

ELIZABETHTON CITY SCHOOLS BOARD OF EDUCATION

REGULAR SCHEDULED MEETING

Thursday, January 16, 2025, @ 5:30 PM

Board Members

Eddie Pless | Phil Isaacs | Danny O'Quinn | Dr. Bob Lewis | Jamie Schaff
Hudson Smith (Student Liaison)

The Elizabethton Board of Education will meet on Thursday, January 16, 2025, at 5:30 PM in the Mack Pierce Board Room, 804 South Watauga Ave , Elizabethton, TN 37643.

1. **CALL TO ORDER**
2. **MOMENT OF SILENCE**
3. **PLEDGE TO THE FLAG**
4. **APPROVE CONSENT AGENDA AND REGULAR AGENDA**
5. **TIME FOR CITIZENS TO SPEAK**
6. **SPECIAL RECOGNITION**
7. **CONSENT AGENDA**
 - A. Minutes of Regular Meeting: Date-December 19, 2024
 - B. Approve General Purpose Fund Financial Statement, Date: December 2024
 - C. Approve Federal Projects Fund Financial Statement, Date:December 2024
 - D. Approve School Nutrition Fund Financial Statement, Date:December 2024
 - E. Approve travel for Director of Schools, Mr. VanHuss and Board member, Jamie Schaff to attend the Legal and Legislative Conference on February 10-11, 2025 in Franklin, TN.
 - F. Approve travel for Director of Schools to attend the TOSS Conference on February 11-13, 2025 in Nashville, TN.
 - G. Approve travel for Director of Schools to attend the Annual Superintendents' Retreat, sponsored by the Niswonger Foundation on February 23-24, 2025 in Asheville, NC.
 - H. Approve request for Property/Equipment -Sale/disposal
8. **REPORT - DIRECTOR OF SCHOOLS/BOARD MEMBERS**
 - A. Personnel Report
 - NEW HIRES:
 - David Newton-PT Custodian @ TAD, eff. 12/13/2024
 - Kaelyn Bishop-School Psychologist, eff. 1/6/2025
 - Bailey Marvel-ESP Student Leader,eff. 12/20/2024
 - Anniston Hensley-ESP Student Leader, eff 1/7/2025

ADDITIONAL POSITION:

TRANSFERS:

Rachel Wagner from Teacher to Director of Community Partnership @ EHS, eff. 1/6/2025

Susan Frickel from PT Ed. Assistant to Interim FT Substitute @ TAD, eff. 1/6/2025

Stephen Reese from substitute teacher to Interim SPED Educational Assistant @ WSE, eff. 1/9/2025

RESIGNATIONS:

Lynn Lopez, cafeteria Personnel @ HME, eff. 12/20/2024

TERMINATIONS:

LEAVE OF ABSENCE:

Michael Freeman, Ed. Asst. @ WSE-extension of Leave of Absence from 8/1/2024-5/23/2025.(previous return date 12/20/2024)

Debbie Estep, Teacher @ HME, eff. 01/16/2025-01/29/2025

Macy Finger, Teacher @ HME, eff. 2/3/2025-5/2/2025

Jessica Hayes, Teacher @ EHS, eff. 1/16/25-1/23/25

- B. Director's Update
 - C. Board Member Reports
 - D. City Council Liaison's Report
 - E. Student Liaison's Report
9. **REGULAR AGENDA**
- A. Approve first reading of Board policy 4.603 Promotion and Retention
 - B. Approve the purchase of two 2025 Toyota Sienna vans from Roberts Motor Company, Inc. using Government Contract pricing for an amount not to exceed \$40,511.00 per vehicle to be paid from general funds.
 - C. Approve the purchase of a 2025 Toyota Sienna van from Roberts Motor Co., Inc using Government pricing for an amount not to exceed \$40,511.00 to be paid for from ISM grant funds.
 - D. Approve resolution opposing the Education Freedom Scholarship Act.
10. **FOR YOUR INFORMATION**
11. **NEXT REGULARLY SCHEDULED BOARD MEETING**
- The next regularly scheduled Board Meeting will be held on Thursday, February 20, 2025 at 5:30pm in the Mack Pierce Board Room of the Elizabethton Board of Education, located at 804 S. Watauga Avenue, Elizabethton, TN.
12. **ADJOURN**

ELIZABETHTON CITY SCHOOLS BOARD OF EDUCATION
REGULAR SCHEDULED MEETING
Thursday, December 19, 2024 5:30 PM
Mack Pierce Board Room

The Elizabethton Board of Education met in a regular meeting on Thursday, December 19, 2024, at 5:30 PM, at Mack Pierce Board Room.

Attendance Taken at 5:27 PM.

Phil Isaacs: Present
Bob Lewis: Present
Danny O'Quinn: Present
Eddie Pless: Present
Jamie Schaff: Present

1. ELECTION OF A CHAIRMAN AND VICE CHAIRMAN OF THE
SCHOOL BOARD.

Motion was made by Phil Isaacs, second by Danny O'Quinn Approve to elect Mr. Pless as Chairman and Mrs. Schaff as Vice Chairman of the School Board. Motion carried.

Phil
Isaacs: aye
Bob
Lewis: aye
Danny
O'Quinn: aye
Eddie
Pless: abstain (w/ conflict
Jamie
Schaff: abstain (w/ conflict

aye: 3, nay: 0, abstain (w/ conflict: 2

Mr. Pless welcomed everyone and introduced the newest board member, Dr. Bob Lewis, who we are happy to have joining us. He then explained that the first order of business after an election is to nominate and elect a Chair and Vice Chair. He opened the floor for nominations. Mr. Isaacs made the nominations that Mr. Pless and Mrs. Schaff continue as Chair and Vice Chair. They have both done a great job and served the board well. The motion was seconded by Mr. O'Quinn. Motion carried with no opposition.

2. CALL TO ORDER

3. MOMENT OF SILENCE

4. PLEDGE TO THE FLAG

5. APPROVE CONSENT AGENDA AND REGULAR AGENDA

Motion was made by Danny O'Quinn, second by Phil Isaacs to approve the Consent and Regular Agendas. Motion carried.

Phil
Isaacs: aye

Bob
Lewis: aye

Danny
O'Quinn: aye

Eddie
Pless: aye

Jamie
Schaff: aye

aye: 5, nay: 0

6. TIME FOR CITIZENS TO SPEAK

No citizens ask to appear before the Board.

A. Kaitlin Thompson - 309 Merry Drive, Elizabethton, TN 37643

Ms. Thompson did not attend the meeting.

7. SPECIAL RECOGNITION

A. Elizabethton High School Robotics Team

Mr. Culbert introduced Mr. John Lee, who oversees the Robot Drone Team. He began by saying how honored he was to be at the meeting this evening and how fortunate and blessed he is to be part of the Elizabethton City School System. He is so proud of this team and the hard work they have done. They are the 2024 Southwest Virginia and East Tennessee Regional Champions. Last year they won the Rookie Award. These are amazing students. We have a Robot Drone league, MATE-which is an underwater Robotix and we also have Battle Bots. This year we won every award on our category, which included the Professor's Award, the Showcase Award, Top Score Award and Champion's Award. These students are wonderful and do anything I ask of them. They each have a role to play and they each do it above and beyond what I could ask for. They all have very bright futures ahead of them.

B. Harper Shelton - Christmas Card Artwork

We started something new this year. We have never sent out a Christmas card from the school system. We wanted to try and start that this year and loved the idea of getting some student artwork to be the focal point of the card. We reached out to the art teachers to see if they had any students that might be interested in submitting their artwork. That did happen and Harper had an incredible design.

Mr. Wampler explained that this came about as a Keep Carter County Beautiful project. Mrs Harris brought this in, and it inspired her to do this with all 5th grade classes this year. This is what we want to be doing is to set the trend. We want to recognize our students who step up and set a trend. Mr VanHuss showed the card and how it represents Christmas in Elizabethton with the Frazier Fir, the Monument and the adjacent Court House building and the Christmas tree on the mountain. We are very proud of Harper.

C. Bryson Hardin- Qualified for the TSSAA State Golf Tournament.

Coach Ensor introduced Bryson Hardin, who is a freshman on the Boys' Golf team. Bryson had a good year and overcame some injuries and adversity. He competed in Sevierville and qualified to compete in the State

Golf Tournament. He was the only freshman in the state of TN to qualify. That is a great accomplishment. We are very proud of him.

D. Mr. Curt Alexander

We would like to recognize and present a plaque to Mr. Curt Alexander, the now former Mayor of Elizabethton, and thank you for your contributions not only to the City of Elizabethton and citizens of the community, but to the school system. You can't look around our school system, certainly not from a facilities standpoint, and not see Mr. Alexander's contributions to the many things that our students will continue to benefit from for a long, long time. We couldn't have done many of the things we have without him. We really appreciate him and the relationship we have had with the City Council and the Mayor has been incredible.

Mr. Alexander thanked the Board of Education. When we look around the City, we see a lot of things that have been accomplished. I was just lucky enough to drive the bus and see all the projects getting done for the schools. The good relationships with everyone are what makes all these things possible. You don't find that in most school systems. I would put our school system up against any in the state.

I thank you for all that you have done.

8. CONSENT AGENDA

- A. Minutes of Regular Meeting: Date. November 21, 2024
- B. Approve General Purpose Fund Financial Statement, Date: November 2024
- C. Approve Federal Projects Fund Financial Statement, Date: November 2024
- D. Approve School Nutrition Fund Financial Statement, Date: November 2024
- E. Approve Audit reports for Fiscal Year ending June 30, 2024.
- F. Approve second reading of the following Board Policy 4.210 Credit Recovery.
Board Policy #4.210 Credit Recovery

G. Approve for Dr. Lewis to attend the New Board Member Orientation in Nashville on January 29-31, 2025.

H. Approve request for Property/Equipment -sale/disposal.

9. REPORT - DIRECTOR OF SCHOOLS/BOARD MEMBERS

A. Personnel Report

NEW HIRES:

B. Director's Update

Mr. VanHuss welcomed Dr. Lewis and thanked him for his willingness to serve as a Board member.

Capital projects updates: the CDEC building will be officially completed tomorrow. They are getting things in and have been working this week in the building. The last phase is a new door with an access card reader.

Harold McCormick has just a few things left that should be completed over the Christmas break. We hope to combine our facilities tour and ribbon cutting at the same time.

The athletic facility received final approval from the fire marshal. They are ready to pour the footers as soon as it dries up some. Things will pick up during the break, and you will see some progress by the time we have our tour.

I want to congratulate all the individuals and the mayor. It is great to see how they excel in the different experiences and all the ideas that we come up with.

I would like to say one more congratulations to Dr Newman. As you know, she was a state finalist for Supervisor of the Year. If you think about it, for the last 3 years we have had a finalist for Supervisor of the year and Teacher of the year. For a system our size, that says a lot about our school system and the great work that is going on here.

Congratulations to West Side for being a Rewards School for achievement and growth.

The District report card was released today, and we will be working on some information and will have a report at the January board meeting.

C. Board Member Reports

Mrs. Schaff commented on how phenomenal the band's concert was. The TA Dugger Christmas Program. The talent is amazing.

We went to the Early Learning Center program. To get 80 preschool children on a stage and for them to sing 8-10 songs and know all the words is great. Our teachers are the best.

I also saw where one of our bus drivers, Larry Adams, bought donuts for all his students on his bus. We are so blessed.

Mr. VanHuss agreed and mentioned this is his favorite time to be able to attend all the events.

Mr. Pless also welcomed Dr. Lewis and thanked him for his willingness to serve on our Board of Education

D. City Council Liaison's Report

Mr. Simerly is not present tonight, he is supporting our system at a school event.

E. Student Liaison's Report

Our Student Liaison, Hudson was unable to attend tonight.

10. REGULAR AGENDA

A. Approve the following teachers being recommended for Tenure:

East Side Elementary- Brittany Johnson

Kendall Treadway

TA Dugger Junior High- Abigail Thacker

Hannah Calhoun

Devin Whitehead

Elizabethton High School: Sarah Heatherly

Chantal Sastre

Jessica Lynn Honeycutt

Motion was made by Danny O'Quinn, second by Phil Isaacs To approve the following teachers being recommended for Tenure: East Side

Elementary- Brittany Johnson Kendall Treadway TA Dugger Junior High-
Abigail Thacker Hannah Calhoun Devin Whitehead Elizabethton High
School: Sarah Heatherly Chantal Sastre Jessica Lynn Honeycutt Motion
carried.

Phil
Isaacs: aye

Bob
Lewis: aye

Danny
O'Quinn aye
n:

Eddie
Pless: aye

Jamie
Schaff: aye

aye: 5, nay: 0

Mr VanHuss commented that this is another great part of the meeting.
This is the best of the best. It is my pleasure to present these teachers for
tenure. Congratulations!

- B. Approve Corporate Purchasing Contract with Central Technologies to
install cameras, access control and halo sensors in the Dave Rider Center
for Athletic Performance at a cost of \$42,261.44.

Motion was made by Danny O'Quinn, second by Jamie Schaff To approve
Corporate Purchasing Contract with Central Technologies to install
cameras, access control and halo sensors in the Dave Rider Center for
Athletic Performance at a cost of \$42,261.44. Motion carried.

Phil
Isaacs: aye
Bob
Lewis: aye

Danny
O'Quinn: aye
n:
Eddie
Pless: aye
Jamie
Schaff: aye

aye: 5, nay: 0

These items are pretty straight-forward. There will be cameras inside and outside in various locations for obvious security reasons. It is a large space and there will be classes inside. It is important to have surveillance for the safety of students and the facility. The access control and card reader are included as well as the halo sensors, which are the vape sensors that we have in our restrooms. This facility will have individual restrooms, and they will each have halo sensors. We felt like it was important to have these since there would be students inside the building. This is a cooperative purchasing and meets the bid qualifications, and so I respectfully ask you to approve this item.

Mr Isaacs asked if this cost was in addition to the original bid price. Mr. VanHuss added that it was in addition, but we hope to counteract that with some contingency funds that we still have built into the project.

- C. Approve Grant Agreement Amendment No.2 between Elizabethton City Schools and the XQ Institute for December 19, 2024, through July 30, 2026.

Motion was made by Jamie Schaff, second by Danny O'Quinn To approve Grant Agreement Amendment No.2 between Elizabethton City Schools and the XQ Institute for December 19, 2024 through July 30, 2026. Motion carried.

Phil
Isaacs: aye

Bob
Lewis: aye

Danny
O'Quinn: aye

Eddie
Pless: aye

Jamie
Schaff: aye

aye: 5, nay: 0

Dr. Minton explained that XQ had contacted him about an extension. If approved, it will extend through the 2025-2026 school year and if they want to continue with a 4-year extension, then we would formulate a sustainability plan. The strength of the original grant and the experience we gained from it will be helpful with the extension. We will be able to get more work-based learning and practicum for our students. This helps the students to figure out what they do want as well as what they don't want to do. The Grant extension has allowed us to hire a Community Partnership Coordinator, who will be able to help our students partner with more businesses for work-based learning. We would appreciate your approval of this extended contract.

- D. Approve to create one full-time certified position for a Community Partnership Coordinator, to be funded through the XQ Grant Amendment No. 2.

Motion was made by Phil Isaacs, second by Danny O'Quinn To approve to create one full-time certified position for a Community Partnership Coordinator, to be funded through the XQ Grant Amendment No. 2.
Motion carried.

Phil
Isaacs: aye

Bob
Lewis: aye

Danny
O'Quinn aye
n:

Eddie
Pless: aye

Jamie
Schaff: aye

aye: 5, nay: 0

- E. Approve to ratify the creation of 2 Full-Time Classified Teacher Assistant positions to meet the needs of Special Education students.

Motion was made by Danny O'Quinn, second by Jamie Schaff To approve to ratify the creation of 2 Full-Time Classified Teacher Assistant positions to meet the needs of Special Education students. Motion carried.

Phil
Isaacs: aye

Bob
Lewis: aye

Danny
O'Quinn aye
n:

Eddie
Pless: aye

Jamie
Schaff: aye

aye: 5, nay: 0

This is based upon IEP meetings for students and what we need to do to meet their needs. We didn't want to wait until the next board meeting to have to begin these services. We appreciate your consideration of this ratification after the fact.

- F. Approve 3-year contract between Elizabethton City Schools and Sherry Grubb Photography for Grades Pre-K-8 Student/Staff Portraits beginning in the 2025-2026 school year, with the option to renew annually for an additional two years.

Motion was made by Phil Isaacs, second by Jamie Schaff To approve 3-year contract between Elizabethton City Schools and Sherry Grubb Photography for Grades Pre-K-8 Student/Staff Portraits beginning in the 2025-2026 school year, with the option to renew annually for an additional two years. Motion carried.

Phil
Isaacs: aye

Bob
Lewis: aye

Danny
O'Quin aye
n:

Eddie
Pless: aye

Jamie
Schaff: aye

aye: 5, nay: 0

We met as an administrative team to discuss our photography services. We put out an RFP and had about 5 entities that submitted proposals. We reviewed these and the team decided to go with Sherry Grubb for the items listed. She has done work for our system and does a good job. This

was never about performance, but just felt like it was time to reach out and see what else might be available.

- G. Approve 3 year contract between Elizabethton City Schools and Randall Bennett Photography for Senior Portraits and Athletic Team Photography for Grades 6-8 beginning in the 2025-2026 school year, with the option to renew annually for an additional two years.

Motion was made by Danny O'Quinn, second by Jamie Schaff To approve 3-year contract between Elizabethton City Schools and Randall Bennett Photography for Senior Portraits and Athletic Team Photography for Grades 6-8 beginning in the 2025-2026 school year, with the option to renew annually for an additional two years. Motion carried.

Phil

Isaacs: aye

Bob

Lewis: aye

Danny

O'Quinn aye

n:

Eddie

Pless: aye

Jamie

Schaff: aye

aye: 5, nay: 0

Motion was made by Danny O'Quinn, second by Bob Lewis To approve 3-year contract between Elizabethton City Schools and Randall Bennett Photography for Senior Portraits and Athletic Team Photography for Grades 6-12 beginning in the 2025-2026 school year, with the option to renew annually for an additional two years. Motion carried.

Phil
Isaacs: aye

Bob
Lewis: aye

Danny
O'Quinn aye
n:

Eddie
Pless: aye

Jamie
Schaff: aye

aye: 5, nay: 0

Mr VanHuss asked that the motion be amended to say grades 6-12. This was an error that was not caught. Thank you for approving the amendment. Mr. Bennet will be doing the senior portraits and team athletics. Mr Proffitt and his class will also be taking photos as they have in the past.

H. Approve the 2026-2027 School Year Calendar.

Motion was made by Danny O'Quinn, second by Phil Isaacs To approve the 2026-2027 School Year Calendar. Motion carried.

Phil
Isaacs: aye

Bob
Lewis: aye

Danny
O'Quinn aye
n:

Eddie
Pless: aye

Jamie

Schaff: aye

aye: 5, nay: 0

We started with a calendar process a few years ago, trying to work 2 years ahead in preparing a calendar for our staff to plan ahead on vacations and such. We have a calendar committee that consists of 2 representatives from each school. Dr Newman is the head of the group. They set the calendar and each member takes it back to their school for input before confirming and presenting it to the board for approval. Our calendar is typical, and some things are pretty much set for each year. I think for the 2025-2026 year, our football schedule open date aligns with fall break, which will be good.

11. FOR YOUR INFORMATION

12. NEXT REGULARLY SCHEDULED BOARD MEETING

The next regularly scheduled Board Meeting will be held on Thursday, January 16, 2025 at 5:30pm in the Mack Pierce Board Room of the Elizabethton Board of Education, located at 804 S. Watauga Avenue, Elizabethton, TN.

13. ADJOURN

Motion was made by Jamie Schaff Motion to Adjourn Motion carried.

Phil

Isaacs: aye

Bob

Lewis: aye

Danny

O'Quinn: aye

Eddie

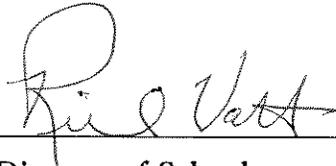
Pless: aye

Jamie

Schaff: aye

aye: 5, nay: 0

Chairman of the Board

A handwritten signature in cursive script, appearing to read "R. J. Vatt", written over a horizontal line.

Director of Schools

		2024-25	2024-25	2024-25	2024-25	Unencumbered	December 2024-25	
<u>Acct</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>FYTD Activity</u>	<u>FYTD %</u>	<u>Balance - YTD Act</u>	<u>Monthly Activity</u>	
141 R 40110	000	CURRENT PROPERTY TAX	3,675,000.00	3,675,000.00	92,602.76	2.52	3,582,397.24	0.00
141 R 40120	000	TRUSTEE'S COLLECTIONS - PRIOR	100,000.00	100,000.00	11,217.16	11.22	88,782.84	0.00
141 R 40130	000	CIR CLK/CLK & MASTER COLLECTIO	23,000.00	23,000.00	4,430.16	19.26	18,569.84	0.00
141 R 40140	000	INTEREST AND PENALTY	27,000.00	27,000.00	4,052.92	15.01	22,947.08	0.00
141 R 40162	000	PAYMENTS IN LIEU OF TAXES-LOCA	61,000.00	61,000.00	6.23	0.01	60,993.77	0.00
141 R 40163	000	PAYMENTS IN LIEU OF TAXES - OT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
141 R 40210	000	LOCAL OPTION SALES TAX	4,250,000.00	4,250,000.00	698,382.39	16.43	3,551,617.61	0.00
141 R 40275	000	MIXED DRINK TAX	24,000.00	24,000.00	11,101.59	46.26	12,898.41	0.00
141 R 40320	000	BANK EXCISE TAX	38,750.00	38,750.00	0.00	0.00	38,750.00	0.00
141 R 41110	000	MARRIAGE LICENSES	650.00	650.00	210.96	32.46	439.04	0.00
141 R 43511	000	TUITION - REGULAR DAY STUDENTS	385,000.00	385,000.00	189,704.29	49.27	195,295.71	93,352.11
141 R 43513	000	TUITION - SUMMER SCHOOL	750.00	750.00	0.00	0.00	750.00	0.00
141 R 43517	000	TUITION - OTHER	227,975.00	227,975.00	104,429.42	45.81	123,545.58	10,487.32
141 R 44110	000	INVESTMENT INCOME	120,000.00	120,000.00	46,616.86	38.85	73,383.14	8,095.80
141 R 44120	000	LEASE/RENTALS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
141 R 44170	000	MISCELLANEOUS REFUNDS	0.00	0.00	19,411.52	0.00	-17,911.52	-138,371.84
141 R 44530	000	SALE OF EQUIPMENT	0.00	0.00	400.00	0.00	-400.00	0.00
141 R 44570	000	CONTRIBUTIONS & GIFTS	0.00	0.00	12,264.90	0.00	-12,264.90	1,414.90
141 R 44990	000	OTHER LOCAL REVENUES	1,000.00	1,000.00	88,418.21	8,841.82	-87,418.21	74,610.21
141 R 46510	000	TISA STATE FUNDING	20,592,093.00	20,592,093.00	10,420,944.76	50.61	10,171,148.24	2,282,288.96
141 R 46515	000	EARLY CHILDHOOD EDUCATION	411,160.00	411,160.00	170,603.97	41.49	240,556.03	61,454.23
141 R 46550	000	DRIVER EDUCATION	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
141 R 46590	000	OTHER STATE EDUCATION FUNDS	232,876.00	232,876.00	0.00	0.00	232,876.00	0.00
141 R 46610	000	CAREER LADDER PROGRAM	23,947.00	23,947.00	9,897.88	41.33	14,049.12	0.00
141 R 46790	000	OTHER VOCATIONAL	317,497.00	317,497.00	90,846.76	28.61	226,650.24	90,846.76
141 R 46980	000	OTHER STATE GRANTS	0.00	0.00	100,920.64	0.00	-100,920.64	100,920.64
141 R 46990	000	OTHER STATE REVENUES	113,000.00	113,000.00	0.00	0.00	113,000.00	0.00
141 R 47590	000	OTHER FEDERAL THROUGH STATE	64,842.00	64,842.00	0.00	0.00	64,842.00	0.00
141 R 48610	000	DONATIONS	26,400.00	26,400.00	22,072.95	83.61	4,327.05	4,410.00
141 R 49810	000	CITY GENERAL FUND TRANSFER	2,400,000.00	2,400,000.00	1,200,000.00	50.00	1,200,000.00	200,000.00
Grand Revenue Totals			33,125,440.00	33,125,440.00	13,298,536.33	40.15	19,828,403.67	2,789,509.09

Number of Accounts: 50

***** End of report *****

	Acct	2024-25	2024-25	2024-25	2024-25	Unencumbered	December
		Original Budget	Revised Budget	FYTD Activity	FYTD %	Balance - YTD Act	Monthly Activity
141 E 71100	REGULAR INSTRUCTION PROGRAM	14,885,198.00	14,885,198.00	5,229,479.77	35.13	9,655,718.23	1,169,714.32
141 E 71200	SPECIAL EDUCATION PROGRAM	2,701,461.00	2,701,461.00	901,307.79	33.36	1,800,153.21	227,509.13
141 E 71300	VOCATIONAL EDUCATION PROGRAM	1,667,157.00	1,667,157.00	565,766.80	33.94	1,094,179.57	125,578.42
141 E 71400	STUDENT BODY EDUCATION PROGRAM	465,830.00	465,830.00	206,309.82	44.29	259,520.18	9,558.85
141 E 72110	ATTENDANCE	114,300.00	114,300.00	47,321.66	41.40	66,978.34	6,344.76
141 E 72120	HEALTH SERVICES	476,052.00	476,052.00	159,425.19	33.49	312,847.31	37,284.24
141 E 72130	OTHER STUDENT SUPPORT	1,186,085.00	1,186,085.00	400,914.91	33.80	769,230.74	84,530.92
141 E 72210	REGULAR INSTRUCTION PROGRAM	1,357,541.00	1,357,541.00	582,184.92	42.89	771,793.60	104,398.28
141 E 72220	SPECIAL EDUCATION PROGRAM	511,010.00	511,010.00	155,372.50	30.40	354,637.50	30,825.32
141 E 72230	VOCATIONAL EDUCATION PROGRAM	189,611.00	189,611.00	85,643.06	45.17	103,967.94	14,857.78
141 E 72250	TECHNOLOGY	1,053,560.00	1,053,560.00	510,085.79	48.42	497,631.48	59,805.48
141 E 72310	BOARD OF EDUCATION	637,915.00	637,915.00	407,752.19	63.92	227,132.86	30,318.74
141 E 72320	OFFICE OF THE SUPERINTENDENT	449,695.00	449,695.00	212,976.83	47.36	218,653.04	32,839.42
141 E 72410	OFFICE OF THE PRINCIPAL	1,954,133.00	1,954,133.00	856,789.65	43.85	1,097,343.35	161,124.91
141 E 72510	FISCAL SERVICES	439,279.00	439,279.00	232,317.91	52.89	204,910.68	36,212.23
141 E 72610	OPERATION OF PLANT	2,118,961.00	2,118,961.00	1,137,626.50	53.69	977,157.00	156,633.83
141 E 72620	MAINTENANCE OF PLANT	1,302,361.00	1,302,361.00	725,330.87	55.69	346,132.49	70,535.14
141 E 72710	TRANSPORTATION	841,451.00	841,451.00	471,063.96	55.98	337,711.88	169,234.21
141 E 73100	FOOD SERVICE	42,705.00	42,705.00	22,790.88	53.37	19,914.12	2,694.68
141 E 73300	COMMUNITY SERVICES	227,975.00	227,975.00	116,992.62	51.32	107,203.82	13,634.76
141 E 73400	EARLY CHILDHOOD EDUCATION	411,160.00	411,160.00	142,589.77	34.68	268,570.23	33,340.03
141 E 76100	REGULAR CAPITAL OUTLAY	92,000.00	92,000.00	1,514,231.59	1,645.90	-5,293,852.10	3,860.37
Grand Expense Totals		33,125,440.00	33,125,440.00	14,684,274.98	44.33	14,197,535.47	2,580,835.82

Number of Accounts: 579

***** End of report *****

		2024-25	2024-25	2024-25	2024-25	Unencumbered	December 2024-25	
<u>Acct</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>FYTD Activity</u>	<u>FYTD %</u>	<u>Balance - YTD Act</u>	<u>Monthly Activity</u>	
142 R 47141	OCA	TITLE 1 GRANTS TO LOCAL EDUC A	99,623.00	99,623.00	44,226.26	44.39	55,396.74	8,299.14
142 R 47189	OCA	EISENHOWER PROF DEVELOPMENT ST	9,030.00	9,030.00	6,145.99	68.06	2,884.01	1,028.17
142 R 47131	OCP	VOCATIONAL EDUC - BASIC GRANTS	41,597.00	41,597.00	24,250.77	58.30	17,346.23	2,330.35
142 R 47143	OID	SPECIAL EDUCATION - GRANTS TO	628,419.00	628,419.00	204,804.55	32.59	423,614.45	51,690.52
142 R 47145	OPS	SPECIAL EDUCATION PRESCHOOL GR	17,353.00	17,353.00	5,956.48	34.33	11,396.52	1,489.12
142 R 47141	OT1	TITLE 1 GRANTS TO LOCAL EDUC A	589,659.00	589,659.00	238,045.76	40.37	351,613.24	44,275.40
142 R 47590	OT1	OTHER FEDERAL THROUGH STATE	54,018.00	54,018.00	22,012.40	40.75	32,005.60	4,094.69
142 R 47189	OT2	EISENHOWER PROF DEVELOPMENT ST	94,515.00	94,515.00	62,923.50	66.58	31,591.50	26,585.66
142 R 47590	OVR	OTHER FEDERAL THROUGH STATE	51,018.00	51,018.00	21,208.61	41.57	29,809.39	7,632.18
142 R 47147	21C	SAFE AND DRUG-FREE SCHOOLS-ST	110,059.00	110,059.00	59,009.97	53.62	51,049.03	20,976.87
142 R 47404	702	ARP Homeless	0.00	0.00	1,811.49	0.00	-1,811.49	0.00
142 R 47149	703	EDUCATION FOR HOMELESS CHILDRE	0.00	0.00	439.20	0.00	-439.20	439.20
142 R 47401	933	ESSER 3.0	0.00	0.00	62,069.30	0.00	-62,069.30	0.00
142 R 47990	CPS	OTHER DIRECT FEDERAL REVENUE	0.00	0.00	375,447.36	0.00	-375,447.36	0.00
142 R 47141	T1N	TITLE 1 GRANTS TO LOCAL EDUC A	23,800.00	23,800.00	8,000.00	33.61	15,800.00	2,000.00
Grand Revenue Totals			1,719,091.00	1,719,091.00	1,136,351.64	66.10	582,739.36	170,841.30

Number of Accounts: 15

***** End of report *****

		2024-25	2024-25	2024-25	2024-25	Unencumbered	December 2024-25
	Acct	Original Budget	Revised Budget	FYTD Activity	FYTD %	Balance - YTD Act	Monthly Activity
142 E 71100	REGULAR INSTRUCTION PROGRAM	554,341.00	554,341.00	258,416.24	46.62	288,224.76	66,166.85
142 E 71200	SPECIAL EDUCATION PROGRAM	645,772.00	645,772.00	210,761.03	32.64	435,010.97	53,179.64
142 E 71300	VOCATIONAL EDUCATION PROGRAM	19,951.00	19,951.00	21,484.42	107.69	-3,058.42	8,238.78
142 E 72130	OTHER STUDENT SUPPORT	116,029.00	116,029.00	45,703.19	39.39	62,325.81	7,626.94
142 E 72210	REGULAR INSTRUCTION PROGRAM	271,173.00	271,173.00	143,737.73	53.01	120,471.54	44,628.82
142 E 72230	VOCATIONAL EDUCATION PROGRAM	1,766.00	1,766.00	1,397.05	79.11	368.95	159.90
142 E 72710	TRANSPORTATION	0.00	0.00	2,470.29	0.00	-2,470.29	439.20
142 E 73300	COMMUNITY SERVICES	110,059.00	110,059.00	67,312.90	61.16	42,746.10	19,487.05
142 E 76100	REGULAR CAPITAL OUTLAY	0.00	0.00	437,516.66	0.00	-528,512.08	0.00
Grand Expense Totals		1,719,091.00	1,719,091.00	1,188,799.51	69.15	415,107.34	199,927.18

Number of Accounts: 105

***** End of report *****

		2024-25	2024-25	2024-25	2024-25	Unencumbered	December 2024-25	
<u>Acct</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>FYTD Activity</u>	<u>FYTD %</u>	<u>Balance - YTD Act</u>	<u>Monthly Activity</u>	
143 R 43521	000	LUNCH PAYMENTS - CHILDREN	0.00	0.00	-34.73	0.00	34.73	0.00
143 R 43522	000	LUNCH PAYMENTS - ADULTS	22,000.00	22,000.00	6,799.22	30.91	15,200.78	1,122.55
143 R 43525	000	A LA CARTE SALES	55,280.00	55,280.00	22,768.39	41.19	32,511.61	3,026.33
143 R 43990	000	OTHER CHARGES FOR SERVICES	12,500.00	12,500.00	2,180.21	17.44	10,319.79	2,180.21
143 R 44110	000	INVESTMENT INCOME	40,000.00	40,000.00	15,076.96	37.69	24,923.04	2,277.84
143 R 44170	000	MISCELLANEOUS REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00
143 R 46520	000	SCHOOL FOOD SERVICE	11,000.00	11,000.00	0.00	0.00	11,000.00	0.00
143 R 47111	000	USDA SCHOOL LUNCH PROGRAM	785,000.00	785,000.00	330,181.13	42.06	454,818.87	81,536.08
143 R 47112	000	USDA COMMODITIES	93,500.00	93,500.00	19,916.45	21.30	73,583.55	0.00
143 R 47113	000	USDA BREAKFAST	447,500.00	447,500.00	186,865.59	41.76	260,634.41	44,950.68
143 R 47114	000	USDA - ESP SNACK PROGRAM	31,000.00	31,000.00	10,477.71	33.80	20,522.29	4,253.47
Grand Revenue Totals		1,497,780.00	1,497,780.00	594,230.93	39.67	903,549.07	139,347.16	

Number of Accounts: 39

***** End of report *****

		2024-25	2024-25	2024-25	2024-25	Unencumbered	December 2024-25
	<u>Acct</u>	<u>Original Budget</u>	<u>Revised Budget</u>	<u>FYTD Activity</u>	<u>FYTD %</u>	<u>Balance - YTD Act</u>	<u>Monthly Activity</u>
143 E 73100 --- --- ----- ---	FOOD SERVICE	1,497,780.00	1,497,780.00	758,318.08	50.63	739,461.92	118,805.54
<hr/> Grand Expense Totals		1,497,780.00	1,497,780.00	758,318.08	50.63	739,461.92	118,805.54

Number of Accounts: 87

***** End of report *****

ELIZABETHTON CITY SCHOOLS

REQUEST FOR PROPERTY / EQUIPMENT SALE / DISPOSAL

The following items are hereby declared surplus property/equipment of no value or valued at less than \$250.00. Since these items are no longer useful to the Elizabethton City School System, they may be sold at a fair price to any person interested in purchasing them, given away or disposal may be made in an appropriate manner.

ITEM: 100 outdated library books

INVENTORY TAG NUMBER: _____

METHOD OF SALE/DISPOSAL: donating to teachers and Elizabethton Boys & Girls Club
Elizabethton City Schools

SCHOOL/BUILDING WHERE ITEM IS HOUSED: West Side Elementary School Library Media Center

SALE/DISPOSAL AUTHORIZED BY: *[Signature]* DATE: 12/18/24
Principal

AUTHORIZED BY: *[Signature]* DATE: 12/20/24
Director of Schools

AUTHORIZED BY: _____ DATE: _____
Board Chairman

ELIZABETHTON CITY SCHOOLS

REQUEST FOR PROPERTY / EQUIPMENT

SALE / DISPOSAL

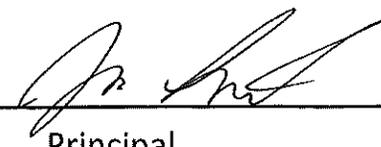
The following items are hereby declared surplus property/equipment of no value or valued at less than \$250.00. Since these items are no longer useful to the Elizabethton City School System, they may be sold at a fair price to any person interested in purchasing them, given away or disposal may be made in an appropriate manner.

TAG# see attached list

ITEMS: see attached list

METHOD OF
SALE/DISPOSAL: RECYCLE

SALE/DISPOSAL

AUTHORIZED BY:  DATE: 12-19-24
Principal

AUTHORIZED BY: _____ DATE: _____
Director of Schools

AUTHORIZED BY: _____ DATE: _____
Board Chairman

Dell R710 server -Serial# 1bgs4v1

Ecs sticker 12057

HP Proliant DL380P Server serial# 2m2341010T

Ecs sticker 12163

ELIZABETHTON CITY SCHOOLS

REQUEST FOR PROPERTY / EQUIPMENT

SALE / DISPOSAL

The following items are hereby declared surplus property/equipment of no value or valued at less than \$250.00. Since these items are no longer useful to the Elizabethton City School System, they may be sold at a fair price to any person interested in purchasing them, given away or disposal may be made in an appropriate manner.

TAG# see attached list

ITEMS: old desktops that got replaced

METHOD OF

SALE/DISPOSAL: E-WASTE RECYCLE

SALE/DISPOSAL

AUTHORIZED BY: _____

Eiri Wampler

DATE: 07 Jan 24

Principal

AUTHORIZED BY: _____

DATE: _____

Director of Schools

AUTHORIZED BY: _____

DATE: _____

Board Chairman

location	item	dell serial	inventory	
hme08	dell 3050	5cb7kh2	10231 title 1 16-17	
hme38	dell 3050	h5y49m2	hme-7053	c grindstaff
hme02	dell 3050	ckshhl2	10438 title 1 17-18	ferrier
hme34	dell 3050	5cb5kh2	10224 title 1 16-17	julian
hme 10	dell 3050	5cc3kh2	10227 title 1 16-17	erwin
hme12	dell 3050	cksjhl2	10442 title 1 17-18	morris-owens
hme04	dell 3050	ckthhl2	na na	hornyak
hme09	dell 3050	5cc1kh2	10230 title 1 16-17	howell
hme05	dell 3050	ckskhl2	10444 title 1 17-18	killion
hme06	dell 3050	5cc4kh2	10226 title 1 16-17	tapp
hme21	dell 3050	ckrmhl2	10446 title 1 17-18	cole
hme20	dell 3050	cksmhl2	na	fox
hme07	dell 3050	5cc5kh2	10229 title 1 16-17	estep
hme24	dell 3050	ckslhl2	10447 titel 1 17-18	hartsook
hme15	dell 3050	h5ymgm2	na na	w. harper
hme18	dell 3070	2vmm4z2	20HME104601 na	lovelace
hme22	dell 3050	cktkhl2	10445 title 1 17-18	birchfield
hme25	dell 5040	G0ZLKB2	na na	m reid
hme19	dell 3050	CKSGHL2	10436 title 1 17-18	donna townsend
hme48	dell 3050	h5x89m2	na na	harris
hme01	dell 3050	cktlhl2	10443 titte 1 17-18	finger
hme48	dell 3050	h5w89m2	na na	whitehead
hme36	dell 3050	5cc7kh2	10225 title 1 16-17	horan

Elizabethton City Board of Education

Monitoring: Review: Annually, in December	Descriptor Term: Promotion and Retention	Descriptor Code: 4.603	Issued Date: 07/16/24
		Rescinds: 4.603	Issued: 04/20/23

1 *General*

2 All promotion and retention decisions shall be made on a case-by-case basis and comply with state and
3 federal law. All decisions shall be made in consultation with a student's IEP and/or 504 team, if
4 applicable.¹

5 Students who have difficulty in achieving the requirements for promotion may be considered for
6 retention. Schools shall identify these students by February 1st. Factors used to identify students for
7 retention shall include:²

- 8 1. Ability to perform at the current grade level;
- 9
- 10 2. Results of local assessments, screening, or monitoring tools;
- 11
- 12 3. State assessments, as applicable;
- 13
- 14 4. Home Literacy Reports;³
- 15
- 16 5. Overall academic achievement of the student;
- 17
- 18 6. Likelihood of success with more difficult material if promoted to the next grade;
- 19
- 20 7. Attendance record; and
- 21
- 22 8. The student's maturity.

23 Students may be identified for retention after the February 1st deadline if the delay in identifying a
24 student is due to:⁴

- 25 1. Date of enrollment;
- 26
- 27 2. Additional information acquired after results of local assessment, screening, or monitoring are
28 released.

29 **VOLUNTARY RETENTION**⁵

30 A parent/guardian of a student enrolled in kindergarten through second grade may choose to retain
31 his/her student in the current grade level if:

Commented [MN1]: From TSBA: The State Board of Education updated regulation 0520-01-03-.16 at its November meeting. Parents/guardians who choose to retain their K-2 student must submit a written request within thirty days of the end of the school year. If the student is not eligible for voluntary retention under state law, the district is now required to respond to the parent/guardian in writing. We have added a provision on this requirement to our model policy.

- 1 1. The student has a documented academic or behavioral delay; and
- 2
- 3 2. The parent/guardian believes that retention may benefit the student.⁵

4 This information shall be submitted in writing within thirty (30) days of the end of the school year. The
5 district shall send written notice to the parent/guardian confirming whether the student is eligible for
6 retention under state law.

7 **PROMOTION PLANS**⁶

8 When a student is identified for retention, the student's parent(s)/guardian(s) shall be notified within
9 fifteen (15) calendar days, and an individualized promotion plan shall be developed to help the student
10 avoid retention. The plan shall be developed in coordination with the student's teachers, IEP or 504
11 team, if applicable, and may also include input from the student's parent(s)/guardian(s), school
12 counselor, or other appropriate school personnel.

13 Promotion plans shall incorporate evidence-based strategies, including expectations and measurements
14 that will verify whether a student has made sufficient progress to be promoted to the next grade level,
15 and be tailored to the student's learning needs. Promotion plans for students in third and fourth grade
16 will include additional requirements for promoting students in these grades. A copy of the plan will be
17 provided to the student's parent(s)/guardian(s), and the school shall offer the opportunity for a parent-
18 teacher conference to discuss the plan. If a student is not making progress on the promotion plan, then
19 the strategies shall be modified. Parent(s)/guardian(s) shall be provided with any changes to the
20 promotion plan.

21 A student who demonstrates sufficient academic progress according to his/her promotion plan shall be
22 promoted to the next grade level unless retention is required per additional requirements for students in
23 third and fourth grade.⁷

24 If a student has not demonstrated sufficient academic progress according to his/her promotion plan by
25 the end of the school year, the student shall be eligible to enroll in a summer reading or learning
26 program, if available. Parent(s)/guardian(s) shall be notified of a decision for retention at least ten (10)
27 calendar days prior to the start of the next school year if the student was enrolled in a summer program.
28 However, if the student wasn't enrolled in a summer program, the parent(s)/guardian(s) shall be
29 notified of a decision for retention at least thirty (30) calendar days prior to the start of the next school
30 year.⁸

31 **RETENTION**⁷

32 A student may be retained when such retention is in the best interests of the student or when retention
33 is required per additional requirements for students in third and fourth grade.

34 *Decision of Retention – General*⁹

35 If a student is retained, the Director of Schools/designee shall develop an individualized academic
36 remediation plan within thirty (30) calendar days after the beginning of the next school year. A copy of
37 the plan shall be provided to the student's parent(s)/guardian(s) within ten (10) calendar days of its
38 development. The plan shall include at least one of the following strategies:

- 1 1. Adjustment to the current instructional strategies or materials;
- 2
- 3 2. Additional instructional time;
- 4
- 5 3. Individual tutoring;
- 6
- 7 4. Modification to the student’s classroom assignment to ensure the student receives
- 8 instruction from a teacher with a level of overall effectiveness of above expectations (level
- 9 4) or significantly above expectations (level 5); or
- 10
- 11 5. Attendance or truancy interventions.

12 A student shall not be retained more than once in any grade. The progress of students who are retained
13 shall be closely monitored and reported to parent(s)/guardian(s) at least three (3) times during the
14 school year in which the student is retained. The Director of Schools shall develop procedures to
15 ensure appropriate recordkeeping of students who are retained.

16 *Decision of Retention – Third Grade*¹⁰

17 Third grade students shall not be promoted to the next grade unless they are determined to be
18 proficient (i.e., receive a performance level rating of “on track” or “mastered”) in English language arts
19 (ELA) based on the student’s most recent TCAP test.

20 Students who are not proficient in ELA may still be promoted if the following conditions are met:

- 21 1. A student in third grade receiving a performance level rating of “approaching” on the ELA
22 portion of the student’s most recent TCAP test may be promoted if:
23
 - 24 a. The student is an English language learner and has received less than two (2) full years
25 of ELA instruction;
 - 26 b. The student was previously retained in grades K-3;
 - 27 c. The student is retested before the next school year and scores proficient in ELA;
 - 28 d. The student attends a learning loss bridge camp before the next school year, maintains a
29 ninety percent (90%) attendance rate, and demonstrates adequate growth on the post-
30 test at the end of the camp;
 - 31 e. The student receives tutoring for the entirety of the next school year in accordance with
32 state law; or
 - 33 f. Beginning with the 2023-2024 school year, the student demonstrates proficiency in
34 ELA standards by scoring within the fiftieth percentile on the most recently
35 administered state-provided benchmark assessment and the district provides tutoring
36 services to the student during the entire fourth grade school year and notifies the
37 student’s parent/guardian, in writing, of the benefits of enrolling the student in summer
38 programming.
- 39
- 40 2. A student in third grade receiving a performance level rating of “below” on the ELA portion of
41 the student’s most recent TCAP test may be promoted if:
42

- a. The student is an English language learner and has received less than two (2) full years of ELA instruction;
- b. The student was previously retained in grades K-3;
- c. The student is retested before the next school year and scores proficient in ELA; or
- d. The student attends a learning loss bridge camp before the next school year, maintains a ninety percent (90%) attendance rate, and receives tutoring for the entirety of the next school year in accordance with state law.

Decision of Retention – Fourth Grade¹⁰

Students in the following categories may be promoted to fifth grade if they demonstrate adequate growth on the fourth-grade ELA portion of the TCAP test:

1. A student who was promoted to fourth grade due to receiving tutoring for the entirety of the fourth-grade school year; and
2. A student who was promoted to fourth grade due to attending a learning loss bridge camp while maintaining a ninety percent (90%) attendance rate and receiving tutoring for the entirety of the fourth grade school year.

If a student that was promoted to fourth grade under one of the provisions above does not demonstrate adequate growth on the fourth-grade ELA portion of the TCAP test, then the following shall occur:

1. The student's principal shall convene a conference consisting of the following parties: the student's parent(s)/legal guardian, the student's ELA teacher, and the student's principal.
2. The conference shall review the student's fourth grade ELA performance to determine if the student should be promoted to fifth grade.
3. At the conclusion of the conference, a majority of the parties shall agree to one of the following:
 - a. The student will be promoted to fifth grade and be assigned a tutor for the entirety of the student's fifth-grade year; or
 - b. The student will be retained in fourth grade. A student shall not be retained more than once in fourth grade.

Decision of Retention – Students with Disabilities¹¹

Retention and promotion decisions shall be made on a case-by-case basis and in consultation with the student's IEP and/or 504 team to determine whether the student's performance on the ELA portion of TCAP was due to the student's disability. The school district shall not retain a student with a disability or a suspected disability that impacts their ability to read.

APPEALS^{8,12}

When a student is identified for retention, the parent(s)/guardian(s) shall be notified about the decision to retain the student and provided with information on the right to appeal the decision. Appeals shall be made to a committee appointed by the principal within five (5) days. The student and his/her

- 1 parent(s)/guardian(s) shall be provided written or actual notice of the appeal hearing and shall be given
 2 the opportunity to address the committee. The committee shall conduct a hearing within ten (10) business
 3 days to determine if the student will be promoted and issue such decision within five (5) business days.
 4 Upon notification of the committee decision, the principal shall send written notification to the Director
 5 of Schools/designee and the parent(s)/guardian(s). The notification shall advise parent(s)/guardian(s) of
 6 their right to appeal such action within five (5) days to the Director of Schools/designee.
- 7 The appeal shall be heard no later than ten (10) business days after the request for appeal is received. A
 8 decision shall be issued within five (5) business days.
- 9 Within five (5) business days of the Director of Schools/designee rendering a decision, the student's
 10 parent(s)/guardian(s) may request a hearing by the Board, and the Board shall review the record.
 11 Following the review, the Board may affirm or overturn the decision of the Director of Schools/designee.
 12 The action of the Board shall be final.
- 13 For students where retention is required per the additional requirements for students in third and fourth
 14 grade, parent(s)/guardian(s) may appeal this decision in accordance with state law.¹³

 Legal References

1. [20 USCA § 1400 et seq.; 29 U.S.C. § 794 \(Section 504\); TRR/MS 0520-01-03-.16; TCA 49-6-3115](#)
2. [TRR/MS 0520-01-03-.16\(5\)](#)
3. [TCA 49-1-905\(e\)](#)
4. [TRR/MS 0520-01-03-.16\(4\)](#)
5. [TCA 49-6-314; TRR/MS 0520-01-03-.16\(6\)](#)
6. [TRR/MS 0520-01-03-.16\(6\)](#)
7. [TRR/MS 0520-01-03-.16\(6\)\(f\)](#)
8. [TRR/MS 0520-01-03-.16\(6\)\(e\)](#)
9. [TRR/MS 0520-01-03-.16\(6\)\(g\)](#)
10. [TRR/MS 0520-01-03-.16\(7\)](#)
11. [29 U.S.C. § 794 \(Section 504\); 20 USCA § 1400 et seq.; TRR/MS 0520-01-03-.16\(7\)\(e\); Public Acts of 2024, Chapter No. 989](#)
12. [TRR/MS 0520-01-03-.16\(3\); TRR/MS 0520-01-02-.17\(7\); TCA 49-6-3102\(e\)\(1\)](#)
13. [TRR/MS 0520-01-03-.16\(7\)\(f\)](#)

 Cross References

Credit Recovery 4.210
 Grading System 4.600
 Reporting Student Progress 4.601
 Attendance 6.200
 Student Assignments 6.205
 Homeless Students 6.503
 Student Records 6.600



Date: 12/17/2024
 Salesperson: Jon Vestrheim
 Manager: Jon Vestrheim

SWC209 Tennessee State Pricing Quote

BUSINESS NAME Elizabethton City Schools Home Phone : _____
CONTACT SWC209 Toyota Vehicles
804 S Watauga Ave
 Address : ELIZABETHTON, TN 37643 Work Phone : **(423) 547-8000**
CARTER
 E-Mail : john.hutchins@ecschools.net Cell Phone : **(423) 423-8952**

VEHICLE
 Stock # : **SS51B774** New / Used : **New** VIN : **5TDKRKEC0SS51B774** Mileage: **3**
 Vehicle : **2025 Toyota Sienna** Color : **White**
 Type : **LE 8 Passenger (CVT) 4dr Front-Whee** **5402**
 Body Size : _____ Style : _____ Weight : **0** Unit Class : _____

Market Value Selling Price	40,511.00
Balance	40,511.00

Customer Approval: _____ Management Approval: _____
 By signing this authorization form, you certify that the above personal information is correct and accurate, and authorize the release of credit and employment information. By signing above, I provide to the dealership and its affiliates consent to communicate with me about my vehicle or any future vehicles using electronic, verbal and written communications including but not limited to eMail, text messaging, SMS, phone calls and direct mail. Terms and Conditions subject to credit approval. For Information Only. This is not an offer or contract for sale.



STATE OF TENNESSEE
DEPARTMENT OF FINANCE & ADMINISTRATION
SUPPLIER DIRECT DEPOSIT AUTHORIZATION
(NOT WIRE TRANSFERS)

Mail the ORIGINAL form to the address below. Mark the outside of the envelope "CONFIDENTIAL".
State of Tennessee
Attn: Supplier Maintenance
21st Floor WRS Tennessee Tower
312 Rosa L Parks Ave
Nashville, TN 37243

SECTION 1: TYPE OF REQUEST		
<input checked="" type="checkbox"/> New		
<input type="checkbox"/> Change Existing Account: Enter Existing Routing No: <input type="text"/> Existing Account No: <input type="text"/>		
SECTION 2: ACCOUNT HOLDER INFORMATION		
Name (as shown on your income tax return): <input type="text" value="Roberts Motor Co., Inc"/>		
Business Name, if different from above: <input type="text" value="Roberts Toyota"/>		
Federal Employer Identification Number (FEIN): <input type="text" value="621796255"/> or Social Security Number (SSN): <input type="text"/>		
Enter the address that should be associated with the account number::		
Address Line 1: <input type="text" value="1027 Nashville Hwy."/>		
Address Line 2: <input type="text"/>		
City: <input type="text" value="Columbia"/>	State: <input type="text" value="TN"/>	Zip Code: <input type="text" value="38401"/>
Contact Name: <input type="text" value="Tabitha Towery"/>	Telephone: <input type="text" value="931-388-3006"/>	
Enter the email address to which the remittance advices should be routed:		
Email: <input type="text" value="Accounting@RobertsToyota.com"/>		
SECTION 3: AUTHORIZATION		
Are payments deposited into this account subject to being transferred, in its entirety, to a financial institution outside of the United States? Yes <input type="radio"/> No <input checked="" type="radio"/>		
Account Type: Checking <input checked="" type="radio"/> Savings <input type="radio"/>		
Financial Institution Name: <input type="text" value="First Farmers and Merchants"/>		
Routing Number: <input type="text" value="064108113"/> Account Number: <input type="text" value="0008261423"/>		
I authorize my financial institution to verify any information provided on this form with the State of Tennessee. I also authorize the state to initiate credit entries and to initiate if necessary, debit entries and adjustments for any credit entries in error, to my account indicated above. This authorization will remain in effect until the state has received written notification of its termination and has adequate time to act upon the request.		
Authorized Signatory Printed Name: <input type="text" value="Tabitha Towery"/>		
Authorized Signature: <i>Tabitha Towery</i>		Date: <input type="text" value="1/11/2024"/>
SECTION 4: FINANCIAL INSTITUTION VERIFICATION		
I certify the account and routing numbers in Section 3 are for the above specified account holder and is signed by an authorized signatory on the account.		
Representative Name: <input type="text" value="Trenton Schmidt"/>	Representative Signature: <i>Trenton Schmidt</i>	
Title of Representative: <input type="text" value="Branch Manager"/>	Date: <input type="text" value="1-19-24"/>	
Business Fax Number: <input type="text" value="931-380-8363"/>	Business Phone Number: <input type="text" value="931-380-8340"/>	
Mailing Address: <input type="text" value="901 Nashville Hwy."/>		
City: <input type="text" value="Columbia"/>	State: <input type="text" value="TN"/>	Zip Code: <input type="text" value="38401"/>



**STATE OF TENNESSEE
DEPARTMENT OF FINANCE & ADMINISTRATION
SUPPLIER DIRECT DEPOSIT AUTHORIZATION INSTRUCTIONS
(NOT WIRE TRANSFERS)**

As a supplier to the state of Tennessee you are offered the security and convenience of having payments automatically deposited into your bank account. The Supplier Direct Deposit Authorization is required to process payments electronically. The information on this form is confidential and subject to verification by the state. The completed form must contain original signatures and be received by the state in a timely manner. Electronic signatures are not accepted.

SECTION 1: TYPE OF REQUEST

- Check the appropriate box.
 - New: Initial set up of supplier direct deposit.
 - Change Existing Account: Bank account information will not be changed unless the existing routing and account numbers currently on file with the state have been entered.

SECTION 2: ACCOUNT HOLDER INFORMATION

- The Name, Business Name, and Federal Employer Identification Number (FEIN) or Social Security Number (SSN) on the Supplier Direct Deposit Authorization form must match the W-9 submitted, or the information already on file with the state.
- Enter the address that should be associated with the account number identified in Section 3. For example, if the business has different locations, each with separate bank accounts, enter the address of the location to which this account applies. If the account is to be added to multiple addresses, list each address on an additional sheet.
- Enter the contact information of an authorized signatory on the account.

SECTION 3: AUTHORIZATION

- All fields in this section must be completed.

SECTION 4: FINANCIAL INSTITUTION VERIFICATION

- This section must be completed by the financial institution representative.

Mail the ORIGINAL form to the address below. Mark the outside of the envelope "CONFIDENTIAL".

State of Tennessee
Attn: Supplier Maintenance
21st Floor WRS Tennessee Tower
312 Rosa L Parks Ave
Nashville, TN 37243

Cancellation of Direct Deposit

To cancel direct deposit, mail a written request to the address above. The request must contain the payee's name, FEIN or SSN, routing and account numbers, that matches the information already on file with the state, and an original signature of an authorized signatory.

Should you have any questions or need assistance, contact Supplier Maintenance at 615-741-9745.

Pricing Simulator

Simulation Date: 12/16/2024
Performed By: Jon Vestrheim : 41021
Program Code: H7 - GOVERNMENT PROGRAM
Model Year: 2025
Model: 5402 SIENNA LE 8 PASSENGER - CVT - CONT VARIABLE TRANSM
Destination: Tennessee

Standard Features

MECHANICAL & PERFORMANCE

- 2.5L 4-Cylinder Engine
- 245 Net Combined Horsepower
- Electronic Continuous Var. Tran. (ECVT)

SAFETY & CONVENIENCE

- Toyota Safety Sense 2.0 w/Pre-Collision
- Advanced Rear Seat Reminder (Mobile alerts req. Safety Connect sub;up to 10 year trial incl.) 4G network dependent
- STAR Safety System
- LATCH-Lower Anchor & Tether for Children
- Blind Spot Monitor w/Rear Cross-Traffic Alert
- Remote Keyless Entry & Push Button Start
- Connected Services Capable. 4G network dependent. See Toyota.com for details.

EXTERIOR

- LED Headlights with Auto On/Off Feature
- Dual Power Sliding Side Doors
- Color-Keyed Power Outside Heated Mirrors with Integrated Blind Spot Warning
- 17-in Wheels

INTERIOR

- 8-in. Toyota Audio Multimedia w/ 6-Speakers, Wireless Apple CarPlay and Android Auto Compatibility
- SiriusXM w/3-Month Trial
- USB Media Port, 6 USB Charge Ports
- Three Zone Auto Climate Control w/ Rear Cabin Controls
- Fabric-Trimmed Seats, Power Driver Seat, 2nd-Row Bench w/Stowable Center Seat, 60/40 Split & Stow 3rd Row Seat w/ One-Motion Stow
- For Full Product Details, Please Visit Toyota.com/Sienna

NOTE: Standard features are based on information available when this page was posted and are subject to change without notice.

Factory Accessories

FE 50 State Emissions NA

Post Production Options

2T All Weather Floor Liners \$ 260

Est. M.S.R.P Price per Unit*

Base Price: \$ 39,185.00

Accessories: \$ 260.00

H7 Published Incentive: (\$ 400.00)

Fuel Charge: \$ 16.00

Sub-total: \$ 39,061.00

DPH: \$ 1,450.00

Price Adjustment: Plus Minus \$

Total Est. Price*: \$ **40,511.00**

NOTE:

1) If you have selected a Special Color Paint, an additional charge of up to \$425 will be added to your invoice. Two Tone special colors include surcharge. Please check the Price Guide for current pricing. Special Colors currently include: 0070 - Blizzard Pearl, 03T3 - Ruby Flare Pearl, 0K1X - Halo, 0089- Wind Chill Pearl, 01K5 - Moon Dust, 0219 - Celestial Black, 02SC - Supersonic Red/Midnight Black Metallic Roof, 02TB - Supersonic Red With Black Roof, 03U5 - Supersonic Red, 0090 - Oxygen White, 01L5 - Heavy Metal, 08Y7 - Hydro Blue, 03U9 - Finish Line Red, 02XM - Midnight Black Metallic/Finish Line Red, 01J6 - Elemental Silver Metallic, 04W5 - Solar Octane, 02PS - Wind Chill Pearl/Midnight Black Metallic, 02XM - Midnight Black Metallic/Finish Line Red, 02SC - Supersonic Red/Midnight Black Metallic, 02YD - Ruby Flare Pearl/Midnight Black Metallic, 02VP - Black/Wind Chill Pearl, 02WC - Black/Heavy Metal, 02MR - Black/Elemental Silver, 02TB - Black/Supersonic Red, 02XW - Oxygen White/Black Roof, 02XZ - Bronze Age/Black Roof, 02YZ - Supersonic Red/Black Roof, and 02ZA - Heavy Metal/Black Roof.

2) All information on this website is based on data available at time of posting, is subject to change without notice and pertains specifically to continental U.S.A. vehicles only.

3) Pricing for Post Production Options installed by the manufacturer. Actual prices for dealer installed accessories may vary. Please see your local Toyota dealer for pricing. Prices and product availability are subject to change without notice.

* Each Fleet vehicle includes a Fleet Program Discount. The Fleet Program Discount is calculated as 2% of the base MSRP with options.

** MSRP Excludes taxes, license, title and available or regionally required equipment. Actual dealer price may vary. Pricing, specifications, standard features and available equipment are based on information available when this page was posted and are subject to change without notice. PPO Pricing represents TMS pricing and may vary from SET and GST pricing.

DPH (Delivery, Processing and Handling Fee) Historically, vehicle manufacturers and distributors have charged a separate fee for processing, handling and delivering vehicles to dealerships. Toyota's charge for these services is called the "Delivery, Processing and Handling Fee" and is based on the value of the processing, handling and delivery services Toyota provides as well as Toyota's overall pricing structure. Toyota may make a profit on the Delivery, Processing and Handling Fee.



Date: 12/16/2024
 Salesperson: Jon Vestrheim
 Manager: Jon Vestrheim

SWC209 Tennessee State Pricing

BUSINESS NAME Elizabethton City Schools Home Phone : _____
CONTACT SWC209 Toyota Vehicles
907 Jason Witten Way
 Address : ELIZABETHTON, TN 37643 Work Phone : (423) 547-8015
CARTER
 E-Mail : brian.culbert@ecschools.net Cell Phone : (423) 547-8015

VEHICLE
 Stock # : SS50E157 New / Used : **New** VIN : 5TDKRKEC7SS50E157 Mileage: 3
 Vehicle : 2025 Toyota Sienna Color : White
 Type : LE 8 Passenger (CVT) 4dr Front-Whee 5402
 Body Size : _____ Style : _____ Weight : 0 Unit Class : _____
 Market Value Selling Price _____ 40,511.00
 Balance _____ 40,511.00

Customer Approval: _____ Management Approval: _____
 By signing this authorization form, you certify that the above personal information is correct and accurate, and authorize the release of credit and employment information. By signing above, I provide to the dealership and its affiliates consent to communicate with me about my vehicle or any future vehicles using electronic, verbal and written communications including but not limited to eMail, text messaging, SMS, phone calls and direct mail. Terms and Conditions subject to credit approval. For Information Only. This is not an offer or contract for sale.

Pricing Simulator

Simulation Date: 12/16/2024
Performed By: Jon Vestheim : 41021
Program Code: H7 - GOVERNMENT PROGRAM
Model Year: 2025
Model: 5402 SIENNA LE 8 PASSENGER - CVT - CONT VARIABLE TRANSM
Destination: Tennessee

Standard Features

MECHANICAL & PERFORMANCE

- 2.5L 4-Cylinder Engine
- 245 Net Combined Horsepower
- Electronic Continuous Var. Tran. (ECVT)

SAFETY & CONVENIENCE

- Toyota Safety Sense 2.0 w/Pre-Collision
- Advanced Rear Seat Reminder (Mobile alerts req. Safety Connect sub; up to 10 year trial incl.) 4G network dependent
- STAR Safety System
- LATCH-Lower Anchor & Tether for Children
- Blind Spot Monitor w/Rear Cross-Traffic Alert
- Remote Keyless Entry & Push Button Start
- Connected Services Capable. 4G network dependent. See Toyota.com for details.

EXTERIOR

- LED Headlights with Auto On/Off Feature
- Dual Power Sliding Side Doors
- Color-Keyed Power Outside Heated Mirrors with Integrated Blind Spot Warning
- 17-in Wheels

INTERIOR

- 8-in. Toyota Audio Multimedia w/ 6-Speakers, Wireless Apple CarPlay and Android Auto Compatibility
- SiriusXM w/3-Month Trial
- USB Media Port, 6 USB Charge Ports
- Three Zone Auto Climate Control w/ Rear Cabin Controls
- Fabric-Trimmed Seats, Power Driver Seat, 2nd-Row Bench w/Stowable Center Seat, 60/40 Split & Stow 3rd Row Seat w/ One-Motion Stow
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NOTE: Standard features are based on information available when this page was posted and are subject to change without notice.

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FE 50 State Emissions NA

Post Production Options

2T All Weather Floor Liners \$ 260

Est. M.S.R.P Price per Unit¹

Base Price: \$ 39,185.00

Accessories: \$ 260.00

H7 Published Incentive: (\$ 400.00)

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Sub-total: \$ 39,061.00

DPH: \$ 1,450.00

Price Adjustment: Plus Minus \$

Total Est. Price*: \$ 40,511.00

NOTE:

1) If you have selected a Special Color Paint, an additional charge of up to \$425 will be added to your invoice. Two Tone special colors include surcharge. Please check the Price Guide for current pricing. Special Colors currently include: 0070 - Blizzard Pearl, 03T3 - Ruby Flare Pearl, 0K1X - Halo, 0089- Wind Chill Pearl, 01K5 - Moon Dust, 0210 - Celestial Black, 02SC - Supersonic Red/Midnight Black Metallic Roof, 02TB - Supersonic Red With Black Roof, 03U5 - Supersonic Red, 0090 - Oxygen White, 01L5 - Heavy Metal, 06Y7 - Hydro Blue, 03U0 - Finish Line Red, 02XM - Midnight Black Metallic/Finish Line Red, 01J0 - Elemental Silver Metallic, 04W5 - Solar Octane, 02PS - Wind Chill Pearl/Midnight Black Metallic, 02XM - Midnight Black Metallic/Finish Line Red, 02SC - Supersonic Red/Midnight Black Metallic, 02YD - Ruby Flare Pearl/Midnight Black Metallic, 02VP - Black/Wind Chill Pearl, 02WC - Black/Heavy Metal, 02MR - Black/Elemental Silver, 02TB - Black/Supersonic Red, 02XW - Oxygen White/Black Roof, 02XZ - Bronze Age/Black Roof, 02YZ - Supersonic Red/Black Roof, and 02ZA - Heavy Metal/Black Roof.

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* Each Fleet vehicle includes a Fleet Program Discount. The Fleet Program Discount is calculated as 2% of the base MSRP with options.

** MSRP Excludes taxes, license, title and available or regionally required equipment. Actual dealer price may vary. Pricing, specifications, standard features and available equipment are based on information available when this page was posted and are subject to change without notice. PPO Pricing represents TMS pricing and may vary from SET and GST pricing.

DPH (Delivery, Processing and Handling Fee) Historically, vehicle manufacturers and distributors have charged a separate fee for processing, handling and delivering vehicles to dealerships. Toyota's charge for these services is called the "Delivery, Processing and Handling Fee" and is based on the value of the processing, handling and delivery services Toyota provides as well as Toyota's overall pricing structure. Toyota may make a profit on the Delivery, Processing and Handling Fee.



STATE OF TENNESSEE, DEPARTMENT OF GENERAL SERVICES
CENTRAL PROCUREMENT OFFICE

Statewide Multi-Year Contract Issued to:

ROBERTS MOTOR CO INC
1027 NASHVILLE HWY
COLUMBIA, TN 38401

Contract Number: 000000000000000000085427

Title: SWC209

Start Date : January 01, 2025 End Date: December 31, 2025

Is this contract available to local government agencies in addition to State agencies?: Yes

Authorized Users. This Contract establishes a source or sources of supply for all Tennessee State Agencies. "Tennessee State Agency" refers to the various departments, institutions, boards, commissions, and agencies of the executive branch of government of the State of Tennessee with exceptions as addressed in Tenn. Comp. R. & Regs. 0690-03-01-.01. The Contractor shall provide all goods or services and deliverables as required by this Contract to all Tennessee State Agencies. The Contractor shall make this Contract available to the following entities, who are authorized to and who may purchase off of this Statewide Contract ("Authorized Users"):

- a. all Tennessee State governmental entities (this includes the legislative branch; judicial branch; and, commissions and boards of the State outside of the executive branch of government);
- b. Tennessee local governmental agencies;
- c. members of the University of Tennessee or Tennessee Board of Regents systems;
- d. any private nonprofit institution of higher education chartered in Tennessee; and,
- e. any corporation which is exempted from taxation under 26 U.S.C. Section 501(c)(3), as amended, and which contracts with the Department of Mental Health and Substance Abuse to provide services to the public (Tenn. Code Ann. § 33-2-1001).

These Authorized Users may utilize this Contract by purchasing directly from the Contractor according to their own procurement policies and procedures. The State is not responsible or liable for the transactions between the Contractor and Authorized Users.



STATE OF TENNESSEE
DEPARTMENT OF FINANCE & ADMINISTRATION
SUPPLIER DIRECT DEPOSIT AUTHORIZATION
(NOT WIRE TRANSFERS)

Mail the ORIGINAL form to the address below. Mark the outside of the envelope "CONFIDENTIAL".
State of Tennessee
Attn: Supplier Maintenance
21st Floor WRS Tennessee Tower
312 Rosa L Parks Ave
Nashville, TN 37243

SECTION 1: TYPE OF REQUEST		
<input type="checkbox"/> New		
<input type="checkbox"/> Change Existing Account: Enter Existing Routing No: <input type="text"/> Existing Account No: <input type="text"/>		
SECTION 2: ACCOUNT HOLDER INFORMATION		
Name (as shown on your income tax return): <input type="text" value="Roberts Motor Co., Inc"/>		
Business Name, if different from above: <input type="text" value="Roberts Toyota"/>		
Federal Employer Identification Number (FEIN): <input type="text" value="621796255"/> or Social Security Number (SSN): <input type="text"/>		
Enter the address that should be associated with the account number::		
Address Line 1: <input type="text" value="1027 Nashville Hwy."/>		
Address Line 2: <input type="text"/>		
City: <input type="text" value="Columbia"/>	State: <input type="text" value="TN"/>	Zip Code: <input type="text" value="38401"/>
Contact Name: <input type="text" value="Tabitha Towery"/>	Telephone: <input type="text" value="931-388-3006"/>	
Enter the email address to which the remittance advices should be routed:		
Email: <input type="text" value="Accounting@RobertsToyota.com"/>		
SECTION 3: AUTHORIZATION		
Are payments deposited into this account subject to being transferred, in its entirety, to a financial institution outside of the United States? Yes <input type="radio"/> No <input checked="" type="radio"/>		
Account Type: Checking <input checked="" type="radio"/> Savings <input type="radio"/>		
Financial Institution Name: <input type="text" value="First Farmers and Merchants"/>		
Routing Number: <input type="text" value="064108113"/> Account Number: <input type="text" value="0008261423"/>		
I authorize my financial institution to verify any information provided on this form with the State of Tennessee. I also authorize the state to initiate credit entries and to initiate if necessary, debit entries and adjustments for any credit entries in error, to my account indicated above. This authorization will remain in effect until the state has received written notification of its termination and has adequate time to act upon the request.		
Authorized Signatory Printed Name: <input type="text" value="Tabitha Towery"/>		
Authorized Signature: <i>Tabitha Towery</i>		Date: <input type="text" value="1/11/2024"/>
SECTION 4: FINANCIAL INSTITUTION VERIFICATION		
I certify the account and routing numbers in Section 3 are for the above specified account holder and is signed by an authorized signatory on the account.		
Representative Name: <input type="text" value="Trenton Schmidt"/>	Representative Signature: <i>Trenton Schmidt</i>	
Title of Representative: <input type="text" value="Branch Manager"/>	Date: <input type="text" value="1-19-24"/>	
Business Fax Number: <input type="text" value="931-380-8363"/>	Business Phone Number: <input type="text" value="931-380-8340"/>	
Mailing Address: <input type="text" value="901 Nashville Hwy."/>		
City: <input type="text" value="Columbia"/>	State: <input type="text" value="TN"/>	Zip Code: <input type="text" value="38401"/>



**STATE OF TENNESSEE
DEPARTMENT OF FINANCE & ADMINISTRATION
SUPPLIER DIRECT DEPOSIT AUTHORIZATION INSTRUCTIONS
(NOT WIRE TRANSFERS)**

As a supplier to the state of Tennessee you are offered the security and convenience of having payments automatically deposited into your bank account. The Supplier Direct Deposit Authorization is required to process payments electronically. The information on this form is confidential and subject to verification by the state. The completed form must contain original signatures and be received by the state in a timely manner. Electronic signatures are not accepted.

SECTION 1: TYPE OF REQUEST

- Check the appropriate box.
 - New: Initial set up of supplier direct deposit.
 - Change Existing Account: Bank account information will not be changed unless the existing routing and account numbers currently on file with the state have been entered.

SECTION 2: ACCOUNT HOLDER INFORMATION

- The Name, Business Name, and Federal Employer Identification Number (FEIN) or Social Security Number (SSN) on the Supplier Direct Deposit Authorization form must match the W-9 submitted, or the information already on file with the state.
- Enter the address that should be associated with the account number identified in Section 3. For example, if the business has different locations, each with separate bank accounts, enter the address of the location to which this account applies. If the account is to be added to multiple addresses, list each address on an additional sheet.
- Enter the contact information of an authorized signatory on the account.

SECTION 3: AUTHORIZATION

- All fields in this section must be completed.

SECTION 4: FINANCIAL INSTITUTION VERIFICATION

- This section must be completed by the financial institution representative.

Mail the ORIGINAL form to the address below. Mark the outside of the envelope "CONFIDENTIAL".

State of Tennessee
Attn: Supplier Maintenance
21st Floor WRS Tennessee Tower
312 Rosa L Parks Ave
Nashville, TN 37243

Cancellation of Direct Deposit

To cancel direct deposit, mail a written request to the address above. The request must contain the payee's name, FEIN or SSN, routing and account numbers, that matches the information already on file with the state, and an original signature of an authorized signatory.

Should you have any questions or need assistance, contact Supplier Maintenance at 615-741-9745.

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Roberts Motor Co., Inc.

2 Business name/disregarded entity name, if different from above
Roberts Toyota

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC C Corporation S Corporation Partnership Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
1027 Nashville Hwy

6 City, state, and ZIP code
Columbia TN 38401

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-			-			
--	--	--	---	--	--	---	--	--	--

or

Employer identification number

6	2	-	1	7	9	6	2	5	5
---	---	---	---	---	---	---	---	---	---

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ *Jatisha K Rowley* Date ▶ *02/03/23*

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (Interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

State of Tennessee (State)

2025 / Current Production Model Year (1 Year Fixed)Fleet Pricing

Only Bid Fleet models where MSRP has been released

Please list complete model description including engine size, wheel base and cab type(trucks), etc

Dealer Name: Roberts Toyota

Model	Model Number	Description	MSRP	State Government Discounted Fleet Price (1 Year Fixed Pricing)	Required Entry for MSRP	Required Entry
EXAMPLE ONLY:						
Sedans						
Sedans midsize (Gas)						
Corolla LE	1852	4 Dr. sedan LE 2.0L 4-cyl - w/all-weather mats	\$ 23,125.00	\$ 23,125.00		
Sedans midsize (Hybrid)						
Corolla LE Hybrid	1882	4 Dr. sedan LE hybrid LE 1.8L 4-Cyl. CVT FWD • w/all-weather mats	\$ 24,575.00	\$ 24,575.00		
Corolla LE Hybrid AWD	1883	4 Dr. sedan LE hybrid LE AWD 1.8L 4-Cyl. CVT AWD • w/all-weather mats	\$ 25,975.00	\$ 25,975.00		
Sedans large (Hybrid)						
Carny LE hybrid	2559	4 Dr. sedan LE Hybrid 2.5L 4-Cylinder ECVT • w/all-weather mats	\$ 30,249.00	\$ 30,747.00		
Carny LE AWD	2552	4 Dr. sedan LE Hybrid AWD 2.5L 4-Cylinder ECVT • w/all-weather mats	\$ 31,085.00	\$ 31,085.00		
SUV Models						
SUV's Generic Asset (Gas)						
Rav4 LE	4430	5 Dr. Wagon LE 2.5L 4-cyl. engine AT FWD • w/all-weather mats	\$ 30,090.00	\$ 29,900.00		
Rav4 LE AWD	4432	5 Dr. Wagon LE 2.5L 4-cyl. engine AT AWD • w/all-weather mats	\$ 31,490.00	\$ 31,490.00		
SUV's Generic Asset (Hybrid)						
Rav4 LE AWD hybrid	4435	5 Dr. Wagon LE 2.5L 4-cyl. engine AT AWD • w/all-weather mats	\$ 33,140.00	\$ 33,140.00		
SUV's Generic Asset (Gas)						
Highlander LE	6946	LE 2.4L 4-cyl. turbo engine AT FWD • w/all-weather mats	\$ 40,664.00	\$ 40,664.00		
Highlander LE AWD	6948	LE 2.4L 4-cyl. turbo engine AT AWD • w/all-weather mats	\$ 42,264.00	\$ 42,264.00		
SUV's Generic Asset (Gas)						
Grand Highlander XLE AWD	6708	5 dr. Wagon 7 pass. XLE AWD 2.4L 4-cyl. turbo engine AT AWD • w/all-weather mats	\$ 47,074.00	\$ 47,074.00		

SUV's Generic Asset (Hybrid)						
Grand Highlander XLE Hybrid AWD	6722	5 dr - Wagon 7 pass. XLE AWD 2.4L 4-cyl. turbo engine AT AWD • w/all-weather mats	\$	48,824.00	\$	48,824.00
Trucks Tundra 4X2						
Tundra SR 4X2 w/Tow pck	8242	SR 4X2 Double Cab 6.5-Ft.Bed • w/all-weather mats	\$	41,980.00	\$	41,980.00
Tundra SR 4X2 w/Tow pck	8245	SR 4X2 Double Cab 8.1-Ft.Bed • w/all-weather mats	\$	42,310.00	\$	42,310.00
Tundra SR5 4X2 w/Tow pck	8245	SR5 4X2 Double Cab 8.1-Ft.Bed • w/all-weather mats	\$	47,420.00	\$	47,420.00
Trucks Tundra 4X4						
Tundra SR5 4X4 6-ft-bed	8341	SR5 4X4 Double Cab 6.5-ft Bed • w/all-weather mats	\$	50,420.00	\$	49,900.00
Tundra SR 4X4 6-ft-bed	8348	SR 4X4 Crew Cab 5.5-Ft Bed • w/all-weather mats	\$	47,030.00	\$	47,030.00
Tundra SR5 4X4 CrewMax 6.5 ft-bed	8391	SR5 4X4 Crew Max 6.5-Ft Bed • w/all-weather mats	\$	53,780.00	\$	53,780.00
Vans						
Sienna LE hybrid	5402	Hybrid 2.5L 4-cyl CVT FWD 8-pass • w/all-weather mats	\$	40,511.00	\$	40,511.00



A RESOLUTION OPPOSING THE EDUCATION FREEDOM SCHOLARSHIP ACT

WHEREAS, Article XI, Section 12 of the Constitution of the State of Tennessee requires the General Assembly “shall provide for the maintenance, support, and eligibility standards of a system of free public schools; and

WHEREAS, Elizabethton City Schools is charged to provide a free and appropriate education for all students, regardless of background, need, or ability, delivering exemplary learning opportunities for over 100 years that ensure success for all children; and

WHEREAS, Elizabethton City Schools educates and serves every eligible student in our community who wishes to enroll; and

WHEREAS, Elizabethton City Schools has a long-established history of providing a wide array of academic, athletic, social, and arts programs through effective and strategic stewardship of public funds; and

WHEREAS, the Elizabethton Board of Education is committed to ensuring local control over our schools through transparency and accountability, reflecting the values and needs of the Elizabethton community; and

WHEREAS, the Elizabethton Board of Education believes all educational institutions receiving public funds should have the same level of academic and financial transparency and accountability; and

WHEREAS, private educational institutions do not face the same state-approved academic standards, transparency requirements, accountability methods, and performance measures as public educational institutions, nor are they required to accept all students and offer needed specialized programs; and

WHEREAS, Elizabethton City Schools educates and serves every eligible student in our community who wishes to enroll; and

WHEREAS, diverting critically needed public funds to private educational institutions through vouchers/Education Savings Accounts threaten Elizabethton City Schools’ ability to maintain its exemplary quality of programs and services;

NOW, THEREFORE, BE IT RESOLVED, that the Elizabethton Board of Education unanimously opposes the “Education Freedom Act” and strongly urges the Tennessee General Assembly to reject such legislation and/or any other similar voucher or Education Savings Account legislation that would divert public dollars away from public schools.

THIS RESOLUTION is adopted as of this 16th day of January, 2025.

ELIZABETHTON CITY SCHOOLS BOARD OF EDUCATION

Eddie Pless, Board Chair

Jamie Schaff, Board Vice-Chair

Phil Isaacs, Board Member

Dr. Robert Lewis, Board Member

Danny O'Quinn, Board Member

Richard VanHuss, Director of Schools