

ELIZABETHTON CITY SCHOOLS BOARD OF EDUCATION

REGULAR SCHEDULED MEETING

Thursday, April 21, 2022, @ 5:30 PM

Board Members

Eddie Pless | Phil Isaacs | Danny O'Quinn | Mike Wilson | Jamie Schaff | Gracie Fields
(Student Liaison)

The Elizabethton Board of Education will meet on Thursday, April 21, 2022, at 5:30 PM in the Mack Pierce Board Room, 804 South Watauga Ave , Elizabethton, TN 37643.

1. **CALL TO ORDER**
2. **MOMENT OF SILENCE**
3. **PLEDGE TO THE FLAG**
4. **APPROVE CONSENT AGENDA AND REGULAR AGENDA**
5. **TIME FOR CITIZENS TO SPEAK**
 - A. No citizens have asked to appear before the Board.
6. **SPECIAL RECOGNITION**
 - A. Recognition of the CER Curriculum Review Teams.
 - B. Recognition of the Drama Department Students from EHS and TAD.
 - C. Recognition of the EHS Marching Band.
 - D. Recognition of the TSBA SCOPE 2022 Conference Students from EHS.
7. **CONSENT AGENDA**
 - A. Minutes of Regular Meeting: March 17, 2022
 - B. Approve General Purpose Fund Financial Statement, March 31, 2022.
 - C. Approve Federal Projects Fund Financial Statement, March 31, 2022.
 - D. Approve School Nutrition Fund Financial Statement, March 31, 2022.
 - E. Approve second reading of Board Policy 1.102, Board Members Legal Status.
 - F. Approve Memorandum of Understanding (MOU) with Frontier Health for a School-Based Behavioral Health Liaison to provide early intervention, prevention, consultation, assessment, and referral services to Elizabethton City Schools.
 - G. Approve Interquest Detection Canines Agreement for 2022-2023.
 - H. Approve Equipment Disposal Request from Brian Culbert, CTE Director at EHS for the disposal of two manual sphygmomanometers and blood pressure cuffs and one manikin.
 - I. Approve an Equipment Disposal Request from Eric Wampler, Principal at HME for the disposal of textbooks.
 - J. Approve an Equipment Disposal Request from Dr. Jon Minton, Principal at EHS, for the disposal of a potters wheel and kiln to be sold on Gov Deals.

- K. Approve an Equipment Disposal Request from Dr. Jon Minton, Principal at EHS, for the disposal of a wooden bookshelf to be thrown away.
- L. Approve an Equipment Disposal Request from Jon Minton, Principal at EHS for the disposal of an Adams Vibraphone and Majestic Marimba to be sold.
- M. Approve an Equipment Disposal Request from Travis Hurley, Principal at ES for the disposal of two shelving units to be thrown away.
- N. Approve travel to Knoxville, Tennessee for Nursing Education students to take the CNA Certification Exam for Spring 2022, on Friday, May 6, 2022.
- O. Approve travel for the FBLA State Conference winners to travel to the FBLA National Conference in Chicago, Illinois June 27, 2022 through July 4, 2022.
- P. Approve travel for Director of Schools to attend the TOSS Legislative Update on Monday, May 16th at Sarah Simpson PD & Technology Center in Knoxville, Tennessee.

8. **REPORT - DIRECTOR OF SCHOOLS/BOARD MEMBERS**

A. Personnel Report

- a. **NEW:** Alexis Kirby, ESP Student Leader, Systemwide, effective March 30, 2022; Jan Broome, Tn All Corp Instructional Asst. at HME, effective April 4, 2022; Hailey Ingle, Asst. to the Teacher at ESE, effective March 23, 2022; Bonnie White, SPED Asst./Lunchroom Monitor at WSE, effective April 4, 2022; Dolly Ruddlesden, Substitute Cafeteria Personnel, Systemwide, effective March 17, 2022; Morgan Roszel, Swim Instructor/Lifeguard at EHS, effective March 16, 2022; Dalton Roszel, Lifeguard/Swim Instructor at EHS, effective March 7, 2022; Codi Taylor, Educational Assistant at HME, effective April 4, 2022; Lindsay "Makailah" Shell, Interim TNAC Teacher at HME, effective April 29, 2022 through May 25, 2022.

ADDITIONAL POSITION: Isayah Balaicuis, E-Sports Coach at EHS, effective March 21, 2022; Abbie Grindstaff, Asst. to the Teacher at WSE, effective March 24, 2022.

TRANSFERRED: Megan Reid, Interim Kindergarten Teacher at HME, effective April 4, 2022, through May 25, 2022; Sienna Brown, from P/T Educational Asst. to F/T TN All Corp Instructional Asst. at TAD, effective March 15, 2022; Dolly Ruddlesden, Cafeteria Personnel at EHS, from Substitute Cook to P/T Cook, effective March 21, 2022; Leanna Murdock, from TNAC Teacher-ELA Teacher to ELA Teacher, effective April 8, 2022.

RESIGNED: Barry Edney, Boys Asst. Basketball Coach at EHS, effective April 1, 2022; Elizabeth Austin, Tn All Corp Instructional Asst. at HME, effective March 24, 2022; Crystal Carpenter, Cafeteria Personnel at EHS, effective March 11, 2022; Bill McClay, Girls' Head Soccer Coach at EHS, effective March 16, 2022; Megan Ramirez, ESP Student Leader, Systemwide, effective March 19, 2022; Faith Simmons, ESP Student Leader, Systemwide, effective April 6, 2022;

Lela Fasciano, Educational Assistant at ESE, effective April 15, 2022; Sarah Bowers, Educational Assistant at WELC, effective April 4, 2022; Emilee Carver, Asst. Volleyball Coach at EHS, effective April 12, 2022.

LEAVE OF ABSENCE: Beth Stevens, Teacher at HME, from April 4, 2022, through May 25, 2022; Shelley Smithdeal, Speech Therapist at WSE, from March 16, 2022, through May 25, 2022; Kathryn Daugherty, Math Interventionist at HME, from April 4, 2022, through May 25, 2022; Tracy Hayes, Registrar at TAD, from April 25, 2022, through May 6, 2022; Debbie Estep, Teacher at HME, from April 11, 2022 through April 26, 2022.

OTHER: Shawwna Valentine, name change from Shawwna Kelley, effective March 24, 2022; Brittany Tipton, name change from Brittany Starnes.

- B. Director's Update
 - C. Board Member Reports
 - D. City Council Liaison's Report
 - E. Student Liaison's Report
9. **REGULAR AGENDA**
- A. Approve first reading of revised Board Policy 6.206, Transfers Within the System.
 - B. Approve first reading of revised Board Policy 6.600, Student Records.
 - C. Approve the Elizabethton (101) Public District FY 2022 Fiscal Pre-Monitoring Supports Grant in agreement with Blackburn, Childers & Steagall, CPA's.
 - D. Approve the Elizabethton (101) Public District FY 2022 Best for All District Grant.
 - E. Ratify a Licensed Psychologist Services Contract between Elizabethton City Board of Education and Chastity Chartier, PsyD., for psychological services for Elizabethton City Schools from April 18, 2022, through June 30, 2023.
 - F. Approve creation of a Full-Time Teacher position and Full-Time Teacher Assistant Position to provide in-school math support at Elizabethton High School for the 2022-2023 school year, or until grant funding is exhausted.
 - G. Approve the creation of two part-time summer library interns and one grant manager, utilizing funding received through the American Rescue Plan (ARP): Humanities Grants for Libraries.
10. **FOR YOUR INFORMATION**
11. **NEXT REGULARLY SCHEDULED BOARD MEETING**
- A. The next regularly scheduled Board Meeting will be held on the 19th day of May 2022, at 5:30 p.m. in the Mack Pierce Board Room in the offices of the Elizabethton Board of Education, located at 804 S. Watauga Avenue, Elizabethton, Tennessee.
12. **ADJOURN**

ELIZABETHTON CITY SCHOOLS BOARD OF EDUCATION
REGULAR SCHEDULED MEETING
Thursday, March 17, 2022 5:30 PM
Mack Pierce Board Room

The Elizabethton Board of Education met in a regular meeting on Thursday, March 17, 2022, at 5:30 PM, at Mack Pierce Board Room.

CALL TO ORDER

MOMENT OF SILENCE

PLEDGE TO THE FLAG

Ms. Gouge's chorus students sang the National Anthem.

APPROVE CONSENT AGENDA AND REGULAR AGENDA

Motion was made by Danny O'Quinn, second by Jamie Schaff to approve the consent and regular agendas. Motion carried.

Phil Isaacs: aye

Danny O'Quinn: aye

Eddie Pless: aye

Jamie Schaff: aye

Mike Wilson: aye

aye: 5, nay: 0

TIME FOR CITIZENS TO SPEAK

No citizens have asked to appear before the Board.

SPECIAL RECOGNITION

Recognition of the CER Curriculum Review Teams.

The CER Curriculum Review Teams will be recognized at the April Board Meeting.

Recognition of the EHS Choral Students.

Ms. Gouge highlighted the accomplishments of the EHS Choral Department.

Recognition of the EHS and TAD Wrestling Teams.

Coach Holt recognized the Wrestling Team at EHS for their accomplishments this year. Excited about our upcoming middle schoolers.

Recognition of the EHS Girls' Basketball Team.

Lucas Andrews recognized the EHS Girls' Basketball Team. We're extremely proud of these girls.

CONSENT AGENDA

Minutes of Regular Meeting: February 21, 2022.

Approve General Purpose Fund Financial Statement, February 28, 2022.

Approve Federal Projects Fund Financial Statement, February 28, 2022.

Approve School Nutrition Fund Financial Statement, February 28, 2022.

Approve an Equipment Disposal Request from John Wright, Principal at West Side Elementary for the disposal of a microwave to be thrown away.

Approve an Equipment Disposal Request from Brian Culbert, CTE Director for the disposal of a West Bend automatic bread and dough maker that no longer works.

Equipment Disposal Request from Forrest Holt, Athletic Director at EHS, for the disposal of softball batting nets/hardware valued at \$500.00 to be advertised for sale in the newspaper, Facebook and the TSSAA Portal.

Approve Trane Continuation of Service Agreement through March 31, 2023.

Approve Comprehensive Educational Resources (CER) Membership with the Niswonger Foundation for the 2022-2023 school year.

Ratify travel for the Director of Schools to attend the EHS Girls' Championship Basketball game in Murfreesboro, Tennessee on Wednesday, March 9, 2022.

Approve travel for the EHS Baseball Team to travel to Gordonsville, Tennessee on April 8, 2022.

Approve travel for the EHS Softball team to travel to Pikeville, Kentucky on April 22, 2022.

Approve travel for the AP U. S. History class to travel to Williamsburg, Virginia, Monticello, Virginia, Jamestown, Virginia and Busch Gardens, beginning April 21, 2022, and returning April 25, 2022.

REPORT - DIRECTOR OF SCHOOLS/BOARD MEMBERS

Personnel Report

NEW: Alexander Matlock, Asst. to the Teacher at EHS, effective February 14, 2022; Andrew Andes, Asst. to the Teacher at ESE, effective February 16, 2022; Camryn Evans, ESP Student Leader, Systemwide, effective February 10, 2022; Faith Simmons, ESP Student Leader, Systemwide, effective February 10, 2022; Leah Moore, TN All Corp Instructional Asst. at T. A. Dugger, effective February 23, 2022; Caroline Hill, ESP Student Leader, Systemwide, effective March 1, 2022; Crystal Carpenter, Cafeteria Personnel at EHS, effective March 1, 2022; Ashley Owensby, ESP-Student Leader, Systemwide, effective March 3, 2022; Jarrod Ellis, Asst. JV Baseball Coach at EHS, effective March 4, 2022; Anna Lister, ESP Student Leader (Systemwide), effective March 3, 2022.

TRANSFERRED: Brian Adams, from TN All Corp. Asst. to Instructional Asst. (full time substitute) at T. A. Dugger; effective February 24, 2022; Heather Dykes, from PT Cafeteria Personnel at EHS to PT Cafeteria Personnel at WSE, effective February 8, 2022; Amy Alexander, from Substitute Teacher to Asst. to the Teacher at EHS, effective February 14, 2022; Karma Ingram, from Instructional Asst. at T. A. Dugger to Bookkeeper at T. A. Dugger, effective February 16, 2022.

RESIGNED: Skylar Steele, ESP Student Leader, Systemwide, effective February 23, 2022; Theresa Lopez, ESP Student Leader, Systemwide, effective February 15, 2022; Adrienne Meade, Asst. to the Teacher at ESE, effective February 25, 2022; Shawnee Markland, SPED Asst. to the Teacher at WSE, effective March 18, 2022.

LEAVE OF ABSENCE: Hailey Holyfield, Teacher at EHS, (Revised) from January 26, 2022, through April 26, 2022; Nicole Horne, Teacher at ESE, from February 7, 2022, through February 23, 2022; Travis Smithdeal, Teacher at T. A. Dugger, from April 4, 2022, through April 19, 2022; Jessica Ridley, Teacher at T. A. Dugger, from April 4, 2022, through May 6, 2022; Jodi Buckles, LPN at WSE from February 8, 2022, through March 11, 2022; Shawna Kelley, Instructional Asst. at T. A. Dugger, from May 16, 2022, through May 24, 2022.

Director's Update

Congratulations to the students we were able to recognize. Always the highlight of any meeting! Proud to be a part of this school system and how blessed we are to have those working with our students. Mr. VanHuss highlighted Monday, March 14th. Visit from Standards Work in recognition of the District's work on early literacy and foundational skills. It was a fantastic visit. Spotlight on the great work our teachers, administrators, staff and students are doing in this area. Very, very proud to be a part of this system. Continue to follow progression through State Legislature with new funding feature. Increase in funding. Not sure what the numbers look like just yet. Governor wants to add another billion to funding education in Tennessee. Will be attending a TOSS workshop next week and will get formula at that time. Sharing more information with you on that. It's needed to be addressed for a long time. Thanks to everyone that participated in the workshop. Thank you for all you do for the school system.

Board Member Reports

All Board Members are attending the Summer Law Institute in July in Gatlinburg, Tennessee.

City Council Liaison's Report

Mr. Simerly did not attend the meeting.

Student Liaison's Report

Maggie said the results from the surveys are back, and she would have information for the next meeting.

REGULAR AGENDA

Approve an adjustment in Professional Development Days to the 2022-2023 Elizabethton City Schools Calendar.

Motion was made by Danny O'Quinn, second by Jamie Schaff to approve an adjustment in Professional Development Days to the 2022-2023 School Calendar.

Motion carried.

Phil Isaacs: aye

Danny
O'Quinn: aye

Eddie Pless: aye

Jamie Schaff: aye

Mike Wilson: aye

aye: 5, nay: 0

Original calendar has two PD days, Feb. 20 and 21st. We needed another PD day following the 3rd administration benchmark, so teachers can dig into that data. Moving date from February 21st to March 24th.

Approve Blackburn, Childers, and Steagall, PLC for ESSER Pre-Monitoring preparation services through June 30, 2024, at a cost not to exceed \$56,200.00.

Motion was made by Danny O'Quinn, second by Jamie Schaff to approve Blackburn, Childers, and Steagall, PLC for ESSER Pre-Monitoring preparation services through June 30, 2024, at a cost not to exceed \$56,200.00. Motion carried.

Phil Isaacs: aye

Danny
O'Quinn: aye

Eddie Pless: aye

Jamie Schaff: aye

Mike Wilson: aye

aye: 5, nay: 0

We're receiving a grant provided by State to help with pre-monitoring. All these fees will come from grant funding not GP funding.

Approve first reading of revised Board Policy 1.102, Board Members Legal Status.

Motion was made by Danny O'Quinn, second by Jamie Schaff to approve first reading of revised Board Policy 1.102, Board Members Legal Status. Motion carried.

Phil Isaacs: aye

Danny
O'Quinn: aye

Eddie Pless: aye

Jamie Schaff: aye

Mike Wilson: aye

aye: 5, nay: 0

TSBA recommended policy change. Statute change in partisan elections.

Approve Math Implementation Grant Application to the Tennessee Department of Education.

Motion was made by Danny O'Quinn, second by Mike Wilson to approve Math Implementation Grant Application to the Tennessee Department of Education.

Motion carried.

Phil Isaacs: aye

Danny O'Quinn: aye

Eddie Pless: aye

Jamie Schaff: aye

Mike Wilson: aye

aye: 5, nay: 0

Grant opportunity for math curriculum for the 2022-2023 School Year. We've applied, but Board has to take action.

FOR YOUR INFORMATION

Motion was made by Danny O'Quinn, second by Mike Wilson to approve Math Implementation Grant Application to the Tennessee Department of Education.

Motion carried.

Phil Isaacs: aye

Danny O'Quinn: aye

Eddie Pless: aye

Jamie Schaff: aye

Mike Wilson: aye

aye: 5, nay: 0

NEXT REGULARLY SCHEDULED BOARD MEETING

The next regularly scheduled Board Meeting will be held on the 21st day of April 2022, at 5:30 p.m. in the Mack Pierce Board Room in the offices of the Elizabethton Board of Education, located at 804 S. Watauga Avenue, Elizabethton, Tennessee.

ADJOURN

Danny O'Quinn made the motion to adjourn the meeting.

Chairman of the Board

Director of Schools

		2021-22	2021-22	2021-22	2021-22	Unencumbered	March 2021-22	
<u>Acct</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>FYTD Activity</u>	<u>FYTD %</u>	<u>Balance - YTD Act</u>	<u>Monthly Activity</u>	
141 R 40110	000	CURRENT PROPERTY TAX	3,325,000.00	3,325,000.00	2,971,175.26	89.36	353,824.74	1,049,428.25
141 R 40120	000	TRUSTEE'S COLLECTIONS - PRIOR	83,000.00	83,000.00	42,573.45	51.29	40,426.55	12,746.78
141 R 40130	000	CIR CLK/CLK & MASTER COLLECTIO	18,500.00	18,500.00	7,199.84	38.92	11,300.16	500.68
141 R 40140	000	INTEREST AND PENALTY	24,000.00	24,000.00	11,635.21	48.48	12,364.79	2,468.29
141 R 40162	000	PAYMENTS IN LIEU OF TAXES-LOCA	62,500.00	62,500.00	0.00	0.00	62,500.00	0.00
141 R 40163	000	PAYMENTS IN LIEU OF TAXES - OT	4,000.00	4,000.00	251.58	6.29	3,748.42	0.00
141 R 40210	000	LOCAL OPTION SALES TAX	2,700,000.00	2,700,000.00	1,399,433.13	51.83	1,300,566.87	269,070.95
141 R 40275	000	MIXED DRINK TAX	18,000.00	18,000.00	13,229.19	73.50	4,770.81	1,555.29
141 R 40320	000	BANK EXCISE TAX	30,550.00	30,550.00	0.00	0.00	30,550.00	0.00
141 R 41110	000	MARRIAGE LICENSES	600.00	600.00	373.50	62.25	226.50	15.07
141 R 43511	000	TUITION - REGULAR DAY STUDENTS	300,000.00	300,000.00	302,116.35	100.71	-2,116.35	19,638.20
141 R 43513	000	TUITION - SUMMER SCHOOL	750.00	750.00	0.00	0.00	750.00	0.00
141 R 43517	000	TUITION - OTHER	222,552.00	222,552.00	124,398.67	55.90	98,153.33	14,559.83
141 R 43990	000	OTHER CHARGES FOR SERVICES	0.00	0.00	10,000.00	0.00	-10,000.00	0.00
141 R 44110	000	INVESTMENT INCOME	10,000.00	10,000.00	3,206.25	32.06	6,793.75	554.96
141 R 44120	000	LEASE/RENTALS	1,000.00	1,000.00	100.00	10.00	900.00	0.00
141 R 44170	000	MISCELLANEOUS REFUNDS	0.00	0.00	0.00	0.00	0.00	-819.53
141 R 44990	000	OTHER LOCAL REVENUES	200.00	200.00	1,093.16	546.58	-893.16	0.00
141 R 46511	000	BASIC EDUCATION PROGRAM	15,199,000.00	15,199,000.00	12,200,800.00	80.27	2,998,200.00	1,525,100.00
141 R 46515	000	EARLY CHILDHOOD EDUCATION	404,779.00	404,779.00	247,874.98	61.24	156,904.02	90,296.86
141 R 46550	000	DRIVER EDUCATION	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
141 R 46590	000	OTHER STATE EDUCATION FUNDS	92,000.00	92,000.00	45,954.31	49.95	46,045.69	10,386.58
141 R 46610	000	CAREER LADDER PROGRAM	41,359.00	41,359.00	17,471.36	42.24	23,887.64	0.00
141 R 46980	000	OTHER STATE GRANTS	160,560.00	160,560.00	57,925.07	36.08	102,634.93	11,585.02
141 R 46990	000	OTHER STATE REVENUES	113,000.00	113,000.00	0.00	0.00	113,000.00	0.00
141 R 48610	000	DONATIONS	25,200.00	25,200.00	2,124.36	8.43	23,075.64	23.34
141 R 49800	000	OPERATING TRANSFERS	30,882.00	30,882.00	0.00	0.00	30,882.00	0.00
141 R 49810	000	CITY GENERAL FUND TRANSFER	2,400,000.00	2,400,000.00	1,800,000.00	75.00	600,000.00	200,000.00
Grand Revenue Totals			25,273,932.00	25,273,932.00	19,258,935.67	76.20	6,014,996.33	3,207,110.57

Number of Accounts: 36

***** End of report *****

		2021-22	2021-22	2021-22	2021-22	Unencumbered	March 2021-22
	Acct	Original Budget	Revised Budget	FYTD Activity	FYTD %	Balance - YTD Act	Monthly Activity
141 E 71100	REGULAR INSTRUCTION PROGRAM	11,389,838.00	11,389,838.00	6,850,337.83	60.14	4,533,629.17	1,033,340.34
141 E 71200	SPECIAL EDUCATION PROGRAM	2,065,538.00	2,065,538.00	1,196,833.97	57.94	866,477.97	82,184.61
141 E 71300	VOCATIONAL EDUCATION PROGRAM	1,075,195.00	1,075,195.00	652,034.15	60.64	420,578.32	94,028.02
141 E 71400	STUDENT BODY EDUCATION PROGRAM	363,460.00	363,460.00	521,001.03	143.34	-157,541.03	28,456.56
141 E 72110	ATTENDANCE	96,240.00	96,240.00	67,480.17	70.12	28,159.83	5,513.67
141 E 72120	HEALTH SERVICES	378,352.00	378,352.00	229,847.97	60.75	139,716.29	32,405.96
141 E 72130	OTHER STUDENT SUPPORT	1,109,378.00	1,109,378.00	653,599.23	58.92	452,628.77	161,450.58
141 E 72210	REGULAR INSTRUCTION PROGRAM	980,138.00	980,138.00	638,074.82	65.10	339,952.73	22,309.16
141 E 72220	SPECIAL EDUCATION PROGRAM	358,159.00	358,159.00	221,664.32	61.89	136,344.68	26,199.15
141 E 72230	VOCATIONAL EDUCATION PROGRAM	152,998.00	152,998.00	107,023.84	69.95	45,974.16	12,221.97
141 E 72250	TECHNOLOGY	619,790.00	619,790.00	482,269.87	77.81	134,372.81	49,987.31
141 E 72310	BOARD OF EDUCATION	499,485.00	499,485.00	429,261.65	85.94	62,846.63	32,100.16
141 E 72320	OFFICE OF THE SUPERINTENDENT	367,418.00	367,418.00	272,478.22	74.16	82,244.36	32,388.32
141 E 72410	OFFICE OF THE PRINCIPAL	1,655,558.00	1,655,558.00	1,099,932.52	66.44	555,625.48	141,025.60
141 E 72510	FISCAL SERVICES	366,770.00	366,770.00	275,683.28	75.17	86,449.41	26,458.27
141 E 72610	OPERATION OF PLANT	1,574,160.00	1,574,160.00	1,225,774.36	77.87	343,520.03	139,037.71
141 E 72620	MAINTENANCE OF PLANT	884,780.00	884,780.00	730,629.10	82.58	-100,009.61	74,762.80
141 E 72710	TRANSPORTATION	590,030.00	590,030.00	349,578.56	59.25	84,128.41	49,347.31
141 E 73100	FOOD SERVICE	27,314.00	27,314.00	1,881.01	6.89	22,617.94	1,881.01
141 E 73300	COMMUNITY SERVICES	221,552.00	221,552.00	81,806.56	36.92	127,255.64	4,796.32
141 E 73400	EARLY CHILDHOOD EDUCATION	404,779.00	404,779.00	249,724.89	61.69	154,458.01	67,099.29
141 E 76100	REGULAR CAPITAL OUTLAY	92,000.00	92,000.00	179,281.80	194.87	-421,446.40	5,279.40
141 E 99100	OPERATING TRANSFERS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Grand Expense Totals		25,273,932.00	25,273,932.00	16,516,199.15	65.35	7,938,983.60	2,122,273.52

Number of Accounts: 531

***** End of report *****

		2021-22	2021-22	2021-22	2021-22	Unencumbered	March 2021-22	
<u>Acct</u>		<u>Original Budget</u>	<u>Revised Budget</u>	<u>FYTD Activity</u>	<u>FYTD %</u>	<u>Balance - YTD Act</u>	<u>Monthly Activity</u>	
142 R 47141	OCA	TITLE 1 GRANTS TO LOCAL EDUC A	135,456.00	110,556.87	77,331.25	69.95	33,225.62	7,843.79
142 R 47189	OCA	EISENHOWER PROF DEVELOPMENT ST	12,000.00	14,300.00	7,653.57	53.52	6,646.43	1,014.57
142 R 47131	OCP	VOCATIONAL EDUC - BASIC GRANTS	43,355.00	43,354.96	31,137.68	71.82	12,217.28	961.69
142 R 47143	OID	SPECIAL EDUCATION - GRANTS TO	576,045.00	630,493.69	342,369.12	54.30	288,124.57	50,568.33
142 R 47145	OPS	SPECIAL EDUCATION PRESCHOOL GR	15,299.00	17,029.69	7,473.71	43.89	9,555.98	7,473.71
142 R 47141	OT1	TITLE 1 GRANTS TO LOCAL EDUC A	625,023.00	787,598.80	403,755.02	51.26	383,843.78	17,384.24
142 R 47590	OT1	OTHER FEDERAL THROUGH STATE	60,113.00	72,693.73	37,596.31	51.72	35,097.42	1,604.55
142 R 47189	OT2	EISENHOWER PROF DEVELOPMENT ST	89,668.00	126,002.47	56,185.85	44.59	69,816.62	3,952.89
142 R 47590	OVR	OTHER FEDERAL THROUGH STATE	43,390.00	43,390.00	27,172.94	62.62	16,217.06	5,702.00
142 R 47147	21C	SAFE AND DRUG-FREE SCHOOLS-ST	145,334.00	145,334.00	112,996.37	77.75	32,337.63	0.00
142 R 47404	702	ARP Homeless	0.00	44,471.90	185.85	0.42	44,286.05	0.00
142 R 47143	890	SPECIAL EDUCATION - GRANTS TO	40,000.00	41,386.65	28,639.26	69.20	12,747.39	3,446.34
142 R 47402	902	ARP IDEA	0.00	141,634.30	38,756.69	27.36	102,877.61	9,042.72
142 R 47403	903	ARP IDEA, Preschool	0.00	9,442.87	1,942.47	20.57	7,500.40	1,942.47
142 R 47401	930	ESSER 3.0	0.00	152,250.00	136,794.99	89.85	15,455.01	0.00
142 R 47307	931	ESSER 2.0	0.00	62,500.00	44,513.62	71.22	17,986.38	6,365.46
142 R 47307	932	ESSER 2.0	1,695,244.00	1,695,244.00	656,620.79	38.73	1,038,623.21	14,939.68
142 R 47401	933	ESSER 3.0	2,480,135.00	4,229,871.00	489,665.08	11.58	3,740,205.92	67,208.81
142 R 47301	CRS	ESSER-CARES ACT	0.00	186,094.48	197,289.28	106.02	-11,194.80	0.00
142 R 47309	LSG	Literacy Stipend Grant	0.00	0.00	98,000.00	0.00	-98,000.00	0.00
142 R 47141	T1N	TITLE 1 GRANTS TO LOCAL EDUC A	27,175.00	48,482.09	22,525.21	46.46	25,956.88	3,600.00
Grand Revenue Totals			5,988,237.00	8,602,131.50	2,818,605.06	32.77	5,783,526.44	203,051.25

Number of Accounts: 21

***** End of report *****

		2021-22	2021-22	2021-22	2021-22	Unencumbered	March 2021-22
	Acct	Original Budget	Revised Budget	FYTD Activity	FYTD %	Balance - YTD Act	Monthly Activity
142 E 71100	REGULAR INSTRUCTION PROGRAM	1,429,294.00	2,974,821.09	1,746,851.26	58.72	1,115,901.39	102,274.72
142 E 71200	SPECIAL EDUCATION PROGRAM	591,344.00	742,651.86	389,247.01	52.41	353,404.85	67,622.97
142 E 71300	VOCATIONAL EDUCATION PROGRAM	26,157.00	30,657.37	23,355.49	76.18	7,107.88	-1,650.00
142 E 72120	HEALTH SERVICES	40,000.00	60,000.00	44,000.00	73.33	16,000.00	4,000.00
142 E 72130	OTHER STUDENT SUPPORT	96,889.00	177,033.05	104,833.22	59.22	68,232.69	7,610.23
142 E 72210	REGULAR INSTRUCTION PROGRAM	320,904.00	469,338.34	258,107.08	54.99	210,782.26	29,346.42
142 E 72220	SPECIAL EDUCATION PROGRAM	40,000.00	97,335.34	28,639.26	29.42	68,696.08	3,440.94
142 E 72230	VOCATIONAL EDUCATION PROGRAM	1,948.00	1,947.59	613.14	31.48	734.45	177.80
142 E 72250	TECHNOLOGY	68,985.00	68,985.00	45,414.31	65.83	23,570.69	5,764.24
142 E 72410	OFFICE OF THE PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00
142 E 72710	TRANSPORTATION	0.00	4,121.00	0.00	0.00	4,121.00	0.00
142 E 73300	COMMUNITY SERVICES	142,834.00	142,584.00	138,114.81	96.87	4,469.19	17,508.50
142 E 76100	REGULAR CAPITAL OUTLAY	3,200,000.00	3,800,000.00	96,065.94	2.53	3,689,197.00	0.00
142 E 99100	OPERATING TRANSFERS	29,882.00	32,656.86	0.00	0.00	32,656.86	0.00
Grand Expense Totals		5,988,237.00	8,602,131.50	2,875,241.52	33.42	5,594,874.34	236,095.82

Number of Accounts: 237

***** End of report *****

			2021-22	2021-22	2021-22	2021-22	Unencumbered	March 2021-22
<u>Acct</u>			<u>Original Budget</u>	<u>Revised Budget</u>	<u>FYTD Activity</u>	<u>FYTD %</u>	<u>Balance - YTD Act</u>	<u>Monthly Activity</u>
143 R 43522	000	LUNCH PAYMENTS - ADULTS	21,825.00	21,825.00	10,308.20	47.23	11,516.80	1,473.15
143 R 43525	000	A LA CARTE SALES	30,750.00	30,750.00	17,912.46	58.25	12,837.54	1,577.23
143 R 43990	000	OTHER CHARGES FOR SERVICES	13,000.00	13,000.00	2,160.13	16.62	10,839.87	0.00
143 R 44110	000	INVESTMENT INCOME	2,000.00	2,000.00	443.49	22.17	1,556.51	81.41
143 R 46520	000	SCHOOL FOOD SERVICE	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
143 R 47111	000	USDA SCHOOL LUNCH PROGRAM	615,000.00	615,000.00	985,524.06	160.25	-370,524.06	146,885.12
143 R 47112	000	USDA COMMODITIES	93,500.00	93,500.00	79,022.85	84.52	14,477.15	15,523.53
143 R 47113	000	USDA BREAKFAST	370,000.00	370,000.00	410,876.31	111.05	-40,876.31	55,634.99
143 R 47114	000	USDA - ESP SNACK PROGRAM	18,000.00	18,000.00	126,939.56	705.22	-108,939.56	57,723.74
143 R 47115	000	USDA FOOD SERVICE EQUIPMENT GR	0.00	0.00	0.00	0.00	0.00	0.00
Grand Revenue Totals			1,174,075.00	1,174,075.00	1,633,187.06	139.10	-459,112.06	278,899.17

Number of Accounts: 36

***** End of report *****

		2021-22	2021-22	2021-22	2021-22	Unencumbered	March 2021-22
	<u>Acct</u>	<u>Original Budget</u>	<u>Revised Budget</u>	<u>FYTD Activity</u>	<u>FYTD %</u>	<u>Balance - YTD Act</u>	<u>Monthly Activity</u>
143 E 73100 --- --- ----- ---	FOOD SERVICE	1,174,075.00	1,174,075.00	1,046,532.25	89.14	127,542.75	144,280.44
<hr/> Grand Expense Totals		1,174,075.00	1,174,075.00	1,046,532.25	89.14	127,542.75	144,280.44

Number of Accounts: 88

***** End of report *****

Elizabethton City Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Board Members Legal Status	Descriptor Code: 1.102	Issued Date: 10/22/92
		Rescinds: ABC	Issued: 08/24/90

1 The legal status of board members shall be as follows:¹

2 **NUMBER**

3 The Board is composed of five (5) members.

4 **QUALIFICATIONS**

5 Members of the Board shall be residents and voters of the city of substantially equal population and shall
6 be citizens of recognized integrity, intelligence, and ability to administer the duties of the office.^{1,2} To
7 qualify as a candidate, an individual must show proof of graduation from high school or receipt of a
8 GED or HiSET.³ No member of the City Council nor any other city governmental official shall be
9 eligible for election as a member of the Elizabethton City Board of Education.⁴

10 **TERMS OF OFFICE**

11 Members of the Board shall serve four (4) year terms.¹

12 **VACANCIES**

13 Vacancies shall be declared to exist on account of death, resignation, removal or through due process
14 proceedings.⁵

15 When a vacancy occurs, the unexpired term shall be filled at the next regular or special meeting of the
16 local legislative body.⁶ Such appointment shall continue until the next regular election.

Legal References

1. TCA 49-2-201(a)(1)
2. TCA 49-2-202(a)(1)
3. TCA 49-2-202(a)(4)
4. TCA 49-2-202(a)(2)
5. TCA 8-47-101; TCA 49-1-611; TCA 49-2-202(e)(2)
6. TCA 49-2-202(e)(1)

**Memorandum of Understanding
between
Elizabethton City School Board of Education
and
Frontier Health**

This is a Memorandum of Understanding (MOU) between Elizabethton City Board of Education and Frontier Health for the purpose of establishing and maintaining effective working relationships in developing and implementing behavioral health counseling services provided in the school setting. The term of the MOU commences February 1, 2021 and extends through July 31, 2022, but is renewable thereafter by written agreement of both parties. In the event that any one or more provisions of this agreement are deemed null, void, or unachievable due to unforeseen events, the parties shall renegotiate or terminate the remaining provisions of this agreement within 30 days of written notice by either party.

- I. Frontier Health agrees to:
 - A. In accordance with school safety and mental health service needs, Frontier Health will provide a School-Based Behavioral Health Liaison (SBBHL) to provide early intervention, prevention, consultation, assessment, and referral services to Elizabethton City Schools.
 - B. Be accountable for mental health services performed by Frontier Health staff and will provide supervision of Counselors.
 - C. Warrant that all School-Based Behavioral Health Liaison employees who will provide services under this contract are duly certified, trained and licensed, and accredited to offer and perform such services.
 - D. Carry and maintain adequate professional and/or liability insurance to provide coverage for Frontier Health's conduct and duties in the fulfillment of this contract.
 - E. Hold the Elizabethton City Board of Education, its employees, agents and assigns harmless from any negligent wrongful acts, omissions, misfeasance, or malfeasance on the part of its officers, agents or employees in the performance of its duties and responsibilities pursuant to the terms and provisions of this contract, and shall maintain liability insurance not less than \$1,000,000.00 and provide evidence of such insurance to the Elizabethton City Board of Education.
 - F. Follow and monitor all policies and procedures of Elizabethton City Schools, including behavioral health services.
 - G. Provide feedback to Elizabethton City staff on students referred as to status of the referral situation when Frontier Health has the appropriate releases necessary to provide the requested information.
 - H. Assist the Elizabethton City Board of Education with data collection for counseling data as requested.
 - I. Provide supplies and materials needed for counseling services by Frontier Health staff.

- J. Individuals engaged by Frontier Health to perform services under this contract shall not be considered employees of the Elizabethton City School System and shall not be entitled to benefits or compensation arising there from, other than those specifically provided for in this contract.
- K. Follow the guidelines of TCA 49-5-413; require all employees in a position requiring proximity to, or providing direct student care, to submit to a fingerprinting and criminal history records check to be conducted by the Tennessee Bureau of Investigation prior to permitting the person to have contact with the children or enter school grounds. A copy of the results of the investigation will be provided to the Elizabethton City Board of Education. No employee of Frontier Health whose records check indicates that he/she has been convicted to an offense that is classified as a sexual offense or a violent sexual offender as defined in TCA 40-39-202 shall be allowed to enter the school grounds.
- L. Frontier Health staff will provide school-based behavioral health interventions and will monitor student progress based on those interventions in accordance with Tier II expectations on the Student Behavioral Support Structure Model.
- M. Frontier Health acknowledges that the provision of any services to students identified as having a disability, shall be in accordance with the student's Individualized Education Program (IEP), any behavior intervention plan, Section 504 Plan, and any applicable Board policies.
- N. Frontier Health shall require all employees to immediately report to the school administrator instances where a student communicates a serious threat of harm to him/herself or others.
- O. In the event of an unexpected school closure, Frontier Health School-based Liaison will remain available to assigned schools to provide virtual/distance services for identified students and faculty as needed.

II. Elizabethton City Board of Education agrees to:

- A. Follow all policies and procedures of Frontier Health pertaining to confidentiality unless otherwise provided by law.
- B. Respect the boundaries set by Frontier Health and Elizabethton City Board of Education for adherence regarding requiring parental permission to be obtained before a student can receive services from Frontier Health staff
- C. Handle all mental health emergencies, including those clients of Frontier Health Systems, in the same manner noted for all students enrolled in the Elizabethton City Schools when Frontier Health is not on site. Elizabethton City Schools may contact Frontier Health staff for consultation via telephone.
- D. Provide space, utilities, maintenance, housekeeping, security, and safe access as available. Strive to obtain the most confidential space available for counseling site.
- E. Provide access to students during instructional time according to mutually developed procedures, preferable study hall period or other non-academic time.

- F. Participate in quality assessment activities.
- G. Provide demographic and disciplinary data to Frontier Health staff as needed for program assessment use as defined in the outcome data requirements of the State Contract for SBBHL services.
- H. Provide a school based liaison/contact (Elizabethton City Schools employee identified by the school and agreed upon by Frontier Health) between Elizabethton City Board of Education and Frontier Health whose duties include monitoring scheduling, team collaborations, and policy adherence and updates. In order to enhance the effectiveness of the SBBHL program, the principal/assistant principal/Director of Schools will be available as needed to address SBBHL concerns and issues related to school-based services.
- I. Provide a referral base from school counselors, teachers, and school nurses as appropriate. Assist with completion of periodic student survey and access to student and staff demographics in accordance with the evaluation policy.
- J. Refer Child Abuse and Neglect incidents to the Department of Children Services per Elizabethton City Department of Education Board policy.

In order to enhance the effectiveness of the SBBHL program, Assurances:

- III. Both parties agree to comply with the following statuses, regulations, standards, policies and procedures in the operation of the program which is the subject of this MOU:
 - A. All applicable federal and state laws and regulations for the assurance of the individual rights of clients served by the program.
 - B. In accordance with Titles VI and VII of the Civil rights Act of 1964, as amended, Sections 503 and 504 of Rehabilitation Act of 1978, as amended, and Age Discrimination Act of 1975, and subsequent amendments, and regulations developed pursuant thereto, to the effect that no person shall, on the grounds of handicap, race, sex, age, religious affiliation, or national origin be excluded from participation in, or be denied benefits of, or be otherwise subject to the discrimination in the performance of this MOU or in the employment practices of either party.
- IV. Other Provisions:
 - A. This MOU, together with the other agreements specifically required herein, represents the entire agreement between the parties. All previous communications between parties, either verbal or written, are hereby superseded or abrogated. Any modification or deletion of any of the terms and conditions of the agreement shall not be binding unless agreed to by all parties in writing.

Interquest Detection Canines®
(INTERQUEST)
(Elizabethton City School, Tennessee)
(The District)

This shall serve as an agreement by and between Interquest Detection Canines® and the DISTRICT for substance awareness and detection services for the period of August 2022 through May 2023.

It is understood that the DISTRICT has established and communicated a policy clearly defining contraband as all drugs of abuse (in the broadest terms), alcoholic beverages, firearms and ammunition, prescription and over-the-counter medication, and that this policy has been disseminated to all campus locations. Violations are considered inimical to the welfare of students and contrary to the DISTRICT'S desire to foster an atmosphere conducive to safety and education.

INTERQUEST shall provide contraband inspection services utilizing non-aggressive contraband detection canines. Such inspections may be conducted on an unannounced basis under the auspices and direction of the DISTRICT administration with INTERQUEST acting as an agent of the DISTRICT while conducting such inspections. Communal areas, lockers, gym areas, parking lots (automobiles), grounds, and other select areas as directed by DISTRICT officials, shall be subject to inspection. Contraband detected on DISTRICT property is the responsibility of the DISTRICT. Suspected drugs of abuse may be field-tested to provide preliminary or presumptive identification of the drug.

INTERQUEST agrees to provide **# 1 0 h a l f** day visits for the contract period (between August 2022 through May 2023). The DISTRICT may increase the total number of visits by notifying INTERQUEST in writing. Each half day visit will be **\$300.00**. Multiple canine teams will be charged on a per team basis. DA required court testimony on behalf of the DISTRICT will be charged at the same rate. INTERQUEST will invoice for service on a monthly basis at the conclusion of the service month. The DISTRICT agrees to pay for services within thirty (30) days of receipt of such invoice.

INTERQUEST will schedule DISTRICT visits in conjunction with days designated by the DISTRICT as appropriate for visits. The District will provide a school calendar with inappropriate dates for service noted. This calendar will serve as an addendum to the Agreement. All other dates will be considered acceptable for visits. DISTRICT will be responsible for payment for any visit made on any day other than those days noted as unacceptable on the attached school calendar.

Both parties shall indemnify and hold harmless each other against from any and all claims arising from either's actions or performance under the terms of this Agreement. Each shall indemnify and hold harmless the other against and from any and all claims arising from any acts, negligent or intentional, arising from the performance of this Agreement or by any officer, agent, employee, guest, or invitee of either party, and from all costs, attorneys' fees and liabilities incurred in or about the defense of any claim or any action or proceeding brought thereon.

INTERQUEST is licensed and registered by the U.S. Department of Justice, Drug Enforcement Administration, Texas Department of Public Safety and the Texas Commission on Private Security, c-05527 and other state regulatory agencies as required.

INTERQUEST DETECTION CANINES® FOR THE DISTRICT: Elizabethton City School District

Date: _____

Rocky S. Montgomery
President – Interquest Detection Canines of Tennessee/Alabama

ELIZABETHTON CITY SCHOOLS

REQUEST FOR PROPERTY / EQUIPMENT
SALE / DISPOSAL

The following items are hereby declared surplus property/equipment of no value or valued at less than \$250.00. Since these items are no longer useful to the Elizabethton City School System, they may be sold at a fair price to any person interested in purchasing them, given away or disposal may be made in an appropriate manner.

ITEM: Envision Math Booklets
Primary Dictionary
Silver Burdett Ginn Mathematics
Tennessee Science
Social Studies People + Places

INVENTORY TAG NUMBER: Text books

METHOD OF SALE/DISPOSAL: Recycle

SCHOOL/BUILDING WHERE ITEM IS HOUSED: HME

SALE/DISPOSAL AUTHORIZED BY: Elin Wampler DATE: 11 Mar 22
Principal

AUTHORIZED BY: _____ DATE: _____
Director of Schools

AUTHORIZED BY: _____ DATE: _____
Board Chairman

ELIZABETHTON CITY SCHOOLS

REQUEST FOR PROPERTY / EQUIPMENT SALE / DISPOSAL

The following items are hereby declared surplus property/equipment of no value or valued at less than \$250.00. Since these items are no longer useful to the Elizabethton City School System, they may be sold at a fair price to any person interested in purchasing them, given away or disposal may be made in an appropriate manner.

ITEM: Potters Wheel
Kiln

INVENTORY TAG NUMBER: _____

METHOD OF SALE/DISPOSAL: Gov Deals

SCHOOL/BUILDING WHERE ITEM IS HOUSED: Elizabethton High School

SALE/DISPOSAL AUTHORIZED BY: [Signature] DATE: 3/21/22
Principal

AUTHORIZED BY: _____ DATE: _____
Director of Schools

AUTHORIZED BY: _____ DATE: _____
Board Chairman

ELIZABETHTON CITY SCHOOLS

REQUEST FOR PROPERTY / EQUIPMENT SALE / DISPOSAL

The following items are hereby declared surplus property/equipment of no value or valued at less than \$250.00. Since these items are no longer useful to the Elizabethton City School System, they may be sold at a fair price to any person interested in purchasing them, given away or disposal may be made in an appropriate manner.

ITEM:

wooden bookshelf

INVENTORY
TAG NUMBER:

10195

METHOD OF
SALE/DISPOSAL:

trash

SCHOOL/BUILDING
WHERE ITEM IS
HOUSED

EHS room 208 (Sastre)

SALE/DISPOSAL
AUTHORIZED BY:

[Signature]
Principal

DATE: 3/14/22

AUTHORIZED BY:

[Signature]
Director of Schools

DATE: 3/21/22

AUTHORIZED BY:

Board Chairman

DATE: _____

ELIZABETHTON CITY SCHOOLS

REQUEST FOR PROPERTY / EQUIPMENT SALE / DISPOSAL

The following items are hereby declared surplus property/equipment of no value or valued at less than \$250.00. Since these items are no longer useful to the Elizabethton City School System, they may be sold at a fair price to any person interested in purchasing them, given away or disposal may be made in an appropriate manner.

ITEM: Adams Vibraphone \$2,500
Majestic Marimba \$2,500

INVENTORY TAG NUMBER: N/A

METHOD OF SALE/DISPOSAL: highest bidder

SCHOOL/BUILDING WHERE ITEM IS HOUSED: Elizabethton High School

SALE/DISPOSAL AUTHORIZED BY: [Signature] DATE: 4/6/22
Principal

AUTHORIZED BY: [Signature] DATE: 4/7/22
Director of Schools

AUTHORIZED BY: _____ DATE: _____
Board Chairman

ELIZABETHTON CITY SCHOOLS

REQUEST FOR PROPERTY / EQUIPMENT SALE / DISPOSAL

The following items are hereby declared surplus property/equipment of no value or valued at less than \$250.00. Since these items are no longer useful to the Elizabethton City School System, they may be sold at a fair price to any person interested in purchasing them, given away or disposal may be made in an appropriate manner.

ITEM: Two Shelving units disposed
from the library.

INVENTORY TAG NUMBER: No tag...

METHOD OF SALE/DISPOSAL: throw away, here since the open of building.

SCHOOL/BUILDING WHERE ITEM IS HOUSED EAST SIDE ELEMENTARY

SALE/DISPOSAL AUTHORIZED BY:  DATE: 4/8/22
Principal

AUTHORIZED BY: _____ DATE: _____
Director of Schools

AUTHORIZED BY: _____ DATE: _____
Board Chairman

ECS TRANSPORTATION REQUEST FORM

TYPE OF TRIP: CNA certification exam for Spring 2022

FIELDTRIP ATHLETIC/BAND EXCURSION ACADEMIC COMPETITION

METHOD OF TRANSPORTATION:

SCHOOL BUS RENTAL VEHICLE WALKING

DATE OF REQUEST: 3/24/22 GROUP/TEAM/GRADE: Nursing Ed

EHS
SCHOOL

5/6/2022
DATE OF TRIP

estimated 0800
DEPARTURE TIME

estimated 2000
RETURN TIME

YES NO
DESTINATION IS GREATER THAN 50 MILES

YES NO
DESTINATION IS OUT-OF-STATE

YES NO
DESTINATION IS ON BOARD APPROVED LIST

5
TOTAL NUMBER INVOLVED

1 minivan
NUMBER OF BUSES OR VANS NEEDED

cost of meals
COST PER STUDENT (if applicable)

Compassionate Care Tech. Center
900 E. Woodland Ave.
DESTINATION Knoxville, TN

Fast food restaurant - lunch + dinner
ADDITIONAL STOP 1

ADDITIONAL STOP 2

ADDITIONAL STOP 3

ADDITIONAL STOP 4

YES NO NA
PERMISSIONS SLIPS OBTAINED

YES NO NA
CAFETERIA NOTIFIED IF STUDENTS WILL MISS LUNCH

PERSON(S) IN CHARGE OF STUDENTS REMAINING AT SCHOOL (if applicable):

substitute

NAMES & CELL NUMBERS OF CHAPERONES/SPONSORS:

Katie Dugger (423) 571-5168

Katie Dugger
SPONSOR'S NAME

katie.dugger@ecschools.net
SPONSOR'S EMAIL ADDRESS

ITEMS BELOW - TO BE COMPLETED BY ADMINISTRATION

BUILDING ADMINISTRATOR:

APPROVED DENIED

Brian Culbert
ADMINISTRATOR'S SIGNATURE

brian.culbert@ecschools.net
ADMINISTRATOR'S EMAIL ADDRESS

SYSTEM ADMINISTRATOR:

APPROVED DENIED

TRANSPORTATION DIRECTOR

TO BE COMPLETED BY DRIVER:

DEPARTURE TIME RETURN TIME TOTAL TIME DRIVER'S SIGNATURE

*SIGN UPON RETURN FROM TRIP

*TRIP SPONSOR'S SIGNATURE

The following FBLA State Conference winners qualify for National Conference and we are requesting permission to attend 2022 FBLA National Conference in Chicago, Illinois June 27-July 4.

Thank you,
Robin McKamey
FBLA Adviser

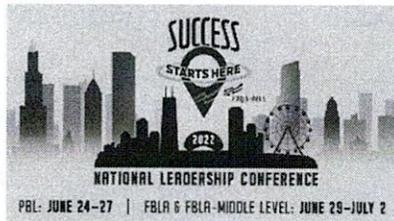
FBLA STATE CONFERENCE FINALIST 2022

(pictured left to right)

Eriannah Earnest	1 st place	Critical Thinking
Jace Bowman	1 st place	Computer Science
Riley Berry	3 rd place	Running an Effective Meeting
Payton Melton		Leadership Academy
Brylee Davis	2 nd place	Annual Chapter Activities Presentation
Logan Porter	2 nd place	Exploring Business Issues
Summer Smith	3 rd place	Career Research
Cora Stephens	2 nd place	Business Ethics
Allyson Disaso	1 st place	Video Game Challenge



Top 2 winners advance to National FBLA Conference in Chicago, IL the last week of June!



Adviser Robin McKamey & Chaperone Vanessa Nanney TAD Guidance Counselor

Future Business Leaders of America-Phi Beta Lambda, Inc. (FBLA-PBL) is the largest business Career and Technical Student Organization in the world. Each year, FBLA-PBL helps over 230,000 members prepare for careers in business.

***1st chapter was created in 1942 in Johnson City, TN at Science Hill High School**

***1994—The FBLA—Middle Level division is formed for students in grades 5–9**

MISSION

FBLA-PBL inspires and prepares students to become community-minded business leaders in a global society through relevant career preparation and leadership experiences.

<https://www.fbla-pbl.org>

Elizabethton City Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Transfers Within the System	Descriptor Code: 6.206	Issued Date: 07/18/13
		Rescinds: 6.206	Issued: 10/18/07

1 ~~During the month of June each year, a parent/guardian may request that his/her child attend a school~~
2 ~~within the system other than the one to which the child is zoned.** The director of schools or his/her~~
3 ~~designee shall review such requests and, if adequate space is available, grant such transfers unless a~~
4 ~~transfer would be adverse to the best interests of the child or the school system. If granted, the student~~
5 ~~must provide his/her own transportation to and from the school.¹~~

6 ~~Except within the first ten (10) days of a school year where a parent/guardian may appeal the assignment~~
7 ~~of a student to the Board,² after a student has enrolled in one (1) school within the system, he/she shall~~
8 ~~not be permitted to transfer to another unless there is a change in residence of the student's parents or~~
9 ~~guardian outside the area in which the student enrolled. Any exception to this policy must be brought~~
10 ~~before the director of schools for evaluation and decision.~~

11 **General¹**

12 Each year, the Director of Schools/designee shall review the number of spaces available in each school
13 by grade, class, and program levels. This information shall be posted on the district's website along with
14 the dates of the district's open enrollment period. The open enrollment period shall last for thirty (30)
15 days and information about the number of seats available shall be posted for at least fourteen (14) days
16 prior. The Director of Schools/designee shall reserve a reasonable number of enrollment spaces at each
17 school to account for the enrollment of zoned students, siblings of students, and students who have a
18 parent/guardian employed at the school.²

19 During the district's open enrollment period each year, a parent/guardian may request that his/her child
20 attend a school within the district other than the one to which the child is zoned. The Director of
21 Schools/designee shall review such requests, and if adequate space is available, grant such transfers. If
22 the number of requests exceeds the number of available spaces, the Director of Schools/designee shall
23 implement a lottery to fill the available spaces.

24 The open enrollment process shall be completed before other nonresident transfers are approved.

25 **POST ENROLLMENT¹**

26 Once accepted, the student shall provide his/her own transportation to and from the school. The student
27 must maintain satisfactory attendance, behavior, and effort to remain in the new school.

28 **CHANGE IN RESIDENCE¹**

1 Students whose families transfer their residence to another school area after the first month of school
 2 may complete the school year at their former school. Students who present evidence that they will move
 3 during the school year and who desire to enroll in a new school in the new area may do so with prior
 4 written request for a change of school area. ~~The director of schools or his/her designee may grant other~~
 5 ~~exceptions to this policy for good and sufficient reasons.~~

6 ~~Principals shall allow credit for work transferred from other schools only when substantiated by official~~
 7 ~~transcripts or successful completion of comprehensive written examinations approved, administered and~~
 8 ~~graded by the principal or his/her designated representative.³~~

- Commented [MN1]:** Thinking this may mean in-district, not out-of-district
- Commented [MN2R2]:** Since this is a policy around Transferring within System
- Commented [MN3]:** Thinking this may mean in-district areas, not out-of-district since this is a policy around transferring within System.
- Commented [MN4]:** May want to keep this sentence

Legal Reference: _____ Cross Reference: _____

1. TCA 49-2-128 _____ Student Assignments 6.205
 2. TCA 49-6-3201 _____
 3. TRR/MS 0520-1-3-.03 (11)(a-e) _____

Legal References

- 1. TCA 49-2-128
- 2. TCA 49-6-3113
- 3. 34 C.F.R. § 100.4

Cross References

- Student Assignments 6.205
- Homeless Students 6.503
- Students in Foster Care 6.505

** Not effective in event of federally-mandated desegregation order.

Elizabethton City Board of Education

Monitoring: Review: Annually, in May	Descriptor Term: Student Records	Descriptor Code: 6.600	Issued Date: 11/16/21
		Rescinds: 6.600	Issued: 09/18/14

1 A cumulative record shall be kept for each student enrolled in school. The folder shall contain a health
2 record, attendance record, and scholarship record; shall be kept current; and shall accompany the student
3 through his/her school career.¹

4 The name used on the record of the student entering the school system must be the same as that shown
5 on the birth certificate, unless evidence is presented that such name has been legally changed. If the
6 parent/guardian does not have, or cannot obtain a birth certificate, then the name used on the records of
7 such student will be as shown on documents which are acceptable as proof of date of birth.

8 The name used on the records of a student entering the school district from another school shall be the
9 same as that shown on records from the school previously attended unless evidence is presented that
10 such name has been legally changed as prescribed by law.

11 When a student transfers to another school within the school district or to a school outside the school
12 district, copies of the student's records, including the student's disciplinary records, shall be sent to the
13 transfer school.²

14 When a student transfers to a school outside the system, copies of the student's records, including the
15 student's disciplinary records, shall be sent to the transfer school.²

16 All records shall be remitted in accordance with the Family Education Rights and Privacy Act (FERPA).³

17 ACCESS TO STUDENT RECORDS

18 Student records shall be confidential. Authorized school officials shall have access to and permit access
19 to student education records for legitimate educational purposes.⁴ Authorized school officials include,
20 but are not limited to, teachers, administrators, supervisors, or support staff members (including health
21 or medical staff and law enforcement unit personnel) who have legitimate educational interests in or who
22 need to review education records in order to fulfill their professional responsibilities. A school official
23 also may include a volunteer, contractor, or consultant, such as an attorney, auditor, medical consultant,
24 or therapist who, while not employed by the school, performs an institutional service or function for
25 which the school would otherwise use its own employees and who is under the direct control of the
26 school with respect to the use and maintenance of PII from education records; a parent or student
27 volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent,
28 student, or other volunteer assisting another school official in performing his or her tasks.

29

30

1 A legitimate educational interest is the official's need to know information in order to:

- 2 1. Perform required administrative tasks;
- 3 2. Perform a supervisory or instructional task directly related to the student's education; and
- 4 3. Perform a service or benefit for the student or the student's family such as health care, counseling,
- 5 student job placement, or student financial aid.

6 Authorized school officials may release information from or permit access to a student's education record
7 without the parent(s)/guardian(s) or eligible student's* prior written consent in the following instances:

- 8 1. To comply with a judicial order or lawfully issued subpoena. The school district will make a
9 reasonable effort to notify the student's parent(s)/guardian(s) or the eligible student before
10 making a disclosure;⁵
- 11 2. If the disclosure is an item of directory information;⁶
- 12 3. To comply with the requirements of child abuse reports to the extent known by the school
13 officials including the name, address, and age of the student; the name and address of the
14 person responsible for the care of the student; and the facts requiring the report;⁷
- 15 4. When certain federal and state officials need information in order to audit or enforce legal
16 conditions related to federal- or state-supported education programs in the school district;⁸
- 17 5. When the school district has entered into a contract for an organization to conduct scientific
18 research on the school district's behalf to develop tests or improve instruction, provided that the
19 studies are conducted in a manner which will not permit the disclosure of personal
20 identification of students and their parent(s)/guardian(s) by individuals other than to
21 representatives of the organization, and that the information will be destroyed when no longer
22 needed for the purpose for which the study was conducted;⁹
- 23 6. To appropriate officials if the parent(s)/guardian(s) claim the student as a dependent as defined
24 by the Internal Revenue Code;¹⁰
- 25 7. To accrediting organizations to carry out their accrediting functions;¹¹
- 26 8. To officials of another school, school system, or postsecondary institution when a student seeks
27 or intends to enroll in another school district or a postsecondary institution.
28 Parent(s)/guardian(s) of the student shall be notified of the transfer and shall have the right to
29 obtain copies of the record transferred as well as an opportunity to challenge the content of the
30 record;¹²
- 31 9. To financial institutions or government agencies that provide or may provide financial aid to a
32 student in order to establish eligibility, to determine the amount of financial aid, to establish
33 conditions for the receipt of financial aid, and to enforce financial aid agreements;¹³
- 34
- 35
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- 42

- 1 10. To the appropriate officials in connection with a health or safety emergency if knowledge of
2 the information is necessary to protect the health or safety of the student or others;¹⁴
3
- 4 11. To the Attorney General/designee for official purposes related to the investigation or
5 prosecution of an act of domestic or international terrorism. An educational agency that, in
6 good faith, produces education records in accordance with an order shall not be liable to any
7 person for that production;¹⁵
8
- 9 12. To any agency caseworker or other representative of a state or local child welfare agency or
10 tribal organization authorized to access the student's educational records when such agencies or
11 organizations are legally responsible for the care and protection of the student;¹⁶
12
- 13 13. To the Secretary of Agriculture/designee for purposes of conducting program monitoring,
14 evaluations, and performance measurements, provided that the data collected will be protected
15 in a manner which will not permit the disclosure of personal identification of students and their
16 parent(s)/guardian(s) by individuals other than to representatives of the organization, and that
17 the information will be destroyed when no longer needed for the purpose for which it was
18 conducted;¹⁷ and
19
- 20 14. To state and local authorities to whom information is specifically allowed to be reported or
21 disclosed by state law that concerns the juvenile justice system and the system's ability to
22 effectively serve, prior to adjudication, the student whose records were released.¹⁸

23 *Consent to Disclose Records*¹⁹

24 Authorized school officials may release information from a student's education record if the student's
25 parent(s)/guardian(s) or the eligible student gives written consent for the disclosure. The written consent
26 shall include:

- 27 1. Specification of the records to be released;
28
- 29 2. Reasons for the disclosure;
30
- 31 3. Person, organization, or class of persons or organizations to whom the disclosure is to be made;
32
- 33 4. Signature of the parent(s)/guardian(s) or eligible student; and
34
- 35 5. Date of the consent, and if appropriate, a date when the consent is to be terminated.

36 The student's parent(s)/guardian(s) or the eligible student may obtain a copy of any records disclosed
37 under this provision.

38 **RECORDKEEPING**

39 The school district will maintain an accurate record of all requests to disclose information from or to
40 permit access to a student's education records. The school district will maintain an accurate record of

1 information it discloses and access it permits. The district will maintain this record as long as it maintains
2 the student's education record.²⁰

3 The record will include at least:²⁰

- 4 1. Name of the person or agency that makes the request;
- 5
- 6 2. Interest the person or agency has in the information;
- 7
- 8 3. Date the person or agency makes the request; and
- 9
- 10 4. Whether the request is granted, and if it is, the date access is permitted, or the disclosure is made.

11 * *The student becomes an "eligible student" when he/she reaches age eighteen (18) or enrolls in a post-*
12 *secondary school, at which time all of the above rights become the student's right.*²¹

13

Legal References

1. 20 USCA § 1232g; TRR/MS 0520-01-02-.31(2)
2. TCA 49-6-3001(c)(1)
3. TCA 49-1-701 *et seq.*; 20 USCA § 1232g
4. TCA 10-7-504(a)(4); 20 USCA § 1232g
5. 20 USCA § 1232g(b)(2)(B); 20 USCA § 1232g(b)(1)(J)
6. 20 USCA § 1232g(b)(2); TCA 10-7-504(a)(4)(A)
7. TCA 37-1-403
8. 20 USCA § 1232g(b)(3), (5); 20 USCA § 1232g(b)(1)(C)
9. 20 USCA § 1232g(b)(1)(F)
10. 20 USCA § 1232g(b)(1)(H)
11. 20 USCA § 1232g(b)(1)(G)
12. 20 USCA § 1232g(b)(1)(B)
13. 20 USCA § 1232g(b)(1)(D)
14. 20 USCA § 1232g(b)(1)(I)
15. 20 USCA § 1232g(j); USA Patriot Act of 2001 § 507
16. 20 USCA § 1232g(b)(1)(L)
17. 20 USCA § 1232g(b)(1)(K)
18. 20 USCA § 1232g(b)(1)(E)
19. 34 CFR § 99.30; 20 USCA § 1232g(b)(2)(A)
20. 34 CFR § 99.32(a)
21. 34 CFR §§ 99.3, 99.5; TCA 49-1-704

Cross References

- School District Records 1.407
- Promotion and Retention 4.603
- Testing Programs 4.700
- Attendance 6.200
- Withdrawals 6.207
- Child Custody/Parental Access 6.209
- Bus Safety and Conduct 6.308
- Corporal Punishment 6.314
- Disciplinary Hearing Authority 6.317
- Admission of Suspended/Expelled Students 6.318
- Acquired Immune Deficiency Syndrome 6.404
- Reporting Child Abuse 6.409
- Media Access to Students 6.604

February 28, 2022

Mr. Eddie Pless, Chair
Mr. Richard VanHuss, Director of Schools,
Ms. Beth Wilson, Director of Finance, and the
Elizabethton City Schools Board of Education
804 South Watauga Avenue
Elizabethton, TN 37643-4207

Blackburn, Childers and Steagall, PLC is pleased to propose on providing the Elizabethton City Schools with various assistance with pre-monitoring preparation with policies and procedures related to ESSER 1.0, ESSER 2.0 and ESSER.3.0 funds.

Suggested assistance from BCS include:

- Research assistance related to allowed costs and expenses of ESSER funds
- Examine equipment management requirements per ESSER and Uniform Guidance requirements
- Testing of compliance with Davis-Bacon Act specific to construction contracts
- Examine current written polices, processes and internal control procedures specific to accounting for ESSER funds and reporting, including retention of records and documents
- Testing of internal controls, including allowable costs, compliance with procurement policies specific to use of ESSER funds
- Examining equipment management requirements for adherence to ESSER and Uniform Guidance requirements
- Other assistance that the Director of Schools, Federal Projects Directors and/or Director of Finance may request and BCS agrees to, specific to ESSER funds

Given the current nature of the grant funds that extend to June 30, 2024, this agreement for fiscal pre-monitoring support would conclude at June 30, 2024. Our fees will not exceed \$56,200 for these services. If additional services are requested, we would propose an additional fee at that time.

Also, given the nature of changes to these federal funds and given the likelihood the federal and/or state agencies, including the Tennessee Comptroller's office, Department of Education and State of Tennessee Department of Education may provide additional recommendations or guidance, we will discuss any such changes with you at that time. Depending upon the nature of such revisions, we would discuss any additional testing, procedures and fees with the Director of Schools and/or the Director of Finance. Our procedures will be guided in part from information from the Tennessee Department of Education, Tennessee Comptroller's Office and the Office of Management and Budget Compliance Supplement.

These services will not constitute an external audit or review and we will not express an opinion or any form of assurance on them. Please note that our engagement cannot be relied on to disclose errors, fraud, or illegal acts that may exist. However, we will inform you of any such matters that come to our attention.

These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

We appreciate the opportunity to be of service to the Elizabethton City Schools and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign and return it to us.

Very truly yours,

BLACKBURN, CHILDERS & STEAGALL, PLC



Kevin R. Peters, CPA
Member of the Firm

RESPONSE:

This letter correctly sets forth the understanding of the Elizabethton City Schools Board of Education.

By: _____

Title: _____

Date: _____

History Log

Elizabethton (101) Public District - FY 2022 - Fiscal Pre-Monitoring Supports Grant - Rev 0 - History Log

Attention Needed	Date	User	Status (S)/Comment (C)	S/C
	3/16/2022 8:22:46 AM	Geneva Taylor	Status changed to 'TDOE Fiscal Pre-Monitoring Supports Grant Director Approved'.	S
	3/15/2022 2:42:16 PM	Dustin Winstead	Status changed to 'TDOE Fiscal Pre-Monitoring Supports Grant Reviewer Approved'.	S
<input type="checkbox"/>	3/1/2022 2:58:49 PM	Richard Vanhuss	Agreed to "By submitting this automated application, the local education agency representatives assure that the application will be authorized by the board of education of the local education agency, and the undersigned representatives have been duly authorized by formal action of the board to file this application for, and on behalf of, the local education agency, and otherwise to act as the authorized representatives of the local education agency in connection with this application. By submitting this automated application, the local education agency is acknowledging that it understands and agrees to abide by the applicable assurances attached to this application."	C
	3/1/2022 2:58:49 PM	Richard Vanhuss	Status changed to 'LEA Authorized Representative Approved'.	S
	3/1/2022 2:57:54 PM	Beth Wilson	Status changed to 'LEA Fiscal Representative Approved'.	S

Attention Needed	Date	User	Status (S)/Comment (C)	S/C
	3/1/2022 2:57:47 PM	Beth Wilson	Status changed to 'Draft Completed'.	S
	2/18/2022 11:08:27 AM	Richard Vanhuss	Status changed to 'Draft Started'.	S
	2/11/2022 2:33:08 PM	Spencer Yonce	Status changed to 'Not Started'.	S

Allocations

Elizabethton (101) Public District - FY 2022 - Fiscal Pre-Monitoring Supports Grant - Rev 0 - Allocations

	(1)	Fiscal Pre-Monitoring Supports Grant	Total
Original		\$56,200.00	\$56,200.00
Incoming Carryover		\$0.00	\$0.00
Outgoing Carryover		\$0.00	\$0.00
Reallocated		\$0.00	\$0.00
Additional		\$0.00	\$0.00
Released		\$0.00	\$0.00
Consortium		\$0.00	\$0.00
Forfeited		\$0.00	\$0.00
FER Released		\$0.00	\$0.00
Total		\$56,200.00	\$56,200.00

Elizabethton (101) Public District - FY 2022 - Fiscal Pre-Monitoring Supports Grant - Rev 0 - Contacts

Director of Schools

Name	Email	Phone
Richard VanHuss	richard.vanhuss@ecschoools.net	423-547-8000 x 8203

Fiscal Pre-Monitoring Supports Director

Name	Email	Phone
Beth Wilson	beth.wilson@ecschoools.net	423-547-8000 x 8218

The information provided above is accurate as of the date of submission of this funding application.

Budget

Elizabethton (101) Public District - FY 2022 - Fiscal Pre-Monitoring Supports Grant - Rev 0 - Fiscal Pre-Monitoring Supports Grant

Account Number	Total
72510 - Fiscal Services	\$56,200.00
Total	\$56,200.00
Adjusted Allocation	\$56,200.00
Remaining	\$0.00

Budget Detail

Elizabethton (101) Public District - FY 2022 - Fiscal Pre-Monitoring Supports Grant - Rev 0 - Fiscal Pre-Monitoring Supports Grant

72510 - Fiscal Services - \$56,200.00 ▼

Budget Detail		Narrative Description
Account Number:	72510 - Fiscal Services	Contract with an accounting firm to provide fiscal pre-monitoring support.
Line Item Number:	399 - Other Contracted Services	
Optional Program Code:		
Location Code:	Elizabethton (101)	
Quantity:	1.00	
Cost:	\$56,200.00	
Line Item Total:	\$56,200.00	
Total for 72510 - Fiscal Services:		\$56,200.00
Total for all other Account Numbers:		\$0.00
Total for all Account Numbers:		\$56,200.00
Adjusted Allocation:		\$56,200.00
Remaining:		\$0.00

Budget Overview

Elizabethton (101) Public District - FY 2022 - Fiscal Pre-Monitoring Supports Grant - Rev 0 - Fiscal Pre-Monitoring Supports Grant

Filter by Location: All - \$56,200.00 ▼

Line Item Number	Account Number	72510 - Fiscal Services	Total
399 - Other Contracted Services		56,200.00	56,200.00
Total		56,200.00	56,200.00
		Adjusted Allocation	56,200.00
		Remaining	0.00

Program Details

Elizabethton (101) Public District - FY 2022 - Fiscal Pre-Monitoring Supports Grant - Rev 0 - Fiscal Pre-Monitoring Supports Grant

The Fiscal Pre-Monitoring Supports Grant is intended to support financial planning, programming, and expenditure of funds in alignment with ESSER 1.0, ESSER 2.0, and ESSER 3.0 funds. The grant funds will be awarded in February 2022 and expire on June 30, 2024.

Intended Use of Funds

* Briefly describe the procurement plan to provide Fiscal Pre-Monitoring Supports to the LEA.

Administration will recommend an audit firm to provide professional services. This engagement letter for the auditing firm will be approved by the Board of Education at the regular meeting in March 2022.

* What is the planned launch date of implementation?

04/01/2022



* What is the primary intended method of procurement?

The LEA plans to contract with a corporation/company/firm.



* Please describe the process the LEA plans to use to measure and monitor the effective use of the Fiscal Pre-Monitoring Supports Grant funds.

The audit firm will submit reports of any exceptions encountered in the internal controls as related to requirements for ESSER funds. There will be ongoing communication with the firm regarding any questions the school system may have in regard to appropriate processes for the expenditure of the ESSER funds, especially expenditures for capital outlay.

Resources

[Frequently Asked Questions: Fiscal Pre-Monitoring Supports Grant](#)

Assurances

Elizabethton (101) Public District - FY 2022 - Fiscal Pre-Monitoring Supports Grant - Rev 0 - Fiscal Pre-Monitoring Supports Grant

An authorized school/district representative must sign below to indicate approval of the contents of the school/district's application and these Assurances for the Pre Monitoring Support Grant.

- * The undersigned authorized representative hereby applies for the program funds requested in the application on behalf of the identified district (Grantee). These Assurances, together with all application information submitted by the district, constitute the "Grant Contract" with the Tennessee Department of Education ("TDOE" or "State"). All grant awards will be allocated through ePlan where a grantee shall submit documentation for reimbursement.

The Grantee hereby agrees to the following Assurances:

1. The Grantee shall complete an Intent to Apply at https://stateoftennessee.formstack.com/forms/fiscal_pre_monitoring_support_grant_intent_to_applyFormstack by the established deadline to be eligible for consideration of grant funds.
2. The Grantee must complete a funding application in ePlan.
3. The Grantee must complete a funding application in ePlan by submitting complete and accurate information on a Cover Page to identify key points of contact as described in ePlan.
4. The Grantee must complete a Budget that proposes how it will expend the entirety of funds granted.
5. The Grantee's Budget must include a narrative detailing the intended use of funds.

6.	The Grantee must use funds for fiscal pre-monitoring support. Allowable use of funds includes hiring an accounting or auditing firm with experience managing federal education grant funds for the purposes of auditing fiscal records, including, but not limited to;	<p>a. financial planning, programming, and expenditure of funds in alignment with the Elementary and Secondary School Emergency Relief Fund Act (ESSER 1.0), Coronavirus Response and Relief Supplemental Appropriations Act (ESSER 2.0), and/or the American Rescue Plan Act (ARP ESSER/ESSER 3.0) funds,</p> <p>b. testing internal controls in accordance with 2 CFR 200.303,</p> <p>c. testing development and retention of documents that align with reimbursement methods outlined in 2 CFR 200.305(b)(3),</p> <p>d. reviewing equipment management requirements in alignment with 2 CFR 200.313,</p> <p>e. testing for material weaknesses in general procurement standards in accordance with 2 CFR 200.318,</p> <p>f. ensuring LEAs are following competition requirements outlined in 2 CFR 200.319 and local procurement method policies and procedures support the requirements of 2 CFR 200.320,</p> <p>g. testing for material weakness is record retention processes aligning with 2 CFR 200.334,</p>	

		h. testing prior written approval methods described in 2 CFR 200.407
		i. ensuring alignment with the expectations of ESSER funds and construction as related to the Davis-Bacon Act concerning labor costs related to capital project expenses.
7.	The Grantee shall receive reports from the firm outlining material weaknesses and suggestions for strengthening internal controls, and may also receive templates, and reports of recommendations or best practice to help strengthen areas of concern prior to the LEA participating in the required TDOE Results-Based Monitoring process.	

ESSER Assurances

1.	The Grantee shall to the greatest extent practicable, continue to pay its employees and contractors during the period of any disruptions or closures related to Coronavirus.	
2.	The Grantee shall report spending progress and reimbursement request on a monthly basis to the TDOE, along with any other required documentation.	
3.	The Grantee shall track in its standard accounting program ESSER 3.0 funds separately from ESSER 1.0 and 2.0 funds.	
4.	All programs, services, and activities covered by this Grant Contract will be operated in accordance with state and federal laws, regulations, as well as approved policies and rules as established by the Tennessee State Board of Education and the TDOE. The U.S. Office of Management and Budget's Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards are available here .	
5.	Expenditures shall be in compliance with the standard accounting procedures and guidelines established by the TDOE, federal legislation, and F&A Accounts Policy 03.	
6.	Recognize that State approval of an application does not relieve the Grantee of its responsibility to comply with all applicable program and fiscal requirements.	

7.	Grant funds shall not be expended in any manner other than as outlined in the budgeted section of the approved grant application. Funds shall only be expended for allowable costs. Any changes to the original budget must be pre-approved by the TDOE before line items are modified. The Grantee acknowledges that this program is subject to funds availability and that the TDOE reserves the right to terminate program activities and expenditures for convenience at any time.
8.	Use fiscal control and fund accounting procedures that ensure proper disbursement of and accounting for federal funds paid to that agency under each program as noted in <u>Cash Management Improvement Act (CMIA) 7211R rule.</u>
9.	Keep such records, and provide such information to the TDOE, as may be reasonably required for fiscal audit, data reporting, and program evaluation.
10.	Program activities, expenditures, and records shall be subject to monitoring by the TDOE. Grantees shall maintain documentation of all expenditures and shall submit this documentation with the final report.
11.	Activities shall align with the intent and purpose of the CRRSA and CARES Acts as outlined in the H.R. 748 legislation. Allowable services, activities, and expenditures funded with the CARES Act align with the ESEA, IDEA, and Perkins, and other allowable programs shall be provided in compliance with established Federal and State Rules, Regulations, & Minimum Standards.
12.	Special Education and Related Services shall be provided in compliance with established Federal and State Rules, Regulations, & Minimum Standards.
13.	Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000d et seq., which prohibits discrimination on the basis of race, color, or national origin in any program or activity receiving Federal financial assistance.
14.	Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 et seq., which prohibits discrimination on the basis of sex in any education program or activity receiving federal financial assistance; and Tennessee Department of Education Technical Application Guide: ESSER Fund 3.0 22 May 2021
15.	All regulations, guidelines, and standards issued by the TDOE and U.S. Department of Education.

State of Tennessee Assurances

* The LEA agrees to the State of Tennessee Assurances and has sent **Attachment A** to cpo.auditnotice@tn.gov.

[Click here to download the State of Tennessee Assurances.](#)

Related Documents

Elizabethton (101) Public District - FY 2022 - Fiscal Pre-Monitoring Supports Grant - Rev 0 - Fiscal Pre-Monitoring Supports Grant

Required Documents

This page is currently not accepting Related Documents.

Fiscal Pre-Monitoring Supports Grant Checklist

Elizabethton (101) Public District - FY 2022 - Fiscal Pre-Monitoring Supports Grant - Rev 0 - Fiscal Pre-Monitoring Supports Grant Checklist

This checklist is a means of communication between the TDOE and LEAs regarding the allowability and allocability of the items submitted in the funding application. Please follow the steps below to ensure that the funding application contains items that are in compliance with program requirements.

- After the LEA submits the application, the TDOE will review the application and mark each section as OK, Not Applicable, or Attention Needed. If the application contains no items that are marked as Attention Needed, the application will be approved.
- If the application contains items that are marked as Needs Attention, the application will be returned to the LEA with a status of not approved. The LEA will review the checklist for items that are marked Attention Needed and make the necessary changes to those items. Only the checked items in the sections marked Attention Needed are to be corrected and/or explained. Each section marked Attention Needed also has a place where the TDOE may provide notes to explain items needing attention. The LEA should check for notes and additional comments.
- Once the LEA has made the necessary adjustments, the LEA will resubmit the application for approval. If the TDOE determines that the item has been corrected, Attention Needed will be changed to OK by the TDOE Reviewer. If the items needing attention still have not been corrected, the application will be returned again to the LEA with a status of Not Approved.
- Applications that contain no items that are marked Attention Needed will be approved.

General Checklist Comment			
<input type="checkbox"/>	When a vendor has been decided, please update the grant application. Thank you!	Geneva Taylor	3/16/2022 8:22:28 AM

Checklist Description (Collapse All) Expand All			
<input type="checkbox"/>	1. Budget	OK ▼	Geneva Taylor 3/16/2022 8:22:29 AM
	1. Budget		
<input type="checkbox"/>	2. Program Details	OK ▼	Geneva Taylor 3/16/2022 8:22:29 AM
	1. Program Details		

New Applicant Summary

Elizabethton (101) Public District - FY 2022 - Fiscal Pre-Monitoring Supports Grant - Rev 0 - New Applicant Summary

There are no new applicants.

Elizabethton (101) Public District - FY 2022 - Best for All District Grant - Rev 0 - Best for All District Grant

LEA ID#

101

LEA Name

Elizabethton City Schools

LEA Official Address

Street

804 S Watauga Ave

City

Elizabethton

Zip Code

37643

Phone

423-547-8000

LEA Website

<https://www.ecschools.net/>

Director of Schools

Name

Richard VanHuss

Email

richard.vanhuss@ecschoools.net

Phone

423-547-8000

*** Best for All District Grant Point of Contact**

Name

Myra Newman

Email

myra.newman@ecschoools.net

Phone

423-547-8000

Resources

[Click here to open the technical guide.](#)

Budget

Elizabethton (101) Public District - FY 2022 - Best for All District Grant - Rev 0 - Best for All District Grant

Account Number	Total
71100 - Regular Instruction Program	\$133,136.00
71150 - Alternative Instruction Program	\$0.00
71200 - Special Education Program	\$0.00
71300 - Vocational Education Program	\$0.00
72110 - Attendance	\$0.00
72120 - Health Services	\$0.00
72130 - Other Student Support	\$0.00
72210 - Support Services/Regular Instruction Program	\$0.00
72215 - Support Services/Alternative Instruction Program	\$0.00
72220 - Support Services/Special Education Program	\$0.00
72230 - Support Services/Vocational Education Program	\$0.00
72250 - Education Technology	\$66,864.00
72320 - Office of the Superintendent	\$0.00
72410 - Office of the Principal	\$0.00
72510 - Fiscal Services	\$0.00
72610 - Operation of Plant	\$0.00
72710 - Transportation	\$0.00
73100 - Food Service	\$0.00

73300 - Community Services		\$0.00
73400 - Early Childhood Education		\$0.00
	Total	\$200,000.00
	Adjusted Allocation	\$200,000.00
	Remaining	\$0.00

Budget Detail

Elizabethton (101) Public District - FY 2022 - Best for All District Grant - Rev 0 - Best for All District Grant

71100 - Regular Instruction Program - \$133,136.00 ▼

Budget Detail		Narrative Description
Account Number:	71100 - Regular Instruction Program	Funds will be used to hire a full-time teachers to provide Math tutoring at the high school.
Line Item Number:	116 - Teachers	
Focus Area:	Tutoring	
School Type:	Traditional Public School	
Optional Program Code:		
Location Code:	Elizabethton (101)	
Quantity:	1.00	
Cost:	\$59,250.00	
Line Item Total:	\$59,250.00	
Account Number:	71100 - Regular Instruction Program	
Line Item Number:	163 - Educational Assistants	

Focus Area:	Tutoring
School Type:	Traditional Public School
Optional Program Code:	
Location Code:	Elizabethton (101)
Quantity:	1.00
Cost:	\$23,965.00
Line Item Total:	\$23,965.00
Account Number:	71100 - Regular Instruction Program
Line Item Number:	201 - Social Security
Focus Area:	Tutoring
School Type:	Traditional Public School
Optional Program Code:	
Location Code:	Elizabethton (101)

Funds will be used to pay Social Security for both the Teacher and Instructional Assistant designated to provide Math tutoring at the high school.

Teacher - \$3,675
Assistant - \$1,490

Quantity:	1.00	
Cost:	\$5,165.00	
Line Item Total:	\$5,165.00	
Account Number:	71100 - Regular Instruction Program	<p>Funds will be used to pay State Retirement for both the teacher and instructional assistant providing Math tutoring at the high school.</p> <p>Teacher - \$5,335 Assistant - \$2,960</p>
Line Item Number:	204 - State Retirement	
Focus Area:	Tutoring	
School Type:	Traditional Public School	
Optional Program Code:		
Location Code:	Elizabethton (101)	
Quantity:	1.00	
Cost:	\$8,295.00	
Line Item Total:	\$8,295.00	
Account Number:	71100 - Regular Instruction Program	
Line Item Number:	206 - Life Insurance	<p>Funds will be used to pay Life Insurance premiums for both the teacher and instructional assistant for the Math tutoring at the high school.</p> <p>Teacher - \$90 Assistant - \$45</p>

Focus Area:	Tutoring
School Type:	Traditional Public School
Optional Program Code:	
Location Code:	Elizabethton (101)
Quantity:	1.00
Cost:	\$135.00
Line Item Total:	\$135.00
Account Number:	71100 - Regular Instruction Program
Line Item Number:	207 - Medical Insurance
Focus Area:	Tutoring
School Type:	Traditional Public School
Optional Program Code:	
Location Code:	Elizabethton (101)

Funds will be used to pay Medical Insurance premiums for both the Teacher and Instructional Assistant for the Math tutoring at the high school.

Teacher - \$7,800
Assistant - \$7,800

Quantity:	1.00	
Cost:	\$15,600.00	
Line Item Total:	\$15,600.00	
Account Number:	71100 - Regular Instruction Program	<p>Funds will be used to pay Dental Insurance premiums for both the Teacher and Instructional Assistant for Math tutoring at the high school.</p>
Line Item Number:	208 - Dental Insurance	
Focus Area:	Tutoring	
School Type:	Traditional Public School	
Optional Program Code:		
Location Code:	Elizabethton (101)	
Quantity:	1.00	
Cost:	\$630.00	
Line Item Total:	\$630.00	
Account Number:	71100 - Regular Instruction Program	
Line Item Number:	212 - Employer Medicare	

Focus Area:	Tutoring
School Type:	Traditional Public School
Optional Program Code:	
Location Code:	Elizabethton (101)
Quantity:	1.00
Cost:	\$1,210.00
Line Item Total:	\$1,210.00
Account Number:	71100 - Regular Instruction Program
Line Item Number:	499 - Other Supplies and Materials
Focus Area:	Tutoring
School Type:	Traditional Public School
Optional Program Code:	
Location Code:	Elizabethton (101)

Funds will be utilized to purchase materials for Math tutoring at the high schools.

Quantity:	1.00	
Cost:	\$18,886.00	
Line Item Total:	\$18,886.00	
Total for 71100 - Regular Instruction Program:		\$133,136.00
Total for all other Account Numbers:		\$66,864.00
Total for all Account Numbers:		\$200,000.00
Adjusted Allocation:		\$200,000.00
Remaining:		\$0.00

Budget Detail

Elizabethton (101) Public District - FY 2022 - Best for All District Grant - Rev 0 - Best for All District Grant

72250 - Education Technology - \$66,864.00 ▼

Budget Detail		Narrative Description
Account Number:	72250 - Education Technology	3-Year subscription to Hapara Highlights for G Suite and Hapara Filter. These programs will help our system to provide a safe environment for our students while utilizing system Chrome devices. Provide our system with a way to monitor technology.
Line Item Number:	471 - Software	
Focus Area:	Educational Technology	
School Type:	Traditional Public School	
Optional Program Code:		
Location Code:	Elizabethton (101)	
Quantity:	1.00	
Cost:	\$66,864.00	
Line Item Total:	\$66,864.00	
Total for 72250 - Education Technology:		
Total for all other Account Numbers:		\$133,136.00
Total for all Account Numbers:		\$200,000.00

Adjusted Allocation: \$200,000.00

Remaining: \$0.00

Budget Overview

Elizabethton (101) Public District - FY 2022 - Best for All District Grant - Rev 0 - Best for All District Grant

Filter by Location: All - \$200,000.00 ▼

Line Item Number	Account Number	71100 - Regular Instruction Program	72250 - Education Technology	Total
116 - Teachers		59,250.00		59,250.00
163 - Educational Assistants		23,965.00		23,965.00
201 - Social Security		5,165.00	0.00	5,165.00
204 - State Retirement		8,295.00	0.00	8,295.00
206 - Life Insurance		135.00	0.00	135.00
207 - Medical Insurance		15,600.00	0.00	15,600.00
208 - Dental Insurance		630.00	0.00	630.00
212 - Employer Medicare		1,210.00	0.00	1,210.00
471 - Software		0.00	66,864.00	66,864.00
499 - Other Supplies and Materials		18,886.00	0.00	18,886.00
Total		133,136.00	66,864.00	200,000.00

Account Number	71100 - Regular Instruction Program	72250 - Education Technology	Total
Line Item Number			
		Adjusted Allocation	200,000.00
		Remaining	0.00

Assurances

Elizabethton (101) Public District - FY 2022 - Best for All District Grant - Rev 0 - Best for All District Grant

An authorized LEA representative must indicate approval of the contents of the LEA grant application and these Assurances for the Best for All District Grant via ePlan.

*** The authorized representative hereby applies for the program funds requested in the grant application on behalf of the identified LEA (Grantee). These Assurances, together with all grant application information submitted by the LEA, constitute the "Grant Contract" with the Tennessee Department of Education ("TDOE" or "State")**

The Grantee hereby agrees to the following Assurances:

1. Administration of the program, activities, and services covered by this Grant Contract shall be in accordance with all applicable state and federal statutes, regulations, and the approved application.
2. The Grantee agrees to participate in the TN ALL Corps tutoring program by the start of the 2022-23 school year.
3. The Grantee has met eligibility criteria based on a review completed by the State of spending plans for ESSER 1.0, 2.0, and 3.0. The Grantee shall notify the TDOE of any adjustments to qualifying line items in ESSER 1.0, 2.0, or 3.0 in excess of 20% of the line-item amount. Notification may be sent to Dominique.Davis@tn.gov. The TDOE also reserves the right to monitor Grantee budget revisions for any changes to line items that would make them ineligible for the Best for All Designation as well as these grant funds.
4. The Grantee shall not utilize grant funds for infrastructure costs.
5. The Grantee shall use its own documented procurement procedures which reflect applicable state and local laws and regulations provided that the procurements conform to applicable federal law and regulations.

6.	The Grantee shall submit to the TDOE such information, and at such intervals, that the TDOE requires to complete state and/or federal reports.
7.	The Grantee shall use fiscal control and fund accounting procedures and will ensure proper disbursement of, and accounting for federal funds received and distributed under this program.
8.	The Grantee shall adopt and use proper methods of administering such program, including a) the enforcement of any obligations imposed by law on agencies, institutions, organizations, and other recipients responsible for carrying out each program; or b) the correction of deficiencies in program operations that are identified through audits, monitoring, or evaluation.
9.	The Grantee shall administer such funds and property to the extent required by authorizing statutes, including the Coronavirus Aid, Relief, and Economic Security Act (CARES) Act.
10.	The Grantee shall maintain on-site documentation for all reimbursement requests for a period of five (5) years following the end of the Grant Contract period. The Grantee shall provide such documentation to the TDOE as requested.

ESSER Assurances	
1.	The Grantee shall to the greatest extent practicable, continue to pay its employees and contractors during the period of any disruptions or closures related to coronavirus.
2.	The Grantee shall report spending progress and reimbursement request on a monthly basis to the TDOE, along with any other required documentation.
3.	All programs, services, and activities covered by this Grant Contract will be operated in accordance with state and federal laws, regulations, as well as approved policies and rules as established by the Tennessee State Board of Education and the TDOE. The U.S. Office of Management and Budget's Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards are available here .
4.	Expenditures shall be in compliance with the standard accounting procedures and guidelines established by the TDOE, federal legislation, and F&A Accounts Policy 03.

5. The Grantee recognizes that TDOE approval of the grant application does not relieve the Grantee of its responsibility to comply with all applicable program and fiscal requirements.
6. Grant funds shall not be expended in any manner other than as outlined in the budgeted section of the approved grant application. Funds will only be expended for allowable costs. Any changes to the original budget must be pre-approved by the department before line items are modified. The Grantee acknowledges that this program is subject to funds availability and that the department reserves the right to terminate program activities and expenditures for convenience at any time.
7. The Grantee shall use fiscal control and fund accounting procedures that ensure proper disbursement of and accounting for federal funds paid to that agency under each program as noted in Cash Management Improvement Act (CMIA) 7211R rule.
8. The Grantee shall keep such records, and provide such information to the department, as may be reasonably required for fiscal audit, data reporting, and program evaluation.
9. Program activities, expenditures, and records shall be subject to monitoring by the department. The Grantee shall maintain documentation of all expenditures and should submit this documentation with the final report.
10. Activities shall align with the intent and purpose of the CRRSA and CARES Acts as outlined in the H.R. 748 legislation. Allowable services, activities, and expenditures funded with the CARES Act align with the ESEA, IDEA, and Perkins, and other allowable programs shall be provided in compliance with established Federal and State Rules, Regulations, & Minimum Standards.

State of Tennessee Assurances

* The LEA agrees to the State of Tennessee Assurances and has sent **Attachment A** to cpo.auditnotice@tn.gov.

[Click here to download the State of Tennessee Assurances.](#)

Related Documents

Elizabethton (101) Public District - FY 2022 - Best for All District Grant - Rev 0 - Best for All District Grant

Required Documents

This page is currently not accepting Related Documents.

ELIZABETHTON CITY BOARD OF EDUCATION
LICENSED PSYCHOLOGIST SERVICES CONTRACT

THIS CONTRACT, is made and entered by and between the ELIZABETHTON CITY BOARD OF EDUCATION (the "Board") and Chastity Chartier, PsyD (the "Contractor").

1. The Board hereby contracts with Contractor upon the terms and conditions set out herein to serve as Licensed Psychologist for the Elizabethton City Schools for the time period set out below. Contractor's specific duties shall be as directed by the Director of Schools, the Board of Education, or other employees of the Board as designated by the Director of Schools. Contractor shall for all purposes be considered to be an independent contractor and shall not be considered to be an employee.
2. The Contractor shall be compensated as follows:
 - Full Initial Eval. With IQ (WISC-V), Achievement (WIAT-III) & report - \$425
 - Full Initial Eval. With IQ (WISC-V), Achievement (WIAT-III), Autism (ADOS-2), & report - \$500
 - Autism only (IQ test must have been completed within the past 3 years and provided to contractor for review) & report - \$150
 - Reeval with achievement only (WIAT-III) & report - \$250
 - IQ only eval (WISC-V) & report \$225
 - Scoring additional questionnaires, i.e. Vineland, Conner's, BASC - \$20 each
 - Hourly rate of \$90 per hour for IEP meetings, classroom observation, modified reviews, consultation services, court, due process or related testimony.
3. Unless sooner terminated as provided herein, the contract shall commence on the 18th day of April, 2022 and shall terminate on the 30th day of June, 2023.
4. This contract may be terminated at any time by mutual agreement of both parties. It may also be terminated by the Contractor or the Board at any time on 30 days written notice given by the Contractor, the Board, the Director of Schools, or the Director's designee. This contract may also be terminated for cause by the Board, or for other good cause as determined by the Board.
5. It is expressly understood by both parties that the Contractor is to receive no compensation or benefits beyond those set out in this contract, including insurance, worker's compensation, sick leave, retirement benefits, or any other benefits.
6. It is specifically understood and agreed that this contract is entered into for the time period set out above, and that neither party has any obligation or expectation to renew or extend this contract after its termination.
7. Contractor agrees to follow all applicable laws, rules, and regulations of any applicable governing authority, and the policies and procedures of the Elizabethton City School System, which are incorporated by reference into this contract.

8. The Board's waiver of a breach of any provision of this Contract by Contractor shall not operate or be construed as a waiver of any subsequent breach by the Contractor.
9. Neither party may assign its right under this contract or delegate its duties or obligations under this contract.

There are no other agreements, conditions, or understanding, either written or oral, between the parties other than those set forth or referenced herein. No amendments to this contract shall be binding upon the parties unless such shall be reduced in writing and executed by each of the parties.

Chastity Chartier, PsyD (Contractor)

Director of Schools

Date

Date

FROM THE OFFICE OF JOHN HUTCHINS
ECS ASSISTANT DIRECTOR OF SCHOOLS for OPERATIONS

Request for board consideration...

Approve the creation of two part-time summer library interns and one grant manager utilizing funding received through the American Rescue Plan (ARP): Humanities Grants for Libraries.

This funding is to support humanities programming for libraries. “The general goals of this ARP opportunity include to help create or preserve jobs; support or maintain general operations; create or sustain humanities programs and implement new humanities activities or sustain existing activities.” We will be using this grant funding to cover the creation of two summer library interns, a grant manager, and the creation of a new humanities program (the Douglas School archives).

Funding award - \$10,000.

Intern funding - \$2,000 per month for two months (June & July) per intern.

Interns will provide 100 service hours per month.

Essential Functions:

1. Conduct research of local history through physical and digital archives and libraries.
2. Coordinate with local leaders to host local history events to conduct oral interviews and collect physical artifacts for adding to the school archives or for digitizing.
3. Use proper care and technique to safely handle artifacts such as yearbooks, photographs, ephemera, etc.
4. Use professional integrity when conducting and transcribing interviews, working with the public, and handling records.

Grant Manager: Dustin Hensley - \$1,000 per month for two months.

Mr. Hensley will oversee the grant and will submit all reports to the granting agency (American Library Association).