOK	14458.44	2770.00	3618.34	1310.00	14920.10
001	MS: JOURNALISM	14458.44	2770.00	3618.34	1310.00	14920.10
1312	MS: ACADEMIC CLUB	910.26	0.00	231.00	0.00	679.26
001	MS: ACADEMIC CLUB	910.26	0.00	231.00	0.00	679.26
1315	CLOSE: BA: 11/08/22	0.00	0.00	0.00	0.00	0.00
001	DMS/DHS BASS CLUB	0.00	0.00	0.00	0.00	0.00
1350	MS: SUNSHINE ACCOUNT	289.39	0.00	178.19	0.00	111.20
001	MS: SUNSHINE ACCOUNT	289.39	0.00	178.19	0.00	111.20
2201	EM: MILK FUND	4307.60	9672.55	8047.47	7.00	5939.68
001	EM: MILK FUND	4307.60	9672.55	8047.47	7.00	5939.68

Acct.	Name	Beg.Year	Receipts	Checks	Adjust.	Ending
2203	EM: STUDENT STORE	58.06	0.00	0.00	0.00	58.06
001	EM: STUDENT STORE	58.06	0.00	0.00	0.00	58.06
2204	EM: MISCELLANEOUS	3852.93	1690.50	643.15	0.00	4900.28
001	EM: MISCELLANEOUS	2625.95	599.00	368.61	0.00	2856.34
002	EM: CLOTHES CLOSE	605.58	350.00	0.00	0.00	955.58
003	EM: ARCHERY	621.40	741.50	274.54	0.00	1088.36
2205	EM: INTEREST & DONATIONS	11312.64	0.00	10000.00	0.00	1312.64
001	EM: INTEREST & DONATIONS	11312.64	0.00	10000.00	0.00	1312.64
2206	EM: PICTURE FUND	2637.66	0.00	0.00	0.00	2637.66
001	EM: PICTURE FUND	2637.66	0.00	0.00	0.00	2637.66
2207	EM: LIBRARY FUND	1426.81	3928.10	3988.36	0.00	1366.55
001	EM: LIBRARY FUND	1426.81	3928.10	3988.36	0.00	1366.55
2208	EM: PTO FUND	11035.38	19695.17	21148.96	1.75	9583.34
001	EM: PTO FUND	11035.38	19695.17	21148.96	1.75	9583.34
5201	HM: MILK FUND	5223.15	8196.40	8869.21	1529.00	6079.34
001	HM: MILK FUND	5223.15	8196.40	8869.21	1529.00	6079.34
5203	HM: STUDENT STORE	306.30	10.00	0.00	0.00	316.30
001	HM: STUDENT STORE	306.30	10.00	0.00	0.00	316.30
5204	HM: MISCELLANEOUS	8904.51	10274.07	13271.34	216.99	6124.23
001	HM: MISCELLANEOUS	4024.18	8139.07	9365.52	216.99	3014.72
002	HM STUDENT LEADERSHIP COUNCIL	0.00	400.00	0.00	0.00	400.00
003	HM: ARCHERY	4174.95	1435.00	3905.82	0.00	1704.13
004	HM: CLOTHES CLOSET	705.38	300.00	0.00	0.00	1005.38
5206	HM: PICTURE FUND	0.00	0.00	0.00	0.00	0.00
001	HM: PICTURE FUND	0.00	0.00	0.00	0.00	0.00
5207	HM: LIBRARY FUND	4747.66	5878.81	5832.75	0.00	4793.72
001	HM: LIBRARY FUND	4747.66	5878.81	5832.75	0.00	4793.72
5208	HM: PTO FUND	30732.07	46266.82	50761.62	3490.39	29727.66
001	HM: PTO FUND	26851.03	17216.12	19928.20	0.00	24138.95
002	BIG KAHUNA	0.00	0.00	0.00	0.00	0.00
003	SPIRITWEAR	0.00	2818.00	993.00	-80.00	1745.00

Acct.	Name	Beg.Year	Receipts	Checks	Adjust.	Ending
004	SPIRIT WAGON	1534.50	0.00	0.00	0.00	1534.50
005	FRI YAY	1500.00	8095.20	8168.79	73.59	1500.00
006	HM CHAMPIONS	0.00	16604.50	20024.50	3420.00	0.00
007	HOSPITALITY	846.54	1533.00	1647.13	76.80	809.21
008	KIND WEEK	0.00	0.00	0.00	0.00	0.00
009	WORLD'S FINEST CHOCOLATE	0.00	0.00	0.00	0.00	0.00
6201	WR: MILK FUND	11349.10	5207.70	6891.90	0.00	9664.90
001	WR: MILK FUND	11349.10	5207.70	6891.90	0.00	9664.90
6203	WR: SPECIAL EDUCATION	11.24	0.00	0.00	0.00	11.24
001	WR: SPECIAL EDUCATION	11.24	0.00	0.00	0.00	11.24
6204	WR: STEM	1873.79	0.00	0.00	0.00	1873.79
001	WR: WILL ROGERS STEM	1744.31	0.00	0.00	0.00	1744.31
002	WR: ELK CROSSING STEM	129.48	0.00	0.00	0.00	129.48
6205	WR: INTEREST & DONATIONS	1558.30	1550.00	625.36	0.00	2482.94
001	WR: INTEREST & DONATIONS	485.87	0.00	0.00	0.00	485.87
003	WR: EME SANDERS' CLASS	14.20	0.00	0.00	0.00	14.20
004	WR: PHYSICAL EDUCATION	200.00	0.00	0.00	0.00	200.00
005	WR: J. DITTNER, COUNSELOR	130.72	0.00	0.00	0.00	130.72
006	WR: LORI MITCHELL'S CLASS	217.51	1300.00	625.36	0.00	892.15
007	WR: CLOTHES CLOSET	510.00	250.00	0.00	0.00	760.00
6206	WR: PICTURE FUND	5872.33	1081.88	778.65	0.00	6175.56
001	WR: PICTURE FUND	5872.33	1081.88	778.65	0.00	6175.56
6207	WR: LIBRARY FUND	0.00	1707.00	1558.94	0.00	148.06
001	WR: LIBRARY FUND	0.00	1707.00	1558.94	0.00	148.06
6208	WR: PRE-K OPERATIONS	28642.78	29433.92	26860.37	9.75	31226.08
001	WR: PRE-K OPERATIONS	28642.78	29433.92	26860.37	9.75	31226.08
7201	MT: MILK FUND	3890.18	4199.34	3688.11	3.53	4404.94
001	MT: MILK FUND	3890.18	4199.34	3688.11	3.53	4404.94
7204	MT: MISCELLANEOUS	459.28	367.00	98.80	0.00	727.48
001	MT: MISCELLANEOUS	207.03	117.00	98.80	0.00	225.23
002	MT: CLOTHES CLOSET	252.25	250.00	0.00	0.00	502.25
7205	MT: INTEREST & DONATIONS	21804.29	0.00	16156.49	0.00	5647.80
001	MT: INTEREST & DONATIONS	5754.29	0.00	106.49	0.00	5647.80

Acct.	Name	Beg.Year	Receipts	Checks	Adjust.	Ending
002	MT: MARQUEE	16050.00	0.00	16050.00	0.00	0.00
7206	MT: PICTURE FUND	1258.84	442.12	0.00	0.00	1700.96
001	MT: PICTURE FUND	1258.84	442.12	0.00	0.00	1700.96
7207	MT: LIBRARY FUND	294.00	2574.50	2575.28	0.00	293.22
001	MT: LIBRARY FUND	294.00	2574.50	2575.28	0.00	293.22
7208	MT: PTO FUND	11047.25	13594.94	14106.76	212.00	10747.43
001	MT: PTO FUND	11047.25	13594.94	14106.76	212.00	10747.43
8201	WW: MILK FUND	19382.21	6533.93	10644.66	0.00	15271.48
001	WW: MILK FUND	19382.21	6533.93	10644.66	0.00	15271.48
8203	WW: STUDENT STORE	104.97	0.00	0.00	0.00	104.97
001	WW: STUDENT STORE	104.97	0.00	0.00	0.00	104.97
8204	WW: MISCELLANEOUS	12780.28	19446.43	12608.62	20.00	19638.09
001	WW: MISCELLANEOUS	12419.22	19046.43	12608.62	20.00	18877.03
002	WW: CLOTHES CLOSET	361.06	400.00	0.00	0.00	761.06
8205	WW: INTEREST & DONATIONS	5545.29	1312.50	2067.09	0.00	4790.70
001	WW: INTEREST & DONATIONS	5213.70	1312.50	2067.09	0.00	4459.11
002	WW: PRE-K CLASS	52.99	0.00	0.00	0.00	52.99
004	WW: MRS. ZUPPER'S 4TH GR CLASS	102.85	0.00	0.00	0.00	102.85
005	WW: MS. ETHERIDGE'S CLASSROOM	175.75	0.00	0.00	0.00	175.75
8206	WW: PICTURE FUND	643.50	479.26	605.63	0.00	517.13
001	WW: PICTURE FUND	643.50	479.26	605.63	0.00	517.13
8207	WW: LIBRARY FUND	6712.59	6662.43	2959.03	362.62	10778.61
001	WW: LIBRARY FUND	6712.59	6662.43	2959.03	362.62	10778.61
8208	WW: PTO FUND	14343.35	7982.78	6730.55	0.00	15595.58
001	WW: PTO FUND	4403.99	4869.40	4343.52	0.00	4929.87
002	WW: MARQUEE	2565.00	0.00	0.00	0.00	2565.00
011	WW: 1ST GRADE	516.25	495.29	588.68	0.00	422.86
012	WW: 2ND GRADE	487.59	126.64	76.70	0.00	537.53
013	WW: 3RD GRADE	601.25	680.75	827.38	0.00	454.62
014	WW: 4TH GRADE	196.89	500.00	0.00	0.00	696.89
015	WW: 5TH GRADE	176.01	1190.00	894.27	0.00	471.74
016	WW: KINDERGARTEN	543.64	0.00	0.00	0.00	543.64

Acct.	Name	Beg.Year	Receipts	Checks	Adjust.	Ending
017	WW: ART	4352.73	120.70	0.00	0.00	4473.43
018	WW: KARON HISE (WE LOVE)	500.00	0.00	0.00	0.00	500.00
8209	WW: SUNSHINE FUND	385.65	25.00	0.00	0.00	410.65
001	WW: SUNSHINE FUND	385.65	25.00	0.00	0.00	410.65
9201	PL: MILK FUND	5011.89	13283.10	10634.83	-68.50	7591.66
001	PL: MILK FUND	5011.89	13283.10	10634.83	-68.50	7591.66
9204	PL: MISCELLANEOUS	8196.07	27716.06	27470.01	3752.82	12194.94
001	PL: 1ST GRADE	31.90	1026.00	1091.80	0.00	-33.90
002	PL: 2ND GRADE	126.24	416.50	379.50	264.00	427.24
003	PL: 3RD GRADE	310.20	325.50	352.50	0.00	283.20
004	PL: 4TH GRADE	749.96	427.00	389.20	0.00	787.76
005	PL: 5TH GRADE	1096.46	10082.05	12272.45	2846.09	1752.15
006	PL: KINDERGARTEN	404.93	949.00	1023.03	0.00	330.90
007	PL: PE - PHYSICAL EDUCATION	1124.97	4913.94	3888.94	642.73	2792.70
008	PL: MUSIC	1799.05	4884.07	4631.04	0.00	2052.08
009	PL: SPECIAL EDUCATION	1.97	0.00	0.00	0.00	1.97
020	PL: GRADE LEVEL SHIRTS	569.50	2350.00	2137.50	0.00	782.00
021	PL: DUNCAN DEMON SHIRTS	393.21	1242.00	837.70	0.00	797.51
022	PL: YEARBOOKS	927.68	850.00	166.99	0.00	1610.69
023	PL: SQUARE 1 ART	0.00	0.00	0.00	0.00	0.00
024	PL: CLOTHES CLOSET	660.00	250.00	299.36	0.00	610.64
9205	PL: INTEREST & DONATIONS	10583.85	952.76	0.00	0.00	11536.61
001	PL: INTEREST & DONATIONS	9984.06	952.76	0.00	0.00	10936.82
002	AIMEE GREENING MEMORIAL	598.08	0.00	0.00	0.00	598.08
003	M. TARPLEY RESOURCE-OECU GRANT	1.71	0.00	0.00	0.00	1.71
9206	PL: PICTURE FUND	8256.15	773.00	750.06	0.00	8279.09
001	PL: PICTURE FUND	8256.15	773.00	750.06	0.00	8279.09
9207	PL: LIBRARY FUND	542.61	11292.37	10201.54	0.00	1633.44
001	PL: LIBRARY FUND	542.61	11292.37	10201.54	0.00	1633.44
9208	PL: PTO FUND	26229.06	35922.76	35636.73	298.48	26813.57
001	PL: PTO OPERATING FUND	2480.87	2029.99	2840.23	18.68	1689.31
002	PL: POP AND POPCORN	7500.30	6771.77	2959.08	0.00	11312.99
003	PL: SHIRTS	7348.72	4277.00	2722.58	0.00	8903.14
004	PL: DONATION DRIVE	4145.82	20620.00	25500.89	279.80	-455.27
005	PL: YEARBOOKS to be 9204.022	241.34	35.00	30.00	0.00	246.34

DUNCAN PUBLIC SCHOOLS
PO BOX 1548
DUNCAN, OK 73534

FY-2026
YTD Summary

Summary Of Accounts
June 01, 2026

Acct.	Name	Beg.Year	Receipts	Checks	Adjust.	Ending
006	PL: SPIRIT STORE	4027.13	0.00	1000.00	0.00	3027.13
007	PL: PTO PICTURES	0.00	2070.00	583.95	0.00	1486.05
008	PL: BOX TOPS	212.40	119.00	0.00	0.00	331.40
009	PL: STAFF MEALS	272.48	0.00	0.00	0.00	272.48
9209	PL: SUNSHINE FUND	260.77	70.00	0.00	0.00	330.77
001	PL: SUNSHINE FUND	260.77	70.00	0.00	0.00	330.77
9990	DPSF OPERATING ACCOUNT	14954.77	40000.00	45406.65	198.38	9746.50
001	DEX AWARDS	6859.25	40000.00	45371.66	198.38	1685.97
002	ESPORTS	2853.09	0.00	34.99	0.00	2818.10
004	SPEC ED - OPAL LOWRY TRUST	893.43	0.00	0.00	0.00	893.43
007	PEER MENTORING - GEAR UP	3099.40	0.00	0.00	0.00	3099.40
008	HOOVER TENNIS ACCOUNT	0.00	0.00	0.00	0.00	0.00
009	STEM	1249.60	0.00	0.00	0.00	1249.60
YTD TOTALS:	**(163 Accounts)**	1,026,926.54	1,437,714.92	(1,561,107.48)	125,532.05	1,029,066.03

Beginning YTD Account Balance:	**$1,026,926.54**
Expense:	(183.20)
Revenue:	59,259.08
Less Bank Charges:	(2,562.51)
Refunds:	0.00
Interest:	33,237.13
Less NSF Checks:	(995.50)
Total Adjustments Less Voids:	**$88,755.00**
Total Adjustments:	88,755.00
Add Void Checks:	36,777.05
Less Void Receipts:	$0.00
Total Adjustments with Voids:	**$125,532.05**
Receipts Issued:	1,437,714.92
Voided Receipts:	0.00
Total Receipts:	**$1,437,714.92**
Checks Issued:	1,561,107.48
Voided Checks:	(36,777.05)
Total Checks:	**$1,524,330.43**
Current Balance:	**$1,029,066.03**
YTD Outstanding Checks:	65,453.15
Prior Year Outstanding Checks:	159.92

DUNCAN PUBLIC SCHOOLS
ACTIVITY FUND INVESTMENT REPORT
5/31/2026

BANK	ACCOUNT HOLDER	ACCOUNT NUMBER	AMOUNT	RATE	TERM	MATURITY
BancFirst	Activity Fund/Checking	5020019935	$ 100,013.00			
BancFirst	Sweep Account	9550200022	$ 994,666.10			
	TOTAL		**$ 1,094,679.10**			

LaTisha Miller

LaTisha Miller
Activity Fund Custodian

DUNCAN PUBLIC SCHOOLS

From PO: 66281 to PO: 66348

Encumbrance For Board Approval

GEN FUND-FOR OPERAT

PO	Vendor Name	General Description	Amount	Date
66281	* * * AMAZON	ROLLER KIT FOR CANON DR-C240 DESKTOP SCANNERS AND ROLLING STAND FOR TV IN BLACK BOX.	188.63	05/12/2026
66282	* * * RIVER SPIRIT CASINO RESORT	HOTEL FOR OSAC SUMMER CONF 06/23-25/2026 TULSA-CBYERLY	400.00	05/12/2026
66283	SCOTT, SUSAN B	PL- 511- TRAVEL AND PER DIEM FOR S. SCOTT TO ATTEND PLC AT TULA CONFERENCE 5/26-5/29	180.00	05/13/2026
66284	* * * LA QUINTA DOWNTOWN TULSA	PL-511-HOTEL FOR PLC AT WORK CONFERENCE 5/26-5/29 TULSA OK - S. SCOTT	500.00	05/13/2026
66285	* * * AMAZON	C/O- BOOKSHELF FOR ENCUMBRANCE OFFICE	50.00	05/13/2026
66286	KELLOGG & SOVEREIGN CONSULTING	C/O- CATEGORY 2 FILING FEE FOR PROFESSIONAL E-RATE MANAGEMENT	850.00	05/13/2026
66287	MAHAFFEY, HAILEY M	C/O- REIMBURSEMENT FOR EMERGENCY CERTIFICATION FEE- MT-Y2	52.00	05/14/2026
66288	BROWN, HARRY SALES CORP.	TRANS - AEROKROIL PENETRATING OIL FOR BUS 21	50.00	05/14/2026
66289	BILLINGSLEY FORD OF DUNCAN	TRANS - UNIT 702 PIGTAIL FOR DRIVERS SIDE TURN SIGNAL LIGHT	170.00	05/18/2026
66290	ANDERSON, KAITLIN R	C/O- REIMBURSEMENT FOR EMERGENCY CERTIFICATION FEE DMS- Y2	52.00	05/18/2026
66291	HIGGINS, MELONI N	C/O- REIMBURSEMENT FOR EMERGENCY CERTIFICATION FEE HM- Y2	52.00	05/18/2026
66292	MARTIN, JAMES C	C/O- REIMBURSEMENT FOR EMERGENCY CERTIFICATION FEE EM- Y2	52.00	05/18/2026
66293	WINGFIELD, DAVID O	C/O- REIMBURSEMENT FOR EMERGENCY CERTIFICATION FEE DMS- Y2	52.00	05/18/2026
66294	IVEY, MCCAULEY P	C/O- REIMBURSEMENT FOR EMERGENCY CERTIFICATION FEE MT- Y2	52.00	05/18/2026
66295	LOVETT, CRAIG S	C/O- GRADUATION LIVE STREAM- AUDIO AND VIDEO ON 5/21/26	385.00	05/19/2026
66296	* * * AMERICAN AIRLINES	786 - AASA LEGISLATIVE CONF 7/6-10/26 WASHINGTON DC - LOVETT	1,100.00	05/19/2026
66297	KNOX, CORTNEY N	511 - TRAVEL EXPENSES TO CCOSA SUMMER CONF 5/26-29/2026 MEALS AND PARKING	225.00	05/19/2026
66298	WHITE, LONA E	C/O- REIMBURSEMENT FOR BACKGROUND CHECK FEE AFTER 25 DAYS WORKED	58.25	05/20/2026
66299	KING, JOHN A	EM-511-PER DIEM & PARKING-PLC CONFERENCE, TULSA, OK-MAY 26-29, 2026	320.00	05/20/2026
66300	* * * OKLAHOMA STATE DEPT. OF EDUCATION	C/O- EMERGENCY CERTIFICATION FEES FOR NEW HIRES	582.50	05/20/2026
66301	FRANKLIN, DOMINIQUE	STUDENT LUNCH REFUND-TAVION HOLLAND-$55.85	55.85	05/20/2026

PO	Vendor Name	General Description	Amount	Date
66302	* * * BEST WESTERN PLUS-CHICKASHA	613-HOTEL FOR OEITI DEAF CONF 05/31-06/05/2026 CHICKASHA-AMBER LANGWELL	625.00	05/21/2026
66303	LANGWELL, AMBER M	621-MEALS & TRAVEL EXP'S FOR OEITI DEAF CONF 05/31-06/05/2026 CHICKASHA-AMBER LANGWELL	300.00	05/21/2026
66304	SCOTT, TARA	621- CONTRACTED SPEECH & LANGUAGE PATHOLOGY SVS FY 25-26	5,000.00	05/21/2026
66305	CCOSA	100 - REGISTRATION TO ATTEND THE OASA CCOSA BANQUET 5/28/2026 - LOVETT	75.00	05/21/2026
66306	* * * OKLAHOMA TAX COMMISSION	TRANS - MVRS FOR DISTRICT	100.00	05/26/2026
66307	MONTGOMERY TIRE & ALIGNMENT	TRANS - 2 TIRE REPLACEMENTS FOR UNIT F-3 WW FOOD VAN	500.00	05/26/2026
66308	* * * GROUPS360 LLC	THIRD PARTY FEE'S FOR CCOSA SUMMER CONF 2026 HOTEL (UNFORESEEN)	70.00	05/27/2026
66309	* * * WYNDHAM GRAND OKC DOWNTOWN	613-HOTEL FOR SDE SPED CONF 07/26-29/2026 OKC-20 SPED STAFF	7,300.00	05/27/2026
66310	RENAISSANCE LEARNING INC.	101 - INTEGRATION PLATFORM FOR RENAISSANCE LEARNING	2,400.00	05/27/2026
66311	CLAYTON, JESSICA N	615-MEALS, PARKING & TRAVEL FOR SDE SPED CONF 07/26-29/2026 OKC-J CLAYTON	165.00	05/28/2026
66312	HURLOCKER, CHELSEY A	615-MEALS, PARKING & TRAVEL FOR SDE SPED CONF 07/26-29/2026 OKC	165.00	05/28/2026
66313	KING, JOHN A	615-MEALS, PARKING & TRAVEL FOR SDE SPED CONF 07/26-29/2026 OKC	165.00	05/28/2026
66314	AYCOX, SKYLIA	615-MEALS, PARKING & TRAVEL FOR SDE SPED CONF 07/26-29/2026 OKC	165.00	05/28/2026
66315	KASPAREK, KARLI	615-MEALS, PARKING & TRAVEL FOR SDE SPED CONF 07/26-29/2026 OKC	165.00	05/28/2026
66316	SANTOS, DEANNA D	615-MEALS, PARKING & TRAVEL FOR SDE SPED CONF 07/26-29/2026 OKC	165.00	05/28/2026
66317	OWENS, JENNIFER L	615-MEALS, PARKING & TRAVEL FOR SDE SPED CONF 07/26-29/2026 OKC	165.00	05/28/2026
66318	MITCHELL, SANDRA D	615-MEALS, PARKING & TRAVEL FOR SDE SPED CONF 07/26-29/2026 OKC	165.00	05/28/2026
66319	KREUTZ, KIRSTEN E	615-MEALS, PARKING & TRAVEL FOR SDE SPED CONF 07/26-29/2026 OKC	165.00	05/28/2026
66320	ROSE, SHANNON L	615-MEALS, PARKING & TRAVEL FOR SDE SPED CONF 07/26-29/2026 OKC	165.00	05/28/2026
66321	CHANDLER, JOELINE	615-MEALS, PARKING & TRAVEL FOR SDE SPED CONF 07/26-29/2026 OKC	165.00	05/28/2026
66322	CONN, JEANA C	615-MEALS, PARKING & TRAVEL FOR SDE SPED CONF 07/26-29/2026 OKC	165.00	05/28/2026

PO	Vendor Name	General Description	Amount	Date
66323	SWEAT, MISTY	615-MEALS, PARKING & TRAVEL FOR SDE SPED CONF 07/26-29/2026 OKC	165.00	05/28/2026
66324	HORNBERGER, EMILY F	615-MEALS, PARKING & TRAVEL FOR SDE SPED CONF 07/26-29/2026 OKC	165.00	05/28/2026
66325	LANGWELL, AMBER M	615-MEALS, PARKING & TRAVEL FOR SDE SPED CONF 07/26-29/2026 OKC	165.00	05/28/2026
66326	ELLIS, JARED	615-MEALS, PARKING & TRAVEL FOR SDE SPED CONF 07/26-29/2026 OKC	165.00	05/28/2026
66327	ARCHER, LAURA M	615-MEALS, PARKING & TRAVEL FOR SDE SPED CONF 07/26-29/2026 OKC	165.00	05/28/2026
66328	HOWARD, TONI J	615-MEALS, PARKING & TRAVEL FOR SDE SPED CONF 07/26-29/2026 OKC	165.00	05/28/2026
66329	SPIGNER, CARRA M	615-MEALS, PARKING & TRAVEL FOR SDE SPED CONF 07/26-29/2026 OKC	165.00	05/28/2026
66330	MERIT DUNCAN CDJR LLC	TRANS - DRIVERS SIDE MIRROR FOR F-3 WW FOOD VAN	200.00	06/01/2026
66331	MONTGOMERY TIRE & ALIGNMENT	TRANS - 2 TIRE REPLACEMENTS FOR F-3 FOOD VAN	500.00	06/01/2026
66332	BEARD, COUNTRY L	HS-511-MILEAGE FOR COUNTRY BEARD TO ATTEND AOPA TRAINING-6/1-2/26	300.00	06/01/2026
66333	UNIVERSITY OF WISCONSIN-MADISON/PLACE	541 - REGISTRATION TO WIDA CONF 9/15-18/2026 ST LOUIS, MO GARCIA	795.00	06/02/2026
66334	KELLY, CONNOR W	C/O- REIMBURSEMENT FOR EMERGENCY CERTIFICATION FEE DHS-Y2	52.00	06/02/2026
66335	FOSTER, CRISTINA G	C/O- REIMBURSEMENT FOR BACKGROUND CHECK FEE	58.25	06/03/2026
66336	FOSTER, CRISTINA G	C/0- REIMBURSEMENT FOR EMERGENCY CERTIFICATION FEE HM-Y1	52.00	06/03/2026
66337	* * * SUNDOWN TRAVEL SERVICE	541 - FLIGHT EXPENSES TO WIDE CONF ST LOUIS, MO 9/15-18/2026 GARCIA, A	500.00	06/03/2026
66338	ANTHONY, THOMAS M	TRANS- CDLP WITH P & S ENDORSEMENT REIMBURSEMENT	150.00	06/04/2026
66339	BYERLY, CHANNA D	AASA LEGISLATIVE CONFERENCE, WASHINGTON DC JULY 6-10 REIMBURSEMENT MEALS, BAGGAGE, PARKING, TRAVEL EXPENSE	900.00	06/05/2026
66340	* * * HAMPTON INN OKC 1-40 E (TINKER AFB)	HOTEL FOR ALT ED PD JUNE 24-26, 2026 - MIDWEST CITY, OK	300.00	06/08/2026
66341	FERGUSON, SANDY L	TRAVEL REIMBURSEMENT - OKMTSS SUMMER CONFERENCE - MIDWEST CITY, OK JUNE 24-26, 2026	185.00	06/08/2026
66342	* * * HOLT TRUCK CENTERS OF OKLAHOMA, LLC	TRANS - INSPECTION FOR 102	125.00	06/08/2026

PO	Vendor Name	General Description	Amount	Date
66343	DOUGHTY, SHEA A	TRANS- REIMBURSEMENT FOR CDL- EDLT CLASS AT RED RIVER VOTECH	105.00	06/08/2026
66344	DAVIS, CHEYENNE M	C/O- REIMBURSEMENT FOR EMERGENCY CERTIFICATION FEE DMS- Y2	52.00	06/08/2026
66345	KASPAREK, KARLI	C/O- REIMBURSEMENT FOR EMERGENCY CERTIFICATION FEE MT- Y2	52.00	06/08/2026
66346	SPURGIN, CHERI	C/O- REIMBURSEMENT FOR BACKGROUND CHECK FEE	58.25	06/08/2026
66347	MITCHELL, SANDRA D	C/O- REIMBURSEMENT FOR BACKGROUND CHECK FEE	58.25	06/08/2026
66348	BANUELOS, SARAH	C/O- REIMBURSEMENT FOR BACKGROUND CHECK FEE	58.25	06/08/2026
		(11) GEN FUND-FOR OPERAT Current Encumbered:	**29,433.23**	

PO	Vendor Name	General Description	Amount	Date
65045	BYERLY, CHANNA D	PER DIEM, MILEAGE & TRAVEL EXPENSES FOR MISC. TRIPS FOR FY 25-26	-3,000.00	7/1/2025
65049	ALCOHOL AND DRUG TESTING, INC	TRANS - STUDENT AND STAFF DRUG TESTING FISCAL YEAR 25-26 BA 06/10/25 (10.I.14.)	153.80	7/1/2025
65052	* * * AMAZON	HM SUPPLIES FOR NURSE'S OFFICE AND BUILDING	-146.93	7/1/2025
65057	* * * DEPT OF TRANSPORTATION-FEDERAL	TRANS - D/A QUERY FOR ALL CDL STAFF ANNUAL/PREEMPLOYMENT	-2,437.50	7/1/2025
65065	ACE HARDWARE	TRANS - PARTS, TOOLS, AND SUPPLIES	-9.66	7/1/2025
65078	OKLAHOMA TAX COMMISSION	TRANS - MVR REQUESTS, FLEET TAGS, AND REGISTRATION	-58.10	7/1/2025
65079	P & K EQUIPMENT, INC	TRANS - JOHN DEERE PARTS AND SERVICE/ UPKEEP OF SMALL ENGINES AND ROTARY LAWN MOWERS	-1,486.27	7/1/2025
65092	SCHOOL HEALTH CORPORATION	EM-11-NURSING SUPPLIES FOR FY 25-26	-500.00	7/1/2025
65147	* * * OKLAHOMA STATE DEPT. OF EDUCATION	EMERGENCY CERTIFICATION FEES FOR EMPLOYEES FY 25-26	-104.00	7/1/2025
65152	STEPHENS COUNTY ELECTION BOARD	COMPENSATION FOR ELECTED OFFICIALS DURING BOARD MEMBER ELECTIONS	-7,400.00	7/1/2025
65154	US FOOD SERVICE INC.	CN- FOOD AND NON FOOD ITEMS- CAFETERIAS FY 25-26 BA 06/10/25 (10.I.26.)	-109,005.58	7/1/2025
65155	WILKINS, HALLEY SHANNON	621- CONTRACTED SPEECH AND LANGUAGE PATHOLOGY SERVICES FY 25-26 BA 05/13/25 (6.L.13.)	-647.50	7/1/2025
65161	CCOSA	REGISTRATION TO PROF DEVELOPMENT FOR DISTRICT ADMINISTRATORS TO ANNUAL CONFERENCES & TLE REGISTRATION	750.00	7/1/2025
65187	MILLER, BONNIE L	DISTRICT MILEAGE REIMBURSEMENT-FY 26	-462.20	7/1/2025
65193	WILSON, SONJA I	DISTRICT MILEAGE REIMBURSEMENT-FY 26	-234.00	7/1/2025
65233	GARRETT THERAPY, LLC	621- CONTRACTED OCCUPATIONAL THERAPY SERVICES FY 25-26 BA 05/13/25 (6.L.6.)	4,699.52	7/1/2025
65236	SCOTT, TARA	CONTRACTED SPEECH & LANGUAGE PATHOLOGY SERVICES FOR FY 25-26 BA 05/13/25 (6.L.11)	-2,550.00	7/1/2025

65246	GREAT PLAINS, LLC	TRANS - PARTS FOR MIDDLE SCHOOL KUBOTA REPAIR	-378.37	7/2/2025
65249	ACE HARDWARE	FOR SUPPLIES AND TOOLS AS NEEDED	-14.65	7/2/2025
65251	ARCHWAY SCM LLC	333 - ADDITIONAL MATERIAL FOR READING PROGRAMS DUE TO INCREASED NUMBERS OR NEEDED REPLACEMENTS	-3,403.66	7/2/2025
65252	TRINITY TECHNOLOGIES	FOR REPAIRS ON BADGE READERS, CAMERAS, AND OTHER SECURITY SYSTEMS.	-37.55	7/2/2025
65282	SCHOOL HEALTH CORPORATION	EM- NURSING SUPPLIES FOR SCHOOL NURSE OFFICE	-400.00	7/8/2025
65377	* * * OKLAHOMA TAX COMMISSION	TRANS - EMERGENCY MVRS FOR DISTRICT DRIVERS	-7.71	7/24/2025
65395	* * * AMAZON	WR - MEDICAL SUPPLIES FOR NURSES OFFICE AND BUILDING	-340.18	7/30/2025
65396	MACGILL CO., WILLIAM V.	WR - MEDICAL SUPPLIES FOR THE NURSES OFFICE AND THE BUILDING	-500.00	7/30/2025
65397	SCHOOL HEALTH CORPORATION	WR - MEDICAL SUPPLIES FOR NURSES OFFICE AND BUILDING	-500.00	7/30/2025
65406	MACGILL CO., WILLIAM V.	PL- 055- MEDICAL SUPPLIES FOR NURSE OFFICE	-225.00	7/31/2025
65407	SCHOOL HEALTH CORPORATION	PL- 055- MEDICAL SUPPLIES FOR NURSE OFFICE	-500.00	7/31/2025
65408	* * * AMAZON	PL- 055- MEDICAL SUPPLIES FOR NURSE OFFICE	-209.79	7/31/2025
65409	HENNAN, SHERAH L	HS-PER DIEM FOR SHERAH HENNAN FOR OKLAHOMA SUMMIT IN TULSA-8/4-5/25	-90.00	7/31/2025
65457	GARRETT, ALLISON A	621- CONTRACTED SPEECH AND LANGUAGE PATHOLOGY SERVICES FOR FY 25-26 BA (05/13/25 ITEM # 6.L.6)	-4,490.00	8/11/2025
65458	MONTGOMERY TIRE & ALIGNMENT	TRANS - TIRE REPLACEMENT SERVICE FOR UNIT F1	-233.04	8/11/2025
65463	OKLAHOMA ASBO	C/O- VIRTUAL MEETING REGISTRATION FOR FY 25-26	-560.00	8/12/2025
65483	DUNCAN, CITY OF (INS 02-28-10)(E-VERIFIED)	035-DISTRICT AGREEMENTS, MOA'S & MOU'S FOR RESOURCE OFFICERS & EVENT SECURITY 25-26 (BA 081925 #6.V.)	-0.09	8/20/2025
65498	EVANS, BROOKE L	541-PL- TRAVEL AND PER DIEM REIMBURSMENT FOR OSCA CONFERENCE IN NORMAN, OK SEPT 29-30	-250.00	8/21/2025

65501	NATIONAL ASSOC. FOR GIFTED CHILDREN	541 - REGISTRATION TO GIFTED & TALENTED PD 8/26-28/2025 AND 9/18/2025 VIRTUAL - SMITH	-20.00	8/25/2025
65582	THE STATE OF OKLAHOMA	SPEC SVCS- MEDICAID BILLING	-10,000.00	9/5/2025
65583	PUBLIC CONSULTING GROUP LLC	SPEC SVCS- MEDICAID BILLING	-10,000.00	9/5/2025
65617	* * * UNIVERSITY OF OKLAHOMA	WOMEN IN LEADERSHIP PROGRAM- ADMIN	-3,004.50	9/19/2025
65664	MACGILL CO., WILLIAM V.	MT - 055 - MEDICAL SUPPLIES FOR NURSE'S OFFICE	-135.38	9/29/2025
65675	HOWARD, TONI J	621 - TRAVEL/PER DIEM FOR 2025 OKLA AUTISM CONF, EDMOND, 10/1-2/25 - T. HOWARD	-90.00	9/29/2025
65695	MERIT DUNCAN BCG LLC	TRANS - REPAIRS FOR IT-3	-631.11	10/3/2025
65701	BG PRODUCTS INC.	TRANS- FLEET OIL/LARGE CHEMICAL/REFILLS & SRV	-3,147.50	10/7/2025
65744	SCHOOL HEALTH CORPORATION	O55- MEDICAL RECOVERY BEDS FOR PL & WR	-2,600.00	10/27/2025
65763	JACKS, JESSICA	HM-MILEAGE REIMBURSEMENT FOR TRAVEL WITHIN DISTRICT	-555.19	10/28/2025
65765	CCOSA	REGISTRATION TO MCREL VIRTUAL PD FOR KIM ELLIS	-200.00	10/28/2025
65834	OKLAHOMA TEACHERS' RETIREMENT SYSTEM	TRS PAYMENT FOR I. MORGAN (10 - 11), H. STALLCUP (09-11)	-1,054.73	12/1/2025
65848	806 TECHNOLOGIES, INC	100 - TITLE I CRATE FOR 2 NEW SITES 25-26	-1,200.00	12/5/2025
65873	MCCORD, MEGAN R	MS-055-MILEAGE FOR IN-DISTRICT TRAVEL FOR NURSE MCCORD	-367.47	12/17/2025
65879	TRINITY TECHNOLOGIES	FOR REPAIRS ON BADGE READERS, CAMERAS, AND OTHER SECURITY SYSTEMS.	-36.05	12/18/2025
65891	CCOSA	HS-511-REGISTRATION TO CCOSA WINNING STRATEGIES CONF. IN OKC FOR ELROY, JAN 15, FEB 19, MAR, 12 & 31	-1,500.00	1/6/2026
65899	KAUS, ANGELA L	WW - 055 - MILEAGE REINBURSEMENT FOR NURSE	-279.99	1/7/2026
65901	* * * AMAZON	EM-511-GIANT MAGNETIC ERASEBOARD WITH NUMBERS AND PLACE VALUE FOR INSTRUCIONAL USE IN CLASSROOM	-26.19	1/7/2026
65912	* * * HOLT TRUCK CENTERS OF OKLAHOMA, LLC	TRANS - BODY CONTROL MODULE FOR BUS 16	-418.79	1/12/2026

65921	* * * EMBASSY SUITES NORMAN	C/O- ROOMS FOR K. BRENNEIS, K. HENDERSON, L. MCCANN, L. MILLER, J. MULLINS, A. PIZANA & M. ZINN FOR OKASBO SPRING CONFERENCE IN NORMAN OK. APR 27-29	-120.00	1/12/2026
65936	SECRETARY OF STATE	C/O- COMMISSION NOTARY RENEWAL FEE FOR L. MILLER	-50.00	1/14/2026
65937	* * * AMAZON	C/O- NOTARY STAMP FOR L. MILLER	-35.00	1/14/2026
65938	WHITTEN INSURANCE AGENCY INC.	C/O- RENEWAL FOR NOTARY BOND FEE FOR L. MILLER	-30.00	1/14/2026
65962	* * * OMNI OKC LLC	541- HOTEL - CCOSA SUMMER PRE CONF & CONF 5/26-29/2026 OKC, OK LOVETT/PETERS	-960.00	1/21/2026
65974	* * * LOEWS ATLANTA HOTEL	621- HOTEL FOR CASE (COHORT) - ACADEMY OF LAW & LEADERSHIP, ATLANTA, GA, 4.20-24.26 - J. CLAYTON	-188.68	2/2/2026
65976	BERTHOLD, CASSANDRA D	MS-511-MEAL & PARKING PER DIEM FOR WOMEN IN LEADERSHIP CONF. APRIL 6-8, 2026 OKC, OK	-57.30	2/2/2026
65993	UNITED SUBURBAN SCHOOLS ASSOCIATION	REGISTRATION TO SPRING CONF 04/23/2026 TULSA-BYERLY	50.00	2/6/2026
66000	VIZAVANCE	DHS-055-VISION SCREENING TRAINING FOR VICTORIA HENDERSON LPN ON 3/3/26-OKC	-50.00	2/10/2026
66011	* * * OKANA MDE LLC	EM-511-HOTEL FOR WOMEN IN SCHOOL LEADERSHIP CONFERENCE-APRIL 6-8, 2026-OKC,OK-K GOLDSMITH	-60.78	2/17/2026
66033	* * * RESIDENCE INN NORMAN	100 - HOTEL EXP OKASBO 4/27-29/2026 NORMA, OK LOVETT	-52.00	2/23/2026
66035	SANDERS, EME L	541 - TRAVEL EXPENSES TO PLC AT WORK TULSA, OK 5/26-29/2026	-95.00	2/23/2026
66036	MITCHELL, LORI B	541 - TRAVEL EXPENSES TO PLC AT WORK TULSA, OK 5/26-29/2026 MEALS AND PARKING	-95.00	2/23/2026
66049	* * * LOEWS ATLANTA HOTEL	621- HOTEL/PARKING FOR CASE ACADEMY OF LAW & LEADERSHIP, ATLANTA, GA, 4.20-24.26 - L. ELROY	-325.40	2/26/2026
66050	* * * BREWER AUTO REPAIR	TRANS - GEOTAB INSTALLS FOR BUSES AND WHITE FLEET	-525.00	2/26/2026
66063	* * * OKLAHOMA TAX COMMISSION	TRANS - TAGS AND TITLES FOR FLEET	-233.54	3/2/2026
66070	PERMA-BOUND BOOKS	WW - 103 - BOOKS FOR THE LIBRARY FOR ACCREDIATION, SCH YR.'26	-1.68	3/3/2026

66075	HALLERAN-DAVIS, LAUREN W	WW - 511 - REINBURSEMENT FOR MLS AND PARKING FOR PLC CONF IN TULSA, OK, MAY 27-29, 2026 FOR L. HALLERAN	-120.00	3/3/2026
66079	SEELY, ADRIAN M	WW - 511 - REINBURSEMENT FOR MLS & PARKING FOR PLC CONF. IN TULSA, OK MAY 27-29, 2026 FOR A. SEELY	-120.00	3/3/2026
66093	MERIT DUNCAN CDJR LLC	TRANS - REPARIS FOR AG TRUCK	-243.35	3/5/2026
66095	* * * AMERICAN AIRLINES	615-621- FLIGHTS TO LAW & LEADERSHIP CONF, 4.20-24.26, ATLANTA, GA - CLAYTON AND ELROY	-239.20	3/5/2026
66099	* * * AMAZON	MAINT - DISTRICT MAINTENANCE & CUSTODIAL SUPPLIES	-3,000.00	3/9/2026
66100	ELROY, LISHA M	621- TRAVEL, LUGGAGE AND PER DIEM REIMBURSEMENT FOR LAW & LEADERSHIP CONF., ATLANTA, GA, 4/20-24/26	-475.00	3/9/2026
66101	CLAYTON, JESSICA N	615/239- TRAVEL, LUGGAGE, & PER DIEM REIMBURSEMENT FOR LAW & LEADERSHIP CONF., ATLANTA, GA, 4/20-24/26	-767.00	3/11/2026
66105	* * * EAGLE VIEW TECHNOLOGIES INC	MAINT - ACCESS TO PROGRAM TO VIEW & PRINT AERIAL IMAGES OF ALL DISTRICT SITES	-50.00	3/11/2026
66120	* * * AMAZON	WW - 511 - MATERIALS FOR PARENT ENGAGEMENT NIGHT, APRIL 3, 2026, LITERACY. MATH AND STEM ACTIVITIES	-27.12	3/23/2026
66153	ROWELL, JAMIE L	541 - TRAVEL EXPENSES FOR PLC AAT WORK 5/26-29/2026 TULSA, OK MEALS AND PARKING	-80.00	3/31/2026
66157	MCGUIRE, KC L	511- TRAVEL/PER DIEM/PARKING FOR CCOSA SUMMER LEADERSHIP CONF., OKC, OK 5.26-29.2026 - MCGUIRE	-120.00	3/31/2026
66159	GOLDSMITH, KOREE K	511-MEALS & TRAVEL EXP'S FOR CCOSA SUMMER LEADERSHIP CONF 05/26-29/2026 OKC	-300.00	4/1/2026
66160	WARD, REBECCA A	511-MEALS & TRAVEL EXP'S FOR CCOSA SUMMER LEADERSHIP CONF 05/26-29/2026 OKC	-120.00	4/1/2026
66161	KAUS, DAKOTA J	541-MEALS & TRAVEL EXP'S FOR CCOSA SUMMER LEADERSHIP CONF 05/26-29/2026 OKC	-108.82	4/1/2026
66166	LOVETT, ALLISON E	100-MEALS & TRAVEL EXP'S FOR CCOSA SUMMER LEADERSHIP CONF 05/26-29/2026 OKC	-100.00	4/1/2026
66167	PETERS, BRANDY	541-MEALS & TRAVEL EXP'S FOR CCOSA SUMMER LEADERSHIP CONF 05/26-29/2026 OKC	-120.00	4/1/2026

66172	BEYOND THE BLACKBOARD, LLC	511 - BOOKS FOR GRADES K-5 SUMMER READING	-1,096.59	4/1/2026
66173	SOLUTION TREE INC	EM-511-REGISTRATION FEE FOR PLC WORKSHOP CONF.-FOR M. CURRY, K. KELNHOFER, T. WILLIAMS, K. STRACHAN, M. ALLEN, MAY 27-29, 2026-TULSA, OK	-769.00	4/2/2026
66175	KNOX, CORTNEY N	EM-511-PER DIEM AND PARKING-PLC CONFERENCE-TULSA, OK-MAY 26-29, 2026	-320.00	4/2/2026
66177	WILLIAMS, TAMMIE L	EM-511-PER DIEM FOR PLC CONFERENCE-TULSA, OK-MAY 26-29, 2026	-180.00	4/2/2026
66184	* * * AMAZON	WW - 511 - SENSORY ITEMS FOR GRADES K-5TH, SCH YR '26	-210.97	4/3/2026
66191	* * * DOUBLETREE BY HILTON DOWNTOWN	541-HOTEL FOR PLC AT WORK INSTITUTE 05/26-29/2026 TULSA-HOSCH & ROWELL	-156.16	4/6/2026
66193	* * * AMAZON	412 - (MS/505) - CLASSROOM SUPPLIES TO SUPPORT CTE (S. DIXON)	-1,559.42	4/6/2026
66205	PARDO, MARIA R	HM 511- PER DIEM, PARKING AND UBER FOR M PARDO TO ATTEND PLC AT WORK CONFERENCE IN TULSA, 5/26-5/29, 2026.	-120.00	4/9/2026
66206	HIGGINS, MELONI N	HM 511- PERDIEM, PARKING AND UBER FOR M HIGGINS TO ATTEND PLC AT WORK CONFERENCE IN TULSA, 5/26-5/29, 2026.	-120.00	4/9/2026
66215	* * * EMBASSY SUITES TULSA	HS-AG-HOTEL ROOM, PARKING FOR CORY JARBOE MAY 4-7,2026 FOR STATE CONVENTION IN TULSA	-50.49	4/14/2026
66216	JARBOE, CORY J	HS-AG-TRAVEL EXPENSES FOR CORY JARBOE FOR STATE CONVENTION-MAY 4-7,2026 IN TULSA	-170.00	4/14/2026
66218	MACGILL CO., WILLIAM V.	WW - 055 - MEDICAL SUPPLIES FOR NURSE	-500.00	4/14/2026
66221	BEYER, CYNTHIA A	DISTRICT MILEAGE REIMBURSEMENT-FY 26	-121.00	4/14/2026
66234	MERIT DUNCAN BCG LLC	TRANS - BRAKE MODULE AND COOLANT HOSE FOR AG TRUCK	-395.65	4/16/2026
66241	* * * HARBOR FREIGHT TOOLS USA, INC.	HS-AG-SUPPLIES AND CONSUMABLES FOR REPAIRS AT GREENHOUSE, SHOP, SCHOOL FARM	-211.39	4/16/2026
66243	* * * HOLIDAY INN & SUITES TULSA SOUTH	HOTEL FOR USSAA SPRING CONF 04/22/2026 TULSA-BYERLY & STONE	-78.00	4/20/2026
66245	RIVERSIDE INSIGHTS	239- DEVELOPMENT RECORD FORMS FOR TESTING	-38.45	4/20/2026
66248	SHERWIN-WILLIAMS PAINT	ATH-21-PAINT FOR TRACK TO MARK THE FIELDS	-372.08	4/20/2026

66249	* * * AMAZON	WR - TSET - OSDE COMPETITIVE PE GRANT	-43.89	4/21/2026
66250	GOPHER SPORT	WR - TSET - OSDE COMPETITIVE PE GRANT - SUPPLIES, MATERIALS	-297.26	4/21/2026
66251	LAKESHORE LEARNING MATERIALS	WR - TSET-OSDE COMPETITIVE PE GRANT SUPPLIES & MATERIALS	-13.01	4/21/2026
66252	* * * AMAZON	WR - TSET-OSDE COMPETITIVE PE GRANT SUPPLIES & MATERIALS	-441.33	4/21/2026
66253	BYERLY, CHANNA D	C/O- TRAVEL EXPENSES AND PER DIEM FOR AMTAB SCHOOL BUSINESS OFFICIALS SYMPOSIUM IN CHICAGO IL 4/28-30/26	-180.00	4/22/2026
66254	MCCANN, LORI D	C/O- TRAVEL EXPENSES AND PER DIEM FOR AMTAB SCHOOL BUSINESS OFFICIALS SYMPOSIUM IN CHICAGO IL 4/28-30/26	-180.00	4/22/2026
66259	* * * AMAZON	239- SPED - COCURRICULAR ITEMS (COLORED OVERLAYS) FOR SPECIAL NEEDS STUDENTS FOR USE IN CLASSROOM	-6.05	4/27/2026
66260	LOVETT, ALLISON E	TRANS - REIMBURSEMENT FOR MILEAGE DUE TO NO SCHOOL CAR AVAILABLE. FOR OKASBO ON 04/27-29/26 FOR A. LOVETT	-165.00	4/27/2026
66263	HAGAR RESTAURANT SERVICE	THERMOSTAT AND SPARK CONTROL MODULE OVEN-WW	-172.87	5/4/2026
66269	ALSTON, BROOKE N	HM-511 TRAVEL AND PER DIEM FOR B ALSTON TO ATTEND PLC AT WORK CONFERENCE IN TULSA, 5/26-5/29, 2026	-120.00	5/5/2026
66271	HOPE EQUIPMENT & CONSTRUCTION	TRANS - REBUILD CYLINDER, R&R CYLINDER TO TRANSPORTATION SHOP VEHICLE LIFT	-11.32	5/7/2026
		(11) GEN FUND-FOR OPERAT Total:	**-186,765.16**	

DUNCAN PUBLIC SCHOOLS

From PO: 21242 to PO: 21251

Encumbrance For Board Approval

BUILDING FUND

PO	Vendor Name	General Description	Amount	Date
21242	EMPIRE PAPER COMPANY	MAINT - DISTRICT CUSTODIAL SUPPLIES	5,400.00	05/13/2026
21243	LEGACY FIRE PROTECTION LLC	MAINT - FIRE SPRINKLER MODIFICATIONS AT 9TH ST FEC	1,700.00	05/18/2026
21244	* * * AMAZON	ATH-21- ROUND UP WEED KILLER	149.48	05/18/2026
21245	MARTIN AUTO SUPPLY INC	ATH-21-OIL FILTERS AND AIR FILTER FOR MOWERS FOR BASEBALL FIELD	200.00	05/20/2026
21246	RED DIRT APPAREL CO.	MAINT - WORK SHIRTS FOR MAINTENANCE STAFF	60.00	05/20/2026
21247	DUNCAN JANITORIAL AND INDUSTRIAL SUPPLY INC.	MAINT - CARPET CLEANING MACHINE FOR DISTRICT USE	3,872.00	05/28/2026
21248	SHERWIN-WILLIAMS PAINT	MAINT - PAINT & SUPPLIES FOR DISTRICT SITES	5,000.00	06/01/2026
21249	PRECISION TESTING LAB (INS 09-01-09)(E-VERIFIED)	MAINT - DISTRICT ASBESTOS ANALYSIS SERVICE	143.06	06/01/2026
21250	PERFORMANCE SURFACES LLC	MS-INSPECT/REPAIR BLEACHER MOTOR	450.00	06/03/2026
21251	JONES' SERVICES LLC	MAINT - STRIPE PARKING LOTS THROUGHOUT DISTRICT	18,845.00	06/04/2026
		(21) BUILDING FUND Current Encumbered:	**35,819.54**	

PO	Vendor Name	General Description	Amount	Date
21008	RICHARDS, FRED	MAINT - DISTRICT GRASS & WEED CONTROL FY 25-26 BA 06/10/25 (10.I.36.)	-133.66	7/1/2025
21015	CITY OF DUNCAN	DISTRICT ELECTRIC, WATER & GARBAGE FOR FY 25-26 BA 06/10/25 (10.I.27.)	-86,167.58	7/1/2025
21018	SHRED-AWAY SHREDDING INC.	EM-21-DOCUMENT SHREDDING	-673.00	7/1/2025
21019	AUTOMATED BUILDING SYSTEMS, INC.	MAINT - DIAGNOSE/REPAIR HVAC SYSTEMS AT DHS FY 25-26	-3,000.00	7/1/2025
21024	CARRIER CORPORATION	MAINT - DIAGNOSE ISSUES WITH HVAC UNITS/ CHILLER AT DHS FY 25-26	-5,000.00	7/1/2025
21029	ENGINEERED EQUIPMENT INC.	MAINT - DISTRICT HVAC FILTERS FY 25-26	-2,374.36	7/1/2025
21030	FARMER'S PLUMBING	MAINT - EMERGENCY PLUMBING SERVICE/ REPAIRS FOR DISTRICT FY 25-26	-5,000.00	7/1/2025
21032	SHERWIN-WILLIAMS PAINT	MAINT - PAINT & SUPPLIES FOR DISTRICT SITES FY 25-26	232.56	7/1/2025
21034	UNITED REFRIGERATION INC	MAINT - PARTS & SUPPLIES FOR DISTRICT COMMERCIAL APPLIANCES FY 25-26	-3,000.00	7/1/2025
21037	MCCAULEY DITCHING SERVICE	MAINT - LOADS OF DIRT FOR DISTRICT	-250.00	7/1/2025
21043	ROGERS, TH. LUMBER COMPANY	MAINT - PARTS & SUPPLIES FOR DISTRICT SITE MAINTENANCE FY 25-26	-5,000.00	7/2/2025
21051	* * * AMAZON	CLASSROOM FURNITURE/FIXTURES- WALLHOOKS, CHAIR, BLIND-$400.00	-213.54	7/9/2025
21063	SHERWIN-WILLIAMS PAINT	WR- PAINT TO TOUCH UP SITE	-66.60	7/23/2025
21066	* * * WAL MART - VISA CARD CHARGES	WR- SUPPLIES FOR THE BUILDING	-418.03	7/30/2025
21067	GARDENTOWN	WR- LANDSCAPE FOR ASTHETICS FOR THE BUILDING	-1,000.00	7/30/2025
21075	LOCKE SUPPLY COMPANY	MAINT - MISC HVAC FILTERS	-1,008.11	8/4/2025
21109	* * * AMAZON	WR - CLEANING SUPPLIES FOR USE IN ELK CROSSING CLASSROOM.	-66.28	9/23/2025
21119	ENGINEERED EQUIPMENT INC.	MAINT - HS- SPECIAL FILTERS FOR HVAC	-6,257.44	10/27/2025

21126	* * * AMAZON	WR - FURNITURE AND DECOTATIONS FOR OFFICE, HALLWAY AND NEW STEM LAB	-825.39	11/6/2025
21135	* * * AMAZON	WR - SHELVING TO BE USED IN STORAGE AREA IN BASEMENT	-358.94	11/19/2025
21136	* * * AMAZON	WR - ACTIVITIES, MANIPULATIVES AND OTHER THINGS NEEDED FOR NEW STEM LAB IN THE BASEMENT.	-80.06	12/1/2025
21137	LAKESHORE LEARNING MATERIALS	WR - ACTIVITIES, MANIPULATIVES AND SUPPLIES FOR USE WITH STUDENTS IN STEM LAB	-161.61	12/1/2025
21149	* * * FROMUTH TENNIS	ATH-WIND SCREEN CLIPS FOR BASEBALL FIELD AND TENNIS COURTS	-28.85	1/7/2026
21163	LIPPE FEDERAL LLC	MAINT - PARTS & SUPPLIES FOR DISTRICT BOILERS / WATER HEATERS	-772.05	2/4/2026
21171	* * * AMAZON	HM-2 U-SHAPED DRY ERASE TABLES	-1,400.00	2/24/2026
21172	* * * AMAZON	HM-VACUUM CLEANERS FOR BUILDING	-139.25	2/24/2026
21185	CONSUMER TEXTILE CORPORATION	MAINT - DISTRICT DUST MOP SERVICE	-283.35	3/24/2026
21188	* * * VALLEY ATHLETIC FIELD SOLUTIONS INC.	HS-ATH-21- WIND SCREEN CLIPS FOR BASEBALL FIELDS AND TENNIS COURT	58.17	3/24/2026
21190	* * * AMAZON	MAINT - OFFICE SUPPLIES	-750.56	3/25/2026
21191	BAKER DISTRIBUTING COMPANY LLC	MAINT - DISTRICT ICE MACHINE PARTS/ FILTERS	-3,000.00	3/25/2026
21192	BEETLE JUICE PEST CONTROL, LLC	MAINT - INCIDENTAL PEST CONTROL FOR DISTRICT	-750.00	3/25/2026
21193	CLIMATE PROS HEAT AND AIR, LLC	MAINT - REPAIRS/REPLACEMENTS FOR DISTRICT HVAC UNITS/ICE MACHINES/ REFRIGERATION	-4,190.00	3/25/2026
21195	ENGINEERED EQUIPMENT INC.	MAINT - FILTERS FOR DISTRICT HVAC UNITS	-7,000.00	3/25/2026
21196	* * * ERIK'S AUTO CENTER	MAINT - VEHICLE MAINTENANCE	-63.21	3/25/2026
21201	OKIE RENTS	MAINT - EQUIPMENT RENTAL FOR DISTRICT SITE MAINTENANCE	-258.26	3/25/2026
21202	OKLAHOMA STATE DEPT. OF LABOR	MAINT - INSPECTIONS OF DISTRICT ELEVATORS, WATER HEATERS, & BOILERS	-450.00	3/25/2026
21205	SPURLOCK IRRIGATION (INS 12-03-11)(E-VERIFIED)	MAINT - DISTRICT SPRINKLER PARTS & SERVICE	-307.50	3/25/2026
21206	TOTAL FLUID SOLUTIONS LLC	MAINT - PARTS & SUPPLIES FOR DISTRICT SITE MAINTENANCE	-1,000.00	3/25/2026

21207	* * * WAL MART - VISA CARD CHARGES	MAINT - OFFICE SUPPLIES	-1,000.00	3/25/2026
21210	WINSUPPLY LAWTON OK CO	MAINT - PARTS & SUPPLIES FOR DISTRICT SITE MAINTENANCE	54.82	3/25/2026
21222	OKIE RENTS	MAINT - SCISSOR LIFT RENTAL FOR MAINTENANCE WORK AT DHS	-215.73	4/7/2026
21225	MIDWEST MUSIC	HS-BAND-CONN 8D DOUBLE FRENCH HORN	-5.00	4/14/2026
21227	RC MOWING LLC	MAINT - INCIDENTAL MOWING/CLEAN-UP FOR DISTRICT SITES	-1,000.00	4/14/2026
21229	* * * AMAZON	MS-REPLACEMENT WATER FILTERS	6.94	4/14/2026
21231	* * * AMAZON	HS-REFILL FILTERS FOR WATER DISPENSERS AROUND HIGHSCHOOL	-800.00	4/20/2026
21232	* * * LOWES BUILDING SUPPLY	HS-ATH-21-PLYWOOD AND SUPPLIES TO BUILD EXTRA SOFTBALL PLAYER LOCKERS	-69.38	4/21/2026
21233	VIRCO INC.	PL-21 STUDENT DESKS FOR 3RD GRADE CLASSROOM.	-1,222.00	4/22/2026
21234	* * * WAL MART - VISA CARD CHARGES	PL-21 BOOKCASE/ STORAGE FOR CLASSROOM	-83.60	4/22/2026
21235	STRIV AV, LLC	ATH-21- SHOT CLOCK INSTALLATION FOR BASKETBALL GYM	-451.00	4/27/2026
		(21) BUILDING FUND Total:	**-145,941.85**	

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: Hurleys

Vendor Requested: B District Sites

Item Request Description: Material & Labor for flooring at 9th St / Will Rogers / HS - EDGE

Dollar Amount Requested (if applicable): $114,405.00

Fund Requested: 21 - Building Fund

Budget/Activity Account Requested: 000 - District

Kelly Vendrum — Signature of Requestor/Principal — 06/08/2026 — Date

L McCann — Signature of Budget Director — 06-08-2026 — Date

Signature of Assistant Superintendent — 06/08/2026 — Date

TRENDS REQUISITION

Date: 06/08/2026
Requested by: Dr. Channa Byerly
School/Dept: 9th Street / HS Edge / Will Rogers PK
Account/Prog: 21-Bldg Fund / 000-District

☐ Books	☐ Equipment	☐ Technology
☐ Fees/Dues	☑ Supplies	☐ Furniture/Fixtures
☐ Textbooks	☑ Service	☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #: HURLEY'S CREATIVE TILE CO, LLC

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	9th Street Flooring, materials & install	24,430.00	24,430.00	26	21	000	2620	450	000	0000	000	050
1	HS Edge, materials & install	46,725.00	46,725.00	26	21	000	2620	450	000	0000	000	705
1	Will Rogers PK, materials	23,250.00	43,250.00	26	21	000	2620	450	000	0000	000	130
1	Will Rogers PK, install	20,000.00		↓	↓	↓	↓	↓	↓	↓	↓	↓
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$114,405.00									

DESCRIPTION: FLOORING INSTALL & MATERIALS FOR 9TH STREET FEC, HS EDGE & WR PRE-K

Kelly Henderson 06/08/26
Signature of Requestor -REQUIRED- **Date**

Dr Channa Byerly JUN 08 2026
Signature of Administrator -REQUIRED- **Date**

HURLEY'S
CREATIVE TILE CO., L.L.C.

119 N. 9th Street ◆ Duncan, OK 73533
Phone 580/252-0218 ◆ Fax 580/252-2509
E-mail hurleytile@yahoo.com

June 8, 2026

#46,725.00

HS Edge

Duncan Public Schools
1706 W. Spruce
Duncan, OK 73533

Re: BID- High School West Building

BID to provide and install new LVT flooring and 4" rubber cove base in entryway area.
Provide and install new ceramic tile floors and cove base in bathrooms

Material and labor	$10,350.00

BID to provide and install new LVT flooring and 4" rubber cove base in the following areas:

Lobby and office area	$ 11,425.00
Room # W 122	$ 5,350.00
Room # W 124	$ 5,650.00
Room # W 126	$ 6,150.00
Room # W 128	$ 7,800.00

If you have any questions, please do not hesitate to contact me

Sean Hurley,Owner

0.C

11,425.00 +
5,350.00 +
5,650.00 +
6,150.00 +
7,800.00 +
36,375.00 *

36,375.00 +
10,350.00 +
46,725.00 *

123

HURLEY'S
CREATIVE TILE CO., L.L.C.
119 N. 9th Street ✵ Duncan, OK 73533
Phone 580/252-0218 ✵ Fax 580/252-2509
E-mail hurleytile@yahoo.com

9th STREET

$24,430.00

0.C

100.00 +
5,250.00 +
4,800.00 +
5,500.00 +
1,500.00 +
80.00 +
200.00 +
7,000.00 +
→ 24,430.00 ✓*

May 22, 2026

Duncan Public Schools
1706 W Spruce Duncan, OK 73533

Re: BID-Flooring - 9th St. Building

Room 105 - provide and install new cove base	$100.00
Room 106 - Provide and install new LVT flooring and covebase	$5,250.00
Room 107 - Provide and install new carpet tile and covebase	$4,800.00
Room 117 - Provide and install new carpet tile and covebase	$5,500.00
Room 118 - Provide and install new LVT flooring and covebase	$1,500.00
Room 210 - Provide and install new cove base	$80.00
Room 211 - Provide and install new covebase	$200.00
~~Room 207 - Provide and install new carpet tile and cove base~~	~~$7,000.00~~ No, removed
Room 217 - Provide and install new carpet tile and cove base	$7,000.00

NOTE: A deduction of $1,000.00 will be provided for rooms 207 and 217 if subfloor underlayment is not needed

$24,430 ✓

If you have any questions, please do not hesitate to contact me

Sean Hurley,Owner

HURLEY'S
CREATIVE TILE CO., L.L.C.
119 N. 9th Street ◆ Duncan, OK 73533
Phone 580/252-0218 ◆ Fax 580/252-2509
E-mail hurleytile@yahoo.com

WR

Will Roger PK
1023
materials

May 20, 2026

Duncan Public Schools
1706 W Spruce Duncan, OK 73533

Re: MATERIAL BID-Carpet Tile-Will Rodgers

1,022 sq. yrd Metro series carpet tile @$22.75 per yrd

Total Bid = $23,250.00

If you have any questions, please do not hesitate to contact me

Sean Hurley,Owner

This is for material only - Sean expects A price increase soon & suggests we order This ASAP.

HURLEY'S
CREATIVE TILE CO., L.L.C.

119 N. 9th Street ◆ Duncan, OK 73533
Phone 580/252-0218 ◆ Fax 580/252-2509
E-mail hurleytile@yahoo.com

June 5, 2026

Duncan Public Schools
1706 W. Spruce
Duncan, OK 73533

WR

#20,000.00

Will Rogers PK
2 of 2
Install

Re: Carpet Tile Installation - Will Rodgers

Room #1	$4,250.00
Room #2	4,250.00
Room #6	4,250.00
Room #7	3,800.00
Room #8	3,800.00
Room #9	3,800.00
Room #10	4,250.00
Room #14	3,250.00
Library	$6,200.00
Office & Teachers Lounge	$5,850.00

(Will select which rooms) *

@ 20,000

If you have any questions, please do not hesitate to contact me

Sean Hurley,Owner

0.C

4,250.00 +
4,250.00 +
4,250.00 +
3,800.00 +
3,800.00 +
3,800.00 +
4,250.00 +
3,250.00 +
6,200.00 +
5,850.00 +
* No → 43,700.00 *

0.C

→ 20,000.00 +

ATHLETICS Fundraiser Requests 2026-2027

ORGANIZATION	SUMMARY	START	END
Athletic Dept.	Athletic Admission for all sporting events	8/1/2026	5/20/2027
Athletic Dept.	Athletic Concession sales for all sporting events	8/1/2026	5/20/2027
Athletic Dept.	Athletic Ad Sales - Programs, Gym, etc	8/1/2026	5/20/2027
Athletic Training	Freeze the Athletic Trainer/Coach or Admin	8/1/2026	5/20/2027
Baseball Boosters	Business Sponsorships	1/1/2027	4/1/2027
Baseball Boosters	Online Fundraiser	1/1/2027	2/1/2027
Baseball Boosters	Chicken Spaghetti Dinner/Auction	2/1/2027	3/1/2027
Basketball, Boys	Adrenaline Fundraiser	8/15/2026	5/20/2027
Basketball, Boys	Free Throw Fundraiser	8/15/2026	5/20/2027
Basketball, Boys	Team Apparel	8/15/2026	5/20/2027
Basketball, Girls	Adrenaline Fundraiser	10/1/2026	11/19/2026
Basketball, Girls	Basketball Individual/Team Camp	6/1/2027	6/30/2027
Basketball, Girls	Shot-a-Thon	10/1/2026	11/30/2026
Basketball, Girls	Fan Gear	10/1/2026	3/31/2027
Basketball, Girls	Fill My Basketball Calendar	10/1/2026	11/30/2026
Basketball, Girls	Basketball Tailgate as Football Games	9/1/2026	11/30/2026
Basketball, Girls	Team Car Wash	9/1/2026	10/30/2026
Basketball, Girls	Prom Concession	5/1/2027	5/20/2027
Basketball, Girls	Red & White Night	11/1/2026	11/30/2026
Cheer	Spirit Wear Sales	8/1/2026	5/1/2027
Cheer	Poster Sponsorships	7/1/2026	9/1/2026
Cheer	Build a Bell	7/1/2026	12/1/2026
Cheer	Mini Cheer Clinic	TBD	
Cheer	Car Wash	6/20/2026	6/20/2026
Cheer	Bake Sale	9/1/2026	12/20/2026
Cheer	Applebee's Pancake Fundraiser	7/1/2026	6/1/2027
Cheer	Doublegood Popcorn	7/1/2026	6/1/2027
Football	Football Discount Card Sales HS&MS	8/1/2026	10/1/2026
Football	Raise 365 Fundraiser Text	4/15/2027	6/10/2027
Pom	Pitchforked by Pom	7/15/2026	11/21/2026
Pom	Crockstar Dinner Club	7/1/2026	3/31/2027
Pom	Jolly Jammin' Christmas w/Pom	12/1/2026	12/31/2026
Pom	Poster Sponsorship	7/1/2026	6/30/2027
Pom	Little Pom Clinic	12/1/2026	3/1/2027
Pom	Choose a Square	2/1/2027	6/30/2027
Pom	Spiritwear	7/1/2026	6/30/2027
Pom	Car wash/bake sale	7/1/2026	6/30/2027
Tennis	Call-a-Thon - Pledge	8/1/2026	4/30/2027
Tennis	Rada Fundraiser	10/1/2026	4/30/2027
Tennis	Phil Barnes Tennis Tournament	8/1/2026	4/30/2027
Tennis	Apparel Sales	8/1/2026	4/30/2027
Tennis	Pickleball Tournament	8/1/2026	4/30/2027
Tennis	Fill My Racket	8/1/2026	4/30/2027

HIGH SCHOOL Fundraiser Requests 2026-2027

ORGANIZATION	SUMMARY	START	END
Art	Art Workshop	7/1/2026	5/5/2026
Archery	Sucker Sales	9/1/2026	10/31/2026
Archery	Fan Apparel & Decal Sales	9/1/2026	10/31/2026
Band	Band Butter Braid Fundraiser	9/14/2026	9/28/2026
Band	Band Merchandise & Apparel	8/1/2026	12/31/2026
Band Boosters	Mattress Sale	1/1/2027	1/30/2027
Band Boosters	Dehydrator Bike Race	7/30/2027	7/31/2027
Band Boosters	Band Banquet	5/7/2027	5/15/2027
DECA	Chick-fil-A-sale out of The Pit	8/1/2026	5/30/2027
DECA	Little Caesars Pizza - out of The Pit	8/1/2026	5/30/2027
DECA	The Pit - food/pop	8/19/2026	5/19/2027
DECA	DHS Apparel	8/19/2026	5/19/2027
FFA	Project Raffle	8/1/2026	6/10/2027
FFA	FFA Labor Project Sales	8/1/2026	6/10/2027
FFA	Shop Project Sales	8/1/2026	6/10/2027
FFA	FFA Clothing	7/5/2026	6/10/2027
FFA	Plant Sales	8/1/2026	6/10/2027
FFA	Meat Sales	8/1/2026	6/10/2027
Junior Class	Prom T-Shirt	4/12/2027	5/3/2027
Junior Class	Prom Sponsorships	4/12/2027	5/3/2027
Junior Class	Jr. Class Dues	8/1/2026	5/21/2027
Junior Class	Prom Tickets	2/1/2027	5/3/2027
Junior Class	Egg my Yard	3/8/2027	3/28/2027
Junior Class	Bread sales	11/1/2026	2/28/2027
Key Club	Dues	8/1/2026	5/30/2027
Leadership	Dues	8/1/2026	9/15/2026
Leadership	Nothing Bundt Cakes	10/1/2026	2/28/2027
Library	3D Printed Products	8/20/20/26	4/20/2027
NHS	NHS Dues		
OFFICE	Parking Decals	8/13/2026	5/20/2027
OFFICE	Apparel	8/1/2026	5/20/2027
Senior Class	Class Dance T-shirts	10/1/2026	10/31/2026
Senior class	Senior Class T-shirts	4/1/2027	5/20/2027
Senior Class	Concessions	8/14/2026	5/202027
Senior Class	Demon Pit Food	8/14/2026	5/20/2027
Senior Class	Reserved Seating Raffle	4/1/2027	5/20/2027
Senior Class	Chick fil A Sandwich sales	8/14/2026	5/20/2027
Speech & Drama	Club Dues	8/1/2026	5/20/2027
Speech & Drama	One-Act Play	TBD	
Special Education	Farmers Market	8/1/2026	5/21/2027
Special Education	Apparel	8/1/2026	5/21/2027

Special Olympics	Softball Tournament	7/1/2026	5/1/2027
Special Olympics	Taco Bar Dinner	7/1/2026	5/1/2027
Special Olympics	Demon Merchandise	7/1/2026	5/1/2027
Special Olympics	Coffee Cart	8/1/2026	5/21/2027
Special Olympics	Bake Sale	7/1/2026	5/1/2027
Student Council	DHS Student Council	7/1/2026	5/21/2027
Student Council	HALO Game night	7/1/2026	5/21/2027
Student Council	HALO Fun Run	7/1/2026	5/21/2027
Student Council	HALO Coin wars	7/1/2026	5/21/2027
Student Council	HALO Goat Yoga	7/1/2026	5/21/2027
Student Council	HALO Week Concerts	7/1/2026	5/21/2027
Student Council	HALO Magician	7/1/2026	5/21/2027
Student Council	HALO K's in a Day	7/1/2026	5/21/2027
Student Council	Hot Cocoa Bar	7/1/2026	5/21/2027
Student Council	Fill the HALO	7/1/2026	5/21/2027
Student Council	HALO Chick-Fil-A	7/1/2026	5/21/2027
Student Council	HALO Merchandise (other than shirts)	7/1/2026	5/21/2027
Student Council	HALO Hide & Seek	7/1/2026	5/21/2027
Student Council	HALO 50/50 Drawing	7/1/2026	5/21/2027
Student Council	HALO Garage Sale	7/1/2026	5/21/2027
Student Council	HALO Dating Show/Game	7/1/2026	5/21/2027
Student Council	HALO Donut Day	7/1/2026	5/21/2027
Student Council	HALO Movie Night	7/1/2026	5/21/2027
Student Council	HALO Dodgeball/Volleyball	7/1/2026	5/21/2027
Student Council	HALO Apparel	7/1/2026	5/21/2027
Student Council	HALO Restaurant Night/Day	7/1/2026	5/21/2027
Student Council	Holiday Grams	7/1/2026	5/21/2027
Student Council	Mr. DHS	7/1/2026	5/21/2027
Student Council	HALO Bingo Night	7/1/2026	5/21/2027
Student Council	HALO Dessert Auction	7/1/2026	5/21/2027
Student Council	HALO Petting Zoo	7/1/2026	5/21/2027
Student Council	Babysitting Service	7/1/2026	5/21/2027
Student Council	HALO Cow tongue football	7/1/2026	5/21/2027
Student Council	DHS School Spirit Items	7/1/2026	5/21/2027
Student Council	Back To School Movie Night	7/1/2026	5/21/2027
Student Council	HALO Lip Sync Battle	7/1/2026	5/21/2027
Student Council	HALO Family Feud	7/1/2026	5/21/2027
Student Council	Homecoming Apparel	7/1/2026	5/21/2027
Student Council	HALO Cornhole Tournament	7/1/2026	5/21/2027
Student Council	STUCO Dues	7/1/2026	5/21/2027
Student Council	HALO Pumpkin Carving	7/1/2026	5/21/2027
Student Council	HALO Car Wash	7/1/2026	5/21/2027
Vocal Music	Spring Concert (day & evening)	5/6/2027	5/6/2027

Vocal Music	Christmas Concert (day & evening)	12/10/2026	12/10/2026
Vocal Music	Reflections Poster Sales	1/11/2027	1/29/2027
Vocal Music	World's Finest Chocolate	1/5/2027	1/25/2027
Vocal Music	Cherrydale Farms Cookie Dough/Catalogue Sales	9/15/2026	10/2/2026
Yearbook	Workshop for students	8/2/2026	10/31/2026
Yearbook	Sr. Ads & Business Ads	7/1/2026	6/30/2027
Yearbook	Yearbook Sales	7/1/2026	6/30/2027
Yearbook	Spirit Gear	7/20/2026	4/1/2027
Yearbook	Yearbook Baskets	10/1/2026	2/28/2027

MIDDLE SCHOOL Fundraiser Requests 2026-2027

ORGANIZATION	SUMMARY	START	END
Archery	Dues	9/1/2026	5/30/2027
Archery	Sucker Sales	9/1/2026	9/15/2026
Archery	Spirit Store	10/1/2026	10/15/2026
Athletics	Athletic Concession sales for all sporting events	8/13/2026	4/1/2027
Athletics	Athletic Admission for all sporting events	8/13/2026	5/20/2027
Band	Band Butter Braid Fundraiser	9/14/2026	9/28/2026
Cheer	Poster Sales	7/1/2026	9/1/2026
Cheer	Car Wash	7/1/2026	8/13/2026
NJHS	NJHS Membership Dues	8/1/2026	12/20/2026
NJHS	BoxTops for Education	8/1/2026	5/30/2027
NJHS	Halloween Popcorn Grams	10/1/2026	10/31/2026
NJHS	Dance Concessions	TBD	
Office	Kick Off Dance Admission	8/13/2026	10/31/2026
Office	Kick Off Dance Concession	8/13/2026	10/31/2026
Office	Winter Dance Admission	12/1/2026	2/1/2027
Office	Winter Dance Concession	12/1/2026	2/1/2027
Office	Big Kahuna Candy Bars	9/1/2026	10/31/2026
Office	Crunch Wagon Snacks/Drinks	8/13/2026	5/20/2027
Pitchforks	Vocal Music: Pitchforks Dessert Revue	3/19/2027	4/2/2027
Student Council	Dodgeball Team Registration Dues	5/1/2027	5/20/2027
Student Council	Dodgeball Concessions	5/19/2027	5/20/2027
Vocal Music	Winter Concert Buy A Note Fundraiser	12/1/2026	12/30/2026
Vocal Music	Spring Concert Buy A Note	5/1/2027	5/30/2027
Vocal Music	Vocal Music Choir Dues	8/13/2026	4/18/2027
Vocal Music	Vocal Music Fall Lollipop Sales	9/14/2026	9/15/2026
Vocal Music	Vocal Music Spring Lollipop Sales	4/5/2027	4/15/2027
Vocal Music	Spring Musical Ticket Sales	3/16/2027	4/8/2027
Vocal Music	Spring Musical Program Ads	3/9/2027	4/8/2027
Vocal Music	Spring Musical Concessions w/Lollipop Sales	3/16/2027	Apr-27
Yearbook	Yearbook Sale	8/1/2026	6/1/2027

EMERSON Fundraiser Requests 2026-2027

ORGANIZATION	SUMMARY	START	END
Archery	T-Shirt Sales	8/1/2026	5/30/2027
Archery	Fill the Target	8/1/2026	5/30/2027
Archery	Donations	8/1/2026	5/30/2027
Emerson	Milk & Juice	8/1/2026	5/30/2027
PTO	Staff Concession	8/1/2026	5/30/2027
PTO	Parents Night Out	8/1/2026	5/30/2027
PTO	Sponge Toss	8/1/2026	5/30/2027
PTO	Corn Hole Tournament	8/1/2026	5/30/2027
PTO	3rd-5th Grades Dance	8/1/2026	5/30/2027
PTO	Big Kahuna Chocolate and Cookie Fundraiser	8/1/2026	5/30/2027
PTO	Bingo Night	8/1/2026	5/30/2027
PTO	Family Movie Night	8/1/2026	5/30/2027
PTO	Spare Change Drive	8/1/2026	5/30/2027
PTO	Tattoo the Teachers	8/1/2026	5/30/2027
PTO	Family Night Out	8/1/2026	5/30/2027
PTO	Spirit Week	8/1/2026	5/30/2027
PTO	World's Finest Chocolate	9/1/2026	5/30/2027
PTO	Sign Shout Outs	8/1/2026	5/30/2027
PTO	Demon Day Snacks	8/1/2026	5/30/2027
PTO	Santa/Grinch Pictures	10/1/2026	12/30/2026
PTO	Fans Wear Red Face Tattoos	8/1/2026	5/30/2027
PTO	Spirit T-Shirts	8/1/2026	5/30/2027
Library	Fall Scholastic Book Fair	8/1/2026	12/30/2026
Library	Spring Scholastic Book Fair	1/1/2027	5/30/2027

HORACE MANN Fundraiser Requests 2026-2027

ORGANIZATION	SUMMARY	START	END
HM Elementary	Milk/juice	8/13/2026	5/20/2027
HM Elementary	Student Store	8/13/2026	5/20/2027
HM Library	Fall Scholastic Book Fair	10/8/2026	10/14/2026
HM Library	Spring Scholastic Book Fair	3/8/2027	3/11/2027
Leadership Council	Hats Off to our Playground	8/1/2026	5/30/2027
HM PTO	Fri-Yay	9/1/2026	3/30/2027
HM PTO	Spirit Cart	Homecoming	Weeks
HM PTO	Spirit Merchandise	8/1/2026	4/30/2027
HM PTO	Morning Coffee & Beverage Cart	8/1/2026	5/20/2027
HM PTO	Champion - T-shirt sponsorship drive	8/1/2026	5/20/2027
HM PTO	Tattoo a Teacher	8/1/2026	5/20/2027
HM PTO	Big Kahuna	8/1/2026	9/30/2026
HM PTO	PTO Hospitality	10/1/2026	4/30/2027
HM PTO	Santa Photo Day	12/1/2026	12/30/2026

MARK TWAIN Fundraiser Requests 2026-2027

ORGANIZATION	SUMMARY	START	END
Mark Twain Library	Fall Book Fair	8/1/2026	5/30/2027
Mark Twain Library	Spring Book Fair	8/1/2026	5/30/2027
Mark Twain PTO	Milk & Juice	8/1/2026	5/30/2027
Mark Twain PTO	World's Finest Chocolate	8/1/2026	5/30/2027
Mark Twain PTO	Hop Shop/Snacks, Snack, Snack	8/1/2026	5/30/2027
Mark Twain PTO	Together Fundraising - Popcorn	8/1/2026	5/30/2027
Mark Twain PTO	Candy Grams	8/1/2026	5/30/2027
Mark Twain PTO	Box Tops	8/1/2026	5/30/2027
Mark Twain PTO	School Store	8/1/2026	5/30/2027
Mark Twain PTO	Fall, Spring & Holiday Pictures	8/13/2026	5/25/2027
Mark Twain PTO	T-Shirt Sales	8/1/2026	5/30/2027
Mark Twain PTO	Yearbook Sales	8/1/2026	5/30/2027
Mark Twain PTO	Big Kahuna	8/1/2026	5/30/2027

PLATO Fundraiser Requests 2026-2027

ORGANIZATION	SUMMARY	START	END
Grade Level Accounts	Big Kahuna	8/1/2026	5/30/2027
5th Grade	Candy Grams	1/1/2027	3/30/2027
5th Grade	World's Finest Chocolate	8/1/2026	1/30/2027
Library	Fall Scholastic Book Fair	11/11/2026	11/20/2026
Library	Spring Scholastic Book Fair	3/8/2027	3/11/2027
Library	The Page Society-Profit Share	10/1/2026	3/30/2027
Music	Field Day Treats	5/1/2027	5/30/2027
Music	Prize Drawing	8/1/2026	5/30/2027
Office	Milk & Juice	8/1/2026	5/30/2027
Office	School Store	8/1/2026	5/30/2027
PE	Fill My Target	8/1/2026	5/30/2027
PE	Spirit Wear	8/1/2026	6/30/2027
Plato	School Pictures	8/1/2026	5/30/2027
Plato	Spirit Wear - Fall	8/1/2026	12/30/2026
Plato	Spirit Wear - Spring	10/1/2026	5/30/2026
Plato	Grade Level T-Shirts	8/1/2026	5/30/2027
Plato	Coin Drive	8/1/2026	5/30/2027
Plato	26-27 Yearbook	8/1/2026	5/30/2027
Plato	Square 1 Art	8/1/2026	5/30/2027
Plato	Friday Hat Days	8/1/2026	5/30/2027
Plato PTO	Box Tops for Education	8/1/2026	5/30/2027
Plato PTO	Pictures by the PTO	8/1/2026	5/30/2027
Plato PTO	Spirit T-Shirts	8/1/2026	5/30/2027
Plato PTO	Treat Day	8/1/2026	5/30/2027
Plato PTO	Giving Campaign	8/1/2026	5/30/2027
Plato PTO	Spirit Store - Red Friday	8/1/2026	5/30/2027

WOODROW WILSON Fundraiser Requests 2026-2027

ORGANIZATION	SUMMARY	START	END
Archery	Merchandise sale	9/1/2026	3/1/2027
1st Grade	Staff Vending	8/1/2026	5/30/2027
3rd Grade	Croc Charms/Bracelets	9/1/2026	5/1/2027
Kindergarten	Pickle Sales	9/1/2026	4/29/2027
Library	Fall Book Fair	10/1/2026	10/30/2026
Library	Spring Book Fair	3/1/2027	3/30/2027
Library	Bogo Book Fair	4/1/2027	4/30/2027
Library	Sucker Sales	8/15/2026	5/25/2027
PTO	Foodie Friday	8/1/2026	5/30/2027
PTO	Fall, Spring & Holiday Pictures	10/1/2026	5/30/2027
PTO	Valentines Shout Out	2/1/2027	2/22/2027
PTO	Tattoo the Teacher	5/1/2027	5/30/2027
Woodrow Wilson	Treats for students/staff	9/1/2026	10/30/2026
Woodrow Wilson	Students Pictures w/animals	2/1/2027	2/28/2027
Woodrow Wilson	Big Kahuna	9/1/2026	10/30/2026
Woodrow Wilson	Milk & Juice	8/1/2026	5/30/2027
Woodrow Wilson	Fall & Spring Pictures	9/1/2026	2/28/2027

WILL ROGERS PRE-K Fundraiser Requests 2026-2027

ORGANIZATION	SUMMARY	START	END
WR Pre-K	Fall Book Fair	8/13/2026	5/25/2027
WR Pre-K	T-Shirt/Spiritwear	8/13/2026	5/25/2027
WR Pre-K	Monthly Popcorn/Treats	8/13/2026	5/25/2027
WR Pre-K	Yearbook sales	2/1/2027	5/25/2027
WR Pre-K	School Store	8/1/2026	5/25/2027
WR Pre-K	Fall Pictures	8/13/2026	12/30/2026
WR Pre-K	Spring Book Fair	8/13/2026	5/25/2027
WR Pre-K	Milk/Juice Fundraiser	8/1/2026	5/30/2027
WR Pre-K	Gourmet Popcorn Fundraiser	8/1/2026	12/30/2026
WR Pre-K	Spring Pictures	1/1/2027	5/30/2027
WR Pre-K	Donations	8/1/2026	5/30/2027
WR Pre-K	Square1Art	8/13/2026	5/25/2027
WR Pre-K	Spirit Store	8/1/2026	5/30/2027

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: Duncan High School / Central Office

Vendor Requested: N/A

Item Request Description: A-1 VENDING AGREEMENT RENEWAL

FOR FY 26-27

Dollar Amount Requested (if applicable): N/A

Fund Requested: N/A

Budget/Activity Account Requested: N/A

Kelly Henderson — 06/01/2026

Requestor or Principal — Date

L McCann — 06-01-2026

~~Budget Administrator or~~ Business Office Manager — Date

JUN 02 2026

Superintendent — Date

Proposal for "Snack" Vending

District: Duncan Public Schools

Vendor: A-1 Vending, L.L.C.

This proposal, when signed, will become the agreement effective June 30, 2026.

This agreement between A-1 Vending, L.L.C. (vendor) and Duncan Public Schools (district) is for snack vending machines to be located in the High School, STEM building, Edge building, and 9th grade building. This agreement can be terminated by either party with 60 days advance notice.

Vendor

Vendor will place three snack machines in the High School. (2 located in the café and 1 in the hallway)

Machines will be full featured size (72" height) late models equipped to accept bills, coins, as well as cashless options on several units. Machines will feature guaranteed delivery systems which helps eliminate lost money issues. The machines will try three times to dispense the item and then will return the money if delivery of item fails.

Monies will be collected and merchandise delivered weekly or as needed as determined by the demand. Vendor will pay careful attention to the appearance and maintenance of the machine. Any service problems reported will be addressed immediately.

Snack selections will meet the nutritional guidelines adopted by the district.

District

The district grants exclusive snack vending rights in the high school, STEM Building, Edge Building, and the 9th Grade building to the vendor. The district will provide a suitable location and sufficient electrical service for the machines. Snacks mean packaged items that include chips, cookies, meat sticks, pastries, crackers, and candy. Snacks shall not include loose items (not individually packaged) as sold by the cafeteria. No items which would compete with the snack vending sales will be sold on campus during regular school hours. This restriction does not apply to extra-curricular activities held on campus after regular school hours.

For these considerations, the vendor will pay commissions to the district by the 20th day of the month following the month the sales were made. Gross cash sales will be reported and a check will be made to Duncan Public Schools. The commission will be 18% of the gross cash sales.

The undersigned have caused this agreement to be duly executed as of June 30, 2026.

A-1 Vending, L.L.C.

By: _____

Title: President

Date: 6-1-2026

Duncan Independent School District

By: _____

Title: Board President

Date: _____

BOARD APPROVED

JUN 09 2026

ITEM # 9.H.2.

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

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School/Club/Department: Duncan High School / Central Office

Vendor Requested: N/A

Item Request Description: A-1 VENDING AGREEMENT RENEWAL

FOR FY 26-27

Dollar Amount Requested (if applicable): N/A

Fund Requested: N/A

Budget/Activity Account Requested: N/A

Kelly Henderson — 06/01/2026

Requestor or Principal — Date

L McCann — 06-01-2026

~~Budget Administrator or~~ Business Office Manager — Date

JUN 02 2026

Superintendent — Date

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Snack selections will meet the nutritional guidelines adopted by the district.

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For these considerations, the vendor will pay commissions to the district by the 20th day of the month following the month the sales were made. Gross cash sales will be reported and a check will be made to Duncan Public Schools. The commission will be 18% of the gross cash sales.

The undersigned have caused this agreement to be duly executed as of June 30, 2026.

A-1 Vending, L.L.C.

By: _____

Title: President

Date: 6-1-2026

Duncan Independent School District

By: _____

Title: Board President

Date: 06-09-2026

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

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School/Club/Department: Duncan School

Vendor Requested: Duncan Regional Hospital

Item Request Description: Provide athletic training services for Duncan Schools

Agreement w/ DRH for Athletic Training Services for FY 26-27

Dollar Amount Requested (if applicable): N/A

Fund Requested: N/A

Budget/Activity Account Requested: N/A

Kevin Kelly — Requestor or Principal — 6-1-26 — Date

Budget Administrator or Business Office Manager — Date

Assistant Superintendent or Superintendent — 6/3/26 — Date

ATHLETIC TRAINING PROGRAM AGREEMENT
BETWEEN
DRH HEALTH
AND
DUNCAN PUBLIC SCHOOLS

THIS ATHLETIC TRAINING PROGRAM AGREEMENT ("Agreement") is made and entered into this 1st day of July, 2026 ("Effective Date"), by and between DRH Health, an Oklahoma not-for-profit corporation ("DRH"), and Duncan Public Schools ("School").

RECITALS:

A. WHEREAS, DRH provides health services to residents of Stephens County and surrounding areas, including areas that are encompassed within the boundaries of Duncan Public Schools.

B. WHEREAS, School has an athletic training program ("Program") and is in need of athletic training coverage for Program throughout the year ("Services"); and

C. WHEREAS, DRH employs certified athletic trainer(s) ("ATC") who can provide athletic training services and physicians ("Physician") who can provide services on the sidelines to athletes at School ("Sideline Services"); and

D. WHEREAS, the parties desire to enter into an agreement whereby DRH will provide an ATC to perform the Services and a Physician to provide Sideline Services at the School.

NOW THEREFORE, for and in consideration of the recitals above and the mutual covenants and conditions herein contained, DRH and School desire to enter into this Agreement to provide a full statement of their respective responsibilities in connection with the provision of Services during the term of this Agreement.

ARTICLE I.
ATHLETIC TRAINING COVERAGE

1.01 Provision of Services. DRH agrees to provide ATC to perform certain athletic training Services for School's athletic training Program, to student trainers, student athletes, and coaching staff of School, as more specifically set forth below:

(a) Immediate care of athletic injuries, to include referral to providers for further medical evaluation when necessary.

(b) Management of Program, including inventory control, treatment room operations, and operational tracking of the Program.

(c) Supervision of athletic training student aides/managers within a sports medicine program.

(d) Tracking and documentation for treatments, referrals, and outcomes of student athletes in accordance with the needs of DRH and School.

(e) Support for documentation, training, treatment, and other requirements of athletic training grants as per the grant documents and requirements.

(f) Athletic training coverage for the sporting events and tournament events set forth on Exhibit A.

It is anticipated that ATC will devote approximately thirty (30) to forty (40) hours per week to the provision of Services, depending on the designated need of School, as determined by the sporting and tournament events schedule and occurrence of injuries.

(g) Physician shall provide Sideline Services, which shall consist of being present on the sidelines providing medical services for the events set forth on Exhibit A

1.02 Independent Contractor Status. It is mutually understood and agreed that School and DRH are at all times acting and performing as independent contractors. DRH shall be solely responsible for the payment of unemployment compensation, worker's compensation, and any income, occupational, F.I.C.A., or other taxes, assessments, interest, or penalty of any kind whatsoever assessed by any governmental agency or entity which may pertain to any monies earned, collected, paid, or charged by or to DRH (or any of its employees or agents) pursuant to this Agreement, and DRH shall defend, indemnify, and hold School harmless with respect thereto. In addition, ATC shall have no claim under this Agreement or otherwise against School for any employee benefits of any kind.

ARTICLE II.
COMPENSATION AND FEES

2.01 Compensation. DRH will provide ATC and Physician to School free of charge. School will be responsible for all other Program expenses including but not limited to athletic training supplies, equipment, training rooms, etc.

ARTICLE III.
RESPONSIBILITIES OF DRH

3.01 Responsibilities of DRH. DRH shall ensure the following:

(a) Oversee Physician and ATC's performance of the Services.

(b) Provide and maintain written documentation regarding evaluations, individual treatment and progress reports in accordance with state and federal law, School and any third-party reimbursement sources.

(c) Ensure Physician and ATC maintains all necessary business and professional licenses necessary to perform Services.

(d) Direct student athlete care, evaluations and documentation of evaluations and treatments provided.

(e) Abide by all federal, state, and local statutes and regulations pertaining to the confidentiality of student records, including FERPA and HIPAA.

(f) Make available for School's review and inspection, upon the School's request, all records maintained by DRH with respect to the School students subject to federal and state confidentiality laws, including HIPAA.

(g) Diligently perform all of its duties with the skill possessed by other individuals performing the same services.

ARTICLE IV.
RESPONSIBILITIES OF SCHOOL

4.01 Responsibilities of School. School shall ensure the following:

(a) Provide both space and available equipment for the Services to be rendered by DRH.

(b) Obtain from parents or students (when age 18 or older) permission to share confidential information with DRH, including information subject to FERPA and HIPAA.

(c) Refrain from controlling the means and methods by which DRH performs its duties.

(d) Ensure compliance with all federal, state, and local statutes and regulations pertaining to the confidentiality of student records.

ARTICLE V.
ACCESS TO RECORDS

5.01 Medical Records. All medical records created or generated by or at the request of School pursuant to the provision of Services provided under Section 1.01 shall belong to DRH; provided, however, that School shall be entitled to reasonable access to such records.

ARTICLE VI.
INSURANCE AND INDEMNIFICATION

6.01 Insurance. DRH agrees to maintain professional and general liability insurance during the term of the Agreement in the amounts of $1,000,000 per occurrence and $3,000,000 in the aggregate, which coverage shall be effective to cover all Services rendered by ATC and Sideline Services rendered by the Physician.

6.02 Indemnification. DRH hereby agrees to indemnify and hold School harmless from and against any claim, loss, damage, cost, expense (including attorney's fees and court costs) or other liability arising out of or related to the Services provided by ATC and Physician pursuant to

this Agreement. This covenant shall be deemed to be continuing and shall survive any termination or expiration of this Agreement.

ARTICLE VII.
TERM AND TERMINATION

7.01 Term. This Agreement shall be effective as of the Effective Date and shall remain in full force and effect until June 30, 2027, subject to early termination as set forth in this Article VIIII.

7.02 Termination Without Cause. This Agreement may be terminated by either party, without cause, by providing the other party at least thirty (30) days' prior written notice that such party wishes to terminate this Agreement.

7.03 Automatic Termination. In the event of (a) the death of Provider; (b) the failure of Provider to maintain professional liability insurance coverage; or (c) Provider's exclusion from any federal or state healthcare program, this Agreement shall automatically terminate.

ARTICLE VIII.
MISCELLANEOUS

8.01 Entire Agreement; Amendment. This Agreement constitutes the entire agreement and understanding of the parties with respect to the matters contained herein and supersedes all prior agreements and understandings. This Agreement shall not be waived or altered, in whole or in part, except in writing signed by the parties.

8.02 Governing Law and Venue. This Agreement shall be governed by and interpreted in accordance with the internal laws of the State of Oklahoma without giving effect to its conflict of laws provisions. Stephens County, Oklahoma, shall be the sole and exclusive venue for any litigation, special proceeding, or other proceeding as between the parties that may be brought under or arise out of this Agreement.

8.03 Disclosure. DRH and School acknowledge that the Agreement specifics may be disclosed to (a) government agencies, entities, or third-party payers as required by law or consented to by the parent/student; (b) other health care providers involved in a particular student's case; or (c) a court of law or by a court order. School agrees to comply with the Health Information Privacy Standards set forth in 45 C.F.R. Parts 160 and 164, as amended, and all other applicable laws and regulations relating to confidentiality of student information.

8.04 Compliance with Laws and Regulations. In the event any party to this Agreement, in consultation with counsel, develops a good faith concern that any provision of the Agreement or any activity of any other party is in violation of any applicable federal, state, or local laws or any regulation, order, or policy issued under any such laws, such party shall immediately notify the other party, in writing, of such concern and the specific activities giving rise to such concern and the reasons therefore. If any agreement on a method for resolving such concern is not reached within ten (10) days of such written notice, the activities described in the notice will cease or be appropriately altered until the concern is resolved.

8.05 Notices. All notices, requests and communications required or permitted to be given hereunder shall be in writing, shall either be served personally, sent by United States certified mail, with return receipt requested, or sent by electronic mail, addressed to the other party as follows:

To DRH:
DRH Health
Attention: Administration
1415 N Whisenant Drive
Duncan, Oklahoma 73533

To School:
Duncan Public Schools
P.O. Box 1548
Duncan, OK 73534-1548

8.06 Binding Effect. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective permitted successors and assigns.

8.07 Execution. This Agreement may be executed in multiple counterparts, each of which shall constitute an original and all of which shall constitute but one Agreement.

IN WITNESS WHEREOF, the parties have hereunto set their hands this 9th day of June, 2026.

SCHOOL

[SIGNATURE]

Eric Davis
[TYPE OR PRINT NAME]

DRH Health

[SIGNATURE]

Roger L Neal
[TYPE OR PRINT NAME]

EXHIBIT A

Sporting and Tournament Events where ATC will be Present

Sporting Events*

1. Varsity Football (Home and Away)
2. JV/Freshman Football (Home)
3. Middle School Football (Home)
4. Varsity Softball (Home)
5. Varsity Boys and Girls Basketball (Home)
6. Varsity Wrestling (Home)
7. Varsity Boys and Girls Soccer (Home)
8. Varsity Baseball (Home with 7 taking precedence during Home games)

Tournament Events**

1. SOI Wrestling Invitational
2. Duncan Holiday Tournament
3. SOI Basketball Tournament
4. Other Varsity tournaments not listed on an as needed basis with prior approval of DRH and School

*On nights with multiple home games, ATC can be on an as needed basis for sports lower in priority.

**Athletic training coverage for the tournament events begins thirty (30) minutes before the start of the event.

Sporting and Tournament Events where Physician will be Present

Sporting Events

1. Varsity Football

Tournament Events

BOARD APPROVED

JUN 09 2026

ITEM # 9.H.3.

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: Duncan School

Vendor Requested: Duncan Regional Hospital

Item Request Description: Provide athletic training services for Duncan Schools

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SCHOOL

[SIGNATURE]

Eric Davis
[TYPE OR PRINT NAME]

DRH Health

[SIGNATURE]

Roger L Neal
[TYPE OR PRINT NAME]

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Sporting and Tournament Events where Physician will be Present

Sporting Events

1. Varsity Football

Tournament Events

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

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School/Club/Department: District / High School

Vendor Requested: _____

Item Request Description: RED RIVER TECHNOLOGY CENTER

PRACTICAL NURSING AGREEMENT FOR FY 26-27

Dollar Amount Requested (if applicable): —

Fund Requested: N/A

Budget/Activity Account Requested: —

Kelly Henderson — Requestor or Principal — 05/26/2026 — Date

— — Budget Administrator or Business Office Manager — — Date

Shanne Boyd — Assistant Superintendent or Superintendent — MAY 26 2026 — Date

Red River
TECHNOLOGY CENTER
3300 W. Bois D'Arc • PO Box 1807 • Duncan, OK 73534
Phone: (580) 255-2903 • Fax: (580) 252-1327
www.rrtc.edu

MEMO

TO: Duncan Public Schools

FROM: Amanda Churchman, MSN, RN
Director of Practical Nursing

DATE: May 19, 2026

SUBJECT: Clinical Contract Agreements for Approval

Attached is one Clinical Contract Agreement for approval by the board.

Duncan Public Schools (2 copies)

NOTE: Please return **one** original to Desiree Wright

Address: Red River Technology Center
Desiree Wright
PO Box 1807
Duncan, Ok 73534

EQUAL OPPORTUNITY SCHOOL

STATEMENT OF AGREEMENT

BETWEEN

RED RIVER TECHNOLOGY CENTER,
PRACTICAL NURSING

AND

DUNCAN PUBLIC SCHOOLS

This Agreement is entered into to establish and maintain mutually agreed upon provisions for practical nursing education between Red River Technology Center Practical Nursing (hereinafter called "School"), and Duncan Public Schools (hereinafter called "Agency").

It is understood that at all times:

(1) the School is completely responsible for and in control of the education of the student for nursing practice;

(2) that the Agency is completely responsible for the care given to patients; and

(3) each contributes to meeting the goal of the other through joint participation in the quality of health care given.

Each party maintains its respective rights, prerogatives, objectives, policies and procedures. Both collaborate on meeting the objective of the student experience during the practicum and contribute to carrying forward this phase of the curriculum, each mindful of the primary goal of the other.

During the practicum, student education and experience are on the vocational level, without monetary compensation. Each party will pay all of its costs associated with its participation in the program.

Explicit in this arrangement are the parties mutual and continuous efforts to:

(1) create a climate in which teaching-learning can occur;

(2) strengthen and improve the relationship and the practicum;

(3) coordinate appropriate activities;

(4) provide for on-going interpretation of the philosophy and objectives of each to the other; and

(5) carry out a system of communication which fosters the exchange of information of (a) recommendations, (b) policy interpretation, (c) new or altered programs, (d) evaluation of the student experience, and (e) other activities pertinent to the education of the student, the health care of people, research and teaching.

This Agreement is intended to also provide for joint explorations of potential efforts in the areas of continuing education, research in nursing and health services to people.

This Agreement becomes effective on July 1, 2026 and continues for a term of one (1) year. Thereafter, this Agreement shall continue for successive one (1) year periods until one party notifies the other of termination in accordance with the following paragraph.

Either party may terminate this Agreement upon written notice, given at least three months in advance. Subject to review at any time, proposed changes and modifications to this Agreement become effective only at the beginning of the next contract year.

The School will assign a faculty member, who collaborates in making overall plans with the appointed counterpart in the Agency, normally the Director of Nursing. These two persons are responsible for the implementation of this Agreement. Within this framework the instructor is directly responsible for the student's learning experiences and functions in a colleague relationship with the nurse in charge regarding the planning, teaching, supervision and evaluation of student learning and performance in the selected clinical areas.

In order to accomplish the practicum objectives, the School and the Agency accept the responsibilities herein set forth so that respective expectations will be realized while each fulfills its particular responsibilities to the nursing students.

RESPONSIBILITIES

The School will provide all cost of salaries, equipment, supplies, etc., for the practical nursing program in cooperation with the Oklahoma Department of Career and Technology Education.

The Agency shall provide supervision by registered and licensed practical nurses for all nursing services to patients where students are assigned. The student nurse will be under the supervision of the coordinator and/or instructor of Practical Nursing. Any lack of coverage will be due to an emergency and will be temporary in nature.

The Agency's regulations are to be made available to the practical nursing program. Students will be expected to conform to these policies in all relationships with patients and personnel. Each faculty member will be given a physical tour of the Agency and a sufficient

orientation to the organizational chart and policies and procedures of the nursing department prior to the assignment of the faculty member or students to the Agency.

The Agency shall provide classroom and/or conference space, and space for personal belongings shall be made available, for use by the students and faculty, if possible.

Students are urged to carry suitable hospitalization insurance. They will not be covered by sick benefits provided employees of the Agency. The Agency will provide first aid care in case of accident while on duty as a student in the line of care for patients. The student will be responsible for the cost of such care.

Students are required to have a complete physical examination before entering the Practical Nursing Program. For each instructor and student the School shall provide proof of the following: (1) a complete Hepatitis B vaccination series or two (2) of the three (3) of the series completed with completion as soon as possible or waiver; (2) negative PPD or chest X-ray or exception; (3) MMR vaccination or positive titer; (4) a written verification of varicella history or a varicella titer and (5) a background check.

The Practical Nursing faculty will be in the Agency or may be reached by telephone when students are assigned to the facility. Experiences will be obtained in caring for patients and observation in assigned areas and the various departments of the Agency.

The clinical schedule will be mutually agreed upon by both School and Agency at least two weeks prior to the beginning of clinical rotations. Changes after that date will require the concurrence of both parties.

Students will be out of the clinical area at times for classes, field trips, holidays, etc. A program calendar will be provided to the Agency. The faculty will be responsible for daily assignments of students and notifying the appropriate Agency personnel of the number of students to expect, and when they will be in the clinical area. This may be accomplished through selection, by the faculty, of a specific nursing problem for an individual student after consulting with the charge nurse or supervisor of the specific situation. Evaluation of the student's performance will be the responsibility of the supervising faculty. Assignments will be reasonable for the time allotted for completion, the extent of nursing care required, and the past experience of the student.

The faculty may remove a student from any situation found to be unsuitable at the particular time. For example, if a patient becomes acutely ill or has a complication not foreseen, an inexperienced student should not be expected to give adequate care to the patient.

The Agency retains responsibility for the quality of nursing care. If either the conduct or nursing practice of the student while in the clinical area is found to be markedly unsatisfactory, the faculty is to be notified immediately. The Instructor will be responsible for taking action bringing this to the attention of the coordinator and/or school superintendent if the coordinator

feels more action is necessary. Agency reserves the right to refuse use of clinical facilities to faculty or students who prove to be incompetent.

The School shall require that each Student and Instructor before beginning the Clinical Rotations have current CPR certification that meets standards acceptable to the facility.

The School has provided the Instructors and Students with training on policies and procedures with respect to protected health information that is necessary and appropriate for them to carry out the activities contemplated by this agreement as required by applicable provision of the Health Information Portability Accountability Act of 1996.

The School shall require the Instructors and Students to, appropriately safeguard the protected health information of patients, in accordance with applicable provision of the Health Insurance Portability and Accountability Act of 1996, as it may be amended from time to time ("HIPAA") and applicable law. Instructors and Students may use and disclose protected health information solely for the education and treatment purposes contemplated by this Agreement.

With respect to information obtain or received from the Facility, the School shall: (i) not use or further disclose the information other than as permitted or required by this Agreement or as required by law; (ii) use appropriate safeguards to prevent use or disclosure of the information other than as provided for by this Agreement; (iii) report to the Facility any use or disclosure of the information not provided for by this Agreement of which the School becomes aware: and (iv) require that any agents, including a subcontractor, to whom the School provides protected health information received from, or created or received by the School on behalf of, the Facility agrees to the same restrictions and conditions that apply to the Facility with respect to such information.

The School shall require Instructors and Students to, keep confidential and not divulge to anyone else any of the proprietary, confidential information of the Facility, including patient information, unless such information (a) is or becomes generally available to the public other than as a result of disclosure by the School or any of the Students, or (b) is required to be disclosed by law or by a judicial, administrative or regulatory authority. The School, Clinical Instructors, Instructors and Students shall not use such information except as required to provide patient care services in the Clinical Rotations.

The School will provide a full and complete release properly executed by all students participating in the training program, releasing the Agency from any and all liability arising from or connected with students being on Agency premises for any purpose.

Assignments of students will be posted at the individual nursing stations at least one hour before the beginning of the clinical practice day.

If the conduct or nursing practice of a faculty member of the School falls below the standards set forth by the Agency for its employees, the documentation pertaining to this deficiency shall be communicated to the School and procedures will be resolved to rotate the faculty member from the Agency after the School and Agency have had the opportunity to

review the documentation and agree that such would be in the best interest of the program and the Agency. The Agency will evaluate all faculty members on the same standards that it evaluates its own employees, and make this evaluation available to the School.

The School will provide the Agency annually, proof of the credentials of the faculty members and documentation of current licensure by the state of Oklahoma and acceptable standards of practice on the part of the faculty members, and a signed document will be retained by the Agency for its files certifying that the annual proof referred to in this paragraph has been submitted, reviewed, and found acceptable.

The School will annually provide the Agency with assurance of liability insurance covering student and faculty actions.

Prior to any faculty or student reporting to any clinical area, the School will submit, in writing, evidence of a current (current is defined as being done within the last 12 months) negative PPD or if needed a current chest X-ray as well as show proof of immunization for Rubella/Rubeola or positive Rubella screen or Rubeola titer. The School also agrees to inform students of the risk of exposure to Hepatitis B in the hospital setting and strongly recommend immunization for Hepatitis B. Students who do not wish to be immunized must sign a refusal form which will note that Hepatitis B information has been given and questions answered. Prior to any student reporting to any clinical area, the School will provide to the Agency, in writing, evidence of Hepatitis B immunization, a positive titer for Hepatitis B, or the above mentioned refusal form concerning Hepatitis B.

A preceptor program will be a part of this Agreement. The purpose of the experience is to increase the student's self-confidence, prepare the student for the transition to the practical nursing role and increase job satisfaction of the new graduate. Agency shall designate certain members of its nursing staff to act as a preceptor(s) to a student under the guidance of the faculty of School. Agency shall permit the designated staff members to attend an orientation to the role of the preceptor. The number of students present and hours of assignment will vary in accordance with the schedule of each student's preceptor. A School faculty member will be available for consultation at any time while the student is in the Agency's facility. The faculty will visit the student as needed throughout the preceptorship. The faculty will assist the student and preceptor in establishing and modifying learning objectives and selecting learning experiences.

School is in compliance with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Drug Free Workplace Act of 1988, Title IX of the Education Amendments of 1972, The Americans with Disabilities Act (ADA) of 1990 and other federal laws and regulations, and does not discriminate on the basis of race, color, creed, national origin, gender, age, religion, disability, marital status or status as a veteran in any of its policies, practices, or procedures. This includes, but is not limited to admissions, employment, financial aid, and educational services.

The Agency will accept, assign, and otherwise treat student trainees without regard to race, color, creed, national origin, gender, age, religion, disability, marital status or status as a veteran in any of its policies, practices, or procedures.

APPROVED FOR:

Red River Technology Center

School Board Representative

Date: 5-11-26

Amanda Churchman, MSN, RN
Practical Nursing Coordinator

APPROVED FOR:

Duncan Public Schools

Superintendent

School Board Representative

Date: _____

School Nurse

BOARD APPROVED

JUN 09 2026

ITEM # 9.H.4.

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: District / High School

Vendor Requested: _____

Item Request Description: RED RIVER TECHNOLOGY CENTER

PRACTICAL NURSING AGREEMENT FOR FY 26-27

Dollar Amount Requested (if applicable): —

Fund Requested: N/A

Budget/Activity Account Requested: —

Kelly Vendrum — Requestor or Principal — 05/26/2026 — Date

— — Budget Administrator or Business Office Manager — — Date

Channe Boyd — Assistant Superintendent or Superintendent — MAY 26 2026 — Date

Red River
TECHNOLOGY CENTER
3300 W. Bois D'Arc • PO Box 1807 • Duncan, OK 73534
Phone: (580) 255-2903 • Fax: (580) 252-1327
www.rrtc.edu

MEMO

TO: Duncan Public Schools

FROM: Amanda Churchman, MSN, RN
Director of Practical Nursing

DATE: May 19, 2026

SUBJECT: Clinical Contract Agreements for Approval

Attached is one Clinical Contract Agreement for approval by the board.

Duncan Public Schools (2 copies)

NOTE: Please return **one** original to Desiree Wright

Address: Red River Technology Center
Desiree Wright
PO Box 1807
Duncan, Ok 73534

EQUAL OPPORTUNITY SCHOOL

STATEMENT OF AGREEMENT

BETWEEN

RED RIVER TECHNOLOGY CENTER,
PRACTICAL NURSING

AND

DUNCAN PUBLIC SCHOOLS

This Agreement is entered into to establish and maintain mutually agreed upon provisions for practical nursing education between Red River Technology Center Practical Nursing (hereinafter called "School"), and Duncan Public Schools (hereinafter called "Agency").

It is understood that at all times:

(1) the School is completely responsible for and in control of the education of the student for nursing practice;

(2) that the Agency is completely responsible for the care given to patients; and

(3) each contributes to meeting the goal of the other through joint participation in the quality of health care given.

Each party maintains its respective rights, prerogatives, objectives, policies and procedures. Both collaborate on meeting the objective of the student experience during the practicum and contribute to carrying forward this phase of the curriculum, each mindful of the primary goal of the other.

During the practicum, student education and experience are on the vocational level, without monetary compensation. Each party will pay all of its costs associated with its participation in the program.

Explicit in this arrangement are the parties mutual and continuous efforts to:

(1) create a climate in which teaching-learning can occur;

(2) strengthen and improve the relationship and the practicum;

(3) coordinate appropriate activities;

(4) provide for on-going interpretation of the philosophy and objectives of each to the other; and

(5) carry out a system of communication which fosters the exchange of information of (a) recommendations, (b) policy interpretation, (c) new or altered programs, (d) evaluation of the student experience, and (e) other activities pertinent to the education of the student, the health care of people, research and teaching.

This Agreement is intended to also provide for joint explorations of potential efforts in the areas of continuing education, research in nursing and health services to people.

This Agreement becomes effective on July 1, 2026 and continues for a term of one (1) year. Thereafter, this Agreement shall continue for successive one (1) year periods until one party notifies the other of termination in accordance with the following paragraph.

Either party may terminate this Agreement upon written notice, given at least three months in advance. Subject to review at any time, proposed changes and modifications to this Agreement become effective only at the beginning of the next contract year.

The School will assign a faculty member, who collaborates in making overall plans with the appointed counterpart in the Agency, normally the Director of Nursing. These two persons are responsible for the implementation of this Agreement. Within this framework the instructor is directly responsible for the student's learning experiences and functions in a colleague relationship with the nurse in charge regarding the planning, teaching, supervision and evaluation of student learning and performance in the selected clinical areas.

In order to accomplish the practicum objectives, the School and the Agency accept the responsibilities herein set forth so that respective expectations will be realized while each fulfills its particular responsibilities to the nursing students.

RESPONSIBILITIES

The School will provide all cost of salaries, equipment, supplies, etc., for the practical nursing program in cooperation with the Oklahoma Department of Career and Technology Education.

The Agency shall provide supervision by registered and licensed practical nurses for all nursing services to patients where students are assigned. The student nurse will be under the supervision of the coordinator and/or instructor of Practical Nursing. Any lack of coverage will be due to an emergency and will be temporary in nature.

The Agency's regulations are to be made available to the practical nursing program. Students will be expected to conform to these policies in all relationships with patients and personnel. Each faculty member will be given a physical tour of the Agency and a sufficient

orientation to the organizational chart and policies and procedures of the nursing department prior to the assignment of the faculty member or students to the Agency.

The Agency shall provide classroom and/or conference space, and space for personal belongings shall be made available, for use by the students and faculty, if possible.

Students are urged to carry suitable hospitalization insurance. They will not be covered by sick benefits provided employees of the Agency. The Agency will provide first aid care in case of accident while on duty as a student in the line of care for patients. The student will be responsible for the cost of such care.

Students are required to have a complete physical examination before entering the Practical Nursing Program. For each instructor and student the School shall provide proof of the following: (1) a complete Hepatitis B vaccination series or two (2) of the three (3) of the series completed with completion as soon as possible or waiver; (2) negative PPD or chest X-ray or exception; (3) MMR vaccination or positive titer; (4) a written verification of varicella history or a varicella titer and (5) a background check.

The Practical Nursing faculty will be in the Agency or may be reached by telephone when students are assigned to the facility. Experiences will be obtained in caring for patients and observation in assigned areas and the various departments of the Agency.

The clinical schedule will be mutually agreed upon by both School and Agency at least two weeks prior to the beginning of clinical rotations. Changes after that date will require the concurrence of both parties.

Students will be out of the clinical area at times for classes, field trips, holidays, etc. A program calendar will be provided to the Agency. The faculty will be responsible for daily assignments of students and notifying the appropriate Agency personnel of the number of students to expect, and when they will be in the clinical area. This may be accomplished through selection, by the faculty, of a specific nursing problem for an individual student after consulting with the charge nurse or supervisor of the specific situation. Evaluation of the student's performance will be the responsibility of the supervising faculty. Assignments will be reasonable for the time allotted for completion, the extent of nursing care required, and the past experience of the student.

The faculty may remove a student from any situation found to be unsuitable at the particular time. For example, if a patient becomes acutely ill or has a complication not foreseen, an inexperienced student should not be expected to give adequate care to the patient.

The Agency retains responsibility for the quality of nursing care. If either the conduct or nursing practice of the student while in the clinical area is found to be markedly unsatisfactory, the faculty is to be notified immediately. The Instructor will be responsible for taking action bringing this to the attention of the coordinator and/or school superintendent if the coordinator

feels more action is necessary. Agency reserves the right to refuse use of clinical facilities to faculty or students who prove to be incompetent.

The School shall require that each Student and Instructor before beginning the Clinical Rotations have current CPR certification that meets standards acceptable to the facility.

The School has provided the Instructors and Students with training on policies and procedures with respect to protected health information that is necessary and appropriate for them to carry out the activities contemplated by this agreement as required by applicable provision of the Health Information Portability Accountability Act of 1996.

The School shall require the Instructors and Students to, appropriately safeguard the protected health information of patients, in accordance with applicable provision of the Health Insurance Portability and Accountability Act of 1996, as it may be amended from time to time ("HIPAA") and applicable law. Instructors and Students may use and disclose protected health information solely for the education and treatment purposes contemplated by this Agreement.

With respect to information obtain or received from the Facility, the School shall: (i) not use or further disclose the information other than as permitted or required by this Agreement or as required by law; (ii) use appropriate safeguards to prevent use or disclosure of the information other than as provided for by this Agreement; (iii) report to the Facility any use or disclosure of the information not provided for by this Agreement of which the School becomes aware: and (iv) require that any agents, including a subcontractor, to whom the School provides protected health information received from, or created or received by the School on behalf of, the Facility agrees to the same restrictions and conditions that apply to the Facility with respect to such information.

The School shall require Instructors and Students to, keep confidential and not divulge to anyone else any of the proprietary, confidential information of the Facility, including patient information, unless such information (a) is or becomes generally available to the public other than as a result of disclosure by the School or any of the Students, or (b) is required to be disclosed by law or by a judicial, administrative or regulatory authority. The School, Clinical Instructors, Instructors and Students shall not use such information except as required to provide patient care services in the Clinical Rotations.

The School will provide a full and complete release properly executed by all students participating in the training program, releasing the Agency from any and all liability arising from or connected with students being on Agency premises for any purpose.

Assignments of students will be posted at the individual nursing stations at least one hour before the beginning of the clinical practice day.

If the conduct or nursing practice of a faculty member of the School falls below the standards set forth by the Agency for its employees, the documentation pertaining to this deficiency shall be communicated to the School and procedures will be resolved to rotate the faculty member from the Agency after the School and Agency have had the opportunity to

review the documentation and agree that such would be in the best interest of the program and the Agency. The Agency will evaluate all faculty members on the same standards that it evaluates its own employees, and make this evaluation available to the School.

The School will provide the Agency annually, proof of the credentials of the faculty members and documentation of current licensure by the state of Oklahoma and acceptable standards of practice on the part of the faculty members, and a signed document will be retained by the Agency for its files certifying that the annual proof referred to in this paragraph has been submitted, reviewed, and found acceptable.

The School will annually provide the Agency with assurance of liability insurance covering student and faculty actions.

Prior to any faculty or student reporting to any clinical area, the School will submit, in writing, evidence of a current (current is defined as being done within the last 12 months) negative PPD or if needed a current chest X-ray as well as show proof of immunization for Rubella/Rubeola or positive Rubella screen or Rubeola titer. The School also agrees to inform students of the risk of exposure to Hepatitis B in the hospital setting and strongly recommend immunization for Hepatitis B. Students who do not wish to be immunized must sign a refusal form which will note that Hepatitis B information has been given and questions answered. Prior to any student reporting to any clinical area, the School will provide to the Agency, in writing, evidence of Hepatitis B immunization, a positive titer for Hepatitis B, or the above mentioned refusal form concerning Hepatitis B.

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School is in compliance with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Drug Free Workplace Act of 1988, Title IX of the Education Amendments of 1972, The Americans with Disabilities Act (ADA) of 1990 and other federal laws and regulations, and does not discriminate on the basis of race, color, creed, national origin, gender, age, religion, disability, marital status or status as a veteran in any of its policies, practices, or procedures. This includes, but is not limited to admissions, employment, financial aid, and educational services.

The Agency will accept, assign, and otherwise treat student trainees without regard to race, color, creed, national origin, gender, age, religion, disability, marital status or status as a veteran in any of its policies, practices, or procedures.

APPROVED FOR:

Red River Technology Center

School Board Representative

Date: 5-11-26

Amanda Churchman, MSN, RN
Practical Nursing Coordinator

APPROVED FOR:

Duncan Public Schools

Dr Charna Byerly
Superintendent

School Board Representative

Date: 06/04/2026

School Nurse

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

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School/Club/Department: DHS Yearbook

Vendor Requested: Varsity Yearbook

Item Request Description: I want to use Varisity yearbook the middle school. He is an advisor he is hands on and will ~~give~~ help our yearbook team ~~more~~ grow and develop, especially since I am taking on the advisor position with limited knowledge Printing Agreement for H.S. Yearbook 26-27

Dollar Amount Requested (if applicable): $14,768.33

Fund Requested: 60- Activity Fund

Budget/Activity Account Requested: Yearbook - [redacted]

Lisha Elroy
Signature of Requestor/Principal

5-27-26
Date

Michal Lynn McCann
Signature of Budget Director
Bus office Manager

5/26/26 6-1-26
Date

Signature of ~~Assistant~~ Superintendent

JUN 02 2026
Date

DUNCAN PUBLIC SCHOOLS
PO Box 1548
Duncan, OK 73533
Phone: 580-255-0686 latisha.miller@duncanps.org Fax: 580-252-2453

ACTIVITY ACCOUNT REQUISITION

REQUEST FOR PURCHASE ORDER

Year: 26-27 Account #: 319 Site: DHS PO #: _____

VENDOR INFORMATION

Name: Varsity Yearbook
Address: 1191 Oxford Rd
City: Paris State: OK Zip: 73030
Phone: 580-369-1671 Fax: _____
W9: _____ Or SS #: _____

IMPORTANT!!

Finance Office MUST have an original invoice, sales receipt, W-9, AND all proper documentation to verify below expense prior to initiating payment.

PAYMENT PROCESS

- ☐ Mail Check
- ☐ Return Check to: _____
- ☐ Pick up check by whom: _____

Quantity	Description	Unit Price	Total
1	215 yearbook contract	14,768.33	14,768.33
----------	Shipping =	Total =	14,768.33

Are the requested items to be used for:

- ☒ Students
- ☒ Staff
- ☐ Other

Are the requested items to be used in any way for a **FUNDRAISER**? Yes ☒ No ☐
If yes, has the **FUNDRAISER** been board-approved? Yes ☐ No ☐
If yes, date of approval? attached

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
	60	800					000	

Requisitioned By: Nichole Lorenzen Date: 5/30/26

Approved By: Lisha Elroy Date: 5-27-26

Revised 07/10/2025

This is who middle school uses. The will train me & my students. ✶
Nichole Lorenzen

Quote #1

VARSITY YEARBOOK

Charles Cook
1191 Oxford Rd - Davis, OK 73030-5501
(580) 369-1671 - cwcook@varsity.com

PRINTING AGREEMENT

Year(s) Covered: ☑ 2027 ☐ 2028 ☐ 2029 ☐ 2030 ☐ 2031
☑ New ☐ Renewal

Date: 5/25/2026

Subject to the terms hereof, the school named below ("Customer") engages Hercules Achievement, LLC. (d/b/a Varsity Yearbook) ("Company"), and Company agrees, to print and bind the specified publication during the Year(s) Covered (specified above).

School Name: Duncan High School
Address: 515 N. 19th Street
City/State/Zip: Duncan, OK 73533
Job Number:

Main Contact
Name :
Title:
Phone Number:
Email:

Deposit and Invoice Contact
Name :
Title:
Phone Number:
Email:

Tax Exempt: ☑ Yes ☐ No
Pre-Payment Option Desired: ☐ Yes ☑ No

Shipping Information
Requested Book Ship Date: May 01, 2027
Requested Kit Ship Date: June 06, 2026

Specifications
Trim Size: 8 1/2 X 11
Pages: 152
Copies: 215
Submission Method: Web (eDesign)
Cover: Gloss Lam Hard Cover
Digital Cover Proof in Wrike

Binding: Smyth sewn and squarebacked
145 PT. Binder's Board

Endsheet: Vibracolor Endsheet (included)
Digital E/S Proof in Wrike

Paper: 100# Gloss Paper

Proofs: eDesign PDF Proofs

Base Price: $14,768.33

Printing Agreement Total: $14,768.33

If Printing Agreement is for multiple years, annual increase to Printing Agreement Total not to exceed _ _ for same specifications.

This Printing Agreement is subject to the terms and conditions hereto and incorporated herein by reference and is binding on Company and the Customer for the Year(s) Covered.

Terms and conditions: ybk.link/terms_conditions

Nichol Lorenz
Charles Cook
Charles Cook — Company Representative

Quote #2

Yearbook Purchase Agreement

Walsworth yearbooks

Account Duncan High School
515 N 19th St Box 1548
Duncan, OK 73533-2120

Customer# 005804
Sales rep Casey Gammon
Job#

Yearbook Contact Nichole Lorenzen
Title Yearbook Adviser
Phone
Email nichole.lorenzen@duncanps.org

Admin Contact Lisha Elroy
Title Administrator
Phone
Email lisha.elroy@duncanps.org

Delivery Summer/Fall
Requested Ship Week 08/07/27

Ship date is dependent upon customer meeting copy and proof return deadlines.
Delivery is planned by the end of the following week.

Term Agreement
Note terms and conditions of Term Agreement in Additional field below

Account Status Prospect
Delivery Year 2027
Beginning year of term
Total years of term
Current year of term

Yearbook Specifications

Program Size	All Pro 8	Paper	80# Gloss	UV Coating	☐
# of Pages	152	Other Paper		UV Coating # of Pages	
# of Copies	215	Paper Choice by Sig	☐	Page Aspect	Normal
Binding	Smyth-Sewn	Paper Choice		Width	
Board Weight	98 Pt.	Other Paper Choice		Height	
Submission	Online Design	Apply to Sig From		Scented Varnish	☐
Proof	Proofs on Demand	Apply to Sig To			
Cover					
Endsheet					
Additional					

Autograph Supplement
Quantity: Placement: Size:
Billing Instructions: Page:

Current Events Supplement
Type: Placement: Size:
Quantity: Page: Billing Instructions:

Unprinted Autograph Supplement
Quantity: Placement: Size:
Billing Instructions: Page:

Clear Book Protectors
Quantity: Size: **Price: $14,405.00**
Billing Instructions:

This Purchase Agreement includes and is subject to the school yearbook plan selected by the Customer as well as the terms and conditions on this and the following page(s).

(Authorized Signature) Date (Walsworth Authorized Signature) Date

(Second Authorized Signature) Date

Duncan mail

Nichole Lorenzen <nichole.lorenzen@duncanps.org>

Request for Financial Information and Print Contract

7 messages

Nichole Lorenzen <nichole.lorenzen@duncanps.org> Mon, May 18, 2026 at 1:21 PM
To: "Hull, Leslie" <leslie.hull@jostens.com>

I am reaching out because I need help understanding and explaining the finances for this year's yearbook to our school financial department.

As you know, I stepped into this role in the middle of the year after our yearbook advisor became very ill with cancer. I want to be transparent that I did not have prior experience with this process and have been doing my best to keep everything moving forward while learning as I go.

At this point, I need assistance gathering the following information:

- Total amount made from online sales
- Number of yearbooks sold online
- Total business ads sold
- Total senior ads sold

Currently, our account is approximately $4,000 in the negative. I was also wondering if it would be possible to return or cancel the PO that was submitted in April so that we can balance our school budget before July 1, which is the close of our fiscal year.

I understand that you mentioned you had previously emailed advising me not to pay the April bill; however, I have gone back through my emails several times and cannot locate that message. If possible, could you please resend that email for my records?

Also, could you please send me another copy of our print contract? I need it for our financial department as we work through reconciling this year's budget.

Again, I appreciate your patience. I truly stepped in simply to help during a difficult situation for our school, and I am trying to make sense of everything as responsibly as possible.

Thank you for your help, and I look forward to hearing from you soon.

--
Nichole Lorenzen
Duncan High School
Art Teacher

"Every Artist was first an Amateur" Ralph Waldo Emerson

Hull, Leslie <leslie.hull@jostens.com> Mon, May 18, 2026 at 2:48 PM
To: Nichole Lorenzen <nichole.lorenzen@duncanps.org>
Cc: Lisha Elroy <lisha.elroy@duncanps.org>

Nichole,

You are doing a great job--- yearbook adviser position is a difficult one at best – and with you trying to come in mid-semester I know it makes it twice as hard! So don't beat yourself up – it will get easier—I am sorry if I didn't explain something clearly or missed helping you in some way. I am always here to help!

IMG_3194.PNG
303K

When as this is what was sent as a contract. It was not sent in proper format

---

Nichole Lorenzen <nichole.lorenzen@duncanps.org> Mon, May 18, 2026 at 2:50 PM
To: Kristi Lassley <kristi.lassley@duncanps.org>

[Quoted text hidden]

IMG_3194.PNG
303K

Nichole Lorenzen <nichole.lorenzen@duncanps.org> Wed, May 20, 2026 at 8:38 AM
To: "Hull, Leslie" <leslie.hull@jostens.com>

Sorry to be a bother but how do I read the contract. Does it show what pages cost, or print price. I really would like to dig deep into understanding this better.
[Quoted text hidden]

Hull, Leslie <leslie.hull@jostens.com> Wed, May 20, 2026 at 9:14 AM
To: Nichole Lorenzen <nichole.lorenzen@duncanps.org>

Nichole,

The renewal contract just rolls the pages, # books etc. from the previous year – since we have options to adjust during the current school year – like we have done in your case. Now that we have cover, # of books set and pages – I can give you a good estimate on your adjusted contract pricing.

215 books - 136 pages = $15,033.00

I didn't get a response on refunding the deposit check – do you want me to go ahead and request that from the Billing dept?

Let me know what else I can help you with – looks like you just have a few pages left to finalize the pages and they are looking really good!

SCHEDULE D

Supplies and Services beginning July 1st that are under the $25,000.00 threshold.

06/09/2026

11 - GENERAL FUND			
Budget	**Vendor**	**Description**	**Amount Requested**
000 DISTRICT	ADPC	CHECK PAPER FOR ACTIVITY FUND	2,900.00
000 DISTRICT	***AMAZON	ANNUAL BUSINESS PRIME MEMBERSHIP FOR DISTRICT	779.00
051 TECHNOLOGY	***APLUS.NET	ANNUAL RENEWAL FOR DISTRICT INTERNET DOMAIN DUNCANPS.ORG	22.99
000 DISTRICT	ARBOR POINT ADVISORS	DISTRICT INVESTMENT SERVICES & ADVISORY FEE'S	11,000.00
040 MEMBERSHIP DUES	***ASBO INTERNATIONAL	DISTRICT MEMBERSHIP DUES	699.00
050 CENTRAL OFFICE	CCOSA	DISTRICT LEVEL SERVICES	2,000.00
239 SPECIAL SERVICES	CRISIS PREVENTION	ANNUAL CERTIFICATION FOR TRANS & SPED DIRECTORS & STAFF	1,500.00
051 TECHNOLOGY	DTC WORLDWIDE	BADGES & LAMINATE FOR STUDENT & STAFF ID BADGES	7,500.00
046 ADVERTISING & 050 CO	DUNCAN BANNER	DISTRICT ANNUAL SUBSCRIPTION, EON & CLASSIFIED ADVERTISING	1,425.00
040 MEMBERSHIP DUES	DUNCAN CHAMBER	ANNUAL DISTRICT MEMBERSHIP DUES	1,800.00
108 PERSONNEL	***IDEMIA	NEW EMPLOYEE BACKGROUND CHECKS	5,000.00
050 CENTRAL OFFICE	INTERNAL REVENUE	PAYROLL TAX CORRECTIONS AS NEEDED	50.00
051 TECHNOLOGY & 239 SPED	JAMF HOLDINGS	MOBILE DEVICE MANAGEMENT FOR IPADS	6,600.00
000-DISTRICT	CRAIG LOVETT	AUDIO & VIDEO PRODUCTION OF STUDENT PERFORMANCES	1,300.00
050 CENTRAL OFFICE	LORI MCCANN	MILEAGE FOR REQUIRED IN-DISTRICT DRIVING	500.00
050 CENTRAL OFFICE	LATISHA MILLER	MILEAGE FOR REQUIRED IN-DISTRICT DRIVING	900.00
040 MEMBERSHIP DUES	OKLAHOMA ASBO	MEMBERSHIP DUES FOR CENTRAL OFFICE STAFF	1,425.00
040 MEMBERSHIP DUES	OKLA PS RESOURCE CENTER	DISTRICT MEMBERSHIP DUES	2,500.00
108 PERSONNEL	***OKLA ST DEPT OF EDUC	EMERGENCY CERTIFICATION FEE'S FOR NEW EMPLOYEE'S	1,500.00
108 PERSONNEL, 040 DUES, 050 CO	OKLA STATE SCHOOL BD ASSOC	SUPT EVAL TOOL, MEMBERSHIP, POLICY MAINT, ASSEMBLE & NEWSLETTER	9,760.00
048 PIKEPASS & 412 VO-AG	OKLA TURNPIKE	DISTRICT PIKEPASS CHARGES	4,000.00
040 MEMBERSHIP DUES	ORG OF RURAL OKLA SCHOOLS	MEMBERSHIP DUES	800.00
051 TECHNOLOGY	***PARELLELS INC	ANNUAL LICENSE RENEWAL FOR MAC'S: BYERLY & STONE	589.95
239 SPECIAL SERVICES	PEARSON EDUCATION	TESTING MATERIALS FOR SPED STUDENT ASSESSMENT	1,300.00
056-STEM	PROJECT LEAD THE WAY	ANNUAL PARTICIPATION DUES FOR MS & ELE STEM PROGRAMS	5,700.00
047 POSTAGE	QUADIENT	DISTRICT POSTAGE METER RENTAL & ONLINE RATE MAINT DOWNLOADS	2,158.92
239 SPECIAL SERVICES	RIVERSIDE INSIGHTS	TESTING MATERIALS FOR SPED STUDENT ASSESSMENT	5,000.00
051 TECHNOLOGY	SCHOOL SAFE I.D.	DISTRICT SCHOOLSAFEID LICENSE RENEWAL	4,820.95
041 PROFESSIONAL DEVELOPMENT	SCOREVISION	SUBSCRIPTION FOR DISTRICT PROFESSIONAL DEVELOPMENT	4,500.00
040 MEMBERSHIP DUES	SIMMONS CENTER	DISTRICT MEMBERSHIP FEE'S	6,000.00
051 TECHNOLOGY	***SPLASHTOP	REMOTE & AUTONOMOUS ENDPOINT MANAGEMENT (AEM)	2,350.00
027 ELECTION SERVICES	ST CO ELECTION BOARD	COMPENSATION FOR ELECTED OFFICIALS DURING BOARD MEMBER ELECTION	7,400.00
047 POSTAGE	SUMMIT MAILING	ANNUAL MAINTENANCE/SUPPLIES FOR DISTRICT POSTAGE METER	850.00
051 TECHNOLOGY	TRAFERA	GOOGLE WORKSPACE FOR EDUCATION RENEWAL	18,087.96
038 BOND PAYMENTS/FEES	UMB BANK	ADMINISTRATIVE & ACCEPTANCE FEES	1,200.00
047 POSTAGE	UNITED STATES POSAL SVC	METER POSTAGE, PO BOX FEE, & BULK MAIL RENEWAL	10,970.00
040 MEMBERSHIP DUES	UNITED SUBURBAN SCHOOLS	MEMBERSHIP DUES FOR SUPERINTENDENT	1,200.00
050 CENTRAL OFFICE	***WAL-MART	DISH SOAP, COFFEE, PAPER PLATES & SUPPLIES	700.00
239 SPECIAL SERVICES	WESTERN PSYCHOLOGICAL	TESTING MATERIALS FOR SPED STUDENT ASSESSMENT	3,000.00
239 SPECIAL SERVICES	YELLOWFOLDER	ANNUAL RENEWAL OF DIGITAL FILE STORAGE OF SPED DOCUMENTS	4,000.00

21 - BUILDING FUND			
Budget	**Vendor**	**Description**	**Amount Requested**
054 MAINTENANCE	EVERON, LLC	ANNUAL FIRE SPRINKLER INSPECTIONS	2,167.00
057 ATHLETICS	GYMCO	REFINISH GYM FLOORS AT MS & HS	7,500.00
036 UTILITIES	PUBLIC SVC CO OF OKLA	ELECTRIC SERVICE FOR SCHOOL FARM	1,750.00
035 SECURITY SERVICES	TRINITY TECHNOLOGIES	BURGLAR, FIRE, ELEVATOR ALARM MONITORING	15,000.00

86 - INSURANCE FUND			
Budget	**Vendor**	**Description**	**Amount Requested**
022 OSIG	OKLA SCHOOLS INS	INCIDENTS IN LIEU OF DEDCTIBLE	7,000.00

TRENDS REQUISITION

PURCHASE ORDER # _____
For Finance Use Only

Date: 07/01/2026
Requested by: LaTisha Miller
School/Dept: CO
Account/Prog: General Fund-11, District-000

☐ Books ☐ Fees/Dues ☐ Textbooks
☐ Equipment ☑ Supplies ☐ Service
☐ Technology ☐ Furniture/Fixtures ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
→ **SHIP TO** ←
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Complete only the shaded areas. Use current catalog information
Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
ADPC
BOX 591
Ponca ~~OIBCA~~ CITY, OK 74602

Quantity	Item No/Description	Unit Price	Total Price	FY	FU	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
5	AF Checks	$ 130.00	$ 650.00	7	11	000	2511	619	—	—	—	050
~~1~~	~~shipping~~ Angie is delivering	~~$ 100.00~~	~~$ 100.00~~									
5	Checks/Warrants for Trends	450.00	2,250.00	↓								
	SHIPPING/HANDLING:	0	—									
	TOTAL ORDER:		$ 2,900.00									

SIGNATURE - PRINCIPAL/DIRECTOR ***REQUIRED*** MAY 05 2026

CO - Check paper for Activity Fund & Trends

MAY 0 5 2026

Blank Check Order Form

Fill out all applicable information.

Quantity

List quantity of Warrants/Checks to be ordered.

Fund		Quantity *increments of 500 minimum of 1000*
Trends	—	5 Boxes
Activity	—	5 Boxes
Special Instructions		Angie said she will bring these boxes when she comes Next week. She agreed not to invoice us until July when we get our PO for this. Once I get the PO in place, I will call to give you the number so that you can send the invoice. Thanks!

* Activity Fund last check # is attached to this email those checks are purple! Please and thank you!

~~Shipping Information~~

No Shipping Angie is bringing them for Next weeks meeting May 14th

Warrants/Checks will be shipped via USPS to information given below *(please print)*

School Name	Duncan Public Schools
Attn (Name of Person)	Angela Pizana
Physical/Street Address	PO Box 1548
City/State/Zip	Duncan OK 73534
Email Address of Attn	angela.pizana@duncanps.org

Email or fax this form to ADPC

If you have any question, please contact us!

Thank you for your order,

ADPC

orders@adpcnet.com
Click to Email

(580) 762-0033
Click to Print

(800) 747-2372
Reset Form

DOCUMENT IS PRINTED ON CHEMICALLY REACTIVE PAPER - THE BACK OF THIS DOCUMENT INCLUDES A TAMPER EVIDENT CHEMICAL WASH WARNING BOX

PAYABLE THROUGH
BANCFIRST
DUNCAN, OKLAHOMA 73534

THE BOARD OF EDUCATION
DUNCAN PUBLIC SCHOOLS
ACTIVITY FUND

DATE FUND ACCOUNT CHECK NO.

ENC. NUMBER THE AMOUNT OF

PAY EXACTLY

PAY TO
THE
ORDER
OF

⑈112700⑈ ⑆103003632⑆ ⑈50200199 35⑈

TRENDS REQUISITION

PURCHASE ORDER # _____
For Finance Use Only

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Date: 07/01/2026
Requested by: Lori McCann
School/Dept: Business Office
Account/Prog: 11 - General Fund

- ☐ Books
- ☑ Fees/Dues
- ☐ Textbooks
- ☐ Equipment
- ☐ Supplies
- ☐ Service
- ☐ Technology
- ☐ Furniture/Fixtures
- ☐ Other

Complete only the shaded areas. Use current catalog information
Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
* * * Amazon

Quantity	Item No/Description	Unit Price	Total Price	FY	FU	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	District - Yearly Business Prime	$ 779.00	$ 779.00	07	11	000	2511	810	000	0000	000	050
	Membership Fee for up to 200 users											
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 779.00									

SIGNATURE - PRINCIPAL/DIRECTOR ***REQUIRED***

Your Business Prime

Plan	Medium
Renewal Date	October 13, 2026
Renewal Price	$779
Payment Method	Visa ending in 5166

Visit Membership Settings in your account to make changes or cancel your subscription

Sincerely,
Amazon Business Customer Service

Membership settings | Invoices | Benefits | Customer Service

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The Business Prime program is for business purchases only, and is subject to your organization's obligations in the Business Prime Terms and Conditions.

TRENDS REQUISITION

Date: 05/05/2026
Requested by: Kelly Henderson / Angela Pizana
School/Dept: District Technology Dept
Account/Prog: 051 Technology

☐ Books	☐ Equipment	☑ Technology
☐ Fees/Dues	☐ Supplies	☐ Furniture/Fixtures
☐ Textbooks	☑ Service	☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

***APLUS.NET

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	INTERNET DOMAIN RENEWAL	$ 22.99	$ 22.99	7	11	051	2560	530	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 22.99									

DESCRIPTION:
ANNUAL RENEW FOR DISTRICT INTERNET DOMAIN, DUNCANPS.ORG

Kelly Henderson 05/05/26
Signature of Requestor *-REQUIRED-* **Date**

Bill Adams 6-2-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 05/05/2026
Requested by: Kelly Henderson
School/Dept: District - Finance - Central Office
Account/Prog: 000-District

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☑ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

ARBOR POINT ADVISORS

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	INVESTMENT COUNSELING	$ 11,000.00	$ 11,000.00	7	11	000	2511	310	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 11,000.00									

DESCRIPTION: DISTRICT INVESTMENT SERVICES & ADVISORY FEE'S FOR FY 26-27

Kelly Henderson 05/05/26
Signature of Requestor *-REQUIRED-* **Date**

LMcCann 05-03-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 05/05/2026
Requested by: Kelly Henderson
School/Dept: District - Central Office
Account/Prog: 040-Member Dues

☐ Books ☐ Equipment ☐ Technology
☑ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

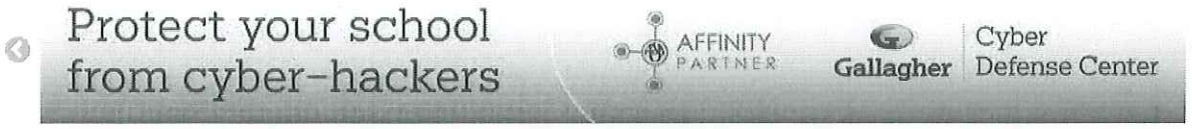
***ASBO INTERNATIONAL

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	DISTRICT MEMBERSHIP	$ 699.00	$ 699.00	7	11	040	2319	810	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 699.00									

DESCRIPTION: ANNUAL DISTRICT MEMBERSHIP DUES FOR FY 26-27

Kelly Henderson 05/05/26
Signature of Requestor *-REQUIRED-* **Date**

S McCann 06-03-26
Signature of Administrator *-REQUIRED-* **Date**



close advertisement

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PRICING (MEMBERSHIP DUES INCLUDED)

District Membership+	Individual Membership+
$699	$499

ASBO LEARN OFFERINGS	membership+ MEMBERSHIP PLUS	ASBO MEMBER
On-Demand Premier Webinars • Recorded webinars on timely topics of interest to school business professionals. • Credits: CPE and SFO	✓	✓
Live ASBO International Roundtables • Interactive, open forum discussions between members on current and hot topics of interest, formatted to allow for the sharing of ideas, stories, concerns, etc. Open to school business professionals only. **Not recorded or offered as On-Demand.*	✓	✓

Live & On-Demand Supplier Solutions Webinars • Live and recorded webinars hosted by ASBO International and our Strategic and Affinity Partners. Delivered by industry professionals on best practices, solutions, products, and services that support school business professionals. **ASBO International does not strictly endorse any particular products or services.*	✓	✓
Live & On-Demand Working Together Webinars • Live and recorded webinars delivered in conjunction with an association or organization in support of school business on topics of interest to school business and other related professionals. • Credits: CPE and SFO	✓	✓
Live & On-Demand Insider Access Webinars • Live and recorded webinars presented by ASBO International Program Directors and Managers to provide an overview of and answer questions about ASBO International programs, such as the MBA and COE, SFO Certification, etc. • Credits: Varies	✓	✓
Live & On-Demand ASBO International Webinars • Live and recorded evergreen, expert-led sessions on topics that matter most to school business professionals, including construction, payroll, risk management, transportation, cybersecurity, and more. • Credits: CPE and SFO	✓	
AC&E Session Recordings • On-Demand recordings of the educational program sessions presented at past Annual Conference & Expos. • Credits: SFO	✓	
Power Professional Courses • Interactive On-Demand courses on evergreen topics related to school business. Includes knowledge checks throughout to ensure the learner is engaged and displays a basic level of competency. • Credits: SFO	✓	
SoftSkills • Interactive, On-Demand, courses focusing on developing interpersonal skills needed for building strong relationships, collaborating effectively, and navigating workplace dynamics. • Credits: SFO	✓	
Live & On-Demand Webinar Series • Live and recorded webinars on a specific topic related to school business. Webinar series are presented by subject matter experts and are reserved for topics that require	15% Off	

a more in-depth level of instruction. • Credits: CPE and SFO		
Live & On-Demand Master Classes • Live and recorded webinars that engage participants through blending lectures, hands-on demonstrations, and audience interaction. Attendees gain practical knowledge from subject matter experts in a collaborative learning environment to elevate their professional skills. • Credits: CPE and SFO	15% Off	
Live and On-Demand Boot Camps • 5-day interactive deep dive into a specific topic related to school business meant to increase speed and efficiency by increasing knowledge and improving skills. • Recorded version of Live Boot Camps • Credits: CPE and SFO	15% Off	
HardSkills • Interactive, On-Demand, courses focusing on developing technical abilities needed to perform the essential tasks and duties within the business office. • Credits: SFO	15% Off	
Certificate Programs • A set of On-Demand courses combined to allow for mastering a specific topic and achieving a certificate upon completion. • Credits: CPE and SFO	15% Off	
Professional Pathway Courses • Individual certificate courses that equip school business professionals to manage complex responsibilities, enhance operational efficiency, and drive success within their organization. Using case-based scenarios and interactive learning, participants cultivate critical thinking and a deeper understanding of best practices, ensuring sustained professional growth. • Credits: CPE and SFO	15% Off	
SFO Exam Prep Workshop • Interactive, virtual one-week workshop designed specifically for school business officials seeking the prestigious designation of Certified Administrator of School Finance and Operations (SFO).	15% Off	
SFO Exam Prep Bundle • Collection of five on-demand videos that cover all of the SFO Domain areas.	15% Off	

SFO Digital Flash Cards • Collection of five or more, 10-question, interactive activities.	15% Off	

*Please note: *Credits are awarded upon meeting attendance requirements.*

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Security Benefit® TO AND THROUGH RETIREMENT

VIRCO Equipment for Educators™

VOYA

KEY RESOURCES FROM INDUSTRY EXPERTS

ASBO International relies on our strategic partners to support our mission to lead the profession of school business forward. Because of this, ASBO works with partners to bring our members the latest resources, offers, and solutions for their business needs. Click to learn more about how our partners can help you as an ASBO member.

ASSOCIATION OF SCHOOL BUSINESS OFFICIALS INTERNATIONAL

Association of School Business Officials International (ASBO)
11160 C-1 South Lakes Drive, #808 Reston, VA 20191
1+866.682.2729 1+703.423.0460

WHY JOIN & SUPPORT **ASBO INTERNATIONAL?**

ASBO International helps you become the leader your district needs by connecting you with a global network of school business leaders and putting the industry's premier resources right at your fingertips.

JOIN TODAY!

TRENDS REQUISITION

Date: 05/05/2026
Requested by: Kelly Henderson
School/Dept: District - Central Office
Account/Prog: 050-Central Office

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #: CCOSA

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	RENEWAL	$ 2,000.00	$ 2,000.00	7	11	050	2319	337	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 2,000.00									

DESCRIPTION: DISTRICT LEVEL SERVICES PROGRAM AGREEMENT FOR FY 26-27

(Kelly Henderson) 05/05/26
Signature of Requestor -REQUIRED- **Date**

193

06-03-26
Signature of Administrator -REQUIRED- **Date**

CCOSA
The Cooperative Council for
Oklahoma School Administration

2901 North Lincoln Boulevard
Oklahoma City, OK 73105
405-524-1191 office
405-524-1196 fax
www.ccosa.org

CCOSA's District Level Services (DLS) Program
(Agreement 2026-2027)

This letter sets out the Agreement between the Cooperative Council for Oklahoma School Administration (CCOSA) and Duncan School District No. 1 of Stephens County, Oklahoma (District) concerning the District's participation in **CCOSA's District Level Services Program** (Program) for the fiscal year ending June 30, 2027.

For participating Oklahoma cooperatives, interlocals, and technology centers, the cost of participation will be determined based upon the total 2025-26 ADM for your district.

P.O. CALCULATION GRID

County Name: Stephens County Number: 69

District Name: Duncan District Number: I 001

P.O. CALCULATION GRID

ADM	COST
25,000 plus	$ 4,000
10,000 to 24,999	$ 3,000
5,000 to 9,999	$ 2,500
1,500 to 4,999	$ 2,000 ✓
500 to 1,499	$ 1,800
499 or less	$ 1,500

ADM (2025-26)	TOTAL COST
3,194	$3,000.00

Purchase Order Number: _____

Purchase Order Amount: $3,000.00

Please attach a copy of the purchase order when submitting completed forms

CCOSA
The Cooperative Council for
Oklahoma School Administration

2901 North Lincoln Boulevard
Oklahoma City, OK 73105
405-524-1191 office
405-524-1196 fax
www.ccosa.org

Superintendent Certification of Participation

I certify that on the 9th day of June 2026, the Board of Education of Duncan Public Schools voted to allow our school district to participate in the CCOSA District Level Services Program. The Duncan Board of Education has encumbered $ 2,000.00 for the purpose of participating in the CCOSA District Level Services Program. The Board of Education acknowledges that participation in the Program will result in the provision of **advisory services** to designated administrators with Duncan Public Schools.

Dr Chanda Byerly
Signature of Superintendent

06/09/2026
Date

The District understands that CCOSA's District Level Services Program emphasizes assistance in areas that help to create high-quality schools based on the research: Leadership and Governance: Culture and Climate; Mentoring and Coaching; Teaching and Learning; Assessing and Using Data for Learning; and Financial Resources.

If consultation and/or professional learning is in the school district, the school district would agree to pay travel expenses that would not be a part of this agreement.

The District understands that CCOSA and/or its partners will be unable to provide assistance in some areas and with some issues. The District understands that, in those situations, CCOSA and/or its partners may recommend that the District seek advice, assistance, and services beyond those offered by this Program, which may cause the District to incur expenses that are not covered by this Program. **This Program is ADVISORY ONLY and CCOSA and/or its partners do not warrant or guarantee any specific outcome related to the advisory services provided. CCOSA reserves the right to refuse participation to school districts and to remove school districts from participation in the Program.**

The term of this Agreement begins on the date it is approved by the District's Board of Education and ends on June 30, 2027. Either the District or CCOSA may terminate this Agreement upon notice in writing to the other party. However, a delay in contract approval could result in your district missing valued services and workshops!

CCOSA
The Cooperative Council for
Oklahoma School Administration

2901 North Lincoln Boulevard
Oklahoma City, OK 73105
405-524-1191 office
405-524-1196 fax
www.ccosa.org

CCOSA's District Level Services (DLS) Program

Designated Administrator Contact Form 2026-2027

While all of your district leaders have full access by phone, email, or in person, we need you to designate district administrators who serve as your main contacts to share information from CCOSA and its partners. **These designated administrators will need to commit to forwarding Professional Learning opportunities to your other district and/or school team members to ensure that all of your leaders get maximum benefit from the program.** Districts with an ADM of 10,000 and above may designate three district administrators. The District may include additional school personnel at no additional cost in conference calls, on-site visits, and training sessions.

Designated Administrators
(based upon each district's size in ADM for the 2025-26 school year)

ADM	# of eligible administrators
10,000 +	3
1 to 9,999	2

ADMINISTRATOR	PHONE NUMBER	EMAIL ADDRESS
Dr. Channa Byerly	(580) 255-0686	channa.byerly@duncanps.org
Kim Ellis	- same -	kim.ellis@duncanps.org
*		

*only if ADM exceeds 10,000

Please scan and send a copy of the completed forms to Jen Knight (jennifer@ccosa.org) or fax to 405.524.1196 (ATTN: Jen Knight). Keep one copy for your records.

TRENDS REQUISITION

Date: 05/05/2026
Requested by: Kelly Henderson
School/Dept: District Special Services
Account/Prog: 239-Special Services

☐ Books ☐ Equipment ☑ Technology
☐ Fees/Dues ☑ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☑ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
CRISIS PREVENTION INSTITUTE, INC.

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	CPI TRAINING & MATERIALS	$ 1,500.00	$ 1,500.00	7	11	239	2573	645	239	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 1,500.00									

DESCRIPTION: NCI ONLINE COURSE & WORKBOOKS FOR SPED STAFF ANNUAL

CPI TRAINING FOR FY 26-27

Kelly Henderson 05/05/26
Signature of Requestor *-REQUIRED-* **Date**

Jessica Clayton 05/13/26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: District Technology
Account/Prog: 051-Technology

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #: DTC WORLDWIDE

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	BADGES & LAMINATE FOR STUDENT & STAFF ID BADGES	$ 7,500.00	$ 7,500.00	7	11	051	2660	653	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 7,500.00									

DESCRIPTION: BADGES & LAMINATE FOR STUDENT & STAFF ID BADGES

FOR FY 26-27

Kelly Henderson 06/02/26
Signature of Requestor *-REQUIRED-* **Date**

Bill Adams 6-2-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 05/21/2026
Requested by: Kelly Henderson
School/Dept: Central Office
Account/Prog: 050-District & 046-Advertising

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
DUNCAN BANNER

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Subscription Renewal	$ 275.00	$ 275.00	7	11	050	2321	810	000	0000	000	050
1	Estimate of Needs Publication	$ 250.00	$ 250.00	7	11	046	2560	530	000	0000	000	050
1	Classified Advertising	$ 900.00	$ 900.00	7	11	046	2560	540	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 1,425.00									

DESCRIPTION: SUBSCRIPTION RENEWAL, EON PUBLICATION, & CLASSIFIED ADVERTISING FOR FY 26-27

Kelly Henderson 05/21/2026
Signature of Requestor *-REQUIRED-* **Date**

McCann 06-03-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 05/21/2026
Requested by: Kelly Henderson
School/Dept: Central Office
Account/Prog: 040-Membership Dues

☐ Books ☐ Equipment ☐ Technology
☑ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
DUNCAN CHAMBER OF COMMERCE

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
2	Membership	$ 900.00	$ 1,800.00	7	11	040	2319	810	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 1,800.00									

DESCRIPTION: ANNUAL DISTRICT MEMBERSHIP FEE'S FOR FY 26-27

Kelly Henderson 05/21/26
Signature of Requestor *-REQUIRED-* **Date**

Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 05/21/2026
Requested by: Kelly Henderson
School/Dept: Central Office / Personnel
Account/Prog: 108-Personnel

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☑ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units. Include Shipping/Handling.				Vendor Name, Address, Phone & Fax # ***IDEMIA								
Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Background Checks	$ 5,000.00	$ 5,000.00	7	11	108	2571	342	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 5,000.00									

DESCRIPTION: NEW EMPLOYEE BACKGROUND CHECKS FOR FY 26-27

06/03/2026
Signature of Requestor *-REQUIRED-* **Date**

06-03-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 05/21/2026
Requested by: Kelly Henderson
School/Dept: Central Office / Payroll
Account/Prog: 050-District

☐ Books	☐ Equipment	☐ Technology
☑ Fees/Dues	☐ Supplies	☐ Furniture/Fixtures
☐ Textbooks	☐ Service	☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

INTERNAL REVENUE SERVICE

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Payroll Taxes	$ 50.00	$ 50.00	7	11	050	2511	810	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 50.00									

DESCRIPTION: PAYROLL TAX CORRECTIONS AS NEEDED FOR FY 26-27

Julie Mullins 6-3-26
Signature of Requestor *-REQUIRED-* **Date**

202

Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 05/21/2026
Requested by: Kelly Henderson
School/Dept: Technology & Special Services
Account/Prog: 051-Technolgy & 239-SPED

☐ Books ☐ Equipment ☑ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #: JAMF

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
460	District Licenses	~~$ 9.00~~	~~$ 4,140.00~~	7	11	051	2199	530	100	0000	000	050
200	Licenses for Special Services	~~$ 9.00~~	~~$ 1,800.00~~	7	11	239	2199	530	239	0000	000	050
	660 at	10.00	6,600.00									
	SHIPPING/HANDLING:											
		TOTAL ORDER:	~~$ 5,940.00~~									

6,600.00 ✓

DESCRIPTION: MOBILE DEVICE MANAGEMENT FOR DISTRICT OWNED IPADS

FOR FY 26-27

Kelly Henderson 06/02/26
Signature of Requestor -REQUIRED- **Date**

Bill Adams 6-2-26
Signature of Administrator -REQUIRED- **Date**

Quote: Q-960626
Created Date: 05/29/2026
Expiration Date: 09/03/2026
Legal Entity: JAMF Software, LLC

Prepared By: Alec Thorkelson

Quote Contact: Alec Thorkelson

Owner Email: alec.thorkelson@jamf.com

Phone:

Ship to Name: Duncan School District 1

Ship To Address:
1740 W SPRUCE AVE
DUNCAN, Oklahoma 73533
United States

Bill to Name: Duncan School District 1

Bill To Address:
PO BOX 1548 1740 WEST SPRUCE
DUNCAN, Oklahoma 73534
United States

Product Code	Product	QTY	List Unit Price	Net Unit Price	Net Total Price	Line Item Description
PRO-EDU-IOS	Jamf Pro for iOS	660	USD 10.00	USD 10.00	USD 6,600.00	Jamf Cloud seat of Jamf Pro for iOSValid from (2026-09-04 - 2027-09-03)
				Total	**USD 6,600.00**	

Terms & Conditions

Quote: Q-960626
Created Date: 05/29/2026
Expiration Date: 09/03/2026
Legal Entity: JAMF Software, LLC

Sales Tax	This price quote does not include applicable sales tax. The appropriate tax for your location will be added to your invoice. If your purchase qualifies for a tax-exempt status, please send us a copy of your Tax-Exempt Certificate. If no certificate is received at the time of order, JAMF Software, LLC will charge the appropriate sales tax for your location.	**SLASA**	Use of Jamf Product Offerings is subject to the terms of the Software License and Services Agreement ("SLASA") available at https://www.jamf.com/trust-center/legal/ or other negotiated license agreement between Jamf and the Ship to Name entity ("Customer"), as applicable.
Additional Information	Should you have any queries, require further clarification or additional information for Purchase Orders, contact your Jamf contact. Purchase Orders may be submitted by email to Purchasing@jamf.com or by fax to 1-612-332-9054.	**Onboarding**	Onboarding services must be scheduled and completed within 12months of purchase. Specifications can be found on Jamf's website.
		Payment Terms	Net 30

PO Number(Optional):

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: District
Account/Prog: 000-District

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☑ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #: LOVETT, CRAIG

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	AUDIO & VIDEO PRODUCTION for Student Performances	$ 1,300.00	$ 1,300.00	7	11	000	2560	530	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 1,300.00									

DESCRIPTION: AUDIO & VIDEO PRODUCTION OF STUDENT PERFORMANCES

FOR FY 26-27

Kelly Henderson 06/02/26
Signature of Requestor *-REQUIRED-* **Date**

S. McCann 06-03-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 05/21/2026
Requested by: Kelly Henderson
School/Dept: Central Office
Account/Prog: 050-District

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☑ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #: MCCANN, LORI

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Mileage Reimbursement, In-District	$ 500.00	$ 500.00	7	11	050	2573	580	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 500.00									

DESCRIPTION: REIMBURSEMENT FOR REQUIRED IN-DISTRICT MILEAGE FOR FY 26-27

Kelly Henderson 05/21/26
Signature of Requestor *-REQUIRED-* **Date**

L McCann 06-03-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 05/21/2026
Requested by: Kelly Henderson
School/Dept: Central Office
Account/Prog: 050-District

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☑ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units. Include Shipping/Handling.				Vendor Name, Address, Phone & Fax # MILLER, LATISHA								
Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Mileage Reimbursement, In-District	$ 900.00	$ 900.00	7	11	050	2573	580	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 900.00									

DESCRIPTION: REIMBURSEMENT FOR REQUIRED IN-DISTRICT MILEAGE FOR FY 26-27

aMiller 6/3/26
Signature of Requestor *-REQUIRED-* **Date**

JMcCann 06-03-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

PURCHASE ORDER # _____
For Finance Use Only

Date: 05.06.26
Requested by: Angela Pizana
School/Dept: C/O
Account/Prog: 11

- [ ] Books
- [x] Fees/Dues
- [ ] Textbooks
- [ ] Equipment
- [ ] Supplies
- [ ] Service
- [ ] Technology
- [ ] Furniture/Fixtures
- [ ] Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Complete only the shaded areas. Use current catalog information
Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #: Oklahoma ASBO

Quantity	Item No/Description	Unit Price	Total Price	FY	FU	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Superintendent - C. Byerly	$150.00	150.00	7	11	040	2321	810				050
1	Treasurer / Finance - L. McCann	$150.00	150.00	7	11	040	2573	810				050
1	Kelly Henderson	$150.00	150.00	7	11	040	2312	810				050
1	Pizana	225.00	225.00	7	11	040	2573	810				050
5	Lee, Brenneis, Mullins, Miller, Zinn	150.00	750.00	7	11	040	2573	810				050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$1425.00									

Description - Membership Dues for Central Office Staff. For FY 26-27

L McCann 05-06-26
SIGNATURE - PRINCIPAL/DIRECTOR ***REQUIRED***

TRENDS REQUISITION

Date: 05/21/2026
Requested by: Kelly Henderson
School/Dept: Central Office
Account/Prog: 040-Membership Dues

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☑ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
OKLAHOMA PUBLIC SCHOOL RESOURCE CENTER

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Membership renewal	$ 2,500.00	$ 2,500.00	7	11	040	2319	810	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 2,500.00									

DESCRIPTION: MEMBERSHIP DUES FOR FY 26-27

Kelly Henderson 05/21/26
Signature of Requestor *-REQUIRED-* **Date**

L McCann 05-03-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 05/21/2026
Requested by: Kelly Henderson
School/Dept: Central Office
Account/Prog: 108-Personnel

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
***OKLAHOMA STATE DEPARTMENT OF EDUCATION

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Emergency Certification fee's	$ 1,500.00	$ 1,500.00	7	11	108	2213	860	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 1,500.00									

DESCRIPTION: EMERGENCY CERTIFICATION FEE'S FOR EMPLOYEES FOR FY 26-27

Signature of Requestor -REQUIRED- Date 06/03/2026

Signature of Administrator -REQUIRED- Date 06-03-26

TRENDS REQUISITION

Date: 05/21/2026
Requested by: Kelly Henderson
School/Dept: Central Office
Account/Prog: 108-Personnel/040-Dues/050-District

☐ Books	☐ Equipment	☐ Technology
☑ Fees/Dues	☐ Supplies	☐ Furniture/Fixtures
☐ Textbooks	☑ Service	☑ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
OSSBA-OKLAHOMA STATE
SCHOOL BOARDS ASSOCIATION

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Supt Evaluation Tool	$ 250.00	$ 250.00	7	11	108	2319	810	000	0000	000	050
1	District Membership Dues	$ 4,660.00	$ 4,660.00	7	11	040	2319	810	000	0000	000	050
1	Policy Maintenance	$ 1,500.00	$ 1,500.00	7	11	040	2319	810	000	0000	000	050
1	Assemble Meetings	$ 3,000.00	$ 3,000.00	7	11	050	2319	810	000	0000	000	050
1	Connections Newsletters	$ 350.00	$ 350.00	7	11	050	2319	810	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 9,760.00									

DESCRIPTION: SUPT EVAL TOOL, DISTRICT MEMBER DUES, POLICY MAINT,
ASSEMBLE MEETINGS & CONNECTIONS NEWSLETTERS 26-27

Kelly Henderson 05/21/26
Signature of Requestor *-REQUIRED-* **Date**

JM McCann 06-03-26
Signature of Administrator *-REQUIRED-* **Date**

Oklahoma State School Boards Assn.
2801 N. Lincoln Blvd. Suite 125
Oklahoma City, OK 73105
405.528.3571 or 888.528.3571
Fax: 405.609.3091
EIN: 73-6636480

Questions? Contact Us	Due Date	PO Number	Member Id	To pay online via credit card
	07/15/2026		7111	Click Here!

Invoice	Customer	Amount Due	Paid Amount	Net Due
49292	Duncan Public Schools	$250.00	$0.00	$250.00

Description	Total Amount
2026 Superintendent Evaluation - Duncan Public Schools	$250.00

1 10 items per page 1 - 1 of 1 items

OSSBA
OKLAHOMA STATE SCHOOL BOARDS ASSOCIATION

April 29, 2026

Superintendent
Duncan Public Schools
1702 W. Spruce
Duncan,Oklahoma 73534-1548

Re: 2026-2027 Oklahoma State School Boards Association Membership

Dear Superintendent:

Thank you for opportunity to serve your school district this school year. It's an honor to serve board members and administrators who are working on a daily basis to care for Oklahoma's children.

Enclosed is your district's membership invoice for 2026-2027. We are excited about the services and benefits available to members. We strongly believe that the board-superintendent partnership is critical to district and student success and hope your district's governance team will take advantage of the many learning opportunities OSSBA offers. Our whole-board development sessions are particularly great for superintendent-board governance teams because we visit your district to deliver customized learning specific to your district's needs. Our team is also available to guide and facilitate governance team retreats focused on mission, goals and long-term planning. You can contact Dr. Melonie Hau, at 888.528.3571 or melonieh@ossba.org for additional information.

We continue to offer a wide range of services that save your district time and money, including:

- Oklahoma Public Schools Foundation – a new partnership with the Oklahoma Foundation for Excellence to help donors to your school district leverage tax credits.
- Online Superintendent Evaluation – this interactive platform embraces the idea of continuous improvement and helps create meaningful conversations about progress toward district goals.
- Policy Services – regular policy updates to reflect new legislation and best practices, a complete review and update of your board policy manual, and an online policy hosting service that makes it easy to keep your policies up-to-date and readily available
- Facility Planning – our team will help you develop and successfully communicate a comprehensive capital investment plan that will garner support from local voters and transform education for your students.

OKLAHOMA STATE SCHOOL BOARDS ASSOCIATION
2801 N. Lincoln Blvd., Suite 125
Oklahoma City, OK 73105
405.528.3571 • 888.528.3571
405.528.5695 fax • www.ossba.org

- On-Demand Learning – a large library of recorded learning opportunities for board members, administrators and district employees.

Over the coming year, we plan to continue to strengthen the services available to school districts and develop new services where a need has been identified so please let us know if you have ideas on how we can better serve your district.

If you have any questions, please call our office at 888.528.3571. You can also reach me via email at shawnh@ossba.org or on my cell at 580.747.0179.

Sincerely,

Shawn Hime, Ph.D.
Executive Director

OKLAHOMA STATE SCHOOL BOARDS ASSOCIATION
2801 N. Lincoln Blvd., Suite 125
Oklahoma City, OK 73105
405.528.3571 • 888.528.3571
405.528.5695 fax • www.ossba.org

MEMBERSHIP RENEWAL

OKLAHOMA STATE SCHOOL BOARDS ASSOCIATION

OSSBA

District Name	Duncan Public Schools
Superintendent Name	Dr. Channa Byerly
Superintendent Email	channa.byerly@duncanps.org
Minutes Clerk Name	Kelly Henderson
Minutes Clerk Email	kelly.henderson@duncanps.org

☐	Superintendent is new for the 26-27 school year
☐	Superintendent is a first-year superintendent

My district wishes to subscribe/renew the following memberships and services:

☑	OSSBA Membership	☑	Online Policy Hosting
☑	Policy Services	☑	Superintendent Evaluation (online tool)
☑	Employment Services	☑	Connections (monthly communications newsletter)
☑	Assemble Meetings		

My district is interested in the following services and would like to be contacted with more information:

☐	Strategic Planning	☐	Online Policy Hosting	☐	Leadership training for administrative teams
☐	Whole-board training in my district	☐	Community Engagement	☐	Facility Planning Services
☐	Policy Services	☐	Superintendent Search	☐	Technology Services
☐	Assemble Meetings	☐	Superintendent Evaluation (online tool)	☐	Connections (monthly communications newsletter)
☐	Employee Benefits				

Kelly Henderson

Board Clerk

Date of Board Approval 06/09/2026 PO#_____

Oklahoma State School Boards Assn.
2801 N. Lincoln Blvd. Suite 125
Oklahoma City, OK 73105
405.528.3571 or 888.528.3571
Fax: 405.609.3091
EIN: 73-6636480

Invoice	47484
Date	7/15/2026
Amount Due	$4,660.00
Customer #	7111

Customer:

Duncan Public Schools
1702 W. Spruce
P.O. Box 1548
Duncan, Oklahoma 73534-1548

For proper credit please return top portion
To pay online via credit card, please visit:
www.ossba.org/payonline

Customer ID	Customer Name	Purchase Order No.		Due Date	
7111	Duncan Public Schools			7/15/2026	
Item Number	**Description**	**Ordered**	**Discount**	**Unit Price**	**Ext. Price**
1000	2026 Membership Dues July 1, 2026 - June 30, 2027	1	$0.00	$4,660.00	$4,660.00

The membership fee covers the provision of various services by the Oklahoma State School Boards Association to boards of eduction. Such services include legal information, publications, in-office consultations, answers to telephone and letter inquiries from school offiicals and school patrons, monitoring of state and federal education legislation, and other services designed to improve the quality of management of public education in Oklahoma. Member boards of education also receive reduced rates for workshop registrations, subscriptions and fee service programs.

Subtotal	$4,660.00
Tax	$0.00
Total	$4,660.00

Questions?
Contact OSSBA at accounting@ossba.org

Oklahoma State School Boards Assn.
2801 N. Lincoln Blvd. Suite 125
Oklahoma City, OK 73105
405.528.3571 or 888.528.3571
Fax: 405.609.3091
EIN: 73-6636480

Invoice	47951
Date	7/15/2026
Amount Due	$1,500.00
Customer #	7111

Customer:

Duncan Public Schools
1702 W. Spruce
P.O. Box 1548
Duncan, Oklahoma 73534-1548

For proper credit please return top portion
To pay online via credit card, please visit:
www.ossba.org/payonline

Customer ID	Customer Name	Purchase Order No.		Due Date	
7111	Duncan Public Schools			7/15/2026	
Item Number	**Description**	**Ordered**	**Discount**	**Unit Price**	**Ext. Price**
3105	2026 Policy Service July 1, 2026 - June 30, 2027	1	$0.00	$1,500.00	$1,500.00

Subtotal	$1,500.00
Tax	$0.00
Total	$1,500.00

Questions?
Contact OSSBA at accounting@ossba.org

Oklahoma State School Boards Assn.
2801 N. Lincoln Blvd. Suite 125
Oklahoma City, OK 73105
405.528.3571 or 888.528.3571
Fax: 405.609.3091
EIN: 73-6636480

Invoice	47144
Date	7/15/2026
Amount Due	$3,000.00
Customer #	7111

Customer:

Duncan Public Schools
1702 W. Spruce
P.O. Box 1548
Duncan, Oklahoma 73534-1548

For proper credit please return top portion
To pay online via credit card, please visit:
www.ossba.org/payonline

Customer ID	Customer Name	Purchase Order No.		Due Date	
7111	Duncan Public Schools			7/15/2026	
Item Number	**Description**	**Ordered**	**Discount**	**Unit Price**	**Ext. Price**
3502	2026 Assemble for Education - July 1, 2026 - June 30, 2027	1	$0.00	$3,000.00	$3,000.00

Subtotal	$3,000.00
Tax	$0.00
Total	$3,000.00

Questions?
Contact OSSBA at accounting@ossba.org

Oklahoma State School Boards Assn.
2801 N. Lincoln Blvd. Suite 125
Oklahoma City, OK 73105
405.528.3571 or 888.528.3571
Fax: 405.609.3091
EIN: 73-6636480

Invoice	48909
Date	7/15/2026
Amount Due	$350.00
Customer #	7111

Customer:

Duncan Public Schools
1702 W. Spruce
P.O. Box 1548
Duncan, Oklahoma 73534-1548

For proper credit please return top portion
To pay online via credit card, please visit:
www.ossba.org/payonline

Customer ID	Customer Name	Purchase Order No.		Due Date	
7111	Duncan Public Schools			7/15/2026	
Item Number	**Description**	**Ordered**	**Discount**	**Unit Price**	**Ext. Price**
5801	2026 26-27 OSSBA Connections - Duncan Public Schools	1	$0.00	$350.00	$350.00

Subtotal	$350.00
Tax	$0.00
Total	$350.00

Questions?
Contact OSSBA at accounting@ossba.org

TRENDS REQUISITION

Date: 05/05/2026
Requested by: Kelly Henderson / Angela Pizana
School/Dept: Transportation & Vo-Ag
Account/Prog: 048-PikePass & 412 Vo-Ag St Grants

☐ Books ☐ Equipment ☐ Technology
☑ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
***OKLAHOMA TURNPIKE AUTHORITY

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	DISTRICT PIKEPASS-Transportation	$ 3,500.00	$ 3,500.00	7	11	048	2720	810	000	0000	000	050
1	VO-AG PIKEPASS	$ 500.00	$ 500.00	7	11	412	2720	810	311	0000	000	705
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 4,000.00									

DESCRIPTION: PIKEPASS CHARGES FOR DISTRICT TRANSPORTATION AND HS VO-AG DEPT

Kelly Henderson 05/05/26
Signature of Requestor *-REQUIRED-* **Date**

S McCann 06-03-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 06/01/2026

Requested by: Kelly Henderson

School/Dept: Central Office

Account/Prog: ~~000 District~~ 040 - Member Dues

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
ORGANIZATION OF RURAL OKLAHOMA SCHOOLS (OROS)

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Annual Membership for District	$ 800.00	$ 800.00	7	11	~~000~~ 040	2319	811	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 800.00									

DESCRIPTION: ANNUAL MEMBERSHIP DUES FOR FY 26-27

Kelly Henderson 06/03/26
Signature of Requestor *-REQUIRED-* **Date**

[signature] 06-03-26
Signature of Administrator *-REQUIRED-* **Date**

OROS 2026-27
SCHOOL MEMBERSHIP

Organization of Rural Okla. Schools
P.O. Box 536
Weatherford, Oklahoma 73096

Robert Trammell, Executive Director
580-497-6998
oros.director@gmail.com

TO:
Duncan Public School
P.O. Box 1548
Duncan OK 73534

Invoice Number: 691001

Date: 7-1-2026

QTY.	DESCRIPTION	UNIT PRICE	TOTAL
1	Membership Dues for 2026-2027	800.00	800.00
			0.00
	2026 Fall Conference Attendance Oct. 22-23, 2026		0.00
	OROS Finance Workshops - 1 each semester		0.00
			0.00
			0.00
			0.00
		SUBTOTAL	800.00
		SALES TAX RATE %	
		SALES TAX	0.00
		SHIPPING & HANDLING	
		TOTAL DUE	$800.00

OROS Mission:

To provide the membership with services that will promote rural education by:

- **Providing a legislative consultant during legislative session**
- **Monthly board meetings with discussion from all members present**
- **Annual Fall conference with topics that benefit Oklahoma Rural Schools**
- **$42K in scholarships to our member schools**
- **Free School Finance workshops**
- **Keeping membership informed through our web page and emails**
- **Various other activities as the needs arise.**
- **10% Discount with Barlow Education Management**

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: Central Office
Account/Prog: 051-Technology

☐ Books ☐ Equipment ☑ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

***PARELLELS INC

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Annual Subsciption	$ 199.98	$ 199.98	7	11	051	2560	530	000	0000	000	050
3	Perpetual License (CB, MS, KB)	$ 129.99	$ 389.97									
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 589.95									

DESCRIPTION: MAC SUBSCRIPTION & LICENSE RENEWAL FOR FY 26-27

Kelly Henderson 06/02/26
Signature of Requestor *-REQUIRED-* **Date**

Bill adams 6-2-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 06/01/2026

Requested by: Jessica Clayton

School/Dept: SPED / Central Office

Account/Prog: 239-Special Services

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

PEARSON, INC.

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Testing forms/Cards and Response Booklets for SPED Students	$ 1,000.00	$ 1,000.00	7	11	239	2140	614	239	0000	000	050
1	Digital Scoring Subscription for WRAT Testing	$ 300.00	$ 300.00	7	11	239	2140	810	239	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 1,300.00									

DESCRIPTION: TESTING FORMS/CARDS & RESPONSE BOOKLETS FOR SPED STUDENTS FOR FY 26-27

Kelly Lindsey 06/03/26
Signature of Requestor -REQUIRED- **Date**

Jessica Clayton 6/3/26
Signature of Administrator -REQUIRED- **Date**

TRENDS REQUISITION

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: District STEM
Account/Prog: ~~067-McCasland Grant / 412-STEM~~ 056-STEM(local)

per Sandy Ferguson & T McCann

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☑ Other

Use current catalog information Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

PROJECT LEAD THE WAY

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Emerson	$ 950.00	$ 950.00	7	11	067	1000	810	100	1050	000	110
1	Horace Mann	$ 950.00	$ 950.00	7	11	067	1000	810	100	1050	000	125
1	Mark Twain	$ 950.00	$ 950.00	7	11	067	1000	810	100	1050	000	135
1	Woodrow Wilson	$ 950.00	$ 950.00	7	11	067	1000	810	100	1050	000	140
1	Plato	$ 950.00	$ 950.00	7	11	067	1000	810	100	1050	000	145
1	Middle School	$ 950.00	$ 950.00	7	11	067	1000	810	100	1050	000	505
						056						
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 5,700.00									

DESCRIPTION: ANNUAL SUBSCRIPTION FOR PLTW FOR K-8 FOR FY 26-27

Kelly Henderson 06/02/26
Signature of Requestor *-REQUIRED-* **Date**

S McCann 06-03-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

PURCHASE ORDER # _____
For Finance Use Only

Date: 07/01/2026
Requested by: Lori McCann
School/Dept: Business Office
Account/Prog: 11 - General Fund - Proj 047

- [ ] Books
- [x] Fees/Dues
- [ ] Textbooks
- [x] Equipment
- [ ] Supplies
- [x] Service
- [ ] Technology
- [ ] Furniture/Fixtures
- [ ] Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
→ **SHIP TO** ←
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Complete only the shaded areas. Use current catalog information
Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #: Quadient

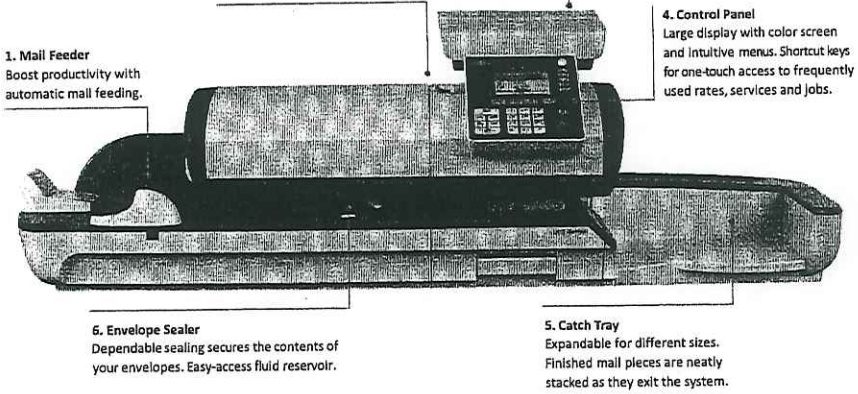
Quantity	Item No/Description	Unit Price	Total Price	FY	FU	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
12	CO - [redacted] postage meter	$ 179.91	$ 2,158.92	07	11	047	2620	656	000	0000	000	050
	w/scale, plus maintenance agreement											
	[redacted]											
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 2,158.92									

L McCann 06-02-26
SIGNATURE - PRINCIPAL/DIRECTOR ***REQUIRED***

SUMMIT
MAILING & SHIPPING SYSTEMS

Product Overview

iX-5 SERIES



Key Specifications	iX-5 AF
Processing speed: Up to 110 lpm	**Postage labels:** Self-adhesive with automatic dispenser
Weighing platform capacity: 5, 10, 30 or 70 lb.	**Security:** 4-digit operator PIN codes
Envelope thickness: Up to 1/2"	**Job presets (imprint memories):** Up to 9
Accounts/departments: 100 standard, up to 500 optional	**Envelope printing:** Graphics (10), Text messages (10)
Online expense reporting (Neostats Basic): Standard	**Ink supply:** Quick-change cartridge, up to 15,850 imprints
Connectivity: LAN standard, Wireless LAN optional	**Neoship online shipping software:** Available

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SUMMIT
MAILING & SHIPPING SYSTEMS

Financial Considerations

Product Summary

iX-5 Series Base w/ Autofeeder, Sealer, Catch Tray & Ink Cartridge
IX Series 5 lb Weighing Platform

Cost Summary	Valid Until: 10/31/2025
01 Rental Term (months)	60
02 Monthly Amount	$179.91

Notes

All-Inclusive Lease Includes: Delivery, Installation, Training, Meter Rental, Rate & Structure Updates, & a Full Maintenance Plan (100% parts and labor provided by local factory certified technicians)

Pricing Utilized:
NASPO/ValuePoint Contract #: CTR058809
State Participating Addendum #: SW1008(OK)

405-509-6526 | @ MattP@summitokc.com | mail.quadient.com

quadient

* REFERENCE *

SUMMIT
MAILING & SHIPPING SYSTEMS

Financial Considerations

Product Summary

iX-5 Series Base w/ Autofeeder, Sealer, Catch Tray & Ink Cartridge
IX Series 5 lb Weighing Platform

Cost Summary		Valid Until: 10/31/2025
01	Equipment & Software	$ 4,137.25
02	Monthly Meter Rental & iMeter Apps	$ 37.00
03	Annual Maintenance Agreement	$ 828.00
04	Annual Software Subscriptions & Support	$ 0.00

Notes

Pricing Utilized:
NASPO/ValuePoint Contract #: CTR058809
State Participating Addendum #: SW1008(OK)

(405) 509-6526 | MattP@summitokc.com | mail.quadient.com

quadient

Customer

Organization	Duncan Public Schools		
DBA			
Address	PO Box 1548		
City State Zip	Duncan	OK	73534
Phone	(580) 255-0686	Fax	

Purchase Order - Lease

NASPO/ValuePoint Contract #: CTR058809
and / or
State Participating Addendum (PA) #:
SW1008 (OK)

Vendor

Company Name	Quadient Leasing USA Inc.	FEDERAL ID# 94-2984524	
Attention	Government Sales	DUNS# 150836872	
Address	478 Wheelers Farms Rd		
City State Zip	Milford	CT	06461
Phone	(866) 448-0045	Fax	(203) 301-2600

Ship To

Organization	Duncan Public Schools		
Attention	Lori McCann		
Address	1706 W Spruce Ave		
City State Zip	Duncan	OK	73533
Phone	(580) 255-0686	Email	lori.mccann@duncanps.org

P.O. Number	P.O. Date	Requisitioner	Shipped Via	F.O.B. Point	Terms
			Ground	Destination	Quarterly Invoicing

QTY	Unit	Description	Unit Price	Total
60	Months	Lease Payment	$179.91	$10,794.60

Lease payment specified above for products listed below includes, as applicable, reduced price equipment maintenance to reflect first year free, meter rental, meter resets, postal rate changes, software license/support/subscription fees, delivery, installation, and operator training.

Products

QTY	Product ID	Description
1	IX5AF	IX-5 Series Base w/ Autofeeder, Sealer, Catch Tray & Ink Cartridge
1	IXWP5	IX Series 5 lb Weighing Platform

1) Order is governed under the terms and conditions of the NASPO/ValuePoint Master Price Agreement Contract Number CTR058809. Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.

2) Payments will be sent to:
Quadient Leasing USA, Inc.
Dept 3682
PO Box 123682
Dallas TX 75312-3682

3) Send all correspondence to:
Quadient Leasing USA, Inc.
478 Wheelers Farms Rd
Milford CT 06461
Phone: 203-301-3400
Fax: 203-301-2600

Authorized by — Date: 10/14/2025

Carl Buckholts — Print Name

Board President — Title

* REFERENCE *

Duncan mail

Lori McCann <lori.mccann@duncanps.org>

Re: Mail Machine Business Case

1 message

Matt Perry <mattp@summitokc.com> Mon, Oct 13, 2025 at 12:40 PM
To: Lori McCann <lori.mccann@duncanps.org>

Hey Lori!

Yes ma'am! We will prorate the annual maintenance and any unused will be credited to your Summit account to use for consumables!

Thank you,

Matt Perry
Sales Manager
Summit Mailing & Shipping
405.509.6526
This e-mail message and all attachments transmitted with it may contain legally privileged and/or confidential information intended solely for the use of the addressee(s). If the reader of this message is not the intended recipient, you are hereby notified that any reading, dissemination, distribution, copying, forwarding or other use of this message or its attachments is strictly prohibited. If you have received this message in error, please notify the sender immediately and delete this message and all copies and backups thereof.

On Oct 13, 2025, at 12:39 PM, Lori McCann <lori.mccann@duncanps.org> wrote:

External Email: DO NOT open attachments or click on links from unknown or unexpected emails.

One more question. We may have already talked about this, but what will happen with our current annual maintenance agreement that we have paid for? Will there be a refund for the remainder of the year once, this new lease goes into effect?

Lori McCann
Business Manager
Treasurer
Duncan Public Schools
580-255-0686, Fax: 580-252-2453

On Mon, Oct 13, 2025 at 11:40 AM Matt Perry <mattp@summitokc.com> wrote:

> Hey Lori!
>
> Please see the attached NASPO PO for your review and approval!
>
> Thank you,
>
> <Outlook-sjpxmhrh.jpg>
> This e-mail message and all attachments transmitted with it may contain legally privileged and/or confidential information intended solely for the use of the addressee(s). If the reader of this message is not the intended recipient, you are hereby notified that any reading, dissemination, distribution, copying, forwarding or other use of this message or its attachments is strictly prohibited. If you have received this message in error, please notify the sender immediately and delete this message and all copies and backups thereof.
>
> **From:** Lori McCann <lori.mccann@duncanps.org>
> **Sent:** Monday, October 13, 2025 10:07 AM

* REFERENCE *

SUMMIT
MAILING & SHIPPING SYSTEMS
A member of Summit Technology Affiliates, LLC.

BUSINESS CASE
Mail Machine Upgrade

Prepared for: Duncan Public Schools

Proposal date: 10/09/2025

Valid until: 10/31/2025

Submitted by: Matt Perry

Sales Manager
405-509-6526
MattP@summitokc.com

Summit Mailing and Shipping

Lori McCann
Brennon Albertson
405-947-0707

quadient

Executive Summary

Duncan Public Schools currently owns a Quadient IN-600 AutoFeed Mail Machine with a 5 lb. weighing platform, serviced by Summit Mailing & Shipping. This system operates with an IBI (Information-Based Indicia) meter, which the USPS has announced will no longer be compliant by 2027. All mailing systems will be required to operate with the new IMI (Intelligent Mail Indicia) meter technology by that time.

Given this upcoming USPS compliance mandate, now is an ideal time for Duncan Public Schools to upgrade to the latest Quadient iX-Series mailing system.

By moving forward at this time, the district can:

1.) Lock in the lowest possible state contract pricing before the annual price increase in November.

2.) Avoid future compliance issues and ensure uninterrupted mailing operations.

3.) Benefit from improved speed, efficiency, and reporting capabilities available with the new IMI-compliant systems.

4.) Simplify budgeting by upgrading now rather than facing higher costs later.

Upgrading at this time is a strategic decision that positions Duncan Public Schools for long-term success and compliance while maximizing available cost savings.

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quadient

* REFERENCE *

DUNCAN PUBLIC SCHOOLS
PO BOX 1548 1740 WEST SPRUCE
DUNCAN, OK 73534 1548
(580) 255-0686 Fax: (580) 252-2453
General Description : 047-DISTRICT POSTAGE METER & LEASE AGREEMENT (B...

Purchase Order Number
65727

Date of Purchase Order: 15 Oct 2025

To: **SUMMIT MAILING & SHIPPING SYSTEMS LLC**
500 ENTERPRISE DR
EDMOND, OK 73013-3670

Conditions:
1. Invoices to be rendered in duplicate.
2. No payment to be made until order complete.
3. Goods to be delivered F.O.B. as per address in upper left.
4. Exempt from Sales Tax per state statute.
5. Deliveries acknowledge subject to Purchaser's Inspection.

Ship To: **DUNCAN PUBLIC SCHOOLS**
1740 W SPRUCE AVE
DUNCAN, OK 73533

ATTN: LORI MCCANN KDH

Channa Byerly

Purchase Approved By : CHANNA BYERLY
FY 2025-2026 GEN FUND-FOR OPERAT- 11

Qty	Description	Unit Price	Total Price
	PRJ FUNC OBJ PRG SUBJ JOB SITE 047 2620 656 000 0000 000 050		
	047-DISTRICT POSTAGE METER & LEASE AGREEMENT (BA 101425 #90)		$1,439.28
		Sub Total:	**$1,439.28**
		Grand Total:	**$1,439.28**

Year	Months	Description	Unit Price	Yearly Total
2025-26	8	Lease Payments	$ 179.91	$ 1,439.28
2026-27	12	Lease Payments	$ 179.91	$ 2,158.92
2027-28	12	Lease Payments	$ 179.91	$ 2,158.92
2028-29	12	Lease Payments	$ 179.91	$ 2,158.92
2029-30	12	Lease Payments	$ 179.91	$ 2,158.92
2030-31	4	Lease Payments	$ 179.91	$ 719.64
	60			$ 10,794.60

* REFERENCE *

Print Purchase Order

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: Special Services
Account/Prog: 239-SPED

☐ Books	☐ Equipment	☑ Technology
☐ Fees/Dues	☑ Supplies	☐ Furniture/Fixtures
☐ Textbooks	☐ Service	☑ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #: RIVERSIDE INSIGHTS

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Testing Materials for Special Education Student Assessments	$ 5,000.00	$ 5,000.00	7	11	239	2140	614	239	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 5,000.00									

DESCRIPTION: TESTING MATERIALS FOR SPED STUDENT ASSESSMENTS FOR FY 26-27

Kelly Henderson 06/03/26
Signature of Requestor -REQUIRED- **Date**

Signature of Administrator -REQUIRED- **Date** 6/3/26

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: Technology
Account/Prog: 051-Technology

☐ Books ☐ Equipment ☑ Technology
☐ Fees/Dues ☑ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
SCHOOLSAFE ID, LLC

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
8	Software License Renewal	$ 499.00	$ 3,992.00	7	11	051	2660	653	000	0000	000	050
48	Badge Stickers	$ 17.00	$ 816.00									
1	Shipping for stickers	$ 12.95	$ 12.95									
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 4,820.95									

DESCRIPTION: SCHOOL SAFE ID VISITOR MANAGEMENT ANNUAL SOFTWARE

LICENSES FOR 8 SITES FOR FY 26-27

Kelly Henderson 06/02/26
Signature of Requestor *-REQUIRED-* **Date**

Bill Adams 6-2-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

PURCHASE ORDER # _____
For Finance Use Only

Date: 12/08/2025
Requested by: Dr. Channa Byerly
School/Dept: Central Office
Account/Prog: 11 General Fund 041-Prof. Dev.

☐ Books ☐ Fees/Dues ☐ Textbooks
☐ Equipment ☐ Supplies ☐ Service
☐ Technology ☐ Furniture/Fixtures ☑ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Complete only the shaded areas. Use current catalog information
Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #: ScoreVision

Quantity	Item No/Description	Unit Price	Total Price	FY	FU	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
	District - Subscription for Professional Development		$ 4,500.00	7	11	~~000~~ 041	2213	530	000	0000	000	705
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 4,500.00									

L McCann 06-03-26
SIGNATURE - PRINCIPAL/DIRECTOR ***REQUIRED***

TRENDS REQUISITION

Date: 06/01/2026

Requested by: Kelly Henderson

School/Dept: Central Office

Account/Prog: 040-Membership Dues

☐ Books	☐ Equipment	☐ Technology
☑ Fees/Dues	☐ Supplies	☐ Furniture/Fixtures
☐ Textbooks	☐ Service	☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

SIMMONS CENTER

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Employee Memberships	$ 6,000.00	$ 6,000.00	7	11	040	2319	810	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 6,000.00									

DESCRIPTION: DISTRICT EMPLOYEE MEMBERSHIP FEE'S FOR FY 26-27

Michelle Zinn 6/3/2026
Signature of Requestor *-REQUIRED-* **Date**

JM McCann 06-03-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: District Technology
Account/Prog: 051-Technology

☐ Books ☐ Equipment ☑ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units. Include Shipping/Handling.				Vendor Name, Address, Phone & Fax # ***SPLASHTOP								
Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	REMOTE & AUTONOMOUS ENDPOINT MANAGEMENT (AEM) FOR DISTRICT TECHNOLOGY DEPT	$ 2,350.00	$ 2,350.00	7	11	051	2580	653	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 2,350.00									

DESCRIPTION: ~~AUDIO & VIDEO PRODUCTION OF STUDENT PERFORMANCES~~ ~~FOR FY 26-27~~ Remote & Autonomous Endpoint Management (AEM) for District Techn. Dept to help troubleshoot Employee Device Issues.

Kelly Henderson 06/02/26
Signature of Requestor -REQUIRED- **Date**

Bill Adams 6-2-26
Signature of Administrator -REQUIRED- **Date**

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: Central Office
Account/Prog: 027-St Co Election Board

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☑ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units. Include Shipping/Handling.				Vendor Name, Address, Phone & Fax # STEPHENS COUNTY ELECTION BOARD								
Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Bd Member Election Expenses	$ 7,400.00	$ 7,400.00	7	11	027	2314	310	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 7,400.00									

DESCRIPTION: COMPENSATION FOR ELECTED OFFICIALS DURING BOARD MEMBER ELECTIONS FOR FY 26-27

Kelly Henderson 06/02/2026
Signature of Requestor *-REQUIRED-* **Date**

JMcCann 06-03-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: Central Office / District
Account/Prog: 047-Postage

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☑ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

SUMMIT MAILING & SHIPPING

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Supplies	$ 850.00	$ 850.00	7	11	047	2640	656	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 850.00									

DESCRIPTION: ANNUAL MAINTENANCE/SUPPLIES FOR DISTRICT POSTAGE METER FOR FY 26-27 (Labels & Ink Cartridges)

Kelly Henderson 06/03/26
Signature of Requestor -REQUIRED- **Date**

[signature] 06-03-26
Signature of Administrator -REQUIRED- **Date**

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: Technology
Account/Prog: 051-Technology

- [ ] Books
- [ ] Fees/Dues
- [ ] Textbooks
- [ ] Equipment
- [ ] Supplies
- [ ] Service
- [x] Technology
- [ ] Furniture/Fixtures
- [ ] Other

DUNCAN PUBLIC SCHOOLS
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SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

TRAFERA

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	RENEWAL	→	18,087.96	7	11	051	2560	530	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 18,087 96									

DESCRIPTION: GOOGLE WORKSPACE FOR EDUCATION RENEWAL FOR FY 26-27

Kelly Henderson 06/02/26
Signature of Requestor *-REQUIRED-* **Date**

Bill Adams 6-2-26
Signature of Administrator *-REQUIRED-* **Date**

Rec'd / 06/08/26 kah

TRAFERA

DUNCAN PUBLIC SCHOOLS - Google Workspace Edu Plus - 2026 / 2027

Bill to
DUNCAN PUBLIC SCHOOLS
Customer No: 89266
PO Box 1548
PO Box 1548
Duncan OK 73534
USA

Estimate No: E000175160

Ship to

Quote Details
Created: June 3, 2026
Expiration: June 10, 2026
Created by: Alyson George
alyson.george@trafera.com

Contract
None

Products & Services

Items and Descriptions	Overview	Notes	Qty	Unit Price	Totals
Google Workspace EDU Plus Student Renew	Google Workspace for Education Plus Annual Plan Renewal For every 4 student, customer recieves one free staff		3124	$5.79	$18,087.96

Subtotal	$18,087.96
Tax	$0.00
Total	**$18,087.96**
Net Terms	**N30**

Terms and Conditions
This quote is confidential and is to be viewed solely by individuals within the organization to whom it is addressed. Unauthorized distribution or disclosure of the contents of this quote is prohibited. If you are not from the organization addressed, please notify us immediately so we can prepare a quote specific to you. Prices and availability may change without notice prior to the quote expiration date due to market conditions, including potential tariff adjustments and available inventory.

Please Remit Checks to:
Trafera LLC
PO Box 208960
Dallas, TX 75320-8960

Questions? Contact me

Jonathan Worre
jonathan.worre@trafera.com

Trafera
1271 Red Fox Rd.
Arden Hills MN 55112
United States
For quick details on returns, learn more here → https://www.trafera.com/return-policy

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: Central Office
Account/Prog: 038-Bond Payments/Fee's

- [ ] Books
- [x] Fees/Dues
- [ ] Textbooks
- [ ] Equipment
- [ ] Supplies
- [ ] Service
- [ ] Technology
- [ ] Furniture/Fixtures
- [ ] Other

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Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

UMB BANK

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
4	Fee's	$ 300.00	$ 1,200.00	7	11	038	2511	810	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 1,200.00									

DESCRIPTION: ADMINISTRATIVE & ACCEPTANCE FEE'S FOR BONDS FOR FY 26-27

Kelly Henderson 06/02/2026
Signature of Requestor *-REQUIRED-* **Date**

S McCann 06-03-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: Central Office / District
Account/Prog: 047-Postage

- [ ] Books
- [x] Fees/Dues
- [ ] Textbooks
- [ ] Equipment
- [x] Supplies
- [x] Service
- [ ] Technology
- [ ] Furniture/Fixtures
- [x] Other

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Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
USPS-UNITED STATES POSTAL SERVICE

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	PO BOX FEE	$ 670.00	$ 670.00	7	11	047	2620	530	000	0000	000	050
1	BULK MAIL	$ 300.00	$ 300.00									
1	METER POSTAGE	$ 10,000.00	$ 10,000.00									
	SHIPPING/HANDLING:											
		TOTAL ORDER:	~~$ 10,950.00~~ 10,970.00									

DESCRIPTION: DISTRICT POSTAGE, PO BOX FEE, & BULK MAIL FOR FY 26-27

Kelly Henderson 06/02/2026
Signature of Requestor *-REQUIRED-* **Date**

LMcCann 06-03-26
Signature of Administrator *-REQUIRED-* **Date**

Print
Post Office
Address Here

City, State, ZIP Code

Duncan, OK 73534

POSTMASTER

PO BOX FEE PAYMENT

BUSINESS REPLY MAIL

FIRST-CLASS MAIL PERMIT NO. 99998

POSTAGE WILL BE PAID BY ADDRESSEE

UNITED STATES POSTAL SERVICE

If Undeliverable as Addressed,
Return to Local Postmaster

NO POSTAGE
NECESSARY
IF MAILED
IN THE
UNITED STATES

Your PO Box fee is due by the LAST DAY OF THIS MONTH.

Your PO Box will be closed if the fee is not paid by the due date. If the fee is not paid within 10 days after the due date, **a late payment charge will apply.** You may make payment by any of the convenient options noted on the inside top portion of this envelope.

Make checks or money orders payable to **"U.S. Postal Service."** If the bank returns your check, or if payment is not received by the due date, your PO Box service will be suspended **until all associated charges** are paid.

Please disregard this notice if payment has been made.

Thank you.

☑ Annual

☐ Semiannual

$ 670.00
Amount

Box #1548
DUNCAN PUBLIC SCHOOLS
73534
6 Months: $335.00 12 Months: $670.00
Due Date: 06/30/2026

Post Office Box Service Fee Due

Notice 32-B, September 2010 | PSN 7610-03-000-8332

how2recycle.info
PAPER
ENVELOPE

Dear Customer:

You may make payment by any of the following convenient options:

- By credit card at *www.usps.com/poboxes.* While online, you can sign up for automatic renewals and avoid late payment charges.
- By debit or credit card at an Automated Postal Center® (APC®) in select Post Offices™.
- By check or money order through the mail, using this envelope. Do not send cash by mail. Make your check or money order payable to **"U.S. Postal Service." Please write your PO Box number on the check or money order.** You will receive a receipt in your PO Box.
- By cash, check, money order, or debit or credit card at a Post Office retail counter.

Thank you.

Has your information* changed? ☐ **Yes** ☑ **No**

**Relevant information is your physical address, telephone number, e-mail address, or PO Box use.*

PO Box customers are required to promptly update any changes to the original PS Form 1093, *Application for Post Office Box Service.* If any information on your application has changed, please provide updated information below — but please leave blank any item that **has not** changed.

Name _____ **PO Box Number** _____

Physical Address _____

City, State, ZIP Code™ _____

Telephone Number (include area code) _____

E-mail Address _____

☐ **Residential Use**

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: Central Office
Account/Prog: 040-Membership Dues

☐ Books	☐ Equipment	☐ Technology
☑ Fees/Dues	☐ Supplies	☐ Furniture/Fixtures
☐ Textbooks	☐ Service	☐ Other

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WAREHOUSE
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Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
USSA-UNITED SUBURBAN SCHOOLS ASSOCIATION

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Dues	$ 1,200.00	$ 1,200.00	7	11	040	2321	810	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 1,200.00									

DESCRIPTION: MEMBERSHIP DUES FOR SUPT FOR FY 26-27

Kelly Henderson 06/02/26
Signature of Requestor *-REQUIRED-* **Date**

JMcCann 06-03-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: Central Office
Account/Prog: 050-Central Office

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☑ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

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Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #: ***WALMART

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	CO Kitchen & Office Supplies	$ 700.00	$ 700.00	7	11	~~040~~ 050	2321	~~810~~ 617	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 700.00									

DESCRIPTION: CO SUPPLIES: DISH SOAP, PAPER PLATES, NAPKINS, ETC FOR FY 26-27

Kelly Henderson 06/02/26
Signature of Requestor *-REQUIRED-* **Date**

06-03-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: Special Services
Account/Prog: 239-SPED

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☑ Other

DUNCAN PUBLIC SCHOOLS
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DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
WESTERN PSYCHOLOGICAL SERVICES (WPS)

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Testing/Assessment Materials for Special Education Students	$ 3,000.00	$ 3,000.00	7	11	239	2140	614	239	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 3,000.00									

DESCRIPTION: TESTING/ASSESSMENT MATERIALS FOR DISTRICT SPED STUDENTS FOR FY 26-27

Kelly Henderson 06/03/26
Signature of Requestor *-REQUIRED-* **Date**

Jamie Clayton 6/3/26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: Special Services
Account/Prog: 239-SPED

- [ ] Books
- [ ] Fees/Dues
- [ ] Textbooks
- [ ] Equipment
- [ ] Supplies
- [x] Service
- [x] Technology
- [ ] Furniture/Fixtures
- [x] Other

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Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

YELLOWFOLDER

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Online Cloud Storage/Service for SPED Documents	$ 4,000.00	$ 4,000.00	7	11	239	2560	449	239	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 4,000.00									

DESCRIPTION: ONLINE CLOUD STORAGE/SERVICES FOR SPECIAL EDUCATION DOCUMENTS FOR FY 26-27

Kelly Henderson 06/02/2026
Signature of Requestor *-REQUIRED-* **Date**

6/3/2026
Signature of Administrator *-REQUIRED-* **Date**

★ FOR REFERENCE ★

MASTER SERVICES AGREEMENT
FOR RECORDS MANAGEMENT SERVICES

This Master Services Agreement for Services ("MSA") is entered into by Duncan Public Schools("Customer"), and Yellow Folder, LLC, a Texas limited liability company ("YellowFolder"), effective Dec. 14, 2015.

YellowFolder provides records management services to its customers, including packing, transporting, indexing, storing and destruction of paper and other physical records ("Physical Records"); digitizing Physical Records through proprietary scanning and coding processes ("Digitized Records" and together with the Physical Records, the "Records")); storing and destruction of Digitized Records on the YellowFolder electronic record management (ERM) system and configuring the YellowFolder ERM for such use by its customers; and other activities related to such services. Customer wishes to obtain the specified services from YellowFolder as listed on the proposal(s) attached to this MSA in Appendix A (each a "Proposal"). The Parties agree to amend Appendix A from time to time with additional Proposals, as such Proposals are signed by the Parties hereto. The Parties hereby agree as follows:

1. YellowFolder Services. YellowFolder shall provide the specific service(s) indicated on each Proposal (the "Services"). YellowFolder's Service Guidelines and Procedures (the "Service Procedures") contain (1) a definition of each of the Services, (2) YellowFolder's responsibilities with respect to the provision of each Service; and (3) Customer's responsibilities for each Service. YellowFolder maintains a copy of the Service Procedures on its website (www.yellowfolder.com) and reserves the right to modify and amend the Service Procedures from time to time at its sole discretion. Customer acknowledges that it has received and read a copy of the Service Procedures, has complied with all pre-conditions to such Services, and hereby agrees to be bound by all such terms and conditions included therein. Each Proposal includes specific quantities and levels for each Service. If, at Customer's request, YellowFolder performs Services in excess of the specifications contained in the Proposal(s), Customer shall be responsible for the costs of such additional services at YellowFolder's standard rates. YellowFolder shall not be liable for any damage to the Records caused by caused by removal of staples, paperclips, binders, or any other type of fastening device, or the unfolding of documents as required to enable such items to be fed through an automatic document feeder. Customer expressly acknowledges and agrees that YellowFolder will permanently destroy all Physical Records immediately upon successful conversion to Digitized Record format. YellowFolder shall not be liable for interruption of Services due to fires, water damage (natural or otherwise), floods, storms, earthquakes, natural disasters (all of the foregoing, "Acts of God"), strikes, riots, power failures, insurrection, interruption or unavailability of telephone or internet service, or for any other cause beyond the control of YellowFolder. YellowFolder shall not be required to supply Services for Customer while interruption of Services due to any such cause continues.

2. Customer Requirements. Customer shall be responsible for providing the YellowFolder staff commercially reasonable access to its facilities on the dates agreed upon for packing and pick-up of Physical Records (if applicable) and shall have the Physical Records described in the Proposal(s) ready for packing/pick-up on such dates. If YellowFolder is required to return to Customer's location for such services due to a failure by Customer to adhere to the terms of this MSA, additional charges will apply. Customer acknowledges and agrees that access to the YellowFolder ERM requires internet signal transmission and that Customer shall be responsible for ordering, maintaining and paying for such signal transmission installation and services, and that the costs of such services are not included in YellowFolder's service charges. Customer acknowledges and agrees that signals are transmitted over third party telephone and utility lines, which are wholly beyond the control and jurisdiction of YellowFolder. YellowFolder does not provide an audit of Customer's Physical Records as a part of its regular Services. Customer is solely responsible for the contents, completeness and accuracy of its Records.

3. File Architecture, Access & Retention Plan. For each solution of Records (Student Records, Special Education Records, Human Resource Records, Administrative Records, etc., each a "Solution"), YellowFolder and Customer shall agree upon a written File Architecture, Access, and Retention Plan ("FAARP") prior to YellowFolder indexing or digitizing any Physical Records with respect to such Solution for Customer pursuant to this MSA. The FAARP shall describe the layout (or architecture) of all file "trees" for the Solution, security groups to govern Customer staff access to the Records, the retention and destruction plan for Customer's Records, and the person(s) at Customer responsible for all retention and destruction decisions. YellowFolder shall not take any action with respect to the Solution Records that is not authorized in the FAARP for such Solution.

4. Ownership. Customer shall retain ownership of its Records and shall have the right to the immediate return of its Records at any time; provided, however that Customer shall be liable to YellowFolder for all payments due to YellowFolder for the Term (defined below). YellowFolder shall maintain a purchase money security interest in the Records until such time as Customer pays all unpaid Fees (defined below) to YellowFolder. YellowFolder shall retain the meta-data associated with all Records produced pursuant to the Services provided herein, including, without limitation, all meta-data regarding the Physical Records developed through any index services and all meta-data regarding the Digitized Records developed through any conversion services or uploading Records to the YellowFolder ERM. YellowFolder shall maintain full and unlimited ownership to any documentation produced with respect to the Services, including without limitation, any FAARP(s) produced for the Customer; provided, however, that YellowFolder shall grant Customer a non-exclusive, limited use, read-only license to use such documentation in its internal operations throughout the Term. Customer agrees that it shall only have non-exclusive, limited use license rights with respect to the YellowFolder ERM software (the "Software") throughout the Term and that Customer shall not modify, reverse engineer, distribute, transfer, or allow access to all or any portion of the Software by any third party. Customer hereby acknowledges that it has received and hereby agrees to adhere to any required terms and conditions of any licenses required by YellowFolder or any of its software subcontractors related to the use of the Software.

5. Record Protection. YellowFolder acknowledges that the Records are of significant value to Customer and contain sensitive and private information that may be regulated by laws or regulations governing the retention and disposal of information, including, without limitation, those commonly known as "FERPA", "FACTA", "GLBA", "HIPAA" and "HITECH" or similar state and federal laws ("Privacy Laws"). YellowFolder agrees to use commercially reasonable efforts to protect the Records against damage (other than through Acts of God) and to comply with all applicable Privacy Laws.

* FOR REFERENCE *

6. Term & Termination. With respect to each Proposal, the term of this MSA shall start on the date that the Proposal is signed by Customer, and shall continue for a period of One year(the "Initial Term") from such date. Upon the expiration of the Initial Term with respect to each Proposal, this MSA shall automatically renew annually with respect to the storage and access Services described in such Proposal (each a "Renewal Term") unless terminated by either party by written notice at least ninety (90) days prior to the last day of the then current Term. The "Term" for each Proposal shall be the Initial Term and each Renewal Term.

YellowFolder may terminate the Services with respect to a Proposal at any time if Customer fails to perform its material obligations described herein (including payment) related to such Proposal; provided that such termination will not relieve Customer's responsibilities to pay the Fees related to such Proposal. Customer may terminate this MSA with respect to a Proposal at any time upon thirty (30) days prior written notice to YellowFolder if YellowFolder fails to reasonably perform its material obligations described herein with respect to such Proposal and such failure has not been cured by YellowFolder within thirty (30) days after its receipt of such notice. Customer may terminate this MSA at the end of any annual fiscal period if it (i) certifies that its governing board (as a result of a reduction in anticipated tax revenues) has not allocated sufficient funds to allow Customer to continue to perform the obligations under this Agreement; (ii) provides YellowFolder at least ninety (90) days advance written notice of such situation; and (iii) has paid all amounts due YellowFolder under this Agreement as of the date of such proposed termination. Any such termination shall be in addition to (not in lieu of) any other remedies available to the terminating party with respect to this MSA in a court of law.

7. Service Fees. Depending on the Services provided, each Proposal may specify up to four separate fees owed for the Services. These fees include "Processing Fees," "Record Center Monthly Fees," "Cloud Service Monthly Fees," and "Removal Fees," (together the "Service Fees").

Processing Fees
For all fees listed as "Processing Fees" on a Proposal, Customer agrees to pay fifty percent (50%) of the Processing Fees upon signing the Proposal and the remaining fifty percent (50%) of the Processing Fees upon receiving confirmation from YellowFolder of the substantial completion of all work related to such Processing Fees.

Record Center Monthly Fees not applicable to DPS
The Record Center Monthly Fees listed on each Proposal are regular, recurring charges for the on-going storage of Physical Records in the YellowFolder Record Center. YellowFolder bases Record Center Monthly Fees on the number of boxes stored with YellowFolder. Customer agrees to pay these fees on an annual basis, in advance, due and payable on the first day of the calendar month beginning in the month of execution of this MSA and payable on an annual basis thereafter (each, a "Service Year"). If the Proposal is signed on a month other than the month of execution of this MSA, Customer agrees to pay for a stub portion of the Service Year during the first and last calendar years of the Term. The initial stub payment is listed on the Proposal. YellowFolder shall have the right to increase the per box Record Center Monthly Fees rate, provided that such increase may not exceed 3.0% annually.

Cloud Service Monthly Fees
The Cloud Service Monthly Fees are regular, recurring charges for the storage of (and access to) Digitized Records on the YellowFolder ERM. YellowFolder bases Cloud Service Monthly Fees on the number of active students/staff enrolled/employed by Customer. Customer agrees to pay these fees on an annual basis, in advance, due and payable on the first day of the Service Year. If the Proposal is signed on a month other than the month of execution of this MSA, Customer agrees to pay for a stub portion of the Service Year during the first and last calendar years of the Term. The initial stub rate is listed on the Proposal. YellowFolder shall have the right to increase the per student/employee Cloud Service Monthly Fees rate, provided that such increase may not exceed 3.0% annually. YellowFolder shall audit the number of Customer's active students/employees prior to the annual anniversary date of the Term (using Customer's PEIMS filings) and increase or decrease the total Cloud Service Monthly Fees for such annual period accordingly.

Removal Fees not applicable to DPS
All fees listed as "Removal Fees" on a Proposal are due in full upon signature by Customer of such Proposal and must be paid in full prior to the delivery of the applicable Service by YellowFolder.

8. Ad Hoc Services & Fees. From time-to-time Customer may request YellowFolder to perform ad hoc services with respect to the Records or the YellowFolder ERM that are not specified in a Proposal. These ad hoc services may include, without limitation, Record research and retrieval, and ERM system administration (password setup, mass file moves, etc.) or training. YellowFolder will provide these services upon the request of Customer in a manner consistent with YellowFolder's service level guidelines (as provided in the Services Procedures). Customer agrees to pay YellowFolder for such services upon their completion at YellowFolder's then current listed rates for such ad hoc services. These fees shall be due within thirty (30) days of receipt by Customer of a YellowFolder invoice detailing such ad hoc services. YellowFolder shall provide Customer with its listed prices for such ad hoc services from time-to-time, as requested by Customer.

9. Payment Provisions. YellowFolder invoices shall be payable in accordance with Texas Statute Chapter §2251.021 - Time for Payment by Governmental Entity of the Texas Prompt Payment Act, Subtitle F – State and Local Contracts and Fund Management. YellowFolder shall be entitled to charge a late fee equal to the greater of $25 per month or 1.00% per month for each payment that is not received by YellowFolder on or prior to the date first due. Late payments shall accrue interest in accordance with Texas Statute §2251.025 – Interest on Overdue Payment of the Texas Prompt Payment Act, Subtitle F – State and Local Contracts and Fund Management. YellowFolder shall be entitled to pursue all remedies available, including without limitation, disconnecting or disabling YellowFolder ERM services, in order to collect past due Service Fees. If YellowFolder continues to provide Services related to Record storage after termination of this MSA (as a result of Customer failing to reclaim its Records), YellowFolder shall be entitled to continue to receive storage and/or access fees at its then current rates for the periods of such extended storage. Customer shall be responsible for all licensing, permit fees and sales, use and excise taxes relating to the Services. Customer hereby certifies that it is a governmental entity, is not subject to nor liable for sales and use taxes and YellowFolder has no obligation or duty to collect any sales or use taxes with respect to the Services provided to Customer.

* FOR REFERENCE *

10. INDEMNIFICATION. IN THE EVENT ANY PERSON, NOT A PARTY TO THIS AGREEMENT, SHALL MAKE ANY CLAIM OR FILE ANY LAWSUIT AGAINST YELLOWFOLDER IN ANY WAY RELATING TO THE SERVICES DESCRIBED HEREIN, INCLUDING FOR FAILURE OF THE SERVICES IN ANY RESPECT, CUSTOMER AGREES TO INDEMNIFY AND HOLD YELLOWFOLDER HARMLESS FROM ANY AND ALL SUCH CLAIMS AND LAWSUITS INCLUDING THE PAYMENT OF ALL DAMAGES, EXPENSES, COSTS AND ATTORNEYS' FEES WHETHER THESE CLAIMS ARE BASED UPON ALLEGED INTENTIONAL CONDUCT, ACTIVE OR PASSIVE NEGLIGENCE OR STRICT OR PRODUCT LIABILITY, ON THE PART OF YELLOWFOLDER, ITS AGENTS, OR EMPLOYEES.

11. YELLOWFOLDER IS NOT AN INSURER. YELLOWFOLDER DOES NOT MAKE ANY WARRANTIES, EXPRESS OR IMPLIED, WITH RESPECT TO THE SERVICES DESCRIBED HEREIN INCLUDING, BUT NOT LIMITED TO (A) ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, (B) THE COMPLETENESS, ACCURACY OR AVAILABILITY OF THE RECORDS RELATED TO THE SERVICES, OR (C) THE PROTECTION OF THE PRIVACY OF THE UNDERLYING DATA CONTAINED IN THE RECORDS RELATED TO THE SERVICES, OR (D) THE PROTECTION OF THE RECORDS RELATED TO THE SERVICES FROM LOSS DUE TO ACTS OF GOD, THEFT OR UNINTENTIONAL LOSS. YELLOWFOLDER SHALL IN NO EVENT BE LIABLE FOR ANY CONSEQUENTIAL OR INCIDENTAL DAMAGES OF ANY NATURE, INCLUDING WITHOUT LIMITATION, DAMAGES FOR PERSONAL INJURY OR DAMAGES TO PROPERTY (INCLUDING THE RECORDS RELATED TO THE SERVICES), AND HOWEVER OCCASIONED, WHETHER ALLEGED AS RESULTING FROM BREACH OF WARRANTY OR CONTRACT BY YELLOWFOLDER OR NEGLIGENCE OR GROSS NEGLIGENCE OF YELLOWFOLDER OR OTHERWISE.

IT IS UNDERSTOOD THAT YELLOWFOLDER IS NOT AN INSURER OF CUSTOMER'S PROPERTY, INCLUDING THE RECORDS RELATED TO THE SERVICES. YELLOWFOLDER IS NOT RESPONSIBLE FOR NOR LIABLE FOR THE LACK OF COMPLETENESS, ACCURACY OR AVAILABILITY OF THE RECORDS RELATED TO THE SERVICES. YELLOWFOLDER IS NOT RESPONSIBLE FOR NOR LIABLE FOR LOSSES OF RECORD(S) DUE TO ACTS OF GODS, THEFT, OR UNINTENTIONAL LOSS, REGARDLESS OF ANY NEGLIGENCE ON BEHALF OF YELLOWFOLDER OR ITS STAFF. THE PAYMENTS TO BE MADE TO YELLOWFOLDER BY CUSTOMER ARE BASED SOLELY ON THE VALUE OF THE SERVICES PROVIDED BY YELLOWFOLDER. THE PAYMENTS MADE TO YELLOWFOLDER BY CUSTOMER ARE NOT RELATED TO THE VALUE OF CUSTOMER'S PROPERTY OR THE PROPERTY OF OTHERS INCLUDED IN THE RECORDS RELATED TO THE SERVICES.

NOTWITHSTANDING THE PRECEDING SENTENCES, IN THE EVENT THAT YELLOWFOLDER IS FOUND TO BE LIABLE TO CUSTOMER OR A THIRD PARTY FOR ANY REASON, TOTAL LIABILITY FOR ALL CLAIMS, REGARDLESS OF THEORY, THAT ARISE OUT OF THIS MSA SHALL NOT EXCEED AN AMOUNT EQUAL TO THE MONTHLY SERVICE FEES PAID BY CUSTOMER TO YELLOWFOLDER FOR THE SPECIFIC SERVICE IN QUESTION DURING THE TWELVE MONTHS PRECEDING THE LOSS.

12. General. This MSA, the Proposals attached hereto on Appendix A, and the Service Procedures referenced herein constitute the entire agreement between Customer and YellowFolder. If any of the provisions of this MSA shall be determined to be invalid or unenforceable, the remaining provisions shall remain in full force and effect. Any notices required or permitted to be given herein shall be made, in the case of YellowFolder, at its corporate headquarters, and in the case of Customer, at the address provided in the Proposal(s). YellowFolder may assign this MSA. Customer and YellowFolder agree that any action, demand, claim or counterclaim under the MSA shall be resolved by a judge alone and both parties hereby waive and forever renounce the right to a trial before a civil jury. Both parties agree to waive attorney fees for any dispute of contract brought under Local Government Code Chapter 271. There are no third party beneficiaries to this Agreement. Signatures on this MSA and all related Proposals sent via electronic medium or facsimile shall be considered valid and binding when received. This transaction shall be governed in all respects by the laws of the State of Texas.

YellowFolder agrees to the terms of this MSA by signing below. Proposals shall not be binding upon YellowFolder until signed by YellowFolder's authorized representative. Customer agrees to the terms of this MSA by signing below.

CUSTOMER SIGNATURE

By: _____ Title: Superintendent

Name: Melanie Haas Date: 12-14-15

YELLOWFOLDER SIGNATURE

By: _____ Title: Authorized Representative

Name: Mikael Nilsson Date: 12/16/15

Appendix A - Proposal(s) attached

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: Technology
Account/Prog: ~~051-Technology~~ 054 - Maintenance

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☑ Service ☑ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
Everon, LLC
~~A-1 NATIONAL FIRE / SUMMIT FIRE~~

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Fire Sprinkler Inspection for 9 Risers	$ 1,825.00	$ 1,825.00	7	21	054	2670	530	000	0000	000	050
1	Backflow Fire Line for 3 Risers	$ 342.00	$ 342.00									
	Admin-1, HS-4, MS-3, 9th FEC-1											
	Back flow for HS Main, West, & Blackbox											
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 2,167.00									

DESCRIPTION: ANNUAL FIRE SPRINKLER SYSTEM INSPECTIONS FOR FY 26-27

Kelly Henderson 06/03/2026
Signature of Requestor -REQUIRED- **Date**

Signature of Administrator -REQUIRED- JUN 03 2026 **Date**

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: MS & HS Athletics
Account/Prog: 057-Athletics

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☑ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

GYMCO

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	HS Gym Floor	$ 3,750.00	$ 3,750.00	7	21	057	2620	430	800	0000	000	705
1	MS Gym Floor	$ 3,750.00	$ 3,750.00	7	21	057	2620	430	800	0000	000	505
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 7,500.00									

DESCRIPTION: REFINISH GYM FLOORS AT HS & MS FOR FY 26-27

Kelly Henderson 06/02/2026
Signature of Requestor *-REQUIRED-* **Date**

[signature] 06-03-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: HS Ag Department
Account/Prog: 036-Utilities

☐ Books	☐ Equipment	☐ Technology
☐ Fees/Dues	☑ Supplies	☐ Furniture/Fixtures
☐ Textbooks	☑ Service	☑ Other

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P. O. Box 1548
Duncan, OK 73534
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DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

PSO-PUBLIC SERVICE OF OKLA

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	SCHOOL FARM ELECTRIC	$ 1,750.00	$ 1,750.00	7	21	036	2620	624	311	0000	000	705
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 1,750.00									

DESCRIPTION: ELECTRIC FOR SCHOOL AG FARM FOR FY 26-27

Kelly Henderson 06/02/26
Signature of Requestor *-REQUIRED-* **Date**

S McCann 06-03-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: Technology
Account/Prog: 035-Security Services

☐ Books	☐ Equipment	☐ Technology
☐ Fees/Dues	☐ Supplies	☐ Furniture/Fixtures
☐ Textbooks	☑ Service	☑ Other

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P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

TRINITY TECHNOLOGIES

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	RENEWAL	$ 15,000.00	$ 15,000.00	7	21	035	2670	530	000	0000	000	705
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 15,000.00									

DESCRIPTION: BURGLAR/FIRE/ELEVATOR ALARM MONITORING FOR ALL SITES

FOR FY 26-27

Kelly Henderson 06/02/26
Signature of Requestor -REQUIRED- **Date**

Bill Adams 6-2-26
Signature of Administrator -REQUIRED- **Date**

TRENDS REQUISITION

Date: 06/01/2026

Requested by: Kelly Henderson

School/Dept: Central Office

Account/Prog: 022-OSIG

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☑ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
OSIG-OKLA SCHOOLS INSURANCE GROUP

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	INCIDENTS IN LIEU OF DEDUCTIBLE	$ 7,000.00	$ 7,000.00	7	86	022	2620	523	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 7,000.00									

DESCRIPTION: INCIDENTS IN LIEU OF DEDUCTIBLE FOR FY 26-27

Kelly Henderson 06/02/26
Signature of Requestor *-REQUIRED-* **Date**

06-03-26
Signature of Administrator *-REQUIRED-* **Date**

BOARD APPROVED

JUN 09 2026

ITEM # 9.H.6.

SCHEDULE D

Supplies and Services beginning July 1st that are under the $25,000.00 threshold.

06/09/2026

11 - GENERAL FUND			
Budget	**Vendor**	**Description**	**Amount Requested**
000 DISTRICT	ADPC	CHECK PAPER FOR ACTIVITY FUND	2,900.00
000 DISTRICT	***AMAZON	ANNUAL BUSINESS PRIME MEMBERSHIP FOR DISTRICT	779.00
051 TECHNOLOGY	***APLUS.NET	ANNUAL RENEWAL FOR DISTRICT INTERNET DOMAIN DUNCANPS.ORG	22.99
000 DISTRICT	ARBOR POINT ADVISORS	DISTRICT INVESTMENT SERVICES & ADVISORY FEE'S	11,000.00
040 MEMBERSHIP DUES	***ASBO INTERNATIONAL	DISTRICT MEMBERSHIP DUES	699.00
050 CENTRAL OFFICE	CCOSA	DISTRICT LEVEL SERVICES	2,000.00
239 SPECIAL SERVICES	CRISIS PREVENTION	ANNUAL CERTIFICATION FOR TRANS & SPED DIRECTORS & STAFF	1,500.00
051 TECHNOLOGY	DTC WORLDWIDE	BADGES & LAMINATE FOR STUDENT & STAFF ID BADGES	7,500.00
046 ADVERTISING & 050 CO	DUNCAN BANNER	DISTRICT ANNUAL SUBSCRIPTION, EON & CLASSIFIED ADVERTISING	1,425.00
040 MEMBERSHIP DUES	DUNCAN CHAMBER	ANNUAL DISTRICT MEMBERSHIP DUES	1,800.00
108 PERSONNEL	***IDEMIA	NEW EMPLOYEE BACKGROUND CHECKS	5,000.00
050 CENTRAL OFFICE	INTERNAL REVENUE	PAYROLL TAX CORRECTIONS AS NEEDED	50.00
051 TECHNOLOGY & 239 SPED	JAMF HOLDINGS	MOBILE DEVICE MANAGEMENT FOR IPADS	6,600.00
000-DISTRICT	CRAIG LOVETT	AUDIO & VIDEO PRODUCTION OF STUDENT PERFORMANCES	1,300.00
050 CENTRAL OFFICE	LORI MCCANN	MILEAGE FOR REQUIRED IN-DISTRICT DRIVING	500.00
050 CENTRAL OFFICE	LATISHA MILLER	MILEAGE FOR REQUIRED IN-DISTRICT DRIVING	900.00
040 MEMBERSHIP DUES	OKLAHOMA ASBO	MEMBERSHIP DUES FOR CENTRAL OFFICE STAFF	1,425.00
040 MEMBERSHIP DUES	OKLA PS RESOURCE CENTER	DISTRICT MEMBERSHIP DUES	2,500.00
108 PERSONNEL	***OKLA ST DEPT OF EDUC	EMERGENCY CERTIFICATION FEE'S FOR NEW EMPLOYEE'S	1,500.00
108 PERSONNEL, 040 DUES, 050 CO	OKLA STATE SCHOOL BD ASSOC	SUPT EVAL TOOL, MEMBERSHIP, POLICY MAINT, ASSEMBLE & NEWSLETTER	9,760.00
048 PIKEPASS & 412 VO-AG	OKLA TURNPIKE	DISTRICT PIKEPASS CHARGES	4,000.00
040 MEMBERSHIP DUES	ORG OF RURAL OKLA SCHOOLS	MEMBERSHIP DUES	800.00
051 TECHNOLOGY	***PARELLELS INC	ANNUAL LICENSE RENEWAL FOR MAC'S: BYERLY & STONE	589.95
239 SPECIAL SERVICES	PEARSON EDUCATION	TESTING MATERIALS FOR SPED STUDENT ASSESSMENT	1,300.00
056-STEM	PROJECT LEAD THE WAY	ANNUAL PARTICIPATION DUES FOR MS & ELE STEM PROGRAMS	5,700.00
047 POSTAGE	QUADIENT	DISTRICT POSTAGE METER RENTAL & ONLINE RATE MAINT DOWNLOADS	2,158.92
239 SPECIAL SERVICES	RIVERSIDE INSIGHTS	TESTING MATERIALS FOR SPED STUDENT ASSESSMENT	5,000.00
051 TECHNOLOGY	SCHOOL SAFE I.D.	DISTRICT SCHOOLSAFEID LICENSE RENEWAL	4,820.95
041 PROFESSIONAL DEVELOPMENT	SCOREVISION	SUBSCRIPTION FOR DISTRICT PROFESSIONAL DEVELOPMENT	4,500.00
040 MEMBERSHIP DUES	SIMMONS CENTER	DISTRICT MEMBERSHIP FEE'S	6,000.00
051 TECHNOLOGY	***SPLASHTOP	REMOTE & AUTONOMOUS ENDPOINT MANAGEMENT (AEM)	2,350.00
027 ELECTION SERVICES	ST CO ELECTION BOARD	COMPENSATION FOR ELECTED OFFICIALS DURING BOARD MEMBER ELECTION	7,400.00
047 POSTAGE	SUMMIT MAILING	ANNUAL MAINTENANCE/SUPPLIES FOR DISTRICT POSTAGE METER	850.00
051 TECHNOLOGY	TRAFERA	GOOGLE WORKSPACE FOR EDUCATION RENEWAL	18,087.96
038 BOND PAYMENTS/FEES	UMB BANK	ADMINISTRATIVE & ACCEPTANCE FEES	1,200.00
047 POSTAGE	UNITED STATES POSAL SVC	METER POSTAGE, PO BOX FEE, & BULK MAIL RENEWAL	10,970.00
040 MEMBERSHIP DUES	UNITED SUBURBAN SCHOOLS	MEMBERSHIP DUES FOR SUPERINTENDENT	1,200.00
050 CENTRAL OFFICE	***WAL-MART	DISH SOAP, COFFEE, PAPER PLATES & SUPPLIES	700.00
239 SPECIAL SERVICES	WESTERN PSYCHOLOGICAL	TESTING MATERIALS FOR SPED STUDENT ASSESSMENT	3,000.00
239 SPECIAL SERVICES	YELLOWFOLDER	ANNUAL RENEWAL OF DIGITAL FILE STORAGE OF SPED DOCUMENTS	4,000.00

21 - BUILDING FUND			
Budget	**Vendor**	**Description**	**Amount Requested**
054 MAINTENANCE	EVERON, LLC	ANNUAL FIRE SPRINKLER INSPECTIONS	2,167.00
057 ATHLETICS	GYMCO	REFINISH GYM FLOORS AT MS & HS	7,500.00
036 UTILITIES	PUBLIC SVC CO OF OKLA	ELECTRIC SERVICE FOR SCHOOL FARM	1,750.00
035 SECURITY SERVICES	TRINITY TECHNOLOGIES	BURGLAR, FIRE, ELEVATOR ALARM MONITORING	15,000.00

86 - INSURANCE FUND			
Budget	**Vendor**	**Description**	**Amount Requested**
022 OSIG	OKLA SCHOOLS INS	INCIDENTS IN LIEU OF DEDCTIBLE	7,000.00

TRENDS REQUISITION

PURCHASE ORDER # _____
For Finance Use Only

Date: 07/01/2026
Requested by: LaTisha Miller
School/Dept: CO
Account/Prog: General Fund-11, District-000

☐ Books ☐ Fees/Dues ☐ Textbooks
☐ Equipment ☑ Supplies ☐ Service
☐ Technology ☐ Furniture/Fixtures ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
→ **SHIP TO** ←
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Complete only the shaded areas. Use current catalog information
Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
ADPC
BOX 591
Ponca ~~OIBCA~~ CITY, OK 74602

Quantity	Item No/Description	Unit Price	Total Price	FY	FU	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
5	AF Checks	$ 130.00	$ 650.00	7	11	000	2511	619	—	—	—	050
~~1~~	~~shipping~~ Angie is delivering	~~$ 100.00~~	~~$ 100.00~~									
5	Checks/Warrants for Trends	450.00	2,250.00	↓								
	SHIPPING/HANDLING:	0	—									
	TOTAL ORDER:		$ 2,900.00									

SIGNATURE - PRINCIPAL/DIRECTOR ***REQUIRED*** MAY 05 2026

CO - Check paper for Activity Fund & Trends

MAY 0 5 2026

Blank Check Order Form

Fill out all applicable information.

Quantity

List quantity of Warrants/Checks to be ordered.

Fund	Quantity *increments of 500 minimum of 1000*	
Trends	—	5 Boxes
Activity	—	5 Boxes
Special Instructions	Angie said she will bring these boxes when she comes next week. She agreed not to invoice us until July when we get our PO for this. Once I get the PO in place, I will call to give you the number so that you can send the invoice. Thanks!	

* Activity Fund last check # is attached to this email those checks are purple! Please and thank you!

~~Shipping Information~~

No Shipping Angie is bringing them for Next weeks meeting May 14th

Warrants/Checks will be shipped via USPS to information given below *(please print)*

School Name	Duncan Public Schools
Attn (Name of Person)	Angela Pizana
Physical/Street Address	PO Box 1548
City/State/Zip	Duncan OK 73534
Email Address of Attn	angela.pizana@duncanps.org

Email or fax this form to ADPC

If you have any question, please contact us!

Thank you for your order,

ADPC

orders@adpcnet.com
Click to Email

(580) 762-0033
Click to Print

(800) 747-2372
Reset Form

DOCUMENT IS PRINTED ON CHEMICALLY REACTIVE PAPER - THE BACK OF THIS DOCUMENT INCLUDES A TAMPER EVIDENT CHEMICAL WASH WARNING BOX

PAYABLE THROUGH
BANCFIRST
DUNCAN, OKLAHOMA 73534

THE BOARD OF EDUCATION
DUNCAN PUBLIC SCHOOLS
ACTIVITY FUND

DATE FUND ACCOUNT CHECK NO.

ENC. NUMBER THE AMOUNT OF

PAY EXACTLY

PAY TO
THE
ORDER
OF

⑈112700⑈ ⑆103003632⑆ ⑈50200199 35⑈

TRENDS REQUISITION

PURCHASE ORDER # _____
For Finance Use Only

Date:	07/01/2026
Requested by:	Lori McCann
School/Dept:	Business Office
Account/Prog:	11 - General Fund

- [ ] Books
- [x] Fees/Dues
- [ ] Textbooks
- [ ] Equipment
- [ ] Supplies
- [ ] Service
- [ ] Technology
- [ ] Furniture/Fixtures
- [ ] Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Complete only the shaded areas. Use current catalog information
Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
* * * Amazon

Quantity	Item No/Description	Unit Price	Total Price	FY	FU	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	District - Yearly Business Prime	$ 779.00	$ 779.00	07	11	000	2511	810	000	0000	000	050
	Membership Fee for up to 200 users											
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 779.00									

SIGNATURE - PRINCIPAL/DIRECTOR ***REQUIRED***

Your Business Prime

Plan	Medium
Renewal Date	October 13, 2026
Renewal Price	$779
Payment Method	Visa ending in 5166

Visit Membership Settings in your account to make changes or cancel your subscription

Sincerely,
Amazon Business Customer Service

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TRENDS REQUISITION

Date: 05/05/2026
Requested by: Kelly Henderson / Angela Pizana
School/Dept: District Technology Dept
Account/Prog: 051 Technology

☐ Books ☐ Equipment ☑ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☑ Service ☐ Other

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P. O. Box 1548
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WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

***APLUS.NET

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	INTERNET DOMAIN RENEWAL	$ 22.99	$ 22.99	7	11	051	2560	530	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 22.99									

DESCRIPTION:
ANNUAL RENEW FOR DISTRICT INTERNET DOMAIN, DUNCANPS.ORG

Kelly Henderson 05/05/26
Signature of Requestor *-REQUIRED-* **Date**

Bill Adams 6-2-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 05/05/2026
Requested by: Kelly Henderson
School/Dept: District - Finance - Central Office
Account/Prog: 000-District

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☑ Service ☐ Other

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P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

ARBOR POINT ADVISORS

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	INVESTMENT COUNSELING	$ 11,000.00	$ 11,000.00	7	11	000	2511	310	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 11,000.00									

DESCRIPTION: DISTRICT INVESTMENT SERVICES & ADVISORY FEE'S FOR

FY 26-27

Kelly Henderson 05/05/26
Signature of Requestor *-REQUIRED-* **Date**

LMcCann 05-03-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 05/05/2026
Requested by: Kelly Henderson
School/Dept: District - Central Office
Account/Prog: 040-Member Dues

- [ ] Books
- [x] Fees/Dues
- [ ] Textbooks
- [ ] Equipment
- [ ] Supplies
- [ ] Service
- [ ] Technology
- [ ] Furniture/Fixtures
- [ ] Other

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Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

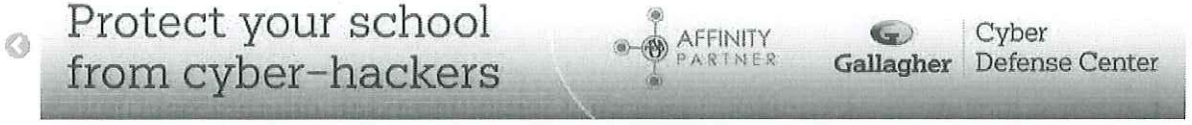
***ASBO INTERNATIONAL

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	DISTRICT MEMBERSHIP	$ 699.00	$ 699.00	7	11	040	2319	810	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 699.00									

DESCRIPTION: ANNUAL DISTRICT MEMBERSHIP DUES FOR FY 26-27

Kelly Henderson 05/05/26
Signature of Requestor *-REQUIRED-* **Date**

L McCann 06-03-26
Signature of Administrator *-REQUIRED-* **Date**



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ASBO LEARN OFFERINGS	membership+ MEMBERSHIP PLUS	ASBO MEMBER
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Live & On-Demand Supplier Solutions Webinars • Live and recorded webinars hosted by ASBO International and our Strategic and Affinity Partners. Delivered by industry professionals on best practices, solutions, products, and services that support school business professionals. **ASBO International does not strictly endorse any particular products or services.*	✓	✓
Live & On-Demand Working Together Webinars • Live and recorded webinars delivered in conjunction with an association or organization in support of school business on topics of interest to school business and other related professionals. • Credits: CPE and SFO	✓	✓
Live & On-Demand Insider Access Webinars • Live and recorded webinars presented by ASBO International Program Directors and Managers to provide an overview of and answer questions about ASBO International programs, such as the MBA and COE, SFO Certification, etc. • Credits: Varies	✓	✓
Live & On-Demand ASBO International Webinars • Live and recorded evergreen, expert-led sessions on topics that matter most to school business professionals, including construction, payroll, risk management, transportation, cybersecurity, and more. • Credits: CPE and SFO	✓	
AC&E Session Recordings • On-Demand recordings of the educational program sessions presented at past Annual Conference & Expos. • Credits: SFO	✓	
Power Professional Courses • Interactive On-Demand courses on evergreen topics related to school business. Includes knowledge checks throughout to ensure the learner is engaged and displays a basic level of competency. • Credits: SFO	✓	
SoftSkills • Interactive, On-Demand, courses focusing on developing interpersonal skills needed for building strong relationships, collaborating effectively, and navigating workplace dynamics. • Credits: SFO	✓	
Live & On-Demand Webinar Series • Live and recorded webinars on a specific topic related to school business. Webinar series are presented by subject matter experts and are reserved for topics that require	15% Off	

a more in-depth level of instruction. • Credits: CPE and SFO		
Live & On-Demand Master Classes • Live and recorded webinars that engage participants through blending lectures, hands-on demonstrations, and audience interaction. Attendees gain practical knowledge from subject matter experts in a collaborative learning environment to elevate their professional skills. • Credits: CPE and SFO	15% Off	
Live and On-Demand Boot Camps • 5-day interactive deep dive into a specific topic related to school business meant to increase speed and efficiency by increasing knowledge and improving skills. • Recorded version of Live Boot Camps • Credits: CPE and SFO	15% Off	
HardSkills • Interactive, On-Demand, courses focusing on developing technical abilities needed to perform the essential tasks and duties within the business office. • Credits: SFO	15% Off	
Certificate Programs • A set of On-Demand courses combined to allow for mastering a specific topic and achieving a certificate upon completion. • Credits: CPE and SFO	15% Off	
Professional Pathway Courses • Individual certificate courses that equip school business professionals to manage complex responsibilities, enhance operational efficiency, and drive success within their organization. Using case-based scenarios and interactive learning, participants cultivate critical thinking and a deeper understanding of best practices, ensuring sustained professional growth. • Credits: CPE and SFO	15% Off	
SFO Exam Prep Workshop • Interactive, virtual one-week workshop designed specifically for school business officials seeking the prestigious designation of Certified Administrator of School Finance and Operations (SFO).	15% Off	
SFO Exam Prep Bundle • Collection of five on-demand videos that cover all of the SFO Domain areas.	15% Off	

SFO Digital Flash Cards • Collection of five or more, 10-question, interactive activities.	15% Off	

*Please note: *Credits are awarded upon meeting attendance requirements.*

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Security Benefit® TO AND THROUGH RETIREMENT

VIRCO Equipment for Educators®

VOYA

KEY RESOURCES FROM INDUSTRY EXPERTS

ASBO International relies on our strategic partners to support our mission to lead the profession of school business forward. Because of this, ASBO works with partners to bring our members the latest resources, offers, and solutions for their business needs. Click to learn more about how our partners can help you as an ASBO member.

ASSOCIATION OF SCHOOL BUSINESS OFFICIALS INTERNATIONAL

Association of School Business Officials International (ASBO)
11160 C-1 South Lakes Drive, #808 Reston, VA 20191
1+866.682.2729 1+703.423.0460

WHY JOIN & SUPPORT **ASBO INTERNATIONAL?**

ASBO International helps you become the leader your district needs by connecting you with a global network of school business leaders and putting the industry's premier resources right at your fingertips.

JOIN TODAY!

TRENDS REQUISITION

Date: 05/05/2026
Requested by: Kelly Henderson
School/Dept: District - Central Office
Account/Prog: 050-Central Office

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

CCOSA

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	RENEWAL	$ 2,000.00	$ 2,000.00	7	11	050	2319	337	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 2,000.00									

DESCRIPTION: DISTRICT LEVEL SERVICES PROGRAM AGREEMENT FOR FY 26-27

Kelly Henderson 05/05/26
Signature of Requestor *-REQUIRED-* **Date**

272

06-03-26
Signature of Administrator *-REQUIRED-* **Date**

CCOSA
The Cooperative Council for
Oklahoma School Administration

2901 North Lincoln Boulevard
Oklahoma City, OK 73105
405-524-1191 office
405-524-1196 fax
www.ccosa.org

CCOSA's District Level Services (DLS) Program
(Agreement 2026-2027)

This letter sets out the Agreement between the Cooperative Council for Oklahoma School Administration (CCOSA) and Duncan School District No. 1 of Stephens County, Oklahoma (District) concerning the District's participation in **CCOSA's District Level Services Program** (Program) for the fiscal year ending June 30, 2027.

For participating Oklahoma cooperatives, interlocals, and technology centers, the cost of participation will be determined based upon the total 2025-26 ADM for your district.

P.O. CALCULATION GRID

County Name: Stephens County Number: 69

District Name: Duncan District Number: I 001

P.O. CALCULATION GRID

ADM	COST
25,000 plus	$ 4,000
10,000 to 24,999	$ 3,000
5,000 to 9,999	$ 2,500
1,500 to 4,999	$ 2,000 ✓
500 to 1,499	$ 1,800
499 or less	$ 1,500

ADM (2025-26)	TOTAL COST
3,194	$3,000.00

Purchase Order Number: _____

Purchase Order Amount: $3,000.00

Please attach a copy of the purchase order when submitting completed forms

CCOSA
The Cooperative Council for
Oklahoma School Administration

2901 North Lincoln Boulevard
Oklahoma City, OK 73105
405-524-1191 office
405-524-1196 fax
www.ccosa.org

Superintendent Certification of Participation

I certify that on the 9th day of June 2026, the Board of Education of Duncan Public Schools voted to allow our school district to participate in the CCOSA District Level Services Program. The Duncan Board of Education has encumbered $ 2,000.00 for the purpose of participating in the CCOSA District Level Services Program. The Board of Education acknowledges that participation in the Program will result in the provision of **advisory services** to designated administrators with Duncan Public Schools.

Dr Chanda Byerly
Signature of Superintendent

06/09/2026
Date

The District understands that CCOSA's District Level Services Program emphasizes assistance in areas that help to create high-quality schools based on the research: Leadership and Governance: Culture and Climate; Mentoring and Coaching; Teaching and Learning; Assessing and Using Data for Learning; and Financial Resources.

If consultation and/or professional learning is in the school district, the school district would agree to pay travel expenses that would not be a part of this agreement.

The District understands that CCOSA and/or its partners will be unable to provide assistance in some areas and with some issues. The District understands that, in those situations, CCOSA and/or its partners may recommend that the District seek advice, assistance, and services beyond those offered by this Program, which may cause the District to incur expenses that are not covered by this Program. **This Program is ADVISORY ONLY and CCOSA and/or its partners do not warrant or guarantee any specific outcome related to the advisory services provided. CCOSA reserves the right to refuse participation to school districts and to remove school districts from participation in the Program.**

The term of this Agreement begins on the date it is approved by the District's Board of Education and ends on June 30, 2027. Either the District or CCOSA may terminate this Agreement upon notice in writing to the other party. However, a delay in contract approval could result in your district missing valued services and workshops!

CCOSA
The Cooperative Council for
Oklahoma School Administration

2901 North Lincoln Boulevard
Oklahoma City, OK 73105
405-524-1191 office
405-524-1196 fax
www.ccosa.org

CCOSA's District Level Services (DLS) Program

Designated Administrator Contact Form 2026-2027

While all of your district leaders have full access by phone, email, or in person, we need you to designate district administrators who serve as your main contacts to share information from CCOSA and its partners. **These designated administrators will need to commit to forwarding Professional Learning opportunities to your other district and/or school team members to ensure that all of your leaders get maximum benefit from the program.** Districts with an ADM of 10,000 and above may designate three district administrators. The District may include additional school personnel at no additional cost in conference calls, on-site visits, and training sessions.

Designated Administrators
(based upon each district's size in ADM for the 2025-26 school year)

ADM	# of eligible administrators
10,000 +	3
1 to 9,999	2

ADMINISTRATOR	PHONE NUMBER	EMAIL ADDRESS
Dr. Channa Byerly	(580) 255-0686	channa.byerly@duncanps.org
Kim Ellis	- same -	kim.ellis@duncanps.org
*		

*only if ADM exceeds 10,000

Please scan and send a copy of the completed forms to Jen Knight (jennifer@ccosa.org) or fax to 405.524.1196 (ATTN: Jen Knight). Keep one copy for your records.

TRENDS REQUISITION

Date: 05/05/2026
Requested by: Kelly Henderson
School/Dept: District Special Services
Account/Prog: 239-Special Services

☐ Books ☐ Equipment ☑ Technology
☐ Fees/Dues ☑ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☑ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
CRISIS PREVENTION INSTITUTE, INC.

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	CPI TRAINING & MATERIALS	$ 1,500.00	$ 1,500.00	7	11	239	2573	645	239	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 1,500.00									

DESCRIPTION: NCI ONLINE COURSE & WORKBOOKS FOR SPED STAFF ANNUAL

CPI TRAINING FOR FY 26-27

Kelly Henderson 05/05/26
Signature of Requestor *-REQUIRED-* **Date**

Jessica Clayton 10/3/25
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: District Technology
Account/Prog: 051-Technology

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #: DTC WORLDWIDE

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	BADGES & LAMINATE FOR STUDENT & STAFF ID BADGES	$ 7,500.00	$ 7,500.00	7	11	051	2660	653	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 7,500.00									

DESCRIPTION: BADGES & LAMINATE FOR STUDENT & STAFF ID BADGES

FOR FY 26-27

Kelly Henderson 06/02/26
Signature of Requestor *-REQUIRED-* **Date**

Bill Adams 6-2-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 05/21/2026
Requested by: Kelly Henderson
School/Dept: Central Office
Account/Prog: 050-District & 046-Advertising

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
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DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
DUNCAN BANNER

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Subscription Renewal	$ 275.00	$ 275.00	7	11	050	2321	810	000	0000	000	050
1	Estimate of Needs Publication	$ 250.00	$ 250.00	7	11	046	2560	530	000	0000	000	050
1	Classified Advertising	$ 900.00	$ 900.00	7	11	046	2560	540	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 1,425.00									

DESCRIPTION: SUBSCRIPTION RENEWAL, EON PUBLICATION, & CLASSIFIED ADVERTISING FOR FY 26-27

Kelly Henderson 05/21/2026
Signature of Requestor *-REQUIRED-* **Date**

06-03-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 05/21/2026
Requested by: Kelly Henderson
School/Dept: Central Office
Account/Prog: 040-Membership Dues

☐ Books ☐ Equipment ☐ Technology
☑ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
DUNCAN CHAMBER OF COMMERCE

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
2	Membership	$ 900.00	$ 1,800.00	7	11	040	2319	810	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 1,800.00									

DESCRIPTION: ANNUAL DISTRICT MEMBERSHIP FEE'S FOR FY 26-27

Kelly Henderson 05/21/26
Signature of Requestor *-REQUIRED-* **Date**

Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 05/21/2026
Requested by: Kelly Henderson
School/Dept: Central Office / Personnel
Account/Prog: 108-Personnel

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☑ Service ☐ Other

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1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units. Include Shipping/Handling.				Vendor Name, Address, Phone & Fax # ***IDEMIA								
Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Background Checks	$ 5,000.00	$ 5,000.00	7	11	108	2571	342	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 5,000.00									

DESCRIPTION: NEW EMPLOYEE BACKGROUND CHECKS FOR FY 26-27

06/03/2026
Signature of Requestor *-REQUIRED-* **Date**

06-03-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 05/21/2026
Requested by: Kelly Henderson
School/Dept: Central Office / Payroll
Account/Prog: 050-District

☐ Books	☐ Equipment	☐ Technology
☑ Fees/Dues	☐ Supplies	☐ Furniture/Fixtures
☐ Textbooks	☐ Service	☐ Other

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Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

INTERNAL REVENUE SERVICE

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Payroll Taxes	$ 50.00	$ 50.00	7	11	050	2511	810	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 50.00									

DESCRIPTION: PAYROLL TAX CORRECTIONS AS NEEDED FOR FY 26-27

Julie Mullins 6-3-26
Signature of Requestor *-REQUIRED-* **Date**

281

[signature] 06-03-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 05/21/2026
Requested by: Kelly Henderson
School/Dept: Technology & Special Services
Account/Prog: 051-Technolgy & 239-SPED

☐ Books ☐ Equipment ☑ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
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WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #: JAMF

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
460	District Licenses	~~$ 9.00~~	~~$ 4,140.00~~	7	11	051	2199	530	100	0000	000	050
200	Licenses for Special Services	~~$ 9.00~~	~~$ 1,800.00~~	7	11	239	2199	530	239	0000	000	050
	660 at	10.00	6,600.00									
	SHIPPING/HANDLING:											
		TOTAL ORDER:	~~$ 5,940.00~~									

6,600.00 ✓

DESCRIPTION: MOBILE DEVICE MANAGEMENT FOR DISTRICT OWNED IPADS

FOR FY 26-27

Kelly Henderson 06/02/26
Signature of Requestor -REQUIRED- **Date**

Bill Adams 6-2-26
Signature of Administrator -REQUIRED- **Date**

Quote: Q-960626
Created Date: 05/29/2026
Expiration Date: 09/03/2026
Legal Entity: JAMF Software, LLC

Prepared By: Alec Thorkelson

Quote Contact: Alec Thorkelson

Owner Email: alec.thorkelson@jamf.com

Phone:

Ship to Name: Duncan School District 1

Ship To Address:
1740 W SPRUCE AVE
DUNCAN, Oklahoma 73533
United States

Bill to Name: Duncan School District 1

Bill To Address:
PO BOX 1548 1740 WEST SPRUCE
DUNCAN, Oklahoma 73534
United States

Product Code	Product	QTY	List Unit Price	Net Unit Price	Net Total Price	Line Item Description
PRO-EDU-IOS	Jamf Pro for iOS	660	USD 10.00	USD 10.00	USD 6,600.00	Jamf Cloud seat of Jamf Pro for iOSValid from (2026-09-04 - 2027-09-03)
				Total	**USD 6,600.00**	

Terms & Conditions

Quote: Q-960626
Created Date: 05/29/2026
Expiration Date: 09/03/2026
Legal Entity: JAMF Software, LLC

Sales Tax	This price quote does not include applicable sales tax. The appropriate tax for your location will be added to your invoice. If your purchase qualifies for a tax-exempt status, please send us a copy of your Tax-Exempt Certificate. If no certificate is received at the time of order, JAMF Software, LLC will charge the appropriate sales tax for your location.	**SLASA**	Use of Jamf Product Offerings is subject to the terms of the Software License and Services Agreement ("SLASA") available at https://www.jamf.com/trust-center/legal/ or other negotiated license agreement between Jamf and the Ship to Name entity ("Customer"), as applicable.
Additional Information	Should you have any queries, require further clarification or additional information for Purchase Orders, contact your Jamf contact. Purchase Orders may be submitted by email to Purchasing@jamf.com or by fax to 1-612-332-9054.	**Onboarding**	Onboarding services must be scheduled and completed within 12months of purchase. Specifications can be found on Jamf's website.
		Payment Terms	Net 30

PO Number(Optional):

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: District
Account/Prog: 000-District

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☑ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
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WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #: LOVETT, CRAIG

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	AUDIO & VIDEO PRODUCTION for Student Performances	$ 1,300.00	$ 1,300.00	7	11	000	2560	530	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 1,300.00									

DESCRIPTION: AUDIO & VIDEO PRODUCTION OF STUDENT PERFORMANCES

FOR FY 26-27

Kelly Henderson 06/02/26
Signature of Requestor *-REQUIRED-* **Date**

S. McCann 06-03-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 05/21/2026
Requested by: Kelly Henderson
School/Dept: Central Office
Account/Prog: 050-District

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☑ Other

DUNCAN PUBLIC SCHOOLS
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Duncan, OK 73534
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Use current catalog information Include Pricing for the Total of all Units. Include Shipping/Handling.				Vendor Name, Address, Phone & Fax # MCCANN, LORI								
Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Mileage Reimbursement, In-District	$ 500.00	$ 500.00	7	11	050	2573	580	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 500.00									

DESCRIPTION: REIMBURSEMENT FOR REQUIRED IN-DISTRICT MILEAGE FOR FY 26-27

Kelly Henderson 05/21/26
Signature of Requestor *-REQUIRED-* **Date**

L McCann 06-03-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 05/21/2026
Requested by: Kelly Henderson
School/Dept: Central Office
Account/Prog: 050-District

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☑ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units. Include Shipping/Handling.				Vendor Name, Address, Phone & Fax # MILLER, LATISHA								
Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Mileage Reimbursement, In-District	$ 900.00	$ 900.00	7	11	050	2573	580	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 900.00									

DESCRIPTION: REIMBURSEMENT FOR REQUIRED IN-DISTRICT MILEAGE FOR FY 26-27

aMiller 6/3/26
Signature of Requestor *-REQUIRED-* **Date**

JMcCann 06-03-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

PURCHASE ORDER # _____
For Finance Use Only

Date: 05.06.26
Requested by: Angela Pizana
School/Dept: C/O
Account/Prog: 11

☐ Books ☑ Fees/Dues ☐ Textbooks
☐ Equipment ☐ Supplies ☐ Service
☐ Technology ☐ Furniture/Fixtures ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Complete only the shaded areas. Use current catalog information
Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #: Oklahoma ASBO

Quantity	Item No/Description	Unit Price	Total Price	FY	FU	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Superintendent - C. Byerly	$150.00	150.00	7	11	040	2321	810				050
1	Treasurer / Finance - L. McCann	$150.00	150.00	7	11	040	2573	810				050
1	Kelly Henderson	$150.00	150.00	7	11	040	2312	810				050
1	Pizana	225.00	225.00	7	11	040	2573	810				050
5	Lee, Brenneis, Mullins, Miller, Zinn	150.00	750.00	7	11	040	2573	810				050
	SHIPPING/HANDLING:											
	TOTAL ORDER:		$1425.00									

Description - Membership Dues for Central Office Staff. For FY 26-27

L McCann 05-06-26
SIGNATURE - PRINCIPAL/DIRECTOR ***REQUIRED***

TRENDS REQUISITION

Date: 05/21/2026
Requested by: Kelly Henderson
School/Dept: Central Office
Account/Prog: 040-Membership Dues

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☑ Other

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Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
OKLAHOMA PUBLIC SCHOOL RESOURCE CENTER

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Membership renewal	$ 2,500.00	$ 2,500.00	7	11	040	2319	810	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 2,500.00									

DESCRIPTION: MEMBERSHIP DUES FOR FY 26-27

Kelly Henderson 05/21/26
Signature of Requestor *-REQUIRED-* **Date**

L McCann 05-03-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 05/21/2026
Requested by: Kelly Henderson
School/Dept: Central Office
Account/Prog: 108-Personnel

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
***OKLAHOMA STATE DEPARTMENT OF EDUCATION

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Emergency Certification fee's	$ 1,500.00	$ 1,500.00	7	11	108	2213	860	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 1,500.00									

DESCRIPTION: EMERGENCY CERTIFICATION FEE'S FOR EMPLOYEES FOR FY 26-27

Signature of Requestor -REQUIRED- Date 06/03/2026

Signature of Administrator -REQUIRED- Date 06-03-26

TRENDS REQUISITION

Date: 05/21/2026
Requested by: Kelly Henderson
School/Dept: Central Office
Account/Prog: 108-Personnel/040-Dues/050-District

☐ Books	☐ Equipment	☐ Technology
☑ Fees/Dues	☐ Supplies	☐ Furniture/Fixtures
☐ Textbooks	☑ Service	☑ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
OSSBA-OKLAHOMA STATE
SCHOOL BOARDS ASSOCIATION

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Supt Evaluation Tool	$ 250.00	$ 250.00	7	11	108	2319	810	000	0000	000	050
1	District Membership Dues	$ 4,660.00	$ 4,660.00	7	11	040	2319	810	000	0000	000	050
1	Policy Maintenance	$ 1,500.00	$ 1,500.00	7	11	040	2319	810	000	0000	000	050
1	Assemble Meetings	$ 3,000.00	$ 3,000.00	7	11	050	2319	810	000	0000	000	050
1	Connections Newsletters	$ 350.00	$ 350.00	7	11	050	2319	810	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 9,760.00									

DESCRIPTION: SUPT EVAL TOOL, DISTRICT MEMBER DUES, POLICY MAINT,
ASSEMBLE MEETINGS & CONNECTIONS NEWSLETTERS 26-27

Kelly Henderson 05/21/26
Signature of Requestor *-REQUIRED-* **Date**

[signature] 06-03-26
Signature of Administrator *-REQUIRED-* **Date**

Oklahoma State School Boards Assn.
2801 N. Lincoln Blvd. Suite 125
Oklahoma City, OK 73105
405.528.3571 or 888.528.3571
Fax: 405.609.3091
EIN: 73-6636480

Questions? Contact Us	Due Date	PO Number	Member Id	To pay online via credit card
	07/15/2026		7111	Click Here!

Invoice	Customer	Amount Due	Paid Amount	Net Due
49292	Duncan Public Schools	$250.00	$0.00	$250.00

Description	Total Amount
2026 Superintendent Evaluation - Duncan Public Schools	$250.00

1 | 10 items per page | 1 - 1 of 1 items

OSSBA
OKLAHOMA STATE SCHOOL BOARDS ASSOCIATION

April 29, 2026

Superintendent
Duncan Public Schools
1702 W. Spruce
Duncan,Oklahoma 73534-1548

Re: 2026-2027 Oklahoma State School Boards Association Membership

Dear Superintendent:

Thank you for opportunity to serve your school district this school year. It's an honor to serve board members and administrators who are working on a daily basis to care for Oklahoma's children.

Enclosed is your district's membership invoice for 2026-2027. We are excited about the services and benefits available to members. We strongly believe that the board-superintendent partnership is critical to district and student success and hope your district's governance team will take advantage of the many learning opportunities OSSBA offers. Our whole-board development sessions are particularly great for superintendent-board governance teams because we visit your district to deliver customized learning specific to your district's needs. Our team is also available to guide and facilitate governance team retreats focused on mission, goals and long-term planning. You can contact Dr. Melonie Hau, at 888.528.3571 or melonieh@ossba.org for additional information.

We continue to offer a wide range of services that save your district time and money, including:

- Oklahoma Public Schools Foundation – a new partnership with the Oklahoma Foundation for Excellence to help donors to your school district leverage tax credits.
- Online Superintendent Evaluation – this interactive platform embraces the idea of continuous improvement and helps create meaningful conversations about progress toward district goals.
- Policy Services – regular policy updates to reflect new legislation and best practices, a complete review and update of your board policy manual, and an online policy hosting service that makes it easy to keep your policies up-to-date and readily available
- Facility Planning – our team will help you develop and successfully communicate a comprehensive capital investment plan that will garner support from local voters and transform education for your students.

OKLAHOMA STATE SCHOOL BOARDS ASSOCIATION
2801 N. Lincoln Blvd., Suite 125
Oklahoma City, OK 73105
405.528.3571 • 888.528.3571
405.528.5695 fax • www.ossba.org

- On-Demand Learning – a large library of recorded learning opportunities for board members, administrators and district employees.

Over the coming year, we plan to continue to strengthen the services available to school districts and develop new services where a need has been identified so please let us know if you have ideas on how we can better serve your district.

If you have any questions, please call our office at 888.528.3571. You can also reach me via email at shawnh@ossba.org or on my cell at 580.747.0179.

Sincerely,

Shawn Hime, Ph.D.
Executive Director

OKLAHOMA STATE SCHOOL BOARDS ASSOCIATION
2801 N. Lincoln Blvd., Suite 125
Oklahoma City, OK 73105
405.528.3571 • 888.528.3571
405.528.5695 fax • www.ossba.org

MEMBERSHIP RENEWAL

OKLAHOMA STATE SCHOOL BOARDS ASSOCIATION

OSSBA

District Name	Duncan Public Schools
Superintendent Name	Dr. Channa Byerly
Superintendent Email	channa.byerly@duncanps.org
Minutes Clerk Name	Kelly Henderson
Minutes Clerk Email	kelly.henderson@duncanps.org

☐	Superintendent is new for the 26-27 school year
☐	Superintendent is a first-year superintendent

My district wishes to subscribe/renew the following memberships and services:

☑	OSSBA Membership	☑	Online Policy Hosting
☑	Policy Services	☑	Superintendent Evaluation (online tool)
☑	Employment Services	☑	Connections (monthly communications newsletter)
☑	Assemble Meetings		

My district is interested in the following services and would like to be contacted with more information:

☐	Strategic Planning	☐	Online Policy Hosting	☐	Leadership training for administrative teams
☐	Whole-board training in my district	☐	Community Engagement	☐	Facility Planning Services
☐	Policy Services	☐	Superintendent Search	☐	Technology Services
☐	Assemble Meetings	☐	Superintendent Evaluation (online tool)	☐	Connections (monthly communications newsletter)
☐	Employee Benefits				

Kelly Henderson

Board Clerk

Date of Board Approval 06/09/2026 PO#_____

Oklahoma State School Boards Assn.
2801 N. Lincoln Blvd. Suite 125
Oklahoma City, OK 73105
405.528.3571 or 888.528.3571
Fax: 405.609.3091
EIN: 73-6636480

Invoice	47484
Date	7/15/2026
Amount Due	$4,660.00
Customer #	7111

Customer:

Duncan Public Schools
1702 W. Spruce
P.O. Box 1548
Duncan, Oklahoma 73534-1548

For proper credit please return top portion
To pay online via credit card, please visit:
www.ossba.org/payonline

Customer ID	Customer Name	Purchase Order No.		Due Date	
7111	Duncan Public Schools			7/15/2026	
Item Number	**Description**	**Ordered**	**Discount**	**Unit Price**	**Ext. Price**
1000	2026 Membership Dues July 1, 2026 - June 30, 2027	1	$0.00	$4,660.00	$4,660.00

The membership fee covers the provision of various services by the Oklahoma State School Boards Association to boards of eduction. Such services include legal information, publications, in-office consultations, answers to telephone and letter inquiries from school offiicals and school patrons, monitoring of state and federal education legislation, and other services designed to improve the quality of management of public education in Oklahoma. Member boards of education also receive reduced rates for workshop registrations, subscriptions and fee service programs.

Subtotal	$4,660.00
Tax	$0.00
Total	$4,660.00

Questions?
Contact OSSBA at accounting@ossba.org

Oklahoma State School Boards Assn.
2801 N. Lincoln Blvd. Suite 125
Oklahoma City, OK 73105
405.528.3571 or 888.528.3571
Fax: 405.609.3091
EIN: 73-6636480

Invoice	47951
Date	7/15/2026
Amount Due	$1,500.00
Customer #	7111

Customer:

Duncan Public Schools
1702 W. Spruce
P.O. Box 1548
Duncan, Oklahoma 73534-1548

For proper credit please return top portion
To pay online via credit card, please visit:
www.ossba.org/payonline

Customer ID	Customer Name	Purchase Order No.		Due Date	
7111	Duncan Public Schools			7/15/2026	
Item Number	**Description**	**Ordered**	**Discount**	**Unit Price**	**Ext. Price**
3105	2026 Policy Service July 1, 2026 - June 30, 2027	1	$0.00	$1,500.00	$1,500.00

Subtotal	$1,500.00
Tax	$0.00
Total	$1,500.00

Questions?
Contact OSSBA at accounting@ossba.org

Oklahoma State School Boards Assn.
2801 N. Lincoln Blvd. Suite 125
Oklahoma City, OK 73105
405.528.3571 or 888.528.3571
Fax: 405.609.3091
EIN: 73-6636480

Invoice	47144
Date	7/15/2026
Amount Due	$3,000.00
Customer #	7111

Customer:

Duncan Public Schools
1702 W. Spruce
P.O. Box 1548
Duncan, Oklahoma 73534-1548

For proper credit please return top portion
To pay online via credit card, please visit:
www.ossba.org/payonline

Customer ID	Customer Name	Purchase Order No.		Due Date	
7111	Duncan Public Schools			7/15/2026	
Item Number	**Description**	**Ordered**	**Discount**	**Unit Price**	**Ext. Price**
3502	2026 Assemble for Education - July 1, 2026 - June 30, 2027	1	$0.00	$3,000.00	$3,000.00

Subtotal	$3,000.00
Tax	$0.00
Total	$3,000.00

Questions?
Contact OSSBA at accounting@ossba.org

Oklahoma State School Boards Assn.
2801 N. Lincoln Blvd. Suite 125
Oklahoma City, OK 73105
405.528.3571 or 888.528.3571
Fax: 405.609.3091
EIN: 73-6636480

Invoice	48909
Date	7/15/2026
Amount Due	$350.00
Customer #	7111

Customer:

Duncan Public Schools
1702 W. Spruce
P.O. Box 1548
Duncan, Oklahoma 73534-1548

For proper credit please return top portion
To pay online via credit card, please visit:
www.ossba.org/payonline

Customer ID	Customer Name	Purchase Order No.		Due Date	
7111	Duncan Public Schools			7/15/2026	
Item Number	**Description**	**Ordered**	**Discount**	**Unit Price**	**Ext. Price**
5801	2026 26-27 OSSBA Connections - Duncan Public Schools	1	$0.00	$350.00	$350.00

Subtotal	$350.00
Tax	$0.00
Total	$350.00

Questions?
Contact OSSBA at accounting@ossba.org

TRENDS REQUISITION

Date: 05/05/2026
Requested by: Kelly Henderson / Angela Pizana
School/Dept: Transportation & Vo-Ag
Account/Prog: 048-PikePass & 412 Vo-Ag St Grants

- [ ] Books
- [ ] Equipment
- [ ] Technology
- [x] Fees/Dues
- [ ] Supplies
- [ ] Furniture/Fixtures
- [ ] Textbooks
- [ ] Service
- [ ] Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

***OKLAHOMA TURNPIKE AUTHORITY

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	DISTRICT PIKEPASS-Transportation	$ 3,500.00	$ 3,500.00	7	11	048	2720	810	000	0000	000	050
1	VO-AG PIKEPASS	$ 500.00	$ 500.00	7	11	412	2720	810	311	0000	000	705
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 4,000.00									

DESCRIPTION: PIKEPASS CHARGES FOR DISTRICT TRANSPORTATION AND HS VO-AG DEPT

Kelly Henderson 05/05/26
Signature of Requestor *-REQUIRED-* **Date**

S McCann 06-03-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 06/01/2026

Requested by: Kelly Henderson

School/Dept: Central Office

Account/Prog: ~~000 District~~ 040 - Member Dues

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
ORGANIZATION OF RURAL OKLAHOMA SCHOOLS (OROS)

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Annual Membership for District	$ 800.00	$ 800.00	7	11	~~000~~ 040	2319	811	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 800.00									

DESCRIPTION: ANNUAL MEMBERSHIP DUES FOR FY 26-27

Kelly Henderson 06/03/26
Signature of Requestor -REQUIRED- **Date**

JM McCann 06-03-26
Signature of Administrator -REQUIRED- **Date**

OROS 2026-27
SCHOOL MEMBERSHIP

Organization of Rural Okla. Schools
P.O. Box 536
Weatherford, Oklahoma 73096

Robert Trammell, Executive Director
580-497-6998
oros.director@gmail.com

TO:
Duncan Public School
P.O. Box 1548
Duncan OK 73534

Invoice Number: 691001

Date: 7-1-2026

QTY.	DESCRIPTION	UNIT PRICE	TOTAL
1	Membership Dues for 2026-2027	800.00	800.00
			0.00
	2026 Fall Conference Attendance Oct. 22-23, 2026		0.00
	OROS Finance Workshops - 1 each semester		0.00
			0.00
			0.00
			0.00
		SUBTOTAL	800.00
		SALES TAX RATE %	
		SALES TAX	0.00
		SHIPPING & HANDLING	
		TOTAL DUE	$800.00

OROS Mission:

To provide the membership with services that will promote rural education by:

- **Providing a legislative consultant during legislative session**
- **Monthly board meetings with discussion from all members present**
- **Annual Fall conference with topics that benefit Oklahoma Rural Schools**
- **$42K in scholarships to our member schools**
- **Free School Finance workshops**
- **Keeping membership informed through our web page and emails**
- **Various other activities as the needs arise.**
- **10% Discount with Barlow Education Management**

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: Central Office
Account/Prog: 051-Technology

☐ Books ☐ Equipment ☑ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

***PARELLELS INC

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Annual Subsciption	$ 199.98	$ 199.98	7	11	051	2560	530	000	0000	000	050
3	Perpetual License (CB, MS, KB)	$ 129.99	$ 389.97									
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 589.95									

DESCRIPTION: MAC SUBSCRIPTION & LICENSE RENEWAL FOR FY 26-27

Kelly Henderson 06/01/26
Signature of Requestor *-REQUIRED-* **Date**

Bill adams 6-2-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Jessica Clayton
School/Dept: SPED / Central Office
Account/Prog: 239-Special Services

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
PEARSON, INC.

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Testing forms/Cards and Response Booklets for SPED Students	$ 1,000.00	$ 1,000.00	7	11	239	2140	614	239	0000	000	050
1	Digital Scoring Subscription for WRAT Testing	$ 300.00	$ 300.00	7	11	239	2140	810	239	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 1,300.00									

DESCRIPTION: TESTING FORMS/CARDS & RESPONSE BOOKLETS FOR SPED STUDENTS FOR FY 26-27

Kelly Lindsey 06/03/26
Signature of Requestor -REQUIRED- **Date**

Jessica Clayton 6/3/26
Signature of Administrator -REQUIRED- **Date**

TRENDS REQUISITION

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: District STEM
Account/Prog: ~~067-McCasland Grant / 412-STEM~~ 056-STEM(local)

per Sandy Ferguson & S McCann

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☑ Other

Use current catalog information Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

PROJECT LEAD THE WAY

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Emerson	$ 950.00	$ 950.00	7	11	067	1000	810	100	1050	000	110
1	Horace Mann	$ 950.00	$ 950.00	7	11	067	1000	810	100	1050	000	125
1	Mark Twain	$ 950.00	$ 950.00	7	11	067	1000	810	100	1050	000	135
1	Woodrow Wilson	$ 950.00	$ 950.00	7	11	067	1000	810	100	1050	000	140
1	Plato	$ 950.00	$ 950.00	7	11	067	1000	810	100	1050	000	145
1	Middle School	$ 950.00	$ 950.00	7	11	067	1000	810	100	1050	000	505
						056						
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 5,700.00									

DESCRIPTION: ANNUAL SUBSCRIPTION FOR PLTW FOR K-8 FOR FY 26-27

Kelly Henderson 06/02/2026
Signature of Requestor -REQUIRED- **Date**

S McCann 06-03-26
Signature of Administrator -REQUIRED- **Date**

TRENDS REQUISITION

PURCHASE ORDER # _____
For Finance Use Only

Date: 07/01/2026
Requested by: Lori McCann
School/Dept: Business Office
Account/Prog: 11 - General Fund - Proj 047

- [ ] Books
- [x] Fees/Dues
- [ ] Textbooks
- [x] Equipment
- [ ] Supplies
- [x] Service
- [ ] Technology
- [ ] Furniture/Fixtures
- [ ] Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
→ **SHIP TO** ←
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Complete only the shaded areas. Use current catalog information
Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #: Quadient

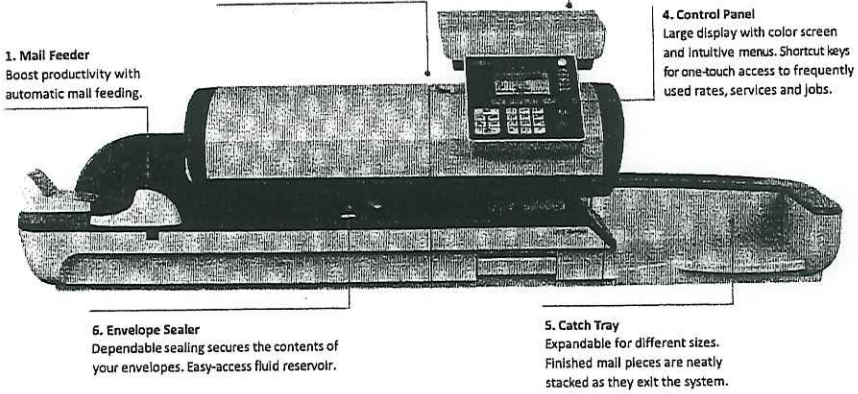
Quantity	Item No/Description	Unit Price	Total Price	FY	FU	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
12	CO - [redacted] postage meter	$ 179.91	$ 2,158.92	07	11	047	2620	656	000	0000	000	050
	w/scale, plus maintenance agreement											
	[redacted]											
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 2,158.92									

L McCann 06-02-26
SIGNATURE - PRINCIPAL/DIRECTOR ***REQUIRED***

SUMMIT
MAILING & SHIPPING SYSTEMS

Product Overview

iX-5 SERIES



Key Specifications	iX-5 AF
Processing speed: Up to 110 lpm	**Postage labels:** Self-adhesive with automatic dispenser
Weighing platform capacity: 5, 10, 30 or 70 lb.	**Security:** 4-digit operator PIN codes
Envelope thickness: Up to 1/2"	**Job presets (imprint memories):** Up to 9
Accounts/departments: 100 standard, up to 500 optional	**Envelope printing:** Graphics (10), Text messages (10)
Online expense reporting (Neostats Basic): Standard	**Ink supply:** Quick-change cartridge, up to 15,850 imprints
Connectivity: LAN standard, Wireless LAN optional	**Neoship online shipping software:** Available

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quadient

SUMMIT
MAILING & SHIPPING SYSTEMS

Financial Considerations

Product Summary

iX-5 Series Base w/ Autofeeder, Sealer, Catch Tray & Ink Cartridge
IX Series 5 lb Weighing Platform

Cost Summary	Valid Until: 10/31/2025
01 Rental Term (months)	60
02 Monthly Amount	$179.91

Notes

All-Inclusive Lease Includes: Delivery, Installation, Training, Meter Rental, Rate & Structure Updates, & a Full Maintenance Plan (100% parts and labor provided by local factory certified technicians)

Pricing Utilized:
NASPO/ValuePoint Contract #: CTR058809
State Participating Addendum #: SW1008(OK)

405-509-6526 | MattP@summitokc.com | mail.quadient.com

quadient

* REFERENCE *

SUMMIT
MAILING & SHIPPING SYSTEMS

Financial Considerations

Product Summary

iX-5 Series Base w/ Autofeeder, Sealer, Catch Tray & Ink Cartridge
IX Series 5 lb Weighing Platform

Cost Summary		Valid Until: 10/31/2025
01	Equipment & Software	$ 4,137.25
02	Monthly Meter Rental & iMeter Apps	$ 37.00
03	Annual Maintenance Agreement	$ 828.00
04	Annual Software Subscriptions & Support	$ 0.00

Notes

Pricing Utilized:
NASPO/ValuePoint Contract #: CTR058809
State Participating Addendum #: SW1008(OK)

(405) 509-6526 | MattP@summitokc.com | mail.quadient.com

quadient

Purchase Order - Lease

NASPO/ValuePoint Contract #: CTR058809
and / or
State Participating Addendum (PA) #:
SW1008 (OK)

Customer

Organization	Duncan Public Schools		
DBA			
Address	PO Box 1548		
City State Zip	Duncan	OK	73534
Phone	(580) 255-0686	Fax	

Vendor

Company Name	Quadient Leasing USA Inc.	FEDERAL ID# 94-2984524	
Attention	Government Sales	DUNS# 150836872	
Address	478 Wheelers Farms Rd		
City State Zip	Milford	CT	06461
Phone	(866) 448-0045	Fax	(203) 301-2600

Ship To

Organization	Duncan Public Schools		
Attention	Lori McCann		
Address	1706 W Spruce Ave		
City State Zip	Duncan	OK	73533
Phone	(580) 255-0686	Email	lori.mccann@duncanps.org

P.O. Number	P.O. Date	Requisitioner	Shipped Via	F.O.B. Point	Terms
			Ground	Destination	Quarterly Invoicing

QTY	Unit	Description	Unit Price	Total
60	Months	Lease Payment	$179.91	$10,794.60

Lease payment specified above for products listed below includes, as applicable, reduced price equipment maintenance to reflect first year free, meter rental, meter resets, postal rate changes, software license/support/subscription fees, delivery, installation, and operator training.

Products

QTY	Product ID	Description
1	IX5AF	IX-5 Series Base w/ Autofeeder, Sealer, Catch Tray & Ink Cartridge
1	IXWP5	IX Series 5 lb Weighing Platform

1) Order is governed under the terms and conditions of the NASPO/ValuePoint Master Price Agreement Contract Number CTR058809. Enter this order in accordance with the prices, terms, delivery method, and specifications listed above.

2) Payments will be sent to:
Quadient Leasing USA, Inc.
Dept 3682
PO Box 123682
Dallas TX 75312-3682

3) Send all correspondence to:
Quadient Leasing USA, Inc.
478 Wheelers Farms Rd
Milford CT 06461
Phone: 203-301-3400
Fax: 203-301-2600

Authorized by — Date: 10/14/2025

Carl Buckholts — Print Name

Board President — Title

* REFERENCE *

Duncan mail

Lori McCann <lori.mccann@duncanps.org>

Re: Mail Machine Business Case

1 message

Matt Perry <mattp@summitokc.com> Mon, Oct 13, 2025 at 12:40 PM
To: Lori McCann <lori.mccann@duncanps.org>

Hey Lori!

Yes ma'am! We will prorate the annual maintenance and any unused will be credited to your Summit account to use for consumables!

Thank you,

Matt Perry
Sales Manager
Summit Mailing & Shipping
405.509.6526
This e-mail message and all attachments transmitted with it may contain legally privileged and/or confidential information intended solely for the use of the addressee(s). If the reader of this message is not the intended recipient, you are hereby notified that any reading, dissemination, distribution, copying, forwarding or other use of this message or its attachments is strictly prohibited. If you have received this message in error, please notify the sender immediately and delete this message and all copies and backups thereof.

On Oct 13, 2025, at 12:39 PM, Lori McCann <lori.mccann@duncanps.org> wrote:

External Email: DO NOT open attachments or click on links from unknown or unexpected emails.

One more question. We may have already talked about this, but what will happen with our current annual maintenance agreement that we have paid for? Will there be a refund for the remainder of the year once, this new lease goes into effect?

Lori McCann
Business Manager
Treasurer
Duncan Public Schools
580-255-0686, Fax: 580-252-2453

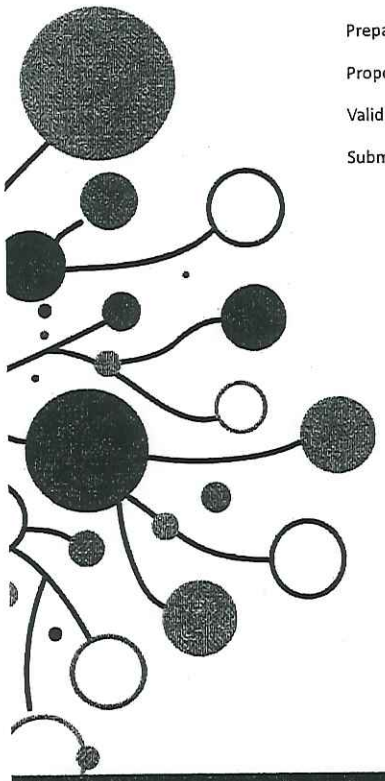
On Mon, Oct 13, 2025 at 11:40 AM Matt Perry <mattp@summitokc.com> wrote:

> Hey Lori!
>
> Please see the attached NASPO PO for your review and approval!
>
> Thank you,
>
> <Outlook-sjpxmhrh.jpg>
> This e-mail message and all attachments transmitted with it may contain legally privileged and/or confidential information intended solely for the use of the addressee(s). If the reader of this message is not the intended recipient, you are hereby notified that any reading, dissemination, distribution, copying, forwarding or other use of this message or its attachments is strictly prohibited. If you have received this message in error, please notify the sender immediately and delete this message and all copies and backups thereof.
>
> **From:** Lori McCann <lori.mccann@duncanps.org>
> **Sent:** Monday, October 13, 2025 10:07 AM

* REFERENCE *

SUMMIT
MAILING & SHIPPING SYSTEMS
A member of Summit Technology Affiliates, LLC.

BUSINESS CASE
Mail Machine Upgrade



Prepared for: Duncan Public Schools

Proposal date: 10/09/2025

Valid until: 10/31/2025

Submitted by: Matt Perry

Sales Manager
405-509-6526
MattP@summitokc.com

Summit Mailing and Shipping

Lori McCann
Brennon Albertson

405-947-0707

quadient

Executive Summary

Duncan Public Schools currently owns a Quadient IN-600 AutoFeed Mail Machine with a 5 lb. weighing platform, serviced by Summit Mailing & Shipping. This system operates with an IBI (Information-Based Indicia) meter, which the USPS has announced will no longer be compliant by 2027. All mailing systems will be required to operate with the new IMI (Intelligent Mail Indicia) meter technology by that time.

Given this upcoming USPS compliance mandate, now is an ideal time for Duncan Public Schools to upgrade to the latest Quadient iX-Series mailing system.

By moving forward at this time, the district can:

1.) Lock in the lowest possible state contract pricing before the annual price increase in November.

2.) Avoid future compliance issues and ensure uninterrupted mailing operations.

3.) Benefit from improved speed, efficiency, and reporting capabilities available with the new IMI-compliant systems.

4.) Simplify budgeting by upgrading now rather than facing higher costs later.

Upgrading at this time is a strategic decision that positions Duncan Public Schools for long-term success and compliance while maximizing available cost savings.

This document is strictly private, confidential and personal to its recipients and should not be copied, distributed or reproduced in whole or in part, nor passed to any third party without the express written consent of Quadient.

quadient

* REFERENCE *

DUNCAN PUBLIC SCHOOLS
PO BOX 1548 1740 WEST SPRUCE
DUNCAN, OK 73534 1548
(580) 255-0686 Fax: (580) 252-2453
General Description : 047-DISTRICT POSTAGE METER & LEASE AGREEMENT (B...

Purchase Order Number
65727

Date of Purchase Order: 15 Oct 2025

To: **SUMMIT MAILING & SHIPPING SYSTEMS LLC**
500 ENTERPRISE DR
EDMOND, OK 73013-3670

Conditions:
1. Invoices to be rendered in duplicate.
2. No payment to be made until order complete.
3. Goods to be delivered F.O.B. as per address in upper left.
4. Exempt from Sales Tax per state statute.
5. Deliveries acknowledge subject to Purchaser's Inspection.

Ship To: **DUNCAN PUBLIC SCHOOLS**
1740 W SPRUCE AVE
DUNCAN, OK 73533

ATTN: LORI MCCANN KDH

Channa Byerly

Purchase Approved By : CHANNA BYERLY
FY 2025-2026 GEN FUND-FOR OPERAT- 11

Qty	Description	Unit Price	Total Price
	PRJ FUNC OBJ PRG SUBJ JOB SITE 047 2620 656 000 0000 000 050		
	047-DISTRICT POSTAGE METER & LEASE AGREEMENT (BA 101425 #90)		$1,439.28
		Sub Total:	**$1,439.28**
		Grand Total:	**$1,439.28**

Year	Months	Description	Unit Price	Yearly Total
2025-26	8	Lease Payments	$ 179.91	$ 1,439.28
2026-27	12	Lease Payments	$ 179.91	$ 2,158.92
2027-28	12	Lease Payments	$ 179.91	$ 2,158.92
2028-29	12	Lease Payments	$ 179.91	$ 2,158.92
2029-30	12	Lease Payments	$ 179.91	$ 2,158.92
2030-31	4	Lease Payments	$ 179.91	$ 719.64
	60			$ 10,794.60

* REFERENCE *

Print Purchase Order

TRENDS REQUISITION

Date: 06/01/2026

Requested by: Kelly Henderson

School/Dept: Special Services

Account/Prog: 239-SPED

☐ Books	☐ Equipment	☑ Technology
☐ Fees/Dues	☑ Supplies	☐ Furniture/Fixtures
☐ Textbooks	☐ Service	☑ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #: RIVERSIDE INSIGHTS

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Testing Materials for Special Education Student Assessments	$ 5,000.00	$ 5,000.00	7	11	239	2140	614	239	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 5,000.00									

DESCRIPTION: TESTING MATERIALS FOR SPED STUDENT ASSESSMENTS FOR FY 26-27

Kelly Henderson 06/03/26
Signature of Requestor -REQUIRED- **Date**

Signature of Administrator -REQUIRED- **Date** 6/3/26

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: Technology
Account/Prog: 051-Technology

☐ Books ☐ Equipment ☑ Technology
☐ Fees/Dues ☑ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

SCHOOLSAFE ID, LLC

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
8	Software License Renewal	$ 499.00	$ 3,992.00	7	11	051	2660	653	000	0000	000	050
48	Badge Stickers	$ 17.00	$ 816.00									
1	Shipping for stickers	$ 12.95	$ 12.95									
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 4,820.95									

DESCRIPTION: SCHOOL SAFE ID VISITOR MANAGEMENT ANNUAL SOFTWARE

LICENSES FOR 8 SITES FOR FY 26-27

Kelly Henderson 06/02/26
Signature of Requestor *-REQUIRED-* **Date**

Bill Adams 6-2-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

PURCHASE ORDER # _____
For Finance Use Only

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Date: 12/08/2025
Requested by: Dr. Channa Byerly
School/Dept: Central Office
Account/Prog: 11 General Fund 041-Prof. Dev.

☐ Books ☐ Fees/Dues ☐ Textbooks
☐ Equipment ☐ Supplies ☐ Service
☐ Technology ☐ Furniture/Fixtures ☑ Other

Complete only the shaded areas. Use current catalog information
Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #: ScoreVision

Quantity	Item No/Description	Unit Price	Total Price	FY	FU	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
	District - Subscription for Professional Development		$ 4,500.00	7	11	~~000~~ 041	2213	530	000	0000	000	705
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 4,500.00									

L McCann 06-03-26
SIGNATURE - PRINCIPAL/DIRECTOR ***REQUIRED***

TRENDS REQUISITION

Date: 06/01/2026

Requested by: Kelly Henderson

School/Dept: Central Office

Account/Prog: 040-Membership Dues

☐ Books	☐ Equipment	☐ Technology
☑ Fees/Dues	☐ Supplies	☐ Furniture/Fixtures
☐ Textbooks	☐ Service	☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

SIMMONS CENTER

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Employee Memberships	$ 6,000.00	$ 6,000.00	7	11	040	2319	810	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 6,000.00									

DESCRIPTION: DISTRICT EMPLOYEE MEMBERSHIP FEE'S FOR FY 26-27

Michelle Zinn 6/3/2026
Signature of Requestor *-REQUIRED-* **Date**

JM McCann 06-03-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: District Technology
Account/Prog: 051-Technology

☐ Books ☐ Equipment ☑ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units. Include Shipping/Handling.				Vendor Name, Address, Phone & Fax # ***SPLASHTOP								
Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	REMOTE & AUTONOMOUS ENDPOINT MANAGEMENT (AEM) FOR DISTRICT TECHNOLOGY DEPT	$ 2,350.00	$ 2,350.00	7	11	051	2580	653	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 2,350.00									

DESCRIPTION: ~~AUDIO & VIDEO PRODUCTION OF STUDENT PERFORMANCES~~ ~~FOR FY 26-27~~ Remote & Autonomous Endpoint Management (AEM) for District Techn. Dept to help troubleshoot Employee Device Issues.

Kelly Henderson 06/02/26
Signature of Requestor -REQUIRED- **Date**

Bill Adams 6-2-26
Signature of Administrator -REQUIRED- **Date**

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: Central Office
Account/Prog: 027-St Co Election Board

☐ Books	☐ Equipment	☐ Technology
☐ Fees/Dues	☐ Supplies	☐ Furniture/Fixtures
☐ Textbooks	☐ Service	☑ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

STEPHENS COUNTY ELECTION BOARD

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Bd Member Election Expenses	$ 7,400.00	$ 7,400.00	7	11	027	2314	310	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 7,400.00									

DESCRIPTION: COMPENSATION FOR ELECTED OFFICIALS DURING BOARD MEMBER ELECTIONS FOR FY 26-27

Kelly Henderson 06/02/2026
Signature of Requestor *-REQUIRED-* **Date**

JMcCann 06-03-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: Central Office / District
Account/Prog: 047-Postage

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☑ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #: SUMMIT MAILING & SHIPPING

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Supplies	$ 850.00	$ 850.00	7	11	047	2640	656	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 850.00									

DESCRIPTION: ANNUAL MAINTENANCE/SUPPLIES FOR DISTRICT POSTAGE METER FOR FY 26-27 (Labels & Ink Cartridges)

Kelly Henderson 06/03/26
Signature of Requestor -REQUIRED- **Date**

[signature] 06-03-26
Signature of Administrator -REQUIRED- **Date**

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: Technology
Account/Prog: 051-Technology

☐ Books ☐ Equipment ☑ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

TRAFERA

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	RENEWAL	→	18,087.96	7	11	051	2560	530	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 18,087 96									

DESCRIPTION: GOOGLE WORKSPACE FOR EDUCATION RENEWAL FOR FY 26-27

Kelly Henderson 06/02/26
Signature of Requestor *-REQUIRED-* **Date**

Bill Adams 6-2-26
Signature of Administrator *-REQUIRED-* **Date**

Rec'd / 06/08/26 kah

TRAFERA

DUNCAN PUBLIC SCHOOLS - Google Workspace Edu Plus - 2026 / 2027

Bill to
DUNCAN PUBLIC SCHOOLS
Customer No: 89266
PO Box 1548
PO Box 1548
Duncan OK 73534
USA

Estimate No: E000175160

Ship to

Quote Details
Created: June 3, 2026
Expiration: June 10, 2026
Created by: Alyson George
alyson.george@trafera.com

Contract
None

Products & Services

Items and Descriptions	Overview	Notes	Qty	Unit Price	Totals
Google Workspace EDU Plus Student Renew	Google Workspace for Education Plus Annual Plan Renewal For every 4 student, customer recieves one free staff		3124	$5.79	$18,087.96
				Subtotal	$18,087.96
				Tax	$0.00
				Total	**$18,087.96**
				Net Terms	**N30**

Terms and Conditions
This quote is confidential and is to be viewed solely by individuals within the organization to whom it is addressed. Unauthorized distribution or disclosure of the contents of this quote is prohibited. If you are not from the organization addressed, please notify us immediately so we can prepare a quote specific to you. Prices and availability may change without notice prior to the quote expiration date due to market conditions, including potential tariff adjustments and available inventory.

Please Remit Checks to:
Trafera LLC
PO Box 208960
Dallas, TX 75320-8960

Questions? Contact me

Jonathan Worre
jonathan.worre@trafera.com

Trafera
1271 Red Fox Rd.
Arden Hills MN 55112
United States
For quick details on returns, learn more here → https://www.trafera.com/return-policy

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: Central Office
Account/Prog: 038-Bond Payments/Fee's

☐ Books	☐ Equipment	☐ Technology
☑ Fees/Dues	☐ Supplies	☐ Furniture/Fixtures
☐ Textbooks	☐ Service	☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #: UMB BANK

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
4	Fee's	$ 300.00	$ 1,200.00	7	11	038	2511	810	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 1,200.00									

DESCRIPTION: ADMINISTRATIVE & ACCEPTANCE FEE'S FOR BONDS FOR FY 26-27

Kelly Henderson 06/02/2026
Signature of Requestor *-REQUIRED-* **Date**

S McCann 06-03-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: Central Office / District
Account/Prog: 047-Postage

- [ ] Books
- [x] Fees/Dues
- [ ] Textbooks
- [ ] Equipment
- [x] Supplies
- [x] Service
- [ ] Technology
- [ ] Furniture/Fixtures
- [x] Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
USPS-UNITED STATES POSTAL SERVICE

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	PO BOX FEE	$ 670.00	$ 670.00	7	11	047	2620	530	000	0000	000	050
1	BULK MAIL	$ 300.00	$ 300.00									
1	METER POSTAGE	$ 10,000.00	$ 10,000.00									
	SHIPPING/HANDLING:											
		TOTAL ORDER:	~~$ 10,950.00~~ 10,970.00									

DESCRIPTION: DISTRICT POSTAGE, PO BOX FEE, & BULK MAIL FOR FY 26-27

Kelly Henderson 06/02/2026
Signature of Requestor *-REQUIRED-* **Date**

LMcCann 06-03-26
Signature of Administrator *-REQUIRED-* **Date**

Print
Post Office
Address Here

City, State, ZIP Code

Duncan, OK 73534

POSTMASTER

PO BOX FEE PAYMENT

BUSINESS REPLY MAIL

FIRST-CLASS MAIL PERMIT NO. 99998

POSTAGE WILL BE PAID BY ADDRESSEE

If Undeliverable as Addressed,
Return to Local Postmaster

UNITED STATES POSTAL SERVICE

NO POSTAGE
NECESSARY
IF MAILED
IN THE
UNITED STATES

Your PO Box fee is due by the LAST DAY OF THIS MONTH.

Your PO Box will be closed if the fee is not paid by the due date. If the fee is not paid within 10 days after the due date, **a late payment charge will apply.** You may make payment by any of the convenient options noted on the inside top portion of this envelope.

Make checks or money orders payable to **"U.S. Postal Service."** If the bank returns your check, or if payment is not received by the due date, your PO Box service will be suspended **until all associated charges** are paid.

Please disregard this notice if payment has been made.

Thank you.

☑ Annual

☐ Semiannual

$ 670.00
Amount

Box #1548
DUNCAN PUBLIC SCHOOLS
73534
6 Months: $335.00 12 Months: $670.00
Due Date: 06/30/2026

Post Office Box Service Fee Due

Notice 32-B, September 2010 | PSN 7610-03-000-8332

how2recycle.info
PAPER
ENVELOPE

Dear Customer:

You may make payment by any of the following convenient options:

- By credit card at *www.usps.com/poboxes.* While online, you can sign up for automatic renewals and avoid late payment charges.
- By debit or credit card at an Automated Postal Center® (APC®) in select Post Offices™.
- By check or money order through the mail, using this envelope. Do not send cash by mail. Make your check or money order payable to **"U.S. Postal Service." Please write your PO Box number on the check or money order.** You will receive a receipt in your PO Box.
- By cash, check, money order, or debit or credit card at a Post Office retail counter.

Thank you.

Has your information* changed? ☐ **Yes** ☑ **No**

**Relevant information is your physical address, telephone number, e-mail address, or PO Box use.*

PO Box customers are required to promptly update any changes to the original PS Form 1093, *Application for Post Office Box Service.* If any information on your application has changed, please provide updated information below — but please leave blank any item that **has not** changed.

Name _____ **PO Box Number** _____

Physical Address _____

City, State, ZIP Code™ _____

Telephone Number (include area code) _____

E-mail Address _____

☐ **Residential Use**

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: Central Office
Account/Prog: 040-Membership Dues

☐ Books	☐ Equipment	☐ Technology
☑ Fees/Dues	☐ Supplies	☐ Furniture/Fixtures
☐ Textbooks	☐ Service	☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
USSA-UNITED SUBURBAN SCHOOLS ASSOCIATION

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Dues	$ 1,200.00	$ 1,200.00	7	11	040	2321	810	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 1,200.00									

DESCRIPTION: MEMBERSHIP DUES FOR SUPT FOR FY 26-27

Kelly Henderson 06/02/26
Signature of Requestor *-REQUIRED-* **Date**

JMcCann 06-03-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: Central Office
Account/Prog: 050-Central Office

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☑ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #: ***WALMART

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	CO Kitchen & Office Supplies	$ 700.00	$ 700.00	7	11	~~040~~ 050	2321	~~810~~ 617	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 700.00									

DESCRIPTION: CO SUPPLIES: DISH SOAP, PAPER PLATES, NAPKINS, ETC FOR FY 26-27

Kelly Henderson 06/02/26
Signature of Requestor *-REQUIRED-* **Date**

06-03-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: Special Services
Account/Prog: 239-SPED

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☑ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
WESTERN PSYCHOLOGICAL SERVICES (WPS)

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Testing/Assessment Materials for Special Education Students	$ 3,000.00	$ 3,000.00	7	11	239	2140	614	239	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 3,000.00									

DESCRIPTION: TESTING/ASSESSMENT MATERIALS FOR DISTRICT SPED STUDENTS FOR FY 26-27

Kelly Henderson 06/03/26
Signature of Requestor *-REQUIRED-* **Date**

Jamie Clayton 6/3/26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: Special Services
Account/Prog: 239-SPED

☐ Books ☐ Equipment ☑ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☑ Service ☑ Other

DUNCAN PUBLIC SCHOOLS
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WAREHOUSE
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Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

YELLOWFOLDER

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Online Cloud Storage/Service for SPED Documents	$ 4,000.00	$ 4,000.00	7	11	239	2560	449	239	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 4,000.00									

DESCRIPTION: ONLINE CLOUD STORAGE/SERVICES FOR SPECIAL EDUCATION DOCUMENTS FOR FY 26-27

Kelly Henderson 06/02/2026
Signature of Requestor *-REQUIRED-* **Date**

6/3/2026
Signature of Administrator *-REQUIRED-* **Date**

★ FOR REFERENCE ★

MASTER SERVICES AGREEMENT
FOR RECORDS MANAGEMENT SERVICES

This Master Services Agreement for Services ("MSA") is entered into by Duncan Public Schools("Customer"), and Yellow Folder, LLC, a Texas limited liability company ("YellowFolder"), effective Dec. 14, 2015.

YellowFolder provides records management services to its customers, including packing, transporting, indexing, storing and destruction of paper and other physical records ("Physical Records"); digitizing Physical Records through proprietary scanning and coding processes ("Digitized Records" and together with the Physical Records, the "Records")); storing and destruction of Digitized Records on the YellowFolder electronic record management (ERM) system and configuring the YellowFolder ERM for such use by its customers; and other activities related to such services. Customer wishes to obtain the specified services from YellowFolder as listed on the proposal(s) attached to this MSA in Appendix A (each a "Proposal"). The Parties agree to amend Appendix A from time to time with additional Proposals, as such Proposals are signed by the Parties hereto. The Parties hereby agree as follows:

1. YellowFolder Services. YellowFolder shall provide the specific service(s) indicated on each Proposal (the "Services"). YellowFolder's Service Guidelines and Procedures (the "Service Procedures") contain (1) a definition of each of the Services, (2) YellowFolder's responsibilities with respect to the provision of each Service; and (3) Customer's responsibilities for each Service. YellowFolder maintains a copy of the Service Procedures on its website (www.yellowfolder.com) and reserves the right to modify and amend the Service Procedures from time to time at its sole discretion. Customer acknowledges that it has received and read a copy of the Service Procedures, has complied with all pre-conditions to such Services, and hereby agrees to be bound by all such terms and conditions included therein. Each Proposal includes specific quantities and levels for each Service. If, at Customer's request, YellowFolder performs Services in excess of the specifications contained in the Proposal(s), Customer shall be responsible for the costs of such additional services at YellowFolder's standard rates. YellowFolder shall not be liable for any damage to the Records caused by caused by removal of staples, paperclips, binders, or any other type of fastening device, or the unfolding of documents as required to enable such items to be fed through an automatic document feeder. Customer expressly acknowledges and agrees that YellowFolder will permanently destroy all Physical Records immediately upon successful conversion to Digitized Record format. YellowFolder shall not be liable for interruption of Services due to fires, water damage (natural or otherwise), floods, storms, earthquakes, natural disasters (all of the foregoing, "Acts of God"), strikes, riots, power failures, insurrection, interruption or unavailability of telephone or internet service, or for any other cause beyond the control of YellowFolder. YellowFolder shall not be required to supply Services for Customer while interruption of Services due to any such cause continues.

2. Customer Requirements. Customer shall be responsible for providing the YellowFolder staff commercially reasonable access to its facilities on the dates agreed upon for packing and pick-up of Physical Records (if applicable) and shall have the Physical Records described in the Proposal(s) ready for packing/pick-up on such dates. If YellowFolder is required to return to Customer's location for such services due to a failure by Customer to adhere to the terms of this MSA, additional charges will apply. Customer acknowledges and agrees that access to the YellowFolder ERM requires internet signal transmission and that Customer shall be responsible for ordering, maintaining and paying for such signal transmission installation and services, and that the costs of such services are not included in YellowFolder's service charges. Customer acknowledges and agrees that signals are transmitted over third party telephone and utility lines, which are wholly beyond the control and jurisdiction of YellowFolder. YellowFolder does not provide an audit of Customer's Physical Records as a part of its regular Services. Customer is solely responsible for the contents, completeness and accuracy of its Records.

3. File Architecture, Access & Retention Plan. For each solution of Records (Student Records, Special Education Records, Human Resource Records, Administrative Records, etc., each a "Solution"), YellowFolder and Customer shall agree upon a written File Architecture, Access, and Retention Plan ("FAARP") prior to YellowFolder indexing or digitizing any Physical Records with respect to such Solution for Customer pursuant to this MSA. The FAARP shall describe the layout (or architecture) of all file "trees" for the Solution, security groups to govern Customer staff access to the Records, the retention and destruction plan for Customer's Records, and the person(s) at Customer responsible for all retention and destruction decisions. YellowFolder shall not take any action with respect to the Solution Records that is not authorized in the FAARP for such Solution.

4. Ownership. Customer shall retain ownership of its Records and shall have the right to the immediate return of its Records at any time; provided, however that Customer shall be liable to YellowFolder for all payments due to YellowFolder for the Term (defined below). YellowFolder shall maintain a purchase money security interest in the Records until such time as Customer pays all unpaid Fees (defined below) to YellowFolder. YellowFolder shall retain the meta-data associated with all Records produced pursuant to the Services provided herein, including, without limitation, all meta-data regarding the Physical Records developed through any index services and all meta-data regarding the Digitized Records developed through any conversion services or uploading Records to the YellowFolder ERM. YellowFolder shall maintain full and unlimited ownership to any documentation produced with respect to the Services, including without limitation, any FAARP(s) produced for the Customer; provided, however, that YellowFolder shall grant Customer a non-exclusive, limited use, read-only license to use such documentation in its internal operations throughout the Term. Customer agrees that it shall only have non-exclusive, limited use license rights with respect to the YellowFolder ERM software (the "Software") throughout the Term and that Customer shall not modify, reverse engineer, distribute, transfer, or allow access to all or any portion of the Software by any third party. Customer hereby acknowledges that it has received and hereby agrees to adhere to any required terms and conditions of any licenses required by YellowFolder or any of its software subcontractors related to the use of the Software.

5. Record Protection. YellowFolder acknowledges that the Records are of significant value to Customer and contain sensitive and private information that may be regulated by laws or regulations governing the retention and disposal of information, including, without limitation, those commonly known as "FERPA", "FACTA", "GLBA", "HIPAA" and "HITECH" or similar state and federal laws ("Privacy Laws"). YellowFolder agrees to use commercially reasonable efforts to protect the Records against damage (other than through Acts of God) and to comply with all applicable Privacy Laws.

* FOR REFERENCE *

6. Term & Termination. With respect to each Proposal, the term of this MSA shall start on the date that the Proposal is signed by Customer, and shall continue for a period of One year(the "Initial Term") from such date. Upon the expiration of the Initial Term with respect to each Proposal, this MSA shall automatically renew annually with respect to the storage and access Services described in such Proposal (each a "Renewal Term") unless terminated by either party by written notice at least ninety (90) days prior to the last day of the then current Term. The "Term" for each Proposal shall be the Initial Term and each Renewal Term.

YellowFolder may terminate the Services with respect to a Proposal at any time if Customer fails to perform its material obligations described herein (including payment) related to such Proposal; provided that such termination will not relieve Customer's responsibilities to pay the Fees related to such Proposal. Customer may terminate this MSA with respect to a Proposal at any time upon thirty (30) days prior written notice to YellowFolder if YellowFolder fails to reasonably perform its material obligations described herein with respect to such Proposal and such failure has not been cured by YellowFolder within thirty (30) days after its receipt of such notice. Customer may terminate this MSA at the end of any annual fiscal period if it (i) certifies that its governing board (as a result of a reduction in anticipated tax revenues) has not allocated sufficient funds to allow Customer to continue to perform the obligations under this Agreement; (ii) provides YellowFolder at least ninety (90) days advance written notice of such situation; and (iii) has paid all amounts due YellowFolder under this Agreement as of the date of such proposed termination. Any such termination shall be in addition to (not in lieu of) any other remedies available to the terminating party with respect to this MSA in a court of law.

7. Service Fees. Depending on the Services provided, each Proposal may specify up to four separate fees owed for the Services. These fees include "Processing Fees," "Record Center Monthly Fees," "Cloud Service Monthly Fees," and "Removal Fees," (together the "Service Fees").

Processing Fees
For all fees listed as "Processing Fees" on a Proposal, Customer agrees to pay fifty percent (50%) of the Processing Fees upon signing the Proposal and the remaining fifty percent (50%) of the Processing Fees upon receiving confirmation from YellowFolder of the substantial completion of all work related to such Processing Fees.

Record Center Monthly Fees not applicable to DPS
The Record Center Monthly Fees listed on each Proposal are regular, recurring charges for the on-going storage of Physical Records in the YellowFolder Record Center. YellowFolder bases Record Center Monthly Fees on the number of boxes stored with YellowFolder. Customer agrees to pay these fees on an annual basis, in advance, due and payable on the first day of the calendar month beginning in the month of execution of this MSA and payable on an annual basis thereafter (each, a "Service Year"). If the Proposal is signed on a month other than the month of execution of this MSA, Customer agrees to pay for a stub portion of the Service Year during the first and last calendar years of the Term. The initial stub payment is listed on the Proposal. YellowFolder shall have the right to increase the per box Record Center Monthly Fees rate, provided that such increase may not exceed 3.0% annually.

Cloud Service Monthly Fees
The Cloud Service Monthly Fees are regular, recurring charges for the storage of (and access to) Digitized Records on the YellowFolder ERM. YellowFolder bases Cloud Service Monthly Fees on the number of active students/staff enrolled/employed by Customer. Customer agrees to pay these fees on an annual basis, in advance, due and payable on the first day of the Service Year. If the Proposal is signed on a month other than the month of execution of this MSA, Customer agrees to pay for a stub portion of the Service Year during the first and last calendar years of the Term. The initial stub rate is listed on the Proposal. YellowFolder shall have the right to increase the per student/employee Cloud Service Monthly Fees rate, provided that such increase may not exceed 3.0% annually. YellowFolder shall audit the number of Customer's active students/employees prior to the annual anniversary date of the Term (using Customer's PEIMS filings) and increase or decrease the total Cloud Service Monthly Fees for such annual period accordingly.

Removal Fees not applicable to DPS
All fees listed as "Removal Fees" on a Proposal are due in full upon signature by Customer of such Proposal and must be paid in full prior to the delivery of the applicable Service by YellowFolder.

8. Ad Hoc Services & Fees. From time-to-time Customer may request YellowFolder to perform ad hoc services with respect to the Records or the YellowFolder ERM that are not specified in a Proposal. These ad hoc services may include, without limitation, Record research and retrieval, and ERM system administration (password setup, mass file moves, etc.) or training. YellowFolder will provide these services upon the request of Customer in a manner consistent with YellowFolder's service level guidelines (as provided in the Services Procedures). Customer agrees to pay YellowFolder for such services upon their completion at YellowFolder's then current listed rates for such ad hoc services. These fees shall be due within thirty (30) days of receipt by Customer of a YellowFolder invoice detailing such ad hoc services. YellowFolder shall provide Customer with its listed prices for such ad hoc services from time-to-time, as requested by Customer.

9. Payment Provisions. YellowFolder invoices shall be payable in accordance with Texas Statute Chapter §2251.021 - Time for Payment by Governmental Entity of the Texas Prompt Payment Act, Subtitle F – State and Local Contracts and Fund Management. YellowFolder shall be entitled to charge a late fee equal to the greater of $25 per month or 1.00% per month for each payment that is not received by YellowFolder on or prior to the date first due. Late payments shall accrue interest in accordance with Texas Statute §2251.025 – Interest on Overdue Payment of the Texas Prompt Payment Act, Subtitle F – State and Local Contracts and Fund Management. YellowFolder shall be entitled to pursue all remedies available, including without limitation, disconnecting or disabling YellowFolder ERM services, in order to collect past due Service Fees. If YellowFolder continues to provide Services related to Record storage after termination of this MSA (as a result of Customer failing to reclaim its Records), YellowFolder shall be entitled to continue to receive storage and/or access fees at its then current rates for the periods of such extended storage. Customer shall be responsible for all licensing, permit fees and sales, use and excise taxes relating to the Services. Customer hereby certifies that it is a governmental entity, is not subject to nor liable for sales and use taxes and YellowFolder has no obligation or duty to collect any sales or use taxes with respect to the Services provided to Customer.

* FOR REFERENCE *

10. INDEMNIFICATION. IN THE EVENT ANY PERSON, NOT A PARTY TO THIS AGREEMENT, SHALL MAKE ANY CLAIM OR FILE ANY LAWSUIT AGAINST YELLOWFOLDER IN ANY WAY RELATING TO THE SERVICES DESCRIBED HEREIN, INCLUDING FOR FAILURE OF THE SERVICES IN ANY RESPECT, CUSTOMER AGREES TO INDEMNIFY AND HOLD YELLOWFOLDER HARMLESS FROM ANY AND ALL SUCH CLAIMS AND LAWSUITS INCLUDING THE PAYMENT OF ALL DAMAGES, EXPENSES, COSTS AND ATTORNEYS' FEES WHETHER THESE CLAIMS ARE BASED UPON ALLEGED INTENTIONAL CONDUCT, ACTIVE OR PASSIVE NEGLIGENCE OR STRICT OR PRODUCT LIABILITY, ON THE PART OF YELLOWFOLDER, ITS AGENTS, OR EMPLOYEES.

11. YELLOWFOLDER IS NOT AN INSURER. YELLOWFOLDER DOES NOT MAKE ANY WARRANTIES, EXPRESS OR IMPLIED, WITH RESPECT TO THE SERVICES DESCRIBED HEREIN INCLUDING, BUT NOT LIMITED TO (A) ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, (B) THE COMPLETENESS, ACCURACY OR AVAILABILITY OF THE RECORDS RELATED TO THE SERVICES, OR (C) THE PROTECTION OF THE PRIVACY OF THE UNDERLYING DATA CONTAINED IN THE RECORDS RELATED TO THE SERVICES, OR (D) THE PROTECTION OF THE RECORDS RELATED TO THE SERVICES FROM LOSS DUE TO ACTS OF GOD, THEFT OR UNINTENTIONAL LOSS. YELLOWFOLDER SHALL IN NO EVENT BE LIABLE FOR ANY CONSEQUENTIAL OR INCIDENTAL DAMAGES OF ANY NATURE, INCLUDING WITHOUT LIMITATION, DAMAGES FOR PERSONAL INJURY OR DAMAGES TO PROPERTY (INCLUDING THE RECORDS RELATED TO THE SERVICES), AND HOWEVER OCCASIONED, WHETHER ALLEGED AS RESULTING FROM BREACH OF WARRANTY OR CONTRACT BY YELLOWFOLDER OR NEGLIGENCE OR GROSS NEGLIGENCE OF YELLOWFOLDER OR OTHERWISE.

IT IS UNDERSTOOD THAT YELLOWFOLDER IS NOT AN INSURER OF CUSTOMER'S PROPERTY, INCLUDING THE RECORDS RELATED TO THE SERVICES. YELLOWFOLDER IS NOT RESPONSIBLE FOR NOR LIABLE FOR THE LACK OF COMPLETENESS, ACCURACY OR AVAILABILITY OF THE RECORDS RELATED TO THE SERVICES. YELLOWFOLDER IS NOT RESPONSIBLE FOR NOR LIABLE FOR LOSSES OF RECORD(S) DUE TO ACTS OF GODS, THEFT, OR UNINTENTIONAL LOSS, REGARDLESS OF ANY NEGILIGENCE ON BEHALF OF YELLOWFOLDER OR ITS STAFF. THE PAYMENTS TO BE MADE TO YELLOWFOLDER BY CUSTOMER ARE BASED SOLELY ON THE VALUE OF THE SERVICES PROVIDED BY YELLOWFOLDER. THE PAYMENTS MADE TO YELLOWFOLDER BY CUSTOMER ARE NOT RELATED TO THE VALUE OF CUSTOMER'S PROPERTY OR THE PROPERTY OF OTHERS INCLUDED IN THE RECORDS RELATED TO THE SERVICES.

NOTWITHSTANDING THE PRECEDING SENTENCES, IN THE EVENT THAT YELLOWFOLDER IS FOUND TO BE LIABLE TO CUSTOMER OR A THIRD PARTY FOR ANY REASON, TOTAL LIABILITY FOR ALL CLAIMS, REGARDLESS OF THEORY, THAT ARISE OUT OF THIS MSA SHALL NOT EXCEED AN AMOUNT EQUAL TO THE MONTHLY SERVICE FEES PAID BY CUSTOMER TO YELLOWFOLDER FOR THE SPECIFIC SERVICE IN QUESTION DURING THE TWELVE MONTHS PRECEDING THE LOSS.

12. General. This MSA, the Proposals attached hereto on Appendix A, and the Service Procedures referenced herein constitute the entire agreement between Customer and YellowFolder. If any of the provisions of this MSA shall be determined to be invalid or unenforceable, the remaining provisions shall remain in full force and effect. Any notices required or permitted to be given herein shall be made, in the case of YellowFolder, at its corporate headquarters, and in the case of Customer, at the address provided in the Proposal(s). YellowFolder may assign this MSA. Customer and YellowFolder agree that any action, demand, claim or counterclaim under the MSA shall be resolved by a judge alone and both parties hereby waive and forever renounce the right to a trial before a civil jury. Both parties agree to waive attorney fees for any dispute of contract brought under Local Government Code Chapter 271. There are no third party beneficiaries to this Agreement. Signatures on this MSA and all related Proposals sent via electronic medium or facsimile shall be considered valid and binding when received. This transaction shall be governed in all respects by the laws of the State of Texas.

YellowFolder agrees to the terms of this MSA by signing below. Proposals shall not be binding upon YellowFolder until signed by YellowFolder's authorized representative. Customer agrees to the terms of this MSA by signing below.

CUSTOMER SIGNATURE

By: [signature] Title: Superintendent

Name: Melonie Han Date: 12-14-15

YELLOWFOLDER SIGNATURE

By: [signature] Title: Authorized Representative

Name: Mikael Nilsson Date: 12/16/15

Appendix A - Proposal(s) attached

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: Technology
Account/Prog: ~~051-Technology~~ 054 - Maintenance

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☑ Service ☑ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
Everon, LLC
~~A-1 NATIONAL FIRE / SUMMIT FIRE~~

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Fire Sprinkler Inspection for 9 Risers	$ 1,825.00	$ 1,825.00	7	21	054	2670	530	000	0000	000	050
1	Backflow Fire Line for 3 Risers	$ 342.00	$ 342.00									
	Admin-1, HS-4, MS-3, 9th FEC-1											
	Back flow for HS Main, West, & Blackbox											
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 2,167.00									

DESCRIPTION: ANNUAL FIRE SPRINKLER SYSTEM INSPECTIONS FOR FY 26-27

Kelly Henderson 06/03/2026
Signature of Requestor -REQUIRED- **Date**

JUN 03 2026
Signature of Administrator -REQUIRED- **Date**

TRENDS REQUISITION

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: MS & HS Athletics
Account/Prog: 057-Athletics

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☑ Service ☐ Other

Use current catalog information Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

GYMCO

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	HS Gym Floor	$ 3,750.00	$ 3,750.00	7	21	057	2620	430	800	0000	000	705
1	MS Gym Floor	$ 3,750.00	$ 3,750.00	7	21	057	2620	430	800	0000	000	505
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 7,500.00									

DESCRIPTION: REFINISH GYM FLOORS AT HS & MS FOR FY 26-27

Kelly Henderson 06/02/2026
Signature of Requestor *-REQUIRED-* **Date**

SMcCann 06-03-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: HS Ag Department
Account/Prog: 036-Utilities

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☑ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☑ Service ☑ Other

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P. O. Box 1548
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SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

PSO-PUBLIC SERVICE OF OKLA

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	SCHOOL FARM ELECTRIC	$ 1,750.00	$ 1,750.00	7	21	036	2620	624	311	0000	000	705
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 1,750.00									

DESCRIPTION: ELECTRIC FOR SCHOOL AG FARM FOR FY 26-27

Kelly Henderson 06/02/26
Signature of Requestor *-REQUIRED-* **Date**

S McCann 06-03-26
Signature of Administrator *-REQUIRED-* **Date**

TRENDS REQUISITION

Date: 06/01/2026
Requested by: Kelly Henderson
School/Dept: Technology
Account/Prog: 035-Security Services

☐ Books	☐ Equipment	☐ Technology
☐ Fees/Dues	☐ Supplies	☐ Furniture/Fixtures
☐ Textbooks	☑ Service	☑ Other

DUNCAN PUBLIC SCHOOLS
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Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

TRINITY TECHNOLOGIES

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	RENEWAL	$ 15,000.00	$ 15,000.00	7	21	035	2670	530	000	0000	000	705
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 15,000.00									

DESCRIPTION: BURGLAR/FIRE/ELEVATOR ALARM MONITORING FOR ALL SITES

FOR FY 26-27

Kelly Henderson 06/02/26
Signature of Requestor -REQUIRED- **Date**

Bill Adams 6-2-26
Signature of Administrator -REQUIRED- **Date**

TRENDS REQUISITION

Date: 06/01/2026

Requested by: Kelly Henderson

School/Dept: Central Office

Account/Prog: 022-OSIG

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☑ Other

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Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
OSIG-OKLA SCHOOLS INSURANCE GROUP

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	INCIDENTS IN LIEU OF DEDUCTIBLE	$ 7,000.00	$ 7,000.00	7	86	022	2620	523	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 7,000.00									

DESCRIPTION: INCIDENTS IN LIEU OF DEDUCTIBLE FOR FY 26-27

Kelly Henderson 06/02/26
Signature of Requestor *-REQUIRED-* **Date**

06-03-26
Signature of Administrator *-REQUIRED-* **Date**

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: SPECIAL SERVICES

Vendor Requested: Aimee Carter Physical Therapy

Item Request Description: CONTRACTED PHYSICAL THERAPY SERVICES FOR 2026-2027

Dollar Amount Requested (if applicable): $60,000

Fund Requested: 11 - General Fund

Budget/Activity Account Requested: 621- IDEA (Federal SPED)

Signature of Requestor/Principal — Date: 4/2/2026

Signature of Budget Director — Date: 4/3/26

Signature of ~~Assistant~~ Superintendent — Date: JUN 08 2026

TRENDS Requisition Form

FY 2026-2027 FUND 11 - General Fund

VENDOR NAME & ADDRESS Aimee Carter Physical Therapy

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE CONTRACTED PHYSICAL THERAPY SERVICES FOR 2026-2027

Quantity	Item Number	Description	Unit Price	Amount
1		CONTRACTED PHYSICAL THERAPY		60,000.00
		SERVICES FOR 2026-2027		0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 60,000.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
7	11	621	2170	323	239	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: [signature] DATE: 4/2/2026

BUDGET APPROVER: [signature] DATE: 4/3/2026

CHANNA BYERLY: On previous page / Agenda Request kah DATE: 06/08/2026

Duncan Public Schools

PHYSICAL THERAPY SERVICES AGREEMENT

This Agreement is made and entered into as of this 9th day of June, 2026 by and between Aimee Carter Physical Therapy (Contractor) and **Duncan Public Schools** for the school year 2026-2027.

The parties agree as follows:

1. Contractor will provide Physical Therapy duties for students attending **Duncan Public Schools** without regards to sex, race, color, religion, national origin, or handicap needing and ordered Physical Therapy.
2. As full compensation for its services hereunder, **Duncan Public Schools** agree to pay Contractor $60.00 per hour for travel and duties performed.
3. Contractor will provide evidence of licensure by the state of Oklahoma.
4. Contractor will maintain confidentiality of any privileged information learned regarding the student's or family member's medical, educational, or personal information.
5. This agreement shall be terminated upon the first to occur of the following:
   - (i) In the event the Contractor and **Duncan Public Schools** shall agree in writing, this Agreement may be terminated.
   - (ii) This Agreement may be terminated at any time for any reason whatsoever by either party upon 30 days prior written notice of termination.
   - (iii) This Agreement shall terminate forthwith in the event **Duncan Public Schools** shall fail to pay to Contractor any compensation payable.
6. Contractor shall maintain, at Contractor's sole cost and expense, professional liability insurance.
7. This Agreement is to be construed according to the laws of the State of Oklahoma and Oklahoma State Board of Medical Licensure and Supervision (OSBMLS).
8. The term of this agreement shall be for the school year and any Extended School Year (ESY) services deemed necessary.
9. This Agreement contains the entire understanding of the parties with respect to the subject matter of this Agreement. This Agreement supersedes all prior agreements and understandings between the parties with respect to its subject matter.
10. Only a written instrument duly executed by all parties involved may amend this Agreement.

Duncan Public Schools:

~~Dr. Channa Byerly, Superintendent~~
Duncan Public Schools
Eric Davis, Board President

Contractor:

Aimee Carter PT

Aimee Carter, MPT
Physical Therapist/Owner

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: District Technology

Vendor Requested: CDW-GOVERNMENT

Item Request Description: ANNUAL MICROSOFT, ADOBE, GOGUARDIAN LICENSE RENEWALS AND DISTRICT E-FAX SERVICES FOR FY 26-27

Dollar Amount Requested (if applicable): $80,320.37

Fund Requested: 11 - General Fund

Budget/Activity Account Requested: 030 - Admin. Business Software
031 - Admin. Student Software
051 - District Technology

Kelly Vendrum — Requestor or Principal — 06/02/20026 — Date

Bill Adams — Budget Administrator or Business Office Manager — 6-2-26 — Date

Superintendent — 6/5/24 — Date

TRENDS REQUISITION

Date: 06/01/2026
Requested by: BILL ADAMS
School/Dept: TECHNOLOGY
Account/Prog:

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

CDW-GOVERNMENT

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	MICROSOFT RENEWAL	$ 21,733.92	$ 21,733.92	7	11	031	2230	653	000	0000	000	050
1	ADOBE LICENSE RENEWAL	$ 2,500.00	$ 2,500.00									
3100	GOGUARDIAN BEACON CORE LIC	$ 4.20	$ 13,020.00	7	11	051	1000	653	100	0000	000	050
3100	GOGUARDIAN ADMIN LICENSE	$ 4.20	$ 13,020.00									
3100	GOGUARDIAN TEACHER LICENSE	$ 4.20	$ 13,020.00									
3100	GOGUARDIAN PEAR DECK LIC	$ 3.54	$ 10,974.00									
1	E-FAX SERVICES	$ 6,052.45	$ 6,052.45	7	11	030	2511	530	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 80,320.37									

DESCRIPTION: MICROSOFT, ADOBE, GOGUARDIAN & EFAX SERVICES FOR FY 26-27

Kelly Henderson 06/02/26
Signature of Requestor -REQUIRED- **Date**

Bill adams 6-2-26
Signature of Administrator -REQUIRED- **Date**

QUOTE CONFIRMATION

Pricing and Availability Notice

Due to ongoing supply chain challenges, some hardware manufacturers cannot guarantee product availability or pricing until the product is shipped. While we make every effort to honor quoted pricing, if a hardware manufacturer increases its price to CDW after a quote is issued or order is accepted, we may need to update your quoted price to reflect that change irrespective of any timeframes or validity periods set forth in the quote, including up to the date of shipment. In the event of a price adjustment, we will notify you prior to shipment. Any price adjustment would only occur if the hardware manufacturer increases its pricing to CDW.

JUSTIN LANGWELL,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PWLL994	5/6/2026	MS OVE RENEWAL	1143553	$21,733.92

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Microsoft Desktop Education - license & software assurance - 1 license Mfg. Part#: 2UJ-00011 UNSPSC: 43233004 Electronic distribution - NO MEDIA Contract: MARKET	351	2320205	$61.92	$21,733.92

SUBTOTAL	$21,733.92
SHIPPING	$0.00
SALES TAX	$0.00
GRAND TOTAL	$21,733.92

PURCHASER BILLING INFO	DELIVER TO

Billing Address:
DUNCAN DISTRICT I-1 BOARD OF EDUC
ACCTS PAYABLE
PO BOX 1548
DUNCAN, OK 73534-1548
Phone: (580) 255-0686
Payment Terms: NET 30-VERBAL

Shipping Address:
DUNCAN DISTRICT I-1 BOARD OF EDUC
1706 W SPRUCE AVE
DUNCAN, OK 73533-2308
Shipping Method: ELECTRONIC DISTRIBUTION

Please remit payments to:

CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515

Sales Contact Info

Daisy Arroyo | (866) 579-6341 | daisarr@cdwg.com

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Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

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Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PWLM019	5/6/2026	ADOBE CC RENEWAL	1143553	$2,500.00

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
CREATIVE CLOUD ENTERPRISE ALL APPS Mfg. Part#: 30001789CB04A12R Electronic distribution - NO MEDIA Contract: MARKET	100	8355847	$25.00	$2,500.00

Adobe

SUBTOTAL	$2,500.00
SHIPPING	$0.00
SALES TAX	$0.00
GRAND TOTAL	**$2,500.00**

PURCHASER BILLING INFO

Billing Address:
DUNCAN DISTRICT I-1 BOARD OF EDUC
ACCTS PAYABLE
PO BOX 1548
DUNCAN, OK 73534-1548
Phone: (580) 255-0686
Payment Terms: NET 30-VERBAL

DELIVER TO

Shipping Address:
DUNCAN DISTRICT I-1 BOARD OF EDUC
1706 W SPRUCE AVE
DUNCAN, OK 73533-2308
Shipping Method: ELECTRONIC DISTRIBUTION

	Please remit payments to:
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This quote is subject to CDW's Third Party Cloud Services Order Form Terms and Conditions set forth at https://www.cdwg.com/content/cdwg/en/terms-conditions/third-party-cloud-services-order-form-terms-and-conditions-.html

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PWGK391	4/28/2026	GOGUARDIAN RENEWAL	1143553	$50,034.00

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
GOGUARDIAN ADMIN+FLEET+DNS+ADDEFLECT Mfg. Part#: GG-ADM1Y-003000 GoGuardian Admin with Fleet, DNS & AdDeflect Start Date: 7/1/2026 End Date: 6/30/2027 Electronic distribution - NO MEDIA Contract: MARKET	3100	7615889	$4.20	$13,020.00
GoGuardian Teacher - subscription license (1 year) - 1 license Mfg. Part#: GG-TCR1Y-003000 GoGuardian Teacher with Video Conferencing Start Date: 7/1/2026 End Date: 6/30/2027 Electronic distribution - NO MEDIA Contract: MARKET	3100	7615893	$4.20	$13,020.00
GOGUARDIAN BEACON CORE Mfg. Part#: GG-BCN1Y-003000 GoGuardian Beacon - Core Start Date: 7/1/2026 End Date: 6/30/2027 Electronic distribution - NO MEDIA	3100	8075820	$4.20	$13,020.00

QUOTE DETAILS (CONT.)				
Contract: MARKET				
GoGuardian Pear Deck - subscription license (1 year) - 1 license Mfg. Part#: GG-PRD1Y-003000 Pear Deck Subscription with LMS Access Start Date: 7/1/2026 End Date: 6/30/2027 Electronic distribution - NO MEDIA Contract: MARKET	3100	7688931	$3.54	$10,974.00

These services are considered Third Party Services, and this purchase is subject to CDW's Third Party Cloud Services Terms and Conditions, unless you have a written agreement with CDW covering your purchase of products and services, in which case this purchase is subject to such other written agreement.

The third-party Service Provider will provide these services directly to you pursuant to the Service Provider's standard terms and conditions or such other terms as agreed upon directly between you and the Service Provider. The Service Provider, not CDW, will be responsible to you for delivery and performance of these services. Except as otherwise set forth in the Service Provider's agreement, these services are non-cancellable, and all fees are non-refundable.

SUBTOTAL	$50,034.00
SHIPPING	$0.00
SALES TAX	$0.00
GRAND TOTAL	**$50,034.00**

PURCHASER BILLING INFO	DELIVER TO
Billing Address: DUNCAN DISTRICT I-1 BOARD OF EDUC ACCTS PAYABLE PO BOX 1548 DUNCAN, OK 73534-1548 **Phone:** (580) 255-0686 **Payment Terms:** NET 30-VERBAL	**Shipping Address:** DUNCAN PUBLIC SCHOOLS 1740 W SPRUCE AVE DUNCAN, OK 73533-2308 **Shipping Method:** ELECTRONIC DISTRIBUTION
	Please remit payments to:
	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515

Sales Contact Info

Daisy Arroyo | (866) 579-6341 | daisarr@cdwg.com

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Thank you for choosing CDW. We have received your quote.

Hardware | Software | Services | IT Solutions | Brands | Research Hub

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Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PWGK746	4/28/2026	E-FAX RENEWAL	1143553	$6,052.45

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
EFAX FAX NUMBERS Mfg. Part#: FAX-NUMBERS EFAX - Fax Numbers Electronic distribution - NO MEDIA Contract: MARKET	10	6689511	$155.25	$1,552.50
EFAX FAX PAGES Mfg. Part#: FAX-PAGES EFAX FAX PAGES QTY: 36,000 Electronic distribution - NO MEDIA Contract: MARKET	1	6689516	$3,144.95	$3,144.95
EFAX DOMAIN LEVEL SEND Mfg. Part#: EDDOMLVLSND EFAX Domain Level Send Electronic distribution - NO MEDIA Contract: MARKET	1	9146993	$677.50	$677.50
EFAX ROUTER 1Y Mfg. Part#: EFAX-ROUTER eFax Router Term: 1Y Electronic distribution - NO MEDIA Contract: MARKET	1	9147208	$677.50	$677.50

SUBTOTAL	$6,052.45
SHIPPING	$0.00
SALES TAX	$0.00
GRAND TOTAL	**$6,052.45**

PURCHASER BILLING INFO	DELIVER TO
Billing Address: DUNCAN DISTRICT I-1 BOARD OF EDUC ACCTS PAYABLE PO BOX 1548 DUNCAN, OK 73534-1548 **Phone:** (580) 255-0686 **Payment Terms:** NET 30 Days-Govt/Ed	**Shipping Address:** DUNCAN PUBLIC SCHOOLS 1740 W SPRUCE AVE DUNCAN, OK 73533-2308 **Shipping Method:** ELECTRONIC DISTRIBUTION
	Please remit payments to:
	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515

Sales Contact Info

Daisy Arroyo | (866) 579-6341 | daisarr@cdwg.com

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BOARD APPROVED

JUN 09 2026

ITEM # 9.H.8.

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

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School/Club/Department: District Technology

Vendor Requested: CDW-GOVERNMENT

Item Request Description: ANNUAL MICROSOFT, ADOBE, GOGUARDIAN LICENSE RENEWALS AND DISTRICT E-FAX SERVICES FOR FY 26-27

Dollar Amount Requested (if applicable): $80,320.37

Fund Requested: 11 - General Fund

Budget/Activity Account Requested: 030 - Admin. Business Software
031 - Admin. Student Software
051 - District Technology

Kelly Vendrum — Requestor or Principal — 06/02/2026 — Date

Bill Adams — Budget Administrator or Business Office Manager — 6-2-26 — Date

Superintendent — 6/5/26 — Date

TRENDS REQUISITION

Date: 06/01/2026
Requested by: BILL ADAMS
School/Dept: TECHNOLOGY
Account/Prog:

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

CDW-GOVERNMENT

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	MICROSOFT RENEWAL	$ 21,733.92	$ 21,733.92	7	11	031	2230	653	000	0000	000	050
1	ADOBE LICENSE RENEWAL	$ 2,500.00	$ 2,500.00									
3100	GOGUARDIAN BEACON CORE LIC	$ 4.20	$ 13,020.00	7	11	051	1000	653	100	0000	000	050
3100	GOGUARDIAN ADMIN LICENSE	$ 4.20	$ 13,020.00									
3100	GOGUARDIAN TEACHER LICENSE	$ 4.20	$ 13,020.00									
3100	GOGUARDIAN PEAR DECK LIC	$ 3.54	$ 10,974.00									
1	E-FAX SERVICES	$ 6,052.45	$ 6,052.45	7	11	030	2511	530	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 80,320.37									

DESCRIPTION: MICROSOFT, ADOBE, GOGUARDIAN & EFAX SERVICES FOR FY 26-27

Kelly Hendrix 06/02/26
Signature of Requestor -REQUIRED- **Date**

Bill adams 6-2-26
Signature of Administrator -REQUIRED- **Date**

Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

QUOTE CONFIRMATION

Pricing and Availability Notice

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For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PWLL994	5/6/2026	MS OVE RENEWAL	1143553	$21,733.92

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Microsoft Desktop Education - license & software assurance - 1 license Mfg. Part#: 2UJ-00011 UNSPSC: 43233004 Electronic distribution - NO MEDIA Contract: MARKET	351	2320205	$61.92	$21,733.92

SUBTOTAL	$21,733.92
SHIPPING	$0.00
SALES TAX	$0.00
GRAND TOTAL	$21,733.92

PURCHASER BILLING INFO	DELIVER TO

Billing Address:	Shipping Address:
DUNCAN DISTRICT I-1 BOARD OF EDUC ACCTS PAYABLE PO BOX 1548 DUNCAN, OK 73534-1548 **Phone:** (580) 255-0686 **Payment Terms:** NET 30-VERBAL	DUNCAN DISTRICT I-1 BOARD OF EDUC 1706 W SPRUCE AVE DUNCAN, OK 73533-2308 **Shipping Method:** ELECTRONIC DISTRIBUTION
	Please remit payments to:
	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515

Sales Contact Info

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Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PWLM019	5/6/2026	ADOBE CC RENEWAL	1143553	$2,500.00

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
CREATIVE CLOUD ENTERPRISE ALL APPS Mfg. Part#: 30001789CB04A12R Electronic distribution - NO MEDIA Contract: MARKET	100	8355847	$25.00	$2,500.00

Adobe

SUBTOTAL	$2,500.00
SHIPPING	$0.00
SALES TAX	$0.00
GRAND TOTAL	**$2,500.00**

PURCHASER BILLING INFO	DELIVER TO
Billing Address: DUNCAN DISTRICT I-1 BOARD OF EDUC ACCTS PAYABLE PO BOX 1548 DUNCAN, OK 73534-1548 **Phone:** (580) 255-0686 **Payment Terms:** NET 30-VERBAL	**Shipping Address:** DUNCAN DISTRICT I-1 BOARD OF EDUC 1706 W SPRUCE AVE DUNCAN, OK 73533-2308 **Shipping Method:** ELECTRONIC DISTRIBUTION

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Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PWGK391	4/28/2026	GOGUARDIAN RENEWAL	1143553	$50,034.00

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
GOGUARDIAN ADMIN+FLEET+DNS+ADDEFLECT Mfg. Part#: GG-ADM1Y-003000 GoGuardian Admin with Fleet, DNS & AdDeflect Start Date: 7/1/2026 End Date: 6/30/2027 Electronic distribution - NO MEDIA Contract: MARKET	3100	7615889	$4.20	$13,020.00
GoGuardian Teacher - subscription license (1 year) - 1 license Mfg. Part#: GG-TCR1Y-003000 GoGuardian Teacher with Video Conferencing Start Date: 7/1/2026 End Date: 6/30/2027 Electronic distribution - NO MEDIA Contract: MARKET	3100	7615893	$4.20	$13,020.00
GOGUARDIAN BEACON CORE Mfg. Part#: GG-BCN1Y-003000 GoGuardian Beacon - Core Start Date: 7/1/2026 End Date: 6/30/2027 Electronic distribution - NO MEDIA	3100	8075820	$4.20	$13,020.00

QUOTE DETAILS (CONT.)				
Contract: MARKET				
GoGuardian Pear Deck - subscription license (1 year) - 1 license Mfg. Part#: GG-PRD1Y-003000 Pear Deck Subscription with LMS Access Start Date: 7/1/2026 End Date: 6/30/2027 Electronic distribution - NO MEDIA Contract: MARKET	3100	7688931	$3.54	$10,974.00

These services are considered Third Party Services, and this purchase is subject to CDW's Third Party Cloud Services Terms and Conditions, unless you have a written agreement with CDW covering your purchase of products and services, in which case this purchase is subject to such other written agreement.

The third-party Service Provider will provide these services directly to you pursuant to the Service Provider's standard terms and conditions or such other terms as agreed upon directly between you and the Service Provider. The Service Provider, not CDW, will be responsible to you for delivery and performance of these services. Except as otherwise set forth in the Service Provider's agreement, these services are non-cancellable, and all fees are non-refundable.

SUBTOTAL	$50,034.00
SHIPPING	$0.00
SALES TAX	$0.00
GRAND TOTAL	**$50,034.00**

PURCHASER BILLING INFO	DELIVER TO
Billing Address: DUNCAN DISTRICT I-1 BOARD OF EDUC ACCTS PAYABLE PO BOX 1548 DUNCAN, OK 73534-1548 **Phone:** (580) 255-0686 **Payment Terms:** NET 30-VERBAL	**Shipping Address:** DUNCAN PUBLIC SCHOOLS 1740 W SPRUCE AVE DUNCAN, OK 73533-2308 **Shipping Method:** ELECTRONIC DISTRIBUTION
	Please remit payments to:
	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515

Sales Contact Info

Daisy Arroyo | (866) 579-6341 | daisarr@cdwg.com

Need Help?

My Account | Support | Call 800.800.4239

About Us | Privacy Policy | Terms and Conditions

This order is subject to CDW's Terms and Conditions of Sales and Service Projects at
http://www.cdwg.com/content/terms-conditions/product-sales.aspx
For more information, contact a CDW account manager.

© 2026 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

QUOTE CONFIRMATION

Pricing and Availability Notice

Due to ongoing supply chain challenges, some hardware manufacturers cannot guarantee product availability or pricing until the product is shipped. While we make every effort to honor quoted pricing, if a hardware manufacturer increases its price to CDW after a quote is issued or order is accepted, we may need to update your quoted price to reflect that change irrespective of any timeframes or validity periods set forth in the quote, including up to the date of shipment. In the event of a price adjustment, we will notify you prior to shipment. Any price adjustment would only occur if the hardware manufacturer increases its pricing to CDW.

JUSTIN LANGWELL,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PWGK746	4/28/2026	E-FAX RENEWAL	1143553	$6,052.45

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
EFAX FAX NUMBERS Mfg. Part#: FAX-NUMBERS EFAX - Fax Numbers Electronic distribution - NO MEDIA Contract: MARKET	10	6689511	$155.25	$1,552.50
EFAX FAX PAGES Mfg. Part#: FAX-PAGES EFAX FAX PAGES QTY: 36,000 Electronic distribution - NO MEDIA Contract: MARKET	1	6689516	$3,144.95	$3,144.95
EFAX DOMAIN LEVEL SEND Mfg. Part#: EDDOMLVLSND EFAX Domain Level Send Electronic distribution - NO MEDIA Contract: MARKET	1	9146993	$677.50	$677.50
EFAX ROUTER 1Y Mfg. Part#: EFAX-ROUTER eFax Router Term: 1Y Electronic distribution - NO MEDIA Contract: MARKET	1	9147208	$677.50	$677.50

SUBTOTAL	$6,052.45
SHIPPING	$0.00
SALES TAX	$0.00
GRAND TOTAL	**$6,052.45**

PURCHASER BILLING INFO	DELIVER TO
Billing Address: DUNCAN DISTRICT I-1 BOARD OF EDUC ACCTS PAYABLE PO BOX 1548 DUNCAN, OK 73534-1548 **Phone:** (580) 255-0686 **Payment Terms:** NET 30 Days-Govt/Ed	**Shipping Address:** DUNCAN PUBLIC SCHOOLS 1740 W SPRUCE AVE DUNCAN, OK 73533-2308 **Shipping Method:** ELECTRONIC DISTRIBUTION
	Please remit payments to:
	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515

Sales Contact Info

Daisy Arroyo | (866) 579-6341 | daisarr@cdwg.com

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About Us | Privacy Policy | Terms and Conditions

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http://www.cdwg.com/content/terms-conditions/product-sales.aspx
For more information, contact a CDW account manager.

© 2026 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: District / Central Office

Vendor Requested: CITY OF DUNCAN UTILITIES

Item Request Description: DISTRICT ELECTRIC, WATER, & GARBAGE

FOR FY 26-27

Amout Requested is the same

(Same as last year)

350,000.00 from 11-General Fund & 350,000.00 from 21-Bldg Fund)

Dollar Amount Requested (if applicable): $700,000.00

Fund Requested: 11 - General Fund & 21 - Building Fund

Budget/Activity Account Requested: 036-Utilities

Kelly Henderson — Requestor or Principal — 05/20/2026 — Date

L T McCann — Budget Administrator or Business Office Manager — 05-27-2026 — Date

Assistant Superintendent or Superintendent — 06/01/26 — Date

TRENDS REQUISITION

Date: 05/20/2026
Requested by: Kelly Henderson
School/Dept: 050-District, Central Office
Account/Prog: 036-UTILITIES

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☑ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
CITY OF DUNCAN
(UTILITIES)

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	ELECTRIC 250,000.00	~~$ 265,000.00~~	~~$ 265,000.00~~	7	11	036	2620	411	000	0000	000	050
1	WATER 50,000.00	~~$ 55,000.00~~	~~$ 55,000.00~~	7	11	036	2620	411	000	0000	000	050
1	GARBAGE 50,000.00	~~$ 55,000.00~~	~~$ 55,000.00~~	7	11	036	2620	423	000	0000	000	050
1	ELECTRIC 250,000.00	~~$ 235,000.00~~	~~$ 235,000.00~~	7	21	036	2620	411	000	0000	000	050
1	WATER 50,000.00	~~$ 45,000.00~~	~~$ 45,000.00~~	7	21	036	2620	411	000	0000	000	050
1	GARBAGE 50,000.00	~~$ 45,000.00~~	~~$ 45,000.00~~	7	21	036	2620	423	000	0000	000	050
	25-26 Spent 564,038.24 OK 05/20/2026											
	24-25 Spent 645,316.55											
	23-24 Spent 656,467.04											
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 700,000.00 ✓									

DESCRIPTION: DISTRICT ELECTRIC, WATER, & GARBAGE FOR FY 26-27

Kelly Henderson 05/20/2026
Signature of Requestor -REQUIRED- **Date**

Signature of Administrator -REQUIRED- **Date**

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

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School/Club/Department: Business Office

Vendor Requested: Frontline Technologies Group LLC

Item Request Description: District Absence & Time Management System, Recruit & Hire Bundle, Employee Evaluation Tool, Professional Growth Learning, Asset Management & Help Desk for 2026-2027

(Cost for FY26 - $101,752.80 - increase of $4,877.45)

Dollar Amount Requested (if applicable): $106,630.25

Fund Requested: 11- General Fund

Budget/Activity Account Requested: 030 Administrative Business Software

Signature of Requestor/Principal	Date 05-27-2026
Signature of Budget Director	Date
Signature of ~~Assistant~~ Superintendent	Date 6/3/26

TRENDS REQUISITION

PURCHASE ORDER # _____
For Finance Use Only

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
→ **SHIP TO** ←
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Date: 05/27/2026
Requested by: Lori McCann
School/Dept: Central Office
Account/Prog: 11 General Fund

☐ Books ☐ Equipment ☑ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

Complete only the shaded areas. Use current catalog information
Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
Frontline Education/Frontline Technolgoies Group LLC

Quantity	Item No/Description	Unit Price	Total Price	FY	FU	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
	DIST - Absence/Time Mgmt,											
	Recruit & Hire, Employee Evals, PD,											
	Asset Mgmt & Help Desk for 2026-27											
	Absense & Time Management		$ 34,923.53	07	11	030	2580	734	000	0000	000	050
	Recruit & Hire Bundle		$ 21,662.43	07	11	030	2571	734	000	0000	000	050
	Professional Growth Solution		$ 41,035.08	07	11	030	2572	734	000	0000	000	050
	Asset Management & Help Desk		$ 9,009.21	07	11	030	2511	734	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 106,630.25									

L McCann 05-27-26
SIGNATURE - PRINCIPAL/DIRECTOR ***REQUIRED***

frontline education

Exhibit A Frontline Customer Order Form
Q-235295

03/16/2026

550 E. Swedesford Road, Suite 360, Wayne, PA 19087

Customer:	Order Form Details:
Duncan Public Schools PO Box 1548 DUNCAN, Oklahoma, 73534-1548 United States **Contact:** Channa Byerly **Title:** Superintendent **Phone:** (580)255-0686 **Email:** channa.byerly@duncanps.org	**Renewal Specialist:** Christa Fitti **Sale Type:** Renewal **Quote Currency:** USD

Pricing Overview	Amount
Annual Recurring Fees	**$62,697.51**

Annual Recurring Fees Itemized Description	Subscription Start	Subscription End	Amount
Year 1			
Human Capital Management - Recruiting & Hiring Bundle	7/01/2026	6/30/2027	$21,662.43
Professional Growth Solution	7/01/2026	6/30/2027	$41,035.08
Year 2			
Human Capital Management - Recruiting & Hiring Bundle	7/01/2027	6/30/2028	$22,312.31
Professional Growth Solution	7/01/2027	6/30/2028	$42,266.13
Year 3			
Human Capital Management - Recruiting & Hiring Bundle	7/01/2028	6/30/2029	$22,758.56
Professional Growth Solution	7/01/2028	6/30/2029	$43,111.47

550 E. Swedesford Road, Suite 360, Wayne, PA 19087

Additional Order Form Information

Tax Information

Tax Exemption: Your order may be eligible for a tax exemption. Please ensure we have the most recent tax exemption form on file. Please send your completed exemption form to salestax@frontlineed.com. Otherwise, the appropriate tax will be applied at the time of invoicing.

PO Information

PO Status:

PO #:

Note: If a Purchase Order is required, Customer shall submit the PO to Frontline within ten (10) business days of signing this Order Form by emailing it to billing@frontlineed.com, otherwise a PO shall not be required for payment

550 E. Swedesford Road, Suite 360, Wayne, PA 19087

Invoicing Schedule	Due Date	Amount
Year 1		**$62,697.51**
Human Capital Management - Recruiting & Hiring Bundle	7/31/2026	
Professional Growth Solution	7/31/2026	
Year 2		**$64,578.44**
Human Capital Management - Recruiting & Hiring Bundle	7/31/2027	
Professional Growth Solution	7/31/2027	
Year 3		**$65,870.03**
Human Capital Management - Recruiting & Hiring Bundle	7/31/2028	
Professional Growth Solution	7/31/2028	

03/16/2026

550 E. Swedesford Road, Suite 360, Wayne, PA 19087

MASTER SERVICES AGREEMENT

This Master Services Agreement is made effective as of the date of the signature below (the "Effective Date") by and between Frontline Technologies Group LLC dba Frontline Education, its subsidiaries and affiliates with an address at 550 E. Swedesford Road, Suite 360, Wayne, PA 19087 (collectively "Frontline"), and the client identified below ("Client"). Frontline and Client are sometimes referred to herein, individually, as a "Party" and, collectively, the "Parties."

By signing below, the Parties agree to be legally bound by the terms and conditions contained in the Frontline Master Services Agreement ("Master Services Agreement", which is available at https://www.frontlineeducation.com/master-services-agreement/ and is incorporated herein by reference. The attached Order Form, exhibits (if any), Statements of Work and the referenced Master Services Agreement are collectively the "Agreement". To place orders subject to this Agreement, at least one Order Form (as defined in the Master Services Agreement) must be incorporated into this Agreement. Client may make future purchases of products and services from Frontline (and its subsidiaries and affiliates) under this Master Services Agreement by executing an Order Form and any future Order Forms without an attached or referenced Master Services Agreement will be deemed subject to this Master Services Agreement. This Agreement constitutes the complete and exclusive statement of the agreement between the Parties with respect to the Software and the Services set forth herein and any other software, products or other services provided by Frontline or any of its affiliates or predecessors prior to the Effective Date. For the avoidance of doubt, this Agreement supersedes any and all prior oral or written communications, proposals, RFPs, contracts, and agreements (including all prior license and similar agreements) and the Parties hereby terminate any such agreements. In the event of a conflict between the provisions of the Terms and Conditions and the provisions of any Statement of Work or any Order Form or any Order Form Terms and Conditions, the provisions of the Statement of Work or Order Form or Order Form Terms and Conditions, as applicable, shall govern, but only with respect to the services forth in the Statement of Work or that particular Order Form.

Frontline Technologies Group LLC dba Frontline Education	**Duncan Public Schools**
Signature: [signature]	Signature:
Name: William A. O'Shea	Name: Eric Davis
Title: Chief Financial Officer	Title: Board President
Address: 550 E. Swedesford Road, Suite 360 Wayne, PA 19087	Address: PO Box 1548 DUNCAN, Oklahoma 73534-1548
Email: billing@frontlineed.com	Email: lori.mccann@duncanps.org
Effective Date: 6/2/2026	

frontline education

INVOICE

Acct #: 9021656
#INVUS239579

Accounts Payable
Duncan School District 1
PO Box 1548
DUNCAN OK 73534-1548

Start Date: 7/1/2026
Due Date: 7/31/2026

1oz - #10 - Q21971
115 - 283 - F1 P289

PAYMENT INFORMATION

Please send checks to:

Frontline Technologies Group LLC
PO Box 780577
Philadelphia, PA 19178-0577

To make payment via ACH/EFT:

Bank Name: Wells Fargo, N.A.
Account Name: Frontline Technologies Group LLC
ABA/Routing #: 121000248
Account #: 4121566533
Swift Code: WFBIUS6S

Please include the invoice number in the memo of your check or ACH payment to ensure timely processing.

Please send remittance advice to Billing@FrontlineEd.com.

You can find a copy of our W9 at http://help.frontlinek12.com/WebNav/Docs/FrontlineEducationW9.pdf.

Qty	Description	Start	End	End User	Rate	Amount
1	Absence & Time Solution	7/1/2026	6/30/2027	9021656 Duncan School District 1	$34,923.54	$34,923.54

Your timely payment is important to maintain continuous subscription status and allow for delivery of services. Our billing system tracks by contract, not PO#. We are unable to address PO# inquiries. Please check with your internal departments for PO# information. Any PO copies and/or vouchers for signature can be emailed to billing@frontlineed.com.

SUBTOTAL $34,923.54

TOTAL DUE by 7/31/2026 $34,923.54

frontline education

INVOICE

Acct #: 9021656
#INVUS239578

Accounts Payable
Duncan School District 1
PO Box 1548
DUNCAN OK 73534-1548

Start Date: 7/1/2026
Due Date: 7/31/2026

1oz - #10 - Q21971
107 - 267 - F1 P273

PAYMENT INFORMATION

Please send checks to:

Frontline Technologies Group LLC
PO Box 780577
Philadelphia, PA 19178-0577

To make payment via ACH/EFT:

Bank Name: Wells Fargo, N.A.
Account Name: Frontline Technologies Group LLC
ABA/Routing #: 121000248
Account #: 4121566533
Swift Code: WFBIUS6S

Please include the invoice number in the memo of your check or ACH payment to ensure timely processing.

Please send remittance advice to Billing@FrontlineEd.com.

You can find a copy of our W9 at http://help.frontlinek12.com/WebNav/Docs/FrontlineEducationW9.pdf.

Qty	Description	Start	End	End User	Rate	Amount
1	IHDM Solution, including Asset Management and Help Desk Management	7/1/2026	6/30/2027	9021656 Duncan School District 1	$9,009.22	$9,009.22

Your timely payment is important to maintain continuous subscription status and allow for delivery of services. Our billing system tracks by contract, not PO#. We are unable to address PO# inquiries. Please check with your internal departments for PO# information. Any PO copies and/or vouchers for signature can be emailed to billing@frontlineed.com.

SUBTOTAL	$9,009.22
TOTAL DUE by 7/31/2026	$9,009.22

BOARD APPROVED

JUN 09 2026

ITEM # 9.H.10.

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: Business Office

Vendor Requested: Frontline Technologies Group LLC

Item Request Description: District Absence & Time Management System, Recruit & Hire Bundle, Employee Evaluation Tool, Professional Growth Learning, Asset Management & Help Desk for 2026-2027

(Cost for FY26 - $101,752.80 - increase of $4,877.45)

Dollar Amount Requested (if applicable): $106,630.25

Fund Requested: 11- General Fund

Budget/Activity Account Requested: 030 Administrative Business Software

Signature of Requestor/Principal	Date 05-27-2026
Signature of Budget Director	Date
Signature of ~~Assistant~~ Superintendent	Date 6/3/26

TRENDS REQUISITION

PURCHASE ORDER # _____
For Finance Use Only

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Date: 05/27/2026
Requested by: Lori McCann
School/Dept: Central Office
Account/Prog: 11 General Fund

☐ Books ☐ Fees/Dues ☐ Textbooks
☐ Equipment ☐ Supplies ☐ Service
☑ Technology ☐ Furniture/Fixtures ☐ Other

Complete only the shaded areas. Use current catalog information
Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
Frontline Education/Frontline Technolgoies Group LLC

Quantity	Item No/Description	Unit Price	Total Price	FY	FU	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
	DIST - Absence/Time Mgmt,											
	Recruit & Hire, Employee Evals, PD,											
	Asset Mgmt & Help Desk for 2026-27											
	Absense & Time Management		$ 34,923.53	07	11	030	2580	734	000	0000	000	050
	Recruit & Hire Bundle		$ 21,662.43	07	11	030	2571	734	000	0000	000	050
	Professional Growth Solution		$ 41,035.08	07	11	030	2572	734	000	0000	000	050
	Asset Management & Help Desk		$ 9,009.21	07	11	030	2511	734	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 106,630.25									

J McCann 05-27-26
SIGNATURE - PRINCIPAL/DIRECTOR ***REQUIRED***

frontline education

Exhibit A Frontline Customer Order Form
Q-235295

03/16/2026

550 E. Swedesford Road, Suite 360, Wayne, PA 19087

Customer:	Order Form Details:
Duncan Public Schools PO Box 1548 DUNCAN, Oklahoma, 73534-1548 United States **Contact:** Channa Byerly **Title:** Superintendent **Phone:** (580)255-0686 **Email:** channa.byerly@duncanps.org	**Renewal Specialist:** Christa Fitti **Sale Type:** Renewal **Quote Currency:** USD

Pricing Overview	Amount
Annual Recurring Fees	**$62,697.51**

Annual Recurring Fees Itemized Description	Subscription Start	Subscription End	Amount
Year 1			
Human Capital Management - Recruiting & Hiring Bundle	7/01/2026	6/30/2027	$21,662.43
Professional Growth Solution	7/01/2026	6/30/2027	$41,035.08
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Professional Growth Solution	7/01/2028	6/30/2029	$43,111.47

550 E. Swedesford Road, Suite 360, Wayne, PA 19087

Additional Order Form Information

Tax Information

Tax Exemption: Your order may be eligible for a tax exemption. Please ensure we have the most recent tax exemption form on file. Please send your completed exemption form to salestax@frontlineed.com. Otherwise, the appropriate tax will be applied at the time of invoicing.

PO Information

PO Status:

PO #:

Note: If a Purchase Order is required, Customer shall submit the PO to Frontline within ten (10) business days of signing this Order Form by emailing it to billing@frontlineed.com, otherwise a PO shall not be required for payment

03/16/2026

550 E. Swedesford Road, Suite 360, Wayne, PA 19087

Invoicing Schedule	Due Date	Amount
Year 1		**$62,697.51**
Human Capital Management - Recruiting & Hiring Bundle	7/31/2026	
Professional Growth Solution	7/31/2026	
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Human Capital Management - Recruiting & Hiring Bundle	7/31/2027	
Professional Growth Solution	7/31/2027	
Year 3		**$65,870.03**
Human Capital Management - Recruiting & Hiring Bundle	7/31/2028	
Professional Growth Solution	7/31/2028	

03/16/2026

550 E. Swedesford Road, Suite 360, Wayne, PA 19087

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Frontline Technologies Group LLC dba Frontline Education	**Duncan Public Schools**
Signature:	Signature:
Name: William A. O'Shea	Name: Eric Davis
Title: Chief Financial Officer	Title: Board President
Address: 550 E. Swedesford Road, Suite 360 Wayne, PA 19087	Address: PO Box 1548 DUNCAN, Oklahoma 73534-1548
Email: billing@frontlineed.com	Email: lori.mccann@duncanps.org
Effective Date: 6/2/2026	

frontline education

INVOICE

Acct #: 9021656
#INVUS239579

Accounts Payable
Duncan School District 1
PO Box 1548
DUNCAN OK 73534-1548

Start Date: 7/1/2026
Due Date: 7/31/2026

1oz - #10 - Q21971
115 - 283 - F1 P289

PAYMENT INFORMATION

Please send checks to:

Frontline Technologies Group LLC
PO Box 780577
Philadelphia, PA 19178-0577

To make payment via ACH/EFT:

Bank Name: Wells Fargo, N.A.
Account Name: Frontline Technologies Group LLC
ABA/Routing #: 121000248
Account #: 4121566533
Swift Code: WFBIUS6S

Please include the invoice number in the memo of your check or ACH payment to ensure timely processing.

Please send remittance advice to Billing@FrontlineEd.com.

You can find a copy of our W9 at http://help.frontlinek12.com/WebNav/Docs/FrontlineEducationW9.pdf.

Qty	Description	Start	End	End User	Rate	Amount
1	Absence & Time Solution	7/1/2026	6/30/2027	9021656 Duncan School District 1	$34,923.54	$34,923.54

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SUBTOTAL	$34,923.54
TOTAL DUE by 7/31/2026	$34,923.54

frontline education

INVOICE

Acct #: 9021656
#INVUS239578

Accounts Payable
Duncan School District 1
PO Box 1548
DUNCAN OK 73534-1548

Start Date: 7/1/2026
Due Date: 7/31/2026

1oz - #10 - Q21971
107 - 267 - F1 P273

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PO Box 780577
Philadelphia, PA 19178-0577

To make payment via ACH/EFT:

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Please include the invoice number in the memo of your check or ACH payment to ensure timely processing.

Please send remittance advice to Billing@FrontlineEd.com.

You can find a copy of our W9 at http://help.frontlinek12.com/WebNav/Docs/FrontlineEducationW9.pdf.

Qty	Description	Start	End	End User	Rate	Amount
1	IHDM Solution, including Asset Management and Help Desk Management	7/1/2026	6/30/2027	9021656 Duncan School District 1	$9,009.22	$9,009.22

Your timely payment is important to maintain continuous subscription status and allow for delivery of services. Our billing system tracks by contract, not PO#. We are unable to address PO# inquiries. Please check with your internal departments for PO# information. Any PO copies and/or vouchers for signature can be emailed to billing@frontlineed.com.

SUBTOTAL	$9,009.22
TOTAL DUE by 7/31/2026	$9,009.22

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: 9TH ST FEC - STUDENT ACCOUNTING

Vendor Requested: INFINITE CAMPUS

Item Request Description: 26-27 SUBSCRIPTION TO STUDENT INFORMATION SYSTEM

Dollar Amount Requested (if applicable): $49,940.70

Fund Requested: 11 - General Fund

Budget/Activity Account Requested: DISTRICT - 000

Signature of Requester/Principal — Date: 5/20/26

Signature of ~~Budget Director~~ Bud. Office — Date: 05-26-2026

Signature of ~~Assistant~~ Superintendent — Date: MAY 26 2026

TRENDS REQUISITION

PURCHASE ORDER # _____
For Finance Use Only

Date: 05/20/2026
Requested by: LOVETT
School/Dept: 9TH ST FEC - STUDENT ACCOUNTING
Account/Prog: DISTRICT 000

☐ Books ☐ Equipment ☑ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Complete only the shaded areas. Use current catalog information
Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #: Infinite Campus

Quantity	Item No/Description	Unit Price	Total Price	FY	FU	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	110 - SUBSCRIPTION FOR SIS - EMERSON	$ 2,483.87	$ 2,483.87	7	11	000	2112	530	000	0000	000	110
1	125 - SUBSCRIPTION FOR SIS - HORACE MANN	$ 2,530.01	$ 2,530.01	7	11	000	2112	530	000	0000	000	125
1	135 - SUBSCRIPTION FOR SIS - MARK TWAIN	$ 1,062.12	$ 1,062.12	7	11	000	2112	530	000	0000	000	135
1	140 - SUBSCRIPTION FOR SIS - WOODROW WILSON	$ 2,199.00	$ 2,199.00	7	11	000	2112	530	000	0000	000	140
1	145 - SUBSCRIPTION FOR SIS - PLATO	$ 2,092.00	$ 2,092.00	7	11	000	2112	530	000	0000	000	145
1	130 - SUBSCRIPTION FOF SIS - WILL ROGERS	$ 1,284.00	$ 1,284.00	7	11	000	2112	530	000	0000	000	130
1	505 - SUBSCRIPTION FOR SIS - DMS	$ 5,437.00	$ 5,437.00	7	11	000	2112	530	000	0000	000	505
1	705 - SUBSCRIPTION FOR SIS - DHS	$ 6,852.00	$ 6,852.00	7	11	000	2112	530	000	0000	000	705
	PAGE 1 TOTAL - $23940											
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 23,940.00									

5/20/26
SIGNATURE - PRINCIPAL/DIRECTOR ***REQUIRED***

Pg. 1 of 2

TRENDS REQUISITION

PURCHASE ORDER # _____
For Finance Use Only

Date: 05/20/2026
Requested by: LOVETT
School/Dept: 9TH ST FEC - STUDENT ACCOUNTING
Account/Prog: DISTRICT - 000

☐ Books ☐ Equipment ☑ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
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1740 W. Spruce
Duncan, OK 73533

Complete only the shaded areas. Use current catalog information
Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
Infinite Campus (cont.)

Quantity	Item No/Description	Unit Price	Total Price	FY	FU	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	DISTRICT SUBSCRIPTION TO SIS	$ 26,000.70	$ 26,000.70	7	11	000	2112	530	000	0000	000	050
	IC COMPONENTS											
1	PAGE 1 TOTAL	$ 23,940.00	$ 23,940.00									
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 49,940.70									

5/20/26
SIGNATURE - PRINCIPAL/DIRECTOR ***REQUIRED***

Pg. 2 of 2

Order and Pricing Schedule for Duncan Public Schools - OK

Prepared For	Prepared By	Prepared On	Service Start Date
	Stephanie Svoboda	May 14, 2026	July 1, 2026
Duncan Public Schools	stephanie.svoboda@infinitecampus.com		

Initial Term
12 Months

Campus SIS Licensing, Support and Hosting

Item	Quantity	Net Price	Initial Term Prorated Price	Annual Recurring Fees
SIS	3,192	$6.00 Annual Per Student	$19,152.00	$19,152.00
SIS Hosting - Campus Cloud Choice	3,192	$1.50 Annual Per Student	$4,788.00	$4,788.00
TOTAL CAMPUS SIS LICENSING, SUPPORT AND HOSTING			**$23,940.00**	**$23,940.00**

Premium Products Licensing and Support

Item	Quantity	Net Price	Initial Term Prorated Price	Annual Recurring Fees
Campus Learning - District	3,192	$2.00 Annual Per Student	$6,384.00	$6,384.00
Campus Passport	3,192	$0.50 Annual Per Student	$1,596.00	$1,596.00
Data Change Tracker - 3 Year Rolling Retention	3,192	$0.10 Annual Per Student 1K Min + $0.05 per student per retention year	$1,319.20	$1,319.20
Food Service	3,192	$2.00 Annual Per Student	$6,384.00	$6,384.00
Managed Services - Campus Digital Repository: 12 Month Average Usage of 29.39 GB	1	$67.50 Annual Fixed	$67.50	$67.50
OLR Prime	1	$7,500.00 Annual Fixed	$7,500.00	$7,500.00
Yearly Event Series (YES)	1	$3,150.00 Annual Fixed	$3,150.00	$3,150.00
Campus Passport Discount - Yearly Event Series (YES)	1	($400.00) Annual Fixed	($400.00)	($400.00)
TOTAL PREMIUM PRODUCTS LICENSING AND SUPPORT			**$26,000.70**	**$26,000.70**

Implementation Services: Implementation Services provided by Infinite Campus or an authorized channel partner is provided as a one-year subscription. Implementation Service fees paid are not refundable (unless officially cancelled before any services are provided).

Item	Quantity	Unit	Net Total Price
Campus Payments	1	One-Time	$150.00
Credit - One-Time Fee - Paid - Campus Payments Implementation	1	One-Time	($150.00)
TOTAL IMPLEMENTATION SERVICES			**$0.00**

INFINITE CAMPUS TOTALS	
Initial Term Total:	$49,940.70
Annual Recurring Total:	$49,940.70

By: _____

Name: Eric Davis

Its: Board President

Date: 06-09-20216

Infinite Campus
the Tech in EdTech™

INFINITE CAMPUS END USER LICENSE AGREEMENT

This Infinite Campus End User License Agreement ("Agreement") is made between Infinite Campus, Inc., a Minnesota corporation located at 4321 109th Ave NE, Blaine, MN 55449-6794 ("Infinite Campus") and:

("Licensee")
Name: Duncan Public Schools
Address: 1706 W. Spruce Ave, Duncan, OK 73533, United States

RECITALS

A. Infinite Campus has developed certain proprietary student information software and documentation, which is updated and revised by Infinite Campus from time to time, and Infinite Campus has licensed from third parties, or developed other products and services, as offered by Infinite Campus, and amended from time to time (collectively, the "Infinite Campus Products");

B. Infinite Campus, an Infinite Campus Authorized Channel Partner, or an authorized Educational Service Agency ("ESA") may provide certain services for Infinite Campus Products, including software implementation services, software maintenance services, training services, data conversion services, project management services, product support services, technical support services or application hosting services, or any combination thereof (collectively, the "Services"); and

C. Infinite Campus and Licensee desire to enter into this Agreement for the purpose of facilitating the licensing and implementation of certain Infinite Campus Products and delivery of certain Services identified on one or more Order and Pricing Schedules, subject to the terms and conditions of this Agreement.

NOW, THEREFORE, for and in consideration of the terms and conditions hereinafter stated, the parties agree as follows:

1. Rights and Obligations

1.1 License Grant. Subject to the terms and conditions hereof, Infinite Campus grants Licensee a personal, limited, non-exclusive, non-transferable, non-sublicensable, non-perpetual, license to use: (i) the specific Infinite Campus Products identified on the applicable Order and Pricing Schedules; and (ii) the related documentation (which may include, but is not limited to, users' manuals, reference guides, programmers' guides and/or system guides, as applicable and as available). Licensee must install and use Infinite Campus Products and the documentation solely for its own internal use and for the purposes for which such Infinite Campus Products and documentation were designed.

1.2 Products and Services. Subject to the terms and conditions hereof, Infinite Campus, or an Infinite Campus Authorized Channel Partner, will provide the Services as listed on the applicable Order and Pricing Schedules.

2. Ownership and Protection

2.1 Infinite Campus Ownership. Infinite Campus Products; all source code, object code, class libraries, user interface screens, algorithms, development frameworks, repository, system designs, system logic flow, and processing techniques and procedures related thereto; the documentation, any system user documentation, training materials, or other documentation related thereto; any copies and derivatives of any of the foregoing, in whole or in part; as well as all copyright, patent, trademark, trade secret and other proprietary rights in any of the foregoing; are the sole and exclusive property of Infinite Campus or Infinite Campus licensor. Any reports or other data, which do not include student data, generated by Infinite Campus Products regarding traffic flow, feature use, system loads, product installation, and/or similar information, are the exclusive property of Infinite Campus and may be used by Infinite Campus in any manner that Infinite Campus deems to be appropriate.

2.2 Licensee Ownership. Licensee retains ownership of student education records stored within Infinite Campus Products. These records are property of, and under the control of the Licensee. Licensee must obtain all necessary licenses and approvals before uploading any content and is solely responsible and liable for all Licensee content stored within the Infinite Campus Products.

2.3 Protection of Infinite Campus Products and Documentation. Licensee must not, and will not knowingly allow any third party to:

a) adapt, modify, change, maintain, translate, decompile, disassemble, reconstruct, or reverse engineer Infinite Campus Products or the documentation, or any portion thereof, except to the extent such acts are required to be permitted by applicable law;
b) identify or discover any source code of Infinite Campus Products;
c) distribute, sell, or sublicense copies of Infinite Campus Products or the documentation or any portion thereof;
d) take any action that imposes or may impose (at Infinite Campus' sole discretion) an unreasonable or disproportionately large load on the Infinite Campus infrastructure;
e) disclose or publish the results of any benchmark tests run on the Services;
f) create copies of Infinite Campus Products or the documentation except to make a copy of any program which is required as an essential step in its utilization or to make an archival or back-up copy of Infinite Campus Products; or
g) incorporate any portion of Infinite Campus Products into or with any other Infinite Campus Products or other products or create any derivative works of Infinite Campus Products or the documentation.

2.4 Confidentiality. Infinite Campus Products contain proprietary information, trade secrets, know-how, and confidential information that are the exclusive property of Infinite Campus or Infinite Campus licensor(s). During the Agreement Term and at all times after its termination, Licensee and its employees and agents must maintain the confidentiality of this information and not sell, license, publish, display, distribute, disclose or otherwise make available this information to any third party, nor use such information other than to inform permitted users of the conditions and restrictions on the use of Infinite Campus Products or the documentation, and to the extent permitted by law, Licensee will not disclose the terms and conditions of this Agreement without the prior written consent of Infinite Campus.

3. Fees and Payment Terms

3.1 Payment Terms. Licensee, or Licensee's state if covered by an applicable state contract (a "State Contract"), must pay Infinite Campus, or Infinite Campus' Authorized Channel Partner, the fees as provided in the Applicable Order and Pricing Schedules, excluding any identified third-party fees. Licensee must pay any third-party fees directly to the specified third party.

a) The fees for the Infinite Campus Products will be valid from the Service Start Date until the conclusion of the term, as specified on the Applicable Order and Pricing Schedules (the "Initial Term").
b) Licensing, hosting, and support fees will be invoiced on the Service Start Date for the Initial Term.
c) All implementation Services, if any, will be invoiced immediately after the Effective Date.
d) Travel expenses, if any, will be invoiced monthly as expenses are incurred.
e) Unless otherwise specified, all invoices are Net 30. Any amount owing by the Licensee to Infinite Campus hereunder which is not paid by the Licensee on its due date shall bear an additional 1.5% interest per month, or the maximum amount allowed by law, whichever is lower.

3.2 Annual Recurring Fees. Following the Initial Term, for each twelve (12) month period thereafter (each a "Subsequent Term"), Licensee must pay annual fees according to the then-current license fees for the licensed Infinite Campus Products listed with an annual recurring price on the Applicable Order and Pricing Schedules (the "Annual Recurring Fees"). Infinite Campus will review the number of students enrolled, as certified by the state in which the Licensee resides, and if the total number of enrolled students has increased or decreased, Infinite Campus may increase or decrease the Annual Recurring Fees according to the then-current license fees for the applicable Infinite Campus Products and Services.

3.3 Hosting. The hosting model in effect for the Licensee shall be the hosting model most recently listed on the applicable Order and Pricing Schedule, which shall supersede and replace any previously selected hosting model.

3.4 Travel Expenses. To the extent Infinite Campus will be incurring any expenses on Licensee's behalf in performance of this Agreement, Licensee will pay Infinite Campus for all travel and other incidental expenses, including, but not limited to, meals, telephone charges, and shipping costs incurred in connection with Infinite Campus' performance of its duties under this Agreement. Such expenses will be incurred in accordance with the Business Expense Policy located at https://www.infinitecampus.com/terms/.

3.5 Taxes. All amounts set forth on the Applicable Order and Pricing Schedules are exclusive of applicable sales and similar taxes, and it is Licensee's responsibility to pay all such taxes, if applicable.

4. Indemnification; Warranties; Obligations

4.1 Indemnifications.

a) If Licensee notifies Infinite Campus in writing and gives Infinite Campus sole control over the defense and all related settlement negotiations, Infinite Campus will defend, hold harmless and indemnify Licensee against any damages finally awarded or amounts paid in settlement as a result of any claim or threat of claim brought by a third party against Licensee, to the extent based on an allegation that: (i) Products for which Licensee has licensed from Infinite Campus infringes any U.S. patent, copyright, trademark, trade secret or other proprietary right of a third party, or (ii) a defective Product directly caused death or personal injury; provided that Licensee is using the latest release version with all available updates and did not alter, modify, combine with another product or other software, or otherwise change the Product or software that gave rise to such claim.

b) To the extent permitted by law, Licensee will defend, hold harmless and indemnify Infinite Campus against any claim or threat of claim brought by a third party against Infinite Campus arising out of the acts or omissions of Licensee or its employees, excluding acts or omissions expressly required or prescribed by this Agreement.

c) If either party seeks indemnification provided for in Section 4.1, each party seeking indemnification will cooperate with and provide reasonable assistance in the defense or settlement of any claim or legal proceeding. Licensee and Infinite Campus will not make public any terms, or the mere existence, of any settlements.

d) THE FOREGOING STATES THE ENTIRE LIABILITY AND OBLIGATION OF INFINITE CAMPUS WITH RESPECT TO ANY INFRINGEMENT, OR CLAIMS OF INFRINGEMENT, REGARDING INFINITE CAMPUS' PRODUCTS OR ANY PORTION THEREOF, AND WITH REGARD TO ANY PATENT, COPYRIGHT, TRADE SECRET, OR OTHER PROPRIETARY RIGHT.

4.2 Warranties.

a) Infinite Campus warrants that, during the 90 days period (the "Warranty Period") commencing on the Service Start Date, the Infinite Campus Products will operate in substantial conformity with the documentation when used in strict compliance therewith. This warranty is contingent upon Licensee's installation of all corrections, enhancements, updates, and new releases provided by Infinite Campus to Licensee and the absence of damage or abuse to Infinite Campus Products.

b) Notwithstanding the foregoing, Licensee is solely responsible for having the appropriate compatible network(s) and operating system environment(s), and as Licensee's sole and exclusive remedy for any breach of this warranty, Infinite Campus shall, at its sole option, within a reasonable period of time, provide all reasonable programming Services to correct programming errors in Infinite Campus Products, replace Infinite Campus Products or terminate this Agreement and refund to the Licensee the license fees paid to Infinite Campus under this Agreement for the defective Infinite Campus Products, as set forth in Section 6.2(c) of this agreement, refunding the unamortized portion (assuming straight line amortization) of the annual license fees paid. Any professional services provided under this Agreement are provided "as is" without representation or warranty of any kind or nature.

c) Infinite Campus represents and warrants that, (a) the work to be performed and Services to be provided by it hereunder will be rendered using sound, professional practices and in a competent and professional manner by knowledgeable, trained and qualified personnel; (b) the work will be configured using commercially reasonable technical specifications; (c) the work will operate in conformance with the terms of this Agreement; (d) the work to be performed by it will not violate any law, statute, ordinance or regulation (including without limitation the laws and regulations governing export control, unfair competition, anti-discrimination or false advertising); (e) the work performed will not be defamatory, trade libelous, unlawfully threatening or unlawfully harassing; (f) the work performed will not be obscene, child pornographic, or indecent; and (g) the work performed will be free of any software disabling devices, internal controls, or computer programming routines that are intended to damage, detrimentally interfere with, surreptitiously intercept or expropriate any system, data or personal information.

d) The Services are provided over the internet via networks only part of which are within Infinite Campus' control. Our obligations apply only to networks and equipment within our control, and Infinite Campus is

not responsible for any delay, loss, interception, or alteration of data on a network or infrastructure outside of Infinite Campus' control.

e) EXCEPT AS EXPRESSLY SET FORTH IN THIS SECTION 4.2, INFINITE CAMPUS MAKES NO WARRANTY OR REPRESENTATION, EITHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND ANY WARRANTIES OF QUALITY OR PERFORMANCE, OR AS A RESULT OF A COURSE OF DEALING OR USAGE OF TRADE, WITH RESPECT TO INFINITE CAMPUS PRODUCTS, MAINTENANCE, SUPPORT, OR OTHER SERVICES.

4.3 Obligations.

a) Licensee must cause all employees of Licensee authorized to access the Services ("Users") to register to have access to the Services ("Registered Users"). Licensee must not authorize third parties to use the Services without written approval from Infinite Campus. Each Registered User is entirely responsible for the security and confidentiality of such User's password and account. Licensee and each Registered User are entirely responsible for all activities that occur under that Registered User's account. Licensee must immediately notify Infinite Campus of any unauthorized use of a Registered User's account or any other breach of security of which Licensee becomes aware.

b) If Licensee, or a third-party on Licensee's behalf, desires to conduct a risk analysis to identify potential threats and/or vulnerabilities related to any Infinite Campus Product, Licensee must: (a) notify Infinite Campus in advance; (b) cooperate with all reasonable requests required by Infinite Campus for such evaluation; and (c) supply Infinite Campus with a copy of any results or findings in a timely manner. All results or findings are owned by Infinite Campus and considered Infinite Campus confidential information and protected in accordance with Section 2.3.

5. Limitations of Liability

IN NO EVENT WILL INFINITE CAMPUS BE LIABLE FOR INCIDENTAL, CONSEQUENTIAL, INDIRECT, PUNITIVE OR SPECIAL DAMAGES OF ANY NATURE, SUCH AS LOST PROFITS. INFINITE CAMPUS' TOTAL LIABILITY WILL BE LIMITED TO THE LICENSE FEES ACTUALLY PAID BY LICENSEE TO INFINITE CAMPUS FOR THE APPLICABLE INFINITE CAMPUS PRODUCTS, SUBJECT HOWEVER TO A TWELVE (12) MONTH STRAIGHT LINE MONTHLY DEPRECIATION COMMENCING ON THE DATE OF DELIVERY OF SUCH INFINITE CAMPUS PRODUCTS. THIS LIMITATION OF LIABILITY IS CUMULATIVE AND NOT PER INCIDENT.

6. Agreement Term and Termination

6.1 Agreement Term. The term of this Agreement (the "Agreement Term") will begin on May 14, 2026 ("Effective Date") and it will remain in effect until terminated pursuant to Section 6.2.

6.2 Agreement Termination. This Agreement may be terminated as follows:

a) either party may terminate this Agreement, with or without cause, with no less than 30 days written notice.
b) either party may terminate this Agreement if one party's actions expose the other party to any violation of law and fails to cure such actions within 15 days of notice thereof;
c) either party may terminate this Agreement and any other active agreement with the other party if the other party fails to fully perform any material obligation under this Agreement with 30 days to cure;
d) notwithstanding the foregoing, if the Licensee violates the provisions of Article 2 of this Agreement Infinite Campus may terminate this Agreement immediately without notice.

In the event of termination of this Agreement by Infinite Campus pursuant to Section 6.2(a) prior to an anniversary date, Infinite Campus shall refund the unamortized portion (assuming straight line amortization) of the annual license fees paid. In the event of termination of this Agreement by Infinite Campus pursuant to Sections 6.2(b), 6.2(c) or 6.2(d) prior to an anniversary date, Infinite Campus is entitled to license fees for the balance of the year of termination.

In the event of termination of this Agreement by the Licensee pursuant to Section 6.2(a) prior to an anniversary date Infinite Campus is entitled to license fees for the remainder of the current term. In the event of termination of this Agreement by the Licensee pursuant to Section 6.2(b) or 6.2(c) Infinite Campus shall refund the unamortized portion (assuming straight line amortization) of the annual license fees paid.

If the Licensee desires to rescind its notice of termination, or rescind the cancellation of any Infinite Campus Products, within ninety (90) days after the effective date of such notice, and if the Licensee's records have not been destroyed pursuant to this Agreement, Infinite Campus may, in its sole discretion, allow the termination notice to be rescinded provided Licensee pays Infinite Campus a $500 reactivation fee and the fees for the unlicensed period as if such termination notice was never provided.

6.3 Responsibilities in the Event of Termination.

a) Upon any termination of this Agreement and/or the license to use any Infinite Campus Products, Licensee must cease to use Infinite Campus Products and Services and must return to Infinite Campus all Infinite Campus Products and all copies thereof and all proprietary and confidential property of Infinite Campus. Licensee must expunge all copies of Infinite Campus Products from its computer(s) and server(s). Failure to comply with this Section will constitute continued use of Infinite Campus Products. Licensee must provide a certificate from an officer of Licensee stating compliance with this Section. Infinite Campus will also have such other legal and equitable rights and remedies to which it may be entitled with respect to Licensee's failure to comply with the provisions of this Agreement.

b) With ninety (90) business days following the termination of this Agreement, or sooner at the request of the Licensee, Infinite Campus warrants that the original and all copies of Licensee information, educational records and pupil records as such terms are defined by the Family Educational Rights and Privacy Act (20 U.S.C. § 1232g; 34 CFR Part 99, "FERPA"), and any other State or Federal law relating to the protection of confidential student information, will be returned to the Licensee or destroyed in such a manner that such information cannot be read, executed, viewed or in any way accessed when destroyed. Nothing herein, however, prohibits Infinite Campus from continuing to possess and use any reports or other data generated by Infinite Campus Products or Services regarding traffic flow, feature use, system loads, product installation, and/or similar information.

6.4 No Liability for Termination. Except as provided for in this Agreement, neither party will be liable to the other for damages of any kind, including incidental or consequential damages, damages for loss of prospective business or loss of continuing business, or otherwise which arise due to the expiration or termination of this Agreement. This does not relieve either party from responsibility for damages caused by its actions or breaches of the Agreement, but only for damages related to or resulting from the expiration or termination of the business relationship.

6.5 Survivorship. Those sections that by their nature survive expiration or termination of this Agreement will survive such expiration or termination.

7. Additional Terms

If not already covered by a separate agreement from an Infinite Campus Authorized Channel Partner for any items below, then the following terms and conditions also apply, as applicable:

Cloud Hosting (Standard Cloud or Cloud Choice)	https://www.infinitecampus.com/terms/cloud-hosting-services-terms
On-Site Hosting	https://www.infinitecampus.com/terms/on-site-hosting-services-terms
Software Support Services	https://www.infinitecampus.com/terms/software-support-services-terms
Campus Digital Repository (CDR)	https://www.infinitecampus.com/terms/terms-of-use
Sections/Groups	https://www.infinitecampus.com/terms/user-agreement
Campus Messenger	https://www.infinitecampus.com/terms/campus-messenger-terms-conditions
Training or Consulting	https://www.infinitecampus.com/terms/training-and-consulting-services-terms

8. General Terms and Conditions

8.1 Assignment. This Agreement is personal to Licensee. Licensee must not, voluntarily or involuntarily, sublicense, sell, assign, give, or otherwise transfer this Agreement. Any such transfer or attempted transfer is null and void. Infinite Campus has the right to assign or otherwise transfer its rights and obligations under any of this Agreement, whether voluntarily, involuntarily, or by operation of law.

8.2 Governing Law. Unless otherwise prohibited by Licensee's state law: (i) this Agreement will be governed and interpreted under the laws of the state of OK, U.S.A, without regard to its conflict of law's provisions; and (ii) any litigation between the parties will take place in the state or federal courts in OK, and both parties waive any objection to the jurisdiction of and venue in such courts. Any action arising out of or related to this Agreement must be brought within one (1) year from the first date such action could have been brought, despite any longer period provided by statute. If a longer period is provided by statute, the parties hereby expressly waive it.

8.3 Amendments; Waiver. This Agreement may not be amended or modified except in writing by duly authorized representatives of the parties that refer specifically to this Agreement. The failure of either party to enforce the provisions hereof is not a waiver of such provisions or of the right to enforce such provisions later. The admin users of an account are, severally and jointly, deemed as the authorized representatives of the Licensee, and any decision or action made by any admin, is deemed as a decision or action of Licensee.

8.4 Severability. If a court of competent jurisdiction holds that any provision of this Agreement is invalid or unenforceable, the remaining portions of this Agreement will remain in full force and effect, and the parties will replace the invalid or unenforceable provision with a valid and enforceable provision that achieves the original intent of the parties and economic effect of the Agreement.

8.5 Headings, Exhibits, and Construction. Article and section headings are for reference only and will not be considered as parts of this Agreement. The attached exhibits, and the Applicable Order and Pricing Schedules, and hyperlinked terms and conditions are an integral part of this Agreement and are incorporated by reference. Wherever the singular is used, it includes the plural, and, wherever the plural is used, the singular is included.

8.6 Force Majeure. Except for the obligation to make payments, neither party will be liable for any failure or delay in its performance under this Agreement due to any cause beyond its reasonable control, including acts of war, acts of God, acts of terrorism, epidemics, pandemics, earthquakes, floods, embargos, riots, sabotage, labor shortages or disputes, governmental acts or failure of the Internet (not resulting from the actions or inactions of Infinite Campus), provided that the delayed party: (i) gives the other party prompt notice of such cause, and (ii) uses its reasonable commercial efforts to promptly correct such failure or delay in performance.

8.7 Entire Agreement. This Agreement, together with any applicable State Contract in effect for Licensee's state, constitutes the entire agreement between the parties regarding the subject matter hereof and supersedes all prior or contemporaneous agreements, representations, or understandings, whether written or oral. To the extent a valid State Contract applies, and only to the extent of any direct conflict, the terms of the State Contract shall control; otherwise, the terms of this Agreement shall govern. Except as expressly stated in Section 8.4, or as required by an applicable State Contract, no document, instrument, or agreement issued or executed contemporaneously with or after this Agreement shall modify or supersede its terms, regardless of any order of precedence provisions. This Agreement (and any applicable State Contract) sets forth all agreements, warranties, understandings, conditions, covenants, and representations of the parties regarding the subject matter hereof, and neither party shall be bound by any such terms not expressly set forth herein or therein. Infinite Campus reserves the right to reject any additional or different terms contained in purchase orders or similar documents, and any such rejected terms shall be null and unenforceable.

8.8 Notices. Any notice under this Agreement must be in writing and will be deemed given upon the earlier of actual receipt or ten (10) days after being sent by first class mail, return receipt requested, to the addresses set forth below, or as may be provided by the parties.

Infinite Campus, Inc.
Sales Contracts Management
4321 109th Ave NE
Blaine, MN 55449-6794

Duncan Public Schools
Channa Byerly
1706 W. Spruce Ave
Duncan, OK 73533

United States

8.9 Applicable Law. Infinite Campus complies and shall comply with applicable laws governing online privacy and student data privacy, including the Child Privacy Protection and Parental Empowerment Act, FERPA, the Children's Online Privacy Protection Act, and state laws.

a) While providing Services during the term of this Agreement, Infinite Campus may process and store Licensee data and may have access to student education records that are subject to FERPA. Such information is considered confidential and is protected. To the extent that Infinite Campus has access to "education records" under this Agreement, it is deemed a "school official," as each of these terms are defined under FERPA. Infinite Campus shall use education records only for the purposes of fulfilling its duties under this Agreement. To improve the products and services it provides, Infinite Campus may use anonymized or de-identified, non-personally identifiable data, as well as seek input from the Licensee and its employees regarding use of Infinite Campus Products and Services. Except as required by law or court order, Infinite Campus shall not disclose or share education records with any third party unless: (i) permitted by the terms of this Agreement, (ii) directed to do so, in writing, by Licensee, or (iii) to subcontractors who have agreed to maintain the confidentiality of the education records to the same extent required of Infinite Campus under this Agreement. A current list of Infinite Campus Channel Partners and Business Partners is available at https://www.infinitecampus.com/about/partners/ and Licensee consents to the use of such partners, including third-party cloud resources. This may include hosting, off-site backups, computing, the storage of Campus Digital Repository content, the use of content delivery networks to speed downloads of public files, or the failover of the Infinite Campus Products in certain disaster recovery scenarios. Infinite Campus shall ensure that each partner, subcontractor, or third-party cloud resource with whom it shares Licensee data is contractually bound by a written agreement that (a) that includes obligations of confidentiality equivalent to, consistent with, and no less protective than those found in this Agreement, or (b) are legally bound to an agreement under which they agree that they have no right of access to Vendor's data stored in or passing through the subcontractors' cloud-based services.

b) In the event any third party seeks to access education records that are subject to FERPA beyond the access that is provided to Infinite Campus affiliated individuals for purpose of providing the Services under the Agreement, whether said third party request is in accordance with FERPA or other Federal or relevant State law or regulations, Infinite Campus shall immediately inform Licensee of such request in writing, if it is allowed to do so. Infinite Campus shall not provide direct access to such data or information or respond to said third party requests, unless compelled to do so by court order or lawfully issued subpoena from any court of competent jurisdiction. Should Infinite Campus receive a court order or lawfully issued subpoena seeking the release of such data or information, Infinite Campus shall provide immediate notification, along with a copy thereof, to Licensee prior to releasing the requested data or information, if allowed by law or judicial and/or administrative order/subpoena.

c) Upon becoming aware of a security breach of any education record covered by this Agreement, Infinite Campus will: (i) notify Licensee promptly, and where feasible, within 48 hours of becoming aware of any security breach; (ii) provide timely information relating to the security breach as it becomes known or as is reasonably requested by Licensee; and (iii) promptly take reasonable steps to contain and investigate any security breach. Infinite Campus' notification of or response to a security breach shall not be construed as an acknowledgment by Infinite Campus of any fault or liability with respect to the security breach. The Parties further agree to indemnify and hold each other harmless for any loss, cost, damage, or expense suffered by the non-breaching Party, including but not limited to the cost of notification of affected persons, as a direct result of the breaching Party's unauthorized disclosure of education records that are subject to FERPA, or any other confidentiality/privacy provision, whether federal, state, or administrative in nature. Infinite Campus shall not have any liability under this section if Licensee has not followed all the Infinite Campus security recommendations related to the Infinite Campus Products.

d) Upon termination of this Agreement, Infinite Campus shall return and/or destroy all education records that it received from Licensee hereunder as, and in accordance with, Section 6.3(b) of this Agreement. Infinite Campus shall not knowingly retain copies of any education records received from Licensee once Licensee has directed Infinite Campus as to how such information shall be returned and/or destroyed. Furthermore, Infinite Campus shall ensure that it disposes of all education records received from Licensee in a commercially reasonable manner that maintains the confidentiality of the contents of such records (e.g.,

shredding paper records, erasing and reformatting hard drives, erasing and/or physically destroying any portable electronic devices).

8.10 Export Rules. Licensee must not ship, transfer, or export any Infinite Campus Products into any country or use them in any manner prohibited by the United States Export Administration Act or any other export laws, restrictions, or regulations (collectively the "Export Laws"). In addition, if Infinite Campus Products are identified as export controlled items under the Export Laws, Licensee represents and warrants that Licensee is not a citizen, or otherwise located within, an embargoed nation (including without limitation Iran, Iraq, Syria, Sudan, Libya, Cuba, North Korea, and Serbia) and that Licensee is not otherwise prohibited under the Export Laws from receiving Infinite Campus Products. All rights to use Infinite Campus Products under this Agreement are granted on the condition that such rights are forfeited if Licensee fails to comply with the terms of this Section.

8.11 U.S. Government End-Users. Each component licensed under this Agreement that constitute Infinite Campus Products and Services is a "commercial item" as that term is defined at 48 C.F.R. 2.101, consisting of "commercial computer software" and/or "commercial computer software documentation" as such terms are used in 48 C.F.R. 12.212. Consistent with 48 C.F.R. 12.212 and 48 C.F.R. 227.7202-1 through 227.7202-4, all end users acquire Infinite Campus Products and Services with only those rights set forth herein.

8.12 Electronic Signatures; Counterparts. This Agreement may be executed in any number of counterparts, each of which, when so executed, will be deemed to be an original and all of which when taken together will constitute one Agreement. The parties agree that the electronic signature of a party to this Agreement is valid as an original signature of such party and is effective to bind such party to this Agreement. The parties agree that any electronically signed document related hereto is deemed (a) to be "written" or "in writing," (b) to have been signed and (c) to constitute a record established and maintained in the ordinary course of business and an original written record when printed from electronic files. Such paper copies will be admissible as between the parties to the same extent and under the same conditions as other original business records created and maintained in documentary form. Neither party will contest the admissibility of true and accurate copies of electronically signed documents based on the best evidence rule or as not satisfying the business records exception to the hearsay rule. For purposes hereof, "electronic signature" means a manually signed original signature that is then transmitted by electronic means; "transmitted by electronic means" means sent in the form of a facsimile or sent via the internet as a "pdf" (portable document format) or other replicating image attached to an email message; and, "electronically signed document" means a document transmitted by electronic means and containing, or to which there is affixed, an electronic signature.

IN WITNESS WHEREOF, this Infinite Campus End User License Agreement has been executed by the duly authorized representatives of Infinite Campus and Licensee.

Infinite Campus, Inc.	**Licensee**
Signature:	Signature:
Name: Stephanie Svoboda	Name: Eric Davis
Title: Contract Administrator	Title: Board President
Date: May 27, 2026	Date: 06-09-2026
	Billing Contact Name: Angela Pizana
	Billing Contact Email: angela.pizana@duncanps.org

Duncan mail

Kelly Henderson <kelly.henderson@duncanps.org>

Infinite Campus, pages missing

1 message

Kelly Henderson <kelly.henderson@duncanps.org> Fri, May 22, 2026 at 2:57 PM
To: Allison Lovett <allison.lovett@duncanps.org>

I've attached what was sent in school mail.

There is a page 1 of 2, with no page 2 (page 7 of the attached)

And a pages 1 of 9, missing pages 1 and 9

Can you email over the missing pages?

Thanks,

emailed AJ about missing pages 05/22/26

Kelly Henderson
Executive Administrative Assistant to the Superintendent & School Board Clerk
580-255-0686
kelly.henderson@duncanps.org
www.duncanps.org

DUNCAN PUBLIC SCHOOLS · TRUTH HONOR WISDOM

'CHAMPIONS OF EXCELLENCE'

Infinite Campus-Student Info System 26-27.pdf
6282K

Duncan mail

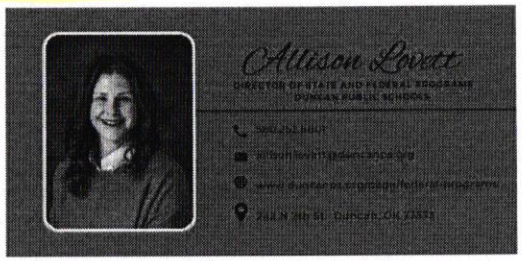
Kelly Henderson <kelly.henderson@duncanps.org>

Fwd: Draft Agreement: End User License Agreement with Duncan Public Schools

1 message

Allison Lovett <allison.lovett@duncanps.org> Fri, May 22, 2026 at 3:01 PM
To: Kelly Henderson <kelly.henderson@duncanps.org>

This is all I have.



---------- Forwarded message ---------
From: **Infinite Campus via Ironclad** <workflow-6a06512cbff56de4f28a73c9@mg.ironcladapp.com>
Date: Thu, May 14, 2026 at 5:49 PM
Subject: Draft Agreement: End User License Agreement with Duncan Public Schools
To: <allison.lovett@duncanps.org>

Infinite Campus

Hello,

Please find attached a copy of the End User License Agreement from Infinite Campus. You are receiving this email for your records, as it was requested that you be copied on the associated contract materials.

Thank you,

Infinite Campus Contracts Team

Ironclad is the AI contracting company that accelerates business with every contract.

2 attachments

- **End User License Agreement with Duncan Public Schools (6a065123c9).docx** 717K
- **Infinite Campus Order - Duncan Public Schools - Q-12622 - 5_14_2026_Support Transition to OKRESA.pdf** 270K

✓Accurate, their page numbers are incorrect.
Kelli

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DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: District / Technology

Vendor Requested: KELLOGG & SOVEREIGN CONSULTING, INC.

Item Request Description: ANNUAL AGREEMENT FOR PROFESSIONAL ERATE MANAGEMENT & OUSF COMPLIANCE FOR FY 26-27

Dollar Amount Requested (if applicable): $6,571.07

Fund Requested: 11 - General Fund

Budget/Activity Account Requested: 033-ERATE Consulting

Kelly Henden — 06/02/2026

Requestor or Principal — Date

Bill Adams — 6-2-26

Budget Administrator or Business Office Manager — Date

Dr Chan [illegible] — JUN 03 2026

Superintendent — Date

TRENDS REQUISITION

Date: 06/01/2026
Requested by: BILL ADAMS
School/Dept: TECHNOLOGY
Account/Prog: 033-ERATE Consulting

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

KELLOGG & SOVEREIGN

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	CATEGORY 1 FILING	$ 5,721.07	$ 5,721.07	7	11	033	2580	346	000	0000	000	050
1	CATEGORY 2 FILING	$ 850.00	$ 850.00									
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 6,571.07									

DESCRIPTION: ERATE SERVICES FOR FY 26-27

Kelly Jenkins 06/02/2026
Signature of Requestor -REQUIRED- **Date**

Bill Adams 6-2-26
Signature of Administrator -REQUIRED- **Date**

KELLOGG & SOVEREIGN CONSULTING

Professional E-Rate Management Services – Fee Schedule
Duncan Indep School District, Duncan, Oklahoma

Re: E-Rate Consulting Services – Multi Year Renewal Option
E-Rate FY 2026-27

This letter is to confirm that **Duncan Indep School District** will exercise the renewal option as stated in the Master Services Agreement. Execution of the annual fee schedule shall be considered mutual ratification".

☑ 3rd Renewal, FUNDING YEAR: 2026-2027

Fees for requests for funding In the Category Two ("C2") categories of service shall be the greater of the Base Filing Fee OR a percentage of the total funding commitment amount issued by the Universal Service Administrative Company ("USAC") on each of the applicant's FY2026 Funding Commitment Decision Letter(s). The Base Filing Fee for C2 services is due in full at the time the application is filed. The amount due in excess of the Base Filing Fee is contingent upon funding and shall be due and payable upon issuance by USAC of the Funding Commitment Decision Letter related to FY2026 C2 Services.

FEES FOR E-RATE FUNDING YEAR 2026 (07/01/2026-06/30/2027)

Category of Service	Description	Amount	Billing Date
Category 1 (C1) Telecommunications & Broadband Services	Pre and Post Funding for C1 Services	**$5,721.07**	January 2026
	Self-Provisioned projects	3% of funding commitment amount	Due upon funding
Category 2 (C2) Internal Broadband Connections, MIBS & Maintenance	Base Filing Fee for C2 Services	**$850.00**	March 2026
	Pre and Post Funding for C2 Services	3.50% of funding commitment amount less base filing fee.	Due upon funding

FEES FOR OUSF COMPLIANCE SERVICES FOR THE PERIOD JULY 1, 2025 – JUNE 30, 2026

OUSF Document and Compliance Services. Includes preparation and submission of applicant affidavit(s) and assistance with document requests.	**Check YES to request**
Annual cost $875.00– billed January 2026 OUSF consulting fee includes up to 12 hours consulting time directly related to OUSF. Additional hours will be billed at $175/hour	✓ YES ____ NO

Payment terms are net 30 days, unless otherwise noted. Kellogg & Sovereign may charge interest on amounts which are overdue for more than 30 days, with interest to be calculated up to 12% or as

applicable by law. If bills are not paid on a timely basis, Kellogg & Sovereign has the right to cease work and communicate it to the applicant. If collection efforts are required, Kellogg & Sovereign Consulting shall be entitled to recover all costs and fees, including reasonable attorneys' and collection agencies' fees and other charges incurred in connection with such collection efforts. **Payments should be remitted to Sigma Technology Fund LLC dba Kellogg & Sovereign Consulting, P.O. Box 222113, Dallas, TX 75222-2113.**

Fees for additional Form 470 filings. After K&S has filed the FCC Form 470 and RFP for the Applicant for FY2023, the applicant may choose to request additional services or make cardinal changes to the services requested. K&S fees are as follows:

(a) Additional Form 470 requested more than 45 days prior to closing the filing window: $750
(b) Additional Form 470 requested less than 45 days prior to closing the filing window: $1,500

Credit card processing fees. If this is the Client's selected payment method, any credit card processing fees will be added to the next invoice.

Out of pocket expenses. In addition to the E-Rate fees defined in this fee schedule, Client shall reimburse K&S for any all reasonable and necessary out-of-pocket costs and expenses (including without limitation legal consultations, postage and other delivery costs and similar expenses) incurred by K&S. Client must be formally informed in advance and must agree in writing with the expenses or costs before it is incurred.

Documentation. K&S will provide E-Rate Documentation on the applicant's Kellogg & Sovereign E-Rate SharePoint folder for online access. E-Rate applicants also have access to their E-Rate documentation on the USAC E-Rate Productivity Center (EPC).

Remittances. Payments should be remitted to Sigma Technology Fund, LLC dba Kellogg & Sovereign Consulting P.O. Box 222113 Dallas, Texas 75222-2113

If fees or expenses are not paid withing 90 days, K&S may elect to terminate the contractual agreement in whole or in part as detailed in the MSA.

Should we encounter any unforeseen problems which will warrant additional time or expense, you will be notified of the situation and of any added cost, and you will have the opportunity to agree to any additional expenses in advance. Our charges for other services will be agreed to separately.

Kellogg & Sovereign® Consulting is not a law firm, and we are not authorized to practice law. Any matters which require an attorney shall be contracted separately with appropriate legal counsel.

Termination

Either party may, upon 30 days written notice to the other party, terminate this contract in whole or in part for convenience. All fees incurred prior to receipt of the termination notice will be due and payable immediately upon termination. K&S will be released from responsibility for the completion of any remaining services listed in this agreement immediately upon receipt of the termination notice.

Liability

K&S will make every reasonable effort to avoid any errors or omissions in the services or advice that we provide to our clients. However, the rules, regulations, and guidelines for the universal service discount mechanism (E-Rate) are voluminous, ambiguous and constantly changing. Our liability for any errors or omissions will be limited to a full refund of the fees paid and will not include liability for any consequential damages. Any claim for damages will expire within two years of when the final billing is mailed/emailed to you. Our liability is also limited to you and any recommendations provided to you may not be used or relied upon by any other parties. Disputes with the Universal Service Administrative Company (USAC) regarding the interpretation of the rules will not constitute an error or omission if you have been advised of the difference in opinion.

Disclaimer

Due to uncertainties inherent in SLD/USAC's funding process, Kellogg & Sovereign® Consulting does not warrant or guarantee E-Rate funding will be received as a result of this contractual agreement.

We believe the foregoing correctly sets forth our understanding, but if you have any questions, please let us know. If you find the arrangements acceptable, please acknowledge your agreement to the understanding by signing and returning to us the copy enclosed.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates shown below.

FOR:	FOR:
Duncan Indep School District	**Kellogg & Sovereign Consulting**
1706 W Spruce Ave	3010 LBJ Freeway, Suite 1200, No. 450
Duncan, OK 73534	Dallas, TX 75234
Signature	Signature
Dr Channa Byerly	Jason Ramey
Printed Name	Printed Name
Superintendent	CEO
Title	Title
2/3/24	April 15, 2025
Date	Date

E-RATE LETTER OF AGENCY

APPLICANT: Duncan Indep School District (139892)
Funding Years Authorized: 2025-26, 2026-27, 2027-28, 2028-29, 2029-30

("Applicant") hereby authorizes Kellogg & Sovereign® Consulting, Consultant Registration Number 16024809, or its designated agents or employees ("K&S") to act on our behalf during the term of this authorization.

Although not exclusive, K&S is specifically authorized to conduct the following actions on behalf of the Applicant:

- Prepare and submit Federal Communications Commission ("FCC") Forms 470, 471, 486, 500, 472 and other forms requested by the Schools and Libraries Division ("SLD") of the Universal Service Administrative Company ("USAC")
- Prepare and submit documentation to USAC or the FCC in compliance with E-Rate program rules and regulations.
- Act as our agent in working with representatives of the FCC or USAC, as well as OCC, to provide information as requested during application review, selective reviews, site visits, audits and any other activity associated with review of our applications.
- Prepare Requests for Proposal ("RFPs") to be posted online.
- Provide information to service providers as needed to clarify information in RFPs and Forms 470 as well as related to OUSF matters.
- Solicit and receive proposals from service providers for requested services.
- Prepare comparisons of proposals from service providers.
- Complete contracts for eligible E-Rate services as specifically directed by the Applicant's authorized representative.
- Prepare and submit documentation including the pre-approval request and/or affidavit to the Oklahoma Corporation
- Commission (OCC) on behalf of the OUSF Beneficiary.

I also understand that in submitting these forms on our behalf, K&S will be making certifications for our school district. By signing this Letter of Agency, I make the following certifications as required by the E-Rate Program [1]:

a) I certify that the schools I represent are all schools under the statutory definitions of elementary and secondary schools as defined under 47 C.F.R. § 54.500, that do not operate as for-profit businesses and do not have endowments exceeding $50 million.

b) I certify that the schools I represent has/have secured access, separately or through this program, to all the resources, including computers, training, software, internal connections, maintenance, and electrical capacity, necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that to the extent that the billed entity is passing through the non-discounted charges for the services requested under this Letter of Agency, that the entities I represent have secured access to all of the resources to pay the non-discounted charges for eligible services and products from funds to which access has been secured in the current funding year.

c) I certify that the services the school, library, or district purchases at discounts provided by 47 U.S.C. § 254 will be used primarily for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value, except as permitted by the rules of the Federal Communications Commission (Commission or FCC) at 47 C.F.R. § 54.513.

[1] https://www.usac.org/e-rate/applicant-process/competitive-bidding/letter-of-agency-loa/

d) I certify that the schools I represent has/have complied with all program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments. I acknowledge that failure to comply with program rules could result in civil or criminal prosecution by the appropriate law enforcement authorities.

e) I acknowledge that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.

f) I certify that I will retain required documents for a period of at least ten (10) years after the latter of the last day of the applicable funding year or the service delivery deadline for the funding request. I certify that I will retain all documents necessary to demonstrate compliance with the statutory or regulatory requirements regarding the application for, receipt of, and delivery of services receiving schools and libraries discounts, and that if audited, I will make such records available to the Administrator. I acknowledge that I may be audited pursuant to participation in the E-Rate Program.

g) I certify that I am authorized to procure and/or order telecommunications and other supported services for the eligible entity(ies) covered by this Letter of Agency. I certify that I am authorized to make this request on behalf of the eligible entity(ies) covered by this Letter of Agency, that I have examined this Letter, that all of the information on this Letter is true and correct to the best of my knowledge, that the entities that will be receiving discounted services under this Letter pursuant to this application have complied with the terms, conditions and purposes of the E-Rate program, that no kickbacks were paid to anyone and that false statements on this form can be punished by fine or forfeiture under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001 and civil violations of the False Claims Act.

h) I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the Schools and Libraries support mechanism are subject to suspension and debarment from the program. I will institute reasonable measures to be informed and will notify USAC should I be informed or become aware that I or any of the entities, or any person associated in any way with my entity and/or the entities, is convicted of a criminal violation or held civilly liable for acts arising from their participation in the Schools and Libraries support mechanism.

i) I certify that, to the best of my knowledge, the non-discount portion of the costs for eligible services will not be paid by the service provider. I acknowledge that the provision, by the provider of a supported service, of free services or products unrelated to the supported service or product constitutes a rebate of some or all the cost of the supported services.

j) I certify that I am authorized to sign this Letter of Agency and, to the best of my knowledge, information and belief, all information provided to K&S for E-Rate submission is true. If any of the statements made above are incorrect, fraudulent or misleading, the undersigned and their institution agrees to indemnify, as allowed by state law, K&S, its members, employees and agents of any and all liability, legal fees or actions that may arise from the incorrect, fraudulent or misleading statement(s).

Applicant Name: **Duncan Indep School District (139892)**

Mailing Address, City, ST, Zip: 1706 W Spruce Ave, Duncan, OK 73534

Signature of Authorized Person: for Channe Byerly Date: 2/4/26

Printed Name of Authorized Person: for Channe Byerly Title: Superintendent

This authorization shall remain in effect until K&S is notified of its cancellation in writing via certified mail.

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DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: Special Services / District

Vendor Requested: ANN MADDOX / INSPIRE

Item Request Description: Contracted School psychology and Evaluation Services to determine Eligibility for SPED Svc's for Fy 26-27

Dollar Amount Requested (if applicable): $20,000.00

Fund Requested: 11- General Fund

Budget/Activity Account Requested: 621- Federal (SPED) IDEA Flow Through

Kelly Hendrix — 06/08/2026

Requestor or Principal — Date

Jennie Clayton — JUN 08 2026

Budget Administrator or Business Office Manager — Date

Dr Charna Bjerke — JUN 08 2026

Superintendent — Date

TRENDS REQUISITION

Date: 06-08-2026
Requested by: Jessica Clayton
School/Dept: District SPED
Account/Prog: 621- Federal SPED / 239-SPED

- [ ] Books
- [ ] Fees/Dues
- [ ] Textbooks
- [ ] Equipment
- [ ] Supplies
- [x] Service
- [ ] Technology
- [ ] Furniture/Fixtures
- [ ] Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
MADDOX, ANN
(iNspire)

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Contracted Services	$ 20,000.00	$ 20,000.00	7	11	621	2140	323	239	—	—	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 20,000.00									

DESCRIPTION: Contracted School Psychology and Evaluation Services to determine eligibility for FY 26-27

Kelly Hendrix 06/08/26
Signature of Requestor -REQUIRED- **Date**

Jessica Clayton JUN 08 2026
Signature of Administrator -REQUIRED- **Date**

iNspire Consultant Contract

[Ann Maddox]

2026/2027

Psychological Considerations: grades K-12 ***Due to the critical shortage of special education providers / highly qualified examiners, in the state of Oklahoma, iNspire consultants offer consultation services during the 2026/2027 contractual year.*** A School Psychologist for school-based evaluation components and educational support outside the scope of a school psychometrist. Duncan Public Schools employed a psychometrist for the 2026/2027 school year. iNspire will support the district in response to compliance with school-based psychological components and supports. iNspire requests prior consideration/review of any student's data, in which psychological, behavioral and/or social emotional components may be considered and/or requested. Availability dates will be provided by iNspire staff; Duncan Public School district staff will schedule and provide notifications, copies, parent rights to families/guardians, documentation, etc. for students. School based evaluations components and interpretation meetings will be held utilizing the MEEGS as documentation of collected data/components and outcomes. Meetings will be held utilizing a conference call scheduled in cooperation with district staff.	$95.00 per hour consult rate
Psychological Consultation, Data/File Review, Planning and Meetings Psychological components include information regarding the student's emotional or mental health status, psychological concerns, and severe behaviors. Evaluation materials will be provided to assess areas of specific school-based educational needs and will be considered per student as follows: iNspire will review student documents and additional data documented utilizing EdPlan.	$95.00 per hour consult rate
iNspire will develop recommendations, providing rating scales specific to the students' needs [if applicable]. When returned, iNspire will analyze data collected and enter data in EdPlan for team consideration. Data required for input and consideration will be collected and made available by Duncan Public Schools. iNspire will hold all meetings utilizing a conference call and will work cooperatively, with Duncan Public Schools, to support deadlines/compliance.	$120.00 per rating scale provided
iNspire will serve in a consultation role providing file review and developing recommendations for move in students (both in and out of state) to ensure evaluation components are sufficiently comprehensive for the student to meet eligibility criteria under one or more of the 13 categories of disability. iNspire will develop recommendations for consideration. Data required for consideration will be provided by Duncan Public Schools.	$95.00 per hour consult rate
iNpsire will serve in a consultation role providing MEEGS data entry and interpretation of both initial and re-evaluation meetings for [REDS, Parent Consent, Written Notice, Transition, Behavior, etc.] iNspire will hold all meetings utilizing a conference call and will work cooperatively with Duncan Public Schools to support the district's efforts with compliance.	$95.00 per hour consult rate
iNspire will serve in a Qualified Examiner role providing 3-year re-evaluation file review, to ensure student evaluation data, documented in EdPlan, is sufficient to support the identified category outlined under IDEA in one or more of the 13 categories of disability. If the student needs additional components, those will be identified on the Qualified Examiner document that is returned to Duncan Public Schools for upload into EdPlan and dissemination.	$95.00 per hour consult rate
*iNspire staff requests a minimum of 5 days' notice for file/student review response. *iNspire staff recognize extenuating circumstances may occur and will do our best to accommodate; however, contact to discuss availability prior to deadlines/meetings is required. *iNspire staff may provide interpretation results for iNspire team-mates. *iNspire staff will work under the direct leadership of the Director of Special Services, unless designated otherwise. *iNspire staff request all documents be uploaded to EdPlan for ease of access and review; however, email documentation is also acceptable from the special services department.	

*iNspire staff will provide evaluation results in a timely manner, to the Director of Special Services.
*iNspire staff may decline an evaluation, if extenuating circumstances arise.
*iNspire staff will provide multiple dates and times for meetings.
*iNspire will provide consultation services for meetings and updates to DPS staff utilizing conference calls.

*Also provided should be a list of buildings, addresses, names and contact information of the building representative(s).

Mileage will be billed at $.75 per mile. Travel will be billed at $30.00 per hour, per evaluator in warranted cases. iNspire will plan cooperatively to coordinate meetings by conference call.

Inspire will be responsible for providing office space, furnishings and supplies required to complete contractual duties, at no additional expense, to Duncan Public Schools, during the 2026/2027 contractual year. [UPDATED 12/10/2025]

Due to the critical shortage of special education providers / highly qualified examiners, in the state of Oklahoma, iNspire consultants Ann Maddox, School Psychologist/Special Education; Jeniece Bridgforth, School Psychologist; and Pam Miller, School Psychometrist, may provide consultation services during the 2026/2027 contractual year. [UPDATED 12/10/2025]

iNspire will provide a written description of services performed to Duncan Public Schools Director of Special Services, Jessica Clayton, one time monthly during the 2026/2027 contractual year. [UPDATED 12/10/2025]

iNspire will invoice Duncan Public Schools monthly for services provided.

Duncan Public Schools will provide payment for services on or before the last day of each month. Payment should be addressed to:
Ann Maddox, 930 W. Main, Yukon, OK 73099. Contact 405-519-4466. maddoxann@yahoo.com
The term of this agreement shall be from July 1, 2026 to June 30, 2027.

This contract may be terminated upon agreement by both parties in writing with a minimum of 30 days' written notice.

iNspire will require access to individual confidential student records, staff hereby agree to abide by all applicable State/Federal Laws and District Policies regarding confidentiality and other procedural safeguards.

The parties acknowledge and agree that neither party has agreed to assume any liability of the other party because of this agreement. Each party assumes liability with respect to its own negligence. Furthermore, this agreement does not create any legal relationship between the parties such as a partnership or joint venture, which would subject one party to any liability for the acts or the omissions of the other party.

The terms of this agreement shall be governed by and construed in accordance with the laws of Oklahoma.

This agreement constitutes the entire agreement between the two parties hereto with respect to the subject matter hereof, and supersedes all prior oral or written agreements, commitments, or understandings, with respect to the matters provided herein.

This agreement may be executed in one or more original or facsimile counterparts, all of which shall be considered one and the same agreement and shall become effective when one or more such counterparts have been executed by each of the parties and delivered to the other parties.

By signing below, I represent that: (a) I am authorized to bind the Party to and contract for obligations under this Agreement; (b) I understand and agree to the mutual and reciprocal obligations outlined herein. Cancellation of this contract requires 30 days' notice with both party's agreement to terminate

being documented in written form.

This agreement of outlined services will be considered ongoing, unless iNspire is notified in writing by Duncan Public Schools no later than May 1, 2027 of their intentions to modify or terminate this agreement.

Duncan Public Schools **iNspire [Ann Maddox, M.Ed.] Teacher #175537**

_____ _____

DPS Board Approval Signature **Signature**

Ann Maddox, Consultant

DPS Board Approval Date:_____

**Contract provided to Jessica Clayton, Director of Special Services and Lori McCann, Business Manager/Treasurer.*

***Board approved contract revisions will be provided by Lori McCann to Mackenzie Scholte, Employer Services Analyst, TRS and Ann Maddox.*

An Ongoing Tradition of Excellence

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: Special Services / District

Vendor Requested: ANN MADDOX / INSPIRE

Item Request Description: Contracted School psychology and Evaluation Services to determine Eligibility for SPED Svc's for Fy 26-27

Dollar Amount Requested (if applicable): $20,000.00

Fund Requested: 11- General Fund

Budget/Activity Account Requested: 621- Federal (SPED) IDEA Flow Through

Kelly Hendrix — 06/08/2026

Requestor or Principal — Date

Jennie Clayton — JUN 08 2026

Budget Administrator or Business Office Manager — Date

Dr Channa Byerly — JUN 08 2026

Superintendent — Date

TRENDS REQUISITION

Date: 06-08-2026
Requested by: Jessica Clayton
School/Dept: District SPED
Account/Prog: 621- Federal SPED / 239-SPED

- [ ] Books
- [ ] Fees/Dues
- [ ] Textbooks
- [ ] Equipment
- [ ] Supplies
- [x] Service
- [ ] Technology
- [ ] Furniture/Fixtures
- [ ] Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
MADDOX, ANN
(iNspire)

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Contracted Services	$ 20,000.00	$ 20,000.00	7	11	621	2140	323	239	—	—	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 20,000.00									

DESCRIPTION: Contracted School Psychology and Evaluation Services to determine eligibility for FY 26-27

Kelly Hendrix 06/08/26
Signature of Requestor -REQUIRED- **Date**

Jessica Clayton JUN 08 2026
Signature of Administrator -REQUIRED- **Date**

iNspire Consultant Contract

[Ann Maddox]

2026/2027

Psychological Considerations: grades K-12 ***Due to the critical shortage of special education providers / highly qualified examiners, in the state of Oklahoma, iNspire consultants offer consultation services during the 2026/2027 contractual year.*** A School Psychologist for school-based evaluation components and educational support outside the scope of a school psychometrist. Duncan Public Schools employed a psychometrist for the 2026/2027 school year. iNspire will support the district in response to compliance with school-based psychological components and supports. iNspire requests prior consideration/review of any student's data, in which psychological, behavioral and/or social emotional components may be considered and/or requested. Availability dates will be provided by iNspire staff; Duncan Public School district staff will schedule and provide notifications, copies, parent rights to families/guardians, documentation, etc. for students. School based evaluations components and interpretation meetings will be held utilizing the MEEGS as documentation of collected data/components and outcomes. Meetings will be held utilizing a conference call scheduled in cooperation with district staff.	$95.00 per hour consult rate
Psychological Consultation, Data/File Review, Planning and Meetings Psychological components include information regarding the student's emotional or mental health status, psychological concerns, and severe behaviors. Evaluation materials will be provided to assess areas of specific school-based educational needs and will be considered per student as follows: iNspire will review student documents and additional data documented utilizing EdPlan.	$95.00 per hour consult rate
iNspire will develop recommendations, providing rating scales specific to the students' needs [if applicable]. When returned, iNspire will analyze data collected and enter data in EdPlan for team consideration. Data required for input and consideration will be collected and made available by Duncan Public Schools. iNspire will hold all meetings utilizing a conference call and will work cooperatively, with Duncan Public Schools, to support deadlines/compliance.	$120.00 per rating scale provided
iNspire will serve in a consultation role providing file review and developing recommendations for move in students (both in and out of state) to ensure evaluation components are sufficiently comprehensive for the student to meet eligibility criteria under one or more of the 13 categories of disability. iNspire will develop recommendations for consideration. Data required for consideration will be provided by Duncan Public Schools.	$95.00 per hour consult rate
iNpsire will serve in a consultation role providing MEEGS data entry and interpretation of both initial and re-evaluation meetings for [REDS, Parent Consent, Written Notice, Transition, Behavior, etc.] iNspire will hold all meetings utilizing a conference call and will work cooperatively with Duncan Public Schools to support the district's efforts with compliance.	$95.00 per hour consult rate
iNspire will serve in a Qualified Examiner role providing 3-year re-evaluation file review, to ensure student evaluation data, documented in EdPlan, is sufficient to support the identified category outlined under IDEA in one or more of the 13 categories of disability. If the student needs additional components, those will be identified on the Qualified Examiner document that is returned to Duncan Public Schools for upload into EdPlan and dissemination.	$95.00 per hour consult rate
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Duncan Public Schools

iNspire [Ann Maddox, M.Ed.] Teacher #175537

DPS Board Approval Signature

Signature

Ann Maddox, Consultant

DPS Board Approval Date: JUN 0 9 2026

**Contract provided to Jessica Clayton, Director of Special Services and Lori McCann, Business Manager/Treasurer.*

***Board approved contract revisions will be provided by Lori McCann to Mackenzie Scholte, Employer Services Analyst, TRS and Ann Maddox.*

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

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School/Club/Department: Child Nutrition

Vendor Requested: Oak Farms Dairy

Item Request Description: milk/juice for cafeterias-FY-27

Dollar Amount Requested (if applicable): 150,000.00

Fund Requested: Gen Fund-11 [redacted]

Budget/Activity Account Requested: 385-State CN Programs

Becky Barnes — 5-18-26

Requestor or Principal — Date

L McCann — 05-20-2026

~~Budget Administrator or~~ Business Office Manager — Date

[signature] — MAY 26 2026

~~Assistant Superintendent or~~ Superintendent — Date

TRENDS REQUISITION

Date: 5-18-26
Requested by: Becky Barnes
School/Dept: Child Nutrition
Account/Prog: Cafeteria

☐ Books	☐ Equipment	☐ Technology
☑ Fees/Dues	☑ Supplies	☑ Furniture/Fixtures
☐ Textbooks	☐ Service	☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
OAK FARMS DAIRY

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	BID AWARD	$ 150,000.00	$ 150,000.00	7	11	385	3150	630	700	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 150,000.00									

DESCRIPTION: MILK/JUICE-DISTRICT CAFETERIAS-FY 27

Becky Barnes 5-18-26
Signature of Requestor -REQUIRED- **Date**

L McCann 05-20-26
Signature of Administrator -REQUIRED- **Date**

DUNCAN CHILD NUTRITION- RFP-MILK & JUICE-FY 2026-2027

Bid #2 Bid #1

VENDOR NAME	HILAND DAIRY	OAK FARMS DAIRY		
FAT FREE CHOC. ½ PINT	.3490	.3250		
1% WHITE MILK-1/2 PINT	.3490	.3250		
WHOLE MILK W/VIT. D- ½ PINT	.3640	.3250		
ORANGE JUICE-100%-4 OZ.	.2500	.2250		
APPLE-CHERRY JUICE-100%-4 OZ.	.2400	.2122		
APPLE JUICE-100%-4 OZ.	.2400	.2300		

AWARD BID TO: OAK FARMS DAIRY

Child Nutrition Director: Becky Barnes **Date: 5-13-26**

Bid #1

DUNCAN PUBLIC SCHOOLS
1706 W. SPRUCE
P.O. BOX 1548
DUNCAN, OKLAHOMA 73534

APRIL 28, 2026

REQUEST FOR PROPOSAL

DUNCAN PUBLIC SCHOOLS

MILK/JUICE PRODUCTS

The Duncan Board of Education, Duncan, Oklahoma will be accepting the request for proposal on milk and juice products used by Duncan Public School Cafeterias for 2026-2027.

Deliveries of two to three times a week required to eight (8) school cafeterias and six (6) vendor boxes.

Please return your proposal by May 12, 2026 by emailing Becky Barnes (becky.barnes@duncanps.org) or regular mail to Duncan Public Schools Child Nutrition Dept., P.O. Box 1548, Duncan, Okla. 73534.

Request for proposal forms and specifications will be emailed out April 28, 2026. The Child Nutrition Office will accept quotes until 12:00 Noon on May 12, 2026. Proposal will be award with price as primary factor.

The proposal will be reviewed at 1:00 p.m. May 13, 2026 at the Duncan Schools Administration Office, 1740 West Spruce, Duncan, Okla. The awarded quote will be notified by e-mail and recommended for award at board meeting on June 9, 2026.

Becky Barnes
Child Nutrition Director
Duncan Public Schools

DUNCAN PUBLIC SCHOOLS
REQUEST FOR PROPOSAL- MILK AND JUICE PRODUCTS
2026-2027

SUBJECT: MILK and JUICE BIDS

I. RFP'S will be received by the Director of Child Nutrition of the Duncan Public Schools, Becky Barnes, P.O. Box 1548, Duncan, Oklahoma 73534-1548 until 12:00 Noon May 12, 2026. Review will be at 1:00p.m. May 13, 2026.

II. The Board of Education reserves the right to reject any or all bids and to terminate the contract at any time if the bidder fails, neglects, or refuses to comply with the terms of the bids.

III. Standards and specifications for milk and juice to be delivered to the eight *(8)* Duncan Public School Cafeterias and six *(6)* elementary vendor boxes in quantities "more or less" as set forth herein for the school year, 2026-2027.

IV. All milk products must be produced, handled and pasteurized in conformity and in accordance with the provisions of the Standard Milk Ordinance and Code recommended by the United States Public Health Service, and in accordance with any future upward revisions and of the above recommended ordinance and code. In addition to compliance with the Standard Milk Ordinance and Code, all milk, whole or one percent white, fat free chocolate must be Grade A, fortified with vitamins A and D.

V. All juice products must be Grade A, unsweetened, 100% real fruit juice.

VI. Delivery:

1. Deliveries to be made at least two to three a week to the school sites listed below. Times of delivery to be worked out with the successful bidder to the satisfaction of the purchaser and supplier.

2. It is to be understood by each bidder that deliveries will be discontinued during regular school vacation periods, as shown by a school calendar which will be provided to the successful bidder. In cases of variation from this calendar, ample notice shall be given to the supplier. The Duncan Public Schools may or may not participate in a Summer Feeding Program which may require year round delivery at designated site(s). Notice will be given as soon as decision is made.

3. Milk and juice is to be delivered in refrigerated trucks and placed in the refrigerated box provided by the school district. At the time of the delivery, all milk and juice already in the box is to be placed on top of the milk and juice delivered that day.

4. All unsold milk and juice left in the boxes on Friday afternoon is to be replaced with fresh milk and juice when the deliveries for

Monday are made. All unsold milk and juice will be picked up each afternoon preceding a vacation, and credit given for same and all milk and juice must be picked up on the last day of school and credit given. All milk crates are to be picked up weekly and removed from the school.

5. The dairy agrees to be responsible for damage to the milk boxes that are a direct result of carelessness of the deliveryman.

VII. School site to which deliveries are to be made:

1. Duncan High School Cafeteria.....1325 N 19th
2. Plato School Cafeteria..... 1011 W. Plato
3. Woodrow Wilson School Cafeteria..... 800 E. Chestnut
4. Mark Twain School Cafeteria..... 2204 W. Oak
5. Will Rogers School Cafeteria..... 1414 N. 13th St.
6. Horace Mann School Cafeteria.....1200 Whisenant Dr.
7. Emerson School Cafeteria.....1200 W. Chestnut
8. Duncan Middle School..... 1601 N. Chisholm Trail Pkwy

VIII. The aggregate amount of milk delivered each day to the cafeterias will be approximately 5,600 to 6,200 half-pints. The aggregate amount of juice delivered will be approximately 1,500 to 1,750 four-ounce containers as menued. Failure of the contractor to make deliveries of the milk and juice products in such quantities as may be required and in accordance with the specifications herein set forth, the authorized agent of the Board of Education, Duncan Public School District, reserves the right to cancel this contract to purchase milk and juice in the open market or to make a new contract with other bidders. Any excessive costs resulting from the purchases under this provision charged to the supplier under this contract.

Becky Barnes
Child Nutrition Director
Duncan Public Schools

DUNCAN PUBLIC SCHOOLS BIDS FOR JUICE AND MILK 2026-2027

8 oz. Carton Fat Free Chocolate .3250

8 oz. Carton Whole White Milk .3250

8 oz. Carton-1% White Milk .3250

4 oz. Carton- 100% Real Orange Juice ..2250

4 oz. Carton- 100% Apple Juice .2300

Please include nutritional information on each product with your bids.

Enclosures: Buy American Provision, Equal Opportunity, Debarment & Suspension, Non-Kickback, Escalation/De-escalation, W- 9, etc.
(Please return all of these papers completed and notarized with you bid)

Date of Bid May 8th, 2026

Dairy Oak Farms Dairy

Signature Sherri Cox

May 8, 2026

Buy American Juice is available to purchase from Oak Farms Dairy. Product is FDS-approved, food-grade raw materials, with over 51% sourced from the United States.

4oz carton Apple Cherry	.2122
4oz carton Fruit Punch	.2322
4oz carton Orchard Medley	.2816

See attached Nutritional Information

Dairy Oak Farms Dairy

Signature Sheree Ce

Oak Farms Dairy - Dallas
3114 South Haskell Ave • Dallas, TX 75223
P +214.824.8163

June 9, 2025

Statement of Country of Origin

Under our approved supplier program, the listed products are made from FDA-approved, food-grade raw materials, with over 51% sourced from the United States.

Products:

Item #	Product Description
9430	Apple Cherry Concentrate 1:7.34 (100% Juice)
9440	Fruit Punch Concentrate 1:6 (100% Juice)

Please feel free to reach out to us for any questions.

Respectfully,

GREEN SPOT

100 S. Cambridge Ave., Claremont, California 91711-9001 • (909) 625-8771 • FAX (909) 621-4634 • www.greenspotusa.com

NEW Fruit Juice Flavors Available NOW!

Nutrition Facts	Amount per serving	% DV	Amount per serving	% DV
Serving size 1 carton	Total Fat 0g	0%	Total Carb 13g	5%
	Sat Fat 0g	0%	Dietary Fiber 0g	0%
	Trans Fat 0g	0%	Total Sugars 13g	
	Cholest 0mg	0%	0g Added Sugars	0%
	Sodium 10mg	1%	Protein 0g	0%
Calories per serving 50	Vit D 0% • Calcium 0% • Iron 0% • Potas 2%			

Nutrition Facts	Amount per serving	% DV	Amount per serving	% DV
Serving size 1 carton	Total Fat 0g	0%	Total Carb 14g	5%
	Sat Fat 0g	0%	Dietary Fiber 0g	0%
	Trans Fat 0g	0%	Total Sugars 11g	
	Cholest 0mg	0%	0g Added Sugars	0%
	Sodium 10mg	0%	Protein 0g	0%
Calories per serving 60	Vit D 0% • Calcium 0% • Iron 0% • Potas 2%			

Nutrition Facts	Amount per serving	% DV	Amount per serving	% DV
Serving size 1 carton	Total Fat 0g	0%	Total Carb 14g	5%
	Sat Fat 0g	0%	Dietary Fiber 0g	0%
	Trans Fat 0g	0%	Total Sugars 12g	
	Cholest 0mg	0%	0g Added Sugars	0%
	Sodium 10mg	0%	Protein 0g	0%
Calories per serving 60	Vit D 0% • Calcium 0% • Iron 20% • Potas 4%			

BUY AMERICAN

51% SOURCED FROM THE USA
FDA APPROVED

The Buy American Provision safeguards the health and well-being of our nation's children and supports the U.S. Economy, American farmers, and small and local agricultural businesses.

FARMER OWNED. COMMUNITY LOVED.

Oak Farms®

SINCE 1908

1% LOW FAT MILK

Item #21260/Case
#12902/Cbox
UPC #041271004205

Item #21255/Case
#66561/Cbox
UPC #041271004076

Item #55442/Case
UPC #070026351264

Item #52129/Case
#52744/Cbox
UPC #04190076917

Butterfat	0.90-1.00%
Flavor	Fresh, Sweet Dairy Flavor, No Off Flavors
Antibiotics	Non-detectable
Coliform	Less than 10 CFU/ mL maximum
Standard Plate Count	20,000 CFU/mL maximum
Lot Code	Each unit is coded with a "Best By" date. This date will be 20 days after packaging.
Shelf Life	20 days properly refrigerated <40 F.
Labeling Requirements	Pasteurized, Grade A, Keep Refrigerated
Ingredients	Low Fat Milk, Vitamin A Palmitate, Vitamin D3

Nutrition Facts

servings per container
Serving size 1 cup (240mL)

Amount per serving

Calories 110

	% Daily Value*
Total Fat 2.5g	3%
Saturated Fat 1.5g	8%
Trans Fat 0g	
Cholesterol 10mg	4%
Sodium 130mg	6%
Total Carbohydrate 13g	5%
Dietary Fiber 0g	0%
Total Sugars 12g	
Includes 0g Added Sugars	0%
Protein 8g	16%
Vitamin D 2.5mcg	10%
Calcium 300mg	25%
Iron 0mg	0%
Potassium 400mg	8%
Vitamin A 150mcg	15%

* The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

JANUARY 2026

CONTAINS MILK

FARMER OWNED. COMMUNITY LOVED.™

Oak Farms®

SINCE 1908

VITAMIN D HOMOGENIZED WHOLE MILK

Item #21252/Case #67783/Cbox
UPC #041271003598

Item #21253/Case #27429/Cbox
UPC #041271003604

Item #21256/Case
UPC #041271004113

Item #21240/Case #46595/Cbox
UPC #041271001211

Item #52127/Case #57844/Cbox
UPC #041900076528

Butterfat	3.25% minimum
Flavor	Fresh
Antibiotics	Non-detectable
Coliform	Less than 10 CFU/ mL maximum
Standard Plate Count	20,000 CFU/mL maximum
Lot Code	Each unit is coded with a "Best By" date. This date will be 20 days after packaging.
Shelf Life	20 days properly refrigerated <40 F.
Labeling Requirements	Pasteurized, Grade A, Keep Refrigerated
Ingredients	Milk, Vitamin D3

Nutrition Facts

servings per container
Serving size 1 cup (240mL)

Amount per serving
Calories 150

	% Daily Value*
Total Fat 8g	10%
Saturated Fat 5g	25%
Trans Fat 0g	
Cholesterol 35mg	11%
Sodium 120mg	5%
Total Carbohydrate 12g	4%
Dietary Fiber 0g	0%
Total Sugars 11g	
Includes 0g Added Sugars	0%
Protein 8g	16%
Vitamin D 2.5mcg	10%
Calcium 280mg	20%
Iron 0mg	0%
Potassium 380mg	8%
Vitamin A 90mcg	10%

* The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

JANUARY 2026

CONTAINS MILK

FARMER OWNED. COMMUNITY LOVED.

Oak Farms®

SINCE 1908

TRUMOO OAK FARMS LF CHOCOLATE MILK

HALF PINT
Item #45837/Case 50
#55469/Cbox 25
UPC #041900072827

Butterfat	<0.20%
Flavor	Fresh, Clean, Sweet Milk Chocolate Flavor
Antibiotics	Non-detectable
Coliform	Less than 10 CFU/ mL maximum
Standard Plate Count	20,000 CFU/mL maximum
Lot Code	Each unit is coded with a "Best By" date. This date will be 20 days after packaging.
Shelf Life	20 days properly refrigerated <40 F.
Labeling Requirements	Pasteurized, Grade A, Keep Refrigerated
Ingredients	Non-Fat Milk. Liquid Sugar (Sugar Water), Contains less than 1%: Cocoa (Processed With Alkali), Cocoa, Corn Starch, Salt, Carrageenan, Natural Flavor, Vitamin A Palmitate, Vitamin D3.

TruMoo®

KEEP REFRIGERATED
TO OPEN

chocolate fat free milk
VITAMIN A&D

Nutrition Facts

Serving size 1 carton

Calories per serving 110

Amount/serving	% DV	Amount/serving	% DV
Total Fat 0g	0%	Total Carb 19g	7%
Sat Fat 0g	0%	Fiber 0g	0%
Trans Fat 0g		Total Sugars 18g	
Cholest 5mg	2%	Incl. 7g Added Sugars	13%
Sodium 210mg	9%	Protein 8g	16%

Vitamin D 10% • Calcium 25% • Iron 0%
Potassium 8% • Vitamin A 15% • Riboflavin 30%
Folate 2% • Vitamin B12 50% • Phosphorus 20%

INGREDIENTS: NONFAT MILK, LIQUID SUGAR (SUGAR, WATER), LESS THAN 1% OF COCOA (PROCESSED WITH ALKALI), CORN STARCH, SALT, CARRAGEENAN, NATURAL FLAVOR, VITAMIN A PALMITATE, VITAMIN D3.
DISTRIBUTED BY: DFA DAIRY BRANDS, LLC, KANSAS CITY, KS 66111
COMMENTS? 1-800-395-7004
SHAKE WELL trumoo.com
GRADE A • PASTEURIZED • HOMOGENIZED
PLANT # STAMPED ABOVE • KEEP REFRIGERATED

CONTAINS MILK

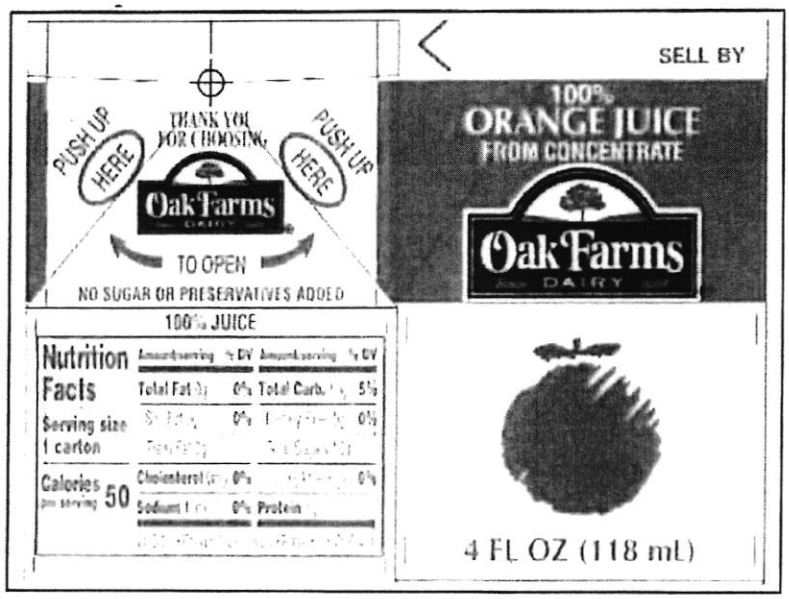
JANUARY 2026

FARMER OWNED. COMMUNITY LOVED.

Oak Farms®

SINCE 1908

100% ORANGE JUICE FROM CONCENTRATE



ITEM #60963 UPC #070026350144

Brix	**11.8 Minimum**
Flavor	**Fresh, Sweet, Citrusy, Typical Orange Juice Flavor, No Off Flavors.**
Yeast & Mold	**<10 CFU/mL**
OSA - APC	**<100 CFU/mL**
Lot Code	**Each unit is coded with a "Best By" date. This date will be 35 days after packaging.**
Shelf Life	**35 days properly refrigerated <40 F.**
Labeling Requirements	**Pasteurized, Keep Refrigerated**
Ingredients	**Water, Orange Juice Concentrate (Concentrate from USA, Brazil, Mexico and/or Costa Rica)**

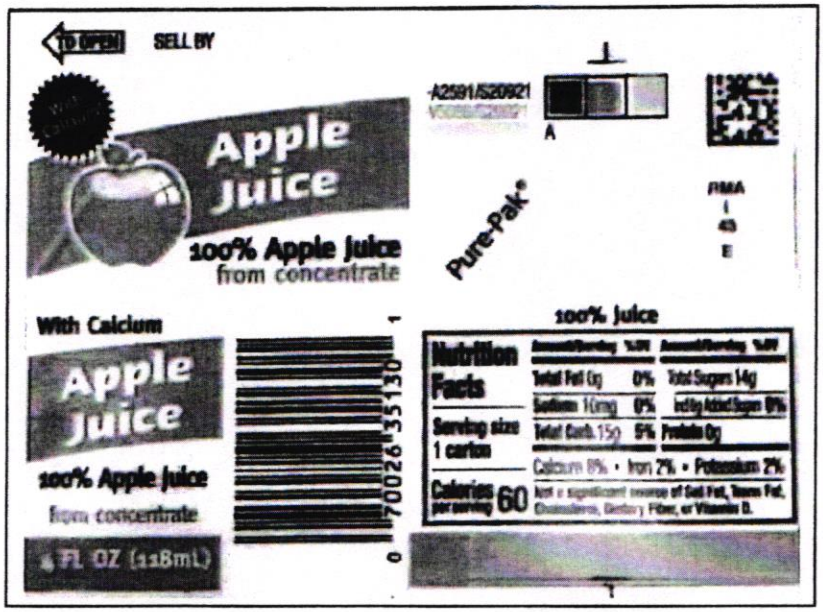
JANUARY 2026

FARMER OWNED. COMMUNITY LOVED.

Oak Farms®

SINCE 1908

100% APPLE JUICE FROM CONCENTRATE



ITEM #62900 UPC #070026351301

Brix	11.5 Minimum
Flavor	Fresh, Sweet, Typical Apple Juice Flavor, No Off Flavors.
Yeast & Mold	<10 CFU/mL
Lot Code	Each unit is coded with a "Best By" date. This date will be 35 days after packaging.
Shelf Life	35 days properly refrigerated <40 F.
Labeling Requirements	Pasteurized, Keep Refrigerated
Ingredients	Water, Concentrated Apple Juice, Calcium Citrate. (Concentrate From China, USA, Argentina, Chile And/Or Turkey)

JANUARY 2026

ESCALATION/DE-ESCALATION CLAUSE

Prices shall remain firm for the term of the contract, unless economic adjustments are agreed upon by both parties and based on the most recent published Consumer Price Index at the time of the request. For the purposes of this section, the Consumer Price Index Changes in Food Price Indexes as published by the United States Department of Agriculture Economic Research Service [http://www.ers.usda.gov/data-products/food-price-outlook.aspx] will be the benchmark. DOE will use the most recent year-over-year data available at the time of request. DOE reserves the right to accept or reject the request for a price increase and if appropriate, to utilize other resources in evaluating escalation requests, including requesting confirmation from the manufacturer. This clause also enables DOE to seek de-escalation on the basis of the same cited index, terms, and other resources. Request can only be submitted in December and May during the contract period(s).

DUNCAN PUBLIC SCHOOLS
PO BOX 1548
DUNCAN, OK 73534-1548
Phone: (580) 255-0686 Fax: (580) 252-5264

AFFIDAVIT FOR PAYMENTS IN EXCESS OF $25,000.00

STATE OF TEXAS

SS

COUNTY OF DALLAS

The undersigned person, of lawful age, being first duly sworn, on oath says that this invoice, claim, or contract is true and correct and that he / she is authorized to submit the invoice pursuant to a contract or purchase order. Affiant further states that the work, services or materials as shown by this invoice have been completed or supplied in accordance with the plans, specifications, orders, requests or contract furnished or executed by the affiant. Affiant further states that he / she has made no payment directly or indirectly, to any elected official, officer or employee of the county, municipality, school district or money or any other thing of value to obtain payment of the invoice or procure the contract or purchase order pursuant to which an invoice is submitted.

Oak Farms Dairy
Vendor/Company Name

Sherée Cox
Architect, Contractor, Supplier, Engineer

Subscribed and sworn to before me this 8th day of May, 20 26.

(SEAL)

DAYRA MEDRANO
Notary Public, State of Texas
Comm. Expires 01-20-2027
Notary ID 134157204

Notary Public (or officer having power to administer oaths)

My Commission Expires: 01/20/2027

Commission # 134157204

Oklahoma law requires school districts to obtain a properly signed and notarized NON-KICKBACK AFFIDAVIT from any vendor submitting an invoice purchase order for $25,000.00 or more.

PLEASE RETURN NOTARIZED COPY WITH YOUR BID TO DUNCAN PUBLIC SCHOOLS

CERTIFICATION REGARDING LOBBYING

Applicable to Grants, Sub-grants, Cooperative Agreements, and Contracts Exceeding $100,000 in Federal Funds

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by Section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any persons who fails to file the required certification shall be subject to a civil penalty of not less than 510,000 and not more than $100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No federal appropriated funds have been paid or will be paid by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, or an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding $100,000 in Federal funds at all appropriate tiers and that all sub-recipients shall certify and disclose accordingly.

Oak Farms Dairy
Name of Company

3114 S. Haskell Ave
Address of Company

Dallas — City
Texas — State
75223 — Zip Code

Shere'e Corn
Name of Submitting Official

Sr. Sales Manager
Title of Submitting Official

Shere'e Corn
Signature

05/08/2026
Date

EQUAL OPPORTUNITY EMPLOYMENT ACT COMPLIANCE

Responding Party must make the following certification:

CERTIFICATE

I/We hereby certify that

Oak Farms Dairy	3114 S. Haskell Ave Dallas, TX 75223	214) 824-8163
Company Name	Address	Phone Number

Is an equal opportunity employer as defined in Title VII of the Civil Rights Act of 1964 and the provisions of the Civil Rights Act of 1991.

Upon request, we will show proof that our employment practices do meet in every aspect the requirements of Title VII of the Civil Rights Act of 1964 and the provisions of the Civil Rights Act of 1991.

Shere'e Corn (Owner or Officer of Firm)

Sr. Sales Manager (Title) 05/08/2026 (Date)

IMPORT PRODUCTS/BUY AMERICAN ACT

The 1998 reauthorization of the National School Lunch Act requires school districts participating in the National School Meals Programs in the contiguous 48 states of the United States to buy food products produced in the United States (domestic) when using Federal Funds. Therefore, if there is a domestic and non-domestic product available, you must propose and supply domestic products. You may supply non-domestic products only when domestic products are unavailable. As defined in this legislation, a domestic food commodity is an agricultural commodity that is produced in the United States. A domestic food product is processed in the United States using substantially domestic agricultural commodities. Substantially means that over 51 percent of the finished product come from American produced products. Implementing Federal Regulations are 7 CFR 210.21 and 220.16 published on September 20, 1999. You may be required to provide certification of domestic origin and content. You must certify that the majority of products you propose to supply meet the Federal Requirement in the "Buy American Acts" and stipulate which specific products are unavailable domestically. Exceptions to this rule are pineapple, mandarin oranges, olives, tuna fish, tea, spices and coffee. Products not in compliance with this section shall be in violation of the Federal "Buy American" policy. This purchasing requirement does not apply in instances when:

a) The District/Cooperative has unusual or ethnic food preferences which can only be met through purchases of products not produced in the United States
b) The product is not produced in the U.S. in sufficient and reasonable quantities of a satisfactory quality
c) The cost of the US product is significantly higher than foreign products.

CERTIFICATE

I/We hereby certify that

Oak Farms Dairy	3114 S. Haskell Ave Dallas, TX 75223	214) 824-8163
Company Name	Address	Phone Number

Will abide with the Buy American Act and supply domestic products to Edmond Public Schools, except in the authorized exceptions listed above.

List Non-Domestic Products proposed to be Provided:

PRODUCT	COUNTRY OF ORIGIN
Apple Juice	USA, China,. Argentina, Chile and/or Turkey
Orange Juice	USA, Brazil, Mexico and/or Costa Rica

Upon request, we will show proof that our practices do meet in every respect the requirements of the Buy American Act.

Shere'e Corn (Owner or Officer of Firm)

Sr. Sales Manager (Title) 05/08/2026 (Date)

Instructions for Certification

1. By signing and submitting this form, the prospective lower tier participant is providing the certification set out on the form in accordance with these instructions.

2. The certification in this clause is a material representation of fact upon which reliance was placed when the transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms "covered transaction," "suspended," "ineligible," "lower tiered covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded" as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determined the eligibility of its principals. Each participant may, but is not required to, check the Non-procurement List.

8. Nothing contained in the foregoing shall be construed to require the establishment of a system of records to render in good faith the certification required by the clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph five of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

U. S. DEPARTMENT OF AGRICULTURE

Certification Regarding Debarment, Suspension, ineligibility, and Voluntary Exclusion – Lower Tier Covered Transactions

This certification is required by the regulation implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participant's responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS)

(1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is being presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Oak Farms Dairy

Company Name

Shere'e Corn Sr. Sales Manager

Name and Title of Authorized Representative

Shereé Corn

Company Representative Signature

05/08/2026

Date

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Dairy Farmers of America, Inc.

DFA Dairy Brands Fluid, LLC (FEIN 85-0489560 - See attached for locations)

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor ☑ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) 5

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

1405 N 98th St

Requester's name and address (optional)

6 City, state, and ZIP code

Kansas City, KS 66111

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

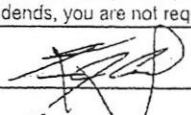
4	3	–	0	9	0	5	8	7	4

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person  Date 01/01/2026

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

PLEASE NOTE:

Each of the below-named entities is a direct or an indirect subsidiary of Dairy Farmers of America, Inc. and is a "Disregarded Entity" for federal tax purposes.

Dairy Farmers of America, Inc. is listed on Line 1 as the "Regarded Entity" with its tax identification number in the tax box of the W-9.

This W-9 complies with the W-9 Form instructions for how to report single member LLCs on a W-9.

The FEIN of the Regarded Entity reflected in the tax box of the W-9 should be used for federal tax reporting purposes.

The FEIN of the Disregarded Entity may be used to validate state and local registrations.

Please use the "Remit To" information as specified by written agreement.

DFA Dairy Brands Fluid, LLC *(fka Dean Dairy Fluid, LLC)*

a Delaware limited liability company

FEIN 85-0489560

Location Name (DBA)	*Street*	*City*	*State*	*Zip*
Alta-Dena Certified Dairy	17637 East Valley Boulevard	City of Industry	CA	91744
Alta-Dena Certified Dairy	17851 East Railroad Street	City of Industry	CA	91748
Meadow Gold Dairy	1325 W. Oxford Avenue	Englewood	CO	80110
T.G. Lee Dairy	1675 State Road 472	Deland	FL	32763
T.G. Lee Dairy	315 N. Bumby Avenue	Orlando	FL	32803
Kemps Le Mars	1188 Lincoln Street	Le Mars	IA	51031
Meadow Gold Dairy	1301 W. Bannock Street	Boise	ID	83702
Kemps Cultured	1126 Kilburn Avenue	Rockford	IL	61101
Kemps Huntington	1019 Flaxmill Road	Huntington	IN	46750
Garelick Farms FRA	1199 W Central Street	Franklin	MA	02038
Country Fresh	2555 Buchanan Ave. SW	Grand Rapids	MI	49548
Jilbert Dairy	200 Meeske Avenue	Marquette	MI	49855
Meadow Gold Dairy	109 S. Broadway	Billings	MT	59101
Meadow Gold Dairy	312 3rd Ave South	Great Falls	MT	59405
PET Dairy	1350 West Fairfield Road	High Point	NC	27263
PET Dairy	2221 N. Patterson Avenue	Winston-Salem	NC	27105
Tuscan Dairy	117 Cumberland Boulevard	Florence (Burlington)	NJ	08016
Creamland	1911 2nd Street NW	Albuquerque	NM	87102
Meadow Gold Dairy	6350 East Centennial Pkwy.	North Las Vegas	NV	89115
Garelick Farms NY	504 3rd Ave. Ext.	Rensselaer	NY	12144
Reiter Dairy	1961 Commerce Circle	Springfield	OH	45504
Lehigh Valley Dairy Farms	880 Allentown Road	Lansdale	PA	19446
Swiss Premium Dairy	2401 Walnut Street	Lebanon	PA	17042
Lehigh Valley Dairy Farms	Rd 1, 110 Manheim Road	Schuylkill Haven	PA	17972
Dean Dairy	1858 Oneida Lane	Sharpsville	PA	16150
PET Dairy	1291 New Cut Road	Spartanburg	SC	29305
Mayfield Dairy	813 Madison Avenue	Athens *	TN	37303
Purity Dairy	360-363 Murfreesboro Road	Nashville	TN	37210
Oak Farms	3114 South Haskell Avenue	Dallas	TX	75223
Prices Creameries	600 North Piedras Street	El Paso	TX	79903
Oak Farms	3417 Leeland Street	Houston	TX	77003
Gandy's	201 University Avenue	Lubbock	TX	79415
Oak Farms	1314 Fredericksburg Road	San Antonio	TX	78201
Meadow Gold Dairy	3730 W. 1820 S.	Salt Lake City	UT	84104

**Plant includes Fluid & Ice Cream operations*

Bid #2 Received 5/12/26 10:00A.M.

Hiland DAIRY FOODS

302 S. Porter • P.O. Box 1248 • Norman, OK • 73071, 73070 • (405)321-3191

May 5, 2026

Duncan Public Schools
PO Box 1548
Duncan, OK 73534

Dear Child Nutrition:

We would like to thank you for the opportunity to submit a bid for dairy products for the 2026-2027 school year.

Hpt Chocolate FF	.3490
Hpt Chocolate 1%	.3490
Hpt Chocolate Whole	.3790
Hpt 1%	.3390
Hpt 2%	.3490
Hpt Whole	.3640
Hpt 2% Flavored	.3640
Hpt Whole Flavored	.3790
4oz Orange Juice	.2500
4oz Apple Juice	.2300
4oz Apple Cherry Juice .	.2400

This is an escalading/de-escalading bid. Please see the attached clause.

We look forward to hearing from you with the result of this bid. Please feel free to call, should you have any questions.

Sincerely,

Ron Clark
General Manager

NONKICKBACK AFFIDAVIT FORM

STATE OF OKLAHOMA)
) SS
COUNTY OF CLEVELAND)

The undersigned (architect, contractor, supplier, or engineer), of lawful age, being first duly sworn, on oath says that this contract (purchase order) is true and correct. Affiant further states that the (work, services, or materials) will be (completed or supplied) in accordance with the plans, specifications, orders, or requests furnished the affiant. Affiant further states that he or she has made no payment, directly or indirectly, to any elected official, officer, or employee of the SFA or technology center SFA, of money or any other thing of value to obtain or procure the contract or purchase order.

(Contractor, Supplier, Engineer, or Architect)

Hiland Dairy Foods, LLC.
Vendor/Company Name

Attested to before me this 5 day of May, 2026

K Jones
Notary Public (or Clerk or Judge)

My Commission Expires:

Milk Escalator / De-Escalator Pricing Clause (DFA Supplied)

The pricing quoted is based on **May's 2026** Federal Milk Marketing Order for Class I Skim and Class I Butterfat. This pricing is subject to change as the cost of raw milk changes each month according to the USDA Federal Milk Market Price Announcements and Dairy Farmers of America.

The cost of milk fluctuates up and down each month based on the cost changes in raw milk. Changes of a minimum of $.10 per CWT (up or down) will move the cost of a half pint $ .00054.

Prices will also be adjusted up or down based on cost changes in packaging, ingredients, labor, fuel, juice concentrate, re-sale products (ex. Tropicana, Sport Shake), etc. Supporting documentation will be supplied upon request.

All price changes will become effective on the 1st day of the month following the price announcement.

DUNCAN PUBLIC SCHOOLS
1706 W. SPRUCE
P.O. BOX 1548
DUNCAN, OKLAHOMA 73534

APRIL 28, 2026

REQUEST FOR PROPOSAL

DUNCAN PUBLIC SCHOOLS

MILK/JUICE PRODUCTS

The Duncan Board of Education, Duncan, Oklahoma will be accepting the request for proposal on milk and juice products used by Duncan Public School Cafeterias for 2026-2027.

Deliveries of two to three times a week required to eight (8) school cafeterias and six (6) vendor boxes.

Please return your proposal by May 12, 2026 by emailing Becky Barnes (becky.barnes@duncanps.org) or regular mail to Duncan Public Schools Child Nutrition Dept., P.O. Box 1548, Duncan, Okla. 73534.

Request for proposal forms and specifications will be emailed out April 28, 2026. The Child Nutrition Office will accept quotes until 12:00 Noon on May 12, 2026. Proposal will be award with price as primary factor.

The proposal will be reviewed at 1:00 p.m. May 13, 2026 at the Duncan Schools Administration Office, 1740 West Spruce, Duncan, Okla. The awarded quote will be notified by e-mail and recommended for award at board meeting on June 9, 2026.

Becky Barnes
Child Nutrition Director
Duncan Public Schools

DUNCAN PUBLIC SCHOOLS
REQUEST FOR PROPOSAL- MILK AND JUICE PRODUCTS
2026-2027

SUBJECT: MILK and JUICE BIDS

I. RFP'S will be received by the Director of Child Nutrition of the Duncan Public Schools, Becky Barnes, P.O. Box 1548, Duncan, Oklahoma 73534-1548 until 12:00 Noon May 12, 2026. Review will be at 1:00p.m. May 13, 2026.

II. The Board of Education reserves the right to reject any or all bids and to terminate the contract at any time if the bidder fails, neglects, or refuses to comply with the terms of the bids.

III. Standards and specifications for milk and juice to be delivered to the eight *(8)* Duncan Public School Cafeterias and six *(6)* elementary vendor boxes in quantities "more or less" as set forth herein for the school year, 2026-2027.

IV. All milk products must be produced, handled and pasteurized in conformity and in accordance with the provisions of the Standard Milk Ordinance and Code recommended by the United States Public Health Service, and in accordance with any future upward revisions and of the above recommended ordinance and code. In addition to compliance with the Standard Milk Ordinance and Code, all milk, whole or one percent white, fat free chocolate must be Grade A, fortified with vitamins A and D.

V. All juice products must be Grade A, unsweetened, 100% real fruit juice.

VI. Delivery:

1. Deliveries to be made at least two to three a week to the school sites listed below. Times of delivery to be worked out with the successful bidder to the satisfaction of the purchaser and supplier.

2. It is to be understood by each bidder that deliveries will be discontinued during regular school vacation periods, as shown by a school calendar which will be provided to the successful bidder. In cases of variation from this calendar, ample notice shall be given to the supplier. The Duncan Public Schools may or may not participate in a Summer Feeding Program which may require year round delivery at designated site(s). Notice will be given as soon as decision is made.

3. Milk and juice is to be delivered in refrigerated trucks and placed in the refrigerated box provided by the school district. At the time of the delivery, all milk and juice already in the box is to be placed on top of the milk and juice delivered that day.

4. All unsold milk and juice left in the boxes on Friday afternoon is to be replaced with fresh milk and juice when the deliveries for

Monday are made. All unsold milk and juice will be picked up each afternoon preceding a vacation, and credit given for same and all milk and juice must be picked up on the last day of school and credit given. All milk crates are to be picked up weekly and removed from the school.

5. The dairy agrees to be responsible for damage to the milk boxes that are a direct result of carelessness of the deliveryman.

VII. School site to which deliveries are to be made:

1. Duncan High School Cafeteria.....1325 N 19th
2. Plato School Cafeteria..... 1011 W. Plato
3. Woodrow Wilson School Cafeteria..... 800 E. Chestnut
4. Mark Twain School Cafeteria..... 2204 W. Oak
5. Will Rogers School Cafeteria..... 1414 N. 13th St.
6. Horace Mann School Cafeteria.....1200 Whisenant Dr.
7. Emerson School Cafeteria.....1200 W. Chestnut
8. Duncan Middle School..... 1601 N. Chisholm Trail Pkwy

VIII. The aggregate amount of milk delivered each day to the cafeterias will be approximately 5,600 to 6,200 half-pints. The aggregate amount of juice delivered will be approximately 1,500 to 1,750 four-ounce containers as menued. Failure of the contractor to make deliveries of the milk and juice products in such quantities as may be required and in accordance with the specifications herein set forth, the authorized agent of the Board of Education, Duncan Public School District, reserves the right to cancel this contract to purchase milk and juice in the open market or to make a new contract with other bidders. Any excessive costs resulting from the purchases under this provision charged to the supplier under this contract.

Becky Barnes
Child Nutrition Director
Duncan Public Schools

DUNCAN PUBLIC SCHOOLS BIDS FOR JUICE AND MILK 2026-2027

8 oz. Carton Fat Free Chocolate .3490

8 oz. Carton Whole White Milk .3640

8 oz. Carton-1% White Milk .3390

4 oz. Carton- 100% Real Orange Juice .2500

4 oz. Carton- 100% Apple Juice .2300

Please include nutritional information on each product with your bids.

Enclosures: Buy American Provision, Equal Opportunity, Debarment & Suspension, Non-Kickback, Escalation/De-escalation, W- 9, etc.
(Please return all of these papers completed and notarized with you bid)

Date of Bid 5/12/26

Dairy H.land Dairy

Signature

DUNCAN PUBLIC SCHOOLS
PO BOX 1548
DUNCAN, OK 73534-1548
Phone: (580) 255-0686 Fax: (580) 252-5264

AFFIDAVIT FOR PAYMENTS IN EXCESS OF $25,000.00

STATE OF

SS

COUNTY OF

The undersigned person, of lawful age, being first duly sworn, on oath says that this invoice, claim, or contract is true and correct and that he / she is authorized to submit the invoice pursuant to a contract or purchase order. Affiant further states that the work, services or materials as shown by this invoice have been completed or supplied in accordance with the plans, specifications, orders, requests or contract furnished or executed by the affiant. Affiant further states that he / she has made no payment directly or indirectly, to any elected official, officer or employee of the county, municipality, school district or money or any other thing of value to obtain payment of the invoice or procure the contract or purchase order pursuant to which an invoice is submitted.

Hiland Dairy
Vendor/Company Name

Architect, Contractor, Supplier, Engineer

Subscribed and sworn to before me this 5 day of May, 2026

(SEAL) K. JONES NOTARY PUBLIC IN AND FOR STATE OF OKLAHOMA #23007536 • Exp. June 2, 2027

K Jones
Notary Public (or officer having power to administer oaths)

My Commission Expires: 6/2/27

Commission # 23007536

Oklahoma law requires school districts to obtain a properly signed and notarized NON-KICKBACK AFFIDAVIT from any vendor submitting an invoice purchase order for $25,000.00 or more.

PLEASE RETURN NOTARIZED COPY WITH YOUR BID TO DUNCAN PUBLIC SCHOOLS

Rb-6/9/14

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

HILAND DAIRY FOODS COMPANY, LLC

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☑ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . . P

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

5 Address (number, street, and apt. or suite no.). See instructions.

1133 E. KEARNEY STREET <PO BOX 2270>

Requester's name and address (optional)

6 City, state, and ZIP code

SPRINGFIELD, MO 65803 <65801>

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

4	3	–	1	1	8	0	4	0	1

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** [signature] **Date** 01 | 01 | 2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States:

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity,
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust, and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.

2. The treaty article addressing the income.

3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.

4. The type and amount of income that qualifies for the exemption from tax.

5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,

2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code* on page 3 and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships* on page 1.

What is FATCA reporting? The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code* on page 3 and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Partnership, C Corporation, or S Corporation. Enter the entity's name on the "Name" line and any business, trade, or "doing business as (DBA) name" on the "Business name/disregarded entity name" line.

Disregarded entity. For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulation section 301.7701-2(c)(2)(iii). Enter the owner's name on the "Name" line. The name of the entity entered on the "Name" line should never be a disregarded entity. The name on the "Name" line must be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on the "Name" line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the "Business name/disregarded entity name" line. If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Note. Check the appropriate box for the U.S. federal tax classification of the person whose name is entered on the "Name" line (Individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

Limited Liability Company (LLC). If the person identified on the "Name" line is an LLC, check the "Limited liability company" box only and enter the appropriate code for the U.S. federal tax classification in the space provided. If you are an LLC that is treated as a partnership for U.S. federal tax purposes, enter "P" for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter "C" for C corporation or "S" for S corporation, as appropriate. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the "Name" line) is another LLC that is not disregarded for U.S. federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the "Name" line.

Other entities. Enter your business name as shown on required U.S. federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/disregarded entity name" line.

Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the *Exemptions* box, any code(s) that may apply to you. See *Exempt payee code* and *Exemption from FATCA reporting code* on page 3.

Exempt payee code. Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends. Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following codes identify payees that are exempt from backup withholding:

1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)

2—The United States or any of its agencies or instrumentalities

3—A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities

4—A foreign government or any of its political subdivisions, agencies, or instrumentalities

5—A corporation

6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States

7—A futures commission merchant registered with the Commodity Futures Trading Commission

8—A real estate investment trust

9—An entity registered at all times during the tax year under the Investment Company Act of 1940

10—A common trust fund operated by a bank under section 584(a)

11—A financial institution

12—A middleman known in the investment community as a nominee or custodian

13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over $600 required to be reported and direct sales over $5,000[1]	Generally, exempt payees 1 through 5[2]
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Reg. section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Reg. section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at *www.ssa.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/businesses* and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: *A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.*

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, or 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see *Exempt payee code* earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. **Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983.** You must give your correct TIN, but you do not have to sign the certification.

2. **Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983.** You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. **Real estate transactions.** You must sign the certification. You may cross out item 2 of the certification.

4. **Other payments.** You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. **Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions.** You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account [1]
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor [2]
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee [1]
b. So-called trust account that is not a legal or valid trust under state law	The actual owner [1]
5. Sole proprietorship or disregarded entity owned by an individual	The owner [3]
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulation section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	**Give name and EIN of:**
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity [4]
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulation section 1.671-4(b)(2)(i)(B))	The trust

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or "DBA" name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

[4] List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

*Note. Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to *phishing@irs.gov*. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: *spam@uce.gov* or contact them at *www.ftc.gov/idtheft* or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

ESCALATION/DE-ESCALATION CLAUSE

Prices shall remain firm for the term of the contract, unless economic adjustments are agreed upon by both parties and based on the most recent published Consumer Price Index at the time of the request. For the purposes of this section, the Consumer Price Index Changes in Food Price Indexes as published by the United States Department of Agriculture Economic Research Service [http://www.ers.usda.gov/data-products/food-price-outlook.aspx] will be the benchmark. DOE will use the most recent year-over-year data available at the time of request. DOE reserves the right to accept or reject the request for a price increase and if appropriate, to utilize other resources in evaluating escalation requests, including requesting confirmation from the manufacturer. This clause also enables DOE to seek de-escalation on the basis of the same cited index, terms, and other resources. Request can only be submitted in December and May during the contract period(s).

CERTIFICATION REGARDING LOBBYING

Applicable to Grants, Sub-grants, Cooperative Agreements, and Contracts Exceeding $100,000 in Federal Funds

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by Section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any persons who fails to file the required certification shall be subject to a civil penalty of not less than 510,000 and not more than $100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No federal appropriated funds have been paid or will be paid by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, or an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding $100,000 in Federal funds at all appropriate tiers and that all sub-recipients shall certify and disclose accordingly.

Hiland Dairy
Name of Company

PO Box 1248
Address of Company

Norman | OK | 73071
City | State | Zip Code

Ron Clark
Name of Submitting Official

General Manager
Title of Submitting Official

Signature

5/5/26
Date

EQUAL OPPORTUNITY EMPLOYMENT ACT COMPLIANCE

Responding Party must make the following certification:

CERTIFICATE

I/We hereby certify that

Hiland Dairy — PO Box 1248 — 405 321 3191

Company Name — Address Norman OK 73071 — Phone Number

Is an equal opportunity employer as defined in Title VII of the Civil Rights Act of 1964 and the provisions of the Civil Rights Act of 1991.

Upon request, we will show proof that our employment practices do meet in every aspect the requirements of Title VII of the Civil Rights Act of 1964 and the provisions of the Civil Rights Act of 1991.

(Owner or Officer of Firm)

Ron Clark

General Manager (Title)

5/5/26 (Date)

IMPORT PRODUCTS/BUY AMERICAN ACT

The 1998 reauthorization of the National School Lunch Act requires school districts participating in the National School Meals Programs in the contiguous 48 states of the United States to buy food products produced in the United States (domestic) when using Federal Funds. Therefore, if there is a domestic and non-domestic product available, you must propose and supply domestic products. You may supply non-domestic products only when domestic products are unavailable. As defined in this legislation, a domestic food commodity is an agricultural commodity that is produced in the United States. A domestic food product is processed in the United States using substantially domestic agricultural commodities. Substantially means that over 51 percent of the finished product come from American produced products. Implementing Federal Regulations are 7 CFR 210.21 and 220.16 published on September 20, 1999. You may be required to provide certification of domestic origin and content. You must certify that the majority of products you propose to supply meet the Federal Requirement in the "Buy American Acts" and stipulate which specific products are unavailable domestically. Exceptions to this rule are pineapple, mandarin oranges, olives, tuna fish, tea, spices and coffee. Products not in compliance with this section shall be in violation of the Federal "Buy American" policy. This purchasing requirement does not apply in instances when:

a) The District/Cooperative has unusual or ethnic food preferences which can only be met through purchases of products not produced in the United States
b) The product is not produced in the U.S. in sufficient and reasonable quantities of a satisfactory quality
c) The cost of the US product is significantly higher than foreign products.

CERTIFICATE

I/We hereby certify that

Hiland Dairy (Company Name) | PO Box 1248 Norman OK 73071 (Address) | 405 321 3191 (Phone Number)

Will abide with the Buy American Act and supply domestic products to Edmond Public Schools, except in the authorized exceptions listed above.

List Non-Domestic Products proposed to be Provided:

PRODUCT	COUNTRY OF ORIGIN
See Attached	

Upon request, we will show proof that our practices do meet in every respect the requirements of the Buy American Act.

Ron Clark (Owner or Officer of Firm)

General Manager (Title)

5/5/26 (Date)

Instructions for Certification

1. By signing and submitting this form, the prospective lower tier participant is providing the certification set cut on the form in accordance with these instructions.

2. The certification in this clause is a material representation of fact upon which reliance was placed when the transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms "covered transaction," "suspended," "ineligible," "lower tiered covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded" as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determined the eligibility of its principals. Each participant may, but is not required to, check the Non-procurement List.

8. Nothing contained in the foregoing shall be construed to require the establishment of a system of records to render in good faith the certification required by the clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph five of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

U. S. DEPARTMENT OF AGRICULTURE

Certification Regarding Debarment, Suspension, ineligibility, and Voluntary Exclusion—Lower Tier Covered Transactions

This certification is required by the regulation implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participant's responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS)

(1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is being presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Hiland Dairy
Company Name

Ron Clark, General Manager
Name and Title of Authorized Representative

Company Representative Signature

5/5/26
Date

WHOLE MILK

Item #9165

0 72060 00002 3

Nutrition Facts

1 serving per container

Serving size 1 Carton (240mL)

Amount per serving

Calories 150

	% Daily Value*
Total Fat 8g	10%
Saturated Fat 5g	25%
Trans Fat 0g	
Cholesterol 35mg	12%
Sodium 120mg	5%
Total Carbohydrate 11g	4%
Dietary Fiber 0g	0%
Total Sugars 11g	
Includes 0g Added Sugars	0%
Protein 8g	16%
Vitamin D 2.5mcg	15%
Calcium 290mg	20%
Iron 0.1mg	0%
Potassium 340mg	8%

*The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

INGREDIENTS: GRADE A MILK, VITAMIN D3.
CONTAINS MILK.

Size: 8 oz carton
Item Number: 25482
Case Size: 50 cartons

Nutrition Facts

1 serving per container

Serving size 1 Carton (236mL)

Amount per serving

Calories 210

	% Daily Value*
Total Fat 7g	9%
Saturated Fat 4.5g	23%
Trans Fat 0g	
Cholesterol 20mg	7%
Sodium 180mg	8%
Total Carbohydrate 27g	10%
Dietary Fiber < 1g	3%
Total Sugars 25g	
Includes 13g Added Sugars	26%
Protein 8g	
Vitamin D 2.7mcg	15%
Calcium 270mg	20%
Iron 0.5mg	6%
Potassium 380mg	8%
Vitamin A 160mcg	10%

* The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

INGREDIENTS: MILK, SUGAR, NONFAT DRY MILK, COCOA (PROCESSED WITH ALKALI), CORN STARCH, SUGAR, SALT, CARRAGEENAN, VANILLIN, VITAMIN D3.
CONTAINS: MILK

Hiland DAIRY FOODS

CASE COUNT - 50
HALF PINT (240 ML)

Vitamin D Milk

Size: 8 oz. carton
Item Number: 9165
Case Size: 50 cartons

Nutrition Facts
Serving Size 8 fl oz. (236mL)
Servings Per Container 1

Amount Per Serving	
Calories 150	
	%Daily Value*
Total Fat 8g	10%
Saturated Fat 4.5g	23%
Trans Fat 0g	
Cholesterol 25mg	8%
Sodium 105mg	5%
Total Carbohydrate 11g	4%
Dietary Fiber 0g	0%
Total Sugars 11g	
Added sugars 0g	0%
Protein 8g	
Vitamin A 10% •	Iron 0%
Calcium 20% •	Vitamin D 15%
Potassium 6%	

* Percent Daily Values are based on a 2,000 calorie diet. Your daily values may be higher or lower depending on your calorie needs:

	Calories:	2,000	2,500
Total Fat	Less	65g	80g
Sat. Fat	than	20g	25g
Cholesterol	Less	300mg	300mg
Sodium	than	2,400mg	2,400mg
Total Carbohydrate		300g	375g
		25g	30g

Calories per gram:
Fat 9 • Carbohydrate 4 • Protein 4

INGREDIENTS: GRADE A WHOLE MILK AND VITAMIN D3.
CONTAINS: MILK

2% Reduced Fat Milk

Size: 8 oz. carton
Item Number: 9168
Case Size: 50 cartons

Nutrition Facts
Serving Size 8 fl oz. (236mL)
Servings Per Container 1

Amount Per Serving	
Calories 120	
	%Daily Value*
Total Fat 5g	6%
Saturated Fat 3g	15%
Trans Fat 0g	
Cholesterol 20mg	7%
Sodium 115mg	5%
Total Carbohydrate 12g	4%
Dietary Fiber 0g	0%
Total Sugars 12g	
Added sugars 0g	0%
Protein 8g	
Vitamin A 15% •	Iron 0%
Calcium 20% •	Vitamin D 10%
Potassium 8%	

* Percent Daily Values are based on a 2,000 calorie diet. Your daily values may be higher or lower depending on your calorie needs:

	Calories:	2,000	2,500
Total Fat	Less	65g	80g
Sat. Fat	than	20g	25g
Cholesterol	Less	300mg	300mg
Sodium	than	2,400mg	2,400mg
Total Carbohydrate		300g	375g
		25g	30g

Calories per gram:
Fat 9 • Carbohydrate 4 • Protein 4

INGREDIENTS: GRADE A REDUCED FAT MILK, VITAMIN A PALMITATE AND VITAMIN D3.
CONTAINS: MILK

Chocolate Milk

Size: 8 oz. carton
Item Number: 25482
Case Size: 50 cartons

Nutrition Facts
Serving Size 8 fl oz. (236mL)
Servings Per Container 1

Amount Per Serving	
Calories 210	
	%Daily Value*
Total Fat 7g	9%
Saturated Fat 4.5g	23%
Trans Fat 0g	
Cholesterol 20mg	7%
Sodium 180mg	8%
Total Carbohydrate 27g	10%
Dietary Fiber <1g	3%
Total Sugars 25g	
Added sugars 13g	26%
Protein 8g	
Vitamin A 10% •	Iron 6%
Calcium 20% •	Vitamin D 15%
Potassium 8%	

* Percent Daily Values are based on a 2,000 calorie diet. Your daily values may be higher or lower depending on your calorie needs:

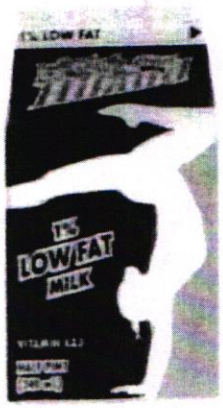
	Calories:	2,000	2,500
Total Fat	Less	65g	80g
Sat. Fat	than	20g	25g
Cholesterol	Less	300mg	300mg
Sodium	than	2,400mg	2,400mg
Total Carbohydrate		300g	375g
		25g	30g

Calories per gram:
Fat 9 • Carbohydrate 4 • Protein 4

INGREDIENTS: GRADE A MILK, SUGAR, NONFAT DRY MILK, COCOA (PROCESSED WITH ALKALI), CORN STARCH, SALT, CARRAGEENAN, VANILLIN AND VITAMIN D3.
CONTAINS: MILK

In our efforts to continue to serve the freshest products available, our formulas may be updated without prior notice. Please speak to your local branch for any variations.

Hiland DAIRY FOODS
Locally Made. Naturally Delicious.™
HilandDairy.com



1% MILK
Item #9171

0 72060 00065 8

Nutrition Facts

1 serving per container
Serving size 1 Carton (240mL)

Amount per serving
Calories 100

	% Daily Value*
Total Fat 2.5g	3%
Saturated Fat 1.5g	8%
Trans Fat 0g	
Cholesterol 15mg	5%
Sodium 120mg	5%
Total Carbohydrate 11g	4%
Dietary Fiber 0g	0%
Total Sugars 11g	
Includes 0g Added Sugars	0%
Protein 8g	16%
Vitamin D 2.5mcg	15%
Calcium 300mg	25%
Iron 0.1mg	0%
Potassium 370mg	8%
Vitamin A 150mcg	15%

*The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

INGREDIENTS: LOWFAT MILK, VITAMIN A PALMITATE AND VITAMIN D3.
CONTAINS MILK.

1% CHOCOLATE MILK
Item #9175

0 72060 00156 3

Nutrition Facts

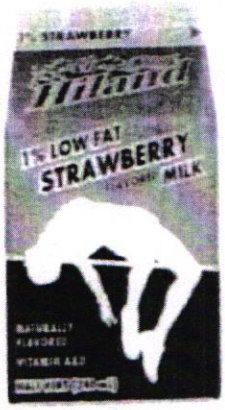
1 serving per container
Serving size 1 Carton (240mL)

Amount per serving
Calories 120

	% Daily Value*
Total Fat 2.5g	3%
Saturated Fat 1.5g	8%
Trans Fat 0g	
Cholesterol 10mg	3%
Sodium 180mg	8%
Total Carbohydrate 19g	7%
Dietary Fiber 0g	0%
Total Sugars 18g	
Includes 6g Added Sugars	12%
Protein 8g	16%
Vitamin D 2.8mcg	15%
Calcium 290mg	20%
Iron 0.2mg	2%
Potassium 370mg	8%
Vitamin A 130mcg	15%

*The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

INGREDIENTS: GRADE A LOW FAT MILK, SUGAR, ALKALIZED COCOA, CORNSTARCH, SALT, CARRAGEENAN, NATURAL AND ARTIFICIAL FLAVORS, VITAMIN A PALMITATE, VITAMIN D3. **CONTAINS MILK.**



1% STRAWBERRY MILK
Item #30352

0 72060 00045 0

Nutrition Facts

1 serving per container
Serving size 1 Carton (240mL)

Amount per serving
Calories 140

	% Daily Value*
Total Fat 2.5g	3%
Saturated Fat 1.5g	8%
Trans Fat 0g	
Cholesterol 10mg	3%
Sodium 100mg	4%
Total Carbohydrate 22g	8%
Dietary Fiber 0g	0%
Total Sugars 22g	
Includes 10g Added Sugars	20%
Protein 8g	16%
Vitamin D 2.5mcg	15%
Calcium 280mg	20%
Iron 0.1mg	0%
Potassium 340mg	8%
Vitamin A 150mcg	15%

*The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

INGREDIENTS: GRADE A LOW FAT MILK, SUGAR, VEGETABLE JUICE COLOR, NATURAL FLAVOR, VITAMIN A PALMITATE, VITAMIN D3. **CONTAINS MILK.**

Hiland®
DAIRY FOODS

CASE COUNT - 50
HALF PINT (240 ML)

Orange Juice (A)

Size: 4 oz carton
Item Number: 9508
Case Size: 75 cartons

Nutrition Facts

1 serving per container
Serving size 1 Carton (118mL)

Amount per serving
Calories 60

	% Daily Value*
Total Fat 0g	0%
Saturated Fat 0g	0%
Trans Fat 0g	
Cholesterol 0mg	0%
Sodium 0mg	0%
Total Carbohydrate 13g	5%
Dietary Fiber 0g	0%
Total Sugars 13g	
Includes 0g Added Sugars	0%
Protein 1g	
Vitamin D 0mcg	0%
Calcium 30mg	2%
Iron 0.1mg	0%
Potassium 420mg	8%
Vitamin C 51mcg	60%
Folate 20mcg DFE	6%

*The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

INGREDIENTS: WATER, CONCENTRATED ORANGE JUICE. CONTAINS A BLEND OF JUICES FROM FLORIDA, BRAZIL, MEXICO, AND COSTA RICA.

PRODUCED IN: FAYETTEVILLE, AR

Orange Juice (B)

Size: 4 oz carton
Item Number: 9508
Case Size: 75 cartons

Nutrition Facts

1 serving per container
Serving size 1 Carton (118mL)

Amount per serving
Calories 60

	% Daily Value*
Total Fat 0g	0%
Saturated Fat 0g	0%
Trans Fat 0g	
Cholesterol 0mg	0%
Sodium 0mg	0%
Potassium 210mg	6%
Total Carbohydrate 15g	5%
Fiber 0g	0%
Sugars 14g	
Protein 0g	
Vitamin C	80%
Calcium	25%
Thiamin	10%
Folate	10%
Phosphorus	2%
Magnesium	6%

*The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

INGREDIENTS: FILTERED WATER, ORANGE JUICE CONCENTRATE. CONTAINS A BLEND OF JUICES FROM FLORIDA, BRAZIL, MEXICO, AND COSTA RICA.

PRODUCED IN: SPRINGFIELD, MO

Orange Juice (C)

Size: 4 oz carton
Item Number: 9508
Case Size: 75 cartons

Nutrition Facts

1 serving per container
Serving size 1 Carton (118mL)

Amount per serving
Calories 60

	% Daily Value*
Total Fat 0g	0%
Saturated Fat 0g	0%
Trans Fat 0g	
Cholesterol 0mg	0%
Sodium 0mg	0%
Potassium 240mg	7%
Total Carbohydrate 13g	4%
Fiber 0g	0%
Sugars 10g	
Protein 1g	
Vitamin C	140%
Calcium	15%
Thiamin	6%
Folate	15%
Phosphorus	1%
Magnesium	4%

*The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

INGREDIENTS: FILTERED WATER, ORANGE JUICE CONCENTRATE. CONTAINS A BLEND OF JUICES FROM FLORIDA, BRAZIL, MEXICO, AND COSTA RICA.

PRODUCED IN: LITTLE ROCK, AR

Orange Juice (D)

Size: 4 oz carton
Item Number: 9508
Case Size: 75 cartons

Nutrition Facts

1 serving per container
Serving size 1 Carton (118mL)

Amount per serving
Calories 60

	% Daily Value*
Total Fat 0g	0%
Saturated Fat 0g	0%
Trans Fat 0g	
Cholesterol 0mg	0%
Sodium 0mg	0%
Potassium 240mg	7%
Total Carbohydrate 13g	4%
Fiber 0g	0%
Sugars 10g	
Protein 1g	
Vitamin C	140%
Calcium	15%
Thiamin	6%
Folate	15%
Phosphorus	1%
Magnesium	4%

*The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

INGREDIENTS: FILTERED WATER, ORANGE JUICE CONCENTRATE. CONTAINS A BLEND OF JUICES FROM FLORIDA, BRAZIL, MEXICO, AND COSTA RICA.

PRODUCED IN: KANSAS CITY, MO

Hiland® DAIRY FOODS

HilandDairy.com

Apple Juice (A)

Size: 4 oz carton
Item Number: 9504
Case Size: 75 cartons

Nutrition Facts

1 serving per container
Serving size 1 Carton (118mL)

Amount per serving
Calories 60

	% Daily Value*
Total Fat 0g	0%
Saturated Fat 0g	0%
Trans Fat 0g	
Cholesterol 0mg	0%
Sodium 10mg	0%
Total Carbohydrate 14g	5%
Dietary Fiber 0g	0%
Total Sugars 13g	
Includes 0g Added Sugars	0%
Protein 0g	
Vitamin D 0mcg	0%
Calcium 10mg	0%
Iron 0.3mg	2%
Potassium 150mg	4%
Vitamin C 1mg	2%

*The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day

INGREDIENTS: WATER, APPLE JUICE CONCENTRATE.

PRODUCED IN: FAYETTEVILLE, AR

Apple Juice (B)

Size: 4 oz carton
Item Number: 9504
Case Size: 75 cartons

Nutrition Facts

1 serving per container
Serving size 1 Carton (118mL)

Amount per serving
Calories 60

	% Daily Value*
Total Fat 0g	0%
Saturated Fat 0g	0%
Trans Fat 0g	
Cholesterol 0mg	0%
Sodium 0mg	0%
Potassium 150mg	4%
Total Carbohydrate 14g	5%
Dietary Fiber 0g	0%
Sugars 12g	
Protein 0g	
Vitamin A	0%
VitaminC	100%
Calcium	20%
Iron	4%

*The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

INGREDIENTS (KANSAS CITY): WATER, APPLE JUICE, CALCIUM PHOSPHATE, ASCORBIC ACID.

INGREDIENTS (LITTLE ROCK): APPLE JUICE, CALCIUM PHOSPHATE, ASCORBIC ACID.

PRODUCED IN: KANSAS CITY, MO; LITTLE ROCK, AR

Apple Juice (C)

Size: 6 oz carton
Item Number: 4440
Case Size: 75 cartons

Nutrition Facts

1 serving per container
Serving size 1 Carton (177mL)

Amount per serving
Calories 80

	% Daily Value*
Total Fat 0g	0%
Saturated Fat 0g	0%
Trans Fat 0g	
Cholesterol 0mg	0%
Sodium 10mg	<1%
Total Carbohydrate 19g	6%
Dietary Fiber 0g	0%
Sugars 18g	
Protein 0g	
Vitamin A	0%
Vitamin C	150%
Calcium	30%
Iron	6%

*The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

INGREDIENTS: WATER, APPLE JUICE CONCENTRATE, CALCIUM PHOSPHATE, ASCORBIC ACID (VITAMIN C).

Apple Cherry Juice

Size: 4 oz carton
Item Number: 24363
Case Size: 75 cartons

Nutrition Facts

1 serving per container
Serving size 1 Carton (118mL)

Amount per serving
Calories 60

	% Daily Value*
Total Fat 0g	0%
Saturated Fat 0g	0%
Trans Fat 0g	
Cholesterol 0mg	0%
Sodium 10mg	<1%
Total Carbohydrate 16g	5%
Fiber 0g	0%
Sugars 14g	
Protein 0g	
Vitamin A	0%
Vitamin C	8%
Calcium	0%
Iron	0%

*The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

INGREDIENTS: WATER, CONCENTRATED APPLE, GRAPE, CHERRY, PEAR, PINEAPPLE AND PLUM JUICES, NATURAL FLAVORS, CITRIC ACID.

In our efforts to continue to serve the freshest products available, our formulas may be updated without prior notice. Please speak to your local branch for any variations.

HilandDairy.com

Hiland DAIRY FOODS

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: District/Business Office

Vendor Requested: OSIG - Oklahoma School Insurance Group

Item Request Description:

District Property and Liability Insurance for FY 2026-2027

This will include a $2 Million Excess Liability Option of $5,835.00

(Decrease of $75,216.00 from FY 2025-2026)

(11 General Fund - $350,000, 21 Building Fund - $403,256.00)

Dollar Amount Requested (if applicable): $753,256.00

Fund Requested: 21 - Building Fund and 11 - General Fund

Budget/Activity Account Requested: 022 - OSIG

L McCann — 06-02-2026

Signature of Requestor/Principal — Date

Signature of Budget Director — Date

Signature of Assistant Superintendent — 6/3/26

Date

TRENDS REQUISITION

PURCHASE ORDER # _____
For Finance Use Only

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Date: 06/02/2026
Requested by: Lori McCann
School/Dept: Central Office
Account/Prog: 11 - General Fund

☐ Books ☐ Fees/Dues ☐ Textbooks
☐ Equipment ☐ Supplies ☐ Service
☐ Technology ☐ Furniture/Fixtures ☑ Other

Complete only the shaded areas. Use current catalog information
Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
OSIG - Oklahoma School Insurance Group

Quantity	Item No/Description	Unit Price	Total Price	FY	FU	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
	DIST - Property and Liability Insurance		$ 350,000.00	07	11	022	2620	523	000	0000	000	050
	For FY 2026-2027, which includes a											
	$2 Million Excess Liability Option											
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 350,000.00									

SIGNATURE - PRINCIPAL/DIRECTOR ***REQUIRED***

TRENDS REQUISITION

PURCHASE ORDER # _____
For Finance Use Only

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Date: 06/02/2026
Requested by: Lori McCann
School/Dept: Central Office
Account/Prog: 21 - Building Fund

- ☐ Books
- ☐ Fees/Dues
- ☐ Textbooks
- ☐ Equipment
- ☐ Supplies
- ☐ Service
- ☐ Technology
- ☐ Furniture/Fixtures
- ☑ Other

Complete only the shaded areas. Use current catalog information
Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
OSIG - Oklahoma School Insurance Group

Quantity	Item No/Description	Unit Price	Total Price	FY	FU	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
	DIST - Property and Liability Insurance		$ 403,256.00	07	21	022	2620	523	000	0000	000	050
	For FY 2026-2027, which includes a											
	$2 Million Excess Liability Option											
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 403,256.00									

SIGNATURE - PRINCIPAL/DIRECTOR ***REQUIRED***

OSIG Oklahoma Schools Insurance Group

Board of Directors

Terry Davidson,
Chairman
Finance Director:
Comanche Schools

Sherry Durkee,
Vice Chairman
Superintendent:
Sand Springs
Schools

Dr. John Cox,
Treasurer
Superintendent:
Peggs Schools

Shelley Free,
Secretary
Superintendent:
Kiamichi Technology
Center

Dr. Jeremy Hogan,
Member
Superintendent:
Collinsville Schools

Jeff Daugherty,
Member
Superintendent:
Merritt Schools

Jason Lindley,
Member
Superintendent:
Hartshorne Schools

Laura Sprouse,
Member
Select Actuarial
Services

Steve Moyer,
Member
Shelter Insurance

Executive Director

Rick Thomas

May 27, 2026

Marcus McEntire
Allegiant Insurance Group LLC
1220 W Main Street
Duncan, OK 73533

RE: Duncan ISD #1

Dear Oklahoma Schools Insurance Group (OSIG) Agent:

Attached is the Oklahoma Schools Insurance Group (OSIG) proposal for your school client. Please review the quotation carefully and let us know if you have any questions or changes.

Important Items:

- Coverages available in OSIG: Property, Boiler, Crime, Automobile, General Liability, School Board Legal Liability, Employee Benefit Liability, Cyber Liability, Pollution Liability, and Deadly Weapon Protection
- Optional increased deductible quotes can be provided upon request.
- Members can mitigate risk and increase savings by changing obsolete buildings to Actual Cash Value (ACV) or Debris Removal Only (DRO). DRO is a great option for buildings that would not be replaced if damaged.
- The non-profit structure of our program aids in stabilizing rates. OSIG retains the underwriting profit and investment income, and is designed to be a long term insurance solution for Oklahoma schools.

We urge you to be prepared and understand the importance of OSIG's excellent financial condition.

For the 2026-2027 plan year, we are requiring the resolution to be signed by the member's Board of Education and returned to OSIG in order to bind coverage effective 7/1/2026. **Coverage will not be bound if resolution letter is not received by June 30, 2026**

Please feel free to contact us to discuss this proposal and conditions in the marketplace in detail. We are here to assist you in protecting your school's districts.

Sincerely,
OSIG Program Administration

OSIG Oklahoma Schools Insurance Group

Board of Directors

Terry Davidson,
Chairman
Finance Director:
Comanche Schools

Dr. John Cox,
Treasurer
Superintendent:
Peggs Schools

Sherry Durkee,
Vice Chairman
Superintendent:
Sand Springs
Schools

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Superintendent:
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Center

Jeremy Hogan,
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Superintendent:
Collinsville Schools

Jeff Daugherty,
Member
Superintendent:
Merritt Schools

Jason Lindley,
Member
Superintendent:
Hartshorne Schools

Laura Sprouse,
Member
Select Actuarial
Services

Steve Moyer,
Member
Shelter Insurance

Executive Director

Rick Thomas

May 27, 2026

Channa Byerly
Duncan ISD #1
P O Box 1548
Duncan, OK 73534

RE: Membership Proposal Effective 7/1/2026

Dear Channa Byerly:

We are very pleased to provide you with the attached proposal for insurance coverages with Oklahoma Schools Insurance Group (OSIG).

OSIG is not a conventional insurance program. We are a public entity in the state of Oklahoma formed by an Interlocal Agreement and made up of member public school districts. Our organization is non-profit, **member owned** and controlled by a board of your peers. Our sole mission is to serve our member schools. Our promise is to provide quality insurance coverage and superior service at stable pricing. We are pleased that 541 school districts are members of OSIG. Our membership is strong and committed.

OSIG's financial position is excellent. No other Oklahoma school insurance program can provide you with this security. Our organization is continuously growing, improving and looking for new ways to serve Oklahoma schools. The group purchasing power of OSIG and a non-profit structure provides competitive insurance rates even in tough financial times.

Included in this proposal is information on OSIG's financial condition and summaries of enhanced coverages that only OSIG provides.

For the 2026-2027 plan year, we are requiring the resolution to be signed by the member's Board of Education and returned to OSIG before close of business 6/30/2026 in order to bind coverage effective 7/1/2026. **Coverage will not be bound if resolution letter is not received by June 30, 2026**

Loss control, risk management services and specialized insurance coverages included in OSIG program are:

- Enhanced Property and Liability Coverage
- Cyber Liability, Crime, Pollution, Deadly Weapons Protection
- Loss Control Site Surveys/Safety Inspections
- Vector Solutions online training platform
- On Site Appraisal Service
- StopIt Anonymous Incident Reporting mobile and web app
- Helix Intel

Sincerely,
OSIG Program Administration
Cc: Whitten Insurance

OSIG Oklahoma Schools Insurance Group

Duncan ISD #1
P O Box 1548
Duncan, OK 73534

This is not an invoice.

Breakdown of Insurance Cost

Annual Premium Breakdown	
Property:	$658,611
Boiler & Machinery:	$2,706
Auto Physical Damage:	$12,419
General Liability:	$22,107
Auto Liability:	$29,474
Educators Legal:	$22,104
Excess Liability	$0
Total Annual:	**$747,421**

Excess Liability Options

$1 Million Excess
Coverage: $3,459
Total Proposal: $750,880

$2 Million Excess
Coverage: $5,835
Total Proposal: $753,256

$3 Million Excess
Coverage: $8,027
Total Proposal: $755,448

A 25% minimum earned premium applies.

Agent's Commission = 7%

Your historical billed premiums, total insured values and loss information are shown in the charts below.

Year	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
Total Values	$136,601,909	$139,583,058	$182,963,143	$184,111,560	$202,052,216	$209,616,718
Premium	$399,213	$523,208	$587,569	$805,144	$907,172	$835,671

Number of Claims	Insurance Cost Paid to OSIG (With Endorsements)	Incurred Claims	Loss Ratio
22	$4,054,810	$150,488	4%

Your losses are considered in the calculation of the cost of your insurance. Your dedication to maintaining your property and providing safe campuses and community will result in savings in the cost of your insurance.

Payment Terms

Payment of the insurance cost is due the effective date of your coverage. **A copy of your purchase order encumbering funds for payment of your insurance should be provided to OSIG as soon as available.** A full pay or three (3) payment plan option is available.

Full Pay			Three Pay		
Installment #1	Total Amount	Due 7/1/2026	Installment #1	1/3 of Total	Due 7/1/2026
			Installment #2	1/3 of Total	Due 8/1/2026
			Installment #3	1/3 of Total	Due 9/1/2026

Coverages

OSIG provides a full range of property and liability coverages with the exception of workers compensation.

Property

- Full Replacement Cost— except roofs over 15 years old and Autos, Contractors Equipment and DRO adjusted at ACV or buildings designated as ACV or *Stated Value
- No Coinsurance Clause
- Exclusion— Cosmetic loss to metal roof coverings caused by hail
- Real And Personal Property— Limit Per Occurrence $2,000,000,000
- Building— Margin Clause 125% of scheduled limits per statement of value
- Business Personal Property— blanket coverage per statement of values, including:
    - Electronic Data Processing Equipment and Media
    - Accounts Receivable
    - Valuable Papers
    - Fine Arts
    - Miscellaneous Property
    - Miscellaneous Unnamed/Undescribed Property
    - Builder's Risk
      (Note: all builder's risk projects must be reported to OSIG— frame projects are subject to approval)
    - Outdoor Property— covered all perils
    - Extra Expense
    - Business Income Including Rental Income and Tuition Income
    - Ordinance or Law Including Increased Cost of Construction and Demolition
    - Contractor's Equipment Coverage
    - Debris Removal Coverage
    - Covered Property in Transit
    - Personal Property of Others/Officers/Employees
    - Off Premises Services Interruption Including Extra Expense
    - Vehicle damage
- Newly acquired property coverage— newly aquired property should be reported to OSIG within 30 days of acquisition. $25,000,000
- Earthquake, volcanic eruption— aggregate any one policy year $10,000,000
- Flood— aggregate any one policy year $25,000,000
  (Note: Flood Zones A and V are excluded)
- Terrorism $500,000,000
- Pollution Liability included
- Boiler And Machinery Coverage— any one occurrence $200,000,000

Please refer to the attached property and automobile schedules for your school district's limits of insurance for Building, Contents, Extra Expense, Miscellaneous Property, EDP, Earthquake, Flood and Automobile Physical Damage coverage.

Deductibles **Optional increased deductible quotations are available upon request.**

- $100,000 Property deductible per occurrence
- $100,000 Property deductible per occurrence: windstorm/hail
- $10,000 Terrorism deductible per occurrence
- $50,000 Flood, earthquake and pollution
- $1,000 Boiler/machinery deductible per occurrence

General Liability

- $2,000,000 limit per occurrence (subject to the Governmental Tort Claims Act)
- Bodily injury, property damage and personal/advertising injury
- Premises/operations and products/completed operations
- Miscellaneous medical professional to include school nurses, student nurses, counselors and Allied Health Programs
- Insureds include district, board members, employees, student teachers and volunteers
- No exclusions for corporal punishment or sexual misconduct
- No deductible
- PTA/PTOs included for coverage if funds flow through school's books

School Board Legal Liability

- Claims-made form
- $2,000,000 limit per occurrence (subject to the Governmental Tort Claims Act)
- Errors and Omissions Liability including Educational Errors and Omissions sd
- Employment Practices Liability
- Insureds include district, board members, employees, student teachers and volunteers
- Unlimited Prior Acts*/no retroactive date included
- $25,000 legal costs for IEP administrative hearings
- $2,500 Deductible

*Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

Employee Benefit Liability

- Claims Made form
- Unlimited Prior Acts*/no retroactive date included

*Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

Automobile Liability

- $2,000,000 limit per occurrence (subject to the Governmental Tort Claims Act)
- Bodily Injury and Property Damage
- Includes hired and non-owned exposures
- Insureds include district, board members, employees, student teachers and volunteers
- Coverage included for garage liability and garage keepers legal liability
- $1,000 Auto Property Damage deductible
- No charge for vehicles added/deleted during the policy term; **vehicle changes must be reported to OSIG**

Oklahoma Uninsured Motorist Coverage

- $25,000 per covered party
- $50,000 per accident

Automobile Physical Damage

- Actual cash value
- $1,000 deductible
- Vehicle additions/deletions/changes must be reported to OSIG; no charge for vehicles added/deleted during the policy term
- Please refer to the attached schedule of vehicles

Crime

- $10,000 limit per occurrence/per district
- Employee dishonesty
- Premises money and securities
- Transit money and securities
- $1,000 deductible

Cyber Liability

- Claims-made form
- Retro date - first effective date with OSIG
- Liability
  - $2,000,000 Annual Aggregate Limit for Information Data and Network Liability
  - $2,000,000 Annual Aggregate for Regulatory Defense and Penalties
  - $2,000,000 Annual Aggregate for Payment Card Liability and Costs
  - $2,000,000 Annual Aggregate for Media Liability
- Breach Response Cost
  - $500,000 Annual Aggregate for Breach Response Cost
- First Party
  - $750,000 Annual Aggregate for Cyber Extortion Loss
  - $750,000 Annual Aggregate for Data Recovery Costs
  - $750,000 Annual Aggregate for Business Interruption Resulting in Security Breach
  - $500,000 Annual Aggregate for Business Interruption Resulting in System Failure
  - $750,000 Annual Aggregate for Dependent Business Interruption Resulting in Security Breach
  - $100,000 Annual Aggregate for Dependent Business Interruption Resulting in System Failure
- CRIME
  - $75,000 Annual Aggregate for Fraudulent Instruction
  - $75,000 Annual Aggregate for Transfer Fraud
  - $75,000 Annual Aggregate for Telephone Fraud
- Coverage Endorsements
  - $100,000 Annual Aggregate for Reputation Loss
  - $50,000 Annual Aggregate for Claims Preparation Costs for Reputation Loss Claims Only
  - $100,000 Annual Aggregate for Computer Hardware Replacement Costs
  - $100,000 Annual Aggregate for Invoice Manipulation
  - $25,000 Annual Aggregate for Cryptojacking
- $10,000 Deductible

Excess Cyber Coverage

- $2,000,000 Limit
- $5,000,000 annual aggregate
- * Note, to access full first-party and full liability limits of the Cyber and Excess Cyber coverages, members must have:
- Multi-Factor Authentication (MFA) for all remote access
- Enterprise-wide Endpoint Protection Platform (EPP)
- Without these controls, first-party sublimits are reduced to $100,000 per coverage, and liability limits for Data Network, Regulatory Defense, Payment Card, and Media Liability are reduced to $1,000,000 per member.

Deadly Weapon Protection Coverage

• Claims Made Form	
• Per Occurrence Limit	$500,000
• Annual Aggregate (Shared by Members)	$2,500,000
• Deductible	$10,000 Event
• Must notify OSIG within 90 days of receiving a notice of a covered accident.	

Note: Per occurrence limits are shared limits except as otherwise indicated.

This coverage form is an outline of the coverages provided through OSIG. It does not include all the terms, coverages, exclusions, limitations, and conditions of the actual plan language.

OSIG Oklahoma Schools Insurance Group

Property Schedule

Location	Occupied As	Valuation Type	Building Value	Contents Value
1000 Plato Rd.	Metal Storage Building	Replacement Cost	$20,065	$1,377
1000 Plato Rd.	Plato Elementary Digital Sign	Replacement Cost	$36,866	$0
1000 Plato Rd.	Plato Elementary School	Replacement Cost	$8,341,141	$834,115
1000 Plato Rd.	Plato Elementary Security Fence	Replacement Cost	$130,327	$0
1200 West Hickory	Emerson Elementary Digital Sign	Replacement Cost	$21,812	$0
1200 West Hickory	Emerson Elementary School	Replacement Cost	$11,257,698	$1,125,769
1200 West Hickory	Emerson Elementary Security Fence	Replacement Cost	$106,880	$0
1201 N Whisenant Drive	Horace Mann Elementary Digital Sign	Replacement Cost	$33,949	$0
1201 N Whisenant Drive	Horace Mann Elementary School	Replacement Cost	$11,431,683	$1,143,168
1201 N Whisenant Drive	Horace Mann Elementary Security Fence	Replacement Cost	$59,660	$0
1201 N Whisenant Drive	Horace Mann Storage Room	Replacement Cost	$40,932	$2,752
1414 North 13th	Will Rogers Elementary School, Multi-Purpose Bldg, Cafeteria	Replacement Cost	$6,589,564	$701,146
1414 North 13th	Will Rogers Pre-K Security Fence	Replacement Cost	$87,681	$0
1601 Chisholm Trail Pkwy	Middle School Digital Sign	Replacement Cost	$23,340	$0
1601 Chisholm Trail Pkwy	Middle School Security Fence	Replacement Cost	$51,097	$0
1601 Chisholm Trail Pkwy	New Middle School	Replacement Cost	$30,801,160	$3,080,116
1601 Chisholm Trail Pkwy	Storage Building	Replacement Cost	$14,447	$1,377
1601 Chisholm Trail Pkwy	Storage Building/Restrooms	Replacement Cost	$81,117	$8,128
1607 W. Beech	Suburban Garage (No Contents)	Replacement Cost	$40,056	$0
16th & Beech	Driver Education Building	Replacement Cost	$212,560	$36,915

16th & Beech	Driver Education Garage (No Contents)	Replacement Cost	$79,497	$0
16th & Beech	FB Field Parking, Lighting & Sound System	Replacement Cost	$1,601,341	$0
16th & Beech	Football Scoreboard		$350,052	$0
16th & Beech	Football Stadium East-Concessions, Restrooms & Storage	Replacement Cost	$63,215	$12,675
16th & Beech	Football Stadium West-Concessions, Restrooms & Lockers	Replacement Cost	$293,850	$57,346
16th & Beech	Girls Dressing Rooms w/Shower	Replacement Cost	$254,625	$25,750
16th & Beech	New Pressbox (2 Story)	Replacement Cost	$771,407	$77,299
16th & Beech	Pole Vault Pads/All Weather Covering	Replacement Cost	$47,741	$0
16th & Beech	Stadium West Dress Room	Replacement Cost	$1,580,899	$158,090
16th & Beech	Track	Replacement Cost	$210,381	$0
16th & Beech	Weight Training Building	Replacement Cost	$863,664	$86,367
16th & Pine St	*Activity Bus Barn (No Contents)	Stated Value	$76,188	$0
16th & Pine St	*BB Storage Building	Stated Value	$9,972	$16,510
16th & Pine St	*Visitors Locker Room	Stated Value	$39,896	$13,763
16th & Pine St	Baseball Batting Cage (No Contents)	Replacement Cost	$120,170	$0
16th & Pine St	Baseball Dressing Rooms	Replacement Cost	$255,509	$51,205
16th & Pine St	BB Concession	Replacement Cost	$47,375	$4,706
16th & Pine St	BB Field Parking Lighting Equip	Replacement Cost	$147,353	$0
16th & Pine St	BB Pressbox, Sound System, Scoreboard, Dugout Covers	Replacement Cost	$110,514	$11,073
16th & Pine St	BB Restrooms	Replacement Cost	$28,725	$2,855
16th & Spruce	*Dugout Building-3rd Base Softball	Stated Value	$7,439	$14,333
16th & Spruce	Softball Bleachers Fence Backstop	Replacement Cost	$286,123	$0
16th & Spruce	Softball Field Steel Building	Replacement Cost	$119,686	$11,891

1701 West Beech	Field House	Replacement Cost	$4,774,050	$477,405
1702 W Spruce	Indoor Batting Facility	Replacement Cost	$421,941	$42,194
1702 W Spruce	Tennis Boy & Girl Locker Rooms	Replacement Cost	$171,637	$17,163
1702 West Spruce	Administration Building	Replacement Cost	$2,286,565	$237,895
1702 West Spruce	Media Building	Replacement Cost	$127,662	$96,344
1702 West Spruce	Media Building	Replacement Cost	$215,433	$96,344
1702 West Spruce	Sec. Lights, Fences, Walled Fence	Replacement Cost	$147,353	$0
19th & Spruce	4 Tennis Courts, Lighting & Poles, Screen	Replacement Cost	$224,408	$0
19th & Spruce	4 Tennis Courts, Lighting & Poles, Screen. Net	Replacement Cost	$224,408	$0
19th & Spruce	Tennis Court Restrooms & Storage	Replacement Cost	$47,474	$7,384
211 North 8th	*Boiler Room	Stated Value	$69,263	$51,500
211 North 8th	BR-East Building/Old Jr High	Builders Risk	$1,430,305	$143,031
211 North 8th	DRO-Old Middle School Classrooms (2 Story)	Debris Removal Only	$338,944	$103,000
212 North 9th	Family Education Center (2 Story)	Replacement Cost	$4,877,543	$531,399
212 North 9th	Old Middle School Gym & PE Room	Replacement Cost	$3,889,477	$388,949
2204 Oak	Mark Twain Elementary School	Replacement Cost	$9,707,741	$970,774
2204 Oak	Mark Twain Elementary Security Fence	Replacement Cost	$58,094	$0
2204 Oak	Metal Storage Building	Replacement Cost	$24,034	$1,377
2507 Country Club Road	Plato Special Education & Class	Replacement Cost	$179,827	$32,383
405 N 2nd St	*Metal Storage Building	Stated Value	$4,012	$688
405 N 2nd St	DRO-Robert E. Lee Elementary School	Debris Removal Only	$338,944	$412,000
515 North 19th	*2nd Greenhouse	Stated Value	$65,484	$1,377
515 North 19th	4 Tennis Courts, Lighting & Poles, screen	Replacement Cost	$224,408	$0

515 North 19th	Black Box Storm Shelter	Replacement Cost	$3,182,700	$318,270
515 North 19th	Heating Plant	Replacement Cost	$529,087	$824,000
515 North 19th	High School Digital Sign	Replacement Cost	$90,075	$0
515 North 19th	High School Security Fence	Replacement Cost	$87,169	$0
515 North 19th	Main Gym & Weight Room	Replacement Cost	$10,077,428	$1,007,743
515 North 19th	Science Wing	Replacement Cost	$4,498,657	$449,866
515 North 19th	Senior High (Partial 2 Story)	Replacement Cost	$26,363,603	$2,870,031
515 North 19th	Senior High Auditorium	Replacement Cost	$10,047,270	$1,004,728
515 North 19th	Sr High/W Classroom & Student Center/Arts	Replacement Cost	$8,215,363	$821,536
515 North 19th	SW Building/9th Grade	Replacement Cost	$7,092,888	$798,540
700 East Chestnut	Metal Storage	Replacement Cost	$10,609	$3,183
700 East Chestnut	Metal Storage	Replacement Cost	$22,151	$3,183
700 East Chestnut	Metal Storage	Replacement Cost	$10,693	$3,183
700 East Chestnut	Metal Storage	Replacement Cost	$10,609	$3,183
700 East Chestnut	Storage - Conex Shipping Container	Replacement Cost	$10,609	$3,183
700 East Chestnut	Woodrow Wilson Elementary Digital Sign	Replacement Cost	$40,319	$0
700 East Chestnut	Woodrow Wilson Elementary School	Replacement Cost	$11,157,297	$1,115,729
700 East Chestnut	Woodrow Wilson Elementary Security Fence	Replacement Cost	$152,351	$0
803 W. Oak	Mechanic Shop	Replacement Cost	$530,450	$206,000
811 W. Elk Ave.	2 Classrooms @ Elk Crossing (Liability Only)	Liability Only	$0	$0
Cherokee Rd W of 2nd Street	6 Animal Shelters (18x20 each)	Replacement Cost	$108,152	$16,510
Cherokee Rd W of 2nd Street	Barn	Replacement Cost	$54,077	$5,420
Cherokee Rd W of 2nd Street	Equipment Storage	Replacement Cost	$18,026	$1,806

Cherokee Rd W of 2nd Street	Storage Building	Replacement Cost	$107,496	$10,749
Cherokee Rd W of 2nd Street	Vo-Ag Building	Replacement Cost	$84,119	$2,752
Cherokee Rd W of 2nd Street	Well House	Replacement Cost	$13,925	$2,228
	Total		**$189,111,786**	**$20,561,755**

Floater Limit: $345,108
EDP Limit: $700,000
Extra Expense Limit: $1,000,000

OSIG Oklahoma Schools Insurance Group

Auto Schedule

Vehicle Number	Year	Make	Model	Capacity	VIN	Value
1447-000001	2013	Chevy	1/2 T Pickup		1GCNCPEA8DZ142332	$19,990
1447-000002	9999	WW	16' Cattle Bumper Trailer		TBD	$1,000
1447-000003	2003	Jackson	18' Trailer		159FS182X31033476	$750
1447-000004	2002	Trailer	18x6		TBD	$2,000
1447-000005	2000	Sooner	20x6.95		48HSA2023Y1005231	$8,000
1447-000006	2019	GMC	2500H Sierra		1GT12PEY3KF155325	$52,206
1447-000007	1993	Chevy	3/4 Ton Pickup		1GCGC24K7PE114202	$8,000
1447-000008	2005	Honda	4 Wheeler		1HFTE314754003064	$4,000
1447-000009	1990	JD Tractor	750 Series		CH0-0750S016138	$1,500
1447-000010	1993	JD Tractor	970 Series		M009708130455	$8,000
1447-000011	1996	WW Trailer Sales	All Around 16x6		11WHS1629TW220591	$1,500
1447-000012	2009	Cimarron	Aluminum 20' x 6'10" Lonestar Trailer		5PASB2027AC006556	$15,000
1447-000013	9999	12'	Box Trailer		47ZFB1217AX070866	$0
1447-000016	2010	Bluebird	Bus	65	1BAKFCPHXAF269779	$71,094
1447-000017	2010	Bluebird	Bus	65	1BAKFCPH1AF269783	$71,094
1447-000018	2010	Bluebird	Bus	65	1BAKFCPH6AF269729	$71,094
1447-000020	2016	Collins	Bus	14	1GB3GSBGXG1290450	$58,210
1447-000021	2016	Collins	Bus	14	1GB3GSBG9G1301745	$58,210
1447-000022	2015	Collins	Bus	24	1GB3G2BG4F1269477	$54,982
1447-000023	2019	International	Bus	65	4DRBUC8P3KB340262	$88,210
1447-000024	2019	International	Bus	65	4DRBUC8P5KB340263	$88,210
1447-000025	2019	International	Bus	44	4DRBUC8P9KB339312	$111,890
1447-000026	2019	International	Bus	44	4DRBUC8P0KB339313	$111,890
1447-000027	2016	Collins	Bus	31	1GB6GUBG8G1291525	$58,158
1447-000028	2020	International	Bus	65	4DRBUC8N5LB208135	$90,915
1447-000029	2020	International	Bus	65	4DRBUC8N7LB208136	$90,915
1447-000030	2020	International	Bus	65	4DRBUC8N9LB208137	$90,915
1447-000031	2020	International	Bus	65	4DRBUC8N0LB208138	$90,915
1447-000032	2020	International	Bus	65	4DRBUC8N2LB208139	$90,915
1447-000033	2019	Collins	Bus	14	1GB3GSBG2K1335082	$64,730
1447-000034	2020	International	Bus	65	4DRBUC8P8MB223022	$96,100
1447-000035	2020	International	Bus	65	4DRBUC8PXMB223023	$96,100
1447-000036	2020	International	Bus	65	4DRBUC8P1MB223024	$96,100
1447-000037	2022	International	Bus	71	4DRBUC8PXNB631488	$98,632
1447-000038	2022	International	Bus	71	4DRBUCBP8NB631487	$98,632
1447-000039	2002	Bluebird	Bus	65	1GBL7T1C52J506685	$36,000
1447-000041	2024	International	Bus		4DRBUC8P5RB490433	$114,856
1447-000042	2024	International	Bus		4DRBUC8P7RB490434	$114,856
1447-000043	2024	International	Bus		4DRBUC8P9RB490435	$114,856
1447-000044	2024	International	Bus		4DRBUC8P0RB490436	$114,856
1447-000045	2014	International	Bus w/lift	65	4DRBUAAN0EB351317	$96,000
1447-000046	2017	Collins	Bus w/wheelchair lift	14	1HA3GRBG3HN002925	$62,977
1447-000047	2000	Haulmark	Cargo		4XSGB2027YG020984	$2,500
1447-000048	2000	WW Trailer Sales	Cargo 18x8		11WHC1820YW254050	$2,500
1447-000049	1996	Ford	Econoline E250 Bus		1FTFE24H5THA29667	$8,000
1447-000050	1995	Ford	F150		1FMEE11N5SHB66344	$7,500
1447-000051	2008	Chevy	Fleetside Pickup		1GCEC14J18Z188766	$17,468

OSIG Oklahoma Schools Insurance Group

1447-000052	2008	Chevy	Fleetside Pickup		1GCEC14J88Z188182	$17,468
1447-000053	2008	Chevy	Fleetside Pickup		1GCEC14J68Z187354	$17,468
1447-000054	2008	Chevy	Fleetside Pickup		1GCEC14CX8E130602	$19,450
1447-000055	2008	Chevy	Fleetside Pickup		1GCEC14C18Z301228	$19,755
1447-000056	2008	Chevy	Fleetside Pickup		1GCEC14C88Z268096	$19,856
1447-000057	2008	Chevy	Impala		2GIWB58K381313432	$14,000
1447-000058	2003	Sooner	Livestock Trailer		48HSA122831000848	$10,000
1447-000059	2006	Chevy	Malibu		1G1ZT53F96F252971	$6,500
1447-000060	2005	GMC	Parcel Van	2	JBDC4B167507014653	$17,000
1447-000061	2003	Isuzu	Parcel Van	2	JALB4B14737000209	$14,000
1447-000062	2021	Dodge	Ram Cargo Van		3C6LRVDG7ME524080	$51,800
1447-000063	2021	Dodge	Ram Van		3C6LRVBG8ME516203	$42,180
1447-000064	2013	Chevy	Silverado		1GC5KZCG9DZ162367	$38,180
1447-000065	2022	Chevy	Silverado 1500		3GCPDAEK4NG640248	$45,704
1447-000066	2022	Chevy	Silverado 1500		3GCPDAEK6NG640252	$45,704
1447-000067	2009	Chevy	Silverado 2500		1GCHK43659F151365	$7,500
1447-000068	2022	Chevy	Silverado 2500 HD		1GC4YME76NF363186	$55,209
1447-000069	2022	Chevy	Silverado 2500 HD		1GC4YME71NF357893	$55,209
1447-000070	2002	Chevy	Suburban	8	3GNEC16Z32G303255	$22,000
1447-000071	2007	Chevy	Suburban	8	1GNFC16067R260463	$31,100
1447-000072	2008	Chevy	Suburban	8	1GNFC16J48R170416	$28,958
1447-000073	2008	Chevy	Suburban	8	1GNFC16J78R171446	$28,958
1447-000074	2008	Chevy	Suburban	8	1GNFC16J48R171114	$28,958
1447-000075	2008	Chevy	Suburban	8	1GNFC16J48R170867	$28,958
1447-000076	2008	Chevy	Suburban	8	1GNFC16J68R170370	$28,958
1447-000077	2010	Chevy	Suburban	8	1GNUCHE03AR123991	$30,600
1447-000078	2011	Chevy	Suburban	8	1GNSC5E06BR160315	$31,000
1447-000080	2022	Chevy	Tahoe		1GNSKMKD0NR298845	$58,489
1447-000081	2006	Ford	Taurus		1FAFP53U66A129001	$10,500
1447-000082	2017	Ford	Taurus		1FAHP2L8XHG105939	$14,795
1447-000083	2005	Milley	Trailer		16HPB11215K007251	$5,000
1447-000085	2026	International	Bus	48	4DRGVMMP4TB030315	$141,502
1447-000086	2003	Chevy	Silverado 2500		1GCHK24U03E154902	$18,000
1447-000087	2011	Ford	F250 Pickup		1FTBF2A61BEB69990	$19,170
1447-000088	2014	Ford	F150 Pickup		1FTVX1EFXEKF29584	$21,675
1447-000089	2021	Ford	F150 Pickup		1FTMF1CB2MKD47133	$28,150
1447-000090	2025	Chevy	TransTech Bus	14	1GB3GSB7XP1125918	$105,537
1447-000091	2026	GMC	Bus	20	7GZ67UB79RN009208	$123,825
					Total:	**$3,965,342**

OSIG Oklahoma Schools Insurance Group

Overview

Background

The Oklahoma Schools Insurance Group (OSIG) is a public entity of the State of Oklahoma, formed as an Interlocal Agreement in accordance with 74 O.S. 1004(f), for the purpose of joining together a group of Oklahoma public school districts. OSIG will allow member districts to more efficiently and more economically obtain and manage their insurance programs.

OSIG obtained approval to operate from the Oklahoma Attorney General on June 28, 2001. Effective July 1, 2002, OSIG began full operation by providing its member districts with broad insurance coverage through "A" rated insurance carriers and professional risk management services. Over the past 24 years, OSIG's membership has grown to 541 and the program insures more than $32 Billion in school property across Oklahoma.

Structure

OSIG is a non-profit, member-owned, public entity program whose management is completely controlled by a Board of your peers.

"The mission of Oklahoma Schools Insurance Group (OSIG) is to provide quality, cost effective risk management products and services to member schools."

The group purchases insurance and reinsurance from "A"-rated carriers. OSIG's insurance providers are long-term partners and committed to OSIG and Oklahoma schools.

OSIG has contracted with Risk Program Administrators in Tulsa to administer the program. RPA is one of the largest insurance brokers in the world and manages programs similar to OSIG across the country.

It is important to know that the insurance coverage provided by OSIG was specifically tailored to meet the needs of Oklahoma schools. The coverage is what you need to protect your school's property, your students and patrons.

Losses are a part of life. Only OSIG has the collective strength and staying power to provide the protections you need. By remaining together as a group, OSIG will be able to continue to provide you with the quality, fair-priced **insurance and risk management** services you need to protect your school's assets, your board, your staff and, most importantly, your children.

OSIG Oklahoma Schools Insurance Group

Financial Strength

OSIG is financially strong and we have the funds (cash) we need to pay your claims. OSIG has returned more than $9 million to our members over the years as distributions. Surplus at year ended 6/30/2025 was more than $21 million and our assets were more than $105 million.

We believe in complete transparency. We submit to an annual financial audit each year end and share our operating results with our members each year.

The financial condition of an insurance group should be of utmost importance to you when choosing an insurance partner for your district.

Statement of Net Assets

As of 06/30/2025

Cash	$67,503,673
Other Assets	$37,632,794
Total Assets	$105,136,467
Total Liabilities	$83,166,312
Total Net Assets/Surplus	**$21,970,155**

We urge you to obtain and review audited financial statements from every insurance provider that may offer your school district a quote. Financial statements are required by law and can be obtained at ok.gov/oid. Click on Interlocals under the Quick Links section of the homepage. Your school's auditor can help in analyzing the statements.

OSIG Oklahoma Schools Insurance Group

Important Plan Information

It is important to understand that OSIG is not an insurance company, but rather a non-profit, cooperative risk management program owned and directed by Oklahoma Schools. Its mission is to reduce insurance costs and stabilize rates by aggregating purchasing power **with an intense focus on controlling member losses**. When losses are controlled, OSIG's member schools retain the underwriting profit and investment income thereby increasing fund reserves for future years. OSIG purchases per occurrence and liability aggregate protection for its member schools. The per occurrence insurance protects member schools up to $2,000,000,000 for property losses and $2,000,000 for liability claims in **each and every occurrence subject to a $10M annual aggregate limit**. The aggregate insurance protection is purchased in the unlikely event that sum total of all OSIG losses are significantly more than actuarially projected. Additional excess liability limits are available for members requiring higher limits.

This proposal is an outline of the coverages proposed by insurers based on the information provided by your school district. It does not include all the terms, coverages, exclusions, limitations and conditions of the actual contract language. Please refer to the plan document for the details.

Actuarial Review

An independent actuary has been retained by OSIG to make projections as to anticipated claims and losses the program should expect on an annual basis. The OSIG actuary has relied on the historical loss experience and exposures provided to OSIG by the member school districts to make projections of OSIG's expected losses. OSIG adequately funds to, or in excess of, the expected loss projections through member contributions (insurance cost) and our own surplus.

Membership contributions are used to buy insurance, pay administrative expenses and fund for members' claims. Similar successful programs throughout the country for schools and municipalities are protected using the same insurance structure as OSIG has deployed. As with any insurance mechanism, OSIG does not guarantee full funding in the event unimaginable losses would materialize that are many times greater than what is indicated by past history. The OSIG board is charged with developing a plan to address under funding in this unlikely event.

OSIG Oklahoma Schools Insurance Group

Procedure to Renew Coverage

Notify your agent of your acceptance of this insurance renewal proposal. Your agent will advise the OSIG administrative staff in writing that you wish to renew the insurance coverage.

The signed Resolution by the member's Board of Education should be returned to OSIG before June 30, 2026 in order to bind coverage effective 7/1/2026.

Risk Management and Loss Control Tools

- On Site Safety Inspection
- Onsite Appraisals
- Stop It Anonymous Incident Reporting Mobile and Web App
- Risk Management focused website osig.org
- Vector Solutions – Professional Development Training Platform
- Beazley & Lodestone Cyber Portal
- Helix Intel
- HSB Water and Temperature Monitoring Devices (Pilot Program)

OSIG Oklahoma Schools Insurance Group

Contacts For Questions

Coverage Questions

Your Local Agent or:

Jennifer McKenzie
Risk Program Administrators
5314 S. Yale Avenue, Suite 900
Tulsa, OK 74135
Phone: 918-764-7137
Fax: 866-420-0695
Email: mailto:Jennifer_mckenzie@osigadmin.org

Eastern Oklahoma Schools (East of I-35)

Guy Griggs
Insurica
11 East Broadway
Sand Springs, OK 74063
Phone: 918-245-2558
Fax: 918-245-8553
Email: guy.griggs@insurica.com

General Program Questions

Rick Thomas
Executive Director
P.O. Box 3068
Tulsa, OK 74101
Phone: 918-688-1056
Fax: 866-420-0695
Email: osigdirector@gmail.com

OSIG Board Members

Terry Davidson – Chairman	Comanche Schools	580.439.2900
Sherry Durkee – Vice Chairman	Sand Springs Schools	918.246.1406
Dr. John Cox – Treasurer	Peggs Schools	918.598.3412
Shelley Free – Secretary	Kiamichi Technology Center	918.465.2323
Jeremy Hogan – Member	Collinsville Schools	918.371.2326
Jeff Daugherty – Member	Merritt Schools	580.225.5460
Jason Lindley – Member	Hartshorne Schools	918.297.2534
Laura Sprouse - Member	Select Actuarial Services	615-620-7584
Steve Moyer - Member	Shelter Insurance	918.396.3379

OSIG Oklahoma Schools Insurance Group

Resolution of Duncan ISD #1 to Join Oklahoma Schools Insurance Group

Whereas, Oklahoma Schools Insurance Group ("OSIG") is an Oklahoma interlocal formed in accordance with Oklahoma law to enable Oklahoma School Districts to cooperate with each other to procure insurance services, benefits and insure against losses and possible liabilities in the most cost effective manner; and

Whereas, Duncan ISD #1 is an Oklahoma public school district ("the District"); and

Whereas, OSIG has provided to the District a Plan Document which includes a quotation for certain insurance coverages for the 2026/2027 plan year; and

Whereas, the quotation is acceptable to the District;

Now, therefore be it resolved, that the District herby joins OSIG as a Member;

Be it further resolved, that so long as the District remains as a Member, the District shall comply with OSIG's bylaws, the Plan Document and OSIG claim reporting procedures; and

Be it further resolved, that by the adoption and signing of this resolution, Duncan ISD #1 understands and agrees that school district members are responsible for their own loss experience and will not be singly responsible for other members' losses.

Date: _____

Duncan ISD #1 By:

_____
President, Board of Education

Attest:

_____
Clerk, Board of Education

BOARD APPROVED

JUN 09 2026

ITEM # 9.H.15.

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: District/Business Office

Vendor Requested: OSIG - Oklahoma School Insurance Group

Item Request Description:

District Property and Liability Insurance for FY 2026-2027

This will include a $2 Million Excess Liability Option of $5,835.00

(Decrease of $75,216.00 from FY 2025-2026)

(11 General Fund - $350,000, 21 Building Fund - $403,256.00)

Dollar Amount Requested (if applicable): $753,256.00

Fund Requested: 21 - Building Fund and 11 - General Fund

Budget/Activity Account Requested: 022 - OSIG

L McCann — 06-02-2026

Signature of Requestor/Principal — Date

Signature of Budget Director — Date

Signature of Assistant Superintendent — 6/3/26 — Date

TRENDS REQUISITION

PURCHASE ORDER # _____
For Finance Use Only

Date:	06/02/2026
Requested by:	Lori McCann
School/Dept:	Central Office
Account/Prog:	11 - General Fund

- [ ] Books
- [ ] Fees/Dues
- [ ] Textbooks
- [ ] Equipment
- [ ] Supplies
- [ ] Service
- [ ] Technology
- [ ] Furniture/Fixtures
- [x] Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Complete only the shaded areas. Use current catalog information
Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
OSIG - Oklahoma School Insurance Group

Quantity	Item No/Description	Unit Price	Total Price	FY	FU	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
	DIST - Property and Liability Insurance		$ 350,000.00	07	11	022	2620	523	000	0000	000	050
	For FY 2026-2027, which includes a											
	$2 Million Excess Liability Option											
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 350,000.00									

SIGNATURE - PRINCIPAL/DIRECTOR ***REQUIRED***

TRENDS REQUISITION

PURCHASE ORDER # _____
For Finance Use Only

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534

SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Date: 06/02/2026
Requested by: Lori McCann
School/Dept: Central Office
Account/Prog: 21 - Building Fund

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☑ Other

Complete only the shaded areas. Use current catalog information
Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
OSIG - Oklahoma School Insurance Group

Quantity	Item No/Description	Unit Price	Total Price	FY	FU	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
	DIST - Property and Liability Insurance		$ 403,256.00	07	21	022	2620	523	000	0000	000	050
	For FY 2026-2027, which includes a											
	$2 Million Excess Liability Option											
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 403,256.00									

SIGNATURE - PRINCIPAL/DIRECTOR ***REQUIRED***

OSIG Oklahoma Schools Insurance Group

Board of Directors

Terry Davidson,
Chairman
Finance Director:
Comanche Schools

Sherry Durkee,
Vice Chairman
Superintendent:
Sand Springs
Schools

Dr. John Cox,
Treasurer
Superintendent:
Peggs Schools

Shelley Free,
Secretary
Superintendent:
Kiamichi Technology
Center

Dr. Jeremy Hogan,
Member
Superintendent:
Collinsville Schools

Jeff Daugherty,
Member
Superintendent:
Merritt Schools

Jason Lindley,
Member
Superintendent:
Hartshorne Schools

Laura Sprouse,
Member
Select Actuarial
Services

Steve Moyer,
Member
Shelter Insurance

Executive Director

Rick Thomas

May 27, 2026

Marcus McEntire
Allegiant Insurance Group LLC
1220 W Main Street
Duncan, OK 73533

RE: Duncan ISD #1

Dear Oklahoma Schools Insurance Group (OSIG) Agent:

Attached is the Oklahoma Schools Insurance Group (OSIG) proposal for your school client. Please review the quotation carefully and let us know if you have any questions or changes.

Important Items:

- Coverages available in OSIG: Property, Boiler, Crime, Automobile, General Liability, School Board Legal Liability, Employee Benefit Liability, Cyber Liability, Pollution Liability, and Deadly Weapon Protection
- Optional increased deductible quotes can be provided upon request.
- Members can mitigate risk and increase savings by changing obsolete buildings to Actual Cash Value (ACV) or Debris Removal Only (DRO). DRO is a great option for buildings that would not be replaced if damaged.
- The non-profit structure of our program aids in stabilizing rates. OSIG retains the underwriting profit and investment income, and is designed to be a long term insurance solution for Oklahoma schools.

We urge you to be prepared and understand the importance of OSIG's excellent financial condition.

For the 2026-2027 plan year, we are requiring the resolution to be signed by the member's Board of Education and returned to OSIG in order to bind coverage effective 7/1/2026. **Coverage will not be bound if resolution letter is not received by June 30, 2026**

Please feel free to contact us to discuss this proposal and conditions in the marketplace in detail. We are here to assist you in protecting your school's districts.

Sincerely,
OSIG Program Administration

OSIG Oklahoma Schools Insurance Group

Board of Directors

Terry Davidson,
Chairman
Finance Director:
Comanche Schools

Dr. John Cox,
Treasurer
Superintendent:
Peggs Schools

Sherry Durkee,
Vice Chairman
Superintendent:
Sand Springs
Schools

Shelley Free
Secretary
Superintendent:
Kiamichi Technology
Center

Jeremy Hogan,
Member
Superintendent:
Collinsville Schools

Jeff Daugherty,
Member
Superintendent:
Merritt Schools

Jason Lindley,
Member
Superintendent:
Hartshorne Schools

Laura Sprouse,
Member
Select Actuarial
Services

Steve Moyer,
Member
Shelter Insurance

Executive Director

Rick Thomas

May 27, 2026

Channa Byerly
Duncan ISD #1
P O Box 1548
Duncan, OK 73534

RE: Membership Proposal Effective 7/1/2026

Dear Channa Byerly:

We are very pleased to provide you with the attached proposal for insurance coverages with Oklahoma Schools Insurance Group (OSIG).

OSIG is not a conventional insurance program. We are a public entity in the state of Oklahoma formed by an Interlocal Agreement and made up of member public school districts. Our organization is non-profit, **member owned** and controlled by a board of your peers. Our sole mission is to serve our member schools. Our promise is to provide quality insurance coverage and superior service at stable pricing. We are pleased that 541 school districts are members of OSIG. Our membership is strong and committed.

OSIG's financial position is excellent. No other Oklahoma school insurance program can provide you with this security. Our organization is continuously growing, improving and looking for new ways to serve Oklahoma schools. The group purchasing power of OSIG and a non-profit structure provides competitive insurance rates even in tough financial times.

Included in this proposal is information on OSIG's financial condition and summaries of enhanced coverages that only OSIG provides.

For the 2026-2027 plan year, we are requiring the resolution to be signed by the member's Board of Education and returned to OSIG before close of business 6/30/2026 in order to bind coverage effective 7/1/2026. **Coverage will not be bound if resolution letter is not received by June 30, 2026**

Loss control, risk management services and specialized insurance coverages included in OSIG program are:

- Enhanced Property and Liability Coverage
- Cyber Liability, Crime, Pollution, Deadly Weapons Protection
- Loss Control Site Surveys/Safety Inspections
- Vector Solutions online training platform
- On Site Appraisal Service
- StopIt Anonymous Incident Reporting mobile and web app
- Helix Intel

Sincerely,
OSIG Program Administration
Cc: Whitten Insurance

OSIG Oklahoma Schools Insurance Group

Duncan ISD #1
P O Box 1548
Duncan, OK 73534

This is not an invoice.

Breakdown of Insurance Cost

Annual Premium Breakdown	
Property:	$658,611
Boiler & Machinery:	$2,706
Auto Physical Damage:	$12,419
General Liability:	$22,107
Auto Liability:	$29,474
Educators Legal:	$22,104
Excess Liability	$0
Total Annual:	**$747,421**

Excess Liability Options

$1 Million Excess
Coverage: $3,459
Total Proposal: $750,880

$2 Million Excess
Coverage: $5,835
Total Proposal: $753,256

$3 Million Excess
Coverage: $8,027
Total Proposal: $755,448

A 25% minimum earned premium applies.

Agent's Commission = 7%

Your historical billed premiums, total insured values and loss information are shown in the charts below.

Year	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
Total Values	$136,601,909	$139,583,058	$182,963,143	$184,111,560	$202,052,216	$209,616,718
Premium	$399,213	$523,208	$587,569	$805,144	$907,172	$835,671

Number of Claims	Insurance Cost Paid to OSIG (With Endorsements)	Incurred Claims	Loss Ratio
22	$4,054,810	$150,488	4%

Your losses are considered in the calculation of the cost of your insurance. Your dedication to maintaining your property and providing safe campuses and community will result in savings in the cost of your insurance.

Payment Terms

Payment of the insurance cost is due the effective date of your coverage. **A copy of your purchase order encumbering funds for payment of your insurance should be provided to OSIG as soon as available.** A full pay or three (3) payment plan option is available.

Full Pay			Three Pay		
Installment #1	Total Amount	Due 7/1/2026	Installment #1	1/3 of Total	Due 7/1/2026
			Installment #2	1/3 of Total	Due 8/1/2026
			Installment #3	1/3 of Total	Due 9/1/2026

OSIG Oklahoma Schools Insurance Group

Coverages

OSIG provides a full range of property and liability coverages with the exception of workers compensation.

Property

- Full Replacement Cost— except roofs over 15 years old and Autos, Contractors Equipment and DRO adjusted at ACV or buildings designated as ACV or *Stated Value
- No Coinsurance Clause
- Exclusion— Cosmetic loss to metal roof coverings caused by hail
- Real And Personal Property— Limit Per Occurrence $2,000,000,000
- Building— Margin Clause 125% of scheduled limits per statement of value
- Business Personal Property— blanket coverage per statement of values, including:
  - Electronic Data Processing Equipment and Media
  - Accounts Receivable
  - Valuable Papers
  - Fine Arts
  - Miscellaneous Property
  - Miscellaneous Unnamed/Undescribed Property
  - Builder's Risk
    (Note: all builder's risk projects must be reported to OSIG— frame projects are subject to approval)
  - Outdoor Property— covered all perils
  - Extra Expense
  - Business Income Including Rental Income and Tuition Income
  - Ordinance or Law Including Increased Cost of Construction and Demolition
  - Contractor's Equipment Coverage
  - Debris Removal Coverage
  - Covered Property in Transit
  - Personal Property of Others/Officers/Employees
  - Off Premises Services Interruption Including Extra Expense
  - Vehicle damage
- Newly acquired property coverage— newly aquired property should be reported to OSIG within 30 days of acquisition. $25,000,000
- Earthquake, volcanic eruption— aggregate any one policy year $10,000,000
- Flood— aggregate any one policy year $25,000,000
  (Note: Flood Zones A and V are excluded)
- Terrorism $500,000,000
- Pollution Liability included
- Boiler And Machinery Coverage— any one occurrence $200,000,000

Please refer to the attached property and automobile schedules for your school district's limits of insurance for Building, Contents, Extra Expense, Miscellaneous Property, EDP, Earthquake, Flood and Automobile Physical Damage coverage.

Deductibles **Optional increased deductible quotations are available upon request.**

- $100,000 Property deductible per occurrence
- $100,000 Property deductible per occurrence: windstorm/hail
- $10,000 Terrorism deductible per occurrence
- $50,000 Flood, earthquake and pollution
- $1,000 Boiler/machinery deductible per occurrence

General Liability

- $2,000,000 limit per occurrence (subject to the Governmental Tort Claims Act)
- Bodily injury, property damage and personal/advertising injury
- Premises/operations and products/completed operations
- Miscellaneous medical professional to include school nurses, student nurses, counselors and Allied Health Programs
- Insureds include district, board members, employees, student teachers and volunteers
- No exclusions for corporal punishment or sexual misconduct
- No deductible
- PTA/PTOs included for coverage if funds flow through school's books

School Board Legal Liability

- Claims-made form
- $2,000,000 limit per occurrence (subject to the Governmental Tort Claims Act)
- Errors and Omissions Liability including Educational Errors and Omissions sd
- Employment Practices Liability
- Insureds include district, board members, employees, student teachers and volunteers
- Unlimited Prior Acts*/no retroactive date included
- $25,000 legal costs for IEP administrative hearings
- $2,500 Deductible

*Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

Employee Benefit Liability

- Claims Made form
- Unlimited Prior Acts*/no retroactive date included

*Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

Automobile Liability

- $2,000,000 limit per occurrence (subject to the Governmental Tort Claims Act)
- Bodily Injury and Property Damage
- Includes hired and non-owned exposures
- Insureds include district, board members, employees, student teachers and volunteers
- Coverage included for garage liability and garage keepers legal liability
- $1,000 Auto Property Damage deductible
- No charge for vehicles added/deleted during the policy term; **vehicle changes must be reported to OSIG**

Oklahoma Uninsured Motorist Coverage

- $25,000 per covered party
- $50,000 per accident

Automobile Physical Damage

- Actual cash value
- $1,000 deductible
- Vehicle additions/deletions/changes must be reported to OSIG; no charge for vehicles added/deleted during the policy term
- Please refer to the attached schedule of vehicles

Crime

- $10,000 limit per occurrence/per district
- Employee dishonesty
- Premises money and securities
- Transit money and securities
- $1,000 deductible

Cyber Liability

- Claims-made form
- Retro date - first effective date with OSIG
- Liability
  - $2,000,000 Annual Aggregate Limit for Information Data and Network Liability
  - $2,000,000 Annual Aggregate for Regulatory Defense and Penalties
  - $2,000,000 Annual Aggregate for Payment Card Liability and Costs
  - $2,000,000 Annual Aggregate for Media Liability
- Breach Response Cost
  - $500,000 Annual Aggregate for Breach Response Cost
- First Party
  - $750,000 Annual Aggregate for Cyber Extortion Loss
  - $750,000 Annual Aggregate for Data Recovery Costs
  - $750,000 Annual Aggregate for Business Interruption Resulting in Security Breach
  - $500,000 Annual Aggregate for Business Interruption Resulting in System Failure
  - $750,000 Annual Aggregate for Dependent Business Interruption Resulting in Security Breach
  - $100,000 Annual Aggregate for Dependent Business Interruption Resulting in System Failure
- CRIME
  - $75,000 Annual Aggregate for Fraudulent Instruction
  - $75,000 Annual Aggregate for Transfer Fraud
  - $75,000 Annual Aggregate for Telephone Fraud
- Coverage Endorsements
  - $100,000 Annual Aggregate for Reputation Loss
  - $50,000 Annual Aggregate for Claims Preparation Costs for Reputation Loss Claims Only
  - $100,000 Annual Aggregate for Computer Hardware Replacement Costs
  - $100,000 Annual Aggregate for Invoice Manipulation
  - $25,000 Annual Aggregate for Cryptojacking
- $10,000 Deductible

Excess Cyber Coverage

- $2,000,000 Limit
- $5,000,000 annual aggregate
- * Note, to access full first-party and full liability limits of the Cyber and Excess Cyber coverages, members must have:
- Multi-Factor Authentication (MFA) for all remote access
- Enterprise-wide Endpoint Protection Platform (EPP)
- Without these controls, first-party sublimits are reduced to $100,000 per coverage, and liability limits for Data Network, Regulatory Defense, Payment Card, and Media Liability are reduced to $1,000,000 per member.

Deadly Weapon Protection Coverage

• Claims Made Form	
• Per Occurrence Limit	$500,000
• Annual Aggregate (Shared by Members)	$2,500,000
• Deductible	$10,000 Event
• Must notify OSIG within 90 days of receiving a notice of a covered accident.	

Note: Per occurrence limits are shared limits except as otherwise indicated.

This coverage form is an outline of the coverages provided through OSIG. It does not include all the terms, coverages, exclusions, limitations, and conditions of the actual plan language.

Property Schedule

Location	Occupied As	Valuation Type	Building Value	Contents Value
1000 Plato Rd.	Metal Storage Building	Replacement Cost	$20,065	$1,377
1000 Plato Rd.	Plato Elementary Digital Sign	Replacement Cost	$36,866	$0
1000 Plato Rd.	Plato Elementary School	Replacement Cost	$8,341,141	$834,115
1000 Plato Rd.	Plato Elementary Security Fence	Replacement Cost	$130,327	$0
1200 West Hickory	Emerson Elementary Digital Sign	Replacement Cost	$21,812	$0
1200 West Hickory	Emerson Elementary School	Replacement Cost	$11,257,698	$1,125,769
1200 West Hickory	Emerson Elementary Security Fence	Replacement Cost	$106,880	$0
1201 N Whisenant Drive	Horace Mann Elementary Digital Sign	Replacement Cost	$33,949	$0
1201 N Whisenant Drive	Horace Mann Elementary School	Replacement Cost	$11,431,683	$1,143,168
1201 N Whisenant Drive	Horace Mann Elementary Security Fence	Replacement Cost	$59,660	$0
1201 N Whisenant Drive	Horace Mann Storage Room	Replacement Cost	$40,932	$2,752
1414 North 13th	Will Rogers Elementary School, Multi-Purpose Bldg, Cafeteria	Replacement Cost	$6,589,564	$701,146
1414 North 13th	Will Rogers Pre-K Security Fence	Replacement Cost	$87,681	$0
1601 Chisholm Trail Pkwy	Middle School Digital Sign	Replacement Cost	$23,340	$0
1601 Chisholm Trail Pkwy	Middle School Security Fence	Replacement Cost	$51,097	$0
1601 Chisholm Trail Pkwy	New Middle School	Replacement Cost	$30,801,160	$3,080,116
1601 Chisholm Trail Pkwy	Storage Building	Replacement Cost	$14,447	$1,377
1601 Chisholm Trail Pkwy	Storage Building/Restrooms	Replacement Cost	$81,117	$8,128
1607 W. Beech	Suburban Garage (No Contents)	Replacement Cost	$40,056	$0
16th & Beech	Driver Education Building	Replacement Cost	$212,560	$36,915

16th & Beech	Driver Education Garage (No Contents)	Replacement Cost	$79,497	$0
16th & Beech	FB Field Parking, Lighting & Sound System	Replacement Cost	$1,601,341	$0
16th & Beech	Football Scoreboard		$350,052	$0
16th & Beech	Football Stadium East-Concessions, Restrooms & Storage	Replacement Cost	$63,215	$12,675
16th & Beech	Football Stadium West-Concessions, Restrooms & Lockers	Replacement Cost	$293,850	$57,346
16th & Beech	Girls Dressing Rooms w/Shower	Replacement Cost	$254,625	$25,750
16th & Beech	New Pressbox (2 Story)	Replacement Cost	$771,407	$77,299
16th & Beech	Pole Vault Pads/All Weather Covering	Replacement Cost	$47,741	$0
16th & Beech	Stadium West Dress Room	Replacement Cost	$1,580,899	$158,090
16th & Beech	Track	Replacement Cost	$210,381	$0
16th & Beech	Weight Training Building	Replacement Cost	$863,664	$86,367
16th & Pine St	*Activity Bus Barn (No Contents)	Stated Value	$76,188	$0
16th & Pine St	*BB Storage Building	Stated Value	$9,972	$16,510
16th & Pine St	*Visitors Locker Room	Stated Value	$39,896	$13,763
16th & Pine St	Baseball Batting Cage (No Contents)	Replacement Cost	$120,170	$0
16th & Pine St	Baseball Dressing Rooms	Replacement Cost	$255,509	$51,205
16th & Pine St	BB Concession	Replacement Cost	$47,375	$4,706
16th & Pine St	BB Field Parking Lighting Equip	Replacement Cost	$147,353	$0
16th & Pine St	BB Pressbox, Sound System, Scoreboard, Dugout Covers	Replacement Cost	$110,514	$11,073
16th & Pine St	BB Restrooms	Replacement Cost	$28,725	$2,855
16th & Spruce	*Dugout Building-3rd Base Softball	Stated Value	$7,439	$14,333
16th & Spruce	Softball Bleachers Fence Backstop	Replacement Cost	$286,123	$0
16th & Spruce	Softball Field Steel Building	Replacement Cost	$119,686	$11,891

1701 West Beech	Field House	Replacement Cost	$4,774,050	$477,405
1702 W Spruce	Indoor Batting Facility	Replacement Cost	$421,941	$42,194
1702 W Spruce	Tennis Boy & Girl Locker Rooms	Replacement Cost	$171,637	$17,163
1702 West Spruce	Administration Building	Replacement Cost	$2,286,565	$237,895
1702 West Spruce	Media Building	Replacement Cost	$127,662	$96,344
1702 West Spruce	Media Building	Replacement Cost	$215,433	$96,344
1702 West Spruce	Sec. Lights, Fences, Walled Fence	Replacement Cost	$147,353	$0
19th & Spruce	4 Tennis Courts, Lighting & Poles, Screen	Replacement Cost	$224,408	$0
19th & Spruce	4 Tennis Courts, Lighting & Poles, Screen. Net	Replacement Cost	$224,408	$0
19th & Spruce	Tennis Court Restrooms & Storage	Replacement Cost	$47,474	$7,384
211 North 8th	*Boiler Room	Stated Value	$69,263	$51,500
211 North 8th	BR-East Building/Old Jr High	Builders Risk	$1,430,305	$143,031
211 North 8th	DRO-Old Middle School Classrooms (2 Story)	Debris Removal Only	$338,944	$103,000
212 North 9th	Family Education Center (2 Story)	Replacement Cost	$4,877,543	$531,399
212 North 9th	Old Middle School Gym & PE Room	Replacement Cost	$3,889,477	$388,949
2204 Oak	Mark Twain Elementary School	Replacement Cost	$9,707,741	$970,774
2204 Oak	Mark Twain Elementary Security Fence	Replacement Cost	$58,094	$0
2204 Oak	Metal Storage Building	Replacement Cost	$24,034	$1,377
2507 Country Club Road	Plato Special Education & Class	Replacement Cost	$179,827	$32,383
405 N 2nd St	*Metal Storage Building	Stated Value	$4,012	$688
405 N 2nd St	DRO-Robert E. Lee Elementary School	Debris Removal Only	$338,944	$412,000
515 North 19th	*2nd Greenhouse	Stated Value	$65,484	$1,377
515 North 19th	4 Tennis Courts, Lighting & Poles, screen	Replacement Cost	$224,408	$0

515 North 19th	Black Box Storm Shelter	Replacement Cost	$3,182,700	$318,270
515 North 19th	Heating Plant	Replacement Cost	$529,087	$824,000
515 North 19th	High School Digital Sign	Replacement Cost	$90,075	$0
515 North 19th	High School Security Fence	Replacement Cost	$87,169	$0
515 North 19th	Main Gym & Weight Room	Replacement Cost	$10,077,428	$1,007,743
515 North 19th	Science Wing	Replacement Cost	$4,498,657	$449,866
515 North 19th	Senior High (Partial 2 Story)	Replacement Cost	$26,363,603	$2,870,031
515 North 19th	Senior High Auditorium	Replacement Cost	$10,047,270	$1,004,728
515 North 19th	Sr High/W Classroom & Student Center/Arts	Replacement Cost	$8,215,363	$821,536
515 North 19th	SW Building/9th Grade	Replacement Cost	$7,092,888	$798,540
700 East Chestnut	Metal Storage	Replacement Cost	$10,609	$3,183
700 East Chestnut	Metal Storage	Replacement Cost	$22,151	$3,183
700 East Chestnut	Metal Storage	Replacement Cost	$10,693	$3,183
700 East Chestnut	Metal Storage	Replacement Cost	$10,609	$3,183
700 East Chestnut	Storage - Conex Shipping Container	Replacement Cost	$10,609	$3,183
700 East Chestnut	Woodrow Wilson Elementary Digital Sign	Replacement Cost	$40,319	$0
700 East Chestnut	Woodrow Wilson Elementary School	Replacement Cost	$11,157,297	$1,115,729
700 East Chestnut	Woodrow Wilson Elementary Security Fence	Replacement Cost	$152,351	$0
803 W. Oak	Mechanic Shop	Replacement Cost	$530,450	$206,000
811 W. Elk Ave.	2 Classrooms @ Elk Crossing (Liability Only)	Liability Only	$0	$0
Cherokee Rd W of 2nd Street	6 Animal Shelters (18x20 each)	Replacement Cost	$108,152	$16,510
Cherokee Rd W of 2nd Street	Barn	Replacement Cost	$54,077	$5,420
Cherokee Rd W of 2nd Street	Equipment Storage	Replacement Cost	$18,026	$1,806

Cherokee Rd W of 2nd Street	Storage Building	Replacement Cost	$107,496	$10,749
Cherokee Rd W of 2nd Street	Vo-Ag Building	Replacement Cost	$84,119	$2,752
Cherokee Rd W of 2nd Street	Well House	Replacement Cost	$13,925	$2,228
	Total		**$189,111,786**	**$20,561,755**

Floater Limit: $345,108
EDP Limit: $700,000
Extra Expense Limit: $1,000,000

OSIG Oklahoma Schools Insurance Group

Auto Schedule

Vehicle Number	Year	Make	Model	Capacity	VIN	Value
1447-000001	2013	Chevy	1/2 T Pickup		1GCNCPEA8DZ142332	$19,990
1447-000002	9999	WW	16' Cattle Bumper Trailer		TBD	$1,000
1447-000003	2003	Jackson	18' Trailer		159FS182X31033476	$750
1447-000004	2002	Trailer	18x6		TBD	$2,000
1447-000005	2000	Sooner	20x6.95		48HSA2023Y1005231	$8,000
1447-000006	2019	GMC	2500H Sierra		1GT12PEY3KF155325	$52,206
1447-000007	1993	Chevy	3/4 Ton Pickup		1GCGC24K7PE114202	$8,000
1447-000008	2005	Honda	4 Wheeler		1HFTE314754003064	$4,000
1447-000009	1990	JD Tractor	750 Series		CH0-0750S016138	$1,500
1447-000010	1993	JD Tractor	970 Series		M009708130455	$8,000
1447-000011	1996	WW Trailer Sales	All Around 16x6		11WHS1629TW220591	$1,500
1447-000012	2009	Cimarron	Aluminum 20' x 6'10" Lonestar Trailer		5PASB2027AC006556	$15,000
1447-000013	9999	12'	Box Trailer		47ZFB1217AX070866	$0
1447-000016	2010	Bluebird	Bus	65	1BAKFCPHXAF269779	$71,094
1447-000017	2010	Bluebird	Bus	65	1BAKFCPH1AF269783	$71,094
1447-000018	2010	Bluebird	Bus	65	1BAKFCPH6AF269729	$71,094
1447-000020	2016	Collins	Bus	14	1GB3GSBGXG1290450	$58,210
1447-000021	2016	Collins	Bus	14	1GB3GSBG9G1301745	$58,210
1447-000022	2015	Collins	Bus	24	1GB3G2BG4F1269477	$54,982
1447-000023	2019	International	Bus	65	4DRBUC8P3KB340262	$88,210
1447-000024	2019	International	Bus	65	4DRBUC8P5KB340263	$88,210
1447-000025	2019	International	Bus	44	4DRBUC8P9KB339312	$111,890
1447-000026	2019	International	Bus	44	4DRBUC8P0KB339313	$111,890
1447-000027	2016	Collins	Bus	31	1GB6GUBG8G1291525	$58,158
1447-000028	2020	International	Bus	65	4DRBUC8N5LB208135	$90,915
1447-000029	2020	International	Bus	65	4DRBUC8N7LB208136	$90,915
1447-000030	2020	International	Bus	65	4DRBUC8N9LB208137	$90,915
1447-000031	2020	International	Bus	65	4DRBUC8N0LB208138	$90,915
1447-000032	2020	International	Bus	65	4DRBUC8N2LB208139	$90,915
1447-000033	2019	Collins	Bus	14	1GB3GSBG2K1335082	$64,730
1447-000034	2020	International	Bus	65	4DRBUC8P8MB223022	$96,100
1447-000035	2020	International	Bus	65	4DRBUC8PXMB223023	$96,100
1447-000036	2020	International	Bus	65	4DRBUC8P1MB223024	$96,100
1447-000037	2022	International	Bus	71	4DRBUC8PXNB631488	$98,632
1447-000038	2022	International	Bus	71	4DRBUCBP8NB631487	$98,632
1447-000039	2002	Bluebird	Bus	65	1GBL7T1C52J506685	$36,000
1447-000041	2024	International	Bus		4DRBUC8P5RB490433	$114,856
1447-000042	2024	International	Bus		4DRBUC8P7RB490434	$114,856
1447-000043	2024	International	Bus		4DRBUC8P9RB490435	$114,856
1447-000044	2024	International	Bus		4DRBUC8P0RB490436	$114,856
1447-000045	2014	International	Bus w/lift	65	4DRBUAAN0EB351317	$96,000
1447-000046	2017	Collins	Bus w/wheelchair lift	14	1HA3GRBG3HN002925	$62,977
1447-000047	2000	Haulmark	Cargo		4XSGB2027YG020984	$2,500
1447-000048	2000	WW Trailer Sales	Cargo 18x8		11WHC1820YW254050	$2,500
1447-000049	1996	Ford	Econoline E250 Bus		1FTFE24H5THA29667	$8,000
1447-000050	1995	Ford	F150		1FMEE11N5SHB66344	$7,500
1447-000051	2008	Chevy	Fleetside Pickup		1GCEC14J18Z188766	$17,468

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1447-000052	2008	Chevy	Fleetside Pickup		1GCEC14J88Z188182	$17,468
1447-000053	2008	Chevy	Fleetside Pickup		1GCEC14J68Z187354	$17,468
1447-000054	2008	Chevy	Fleetside Pickup		1GCEC14CX8E130602	$19,450
1447-000055	2008	Chevy	Fleetside Pickup		1GCEC14C18Z301228	$19,755
1447-000056	2008	Chevy	Fleetside Pickup		1GCEC14C88Z268096	$19,856
1447-000057	2008	Chevy	Impala		2GIWB58K381313432	$14,000
1447-000058	2003	Sooner	Livestock Trailer		48HSA122831000848	$10,000
1447-000059	2006	Chevy	Malibu		1G1ZT53F96F252971	$6,500
1447-000060	2005	GMC	Parcel Van	2	JBDC4B167507014653	$17,000
1447-000061	2003	Isuzu	Parcel Van	2	JALB4B14737000209	$14,000
1447-000062	2021	Dodge	Ram Cargo Van		3C6LRVDG7ME524080	$51,800
1447-000063	2021	Dodge	Ram Van		3C6LRVBG8ME516203	$42,180
1447-000064	2013	Chevy	Silverado		1GC5KZCG9DZ162367	$38,180
1447-000065	2022	Chevy	Silverado 1500		3GCPDAEK4NG640248	$45,704
1447-000066	2022	Chevy	Silverado 1500		3GCPDAEK6NG640252	$45,704
1447-000067	2009	Chevy	Silverado 2500		1GCHK43659F151365	$7,500
1447-000068	2022	Chevy	Silverado 2500 HD		1GC4YME76NF363186	$55,209
1447-000069	2022	Chevy	Silverado 2500 HD		1GC4YME71NF357893	$55,209
1447-000070	2002	Chevy	Suburban	8	3GNEC16Z32G303255	$22,000
1447-000071	2007	Chevy	Suburban	8	1GNFC16067R260463	$31,100
1447-000072	2008	Chevy	Suburban	8	1GNFC16J48R170416	$28,958
1447-000073	2008	Chevy	Suburban	8	1GNFC16J78R171446	$28,958
1447-000074	2008	Chevy	Suburban	8	1GNFC16J48R171114	$28,958
1447-000075	2008	Chevy	Suburban	8	1GNFC16J48R170867	$28,958
1447-000076	2008	Chevy	Suburban	8	1GNFC16J68R170370	$28,958
1447-000077	2010	Chevy	Suburban	8	1GNUCHE03AR123991	$30,600
1447-000078	2011	Chevy	Suburban	8	1GNSC5E06BR160315	$31,000
1447-000080	2022	Chevy	Tahoe		1GNSKMKD0NR298845	$58,489
1447-000081	2006	Ford	Taurus		1FAFP53U66A129001	$10,500
1447-000082	2017	Ford	Taurus		1FAHP2L8XHG105939	$14,795
1447-000083	2005	Milley	Trailer		16HPB11215K007251	$5,000
1447-000085	2026	International	Bus	48	4DRGVMMP4TB030315	$141,502
1447-000086	2003	Chevy	Silverado 2500		1GCHK24U03E154902	$18,000
1447-000087	2011	Ford	F250 Pickup		1FTBF2A61BEB69990	$19,170
1447-000088	2014	Ford	F150 Pickup		1FTVX1EFXEKF29584	$21,675
1447-000089	2021	Ford	F150 Pickup		1FTMF1CB2MKD47133	$28,150
1447-000090	2025	Chevy	TransTech Bus	14	1GB3GSB7XP1125918	$105,537
1447-000091	2026	GMC	Bus	20	7GZ67UB79RN009208	$123,825
					Total:	**$3,965,342**

OSIG Oklahoma Schools Insurance Group

Overview

Background

The Oklahoma Schools Insurance Group (OSIG) is a public entity of the State of Oklahoma, formed as an Interlocal Agreement in accordance with 74 O.S. 1004(f), for the purpose of joining together a group of Oklahoma public school districts. OSIG will allow member districts to more efficiently and more economically obtain and manage their insurance programs.

OSIG obtained approval to operate from the Oklahoma Attorney General on June 28, 2001. Effective July 1, 2002, OSIG began full operation by providing its member districts with broad insurance coverage through "A" rated insurance carriers and professional risk management services. Over the past 24 years, OSIG's membership has grown to 541 and the program insures more than $32 Billion in school property across Oklahoma.

Structure

OSIG is a non-profit, member-owned, public entity program whose management is completely controlled by a Board of your peers.

"The mission of Oklahoma Schools Insurance Group (OSIG) is to provide quality, cost effective risk management products and services to member schools."

The group purchases insurance and reinsurance from "A"-rated carriers. OSIG's insurance providers are long-term partners and committed to OSIG and Oklahoma schools.

OSIG has contracted with Risk Program Administrators in Tulsa to administer the program. RPA is one of the largest insurance brokers in the world and manages programs similar to OSIG across the country.

It is important to know that the insurance coverage provided by OSIG was specifically tailored to meet the needs of Oklahoma schools. The coverage is what you need to protect your school's property, your students and patrons.

Losses are a part of life. Only OSIG has the collective strength and staying power to provide the protections you need. By remaining together as a group, OSIG will be able to continue to provide you with the quality, fair-priced **insurance and risk management** services you need to protect your school's assets, your board, your staff and, most importantly, your children.

OSIG Oklahoma Schools Insurance Group

Financial Strength

OSIG is financially strong and we have the funds (cash) we need to pay your claims. OSIG has returned more than $9 million to our members over the years as distributions. Surplus at year ended 6/30/2025 was more than $21 million and our assets were more than $105 million.

We believe in complete transparency. We submit to an annual financial audit each year end and share our operating results with our members each year.

The financial condition of an insurance group should be of utmost importance to you when choosing an insurance partner for your district.

Statement of Net Assets

As of 06/30/2025

Cash	$67,503,673
Other Assets	$37,632,794
Total Assets	$105,136,467
Total Liabilities	$83,166,312
Total Net Assets/Surplus	**$21,970,155**

We urge you to obtain and review audited financial statements from every insurance provider that may offer your school district a quote. Financial statements are required by law and can be obtained at ok.gov/oid. Click on Interlocals under the Quick Links section of the homepage. Your school's auditor can help in analyzing the statements.

OSIG Oklahoma Schools Insurance Group

Important Plan Information

It is important to understand that OSIG is not an insurance company, but rather a non-profit, cooperative risk management program owned and directed by Oklahoma Schools. Its mission is to reduce insurance costs and stabilize rates by aggregating purchasing power **with an intense focus on controlling member losses**. When losses are controlled, OSIG's member schools retain the underwriting profit and investment income thereby increasing fund reserves for future years. OSIG purchases per occurrence and liability aggregate protection for its member schools. The per occurrence insurance protects member schools up to $2,000,000,000 for property losses and $2,000,000 for liability claims in **each and every occurrence subject to a $10M annual aggregate limit**. The aggregate insurance protection is purchased in the unlikely event that sum total of all OSIG losses are significantly more than actuarially projected. Additional excess liability limits are available for members requiring higher limits.

This proposal is an outline of the coverages proposed by insurers based on the information provided by your school district. It does not include all the terms, coverages, exclusions, limitations and conditions of the actual contract language. Please refer to the plan document for the details.

Actuarial Review

An independent actuary has been retained by OSIG to make projections as to anticipated claims and losses the program should expect on an annual basis. The OSIG actuary has relied on the historical loss experience and exposures provided to OSIG by the member school districts to make projections of OSIG's expected losses. OSIG adequately funds to, or in excess of, the expected loss projections through member contributions (insurance cost) and our own surplus.

Membership contributions are used to buy insurance, pay administrative expenses and fund for members' claims. Similar successful programs throughout the country for schools and municipalities are protected using the same insurance structure as OSIG has deployed. As with any insurance mechanism, OSIG does not guarantee full funding in the event unimaginable losses would materialize that are many times greater than what is indicated by past history. The OSIG board is charged with developing a plan to address under funding in this unlikely event.

OSIG Oklahoma Schools Insurance Group

Procedure to Renew Coverage

Notify your agent of your acceptance of this insurance renewal proposal. Your agent will advise the OSIG administrative staff in writing that you wish to renew the insurance coverage.

The signed Resolution by the member's Board of Education should be returned to OSIG before June 30, 2026 in order to bind coverage effective 7/1/2026.

Risk Management and Loss Control Tools

- On Site Safety Inspection
- Onsite Appraisals
- Stop It Anonymous Incident Reporting Mobile and Web App
- Risk Management focused website osig.org
- Vector Solutions – Professional Development Training Platform
- Beazley & Lodestone Cyber Portal
- Helix Intel
- HSB Water and Temperature Monitoring Devices (Pilot Program)

OSIG Oklahoma Schools Insurance Group

Contacts For Questions

Coverage Questions

Your Local Agent or:

Jennifer McKenzie
Risk Program Administrators
5314 S. Yale Avenue, Suite 900
Tulsa, OK 74135
Phone: 918-764-7137
Fax: 866-420-0695
Email: mailto:Jennifer_mckenzie@osigadmin.org

Eastern Oklahoma Schools (East of I-35)

Guy Griggs
Insurica
11 East Broadway
Sand Springs, OK 74063
Phone: 918-245-2558
Fax: 918-245-8553
Email: guy.griggs@insurica.com

General Program Questions

Rick Thomas
Executive Director
P.O. Box 3068
Tulsa, OK 74101
Phone: 918-688-1056
Fax: 866-420-0695
Email: osigdirector@gmail.com

OSIG Board Members

Terry Davidson – Chairman	Comanche Schools	580.439.2900
Sherry Durkee – Vice Chairman	Sand Springs Schools	918.246.1406
Dr. John Cox – Treasurer	Peggs Schools	918.598.3412
Shelley Free – Secretary	Kiamichi Technology Center	918.465.2323
Jeremy Hogan – Member	Collinsville Schools	918.371.2326
Jeff Daugherty – Member	Merritt Schools	580.225.5460
Jason Lindley – Member	Hartshorne Schools	918.297.2534
Laura Sprouse - Member	Select Actuarial Services	615-620-7584
Steve Moyer - Member	Shelter Insurance	918.396.3379

OSIG Oklahoma Schools Insurance Group

Resolution of Duncan ISD #1 to Join Oklahoma Schools Insurance Group

Whereas, Oklahoma Schools Insurance Group ("OSIG") is an Oklahoma interlocal formed in accordance with Oklahoma law to enable Oklahoma School Districts to cooperate with each other to procure insurance services, benefits and insure against losses and possible liabilities in the most cost effective manner; and

Whereas, Duncan ISD #1 is an Oklahoma public school district ("the District"); and

Whereas, OSIG has provided to the District a Plan Document which includes a quotation for certain insurance coverages for the 2026/2027 plan year; and

Whereas, the quotation is acceptable to the District;

Now, therefore be it resolved, that the District herby joins OSIG as a Member;

Be it further resolved, that so long as the District remains as a Member, the District shall comply with OSIG's bylaws, the Plan Document and OSIG claim reporting procedures; and

Be it further resolved, that by the adoption and signing of this resolution, Duncan ISD #1 understands and agrees that school district members are responsible for their own loss experience and will not be singly responsible for other members' losses.

Date: 06/09/2026

Duncan ISD #1 By:

President, Board of Education

Attest:

Clerk, Board of Education

An Ongoing Tradition of Excellence

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

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School/Club/Department: District / Central Office

Vendor Requested: OSSBA-Oklahoma State School Boards Association

Item Request Description: COMPREHENSIVE EMPLOYMENT SERVICE AGREEMENT FOR UNEMPLOYMENT SERVICES FOR FY 26-27

(same as last year)

Dollar Amount Requested (if applicable): $20,000.00

Fund Requested: 11 - General Fund

Budget/Activity Account Requested: 023-Unemployment

Kelly Hendrix — 05/21/2026

Requestor or Principal — Date

L McCann — 05-26-2026

Budget Administrator or Business Office Manager — Date

[signature] — 05/21/2026

Assistant Superintendent or Superintendent — Date

TRENDS REQUISITION

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Date: 05/21/2026
Requested by: Kelly Henderson
School/Dept: District
Account/Prog: 039-Simmons Center/Theater/Rec

- [ ] Books
- [ ] Fees/Dues
- [ ] Textbooks
- [ ] Equipment
- [ ] Supplies
- [ ] Service
- [ ] Technology
- [ ] Furniture/Fixtures
- [x] Other

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
OSSBA
Oklahoma State School Boards Association

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Unemployment Svcs/Quarterly Deposits	$ 20,000.00	$ 20,000.00	7	11	023	2511	529	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 20,000.00									

DESCRIPTION: COMPREHENSIVE EMPLOYMENT SERVICE AGREEMENT FOR UNEMPLOYMENT SERVICES FOR FY 26-27

Kelly Henderson 05/21/26
Signature of Requestor -REQUIRED- **Date**

05/21/26
Signature of Administrator -REQUIRED- **Date**

OSSBA
OKLAHOMA STATE SCHOOL BOARDS ASSOCIATION

Employment Services

April 15, 2026

Duncan Public Schools
ATTN: Superintendent
PO Box 1548
Duncan, OK 73534-1548

Dear Superintendent,

OSSBA appreciates the opportunity to assist your district in managing unemployment matters through membership in the OSSBA Employment Services program. As we approach the 2026-2027 school year, we are pleased to share your renewed Service Agreement.

Please complete the **Contact Information** section with your primary contact and any additional staff members who should receive OSSBA correspondence about claims and hearings. This ensures important communications reach the right people.

Third Party Administrator Access
We require TPA access to your EZ Tax Express Account to manage your claims and payments. Please ensure this access is in place and maintained throughout the year. We wanted to take this opportunity to remind you about the requirement and emphasis its importance.

Please return the signed agreement by June 30th, 2026, to maintain continuous membership.

Please let us know if you have questions. You can reach Brandon Carey at brandonc@ossba.org, Deisy Escalera at deisye@ossba.org, or Jessica Smith-Harmer at jessicas@ossba.org. Or you may reach any of us by phone at 405.528.3571.

Thank you for all you do for Oklahoma students and thank you for being valued members of the OSSBA Employment Services program.

Sincerely,

Brandon Carey | Deisy Escalera | Jessica Smith-Harmer
OSSBA Employment Services Team

COMPREHENSIVE
EMPLOYMENT SERVICE AGREEMENT

This Comprehensive Employment Service Agreement is made this 1st day of July, 2026, by and between Duncan Public Schools (hereafter, "School") and Oklahoma State School Boards Association Employment Services Program (hereafter, "OSSBA").

The Board of Education of the School has voted to join the OSSBA Employment Services Program for the 2026-20267school year and agrees to pay OSSBA an administrative fee in the amount equal to $7.00 per employee.

Payment: During the term of this Service Agreement, the School's annual administrative fee will be deducted in quarterly installments from the School's OSSBA Employment Services Program Account. OSSBA records indicate 538 school employees, for a total annual administrative fee of $3,766.00. The Administrative fee will be deducted in quarterly installments until the annual administrative fee is paid in full.

Billing and Deduction Process: The administrative fee will be deducted from invoices issued by OSSBA for other services. School business offices should expect to see a line-item deduction labeled "OSSBA Employment Services Program Administrative Fee" on their quarterly billing statements. If you have questions regarding these deductions, please contact the OSSBA Chief Financial Officer.

Additional Deposits: In the event that a payment or deduction from the School's OSSBA Employment Services Program Account would deplete the Account to an amount less than zero (0), the School will be required to make an additional deposit to replenish the Account prior to OSSBA making any payment to the OESC.

Withdrawal of Funds from OSSBA Employment Services Program Account: Upon signing an initial Service Agreement, the School will make an initial deposit to establish an OSSBA Employment Services Program Account through which the OSSBA will pay any necessary unemployment claim payments and any other necessary payments to the OESC on the School's behalf. The funds in the Account shall at all times remain School funds. Because the funds in the School's OSSBA Employment Services Program Account remain School funds, the School may withdraw any or all funds from the Account upon providing written notice to the OSSBA.

Services Provided: The administrative fee will be paid in exchange for employment related services provided by OSSBA, including but not limited to:

1) Providing complete legal representation by an Oklahoma licensed attorney in all aspects of the unemployment claims process before the Oklahoma Employment

Security Commission (hereafter "OESC"). This representation is limited to claims and administrative hearings directly with the OESC and DOES NOT include representation in judicial reviews or court proceedings. See 'Scope of Legal Representation' section below;

2) Auditing the payment of all unemployment claims to ensure the minimum is paid and any overpayments are recovered;
3) Providing quarterly reports of unemployment claims and amounts paid by the OESC to Claimants on the School's behalf;
4) Providing prudent management of School funds deposited in the School's OSSBA Employment Services Program Account;
5) Providing up-to-date Legislative and Administrative Law Updates to keep the School informed of changes that affect unemployment claims and costs; and
6) Providing opportunities for employment training and information.

Scope of Legal Representation: The legal representation provided by OSSBA under this Agreement is limited to claims of adjudication and administrative hearings conducted by the Oklahoma Employment Security Commission (OESC). This includes representation in protests of claims, appeals before OESC hearing officers, and related administrative proceedings.

The current membership fee DOES NOT include representation in any judicial review proceedings, appeals to the Oklahoma Court of Appeals, or any other court proceedings. The School is responsible for determining whether additional legal representation is needed for such matters.

The School may discuss with OSSBA the availability and cost of representation beyond the scope of this Agreement on a case-by-case basis, but any such representation would require a separate agreement and additional fee. All requests for representation outside the scope of this Agreement must be submitted in writing to the OSSBA Employment Services Program team for consideration and approval.

Information Access: The School will grant to OSSBA Third Party Administrator (TPA) access rights to the School's EZ Tax Express Account administered by the Oklahoma Employment Security Commission (OESC) in order for OSSBA to appropriately administer School's unemployment claims and assist with financial accounting and quarterly contribution reporting. Further, the School agrees to provide OSSBA with access to other information systems administered by the OESC if access is deemed necessary to process unemployment claims on School's behalf.

Contact Information: The School shall designate contact personnel for OSSBA Employment Services Program administration. The persons named below will be responsible for providing information to OSSBA regarding unemployment claims and will receive copies of OSSBA correspondence.

PRIMARY CONTACT PERSON:

Name: Kasey Brenneis
Title: Personnel
Email: kasey.brenneis@duncanps.org
Phone: 580·255·0686

SECONDARY CONTACT PERSON:
(To be CC'd on communications if primary contact is unavailable)

Name: Lori McCann
Title: Business Office Manager
Email: lori.mccann@duncanps.org
Phone: 580·255·0686

Additional Contacts to Receive Cc on Employment Services Correspondence: You may designate additional personnel who should receive copies of OSSBA Employment Services correspondence. This may include superintendents, human resources staff, business office personnel, or other school officials who have a need to know about unemployment claims and related matters. Please email es@ossba.org your additional contacts.

The School agrees to notify OSSBA in writing of any changes to contact personnel, email addresses, or phone numbers within 30 days of such change. OSSBA will maintain these contact records and use them to distribute all official communications related to the School's unemployment claims and membership in the Employment Services Program. If you would like to make changes to these contacts between agreement renewal periods, please email: es@ossba.org.

Term of Agreement: This Service Agreement will be effective for the 2026-2027 fiscal year which ends on June 30, 2027. This Service Agreement may be renewed for a subsequent fiscal year by the Board of Education of the School taking such necessary action.

Revision or termination of Agreement: Either party may revise this Service Agreement with 60 days' written notice to the other party.

Termination of this Agreement may occur under the following circumstances:

1. If either party does not fulfill what it has agreed upon in the above terms, termination may be made within 30 days' written notice to the other party.

2. Return of Signed Agreement Deadline: The School must return the signed Service Agreement to OSSBA by June 30th of each fiscal year. Failure to return the signed agreement by this deadline will result in automatic termination of services effective

immediately, unless the School contacts OSSBA in writing to request an extension prior to the deadline. OSSBA may grant a reasonable extension at its discretion.

3. Non-Payment of Administrative Fees: If administrative fees remain unpaid for more than 90 days past the due date, OSSBA may terminate this Agreement effective immediately upon written notice to the School. The School shall remain liable for all unpaid fees and any associated costs.

Upon termination of this Agreement for any reason, the School shall continue to be responsible for all outstanding unemployment claims liability.

Signed:

Shawn Hime
OSSBA Executive Director

04/17/2026
Date

School Board President or Designee
Duncan Public Schools 153

JUN 09 2026
Date

BOARD APPROVED

JUN 09 2026

ITEM # 9.H.16.

An Ongoing Tradition of Excellence

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

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School/Club/Department: District / Central Office

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Item Request Description: COMPREHENSIVE EMPLOYMENT SERVICE AGREEMENT FOR UNEMPLOYMENT SERVICES FOR FY 26-27

(same as last year)

Dollar Amount Requested (if applicable): $20,000.00

Fund Requested: 11 - General Fund

Budget/Activity Account Requested: 023-Unemployment

Kelly Hendrix — 05/21/2026

Requestor or Principal — Date

L McCann — 05-26-2026

Budget Administrator or Business Office Manager — Date

[signature] — 05/21/2026

Assistant Superintendent or Superintendent — Date

TRENDS REQUISITION

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P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Date: 05/21/2026
Requested by: Kelly Henderson
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Account/Prog: 039-Simmons Center/Theater/Rec

- [ ] Books
- [ ] Fees/Dues
- [ ] Textbooks
- [ ] Equipment
- [ ] Supplies
- [ ] Service
- [ ] Technology
- [ ] Furniture/Fixtures
- [x] Other

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
OSSBA
Oklahoma State School Boards Association

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
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DESCRIPTION: COMPREHENSIVE EMPLOYMENT SERVICE AGREEMENT FOR UNEMPLOYMENT SERVICES FOR FY 26-27

Kelly Henderson 05/21/2026
Signature of Requestor -REQUIRED- **Date**

05/21/2026
Signature of Administrator -REQUIRED- **Date**

OSSBA
OKLAHOMA STATE SCHOOL BOARDS ASSOCIATION

Employment Services

April 15, 2026

Duncan Public Schools
ATTN: Superintendent
PO Box 1548
Duncan, OK 73534-1548

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Please let us know if you have questions. You can reach Brandon Carey at brandonc@ossba.org, Deisy Escalera at deisye@ossba.org, or Jessica Smith-Harmer at jessicas@ossba.org. Or you may reach any of us by phone at 405.528.3571.

Thank you for all you do for Oklahoma students and thank you for being valued members of the OSSBA Employment Services program.

Sincerely,

Brandon Carey
Deisy Escalera
Jessica Smith-Harmer
OSSBA Employment Services Team

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PRIMARY CONTACT PERSON:

Name: Kasey Brenneis

Title: Personnel

Email: kasey.brenneis@duncanps.org

Phone: 580.255.0686

SECONDARY CONTACT PERSON:
(To be CC'd on communications if primary contact is unavailable)

Name: Lori McCann

Title: Business Office Manager

Email: lori.mccann@duncanps.org

Phone: 580.255.0686

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Signed:

Shawn Hime
OSSBA Executive Director

04/17/2026
Date

School Board President or Designee
Duncan Public Schools 153

JUN 09 2026
Date

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: TRANSPORTATION

Vendor Requested: PHILLIPS 66 COMPANY

Item Request Description: DIESEL/FUEL FOR DISTRICT USE FY 25-26

(same as last year)

- spent 125,407.28 as of 05/22nd - kdh

Dollar Amount Requested (if applicable): $150,000.00

Fund Requested: II-GENERAL FUND

Budget/Activity Account Requested: 052 TRANSPORTATION

Kade Dollahon — 06/01/2026

Signature of Requestor/Principal — Date

L McCann — 05-26-2026

Signature of ~~Budget Director~~ Bus. Office — Date

MAY 26 2026

Signature of ~~Assistant~~ Superintendent — Date

TRENDS REQUISITION

PURCHASE ORDER # _____
For Finance Use Only

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Date: 06/01/2026
Requested by: KADE GOLLEHER
School/Dept: TRANSPORTATION
Account/Prog: 052

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☑ Other

Complete only the shaded areas. Use current catalog information
Include Pricing for the Total of all Units. Include Shipping/Handling.

Quantity	Item No/Description	Unit Price	Total Price
1	TRANS - DIESEL/GAS FOR DISTRICT USE FY 26-27	$ 150,000.00	$ 150,000.00
	SHIPPING/HANDLING:		
		TOTAL ORDER:	$ 150,000.00

Vendor Name, Address, Phone & Fax #
PHILLIPS 66
PO BOX 639
CAROL STREAM, IL 60197-0639

FY	FU	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
7	11	052	2740	623	000	0000	000	050

Kade Golleher
SIGNATURE - PRINCIPAL/DIRECTOR ***REQUIRED***

An Ongoing Tradition of Excellence

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

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School/Club/Department: District / Central Office

Vendor Requested: ROSENSTEIN, RIST & RINGOLD

Item Request Description: DISTRICT LEGAL ATTORNEY FEE'S FOR FY 26-27

Dollar Amount Requested (if applicable): $25,000

Fund Requested: 11 - General Fund

Budget/Activity Account Requested: 028-LEGAL

Kelly Hendrix — 05/20/2026

Requestor or Principal — Date

L McCann — 05-27-2024

Budget Administrator or Business Office Manager — Date

Dr Cynthia Bryan — 06/01/2026

~~Assistant Superintendent or~~ Superintendent — Date

TRENDS REQUISITION

Date: 05/20/2026
Requested by: Kelly Henderson
School/Dept: 050-District
Account/Prog: 028-Legal

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☑ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
Rosenstein, Fist, & Ringold

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Legal Counsel & Attorney Fee's	→	25,000.00	7	11	028	2317	354	000	0000	000	050
25-26	Enc 50,000.00 Spent 16,326.49 as of	05/20/26										
24-25	Enc 50,000.00 Spent 9,942.34											
23-24	Enc 75,000.00 Spent 42,717.92	2 PO's –	had to go back and ask for more.									
22-23	Enc 25,000.00 Spent 14,139.82											
	SHIPPING/HANDLING:											
		TOTAL ORDER:	25,000.00									

DESCRIPTION: DISTRICT LEGAL ATTORNEY FEE'S FOR FY 26-27

Kelly Henderson 05/20/26
Signature of Requestor *-REQUIRED-* **Date**

Signature of Administrator *-REQUIRED-* **Date**

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: District / Central Office

Vendor Requested: SIMMONS CENTER

Item Request Description: THEATRE & RECREATION USE

AGREEMENTS FOR FY 26-27

(same as last year)

Dollar Amount Requested (if applicable): $19,636.00

Fund Requested: 11 - General Fund

Budget/Activity Account Requested: 039-SIMMON CENTER

Kelly Hendrix — 05/01/2026
Requestor or Principal — Date

[signature] — 05-26-2026
Budget Administrator or Business Office Manager — Date

[signature] — 05/01/2026
Assistant Superintendent or Superintendent — Date

TRENDS REQUISITION

Date: 05/21/2026

Requested by: Kelly Henderson

School/Dept: District / MS / HS

Account/Prog: 039-Simmons Center/Theater/Rec

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☑ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

SIMMONS CENTER

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
10	Theatre & Meeting Room Agreement	$ 940.00	$ 9,400.00	7	11	039	2199	683	100	0000	000	050
8	Recreation Agreement	$ 1,151.63	$ 9,213.00									
1	Recreation Deposit	$ 1,023.00	$ 1,023.00									
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 19,636.00									

DESCRIPTION: THEATRE & RECREATION USE AGREEMENTS FOR FY 26-27

Kelly Henderson 05/21/26
Signature of Requestor *-REQUIRED-* **Date**

Signature of Administrator *-REQUIRED-* **Date**

– Theatre –

SIMMONS CENTER

P.O. Box 981
800 N. 29th St.
Duncan, OK 73534-0981
(580) 252-2900
FAX (580) 252-3799

USE AGREEMENT/CONTRACT

THIS AGREEMENT is entered into by and between THE SIMMONS CENTER FOUNDATION, an Oklahoma not-for-profit corporation acting through its Executive Director, hereinafter referred to as "Lessor", and Duncan Public Schools, P.O. Box 1548 Duncan, OK 73534 hereinafter referred to as "Lessee".

In consideration of the mutual promises, covenants, and conditions stated herein, the parties intending to be legally bound, agree as follows:

1) Facility Usage. Lessor grants to Lessee the use of the following facilities located in The L.B. & Ola Simmons Community Activities Center:
   - x **Theatre**
   - x **Ticket Booth and Green Room**
   - x **Meeting Room(s): Chisholm Trail Hall, Wild Horse Suite, Red Bud Courtyard**
   - _____ **Other facilities:**

   Hereinafter referred to **"FACILITIES"**

2) Equipment Usage. In connection with Lessee's use and occupancy of the FACILITIES, Lessor grants to Lessee the use of the following equipment which has been requested by Lessee at the rates indicated hereinafter:
   NONE AT THIS TIME
   Any additional equipment must be requested in writing at least 48 hours prior to the event.

3) Purpose of the Lease. Lessee agrees to use the FACILITIES and/or EQUIPMENT for the following purpose(s):
   Duncan Public Schools Performances – Four (4) productions in Simmons Center Theatre
   Duncan Public School Educators' Events – Three (3) events in Jack A. Maurer Convention Center

4) Duration of Lease. Lessee's right to use the FACILITIES and/or EQUIPMENT shall be as follows:

   August 1, 2026 – May 2027 – Specific dates and times for each event to be scheduled with the

   Simmons Center Events Office no less than thirty (30) days prior to the event.
   All Bookings are subject to facility availability. Each event planner will be required to sign an additional contract confirming access times and dates per event.

   (Additional usage of the Facility beyond the above stated times will be billed at an hourly rate)

5) Food and Beverages. In connection with Lessee's use and occupancy of the FACILITIES, Lessor and Lessee agree that food and beverage service will be provided in the following manner
   - X Lessee or its invitees will provide all food and beverages
   - _____ Lessee shall pay Lessor a cleaning fee, which is included in paragraph 6 (c) below
   - X All food and beverages will be provided by an Approved Caterer, more fully defined in Exhibit "A", paragraph 3
   - _____ Food and beverages will be provided by Lessor as follows:

   No alcoholic beverages of any kind or nature may be sold, used or consumed by Lessee, its invitees, or representatives without prior written consent of the Lessor.
   No invitees will bring alcoholic beverages into the facility.

6) Payments. Lessee shall pay to the Lessor:
   a) for the rental of the **FACILITIES** the sum of **$11,750.00**;
   b) for the above described **EQUIPMENT** the sum of **$ -0-** dollars;
   c) for **SIMMONS CENTER FOUNDATION DISCOUNTS** the sum of **$2,350.00**dollars;

The total fees are **$ 9,400.00**.

The balance is to be paid in (10) equal payment of $940.00, due the 20th of each month, August 2026 through May 2027

There will be $25.00 charged assessed for all returned checks.

7) Liability Insurance. In connection with the Lessee's use and/or occupancy of the FACILITIES and EQUIPMENT, Lessee **shall not** be required to maintain in full force and effect during the Lessee's use and/or occupancy of the FACILITIES herein described the following insurance coverage.

INSURANCE REQUIREMENTS

a) Lessee shall procure, pay for, and maintain the following insurance coverages during Lessee's use and occupancy of the facilities herein described. Further, Lessee will provide Lessor a certificate of insurance prior to commencing the use of Lessor's facilities that:

1) Evidences the required insurance coverages.
2) Adds Lessor and it directors, officers and employees as additional insured.
3) Certificate of Insurance shall include the requirements that insurers furnish Lessor thirty (30) days prior written notice if they cancel or nonrenew Lessee's insurance coverage.
4) Lessee's insurers must be acceptable to Lessor.

b) Insurance coverages required of Lessee are:

1) Commercial general liability insurance providing at least a single limit for bodily injury and property damage combined of **-0-** each occurrence and general aggregate of **$ -0-** providing premises and operations, products liability, and liquor liability coverage (if alcoholic beverages are sold or proof of Host liquor liability if alcoholic beverages are served/provided but not sold).

2) Business automobile liability covering any owned, hired and now-owned automobiles and providing at lease a single limit for bodily injury and property damage combined of **$ -0-** each occurrence.

3) If Lessee brings its personal property into Lessor's facilities during this use, Lessee agrees to waive its right to a subrogation against Lessor and its directors, officers and employees and shall obtain its insurers permission to so waive its right of subrogation as respect Lessee's property insurance.

8) Liability of Lessee. Lessee, except for the willful misconduct of the Lessor, shall assume all liability for any injury to persons or damage to property that may arise from and accident that occurs on or about the FACILITIES as a result of the use and/or occupancy thereof by Lessee.

9) Restitution. Lessee, shall take no action that would in any manner deface or destroy the FACILITIES and/or EQUIPMENT, or any part thereof, and Lessee agrees to make full restitution or payment for any such damages which may occur during he use and occupancy of the FACILITYIES and/or EQUIPMENT by Lessee. Lessee assumes full responsibility for any damage done to the FACILITIES and/or EQUIPMENT which may occur during the use and occupancy of the FACILITIES by the Lessee.

10) Indemnity. Lessee shall indemnify, protect, and defend and hold harmless Lessor, its officers, agents, and employees from any and all liability including claims, demands, losses, costs, damages and expenses of every kind and description for injury to persons (including death) or damage to property arising out of the Lessee's use and/or occupancy of the FACILITIES and/or EQUIPMENT.

11) Litigation expenses. In case Lessor shall, without fault on its part, be made a party to any litigation commenced by or against Lessee, Lessee shall pay all costs and reasonable attorney's fees incurred by or against Lessor, or in connection with such litigation, and Lessee shall also pay all costs and reasonable attorney's fees incurred by or against Lessor in enforcing the covenants, terms and provisions of this agreement.

12) Relationship of Parties. Nothing herein contained shall be deemed or construed by the parties hereto, nor by any third party, as creating the relationships of principal and agent or of partnership or of joint ventures between the parties, it being understood and agreed that neither the payment of rental, nor any other provision contained herein, nor any acts of the parties, shall be deemed to create any relationship between the parties other than the relationship of landlord and tenant.

13) Additional Covenants and Agreements. Lessor reserves the right to make room changes in order to better accommodate Lessee based on Lessee's expected guest count. Lessor will notify Lessee of any changes or room assignment in advance of the function date. Additional rehearsal time in the theater and/or additional technical staff will be post-event billed based on entertainer's requirements.

14) Incorporated Terms. This agreement is expressly subject to all of the terms, conditions, and covenants stated in the attached Exhibit "A", the contents of which are incorporated herein by reference as fully as if completely set-out herein. By signing this agreement, both parties state and covenant that they have read and agree to the provisions contained in Exhibit "A".

IN WITNESS WHERE OF the parties to this agreement have affixed their signatures as follows:

THE SIMMONS CENTER FOUNDATION

By: _____
Executive Director

Date: 5/18/26

DUNCAN PUBLIC SCHOOLS

By: _____
Lessee Duncan Public School ~~Superintendent~~ Board President

Date: JUN 09 2026

USE 3 of 3

— Recreation —

SIMMONS CENTER

P.O. Box 981
1330 Chisholm Trail Pkwy
Duncan, OK 73534-0981
(580) 252-2900
FAX (580) 252-6212

USE AGREEMENT/CONTRACT

THIS AGREEMENT is entered into by and between THE SIMMONS CENTER FOUNDATION, an Oklahoma not-for-profit corporation acting through its Representative, hereinafter referred to as "Lessor", and Duncan Public Schools, P.O. Box 1548 Duncan, OK 73534 hereinafter referred to as "Lessee".

In consideration of the mutual promises, covenants, and conditions stated herein, the parties intending to be legally bound, agree as follows:

1) Facility Usage. Lessor grants to Lessee the use of the following facilities located in The L.B. & Ola Simmons Community Activities Center:
   _____**Theatre**
   _____**Ticket Booth and Green Room**
   _____**Meeting Room(s):**
   __x__**Other facilities: See Attached Exhibit "C"**
   Hereinafter referred to **"FACILITIES"**

2) Equipment Usage. In connection with Lessee's use and occupancy of the FACILITIES, Lessor grants to Lessee the use of the following equipment which has been requested by Lessee at the rates indicated hereinafter:
   Any additional equipment must be requested in writing at least 48 hours prior to the event.
   NONE AT THIS TIME

3) Purpose of the Lease. Lessee agrees to use the FACILITIES and/or EQUIPMENT for the following purpose(s):
   See Exhibit C

4) Duration of Lease. Lessee's right to use the FACILITIES and/or EQUIPMENT shall be as follows:
   August 1, 2026 – April 30, 2027

   (Additional usage of the Facility beyond the above stated times will be billed at an hourly rate)

5) Food and Beverages. In connection with Lessee's use and occupancy of the FACILITIES, Lessor and Lessee agree that food and beverage service will be provided in the following manner
   _____Lessee or its invitees will provide all food and beverages
   _____Lessee shall pay Lessor a cleaning fee, which is included in paragraph 6 (c) below
   _____All food and beverages will be provided by an Approved Caterer, more fully defined in Exhibit "A", paragraph 3
   _____Food and beverages will be provided by Lessor as follows:
   No alcoholic beverages of any kind or nature may be sold, used or consumed by Lessee, its invitees, or representatives without prior written consent of the Lessor.
   No invitees will bring alcoholic beverages into the facility.

6) Payments. Lessee shall pay to the Lessor:
   a) for the rental of the **RECREATION FACILITY** the sum of **$10,236.00** dollars;

The total fees are **$10,236.00** dollars. Lessee shall pay to Lessor **$1,023.00** dollars upon the execution and delivery of this Agreement as a non-refundable deposit, as more fully defined in Exhibit "A", paragraphs 1 and 2, with the remaining balance to be paid in the following manner:

The balance is to be paid in (8) equal payment of $1,151.63, due the 20th of each month, September 2026 through April 2027
There will be $35.00 charged assessed for all returned checks.

7) Liability Insurance. In connection with the Lessee's use and/or occupancy of the FACILITIES and EQUIPMENT, Lessee **shall not** be required to maintain in full force and effect during the Lessee's use and/or occupancy of the FACILITIES herein described the following insurance coverage.

INSURANCE REQUIREMENTS

a) Lessee shall procure, pay for, and maintain the following insurance coverages during Lessee's use and occupancy of the facilities herein described. Further, Lessee will provide Lessor a certificate of insurance prior to commencing the use of Lessor's facilities that:

1) Evidences the required insurance coverages.
2) Adds Lessor and it directors, officers and employees as additional insured.
3) Certificate of Insurance shall include the requirements that insurers furnish Lessor thirty (30) days prior written notice if they cancel or nonrenew Lessee's insurance coverage.
4) Lessee's insurers must be acceptable to Lessor.

b) Insurance coverages required of Lessee are:

1) Commercial general liability insurance providing at least a single limit for bodily injury and property damage combined of **$1,000,000.00** each occurrence and general aggregate of **$2,000,000.00** providing premises and operations, products liability, and liquor liability coverage (if alcoholic beverages are sold or proof of Host liquor liability if alcoholic beverages are served/provided but not sold).
2) Business automobile liability covering any owned, hired and now-owned automobiles and providing at lease a single limit for bodily injury and property damage combined of **$ -0-** each occurrence.
3) If Lessee brings its personal property into Lessor's facilities during this use, Lessee agrees to waive its right to a subrogation against Lessor and its directors, officers and employees and shall obtain its insurers permission to so waive its right of subrogation as respect Lessee's property insurance.

8) Liability of Lessee. Lessee, except for the willful misconduct of the Lessor, shall assume all liability for any injury to persons or damage to property that may arise from and accident that occurs on or about the FACILITIES as a result of the use and/or occupancy thereof by Lessee.

9) Restitution. Lessee, shall take no action that would in any manner deface or destroy the FACILITIES and/or EQUIPMENT, or any part thereof, and Lessee agrees to make full restitution or payment for any such damages which may occur during he use and occupancy of the FACILITYIES and/or EQUIPMENT by Lessee. Lessee assumes full responsibility for any damage done to the FACILITIES and/or EQUIPMENT which may occur during the use and occupancy of the FACILITIES by the Lessee.

10) Indemnity. Lessee shall indemnify, protect, and defend and hold harmless Lessor, its officers, agents, and employees from any and all liability including claims, demands, losses, costs, damages and expenses of every kind and description for injury to persons (including death) or damage to property arising out of the Lessee's use and/or occupancy of the FACILITIES and/or EQUIPMENT.

11) Litigation expenses. In case Lessor shall, without fault on its part, be made a party to any litigation commenced by or against Lessee, Lessee shall pay all costs and reasonable attorney's fees incurred by or against Lessor, or in connection with such litigation, and Lessee shall also pay all costs and reasonable attorney's fees incurred by or against Lessor in enforcing the covenants, terms and provisions of this agreement.

12) Relationship of Parties. Nothing herein contained shall be deemed or construed by the parties hereto, nor by any third party, as creating the relationships of principal and agent or of partnership or of joint ventures between the parties, it being understood and agreed that neither the payment of rental, nor any other provision contained herein, nor any acts of the parties, shall be deemed to create any relationship between the parties other than the relationship of landlord and tenant.

13) Additional Covenants and Agreements. Lessor reserves the right to make room changes in order to better accommodate Lessee based on Lessee's expected guest count. Lessor will notify Lessee of any changes or room assignment in advance of the function date. Additional rehearsal time in the theater and/or additional technical staff will be post-event billed based on entertainer's requirements.

14) Incorporated Terms. This agreement is expressly subject to all of the terms, conditions, and covenants stated in the attached Exhibit "A", the contents of which are incorporated herein by reference as fully as if completely set-out herein. By signing this agreement, both parties state and covenant that they have read and agree to the provisions contained in Exhibit "A".

IN WITNESS WHERE OF the parties to this agreement have affixed their signatures as follows:

THE SIMMONS CENTER FOUNDATION

By: _____
Lessor Rex Outhier

Date: 5/20/26

DUNCAN PUBLIC SCHOOLS

By: _____
Lessee DPS ~~Superintendent~~ Board President

Date: JUN 09 2026

USE 2 of 2

BOARD APPROVED

JUN 09 2026

ITEM # 9.H.19.

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

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School/Club/Department: District / Central Office

Vendor Requested: SIMMONS CENTER

Item Request Description: THEATRE & RECREATION USE

AGREEMENTS FOR FY 26-27

(same as last year)

Dollar Amount Requested (if applicable): $19,636.00

Fund Requested: 11 - General Fund

Budget/Activity Account Requested: 039-SIMMON CENTER

Kelly Hendrix — 05/21/2026

Requestor or Principal — Date

— 05-26-2026

Budget Administrator or Business Office Manager — Date

— 05/21/2026

Assistant Superintendent or Superintendent — Date

TRENDS REQUISITION

Date: 05/21/2026
Requested by: Kelly Henderson
School/Dept: District / MS / HS
Account/Prog: 039-Simmons Center/Theater/Rec

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☑ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

SIMMONS CENTER

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
10	Theatre & Meeting Room Agreement	$ 940.00	$ 9,400.00	7	11	039	2199	683	100	0000	000	050
8	Recreation Agreement	$ 1,151.63	$ 9,213.00									
1	Recreation Deposit	$ 1,023.00	$ 1,023.00									
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 19,636.00									

DESCRIPTION: THEATRE & RECREATION USE AGREEMENTS FOR FY 26-27

Kelly Henderson 05/21/26
Signature of Requestor -REQUIRED- **Date**

531

Signature of Administrator -REQUIRED- **Date**

– Theatre –

SIMMONS CENTER

P.O. Box 981
800 N. 29th St.
Duncan, OK 73534-0981
(580) 252-2900
FAX (580) 252-3799

USE AGREEMENT/CONTRACT

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   c) for **SIMMONS CENTER FOUNDATION DISCOUNTS** the sum of **$2,350.00**dollars;

The total fees are **$ 9,400.00**.

The balance is to be paid in (10) equal payment of $940.00, due the 20th of each month, August 2026 through May 2027

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IN WITNESS WHERE OF the parties to this agreement have affixed their signatures as follows:

THE SIMMONS CENTER FOUNDATION

By: _____
Executive Director

Date: 5/18/26

DUNCAN PUBLIC SCHOOLS

By: _____
Lessee Duncan Public School ~~Superintendent~~ Board president

Date: JUN 09 2026

USE 3 of 3

— Recreation —

SIMMONS CENTER

P.O. Box 981
1330 Chisholm Trail Pkwy
Duncan, OK 73534-0981
(580) 252-2900
FAX (580) 252-6212

USE AGREEMENT/CONTRACT

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   _____**Theatre**
   _____**Ticket Booth and Green Room**
   _____**Meeting Room(s):**
   __x__**Other facilities: See Attached Exhibit "C"**
   Hereinafter referred to **"FACILITIES"**

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   Any additional equipment must be requested in writing at least 48 hours prior to the event.
   NONE AT THIS TIME

3) Purpose of the Lease. Lessee agrees to use the FACILITIES and/or EQUIPMENT for the following purpose(s):
   See Exhibit C

4) Duration of Lease. Lessee's right to use the FACILITIES and/or EQUIPMENT shall be as follows:
   August 1, 2026 – April 30, 2027

   (Additional usage of the Facility beyond the above stated times will be billed at an hourly rate)

5) Food and Beverages. In connection with Lessee's use and occupancy of the FACILITIES, Lessor and Lessee agree that food and beverage service will be provided in the following manner
   _____Lessee or its invitees will provide all food and beverages
   _____Lessee shall pay Lessor a cleaning fee, which is included in paragraph 6 (c) below
   _____All food and beverages will be provided by an Approved Caterer, more fully defined in Exhibit "A", paragraph 3
   _____Food and beverages will be provided by Lessor as follows:
   No alcoholic beverages of any kind or nature may be sold, used or consumed by Lessee, its invitees, or representatives without prior written consent of the Lessor.
   No invitees will bring alcoholic beverages into the facility.

6) Payments. Lessee shall pay to the Lessor:
   a) for the rental of the **RECREATION FACILITY** the sum of **$10,236.00** dollars;

The total fees are **$10,236.00** dollars. Lessee shall pay to Lessor **$1,023.00** dollars upon the execution and delivery of this Agreement as a non-refundable deposit, as more fully defined in Exhibit "A", paragraphs 1 and 2, with the remaining balance to be paid in the following manner:

The balance is to be paid in (8) equal payment of $1,151.63, due the 20th of each month, September 2026 through April 2027

There will be $35.00 charged assessed for all returned checks.

7) Liability Insurance. In connection with the Lessee's use and/or occupancy of the FACILITIES and EQUIPMENT, Lessee **shall not** be required to maintain in full force and effect during the Lessee's use and/or occupancy of the FACILITIES herein described the following insurance coverage.

INSURANCE REQUIREMENTS

a) Lessee shall procure, pay for, and maintain the following insurance coverages during Lessee's use and occupancy of the facilities herein described. Further, Lessee will provide Lessor a certificate of insurance prior to commencing the use of Lessor's facilities that:

1) Evidences the required insurance coverages.
2) Adds Lessor and it directors, officers and employees as additional insured.
3) Certificate of Insurance shall include the requirements that insurers furnish Lessor thirty (30) days prior written notice if they cancel or nonrenew Lessee's insurance coverage.
4) Lessee's insurers must be acceptable to Lessor.

b) Insurance coverages required of Lessee are:

1) Commercial general liability insurance providing at least a single limit for bodily injury and property damage combined of **$1,000,000.00** each occurrence and general aggregate of **$2,000,000.00** providing premises and operations, products liability, and liquor liability coverage (if alcoholic beverages are sold or proof of Host liquor liability if alcoholic beverages are served/provided but not sold).
2) Business automobile liability covering any owned, hired and now-owned automobiles and providing at lease a single limit for bodily injury and property damage combined of **$ -0-** each occurrence.
3) If Lessee brings its personal property into Lessor's facilities during this use, Lessee agrees to waive its right to a subrogation against Lessor and its directors, officers and employees and shall obtain its insurers permission to so waive its right of subrogation as respect Lessee's property insurance.

8) Liability of Lessee. Lessee, except for the willful misconduct of the Lessor, shall assume all liability for any injury to persons or damage to property that may arise from and accident that occurs on or about the FACILITIES as a result of the use and/or occupancy thereof by Lessee.

9) Restitution. Lessee, shall take no action that would in any manner deface or destroy the FACILITIES and/or EQUIPMENT, or any part thereof, and Lessee agrees to make full restitution or payment for any such damages which may occur during he use and occupancy of the FACILITYIES and/or EQUIPMENT by Lessee. Lessee assumes full responsibility for any damage done to the FACILITIES and/or EQUIPMENT which may occur during the use and occupancy of the FACILITIES by the Lessee.

10) Indemnity. Lessee shall indemnify, protect, and defend and hold harmless Lessor, its officers, agents, and employees from any and all liability including claims, demands, losses, costs, damages and expenses of every kind and description for injury to persons (including death) or damage to property arising out of the Lessee's use and/or occupancy of the FACILITIES and/or EQUIPMENT.

11) Litigation expenses. In case Lessor shall, without fault on its part, be made a party to any litigation commenced by or against Lessee, Lessee shall pay all costs and reasonable attorney's fees incurred by or against Lessor, or in connection with such litigation, and Lessee shall also pay all costs and reasonable attorney's fees incurred by or against Lessor in enforcing the covenants, terms and provisions of this agreement.

12) Relationship of Parties. Nothing herein contained shall be deemed or construed by the parties hereto, nor by any third party, as creating the relationships of principal and agent or of partnership or of joint ventures between the parties, it being understood and agreed that neither the payment of rental, nor any other provision contained herein, nor any acts of the parties, shall be deemed to create any relationship between the parties other than the relationship of landlord and tenant.

13) Additional Covenants and Agreements. Lessor reserves the right to make room changes in order to better accommodate Lessee based on Lessee's expected guest count. Lessor will notify Lessee of any changes or room assignment in advance of the function date. Additional rehearsal time in the theater and/or additional technical staff will be post-event billed based on entertainer's requirements.

14) Incorporated Terms. This agreement is expressly subject to all of the terms, conditions, and covenants stated in the attached Exhibit "A", the contents of which are incorporated herein by reference as fully as if completely set-out herein. By signing this agreement, both parties state and covenant that they have read and agree to the provisions contained in Exhibit "A".

IN WITNESS WHERE OF the parties to this agreement have affixed their signatures as follows:

THE SIMMONS CENTER FOUNDATION

By: _____
Lessor Rex Outhier

Date: 5/20/26

DUNCAN PUBLIC SCHOOLS

By: _____
Lessee DPS ~~Superintendent~~ Board President

Date: JUN 09 2026

USE 2 of 2

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: District

Vendor Requested: THOUGHT EXCHANGE/Fulcrum Management Solutions Inc.

Item Request Description: 3-YEAR SUBSCRIPTION TO ENGAGEMENT+ FOR STUDENT, STAFF, & COMMUNITY EXCHANGE

(Year 2 of 3)

Yr 1, 25-26 $6,758.48 - Yr 2, 26-27 $17,255.70 - Yr 3, 27-28 $17,255.70

Dollar Amount Requested (if applicable): $17,255.70

Fund Requested: 11 - General Fund

Budget/Activity Account Requested: 587-Federal Funds

Kelly Hendrix — Requestor or Principal — Date: 06/02/2026

Budget Administrator or Business Office Manager — Date: 06/03/2026

Superintendent — Date: JUN 03 2026

TRENDS REQUISITION

Date: 06/01/2026

Requested by: Kelly Henderson / Dr. Byerly

School/Dept: District

Account/Prog: 587-Title V, Part B

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #

THOUGHT EXCHANGE

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	Year 2 of 3-Year Subscription	$ 17,255.70	$ 17,255.70	7	11	587	2194	653	000	0000	000	050
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 17,255.70									

DESCRIPTION: YEAR 2 OF 3-YEAR SUBSCRIPTION TO ENGAGEMENT+ FOR STUDENT, STAFF, & COMMUNITY EXCHANGE FOR FY 26-27

Kelly Henderson 06/02/26
Signature of Requestor *-REQUIRED-* **Date**

JUN 03 2026
Signature of Administrator *-REQUIRED-* **Date**

Docusign Envelope ID: 20AEF08B-ACF9-4C41-92CB-EAA42B24C57C

ThoughtExchange

Service Order

Fulcrum Management Solutions Inc.
("ThoughtExchange")
Sales Contact: **Kyle Wierks**
Phone: **+1 6047982757**
Email: **kyle.wierks@thoughtexchange.com**

Order Number: **00002343**

Customer Information

Bill To		Sold To	
Address:	**Duncan Public Schools** 1400 N. 10th Street Duncan, Oklahoma 73533	Address:	**Duncan Public Schools** 1400 N. 10th Street Duncan, Oklahoma 73533
Contact Name:	**Channa Byerly**	Contact Name:	**Channa Byerly**
Contact Email:	**channa.byerly@duncanps.org**	Contact Email:	**channa.byerly@duncanps.org**

Pricing Details

Billing Frequency:	**Custom-3**	Subscription Total:	**$49,722.75**
Payment Terms:	**Net 30 days**	Discount Total:	**($8,452.87)**
Currency:	**USD**	Total Payable:	**$41,269.88**

This is not an invoice – do not remit payment until an invoice has been issued.

Subscription Details

Subscription Start Date: **2026-02-10**
Subscription End Date: **2028-06-30**

Automatic Renewal: Yes
Annual Price Increase: 5.0%

Product	Features
Engagement+	• Exchanges (for up to 5 Leaders) • Surveys (for up to 5 Leaders) • Access to Customer Success, Events and Resources and Product Support • Administrative Controls • AI Advisor and AI Article • Analytics and Data Visualization • Contact Box, Customisable Branding and Domain Limiting • Engagement Templates and Data Download • Machine Moderation, Multilingual Participation, Participation Groups • Rooms • Survey Branching, Survey Topics and Templates • Up to 5 Survey Data Imports • Up to 50 survey questions per Engagement • Data analyst role with Anonymous mode (does not include PII)

Services Description can be found at: https://thoughtexchange.com/services-description/

Additional Terms

The term of this subscription is payable in 3 instalments as follows:

1. $6,758.48 issued February 10, 2026
2. $17,255.70 issued July 1, 2026
3. $17,255.70 issued July 1, 2027.

* FOR REFERENCE *

ThoughtExchange

Purchase Order Information

Is a Purchase Order (PO) required? Yes ☑ No ☐
Is the licensee exempt from sales and use tax? Yes ☑ No ☐
Customer Purchasing Contact Email: angela.pizana@duncanps.org
Any purchasing or vendor registration documents can be directed to accounts@thoughtexchange.com

Acceptance

By signing this Service Order, you: a) represent you are authorized to execute this agreement on behalf of the undersigned organization; (b) agree to purchase the subscription pursuant to the terms and fees set forth herein; (c) agree to pay the Total Payable (and applicable sales and use taxes) and authorize ThoughtExchange to submit invoices for such payment; and (d) agree to be bound by the terms and conditions published at https://thoughtexchange.com/subscription-terms (the "Subscription Terms").

Duncan Public Schools

By: [signature]
Name: Eric Davis
Title: Board Vice President
Date: 02-10-2026

ThoughtExchange

By: DocuSigned by: Andrew Oh 9EA25F9F42474FF...
Name: Andrew Oh
Title: CFO
Date: February 11, 2026 | 07:10:39 PST

FULCRUM CONFIDENTIAL 1990 Suite E, Columbia Avenue, PO BOX 2260, Rossland, BC V0G 1Y0
800-361-9027 | thoughtexchange.com

* FOR REFERENCE *

docusign

Certificate Of Completion

Envelope Id: 20AEF08B-ACF9-4C41-92CB-EAA42B24C57C
Subject: Complete with Docusign: SIGNATURE NEEDED ThoughtExchange.pdf
Source Envelope:
Document Pages: 2
Certificate Pages: 2
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Signatures: 1
Initials: 0

Status: Completed

Envelope Originator:
Dana Cave
Suite E, 1990 Columbia Ave PO Box 2260
Rossland, BC V0G 1Y0
dana.cave@thoughtexchange.com
IP Address: 50.227.230.4

Record Tracking

Status: Original
2/11/2026 6:45:07 AM

Holder: Dana Cave
dana.cave@thoughtexchange.com

Location: DocuSign

Signer Events	Signature	Timestamp
Andrew Oh andrew.oh@thoughtexchange.com CFO Fulcrum Management Solutions Ltd. Signing Group: TE Sales Signatory Security Level: Email, Account Authentication (None)	DocuSigned by: Andrew Oh 9EA25F9F42474FF...	Sent: 2/11/2026 6:50:18 AM Viewed: 2/11/2026 7:10:24 AM Signed: 2/11/2026 7:10:39 AM
	Signature Adoption: Pre-selected Style Using IP Address: 2604:3d08:5981:ed00:3c3b:a5d0:181d:d20a	

Electronic Record and Signature Disclosure:
Not Offered via Docusign

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
Kelly Henderson kelly.henderson@duncanps.org Security Level: Email, Account Authentication (None)	COPIED	Sent: 2/11/2026 7:10:41 AM Viewed: 2/11/2026 9:20:09 AM
Electronic Record and Signature Disclosure: Not Offered via Docusign		
Kyle Wierks kyle.wierks@thoughtexchange.com Security Level: Email, Account Authentication (None)	COPIED	Sent: 2/11/2026 7:10:42 AM
Electronic Record and Signature Disclosure: Not Offered via Docusign		

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps

* FOR REFERENCE *

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	2/11/2026 6:50:18 AM
Certified Delivered	Security Checked	2/11/2026 7:10:24 AM
Signing Complete	Security Checked	2/11/2026 7:10:39 AM
Completed	Security Checked	2/11/2026 7:10:42 AM

Payment Events	Status	Timestamps

* FOR REFERENCE *

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: MAINTENANCE

Vendor Requested: DAVIS AIR CONDITIONING, LLC

Item Request Description:

DISTRICT HVAC REPAIRS, PREVENTATIVE MAINTENANCE,

REFRIGERATION SERVICES, AND REPLACEMENTS

Dollar Amount Requested (if applicable): $40,000.00

Fund Requested: 21 - Building

Budget/Activity Account Requested: 054 MAINTENANCE

Ben Sanford — 5-26-26

Signature of Requestor/Principal — Date

L McCann — 05-26-2026

Signature of ~~Budget Director~~ Bus. Office Manager — Date

MAY 26 2026

Signature of ~~Assistant~~ Superintendent — Date

TRENDS REQUISITION

PURCHASE ORDER # _____
For Finance Use Only

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Date: 05/26/2026
Requested by: BEN GARLAND
School/Dept: MAINTENANCE
Account/Prog: 21 BUILDING

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☑ Service ☐ Other

Complete only the shaded areas. Use current catalog information
Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
DAVIS AIR CONDITIONING, LLC
399 S. HWY 81
DUNCAN, OK 73533
580-252-1787

Quantity	Item No/Description	Unit Price	Total Price	FY	FU	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	DISTRICT HVAC REPAIRS,	$ 40,000.00	$ 40,000.00	7	21	054	2620	433	000	0000	000	050
	PREVENTATIVE MAINTENANCE,											
	REFRIGERATION SERVICES,											
	AND REPLACEMENTS											
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 40,000.00									

Ben Garland
SIGNATURE - PRINCIPAL/DIRECTOR ***REQUIRED***

Duncan mail

Lynda Moore <lynda.moore@duncanps.org>

DPS HVAC rates 2026-2027

1 message

scottm@davis-air.com <scottm@davis-air.com> Tue, May 26, 2026 at 9:21 AM
To: Lynda Moore <lynda.moore@duncanps.org>, ben.garland@duncanps.org
Cc: Mackenzie <dispatchduncan@davis-air.com>

Lynda/Ben,

Please find the attached rate sheet for service work beginning 06/01/2027.

Please call with any questions.

Regards,

Scott McMurran

www.davis-air.com

scottm@davis-air.com

Lawton: 580-357-1787

Duncan: 580-252-1787

DAVIS AIR CONDITIONING / HEATING

DPS Maintenance -2026-2027 rates.pdf
84K

Davis Air Conditioning

Pricing Page
Invitation to Bid # 2026001
District Wide HVAC Replacements / Repairs & Refrigeration Services

→ Signature of Authorized Agent	→ Printed Name of Authorized Agent
Failure to sign this form will disqualify bid.	

PLEASE NOTE: Any installation, configuration or equipment cost required by service provider must be listed and clearly stated in bid response.

All projects will be done on an as needed basis and will be contingent upon the availability of funds.

Diagnostic Rate Charge $ 60.00

Hourly Service Rate $ 60.00 per Man $70.00 per man Refrigeration

Trip Charge/Mobilization Fees $ None

Materials - Cost/Plus $ 40% under $200.00 30% over $200

Rental Equipment if needed cost $ Cost + 10%

Debris - Dump fee $ None

What would be your maximum percentage markup of materials? $ See Above

Overtime - When does your overtime start? $ After 5:00 p.m./weekends
Overtime will be monitored and should be avoided unless an emergency situation occurs. Overtime must be pre-approved by the district contact.

HVAC Preventative Maintenance Plan: $ 50.00/condenser
VRF $35.00/indoor Unit

This plan is to include changing out HVAC filters and cleaning the coils on each unit, as needed.
Filters will be provided by Duncan Public Schools and delivered to each district site.

High School Rate is $70.00 per man

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

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School/Club/Department: MAINTENANCE

Vendor Requested: HALL PEST CONTROL SERVICES LLC

Item Request Description:

DISTRICT MONTHLY PEST CONTROL - $1,120.00 X 12 = $13,440.00

IN DEPTH JULY KITCHEN TREATMENTS - $680.00

TOTAL FOR YEAR - $14,120.00

Dollar Amount Requested (if applicable): $14,120.00

Fund Requested: 21 Building

Budget/Activity Account Requested: 054 MAINTENANCE

Signature of Requestor/Principal — Date: 5-28-26

Signature of ~~Budget Director~~ Bus. Office Manager — Date: 06-01-2026

Signature of Assistant Superintendent — Date: 6/1/26

TRENDS REQUISITION

PURCHASE ORDER # _____
For Finance Use Only

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Date: 05/28/2026
Requested by: BEN GARLAND
School/Dept: MAINTENANCE
Account/Prog: 21 BUILDING

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☑ Service ☐ Other

Complete only the shaded areas. Use current catalog information
Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
HALL PEST CONTROL SERVICES LLC
PO BOX 1739
DUNCAN, OK 73534
580-656-1411

Quantity	Item No/Description	Unit Price	Total Price	FY	FU	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
12	DISTRICT MONTHLY PEST CONTROL	$ 1,120.00	$ 13,440.00	7	21	054	2620	420	000	0000	000	050
1	JULY IN-DEPTH KITCHEN TREATMENTS	$ 680.00	$ 680.00									
QUOTE #1	HALL PEST CONTROL	$ 14,120.00										
QUOTE #2	BEETLE JUICE	$ 14,500.00										
QUOTE #3	ORKIN	$ 22,752.00										
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 14,120.00									

Ben Garland
SIGNATURE - PRINCIPAL/DIRECTOR ***REQUIRED***

Hall Pest Control

Quote #1

Pest Control Bid Sheet

May 19, 2026

Total amount for a one-time, in-depth treatment of 8 school kitchens in July 2026: $ 680

Amount per month for Pest Control (July 2026 – June 2027) at all sites: $ 1,120 X 12 = $ 13,440

2026 - 2027 TOTAL: $ 14,120

OKLAHOMA WORKERS' COMPENSATION COMMISSION

1915 N STILES AVE STE 231 · OKC, OK · 73105 · (405) 522-3222 · WCC.OK.GOV
Tulsa office · 201 Executive Center 5th Fl, 201 West 5th Street · Tulsa, Oklahoma 74103 · (918) 295-3732

AFFIDAVIT OF EXEMPT STATUS UNDER THE ADMINISTRATIVE WORKERS' COMPENSATION ACT

THIS SPACE FOR COMMISSION USE ONLY

FILED

04/07/2025

WORKERS' COMPENSATION COMMISSION

Affidavit Number: AES2025-050391
Effective Date: 04/07/2025,
Expiration Date: 04/07/2027, 12:01AM
Filing Type: New

I, **JAKE ERRON HALL**, state under penalty of perjury, as follows:

1. I, **JAKE ERRON HALL**, in my individual capacity or operating as **HALL PEST CONTROL SERVICES LLC**, have read, signed and attached the Exempt Status Fact Sheet and understand the definition of "employee" and specific exceptions to that definition found in 85A O.S. §2(18). I also understand that an Independent Contractor is one who engages to perform certain services for another, according to his own manner, method, free from control and direction of his contractor in all matters connected with the performance of the service, except as to the result or product of the work. A Contractor may be either (i) the owner of a project or job or (ii) an Independent Contractor in any tier who has subcontracted with a subcontractor.
2. I understand that based upon the representations in this Affidavit of Exempt Status ("Affidavit"), I am requesting that the recipient of this Affidavit consider my business to either (i) be exempt from the definition of "employee" or (ii) be that of an independent contractor, and that no workers' compensation insurance premium be charged for the services performed by my business. I do not want workers' compensation insurance and understand that I am not eligible for workers' compensation on benefits.
3. In the event changed circumstances make securing compensation pursuant to the requirements of the Administrative Workers' Compensation Act necessary, I will execute and file a Cancellation of Affidavit of Exempt Status with the Workers' Compensation Commission. I will obtain workers' compensation and employers' liability insurance for my employees if I have employees, unless they are otherwise exempt from the requirements of the Administrative Workers' Compensation Act.
4. The information I have provided is not the result of force, threats, coercion, compulsion or duress.
5. I understand that the execution of this Affidavit, if I am an independent contractor, shall establish a conclusive presumption that I am not an employee for purposes of the Administrative Workers' Compensation Act.
6. I understand that the execution of this Affidavit shall not affect the rights or coverage of any employee of the individual or business executing this Affidavit.
7. I understand if any contractor or its insurer shall become liable under the Administrative Workers' Compensation Act for the payment of compensation due to a compensable work related injury of my employee(s), the contractor or its insurer may recover from me the amount of such compensation paid or for which liability is incurred.
8. I understand that knowingly providing false information on an executed Affidavit of Exempt Status shall constitute a misdemeanor punishable by a fine not to exceed One Thousand Dollars ($1,000.00).

Affiant Signature

I declare under PENALTY OF PERJURY that I have examined all statements contained herein, and to the best of my knowledge and belief, they are true, correct and complete.

Affiant Name: **JAKE ERRON HALL**	Title: **ACCOUNT MANAGER**
Business Name: **HALL PEST CONTROL SERVICES LLC**	FEIN: **93-3677355**
Email: **hallpestservices@gmail.com**	
Affiant Signature:	Date: **04/06/2025**

Any person who commits workers' compensation fraud, upon conviction, shall be guilty of a felony punishable by

imprisonment, a fine or both.

EXEMPT STATUS FACT SHEET

Pursuant to 85A O.S., §36, any individual or business entity that is not required to secure compensation under the requirements of the Administrative Workers' Compensation Act (AWCA) may execute an Affidavit of Exempt Status. **Those who are unsure as to whether they may lawfully submit an Affidavit of Exempt Status should seek competent legal advice.**

Employee: 85A O.S., §2(18): The definition of "employee" includes any person, including minors, in the service of an employer under any contract of hire or apprenticeship, written or oral, expressed or implied. It excludes those whose employment is casual and not in the course of the trade, business, profession, or occupation of his or her employer. Additional, specific exceptions may be found in 85A O.S. §2(18)(b).

Independent Contractor: The AWCA does not define "independent contractor." Oklahoma law considers an independent contractor to be one who engages to perform certain services for another, according to his or her own manner and method, free from control and direction of his or her contractor in all matters connected with the performance of the service, except as to the result or product of the work. Independent Contractors are not "employees" for purposes of the AWCA.

Below are statements to help you decide if you are an independent contractor. **No one statement is controlling, and your status is based on all the facts in your situation.**

1. The nature of the contract between you and the contractor. For example: Is there a written contract where you agree that you are an independent contractor? Are you a corporation or limited liability company? Do you maintain commercial general liability insurance or other business insurance?
2. The contractor exercises very little control over your work. For example: By the agreement, can the contractor exercise control on the details of the work or your independence? Do you exercise control over most of the details of the work? Do you create plans or specifications for the job? Do you set your own work hours?
3. You are engaged in a distinct occupation or business for others. For example: Do you work for companies or individuals other than the Contractor? Do you work for competitors of the Contractor? Does your business have a logo or uniform?
4. Your job is the kind of occupation where the work is usually performed by a specialist without supervision, and not under the direction of the contractor. For example: Does the Contractor supervise your work?
5. Your occupation requires special skills, license, education or training.
6. The contractor does not supply the things needed to perform your job such as the tools and the place of work. For example: Do you supply any of the materials or tools for the work? Do you operate a vehicle owned by the contractor? Do you perform the work at your business or the contractor's business location or jobsite? Do you wear a uniform supplied by the contractor?
7. The length and duration of the job does not show that you are really an employee. For example: Is this a one-time job, or will you be doing this for the contractor regularly?
8. You are paid as a separate contractor, not as an employee. For example: Do you invoice the Contractor for your services? Are you paid by the job? Do you file a federal income tax return for your business? Do you expect to receive an IRS Form 1099 from the Contractor? Does the Contractor pay your expenses?
9. Your work is not the regular business of the employer. For example: Is your work customarily done in the Contractor's line of business or as part of the Contractor's daily work? Have you ever been an employee of the Contractor? Do you work with other people hired by the Contractor on the work you perform?
10. You do not consider yourself an employee of the contractor. For example: Will the Contractor withhold taxes or monies from your payment? Have you ever been an employee of the Contractor? Have you or your employees ever filed an insurance claim against the Contractor?
11. You do not have the right to terminate the relationship without liability. For example: If you quit before the job is finished, is there a penalty?

WORKERS' COMPENSATION COMMISION OFFICIAL SEAL OF OKLAHOMA

It is a crime to falsify the information on this form

PLEASE READ *** IMPORTANT INFORMATION

Enclosed is your Service Technician card. The Service Technician should be in possession of this card at all times during the application of pesticides. This card is the property of the employer. If the Service Technician's employment ends, this card (unlike the Certified Applicator's card) is to be returned to the Oklahoma Department of Agriculture, Food, & Forestry.

THIS CARD IS NOT A LICENSE but does show that the cardholder has met the requirements to work as a Service Technician for the licensed firm shown on the card, and under the direct supervision of the Certified Applicator(s) of said license holder. The Combined Oklahoma Pesticide Law & Rules says "Direct supervision means that the Certified Applicator is responsible for assuring that those working subject to his direct supervision are qualified to handle pesticides and are instructed in the application of the specific pesticides used…Certified Applicator shall be accessible…at all times during the application by telephone, radio, or any device approved by the Board." **In practical terms, this means that the Certified Applicator has trained the Service Technician on how to apply pesticides in general AND the specific pesticide(s) that will be applied, AND is available for contact by telephone, radio, or any device approved by the Board at all times, during the application of pesticides.**

If you have any questions, please contact this office at (405) 522-5950.

See Reverse Side For Easy Opening Instructions

OKLAHOMA DEPARTMENT OF AGRICULTURE, FOOD AND FORESTRY
CONSUMER PROTECTION SERVICES
P.O. BOX 528804
OKLAHOMA CITY OK 73152-8804

Enclosed is your Service Technician card

HALL PEST CONTROL SERVICES
LLC
PO BOX 1739
DUNCAN OK 73055

Service Technician ID

The person whose name is on this identification has met the standards for a service technician and may use pesticides under the direct supervision of a certified applicator. This identification card can not be used to purchase restricted use pesticides nor does it allow a person to work as a service technician unless employed by the licensed company listed on this card.

DUNCAN PUBLIC SCHOOLS

P.O. BOX 1548

DUNCAN, OK. 73534

FELONY AND SEX OFFENDER AFFIDAVIT

SWORN STATEMENT

STATE OF OKLAHOMA)

COUNTY OF STEPHENS)

JAKE HALL, of lawful age, being first duly sworn on oath says:

1. The undersigned is the agent and /or owner of ("Business"), and entity having a contract for services with Duncan Public Schools, Independent School District No. J-1 of Stephens County, Oklahoma ("School District") which provides for services to be performed by the undersigned and /or employees of Business on school premises during normal school hours;
2. The undersigned is duly authorized to make this statement on behalf of Business.
3. The undersigned is fully aware of and has made reasonable inquiry into the background of the employee of Business who are working or will work on school premises under the authority of Business; and
4. The undersigned declares that no person connected with or employed by the Business will be permitted to work or continue to work on school premises under the authority of Business who has been or is convicted in the State of Oklahoma, the United States or another state of:
    a. Any sex offender subject to the Sex offender Registration act in The State of Oklahoma or subject to another state's or the federal sex offender registration provisions; or
    b. Any felony offense except as provided in 70 O.S. 1998 Supp. 6-101.48 or when then (10) years has elapsed since the date of the criminal conviction or where a presidential or gubernatorial pardon for the criminal offense has been received by the employee.

VENDOR NAME JAKE HALL

AUTHORIZED SIGNATURE [signature]

Subscribed and sworn to before me this 18th day of May, 2024

[signature]

Notary Public

My Commission Expires Oct 3, 2027

Return form to: Lori McCann, Treasurer

Duncan Public Schools

P.O. Box 1548

Duncan, Ok. 73534

EMMANUEL DE JESUS GARCIA
Notary Public - State of Oklahoma
Commission Number 23013290
My Commission Expires Oct 3, 2027

Beetle Juice Pest Control

Quote #2

Pest Control Bid Sheet

May 19, 2026

Total amount for a one-time, in-depth treatment of 8 school kitchens in July 2026: $ 100

Amount per month for Pest Control (July 2026 – June 2027) at all sites: $ 1,200 X 12 = $ 14,400

2026 - 2027 TOTAL: $ 14,500

PLEASE READ *** IMPORTANT INFORMATION

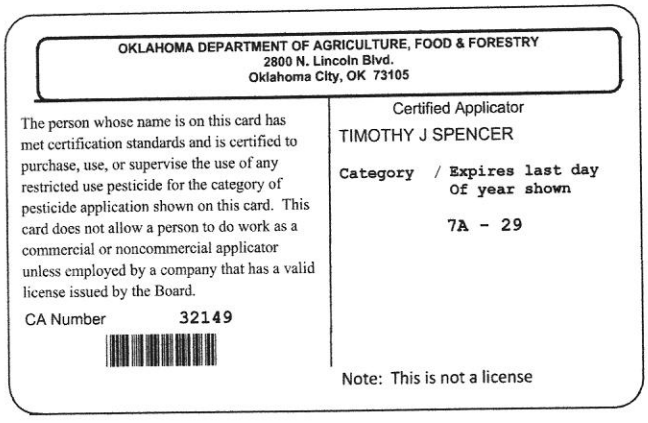
Enclosed is your Certified Applicator card. You should have this card available when purchasing restricted use pesticides to confirm your certification. If this card is for a replacement or recertification, destroy your old card and carry this one instead.

THIS CARD IS NOT A LICENSE to do work as a commercial or noncommercial applicator unless you are employed by the holder of a current Pesticide Applicator license in the category(s) for which you are certified. If you are currently employed by a license-holder, they will need to notify us in writing to verify that you are working for them as a certified applicator. If you are planning to start your own business, please contact this office to obtain an application for a Pesticide Applicator license.

The numbers shown on your card indicate two things. The first number indicates the category in which you are certified. The second number indicates that your certification expires 12/31 of the year shown. The category number codes are on the card's reverse side.

Example: 1A -08 indicates that category 1-A – Ag Plant expires December 31, 2008.

If you have any questions, please contact this office at (405) 522-5950.



OKLAHOMA DEPARTMENT OF AGRICULTURE, FOOD & FORESTRY
2800 N. Lincoln Blvd.
Oklahoma City, OK 73105

The person whose name is on this card has met certification standards and is certified to purchase, use, or supervise the use of any restricted use pesticide for the category of pesticide application shown on this card. This card does not allow a person to do work as a commercial or noncommercial applicator unless employed by a company that has a valid license issued by the Board.

CA Number 32149

Certified Applicator

TIMOTHY J SPENCER

Category / Expires last day Of year shown

7A - 29

Note: This is not a license

OKLAHOMA DEPARTMENT OF AGRICULTURE, FOOD AND FORESTRY
CONSUMER PROTECTION SERVICES
P.O. BOX 528804
OKLAHOMA CITY OK 73152-8804

Enclosed is your Certified Applicator card

TIMOTHY J SPENCER
172443 N 2790 RD
DUNCAN OK 73533

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)
Timothy Spencer

2 Business name/disregarded entity name, if different from above.
Beetle Juice Pest Control

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☒ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

Requester's name and address (optional)

6 City, state, and ZIP code

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

8	2	–	2	5	6	7	6	8	9

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** Timothy Spencer | **Date** 5/5/26

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

DUNCAN PUBLIC SCHOOLS

P.O. BOX 1548

DUNCAN, OK. 73534

FELONY AND SEX OFFENDER AFFIDAVIT

SWORN STATEMENT

STATE OF OKLAHOMA)

COUNTY OF STEPHENS)

Beetle Juice Pest Control Tim Spencer, of lawful age, being first duly sworn on oath says:

1. The undersigned is the agent and /or owner of ("Business"), and entity having a contract for services with Duncan Public Schools, Independent School District No. J-1 of Stephens County, Oklahoma ("School District") which provides for services to be performed by the undersigned and /or employees of Business on school premises during normal school hours;
2. The undersigned is duly authorized to make this statement on behalf of Business.
3. The undersigned is fully aware of and has made reasonable inquiry into the background of the employee of Business who are working or will work on school premises under the authority of Business; and
4. The undersigned declares that no person connected with or employed by the Business will be permitted to work or continue to work on school premises under the authority of Business who has been or is convicted in the State of Oklahoma, the United States or another state of:
    a. Any sex offender subject to the Sex offender Registration act in The State of Oklahoma or subject to another state's or the federal sex offender registration provisions; or
    b. Any felony offense except as provided in 70 O.S. 1998 Supp. 6-101.48 or when then (10) years has elapsed since the date of the criminal conviction or where a presidential or gubernatorial pardon for the criminal offense has been received by the employee.

VENDOR NAME Beetle Juice Pest Control Tim Spencer

AUTHORIZED SIGNATURE [signature]

Subscribed and sworn to before me this 18 day of May, 2026

Brooklyn Mangum

Notary Public

My Commission Expires 9-16-2026

BROOKLYN MANGUM NOTARY # 22012620 EXP. 09/16/26 PUBLIC STATE OF OKLAHOMA

Return form to: Lori McCann, Treasurer

Duncan Public Schools

P.O. Box 1548

Duncan, Ok. 73534

Orkin Quote #3

Pest Control Bid Sheet
May 19, 2026

Total amount for a one-time, in-depth treatment of 8 school kitchens in July 2026: $ Included / NA

Amount per month for Pest Control (July 2026 – June 2027) at all sites: $ 1896.00 X 12 = $ 22,752

2026 - 2027 TOTAL: $ 22,752

Blanket Additional Insured status is provided on the General Liability and Auto Liability policies as required by written contract. The Umbrella Policy is follow form to the scheduled underlying policies and scheduled retained limits, subject to policy exclusions. General Liability and Auto Liability shall be Primary and Non-contributory with any other insurance in force for or which may be purchased by Additional Insured, as required by written contract. Waiver of Subrogation applies in favor of Additional Insureds with respects to General Liability, Auto Liability and Workers Compensation as required by written contract and as permitted by law.

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ **Go to *www.irs.gov/FormW9* for instructions and the latest information.**

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

ROLLINS, INC

2 Business name/disregarded entity name, if different from above

ORKIN, LLC

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☑ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

1401 SE 1ST

Requester's name and address (optional)

6 City, state, and ZIP code

LAWTON, OK 73501

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

5	1	–	0	0	6	8	4	7	9

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here **Signature of U.S. person** ▶ _____ **Date** ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

5/28/25

DUNCAN PUBLIC SCHOOLS

P.O. BOX 1548

DUNCAN, OK. 73534

FELONY AND SEX OFFENDER AFFIDAVIT

SWORN STATEMENT

STATE OF OKLAHOMA)

COUNTY OF STEPHENS

David Terry / ORKIN Pest Control, of lawful age, being first duly sworn on oath says:

1. The undersigned is the agent and /or owner of ("Business"), and entity having a contract for services with Duncan Public Schools, Independent School District No. J-1 of Stephens County, Oklahoma ("School District") which provides for services to be performed by the undersigned and /or employees of Business on school premises during normal school hours;
2. The undersigned is duly authorized to make this statement on behalf of Business.
3. The undersigned is fully aware of and has made reasonable inquiry into the background of the employee of Business who are working or will work on school premises under the authority of Business; and
4. The undersigned declares that no person connected with or employed by the Business will be permitted to work or continue to work on school premises under the authority of Business who has been or is convicted in the State of Oklahoma, the United States or another state of:
    a. Any sex offender subject to the Sex offender Registration act in The State of Oklahoma or subject to another state's or the federal sex offender registration provisions; or
    b. Any felony offense except as provided in 70 O.S. 1998 Supp. 6-101.48 or when then (10) years has elapsed since the date of the criminal conviction or where a presidential or gubernatorial pardon for the criminal offense has been received by the employee.

VENDOR NAME ORKIN Pest Control

AUTHORIZED SIGNATURE

Subscribed and sworn to before me this 12th day of May, 2026

Telisa R Tidwell

Notary Public

My Commission Expires 03-08-2027

TELISA R. TIDWELL NOTARY # 23003368 EXP. 03/08/27 PUBLIC STATE OF OKLAHOMA

Return form to: Lori McCann, Treasurer

Duncan Public Schools

P.O. Box 1548

Duncan, Ok. 73534

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: MAINTENANCE

Vendor Requested: LOCKE SUPPLY, INC

Item Request Description:

PARTS/SUPPLIES FOR DISTRICT SITE MAINTENANCE FY 26-27

Dollar Amount Requested (if applicable): $40,000.00

Fund Requested: 21 - Building

Budget/Activity Account Requested: 054 - MAINTENANCE

Ben Sanford — 5-20-26

Signature of Requestor/Principal — Date

Signature of Budget Director — Date

Dr Clayton Jr — 05/21/2026

Signature of ~~Assistant~~ Superintendent — Date

TRENDS REQUISITION

PURCHASE ORDER # _____
For Finance Use Only

Date: 05/20/2026
Requested by: BEN GARLAND
School/Dept: MAINTENANCE
Account/Prog: 21 BUILDING

☐ Books ☐ Fees/Dues ☐ Textbooks
☐ Equipment ☐ Supplies ☐ Service
☐ Technology ☐ Furniture/Fixtures ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
→ **SHIP TO** ←
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Complete only the shaded areas. Use current catalog information
Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
LOCKE SUPPLY, INC
1715 N HWY 81
DUNCAN, OK 73533
580-252-2504

Quantity	Item No/Description	Unit Price	Total Price	FY	FU	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	PARTS/SUPPLIES FOR DISTRICT	$ 40,000.00	$ 40,000.00	7	21	054	2620	618	000	0000	000	050
	SITE MAINTENANCE FY 26-27											
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 40,000.00									

Ben Garland
SIGNATURE - PRINCIPAL/DIRECTOR ***REQUIRED***

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: District/Business Office

Vendor Requested: OSAG - Oklahoma School Assurance Group

Item Request Description:

District Workers' Compensation for FY 2026-2027

(Increase of $22,945.00 from FY 2025-2026)

Dollar Amount Requested (if applicable): $269,466.00

Fund Requested: 21 - Building Fund

Budget/Activity Account Requested: 021 - OSAG

L McCann — Signature of Requestor/Principal — 06-01-2026 — Date

Signature of Budget Director — Date

Signature of Assistant Superintendent — 6/3/26 — Date

TRENDS REQUISITION

PURCHASE ORDER # _____
For Finance Use Only

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Date: 06/01/2026
Requested by: Lori McCann
School/Dept: Central Office
Account/Prog: 21 - Building Fund

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☑ Other

Complete only the shaded areas. Use current catalog information
Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
OSAG - Oklahoma School Assurance Group

Quantity	Item No/Description	Unit Price	Total Price	FY	FU	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
	DIST - Distrct Workers' Compensation		$ 269,466.00	07	21	021	2340	529	000	0000	000	050
	For FY 2026-2027											
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 269,466.00									

SIGNATURE - PRINCIPAL/DIRECTOR ***REQUIRED***

OSAG

Oklahoma School Assurance Group

May 25, 2026

Duncan School District
Channa Byerly
PO Box 1548
Duncan, OK 73534

Dear Channa Byerly and Board of Education:

Your 2026-2027 workers' compensation premium quote from the Oklahoma School Assurance Group (OSAG) is enclosed.

It is important to review the proposal completely, to familiarize yourself with the member benefits provided by OSAG for your district. Several important documents are enclosed for your review. Don't hesitate to call our office for assistance with questions about your OSAG quote.

OSAG is the largest provider of workers' compensation services to Oklahoma public schools, proudly saving our members over $116,364,539 since we began in 1994. Our motto is to provide *"the most efficient and economical workers' compensation services to Oklahoma public school districts"*. We strive to uphold this motto and look forward to serving Duncan School District in 2026-2027.

Your OSAG policy will automatically renew on 7/1/2026, so no action is due on your part. If you have any questions regarding your quote material, please contact Victoria Keith or Tom Beckman at 800-699-5905.

Sincerely,

Tina J. Wamsley

Tina J. Wamsley, Chief Operating Officer
Oklahoma School Assurance Group

TJW/ear
enclosure

OSAG

Oklahoma School Assurance Group

May 25, 2026

Channa Byerly
Duncan School District
PO Box 1548
Duncan, OK 73534

Re: 2026-2027 OSAG Workers' Compensation Insurance Quote
The policy will automatically renew on 7/1/26 – No action needed.

Dear Channa Byerly,

Thank you for helping to make OSAG the largest provider of workers' compensation to public schools in Oklahoma. Your 2026-2027 OSAG renewal quote is as follows:

Total 2026-2027 OSAG Workers' Compensation Renewal Premium including Dividend/Credits: **$269,466.00**
Non-Auditable

Your OSAG policy also contains Employers' Liability Limits of $1,000,000/$1,000,000/$1,000,000

Active membership in the Oklahoma School Assurance Group provides an array of benefits for your district, including continued membership *performance dividend awards*. The membership dividend is based on an overall favorable group loss ratio.

About the OSAG Proposal:

*The Membership Dividend is the maximum amount that may be awarded to an active member as a performance dividend. This figure is based on individual district loss performance.

*All members that renew with OSAG have a *Membership Dividend* associated with active membership.
To receive the Membership Dividend, a member must be active with paid premium.

****OSAG has awarded $500,000 in Safety Equipment Grants, a $250,000 board approved Shared Premium Credit awarded to all active members in 2024-2025, as well as continued Annual Premium Credits when available. OSAG credits are predicted to continue in the future for all active members."***

****See enclosed listing of all OSAG member benefits – ALL at NO COST to members!**

OSAG

Member Benefits of the Oklahoma School Assurance Group

The Oklahoma School Assurance Group (O.S.A.G.) is the largest provider of workers' compensation services to Oklahoma public schools, proudly serving 98% of Oklahoma schools!

The OSAG motto is *"to provide the most efficient and economical workers' compensation services to Oklahoma public schools."*

Since 1994, member school districts have accumulated a total savings of $116,364,539!

ALL OSAG member benefits are FREE to include the following:

- *Insurance consulting services covering **MOST** lines of district insurance needs, i.e. workers' compensation, property, liability, etc.*
- *OSAG Training Seminars provided four times annually, in addition to presentations at Oklahoma ASBO spring & fall conferences, & various conferences throughout Oklahoma.*
- *Online safety training video program with 1,000+ videos provided. Accessible with assigned school-specific username and password. All videos are accessible through the OSAG webpage at www.okschoolassurancegroup.org, 24 hrs/day, 7 days/week.*
- *NEW Learning Management System as part of the OSAG – Amtrust Financial Services partnership.*
- *Onsite Risk Control Management visitations as designated or upon request.*
- *Monthly newsletter providing claims processing assistance, OSAG board correspondence, & notifications of upcoming OSAG events.*
- ***Guaranteed annual premium! One premium quote for one year of coverage with no additional premium owed due to payroll auditing.***
- *Premiums based on **individual** school district's workers' compensation claim performance and not based on group.*
- ***No risk policy!** OSAG, as well as its members, assume **ZERO** risk or liability for claims made. OSAG is a fully insured program. All OSAG funds belong to OSAG membership.*

Potential dividend earnings!

- *Individual district performance dividend used to reduce future premium costs! Since inception, approximately $33,750,604 has been awarded to qualifying members as premium refunds, performance dividends, $500,000 in Safety Equipment Grants, a $250,000 Shared Premium Credit, & upfront premium savings.*

AFFIDAVIT FOR FILING WITH COMPETITIVE BID

STATE OF OKLAHOMA)
) SS
COUNTY OF OKLAHOMA)

Tom Beckman, of lawful age, being first duly sworn, an oath says that he is the agent authorized by the bidder to submit the attached bid. Affidavit further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any county official or employee as to quantity, quality, or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between bidders and any county official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

Tom Beckman

Subscribed and sworn to before me this 25th day of May 2026.

Notary Public

ELIZABETH A. RIDENER
NOTARY PUBLIC - STATE OF OKLAHOMA
MY COMMISSION EXPIRES FEB. 07, 2028
COMMISSION # 12001300

My commission expires: 02/07/28
My commission number: 12001300

NOTE:
Each competitive bid submitted to a county, school district or municipality must be accompanied by the above Affidavit as required by 74 O.S. 1976 85.25. Any bids received without an attached affidavit cannot be received as a valid bid per O.S.

CAUTION

Potential Negative Impact on OSAG Member Districts

The Oklahoma School Assurance Group serves as the largest provider of workers' compensation services to Oklahoma schools, with a current membership of 502 districts. For thirty-two years, OSAG has provided such services to the districts, while seeking to protect schools from unethical business practices.

Due to years of recorded fraudulent behavior by agents/agencies attempting to access member proprietary records, the OSAG board and administration established a strict OSAG Release of Records Policy as an added layer of protection for membership. This policy has protected confidential district employee medical/proprietary information from landing in the hands of unethical organizations who may not have the best interests of the district.

During a regularly scheduled annual premium development meeting with our previous carrier, OSAG was informed that our members would be hit with a 42% premium increase, an amount we did not feel was warranted by current market conditions. That 42% premium increase equated to a $6,658,571 budget demand on Oklahoma schools. To protect our members, OSAG sought partnership with a different carrier, saving members from this substantial increase.

It has come to our attention that our previous carrier may not be adhering to the OSAG Release of Records Policy, releasing proprietary district records to agents/agencies without permission to do so, or utilizing those records internally to sway OSAG membership. Agents/agencies that are partnered with this carrier, or any carrier outside of the OSAG program, we believe, have a financial incentive to remove schools from OSAG.

We have seen that schools that leave for what appears to be a cheaper alternative, find out that it is a one-year experience. The following year they see a substantial increase which effectively negates what was saved in the initial year. OSAG's goal is to be as competitive as it can be, while also providing long-term stability and reliability.

This opinion reflects the opinions of OSAG administration. OSAG encourages all members to be observant when reviewing the workers' compensation services for the district. By maintaining OSAG membership, districts are protected by an Interlocal Cooperation Act Agency of Schools, benefits of a group policy that offers years of stability & protection, membership ownership of the program, secure premiums, and a board authorized cap on any agent/agency commission being paid on behalf of the district.

Please contact our office at 800.699.5905 for further information or questions. You may also contact Dr. Keith Weldon, OSAG CEO at 405.623.0319, or Tina Wamsley, OSAG COO at 405.615.0709.

OSAG stands by our motto *"to provide the most efficient & economical workers' compensation services to Oklahoma public schools"* saving our members over $116,364,539 since 1994.

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: MAINTENANCE

Vendor Requested: PRECISION TESTING LABORATORIES, INC

Item Request Description: DISTRICT ASBESTOS OPERATION & MAINTENANCE CONTRACT

Dollar Amount Requested (if applicable): $2,250.00

Fund Requested: 21- Building

Budget/Activity Account Requested: 054 MAINTENANCE

Signature of Requestor/Principal — Date: 5-26-26

Signature of ~~Budget Director~~ Bus. Office Manager — Date: 05-26-2026

Signature of ~~Assistant~~ Superintendent — Date: MAY 26 2026

TRENDS REQUISITION

PURCHASE ORDER # _____
For Finance Use Only

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Date: 05/26/2026
Requested by: BEN GARLAND
School/Dept: MAINTENANCE
Account/Prog: 21 BUILDING

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☑ Service ☐ Other

Complete only the shaded areas. Use current catalog information
Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
PRECISION TESTING LAB, INC
9216 W. 2ND
STILLWATER, OK 74076
405-533-3886

Quantity	Item No/Description	Unit Price	Total Price	FY	FU	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
01	DISTRICT ASBESTOS OPERATION	$ 2,250.00	$ 2,250.00	7	21	054	2620	438	000	0000	000	050
	AND MAINTENANCE CONTRACT											
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 2,250.00									

Ben Garland
SIGNATURE - PRINCIPAL/DIRECTOR ***REQUIRED***

PRECISION TESTING LABORATORIES, INC.
9216 West 2nd
PO Box 814
Stillwater, OK 74076

Phone: (405) 533-3886
Fax: (405) 533-3887
Toll Free: (888) 785-1468

May 18, 2026

Mr. Ben Garland, Maintenance Director
Duncan Schools
PO Box 1548
Duncan, OK 73534-1111

Dear Mr. Garland;

We would like to say thank you for using Precision Testing for your asbestos services. Our goal is to make it easy for you to comply with federal and state asbestos regulations. Please review your enclosed contract for the 2026-2027 school year for Asbestos Operation and Maintenance (O&M). We look forward to providing a high level of customer service to meet your regulatory needs.

If the contract is acceptable, please sign and return a copy by mail, email or fax. Also enclosed with the contract is an invoice for services dated for the upcoming fiscal year. If you need proof of Workers Compensation or General Liability insurance, or a No-kickback Statement or Sex Offender Declaration please let me know.

Things you may not know about Precision Testing:

- We offer complete mold sampling and remediation services using inspectors certified by the American Indoor Air Quality Council. Please call if you need to schedule a visit or discuss rates.
- The business website is **http://precision-testing.com**
- You can contact me at **dan.tracy@precision-testing.com** or on my cell at (405)880-6485
- Our address is PO Box 814, Stillwater, OK 74076. Please make sure you are using our current address to avoid any delays in service.
- Our company specializes in complete asbestos management for schools, serving over 300 Districts statewide. If given advance notice, we can provide on-site assistance for Department of Labor or EPA compliance audits.

We appreciate your business. Thank you for considering Precision Testing for your asbestos and mold investigation needs. I will make every effort to provide you with accurate information and timely service.

Respectfully,

Dan Tracy
Precision Testing Labs

PRECISION TESTING LABORATORIES, INC.
ASBESTOS OPERATIONS AND MAINTENANCE CONTRACT

This contract is entered into on this 1st day of July, 2026, by and between **PRECISION TESTING LABORATORIES, INC., 9216 West 2nd, PO Box 814, Stillwater, OK 74076** and the **Duncan Schools** for the Fiscal Year July 1, 2026, to June 30, 2027.

A. Precision Testing Laboratories, Inc. will complete **two (2) semi-annual (ACM) surveillances** as required.

B. Precision Testing Laboratories, Inc. will include the required 3-year AHERA Surveillance, provided the district has participated in the annual retainer program for three years. Precision Testing Laboratories (PTL) will complete the required surveillance paperwork presently related to Asbestos Hazardous Emergency Response Act (AHERA) in compliance with the law and its regulations. Any major added future requirements could necessitate an adjustment.

C. If you need work done in your facilities, PTL will provide a qualified responsive Operation and Maintenance team for an hourly contract rate to handle emergencies.

1. The services listed below are $72.50 per man-hour for on-site service. This cost includes liability insurance and asbestos worker's compensation insurance for the contract workers. Normally, insurance policies exclude asbestos coverage.
    a. On-site consulting services
    b. On-site public relations meetings with public groups
    c. On-site emergency response actions
    d. The minimum charge per episode is $250.00

2. For removal services listed below, the cost is $72.50 per man-hour for an on-site Asbestos Supervisor and $57.50 per man-hour for each Asbestos Worker. Mileage is charged at $.50 per mile both ways. If ACM waste results from the removal, an additional charge of $250.00 for hauling will be assessed. **Precision Testing Laboratories, Inc.** shall use only those companies licensed and insured by the Oklahoma Department of Labor for transporting ACM. Precision Testing Laboratories, Inc. will dispose of all ACM according to all Federal and State Regulations.
    a. Glovebag operations - including air samples;
    b. Encapsulation activities;
    c. Repair and maintenance in damaged areas;
    d. For enclosure, glovebag, repair and/or replacement projects, the actual cost of materials are charged to the School District;
    e. A minimum charge per episode for this service is $500.00, plus mileage, actual cost of materials and hauling charge.

D. Precision Testing Laboratories, Inc. will provide emergency response action consultation by telephone at no cost.

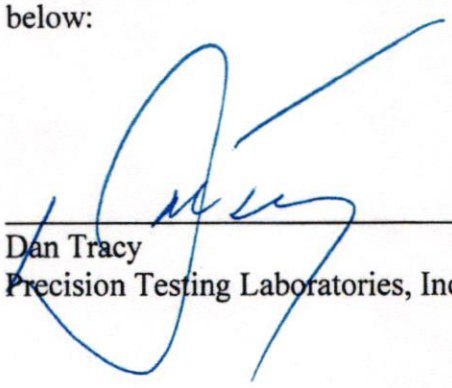
E. Our insurance protects the School District when work is performed on the job site. Insurance certificates for Liability insurance, automobile insurance and worker's compensation insurance coverage will be provided to the School District when requested.

F. Precision Testing Laboratories, Inc., will provide on-site assistance to the School District when inspected by Federal or State AHERA agencies, if requested. The only charge will be mileage.

G. This writing represents the entire agreement between the parties and may be modified only in writing signed by the parties and specifically referring to this agreement.

The total cost for the above service is an annual retainer fee of **$2250.00**. Since this is an ongoing surveillance, it is due and payable when the contract is approved.

This offer from Precision Testing Laboratories, Inc. is made and bound by the signature below:



Dan Tracy
Precision Testing Laboratories, Inc.

This contract is accepted by: _____
Ben Garland, Maintenance Director

Date: _____

BOARD APPROVED

JUN 09 2026

ITEM # 9.H.25.

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: MAINTENANCE

Vendor Requested: PRECISION TESTING LABORATORIES, INC

Item Request Description: DISTRICT ASBESTOS OPERATION & MAINTENANCE CONTRACT

Dollar Amount Requested (if applicable): $2,250.00

Fund Requested: 21 - Building

Budget/Activity Account Requested: 054 MAINTENANCE

Signature of Requestor/Principal — Date: 5-26-26

Signature of ~~Budget Director~~ Bus. Office Manager — Date: 05-26-2026

Signature of ~~Assistant~~ Superintendent — Date: MAY 26 2026

TRENDS REQUISITION

PURCHASE ORDER # _____
For Finance Use Only

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
→ **SHIP TO** ←
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Date: 05/26/2026
Requested by: BEN GARLAND
School/Dept: MAINTENANCE
Account/Prog: 21 BUILDING

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☑ Service ☐ Other

Complete only the shaded areas. Use current catalog information
Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
PRECISION TESTING LAB, INC
9216 W. 2ND
STILLWATER, OK 74076
405-533-3886

Quantity	Item No/Description	Unit Price	Total Price	FY	FU	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
01	DISTRICT ASBESTOS OPERATION	$ 2,250.00	$ 2,250.00	7	21	054	2620	438	000	0000	000	050
	AND MAINTENANCE CONTRACT											
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 2,250.00									

Ben Garland
SIGNATURE - PRINCIPAL/DIRECTOR ***REQUIRED***

PRECISION TESTING LABORATORIES, INC.
9216 West 2nd
PO Box 814
Stillwater, OK 74076

Phone: (405) 533-3886
Fax: (405) 533-3887
Toll Free: (888) 785-1468

May 18, 2026

Mr. Ben Garland, Maintenance Director
Duncan Schools
PO Box 1548
Duncan, OK 73534-1111

Dear Mr. Garland;

We would like to say thank you for using Precision Testing for your asbestos services. Our goal is to make it easy for you to comply with federal and state asbestos regulations. Please review your enclosed contract for the 2026-2027 school year for Asbestos Operation and Maintenance (O&M). We look forward to providing a high level of customer service to meet your regulatory needs.

If the contract is acceptable, please sign and return a copy by mail, email or fax. Also enclosed with the contract is an invoice for services dated for the upcoming fiscal year. If you need proof of Workers Compensation or General Liability insurance, or a No-kickback Statement or Sex Offender Declaration please let me know.

Things you may not know about Precision Testing:

- We offer complete mold sampling and remediation services using inspectors certified by the American Indoor Air Quality Council. Please call if you need to schedule a visit or discuss rates.
- The business website is **http://precision-testing.com**
- You can contact me at **dan.tracy@precision-testing.com** or on my cell at (405)880-6485
- Our address is PO Box 814, Stillwater, OK 74076. Please make sure you are using our current address to avoid any delays in service.
- Our company specializes in complete asbestos management for schools, serving over 300 Districts statewide. If given advance notice, we can provide on-site assistance for Department of Labor or EPA compliance audits.

We appreciate your business. Thank you for considering Precision Testing for your asbestos and mold investigation needs. I will make every effort to provide you with accurate information and timely service.

Respectfully,

Dan Tracy
Precision Testing Labs

PRECISION TESTING LABORATORIES, INC.
ASBESTOS OPERATIONS AND MAINTENANCE CONTRACT

This contract is entered into on this 1st day of July, 2026, by and between **PRECISION TESTING LABORATORIES, INC., 9216 West 2nd, PO Box 814, Stillwater, OK 74076** and the **Duncan Schools** for the Fiscal Year July 1, 2026, to June 30, 2027.

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C. If you need work done in your facilities, PTL will provide a qualified responsive Operation and Maintenance team for an hourly contract rate to handle emergencies.

1. The services listed below are $72.50 per man-hour for on-site service. This cost includes liability insurance and asbestos worker's compensation insurance for the contract workers. Normally, insurance policies exclude asbestos coverage.
    a. On-site consulting services
    b. On-site public relations meetings with public groups
    c. On-site emergency response actions
    d. The minimum charge per episode is $250.00

2. For removal services listed below, the cost is $72.50 per man-hour for an on-site Asbestos Supervisor and $57.50 per man-hour for each Asbestos Worker. Mileage is charged at $.50 per mile both ways. If ACM waste results from the removal, an additional charge of $250.00 for hauling will be assessed. **Precision Testing Laboratories, Inc.** shall use only those companies licensed and insured by the Oklahoma Department of Labor for transporting ACM. Precision Testing Laboratories, Inc. will dispose of all ACM according to all Federal and State Regulations.
    a. Glovebag operations - including air samples;
    b. Encapsulation activities;
    c. Repair and maintenance in damaged areas;
    d. For enclosure, glovebag, repair and/or replacement projects, the actual cost of materials are charged to the School District;
    e. A minimum charge per episode for this service is $500.00, plus mileage, actual cost of materials and hauling charge.

D. Precision Testing Laboratories, Inc. will provide emergency response action consultation by telephone at no cost.

E. Our insurance protects the School District when work is performed on the job site. Insurance certificates for Liability insurance, automobile insurance and worker's compensation insurance coverage will be provided to the School District when requested.

F. Precision Testing Laboratories, Inc., will provide on-site assistance to the School District when inspected by Federal or State AHERA agencies, if requested. The only charge will be mileage.

G. This writing represents the entire agreement between the parties and may be modified only in writing signed by the parties and specifically referring to this agreement.

The total cost for the above service is an annual retainer fee of **$2250.00**. Since this is an ongoing surveillance, it is due and payable when the contract is approved.

This offer from Precision Testing Laboratories, Inc. is made and bound by the signature below:

Dan Tracy
Precision Testing Laboratories, Inc.

This contract is accepted by: Ben Garland
Ben Garland, Maintenance Director

Date: 06/10/2016

An Ongoing Tradition of Excellence

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: MAINTENANCE

Vendor Requested: RC MOWING, LLC

Item Request Description:

DISTRICT LAWN MAINTENANCE FOR JULY 2026 - NOVEMBER 2026

15 DATES OF SERVICE X $2525.00 = $37,875.00

Dollar Amount Requested (if applicable): $37,875.00

Fund Requested: 21-Building

Budget/Activity Account Requested: 054 - MAINTENANCE

Ben [signature] — 5-20-26

Signature of Requestor/Principal — Date

Signature of Budget Director — Date

[signature] — 05/21/2026

Signature of ~~Assistant~~ Superintendent — Date

TRENDS REQUISITION

PURCHASE ORDER # _____
For Finance Use Only

Date: 05/14/2026
Requested by: BEN GARLAND
School/Dept: MAINTENANCE
Account/Prog: 21 BUILDING

☐ Books ☐ Fees/Dues ☐ Textbooks
☐ Equipment ☐ Supplies ☑ Service
☐ Technology ☐ Furniture/Fixtures ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Complete only the shaded areas. Use current catalog information
Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
RC MOWING, LLC
314 N. 3RD ST
DUNCAN, OK 73533
580-860-3399

Quantity	Item No/Description	Unit Price	Total Price	FY	FU	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	DISTRICT LAWN MAINTENANCE	$ 37,875.00	$ 37,875.00	7	21	054	2630	420	000	0000	000	050
	JULY 2026 - NOVEMBER 2026											
	15 DATES OF SERVICE X $2525.00											
QUOTE #1	RC MOWING	$ 2,525.00										
QUOTE #2	B5 CONTRACTORS	$ 3,650.00										
QUOTE #3	F&W TREE COMPANY	$ 3,750.00										
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 37,875.00									

Ben Garland
SIGNATURE - PRINCIPAL/DIRECTOR ***REQUIRED***

CONTRACTOR'S NAME	TOTAL AMOUNT FOR DISTRICT PER ONE TIME SERVICED
B5 CONTRACTORS	$ 3650 -
F & W TREE COMPANY	$ 3750 -
MASON'S LAWNCARE	$ 3950 -
MP PROPERTY SOLUTIONS	$ 11,360.40
POLLOCK LAWN SERVICE	no bid submitted
PRESIDENTIAL LAWN MAINTENANCE	$ 6690 -
RC MOWING	$ 2525 -
RT CLEAN UP & REMOVAL	$ 5344 -

Quote #1

DUNCAN PUBLIC SCHOOLS LAWN MAINTENANCE

March 4, 2026, 9:00 AM

DPS Administration Office

COMPANY NAME: B.C Mowing L.L.C

LOCATION		AMOUNT PER 1 TIME SERVICED
Administration Office Area		200.00
Baseball / Softball Slope Areas		90.00
Duncan High School		275.00
Duncan Middle School		250.00
Emerson Elementary		185.00
Family Education Center / Transportation		80.00
Horace Mann Elementary		200.00
Maintenance Lee Elementary		180.00
Mark Twain Elementary		285.00
Plato Elementary		180.00
Stadium Area		130.00
Transportation Bus Parking		40.00
Will Rogers PreK		180.00
Woodrow Wilson Elementary		250.00
TOTAL AMOUNT FOR DISTRICT PER 1 TIME SERVICED		2525.00 ✓

DUNCAN PUBLIC SCHOOLS LAWN MAINTENANCE
March 4, 2026, 9:00 AM
DPS Administration Office

Quote #2

COMPANY NAME: B5 Contractors

LOCATION	AMOUNT PER 1 TIME SERVICED
Administration Office Area	$ 200
Baseball / Softball Slope Areas	$ 350
Duncan High School	$ 350
Duncan Middle School	$ 250
Emerson Elementary	$ 200
Family Education Center / Transportation	$ 300
Horace Mann Elementary	$ 250
Maintenance Lee Elementary	$ 250
Mark Twain Elementary	$ 300
Plato Elementary	$ 300
Stadium Area	$ 300
Transportation Bus Parking	$ 100
Will Rogers PreK	$ 200
Woodrow Wilson Elementary	$ 300
TOTAL AMOUNT FOR DISTRICT PER 1 TIME SERVICED	$ 3,650 ✓

DUNCAN PUBLIC SCHOOLS LAWN MAINTENANCE Quote #3

March 4, 2026, 9:00 AM

DPS Administration Office

COMPANY NAME: F & W Tree Company

LOCATION		AMOUNT PER 1 TIME SERVICED
Administration Office Area		200
Baseball / Softball Slope Areas		200
Duncan High School		425
Duncan Middle School		325
Emerson Elementary		225
Family Education Center / Transportation		175
Horace Mann Elementary		325
Maintenance Lee Elementary		275
Mark Twain Elementary		325
Plato Elementary		225
Stadium Area		175
Transportation Bus Parking		175
Will Rogers PreK		275
Woodrow Wilson Elementary		425
TOTAL AMOUNT FOR DISTRICT PER 1 TIME SERVICED		$3,750 ✓

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: District / Central Office

Vendor Requested: STEPHENS COUNTY TREASURER

Item Request Description: VISUAL INSPECTION FOR FY 26-27

(Same as last year)

Dollar Amount Requested (if applicable): $150,000.00

Fund Requested: 21 - Building Fund

Budget/Activity Account Requested: 026-Step Co (Visual Insp)

Kelly Henderson — Requestor or Principal — Date: 05/20/2026

McCann — Budget Administrator or Business Office Manager — Date: 05-27-2026

Assistant Superintendent or Superintendent — Date: JUN 02 2026

TRENDS REQUISITION

Date: 05/20/2026
Requested by: Kelly Henderson
School/Dept: 050-District, Central Office
Account/Prog: 026-Steph Co (Visual Inspection)

☐ Books ☐ Equipment ☐ Technology
☑ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☐ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
STEPHENS COUNTY TREASURER

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	ANNUAL VISUAL INSPECTION	$ 150,000.00	$ 150,000.00	7	21	026	2518	870	000	0000	000	050
	25-26 Spent 129,940.79											
	24-25 Spent 117,298.94											
	23-24 Spent 124,130.71											
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 150,000.00									

DESCRIPTION: VISUAL INSPECTION FOR FY 26-27

Kelly Henderson 05/20/26
Signature of Requestor *-REQUIRED-* **Date**

590

Signature of Administrator *-REQUIRED-* **Date**

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: District / Central Office

Vendor Requested: SUMMIT UTILITIES

Item Request Description: DISTRICT NATURAL GAS UTILITIES FOR FY 26-27

(Same as last year)

Dollar Amount Requested (if applicable): $150,000.00

Fund Requested: 21 - Building Fund

Budget/Activity Account Requested: 036-Utilities

Kelly Henderson — Requestor or Principal — Date: 05/20/26

L McCann — Budget Administrator or Business Office Manager — Date: 05-27-2026

for — Assistant Superintendent or Superintendent — Date: JUN 02 2026

TRENDS REQUISITION

Date: 05/20/2026
Requested by: Kelly Henderson
School/Dept: 050-District, Central Office
Account/Prog: 026-Steph Co (Visual Inspection)

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☑ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
SHIP TO
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Use current catalog information Include Pricing for the Total of all Units.
Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
SUMMIT UTILITIES

Quantity	Item No/Description	Unit Price	Total Price	FY	FUND	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
1	ANNUAL VISUAL INSPECTION	$ 150,000.00	$ 150,000.00	7	21	026	2518	870	000	0000	000	050
	25-26 Spent 85,662.65 AS OF 05/20/26											
	24-25 Spent 104,270.86											
	23-24 Spent 109,339.54											
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 150,000.00									

DESCRIPTION: NATURAL GAS UTILITIES FOR FY 26-27

Kelly Vendrum 05/20/26
Signature of Requestor *-REQUIRED-* **Date**

592

Signature of Administrator *-REQUIRED-* **Date**

An Ongoing Tradition of Excellence

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: MAINTENANCE

Vendor Requested: TK ELEVATOR CORPORATION

Item Request Description:

DISTRICT MONTHLY ELEVATOR SERVICE, INCLUDING ANNUAL SAFETY TESTS - FY 2026-2027

Dollar Amount Requested (if applicable): $7,026.48

Fund Requested: 21 - Building

Budget/Activity Account Requested: 054 - MAINTENANCE

[signature] 5-20-26

Signature of Requestor/Principal Date

Signature of Budget Director Date

[signature] 05/21/2026

Signature of ~~Assistant~~ Superintendent Date

TRENDS REQUISITION

PURCHASE ORDER # _____
For Finance Use Only

Date:	05/14/2026
Requested by:	BEN GARLAND
School/Dept:	MAINTENANCE
Account/Prog:	21 BUILDING

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☑ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
→ **SHIP TO** ←
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Complete only the shaded areas. Use current catalog information
Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
TK ELEVATOR
3100 INTERSTATE N. CIRCLE, SUITE 500
ATLANTA, GA 30339
405-949-1916

Quantity	Item No/Description	Unit Price	Total Price	FY	FU	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
12	DISTRICT MONTHLY ELEVATOR	$ 585.54	$ 7,026.48	7	21	054	2620	438	000	0000	000	050
	SERVICE, INCLUDING ANNUAL											
	SAFETY TESTS FY 2026-2027											
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 7,026.48									

Ben [signature]
SIGNATURE - PRINCIPAL/DIRECTOR ***REQUIRED***

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TK Multi-Coverage Agreement

Universal Service by TK Elevator
Any Brand | Any Place | Any Time

May 12, 2026

DUNCAN HIGH SCHOOL

Purchaser: DUNCAN PUBLIC SCHOOLS
Address: PO BOX 1548
DUNCAN, OK 73534-1548

Location: DUNCAN HIGH SCHOOL
Address: 715 N 19TH ST
DUNCAN, OK 73533-2120

TK Elevator Corporation ("TK Elevator Corporation," "TK Elevator," "we," "us," and "our"), agrees with Purchaser ("Purchaser," "you," and "your"), to maintain the equipment described below in accordance with the terms and conditions of this agreement ("the Agreement") with the goal of maximizing its performance, safety, and life span. TK Elevator and Purchaser may hereinafter be referred to individually as a "Party" or collectively as the "Parties."

Covered Equipment

This Agreement covers the units described in the table below (individually a "Unit" or collectively the "Units") which groups the Units according to their applicable coverage type (i.e. Essential Coverage, Elevated Coverage, Enhanced Coverage, etc.). A description of those terms and conditions specifically applicable to each coverage type appears in attached and incorporated exhibits corresponding to the names of those coverage types. The remaining terms and conditions apply to all coverage types. In the event of a conflict between the terms and conditions on the pages that follow and the terms and conditions found in the attached exhibits, the terms and conditions found in the attached exhibits shall control.

Coverage Type	Equipment Type	Nickname	Legal ID	OEM Serial #	Stops	Controller Manufacturer
Essential	Residential / Chairlift	WOODROW WILSON		500393	2	Garaventa
Enhanced	Hydraulic	FEC Elev		EK6825	2	Dover
Enhanced	Hydraulic	MAIN BUILDING HIGH SCHOOL	E32107	EG8759	2	Dover

Please refer to the exhibit entitled "Equipment to be Maintained" for the address of each Unit listed in the table above.

Scope of Work

Service Activities Include TK Elevator's Maintenance Control Program
TK Elevator performs all work covered by this Agreement in accordance with the version of ASME A17.1 that is, according to the relevant authority having jurisdiction, applicable to the Unit(s) at the time the Agreement is first fully executed by both Parties. Section 8.6 of that code currently requires Unit owners to have a Maintenance Control Program ("MCP"). TK Elevator's MCP meets or exceeds section 8.6 of that code. Our MCP takes into consideration the age and usage of the Unit(s). Our MCP also includes TK Elevator's Maintenance Tasks & Records documentation to record the performance of those tasks. This Agreement does not include any work mandated as a consequence of changes to that code after this Agreement is executed.

Testing

Equipment Testing

This agreement includes only the following tests:

Equipment Type	Nickname	Covered Tests
Hydraulic	FEC Elev	annual safety tests

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Residential / Chairlift	WOODROW WILSON	no testing included for this unit
Hydraulic	MAIN BUILDING HIGH SCHOOL	annual safety tests

Should your Unit(s) require any additional type of equipment testing as required by any applicable law and/or code, we will provide you with a separate written estimate that includes the cost of any associated labor and/or material(s).

Should your Unit(s) require any safety tests as mandated by any applicable law and/or code on the commencement date of this Agreement, TK Elevator assumes no responsibility for the day-to-day operation of the governor or safeties on applicable traction elevators, or the hydraulic system on applicable hydraulic elevators under the terms of this Agreement until the test has been completed and the Unit has passed. Should the respective Unit fail any of those tests, it shall be solely your responsibility to make necessary repairs and place the Unit(s) in a condition that we deem acceptable for further coverage under the terms of this Agreement. Because the performance of any safety test places the Unit under extreme conditions that are outside of the Unit's normal operating parameters, you agree that TK Elevator shall not be liable for any damage to the building structure or the Unit(s) resulting from the performance of any safety tests we perform at any time under this Agreement.

Should your jurisdiction require the presence of either the applicable authority having jurisdiction or a third party witness at the time of testing, you agree to pay for any costs of that individual along with any inspection/coordination fees or any costs incurred by TK Elevator.

Firefighters' Service Testing

Should your Unit(s) be equipped with a phase I and phase II firefighters' service feature, all testing, record-keeping and record storage obligations associated with that feature that are required by any applicable law or code are expressly excluded from this Agreement and shall remain solely your responsibility to satisfy. The first time that your testing of that feature following the full execution of this Agreement reveals that it is not operating properly, you shall immediately remove the Unit from operation, immediately notify TK Elevator of the condition, and agree to remain responsible for all costs associated with any repairs necessary to return that feature to full and proper operation in accordance with any applicable law or code which will be billed at TK Elevator's standard billing rates (whether Regular Time or Overtime depending on when the repairs are performed) including travel time (calculated roundtrip from the dispatching location to the Unit location and return), travel expenses, and time spent on the job.

Should Purchaser elect to modernize any Unit described in this Agreement during the original or any renewal term of this Agreement, Purchaser agrees to provide TK Elevator with the modernization proposals prepared by any other vendor and at least fourteen (14) calendar days thereafter to both evaluate such proposals and, at TK Elevator's sole option, make its own proposal to Purchaser. Should Purchaser thereafter elect to accept the proposal of another vendor, the Parties agree that the current term of this Agreement applicable to the Units that are the subject of such modernization shall be frozen until the modernization work is complete and TK Elevator has inspected such work and deemed the modernized Unit acceptable for service under the terms of this Agreement. In the event such Unit is not, in TK Elevator's sole opinion, acceptable for service under the terms of this Agreement, TKE will submit a written proposal to Purchaser to address the items in question at an additional cost. Should Purchaser decline that proposal, TKE retains the right to remove the Unit from the Agreement and adjust the price accordingly or cancel the Agreement if the proposal affects all Units that are the subject of the Agreement.

Digital Customer Experience

MAX - Digital Maintenance

MAX is a cloud-based Internet of Things ("IOT") platform that we, at our election, may connect to your Unit(s) by installing a remote-monitoring device (a "Device"). Purchaser consents and authorizes TK Elevator to (1) access Purchaser's premises to install a Device to the Unit(s) and thereafter maintain and/or repair the Device(s) and (2) to collect, store, maintain, own, use, delete, and/or destroy any or all of the data generated by the Device(s) as well as all data collected by the Device(s) and all data sent by the Device(s) to TK Elevator (all such data generated, collected, and/or sent shall be collectively referred to herein as the "MAX Data"). Purchaser agrees that all MAX Data is, and shall be, owned by TK Elevator and agrees to assign and hereby does assign any right, title or interest it may have in such MAX Data to TK Elevator. Any Device, once installed, is not intended, nor should it be considered, as a fixture. Instead, TK Elevator shall retain the right to remove the Device from any Unit(s) and/or cease any data collection

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and/or analysis at any time at its sole discretion. Moreover, TK Elevator shall retain the exclusive right and ability to, at its sole discretion, remove, delete and/or destroy all associated data generated from the Device(s). Because the Device and the MAX Data contain trade secrets belonging to TK Elevator, Purchaser agrees not to permit Purchaser's own personnel or any third parties to use, access, tamper with, relocate, copy, alter, destroy, disassemble or reverse engineer the Device or the MAX Data and shall treat the MAX Data as confidential information of TK Elevator, including by using no less than reasonable care to protect the confidentiality of such MAX Data. The installation of any Device on a Unit shall not confer any rights or operate as an assignment or license to you of any patents, copyrights or trade secrets with respect to the Device and/or any software contained or embedded therein or that it utilizes/utilized in connection with the collection, monitoring and/or analysis of data.

With a MAX device connected to your equipment, information obtained via machine learning may be sent to our technicians to promote early diagnosis, faster fixes and reduced downtime.

Customer Web Portal and Mobile App

TK Elevator provides a web-based customer portal (the "CP") and mobile application (the "App") which, following the effective date of this Agreement, may contain certain maintenance and service call data associated with the Unit(s). To the extent applicable, TK Elevator will provide Purchaser with a user name and password to access the CP and App platforms. Purchaser shall, at its sole cost, provide and ensure the functioning integrity of its own hardware, software and internet connection necessary to access the CP and App. To the extent applicable, TK Elevator reserves the right to restrict Purchaser's access to the CP and App if any of Purchaser's accounts with TK Elevator has an outstanding unpaid balance greater than 30 days or in the event of anticipated or pending litigation of any kind. TK Elevator reserves the right to discontinue the CP and App altogether at its sole discretion and without notice to Purchaser and Purchaser expressly agrees to release TK Elevator from any and all claims of any type or kind arising out of or related to that discontinuation.

TK Elevator Communications

You may supplement this Agreement with an additional suite of services through our TK Elevator Communications call center at an additional fee contingent upon your agreement to all of the terms and conditions as set forth in the attached exhibit entitled "TK Elevator Communications Services." These additional available services involve the provision of 24/7/365 monitoring of your Units' code-compliant and compatible emergency telephone and in-cab video and text communication equipment (the "Communication Equipment"), the dispatch of a TK Elevator technician or emergency personnel under certain circumstances, the provision of a cellular connection for that Communication Equipment, and limited repair/replacement coverage for that Communication Equipment which is otherwise excluded from this Agreement.

Contract Term, Price & Payment

Term

This Agreement is effective for 12 months starting July 01, 2026 and is non-cancellable. To ensure continuous service, this Agreement will be automatically renewed for successive 1-month periods unless either Party timely serves written notice on the other Party of its intention to cancel at least 30-Days but not more than 60 days before the end of the initial 12-month period or at least 30-Days before the end of any subsequent 1-month renewal period. Notice shall be sent by certified mail, return receipt requested to the TK Elevator office address found in this Agreement. Time is of the essence.

If this Agreement is terminated before the end of either the initial or any subsequent 1-month period by either (A) TK Elevator for any breach by you or (B) by you for any reason other than our own default after you've provided any contractually-required notice and opportunity to cure, you agree as follows:

(i) That TK Elevator may declare all sums for the unexpired term of this Agreement due immediately as liquidated damages which the parties agree are a good faith estimate of TK Elevator's damages and not a penalty;
(ii) That you also agree to immediately pay to TK Elevator any promotional and/or volume-based discounts granted to you under this Agreement; and
(iii) That TK Elevator may also terminate our obligations under this Agreement.

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You further agree that the rights and obligations in (i), (ii) and (iii) above are material conditions of this Agreement, are reasonable and necessary, are not subject to offset, dispute or reduction and that under such circumstances, TK Elevator also reserves all of its other rights under this Agreement and applicable law.

Price

The price for the Agreement shall be $585.54 per month, inclusive of all applicable sales and use taxes, payable annually in advance.

The price of this Agreement contemplates that each Unit covered under this Agreement will make no more than 37,000 trips, defined as passenger-initiated travel of the Unit between two (2) to ten (10) landings as determined by TK Elevator, within any six (6) month period. In the event that any Unit covered by this Agreement makes more than 37,000 trips within any six (6) month period during the term of this Agreement then Purchaser agrees to pay TK Elevator an additional fee equal to 2% to the monthly billing amount during the following six (6) month period for each such Unit which will appear as a separate line item on any applicable invoice or on a separate invoice altogether.

The price of this Agreement does not include any value added taxes, tariffs, duties or similar assessments imposed on TK Elevator for any parts and/or components replaced under this Agreement or for the related increase in the cost of such parts and/or components charged by their suppliers (collectively, the "Additional Costs"). In the event any such Additional Costs are incurred by TK Elevator, TK Elevator shall provide Purchaser reasonable written notice that such Additional Costs will be invoiced to the Purchaser on the next invoice sent by TK Elevator and Purchaser agrees to pay, such Additional Costs, together with TK Elevator's profit and overhead associated with those amounts, all in addition to the price of this Agreement.

We reserve the right to semi-annually increase all charges under this Agreement five percent plus an additional amount resulting from any increase of any of TK Elevator's expenses relating to one or more of the following categories during the preceding calendar year: labor, employment benefits, materials, tools, vehicles, fuel, rent, internet and/or communication access, data storage, utilities, logistics/shipping, waste disposal, taxes, tariffs, and any governmentally-imposed charges.

Payment

Payments are due upon receipt of each of your TK Elevator invoices. Any payments by credit card shall be subject to a 3% credit card fee. If you do not timely pay any sum due to TK Elevator related to your Unit(s) described in this Agreement, regardless of whether it is billed pursuant to this Agreement or any other agreement with us, within the stipulated payment term calculated from the billing date, we may also choose to do one or more of the following:

- suspend all services until all amounts due have been paid in full, and/or
- declare all sums for the unexpired term of this Agreement due immediately as liquidated damages which the Parties agree are a good faith estimate of TK Elevator's damages and not a penalty and terminate our obligations under this Agreement

A service charge of the highest rate allowed by law shall apply to all overdue accounts you have with TK Elevator that are in any way related to any of the Unit(s) described in this Agreement. If TK Elevator elects to suspend service, we shall not be responsible for personal injury, death, damage to property (including damage to the Unit(s)) or losses of any other type or kind that is in any way related to TK Elevator's suspension of service. Upon resumption of service, you will be responsible for payment to TK Elevator for all costs we incur that result from our suspension of service and to remedy any damage caused to your equipment during that time. Time is of the essence.

All invoices generated in connection with services performed under this Agreement shall be delivered to Purchaser electronically. It shall solely be Purchaser's responsibility to ensure that TK Elevator, at all times, has been provided with accurate Purchaser contact information in order to successfully deliver such invoices. TK Elevator reserves the right to apply any overpayments it receives from Purchaser to any open invoices issued in connection with the subject matter of this Agreement regardless of whether or not the invoices were generated in connection with this Agreement or with any other contract, agreement, or work order between the parties.

TK Elevator reserves the right to assign payments owed to TK Elevator under this Agreement. If for any reason this Agreement is terminated prior to the end of the current term, a condition of such termination shall be that you

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agree to pay us the full amount of the any discount you received during the initial and any subsequent term. This is in addition to and not in lieu of any other rights or remedies we may have under this Agreement and the law.

Purchaser's Responsibilities

You agree to instruct or warn passengers in the proper use of the Unit(s) and to keep them under continued surveillance by competent personnel to detect irregularities between our examinations. You agree to immediately report any condition that may indicate the need for correction before the next regular examination. You agree to immediately shut down the Unit(s) upon manifestation of any irregularities in either the operation or the appearance of the Unit(s), to immediately notify us, and to keep the Unit(s) shut down until the completion of any repairs. Under those circumstances you agree not to re-set the mainline disconnect. In the event of a Service Request where our technician finds that the mainline disconnect has been reset, you agree that you will be responsible for all labor costs associated with that Service Request invoiced at TK Elevator's standard billing rates (whether Regular Time or Overtime depending on when we respond to that Service Request) including travel time (calculated roundtrip from the dispatching location to the Unit location and return), travel expenses, and time spent on the job. In the event of a passenger entrapment, you agree to call TK Elevator immediately and, absent a medical emergency, wait for a TK Elevator technician to release the passenger(s). You agree to separately pay TK Elevator to repair or replace any parts of the Unit(s) damages in connection with your failure to do so. You agree that your employees, agents and/or contractors shall not attempt to release or extricate any entrapped passenger(s) from the Unit(s) in light of the life safety risks such attempts create. You agree to give us immediate verbal notice and written notice within ten (10) days after any occurrence or accident in or about the Unit(s) involving personal injury or property damage and that you will be solely responsible for preserving any parts that are replaced after such occurrence or accident. You agree to provide our personnel with a safe place to work. You agree to provide a suitable machine room, including secured doors, waterproofing, lighting, ventilation, and appropriate air temperature control to maintain that room at a temperature between 50°F and 90°F, with relative humidity less than 95% non-condensing at all times. You agree to provide properly maintained and functioning mainline disconnect(s). You agree to maintain the elevator pit in a dry condition at all times. Should water or other liquids become present, you are responsible for the cost associated with the removal and the proper handling of such liquids. You agree that if TK Elevator's inspection of a Unit serviced under this Agreement reveals an operational problem which, in TK Elevator's sole judgment, jeopardizes the safety of the riding public, TK Elevator may shut down the Unit until such time as the operational problem is resolved. In that event, TK Elevator will immediately advise you in writing of such action, the reason for such action, and whether any proposed solution is covered by the terms of this Agreement.

TK Elevator assumes no responsibility for any part of the Unit(s) except that upon which work has been performed under this Agreement. No work, service, examination or liability on the part of TK Elevator other than that specifically mentioned herein is included or intended. It is agreed that TK Elevator does not assume possession or control of any part of the Unit(s) and that such remains Purchaser's exclusively as owner, lessor, lessee, possessor, or manager thereof.

We reserve the right to discontinue work in the building whenever, in our sole opinion, our personnel do not have a safe place to work. For safety reasons, you agree not to permit others to make alterations, additions, adjustments, or repairs or replace any component or part of the Unit(s) during the term of this Agreement. You agree to accept our judgment as to the means and methods employed by us for any corrective work under this Agreement.

Upon the commencement of this Agreement and as a condition of TK Elevator's performance of its obligations, Purchaser shall provide any wiring diagrams, manuals, special tools, monitoring devices, software, hardware or any other items designed to work with, diagnose, service, or repair the Unit(s) (1) as originally supplied by the OEM with the installation or (2) solely available to Purchaser from the OEM.

Some equipment covered by this Agreement may be encoded with serialized onboard diagnostics or other closely held diagnostic intelligence. In the event that the cause of a shutdown or other equipment issue cannot be diagnosed and/or resolved without enlisting the OEM's assistance, Purchaser agrees to obtain the assistance of the OEM and any resulting costs or fees shall be exclusively the Purchaser's responsibility.

Since TK Elevator's top priority is the satisfaction of its customers, if you should have any concern(s) with our performance or the means and methods used to meet our obligations under this Agreement, you agree to provide us with written notice of that concern and give us thirty (30) days to respond either in writing or commence action to appropriately resolve it.

In the event of the sale, lease or other transfer of the ownership of the premises in which the Unit(s) described herein are located, you agree to see that such transferee is made aware of this Agreement and agrees to assume and/or be

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bound by the conditions hereof for the balance of the unexpired term of this Agreement. Should the transferee fail to assume this Agreement, you shall remain liable for all unpaid amounts, including those owed for the balance of the current unexpired term of this Agreement.

This Agreement expressly excludes any materials, labor and/or services involving or related to either the monitoring of or provision of a response to any communications initiated from any Communication Equipment installed within the Unit(s) and Purchaser remains solely responsible for contracting with a separate vendor to monitor and respond to such communications in accordance with all applicable codes, statutes and/or laws absent its inclusion elsewhere in this Agreement of any later amendment.

You expressly agree to release and discharge us and our employees for any and all claims and/or losses of any type or kind (including but not limited to personal injury, death and property damage, specifically including damage to the property which is the subject matter of this Agreement) (1) associated with any components excluded in this Agreement or (2) associated with any Billable Work or (3) caused in whole or in part by reason(s) outside of our control. TK Elevator shall also automatically receive an extension of time commensurate with any delay in performance caused by or related to the aforementioned.

TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, TK ELEVATOR EXPRESSLY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE WITH RESPECT TO ANY OR ALL OF THE PARTS, PLATFORMS (INCLUDING BUT NOT LIMITED TO CP, APP AND MAX) AND/OR SERVICES CONTEMPLATED BY THIS AGREEMENT INCLUDING ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE AND NON-INFRINGEMENT, AND WARRANTIES THAT MAY ARISE OUT OF COURSE OF DEALING, COURSE OF PERFORMANCE, USAGE OR TRADE PRACTICE. WITHOUT LIMITATION TO THE FOREGOING, TK ELEVATOR PROVIDES NO WARRANTY OR UNDERTAKING, AND MAKES NO REPRESENTATION OF ANY KIND THAT THE PARTS, PLATFORMS AND/OR SERVICES CONTEMPLATED BY THIS AGREEMENT WILL BE ACCESSIBLE TO CUSTOMER, ACHIEVES ANY INTENDED RESULTS, MEETS CUSTOMER'S REQUIREMENTS, OPERATES WITHOUT INTERRUPTION, MEETS ANY PERFORMANCE OR RELIABILITY STANDARDS OR BE ERROR FREE OR THAT ANY ERRORS OR DEFECTS CAN OR WILL BE CORRECTED. TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT WILL TK ELEVATOR OR ITS AFFILIATES, BE LIABLE TO THE CUSTOMER OR ANY THIRD PARTY FOR ANY USE, INTERRUPTION, DELAY OR INABILITY TO USE THE UNIT(S), PARTS, PLATFORMS AND/OR SERVICES OR FOR THE ACT OF ANY THIRD PARTY RELATED THERETO, INCLUDING BUT NOT LIMITED TO THE INCORPORTATION OF A VIRUS, SPYWARE OR ANY OTHER MALICIOUS PROGRAM INTO THE PURCHASER'S SOFTWARE OR HARDWARE OR PLATFORM.

In consideration of TK Elevator performing the services herein specified, you expressly agree, to the fullest extent permitted by law, to indemnify, defend, save harmless, discharge, release and forever acquit TK Elevator, our employees, officers, agents, affiliates, and subsidiaries from and against any and all claims, demands, suits, and proceedings brought against TK Elevator, our employees, officers, agents, affiliates and subsidiaries for loss, property damage (including damage to the Unit(s) which are the subject matter of this Agreement), personal injury or death that are alleged to have been caused by the Purchaser or any others in connection with the presence, use, misuse, maintenance, installation, removal, manufacture, design, operation or condition of the Unit(s) covered by this Agreement, or the associated areas surrounding such equipment. Your duty to indemnify does not apply to the extent that the loss, property damage (including damage to the equipment which is the subject matter of this Agreement), personal injury or death is determined to be caused by or resulting from the negligence of TK Elevator and/or our employees. You recognize that your duty to defend TK Elevator under this clause is broader than your duty to indemnify and includes payment of all attorney's fees, court costs, judgments, settlements, interest and any other expenses of litigation arising out of such claims or lawsuits.

You expressly agree to name TK Elevator along with its officers, agents, affiliates and subsidiaries as additional insureds in your liability and any excess (umbrella) liability insurance policy(ies). Such insurance must insure TK Elevator, along with its officers, agents, affiliates and subsidiaries for those claims and/or losses referenced in the above paragraph, and for claims and/or or losses arising from the sole negligence or responsibility of TK Elevator and/or its officers, agents, affiliates and subsidiaries. Such insurance must specify that its coverage is primary and non-contributory. You hereby waive the right of subrogation.

In no event shall TK Elevator's liability for damages arising out of this Agreement exceed the remaining unpaid installments of the current, unexpired term of this Agreement.

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You expressly agree to release and discharge TK Elevator from any and all claims for consequential, special or indirect damages arising out of the performance of this Agreement.

In the event an attorney is retained to enforce, construe or defend any of the terms and conditions of this Agreement or to collect any monies due hereunder the prevailing Party shall be entitled to recover all costs and reasonable attorney's fees.

You hereby waive trial by jury. You agree that this Agreement shall be construed and enforced in accordance with the laws of the state where the Unit(s) is/are located. You consent to jurisdiction of the courts, both state and Federal, of the state in which the Unit(s) is/are located as to all matters and disputes arising out of this Agreement.

In the event any portion of this Agreement is deemed invalid or unenforceable by a court of law, public policy or statute, such finding shall not affect the validity or enforceability of any other portion of this Agreement.

Our rights under this Agreement shall be cumulative and our failure to exercise any rights is not intended to be, nor shall it operate to forfeit or waive any of those rights. Moreover, any extension, indulgence or change by us in the method, mode or manner of payment or any of our other rights under this Agreement shall not be construed as a waiver of any of our rights under this Agreement

Purchaser and TK Elevator are parties to an existing elevator maintenance agreement which will remain in full force and effect until such time as this proposed agreement is accepted and fully executed in writing by both Parties. Upon full acceptance by both Parties, this proposed Agreement shall supersede all prior agreements.

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Acceptance

Until executed by both Parties this Agreement is a proposal that shall only remain available for acceptance for a period of sixty (60) calendar days from the date appearing on the first page of this document unless revoked by TK Elevator earlier in writing to Purchaser. Your acceptance of this Agreement and its approval by an authorized manager of TK Elevator will constitute exclusively and entirely the agreement for the services herein described. All other prior representations or agreements, whether written or verbal, will be deemed to be merged herein and no other changes in or additions to this Agreement will be recognized unless made in writing and properly executed by both Parties. Should your acceptance be in the form of a purchase order or other similar document, the provisions of this Agreement will exclusively govern the Parties' responsibilities. No agent or employee of TK Elevator shall have the authority to waive or modify any of the terms of this Agreement without the express prior written approval of an authorized TK Elevator manager.

DUNCAN PUBLIC SCHOOLS (Purchaser):	TK Elevator Corporation Management Approval
By:	By: DocuSigned by: Erin Shurley 6B599BD82BDA420...
(Signature of Authorized Individual)	(Signature of Branch Representative)
Eric Davis	Erin Shurley
(Print or Type Name)	Branch Manager
Board President	
(Print or Type Title)	
06/09/2026	5/12/2026
(Date of Acceptance)	(Date of Execution)

For inquiries regarding your contract or services provided by TK Elevator, please contact your local branch office:

4100 Will Rogers Pkwy Ste 200
Oklahoma City, OK 73108
405-949-1916

Thank you for choosing TK Elevator. We appreciate your business.

Anthony Baker

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TK Multi-Coverage Agreement

Universal Service by TK Elevator
Any Brand | Any Place | Any Time

Customer Onboarding Form

1) To elect a Payment Frequency other than Annual:

		Initial To Accept
Semi-Annual	3% Addition	
Quarterly	4% Addition	
Monthly	7% Addition	

BILL TO INFORMATION

Company Name: Duncan Public Schools
Address: P.O. Box 1548
Address 2:
City: Duncan
State: OK
Zip Code: 73534-1548

ACCOUNTS PAYABLE CONTACT

Name: Angela Pizana
Phone: 580.255.0686
Fax: 580.252-2453
Email: angela.pizana@duncanps.org

TAX STATUS:

Are you tax exempt? ☒

Will be paid annually

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Exhibit A

Equipment to be Maintained

Building Name	Address	Equipment Type	Nickname	OEM Serial #	Stops	Coverage	
FAMILY EDUCATION CENTER	242 N 9TH ST	Hydraulic	FEC Elev		EK6825	2	Enhance
WOODROW WILSON	515 N 19TH ST	Residential / Chairlift	WOODROW WILSON		500393	2	Essentia
DUNCAN HIGH SCHOOL	515 N 19TH ST	Hydraulic	MAIN BUILDING HIGH SCHOOL	E32107	EG8759	2	Enhance

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Exhibit B

Essential Coverage

Service Activities

TK Elevator will maintain the Units as follows: (A) examine only the following parts, which will be accomplished either in person or through MAX (as described elsewhere in this Agreement) or any other TK Elevator technology system, and (B) shall adjust and lubricate only the following parts, with (A) and (B) performed as TKE, in its sole opinion, determines as necessary to promote the proper operation of those Units (collectively, "Service Activities"):

- Machine bearings, gears, pumps, pump motors, operating valves, valve motors and leveling valves.
- Selectors, governors, governor sheaves, governor tension frame sheave assemblies and compensating sheave assemblies.
- Door operators, car door hangers, hoistway door hangers, and interlocks.
- Safeties, car and counterweight guide rails, and car and counterweight guide shoes including rollers and gibs.

All Service Activities will be performed Monday to Friday, 8:00 AM to 3:30 PM except during holidays recognized in the National Elevator Bargaining Association's collective bargaining agreement with the International Union of Elevator Constructors ("Regular Time").

Parts Repair/Replacement Excluded

Service Activities does not include the repair, refurbishment or replacement of any parts or components of your Unit(s). The repair, refurbishment or replacement of any parts or components of your equipment will be separately billable to you at TK Elevator's standard billing rates including travel time (calculated roundtrip from the dispatching location to the Unit location and return), travel expenses, and time spent on the job, with any overtime work billed at our standard overtime rates.

Service Requests Excluded

Any response to any requests for the dispatch of our technician to release any entrapped passengers from a Unit and/or to address adjustments to any parts of a Unit and/or to remove or retrieve items unrelated to the operation of the Unit(s) from the pit, machine room, or hoistway, regardless of the source of such requests are collectively referred to herein as "Service Requests". Service Requests are not included in this Agreement and you will be separately financially responsible for the cost of all parts or materials along with all labor invoiced at TK Elevator's standard billing rates, whether the Regular Time rate or the overtime rate for any portion of any response occurring outside of Regular Time ("Overtime"). Invoices shall also include travel time (calculated roundtrip from the dispatching location to the Unit location and return), travel expenses, and time spent on the job. Response to any Service Requests may be made from one or more of the following: you or your representative, the building or building's representative, emergency personnel, and/or passengers through the Unit's communication device and/or from any applicable remote monitoring device attached to the Unit if monitored by TK Elevator. Any mention of Service Requests in any other provision of this Agreement is made with the express intention that such Service Requests are excluded from the scope of this Agreement as set forth above and that any activities associated with any Service Requests shall be separately billable to and paid for by Purchaser.

Exclusions

TKE shall not be required to make any changes or recommendations in the existing design or function of the Unit(s) nor will we be obligated to install new attachments or parts upon the equipment as recommended or directed by insurance companies, governmental agencies or authorities, or any other third party.

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Exhibit C

Enhanced Coverage

Service Activities

TK Elevator will maintain the Units as follows: (A) examine only the following parts, which will be accomplished either in person or through MAX (as described elsewhere in this Agreement) or any other TK Elevator technology system, and (B) shall adjust and lubricate only the following parts, with (A) and (B) performed as TKE, in its sole opinion, determines as necessary to promote the proper operation of those Units (collectively, "Service Activities"):

- Relays, transducers, resistors, condensers, transformers, contacts, leads, dashpots, steel selector tapes.
- Door operators, car door hangers, car door contacts, car safety mechanisms, car and counterweight guide shoes rollers and gibs.
- Hoistway door interlocks and hangers, bottom door guides, and auxiliary door closing devices.
- Machine thrust bearings, drive sheave shaft bearings, brake pulleys, brake coils, contacts, linings, and component parts.
- Motors, brushes, operating-switch and relay components, plug-in relays.
- Governor components, governor sheaves and shaft assemblies, bearings, contacts, governor jaws, top and bottom limit switches, governor tension sheave assemblies, and compensating sheave assemblies.
- Pumps, pump motors.

All Service Activities will be performed Monday to Friday, 8:00 AM to 3:30 PM except during holidays recognized in the National Elevator Bargaining Association's collective bargaining agreement with the International Union of Elevator Constructors ("Regular Time").

Parts Repair/Replacement

Service Activities also include the repair or replacement of only the parts listed in the section directly above in the bullet points (using replacement parts of TK Elevator's choosing) and only so long as such parts' repair or replacement are both necessitated solely by normal wear and tear and are not otherwise excluded elsewhere in this Agreement.

Service Requests

This Agreement also includes "Service Requests" that are fully completed during Regular Time. Service Requests are defined as the dispatch of our technician to release any entrapped passengers from a Unit and/or to address only adjustments to any of the parts listed under the section of this Agreement titled "Service Activities" so long as such adjustments are not otherwise excluded in this Agreement. Service Requests may be made from one or more of the following: you or your representative, the building or building's representative, emergency personnel, and/or passengers through the Unit's communication device and/or from any applicable remote monitoring device attached to the Unit if monitored by TK Elevator.

Exclusions

Service Activities, Service Requests, and Overtime Service Requests do not include: the removal or retrieval of items unrelated to the operation of the Unit(s) from the pit, machine room, or hoistway; the dispatching of any technician that results in the discovery by that technician that the Unit is either functioning on independent service or firefighters' service or that the Unit is operating properly but the stop button or stop function has been engaged by others; any request or obligation to address any condition associated with a part or component specifically excluded or not covered elsewhere in this Agreement; and/or any request or obligation to service, repair, replace any part or component or address any condition caused in whole or in part by any one or more of the following: anyone's abuse, misuse and/or vandalism of the equipment; anyone's negligence in connection with the use or operation of the equipment; dust or debris; any loss of power, power fluctuations, power failure, or power surges that in any way affect the operation of the equipment; oxidization, rust, or other conditions caused in whole or in part by the environment in which the affected component is located; fire, smoke, explosions, water, storms, wind, and/or lightning; any acts of God; acts of civil or military authorities, strikes, lockouts, other labor disputes, riot, civil commotion, war, malicious mischief, or theft; or any other reason or cause beyond our control that affects the use or operation of the Unit ("Billable Work"). Any Service Request and Overtime Service Requests that are necessitated by, in whole or in part, the condition, operation and/or non-operation of parts that are "obsolete" (as that term is defined below) are also (a)

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excluded from this Agreement and (b) constitute Billable Work. On all Billable Work you will be solely responsible for the cost of all parts or materials along with all labor invoiced at TK Elevator's standard billing rates (whether Regular Time or Overtime depending on when the Billable Work is performed) including travel time (calculated roundtrip from the dispatching location to the Unit location and return), travel expenses, and time spent on the job.

With the passage of time, equipment technology and designs will change. If, at any time under this Agreement, (1) any part that is specifically listed as eligible for repair or replacement under the section of this Agreement entitled "Service Activities" cannot, in TK Elevator's sole opinion, be safely repaired and (2) a brand new direct replacement is no longer in stock and readily available from the Original Equipment Manufacturer ("OEM"), that part shall be considered "obsolete", regardless of whether it can be custom-made, fabricated or acquired at any price or whether or not a refurbished or reconditioned version is available from anyone. Moreover, if, at any time after the expiration of the initial term of this Agreement, (A) any part that is specifically listed as eligible for repair or replacement under the section of this Agreement entitled "Service Activities" cannot, in TK Elevator's sole opinion, be safely repaired and (B) that part was either (i) installed or (ii) manufactured ten (10) or more years earlier, that part will also be considered "obsolete". You will be responsible for all charges associated with replacing that obsolete part or component as well as all charges required to ensure that the remainder of the equipment associated with that Unit is functionally compatible with that replacement part.

In addition, we will not be required to make any changes or recommendations in the existing design or function of the Unit(s) nor will we be obligated to install new attachments or parts upon the equipment as recommended or directed by insurance companies, governmental agencies or authorities, or any other third party.

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Exhibit D

TK Elevator Communications

TK Elevator offers an additional suite of services through our TK Elevator Communications call center separate and apart from those services included with your elevator service agreement with TK Elevator (the "Agreement"). We have notated below each additional TK Elevator Communications Service that you have selected for each of the Unit(s) covered under your Agreement and the corresponding total price per month of those services per Unit.

Building Name	Equipment Type	Nickname	Phone Monitoring	Elevator Telephone #
FAMILY EDUCATION CENTER	Hydraulic	FEC Elev	Current Selection	
WOODROW WILSON	Residential / Chairlift	WOODROW WILSON	Current Selection	
DUNCAN HIGH SCHOOL	Hydraulic	MAIN BUILDING HIGH SCHOOL	Current Selection	

Elevator telephone # is not required on units with MAX Link selected.

Price
In light your selections in the chart above, you agree to an additional price of $0.00 per month which will be billed to you as a separate line item from all other scopes of work specifically provided for by TK Elevator under your Agreement (the "TK Elevator Communications Services Charge"). The TK Elevator Communications Services Charge is not subject to any discounts

A description of each available TK Elevator Communications service and the additional applicable terms and conditions follow.

Phone Monitoring Service
If "Phone Monitoring" is selected for specific Units in the chart above, so long as those specific Units have operational telephone equipment capable of placing an outgoing call to TK Elevator Communications' call center, we will provide monitoring of such calls through that call center on a 7 days per week, 24 hours per day, 365 days per year basis. Depending on the nature of each call and circumstances, TK Elevator Communications' operators can call one or more of the following: Purchaser's Designated Contacts set forth below; Local Emergency Services at phone numbers provided by Purchaser below; and/or a local TK Elevator service technician to be dispatched to the location of the equipment. Calls cannot be placed to "9-1-1" as the centralized TK Elevator Communications call center does not have dialing access to local "9-1-1" numbers.

This Phone Monitoring service specifically excludes any maintenance, repair or replacement of any type or kind of the Purchaser's telephone or other communication equipment. The Purchaser retains exclusive possession and control of its telephone and other communication equipment and is solely responsible for ensuring uninterrupted operation of that equipment so that it is continuously capable of placing a call to TK Elevator Communications' call center.

Terms and Conditions
Any of the services mentioned in this Exhibit shall be governed by both the terms and conditions of the Agreement covering the Unit(s) described in that Agreement and the terms and conditions of this Exhibit and in the event that those terms conflict, the terms and conditions of this Exhibit will exclusively govern the subject matter of those terms and conditions. Should the Agreement covering the Unit(s) be terminated for any reason by either Party then this Exhibit shall also be automatically terminated. In the event that this Exhibit is terminated for whatever reason, Purchaser agrees to immediately both transfer the connection of the communication equipment to an appropriate telephone service provider and also make arrangements with its replacement elevator service vendor to reprogram the communication equipment to initiate contact with a replacement call center.

TK Multi-Coverage Agreement

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TK Elevator Communications Contact Information - To Be Completed by Purchaser

Purchaser hereby acknowledges that as a condition precedent to TK Elevator's placement of calls to Purchaser's Designated Contacts and any Local Emergency Services under this Agreement, Purchaser must first complete all sections of the TK Elevator communications Contact Information section below. Purchaser further acknowledges that it is Purchaser's sole responsibility to advise TK Elevator immediately in writing of any changes to the information contained in this exhibit during the term of this Agreement. Purchaser acknowledges that no revision to that information will be made without TK Elevator first receiving such request in writing from Purchaser's authorized representative.

Under those circumstances where TK Elevator is unable to reach Purchaser's Designated Contacts, Purchaser hereby gives TK Elevator express permission to dispatch a TK Elevator service technician to the location of the equipment at Purchaser's expense in accordance with TK Elevator's applicable billing rates. Purchaser further agrees that TK Elevator does not assume any duty or responsibility to advise any caller, regardless of his or her location within or outside the elevator, to take or not take any specific action resulting from a medical or other emergency or any other situation including, but not limited to, entrapment of persons, evacuation, repair or return to service of any equipment.

In the event of an emergency, or perceived emergency, one or more of the following are to be Purchaser's Designated Contacts:

Contact Name	Title	Primary Telephone #	Secondary Telephone #
Ben Garland	Maintenance Director	580-656-1478	

In the event of an Emergency or perceived emergency, TK Elevator has the express permission to contact one or more of the following **(911 is not sufficient, local phone numbers are required)**:

Police Department: (580) 255-2112

Fire Department: (580) 255-2112

Special instructions/remarks:

In the event that a TK Elevator call center operator perceives that a call from within the elevator constitutes a medical or other emergency, Purchaser hereby gives TK Elevator the express permission to call Local Emergency Services at the telephone numbers provided above at TK Elevator's sole discretion. Under those circumstances, Purchaser agrees to pay all related charges for services provided by any Local Emergency Services in response to that call. Purchaser agrees that TK Elevator shall not be responsible for ensuring an appropriate (or any) response by Local Emergency Services to that call.

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Customer Portal & Mobile App setup form

Name:			
Address: (if different from contract)			
City:			
State:			
Zip Code:			
Phone:			
Email:			
Subscribe to email notifications:	☐	☐	☐

BOARD APPROVED

JUN 09 2026

ITEM # 9.H.29.

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: MAINTENANCE

Vendor Requested: TK ELEVATOR CORPORATION

Item Request Description:

DISTRICT MONTHLY ELEVATOR SERVICE, INCLUDING ANNUAL SAFETY TESTS - FY 2026-2027

Dollar Amount Requested (if applicable): $7,026.48

Fund Requested: 21 - Building

Budget/Activity Account Requested: 054 - MAINTENANCE

Signature of Requestor/Principal — Date: 5-20-26

Signature of Budget Director — Date

Signature of ~~Assistant~~ Superintendent — Date: 05/21/2026

TRENDS REQUISITION

PURCHASE ORDER # _____
For Finance Use Only

Date:	05/14/2026
Requested by:	BEN GARLAND
School/Dept:	MAINTENANCE
Account/Prog:	21 BUILDING

☐ Books ☐ Equipment ☐ Technology
☐ Fees/Dues ☐ Supplies ☐ Furniture/Fixtures
☐ Textbooks ☑ Service ☐ Other

DUNCAN PUBLIC SCHOOLS
P. O. Box 1548
Duncan, OK 73534
→ **SHIP TO** ←
DUNCAN PUBLIC SCHOOLS
WAREHOUSE
1740 W. Spruce
Duncan, OK 73533

Complete only the shaded areas. Use current catalog information
Include Pricing for the Total of all Units. Include Shipping/Handling.

Vendor Name, Address, Phone & Fax #
TK ELEVATOR
3100 INTERSTATE N. CIRCLE, SUITE 500
ATLANTA, GA 30339
405-949-1916

Quantity	Item No/Description	Unit Price	Total Price	FY	FU	PROJ	FUNC	OBJ	PRG	SUBJ	JOB	SITE
12	DISTRICT MONTHLY ELEVATOR	$ 585.54	$ 7,026.48	7	21	054	2620	438	000	0000	000	050
	SERVICE, INCLUDING ANNUAL											
	SAFETY TESTS FY 2026-2027											
	SHIPPING/HANDLING:											
		TOTAL ORDER:	$ 7,026.48									

Ben Garland
SIGNATURE - PRINCIPAL/DIRECTOR ***REQUIRED***

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TK Multi-Coverage Agreement

Universal Service by TK Elevator
Any Brand | Any Place | Any Time

May 12, 2026

DUNCAN HIGH SCHOOL

Purchaser: DUNCAN PUBLIC SCHOOLS
Address: PO BOX 1548
DUNCAN, OK 73534-1548

Location: DUNCAN HIGH SCHOOL
Address: 715 N 19TH ST
DUNCAN, OK 73533-2120

TK Elevator Corporation ("TK Elevator Corporation," "TK Elevator," "we," "us," and "our"), agrees with Purchaser ("Purchaser," "you," and "your"), to maintain the equipment described below in accordance with the terms and conditions of this agreement ("the Agreement") with the goal of maximizing its performance, safety, and life span. TK Elevator and Purchaser may hereinafter be referred to individually as a "Party" or collectively as the "Parties."

Covered Equipment

This Agreement covers the units described in the table below (individually a "Unit" or collectively the "Units") which groups the Units according to their applicable coverage type (i.e. Essential Coverage, Elevated Coverage, Enhanced Coverage, etc.). A description of those terms and conditions specifically applicable to each coverage type appears in attached and incorporated exhibits corresponding to the names of those coverage types. The remaining terms and conditions apply to all coverage types. In the event of a conflict between the terms and conditions on the pages that follow and the terms and conditions found in the attached exhibits, the terms and conditions found in the attached exhibits shall control.

Coverage Type	Equipment Type	Nickname	Legal ID	OEM Serial #	Stops	Controller Manufacturer
Essential	Residential / Chairlift	WOODROW WILSON		500393	2	Garaventa
Enhanced	Hydraulic	FEC Elev		EK6825	2	Dover
Enhanced	Hydraulic	MAIN BUILDING HIGH SCHOOL	E32107	EG8759	2	Dover

Please refer to the exhibit entitled "Equipment to be Maintained" for the address of each Unit listed in the table above.

Scope of Work

Service Activities Include TK Elevator's Maintenance Control Program
TK Elevator performs all work covered by this Agreement in accordance with the version of ASME A17.1 that is, according to the relevant authority having jurisdiction, applicable to the Unit(s) at the time the Agreement is first fully executed by both Parties. Section 8.6 of that code currently requires Unit owners to have a Maintenance Control Program ("MCP"). TK Elevator's MCP meets or exceeds section 8.6 of that code. Our MCP takes into consideration the age and usage of the Unit(s). Our MCP also includes TK Elevator's Maintenance Tasks & Records documentation to record the performance of those tasks. This Agreement does not include any work mandated as a consequence of changes to that code after this Agreement is executed.

Testing

Equipment Testing

This agreement includes only the following tests:

Equipment Type	Nickname	Covered Tests
Hydraulic	FEC Elev	annual safety tests

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Residential / Chairlift	WOODROW WILSON	no testing included for this unit
Hydraulic	MAIN BUILDING HIGH SCHOOL	annual safety tests

Should your Unit(s) require any additional type of equipment testing as required by any applicable law and/or code, we will provide you with a separate written estimate that includes the cost of any associated labor and/or material(s).

Should your Unit(s) require any safety tests as mandated by any applicable law and/or code on the commencement date of this Agreement, TK Elevator assumes no responsibility for the day-to-day operation of the governor or safeties on applicable traction elevators, or the hydraulic system on applicable hydraulic elevators under the terms of this Agreement until the test has been completed and the Unit has passed. Should the respective Unit fail any of those tests, it shall be solely your responsibility to make necessary repairs and place the Unit(s) in a condition that we deem acceptable for further coverage under the terms of this Agreement. Because the performance of any safety test places the Unit under extreme conditions that are outside of the Unit's normal operating parameters, you agree that TK Elevator shall not be liable for any damage to the building structure or the Unit(s) resulting from the performance of any safety tests we perform at any time under this Agreement.

Should your jurisdiction require the presence of either the applicable authority having jurisdiction or a third party witness at the time of testing, you agree to pay for any costs of that individual along with any inspection/coordination fees or any costs incurred by TK Elevator.

Firefighters' Service Testing

Should your Unit(s) be equipped with a phase I and phase II firefighters' service feature, all testing, record-keeping and record storage obligations associated with that feature that are required by any applicable law or code are expressly excluded from this Agreement and shall remain solely your responsibility to satisfy. The first time that your testing of that feature following the full execution of this Agreement reveals that it is not operating properly, you shall immediately remove the Unit from operation, immediately notify TK Elevator of the condition, and agree to remain responsible for all costs associated with any repairs necessary to return that feature to full and proper operation in accordance with any applicable law or code which will be billed at TK Elevator's standard billing rates (whether Regular Time or Overtime depending on when the repairs are performed) including travel time (calculated roundtrip from the dispatching location to the Unit location and return), travel expenses, and time spent on the job.

Should Purchaser elect to modernize any Unit described in this Agreement during the original or any renewal term of this Agreement, Purchaser agrees to provide TK Elevator with the modernization proposals prepared by any other vendor and at least fourteen (14) calendar days thereafter to both evaluate such proposals and, at TK Elevator's sole option, make its own proposal to Purchaser. Should Purchaser thereafter elect to accept the proposal of another vendor, the Parties agree that the current term of this Agreement applicable to the Units that are the subject of such modernization shall be frozen until the modernization work is complete and TK Elevator has inspected such work and deemed the modernized Unit acceptable for service under the terms of this Agreement. In the event such Unit is not, in TK Elevator's sole opinion, acceptable for service under the terms of this Agreement, TKE will submit a written proposal to Purchaser to address the items in question at an additional cost. Should Purchaser decline that proposal, TKE retains the right to remove the Unit from the Agreement and adjust the price accordingly or cancel the Agreement if the proposal affects all Units that are the subject of the Agreement.

Digital Customer Experience

MAX - Digital Maintenance

MAX is a cloud-based Internet of Things ("IOT") platform that we, at our election, may connect to your Unit(s) by installing a remote-monitoring device (a "Device"). Purchaser consents and authorizes TK Elevator to (1) access Purchaser's premises to install a Device to the Unit(s) and thereafter maintain and/or repair the Device(s) and (2) to collect, store, maintain, own, use, delete, and/or destroy any or all of the data generated by the Device(s) as well as all data collected by the Device(s) and all data sent by the Device(s) to TK Elevator (all such data generated, collected, and/or sent shall be collectively referred to herein as the "MAX Data"). Purchaser agrees that all MAX Data is, and shall be, owned by TK Elevator and agrees to assign and hereby does assign any right, title or interest it may have in such MAX Data to TK Elevator. Any Device, once installed, is not intended, nor should it be considered, as a fixture. Instead, TK Elevator shall retain the right to remove the Device from any Unit(s) and/or cease any data collection

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and/or analysis at any time at its sole discretion. Moreover, TK Elevator shall retain the exclusive right and ability to, at its sole discretion, remove, delete and/or destroy all associated data generated from the Device(s). Because the Device and the MAX Data contain trade secrets belonging to TK Elevator, Purchaser agrees not to permit Purchaser's own personnel or any third parties to use, access, tamper with, relocate, copy, alter, destroy, disassemble or reverse engineer the Device or the MAX Data and shall treat the MAX Data as confidential information of TK Elevator, including by using no less than reasonable care to protect the confidentiality of such MAX Data. The installation of any Device on a Unit shall not confer any rights or operate as an assignment or license to you of any patents, copyrights or trade secrets with respect to the Device and/or any software contained or embedded therein or that it utilizes/utilized in connection with the collection, monitoring and/or analysis of data.

With a MAX device connected to your equipment, information obtained via machine learning may be sent to our technicians to promote early diagnosis, faster fixes and reduced downtime.

Customer Web Portal and Mobile App

TK Elevator provides a web-based customer portal (the "CP") and mobile application (the "App") which, following the effective date of this Agreement, may contain certain maintenance and service call data associated with the Unit(s). To the extent applicable, TK Elevator will provide Purchaser with a user name and password to access the CP and App platforms. Purchaser shall, at its sole cost, provide and ensure the functioning integrity of its own hardware, software and internet connection necessary to access the CP and App. To the extent applicable, TK Elevator reserves the right to restrict Purchaser's access to the CP and App if any of Purchaser's accounts with TK Elevator has an outstanding unpaid balance greater than 30 days or in the event of anticipated or pending litigation of any kind. TK Elevator reserves the right to discontinue the CP and App altogether at its sole discretion and without notice to Purchaser and Purchaser expressly agrees to release TK Elevator from any and all claims of any type or kind arising out of or related to that discontinuation.

TK Elevator Communications

You may supplement this Agreement with an additional suite of services through our TK Elevator Communications call center at an additional fee contingent upon your agreement to all of the terms and conditions as set forth in the attached exhibit entitled "TK Elevator Communications Services." These additional available services involve the provision of 24/7/365 monitoring of your Units' code-compliant and compatible emergency telephone and in-cab video and text communication equipment (the "Communication Equipment"), the dispatch of a TK Elevator technician or emergency personnel under certain circumstances, the provision of a cellular connection for that Communication Equipment, and limited repair/replacement coverage for that Communication Equipment which is otherwise excluded from this Agreement.

Contract Term, Price & Payment

Term

This Agreement is effective for 12 months starting July 01, 2026 and is non-cancellable. To ensure continuous service, this Agreement will be automatically renewed for successive 1-month periods unless either Party timely serves written notice on the other Party of its intention to cancel at least 30-Days but not more than 60 days before the end of the initial 12-month period or at least 30-Days before the end of any subsequent 1-month renewal period. Notice shall be sent by certified mail, return receipt requested to the TK Elevator office address found in this Agreement. Time is of the essence.

If this Agreement is terminated before the end of either the initial or any subsequent 1-month period by either (A) TK Elevator for any breach by you or (B) by you for any reason other than our own default after you've provided any contractually-required notice and opportunity to cure, you agree as follows:

(i) That TK Elevator may declare all sums for the unexpired term of this Agreement due immediately as liquidated damages which the parties agree are a good faith estimate of TK Elevator's damages and not a penalty;
(ii) That you also agree to immediately pay to TK Elevator any promotional and/or volume-based discounts granted to you under this Agreement; and
(iii) That TK Elevator may also terminate our obligations under this Agreement.

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You further agree that the rights and obligations in (i), (ii) and (iii) above are material conditions of this Agreement, are reasonable and necessary, are not subject to offset, dispute or reduction and that under such circumstances, TK Elevator also reserves all of its other rights under this Agreement and applicable law.

Price

The price for the Agreement shall be $585.54 per month, inclusive of all applicable sales and use taxes, payable annually in advance.

The price of this Agreement contemplates that each Unit covered under this Agreement will make no more than 37,000 trips, defined as passenger-initiated travel of the Unit between two (2) to ten (10) landings as determined by TK Elevator, within any six (6) month period. In the event that any Unit covered by this Agreement makes more than 37,000 trips within any six (6) month period during the term of this Agreement then Purchaser agrees to pay TK Elevator an additional fee equal to 2% to the monthly billing amount during the following six (6) month period for each such Unit which will appear as a separate line item on any applicable invoice or on a separate invoice altogether.

The price of this Agreement does not include any value added taxes, tariffs, duties or similar assessments imposed on TK Elevator for any parts and/or components replaced under this Agreement or for the related increase in the cost of such parts and/or components charged by their suppliers (collectively, the "Additional Costs"). In the event any such Additional Costs are incurred by TK Elevator, TK Elevator shall provide Purchaser reasonable written notice that such Additional Costs will be invoiced to the Purchaser on the next invoice sent by TK Elevator and Purchaser agrees to pay, such Additional Costs, together with TK Elevator's profit and overhead associated with those amounts, all in addition to the price of this Agreement.

We reserve the right to semi-annually increase all charges under this Agreement five percent plus an additional amount resulting from any increase of any of TK Elevator's expenses relating to one or more of the following categories during the preceding calendar year: labor, employment benefits, materials, tools, vehicles, fuel, rent, internet and/or communication access, data storage, utilities, logistics/shipping, waste disposal, taxes, tariffs, and any governmentally-imposed charges.

Payment

Payments are due upon receipt of each of your TK Elevator invoices. Any payments by credit card shall be subject to a 3% credit card fee. If you do not timely pay any sum due to TK Elevator related to your Unit(s) described in this Agreement, regardless of whether it is billed pursuant to this Agreement or any other agreement with us, within the stipulated payment term calculated from the billing date, we may also choose to do one or more of the following:

- suspend all services until all amounts due have been paid in full, and/or
- declare all sums for the unexpired term of this Agreement due immediately as liquidated damages which the Parties agree are a good faith estimate of TK Elevator's damages and not a penalty and terminate our obligations under this Agreement

A service charge of the highest rate allowed by law shall apply to all overdue accounts you have with TK Elevator that are in any way related to any of the Unit(s) described in this Agreement. If TK Elevator elects to suspend service, we shall not be responsible for personal injury, death, damage to property (including damage to the Unit(s)) or losses of any other type or kind that is in any way related to TK Elevator's suspension of service. Upon resumption of service, you will be responsible for payment to TK Elevator for all costs we incur that result from our suspension of service and to remedy any damage caused to your equipment during that time. Time is of the essence.

All invoices generated in connection with services performed under this Agreement shall be delivered to Purchaser electronically. It shall solely be Purchaser's responsibility to ensure that TK Elevator, at all times, has been provided with accurate Purchaser contact information in order to successfully deliver such invoices. TK Elevator reserves the right to apply any overpayments it receives from Purchaser to any open invoices issued in connection with the subject matter of this Agreement regardless of whether or not the invoices were generated in connection with this Agreement or with any other contract, agreement, or work order between the parties.

TK Elevator reserves the right to assign payments owed to TK Elevator under this Agreement. If for any reason this Agreement is terminated prior to the end of the current term, a condition of such termination shall be that you

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agree to pay us the full amount of the any discount you received during the initial and any subsequent term. This is in addition to and not in lieu of any other rights or remedies we may have under this Agreement and the law.

Purchaser's Responsibilities

You agree to instruct or warn passengers in the proper use of the Unit(s) and to keep them under continued surveillance by competent personnel to detect irregularities between our examinations. You agree to immediately report any condition that may indicate the need for correction before the next regular examination. You agree to immediately shut down the Unit(s) upon manifestation of any irregularities in either the operation or the appearance of the Unit(s), to immediately notify us, and to keep the Unit(s) shut down until the completion of any repairs. Under those circumstances you agree not to re-set the mainline disconnect. In the event of a Service Request where our technician finds that the mainline disconnect has been reset, you agree that you will be responsible for all labor costs associated with that Service Request invoiced at TK Elevator's standard billing rates (whether Regular Time or Overtime depending on when we respond to that Service Request) including travel time (calculated roundtrip from the dispatching location to the Unit location and return), travel expenses, and time spent on the job. In the event of a passenger entrapment, you agree to call TK Elevator immediately and, absent a medical emergency, wait for a TK Elevator technician to release the passenger(s). You agree to separately pay TK Elevator to repair or replace any parts of the Unit(s) damages in connection with your failure to do so. You agree that your employees, agents and/or contractors shall not attempt to release or extricate any entrapped passenger(s) from the Unit(s) in light of the life safety risks such attempts create. You agree to give us immediate verbal notice and written notice within ten (10) days after any occurrence or accident in or about the Unit(s) involving personal injury or property damage and that you will be solely responsible for preserving any parts that are replaced after such occurrence or accident. You agree to provide our personnel with a safe place to work. You agree to provide a suitable machine room, including secured doors, waterproofing, lighting, ventilation, and appropriate air temperature control to maintain that room at a temperature between 50°F and 90°F, with relative humidity less than 95% non-condensing at all times. You agree to provide properly maintained and functioning mainline disconnect(s). You agree to maintain the elevator pit in a dry condition at all times. Should water or other liquids become present, you are responsible for the cost associated with the removal and the proper handling of such liquids. You agree that if TK Elevator's inspection of a Unit serviced under this Agreement reveals an operational problem which, in TK Elevator's sole judgment, jeopardizes the safety of the riding public, TK Elevator may shut down the Unit until such time as the operational problem is resolved. In that event, TK Elevator will immediately advise you in writing of such action, the reason for such action, and whether any proposed solution is covered by the terms of this Agreement.

TK Elevator assumes no responsibility for any part of the Unit(s) except that upon which work has been performed under this Agreement. No work, service, examination or liability on the part of TK Elevator other than that specifically mentioned herein is included or intended. It is agreed that TK Elevator does not assume possession or control of any part of the Unit(s) and that such remains Purchaser's exclusively as owner, lessor, lessee, possessor, or manager thereof.

We reserve the right to discontinue work in the building whenever, in our sole opinion, our personnel do not have a safe place to work. For safety reasons, you agree not to permit others to make alterations, additions, adjustments, or repairs or replace any component or part of the Unit(s) during the term of this Agreement. You agree to accept our judgment as to the means and methods employed by us for any corrective work under this Agreement.

Upon the commencement of this Agreement and as a condition of TK Elevator's performance of its obligations, Purchaser shall provide any wiring diagrams, manuals, special tools, monitoring devices, software, hardware or any other items designed to work with, diagnose, service, or repair the Unit(s) (1) as originally supplied by the OEM with the installation or (2) solely available to Purchaser from the OEM.

Some equipment covered by this Agreement may be encoded with serialized onboard diagnostics or other closely held diagnostic intelligence. In the event that the cause of a shutdown or other equipment issue cannot be diagnosed and/or resolved without enlisting the OEM's assistance, Purchaser agrees to obtain the assistance of the OEM and any resulting costs or fees shall be exclusively the Purchaser's responsibility.

Since TK Elevator's top priority is the satisfaction of its customers, if you should have any concern(s) with our performance or the means and methods used to meet our obligations under this Agreement, you agree to provide us with written notice of that concern and give us thirty (30) days to respond either in writing or commence action to appropriately resolve it.

In the event of the sale, lease or other transfer of the ownership of the premises in which the Unit(s) described herein are located, you agree to see that such transferee is made aware of this Agreement and agrees to assume and/or be

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bound by the conditions hereof for the balance of the unexpired term of this Agreement. Should the transferee fail to assume this Agreement, you shall remain liable for all unpaid amounts, including those owed for the balance of the current unexpired term of this Agreement.

This Agreement expressly excludes any materials, labor and/or services involving or related to either the monitoring of or provision of a response to any communications initiated from any Communication Equipment installed within the Unit(s) and Purchaser remains solely responsible for contracting with a separate vendor to monitor and respond to such communications in accordance with all applicable codes, statutes and/or laws absent its inclusion elsewhere in this Agreement of any later amendment.

You expressly agree to release and discharge us and our employees for any and all claims and/or losses of any type or kind (including but not limited to personal injury, death and property damage, specifically including damage to the property which is the subject matter of this Agreement) (1) associated with any components excluded in this Agreement or (2) associated with any Billable Work or (3) caused in whole or in part by reason(s) outside of our control. TK Elevator shall also automatically receive an extension of time commensurate with any delay in performance caused by or related to the aforementioned.

TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, TK ELEVATOR EXPRESSLY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE WITH RESPECT TO ANY OR ALL OF THE PARTS, PLATFORMS (INCLUDING BUT NOT LIMITED TO CP, APP AND MAX) AND/OR SERVICES CONTEMPLATED BY THIS AGREEMENT INCLUDING ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE AND NON-INFRINGEMENT, AND WARRANTIES THAT MAY ARISE OUT OF COURSE OF DEALING, COURSE OF PERFORMANCE, USAGE OR TRADE PRACTICE. WITHOUT LIMITATION TO THE FOREGOING, TK ELEVATOR PROVIDES NO WARRANTY OR UNDERTAKING, AND MAKES NO REPRESENTATION OF ANY KIND THAT THE PARTS, PLATFORMS AND/OR SERVICES CONTEMPLATED BY THIS AGREEMENT WILL BE ACCESSIBLE TO CUSTOMER, ACHIEVES ANY INTENDED RESULTS, MEETS CUSTOMER'S REQUIREMENTS, OPERATES WITHOUT INTERRUPTION, MEETS ANY PERFORMANCE OR RELIABILITY STANDARDS OR BE ERROR FREE OR THAT ANY ERRORS OR DEFECTS CAN OR WILL BE CORRECTED. TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT WILL TK ELEVATOR OR ITS AFFILIATES, BE LIABLE TO THE CUSTOMER OR ANY THIRD PARTY FOR ANY USE, INTERRUPTION, DELAY OR INABILITY TO USE THE UNIT(S), PARTS, PLATFORMS AND/OR SERVICES OR FOR THE ACT OF ANY THIRD PARTY RELATED THERETO, INCLUDING BUT NOT LIMITED TO THE INCORPORTATION OF A VIRUS, SPYWARE OR ANY OTHER MALICIOUS PROGRAM INTO THE PURCHASER'S SOFTWARE OR HARDWARE OR PLATFORM.

In consideration of TK Elevator performing the services herein specified, you expressly agree, to the fullest extent permitted by law, to indemnify, defend, save harmless, discharge, release and forever acquit TK Elevator, our employees, officers, agents, affiliates, and subsidiaries from and against any and all claims, demands, suits, and proceedings brought against TK Elevator, our employees, officers, agents, affiliates and subsidiaries for loss, property damage (including damage to the Unit(s) which are the subject matter of this Agreement), personal injury or death that are alleged to have been caused by the Purchaser or any others in connection with the presence, use, misuse, maintenance, installation, removal, manufacture, design, operation or condition of the Unit(s) covered by this Agreement, or the associated areas surrounding such equipment. Your duty to indemnify does not apply to the extent that the loss, property damage (including damage to the equipment which is the subject matter of this Agreement), personal injury or death is determined to be caused by or resulting from the negligence of TK Elevator and/or our employees. You recognize that your duty to defend TK Elevator under this clause is broader than your duty to indemnify and includes payment of all attorney's fees, court costs, judgments, settlements, interest and any other expenses of litigation arising out of such claims or lawsuits.

You expressly agree to name TK Elevator along with its officers, agents, affiliates and subsidiaries as additional insureds in your liability and any excess (umbrella) liability insurance policy(ies). Such insurance must insure TK Elevator, along with its officers, agents, affiliates and subsidiaries for those claims and/or losses referenced in the above paragraph, and for claims and/or or losses arising from the sole negligence or responsibility of TK Elevator and/or its officers, agents, affiliates and subsidiaries. Such insurance must specify that its coverage is primary and non-contributory. You hereby waive the right of subrogation.

In no event shall TK Elevator's liability for damages arising out of this Agreement exceed the remaining unpaid installments of the current, unexpired term of this Agreement.

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You expressly agree to release and discharge TK Elevator from any and all claims for consequential, special or indirect damages arising out of the performance of this Agreement.

In the event an attorney is retained to enforce, construe or defend any of the terms and conditions of this Agreement or to collect any monies due hereunder the prevailing Party shall be entitled to recover all costs and reasonable attorney's fees.

You hereby waive trial by jury. You agree that this Agreement shall be construed and enforced in accordance with the laws of the state where the Unit(s) is/are located. You consent to jurisdiction of the courts, both state and Federal, of the state in which the Unit(s) is/are located as to all matters and disputes arising out of this Agreement.

In the event any portion of this Agreement is deemed invalid or unenforceable by a court of law, public policy or statute, such finding shall not affect the validity or enforceability of any other portion of this Agreement.

Our rights under this Agreement shall be cumulative and our failure to exercise any rights is not intended to be, nor shall it operate to forfeit or waive any of those rights. Moreover, any extension, indulgence or change by us in the method, mode or manner of payment or any of our other rights under this Agreement shall not be construed as a waiver of any of our rights under this Agreement

Purchaser and TK Elevator are parties to an existing elevator maintenance agreement which will remain in full force and effect until such time as this proposed agreement is accepted and fully executed in writing by both Parties. Upon full acceptance by both Parties, this proposed Agreement shall supersede all prior agreements.

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Acceptance

Until executed by both Parties this Agreement is a proposal that shall only remain available for acceptance for a period of sixty (60) calendar days from the date appearing on the first page of this document unless revoked by TK Elevator earlier in writing to Purchaser. Your acceptance of this Agreement and its approval by an authorized manager of TK Elevator will constitute exclusively and entirely the agreement for the services herein described. All other prior representations or agreements, whether written or verbal, will be deemed to be merged herein and no other changes in or additions to this Agreement will be recognized unless made in writing and properly executed by both Parties. Should your acceptance be in the form of a purchase order or other similar document, the provisions of this Agreement will exclusively govern the Parties' responsibilities. No agent or employee of TK Elevator shall have the authority to waive or modify any of the terms of this Agreement without the express prior written approval of an authorized TK Elevator manager.

DUNCAN PUBLIC SCHOOLS (Purchaser):	**TK Elevator Corporation Management Approval**
By: [signature]	By: DocuSigned by: Erin Shurley 6B599BD82BDA420...
(Signature of Authorized Individual)	(Signature of Branch Representative)
Eric Davis	Erin Shurley Branch Manager
(Print or Type Name)	
Board President	
(Print or Type Title)	
06/09/2026	5/12/2026
(Date of Acceptance)	(Date of Execution)

For inquiries regarding your contract or services provided by TK Elevator, please contact your local branch office:

4100 Will Rogers Pkwy Ste 200
Oklahoma City, OK 73108
405-949-1916

Thank you for choosing TK Elevator. We appreciate your business.

Anthony Baker

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Customer Onboarding Form

1) To elect a Payment Frequency other than Annual:

		Initial To Accept
Semi-Annual	3% Addition	
Quarterly	4% Addition	
Monthly	7% Addition	

BILL TO INFORMATION

Company Name: Duncan Public Schools
Address: P.O. Box 1548
Address 2:
City: Duncan
State: OK
Zip Code: 73534-1548

ACCOUNTS PAYABLE CONTACT

Name: Angela Pizana
Phone: 580.255.0686
Fax: 580.252-2453
Email: angela.pizana@duncanps.org

TAX STATUS:

Are you tax exempt? ☒

Will be paid annually

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Exhibit A

Equipment to be Maintained

Building Name	Address	Equipment Type	Nickname	OEM Serial #	Stops	Coverage	
FAMILY EDUCATION CENTER	242 N 9TH ST	Hydraulic	FEC Elev		EK6825	2	Enhance
WOODROW WILSON	515 N 19TH ST	Residential / Chairlift	WOODROW WILSON		500393	2	Essentia
DUNCAN HIGH SCHOOL	515 N 19TH ST	Hydraulic	MAIN BUILDING HIGH SCHOOL	E32107	EG8759	2	Enhance

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Exhibit B

Essential Coverage

Service Activities

TK Elevator will maintain the Units as follows: (A) examine only the following parts, which will be accomplished either in person or through MAX (as described elsewhere in this Agreement) or any other TK Elevator technology system, and (B) shall adjust and lubricate only the following parts, with (A) and (B) performed as TKE, in its sole opinion, determines as necessary to promote the proper operation of those Units (collectively, "Service Activities"):

- Machine bearings, gears, pumps, pump motors, operating valves, valve motors and leveling valves.
- Selectors, governors, governor sheaves, governor tension frame sheave assemblies and compensating sheave assemblies.
- Door operators, car door hangers, hoistway door hangers, and interlocks.
- Safeties, car and counterweight guide rails, and car and counterweight guide shoes including rollers and gibs.

All Service Activities will be performed Monday to Friday, 8:00 AM to 3:30 PM except during holidays recognized in the National Elevator Bargaining Association's collective bargaining agreement with the International Union of Elevator Constructors ("Regular Time").

Parts Repair/Replacement Excluded

Service Activities does not include the repair, refurbishment or replacement of any parts or components of your Unit(s). The repair, refurbishment or replacement of any parts or components of your equipment will be separately billable to you at TK Elevator's standard billing rates including travel time (calculated roundtrip from the dispatching location to the Unit location and return), travel expenses, and time spent on the job, with any overtime work billed at our standard overtime rates.

Service Requests Excluded

Any response to any requests for the dispatch of our technician to release any entrapped passengers from a Unit and/or to address adjustments to any parts of a Unit and/or to remove or retrieve items unrelated to the operation of the Unit(s) from the pit, machine room, or hoistway, regardless of the source of such requests are collectively referred to herein as "Service Requests". Service Requests are not included in this Agreement and you will be separately financially responsible for the cost of all parts or materials along with all labor invoiced at TK Elevator's standard billing rates, whether the Regular Time rate or the overtime rate for any portion of any response occurring outside of Regular Time ("Overtime"). Invoices shall also include travel time (calculated roundtrip from the dispatching location to the Unit location and return), travel expenses, and time spent on the job. Response to any Service Requests may be made from one or more of the following: you or your representative, the building or building's representative, emergency personnel, and/or passengers through the Unit's communication device and/or from any applicable remote monitoring device attached to the Unit if monitored by TK Elevator. Any mention of Service Requests in any other provision of this Agreement is made with the express intention that such Service Requests are excluded from the scope of this Agreement as set forth above and that any activities associated with any Service Requests shall be separately billable to and paid for by Purchaser.

Exclusions

TKE shall not be required to make any changes or recommendations in the existing design or function of the Unit(s) nor will we be obligated to install new attachments or parts upon the equipment as recommended or directed by insurance companies, governmental agencies or authorities, or any other third party.

Exhibit C

Enhanced Coverage

Service Activities

TK Elevator will maintain the Units as follows: (A) examine only the following parts, which will be accomplished either in person or through MAX (as described elsewhere in this Agreement) or any other TK Elevator technology system, and (B) shall adjust and lubricate only the following parts, with (A) and (B) performed as TKE, in its sole opinion, determines as necessary to promote the proper operation of those Units (collectively, "Service Activities"):

- Relays, transducers, resistors, condensers, transformers, contacts, leads, dashpots, steel selector tapes.
- Door operators, car door hangers, car door contacts, car safety mechanisms, car and counterweight guide shoes rollers and gibs.
- Hoistway door interlocks and hangers, bottom door guides, and auxiliary door closing devices.
- Machine thrust bearings, drive sheave shaft bearings, brake pulleys, brake coils, contacts, linings, and component parts.
- Motors, brushes, operating-switch and relay components, plug-in relays.
- Governor components, governor sheaves and shaft assemblies, bearings, contacts, governor jaws, top and bottom limit switches, governor tension sheave assemblies, and compensating sheave assemblies.
- Pumps, pump motors.

All Service Activities will be performed Monday to Friday, 8:00 AM to 3:30 PM except during holidays recognized in the National Elevator Bargaining Association's collective bargaining agreement with the International Union of Elevator Constructors ("Regular Time").

Parts Repair/Replacement

Service Activities also include the repair or replacement of only the parts listed in the section directly above in the bullet points (using replacement parts of TK Elevator's choosing) and only so long as such parts' repair or replacement are both necessitated solely by normal wear and tear and are not otherwise excluded elsewhere in this Agreement.

Service Requests

This Agreement also includes "Service Requests" that are fully completed during Regular Time. Service Requests are defined as the dispatch of our technician to release any entrapped passengers from a Unit and/or to address only adjustments to any of the parts listed under the section of this Agreement titled "Service Activities" so long as such adjustments are not otherwise excluded in this Agreement. Service Requests may be made from one or more of the following: you or your representative, the building or building's representative, emergency personnel, and/or passengers through the Unit's communication device and/or from any applicable remote monitoring device attached to the Unit if monitored by TK Elevator.

Exclusions

Service Activities, Service Requests, and Overtime Service Requests do not include: the removal or retrieval of items unrelated to the operation of the Unit(s) from the pit, machine room, or hoistway; the dispatching of any technician that results in the discovery by that technician that the Unit is either functioning on independent service or firefighters' service or that the Unit is operating properly but the stop button or stop function has been engaged by others; any request or obligation to address any condition associated with a part or component specifically excluded or not covered elsewhere in this Agreement; and/or any request or obligation to service, repair, replace any part or component or address any condition caused in whole or in part by any one or more of the following: anyone's abuse, misuse and/or vandalism of the equipment; anyone's negligence in connection with the use or operation of the equipment; dust or debris; any loss of power, power fluctuations, power failure, or power surges that in any way affect the operation of the equipment; oxidization, rust, or other conditions caused in whole or in part by the environment in which the affected component is located; fire, smoke, explosions, water, storms, wind, and/or lightning; any acts of God; acts of civil or military authorities, strikes, lockouts, other labor disputes, riot, civil commotion, war, malicious mischief, or theft; or any other reason or cause beyond our control that affects the use or operation of the Unit ("Billable Work"). Any Service Request and Overtime Service Requests that are necessitated by, in whole or in part, the condition, operation and/or non-operation of parts that are "obsolete" (as that term is defined below) are also (a)

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excluded from this Agreement and (b) constitute Billable Work. On all Billable Work you will be solely responsible for the cost of all parts or materials along with all labor invoiced at TK Elevator's standard billing rates (whether Regular Time or Overtime depending on when the Billable Work is performed) including travel time (calculated roundtrip from the dispatching location to the Unit location and return), travel expenses, and time spent on the job.

With the passage of time, equipment technology and designs will change. If, at any time under this Agreement, (1) any part that is specifically listed as eligible for repair or replacement under the section of this Agreement entitled "Service Activities" cannot, in TK Elevator's sole opinion, be safely repaired and (2) a brand new direct replacement is no longer in stock and readily available from the Original Equipment Manufacturer ("OEM"), that part shall be considered "obsolete", regardless of whether it can be custom-made, fabricated or acquired at any price or whether or not a refurbished or reconditioned version is available from anyone. Moreover, if, at any time after the expiration of the initial term of this Agreement, (A) any part that is specifically listed as eligible for repair or replacement under the section of this Agreement entitled "Service Activities" cannot, in TK Elevator's sole opinion, be safely repaired and (B) that part was either (i) installed or (ii) manufactured ten (10) or more years earlier, that part will also be considered "obsolete". You will be responsible for all charges associated with replacing that obsolete part or component as well as all charges required to ensure that the remainder of the equipment associated with that Unit is functionally compatible with that replacement part.

In addition, we will not be required to make any changes or recommendations in the existing design or function of the Unit(s) nor will we be obligated to install new attachments or parts upon the equipment as recommended or directed by insurance companies, governmental agencies or authorities, or any other third party.

Exhibit D

TK Elevator Communications

TK Elevator offers an additional suite of services through our TK Elevator Communications call center separate and apart from those services included with your elevator service agreement with TK Elevator (the "Agreement"). We have notated below each additional TK Elevator Communications Service that you have selected for each of the Unit(s) covered under your Agreement and the corresponding total price per month of those services per Unit.

Building Name	Equipment Type	Nickname	Phone Monitoring	Elevator Telephone #
FAMILY EDUCATION CENTER	Hydraulic	FEC Elev	Current Selection	
WOODROW WILSON	Residential / Chairlift	WOODROW WILSON	Current Selection	
DUNCAN HIGH SCHOOL	Hydraulic	MAIN BUILDING HIGH SCHOOL	Current Selection	

Elevator telephone # is not required on units with MAX Link selected.

Price
In light your selections in the chart above, you agree to an additional price of $0.00 per month which will be billed to you as a separate line item from all other scopes of work specifically provided for by TK Elevator under your Agreement (the "TK Elevator Communications Services Charge"). The TK Elevator Communications Services Charge is not subject to any discounts

A description of each available TK Elevator Communications service and the additional applicable terms and conditions follow.

Phone Monitoring Service
If "Phone Monitoring" is selected for specific Units in the chart above, so long as those specific Units have operational telephone equipment capable of placing an outgoing call to TK Elevator Communications' call center, we will provide monitoring of such calls through that call center on a 7 days per week, 24 hours per day, 365 days per year basis. Depending on the nature of each call and circumstances, TK Elevator Communications' operators can call one or more of the following: Purchaser's Designated Contacts set forth below; Local Emergency Services at phone numbers provided by Purchaser below; and/or a local TK Elevator service technician to be dispatched to the location of the equipment. Calls cannot be placed to "9-1-1" as the centralized TK Elevator Communications call center does not have dialing access to local "9-1-1" numbers.

This Phone Monitoring service specifically excludes any maintenance, repair or replacement of any type or kind of the Purchaser's telephone or other communication equipment. The Purchaser retains exclusive possession and control of its telephone and other communication equipment and is solely responsible for ensuring uninterrupted operation of that equipment so that it is continuously capable of placing a call to TK Elevator Communications' call center.

Terms and Conditions
Any of the services mentioned in this Exhibit shall be governed by both the terms and conditions of the Agreement covering the Unit(s) described in that Agreement and the terms and conditions of this Exhibit and in the event that those terms conflict, the terms and conditions of this Exhibit will exclusively govern the subject matter of those terms and conditions. Should the Agreement covering the Unit(s) be terminated for any reason by either Party then this Exhibit shall also be automatically terminated. In the event that this Exhibit is terminated for whatever reason, Purchaser agrees to immediately both transfer the connection of the communication equipment to an appropriate telephone service provider and also make arrangements with its replacement elevator service vendor to reprogram the communication equipment to initiate contact with a replacement call center.

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TK Elevator Communications Contact Information - To Be Completed by Purchaser

Purchaser hereby acknowledges that as a condition precedent to TK Elevator's placement of calls to Purchaser's Designated Contacts and any Local Emergency Services under this Agreement, Purchaser must first complete all sections of the TK Elevator communications Contact Information section below. Purchaser further acknowledges that it is Purchaser's sole responsibility to advise TK Elevator immediately in writing of any changes to the information contained in this exhibit during the term of this Agreement. Purchaser acknowledges that no revision to that information will be made without TK Elevator first receiving such request in writing from Purchaser's authorized representative.

Under those circumstances where TK Elevator is unable to reach Purchaser's Designated Contacts, Purchaser hereby gives TK Elevator express permission to dispatch a TK Elevator service technician to the location of the equipment at Purchaser's expense in accordance with TK Elevator's applicable billing rates. Purchaser further agrees that TK Elevator does not assume any duty or responsibility to advise any caller, regardless of his or her location within or outside the elevator, to take or not take any specific action resulting from a medical or other emergency or any other situation including, but not limited to, entrapment of persons, evacuation, repair or return to service of any equipment.

In the event of an emergency, or perceived emergency, one or more of the following are to be Purchaser's Designated Contacts:

Contact Name	Title	Primary Telephone #	Secondary Telephone #
Ben Garland	Maintenance Director	580-656-1478	

In the event of an Emergency or perceived emergency, TK Elevator has the express permission to contact one or more of the following **(911 is not sufficient, local phone numbers are required)**:

Police Department: (580) 255-2112

Fire Department: (580) 255-2112

Special instructions/remarks:

In the event that a TK Elevator call center operator perceives that a call from within the elevator constitutes a medical or other emergency, Purchaser hereby gives TK Elevator the express permission to call Local Emergency Services at the telephone numbers provided above at TK Elevator's sole discretion. Under those circumstances, Purchaser agrees to pay all related charges for services provided by any Local Emergency Services in response to that call. Purchaser agrees that TK Elevator shall not be responsible for ensuring an appropriate (or any) response by Local Emergency Services to that call.

Docusign Envelope ID: 3EFBDEA8-C172-4734-A9EE-1F9D8545BFCD

Customer Portal & Mobile App setup form

Name:			
Address: (if different from contract)			
City:			
State:			
Zip Code:			
Phone:			
Email:			
Subscribe to email notifications:	☐	☐	☐

Superintendent: Dr. Channa Byerly **School Year:** 2025-2026

A. Board/Supt Relationship **Month:** _____

	Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	Rating- October	Rating- January	Rating- April	Rating- June
Transparency	Openly shares necessary information with all board members for their decision-making process in a timely manner.	Openly shares some information with all board members for their decision-making process.	Shares some information with a few board members for their decision-making process.	Information necessary for the decision-making process is not shared with all board members.				
Relationship	Promotes and develops professional relationship with all board members.	Promotes and develops professional relationship with most board members.	Promotes and develops professional relationship once in awhile with a few board members.	Professional relationship with the board does not exist.				
Communication	Board questions are answered thoroughly with communication to all members to ensure understanding.	Board questions are addressed with occasional follow-up to members.	Board questions are answered, but not all members are apprised of relevant questions/answers.	Board questions are rarely answered.				
				Total:				

Board Comments:

Superintendent: Dr. Channa Byerly **School Year:** 2025-2026

B. Community Relationship **Month:**

	Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	Rating- October	Rating- January	Rating- April	Rating- June
Engagement of Families and Community	Builds and sustains productive partnerships with public and private sectors.	Creates partnerships with public and private sectors.	Reluctantly seeks partnerships.	Lack of partnerships with public and private sectors and shows no interest in pursuing partnerships.				
Communication	Seeks out and provides opportunities for community input and then uses the input in the decision-making process.	Solicits input from select groups and individuals.	Very rarely seeks input from external groups and individuals.	Demonstrates lack of regard for the input and influence of external groups and individuals.				
Community Visibility	Is visible and approachable by members of the community. Attends a variety of events.	Is visible and approachable by members of the community. Attends a few events.	Attends a few events and is isolated from the public.	Is neither visible nor approachable by members of the community.				
				Total				
Board Comments:								

Superintendent: Dr. Channa Byerly **School Year:** 2025-2026

C. Finance **Month:**

	Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	Rating- October	Rating- January	Rating- April	Rating- June
Budget Development and maintenance	Budget actions are proactive and consider both current and long-range information and data. A balance is sought to meet the current and future needs of students and remain fiscally responsible to the community.	Budget actions are proactive and consider the most current information and data. A balance is sought to meet the needs of students and remain fiscally responsible to the community.	Superintendent works to develop and manage the budget to meet the immediate fiscal issues. Decisions are primarily reactive to current needs of the district.	Superintendent's budget knowledge is limited. The budget is developed and managed without taking into consideration current needs of the district.				
Budget	Constant flow of budgetary/ financial information provided with discussion of the ramifications of any changes.	Regularly reports to the board concerning the budget and financial status.	Reports the status of financial accounts as requested by the board.	Doesn't report financial information to the board except with the annual audit.				
Resource allocation	Resources are distributed based upon district goals and seek to meet immediate and long-range objectives.	Resources are distributed based upon district goals and seek to meet immediate objectives.	Resources are allocated to meet immediate needs.	Resources are allocated without consideration of district needs.				
				Total				
Board Comments:								

Superintendent: Dr. Channa Byerly **School Year:** 2025-2026

D. Teaching, Learning, and Assessment **Month:**

	Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	Rating- October	Rating- January	Rating- April	Rating- June
Focus on students	Places student achievement as the top priority and consistently communicates this to others. Bases decisions on improving student achievement.	Student achievement is important and guides decisions made within the district.	Student achievement is a concern, but does not always guide decisions made within the district.	Focus is on the management of the district and maintaining day-to-day operations. Student achievement isn't the priority.				
Goal Development	Believes in and facilitates the development of short/long term goals for the district. Aligns the available resources within the budget to accomplish these goals.	Facilitates the development of short-term goals for the district. Provides the necessary financial resources to meet those goals.	Goals are defined by implementing state curriculum and seeking to maximize student scores.	Goals are not developed.				
Professional Development	Professional development programs are targeted toward district-specific goals and are sustained to increase student achievement.	Professional development programs are offered based upon available opportunities that are targeted toward increasing student achievement.	Professional development programs are offered based upon available opportunities.	Professional development is not provided. Staff members are responsible for their own improvement.				
Curriculum	There is an on-going review process to ensure the curriculum is aligned to the state standards and meets the needs of all students.	A curriculum is in place that seeks to meet the state standards.	Allows teachers to define their own curriculum. There is little or no coordination.	Curriculum is not a priority in the district.				
				Total				

Board Comments:

Superintendent: Dr. Channa Byerly **School Year:** 2025-2026

E. Staff Relations/HR **Month:** _____

	Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	Rating- October	Rating- January	Rating- April	Rating- June
Recruitment & Retention	Actively recruits and hires the best staff available. Supports, develops and retains effective administrators, teachers and staff.	Plan is followed most of the time.	Sometimes plan is followed.	Does not have a plan to recruit, hire, support, develop and retain effective teachers and staff.				
Induction & Continuous Learning	Provide opportunities for effective induction and mentoring of new personnel. Empower all administrators, teachers and staff to continuously learn and improve	Induction and mentoring of new personnel is provided most of the time. Most administrators, teachers and staff continuously learn and improve.	Induction and mentoring of new personnel is provided once in awhile. Some administrators, teachers and staff continuously learn and improve.	Induction and mentoring of new personnel is not provided. Administrators, teachers and staff are not empowered to continuously learn and improve.				
Visibility	Regular visits to buildings and classrooms are a priority item.	Visits buildings/classrooms.	Is present at building events and activities.	Seldom visits buildings.				
Communication	Establish and sustain a culture of trust and open communication with all administrators, faculty and staff.	Establish and sustain a culture of trust and open communication with mostadministrators, faculty and staff.	Establish and sustain a culture of trust and open communication with a few administrators, faculty and staff.	Culture of trust and open communication is not established.				
				Total				
Board Comments:								

Superintendent: Dr. Channa Byerly **School Year:** 2025-2026

F. Student Services **Month:**

	Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	Rating- October	Rating- January	Rating- April	Rating- June
School environment	Ensures a trusting, accepting, inclusive and respected school environment is created and sustained for all students.	Desires a trusting, accepting, inclusive and respected school environment is created and sustained for all students.	A trusting, accepting, inclusive and respected school environment is created and sustained for some students.	A trusting, accepting, inclusive and respected school environment is not created and sustained for all students.				
Systems of support	Provides systems of academic and social supports, services, extracurricular activities and accommodations to meet the range of learning needs of all students.	Provides systems of academic and social supports, services, extracurricular activities and accommodations to meet the range of learning needs of most students.	Provides systems of academic and social supports, services, extracurricular activities and accommodations to meet the range of learning needs of some students.	Systems of academic and social supports, services, extracurricular activities and accommodations are not available for all students.				
Student engagement	Empowers site leaders to cultivate and reinforce student engagement in school and positive student conduct.	Asks site leaders to cultivate and reinforce student engagement in school and positive student conduct.	Site leaders cultivate and reinforce student engagement in school and positive student conduct for some students.	Student engagement in school and positive student conduct does not exist.				
				Total				
Board Comments:								

Superintendent: Dr. Channa Byerly **School Year:** 2025-2026

G. Safety and Security **Month:** _____

	Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	Rating- October	Rating- January	Rating- April	Rating- June
Safety Infrastructure	Plan created and funded to control access to all buildings; all drills practiced on schedule at all sites.	Plan created to control access to all buildings; all drills practiced on schedule at most sites.	Minimal controlled access to all buildings; few sites practice drills on time.	Random access to all buildings; drills practiced infrequently.				
Communication	Structured opportunities for community, patrons and students to provide input; communication plan in place, up to date, and used in timely manner.	Opportunities for community, patrons and students to provide input; communication plan in place, up to date, and used in timely manner most of the time.	Annual survey sent to community, patrons and students to provide input; communication plan in place, sometimes up to date and rarely used in timely manner.	Lack of Input from all parties; random communication with out of date plan.				
Digital Safety	Industry standards exceeded for internet safety, personal and financial security.	Industry standards met for internet safety, personal and financial security.	Minimal industry standards met for internet safety, personal and financial security.	Internet safety, personal and financial security has not been addressed.				
				Total				
Board Comments:								

Superintendent: Dr. Channa Byerly **School Year:** 2025-2026

H. Operations **Month:**

	Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	Rating- October	Rating- January	Rating- April	Rating- June
Facilities	Facilities management plan in place, includes current status of buildings and the need to improve facilities in the future, with a projected plan to secure funding.	A facilities management plan is in place that includes the current status of the buildings and the need to improve any facilities in the future.	Facilities needs are discussed internally, but a plan is not created. Issues are addressed on an as-needed basis.	A facilities management plan is not created. Maintenance is only performed when absolutely needed.				
Transportation	Transportation department operates effeciently and effectively and has long range plan for replacing all district vehicles.	Transportation department operates effeciently and effectively most of the time and has long range plan for replacing all district vehicles.	Transportation department operates on a day to day basis, and no long range plan for replacing all district vehicles.	Transportation department operates haphazardly, and no long range plan for replacing all district vehicles.				
Child Nutrition	Operates efficiently and effectively including nutritious and appealing meals.	Operates effeciently and effectively most of the time. Meals meet government standards.	Operates with a deficit. Meals meet government standards.	Operates with a deficit and meals do not meet government standards, nor are nutricious and appealing.				
Technology	Futuristic technology plan in place with long range plan to replace and upgrade hardware and infrastructure.	Technology plan in place with long range plan to replace and upgrade hardware and infrastructure.	Technology plan in place but no replacement plan for hardware and infrastructure.	Lack of technology plan as well as lack of replacement plan.				
				Total				
Board Comments:								

District Goal 1:	
Rating (1-4)	
District Goal 2:	
Rating (1-4)	
District Goal 3:	
Rating (1-4)	
District Goal 4:	
Rating (1-4)	
Total	

Superintendent: Dr. Channa Byerly **School Year:** 2025-2026

End of Year Evaluation Rating **Date:** _____

	Seat 1	Seat 2	Seat 3	Seat 4	Seat 5	Rating
A. Board/Supt Relationship						
B. Community Relationship						
C. Finance						
D. TLA						
E. Staff Relations/HR						
F. Student Services						
G. Safety & Security						
H. Operations						
I. District Goals						
End of Year Evaluation Rating						

Key
(4) - Highly Effective
(3) - Effective
(2) - Developing
(1) - Ineffective

Superintendent: Dr. Channa Byerly **School Year:** 2025-2026

End of Year Evaluation Rating **Date:** _____

Comments by Board of Education:

Comments by the Superintendent:

Superintendent's Signature: _____ Date: _____

Board President's Signature: _____ Date: _____

Superintendent: Dr. Channa Byerly **School Year:** 2025-2026

A. Board/Supt Relationship **Month:** _____

	Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	Rating- October	Rating- January	Rating- April	Rating- June
Transparency	Openly shares necessary information with all board members for their decision-making process in a timely manner.	Openly shares some information with all board members for their decision-making process.	Shares some information with a few board members for their decision-making process.	Information necessary for the decision-making process is not shared with all board members.				
Relationship	Promotes and develops professional relationship with all board members.	Promotes and develops professional relationship with most board members.	Promotes and develops professional relationship once in awhile with a few board members.	Professional relationship with the board does not exist.				
Communication	Board questions are answered thoroughly with communication to all members to ensure understanding.	Board questions are addressed with occasional follow-up to members.	Board questions are answered, but not all members are apprised of relevant questions/answers.	Board questions are rarely answered.				
				Total:				

Board Comments:

Superintendent: Dr. Channa Byerly **School Year:** 2025-2026

B. Community Relationship **Month:**

	Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	Rating- October	Rating- January	Rating- April	Rating- June
Engagement of Families and Community	Builds and sustains productive partnerships with public and private sectors.	Creates partnerships with public and private sectors.	Reluctantly seeks partnerships.	Lack of partnerships with public and private sectors and shows no interest in pursuing partnerships.				
Communication	Seeks out and provides opportunities for community input and then uses the input in the decision-making process.	Solicits input from select groups and individuals.	Very rarely seeks input from external groups and individuals.	Demonstrates lack of regard for the input and influence of external groups and individuals.				
Community Visibility	Is visible and approachable by members of the community. Attends a variety of events.	Is visible and approachable by members of the community. Attends a few events.	Attends a few events and is isolated from the public.	Is neither visible nor approachable by members of the community.				
				Total				
Board Comments:								

Superintendent: Dr. Channa Byerly **School Year:** 2025-2026

C. Finance **Month:**

	Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	Rating- October	Rating- January	Rating- April	Rating- June
Budget Development and maintenance	Budget actions are proactive and consider both current and long-range information and data. A balance is sought to meet the current and future needs of students and remain fiscally responsible to the community.	Budget actions are proactive and consider the most current information and data. A balance is sought to meet the needs of students and remain fiscally responsible to the community.	Superintendent works to develop and manage the budget to meet the immediate fiscal issues. Decisions are primarily reactive to current needs of the district.	Superintendent's budget knowledge is limited. The budget is developed and managed without taking into consideration current needs of the district.				
Budget	Constant flow of budgetary/ financial information provided with discussion of the ramifications of any changes.	Regularly reports to the board concerning the budget and financial status.	Reports the status of financial accounts as requested by the board.	Doesn't report financial information to the board except with the annual audit.				
Resource allocation	Resources are distributed based upon district goals and seek to meet immediate and long-range objectives.	Resources are distributed based upon district goals and seek to meet immediate objectives.	Resources are allocated to meet immediate needs.	Resources are allocated without consideration of district needs.				
				Total				
Board Comments:								

Superintendent: Dr. Channa Byerly **School Year:** 2025-2026

D. Teaching, Learning, and Assessment **Month:**

	Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	Rating- October	Rating- January	Rating- April	Rating- June
Focus on students	Places student achievement as the top priority and consistently communicates this to others. Bases decisions on improving student achievement.	Student achievement is important and guides decisions made within the district.	Student achievement is a concern, but does not always guide decisions made within the district.	Focus is on the management of the district and maintaining day-to-day operations. Student achievement isn't the priority.				
Goal Development	Believes in and facilitates the development of short/long term goals for the district. Aligns the available resources within the budget to accomplish these goals.	Facilitates the development of short-term goals for the district. Provides the necessary financial resources to meet those goals.	Goals are defined by implementing state curriculum and seeking to maximize student scores.	Goals are not developed.				
Professional Development	Professional development programs are targeted toward district-specific goals and are sustained to increase student achievement.	Professional development programs are offered based upon available opportunities that are targeted toward increasing student achievement.	Professional development programs are offered based upon available opportunities.	Professional development is not provided. Staff members are responsible for their own improvement.				
Curriculum	There is an on-going review process to ensure the curriculum is aligned to the state standards and meets the needs of all students.	A curriculum is in place that seeks to meet the state standards.	Allows teachers to define their own curriculum. There is little or no coordination.	Curriculum is not a priority in the district.				
				Total				

Board Comments:

Superintendent: Dr. Channa Byerly **School Year:** 2025-2026

E. Staff Relations/HR **Month:**

	Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	Rating- October	Rating- January	Rating- April	Rating- June
Recruitment & Retention	Actively recruits and hires the best staff available. Supports, develops and retains effective administrators, teachers and staff.	Plan is followed most of the time.	Sometimes plan is followed.	Does not have a plan to recruit, hire, support, develop and retain effective teachers and staff.				
Induction & Continuous Learning	Provide opportunities for effective induction and mentoring of new personnel. Empower all administrators, teachers and staff to continuously learn and improve	Induction and mentoring of new personnel is provided most of the time. Most administrators, teachers and staff continuously learn and improve.	Induction and mentoring of new personnel is provided once in awhile. Some administrators, teachers and staff continuously learn and improve.	Induction and mentoring of new personnel is not provided. Administrators, teachers and staff are not empowered to continuously learn and improve.				
Visibility	Regular visits to buildings and classrooms are a priority item.	Visits buildings/classrooms.	Is present at building events and activities.	Seldom visits buildings.				
Communication	Establish and sustain a culture of trust and open communication with all administrators, faculty and staff.	Establish and sustain a culture of trust and open communication with mostadministrators, faculty and staff.	Establish and sustain a culture of trust and open communication with a few administrators, faculty and staff.	Culture of trust and open communication is not established.				
				Total				
Board Comments:								

Superintendent: Dr. Channa Byerly **School Year:** 2025-2026

F. Student Services **Month:**

	Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	Rating- October	Rating- January	Rating- April	Rating- June
School environment	Ensures a trusting, accepting, inclusive and respected school environment is created and sustained for all students.	Desires a trusting, accepting, inclusive and respected school environment is created and sustained for all students.	A trusting, accepting, inclusive and respected school environment is created and sustained for some students.	A trusting, accepting, inclusive and respected school environment is not created and sustained for all students.				
Systems of support	Provides systems of academic and social supports, services, extracurricular activities and accommodations to meet the range of learning needs of all students.	Provides systems of academic and social supports, services, extracurricular activities and accommodations to meet the range of learning needs of most students.	Provides systems of academic and social supports, services, extracurricular activities and accommodations to meet the range of learning needs of some students.	Systems of academic and social supports, services, extracurricular activities and accommodations are not available for all students.				
Student engagement	Empowers site leaders to cultivate and reinforce student engagement in school and positive student conduct.	Asks site leaders to cultivate and reinforce student engagement in school and positive student conduct.	Site leaders cultivate and reinforce student engagement in school and positive student conduct for some students.	Student engagement in school and positive student conduct does not exist.				
				Total				
Board Comments:								

Superintendent: Dr. Channa Byerly **School Year:** 2025-2026

G. Safety and Security **Month:** _____

	Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	Rating- October	Rating- January	Rating- April	Rating- June
Safety Infrastructure	Plan created and funded to control access to all buildings; all drills practiced on schedule at all sites.	Plan created to control access to all buildings; all drills practiced on schedule at most sites.	Minimal controlled access to all buildings; few sites practice drills on time.	Random access to all buildings; drills practiced infrequently.				
Communication	Structured opportunities for community, patrons and students to provide input; communication plan in place, up to date, and used in timely manner.	Opportunities for community, patrons and students to provide input; communication plan in place, up to date, and used in timely manner most of the time.	Annual survey sent to community, patrons and students to provide input; communication plan in place, sometimes up to date and rarely used in timely manner.	Lack of Input from all parties; random communication with out of date plan.				
Digital Safety	Industry standards exceeded for internet safety, personal and financial security.	Industry standards met for internet safety, personal and financial security.	Minimal industry standards met for internet safety, personal and financial security.	Internet safety, personal and financial security has not been addressed.				
				Total				
Board Comments:								

Superintendent: Dr. Channa Byerly **School Year:** 2025-2026

H. Operations **Month:**

	Highly Effective (4)	Effective (3)	Developing (2)	Ineffective (1)	Rating- October	Rating- January	Rating- April	Rating- June
Facilities	Facilities management plan in place, includes current status of buildings and the need to improve facilities in the future, with a projected plan to secure funding.	A facilities management plan is in place that includes the current status of the buildings and the need to improve any facilities in the future.	Facilities needs are discussed internally, but a plan is not created. Issues are addressed on an as-needed basis.	A facilities management plan is not created. Maintenance is only performed when absolutely needed.				
Transportation	Transportation department operates effeciently and effectively and has long range plan for replacing all district vehicles.	Transportation department operates effeciently and effectively most of the time and has long range plan for replacing all district vehicles.	Transportation department operates on a day to day basis, and no long range plan for replacing all district vehicles.	Transportation department operates haphazardly, and no long range plan for replacing all district vehicles.				
Child Nutrition	Operates efficiently and effectively including nutritious and appealing meals.	Operates effeciently and effectively most of the time. Meals meet government standards.	Operates with a deficit. Meals meet government standards.	Operates with a deficit and meals do not meet government standards, nor are nutricious and appealing.				
Technology	Futuristic technology plan in place with long range plan to replace and upgrade hardware and infrastructure.	Technology plan in place with long range plan to replace and upgrade hardware and infrastructure.	Technology plan in place but no replacement plan for hardware and infrastructure.	Lack of technology plan as well as lack of replacement plan.				
				Total				
Board Comments:								

District Goal 1:	
Rating (1-4)	
District Goal 2:	
Rating (1-4)	
District Goal 3:	
Rating (1-4)	
District Goal 4:	
Rating (1-4)	
Total	

Superintendent: Dr. Channa Byerly **School Year:** 2025-2026

End of Year Evaluation Rating **Date:** _____

	Seat 1	Seat 2	Seat 3	Seat 4	Seat 5	Rating
A. Board/Supt Relationship						
B. Community Relationship						
C. Finance						
D. TLA						
E. Staff Relations/HR						
F. Student Services						
G. Safety & Security						
H. Operations						
I. District Goals						
End of Year Evaluation Rating						

Key
(4) - Highly Effective
(3) - Effective
(2) - Developing
(1) - Ineffective

Superintendent: Dr. Channa Byerly **School Year:** 2025-2026

End of Year Evaluation Rating **Date:** _____

Comments by Board of Education:

Comments by the Superintendent:

Superintendent's Signature: _____ Date: _____

Board President's Signature: _____ Date: _____

SCHEDULE A

06/09/26

RETIREMENT				
Last Name	**First Name**	**Site/Assignment**	**Years of Service**	**Effective**
Stone	Merry	CO/Assistant Superintendent (REVISION TO DATE)	29	2026-27=8/31/26

RESIGNATIONS				
Last Name	**First Name**	**Site/Assignment**	**Years of Service**	**Effective**
Curry	Morgan	EM/Teacher	9	5/22/2026
Holland	Brittney	HM/Teacher	3	5/22/2026
Hurst	Sandra	DMS/Teacher	20	6/18/2026
Lee	Deanna	WR/Teacher	9	5/22/2026
Blevins	Chloe	HM/Teacher Assistant-Paraprofessional	3	5/22/2026
Henderson	Autumn	HM/Teacher Assistant-Paraprofessional	3	5/22/2026

EMPLOYMENT					
Last Name	**First Name**	**New Position**	**Pending**	**Contract**	
		Teacher (2026-27)	Emergency Certification	Temporary	Sarah Banuelos
Beard	Country	Teacher (rehire 2026-27)		Temporary	
Carranza	Virginia	Teacher (rehire 2026-27)	Emergency Certification	Temporary	
		Teacher (2026-27)	Emergency Certification	Temporary	Cristina Foster
		Teacher (2026-27)		Temporary	Ashton Hall
		Teacher (2026-27)	Certification/Background	Temporary	Jamie Noubiengang
		SPED (Behavior Intervention Aide) (2026-27)		Support	Shea Doughty
		Cafeteria - Truck Driver/Helper (2026-27)		Support	Holly Johnson
		Secondary Clerk (2026-27)		Support	Samantha Meyer
		Cafeteria - Cook (2026-27)	Background	Support	Destiny Wilson
		Custodian	Background	Support	Liliana Zarate-Garcia
		MS Asst Volleyball (2026-27)	Background	Contract Coach	Cody Davis
		MS Asst Cheer (2026-27)		Contract Coach	Riann Goff
		HS Asst Volleyball (2026-27)	Background	Contract Coach	Ashley Villagrana

ADJUNCT TEACHERS				
Last Name	**First Name**	**Position**	**Site**	

CONTRACT CHANGES			
Last Name	**First Name**	**Site Assignment**	**Effective**
Sprugin	Cheri	from a Support 9 mo Teacher Assistant/Paraprofessional to Certified 9 mo Teacher	2026-27
Adams	Sonia	from a 9mo 7hr SPED Paraprofessional/Teacher Assistant to 9mo 8hr SPED Paraprofessional (Behavior Intervention Aide)	2026-27
Brooks	Brittney	from a 9mo 8hr Teacher Assistant/Paraprofessional to 9mo 8hr SPED (Behavior Intervention Aide)	2026-27
Spann	Tiffany	from a 9mo 7hr Personal Care Assistant to 9mo 8hr SPED (Behavior Intervention Aide)	2026-27

EXTRA-DUTY CONTRACT CHANGES		
Last Name	**First Name**	**New Position**
Lard	Amanda	Head HS Girls Basketball
Miller	Jimmy	Head HS Baseball

SCHEDULE A

06/09/26

RETIREMENT				
Last Name	**First Name**	**Site/Assignment**	**Years of Service**	**Effective**
Stone	Merry	CO/Assistant Superintendent (REVISION TO DATE)	29	2026-27=8/31/26

RESIGNATIONS				
Last Name	**First Name**	**Site/Assignment**	**Years of Service**	**Effective**
Curry	Morgan	EM/Teacher	9	5/22/2026
Holland	Brittney	HM/Teacher	3	5/22/2026
Hurst	Sandra	DMS/Teacher	20	6/18/2026
Lee	Deanna	WR/Teacher	9	5/22/2026
Blevins	Chloe	HM/Teacher Assistant-Paraprofessional	3	5/22/2026
Henderson	Autumn	HM/Teacher Assistant-Paraprofessional	3	5/22/2026

EMPLOYMENT				
Last Name	**First Name**	**New Position**	**Pending**	**Contract**
		Teacher (2026-27)	Emergency Certification	Temporary
Beard	Country	Teacher (rehire 2026-27)		Temporary
Carranza	Virginia	Teacher (rehire 2026-27)	Emergency Certification	Temporary
		Teacher (2026-27)	Emergency Certification	Temporary
		Teacher (2026-27)		Temporary
		Teacher (2026-27)	Certification/Background	Temporary
		SPED (Behavior Intervention Aide) (2026-27)		Support
		Cafeteria - Truck Driver/Helper (2026-27)		Support
		Secondary Clerk (2026-27)		Support
		Cafeteria - Cook (2026-27)	Background	Support
		Custodian	Background	Support
		MS Asst Volleyball (2026-27)	Background	Contract Coach
		MS Asst Cheer (2026-27)		Contract Coach
		HS Asst Volleyball (2026-27)	Background	Contract Coach

ADJUNCT TEACHERS				
Last Name	**First Name**	**Position**	**Site**	

CONTRACT CHANGES			
Last Name	**First Name**	**Site Assignment**	**Effective**
Sprugin	Cheri	from a Support 9 mo Teacher Assistant/Paraprofessional to Certified 9 mo Teacher	2026-27
Adams	Sonia	from a 9mo 7hr SPED Paraprofessional/Teacher Assistant to 9mo 8hr SPED Paraprofessional (Behavior Intervention Aide)	2026-27
Brooks	Brittney	from a 9mo 8hr Teacher Assistant/Paraprofessional to 9mo 8hr SPED (Behavior Intervention Aide)	2026-27
Spann	Tiffany	from a 9mo 7hr Personal Care Assistant to 9mo 8hr SPED (Behavior Intervention Aide)	2026-27

EXTRA-DUTY CONTRACT CHANGES		
Last Name	**First Name**	**New Position**
Lard	Amanda	Head HS Girls Basketball
Miller	Jimmy	Head HS Baseball

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: District / Central Office / Federal

Vendor Requested: N/A

Item Request Description: To Name Allison Lovett as the Director of State and Federal Programs, the authorized representative to sign for Federal, State, and Local Grant Applications and Reimbursements for the district, and/or reporting documents for FY 26-27

Dollar Amount Requested (if applicable): N/A

Fund Requested: N/A

Budget/Activity Account Requested: N/A

Kelly Jenkins for ALovett — 06/05/2026

Requestor or Principal — Date

Budget Administrator or Business Office Manager — Date

Dr Charna Byerly — JUN 05 2026

Superintendent — Date

Duncan Public Schools

TO: **Oklahoma State Department of Education, Office of Title Services (OTS)**

FROM: **DUNCAN PUBLIC SCHOOLS**

DATE: **07/01/2026**

SUBJECT: **Local Education Agency (LEA) Authorized Representative**

Dear OTS Representative:

This letter serves to inform the Oklahoma State Department of Education (OSDE) that the following personnel (other than the Superintendent) are the authorized representatives to legally sign on behalf of the LEA all current fiscal year expenditures, reports, disbursements, and cash receipts filed with OSDE for the purpose and objectives set forth in the terms and conditions of the federal award(s). 2 C.F.R. §200.415(a)

Name	Title
ALLISON LOVETT	DIRECTOR OF STATE AND FEDERAL PROGRAMS

This authorization will remain in effect until the end of the fiscal year, or at which time during the fiscal year OSDE will be notified in writing of any change. I am aware that LEAs are required to submit a new form each fiscal year in the Grants Management System.

I further certify that the authorized personnel listed above are employee(s) of Duncan Public Schools.

Superintendent Signature

Date

Dr. Channa Byerly
Printed Name

580-255-0686
Contact Number

BOARD APPROVED

JUN 09 2026

ITEM # 13

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

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Kelly Henderson for ALovett — 06/05/2026

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Duncan Public Schools

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Dr Channa Byerly
Superintendent Signature

06/09/2026
Date

Dr. Channa Byerly
Printed Name

580-255-0686
Contact Number

Schedule B - Appointments

2026-2027

Kasey Brenneis	Deputy Board/Minutes Clerk to the Duncan Board of Education
Dr. Channa Byerly	OSAG (Oklahoma Schools Assurance Group) Representative
Jessica Clayton	Coordinator of Section 504 of the Civil Rights Act
Kim Ellis	Coordinator for Staff Development Gifted and Talented Coordinator Special Education Attendance Officer
Ben Garland	ADA Compliance Officer
Kelly Henderson	Board/Minutes Clerk to the Duncan Board of Education
Kevin Kelly	Authorized Title IX Coordinator
Allison Lovett	Coordinator for Federal Consolidated Programs Residency Dispute Officer Reading Sufficiency Act School Lunch Program Title I, Part A, Basic Program Title II, Part A, Teacher and Principal Training and Recruitment Title II, Part D, Enhancing Education through Technology Title III, Part A, English Language Learners Title V, Part B, Subpart 2, Rural and Low-Income Schools Coordinator for Carl Perkins
Lori McCann	Treasurer Purchasing Agent
LaTisha Miller	Activity Funds Custodian Deputy Board/Minutes Clerk to the Duncan Board of Education
Angela Pizana	Encumbrance Clerk
Tabitha Sale	Bloodborne Pathogen Infection Control Officer

Schedule C - Receiving Agents for FY 26-27
June 9, 2026

Cortney Knox and Patty Messersmith
Maria Martinez-Pardo and Laurie Sweeting
KC McGuire and Debbie Kendrick
Dakota Kaus and Trisha Jarrett
Brandy Peters and Maria Spoering
Rebecca Ward and Tletta Cathey
Cassie Berthold and Marci Stocking
Lisha Elroy and Kristy Lassley
Kevin Kelly and Sheila Walbrick
Ben Garland and Lynda Moore
Kade Golleher and Judy Owens
Tabitha Sale
Becky Barnes
Allison Lovett and Sherri Lederer
Bill Adams, Justin Langwell, and Harold Fish
Jessica Clayton and Debra Smart
Charlotte Lee, Kelly Henderson, and Mike Whitt

Site Name: Plato

Date: 5 / 29 / 2026

Product Description	Model Number	Serial Number	Qty	Condition	Recycle, Dispose, or Transferable
Box Desks in storage & gym			92	Good	Transferable
SM Blue Chair w/ Triangle cut out.			33	"	
SM Solid Blue chairs			25	"	
SM solid Red chairs			8	"	
Lrg. Blue chair			1	"	
Double net basketball goal			1	"	
Colored round top table			6	"	
White & Blue bookcases			2	"	

Add additional pages as needed.

Authorized Site Signature:

Date of Board Approval:

Ben [illegible] Maintenance acknowledgement

Dakota Kaus site ~~Admin acknowledgement~~

Admin Acknowledgment

Before completing the Surplus Form, please initial:

☒ ____ Items have been offered by the site administrator to other sites within the district (DPS).

If no one within our district wants any of the items, fill out this Surplus Form, sign/date it, and send the original to the Maintenance Director.

SURPLUSED ITEMS MUST BE DOCUMENTED/TRACKED IN YOUR SITE'S INVENTORY.

ONLY TEACHER DESKS, STUDENT DESKS, & CHAIRS WILL BE STORED FOR FUTURE DISTRICT USE.

RETAIN RECEIPTS/DOCUMENTS FOR 2 YEARS.

Maintenance Office Only:

☐ ____ Items have been offered to other districts within Stephens County if not needed by DPS.

☐ ____ Items have been offered to the public by sale.

☐ ____ Items have been disposed of or recycled properly.

Site Name: DHS Date: 5/26/26

Product Description	Model Number	Serial Number	Qty	Condition	Recycle, Dispose, or Transferable
2011 Prentice Hall Geometry	ISBN-13: 978-0-13-252306-6				27 Student
					307-3 4 teacher
2019 McGraw Hill Alg II	ISBN: 978-0-07-904012-1				9 Student
2019 McGraw Hill Alg I	ISBN: 978-0-07-903997-2				23 Student
Add additional pages as needed.					
Authorized Site Signature: Dara Smith					
Date of Board Approval:					

Ben Gordon Maintenance acknowledgement

Dara Smith Admin ~~acknowledgement~~ site

Allen Ross 6/1

Before completing the Surplus Form, please initial:

☑ DS Items have been offered by the site administrator to other sites within the district (DPS).

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RETAIN RECEIPTS/DOCUMENTS FOR 2 YEARS.

Admin _____

Maintenance Office Only:

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☐ _____Items have been offered to the public by sale.

☐ _____Items have been disposed of or recycled properly.

Site Name: Technology Date: 5 / 29 / 26

Product Description	Model Number	Serial Number	Qty	Condition	Recycle, Dispose, or Transferable
Scantron	888Pt	K-19556	1	Outdated	~~Surplus~~ Recycle
Dell Server	Power Edge 1750	77JHG61	1	Outdated	Recycle
Dell Server	Power Edge 1900	5BPWCH1	1	Outdated	Recycle
Dell Monitor	E178FPv	N/A	1	Outdated	Recycle
Extreme Switch	EAS 100-24t	N/A	11	Outdated	Recycle
Extreme Switch	Summit X440-24t	000496 98C17F	1	Outdated	Recycle
Tripplite UPS	PS2700	9845GLCPS 720000018	1	Outdated	Recycle
Dell PC	optiplex 3020	3JBTP22	1	Outdated	Recycle
Dell PC ~~2010~~	optiplex 7010	G79XT12	1	Outdated	Recycle
Dell PC	optiplex 7020	H2PW482	1	Outdated	Recycle
Dell laptops	Latitude E5570	N/A	3	Outdated	Recycle
Chargers	For C202	N/A	Box Full	Outdated	Recycle
Strikeplate	74R1-121	N/A	1	Broken	Recycle
~~Wireless Mic System~~	~~PTU 71~~		1		

Add additional pages as needed. 1 of 3

Authorized Site Signature: Bill Adams

Date of Board Approval:

Ben [signature] Maintenance acknowledgement CB Admin acknowledgement

Before completing the Surplus Form, please initial:

☐ _____ Items have been offered by the site administrator to other sites within the district (DPS).

If no one within our district wants any of the items, fill out this Surplus Form, sign/date it, and send the original to the Maintenance Director. Not offered due to it not being usable for district use. - Bill 06/01/26 kdh

SURPLUSED ITEMS MUST BE DOCUMENTED/TRACKED IN YOUR SITE'S INVENTORY.

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Site Name: _____ Date: 5/29/26

Product Description	Model Number	Serial Number	Qty	Condition	Recycle, Dispose, or Transferable
wireless mic System	T4N-V	0320011172	1		Recycle
Dell PC	Optiplex 7010	22DHFX1	1	Outdated	Recycle
Dell laptop	Latitude E5540	DP0PM12	1	Outdated	Recycle
Dell Laptop	Latitude E6530	N/A	#2	Outdated	Recycle
~~Dell Laptop~~			~~1~~	~~Outdated~~	~~Recycle~~
Desktop Harddrives	AA10	N/A		Outdated	Recycle
Logi tech Keyboard	MK320	B20-003 463	1	Outdated	Recycle
ActivSlate	PRM-RS2-01	5100222 0082	1	Outdated	Recycle
Dell Laptop	Latitude	G4MMBT1	1	Outdated	Recycle
Dell PC	PT3420	N/A	10	Outdated	Recycle
IPAD	A1395	N/A	30	Outdated	Recycle
IPAD	A1474	N/A	10	Outdated	Recycle
Dell Server	Poweredge 860	G9T2KD1	1	Outdated	Recycle
Dell server	Poweredge R620	N/A	1	Outdated	Reacycle
Add additional pages as needed. 2 of 3					
Authorized Site Signature: Bill Adams					
Date of Board Approval:					

Ben Sa Maintenance acknowledgement _____ Admin acknowledgement

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Product Description	Model Number	Serial Number	Qty	Condition	Recycle, Dispose, or Transferable
Cisco Switch	Catalyst 2960	~~[illegible]~~9836 2~~[illegible]~~27	1	Outdated	Recycle
Dell Monitor	1708FPt	N/A	1	Outdated	Recycle
Walky Talkies	CP110	N/A	5	Outdated	Recycle
Walky Talkies	CP185	N/A	6	Outdated	Recycle
Cisco Switch	Catalyst 2960	N/A	1	Outdated	Recycle
~~Case~~					
Extreme Switches	EAS 100-24t	N/A	66	Outdated	Recycle
Extreme Switches	Summit X440-24t	N/A	35	Outdated	Recycle
Extreme Switches	X440-62-24t-10GE4	N/A	1	Outdated	Recycle
Extreme Switch	Summit X460-62-48t-10GE4	000496A396BC	1	Outdated	Recycle
Extreme Switch	Summit X450a-24t	0049636 3FB3	1	Outdated	Recycle

Add additional pages as needed. 3 of 3

Authorized Site Signature: Bill Adams

Date of Board Approval:

Ben Sandlin Maintenance acknowledgement _____ Admin acknowledgement

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NOTICE TO THE STEPHENS COUNTY CLERK

THE 2026 REGULAR MEETINGS OF THE DUNCAN SCHOOL BOARD OF EDUCATION OF DUNCAN INDEPENDENT SCHOOL DISTRICT NUMBER ONE OF STEPHENS COUNTY, OKLAHOMA previously scheduled for 6:00 P.M. in the Board Room of the Administration Office, located at 1740 West Spruce, Duncan, OK.

Tuesday, June 9, 2026	Tuesday, September 15, 2026
Thursday, June 25, 2026	Tuesday, October 13, 2026
Tuesday, July 14, 2026	Tuesday, November 10, 2026
Tuesday, August 18, 2026	Tuesday, December 8, 2026

WILL NOW BE HELD AT 6:00 P.M. IN THE BOARD ROOM OF THE ADMINISTRATION OFFICE, LOCATED AT 1702 WEST SPRUCE, DUNCAN, OK.

Tuesday, June 9, 2026	Tuesday, September 15, 2026
Thursday, June 25, 2026	Tuesday, October 13, 2026
Tuesday, July 14, 2026	Tuesday, November 10, 2026
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This letter serves as the statutory notice required by 25 O.S. § 311 and is provided more than 10 days in advance of the first meeting in June in accordance with state law.

Kelly Henderson
Clerk, Duncan Board of Education

STATE OF OKLAHOMA
STEPHENS COUNTY
RECORDED OR FILED
2026 MAY 28 AM 11:07
JENNY MOORE
COUNTY CLERK
BOOK ____ PAGE ____
BY: ____ DEPUTY

Received Time May. 28. 2026 9:56AM No. 0541

BOARD APPROVED

OCT 14 2025

ITEM # 9.H.

NOTICE TO THE STEPHENS COUNTY CLERK OF THE 2026 REGULAR MEETINGS OF THE DUNCAN SCHOOL BOARD OF EDUCATION OF DUNCAN INDEPENDENT SCHOOL DISTRICT NUMBER ONE OF STEPHENS COUNTY, OKLAHOMA.

All Regular Meetings will start at 6:00 P.M. and will be held in the Board Room of the Administration Office, located at 1740 West Spruce, Duncan, OK.

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Tuesday, January 13, 2026

Tuesday, February 10, 2026

Tuesday, March 10, 2026

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Tuesday, May 12, 2026

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Thursday, June 25, 2026

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Tuesday, October 13, 2026

Tuesday, November 10, 2026

Tuesday, December 8, 2026

Kelly Henderson

Kelly Henderson
Clerk, Duncan Board of Education

STATE OF OKLAHOMA
STEPHENS COUNTY
RECEIVED AND FILED
2025 OCT 15 PM 3:50
JESSICA DENISE
COUNTY CLERK
BY _____ DEPUTY

BOARD APPROVED

OCT 14 2025

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Kelly Henderson
Clerk, Duncan Board of Education

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Clerk, Duncan Board of Education

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STEPHENS COUNTY
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2026 MAY 28 AM 11:07
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COUNTY CLERK
BOOK ____ PAGE ____
BY ____ DEPUTY

Received Time May. 28. 2026 9:56AM No. 0541

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Clerk, Duncan Board of Education

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STEPHENS COUNTY
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COUNTY CLERK
BY _____ DEPUTY

BOARD APPROVED

OCT 14 2025

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Tuesday, December 8, 2026

Kelly Henderson

Kelly Henderson
Clerk, Duncan Board of Education

STATE OF OKLAHOMA
STEPHENS COUNTY
RECEIVED AND FILED
2025 OCT 15 PM 3:50
JESSICA DENISE
COUNTY CLERK
BY _____ DEPUTY

Regular Meeting of the Board of Education
Tuesday, June 9, 2026 6:00 PM

Administration Building
1702 W. Spruce
P.O. Box 1548
Duncan, Oklahoma 73534-1548

Minutes

1. **Call to order** and roll call:
Buckholts Burch Davis Lolar Neal
Attendance Taken at 6:00 PM.

Carl Buckholts:	Present
Misty Burch:	Present
Eric Davis:	Present
Krista Lolar:	Present
Greg Neal:	Present

Also present were the following: Dr. Channa Byerly, Kelly Henderson, Kim Ellis, Cathy Barker, Sonia Norton, Nichole Lorenzen, Jessica Clayton, Renea Lawler, Rosie Castle, Teresa Blalock, Beth Curry, Donna McConnell, Lori McCann, Cortney Knox, and Allison Lovett.

2. **Flag Salute**
The flag salute was led by the new Emerson Elementary Principal, Cortney Knox.

3. **Public participation** and/or discussion
There was no public participation and/or discussion.

4. **Superintendent's Report**

4.A. District Update
Due to a recent address change, a new 2026 Regular Meeting Notice was filed with the Stephens County Clerk on May 28th. There was no change in the meeting dates, only an address change which was a result of a community update from the City of Duncan Department of Emergency Management.
Kim Ellis and staff presented over the productivity and accomplishments made during COE, Champions of Excellence, Professional Development Days over the past several fiscal years.

5. **Receive bids for the purchase of $2,525,000 Combined Purpose General Obligation Bonds, Taxable Series 2026** of the District and vote to award said Bonds

to the lowest bidder complying with the Notice of Sale and Instructions to Bidders or to reject all bids
Northland Securities, Inc. came in with the lowest bid at an Average Interest Rate of 4.796500%.
Motion to accept the bids received for the purchase Receive bids for the purchase of $2,525,000 Combined Purpose General Obligation Bonds, Taxable Series 2026 of the District and vote to award said Bonds to Northland Securities, Inc. complying with the Notice of Sale and Instructions to Bidders or to reject all bids. This motion, made by Carl Buckholts and seconded by Greg Neal, Passed.

Carl Buckholts:	Yea
Misty Burch:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea

Yea: 5, Nay: 0

6. Consider and take action with respect to a **Resolution providing for the issuance of Combined Purpose General Obligation Bonds, Taxable Series 2026** in the sum of $2,525,000 by Independent School District Number 1 of Stephens County, Oklahoma, authorized at an election duly called and held for such purpose; prescribing form of Bonds; providing for registration thereof; providing for levy of an annual tax for the payment of principal and interest on the same and fixing other details of the issue; approving the forms of a Continuing Disclosure Agreement and an Official Statement; and authorizing executions and actions necessary for the issuance and delivery of the Bonds
Motion to approve a Resolution providing for the issuance of Combined Purpose General Obligation Bonds, Taxable Series 2026 in the sum of $2,525,000 by Independent School District Number 1 of Stephens County, Oklahoma, authorized at an election duly called and held for such purpose; prescribing form of Bonds; providing for registration thereof; providing for levy of an annual tax for the payment of principal and interest on the same and fixing other details of the issue; approving the forms of a Continuing Disclosure Agreement and an Official Statement; and authorizing executions and actions necessary for the issuance and delivery of the Bonds. This motion, made by Carl Buckholts and seconded by Krista Lolar, Passed.

Carl Buckholts:	Yea
Misty Burch:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea

Yea: 5, Nay: 0

7. Ratify, approve, and confirm for the fiscal year ending June 30, 2027, that certain **Lease Purchase Agreement dated as of December 15, 2020**, by and between the Stephens County Educational Facilities Authority, as Lessor, and Independent School District No. 1 of Stephens County, State of Oklahoma, as Lessee *(2020 LPA)*

Motion to ratify, approve, and confirm for the fiscal year ending June 30, 2027, that certain Lease Purchase Agreement dated as of December 15, 2020, by and between the Stephens County Educational Facilities Authority, as Lessor, and Independent School District No. 1 of Stephens County, State of Oklahoma, as Lessee (2020 LPA). This motion, made by Carl Buckholts and seconded by Greg Neal, Passed.

Carl Buckholts:	Yea
Misty Burch:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea

Yea: 5, Nay: 0

8. Ratify, approve, and confirm for the fiscal year ending June 30, 2027, that certain **Lease Purchase Agreement dated as of December 1, 2021**, by and between the Stephens County Educational Facilities Authority, as Lessor, and Independent School District No. 1 of Stephens County, State of Oklahoma, as Lessee *(2021A LPA)*
Motion to ratify, approve, and confirm for the fiscal year ending June 30, 2027, that certain Lease Purchase Agreement dated as of December 1, 2021, by and between the Stephens County Educational Facilities Authority, as Lessor, and Independent School District No. 1 of Stephens County, State of Oklahoma, as Lessee (2021A LPA). This motion, made by Carl Buckholts and seconded by Greg Neal, Passed.

Carl Buckholts:	Yea
Misty Burch:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea

Yea: 5, Nay: 0

9. **Consent Agenda**
All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration, and approval of the following items:
Motion to approve Consent Agenda items # 9.A.-9.H.29. as listed, read aloud and discussed. This motion, made by Carl Buckholts and seconded by Greg Neal, Passed.

Carl Buckholts:	Yea
Misty Burch:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea

Yea: 5, Nay: 0

9.A. **Minutes** of the May 12, 2026 Regular Meeting

9.B. **Minutes** of the May 20, 2026 Special Meeting

9.C. **Cafeteria Monthly Reports**

9.D. **Financial Reports**

9.E. **Activity Fund Reports**

9.F. **Encumbrance Reports**
General Fund 11 Purchase Order Numbers 66281-66348, total dollar value of $29,433.23
Building Fund 21 Purchase Orders, Number 21242-21251, total dollar value of $35,819.54
Change Order Listing(s) of Encumbrances

9.G. **Hurley's Creative Tile** - Flooring Materials and Installation at 9th Street Family Education Center, the High School Edge, and Will Rogers Pre-K in the amount of $114,405.00 paid by the Building Fund

9.H. Requests, Contracts, and Encumbrances for FY 26-27:

9.H.1. **District Fundraisers**

9.H.2. **A-1 Vending** Agreement for snack Vending Services at Duncan High School

9.H.3. **Duncan Regional Hospital** Athletic Training Agreement for district Athletic Programs

9.H.4. **Red River Technology Center** Practical Nursing Agreement

9.H.5. **Varsity Yearbook** - Printing Agreement for the 26-27 Smoke Rings, High School Yearbook in the amount of $14,768.33 paid through Activity Funds

9.H.6. **Schedule D** encumbrances under $25,000.00 for FY 26-27

9.H.7. **Aimee Carter Physical Therapy** - contracted Physical Therapy services in the amount of $60,000.00 paid by Federal Funds

9.H.8. **CDW Government** - annual Microsoft, Adobe, GoGuardian License renewals and district E-Fax Services in the amount of $80,320.37

9.H.9. **City of Duncan Utilities** - district Electric, Water, and Garbage utilities in the amount of $700,000.00

9.H.10. **Frontline Technologies Group LLC** - district Absence and Time Management System, Recruit and Hire, Employee Evaluation Tool, Professional Growth Learning & Management, Asset Management, and Help Desk in the amount of $106,630.25

9.H.11. **Infinite Campus** - annual renewal of district Student Information System (SIS) services and communications in the amount of $49,940.70

9.H.12. **Kellogg & Sovereign Consulting** - annual Agreement for Professional ERATE Management and OUSF Compliance in the amount of $6,571.07

9.H.13. **Maddox, Ann** - contracted student Psychology and Evaluation services in the amount of $20,000.00 paid by Federal Funds

9.H.14. **Oak Farms Dairy** - child nutrition Milk & Juice Products for district cafeterias in the amount of $150,000.00 paid by State Funds

9.H.15. **Oklahoma Schools Insurance Group** - district Property and Liability Insurance in the amount of $753,256.00

9.H.16. **Oklahoma State School Boards Association** - annual Service Agreement renewal for Unemployment Services and quarterly deposits in the amount of $20,000.00

9.H.17. **Phillips 66 Company** - fuel/diesel for district transportation fleet in the amount of $150,000.00

9.H.18. **Rosenstein, Fist & Ringold** - legal Attorney Fee's in the amount of $25,000.00

9.H.19. **Simmons Center** - renewal of Theatre and Recreation Use Agreement/Contracts in the amount of $19,636.00

9.H.20. **Thought Exchange** - second year of a 3-year subscription to Engagement+ for staff, student, and community exchange in the amount of $17,255.70 paid by Federal Funds

9.H.21. **Davis Air Conditioning, LLC** - district HVAC repairs, replacements, and preventative maintenance in the amount of $40,000.00 paid by the Building Fund

9.H.22. **Hall Pest Control Services LLC** - district Pest Control services in the amount of $14,120.00 paid by the Building Fund

9.H.23. **Locke Supply** - parts and supplies for district site maintenance in the amount of $40,000.00 paid by the Building Fund

9.H.24. **Oklahoma Schools Assurance Group** - Workers' Compensation in the amount of $269,466.00 paid by the Building Fund

9.H.25. **Precision Testing Laboratories, Inc.** - district Asbestos Operations and Maintenance contract in the amount of $2,250.00 paid by the Building Fund

9.H.26. **RC Mowing, LLC** - district Lawn Maintenance for July through November 2026 in the amount of $37,875.00 paid by the Building Fund

9.H.27. **Stephens County Treasurer** - Visual Inspection in the amount of $150,000.00 paid by the Building Fund

9.H.28. **Summit Utilities** - district Natural Gas Utilities in the amount of $150,000.00 paid by the Building Fund

9.H.29. **TK Elevator** - district Elevator Service Agreement in the amount of $7026.48 paid by the Building Fund

10. Proposed **Executive Session** to discuss: **(a)** Pursuant to 25 O.S. § 307 (B)(1) Retirements, resignations, employment, changes of contract, and changes of extra-duty contracts as listed on **Schedule A**, inclusive; and **(b)** Pursuant to 25 O.S. § 307 (B)(1) and 307 (B)(2) Employment evaluation of the Superintendent.

Vote to convene or not convene into Executive Session

Motion to convene into Executive Session at 6:46 P.M. This motion, made by Carl Buckholts and seconded by Krista Lolar, Passed.

Carl Buckholts:	Yea
Misty Burch:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea

Yea: 5, Nay: 0

11. Vote to acknowledge the Board's **return to Open Session**
Executive Session Minutes Compliance Announcement/Statement: The matters considered, Proposed Executive Session to discuss: **(a)** Pursuant to 25 O.S. § 307 (B)(1) Retirements, resignations, employment, changes of contract, and changes of extra-duty contracts as listed on **Schedule A**, inclusive; and **(b)** Pursuant to 25 O.S. § 307 (B)(1) and 307 (B)(2) Employment evaluation of the Superintendent. No action was taken in Executive Session.
The following board members were present in Executive Session: Carl Buckholts, Misty Burch, Eric Davis, Krista Lolar, and Greg Neal. In addition the following person(s) were present in Executive Session: Dr. Channa Byerly.
Motion to acknowledge the Board's return to Open Session at 8:05 P.M. This motion, made by Carl Buckholts and seconded by Krista Lolar, Passed.

Carl Buckholts:	Yea
Misty Burch:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea

Yea: 5, Nay: 0

12. Discussion and possible action regarding retirements, resignations, employment, changes of contract, and changes of extra-duty contracts as listed on **Schedule A** attached
Motion to approve the retirements, resignations, employment, changes of contract, and changes of extra-duty contracts as listed on Schedule A. This motion, made by Carl Buckholts and seconded by Greg Neal, Passed.

Carl Buckholts:	Yea
Misty Burch:	Yea
Eric Davis:	Yea

Krista Lolar: Yea
Greg Neal: Yea
Yea: 5, Nay: 0

13. Discussion and possible action regarding Allison Lovett as the **Director of State and Federal Programs**, the authorized representative to sign for Federal, State, and Local Grant Applications and Reimbursements for the district, and/or reporting documents for FY 26-27
Motion to approve Allison Lovett as the Director of State and Federal Programs, the authorized representative to sign for Federal, State, and Local Grant Applications and Reimbursements for the district, and/or reporting documents for FY 26-27. This motion, made by Carl Buckholts and seconded by Greg Neal, Passed.

Carl Buckholts: Yea
Misty Burch: Yea
Eric Davis: Yea
Krista Lolar: Yea
Greg Neal: Yea
Yea: 5, Nay: 0

14. Discussion and possible action regarding the **appointment of district officials** for FY 26-27 as listed on Schedule B attached
Motion to approve the appointment of district officials for FY 26-27 as listed on Schedule B. This motion, made by Carl Buckholts and seconded by Greg Neal, Passed.

Carl Buckholts: Yea
Misty Burch: Yea
Eric Davis: Yea
Krista Lolar: Yea
Greg Neal: Yea
Yea: 5, Nay: 0

15. Discussion and possible action regarding district **Receiving Agents** for FY 26-27 as listed on Schedule C attached
Motion to approve district Receiving Agents for FY 26-27 as listed on Schedule C. This motion, made by Carl Buckholts and seconded by Krista Lolar, Passed.

Carl Buckholts: Yea
Misty Burch: Yea
Eric Davis: Yea
Krista Lolar: Yea
Greg Neal: Yea
Yea: 5, Nay: 0

16. Discussion and possible action regarding declaration of miscellaneous items as **surplus**

Motion to declare miscellaneous items as surplus. This motion, made by Greg Neal and seconded by Carl Buckholts, Passed.

Carl Buckholts:	Yea
Misty Burch:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea

Yea: 5, Nay: 0

17. Discussion and possible action regarding **New Business**
There was no New Business.

18. **The next Regular Meeting of the Board of Education will be held on Thursday, June 25, 2026 at 6:00 P.M. at the Administration Building at 1702 W. Spruce, Duncan, OK**

19. **Adjournment**
This concludes the business that came before the Board on June 9, 2026 and at 8:07 P.M. Board President Eric Davis declared the meeting adjourned.

I, the undersigned Clerk of the Duncan Public Schools Board of Education, District I-001, of Stephens County, Oklahoma certify that the agenda for this Regular Meeting of June 9, 2026 was posted on the door of the Administration Building at 5:20 P.M., Monday, June 8, 2026 by Board Clerk, Kelly Henderson. Notice of this meeting was filed with the Stephens County Clerk October 15, 2025, and again on May 28, 2026 due to an address update/change made by the City of Duncan Department of Emergency Management.

I also certify that at least 24 hours prior to this meeting the agenda of this meeting was posted on the school district website located at www.duncanps.org.

Respectfully submitted and witness my hand and seal of the Duncan Public School District.

DUNCAN BOARD OF EDUCATION

Kelly Henderson

Kelly Henderson, Board Clerk

(SEAL)

Independent School District No. 1 Official SEAL Stephens County, Oklahoma

SCHEDULE A

06/09/26

RETIREMENT

Last Name	First Name	Site/Assignment	Years of Service	Effective
Stone	Merry	CO/Assistant Superintendent (REVISION TO DATE)	29	2026-27=8/31/26

RESIGNATIONS

Last Name	First Name	Site/Assignment	Years of Service	Effective
Curry	Morgan	EM/Teacher	9	5/22/2026
Holland	Brittney	HM/Teacher	3	5/22/2026
Hurst	Sandra	DMS/Teacher	20	6/18/2026
Lee	Deanna	WR/Teacher	9	5/22/2026
Blevins	Chloe	HM/Teacher Assistant-Paraprofessional	3	5/22/2026
Henderson	Autumn	HM/Teacher Assistant-Paraprofessional	3	5/22/2026

EMPLOYMENT

Last Name	First Name	New Position	Pending	Contract	
		Teacher (2026-27)	Emergency Certification	Temporary	Sarah Banuelos
Beard	Country	Teacher (rehire 2026-27)		Temporary	
Carranza	Virginia	Teacher (rehire 2026-27)	Emergency Certification	Temporary	
		Teacher (2026-27)	Emergency Certification	Temporary	Cristina Foster
		Teacher (2026-27)		Temporary	Ashton Hall
		Teacher (2026-27)	Certification/Background	Temporary	Jamie Noubiengang
		SPED (Behavior Intervention Aide) (2026-27)		Support	Shea Doughty
		Cafeteria - Truck Driver/Helper (2026-27)		Support	Holly Johnson
		Secondary Clerk (2026-27)		Support	Samantha Meyer
		Cafeteria - Cook (2026-27)	Background	Support	Destiny Wilson
		Custodian	Background	Support	Liliana Zarate-Garcia
		MS Asst Volleyball (2026-27)	Background	Contract Coach	Cody Davis
		MS Asst Cheer (2026-27)		Contract Coach	Riann Goff
		HS Asst Volleyball (2026-27)	Background	Contract Coach	Ashley Villagrana

ADJUNCT TEACHERS

Last Name	First Name	Position	Site	

CONTRACT CHANGES

Last Name	First Name	Site Assignment	Effective
Sprugin	Cheri	from a Support 9 mo Teacher Assistant/Paraprofessional to Certified 9 mo Teacher	2026-27
Adams	Sonia	from a 9mo 7hr SPED Paraprofessional/Teacher Assistant to 9mo 8hr SPED Paraprofessional (Behavior Intervention Aide)	2026-27
Brooks	Brittney	from a 9mo 8hr Teacher Assistant/Paragrofessional to 9mo 8hr SPED (Behavior Intervention Aide)	2026-27
Spann	Tiffany	from a 9mo 7hr Personal Care Assistant to 9mo 8hr SPED (Behavior Intervention Aide)	2026-27

EXTRA-DUTY CONTRACT CHANGES

Last Name	First Name	New Position
Lard	Amanda	Head HS Girls Basketball
Miller	Jimmy	Head HS Baseball

Schedule B - Appointments
2026-2027

Kasey Brenneis	Deputy Board/Minutes Clerk to the Duncan Board of Education
Dr. Channa Byerly	OSAG (Oklahoma Schools Assurance Group) Representative
Jessica Clayton	Coordinator of Section 504 of the Civil Rights Act
Kim Ellis	Coordinator for Staff Development Gifted and Talented Coordinator Special Education Attendance Officer
Ben Garland	ADA Compliance Officer
Kelly Henderson	Board/Minutes Clerk to the Duncan Board of Education
Kevin Kelly	Authorized Title IX Coordinator
Allison Lovett	Coordinator for Federal Consolidated Programs Residency Dispute Officer Reading Sufficiency Act School Lunch Program Title I, Part A, Basic Program Title II, Part A, Teacher and Principal Training and Recruitment Title II, Part D, Enhancing Education through Technology Title III, Part A, English Language Learners Title V, Part B, Subpart 2, Rural and Low-Income Schools Coordinator for Carl Perkins
Lori McCann	Treasurer Purchasing Agent
LaTisha Miller	Activity Funds Custodian Deputy Board/Minutes Clerk to the Duncan Board of Education
Angela Pizana	Encumbrance Clerk
Tabitha Sale	Bloodborne Pathogen Infection Control Officer

Schedule C - Receiving Agents for FY 26-27
June 9, 2026

Cortney Knox and Patty Messersmith
Maria Martinez-Pardo and Laurie Sweeting
KC McGuire and Debbie Kendrick
Dakota Kaus and Trisha Jarrett
Brandy Peters and Maria Spoering
Rebecca Ward and Tletta Cathey
Cassie Berthold and Marci Stocking
Lisha Elroy and Kristy Lassley
Kevin Kelly and Sheila Walbrick
Ben Garland and Lynda Moore
Kade Golleher and Judy Owens
Tabitha Sale
Becky Barnes
Allison Lovett and Sherri Lederer
Bill Adams, Justin Langwell, and Harold Fish
Jessica Clayton and Debra Smart
Charlotte Lee, Kelly Henderson, and Mike Whitt