

ELIZABETHTON CITY SCHOOLS BOARD OF EDUCATION

REGULAR SCHEDULED MEETING

Thursday, June 16, 2022, @ 5:30 PM

Board Members

Eddie Pless | Phil Isaacs | Danny O'Quinn | Mike Wilson | Jamie Schaff | Gracie Fields
(Student Liaison)

The Elizabethton Board of Education will meet on Thursday, June 16, 2022, at 5:30 PM in the Mack Pierce Board Room, 804 South Watauga Ave , Elizabethton, TN 37643.

1. **CALL TO ORDER**
2. **MOMENT OF SILENCE**
3. **PLEDGE TO THE FLAG**
4. **APPROVE CONSENT AGENDA AND REGULAR AGENDA**
5. **TIME FOR CITIZENS TO SPEAK**
6. **SPECIAL RECOGNITION**
 - A. Special recognition of the EHS Track Team, Conner Johnson, State Champion in Shotput and 2nd Place Discus, and Kayia Simmons, 4th Place 100 Meter.
 - B. Special Recognition of Coach Bill McClay.
7. **CONSENT AGENDA**
 - A. Minutes of Regular Meeting: May 19, 2022.
 - B. Approve General Purpose Fund Financial Statement, May 31, 2022.
 - C. Approve Federal Projects Fund Financial Statement, May 31, 2022.
 - D. Approve School Nutrition Fund Financial Statement, May 31, 2022.
 - E. Approve the Renewal of Bid No. 2022-2023-02SN for milk and ice cream products from Mayfield Dairy for the Bid period July 1, 2022, through June 30, 2023.
 - F. Approve the Renewal of Bid No. 2022-2023-01-SN for bread items from Bimbo Bakeries for the period July 1, 2022, through June 30, 2023.
 - G. Approve the FY 2023 Consolidated Funding Application for Elizabethton City Schools.
 - H. Approve Research Grant Contract between Governor's Early Literacy Foundation and Elizabethton City Schools.
 - I. Approve a Memorandum of Understanding between Elizabethton City Schools and Frontier Health for the 2022-2023 School Year.
 - J. Approve the 2022-2023 Coordinated School Health Grant Memorandum of Understanding between the Tennessee Department of Education and Elizabethton City Schools.
 - K. Approve an Equipment Disposal Request for John Wright, Principal at West Side for the disposal of a desk chair to be thrown away.

- L. Approve an Equipment Disposal Request for John Wright, Principal at West Side, for the disposal of a bookshelf to be thrown away.
 - M. Equipment Disposal Request from Dr. Jon Minton, Principal at EHS, for the disposal and recycling of several items (please see attached listing).
 - N. Approve travel for Director of Schools, Richard VanHuss, Board Chairman, Eddie Pless, Vice Chairman, Phil Isaacs, and Board Members, Danny O'Quinn, and Mike Wilson to attend the TSBA Summer Law Institute at the Park Vista Hotel in Gatlinburg, Tennessee July 21, 2022, through July 23, 2022.
 - O. Approve travel for Director of Schools, Richard VanHuss, Board Chairman, Eddie Pless, Vice Chairman, Phil Isaacs, and Board Members, Mike Wilson and Jamie Schaff to attend the TSBA 2022 Leadership Conference & Annual Convention to be held in Nashville, Tennessee, November 10, 2022, through November 13, 2022.
8. **REPORT - DIRECTOR OF SCHOOLS/BOARD MEMBERS**

A. Personnel Report

- a. NON-REHIRE: Bettina LaVoie, Cafeteria Personnel at EHS, effective May 24, 2022; Wendy Garrett, Instructional Interventionist at WSE, effective May 25, 2022; Hailey Holyfield, Biology Teacher at EHS, effective May 25, 2022.

ADDITIONAL POSITION: Lauren Meier, Head Girl's Soccer Coach at EHS, effective May 11, 2022; Vanessa Nanney, JV Cheer Coach at EHS, effective May 16, 2022; Libby Post, Book Bus Teacher (Systemwide), effective June 8, 2022;

NEW: Elijah Smith, CIP Swim Instructor at EHS, effective May 19, 2022; Sophia James, CIP Swim Instructor at EHS, effective May 23, 2022; William "Billy" Etter, Sped Teacher at EHS, effective August 1, 2022; Greg Abarientos, Math Teacher at EHS, effective August 1, 2022.

REHIRE: Jessica Hayes, Biology Teacher at EHS, effective August 1, 2022.

TRANSFERS: Rebekah Hodge, from F/T ARP SPED Asst. to Educational Asst. to P/T Educational Asst., effective May 25, 2022; Danielle Back, from Asst. to the Teacher (Reg. Ed) to Asst. to the Teacher (Sped), effective August 3, 2022; Justin White, from Teacher at TAD to Asst. Principal/Athletic Dir. at TAD, effective July 1, 2022; Travis Williams from Asst. Principal/Athletic Dir. at TAD to Asst. Principal at TAD effective July 18, 2022; Jason Carter, from Asst. Principal at TAD to Teacher at TAD, effective August 1, 2022; Brock Pittman, from Sped Teacher at EHS to Physical Ed. Teacher at TAD, effective August 1, 2022; Leigh Ann Ward, from F/T Educational Asst. at HME to P/T Educational Asst. at HME, effective May 25, 2022; Amanda Jenkins, from F/T Sped Asst. at ESE to P/T Sped Asst. at ESE, effective May 25, 2022; Austen Lopez, from F/T Asst. to the Teacher at HME, to P/T Asst. to the Teacher at HME; Stephani Shouse, from Bookkeeper at HME, to Receptionist at CO, effective July 1, 2022; Shawanna Valentine, from TNAC Asst. at TAD, to Registrar at TAD, effective

July 18, 2022; Keli Whitney, from Receptionist at CO to Adm. Asst. to Sped and Federal Programs, effective July 18, 2022; Carrie Matherly, from F/T SPED Asst. to the Teacher to P/T SPED Asst. to the Teacher, effective May 25, 2022; Allisson Irick, from F/T ARP SPED Asst. to P/T Instructional Asst. at HME, effective August 3, 2022. Melenda Egolf from P/T Educational Asst. at EHS to Media Specialist at EHS, effective August 3, 2022; Brittany Tipton, from ESP to Sped Asst. at HME, effective August 3, 2020.

RESIGNED: Olivia Vaughn, ESP Student Leader (Systemwide), effective May 23, 2022; Kaylee Ingram, Educational Asst. at ESE, effective May 25, 2022; Austin Wingate, Teacher at ESE, effective May 26, 2022; Haley Fair, Educational Asst. at ESE, effective May 25, 2022; Vanessa Nanney, JV Cheerleading Coach at TAD, effective May 13, 2022; Kaci Olinger, Asst. to the Teacher at HME, effective May 24, 2022; Kaylee Ingram, ESP Student Leader (Systemwide), effective May 23, 2022; Amanda Righter, Learning Leader Only (remaining a classroom teacher), effective June 7, 2022; Hayley Bishop, SPED Instructional Coach and Special Population Liaison (Systemwide), effective June 7, 2022; Casandra Buckles, Custodian at WSE, effective June 9, 2022.

RESCINDED RESIGNATION: Tiffany Rainey, Educational Asst. at WSE, effective May 17, 2022.

RETIRING: Karen Vance, Admn. Asst. to SPED and Federal Programs, effective July 25, 2022; Tracy Hayes, Registrar at TAD, effective June 7, 2022.

LEAVE OF ABSENCE: Daniel Burke, Maintenance (Systemwide), from June 20, 2022 through July 29, 2022.

- B. Director's Update
 - a. Administrator reports on effectiveness of ESSER staffing and programs.
 - C. Board Member Reports
 - D. City Council Liaison's Report
 - E. Student Liaison's Report
9. **REGULAR AGENDA**
- A. Consideration and action regarding the Contract between Elizabethton City Schools' Board of Education and Director of Schools, Richard VanHuss.
 - B. Approve the purchase of property at 402 Bemberg Road, Elizabethton, Tennessee, and authorize the Director of Schools to take all necessary actions to effect the purchase, including contract negotiations, provided that the Director is limited to a total expenditure not to exceed \$361,000.00 for the purchase price and related costs, including, but not limited to, inspections, closing costs and attorney fees; and further provided that the Director may determine that the purchase should be delayed for good cause until reconsidered by the Board at its next regular meeting.

- C. Approve a three-year Agreement with BAMWX for weather forecasting service in the amount of \$2,430.00.
 - D. Approve the 2022-2023 XQ Grant Milestones and Budget for Elizabethton High School.
 - E. Approve recommended update of Board Policy 3.202, Emergency Preparedness Plan.
 - F. Approve new Board Policy 3.219, Use of Unmanned Aircraft Systems (Drones).
 - G. Approve recommended update of Board Policy 4.212, Virtual Education Program.
 - H. Approve new Board Policy 5.119, Employment of Retirees.
 - I. Approve recommended update of Board Policy 5.200, Separation Practices for Tenured Teachers.
 - J. Approve recommended update of Board Policy 5.201, Separation Practices for Non-Tenured Teachers.
 - K. Approve recommended update of Board Policy 5.701, Substitute Teachers.
 - L. Approve recommended update of Board Policy 6.200, Attendance.
 - M. Approve recommended update of Board Policy 6.318, Admission of Suspended or Expelled Students.
 - N. Approve recommended update of Board Policy 6.409, Reporting Child Abuse.
10. **FOR YOUR INFORMATION**
- A. Planning Communication with Governance from Blackburn, Childers & Steagall, PLC.
11. **NEXT REGULARLY SCHEDULED BOARD MEETING**
- A. The next regularly scheduled Board Meeting will be held on the 21st day of July 2022, at 5:30 p.m. in the Mack Pierce Board Room in the offices of the Elizabethton Board of Education, located at 804 S. Watauga Avenue, Elizabethton, Tennessee.
12. **ADJOURN**

ELIZABETHTON CITY SCHOOLS BOARD OF EDUCATION
REGULAR SCHEDULED MEETING
Thursday, May 19, 2022 5:30 PM
Mack Pierce Board Room

The Elizabethton Board of Education met in a regular meeting on Thursday, May 19, 2022, at 5:30 PM, at Mack Pierce Board Room.

Attendance Taken at 6:47 PM.

Phil Isaacs: Present
Danny O'Quinn: Present
Eddie Pless: Present
Jamie Schaff: Present
Mike Wilson: Present

CALL TO ORDER

MOMENT OF SILENCE

PLEDGE TO THE FLAG

APPROVE CONSENT AGENDA AND REGULAR AGENDA

Motion was made by Phil Isaacs, second by Danny O'Quinn MOTION TO APPROVE THE CONSENT AND REGULAR AGENDA WITH ITEM I BEING PULLED OFF. Motion carried.

Phil Isaacs: aye
Danny O'Quinn: aye
Eddie Pless: aye
Jamie Schaff: aye
Mike Wilson: aye

aye: 5, nay: 0

DANNY O'QUINN MADE A MOTION TO REMOVE ITEM I FROM THE REGULAR AGENDA DUE TO ADDITIONAL QUOTES NOT BEING RECEIVED.

TIME FOR CITIZENS TO SPEAK

There have been no citizens ask to appear before the Board.

SPECIAL RECOGNITION

Recognition of EHS Students and Programs:

Recognition of Health Science Certified Nursing Assistants (Industry Certifications).

Recognition of Future Business Leaders of America (FBLA).

Recognition of Recipient of State Future Farmers of America Degree.

Recognition of Audio/Video Production Winners.

Recognition of Work Ethic Distinction Winners.

Recognition of CSI Team Winners.

Recognition of Aviation Program students.

Recognition of Aviation Supporters.

Steve Brumit and John Brumit-N734ZT Aircraft Owners

Lt. Col. Bill Powley-F.L.I.G.H.T. Foundation

Brad Hardie-\$5,000.00 Donation to EHS Aviation Program

Mr. Culbert discussed all the good things going on in CTE at EHS. EHS placed 6th at Appalachian Fair. 6 CTE Teachers lead Regional Professional Development at Westridge High School in October. Two Criminal Justice Teachers spoke at the Criminal Justice Association in Florida in September. First year the STEM lab looks as planned. 80 students in STEM received their Megatronics Industry Certifications. First year for Navy Cadet Corp Program (JR ROTC). Audio Video Program of study cannot be selected just yet but working on this. Teaching as a

profession also as an elected focus for students (all three courses offered). Local Dual Credit for Aviation through MTSU. Current student who desires to go to MTSU. Is currently taking tests, no results yet.

Health Science Students: Katie Dugger presented the students who have completed 60 classroom hours and 20 clinical hours and taken the certification exam to become certified nursing assistants. Nine students took exam. Waiting on test results for 2 and 7 have passed and currently working as CNA's.

Agriculture: Mr. Agan, Agriculture Teacher at EHS presented an award to State FFA Degree Recipient, Mahayla Carr. Mahayla will be attending Northeast State for two years then onto UT to pursue an AgBusiness Degree.

Mr. Mills and Mr. Edmonds presented the Aviation Awards. Mr. Mills thanked the Board for allowing them to appear. Have put 2,600 hours on simulator. We have so many great programs at EHS that promote students. Three students that soloed last year. Those are Caleb Tipton, Clayton Meredith, Holston Howard. This year Emma Garland, Jay Blake Stewart and Trenton Taylor and Carter Davison will solo.

Mr. Mills also introduced, Ret. Lt. Col. Bill Powey (every dollar students put in he matches), John and Steve Brumit (own the aircraft that students use) \$20.00 an hour for students to fly. Flying left seat for \$10.00, if paying through the airport it would be \$200.00. The Brumits father started this program with the goal of keeping children off drugs and alcohol. Brad Hardee, spoke at EHS, Navy Retired. Gave a \$5,000.00 check for the aviation program. Mr. Mills also read a statement from Mr. Dan Cogan, Elizabethton Airport Manager, in support of the program and the students he's employed from our Aviation program.

Mr. Edmonds thanked Mr. Mills for the work he's done to build the Aviation program at EHS. Students presented him with a shirt.

Work Ethic Distinction: State-wide. Work Ethic Distinction based on points,

attendance, tardiness, discipline, grade point average, drug free standard, CTE Coursework, competitions for CTE, dual enrollment, industry certifications, etc. Niswonger keeps up with this. Students are guaranteed a job interview for something they qualify for. The students, Cagney Bennett and Lucy Maupin received these diplomas.

Ms. Wilber: Career Quest-It's All About Business, Sam Bowers and Dillon McDuffey placed second place. Owen Wampler-Excellence in Job Interview. FLBA State Leadership Conference in April: David Crowder, Corey Buchanan, Skylar Fair, George Dennis, Michelle Worley, Elizabeth Underhill, Ethan Horton, Clarice Dickinson, Ava Wilber, Reece Stonebreaker, Owen Wampler, Hayden Culbert, Holden Roaten. Owen Wampler, Hayden Culbert and Holden Roaten will be attending the National Conference this summer in Chicago, Illinois.

Audio/Video Production: New class this year. ETSU held contest this year and had kids place in this contest. They were Jackson Clavier, Hayden Culbert, Legend Luttrell and Adam Hughes. Jackson Clavier Productions.

Criminal Justice: CSI Program is done at TCAT. Students doing investigative field work.

Recognition of the T. A. Dugger golf team.

T. A. Dugger Golf Team Recognition: Girls finished 8-0, Boys finished 7-1 in regular season. Qualified for regions.

Recognition of Bryson Rollins, EHS Football Player.

Coach Witten read a letter that was presented to the TSSAA for the 2019 Mr. Football Award. Bryson's jersey will be enshrined in the trophy case at EHS. Thanks to his family, teammates, and supporting cast.

CONSENT AGENDA

Minutes of Regular Meeting: April 21, 2022.

Approve General Purpose Fund Financial Statement, April 30, 2022.

Approve Federal Projects Fund Financial Statement, April 30, 2022.

Approve School Nutrition Fund Financial Statement, April 30, 2022.

Approve a Memorandum of Understanding between Elizabethton City Schools and Frontier Health for the 2022-2023 School Year.

Approve a Memorandum of Understanding between Elizabethton City Schools and Northeast State Community College for the 2022-2023 School Year.

Approve the 2022 CCLC Cohort Grant.

Approve FY22 Literacy Training Teacher Stipend Grant.

Approve the Elizabethton (101) Public District FY 2022 Summer Learning Camps Application.

Approve renewal of RFP 2019-2020-02, Pest Control Services with Chappell's Pest Control for the fiscal year of July 1, 2022 - June 30, 2023. This contract will provide pest control services at six Elizabethton City School facilities at \$4,800.00 annually.

Approve second reading of revised Board Policy 6.206, Transfers within the System.

Approve second reading of revised Board Policy 6.600, Student Records.

Approve rejecting bids received for Baseball Hitting Facility.

Approve an Equipment Disposal Request from John Minton, Principal at EHS for the disposal of a green stool from the Science Pod to be trashed.

Approve an Equipment Disposal Request from Chris Berry, Principal at T. A. Dugger for the disposal of the following items: Sound cart, Yamaha Mixer, Crown Power Amp., Dual 31 bank equalizer and Tascam CD.

Approve an Equipment Disposal Request from Chris Berry, Principal at T. A. Dugger for the disposal of old Dell Desktops, monitors, and keyboards, to be recycled.

Approve travel submitted by Jason Clevinger, for the FBLA Students at EHS to travel to the FBLA National Competition in Chicago, Illinois, June 28, 2022, through July 3, 2022.

REPORT - DIRECTOR OF SCHOOLS/BOARD MEMBERS

Personnel Report

NEW: Lou Ann Mollish, Cook at EHS, effective March 11, 2022; Cassidy Selvage, ESP Student Leader (Systemwide), effective April 28, 2022; Cody Broussard, Community Involvement-Swim Instructor at EHS, effective May 2, 2022; Maggie

Johnson, ESP Student Leader, (Systemwide), effective May 2, 2022; Taylor Owens, ESP Student Leader (Systemwide), effective May 5, 2022; Clarissa Gray, ESP Student Leader (Systemwide), effective May 9, 2022.

ADDITIONAL POSITION: Victoria Nanney, Varsity Cheerleading Coach at EHS, Effective May 3, 2022; Lindsay "Makailah" Shell, ESP Student Leader (Systemwide), effective May 4, 2022;

TRANSFERS: Malarie Guinn from PT Assistant to the Teacher at HME, to FT Assistant to the Teacher at WELC, beginning April 25, 2022; Charlotte MacDonald from PT Substitute Cook to Substitute Cook, effective May 2, 2022.

LEAVE OF ABSENCE: Cathy Sanders from May 16, 2022, to May 24, 2022; Rachael Williams, Athletic Admn. Asst. at EHS from April 28, 2022, through June 6, 2022; Sandy Cox from April 26, 2022, through May 6, 2022; Tracy Holliday from May 26, 2022, through July 29, 2022; Sandy Cox, Educational Assistant at HME, from April 26, 2022 through May 24, 2022.

RESIGNATIONS: Linda Espino, ESP Student Leader (Systemwide), effective April 26, 2022; Dru Williams, ESP Student Leader (Systemwide), effective May 10, 2022; Pam Campbell, ESP Student Leader (Systemwide), effective May 23, 2022; Megan Ellis, Varsity Cheerleading Coach at EHS, effective May 2, 2022; Carrie Ward, Educational Assistant at EHS, effective May 25, 2022; Nancy Matherly, ESP Student Leader, (Systemwide), effective April 20, 2022; Tiffany Rainey, Educational Assistant at WS, effective May 25, 2022; Skylar Steele, Educational Assistant at WSE, effective May 25, 2022; Leslie Georgiou, Educational Assistant at HME, effective May 25, 2022; Jennifer Campbell, Cafeteria Personnel at TAD, effective May 4, 2022.

RETIREMENTS: W. Barry Johnson, Physical Education Teacher at T. A. Dugger, effective May 26, 2022, Peggy Moore, Library Assistant at EHS, effective May 25, 2022; Bill McClay, Boys' Head Soccer Coach at EHS, effective May 28, 2022.

Director's Update

Great that we can recognize students and show support for those students. Thanks to everyone who participated in all the programs this spring. Graduation this Saturday at 9:00 a.m. in Citizens Bank Stadium. Reception in the media center for Board Members at 8:00 a.m. Very proud of faculty and staff for their commitment and resilience. June Board Meeting ESSER Funds spending. Rejection of bids for baseball hitting facility on Consent Agenda. Came in way over budget. Continue to look and study the project to make a reality for the future. Summer Learning Camps begin Tuesday, May 31st. Will last four weeks. Tremendous gains last year. Camps take place at West Side and T. A. Dugger. Still have Summer ESP Program at Harold McCormick.

Board Member Reports

Ms. Schaff talked about the Ten Percent Banquet at EHS. Decorations were beautiful, food was great. Honors Day was so professional. HME Senior Tea was amazing. Thanks to everyone and hope they have a relaxing summer break.

City Council Liaison's Report

Student Liaison's Report

Thank you on behalf of all the students. Lots of opportunities this year. Thanks for everything.

REGULAR AGENDA

Approve permission for the Board Chair to negotiate a new employment contract with Director of Schools, Richard VanHuss.

Motion was made by Mike Wilson, second by Jamie Schaff to approve permission for the Board Chair to negotiate a new employment contract with Director of Schools, Richard VanHuss. Motion carried.

Phil Isaacs: aye

Danny
O'Quinn: aye

Eddie Pless: aye

Jamie Schaff: aye

Mike Wilson: aye

aye: 5, nay: 0

Looking at Mr. VanHuss' contract. Will bring back to the Board during the June meeting.

Approve the Elizabethton City Schools FY 2022-2023 Budget.

Motion was made by Danny O'Quinn, second by Phil Isaacs to approve the Elizabethton City Schools FY 2022-2023 Budget. Motion carried.

Phil Isaacs: aye

Danny
O'Quinn: aye

Eddie Pless: aye

Jamie Schaff: aye

Mike Wilson: aye

aye: 5, nay: 0

Proud to announce budget has employment raises for all employees in the system. BS0 Certified salary step increases from 38,200.00 to 40,500.00. Classified staff at school level: five steps, raise beginning pay. Salary increases in excess of \$1,200,000.00. Dental and Life Insurance paid at 100%, 100% of most insurance plans. Proud to recognize employees hard work.

Approve purchase of Trane HVAC Equipment for Harold McCormick Elementary School in the amount of \$353,174.00, to be paid for using ESSER 2.0 funds.

Motion was made by Jamie Schaff, second by Danny O'Quinn to approve purchase of Trane HVAC Equipment for Harold McCormick Elementary School in the amount of \$353,174.00, to be paid for using ESSER 2.0 funds. Motion carried.

Phil Isaacs: aye

Danny
O'Quinn: aye

Eddie Pless: aye

Jamie Schaff: aye

Mike Wilson: aye

aye: 5, nay: 0

Big part of ESSER 3.0 funds going toward HME construction. Volatile time to be doing construction. Prices increasing 15-20% in the next few weeks. Purchasing 15 units to replace two-pipe system. Boiler will be used in areas where units are not being installed, then to EHS to replace aging boiler. Funds have to be spent by Summer 2023. Will keep units until able to have them installed.

Approve a 3-year Contract with Hapara to provide device monitoring and safety software beginning July 1, 2022, in the amount of \$66,864.00, to be paid for with Best for All District Grant funds.

Motion was made by Danny O'Quinn, second by Phil Isaacs to approve a 3-year Contract with Hapara to provide device monitoring and safety software beginning July 1, 2022, in the amount of \$66,864.00, to be paid for with Best for All District Grant funds. Motion carried.

Phil Isaacs: aye

Danny O'Quinn: aye

Eddie Pless: aye

Jamie Schaff: aye

Mike Wilson: aye

aye: 5, nay: 0

Software installed on Chromebooks and devices in the system to monitor what sites students are going to.

Approve Contract with Summers-Taylor, Inc. to construct an additional parking area for East Side Elementary School at a cost of \$248,979.00.

Motion was made by Jamie Schaff, second by Danny O'Quinn to approve Contract with Summers-Taylor, Inc. to construct an additional parking area for East Side Elementary School at a cost of \$248,979.00. Motion carried.

Phil Isaacs: aye

Danny O'Quinn: aye

Eddie Pless: aye

Jamie Schaff: aye

Mike Wilson: aye

aye: 5, nay: 0

Received bid back from Summers Taylor. Bid was too high, and Summers Taylor was able to work with us to lower that amount. Adds 50 parking spaces. Currently, not enough parking spaces for employees or parents. Huge improvement to the campus. Mr. Hurley is very excited. This will be done as soon as they can get to us. Scope of work 45 days. They asked that we be understanding with materials being hard to get.

Approve a Contract between Elizabethton City Schools and Physical Therapy Services, P.A. for physical therapy and occupational therapy from August 1, 2022, through July 31, 2023, contract is renewable for four years.

Motion was made by Mike Wilson, second by Phil Isaacs to approve a Contract between Elizabethton City Schools and Physical Therapy Services, P.A. for physical therapy and occupational therapy from August 1, 2022, through July 31, 2023, contract is renewable for four years. Motion carried.

Phil Isaacs: aye

Danny
O'Quinn: aye

Eddie Pless: aye

Jamie Schaff: aye

Mike Wilson: aye

aye: 5, nay: 0

Hearts heavy with the passing of Danny Smith. No rate increases. Level of service over the years is testament to him.

Approve a Contract between Elizabethton City Schools and Deborah L. Curlee Communication Consultants, LLC, d/b/a Sidekick Therapy Partners for the 2022-2023 School Year.

Motion was made by Danny O'Quinn, second by Jamie Schaff to approve a Contract between Elizabethton City Schools and Deborah L. Curlee Communication Consultants, LLC, d/b/a Sidekick Therapy Partners for the 2022-2023 School Year. Motion carried.

Phil Isaacs: aye
Danny
O'Quinn: aye
Eddie Pless: aye
Jamie Schaff: aye
Mike Wilson: aye

aye: 5, nay: 0

Assists us with speech and language services. Allows us an extra set of hands with all the services we provide. No charge to the system. Great to have them working with our students.

Approve awarding RFP 2022-2023-LAWN for Lawn Maintenance Services to G & R Lawn Care for the fiscal year of July 1, 2022 - June 30, 2023, in the annual amount of \$92,595.00.

Motion was made by Danny O'Quinn, second by Phil Isaacs to approve awarding RFP 2022-2023-LAWN for Lawn Maintenance Services to G & R Lawn Care for the fiscal year of July 1, 2022 - June 30, 2023, in the annual amount of \$92,595.00.

Motion carried.

Phil Isaacs: aye
Danny
O'Quinn: aye
Eddie Pless: aye
Jamie Schaff: aye
Mike Wilson: aye

aye: 5, nay: 0

Three bidders for these services. G & R was the lowest compliant bidder. G & R has been doing lawn care for the last couple of months. Fantastic job done by Eric Shepherd. Encourage you to look at the campuses.

Approve Cook's Mechanical to complete preventative maintenance on cafeteria equipment for the 2022-2023 School Year.

This Item was removed from the Agenda due to bids not being received in time for the Board Meeting.

FOR YOUR INFORMATION

NEXT REGULARLY SCHEDULED BOARD MEETING

The next regularly scheduled Board Meeting will be held on the 16th day of June 2022, at 5:30 p.m. in the Mack Pierce Board Room in the offices of the Elizabethton Board of Education, located at 804 S. Watauga Avenue, Elizabethton, Tennessee.

ADJOURN

Motion was made by Danny O'Quinn Motion to Adjourn Motion carried.

Phil Isaacs: aye

Danny O'Quinn: aye

Eddie Pless: aye

Jamie Schaff: aye

Mike Wilson: aye

aye: 5, nay: 0

Motion to Adjourn by Danny O'Quinn.

Chairman of the Board

Director of Schools

		2021-22	2021-22	2021-22	2021-22	Unencumbered	May 2021-22	
<u>Acct</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>FYTD Activity</u>	<u>FYTD %</u>	<u>Balance - YTD Act</u>	<u>Monthly Activity</u>	
141 R 40110	000	CURRENT PROPERTY TAX	3,325,000.00	3,325,000.00	3,182,673.03	95.72	142,326.97	211,497.77
141 R 40120	000	TRUSTEE'S COLLECTIONS - PRIOR	83,000.00	83,000.00	66,060.98	79.59	16,939.02	23,487.53
141 R 40130	000	CIR CLK/CLK & MASTER COLLECTIO	18,500.00	18,500.00	15,225.53	82.30	3,274.47	8,025.69
141 R 40140	000	INTEREST AND PENALTY	24,000.00	24,000.00	21,261.35	88.59	2,738.65	9,626.14
141 R 40162	000	PAYMENTS IN LIEU OF TAXES-LOCA	62,500.00	62,500.00	0.00	0.00	62,500.00	0.00
141 R 40163	000	PAYMENTS IN LIEU OF TAXES - OT	4,000.00	4,000.00	1,027.18	25.68	2,972.82	775.60
141 R 40210	000	LOCAL OPTION SALES TAX	2,700,000.00	2,700,000.00	1,820,306.26	67.42	879,693.74	420,873.13
141 R 40275	000	MIXED DRINK TAX	18,000.00	18,000.00	16,868.54	93.71	1,131.46	1,897.85
141 R 40320	000	BANK EXCISE TAX	30,550.00	30,550.00	30,800.23	100.82	-250.23	30,800.23
141 R 41110	000	MARRIAGE LICENSES	600.00	600.00	427.10	71.18	172.90	53.60
141 R 43511	000	TUITION - REGULAR DAY STUDENTS	300,000.00	300,000.00	366,286.81	122.10	-66,286.81	40,416.89
141 R 43513	000	TUITION - SUMMER SCHOOL	750.00	750.00	0.00	0.00	750.00	0.00
141 R 43517	000	TUITION - OTHER	222,552.00	222,552.00	173,992.92	78.18	48,559.08	36,014.61
141 R 43990	000	OTHER CHARGES FOR SERVICES	0.00	0.00	10,000.00	0.00	-10,000.00	0.00
141 R 44110	000	INVESTMENT INCOME	10,000.00	10,000.00	4,970.23	49.70	5,029.77	980.22
141 R 44120	000	LEASE/RENTALS	1,000.00	1,000.00	100.00	10.00	900.00	0.00
141 R 44170	000	MISCELLANEOUS REFUNDS	0.00	0.00	224.67	0.00	-194.67	224.67
141 R 44990	000	OTHER LOCAL REVENUES	200.00	200.00	1,093.16	546.58	-893.16	0.00
141 R 46511	000	BASIC EDUCATION PROGRAM	15,199,000.00	15,199,000.00	13,725,900.00	90.31	1,473,100.00	0.00
141 R 46515	000	EARLY CHILDHOOD EDUCATION	404,779.00	404,779.00	315,096.54	77.84	89,682.46	38,415.50
141 R 46550	000	DRIVER EDUCATION	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
141 R 46590	000	OTHER STATE EDUCATION FUNDS	92,000.00	92,000.00	64,465.76	70.07	27,534.24	12,962.38
141 R 46610	000	CAREER LADDER PROGRAM	41,359.00	41,359.00	30,814.46	74.50	10,544.54	13,343.10
141 R 46980	000	OTHER STATE GRANTS	160,560.00	160,560.00	139,020.15	86.58	21,539.85	46,340.05
141 R 46990	000	OTHER STATE REVENUES	113,000.00	113,000.00	0.00	0.00	113,000.00	0.00
141 R 48610	000	DONATIONS	25,200.00	25,200.00	5,864.71	23.27	19,335.29	3,740.35
141 R 49800	000	OPERATING TRANSFERS	30,882.00	30,882.00	0.00	0.00	30,882.00	0.00
141 R 49810	000	CITY GENERAL FUND TRANSFER	2,400,000.00	2,400,000.00	2,200,000.00	91.67	200,000.00	200,000.00
Grand Revenue Totals		25,273,932.00	25,273,932.00	22,192,479.61	87.81	3,081,482.39	1,099,475.31	

Number of Accounts: 36

***** End of report *****

Acct	2021-22		2021-22		Unencumbered		May 2021-22
	Original Budget	Revised Budget	FYTD Activity	FYTD %	Balance - YTD Act	Monthly Activity	
141 E 71100 --- ---	REGULAR INSTRUCTION PROGRAM	11,389,838.00	11,389,838.00	8,690,013.91	76.30	2,695,030.91	928,656.59
141 E 71200 --- ---	SPECIAL EDUCATION PROGRAM	2,065,538.00	2,065,538.00	1,537,670.48	74.44	525,525.04	171,198.89
141 E 71300 --- ---	VOCATIONAL EDUCATION PROGRAM	1,075,195.00	1,075,195.00	831,380.34	77.32	237,723.06	90,314.65
141 E 71400 --- ---	STUDENT BODY EDUCATION PROGRAM	363,460.00	363,460.00	402,477.85	110.74	-39,017.85	-144,100.14
141 E 72110 --- ---	ATTENDANCE	96,240.00	96,240.00	79,420.36	82.52	16,419.64	5,920.21
141 E 72120 --- ---	HEALTH SERVICES	378,352.00	378,352.00	309,488.12	81.80	62,500.49	39,726.18
141 E 72130 --- ---	OTHER STUDENT SUPPORT	1,109,378.00	1,109,378.00	843,047.23	75.99	266,008.49	71,901.35
141 E 72210 --- ---	REGULAR INSTRUCTION PROGRAM	980,138.00	980,138.00	768,445.99	78.40	200,696.56	64,772.15
141 E 72220 --- ---	SPECIAL EDUCATION PROGRAM	358,159.00	358,159.00	272,666.07	76.13	85,492.93	22,705.47
141 E 72230 --- ---	VOCATIONAL EDUCATION PROGRAM	152,998.00	152,998.00	132,057.53	86.31	20,940.47	12,811.72
141 E 72250 --- ---	TECHNOLOGY	619,790.00	619,790.00	564,272.09	91.04	31,787.98	41,091.67
141 E 72310 --- ---	BOARD OF EDUCATION	499,485.00	499,485.00	459,210.35	91.94	34,126.53	16,939.04
141 E 72320 --- ---	OFFICE OF THE SUPERINTENDENT	367,418.00	367,418.00	340,183.87	92.59	12,696.05	34,991.71
141 E 72410 --- ---	OFFICE OF THE PRINCIPAL	1,655,558.00	1,655,558.00	1,373,950.86	82.99	281,607.14	140,363.59
141 E 72510 --- ---	FISCAL SERVICES	366,770.00	366,770.00	341,559.65	93.13	13,457.37	39,293.43
141 E 72610 --- ---	OPERATION OF PLANT	1,574,160.00	1,574,160.00	1,458,825.62	92.67	102,786.27	121,207.45
141 E 72620 --- ---	MAINTENANCE OF PLANT	884,780.00	884,780.00	949,230.83	107.28	-291,805.25	95,810.21
141 E 72710 --- ---	TRANSPORTATION	590,030.00	590,030.00	484,364.85	82.09	55,287.73	127,286.50
141 E 73100 --- ---	FOOD SERVICE	27,314.00	27,314.00	7,855.04	28.76	19,458.96	1,881.01
141 E 73300 --- ---	COMMUNITY SERVICES	221,552.00	221,552.00	108,318.41	48.89	107,470.79	16,489.68
141 E 73400 --- ---	EARLY CHILDHOOD EDUCATION	404,779.00	404,779.00	315,373.00	77.91	75,628.72	33,204.03
141 E 76100 --- ---	REGULAR CAPITAL OUTLAY	92,000.00	92,000.00	251,690.17	273.58	-170,332.78	11,157.09
141 E 99100 --- ---	OPERATING TRANSFERS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Grand Expense Totals		25,273,932.00	25,273,932.00	20,521,502.62	81.20	4,344,489.25	1,943,622.48

Number of Accounts: 535

***** End of report *****

		2021-22	2021-22	2021-22	2021-22	Unencumbered	May 2021-22	
<u>Acct</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>FYTD Activity</u>	<u>FYTD %</u>	<u>Balance - YTD Act</u>	<u>Monthly Activity</u>	
142 R 47141	OCA	TITLE 1 GRANTS TO LOCAL EDUC A	135,456.00	110,556.87	93,025.76	84.14	17,531.11	8,482.48
142 R 47189	OCA	EISENHOWER PROF DEVELOPMENT ST	12,000.00	14,300.00	9,683.62	67.72	4,616.38	1,097.19
142 R 47131	OCP	VOCATIONAL EDUC - BASIC GRANTS	43,355.00	43,354.96	35,460.35	81.79	7,894.61	3,178.67
142 R 47143	OID	SPECIAL EDUCATION - GRANTS TO	576,045.00	630,493.69	435,590.62	69.09	194,903.07	49,272.07
142 R 47145	OPS	SPECIAL EDUCATION PRESCHOOL GR	15,299.00	17,029.69	9,609.05	56.43	7,420.64	1,067.67
142 R 47141	OT1	TITLE 1 GRANTS TO LOCAL EDUC A	625,023.00	787,598.80	527,749.03	67.01	259,849.77	66,876.33
142 R 47590	OT1	OTHER FEDERAL THROUGH STATE	60,113.00	72,693.73	49,040.73	67.46	23,653.00	6,172.56
142 R 47189	OT2	EISENHOWER PROF DEVELOPMENT ST	89,668.00	126,002.47	63,853.70	50.68	62,148.77	4,058.57
142 R 47590	OVR	OTHER FEDERAL THROUGH STATE	43,390.00	43,390.00	35,827.26	82.57	7,562.74	3,589.08
142 R 47147	21C	SAFE AND DRUG-FREE SCHOOLS-ST	145,334.00	145,334.00	141,456.96	97.33	3,877.04	6,659.79
142 R 47404	702	ARP Homeless	0.00	44,471.90	595.05	1.34	43,876.85	0.00
142 R 47143	890	SPECIAL EDUCATION - GRANTS TO	40,000.00	41,386.65	35,510.34	85.80	5,876.31	3,810.54
142 R 47402	902	ARP IDEA	0.00	141,634.30	54,008.50	38.13	87,625.80	11,821.66
142 R 47403	903	ARP IDEA, Preschool	0.00	9,442.87	4,105.79	43.48	5,337.08	647.49
142 R 47401	930	ESSER 3.0	0.00	152,250.00	197,961.09	130.02	-45,711.09	22,061.93
142 R 47307	931	ESSER 2.0	0.00	62,500.00	57,244.54	91.59	5,255.46	6,974.46
142 R 47307	932	ESSER 2.0	1,695,244.00	1,695,244.00	675,517.52	39.85	1,019,726.48	9,132.49
142 R 47401	933	ESSER 3.0	2,480,135.00	4,229,871.00	749,042.81	17.71	3,480,828.19	190,169.18
142 R 47309	950	Literacy Stipend Grant	0.00	0.00	19,772.50	0.00	-19,772.50	0.00
142 R 47301	CRS	ESSER-CARES ACT	0.00	186,094.48	228,482.14	122.78	-42,387.66	31,192.86
142 R 47309	LSG	Literacy Stipend Grant	0.00	0.00	100,000.00	0.00	-100,000.00	0.00
142 R 47141	T1N	TITLE 1 GRANTS TO LOCAL EDUC A	27,175.00	48,482.09	24,230.05	49.98	24,252.04	0.00
Grand Revenue Totals			5,988,237.00	8,602,131.50	3,547,767.41	41.24	5,054,364.09	426,265.02

Number of Accounts: 22

***** End of report *****

		2021-22	2021-22	2021-22	2021-22	Unencumbered	May 2021-22
	Acct	Original Budget	Revised Budget	FYTD Activity	FYTD %	Balance - YTD Act	Monthly Activity
142 E 71100	REGULAR INSTRUCTION PROGRAM	1,429,294.00	2,974,821.09	2,044,291.56	68.72	842,617.67	156,723.61
142 E 71200	SPECIAL EDUCATION PROGRAM	591,344.00	742,651.86	503,313.25	67.77	239,338.61	57,105.98
142 E 71300	VOCATIONAL EDUCATION PROGRAM	26,157.00	30,657.37	24,027.49	78.37	2,923.94	136.00
142 E 72120	HEALTH SERVICES	40,000.00	60,000.00	52,000.00	86.67	8,000.00	4,000.00
142 E 72130	OTHER STUDENT SUPPORT	96,889.00	177,033.05	131,296.22	74.16	37,275.11	13,398.51
142 E 72210	REGULAR INSTRUCTION PROGRAM	320,904.00	469,338.34	332,998.44	70.95	134,955.41	26,201.52
142 E 72220	SPECIAL EDUCATION PROGRAM	40,000.00	97,335.34	35,521.14	36.49	61,814.20	3,440.94
142 E 72230	VOCATIONAL EDUCATION PROGRAM	1,948.00	1,947.59	1,177.14	60.44	770.45	564.00
142 E 72250	TECHNOLOGY	68,985.00	68,985.00	56,945.04	82.55	12,039.96	5,766.49
142 E 72410	OFFICE OF THE PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00
142 E 72710	TRANSPORTATION	0.00	4,121.00	0.00	0.00	4,121.00	0.00
142 E 73300	COMMUNITY SERVICES	142,834.00	142,584.00	182,263.65	127.83	-39,679.65	25,457.76
142 E 76100	REGULAR CAPITAL OUTLAY	3,200,000.00	3,800,000.00	220,765.94	5.81	3,028,523.00	124,700.00
142 E 99100	OPERATING TRANSFERS	29,882.00	32,656.86	0.00	0.00	32,656.86	0.00
Grand Expense Totals		5,988,237.00	8,602,131.50	3,584,599.87	41.67	4,365,356.56	417,494.81

Number of Accounts: 238

***** End of report *****

			2021-22	2021-22	2021-22	2021-22	Unencumbered	May 2021-22
<u>Acct</u>			<u>Original Budget</u>	<u>Revised Budget</u>	<u>FYTD Activity</u>	<u>FYTD %</u>	<u>Balance - YTD Act</u>	<u>Monthly Activity</u>
143 R 43522	000	LUNCH PAYMENTS - ADULTS	21,825.00	21,825.00	16,856.74	77.24	4,968.26	3,477.09
143 R 43525	000	A LA CARTE SALES	30,750.00	30,750.00	20,041.68	65.18	10,708.32	637.22
143 R 43990	000	OTHER CHARGES FOR SERVICES	13,000.00	13,000.00	2,160.13	16.62	10,839.87	0.00
143 R 44110	000	INVESTMENT INCOME	2,000.00	2,000.00	671.14	33.56	1,328.86	126.36
143 R 46520	000	SCHOOL FOOD SERVICE	10,000.00	10,000.00	10,017.28	100.17	-17.28	0.00
143 R 47111	000	USDA SCHOOL LUNCH PROGRAM	615,000.00	615,000.00	1,138,814.93	185.17	-523,814.93	0.00
143 R 47112	000	USDA COMMODITIES	93,500.00	93,500.00	94,537.28	101.11	-1,037.28	4,816.92
143 R 47113	000	USDA BREAKFAST	370,000.00	370,000.00	468,952.19	126.74	-98,952.19	0.00
143 R 47114	000	USDA - ESP SNACK PROGRAM	18,000.00	18,000.00	128,805.56	715.59	-110,805.56	0.00
143 R 47115	000	USDA FOOD SERVICE EQUIPMENT GR	0.00	0.00	0.00	0.00	0.00	0.00
Grand Revenue Totals			1,174,075.00	1,174,075.00	1,880,856.93	160.20	-706,781.93	9,057.59

Number of Accounts: 36

***** End of report *****

		2021-22	2021-22	2021-22	2021-22	Unencumbered	May 2021-22
	Acct	Original Budget	Revised Budget	FYTD Activity	FYTD %	Balance - YTD Act	Monthly Activity
143 E 73100 --- --- ----- ---	FOOD SERVICE	1,174,075.00	1,174,075.00	1,260,578.41	107.37	-86,503.41	100,711.34
Grand Expense Totals		1,174,075.00	1,174,075.00	1,260,578.41	107.37	-86,503.41	100,711.34

Number of Accounts: 88

***** End of report *****

**ELIZABETHTON CITY SCHOOL SYSTEM
BOARD OF EDUCATION
AGENDA SUMMARY**

DEPARTMENT: SCHOOL NUTRITION

SUBJECT: BID 2022-2023-02-SN FOR MILK AND ICE CREAM FOR THE PERIOD JULY 1, 2022 THROUGH JUNE 30, 2023

SUMMARY: Bids were advertised and solicited for milk and ice cream. Bid packets were sent to vendors. One (1) bid was returned and one (1) bid was deemed acceptable as per the bid specifications. Bids were opened on Wednesday, June 1, 2022 at 8:35 a.m. Bids were as follows:

BIDDER	TOTAL PRICE
Mayfield Dairy Athens, TN	\$ 145,229.45

ACCOUNT FUNDING: Account 143-73100-422 (Food)

NECESSARY BOARD ACTION: Motion to approve Bid 2022-2023-02-SN, the purchase of milk and ice cream from Mayfield Dairy for the bid period July 1, 2022 through June 30, 2023. Mayfield Dairy was the lowest, responsible, compliant bidder.

APPROVED BY THE ELIZABETHTON BOARD OF EDUCATION:

Eddie Pless, Board Chairperson

Richard VanHuss, Director of Schools

Date

Date

**ELIZABETHTON CITY SCHOOL SYSTEM
BOARD OF EDUCATION
AGENDA SUMMARY**

DEPARTMENT: SCHOOL NUTRITION

SUBJECT: BID 2022-2023-01-SN FOR BREAD ITEMS FOR THE PERIOD JULY 1, 2022 THROUGH JUNE 30, 2023

SUMMARY: Bids were advertised and solicited for bread items. Bid packets were sent to vendors. One (1) bid was returned and one bid was deemed acceptable as per the bid specifications. Bids were opened on Wednesday, June 1, 2022 at 8:30 a.m. Bids were as follows:

BIDDER	TOTAL PRICE
Bimbo Bakeries Lexington, KY	33,357.22

ACCOUNT FUNDING: Account 143-73100-422 (Food)

NECESSARY BOARD ACTION: Motion to approve Bid 2022-2023-01-SN, the purchase of bread items from Bimbo Bakeries for the bid period July 1, 2022 through June 30, 2023. Bimbo Bakeries was the lowest, responsible, compliant bidder.

APPROVED BY THE ELIZABETHTON BOARD OF EDUCATION:

Eddie Pless, Chairperson

Richard VanHuss, Director of Schools

Date

Date

Consolidated Checklist

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Consolidated Checklist

This checklist is a means of communication between the TDOE and LEAs regarding the allowability and allocability of the items submitted in the funding application. Please follow the steps below to ensure that the funding application contains items that are in compliance with program requirements.

- After the LEA submits the application, the TDOE will review the application and mark each section as OK, Not Applicable, or Attention Needed. If the application contains no items that are marked as Attention Needed, the application will be approved.
- If the application contains items that are marked as Needs Attention, the application will be returned to the LEA with a status of not approved. The LEA will review the checklist for items that are marked Attention Needed and make the necessary changes to those items. Only the checked items in the sections marked Attention Needed are to be corrected and/or explained. Each section marked Attention Needed also has a place where the TDOE may provide notes to explain items needing attention. The LEA should check for notes and additional comments.
- Once the LEA has made the necessary adjustments, the LEA will resubmit the application for approval. If the TDOE determines that the item has been corrected, Attention Needed will be changed to OK by the TDOE Reviewer. If the items needing attention still have not been corrected, the application will be returned again to the LEA with a status of Not Approved.
- Applications that contain no items that are marked Attention Needed will be approved.

General Checklist Comment

No comments have been made at this time

Checklist Description ([Collapse All](#) [Expand All](#))

<input type="checkbox"/>	1. Allocations	OK	Debby Thompson	6/14/2022 3:33:55 AM
	1. ESEA Consolidated Administration			
	2. School-wide Pool			
<input type="checkbox"/>	2. Cover Page and Contacts	OK	Danny Bounds	6/10/2022 2:51:48 PM
	1. Cover Page			
	2. Contact Page			
<input type="checkbox"/>	3. ESEA Requirements	OK	Debby Thompson	6/14/2022 3:47:20 AM
	1. Consolidated Administration			
	2. Administration			
	3. State or Local Funds			
<input type="checkbox"/>	4. Consolidated Administration	OK	Debby Thompson	6/14/2022 3:47:20 AM
	1. Budget & Budget Narratives			
	2. Program Details			
<input type="checkbox"/>	5. Title I-A	OK	Debby Thompson	6/14/2022 3:47:20 AM
	1. Budget & Budget Narratives			
	2. Program Details			
	3. Student Eligibility (Targeted Assistance Programs)			
	4. Personnel Details			
	5. Preschool Counts			
	6. School Eligibility			
	7. District Set Asides & Overview			
	8. Allocation Designations			

	9. PPA List			
	10. Related Documents			
<input type="checkbox"/>	6. Title I Supplement Not Supplant	OK	Jill Lewis	6/14/2022 11:13:41 AM
	1. Review of Methodology			
<input type="checkbox"/>	7. Homeless Students	OK	Vanessa Waters	6/9/2022 3:17:19 PM
	1. Homeless Students			
<input type="checkbox"/>	8. Foster Care Students	OK	Jackie Jacobson	6/9/2022 7:54:08 AM
	1. Foster Care Students			
<input type="checkbox"/>	9. Title I CSR Teachers	Not Applicable	Henry LaFollette	5/27/2022 1:41:21 PM
	1. If the LEA has indicated a number for # of CSR Teachers on the Program Details page.			
<input type="checkbox"/>	10. Title I-A Neglected	OK	Scott Indermuehle	6/14/2022 2:28:09 PM
	1. Budget & Budget Narratives			
	2. Services to Children in Neglected Facilities			
<input type="checkbox"/>	11. Title I, Part C	Not Applicable	Terry Garrett	6/14/2022 3:27:14 PM
	1. Budget & Budget Narratives			
	2. Program Details			
	3. Personnel Details			
<input type="checkbox"/>	12. Title II-A	OK	Preston Gonter	6/9/2022 9:48:55 AM
	1. Budget & Budget Narratives			
	2. Program Details			
	3. Personnel Details			
	4. Related Documents			
<input type="checkbox"/>	13. Title II-A CSR Teachers	Not Applicable	Henry LaFollette	5/27/2022 1:41:21 PM
	1. If the LEA has indicated a number for # of CSR Teachers on the Program Details page.			
<input type="checkbox"/>	14. English Learner Requirements	OK	Brinn Obermiller	6/13/2022 8:39:35 AM
	1. Program Details - include comparing the ratio to the EL October Count number			
	2. Consortia Budget Review			
	3. Program Details - Title III			
	4. Personnel Details			
	5. Related Documents			
	6. Other			
<input type="checkbox"/>	15. Title III Consortium	Not Applicable	Henry LaFollette	5/27/2022 1:41:21 PM
	1. Budget & Budget Narratives			
<input type="checkbox"/>	16. Title III	Not Applicable	Henry LaFollette	5/27/2022 1:41:21 PM
	1. Budget & Budget Narratives			
<input type="checkbox"/>	17. Non-public/Private Schools page	OK	Danny Bounds	6/10/2022 2:51:48 PM

	1. Non-public/Private Schools			
	2. Program Details			
	3. Related Documents			
<input type="checkbox"/>	18. IDEA Requirements	OK ▼	George Amin	6/9/2022 2:40:00 PM
	1. System-Wide Personnel Page			
	2. Personnel Details (6-21)			
	3. Personnel Details (3-5)			
	4. Shared Program Details			
	5. Shared Related Documents			
	6. Private School Details (IDEA)			
<input type="checkbox"/>	19. IDEA Part B	OK ▼	George Amin	6/9/2022 2:40:00 PM
	1. Budget & Budget Narratives			
	2. Equipment Purchases			
	3. Permissive Use of Funds			
	4. Adjustment to Local Effort			
	5. School-wide Program			
	6. Coordinated Early Intervention Services			
	7. CCEIS Mandatory			
	8. Non-supplanting/Maintenance of Effort			
<input type="checkbox"/>	20. IDEA Preschool	OK ▼	George Amin	6/9/2022 2:40:01 PM
	1. Budget & Budget Narratives			
	2. Equipment Purchases			
	3. Permissive Use of Funds			
	4. Adjustment to Local Effort			
	5. School-wide Program			
	6. Coordinated Early Intervention Services			

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Cover Page

*** LEA ID#**

101

LEA Name

Elizabethton City Schools

LEA Official Address

Street

804 S. Watauga Ave.

City

Elizabethton

Zip Code

37643

Phone

423-547-8000

LEA Website

<https://www.ecschools.net>

District Assessment Information URL

The district assessment information URL is required per TCA § 49-6-6007.

* The information shall include the name of the test, the purpose and use of the test, the grade or class in which the test is to be administered, the tentative date or dates on which the test will be administered and how and when parents and students will be informed of the results of the test.

<https://www.ecschools.net/Content2/assessment>

Director of Schools

Name

Mr. Richard VanHuss, Ed.S.

Email

richard.vanhuss@ecschools.net

Phone

423-547-8000

ESEA Director

Name

John Hutchins, Ed.S.

Email

john.hutchins@ecschools.net

Phone

423-547-8000

IDEA Director

Name	Joshua Boatman, Ed.S.	Email	josh.boatman@ecschoools.net	Phone	423-547-8000
DUNS ID Information					
DUNS Number	100072768				
Exact name as shown in DUNS Registration	Elizabethton City School District				
Address Listed Under DUNS ID	Elizabethton City School District 804 S Watauga Ave Elizabethton, TN 37643-4207				
Main Phone # listed under DUNS	423547-8000				
Contact personnel responsible for maintaining DUNS account	Beth Wilson				
SAM.GOV Information					
SAM Registration Annual Renewal Date	04/28/2023 				
Address Listed under SAM Registration Including ZIP +4 Postal Code	Elizabethton City School District 804 S Watauga Ave Elizabethton, TN 37643-4207				
UEI (Unique Entity Identification)	MP87VN3EF127				
Cage Code for SAM Registration	6F2R2				
Contact Personnel Name for SAM Registration	Beth Wilson				
SAM Contact Email Address	beth.wilson@ecschoools.net				
Backup personnel assigned for SAM registration					

Jackie Guinn

Federal Funds Question

* Will you spend \$750,000 or more in federal funds in this fiscal year?

Yes ▾

The information provided above is accurate as of the date of submission of the consolidated funding application.

Consolidated Project begins 7/1/2022 and ends 9/30/2023*

*Tydings Amendment: Section 421(b) of the General Education Provisions Act states that any funds that are not obligated at the end of the federal funding period shall remain available for an additional 12 months.

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

History Log

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - History Log

Attention Needed	Date	User	Status (S)/Comment (C)	S/C
<input type="checkbox"/>	6/14/2022 4:01:35 PM	Richard Vanhuss	Agreed to "Upon submission of this funding application, I attest that the facts, figures, and representations made in this application, including exhibits, attachments, and assurances herein, are accurate to the best of my knowledge. The local School Board of Education will review and approve this application and this action will be recorded in the official minutes of the local educational agency's board meeting."	C
	6/14/2022 4:01:35 PM	Richard Vanhuss	Status changed to 'LEA Authorized Representative Approved'.	S
	6/14/2022 3:46:25 PM	Debbie Thompson	Status changed to 'TDOE FPO Director Approved'.	S
	6/14/2022 1:35:26 PM	Henry LaFollette	Status changed to 'TDOE FPO Divisional Coordinator Reviewed'.	S
	6/14/2022 9:34:07 AM	Beth Wilson	Status changed to 'LEA Fiscal Representative Approved'.	S
	6/14/2022 9:27:37 AM	John Hutchins	Status changed to 'Draft Completed'.	S

Attention Needed	Date	User	Status (S)/Comment (C)	S/C
	6/14/2022 3:47:41 AM	Debby Thompson	Status changed to 'TDOE FPO Director Returned Not Approved'.	S
	6/8/2022 9:28:27 PM	Henry LaFollette	Status changed to 'TDOE FPO Divisional Coordinator Reviewed'.	S
	6/8/2022 11:48:42 AM	Beth Wilson	Status changed to 'LEA Fiscal Representative Approved'.	S
	6/8/2022 10:59:22 AM	John Hutchins	Status changed to 'Draft Completed'.	S
	6/8/2022 10:34:17 AM	Henry LaFollette	Status changed to 'TDOE FPO Divisional Coordinator Returned – Revisions Needed'.	S
	6/8/2022 10:24:02 AM	Beth Wilson	Status changed to 'LEA Fiscal Representative Approved'.	S
	6/8/2022 9:50:09 AM	Joshua Boatman	Status changed to 'Draft Completed'.	S
	6/8/2022 8:33:35 AM	Melanie Lamberson	Status changed to 'TDOE FPO Divisional Coordinator Returned – Revisions Needed'.	S
	6/8/2022 7:12:44 AM	Beth Wilson	Status changed to 'LEA Fiscal Representative Approved'.	S

Attention Needed	Date	User	Status (S)/Comment (C)	S/C
	6/8/2022 7:09:01 AM	John Hutchins	Status changed to 'Draft Completed'.	S
	5/27/2022 2:15:21 PM	Henry LaFollette	Status changed to 'TDOE FPO Divisional Coordinator Returned – Revisions Needed'.	S
	5/12/2022 2:22:22 PM	Beth Wilson	Status changed to 'LEA Fiscal Representative Approved'.	S
	5/12/2022 2:21:36 PM	John Hutchins	Status changed to 'Draft Completed'.	S
	3/1/2022 2:49:06 PM	John Hutchins	Status changed to 'Draft Started'.	S
	2/27/2022 3:19:05 PM	Melissa Brown	Status changed to 'Not Started'.	S

Allocations																					
Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Allocations																					
	(1)	Title I-A CFDA: 84.010A	(2) Title I-A Neglected CFDA: 84.010A	(3)	Title I-C (4)	Title I-D LEA CFDA: 84.010A	(5)	Title I-D SA CFDA: 84.013A	(6)	Title I-A CFDA: 84.367A	(7)	Title III CFDA: 84.565A	(8)	Title IV (9) CFDA: 84.424A	Title V CFDA: 84.358A	(10) ESEA Con. Admin CFDA: 84.027A	(11) School-wide Pool CFDA: 84.027A	(12) IDEA Part B CFDA: 84.027A	(13) IDEA Preschool CFDA: 84.173A	Total	
Incoming Carryover		\$866,661.70	\$43,402.45		\$0.01	\$0.00	\$0.00	\$0.00	\$77,929.20	\$1,815.57	\$53,791.46	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$582,027.00	\$0.00	\$15,530.00	\$1,441,157.39
Outgoing Carryover		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Reallocated		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Additional		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Released		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Consortium		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Special Award		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FER Released		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total		\$866,661.70	\$43,402.45		\$0.01	\$0.00	\$0.00	\$0.00	\$77,929.20	\$1,815.57	\$53,791.46	\$0.00	\$0.00	\$53,791.46	\$0.00	\$0.00	\$0.00	\$582,027.00	\$0.00	\$15,530.00	\$1,441,157.39
From Title I-A		(860,594.00)																			
From Title I-A Neglected			(67,000.00)																		
From Title I-C					\$0.00																
From Title I-D LEA						\$0.00															
From Title I-A		\$0.00				\$0.00															
From Title II-A		\$0.00				\$0.00															
From Title III																					
From Title IV		\$53,791.46				\$0.00															
From Title V		\$0.00				\$0.00															
From IDEA, Part B																					
Total		\$866,661.70	\$43,402.45		\$0.01	\$0.00	\$0.00	\$0.00	\$77,929.20	\$1,815.57	\$53,791.46	\$0.00	\$0.00	\$53,791.46	\$0.00	\$0.00	\$0.00	\$582,027.00	\$0.00	\$15,530.00	\$1,441,157.39

Contacts

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Contacts

Required Contacts	
Type	Contact(s)
Director of Schools [Select at least 1 contact(s)]	<u>Richard Vanhuss - 1-2</u>
ESEA Bookkeeper [Select at least 1 contact(s)]	<u>Beth Wilson - 11-15</u>
ESEA Director [Select at least 1 contact(s)]	<u>John Hutchins - 11-15</u>
Family Engagement Liaison [Select at least 1 contact(s)]	<u>John Hutchins - 11-15</u> <u>Marsha Taylor - 1-2</u>
Foster Care Point of Contact [Select at least 1 contact(s)]	<u>John Hutchins - 11-15</u> <u>Sierra Bishop - 1-2</u>
Homeless Children Liaison [Select at least 1 contact(s)]	<u>John Hutchins - 11-15</u> <u>Sierra Bishop - 1-2</u>
Homeschool Coordinator [Select at least 1 contact(s)]	<u>Travis Thompson - 3-4</u>
IDEA Bookkeeper [Select at least 1 contact(s)]	<u>Beth Wilson - 11-15</u>
IDEA Director [Select at least 1 contact(s)]	<u>Joshua Boatman - 1-2</u>
IDEA, Part B Contact [Select at least 1 contact(s)]	<u>Joshua Boatman -</u>

	<u>1-2</u>
IDEA Preschool Contact [Select at least 1 contact(s)]	<u>Joshua Boatman - 1-2</u>
Juvenile Justice/Incarcerated Youth Contact (Attendance Officer unless otherwise noted) [Select at least 1 contact(s)]	<u>Travis Thompson - 3-4</u>
Migrant Liaison [Select at least 1 contact(s)]	<u>Sierra Bishop - Less than one year</u>
Private Schools Contact [Select at least 1 contact(s)]	<u>John Hutchins - 11-15</u> <u>Marsha Taylor - 1-2</u>
Relief Funding Contact [Select at least 1 contact(s)]	<u>Marsha Taylor - Less than one year</u>
Title I-A Contact [Select at least 1 contact(s)]	<u>John Hutchins - 11-15</u>
Title I: N & D Contact [Select at least 1 contact(s)]	<u>John Hutchins - 11-15</u> <u>Marsha Taylor - 1-2</u>
Title II-A Contact [Select at least 1 contact(s)]	<u>John Hutchins - 11-15</u>
Title III-EL Contact [Select at least 1 contact(s)]	<u>John Hutchins - 11-15</u> <u>Emily Hargis - 3-4</u>
Title IV Contact [Select at least 1 contact(s)]	<u>John Hutchins - 11-15</u>

Title V Contact [Select at least 1 contact(s)]

John
Hutchins -
11-15

Treasurer or CFO [Select at least 1 contact(s)]

Beth
Wilson -
Less than
one year

ESEA Shared Related Documents

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - ESEA Requirements

Required Documents

This page is currently not accepting Related Documents.

Budget

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Consolidated Admin Pool

Indirect Cost	
Total Contributing to Indirect Cost	\$92,564.00
Indirect Cost Rate	4.46%
Maximum Allowed for Indirect Cost	\$3,952.09

Account Number	Total
72210 - Support Services/Regular Instruction Program	\$92,564.00
99100 - Transfers Out	\$0.00
Total	\$92,564.00
Adjusted Allocation	\$92,564.00
Remaining	\$0.00

Budget Detail

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Consolidated Admin Pool

72210 - Support Services/Regular Instruction Program - \$92,564.00 ▼

Budget Detail		Narrative Description
Account Number:	72210 - Support Services/Regular Instruction Program	<p>Salary (from Title I-A, Title I-N, and Title II) for Director of Federal Programs (.50 FTE) \$49,767.00. He provides supervision for all Title I schools, Title I - N schools, and works with faculty with regard to professional development. He also oversees Title I setasides, (Homeless, Parent and Family Engagement, and the Wandell Early Learning Center), ESL, and Migrant students.</p>
Line Item Number:	105 - Supervisor / Director	
Strategic Plan:	Educators	
Optional Program Code:		
Location Code:	Elizabethton (101)	
Quantity:	1.00	
Cost:	\$49,767.00	
Line Item Total:	\$49,767.00	
Account Number:	72210 - Support Services/Regular Instruction Program	
Line Item Number:	161 - Secretary(s)	
Strategic Plan:	Academics	<p>Salary from Title I-A, Title I-N, and Title II for Federal Programs Secretary (.50 FTE) \$20,800.00. She provides assistance to the Federal Programs Director by keeping track of inventories, purchase requests, and accounts for Title I schools, Title I - N schools. She and works to setup lodging or travel for faculty and administrators with regard to professional development. She does the same with</p>

Title I setasides (Homeless, Parent and Family Engagement, and the Wandell Early Learning Center), ESL, and Migrant students.

Social Security (\$4,376.00) for the Federal Programs Director (.50 FTE), and Secretary (.50 FTE).

Plan:	
Optional Program Code:	
Location Code:	Elizabethton (101)
Quantity:	1.00
Cost:	\$20,800.00
Line Item Total:	\$20,800.00
Account Number:	72210 - Support Services/Regular Instruction Program
Line Item Number:	201 - Social Security
Strategic Plan:	Academics
Optional Program Code:	
Location Code:	Elizabethton (101)
Quantity:	1.00
Cost:	\$4,376.00
Line Item Total:	\$4,376.00

Account Number:	72210 - Support Services/Regular Instruction Program	State Retirement (\$6,894.00) for the Federal Programs Director (.50 FTE), and Secretary (.50 FTE).	
Line Item Number:	204 - State Retirement		
Strategic Plan:			
Optional Program Code:			
Location Code:	Elizabethton (101)		
Quantity:	1.00		
Cost:	\$6,894.00		
Line Item Total:	\$6,894.00		
Account Number:	72210 - Support Services/Regular Instruction Program		Life Insurance (\$68.00) for the Federal Programs Director (.50 FTE), and Secretary (.50 FTE).
Line Item Number:	206 - Life Insurance		
Strategic Plan:			
Optional Program Code:			
Location Code:	Elizabethton (101)		

Quantity:	1.00	
Cost:	\$68.00	
Line Item Total:	\$68.00	
Account Number:	72210 - Support Services/Regular Instruction Program	Medical Insurance (\$8,570.00) for the Federal Programs Director (.50 FTE), and Secretary (.50 FTE).
Line Item Number:	207 - Medical Insurance	
Strategic Plan:		
Optional Program Code:		
Location Code:	Elizabethton (101)	
Quantity:	1.00	
Cost:	\$8,570.00	
Line Item Total:	\$8,570.00	
Account Number:	72210 - Support Services/Regular Instruction Program	Dental Insurance (\$315.00) for the Federal Programs Director (.50 FTE), and Secretary (.50 FTE).
Line Item Number:	208 - Dental Insurance	
Strategic		

Plan:	
Optional Program Code:	
Location Code:	Elizabethton (101)
Quantity:	1.00
Cost:	\$315.00
Line Item Total:	\$315.00
Account Number:	72210 - Support Services/Regular Instruction Program
Line Item Number:	212 - Employer Medicare
Strategic Plan:	
Optional Program Code:	
Location Code:	Elizabethton (101)
Quantity:	1.00
Cost:	\$1,024.00
Line Item Total:	\$1,024.00

Employer Medicare (\$1,024.00) for the Federal Programs Director (.50 FTE), and Secretary (.50 FTE).

Account Number:	72210 - Support Services/Regular Instruction Program	Other Supplies & Materials (\$250.00) for the Federal Programs Director (.50 FTE), and Secretary (.50 FTE), which may include could copy paper, printer cartridges, computers, & other miscellaneous office supplies.	
Line Item Number:	499 - Other Supplies and Materials		
Strategic Plan:			
Optional Program Code:			
Location Code:	Elizabethton (101)		
Quantity:	1.00		
Cost:	\$250.00		
Line Item Total:	\$250.00		
Account Number:	72210 - Support Services/Regular Instruction Program		In-Service/Staff Development (\$500.00) registration, lodging, meals, and travel expenses for the Director (.50 FTE) to attend Federal Programs conferences, the LEAD Conference, East Tennessee Title I Conferences, Family Engagement Conference, and other workshops associated with the federal programs I support.
Line Item Number:	524 - In-Service / Staff Development		
Strategic Plan:			
Optional Program Code:			
Location Code:	Elizabethton (101)		

Quantity:	1.00	
Cost:	\$500.00	
Line Item Total:	\$500.00	
Total for 72210 - Support Services/Regular Instruction Program:		\$92,564.00
Total for all other Account Numbers:		\$0.00
Total for all Account Numbers:		\$92,564.00
Adjusted Allocation:		\$92,564.00
Remaining:		\$0.00

Budget Overview

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Consolidated Admin Pool

Indirect Cost	
Total Contributing to Indirect Cost	\$92,564.00
Indirect Cost Rate	4.46%
Maximum Allowed for Indirect Cost	\$3,952.09

Filter by Location: All - \$92,564.00 ▼

Line Item Number	Account Number	72210 - Support Services/Regular Instruction Program	Total
105 - Supervisor / Director		49,767.00	49,767.00
161 - Secretary(s)		20,800.00	20,800.00
201 - Social Security		4,376.00	4,376.00
204 - State Retirement		6,894.00	6,894.00
206 - Life Insurance		68.00	68.00
207 - Medical Insurance		8,570.00	8,570.00
208 - Dental Insurance		315.00	315.00
212 - Employer Medicare		1,024.00	1,024.00

Account Number	72210 - Support Services/Regular Instruction Program	Total
Line Item Number		
499 - Other Supplies and Materials	250.00	250.00
524 - In-Service / Staff Development	500.00	500.00
Total	92,564.00	92,564.00
	Adjusted Allocation	92,564.00
	Remaining	0.00

Program Details

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Consolidated Admin Pool

*** Provide a description of the reasonable and necessary administrative activities and personnel (including travel, supplies, and equipment used to administer the grant programs included). All programs contributing funds to the consolidated administration pool must be administered with these funds. Funds in this pool may NOT be used to administer grant programs that have not contributed to the pool. All information described must match information in the consolidated administration budget and personnel table.**

The Director of Federal Programs oversees all applicable Title programs, whether they receive federal funds, or are administered through local funds. He works to ensure Title I funds are disseminated to the schools and used to fund supplemental materials, and programs, and staff development in order to level the playing field for those at-risk students. He also works closely with the building administrators, Learning Leaders, school interventionists, & the Curriculum Supervisor to determine the areas & subgroups (in each Title I school) that need additional support. Programs and staff development will focus on research-based programs designed to help our teachers provide the instruction that will help students achieve proficiency on challenging state academic achievement standards. Quarterly Title I Principal Meetings are held so that information gathered at state and local meetings may be provided to the principals so they may share it with their staff. Principals also share with (the director) the decisions that are made in their Title I Leadership Team Meetings. This discussion focuses on the shared decision-making that is taking place at each school regarding their Title I funds and Parent and Family Engagement opportunities. Trainings attended by the Federal Programs Director are disseminated to the Title I school administrative team, who will in-turn, share the information with staff members. The Director of Federal Programs travels to the Federal Programs Conference, occasionally to the LEAD Conference, and to the East Tennessee Federal Programs Conference in order to be better informed and mindful of best practices that are being utilized across the state. Information is then shared with our administrative team. Title II funds are provided for staff development in all of our schools that focuses on researched-based proven strategies for success. Teachers and administrators benefit from the use of these funds to aid them in working with struggling students in their classroom. Title I - N funds are administered as we work with the two neglected facilities within our district. The Federal Programs Director has numerous meetings with the leadership to ensure that the funds they receive are administered appropriately. The Homeless, Parent and Family Engagement, and WELC set-asides in Title I are also a big part of what I oversee. Ensuring that barriers are removed from enrolling, involving parents in their child's education, and early learning are also overseen by the Federal Programs Director.

The Federal Programs Secretary provides assists to the Federal Programs Director by keeping track of inventories, purchase requests, and accounts for Title I schools, Title I - N schools. She also works to setup lodging or travel for faculty and administrators with regard to professional development. She does the same with Title I setasides (Homeless, Parent and Family Engagement, and the Wandell Early Learning Center), ESL, and Migrant students.

Systemwide Administration - (Usually personnel working in the central office)

	Headcount	FTE
Administration	1.00	0.50
Resource Specialist		
Program / Project Director		
Other (specify) Federal Programs Secretary	1.00	0.50
Total	2	1.00

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

Budget

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title I, Part A

Indirect Cost	
Total Contributing to Indirect Cost	\$632,389.16
Indirect Cost Rate	4.46%
Maximum Allowed for Indirect Cost	\$27,000.34

Account Number	Total
71100 - Regular Instruction Program	\$568,911.16
71150 - Alternative Instruction Program	\$0.00
72120 - Health Services	\$0.00
72130 - Other Student Support	\$22,615.00
72210 - Support Services/Regular Instruction Program	\$48,363.00
72250 - Education Technology	\$0.00
72610 - Operation of Plant	\$0.00
72710 - Transportation	\$0.00
73100 - Food Service	\$0.00
99100 - Transfers Out	\$0.00
Total	\$639,889.16
Adjusted Allocation	\$639,889.16
Remaining	\$0.00

Budget Detail

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title I, Part A

71100 - Regular Instruction Program - \$568,911.16 ▼

Budget Detail		Narrative Description
Account Number:	71100 - Regular Instruction Program	Teacher (1.0 Total FTE): WELC: Salary for 1 teacher (1.0 FTE) from the Preschool Setaside \$52,650
Line Item Number:	116 - Teachers	
Strategic Plan:	Educators	
Required LEA Set Asides:		
Admin Costs:		
Optional Program Code:		
Location Code:	Elizabethton (101)	
Quantity:	1.00	
Cost:	\$52,650.00	
Line Item Total:	\$52,650.00	
Account	71100 - Regular Instruction	Educational Assistants (3.68 FTE Total):

Number:	Program	
Line Item Number:	163 - Educational Assistants	Salaries for full and part time assistants detailed below:
Strategic Plan:	Academics	HME: \$24,830.00
Required LEA Set Asides:		2 part-time Title I assistants (.67 each = 1.34 FTE)
Admin Costs:		ESE: \$23,796.00
Optional Program Code:		2 part-time Title I assistants (.67 each = 1.34 FTE)
Location Code:	Elizabethton (101)	WSE: \$17,200.00
Quantity:	1.00	1 full-time Title I assistant (1.0 FTE)
Cost:	\$65,826.00	
Line Item Total:	\$65,826.00	
Account Number:	71100 - Regular Instruction Program	Instructional Interventionists (5.0 Total FTE):
Line Item Number:	189 - Other Salaries & Wages	Salaries for Interventionists detailed below:
Strategic Plan:	Academics	HME - \$172,125.00 (3.0 FTE Total),
Required		1 Math Interventionist (1.0 FTE),
		1 Reading Interventionist (1.0 FTE), and
		1 RTI II Interventionist (1.0 FTE)

LEA Set Asides:	ESE - \$116,438.00 (2.0 FTE Total),
Admin Costs:	1 Math Interventionist (1.0 FTE), and 1 Reading Interventionist (1.0 FTE)
Optional Program Code:	The school system has placed one teacher (Instructional Interventionist/Coach) at each elementary to serve struggling students in all grades and in all subject areas, especially those testing in the bottom 10% or might otherwise fall through the cracks.
Location Code:	Elizabethton (101)
Quantity:	1.00
Cost:	\$288,563.00
Line Item Total:	\$288,563.00
Account Number:	71100 - Regular Instruction Program
Line Item Number:	201 - Social Security
Strategic Plan:	Academics
Required LEA Set Asides:	Social Security (8.68 Total FTE): Social Security for Teachers and assistants detailed below: WELC: \$3,264.00 (1.0 FTE Total) 1 teacher (1.0 FTE each) from the Preschool Setaside ESE: \$8,695.00 Interventionists (3.34 FTE Total), 1 Reading Interventionist (1.0 FTE), 1 Math Interventionist (1.0), 2 part time Title I assistants (.67 FTE each = 1.34), and HME: \$12,893.00 (4.34 FTE Total)
Admin Costs:	
Optional Program Code:	

Location Code:	Elizabethton (101)	1 Math Interventionist (1.0 FTE), 1 Reading Interventionist (1.0 FTE), 1 Writing Interventionist (1.0 FTE), and 1 part-time Title I assistants (.67 each = 1.34 FTE)
Quantity:	1.00	
Cost:	\$25,918.00	WSE: \$1,066.00 (1.00 FTE Total)
Line Item Total:	\$25,918.00	1 full-time Title I assistant (1.0 FTE)
Account Number:	71100 - Regular Instruction Program	State Retirement: (11.0 FTE Total)
Line Item Number:	204 - State Retirement	Retirement for Teachers and full-time assistants detailed below:
Strategic Plan:	Academics	WELC: \$4,575.00 (1.0 FTE) 1 teacher (1.0 FTE) from the Preschool Setaside
Required LEA Set Asides:		ESE: \$13,057.00 (2.0 FTE Total)
Admin Costs:		1 Math Interventionist (1.0 FTE), 1 Reading Interventionist (1.0 FTE)
Optional Program Code:		HME: \$19,557.00 (3.0 FTE Total)
Location Code:	Elizabethton (101)	1 Math Interventionist (1.0 FTE), 1 Reading Interventionist (1.0 FTE), 1 Writing Interventionist (1.0 FTE),
Quantity:	1.00	WSE: \$2,122.00 (1.0 FTE Total)
Cost:	\$39,311.00	1 Full-time Title I Assistant (1.0 FTE)
Line Item Total:	\$39,311.00	

Account Number:	71100 - Regular Instruction Program	Life Insurance: (9.68 FTE Total)
Line Item Number:	206 - Life Insurance	Life Insurance for full-time staff detailed below:
Strategic Plan:	Academics	WELC: \$90.00 (1.0 FTE Total)
Required LEA Set Asides:		1 teacher (1.0 FTE) from the Preschool Setaside.
Admin Costs:		ESE: \$180.00 (3.34 FTE Total)
Optional Program Code:		1 Math Interventionist (1.0 FTE), 1 Reading Interventionist (1.0 FTE), and 2 part-time assistant (1.34 FTE),
Location Code:	Elizabethton (101)	HME: \$270.00 (4.34 FTE Total)
Quantity:	1.00	1 Math Interventionist (1.0 FTE), 1 Reading Interventionist (1.0 FTE), 1 Writing Interventionist (1.0 FTE), 2 full-time Title I assistants (1.34 FTE)
Cost:	\$585.00	WSE: \$45.00 (1.0 FTE Total)
Line Item Total:	\$585.00	1 full-time Title I Assistant (1.0 FTE)
Account Number:	71100 - Regular Instruction Program	Medical insurance: (7.0 FTE Total)
Line Item Number:	207 - Medical Insurance	Medical Insurance for full-time staff detailed below:
Strategic Plan:	Academics	WELC: \$7,900.00 (1.0 FTE Total)

Required LEA Set Asides:		1 teacher (1.0 FTE) from the Preschool Setaside, ESE: \$17,622.00 (2.0 FTE Total)
Admin Costs:		1 Math Interventionist (1.0 FTE) 1 Reading Interventionist (1.0 FTE), and
Optional Program Code:		HME: \$23,737.00 (3.0 FTE Total)
Location Code:	Elizabethton (101)	1 Math Interventionist (1.0 FTE), 1 Reading Interventionist (1.0 FTE), 1 RTI II Interventionist (1.0 FTE),
Quantity:	1.00	
Cost:	\$56,994.00	WSE: \$7,735.00 (1.0 FTE Total)
Line Item Total:	\$56,994.00	1 Full-time Title I Assistant (1.0 FTE)
Account Number:	71100 - Regular Instruction Program	Dental Insurance: (7.0 FTE Total)
Line Item Number:	208 - Dental Insurance	Dental Insurance for full-time employees:
Strategic Plan:	Academics	WELC: \$315.00 (1.0 FTE Total)
Required LEA Set Asides:		1 teacher (1.0 FTE) from the Preschool Setaside, ESE: \$630.00 (2.0 FTE Total)
Admin Costs:		1 Math Interventionist (1.0 FTE) 1 Reading Interventionist (1.0 FTE)
Optional Program		HME: \$945.00 (3.0 FTE Total)

Code:		
Location Code:	Elizabethton (101)	
Quantity:	1.00	1 Math Interventionist (1.0 FTE), 1 Reading Interventionist (1.0 FTE), 1 Writing Interventionist (1.0 FTE), WSE: \$315.00 (1.0 FTE Total)
Cost:	\$2,205.00	1 Full-time Title I Assistant (1.0 FTE)
Line Item Total:	\$2,205.00	
Account Number:	71100 - Regular Instruction Program	Medicare: (\$6,801.00)
Line Item Number:	212 - Employer Medicare	Medicare for Teachers and assistants detailed below:
Strategic Plan:	Academics	WELC: \$763.00 (1.0 FTE) 1 teacher (1.0 FTE) from the Preschool Setaside
Required LEA Set Asides:		ESE: \$2,033.00 (3.34 FTE Total) 1 Math Interventionist (1.0 FTE), 1 Reading Interventionist (1.0 FTE), 2 part time Title I assistants (.67 FTE each)
Admin Costs:		HME: \$3,036.00 (4.34 FTE Total) 1 Math Interventionist (1.0 FTE), 1 Reading Interventionist (1.0 FTE), 1 Writing Interventionist (1.0 FTE), 2 Part-time Title I assistants (1.34 FTE)
Optional Program Code:		WSE: \$249.00 (1.00 FTE Total) 1 Full-time Title I assistant 1.0 FTE)
Location Code:	Elizabethton (101)	
Quantity:	1.00	
Cost:	\$6,081.00	

Line Item Total:	\$6,081.00	
Account Number:	71100 - Regular Instruction Program	<p>Instructional supplies and materials (could include copy paper, ink cartridges, software and apps for student use, manipulatives, & supplemental classroom instructional materials, and computers). Specifically HME is looking to address ELA concerns in lower grades by trying to focus on phonemic awareness. They have looked into programs and materials to try and supplement the current ELA program. Funds are allocated at:</p> <p>ESE (\$7,500.00),</p> <p>HME (\$9,428.16), and</p> <p>WSE (\$6,350.00)</p>
Line Item Number:	429 - Instructional Supplies & Materials	
Strategic Plan:	Academics	
Required LEA Set Asides:		
Admin Costs:		
Optional Program Code:		
Location Code:	Elizabethton (101)	
Quantity:	1.00	
Cost:	\$23,278.16	
Line Item Total:	\$23,278.16	
Account Number:	71100 - Regular Instruction Program	<p>(\$5,500.00) Regular instructional equipment such as Boxlight controllers, keypads for quizzes and tests on the Boxlights, printers, scanner's, & Elmos and hard drive replacements for computers.</p>
Line Item Number:	722 - Regular Instruction Equipment	

Academics

ESE - \$2,500.00
 HME - \$2,500.00
 WSE - \$2,500.00

Strategic Plan:

Required LEA Set Asides:

Admin Costs:

Optional Program Code:

Location Code:

Quantity:

Cost:

Line Item Total:

Elizabethton (101)

1.00

\$7,500.00

\$7,500.00

Total for 71100 - Regular Instruction Program:	\$568,911.16
Total for all other Account Numbers:	\$70,978.00
Total for all Account Numbers:	\$639,889.16
Adjusted Allocation:	\$639,889.16
Remaining:	\$0.00

Budget Detail

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title I, Part A

72130 - Other Student Support - \$22,615.00 ▼

Budget Detail		Narrative Description
Account Number:	72130 - Other Student Support	Salary for Homeless Liaison aka Special Populations Liaison Homeless Seaside: \$10,000.00 (.25 FTE) 1 System-wide Special Populations Liaison
Line Item Number:	189 - Other Salaries & Wages	
Strategic Plan:		
Required LEA Set Asides:	Students Experiencing Homelessness	
Admin Costs:		
Optional Program Code:		
Location Code:	Elizabethton (101)	
Quantity:	1.00	
Cost:	\$10,000.00	
Line Item Total:	\$10,000.00	
Account	72130 - Other Student Support	Parent Involvement Setaside: \$3,000.00 (.13 FTE each) 3

\$1,000.00 stipends for 3 school-level Parent Involvement Coordinators.

Number:	
Line Item Number:	189 - Other Salaries & Wages
Strategic Plan:	
Required LEA Set Asides:	Parent and Family Engagement
Admin Costs:	
Optional Program Code:	
Location Code:	Elizabethton (101)
Quantity:	1.00
Cost:	\$3,000.00
Line Item Total:	\$3,000.00

Social Security for the System-wide System-wide Special Populations Liaison (\$620.00), a Title I Setaside.

Account Number:	72130 - Other Student Support
Line Item Number:	201 - Social Security
Strategic Plan:	
Required	Students Experiencing Homelessness

LEA Set Asides:	
Admin Costs:	
Optional Program Code:	
Location Code:	Elizabethton (101)
Quantity:	1.00
Cost:	\$620.00
Line Item Total:	\$620.00
Account Number:	72130 - Other Student Support
Line Item Number:	201 - Social Security
Strategic Plan:	
Required LEA Set Asides:	Parent and Family Engagement
Admin Costs:	
Optional Program Code:	

Social Security for 3 school-level (HME, ESE, WSE) and 1 system-level Parent Involvement Coordinators (.13 FTE each) funded from Parent Involvement setaside (\$186.00).

Location Code:	Elizabethton (101)
Quantity:	1.00
Cost:	\$186.00
Line Item Total:	\$186.00
Account Number:	72130 - Other Student Support
Line Item Number:	204 - State Retirement
Strategic Plan:	
Required LEA Set Asides:	Students Experiencing Homelessness
Admin Costs:	
Optional Program Code:	
Location Code:	Elizabethton (101)
Quantity:	1.00
Cost:	\$900.00
Line Item Total:	\$900.00

Setaside funds for the System-wide System-wide Special Populations Liaison (\$900.00).

Account Number:	72130 - Other Student Support	State retirement for 3 school-level (HME, ESE, WSE) and 1 system-level Parent Involvement Coordinator funded from Parent Involvement setaside: (\$270.00).
Line Item Number:	204 - State Retirement	
Strategic Plan:		
Required LEA Set Asides:	Parent and Family Engagement	
Admin Costs:		
Optional Program Code:		
Location Code:	Elizabethton (101)	
Quantity:	1.00	
Cost:	\$270.00	
Line Item Total:	\$270.00	
Account Number:	72130 - Other Student Support	Medicare (\$145,00) from the title I homeless setaside for the System-wide Special Populations Liaison.
Line Item Number:	212 - Employer Medicare	
Strategic Plan:		

Required LEA Set Asides:	Students Experiencing Homelessness	
Admin Costs:		
Optional Program Code:		
Location Code:	Elizabethton (101)	
Quantity:	1.00	
Cost:	\$145.00	
Line Item Total:	\$145.00	
Account Number:	72130 - Other Student Support	
Line Item Number:	212 - Employer Medicare	
Strategic Plan:		
Required LEA Set Asides:	Parent and Family Engagement	
Admin Costs:		
Optional Program		

Medicare for 3 school-level (HME, ESE, WSE), 1 system-level Parent Involvement Coordinators from Parent Involvement setaside (\$44.00).

Code:	Elizabethton (101)	
Location Code:		
Quantity:	1.00	
Cost:	\$44.00	
Line Item Total:	\$44.00	
Account Number:	72130 - Other Student Support	
Line Item Number:	499 - Other Supplies and Materials	
Strategic Plan:		
Required LEA Set Asides:	Parent and Family Engagement	
Admin Costs:		
Optional Program Code:		
Location Code:	Elizabethton (101)	
Quantity:	1.00	
Cost:	\$3,704.53	

Other supplies and materials for Parent Involvement for the 3 Title I elementary schools and the WELC. Total parent Involvement setaside: \$4,950.00 receiving the following: the (ELC \$500.00), ESE (\$1,200.00), HME (\$1,504.53), & WSE (\$500.00) for materials and copies (handouts and agendas) pertaining to parent involvement and grade-level parent meetings, and light refreshments (drinks and snacks) due to most meetings being held in the early evening around (dinner time).

Line Item Total:	\$3,704.53	
Account Number:	72130 - Other Student Support	<p>Other supplies and materials for the System-wide System-wide Special Populations Liaison (Homeless setaside: \$2,500.00) would be supplies to aid the liaison in documenting meetings with parents, providing copies of materials that provide information for services the family may be entitled to, copies in their native language, backpacks, and school supplies for students (based on supply lists from teachers).</p>
Line Item Number:	499 - Other Supplies and Materials	
Strategic Plan:		
Required LEA Set Asides:	Students Experiencing Homelessness	
Admin Costs:		
Optional Program Code:		
Location Code:	Elizabethton (101)	
Quantity:	1.00	
Cost:	\$2,500.00	
Line Item Total:	\$2,500.00	
Account Number:	72130 - Other Student Support	<p>\$1245.47 - Additional funds for parent and Family Engagement (WELC - \$250, ESE - \$0.00, HME - \$495.47, WSE - \$500)</p>
Line Item Number:	499 - Other Supplies and Materials	

Budget Detail

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title I, Part A

72210 - Support Services/Regular Instruction Program - \$48,363.00 ▼

Budget Detail		Narrative Description
Account Number:	72210 - Support Services/Regular Instruction Program	<p>Rather than losing their assistants to the principals, due to budget cuts in general purpose, ESE and HME were willing to use Title I funds to keep them in place, paying 25% of each of their salaries (.25 FTE each). ESE (\$16,709.00) and HME (\$19,409.00).</p>
Line Item Number:	189 - Other Salaries & Wages	
Strategic Plan:	Educators	
Required LEA Set Asides:		
Admin Costs:		
Optional Program Code:		
Location Code:	Elizabethton (101)	
Quantity:	1.00	
Cost:	\$36,118.00	
Line Item Total:	\$36,118.00	

Social Security for Assistants to the Principal:

ESE - \$1,036.00

HME - \$1,203.00

Account Number: 72210 - Support Services/Regular Instruction Program

Line Item Number: 201 - Social Security

Strategic Plan: Educators

Required LEA Set Asides:

Admin Costs:

Optional Program Code:

Location Code: Elizabethton (101)

Quantity: 1.00

Cost: \$2,239.00

Line Item Total: \$2,239.00

Account Number: 72210 - Support Services/Regular Instruction Program

Line Item Number: 204 - State Retirement

Strategic Plan: Educators

State Retirement for Assistants to the Principals:

ESE - \$1,452.00

HME - \$1,687.00

Required LEA Set Asides:

Admin Costs:

Optional Program Code:

Location Code: Elizabethton (101)

Quantity: 1.00

Cost: \$3,139.00

Line Item Total: \$3,139.00

Account Number: 72210 - Support Services/Regular Instruction Program

Line Item Number: 206 - Life Insurance

Strategic Plan: Educators

Required LEA Set Asides:

Admin Costs:

Optional Program

Life Insurance premiums for Assistants to the Principal:

ESE - \$23.00

HME - \$23.00

Code:	
Location Code:	Elizabethton (101)
Quantity:	1.00
Cost:	\$46.00
Line Item Total:	\$46.00
Account Number:	72210 - Support Services/Regular Instruction Program
Line Item Number:	207 - Medical Insurance
Strategic Plan:	Educators
Required LEA Set Asides:	
Admin Costs:	
Optional Program Code:	
Location Code:	Elizabethton (101)
Quantity:	1.00
Cost:	\$4,740.00

Medical Insurance for Assistants to the Principals:

ESE - \$3,000.00

HME - \$1,740.00

Line Item Total:	\$4,740.00	
Account Number:	72210 - Support Services/Regular Instruction Program	Dental insurance for Assistants to the Principals:
Line Item Number:	208 - Dental Insurance	ESE - \$79.00
Strategic Plan:	Educators	HME - \$79.00
Required LEA Set Asides:		
Admin Costs:		
Optional Program Code:		
Location Code:	Elizabethton (101)	
Quantity:	1.00	
Cost:	\$158.00	
Line Item Total:	\$158.00	
Account Number:	72210 - Support Services/Regular Instruction Program	Employer Medicare for Assistants to the Principals:
Line Item Number:	212 - Employer Medicare	ESE - \$2427.00

Strategic Plan:	Educators	HME - \$281.00
Required LEA Set Asides:		
Admin Costs:		
Optional Program Code:		
Location Code:	Elizabethton (101)	
Quantity:	1.00	
Cost:	\$523.00	
Line Item Total:	\$523.00	
Account Number:	72210 - Support Services/Regular Instruction Program	Inservice/Staff Development, hotel expenses, travel, and meals. Conferences include LEAD conference, Title I Conference, Tennessee Reading Conference, PIE Conference, and other State and local training opportunities.
Line Item Number:	524 - In-Service / Staff Development	WELC (Preschool setaside: \$200.00), ESE (\$500.00) HME (\$500.00)
Strategic Plan:	Educators	
Required LEA Set Asides:		
Admin		

Costs:		WSE (\$200.00)		\$48,363.00
Optional Program Code:		WSE (\$1,000.00)		\$591,526.16
Location Code:	Elizabethton (101)			\$639,889.16
Quantity:	1.00			\$639,889.16
Cost:	\$1,400.00			\$0.00
Line Item Total:	\$1,400.00			
Total for 72210 - Support Services/Regular Instruction Program:				\$48,363.00
Total for all other Account Numbers:				\$591,526.16
Total for all Account Numbers:				\$639,889.16
Adjusted Allocation:				\$639,889.16
Remaining:				\$0.00

Budget Overview

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title I, Part A

Indirect Cost	
Total Contributing to Indirect Cost	\$632,389.16
Indirect Cost Rate	4.46%
Maximum Allowed for Indirect Cost	\$27,000.34

Filter by Location: All - \$639,889.16 ▼

Account Number	71100 - Regular Instruction Program	72130 - Other Student Support	72210 - Support Services/Regular Instruction Program	Total
Line Item Number				
116 - Teachers	52,650.00			52,650.00
163 - Educational Assistants	65,826.00		0.00	65,826.00
189 - Other Salaries & Wages	288,563.00	13,000.00	36,118.00	337,681.00
201 - Social Security	25,918.00	806.00	2,239.00	28,963.00
204 - State Retirement	39,311.00	1,170.00	3,139.00	43,620.00
206 - Life Insurance	585.00	0.00	46.00	631.00

Account Number	71100 - Regular Instruction Program	72130 - Other Student Support	72210 - Support Services/Regular Instruction Program	Total
Line Item Number				
207 - Medical Insurance	56,994.00	0.00	4,740.00	61,734.00
208 - Dental Insurance	2,205.00	0.00	158.00	2,363.00
212 - Employer Medicare	6,081.00	189.00	523.00	6,793.00
429 - Instructional Supplies & Materials	23,278.16			23,278.16
499 - Other Supplies and Materials	0.00	7,450.00	0.00	7,450.00
524 - In-Service / Staff Development		0.00	1,400.00	1,400.00
722 - Regular Instruction Equipment	7,500.00			7,500.00
Total	568,911.16	22,615.00	48,363.00	639,889.16
			Adjusted Allocation	639,889.16
			Remaining	0.00

Program Details

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title I, Part A

Program Administration: The reasonable and necessary costs to manage Title I in a compliant and effective manner.

- The LEA is utilizing consolidated administration to administer Title I.** Information regarding the administration of the grant can be found in the Consolidated Administration Program Details page of the consolidated funding application.
- The LEA is not utilizing consolidated administration to administer Title I.** Provide a summary of how the Title I program will be administered, including the title of the staff responsible for the grant administration, the FTE(s) to be supported by Title I funds, and all other funding sources that will contribute to Title I administrative staff salaries/benefits.

School-wide Planning: Each year districts are required to work with and support Title I schools in the development of school plans that align with identified priority needs, contain all required plan components, and budget school-level Title I funds. Districts are also required to review and approve Title I school-wide plans to ensure that all required components are included.

Describe how the school actively and consistently involves all planning team members and other stakeholders in the development, implementation, and revision of the school plan throughout the year.

School improvement plans are progress monitored through the principal evaluation process. Principals are asked to provide progress reports each semester. Based upon schools' School Improvement Plans data that is progress monitored may vary. Our goal is for all of our students to master the state standards, therefore as a team we will monitor the progress of students mastery of standards by reviewing our Cyclone Checkpoint data three times a year. We will also monitor our AIMSweb data three times a year to ensure our students are making progress toward their grade level skills. Data from both of these sources along with state data (TVAS and Achievement) allows us the ability to determine if the school is having difficulty in TIER I instruction. If it is determine that our TIER I instruction isn't making the gains necessary to move our students toward mastery, the team determines areas of need and

provide differentiated professional development with job embedded coaching to help improve our TIER I instruction. Data team meetings are held every four and half weeks to determine if students need to move to Tier II instruction in order to best meet the individual students' need. To monitor instruction technology and software we run usage reports periodically throughout the year to determine if the programs are being utilized and analyze the impact they have on student growth.

Describe the process for reviewing the effectiveness of school-wide programs.

Formal and informal assessments are still used to track student and subgroup progress. Cyclone checkpoints provide valuable feedback for teachers and interventionists so they may customize instruction.

School-wide & Targeted Assistance Programs

* Identify the type(s) of services and supports to be provided for students with Title I funding.

Academic interventions (RTI support)

Guidance services

Social services

Behavioral services

Nursing services

Extended year services

Extended day services

Academic enrichment

Early post-secondary opportunities

Instructional technology

Instructional software

Instructional supplies & materials

Class-size reduction

of CSR Teachers

Other - (please specify)

* Provide a general description of the programs, services and supports selected above to be supported with Title I funds in participating schools. - (If implementing both school-wide and targeted assistance programs, include a separate description for each program type.)

School-Wide Programs (HME, ESE, & WSE)

Through meeting goals set by the building administrators, meeting benchmark tests, increasing proficiency in statewide tests, moving students through the S-Team process to ensure they are working at their potential (with assistance) and not being placed in Special Education, and utilizing staff and interventionists to assist identified students (in various levels) using the RTI2 program of intervention. We also look at school attendance, parent involvement/participation and various other programs we offer to insure that the various needs of the "whole child" are being met. Many of our students struggle with hunger issues. Our Title I schools are part of the CEP program and these students now receive breakfast and lunch free of charge. We also have a backpack buddies program that sends food home to students that might not otherwise have a decent meal over the weekend. We look at all of these factors to determine our effectiveness in providing a schoolwide program.

Title I, Part A Parent and Family Engagement

* Provide a clear description of how the LEA reduces barriers and provides opportunities for the informed participation of parents and family members in Title I parent and family engagement activities, including parent and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children. (ESEA §1116)

With thoughtful planning and insight for parent and family engagement, ECS reduces barriers and provides opportunities for families by hosting Family Engagement sessions throughout the school year. Some events are planned during the school day and other activities during the evenings to accommodate various work schedules for parents. Our family engagement sessions include topics such as literacy, Reading 360, math development, FAFSA, CTE, and school transition information meetings with tours. The inclusion of family members with limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children is given careful consideration during the planning stages and while the events are taking place.

Our educators also produce videos featuring information on essential educational topics for parents and guardians to view at their convenience. These "Tuffy PEP Talks" are short videos recorded by district leaders and teachers highlighting our curriculum, programs, and resources. The family engagement videos also offer helpful advice parents can implement at home to help their children succeed in school. Our "PEP" videos provide a means of connecting with parents that may be hesitant to come to the schools due to various cultural experiences. We intend that families may be more comfortable coming in-person to other events after viewing our resourceful video presentations.

Funding Coordination

Check all funding sources the LEA receives and coordinates with Title I funding in support of the district plan.

* Title I, Part C (Education of Migratory Children)

No ▾

* Title II, Part A (Teacher & Principal Training and Recruitment)

Yes ▾

* Title III, Part A (English Language Acquisition)

Yes ▾

* Title IV, Part A (Student Support & Academic Enrichment)

No ▾

* Title IV, Part B (21st Century Community Learning Centers)

No ▾

* Title V, Part B, Subpart 1 (Small, Rural School Achievement)

No ▼

* Title V, Part B, Subpart 2 (Rural & Low Income Schools)

No ▼

* Title IX, Part C (McKinney-Vento Homeless Assistance)

Yes ▼

* IDEA Part B (Individuals with Disabilities Act)

Yes ▼

* IDEA Preschool

Yes ▼

* Carl D. Perkins (Vocational Technical Education Act)

Yes ▼

Education Service Coordination & Integration:

Identify the instructional programs that are coordinated and integrated with Title I services to: ensure increased program effectiveness, reduce fragmentation, and eliminate duplication.

* Head Start

No ▼

* Even Start

No ▼

* Other preschool programs

Yes ▼

* Services for youth at risk of dropping out

Yes ▼

* Career & technical education programs

Yes ▼

* English as a second language programs

Yes ▼

* Services for migrant or formerly migrant students

Yes ▼

If Yes, enter the district's projected migrant student population for the current application year

* Services for children & youth in neglected & delinquent facilities

Yes ▼

* Services for children & youth experiencing homelessness

Yes ▼

Please upload your supplement not supplant methodology in the Title I-A Related Document's folder.

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title I, Part A

N/A (or check areas as appropriate)

1. Pre-school - Grade 2: (Developmentally appropriate measures must be used.)

Pre-K Only

Targeted Assistance Program	Data Source		Describe the criteria & data sources to be used in order to identify eligible students.
	Regular Year	Summer	
<input type="checkbox"/>	<input type="checkbox"/>	Select...	

2. Grades 3 - 12:

Targeted Assistance Program	Data Source		Describe the criteria & data sources to be used in order to identify eligible students.
	Regular Year	Summer	
<input type="checkbox"/>	<input type="checkbox"/>	Select...	

3. Late-arriving students or students for whom LEA criteria data is not available.

Targeted Assistance Program		Data Source	Describe the criteria & data sources to be used in order to identify eligible students.
Regular Year	Summer		
<input type="checkbox"/>	<input type="checkbox"/>	Select... ▼	

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

Homeless Students

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title I, Part A

	2021-22	2022-23
Total number of homeless students enrolled in the LEA	75	56
Title I, Part A homeless set aside amount	\$14,295.00	\$ 14,165.00
Title I, Part A homeless set aside per pupil amount	\$190.60	\$252.9464285714

Describe how the LEA determined Title I, Part A homeless set-aside amount. The district may include the utilization of community partners, per pupil ratio, and data trends in the determination of the amount.

a. Our primary method has been to look at historical data. Over the past several years we have reviewed previous plans and expenditures to ensure we have adequate funding. When we received the MV grant, we had a very difficult time utilizing the entirety of the grant funds we received. Even with our numbers growing and changing in the last few years, our expenses have been nominal. With our system providing the transportation, it has cut down on the funds needed.

Our numbers have decreased over the past year. That may also have been a reason for the decrease, as families were less transient and finding stability post-pandemic.

Describe how the LEA prevents barriers to enrollment.

a. Barriers are removed by providing training to office personnel, administrators, guidance, and teachers with respect to what they should look for when new students enroll in school. Training is provided to all staff members by Mrs. Bishop (our Homeless/Foster Liaison). Staff must also complete the SafeSchools training module on identifying

Homeless students, as a part of our system compliance training, each year. Flyers and posters are placed at schools, and daycare facilities around the district. Information is also provided at each school during the registration process. Local shelters also provide information regarding our programs to parents. Information is provided to parents and students at the Back to School Bash prior to the beginning of school.

When a student or family contacts our schools, the registration process begins. If they mention they are homeless, state they are living in a hotel, shelter, camper, or with a friend, Mrs. Bishop is contacted. She speaks with the family or student (if unaccompanied) to make a determination regarding services. She provides pamphlets explaining how she is here to help them get enrolled. She will also provide them with information pertaining to their rights and the systems obligations. Transportation is also mentioned and provided, if needed. Free meals are setup through food service. Mrs. Bishop shares information pertaining to other agencies and how they may be able to help them. She works with the families throughout the process and updates me along the way. We get them enrolled, and then worry about records and immunizations.

Describe what services are provided to help close the achievement gap between homeless and non-homeless students.

Tutoring services are offered along with counseling and midterm checks from our Homeless Liaison. RTI II services (Tiers 2 & 3) and special education testing and services are available as needed. Math and Reading interventionists will work with students that need assistance. The liaison will also meet with the student frequently, to ensure classes are going well and to review midterms and end of semester scores. The homeless liaison meets with every family or unaccompanied youth to ensure enrollment is done in accordance of the law, and to help them know what services are available. The homeless liaison also communicates with families and coordinates services with them as needed. Also, we now have additional counseling and mental health assistance for all students.

Describe what student centered factors the LEA uses to determine the best interest of the student attending the school of origin or school requested by the parent, guardian, or unaccompanied youth.

Our goal is to use a student-centered approach regarding the learner's best interest when it comes to attendance at the school of origin, or moving to a different school in a new system. Where possible, we want to be on the side of our students and parents when it comes to placement. We also work very closely with other districts in the area. Factors

include: school, distance to be traveled by bus, academic success, and whether a student may lose credits while transferring. Beyond this, we try to work with parents and honor their request.

Funding Coordination

Check the boxes to indicate which funding sources will be coordinated with Title I, Part A Homeless set-aside funds.

McKinney-Vento Subgrant

ESSER 1.0

ESSER 2.0

ESSER 3.0

ARP Homeless 1.0

ARP Homeless 2.0

The LEA is utilizing a portion of the Title I, Part A homeless set aside to support the district homeless liaison.

Yes

No

83 If yes, identify the percentage of funds to be used

* Assurances

The LEA has developed and implemented a clear, written transportation policy and dispute resolution process for students experiencing homelessness.

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

Students in Foster Care

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title I, Part A

BID Meetings

	2020-21	2021-22
Total number of students in foster care enrolled in the LEA	17	16
Total number of BID meetings held in the school year.	12	7
How many of the BID meetings resulted in students remaining in their school of origin?	10	2
Title I, Part A foster care transportation set aside (for the following Fiscal Year) This field will auto-populate from the District Set-Aside page.	\$0.00	\$

The LEA is utilizing Title I funds to transport children in foster care to their school of origin. (NOTE: Title I funds used for these transportation costs cannot come from the set aside for homeless students.)

- Yes
- No

* Assurances

The LEA has developed and implemented clear written procedures for transporting youth in foster care to their school of origin. The transportation plan includes the following components: 1) best interest determination (BID) meeting must occur within five days of the district being notified that a child has entered foster care; 2) transportation must be in place within five days of the BID meeting; 3) process has been developed for disputing transportation and how interim

transportation will be provided in the event of a dispute along with how costs will be covered in the interim; 4) plan addresses how the district will provide transportation when there is minimal or no additional cost (i.e., method, responsible party); 5) plan describes how additional costs will be addressed (Title I set-aside, general purpose fund, etc.) and 6) plan is agreed upon and signed by the LEA and DCS.

The LEA provides training to building level administrators and enrollment personnel on foster care and education stability.

In order to facilitate the educational stability of children receiving foster care services, the LEA is providing for the immediate and appropriate enrollment of each eligible student.

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

Personnel Details – Systemwide

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title I, Part A

Systemwide Instruction & Support - Staff in this table are those who are supported with district-wide set aside funds (i.e. professional development, preschool, extended day) and work across multiple school sites as needed, but still report to central office. Staff assigned to one or more schools for a set period of time must be supported with funds spiraled to schools and should appear in the school-level personnel table.

	Headcount	FTE
Coaches / Consulting Teachers		
Instructional Paraprofessionals		
Non-Instructional Paraprofessionals		
Interventionists		
Parent and Family Engagement		
Other (specify) Special Populations Liaison	1.00	0.25
Total	1	0.25

Systemwide Administration for Districts NOT Consolidating - Staff in this table are those who work in the central office on the direct administration of the grant. If the district is consolidating funds for grant administration, no staff can be entered in this table.

	Headcount	FTE

Administration			
Resource Specialist			
Program / Project Director			
Other (specify)			
Total		0.00	0.00

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

Regular School-Year - Staff in this table are those who work in Title I schools and are supported with funds spiraled to schools.

School Name	LEA ID - School Number	Teachers		Paraprofessionals		Interventionists		School Counselors		Parent and Family Engagement		Other 1 - Specify Asst. to Prin		Other 2 - Specify		Other 3 - Specify		Other 4 - Specify		Total	
		Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE
East Side Elementary	101-0010			2	1.34	2	2.00			1	0.13	1	0.25							6	3.72
Elizabethton High School	101-0015																			0	0.00
Harold McCormick Elementary	101-0020			2	1.34	3	3.00			1	0.13	1	0.25							7	4.72
T.A. Dugger Junior High School	101-0025																			0	0.00
West Side Elementary	101-0030			1	1.00					1	0.13									2	1.13
Total		0	0.00	5	3.68	5	5.00	0	0.00	3	0.39	2	0.50	0	0.00	0	0.00	0	0.00	15	9.57

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title I, Part A

☑ N/A

Summer School Personnel Funded with Title I-A

School Name	LEA ID - School Number	FUNDING (School Allocations / District Set-Aside)	STAFFING (Salary / Stipend / Both)	Teachers		Paraprofessionals		Instructional Facilitators		Site Administrator / Clerical		School Counselors		Parent and Family Engagement		Other - Specify	
				Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE
East Side Elementary	101-0010	Select...	Select...														
Elizabethton High School	101-0015	Select...	Select...														
Harold McCormick Elementary	101-0020	Select...	Select...														
T. A. Dugger Junior High School	101-0025	Select...	Select...														
West Side Elementary	101-0030	Select...	Select...														
Total					0												

Resources

Click here to open the Consolidated Funding Application Guide.

Class Size Reduction

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title I, Part A

N/A - If your district is not using funds for class size reduction select N/A.

School Name	Grade CSR Teacher Will Serve	Projected Grade Enrollment	Actual Grade Enrollment	State/Local Funded Teachers	Title I CSR Teachers	Projected State and Local Teacher to Student Ratio	Actual State and Local Student to Teacher Ratio	Grade Span CSR Teacher Will Serve	Grade Span Projected Enrollment	Grade Span State/Local Funded Teachers	Grade Span Title I CSR Teachers	Grade Span Projected State and Local Teacher to Student Ratio
	Select...		TBD					Select...				

* 1. Describe the district's use of funds for Class Size Reduction (CSR), the evidence upon which the district is relying for its use, and how CSR is in support of one or more of the strategies in the district plan.

* 2. What level of evidence does the district's use of CSR meet?

- STRONG EVIDENCE from at least one well-designed and well-implemented experimental study.
- MODERATE EVIDENCE from at least one well-designed and well-implemented quasi-experimental study.
- PROMISING EVIDENCE from at least one well-designed and well-implemented correlational study.
- DEMONSTRATES A RATIONALE for using the intervention (the study suggests that the intervention is likely to improve a relevant outcome.)

* 3. Was there a favorable effect on the use of CSR?

- Yes
- No

* 4. Was the use of CSR implemented in a setting similar to your district (e.g., rural, urban, grade span, etc.)?

- Very Much
- Somewhat
- A little
- Not at all

* 5. Was the use of CSR implemented with populations similar to your district (e.g., English language learners, low socioeconomic status, specific ethnicity)?

- Very Much
- Somewhat
- A little
- Not at all

Using ESEA Funds for Class-Size Reduction

LEAs utilizing ESEA funds for class size reduction teachers must also submit documentation that the teacher(s) hired are highly-effective by Oct. 1 each year. More information can be found [here](#).

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

N/A

Preschool Personnel Funded with Title I-A

School Name	LEA ID -School Number	FUNDING (School Allocations / District Set-Aside)	Teachers		Paraprofessionals		Instructional Facilitators		Clerical		School Counselors		Parent and Family Engagement		Other - Specify	
			Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE	Headcount	FTE
East Side Elementary	101-0010	District Set-Aside	1	1.00												
Elizabethton High School	101-0015	Select...														
Harold McCormick Elementary	101-0020	Select...														
T. A. Dugger Junior High School	101-0025	Select...														
West Side Elementary	101-0030	Select...														
Total			1	1.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

Preschool Counts

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title I, Part A

This page is to collect information on schools within the district using Title I, Part A funds either as a district set-aside or part of a school allocation to provide services to preschool program(s).

If the district has a preschool program within a K-12 Title I school where funds are utilized (i.e. local/state/VPK) to fund the preschool program, do not complete this page.

If Title I funds are not used after funds to provide services to any of the preschools, check N/A.

N/A

Preschool Counts

School Name	LEA ID - School Number	Number of Preschool Classes Serving Title I Students Funded with Title I SW or TA			Total Number of Students Enrolled in this Preschool	Total Number of Low-Income Students Enrolled in this Preschool	Percent of Students from Low-Income families	Preschool Title I Funded: Schoolwide (SW) or Targeted Assistance (TA)
		In a Separate Location	Serving Students in the Zone	From Multiple School Zones				
East Side Elementary	101-0010	No ▾		3	80	70	87.5 %	SW ▾
Elizabethton High School	101-0015	Select... ▾					%	Select... ▾
Harold McCormick Elementary	101-0020	Select... ▾					%	Select... ▾
T A Dugger Junior High School	101-0025	Select... ▾					%	Select... ▾
West Side Elementary	101-0030	Select... ▾					%	Select... ▾

Total	0	0	3	80	70
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Resources

[Click here to open the Consolidated Funding Application Guide.](#)

Identifying and Ranking Schools

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title I, Part A

Low Income Data - Dates of data used cannot be changed once the original CFA is approved.

Identify the method(s) the LEA will use to identify low income students.

<input checked="" type="checkbox"/> Free/Reduced Lunch	Month & Year of Date Used 10/20
<input checked="" type="checkbox"/> Direct Certification (for CEP and/or non-CEP schools)	Month & Year of Date Used 10/20
<input type="checkbox"/> TANF Eligibility	Month & Year of Date Used
<input type="checkbox"/> Medicaid	Month & Year of Date Used
<input type="checkbox"/> Census	Month & Year of Date Used

Ranking & Identifying Title I Schools

- Check if the LEA has a single attendance area (only one school in each grade span).
 - Check if the LEA has less than 1,000 students enrolled.
- NOTE: If any of the above are checked, all schools in the LEA are eligible for Title I services.

- * Identify the ranking the LEA will use to group schools in order to make eligibility determinations:
- District-wide ranking
 - Grade-span ranking

Identify the method the LEA will use to identify Title I eligible schools:

- District-wide poverty percentage (total district poverty/total district enrollment)
- Grade-span poverty percentages (for each grade span, total grade span poverty/total grade span enrollment)

List the districtwide grade span poverty averages for each grade span group served

Grade Span	Poverty Average
1. K-5	49.33 %
2. 6-8	38.64 %
3. 9-12	30.81 %

Check all that apply:

- 35% rule (all schools at or above 35% poverty are eligible)
- The LEA will prioritize high schools with 50% or more poverty
- The LEA has received a waiver to implement school-wide programs in one or more schools with less than 40% poverty and waiver approval is uploaded to Related Documents.

Schools "Skipped" in Rank Order

For any school not served with Title I-A funds (marked as "skip school" on the School Eligibility page), indicate the amount and source of state or local supplemental funds that are used to provide services to low-achieving students in lieu of the funds that would have been provided by Title I-A. A "Skipped Schools Letter" providing justification must be uploaded to the Title I Related Documents page of this application.

School Name	Funding Source	Amount
		\$ <input type="text"/>

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

School Eligibility

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title I, Part A

The underlined items in the column headings on this page can be clicked for sorting. For example, to sort your schools alphabetically by school name, click on "School Name"

School Name (6 Buildings)	LEA ID - School Number	Charter School	Grade Span	Service	K-12 Public Enrollment		K-12 Non-Public Attendance Area		All Students (K-12 Public Enrollment + Non-public Attendance Area)		Poverty Factor	K-12 Low Income Students				Sort Order (Asc)	Eligibility For Service	Eligibility by Other Factors	School Designation
					F	G	H	I	J	K		L	M	N	O				
Harold McCormick Elementary	101-0020	<input type="checkbox"/>	K,1,2,3,4,5	SW	321	0	321	DC x 1.6 Multiplier	321	230	144	230	144	230	44.86%	71.65%	1	<input type="checkbox"/>	None
East Side Elementary	101-0010	<input type="checkbox"/>	PK,K,1,2,3,4,5	SW	363	0	363	DC x 1.6 Multiplier	363	133	213	213	133	213	36.64%	58.68%	2	<input type="checkbox"/>	None
West Side Elementary	101-0030	<input type="checkbox"/>	K,1,2,3,4,5	SW (waiver)	354	0	354	DC x 1.6 Multiplier	354	43	69	69	43	69	12.15%	19.49%	2	<input type="checkbox"/>	None
T. A. Dugger-Junior High School	101-0025	<input type="checkbox"/>	6,7,8	None	634	0	634	FRPL (Free and Reduced Lunch)	634	245	245	245	245	245	38.64%	38.64%	3	<input type="checkbox"/>	None
Elizabethton High School	101-0015	<input type="checkbox"/>	9,10,11,12	None	860	0	860	FRPL (Free and Reduced Lunch)	860	265	265	265	265	265	30.81%	30.81%	4	<input type="checkbox"/>	None
Totals:					2,532	0	2,532		2,532	830	1,022	1,022	830	1,022	40.36%	40.36%			

District Set Asides and Overview

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title I, Part A

Required Set-Asides	Amount
<p>*Students Experiencing Homelessness: (Add further details about the Homeless Set-Aside on the Homeless Students page of the application.)</p>	<p>14,165.00</p>
<p>*Required Parent and Family Engagement for Public Schools:</p> <p>For LEAs receiving \$500,000 or more in Title I allocations:</p> <ul style="list-style-type: none"> • (1% of your Title I allocation) X (your K-12 public low-income enrollment / your K-12 total low-income enrollment) is \$7,204.53. • Note that 90% of the required family engagement set-aside. • Note that 90% of the public school amount (number above) is \$6,484.08 and must be distributed to your schools for Parent and Family Engagement activities. <p>Your total Parent and Family Engagement amount from budget tags is \$7,204.53.</p> <p>1. Provide a clear description of how the parent and family engagement set-aside will be utilized including district- and school-level purchases, programming, instructional materials, and professional development.</p> <p>The Federal Programs Director and the Federal Programs Supervisor work hand-in-hand with the building PICs developing ideas for engaging parents, setting up school events and evenings at schools with parents. Planning centers around helping parents understand what and how their children are being taught, and how they can help their children with the work. Testing is also a topic shared with parents and staff. Parents need to understand how their children will be tested, and what they will be tested over. Planning is also discussed for the Title I meeting in the first week of school. Professional development is offered (when available) to the building-level PICs and they, in-turn, share information with each other, and teachers in their building.</p>	<p>7,204.53</p>

2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I ATSI and Title I CSI, Title I Priority, Title I Reward):

All Title I Schools benefit from the preschool program (East Side, Harold McCormick, and West Side).

Additional Parent and Family Engagement for Public Schools: (for districts with allocations less than \$500,000 electing to set aside funds for FE OR districts reserving amounts above the required 1%)

1. Provide a clear description of this Parent and Family Engagement initiative including a justification for personnel, instructional materials, professional development, and other narratives.

Parent Involvement Coordinators will work throughout the school year to assist teachers with ideas and insight regarding Parent Involvement activities and to provide meaningful information to parents regarding the education of their children. The focus continues to be on Math and Reading/ELA skills that parents can help their children with at home so they may be successful at school. The coordinators will work with the Federal Programs Supervisor to set up PI meetings at each of the schools, where our Reading and Math Coaches will share information with parents regarding student testing & implementation of Common Core standards. The focus continues to be to have a minimum of 2 Reading/ELA and 2 Math meetings (per semester) at each school for the K - 2 and 3-5 clusters after the initial Title I PI Meeting (held the first week of school).

2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I ATSI and Title I CSI, Title I Priority, Title I Reward):

All Title I Schools benefit from the preschool program (East Side, Harold McCormick, and West Side).

1,245.47

Set Asides for Services to Students in Non-Public/Private Schools

Amount

***Non-Public Private Schools Instructional Funds:** (line I from the Non-Public Equitable

0.00

Services page)

1. Provide a clear description of this initiative including a justification for personnel, instructional materials, professional development, and other narratives.
2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I Focus, Title I Priority, Title I Reward):

***Non-Public Private Schools Parent and Family Engagement:** (line B from the Non-Public Equitable Services page)

For LEAs receiving over \$500,000 in Title I allocations:

- (1% of your Title I allocation) X (your K-12 non-public low-income enrollment / your K-12 total low-income enrollment) is \$0.00.

Enter this amount as the required non-public Parent and Family Engagement set-aside.

1. Provide a clear description of how the parent and family engagement set-aside will be utilized including district- and school-level purchases, programming, instructional materials, and professional development.

0.00

Additional District-wide Instructional Initiatives

Amount

English as a Second Language Programs:

1. Provide a clear description of this initiative including a justification for personnel, instructional materials, professional development, and other narratives.
2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I ATSI and Title I CSI, Title I Priority, Title I Reward):

Extended School Day & School Year Programs:

- 1. Provide a clear description of this initiative including a justification for personnel, instructional materials, professional development, and other narratives.**
- 2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I ATSI and Title I CSI, Title I Priority, Title I Reward):**

Foster Student Transportation:

- 1. Provide a clear description of this initiative including a justification for personnel, instructional materials, professional development, and other narratives.**
- 2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I ATSI and Title I CSI, Title I Priority, Title I Reward):**

Preschool Programs:

- 1. Provide a clear description of this initiative including a justification for personnel, instructional materials, professional development, and other narratives.**
This set-aside will be used to support the pre-school educational program East Side Elementary. This program serves more than 80 students in 4 classrooms. The focus is to serve at-risk students at the earliest possible age. Currently the classrooms free and reduced lunch rate (based on Direct Cert. x 1.6) is 64.7%. This program houses students from all elementary zones within the city district.
- 2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I ATSI and Title I CSI, Title I Priority, Title I Reward):**
All Title I Schools benefit from the preschool program (East Side, Harold McCormick, and West Side).

69,757.00

	<p>Professional Development Initiative:</p> <ol style="list-style-type: none"> 1. Provide a clear description of this initiative including a justification for personnel, instructional materials, professional development, and other narratives. 2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I ATSI and Title I CSI, Title I Priority, Title I Reward):
	<p>Reservation of funds for FY23 (not to exceed 15%):</p> <ol style="list-style-type: none"> 1. Provide a clear description of this initiative including a justification for personnel, instructional materials, professional development, and other narratives. 2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I ATSI and Title I CSI, Title I Priority, Title I Reward):
	<p>Salary Equalization:</p> <ol style="list-style-type: none"> 1. Provide a clear description of this initiative including a justification for personnel, instructional materials, professional development, and other narratives. 2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I ATSI and Title I CSI, Title I Priority, Title I Reward):
	<p>Supplemental Funds for Services to Neglected Youth:</p> <ol style="list-style-type: none"> 1. Provide a clear description of this initiative including a justification for personnel, instructional materials, professional development, and other narratives.

2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I ATSI and Title I CSI, Title I Priority, Title I Reward):

***Support for Focus and Priority Schools:**

1. Provide a clear description of this initiative including a justification for personnel, instructional materials, professional development, and other narratives.

2. Please list the schools to be impacted along with the category(ies) of each of these schools (all Title I schools, Elementary, Middle, High, Title I ATSI and Title I CSI, Title I Priority, Title I Reward):

Total:

92,372.00

Allocation Designations

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title I, Part A

Allocation Amounts		Amount
Title I-A Regular Allocation (Includes funds transferred in)		720,453.16
Carryover/Additional funds	+	0.00
Total Allocation Amount	\$	720,453.16
School Allocations		Amount
Total Allocation Amount		720,453.16
Subtract Total Set Asides	-	92,372.00
Total Indirect Costs	-	0.00
Total Amount Contributed to Consolidated Administration (public and non-public schools)	-	80,564.00
Total Amount reserved for District Administration-if not using Consolidated Administration (public and non-public schools)	-	0.00
Total Available for School Allocations	\$	547,517.16
Per Pupil Amount (PPA) for 125% Factor		Amount
Total Allocation Amount		720,453.16
Divide by total number of low-income students in all LEA schools (public schools)	÷	1,022.00
Initial per pupil amount		704.94
125% Factor	X	1.25

FINAL PPA

\$

881.18

PPA List

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title I, Part A

School/Attendance Area Allocation

Average Per Pupil Amount (PPA) \$

School/ Attendance Area	Sort Order	Poverty Factor	Poverty %	# of Public Low Income Students	PPA Per Low Income Student	Total PPA Amount			Family Engagement			Total G + H I	Include In School-Wide Pool
						E X F	G	H	E X F	G	H		
A	B	C	D	E	F	G	H	I	J	K	L	M	N
Harold McCormick Elementary	1	DC x 1.6 Multiplier	71.65	230	1,277.90	293,917.00	2,000.00	295,917.00					<input type="checkbox"/>
East Side Elementary	2	DC x 1.6 Multiplier	58.68	213	1,012.68	215,700.84	1,200.00	216,900.84					<input type="checkbox"/>
West Side Elementary	2	DC x 1.6 Multiplier	19.49	69	549.26	37,898.94	1,200.00	39,098.94					<input type="checkbox"/>
Total Low Income						512							
Total Allocations						547,516.78	4,400.00	551,916.78					
Remaining						0.38							

Supplement Not Supplant

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title I, Part A

Title I Supplement Not Supplant: Based on Budgeting of State/Local Funds

Under ESSA Title I, Part A, the local educational agency (LEA) must describe and be able to demonstrate a Supplement, Not Supplant budget methodology that is used to allocate **State and Local Funds** to schools and ensures equitable funding for all schools.

Title I Neutral/Exempt

Check if one of these items applies:

- The LEA is a one-school district.
- There is only one building at each grade level.

If you checked one of the Title I Neutral/Exempt options above, please check here. You do not need to complete the remainder of this page.

Statement of Methodology

If the LEA has Title I and non-Title I schools at a specific grade level, the LEA must provide its methodology or process for creating school level budgets with **State/Local funds** to ensure that Title I schools receive all the **State/Local funds** they would receive if they were not a Title I school.

* The LEA uses a:

- Single LEA-wide process
- Process that differs by grade-span

Type of Methodology

* The LEA uses the following method(s) to allocate school level funding:

- Per-pupil
- Weighted per-pupil
- Personnel/non-personnel costs, or
- Other, please list:

Allocation Methodology

* How does the LEA allocate funds for professional development?

- By ADM
- By School
- By Request
- Other (Please Specify Below)

Please specify how the LEA allocates funds for professional development if "Other" was selected above.

* How does the LEA allocate funds for technology?

- By ADM
- By School
- By Request
- Other (Please Specify Below)

Please specify how the LEA allocates funds for technology if "Other" was selected above.
As needed basis

* How does the LEA allocate funds for Supplies and Materials?

- By ADM
- By School
- By Request
- Other (Please Specify Below)

Please specify how the LEA allocates funds for supplies and materials if "Other" was selected above.
ADM with additional funding

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

Related Documents

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title I, Part A

Required Documents		
Type	Document Template	Document/Link
(CFA TI) Foster Care Transportation Procedures [Upload at least 1 document(s)]	N/A	 Foster Care Transportation Agreement
(CFA) Supplement Not Supplant Methodology [Upload at least 1 document(s)]	N/A	 Supplement not Supplant Methodology Elizabethton City Schools
Optional Documents		
Type	Document Template	Document/Link
(CFA TI) Title I Skipped Schools Letter	N/A	
(CFA) Title I School-wide Waiver Approval Letter [Upload up to 1 document(s)]	N/A	 FY 22 SW WAIVER REQUEST LETTER.pdf
(CFA) Additional Supporting Documents	N/A	

Program Assurances

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title I, Part A

*** The Local Educational Agency (LEA) hereby assures the State Educational Agency (SEA) that the LEA follows all regulations applicable for Title I-A, including those outlined below.**

- | | |
|----|--|
| 1. | Ensure that migratory children and formerly migratory children who are eligible to receive Title I service are selected to receive services on the same basis as other children selected to receive Title I services. (1112(c)(1)) |
| 2. | Provide services to eligible children attending private elementary schools and secondary schools in accordance with section 1117, and timely and meaningful consultation with private school officials regarding Title I services. (1112(c)(2)) |
| 3. | Participate, if selected in the National Assessment of Education Progress in reading and mathematics in grades 4 and 8. (1112(c)(3)) |
| 4. | Coordinate and integrate services with other educational services at the local educational agency or individual school level, such as services for English learners, children with disabilities, migratory children, American Indian, Alaska Native, and Native Hawaiian children, and homeless children and youths, in order to increase program effectiveness, eliminate duplication and reduce fragmentation of the instructional program. (1112(c)(4)) |
| 5. | Provide for the educational stability of children in foster care by designating a foster care liaison and adhering to the guidelines, policies and procedures set forth in 14 Del. C, §202A, 14 Del. Admin. C. §903, 14 Del. Admin. C. §505 and the MOU Between the DOE, LEAs and DSCYF (effective 7/1/18) which expands upon the Title I provisions related to foster care including, but not limited to best interest decisions and transportation |
| 6. | Develop and implement clear written procedures governing how transportation to maintain children in foster care in their school of origin when in their best interest will be provided, arranged, and funded for the duration of the time in foster care. (1112(c)(5)(B)) |

7.	Ensure that all teachers and paraprofessionals working a program supported with funds under this part meet applicable state certification and licensure requirements, including any requirements for certification obtained through alternative routes to certification. (1112(c)(6))
8.	Ensure that services to provide early childhood education services to low-income children below the age of compulsory school attendance comply with performance standards established under 641A(a) of the Head Start Act (42 U.S.C. 9836a(a)).
9.	Establish and implement a district-wide salary schedule, a policy to ensure equivalence among schools in teachers, administrators and other staff, and policy to ensure equivalence among schools in the provision of curriculum materials and instructional supplies. (1118(c)(2)(A))
10.	Demonstrate that the methodology used to allocate state and local funds to each school receiving Title I funds ensures that such schools receive all of the state and local funds it would otherwise receive if it were not receiving Title I funds. (1118(b)(2))
11.	Conduct outreach to all parents and family members and implement programs, activities, and procedures for the involvement of parents and family members in Title I programs with meaningful consultation with parents. (1116(a)(1))
12.	Jointly develop with, agree on with, and distribute to, parents and family members of Title I participating children a written parent and family engagement policy. (1116(a)(2))
13.	Conduct, with meaningful parent and family involvement, an annual revision of the content and evaluation of the effectiveness of the parent and family engagement policy in improving the academic quality of Title I schools. Use the evaluation findings to design evidence-based strategies for more effective parent involvement. (1116 (2)(D);1116 (2)(E))
14.	Involve parents and family members of Title I participating children in the decisions regarding how funds reserved for parent and family engagement are allotted for parental involvement activities. (1116(a)(3)(B))

15.	<p>Notify parents of students attending Title I school at the beginning of each school year of the parents' right to request and receive in a timely manner, information regarding the professional qualifications of the student's classroom teachers, including at a minimum, the following: (i) whether the student's teacher-(I)has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction; (II) is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived; and (III) is teaching in the field of discipline of the certification of the teacher; (ii) whether the child is provided services by paraprofessionals and their qualifications. (1112(e)(1)(A))</p>
16.	<p>Provide to each individual parent of a child in a Title I school, information on the level of achievement and academic growth of the student, if applicable and available, on each of the state academic assessments required under this part; and timely notice that the student has been assigned, or has been taught for four or more consecutive weeks by a teacher who does not meet applicable state certification or licensure requirements at the grade level and subject area in which the teacher has been assigned. (1112(e)(1)(B))</p>
17.	<p>Notify, by the beginning of each school year, parents of students attending Title I schools of their right to request and receive in a timely manner, information regarding any state or local educational agency policy regarding student participation in any assessments mandated by section 111(b)(2) and by the state or local educational agency, which shall include a policy, procedure, or parental right to opt the child out of such assessment, where applicable. (1112(e)(2)A)</p>
18.	<p>Post on the local educational agency's website and, where practicable, on the website of each school serviced by the local educational agency, for each grade served by the local educational agency, information on each assessment required by the state to comply with section 1111, other assessments required by the state, and where such information is available and feasible to report, assessments required districtwide by the local educational agency, including: (i) subject matter to be assessed; (ii) purpose for which the assessment is designed and used; (iii) the source of the requirement for the assessment; and (iv) where such information is available. (1112(e)(2)(B))</p>
19.	<p>Use Title I funds to supplement the funds that would, in the absence of such federal funds, be made available from state and local funds to each school receiving Title I funds. (1118(b)(1))</p>
20.	<p>Demonstrate compliance with Section 1118(b)(1), within two years of the enactment of the Every Student Succeeds Act, through a methodology used to allocate state and local funds to each school receiving Title I funds to ensure that each school receives all of the state and local funds it would otherwise receive if it were not receiving Title I funds. (1118(b)(2), 1118(b)(5))</p>

21.	Maintain the local educational agency's fiscal effort in accordance with Section 8521. (1118(a))
22.	Provide services to Title I schools that, taken as a whole, are at least comparable to services in schools that are not receiving Title I funds. (1118(c)(1)(A))
23.	Develop a written assurance that the local education agency has established and implemented an agency-wide salary schedule, a policy to ensure equivalence among schools in teachers, administrators and other staff, and a policy to ensure equivalence among schools in the provision of curriculum materials and instructional supplies. (1118(c)(2))
24.	Review all expenditures from the previous year's Consolidated Funding Application (CFA) and review the effectiveness level of each expenditure.

Budget

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title I-A Neglected

Indirect Cost	
Total Contributing to Indirect Cost	\$34,902.45
Indirect Cost Rate	4.46%
Maximum Allowed for Indirect Cost	\$1,554.23

Account Number	Total
71100 - Regular Instruction Program	\$2,473.35
71150 - Alternative Instruction Program	\$0.00
72120 - Health Services	\$0.00
72130 - Other Student Support	\$32,429.10
72210 - Support Services/Regular Instruction Program	\$0.00
72610 - Operation of Plant	\$0.00
72710 - Transportation	\$0.00
73100 - Food Service	\$0.00
99100 - Transfers Out	\$1,500.00
Total	\$36,402.45
Adjusted Allocation	\$36,402.45
Remaining	\$0.00

Budget Detail

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title I-A Neglected

71100 - Regular Instruction Program - \$2,473.35 ▼

Budget Detail		Narrative Description
Account Number:	71100 - Regular Instruction Program	<p>The Elizabethton Academy (\$2,000.00) and the ETCH&A (\$473.35) will utilize funds to Computers, and supplies and materials.</p> <p>Elizabethton Academy - Supplemental Materials, supplies and material (paper, copy paper, pencils, notebooks, highlighters, etc.) will be purchased, as needed, for students (\$2,000.00).</p> <p>ETCH&A - Supplies and material (paper, pencils, notebooks, highlighters, etc.) will be purchased, as needed, for students from the \$473.35 designated for their facility.</p>
Line Item Number:	429 - Instructional Supplies & Materials	
Strategic Plan:	Academics	
Admin Costs:		
Optional Program Code:		
Location Code:	Elizabethton (101)	
Quantity:	1.00	
Cost:	\$2,473.35	
Line Item Total:	\$2,473.35	
Total for 71100 - Regular Instruction Program:		
Total for all other Account Numbers:		\$33,929.10
Total for all Account Numbers:		\$36,402.45

Adjusted Allocation:

\$36,402.45

Remaining:

\$0.00

Budget Detail

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title I-A Neglected

72130 - Other Student Support - \$32,429.10 ▼

Budget Detail		Narrative Description
Account Number:	72130 - Other Student Support	<p>Part time teaching assistant (.25 FTE) for ETCCHA to provide intervention and tutoring services in core subject areas (\$15,000).</p> <p>Part time teaching assistant (.25 FTE) for Elizabethton Academy to provide intervention and tutoring services in core subject areas (\$16,500).</p>
Line Item Number:	399 - Other Contracted Services	
Strategic Plan:	Student Readiness	
Admin Costs:		
Optional Program Code:		
Location Code:	Elizabethton (101)	
Quantity:	1.00	
Cost:	\$31,500.00	
Line Item Total:	\$31,500.00	
Account Number:	72130 - Other Student Support	
Line Item Number:	499 - Other Supplies and Materials	<p>Parent involvement supplies and materials (such as paper invitations, ink, to send student work home) for the Elizabethton Academy (\$680.90.00) and ETCCHA (\$249.01).</p>

Strategic Plan:	Academics	
Admin Costs:		
Optional Program Code:		
Location Code:	Elizabethton (101)	
Quantity:	1.00	
Cost:	\$929.10	
Line Item Total:	\$929.10	
Total for 72130 - Other Student Support:		\$32,429.10
Total for all other Account Numbers:		\$3,973.35
Total for all Account Numbers:		\$36,402.45
Adjusted Allocation:		\$36,402.45
Remaining:		\$0.00

Budget Detail

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title I-A Neglected

99100 - Transfers Out - \$1,500.00 ▼

Budget Detail		Narrative Description
Account Number:	99100 - Transfers Out	Indirect Costs (\$1,500.00)
Line Item Number:	504 - Indirect Cost	
Strategic Plan:		
Admin Costs:	Indirect Cost	
Optional Program Code:		
Location Code:	Elizabethton (101)	
Quantity:	1.00	
Cost:	\$1,500.00	
Line Item Total:	\$1,500.00	
Total for 99100 - Transfers Out:		
Total for all other Account Numbers:		\$34,902.45
Total for all Account Numbers:		\$36,402.45

Adjusted Allocation: \$36,402.45

Remaining: \$0.00

Budget Overview

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title I-A Neglected

Indirect Cost	
Total Contributing to Indirect Cost	\$34,902.45
Indirect Cost Rate	4.46%
Maximum Allowed for Indirect Cost	\$1,554.23

Filter by Location: All - \$36,402.45 ▼

Account Number	71100 - Regular Instruction Program	72130 - Other Student Support	99100 - Transfers Out	Total
399 - Other Contracted Services	0.00	31,500.00		31,500.00
429 - Instructional Supplies & Materials	2,473.35			2,473.35
499 - Other Supplies and Materials	0.00	929.10		929.10
504 - Indirect Cost			1,500.00	1,500.00
Total	2,473.35	32,429.10	1,500.00	36,402.45
			Adjusted Allocation	36,402.45

Account Number	71100 - Regular Instruction Program	72130 - Other Student Support	99100 - Transfers Out	Total
Line Item Number				
			Remaining	0.00

Program Details

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title I-A Neglected

Name of Facility	Grades Served	Number of Classrooms	Current Facility Enrollment	Personnel To Be Hired w/ Title I, Part A- Neglected Funds		
				Teachers	Educational Assistants	Other (Specify)
East Tennessee Christian Home & Academy	6-12	1	7.00			
Elizabethton Academy	6-12	1	14.00			

* 1. Provide a description of the facility (facilities) to receive Title I, Part A-Neglected funds.

ETCHA - Elizabethton Children's Home and Academy:

East Tennessee Christian Home and Academy is a ministry dedicated to "Growing Girls God's Way."

It is a residential placement that provides a Christ-centered ministry to help at-risk adolescent girls and their families in need of respite and/or reprieve.

EA - The Elizabethton Academy:

Elizabethton Youth Academy is a 16-bed residential treatment center for girls ages 12 to 17 years old. The center provides a vast array of programs that focus on Mental Health Treatment, Art, Music, Recreation Therapies and Education. Services are provided 24 hours per day, seven days per week

Program services include 16 slots for intensive mental health treatment for both dependent/neglect and adjudicated youth. The facility has two levels with one living area, multipurpose room, cafeteria, sensory room, therapy room, outdoor recreation space, and a classroom.

* 2. Describe how the Title I, Part A-Neglected funds will be used in each facility to support the educational programs for students in the facility (facilities).

In the past the two facilities have had different needs. This year, both facilities are looking to add tutoring services. ETCHA focuses more on providing additional tutoring services for their students. The one common need has been the desire to build up STEM related activities, supplemental learning materials, games, and more.

* 3. Describe the process the LEA will utilize to evaluate and monitor the facility (facilities) participating in the Title I, Part A-Neglected program.

A review of the needs assessment and CSPR data give you a pretty good picture of the health of each program. We also have weekly correspondence with the facilities and drop in from time-to-time. We are in constant communication with each program and have provided staff development opportunities with their instructors. Both schools have access to our SafeSchools program. We also monitor the facility each year and check their Title I inventory each year.

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

Related Documents

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title I-A Neglected

Required Documents		
Type	Document Template	Document/Link
(CFA) Needs Assessment for Neglected & Delinquent Facilities [Upload between 1 and 5 document(s)]	 Needs Assessment for Neglected & Delinquent Facilities Form	 EA Neglected Needs Assessment  ETCHA 2021 Needs Assessment
(CFA) MOU/Formal Agreement [Upload at least 1 document(s)]	N/A	 EA MOU  ETCHA MOU
Optional Documents		
Type	Document Template	Document/Link
(ASR) Additional Supporting Documents	N/A	

Program Assurances

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title I-A Neglected

*** The LEA assures that it will:**

- | | |
|----|---|
| 1. | Monitor all facilities that receive Title I, Part A-Neglected funding to ensure that the facility is complying with all applicable statutory and regulatory requirements. |
| 2. | Maintain all formal agreements it has made with all facilities that receive Title I, Part A-Neglected funding. |
| 3. | Evaluate the program, disaggregating Consolidated State Performance Report (CSPR) data on participating by gender, race, ethnicity, and age annually to determine the program's effect on the ability of participants to:
<ul style="list-style-type: none">a. Maintain and improve educational achievement:b. Accrue school credits that meet State requirements for grade promotion and secondary school graduation;c. Complete secondary school (or secondary school equivalency requirements), and obtain employment after leaving the correctional facility or institution; and,d. As appropriate, participate in postsecondary education and job training. In conducting each evaluation, the LEA agrees to use multiple and appropriate measures of student progress |
| 4. | Submit the Consolidated State Performance Report (CSPR) evaluation results to the TN Department of Education and/or the U.S. Department of Education and use the results of these evaluations to plan and improve subsequent programs for participating children and youth. |
| 5. | Use Title I, Part A-Neglected to supplement the program. |
| 6. | Assess student needs through testing and surveys and include in needs assessment. |

7. The LEA provides assurance that if the facility is working with students with disabilities, the facility staff is made aware of the student's individualized education programs (IEP) and their responsibility for serving this group of students under state and federal law.

8. Submit the Annual Child Count data to the TN Department of Education.

9. Review all expenditures from the previous year's Consolidated Funding Application (CFA) and review the effectiveness level of each expenditure.

Budget

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title I-C

Indirect Cost	
Total Contributing to Indirect Cost	\$0.00
Indirect Cost Rate	4.46%
Maximum Allowed for Indirect Cost	\$0.00

Account Number	Total
71100 - Regular Instruction Program	\$0.00
72120 - Health Services	\$0.00
72130 - Other Student Support	\$0.00
72210 - Support Services/Regular Instruction Program	\$0.00
72610 - Operation of Plant	\$0.00
72710 - Transportation	\$0.00
73100 - Food Service	\$0.00
99100 - Transfers Out	\$0.00
Total	\$0.00
Adjusted Allocation	\$0.01
Remaining	\$0.01

Budget Overview

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title I-C

Indirect Cost	
Total Contributing to Indirect Cost	\$0.00
Indirect Cost Rate	4.46%
Maximum Allowed for Indirect Cost	\$0.00

Filter by Location: All - \$0.00

Line Item Number	Account Number	Total
Total		0.00
	Adjusted Allocation	0.01
	Remaining	0.01

Program Details

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title I-C

Complete pages in the Title I, Part C Section of the Consolidated Application ONLY if you are a Title I, Part C LEA.

Please check the box below if you are releasing the LEA funds for Title I, Part C. LEAs who release funds do not need to complete this page or the budget page.

The LEA is releasing Title I, Part C funds.

1. Program Administration: The reasonable and necessary costs to manage Title I, Part C in a compliant and effective manner.

The LEA is utilizing consolidated administration to administer Title I, Part C Information regarding the administration of the grant can be found in the Consolidated Administration section of the consolidated funding application.

The LEA is not utilizing consolidated administration to administer Title I, Part C. Provide a summary of how the Title I, Part C program will be administered, the staff responsible for the grant administration, the FTE(s) to be supported by Title I, Part C funds, and all other funding sources that will contribute to Title I, Part C administrative staff salaries/benefits.

Student Numbers for Category 1 Students Category 1 includes migratory children and youth ages 3 through 21 who, within three years of a qualifying move, resided in the state for one or more days during the performance period for a given year (September 1 to August 31) and are eligible for MEP Service.

Review the chart below.

Row	2019-20	2020-21
1	Total number of Category 1 migratory students identified in the LEA	3 0

Student Numbers for Category 2 Students: Category 2 includes migratory children and youth who were served for one or more days in MEP-funded summer or intersession programs in the State during the performance period (September 1 - August 31) for the given year.

Review the chart below.

Row	2019-20	2020-21
1	0	0

Total number of Category 2 migratory students identified in the LEA

Priority for Services: ESEA § 1304(d) requires that priority for services (PFS) must be given to migratory children and youth: (1) who are failing, or most at risk of failing, to meet the State's challenging academic standards, and (2) who have dropped out of school.

Review the chart below

	2020-21
1	0

Total number of migratory students who qualified as priority for service in the LEA

1. How many migratory students meet the criterion of being more than a year behind, failing, or most at risk of failing in 2020-21?

Individual Needs Assessment: Participating LEAs must complete an individual needs assessment (INA) for each migratory student annually or upon receiving a Certificate of Eligibility (COE). All eligible MEP students must have an INA entered into the TNMigrant website within ten (10) business days of receipt of the COE. If the student is also an English Learner, the INA may be added to the student's Individual Learning Plan (ILP). LEAs must ensure that INAs are monitored and updated as information pertaining to the student changes.

Provide a response to the prompt below.

1. Describe the LEA's process for developing and submitting the individual needs assessments (INA). Include

details about (1) who is involved in developing and updating INAs, (2) the general timeline for conducting the INA, (3) what data is analyzed and how that data is gathered, (4) how the final INA is shared with educators who work with the student, and (5) who enters the INA into TNMigrant.

Family Engagement: Each LEA accepting MEP funds must create a migratory Parent Advisory Council (PAC) to meet at a minimum of twice a year. The PAC will provide input to the service delivery plan and the migrant program at the LEA level. LEAs must maintain documentation of all PAC activities including, but not limited to meeting invites, meeting agendas, meeting minute/notes, proof of attendance, and meeting materials.

Provide a response to the prompt below.

1. Describe the LEA's plan and/or process for conducting the LEA-level migratory PAC. Include in the description potential timelines for meetings, events, or convenings.

Programming: Indicate which areas of spending funding will address. For each area that is checked, provide a detailed description of the services provided. Be sure to address all programming that will be funded through this grant and ensure the information presented below aligns with the budget.

Instructional support services including direct instruction, online courses, tutoring, educational summer programming, and academic and career counseling

Support services, including but not limited to wrap-around services, advocacy, health and dental care, and outreach

Transportation, including needed transportation for students and families

Professional development

Family Engagement, including but not limited to, LEA-level PAC activities, parent resources and training, adult education, and family literacy programs

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

Title I, Part C Personnel Details

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title I-C

Personnel and Location of Staff Paid with Title I, Part C Funds (not state and local funds)

Place all staff in one of three areas: school-based (one site), systemwide instruction (serves multiple school sites), or systemwide administration (central office). **Personnel details must align to budget details.**

School-Based Staff Instruction & Support - (Assigned or scheduled to one or more school sites)

	Headcount	FTE
Teachers	<input type="text"/>	<input type="text"/>
Instructional Paraprofessionals	<input type="text"/>	<input type="text"/>
Instructional Facilitators	<input type="text"/>	<input type="text"/>
Coaches	<input type="text"/>	<input type="text"/>
Guidance Counselors	<input type="text"/>	<input type="text"/>
Parent Involvement	<input type="text"/>	<input type="text"/>
Other (specify)	<input type="text"/>	<input type="text"/>
Total	<input type="text" value="0"/>	<input type="text" value="0.00"/>

Systemwide Instruction & Support - (Work as needed at multiple school sites, reports to central office)

	Headcount	FTE
Coaches / Consulting Teachers	<input type="text"/>	<input type="text"/>
Instructional Paraprofessionals	<input type="text"/>	<input type="text"/>
Non-Instructional Paraprofessionals	<input type="text"/>	<input type="text"/>
Instructional Facilitators	<input type="text"/>	<input type="text"/>
Parent Involvement	<input type="text"/>	<input type="text"/>
Translators/Interpreters	<input type="text"/>	<input type="text"/>
Other (specify)	<input type="text"/>	<input type="text"/>
Total	0.00	0.00

Systemwide Administration - (Usually personnel working in the central office)

	Headcount	FTE
Administration	<input type="text"/>	<input type="text"/>
Program / Project Director	<input type="text"/>	<input type="text"/>
Other (specify)	<input type="text"/>	<input type="text"/>
Total	0.00	0.00

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

Program Assurances

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title I-C

* Assurances: The Local Education Agency (LEA) hereby assures the State Education Agency (SEA) that the LEA will:

Title I, Part C Assurances

(1)	Be responsible for:
(a)	Pre-screening all students with the Occupational Survey
(b)	Referring potential migratory children and youth to the identification and recruitment team
(c)	Providing instructional and support services to migratory children and youth
(d)	Providing professional development for teachers and tutors of migratory children and youth
(e)	Facilitating and managing an LEA-level Migratory parent advisory committee (PAC)
(f)	Selecting a parent from the LEA-level PAC to work on the State-level PAC
(g)	Submitting and transferring required data as needed to the contract vendor
(2)	Funds received under Title I, Part C funding will be used only for programs and projects, including the acquisition of equipment to coordinate such program and projects with similar programs and projects within the state as well as with other federal programs that can benefit migratory children and their families.
(3)	Such programs and projects will be carried out in a manner consistent with the objectives of ESEA section 1114, subsections (b) and (d) of section 1115, subsections (b) and (c) of section 1120A.

(4)	<p>In the planning and operation of programs and projects at both the State and LEA level there is consultation with parent advisory councils for programs of one school year in duration, and that all such programs and projects are carried out in a manner that provides for the same parental involvement as is required for programs and projects under section 1118, unless extraordinary circumstances make such provision impractical; and in a format and language understandable to the parents.</p>
(5)	<p>In planning and carrying out such programs and projects, there has been, and will be, adequate provision for addressing the unmet education needs of preschool migratory children.</p>
(6)	<p>The effectiveness of such programs and projects will be determined, where feasible, using the same approaches and standards that will be used to assess the performance of students, schools, and local educational agencies under Title I, Part A.</p>
(7)	<p>To the extent feasible, such programs and projects will provide for advocacy and outreach activities for migratory children and their families, including informing such children and families of, or helping such children and families gain access to, other education, health, nutrition, and social services; professional development programs, including mentoring, for teachers and other program personnel; family literacy programs, including such programs that use models developed under Even Start; the integration of information technology into educational and related programs; and programs to facilitate the transition of secondary school students to postsecondary education or employment</p>
(8)	<p>The LEA will assist the State and U.S. Secretary of Education in determining the number of migratory children under paragraphs ESSA § 1303(a)(1)(A) and (2)(B)(i) through such procedures as the State or Secretary may require.</p>
(9)	<p>In providing services with funds received under this part, each recipient of such funds shall give priority to migratory children who are failing, or most at risk of failing, to meet the State's challenging State academic content standards and challenging State student academic achievement standards, and whose education has been interrupted during the regular school year.</p>
(10)	<p>The LEA assures that:</p> <p>(a) a child who ceases to be a migratory child during a school term shall be eligible for services until the end of such term;</p>

(11) The LEA assures that, to the extent that it has migrant-eligible students as evidenced by their Certificates of Eligibility (COEs) issued by the State MEP contractor, the LEA will properly code such students in its Student Information System (SIS) and that the LEA will timely respond to any request(s) for data and information from the Tennessee Department of Education or the State MEP contractor in conformance with all applicable laws and regulations, including but not limited to the federal Family Educational Rights and Privacy Act ("FERPA") (20 U.S.C. §1232g; 34 CFR Part 99).

(12) Review all expenditures from the previous year's Consolidated Funding Application (CFA) and review the effectiveness level of each expenditure.

Budget

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title II-A

Indirect Cost	
Total Contributing to Indirect Cost	\$71,969.00
Indirect Cost Rate	4.46%
Maximum Allowed for Indirect Cost	\$3,113.76

Account Number	Total
71100 - Regular Instruction Program	\$0.00
71150 - Alternative Instruction Program	\$0.00
72120 - Health Services	\$0.00
72130 - Other Student Support	\$0.00
72210 - Support Services/Regular Instruction Program	\$71,969.00
72250 - Education Technology	\$0.00
72610 - Operation of Plant	\$0.00
72710 - Transportation	\$0.00
73100 - Food Service	\$0.00
99100 - Transfers Out	\$960.20
Total	\$72,929.20
Adjusted Allocation	\$72,929.20
Remaining	\$0.00

Budget Detail

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title II-A

72210 - Support Services/Regular Instruction Program - \$71,969.00 ▼

Budget Detail		Narrative Description
Account Number:	72210 - Support Services/Regular Instruction Program	<p>Stipends (\$16,000) for 12 Learning Leaders (.13 FTE each) working with teachers in each of the schools (before school, during school - planning periods, and after school) for a total of 1.56 FTE (\$16,000.00)</p> <p>Funding (\$38,038.00) for a certified, district-wide, professional development coordinator (.5 FTE)</p>
Line Item Number:	189 - Other Salaries & Wages	
Strategic Plan:	Educators	
Admin Costs:		
Optional Program Code:		
Location Code:	Elizabethton (101)	
Quantity:	1.00	
Cost:	\$54,038.00	
Line Item Total:	\$54,038.00	
Account Number:	72210 - Support Services/Regular Instruction Program	
Line Item	196 - In-Service Training	Funding (\$3,000.00) to pay our teachers to train other teachers on professional development days in digital content delivery of CORE academic subjects.

Number:	
Strategic Plan:	Educators
Admin Costs:	
Optional Program Code:	
Location Code:	Elizabethton (101)
Quantity:	1.00
Cost:	\$3,000.00
Line Item Total:	\$3,000.00

Account Number:	72210 - Support Services/Regular Instruction Program
Line Item Number:	201 - Social Security
Strategic Plan:	Educators
Admin Costs:	
Optional Program Code:	
Location	Elizabethton (101)

Social Security for Learning Leaders (\$1,86.00) and for teachers (\$992.00) providing staff development for teachers before and throughout the school-year, and (\$2420.00) for the system-wide professional development coordinator.

Code:		
Quantity:	1.00	
Cost:	\$3,598.00	
Line Item Total:	\$3,598.00	
Account Number:	72210 - Support Services/Regular Instruction Program	Retirement for Learning Leaders (\$275.00) and for teachers (\$1,400.00) providing staff development for teachers before and throughout the school-year, and (\$3,392.00) for the system-wide professional development coordinator.
Line Item Number:	204 - State Retirement	
Strategic Plan:	Educators	
Admin Costs:		
Optional Program Code:		
Location Code:	Elizabethton (101)	
Quantity:	1.00	
Cost:	\$5,067.00	
Line Item Total:	\$5,067.00	
Account Number:	72210 - Support Services/Regular Instruction Program	

Line Item Number:	206 - Life Insurance
Strategic Plan:	Educators
Admin Costs:	
Optional Program Code:	
Location Code:	Elizabethton (101)
Quantity:	1.00
Cost:	\$45.00
Line Item Total:	\$45.00
Account Number:	72210 - Support Services/Regular Instruction Program
Line Item Number:	207 - Medical Insurance
Strategic Plan:	Educators
Admin Costs:	
Optional Program Code:	

Line Item Number:	206 - Life Insurance
Strategic Plan:	Educators
Admin Costs:	
Optional Program Code:	
Location Code:	Elizabethton (101)
Quantity:	1.00
Cost:	\$45.00
Line Item Total:	\$45.00

Medical Insurance (\$3,960.00) for the system-wide professional development coordinator.

Location Code:	Elizabethton (101)
Quantity:	1.00
Cost:	\$3,960.00
Line Item Total:	\$3,960.00
Account Number:	72210 - Support Services/Regular Instruction Program
Line Item Number:	208 - Dental Insurance
Strategic Plan:	Educators
Admin Costs:	
Optional Program Code:	
Location Code:	Elizabethton (101)
Quantity:	1.00
Cost:	\$158.00
Line Item Total:	\$158.00
Account Number:	72210 - Support Services/Regular Instruction Program

Dental Insurance (\$158.00) for the system-wide professional development coordinator.

Medicare for Learning Leaders (\$44.00) and for teachers (\$232.00) providing staff development for teachers before and throughout the

school-year, and (566.00) for the system-wide professional development coordinator.

Line Item Number:	212 - Employer Medicare
Strategic Plan:	Educators
Admin Costs:	
Optional Program Code:	
Location Code:	Elizabethton (101)
Quantity:	1.00
Cost:	\$842.00
Line Item Total:	\$842.00
Account Number:	72210 - Support Services/Regular Instruction Program
Line Item Number:	499 - Other Supplies and Materials
Strategic Plan:	Educators
Admin Costs:	
Optional Program Code:	

(\$250.00) in Other supplies and materials (Could include copy paper, ink cartridges, and miscellaneous office supplies) for Learning Leaders and teachers providing staff development for our teachers.

Location Code:	Elizabethton (101)
Quantity:	1.00
Cost:	\$250.00
Line Item Total:	\$250.00
Account Number:	72210 - Support Services/Regular Instruction Program
Line Item Number:	524 - In-Service / Staff Development
Strategic Plan:	Educators
Admin Costs:	
Optional Program Code:	
Location Code:	Elizabethton (101)
Quantity:	1.00
Cost:	\$1,011.00
Line Item Total:	\$1,011.00
Total for 72210 - Support Services/Regular Instruction Program:	
	\$71,969.00

(\$1,011.00) for In-service/staff development travel, for Learning Leaders, School Faculty and Administration. Activities include core curriculum pd, unpacking the standards, working with district and school-level PLC's, RTI II and other pd associated with student growth and helping teachers learn the best practices for assisting low-performing students.

Total for all other Account Numbers:	\$960.20
Total for all Account Numbers:	\$72,929.20
Adjusted Allocation:	\$72,929.20
Remaining:	\$0.00

Budget Detail

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title II-A

99100 - Transfers Out - \$960.20 ▼

Budget Detail		Narrative Description
Account Number:	99100 - Transfers Out	Indirect costs
Line Item Number:	504 - Indirect Cost	
Strategic Plan:		
Admin Costs:	Indirect Cost	
Optional Program Code:		
Location Code:	Elizabethton (101)	
Quantity:	1.00	
Cost:	\$960.20	
Line Item Total:	\$960.20	
Total for 99100 - Transfers Out:		
Total for all other Account Numbers:		\$71,969.00
Total for all Account Numbers:		\$72,929.20

Adjusted Allocation: \$72,929.20

Remaining: \$0.00

Budget Overview

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title II-A

Indirect Cost	
Total Contributing to Indirect Cost	\$71,969.00
Indirect Cost Rate	4.46%
Maximum Allowed for Indirect Cost	\$3,113.76

Filter by Location: All - \$72,929.20 ▼

Line Item Number	Account Number	72210 - Support Services/Regular Instruction Program	99100 - Transfers Out	Total
189 - Other Salaries & Wages		54,038.00		54,038.00
196 - In-Service Training		3,000.00		3,000.00
201 - Social Security		3,598.00		3,598.00
204 - State Retirement		5,067.00		5,067.00
206 - Life Insurance		45.00		45.00
207 - Medical Insurance		3,960.00		3,960.00
208 - Dental Insurance		158.00		158.00

Line Item Number	Account Number	72210 - Support Services/Regular Instruction Program	99100 - Transfers Out	Total
212 - Employer Medicare		842.00		842.00
499 - Other Supplies and Materials		250.00		250.00
504 - Indirect Cost			960.20	960.20
524 - In-Service / Staff Development		1,011.00		1,011.00
Total		71,969.00	960.20	72,929.20
			Adjusted Allocation	72,929.20
			Remaining	0.00

Program Details

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title II-A

ESSA § 8101(42) defines professional development, as activities that are sustained (not stand-alone, 1-day, or short term workshops), intensive, collaborative, job-embedded, data-driven, and classroom-focused.

Program Administration: The reasonable and necessary costs to manage Title II-A in a compliant and effective manner.

- The district is utilizing consolidated administration to administer Title II-A.** Information regarding the administration of the grant can be found in the Consolidated Administration section of the consolidated funding application.
- The district is not utilizing consolidated administration to administer Title II-A.** Provide a summary of how the Title II-A program will be administered, the staff responsible for the grant administration, the FTE(s) to be supported by Title II-A funds, and all other funding sources that will contribute to Title II-A administrative staff salaries/benefits.

Program Description

Identify the activities to be supported with Title II A funding.	Number of Staff Impacted (Headcount)				Provide a concise summary of the activities to be supported.
	Teachers	Principals	Paraprofessionals	Other School Leaders	
<input checked="" type="checkbox"/>	150	5	50	7	Goal 1 - 1.1, 1.1.1, and 1.3.3 District supervisors work with the

High-quality, personalized, evidence-based professional learning for teachers, paraprofessionals, instructional leadership teams, principals, or other school leaders that is focused on improving teaching and student learning.

WORK WITH THE Professional Development Coordinator to analyze data and determine the training needed and to develop the training utilizing our Learning Leaders. The training is then provided by our learning leaders. They receive a stipend to provide training to our staff. Funds utilized are \$16,000 (stipends), and \$3,000 for training staff. The professional development coordinator

						receives a salary of \$38,038 from Title II.
<input type="checkbox"/>	Effective Teaching of English Language Learners	25	7			
<input checked="" type="checkbox"/>	Effective Teaching of Children with Disabilities					Goal 1 - 1.3 & 1.3.3 District supervisors work with the Professional Development Coordinator to analyze data and determine the training needed and to develop the training utilizing our Learning Leaders. The training is then provided by our learning leaders. They receive a stipend to

						<p>provide training to our staff. Funds utilized are \$16,000 (stipends), and \$3,000 for training staff. The professional development coordinator receives a salary of \$38,038 from Title II.</p>
<input type="checkbox"/>	<p>Increased Knowledge/Ability to Teach Early Childhood</p>					
<input checked="" type="checkbox"/>	<p>Effective Instruction of Science, Technology, Engineering, and Math (STEM)</p>					<p>Goal 1 - 1.1, Goal 3 - 3.2, 3.2.2, & 3.3 District supervisors work with the Professional Development Coordinator to analyze data and determine the training</p>

needed and to develop the training utilizing our Learning Leaders. The raining is then provided provided by our learning leaders. They receive a stipend to provide training to our staff. Funds utilized are \$16,000 (stipends), and \$3,000 for training staff. The professional development coordinator receives a salary of \$38,038 from Title II.

<input type="checkbox"/>	Implementation of Formative Assessments						
<input type="checkbox"/>	Supporting Students Affected by Trauma and/or Mental Illness						
<input type="checkbox"/>	Identification and Support of Gifted Students						
<input type="checkbox"/>	Instructional Services Provided by Libraries						
<input type="checkbox"/>	Career Readiness Education						
<input type="checkbox"/>	Recruitment, Placement, and Retention of Effective Educators						
<input type="checkbox"/>	Class-size reduction teachers						
<input type="checkbox"/>	Teacher testing for hard-to-staff areas						

If you indicated "Teacher Testing for Hard-to-Staff Areas" in the table above, please check which areas:

- Special education (specify above)
- ESL (specify above)
- Advanced science (specify above)

- Advanced math (specify above)
- Foreign language (specify above)
- Other (specify above)

Describe how the activities to be supported with Title II-A funds, as indicated above, are in support of one or more of the strategies in the district plan.

Each of the identified activities are tied directly to our district plan.

Describe how the LEA meets the requirements of ESEA §2102(b)(3) to meaningfully consult with teachers, principals, other school leaders, paraprofessionals (including organizations representing such individuals), specialized instructional support personnel, charter school leaders (in an LEA that has charter schools), parents, community partners, and other organizations or partners with relevant and demonstrated expertise on how to best improve the LEA's activities to meet the purposes of Title II, Part A. NOTE: This consultation may occur as part of the InformTN LEA planning process.

InformTN planning, school planning and parent engagement afford our system wonderful opportunities to collaborate and get to the nuts and bolts of learning. The InformTN planning has been the most successful opportunity to bring stakeholders together and work for the common good of the system. Stakeholders have been more than willing to voice concerns as-well-as identifying the areas of strength for our schools across the district).

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

[Click here to open the Title II, Part A Overview & Allowable Use of Funds Guidance Document](#)

Title II-A Personnel Details - School-based and Systemwide

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title II-A

Personnel and Location Staff Paid with Title II-A Funds

Place all staff in one of three areas: school-based (one site), systemwide instruction (serves multiple school sites), or systemwide administration (central office).

School-Based Staff Instruction & Support - (Assigned or scheduled to one or more school sites)

	Headcount	FTE
Class Size Reduction Teachers		
Coaches / Consulting Teachers		
Other (specify)		
Total	0	0.00

Systemwide Instruction & Support - (Work as needed at multiple school sites, reports to central office)

	Headcount	FTE
Coaches / Consulting Teachers		
Instructional Facilitators		
Other (specify) Learning Leaders	12.00	1.56

Other (specify) Professional Development Coordinator	1.00	0.50
Total	13.00	2.06

Systemwide Personnel - (Usually personnel working in the central office)

	Headcount	FTE
Administration		
Program / Project Director		
Other (specify)		
Total	0.00	0.00

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

Class Size Reduction

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title II-A

If your district is not using funds for class size reduction select N/A.

N/A

School Name	Grade CSR Teacher Will Serve	Projected Grade Enrollment	Actual Grade Enrollment	State/Local Funded Teachers	Title II CSR Teachers	Projected State and Local Teacher to Student Ratio	Actual State and Local Teacher to Student Ratio	Grade Span CSR Teacher Will Serve	Grade Span Projected Enrollment	Grade Span State/Local Funded Teachers	Grade Span Title II CSR Teachers	Grade Span Projected State and Local Teacher to Student Ratio
<input type="text"/>	Select... ▼	<input type="text"/>	- TBD TBD	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Select... ▼	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

* 1. Describe the district's use of funds for Class Size Reduction (CSR), the evidence upon which the district is relying for its use, and how CSR is in support of one or more of the strategies in the district plan.

* 2. What level of evidence does the district's use of CSR meet?

- STRONG EVIDENCE from at least one well-designed and well-implemented experimental study.
- MODERATE EVIDENCE from at least one well-designed and well-implemented quasi-experimental study.
- PROMISING EVIDENCE from at least one well-designed and well-implemented correlational study.
- DEMONSTRATES A RATIONALE for using the intervention (the study suggests that the intervention is likely to improve a relevant outcome.)

* 3. Was there a favorable effect on the use of CSR?

- Yes
- No

* 4. Was the use of CSR implemented in a setting similar to your district (e.g., rural, urban, grade span, etc.)?

- Very Much
- Somewhat
- A little
- Not at all

* 5. Was the use of CSR implemented with populations similar to your district (e.g., English language learners, low socioeconomic status, specific ethnicity)?

- Very Much
- Somewhat
- A little
- Not at all

Using ESEA Funds for Class-Size Reduction

LEAs utilizing ESEA funds for class size reduction teachers must also submit documentation that the teacher(s) hired are highly-effective by Oct. 1 each year. More information can be found [here](#).

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

Related Documents

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title II-A

Optional Documents

Type	Document Template	Document/Link
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(CFA) Additional Supporting Documents

N/A

Program Details

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - English Learner Requirements

*** ESEA Title III Budget Options**

- LEA generates \$10,000 or more and will function as a Stand-Alone system. (LEA will enter a Title III budget in ePlan.)
- LEA will act as the Fiscal Agent for other LEAs. (Fiscal Agent will enter a Title III budget that includes consortia members in ePlan.)
- LEA does NOT generate at least \$10,000 and will join a consortium to utilize Title III funds. (Consortium members will enter a budget on the Consortia Budget Review page in ePlan.)
- LEA is releasing ALL generated Title III funds. (LEA will not complete a Title III budget)
- LEA does not receive ANY Title III funds. (LEA will not complete a Title III budget.)

District-wide ESL Program Staffing: State Board Rule 0520-01-19-05 requires that the district-wide ESL program staffing ratio shall be based on an average of no more than thirty-five (35) identified EL students per full-time equivalent ESL teacher unless an alternate staffing ratio is approved by the Department. (1:35) TDOE calculates this ratio based on staff and student counts from October of each year.

	Headcount	FTE
Number of state/locally-funded, certified ESL teachers providing services to ELs in October 2021 (FTE)	* 2.00	* 1.50
2021-22 October 1 EL count (L, W, 1 and 2)		18
Ratio of state/locally-funded ESL teachers to EL students as of October 1, 2021 is 1:35		12
Additional Details		

If the district-wide ESL program staffing ratio as of October 1, 2021 exceeds 1:35, provide a detailed description of the steps the LEA will take (including a timeline) to reach the required 1:35 ratio by September 15, 2022.

NA

English Learner Identification and Enrollment

* Does the district administer the Home Language Survey (HLS) to each newly enrolled student?

Yes ▼

* Assurance: The district has a written document (process or policy) describing the process to identify English Learners, including Home Language Surveys, screening, and following State Board mandated requirements.

Providing Equitable Access to Programs and Services for EL/Non-EL Students

* In your district are there currently any Office of Civil Rights or Department of Justice investigations? If so, please give a brief explanation.

No

Complete the questions below ONLY if you are district that has generated and will retain Title III funds.

Language Instruction Educational Programs

In the table below, place a check next to each type of language instruction educational programs (LIEPs) in the schools within your LEA. Indicate N/A in the Comments section if there are no English Learners in a school.

School Name	LEA ID - School Number	Types of programs described in the local plan (as submitted to the State or as implemented) that is closest to the descriptions in the National Clearinghouse for English Language Acquisition Glossary of Terms (link to website above).

	Heritage language Spanish	Sheltered English Instruction	Structured English Immersion	Specially designed academic instruction delivered in English (SDAIE)	Content-based ESL	Pull-out ESL	Comments
East Side Elementary	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Elizabethton High School	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Harold McCormick Elementary	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
T A Dugger Junior High School	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
West Side Elementary	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
▼	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

How many ESL teachers serve more than one school in the LEA?

How many ESL teachers serve more than two schools in the LEA?

Are any teachers asked to work during lunch or planning period to provide services within the district to ELs?

Are students transported to another school for ESL services? If yes, what is the district's justification for that practice?

Describe how the LEA will provide and implement effective activities and strategies that enhance or supplement language instruction educational programs for English learners, which shall include parent, family, and community engagement activities as required under ESEA § 3115(c)(3).

Activities serving ELs in Title III funded LEAs during 2021-22. Check all that apply.

Note that items d. (professional development) and e. (parent and family engagement) are required under ESEA Title III § 3115 and should be reflected in the Title III application.

- a. Supporting the development and implementation of language instruction educational programs (LIEPs)
- b. Enhancing existing LIEPs and programs for restructuring and reforming schools with ELs
- c. Supporting implementation of school-wide programs
- d. Professional development to teachers and other personnel serving ELs (required under ESEA §3115(c)(2))
- e. Parent and community engagement activities (required under ESEA § 3115(c)(3)(A))
- f. Supporting the development and implementation of pre-school programs for ELs
- g. Improving LIEPs by upgrading curricula, instructional materials, software and assessment procedures
- h. Improving instruction of ELs with disabilities
- i. Providing tutorials, career and technical education
- j. Offering programs to help ELs achieve success in post-secondary education
- k. Other

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

Consortia Budget Review

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - English Learner Requirements

N/A - LEA is not joining a consortium

Consortium Member Budget

	Amount	Narrative Description
71100: Regular Instructional Education		
Select...	\$	
Sub-Total: 71100 Subtotal Regular Instructional Education	\$ 0	
72130: Support Services / Other Student Support		
Select...	\$	
Sub-Total: 72130 Support Services / Other Student Support	\$	
72210: Regular Instructional Program Support Services		
Select...	\$	
Sub-Total: 72210 Regular Instructional Program Support Services	\$	
72710: Support Services / Transportation		
	Amount	Narrative Description

Select...	\$
Sub-Total: 72710 Support Services / Transportation	\$
Grand Total	\$
Allocation	\$ 1,815.57
Remaining	\$

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

EL OCR Assurances

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - English Learner Requirements

*** The Local Education Agency (LEA) hereby assures the State Education Agency (SEA) that:**

1. The home language survey is administered one time at initial enrollment. This survey is kept in the student's cumulative folder and will be forwarded to the receiving school when/if the student leaves the school in which s/he initially enrolled.
2. Students for whom any HLS questions are answered as a language other than English are further interviewed to determine if the screener should be administered.
3. All students who could potentially be identified as EL are screened with the correct WIDA screening tool.
4. EL parents of non-English language background students and EL students are identified and served through translation or interpretation as needed.
5. Students who are identified as EL will receive at least the minimum services outlined in TN State Board of Education Rule 0520-01-19 whether or not the district is receiving Title III funds.
6. All teachers of EL students are providing accommodations and language supports as required to make both academic and ESL standards accessible.
7. For EL students whose parents/guardians have waived ESL services through the alternative language program, the ESL services are provided through the classroom teachers who must be trained on ESL standards.
8. Students are not retained in grade-level classes if English language acquisition is a factor in the decision for retention.
9. All students are receiving culturally appropriate and culturally sensitive instruction in all classes.

10. EL students are eligible for all school and extra-curricular programs. If their rate of participation is not comparable to that of non-EL students, the LEA is taking an active role in achieving equity through a well-designed written plan.
11. All ELs are age appropriate for the grade level in which they are placed.
12. All students are provided accommodations as needed to access TNReady and other assessments.
13. Each EL student with a disability has an ESL professional on his/her IEP team if the student has an IEP.
14. All English learners are assessed annually in English Language Proficiency until exit from services. (1111(b)(7)).
15. All English learners are assessed annually in 3-8, and at least once in high school, for English Language Arts and Math. (1111(b)(3)(C)).
16. All English learners who are entitled to other services receive them. (20 U.S.C. §§ 1400-1419; 34 C.F.R. pt. 300) (29 U.S.C. § 794 and 34 C.F.R. pt. 104).

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

Program Details - Title III

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - English Learner Requirements

Complete pages in the Title III Section of the Consolidated Application ONLY if you are a Title III District (Stand-Alone, Consortia Member, or Fiscal Agent).

1. Program Administration: The reasonable and necessary costs to manage Title III in a compliant and effective manner.

The LEA is utilizing consolidated administration to administer Title III. Information regarding the administration of the grant can be found in the Consolidated Administration section of the consolidated funding application.

The LEA is not utilizing consolidated administration to administer Title III. Provide a summary of how the Title III program will be administered, the staff responsible for the grant administration, the FTE(s) to be supported by Title III funds, and all other funding sources that will contribute to Title III administrative staff salaries/benefits.

NOTE: Only active ELs (Ls and Ws) and Immigrant students may be served under Title III. Students who have exited ESL services (T1, T2, T3, and T4) may not be served with Title III funds. T1-T4 students may only continue to be served under Title III if they are also Immigrant. (ESSA, Title III, Part A § 3114(d))

2. Describe the planned use of Title III funds and how it is supplemental to the programs, services, and supports that EL students must receive and/or are eligible to receive from other state and federal sources.

3. Describe how the district will measure the impact that Title III activities had on English language development.

Title III Personnel Details - School-based and Systemwide

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - English Learner Requirements

Personnel and Location of Staff Paid with Title III Funds (not state and local funds)

Place all staff in one of three areas: school-based (one site), systemwide instruction (serves multiple school sites), or systemwide administration (central office). **Personnel details must align to budget details.**

School-Based Staff Instruction & Support - (Assigned or scheduled to one or more school sites)

	Headcount	FTE
Teachers		
Instructional Paraprofessionals		
Instructional Facilitators		
Coaches		
Guidance Counselors		
Parent Involvement		
Other (specify)		
Total	0	0.00

Systemwide Instruction & Support - (Work as needed at multiple school sites, reports to central office)

	Headcount	FTE
Coaches / Consulting Teachers	<input type="text"/>	<input type="text"/>
Instructional Paraprofessionals	<input type="text"/>	<input type="text"/>
Non-Instructional Paraprofessionals	<input type="text"/>	<input type="text"/>
Instructional Facilitators	<input type="text"/>	<input type="text"/>
Parent Involvement	<input type="text"/>	<input type="text"/>
Translators/Interpreters	<input type="text"/>	<input type="text"/>
Other (specify)	<input type="text"/>	<input type="text"/>
Total	0.00	0.00

Systemwide Administration - (Usually personnel working in the central office)

	Headcount	FTE
Administration	<input type="text"/>	<input type="text"/>
Program / Project Director	<input type="text"/>	<input type="text"/>
Other (specify)	<input type="text"/>	<input type="text"/>
Total	0.00	0.00

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

Related Documents

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - English Learner Requirements

Optional Documents		
Type	Document Template	Document/Link
(CFA EL) Title III consortium Memorandum of Understanding (Title III fiscal agent only) [Upload up to 1 document(s)]	N/A	
(CFA) Additional Supporting Documents	N/A	

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - English Learner Requirements

*** The Local Education Agency (LEA) hereby assures the State Education Agency (SEA) that the LEA will:**

- | | |
|----|---|
| 1. | Comply with section 1112(e)(3)(A)&(B) prior to, and throughout, each school year as of the date of application. (3116(b)(4)(A)) |
| | a. Inform parents of English learners who are identified for participation in language instruction programs during the school year within 30 calendar days of their identification. |
| 2. | Not be in violation of any state law, including state constitutional law, regarding the education of English learners, consistent with sections 3125 and 3126. (3116(b)(4)(B)) |
| 3. | Consult with teachers, researchers, school administrators, parents and family members, community members, public or private entities, and institutions of higher education, in developing and implementing Title III. (3116(b)(4)(C)) |
| 4. | Coordinate activities, if applicable, and share relevant data with local Head Start and Early Head Start agencies, including migrant seasonal Head Start agencies, and other early childhood education providers. (3116(b)(4)(D)) |
| 5. | Ensure that all teachers in any language instruction educational program for English learners that is, or will be, funded by Title III are fluent in English and any other language used for instruction, including having written and oral communication skills. (3116(c)) |
| 6. | Submit a report to the state upon request in a form prescribed by the state on the activities conducted and children served by Title III. (3121(a)) |

7.	Implement an effective means of outreach to parents of English learners to inform them of how they can be involved in the education of their children, be active participants in assisting their child in attaining English proficiency, achieving at high levels within a well-rounded education, and meeting the challenging state academic standards expected of all students. (1112(e)(3)(C))
8.	Provide notice and information to parents in an understandable and uniform format, to the extent practicable, in a language that the parents can understand. (1112(e)(4))
9.	Conduct a self-assessment of the English Learner program on an annual basis, use the information to make programmatic changes or improvements, and use results to inform district goals around ESL programming (20 U.S.C. §1701-1720).
10.	Use funds to provide effective professional development to classroom teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), principals and other school leaders, administrators, and other school or community-based organizational personnel. (3115(c)(2))
11.	Use funds to provide and implement other effective activities and strategies that enhance or supplement language instruction educational programs for English learners which shall include parent, family, and community engagement activities. (ESEA § 3115(c)(3))
12.	Comply with all requirements mandated by Tennessee State Board of Education ESL Rule 0520-01-19.
13.	Review all expenditures from the previous year's Consolidated Funding Application (CFA) and review the effectiveness level of each expenditure.

Budget

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title III

Indirect Cost	
Total Contributing to Indirect Cost	\$0.00
Indirect Cost Rate	4.46%
Maximum Allowed for Indirect Cost	\$0.00

Account Number	Total
71100 - Regular Instruction Program	\$0.00
72120 - Health Services	\$0.00
72130 - Other Student Support	\$0.00
72210 - Support Services/Regular Instruction Program	\$0.00
72610 - Operation of Plant	\$0.00
72710 - Transportation	\$0.00
73100 - Food Service	\$0.00
99100 - Transfers Out	\$0.00
Total	\$0.00
Adjusted Allocation	\$1,815.57
Remaining	\$1,815.57

Budget Overview

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Title III

Indirect Cost	
Total Contributing to Indirect Cost	\$0.00
Indirect Cost Rate	4.46%
Maximum Allowed for Indirect Cost	\$0.00

Filter by Location: All - \$0.00

Line Item Number	Account Number	Total
Total		0.00
	Adjusted Allocation	1,815.57
	Remaining	1,815.57

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Equitable Services for Non-public Schools

1 1 or 1 | Find | Next

Key

- PART This school has responded that they will participate in the program.
- NOT PART This school has responded that they will NOT participate in the program.
- NO REPLY This school has not replied to multiple documented requests from the district as to whether they will participate.
- PROFIT This school is ineligible for the program because they are a for profit organization.
- CAT I-SP This school is ineligible because it is a Category I Special Purpose School.
- NIPK (For IDEA Preschool ONLY) - this school does not serve preschool students.
- NO GRANT The LEA does not have this discretionary grant.

School ID - Name	Grade Level	Title I Participation	Low Income Non-Public Students from the District Title I Attendance Areas	Title I-C Participation	Migratory Students Enrolled at the Non-public School	Title I-A Participation	Non-public Total Enrollment	Title II-A Participation	English Learners Enrolled at the Non-public School	Title I-A-A Participation	Non-public Total Enrollment	21st Century Participation	Non-public Total Enrollment	IDEA Participation	IDEA Preschool Participation
101-9010 - East Tennessee Christian Home	6,7,8,9,10,11,12	NOT PART	0.00	NOT PART	0.00	NOT PART	0	NOT PART	0.00	NOT PART	0.00	NOT PART	0.00	NOT PART	NOT PART
101-9700 - Elizabethton Academy	7,8,9,10,11,12	NOT PART	0.00	NOT PART	0.00	NOT PART	0	NOT PART	0.00	NOT PART	0.00	NOT PART	0.00	NOT PART	NOT PART
Totals:			0.00		0.00		0		0.00		0.00		0.00		

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Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Equitable Services for Non-public Schools

N/A - The LEA certifies that no eligible non-public schools are in the district, and no known low-income students from their Title I attendance areas are enrolled in eligible non-public schools.

Title I-A

Formula to Determine Amount for Title I-A Equitable Expenditures

A. Title I Allocation (Original + Reallocation + "Original" Transfers In)	\$	720,453.16
B. K-12 Non-Public Low-Income Enrollment (from Served Schools)		0.00
C. K-12 Total Low-Income Enrollment (from Served Schools)		512.00
D. Total Non-Public Share (A x B/C)	\$	0.00
E. Non-Public Family Engagement (Title I allocation X 1% X (your K-12 non-public low-income enrollment / your K-12 total low-income enrollment) if Title I allocation > \$500,000)	\$	0.00
F. Non-Public Administration	\$	
G. FY23 Non-Public Instructional Funds (D-(E+F))	\$	0
H. FY22 Non-Public carryover amount	\$	
I. Total Amount of Non-Public Instructional Funds (FY22 Carryover and FY23)	\$	

Narrative Questions

Describe the consultation process between the LEA and the non-public/private school(s). Include (1) important

dates, (2) modes of communication, and (3) the information provided to non-public/private school representatives. (Upload affirmation of consultation(s) in Related Documents.)

Identify the types of services to be provided to support the academic achievement of participating non-public/private school students.

- Reading intervention
- Math intervention
- Professional development
- Equipment
- Educational software
- Educational materials and supplies
- Contracted educational services

Will the LEA be entering into an inter-district agreement/MOU with another LEA to provide services for any eligible students?

- Yes
- No

If yes, identify the LEA(s) that will be providing services to participating students on behalf of the LEA.

Describe the LEA's process for evaluating the effectiveness of the services provided to non-public/private school students.

Describe the family engagement activities to be provided for families of non-public/private school students.

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Equitable Services for Non-public Schools

N/A - The LEA certifies that no participating non-public schools are in the district.

Title I-C

Formula to Determine Amount for Title I, Part C Equitable Expenditures

A. Number of Students

A1: LEA Migratory Children and Youth Count

A2: Participating Non-Public School Migratory (Spring Non-Public Survey responses)

A3: Total Migratory Children and Youth (A1 + A2)

B. Title I, Part C

B1: LEA Allocation

B2: Administration Costs (for public and non-public school programs)

B3: LEA Allocation Minus Admin Costs (B1 - B2)

C. Per Pupil Rate

C1: B3 divided by A3

D. Equitable Services

D1: Amount LEA Must Reserve for Equitable Services for Participating Non-Public Schools = (A2 x C1)

\$ 0.01

\$

\$

\$

\$

E. FY22 Non-Public Carryover Amount

\$

F. Total Amount of Non-Public Instructional Funds (FY22 Carryover and FY23)

\$

Narrative Questions

Describe the consultation process between the LEA and the non-public/private school(s). Include (1) important dates, (2) modes of communication, and (3) the information provided to non-public/private school representatives. (Upload affirmation of consultation(s) in Related Documents.)

Describe the process for identifying migratory children and youth at the non-public school(s) that receive(s) Title I, Part C services.

Describe the process the LEA uses to complete the Individual Needs Assessment (INA) at the non-public school(s) that receive(s) Title I, Part C services.

Explain how the LEA assesses the Migrant Education Program annually at each non-public school that receives Title I, Part C services.

Briefly explain what services the LEA provides to eligible migratory children and youth at each non-public school receiving Title I, Part C services (including, but not limited to, professional development, materials, tutoring, and equipment).

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Equitable Services for Non-public Schools

N/A - The LEA certifies that no participating non-public schools are in the district.

Title II-A

Formula to Determine Amount for Title II, A Equitable Expenditures

A. Number of Students

A1: District Enrollment (from the School Eligibility Page)

2,532

A2: Participating Private School Enrollment (Spring Private School Survey responses)

0

A3: Total Enrollment (A1 + A2)

2532

B. Title II, Part A

B1: District Allocation

\$ 72,929.20

B2: Administration Costs (for public and private school programs)

\$

B3: LEA Allocation Minus Admin Costs (B1 - B2)

\$

C. Per Pupil Rate

C1: B3 divided by A3

\$

D. Equitable Services

D1: Amount district must reserve for equitable services for participating private schools = (A2 x C1)

\$

E. FY22 Non-public Carryover Amount

\$

F. Total Amount of Non-public Instructional Funds (line D1, E)

\$

Non-Public Equitable Service

Describe the consultation process between the LEA and the non-public/private school(s). Include (1) important dates, (2) modes of communication, and (3) the information provided to non-public/private school representatives. (Upload affirmation of consultation(s) in Related Documents.)

Describe the professional development activities to be provided to participating non-public school teachers, principals, and other school leaders.

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Equitable Services for Non-public Schools

N/A - The LEA certifies that no participating non-public schools are in the district.

Title III

Formula to Determine Amount for Title III Equitable Expenditures

A. Number of Students

A1: District English Learners	
A2: Participating Private School English Learners (Spring Private School Survey responses)	0
A3: Total English Learners (A1 + A2)	0

B. Title III

B1: District Allocation	\$ 1,815.57
B2: Administration Costs (for public and private school programs)	\$
B3: LEA Allocation Minus Admin Costs (B1 - B2)	\$

C. Per Pupil Rate

C1: B3 divided by A3	\$
----------------------	----

D. Equitable Services

D1: Amount District must reserve for equitable services for participating private schools = (A2 x C1)	\$
---	----

E. FY22 Non-Public Carryover Amount

\$

F. Total Amount of Non-Public Instructional Funds (FY22 Carryover and FY23)

\$

Narrative Questions

Describe the consultation process between the LEA and the non-public/private school(s). Include (1) important dates, (2) modes of communication, and (3) the information provided to non-public/private school representatives. (Upload affirmation of consultation(s) in Related Documents.)

Describe the process for identifying English Learners at the non-public school(s) that receive(s) Title III services.

Briefly explain how Title III services are provided at each non-public school receiving Title III services (including professional development, materials, tutoring, and equipment).

Explain how the English as a Second Language program is assessed annually at each non-public school that receives Title III services.

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Equitable Services for Non-public Schools

N/A - The LEA certifies that no participating non-public schools are in the district.

Title IV-A

Formula to Determine Amount for Title IV, A Equitable Expenditures

A. Number of Students

A1: District Enrollment (from the School Eligibility Page)

2,532

A2: Participating Private School Enrollment (Spring Private School Survey responses)

0

A3: Total Enrollment (A1 + A2)

2532

B. Title IV, Part A

B1: District Allocation

\$ 0.00

B2: Administration Costs (for public and private school programs)

\$

B3: LEA Allocation Minus Admin Costs (B1 - B2)

\$

C. Per Pupil Rate

C1: B3 divided by A3

\$

D. Equitable Services

D1: Amount District must reserve for equitable services for participating private schools = (A2 x C1)

\$

E. FY22 Non-Public Carryover Amount

\$

F. Total Amount of Non-Public Instructional Funds (FY22 Carryover and FY23)

\$

Non-Public Equitable Service

Describe the consultation process between the LEA and the non-public/private school(s). Include (1) important dates, (2) modes of communication, and (3) the information provided to non-public/private school representatives. (Upload affirmation of consultation(s) in Related Documents.)

* Describe the activities to be provided in support of participating non-public/private school students and/or teachers.

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

Assurances

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Equitable Services for Non-public Schools

- The Local Educational Agency (LEA) hereby assures the State Educational Agency (SEA) that the LEA follows all regulations applicable to the assurances outlined below:
 - The LEA has engaged in timely and meaningful consultation, as required by ESEA 1117(b)(1), and maintains all required documentation to support such consultation.
 - The LEA will ensure that services to Title I non-public students are provided in a timely fashion, in accordance with agreements made as a result of meaningful consultation with non-public/private school representatives.
 - The LEA will obligate all non-public/private school funds during the fiscal year in which allocated and in support of services agreed upon as a result of required consultation.
 - The LEA will engage in ongoing consultation with participating non-public/private school representatives as necessary to ensure fidelity of implementation of agreed-upon services and to monitor the effectiveness of services.

Related Documents

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Equitable Services for Non-public Schools

Optional Documents		
Type	Document Template	Document/Link
(CFA) Private Schools Consultation	 <u>Affirmation of Meaningful Private School Consultation</u>	
Affirmation of Meaningful Non-Public School Consultation & Agreement	 <u>Affirmation of Meaningful Non-Public School Consultation & Agreement</u>	
(ASR) Additional Supporting Documents	N/A	

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - IDEA Requirements

Please add a row for each unique "Other" position.

Systemwide Administration - (Usually personnel working in the central office)

	IDEA, Part B Funds (611)		IDEA Preschool Funds (619)		General Purpose Special Education Funds	
	Head Count	FTE	Head Count	FTE	Head Count	FTE
Special Education Supervisor					1	0.60
Bookkeeper						
Secretary					1	0.50
Coordinator						
Other (please specify)						
Total	0	0.00	0	0.00	2	1.10

Systemwide Instruction & Support - (Central Office or Assigned to more than one school site and on an irregular schedule)

IDEA, Part B Funds (611)	IDEA Preschool Funds (619)	General Purpose Special Education Funds

	Head Count	FTE	Head Count	FTE	Head Count	FTE
Bus Drivers					3	3.00
Bus Attendants						
Psychologists						
Speech Pathologists					3	3.00
Other (please specify)						
Total	0	0.00	0	0.00	6	6.00

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - IDEA Requirements

School Name	LEA ID - School Number	Teachers				Education Assistants			
		IDEA Part B (611)		General Purpose Special Education Funds		IDEA Part B (611)		General Purpose Special Education Funds	
		Head Count	FTE	Head Count	FTE	Head Count	FTE	Head Count	FTE
East Side Elementary	101-0010			2	2.00			3	2.34
Elizabethton High School	101-0015			5	5.00	10	6.70	5	4.34
Harold McCormick Elementary	101-0020	1	1.00	5	4.62	13	9.04	8	6.68
T A Dugger Junior High School	101-0025			4	4.00	8	5.69	6	4.68
West Side Elementary	101-0030	1	0.05	4	3.75	5	3.35	5	3.34
Total		2	1.05	20	19.37	36	24.78	27	21.38

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

School Name	LEAD Number	Speech Pathologists			Psychologists			Nurses			Other - Specify			Other 2			Other 3			Other 4			
		IDEA Part B (611) Head Count	General Purpose Special Education Funds Head Count	FTE	IDEA Part B (611) Head Count	General Purpose Special Education Funds Head Count	FTE	IDEA Part B (611) Head Count	General Purpose Special Education Funds Head Count	FTE	IDEA Part B (611) Head Count	General Purpose Special Education Funds Head Count	FTE	IDEA Part B (611) Head Count	General Purpose Special Education Funds Head Count	FTE	IDEA Part B (611) Head Count	General Purpose Special Education Funds Head Count	FTE	IDEA Part B (611) Head Count	General Purpose Special Education Funds Head Count	FTE	
East Side Elementary	101-0010																						
Elizabeth High School	101-0015																						
Harold Kinnear Elementary	101-0020																						
T.A. Dugger School High	101-0025																						
West Side Elementary	101-0030																						
Total		0	0	0.00	0	0	0.00	0	0	0.00	1	1.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - IDEA Requirements

School Name	LEA ID - School Number	Teachers				Education Assistants				General Purpose Special Education Funds	
		IDEA Part B (611) Head Count	FTE	IDEA Preschool (619) Head Count	FTE	IDEA Part B (611) Head Count	FTE	IDEA Preschool (619) Head Count	FTE	Head Count	FTE
East Side Elementary	101-0010				1.00	4	3.01	1	0.67		
Elizabethton High School	101-0015										
Harold McCormick Elementary	101-0020										
T A Dugger Junior High School	101-0025										
West Side Elementary	101-0030										
Total		0	0.00	0	1.00	4	3.01	1	0.67	0	0.00

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - IDEA Requirements

A. Children With Disabilities To Receive Free Appropriate Public Education Services From The School System

- Counts in this table should be an Unduplicated Count.
- EOY Report may be used as a method of projecting numbers.

	(1) Within School System		(2) Contractual Agreement Full time placement only		(3) Total to Receive FAPE		(4) # Receiving Special Transportation+		(5) # Private School Students to be Placed by LEA for Receiving Services		(6a) # Private School Students to be Placed by Parents within system			(6b) # Of Private School Students to be Served by LEA This School Year		
	3-5	6-21	3-5	6-21	3-5	6-21	3-5	6-21	3-5	6-21	3-5	6-21	3-5	6-21	3-5	6-21
Autism	2	42			2	42	1	10								
Blind					0	0										
Deaf-Blindness					0	0										
Deafness		1			0	1										
Developmental Delay	21	34			21	34	9	6		1						
Emotional Disturbance		5			0	5		1								
Hearing Impairments		2			0	2										
Intellectually Gifted	0	27			0	27										
Language Impairments	4	9			4	9										
Intellectual Disability	0	15			0	15		8								
Multiple Disabilities	0	26			0	26		8								
Orthopedic Impairments					0	0										
Other - Functional Delay	0	2			0	2		1								
Other - Health Impairments	2	73			2	73		4				1				
Specific Learning Disabilities	0	194			0	194		1								
Speech Impairment	20	65			20	65										
Traumatic Brain Injury					0	0										
Visual Impairments	0	3			0	3										
Totals	49	498	0	0	49	498	10	39	0	0	1	1	1	0	0	0

+ If special transportation is provided a transportation budget page must be included - General Purpose and/or federal.

B. Options to be Provided

- The counts in this table are a duplicated count and should reflect both primary and one secondary option of service.

2. It is recommended that the LEA pull Options of Service from a date when the LEA's enrollment was at its peak.

3. Do not place 0's in columns with no students.

	Option 1	Option 2	Option 3	Option 4	Option 5	Option 6++	Option 7	Option 8+++	Option 9	Option 10	Total+
Ages 3-5	29	7	10	9			2	1			58
Ages 6-21	102	97	99	34	92	1	63	7		8	503

+ The total for each age group must be equal to or greater than total for each corresponding age group in column 3 under Table A above.

++ For each option 6 student there is at least 1/2 FTE of an education assistant or interpreter position budgeted in general purpose funds.

+++ Since Option 8 includes 2 related services, students reported in Option 8 should not be reported in another Option.

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

IDEA Private School Details

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - IDEA Requirements

1. Is the LEA required to reserve a portion of their IDEA funds to provide services to parentally placed private school students from:

* IDEA 611 funds (6-21)

Yes

No

* IDEA 619 funds (3-5)

Yes

No

2. If so, where has the reserved amount been budgeted within each appropriate budget (give account number(s) with line item(s) for each budget separately):

IDEA 611

72220-312 - These funds will be reserved to provide Occupational and Physical Therapy services as needed for eligible students.

IDEA 619

3. Will any private school proportionate share funds from the prior year be carried over to be expended in the current year?

IDEA 611 funds (6-21)

Yes

No

\$ If yes, estimated amount to be carried over:

IDEA 619 funds (3-5)

- Yes
- No

\$ If yes, estimated amount to be carried over:

Resources

[Click here to open the Consolidated Funding Application Guide.](#)

IDEA Shared Related Documents

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - IDEA Requirements

Required Documents		
Type	Document Template	Document/Link
(CFA IDEA) General Purpose Special Education Budget [Upload 1 document(s)]	 General Purpose Special Education Budget Template	 22-23 ECS GP Special Education Budget
Optional Documents		
Type	Document Template	Document/Link
(CFA IDEA) State Special Education Expenditure Report (required after July 1st) [Upload up to 1 document(s)]	 State Special Education Expenditure Report Template	
(CFA IDEA) Maintenance of Effort Exception	N/A	
(CFA) Additional Supporting Documents	N/A	
CCEIS Excel Template	 CCEIS Excel Template	
(CFA IDEA) 141 Statement of expenditures “only for CCEIS” (required after July 1) [Upload up to 1 document(s)]	N/A	
(CFA IDEA) 142 Statement of expenditures “only for CCEIS” (required after July 1) [Upload up to 1 document(s)]	N/A	

Budget

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - IDEA, Part B

Indirect Cost	
Total Contributing to Indirect Cost	\$582,027.00
Indirect Cost Rate	4.46%
Maximum Allowed for Indirect Cost	\$24,850.09

Account Number	Total
71150 - Alternative Instruction Program	\$0.00
71200 - Special Education Program	\$562,184.75
72120 - Health Services	\$0.00
72130 - Other Student Support	\$0.00
72210 - Support Services/Regular Instruction Program	\$0.00
72215 - Support Services/Alternative Instruction Program	\$0.00
72220 - Support Services/Special Education Program	\$19,842.25
72410 - Office of the Principal	\$0.00
72710 - Transportation	\$0.00
99100 - Transfers Out	\$0.00
Total	\$582,027.00
Adjusted Allocation	\$582,027.00
Remaining	\$0.00

Budget Detail

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - IDEA, Part B

71200 - Special Education Program - \$562,184.75 ▼

Budget Detail

Narrative Description

Account Number: 71200 - Special Education Program

Line Item Number: 116 - Teachers

Strategic Plan: Educators

Optional Program Code:

Location Code: Elizabethton (101)

Quantity: 1.00

Cost: \$50,771.00

Line Item Total: \$50,771.00

Account Number: 71200 - Special Education Program

Line Item Number: 163 - Educational Assistants

Strategic Plan: Educators

1.0 FTE for Regular School year teacher. Money to pay ESY summer program teacher. .05 FTE. The total FTE for this account/line number is 1.05. The title of the position is ESY summer program teacher. Our district pays for a current special education teacher to teach special education students in extended school year programs.

To pay for SE teaching assistants 27.79 total FTE: K-12 teaching assistants are 24.78 FTE and Preschool teaching assistant is 3.01 FTE.

Optional Program Code:		
Location Code:	Elizabethton (101)	
Quantity:	1.00	
Cost:	\$426,883.00	
Line Item Total:	\$426,883.00	
Account Number:	71200 - Special Education Program	Benefits for SE employees.
Line Item Number:	201 - Social Security	
Strategic Plan:	Educators	
Optional Program Code:		
Location Code:	Elizabethton (101)	
Quantity:	1.00	
Cost:	\$29,467.00	
Line Item Total:	\$29,467.00	
Account Number:	71200 - Special Education Program	Benefits for SE employees.

Line Item Number:	204 - State Retirement
Strategic Plan:	Educators
Optional Program Code:	
Location Code:	Elizabethton (101)
Quantity:	1.00
Cost:	\$15,062.75
Line Item Total:	\$15,062.75

Account Number:	71200 - Special Education Program
Line Item Number:	206 - Life Insurance
Strategic Plan:	
Optional Program Code:	
Location Code:	Elizabethton (101)
Quantity:	1.00
Cost:	\$225.00

Benefits for SE employees.

Line Item Total:	\$225.00		
Account Number:	71200 - Special Education Program	Benefits for SE employees.	
Line Item Number:	207 - Medical Insurance		
Strategic Plan:			
Optional Program Code:			
Location Code:	Elizabethton (101)		
Quantity:	1.00		
Cost:	\$31,472.00		
Line Item Total:	\$31,472.00		
Account Number:	71200 - Special Education Program		Benefits for SE employees.
Line Item Number:	208 - Dental Insurance		
Strategic Plan:	Educators		
Optional Program Code:			

Location Code:	Elizabethton (101)	
Quantity:	1.00	
Cost:	\$1,260.00	
Line Item Total:	\$1,260.00	
Account Number:	71200 - Special Education Program	Benefits for SE employees.
Line Item Number:	212 - Employer Medicare	
Strategic Plan:	Educators	
Optional Program Code:		
Location Code:	Elizabethton (101)	
Quantity:	1.00	
Cost:	\$7,044.00	
Line Item Total:	\$7,044.00	
Total for 71200 - Special Education Program:		\$562,184.75
Total for all other Account Numbers:		\$19,842.25
Total for all Account Numbers:		\$582,027.00

Adjusted Allocation:	\$582,027.00
Remaining:	\$0.00

Budget Detail

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - IDEA, Part B

72220 - Support Services/Special Education Program - \$19,842.25 ▼

Budget Detail		Narrative Description	
Account Number:	72220 - Support Services/Special Education Program	<p>These funds will be reserved to provide Occupational Therapy and Physical Therapy services as needed for students, including those who are eligible parentally-placed private school students.</p>	
Line Item Number:	312 - Contracts with Private Agencies		
Strategic Plan:	Student Readiness		
Optional Program Code:			
Location Code:	Elizabethton (101)		
Quantity:	1.00		
Cost:	\$19,842.25		
Line Item Total:	\$19,842.25		
Total for 72220 - Support Services/Special Education Program:			\$19,842.25
Total for all other Account Numbers:			\$562,184.75
Total for all Account Numbers:		\$582,027.00	
Adjusted Allocation:		\$582,027.00	

Remaining:

\$0.00

Budget Overview

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - IDEA, Part B

Indirect Cost	
Total Contributing to Indirect Cost	\$582,027.00
Indirect Cost Rate	4.46%
Maximum Allowed for Indirect Cost	\$24,850.09

Filter by Location: All - \$582,027.00 ▼

Line Item Number	Account Number	71200 - Special Education Program	72220 - Support Services/Special Education Program	Total
116 - Teachers		50,771.00		50,771.00
163 - Educational Assistants		426,883.00		426,883.00
201 - Social Security		29,467.00	0.00	29,467.00
204 - State Retirement		15,062.75	0.00	15,062.75
206 - Life Insurance		225.00	0.00	225.00
207 - Medical Insurance		31,472.00	0.00	31,472.00
208 - Dental Insurance		1,260.00	0.00	1,260.00

Account Number	71200 - Special Education Program	72220 - Support Services/Special Education Program	Total
Line Item Number			
212 - Employer Medicare	7,044.00	0.00	7,044.00
312 - Contracts with Private Agencies	0.00	19,842.25	19,842.25
Total	562,184.75	19,842.25	582,027.00
		Adjusted Allocation	582,027.00
		Remaining	0.00

Equipment Purchases Requiring Prior Approval

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - IDEA, Part B

N/A

Includes Equipment Having a Useful Life of More Than One Year and an Acquisition Cost of \$5,000.00 or More Per Unit

Budget Codes	Quantity	Description	Unit Cost	Total Cost	Justification for Purchase of Each Item
			\$	\$	
			Total:	\$	

Resources

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Permissive Use Of Funds

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - IDEA, Part B

Please respond to Questions A - C below. For questions marked with a "yes" response, please provide responses to the questions on the following corresponding pages. For questions marked with a "no" response, please check "NA" at the top of the following corresponding pages.

*** A. Adjustment to Local Effort in Certain Fiscal Years.**

- Yes
- No

IDEA 04 allows an LEA to reduce state and local maintenance of effort by an amount that equals up to 50% of the increase in IDEA funds from the previous year if those funds are used to provide activities authorized under ESEA.

There are limitations to this adjustment. Any LEA identified as not meeting requirements in the State's APR, is prohibited by law from reducing its maintenance of effort figures.

*** B. Permissive Use of IDEA funds for Schoolwide Program.**

- Yes
- No

IDEA allows an LEA to use funds to carry out a schoolwide program under Section 1114 of ESEA. If an applicant utilizes these funds, you will report the designated amount for each school and ensure that excess cost and service requirements are met.

*** C. Permissive Use of IDEA funds for Coordinated Early Intervening Services. (voluntary)**

- Yes

No

*** C. Permissive Use of IDEA funds for Comprehensive Coordinated Early Intervening Services. (mandatory)**

Yes

No

IDEA allows an LEA to use up to 15% of funds, in combination with other amounts (other than education funds), to develop and implement Coordinated Early Intervening Services, which may include interagency financing structures, for students in kindergarten through grade 12 (with particular emphasis on students in kindergarten through grade 3) who have not been identified as needing special education or related services but who need additional academic and behavioral support to succeed in a general education environment.

NOTE: If an LEA is determined to have significant disproportionality based on race and ethnicity utilizing state criteria, the LEA must utilize Comprehensive Coordinated Early Intervening Services (IDEA §618(d)(2)(B)).

The amount expended by an LEA under Coordinated Early Intervening Services shall count toward the maximum amount of expenditures such LEAs may reduce in Item "A" Adjustment to Local Effort (above).

If an applicant utilizes these funds, the calculations must be shown on the corresponding pages.

Resources

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A. Adjustment to Local Effort

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - IDEA, Part B

N/A

A. Use of General Purpose Special Education Funds as Local Funds

For any fiscal year for which the federal allocation received by a LEA under Section 611(f) Subgrants to LEAs exceeds the amount the LEA received for the previous FY, the LEA may reduce the level of expenditures otherwise required by Section 613(a) (2) (A) (iii) by not more than 50% of the excess. Section 613(a) (2) (C) (i) 300.205

If the LEA chooses to use these funds, the LEA shall use an amount of local funds equal to the reduction in expenditures under clause (i) above, to carry out activities authorized under the Elementary and Secondary Act of 1965. Section 613(a) (2) (C) (ii) 300.205(a)

If the SEA determines that the LEA is unable to establish and maintain programs of free appropriate public education that meet the requirements of Section 613(a) or the SEA has taken action against the LEA under section 616 Monitoring, Technical Assistance and Enforcement, the SEA shall prohibit the LEA from reducing the level of expenditures under clause (i) above for that fiscal year. Section 613(a) (2) (C) (iii)

The amount of funds expended by a LEA under subsection (f) Coordinated Early Intervening Services, shall count toward the maximum amount of expenditures such LEAs may reduce under clause (i) above. Section 613(a) (2) (C) (iv)

If a SEA determines that an LEA is not meeting the requirements of Part B, including the targets in the state's performance plan, the SEA shall prohibit the LEA from reducing its MOE under Section 613(a) (2) (C) for any fiscal year. Section 616(f)

<http://www.gpo.gov/fdsys/pkg/PLAW-108publ446/html/PLAW-108publ446.htm>

1. Estimated/final IDEA allocation for this year:

\$

2. Actual IDEA final allocation for last year:

\$

3. Difference (line 1-line 2)>0:	\$	0
4. Line 3 X 50%:	\$	
5. If the LEA is using funds for CEIS, enter the amount here (this amount should equal the amount on Page C-Question 3).	\$	
6. Maximum amount available	\$	
7. Amount reduced if less than the maximum amount available	\$	

Budget and Justifications
 General Purpose Special Education Funds to Be Used As Local Funds
 List the ESEA Program(s) under which funds will be used (if more than one, please list all and separate using commas).

+ Account No	Expenditure Account Name	FTE	Amount Budgeted	Justification
			\$	
Total:			\$	
+ Must use general education account codes. DO NOT use special education account codes.				

Resources
[Click here to open the Consolidated Funding Application Guide.](#)

B. Schoolwide Program

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - IDEA, Part B

+ N/A

B. Use of IDEA Funds for Schoolwide Programs under Title I of the ESEA

LEAs may use IDEA funds to carry out a schoolwide program under Section 1114 of the Elementary and Secondary Education Act (ESEA) of 1965, except that the amount used in any schoolwide program shall not exceed:

The number of children with disabilities participating in the schoolwide program multiplied by

The amount received by the LEA for this fiscal year divided by

The number of children with disabilities in the jurisdiction of the LEA. Section 613(a) (2) (D)

	A	B	C	
School Name	IDEA Allocation	No. of SPED Students in LEA	No. of SPED in School-Wide School	(A/B) x C = Amount for School-wide
	\$ <input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>
			Total:	\$ <input type="text"/>

If combining all funds (federal, state, local) may be used for any purpose within schoolwide program.

If consolidating only federal, must be used for educational purposes only.

Resources

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C. Coordinated Early Intervening Services - Voluntary

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - IDEA, Part B

N/A

C. Use of IDEA Funds for Coordinated Early Intervening Services

Please refer to the IDEA Law, Section 615 (f) (1) - (4) and Section 618(d)(2)(B)(C) available here:
<http://www.gpo.gov/fdsys/pkg/PLAW-108publ446/html/PLAW-108publ446.htm>

Note: If LEA voluntarily takes up to 15%, the funds must be spent from July 1 - June 30, any remaining funds must be returned to IDEA for programming.

1) Funds Availability Calculation

1. IDEA allocation:	\$ <input type="text"/>
2. Maximum amount available for Early Intervening Services: (Line 1 x15%)	\$ <input type="text"/>
3. Amount Used if less than maximum permitted:	\$ <input type="text"/>

2) Narrative for Voluntary Use of Funds

How were at-risk students identified?

List specific interventions or areas to be addressed include, but not limited to grade-levels, schools, subject areas, behavior, and professional development. Ensure all answers are comprehensive.

3) Projected Expenditures for Coordinated Early Intervening Services

+Account No	Expenditure Account Name	FTE	Amount Budgeted	++Justification
		<input type="text"/>	\$ <input type="text"/>	
		Total:	\$ <input type="text"/>	
+ Must use general education account codes. DO NOT use special education specific codes.				
++ NOTE: Justifications detailed with specific information must be given for each line item listed above.				

Resources

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Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - IDEA, Part B

N/A

C. Use of IDEA Funds for Comprehensive Coordinated Early Intervening Service (CCEIS) - Mandatory Use

Please refer to Federal Register/Vol. 81/December 19, 2016/Rules and Regulations

Note: If the LEA does not expend all funds required in section 1 below, remaining funds must be carried forward into the following fiscal year and used for the same purpose.

1) Funds Availability Calculation

1. Total IDEA Allocation (611 and 619) for current year:	* \$
2. Amount which must be budgeted for CCEIS: (Line 1 x 15%):	\$ 0
3. Amount of any CCEIS funds being carried forward from prior year:	* \$
4. Total funds to be used in current year for CCEIS:	\$

*** 2) Assurance**

The LEA has made a thorough review of policies, procedures, and practices for compliance with IDEA. If applicable, the LEA has publicly reported on any revisions to its policies, procedures, and practices.

3) Areas of Significant Disproportionality and Race/Ethnicity Groups

1. Identify the race/ethnicity of students identified in the significant disproportionality grouping below:

American Indian

- Hispanic
- Asian
- Pacific Islander
- African American
- White
- Multiracial

2. Indicate where the LEA was identified as having significant disproportionality from the groups listed below:

a. Identification - students identified with:

- Disability (overall)
- Autism
- Emotional Disturbance
- Intellectual Disability
- Other Health Impairment
- Specific Learning Disability
- Speech/Language Impairment

b. Discipline -SWDs receiving:

- In-school suspensions for 10 or fewer days
- In-school suspensions for more than 10 days
- Out-of-school suspensions/expulsions for 10 or fewer days

- Out-of-school suspensions/expulsions for more than 10 days
- Total number of discipline incidents for SWDs

c. Environment-SWDs in:

- The general education setting less than 40 percent of the day
- Separate schools or residential facilities

4) Narrative for Use of Funds

1. If a revision of the LEA's policies, procedures, and practices was necessary, please explain what changes were made due to issues associated with areas of disproportionality:
2. Specify all areas funds will target (i.e. grade-levels, schools, interventions, behavior, professional development, etc):
3. How will these funds be used to assist in alleviating the disproportionality problem within the LEA? (Be specific)
4. Will funds be used for issues other than where the LEA was identified as being disproportionate? If yes, please explain:

5) Budgets

1. Amount of funds to be used for SWDs and budgeted with the IDEA Part B (611) budget	\$	
2 Amount of funds to be used for SWDs and budgeted with the IDEA Preschool (619) budget	\$	
3. Amount of funds to be used for students not identified as eligible for Special Education and budgeted in the General Purpose budget	\$	

(Total of items 1, 2, and 3 above must agree with the total amount that must be reserved for CCEIS and indicated in Section 1.4 above.) \$

NOTE: Any funds used for CCEIS services to identified SWDs MUST be included in the IDEA budget(s) and must be identified within the appropriate narratives with the amount indicated: the total of all funds must agree with the amount indicated in 5.1 above. In addition, the LEA must have a method of identifying all CCEIS funds to document how the funds are budgeted and expended from IDEA.

NOTE: Any funds used for services to students NOT identified as eligible for Special Education must be budgeted within the General Purpose budget, identified as CCEIS funds, and shown in the budget line items below. The amount budgeted must agree with funds indicated in 5.2 above.

4. Projected expenditures for CCEIS fund associated with non-Special Education students. (Do not use Special Education account codes.)

+Account No	Expenditure Account Name	FTE	Amount Budgeted	++Justification
		<input type="text"/>	\$ <input type="text"/>	
		Total:	\$ <input type="text"/>	

+ Must use general education account codes. DO NOT use special education specific codes.

++ NOTE: Justifications detailed with specific information must be given for each line item listed above.

Resources

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Non-Supplanting/Maintenance of Effort

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - IDEA, Part B

Expenditures

* In order to meet maintenance of effort, the LEA is using:

- State/Local Funds
- Local Funds Only

Row	A	B	C	D
	2019-20	2020-21	* 2021-22 Projected ▼	2022-23
1	\$2,317,043.05	\$2,456,863.45	* \$ 2,535,426.00	
2	487	511	*	498

3	Per pupil expenditures (Row 1 divided by Row 2)	* \$ 4,757.79	* \$ 4,807.95	* \$ 5,091.22
4	System's total enrollment (All Students)			* 2,668.00
5	Percentage of Special Education Students (Row 2 divided by Row 4)			* 18.67 %
6	Projected Expenditures (Total Expenditures General Purpose Funds)			* \$ 2,790,665.00

7. To be eligible for a Part B subgrant, the LEA must have budgeted for SWDs at least the same amount of funds as was actually spent on SWDs during the most recent fiscal year for which information is available. Therefore, if the amount in Row 6 Column D is less than the amount in Row 1 Column B, please provide an explanation as to how the eligibility standard can be met.

The questions below are not to be completed until after the SEER (Special Education Expenditure Report) is submitted into ePlan.

8. The LEA has met Maintenance of Effort requirements for the prior year based on the following. Check all that apply:

- Total Expenditures
- Per pupil expenditures
- Other allowable exceptions

9. If selecting 'Other allowable exceptions', please select one or more items below (must upload appropriate documentation to ePlan)

- a. Voluntary departure, or departure for just cause, of special education or related services personnel
- b. Decrease in enrollment of children with disabilities
- c. Termination of LEAs obligation to provide an exceptionally high cost SPED program to student(s) due to

the student(s):

- (1) Leaving the LEAs jurisdiction
- (2) Aging out of the program
- (3) No longer needing the program

- d. Termination of costly expenditures for long term purchases
- e. Assumption of cost by the high cost fun operated by the SEA

Resources

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Budget

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - IDEA Preschool

Indirect Cost	
Total Contributing to Indirect Cost	\$15,530.00
Indirect Cost Rate	4.46%
Maximum Allowed for Indirect Cost	\$663.06

Account Number	Total
71200 - Special Education Program	\$15,530.00
72120 - Health Services	\$0.00
72130 - Other Student Support	\$0.00
72220 - Support Services/Special Education Program	\$0.00
72410 - Office of the Principal	\$0.00
72710 - Transportation	\$0.00
99100 - Transfers Out	\$0.00
Total	\$15,530.00
Adjusted Allocation	\$15,530.00
Remaining	\$0.00

Budget Detail

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - IDEA Preschool

71200 - Special Education Program - \$15,530.00 ▼

Budget Detail		Narrative Description
Account Number:	71200 - Special Education Program	Part-time educational assistants for SE students .67 FTE (fully funded by IDEA PS funds).
Line Item Number:	163 - Educational Assistants	
Strategic Plan:	Educators	
Optional Program Code:		
Location Code:	Elizabethton (101)	
Quantity:	1.00	
Cost:	\$11,890.00	
Line Item Total:	\$11,890.00	
Account Number:	71200 - Special Education Program	
Line Item Number:	201 - Social Security	
Strategic Plan:	Educators	Benefits for SE employees.

Optional Program Code:		
Location Code:	Elizabethton (101)	
Quantity:	1.00	
Cost:	\$737.00	
Line Item Total:	\$737.00	
Account Number:	71200 - Special Education Program	Benefits for SE employees.
Line Item Number:	212 - Employer Medicare	
Strategic Plan:		
Optional Program Code:		
Location Code:	Elizabethton (101)	
Quantity:	1.00	
Cost:	\$172.00	
Line Item Total:	\$172.00	
Account Number:	71200 - Special Education Program	Funds for updating/new instructional supplies and materials.

Line Item Number: 429 - Instructional Supplies & Materials

Strategic Plan: Academics

Optional Program Code:

Location Code: Elizabethton (101)

Quantity: 1.00

Cost: \$2,731.00

Line Item Total: \$2,731.00

Total for 71200 - Special Education Program: \$15,530.00

Total for all other Account Numbers: \$0.00

Total for all Account Numbers: \$15,530.00

Adjusted Allocation: \$15,530.00

Remaining: \$0.00

Budget Overview

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - IDEA Preschool

Indirect Cost	
Total Contributing to Indirect Cost	\$15,530.00
Indirect Cost Rate	4.46%
Maximum Allowed for Indirect Cost	\$663.06

Filter by Location: All - \$15,530.00 ▼

Line Item Number	Account Number	71200 - Special Education Program	Total
163 - Educational Assistants		11,890.00	11,890.00
201 - Social Security		737.00	737.00
212 - Employer Medicare		172.00	172.00
429 - Instructional Supplies & Materials		2,731.00	2,731.00
Total		15,530.00	15,530.00
		Adjusted Allocation	15,530.00
		Remaining	0.00

Equipment Purchases Requiring Prior Approval

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - IDEA Preschool

N/A

Includes Equipment Having a Useful Life of More Than One Year and an Acquisition Cost of \$5,000.00 or More Per Unit

Budget Codes	Quantity	Description	Unit Cost	Total Cost	Justification for Purchase of Each Item
	<input type="text"/>		\$ <input type="text"/>	\$ <input type="text"/>	
			Total:	\$ <input type="text"/>	

Resources

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Permissive Use Of Funds

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - IDEA Preschool

Please respond to Questions A - C below. For questions marked with a "yes" response, please provide responses to the questions on the following corresponding pages. For questions marked with a "no" response, please check "NA" at the top of the following corresponding pages.

*** A. Adjustment to Local Effort in Certain Fiscal Years.**

- Yes
- No

IDEA 04 allows an LEA to reduce state and local maintenance of effort by an amount that equals up to 50% of the increase in IDEA funds from the previous year if those funds are used to provide activities authorized under ESEA.

There are limitations to this adjustment. Any LEA identified as not meeting requirements in the State's APR, is prohibited by law from reducing its maintenance of effort figures.

*** B. Permissive Use of IDEA funds for Schoolwide Program.**

- Yes
- No

IDEA allows an LEA to use funds to carry out a schoolwide program under Section 1114 of ESEA. If an applicant utilizes these funds, you will report the designated amount for each school and ensure that excess cost and service requirements are met.

*** C. Permissive Use of IDEA funds for Coordinated Early Intervening Services.**

- Yes

No

IDEA allows an LEA to use up to 15% of funds, in combination with other amounts (other than education funds), to develop and implement Coordinated Early Intervening Services, which may include interagency financing structures, for students in kindergarten through grade 12 (with particular emphasis on students in kindergarten through grade 3) who have not been identified as needing special education or related services but who need additional academic and behavioral support to succeed in a general education environment.

NOTE: If an LEA is determined to have significant disproportionality based on race and ethnicity utilizing state criteria, the LEA must utilize Coordinated Early Intervening Services (Section 618 (d) (2) (B)). The amount expended by an LEA under Coordinated Early Intervening Services shall count toward the maximum amount of expenditures such LEAs may reduce in Item "A" Adjustment to Local Effort (above).

If an applicant utilizes these funds, the calculations must be shown on the corresponding pages.

Resources

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A. Adjustment to Local Effort

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - IDEA Preschool

N/A

A. Use of General Purpose Special Education Funds as Local Funds

For any fiscal year for which the federal allocation received by a LEA under Section 611(f) Subgrants to LEAs exceeds the amount the LEA received for the previous FY, the LEA may reduce the level of expenditures otherwise required by Section 613(a) (2) (A) (iii) by not more than 50% of the excess. Section 613(a) (2) (C) (i) 300.205

If the LEA chooses to use these funds, the LEA shall use an amount of local funds equal to the reduction in expenditures under clause (i) above, to carry out activities authorized under the Elementary and Secondary Act of 1965. Section 613(a) (2) (C) (ii) 300.205(a)

If the SEA determines that the LEA is unable to establish and maintain programs of free appropriate public education that meet the requirements of Section 613(a) or the SEA has taken action against the LEA under section 616 Monitoring, Technical Assistance and Enforcement, the SEA shall prohibit the LEA from reducing the level of expenditures under clause (i) above for that fiscal year. Section 613(a) (2) (C) (iii)

The amount of funds expended by a LEA under subsection (f) Coordinated Early Intervening Services, shall count toward the maximum amount of expenditures such LEAs may reduce under clause (i) above. Section 613(a) (2) (C) (iv)

If a SEA determines that an LEA is not meeting the requirements of Part B, including the targets in the state's performance plan, the SEA shall prohibit the LEA from reducing its MOE under Section 613(a) (2) (C) for any fiscal year. Section 616(f)

<http://www.gpo.gov/fdsys/pkg/PLAW-108publ446/html/PLAW-108publ446.htm>

1. Estimated/final IDEA allocation for this year:

\$

2. Actual IDEA final allocation for last year:

\$

3. Difference (line 1-line 2)>0:	\$	0
4. Line 3 X 50%:	\$	
5. If the LEA is using funds for CEIS, enter the amount here (this amount should equal the amount on Page C-Question 3).	\$	
6. Maximum amount available	\$	
7. Amount reduced if less than the maximum amount available	\$	

Budget and Justifications
 General Purpose Special Education Funds to Be Used As Local Funds
 List the ESEA Program(s) under which funds will be used (if more than one, please list all and separate using commas).

+ Account No	Expenditure Account Name	FTE	Amount Budgeted	Justification
			\$	
Total:			\$	
+ Must use general education account codes. DO NOT use special education account codes.				

Resources
[Click here to open the Consolidated Funding Application Guide.](#)

B. Schoolwide Program

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - IDEA Preschool

N/A

B. Use of IDEA Funds for Schoolwide Programs under Title I of the ESEA

LEAs may use IDEA funds to carry out a schoolwide program under Section 1114 of the Elementary and Secondary Education Act (ESEA) of 1965, except that the amount used in any schoolwide program shall not exceed:

The number of children with disabilities participating in the schoolwide program multiplied by

The amount received by the LEA for this fiscal year divided by

The number of children with disabilities in the jurisdiction of the LEA. Section 613(a) (2) (D)

	A	B	C	
School Name	IDEA Allocation	No. of Special Education Students in LEA	No. of Special Education in School-Wide School	(A/B) x C = Amount for School-wide
	\$ <input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>
			Total:	\$ <input type="text"/>

If combining all funds (federal, state, local) may be used for any purpose within schoolwide program.

If consolidating only federal, must be used for educational purposes only.

Resources

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C. Coordinated Early Intervening Services (Voluntary)

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - IDEA Preschool

N/A

C. Use of IDEA Funds for Coordinated Early Intervening Services

Please refer to the IDEA Law, Section 615 (f) (1) - (4) and Section 618(d)(2)(B)(C) available here:
<http://www.gpo.gov/fdsys/pkg/PLAW-108publ446/html/PLAW-108publ446.htm>

Note: If LEA voluntarily takes up to 15%, the funds must be spent from July 1 - June 30, any remaining funds must be returned to IDEA for programming.

1) Funds Availability Calculation

1. IDEA allocation:	\$ <input type="text"/>
2. Maximum amount available for Early Intervening Services: (Line 1 x15%)	\$ <input type="text"/>
3. Amount Used if less than maximum permitted:	\$ <input type="text"/>

2) Narrative for Voluntary Use of Funds

How were at-risk students identified?

List specific interventions or areas to be addressed include, but not limited to grade-levels, schools, subject areas, behavior, and professional development. Ensure all answers are comprehensive.

3) Projected Expenditures for Coordinated Early Intervening Services

+Account No	Expenditure Account Name	FTE	Amount Budgeted	++Justification
		<input type="text"/>	\$ <input type="text"/>	
		Total:	\$ <input type="text"/>	
+ Must use general education account codes. DO NOT use special education specific codes.				
++ NOTE: Justifications detailed with specific information must be given for each line item listed above.				

Resources

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ESEA Assurances

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Assurances

This certification is required by the Department of Education regulations implementing Executive Order 12549, Debarment and Suspension, 34 CFR Part 85, for all lower tier transactions meeting the threshold and tier requirements stated at Section 85.110.

Applies to All ESEA Programs Included in this Application

* **The Local Educational Agency (LEA) hereby assures the State Educational Agency (SEA) that the LEA follows all regulations applicable for ESEA, including those outlined below.**

1.	Use fiscal control and fund accounting procedures that ensure proper disbursement of and accounting for federal funds paid to that agency under each program. Reference CMIA 7211R rule
2.	Keep such records, and provide such information to the State, as may be reasonably required for fiscal audit, data reporting, and program evaluation.
3.	Ensure all salaries are paid from project funds according to LEA rates. State/CONUS travel rates are to be used for project travel expenses. Adequate travel logs, as well as other necessary information, must be maintained to support expenditures.
4.	Charge amounts for personnel services that are based on payrolls documented and approved in accordance with the generally accepted practice of the LEA. Payrolls must be supported by time and attendance or equivalent records for individual employees. Salaries and wages of employees chargeable to more than one grant program or cost objective, if applicable, must be supported by appropriate time distribution records.
5.	Use these funds to supplement, and not supplant, the funds that would be made available in the absence of such federal funds, from non-federal sources and not supplant such funds.

6.	Maintain control of program funds and adhere to allowability procedures for goods and services acquired with federal funds. The LEA shall retain all titles to property acquired with those funds, including equipment placed in private schools pursuant to Section 8501.
7.	Recognize that state approval of an application does not relieve the LEA of its responsibility to comply with all applicable program and fiscal requirements.
8.	Comply with Title VI of the Civil Rights Act of 1964. The Office for Civil Rights enforces several federal civil rights laws that prohibit discrimination in programs or activities that receive federal financial assistance from the Department of Education. Discrimination on the basis of race, color, and national origin is prohibited by Title VI of the Civil Rights Act of 1964; sex discrimination is prohibited by Title IX of the Education Amendments of 1972; discrimination on the basis of disability is prohibited by Section 504 of the Rehabilitation Act of 1973; and age discrimination is prohibited by the Age Discrimination Act of 1975. These civil rights laws enforced by OCR extend to all state education agencies, elementary and secondary school systems, colleges and universities, vocational schools, proprietary schools, state vocational rehabilitation agencies, libraries, and museums that receive U.S. Department of Education funds. Areas covered may include, but are not limited to: admissions, recruitment, financial aid, academic programs, student treatment and services, counseling and guidance, discipline, classroom assignment, grading, vocational education, recreation, physical education, athletics, housing, and employment. OCR also has responsibilities under Title II of the Americans with Disabilities Act of 1990, including prohibiting disability discrimination by public entities, whether or not they receive federal financial assistance.
9.	Comply with Title VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972. (http://www.eeoc.gov/laws/statutes/titlevii.cfm)
10.	Maintain fiscal effort in accordance with section 8521.
11.	Comply with section 8501 regarding participation by private school children and teachers.
12.	Educational Rights and Privacy for Parents and Students The Board of Education will comply with all the privacy protections afforded parents and students under section 444 of the General Education Provisions Act (20 U.S.C. 1232g), as added by the Family Educational Rights and Privacy Act of 1974 (section 513 of Public Law 93-380; 88 Stat. 571).

13. Termination of Employment and Unpaid Leave. Upon termination, any leave balance paid to a federally funded employee above the amount of leave earned in the current grant year shall NOT be paid from federal funds as detailed in 2 CFR 200.431 (b)(3).
14. Certification Regarding Constitutionally Protected Prayer in Public Elementary and Secondary Schools. In order to receive funds under the ESEA as amended by the ESSA, an LEA must certify in writing to the state that no policy of the LEA prevents or otherwise denies participation in constitutionally protected prayer in public elementary and secondary schools as set forth in Section 8524. Certification must be provided to the state by October 1 of each year during which the LEA participates in an ESEA program.
15. Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions. As required by the Department of Education regulations implementing Executive Order 12549 and 12689, Debarment and Suspension, 2 CFR Part 180, the LEA must meet the threshold and tier requirements stated at Section 85.110.

Instructions for Certification

1. By acknowledging these assurances, the LEA is providing the certification set out below.
2. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549.
3. The LEA agrees by submitting this proposal that it will exclude a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
4. The LEA further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
5. The LEA in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless the LEA knows the certification is erroneous. Each participant may, but is not required to, check the Nonprocurement List.

6. The prospective lower tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time it learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

7. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

8. The certification in this clause is a material representation of fact by the LEA upon which reliance was placed when this transaction was entered into. If it is later determined that the LEA knowingly rendered an erroneous certification, or if an LEA in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in the transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification

The LEA certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Equity for Students, Teachers, and Other Program Beneficiaries

Section 427 of the General Education Provision Act requires LEAs to describe in their applications the steps they propose to take in order to ensure access to education and promote educational excellence by:

- "(1) ensuring equal opportunities to participate for all eligible students, teachers, and other program beneficiaries in any project or activity carried out under an applicable program; and
- (2) promoting the ability of such students, teachers, and beneficiaries to meet high standards."

Therefore, the LEA will ensure equitable participation in all local-level programs by students, teachers, and other beneficiaries with special needs through the following activities:

1. ensuring that all training for teachers and others who will conduct parental involvement activities is accessible to all participants and includes strategies for increasing access to the school and its activities for all parents regardless of disability or language spoken.
2. including accessibility guidelines as part of the criteria for effective professional development activities provided throughout the LEA as well as by federal programs.
3. using the LEA computer network to disseminate information to all constituents.
4. providing technical assistance through on-site visits to verify that equitable practices are being followed by schools.
5. including written statements in communications that advertise LEA-level activities to ensure that all necessary accommodations are made for equitable participation by constituents.
6. maintaining special task forces to formulate policy for coordination of programs to ensure equitable access of all student populations, including disadvantaged students, students with disabilities, students with emerging English skills, migrant students, homeless, neglected, or delinquent students, and others.
7. implementing other activities as appropriate.

IDEA Assurances

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The applicant hereby certifies to the Commissioner of Education that the representation made in this application properly reflects the projected pupils, personnel, and expenditures to be incurred in the operation of the special education program for pupils with disabilities conducted within the LEA, that the expenditures for services and goods will be made exclusively for the benefit of pupils which meet the eligibility criteria established by the U.S. Department of Education, and that personnel assignments and other documentation of expenses will be readily available for audit. All records necessary to ensure the correctness of the information provided by the agency will be kept five years beyond the final reporting date and access to such records will be provided to the SEA.

* **The local education agency (LEA) hereby assures the state education agency (SEA) that the LEA meets each of the following conditions:**

1.	Special Education and Related Services will be provided in compliance with established Federal and State Rules, Regulations, & Minimum Standards.
2.	The LEA, in providing for the education of children with disabilities within its jurisdiction, has in effect policies, procedures, and programs that are consistent with the State policies and procedures established under §612.
a.	A free appropriate public education (FAPE) is available to all children with disabilities, as defined under §602(3) who have a current individualized education program (IEP), residing in the state between the ages of 3 through 21, inclusive, including children with disabilities who have been suspended or expelled from school. 612(a) (1)
b.	The LEA has established a goal of providing full educational opportunity to all children with disabilities and a detailed timetable for accomplishing that goal. 612(a) (2)

	<p>c. All children with disabilities residing in the LEA, including those who are experiencing homelessness, in foster care, or attending private schools within the LEA's jurisdiction, regardless of the severity of their disabilities, and in need of special education and related services, are identified, located, and evaluated, and a practical method is developed and implemented to determine which children with disabilities are currently receiving needed special education and related services. 612(a) (3)</p>
	<p>d. An individualized education program (IEP), or an individualized family service plan (IFSP), that meets the requirements of section 636(d), is developed, reviewed and revised for each child with a disability in accordance with section 614(d). 612(a) (4)</p>
	<p>e. To the maximum extent appropriate, children with disabilities, including children in public or private institutions or other care facilities, are educated with children who are not disabled. Special classes, separate schooling, or other removal of children with disabilities from the regular educational environment occurs only when the nature or severity of the disability of a child is such that education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily. 612(a) (5) (A)</p>
	<p>f. Children with disabilities and their parents are afforded the procedural safeguards required by §615. 612(a) (6)</p>
	<p>g. Children with disabilities are evaluated in accordance with subsections (a) through (c) of § 614. 612(a) (7)</p>
	<p>h. LEAs will comply with §617(c) relating to the confidentiality of records and information. 612(a) (8)</p>
	<p>i. Children participating in early intervention programs assisted under Part C and who will participate in preschool programs will experience a smooth and effective transition consistent with §637(a) (9). LEAs will participate in transition planning conferences arranged by the Lead Agency under §635(a) (10) and an IEP or, if consistent with sections 614(d) (2) (B) and 636(d), and IFSP will be developed and implemented by the third birthday. 612(a) (9)</p>
	<p>j. Ensure that all requirements under §612(a) (10) regarding children in private schools are being carried out in a manner consistent with the statute.</p>
	<p>k. Ensure that all requirements under T.C.A. §49-10-107, regarding Contracts for Special Education Services are being carried out in a manner consistent with the statute.</p>

	<p>1. The LEA shall ensure that all personnel necessary to carry out this part are appropriately and adequately prepared, subject to the requirements of Sec. 9214 (d)(2) of the Elementary and Secondary Education Act of 1965 as amended by the Every Student Succeeds Act.</p>
	<p>m. This LEA will either choose to coordinate with the National Instructional Materials Access Center when purchasing print instructional materials in accordance with section 612(a)(23) or will provide instructional materials to blind persons or other persons with print disabilities in a timely manner. 613(a)(6)</p>
	<p>n. The LEA ensures that timely and meaningful consultation has occurred with private schools and the parents of home-schooled special education students.</p>
3.	<p>The LEA shall provide the SEA with information necessary to enable the SEA to carry out its duties under this part, including, with respect to Sections 612(a) (15) and 612 (a) (16), information relating to the performance of children with disabilities participating in programs carried out under this part. 613(a) (7)</p>
4.	<p>The LEA shall make available to parents of children with disabilities and to the general public all documents relating to the eligibility of such agency under this part. 613(a)</p>
5.	<p>The LEA shall cooperate under section 1308 of the Elementary and Secondary Education Act of 1965 to ensure the linkage of records pertaining to migratory children with disabilities for the purpose of electronically exchanging, among the States, health and educational information regarding such children.</p>
6.	<p>Subject to section 613(b) (3), the LEA application submitted to the SEA shall remain in effect until the LEA submits to the SEA such modifications as the LEA determines necessary. 613(b) (2)</p>
7.	<p>Ensure that all requirements under §613(a) (5) regarding treatment of Charter Schools and their students are being carried out in a manner consistent with the statute.</p>
8.	<p>Children with disabilities served with IDEA funds shall be counted in the same manner as children without disabilities to supplement the academic program funds earned and paid from the Basic Education Program.</p>
9.	<p>Funds provided under IDEA will be used to pay the excess cost of providing special education and related services to children with disabilities; shall be used to supplement the State, Local and other Federal funds and not to supplant such funds; and shall not be used, except as provided in §613(a) (2) (B)-(C) to reduce the level of expenditures. §613(a) (2) (A) and 0520-01-09-.09(2)(f)</p>

<p>10. Sec. 300.502 (a) (1) The parents of a child with a disability have the right under this part to obtain an independent educational evaluation of the child, subject to paragraphs (b) through (e) of this section.</p> <p>(2) Each public agency must provide to parents, upon request for an independent educational evaluation, information about where an independent educational evaluation may be obtained, and the agency criteria applicable for independent educational evaluations as set forth in paragraph (e) of this section.</p> <p>(3) For the purposes of this subpart-</p> <p>(i) Independent educational evaluation means an evaluation conducted by a qualified examiner who is not employed by the public agency responsible for the education of the child in question; and</p> <p>(ii) Public expense means that the public agency either pays for the full cost of the evaluation or ensures that the evaluation is otherwise provided at no cost to the parent, consistent with §300.103.</p>	
<p>11. As noted in TCA 49-1-104 (a) & (b) Maximum class size, LEA case load and class size standards have been submitted and approved by the SEA. There have been no changes since the original submission. (The State will review LEA caseload and class size standards for compliance.) Any future LEA updates or revisions will be submitted to the Special Populations division at the SEA for approval and for reference purposes.</p>	
<p>12. Children with disabilities served with IDEA funds have at least the same average amount spent on them, from sources other than Part B, as do the children in the school system taken as a whole. 0520-01-09-.09(2)(c)</p>	
<p>13. Eligibility as a child with a disability pursuant to the IDEA and state disability eligibility standards will be established prior to expenditure of IDEA Part B funds for implementation of school nurse or school health services pursuant to 34 C.F.R. §300.34(c)(13).</p>	
<p>14. Children with healthcare needs or medical conditions of a short duration, temporary nature, or medical conditions that require infrequent school nurse or school health services, and whose educational performance is not adversely affected by such healthcare needs or medical conditions, will not be certified as eligible pursuant to IDEA and state disability eligibility standards for the purpose of accessing IDEA Part B funds to provide school nurse or school health services for such children.</p>	
<p>15. Prior to including school nurse or school health services in an Individualized Education Program (IEP), an IEP Team will determine that the child needs school nurse or school health services to benefit from his or her education and thereby receive FAPE. In making this determination, the IEP Team will consider the child's educational progress.</p>	

16. School nurse or school health services will not be included as related services in instances where an IDEA eligible child's healthcare needs or medical condition do not affect his or her educational performance or the receipt of FAPE.

17. The LEA has spent the minimum amount of State and local funds for the education of children with disabilities in elementary and secondary schools prior to using IDEA Part B funds.

OCR Assurances

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Assurances

* **The Local Educational Agency (LEA) hereby assures the State Educational Agency (SEA) that the LEA follows all regulations applicable under Office of Civil Rights (OCR), including those outlined below.**

- | | |
|----|--|
| 1. | Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000d et seq., which prohibits discrimination on the basis of race, color, or national origin in any program or activity receiving Federal financial assistance; |
| 2. | Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 et seq., which prohibits discrimination on the basis of sex in any education program or activity receiving federal financial assistance; and |
| 3. | All regulations, guidelines, and standards issued by the Tennessee Department of Education and U.S. Department of Education under any of these statutes. |

Title II-A Assurances

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Assurances

*** The Local Educational Agency (LEA) hereby assures the State Educational Agency (SEA) that the LEA follows all regulations applicable to the assurances outlined below.**

The LEA has engaged in timely and meaningful consultation as required by ESEA 8501(c) and maintains all required documentation to support such consultation.

Ensure that all supported activities are approved and provided in a timely fashion and in accordance with agreements made as a result of meaningful consultation with non-public/private school representatives.

Obligate all non-public/private school funds during the fiscal year in which allocated and in support of activities agreed upon as a result of required consultation.

Engage in ongoing consultation with participating non-public/private school representatives as necessary to ensure continued communication, monitor agreed-upon activities, and to determine the effectiveness of provided activities.

Prioritize funds to schools within the LEA that are identified as priority and focus schools and have the highest percentage of low income children. (2103(b)(2)(C))

Use data and ongoing consultation with stakeholders to continually update and improve activities supported with Title II A funds. (2103(b)(2)(D))

Comply with section 8501, regarding participation of private school children and teachers. (2103(b)(2)(E))

Coordinate professional development activities supported with Title II A funds with professional development activities provided through other federal, state, and local programs.

Ensure that funds received shall be used to supplement, and not supplant, non-federal funds that would otherwise be used for activities authorized under this grant.

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* **The Local Educational Agency (LEA) hereby assures the State Educational Agency (SEA) that the LEA follows all regulations applicable for OMB Circular A-133, including those outlined below.**

Part 6 - Internal Control

As a condition of receiving federal awards, non-federal entities agree to comply with laws, regulations, and the provisions of contract and grant agreements and to maintain internal control to provide reasonable assurance of compliance with these requirements. Non-federal entities and their auditors will need to exercise judgment in determining the most appropriate and cost effective internal control in a given environment or circumstance to provide reasonable assurance for compliance with federal program requirements.

The Control Environment is the foundation for all other components of internal control, including the following:

Part 6 characteristics of internal control relating to each of the five components of internal control that should reasonably assure compliance with the requirements of federal laws, regulations, and program compliance requirements. A description of the components of internal control and examples of characteristics common to the 14 types of compliance requirements are listed below. Objectives of internal control and examples of characteristics specific to each of 13 of the 14 types of compliance requirements follow this introduction. (Because Special Tests and Provisions are unique for each program, we could not provide specific control objectives and characteristics for this type of compliance requirement.)

1. A sense of conducting operations ethically is evidenced by a code of conduct or other verbal or written directive.
2. If there is a governing Board, the Board has established an Audit Committee or equivalent that is responsible for engaging the auditor, receiving all reports and communications from the auditor, and ensuring that audit findings and recommendations are adequately addressed.
3. Management positively responds to prior questioned costs and control recommendation.

4.	Management respects and adheres to program compliance requirements.
5.	Key managers' responsibilities clearly defined.
6.	Key managers have adequate knowledge and experience to discharge their responsibilities.
7.	Staff are knowledgeable about compliance requirements and being given responsibility to communicate all instances of noncompliance to management.
8.	Management's commitment to competence ensures that staff receive adequate training to perform their duties.
9.	Management support of adequately collects information via a reporting system.
	Risk Assessment is the entity's identification and analysis of risks relevant to achievement of its objectives, forming a basis for determining how the risks should be managed.
1.	Program managers and staff understand and have identified key compliance objectives.
2.	Organizational structure provides identification of risks of noncompliance: <ul style="list-style-type: none"> - Key managers have been given responsibility to identify and communicate changes (including alleged fraud, waste, or abuse). - Employees who require close supervision (e.g. inexperienced) are identified. - Management has identified and assessed complex operations, programs, or projects. - Management is aware of results of monitoring, audits, and reviews, and considers related risk of noncompliance.
3.	Process established to implement changes in program objectives and procedures.
	Control Activities are the policies and procedures that help ensure that management's directives are carried out.
1.	Operating policies and procedures are clearly written, and communicated, and followed.
2.	Procedures are in place to implement changes in laws, regulations, guidance, and funding agreements affecting federal awards.
3.	Management has a procedure to prohibit overriding established controls.
4.	Adequate segregation of duties provided between performance, review, and recordkeeping of a task.

5.	<p>Computer and program controls should include:</p> <ul style="list-style-type: none"> -Data entry controls, e.g., edit checks. -Exception reporting. -Access controls. -Reviews of input and output data. -Computer general controls and security controls (including protecting personally identifiable information).
6.	Supervision of employees commensurate with their level of competence.
7.	Personnel with adequate knowledge and experience to discharge responsibilities.
8.	Equipment, inventories, cash, and other assets are secured physically and periodically inventoried (at least once every two years) and compared to recorded amounts.
9.	If there is a governing Board, the Board conducts regular meetings where financial information is reviewed and the results of program activities and accomplishments are discussed. Written documentation is maintained of the matters addressed at such meetings.
	Information and Communication are the identification, capture, and exchange of information in a form and time frame that enable people to carry out their responsibilities.
1.	The accounting system provides for separate identification of federal and non-federal transactions and allocation of transactions applicable to both.
2.	Adequate source documentation exists to support amounts and items reported.

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* The local educational agency (LEA) hereby assures the state educational agency (SEA) that the LEA follows all regulations applicable for Single Audit, including those outlined below. All regulations in Uniform Grant Guidance (UGG), including those outlined below in instances where revisions to guidance occurs, the LEA assures it will follow all current regulations.

GRANTS AND AGREEMENTS [2 CFR 1.100]	
\$200.61	Internal Controls.
	Internal controls means a process, implemented by a LEA, designed to provide reasonable assurance regarding the achievement of objectives in the following categories: (a) Effectiveness and efficiency of operations; (b) Reliability of reporting for internal and external use; and (c) Compliance with applicable laws and regulations.
\$200.62	Internal Control Over Compliance Requirements for Federal Awards

	<p>Internal control over compliance requirements for federal awards means a process implemented by a LEA designed to provide reasonable assurance regarding the achievement of the following objectives for federal awards:</p> <ul style="list-style-type: none"> (a) Transactions are properly recorded and accounted for, in order to: (1) Permit the preparation of reliable financial statements and Federal reports; (2) Maintain accountability over assets; and (3) Demonstrate compliance with Federal statutes, regulations, and the terms and conditions of the Federal award; (b) Transactions are executed in compliance with: <ul style="list-style-type: none"> (1) Federal statutes, regulations, and the terms and conditions of the Federal award that could have a direct and material effect on a Federal program; and (2) Any other Federal statutes and regulations that are identified in the Compliance Supplement; and (c) Funds, property, and other assets are safeguarded against loss from unauthorized use or disposition.
§200.201	<p>Use of Grant Agreements (Including Fixed-Amount Awards), Cooperative Agreements, and Contracts</p>
	<ul style="list-style-type: none"> (3) The LEA must certify in writing to the federal awarding agency or pass-through entity at the end of the federal award that the project or activity was completed or the level of effort was expended. If the required level of activity or effort was not carried out, the amount of the federal award must be adjusted.
§200.302	<p>Financial Management</p>
	<ul style="list-style-type: none"> (b)(4) Effective control over, and accountability for, all funds, property, and other assets. The LEA must adequately safeguard all assets and assure that they are used solely for authorized purposes. See § 200.303 Internal Controls.
§200.303	<p>Internal Controls</p>
	<p>The LEA must:</p> <ul style="list-style-type: none"> (a) Establish and maintain effective internal control over the federal award that provides reasonable assurance that the LEA is managing the federal award in compliance with federal statutes, regulations, and the terms and conditions of the federal award. These internal controls shall comply with guidance in "Standards for Internal Control in the Federal Government" issued by the Comptroller General of the United States and the "Internal Control Integrated Framework", issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).

§200.305	<p data-bbox="110 1671 147 1822">Payment</p> <p data-bbox="180 111 342 1822">(b)(6)(iv) A payment must not be made to a LEA for amounts that are withheld by the LEA from payment to contractors to assure satisfactory completion of work. A payment must be made when the LEA actually disburses the withheld funds to the contractors or to escrow accounts established to assure satisfactory completion of work.</p>
§200.318	<p data-bbox="378 1293 415 1822">General Procurement Standards</p> <p data-bbox="448 132 524 1822">(a) LEAs must use its own documented procurement procedures which reflect applicable state and local laws and regulations provided that the procurements confirm to applicable federal law and regulations.</p>
§200.321	<p data-bbox="561 111 630 1822">Contracting with Small and Minority Businesses, Women's Business Enterprises, and Labor Surplus Area Firms</p> <p data-bbox="662 222 740 1822">(a) The LEA must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible.</p> <p data-bbox="748 1272 786 1822">(b) Affirmative steps must include:</p> <ol data-bbox="794 111 1243 1822" style="list-style-type: none"> (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists; (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources; (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises; (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises; (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.
§200.324	<p data-bbox="1281 884 1318 1822">Federal Awarding Agency or Pass-Through Entity Review</p>

	<p>(c)(2) The LEA may self-certify its procurement system. Such self-certification must not limit the federal awarding agency's ability to survey the system. Under a self-certification procedure, the federal awarding agency may rely on written assurances from the LEA that it is complying with these standards. The LEA must cite specific policies, procedures, regulations, or standards as being in compliance with these requirements and have its system available for review.</p>
<p>§200.325</p>	<p>Bonding Requirements</p> <p>(a) A bid guarantee from each bidder equivalent to five percent of the bid price. The "bid guarantee" must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.</p> <p>(c) A payment bond on the part of the contractor for 100 percent of the contract price. A "payment bond" is one executed in connection with a contract to assure payment as required by law of all persons supplying labor and material in the execution of the work provided for in the contract.</p>
<p>§200.328</p>	<p>Monitoring and Reporting Program Performance</p> <p>(a) The LEA is responsible for oversight of the operations of the federal award supported activities. The LEA must monitor its activities under federal awards to assure compliance with applicable federal requirements and performance expectations are being achieved. Monitoring by the LEA must cover each program, function or activity.</p>
<p>§200.400</p>	<p>Policy Guide</p> <p>(c) The LEA, in recognition of its own unique combination of staff, facilities, and experience, has the primary responsibility for employing whatever form of sound organization and management techniques may be necessary in order to assure proper and efficient administration of the federal award.</p> <p>(e) In reviewing, negotiating and approving cost allocation plans or indirect cost proposals, the cognizant agency for indirect costs should generally assure that the LEA is applying these cost accounting principles on a consistent basis during their review and negotiation of indirect cost proposals. Where wide variations exist in the treatment of a given cost item by the LEA, the reasonableness and equity of such treatments should be fully considered. See § 200.56 Indirect (facilities & administrative (F&A)) costs.</p>

§200.415	<p>Required Certifications</p> <p>(a) To assure that expenditures are proper and in accordance with the terms and conditions of the federal award and approved project budgets, the annual and final fiscal reports or vouchers requesting payment under the agreements must include a certification, signed by an official who is authorized to legally bind the LEA, which reads as follows: "By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, § 1001 and Title 31, §§ 3729-3730 and 3801-3812)."</p> <p>(b) Certification of cost allocation plan or indirect (F&A) cost rate proposal.</p>
§200.427	<p>Bonding Costs</p> <p>(a) Bonding costs arise when the federal awarding agency requires assurance against financial loss to itself or others by reason of the act or default of the LEA. They arise also in instances where the LEA requires similar assurance, including: bonds as bid, performance, payment, advance payment, infringement, and fidelity bonds for employees and officials.</p>
§200.430	<p>Compensation-Personal Services</p> <p>(a) General. Compensation for personal services includes all remuneration, paid currently or accrued, for services of employees rendered during the period of performance under the federal award, including but not necessarily limited to wages and salaries. Compensation for personal services may also include fringe benefits which are addressed in § 200.431 Compensation-Fringe Benefits. Costs of compensation are allowable to the extent that they satisfy the specific requirements of this part.</p>
§200.440	<p>Standards for Documentation of Personnel Expenses</p>

	<p>(i) LEA personnel expenses must</p> <ol style="list-style-type: none"> 1. Be supported by a system of internal controls which provides reasonable assurance charges are accurate, allowable and allocable; 2. Be incorporated into official records; 3. Reasonably reflect total activity for which employee is compensated; 4. Encompass all activities (federal and non-federal); 5. Comply with established accounting policies and practices; and 6. Support distribution among specific activities or cost objectives.
§200.433	<p>Contingency Provisions</p> <p>(c) Payments made by the federal awarding agency to the LEA's "contingency reserve" or any similar payment made for events the occurrence of which cannot be foretold with certainty as to the time or intensity, or with an assurance of their happening, are unallowable, except as noted in §§200.431 Compensation - fringe benefits regarding self-insurance, pensions, severance, and post-retirement health costs and 200.447 Insurance and indemnification.</p>
§200.435	<p>Defense and Prosecution of Criminal and Civil Proceedings, Claims, Appeals, and Patent Infringements</p> <p>(i) Costs which may be unallowable under this section, including directly associated costs, must be segregated and accounted for separately. During the pendency of any proceeding covered by paragraphs (b) and (f) of this section, the federal government must generally withhold payment of such costs. However, if in its best interests, the federal government may provide for conditional payment upon provision of adequate security, or other adequate assurance, and agreement to repay all unallowable costs, plus interest, if the costs are subsequently determined to be unallowable.</p>
§200.521	<p>Management Decisions</p>

(a) General. The management decision must clearly state whether or not the audit finding is sustained, the reasons for the decision, and the expected auditee action to repay disallowed costs, make financial adjustments, or take other action. If the auditee has not completed corrective action, a timetable for follow-up should be given. Prior to issuing the management decision, the Federal agency or pass-through entity may request additional information or documentation from the auditee, including a request for auditor assurance related to the documentation, as a way of mitigating disallowed costs. The management decision should describe any appeal process available to the auditee. While not required, the federal agency or pass-through entity may also issue a management decision on findings relating to the financial statements which are required to be reported in accordance with GAGAS.

F. CERTIFICATION.

1. Certification of Charges

To assure that expenditures for federal awards are proper and in accordance with the agreement documents and approved project budgets, the annual and/or final fiscal reports or vouchers requesting payment under the agreements will include a certification, signed by an authorized official of the LEA, which reads "By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and intent set forth in the award documents. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise.
(U.S. Code, Title 18, § 1001 and Title 31, §§ 3729-3733 and 3801-3812)".

App. II

FERPA

Elizabethton (101) Public District - FY 2023 - Consolidated - Rev 0 - Assurances

*** The Local Educational Agency (LEA) hereby assures the State Educational Agency (SEA) that the LEA complies with The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. §1232g; 34 CFR Part 99) including as outlined below:**

1. Parents or eligible students have the right to review the student's education records maintained by the LEA; to seek amendment of these records, and to consent to the disclosure to the personally identifiable information (PII) from education records.
2. The LEA annually notifies parents or eligible students of their rights under FERPA. The notice effectively informs parents and eligible students with disabilities, and/or parents and eligible students who have a primary or home language other than English.
3. The LEA gives full FERPA rights to either parent, unless the LEA has been provided with evidence that there is a court order, State statute, or legally binding document relating to such matters as divorce, separation, or custody that specifically revokes these rights.
4. When a student becomes an eligible student, the rights accorded to, and consent required of, parents transfer from the parents to the student. An eligible student is a student who has reached 18 years of age or is attending an institution of postsecondary education.



GOVERNOR'S
EARLY LITERACY
FOUNDATION

**RESEARCH GRANT CONTRACT BETWEEN
GOVERNOR'S EARLY LITERACY FOUNDATION
AND
ELIZABETHTON CITY SCHOOLS**

This Research Grant Contract by and between Governor's Early Literacy Foundation, herein referred to as "GELF", and Elizabethton City Schools, herein referred to as "Grant Recipient", serves to formalize the partnership as it relates to research on the effectiveness of a summer mobile literacy unit program, herein referred to as "The Summer Book Bus," as further defined in the "scope of services".

A. Scope of Services

- A.1.** Grant Recipient shall provide all services and deliverables as required, described, and detailed herein and shall meet all service and delivery timelines as specified by this Grant Contract.
- A.2.** The Summer Book Bus will provide Dolly Parton's Imagination Library ("DPIL") enrollment and literacy rich opportunities to children living in the Grant Recipient's community for at least two years beginning Summer 2022, with the goal of reducing literacy summer slide.
- A.3.** The Summer Book Bus will operate a minimum of 15 days during Summer 2022 & 2023.
- A.4.** GELF will consider the approved budget as defined in the 2022 Research Grant Award Notification Letter dated May 31, 2022 and attached as Appendix A.

B. Contract Period

- B.1.** The Grant Contract shall be effective May 31, 2022 through September 29, 2023.
- B.2.** GELF shall have no obligation to provide further services or payments for services and expenses not completed during the contract period.

C. Funding

- C.1.** Grant Recipient will be awarded a maximum of \$7,300 for research-related and bus operational expenses associated with The Summer Book Bus as outlined in the approved budget attached as Appendix A.
- C.2.** Grant funds will be remitted via the schedule outlined below:
 - *Summer 2022:* First Year Funding in the amount of \$3,500 will be deposited via ACH transaction to Grant Recipient's bank account listed on the completed Financial Direct Deposit Form within 20 business days following receipt of the signed Research Grant Contract.



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- *Summer 2023*: Second Year Funding in the amount of \$3,800 will be deposited via ACH transaction to Grant Recipient's bank account listed on the completed Financial Direct Deposit Form no later than May 5, 2023, provided all required reporting has been submitted and approved by GELF.

C.3. Grant Recipient agrees to retain a copy of receipts for all GELF-funded expenses associated with The Summer Book Bus through the end of the grant contract. Grant Recipient will be subject to audit of all invoices, vouchers, statements of cost, and reports and disbursements of funds by GELF related to The Summer Book Bus.

C.4. Grant Recipient will provide a final financial report as further defined in Section F. Reporting Requirements.

D. Standard Terms and Conditions

D.1. All produced materials, including but not limited to, notices, informational pamphlets, press releases, research reports, signs, exterior bus design, and similar public notices prepared and released by Grant Recipient, in conjunction with The Summer Book Bus, will be approved in advance by GELF and include GELF logos and/or recognition of funding. GELF logos will be provided.

D.2. Grant Recipient and GELF will carry out all programs and activities in compliance with Title VI of the Civil Rights Act of 1964, and other federal laws prohibiting discrimination, and in such a manner that no person shall, on the grounds of race, color, national origin, religion, sex, age or disability be excluded from participation in, be denied the benefits of, or be subject to discrimination with respect to any of the staffing, programing, and/or services offered through the summer mobile literacy unit program.

D.3. All wages provided to instructors and facilitators of the summer mobile literacy unit program will be in accordance with prevailing wage laws as provided in *Tennessee Code Annotated*, Section 12-3-401 *et seq.*

D.4. Grant Recipient agrees to carry adequate insurance, including adequate public liability and other appropriate forms of insurance covering The Summer Book Bus and Grant Recipient's employees, and to pay all applicable taxes incident to this Grant Contract.

D.5. Grant Recipient agrees to indemnify and hold GELF harmless against any damages, losses, liabilities, settlements and expenses (including, without limitation, costs and attorneys' fees) in connection with any claim or action that arises from the operation of The Summer Book Bus funded under this grant contract.

D.6. If Grant Recipient fails to properly perform its obligations under this Grant Contract in a timely or proper manner, or if Grant Recipient violates any terms of this Grant Contract, GELF shall have the right to immediately terminate the Grant Contract, and grant funding in excess of fair compensation for completed services will be returned to GELF.

D.7. Equipment purchased with grant funds shall be owned by Grant Recipient, its assignees, and successors.



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Branding & Marketing Requirements

- E.1.** Grant Recipient must invite GELF to at least one regularly scheduled bus stop during the grant contract period. In addition, GELF must be invited to attend any bus launch, dedication, or any other event where media is invited.
- E.2.** As requested, each Grant Recipient must be willing to participate in GELF-directed marketing projects to raise awareness of the Book Bus program. This includes, but is not limited to:
- Filming b-roll at bus visits
 - Taking photos of bus and bus programming
 - Collecting stories and testimonials from children and bus staff
 - Attending any additional activities in recognition of grant
- E.3.** Grant Recipient must have at least one representative attend GELF's Annual Booker's Book Bus Bash, which is a gathering of partners and school districts where existing buses are showcased and best practices are shared with interested parties. Grant Recipient must be willing to present during the Bash if requested by GELF.
- E.4.** Grant Recipient will integrate the GELF tagline, logo, and program icon into any Grant Recipient-created social media graphics or promotional flyers:
- **Tagline/Language:** Accelerated by Governor's Early Literacy Foundation (GELF), whose mission is to strengthen early literacy in Tennessee. Visit GovernorsFoundation.org for more information about programs and resources.
 - **Book Bus Program Icon** ([Access Here](#)); **GELF Logo** ([Access Here](#))
- Prior to printing or sharing these materials, GELF must approve the proof. Email the final proof to GELF's Marketing Manager at bookbus@governorsfoundation.org for approval. Turnaround for approval is around five-seven business days.
- E.5.** Grant Recipient will follow all other GELF branding guidelines, found [here](#).

E. Reporting Requirements

- F.1.** Progress Reporting: GELF will periodically check in with the Project Coordinator, via phone or email, to discuss the current status of the research conducted, program expenses, and/or receive updates.
- F.2.** Final Reports - The Grant Recipient will provide two annual reports per the schedule below:
- The 2022 annual report will be due no later than September 30, 2022.
 - The 2023 annual report will be due no later than September 29, 2023.

Each annual report will consist of a project narrative, a photo and testimonial component, an outcomes-based component, and a financial report.



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- a. The project narrative will include, but is not limited to, the following information:
- A description of three of the most successful activities completed over the summer and how you know they were successful;
 - A description of the least successful activity completed over the summer and how you could change it or replace it to be more successful;
 - A description of the community's response to the bus, including how you raised awareness, how you used any GELF-provided resources, and how families responded to GELF giveaways;
 - Suggest a GELF-provided resource that would be helpful as you implement your book bus program;
 - A description of any significant challenges encountered and the solutions you found to overcome them;
 - A description of three takeaways you will carry forward to next summer;
 - Two pieces of advice you would give to another school district pursuing a book bus
- b. The photo and testimonial component of the report will include, but is not limited to, the following:
- Ten *high-quality* photos –
 - Two exterior photos of the bus
 - Two interior photos of the bus
 - Four high-quality photos of programming
 - i.e. Teachers reading aloud, children reading, caregivers & children reading or doing a project together, etc.
 - Two 'Other' photos of your choice that tell your story
 - Four quotes or stories from the following perspectives:
 - Participating Teacher
 - Participating Caregiver (Please provide grade of child)
 - Participating Student (Please provide grade of child)
 - Community stakeholder or volunteer



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- c. Grant Recipient will complete an informational survey to help GELF better understand how the bus operated, including answering questions such as: How many typical stops did your book bus make in a day? How long was a typical stop? etc. Grant Recipient will also provide outcome measures including, but are not limited, to the following:
- # and age of children served (by week, site, and in total)
 - # of children who visited the bus two times
 - # of children who visited the bus three or more times
 - # of children enrolled in the DPIL via The Summer Book Bus
 - # of children encountered already enrolled in the DPIL
 - Total # of caregivers who visited the bus
 - # of caregivers who visited the bus two times
 - # of caregivers who visited the bus three or more times
 - # of miles traveled
 - To track this information, get an odometer reading at the beginning of the summer and at the end, then subtract.
 - # of days the bus provided services (15 days is the minimum requirement.)
 - Approximate # of books distributed
 - Approximate # of books checked out, if applicable
 - Approximate # of meals/snacks distributed
 - # of News Coverage Hits and total reach
 - If social media was utilized, # of posts and # of impressions
- d. The Grant Recipient will submit the following universal screening and demographic information in an Excel format via a secure portal provided by GELF:
- 2022 Annual Report –
 - Students who visited the bus one (1) time; and students who visited the bus three or more times (3+) -
 - Final screener results administered in Spring 2022
 - First screener results administered in Fall 2022
 - Demographic data, including race, gender, and economic status (where available)
 - Number of times bus was visited, per student
 - 2023 Annual Report –
 - Students who visited the bus one (1) time; and students who visited the bus three or more times (3+) -
 - Final screener results administered in Spring 2023
 - First screener results administered in Fall 2023
 - Demographic data, including race, gender, and economic status (where available)
 - Number of times bus was visited, per student



- e. The financial report will include the total cost of operating expenses for the year. Financial Reports will consist of, but are not limited to, the following information:
- An outline of budgeted vs. actual expenses for the period and inception to date, detailed list of financial contributions made from all funding sources,
 - A total amount it cost 'start up' the bus
 - A total amount of operating expenses for the year

F. GELF's Roles and Responsibilities

- G.1.** GELF will supply The Summer Book Bus with the following materials:
- A set of books
 - DPIL Enrollment Brochures
 - Other materials (i.e. bookmarks, stickers, activity books, etc.) as inventory allows
- G.2.** Supplemental materials will be shipped no later than June 10, 2022 unless otherwise requested.



GOVERNOR'S
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In Agreement By:

Richard VanHuss
Director of Schools
Elizabethton City Schools

Date

Tammy Markland
Director, Betsy Book Bus (Project Coordinator)
Elizabethton City Schools

Date

Dean Dorsey Hoskins
Vice President
Governor's Early Literacy Foundation

May 31, 2022
Date



Appendix A

May 31, 2022

Richard VanHuss
Elizabethton City Schools
804 South Watauga Ave
Elizabethton, TN 37643

Dear Director VanHuss,

Congratulations! Governor's Early Literacy Foundation (GELF) is proud to partner with Elizabethton City Schools by providing a research grant to study the effectiveness and importance of your book bus program. GELF is excited to quantify the impact of this program and to promote the importance of early literacy practices as the foundation for a lifetime of learning.

Please review the grant contract, and feel free to reach out if we can clarify any points or answer any questions. After the agreement is signed, we will initiate the first ACH payment.

We look forward to continuing our partnership. Thank you for prioritizing and continuing this important work! Please feel free to reach out if you have any immediate questions.

Warmly,
Paige Atchley Shapiro

Paige Atchley Shapiro, M. Ed.
Senior Program Manager
(423) 802-4282
Paige.Atchley@tn.gov

Approved Budget

Purpose*	Amount
2022: Operational Expenses (Primary Use: Salary/Benefits)	\$3,500
2023: Operational Expenses (Primary Use: Salary/Benefits)	\$3,800
Total	\$7,300

*The primary purpose of providing these funds is to ensure that your book bus program has the necessary staff and technology to efficiently complete the required reporting. If these costs have been covered through other funding sources, you can redirect the above funds to pay for other recurring expenses the book bus may encounter, such as gas, the purchase of new books, etc.

The acceptance of these funds does not preclude you from applying for a Governor's Early Literacy Foundation Refuel Grant, as long as you meet all eligibility requirements.

**Memorandum of Understanding
between
Elizabethton City School Board of Education
and
Frontier Health**

This is a Memorandum of Understanding (MOU) between Elizabethton City Board of Education and Frontier Health for the purpose of establishing and maintaining effective working relationships in developing and implementing behavioral health counseling services provided in the school setting. The term of the MOU commences August 1, 2022 and extends through July 31, 2023, but is renewable thereafter by written agreement of both parties. In the event that any one or more provisions of this agreement are deemed null, void, or unachievable due to unforeseen events, the parties shall renegotiate or terminate the remaining provisions of this agreement within 30 days of written notice by either party.

- I. Frontier Health agrees to:
 - A. In accordance with school safety and mental health service needs, Frontier Health will provide a School-Based Behavioral Health Liaison (SBBHL) to provide early intervention, prevention, consultation, assessment, and referral services to Elizabethton City Schools at Harold McCormick Elementary and East Side Elementary Schools.
 - B. Be accountable for mental health services performed by Frontier Health staff and will provide supervision of Counselors.
 - C. Warrant that all School-Based Behavioral Health Liaison employees who will provide services under this contract are duly certified, trained and licensed, and accredited to offer and perform such services.
 - D. Carry and maintain adequate professional and/or liability insurance to provide coverage for Frontier Health's conduct and duties in the fulfillment of this contract.
 - E. Hold the Elizabethton City Board of Education, its employees, agents and assigns harmless from any negligent wrongful acts, omissions, misfeasance, or malfeasance on the part of its officers, agents or employees in the performance of its duties and responsibilities pursuant to the terms and provisions of this contract, and shall maintain liability insurance not less than \$1,000,000.00 and provide evidence of such insurance to the Elizabethton City Board of Education.
 - F. Follow and monitor all policies and procedures of Elizabethton City Schools, including behavioral health services.
 - G. Provide feedback to Elizabethton City staff on students referred as to status of the referral situation when Frontier Health has the appropriate releases necessary to provide the requested information.
 - H. Assist the Elizabethton City Board of Education with data collection for counseling data as requested.
 - I. Provide supplies and materials needed for counseling services by Frontier Health staff.

- J. Individuals engaged by Frontier Health to perform services under this contract shall not be considered employees of the Elizabethton City School System and shall not be entitled to benefits or compensation arising there from, other than those specifically provided for in this contract.
- K. Follow the guidelines of TCA 49-5-413; require all employees in a position requiring proximity to, or providing direct student care, to submit to a fingerprinting and criminal history records check to be conducted by the Tennessee Bureau of Investigation prior to permitting the person to have contact with the children or enter school grounds. A copy of the results of the investigation will be provided to the Elizabethton City Board of Education. No employee of Frontier Health whose records check indicates that he/she has been convicted to an offense that is classified as a sexual offense or a violent sexual offender as defined in TCA 40-39-202 shall be allowed to enter the school grounds.
- L. Frontier Health staff will provide school-based behavioral health interventions and will monitor student progress based on those interventions in accordance with Tier II expectations on the Student Behavioral Support Structure Model.
- M. Frontier Health acknowledges that the provision of any services to students identified as having a disability, shall be in accordance with the student's Individualized Education Program (IEP), any behavior intervention plan, Section 504 Plan, and any applicable Board policies.
- N. Frontier Health shall require all employees to immediately report to the school administrator instances where a student communicates a serious threat of harm to him/herself or others.
- O. In the event of an unexpected school closure, Frontier Health School-based Liaison will remain available to assigned schools to provide virtual/distance services for identified students and faculty as needed.

II. Elizabethton City Board of Education agrees to:

- A. Follow all policies and procedures of Frontier Health pertaining to confidentiality unless otherwise provided by law.
- B. Respect the boundaries set by Frontier Health and Elizabethton City Board of Education for adherence regarding requiring parental permission to be obtained before a student can receive services from Frontier Health staff
- C. Handle all mental health emergencies, including those clients of Frontier Health Systems, in the same manner noted for all students enrolled in the Elizabethton City Schools when Frontier Health is not on site. Elizabethton City Schools may contact Frontier Health staff for consultation via telephone.
- D. Provide space, utilities, maintenance, housekeeping, security, and safe access as available. Strive to obtain the most confidential space available for counseling site.
- E. Provide access to students during instructional time according to mutually developed procedures, preferable study hall period or other non-academic time.

- F. Participate in quality assessment activities.
- G. Provide demographic and disciplinary data to Frontier Health staff as needed for program assessment use as defined in the outcome data requirements of the State Contract for SBBHL services.
- H. Provide a school-based liaison/contact (Elizabethton City Schools employee identified by the school and agreed upon by Frontier Health) between Elizabethton City Board of Education and Frontier Health whose duties include monitoring scheduling, team collaborations, and policy adherence and updates. In order to enhance the effectiveness of the SBBHL program, the principal/assistant principal/Director of Schools will be available as needed to address SBBHL concerns and issues related to school-based services.
- I. Provide a referral base from school counselors, teachers, and school nurses as appropriate. Assist with completion of periodic student survey and access to student and staff demographics in accordance with the evaluation policy.
- J. Refer Child Abuse and Neglect incidents to the Department of Children Services per Elizabethton City Department of Education Board policy.

In order to enhance the effectiveness of the SBBHL program, Assurances:

- III. Both parties agree to comply with the following statuses, regulations, standards, policies and procedures in the operation of the program which is the subject of this MOU:
 - A. All applicable federal and state laws and regulations for the assurance of the individual rights of clients served by the program.
 - B. In accordance with Titles VI and VII of the Civil rights Act of 1964, as amended, Sections 503 and 504 of Rehabilitation Act of 1978, as amended, and Age Discrimination Act of 1975, and subsequent amendments, and regulations developed pursuant thereto, to the effect that no person shall, on the grounds of handicap, race, sex, age, religious affiliation, or national origin be excluded from participation in, or be denied benefits of, or be otherwise subject to the discrimination in the performance of this MOU or in the employment practices of either party.
- IV. Other Provisions:
 - A. This MOU, together with the other agreements specifically required herein, represents the entire agreement between the parties. All previous communications between parties, either verbal or written, are hereby superseded or abrogated. Any modification or deletion of any of the terms and conditions of the agreement shall not be binding unless agreed to by all parties in writing.



Memorandum of Understanding between the Tennessee Department of Education and Elizabethton City Schools FY 2022 - 2023

This Memorandum of Understanding (“MOU”), by and between the Tennessee Department of Education (TDOE) and **Elizabethton City Schools** hereinafter referred to as the local education agency, “LEA,” is to document essential assurances and relation information pertaining to the Coordinated School Health initiative.

The LEA is a local education agency or school system within the State of Tennessee and has been awarded \$85,000.00 for the purpose of developing and maintaining the Coordinated School Health initiative (tn.gov/education/health-and-safety/coordinated-school-health) in **Elizabethton City Schools**.

SCOPE OF SERVICES

The LEA agrees to administer, under the direction of the TDOE, the Coordinated School Health Initiative in accordance with guidelines set forth in the ePlan policy and procedures for requesting discretionary funds, applicable State and/or Federal laws, rules, and regulations pertaining to appropriately documenting and requesting State funds and assurances listed below:

State Board Standards and Guidelines for Coordinated School Health:

1. District CSH Application
2. Matching Funds Clarification
3. Scope of Services
4. Signature Page
5. Budget

The LEA agrees to comply with all provisions of state and federal laws or regulations, including the provisions regarding the collection or release of any student data as well as the administration of any student health screenings or student surveys, and required parental notifications and approvals for the following laws:

- Family Educational Rights and Privacy Act (FERPA)
- Protection of Pupil Rights Amendment (PPRA)
- Health Insurance Portability and Accountability Act (HIPAA)
- Tennessee Data Accessibility, Transparency and Accountability Act of 2014 (Chapter 905 of the public Acts of 2014), and
- Chapter 1013 of the Public Acts of 2014

PAYMENT TERMS AND CONDITIONS

In no event shall the maximum grant reimbursement under this MOU exceed the amount established above. This amount includes, but is not limited to, all applicable taxes, overhead, profit, and all other direct and indirect costs incurred or to be incurred by the LEA.

Payment Methodology

Requests for reimbursement for the aforementioned State/Federal program will be processed through the ePlan system which is incorporated herein by reference.

TERMS AND CONDITIONS

Modification and Amendment

This program may be modified only by a written amendment executed by all parties hereto and approved by the appropriate program managers in accordance with applicable State and/or Federal laws, rules, and regulations.

TDOE Liability

The TDOE shall have no liability except as specifically provided in this MOU.

Completeness

The MOU is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions of the parties' agreement. This MOU supersedes any and all prior understandings, representations, negotiations, and agreements between the parties relating hereto, whether written or oral.

Subject of Funds Availability

This MOU is subject to the appropriation and availability of State funds. In the event funds are not appropriated or are otherwise unavailable, the TDOE reserves the right to terminate the MOU upon written notice to the LEA. Said termination shall not be deemed a breach of the MOU by the TDOE and the LEA shall have no right to recover from the TDOE any actual, general, special, incidental, consequential, or any other damages whatsoever of any description or amount.

Monitoring/Audits

For purposes of monitoring or auditing under this MOU, the TDOE and LEA shall make available State and/or Federal personnel authorized by law or otherwise, all records, books, documents, and other evidence pertaining to this MOU, as well as appropriate administrative and/or management personnel who administer the program.

COMMUNICATIONS AND CONTACTS

All instructions, notices, consents, demands, or other communications required or contemplated by this MOU shall be in writing and shall be made by electronic communication through the internet addressed to the respective party at the appropriate email address as set forth below or to such other party as may be hereafter specified by written notice.

The State Agency



Shannon Gordon | Deputy Commissioner of Operations
Division of District Operations
Andrew Johnson Tower, 10th Floor
710 James Robertson Parkway
Nashville, TN 37243
615-864-1048
Shannon.Gordan@tn.gov

LEA Representative

Mr. Richard VanHuss
Director of Schools
Elizabethton City Schools
804 S Watauga Ave.
Elizabethton, TN 37643

All instructions, notices, concerns, demands, or other communications shall be considered effectively given as of the day of delivery at the receiving location.

Director of Schools

Date

Deputy Commissioner
Office of Operations

Date

ELIZABETHTON CITY SCHOOL

PROPERTY OF
WEST SIDE
ELEMENTARY SCHOOL
3160

**REQUEST FOR PROPERTY / EQUIPMENT
SALE / DISPOSAL**

The following items are hereby declared surplus property/equipment of no value or valued at less than \$250.00. Since these items are no longer useful to the Elizabethton City School System, they may be sold at a fair price to any person interested in purchasing them, given away or disposal may be made in an appropriate manner.

ITEM:

desk chair

INVENTORY
TAG NUMBER:

3160 WSE

METHOD OF
SALE/DISPOSAL:

TRASH

SCHOOL/BUILDING
WHERE ITEM IS
HOUSED

WSE

SALE/DISPOSAL
AUTHORIZED BY:

[Signature]
Principal

DATE:

5/12/22

AUTHORIZED BY:

[Signature]
Director of Schools

DATE:

5/19/22

AUTHORIZED BY:

Board Chairman

DATE: _____

ELIZABETHTON CITY SCHOOLS

REQUEST FOR PROPERTY / EQUIPMENT SALE / DISPOSAL



The following items are hereby declared surplus property/equipment of no value or valued at less than \$250.00. Since these items are no longer useful to the Elizabethton City School System, they may be sold at a fair price to any person interested in purchasing them, given away or disposal may be made in an appropriate manner.

ITEM:

Book Shelve

INVENTORY
TAG NUMBER:

0383

METHOD OF
SALE/DISPOSAL:

trash

SCHOOL/BUILDING
WHERE ITEM IS
HOUSED

WSE

SALE/DISPOSAL
AUTHORIZED BY:

[Signature]
Principal

DATE: 5/12/22

AUTHORIZED BY:

[Signature]
Director of Schools

DATE: 5/19/22

AUTHORIZED BY:

Board Chairman

DATE: _____

ELIZABETHTON CITY SCHOOLS

REQUEST FOR PROPERTY / EQUIPMENT SALE / DISPOSAL

The following items are hereby declared surplus property/equipment of no value or valued at less than \$250.00. Since these items are no longer useful to the Elizabethton City School System, they may be sold at a fair price to any person interested, in purchasing them, given away or disposal may be made in an appropriate manner.

ITEM: * Student Desks (Broken) * 1 round table

* 9 Tables (Broken) * 1 square table

* 3 Teacher chairs w/roller * 1 green stool

* 6 Blue chairs * 4 padded lids for cubbies

* 2 orange chairs * 1 Brown bulletin board

* 1 set of small bleachers * 2 sets of lockers

* 1 Bulletin Board * 2 round tables (arricrum)

* 1 White Bulletin Board on wheels * 4 chairs (work room)

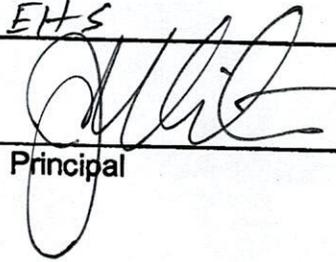
* 1 Water cooler (plastic) * 3 Broken office chairs (science pod)

METHOD OF SALE/DISPOSAL: * 1 White Plastic table

SCHOOL/BUILDING
WHERE ITEM IS
HOUSED

EHS

SALE/DISPOSAL
AUTHORIZED BY:



Principal

DATE: 6/1/22

AUTHORIZED BY:

Director of Schools

DATE: _____

AUTHORIZED BY:

Board Chairman

DATE: _____



SUMMER LAW INSTITUTE
Park Vista Hotel - Gatlinburg
Agenda

Thursday – July 21, 2022

5:00-6:30 p.m. **Registration Opens**

Friday – July 22, 2021

7:00 a.m. **Full Breakfast Buffet** (Provided)

8:00 a.m. **Welcome & Overview** Keys Fillauer, TSBA President & Oak Ridge Board Member

8:05 a.m. **Legislative Update** Emily Warren, TSBA Director of Government Relations and Staff Attorney

Ben Torres, TSBA Assistant Executive Director & General Counsel

9:25 a.m. **BREAK**

9:45 a.m. **Using Existing Laws to Develop Innovative Schools** John Aitken, Aims Executive Director, EdConnect Consultant

Joe Wood, EdConnect Consultant

11:45 a.m. **Lunch** (Provided)

11:45 a.m. **Ethics CLE Session**
(Attorneys Only)

1:00 p.m. **Student Discipline: What Process is Due?** Chuck Cagle, Lewis Thomason

2:00 p.m. **Reconsideration of Library Books and Instructional Materials** Scott Bennett, Bennett and DeCamp

3:00 p.m. **Adjourn**

Saturday – July 23, 2021

7:30 a.m. **Full Breakfast Buffet** (Provided)

8:30 a.m. **Title IX: Where Do We Currently Stand?** Chris McCarty, Lewis Thomason, P.C.

9:30 a.m. **Managing Board Meetings in Today's World** Jennifer White, TSBA Director of Policy Services and Staff Attorney

10:30 a.m. **Evaluations & Wrap-Up**

10:45 a.m. **Adjourn**

CONTRACT OF EMPLOYMENT
between
RICHARD VANHUSS
and the
ELIZABETHTON CITY BOARD OF EDUCATION

This Employment Contract, effective the 1st day of July, 2022, is made by and between the Elizabethton City Board of Education (hereinafter referred to as "BOARD"), and Richard VanHuss (hereinafter referred to as "DIRECTOR"). The BOARD and the DIRECTOR, for the consideration herein specified, agree as follows:

1. **TERM OF CONTRACT.** The BOARD in accordance with its action as found in the minutes of its regular meeting held on the 16th day of June, 2022, hereby employs, and the DIRECTOR hereby accepts employment, as DIRECTOR of Elizabethton City School System for a term commencing on July 1, 2022, and ending on June 30, 2026. The Contract may be extended or terminated as herein provided.
2. **PROFESSIONAL CERTIFICATION.** The DIRECTOR shall maintain, and furnish to the BOARD evidence of his maintaining, throughout the term of this Contract, a valid and appropriate professional license to act as DIRECTOR of Schools of Elizabethton City School System in accordance with the laws and regulations of the State of Tennessee.
3. **DUTIES.**
 - A. The DIRECTOR shall perform in a reasonable and competent manner the duties and obligations required of a person in this capacity as specified under applicable federal statutes and regulations; the statutes and regulations of the State of Tennessee; the rules, regulations, and policies of the Elizabethton City Board of Education; the duties and obligations listed in the job description of DIRECTOR as adopted by the BOARD; and otherwise as directed by the BOARD. The DIRECTOR shall have the duty to direct and assign teachers and other employees of the schools under his supervision, and to organize, reorganize, and arrange the administrative and supervisory staff, including instruction and business affairs, as best to serve the interests of the School System. The DIRECTOR shall visit the schools within the system on a regular basis.
 - B. The DIRECTOR shall devote such time, energy, and attention as is necessary to perform the duties specified in subpart A above. These duties will generally be performed during regular school system business hours, but it is expressly agreed that the duties of this position will require the DIRECTOR to work during times other than regular school system business hours.
4. **COMPENSATION.** The BOARD shall pay the DIRECTOR a minimum annual salary of One Hundred Twenty-Eight Thousand Three Hundred and Four Dollars (\$128,304.00), provided however that the DIRECTOR's salary shall be increased by the same percentage of salary increase that is provided to all professional employees for each school year, if any. The DIRECTOR's salary will be paid in equal monthly installments and in accordance with BOARD policy. The BOARD may in its discretion increase the salary of the DIRECTOR if the BOARD'S evaluation reflects that the DIRECTOR has met or exceeded the expectations of the BOARD. In no event shall the DIRECTOR'S salary be reduced, except as provided by law. If an adjustment in salary is made during the term of this Contract, all other provisions of this Contract, including, but not limited to, the termination date, shall remain as stated herein. Any such discretionary adjustment in salary, in order to be effective, shall be made by written amendment.

5. BENEFITS.

- A. AUTOMOBILE EXPENSE ALLOWANCE.** The DIRECTOR is required to maintain an automobile for use in his position at all times. Accordingly, the BOARD shall provide to the DIRECTOR during the term of this Contract a monthly allowance of \$450.00 per month for all local travel and will additionally reimburse the DIRECTOR for out of city travel at the rate allowed by the State of Tennessee Department of Education. The BOARD will deduct from this amount the usual and customary federal withholdings.
- B. INSURANCE.** For the DIRECTOR'S individual health insurance coverage in the State of Tennessee's Local Education Employee Group Insurance Program, the BOARD shall pay the same portion of the premium that the Board pays toward that premium for licensed employees.
- C. MEMBERSHIP DUES.** The BOARD shall pay membership dues in TOSS and other memberships considered appropriate for and relevant to the DIRECTOR'S position, as approved by the BOARD.
- D. PROFESSIONAL LIABILITY.** The DIRECTOR shall be provided with liability insurance covering alleged wrongful acts and omissions of the BOARD and of the DIRECTOR, in the same amounts and coverage as is currently provided for certificated employees, for acts committed in the course and scope of his employment with the BOARD. The BOARD shall, to the extent permitted by law, either directly or through insurance, defend the DIRECTOR, bear defense costs, and indemnify and hold the DIRECTOR harmless on demands, claims, suits, and legal proceedings brought by third parties against the DIRECTOR in his official capacity as agent and employee of the BOARD, except that this obligation of the BOARD shall not apply with respect to allegations of and/or violations of criminal law, improper personal gain, reckless or willful misconduct or gross negligence, and/or acts and conduct committed outside the course and scope of his employment, and in no event will individual BOARD members be considered liable for indemnifying the DIRECTOR against such demands, claims, suits, and legal proceedings.
- E. PROFESSIONAL GROWTH.** The BOARD encourages the continuing professional growth of the DIRECTOR through his participation in appropriate activities. The BOARD shall approve in advance all meetings occurring more than fifty miles out of town. The actual, reasonable, and necessary expenses of the said attendance are to be paid by the BOARD in accordance with BOARD policy.
- F. GENERAL BENEFITS.** Except where specified otherwise herein, the DIRECTOR shall be entitled to those benefits applicable to twelve (12) month administrative employees of the BOARD. This includes, but is not limited to, illness benefits and leave, employee retirement program and other administrative employee benefits.
- G. VACATION.** The DIRECTOR shall be entitled to fifteen (15) work days of paid vacation exclusive of legal holidays to be used in a manner and at times selected by him with the following exception: Use of more than seven (7) consecutive days shall require the approval of the BOARD. The DIRECTOR shall be reimbursed for any unused vacation days at the end of each contract year.
- H. EXPENSES.** The BOARD shall reimburse the DIRECTOR for all actual, reasonable, and necessary travel and other expenses required in the performance of his official duties during

employment under this Contract subject to such limitations provided by law, by BOARD policy, and by this Contract.

- I. SICK LEAVE.** The DIRECTOR shall be granted one day of sick leave for each month of contractual employment. Sick leave days shall be cumulative, and any unused sick leave days shall, upon retirement, be used for retirement credit in accordance with the policies of the Tennessee Consolidated Retirement System.
- J. DISABILITY PAY.** Should DIRECTOR be absent from work due to disability, sickness, or other physical or mental incapacity, he shall be entitled to be paid his salary only until the point at which he has exhausted accumulated sick leave, vacation, and other granted leave time. After such accumulated leave is exhausted, the BOARD shall not be obligated to make any further payment of salary to DIRECTOR.

The provisions hereof shall not be deemed to affect any other benefits which may be available to DIRECTOR, including, but not limited to, those available under the applicable retirement program, health insurance, and workers' compensation or otherwise.

- 6. MEDICAL EXAMINATION.** Upon the request of the BOARD, the DIRECTOR hereby agrees to submit to a comprehensive medical examination by a physician of the DIRECTOR'S choosing, but who shall be approved by the Chair of the Board. A physician's statement certifying the physical and mental competency to perform the duties of the DIRECTOR shall be filed with the Chair of the Board. Such report shall be confidential. The cost of said medical examination shall be borne by the BOARD.
- 7. ASSUMPTION OF DUTIES.** The DIRECTOR shall assume the duties and responsibilities of the position effective the 1st day of July, 2022.
- 8. NOTICE OF RENEWAL.** The BOARD shall give written notice to the DIRECTOR no later than thirty (30) days prior to expiration of the term of this contract if the BOARD intends to renew the contract. Failure to give such notice will not affect the terms of this contract and the contract may expire under its original terms.
- 9. GOALS AND OBJECTIVES.**
 - A. POLICIES.** The DIRECTOR shall administer the policies of the BOARD and the applicable requirements of the laws and regulations of the State of Tennessee in a professional manner in dealing with the BOARD, staff, faculty, parents, students, community leaders and others, recognizing that his actions reflect upon himself, the BOARD, the school system, and the community.
 - B. ANNUAL GOALS AND OBJECTIVES:** Unless otherwise directed by the Board, the DIRECTOR shall implement goals and objectives established annually by the Board. The goals and objectives shall be among the criteria upon which the DIRECTOR is evaluated as herein provided. On or prior to a renewal of this Employment Contract, should that occur, the parties will meet to establish goals and objectives for the next succeeding school year which shall be reduced to writing.
 - C. LONG-RANGE PLANNING.** The DIRECTOR will implement the BOARD's current five-year plan and will prepare or cause to be prepared with BOARD approval a five-year plan for the Elizabethton City School System. The annual plan and five-year plan shall be completed prior to

and used in connection with the annual budget by each school and for the Elizabethton City School System.

D. SYSTEM UNITY. The DIRECTOR shall strive for unity within the school system to ensure that all elementary, middle school, and high school programs support and complement each other. He shall require consistent and equitable allocation of funds, personnel, and other resources to all programs within the school system to preclude dominance by any one or more groups and to provide a complete program for the Elizabethton City School System.

10. PERFORMANCE EVALUATION. The BOARD shall annually conduct a review of the DIRECTOR'S performance. All members of the BOARD shall participate in the evaluation process.

The annual evaluation process will focus on the DIRECTOR'S performance as DIRECTOR of the Elizabethton City School System, progress toward goals established by the BOARD and the DIRECTOR; the working relationship of the DIRECTOR with the BOARD, administrative staff, teachers, students, and the community at large; and any other matters relative to the employment and performance of the DIRECTOR. The BOARD'S Chair shall be responsible for seeing that the evaluation process is followed and for reviewing the evaluation with the DIRECTOR.

The BOARD may conduct a special performance review of actions of the DIRECTOR at any time during the duration of this agreement if deemed necessary by the Board.

11. REFERRALS TO DIRECTOR. The BOARD, collectively or individually, shall promptly refer to the DIRECTOR all issues, concerns and suggestions called to their attention relative to DIRECTOR or the School System for the DIRECTOR'S study and recommendations.

12. OUTSIDE ACTIVITIES. The DIRECTOR shall devote his time, attention, and energy to the business of the School System. He may lecture, engage in writing activities and speaking engagements, and engage in other activities so long as those outside activities do not interfere with the duties of the DIRECTOR. The determination of the BOARD as to whether such other activities interfere with the discharge of DIRECTOR'S duties and responsibilities hereunder shall be conclusive.

13. PROFESSIONAL STATUS. The DIRECTOR hereby affirms that he is not under contract with another Board of Education covering any of the same contract term as is covered by this contract.

14. CRIMINAL BACKGROUND CHECK. In accordance with the requirements of TCA § 49-5-413, the DIRECTOR agrees to the release of all investigative records to the BOARD for examination for the purpose of verifying the accuracy of criminal violation information as required by TCA 49-5-406(a) (1) (A); and, the DIRECTOR agrees to supply a fingerprint sample and submit to a criminal history record check to be conducted by the Tennessee bureau of investigation. The costs incurred for this investigation shall be paid by the BOARD.

15. CONTRACT TERMINATION.

A. MUTUAL AGREEMENT. This Employment Contract may be terminated by mutual agreement of the parties, or by the retirement or death of the DIRECTOR.

B. FOR CAUSE. This Employment Contract may be terminated by the BOARD for cause upon grounds which may include, but not be limited to the following: inefficiency; unprofessional conduct; incompetence; insubordination; neglect of duty; immorality; improper personal gain;

the use of alcohol or a controlled substance which materially impairs the DIRECTOR'S ability to effectively perform his duties and obligations hereunder; DIRECTOR's admission or conviction in a court of law of any crime or offense that constitutes a felony in the jurisdiction involved; DIRECTOR'S violations of the policy and procedures of the BOARD or of the requirements of state and federal law; DIRECTOR'S breach or default of a material provision of this Contract and such breach remains uncorrected for a period of ten (10) days after receipt by DIRECTOR of written notice by the BOARD of such breach or default; or other good and just cause. Additionally, this Contract shall terminate upon the DIRECTOR'S inability to perform the essential functions of his position because of a physical or mental disability with or without reasonable accommodation. The parties agree that an accommodation is not reasonable if it causes the BOARD undue hardship. If the BOARD terminates the Contract for cause, the DIRECTOR shall be entitled to no further benefits or compensation.

The process of such termination shall include the Director's right to written charges as determined by the Board, notice of hearing before the Board, and notice of the right to be present and to be heard, to be represented by Counsel and to present through witnesses any testimony relevant to the issue. If the Director of Schools chooses to be accompanied by legal counsel at the hearing before the Board, he will assume the cost of his legal expenses.

- C. REMOVAL FROM OFFICE.** This Contract shall be terminated if the State Board of Education, in accordance with the provision of Title 49, Chapter 1 of the Tennessee Code Annotated orders the removal of the DIRECTOR. If such removal is ordered, the DIRECTOR shall be entitled to no further benefits or compensation under the terms of this Contract.
- D. UNILATERAL TERMINATION BY DIRECTOR.** The DIRECTOR may terminate this contract at any time by giving the BOARD forty-five (45) days written notice of his resignation or retirement. In the event of such termination, the DIRECTOR shall be entitled to the salary and benefits unpaid through the effective date of resignation or retirement.
- 16. ASSIGNMENT.** Neither this Contract nor any duties or obligations under this Contract may be assigned by either party to any other person, agency or corporation.
- 17. ENTIRE AGREEMENT OF THE PARTIES.** This Contract supersedes any and all agreements, either oral or written, between the parties hereto with respect to the rendering of services by DIRECTOR and contains all of the covenants and agreements between the parties with respect to the rendering of such services in any manner whatsoever. Each party to the Contract acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which is not embodied herein, and that no other agreement, statements, or promises not contained in this Contract shall be valid or binding.
- 18. AMENDMENTS.** Any modification to this contract shall be made by mutual agreement of the parties hereto, reduced to writing, signed, and appended to the original contract. Neither party shall be bound by any oral representation concerning modification of this contract.
- 19. SEVERABILITY.** If any provision in this Contract is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way thereby.

20. **CONTROLLING LAW AND JURISDICTION.** This Contract will be governed by and construed in accordance with the laws of the State of Tennessee. In the event of litigation, arising from a breach or enforcement of this agreement, the parties hereto agree that the proper jurisdiction and venue shall rest with the trial courts of Carter County, Tennessee.
21. **HEADINGS.** The headings contained in this Contract are for convenience only and shall in no manner be construed as a part of the Contract.
22. **COUNTERPARTS.** This Contract may be executed in any number of counterparts, each of which when so executed shall be deemed to be an original, but all such counterparts shall together constitute but one and the same instrument

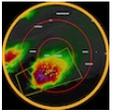
Dated this the _____ day of _____, 2022

Eddie Pless
CHAIR, BOARD OF EDUCATION,
ELIZABETHTON CITY SCHOOLS

Richard VanHuss
DIRECTOR OF SCHOOLS

EXECUTIVE SECRETARY

Invoice



Invoice number DEBFD820-0004
Date of issue June 3, 2022
Date due June 17, 2022

BAMWX LLC
PO Box 454
Bargersville, Indiana 46106
United States
+1 317-560-8122
info@bamwx.com

Bill to
Elizabethton City Schools -
Director of Schools
richard.vanhuss@ecschoools.net

\$2,430.00 due June 17, 2022

[Pay online](#)

Richard,

I am so grateful to earn your guys' business going forward over the next few years! You all have been great to partner with, please let me know at any time how we can better serve you all.

I've made this invoice and will make your service active through July 1, 2025.

Description	Qty	Unit price	Amount
3 Year Deal - Enhanced Weather Porthole Access	1	\$2,430.00	\$2,430.00
Subtotal			\$2,430.00
Total			\$2,430.00
Amount due			\$2,430.00

Pay with ACH or wire transfer

Bank transfers, also known as ACH payments, can take up to five business days. To pay via ACH, transfer funds using the following bank information.

Bank name WELLS FARGO BANK, N.A.
Routing number 121000248
Account number 40630100002285177
SWIFT code WFBIUS6S

Performance Milestones, July 1, 2022 - June 30, 2023

Elizabethton High School

During the 2022-23 school year, the the School will continue to fulfill the mission and vision set forth in the original XQ Grant/Super School Application as summarized below:

The Bartleby program at Elizabethton High was originally created by a team comprising 23 students. Guided by three teachers, the student team used their sociology class to research the history of public high school in America and author a plan for a new student-centered high school. Elizabethton piloted the students' plan by creating two courses in 2017-18: one on community improvement, through which students work with community partners to address local needs, and one on entrepreneurship, which includes seed money so students can create their own ventures. The Bartleby program was such a success that the district is now expanding it to reach all high school students, and student voice remains a key driver.

General Requirements

The School shall be, and shall remain at all times, in compliance with all local, state, federal laws and regulations relating to the operation of the School. These requirements include, but are not limited to, maintaining daily student attendance records, discipline incidents records, academic transcript records and requirements for grade promotion and graduation, documenting annual retention rates, maintaining a four-year graduation rate and ensuring students receive credit hours required for graduation.

The School is committed to providing a workplace that is free from unlawful discrimination and complies with all applicable federal, state and local anti-discrimination laws, including without limitation regarding fair employment and business practices. The School represents and warrants that we strictly prohibit and do not tolerate discrimination against employees or any other covered persons on the basis of any characteristics protected under federal, state or local law, including without limitation, race, color, ancestry, national origin, disability, sex, gender, or sexual orientation. The School further represents and warrants that the school prohibits and does not tolerate unlawful discrimination against any employees or covered persons who are perceived to have any protected characteristic or who associate with a person who has, or is perceived to have, any protected characteristic.

In the event there are no in person classes for the 2022-23 school year, the School and XQ will update performance milestones and budget accordingly.

The School will also meet the following performance milestones:

Operations & Sustainability

Design Principle: Strong Mission & Culture

1. By June 30th, 2023, the School will implement strategies to build buy-in regarding the school's culture, including educating students and staff on what it means and how it applies to their lives and learning experiences.
2. By June 30th, 2023, the School will develop, document, and implement strategies and practices for creating a culture of learning amongst the School's teachers.

Design Principle: Meaningful, Engaged Learning

3. By June 30th, 2023, the School will develop and document strategies and exemplar learning experiences that provide students with more engaging and hands-on learning experiences in core classrooms, and implement structures to support all teachers in engaging with these strategies and exemplars.
4. By June 30th, 2023, the School will develop, document and implement structures that give teachers time and space to collaborate and share feedback with one another.

Design Principle: Caring, Trusting Relationships

5. By June 30th, 2023, the School will develop, document and implement structures to create a shared sense of belonging for all students.

Design Principle: Youth Voice and Choice

6. By June 30th, 2023, the School will develop and pilot structures and strategies for teaching students how to better manage their work by giving them more autonomy over their time.
7. By June 30th, 2023, the School will develop and pilot practices designed to foster student choice in what they are learning, including codifying and communicating to students how badging opportunities provided by the School allow them to select from a variety of learning pathways.

Design Principle: Smart Use of Time, Space & Tech

8. By June 30th, 2023, the School will develop and implement practices and structures to allow all students to engage in learning outside of the walls of their classrooms, including the expansion of internship opportunities.

Design Principle: Community Partnerships

9. By June 30th, 2023, the School will have established a regularly recurring schedule of visits from community partners, available to all students, in which the community partner leads discussions, lessons, units, projects, and other learning opportunities.

Elizabethton City Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Emergency Preparedness Plan	Descriptor Code: 3.202	Issued Date: 07/18/17
		Rescinds: 3.202	Issued: 12/13/16

1 The Director of Schools shall be responsible for developing, maintaining, and acquiring board
2 approval of the district Emergency Preparedness Plan,¹ which shall include procedures for bomb
3 threats, civil disturbances, armed intruders, earthquakes, fires, tornadoes or other severe weather, and
4 medical emergencies.

5 The principal of each school shall develop and implement emergency preparedness drills which shall
6 be approved by the Director of Schools. When appropriate, such drills shall be held in conjunction with
7 emergency response agencies. ~~These procedures shall be in written form and distributed to all staff,~~
8 ~~students, and parents.~~

9 FIRE AND SAFETY DRILLS

10 The principal shall ensure that one (1) fire drill requiring full evacuation is given every thirty (30)
11 school days, with two (2) fire drills occurring during the first thirty (30) full days of the school year.
12 Additionally, he/she shall ensure that four (4) fire safety educational announcements are conducted
13 throughout the year.²

14 The principal shall ensure that three (3) additional safety drills are given during the school year.³ These
15 drills may cover inclement weather, earthquakes, armed intruders, or other emergency drills that do not
16 require full evacuation. A record of all fire or safety drills, including the time and date, shall be kept in
17 each school's office.³

18 ARMED INTRUDER DRILLS

19 The ~~director of schools or his/her designee~~ principal shall ensure that each school safety team conducts
20 at least one (1) armed intruder drill annually in coordination with local law enforcement.⁴

21 AED DRILLS

22 Any All schools with an AED shall conduct a CPR and AED drill to ensure students are aware
23 awareness of the steps that must shall be taken in the event of a medical emergency. The principal shall
24 be responsible for ensuring ensure that the drill occurs.⁵

25 ~~The principal shall regularly check the quantity, locations, and conditions of fire extinguishers and~~
26 ~~shall give all school personnel instructions on how to properly use fire extinguishers.~~

27 The Director of Schools shall develop the necessary administrative procedures on AED and CPR
28 training, planning, notification, and maintenance to comply with state law.

29

Commented [MN1]: From TSBA: School districts are now required to conduct at least one virtual learning drill each year per Public Chapter 936. We have updated model policy 3.202 to reflect this requirement.

1 **MEDICAL EMERGENCIES/PANDEMIC FLU**

2 In the event of medical emergencies, such as a pandemic flu outbreak, school officials shall cooperate
 3 and consult with the local and state health departments and other local emergency or healthcare
 4 providers in protecting students and the community from further infection. The Director of Schools
 5 shall develop procedures for health emergencies in accordance with state law. **and regulations.**⁶

6 **REMOTE LEARNING DRILLS**⁷

7 At least once each school year, a remote learning drill shall be conducted. The drill shall accurately
 8 reflect how students will transition to remote learning in the event of a disruption to school operations.
 9 Students shall not be asked or required to transition to remote learning at any time during the drill.

10

Legal References

1. TRR/MS 0520-1-3-.03(18)
2. Public Acts of 2017, Chp. No. 451
3. TCA 68-102-137(b), (f)
4. Public Acts of 2017, Chp. No. 313
5. TCA 49-2-122(b)(2)(A)
6. Tennessee Department of Health Pandemic Influenza Response Plan;
http://health.state.tn.us/ceds/PDFs/2006_PanFlu_Plan.pdf

Legal References

7. TRR/MS 0520-01-02-.30(2); TCA 49-6-804; TCA 49-6-805(8)
8. TCA 68-102-137(b)
9. TCA 68-102-137(f)
10. TCA 49-6-807
11. TCA 49-2-122; TCA 49-6-1208
12. TCA 49-6-3004(a), (e); TCA 49-5-404
13. Public Acts of 2022, Chapter No. 936

Cross References

- Emergency Closings 1.8011
 Community Use of School Facilities 3.206

Cross References

- Emergency Closings 1.8011
 Safety 3.201
 Community Use of School Facilities 3.206

Elizabethton Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Use of Unmanned Aircraft Systems (Drones)	Descriptor Code: 3.219	Issued Date: 07/07/16
		Rescinds:	Issued:

- 1 An unmanned aircraft system (Drone) means a powered, aerial vehicle that:
- 2 1. Does not carry a human operator and is operated without the possibility of direct human
3 intervention from within or on the aircraft;
 - 4
 - 5 2. Uses aerodynamic forces to provide vehicle lift;
 - 6
 - 7 3. Can fly autonomously or be piloted remotely; and
 - 8
 - 9 4. Can be expendable or recoverable.¹

10 **Appropriate Use**

11 Visitors and unsupervised students are prohibited from operating drones on district property. District
12 personnel are authorized to use aerial drones upon approval of the director of schools.

13 Staff members, students, coaches, sponsors, or parents representing the district or any of its affiliated
14 clubs shall operate any and all district drones in accordance with this policy and all applicable Federal
15 Aviation laws and regulations such as the FAA Modernization and Reform Act of 2012.² This includes
16 any additional certifications or authorizations that may be required from the Federal Aviation
17 Administration based on the drone's intended use.³

18 The following guidelines must be adhered to by anyone flying a drone on district property:

- 19
- 20 1. All drones operating on district property must weigh no more than 55 lbs.
- 21
- 22 2. Operators must not operate a drone within five (5) miles of any airport without prior
23 notification and confirmation from airport authorities.
- 24
- 25 3. Operators must not operate a drone above an altitude of 400 feet above ground level and remain
26 clear of surrounding obstacles.
- 27
- 28 4. Operators must maintain safe control and line of sight with the drone during all stages of
29 operation.
- 30

- 1 5. Operators must maintain a safe operating distance from crowds and ensure drone operations do
2 not interfere with manned aircraft operations.
- 3
- 4 6. Data collected by a drone can only be used for hobby (educational) purposes and may not be
5 sold for profit.
- 6
- 7 7. If there is a plan to fly drones over property that is not owned by the district, the director of
8 schools shall first obtain written permission from the owner of the property at issue. District
9 personnel operating drones on property not owned by the district must adhere to all
10 requirements of this policy.³
- 11
- 12 8. Operators assume all risk of damage to property and bodily injuries that may occur due to
13 unsafe operation of district owned drones.

14 *Inappropriate Use*

15 Inappropriate use of drones includes, but is not limited to, the following:

- 16 1. Violating any local, state, or federal statutes or regulations;
- 17
- 18 2. Taking pictures of property or persons without consent;⁴
- 19
- 20 3. Violating safe operating protocols as defined in drone user manual and classroom guidelines;
- 21
- 22 4. Failing to follow a district policy while using the district's drone technology or failing to follow
23 any other policies or guidelines established by district administrators or their designees; and
24
- 25 5. Harassing, defined as persistently annoying of another, interfering with another's work,
26 insulting, or attacking others.

27 *Violations*

28 District staff shall monitor for inappropriate use of district drone technology as defined by this policy.
29 Violators may be subject to disciplinary action, up to an including suspension and/or expulsion for
30 students or suspension and/or termination for employees.

Legal References

1. TCA 39-13-609(b)
2. FAA Modernization and Reform Act of 2012, Public Law 112-95 § 336 (112th Congress, 2d session).
3. FAA Modernization and Reform Act of 2012, Public Law 112-95 § 333 (112th Congress, 2d session); 14 CFR § 21
4. TCA 39-13-903(a)(3)

Cross References

Elizabethton Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Virtual Education Program	Descriptor Code: 4.212	Issued Date:
		Rescinds:	Issued:

1 *General*

2 The Elizabethton City Schools virtual education program is a course or series of courses offered by a
3 school district to provide students a broader range of educational opportunities through the use of
4 technology. Utilizing this program is temporary and shall not replace a student's regular instructional
5 program.¹

6 Class size ratios for the virtual education program shall comply with the requirements as outlined in
7 state law.²

8 Virtual education programs³ shall be made available to students for the following purposes:

- 9 1. Academic remediation, enrichment, or providing students access to a wider range of courses;
- 10 11 2. Continuity of educational service for students who are homebound;⁴
- 12 13 3. Continuity of educational service for students who are quarantining;⁵
- 14 15 4. Continuity of educational service for students enrolled in an alternative school;⁶ or
- 16 17 5. Continuity of educational service when the district utilizes remote instruction due to dangerous
18 or extreme weather conditions, a serious outbreak of illness affecting or endangering students
19 or staff, or during the administration of end of course examinations or other examinations as
20 allowed per state law.⁷

21 **ELIGIBILITY AND PARTICIPATION REQUIREMENTS**

22 Students shall be eligible to utilize a virtual education program if participating in one of the above
23 educational opportunities. The following factors shall also be taken into consideration when
24 determining eligibility:

- 25 1. Attendance;
- 26 27 2. Grades;
- 28 29 3. Technology survey; and
- 30

1 ATTENDANCE

2 Student attendance in the virtual education program shall adhere to the general requirements of board
3 policy 6.200 and any relevant administrative procedures.

4 Methods of confirming student attendance shall include two or more of the following:

- 5 1. Students participating in a phone call with a teacher, with parent/guardian support as
6 appropriate for the age of the student;
7
- 8 2. Students participating in synchronous virtual instruction;
9
- 10 3. Students completing work in a learning management system;
11
- 12 4. Students submitting work via hard-copy or virtual formats; or
13

14 REMOVAL FROM VIRTUAL EDUCATION PROGRAM

15 A student may be removed from the virtual education program or denied future enrollment in a virtual
16 education program based on disciplinary issues, attendance issues, or poor academic performance.

17 Before a student is removed based on poor academic performance, the following interventions shall
18 occur:

- 19 1. Notification of parent/guardian;
20
- 21 2. One-on-one assessment conducted by the principal/designee regarding any learning needs and
22 academic performance; and
23

Legal References

1. TRR/MS 0520-01-03-.05(2)
2. TCA 49-1-104(h); State Board of Education Policy 3.206
3. TCA 49-16-101; TRR/MS 0520-01-03-.05(2)(a)
4. TRR/MS 0520-01-02-.10; TRR/MS 0520-01-09-.07
5. TRR/MS 0520-01-13-.01(1)(d)(1)

Cross References

Emergency Closings 1.8011
Homebound Instruction 4.206
Credit Recovery 4.210
Alternative Education 6.319

6. TRR/MS 0520-01-02-.09; Public Acts of 2022, Chapter No. 960
7. Public Acts of 2022, Chapter No. 897

Click here to choose a school board.

Monitoring: Review: Annually, in January	Descriptor Term: Employment of Retirees	Descriptor Code: 5.119	Issued Date:
		Rescinds:	Issued:

1 **General**

2 The Director of Schools may hire a retired individual if certain conditions are met as provided for in
3 state law.

4 **EMPLOYMENT CONTRACTS FOR UP TO 120 DAYS**

5 Teachers who retire under the Tennessee Consolidated Retirement System (TCRS) may be employed
6 for up to one hundred twenty (120) days per year without loss of retirement benefits. Retired teachers
7 may substitute teach for additional days if the Director of Schools certifies in writing to the Division of
8 Retirement that no other qualified personnel are available to substitute teach.¹

9 **EMPLOYMENT CONTRACTS FOR ONE YEAR**

10 The Director of Schools may employ teachers retired for at least one (1) year for full-time employment
11 as a kindergarten through twelfth (K-12) grade teacher on a year-to-year basis. Retirement benefits will
12 not be lost or suspended under certain conditions which include, but are not limited to, the following:²

- 13 1. The Director of Schools of the employing district shall certify in writing that no other qualified
14 individuals are available to fill the position;
- 15
- 16 2. The Commissioner of Education shall certify that the employing school district serves an area
17 that lacks qualified teachers to serve in the position to be filled;
- 18
- 19 3. The retired teacher shall hold a valid license and shall not be entitled to tenure status;
- 20
- 21 4. The retired teacher shall not be eligible to accrue additional retirement benefits, accrue leave, or
22 receive medical insurance coverage; and
- 23
- 24 5. The salary paid to the retired teacher shall not be less than the rate of compensation set by the
25 Board for teachers with no experience filling similar positions or more than eighty-five percent
26 (85%) of the rate of compensation set by the Board for teachers with comparable training and
27 years of experience filling similar positions.

Commented [MN1]: From TSBA: Due to the increased vacancies across the state, the General Assembly passed Public Chapter 821 – allowing an additional option for employment of retirees to fill these roles. To clarify the options for employing retirees, we have created model policy 5.119. Additionally, information on retirees has been removed from 5.200, 5.201, and 5.701 to help provide clarity.

1 **ADDITIONAL EMPLOYMENT OPTION FOR RETIREES³**

2 Retired members of TCRS or a similar system may be offered reemployment for up to one (1) year as
3 a kindergarten through twelfth (K-12) grade teacher, substitute teacher, or bus driver under the
4 following conditions:

- 5 1. The retired member has been retired for at least sixty (60) calendar days;
- 6
- 7 2. The retirement benefit payable to the retired member is reduced to seventy percent (70%) of the
8 retirement allowance;
- 9
- 10 3. The retired member's employment can't be longer than a one (1) year period; however, the
11 retired member can be reemployed for additional one (1) year periods;
- 12
- 13 4. The retired member is not drawing disability retirement benefits; and
- 14
- 15 5. The retired member can't accrue additional retirement benefits.

16 The Director of Schools shall notify TCRS of the member's reemployment and certify in writing that
17 the retired member has the required experience and training for the position and that no other qualified
18 persons are available to fill the position.

19 Once the retired member is hired by the district, the district shall pay TCRS as prescribed by state law.
20 The school district shall pay to TCRS during the period of reemployment the greater of (1) a payment
21 equal to the amount the school district would have contributed to TCRS; or (2) an amount equal to five
22 percent (5%) of the retired member's pay rate.

Legal References

1. TCA 8-36-805
2. TCA 8-36-821
3. Public Acts of 2022, Chapter No. 821

Cross References

Application and Employment 5.106
Substitute Teachers 5.701

Elizabethton City Board of Education

Monitoring: Review: Annually, in January	Descriptor Term: Separation Practices for Tenured Teachers	Descriptor Code: 5.200	Issued Date: 09/16/21
		Rescinds: 5.200	Issued: 08/20/19

1 **SUSPENSION PENDING AN INVESTIGATION¹**

2 The Director of Schools may suspend a teacher at any time that may seem necessary, pending
3 investigation, or final disposition of a case before the Board or an appeal. If the matter under
4 investigation is not the subject of an ongoing criminal investigation or a Department of Children's
5 Services investigation, and if no charges for dismissal have been made, a suspension pending
6 investigation shall not exceed ninety (90) days in duration. Under no circumstances shall the Director of
7 Schools suspend a teacher with pay. If vindicated or reinstated, the teacher shall be paid full salary for
8 the period of suspension.

9 **SUSPENSION OF THREE DAYS OR LESS^{2,3}**

10 The Director of Schools/designee may suspend a teacher for incompetence, inefficiency, neglect of duty,
11 unprofessional conduct, and insubordination. Before a teacher is suspended, he/she shall be: (1) provided
12 with written notice, including the reasons for the suspension along with an explanation of the evidence;
13 (2) given an opportunity to respond to the Director of Schools at a conference, if requested within five
14 (5) days; and (3) given a written decision of the suspension within ten (10) days. Both parties may be
15 represented by counsel at the conference, which shall be recorded.

16 Under no circumstances shall a Director of Schools suspend a tenured teacher with pay. If reinstated,
17 the tenured teacher shall be paid full salary for the period of suspension, unless suspension without pay
18 is deemed to be an appropriate penalty.

19 **DISMISSAL OR SUSPENSIONS GREATER THAN THREE DAYS⁴**

20 When a tenured teacher is charged with offenses that may justify dismissal or a suspension greater than
21 three (3) days, the charges shall be made in writing, specifically stating the offenses that are charged,
22 and shall be signed by the party or parties making the charges.

23 If, in the opinion of the Board, the charges are of such nature as to warrant the dismissal or a suspension
24 greater than three (3) days of the teacher, the Director of Schools shall give the teacher a written notice
25 of this decision, a copy of the charges against the teacher, and a copy of a form provided by the
26 Commissioner of Education advising the teacher of his/her legal duties, rights, and recourse.

27 A tenured teacher who has been given notice of charges against him/her may within thirty (30) days after
28 receipt of notice give written notice to the Director of Schools of his/her request for a hearing.

29 The Director of Schools shall, within five (5) days after receipt of request, assign a hearing officer from
30 the list maintained by the Board.

Commented [MN1]: From TSBA: Due to the increased vacancies across the state, the General Assembly passed Public Chapter 821 – allowing an additional option for employment of retirees to fill these roles. To clarify the options for employing retirees, we have created model policy 5.119. Additionally, information on retirees has been removed from 5.200, 5.201, and 5.701 to help provide clarity.

1 The Board shall maintain a list of qualified individuals who have indicated a willingness to act as
2 impartial hearing officers as defined under Tennessee law.

3 The hearing officer shall notify the parties, or their attorney, of the officer's assignment and direct the
4 parties or the attorneys for the parties, or both, to appear before the hearing officer for simplification of
5 issues and the scheduling of the hearing. That hearing shall be set no later than thirty (30) days following
6 receipt of the initial request for a hearing. In the discretion of the hearing officer, all or part of any
7 prehearing conference may be conducted by telephone if each participant has an opportunity to
8 participate, be heard, and to address proof and evidentiary concerns. The hearing officer is empowered
9 to issue appropriate orders and to regulate the conduct of the proceedings.

10 Either party may appeal to the Board an adverse ruling by giving written notice of appeal within ten (10)
11 working days of the hearing officer's delivery of the hearing officer's written findings and conclusions.
12 The Director of Schools shall prepare a copy of the proceedings, including all transcripts and evidence,
13 documentary or otherwise, and transmit the same to the Board within twenty (20) **working** days of the
14 receipt of the notice of appeal.

15 The Board shall hear the appeal on the record, and no new evidence may be submitted by either party.
16 The appealing party may appear before the Board to argue why the adverse ruling should be overturned.
17 In no event should such argument last more than fifteen (15) minutes unless the Board votes to extend
18 additional time. At the conclusion of the hearing, any member of the Board may vote to sustain the
19 decision of the hearing officer, send the record back for additional evidence, revise the penalty, or reverse
20 the decision. The Board shall render its decision within ten (10) working days after the conclusion of the
21 hearing. In the event the decision of the Board is appealed to the chancery court, the Board shall transmit
22 the entire record prepared by the Director of Schools and reviewed by the Board to the chancery court
23 for its review.

24 **RESIGNATION**

25 A teacher shall give the Director of Schools notice of resignation at least thirty (30) days before the
26 effective date of the resignation. A teacher who fails to give such notice, in the absence of justifiable
27 extenuating circumstances, shall forfeit all tenure status. The Board may waive the thirty (30) days'
28 notice requirement and permit a teacher to resign in good standing.⁵

29 The conditions under which it is permissible to break a contract with the board are as follows:⁶

- 30 1. The incapacity on the part of the teacher to perform the contract as evidenced by the certified
31 statement of a physician approved by the board; or
- 32 2. The release by the Board of the teacher from the contract that the teacher has entered into with
33 the Board.

34 Any teacher on leave shall notify the Director of Schools in writing at least thirty (30) days prior to the
35 date of return if the teacher does not intend to return to the position from which he/she has taken leave.
36 Failure to render such notice may be considered a breach of contract.⁷

37 Upon a breach of contract, the Board, upon a motion recorded in its minutes, may file a complaint with
38 the State Board of Education and request the suspension of a teacher's license. After the State Board of

1 Education has provided the teacher an opportunity for defense during a hearing, the State Board of
2 Education may suspend the license for no less than thirty (30) days and no more than three hundred
3 sixty-five (365) days.⁸

4 **RETIREMENT**

5 Retirement is a termination of services under conditions that will allow the teacher to draw benefits from
6 retirement plans and/or Social Security benefits. Teachers eligible for retirement benefits may elect to
7 retire at any age according to the provisions of the retirement system.

8 Central office personnel shall assist teachers in securing retirement benefits; however, it shall be the
9 responsibility of the retiring teacher to provide verification of eligibility in writing from Tennessee
10 Consolidated Retirement System (TCRS) to the central office. It shall be the responsibility of the retiring
11 teacher to file for benefits.

12 ~~Teachers who retire under TCRS may be employed up to one hundred twenty (120) days per year without~~
13 ~~loss of retirement benefits. Retired teachers may substitute teach for additional days if the Director of~~
14 ~~Schools certifies in writing to the Division of Retirement that no other qualified personnel are available~~
15 ~~to substitute teach.⁹~~

16 ~~The Director of Schools may employ teachers retired for at least one year for full-time employment as a~~
17 ~~kindergarten through twelfth (K-12) grade teacher on a year-to-year basis. Retirement benefits will not~~
18 ~~be lost or suspended under certain conditions which include, but are not limited to the following:¹⁰~~

- 19 ~~1. The Director of Schools of the employing system shall certify in writing that no other qualified~~
20 ~~individuals are available to fill the position;~~
- 21 ~~2. The Commissioner of Education must certify that the employing school district serves an area~~
22 ~~that lacks qualified teachers to serve in the position to be filled;~~
- 23 ~~3. The retired teacher must hold a valid license and shall not be entitled to tenure status;~~
- 24 ~~4. The retired teacher shall not be eligible to accrue additional retirement benefits, accrue leave, or~~
25 ~~receive medical insurance coverage; and~~
- 26 ~~5. The salary paid to the retired teacher shall not be less than the rate of compensation set by the~~
27 ~~Board for teachers with no experience filling similar positions, or more than eighty-five percent~~
28 ~~(85%) of the rate of compensation set by Board for teachers with comparable training and years~~
29 ~~of experience filling similar positions~~

1
2

Legal References

1. ~~TCA 49-5-511(a)(3)~~
2. ~~TCA 49-2-301(b)(1)(EE), TCA 49-5-512(d)~~
3. ~~TCA 49-5-511(a)(2)~~
4. ~~TCA 49-5-511—513~~
5. ~~TCA 49-5-508(a)~~
6. ~~TCA 49-5-508(e)~~
7. ~~TCA 49-5-706~~
8. ~~TCA 49-5-411(b); Public Acts of 2021, Chapter No. 493~~
9. ~~TCA 8-36-805~~
10. ~~TCA 8-36-821~~

Cross References

- ~~Public Hearings 1.401~~
~~Teacher Tenure 5.117~~
~~Recommendations and File Transfers 5.203~~

3
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5
6

Legal References

11. TCA 49-5-511(a)(3)
12. TCA 49-2-301(b)(1)(EE), TCA 49-5-512(d)
13. TCA 49-5-511(a)(2)
14. TCA 49-5-511—513
15. TCA 49-5-508(a)
16. TCA 49-5-508(e)
17. TCA 49-5-706
18. TCA 49-5-411(b)
19. TCA 8-36-805
20. TCA 8-36-821

Cross References

- Public Hearings 1.401
Teacher Tenure 5.117
Recommendations and File Transfers 5.203

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Elizabethton City Board of Education			
Monitoring: Review: Annually, in January	Descriptor Term: Separation Practices for Non-Tenured Teachers	Descriptor Code: 5.201	Issued Date: 09/16/21
		Rescinds: 5.201	Issued: 08/20/19

Commented [MN1]: From TSBA: Due to the increased vacancies across the state, the General Assembly passed Public Chapter 821 – allowing an additional option for employment of retirees to fill these roles. To clarify the options for employing retirees, we have created model policy 5.119. Additionally, information on retirees has been removed from 5.200, 5.201, and 5.701 to help provide clarity.

1 **SUSPENSION PENDING AN INVESTIGATION¹**

2 The Director of Schools may suspend a teacher at any time that may seem necessary, pending
 3 investigation, or final disposition of a case before the Board or an appeal. If the matter under investigation
 4 is not the subject of an ongoing criminal investigation or a Department of Children's Services
 5 investigation, and if no charges for dismissal have been made, a suspension pending investigation shall
 6 not exceed ninety (90) days in duration. Under no circumstances shall the Director of Schools suspend
 7 a non-tenured teacher with pay. If vindicated or reinstated, the non-tenured teacher shall be paid full
 8 salary for the period of suspension.

9 **SUSPENSION OF THREE DAYS OR LESS²**

10 A Director of Schools/designee may suspend a teacher for incompetence, inefficiency, neglect of duty,
 11 unprofessional conduct, and insubordination. Before a teacher is suspended, he/she shall be: (1) provided
 12 with written notice, including the reasons for the suspension along with an explanation of the evidence;
 13 (2) given an opportunity to respond to the Director of Schools at a recorded conference, if requested
 14 within five (5) days; and (3) given a written decision of the suspension within ten (10) days. Both parties
 15 may be represented by counsel at the conference, which shall be recorded.

16 Under no circumstances shall the Director of Schools suspend a non-tenured teacher with pay. If
 17 reinstated, the non-tenured teacher shall be paid full salary for the period of suspension unless suspension
 18 without pay is deemed to be an appropriate penalty.

19 **DISMISSAL OR SUSPENSION GREATER THAN THREE DAYS²**

20 The Director of Schools may dismiss or suspend for more than three (3) days any non-tenured teacher
 21 during the contract year for incompetence, inefficiency, insubordination, improper conduct, or neglect
 22 of duty after giving the non-tenured teacher, in writing, due notice of the charges.

23 The Director of Schools shall give the non-tenured teacher an opportunity for a full and complete hearing
 24 before an impartial hearing officer.

25 The Board will appoint an impartial hearing officer to conduct such hearings. The hearing officer will
 26 hear the case, and the teacher shall have the right to:

- 27 1. Be represented by counsel;
- 28 2. Call and subpoena witnesses;
- 29 3. Examine all witnesses; and
- 30 4. Require that all testimony be given under oath.

1 Factual findings and decisions in all dismissal cases shall be reduced to written form and delivered to the
2 affected teacher within ten (10) working days following the close of the hearing. The teacher may appeal
3 the decision to the Board within ten (10) working days of the hearing officer rendering the written
4 decision to the teacher. Written notice of appeal to the Board shall be given to the Director of Schools.
5 Within twenty (20) working days of receipt of notice, the Director of Schools shall prepare a copy of the
6 proceedings, including all transcripts and evidence, documentary, or otherwise, and provide the Board a
7 copy of the same.

8 The Director of Schools shall also have the right to appeal any adverse ruling by the hearing officer in
9 the same manner as the non-tenured teacher.

10 The Board shall hear the appeal. No new evidence shall be introduced. The non-tenured teacher may
11 appear in person or be represented by counsel and argue why the decision should be modified or reversed.
12 The Board shall take one of the following actions:

- 13 1. Sustain the decision;
- 14 2. Send the record back if additional evidence is necessary; or
- 15 3. Revise the penalty or reverse the decision.

16 Before any decision to dismiss is made, a majority of the membership of the Board shall concur in
17 sustaining the charges. The Board shall render a decision on the appeal within ten (10) working days
18 after the conclusion of the hearing.

19 Within twenty (20) working days after receipt of notice of the decision of the Board, either party may
20 appeal to the chancery court in the county where the school system is located. The Board shall provide
21 the entire record of the hearing to the court.

22 **NONRENEWAL**

23 Non-tenured teachers are subject to the same rules and regulations and are entitled to the privileges of
24 employment enjoyed by tenured teachers except that they have no claim upon continuing employment
25 or tenure protections.

26 The principal is responsible for discussing deficiencies as part of the evaluation process with the non-
27 tenured teacher and providing assistance for overcoming these deficiencies.

28 The Director of Schools is under no obligation to re-employ non-tenured teachers at the end of their
29 contract period. If the Director of Schools determines not to renew the contract of a non-tenured teacher,
30 the following action shall be taken:

- 31 1. The Board shall be notified at the next regular board meeting; and
- 32 2. Written notice of non-renewal shall be sent to the teacher by certified mail, **or** overnight carrier,
33 or by email within five (5) business days following the last instructional day for the school year.³
34 **If the reason for nonrenewal is due only to a loss of funding for the position, then the notice shall**
35 **include a statement listing it as the cause for nonrenewal.**⁴
36

1 RESIGNATION

2 A teacher shall give the Director of Schools notice of resignation at least thirty (30) days before the
3 effective date of the resignation.⁴⁵ The Board may waive the thirty (30) days-notice requirement and
4 permit a teacher to resign in good standing.

5 The conditions under which it is permissible to break a contract with the Board are as follows:⁵⁶

- 6 1. The incapacity on the part of the teacher to perform the contract as evidenced by the certified
7 statement of a physician approved by the Board; or
- 8 ~~2. The drafting of a teacher into military service by a selective service board; and~~
- 9 3. The release by the Board of the teacher from the contract which the teacher has entered into with
10 the Board.

11 Any teacher on leave shall notify the Director of Schools in writing at least thirty (30) days prior to the
12 date of return if the teacher does not intend to return to the position from which he/she has taken leave.
13 Failure to render such notice may be considered a breach of contract.⁶⁷

14 Upon a breach of contract, the Board, upon a motion recorded in its minutes, may file a complaint with
15 the State Board of Education and request the suspension of a teacher's license. After the State Board of
16 Education has provided the teacher an opportunity for defense during a hearing, the State Board of
17 Education may suspend the license for no less than thirty (30) days and no more than three hundred
18 sixty-five (365) days.⁷⁸

19 RETIREMENT

20 Retirement is a termination of services under conditions which will allow the teacher to draw benefits
21 from retirement plans and/or social Security benefits.

22 Teachers eligible for retirement benefits may elect to retire at any age according to the provisions of the
23 retirement system. Central office personnel shall assist teachers in securing retirement benefits; however,
24 it shall be the responsibility of the retiring teacher to provide verification of eligibility in writing from
25 the Tennessee Consolidated Retirement System (TCRS) to the central office. It shall be the responsibility
26 of the retiring teacher to file for benefits.

27 ~~Teachers who retire under TCRS may be employed up to one hundred twenty (120) days per year without~~
28 ~~loss of retirement benefits. Retired teachers may substitute teach for additional days if the Director of~~
29 ~~Schools certifies in writing to the Division of Retirement that no other qualified personnel are available~~
30 ~~to substitute teach.⁸~~

31 ~~The Director of Schools may employ teachers retired for at least one (1) year for full-time employment~~
32 ~~as a Kindergarten through twelfth grade (K-12) teacher on a year-to-year basis. Retirement benefits will~~
33 ~~not be lost or suspended under certain conditions which include, but are not limited to, the following⁹~~

- 34 ~~1. The Director of Schools of the employing district shall certify in writing that no other qualified~~
35 ~~individuals are available to fill the position;~~

- 1 ~~2. The Commissioner of Education shall certify that the employing school district serves an area~~
- 2 ~~that lacks qualified teachers to serve in the position to be filled;~~
- 3 ~~3. The retired teacher shall hold a valid license and shall not be entitled to tenure status;~~
- 4 ~~4. The retired teacher shall not be eligible to accrue additional retirement benefits, accrue leave or~~
- 5 ~~receive medical insurance coverage; and~~
- 6 ~~5. The salary paid to the retired teacher shall not be less than the rate of compensation set by the~~
- 7 ~~Board for teachers with no experience filling similar positions, nor more than eighty-five percent~~
- 8 ~~(85%) of the rate of compensation set by Board for teachers with comparable training and years~~
- 9 ~~of experience filling similar positions.~~

10 *(Note: Nonrenewal of non-tenured teachers after the contract year is not suspension or dismissal and*
 11 *does NOT follow the suspension/dismissal guidelines outlined in this policy. Rather, nonrenewal of non-*
 12 *tenured teachers after the contract year follows the nonrenewal guidelines outlined in this policy.)*

Legal References

1. ~~TCA 49-5-511(a)(3)~~
2. ~~TCA 49-2-301(b)(1)(EE); TCA 49-5-512~~
3. ~~TCA 49-5-409; Public Acts of 2021, Chapter No. 378~~
4. ~~TCA 49-5-508~~
5. ~~TCA 49-5-411(a)~~
6. ~~TCA 49-5-706~~
7. ~~TCA 49-5-411(b); Public Acts of 2021, Chapter No. 493~~
8. ~~TCA 8-36-805~~
9. ~~TCA 8-36-821~~

Cross References

- ~~Public Hearings 1.401~~
- ~~Teacher Tenure 5.117~~
- ~~Recommendations and File Transfers 5.203~~

Legal References

10. TCA 49-5-511(a)(3)
11. TCA 49-2-301(b)(1)(EE); TCA 49-5-512
12. TCA 49-5-409
13. Public Acts of 2022, Chapter No. 678
14. TCA 49-5-508
15. TCA 49-5-411(a)
16. TCA 49-5-706
17. TCA 49-5-411(b)
18. TCA 8-36-805

Cross References

- Public Hearings 1.401
- Teacher Tenure 5.117
- Recommendations and File Transfers 5.203

Elizabethton City Board of Education

Monitoring: Review: Annually, in February	Descriptor Term: Substitute Teachers	Descriptor Code: 5.701	Issued Date: 11/16/21
		Rescinds: 5.701	Issued: 07/18/17

1 Substitute teachers are those teachers used to replace teachers on leave or to fill temporary vacancies
2 until a licensed teacher is available.^{1,2} Substitute teachers may be employed and paid directly by the
3 Board of education or by a third-party ~~public or private~~ employer through an agreement between such
4 third-party employer and the Board of Education.

5 Substitute teachers employed by third party entities shall be subject to the same unemployment benefit
6 eligibility conditions as substitute teachers employed directly by the Board of Education.²

7 APPLICATION/QUALIFICATIONS

8 Criminal history record checks and fingerprinting of applicants for substitute teaching are required.³

9 Applicants with revoked licenses or certificates according to the Department of Education shall not be
10 hired.⁴

11 Qualifications for substitute teachers shall be determined by the Director of Schools in compliance with
12 board policy, state laws, and State Board rules and regulations.

13 A list of substitute teacher(s) will be prepared by the Director of Schools who will maintain file(s) which
14 may include transcripts, credentials, recommendations, and other pertinent information.

15 COMPENSATION

16 If employed directly by the Board of Education, the compensation of substitute teachers shall be
17 determined annually by the Board.

18 Retired teachers serving as substitutes who do not have an active teaching license shall be paid the same
19 as a retired substitute teacher with an active teaching license. This only applies to teachers who retired
20 after July 1, 2011 through July 1, 2016.⁵

21 CERTIFICATION

22 When substituting for a regular teacher who has been absent for twenty (20) consecutive days, a
23 substitute teacher must possess a teaching certificate with endorsement in the discipline(s) to be taught
24 or shall be a retired teacher that held the appropriate endorsement.⁶

25 When substituting for a teacher without sick leave, the substitute shall be certified and paid according to
26 the state salary schedule.¹

~~1 Retired teachers may substitute one hundred twenty (120) days per year without loss of retirement
2 benefits¹ and may substitute for additional days if the Director of Schools certifies in writing to the
3 Division of Retirement that no other qualified personnel are available to substitute teach.⁷~~

4 **EMERGENCY NEEDS**

5 All teacher aides, secretaries, and clerks are approved substitute teachers for use in emergency situations.
6 Emergency use shall be defined as less than a full day due to the regular or substitute teacher being
7 unable to arrive on time or remain for the full day.

8 Said substitutes shall receive the proportionate equivalent salary regular substitute teachers would
9 receive under similar circumstances or their regular salary, if higher; however, they shall not receive pay
10 for both positions at the same time.

11 **TRAINING AND ORIENTATION**

12 The Director of Schools shall be responsible for ensuring that there are appropriate training and
13 development programs for substitute teachers.

14 **RESPONSIBILITIES**

15 Substitute teachers shall assume the same responsibilities as the regular teacher, including, but not
16 limited to, bus duty and playground supervision.

17 **RE-EMPLOYMENT/TERMINATION**

18 On an annual basis, the director of schools, with input from the principals, shall determine which
19 substitute teachers performed at an acceptable level. Substitute teachers who performed below an
20 acceptable level shall not be re-employed.

21 All substitutes shall be responsible for providing correct addresses and phone numbers and for notifying
22 the principal and/or third party employer if they wish to terminate their service as substitutes.

Legal References

Cross References

- ~~1. TRR/MS 0520-01-02-.04(5)~~
- ~~2. TCA 49-5-709~~
- ~~3. TCA 49-5-413(a)(2)~~
- ~~4. TCA 49-2-203(a)(15)~~
- ~~5. TCA 49-3-312(b)~~
- ~~6. TCA 49-3-312(a); TRR/MS 0520-01-02-.04(5)(b)~~
- ~~7. TCA 8-36-805~~

Background Investigations 5.118

Legal References

8. TRR/MS 0520-01-02-.04(5)
9. TCA 49-5-709
10. TCA 49-5-413(a)(2)
11. TCA 49-2-203(a)(14)
12. TCA 49-3-312(b)
13. TCA 49-3-312(a); TRR/MS 0520-01-02-.04(5)(b)

Cross References

Background Investigations 5.118
Employment of Retirees 5.119

Elizabethton City Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Attendance	Descriptor Code: 6.200	Issued Date: 09/16/21
		Rescinds: 6.200	Issued: 08/20/19

1 Attendance is a key factor in student achievement and therefore, students are expected to be present each
2 ~~day~~ school is in session.

3 The Director of Schools/designee shall ensure that this policy is posted in each school building and
4 disseminated to all students, parents(s)/guardian(s), teachers, and administrative staff.

5 The Attendance Supervisor shall oversee the entire attendance program which shall include:¹

- 6 1. All accounting and reporting procedures and their dissemination;
- 7
- 8 2. Alternative program options for students who severely fail to meet minimum attendance
9 requirements;
- 10
- 11 3. Ensuring that all school age children attend school;
- 12
- 13 4. Providing documentation of enrollment status upon request for students applying for new or
14 reinstatement of driver's permit or license; and
- 15
- 16 5. Notifying the Department of Safety whenever a student with a driver's permit or license
17 withdraws ~~from school or fails to maintain satisfactory academic progress.~~²

18 Student attendance records shall be given the same level of confidentiality as other student records. Only
19 authorized school officials with legitimate educational purposes may have access to student information
20 without the consent of the student or parent(s)/guardian(s).³

21 Absences shall be classified as either excused or unexcused as determined by the principal/designee.
22 Excused absences shall include:⁴

- 23 1. Personal illness/injury;
- 24
- 25 2. Illness of immediate family member;
- 26
- 27 3. Death in the family;
- 28
- 29 4. Extreme weather conditions;
- 30
- 31 5. Religious observances;⁵
- 32

Commented [MN1]: From TSBA: Per Public Chapter 878, state law no longer permits the denial of a driver's license due to poor student academic performance. Accordingly, we have updated model policy 6.200 to reflect this change.

- 1 6. Pregnancy;
- 2
- 3 7. School endorsed activities;
- 4
- 5 8. Summons, subpoena, or court order; or
- 6
- 7 9. Circumstances which in the judgment of the principal create emergencies over which the
- 8 student has no control.

9 The principal shall be responsible for ensuring that:⁶

- 10 1. Attendance is checked and reported daily for each class;
- 11
- 12 2. Daily absentee sheets contain sign in/sign out sheets and indicate students present or absent
- 13 for the majority of the day;
- 14
- 15 3. All student absences are verified;
- 16 4. Written excuses are submitted for absences and tardiness **within three (3) days of returning**
- 17 **to school;**
- 18
- 19 5. System-wide procedures for accounting and reporting are followed.

20 TRUANCY

21 Annually, the Director of Schools/designee will provide written notice to parent(s)/guardian(s) that
22 attendance at school is required. Students shall be present at least fifty percent (50%) of the scheduled
23 school day in order to be counted present. Students may attend part-time days, alternating days, or for a
24 specific amount of time as indicated in their Individualized Education Plan or 504 Plan and shall be
25 considered present for school attendance purposes. If a student is required to participate in a remedial
26 instruction program outside of the regular school day where there is no cost to the parent(s)/guardian(s)
27 and the school district provides transportation, unexcused absences from these programs shall be
28 reported in the same manner.⁷

29 A student who is absent five (5) days without adequate excuse shall be reported to the Director of
30 Schools/designee who will, in turn, provide written notice to the parent(s)/guardian(s) of the student's
31 absence. If a parent/guardian does not provide documentation ~~within adequate time~~ **within three (3) days**
32 **of returning to school** excusing those absences, or request an attendance hearing, then the Director of
33 Schools shall implement the progressive truancy intervention plan described below prior to referral to
34 juvenile court.

35 *Progressive Truancy Intervention Plan*⁸

36 Tier I of the progressive truancy plan shall apply to all students within the district and include schoolwide
37 prevention-oriented supports to assist with satisfactory attendance. These supports shall include, but are
38 not limited to, RTI²-B supports.

39

1 Tier II of the progressive truancy plan shall be implemented after the student accumulates five (5)
2 unexcused absences, but before referral to juvenile court, and includes the following:

- 3 1. A conference with the student and the student's parent(s)/guardian(s);
4
- 5 2. An attendance contract, based on the conference, signed by the student, the parent(s)/guardian(s),
6 and the Attendance Supervisor/designee. The contract shall include:
7
 - 8 a. A specific description of the school's attendance expectations for the student;
 - 9 b. The period for which the contract is effective; and
 - 10 c. Penalties for additional absences and alleged school offenses, including additional
11 disciplinary action and potential referral to juvenile court.
12
- 13 3. Regularly scheduled follow-up meetings to discuss the student's progress; and
14
- 15 4. A school employee shall conduct an individualized assessment detailing the reasons a student
16 has been absent from school. The employee may refer the student to counseling, community-
17 based services, or other services to address the student's attendance problems.

18 Tier III shall be implemented if the truancy interventions under Tier II are unsuccessful. Tier III shall
19 consist of the following interventions: Scheduled to report back in front of Elizabethton City Schools
20 Truancy Board, At Risk Cohort Meeting with school counselor or school administrator, Individual
21 Assessment by school counselor or school administrator and/or possible Department of Children
22 Services referral. The interventions shall address students' needs in an age-appropriate manner.
23 Finalized plans shall be approved by the Director of Schools/designee.

24 **NON-SCHOOL SPONSORED EXTRACURRICULAR ACTIVITY⁹**

25 A principal/designee may excuse a student to participate in non-school sponsored extracurricular
26 activities. The principal shall document the approval in writing and shall excuse no more than ten (10)
27 absences each school year. No later than seven (7) business days prior to the student's absence, the
28 student shall provide documentation to the school as proof of the student's participation along with a
29 written request for the excused absence from the student's parent/guardian. The request shall include
30 the following:

- 31 1. Student's name and personal identification number;
- 32
- 33 2. Student's grade;
- 34
- 35 3. The dates of the student's absence;
- 36
- 37 4. The reason for the student's absence; and
- 38
- 39 5. The signatures of the student and parent/guardian.

Commented [MN2]: This section has been removed from the
TSBA model policy - need to consider if we want to

1 RELEASED TIME COURSE¹⁰

2 A principal/designee may excuse a student to attend a course in religious moral instruction for up to
3 one (1) class period per school day. Students shall not be excused during any class which requires an
4 examination for state or federal accountability purposes.

5 The student shall submit a written consent form signed by the student's parent/guardian prior to
6 participation in the released time course. The principal/designee shall document the approval in
7 writing. The student shall provide documentation to the principal/designee as proof of the student's
8 participation in the released time course.

9 The district shall not be responsible for transporting students to and from the place of instruction.

10 Upon submission of the student's transcript from the entity that provided the released time course, the
11 student may be awarded one-half (1/2) unit of elective credit. The Director of Schools shall develop
12 procedures with secular criteria for determining whether credit shall be awarded.

13 MAKE-UP WORK

14 Students shall be allowed to complete make-up work for excused absences. Parents and students
15 should refer to their child's school handbook for procedures on requesting and completing make-up
16 work.

17 STATE-MANDATED TESTS/END OF COURSE EXAMS

18 Students who are absent the day of the scheduled end-of-course (EOC) exams shall present a signed
19 doctor's excuse or have been given an excused release by the principal prior to testing to receive an
20 excused absence. Students who have excused absences will be allowed to take a make-up exam.
21 Excused students will receive an incomplete in the course until they have taken the End of Course Exam.

22 Students who have an unexcused absence shall receive a failing grade on the EOC exam which shall be
23 averaged into their final grade.

24 CREDIT/PROMOTION DENIAL

25 Credit/promotion denial determinations may include student attendance; however, student attendance
26 may not be the sole criterion.⁴⁹ If attendance is a factor,⁵ prior to credit/promotion denial, the following
27 shall occur:

- 28
- 29 1. The student and the parent(s)/guardian(s) shall be advised if the student is in danger of
30 credit/promotion denial due to excessive absenteeism; and
- 31 2. Procedures in due process are available to the student when credit or promotion is denied.

32 DRIVER'S LICENSE REVOCATION²

1 A student who has more than ten (10) consecutive or fifteen (15) unexcused absences during any
2 semester ~~or fails to maintain satisfactory academic progress~~ shall be ineligible to retain a driver's permit
3 or license

4 ~~In order to qualify for reclaiming a driver's permit or license, the student shall return to school and must~~
5 ~~make a passing grade in at least three (3) full unit subjects or their equivalency at the conclusion of a~~
6 ~~subsequent grading period or become eighteen (18) years of age.~~

7 ATTENDANCE HEARING¹²

8 Students with excessive (more than five (5)) unexcused absences or those in danger of credit/promotion
9 denial shall have the opportunity to appeal to an attendance hearing committee appointed by the
10 principal. If the student chooses to appeal, the student or his/her parent(s)/guardian(s) shall be provided
11 written or actual notice of the appeal hearing and shall be given the opportunity to address the committee.
12 The committee will conduct a hearing to determine if any extenuating circumstances exist to excuse an
13 absence(s) or to determine if the student has met attendance requirements that will allow him/her to pass
14 the course or be promoted. Upon notification of the attendance committee decision, the principal shall
15 send written notification to the Director of Schools/designee and the parent(s)/guardian(s) of the student
16 of any action taken regarding the excessive unexcused absences. The notification shall advise
17 parent(s)/guardian(s) of their right to appeal such action within two (2) school days to the Director of
18 Schools/designee.

19 The appeal shall be heard no later than ten (10) school days after the request for appeal is received.

20 Within five (5) school days of the Director of Schools/designee rendering a decision, the student's
21 parent(s)/guardian(s) may request a hearing by the Board, and the Board shall review the record.
22 Following the review, the Board may affirm or overturn the decision of the Director of Schools/designee.
23 The action of the Board shall be final.

Legal References

1. TCA 49-6-3006
2. TCA 49-6-3017(e)
3. 20 USCA § 1232g
4. TRR/MS 0520-01-02-17(5); State Board of Education Policy 4.100
5. TCA 49-6-2904(b)(5)
6. TCA 49-6-3007
7. TCA 49-6-3021
8. TCA 49-6-3007; TCA 49-6-3009; Public Acts of 2021, Chapter No. 223
9. TCA 49-6-3022
10. TCA 49-2-130
11. TCA 49-2-203(b)(7); TCA 49-6-3002(b)
12. TRR/MS 0520-01-02-17(7)

Cross-References

- School Calendar 1.800
- Extracurricular Activities 4.300
- Interscholastic Athletics 4.301
- Field Trips/Excursions/Competitions 4.302
- Reporting Student Progress 4.601
- Promotion and Retention 4.603
- Recognition of Religious Beliefs, Customs, & Holidays 4.803
- Voluntary Pre-K Attendance 6.2011
- Homeless Students 6.503
- Students in Foster Care 6.505
- Students from Military Families 6.506
- Student Records 6.600

Legal References

1. TCA 49-6-3006
2. TCA 49-6-3017(c); Public Acts of 2022, Chapter No. 878
3. 20 USCA § 1232g
4. TRR/MS 0520-01-02-.17(5); State Board of Education Policy 4.100
5. TCA 49-6-2904(b)(5)
6. TCA 49-6-3007
7. TCA 49-6-3021
8. TCA 49-6-3007; TCA 49-6-3009
9. TCA 49-2-203(b)(7); TCA 49-6-3002(b)
10. TRR/MS 0520-01-02-.17(7)

Cross References

School Calendar 1.800
Extracurricular Activities 4.300
Interscholastic Athletics 4.301
Field Trips/Excursions/Competitions 4.302
Reporting Student Progress 4.601
Promotion and Retention 4.603
Recognition of Religious Beliefs, Customs, & Holidays 4.803
Voluntary Pre-K Attendance 6.2011
Homeless Students 6.503
Students in Foster Care 6.505
Students from Military Families 6.506
Student Records 6.600

Elizabethton City Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Admission of Suspended or Expelled Students	Descriptor Code: 6.318	Issued Date: 01/16/14
		Rescinds: 6.318	Issued: 11/16/00

~~A student who has been expelled or suspended from another school system in Tennessee or another state may be denied admission to the district even though the student has established residency in the system, unless the student is a student in state custody who is suspended or expelled for a reason *other than* a zero tolerance offense as defined by T.C.A. 49-6-340(g). Those offenses are (1) bringing to school or being in unauthorized possession on school property of a firearm; (2) committing aggravated assault upon any teacher, principal, administrator, any other employee of an LEA or school resource officer; or (3) unlawfully possessing a controlled substance, controlled substance analogue, legend drug or other unlawful drug. The exception shall not apply to students with disabilities who are in state custody; those students must be enrolled and provided services as required by federal and state law.~~

Commented [MN1]: From TSBA: Previously, state law required that the Commissioner of Education be notified if a district denied enrollment to a student who had been suspended or expelled from another school district. Public Chapter 686 removes that notification requirement, and model policy 6.318 has been updated to reflect that change.

The Board may deny admission of any student (except those in state custody) who has been expelled or suspended from another school district in Tennessee or another state even though the student has established residency in the district in which he/she seeks enrollment.

After a request for enrollment is made, the Director of Schools shall investigate the facts surrounding the suspension/expulsion from the former school **system district** and make a recommendation to the Board to approve or deny the request.

The Board shall not deny enrollment beyond the length of the imposed suspension/expulsion.

~~If the action of the Board is to deny admission, the director of schools shall, on behalf of the Board of Education, notify the Commissioner of Education of the decision.~~

A Any school system that accepts enrollment of a student from another school system may dismiss the student **may be dismissed** if it is determined subsequent to the enrollment that the student has been suspended or expelled from the former school system.¹

Legal Reference: _____ Cross-References: _____

1. TCA 49-6-3401 (f); 20 U.S.C. A § 1232G(b)(4)(h) School Admissions 6.203
Student Records 6.600-602

Legal References

1. TCA 49-6-3401(f); Public Acts of 2022, Chapter No. 868; 20 USCA § 1232g(b)(4), (h)

Cross References

School Admissions 6.203
Student Records 6.600

Elizabethton City Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Reporting Child Abuse	Descriptor Code: 6.409	Issued Date: 07/21/20
		Rescinds: 6.409	Issued: 08/21/18

General

The Director of Schools shall:¹

1. Designate one employee as the Child Abuse Coordinator (the Coordinator) and an additional employee to serve as the Alternate Child Abuse Coordinator (the Alternate) for each school;
2. Require that the Coordinator and the Alternate receive appropriate training;
3. Supply the Coordinator with all necessary resources;
4. Ensure that all ~~school personnel~~ employees working directly with students annually complete the child abuse training program required by state law.²

The Coordinator shall assist any employee with appropriately reporting and responding to instances of child abuse or child sexual abuse.

REPORTING

All personnel shall be alert for any evidence of child abuse, sexual abuse or neglect.³ If personnel know or have reasonable cause to suspect child abuse, sexual abuse, or neglect, a report shall be filed immediately with the Coordinator, the Department of Children's Services (DCS), and law enforcement.⁴ When alleged abuse involves someone employed by, previously employed by, or otherwise affiliated with the school, the report may be made directly to the DCS and law enforcement prior to notifying the Coordinator.⁵

The report shall include, to the extent known by the reporter:⁶

1. The name, address, telephone number, and age of the child;
2. The name, telephone number, address of the parents or persons having custody of the child;
3. The nature and extent of the abuse or neglect; and
4. Any evidence to the cause or any other information that may relate to the cause or extent of the abuse or neglect.

The Director of Schools/designee shall develop reporting procedures, including sample indicators of abuse and neglect, and shall disseminate the procedures to all school personnel.

Commented [MN1]: From TSBA: Public Chapter 841 narrows the category of individuals who must receive training on child abuse. In the past, state law required all school personnel to receive this training, but moving forward, this training will only be required for employees working directly with students. We have updated model policy 6.409 to align with this revised standard.

Additionally, Public Chapter 781 allows employees to first report to the Department of Children's Services and law enforcement if an alleged instance of child abuse involves someone employed by, previously employed by, or otherwise affiliated with the school district. The district's Child Abuse Coordinator must still be notified; however, in those particular instances, they are not required to be notified until the other entities are contacted.

1 CONFIDENTIALITY

2 District employees shall keep all information regarding any child abuse confidential in accordance
3 with state law.

4 INVESTIGATIONS

5 School administrators and employees have a duty to cooperate, provide assistance and information in
6 child abuse investigations⁶⁷ including permitting DCS teams to conduct interviews while the child is at
7 school. The principal may control the time, place, and circumstances of the interview but may not
8 insist that a school employee be present even if the suspected abuser is a school employee or another
9 student. The principal is not in violation of any laws by failing to inform parent(s)/guardian(s) that the
10 child is to be interviewed even if the suspected abuser is not a member of the child's household.⁷⁸

Legal References

1. H.B. 2461, 111th Tenn. Gen. Assembly (2020)
2. TCA 37-1-408
3. TCA 37-1-403(a)(1); TCA 37-1-412; TCA 37-1-602; TCA 37-1-605(a)(4)
4. TCA 37-1-403(a)(2); H.B. 2461, 111th Tenn. Gen. Assembly (2020)
5. TCA 37-1-403(b)
6. TCA 37-1-611(b)
7. Tenn. Op. Atty. Gen. No. 87-101 (June 9, 1987)

Legal References

8. TCA 49-6-1601
9. TCA 37-1-408; Public Acts of 2022, Chapter No. 841
10. TCA 37-1-403(a)(1); TCA 37-1-412; TCA 37-1-602; TCA 37-1-605(a)(4)
11. TCA 37-1-403(a)(2); TCA 49-6-1601
12. Public Acts of 2022, Chapter No. 781
13. TCA 37-1-403(b)
14. TCA 37-1-611(b)
15. Tenn. Op. Atty. Gen. No. 87-101 (June 9, 1987)

Cross-References

- Recommendations and File Transfers 5.203
Staff-Student Relations 5.610
Interrogations and Searches 6.303
Student Discrimination, Harassment, Bullying, Cyberbullying, and Intimidation 6.304
Title IX & Sexual Harassment 6.3041

Cross References

- Recommendations and File Transfers 5.203
Staff-Student Relations 5.610
Interrogations and Searches 6.303
Student Discrimination, Harassment, Bullying, Cyberbullying, and Intimidation 6.304
Title IX & Sexual Harassment 6.3041
Promoting Student Welfare 6.400

June 1, 2022

To the Elizabethton City Schools
Board of Education
Mr. Richard VanHuss, Director of Schools
Beth Wilson, Director of Business and Fiscal Management

We are engaged to audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Elizabethton City Schools including the School Activity Funds for the year-ended June 30, 2022. Professional standards require that we provide you with the following information related to our audits. We would also appreciate the opportunity to meet with you to discuss this information further since a two-way dialogue can provide valuable information for the audit process.

Our Responsibility under U.S. Generally Accepted Auditing Standards, Government Auditing Standards and the Uniform Guidance

As stated in our engagement letter dated November 1, 2021, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

In planning and performing our audit, we will consider the Elizabethton City Schools and School Activity Fund's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting. We will also consider internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the Uniform Guidance.

As part of obtaining reasonable assurance about whether the Elizabethton City Schools and School Activity Fund's financial statements are free of material misstatement, we will perform tests of their compliance with certain provisions of laws, regulations, contracts, and grants. However, providing an opinion on compliance with those provisions is not an objective of our audit.

Also, in accordance with the Uniform Guidance, we will examine, on a test basis, evidence about the Elizabethton City School's compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Compliance Supplement applicable to each of its major federal programs for the purpose of expressing an opinion on the Elizabethton City School's compliance with those requirements. While our audit will provide a reasonable basis for our opinion, it will not provide a legal determination of the Elizabethton City School's compliance with those requirements.

Generally accepted accounting principles provide for certain required supplementary information (RSI) to supplement the basic financial statements. Our responsibility with respect to RSI, which supplements the basic financial statements, is to apply certain limited procedures in accordance with generally accepted auditing standards. However, the RSI will not be audited and, because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance, we will not express an opinion or provide any assurance on the RSI.

We have been engaged to report on supplementary information, which accompany the financial statements but are not RSI. Our responsibility for this supplementary information, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

We have not been engaged to report on the introductory section, which accompany the financial statements but is not RSI. Our responsibility with respect to this other information in documents containing the audited financial statements and auditors' report does not extend beyond the financial information identified in the report. We have no responsibility for determining whether this other information is properly stated. This other information will not be audited and we will not express an opinion or provide any assurance on it.

Planned Scope and Timing of the Audit

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audits will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. We will generally communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

1. Revenue recognition, 2. Override of controls

We expect to begin our audit of the Activity Funds in June and the Board of Education Funds in September and issue our reports by December 31, 2022. Kevin R. Peters is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

This information is intended solely for the use of the Board of Education and management of the Elizabethton City Schools and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

Blackburn, Childers + Steagall, PLLC

BLACKBURN, CHILDERS AND STEAGALL, PLLC
Johnson City, Tennessee