



**BOARD AGENDA**

Regular Board Meeting  
MIDWEST CITY - DEL CITY PUBLIC SCHOOLS  
Monday, January 8, 2024, at 6:00 PM  
Mid-Del Board of Education, Board Room  
7217 S.E. 15th St.  
Midwest City, Oklahoma 73110

Following is a list of the business to be conducted by the Board of Education at the above mentioned meeting. The Board of Education may discuss, make motions and vote upon all matters appearing on this Agenda. Such votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any Agenda matter.

- I. Opening Exercises:
  - A. Call to Order and roll-call recording of members present and absent
  - B. Moment of Silence
  - C. Flag Salute
  
- II. Consent Agenda  
All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote unless any board member desires to have a separate vote on any or

all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

A. Approval of the agenda

B. Vote to approve Minutes of the following Board meeting:

1. Regular Board Meeting  
December 11, 2023

C. Vote to approve the following items:

1. Monthly Financial and Investment Report for month ending December 31, 2023:
  - a. Treasurer's Report
  - b. Encumbrances
  - c. Warrant Register
  - d. Lease Revenue
2. School Activity Funds
  - a. Transfers within Bank
  - b. Addendum
  - c. New Accounts

3. Vote to approve Blanket Position Salary Reserves Report for FY 2023-2024.

D. Vote to approve out-of-state or overnight travel requests:

1. Brandy Eberle and MDTC Health Information Program BPA Members to travel to Tulsa, OK on March 3-6, 2024 to participate in the State Leadership Conference competitions, leadership events, and awards ceremonies. Expenses to be paid by General Fund 12, Project 032-MDTC CoOp, Activity Fund 65, Project 943-BPA, Project 826-General Activity, Project 845-Vending, Personal Funds, and Donations.

2. Curt Hodges, Mike Evans, and CAHS Wrestling Team to travel to Duncan High School on February 16-17, 2024 to compete in 5A Regional Wrestling Tournament. Expenses to be paid by Sanctioned Organization Funds.

3. Josh Norman and CAHS/DCHS Swim Team to travel to Jenks, OK on February 16-17, 2024 to compete in OSSAA State Swim Championship. Expenses to be paid by Sanctioned Organization Funds.

4. Cameron Couch, Bill Case, and CAHS Men's and Women's Track & Field Teams to travel to Fayetteville, AR on April 5, 2024 to compete in Fayetteville Meet. Expenses to be paid by School Activity Fund 837-Track, Sanctioned Organization Funds, Personal Funds, and Donations.

5. Captain John Keilty, Senior Chief Danny Moreaux, and DCHS NJROTC Unit to travel to Camp Clark in Nevada, MO in June 2024 (date TBD) to participate in advanced group military training with cadets from a myriad of units from other states. Expenses to be paid by School Activity Fund 947-ROTC Navy, Fund 775-Navy Reimbursement, Personal Funds, and Donations.

6. Nick Miranda, Maintenance, to travel to Dallas, TX on January 24-25, 2024 to attend program liaison training at Cenergistic. Expenses to be paid by Cenergistic and Project 052-Maintenance.

7. Randall Harrell, Maintenance, to travel to Dallas, TX on January 24-25, 2024 to attend program liaison training at Cenergistic. Expenses to be paid by Cenergistic and Project 052-Maintenance.

### III. Recognitions

A. **Carl Albert High School - Ms. Goggans**

*Vocal Music, Randa Mitchell - Director*

Charlee Barks, 9th Grade, OCDA All-State Honor Choir

Cadence Buck, 9th Grade, OCDA All-State Honor Choir

Ella Severt, 9th Grade, OCDA All-State Honor Choir

Austin Fiscaro, 12th Grade, OMEA All-State Honor Choir  
Kaeley Larson, 10th Grade, OMEA All-State Honor Choir  
London Owens, 12th Grade, OMEA All-State Honor Choir  
Lauren Park, 12th Grade, OMEA All-State Honor Choir  
Stella Shupe, 11th Grade, OMEA All-State Honor Choir  
Ryan Beeler, 12th Grade, OMEA Vocal Jazz Quartet All-State Honor Group

*Band, Travis Miller - Director*

Jonathan Clark, 10th Grade, 1st Chair CODA Symphonic Band - Euphonium  
Isaac Marks, 10th Grade, 1st Chair CODA Symphonic Band/2nd Chair All-State Orchestra  
AJ Oigo, 9th Grade, Alternate CODA 9th Grade Band - Trombone  
Natalie Woodhouse, 9th Grade, 4th Chair CODA 9th Grade Band - Bassoon

**Carl Albert Middle School - Ms. Budde**

*Band, Melissa Marks - Director*  
Sophia Fields, 7th Grade, CODA  
Jerad Hunt, 7th Grade, CODA  
Kale Spencer, 8th Grade, CODA

*Vocal Music, Taylor Selvey - Director*

Cohen Colwell, 8th Grade, OkCDA All-State Mixed Choir

**Del City High School - Mr. Gilliland**

*Band, Sean Johnson and Landry Tucker - Directors*  
Ronnie Brown, 11th Grade, OkMEA All-State Jazz Trumpet II, Oklahoma Youth Jazz Ensemble Trumpet IV, CODA Symphonic Band Honor Trumpet V, 2nd Round All-State Trumpet  
Joshua Chamberlin, 11th Grade, Oklahoma Youth Jazz Ensemble Vibraphone  
Luke Corbit, 12th Grade, OkMEA All-State Jazz Guitar, Oklahoma Youth Jazz Ensemble Guitar  
Makeal Guin, 11th Grade, Oklahoma Youth Jazz Ensemble Drumset

**Midwest City High School - Ms. Berger**

*Band, Marty Marks and Mark Hensley - Directors*

All-State Wind Ensemble:

Scythe Cardenas, 12th Grade, Contralto Clarinet

All-State Symphony Band:

Andrew Knisely, 12th Grade, Trumpet

All-State Jazz Band:

Kevin Cardenas, 10th Grade, Trumpet

Andrew Knisely, 12th Grade, Trumpet

All-State Finalist:

Ethan Rapson, 10th Grade, Trombone  
CODA Wind Ensemble:  
Scythe Cardenas, 12th Grade, Contralto Clarinet  
Andrew Knisely, 12th Grade, Trumpet  
CODA 9th Grade Band Alternate:  
Josh Bell, 9th Grade, Euphonium

#### IV. Information

##### A. Public Participation

Persons who address the Board during the public participation portion of the regular Board meeting must meet the following qualifications:

1. Not, use the public participation portion of the Board meeting to make slanderous, abusive and personal statements against any individual. The President of the Board may rule any speaker out of order who makes such statements.
2. Not, speak regarding litigation pending against the District or employees of the District.
3. Not, speak regarding a matter that is currently the subject of an investigation being conducted by the District or its agents or attorneys, or which is the subject of an ongoing criminal investigation.
4. In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a single public participation period of thirty (30) minutes will be permitted at each meeting. Each person who wishes to speak will be allotted five (5) minutes until the total time of 30 minutes is used. Groups consisting of three (3) or more persons shall designate a spokesperson that will be given five (5) minutes to speak for and represent the group.

##### B.

##### C. Superintendent's Report - Dr. Cobb

##### D. Academic Accolades - Dr. Broiles

1. *Fidelity - Ms. Heather Graham*

E. Mid-Del Public Schools Foundation Update - Ms. Barks

- V. Vote to approve or not approve revisions to Policy C-14.- Ms. Newnam
- VI. Vote to approve or not approve one-time stipends of \$500.00 before fixed costs for:- Ms. Brown  
Teacher of the Year  
Principal of the Year  
Assistant Principal of the Year  
Special Education Teacher of the Year  
Counselor of the Year  
Support Personnel of the Year
- VII. Vote to approve or not approve entering into a lease to own contract with Apple for 700 Apple Mac Air computers. The total cost over 4 years is \$1,063,300.00, split into 4 annual payments of \$265,825.00 to be paid by Bond 35, Project 044.- Ms. Rennick White
- VIII. Vote to approve or not approve blanket orders exceeding \$5,000.00 for the purchase of bread for the 2023-2024 school year by the Child Nutrition department. Expenses to be paid by Child Nutrition, Fund 22.- Ms. Johnson
- IX. Vote to approve or not approve to add additional funding for additional Speech Language Pathology and Occupational Therapy providers on an hourly basis from Therapy Link Solutions at an estimated total cost of \$100,000. Expenses to be paid by Special Services Flow Through Fund-Project 621, Impact Aid Fund-Project 592, and General Fund-Project 000.- Ms. Wilson
- X. Vote to approve or not approve revisions to the 2023-2024 MDTC Student Handbook- Ms. Foster
- XI. Vote to approve or not approve Mid-Del Schools FY22-23 audit ending June 30, 2023.- Mr. Jenkins

XII. Human Resources

A. Vote to approve or not approve all actions recommended in the Human Resources Reports: - Ms. Huston

5. Certified

6. Non-Certified

7. Child Nutrition

8. Transportation

B.

C. Vote to approve or not approve revised 2023-2024 pay rates.- Ms. Huston

D. Vote to approve or not approve the recommendation for a Secondary Administrative Intern at the Career Academy.- Ms. Huston

XIII. Consideration and possible action upon a Resolution authorizing the Board of Education of Independent School District No. 52 of Oklahoma County, Oklahoma (Midwest City-Del City School District), to lease certain real property to the Oklahoma County Finance Authority, a public trust; and authorizing the President to execute the Ground Lease upon behalf of the School District, as lessor, in several multiple originals, and after the same shall have been attested by and the seal of the District affixed by the Clerk, to deliver such Ground Lease to the aforesaid Authority, as lessee, and directing the President, upon behalf of said School District, to execute any and all documents related to the Ground Lease and the transaction.- Mr. Zack Robinson

XIV. Consideration and possible action upon a Resolution authorizing the acceptance by Independent School District No. 52 of Oklahoma County, Oklahoma (Midwest City-Del City School District) of a Sublease Agreement whereby the Oklahoma County Finance Authority will sublease certain real property to Independent School District No. 52 of Oklahoma County (Midwest City-Del City School District); and authorizing and directing the President, upon behalf of said School District, to execute the aforesaid Sublease Agreement between the Oklahoma County Finance Authority, as sublessor, and the School District, as sublessee, and

authorizing the Clerk to attest and affix the seal of the School District to the Sublease Agreement and to deliver the same to the Oklahoma County Finance Authority and authorizing and directing the President, the Clerk, and the Superintendent, upon behalf of said School District, to execute the Continuing Disclosure Agreement, the Federal Tax and Arbitrage and Use of Proceeds Certificate, the Arbitrage Rebate Agreement, and any and all documents related to the Sublease Agreement and the transaction thereof.- Mr. Zack Robinson

XV. Consideration and possible action upon the approval of updated Post-Issuance Compliance Procedures for tax-exempt bonds.- Mr. Zack Robinson

XVI. Proposed Executive Session for the purpose of:  
A. Discussing the employment terms and/or contract of Rick Cobb, Superintendent of Schools pursuant to Title 25 Section 307(B)(1).

1. Vote to convene or not convene into Executive Session
2. Acknowledge the Board has returned from Executive Session
3. Executive Session Statement of Minutes

XVII. Action items to follow Executive Session.- Dr. Kirk

XVIII. New Business

Item(s) that could not have been foreseen or known about at the time the agenda was posted which need action at this Board meeting.

XIX. Adjourn

This agenda was posted at the Board of Education Center, 7217 S.E. 15th Street, Midwest City, Oklahoma, on January 5, 2024, at 10:30 AM, in accordance with the Open Meeting Law.

The next Regular Board Meeting is scheduled for February 12, 2024.

# 2023-2024 Flag Salute Schedule



According to the schedule below, students will be invited to lead the flag salute to open the Board of Education meeting. At least two weeks prior to each Board Meeting date, please select a student who would like to do this. Please note: In an effort to help our students hone their public speaking skills, we will ask the student to introduce himself/herself to those attending the meeting, introduce anyone with them, tell what school they attend, and share something about school with the group. Please "practice" this to ease the student's apprehension. Please complete this form and send to Diane along with a picture of the student and the bio (Example: accomplishments, activities, hobbies, favorite subject(s), siblings, etc.).

Student's Name: Arielle Johnson (Ari)  
Student's Grade: 5<sup>th</sup>  
Student's Teacher: Mrs. Mockabee  
Parent(s) Names: Chris & Amy Johnson

Please ask the student and parent(s) to arrive at about 5:45 P.M. They will be introduced to the Board of Education and have an opportunity to visit with the Board Members informally prior to the meeting.

Monday, September 11, 2023	Epperly Heights Elementary
Monday, October 9, 2023	Midwest City Elementary
Monday, November 13, 2023	Parkview Elementary
Monday, December 11, 2023	Pleasant Hill Elementary
<del>Monday, January 8, 2024</del>	<del>Ridgecrest Elementary</del>
Monday, February 12, 2024	Schwartz Elementary
Monday, March 11, 2024	Soldier Creek Elementary
Monday, April 8, 2024	Tinker Elementary
Monday, May 13, 2024	Townsend Elementary

I'm a 5th grade student at Ridgecrest Elementary where I have attended since Kindergarten. My teacher is Mrs. Mockabee, and my principal is Mrs. Reid. At school I am involved in Yearbook club and ACE, and I also competed in our district's Academic Bowl. Outside of school I enjoy shopping, listening to music, and creating various forms of Art. My accomplishments involve getting Student of the month each year. I've been at Ridgecrest, being a straight "A" student, and the State Fair - Creative Arts Best of show for Paper Mache.

Arielle Johnson  
5th grade

## MINUTES

Members of the Board of Education of Independent School District No. 52, Midwest City-Del City Schools, met in Regular Session on Monday, December 11, 2023 at 6:00 PM., in the Board Room of the School Administration Building, 7217 S.E. 15th Street, Midwest City, Oklahoma. A copy of the agenda was posted on the front doors of the Administration Building on December 7, 2023 at 3:20 PM.

### Opening Exercises:

Dr. Kirk called the meeting to order at 6:00 p.m.

### Board Members

Dr. Silvy Kirk – Present

Dr. Ed Daniel – Present

Mr. Le Roy Porter – Present

Mr. Julian Biggers – Present

Ms. Gina Standridge – Present

### Others Present

Ms. Kandy Perkins, Deputy Minutes Clerk

### Principals/Asst. Principals

Ms. Darcy Budde, Mr. Steve Gilliland,

Ms. Kristin Goggans, Ms. Amber Reid, Ms.

Patrice Tucker

### Superintendent

Dr. Rick Cobb

### Deputy Superintendent

Dr. LaShonda Broiles

### Chief Financial Officer

Ms. Jacqueline Woodard

### Assistant Superintendent

Ms. Pam Huston

### Assistant Superintendent of MDTC

Ms. Becki Foster - Absent

### Exec. Directors, Directors, Asst. Directors

Ms. Stacey Boyer, Ms. Lacey Brown, Mr. Mike Bryan, Ms. Meagan Bryant, Mr. Andy Collier, Ms. Andra Gilkey, Ms. Leslie Pope, Ms. Erin Rennick White

### ACT

Ms. Lori Burris

### Instructional Facilitators/Coordinators

Ms. Tracy Hunt

We observed a moment of silence.

Flag Salute - Gabrielle Foster from Pleasant Hill Elementary led the flag salute.

## II. Consent Agenda

Motion was made by Mr. Porter and seconded by Mr. Biggers to vote to approve items A through D on the consent agenda:

A. Approval of the agenda

B. Vote to approve Minutes of the following Board meeting:

1. Regular Board Meeting  
November 13, 2023

C. Vote to approve the following items:

1. Monthly Financial and Investment Report for month ending November 30, 2023:

- a. Treasurer's Report
- b. Encumbrances
- c. Warrant Register
- d. Lease Revenue

2. School Activity Funds

- a. Transfers within Bank
- b. New Accounts

3. Vote to approve Blanket Position Salary Reserves Report for FY 2023-2024.

D. Vote to approve out-of-state or overnight travel requests:

1. Randa Mitchell and CAHS Vocal Music to travel to Branson, MO on April 12-14, 2024 to perform as an opening act for a Branson show and clinic with performers. Expenses to be paid by Sanctioned Organization Funds, Personal Funds, and Donations.
2. Sean Johnson, Landry Tucker, and Del City High School Band to travel to St. Louis, MO on April 11-14, 2024 to perform and compete in the music program, Music in the Parks. Expenses to be paid by Sanctioned Organization Funds.
3. Kristy Cooper, Amanda Shatswell, Katy Mathis, Stephanie Terry, and DCHS Travel Club to travel to Switzerland, Italy, and France on March 17-27, 2024. Expenses to be paid by Personal Funds and Donations. Originally, BOE approved September 11, 2023, but dates have changed.
4. Gabriella Laborde and Courtney Beachel, Special Services, to travel to New Orleans, LA on February 13-17, 2024 to attend NASP Convention 2024. Expenses to be paid by Professional Development, Project Codes 615/621.
5. Meagan Bryant-Admin, Shelby White-DCHS, Jason Brown-CAHS, Shawnda Black-Country Estates, Brandi York-MCMS, Kayla New Tilley-DCMS, Angela Wages-CAMS, Samantha Brathwaite-Tinker, and Samantha Tuter-DCHS to travel to San Diego, CA on February 20-23, 2024 to attend National School Counseling Leadership Conference. Expenses to be paid by Title I-Project 511 and Carl Perkins-Project 421.
6. Kristy Cooper and DCHS Student Council to travel to Albuquerque, NM on June 19-24, 2024 to attend Vision Nationals Conference/Oklahoma Association of Student Councils. Expenses to be paid by School Activity Fund 869-Student Council, Sanctioned Organization Funds, Personal

Funds, and Donations.

7. Diana Williams, Admin, to travel to San Antonio, TX on February 7-10, 2024 to attend Texas Music Educators Conference. Expenses to be paid by Activity Account 950-Fine Arts.

8. Travis Miller and Carl Albert High School Band to travel to Tulsa, OK on January 17-20, 2024 to attend All State Orchestra Clinic and Concert. Expenses to be paid by Sanctioned Organization Funds.

9. Sean Johnson, Landry Tucker, and Del City High School Band to travel to Tulsa, OK on January 17-20, 2024 to attend OkMEA All-State Jazz Ensemble. Expenses to be paid by Sanctioned Organization Funds.

10. Josh Norman and CAHS Swim Team to travel to Jenks, OK on January 19-20, 2024 to attend Jenks Trojan Invitational. Expenses to be paid by Sanctioned Organization Funds.

11. Marty Marks, Mark Hensley, and Midwest City High School Band to travel to Tulsa, OK on January 17-20, 2024 to attend OkMEA All-State Winter Competition. Expenses to be paid by Sanctioned Organization Funds.

12. David Handy, Del City Middle School, to travel to San Antonio, TX on February 7-10, 2024 to attend Texas Music Educators Association Clinic/Convention. Expenses to be paid by Personal Funds and Subs to be paid by General Fund-826.

13. Caleb Jones, Del City Middle School, to travel to San Antonio, TX on February 7-10, 2024 to attend Texas Music Educators Association Clinic/Convention. Expenses to be paid by Personal Funds and Subs to be paid by General Fund-826.

14. Sean Johnson, Del City High School, to travel to San Antonio, TX on February 7-10, 2024 to attend Texas Music Educators Association Clinic/Convention. Expenses to be paid by Personal Funds and Subs to be paid by General Fund-826.

15. Landry Tucker, Del City High School, to travel to San Antonio, TX on February 7-10, 2024 to attend Texas Music Educators Association Clinic/Convention. Expenses to be paid by Personal Funds and Subs to be paid by General Fund-826.

16. Taylor Selvey and Carl Albert Middle School Choir to travel to OKC Convention Center on January 11-13, 2024 to participate in OKCDA Junior High All-State Choir. Expenses to be paid by Student Activity Fund 868-Vocal Music and Sanctioned Organization Funds.

Roll call vote: Mr. Biggers, Aye; Dr. Daniel, Aye; Ms. Standridge, Aye; Mr. Porter, Aye; Dr. Kirk, Aye. Motion carried.

### III. Recognitions

A. Teacher Grant Recipients - Ms. Barks

#### **B. Carl Albert High School - Ms. Goggans**

*Pom All-State*

Keely Baker

Mariah Brown

Cadance Burke

*Softball All-State*

Kaylee Davis

Ausha Moore

The Carl Albert Titan Football team won the Class 5A State Championship. This is Carl Albert's 18th State Championship in football.

#### IV. Information

A. Public Participation – Lori Burris, 3200 NW 69<sup>th</sup> St, OKC, OK informed the Board that MDACT has officially changed its name to MDEA (Mid-Del Educators Association).

B. Superintendent's Report - Dr. Cobb

C. Academic Accolades - Dr. Broiles

1. The Writing Project - Tracy Hunt

V. Dr. Broiles requested the Board vote to approve or not approve the 2024-2025 Mid-Del Schools Calendar. Motion was made by Mr. Porter and seconded by Dr. Daniel to vote to approve the 2024-2025 Mid-Del Schools Calendar.

Roll call vote: Ms. Standridge, Aye; Mr. Porter, Aye; Dr. Daniel, Aye; Mr. Biggers, Aye; Dr. Kirk, Aye. Motion carried.

VI. Dr. Broiles requested the Board vote to approve or not approve to enter into a contract with Elevate K-12. Motion was made by Dr. Daniel and seconded by Mr. Porter to vote to approve to enter into a contract with Elevate K-12.

Roll call vote: Mr. Porter, Aye; Ms. Standridge, Aye; Mr. Biggers, Aye; Dr. Daniel, Aye; Dr. Kirk, Aye. Motion carried.

VII. Ms. Boyer requested the Board vote to approve or not approve the revision of Policy C-9, Public Access to School District Records. Motion was made by Mr. Porter and seconded by Dr. Daniel to vote to approve the revision of Policy C-9, Public Access to School District Records.

Roll call vote: Mr. Biggers, Aye; Dr. Daniel, Aye; Mr. Porter, Aye; Ms. Standridge, Aye; Dr. Kirk, Aye. Motion carried.

VIII. Ms. Williams requested the Board vote to approve or not approve the purchase of a Legacy Classical Acoustical Shell from Wegner Corporation for a total of \$35,789.40. Expense will be paid by Bond Fund 36, Project 023. Wegner Corporation is a sole source vendor. Motion was made by Mr. Porter and seconded by Dr. Daniel to vote to approve the purchase of a Legacy Classical Acoustical Shell from Wegner Corporation for a total of \$35,789.40. Expense will be paid by Bond Fund 36, Project 023. Wegner Corporation is a sole source vendor.

Roll call vote: Ms. Standridge, Aye; Dr. Daniel, Aye; Mr. Porter, Aye; Mr. Biggers, Aye; Dr. Kirk, Aye. Motion carried.

IX. Ms. Bryant requested the Board vote to approve or not approve revision to policy J-16, Drug and Alcohol Abuse Policy. Motion was made by Mr. Porter and seconded by Dr. Daniel to vote to approve revision to policy J-16, Drug and Alcohol Abuse Policy.

Roll call vote: Mr. Porter, Aye; Ms. Standridge, Aye; Dr. Daniel, Aye; Mr. Biggers, Aye; Dr. Kirk, Aye. Motion carried.

X. Ms. Brown requested the Board vote to approve the purchase of embedded coaching and training days at Epperly Heights Elementary and Parkview Elementary for the 2023-2024 school

year. Motion was made by Mr. Porter and seconded by Dr. Daniel to vote to approve the purchase of embedded coaching and training days at Epperly Heights Elementary and Parkview Elementary for the 2023-2024 school year.

Roll call vote: Dr. Daniel, Aye; Ms. Standridge, Aye; Mr. Porter, Aye; Mr. Biggers, Aye; Dr. Kirk, Aye. Motion carried.

XI. Ms. Rennick White requested the Board vote to approve the purchase of a new audio/video solution for the Learning Services Center from ImageNet Consulting-OKC for a total of \$74,103.66 per TIPS pricing contract #230105. Expenses to be paid by Bond 36, Project 078 and Bond 35, Project 044. Motion was made by Mr. Porter and seconded by Ms. Standridge to vote to approve the purchase of a new audio/video solution for the Learning Services Center from ImageNet Consulting-OKC for a total of \$74,103.66 per TIPS pricing contract #230105. Expenses to be paid by Bond 36, Project 078 and Bond 35, Project 044.

Roll call vote: Mr. Biggers, Aye; Mr. Porter, Aye; Ms. Standridge, Aye; Dr. Daniel, Aye; Dr. Kirk, Aye. Motion carried.

XII. Mr. Bryan requested the Board vote to approve to renew the contract with CMS Willowbrook for Districtwide Master Facilities Assessment and Bond Planning & Administration to provide construction management services on all Bond 37 construction projects during the 2023-24 fiscal year. The original contract was approved at the Board Meeting on June 13, 2022. Motion was made by Mr. Porter and seconded by Dr. Daniel to vote to approve to renew the contract with CMS Willowbrook for Districtwide Master Facilities Assessment and Bond Planning & Administration to provide construction management services on all Bond 37 construction projects during the 2023-24 fiscal year. The original contract was approved at the Board Meeting on June 13, 2022.

Roll call vote: Dr. Daniel, Aye; Mr. Porter, Aye; Ms. Standridge, Aye; Mr. Biggers, Aye; Dr. Kirk, Aye. Motion carried.

XIII. Mr. Bryan requested the Board vote to approve the architectural contracts with Larson Design Group (LDG/LWPB), MA+ Architecture, Michael McCoy Architects, and Design Architects Plus for planning, programming, and design development services on various Bond 37 construction projects during the 2023-2024 fiscal year. Motion was made by Mr. Porter and seconded by Mr. Biggers to vote to approve the architectural contracts with Larson Design Group (LDG/LWPB), MA+ Architecture, Michael McCoy Architects, and Design Architects Plus for planning, programming, and design development services on various Bond 37 construction projects during the 2023-2024 fiscal year.

Roll call vote: Ms. Standridge, Aye; Mr. Porter, Aye; Mr. Biggers, Aye; Dr. Daniel, Aye; Dr. Kirk, Aye. Motion carried.

#### **XIV. Human Resources**

A. Ms. Huston requested the Board vote to approve all actions recommended in the Human Resources Reports:

- Certified
- Non-Certified
- Child Nutrition

- Transportation

Motion was made by Dr. Daniel and seconded by Mr. Porter to vote to approve all actions recommended in the Human Resources Reports:

- Certified
- Non-Certified
- Child Nutrition
- Transportation

Roll call vote: Ms. Standridge, Aye; Mr. Porter, Aye; Mr. Biggers, Aye; Dr. Daniel, Aye; Dr. Kirk, Aye. Motion carried.

B. Ms. Huston requested the Board vote to approve John "Scott" Stephens as Assistant Director of Transportation. Motion was made by Mr. Biggers and seconded by Dr. Daniel to vote to approve John "Scott" Stephens as Assistant Director of Transportation.

Roll call vote: Mr. Porter, Aye; Mr. Biggers, Aye; Dr. Daniel, Aye; Ms. Standridge, Aye; Dr. Kirk, Aye. Motion carried.

**XV. New Business – None**

**XVI. Adjourn**

There being no further business requiring the Board's action, motion was made by Mr. Porter and seconded by Mr. Biggers to adjourn. The meeting adjourned at 7:10 PM.

Roll call vote: Dr. Daniel, Aye; Mr. Biggers, Aye; Mr. Porter, Aye; Ms. Standridge, Aye; Dr. Kirk, Aye. Motion carried.

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Dr. Silvy Kirk, President

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Dr. Ed Daniel, Vice-President

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Mr. Le Roy Porter, Clerk

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Mr. Julian Biggers, Member

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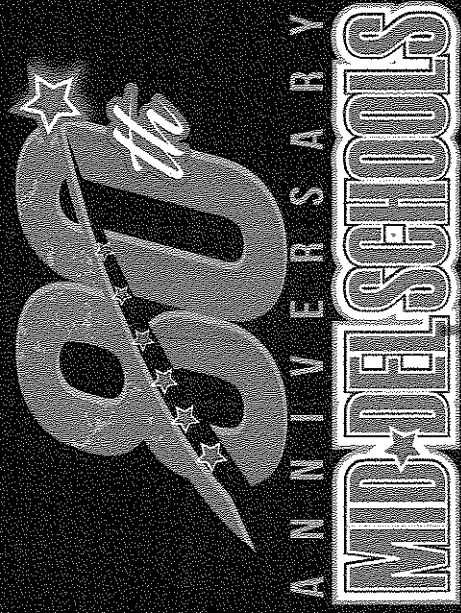
Ms. Gina Standridge, Member

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Ms. Kandy Perkins, Deputy Minutes Clerk

80th

AN ANNIVERSARY  
MIDDEL SCHOOLS

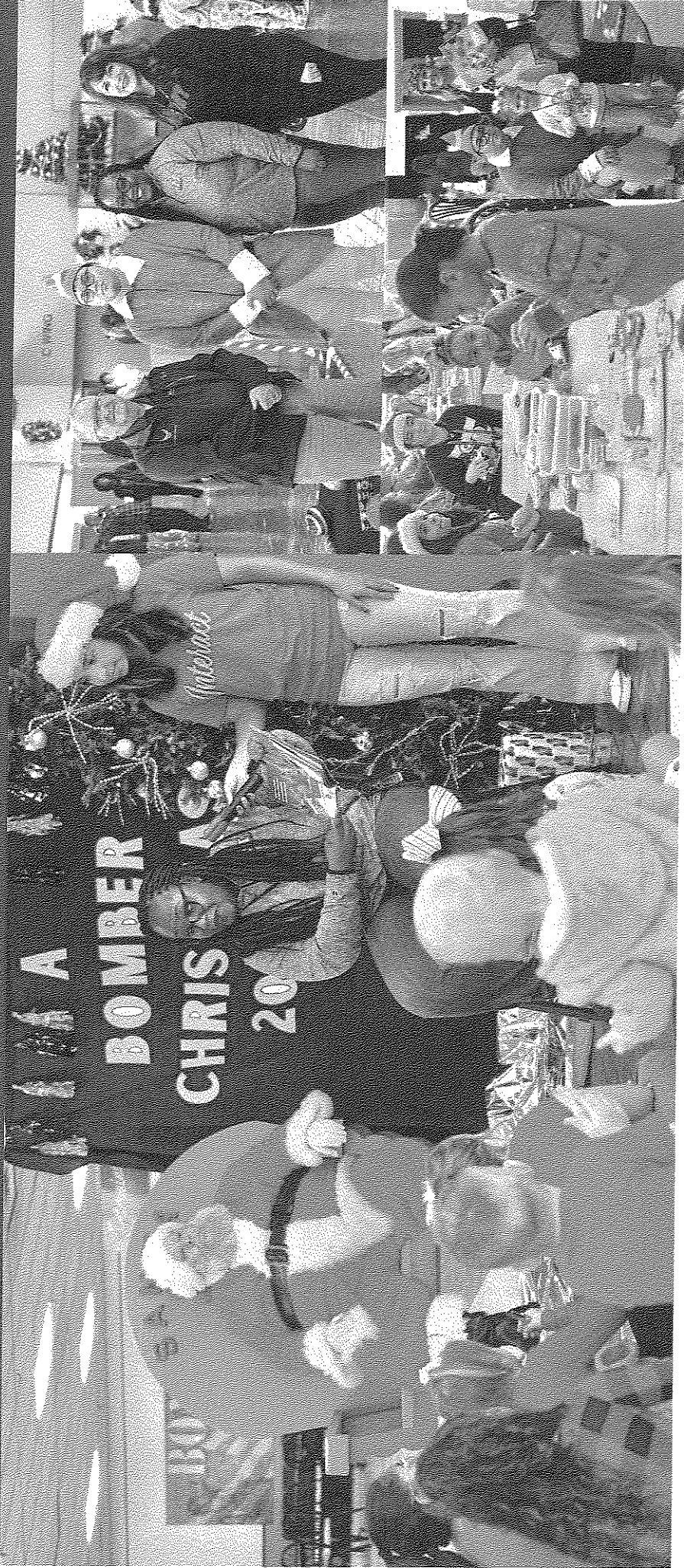


# *Superintendent's Report*

## *December 11, 2023*



# Donuts with Santa at Midwest City High School



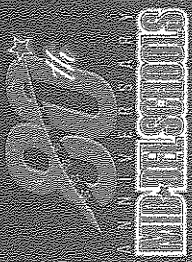
# Carl Albert High School Hosted its

## Worlds Fair

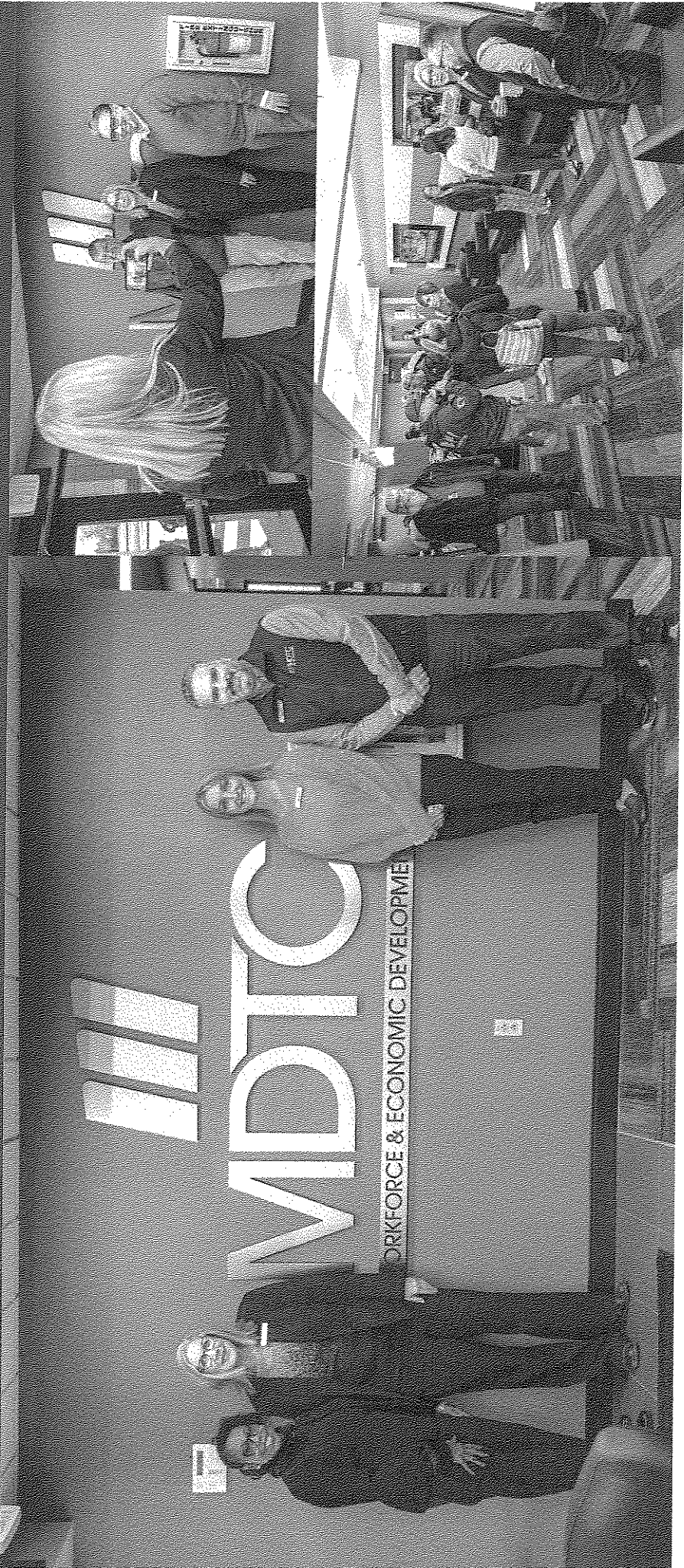


MISSIONS



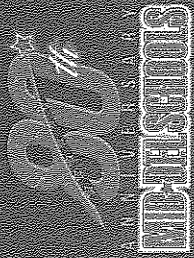


# Mid-Del Technology Center celebrated its Workforce Development & Training Center Open House



# Schools across the District are hosting holiday performances

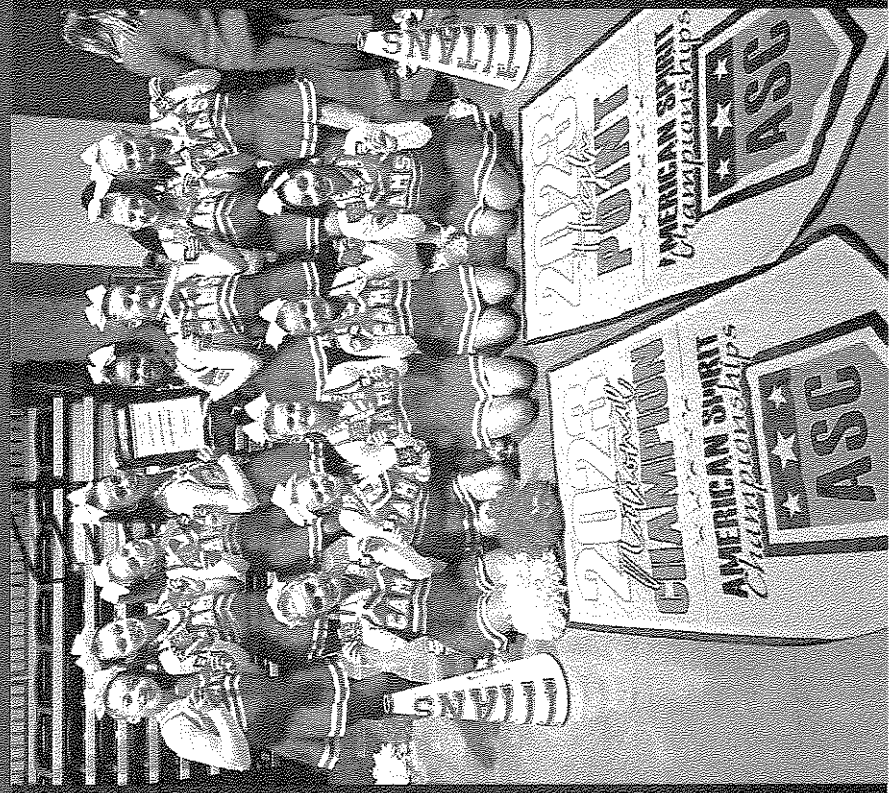




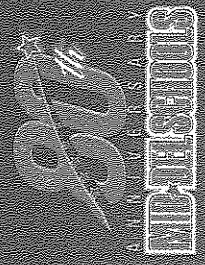
# Congratulations to the 2023 Class 5A Jazz State Pom Champions from Carl Albert High School!



**Congratulations to the Carl Albert Middle School Cheer Team for their 1st Place and High Point Grand Champion Wins at ASC Nationals!**



The Crew Members of the USS Oklahoma SSN-802 visited with the Del City High School NJROTC and has adopted the Eagles NJROTC program. Dr. LaShonda Broiles, Deputy Superintendent of Mid-Del Schools, presented the crew members with the Mid-Del Challenge Coin.

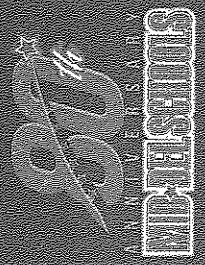




**Ms. Paula Perry, Mid-Del Substitute Teacher, was selected as the November winner of the Edustaff Excellence Award! Perry received a Certificate of Recognition and a \$50 Visa gift card!**



**Del City High School Student Council & NJROTC  
volunteered at the Oklahoma Children's Cancer  
Association Christmas Party.**

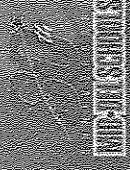


# Congratulations to our 2023-2024 Site Support Employees of the Year!

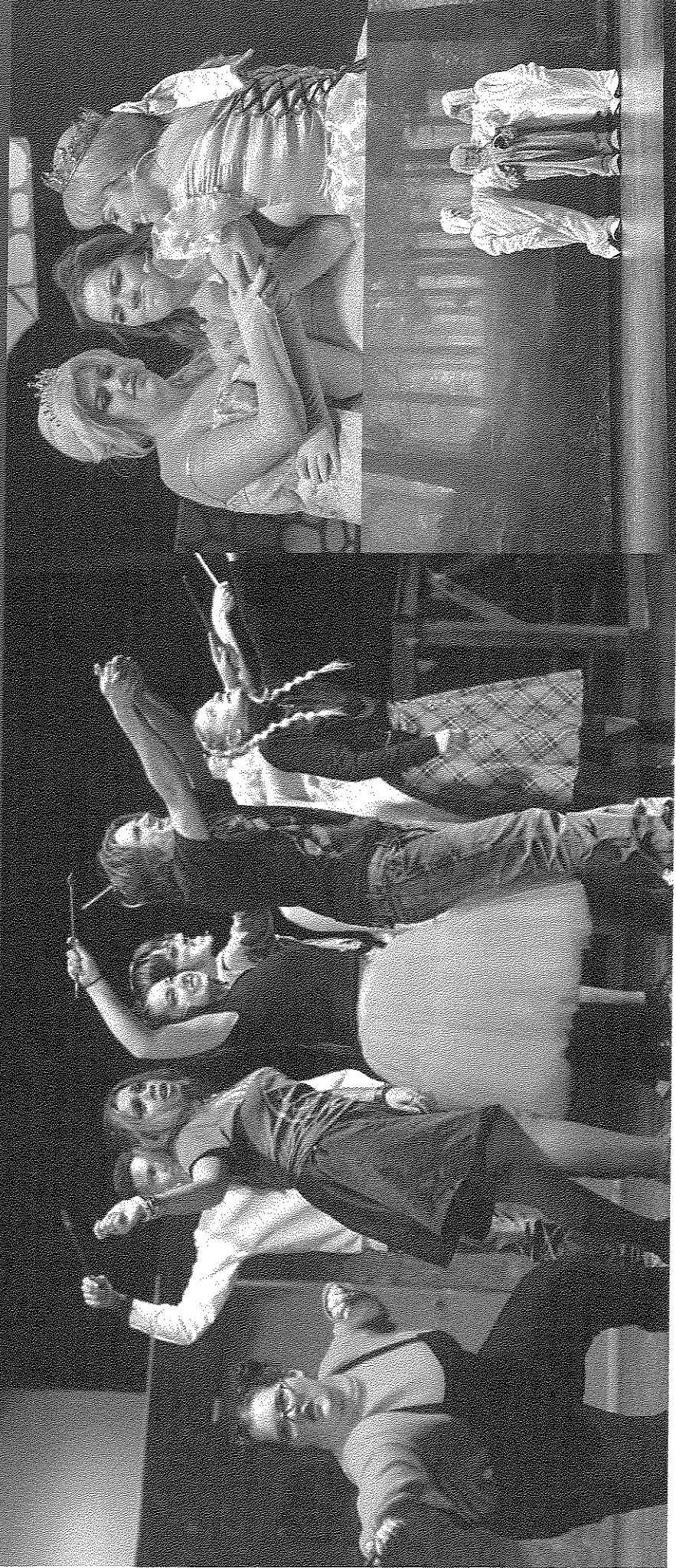
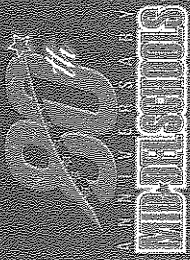


## 2023-2024 SITE SUPPORT EMPLOYEES OF THE YEAR

- Kristen O'Brien, Barnes Elementary
- Carla Barrett, Cleveland Bailey Elementary
- Kristen Callaway, Country Estates Elementary
- Courtney Herron, Del City Elementary
- Sarah Fisher, Epperly Heights Elementary
- Liana Hawk, Midwest City Elementary
- Chris McDoulett, Parkview Elementary
- Melissa Gillison, Pleasant Hill Elementary
- Jessica Peters, Ridgecrest Elementary
- Gina Higdon, Soldier Creek Elementary
- Angel Head, Soldier Creek Elementary
- Michelle Woodridge, Tinker Elementary
- Roshea Reiningel, Townsend Elementary
- Jeri Massey, Carl Albert Middle School
- Kaylee Frollich, Del City Middle School
- Amber Patton, Midwest City Middle School
- Terry Myrick, Carl Albert High School
- Misti Uhrun, Del City High School
- Dennis Green, Midwest City High School
- Sarah Clayton, Mid-Bel Technology Center
- Colleen Patton, Career Academy/MDVA
- Jindsey Rogers, Administration Building
- Shanna Howard, Learning Services Center
- Justin Boyd, Warehouse



All three high school theater programs held shows for their schools and community.





# The Oklahoma Philharmonic Orchestra visited Midwest City Elementary and performed for the 2nd and 3rd grade Jets!



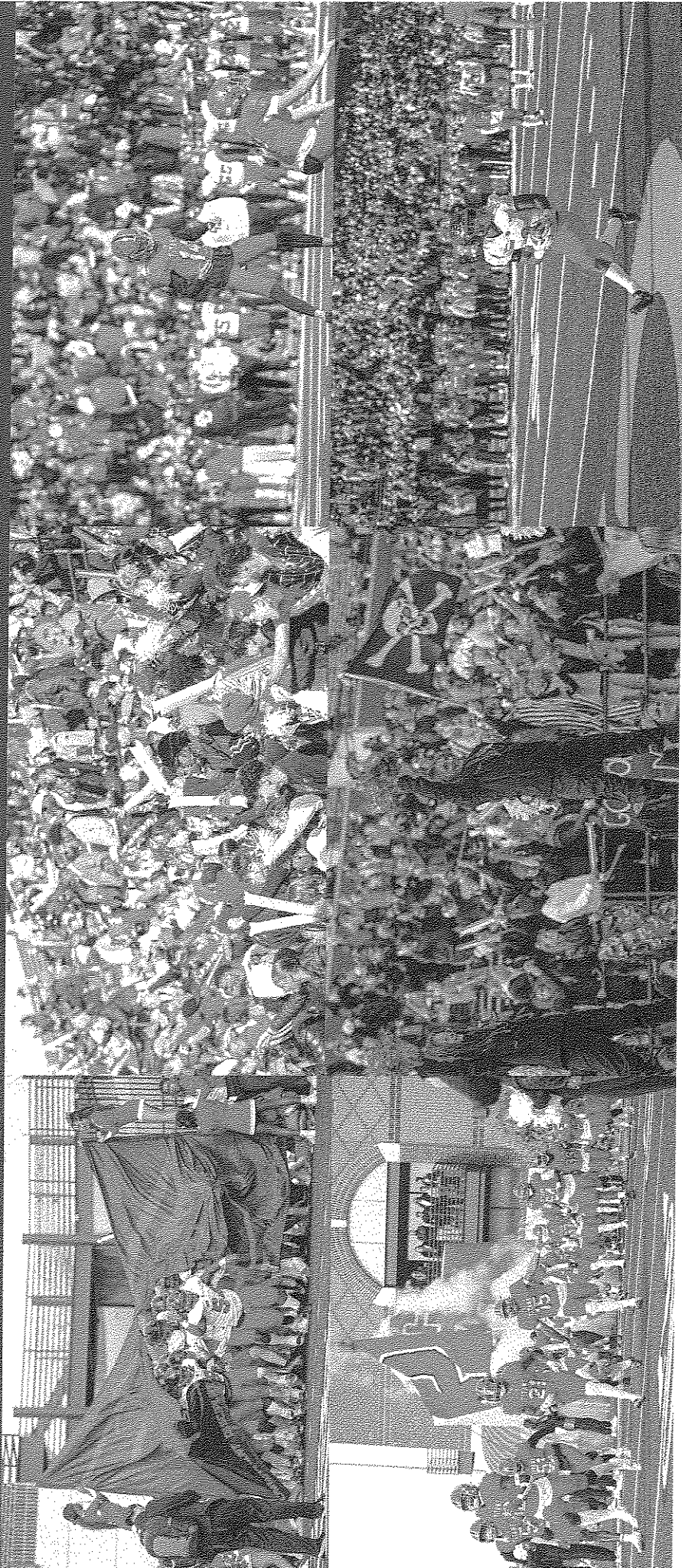
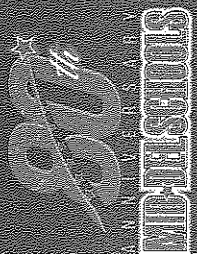
Congratulations to the Carl Albert Middle School Pom Squad! They received 1st in Jazz, Mix and Hip Hop, Grand team for all 3, Outstanding Choreography, Outstanding Technique, Outstanding Performance Quality for their Jazz dance. They also received Overall Grand Champion.



The Del City High School Eagles won \$1,000 for Science and Math Supplies for their school during half time as part of the Punt-Pass-Kick competition at the State Tournament from Oklahoma Oil and Natural Gas! Congratulations!

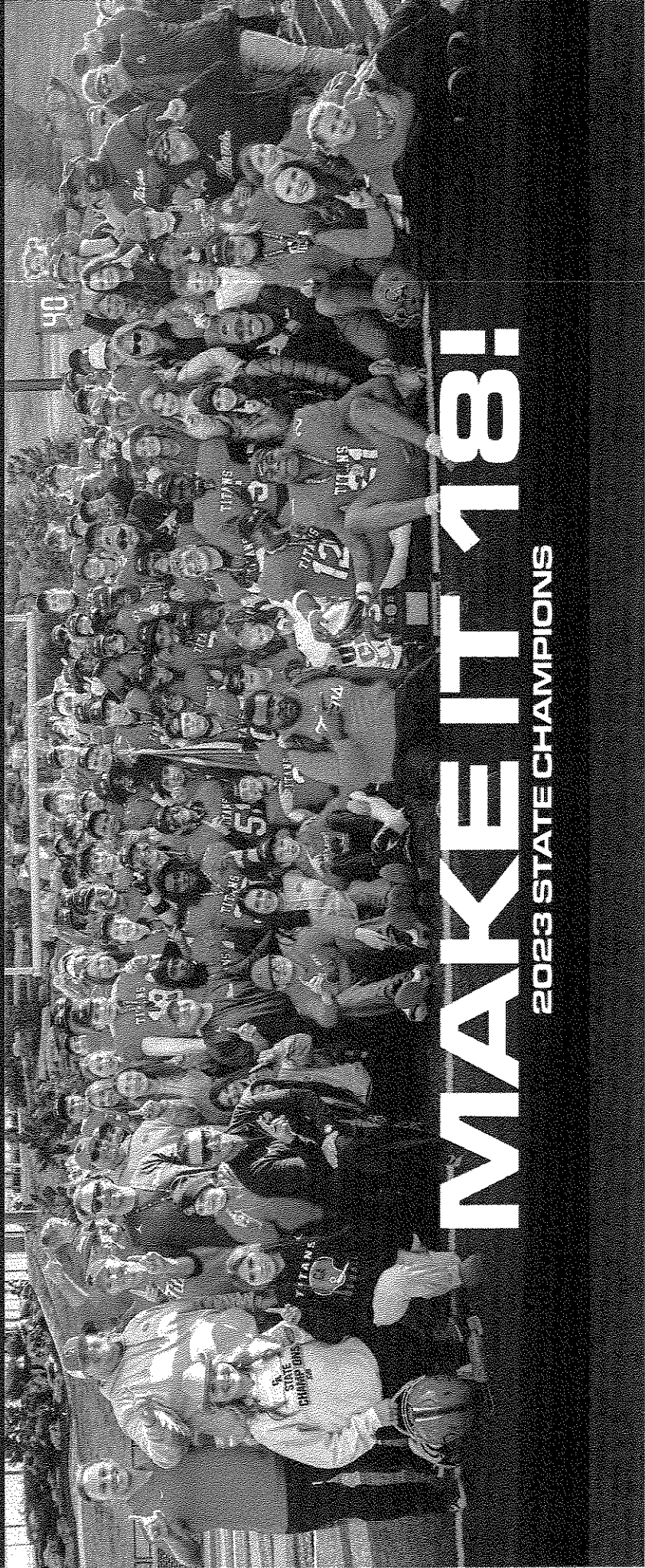


The State Championship Game brought record crowds for an All Mid-Del State Championship Final. This was the first all Mid-Del Football State Championship Final.





# Congratulations to Carl Albert High School on their 18th State Football Championship!



# MAKE IT 18!

2023 STATE CHAMPIONS

Tinker Air Force Base took 30 Mid-Del elementary students shopping for Christmas at JC Penney. This is the 32nd year of the program and it supplied over \$5,000 worth of clothing for our students.

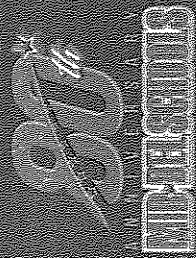


Construction is underway on a statue honoring Robert Kalsu, who was a Del City High School graduate, OU All American, and Buffalo Bills Rookie of the Year. Kalsu was one of two professional football players killed in the Vietnam War. The statue will be located inside the home entrance of the Del City High School Robert Kalsu Stadium. The project is expected to be completed in March.



**Congratulations to the Carl Albert Swim Team!  
They are the Champions of the Yukon  
Invitational and the Edmond Invitational!**



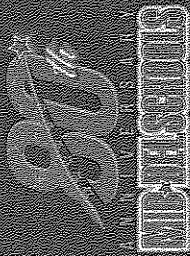


**Dr. Cobb met with his Superintendent Student Advisory Board. The board is made up of four juniors and seniors from all three Mid-Del high schools.**



**Congratulations to Rose State College Golden  
Apple Award Winners Kristy Cooper, Del City HS,  
and Ruth Ingerly, Carl Albert HS.**





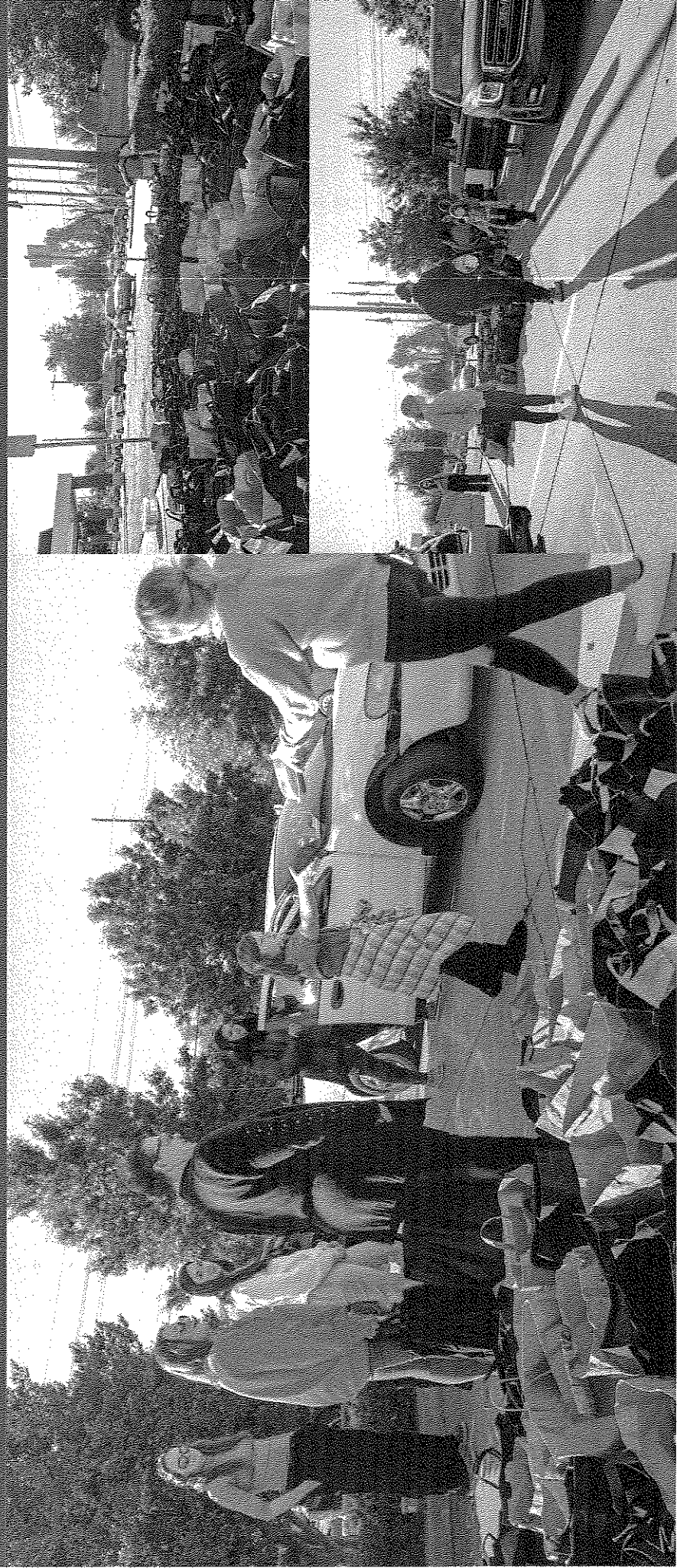
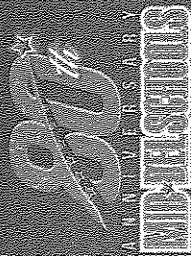
# The Rolling Thunder Book Bus visited Ridgecrest Elementary and provided free books to the Roadrunners!

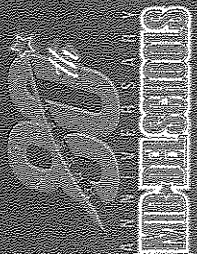


At the Booker T swim meet, Carl Albert Swim combined with Pryor freshman Bryce Raymer to give Bryce the opportunity to swim in his first ever team relay race. Bryce is Pryor's only male swimmer, and therefore has not had the opportunity to compete in relays to this point.



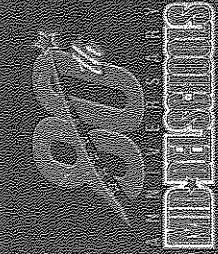
This year's Feed Our City event was a huge success! It wouldn't have been possible without the support of The Rock Church, Mid-Del Public Schools, the MDTC team, and all those who generously donated.





Midwest City High School Senior boys and girls basketball, Gear Up, and senior officers helped the Midwest City Police Department sort food and make over 100 food boxes for families in Midwest City for Thanksgiving.





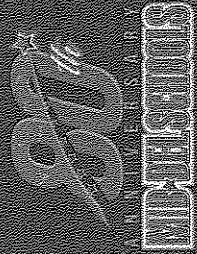
Thank you to SSM Health St. Anthony Hospital - Midwest  
for providing a Turkey and bread for Thanksgiving for all  
of the Ridgecrest Elementary staff!



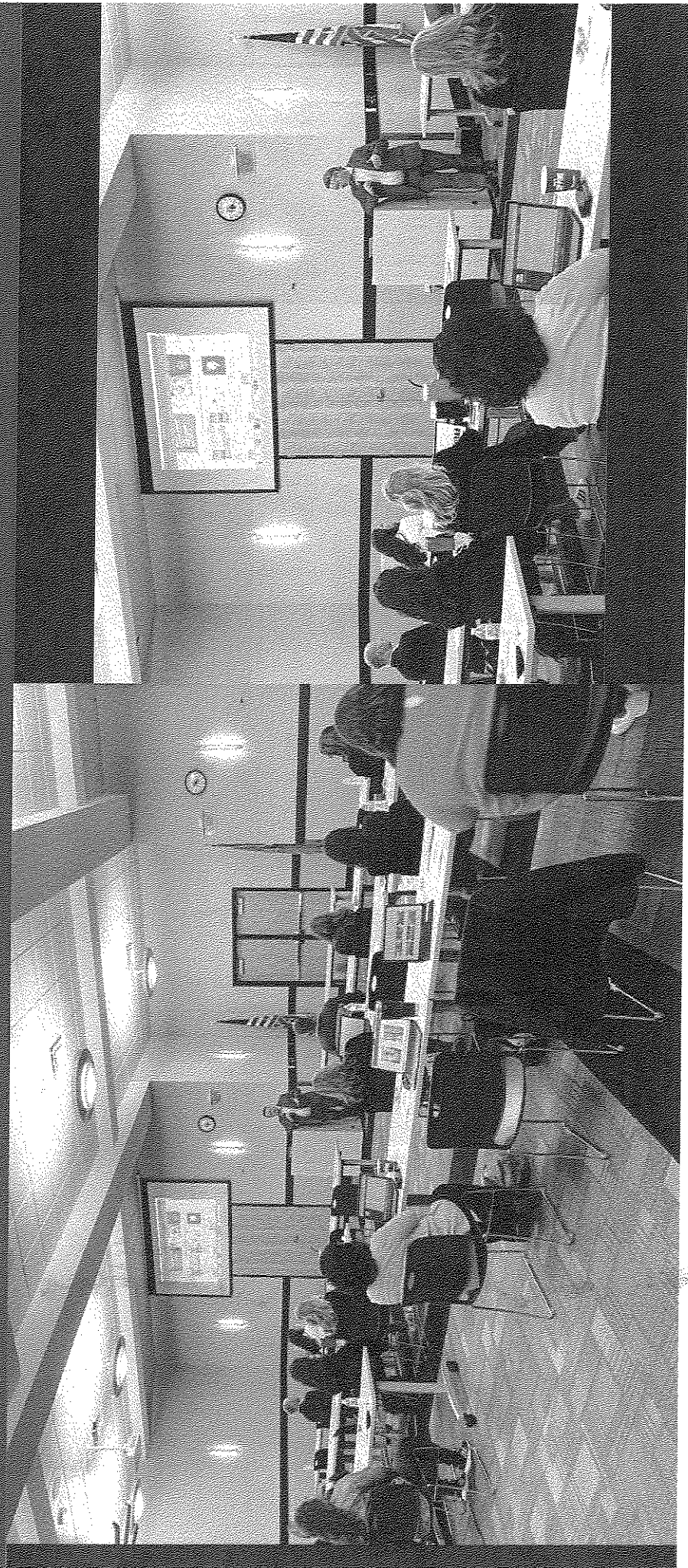
# Bond Planning meetings are happening across the District



Ryland Moore, a fourth generation Fancy Dancer shared his talents with the students at Schwartz Elementary as part of Native American Heritage Month.



Dr. Cobb traveled to Jenks Public Schools to share the District's communication strategies from the recent bond election that had a 78% passage. The meeting was hosted by Apptegy, the District's website vendor.



The Mid-Del Technology Center Cosmetology students gave manicures to veterans at the Home Away From Home Veterans Day Center in Midwest City. This amazing group of future cosmetologists is always finding ways to give back to the Mid-Del community!



# This year's Elementary Brain Bowl Champions were the Epperly Heights Mustangs! Congratulations!



100<sup>th</sup>  
AN ANNIVERSARY  
MIDDEL SCHOOIS



# MONTHLY FINANCIAL REPORT



**December 31, 2023**

**BOE DATE: January 8, 2024**

**MID-DEL SCHOOLS  
BANK RECONCILIATION  
FOR THE MONTH ENDED December 31, 2023**

	ACTIVE CASH BALANCE	INVESTMENTS	TOTAL
<b>BEGINNING CASH BALANCE</b>	55,294,161.44	-	55,294,161.44
<b>DEPOSITS (RECEIPT AMT.)</b>	23,500,162.05	-	23,500,162.05
<b>NET INVESTMENTS</b>	-	800,000.00	800,000.00
<b>DISBURSEMENTS</b>	(12,455,935.72)		(12,455,935.72)
<b>ENDING LEDGER BALANCE</b>	66,338,387.77	800,000.00	67,138,387.77
 <b>BALANCE PER BANK STATEMENTS</b>			
<b>MONEY MARKET - FIRST NATIONAL</b>	27,459,609.33		27,459,609.33
<b>INVESTMENT ACCOUNT - FNB &amp; TRUST</b>	-	800,000.00	800,000.00
<b>INVESTMENT ACCOUNT - GOLDMAN SACH</b>	38,370,204.37		38,370,204.37
<b>FIRST NATIONAL BANK &amp; TRUST CO</b>	507,881.77	-	507,881.77
<b>IBC BANK</b>		-	-
		-	-
<b>TOTAL BALANCE PER BANKS</b>	66,337,695.47	800,000.00	67,137,695.47
 <b>VARIANCE</b>	 692.30	 -	 692.30
 <b>INTEREST NOT RECORDED</b>	 -	 -	 -
 <b>UNRECONCILED DIFFERENCE</b>	 692.30	 -	 692.30

PREPARED BY: *Preston J. [Signature]* 1/3/24 3:18 PM

REVIEWED BY: *J. Woodward 1.3.24*

**TREASURER'S REPORT**  
**ANALYSIS OF DEPOSITS AND DISBURSEMENTS**  
**DECEMBER 31, 2023**

	General Fund (11)	Co-Op Tech Center Fund (12)	Building Fund (21)	Child Nutrition Fund (22)	Tech Building Fund (23)	Bond Fund of 2013 (34)	Bond Fund of 2018 (35)	Bond Fund of 2020 (36)	Bond Fund of 2023 (37)	Bond Fund of 2018 (39)	Sinking Fund (41)	Insurance Fund (86)	Subtotal (Funds Held Directly by Treasurer)	Activity Fund (64)/(65)/(66)*	Child Nutrition Activity Fund (69)*	Workers' Compensation Fund (83)*	Total All Funds
Balance Forward	10,121,206.75	8,316,090.78	5,058,100.13	3,111,052.07	10,237,996.61	(0.00)	7,707,942.23	3,721,394.40	151,716.72	1,482,521.24	4,876,108.29	1,310,032.22	56,094,161.44	2,911,304.63	136,180.26	237,682.65	59,379,328.98
Plus: Deposits	11,665,121.36	291,937.90	536,635.25	720,608.77	-	-	37,523.10	18,197.98	7,436,911.03	7,249.67	2,785,976.99	-	23,500,162.05	**	**	**	*
Less: Disbursements	8,200,497.91	510,787.16	256,165.94	431,636.18	158,262.53	-	60,034.16	4,990.63	-	-	2,799,451.25	34,109.96	12,455,935.72	**	**	**	*
Ending Balance	13,585,830.20	8,097,241.52	5,338,569.44	3,400,024.66	10,079,734.08	(0.00)	7,685,431.17	3,734,601.75	7,588,627.75	1,489,770.91	4,862,634.03	1,275,922.26	67,138,387.77	2,870,879.69	42,899.89	235,056.24	70,287,223.59
Less: Outstanding Warrants	928,577.41	56,983.30	6,432.80	28,101.62	-	-	0.00	-	-	-	-	-	1,020,095.13	*	**	*	*
Balance Subject to Outstanding Warrants	12,657,252.79	8,040,258.22	5,332,136.64	3,371,923.04	10,079,734.08	(0.00)	7,685,431.17	3,734,601.75	7,588,627.75	1,489,770.91	4,862,634.03	1,275,922.26	66,118,292.64	*	**	*	*

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\* Balance is taken directly from current month bank statements.

**TREASURER'S REPORT**  
**SUMMARY OF OPERATING AND INVESTMENT FUNDS**  
**DECEMBER 31, 2023**

<b>DEPOSITORY INSTITUTION</b>	<b>FNB Community</b>	<b>Bank*** of Oklahoma</b>	<b>Sovereign Bank</b>	<b>IBC MWC</b>	<b>TOTAL</b>
<b>OPERATING FUNDS:</b>					
Operating, MAPS, Bond Funds**	27,460,301.63	-	507,881.77	-	27,968,183.40
Workers Comp. Fund	-	-		235,056.24	235,056.24
School Activity Funds	2,314,091.51	-	556,788.18		2,870,879.69
Child Nutrition Activity Funds	42,899.89	-		-	42,899.89
Subtotal	29,817,293.03	-	1,064,669.95	235,056.24	31,117,019.22
<b>INVESTMENT FUNDS:</b>					
School District Funds		38,370,204.37	800,000.00		39,170,204.37
Workers Comp. Fund					-
School Activity Funds					-
Child Nutrition Activity Fund					-
Subtotal	-	38,370,204.37	800,000.00	-	39,170,204.37
<b>GRAND TOTAL</b>	<b>29,817,293.03</b>	<b>38,370,204.37</b>	<b>1,864,669.95</b>	<b>235,056.24</b>	<b>70,287,223.59</b>
<b>SECURITIES PLEDGED:</b>					
Original Face Value	207,974,676.00	-	895,000.00	-	208,869,676.00
Current Market Value	58,241,291.92	-	904,281.65	-	59,145,573.57
<b>% PLEDGED:*</b>					
Original Face Value	698%	-	143%	FDIC	657%
Current Market Value	197%	-	164%	FDIC	190%

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\* Each account is additionally insured for \$250,000.00 by the FDIC. This amount is included in this percentage. (First National Bank Midwest City and First National Bank Del City Branch are considered one account.) Board policy requires collateral at 110%.

\*\*Bond funds and MAPS fund accounts have been combined into our main bank account at FNB Community.

\*\*\*Bank of Oklahoma Money Market account funds distributed amongst multiple investment funds each fully insured by FDIC.

**TREASURER'S REPORT**  
**DISTRIBUTION OF OPERATING AND INVESTMENT FUNDS**  
**DECEMBER 31, 2023**

DEPOSITORY INSTITUTION	TYPE	RATE*	PURCHASE DATE	MATURITY DUE	FNB** Community	Bank of Oklahoma	Sovereign Bank	IBC MWC	TOTAL
<b>OPERATING FUNDS:</b>									
Operating, MAPS, Bond Funds**	Money Market	1.76%	N/A	N/A	27,460,301.63				27,460,301.63
	Money Market	4.00%	N/A	N/A			507,881.77		507,881.77
Workers Comp. Fund	Money Market (Checking)	1.00%	N/A	N/A				235,056.24	235,056.24
School Activity Funds	Money Market	2.53%	N/A	N/A	1,602,707.24				1,602,707.24
Tech Center	Money Market	1.76%	N/A	N/A	711,384.27				711,384.27
	(Checking)	4.00%	N/A	N/A			556,788.18		556,788.18
Child Nutrition Activity Funds	Money Market (Checking)	2.53%	N/A	N/A	42,899.89				42,899.89
<b>TOTAL OPERATING FUNDS</b>					29,817,293.03	-	1,064,669.95	235,056.24	31,117,019.22
<b>INVESTED FUNDS:</b>									
District Funds	CD Money Market	4.25% 5.21%	05/03/23 N/A	05/03/24 N/A		38,370,204.37	800,000.00		800,000.00
Sub Total School District Funds					-	38,370,204.37	800,000.00	-	39,170,204.37
Workers Comp. Fund					-	-		-	-
Child Nutrition Activity Fund					-	-		-	-
School Activity Funds					-	-	-	-	-
<b>TOTAL INVESTED FUNDS</b>					-	38,370,204.37	800,000.00	-	39,170,204.37
<b>GRAND TOTAL ALL FUNDS</b>					29,817,293.03	38,370,204.37	1,864,669.95	235,056.24	70,287,223.59

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\*Interest Rate represents monthly rate.

\*\*Bond funds and MAPS fund accounts have been combined into our main bank account at FNB Community.

**TREASURER'S REPORT**  
**SECURITIES PLEDGED BY DEPOSITORY INSTITUTIONS\***  
December 31, 2023

DEPOSITORY INSTITUTION	DISTRICT TREASURER'S NUMBER	MATURITY DATE**	SECURITY DESCRIPTION	ORIGINAL FACE ORIGINAL	CURRENT MARKET VALUE
FNB Community Bank	1421	05/01/24	Kay Cnty OK ISD	1,000,000.00	984,070.00
FNB Community Bank	1385	06/01/24	Canadian Co. OK ISD 69 Mustang	1,000,000.00	994,420.00
FNB Community Bank	1426	08/16/24	FEDERAL HOME LOAN BANKS	1,935,000.00	1,891,210.95
FNB Community Bank	1425	12/09/24	FEDERAL HOME LOAN BANKS	1,985,000.00	1,902,900.40
FNB Community Bank	1283	01/01/25	FNMA	2,000,000.00	7,450.19
FNB Community Bank	1297	01/01/25	FNMA	2,000,000.00	7,509.38
FNB Community Bank	1368	04/01/25	Galesville Ettrick Trempealeau	320,000.00	317,916.80
FNB Community Bank	1262	06/01/25	FHLMC GOLD	2,500,000.00	11,373.48
FNB Community Bank	1386	06/01/25	Tulsa Co. OK ISD # 5 Jenks	1,000,000.00	954,020.00
FNB Community Bank	1318	09/01/25	FNMA	3,000,000.00	3,167.98
FNB Community Bank	1394	10/21/25	FFCB	2,000,000.00	1,855,460.00
FNB Community Bank	1336	12/01/25	FNMA	4,450,000.00	75,631.01
FNB Community Bank	1424	01/26/26	FEDERAL HOME LOAN BANKS	2,100,000.00	1,970,934.00
FNB Community Bank	1251	02/01/26	FNMA	2,240,000.00	37,649.48
FNB Community Bank	1405	03/10/26	FEDERAL HOME LOAN BANKS	1,000,000.00	921,820.00
FNB Community Bank	1235	05/01/26	FHLMC GOLD	2,100,000.00	33,089.55
FNB Community Bank	1281	06/01/26	FNMA	2,850,000.00	71,136.24
FNB Community Bank	1238	07/01/26	FNMA	1,500,000.00	16,503.44
FNB Community Bank	1263	08/01/26	FHLMC GOLD	2,000,000.00	40,967.40
FNB Community Bank	1264	09/01/26	FHLMC GOLD	1,500,000.00	29,859.61
FNB Community Bank	1259	09/01/26	FNMA	1,550,000.00	42,474.53
FNB Community Bank	1361	09/01/26	Montgomery CNTY, TX MUD	360,000.00	360,399.60
FNB Community Bank	1364	11/20/26	GNMA II	1,575,000.00	50,760.04
FNB Community Bank	1298	12/01/26	FNMA	1,650,000.00	60,691.99
FNB Community Bank	1252	12/01/26	FNMA	2,500,000.00	32,302.17
FNB Community Bank	1254	01/01/27	FHLMC GOLD	2,250,000.00	76,018.88
FNB Community Bank	1365	01/01/27	FNMA	1,500,000.00	35,307.68
FNB Community Bank	1253	01/01/27	FNMA	2,000,000.00	53,862.86
FNB Community Bank	1355	01/01/27	FNMA	1,500,000.00	40,397.15
FNB Community Bank	1306	01/01/27	FNMA	2,000,000.00	45,724.95
FNB Community Bank	1373	01/01/27	FNMA	3,000,000.00	229,564.17
FNB Community Bank	1358	03/01/27	FHLMC Gold	1,500,000.00	57,850.06
FNB Community Bank	1249	03/01/27	FNMA	2,000,000.00	74,554.33
FNB Community Bank	1284	03/01/27	FNMA	2,500,000.00	52,996.73
FNB Community Bank	1406	03/25/27	FEDERAL HOME LOAN BANKS	2,000,000.00	1,806,520.00
FNB Community Bank	1319	04/01/27	FHLMC	3,425,000.00	109,668.27
FNB Community Bank	1307	04/01/27	FNMA	2,275,000.00	100,380.37
FNB Community Bank	1308	06/01/27	FNMA	2,000,000.00	78,976.05
FNB Community Bank	1314	07/01/27	FHLMC GOLD	1,500,000.00	52,706.49
FNB Community Bank	1309	08/01/27	FNMA	2,000,000.00	66,582.31
FNB Community Bank	1346	12/01/27	GRANDVIEW TEX ISD	400,000.00	419,540.00
FNB Community Bank	1347	08/15/27	SAN DIEGO TEX ISD	440,000.00	451,259.60
FNB Community Bank	1417	11/08/27	FFCB	2,000,000.00	1,792,700.00
FNB Community Bank	1393	11/30/27	FFCB	2,000,000.00	1,753,440.00
FNB Community Bank	1310	01/01/28	FNMA	2,000,000.00	107,557.35
FNB Community Bank	1418	01/31/28	US Treasury	2,000,000.00	1,754,380.00
FNB Community Bank	1320	02/01/28	FHLMC	2,000,000.00	89,881.04
FNB Community Bank	1285	02/01/28	FHLMC GOLD	2,200,000.00	155,155.07
FNB Community Bank	1311	02/01/28	FNMA	2,000,000.00	95,658.49
FNB Community Bank	1401	02/02/28	FFCB	2,000,000.00	1,740,500.00
FNB Community Bank	1407	03/10/28	FFCB	2,000,000.00	1,776,800.00
FNB Community Bank	1408	03/30/28	FFCB	2,000,000.00	1,782,380.00
FNB Community Bank	1362	04/01/28	REID RD MUN UTIL DIST NO 1 TX	345,000.00	345,179.40
FNB Community Bank	1282	05/01/28	FHLMC GOLD	2,000,000.00	112,875.37
FNB Community Bank	1416	05/24/28	FEDERAL AGRIC MTG CORP	2,000,000.00	1,776,420.00
FNB Community Bank	1392	06/29/28	FFCB	2,000,000.00	1,728,460.00
FNB Community Bank	1327	10/01/28	FHLMC	1,500,000.00	65,004.30
FNB Community Bank	1312	11/01/28	FHLMC	2,000,000.00	72,329.78
FNB Community Bank	1395	11/30/28	FNMA	2,000,000.00	1,711,200.00
FNB Community Bank	1335	01/01/29	FHLMC GOLD	4,500,000.00	432,434.62
FNB Community Bank	1369	02/01/29	Devine TX ISD	245,000.00	256,686.50
FNB Community Bank	1328	02/01/29	FNMA	2,000,000.00	171,937.13
FNB Community Bank	1348	02/15/29	ROBSTOWN TEX ISD	430,000.00	450,622.80
FNB Community Bank	1299	03/01/29	FHLMC	2,000,000.00	157,342.31
FNB Community Bank	1409	03/15/29	FFCB	2,000,000.00	1,733,120.00
FNB Community Bank	1321	04/01/29	FHLMC	2,000,000.00	143,708.33
FNB Community Bank	1402	07/26/29	FEDERAL HOME LOAN BANKS	2,000,000.00	1,692,400.00
FNB Community Bank	1370	08/01/29	ALCESTER-HUDSON SCHOOL DIST 61	335,000.00	344,266.10
FNB Community Bank	1414	08/24/29	FEDERAL HOME LOAN BANKS	2,000,000.00	1,661,320.00
FNB Community Bank	1342	10/01/29	FNMA PASS-THRU INT 15 YEAR	3,900,000.00	418,779.87
FNB Community Bank	1322	12/01/29	FHLMC	3,000,000.00	210,165.43
FNB Community Bank	1300	12/01/29	FNMA	2,000,000.00	98,248.27
FNB Community Bank	1380	01/01/30	FHLMC	3,000,000.00	377,320.12
FNB Community Bank	1403	03/08/30	FEDERAL HOME LOAN BANKS	2,000,000.00	1,738,120.00
FNB Community Bank	1333	04/01/30	FNMA	3,475,000.00	469,606.85

**TREASURER'S REPORT**  
**SECURITIES PLEDGED BY DEPOSITORY INSTITUTIONS\***  
December 31, 2023

DEPOSITORY INSTITUTION	DISTRICT TREASURER'S NUMBER	MATURITY DATE**	SECURITY DESCRIPTION	ORIGINAL FACE ORIGINAL	CURRENT MARKET VALUE
FNB Community Bank	1396	06/24/30	FFCB	2,000,000.00	1,634,280.00
FNB Community Bank	1397	12/23/30	FFCB	2,000,000.00	1,616,880.00
FNB Community Bank	1366	03/01/31	FHLMC GOLD	1,625,000.00	78,288.00
FNB Community Bank	1270	03/01/31	FHLMC GOLD	2,400,000.00	115,625.34
FNB Community Bank	1404	03/14/31	FEDERAL HOME LOAN BANKS	2,000,000.00	1,661,440.00
FNB Community Bank	1357	04/01/31	FHLMC GOLD	1,925,000.00	98,300.02
FNB Community Bank	1359	04/01/31	FNMA	1,750,000.00	92,148.68
FNB Community Bank	1356	06/01/31	FNMA	2,000,000.00	96,085.69
FNB Community Bank	1250	10/01/31	FHLMC GOLD	1,500,000.00	101,921.28
FNB Community Bank	1313	10/01/31	FNMA	2,400,000.00	186,566.77
FNB Community Bank	1323	11/01/31	FNMA	4,350,000.00	319,216.09
FNB Community Bank	1286	12/01/31	FNMA	2,750,000.00	218,001.64
FNB Community Bank	1248	12/01/31	GNMA II	2,350,000.00	117,279.50
FNB Community Bank	1374	02/01/32	FNMA	6,664,676.00	554,111.89
FNB Community Bank	1301	04/01/32	FNMA	2,300,000.00	194,730.00
FNB Community Bank	1382	09/01/32	FHLMC GOLD	3,925,000.00	611,475.10
FNB Community Bank	1287	10/01/32	FHLMC GOLD	2,000,000.00	192,512.93
FNB Community Bank	1372	02/15/33	WHARTON TX ISD	315,000.00	317,308.95
FNB Community Bank	1315	03/01/33	FNMA	2,100,000.00	222,679.36
FNB Community Bank	1343	05/01/34	FNMA PASS-THRU INT 20 YEAR	3,075,000.00	649,382.94
FNB Community Bank	1387	08/20/34	GNMA	2,140,000.00	376,052.25
FNB Community Bank	1391	02/01/35	FNMA	2,000,000.00	419,614.72
FNB Community Bank	1349	03/01/36	GREENE CNTY MO REORG SCH DIST	570,000.00	579,353.70
FNB Community Bank	1371	03/01/36	OKLAHOMA CITY, OK	500,000.00	496,250.00
FNB Community Bank	1337	05/01/36	FNMA	3,000,000.00	669,406.24
FNB Community Bank	1398	11/01/40	FHLMC UMBS 20Y FIXED	1,500,000.00	899,541.25
FNB Community Bank	1399	11/01/40	FHLMC UMBS 20Y FIXED	1,500,000.00	879,496.63
FNB Community Bank	1400	11/01/40	FNMA UMBS	2,000,000.00	1,201,715.68
<b>TOTALS</b>				<b>207,974,676.00</b>	<b>58,241,291.92</b>
First National Oklahoma	5010	02/15/24	WHITE OAK ISD-REF TX	305,000.00	305,430.05
First National Oklahoma	5006	12/01/24	TUKWILA WA 24	275,000.00	275,302.50
First National Oklahoma	5007	02/15/26	OVERTON ISD-A-REF TX 26	315,000.00	323,549.10
<b>TOTALS</b>				<b>895,000.00</b>	<b>904,281.65</b>
<b>GRAND TOTAL</b>				<b>208,869,676.00</b>	<b>59,145,573.57</b>

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\* Each account is additionally insured for \$250,000 by the FDIC.

\*\*Securities are organized by maturity date.

Current Market Value	
All Pledged Securities	Mortgage Backed Securities

First National Bank Amount of Mortgage Backed Securities to Total FNB Current Market Value: 58,241,291.92 13,702,840.93  
First National Bank Percentage of Mortgage Backed Securities to Total FNB Current Market Value: 23.53%

Overall percentage of Mortgage Backed Securities to Overall Current Market Value: 59,145,573.57 13,702,840.93  
23.17%

Securities that are shaded are Mortgage Backed Securities. The total and percent of total collateral are reflected above for each bank.

**TREASURER'S REPORT  
 DETAILED INVESTMENT ACTIVITY FOR FY 23-24  
 December 31, 2023**

Fund	Investment Amount	Investment Type	Purchase Date	Maturity Date	Days Invested	Rate	Interest Earned at Maturity	Interest Earned Per Day
School Activity								
22-23 Interest (School Activity Only)							<b>\$0.00</b>	
General, Co-op, Building, Sinking, Child Nutrition, MAPS, Gifts & Donations, Insurance & Bonds	\$800,000.00	CD	05/03/23	05/03/24	361	4.25%	\$34,104.00	\$94.47
22-23 Interest (Excluding School Activity)							<b>\$34,104.00</b>	

DESIGNATION OF "OPERATING AND "INVESTMENT" FUNDS

In compliance with the provisions of O.S. 1991 Title 70-5-11 as amended, the amount of cash indicated below are designated for the period December 1, 2023 to December 31, 2023 as:

Operating Accounts	\$	31,117,019.22
Investment Accounts	\$	39,170,204.37

The School District Treasurer is authorized by the Board of Education to invest District monies in the custody of the Treasurer in those investments permitted by law and authorized per Board Policy D-4, Investment of Funds.

Approved at regular meeting of the Board of Education of Midwest City - Del City Independent School District No. 52 at Midwest City, Oklahoma January 8, 2024.

Clerk \_\_\_\_\_

## SUMMARY OF COLLECTIONS BY FUND

December 31, 2023

	FUND	2023-24 ESTIMATED COLLECTIONS	PRIOR CUMULATIVE COLLECTIONS	CURRENT PERIOD COLLECTIONS**	CURRENT CUMULATIVE COLLECTIONS	% COLLECTED	BALANCE TO BE COLLECTED
11	GENERAL FUND	128,498,798.46	30,301,522.48	11,665,121.36	41,966,643.84	32.66%	(86,532,154.62)
12	CO-OP/TECHNOLOGY CENTER	16,765,242.08	2,559,780.78	291,937.90	2,851,718.68	17.01%	(13,913,523.40)
21	BUILDING FUND	7,891,125.04	302,775.54	536,635.25	839,410.79	10.64%	(7,051,714.25)
22	CHILD NUTRITION FUND	7,684,022.03	1,649,238.78	720,608.77	2,369,847.55	30.84%	(5,314,174.48)
23	TECH BUILDING FUND	11,857,127.61	181,170.62	-	181,170.62	1.53%	(11,675,956.99)
30	BOND FUNDS	0.00	16,795,536.85	7,499,881.78	24,295,418.63	100.00%	24,295,418.63
41	SINKING FUND	21,723,351.39	770,421.86	2,785,976.99	3,556,398.85	16.37%	(18,166,952.54)
86	INSURANCE FUND*	0.00	0.00	-	0.00	0.00%	0.00
<b>TOTAL ALL FUNDS</b>		<b>194,419,666.61</b>	<b>52,560,446.91</b>	<b>23,500,162.05</b>	<b>76,060,608.96</b>	<b>39.12%</b>	<b>(118,359,057.65)</b>

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\*This is a cash fund. Estimated Collections will increase as monies are received

**Mid-Del School District**  
**Tech Center**  
**Statement of Assets, Liabilities and Fund Balance**  
**December 30, 2023**

**ASSETS**

Cash in Bank 8,040,258.22

**TOTAL ASSETS** \$8,040,258.22

**LIABILITIES AND FUND BALANCE**

Accounts Payable \$68.00

Total Liabilities \$68.00

Unaudited Fund Balance as of June 30, 2023 \$9,041,889.33

Excess Expenditures over Revenue (\$1,001,699.11)

Fund Balance, End of Period \$8,040,190.22

**TOTAL LIABILITIES AND FUND BALANCE** \$8,040,258.22

**Mid-Del School District  
Tech Center  
Statement of Revenue and Expenditures  
December 30, 2023**

<b>REVENUES</b>	<b>ANNUAL BUDGET</b>	<b>*CURRENT MONTH ACTUAL</b>	<b>YEAR-TO-DATE ACTUAL</b>	<b>REVENUE RECEIVABLE</b>
Local	\$395,000.00	\$1,322.00	\$213,963.93	\$181,036.07
Interest	\$300,000.00	\$40,672.18	\$275,716.32	\$24,283.68
Rose State Contract	\$3,537,010.69	\$0.00	\$349,822.39	\$3,187,188.30
Tinker Contract	\$825,000.00	\$80,636.89	\$662,031.80	\$162,968.20
State	\$2,377,908.72	\$163,212.49	\$1,203,504.74	\$1,174,403.98
Federal	\$212,332.76	\$6,094.34	\$146,679.50	\$65,653.26
Other	\$0.00			\$0.00
	<hr/>			
<b>TOTAL REVENUE</b>	<b>\$7,647,252.17</b>	<b>\$291,937.90</b>	<b>\$2,851,718.68</b>	<b>\$4,614,497.42</b>
<b>EXPENSES</b>				
Local	\$4,171,772.59	\$141,145.77	\$1,726,328.91	
State	\$4,760,201.56	\$381,165.08	\$2,051,069.99	
Federal	659,359.00	8,871.04	76,018.89	
	<hr/>			
<b>TOTAL EXPENSES</b>	<b>\$9,591,333.15</b>	<b>\$531,181.89</b>	<b>\$3,853,417.79</b>	
<b>EXCESS EXPENDITURES OVER REVENUE</b>	<b><u>(\$1,944,080.98)</u></b>		<b><u>(\$1,001,699.11)</u></b>	

\* This column is for information only and is included in the year-to-date actual amounts.



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**Purchase Order Listing**

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Fund	PO #	FY	Proj	Vendor Name	PO Total	PO Date	Requested By	Description	Status
11	24004584	2024	044	ODP Business Solutions LLC	\$700.00	2023-12-07	Technology/Rennick White	General/Cleaning Supplies	Printed
	24004585	2024	412	Fuzzell's Calculator Corner Inc	\$178.51	2023-12-07	Career Tech/MCMS/Underwood	Toner	Printed
	24004586	2024	042	J.W. Pepper & Sons, Inc.	\$635.99	2023-12-07	CAMS/Band/Budde	Co-Curricular Supplies	Printed
	24004588	2024	511	Scholastic Book Fairs Inc	\$1,448.50	2023-12-07	Title I/DCMS/Brown	Books	Printed
	24004620	2024	511	Literacy Resources, LLC	\$445.00	2023-12-08	Title I/MWC Elem/Brown	Online Subscription	Printed
	24004621	2024	511	Barnes & Noble Booksellers	\$5,884.10	2023-12-08	Title I/DCMS/Brown	Books	Printed
	24004623	2024	515	Lakeshore Equipment Company	\$685.71	2023-12-08	School Support/Tinker/Brown	Co-Curricular Supplies	Printed
	24004626	2024	367	Lexia Learning Systems LLC	\$24,796.00	2023-12-08	RSA/Elem/Brown	Prof Dev/License	Printed
	24004627	2024	412	Anthony's TV & Appliance, Inc.	\$700.00	2023-12-08	Career Tech/MCHS/Lagrand	Dishwasher Repairs/Parts	Printed
	24004628	2024	039	Woodwind & Brasswind, Inc.	\$256.00	2023-12-08	Tinker/V Music/KoesterCraig	Co-Curricular Supplies	Printed
	24004629	2024	412	Aubrey Gary	\$300.00	2023-12-08	Career Tech/DCHS/Ritchie	Prof Educ/Instr Services	Printed
	24004630	2024	044	Video Reality	\$300.00	2023-12-08	Technology/Rennick White	Repairs Technology Services	Printed
	24004691	2024	412	Wal-Mart Allocated	\$400.00	2023-12-12	Career Tech/DCHS/Ritchie	Co-Curricular/Kitchen Supplies	Printed
	24004692	2024	039	Woodwind & Brasswind, Inc.	\$39.75	2023-12-12	Tinker/V Music/KoesterCraig	Co-Curricular Supplies	Printed
	24004693	2024	055	Voss Lighting	\$4,999.00	2023-12-12	Warehouse/Payne	Light Bulbs FY24	Printed
	24004697	2024	170	Varsity Brands Holding Co., Inc.	\$3,398.40	2023-12-12	CAMS/Athletics/Budde	Athletic Furniture	Printed
	24004720	2024	511	School Specialty LLC	\$204.32	2023-12-12	Title I/C Bailey/Brown	General Supplies/Paper	Printed
	24004721	2024	170	All American Sports Corp	\$5,402.75	2023-12-12	CAHS/Athletics/Dunn	Helmet Reconditioning	Printed
	24004724	2024	039	Betrol Enterprises, Inc	\$84.99	2023-12-12	Schwartz/V Music/Jones	Co-Curricular Supplies	Printed
	24004754	2024	795	Edblox, Inc	\$32,800.00	2023-12-13	ARP/MCMS/Brown	Pro Educ Services	Printed
	24004755	2024	000	Jostens, Inc.	\$460.00	2023-12-13	Adm/Board Graduation/Supt	Graduation Gown Rentals FY24	Printed
	24004762	2024	085	The Creative Consortium LTD	\$2,750.00	2023-12-14	MCHS/Sec Fine Arts/Berger	Costume Rentals	Printed
	24004789	2024	412	Oklahoma Science Technology Engineering Math Assoc	\$50.00	2023-12-14	Career Tech/CAMS/Meyer	Registration	Printed



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11	24004792	2024	412	Oklahoma Science Technology Engineering Math Assoc	\$50.00	2023-12-14	Career Tech/DCMS/Maerten	Registration	Printed
	24004793	2024	412	Oklahoma Science Technology Engineering Math Assoc	\$50.00	2023-12-14	Career Tech/MCMS/Belflower	Registration	Printed
	24004800	2024	170	All American Sports Corp	\$1,489.30	2023-12-15	DCHS/Athletics/Jones	Football Helmet Reconditioning	Printed
	24004804	2024	000	CCOSA-Cooperative Council Okla School Admin	\$1,170.00	2023-12-15	Adm/Supt/Cobb	Registrations	Printed
	24004817	2024	170	Varsity Brands Holding Co., Inc.	\$207.90	2023-12-15	DCHS/Athletics/Jones	Football Equipment	Printed
	24004818	2024	412	Family Career And Community Leaders of America Inc	\$875.00	2023-12-15	Career Tech/MCHS/Staton	Fees	Printed
	24004825	2024	056	SHI International Corp	\$2,350.00	2023-12-15	Oper/Maint/Bryan	Laptop FY24	Printed
	24004857	2024	000	SLRS, Inc.	\$2,500.00	2024-01-03	Adm/Graduation/Gilkey	Graduation Interpreter Serv FY24	Printed
	24004858	2024	146	School Health Corporation	\$2,354.50	2024-01-03	Nurses/Jones	Health/Hygiene/First Aid Supplies	Printed
	24004859	2024	000	Jostens, Inc.	\$1,782.16	2024-01-03	Adm/Graduation/CAHS	Faculty Cap & Gown Rental	Printed
	24004860	2024	000	Jostens, Inc.	\$1,701.34	2024-01-03	Adm/Graduation/DCHS	Faculty Cap & Gown Rental	Printed
	24004861	2024	000	Jostens, Inc.	\$1,521.60	2024-01-03	Adm/Graduation/MCHS	Faculty Cap & Gown Rental	Printed
	24004864	2024	044	Amazon Capital Services, Inc.	\$25.98	2024-01-03	Technology/Rennick White	Printer Maintenance Kit	Printed
	24004878	2024	786	ODP Business Solutions LLC	\$84.79	2024-01-03	Consolidated Adm/Brown	General Supplies	Printed
	24004879	2024	511	Hertzberg New Method, Inc	\$656.13	2024-01-03	Title I/C Estates/Brown	Books	Printed
	24004880	2024	085	Suzanne Aylor	\$150.00	2024-01-03	CAHS/Sec Fine Arts/Mitchell	Accompanist Fee	Printed
	24004881	2024	085	Teachers' Retirement System	\$24.75	2024-01-03	CAHS/Sec Fine Arts/Mitchell	TRS for Suzanne Aylor	Printed
	24004882	2024	511	SHI International Corp	\$7,618.27	2024-01-03	Title I/CAMS/Brown	Tech Equip/AV Supplies	Printed
	24004884	2024	621	NASP	\$1,058.00	2024-01-03	Spec Serv/Wilson	Registrations	Printed
	24004885	2024	615	NASP	\$149.00	2024-01-03	Spec Serv/Wilson	Registration	Printed



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Fund	PO #	FY	Proj	Vendor Name	PO Total	PO Date	Requested By	Description	Status
11	24004908	2024	037	J.W. Pepper & Sons, Inc.	\$489.01	2024-01-03	DCHS/V Music/Higgenbottom	Co-Curricular Supplies FY24	Printed
	24004909	2024	044	Chickasaw Telecom, Inc.	\$2,500.00	2024-01-03	Technology/Rennick White	Technical Support FY24	Printed
	24004910	2024	044	Chickasaw Telecom, Inc.	\$2,000.00	2024-01-03	Technology/Rennick White	Emergency Technical Support FY24	Printed
	24004911	2024	041	Edmond Music	\$874.50	2024-01-03	MCHS/Band/Berger	Co-Curricular Supplies	Printed
	24004912	2024	000	Goodwill Industries of Central Oklahoma Inc	\$40,000.00	2024-01-03	Adm/Security/Bryan	Suppl Security Srvs FY24	Printed
	24004914	2024	621	ODP Business Solutions LLC	\$430.90	2024-01-03	Spec Serv/Wilson	General Supplies	Printed
				Fund Total	\$159,032.15				
12	24004589	2024	032	Snap On Incorporated	\$505.40	2023-12-07	MDTC/Bueno	Instructional supplies	Printed
	24004591	2024	032	LDC Automotive LLC	\$344.29	2023-12-07	MDTC/Bueno/Hope	Equip. Maint.	Printed
	24004622	2024	032	Career Tech Administrative Council Inc.	\$500.00	2023-12-08	MTDC/Foster	Fee	Printed
	24004624	2024	052	Ademco Inc	\$95.51	2023-12-08	MDTC/Stearns/King	Bldg/Alarm Maintenance FY24	Printed
	24004625	2024	044	Southern Computer Warehouse, Inc.	\$445.74	2023-12-08	MDTC/Jackson	Tech Equipment	Printed
	24004698	2024	032	American Safety Council, Inc	\$1,251.00	2023-12-12	MDTC/RIngwald	Workbooks	Printed
	24004701	2024	032	Central Oklahoma Winnelson	\$1,500.00	2023-12-12	MDTC/RIngwald	Instructional Supplies	Printed
	24004722	2024	032	Scott Ringwald	\$1,000.00	2023-12-12	MDTC/Ringwald	Tuition Reimbursement	Printed
	24004749	2024	414	Pocket Nurse	\$20,473.61	2023-12-13	MDTC/ARPA/Duley	Machinery/Fixture/Supplies	Printed
	24004750	2024	469	Bendpak Inc	\$8,950.00	2023-12-13	MDTC/Lottery/Hope/Bueno	Machinery	Printed
	24004751	2024	032	Bank of America, N.A.	\$299.00	2023-12-13	MDTC/Schuler	Registration	Printed
	24004788	2024	032	Cengage Learning, Inc.	\$610.50	2023-12-14	MDTC/Eberle	Admin Medical Assisting	Printed
	24004801	2024	044	Southern Computer Warehouse, Inc.	\$113.70	2023-12-15	MDTC/Jackson	Tech Equipment	Printed
24004802	2024	032	Rebecca Foster	\$88.50	2023-12-15	MDTC/Foster	Per Diem Reimbursement	Printed	



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Fund	PO #	FY	Proj	Vendor Name	PO Total	PO Date	Requested By	Description	Status
12	24004803	2024	032	Bank of America, N.A.	\$150.00	2023-12-15	MDTC/Foster	Lodging	Printed
	24004815	2024	052	Workspace Solutions, LLC	\$8,777.70	2023-12-15	MDTC/Stearns/Humphrey	Student Furniture	Printed
	24004816	2024	052	L&M Office Furniture, LLC	\$2,717.03	2023-12-15	MDTC/Stearns/Humphrey	Furniture	Printed
	24004862	2024	052	Amazon Capital Services, Inc.	\$42.99	2024-01-03	MDTC/Stearns/LPN	Casters for LPN Carts	Printed
	24004863	2024	052	Amazon Capital Services, Inc.	\$133.19	2024-01-03	MDTC/Stearns/King	Fixtures	Printed
	24004906	2024	032	ASE Education Foundation	\$1,895.00	2024-01-03	MDTC/Hope/Bueno	Fees	Printed
	24004907	2024	032	Amazon Capital Services, Inc.	\$546.20	2024-01-03	MDTC/Humphrey	Supply	Printed
				Fund Total	\$50,439.36				
21	24004805	2024	052	Emsco Electric Supply Co. Inc	\$4,900.00	2023-12-15	BLDG/Maint/Electrical Dept.	Electrical Parts FY24	Printed
	24004806	2024	052	United Refrigeration, Inc.	\$2,000.00	2023-12-15	BLDG/Maint/HVAC Dept.	HVAC Parts FY24	Printed
	24004807	2024	052	Bradford Supply Industrial	\$800.00	2023-12-15	BLDG/Maint/HVAC	HVAC Parts FY24	Printed
	24004808	2024	052	Locke Supply	\$4,000.00	2023-12-15	BLDG/Maint/HVAC Dept.	HVAC Parts FY24	Printed
				Fund Total	\$11,700.00				
22	24004587	2024	763	US Foodservice-Ok Division	\$5,000.00	2023-12-07	Child Nutrition/Johnson	Small Kitchen Equipment FY24	Printed
				Fund Total	\$5,000.00				
35	24004590	2024	196	Varsity Brands Holding Co., Inc.	\$19,390.54	2023-12-07	35 Bond/DCHS Ath/Jones	Football Uniforms	Printed
	24004694	2024	026	Garrett Operating Company LLC	\$1,876.60	2023-12-12	35 Bond/Library/MCHS	Library Books	Printed
	24004695	2024	026	Garrett Operating Company LLC	\$637.94	2023-12-12	35 Bond/Library/Schwartz	Library Books	Printed
	24004696	2024	026	Klett World Languages, Inc	\$2,706.00	2023-12-12	35 Bond/Txtbks/MCMS	State Adopted Textbooks FY24	Printed



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35	24004725	2024	044	Imagenet Consulting LLC	\$18,364.94	2023-12-12	35-36 Bond/MDLSC/Rennick White	AV Equipment and Installation	Printed
	24004753	2024	099	Certified Commercial Restoration LLC	\$17,334.79	2023-12-13	35 Bond/P Hill/Bryan	Emergency Remediation Serv FY24	Printed
	24004763	2024	026	American Eagle Co Inc	\$1,552.50	2023-12-14	35 Bond/Library/MCHS	Library Books	Printed
	24004764	2024	026	Garrett Operating Company LLC	\$657.40	2023-12-14	35 Bond/Library/DCHS	Library Books	Printed
	24004765	2024	026	Garrett Operating Company LLC	\$3,099.75	2023-12-14	35 Bond/Library/Townsend	Library Books	Printed
	24004766	2024	026	Bound To Stay Bound Books, Inc.	\$1,067.25	2023-12-14	35 Bond/Library/Townsend	Library Books	Printed
	24004796	2024	196	Varsity Brands Holding Co., Inc.	\$346.50	2023-12-15	35 Bond/DCHS Ath/Jones	Athletic Equipment	Printed
	24004820	2024	197	Ice Maker Sales & Service Inc	\$21,777.43	2023-12-15	35 Bond/CN/Warehouse/Johnson	Emergency Compressor FY24	Printed
				Fund Total	\$88,811.64				
36	24004699	2024	023	Woodwind & Brasswind, Inc.	\$3,430.00	2023-12-12	36 Bond/CAHS Fine Arts/Goggans	Instruments	Printed
	24004700	2024	023	Woodwind & Brasswind, Inc.	\$4,494.00	2023-12-12	36 Bond/CAHS Fine Arts/Goggans	AV Equipment	Printed
	24004725	2024	078	Imagenet Consulting LLC	\$55,738.72	2023-12-12	35-36 Bond/MDLSC/Rennick White	AV Equipment and Installation	Printed
	24004752	2024	023	Wenger Corporation	\$35,789.40	2023-12-13	36 Bond/CAHS Fine Arts/Goggans	Equipment	Printed
	24004787	2024	023	Apple Computer Education Sales Sup	\$4,356.00	2023-12-14	36 Bond/CAHS Fine Arts/Goggans	Laptops	Printed
	24004790	2024	023	Mosyle Corporation	\$10.50	2023-12-14	36 Bond/CAHS Fine Arts/Goggans	Online Subscription	Printed
	24004791	2024	023	Bank of America, N.A.	\$89.97	2023-12-14	36 Bond/CAHS Fine Arts/Goggans	Licenses	Printed
				Fund Total	\$103,908.59				
			Grand Total	\$418,891.74					



## Warrant Register by Fund

**12/01/2023 thru 12/31/2023**

Fund	Check Nbr	Vendor/Employee	Chk Date	Line Amt
11	2029	Teachers' Retirement System	2023-12-08	\$70.97
11	2030	Teacher Retirement System	2023-12-14	\$396,774.35
11	2031	Teacher Retirement System	2023-12-14	\$41,522.88
11	2032	Teacher Retirement System	2023-12-14	\$603,284.30
11	2033	Teachers' Retirement System	2023-12-14	\$11,717.69
11	2034	IRS Payroll Tax Payments-Fed W/H	2023-12-14	\$472,063.93
11	2035	IRS Payroll Tax Payments-Fica/Med	2023-12-14	\$913,362.22
11	2036	OTC Payroll Tax Payments	2023-12-14	\$200,830.34
11	2037	Omni Financial Group, Inc.	2023-12-14	\$42,776.91
11	2038	IRS Payroll Tax Payments-Fica/Med	2023-12-14	\$63.88
11	2039	Teacher Retirement System	2023-12-14	\$564.52
11	2040	Teacher Retirement System	2023-12-14	\$766.13
11	2041	IRS Payroll Tax Payments-Fed W/H	2023-12-14	\$1,293.33
11	2042	IRS Payroll Tax Payments-Fica/Med	2023-12-14	\$217.50
11	2043	OTC Payroll Tax Payments	2023-12-14	\$511.00
11	2044	Teachers' Retirement System	2023-12-15	\$403.33
11	2045	Teachers Retirement System	2023-12-15	\$41.25
11	240002186	Bank of America, N.A.	2023-12-08	\$274.50
11	240002187	Evans Hardware	2023-12-08	\$493.27
11	240002188	Napa Auto Parts	2023-12-08	\$4,702.53
11	240002189	O.A.P.T.	2023-12-08	\$1,700.00
11	240002190	Oklahoma Kenworth Inc	2023-12-08	\$3,863.08
11	240002191	Cintas Corporation	2023-12-08	\$678.38
11	240002192	Hydraulic Outlet LLC	2023-12-08	\$1,011.66
11	240002193	O'Reilly Auto Parts	2023-12-08	\$496.62
11	240002194	ODP Business Solutions LLC	2023-12-08	\$65.10
11	240002195	American National Red Cross &	2023-12-08	\$64.80
11	240002196	Anthony's TV & Appliance, Inc.	2023-12-08	\$648.00
11	240002197	Apple Computer Education Sales Sup	2023-12-08	\$16,077.50
11	240002198	April Neichole Keck	2023-12-08	\$360.00
11	240002199	Archway SCM, LLC	2023-12-08	\$2,527.63
11	240002200	Basics Plus, Inc.	2023-12-08	\$256.00
11	240002201	Ben E. Keith Foods	2023-12-08	\$3,790.00
11	240002202	Carolina Biological Supply Co.	2023-12-08	\$62.86
11	240002203	Claire Powers	2023-12-08	\$1,600.00
11	240002204	Daniel Adkisson	2023-12-08	\$400.00
11	240002205	Dick Blick Co.	2023-12-08	\$1,194.02
11	240002206	Fuzzell's Calculator Corner Inc	2023-12-08	\$55.00
11	240002207	Hobby Lobby	2023-12-08	\$130.11
11	240002208	Ice Maker Sales & Service Inc	2023-12-08	\$289.30
11	240002209	Jessica Dayer	2023-12-08	\$860.33
11	240002210	New Dawn Therapy LLC	2023-12-08	\$780.00
11	240002211	ODP Business Solutions LLC	2023-12-08	\$94.74
11	240002212	Oklahoma Copier Solutions	2023-12-08	\$80.66
11	240002213	Paulette Pitt PLLC	2023-12-08	\$3,131.25



## Warrant Register by Fund

**12/01/2023 thru 12/31/2023**

Fund	Check Nbr	Vendor/Employee	Chk Date	Line Amt
11	240002214	Pitsco Education, LLC	2023-12-08	\$3,144.75
11	240002215	Project Lead The Way, Inc.	2023-12-08	\$3,802.75
11	240002216	Ramsey Enterprises Inc	2023-12-08	\$5,340.00
11	240002217	Saddleback Educational, Inc.	2023-12-08	\$944.09
11	240002218	Sam's Club Direct Comm. Acct.	2023-12-08	\$259.95
11	240002219	Scholastic Inc	2023-12-08	\$1,773.80
11	240002220	School Specialty LLC	2023-12-08	\$3,767.56
11	240002221	Solution Tree Inc	2023-12-08	\$6,500.00
11	240002222	Summit Partner Services, LLC	2023-12-08	\$13,000.00
11	240002223	Supplemental Health Care	2023-12-08	\$5,221.72
11	240002224	Swivl, Inc	2023-12-08	\$1,668.00
11	240002225	Therapy Link Solutions, LLC	2023-12-08	\$3,487.50
11	240002226	Varsity Brands Holding Co., Inc.	2023-12-08	\$857.37
11	240002227	Vizionaries ENT LLC	2023-12-08	\$3,750.00
11	240002228	Wal-Mart Allocated	2023-12-08	\$255.68
11	240002229	Wal-Mart Allocated	2023-12-08	\$786.66
11	240002230	Warren Products Inc	2023-12-08	\$79.47
11	240002271	Accufax Div., Southwest Inc.	2023-12-08	\$238.00
11	240002272	Ademco Inc	2023-12-08	\$1,786.47
11	240002273	Bulldog Security	2023-12-08	\$754.00
11	240002274	Carrie Newnam	2023-12-08	\$296.36
11	240002275	Cellco Partnership	2023-12-08	\$53.72
11	240002277	Cintas Corporation	2023-12-08	\$178.68
11	240002280	De Lage Landen Financial Services Inc	2023-12-08	\$6,001.73
11	240002295	Midwest Bus Sales, Inc.	2023-12-08	\$11,168.00
11	240002297	Oklahoma Copier Solutions	2023-12-08	\$10,376.94
11	240002302	Red Baker Propane	2023-12-08	\$25.00
11	240002303	Shanna Howard	2023-12-08	\$147.50
11	240002304	SHI International Corp	2023-12-08	\$727.60
11	240002308	Voss Lighting	2023-12-08	\$1,824.84
11	240002309	Warren Products Inc	2023-12-08	\$37.94
11	240002310	CCOSA-Cooperative Council Okla School Admin	2023-12-08	\$450.00
11	240002311	Varsity Brands Holding Co., Inc.	2023-12-08	\$557.50
11	240002312	Warren Products Inc	2023-12-08	\$58.50
11	240002313	Mid-Del Support Employees Association	2023-12-11	\$90.92
11	240002314	American Fidelity Assurance	2023-12-14	\$15,247.78
11	240002315	American Fidelity Assurance	2023-12-14	\$120,451.21
11	240002316	American Fidelity Health Services Administration	2023-12-14	\$3,901.00
11	240002317	AR Child Support Enforcement	2023-12-14	\$529.94
11	240002318	Assoc Of Professional Okla Educators	2023-12-14	\$695.70
11	240002319	Camelot Financial Services	2023-12-14	\$1,152.81
11	240002320	CCOSA-Cooperative Council Okla School Admin	2023-12-14	\$477.18
11	240002321	Colonial Life & Accident	2023-12-14	\$8.00
11	240002322	DHS, Child Support	2023-12-14	\$5,665.52
11	240002325	Internal Revenue Service	2023-12-14	\$408.86



## Warrant Register by Fund

**12/01/2023 thru 12/31/2023**

Fund	Check Nbr	Vendor/Employee	Chk Date	Line Amt
11	240002326	John Hardeman, Trustee	2023-12-14	\$2,288.00
11	240002327	John Hardeman, Trustee	2023-12-14	\$521.00
11	240002328	Love Beal & Nixon Pc	2023-12-14	\$871.35
11	240002329	Mid-Del Public Schools Foundation	2023-12-14	\$1,900.50
11	240002330	Mid-Del Schools	2023-12-14	\$11,027.72
11	240002331	Mid-Del Schools Reimbursement	2023-12-14	\$15.00
11	240002332	Mid-Del Support Employees Association	2023-12-14	\$126.84
11	240002333	Money Services, Inc	2023-12-14	\$378.36
11	240002334	Morgan & Associates PC	2023-12-14	\$130.00
11	240002335	MWC ACT	2023-12-14	\$27,522.31
11	240002336	OK Tax Commission	2023-12-14	\$2,066.15
11	240002337	Oklahoma Education Association	2023-12-14	\$3,342.17
11	240002338	Philadelphia Life Ins.	2023-12-14	\$251.20
11	240002339	Pre-Paid Legal Services	2023-12-14	\$66.80
11	240002340	Robinson & Hoover	2023-12-14	\$747.59
11	240002341	Security Benefit	2023-12-14	\$1,200.00
11	240002342	Standard Insurance Company	2023-12-14	\$3,119.24
11	240002343	Standard Insurance Company	2023-12-14	\$11,720.24
11	240002344	State Educ. Employee Insurance	2023-12-14	\$782,378.50
11	240002345	State of Louisiana	2023-12-14	\$423.41
11	240002346	Total Wellness LLC	2023-12-14	\$170.00
11	240002347	TX Child Support SDU	2023-12-14	\$2,350.00
11	240002348	U.S. Department of Treasury	2023-12-14	\$436.42
11	240002349	United Way	2023-12-14	\$316.91
11	240002350	Bank of America, N.A.	2023-12-12	\$481.63
11	240002352	Academy Sports + Outdoors	2023-12-12	\$69.99
11	240002353	Apple	2023-12-12	\$139.98
11	240002354	Amazon Capital Services, Inc.	2023-12-15	\$121.96
11	240002355	Chickasaw Telecom, Inc.	2023-12-15	\$16,221.10
11	240002356	Cintas Corporation	2023-12-15	\$63.99
11	240002358	Compliance Resource Group Inc	2023-12-15	\$625.00
11	240002359	Deep River Resources	2023-12-15	\$90.00
11	240002362	Eureka Water Co.	2023-12-15	\$32.39
11	240002364	Fortitude Dogs Inc	2023-12-15	\$530.00
11	240002366	GateHouse Media Oklahoma Holdings, Inc.	2023-12-15	\$120.70
11	240002371	Oklahoma School Assurance Group	2023-12-15	\$148,100.50
11	240002372	Oklahoma State School Board Association	2023-12-15	\$150.00
11	240002373	Pitney Bowes	2023-12-15	\$2,978.61
11	240002374	Savannah Prine	2023-12-15	\$21.00
11	240002375	SHI International Corp	2023-12-15	\$335.98
11	240002377	TruProducts, LLC	2023-12-15	\$23,218.97
11	240002379	Waste Connections of Oklahoma, Inc	2023-12-15	\$730.00
11	240002380	EDUStaff LLC	2023-12-15	\$45,073.11
11	240002381	Car Cab Wrecker Service Inc	2023-12-15	\$457.00
11	240002382	Cintas Corporation	2023-12-15	\$730.28



## Warrant Register by Fund

**12/01/2023 thru 12/31/2023**

Fund	Check Nbr	Vendor/Employee	Chk Date	Line Amt
11	240002383	Compliance Resource Group Inc	2023-12-15	\$2,650.00
11	240002384	Industrial Welding & Tool Supply, LTD	2023-12-15	\$262.64
11	240002385	Midwest Bus Sales, Inc.	2023-12-15	\$1,204.88
11	240002386	Midwest Bus Sales, Inc.	2023-12-15	\$20,539.85
11	240002387	Napa Auto Parts	2023-12-15	\$2.45
11	240002388	Oklahoma Turnpike Authority	2023-12-15	\$204.25
11	240002389	Penley Oil Company	2023-12-15	\$629.20
11	240002390	Shamrock Environmental Corporation	2023-12-15	\$3,385.78
11	240002391	Sun Coast Resources, Inc	2023-12-15	\$49,940.65
11	240002392	The Goodyear Tire & Rubber Co.	2023-12-15	\$2,428.65
11	240002393	Warren Products Inc	2023-12-15	\$614.15
11	240002394	Cintas Corporation	2023-12-15	\$648.52
11	240002395	Hydraulic Outlet LLC	2023-12-15	\$2,001.14
11	240002396	Jason Scott	2023-12-15	\$75.00
11	240002397	O'Reilly Auto Parts	2023-12-15	\$244.04
11	240002398	Ray Clark	2023-12-15	\$49.00
11	240002399	Safety-Kleen Systems Inc	2023-12-15	\$182.25
11	240002400	Sun Coast Resources, Inc	2023-12-15	\$11,599.03
11	240002401	Tony Conceicao	2023-12-15	\$200.00
11	240002402	Act, Inc.	2023-12-15	\$115.00
11	240002403	Amazon Capital Services, Inc.	2023-12-15	\$871.08
11	240002404	Bercher Ceramics	2023-12-15	\$796.95
11	240002405	Cache Public Schools	2023-12-15	\$125.00
11	240002406	City Of Midwest City	2023-12-15	\$16,988.40
11	240002407	Claire Powers	2023-12-15	\$1,600.00
11	240002408	Committee For Children	2023-12-15	\$10,035.90
11	240002409	Diadem Sports LLC	2023-12-15	\$1,050.00
11	240002410	Edmond Music	2023-12-15	\$1,288.98
11	240002411	Fuzzell's Calculator Corner Inc	2023-12-15	\$1,508.98
11	240002412	Hawk River Investments LLC	2023-12-15	\$145.00
11	240002413	House Of Clay, The	2023-12-15	\$319.07
11	240002414	Industrial Welding & Tool Supply, LTD	2023-12-15	\$273.83
11	240002415	IXL Learning, Inc.	2023-12-15	\$1,300.00
11	240002416	K-Log Inc	2023-12-15	\$1,820.41
11	240002417	Lakeshore Equipment Company	2023-12-15	\$181.38
11	240002418	Laser Source LLC	2023-12-15	\$553.00
11	240002419	Lexia Learning Systems LLC	2023-12-15	\$399.00
11	240002420	ODP Business Solutions LLC	2023-12-15	\$304.46
11	240002421	Oklahoma Department of Career & Technology	2023-12-15	\$35.00
11	240002422	Pacific Northwest Publishing Inc	2023-12-15	\$1,177.00
11	240002423	Pitsco Education, LLC	2023-12-15	\$1,376.78
11	240002424	Scholastic Inc	2023-12-15	\$474.38
11	240002425	Scholastic Inc. Education	2023-12-15	\$1,356.52
11	240002426	School Specialty LLC	2023-12-15	\$4,956.42
11	240002427	schoolSAFEid, LLC	2023-12-15	\$1,039.95



## Warrant Register by Fund

**12/01/2023 thru 12/31/2023**

Fund	Check Nbr	Vendor/Employee	Chk Date	Line Amt
11	240002428	Scott Westin	2023-12-15	\$240.00
11	240002429	Shawnee High School	2023-12-15	\$375.00
11	240002430	SLRS, Inc.	2023-12-15	\$395.02
11	240002431	Solution Tree Inc	2023-12-15	\$6,500.00
11	240002432	Stephanie Melton	2023-12-15	\$250.00
11	240002433	Terri Ogden	2023-12-15	\$2,444.45
11	240002434	Themes & Variations Inc	2023-12-15	\$174.95
11	240002435	Toney Pro LLC	2023-12-15	\$730.00
11	240002436	Varsity Brands Holding Co., Inc.	2023-12-15	\$985.00
11	240002437	Vizionaries ENT LLC	2023-12-15	\$4,250.00
11	240002438	Wal-Mart Allocated	2023-12-15	\$194.35
11	240002439	Warren Products Inc	2023-12-15	\$2,126.78
11	240002440	West Music Co Inc	2023-12-15	\$633.15
11	240002441	Wilson Language Training Corporation	2023-12-15	\$1,900.00
11	240002442	Wal-Mart Allocated	2023-12-15	\$391.38
11	240002490	Center For Education Law	2023-12-15	\$312.00
11	240002491	EDUStaff LLC	2023-12-15	\$28,738.31
11	240002492	Amazon Capital Services, Inc.	2023-12-15	\$477.45
11	240002493	Hobby Lobby	2023-12-15	\$57.28
11		December Payroll Check	2023-12-14	\$36,465.75
11		December Direct Deposit	2023-12-14	\$4,637,132.37
11			<b>Total FY24 Fund 11</b>	<b>\$8,935,291.98</b>

MID-DEL SCHOOL DISTRICT PAYROLL VOID/REPLACEMENT CHECKS & OTHER VOIDS

FY24  
FUND 11

Voided Check#	Replaced by Check#	Check Date	Date Voided	Employee Name / Vendor	Amount	Description
240001112	240002313	9/25/2023	12/11/2023	Mid-Del Support Employees Association	90.92	Lost

\$ 90.92



## Warrant Register by Fund

**12/01/2023 thru 12/31/2023**

Fund	Check Nbr	Vendor/Employee	Chk Date	Line Amt
12	2030	Teacher Retirement System	2023-12-14	\$23,180.41
12	2031	Teacher Retirement System	2023-12-14	\$559.64
12	2032	Teacher Retirement System	2023-12-14	\$32,965.73
12	2033	Teachers' Retirement System	2023-12-14	\$938.38
12	2034	IRS Payroll Tax Payments-Fed W/H	2023-12-14	\$31,457.47
12	2035	IRS Payroll Tax Payments-Fica/Med	2023-12-14	\$51,167.84
12	2036	OTC Payroll Tax Payments	2023-12-14	\$12,589.66
12	2037	Omni Financial Group, Inc.	2023-12-14	\$1,358.09
12	240002229	Wal-Mart Allocated	2023-12-08	\$109.84
12	240002231	Bank of America, N.A.	2023-12-08	\$1,794.20
12	240002232	Cindi Stearns	2023-12-08	\$88.50
12	240002233	Erin Hurst	2023-12-08	\$88.50
12	240002234	Eureka Water Co.	2023-12-08	\$22.35
12	240002235	Hawk River Investments LLC	2023-12-08	\$44.00
12	240002236	Heritage Lawn & Land Scape, LLC	2023-12-08	\$1,053.16
12	240002237	Industrial Welding & Tool Supply, LTD	2023-12-08	\$301.28
12	240002238	Jessica Schuler	2023-12-08	\$646.84
12	240002239	Kasey Duley	2023-12-08	\$126.02
12	240002240	Oklahoma Copier Solutions	2023-12-08	\$4.46
12	240002241	Oklahoma Copier Solutions	2023-12-08	\$224.10
12	240002242	Rebecca Foster	2023-12-08	\$478.36
12	240002243	SourceOne Management Services Inc	2023-12-08	\$14,733.83
12	240002244	Southern Computer Warehouse, Inc.	2023-12-08	\$684.97
12	240002245	Unifirst Holdings, Inc.	2023-12-08	\$133.78
12	240002246	Varsity Brands Holding Co., Inc.	2023-12-08	\$6,990.00
12	240002247	Video Reality	2023-12-08	\$15,903.07
12	240002248	Warren Products Inc	2023-12-08	\$188.64
12	240002249	Westlake Ace Hardware	2023-12-08	\$75.96
12	240002278	City Of Del City	2023-12-08	\$111.65
12	240002282	Exelon Corporation	2023-12-08	\$239.22
12	240002298	Oklahoma Natural Gas Co.	2023-12-08	\$411.05
12	240002313	Mid-Del Support Employees Association	2023-12-11	\$1.08
12	240002314	American Fidelity Assurance	2023-12-14	\$1,612.03
12	240002315	American Fidelity Assurance	2023-12-14	\$5,355.80
12	240002316	American Fidelity Health Services Administration	2023-12-14	\$450.00
12	240002318	Assoc Of Professional Okla Educators	2023-12-14	\$0.41
12	240002322	DHS, Child Support	2023-12-14	\$697.66
12	240002329	Mid-Del Public Schools Foundation	2023-12-14	\$40.00
12	240002332	Mid-Del Support Employees Association	2023-12-14	\$1.16
12	240002335	MWC ACT	2023-12-14	\$739.03
12	240002337	Oklahoma Education Association	2023-12-14	\$30.63
12	240002342	Standard Insurance Company	2023-12-14	\$133.02
12	240002343	Standard Insurance Company	2023-12-14	\$815.08
12	240002344	State Educ. Employee Insurance	2023-12-14	\$33,891.54
12	240002346	Total Wellness LLC	2023-12-14	\$10.00



## Warrant Register by Fund

**12/01/2023 thru 12/31/2023**

Fund	Check Nbr	Vendor/Employee	Chk Date	Line Amt
12	240002369	OG&E	2023-12-15	\$7,074.97
12	240002380	EDUStaff LLC	2023-12-15	\$990.10
12	240002442	Wal-Mart Allocated	2023-12-15	\$179.80
12	240002443	1099 Pro, Inc	2023-12-15	\$299.00
12	240002444	Amazon Capital Services, Inc.	2023-12-15	\$75.83
12	240002445	American Eagle Safety Services LLC	2023-12-15	\$3,000.00
12	240002446	Career Tech Administrative Council Inc.	2023-12-15	\$100.00
12	240002447	CDW Government	2023-12-15	\$1,298.68
12	240002448	Cintas Corporation	2023-12-15	\$287.16
12	240002449	Coxcom LLC	2023-12-15	\$377.13
12	240002450	De Lage Landen Financial Services Inc	2023-12-15	\$23.58
12	240002451	De Lage Landen Financial Services Inc	2023-12-15	\$618.85
12	240002452	Erin Hurst	2023-12-15	\$88.69
12	240002453	Hartman Publishing, Inc.	2023-12-15	\$520.25
12	240002454	Hattie Lupton	2023-12-15	\$1,850.10
12	240002455	Heritage Lawn & Land Scape, LLC	2023-12-15	\$1,570.00
12	240002456	Jessica Schuler	2023-12-15	\$148.04
12	240002457	Johnstone Supply	2023-12-15	\$906.39
12	240002458	Keystone Automotive Industries	2023-12-15	\$663.80
12	240002459	Locke Supply	2023-12-15	\$1,188.75
12	240002460	Matthew Adamson	2023-12-15	\$1,760.00
12	240002461	Medic First Aid International, Inc.	2023-12-15	\$287.80
12	240002463	Mid-Del Schools	2023-12-15	\$219.10
12	240002464	O'Reilly's Auto Parts	2023-12-15	\$112.62
12	240002465	Oklahoma Turnpike Authority	2023-12-15	\$22.46
12	240002466	Rebecca Foster	2023-12-15	\$251.49
12	240002467	Rochester Midland Corp	2023-12-15	\$313.12
12	240002468	Scott Ringwald	2023-12-15	\$665.22
12	240002469	SHI International Corp	2023-12-15	\$2,925.55
12	240002470	Simon Gallagher	2023-12-15	\$467.36
12	240002471	TestEquity LLC	2023-12-15	\$52.91
12	240002472	Unifirst Holdings, Inc.	2023-12-15	\$66.89
12	240002473	Vernon Alonzo Cole	2023-12-15	\$256.00
12	240002474	W.W. Grainger, Inc.	2023-12-15	\$992.00
12	240002475	Warren Products Inc	2023-12-15	\$238.42
12	240002491	EDUStaff LLC	2023-12-15	\$935.27
12		December Direct Deposit	2023-12-14	\$257,607.20
12			<b>Total FY24 Fund 12</b>	<b>\$530,882.97</b>

**MID-DEL SCHOOL DISTRICT PAYROLL VOID/REPLACEMENT CHECKS & OTHER VOIDS**

FY24  
FUND 12

Voided Check#	Replaced by Check#	Check Date	Date Voided	Employee Name / Vendor	Amount	Description
240001112	240002313	9/25/2023	12/11/2023	Mid-Del Support Employees Association	1.08	Lost
					\$ 1.08	



## Warrant Register by Fund

**12/01/2023 thru 12/31/2023**

Fund	Check Nbr	Vendor/Employee	Chk Date	Line Amt
21	240002250	All Sheet Metal	2023-12-08	\$165.00
21	240002251	Cherokee Building Materials Inc	2023-12-08	\$695.70
21	240002252	Citibank N.A.	2023-12-08	\$920.73
21	240002253	Clifford Power Systems, Inc.	2023-12-08	\$422.55
21	240002254	Contractors Supply Co. & Builders Rental Co.	2023-12-08	\$104.80
21	240002255	Digi Security Systems LLC	2023-12-08	\$870.77
21	240002256	Evans Hardware	2023-12-08	\$14.63
21	240002257	Independent Penny	2023-12-08	\$1,570.00
21	240002258	Locke Supply	2023-12-08	\$1,560.22
21	240002259	Munch's Supply O'Connor LLC	2023-12-08	\$1,187.62
21	240002260	Nicoma Park Lumber	2023-12-08	\$302.11
21	240002261	Oklahoma C & C Fencing LLC	2023-12-08	\$67.02
21	240002262	Petra	2023-12-08	\$85.41
21	240002263	Sherwin-Williams	2023-12-08	\$49.45
21	240002264	Standard Steel Co.	2023-12-08	\$275.85
21	240002265	Star Electric Supply, Inc	2023-12-08	\$106.99
21	240002266	The ADT Security Corporation	2023-12-08	\$497.00
21	240002267	The ADT Security Corporation	2023-12-08	\$3,083.00
21	240002268	Toucan Productions	2023-12-08	\$355.00
21	240002269	Voss Lighting	2023-12-08	\$831.00
21	240002270	Winsupply of Oklahoma City Co	2023-12-08	\$965.89
21	240002276	Cenergistic LLC	2023-12-08	\$31,018.00
21	240002278	City Of Del City	2023-12-08	\$9,231.74
21	240002282	Exelon Corporation	2023-12-08	\$3,854.92
21	240002298	Oklahoma Natural Gas Co.	2023-12-08	\$6,446.86
21	240002300	Pinnacle Solutions LLC	2023-12-08	\$1,939.28
21	240002301	R Group Inc	2023-12-08	\$42,149.45
21	240002350	Bank of America, N.A.	2023-12-12	\$4,297.44
21	240002357	City Of Oklahoma City	2023-12-15	\$1,550.29
21	240002361	Emsco Electric Supply Co. Inc	2023-12-15	\$1,942.50
21	240002369	OG&E	2023-12-15	\$95,764.13
21	240002370	Oklahoma Electric Cooperative	2023-12-15	\$2,397.87
21	240002476	Bradford Supply Industrial	2023-12-15	\$106.23
21	240002477	Citibank N.A.	2023-12-15	\$392.56
21	240002478	Emsco Electric Supply Co. Inc	2023-12-15	\$2,758.52
21	240002479	Evans Hardware	2023-12-15	\$59.86
21	240002480	Ewing Irrigation	2023-12-15	\$429.64
21	240002481	John W. Gasparini Inc.	2023-12-15	\$722.45
21	240002482	Kone, Inc.	2023-12-15	\$4,307.19
21	240002483	Locke Supply	2023-12-15	\$569.66
21	240002484	Oklahoma Security Control Systems Inc	2023-12-15	\$40.50
21	240002485	Panco, Inc	2023-12-15	\$1,155.00
21	240002486	Sherwin-Williams	2023-12-15	\$111.59
21	240002487	United Refrigeration, Inc.	2023-12-15	\$132.26
21	240002488	W.W. Grainger, Inc.	2023-12-15	\$157.63



## Warrant Register by Fund

12/01/2023 thru 12/31/2023

Fund	Check Nbr	Vendor/Employee	Chk Date	Line Amt
21	240002489	Waste Connections of Oklahoma, Inc	2023-12-15	\$400.00
21			<b>Total FY24 Fund 21</b>	<b>\$226,066.31</b>



## Warrant Register by Fund

**12/01/2023 thru 12/31/2023**

Fund	Check Nbr	Vendor/Employee	Chk Date	Line Amt
22	2030	Teacher Retirement System	2023-12-14	\$11,285.75
22	2031	Teacher Retirement System	2023-12-14	\$3,476.70
22	2032	Teacher Retirement System	2023-12-14	\$15,316.31
22	2034	IRS Payroll Tax Payments-Fed W/H	2023-12-14	\$7,735.58
22	2035	IRS Payroll Tax Payments-Fica/Med	2023-12-14	\$23,745.10
22	2036	OTC Payroll Tax Payments	2023-12-14	\$3,231.00
22	240002279	Coca-Cola Southwest Beverages LLC	2023-12-08	\$1,908.99
22	240002281	Evans Hardware	2023-12-08	\$14.73
22	240002283	Flowers Baking Company Of Denton, LLC	2023-12-08	\$3,788.82
22	240002286	Hagar Restaurant Service, Inc.	2023-12-08	\$446.14
22	240002288	Hiland Dairy Foods Company, LLC	2023-12-08	\$51,219.53
22	240002289	Ice Maker Sales & Service Inc	2023-12-08	\$665.63
22	240002290	ITW Food Equipment Group LLC	2023-12-08	\$990.30
22	240002291	J & E Supply & Fastener Co. Inc.	2023-12-08	\$6.77
22	240002292	Johnstone Supply	2023-12-08	\$199.93
22	240002293	Klement Distribution, Inc.	2023-12-08	\$606.27
22	240002294	Locke Supply	2023-12-08	\$256.75
22	240002299	Oswalt Restaurant Supply	2023-12-08	\$477.81
22	240002300	Pinnacle Solutions LLC	2023-12-08	\$872.00
22	240002306	US Foodservice-Ok Division	2023-12-08	\$3,525.83
22	240002313	Mid-Del Support Employees Association	2023-12-11	\$24.00
22	240002314	American Fidelity Assurance	2023-12-14	\$258.32
22	240002315	American Fidelity Assurance	2023-12-14	\$2,629.54
22	240002323	Faber & Brand LLC	2023-12-14	\$126.08
22	240002324	Hall & Ludlam, PLLC	2023-12-14	\$84.95
22	240002329	Mid-Del Public Schools Foundation	2023-12-14	\$10.00
22	240002332	Mid-Del Support Employees Association	2023-12-14	\$28.00
22	240002337	Oklahoma Education Association	2023-12-14	\$737.80
22	240002342	Standard Insurance Company	2023-12-14	\$212.84
22	240002343	Standard Insurance Company	2023-12-14	\$535.30
22	240002344	State Educ. Employee Insurance	2023-12-14	\$24,590.08
22	240002349	United Way	2023-12-14	\$8.00
22	240002376	Timothy S Keith	2023-12-15	\$1,200.00
22		December Direct Deposit	2023-12-14	\$128,623.12
22			<b>Total FY24 Fund 22</b>	<b>\$288,837.97</b>

**MID-DEL SCHOOL DISTRICT PAYROLL VOID/REPLACEMENT CHECKS & OTHER VOIDS**

FY24  
FUND 22

Voided Check#	Replaced by Check#	Check Date	Date Voided	Employee Name / Vendor	Amount	Description
240001112	240002313	9/25/2023	12/11/2023	Mid-Del Support Employees Association	24.00	Lost
					\$24.00	



## Warrant Register by Fund

12/01/2023 thru 12/31/2023

Fund	Check Nbr	Vendor/Employee	Chk Date	Line Amt
23	240002462	Michael L. Mccoy Architects, Inc.	2023-12-15	\$7,454.86
23			<b>Total FY24 Fund 23</b>	<b>\$7,454.86</b>



## Warrant Register by Fund

**12/01/2023 thru 12/31/2023**

Fund	Check Nbr	Vendor/Employee	Chk Date	Line Amt
35	240002284	Follett Content Solutions, LLC	2023-12-08	<b>\$1,964.83</b>
35	240002287	Hertzberg New Method, Inc	2023-12-08	<b>\$300.51</b>
35	240002296	Oklahoma Attorney General	2023-12-08	<b>\$2,012.00</b>
35	240002305	Synergy Datacom Supply	2023-12-08	<b>\$1,649.78</b>
35	240002307	Varsity Brands Holding Co., Inc.	2023-12-08	<b>\$4,766.80</b>
35	240002350	Bank of America, N.A.	2023-12-12	<b>\$167.45</b>
35	240002354	Amazon Capital Services, Inc.	2023-12-15	<b>\$15.28</b>
35	240002363	Follett Content Solutions, LLC	2023-12-15	<b>\$6,529.97</b>
35	240002365	Garrett Operating Company LLC	2023-12-15	<b>\$2,927.10</b>
35	240002367	It's Greek to Me, Inc.	2023-12-15	<b>\$1,371.46</b>
35	240002368	Lerner Publishing Group	2023-12-15	<b>\$176.93</b>
35	240002378	Varsity Brands Holding Co., Inc.	2023-12-15	<b>\$2,080.33</b>
35			<b>Total FY24 Fund 35</b>	<b>\$23,962.44</b>



## Warrant Register by Fund

12/01/2023 thru 12/31/2023

Fund	Check Nbr	Vendor/Employee	Chk Date	Line Amt
36	240002285	Guitar Center Stores	2023-12-08	\$4,515.63
36	240002360	Designs By King Inc	2023-12-15	\$475.00
36			<b>Total FY24 Fund 36</b>	<b>\$4,990.63</b>



**Warrant Register by Fund**

**12/01/2023 thru 12/31/2023**

Fund	Check Nbr	Vendor/Employee	Chk Date	Line Amt
86	240002351	Universal Service Administrative Co.	2023-12-12	<b>\$34,109.96</b>
86			<b>Total FY24 Fund 86</b>	<b>\$34,109.96</b>
			<b>Grand Total December FY24</b>	<b>\$10,051,597.12</b>

**Mid-Del Schools 2018 Lease Revenue Bond Payments Fund 08**  
**Expenses Reported to Mid-Del Schools December 1 - December 31, 2023**

<u>Check Date</u>	<u>Check #</u>	<u>To Whom Paid</u>	<u>Check Amount</u>	<u>Description Line 01</u>	<u>Description Line 02</u>
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No Transactions for December 2023

**Mid-Del Schools Lease Revenue Bond Payments Fund 08**  
**Cumulative Report February 15, 2018 through December 31, 2023**

<u>Ck Date</u>	<u>Check #</u>	<u>To Whom Paid</u>	<u>Check Amount</u>	<u>Description Line 01</u>	<u>Description Line 02</u>
2/15/2018	305514	Oklahoma County Finance	\$ 77,060.00	Authority Acceptance Fee	Authority Acceptance Fee
2/15/2018	305515	J Kelly Work, Esq.	\$ 77,060.00	Payment of Professional Services	Payment of Professional Services
2/15/2018	305516	School Legal Services, P.C.	\$ 5,000.00	Payment of Professional Services	Payment of Professional Services
2/15/2018	ACH	D.A. Davidson & Co.	\$ 7,500.00	Payment of Cost of Issuance	Payment of Cost of Issuance
2/15/2018	ACH	Stephen H. McDonald & Assoc.	\$ 23,118.00	Payment of Cost of Issuance	Payment of Cost of Issuance
2/15/2018	ACH	Floyd Law Firm PC	\$ 234,180.00	Per Closing Order	Per Closing Order
2/15/2018	ACH	BOK Financial Securities Inc	\$ 208,062.00	RE: OCFA Lease Revenue Bonds	RE: OCFA Lease Revenue Bonds
2/15/2018	ACH	Standard & Poor's	\$ 49,000.00	Invoice: 11344441	Invoice: 11344441
2/15/2018	ACH	Transfer To 800719015 Debt Svc Act	\$ 4,500.00	Annual Trustee Fee	Annual Trustee Fee
2/15/2018	ACH	Kutak Rock LLP	\$ 50,000.00	Invoice: 2397017	Invoice: 2397017
2/15/2018	Transfer	Bancfirst	\$ 6,500.00	Acceptance Fee	Acceptance Fee
4/3/2018	1038368	Emsco Electric Supply	\$ 4,994.48	Inv# 1830336 1830338 1830340 1830341 1830344 1830346 1830348	Marquis instal at various sites
4/18/2018	1038893	Mass Architects Inc	\$ 8,316.00	Invoice 1802.01	Kerr MS Architect Fees
4/18/2018	1038894	Mass Architects Inc	\$ 4,298.00	Invoice 1803.01	Kerr MS Architect Fees
4/18/2018	1038895	Mass Architects Inc	\$ 4,298.00	Invoice 1803.01	Monroney Architect Fees
4/18/2018	1038896	Mass Architects Inc	\$ 2,478.00	Invoice 1803.01	Cleveland Bailey Architect Fees
4/18/2018	1038897	Mass Architects Inc	\$ 2,478.00	Invoice 1803.01	Highland Park Architect Fees
4/18/2018	1038898	Mass Architects Inc	\$ 2,478.00	Invoice 1803.01	Ridgecrest Architect Fees
4/18/2018	1038899	Mass Architects Inc	\$ 2,478.00	Invoice 1803.01	Steed Architect Fees
4/18/2018	1038900	Mass Architects Inc	\$ 2,702.00	Invoice 1803.01	Townsend Architect Fees
4/18/2018	1038901	Mass Architects Inc	\$ 2,702.00	Invoice 1803.01	Country Estates Architect Fees
4/18/2018	1038902	Mass Architects Inc	\$ 2,702.00	Invoice 1803.01	Barnes Architect Fees
4/18/2018	1038903	Mass Architects Inc	\$ 2,702.00	Invoice 1803.01	Tinker Architect Fees
4/18/2018	1038904	Mass Architects Inc	\$ 3,612.00	Invoice 1801.01	CAMS Architect Fees
4/18/2018	1038905	Mass Architects Inc	\$ 1,582.00	Invoice 1803.01	Schwartz Architect Fees
4/18/2018	1038906	WPM Design Group	\$ 7,800.00	Invoice 2478	Cleveland Bailey Architect Fees
4/18/2018	1038907	LWPB Architecture	\$ 67,500.00	Invoices 4595 4625	Kerr Architect Fees
4/18/2018	1038908	LWPB Architecture	\$ 67,500.00	Invoices 4596 4626	Monroney Architect Fees
4/18/2018	1038909	CMS Willowbrook	\$ 37,800.00	Inv 43161 43162 43096 43095 43097	Survey Fees-KMS CAHS DCHS MCHS MMS
4/18/2018	1038910	CMS Willowbrook	\$ 12,500.00	Invoice 43098	Schwartz Survey Fees
4/18/2018	1038911	AGP-the Abla Griffin Partnership	\$ 11,812.50	Application 1	P Hill Storm Shelter Arch Fees
4/18/2018	1038912	Dezign Partnership Inc	\$ 2,250.00	Invoice MDTE032618.1	Maintenance Architect Fees
4/18/2018	1038913	Dezign Partnership Inc	\$ 22,500.00	Invoice MDTE032618	Townsend Architect Fees
5/3/2018	VOID	VOID Dezign Partnership ck #1038913	\$ (22,500.00)	Void Invoice MDTE032618	Townsend Architect Fees
5/3/2018	1039232	Panco Inc	\$ 94,500.00	Invoice 6629	Tinker EMS System
5/3/2018	1039233	Panco Inc	\$ 95,500.00	Invoice 6620	C Estates EMS System
5/23/2018	1039669	WPM Design Group	\$ 2,500.90	Invoice 2509	Survey-KMS MMS & PAC for CAHS DCHS MCHS
5/23/2018	1039670	Dezign Partnership	\$ 12,634.36	Invoice 042618	Townsend Arch svc site work

**Mid-Del Schools Lease Revenue Bond Payments Fund 08**  
**Cumulative Report February 15, 2018 through December 31, 2023**

<u>Ck Date</u>	<u>Check #</u>	<u>To Whom Paid</u>	<u>Check Amount</u>	<u>Description Line 01</u>	<u>Description Line 02</u>
5/23/2018	1039671	AGP- The Able Griffin Partnership	\$ 42,727.50	Application 1	CAMS Arch Fees renovate
5/23/2018	1039672	CMS Willowbrook	\$ 2,250.00	Invoice 611	P Hill survey storm shelter
5/23/2018	1039673	CMS Willowbrook	\$ 2,150.00	Invoice 612	P Hill Geo Tech Fees
5/23/2018	1039674	Mass Architects Inc	\$ 6,336.76	Invoice 1803.02	MCHS Arch Fees HVAC
5/23/2018	1039675	Mass Architects Inc	\$ 6,336.76	Invoice 1803.01	DCHS Arch Fees HVAC
5/23/2018	1039676	Mass Architects Inc	\$ 5,575.00	Invoice 1803.04-CB	C Bailey Arch Fees HVAC
5/23/2018	1039677	Mass Architects Inc	\$ 6,080.00	Invoice 1803.04-BARNES	Barnes Arch Fees HVAC
5/23/2018	1039678	Mass Architects Inc	\$ 6,080.00	Invoice 1803.04 C ESTATES	C Estates Arch Fees HVAC
5/23/2018	1039679	Mass Architects Inc	\$ 5,575.00	Invoice 1803.04 H PARK	H Park Arch Fees HVAC
5/23/2018	1039680	Mass Architects Inc	\$ 5,575.00	Invoice 1803.04 RIDGECREST	Ridgecrest Arch Fees HVAC
5/23/2018	1039681	Mass Architects Inc	\$ 3,560.00	Invoice 1803.04 SCHWARTZ	Schwarta Arch Fees HVAC
5/23/2018	1039682	Mass Architects Inc	\$ 5,575.00	Invoice 1803.04 STEED	Steed Arch Fees HVAC
5/23/2018	1039683	Mass Architects Inc	\$ 6,080.00	Invoice 1803.04 TINKER	Tinker Arch Fees HVAC
5/23/2018	1039684	Mass Architects Inc	\$ 6,080.00	Invoice 1803.04 TOWNSEND	Townsend Arch Fees HVAC
5/23/2018	1039685	Mass Architects Inc	\$ 8,127.00	Invoice 1803.04 CAMS	CAMS Arch Fees HVAC
5/23/2018	1039686	Mass Architects Inc	\$ 9,670.00	Invoice 1803.04 KMS	KMS Arch Fees HVAC
5/23/2018	1039687	Mass Architects Inc	\$ 9,670.00	Invoice 1803.04 MMS	MMS Arch Fees HVAC
5/23/2018	1039688	Panco Inc	\$ 113,500.00	Invoice 6651	Admin-EMS Control Sys
6/19/2018	1040334	LWPB Architecture	\$ 51,540.00	Invoice 4659 KMS	KMS Architect fees-classroom
6/19/2018	1040335	LWPB Architecture	\$ 79,350.00	Invoice 4658-7718 MMS	MMS Architect fees-classroom
6/19/2018	1040336	LWPB Architecture	\$ 7,125.00	Invoice 4658-7719 MMS	MMS Adttl Architect fees-classroom
6/19/2018	1040337	Mass Architects Inc	\$ 33,773.95	Invoice 1802-02 PO 2 KMS	KMS Architect fees-roofing
6/19/2018	1040338	Mass Architects Inc	\$ 13,254.60	Invoice 1802-02 PO 1 KMS	KMS Architect fees-roofing
6/19/2018	1040339	Mass Architects Inc	\$ 26,174.36	Invoice 1802.03 MMS	MMS Architect fees-roofing
6/19/2018	1040340	Mass Architects Inc	\$ 48,415.25	Invoice 1802.03 HPE	H. Park Architect fees-roofing
6/19/2018	1040341	Mass Architects Inc	\$ 11,150.81	Invoice 1802.03 MCHS	MWCHS Architect fees-roofing
6/19/2018	1040342	Mass Architects Inc	\$ 53,532.74	Invoice 1802.03 CAHS	CAHS Architect fees-roofing
6/19/2018	1040343	AGP- The Abla Griffin Partnership	\$ 35,606.25	Application 2 CAMS	CAMS Architect fees-renovations
6/19/2018	1040344	AGP- The Abla Griffin Partnership	\$ 10,335.94	Application 2 PHE	P. Hill Architect fees-storm shelter
6/29/2018	1040591	Panco Inc	\$ 134,500.00	Invoice #6687	Townsend EMS Control upgrades
8/3/2018	1041342	CMS Willowbrook	\$ 1,500.00	Inv# 629-TOWNSEND 1	Pre Constr fee ADA Townsend
8/3/2018	1041343	CMS Willowbrook	\$ 1,500.00	Inv# 629-KMS2	Pre Constr fee roofing Kerr
8/3/2018	1041344	CMS Willowbrook	\$ 1,500.00	Inv# 629-CBAILEY1	Pre Constr work/drainage C Bailey
8/3/2018	1041345	Lennox Industries Inc	\$ 24,971.42	Inv# 554740906	HVAC equip in gym CAMS
8/3/2018	1041346	Lennox Industries Inc	\$ 24,389.94	Inv# 554747392	HVAC equip in gym KMS
8/3/2018	1041347	Lennox Industries Inc	\$ 16,329.96	Inv# 554757440	HVAC equip in gym MMS
8/3/2018	1041348	Panco Inc	\$ 5,090.00	Inv# 6712	HVAC equip for integration Schwartz
8/3/2018	1041349	Lennox Industries Inc	\$ 9,779.10	Inv# 554685536	HVAC equip in gym Ridgecrest
8/3/2018	1041350	Lennox Industries Inc	\$ 8,164.98	Inv# 554735005	HVAC equip in gym Townsend

**Mid-Del Schools Lease Revenue Bond Payments Fund 08**  
**Cumulative Report February 15, 2018 through December 31, 2023**

<u>Ck Date</u>	<u>Check #</u>	<u>To Whom Paid</u>	<u>Check Amount</u>	<u>Description Line 01</u>	<u>Description Line 02</u>
8/3/2018	1041351	Lennox Industries Inc	\$ 8,164.98	Inv# 554056445	HVAC equip in gym Steed
8/3/2018	1041352	Lennox Industries Inc	\$ 8,164.98	Inv# 554698232	HVAC equip in gym Tinker
8/3/2018	1041353	Lennox Industries Inc	\$ 8,164.98	Inv# 554565805	HVAC equip in gym Barnes
8/3/2018	1041354	Lennox Industries Inc	\$ 8,164.98	Inv# 554652222	HVAC equip in gym C Bailey
8/3/2018	1041355	Lennox Industries Inc	\$ 8,164.99	Inv# 554659027*	HVAC equip in gym C Estates
8/3/2018	1041356	Lennox Industries Inc	\$ 8,164.98	Inv# 554682608	HVAC equip in gym H Park
8/3/2018	1041357	CMS Willowbrook	\$ 3,116.00	Inv# 629- MMS	Pre Constr fee roofing MMS
8/3/2018	1041358	CMS Willowbrook	\$ 5,088.64	Inv# 629 KMSI	Pre Constr fee roofing Kerr
8/3/2018	1041359	CMS Willowbrook	\$ 80.16	Inv# 629- CBAILEY2	Pre Constr fee drainage C Bailey
8/3/2018	1041360	CMS Willowbrook	\$ 37,048.14	Inv# 1623H- PA1	Pre Constr fee ADA Townsend
8/3/2018	1041361	CMS Willowbrook	\$ 6,372.95	Inv# 629 - CAHS	Pre Constr fee roofing CAHS
8/3/2018	1041362	CMS Willowbrook	\$ 1,327.48	Inv# 629- MCHS	Pre Constr fee roofing MCHS
8/3/2018	1041363	CMS Willowbrook	\$ 5,763.72	Inv# 629- H. PARK	Pre Constr fee roofing H Park
8/3/2018	1041364	CMS Willowbrook	\$ 153,271.75	Inv# 1623F-PA1	Pre Constr fee roofing MMS
8/3/2018	1041365	CMS Willowbrook	\$ 29,954.51	Inv# 1623E-PA1	Pre Constr fee roofing Kerr
8/3/2018	1041366	CMS Willowbrook	\$ 66,483.52	Inv# 1623G-PA1	Pre Constr site/drainage C Bailey
8/3/2018	1041367	AGP The Abla Griffin Partnership	\$ 35,606.25	Pay Request No 3	Arch fees improv/renovn CAMS
8/3/2018	1041368	MASS Architects Inc	\$ 30,000.00	Inv# 1804.01	Arch fees cafeteria addtn Parkview
8/3/2018	1041369	CMS Willowbrook	\$ 141,843.12	Inv# 1623B-PA1	Pre Constr fee roofing CAHS
8/3/2018	1041370	CMS Willowbrook	\$ 74,279.63	Inv# 1623C-PA1	Pre Constr fee roofing MCHS
8/10/2018	1041550	CMS Willowbrook	\$ 474.98	Inv# 629-Townsend 2	Pre Constr fee ADA Townsend
8/24/2018	1041862	Air Conditioning Services Inc	\$ 90,377.11	App No. 1	HVAC equip in gym C Bailey
8/24/2018	1041864	Air Conditioning Services Inc	\$ 56,391.52	App No. 1	HVAC equip in gym Ridgecrest
8/24/2018	1041865	Air Conditioning Services Inc	\$ 103,643.10	App No. 1	HVAC equip in gym MMS
8/24/2018	1041866	Waggoner's Heat & Air Cond	\$ 9,606.88	Pay App 1	HVAC equip in gym H Park
8/24/2018	1041867	Waggoner's Heat & Air Cond	\$ 10,887.63	Pay App 1	HVAC equip in gym Tinker
8/24/2018	1041868	Waggoner's Heat & Air Cond	\$ 10,973.45	Pay App 1	HVAC equip in gym Kerr
8/24/2018	1041869	CMS Willowbrook	\$ 55,208.69	Inv# 1623H-PA2	ADA Building Improv Townsend
8/24/2018	1041870	CMS Willowbrook	\$ 55,645.56	Inv# 1623G-PA2	Pre Constr fee drainage C Bailey
8/24/2018	1041871	MASS Architects Inc	\$ 12,673.52	Inv# 1803.05	HVAC equip in DCHS Fieldhouse
8/24/2018	1041872	LWPB Architecture	\$ 42,240.00	Inv# 4680	Arch Fees Classroom Addt Kerr
8/24/2018	1041873	LWPB Architecture	\$ 2,375.00	Inv# 4679B	Arch Fees MMS Classroom Addtn
8/24/2018	1041874	LWPB Architecture	\$ 66,750.00	Inv# 4679	Arch Fees MMS Classroom Addtn
8/24/2018	1041875	MASS Architects Inc	\$ 12,673.52	Inv# 1803.04-MCHS	HVAC Improve MCHS Fieldhouse
8/24/2018	1041876	MASS Architects Inc	\$ 6,684.48	Inv# 1804.02*	Arch fees cafeteria addtn Parkview
8/24/2018	1041877	LWPB Architecture	\$ 7,125.00	Inv# 4680 B	Arch Fees Classroom Addt Kerr
8/24/2018	1041878	Dezign Partnership Inc	\$ 1,579.29	Inv# MDTE071718	Arch Fee Drainage at Townsend
8/24/2018	1041879	CMS Willowbrook	\$ 209,952.32	Inv# 1623F PA-2	Constr Mgmt Fee roofing at MMS

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8/24/2018	1041880	CMS Willowbrook	\$ 136,207.09	Inv# 1623B-PA2	Constr Mgmt Fee roofing at CAHS
8/24/2018	1041881	CMS Willowbrook	\$ 72,123.22	Inv# 1623C-PA2	Constr Mgmt Fees Roofing MCHS
8/24/2018	1041882	CMS Willowbrook	\$ 366,714.54	Inv# 1623D-PA 1	Constr Mgmt Fees Roofing H Park
8/24/2018	1041883	CMS Willowbrook	\$ 281,781.47	Inv# 1623E-PA 2	Constr Mgmt Fees Roofing Kerr
8/24/2018	1041884	Panco Inc	\$ 116,500.00	Inv# 6735	Barnes instal EMS control Upgrade
8/24/2018	1041885	Panco Inc	\$ 5,850.00	Inv# 6736	Barnes HVAC equip/prog integr
8/24/2018	1041886	Waggoner's Heat & Air Cond	\$ 10,506.32	Pay App #1	HVAC equip in gym Townsend
8/24/2018	1041863	Air Conditioning Services Inc	\$ 73,159.88	Pay App #1	HVAC equip in gym C Estates
8/31/2018	1041998	Waggoner's Heat & Air Cond	\$ 49,971.43	Pay App #2	HVAC equip in gym H Park
8/31/2018	1041999	Waggoner's Heat & Air Cond	\$ 45,732.17	Pay App #2	HVAC equip in gym Tinker
8/31/2018	1042000	Waggoner's Heat & Air Cond	\$ 34,206.30	Pay App #2	HVAC equip in gym Townsend
8/31/2018	1042001	Waggoner's Heat & Air Cond	\$ 72,178.11	Pay App #3	HVAC equip in gym Kerr
8/31/2018	1042002	Waggoner's Heat & Air Cond	\$ 22,093.98	Pay App #2	HVAC equip in gym Kerr
8/31/2018	1042003	Waggoner's Heat & Air Cond	\$ 122,133.25	Application 1 2 & 3	HVAC equip in gym Barnes
8/31/2018	1042004	Waggoner's Heat & Air Cond	\$ 122,272.26	Application 1 2 & 3	HVAC equip in gym Steed
8/31/2018	1042005	Waggoner's Heat & Air Cond	\$ 147,492.18	Application 1 2 & 3	HVAC equip in gym CAMS
8/31/2018	1042006	Waggoner's Heat & Air Cond	\$ 42,008.05	Application 1 & 2	HVAC equip in gym Schwartz
9/20/2018	1042865	LWPB Architecture	\$ 88,320.00	Inv# 4704A	Arch Fees (Basic) KMS Classrm Addt
9/20/2018	1042866	LWPB Architecture	\$ 21,375.00	Inv# 4704B	Arch Fees (addtl) KMS Classrm Addt
9/20/2018	1042867	AGP-The Abla Griffin PS	\$ 24,924.38	Pay App #4	Arch Fees CAMS Impr/renovations
9/20/2018	1042868	Dezign Partnership Inc	\$ 750.00	Inv# MDTE080718	Arch Fees Maintenance paint booth
9/20/2018	1042869	Dustin Puckett DBA	\$ 7,600.00	Inv# CAMS01	CAMS relocate portable as new add
9/20/2018	1042870	Hunzicker Brothers Inc	\$ 3,311.33	Inv#S2033187.001 S2033273.001	Parts/kits for marquee -various sites
9/20/2018	1042871	Mannington Mills Inc	\$ 13,945.52	Inv# 19001085-00	KMS Band R00m new flooring
9/20/2018	1042872	CMS Willowbrook	\$ 25,352.93	App# 3 1623F-3RT	MMS Constr Mgmt Fee-roofing
9/20/2018	1042873	LWPB Architecture	\$ 121,950.00	Inv# 4703	MMS architect fee-classroom adtn
9/20/2018	1042874	CMS Willowbrook	\$ 50,445.83	App# 3 1623g-PA3	C. Bailey Con Mgmt Fees-drainage
9/20/2018	1042875	CMS Willowbrook	\$ 270,396.70	App# 3 Inv# 1623B	CAHS Constr Mgmt fee-roofing
9/20/2018	1042876	CMS Willowbrook	\$ 10,606.15	App# 3 Inv# 1623C-3RT	MCHS Constr Mgmt Fees-roofing
9/20/2018	1042877	CMS Willowbrook	\$ 177,924.55	App# 2 1623d-PA3	H Park Constr Mgmt Fees-roofing
9/20/2018	1042878	LWPB Architecture	\$ 90,585.85	Inv# 4720A	Arch Fees (addtnl) MMS Class Adtn
9/20/2018	1042879	LWPB Architecture	\$ 28,500.00	Inv# 4720B	Arch Fees (addtnl) MMS Class Adtn
9/20/2018	1042880	Mass Architects Inc	\$ 9,505.22	Inv# 1803.08	Arch Fees HVAC Impr MCHS Fieldhs
9/20/2018	1042881	Mass Architects Inc	\$ 9,505.22	Inv# 1803.7	Arch Fees HVAC Imprt DCHS Fieldhs
9/20/2018	1042882	CMS Willowbrook	\$ 9,082.89	App# 4, Inv 1623g-RT	C. Bailey Con Mgmt Fees-drainage
9/20/2018	1042883	WPM Design Group	\$ 549.47	Inv# 2561B	C Bailey Engeneering svcs-drainage
9/20/2018	1042884	WPM Design Group	\$ 49.10	Inv# 2561	C Bailey Engeneering svcs-drainage
9/20/2018	1042885	Panco Inc	\$ 5,850.00	Inv# 6758	Ridgecrest integrate HVAC equip

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9/20/2018	1042886	Panco Inc	\$ 5,850.00	Inv# 6759	C Estates integrate HVAC equip
9/20/2018	1042887	CMS Willowbrook	\$ 216,264.02	App# 3-1623e-PA3	KMS Constr Mgmt Fees-roofing 126
9/20/2018	1042888	CMS Willowbrook	\$ 18,110.86	App# 3-1623e-PA3	KMS Constr Mgmt Fees-roofing 159
9/20/2018	1042889	CMS Willowbrook	\$ 57,832.73	Inv 1623h-PA3	Townsend ADA Con Mgmt Fee partial
9/20/2018	1042890	LWPB Architecture	\$ 120,932.39	Inv# 4721	KMS Arch Fees (Basic) classrm adtn
9/21/2018	1042929	Panco Inc	\$ 9,290.00	Inv# 6756	CAMS integrate HVAC equip
9/21/2018	1042930	Panco Inc	\$ 8,070.00	Inv# 6757	MMS integrate HVAC equip
9/21/2018	1042931	Panco Inc	\$ 5,850.00	Inv# 6755	Steed integrate HVAC equip
9/21/2018	1042932	Panco Inc	\$ 5,850.00	Inv# 6754	H Park integrate HVAC equip
9/21/2018	1042933	Panco Inc	\$ 5,850.00	Inv# 6753	Tinker integrate HVAC equip
9/21/2018	1042934	Panco Inc	\$ 9,290.00	Inv# 6752	KMS integrate HVAC equip
9/21/2018	1042935	Panco Inc	\$ 5,850.00	Inv# 6738	C Bailey integrate HVAC equip
9/21/2018	1042936	Panco Inc	\$ 5,850.00	Inv# 6748	Townsend integrate HVAC equip
9/21/2018	1042937	Triple C Lighting & Control	\$ 5,000.00	Inv# 53739	Lighting/LED/Design fee MCHS PAC
9/21/2018	1042938	Triple C Lighting & Control	\$ 5,000.00	Inv# 53741	Lighting/LED/Design fee DCHS PAC
9/21/2018	1042939	Triple C Lighting & Control	\$ 5,000.00	Inv# 53740	Lighting/LED/Design fee CAHS PAC
9/21/2018	1042940	Miller Pro AVL	\$ 3,500.00	Inv-07575A	Consultation Svc CAHS PAC
9/21/2018	1042941	Miller Pro AVL	\$ 3,500.00	Inv-07575B	Consultation Svc DCHS PAC
9/21/2018	1042942	Miller Pro AVL	\$ 3,500.00	Inv-07575C	Consultation Svc MCHS PAC
9/21/2018	1042943	Air Conditioning Services Inc	\$ 11,749.41	App# 2	HVAC equip in gym C Bailey
9/21/2018	1042944	Air Conditioning Services Inc	\$ 61,615.86	App# 2	HVAC equip in gym MMS
9/21/2018	1042945	Air Conditioning Services Inc	\$ 34,980.23	App# 2	HVAC equip in gym Ridgecrest
9/21/2018	1042946	Air Conditioning Services Inc	\$ 22,354.64	App# 2	HVAC equip in gym C Estates
9/21/2018	1042947	Waggoner's Heat & Air Conditioning	\$ 32,754.77	App# 3	HVAC equip in gym H Park
9/21/2018	1042948	Waggoner's Heat & Air Conditioning	\$ 47,500.93	App# 3	HVAC equip in gym Townsend
9/21/2018	1042949	Waggoner's Heat & Air Conditioning	\$ 35,599.88	App# 3	HVAC equip in gym Tinker
10/12/2018	Deposit	Reimbursement	\$ (9,534.22)	Mass Architects	Reimbursement for HVAC Architect pmts
10/18/2018	1043581	Oklahoma Direct Bore LLC	\$ 2,065.00	Inv# 844 Dtd 10/8/18	Power to Marquee at Steed
10/18/2018	1043582	Ebsco Sign Group LLC dba	\$ 1,565.00	Inv# 846 Dtd 10/8/18	Power to Marquee at Country Estates
10/18/2018	1043583	Ebsco Sign Group LLC dba	\$ 31,000.00	Inv# 187215 Dtd 8/28/18	Install marquee at DCHS
10/18/2018	1043584	Ebsco Sign Group LLC dba	\$ 31,000.00	Inv# 187555 Dtd 9/12/18	Install marquee at Country Estates
10/18/2018	1043585	Ebsco Sign Group LLC dba	\$ 31,000.00	Inv# 187557 Dtd 9/12/18	Install marquee at Steed
10/18/2018	1043586	Ebsco Sign Group LLC dba	\$ 31,000.00	Inv# 187556 Dtd 9/12/18	Install marquee at Monroney
10/18/2018	1043587	Ebsco Sign Group LLC dba	\$ 31,000.00	Inv# 187597 Dtd 9/12/18	Install marquee at Cleveland Bailey
10/18/2018	1043588	Ebsco Sign Group LLC dba	\$ 31,000.00	Inv# 187216 Dtd 8/28/18	Install marquee at Townsend
10/18/2018	1043589	Ebsco Sign Group LLC dba	\$ 31,000.00	Inv# 187217 Dtd 8/28/18	Install marquee at Del City Elem
10/18/2018	1043590	Ebsco Sign Group LLC dba	\$ 31,000.00	Inv# 188054 Dtd 9/26/18	Install marquee at Jarman
10/18/2018	1043591	Ebsco Sign Group LLC dba	\$ 31,000.00	Inv# 187838 Dtd 9/17/18	Install marquee at Ridgecrest

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10/18/2018	1043592	Ebsco Sign Group LLC dba	\$ 31,000.00	Inv# 188103 Dtd 9/28/18	Install marquee at Pleasant Hill Elem
10/18/2018	1043593	CMS Willowbrook	\$ 235,968.89	Inv# 1623E-PA4 Dtd 9/10/18	Constr Mgmt Fee for Roofing at KMS
10/18/2018	1043594	CMS Willowbrook	\$ 190,380.10	Inv# 1623B-PA4 Dtd 9/10/18	Constr Mgmt Fee for Roofing at CAMS
10/18/2018	1043595	CMS Willowbrook	\$ 137,437.54	Inv# 1623D-PA3 Dtd 9/10/18	Constr Mgmt Fee for Roofing at H. Park
10/18/2018	1043596	CMS Willowbrook	\$ 1,500.00	Inv# 649 Dtd 8/27/18	Constr Mgmt Fee (partial) Prkview cafe
10/18/2018	1043597	CMS Willowbrook	\$ 1,500.00	Inv# 653 Dtd 9/11/18	Pre-Constr Mgmt Fee P Hill storm shelter
10/18/2018	1043598	CMS Willowbrook	\$ 50,747.74	Inv# 1623H-PA4 Dtd 9/10/18	Constr Mgmt Fee (partial) Townsend ADA
10/18/2018	1043599	CMS Willowbrook	\$ 63,219.61	Inv# 6123J-PA1 Dtd 9/10/18	Constr Mgmt Fee P Hill storm shelter
10/18/2018	1043600	CMS Willowbrook	\$ 57,426.99	Inv# 1623i-PA1 Dtd 9/10/18	Constr Mgmt Fee for Prkview cafeteria
10/18/2018	1043601	CMS Willowbrook	\$ 7,491.81	Inv# 654 Dtd 9/11/18	Pre-Constr Mgmt Fee P Hill storm shelter
10/18/2018	1043602	CMS Willowbrook	\$ 4,753.25	Inv# 650 Dtd 8/27/18	Constr Mgmt Fee for Prkview cafeteria
10/18/2018	1043603	CMS Willowbrook	\$ 2,200.00	Inv# 655 Dtd 9/24/18	Cleveland survey fees for Drainage Impr
10/18/2018	1043604	Mass Architects Inc	\$ 9,171.12	Inv# 1804.03B Dtd 9/4/18	Arch Fee-Parkview cafeteria addition
10/18/2018	1043605	Mass Architects Inc	\$ 4,377.81	Inv# 1804.03A Dtd 9/4/18	Arch Fee-Parkview cafeteria addition
10/18/2018	1043606	LWPB Architecture	\$ 19,506.90	Inv# 4734A Dtd 9/21/18	Arch fee (addtnl) KMS Classroom add
10/18/2018	1043607	LWPB Architecture	\$ 56,385.36	Inv# 4734B Dtd 9/21/18	Arch fee KMS Classroom addition
10/18/2018	1043608	LWPB Architecture	\$ 45,025.67	Inv# 4733A Dtd 9/21/18	Arch Fees MMS Classroom addition
10/18/2018	1043609	LWPB Architecture	\$ 26,574.00	Inv# 4733B Dtd 9/21/18	Arch Fees MMS Classroom addition
10/18/2018	1043610	AGP- The ABLA Griffin Partnership	\$ 1,500.00	Pay Requ # 3D dtd 8/27/18	Arch Fees P Hill storm shelter peer review
10/18/2018	1043611	AGP- The ABLA Griffin Partnership	\$ 6,382.81	Pay Requ # 3A Dtd 8/27/18	Arch Fees P Hill storm shelter peer review
10/18/2018	1043612	AGP- The ABLA Griffin Partnership	\$ 29,016.31	Pay Requ # 3B Dtd 8/27/18	Arch Fees P Hill storm shelter peer review
10/18/2018	1043613	AGP- The ABLA Griffin Partnership	\$ 1,200.00	Pay Requ # 3C Dtd 8/27/18	Arch Fees P Hill storm shelter peer review
10/25/2018	1043718	Mass Architects Inc	\$ 1,029.86	Inv# 1803.100 Final	Arch Fees Gym HVAC improve Ridgecrest
10/25/2018	1043719	Mass Architects Inc	\$ 1,907.44	Inv# 1803.96 Final	Arch Fees Gym HVAC Improve C Bailey
10/25/2018	1043720	Mass Architects Inc	\$ 569.44	Inv# 1803.98 Final	Arch Fees Gym HVAC Improve C Estates
10/25/2018	1043721	Mass Architects Inc	\$ 962.84	Inv# 1803.97 Final	Arch Fees Gym HVAC Improve Barnes
10/25/2018	1043722	Mass Architects Inc	\$ 2,378.82	Inv# 1803.107 Final	Arch Fees Gym/act rom HVAC Impr MMS
10/25/2018	1043723	Mass Architects Inc	\$ 1,458.90	Inv# 1803.105 Final	Arch Fees Gym/act rm HVAC Impr CAMS
10/25/2018	1043724	Mass Architects Inc	\$ 1,691.84	Inv# 1803.102 Final	Arch Fee HVAC Impr at Steed
11/9/2018	1044017	OklahomaDirect Bore LLC	\$ 1,165.00	Inv# 852 Dtd 10/30/18	Jarman power to marquee
11/9/2018	1044018	OklahomaDirect Bore LLC	\$ 2,565.00	Inv# 851 Dtd 10/30/18	DCHS power to marquee
11/9/2018	1044019	OklahomaDirect Bore LLC	\$ 2,565.00	Inv# 853 Dtd 10/30/18	Parkview power to marquee
11/9/2018	1044020	CMS Willowbrook	\$ 9,345.73	App 4 1623D PA4 Dtd 10/10/18	H Park-Constr Mgmt Fee-roofing
11/9/2018	1044021	CMS Willowbrook	\$ 5,493.04	App 5 1623E PA5 Dtd 10/10/18	Kerr-Constr Mgmt Fee-roofing
11/9/2018	1044022	CMS Willowbrook	\$ 17,917.35	App 5 1623B PA5 Dtd 10/10/18	CAHS-Constr Mgmt Fee-roofing
12/4/2018	Refund	Mass Architects Inc	\$ (160.18)	Reimburse for over-billing	MCHS arch Fees roofing
12/7/2018	1044635	Synergy Datacom Supply	\$ 8,148.37	Inv# 5082808 Dtd 10/11/18 10/23/18	Marquee I.T. Term Kits-various sites
12/7/2018	1044636	Ebsco Sign Group LLC dba	\$ 29,000.00	Inv# 187899 DTD 9/25/18	Schwartz- electronic marquee

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12/7/2018	1044637	Waggoner's Heat & Air Conditioning	\$ 1,723.92	Pay App 4 DTD 9/25/18	Tinker Constr Fee HVAC equip intal
12/7/2018	1044638	Waggoner's Heat & Air Conditioning	\$ 2,091.15	Pay App 4 DTD 9/25/18	Kerr Constr Fee HVAC equip intal
12/7/2018	1044639	Waggoner's Heat & Air Conditioning	\$ 7,899.32	Pay App 4 DTD 9/25/18	CAMS Constr Fee HVAC equip intal
12/7/2018	1044640	Waggoner's Heat & Air Conditioning	\$ 2,361.40	Pay App 4 DTD 9/25/18	Barnes Constr Fee HVAC equip intal
12/7/2018	1044641	Waggoner's Heat & Air Conditioning	\$ 1,610.53	Pay App 4 DTD 9/25/18	H Park Constr Fee HVAC equip intal
12/7/2018	1044642	Waggoner's Heat & Air Conditioning	\$ 1,730.05	Pay App 4 DTD 9/25/18	Townsend Constr Fee HVAC equip intal
12/7/2018	1044643	Waggoner's Heat & Air Conditioning	\$ 2,222.40	Pay App 4 DTD 9/25/18	Steed Constr Fee HVAC equip intal
12/7/2018	1044644	Oklahoma Direct Bore LLC	\$ 1,265.00	Inv# 845 DTD 10/8/18	Barnes-power to marquee
12/7/2018	1044645	Oklahoma Direct Bore LLC	\$ 2,015.00	Inv# 860 DTD 11/28/18	Ridgecrest-power to marquee
12/7/2018	1044646	Oklahoma Direct Bore LLC	\$ 2,165.00	Inv# 862 DTD 11/28/18	Del City Elem-power to marquee
12/7/2018	1044647	Oklahoma Direct Bore LLC	\$ 1,165.00	Inv# 861 DTD 11/28/18	C Bailey-power to marquee
12/7/2018	1044648	Oklahoma Direct Bore LLC	\$ 1,265.00	Inv# 859 DTD 11/28/18	Townsend-power to marquee
12/7/2018	1044649	CMS Willowbrook Inc	\$ 89,062.73	6123J-PA2 DTD 10/10/18	P Hill-Constr Mgmt Storm Shelter
12/7/2018	1044650	CMS Willowbrook Inc	\$ 1,500.00	Inv# 664-1623P DTD 10/26/18	CAHS Harris Stadium Constr Mgmt
12/7/2018	1044651	CMS Willowbrook Inc	\$ 20,417.89	Inv# 1623H-PA5 DTD 10/10/18	Townsend ADA Impr Constr Mgmt
12/7/2018	1044652	CMS Willowbrook Inc	\$ 71,927.41	1623i-PA2 DTD 10/10/18	Parkview Cafeteria addtn
12/7/2018	1044653	CMS Willowbrook Inc	\$ 23,705.37	Inv# 663-1623P DTD 10/26/18	CAHS Harris Stadium Pre Constr Phase
12/7/2018	1044654	CMS Willowbrook Inc	\$ 4,946.52	Inv# 663A-1623P DTD 10/26/18	CAHS Harris Stadium Pre Constr Phase
12/7/2018	1044655	CMS Willowbrook Inc	\$ 111,357.00	1623i-PA3 DTD 11/10/18	Parkview Cafeteria addtn constr mgmt
12/7/2018	1044656	CMS Willowbrook Inc	\$ 44,890.64	1623D-PA5; 1623d-6RT DTD 11/15/18	H Park Constr Fee roofing
12/7/2018	1044657	CMS Willowbrook Inc	\$ 40,178.64	1623B-6RT DTD 11/15/18	CAHS Constr Fee roofing
12/7/2018	1044658	CMS Willowbrook Inc	\$ 12,348.02	1623h-PA6; 1623h-7Rt DTD 11/10/18	Townsend ADA Impr Constr Mgmt
12/7/2018	1044659	CMS Willowbrook Inc	\$ 117,455.40	1623J-PA3 DTD 11/10/18	P Hill-Constr Mgmt Storm Shelter
12/7/2018	1044660	Mass Architects Inc	\$ 2,251.87	Inv# 1802.04C DTD 9/4/18	CAHS roofing-arch fees
12/7/2018	1044661	Mass Architects Inc	\$ 4,377.81	Inv# 1804.04 DTD 11/1/18	Parkview Cafeteria addtn-Arch fees
12/7/2018	1044662	Mass Architects Inc	\$ 3,168.25	Inv# 1803.10 DTD 11/1/18	DCHS Fieldhouse HVAC Arch Fees
12/7/2018	1044663	Mass Architects Inc	\$ 3,168.25	Inv# 1803.09 DTD 11/1/18	MCHS Fieldhouse HVAC Arch Fees
12/7/2018	1044664	LWPB Architecture	\$ 45,108.29	Inv# 4754A DTD 10/20/18	KMS Classroom Addtn Arch Fees
12/7/2018	1044665	LWPB Architecture	\$ 14,776.20	4754B DTD 10/20/18	KMS Classroom Addtn Arch Fees
12/7/2018	1044666	CMS Willowbrook Inc	\$ 41,451.21	1623E-6RT DTD 11/10/18	KMS Roofing Constr Mgmt Fees
12/7/2018	1044667	Mass Architects Inc	\$ 2,687.13	Inv# 1802.02 DTD 9/4/18	KMS Roofing Arch Fees
12/7/2018	1044668	Mass Architects Inc	\$ 3,126.66	Inv# 1802.04B-H DTD 9/4/18	H Park Roofing Architect Fees
12/7/2018	1044669	Mass Architects Inc	\$ 1,046.03	Inv# 1802.04-MMS DTD 9/4/18	MMS Roofing Architect Fees
12/7/2018	1044670	Air Condition Services Inc	\$ 25,294.13	Pay App 3 DTD 9/20/18	C Bailey - Gym HVAC
12/7/2018	1044671	Air Condition Services Inc	\$ 26,722.83	Pay App 3 DTD 9/20/18	C. Estates Gym HVAC
12/7/2018	1044672	Air Condition Services Inc	\$ 22,605.44	Pay App 3 DTD 9/20/18	Ridgecrest Gym HVAC
12/17/2018	1045183	Mannington Mills Inc	\$ 18,915.02	Inv# 96099756 DTD 10/10/18	MCHS Forum remove old floor, new LVT
12/17/2018	1045184	Mannington Mills Inc	\$ 14,837.67	Inv# 96167915 DTD 11/27/18	DCHS remove flooring & instal LVT

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12/17/2018	1045185	CMS Willowbrook Inc	\$ 178,062.15	1623K-PA1 DTD 12/10/18	CAHS Harris Stadium Constr Mgmt
12/17/2018	1045186	CMS Willowbrook Inc	\$ 118,026.87	Pay App 4 1623I-PA4 DTD12/10/18	Parkview Cafeteria addtn constr mgmt
12/17/2018	1045187	CMS Willowbrook Inc	\$ 125,867.06	1623J-PA4 DTD 12/10/18	P Hill-Constr Mgmt Storm Shelter
12/17/2018	1045188	Mass Architects Inc	\$ 8,447.87	Inv# 1803.12 DTD 12/1/18	MCHS Fieldhouse HVAC
12/17/2018	1045189	Mass Architects Inc	\$ 8,447.87	Inv# 1803.11 DTD 12/1/18	DCHS Fieldhouse HVAC
12/17/2018	1045190	Performance Stage Inc	\$ 1,083.34	Inv# 11805 DTD 11/28/18	CAHS PAC Consult fee theatrical rigging
12/17/2018	1045191	Performance Stage Inc	\$ 1,083.34	Inv# 11806 DTD 11/28/18	DCHS PAC Consult fee theatrical rigging
12/17/2018	1045192	Performance Stage Inc	\$ 1,083.34	Inv# 11807 DTD 11/28/18	MCHS PAC Consult fee theatrical rigging
12/17/2018	1045193	LWPB Architecture	\$ 43,417.62	Inv# 4753A; 4778 DTD 10/20/18 11/25/18	MMS classroom addtn Arch fee
12/17/2018	1045194	LWPB Architecture	\$ 2,939.80	Inv# 4753B DTD 10/20/18	MMS classroom addtn Arch fee
12/17/2018	1045195	LWPB Architecture	\$ 43,497.28	Inv# 4779A DTD 11/25/18	KMS Classroom Addtn Arch Fees
12/17/2018	1045196	LWPB Architecture	\$ 4,730.70	Inv# 4779B DTD 11/25/18	KMS Classroom Addtn Arch Fees
12/18/2018	1045214	AGP-Abla Griffin Partnership	\$ 49,848.75	Pay App 5 DTD 10/3/18	CAMS Renovation Arch Fee
12/20/2018		Dezign P/S overbilling-reimb	\$ (197.46)	Dezign Partnership	Townsend Drainage PO#18007680
2/4/2019	1046268	Breeden Painting LLC	\$ 2,950.00	Inv# 20181214 DTD 1/11/19	Monronee Flooring Re-paint
2/4/2019	1046269	Alva Roofing CO	\$ 2,643.00	Inv# 18515 DTD 12/20/18	P. Hill Constr Fee Roofing
2/4/2019	1046270	Oklahoma Direct Bore LLC	\$ 1,565.00	Inv# 864 DTD 12/21/18	Schwartz Marquee
2/4/2019	1046271	Oklahoma Direct Bore LLC	\$ 1,815.00	Inv# 865 DTD 12/21/18	P. Hill Marquee
2/4/2019	1046272	City of Oklahoma City Treasurer	\$ 1,200.00	Filing Fee Letter DTD 12/19/18	Filing Fees Highland Marquee
2/4/2019	1046273	City of Oklahoma City Treasurer	\$ 1,200.00	Filing Fee Letter DTD 12/19/18	Filing Fees Parkview Marquee
2/4/2019	1046274	City of Oklahoma City Treasurer	\$ 1,200.00	Filing Fee Letter DTD 12/19/18	Filing Fees Barnes Marquee
2/4/2019	1046275	Williams Box Forshee & Bullard PC	\$ 10,000.00	Legal Retainer Letter DTD 12/19/18	Legal Services Barnes/Highland/Parkview Marquees
3/5/2019	1046930	Miller Pro AVS	\$ 3,150.00	Inv# 07576B Dated 8/14/18	Consult Svc-audio-DCHS PAC
3/5/2019	1046931	Miller Pro AVS	\$ 3,150.00	Inv# 07576A Dated 8/14/18	Consult Svc-audio-CAHS PAC
3/5/2019	1046932	Miller Pro AVS	\$ 3,150.00	Inv# 07576C Dated 8/14/18	Consult Svc-audio-MCHS PAC
3/5/2019	1046933	CMS Willowbrook Inc	\$ 1,500.00	Inv# 676A Dated 12/31/18	Pre-constr fee MMS Addition
3/5/2019	1046934	CMS Willowbrook Inc	\$ 1,500.00	Inv# 676B Dated 12/31/18	Pre-constr fee KMS Addition
3/5/2019	1046935	CMS Willowbrook Inc	\$ 1,500.00	Inv# 676C Dated 12/31/18	Pre-constr fee CAMS Addtn/Shelter
3/5/2019	1046936	CMS Willowbrook Inc	\$ 1,500.00	Inv# 676D Dated 12/31/18	Pre-Constr fee MCHS Rose Field
3/5/2019	1046937	CMS Willowbrook Inc	\$ 100,429.65	App# 5 1623J Dated 1/10/19	Constr Mgmt Fee-Storm Shelter P Hill
3/5/2019	1046938	CMS Willowbrook Inc	\$ 275,670.46	App# 1 1623Q Dated 1/10/19	Constr Mgmt Fee-MCHS Rose Field
3/5/2019	1046939	CMS Willowbrook Inc	\$ 175,467.26	App# 5 1623I Dated 1/10/19	Constr Fee Parkview café addtn
3/5/2019	1046940	AGP- The ABLA Griffiin Partnership	\$ 87,582.61	Inv# 6 Dated 12/28/18	Arch Fee CAMS classroom/shelter
3/5/2019	1046941	LWPB Architecture	\$ 9,875.00	Inv#S 4797B Dated 12/19/18	Arch Fee-(addtl svc) KMS classroom addtn
3/5/2019	1046942	LWPB Architecture	\$ 23,270.08	Inv# 4797 Dated 12/19/18	Arch Fee (fixed rate) KMS class addtn
3/5/2019	1046943	CMS Willowbrook Inc	\$ 62,444.71	Inv# 680 Dated 12/31/18	Pre Constr MWCHS Stadium
3/5/2019	1046944	CMS Willowbrook Inc	\$ 3,871.25	Inv# 672 Dated 12/10/18	Pre-Constr MCHS Fieldhouse HVAC
3/5/2019	1046945	CMS Willowbrook Inc	\$ 3,812.46	Inv# 671 Dated 12/10/18	Pre Constr DCHS Fieldhouse HVAC

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3/5/2019	1046946	LWPB Architecture	\$ 9,875.00	Inv# 4796 Dated 12/19/18	Arch Fees (addtl) MMS classroom addtn
3/5/2019	1046947	CMS Willowbrook Inc	\$ 182,997.85	App# 2 1623K Dated 1/10/19	Constr Mgmt-CAHS Harris Field
3/5/2019	1046948	LWPB Architecture	\$ 39,308.05	Inv# 4796B Dated 12/19/18	Arch Fee (fixed rate) MMS class Addtn
3/5/2019	1046949	CMS Willowbrook Inc	\$ 208,983.95	App# 1 1623N Dated 1/10/19	Constr Mgm Fee-DCHS Kalsu stadium
3/5/2019	1046950	CMS Willowbrook Inc	\$ 45,623.42	Inv# 672 Dated 12/10/18	Pre-Constr fee-DCHS Kalsu Stadium
3/5/2019	1046951	CMS Willowbrook Inc	\$ 293,293.03	App# 1 1623R Dated 1/10/19	Constr Mgmt Fee-MMS class addtn
3/5/2019	1046952	CMS Willowbrook Inc	\$ 69,900.33	Inv# 678 Dated 12/31/19	Pre Constr fee-KMS classrooms/shelter
3/5/2019	1046953	CMS Willowbrook Inc	\$ 195,944.70	App# 1 1623T Dated 1/10/19	Constr Mgmt Fee-KMS Classrooms/Shelter
3/5/2019	1046954	CMS Willowbrook Inc	\$ 41,671.21	Inv# 678 Dated 12/31/18	Pre Constr Fees-CAMS classrooms/shelter
3/5/2019	1046955	CMS Willowbrook Inc	\$ 1,500.00	Inv# 670A Dated 12/10/18	Pre-constr fees-DCHS fieldhouse HVAC
3/5/2019	1046956	CMS Willowbrook Inc	\$ 1,500.00	Inv# 670B Dated 12/10/18	Pre-constr fees-MCHS fieldhouse HVAC
3/5/2019	1046957	CMS Willowbrook Inc	\$ 1,500.00	Inv# 6701C Dated 12/10/18	Pre-constr fees-DCHS Kalsu stadium
3/5/2019	1046958	Design Architects Plus Inc	\$ 138,698.69	App# 1 Dated 01/02/19	Arch fees-CAHS Stadium Improvement
3/5/2019	1046959	Air Conditioning Services Inc	\$ 51,937.04	App# 4 Dated 10/20/18	Constr fees-MMS Gym HVAC
3/5/2019	1046960	Air Conditioning Services Inc	\$ 2,154.90	App# 5 & 6 Dated 12/18/18	Change order fees- Gym HVAC C Bailey
3/5/2019	1046961	Air Conditioning Services Inc	\$ 3,189.65	App# 4 Dated 10/20/18	Constr fees-C Estates Gym HVAC
3/5/2019	1046962	Air Conditioning Services Inc	\$ 3,243.90	App# 4B Dated 10/20/18	Change order fees-C Estates Gym HVAC
3/5/2019	1046963	Air Conditioning Services Inc	\$ 5,998.81	App# 4 Dated 10/20/18	Constr fees-Ridgecrest Gym HVAC
3/5/2019	1046964	Air Conditioning Services Inc	\$ 6,706.35	App# 4 Dated 10/20/18	Constr fees-C Bailey-Gym HVAC
3/5/2019	1046965	CMS Willowbrook Inc	\$ 70,285.79	Inv# 677 Dated 12/31/18	Pre-Constr MMS- classrooms addtn
3/19/2019	1047403	Waggoner's Heat & Air conditioning	\$ 4,944.40	App# 5 Dated 11/25/18	Constr fees-H Park Gym HVAC
3/19/2019	1047404	Waggoner's Heat & Air conditioning	\$ 4,944.40	App# 5 Dated 11/25/18	Constr fees-Tinker Gym HVAC
3/19/2019	1047405	Waggoner's Heat & Air conditioning	\$ 4,944.40	App# 5 Dated 11/25/18	Constr fees-Townsend Gym HVAC
3/19/2019	1047406	Waggoner's Heat & Air conditioning	\$ 5,649.31	App# 5 Dated 11/25/18	Constr fees-KMS Gym HVAC
3/19/2019	1047407	Waggoner's Heat & Air conditioning	\$ 8,178.50	App# 5 Dated 11/25/18	Constr fees-CAMS Gym HVAC
3/19/2019	1047408	Waggoner's Heat & Air conditioning	\$ 6,552.35	App# 5 Dated 11/25/18	Constr fees-Barnes Gym HVAC
3/19/2019	1047409	Waggoner's Heat & Air conditioning	\$ 2,210.95	App# 3 Dated 8/25/18	Constr fees-Schwartz Gym HVAC
3/19/2019	1047410	Waggoner's Heat & Air conditioning	\$ 6,552.35	App# 5 Dated 10/25/18	Constr fees-Steed Gym HVAC
3/28/2019	1047633	Dezign Partnership Inc	\$ 2,592.00	Inv# MDPB110218 Dated 11/2/18	Arch Fee-Maintenance paint booth
3/28/2019	1047634	CMS Willowbrook Inc	\$ 40,780.74	App# 1 Inv# 1623I Dated 2/10/19	Constr Mgmt-DCHS Field house HVAC
3/28/2019	1047635	CMS Willowbrook Inc	\$ 40,014.63	App# 1 Inv# 1623M Dated 2/10/19	Constr Mgmt-MCHS Field house HVAC
3/28/2019	1047636	CMS Willowbrook Inc	\$ 185,030.84	App# 1 Inv# 1623S Dated 2/10/19	Constr Mgmt-CAMS Classrms/Shelter addtns
3/28/2019	1047637	CMS Willowbrook Inc	\$ 263,755.14	App# 2 Inv# 1623R Dated 2/10/19	Constr Mgmt-MMS Classroom addition
3/28/2019	1047638	CMS Willowbrook Inc	\$ 2,501.61	Inv# 1804.05 Dated 2/1/19	Constr Mgmt-Parkview café addition
3/28/2019	1047639	CMS Willowbrook Inc	\$ 103,872.24	App# 6 Inv# 1623I Dated 2/10/19	Constr Mgmt-Parkview café addition
3/28/2019	1047640	CMS Willowbrook Inc	\$ 97,619.82	App# 6 Inv# 1623I Dated 2/10/19	Constr Mgmt-P Hill Storm Shelter
3/28/2019	1047641	CMS Willowbrook Inc	\$ 145,851.67	App# 2 Inv# 1623Q Dated 2/10/19	Constr Mgmt-CAMS Rose Field
3/28/2019	1047642	CMS Willowbrook Inc	\$ 79,078.78	App# 2 Inv# 1623N Dated 2/10/19	Constr Mgmt-DCHSj Kalsu Stadium

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3/28/2019	1047643	CMS Willowbrook Inc	\$ 275,826.83	App# 3 Inv# 1623K Dated 2/10/19	Constr Mgmt-CAMS Harris Field
3/28/2019	1047644	CMS Willowbrook Inc	\$ 187,025.44	App# 2 Inv# 1623T Dated 2/10/19	KMS classroom & storm shelter addtns
3/28/2019	1047645	Mass Architects Inc	\$ 6,283.06	Inv# 1803.11B Dated 2/4/19	Arch Fee-DCHS HVAC impr
3/28/2019	1047646	Mass Architects Inc	\$ 6,831.75	Inv# 1803.14B Dated 2/4/19	Arch Fee MCHS HVAC Impr
3/28/2019	1047647	Mass Architects Inc	\$ 1,378.33	Inv# 1803.11A Dated 2/4/19	Arch DCHS HVAC Impr
3/28/2019	1047648	Mass Architects Inc	\$ 1,323.46	Inv# 1803.14A Dated 2/4/19	Arch Fee-MCHS HVAC Impr
3/28/2019	1047649	AGP- The ABLA Griffiin Partnership	\$ 17,268.48	App# 7 Dated 2/22/19	Arch Fee-CAMS Classroom/shelter addtns
3/28/2019	1047650	AGP- The ABLA Griffiin Partnership	\$ 7,193.45	App# 4 Dated 2/22/19	Arch Fee-P Hill storm shelter
3/28/2019	1047651	LWPB Architecture	\$ 16,438.23	Inv# 4828B Dated 2/25/19	Arch Fee- MMS new construction
3/28/2019	1047652	LWPB Architecture	\$ 4,750.00	Inv# 4828A Dated 2/25/19	Arch (addtnl svc) MMS classroom addtn
3/28/2019	1047653	LWPB Architecture	\$ 32,578.50	Inv# 4829B Dated 2/25/19	Arch Fee-KMS classroom addtn
3/28/2019	1047654	LWPB Architecture	\$ 4,750.00	Inv# 4829A Dated 2/25/19	Arch Fee (addtnl)-KMS Classroom addtn
4/5/2019	1047937	Jenco Construction	\$ 16,672.50	Pay App #1 dated 3-20-19	New Paint Booth @ Maintenance
4/11/2019	Refund	Refund payment to wrong vendor	\$ (2,501.61)	Inv# 1804.05 Dtd 2/1/19	Arch Fees Parkview Cafeteria addtn
4/17/2019	1046932	Emsco Electric Supply	\$ 5,749.62	Inv#1922289; 4213 Dtd 3/14 & 4/1/19	KMS lighting improvement
4/18/2019	1046933	Mass Architects Inc	\$ 2,501.61	Inv# 1804.05 Dtd 2/1/19	Arch Fees Parkview Cafeteria addtn
5/2/2019	1048630	CMS Willowbrook Inc	\$ 419,551.79	App# 4 1623K-PA4 DTD 3/10/19	Constr mgmt Fees Harris Stadium
5/2/2019	1048631	CMS Willowbrook Inc	\$ 183,881.18	App# 3 1623N-PA3 DTD 3/10/19	Constr mgmt Fees Kalsu Stadium
5/2/2019	1048632	CMS Willowbrook Inc	\$ 1,954.02	Inv# 688 DTD 3/18/19	Pre-Constr mgmt Fees Kalsu Stadium
5/2/2019	1048633	CMS Willowbrook Inc	\$ 283,626.61	App# 3 1623Q PA3 DTD 3/10/19	Constr mgmt Fees Rose Stadium
5/2/2019	1048634	Hunzicker Brothers Inc	\$ 4,608.00	Inv# S2101328.001 DTD 3/25/19	Fixtures for District wide lighting
5/2/2019	1048635	LWPB Architecture	\$ 10,005.35	Inv# 4852 DTD 3/20/19	Arch Fees MMS classroom addtn
5/2/2019	1048636	CMS Willowbrook Inc	\$ 141,661.61	App# 2 16231-PA2 DTD 3/10/19	Constr mgmt Fees DCHS Fieldhouse HVAC
5/2/2019	1048637	CMS Willowbrook Inc	\$ 145,328.70	App# 2 1623M-PA2 DTD 3/10/19	Constr mgmt Fees MCHS Fieldhouse HVAC
5/2/2019	1048638	Design Architects Plus Inc	\$ 140,678.37	App# 1 DTD 4/4/19	Arch Fees Rose Stadium Improvement
5/2/2019	1048639	CMS Willowbrook Inc	\$ 57,922.29	App# 7 1623J-PA7 DTD 3/10/19	Constr mgmt Fees PH Storm Shelter
5/2/2019	1048640	Mannington Mills Inc	\$ 20,631.44	Inv# 96186486 DTD 12/10/18	P. Hill LVT Floor in Cafeteria
5/2/2019	1048641	O G & E Services	\$ 6,559.00	Inv# 90065251 DTD 4/5/19	Paint Booth-Maintenance relocate pole
5/3/2019	1048656	CMS Willowbrook Inc	\$ 197,888.42	App# 3 1623T-PA3 DTD 3/10/19	Constr mgmt Fees KMS-shelter & classrooms
5/3/2019	1048657	CMS Willowbrook Inc	\$ 131,300.89	App# 7 1623I-PA7 DTD 3/10/19	Constr Fees Parkview Cafeteria Addtn
5/3/2019	1048658	CMS Willowbrook Inc	\$ 243,141.27	App# 3 1623R-PA3 DTD 3/10/19	Constr mgmt Fees MMS classrooms
5/3/2019	1048659	LWPB Architecture	\$ 10,023.71	Inv# 4853 DTD 3/20/19	Arch Fees KMS classroom addtn
5/15/2019	1048880	Thompson Educational Furnishings	\$ 13,680.00	Inv# 2620	Parkview Cafeteria Furnishings
5/24/2019	1049077	CMS Willowbrook	\$ 617,580.09	App# 5 1623K-PA5 DTD 4/10/19	Constr mgmt Fees CAHS Harris Stadium
5/24/2019	1049078	CMS Willowbrook	\$ 130,912.44	App# 8 1623J-PA8 DTD 4/10/19	P Hill Constr mgmt Fees Storm Shelter
5/24/2019	1049079	CMS Willowbrook	\$ 752,000.07	App# 4 1623T-PA4 DTD 4/10/19	Constr mgmt Fee KMS Shelter/Classrooms
5/24/2019	1049080	CMS Willowbrook	\$ 461,253.84	App# 4 1623R-PA4 DTD 4/10/19	Constr mgmt Fees MMS classroom addtn
5/24/2019	1049081	CMS Willowbrook	\$ 303,384.14	App# 4 1623N-PA4 DTD 4/10/19	Constr mgmt Fees DCHS Kalsu Stadium

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5/24/2019	1049082	AGP-The Abla Griffin Partnership	\$ 10,361.09	App# 8 DTD 4/16/19	Arch Fees CAMS Classrooms/shelter
5/24/2019	1049083	LWPB Architecture	\$ 10,024.35	Inv# 4870 DTD 4/30/19	Arch Fees KMS classroom addtn
5/24/2019	1049084	LWPB Architecture	\$ 10,005.99	Inv# 4869 DTD 4/30/19	Arch Fees MMS Classroom addtn
5/24/2019	1049085	CMS Willowbrook Inc	\$ 327,932.85	App# 4 1623Q-PA4 DTD 4/10/19	Constr mgmt Fees MCHS Rose Field Stadium
5/24/2019	1049086	CMS Willowbrook Inc	\$ 1,869.03	Inv# 701 DTD 4/16/19	Addtl Pre-constr mgmt fees MCHS Rose Field
5/24/2019	1049087	CMS Willowbrook Inc	\$ 85,160.30	App# 3 1623M-PA3 DTD 4/10/19	Constr mgmt Fees MCHS Fieldhouse HVAC
5/24/2019	1049088	CMS Willowbrook Inc	\$ 97,080.78	App# 3 16231-PA3 DTD 4/10/19	Constr mgmt Fees DCHS Fieldhouse HVAC
5/30/2019	Reimb	Williams Box Forshee & Bullard PC	\$ (448.40)	Barnes-code petition variance-marquis	Barnes-code petition variance-marquis height
6/5/2019	1049310	Hudiburg Chevrolet Inc	\$ 29,530.20	Inv# KEE58295 DTD 4/19/19	Maintenance dept vehicle
6/5/2019	1049311	Hudiburg Chevrolet Inc	\$ 58,962.00	Inv# K1245304 & K1245432	Maintenance dept vehicles
6/5/2019	1049312	Hudiburg Chevrolet Inc	\$ 28,795.00	Inv# K1245209 DTD 4/5/19	Maintenance dept vehicle
6/5/2019	1049313	Hudiburg Chevrolet Inc	\$ 25,460.00	Inv# KEE58294	Maintenance dept vehicle
6/5/2019	1049314	Hudiburg Chevrolet Inc	\$ 60,806.00	Inv# KZ279196 & KZ281383	Maintenance dept vehicles
6/5/2019	1049315	Mannington Mills Inc	\$ 3,327.19	Inv#S 96255529 DTD 2/5/19	MCHS Forum flooring
6/5/2019	1049316	CMS Willowbrook	\$ 47,854.73	App# 8 1623I-PA8 DTD 4/29/19	Parkview Cafeteria addtn constr fee
6/5/2019	1049317	Mass Architects Inc	\$ 93.51	Inv# 1804.06 DTD 5/6/19	Parkview Cafeteria addtn archr fee
6/5/2019	Reimb	CMS Willowbrook Reimburse	\$ (1,954.02)	Pre-Constr Fees DCHS FY19	Pre Constr fees DCHS Fy19
6/26/2019	1049906	EMSCO Electric Supply Co Inc	\$ 2,990.00	Inv #1931554 & 19010620	MCHS District Wide Lighting
7/3/2019	1050071	CMS Willowbrook	\$ 20,705.40	Inv# 708 DTD 5/23/19	DCHS PAC Pre-constr fee
7/3/2019	1050072	CMS Willowbrook	\$ 1,500.00	Inv# 707 DTD 5/23/19	DCHS PAC Pre-constr fee
7/3/2019	1050073	CMS Willowbrook	\$ 265,071.86	Pay App 5 1623T-PA5 DTD 5/10/19	KMS classroom/shelter Constr mgmt fees
7/3/2019	1050074	CMS Willowbrook	\$ 249,299.29	Pay App 5 1623R PA5 DTD 5/10/19	MMS classroom Constr mgmt fees
7/3/2019	1050075	CMS Willowbrook	\$ 19,716.36	Inv# 710 DTD 5/23/19	MCHS PAC Pre-constr fee
7/3/2019	1050076	CMS Willowbrook	\$ 129,151.62	Pay App 4 1623I-PA4 DTD 5/10/19	DCHS Fieldhouse HVAC Constr Mgmt fees
7/3/2019	1050077	CMS Willowbrook	\$ 105,046.27	Pay App 4 1623M PA4 DTD 5/10/19	MCHS Fieldhouse HVAC Constr Mgmt fees
7/3/2019	1050078	CMS Willowbrook	\$ 1,500.00	Inv# 709 DTD 5/23/19	MCHS PAC Pre-constr fee
7/3/2019	1050079	CMS Willowbrook	\$ 914.69	Inv# 706 DTD 5/23/19	CAHS Harris stadium Pre Constr Fees-parking
7/3/2019	1050080	CMS Willowbrook	\$ 181,724.32	Pay App 2 1623S PA2 DTD 5/10/19	CAMS classrooms/shelter constr fees
7/3/2019	1050081	CMS Willowbrook	\$ 196,876.01	Pay App 9 1623J PA9 DTD 5/10/19	P Hill storm shelter constr mgmt fees
7/3/2019	1050082	CMS Willowbrook	\$ 53,655.47	Inv# 712 DTD 5/23/19	Schwartz renovation Pre constr fees
7/3/2019	1050083	CMS Willowbrook	\$ 1,500.00	Inv# 711 DTD 5/23/19	Schwartz renovation Pre constr fees
7/3/2019	1050084	CMS Willowbrook	\$ 456,511.64	Pay App 6 1623K PA6 DTD 5/10/19	CAHS Harris field constr mgmt fees
7/3/2019	1050085	CMS Willowbrook	\$ 104,605.94	Pay App 5 1623N PA5 DTD 5/10/19	DCHS Kalsu field constr mgmt fees
7/3/2019	1050086	CMS Willowbrook	\$ 346,746.20	Pay App 5 1623Q PA5 DTD 5/10/19	MCHS Rose field stadium constr mgmt fees
7/3/2019	1050087	Michael L McCoy Architects Inc	\$ 152,019.00	Pay App 52419E DTD 5/24/19	MCHS PAC Architect fee
7/3/2019	1050088	Michael L McCoy Architects Inc	\$ 6,396.45	Pay App 52419F DTD 5/24/19	MCHS PAC Architect fee
7/3/2019	1050089	Michael L McCoy Architects Inc	\$ 17,437.31	Pay App 52419C DTD 5/24/19	DCHS PAC Architect fee
7/3/2019	1050090	Michael L McCoy Architects Inc	\$ 148,363.00	Inv# 52419D DTD 5/24/19	DCHS PAC Architect fee

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7/3/2019	1050091	Michael L McCoy Architects Inc	\$ 328,306.25	Pay App 52419A DTD 5/24/19	Schwartz renovation Architect fees
7/3/2019	1050092	Michael L McCoy Architects Inc	\$ 83,521.23	Pay App 52419B DTD 5/24/19	Schwartz renovation Architect fees
7/3/2019	1050093	WPM Design Group	\$ 5,488.14	Inv# 2650 DTD 5/20/19	CAHS parking repair Engineering fees
7/3/2019	1050094	AGP- The ABLA Griffiin Partnership	\$ 7,554.26	Pay App 9A DTD 5/15/19	CAMS classrooms/shelter architect fees
7/3/2019	1050095	AGP- The ABLA Griffiin Partnership	\$ 2,806.83	Pay App 9B DTD 5/15/19	CAMS classrooms/shelter architect fees
7/3/2019	1050096	LWPB Architecture	\$ 2,487.96	Inv# 4890A DTD 5/16/19	KMS classroom/shelterArchitect fees
7/3/2019	1050097	LWPB Architecture	\$ 4,868.47	Inv# 4890B DTD 5/16/19	KMS classroom addtn Architect fees
7/3/2019	1050098	LWPB Architecture	\$ 5,164.30	Inv# 4889C DTD 5/16/19	MMS classroom addtn Architect fees
7/3/2019	1050099	LWPB Architecture	\$ 338.48	Inv# 4889B DTD 5/16/19	MMS classroom addtn Architect fees
7/3/2019	1050100	LWPB Architecture	\$ 2,487.96	Inv# 4889A DTD 5/16/19	MMS classroom addtn Architect fees
7/3/2019	1050101	Design Architects Plus Inc	\$ 148,902.00	Pay App 1A DTD 5/15/19	DCHS Kalsu field Architect fees
7/3/2019	1050102	Design Architects Plus Inc	\$ 1,892.93	Pay App 1B DTD 5/15/19	DCHS Kalsu field Architect fees
7/9/2019	0307006	Dezign Partnership Inc	\$ 968.40	Inv# MDPB062419 DTD 6/24/19	Maint dept paint booth architect fees
7/11/2019	1050273	CMS Willowbrook	\$ 72,709.28	Pay App 5 1623M PA5 DTD 6/10/19	MCHS Fieldhouse HVAC Constr Mgmt fees
7/11/2019	1050274	CMS Willowbrook	\$ 472,976.92	Pay App 6 12623Q PA6 DTD 6/10/19	MCHS Rose field Ccnstr mgmt fees
7/11/2019	1050275	CMS Willowbrook	\$ 114,267.97	Pay App 6 1623N PA6 DTD 6/10/19	DCHS Kalsu field constr mgmt fees
7/11/2019	1050276	CMS Willowbrook	\$ 304,625.09	Pay App 7 1623K PA7 DTD 6/10/19	CAHS Harris field constr mgmt fees
7/11/2019	1050277	CMS Willowbrook	\$ 232,675.43	Pay App 6 1623R PA6 DTD 6/10/19	MMS classroom Constr mgmt fees
7/11/2019	1050278	CMS Willowbrook	\$ 458,217.24	Pay App 6 1623T PA6 DTD 6/10/19	KMS classroom/shelter Constr mgmt fees
7/11/2019	1050279	LWPB Architecture	\$ 4,805.24	Inv# 4914A DTD 6/20/19	MMS classroom addtn Architect fees
7/11/2019	1050280	LWPB Architecture	\$ 1,341.41	Inv# 4914B DTD 6/20/19	MMS classroom addtn Architect fees
7/11/2019	1050281	LWPB Architecture	\$ 1,997.09	Inv# 4915B DTD 6/20/19	MMS classroom addtn Architect fees
7/11/2019	1050282	LWPB Architecture	\$ 4,805.24	Inv# 4915A DTD 6/20/19	KMS classroom addtn Architect fees
7/12/2019	1050331	CMS Willowbrook	\$ 49,663.83	Pay App 5 1623I PA5 DTD 6/10/19	DCHS Fieldhouse HVAC constr mgmt fees
7/12/2019	1050332	CMS Willowbrook	\$ 104,432.52	Pay App 1 1623V PAC1 DTD 6/10/19	MCHS PAC constr fees
7/12/2019	1050333	CMS Willowbrook	\$ 114,597.77	Pay App 1 1623U PAI DTD 6/10/19	DCHS PAC constr fees
7/12/2019	1050334	CMS Willowbrook	\$ 250,555.06	Pay App 1 1623X PA1 DTD 6/10/19	Schwartz renovation constr fees
7/12/2019	1050335	CMS Willowbrook	\$ 186,150.88	Pay App 3 1623S PA3 DTD 6/10/19	CAMS classrooms/shelter constr fees
7/23/2019	1050545	Bryan's Flooring LLC	\$ 11,995.00	Inv# 20368 DTD 7/9/19	H Park new gym flooring
7/23/2019	1050546	Breeden Painting LLC	\$ 2,850.00	Inv# 20190620 DTD 6/20/19	MCHS flooring impr wrestling hallway floors
8/2/2019	1050789	LV Myers & Associates, LLC	\$ 50,998.00	Inv# IN15182	Instal paint booth equip-Maintenance
8/8/2019	1050918	CMS Willowbrook	\$ 73,828.27	Pay App 10 1623J-PA10 DTD 7/23/19	P Hill storm shelter-constr mgmt fee
8/8/2019	1050919	CMS Willowbrook	\$ 188,409.40	Pay App 2 1623X PA2 DTD 7/10/19	Schwartz-renovation
8/8/2019	1050920	CMS Willowbrook	\$ 249,146.60	Pay App 4 1623S PA4 DTD 7/10/19	CAMS classroom/shelter
8/8/2019	1050921	CMS Willowbrook	\$ 526,720.54	Pay App 7 1623T PA7 DTD 7/10/19	KMS classroom/shelter constr mgmt fee
8/8/2019	1050922	CMS Willowbrook	\$ 334,765.05	Pay App 8 1623D PA8 DTD 7/10/19	CAHS Harries field Constr Mgmt Fees
8/8/2019	1050923	CMS Willowbrook	\$ 482,583.47	Pay App 7 1623R PA7 DTD 7/10/19	MMS classrooms contrs mgmt fee
8/8/2019	1050924	CMS Willowbrook	\$ 198,640.40	Pay App 7 16233N PA7 DTD 7/10/19	DCHS Kalsu Field Constr Mgmt fees

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8/8/2019	1050925	CMS Willowbrook	\$ 89,191.42	Pay App 2 1623V PA2 DTD 7/10/19	MCHS PAC Constr fees
8/8/2019	1050926	CMS Willowbrook	\$ 68,546.28	Pay App 2 1623U PA2 DTD 7/10/19	DCHA PAC Constr fees
8/8/2019	1050927	CMS Willowbrook	\$ 440,309.70	Pay App 7 1623Q PA7 DTD 7/10/19	MCHS Rose field Constr fees
8/8/2019	1050928	CMS Willowbrook	\$ 82,467.27	Pay App 6 1623I PA6 DTD 7/10/19	DCHS Fieldhouse HVAC constr Mgmt fees
8/8/2019	1050929	CMS Willowbrook	\$ 79,105.34	Pay App 6 1623M PA6 DTD 7/10/19	MCHS Fieldhouse HVAC constr mgmt fees
8/8/2019	1050930	LWPB Architecture	\$ 4,216.26	Inv# 4934 DTD 7/16/19	MMS classroom addtn Architect fees (fixed)
8/8/2019	1050931	LWPB Architecture	\$ 4,224.05	Inv# 4935 DTD 7/16/19	KMS classroom addtn Architect fees (fixed)
8/8/2019	1050932	Jenco Construction Co	\$ 43,795.00	Pay App 2 DTD 6/7/19	Paint Booth-Maintenance contr fee
8/8/2019	1050933	LV Myers & Associates, LLC	\$ 24,968.00	Inv# IN15200 DTD 7/25/19	Maint dept paint booth instal
8/8/2019	1050934	Bryan's Flooring LLC	\$ 10,475.00	Inv# 20512 DTD 7/31/19	KMS flooring instal
8/8/2019	1050935	Bryan's Flooring LLC	\$ 2,935.00	Inv# 20529 DTD 8/9/19	KMS District Wide flooring improvements
8/15/2019	1051101	Ebsco Sign Group LLC Db	\$ 31,582.73	Inv# 194959 DTD 7/23/19	Parkview electronic marquee
8/15/2019	1051102	Ebsco Sign Group LLC Db	\$ 31,582.73	Inv# 194958 DTD 7/12/19	Barnes electronic marquee
8/15/2019	1051103	Ebsco Sign Group LLC Db	\$ 31,582.73	Inv# 194869 DTD 7/23/19	H Park electronic marquee
8/15/2019	1051104	Emsco Electric Supply Co Inc	\$ 2,300.00	Inv# 1940611	MMS lighting improvements
8/21/2019	1051261	Emsco Electric Supply Co Inc	\$ 4,626.85	Inv# 1941019	Townsend lighting improvements
8/23/2019	1051364	Floor Source LLC	\$ 4,225.00	Inv# 081219-001 DTD 8/12/19	C Estates new flooring
8/23/2019	1051365	Bryan's Flooring	\$ 8,343.85	Inv# 20647 DTD 8/15/2019	KMS new VCT & DC flooring
9/5/2019	1051591	Promaxima Manufacturing, LLC	\$ 80,968.50	Inv# 107746 DTD 8/16/19	DCHS Kalsu Stadium-weight room equip
9/9/2019	1051663	Jenco Construction Co	\$ 42,275.00	Pay App #3 dtd 8/20/19	Maint Dept Paint Booth Constr Fees
9/25/2019	1051663	Void Jenco Construction Co	\$ (42,275.00)	Pay App #3 dtd 8/20/19	Maint Dept Paint Booth Constr Fees
9/9/2019	1051664	Floor Source LLC	\$ 453.16	Inv# 083019-004 DTD 8/28/19	Schwartz flooring
9/10/2019	1051777	Dezign Partnership Inc	\$ 645.60	Inv# MDPH090119	Maint Dept Paint Booth Constr Fees
9/19/2019	1052363	Jackson & Jackson Engineering Inc	\$ 4,050.00	Inv# 2019014 DTD 6/3/19	P Hill storm shelter 3rd party peer review
9/19/2019	1052364	AGP- The Abla Griffin Partnership	\$ 1,000.00	Application 5A DTD 6/21/19	P Hill storm shelter architect fees
9/19/2019	1052365	AGP- The Abla Griffin Partnership	\$ 6,193.44	Application 5B DTD 6/21/19	P Hill storm shelter architect fees
9/19/2019	1052366	AGP- The Abla Griffin Partnership	\$ 6,907.40	Application 10 DTD 8/1/19	CAMS storm shelter architect fees
9/19/2019	1052367	LWPB Architecture	\$ 3,573.76	Inv# 4976 DTD 9/26/19	MMS classroom addtn Architect fees (fixed)
9/19/2019	1052368	LWPB Architecture	\$ 3,580.05	Inv# 4977 DTD 08/26/19	KMS classroom addtn Architect fees (fixed)
9/19/2019	1052369	CMS Willowbrook	\$ 1,585.05	Inv# 722 DTD 8/16/19	MCHS Rose Stadium pressbox sprinkler Proj
9/19/2019	1052370	CMS Willowbrook	\$ 326,582.79	Application 3 1623X PA3 DTD 8/10/19	Schwartz Campus Renovation constr
9/19/2019	1052371	CMS Willowbrook	\$ 1,306,462.13	Application 8 1623T-PA8 DTD 8/10/19	KMS classroom/shelter construction
9/19/2019	1052372	CMS Willowbrook	\$ 194,189.85	Application 5 1623S PA5 DTD 8/10/19	CAMS classroom/storm shelter construction
9/19/2019	1052373	CMS Willowbrook	\$ 824,614.90	Application 8 1623R PA8 DTD 8/10/19	MMS classroom addtn construction
9/19/2019	1052374	CMS Willowbrook	\$ 542,005.28	Application 9 1623K-PA9 DTD 8/10/19	CAHS Harris field Improvement construction
9/19/2019	1052375	CMS Willowbrook	\$ 422,957.59	Application 8 1623N-PA8 DTD 8/10/19	DCHS Kalsu stadium construction mgmt
9/19/2019	1052376	CMS Willowbrook	\$ 260,300.40	Application 3 1623U-PA3 DTD 8/10/19	DCHS PAC construction fees
9/19/2019	1052377	CMS Willowbrook	\$ 214,175.11	Application 3 1623V-PA3 DTD 8/10/19	MCHS PAC construction fees

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9/19/2019	1052378	CMS Willowbrook	\$ 457,561.22	Application 8 1623Q-PA8 DTD 8/10/19	MCHS Rose Stadium Constr Mgmt Fees
9/19/2019	1052379	CMS Willowbrook	\$ 31,680.83	Application 1 1623Y-PA1 DTD 8/10/19	CAHS Harris field Detention Pond constr fees
9/19/2019	1052380	CMS Willowbrook	\$ 1,455.40	Inv# 720 DTD 8/9/19	CAHS Harris field Detention Pond pre-constr
9/19/2019	1052381	CMS Willowbrook	\$ 31,724.90	Application 1 1623W-PA1 DTD 8/10/19	CAHS Harris stadium parking repairs constr
9/19/2019	1052382	CMS Willowbrook	\$ 78,192.20	Application 7 1623I-PA7 DTD 8/10/19	DCHS Fieldhouse HVAC improvement
9/19/2019	1052383	CMS Willowbrook	\$ 103,625.83	Application 7 1623M-PA7 DTD 8/10/19	MCHS Fieldhouse HVAC improvement
9/24/2019	1052434	CMS Willowbrook*	\$ 31,680.83	Application 1(1623Y-PA1) DTD 8/10/19	CAHS Harris field Detention Pond constr fees
9/24/2019	1052435	CMS Willowbrook*	\$ 1,455.40	Inv# 720 DTD 8/9/19	CAHS Harris field Detention Pond pre-constr
9/24/2019	1052436	CMS Willowbrook*	\$ 31,724.90	Application 1(1623W-PA1) DTD 8/10/19	CAHS Harris stadium parking repairs constr
9/24/2019	1052437	CMS Willowbrook*	\$ 78,192.20	Application 7(1623I-PA7) DTD 8/10/19	DCHS Fieldhouse HVAC improvement
9/24/2019	1052438	CMS Willowbrook*	\$ 103,625.83	Application 7(1623M-PA7) DTD 8/10/19	MCHS Fieldhouse HVAC improvement
9/25/2019	307254	Jenco Construction Co	\$ 42,275.00	Application 3 DTD 8/20/19	Maint Paint Bood construction fees
10/1/2019	1052434	CMS Willowbrook* Void	\$ (31,680.83)	Application 1(1623Y-PA1) DTD 8/10/19	CAHS Harris field Detention Pond constr fees
10/1/2019	1052435	CMS Willowbrook* Void	\$ (1,455.40)	Inv# 720 DTD 8/9/19	CAHS Harris field Detention Pond pre-constr
10/1/2019	1052436	CMS Willowbrook* Void	\$ (31,724.90)	Application 1(1623W-PA1) DTD 8/10/19	CAHS Harris stadium parking repairs constr
10/1/2019	1052437	CMS Willowbrook* Void	\$ (78,192.20)	Application 7(1623I-PA7) DTD 8/10/19	DCHS Fieldhouse HVAC improvement
10/1/2019	1052438	CMS Willowbrook* Void	\$ (103,625.83)	Application 7(1623M-PA7) DTD 8/10/19	MCHS Fieldhouse HVAC improvement
10/2/2019	1052667	Floor Source LLC	\$ 2,544.40	Inv# 091919-001 DTD 9/19/2019	Parkview Flooring
10/8/2019	1052787	Floor Source LLC	\$ 12,186.00	Inv#: 092619-003	MCHS new flooring
10/8/2019	1052788	Thompson Educational Furnishings	\$ 13,568.00	Inv#: 2752	P Hill Instal Storm Shelter Furniture
10/15/2019	1052958	CMS Willowbrook	\$ 108,597.88	PayApp# 10 1623R DTD 9/10/19	CAHS Harris Field Stadium and lighting
10/15/2019	1052959	LWPB Architecture	\$ 6,528.04	Inv# 4989 DTD 9/23/19	KMS storm shelter/classroom arch fees
10/15/2019	1052960	CMS Willowbrook	\$ 40,472.64	PAY APP 8 & 9 1623I DTD 9/10/19	DCHS Fieldhouse HVAC
10/15/2019	1052961	CMS Willowbrook	\$ 42,736.25	PayApp# 8 & 9 1623M DTD 9/10/19	MCHS fieldhouse HVAC
10/15/2019	1052962	CMS Willowbrook	\$ 342,907.13	PayApp# 9 1623N DTD 9/10/19	DCHS Kalsu Field Stadium constr fees
10/15/2019	1052963	CMS Willowbrook	\$ 452,734.15	PayApp# 9 1623Q DTD 9/10/19	MCHS Rose Field Stadium Constr Fees
10/15/2019	1052964	CMS Willowbrook	\$ 128,686.06	PPayApp #6 1623S DTD 9/10/19	CAMS classroom/storm shelter construction
10/15/2019	1052965	CMS Willowbrook	\$ 446,898.91	PPayApp# 9 1623T DTD 9/10/19	KMS classroom/shelter construction
10/15/2019	1052966	CMS Willowbrook	\$ 67,035.80	PayApp# 2 1623W DTD 9/10/19	CAHS Harris Stadium Parking project
10/15/2019	1052967	CMS Willowbrook	\$ 284,493.00	PayApp# 4 1623V DTD 9/10/19	MCHS PAC constr fees
10/15/2019	1052968	CMS Willowbrook	\$ 196,364.62	PayApp# 4 1623X DTD 9/10/19	Schwartz Campus Renovation/imp constr
10/15/2019	1052969	CMS Willowbrook	\$ 166,143.71	PayApp# 4 1623U DTD 9/10/19	DCHS PAC constr fees
10/15/2019	1052970	CMS Willowbrook	\$ 17,701.50	PayApp# 2 1623Y DTD 9/10/19	CAHS Detention Pond constr fees
10/15/2019	1052971	LWPB Architecture	\$ 6,518.84	Inv#:4988 DTD 9/23/19	MMS Classroom addtn arch fees
10/15/2019	1052972	CMS Willowbrook	\$ 702,809.15	PayApp# 9 1623R DTD 9/10/19	MMS Classroom addtn constr fees
11/4/2019	1053364	Performance Surfaces, LLC	\$ 26,385.00	Inv# 16987 DTD 10/10/19	KMS Wrestling room flooring
11/4/2019	1053365	Oswalt Restaurant Supply	\$ 11,646.06	Inv# 0246245-IN DTD 9/17/19	CAHS Harris stadium refrigeration equip
11/4/2019	1053366	Chickasaw Telecom Inc	\$ 10,753.02	Inv# 52878 DTD 10/23/19	KMS Band Room Technology equip

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11/4/2019	1053367	Bentley Flooring	\$ 32,300.00	Inv# 20432 DTD 9/1/19	Co. Estates/Townsend/jDC Elem gym flooring
11/4/2019	1053368	Bentley Flooring	\$ 2,970.00	Inv# 20434 DTD 9/1/19	Del City Elem Carpet 2 classrooms
11/4/2019	1053369	Bentley Flooring	\$ 13,819.98	Inv# 20433 DTD 9/1/19	DCHS P.Hill CAHS Ridgecrest MCHS Band-flooring
11/4/2019	1053370	Bentley Flooring	\$ 10,703.00	Inv# 20435 DTD 9/1/19	H Park flooring
11/4/2019	1053371	Bentley Flooring	\$ 7,730.00	Inv# 20436 9/1/19	KMS Vocal music room flooring
11/5/2019	1053407	Oswalt Equipment Co	\$ 11,562.72	Inv# 0247070-IN DTD 10/31/19	DCHS Stadium refrigeration equip
11/5/2019	1053408	Oswalt Equipment Co	\$ 4,776.65	Inv# 024707-IN DTD 10/31/19	CAHS Stadium refrigeration equip
11/5/2019	1053409	Oswalt Equipment Co	\$ 6,952.75	Inv# 0247070-IN DTD 10/31/19	MCHS Stadium refrigeration equip
11/8/2019	1053508	Jenco Construction Co	\$ 4,857.50	App# 4 DTD 10/4/19	Paint Booth Maintenance Dept
11/8/2019	1053509	Jenco Construction Co	\$ 550.00	App# 4	Paint Booth Maintenance Dept
11/15/2019	1053710	Oklahoma Direct Bore LLC	\$ 1,015.00	Inv# 925 DTD 11/1/19	H Park Marquee electrical conduit
11/15/2019	1053711	Curbing Solutions	\$ 2,500.00	Inv# 1016 DTD 10/31/19	Townsend Marquee landscaping svcs
11/15/2019	1053712	LWPB Architecture	\$ 3,573.10	Inv# 5015 DTD 10/20/19	MMS Arch. fees (fixed) classroom addtn
11/15/2019	1053713	LWPB Architecture	\$ 3,579.66	Inv# 5016 DTD 10/20/19	KMS Arch. fees (fixed) classroom/shelter
11/15/2019	1053714	Design Architects Plus Inc	\$ 44,977.70	App# 3B DTD 10/28/19	CAHS Harris stadium Arch. fees
11/15/2019	1053715	Design Architects Plus Inc	\$ 3,265.31	App# 3A DTD 10/28/19	CAHS Harris stadium Arch. fees
11/15/2019	1053716	Design Architects Plus Inc	\$ 143,669.67	App# 2 DTD 10/28/19	DCHS Kalsu stadium Arch. fees
11/15/2019	1053717	CMS Willowbrook Inc	\$ 102,894.57	App# 7 1623S-PA7 DTD 10/10/19	CAMS Constr fees classroom/shelter
11/15/2019	1053718	CMS Willowbrook Inc	\$ 15,295.72	App# 3 1623W-PA3	CAHS Harris Stadium constr fees
11/15/2019	1053719	CMS Willowbrook Inc	\$ 165,302.93	App# 11 1623K 9A11 DTD 10/10/19	CAHS Harris Stadium constr mgmt fees
11/15/2019	1053720	CMS Willowbrook Inc	\$ 130,191.78	App# 11 1623D PA11 DTD 10/10/19	CAHS Harris Stadium constr mgmt fees
11/15/2019	1053721	CMS Willowbrook Inc	\$ 131,777.68	App# 1623V PA5 10/10/19	MCHS PAC constr fees
11/15/2019	1053722	CMS Willowbrook Inc	\$ 583,598.81	App# 5 1623X 9A5 DTD 10/10/19	Schwartz campus renovation constr fees
11/15/2019	1053723	CMS Willowbrook Inc	\$ 584,504.95	App# 10 1623R PA10 DTD 10/10/19	MMS classroom addtn constr mgmt fees
11/15/2019	1053724	CMS Willowbrook Inc	\$ 721,295.48	App# 10 1623T PA10 DTD 10/10/19	KMS classroom/shelter constr mgmt fees
11/15/2019	1053725	CMS Willowbrook Inc	\$ 120,669.03	App# 1 1912A PA1 DTD 10/10/19	CAHS PAC constr fees
11/15/2019	1053726	CMS Willowbrook Inc	\$ 39,210.15	Inv# 730 DTD 9/27/19	CAHS PAC pre-constr fees
11/15/2019	1053727	CMS Willowbrook Inc	\$ 1,500.00	Inv# 725 DTD 9/27/19	CAHS PAC pre-constr fees
11/22/2019	307467	CMS Willowbrook Inc	\$ 703,920.00	Pay App# 10 1623Q PA10 DTD 10/10/19	Rose Field Stadium Constr Mgmt Fees
11/22/2019	307468	CMS Willowbrook Inc	\$ 188,788.17	Pay App# 5 1623U PA5 DTD 10/10/19	DCHS PAC Constr Fees
11/22/2019	307469	CMS Willowbrook Inc	\$ 132,321.98	Pay App# 10 1623N PA10 DTD 10/10/19	DCHS Kalsu Stadium Constr Mgmt Fees
11/22/2019	307470	CMS Willowbrook Inc	\$ 45,902.98	Pay App# 3 1623Y PA3 DTD 10/10/19	CAHS Harris field detention pond constr
12/10/2019	1054276	Emsco Electric Supply Co Inc	\$ 2,841.65	Inv# 1954677 DTD 11/21/19	MCHS Field house Lighting
12/16/2019	1054702	Bryan's Flooring	\$ 2,995.00	Inv# 21244 DTD 10/30/19	C Estates flooring-Room 24
12/16/2019	1054703	Thompson Educational Furnishings	\$ 46,729.01	Inv# 2821 DTD 12/9/19	KMS Band Room furniture/equip
12/16/2019	1054704	Thompson Educational Furnishings	\$ 44,357.87	Inv# 2820 DTD 12/9/19	MMS Band Room furniture/equip
12/19/2019	1054847	CMS Willowbrook Inc	\$ 436,861.23	1623N PA11 DTD 11/10/19	DCHS Kalsu Fieldhouse constr mgmt fees
12/19/2019	1054848	CMS Willowbrook Inc	\$ 3,061.94	1623K PA12 DTD 11/10/19	CAHS Harris Field Stadium constr mgmt fees

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12/19/2019	1054849	CMS Willowbrook Inc	\$ 742,337.38	1623R PA11 DTD 11/10/19	MMS classroom additions constr mgmt fees
12/19/2019	1054850	CMS Willowbrook Inc	\$ 82,035.05	1912A PA2 DTD 11/10/19	CAHS PAC constr fees
12/19/2019	1054851	CMS Willowbrook Inc	\$ 231,347.85	1623Q PA11 DTD 11/10/19	MCHS Rose Field Stadium constr mgmt fees
12/19/2019	1054852	CMS Willowbrook Inc	\$ 99,893.95	1623U PA6 DTD 11/10/19	DCHS PAC constr fees
12/19/2019	1054853	CMS Willowbrook Inc	\$ 782,582.75	1623T PA11 DTD 11/10/19	KMS Classroom/shelter constr mgmt fees
12/19/2019	1054854	CMS Willowbrook Inc	\$ 371,074.73	1623X PA6 DTD 11/10/19	Schwartz renovations constr fees
12/19/2019	1054855	CMS Willowbrook Inc	\$ 265,021.27	1623S PA8 DTD 11/10/19	CAMS Classroom/shelter
12/19/2019	1054856	CMS Willowbrook Inc	\$ 101,452.59	1623V PA6 DTD 11/10/19	MCHS PAC constr fees
12/19/2019	1054857	LWPB Architecture	\$ 1,319.10	Inv# 5040 DTD 11/25/19	KMS Architect fees classroom/shelter
12/19/2019	1054858	LWPB Architecture	\$ 1,319.10	Inv# 5067 DTD 11/25/19	MMS Architect fees classroom additions
12/19/2019	1054859	Design Architects Plus Inc	\$ 153,467.31	App 2 DTD 12/4/19	MCHS Rose Field Stadium Architect fees
12/19/2019	1054860	AGP-The Abla Griffin Partnership	\$ 6,907.39	App 11 DTD 12/2/19	CAMS Architect fees Classroom/Shelter
1/9/2020	1055331	EMSCO Electric Supply Co Inc	\$ 5,972.09	Inv# 1953879 DTD 11/19/19	Maintenance-Paint Booth Materials
1/9/2020	1055332	Michael D Allen	\$ 12,365.03	Inv# 4123 DTD 12/16/19	Various sites-screen/coat/ break down gym floors
1/13/2020	1055382	CMS Willowbrook Inc	\$ 5,464.87	Inv# 740 DTD 12/12/19	MCHS Turf removal/replacement
1/13/2020	1055383	CMS Willowbrook Inc	\$ 5,484.99	Inv# 741 DTD 12/12/19	CAHS Turf removal/replacement
1/13/2020	1055384	CMS Willowbrook Inc	\$ 4,016.16	Inv# 739 DTD 12/12/2019	DCHS Turf removal/replacement
1/13/2020	1055385	CMS Willowbrook Inc	\$ 830,519.65	Pay App 12 1623r DTD 12/10/19	MMS classroom additions
1/13/2020	1055386	CMS Willowbrook Inc	\$ 382,260.10	Pay App 1 1912d-PA1 DTD 12/10/19	CAHS Turf removal/replacement
1/13/2020	1055387	CMS Willowbrook Inc	\$ 420,505.57	Pay App 1 1912c-PA1 DTD 12/10/19	MCHS Turf removal/replacement
1/13/2020	1055388	CMS Willowbrook Inc	\$ 486,914.45	Pay App 12 1612n-PA12 DTD 12/10/19	DCHS Kalsu Field/Stadium Improvements
1/13/2020	1055389	CMS Willowbrook Inc	\$ 217,212.76	Pay App 12 1623q -PA12 DTD 12/10/19	MCHS Rose Field/Stadium Improvements
1/13/2020	1055390	CMS Willowbrook Inc	\$ 207,480.00	Pay App 9 1623s-PA9 DTD 12/10/19	CAMS Classroom/Storm Shelter
1/13/2020	1055391	CMS Willowbrook Inc	\$ 714,069.02	Pay App 12 1623t-PA12 DTD 12/10/19	KMS Classroom/Storm Shelter
1/13/2020	1055392	CMS Willowbrook Inc	\$ 347,987.53	Pay App 7 1623x-PA7 DTD 12/10/19	Schwartz Elem Campus Renovation/Impr
1/13/2020	1055393	CMS Willowbrook Inc	\$ 248,710.68	Pay App 7 1623u-PA7 DTD 12/10/19	DCHS PAC Improvements
1/13/2020	1055394	CMS Willowbrook Inc	\$ 280,153.01	Pay App 1 1912b-PA1 DTD 12/10/19	DCHS Turf removal/replacement
1/13/2020	1055395	CMS Willowbrook Inc	\$ 134,267.05	Pay App 7 1623v-PA7 DTD 12/10/19	MCHS PAC Improvements
1/13/2020	1055396	CMS Willowbrook Inc	\$ 126,803.35	Pay App 3 1912a-PA3 DTD 12/10/19	CAHS PAC Improvements
1/13/2020	1055397	Breeden Painting LLC	\$ 5,450.00	Inv# RM MCHS DTD 01/08/20	MCHS Hospitality room-flooring
1/13/2020	1055398	Bentley Flooring	\$ 11,288.01	Inv# 20437 DTD 09/01/19	MCHS Home Ec/various rooms flooring
1/13/2020	1055399	Bryan's Flooring	\$ 14,995.00	Inv# 21592 DTD 12/30/19	MCHS VCT Dynamic adhesive various rooms
1/13/2020	1055400	Chickasaw Telecom Inc	\$ 8,443.58	Inv# 52926b DTD 10/29/19	CAHS Harris Field TechEquip/software
1/13/2020	1055401	Chickasaw Telecom Inc	\$ 11,656.02	Inv# 52926a DTD 1029/19	MMS Band Room tech equip/software
1/13/2020	1055402	Emsco Electric Supply Co Inc	\$ 8,000.00	Inv# 1953969 11/15/19;1957604 12/17/19	CAHS lighting improvements
1/30/2020	1055807	Troxell Communications	\$ 4,200.00	Inv# 217060 DTD 1/22/2020	MMS Band Room tech equip/software
2/20/2020	307725	CMS Willowbrook Inc	\$ 321,927.40	Pay App #13 1623t-PA13 DTD 1/10/20	KMS Mgmt Fees Classrooms/Shelter
2/20/2020	1056298	Troxell Communications	\$ 4,200.00	Inv #217802 DTD 1/27/20	KMS Tech Equipment for Band room

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2/20/2020	1056299	LWPB Architecture	\$ 7,266.06	Inv #5104 DTD 1/22/20	KMS Architect Fees
2/20/2020	1056300	LWPB Architecture	\$ 8,193.18	Inv #5103 DTD 1/22/20	Monroney Architect Fees
2/20/2020	1056301	CMS Willowbrook Inc	\$ 319,959.64	Pay App #8 1623x-PA8 DTD 1/10/20	Schwartz Construction fees campus renovation
2/20/2020	1056302	CMS Willowbrook Inc	\$ 357,995.99	Pay App #10 1623s-PA10 DTD 1/10/20	CAMS Constr Fees Campus Renovation
2/20/2020	1056303	CMS Willowbrook Inc	\$ 631,625.97	Pay App #13 1623q-PA13 DTD 1/10/20	MCHS Constr Mgmt Fees Rose Field
2/20/2020	1056304	CMS Willowbrook Inc	\$ 428,271.79	Pay App #13 1623n-PA13 DTD 1/10/20	DCHS Constr Mgmt Fees Kalsu Stadium
2/20/2020	1056305	CMS Willowbrook Inc	\$ 99,300.78	Pay App #13 1623k-PA13 DTD 1/10/20	CAHS Constr Mgmt fees Harris Field Stadium
2/20/2020	1056306	CMS Willowbrook Inc	\$ 240,004.22	Pay App #13 1623r PA13 DTD 1/10/20	MMS Constr Mgmt fees Classroom Additions
2/20/2020	1056307	CMS Willowbrook Inc	\$ 112,223.13	Pay App #2 1912d-PA2 DTD 1/10/20	CAHS Constr Fees for turf removal/replacement
2/20/2020	1056309	CMS Willowbrook Inc	\$ 348,461.69	Pay App #8 1623v-PA8 DTD 1/10/20	MCHS Constr Fees for PAC
2/20/2020	1056310	CMS Willowbrook Inc	\$ 208,814.91	Pay App #2 1912C-PA2 DTD 1/10/20	MCHS Constr Fees for Turf Removal/Replacement
2/20/2020	1056311	CMS Willowbrook Inc	\$ 183,694.09	Pay App #2 1912b-PA2 DTD 1/10/20	DCHS Constr Mgmt fee for Turf Removal/Replace
2/20/2020	1056312	CMS Willowbrook Inc	\$ 231,996.35	Pay App #8 1623u-PA8 DTD 1/10/20	DCHS Constr fees for PAC
2/20/2020	1056313	CMS Willowbrook Inc	\$ 293,123.11	Pay App #4 1912a-PA4 DTD 1/10/20	CAHS Constr Fees for PAC
2/21/2020	1056332	Air Power Equipment Company Inc	\$ 2,900.00	Inv# 5784689 DTD 2/13/2020	Paint Booth Equipment for Maintenance
2/21/2020	1056333	Emsco Electric Supply Co Inc	\$ 12,936.00	Inv# 2060973 DTD 1/24/20	DCHS Gym Lighting Improvement
2/21/2020	1056334	Emsco Electric Supply Co Inc	\$ 12,936.00	Inv# 2062974 DTD 2/11/20	MCHS Gym Lighting Improvement
3/3/2020	1056595	Hunzicker Brothers Inc	\$ 7,019.75	Inv# S2136290.003	MMS Gym District wide lighting
3/24/2020	1057224	Air Power Equipment Co	\$ 588.70	Inv# 5784802 DTD 3/10/20	Maintenance Paint Booth Equipment
3/26/2020	1057307	CMS Willowbrook Inc	\$ 12,810.53	PA#-14B 1623q-PA-14B DTD 2/10/20	MCHS Rose Field Stadium
3/26/2020	1057308	CMS Willowbrook Inc	\$ 12,831.72	1623q-PA14C; 1623q-PA15Rt) DTD 2/10,2/19/20	MCHS Rose Field Press Box Sprinkler
3/26/2020	1057309	CMS Willowbrook Inc	\$ 7,902.32	PA# 4 1623w-PA4 DTD 1/10/20	CAHS Stadium Parking Repairs
3/26/2020	1057310	CMS Willowbrook Inc	\$ 249,011.82	PA# 11 1623s-PA11 DTD 2/10/20	CAMS Classroom/Shelter Construction
3/26/2020	1057311	CMS Willowbrook Inc	\$ 659,687.91	PA# 9 1623x-PA9 DTD 02/10/20	Schwartz Campus Renovation
3/26/2020	1057312	CMS Willowbrook Inc	\$ 547,229.92	PA# 14 1623t-PA14 DTD 2/10/20	KMS Classroom/Shelter addition
3/26/2020	1057313	CMS Willowbrook Inc	\$ 521,826.73	PA# 14 1623r-PA14 DTD 2/10/20	MMS Classroom addition
3/26/2020	1057314	CMS Willowbrook Inc	\$ 335,417.18	PA# 14A 1623q-PA14A DTD 2/10/20	MCHS Rose Field Stadium Construction
3/26/2020	1057315	CMS Willowbrook Inc	\$ 243,174.23	PA# 5 1912a-PA5 DTD 2/10/20	CAHS PAC Construction
3/26/2020	1057316	CMS Willowbrook Inc	\$ 169,158.64	PA# 9 1623v-PA9 DTD 2/10/20	MWCH PAC Construction
3/26/2020	1057317	CMS Willowbrook Inc	\$ 256,768.80	PA# 9 1623u-PA9 DTD 2/10/20	DCHS PAC Construction
3/26/2020	1057318	CMS Willowbrook Inc	\$ 11,419.55	PA# 3 1912b-PA3 DTD 2/26/20	DCHS Turf Removal/Replacement
3/26/2020	1057319	CMS Willowbrook Inc	\$ 15,106.64	PA# 3 1912c-PA3 DTD 2/26/20	MCHS Turf Removal/Replacement
3/26/2020	1057320	Mass Architects Inc	\$ 1,789.92	Inv# 1803 DTD 7/7/19	DCHS Fieldhouse HVAC Arch Fees
3/26/2020	1057321	Mass Architects Inc	\$ 1,844.79	Inv# 1803.02F DTD 7/1/19	MCHS Field House HVAC Improvements
3/26/2020	1057322	LWPB Architecture	\$ 3,580.07	Inv# 5139 DTD 2/24/20	KMS Classroom/Shelter addition
3/26/2020	1057323	LWPB Architecture	\$ 3,386.49	Inv# 5138 DTD 2/24/20	MMS classroom Addition Arch Fees
3/26/2020	1057324	WPM Design Group	\$ 1,829.38	Inv# 2725 DTD 1/23/20	CAHS Harris Stadium Engineering fees
3/26/2020	1057325	Michael D Allen	\$ 72,760.00	Inv# 4142 DTD 3/25/20	District Wide Flooring Impr-various sites

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4/3/2020	1057518	Veritiv Operating Company	\$ 4,847.25	Invoice# 012-60332016 DTD 2-27-20	Rose Field Stadium Improvements
4/20/2020	1058017	CMS Willowbrook	\$ 4,288.86	1623q-PA16C dtd 3/10/20	Rose Field Stadium Improvements
4/20/2020	1058018	CMS Willowbrook	\$ 154,475.52	1912d-PA3 dtd 3/01/20	CAHS Turf remove/replace
4/20/2020	1058019	CMS Willowbrook	\$ 16,087.06	16231-PA10; 16231-PA11 dtd 3/10/20	DCHS Fieldhouse HVAC
4/20/2020	1058020	CMS Willowbrook	\$ 140,120.91	1623v-PA10 dtd 3/10/20	MCHS PAC Improvement
4/20/2020	1058021	CMS Willowbrook	\$ 277,776.68	1623u-PA10 dtd 3/10/20	DCHS PAC construction
4/20/2020	1058022	CMS Willowbrook	\$ 368,717.79	1623q-PA16A	MWCHS construction
4/20/2020	1058023	CMS Willowbrook	\$ 215.65	1623q-PA16B dtd 3/10/20	Rose Field Stadium Improvements
4/20/2020	1058024	LWPB Architecture	\$ 3,383.75	Invoice# 5166 DTD 3/23/20	MMS classroom addtn Architect fee
4/20/2020	1058025	CMS Willowbrook	\$ 392,827.98	1912a-PA6	CAHC Construction
4/20/2020	1058026	Michael L Mccoy Architects Inc	\$ 227,782.00	Inv# CAHS P1A dtd 3/3/20	CAHS PAC Architect Fees
4/20/2020	1058027	Michael L Mccoy Architects Inc	\$ 56,439.01	Inv# CAHS P1B dtd 3/3/20	CAHS PAC Architect Fees
4/20/2020	1058028	CMS Willowbrook	\$ 334,480.30	1623t-PA15 dtd 3/10/20	KMS classroom/shelter Arch Fees
4/20/2020	1058029	LWPB Architecture	\$ 7,158.09	Invoice# 5167 dtd 3/25/20	KMS classroom/shelter Arch Fees
4/20/2020	1058030	CMS Willowbrook	\$ 45,221.41	1623n-PA15B	DCHS Construction
4/20/2020	1058031	CMS Willowbrook	\$ 607,962.23	1623r-PA15 dtd 3/10/20	MMS classroom addtn construction
4/20/2020	1058032	Bryan'S Flooring	\$ 5,720.00	Invoice# 22404 dtd 3/25/20	H Park flooring Improvements
4/20/2020	1058033	Bryan'S Flooring	\$ 2,998.00	Invoice# 22403 dtd 3/25/20	Barnes flooring Improvements
4/20/2020	1058034	CMS Willowbrook	\$ 237,240.13	1623s-PA12	CAHS Construction
4/20/2020	1058035	CMS Willowbrook	\$ 421,390.71	1623x-PA10 dtd 3/10/20	Schwartz renovation construction fees
4/29/2020	1058217	Bryan's Flooring	\$ 2,998.00	Invoice# 22517 DTD 4/16/20	Barnes flooring
4/29/2020	1058218	School Health Corporation	\$ 8,868.78	Invoice# 3754213-00 DTD 4/17/2020	CAMS AED Equipment
4/29/2020	1058219	School Health Corporation	\$ 8,868.78	Invoice# 3754216-00 DTD 4/17/2020	MCMS AED Equipment
4/29/2020	1058220	School Health Corporation	\$ 8,868.78	Invoice# 3754215-00 DTD 4/17/2020	DCMS AED Equipment
5/6/2020	1058394	Hunzicker Brothers Inc	\$ 4,681.81	Inv# S2199829.001 DTD 4/16/20	CAHS Softball Field Lighting
5/6/2020	1058395	Hunzicker Brothers Inc	\$ 8,882.33	Inv# S2199442.001 DTD 4/16/20	Townsend lighting improvements
5/18/2020	1058614	Emsco Electric Supply Co Inc	\$ 7,236.00	Inv# 2068375 DTD 3/24/2020	CAHS Baseball field lighting
5/18/2020	1058615	Hunzicker Brothers Inc	\$ 8,252.00	Inv# S2199428.001 DTD 4/28/2020	CAMS lighting
5/18/2020	1058616	Troxell Communications	\$ 59,055.00	Inv# 231391 DTD 5/5/2020	KMS Classrooms Tech Display Equip
5/18/2020	1058617	Troxell Communications	\$ 36,903.00	Inv# 231390 DTD 5/5/2020	CAMS Classrooms Tech Display Equip
5/18/2020	1058618	Troxell Communications	\$ 59,055.00	Inv# 231389 DTD 5/5/2020	MMS Classrooms Tech Display Equip
5/21/2020	1058714	Michael L Mccoy Architects Inc	\$ 7,500.00	Pay App 42320 DTD 4/23/2020	Schwartz Architect fees
5/21/2020	1058715	LWPB Architecture	\$ 3,575.60	Inv# 5186 DTD 4/21/2020	KMS Architect Fees
5/21/2020	1058716	CMS Willowbrook Inc	\$ 118,530.29	Pay App 11 1623U DTD 4/10/2020	DCHS PAC Construction
5/21/2020	1058717	CMS Willowbrook Inc	\$ 493,979.14	Pay App 16 1623R DTD 4/10/2020	MMS Construction
5/21/2020	1058718	LWPB Architecture	\$ 3,387.16	Inv# 5185 DTD 4/21/2020	MMS Architect Fees
5/21/2020	1058719	CMS Willowbrook Inc	\$ 402,006.70	Pay App 13 1623R DTD 4/10/2020	CAMS classroom/shelter construction
5/21/2020	1058720	CMS Willowbrook Inc	\$ 642,297.99	Pay App 11 1623R DTD 4/10/2020	Schwartz Construction

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5/21/2020	1058721	CMS Willowbrook Inc	\$ 528,695.15	Pay App 16 1623T DTD 4/10/2020	KMS construction
5/21/2020	1058722	Michael L Mccoy Architects Inc	\$ 5,360.00	Pay App CA042320 DTD4/23/2020	CAHS Architect Fee
5/21/2020	1058723	CMS Willowbrook Inc	\$ 122,273.68	Pay App 16 1623N DTD 4/10/2020	DCHS Kalsu stadium construction
5/21/2020	1058724	CMS Willowbrook Inc	\$ 429,123.02	Pay App 7 1912A DTD 4/10/2020	CAHS PAC construction
5/21/2020	1058725	CMS Willowbrook Inc	\$ 123,703.23	Pay App 11 1623V DTD 4/10/2020	MCHS PAC Construction fee
5/21/2020	1058726	CMS Willowbrook Inc	\$ 9,979.88	Pay App 17B 1623Q DTD 4/10/2020	MCHS Rose Field Construction
5/21/2020	1058727	CMS Willowbrook Inc	\$ 23,072.19	Pay App11 1623M DTD 4/10/2020	MCHS Fieldhouse HVAC Construction
5/21/2020	1058728	CMS Willowbrook Inc	\$ 11,338.66	Pay App 17C 1623Q DTD 4/10/2020	MCHS Rose Field Stadium construction
5/21/2020	1058729	CMS Willowbrook Inc	\$ 295,564.95	Pay App 17A 1623Q DTD 4/10/2020	MCHS Rose Field Stadium construction
5/21/2020	1058730	CMS Willowbrook Inc	\$ 297.66	Inv# 773 DTD 4/28/2020	CAMS Tennis courts pre-constr fee
5/21/2020	1058731	CMS Willowbrook Inc	\$ 25,014.02	Pay App 4 1912B DTD 4/20/2020	DCHS Turf removal Constr Mgmt fee
5/21/2020	1058732	CMS Willowbrook Inc	\$ 33,917.22	Pay App 4 1912C DTD 4/20/2020	MCHS Turf removal/repl Conostr fee
5/21/2020	1058733	CMS Willowbrook Inc	\$ 13,233.42	Pay App 4 1912D DTD 4/24/2020	CAHS Turf removal/repl Construct fee
6/9/2020	1059081	Chickasaw Telecom Inc	\$ 99,168.91	Inv# 54187 DTD 4/15/20	KMS classroom addition Tech integration
6/9/2020	1059082	Ademco Inc. dba ADI	\$ 501.98	Inv# KX83DC01 DTD 4/29/20	MMS security camera equipment
6/9/2020	1059083	Ademco Inc. dba ADI	\$ 1,300.99	Inv# LC92GK02 DTD 5/19/20	MMS security camera equipment
6/9/2020	1059084	Ademco Inc. dba ADI	\$ 1,300.99	Inv# LC92FY02 DTD 5/19/20	KMS security camera equipment
6/9/2020	1059085	Ademco Inc. dba ADI	\$ 501.98	Inv# KX83BG03 DTD 4/29/20	KMS security camera equipment
6/9/2020	1059086	Ademco Inc. dba ADI	\$ 1,300.99	Inv# LC92DK02 DTD 5/19/20	Schwartz Security camera equipment
6/9/2020	1059087	Ademco Inc. dba ADI	\$ 501.98	Inv# LB48JD01 & 02 DTD 4/29/20	Schwartz Security camera equipment
6/11/2020	1059201	Chickasaw Telecom Inc	\$ 65,991.27	Inv# 54453 DTD 5/26/2020	CAMS - Tech integration equipment
6/11/2020	1059202	Chickasaw Telecom Inc	\$ 99,168.91	Inv# 54523 DTD 6/2/2020	CAMS - Tech integration equipment
6/11/2020	1059203	Dustin Puckett dba	\$ 33,200.00	Inv# KMSI DTD 6/1/2020	KMS relocation of portable bldgs
6/15/2020	1059254	LWPB Architecture	\$ 4,076.89	Inv# 5217 DTD 5/21/20	MMS architect fees classroom addition
6/15/2020	1059255	CMS Willowbrook Inc	\$ 252,359.13	Pay App 18A 1623q-18A DTD 5/10/20	MCHS Rose Field Stadium constr mgmt fee
6/15/2020	1059256	CMS Willowbrook Inc	\$ 202,263.25	Pay App 18B 1623q-18B DTD 5/10/20	MCHS Rose Field Stadium constr mgmt fee
6/15/2020	1059257	CMS Willowbrook Inc	\$ 422,640.52	Pay App 17 1623n-PA17 DTD 5/10/20	DCHS Kalsu stadium Constr mgmt fees
6/15/2020	1059258	AGP-The Abla Griffin Partnership	\$ 6,907.39	Pay Pay App 12 DTD 5/29/20	CAMS classroom/shelter Architect fees
6/15/2020	1059259	CMS Willowbrook Inc	\$ 481,340.38	Pay App 12 1623x-12 DTD 5/10/20	Schwartz renovation construction fees
6/15/2020	1059260	CMS Willowbrook Inc	\$ 354,733.76	Pay App 14 1623s-PA14 DTD 5/10/20	CAMS classroom/shelter Construction fees
6/15/2020	1059261	LWPB Architecture	\$ 3,114.91	Inv# 5218 DTD 5/21/20	KMS classrooms/shelter Architect fees
6/15/2020	1059262	CMS Willowbrook Inc	\$ 374,377.56	Pay App 17 1623r-17 DTD 5/10/20	MMS Classroom addition constr mgmt fee
6/15/2020	1059263	CMS Willowbrook Inc	\$ 199,443.23	Pay App 17 1623t-17 DTD 5/10/20	KMS classrooms/shelter constr mgmt fees
6/15/2020	1059264	CMS Willowbrook Inc	\$ 460,070.82	Pay App 8 1912a-8 DTD 5/10/20	CAHS PAC construction fees
6/15/2020	1059265	CMS Willowbrook Inc	\$ 143,641.27	Pay App 12 1623v-12 DTD 5/10/20	MCHS PAC construction fees
6/15/2020	1059266	CMS Willowbrook Inc	\$ 7,696.14	Pay App 18C 1623q-18C DTD 5/10/2020	MCHS Rose Field stadium constr mgmt fees
6/15/2020	1059267	CMS Willowbrook Inc	\$ 104,658.03	Pay App 12 1623u-PA12 DTD 5/10/2020	DCHS PAC Construction fees
6/18/2020	1059366	Troxell Communications	\$ 3,675.00	Inv# 236146 DTD 6/8/2020	KMS Tech Display equipment

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6/25/2020	1059479	Emsco Electric Supply Co Inc	\$ 1,744.71	Inv #S100001134.001/002 Dtd 6/8/20	KMS classroom addition
7/2/2020	1059685	Oswalt Equipment Company	\$ 13,470.00	Inv# 0250509-IN DTD 6/29/20	MCHS Stadium Impr refrigeration equip
7/2/2020	1059686	Oswalt Equipment Company	\$ 31,180.00	Inv# 0250509-IN DTD 6/29/20	DCHS Stadium Impr refrigeration equip
7/2/2020	1059687	Thompson Educational Furnishings	\$ 233,191.01	Inv# 2883 DTD 6/25/20	KMS Classroom addtn classroom furnishings
7/13/2020	1059994	Nicoma Park Lumber Co	\$ 1,287.54	Inv# 110318469 DTD 7/6/2020	CAMS Tennis courts backboard fabric
7/20/2020	1060189	LWPB Architecture	\$ 1,707.24	Reversed on 07/24/2020	Reversed on 07/24/2020
7/20/2020	1060190	LWPB Architecture	\$ 859.53	Reversed on 07/24/2020	Reversed on 07/24/2020
7/20/2020	1060191	CMS Willowbrook	\$ 250,768.34	Reversed on 07/24/2020	Reversed on 07/24/2020
7/20/2020	1060192	CMS Willowbrook	\$ 330,415.91	Reversed on 07/24/2020	Reversed on 07/24/2020
7/20/2020	1060193	CMS Willowbrook	\$ 55,445.55	Reversed on 07/24/2020	Reversed on 07/24/2020
7/20/2020	1060194	CMS Willowbrook	\$ 77,458.34	Reversed on 07/24/2020	Reversed on 07/24/2020
7/20/2020	1060195	CMS Willowbrook	\$ 120,834.55	Reversed on 07/24/2020	Reversed on 07/24/2020
7/20/2020	1060196	CMS Willowbrook	\$ 256,168.37	Reversed on 07/24/2020	Reversed on 07/24/2020
7/20/2020	1060197	CMS Willowbrook	\$ 379,157.67	Reversed on 07/24/2020	Reversed on 07/24/2020
7/20/2020	1060198	CMS Willowbrook	\$ 253,159.08	Reversed on 07/24/2020	Reversed on 07/24/2020
7/20/2020	1060199	CMS Willowbrook	\$ 571,067.64	Reversed on 07/24/2020	Reversed on 07/24/2020
7/20/2020	1060200	CMS Willowbrook	\$ 464,036.38	Reversed on 07/24/2020	Reversed on 07/24/2020
7/20/2020	1060201	CMS Willowbrook	\$ 9,466.70	Reversed on 07/24/2020	Reversed on 07/24/2020
7/20/2020	1060202	CMS Willowbrook	\$ 3,620.30	Reversed on 07/24/2020	Reversed on 07/24/2020
7/24/2020	1060202	CMS Willowbrook	\$ (3,620.30)	To Reverse Entry on 07/20/20	To Reverse Entry on 07/20/20
7/24/2020	1060201	CMS Willowbrook	\$ (9,466.70)	To Reverse Entry on 07/20/20	To Reverse Entry on 07/20/20
7/24/2020	1060200	CMS Willowbrook	\$ (464,036.38)	To Reverse Entry on 07/20/20	To Reverse Entry on 07/20/20
7/24/2020	1060199	CMS Willowbrook	\$ (571,067.64)	To Reverse Entry on 07/20/20	To Reverse Entry on 07/20/20
7/24/2020	1060198	CMS Willowbrook	\$ (253,159.08)	To Reverse Entry on 07/20/20	To Reverse Entry on 07/20/20
7/24/2020	1060197	CMS Willowbrook	\$ (379,157.67)	To Reverse Entry on 07/20/20	To Reverse Entry on 07/20/20
7/24/2020	1060196	CMS Willowbrook	\$ (256,168.37)	To Reverse Entry on 07/20/20	To Reverse Entry on 07/20/20
7/24/2020	1060195	CMS Willowbrook	\$ (120,834.55)	To Reverse Entry on 07/20/20	To Reverse Entry on 07/20/20
7/24/2020	1060194	CMS Willowbrook	\$ (77,458.34)	To Reverse Entry on 07/20/20	To Reverse Entry on 07/20/20
7/24/2020	1060193	CMS Willowbrook	\$ (55,445.55)	To Reverse Entry on 07/20/20	To Reverse Entry on 07/20/20
7/24/2020	1060192	CMS Willowbrook	\$ (330,415.91)	To Reverse Entry on 07/20/20	To Reverse Entry on 07/20/20
7/24/2020	1060191	CMS Willowbrook	\$ (250,768.34)	To Reverse Entry on 07/20/20	To Reverse Entry on 07/20/20
7/24/2020	1060190	LWPB Architecture	\$ (859.53)	To Reverse Entry on 07/20/20	To Reverse Entry on 07/20/20
7/24/2020	1060189	LWPB Architecture	\$ (1,707.24)	To Reverse Entry on 07/20/20	To Reverse Entry on 07/20/20
7/28/2020	1060369	CMS Willowbrook Inc	\$ 330,415.91	Pay App 18 1623r-PA18 DTD 6/10/23	MMS Classroom addition constr mgmt fee
7/28/2020	1060370	CMS Willowbrook Inc	\$ 55,445.55	Pay App 4 1623y-PA4 DTD 6/20/20	CAHS Harris Stadium Detention pond
7/28/2020	1060371	CMS Willowbrook Inc	\$ 250,768.34	Pay App 18 1623t-PA18 DTD 6/10/20	KMS Classroom/Shelter constr mgmt fee
7/28/2020	1060372	CMS Willowbrook Inc	\$ 77,458.34	Pay App 13 1623v-PA13 DTD 6/10/2020	MCHS PAC Construction fees
7/28/2020	1060373	CMS Willowbrook Inc	\$ 120,834.55	Pay App 13 1623u-PA13 DTD 6/10/20	DCHS PAC Construction fees

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7/28/2020	1060374	CMS Willowbrook Inc	\$ 256,168.37	Pay App 15 1623s-PA15 DTD 6/10/20	CAMS Classroom/Shelter constr fee
7/28/2020	1060375	CMS Willowbrook Inc	\$ 379,157.67	Pay App 13 1623x-PA13 DTD 6/10/20	Schwartz campus renovation constr fee
7/28/2020	1060376	CMS Willowbrook Inc	\$ 253,159.08	Pay App 18 1623n-PA18 DTD 6/10/20	DCHS Kalsu Stadium Constr Mgmt Fee
7/28/2020	1060377	CMS Willowbrook Inc	\$ 571,067.64	Pay App 19A 1623q-PA19A DTD 06/10/20	MCHS Rose Field Constr Mgmt Fee
7/28/2020	1060378	CMS Willowbrook Inc	\$ 464,036.38	Pay App 9 1912a-PA9 DTD 6/10/20	CAHS PAC constr fee
7/28/2020	1060379	CMS Willowbrook Inc	\$ 9,466.70	Pay App 19C 1623q-PA19c DTD 6/10/20	MCHS Rose Stadium Press Box Sprinkler
7/28/2020	1060380	CMS Willowbrook Inc	\$ 3,620.30	Pay App 19B 1623q-PA19B DTD 6/10/20	MCHS Rose Field Constr Mgmt Fee
7/28/2020	1060381	LWPB Architecture	\$ 859.53	Inv# 5252 DTD 6/23/20	KMS classroom/Shelter architect Fee
7/28/2020	1060382	LWPB Architecture	\$ 1,707.24	Inv# 5251 DTD 6/23/20	MMS classroom addtn Architect fee
8/7/2020	1060710	Digi Security Systems	\$ 12,234.50	Inv# 6952OKC DTD 7/20/20	DCHS PAC security camera equip
8/7/2020	1060711	Digi Security Systems	\$ 19,920.40	Inv# 6951OKC DTD 7/20/20	DCHS Kalsu Stadium security camera equip
8/7/2020	1060712	Digi Security Systems	\$ 21,669.00	Inv# 6950OKC DTD 7/20/20	Schwartz security camera equip
8/7/2020	1060713	Ebsco Sign Group LLC	\$ 135.96	Inv# 201353 DTD 6/26/20	CAMS Marquee tech upgrade
8/7/2020	1060714	Ebsco Sign Group LLC	\$ 1,225.16	Inv# 201354 DTD 6/26/20	DCMS Marquee tech upgrade
8/7/2020	1060715	Ebsco Sign Group LLC	\$ 1,225.16	Inv# 201351 DTD 6/26/20	CAHS Marquee tech upgrade
8/7/2020	1060716	Ebsco Sign Group LLC	\$ 1,517.66	Inv# 201352 DTD 6/26/20	MCHS Marquee tech upgrade
8/7/2020	1060717	Ebsco Sign Group LLC	\$ 1,517.66	Inv# 201357 DTD 6/26/20	MWC Elem marquee tech upgrade
8/7/2020	1060718	Ebsco Sign Group LLC	\$ 1,225.16	Inv# 201359 DTD 6/26/20	Tinker Elem marquee tech upgrade
8/7/2020	1060719	Ebsco Sign Group LLC	\$ 1,517.66	Inv# 201355 DTD 6/26/20	Mid-Del LSC (Del Crest) Marquee Tech upgrade
8/7/2020	1060720	Ebsco Sign Group LLC	\$ 1,517.66	Inv# 201356 DTD 6/26/20	Epperly marquee tech upgrade
8/7/2020	1060721	Ebsco Sign Group LLC	\$ 1,517.66	Inv# 201358 DTD 6/26/20	Soldier Creek marquee tech upgrade
8/7/2020	1060722	Floor Source LLC	\$ 3,809.50	Inv# 072720-002 DTD 7/27/20	Flooring Administrative offices
8/7/2020	1060723	Digi Security Systems	\$ 7,621.00	Inv# 6953OKC DTD 7/20/20	MCHS PAC security camera equip
8/7/2020	1060724	Digi Security Systems	\$ 1,008.00	Inv# 6959OKC DTD 7/20/20	DCMS security camer equip
8/7/2020	1060725	Digi Security Systems	\$ 2,145.50	Inv# 6956OKC DTD 7/20/20	MCMS Security camera equip
8/7/2020	1060726	Digi Security Systems	\$ 24,556.50	Inv# 6949OKC DTD 7/20/20	MCHS Rose Field security camera equip
8/11/2020	1060775	Bryan's Flooring	\$ 4,385.00	Inv# 23331 DTD 7/31/2020	MCMS science room flooring
8/19/2020	1060977	Veritiv Operating Company	\$ 5,346.00	Inv# 012-60364486 DTD 7/22/2020	MCHS Rose Field paper prod dispensers
8/19/2020	1060978	A-1 Freeman	\$ 29,991.75	Inv# 0-53-20/85096A DTD 8/5/20	DCMS moving services
8/19/2020	1060979	A-1 Freeman	\$ 29,991.75	Inv# 0-53-20/85096B DTD 8/5.20	MCMS moving services
8/19/2020	1060980	Emsco Electric Supply Co Inc	\$ 507.29	Inv# S100004070.001 DTD 7/28/20	MCMS Security camera equip
8/19/2020	1060981	Emsco Electric Supply Co Inc	\$ 899.21	Inv# S100004060.004 DTD 7/28/20	CAHS PAC security camera equip
8/19/2020	1060982	Emsco Electric Supply Co Inc	\$ 448.69	Inv# S100004073.001 DTD 7/28/20	MCHS Stadium security camera equip
8/19/2020	1060983	Emsco Electric Supply Co Inc	\$ 448.69	Inv# S10004075.001 DTD 7/28/20	DCHS Stadium security camera equip
8/19/2020	1060984	Emsco Electric Supply Co Inc	\$ 899.21	Inv# S100004062.001 DTD 7/28/20	MCHS PAC security camera equip
8/19/2020	1060985	Emsco Electric Supply Co Inc	\$ 500.36	Inv# S100004068.001 DTD 7/28/20	DCMS security camera equip
8/19/2020	1060986	Emsco Electric Supply Co Inc	\$ 899.21	Inv# S100004063.001 DTD 7/28/20	DCHS PAS security camera equip
8/19/2020	1060987	Thompson Educational Furnishings	\$ 233,191.01	Inv# 2893 DTD 7/22/20	MCMS classroom furnishings

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8/19/2020	1060988	CMS Willowbrook Inc	\$ 389,900.82	Pay App# 1623q-20A DTD 7/10/20	MCHS Rose Field constr mgmt fees
8/19/2020	1060989	CMS Willowbrook Inc	\$ 325,867.85	Pay App# 1623s-16 DTD 7/10/20	CAMS classroom/storm shelter constr mgmt fees
8/19/2020	1060990	CMS Willowbrook Inc	\$ 382,809.49	Pay App# 14 1623-14 DTD 7/10/20	Schwartz renovation construction fees
8/19/2020	1060991	CMS Willowbrook Inc	\$ 76,272.41	Pay App#19 1623t-19 DTD 7/10/20	DCMS classroom/storm shelter constr mgmt fees
8/19/2020	1060992	CMS Willowbrook Inc	\$ 107,546.37	Pay App# 14 1623v-14 DTD 7/10/20	MCHS PAC construction fees
8/19/2020	1060993	CMS Willowbrook Inc	\$ 99,526.01	Pay App# 14 1623u-14 DTD 7/10/20	DCHS PAC construction fees
8/19/2020	1060994	CMS Willowbrook Inc	\$ 184,888.67	Pay App# 19 1623r-19 DTD 7/10/20	MCMS classroom addtn constr mgmt fees
8/19/2020	1060995	CMS Willowbrook Inc	\$ 506,907.60	Pay App# 19 1623n-19 DTD 7/10/20	DCHS Kalsu stadium constr mgmt fees
8/19/2020	1060996	CMS Willowbrook Inc	\$ 106,875.03	Pay App# 20C 1623q-20c DTD 7/10/20	MCHS stadium press box sprinkler constr mgmt fees
8/19/2020	1060997	CMS Willowbrook Inc	\$ 420.94	Pay App# 20B 1623q-20b DTD 7/10/20	MCHS stadium constr mgmt fees
8/19/2020	1060998	CMS Willowbrook Inc	\$ 575,519.93	Pay App# 10 1912a-10 DTD 7/10/20	CAHS PAC construction fees
8/19/2020	1060999	Thompson Educational Furnishings	\$ 99,524.60	Inv# 2907 DTD 8/7/20	CAHS PAC furnishings
8/21/2020	1061066	Hunzicker Brothers Inc	\$ 2,970.00	Inv# S2244044.001 DTD 8/11/20	District wide lighting improvements
8/27/2020	1061175	Bryan's Flooring	\$ 2,995.00	Inv# 23396 DTD 8/11/20	Townsend Flooring
8/27/2020	1061176	Bryan's Flooring	\$ 14,995.00	Inv# 23397 DTD 8/11/20	CAHS Flooring
8/28/2020	1061215	Mannington Mills Inc	\$ 12,001.50	Inv# 97000967 DTD 8/7/20	MCMS Flooring
8/28/2020	1061216	Bryan's Flooring	\$ 10,750.00	Inv# 23358 DTD 8/18/20	MCMS Flooring
9/11/2020	1061667	Bryan's Flooring	\$ 14,990.00	Inv# 23491 DTD 8/21/2020	MCHS Flooring
9/11/2020	1061668	Troxell Communications	\$ 20,475.00	Inv# 247420 DTD 8/20/2020	Schwartz tech disply equip
9/11/2020	1061669	CMS Willowbrook Inc	\$ 200,708.63	1623k-PA14Rt/PA15Rt DTD 5/10 & 7/10	Constr Mgmt Fees CAHS Harris Field Stadium
9/29/2020	1062387	CMS Willowbrook Inc	\$ 319,181.67	1623n-PA20 DTD 8/10/20	Constr Mgmt fees DCHS Kalsu Stadium
9/29/2020	1062388	CMS Willowbrook Inc	\$ 220,314.58	1623q-PA12 DTD 8/10/20	Constr Mgmt Fees MCHS Rose Field Stadium
9/29/2020	1062389	CMS Willowbrook Inc	\$ 3,801.41	1623q-PA21B DTD 8/210/20	Constr Mgmt Fees MCHS Rose Field Pavement
9/29/2020	1062390	CMS Willowbrook Inc	\$ 336,476.85	1912a-PA11 DTD 8/10/20	Constr Mgmt Fees CAHS PAC
9/29/2020	1062391	CMS Willowbrook Inc	\$ 142,829.54	1623v-PA15 DTD 8/10/20	Constr Mgmt Fees MCHS PAC
9/29/2020	1062392	CMS Willowbrook Inc	\$ 135,985.65	1623u PA15 DTD 8/10/20	Constr Mgmt Fees DCHS PAC
9/29/2020	1062393	CMS Willowbrook Inc	\$ 14,977.00	1623q-PA21C DTD 8/10/20	Constr fees MCHS press box sprinkler project
9/29/2020	1062394	CMS Willowbrook Inc	\$ 340,860.50	1623x PA15 DTD 8/10/20	Constr fees Schwartz renovation/improvements
9/29/2020	1062395	CMS Willowbrook Inc	\$ 170,283.06	1623s- PA17 DTD 8/10/20	Constr fees CAMS Classroom/shelter
9/29/2020	1062396	CMS Willowbrook Inc	\$ 334,320.69	1623t- PA20 DTD 8/10/20	Constr mgmt fees DCMS classroom/shelter
9/29/2020	1062397	CMS Willowbrook Inc	\$ 339,866.67	1623r PA20 DTD 8/10/20	Constr mgmt fees MCMS classroom addtn
9/29/2020	1062398	LWPB Architecture	\$ 473.96	Inv# 5267B DTD 8/18/20	Arch fees DCMS classroom/shelter
9/29/2020	1062399	LWPB Architecture	\$ 1,000.00	Inv# 5267A DTD 8/18/20	Arch fees DCMS classroom/shelter
9/29/2020	1062400	LWPB Architecture	\$ 859.52	Inv# 5267C DTD 8/18/20	Arch fees DCMS classroom/shelter
9/29/2020	1062401	LWPB Architecture	\$ 1,000.00	Inv# 5266B DTD 8/18/20	Arch fees MCMS classroom/shelter
9/29/2020	1062402	LWPB Architecture	\$ 1,000.00	Inv# 5266A DTD 8/18/20	Arch fees MCMS classroom/shelter
9/29/2020	1062403	LWPB Architecture	\$ 1,707.20	Inv# 5266C DTD 8/18/20	Arch fees MCMS classroom/shelter
9/29/2020	1062404	Design Architects Plus Inc	\$ 12,060.74	Pay App# 4 DTD 9/3/20	Arch fees CAHS Kalsu Stadium

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9/29/2020	1062405	Design Architects Plus Inc	\$ 11,643.20	Pay App# 1 DTD 9/3/20	Arch fees CAHS Kalsu Stadium
9/29/2020	1062406	Thompson Educational Furnishings	\$ 27,190.00	Inv# 2923 DTD 9/10/20	MCHS Rose Field Furnishings
10/8/2020	1062725	Bryan's Flooring	\$ 1,981.00	Inv# 23729 DTD 9/21/20	DCHS flooring
10/19/2020	1062920	Breeden Painting LLC	\$ 9,150.00	Inv# 20201008 DTD 10/8/20	DCHS painting/flooring
10/22/2020	1063009	Chickasaw Telecom Inc	\$ 81,655.01	Inv# 55246 DTD 9/2/20	Schwartz technology/phone equip
10/22/2020	1063010	Troxell Communications	\$ 9,450.00	Inv# 251446 DTD 9/17/20	Schwartz technology equip
10/22/2020	1063011	Ebsco Sign Group LLC Db	\$ 2,934.00	Inv# 202752 DTD 9/18/20	Mid-Del Learning Center marquee update
10/22/2020	1063012	Ebsco Sign Group LLC Db	\$ 2,934.00	Inv# 202888 DTD 9/23/20	DCMS Marquee Update
10/22/2020	1063013	Design Architects Plus Inc	\$ 52,120.36	App# 2B DTD 3/7/19; App#5 dtd 9/11/20	CAHS Harris Field Arch Alternate Design fees
10/22/2020	1063014	Design Architects Plus Inc	\$ 1,000.00	App# 2A DTD 3/7/19	CAHS Harris Field Arch Fees
10/22/2020	1063015	CMS Willowbrook Inc	\$ 178,653.70	1623t-PA22 DTD 9/10/20; 1623t-PA23 dtd 9/17/20	DCMS Constr Mgmt Fees
10/22/2020	1063016	CMS Willowbrook Inc	\$ 43,262.21	1623y-PA5 DTD 9/10/20;1623y-PA6 dtd 9/21/20	CAHS Harris Stadium detention pond constr fees
10/22/2020	1063017	CMS Willowbrook Inc	\$ 115,299.44	1623v-PA16 DTD 9/10/20	MCHS PAC Constr fees
10/22/2020	1063018	CMS Willowbrook Inc	\$ 97,629.19	1623r-PA22 DTD 9/10/20	MCMS Classroom addtn Constr Mgmt fees
10/22/2020	1063019	CMS Willowbrook Inc	\$ 366,504.77	1623x-PA16 DTD 9/10/20	Schwartz Campus renovation Constr Fees
10/22/2020	1063020	CMS Willowbrook Inc	\$ 214,541.29	1623s-PA18 DTD 9/10/20	CAMS classroom/storm shelter Constr Fees
10/22/2020	1063021	CMS Willowbrook Inc	\$ 222,679.31	1912a-PA12 DTD 9/10/20	CAHS PAC Constr Fees
10/22/2020	1063022	CMS Willowbrook Inc	\$ 80,237.49	1623u-PA16 DTD 9/10/2020	DCHS PAC Constr Fees
10/22/2020	1063023	CMS Willowbrook Inc	\$ 379,856.73	1623n-PA21 DTD 9/10/20	DCHS Kalsu Stadium Construction Mgmt Fees
10/22/2020	1063024	CMS Willowbrook Inc	\$ 87,718.36	1623q-PA22A DTD 9/10/20	MCHS Rose Field Stadium Constr Mgmt Fees
10/22/2020	1063025	CMS Willowbrook Inc	\$ 1,402.32	1623q-PA22B DTD 9/10/20	MCHS Rose Field Stadium Constr Mgmt Fees
10/22/2020	1063026	CMS Willowbrook Inc	\$ 15,429.42	1623q-PA22C DTD 9/10/20	MCHS Press Box Sprinkler Constr Mgmt Fees
10/22/2020	1063027	CMS Willowbrook Inc	\$ 34,962.92	1912e-PA1 & 1912e-PA2 DTD 9/10/20	CAMS New Tennis Court Constr Fees
10/22/2020	1063028	CMS Willowbrook Inc	\$ 60,549.60	1912d-PA5 & 1912d-PA6 DTD 9/10/20	CAHS Turf Removal/Replace Constr Fees
11/4/2020	1063319	Mannington Mills Inc	\$ 8,593.20	Inv# 97075706 DTD 10/2/20; 96975531 DTD 7/20/20	Barnes Flooring
11/4/2020	1063320	Floor Source LLC	\$ 2,237.20	Inv# 102120-001 DTD 10/21/20	Soldier Creek Flooring
11/4/2020	1063321	Ebsco Sign Group LLC Db	\$ 2,934.00	Inv# 202851 DTD 9/22/20	MCMS marquee sign face replacement
11/13/2020	1063516	Hunzicker Brothers Inc	\$ 8,024.04	Inv# S2261777.001 DTD 10/23/20; 002 Dtd 11/2/20	MCHS Band Room Lighting
11/13/2020	1063517	Chickasaw Telecom Inc	\$ 1,664.08	Inv# 55706 DTD 11/6/20	MCHS PAC Network switch install
11/13/2020	1063518	Troxell Communications	\$ 2,275.00	Inv# 256700 DTD 10/22/20	CAMS Tech Display equipment
11/13/2020	1063519	Hunzicker Brothers Inc	\$ 7,262.03	Inv# S2261825.001 DTD 10/20/20	DCHS Band Room lighting equipment
11/13/2020	1063520	Troxell Communications	\$ 3,675.00	Inv# 254167 DTD 10/2/20	CAHS PAC Tech Display equipment
12/2/2020	1063934	CMS Willowbrook Inc	\$ 267,535.98	Inv# 1623s-PA19 DTD 9/20/20	CAMS classroom/shelter Constr fee
12/2/2020	1063935	CMS Willowbrook Inc	\$ 144,009.88	Inv# 1623x-PA17 DTD 10/10/2020	Schwartz Campus Renovation Constr fees
12/2/2020	1063936	CMS Willowbrook Inc	\$ 229,992.03	Inv# 1623n-PA22 DTD 9/20/2020	DCHS Kalsu Stadium Constr Mgmt fee
12/2/2020	1063937	CMS Willowbrook Inc	\$ 230,738.72	Inv# 1623q-PA23a DTD 10/10/2020	MCHS Rose Field Stadium Constr Mgmt fee
12/2/2020	1063938	CMS Willowbrook Inc	\$ 15,165.73	Inv# 1623r-PA23 DTD 10/10/2020	MCMS classrom addtns Constr Mgmt fee
12/2/2020	1063939	CMS Willowbrook Inc	\$ 627.38	Inv# 1623q-PA23b DTD 10/10/2020	MCHS Rose Field Paving Constr Mgmt fee

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12/2/2020	1063940	CMS Willowbrook Inc	\$ 3,272.28	Inv# 1623q-PA23c DTD 10/10/2020	MCHS Press Box Sprinkler Constr Mgmt fee
12/2/2020	1063941	CMS Willowbrook Inc	\$ 194,960.89	Inv# 1912a-PA13 DTD 10/10/2020	CAHS PAC Constr fee
12/2/2020	1063942	CMS Willowbrook Inc	\$ 7,205.48	Inv# 1623u-PA17 DTD 10/10/2020	DCHS PAC Constr fee
12/2/2020	1063943	CMS Willowbrook Inc	\$ 25,379.94	Inv# 1623v-PA17 DTD 10/10/2020	MCHS PAC Construction fees
12/9/2020	1064144	Ademco Inc. DBA ADI	\$ 117.32	Inv# PG89RJ01 DTD 11/19/20	DCMS Security Tech equipment licenses
12/9/2020	1064145	Ademco Inc. DBA ADI	\$ 2,477.75	Inv# NW00TG3, 5,7,10-13 DTD 9/2020	DCHS Kalsu Stadium Security tech equip
12/9/2020	1064146	Ademco Inc. DBA ADI	\$ 98.99	Inv# NK83MX01 DTD 11/19/20	MCMS Classroom addtn Tech equip licenses
12/9/2020	1064147	Mannington Mills Inc	\$ 14,110.50	Inv# 97073297 DTD 10/01/20	CAMS Flooring
12/9/2020	1064148	Mannington Mills Inc	\$ 6,363.28	Inv# 97123397 DTD 11/8/20	Barnes Flooring
12/9/2020	1064149	Chickasaw Telecom Inc	\$ 5,944.75	Inv# 55772 DTD 11/17/20	CAHS PAC network switch install
12/9/2020	1064150	Synergy	\$ 4,407.04	Inv# 5119664 DTD 11/11/20	MCHS Rose Field Stadium IT parts/materials
12/9/2020	1064151	Troxell Communications	\$ 3,675.00	Inv# 244246 DTD 7/30/20	MCMS Classrm addtn instal Tech Display equip
12/16/2020	1064382	Veritiv Operating Company	\$ 987.50	Inv# 012-603-75251 DTD 9/10/20	Rose Field Stadium paper prod receptacles
12/16/2020	1064383	Bryan's Flooring	\$ 4,940.00	Inv# 24269 DTD 11/24/20	Admin Bldg Flooring
12/16/2020	1064384	Emsco Electric Supply Co Inc	\$ 257.14	Inv# S100019753.001 DTD 11/30/20	DCHS Fieldhouse lighting
12/16/2020	1064385	Emsco Electric Supply Co Inc	\$ 257.14	Inv# S100019752.001 DTD 11/30/20	MCHS Fieldhouse lighting
12/16/2020	1064386	Michael D Allen	\$ 2,028.60	Inv# 4230 DTD 12/11/20	MCHS flooring
12/16/2020	1064387	Thompson Educational Furnishings	\$ 171,681.13	Inv# 2952 DTD 11/24/20	CAMS Classroom furnishings
12/16/2020	1064388	CMS Willowbrook Inc	\$ 115,302.40	Inv# 1623x-PA18 DTD 11/10/20	Schwartz Construction fees
12/16/2020	1064389	CMS Willowbrook Inc	\$ 94,320.47	Inv# 1623u-PA18 DTD 11/10/2020	DCHS PAC construction fees
12/16/2020	1064390	CMS Willowbrook Inc	\$ 216,136.41	Inv# 1623s-PA20 DTD 11/10/20	CAMS Classroom addtns constr fee
12/16/2020	1064391	CMS Willowbrook Inc	\$ 3,589.77	Inv# 1623q-PA24c DTD 11/10/20	MCHS pressbox sprinkler constr Mgmt fees
12/16/2020	1064392	CMS Willowbrook Inc	\$ 323,090.05	Inv# 1623q-PA24a DTD 11/10/2020	MCHS Rose Stadium constr fees
12/16/2020	1064393	CMS Willowbrook Inc	\$ 126,803.27	Inv# 1623v-PA18 DTD 11/10/20	MCHS PAC Constr fee
12/16/2020	1064394	CMS Willowbrook Inc	\$ 120,498.71	Inv# 1623n-PA23 DTD 11/10/20	DCHS Kalsu Stadium Constr fee
12/16/2020	1064395	CMS Willowbrook Inc	\$ 174,432.90	Inv# 1912a-PA14 DTD 11/10/20	CAHS PAC Constr fee
12/16/2020	1064396	CMS Willowbrook Inc	\$ 749.05	Inv# 1623q-PA24B DTD 11/10/20	MCHS Rose Field Stadium Constr fee
12/18/2020	308524	Ademco Inc. DBA ADI	\$ 1,881.98	Inv# RT83CV01 DTD 12/4/20	DCMS Security Tech equipment
12/18/2020	308525	Chickasaw Telecom Inc	\$ 7,735.85	Inv# 55890 DTD 12/08/20	DCHS PAC Network switch install
12/18/2020	308526	School & Office Products Of Arkansas	\$ 4,320.00	Inv# 4052 DTD 12/04/20	MCHS Fieldhouse repair bleachers
12/18/2020	308527	School & Office Products Of Arkansas	\$ 3,511.60	Inv# 4058 DTD 12/11/20	DCHS Fieldhouse repair bleachers
12/18/2020	308528	School & Office Products Of Arkansas	\$ 4,320.00	Inv# 4051 DTD 12/04/20	DCHS Fieldhouse repair bleachers
12/18/2020	308529	Splash Sales LLC	\$ 38,050.00	Inv# 8703 DTD 12/17/20	Maintenance Dump Truck
1/8/2021	1065173	Sherwin Williams Co	\$ 1,701.06	Inv# 02462121291220 DTD 12/16/2020	Maintenance Paint Booth Equip
1/8/2021	1065174	Thompson Educational Furnishings	\$ 134,518.36	Inv# 2962 DTD 12/28/2020	Schwartz Furnishings
1/8/2021	1065175	Mannington Mills Inc	\$ 14,998.00	Inv# 97075707A & B Dtd 10/2/20	Highland Park/Parkview Flooring
1/26/2021	1065558	Bryan's Flooring	\$ 14,850.00	Inv# 24503 DTD 1/4/21	CAHS & MCHS- flooring
1/26/2021	1065559	Emsco Electric Supply Co Inc	\$ 900.69	Inv# S100025840.001 DTD 1/13/21	DCHS Lighting

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1/26/2021	1065560	Emsco Electric Supply Co Inc	\$ 6,416.77	Inv# S100017737.001	CAHS small gym lighting
1/26/2021	1065561	Hunzicker Brothers Inc	\$ 8,097.01	Inv# S2136207.001 DTD 1/5/21	CAHS Band Room Lighting
1/26/2021	1065562	Emsco Electric Supply Co Inc	\$ 9,090.43	Inv# S100017736.001 DTD 1/4/21	CAHS lighting
1/26/2021	1065563	Emsco Electric Supply Co Inc	\$ 6,684.14	Inv# S100017735.001 DTD 1/6/21	DCHS girls gym lighting
1/26/2021	1065564	Ademco Inc. DBA ADI	\$ 2,498.94	Inv# NW00YJ05, 08-12 dtd 9/21-9/30/20	Rose Stadium Security Tech Equip
2/3/2021	1065777	Miller Pro Audio	\$ 350.00	Inv# INV-07577B DTD 7/16/20	CAHS Audio system consult
2/3/2021	1065778	Miller Pro Audio	\$ 350.00	Inv# INV-07577A DTD 7/16/20	DCHS Audio system consult
2/3/2021	1065779	Miller Pro Audio	\$ 350.00	Inv# INV-07577C DTD 7/16/20	MCHS Audio system consult
2/3/2021	1065780	Thompson Educational Furnishings	\$ 21,605.00	Inv# 2963 DTD 1/11/21	DCHS Kalsu Stadium Furnishings
2/3/2021	1065781	Troxell Communications	\$ 1,400.00	Inv# 264004 DTD 12/14/20	Schwartz Tech Display Equip
2/5/2021	1065865	Tisdell's Implements LLC	\$ 1,799.00	Inv# 40355 DTD 1/25/21	Maintenance-72" Brush Grapple
2/17/2021	1066058	CMS Willowbrook Inc	\$ 393,618.97	1623r-PA24 1623r-PA25 DTD 1/10/21&1/19/21	MMS Constr Mgmt Fees
2/17/2021	1066059	CMS Willowbrook Inc	\$ 217,477.02	1623x-PA20 DTD 1/20/21	Schwartz Construction Fees
2/17/2021	1066060	CMS Willowbrook Inc	\$ 439,085.41	1623n-PA24 1623n-PA25 DTD 1/10/21&1/20/21	DCHS Kalsu Stadium Constr Fees
2/17/2021	1066061	CMS Willowbrook Inc	\$ 191,023.22	1623t-PA24 1623t-PA25Rt DTD 12/20/20	DCMS Constr Mgmt Fees
2/17/2021	1066062	CMS Willowbrook Inc	\$ 257,494.01	1623x-PA19 DTD 1/10/21	Schwartz Construction Fees
2/17/2021	1066063	CMS Willowbrook Inc	\$ 50,886.01	1623q-PA25 DTD 1/10/21	MCHS Rose Stadium Constr Fees
2/17/2021	1066064	CMS Willowbrook Inc	\$ 96,715.39	1623u-PA20 DTD 1/20/21	DCHS PAC Construction Fees
2/17/2021	1066065	CMS Willowbrook Inc	\$ 416,415.31	1912a-PA15 DTD 1/10/21	CAHS PAC Construction Fees
2/17/2021	1066066	CMS Willowbrook Inc	\$ 141,644.59	1623v-PA19 1623v-PA20 DTD 1/10/21	MCHS PAC Construction Fees
2/17/2021	1066067	CMS Willowbrook Inc	\$ 759,819.53	1623s-PA21 1623s-PA22Rt DTD 1/10/21&1/18/21	CAMS Classroom Addtns Constr Fees
2/17/2021	1066068	AGP - The Abla Griffin Partnership	\$ 9,361.09	Pay Request 13B DTD 1/28/21	CAMS Classroom Addtns Architect Fees
2/17/2021	1066069	AGP - The Abla Griffin Partnership	\$ 1,000.00	Pay Request 13A DTD 1/28/21	CAMS Classroom Addtns Architect Fees
2/23/2021	1066150	CMS Willowbrook Inc	\$ 59,556.54	1623u-PA19 DTD 01/10/21	DCHS PAC Construction Fees
3/8/2021	1066464	Interstate Billing Service Inc	\$ 1,000.36	Inv# 3022354862 3022336438	Machinery for Maintenance Improvements
3/11/2021	1066592	Digi Security Systems	\$ 13,384.69	Inv# 8555OKC DTD 2/26/2021	CAHS PAC Security Package
3/24/2021	1066910	CMS Willowbrook Inc	\$ 26,487.98	1623s-PA23 DTD 2/10/21	CAMS Classroom Addtns Construction fees
3/24/2021	1066911	CMS Willowbrook Inc	\$ 324,278.85	1623q-26RtA DTD 1/20/21	MCHS Stadium Construction mgmt fees
3/24/2021	1066912	CMS Willowbrook Inc	\$ 21,573.81	1623q-26RtC DTD 1/20/21	MCHS Stadium Construction mgmt fees
3/24/2021	1066913	CMS Willowbrook Inc	\$ 901.49	1623q-PA27A DTD 2/10/21	MCHS Stadium Construction mgmt fees
3/24/2021	1066914	CMS Willowbrook Inc	\$ 8,495.92	1623Q-26RtB DTD 1/20/21	MCHS Stadium Construction mgmt fees
3/24/2021	1066915	CMS Willowbrook Inc	\$ 82,201.28	1623q-PA27B; 1623q-28Rt DTD 2/20/21	MCHS Stadium Construction mgmt fees
3/24/2021	1066916	CMS Willowbrook Inc	\$ 203,009.79	1623x-PA21 DTD 2/10/21; 1623x-11Rt DTD 2/20/21	Schwartz Removations Construction fees
3/24/2021	1066917	CMS Willowbrook Inc	\$ 249,711.83	1912a-PA16 DTD 2/10/21	CAHS PAC Construction fees
3/24/2021	1066918	CMS Willowbrook Inc	\$ 104,263.86	1623v-PA21 DTD 2/10/21	MCHS PAC Construction fees
3/24/2021	1066919	CMS Willowbrook Inc	\$ 58,580.69	1623u-PA21 DTD 2/10/21	DCHS PAC Construction fees
3/24/2021	1066920	Michael L Mccoy Architects Inc	\$ 38,603.87	Inv# 012821B DTD 1/28/21	MCHS PAC Architect fees
3/24/2021	1066921	Michael L Mccoy Architects Inc	\$ 1,000.00	Inv# 012821A DTD 1/28/21	MCHS PAC Architect fees

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3/24/2021	1066922	Michael L Mccoy Architects Inc	\$ 40,450.00	Inv# 022821A DTDS 1/28/21	DCHS PAC Architect fees
3/24/2021	1066923	Michael L Mccoy Architects Inc	\$ 1,000.00	Inv# 022821B DTD 1/28/21	DCHS PAC Architect fees
3/25/2021	1066991	Digi Security Systems	\$ 5,858.00	Inv# (2) 8681OKC DTD 3/15/21	Soldier Creek Elem Security Equipment
4/1/2021	1067205	Digi Security Systems	\$ 5,858.00	Inv# 8776OKC1 DTD 3/24/21	MCMS Security Equipment
4/1/2021	1067206	Carrie A Brown DBA	\$ 15,750.00	Inv# 640 DTD 3/15/21	MCHS PAC Acoustic panels (partial)
4/1/2021	1067207	Carrie A Brown DBA	\$ 15,750.00	Inv# 641 DTD 3/15/21	DCHS PAC Acoustic panels (partial)
4/14/2021	1067531	CMS Willowbrook Inc	\$ 70,784.57	1623u-PA22 1623u-PA23Rt DTD 3/10/21 3/23/21	DCHS PAC PAC Construction Fees
4/14/2021	1067532	CMS Willowbrook Inc	\$ 57,685.58	1623s-PA24 1623s-PA25Rt DTD 3/1/21 3/23/21	CAMS Classroom Addtns Constr Fees
4/14/2021	1067533	CMS Willowbrook Inc	\$ 112,175.74	1623x-PA23 1623x-PA24Rt DTD 3/10/21 3/23/21	Schwartz Construction Fees
4/14/2021	1067534	CMS Willowbrook Inc	\$ 328,759.54	1912a-PA17 DTD 3/10/21	PA 25 1623S DTD 3/23/21
4/14/2021	1067535	CMS Willowbrook Inc	\$ 5,000.00	1623q-PA29Rt DTD 3/23/21	PA 24 1623X DTD 3/23/21
4/14/2021	1067536	Emsco Electric Supply Co Inc	\$ 4,481.57	Inv# S100029408.001 S100029408.002 DTD 3/25/21	CAHS Vocal Music Lighting
4/14/2021	1067537	Breeden Painting LLC	\$ 2,250.00	Inv# 20210325 DTD 3/25/21	CAHS PAC
4/14/2021	1067538	Bryan's Flooring	\$ 4,914.00	Inv# 25103 DTD 3/22/21	CAMS Music Room Flooring
4/14/2021	1067539	Bryan's Flooring	\$ 3,915.00	Inv# 25104 DTD 3/22/21	Admin Flooring Room 210
4/21/2021	1067709	Five Star Fence	\$ 890.00	Inv# 63950041935 DTD 4/7/2021	Maintenance Gate Equipment
5/5/2021	1067989	CMS Willowbrook Inc	\$ 1,190.04	1623q-PA 30A DTD 4/16/21	MCHS Stadium Construction Mgmt Fee
5/5/2021	1067990	CMS Willowbrook Inc	\$ 3,915.90	1623q-PA 30B DTD 4/16/21	MCHS Stadium Construction Mgmt Fee
5/5/2021	1067991	Michael L McCoy Architects Inc	\$ 4,997.90	Inv # DCHS PAC/Final DTD 3/23/21	DCHS PAC Lighting Architect Fees
5/5/2021	1067992	Michael L McCoy Architects Inc	\$ 6,399.52	Inv # MCHS PAC/Final DTD 3/23/21	MCHS PAC Lighting Architect Fees
5/12/2021	1068145	Voss Lighting	\$ 1,291.40	Inv # #30197390-00 Dtd 4/14/2021	District Wide lighting-various sites
5/17/2021	1068259	Emsco Electric Supply Co Inc	\$ 1,812.24	Inv# S100034057.001 & 002 DTD 4/30/21	DCHS Forum lighting fixtures
5/24/2021	1068381	School & Office Products Of Arkansas	\$ 34,430.00	Inv # 4194	DCHS Bleacher railing
5/24/2021	1068382	School & Office Products Of Arkansas	\$ 34,430.00	Inv # 4195	MCHS Bleacher railing
5/27/2021	1068462	Hunzicker Brothers Inc	\$ 5,131.40	Inv # S2285187.001 Dtd 5/14/2021	DCHS Lighting Equipment
6/3/2021	1068591	LV Myers & Associates, LLC	\$ 2,652.85	IN15696 Dtd 4/7/21	Maintenance Dept Paint Booth Equipmenmt
6/16/2021	1068986	Akin Brothers Flooriing	\$ 1,059.00	Inv #CG123997 Dtd 5/21/21	Mid-Del Learning Center flooring-mail room
6/3/2021	1068591	LV Myers & Associates, LLC	\$ 2,652.85	IN15696 Dtd 4/7/21	Maintenance Dept Paint Booth Equipmenmt
6/16/2021	1068986	Akin Brothers Flooriing	\$ 1,059.00	Inv #CG123997 Dtd 5/21/21	Mid-Del Learning Center flooring-mail room
6/29/2021	0309045	Michael D Allen	\$ 11,762.25	Inv #4277 Dtd 6/25/21	Flooring at various High Schools
6/29/2021	1069182	Toucan Productions	\$ 19,145.09	Inv # 08885 Dtd 5/27/21	CAHS Theatrical Lighting
6/29/2021	1069183	Toucan Productions	\$ 12,586.91	Inv # 08869 Dtd 5/26/21	DCHS Theatrical Lighting
6/29/2021	1069184	Toucan Productions	\$ 19,271.97	Inv # 08878 Dtd 5/26/21	MCHS Theatrical Lighting
7/26/2021	1069779	Falcon Acoustic Design Group Llc	\$ 15,750.00	Inv# 647 DTD 7/19/2021	DCHS PAC acoustic panels
7/26/2021	1069780	Falcon Acoustic Design Group Llc	\$ 15,750.00	Inv# 646 DTD 7/19/2021	MCHS PAC acoustic panels
7/26/2021	1069781	Stewart Signs	\$ 159.62	Inv# 209625 DTD 7/13/2021	DCMS Marquis LED replacements
7/26/2021	1069782	Floor Source Llc	\$ 6,437.00	Inv# 071621-001 DTD 7/16/21	Barnes Flooring
8/6/2021	1070084	Bryan's Flooring	\$ 14,966.50	Inv # 26147 DTD 7/23/21	MCHS Flooring

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8/6/2021	1070085	Floor Source LLC	\$ 5,880.00	Inv # 072921-002 DTD 7/30/21	Townsend Flooring
8/11/2021	1070176	Carrie A Brown DBA	\$ 2,100.00	Inv # 648 DTD 8/3/21	MCHS PAC /acoustic panels install
8/11/2021	1070177	Carrie A Brown DBA	\$ 2,100.00	Inv # 649 DTD 8/3/21	DCHS PAC /acoustic panels install
8/20/2021	1070371	Video Reality	\$ 25,405.08	Inv # 31081 DTD 8/6/21	MCHS PAC/theatrical lighting
8/20/2021	1070372	Video Reality	\$ 25,405.08	Inv # 31080 DTD 8/6/21	CAHS PAC/theatrical lighting
8/23/2021	1070394	School & Office Products Of Arkansas	\$ 9,896.00	Inv # 4312 DTD 8/19/21	CAHS bleacher improvement
8/26/2021	1070474	Floor Source LLC	\$ 4,864.75	Inv # 081821-003 DTD 8/12/2021	Highland Park Flooring
9/3/2021	1070652	Toucan Productions	\$ 12,586.91	Inv. # 08870 DTD 6/20/21	DCHS Theatrical controls/Lighting
9/3/2021	1070653	Toucan Productions	\$ 19,145.09	Inv. # 08886 DTD 6/20/21	CAHS Theatrical controls/lighting
9/3/2021	1070654	Toucan Productions	\$ 19,271.97	Inv. # 08879 DTD 6/20/21	MCHS Theatrical controls/lighting
9/3/2021	1070655	Bryan's Flooring	\$ 7,450.00	Inv. # 26403 DTD 8/17/21	Barnes Music room flooring
9/3/2021	1070656	Performance Surface LLC	\$ 18,314.00	Inv. # 17296 DTD 8/20/21	CAHS locker room flooring
9/3/2021	1070657	Video Reality	\$ 25,738.08	Inv. #31135 DTD 8/27/21	DCHS PAC Theatrical lighting
9/17/2021	1071344	Lumber 2	\$ 2,114.53	Inv # 2109-682395 DTD 9/10/21	MCHS Flooring
9/17/2021	1071345	Floor Source LLC	\$ 14,698.75	Inv # 081821-005 DTD 8/24/21	Parkview gym flooring
10/12/2021	1071801	Bryan's Flooring	\$ 14,995.00	Inv# 26757 DTD 9/23/21	P Hill Flooring
10/12/2021	1071802	Floor Source LLC	\$ 1,188.00	Inv# 092321-002 DTD 9/20/2021	Del Crest-site repurpose - flooring
10/12/2021	1071803	Emsco Electric Supply Co Inc	\$ 2,943.38	Inv# S100055597.001 DTD 9/24/2021	Adjustable Wall lighting pack-various sites
10/18/2021	1071946	Floor Source LLC	\$ 14,412.00	Inv# 100821-002 DTD 10/8/21	Del Crest-site repurpose - flooring
10/27/2021	0309301	Michael L McCoy Architects Inc	\$ 7,500.00	Inv# H20WELL DTD 10/07/2021	Schwartz Addtl Architect Fees
10/29/2021	1072196	Floor Source LLC	\$ 4,162.50	Inv# 102021-003 DTD 10/20/21	Schwartz flooring
10/29/2021	1072197	Performance Surfaces, LLC	\$ 67,876.00	Inv# 17297 DTD 08/18/21	CAHS weight room flooring
10/29/2021	1072198	Charley Flowers DBA Curbing Solution	\$ 2,610.00	Inv# Marquee1 DTD 10/25/21	H Park/P Hill/Parkview Marquee landscaping
11/2/2021	1072259	Breeden Painting LLC	\$ 4,850.00	Inv# 20211018 DTD 10/28/2021	MDLSC Site Repurposing 300 Hall
11/9/2021	1072392	School & Office Products Of AR	\$ 11,238.00	Inv# 4430 DTD 11/02/2021	DCHS Bleacher replacement
11/15/2021	1072469	Hunzicker Brothers Inc	\$ 4,971.70	Inv# S2368240.001 DTD 10/28/2021	DCHS Lighting Equipment
11/18/2021	1072554	Voss Lighting	\$ 4,999.88	Inv# 30201154-00 DTD 11/4/21	Warehouse lighting
12/2/2021	1072786	Emsco Electric Supply Co Inc	\$ 1,893.61	Inv S100061667.001 DTD 11/11/21	DCHS Cafeteria Lighting
12/8/2021	1072929	A & D Supply Of OKC Inc	\$ 4,730.88	Inv OK00364739-002 DTD 11/11/21	MCHS Fieldhouse HVAC impr
12/17/2021	1073216	Michael D Allen	\$ 6,260.60	Inv 4346, DTD 1/1/21	Flooring-various high schools
12/17/2021	1073217	Design Architects Plus Inc	\$ 6,229.32	PayApp 3A, DTD 10/25/21	MCHS Arch Fees Stadium Improvements
12/17/2021	1073218	Design Architects Plus Inc	\$ 231,088.11	PayApp 3B, DTD 10/25/21	MCHS Arch Fees Stadium Improvements
12/17/2021	1073219	Design Architects Plus Inc	\$ 1,000.01	PayApp 4A, DTD 10/25/21	DCHS Arch Fees Stadium Improvements
12/17/2021	1073220	Design Architects Plus Inc	\$ 81,522.73	PayApp 4B, DTD 10/25/21	DCHS Arch Fees Stadium Improvements
12/17/2021	1073221	Design Architects Plus Inc	\$ 7,420.83	PayApp 3C, DTD 10/25/21	MCHS Arch Fees Stadium Improvements
12/20/2021	1073243	Toucan Productions	\$ 12,624.70	Inv-08871, DTD 8/25/21	DCHS Theatrical light improvements
12/20/2021	1073244	Toucan Productions	\$ 19,150.82	Inv-08887, DTD 7/25/21	CAHS Theatrical light improvements
1/10/2022	1073846	School & Office Products Of Arkansas	\$ 28,724.00	Inv# 4506 DTD 12/15/21	MCMS Bleacher improvements

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1/10/2022	1073847	Emsco Electric Supply Co Inc	\$ 716.40	Inv# S100061665.001 DTD 12/10/21	DCHS Can Lights
1/10/2022	1073848	Bryan'S Flooring	\$ 2,545.00	Inv# 27478 DTD 12/21/21	MCHS Flooring
1/10/2022	1073849	Floor Source LLC	\$ 3,551.64	Inv# 122121-003 DTD 12/21/21	CAHS Flooring
1/10/2022	1073850	Bryan'S Flooring	\$ 4,500.00	Inv# 27477 DTD 12/21/21	MCHS Flooring
1/13/2022	1073929	Toucan Productions	\$ 19,277.75	Inv# Inv-08880 DTD 7/25/21	MCHS Theatrical controls/lighting
1/28/2022	1074146	Performance Surfaces, LLC	\$ 30,034.00	Inv# 17342 DTD 1/10/22	CAHS Weight Room Flooring
23-22-22	1074550	Michael L McCoy Architects Inc	\$ 4,020.87	Inv DWL-Final DTD 12/1/21	CAHS PAC Lighting
3/11/2022	1075059	Floor Source LLC	\$ 14,962.50	Inv 030322-002 DTD 3/3/22	DCMS Flooring
3/11/2022	1075060	Floor Source LLC	\$ 2,509.66	Inv 030422-003 DTD 3/4/22	DC Elem Flooring
3/11/2022	1075061	Cms Willowbrook Inc	\$ 69,786.95	Pay App #26 (1623S) DTD 2/9/22	CAMS classroom addtn constr fees
3/11/2022	1075062	Cms Willowbrook Inc	\$ 45,916.81	Pay App #2525 (1623) DTD 11/23/21	Schwartz Constr Fees
3/11/2022	1075063	Cms Willowbrook Inc	\$ 2,743.98	Pay App #22 (1623V) DTD 11/23/21	MCHS PAC construction fees
3/25/2022	1075437	Michael D Allen	\$ 6,260.60	Inv #4347 DTD 12/27/2021	MCHS/CAHS/DCHS Flooring Improvement
4/5/2022	1075665	CMS Willowbrook Inc	\$ 312,638.27	1912a-PA18 Dtd 11/29/2021	CAHS PAC
4/5/2022	1075666	Michael L Mccoy Architects Inc	\$ 1,000.00	CAHS PAC(A) dtd 12/01/2021	CAHS PAC
4/5/2022	1075667	Michael L Mccoy Architects Inc	\$ 5,040.68	CAHS PAC(C) dtd 12/01/2021	CAHS PAC
4/5/2022	1075668	Michael L Mccoy Architects Inc	\$ 89,380.36	CAHS PAC(B) dtd 12/01/2021	CAHS PAC
4/6/2022	1075696	Michael L Mccoy Architects Inc	\$ 91,236.08	Inv FINAL (B) DTD 3/31/2022	Schwartz renovations arch fees
4/6/2022	1075697	Michael L Mccoy Architects Inc	\$ 1,000.00	Inv FINAL (A) DTD 3/31/2022	Schwartz renovations arch fees
4/6/2022	1075698	Floor Source LLC	\$ 724.60	Inv# 032822-001 DTD 3/26/2022	Pleasant Hill flooring
4/11/2022	309725	Allen Sports Floors, LLC	\$ 44,440.40	Inv# 4370 DTD 4/5/22	District Wide Flooring
5/5/2022	1076451	Breeden Painting LLC	\$ 4,950.00	Inv# 20221014 DTD 5/2/2022	Learning Serv Center-Cafeteria remodel
5/6/2022	1076488	Allen Sports Floors LLC	\$ 2,300.00	Inv# 4371 DTD 4/5/2022	District Wide Flooring
5/27/2022	1076877	Floor Source LLC	\$ 4,853.00	Inv# 051922-002 DTD 5-19-2022	MCHS Softball flooring installation
5/27/2022	1076878	Emsco Electric Supply Co Inc	\$ 2,340.46	#S100076859.001 .002 .003 .004 .005 DTD 5-16-22	Transportation bus lot lighting
6/3/2022	1076983	Ice Maker Sales & Service Inc	\$ 3,609.30	Inv# 1088104-IN DTD 5/5/2022	CAHS Harris Field Improvement
6/3/2022	1076984	Floor Source LLC	\$ 14,962.50	Inv# 060222-003 DTD 6/2/2022	DCMS flooring improvement
6/22/2022	1077484	School & Office products of Arkansas	\$ 9,249.00	Inv# 4616 DTD 3/7/2022	DCHS bleacher improvement
7/1/2022	1077683	Floor Source LLC	\$ 14,962.50	Inv# 060222-003 DTD 06/02/2022	DCMS Flooring
7/11/2022	1077802	Breeden Painting LLC	\$ 3,700.00	Inv# 20220706 DTD 7/6/22	Townsend - painting
7/15/2022	1077920	Floor Source LLC	\$ 2,039.00	Inv# 062222-003 DTD 6/22/22	Transportation flooring improvement
7/18/2022			\$ (14,962.50)	Reimbursement from Floor Source	Duplicate Payment
7/19/2022	1077961	Allen Sports Floors, LLC	\$ 14,112.90	Inv# 4401 DTD 7/5/2022	Gym Flooring various sites
7/19/2022	1077962	Bryan'S Flooring	\$ 2,190.00	Inv# 29006 DTD 7/8/2022	Townsend flooring
7/19/2022	1077963	Floor Source LLC	\$ 1,779.95	Inv# 071122-001 DTD 7/11/2022	MCHS floorinig
7/27/2022	1078162	Breeden Painting LLC	\$ 4,850.00	Inv# 1081-22 DTD 7/18/22	Ridgecrest - painting
7/27/2022	1078163	Breeden Painting LLC	\$ 4,850.00	Inv# 1100-22 DTD 7/18/22	Cleveland Bailey - painting
7/29/2022	1078203	Floor Source LLC	\$ 3,520.38	Inv# 072222-004 DTD 7/22/22	DCHS flooring

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8/5/2022	1078344	School & Office Products Of Arkansas	\$ 11,896.00	Inv# 4861 DTD 7/29/22	CAHS bleacher improvement
8/5/2022	1078345	Waco Of Oklahoma	\$ 9,540.00	Inv# 343490-0 343491-01 346492-01 343493-01 343521-01 343522.01	CAHS Gym Electric Equipment
8/11/2022	1078441	Breeden Painting LLC	\$ 4,850.00	Inv# 20220804 DTD 8/3/22	Barnes Elem paint/patch walls
8/11/2022	1078442	Breeden Painting LLC	\$ 14,600.00	Inv# 20220803 DTD 8/3/22	DCMS Paint classrooms
8/12/2022	1078501	Floor Source LLC	\$ 11,080.80	Inv# 080322-002 DTD 8/1/22	DCHS Flooring
8/25/2022	1078748	Floor Source LLC	\$ 5,606.00	Inv# 051522-001 DTD 8/15/22	MCHS Flooring
8/29/2022	1078778	Breeden Painting LLC	\$ 4,850.00	Inv# 20220823 DTD 8/23/22	CAHS painting dugouts/2 rooms
8/31/2022	1078807	Floor Source LLC	\$ 24,848.00	Inv# 072822-001 DTD 7/28/22	DCMS Flooring
9/27/2022	1079774	Standard Roofing Co Inc	\$ 9,610.00	Inv# 884 886 887 DTD 8/29/2022	Roofing/Sheet metal svc Epperly and C Estates
10/19/2022	1080258	Standard Steel Co	\$ 2,450.00	Inv# 295840 DTD 10/10/22	DCHS Baseball Field Improvements
10/25/2022	1080354	A & D Supply Of OKC Inc	\$ 7,588.80	Inv# OK00424550-001 DTD 10/18/22	DCHS Fieldhouse Lobby Improvements
10/25/2022	1080355	Spencer Enterprises Inc	\$ 1,100.00	Inv# 22139	DCHS Baseball Field Improvements
10/28/2022	1080432	Bryan's Flooring	\$ 3,499.00	Inv# 30038 DTD 10/19/22	CAMS Flooring Improvements
10/28/2022	1080433	Bryan's Flooring	\$ 1,085.00	Inv# 30039 DTD 10/19/22	CAMS Flooring Improvements
10/28/2022	1080434	Goddard Ready Mix Concrete Co	\$ 1,240.00	Inv# 15-16248 DTD 10/21/22	DCHS Baseball Field Improvements
11/7/2022	1080595	Floor Source LLC	\$ 1,680.26	Inv# 103122-002 DTD 10/31/22	MCHS Flooring Improvements
11/14/2022	1080693	Breeden Painting LLC	\$ 15,000.00	Inv# 20221108 DTD 11/8/22	MCHS Baseball Field Improvements
11/17/2022	1080819	Charley Flowers DBA Curbing Solution	\$ 13,500.00	Inv# 1300 DTD 11/14/22	MCHS Flooring Improvements
11/17/2022	1080820	Locke Supply	\$ 9,983.24	Inv# 47301083-00 & 01 DTD 11/9 & 11/11/22	DCHS HVAC Machinery
12/2/2022	1081106	Mannington Mills Inc	\$ 19,251.02	Inv# 98073406 DTD 11/17/22	Barnes flooring improvements
12/2/2022	1081107	Floor Source LLC	\$ 10,800.75	Inv# 111522-001 DTD 11/15/22	DCHS classrooms A100 & D204 flooring
12/14/2022	1081509	Floor Source LLC	\$ 6,258.70	Inv #120922-004 DTD 12-9-22	MCHS Baseball locker room flooring
1/6/2023	1082114	Breeden Painting LLC	\$ 22,500.00	Inv# 20230102-3 DTD 1/2/23	DCHS Baseball Field
1/6/2023	1082115	Bryan's Flooring	\$ 4,190.00	Inv# 30489 DTD 12/27/22	Flooring Admin Bldg
1/6/2023	1082116	Video Reality	\$ 2,910.90	Inv# 32430 DTD 12/15/22	CAHS PAC
1/6/2023	1082117	Video Reality	\$ 2,910.90	Inv# 32429 DTD 12/15/22	DCHS PAC
1/9/2023	1082223	Floor Source LLC	\$ 20,021.80	Inv# 122922-002 DTD 12/29/22	CAHS Flooring
1/9/2023	1082224	Floor Source LLC	\$ 3,204.20	Inv# 122022-003 DTD 12/20/2022	Country Est. Barrack 41 flooring
1/13/2023	1082343	Silsby Media LLC	\$ 850.00	Inv# 105374 DTD 12-28-22	DCHS Baseball Field Press box
1/13/2023	1082344	Arborscapes Tree Service Inc	\$ 18,500.00	Inv# 578-2 DTD 12-28-22	MCHS Baseball Field
1/13/2023	1082345	Allen Sports Floors, LLC	\$ 14,112.90	Inv# 4469 DTD 12-20-22	Various sites gym flooring improvements
1/13/2023	1082346	Allen Sports Floors, LLC	\$ 1,198.10	Inv# 4469 DTD 12-20-2022	Various sites gym flooring improvements
1/24/2023	1082484	Synergy	\$ 184.00	Inv# 5153040 DTD 1/5/23	Epperly marquee improvement
1/24/2023	1082485	Floor Source LLC	\$ 12,302.22	Inv# 120822-003 DTD 12/8/22	MCHS flooring improvements
1/31/2023	1082613	Video Reality	\$ 2,035.00	Inv# 32521 DTD 1/25/23	DCHS PAC
1/31/2023	1082614	Emsco Electric Supply Co Inc	\$ 1,080.24	Inv# S100105349.001 DTD 1/13/23	Epperly Marquee improvement
2/21/4865	1082998	School & Office Supplies of Arkansas	\$ 12,869.00	Inv# 5254 DTD 2/6/2023	MCHS Fieldhouse bleachers

**Mid-Del Schools Lease Revenue Bond Payments Fund 08**  
**Cumulative Report February 15, 2018 through December 31, 2023**

<u>Ck Date</u>	<u>Check #</u>	<u>To Whom Paid</u>	<u>Check Amount</u>	<u>Description Line 01</u>	<u>Description Line 02</u>
2/22/4865	1082999	Floor Source LLC	\$ 706.55	Inv# 020123-001 DTD 2/6/2023	Flooring Tinker Elem
2/23/4865	1083000	Jaypro Sports	\$ 9,295.00	Inv# 1237855 DTD 1/03/23	DCHS Baseball Field Batting Tunnel materials
3/1/2023	1083208	Oklahoma Direct Bore LLC	\$ 1,365.00	Inv # 1183 DTD 2/21/23	Epperly Marquee boring svc electrical supply
3/2/2023	1083892	Floor Source LLC	\$ 2,342.00	Inv # 031723-001 DTD 3/17/23	MCHS PAC Drama Room Flooring
3/30/2023	1083893	Bryan's Flooring	\$ 2,218.00	Inv # 31126 TD 3/20/23	MCMS Flooring
4/10/2023	1084208	Floor Source LLC	\$ 3,143.00	Inv # 033123-001 DTD 3/31/23	MCMS Flooring
4/11/2023	1084237	Mannington Mills Inc	\$ 7,249.60	Inv # 98245382 & 98243455 DTD 4/3/23	Admin Flooring installation water damage
4/11/2023	1084238	Floor Source LLC	\$ 9,134.05	Inv # 040323-002 DTD 4/3/23	C Bailey Flooring improvements
5/1/2023	1084683	Panco Inc	\$ 3,780.00	Inv# # 7929 DTD 4/26/2023	DCHS instal EMS contoller HVAC
5/5/2023	1084814	Floor Source LLC	\$ 10,817.30	Inv# 042823-001 DTD 4-28-23	Barnes Flooring
5/5/2023	1084815	Winsupply Of Oklahoma City	\$ 3,500.00	Inv# 127410-01 DTD 4/19/23	Del City Elem water heater instal
5/5/2023	1084816	Winsupply Of Oklahoma City	\$ 2,900.00	Inv# 127408-01 DTD 4/19/23	CAHS cafeteria water bottle stations
5/9/2023	1084860	Mtm Recognition Corp	\$ 8,700.00	Inv# 6136477 DTD 1/18/23	CAHS PAC Wall of Fame Display
5/9/2023	1084861	Ice Maker Sales & Service Inc	\$ 5,120.00	Inv# 1095148-IN DTD 4/20/23	CAHS Baseball concession
5/15/2023	1084964	Oswalt Equipment Company	\$ 2,711.16	Inv# 0264992-IN DTD 3/1/23	CAHS Baseball concession
5/17/2023	1085037	Computer Environment Inc	\$ 1,402.62	Inv# 22303 DTD 3/17/23	Admin - Flooring
5/23/2023	1085136	James T Stephens ( Redmontsigns LLC	\$ 3,050.00	Inv# 216080 DTD 4/2/22	Epperly Marquis proj
5/23/2023	1085137	James T Stephens ( Redmontsigns LLC	\$ 13,034.00	Inv# 216096 DTD 4/2/22	Epperly Marquis proj
5/25/2023	1085186	Breeden Painting LLC	\$ 17,500.00	Inv# 2023224 DTD 5/19/23	DCHS ROTC painting svc
5/31/2023	1085258	Furniture Marketing Group Inc	\$ 35,847.21	Inv# 235159 DTD 5/24/23	Admin-cubicles for IT
6/13/2023	1085640	Thomas Sheet Metal & Custom Fab	\$ 23,500.00	Inv# 5913 DTD 6/8/2023	DCHS Install new HVAC Wrestling Room
6/13/2023	1085641	Floor Source LLC	\$ 24,503.00	Inv# 060623-002 DTD 6-6-23	Ridgecrest Flooring improvement
6/21/2023	1085819	Allen Sports Floors, LLC	\$ 14,112.90	Inv. #4498 Dtd 6/13/2023	Gym Flooring - various sites
7/6/2023	1086106	Floor Source LLC	\$ 4,886.25	Inv# 062623-001 DTD 6/26/23	DCHS flooring
7/7/2023	1086132	Locke Supply	\$ 3,137.07	Inv#S 49496676-00 49496676-01	CAMS
7/14/2023	1086273	Floor Source LLC	\$ 6,776.30	Inv# 070523-001 DTD 7/5/23	CAHS Flooring
7/20/2023	1086401	James Kanske DBA	\$ 283,797.00	Pay App 1 DTD 7/12/23	CAHS Fieldhouse Sprinkler head replacement
7/20/2023	1086402	Rapid Pipe Plumbing Inc	\$ 4,200.00	Inv# 5772 DTD 7/11/23	CAMS Plumbing system services
7/20/2023	1086403	Rapid Pipe Plumbing Inc	\$ 78,000.00	Inv# 5771 DTD 7/11/23	CAMS Plumbing system services
7/20/2023	1086404	Bryan's Flooring	\$ 20,190.00	Inv# 32068 DTD 7/12/23	CAHS Flooring
7/20/2023	1086405	Bryan's Flooring	\$ 10,825.00	Inv# 32069 DTD 7/12/23	MCHS Flooring
7/28/2023	1086604	Floor Source LLC	\$ 14,106.50	Inv# 072123-002 DTD 7/21/23	Country Estates flooring
7/28/2023	1086605	Floor Source LLC	\$ 10,116.50	Inv# 071723-001 DTD 7/17/23	CAHS Flooring
7/28/2023	1086606	Floor Source LLC	\$ 386.55	Inv# 017223-002 DTD 7/12/23	Pleasant Hill flooring
7/28/2023	1086607	Floor Source LLC	\$ 4,149.20	Inv# 071223-001 DTD 7/12/23	Pleasant Hill flooring
8/7/2023	1086822	Oklahoma Direct Bore LLC	\$ 8,440.00	Inv #1192 DTD 7/14/2023	CAMS water line replace
			<b><u>\$ 85,413,868.53</u></b>		

**Mid-Del Schools Lease Revenue Bond Payments Fund 08**  
**Cumulative Report February 15, 2018 through December 31, 2023**

Ck Date Check #

To Whom Paid

Check Amount

Description Line 01

Description Line 02



Dr. Rick Cobb  
Superintendent

7217 S.E. 15th Street  
Midwest City, OK 73110  
(405) 737-4461

Mailing Address:  
P.O. Box 10630  
Midwest City, OK 73140  
Fax: (405) 739-1615

Jacqueline Woodard  
Chief Financial Officer

To: The Board of Education and Dr. Rick Cobb

From: Jacqueline Woodard, Chief Financial Officer *JW*  
Preston Tatum, Finance Coordinator *PT*

Date: January 8, 2024

Subj: School Activity Funds: Transfers within Bank, New Account, &  
Addendum

In accordance with Oklahoma Statutes, Title 70-5-129, the Board of Education, at the beginning of each fiscal year and as needed during each fiscal year, shall approve all school activity fund sub-accounts, all sub-account fundraising activities, and all purposes for which the monies collected in each sub-account can be expended. Provided, the Board of Education may direct by written resolution that any balance in excess of the amount needed to fulfill the function or purpose of which an account was established may be transferred to another account by the custodian.

To comply with statutory provisions, transfers within bank, new account, & Addendum are being presented for your approval. If you have any questions please let me know.

JW/RL

*Mission Statement*

When the young people of Mid-Del enter our schools, they will be safe.  
When they enter our classrooms, they will be challenged.  
When they leave our schools, they will be ready.

**ADDENDUM/NEW ACCOUNT  
SCHOOL ACTIVITY FUND ACCOUNTS**

**SCHOOL YEAR 2023 - 2024**

Site Name: Del City High School Site Number: 710

Activity Account Name: ~~DCHS All-District Rowing Club~~ MID DEL ROWING CLUB

Activity Account Number: 908

Addendum


New Account

(Use for creating a new activity account or to revise an existing Board approved activity account)

Source of Income (Fundraisers, donation, etc.)	Purpose for Expenditures (How money will be used)
Donations, contributions and gifts. Transfers from other activity accounts. Fundraisers such as clothing sales, food and candy sales. Also included spirit items, novelty items and letter jackets.	Meeting expenses. Flowers, gifts, and awards. Registration fees. Transfers to other school activity accounts. Entry fees and membership dues. Uniform purchases and travel expenses.

Estimated Total Income: \$ 1000.00 Estimated Total Expenditure: \$ 1000.00

Sponsor's Name: Madyson Roark  
(Please Print)

Principal Signature:  Date: 12-14-23

J. Woodard 12.14.23

**ADDENDUM/NEW ACCOUNT  
SCHOOL ACTIVITY FUND ACCOUNTS  
SCHOOL YEAR 2023-2024**

Name of School Site: Special Services Site Number: 902

Activity Account Name: General Activity

Activity Account Number: 826

Addendum       New Account

(Use for requesting a new activity account or requesting revisions to an existing account.)

Source of Income (Fundraisers, donation, etc.)	Purpose for Expenditures (How money will be used)
Donations	First Jobs Survival Skills Video Series, \$3999
	Ultimate Transitions Bundle \$ 799

Estimated Income: \$650.00

Estimated Expenditures: \$650.00

Sponsor's Name: Tressa Wilson  
(Please Print)

Principal Signature: Jacqueline Woodard Date: 1.2.24

**SCHOOL ACTIVITY FUND TRANSFERS**

**January 8, 2024**

SITE	ACTIVITY FUND TRANSFERS	BRIEF ACTIVITY DESCRIPTION	GROSS AMOUNT	DEBIT/CREDIT
Barnes Elem (64/105)	From: General	Velveteen Rabbit Entry	\$135.00	D
	To: Drama MCHS		\$135.00	C
Carl Albert High School (64/705)	FROM: GENERAL ATHLETICS	EXTRA PAY DUTY	\$1,825.92	D
	TO: DISTRICT REFUND		\$1,825.92	C
Carl Albert Middle School (64/505)	From: General Activity	Velveteen Rabbit Entry	\$111.00	D
	To: MCHS Drama		\$111.00	C
	From: General Activity	Velveteen Rabbit Entry	\$57.00	D
	To: MCHS Drama		\$57.00	C
Dei City Elem (64/120)	From: General Activity	Entry	\$210.00	D
	To: MCHS Drama		\$210.00	C



Dr. Rick Cobb  
Superintendent

7217 S.E. 15th Street  
Midwest City, OK 73110  
(405) 737-4461

Mailing Address:  
P.O. Box 10630  
Midwest City, OK 73140  
Fax: (405) 739-1615

Mrs. Jacqueline Woodard  
Chief Financial Officer

To: The Board of Education and Dr. Rick Cobb  
From: Mrs. Jacqueline Woodard, Chief Financial Officer *JW*  
Re: Blanket Position Salary Reserves FY 2023-2024  
Date: January 8<sup>th</sup>, 2024

Blanket Position Salary Reserves cover personnel who are not under regular contracts. These include, but are not limited to substitutes, tutors, security guards, crossing guards, and stipends for curriculum development. The positions on the attached list are presented for approval as Blanket Position Salary Reserves for 2023-2024.

The amounts listed on the reserves are based on projections from prior year expenditures and anticipated programs at this time. The reserve amounts will be included in the budget under the appropriate account codes for the various projects.

Please note that some amounts may be (-). This minus represents a reduction in the original reserve amount. The person overseeing this project has requested this reduction.

I request Board approval because I cannot encumber them through payroll individually or pay them through Accounts Payable. This method is the only way I can bring to your attention, for approval, the types of employees whom you would not likely see except as a part of all other total payroll expenditures. Please note that these reserves are not required by law, but as practice for budgeting reasons. By reserving monies for expenditures, district staff who manage budgets will reserve these monies within their budgets and avoid overspending their projects.

If you have any questions, please let me know. Thank you.

***Mission Statement***

When the young people of Mid-Del enter our schools, they will be **safe**.

When they enter our classrooms, they will be **challenged**.

When they leave our schools, they will be **ready**.

**MID-DEL SCHOOL DISTRICT  
Blanket Position Salary Reserves**

**Period: 12/01/2023  
12/31/2023**

Reserve#	Position Description	Amount (\$)	Project
2024 113	Career Tech Cover	500.00	412-VOC. PROGRAMS ASST. GRANTS
2024 114	MDTC Support Employee of the Year	500.00	419-FORMULA OPERATIONS
2024 115	MDTC Teacher of the Year	500.00	419-FORMULA OPERATIONS

**MID-DEL SCHOOL DISTRICT  
Blanket Position Salary Reserves  
Increases/Decreases to Current Reserves**

2024 80	MDTC Instructor - Additional Days	230.39	419-FORMULA OPERATIONS
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**MID-DEL SCHOOLS  
OUT-OF-STATE/OVERNIGHT TRAVEL REQUEST WITH STUDENTS**

**I. IDENTIFYING INFORMATION**

1. Name of School Mid-Del Technology Center
2. Name of Group MDTC Health Information Program BPA Members
3. Name of Mid-Del Sponsor(s) Brandy Eberle
4. Destination Oklahoma BPA State Leadership Conference
5. Dates of Trip from/to March 3, 2024 - March 6, 2024
6. Time and Location of Departure 4 p.m. March 3, 2024 - MDTC
7. Time and Location of Arrival 6 p.m. March 3, 2024 - Tulsa Hyatt Regency
8. Will students miss class time for this trip?  Yes  No If yes, how much class time?  
3 days (approximately 8 hours of class time)
9. Is this trip during the Oklahoma Core Curriculum Testing window?  Yes  No  
If yes, attach a detailed plan of how many students will be affected and the dates/times the tests will be made up.
10. Purpose of Trip: To participate in the State Leadership Conference competitions, leadership events, and awards ceremonies.
11. Mode of Transportation: MDTC Surburban

**II. ITINERARY - Please attach a detailed trip itinerary.****III. PARTICIPATION (If applicable)**

1. Number of students: 6 Number of adult sponsors/chaperones: 1
2. If primary sponsor will be carrying a cell phone, please give number. (501) 766-7406

**IV. OVERNIGHT ACCOMMODATIONS**

1. Name of hotel where group/teacher will stay Hyatt Regency Tulsa



MID-DEL SCHOOLS  
OUT-OF-STATE/OVERNIGHT TRAVEL REQUEST (Cont.)

2. Address of hotel: 100 E 2nd St Tulsa OK 74103  
Street Address City State Zip

3. Telephone of hotel: (918) 234-1234 (Include area code)

4. Alternate phone number in case of emergency: (501) 766-7406

5. Has hotel agreed to assign rooms in consecutive or adjacent blocks?  Yes  No If approved, verification and room assignment numbers will be required prior to departure.

V. FINANCIAL INFORMATION

1. How will trip expenses be paid? FUND: 12 AMOUNT: \$

A. Please check which one applies:

- All expenses from School Activity Funds (SAF).  
Project # \_\_\_\_\_ Project Name: \_\_\_\_\_
- Some expenses from SAF. If some, please complete #2 below to clarify other funding sources.
- No expenses from SAF. If no, please complete #2 below to clarify other funding sources.
- Personal funds through Activity Account

B. If expenses are to be paid all or part from School Activity Funds, are the income and expenditures for this trip approved by the Board of Education prior to this trip? If no, the trip cannot be authorized to be paid from School Activity Funds.  Yes  No

2. Clarify other funding sources if all expenses are not paid or if some expenses are paid by School Activity Funds. Check what other sources apply:

Sanctioned Organization funds: AMOUNT: \$ \_\_\_\_\_  
School District Allocated funds: AMOUNT: \$ \_\_\_\_\_  
Other: Personal funds, donations, civic-club etc. as examples AMOUNT: \$ \_\_\_\_\_

Explain other sources: \_\_\_\_\_  
General Fund 12 Project 032 MDTC CoOp  
Activity Fund 65, Project 943 BPA, Project 826 General Activity, Project 845 Vending  
Personal Funds, Donations

VI. JUSTIFICATION

1. Please describe the educational benefits of this trip. (Omit if the activity is the result of OSSAA sanctioned competition.)

The Oklahoma BPA State Leadership Conference provides students the opportunity to demonstrate knowledge and skills they have learned during their program in competitions and events with peers throughout the state. The conference provides leadership, communication, teamwork and other essential skills trainings that will benefit students as they transition to the workforce.



MID-DEL SCHOOLS  
OUT-OF-STATE/OVERNIGHT TRAVEL REQUEST (Cont.)

2. If activity is out of state, why was an out-of-state location chosen for this activity as opposed to an in-state location?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

VII. RECOMMENDATIONS AND ASSURANCES

1. As the primary sponsor of this out-of-state trip, I assure the school district that I will enforce the board policy regarding out-of-state trips, uphold and enforce all school rules and submit all required paperwork prior to departure time.

Brandy Ebert  
Signature of Primary Sponsor

12-08-23  
Date

2. I  recommend \_\_\_ do not recommend approval of this trip.

[Signature]  
Signature of Building Principal

12-8-23  
Date

3. I \_\_\_ recommend \_\_\_ do not recommend approval of this trip.

\_\_\_\_\_  
Signature of Executive Director of Elementary/Secondary Education

\_\_\_\_\_  
Date

4. I  recommend \_\_\_ do not recommend approval of this trip.

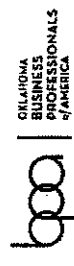
[Signature]  
Signature of Assistant Superintendent

12-8-23  
Date

VIII. BOARD OF EDUCATION ACTION

This request for an out-of-state/overnight trip was \_\_\_ approved \_\_\_ denied at the regular meeting of the Mid-Del Board of Education on \_\_\_\_\_



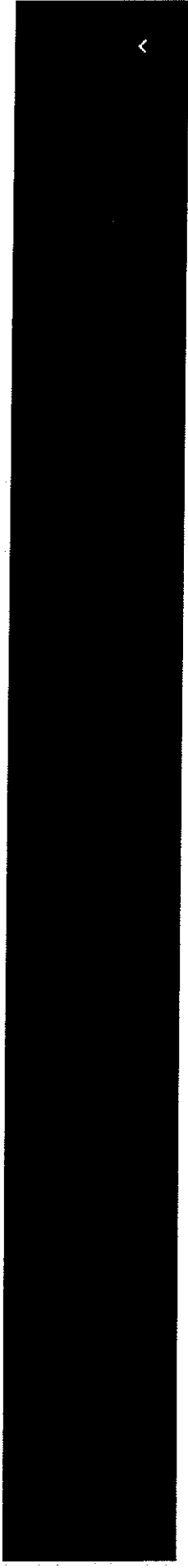


PHONE:  
425-743-5115

Search

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State Leadership Conference website and registration opens on January 5, 2024. The cost per person is \$70.





**MID-DEL SCHOOLS  
OUT-OF-STATE/OVERNIGHT TRAVEL REQUEST**

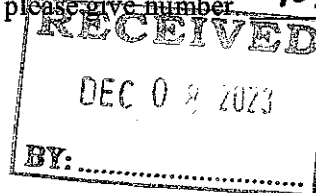
**I. IDENTIFYING INFORMATION**

1. Name of School CARL ALBERT HS
2. Name of Group CA WRESTLING
3. Name of Mid-Del Sponsor(s) CURT HODGES, MIKE EVANS
4. Destination DUNCAN - SA REGIONAL WRESTLING TOURNAMENT
5. Dates of Trip from FEBRUARY 16 to 17
6. Time and Location of Departure CATS - 7 AM FEB. 16, 2024
7. Time and Location of Arrival DUNCAN HS FEB 16 - 8:30 AM
8. Will students miss class time for this trip?  Yes  No If yes, how much class time?  
1 Instructional Day
9. Is this trip during the Oklahoma Core Curriculum Testing window?  Yes  No  
If yes, attach a detailed plan of how many students will be affected and the dates/times the tests will be made up.
10. Purpose of Trip: COMPETE IN SA REGIONAL TOURNAMENT
11. Mode of Transportation: 15 PASSENGER / SUBURBAN

**II. ITINERARY - Please attach a detailed trip itinerary.**

**III. PARTICIPATION (If applicable)**

1. Number of students: 18 Number of adult sponsors/chaperones: 4
2. If primary sponsor will be carrying a cell phone, please give number 405-812-5768



1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that this is crucial for ensuring transparency and accountability in the organization's operations.

2. The second part of the document outlines the various methods and tools used to collect and analyze data. It highlights the need for consistent and reliable data collection processes to support effective decision-making.

3. The third part of the document focuses on the role of technology in data management and analysis. It discusses how modern software solutions can streamline data collection, storage, and reporting, thereby improving efficiency and accuracy.

4. The fourth part of the document addresses the challenges associated with data management, such as data quality, security, and privacy. It provides strategies to mitigate these risks and ensure that data is used responsibly and ethically.

5. The fifth part of the document concludes by summarizing the key findings and recommendations. It stresses the importance of ongoing monitoring and evaluation to ensure that data management practices remain effective and aligned with the organization's goals.

6. The sixth part of the document provides a detailed overview of the data collection process, including the identification of data sources, the design of data collection instruments, and the implementation of data collection procedures.

7. The seventh part of the document discusses the various methods used for data analysis, such as descriptive statistics, inferential statistics, and qualitative analysis. It explains how these methods can be used to interpret data and draw meaningful conclusions.

8. The eighth part of the document focuses on the importance of data visualization in communicating complex information. It discusses various visualization techniques, such as charts, graphs, and tables, and provides guidelines for creating clear and effective visualizations.

9. The ninth part of the document addresses the ethical considerations surrounding data management and analysis. It discusses the need to protect individual privacy, ensure data security, and use data responsibly to avoid bias and discrimination.

10. The tenth part of the document provides a final summary and concludes the report. It reiterates the key findings and recommendations and expresses confidence in the organization's ability to implement these practices effectively.

**IV. OVERNIGHT ACCOMMODATIONS**

1. How will nighttime supervision be done?

- Scheduled supervision (Please attach chaperone assignments with times.)  
 One adult assigned to each student's room. (Prior to departure, a list of room assignments for chaperones is to be submitted to the building principal.)

2. Name of hotel where group/teacher will stay FAIRFIELD INN

3. Address of hotel:

1450 W APOLO DR DUNCAN OK 73533  
Street Address City State Zip

4. Telephone of hotel: (580) - 736 - 7540 (Include area code.)

5. Alternate phone number in case of emergency: 405 - 812 - 5768

6. Has hotel agreed to assign rooms in consecutive or adjacent blocks?  Yes  No  
If approved, verification and room assignment numbers will be required prior to departure.

**V. FINANCIAL INFORMATION**

1. How will trip expenses be paid?

A. Please check which one applies:

- All expenses from School Activity Funds (SAF).  
Project # \_\_\_\_\_ Project Name: \_\_\_\_\_  
 Some expenses from SAF. If some, please complete #2 below to clarify other funding sources.  
 No expenses from SAF. If no, please complete #2 below to clarify other funding sources.

B. If expenses are to be paid **all or part** from School Activity Funds, are the income and expenditures for this trip approved by the Board of Education prior to this trip? If no, the trip cannot be authorized to be paid from School Activity Funds.

Yes  No

2. Clarify other funding sources if all expenses are not paid or if some expenses are paid by School Activity Funds. Check what other sources apply:

- Sanctioned Organization funds  
 School District Allocated funds  
 Other: Personal funds, donations, civic-club etc. as examples

Explain other sources:

\_\_\_\_\_



**VI. JUSTIFICATION**

1. Please describe the educational benefits of this trip. (Omit if the activity is the result of OSSAA sanctioned competition.)

*OSSAA - SANCTIONED*

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2. Why was an out-of-state location chosen for this activity as opposed to an in-state location?

*n/a*

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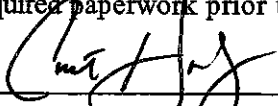
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**VII. RECOMMENDATIONS AND ASSURANCES**

1. As the primary sponsor of this out-of-state trip, I assure the school district that I will enforce the board policy regarding out-of-state trips, uphold and enforce all school rules and submit all required paperwork prior to departure time.

 12/5/23  
Signature of Primary Sponsor Date


2. I  recommend \_\_\_\_\_ do not recommend approval of this trip.

 12/7/2023  
Signature of Building Principal Date

3. I  recommend \_\_\_\_\_ do not recommend approval of this trip.

 12/7/23  
Signature of Director Elementary/Secondary Instruction Date

4. I  recommend \_\_\_\_\_ do not recommend approval of this trip.

 12-11-2023  
Signature of Assistant Superintendent Date

**VIII. BOARD OF EDUCATION ACTION**

This request for an out-of-state/overnight trip was \_\_\_\_\_ approved \_\_\_\_\_ denied at the regular meeting of the Mid-Del Board of Education on \_\_\_\_\_.



MID-DEL SCHOOLS  
OUT-OF-STATE/OVERNIGHT TRAVEL REQUEST WITH STUDENTS

I. IDENTIFYING INFORMATION

- 1. Name of School CARL ALBERT H.S. / DEL CITY H.S.
- 2. Name of Group MID-DEL SWIM
- 3. Name of Mid-Del Sponsor(s) JOSH NORMAN
- 4. Destination JENKS TROJAN AQUATIC CENTER
- 5. Dates of Trip from/to 2/16/24 - 2/17/24
- 6. Time and Location of Departure CAHS - TIME TBD
- 7. Time and Location of Arrival JENKS - TIME TBD
- 8. Will students miss class time for this trip?  Yes  No If yes, how much class time?  
ALL DAY ON 2/16/24
- 9. Is this trip during the Oklahoma Core Curriculum Testing window?  Yes  No  
If yes, attach a detailed plan of how many students will be affected and the dates/times the tests will be made up.
- 10. Purpose of Trip: OSSAA STATE SWIM CHAMPIONSHIPS
- 11. Mode of Transportation: TO JENKS: PARENT TRANSPORT / IN JENKS: DISTRICT BUS

II. ITINERARY - Please attach a detailed trip itinerary.

III. PARTICIPATION (If applicable)

- 1. Number of students: 40 Number of adult sponsors/chaperones: 4
- 2. If primary sponsor will be carrying a cell phone, please give number. 405) 659 - 0403

IV. OVERNIGHT ACCOMMODATIONS

- 1. Name of hotel where group/teacher will stay HOLIDAY INN AND SUITES JENKS



MID-DEL SCHOOLS  
OUT-OF-STATE/OVERNIGHT TRAVEL REQUEST (Cont.)

- 2. Address of hotel:  

<u>150 S. AQUARIUM DR.</u>	<u>JENKS</u>	<u>OK</u>	<u>74037</u>
Street Address	City	State	Zip
- 3. Telephone of hotel: +1 (918) 296-7300 (Include area code)
- 4. Alternate phone number in case of emergency: 405) 659-0402 / 405) 640-2233
- 5. Has hotel agreed to assign rooms in consecutive or adjacent blocks?  Yes  No . If approved, verification and room assignment numbers will be required prior to departure.

V. FINANCIAL INFORMATION

- 1. How will trip expenses be paid? FUND: \_\_\_\_\_ AMOUNT: \$ \_\_\_\_\_  
A. Please check which one applies:

- All expenses from School Activity Funds (SAF).  
Project # \_\_\_\_\_ Project Name: \_\_\_\_\_
- Some expenses from SAF. If some, please complete #2 below to clarify other funding sources.
- No expenses from SAF. If no, please complete #2 below to clarify other funding sources.
- Personal funds through Activity Account

- B. If expenses are to be paid **all or part** from School Activity Funds, are the income and expenditures for this trip approved by the Board of Education prior to this trip? If no, the trip cannot be authorized to be paid from School Activity Funds.  Yes  No

- 2. Clarify other funding sources if all expenses are not paid or if some expenses are paid by School Activity Funds. Check what other sources apply:

Sanctioned Organization funds: AMOUNT: \$ \_\_\_\_\_  
School District Allocated funds: AMOUNT: \$ \_\_\_\_\_  
Other: Personal funds, donations, civic-club etc. as examples AMOUNT: \$ 500.00

Explain other sources: CAHS SWIM BOOSTER CLUB  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

VI. JUSTIFICATION

- 1. Please describe the educational benefits of this trip. (Omit if the activity is the result of OSSAA sanctioned competition.)  
THIS TRIP IS THE CULMINATION OF OUR SEASON AT THE 2024 OSSAA STATE CHAMP-  
IONSHIPS.  
\_\_\_\_\_  
\_\_\_\_\_



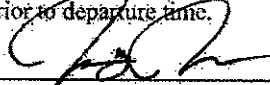
MID-DEL SCHOOLS  
OUT-OF-STATE/OVERNIGHT TRAVEL REQUEST (Cont.)

2. If activity is out of state, why was an out-of-state location chosen for this activity as opposed to an in-state location?

N/A

VII. RECOMMENDATIONS AND ASSURANCES

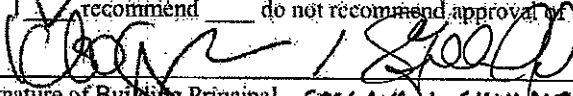
1. As the primary sponsor of this out-of-state trip, I assure the school district that I will enforce the board policy regarding out-of-state trips, uphold and enforce all school rules and submit all required paperwork prior to departure time.

  
Signature of Primary Sponsor

12/5/23

Date

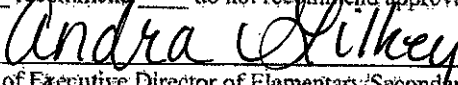
2. I  recommend  do not recommend approval of this trip.

  
Signature of Building Principal GOGGANS + GILLILAND

12/5/23 / "

Date


3. I  recommend  do not recommend approval of this trip.

  
Signature of Executive Director of Elementary/Secondary Education

12/8/23

Date

4. I  recommend  do not recommend approval of this trip.

  
Signature of Assistant Superintendent

12-11-2023

Date

VIII. BOARD OF EDUCATION ACTION

This request for an out-of-state/overnight trip was  approved  denied at the regular meeting of the Mid-Del Board of Education on \_\_\_\_\_





SWIM

STATE CHAMPIONS 2019, 2020, 2021

**Principal**

**Kristin Goggans**

**Assistant Principals**

Josh Terry

James Werchan

Kaelyn Cole

Michelle Dunn

**Athletic Director**

Mike Dunn

**Boys Head Coach**

Josh Norman

**Girls Head Coach**

Josh Norman

**Boys Assistants**

Kirk Norman

**Girls Assistant**

Audrey LaValley

# Mid-Del Schools

**Dr. Rick Cobb**  
Superintendent

**Carl Albert High School**

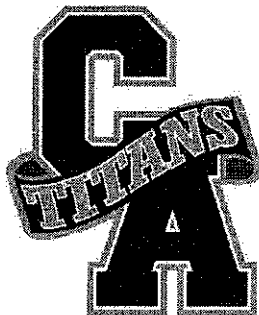
739-1685

2009 S. Post Road, Midwest City, OK 73130

Fax (405)

(405) 739-1726

**Mid-Del Sponsor List:** Josh Norman, Kirk Norman, Audrie LaValley, Elizabeth Norman  
**Other Adults:** Parents traveling and rooming with athletes (no more than 2 athletes to a room.) Room assignments will be documented through the team.



SWIM

STATE CHAMPIONS 2019, 2020, 2021

STATE RUNNER-UP 2021, 2023(x2)



# Mid-Del Schools

**Dr. Rick Cobb**  
**Superintendent**

## Principal

**Kristin Goggans**

**Carl Albert High School**

739-1685

2009 S. Post Road, Midwest City, OK 73130

Fax (405)

(405) 739-1726

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**Room Assignments:** Swimmers will stay in hotel rooms booked and paid for by parents. If a swimmer travels and rooms with another swim family, it will be documented through the team, and there will be a 'two athlete per room' cap recommended to the parents. No swimmers will be allowed to stay in a hotel room that is unsupervised by an adult.

\*No swimmers will be permitted to drive themselves. Transportation and room sharing forms will be required for all athletes

## Assistant Principals

**Josh Terry**

**James Werchan**

**Kaelyn Cole**

**Michelle Dunn**

## Athletic Director

**Mike Dunn**

## Boys HeadCoach

**Josh Norman**

## Girls Head Coach

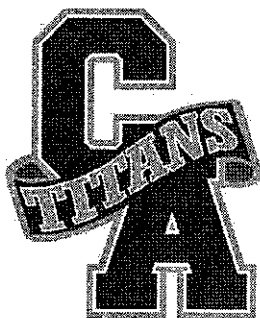
**Josh Norman**

## Boys Assistants

**Kirk Norman**

## Girls Assistant

**Audrie LaValley**



**SWIM**

**STATE CHAMPIONS 2019, 2020, 2021**





# Mid-Del Schools

**Dr. Rick Cobb**  
Superintendent

**Carl Albert High School**  
739-1685

2009 S. Post Road, Midwest City, OK 73130

Fax (405)

(405) 739-1726

SWIM

STATE CHAMPIONS 2019, 2020, 2021

## Principal

**Kristin Goggans**

## Assistant Principals

**Josh Terry**

**James Werchan**

**Kaelyn Cole**

**Michelle Dunn**

## Athletic Director

**Mike Dunn**

## Boys HeadCoach

**Josh Norman**

## Girls Head Coach

**Josh Norman**

## Boys Assistants

**Kirk Norman**

## Girls Assistant

**Audrie LaValley**

**\*All rooms reserved for swim families are on the same floor and in the same hall.**

## Hallway Supervision Schedule:

**9:00pm-Midnight: Josh Norman**

**Midnight- 2:00am: Kirk Norman**

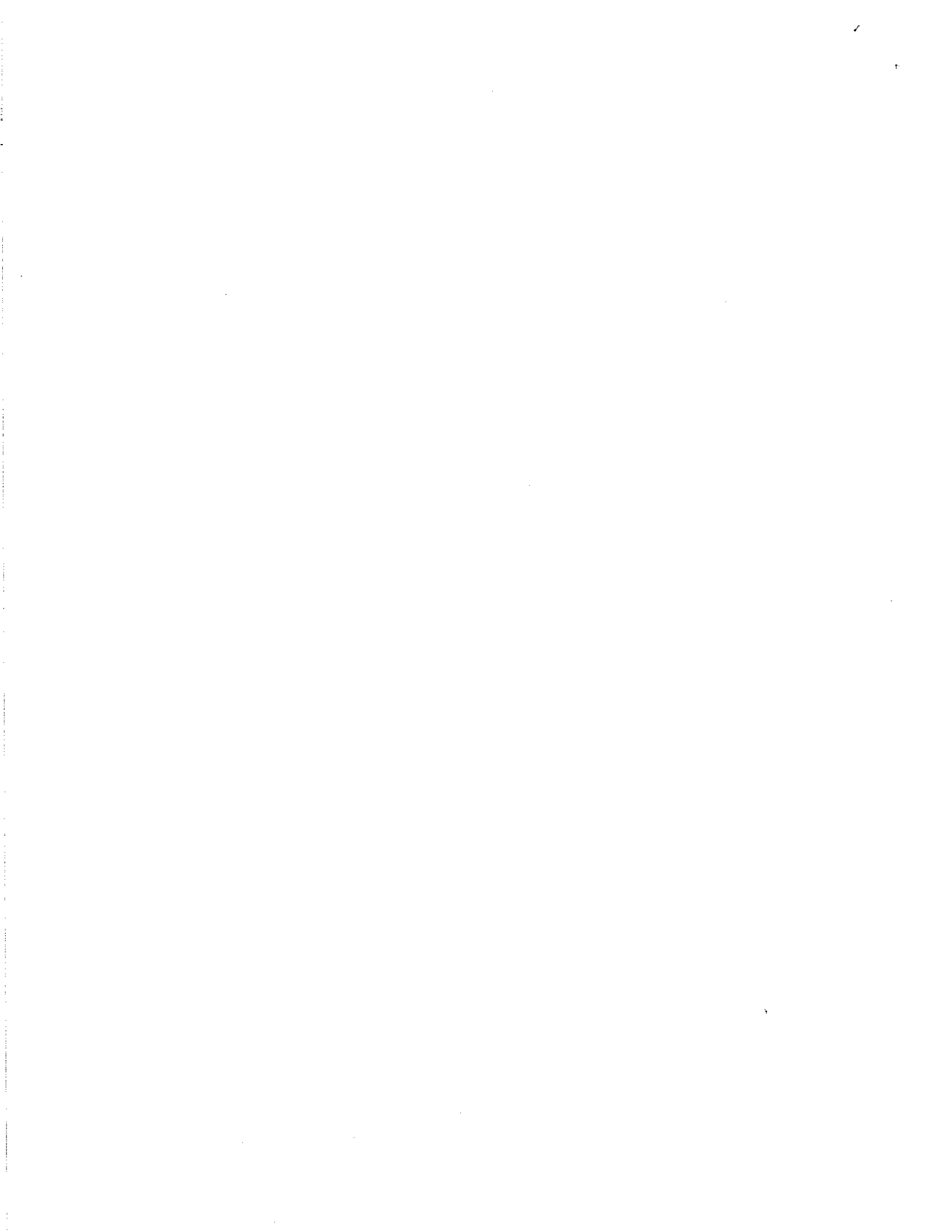
**2:00am-4:00am: Audrie LaValley**

**4:00am-7:00am: Elizabeth Norman**

SWIM

STATE CHAMPIONS 2019, 2020, 2021

STATE RUNNER-UP 2021, 2023(x2)



Carl Albert High School/Del City High School  
Swim Co-Ed

Itinerary for OSSAA State Championships in Jenks, OK

Hotel Information:

Holiday Inn Express & Suites  
150 S Aquarium Drive  
Jenks, OK 74037  
United States  
+1 (918) 296-7300

**Friday, February 16th (Approximate time table)**

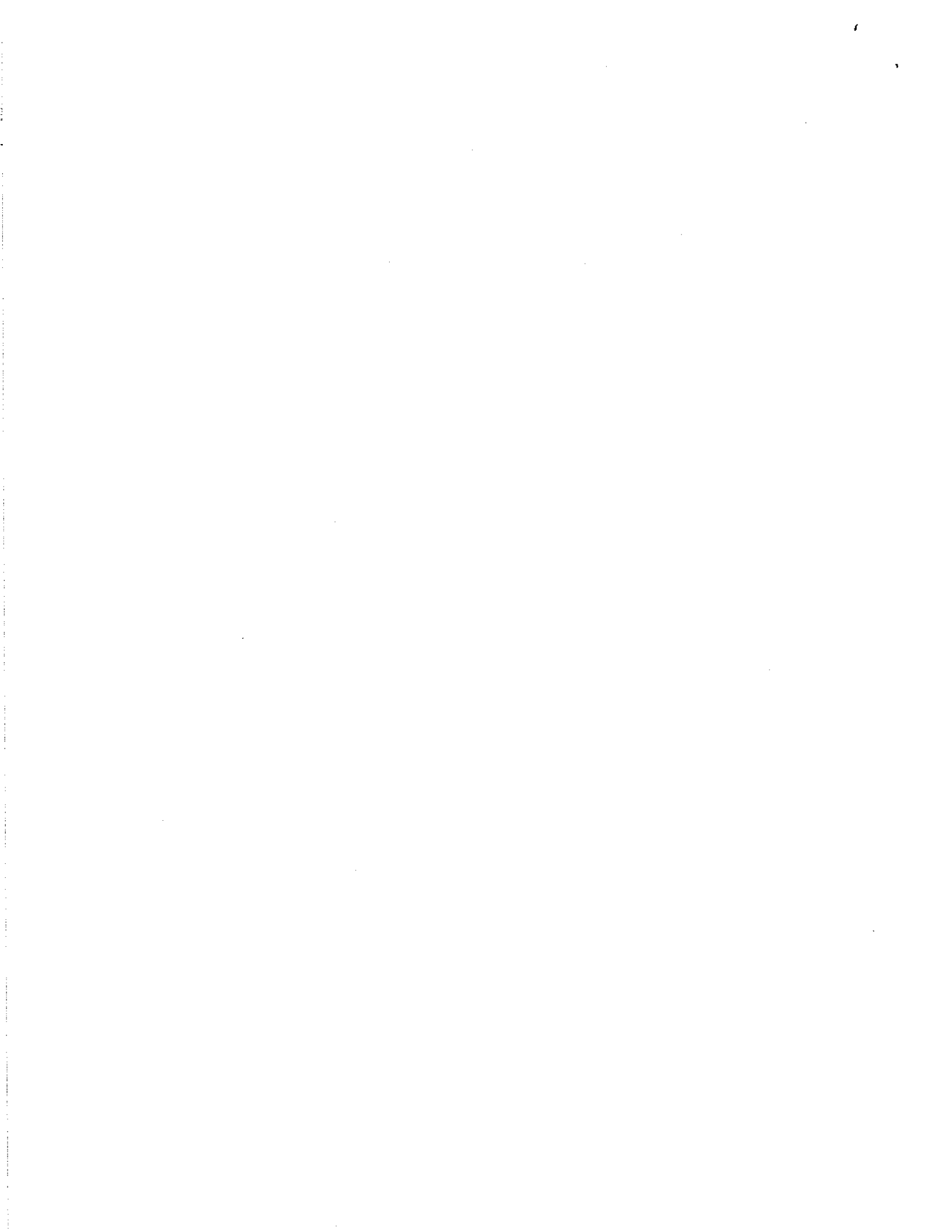
10:00 a.m.	Bus leaves CAHS with team
Noon	Parents and athletes expected arrival time at hotel
1:30 p.m.	Team takes bus from hotel to Jenks A.C.
2:00 p.m.	Warm Ups Begin
4:00 p.m.	Meet Start (Prelims)
8:00 p.m.	Meet End
9:00 p.m.	Dinner at hotel provided by booster club
10:00 p.m.	Team Meeting (Overnight Rules and Expectations/Hotel Etiquette) Immediately following: Lights Out.

\*Exact time table will be sent out once OSSAA publishes State Schedule

**Saturday, February 17th**

8:00 a.m.	Team Breakfast provided by hotel
10:00 a.m.	Team Activity (TBD)
12:30 p.m.	Team Meeting and departure for pool *Swimmers ride bus from hotel to pool
2:00 p.m.	Warm Ups Begin
4:00 p.m.	Meet Start (Finals)
TBA	Meet End
TBA	Swimmers check out through coaching staff and are released to parent transportation.
TBA	Bus Departs Jenks
TBA	Bus Arrives CAHS

\*Exact time table will be sent out once OSSAA publishes State Schedule



MID-DEL SCHOOLS  
OUT-OF-STATE/OVERNIGHT TRAVEL REQUEST WITH STUDENTS

I. IDENTIFYING INFORMATION

- 1. Name of School CARL ALBERT HIGH SCHOOL
- 2. Name of Group MEN'S & WOMEN'S TRACK & FIELD
- 3. Name of Mid-Del Sponsor(s) CAMERON COUCH & BILL CASE
- 4. Destination FAYETTEVILLE, AR
- 5. Dates of Trip from/to APRIL 5<sup>th</sup> 2024
- 6. Time and Location of Departure EARLY MORNING → CAHS FIELDHOUSE
- 7. Time and Location of Arrival LATE MORNING → FAYETTEVILLE HIGH SCHOOL
- 8. Will students miss class time for this trip?  Yes  No If yes, how much class time?  
ALL DAY FRIDAY APRIL 5<sup>th</sup>
- 9. Is this trip during the Oklahoma Core Curriculum Testing window?  Yes  No  
If yes, attach a detailed plan of how many students will be affected and the dates/times the tests will be made up.
- 10. Purpose of Trip: EXPERIENCE NEW / DIFFERENT COMPETITION AS A TEAM  
FAYETTEVILLE MEET
- 11. Mode of Transportation: VILLAGE CHARTER TRAVEL

II. ITINERARY - Please attach a detailed trip itinerary.

III. PARTICIPATION (If applicable)

- 1. Number of students: 20-30 Number of adult sponsors/chaperones: 8-10
- 2. If primary sponsor will be carrying a cell phone, please give number. (465) 200-5111 / (405) 535-5703

IV. OVERNIGHT ACCOMMODATIONS

- 1. Name of hotel where group/teacher will stay N-A



MID-DEL SCHOOLS  
OUT-OF-STATE/OVERNIGHT TRAVEL REQUEST (Cont.)

- 2. Address of hotel: N-A  
Street Address City State Zip
- 3. Telephone of hotel: N-A (Include area code)
- 4. Alternate phone number in case of emergency: N-A
- 5. Has hotel agreed to assign rooms in consecutive or adjacent blocks?  Yes  No . If approved, verification and room assignment numbers will be required prior to departure.

V. FINANCIAL INFORMATION

1. How will trip expenses be paid? FUND: 837 AMOUNT: \$ 5,300

A. Please check which one applies:

- All expenses from School Activity Funds (SAF).  
Project # \_\_\_\_\_ Project Name: \_\_\_\_\_
- Some expenses from SAF. If some, please complete #2 below to clarify other funding sources.
- No expenses from SAF. If no, please complete #2 below to clarify other funding sources.
- Personal funds through Activity Account

B. If expenses are to be paid all or part from School Activity Funds, are the income and expenditures for this trip approved by the Board of Education prior to this trip? If no, the trip cannot be authorized to be paid from School Activity Funds.  Yes  No

2. Clarify other funding sources if all expenses are not paid or if some expenses are paid by School Activity Funds. Check what other sources apply:

Sanctioned Organization funds: AMOUNT: \$ 3,500  
 School District Allocated funds: AMOUNT: \$           
 Other: Personal funds, donations, civic-club etc. as examples AMOUNT: \$ 1,800

Explain other sources: Donations, Gifts, SAF, Boosters, Parents

VI. JUSTIFICATION

1. Please describe the educational benefits of this trip. (Omit if the activity is the result of OSSAA sanctioned competition.)

EDUCATIONAL BENEFITS OF THIS TRIP WOULD BE THE PILLARS OF MID-DEL SCHOOLS.  
SAFE: VILLAGE TRAVEL PROVIDES SAFE TRANSPORTATION WHILE ADULT/STUDENT RATIO ALIGNS  
CHALLENGED: NEW EXPERIENCE AND ENVIRONMENT PROVIDES STUDENT-ATHLETE GROWTH  
READY: TEAMWORK/PREPARATION ALLOWS STUDENT-ATHLETES TO BE READY



MID-DEL SCHOOLS  
OUT-OF-STATE/OVERNIGHT TRAVEL REQUEST (Cont.)

2. If activity is out of state, why was an out-of-state location chosen for this activity as opposed to an in-state location?

WE CHALLENGED OUR TEAMS TO PERFORM AT A HIGH-LEVEL ON AND OFF THE TRACK. THE INCENTIVE WAS A SPECIAL MEET; THEY MET THE REQUIRED GOALS AND OUR SELECTION WAS FAYETTEVILLE, ARK. TO GAIN NEW EXPERIENCES AS A TEAM.

VII. RECOMMENDATIONS AND ASSURANCES

1. As the primary sponsor of this out-of-state trip, I assure the school district that I will enforce the board policy regarding out-of-state trips, uphold and enforce all school rules and submit all required paperwork prior to departure time.

*[Handwritten Signature]*

Signature of Primary Sponsor

12/12/2023  
Date

2. I  recommend  do not recommend approval of this trip.

*[Handwritten Signature]*

Signature of Building Principal

12/12/2023  
Date

3. I  recommend  do not recommend approval of this trip.

*[Handwritten Signature: Andrea Hilkey]*

Signature of Executive Director of Elementary/Secondary Education

12/18/23  
Date

4. I  recommend  do not recommend approval of this trip.

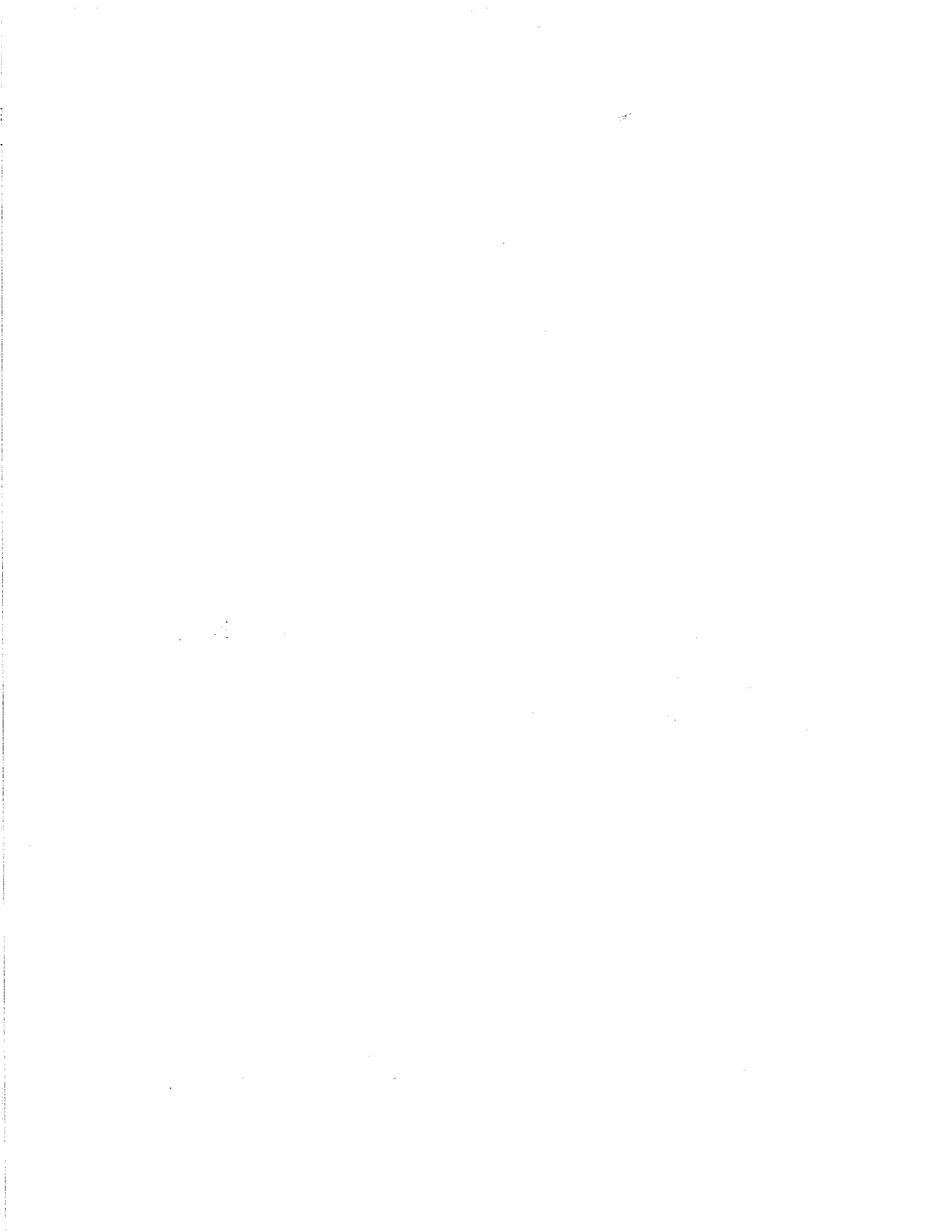
*[Handwritten Signature: Luanda Burles]*

Signature of Assistant Superintendent

12-18-2023  
Date

VIII. BOARD OF EDUCATION ACTION

This request for an out-of-state/overnight trip was  approved  denied at the regular meeting of the Mid-Del Board of Education on \_\_\_\_\_



**MID-DEL SCHOOLS  
OUT-OF-STATE/OVERNIGHT TRAVEL REQUEST**

**I. IDENTIFYING INFORMATION**

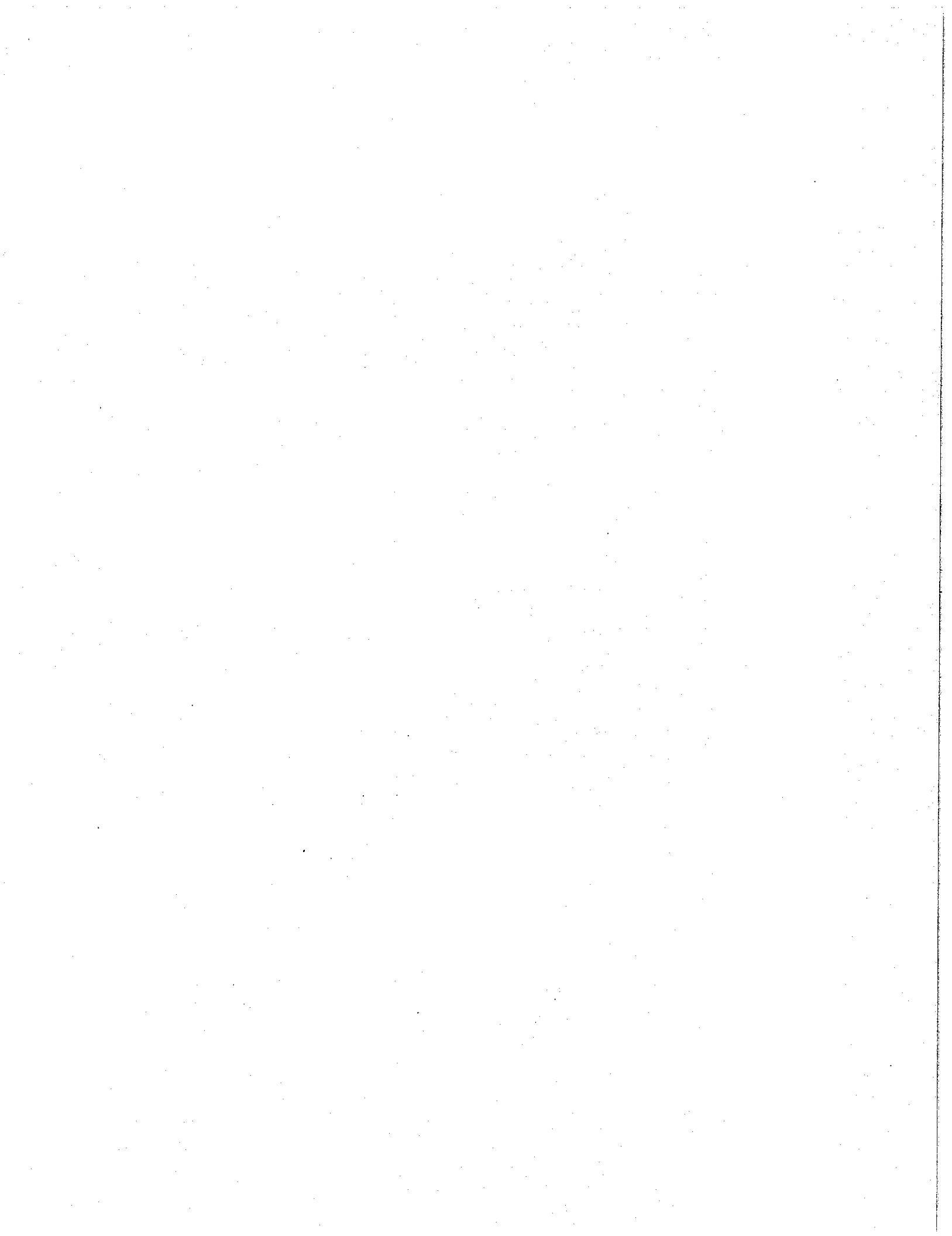
1. Name of School: Del City High School
2. Name of Group: DCHS NJROTC Unit
3. Name of Mid-Del Sponsor(s): Captain John Keilty/Senior Chief Danny Moreau
4. Destination: Camp Clark, Nevada, MO
5. Dates of Trip from: \*\* JUNE 2024 to \*\* June 2024
6. Time and Location of Departure: 6:00 am, Del City High School
7. Time and Location of Arrival: 12:00 pm, Camp Clark
8. Will students miss class time for this trip? Yes  No If yes, how much class time?  
\_\_\_\_\_
9. Is this trip during the Oklahoma Core Curriculum Testing window? Yes  No  
If yes, attach a detailed plan of how many students will be affected and the dates/times the tests will be made up.
10. Purpose of Trip: Advanced group military training w/cadets from a myriad of units from other states.  
\_\_\_\_\_  
\_\_\_\_\_
11. Mode of Transportation: BUS

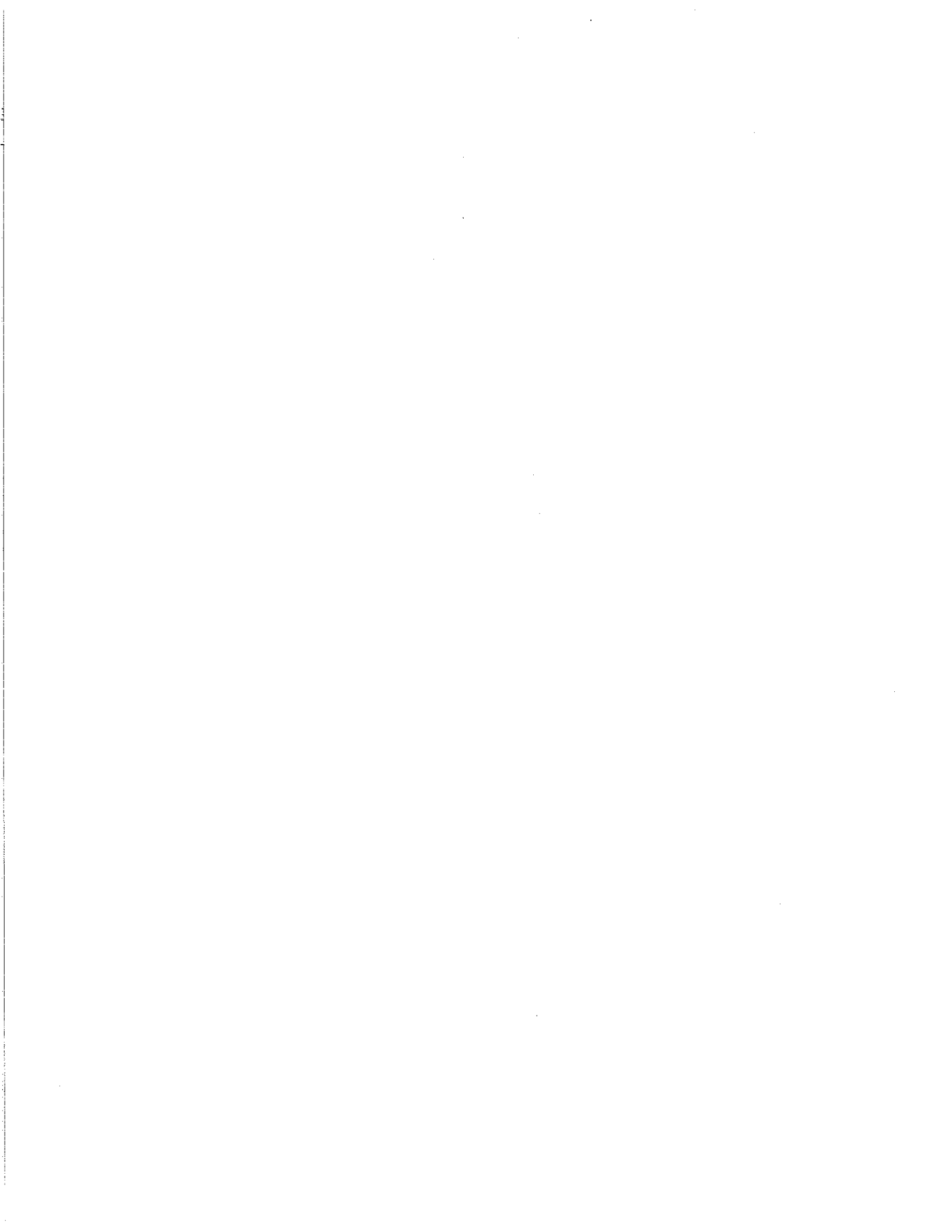
**II. ITINERARY** – Please attach a detailed trip itinerary.

**III. PARTICIPATION** (If applicable)

1. Number of students: 15-20 Number of adult sponsors/chaperones: 2











2. If primary sponsor will be carrying a cell phone, please give number. 405-820-9542

#### IV. OVERNIGHT ACCOMMODATIONS

1. How will nighttime supervision be done?

Scheduled supervision (Please attach chaperone assignments with times.)

One adult assigned to each student's room. (Prior to departure, a list of room assignments for chaperones is to be submitted to the building principal.)

2. Name of hotel where group/teacher will stay N/A. On base male/female barracks

3. Address of hotel:

Street Address City State Zip

4. Telephone of hotel: \_\_\_\_\_ (Include area code.)

5. Alternate phone number in case of emergency: \_\_\_\_\_

6. Has hotel agreed to assign rooms in consecutive or adjacent blocks? Yes No  
If approved, verification and room assignment numbers will be required prior to departure.

#### V. FINANCIAL INFORMATION

1. How will trip expenses be paid?

A. Please check which one applies:

- All expenses from School Activity Funds (SAF).  
Project # 947 Project Name: NAVY ALLOCATED (REGISTRATION FEES)
- Some expenses from SAF. If some, please complete #2 below to clarify other funding sources. (GAS AND BUS)
- No expenses from SAF. If no, please complete #2 below to clarify other funding sources.

B. If expenses are to be paid all or part from School Activity Funds, are the income and expenditures for this trip approved by the Board of Education prior to this trip? If no, the trip cannot be authorized to be paid from School Activity Funds.

Yes  No

2. Clarify other funding sources if all expenses are not paid or if some expenses are paid by School Activity Funds. Check what other sources apply:

- Sanctioned Organization funds  
 School District Allocated funds



## **CAMP CLARK BASIC LEADERSHIP AND ADVANCED LEADERSHIP CAMP**

1. Bus will depart DCHS on a Sunday or Monday @8am (Captain Keilty driver)
2. Stop enroute to Nevada Missouri..approx 10am
3. Arrive at Camp Clark @1pm
  
4. Students will lodge in girls and boys barracks. A male and female adult chaperone will be present.
5. Students will eat 3 meals a day in a mess hall .
6. Activities during the course of the leadership Camp will include Physical Training, Obstacle Course, Professional Training provided by the National Guard , Drill , Health and Comfort and classroom activities in protocol, customs, courtesies and traditions. Also paint ball and swimming are fun activities.
7. There will be an end of camp awards ceremony on the Saturday Morning
  
8. Bus will depart Camp Clark @noon on Saturday
9. Bus will arrive back at DCHS at 6pm.

**CAMP FEES PAID FOR BY NAVY ALLOCATED**

**BUS AND GAS PAID FOR BY SCHOOL ACTIVITY FUND .**



Other: Personal funds, donations, civic-club etc. as examples:

Explain other sources:

THE CAMP REGISTRATION FEES ARE PAID BY NAVY ALLOCATED THE  
BUS AND GAS FEES ARE PAID FOR BY SCHOOL  
ACTIVITY.

VI. JUSTIFICATION

1. Please describe the educational benefits of this trip. (Omit if the activity is the result of  
OSSAA sanctioned competition.)

Cadets learn leadership skills needed to assume various officer/senior  
enlisted positions within their respective units during the following school  
year.

2. Why was an out-of-state location chosen for this activity as opposed to an in-state location?  
Host unit determined by the Navy located out of state.



### MID-DEL PUBLIC SCHOOLS OUT-OF-STATE TRAVEL REQUEST WITHOUT STUDENTS

All requests must be received two months prior to the Board Meeting preceding the travel.

Employee Travel without Students

Employee: NICK MIRANDA Site: MAINTENANCE

Purpose of Travel (Please attach a copy of the agenda for the meeting/ conference): PROGRAM LIAISON TRAINING

Dates for Travel: JANUARY 24-25

Transportation: From Midwest City OKLA on JANUARY 24, 2024  
To Dallas, Texas return date JANUARY 25, 2024

School Days Missed: JANUARY 24, 25 2024

Release Time

Personal Leave

*Centers for Disease Control*

Funding Source:  
FUND: \_\_\_\_\_ AMOUNT: \$ \_\_\_\_\_ (TOTAL)

Breakdown of Amount:  
FLIGHT: \$ \_\_\_\_\_ MILEAGE: \$ \_\_\_\_\_ HOTEL: \$ \_\_\_\_\_  
SHUTTLE/CAB: \$ \_\_\_\_\_ MEALS: \$ \_\_\_\_\_ INCIDENTALS: \$ \_\_\_\_\_

Will leave require a substitute? NO Project Code \_\_\_\_\_

Funding source for expenses other than sub:  
Project Name \_\_\_\_\_ Project Code 052

Project Name \_\_\_\_\_ Project Code \_\_\_\_\_

Site Principal: \_\_\_\_\_  
Executive Director: Mike Bayon  
*(please attach information justifying the need for the trip.)*  
Asst. Superintendent: \_\_\_\_\_  
Superintendent: R. W.

Approval for the trip does not yield approval of Release Time. Submit the Request for Release Time on the yellow form and attach to this request.



MID-DEL PUBLIC SCHOOLS  
OUT-OF-STATE TRAVEL REQUEST WITHOUT STUDENTS

All requests must be received two months prior to the Board Meeting preceding the travel.

Employee Travel without Students

Employee: RANDALL HARRELL Site: MAINTENANCE

Purpose of Travel (Please attach a copy of the agenda for the meeting/ conference): PROGRAM LIAISON TRAINING

Dates for Travel: JANUARY 24-25

Transportation: From Midwest City, OKLA. on JANUARY 24, 2024  
To Dallas, Texas return date JANUARY 25, 2024

School Days Missed: \_\_\_\_\_

Release Time

Personal Leave

Funding Source:  
FUND: \_\_\_\_\_ AMOUNT: \$ \_\_\_\_\_ (TOTAL)

*Centergistic*

Breakdown of Amount:  
FLIGHT: \$ \_\_\_\_\_ MILEAGE: \$ \_\_\_\_\_ HOTEL: \$ \_\_\_\_\_  
SHUTTLE/CAB: \$ \_\_\_\_\_ MEALS: \$ \_\_\_\_\_ INCIDENTALS: \$ \_\_\_\_\_

Will leave require a substitute? NO Project Code \_\_\_\_\_

Funding source for expenses other than sub:

Project Name \_\_\_\_\_ Project Code 052

Project Name \_\_\_\_\_ Project Code \_\_\_\_\_

Site Principal: \_\_\_\_\_  
Executive Director: [Signature]  
*(please attach information justifying the need for the trip.)*  
Asst. Superintendent: \_\_\_\_\_  
Superintendent: [Signature]

Approval for the trip does not yield approval of Release Time. Submit the Request for Release Time on the yellow form and attach to this request.





Carrie D. Newnam  
Director of Student Accounting

Dr. Rick Cobb  
Superintendent

4731 Judy Dr.  
Oklahoma City, OK 73115  
(405) 671-8615  
(405) 582-7096 FAX

Mailing Address:  
P.O. Box 10630  
Midwest City, OK 73140

To: Board of Education  
Dr. Rick Cobb, Superintendent

From: Carrie Newnam, Director of Student Accounting *cn*

Re: Policy C-14 Policy Revision

Date: January 8, 2024

I recommend approval of the attached revision to Board of Education Policy C-14 Student Transfers. The revision includes updated language that ensures our Crutchfield students have the ability to attend the Mid-Del Virtual Academy if approved.

Thank you for your consideration. If you have any questions, please let me know.

*Mission Statement*

When the young people of Mid-Del enter our schools, they will be **safe**.  
When they enter our classrooms, they will be **challenged**.  
When they leave our schools, they will be **ready**.

**STUDENT TRANSFERS**

All requests for transfer into this District initiated by or on behalf of a nonresident student shall be approved or denied in accordance with this policy. The Board of Education delegates to the Superintendent or the Superintendent's designee authority to approve or deny all transfer applications pursuant to the criteria listed in this policy.

The Mid-Del Public School District No. I-52 does not discriminate on the basis of race, color, national origin, sex, pregnancy, gender, gender expression or identity, religion, veteran status, sexual orientation, disability, age or genetic information in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies:

Title IX Coordinator  
Address: 7217 S.E. 15<sup>th</sup> Street  
Midwest City, OK 73110  
Phone: 405-737-4461  
Email Address: phuston@mid-del.net

504 Title IX Coordinator  
Address: 7217 S.E. 15<sup>th</sup> Street  
Midwest City, OK 73110  
Phone: 405-737-4461  
Email Address: twilson@mid-del.net

The school district will not accept or deny a transfer based on ethnicity, national origin, gender, income level, disabling condition, proficiency in the English language, measure of achievement, aptitude, or athletic ability. The school district will begin accepting applications for the next school year starting July 1<sup>st</sup>. Receipt of applications will be documented by the district so that the district may review those applications in the order submitted for purposes of capacity limitations. The administration will not approve or deny transfers received for the next school year until after the July 1<sup>st</sup> capacity data is determined for each grade level and site within the school district.

Transfers that have previously been approved by the school district will remain in effect for future school years unless the district provides notification to the parent or legal guardian that the transfer is not going to be continued for an upcoming school year due to capacity, disciplinary action, or attendance issues. The district will not require parents resubmit a new application each school year and will advance the previous application of an enrolled student amending only the grade placement of the student.

A transfer may be requested at any time in the school year. State law does limit the ability of a student to transfer no more than two (2) times per school year to one or more school districts in which the student does not reside. Exceptions to this limit will exist for students in foster care. Students are legally entitled to reenroll at any time in his or her school district of residence. Sibling transfer requests for kindergarten through twelfth grade will be considered with only discipline and attendance records reviewed in the determination of the request if there is capacity. Sibling transfer requests for pre-kindergarten aged students will not receive preferential treatment. A separate application must be filed for each student so that the district can in a timely manner consider requests in the order applications are received.

Any student that has attended in the district for three or more consecutive years prior to moving out of the district will be allowed to transfer regardless of grade level or site capacity provided any required special program space exists and the student does not meet the basis for denial below.

It is the policy of the Board of Education that any legally transferring student shall be accepted by the district under the following circumstances:

1. The district has the capacity to accept the student at the grade level at the school site.
2. The transferring student has not been disciplined for:
  - a. Violation of a school regulation.

- b. Possession of an intoxicating beverage, low-point beer, as defined by Section 163.2 of Title 37 of the Oklahoma Statutes, or missing or stolen property if the property is reasonably suspected to have been taken from a student, a school employee, or the school during school activities, or
  - c. Possession of a dangerous weapon or a controlled dangerous substance while on or within two thousand (2,000) feet of public school property, or at a school event, as defined in the Uniform Controlled Dangerous Substances Act.
3. The transferring student does not have a history of absences. "History of absences" means ten or more absences in one semester that are not excused for the reasons provided in 70 O.S. § 10-105 or due to illness.

By the first day of January, April, July, and October, the Board of Education shall establish the number of transfer students the district has the capacity to accept in each grade level for each school site within the district. The number of transfer students for each grade level at each site that the district has the capacity to accept will be posted in a prominent place on the school district's website. The district shall report to the State Department of Education the number of transfer student for each grade level for each school site which the district has the capacity to accept.

In making the decision to determine capacity, the Board of Education shall review class size limits specified in 70 O.S. § 18-113.1 and multiply those limits times the number of classroom teachers employed by the school district at each level. If classroom space is not sufficient to accommodate that number of students due to a classroom being disproportionately sized, the district's capacity numbers will reflect a lesser amount based upon that classroom size.

A student shall be provided preferential treatment and approved regardless of capacity with only discipline and attendance records reviewed in the determination of the request whose parent is employed by the school district.

Transfer requests into the district's full-time virtual program will not be accepted nor considered ~~except for approved transfers from Crutcho Public Schools in grades 9 through 12.~~

The school district shall enroll transfer students in the order in which they submit their applications. If the number of student transfer applications exceeds the capacity of the district, the district shall select transfer students in the order in which the district received the application. Students who are the dependent children of a member of the active uniformed military services of the United States on a full-time active-duty status and students who are the dependent children of the military reserve on active duty orders shall be eligible for admission to the school district regardless of capacity at the district. Students shall be eligible for military transfer if:

- 1. At least one parent of the student has a Department of Defense issued identification card; and
- 2. At least one parent can provide evidence that he or she will be on active-duty status or active-duty orders, meaning the parent will be temporarily transferred in compliance with official orders to another location in support of combat, contingency operation or a national disaster requiring the use of orders for more than thirty (30) consecutive days.

If accepted, a student transfer is granted for the existing school year and may continue to attend in future years. At the end of the school year, the district may deny continued transfer of the student due to capacity or for disciplinary reasons or a history of absences. Transportation will not be provided for any student attending based on approval of an out-of-district transfer.

Students currently enrolled in a private school not accredited by a state agency or in a home school are not guaranteed enrollment in the grade, courses and/or program(s) in which they desire to enroll. Students desiring to transfer from private schools not accredited by a state agency or from a home school will be required to take all placement tests required of resident students enrolling in this district after attendance in private schools not accredited by a state agency or home schools, and the administration will determine the appropriate placement primarily upon placement test results per district policy. Accordingly, students applying for a transfer from such schools will be granted a provisional transfer until test results are reviewed to determine the appropriate grade, courses and/or program(s) and the criteria of this policy is then applied to determine if the student is eligible for transfer approval. An applicant who

does not agree to accept placement based upon such test results and criteria review will be deemed ineligible for an approved transfer and the provisional transfer will be of no effect.

If a transfer request is denied by the administration, the parent or legal guardian of the student may appeal the denial within ten (10) days of notification of denial to the Board of Education. The Board of Education shall consider the appeal at its next regularly scheduled board meeting if notice is provided prior to the statutory deadline for posting the agenda for the meeting. If notice is after the deadline for posting, the board shall consider the appeal at a special meeting of the Board of Education.

Appeal Process: During the appeal, the board will review the action of the administration to make sure that the district policy was followed with regard to the denial of the transfer. The Board of Education will meet in an executive session to review the educational records of the student. If the policy was not followed, the Board of Education shall vote to overturn the denial and the transfer will be granted. This will be a paper appeal and will include the written documentation utilized by the school district as well as a written response from the parent or legal guardian which explains why the policy was not followed.

If the Board of Education votes to uphold the denial of the transfer, the parent or legal guardian may appeal the denial within ten (10) days of the notification of the appeal denial to the State Board of Education. The parent or legal guardian shall submit to the State Board of Education and to the Superintendent of the district, a notice of appeal on the form prescribed by the State Board of Education.

A student who enrolls in a school district in which the student is not a resident shall not be eligible to participate in school-related extramural athletic competition governed by the Oklahoma Secondary School Activities Association for a period of one (1) year from the first day of attendance at the receiving school unless the transfer is from a school district which does not offer the grade the student is entitled to pursue as per 70 O.S. § 8-103.2.

REFERENCE:           70 O.S. § 1.114  
                               70 O.S. § 1.113  
                               70 O.S. § 5-117.1  
                               70 O.S. § 8-101, et seq.  
                               70 O.S. § 8-101.2  
                               70 O.S. § 24-101.3  
                               70 O.S. § 24-101, et seq; §24-102  
                               Family Education Rights and Privacy Act  
                               Atty. Gen. Op. No. 87-134, April 1, 1988



**Dr. Rick Cobb**  
**Superintendent**

**Mrs. Lacey Brown**  
Executive Director of  
Teaching & Learning

7217 S.E. 15th Street  
Midwest City, OK 73110  
(405) 737-4461 x1308  
ljbrown@mid-del.net

Mailing Address:  
P.O. Box 10630  
Midwest City, OK 73140  
Fax: (405) 739-1754

To: Board of Education and Dr. Rick Cobb  
From: Mrs. Lacey Brown, Executive Director of Teaching and Learning  
Date: January 8, 2024  
Re: Mid-Del Awards

Mid-Del is proud of each of our staff members that dedicate their lives to serving our students, families, and community. With your approval, we would like to recognize the following award recipients with a one-time \$500.00 stipend before fixed costs.

Teacher of the Year  
Principal of the Year  
Assistant Principal of the Year  
Special Education Teacher of the Year  
Counselor of the Year  
Support Personnel of the Year

It is my pleasure to make this recommendation to you for the stipends as noted above. Thank you for your consideration of this request.



**Erin Rennick White**  
Executive Director of  
Technology

7217 S.E. 15th Street  
Midwest City, OK 73110  
(405) 737-4461 x1282  
erennick@mid-del.net

**Dr. Rick Cobb**  
Superintendent

Mailing Address:  
P.O. Box 10630  
Midwest City, OK 73140  
Fax: (405) 739-1754

To: The Board of Education and Dr. Rick Cobb

From: Erin Rennick White, Executive Director of Technology

Date: January 8, 2024

Re: Purchase of Secondary Teacher Laptops

I am asking for approval of entering into a lease to own contract with Apple for 700 of Apple Mac Air computers to outfit all administrators in the district and all secondary teachers in the district.

The total cost over 4 years is \$1,063,300.00. This will be split into annual payments of \$265,825.00 to be paid for out Bond 35, Proj 044.

***Mission Statement***

When the young people of Mid-Del enter our schools, they will be **safe**.  
When they enter our classrooms, they will be **challenged**.  
When they leave our schools, they will be **ready**.

## Master Lease Purchase Agreement

This Master Lease Purchase Agreement dated as of January 10, 2024 (this "Master Lease") is entered into by and between Apple Inc. ("Lessor") and Independent School District No. 52 of Oklahoma ("Lessee").

**1. MASTER LEASE; SCHEDULES.** Subject to the terms of this Master Lease, Lessee agrees to lease, purchase and acquire from Lessor certain equipment and/or software (the "Equipment") as may be described in any lease schedule (each, a "Schedule") which may be executed by the parties from time to time. Nothing in this Master Lease shall be construed to impose any obligation upon, or otherwise commit, Lessor to enter into any proposed Schedule, it being understood that whether Lessor enters into any proposed Schedule shall be a decision solely within Lessor's discretion. Lessee understands that Lessor requires certain documentation and information necessary to enter into any Schedule, and Lessee agrees to provide Lessor with any documentation or information Lessor may request in connection with Lessor's review of any proposed Schedule. Such documentation may include but shall not be limited to: (a) a description of the proposed Equipment, including the cost and its contemplated use and location, (b) information related to the vendor(s) manufacturing, licensing (subject to the terms of the Vendor's applicable end user license agreement(s)), delivering, installing or maintaining the proposed Equipment for Lessee (the "Vendor"), (c) documentation or information concerning the financial condition of Lessee, and (d) other information related to the Schedule and Lessee. The terms and conditions of this Master Lease (including all exhibits and any amendments hereto), are incorporated by reference into each Schedule and each Schedule, once executed by Lessor and Lessee, shall constitute a separate and independent lease and installment purchase of the Equipment identified therein, hereinafter referred to as a "Lease."

**2. INVOICE PAYMENT OR REIMBURSEMENT.** With respect to any Lease, and subject to the provisions of Section 3 if applicable, Lessor shall have no obligation whatsoever to make any payment to a Vendor or reimburse Lessee for any payment made to a Vendor for the Equipment that is the subject of such Lease until three (3) business days after Lessor's receipt of the following in form and substance satisfactory to Lessor in its sole discretion: (a) a Schedule executed by a duly authorized representative of Lessee; (b) a fully executed partial or final acceptance certificate as applicable ("Acceptance Certificate"); (c) a resolution or evidence of other official action taken by Lessee's governing body authorizing Lessee to enter into the related Lease and any applicable Escrow Agreement, the acquisition of the Equipment subject thereto, and confirming that Lessee's actions were in accordance with all applicable state, local and federal laws, including laws regarding open meetings and public bidding; (d) evidence of insurance with respect to the Equipment in accordance with the provisions of Section 15 of this Master Lease; (e) a Vendor invoice for the Equipment and, if such invoice has been paid by Lessee, evidence of payment thereof and, if applicable, evidence of official intent to reimburse such payment as required by the Treasury Regulations; (f) a completed and executed Form 8038-G or 8038-GC; (g) an Incumbency Certificate; (h) a Bank Qualification Designation; (i) Lease Payment Instructions; (j) Insurance Coverage Requirements; (k) an opinion of Lessee's counsel; and (l) such other documents, items, or information reasonably required by Lessor. Lessor shall provide each such document to Lessee in a form and substance satisfactory to Lessor.

**3. ESCROW AGREEMENT.** Upon agreement by both Lessee and Lessor as to any Lease, the parties shall enter into an escrow agreement (an "Escrow Agreement") with an escrow agent selected by Lessee, such selection subject to Lessor's approval, establishing an account from which the cost of the Equipment subject to such Lease is to be paid (the "Escrow Account"). Upon execution and delivery of an Escrow Agreement by the parties thereto and satisfaction of any conditions precedent set forth in Section 2 of this Master Lease or in such Escrow Agreement, Lessor shall deposit or cause to be deposited into the Escrow Account under the related Escrow Agreement funds for the payment of the costs of acquiring the Equipment under such Lease. Lessee acknowledges and agrees that no disbursements shall be made from an Escrow Account except for portions of the Equipment that are operationally complete and functionally independent and that may be fully utilized by Lessee without regard to whether the balance of the Equipment is delivered and accepted.

**4. DELIVERY AND ACCEPTANCE OF EQUIPMENT.** Lessee shall order the Equipment, cause the Equipment to be delivered and installed at the location specified in each Lease, and pay any and all delivery and installation costs and applicable sales and other taxes in connection therewith. When the Equipment identified in any Lease has been delivered and installed, Lessee shall immediately inspect the Equipment and evidence its acceptance by executing and delivering to Lessor the Acceptance Certificate. If Lessee signed a purchase contract for the Equipment, by signing a Schedule Lessee assigns its rights, but none of its obligations under the purchase contract, to Lessor.

**5. LEASE PAYMENTS.** Lessee agrees to pay "Lease Payments" to Lessor in accordance with the payment schedule set forth in each Lease, exclusively from legally available funds, consisting of principal and interest components in the amounts and on such dates as provided in each Lease. Lessee shall pay Lessor a charge on any Lease Payment not paid on the date such payment is due at the rate of 12% per annum or the highest lawful rate, whichever is less, from such due date until paid. The "Commencement Date" for each Lease is the date when interest commences to accrue under such Lease, which date shall be the earlier of (a) the date Lessee partially or fully accepts the Equipment pursuant to Section 4, or (b) the date of Lessor's deposit into an Escrow Account of sufficient monies to purchase the Equipment. Lessor will advise Lessee as to the address to which Lease Payments shall be sent. The Lease Payment is due whether or not Lessee receives an invoice. Restrictive endorsements on

checks sent by Lessee will not reduce Lessee's obligations to Lessor. Unless a proper exemption certificate is provided, applicable sales and use taxes may be paid by Lessee from funds advanced to Lessee by Lessor for such purpose in connection with the execution and delivery of the related Lease or may be paid by Lessee pursuant to Section 4 hereof. ***Lessor and Lessee understand and intend that the obligation of Lessee to pay Lease Payments under each Lease shall constitute a current expense of Lessee and shall not in any way be construed to be a debt of Lessee in contravention of any applicable constitutional or statutory limitation or requirement concerning the creation of indebtedness or debt by Lessee, nor shall anything contained in this Master Lease or in any Lease constitute a pledge of the general tax revenues, funds or monies of Lessee.***

**6. NON-APPROPRIATION OF FUNDS.** Lessee is obligated to pay Lease Payments under each Lease for each fiscal period as may lawfully be made from funds budgeted and appropriated for that purpose for such fiscal period. Lessee currently intends to remit and reasonably believes that funds in an amount sufficient to remit all Lease Payments and other payments under each Lease can and will lawfully be appropriated and made available to permit Lessee's continued utilization of the Equipment under such Lease and the performance of its essential function during the scheduled "Lease Term" as reflected in each Lease. Lessee currently intends to do all things lawfully within its power to obtain and maintain funds from which the Lease Payments under each Lease may be made, including making provision for such payments to the extent necessary in each budget or appropriation request adopted in accordance with applicable provisions of law. Notwithstanding the foregoing, Lessor acknowledges that the decision whether or not to budget and appropriate funds or to extend the term of a Lease for any period beyond the original or any additional fiscal period is within the discretion of the governing body of Lessee. In the event that Lessee's governing body fails or is unwilling to budget, appropriate or otherwise make available funds for the payment of Lease Payments and other payments, if any, under a Lease following the then current fiscal period (an "Event of Non-appropriation"), Lessee shall have the right to terminate such Lease on the last day of the fiscal period for which sufficient appropriations were made without penalty or expense, except as to the portion of any Lease Payment for which funds shall have been appropriated and budgeted, in which event Lessee shall return the Equipment subject to such Lease in accordance with Section 19 of this Master Lease. Lessee agrees to deliver notice to Lessor of such Event of Non-appropriation with respect to a Lease and termination at least thirty (30) days prior to the end of the then current fiscal period, but failure to give such notice shall not extend the term of the affected Lease beyond such then current fiscal period.

**7. UNCONDITIONAL OBLIGATION.** UPON THE COMMENCEMENT DATE OF A LEASE PURSUANT TO SECTION 5 OF THIS MASTER LEASE, AND EXCEPT AS PROVIDED IN SECTION 6, "NON-APPROPRIATION OF FUNDS," THE OBLIGATIONS OF LESSEE TO MAKE LEASE PAYMENTS AND TO PERFORM AND OBSERVE THE OTHER COVENANTS AND AGREEMENTS CONTAINED IN EACH LEASE SHALL BE ABSOLUTE AND UNCONDITIONAL IN ALL EVENTS WITHOUT ABATEMENT, DIMINUTION, DEDUCTION, SET-OFF OR DEFENSE, FOR ANY REASON INCLUDING, WITHOUT LIMITATION, ANY FAILURE OF THE EQUIPMENT TO BE DELIVERED OR INSTALLED, ANY DISPUTES WITH LESSOR OR ANY VENDOR OF ANY EQUIPMENT, DEFECTS, MALFUNCTIONS OR BREAKDOWNS IN THE EQUIPMENT, ANY ACCIDENT, CONDEMNATION, DAMAGE, DESTRUCTION, OR UNFORESEEN CIRCUMSTANCE, OR ANY TEMPORARY OR PERMANENT LOSS OF ITS USE.

**8. DISCLAIMER OF WARRANTIES.** THE SOLE WARRANTY FOR THE EQUIPMENT IS THE APPLICABLE PRODUCT WARRANTY (DEFINED BELOW). LESSOR MAKES NO REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, WHATSOEVER, INCLUDING WITHOUT LIMITATION, AS TO THE EQUIPMENT'S MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, SUITABILITY, DESIGN, CONDITION, DURABILITY, OPERATION, QUALITY OF MATERIALS OR WORKMANSHIP, NON-INFRINGEMENT, OR COMPLIANCE WITH SPECIFICATIONS OR APPLICABLE LAW, OR THAT THE OPERATION OR USE OF THE EQUIPMENT WILL BE UNINTERRUPTED, SECURE OR FREE OF ERRORS, DEFECTS, VIRUSES, MALFUNCTIONS, AND LESSEE, AS OF THE DATE OF LESSEE'S ACCEPTANCE AS SET FORTH IN SECTION 4, ACCEPTS SUCH EQUIPMENT AS IS AND WITH ALL FAULTS. LESSEE ACKNOWLEDGES THAT LESSEE HAS SELECTED THE EQUIPMENT BASED UPON LESSEE'S OWN JUDGMENT. Lessee acknowledges that the Equipment was manufactured and/or assembled, or in the case of software was developed and licensed, by the applicable Vendor and that any warranty rights with respect to such Equipment shall be provided by the applicable Vendor (the "Product Warranty"). Lessee agrees to settle any dispute it may have regarding performance of the Equipment directly with the applicable Vendor and not to make any claim against the Lease Payments due Lessor or any Assignee (as hereinafter defined). Lessee agrees to continue to pay Lessor, or such Assignee (as applicable), all Lease Payments and other payments without abatement or set off for any dispute with a Vendor regarding the Equipment. Nothing in this Master Lease or in any Lease shall relieve Apple Inc. of its obligations under the Product Warranty offered by Apple Inc. for applicable Apple-branded Equipment. Lessee acknowledges and agrees that the Product Warranty is a separate agreement between Lessee and the applicable Vendor and that such Product Warranty is not a part of this Master Lease or any Lease.

**9. TITLE AND SECURITY INTEREST.** Unless otherwise required by the laws of the state where Lessee is located, during each Lease Term, title to the Equipment shall be vested in Lessee, subject to the rights of Lessor under such Lease. In the event Lessor terminates a Lease pursuant to Section 17 of this Master Lease or an Event of Non-Appropriation occurs under a Lease, title to the related Equipment shall immediately vest in Lessor free and clear of any rights, title or interests of Lessee. Lessee, at its expense, shall protect and defend Lessee's title to the Equipment and Lessor's rights and interests therein and keep the Equipment free and clear from any and all claims, liens, encumbrances and legal processes of Lessee's creditors and other persons.

To secure the payment of all of Lessee's obligations under each Lease, Lessee hereby grants to Lessor a first priority purchase money security interest in the Equipment subject to each such Lease, anything attached or added to the Equipment by Lessee at any time, Lessee's rights under each agreement for the licensing of software to the extent that a security interest therein may be granted without violating the terms of such agreement, and on all proceeds, including proceeds from any insurance claims for loss

or damage, from such Equipment. Lessee authorizes Lessor to file a financing statement perfecting Lessor's security interest under the laws of Lessee's state. Lessee agrees to promptly execute such additional documents, in a form satisfactory to Lessor, which Lessor deems necessary or appropriate to establish and maintain its security interest in the Equipment. The Equipment is and will remain personal property and will not be deemed to be affixed to or a part of the real estate on which it may be situated. If applicable, as further security therefor, Lessee hereby grants to Lessor a first priority security interest in the cash and negotiable instruments from time to time comprising each Escrow Account and all proceeds (cash and non-cash) thereof, and agrees with respect thereto that Lessor shall have all the rights and remedies of a secured party under the applicable Uniform Commercial Code.

**10. USE, MAINTENANCE AND REPAIR.** Upon installation, no item of Equipment will be moved from the location specified for it in the related Lease (the "Equipment Location") without Lessor's prior consent, which consent will not be unreasonably withheld, except that any items of Equipment that are intended by design to be a mobile piece of technology (i.e. laptop computers) may be moved within the continental U.S. without consent. Lessor shall have the right at all reasonable times during regular business hours, subject to compliance with Lessee's customary security procedures, to enter into and upon the property of Lessee for the purpose of inspecting the Equipment. In order to facilitate the use of the Equipment by students and/or Lessee's employees ("Authorized Users") while on premises other than those belonging to Lessee, Lessee acknowledges and agrees that: (a) Lessee shall use due care to ensure that the Equipment is not (i) used in violation of any applicable law, in a manner contrary to that contemplated by the related Lease, or for private business purposes, or (ii) used by anyone other than Authorized Users; and (b) Lessee (and not Authorized Users) shall be solely responsible for (i) maintaining insurance in accordance with the terms of the related Lease, (ii) payment of any applicable sales, property and other taxes on the Equipment, and (iii) return of the Equipment under a Lease to Lessor upon the occurrence of an Event of Default or Event of Non-appropriation thereunder. Lessee agrees that it will use the Equipment under each Lease in the manner for which it was intended, as required by all applicable manuals and instructions and as required to keep the Equipment eligible for any manufacturer's certification and/or standard, full service maintenance contract. Lessee agrees that it will, at Lessee's own cost and expense, maintain, preserve and keep the Equipment under each Lease in good repair, condition and working order, ordinary wear and tear excepted. All replacement parts and repairs shall be governed by the terms of the related Lease. Lessee will not make any permanent alterations to the Equipment that will result in a decrease in the market value of the Equipment.

**11. LIENS; TAXES.** LESSEE WILL NOT SELL, TRANSFER, ASSIGN, PLEDGE, SUB-LEASE OR PART WITH POSSESSION OF THE EQUIPMENT, OR FILE OR PERMIT A LIEN TO BE FILED AGAINST THE EQUIPMENT, EXCEPT AS OTHERWISE EXPRESSLY PROVIDED UNDER THIS MASTER LEASE AND THE RELATED LEASE. The parties to this Master Lease intend that the Equipment will be used for governmental or proprietary purposes of Lessee and that the Equipment will be exempt from all property taxes. Lessee shall timely pay all assessments, license and filing fees, taxes (including sales, use, excise, personal property, ad valorem, stamp, documentary and other taxes) and all other governmental charges, fees, fines or penalties whatsoever, whether payable by Lessor or Lessee, now or hereafter imposed by any governmental body or agency on or relating to the Equipment or the Lease Payments or the use, registration, rental, shipment, transportation, delivery, ownership or operation of the Equipment and on or relating to this Master Lease or any Lease; *provided, however*, that the foregoing shall not include any federal, state or local income or franchise taxes of Lessor.

**12. LIMITATION OF LIABILITY.** NOTWITHSTANDING ANYTHING TO THE CONTRARY, LESSOR, SHALL NOT BE LIABLE FOR ANY DIRECT DAMAGES OF LESSEE RESULTING FROM, ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT, WHETHER ARISING IN CONTRACT, TORT, STRICT LIABILITY OR OTHERWISE, REGARDLESS OF THE THEORY OF LIABILITY. FURTHER, NOTWITHSTANDING ANYTHING TO THE CONTRARY, with respect to each Lease, Lessee agrees that (a) Lessor shall have no liability, cost or expense with respect to transportation, installation, selection, purchase, lease, ownership, possession, modification, maintenance, condition, operation, use, return or disposition of the Equipment, and (b) Lessor shall have no responsibility in connection with the selection of the Equipment, the ordering of the Equipment, its suitability for the use intended by Lessee, Lessee's compliance or non-compliance with competitive pricing and/or bidding requirements, the acceptance by the Vendor of the order submitted, if applicable, or any delay or failure by the Vendor or its sales representative to, deliver, install, or maintain the Equipment for Lessee's use. IN NO EVENT SHALL LESSOR BE LIABLE FOR ANY INCIDENTAL, INDIRECT, SPECIAL, CONSEQUENTIAL, EXEMPLARY OR PUNITIVE DAMAGES IN CONNECTION WITH OR ARISING OUT OF ANY LEASE OR THE EXISTENCE, FURNISHING, FUNCTIONING OR LESSEE'S USE OF ANY ITEM OF EQUIPMENT PROVIDED FOR IN ANY LEASE, WHETHER IN CONTRACT, TORT, STRICT LIABILITY OR OTHERWISE, REGARDLESS OF THE THEORY OF LIABILITY AND REGARDLESS OF WHETHER LESSOR HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THE PARTIES AGREE THAT THE PROVISIONS IN THIS MASTER LEASE FAIRLY ALLOCATE THE RISKS BETWEEN THE PARTIES WITHOUT WHICH THEY WOULD NOT HAVE ENTERED INTO THIS MASTER LEASE.

**13. IDENTIFICATION.** Lessor shall be entitled to insert missing or correct information on the related Lease, including, without limitation, Lessee's official name, serial numbers and any other information describing the Equipment under such Lease; provided that Lessor forwards copies of such changes to Lessee.

**14. LOSS OR DAMAGE.** Lessee shall be responsible for any loss, theft of and/or damage to the Equipment or any portion thereof from any cause whatsoever, regardless of the extent or lack of insurance coverage, from the time the Equipment is delivered to Lessee pursuant to the related Lease until the end of the Lease Term thereunder or until the Equipment is returned to Lessor pursuant to Section 19 of this Master Lease. If any item of the Equipment is lost, stolen or damaged, Lessee shall immediately provide written notice of such loss to Lessor and shall, within fifteen (15) days after such loss, at Lessee's option, either: (a) repair the damaged Equipment so that it is in good condition and working order, eligible for any manufacturer's certification, (b) replace the damaged Equipment at Lessee's sole cost and expense with equipment having substantially similar

manufacturer's specifications and of equal or greater value to the damaged Equipment immediately prior to such Equipment being damaged, such replacement equipment to be subject to Lessor's approval, whereupon such replacement equipment shall be substituted in the applicable Lease and the other related documents by appropriate endorsement or amendment; or (c) pursuant to Section 18(b), purchase Lessor's interest in the damaged Equipment on a pro rata basis (notwithstanding the limitation in Section 18(b) only to prepaying in whole) and continue the related Lease for the non-damaged Equipment for the balance of the applicable Lease Term. In such event, Lessor will provide Lessee with a revised amortization of Lease Payments for the non-damaged Equipment. Lessor will forward to Lessee any insurance proceeds which Lessor receives for damaged Equipment for Lessee's use in the repair or replacement of the damaged Equipment, unless there has been an Event of Default or an Event of Non-appropriation by Lessee, in which event Lessor will apply any insurance proceeds received to reduce Lessee's obligations under Section 17 of this Master Lease.

**15. INSURANCE.** In the event that Lessee is not self-insured (as hereafter provided), Lessee shall, at its expense, keep the Equipment fully insured against loss, fire, theft, damage or destruction from any cause whatsoever in an amount not less than the greater of (a) the total Lease Payments for the Lease Term under the related Lease or (b) the full replacement cost of the Equipment without consideration for depreciation. Upon Lessor's request, Lessee shall also provide such additional insurance against injury, loss or damage to persons or property arising out of the use or operation of the Equipment as is customarily maintained by owners of property similar to the Equipment. With Lessor's prior written consent, Lessee may self-insure against such risks. The policy shall state that Lessor shall be notified of any proposed cancellation at least 30 days prior to the date set for cancellation. All such insurance shall be in form, issued by such insurance companies and be in such amounts as shall be satisfactory to Lessor, and shall provide that losses, if any, shall be payable to Lessor as "loss payee," and all such liability insurance shall include Lessor as an "additional insured." Upon Lessor's request, Lessee shall provide Lessor with a certificate or other evidence of insurance acceptable to Lessor evidencing the insurance coverage required under the related Lease. In the event Lessee fails to provide such evidence within 10 days of Lessor's request, or upon Lessor's receipt of a notice of policy cancellation, Lessor may (but shall not be obligated to) obtain insurance covering Lessor's interest in the Equipment at Lessee's sole expense. Lessee will pay all insurance premiums and related charges.

**16. DEFAULT.** Lessee will be in default under a Lease upon the occurrence of any of the following (each, an "Event of Default"): (a) Lessee fails to pay any Lease Payment or other payment due in full under such Lease within 10 calendar days after its due date; (b) Lessee fails to perform or observe any other promise or obligation in this Master Lease and/or any Lease and does not correct the default within 30 days after written notice of default by Lessor; (c) any representation, warranty or statement made by Lessee in this Master Lease or any Lease shall prove to have been false or misleading in any material respect when made; (d) Lessee fails to obtain and maintain insurance as required by Section 15, or any insurance carrier cancels any insurance on the Equipment; (e) the Equipment or any portion thereof is misused, used in a manner not authorized by the applicable end user license agreement (if any) accompanying such Equipment, or used in violation of the terms of the related Lease; (f) the Equipment or any part thereof is lost, destroyed, or damaged beyond repair and remains uncured in accordance with Section 14; (g) a petition is filed by or against Lessee under any bankruptcy or insolvency laws; or (h) an Event of Default occurs under any other Lease or prior financing with Lessor or assigns or their respective affiliates, but any such Assignee may only exercise remedies with respect to other Leases for which it is the Assignee.

**17. REMEDIES.** Upon the occurrence of an Event of Default under a Lease, Lessor may, in its sole discretion, do any or all of the following (without penalty, liability or obligation on Lessor's part and without limiting any other rights or remedies available to Lessor): (a) provide written notice to Lessee of the Event of Default; (b) as liquidated damages for loss of a bargain, and not as a penalty, declare due and payable any and all amounts which may then be due and payable under the Lease, plus all Lease Payments remaining through the end of the then current fiscal period; (c) with or without terminating the Lease Term under such Lease, (i) enter the premises where the Equipment is located and retake possession of such Equipment or require Lessee at Lessee's expense to promptly return any or all of such Equipment to the possession of Lessor in accordance with the requirements in Section 19, and (ii) at Lessee's expense, sell or lease such Equipment or, for the account of Lessee, sublease such Equipment, continuing to hold Lessee liable for the difference between the Lease Payment payable by Lessee pursuant to the terms of such Lease to the end of the current fiscal period and the net proceeds of any such sale, lease or sublease. Lessor may require Lessee to remove all proprietary data from the Equipment, holding Lessor and its assigns harmless if Lessee fails to do so. Lessee will not make any claims against Lessor or the Equipment for trespass, damage or any other reason. The exercise of any of such remedies shall not relieve Lessee of any other liabilities under any other Lease. Without limiting the foregoing, Lessor may take whatever action, either at law or in equity, may appear necessary or desirable to enforce its rights under any Lease, or as a secured party in any or all of the Equipment. No remedy of Lessor is intended to be exclusive and every such remedy, now or hereafter existing, at law or in equity, shall be cumulative and shall be in addition to every other remedy given under a Lease. In the event that Lessor sells or otherwise liquidates the Equipment following an Event of Default or an Event of Non-appropriation as herein provided and realizes net proceeds (after payment of costs) in excess of total Lease Payments under the related Lease that would have been paid during the related scheduled Lease Term plus any other amounts then due under the related Lease or Leases, Lessor shall immediately pay the amount of any such excess to Lessee.

**18. PURCHASE OPTION.** At the option of Lessee, and provided that no Event of Default or Event of Non-appropriation has occurred and/or is continuing under any Lease, Lessor's interest in all, but not less than all, of the Equipment subject to a Lease will be transferred, conveyed and assigned to Lessee, free and clear of any right or interest of Lessor, and such Lease shall terminate: (a) upon payment in full of all Lease Payments under such Lease and all other amounts then due thereunder or (b) on any Lease Payment due date under such Lease, provided that Lessee shall have delivered written notice at least 30 days prior to such date of Lessee's intention to purchase the Equipment subject to such Lease pursuant to this provision, by paying to Lessor, in addition to the Lease Payment due on such date, an amount equal to the purchase price (the "Purchase Price") shown for such Lease Payment due date in the payment schedule included in the applicable Lease. Lessee hereby acknowledges that the Purchase Price under a Lease includes a prepayment premium.

**19. RETURN OF EQUIPMENT.** In the case of an Event of Default under a Lease or an Event of Non-appropriation by Lessee with respect to a Lease in accordance with Section 6, Lessee will, at Lessee's sole cost and expense, immediately return the Equipment (including all copies of any software free of any proprietary data), manuals, and accessories to any location and aboard any carrier Lessor may designate in the continental United States. The Equipment must be properly packed for shipment in accordance with the manufacturer's recommendations or specifications, freight prepaid and insured, and maintained in accordance with the terms of the related Lease. All Equipment must be free of markings. Lessee will pay Lessor for any missing or defective parts or accessories. Lessee will continue to pay Lease Payments until the Equipment is accepted by Lessor, which acceptance shall be deemed to occur fifteen (15) days after delivery unless Lessor rejects the Equipment for good cause within such fifteen (15) day period. Notwithstanding anything in this Section 19 to the contrary, any amounts to be paid by Lessee as provided in this Section 19 shall be payable solely from funds legally available for the purpose.

**20. LESSEE'S REPRESENTATIONS AND WARRANTIES.** Lessee hereby represents, covenants and warrants for the benefit of Lessor that as of the date hereof and as of Commencement Date for each Lease, and throughout each Lease Term: (a) Lessee is a state or political subdivision thereof within the meaning of Section 103 of the Internal Revenue Code of 1986, as amended (the "Code"); (b) Lessee is duly organized and existing under the Constitution and laws of the state in which Lessee is located; (c) Lessee is authorized to enter into and carry out its obligations under this Master Lease and each Lease and every other document required to be delivered in connection with this Master Lease and a Lease; (d) this Master Lease and each Lease have been duly authorized, executed and delivered by Lessee in accordance with all applicable laws, codes, ordinances, regulations, and policies; (e) any person signing the Master Lease and each Lease has the authority to do so, is acting with the full express authorization of Lessee's governing body, and holds the office indicated below his or her signature, which is genuine; (f) the Equipment is essential to the immediate performance of a governmental or proprietary function by Lessee within the scope of Lessee's authority and shall be used during the Lease Term only by Lessee and only to perform such function; (g) Lessee intends to use the Equipment for the entire Lease Term and shall take such action, in accordance with Section 6, to include in its annual budget request, for submission to Lessee's governing body, any funds required to fulfill Lessee's obligations for each succeeding fiscal period during the applicable Lease Term; (h) Lessee has complied fully with all applicable laws, codes, ordinances, regulations, and policies, governing open meetings, competitive pricing and/or public bidding and appropriations required in connection with each Lease, the selection and acquisition of the Equipment and the selection of Vendor; (i) all payments due and to become due during Lessee's current fiscal period under a Lease are within the fiscal budget of such fiscal period, and are or will be included within an unrestricted and unencumbered appropriation currently available for the lease/purchase of the Equipment under the related Lease; (j) Lessee shall not do or cause to be done any act which shall cause, or by omission of any act allow, the interest portion of any Lease Payment to become includible in Lessor's gross income for Federal income taxation purposes under the Code; (k) Lessee shall comply with the information reporting requirements of Section 149(e) of the Code with respect to each Lease (such compliance shall include, but not be limited to, the execution of Form 8038-G or 8038-GC information reporting returns as appropriate); (l) all financial information provided by Lessee is true and accurate and fairly represents Lessee's financial condition; (m) Lessee has not for at least its most recent ten fiscal periods failed to appropriate or otherwise make available funds sufficient to pay rental or other payments coming due under any lease purchase, installment sale or other similar agreement; (n) there is no litigation, pending or threatened that would materially adversely affect the transactions contemplated by this Master Lease, any Lease or the financial condition of Lessee; and (o) any and all Equipment that Lessee leases, purchases and/or acquires pursuant to this Master Lease and any Lease hereunder is for Lessee's internal purposes only and Lessee is not and will not lease, purchase or acquire the Equipment for resale.

**21. ASSIGNMENT.** Lessor may, upon notice to Lessee but without Lessee's consent, sell, assign, or transfer from time to time Lessor's rights, title, and interest under this Master Lease and/or any Lease or Leases or interest therein, including the right to receive Lease Payments under a Lease and Lessor's security interest in the Equipment under a Lease and any related Escrow Agreement to one or more assignees or subassignees (each, an "Assignee"). Lessee agrees that, upon such assignment, the Assignee will have the same rights and benefits of Lessor under the terms of the related Lease. Lessee agrees that the rights of Assignee will not be subject to any claims, defenses, or set-offs that Lessee may have against any Vendor. Upon notice to Lessee of such assignment, Lessee agrees to respond to any requests about the related Lease and, if directed by Lessor, to pay Assignee all Lease Payments and other amounts due under such Lease. Lessee hereby appoints Lessor as its agent to maintain a record of all assignments of each Lease in a form sufficient to comply with the registration requirements of Section 149(a) of the Code and the regulations prescribed thereunder from time to time, and Lessor agrees to maintain such registration record.

**22. ADDITIONAL PAYMENTS.** Lessor may, but is not obligated to, take on Lessee's behalf any action which Lessee fails to take as required by any Lease, and Lessee shall pay any expenses incurred by Lessor in taking such action, which will be in addition to the Lease Payments as set forth in the related Lease.

**23. RELEASE AND INDEMNIFICATION.** To the extent permitted by applicable state law and subject to Section 6, Lessee shall indemnify, release, protect, hold harmless, save and defend Lessor from and against any and all liability, obligation, loss, claim, tax and damage whatsoever, regardless of the cause thereof, and all costs and expenses in connection therewith (including, without limitation, attorneys' fees) arising out of or resulting from (a) entering into this Master Lease and/or any Lease; (b) the ownership of any item of Equipment; (c) the ordering, acquisition, use, installation, deployment, testing, operation, condition, purchase, delivery, rejection, storage or return of any item of Equipment; (d) any damage to property or personal injury or death of any person in connection with the operation, use, installation, deployment, testing, condition, possession, storage or return of any item of Equipment, or in connection with or resulting from Lessee's acts, omissions, negligence, misconduct or breach of any provision of this Master Lease or any Lease(s) hereunder; and/or (e) the breach of any covenant or any material representation of Lessee contained in this Master Lease or any Lease. The indemnification obligations set forth herein shall continue in full force and effect notwithstanding the payment in full of all obligations under any Lease or the termination of the Lease Term under any Lease for any reason.

**24. MISCELLANEOUS.** Each Lease, together with this Master Lease, contains the entire agreement of the parties regarding the subject matter hereof which is limited to lease financing. TIME IS OF THE ESSENCE IN EACH LEASE. If a court of competent jurisdiction finds any provision of any Lease to be unenforceable, the remaining terms of such Lease shall remain in full force and effect. Each Lease may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument; provided, however, that only counterpart one of each Lease (including the terms and conditions of this Master Lease incorporated therein by reference) shall constitute the original for such Lease for purposes of the sale or transfer of such Lease as chattel paper. References herein to "Lessor" shall be deemed to include each of its Assignees from and after the effective date of each assignment; references herein to "Lessor" shall not refer to Apple Inc. in its capacity as a Vendor or in any capacity other than as a lessor hereunder. The captions or heading in this Master Lease and in each Lease are for convenience only and in no way define, limit or describe the scope or intent of any provisions. This Master Lease and each Lease will be governed by the laws of the state where Lessee is located without regard to the conflict of law principles thereof. Lessor and Lessee both intend to comply with all applicable laws. If it is determined that Lessee's payments under the Lease result in an interest payment higher than allowed by applicable law, then any excess interest collected will be applied to the repayment of principal, and interest will be charged at the highest rate allowed by law.

**25. NOTICES.** All written notices under any Lease must be sent by certified mail or recognized overnight delivery service, postage prepaid, to the addresses as stated on each Lease, or by facsimile transmission, with written confirmation of receipt.

**26. Electronic Signatures.** Notwithstanding anything to the contrary in this Master Lease and with the exception of the IRS Form 8038-G / 8038-GC which Lessee must execute using an original, manual signature, Lessee and Lessor both intend that this Master Lease and any Schedule, Acceptance Certificate, Escrow Agreement or any other related document or certificate (each a "Document") containing the electronic signature of the Lessee and/or Lessor using the procedure or method for electronic signatures that Lessor provided to Lessee ("Electronic Signature") or when manually countersigned by Lessor or attached to Lessor's original signature counterpart and/or in Lessor's possession shall constitute the sole original authenticated Document for all purposes (including without limitation the perfection of security interests and admissibility of evidence). Lessee and Lessor acknowledge that any such Electronic Signatures will be applied by the duly authorized representative of the respective party with the intent to sign, authenticate and accept the Documents on behalf of such party.

**IMPORTANT: READ BEFORE SIGNING. THE TERMS OF THIS MASTER LEASE AND EACH LEASE SHOULD BE READ CAREFULLY BECAUSE ONLY THOSE TERMS IN WRITING ARE ENFORCEABLE. TERMS OR ORAL PROMISES WHICH ARE NOT CONTAINED IN THIS MASTER LEASE OR A LEASE MAY NOT BE LEGALLY ENFORCED. THE TERMS OF THIS MASTER LEASE OR A LEASE MAY ONLY BE CHANGED BY ANOTHER WRITTEN AGREEMENT BETWEEN THE PARTIES. EXCEPT FOR AN EVENT OF NON-APPROPRIATION, EACH LEASE IS NOT CANCELABLE BY LESSEE.**

LESSOR:  
  
APPLE INC.

LESSEE:  
  
Independent School District No. 52 of Oklahoma  
7217 S.E. 15<sup>th</sup> Street  
Midwest City, OK 73110

BY: \_\_\_\_\_

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

TITLE: \_\_\_\_\_

FED TAX ID#: \_\_\_\_\_

**EXHIBIT H**

**CERTIFICATE OF APPROPRIATION**

**Schedule No. 2003792171 to Master Lease Purchase Agreement dated January 10, 2024**

I \_\_\_\_\_ (*name*), \_\_\_\_\_ (*title*) of the **Independent School District No. 52 of Oklahoma** ("Lessee") hereby certify that the first annual lease payment due by the Lessee in the total amount of \$ **265,825.00** under that certain Lease Schedule No. **2003792171** to Master Lease Purchase Agreement dated **January 10, 2024** (collectively, the "Lease") between the Lessee and **APPLE INC.** ("Lessor") for the fiscal year beginning \_\_\_\_\_, 20\_\_\_\_ and ending \_\_\_\_\_, 20\_\_\_\_ has been budgeted and is within an available, unexhausted and encumbered appropriation for the Lessee.

IN WITNESS WHEREOF, I have set my hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**LESSEE: Independent School District No. 52 of Oklahoma**

Authorized Signature: **X** \_\_\_\_\_

Printed Name/Title: **X** \_\_\_\_\_

Date: **X** \_\_\_\_\_

ADDENDUM TO MASTER LEASE PURCHASE AGREEMENT  
(Oklahoma School District)

THIS ADDENDUM dated as of January 10, 2024 (this “**Addendum**”), is made by and between APPLE INC. (“**Lessor**”) and INDEPENDENT SCHOOL DISTRICT NO. 52 OF OKLAHOMA (“**Lessee**”), and modifies and supplements that certain Schedule No. 2003792171 (the “**Schedule**”) to that certain Master Agreement Purchase Agreement dated as of January 10, 2024, between Lessor and Lessee (the “**Master Agreement**”). Capitalized terms not otherwise defined herein shall have the meanings set forth in the Master Agreement.

1. Notwithstanding anything to the contrary set forth in the Master Agreement, title to the Equipment subject to the Schedule shall remain in Lessor during the Lease Term of the Schedule, subject to Lessee’s rights under the Master Agreement.

2. Notwithstanding anything to the contrary set forth in the Master Agreement, the Schedule will terminate at the end of the current budget year of Lessee in effect at the Commencement Date and thereafter at the end of each subsequent budget year, unless Lessor and Lessee ratify the renewal thereof, and any such termination will be treated as an Event of Non-appropriation under the Master Agreement.

IN WITNESS WHEREOF, Lessor and Lessee have caused this Addendum to be executed in their names by their duly authorized representatives as of the date first above written.

Lessor: APPLE INC.

Lessee: INDEPENDENT SCHOOL DISTRICT NO. 52  
OF OKLAHOMA

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Attest By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

4861-3483-7146, v. 1

## \$1 Purchase Option

Thank you for considering Apple Financial Services to fund your technology plan. Please find your \$1 Purchase Option financing proposal below.

Financed Amount	Payment Date	Payment Amount (In Advances)
\$1,063,300.00	01/10/2024	\$265,825.00
	07/10/2024	\$265,825.00
	07/10/2025	\$265,825.00
	07/10/2026	\$265,825.00

*0% Promotional Rate*

### What is a \$1 Purchase Option?

This is a financing option designed for equipment ownership at the end of the financed term. The \$1 Purchase Option creates predictable payments while enabling universities and schools to deploy years' worth of equipment today using budgeted funds.

### Why use a \$1 Purchase Option?

This option is usually recommended for educational institutions that know they want to own equipment at the end of term. Once the financed term ends, ownership will enable flexibility: continue using the equipment or trade it in to recover value toward new gear.

# Financial Services

## What are my options at the end of the financed term?

End of term options will be detailed in the final documents. The options include:

1. Purchase the equipment at end of term for \$1.
2. Trade in equipment for value toward a new purchase or financed term.

Overall, the \$1 Purchase Option enables administrators to buy more equipment today, while providing the flexibility that ownership allows.

Please do not hesitate to call or email me at the contact information below with any questions.

## Corey Stephenson

Education Financing Manager– | Apple Financial Services

T: 512-674-2614 | E: stephenson@apple.com

### Pricing Notes and Conditions

This proposal is for informational purposes and does not constitute a legally binding obligation of either party. Subject to the satisfactory completion of the Lessor's standard credit approval process and the completion of documentation acceptable to the Lessor, Apple Financial Services is not a financial advisor and does not have a fiduciary duty to you under federal securities laws. Consult with your financial advisor regarding the options offered.

Lease Discount Disclosure Statement: Apple Inc. through the Apple Financial Services program may provide an equipment discount to certain third-party investors. The discount may be applied to facilitate a lease rate discount. The actual interest rate paid on any resulting lease may be reflected in an amortization table provided with lease documents. The quoted payment amount does not include amounts that may be due for taxes or fees, if applicable.

The lease charge portion of the payments can be determined by applying to the total adjusted cost the rate which will amortize the total adjusted cost down to the purchase option amount. The lease charge rate may be higher than the actual annual interest rate because of the amortization of certain costs and fees incurred by the third-party investor. Rates may be subject to verification that the Lessee is a state or political subdivision as defined in Sec. 103 of the IRS Code, 1986.



## Lease Documentation Checklist

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**Documents Required Prior to Shipment**

**Scanned to Apple**

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**NOTE:** Please call Peter Brook at 720-304-1295 with any questions.  
If you wish to sign electronically, **DO NOT SIGN** this lease. Instead, please let us know the names, titles and e-mails of those signing and we will provide documents via DocuSign.

<b>Master Lease Purchase Agreement</b>	Lessee Signature, Printed Name/Title, Execution Date & Federal Tax ID No.	_____
<b>Schedule</b>	Lessee Signature, Name/Title & Execution Date	_____
<b>Incumbency Certificate</b>	The Incumbency section is to be executed by a person other than the signer of the documents. Incumbency may be executed by any authorized high officer.	_____
<b>Lease Payment Instructions</b>	Identify how Lease is to be invoiced.	_____
<b>Insurance Coverage Requirements</b>	Complete name of insurance company and contact information.	_____
<b>Sales/Use Tax Exemption Certificate</b>	Please provide a copy, if applicable. Please list Seller as Apple Inc. and its Assigns.	_____

**NOTE:** Please provide scanned copies to Peter Brook at 720-304-1295 email: peter.brook@leasingcentral.com

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**Documents Required Prior to Funding**

**Mailed to**

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<b>Originals of all the above</b>	Please mail to: <b>Apple Inc.</b> Attention: Peter Brook 1000 S. McCaslin Blvd. Superior, CO 80027	_____
<b>Insurance Certificate or Self-Insurance Letter</b>	Provide All Risk Personal Property and General Liability Coverage listing Apple Inc. and its assigns as "Loss Payee" and "Additionally Insured" or provide a self insurance letter as described in the "Insurance Coverage Requirements."	_____
<b>Acceptance Certificate</b>	Lessee Signature, Name/Title & Execution Date. <i>Sign upon Acceptance</i>	_____
<b>Advance Lease Payment</b>	Invoice attached, if applicable.	_____

**By delivering these documents, neither Apple Inc. nor any other party has made any commitment to provide financing, and any such financing shall be subject to final approval by Apple Inc. Nothing herein shall obligate Apple Inc. or any other party to provide financing unless Apple Inc. or such other party expressly agrees in writing.**



**Independent School District No. 52 of Oklahoma  
Schedule No. 2003792171 to  
Master Lease Purchase Agreement dated January 10, 2024**

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**Closing Index**

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<b>#</b>	<b>Document</b>	<b>Required to Ship</b>	<b>Required to Close</b>
1.	Master Lease Purchase Agreement .....	Yes .....	Yes
2.	Equipment and Lease Payment Schedule.....	Yes .....	Yes
3.	Acceptance Certificate (To be signed after receipt of equipment).....		Yes
4.	Bank Qualified Designation (pertains to 8038-G).....		Yes
5.	Insurance Coverage Requirements (informational) .....		No
6.	Opinion of Counsel.....	Yes .....	Yes
7.	IRS Form 8038-G or 8038-GC .....		POST
8.	Insurance Certificate evidencing coverage.....		Yes
9.	Advance Payment, if applicable .....		Yes
10.	Tax Exempt Certification .....		Yes
11.	Lease Payment Instructions.....	Yes.....	Yes

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**Signed Documents**

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- Once the documents are signed, please email scanned copies of the above items to Peter Brook email; [peter.brook@leasingcentral.com](mailto:peter.brook@leasingcentral.com)

**Schedule No. 2003792171 dated January 10, 2024 to Master Lease Purchase Agreement Dated January 10, 2024**

This Schedule No. 2003792171 ("Schedule") is entered into pursuant to that Master Lease Purchase Agreement dated January 10, 2024 ("Master Lease"), and is effective as of January 10, 2024. All of the terms and conditions of the Master Lease, including Lessee's representations and warranties, are incorporated herein by reference. Unless otherwise indicated, all capitalized terms used but not otherwise defined herein shall have the same meaning as set forth in the Master Lease.

To the extent that less than all of the Equipment subject to this Schedule has been installed and accepted by Lessee on or prior to the date hereof, Lessee hereby acknowledges that a portion of the Equipment has not been delivered, installed and accepted by Lessee for purposes of this Lease. In consideration of the foregoing, Lessee hereby acknowledges and agrees that its obligation to make Lease Payments as set forth in this Schedule is absolute and unconditional as of the date hereof and on each date and in the amounts as set forth in the Lease Payment Schedule, subject to the terms and conditions of the Lease.

Lessee expressly represents that at least ninety-five percent (95%) of the financing cost set forth in this Schedule is being used to acquire Equipment that will be capitalizable for federal income tax purposes

<b>Equipment Location (Number and Street):</b>			
City	County	State	Zip Code

**Computer Hardware--See attached Exhibit 1.**

Pmt #	Payment Date	Payment Amount	Interest	Principal	Outstanding Principal Balance
Loan					\$1,063,300.00
1	1/10/2024	\$ 265,825.00	\$0.00	\$ 265,825.00	\$ 797,475.00
2	7/10/2024	\$ 265,825.00	\$0.00	\$ 265,825.00	\$ 531,650.00
3	7/10/2025	\$ 265,825.00	\$0.00	\$ 265,825.00	\$ 265,825.00
4	7/10/2026	\$ 265,825.00	\$0.00	\$ 265,825.00	\$ -
<b>Total</b>		<b>\$1,063,300.00</b>		<b>\$ 1,063,300.00</b>	

Lessee acknowledges that the discounted purchase price for the Lease is \$1,043,434.14 and that such amount is the Issue Price for the Lease for federal income tax purposes. The difference between the principal amount of this Lease and the Issue Price is Original Issue Discount ("OID") for federal income tax purposes. The Yield for this Lease for federal income tax purposes is 1.70% per annum. Such Issue Price and Yield will be stated in the Form 8038-G or 8038-GC, as applicable. **IMPORTANT: Read before signing.** The terms of the Master Lease should be read carefully because only those terms in writing are enforceable. Terms or oral promises which are not contained in this written agreement may not be legally enforced. The terms of the Master Lease or Lease may only be changed by another written agreement between Lessor and Lessee. Lessee agrees to comply with the terms and conditions of the Master Lease and this Lease.

Commencement Date: January 10, 2024

LESSOR: APPLE INC.  
SIGNATURE: X \_\_\_\_\_  
NAME / TITLE: X \_\_\_\_\_  
DATE: X \_\_\_\_\_

LESSEE: Independent School District No. 52 of Oklahoma  
SIGNATURE: X \_\_\_\_\_  
NAME / TITLE: X \_\_\_\_\_  
DATE: X \_\_\_\_\_

**EXHIBIT 1 – EQUIPMENT INFORMATION to Schedule No. 2003792171**  
 under Master Lease Purchase Agreement dated January 10, 2024

**Apple Inc. Education Price Quote**

<b>Customer:</b>	BOE ADMINISTRATION BLDG MIDWEST CITY DEL CITY ISD 52 BOE ADMINISTRATION BLDG Phone: 14057391656 email: dwade@mid-del.net	<b>Apple Inc:</b>	Mark McDougal One Apple Park Way Cupertino, CA 95014 Phone: +1-501-9125688 email: mmcdougal@apple.com
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**Apple Quote:** 2210415657

**Quote Date:** Thursday, January 04, 2024

**Quote Valid Until:** Wednesday, January 31, 2024

**Quote Comments:**  
 Please reference Apple Quote number on your Purchase Order.

Row #	Details & Comments	Qty	Unit List Price	Extended List Price
1	<b>Mosyle OneK12 for iOS, MacOS, and tvOS Subscription License (4 year)</b> Part Number: HQX5211/A	700	\$29.00	\$20,300.00
2	<b>15-inch MacBook Air: Apple M2 chip with 8-core CPU and 10-core GPU, 256GB - Space Gray with 4- Year AppleCare+ for Schools (Packaged in a 5- pack) (No Service Fee)</b> Part Number: BW2A211/A	140	\$7,140.00	\$999,600.00
	<b>15-inch MacBook Air: Apple M2 chip with 8-core CPU and 10-core GPU, 256GB - Space Gray (Packaged in a 5-pack)</b> Part Number: MQX311/A Quantity: 700			
	<b>4-Year AppleCare+ for Schools 15-inch MacBook Air (M2) (no service fees)</b> Part Number: SQX211/A Quantity: 700			
3	<b>Belkin USB-C to HDMI Adapter</b> Part Number: HKQ227M/A	700	\$49.95	\$34,995.00
4	<b>APS MAC PACKAGE3 DEPLOY SERVICES-USA</b> Part Number: DA18211/A	700	\$25.00	\$17,500.00
			<b>Edu List Price Total</b>	<b>\$1,063,300.00</b>
			- Additional Tax	\$0.00
			- Estimated Tax	\$0.00
			<b>Extended Total Price*</b>	<b>\$1,063,300.00</b>

\*In most cases Extended Total Price does not include Sales Tax  
 †If applicable, eWaste/Recycling Fees are included. Standard shipping is complimentary.

*The above Equipment includes all attachments and accessories attached thereto and made a part thereof.*

**ACCEPTANCE CERTIFICATE**

**Re: Schedule No. 2003792171, dated January 10, 2024, (the "Schedule") to Master Lease Purchase Agreement, dated as of January 10, 2024, between Apple Inc., as Lessor, and Independent School District No. 52 of Oklahoma, as Lessee.**

Apple Inc. is hereby requested to pay the person or entity designated below as Payee, the sum set forth below in payment of a portion or all of the cost of the acquisition described below. The amount shown below is due and payable under the invoice of the Payee attached hereto with respect to the cost of the acquisition of the equipment and has not formed the basis of any prior request for payment. The equipment described below is part or all of the "Equipment" listed in the Schedule to the Master Lease Purchase Agreement referenced above. Receipt of this Acceptance Certificate allows Apple Inc. to commence the Lease and promptly pay Vendor(s) on behalf of Lessee. **THIS ACCEPTANCE CERTIFICATE DOES NOT AFFECT LESSEE'S RIGHTS UNDER THE PURCHASE ORDER OR PRODUCT WARRANTY.**

Payee Name: \_\_\_\_\_

<u>Description or Invoice #</u>	<u>\$ Amount</u>
---------------------------------	------------------

Lessee hereby certifies and represents to and agrees with Lessor as follows:

- (1) The Equipment described above has been delivered to Lessee or its service provider, which may include a third-party integrator, and is accepted by Lessee on the date hereof.
- (2) Lessee has verified, or caused its service provider to verify, the contents of the Equipment delivered and hereby acknowledges that it accepts the Equipment described above for the purpose of commencing the Lease.
- (3) Upon partial acceptance, any undistributed funds shall be set aside in an internal escrow account for the benefit of Lessee until the remaining Equipment has been accepted. The internal escrow account will be provided free of charge with the understanding that any interest earned shall be retained by Lessor in consideration of managing the internal escrow account. Lessee acknowledges that Lessor may commingle such funds with other funds held by Lessor for its own account, so long as Lessor maintains segregation of such amounts on the books and records of Lessor.
- (4) Lessee is currently maintaining the insurance coverage required by Section 15 of the Master Lease.
- (5) No event or condition that constitutes, or with notice or lapse of time or both would constitute, an Event of Default or Event of Non-appropriation (each as defined in the Master Lease) under any Lease exists at the date hereof.
- (6) Immediately upon delivery and acceptance of all the Equipment, Lessee will notify Lessor of Lessee's final acceptance of the Equipment by delivering to Lessor the "Final Acceptance Certificate" below.

**PARTIAL ACCEPTANCE CERTIFICATE (Only a portion of Equipment Has Been Accepted)**

LESSEE: **Independent School District No. 52 of Oklahoma**  
Signature: X \_\_\_\_\_  
Printed Name/Title: X \_\_\_\_\_  
Date: X \_\_\_\_\_

**FINAL ACCEPTANCE CERTIFICATE (All Equipment Has Been Accepted)**

LESSEE: **Independent School District No. 52 of Oklahoma**  
Signature: X \_\_\_\_\_  
Printed Name/Title: X \_\_\_\_\_  
Date: X \_\_\_\_\_

**PLEASE RETURN PAYMENT REQUEST TO:  
APPLE INC. ~ 1000 South McCaslin Blvd., Superior, CO 80027**

**INCUMBENCY CERTIFICATE**

**Schedule No. 2003792171 to Master Lease Purchase Agreement dated January 10, 2024**

Being a knowledgeable and authorized agent of the Lessee, I hereby certify to Lessor that the person(s) who executed the Master Lease and this Schedule are legally authorized to do so on behalf of the Lessee and that the signatures that appear on the Master Lease and Schedule are genuine.

LESSEE: **Independent School District No. 52 of Oklahoma**  
Signature: X \_\_\_\_\_  
Printed Name/Title: X \_\_\_\_\_  
Date: X \_\_\_\_\_

**(THE INCUMBENCY IS TO BE EXECUTED BY A PERSON OTHER THAN THE SIGNER OF THIS SCHEDULE AND RELATED DOCUMENTS. THIS MAY BE A BOARD CLERK/SECRETARY, BOARD MEMBER OR SUPERINTENDENT.)**

**IRS FORM 8038-(G / GC) QUESTIONNAIRE AND ENGAGEMENT AGREEMENT**  
Schedule No. 2003792171 to Master Lease Purchase Agreement Dated January 10, 2024

**BANK QUALIFIED DESIGNATION**

**Lessee hereby represents and certifies the following (please check one):**

**Bank Qualified [if Bank Qualified, we will check the box on Line 39 of IRS Form 8038-G]**

- Check this box if this Lease is designated as a "small issuer exception" under section 265(b)(3)(B)(i)(III). [Lessee reasonably anticipates that the total amount of tax-exempt obligations (including this Lease) to be issued by or on behalf of Lessee (or allocated to Lessee) during the calendar year 2022 will not exceed \$10,000,000.]

**Non-Bank Qualified [if Non-Bank Qualified, we will not check the box on Line 39 of IRS Form 8038-G]**

- Check this box if Lessee has not designated this Lease as a "qualified tax-exempt obligation" for the purposes and within the meaning of Section 265(b)(3) of the Code.

**SCOPE OF ENGAGEMENT**

Lessee hereby appoints Kutak Rock LLP ("Preparer") to prepare and file the attached Form 8038-G on behalf of Lessee. The information necessary to prepare the Form 8038-G is contained in the Lease and related documents, which documents constitute the entire agreement between Lessee and Lessor. Below is information to assist Preparer in completing the Form 8038-G. Lessee has reviewed or completed such information and will provide to Preparer any additional information requested by Preparer necessary to complete the Form 8038-G.

The attached Form 8038-G has been signed by a representative of Lessee duly authorized to sign the Form 8038-G. The undersigned is a duly appointed, qualified and acting representative of Lessee and is authorized to cause Lessee to make the certifications, representations and warranties contained herein by execution of this letter on behalf of Lessee.

Preparer is entitled to rely on the accuracy and completeness of the information set forth in the Lease or provided to Preparer by Lessee. Preparer is not responsible to make any audit or other verification of the information provided by Lessee, although Preparer may ask Lessee for clarification of some information.

Lessee has not engaged Preparer to provide any other services to Lessee; specifically, Lessee has not engaged Preparer to provide any legal services or tax advice other than the preparation and filing of the Form 8038-G, and except as indicated in the following sentence, Preparer has not been engaged to represent Lessee in connection with any questions, investigation or audit by the Internal Revenue Service. This engagement shall cease upon the filing of the Form 8038-G on behalf of the Lessee, except that Preparer shall assist in addressing inquiries relating to the Form 8038-G that may arise in connection with its initial processing by the Internal Revenue Service. This engagement does not create any attorney-client relationship between Lessee and Preparer other than the limited engagement with respect to the preparation and filing of the Form 8038-G.

Lessee understands that Preparer regularly represents Lessor and its affiliates and may represent Lessor and its affiliates in connection with the Lease, and Lessee waives any conflicts of interest that may arise in connection with Preparer's engagement in this matter. In the event any disputes or threats of litigation involving Lessor and Lessee were to arise, Preparer would not represent either party with respect to such disputes or litigation. Lessee agrees not to object to Preparer's ability to represent Lessor or any of its affiliates in connection with the Lease or on any existing and future matters.

Preparer will provide to Lessee and Lessor a copy of the Form 8038-G prepared and filed by Preparer. Maintaining accurate records and documentation is the responsibility of Lessee.

Preparer's fees for preparing and filing the Form 8038-G will be paid by Lessor on behalf of Lessee.

## 8038 INFORMATION

Item	Issuer Response
Name and address of Issuer	<u>Name:</u> <u>Address:</u>
EIN of Issuer	<u>EIN:</u>
Name, title and telephone number of officer or employee of the issuer whom IRS may contact for information	<u>Name:</u> <u>Title:</u> <u>Telephone:</u>
Will any proceeds of the Lease be used for any purpose other than capital expenditures to obtain new equipment?	[Unless contrary information is provided below, the response to this question will be understood to be "No."]  <u>Yes/No:</u>
Has the issuer designated the issue under Section 265(b)(3)(B)(i)(III), the small issuer exception?	[The response to this question will be understood to be as stated in the Bank Qualification Certificate relating to the Lease. If no such Certificate is delivered and no contrary information is provided below, the response to this question will be understood to be "No."]  <u>Yes/No: Yes</u>
Has the issuer established written procedures to ensure all nonqualified bonds of the issue are remediated according to the requirements of the Internal Revenue Code and related regulations?	[Unless contrary information is provided below, the response to this question will be understood to be "No."]  <u>Yes/No:</u>
Has the issuer established written procedures to monitor the requirements of Internal Revenue Code Section 148?	[Unless contrary information is provided below, the response to this question will be understood to be "No."]  <u>Yes/No:</u>
Will some or all of the proceeds be used to reimburse expenditures? If so, state the amount of the expenditures and the date of the related official intent.	[Unless contrary information is provided below, the response to this question will be understood to be "No."]  <u>Yes/No:</u> <u>Addition Information, if any:</u>

LESSEE: **Independent School District No. 52 of Oklahoma**

Signature: X \_\_\_\_\_

Printed Name/Title: X \_\_\_\_\_

Date: X \_\_\_\_\_

## LEASE PAYMENT INSTRUCTIONS

Pursuant to the Master Lease Purchase Agreement dated January 10, 2024 and Schedule No. 2003792171 thereto (collectively the "Lease"), between Apple, Inc. ("Lessor") and Independent School District No. 52 of Oklahoma ("Lessee"), Lessee hereby acknowledges the obligations to make the lease payments promptly when due in accordance with the Lease.

**LESSEE NAME:** \_\_\_\_\_

**FEDERAL TAX ID#:** \_\_\_\_\_

**INVOICE MAILING ADDRESS:** \_\_\_\_\_

**EQUIPMENT DELIVERY ADDRESS:** \_\_\_\_\_

Mail invoices to the attention of: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Accounts Payable Contact: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Do you have a Purchase Order No. that you would like included on the invoice?**

No \_\_\_ Yes \_\_\_ PO# \_\_\_\_\_

**LESSEE:**       **Independent School District No. 52 of Oklahoma**

**SIGNATURE:** \_\_\_\_\_

**NAME/TITLE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

## INSURANCE COVERAGE REQUIREMENTS

### Independent School District No. 52 of Oklahoma

#### Property Damage & Loss Coverage -

- a) "All Risk" Physical Damage & Loss Insurance
  - b) Include: Policy Number, Apple Schedule Number or Description of Equipment, Effective Date and Expiration Date
  - c) **APPLE INC. and its Assigns** named "Loss Payee"
  - d) Endorsement giving 30 days written notice of any changes or cancellation.
- LIMITS: The full replacement value of the equipment.

#### General Liability Coverage -

- a) Liability insurance that protects Lessor from liability in all events in form and amount satisfactory to Lessor
- b) Include: Policy Number, Apple Schedule Number or Description of Equipment, Effective Date, Expiration Date and Equipment Location\*
- c) APPLE INC. and its Assigns named "Additional Insured"
- d) Endorsement giving 30 days written notice of any changes or cancellation.

The Certificate Holder should be named as follows:

**APPLE INC. and its assigns**  
1000 South McCaslin Blvd.  
Superior, CO 80027

\*If the equipment is located in several different places, please have the insurance company add one of the following statements to the certificate:

- 1- a general statement on the certificate which would acknowledge that the equipment is covered no matter where it may be located.
- 2- a statement about the equipment being located throughout your organization's facilities.

#### **FOR SELF INSURANCE:**

Self-insurance is only permitted **with Lessor's prior written consent.** If Lessee intends to self-insure for the policies described above, Lessee should contact Lessor immediately to discuss its self-insurance program. If Lessor consents to Lessee's self-insurance program, Lessee agrees to provide a letter on Lessee's letterhead, addressed to **APPLE INC. and its Assigns**, and signed by an authorized official of the Lessee. The letter must refer to the Schedule under the Master Lease, briefly describe the program, and include information regarding the statute authorizing this form of insurance (with a copy of the statute attached to the letter).

(To be printed on Attorney's Letterhead)

Apple Inc.  
1000 South McCaslin Blvd.  
Superior, CO 80027

Re: Schedule No. 2003792171, dated January 10, 2024 to Master Lease Purchase Agreement dated as of January 10, 2024 between Apple Inc., as Lessor, and Independent School District No. 52 of Oklahoma, as Lessee.

Ladies and Gentlemen:

As legal counsel to Independent School District No. 52 of Oklahoma (the "Lessee"), I have examined (a) an executed counterpart of a certain Master Lease Purchase Agreement dated as of January 10, 2024 and Exhibits thereto (collectively, the "Agreement") by and between Apple Inc. (the "Lessor") and the Lessee, and an executed counterpart of Schedule No. 2003792171 dated January 10, 2024 (the "Schedule") to the Agreement, by and between the Lessor and the Lessee, which, among other things, provides for the lease with option to purchase to the Lessee of certain property listed in the Schedule (the "Equipment"), (b) a certified copy of the resolution (the "Authorizing Resolution") of the governing body of the Lessee which, among other things, authorizes the Lessee to enter into the Agreement and the Schedule and (c) such other opinions, documents and matters of law as I have deemed necessary in connection with the following opinion. The Schedule and the terms and provisions of the Agreement incorporated therein by reference together with the Lease Payment Schedule attached to the Schedule are herein referred to collectively as the "Lease".

Based on the foregoing, I am of the following opinion:

- (1) Lessee is duly organized and legally existing as a city, county, school district, special district or other local government unit under the laws of the State of Oklahoma with full power and authority to enter into, and perform its obligations under, the Lease;
- (2) The Lease has been duly authorized, executed, and delivered by Lessee. Assuming due authorization, execution and delivery thereof by Lessor, the Lease is a legal, valid and binding obligation of Lessee, enforceable against Lessee in accordance with its terms, except to the extent limited by State and federal laws affecting creditors' remedies and by bankruptcy, reorganization, moratorium or other laws of general application relating to or affecting the enforcement of creditors' rights;
- (3) Lessee has complied with any applicable property acquisition laws and public bidding requirements in connection with the Lease and the transactions contemplated thereby, and the Authorizing Resolution was duly adopted at a meeting that was held in compliance with all applicable laws relating to the holding of open and public meetings.
- (4) There is no proceeding pending or, to the best of my knowledge (after diligent inquiry), threatened in any court or before any governmental authority or arbitration board or tribunal that, if adversely determined, would adversely affect the transactions contemplated by the Lease or the security interest of Lessor or its assigns, as the case may be, in the Equipment thereunder.

All capitalized terms herein shall have the same meanings as in the Lease unless otherwise provided herein. Lessor, its successors and assigns, and any counsel rendering an opinion on the tax-exempt status of the interest components of the Lease Payments, are entitled to rely on this opinion.

Printed Name  
Signature



**Financial Services**  
Education Finance

- Check here if your billing or Equipment Location has changed or is incorrect. Please note changes on the reverse side. Payments sent without a copy of this invoice may be subject to a delay in processing.

INVOICE#  
REFERENCE # 2003792171  
CUSTOMER #  
DUE DATE: 01/10/2024  
TOTAL DUE \$265,825.00

**LEASE PAYMENT INVOICE**

Remit Lease Payment to:  
Apple Inc.  
PO Box 74225  
Cleveland, OH 44194-0301

	<b>INVOICE #</b>	<b>REFERENCE #</b>	<b>CUSTOMER</b>
		2003792171	
	<b>P.O. NUMBER</b>	<b>EQUIPMENT DESCRIPTION</b>	
		SEE BELOW	
<b>EQUIPMENT LOCATION</b>			
Independent School District No. 52 of Oklahoma			

<u>EQUIPMENT DESCRIPTION</u>	<u>DUE DATE</u>	<u>PAYMENT AMOUNT</u>
Apple Computer Equipment	Upon Receipt	\$265,825.00
<b>TOTAL DUE</b>		<b>\$265,825.00</b>

**FOR PROPER CREDIT, PLEASE SUBMIT A COPY OF THIS INVOICE WITH PAYMENT**



**ESSENTIAL USE CERTIFICATE**

1. Has any of the equipment to be leased been delivered?  YES  NO  
 Is the equipment to be leased replacing any existing equipment?  YES  NO  
 If YES, how long has the existing equipment been in use?  
 1-3 years  4-5 years  6-7 years  7+ years

Why is the existing equipment being replaced? \_\_\_\_\_  
\_\_\_\_\_

What will be done with the replaced equipment?  
\_\_\_\_\_

2. What grade levels, locations and departments will utilize the equipment to be leased?  
 K-4  University  Social Sciences  
 5-6  Math  Computer Lab  
 7-8  Science  Classroom: \_\_\_\_\_  
 9-12  Language Arts  Other: \_\_\_\_\_

Who will be the principal users of the equipment? *(Total of all users below equal 100%.)*  
 Students: \_\_\_\_\_%  Classified Faculty: \_\_\_\_\_%  Other: \_\_\_\_\_%  
 Certified Faculty: \_\_\_\_\_%  Administrative: \_\_\_\_\_%  Other: \_\_\_\_\_%

What applications will the equipment be used for and what benefits will the equipment provide? *(Please be detailed.)* \_\_\_\_\_  
\_\_\_\_\_  
*(Use additional pages if necessary.)*

3. What is/are the sources of funding for repayment of the lease?  
 General Fund  Other Fund: \_\_\_\_\_  
 Grant Revenue (detail type of grant): \_\_\_\_\_  Other: \_\_\_\_\_

Are the funds for the payment(s) due in the first fiscal year of the lease appropriated and encumbered in the District's approved budget?  YES  NO  
 If NO, why are the funds not appropriated and encumbered in an approved budget?  
 \_\_\_\_\_

4. Has the District's governing Board approved entering into the lease?  YES  NO  
 If YES, please provide a copy of Board Minutes or Resolution.  
 If NO, why is a Board approval not required, or when will the Board approve entering into the lease? \_\_\_\_\_

5. Has the School District ever non-appropriated funds?  YES  NO  
 If YES, please provide details regarding any non-appropriation: \_\_\_\_\_  
 \_\_\_\_\_

Completed By: \_\_\_\_\_ Completed By: \_\_\_\_\_  
 Title: \_\_\_\_\_ Title: \_\_\_\_\_  
 Date: \_\_\_\_\_ Date: \_\_\_\_\_

# Apple Inc. Education Price Quote

<b>Customer:</b>	BOE ADMINISTRATION BLDG MIDWEST CITY DEL CITY ISD 52 BOE ADMINISTRATION BLDG Phone: 14057391656 email: dwade@mid-del.net	<b>Apple Inc:</b>	Mark McDougal One Apple Park Way Cupertino, CA 95014 Phone: +1-501-9125688 email: mmcdougal@apple.com
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**Apple Quote:** 2212415657

**Quote Date:** Thursday, January 04, 2024

**Quote Valid Until:** Wednesday, January 31, 2024

## Quote Comments:

Please reference Apple Quote number on your Purchase Order.

Row #	Details & Comments	Qty	Unit List Price	Extended List Price
1	<b>Mosyle OneK12 for iOS, MacOS, and tvOS Subscription License (4 year)</b> Part Number: HQXM2LL/A	700	\$29.00	\$20,300.00
2	<b>15-inch MacBook Air: Apple M2 chip with 8-core CPU and 10-core GPU, 256GB - Space Gray with 4- Year AppleCare+ for Schools (Packaged in a 5- pack) (No Service Fee)</b> Part Number: BW2A2LL/A	140	\$7,140.00	\$999,600.00
	<b>15-inch MacBook Air: Apple M2 chip with 8-core CPU and 10-core GPU, 256GB - Space Gray (Packaged in a 5-pack)</b> Part Number: MQKY3LL/A Quantity: 700			
	<b>4-Year AppleCare+ for Schools 15-inch MacBook Air (M2) (no service fees)</b> Part Number: SGXD2LL/A Quantity: 700			
3	<b>Belkin USB-C to HDMI Adapter</b> Part Number: HKQ22ZM/A	700	\$49.95	\$28,000.00
4	<b>APS MAC PACKAGE3 DEPLOY SERVICES-USA</b> Part Number: DA3K2LL/A	700	\$25.00	\$15,400.00

<b>Edu List Price Total</b>	<b>\$1,063,300.00</b>
- Additional Tax	\$0.00
- Estimated Tax	\$0.00
<b>Extended Total Price*</b>	<b>\$1,063,300.00</b>

\*In most cases Extended Total Price does not include Sales Tax

\*If applicable, eWaste/Recycling Fees are included. Standard shipping is complimentary

Complete your order by one of the following:

- This document has been created for you as Apple Quote ID 2212415657. Please contact your institution's Authorized Purchaser to submit the above quote online. For account access or new account registration, go to <https://ecommerce.apple.com>. Simply go to the Quote area of your Apple Education Online Store, click on it and convert to an order.
  - For registration assistance, call 1.800.800.2775
- If you are unable to submit your order online, please send a copy of this Quote with your Purchase Order via email to [institutionorders@apple.com](mailto:institutionorders@apple.com). Be sure to reference the Apple Quote number on the PO to ensure expedited processing of your order.
  - For more information, go to provision C below, for details.

THIS IS A QUOTE FOR THE SALE OF PRODUCTS OR SERVICES. YOUR USE OF THIS QUOTE IS SUBJECT TO THE FOLLOWING PROVISIONS WHICH CAN CHANGE ON SUBSEQUENT QUOTES:

- A. ANY ORDER THAT YOU PLACE IN RESPONSE TO THIS QUOTE WILL BE GOVERNED BY (1) ANY CONTRACT IN EFFECT BETWEEN APPLE INC. ("APPLE") AND YOU AT THE TIME YOU PLACE THE ORDER OR (2), IF YOU DO NOT HAVE A CONTRACT IN EFFECT WITH APPLE, CONTACT [contracts@apple.com](mailto:contracts@apple.com).
- B. ALL SALES ARE FINAL. PLEASE REVIEW RETURN POLICY BELOW IF YOU HAVE ANY QUESTIONS. IF YOU USE YOUR INSTITUTION'S PURCHASE ORDER FORM TO PLACE AN ORDER IN RESPONSE TO THIS QUOTE, APPLE REJECTS ANY TERMS SET OUT ON THE PURCHASE ORDER THAT ARE INCONSISTENT WITH OR IN ADDITION TO THE TERMS OF YOUR AGREEMENT WITH APPLE.
- C. YOUR ORDER MUST REFER SPECIFICALLY TO THIS QUOTE AND IS SUBJECT TO APPLE'S ACCEPTANCE. ALL FORMAL PURCHASE ORDERS SUBMITTED BY EMAIL MUST SHOW THE INFORMATION BELOW:
  - APPLE INC. AS THE VENDOR
  - BILL-TO NAME AND ADDRESS FOR YOUR APPLE ACCOUNT
  - PHYSICAL SHIP-TO NAME AND ADDRESS (NO PO BOXES)
  - PURCHASE ORDER NUMBER
  - VALID SIGNATURE OF AN AUTHORIZED PURCHASER
  - APPLE PART NUMBER AND/OR DESCRIPTION OF PRODUCT AND QUANTITY
  - TOTAL DOLLAR AMOUNT AUTHORIZED OR UNIT PRICE AND EXTENDED PRICE ON ALL LINE ITEMS
  - CONTACT INFORMATION: NAME, PHONE NUMBER AND EMAIL
- D. UNLESS THIS QUOTE SPECIFIES OTHERWISE, IT REMAINS IN EFFECT UNTIL Wednesday, January 31, 2024 UNLESS APPLE WITHDRAWS IT BEFORE YOU PLACE AN ORDER, BY SENDING NOTICE OF ITS INTENTION TO WITHDRAW THE QUOTE TO YOUR ADDRESS SET OUT IN THE QUOTE.
  - APPLE MAY MODIFY OR CANCEL ANY PROVISION OF THIS QUOTE, OR CANCEL ANY ORDER YOU PLACE PURSUANT TO THIS QUOTE, IF IT CONTAINS A TYPOGRAPHIC OR OTHER ERROR.
- E. THE AMOUNT OF THE VOLUME PURCHASE PROGRAM (VPP) CREDIT SHOWN ON THIS QUOTE WILL ALWAYS BE AT UNIT LIST PRICE VALUE DURING REDEMPTION ON THE VPP STORE.
- F. UNLESS SPECIFIED ABOVE, APPLE'S STANDARD SHIPPING IS INCLUDED IN THE TOTAL PRICE.

SEA # 2309966  
Opportunity ID: 18000010253873

<https://ecommerce.apple.com>

Fax:

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Document rev 10.6.1

Date of last revision - June 20th, 2016

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Dr. Rick Cobb  
Superintendent

Devyn Johnson  
Director of Child Nutrition

4731 Judy Drive  
Del City, OK 73115  
(405)-739-1611

Mailing Address:  
4731 Judy Drive  
Del City, OK 73115  
Fax: (405)-582-7092

TO: The Board of Education and Dr. Rick Cobb, Superintendent  
FROM: Jacqueline Woodard, Chief Financial Officer  
Devyn Johnson, Child Nutrition Director  
RE: **Board Approval to Purchase Bread Products from Prime Vendor for SY 2023-2024**  
DATE: January 8, 2024

Request for board to approve or not approve blanket orders exceeding \$5,000 for the purchase of bread for the 2023-24 school year by the Child Nutrition Department to be paid by Child Nutrition Fund 22. The original vendor selected to purchase bread from cannot provide certain types of bread. We are requesting approval to order bread that cannot be provided by Flowers to be purchased for the remainder of the year from U.S. Foods.

U.S. Foods (bread)*	\$25,000 increments
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Thank you for your consideration.

U.S. Foods \*Campus Smart SY 2023-2024 contract attached.

\*Campus Smart RFP#17-24

Campus Smart is an Oklahoma school foodservice purchasing group which allows volume base pricing of like items. Edmond Schools procured the initial contract which allows districts to piggyback on the contract. The contract includes a renewal option, and we renewed this contract for 23-34.

U.S. Foods will deliver the product to our kitchens or warehouse as needed or ordered by Child Nutrition. Billing for products and services will only be made when the product or service is provided.

#### Mission Statement

When the young people of Mid-Del enter our schools, they will be **safe**.  
When they enter our classrooms, they will be **challenged**.  
When they leave our schools, they will be **ready**.



# EDMOND PUBLIC SCHOOLS

*Empowering all students to succeed in a changing society*

*Dan Lindsey  
Director  
Child Nutrition*

May 25, 2023

TO: Dr. Angela Grunewald

FROM: Dan Lindsey

RE: Recommendation to Renew CN Prime Vendor SY2023-24

Because USDA does not permit percentage-based fee structures, the vendor must make annual inflation-related adjustments. With annual adjustments, the vendor does not have to “overcharge” fees early in the contract to hedge against inflation.

US Foods has proposed a fee increase of \$.89/case for SY2023-24. The proposed increase would raise the estimated average case cost by 3%.

I recommend accepting the proposed fee increase and renewing the CN Prime Vendor contract (RFP# 21-30) with US Foods for the 2023-24 school year.

Please contact me if you have any questions.

Dan Lindsey

US FOODS, Inc.  
10211 N. 1-35 SERVICE RD.  
OKLAHOMA CITY, OK 73131  
(405) 475-4660

## EXTENSION AGREEMENT

**THIS EXTENSION AGREEMENT** is made and entered into by and between the Edmond Public School District, party of the first part, hereinafter termed "EPS", and US FOODS, Inc., party of the second part, hereinafter termed "Vendor."

### WITNESSETH:

WHEREAS, the above named parties have previously executed and entered into a Contract for (RFP# 21-30) CN Prime Vendor with Piggyback Provision, dated: March 23, 2021, with an original term of July 1, 2021 through June 30, 2022; and

WHEREAS, said Contract for CN Prime Vendor with Piggyback Provision provides for annual extensions, and both parties have agreed to an extension; and

NOW THEREFORE, for and in consideration of the mutual agreements and covenants herein contained, the parties to this Contract have agreed, and hereby agree, as follows:

1. The term of this extension agreement shall be for the period July 1, 2023, through June 30, 2024.
2. In consideration for goods and services performed under this Contract for CN Prime Vendor with Piggyback Provision, EPS agrees to pay Vendor the following amount:  
  
Actual cost (actual cost to the Vendor) of product plus a fixed fee for service per each case as per approved Fixed Fee per Case Schedule as stated in the contract and as amended from time to time.
3. Any new school districts or schools joining Campus Smart must be on boarded and approved by US Foods and Campus Smart by May 31st every school year. US Foods reserves the right to either onboard or refuse service to new school districts or schools after May 31, each year.
4. US Foods may only give consideration to stocking new items if no comparable like item is available in inventory, and the product meets the program usage requirements.
5. The terms of the Contract for CN Prime Vendor with Piggyback Provision will remain in full force and effect except as modified above.

**IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed, in duplicate originals, the day and year first above written.**

**Party of the First Part**


**Edmond Public School District  
1001 W. Danforth  
Edmond, OK 73003**

**By:**   
Angela Grunewald, Supt

**Date:** 06/06/2023

**Party of the Second Part**

**US Foods, Inc.  
10211 N. 1-35 Service Rd.  
Oklahoma City, OK 73131**

**By:**   
Mike Walls, Vice President National Sales

**Date:** 6/12/2023

**SECOND AMENDMENT TO PRIME VENDOR AGREEMENT**

The Second Amendment to Prime Vendor Agreement ("the Second Amendment") is made and entered into as of July 01, 2023, between Edmond Public Schools (EPS) and US Foods, Inc. (US Foods) with reference to the following:

RECITALS

- A. EPS and US Foods entered into a Prime Vendor Agreement (RFP# 21-30) dated July 01, 2021 (the "Agreement").
- B. By means of this instrument, EPS and US Foods desire to amend the Agreement.

NOW, THEREFORE, for and in consideration of the mutual agreements and covenants herein contained, EPS and US Foods have agreed, and hereby agree, as follows:

- 1. Revised Fixed Fee per Case Schedule: See attached Fixed Fee per Case Schedule for SY2023-24, effective July 1, 2023.
- 2. Adoption of Agreement: The terms and conditions of the Agreement shall remain unchanged, and the Agreement shall remain in full force and effect, except as modified above.

IN WITNESS WHEREOF, Customer and US Foods have executed the Second Amendment as of the date set forth above.

CUSTOMER: Edmond Public Schools

By: Angela Grunewald Date: 06/06/2023  
Name: Angela Grunewald,  
Title: Supt

US FOODS: US Foods, Inc.

By: Mike Walls Date: 6/12/2023  
DocuSigned by:  
Name: Mike Walls  
Title: Vice President National Sales

**Premier's K-12 Food Product & Distribution Program:**

<b>Fee-Per-Case</b>	<b>2023-2024</b>
<b>Average Order Size</b>	<b>Fee Per Case</b>
Less Than \$2,499	\$2.98
2,500 - 2,999	\$2.80
3,000 - 3,999	\$2.72
4,000 - 5,499	\$2.65
5,500 - 6,999	\$2.61
7,000 - 10,999	\$2.48
11,000 - 15,999	\$2.44
16,000+	\$2.34

*The Fixed Fee-Per-Case schedule will be reviewed annually and adjusted for key inflationary factors that affect the Average Case Cost for K-12 Participating Members.*



**Dr. Rick Cobb**  
Superintendent

---

**Tressa Wilson**  
Executive Director  
Special Services

7217 S.E. 15th Street  
Midwest City, OK 73110  
(405) 737-4461  
[Twilson@mid-del.net](mailto:Twilson@mid-del.net)

**Mailing Address:**  
P.O. Box 10630  
Midwest City, OK 73140  
Fax: (405) 739-1694

To: Board of Education and Dr. Rick Cobb

From: Tressa Wilson, Executive Director of Special Services *TW*

Re: Services Contract Therapy Link Solutions

Date: Jan. 8<sup>th</sup>, 2024

To meet the needs of Mid-Del Students, the Special Services Department needs additional Speech Language Pathology and Occupational Therapy providers for the 2023-2024 school year. Therapy Link Solutions will provide these services on an hourly basis. Attached you will find the contract and rate tables for these services.

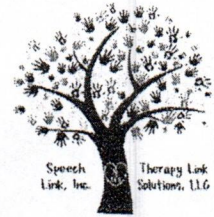
We respectfully recommend and request your approval to add additional funding estimated to a total cost of \$100,000. The funding for these services will be provided from Special Services Flow Through Fund, Project Code 621, Impact Aid Fund, Project Code 592 and General Fund, Project Code 000.

***Mission Statement***

When the young people of Mid-Del enter our schools, they will be **safe**.  
When they enter our classrooms, they will be **challenged**.  
When they leave our schools, they will be **ready**.

# Statement of Work

Therapy Link Solutions, LLC  
2801 Parklawn Dr. Suite 504  
Midwest City, OK 73110



---

## Contractual Agreement for Speech and Occupational Therapy Services for Mid-Del Public Schools

Date	Services Performed By:	Services Performed For:
May 15, 2023	Therapy Link Solutions, LLC 2801 Parklawn Dr. Suite 504 Midwest City, OK 73110	Mid-Del Public Schools 7217 SE 15th St. Midwest City, OK 73110

---

This Statement of Work (SOW) is issued between Mid-Del Public Schools (“Client”) and Therapy Link Solutions, LLC (“Contractor”), effective July 5, 2023 (the “Agreement”). This SOW is subject to the terms and conditions contained in the Agreement between the parties and is made a part thereof. Any term not otherwise defined herein shall have the meaning specified in the Agreement. In the event of any conflict or inconsistency between the terms of this SOW and the terms of this Agreement, the terms of this SOW shall govern and prevail.

This contract, effective as of July 5, 2023 is entered into by and between Contractor and Client, and is subject to the terms and conditions specified below. The Exhibit(s) to this SOW, if any, shall be deemed to be a part hereof. In the event of any inconsistencies between the terms of the body of this SOW and the terms of the Exhibit(s) hereto, the terms of the body of this SOW shall prevail.

### Period of Performance

The Services shall commence on August 1, 2023 and shall continue through May 17, 2024. Should altered dates be needed, please request for availability.

## Scope of Work

Contractor shall provide the Services and Deliverable(s) as follows:

### **Pediatric Speech and Occupational Therapy Services for Mid-Del Public Schools.**

- A. Training/Planning and curriculum development.
- B. Direct Therapy both individual & group sessions.
- C. Client evaluations and report.
- D. Documentation for services rendered.
- E. IEP meetings and completion of IEP in EdPlan.

## Contractor Responsibilities

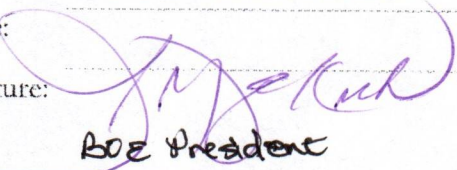
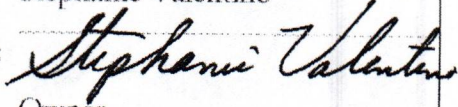
The contractor shall be responsible for providing Speech Therapy and Occupational Therapy to Mid-Del Public Schools and shall perform her duties in a manner that fully upholds licensure laws of the state in which services are being provided, and agrees to abide by the Oklahoma Speech & OT Medical Board Code of Ethics. The hours of therapy treatment given will be a mutual agreement between the school and Therapy Link Solutions, LLC. The contractor shall provide a copy of the current Oklahoma licensure card, and agree to keep liability insurance and licensure in good standing at all times. The contractor shall also provide a copy of current liability insurance, which shall likewise be kept in good standing at all times.


## Fee Schedule

Services rendered are paid at a rate of \$75 per hour. Monthly invoices will be submitted and reviewed by the supervisor, payroll, and board members. It is understood that payment will be rendered once approved. Should delays in payments occur, it is the responsibility of the payroll department to notify the administrator immediately. **Payments will be made out to Therapy Link Solutions, LLC.**

Bill To Address	Person of Contact	PO #
7217 SE 15th St. Midwest City, OK 73110	Tressa Wilson	PO # _____

IN WITNESS WHEREOF, the parties hereto have caused this SOW to be effective as of the day, month, and year written above.

Name: Mid-Del Public Schools	Name: Therapy Link Solutions, LLC
Signature: 	Signature: 
Title: BOE President	Title: Owner
Date: 6-12-23	Date: 5-15-23

To: Mid-Del Board of Education and Dr. Rick Cobb  
From: Becki Foster, MDTC Assistant Superintendent   
Date: January 8, 2024  
Re: 2023-2024 Student Handbook Revision

We ask for your approval of the 2023-2024 Mid-Del Technology Center Student Handbook revisions. The handbook combines our high school students, adult students, and students enrolled in our Practical Nursing program.

The revisions being made are as follows:

Pg. 6- Revision date updated

Pg. 9- Student Services Staffing Changes made (Replaced “Tina Murphy” with “Jessica Schuler” for Financial Aid Coordinator; removed Receptionist; replaced “Student Services Secretary/PELL/ELITE Clerk- Jana Morgan” with “Administrative Assistant- Student Services- Rio Goodman”

Pg. 10- Replaced “Some college coursework completed” with “Associates in Applied Science” for Jeff Hayes

Pg. 34- Replaced Academic Year section to reflect correct academic year changes, including for full-time adult cosmetology

Pg. 89- Replaced “Tina Murphy” with “Jessica Schuler”

Thank you for your consideration of this request.

---

**MDTC Mission Statement**

**Provide the Mid-Del Community with a skilled workforce through  
dynamic education, relevant training, and lasting support.**

Main Office (405) 739-1707 · Adult Career Development (405)739-1712  
Business Development & Training (405) 672-6665 · Tinker Skills (405) 734-7266



1621 MAPLE DRIVE - MIDWEST CITY, OK  
WWW.MIDDELTECH.COM



**2023 - 2024**  
**STUDENT HANDBOOK**



## Welcome to Mid-Del Technology Center!



We look forward to assisting you in achieving your educational goals. Your decision to attend Mid-Del Technology Center (MDTC) indicates you have made a commitment to dedicate your time, energy, and talents to learn and grow with us. Our mission is to provide the Mid-Del community with a skilled workforce through dynamic education, relevant training, and lasting support.

Our faculty and staff are committed to offering high-quality instruction and are ready to support our students in their educational journey. Through our full-time programs, MDTC offers a variety of career options for students to choose from. From the first day of class, we provide students with vibrant high wage, high-skill, and in-demand programs.

Your commitment is also needed. MDTC asks that each student be an active learner, attend class daily, and participate in CareerTech Student Organizations and work-based learning opportunities.

The 2023-2024 Mid-Del Technology Center Student Handbook offers an overview of pertinent information and serves as a resource tool for our students. We wish you a highly successful year. Again, thank you for choosing Mid-Del Technology Center.

Sincerely,

A handwritten signature in black ink that reads "Becki Foster".

Mrs. Becki Foster  
Assistant Superintendent of Mid-Del Technology Center



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Contact MDTC’s Student Services office for a paper copy of the student handbook.

The Mid-Del Public School District No. I-52 does not discriminate on the basis of race, color, national origin, sex, pregnancy, gender, gender expression or identity, religion, veteran status, sexual orientation, disability, age, or genetic information in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following persons have been designated to handle inquiries regarding the non-discrimination policies:

Title IX Coordinator  
 7217 S.E. 15th Street  
 Midwest City, OK 73110  
 Phone: 405-737-4461  
 Email Address: [phuston@mid-del.net](mailto:phuston@mid-del.net)

504 Title IX Coordinator  
 7217 S.E. 15th Street  
 Midwest City, OK 73110  
 Phone: 405-737-4461  
 Email Address: [twilson@mid-del.net](mailto:twilson@mid-del.net)

Updated ~~0812~~/~~0715~~/2023



**BOARD OF EDUCATION**

Dr. Silvy Kirk, President  
Dr. Ed Daniel, Vice-President  
Mr. Le Roy Porter, Clerk  
Mr. Julian Biggers, Member  
Ms. Gina Standridge, Member

**MID-DEL ADMINISTRATION**

Dr. Rick Cobb, Superintendent

**MID-DEL SCHOOLS MISSION:**

*“When the young people of Mid-Del enter our schools, they will be safe. When they enter our classrooms, they will be challenged. When they leave our schools, they will be ready.”*

**MID-DEL TECHNOLOGY CENTER ADMINISTRATION**

Becki Foster, Assistant Superintendent MDTC  
  
Cindi Stearns, Executive Director of Operations  
  
Blake McCrabb, Executive Director of Workforce Development  
  
Aimee Harden, Director of Student Services  
  
Simon Gallagher, Director of Instruction – STEM, IT, & Health  
  
John Day, Director of Instruction – Trade & Industry  
  
Jefferson Tarver, Director of Tinker Tech Center  
  
Kasey Duley, Director of Licensed Practical Nursing

**OKLAHOMA DEPARTMENT OF CAREER AND TECHNOLOGY EDUCATION**

Mr. Brent Haken, Director/CEO



## ABOUT MID-DEL TECHNOLOGY CENTER

Mid-Del Technology Center (MDTC) receives its funding from the Oklahoma Department of Career and Technology Education, local millage, and federal funds. MDTC is the only technology center in Oklahoma to operate under a public school board of education and is operated in cooperation with the Oklahoma Department of Career and Technical Education.

Our programs serve juniors and seniors from three high schools: Del City, Midwest City, Carl Albert, as well as students who are home-schooled or attend charter or private schools within the Mid-Del District. We also offer both full-time and part-time occupational programs for adult students as well as training developed specifically to meet the needs of business and industry. Our Tinker Training Campus offers training customized to current personnel requirements at Tinker AFB.

### CAMPUS SITES

#### **Main Campus**

1621 Maple Drive, Midwest City, OK 73110  
Main Office (405) 739-1707  
WED: Adult Career Development (405) 739-1712  
Practical Nursing (405) 739-1751

#### **Workforce & Economic Development**

3921 SE 29<sup>th</sup> Street, Del City, OK 73115  
(405) 672-6665

#### **Tinker Tech Center**

3420 D Avenue, Building 1, Suite 9 Tinker AFB  
(405) 734-7266

### **ACCREDITATION**

MDTC is accredited by the U.S. Department of Education, the Oklahoma State Department of Education, and the Oklahoma Board of Career and Technology Education. The Oklahoma Department of Veteran Affairs State Approving Agency has approved a list of MDTC programs for Veteran's Benefits.

In addition to the above listed entities, the following MDTC programs are additionally accredited:

- Automotive Service Technology – ASE
- Cosmetology - State Board of Cosmetology
- Practical Nursing - Oklahoma Board of Nursing

Current or prospective students wishing to review documents described in the institution's accreditation, approval, or licensing should submit a written request to the Assistant Superintendent of MDTC. Within 10 business days of receipt of request documents will be made available to the student for inspection.



## FACULTY

PROGRAM	INSTRUCTOR	CERTIFICATION
Aircraft Command Experience	Jason Stacy	Career & Technology Business
Aircraft Structures & Heavy Maintenance	Kaleb Humphrey	Trade & Industrial
Automotive Service Technology	Phillip Bueno	Trade & Industrial
Automotive Service Technology	Zack Hope	Trade & Industrial
Cosmetology – Adult/Master Instructor	Arletha Doolin	Trade & Industrial
Cosmetology – Secondary/Master Instructor	Whitney Koons	Trade & Industrial
Collision Repair Technology	Matt Minard	Trade & Industrial
Cyber Security Professional	Virginia Dewey	Career & Technology Business
HVAC Apprentice Technology	Jim Hudson	Trade & Industrial
Health Careers Certification	Jaime Carter	Biological Science
Health Information Management	Brandy Eberle	Career & Technology Business
Interactive Media Specialist	Laura Rogers	Career & Technology Business
Masonry	Eric Winkle	Trade & Industrial
Math	Maria Wartchow	Secondary Math
Plumbing Apprentice Technology	Scott Ringwald	Trade & Industrial
Practical Nursing	Lacy Brewer	Registered Nurse
Practical Nursing	Suzanne Damon	Registered Nurse
RISE	Cindy Counts	Special Education
Structural Welding Technology	Jeff Hayes	Trade & Industrial

## STUDENT SERVICES

Financial Aid Coordinator	<del>Jessica Schuler</del> Tina Murphy
Career Counselor	Curtis Pratt
Career Advisor	Melissa Poole
Employment & Transition Specialist	Jennifer Davis
Testing & Assessment	Alyssa Wray
<del>Secretary/Poll Clerk</del> Administrative Assistant – Student Services	<del>Jana</del>
<del>Morgan</del> Rio Goodman	
Secretary/Activity Funds Clerk	Rina Keefover
<del>Receptionist</del>	<del>Rio Goodman</del>



## FACULTY CREDENTIALS

### **Phillip Bueno**

B.S. in CTE & Workforce Development; Certifications: ASE G1, ASE Master Certified

### **Jaime Carter**

B.A. in Science Education, Practical Nursing license

### **Cindy Counts**

B.S. in Special Education, M.S. in Education – School Counseling; Licensed Professional Counselor (LPC)

### **Virginia Dewey**

A.A.S. in Cyber Security, A.A.S. in Networking, B.A.T. in Information Assurance & Forensics, M.A. Computer Resource & Information Technology Management; Certifications: ITIL Foundations, CompTIA A+, CompTIA Network +, CNSS 4011 Information System Security Professional, CNSS 4012 Senior Systems Manager, CNSS 4014 Information Systems Security Office, CNSS 4015 System Certifier, CNSS 4016 Risk Analyst, Security+, CNSS4013

### **Arletha Doolin**

B.S. in Biology, M.S. in Education; Master Cosmetology license

### **Brandy Eberle**

B.S. Health Information Management

### **Jeff Hayes**

~~Some college coursework~~ [Associates in Applied Science](#)

### **Zack Hope**

A.A.S. in Automotive Service, B.S. in Field Service Operations; M.S. in Public Administration

### **Jim Hudson**

Some college coursework, Oklahoma Mechanical Contractor license

### **Kaleb Humphrey**

FAA Airframe & Powerplant License, Some college coursework completed

### **Whitney Koons**

A.S. in History, B.A. in Liberal Studies; Master Cosmetology license

### **Matt Minard**

Some college coursework completed, ASE Certifications in B2, B3, B4, and B5

### **Scott Ringwald**

Some college coursework, Oklahoma Plumbing Contractor license, Oklahoma HVAC Apprentice license; Certifications: Competent Person in Excavation, Forklift, Gastight Installer, Uponor, Navien Level 3

### **Laura Rogers**

B.A. in Communications, M.S. in Curriculum & Instruction

### **Jason Stacy**

B.A. in Mass Communications, M.B.A. in Marketing, Certifications: PLTW, Part 107 license

### **Maria Wartchow**

A.S. in Mathematics; B.S. in Mathematics Education

### **Eric Winkle**

Some college coursework, Certifications: NCCER Core; NCCER Carpentry Level I & II; NCCER Masonry I, II, and III; OSHA 10



SCHOOL CALENDAR

2023-2024

<p><b>MID-DEL PUBLIC SCHOOLS</b></p> <p><b>STUDENT/PARENT CALENDAR</b></p> <p><b>IMPORTANT DATES</b></p> <p>📅 First Day of Classes - August 9</p> <p>📅 Last Day of Classes - May 16</p> <p>🎓 Graduation Day - May 20th and 21st</p> <p>🕒 <b>Beginning of Quarter</b></p> <p>🕒 <b>End of Quarter</b></p> <p>📅 Elementary Evening Parent/Teacher Conf</p> <p>📅 Middle/High School Evening Parent/Teacher Conf</p> <p>📅 Professional Development/Work Days - No School</p> <p>📅 Vacation/Holiday - No School</p> <p>📅 Administration Bldg Closed - Summer Hours</p> <p><b>NO SCHOOL DATES</b></p> <p>📅 Labor Day - September 4</p> <p>📅 Professional Development - September 18</p> <p>📅 Fall Break - October 20-23</p> <p>📅 Veterans Day - November 10</p> <p>📅 Thanksgiving - November 20-24</p> <p>📅 Winter Break - December 18- Jan 1</p> <p>📅 Professional Development - January 2</p> <p>📅 Martin Luther King, Jr Day - January 15</p> <p>📅 Professional Development - February 19</p> <p>📅 Spring Break - March 18-22</p> <p>📅 No School- March 29*, April 26*</p> <p>📅 Professional Development - May 17</p> <p><b>IMPORTANT DATES FOR TEACHERS</b></p> <p>📅 New Teachers to the Profession PD - July 31 (FD)</p> <p>📅 New Teachers to the District PD - Aug 1 (FD)</p> <p>📅 New Teachers to specific Sites PD - Aug 2 (FD)</p> <p>📅 All Teachers Report to Sites - Aug 3 (Site PD - Full day)</p> <p>📅 All Employee Convocation/Guest Speaker - Aug 4 (5 District PD/5 Work Day)</p> <p>📅 Aug 7 (Site PD .5 / Work Day .5)</p> <p>📅 Elementary Meet the Teacher Night - Aug 7</p> <p>📅 District PD (Elem AM/Sec PM) - Aug 8</p> <p>1st Quarter- 46 days</p> <p>2nd Quarter- 37 days</p> <p>3rd Quarter- 46 days</p> <p>4th Quarter- 42 days</p>	<p><b>JULY 2023</b></p> <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>TH</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td>31</td><td></td><td></td><td></td><td></td><td></td></tr> </table>	S	M	T	W	TH	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						<p><b>JANUARY 2024</b></p> <table border="1"> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>TH</td><td>F</td><td>S</td></tr> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td></tr> </table>	S	M	T	W	TH	F	S		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31									
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Updated and Board approved 6/28/2023



## GENERAL INFORMATION

The faculty and staff at Mid-Del Technology Center (MDTC) would like to welcome you to one of the finest technical training schools in the state. We are glad to have you here and hope that your time with us will be educationally profitable for you.

We hope that you will participate in our varied activities and thus find those things within our school that will prepare you to live a better life and take your place in this complex society. Remember that your success in this school will be directly proportional to your efforts. In order that we may maintain quality training, it is necessary to establish certain regulations to guide you. The following regulations will help all students become better school citizens.

### CLASS SCHEDULE

FULL-TIME PROGRAM SCHEDULE (excluding Adult Cosmetology & Practical Nursing):

Morning session: 7:45 AM - 10:30 AM

Afternoon session: 11:15 AM – 1:50 PM for high school/2:00 PM for adults

Adults may be enrolled as a part-time student for the AM session (2 hours 45 minutes) or the PM session (2 hours 45 minutes), or as a full-time student in both (5 hours 30 minutes).

COSMETOLOGY - ADULTS & MASTER INSTRUCTOR SCHEDULE:

Morning Session: 7:45 am - 10:30 am

Afternoon Schedule: 11:15 am - 2:30 pm

PRACTICAL NURSING SCHEDULE:

Classroom Instruction: 8:00 am - 3:00 pm

Clinical Instruction: 6:30 am - 3:00 pm

Students are given a scheduled 10 minute break each class session to eat or use the restroom. Students are to remain in the building during this time. For cosmetic and safety reasons, food and/or drinks will not be permitted in any of the shop areas during class time. Break time is a privilege and abuse of it may result in disciplinary action.

### INCLEMENT WEATHER CANCELLATIONS

If classes are going to be canceled due to bad weather, a decision will be made as early as possible. A cancellation notice will be sent to Oklahoma City television and radio stations. You may also access our web site at [www.middeltech.com](http://www.middeltech.com). MDTC is a part of the Mid-Del Public School (MDPS) System; therefore, if the MDPS district is closed, MDTC will also be closed.

MDTC programs are not approved for distance learning at the state or federal level. Therefore, if MDPS moves to remote learning due to an inclement weather closure, MDTC students will not work remotely. See Attendance Policy & Procedures section for more information.

### HIGH SCHOOL CREDIT

High School students may earn 1.5 units on their high school transcript for each semester successfully completed.

### TRANSPORTATION

MDPS provides bus transportation to each of the three district high schools for MDTC high school students or for some MDTC field trips. School transportation is a privilege provided for the convenience and safety of the students. Students utilizing school transportation of any sort agree to abide by the MDPS School Bus Procedure Guide which can be found on the Mid-Del Public Schools website. Misbehavior on a bus may result in a child being denied the privilege of riding the bus.

Students who miss the bus may have to remain at the high school if an MDTC staff member is not available to pick them up. The transportation decision will be at administrator discretion.

MDTC students who do not attend one of the 3 MDPS high schools must provide their own transportation to campus.



**BUS Expectations** LEVEL 2 INSIDE VOICE THANK YOU!

**BE SAFE**

- Pockets on seats
- Voice Level 2 (Inside voice)
- Knees facing the front of the bus out of the aisle
- Keep hands and feet to yourself

**BE CHALLENGED**

- Stay in your seat
- Use kind language and actions
- Respect bus staff, your peers, other's property, and the bus property
- Clean up after yourself
- Enter the bus in a single file line

**BE READY**

- Keep all belongings in your backpack
- Walk to and from the bus
- Listen to the bus staff

Student who do not utilize the bus transportation may drive their personal vehicles. Under no circumstances are students allowed to sit in their vehicles during class hours or loiter in the parking lot before or after school. Students that need to go to their vehicle during class time must obtain a pass from their instructor and check in with the receptionist prior to leaving the building.

While on the MDTC campus, students must drive 5 MPH through the parking lot at all times. Pedestrians walking in the parking lot and MDPS busses have the right-of-way at all times. Students must keep their music to a level that is not disruptive to the environment around them. The map to the right identifies student parking locations in green.



Students violating the driving policies may have their driving privileges revoked and be required to find other means of transportation. Other discipline may also be administered. Security personnel in the parking lots have the same authority as the instructor.



### **LOCKERS**

A student may be assigned a locker by their instructor. They are to be kept locked at all times. They are to be kept clean and never defaced in any manner. This applies to the inside as well as the outside. Locker mates are not changed without the instructor's permission.

Any locker malfunction should be reported to the instructor. Students are cautioned not to keep money or other valuables in their lockers. Students have no expectation of privacy concerning lockers, desks, or other school property. All student lockers, desks, and other school property are subject to periodic inspection. When such inspections are announced, each student shall open his or her locker and remain present during the inspection. The District or MDTC is not responsible for items in lockers.

### **MEDICATION**

If it becomes necessary for a student to take any form of medication at school, a "Parental Authority for Medication Administration" must be obtained, completed, signed, and on file in the Student Services office. All medication will be kept in and dispensed through the Student Services office.

### **VISITORS**

Visitors wishing to tour MDTC facilities must have prior approval by administration. Students are not allowed to bring visitors, including children, to the school for the entire class period unless prior permission has been obtained from the instructor and appropriate administration.

Visitors must have a photo ID and check-in at the security kiosk. A visitors badge will be assigned and must be worn at all times in the building.

### **VOTER REGISTRATION**

Students are eligible to register to vote in elections once they reach the age of 18. To register to vote, students must fill out a voter registration application form. Voter registration applications are available in the Adult Career Development office and in the Student Services office. Applications are also available at your County Election Board, post offices, tag agencies, libraries, and many other public locations. Students will also be offered a voter registration application when they get their driver's license and when they apply for assistance at some government agencies. [www.ok.gov/elections](http://www.ok.gov/elections)



## STUDENT EXPECTATIONS

### GRADING SCALE

MDTC will follow the grading scale listed below.

- A = 90-100
- B = 80-89
- C = 70-79
- D= 60-69
- F = 59 and below
- NC= No Credit

### CAREER MAJOR RECORDS

Career major records are a transcript of all courses and hours earned in a particular career major. Career major records will be issued to students at the end of each semester. Due to educational privacy laws, should an adult student request MDTC to release a copy of their grades to a third party, a Records Release form (available in the Student Services office) and a copy of their driver's license must be provided as verification of their identity.

Career major records will not be released if a student fails to:

- o Return all school-owned books, tools and equipment, or pay for the same
- o Pay any outstanding bills for tuition, live work, parts, etc.

### SATISFACTORY ACADEMIC PROGRESS

All students are expected to make progress toward satisfactorily completing the course of study in order to be eligible to continue. Satisfactory progress is considered to be an overall program grade of at least a "C" and proceeding satisfactorily in accordance with the percentage of clock hours and attempted work completed. A student who fails to comply with the attendance policy and/or does not make satisfactory progress in his/her course of study may be terminated from the training program. The student may apply for reinstatement at the beginning of the next school year.

### CERTIFICATES AND PROGRAM COMPLETION

High school and adult students will be awarded certificates based on the amount of coursework they complete within a program at the time they complete, withdraw, or are dropped from a program. This document also indicates the performance level attained for each specific course in the career major.

The following are the types of certificates that a student may earn:

- o **Career Program Completer:** a student who successfully completes all clock hours and courses within a program with an overall program grade of a "C" or better.

Certificates will not be released if a student fails to:

- o Complete academic requirements
- o Meet attendance requirements
- o Return all school-owned books, tools and equipment, or pay for the same
- o Pay any outstanding bills for tuition, live work, parts, etc.



## ATTENDANCE POLICY & PROCEDURES

Punctual and regular attendance is of tremendous value to the students' total learning process. MDTC's attendance policy is modeled after the workplace. Mid-Del Technology Center's school calendar will follow the Mid-Del Schools District calendar and weather closings. As a student you are expected to be in class every day of school and take care of personal business on your own time. The importance of attendance is represented in the calculation of the student's grade.

- **Absences** - A student must be in class at least one-half of the session to receive credit for that day's attendance. The following times are halfway through a session and will be used to determine attendance:
  - AM Session: 9:00 AM
  - PM Session: 12:30 PM
- **Tardies**: Students who report to class after the tardy bell must obtain a tardy slip from the Student Services office. The white copy will be left in student services and the yellow copy will be taken to their instructor. Any student leaving school early must be given a hall pass to check out through the Student Services office. Failure to do either will result in an unexcused absence.
  - **Tardy** – A student will be counted tardy up until the time listed above, at which point they will be considered absent.
  - **Leave Early Tardy** – If a student checks out after the time listed above, attendance will be noted with a leave early tardy. Otherwise they will be considered absent.
  - Three tardies (regardless of type) will equal one absence.
- High school students are allowed no more than ten (10) unexcused absences per semester grading period.
  - For attendance calculation purposes, full-time RISE program students will have their attendance calculated like full-time adult students.
- Adult students are allowed no more than nine (9) excused or unexcused absences per semester grading period.

### HIGH SCHOOL STUDENTS

High school attendance will be calculated as above with the following exceptions:

- If a student wishes to leave early, parental permission will be secured before a student is released to leave campus.
- If a student is absent the day of a school activity, he/she will not be allowed to participate in the activity unless approved by an administrator (i.e. wedding, funeral, etc.)

**Excused Absences** {Regulation: J-4 R-1} - No high school student shall receive an excused absence without proper documentation. Written or verbal communication from the parent/guardian may be considered acceptable by an administrator. The administrator may ask for medical documentation at any point during a period of absence for any student. This documentation must be submitted prior to the end of each academic quarter.



Excused absences are those due to illness or personal injury, medical and dental appointments, court appearances, religious holidays and family emergencies. Additional documentation which may be requested may include: Doctor's notes, obituaries, legal papers/court documents, etc. An administrator will make the final determination as to whether or not an absence/tardy is excused or unexcused.

- Unexcused Absences – Unexcused absences are defined as no parental contact, left campus without permission, oversleeping, etc.
- Activity Absences – The maximum number of absences for school-sponsored activities which remove the student from the classroom shall be (10) for any one class period of each school year. After the tenth excused school-sponsored activity, sponsors will submit in writing to the Director of Instruction the reason why they feel that a student has earned the right to attend the activity.

All students who are members of school activity groups are limited to no more than ten (10) activity absences per year per class period. Absences for the following reasons will not be charged against the ten absence limit:

- Participation in school-sponsored state/national level contest in which the student has earned the right to compete.
- Activities held on campus and sanctioned by the Director of Instruction.
- College entrance exams and college-sponsored scholastic meets.
- Field trips in conjunction with a unit being taught in an academic class.
- Appearances before local civic groups and other schools in the district.

NOTE: These activity absences should not be counted as an absence at the end of the grading period and do not count against any perfect attendance credits that may exist.

Students with excessive tardies and/or absences may be placed on an attendance contract prior to reaching 10 unexcused absences. Failure to adhere to the terms of the contract may result in removal from the program.

#### ADULT STUDENTS

Adult attendance will be calculated as above with the following exceptions:

- Adult attendance will be calculated in whole day increments. Therefore, an absence from both AM and PM session will result in 1 absence toward the 9 allowed or no more than 10% per payment period; an absence from either the AM or PM session only will be counted as a .5 absence toward the 9 allowed.
- An adult student who misses more than 5 consecutive days without making prior arrangements with the instructor will be automatically dropped from MDTC on the 6<sup>th</sup> day of absence.
- Excused Absences - No adult student shall receive an excused absence without proper documentation. Written or verbal communication may be considered acceptable by an administrator. The administrator may ask for medical documentation at any point during a period of absence for any student. This documentation must be submitted within five (5) school days of the absence.

Excused absences are those due to illness or personal injury, medical and dental appointments, court appearances, religious holidays and family emergencies. Additional documentation which may be requested may include: Doctor's notes, obituaries, legal papers/court documents, etc.



If proper documentation for an excused absence is presented, the absence will not count for purposes of passing or failing. An administrator will make the final determination as to whether or not an absence/tardy is excused or unexcused.

\*See PN Handbook for nursing attendance policy.

- **Attendance Policy Appeal Process** - Adult students, including those receiving veteran benefits, may make a written appeal to determine if special circumstances warrant adjustment to policy. The appeal form is available in the Student Services office and must be filed with an administrator within 2 class days from the date the student was notified that they were in violation of the attendance policy. Adult students are encouraged to keep documentation from the absences in the event the attendance policy is exceeded and an appeal must be filed. The appeal will be reviewed by a committee that may be comprised of (but not limited to) an Administrator, Financial Aid Coordinator, Career Advisor/Counselor, and instructor. Students will continue to attend classes until notified of the committee's decision.

If the appeal is approved, the student will be notified of the committee's decision in writing within 2 school days following the appeal meeting. The notification will include any conditions that must be met to continue enrollment in the program. Only one appeal may be filed per school year. A student that was denied the appeal is welcome to reapply for the following school year, but is not guaranteed re-enrollment.

- **Leave of Absence Policy** - Adult students may request a leave of absence (LOA) for reasons including jury duty, military leave, medical leave, or maternity leave. To request a leave of absence students must:
  1. Obtain and submit a Leave of Absence form from the Student Services office.
  2. Students may take a LOA for a minimum of five (5) calendar days and a maximum of sixty (60) calendar days.
  3. Only one LOA can be granted per academic year enrolled.
  4. While on LOA, all Title IV federal financial aid and/or veterans' benefits will be interrupted until the student returns to school. Students are expected to complete all program hours so a LOA will extend the students expected completion date.
  5. Should the student fail to return to school at the end of the LOA, the student's withdrawal date will be the date of the first day of absence.
  6. This LOA also applies to those called to active military duty.
  7. Approval must be obtained BEFORE leave is taken unless unforeseen circumstances prevent a student from doing so.

#### MAKE-UP POLICY FOR MISSED WORK

- Students have the privilege to make up missed work. However, it is the student's responsibility to get the assignments from the instructor.
- Students shall be allowed one day plus the number of days absent to complete the assignments.
- All make-up work must be done before school, at break, after school, or at home. Any shop/lab work must be done under the supervision of the instructor.



#### MAKE-UP POLICY FOR MISSED HOURS

A student's progress towards completion is based in part on clock hours attended. While the MDTC schedule allows for extra hours built-in to the schedule to account for unexpected school closures, should school closures exceed the additional hours scheduled students will be required to attend make up hours. The dates and times of make-up hours will be determined by the teacher and/or administration.

#### **STUDENT CONDUCT**

Both high school and adult students are expected to act in a manner like that expected of an employee in a work setting. Mid-Del Technology Center has developed a list of expected behaviors for each area of the building that can be found in Addendum A of the Student Handbook. You should show respect for the property, rights, and privileges of others. Actions including hazing, bullying or harassment will not be tolerated. You are responsible for your conduct while you are here.

Violations of school regulations or local, state, and federal laws will not be permitted and will result in disciplinary action. Refer to the Mid-Del Schools Student Expectations Policy and Procedures and Safety Guidelines handbook for further information on Conduct.

#### **DRESS CODE**

For the safety of the student, clothing should be appropriate for the career and technical education program in which the student is enrolled. Inappropriate clothing as determined by the program instructor or administration will not be permitted. Students must comply with each program's safety standards. In many programs protective eyeglasses, protective footwear, and hard hats will be required. All high school and adult students attending MDTC will follow the same dress code policy as stated in the Mid-Del Schools "Student Expectations" handbook.

Caps and/or hats may be worn in the classroom and/or lab area at the discretion of the instructor. Any type of apparel that distracts from the classroom atmosphere is considered inappropriate. The administrator will be the final judge of what is appropriate dress for school.

#### **DISCIPLINE**

MDTC is an extension of the three area high schools in the Mid-Del School System and is under the same policy and procedures set forth by the Mid-Del Board of Education. (See "Student Expectations" handbook)

Students are expected to abide by the rules and regulations set forth by administration, teachers, and Mid-Del Board of Education while in attendance at school, school-sponsored activities, or being transported to or from school or school-sponsored activities in district-owned equipment. Any student who is found to be guilty of disobeying the rules or showing disrespect for any teacher and/or school property will be subject to disciplinary action. The disciplinary action to be taken will depend on the severity of the violation and the number of times the student has broken regulations.

- Break Time Suspension - Time assigned in a supervised classroom or office during their program's scheduled break time.
- Work Detail/Restorative Practices – Students spend time working to improve classroom/shop conditions or to restore any damage done during the misbehavior.



- In-school Restriction - An alternative to home suspension when deemed advisable by the principal or administrator. In-school restriction is assigned during part of or all of a student's schedule, where said student spends the time in a monitored, structured study environment at the student's home high school. Placement in an in-school restriction program at the home high school is non-appealable.
- Suspension - Disciplinary action may involve suspension from MDTC. Suspensions for high school students, regardless if initiated at the high school or at Mid-Del Technology Center, may result in suspension from both the technology center and the high school.
- Contract (Attendance, Academic, and/or Behavioral) – Students violating the school rules/policies for attendance, academic, or behavioral issues may be placed on a contract. This contract allows the student to continue attending while on probation contingent upon adherence to the terms of the probation contract. Failure to adhere to the terms of the contract may result in removal from the program.
- Dismissal – Disciplinary action may result in dismissal of a student from an MDTC program.

#### RE-ENROLLMENT FOLLOWING A DISMISSAL

Any student, including those receiving veteran benefits, who has been dismissed because of poor attendance, unsatisfactory progress, or unsatisfactory conduct may reapply for the following school year, but is not guaranteed re-admission.

#### **TOBACCO USAGE**

In accordance with school board policy and state law, the use, distribution, or possession of tobacco or tobacco products or paraphernalia used with tobacco and tobacco products (including cigarette lighters, etc.) by any student, regardless of age is prohibited on campus, in any building, in school vehicles, or while attending any school sponsored or authorized activity, including instructional trips. Simulated tobacco products and electronic smoking devices are also prohibited. (Policy: J-15)

#### **MEDICAL MARIJUANA**

Students are not allowed to possess medical marijuana or marijuana-related products during the school day, on school grounds, in school vehicles or buses, or at school-related activities. The district reserves the right to discipline students who fail to adhere to Oklahoma law and/or the requirements of board policy J-42. Such disciplinary action will be addressed in accordance with the student discipline code.

#### **DRUG FREE SCHOOL**

It is the policy of Mid-Del Public Schools that all students and employees of the district be aware of the district's program to maintain a drug-free environment. Students who manufacture, distribute, dispense, possess, or use controlled substances, including anabolic steroids or alcohol, shall be subject to disciplinary action. Such disciplinary action may include long-term suspension or expulsion for student. Students are subject to referral for prosecution under applicable laws.

A drug dog may be used on the campus at any time without prior notification to the students. The drug dog is an agent of the school district and provides school officials with reasonable suspicion to search a vehicle if a positive hit is made on a vehicle.

Please see page 42 under the Health & Safety section for more information.



## **TECHNOLOGY AND THE INTERNET**

The District is responsible for protecting its network in a reasonable manner against unauthorized access and/or abuse, while making them accessible for authorized and legitimate users. This responsibility includes informing users of expected standards of conduct and the punitive measures for violating them.

For students to remain eligible as users, students use must be in support of and consistent with the educational objectives of the district. Access requires responsibility. Students and all other users of the district's networks and other technological resources are responsible for respecting and adhering to local, state, federal, and international laws and guidelines governing use of information and the available technologies. Any attempt to violate the guidelines, terms and conditions for use of technology, the network or the Internet may result in revocation of user privileges, other disciplinary actions consistent with Board of Education policy and existing practice regarding inappropriate language or behavior, including, but not limited to, suspension from school, termination of employment and/or appropriate legal action. (Policy: I-22)

## **WIRELESS COMMUNICATION DEVICES**

Students are prohibited from using wireless telecommunications and multi-media devices during school hours. Such devices should not be visible and are not to be activated during school hours. Text messaging, "sexting", and use of camera phones are strictly prohibited during school hours. However, for safety reasons, students may possess wireless devices for before and after school activities and under the direction of a classroom teacher during class for academic purposes, and with the approval of the site administrator.

Students in violation of any part of district policy will be subject to discipline procedures. When it becomes necessary to confiscate such devices, the return of the device shall be subject to the site administrator.

Any student who knowingly takes, reproduces, or publishes an inappropriate picture of another student, teacher, or administrator will be subject to suspension and/or referral for prosecution. (Policy: J-17)

If it is absolutely necessary for anyone to contact a student while in class, that person may notify the Student Services office at 405-739-1707 and the message will be relayed to the student. Mid-Del Technology Center is not responsible for lost or stolen wireless telecommunication devices.

## **LIVE WORK**

Live work is performed by students in a laboratory, classroom, shop, or in a field setting under written contract and under the direction of the program instructor. Live work projects should be chosen on the basis of merit in relation to the instructional objectives of the individual program as well as the determined value of the project to allow students to achieve a desired level of competency.

Projects are not to replace other learning activities, nor to compete with other organizations within the district, but are to complement the program learning activities. These projects will allow students to experience situations not easily duplicated in a lab or classroom, and at little or no cost to the school.



Mandatory live work procedures for approval and completion of projects are listed in the Mid-Del Technology Center School Activity Fund Guidelines & Procedures quick guide. (Policy: D-15)

### **STUDENT ORGANIZATIONS**

All students enrolled at MDTC are encouraged to participate in one of several student organizations, which offers leadership development activities as well as skills and leadership competition at the local, district, state and national levels. The organizations are: Business Professionals of America (BPA), Health Occupations Students of America (HOSA), SkillsUSA Oklahoma, and Technology Student Association (TSA).

### **NATIONAL TECHNICAL HONOR SOCIETY (NTHS)**

Membership in the MDTC Chapter of the National Technical Honor Society is extended to students who have distinguished themselves through leadership, academic scholarship, service, honesty, career development, and skilled workmanship. Through the Honor Society students participate in service projects, leadership development, and social activities affiliated with both the school and community, and receive special recognition. Nominations for this honor are submitted by the student's instructor.

### **STUDENT OF THE MONTH**

Each month a student who exhibits exemplary performance, attendance, attitude, and diligence will be eligible for selection as Student of the Month. Applications for this honor are submitted by the instructor.

### **COLLEGE CREDIT**

Students enrolled in MDTC programs may earn college credit via one of the following ways:

1. Contractual Agreements – Students gain college credit for successfully completing their technical coursework in an MDTC program. The agreement allows students to co-enroll in approved technology center programs and receive college credit that typically applies to an Associates of Applied Science Degree and is awarded immediately upon successful program completion.
2. Prior Learning Assessments – Students gain college credit for obtaining an industry recognized credential or passing a college learning assessment over material covered in an MDTC program.

MDTC and Rose State have a partnership that allows students enrolled in a Full Time program to earn credit through either Contractual Agreements or Prior Learning Assessments. See the Career Counselor for more details on earning college credit at MDTC.



## STUDENT SERVICES

Student services are available for every student attending Mid-Del Technology Center. These services include assistance with educational planning, enrollment, interpretation of test scores, occupational information, career information, personal counseling, school and/or social concerns, or any other questions that you would like to discuss with a counselor.

### ENTRANCE

High school and adult applicants may apply online at [www.middeltech.com](http://www.middeltech.com). Students are admitted based on their interest, indicators of ability, and their aptitude and performance in past school work.

All adult applicants will be assessed through the use of an Assessment Exam. A \$20.00 assessment fee is required, this includes one free retake. Applicants arriving more than 5 minutes after their scheduled assessment time will not be admitted to take the test and will need to reschedule. Students must cancel before 12:00 pm on the day before the scheduled test for a full refund minus a \$10 processing fee. There is no refund on or after the day of the test. Full refunds will be given IF MDTC cancels the test. Due to unforeseen circumstances, some test dates may be rescheduled without payment penalty.

A high school diploma is not required for entry, with the exception of Practical Nursing applicants. However, students must have either a high school diploma or high school equivalency test, such as the GED, to receive federal financial aid.

Adults with previous experience in the Plumbing and HVAC industries who need to earn apprenticeship hours for the Construction Industry Board are considered Skill Enhancement students, and are not eligible for the daytime program. Please contact the WED: Adult Career Development office at (405) 739-1712 to explore evening skill enhancement courses.

### ADULT BASIC EDUCATION AND MDTC

Adult students with or without a high school diploma may enroll in courses at MDTC. During the application process, all adult students will take the ACCUPLACER exam and receive career advisement based on their results to ensure proper placement. In order to be eligible for a Pell Grant, students must have a high school diploma or its equivalent. Students seeking GED services should contact OCCC at 405-682-7873 or visit [occc.edu/acs/gedclasses/](http://occc.edu/acs/gedclasses/) or students may contact the Oklahoma Department of Career and Technology Education and ask for Lifelong Learning at 405-377-2000 or visit <https://oklahoma.gov/careertech/educators/adult-education-and-family-literacy/students/testing.html>

### ADVANCED STANDING CREDIT

All previous education and/or training will be evaluated and credit given when and where appropriate. Students with advanced standing credit may be accepted provided they meet all required enrollment criteria. The student must provide proof of participation in an accredited program to include courses taken, grades received, possible clinical experience, and attendance. All eligible transcripts, including military education will be evaluated. Credit will be granted if appropriate and the student's career major/program will be shortened accordingly.



Note: The Oklahoma State Board of Cosmetology may grant applicants for Master Instructor prior credit for industry experience. It is MDTC's policy that only 500 hours of advanced standing will be granted to students in the Cosmetology – Master Instructor program. Students will either attend 500 hours (with an additional 500 hours of advanced standing) or 1,000 hours of class time.

#### VETERAN CREDIT ALLOWANCE

A military transcript submitted for a veteran, reservist, service-person, or other eligible person initially enrolling in a training program or pursuing a program different from that previously pursued must reflect the amount of credit allowed for previous education, training or experience, including military experience. Credit for prior training will shorten the program accordingly. The amount of credit allowed, if any, will be shown in clock hours.

#### ADULT ENROLLMENT PROCEDURES FOR THE 2024-2025 SCHOOL YEAR

1. Adults complete an application, take an assessment exam, and meet with the Career Advisor.
2. Students must either secure financial aid (Pell Grant, Tribal, Vocational Rehabilitation, etc.) or pay a one-time \$50.00 deposit to become pre-enrolled. The deposit is non-refundable. The deposit will be applied toward the first semester's supply fee as indicated on the enrollment document and account statement.
3. Enrollment will become official when the adult student has completed all necessary enrollment papers, paid \$50.00 deposit or secured financial aid, and has received written notice of acceptance into the desired MDTC program.

NOTE: The Practical Nursing program's policies, procedures, and costs may be different and can be found in Addendum A.

#### ADMISSIONS REVIEW – FELONS CONVICTIONS

Although the technology center exists to provide educational opportunities for all members of the community, certain circumstances require careful review and consideration prior to student enrollment at the center. No person seeking admission will be unilaterally excluded solely on the basis of a felony conviction, but those with felony convictions are subject to administrative review. This review will seek to determine whether the individual poses a threat to other students, staff, facilities and/or equipment and it will educate the candidate regarding limited employment opportunities in certain fields due to the felony conviction.

Failure to disclose a felony during the admission process may result in dismissal from the program. Any currently enrolled student who is charged with a felony must promptly disclose the charges to the full time program administration.

All situations will be evaluated on a case-by-case basis. This policy will apply to all career majors, programs, and/or courses that require an application for enrollment.



#### ADMINISTRATIVE REVIEW PROCESS

Upon learning that an individual with a felony conviction has applied for enrollment in a full-time program at the technology center, an administrator will determine the nature of the crime, the applicant's version of the events, the amount of time which has passed since the crime was committed, rehabilitation which has occurred since the crime, the applicant's current status with the court system and any other factor deemed to be relevant to the specific circumstances. After gathering all of the applicant's documentation, it is given to the Admission Review Chairperson.

The Chair coordinates the Admission Review Committee. This committee will meet and make a decision on the applicant's admission within 10 days of the receipt of the completed documentation given to the administration. The review committee reviews the documentation and makes a recommendation to continue with the application process or not. If the applicant is given the recommendation to continue the application process, the full-time program administrator will contact the applicant to continue with the application process. If the applicant is denied entry, the applicant will be notified by the full-time program administrator of the denial and the appeal process. The applicant will also be sent a letter explaining the decision and appeal process.

If the applicant chooses to appeal, they need to contact the Assistant Superintendent of MDTC in writing within 5 days. The Assistant Superintendent of MDTC will meet with the applicant and discuss the appeal. The applicant will be notified of the decision by the Assistant Superintendent of MDTC within 5 days of the meeting. This decision is final and non-appealable. If the decision by the Assistant Superintendent of MDTC is to continue with enrollment, he/she will notify the full time administrator. The full time administrator will notify the career advisor to continue with the enrollment process.

Denied applicants are welcome to reapply the following school year.

#### CAREER COUNSELING

Certain careers, especially health related careers, often prohibit licensure/employment of individuals who have been convicted of:

- o Violent crimes (e.g., murder, assault, armed robbery)
- o Sex crimes of any nature or kind
- o Manufacture, sale or possession of drugs with intent to distribute
- o Child or elder abuse

Because many clinical sites will not permit a convicted felon from participating in clinicals, enrollment in such a program will not be permitted due to a student's inability to complete the program requirements or obtain licensure/certification. Any applicant denied enrollment based on this policy may seek a review of the denial if he/she believes extenuating circumstances exist which would allow him/her to complete the program requirements.

This policy is not intended to prevent enrollment, but is designed to protect students from investing in an education which cannot be completed due to circumstances beyond the technology center's control and to give careful consideration to the safety and security of other students and staff.



#### REGISTERED SEX OFFENDERS

Individuals seeking admission to the technology center must disclose their status as a registered sex offender. A failure to make this disclosure will result in removal from the technology center. Applications for admission by registered sex offenders will be reviewed for the purpose of determining whether admission is in the best interest of other students and the center. In any instance involving the admission of a registered sex offender, the student will be subject to specific guidelines, provided by the Assistant Superintendent of MDTC. These guidelines will govern the student's school enrollment, attendance, and participation in school activities. Violation of administrative guidelines issued to the student will result in the student's removal.

#### CONTINUING STUDENT RE-ENROLLMENT PROCESS

Continuing students are eligible for re-enrollment for the following school year if they are making satisfactory academic progress (as previously defined in the Student Handbook) and meet the attendance policy requirements. Continuing students making satisfactory academic progress will be pre-enrolled for the following school year in May.

High school seniors who are returning the following year to complete their program as an adult are eligible to apply for the MDTC Next Step Scholarship at this time. All high school seniors returning as adults must have proof of financial aid or a \$50 deposit toward the semester supply fee is required to be considered re-enrolled.

### **PROGRAM COSTS**

#### TUITION

The tuition rate for adult students is \$3.00 per clock hour. Tuition may be paid in monthly installments as agreed upon by an Administrator and the Financial Secretary.

#### BOOKS & FEES

Each program also requires additional fees, including but not limited to personal protective equipment, background checks, textbooks, and lab fees. These fees vary by program. Exact amounts are available upon request from the Career Advisor, the Financial Secretary, or online at [www.middeltech.com](http://www.middeltech.com). Textbooks and classroom fees may require pre-payment and are non-refundable.

High school students are provided textbooks or e-books which will remain the property of MDTC.

Supplies used by a student on a student-owned project must be paid before the project is removed from the program.

#### DAMAGED TOOLS/EQUIPMENT

Programs may provide all needed tooling and equipment a student will need while in the program. Each program has a tool control policy on checking tools in and out for classroom/shop use. If a school owned tool or piece of equipment is damaged or lost, a student may need to pay restitution costs to replace the item. Amount owed will be based on replacement costs.



## REFUND POLICIES

Legal Reference: Public Law 102-325

### REFUND POLICY

- If a student withdraws within the first 5 days of classes or PRIOR to the first day of class they will receive a refund of all tuition, less \$25 processing fee.
- If a student withdraws within the first three weeks of class, they will receive a refund of one-half of any tuition paid for the current semester.
- After the third week of classes, no refund will be given.
- If student has pre-paid for the following semester, they will receive a full refund for that semester.
- Non-refundable fees include: testing fee, program deposit, background checks, and textbooks.

Students who receive a Federal Pell Grant from MDTC and who withdraw (officially or unofficially) will be subject to the "Return of Title IV" regulations. For those students who have been officially or unofficially withdrawn, the student's last date of attendance will be used for Return of Title IV purposes as determined by MDTC's attendance records. Generally, the student and/or school will have to return any amount of the Pell Grant that is defined as "unearned" per Return of Unearned Funds Policy section on page 34. *NOTE: all financial aid students should contact the Financial Aid Coordinator to discuss their Return of Title IV funds calculation before withdrawing.*

\*See PN Handbook for nursing refund policy.

### VETERANS REFUND POLICY

Mid-Del Technology Center has, and maintains, a refund policy for veterans and other eligible persons enrolled under the provisions of Title 38 that provides a refund for the unused portion of tuition in the event the veteran or eligible person fails to enter the course or withdraws, or is discontinued at any time prior to completion. The student who discontinues will receive a pro-rated refund of the total tuition and fees paid, but not used, minus the cost of material used, except that \$10 of the initial registration fee is not subject to pro-ration

## PAYMENT POLICIES

If a student is not on a form of Financial Aid (IE: Pell Grant, VA, etc.), all program costs are due the first day of classes or a payment plan contract must be in place and the initial payment made by the first day of classes. These rules apply to ALL MDTC programs.

Semester supply fees are due prior to or on the first day of the semester. Any student relying on a 3<sup>rd</sup> party (excluding Pell Grants) to pay their costs must provide proof of expected payment, otherwise a monthly payment will be expected and handled as follows.

Next Step students will be required to pay the semester supply fee prior to or on the first day of each semester.



Due to educational privacy laws, should an adult student have a third party making payments on their account MDTC may take a payment, but will not be able to release any information about a student's financial records (including amount owed, monthly payment amount, etc.) unless the student has provided written release to MDTC on a Records Release form. A copy of the Records Release form can be obtained from and returned to the Student Services office and a copy of their driver's license must be provided as verification of their identity.

#### PAYMENT PLAN

For payment plans, costs will be totaled and divided into 9 monthly payments (August – April) for all 10 month programs. Programs longer than 10 months may have extended payment plans. This includes books, online curriculum costs, semester supply fees, and other mandatory supplies/kit costs. Optional expenses, such as CTSO dues/fees, are not included in this calculation and must be paid separately.

- A statement will be emailed to the student on the 1<sup>st</sup> of each month.
- Payments are due the 10<sup>th</sup> of each month.
  - If payment is not received by the 10<sup>th</sup>, a \$25.00 late fee will be applied. **Exception:** Veterans administration beneficiaries will not be assessed the \$25 late fee because of slow payment processing from the Department of Veteran Affairs.
  - Accounts 5 days past due – Reminder notice will be given to student.
  - Accounts 30 days past due – Administrator will counsel with student.
  - Accounts 60 days past due – Student may be dropped from the program.

#### **FINANCIAL AID**

Federal financial aid is available to qualifying adult students attending an approved 600 hour or more career major at MDTC. The career majors eligible to participate in Student Financial Aid (SFA) funds are approved and accredited by the Oklahoma Department of Career and Technology Education (ODCTE). For a complete list of career majors, contact the MDTC Student Services Office, located in the main office of MDTC.

No financial aid shall be disbursed to an adult student until the student has completed all necessary and required paperwork.

#### FINANCIAL AID PROGRAMS

The following programs of assistance are available at Mid-Del Technology Center:

- Pell Grant
- Oklahoma Tuition Aid Grant (OTAG)
- Oklahoma's Promise
- Vocational Rehabilitation
- Workforce Innovation & Opportunity Act (WIOA)
- Tribal Agencies/ Bureau of Indian Affairs (BIA)
- Otha Grimes Foundation Scholarship
- Mid-Del Technology Center Tuition Waiver (Next Step)
- Veterans Educational Benefits



o TITLE IV PROGRAM ELIGIBILITY – PELL GRANT

All applicants for enrollment as post-secondary students in eligible programs may apply for a Pell grant by filling out a Free Application for Federal Student Aid (FAFSA). Applicants and students may make an appointment with the financial aid coordinator to help in filling out the FAFSA. Applications are sent to the federal processor by mail or via internet. In determining the extent of a student’s financial need, the federal processor will consider the family’s income (taxed and untaxed) from the prior-prior year, family assets (in some cases) and other resources available to the student.

Students who are 24 years old, married, have dependents other than a spouse, are a veteran, are an orphan or ward of the court, and/ or haven’t yet earned a bachelor’s degree, will have their eligibility based on their own (and spouse, if married) income. Those who do not meet these independent categories must have their eligibility based on theirs and their parents taxed and untaxed income from prior-prior year, even if the student does not live with his/ her parents and the parents did not claim the student on their income taxes.

Other factors affecting eligibility include: U.S. Citizenship or eligible non-citizen; not being in default on a student loan or owing a repayment on a grant; not having ability to benefit from training (i.e. having a high school diploma or GED); being enrolled either full-time or half-time as a regular post-secondary student in an eligible program (high school students are not eligible for Title IV aid); continuing to make satisfactory academic progress in the course.

Once the FAFSA is submitted to the federal processor, prospective students will receive a Student Aid Report (SAR) and the school will receive an Institutional Student Information Record (ISIR) each of which contains an Expected Family Contribution (EFC) index number. The EFC number will be used by the financial aid coordinator to determine the amount of Title IV aid for which the student is eligible. If a student’s FAFSA is selected for verification, students will be asked to supply certain signed documents to the financial aid coordinator. Aid cannot be awarded or paid prior to completion of the verification process. Students should provide requested documentation to the financial aid office within 30 days of the request. Failure to provide requested documents may cause the student to become ineligible for Title IV aid. In addition to those who were selected by the federal processor for verification, the financial aid coordinator may verify an application to resolve discrepancies.

Pell grant eligibility is based on financial need and pre-determined criteria by the U.S. Department of Education. The amount for the 2023-2024 award year can be up to \$7,395. These grants do not have to be repaid as long as a student doesn’t withdraw “too early” according to federal regulations. This is an award to help undergraduates or those who have not earned a Bachelor’s Degree.



- Oklahoma Tuition Aid Grant (OTAG)

The Oklahoma Tuition Aid Grant (OTAG) is a need-based grant program for Oklahoma residents who attend eligible colleges, universities, and career technology centers in Oklahoma. Awards are approved for full-time or part-time undergraduate students.

The OTAG is typically disbursed in two equal disbursements (fall and spring). OTAG checks are mailed to MDTC for disbursements. If a student owes tuition, that amount will be deducted from their OTAG check. If all tuition has been paid, the OTAG will be disbursed to the student to be used for school related expenses. Students must maintain academic progress in their area of study.

The maximum EFC eligible to receive OTAG may vary from year to year based on volume of eligible applications received and available state funding. OTAG receives many more eligible applications than can be awarded, and the FAFSA date is used to prioritize which students will receive an award. Currently, the maximum award is the lesser of 75 percent of enrollment costs or \$1,500.

- Oklahoma's Promise

Only students certified by the Oklahoma State Regents for Higher Education (OSRHE) as having completed the high school requirements for Oklahoma's Promise are eligible for the Oklahoma's Promise award. This award may be used for tuition expenses for certain courses offered at MDTC. All students using Oklahoma's Promise must submit a FAFSA and complete verification, if selected. For more information about programs that are eligible for this award see the Financial Aid Coordinator in the Student Services office.

- Vocational Rehabilitation

This is a program of assistance for individuals with documented disabilities. In some cases, vocational rehabilitation pays tuition, fees, books, and supply costs. For more information visit the Department of Rehabilitative Services at <http://www.oklahoma.gov/okdrs/job-seekers/dvr.html>.

- Workforce Innovation and Opportunity Act (WIOA)

Oklahoma Works has programs that assist individuals who are economically disadvantaged, facing employment problems and/or qualify as a Dislocated Worker in need of training to obtain productive employment. Assistance, along with method and frequency of benefit could vary with each student depending on his or her needs. Applicants must meet WIOA economic, employment, and geographical guidelines, which are determined by a WIOA counselor. Criteria for continued eligibility are re-establishing eligibility along with satisfactory academic progress standards for this program are administered by the local WIOA office. Students who believe they may qualify for this program can contact Oklahoma Works at [www.oklahomaworks.gov](http://www.oklahomaworks.gov). East Metro OKC offices are located at 7401 NE 23<sup>rd</sup> Street. Phone number is 405-713-1890.



o Tribal Agency Grants/Bureau of Indian Affairs

The Bureau of Indian Affairs awards educational grants to students who meet their eligibility requirements. Assistance may vary with each student depending on his or her needs. Students listed on a tribal roll who believe they may qualify should contact their tribal agency educational office for application information, criteria for continued eligibility, re-establishing eligibility, method and frequency benefits, along with satisfactory academic progress standards. For additional information contact United Urban Indian Council at 405-778-6805.

o Otha Grimes Foundation Scholarship

Mid-Del Technology Center also offers the Otha Grimes memorial scholarship awarded by the Oklahoma Career Tech Foundation. This scholarship is based on need. Applications are available to students through the Financial Aid Coordinator's office. The Foundation accepts a maximum of 10 applications from each technology center in both the Fall and Spring. Students may use this scholarship for school-related expenses, such as tuition, fees, books, certification tests, etc. Examples of expenses not covered by this scholarship are rent, food, and clothing.

o Mid-Del Technology Center Next Step Tuition Waiver

The Next-Step Tuition Scholarship provides qualifying post-secondary students with a full or partial tuition scholarship for most MDTC full-time training programs. Students enrolled in an MDTC full-time program as a high school senior who still need to finish that same program, may qualify for a full tuition scholarship. Students not attending MDTC while in high school, may qualify for a 50% tuition scholarship. The scholarship applies to tuition only and cannot be used for books, supplies, uniforms, or other fees. The number of tuition scholarships awarded each year is limited based on the availability of funding.

- All applicants must have a diploma from a MDPS high school or have lived in the MDPS district at the time of their high school graduation.
- New students must currently live in the Mid-Del Public Schools (MDPS) district.
- Current MDTC students finishing a full-time program are eligible for a full tuition scholarship only during the school year immediately following high school graduation and must be continuing in their current program.
- Current MDTC students must have a program grade of C or better and be in compliance with the attendance guidelines as per MDTC policies.
- New MDTC students applying for a 50% tuition scholarship must be accepted into a full-time program by August of the year following their high school graduation (e.g., 2023 HS graduates, must start a program by August of 2024).
- New students are subject to all application and admission requirements.
- Tuition scholarships are not available for the Practical Nursing program. Cosmetology students who started their senior year are eligible. However, scholarships are not available for those starting a Cosmetology program after high school graduation.



### Veteran Education Benefits

Veteran Affairs/ GI Bill® (Chapters 30, 35, 1606), Post 9/11 GI Bill® (Chapter 33)

Many full-time career majors are eligible for the following VA Education Benefit Programs:

- GI Bill®: Active Duty — Chapter 30
- Post 9/11 GI Bill® — Chapter 33
- Dependents Educational Assistance — Chapter 35
- GI Bill®: Selected Reserve — Chapter 1606

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA and is available at the official U.S. government website at [www.benefits.va.gov/gibill](http://www.benefits.va.gov/gibill)

Eligibility for these programs is determined by Veterans Administration through the Regional Process Office (RPO) in Muskogee, OK. The veteran student who hasn't received VA education benefits before needs to complete the application for benefits online at [www.ebenefits.va.gov](http://www.ebenefits.va.gov). All VA forms may be located and printed at [www.vets.gov](http://www.vets.gov).

### Veteran Readiness and Employment

This program is for veterans who have a service-connected disability that has impacted their ability to work or prevents the ability to work altogether. This program will help veterans explore employment opportunities and/or training needs. To apply or for more information go to [www.va.gov/careers-employment/vocational-rehabilitation/](http://www.va.gov/careers-employment/vocational-rehabilitation/).

### Veteran Information Needed

Forms that need to be provided to the MDTC VA Certifying Official include but are not limited to:

- Copies of DD-214(s) (if applicable)
- Copy of college transcripts
- Copy of Certificate of Basic Eligibility Letter
- Copy of documentation for other sources of financial assistance (other than Pell), such as tribal assistance
- Important note for Chapter 33 Veterans: Be sure to inform the VA Certifying Official if you expect to receive any other financial aid or scholarships (other than the Pell grant). Omission of such information could adversely affect the processing of benefits resulting in an overpayment of benefits.

Special Conditions for veteran students receiving VA benefits are as follows:

- All previous education and training are evaluated for credit toward completion of current training program. Students need to provide copies of all college and military transcripts.
- MDTC attendance policy allows for 9 absences per semester. Veteran students exceeding 9 absences per semester shall be withdrawn for unsatisfactory attendance. The Veterans Administration Office will be notified and benefits will cease.
- Veteran students are encouraged to use all services available at MDTC including career counseling and student organizations.
- Veteran students having general questions concerning benefits may contact the VA Regional Office in Muskogee at 888-442-4551 or go to [www.vets.gov](http://www.vets.gov).



- A military transcript submitted for a veteran, reservist, service-person, or eligible person initially enrolling in a school or training facility or initiating pursuit of a program or education or training different from that previously pursued, must reflect the amount of credit allowed for previous education, training or experience — including military experience. Credit for prior training that is applied to the program of education being pursued shortens the program accordingly. The amount of credit allowed, if any, will be shown in clock hours.

#### STUDENT RIGHTS AND RESPONSIBILITIES

##### Right to Know

- The institution's accrediting and licensing organizations
- All programs offered and detailed information regarding each program of interest
- Information about the school
- Information about the school's admission policy
- Cost of attendance
- Information on financial aid, including criteria for eligibility and methods of disbursement
- Information on a consistent needs analysis system to evaluate families in an equitable manner
- A student's rights under FERPA
- How Satisfactory Academic Progress is determined, including eligibility and appeals
- Refund policy and Return to Title IV policy
- Campus Security Report
- Retention rates and completion/ graduation rates
- Drug and alcohol policies
- Net price calculator
- Grievance procedures
- Constitution day, voter registration, and vaccination policies

##### Responsibilities

- Complete the required paperwork requested by the Financial Aid Office
- Use financial aid funds for school related expenses
- Report all outside aid to the Financial Aid office
- Students, as well as parents, have a responsibility to help pay for their education
- Maintain satisfactory academic progress
- Report changes in enrollment to the Financial Aid office
- Notify the Financial Aid office before withdrawing
- Return to Title IV any received funds the student is determined ineligible
- Read directions thoroughly, complete all applications accurately, and comply with all deadlines
- Students receiving financial student aid should review the Satisfactory Academic Progress Policies
- If you do not understand the financial aid process, ask questions!

#### ABILITY TO BENEFIT

To receive aid from the Student Financial Aid program a student must be academically qualified for study at the post-secondary level. A student with a high school diploma or its recognized equivalent (GED) is considered academically qualified for financial aid purposes.



STUDENT EXPENSE BUDGET

For purposes of awarding Title IV need-based assistance MDTC estimates reasonable expenses over a nine-month period for the following categories of students:

Dependent Students .....	\$10,470
Independent Students .....	\$22,195

METHOD AND FREQUENCY OF DISBURSEMENT

- o Payment is made via check from Mid-Del Technology Center. For each student, checks are usually disbursed two to three times during the academic year depending on program enrollment.
- o Eligible students will receive their first Pell grant disbursement within eight weeks after the start of class. Eligible students will not be expected to pay tuition before receipt of the Pell grant. The remaining disbursement(s) will be made upon satisfactory completion of the designated clock hours and weeks of instruction in the payment period. Payment is approximately four to six weeks following the beginning date of the second pay period.
- o Pell grants will be disbursed in equal payments and are calculated by multiplying the number of hours the student is expected to complete in the school year by the scheduled award, divided by the number of clock hours in the academic year.
- o The student must complete the hours in each payment period before the subsequent payment will be disbursed.
- o Students eligible for Pell grant will have tuition and fees deducted from the grant if they have not paid tuition and fees or provided a letter of authorization form to the school prior to receiving the grant.
- o The balance of Pell money left after tuition and fees are deducted will be disbursed to the student in the form of a check made out to the student.
- o The Student Services Office/Financial Aid Office will disburse the Pell checks. The student will be notified of the date and times of disbursement.

ACADEMIC YEAR AND PAYMENT PERIOD

<u>Career Major</u>	<u>Academic Year</u>	<u>Weeks</u>	<u>Payment Period</u>
All 900 hours	900 hours	26	Full time 450 hours
1500 hours (& 1207 hours)	900 hours	26	Half time 450 hours

[MDTC defines its "Academic Year" for the purposes of the Pell grant as 900 clock hours and 26 weeks of instruction. This applies to all programs except full-time Adult Cosmetology, which is defined as 1000 clock hours and 36 weeks of instruction.](#)

TITLE IV RETURN OF UNEARNED FUNDS POLICY

Federal law now specifies how a school must determine the amount of federal aid\* a student earns if he/she withdraws, drops out, is dismissed, or takes a leave of absence prior to completing more than 60% of the payment period. The amount of federal financial aid assistance that a student earns is determined on a pro-rata basis.

*Percent Earned* = number of clock hours completed up to the withdrawal date divided by total clock hours in the payment period of enrollment\*\*

*Percent Unearned* = 100% minus percent earned

- o When a student receives federal financial aid in excess of earned aid:
  - o The school returns the lesser of:



percentage

Institutional charges multiplied by the unearned

OR

Title IV federal financial aid disbursed multiplied by the unearned percentage

- o The student returns:
  - Any remaining unearned aid not covered by the school;
  - Any grant amount the student has to return is a grant overpayment, and arrangements must be made with the school or Department of Education to return the funds.

The student can be billed for funds the institution is required to repay.

\*Federal financial aid includes the Federal Pell Grant at MDTC

\*\* Withdrawal date is defined as the student's last date of attendance as determined by the institution from its attendance records. This also includes students who do not return from approved leave of absences.

#### VERIFICATION POLICY

The Financial Aid office requires verification of FAFSA information for those applicants who have been selected for verification by the U.S. State Department of Education or who have discrepancies arise in their data on the FAFSA. Students to be verified will be notified of documents they need to submit to the Financial Aid Office. All student financial aid records are confidential. The following may be required, but is not limited to:

- o Proof of income reported on the FAFSA (copy of federal income tax transcripts, tax returns, and W-2's or proof on non-tax filing status)
- o Completed and appropriately signed (independent and dependent) verification worksheets
- o Other documentation may be required to verify discrepancies
- o Household size
- o Number in college
- o Valid government issued photo I.D./Statement of Educational Purpose
- o Proof of high school completion status, GED, home school transcript or college transcript.

Failure to comply with verification requirements may result in forfeit of aid. Verification materials should be submitted to the financial aid office within 30 days of student notification.

If the school and the student cannot resolve conflicts that may occur regarding verification, the case will be referred to the U.S. Department of Education, Student Validation Branch. Cases of suspected fraud will be referred to the Regional Office of the Inspector General if they cannot be resolved locally. Based on verification completion, the grant is determined according to the guidelines set by the U.S. Department of Education. No financial aid disbursements will be made until verification is complete.

#### SATISFACTORY ACADEMIC PROGRESS FOR TITLE IV STUDENTS (PELL)

Students will be evaluated at the end of each payment period as shown in the student's Award Letter. A Satisfactory Academic Progress Report will be sent to the instructor who will be asked to complete the



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student's academic status. At the end of each payment period students will be evaluated to determine if they are meeting the following SAP requirements:

1. Qualitative Requirement (Grades): Once a payment period has been completed the student must have maintained at least a cumulative GPA of 2.0 for all past coursework.
2. Quantitative Requirement (Pace of Progression): The maximum time frame for completing a program is no more than 150% of the program's stated length in accordance with the student's enrollment status (full-time or part-time). The increment for measuring a student's progress will be each payment period. A student must be proceeding in a positive manner toward fulfilling certificate requirements in a normal length of time. At MDTC this means the student must have completed a minimum of at least 67% of the scheduled learning objectives/ course work for the payment period. The pace of progression is calculated by taking the number of cumulative clock hours completed and dividing it by the cumulative number of clock hours attempted/ scheduled to be completed. If a student is not progressing at a pace which will fall within the 150% time frame, the student is NOT considered to be making satisfactory progress and will be placed on Financial Aid warning status.

If a student meets the SAP requirements the next Pell disbursement is processed and issued to the student. This process will be repeated at the end of each payment period. If a student does not meet these requirements the student will be notified via a letter and will receive an official Financial Aid Warning informing the student that he/she did not meet one or more of the SAP requirements and his or her financial aid eligibility is in jeopardy.

#### HOW PROGRESS IS MEASURED IF A STUDENT CHANGES LOCAL PROGRAMS/CAREER MAJORS

Students should contact a Student Services advisor to discuss the changes that are being requested. The advisor will make sure that there is space available in the desired career major and if so, will grant approval accordingly. The advisor will then notify the student, instructor, and financial aid coordinator or other persons involved, of the start date of the new career major. For students receiving a Pell grant or VA, this will require a new calculation and could affect the amount of Pell or VA a student is eligible for.

Any courses duplicated in the new career major will result in the student receiving advance standing. Neither Pell nor VA will pay for coursework that has already been successfully completed. The remaining courses in the new career major will be used to prorate the new Pell disbursements for the new career major and a new Award letter will be given to the student outlining these changes. The GPA of the completed coursework in the original career program will be used to determine academic progress status.

#### FINANCIAL AID WARNING

If a student receives an unfavorable progress report that is not in compliance with the SAP requirements above, the student will be issued a Financial Aid Warning and informed by letter. The student will still be eligible for Pell disbursement, but this will happen only once, i.e. there cannot be two consecutive Financial Aid Warning periods.

#### APPEALS PROCESS AND FINANCIAL AID PROBATION

If the student is not in compliance with the SAP requirements at the end of the payment period following a period in which the student received a Financial Aid warning the student's Pell eligibility is suspended. Students who wish to appeal the termination of financial aid may do so by submitting a written appeal to



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MDTC's Financial Aid Coordinator detailing the reasons why he or she feels aid should not have been terminated, explain what prevented him or her from complying with the SAP requirements, AND what has changed that will allow him or her to meet the SAP requirements when evaluated at the end of the next payment period.

The written appeal should reach the Financial Aid office no later than three working days after the student receives notification that aid has been terminated. The appeal will be reviewed by a committee that may be comprised of (but not limited to) an Administrator, Financial Aid Coordinator, Career Advisor/Counselor, and instructor. The student will be notified of the results of his or her appeal by mail within 10 working days of the date of the appeal. The committee will have the authority to uphold or override the aid termination and take into account any mitigating circumstances when making that decision.

If the Appeal Committee determines that the student will be able to meet the SAP requirements by the end of the next payment period based on the changes the student has made OR if the student is placed on an academic plan that will ensure the student is able to meet the SAP requirements, the Appeal will be approved and the student will be placed on Financial Aid Probation for the next payment period. The student will continue to receive financial aid.

#### MAXIMUM TIME FRAME

The maximum time frame for completion is 150% of the hours required to complete the certificate program, e.g. a 900 hour program with 37 weeks of instruction would have a maximum time frame of 1,350 hours and 55.5 weeks of instruction.

#### SUSPENSION, WITHDRAWAL, AND LEAVE OF ABSENCE

- Any student receiving Title IV aid that is suspended for the semester, unless reinstated under contract, will be terminated from financial aid for at least one semester.
- If a student withdraws from MDTC for personal reasons he or she may owe an overpayment to the Federal Pell Grant program and may have to repay MDTC if the school was required to repay a portion of the student's tuition to the Federal Pell Grant program. Students who do not owe a repayment may reapply for financial aid if they return to school at a later date.
- Students attending MDTC may only receive Title IV aid for a limited time. As of July 1, 2012 students can receive the Federal Pell Grant for no more than 12 semesters or the equivalent (roughly six years). You will receive a notice if you're getting close to your limit.
- The Veterans Administration will be notified if a student receiving VA educational benefits drops or loses eligibility for benefits due to not making satisfactory academic progress or loses eligibility by electing to perform OJT rather than remain in the classroom.

#### REQUIREMENT FOR REINSTATEMENT OF FINANCIAL AID

A student whose financial aid has been terminated may apply for aid to be reinstated once he or she has completed one semester of training in an approved program with a semester grade of a C or better. A student whose financial aid has been terminated is responsible for paying tuition in full no later than the first day of the semester unless other arrangements have been made with the Financial Secretary.



## DISABILITY STATEMENT

If any student has a documented disability and requires special accommodations it is the responsibility of the student to inform Student Services staff. The student must provide appropriate documentation such as:

- o Previous IEP or 504
- o Assessment results
- o Psychological evaluations
- o Any other professional documentation that displays the nature of the disability

MDTC will provide appropriate and reasonable accommodations to ensure equitable access to career and technical training. The special services department of Mid-Del Public Schools is committed to the goal of identifying and locating every single student with a disability who resides within the boundaries of the district, and who is not receiving Special Education services. If you have knowledge of any individual with a disability between the ages of 3 to 21 years, who may be in need of special education services please refer them or their parents to Special Services at 405-737-4461.

## WITHDRAWAL PROCEDURES

### OFFICIAL WITHDRAWAL

Students choosing to terminate their enrollment prior to program completion must take the following steps:

1. Meet with the Career Counselor who will initiate a Student Change of Status form. The form will indicate the student's last date of attendance and the date of withdrawal.
2. Return all school-owned books/ equipment/ unused supplies and pay any outstanding balances.

### UNOFFICIAL WITHDRAWAL

Unofficial withdrawal is defined as: A student fails to attend or ceases to attend his/her program without making contact with the Career Counselor or completing the official withdrawal process.

## WORK BASED LEARNING (WBL) TRAINING

Students may be eligible for WBL Training. WBL is an off-campus portion of the technical program designed to provide additional live work that will add to the student's occupational experience. WBL is a privilege for students who qualify. It is not a required part of most training programs, except for in HVAC Apprentice Technology and Plumbing Apprentice Technology. Students must obtain approval from their instructor and must have all WBL forms completed and returned to the Student Services office *before* reporting to the WBL work station.

Note: For students enrolled in the Plumbing Apprentice Technology and HVAC Apprentice Technology programs to earn up to 2 years credit towards an Oklahoma journeyman's license, they must complete at least 100 hours of WBL as part of their program.



### **JOB PLACEMENT**

Information regarding job openings is available to students through the help of the Employment and Transition Specialist. MDTC instructors work with the Employment and Transition Specialist and local businesses to place students. MDTC also encourages students to take advantage of the many online employability resources. The MDTC Employment and Transition Specialist assists students with employability skills, resume writing, job applications and interview skills.

### **STUDENT RECORDS**

Permanent records, such as grades, attendance, work experience, and competencies are maintained by the school for 5 years.

#### TRANSCRIPT REQUESTS

If a student wishes to obtain a copy of their MDTC transcript, they must complete a Records Release form (available from Student Services) & provide a copy of their driver's license before a transcript may be released.

#### PERMISSION TO ACCESS STUDENT RECORDS

Due to educational privacy laws, should an adult student request MDTC to release a copy of their records to a third party, a Records Release form (available in the Student Services office) and a copy of their driver's license must be provided as verification of their identity. This form gives permission for a parent or other designated individual(s) to access the student's attendance records, grades, or financial records. The designated individual may not conference with the teacher on behalf of the student without the student's request and attendance.



## HEALTH & SAFETY

### CAMPUS SECURITY AND STUDENT RIGHT TO KNOW

#### Plan of Operation

Mid-Del Technology Center in compliance with Public Law 101-542, otherwise known as The Student Right-to-Know and Campus Security Act, will make available to current and prospective students information described within Public Law 101-542. Mid-Del will prepare, publish and distribute this information annually to all current students and employees, and to any prospective applicant for enrollment or employment upon request, prior to the prospective applicant's enrolling or entering into any financial obligation. Mid-Del will conduct biannual review of the procedures and statistics to determine effectiveness and availability of up-to-date information.

#### Provisions

- Previous academic year completion and graduation rates of certificate seeking, full-time students;
- Previous academic year rate at which individuals who complete a program at Mid-Del pass applicable licensure or certification examinations required for employment in a particular professional skill;
- Previous academic year rate at which individuals who complete or graduate from an occupationally specific program, and who enter the labor market following completion of such a program, obtain employment in the occupation for which they are trained.
- Current campus policies regarding procedures for students and others to report criminal actions or other emergencies occurring on campus —
  - Notify Appropriate administration:
    - Director of Instruction at 405-739-1707
    - Any administrator
  - In event of serious injury, an ambulance will be called unless the victim, in a rational state requests to be transported by private car to a hospital. Any faculty member of MDTC is authorized to call an ambulance.
  - In case of accidental or criminal activities call:

Midwest City Police	405-739-1306
SSM Health St. Anthony Hospital – Midwest City	405-610-4411
Midwest City Fire Department	405-739-1340
Midwest City Ambulance	405-733-1414
Dial 911 for any emergency	
- Current policies concerning security and access to campus facilities and security consideration used in the maintenance of facilities:
  - Evacuation Route/Procedure - Every room has a fire evacuation route and tornado procedure posted. Instructors discuss evacuation procedures with each class.
  - Fire and Disaster Crisis Plan - Fire and disaster evacuation will be indicated by a steady tone from the alarm system for at least two minutes.
  - School Closures - When weather conditions make driving unsafe, school administration will make the decision regarding the operation or closing of Mid-Del Technology Center. A calling network will take effect if the decision to close is made. When conditions such as power line failure, water main break, etc., create an environment which may be unsafe or constitute a health hazard, the same procedures indicated above will be used.



- A security guard/ maintenance person is on duty daily to secure the facilities during school hours. All security personnel have ready access to local city police authorities. Local police authorities regularly patrol the campus area at different times during the day and night.
- Description of programs, designed to inform students and employees about prevention of crimes.
  - Staff development designed to inform students and employees about the prevention of crimes.
  - Student orientation at the beginning of the school year will address campus policies and procedures concerning crime prevention and safety on campus. A visiting law enforcement official will conduct a program to students concerning crime prevention and safety on campus.
- Statistics of criminal offenses reported to campus security authorities or local police agencies during the most recent school year and during the two preceding school years for which dates are available, are as follows:
 

Murder	None	2019-2021
Sex Offense- Forcible	None	2019-2021
Non-Forcible	None	2019-2021
Robbery	None	2019-2021
Aggravated Assault	None	2019-2021
Burglary	None	2019-2021
Motor Vehicle Theft	None	2019-2021
- Off-campus student organizations are not recognized by MDTC and no need exists to monitor such organizations.
- Statistics concerning the number of arrests for the following crimes occurring on campus:
 

Liquor law violations	None	2019-2021
Drug abuse violations	None	2019-2021
Weapon possessions	None	2019-2021

**CAMPUS CRIME STATISTICS**

Students may review a report of campus crime at MDTC for the past three calendar years at the following U.S. Department of education website: <http://ope.ed.gov/security>.

**CONSTITUTION DAY/CITIZENSHIP DAY**

In 2004, Senator Robert Byrd (D-WV), inserted language into the Consolidated Appropriations Act of 2005, requiring an annual educational program related to the United States Constitution beginning on September 17, 2005. September 17<sup>th</sup> is the date which commemorates the 1787 signing of the Constitution. However, during the years when September 17<sup>th</sup> occurs on a Saturday, Sunday, or holiday, the program must be held during either the preceding or following week according to Federal Register Volume 70 No. 99.



## **COPYRIGHT POLICIES**

Mid-Del Technology Center requires that all students and employees adhere to current copyright laws and congressional guidelines to avoid plagiarism (using another person’s ideas or concrete work without giving credit to that person). The copyright law of the United States makes it illegal for anyone to duplicate copyrighted materials (the work of another person) without written permission. Serious penalties are provided for unauthorized copy of copyrighted materials or the act of plagiarism.

### SUMMARY OF CIVIL AND CRIMINAL PENALTIES FOR VIOLATION OF FEDERAL COPYRIGHT LAWS

Copyright infringement is the act of exercising, without permission or legal authority, one or more of the exclusive rights granted to the copyright owner under section 106 of the Copyright Act (Title 17 of the United States Code). These rights include the right to reproduce or distribute a copyrighted work. In the file-sharing context, downloading or uploading substantial parts of a copyrighted work without authority constitutes an infringement. Penalties for copyright infringement include civil and criminal penalties. In general, anyone found liable for civil copyright infringement may be ordered to pay either actual damages or “statutory” damages affixed at not less than \$750 and not more than \$30,000 per work infringed. For “willful” infringement, a court may award up to \$150,000 per work infringed. A court can, at its discretion, also assess costs and attorney’s fees. For details, see Title 17, United States Code, Section 504, 505. Willful copyright infringement can also result in criminal penalties, including imprisonment up to five years and fines up to \$250,000 per offense. For more information, please visit the website of the U.S. Copyright Office at [www.copyright.gov](http://www.copyright.gov)

## **DRUG FREE SCHOOL & WORKPLACE**

It is the policy of Mid-Del Public Schools that all students and employees of the district be aware of the district’s program to maintain a drug-free environment.

Students who manufacture, distribute, dispense, possess, or use controlled substances, including anabolic steroids or alcohol, shall be subject to disciplinary action. Such disciplinary action may include long-term suspension or expulsion for student. Students are subject to referral for prosecution under applicable laws. See board policy J-16 for more information.

MDTC shall be designated as a drug free workplace and campus. Any location, at which MDTC conducts school, is included in this policy, as are all school-related activities both on and off campus. Students are hereby notified that the possession, use or distribution of illicit drugs, counterfeit drugs, prescription drugs, and/or alcohol shall be considered a safety violation to all concerned as well as a health risk for the user. Applicable sanctions under local, state, and federal law for unlawful possession, use, or distribution of illicit drugs and/or alcohol will be enforced. Sanctions imposed by MDTC will be consistent with local, state, and federal laws and will be in addition to legal prosecution.

In instances of reasonable suspicion, MDTC may perform rapid eye tests and drug tests. Flag behaviors for determination of reasonable suspicion might be odor, abnormal behavior, sleepiness, listlessness, and lack of concentration or attendance problems.

Students are not allowed to possess medical marijuana or marijuana-related products during the school day, on school grounds, in school vehicles or buses, or at school-related activities. The district reserves the right to discipline students who fail to adhere to Oklahoma law and/or the requirements of policy J-42. Such disciplinary action will be addressed in accordance with the student discipline code.



Various state and federal laws impose severe penalties for the use, possession or sale of controlled substances. The Federal Controlled Substance Act, 21 United States Code Annotated and the Comprehensive Drug Abuse and Control Act of 1970, 21 U.S.C.A., Section 848, provides federal sanctions and the Uniform Controlled Dangerous Substance Act, Oklahoma Statutes, Title 63, Section 2-101, and others, plus various criminal statutes provide state sanctions.

Chemical dependence is a progressive disease that does not disappear of its own accord. Because drugs have a destructive impact on the brain, regular users lose control over their behavior, and most of them find it extremely difficult to stop using drugs without outside intervention. Using a drug just “one time” predisposes a person to try it again because that person has apparently violated a taboo without impunity. Any student in this school district who believes he or she may have a problem with drug abuse may be referred to appropriate local agencies for counseling, treatment, or rehabilitation. For additional information concerning assistance available for the district’s plan of operation, please refer to the school counselor/ career advisor.

Legal References:

O.S. 70-1210-221 et seq.

Public Law 101-226

PLAN OF OPERATION

In recognition of the devastating effects that the unlawful use of drugs, alcohol, and other controlled substances has on individuals, families, and society in general; and in compliance with Public Law 101-226 and Public Law 100-690 establishes the following provisions and information to implement a Drug-Free School and Workplace:

In total commitment to the Position stated below; and in conjunction with Public Laws 101-226 and 100-690 will publish and distribute annually to all students and employees the provisions of its drug awareness and prevention program. This publication will include:

1. The Position Statement
2. Provisions and information associated with unlawful alcohol, drug, and controlled substance abuse, describing:
  - o The legal sanctions
  - o The disciplinary sanctions by Mid-Del
  - o The health risks
  - o Available counseling and treatment programs
  - o Employee responsibilities for reporting criminal drug conviction.

Mid-Del will conduct a biannual review of the program to determine its effectiveness, implement needed changes, and ensure that disciplinary sanctions are consistently and fairly enforced and will submit all required reports, certifications, and copies of its Anti-Drug program to the specified and appropriate entities.



#### POSITION

Mid-Del exists for the primary function and purpose of enhancing the lives and career opportunities of those served, through vocational-technical training and other self-improvement aspects of the curriculum. Therefore, philosophically, all negative behaviors would have to be discouraged. However, in the case of the unlawful possession, use, manufacture, or distribution of illicit drugs, alcohol, or other controlled substances, Mid-Del Technology Center as a matter of policy, strictly prohibits and will not tolerate these activities by students and/or employees while on district property, including grounds, buildings, parking lots, and vehicles; or while participating in district activities or business while off campus.

#### PROVISIONS

Mid-Del's Drug-Free School and Workplace Program will operate under the following provisions:

- Mid-Del retains control over all district property, including buildings, grounds, parking lots, and vehicles. Lockers/ desks or any other property assigned to a student/ employee will be on a joint control basis, with the right to inspect at any time retained by Mid-Del.
- Students/ employees who are under the influence of drugs, alcohol, or other controlled substances (excluding medication prescribed by a doctor for their treatment) while on district property or involved with district activities will be in violation of Mid-Del's Drug-Free School and Workplace Policy prohibiting the use of such substances, regardless of where the substances were actually consumed or used.
- The unlawful possession, use, manufacture, or distribution of illicit drugs, alcohol, or controlled substances is prohibited by state and federal criminal law that contains the appropriate law enforcement authorities, including the Oklahoma County Sheriff's department.
- Violation of Mid-Del's Drug Free School and Workplace policy by adult students will result in notification of the appropriate law enforcement authorities.
- Disciplinary actions by Mid-Del will be administered fairly in compliance with state and federal statutes, and in compliance with Mid-Del's commitment to non-discrimination, as established in the non-discrimination policy. Disciplinary actions may include any or all of the following:
  - Suspension (in the case of employees, without pay)
  - Probation, pending proof of satisfactory participation in an appropriate drug/alcohol abuse treatment program, at the student's/ employee's expense
  - Expulsion for students
  - Termination for employees
  - Referral for prosecution
- Employees of Mid-Del are required as a condition of employment and by Public Law 100-690 to report to their supervisor, any criminal convictions for drug-related actions.
  - Any employee convicted of violating a criminal drug statute in this workplace must inform the school of such conviction (including pleas of guilty and nolo contendere) within 5 days of the conviction occurring. Failure to inform the school subjects the employee to disciplinary action up to and including termination for the first offense.
  - Mid-Del Technology Center must notify federal funding sources within 10 days after receiving notice from the employee or otherwise receives actual notice of such a conviction.



- The school reserves the right to offer employees convicted of violating a criminal statute in the workplace participation in an approved rehabilitation or drug abuse assistance program. If such a program is offered and accepted by the employee, then the employee must satisfactorily participate in the program as a condition of continued employment.

Individuals who desire a referral from another source should contact the Oklahoma Department of Mental Health at the following phone numbers:

Oklahoma City Reach-Out	405-271-2444
Teen-line (12noon – midnight)	405-271-TEEN
Mental Health & Substance Abuse Reachout	800-522-9054

This agency provides referral, education and advocacy services at no cost on a statewide basis.

#### GENERAL CATEGORIES OF DRUGS & THEIR EFFECTS

The following information is about specific types of drugs, how to recognize and avoid them and the immediate and long-term effects. This information should be considered general in nature, and although accurate, may not apply to specific individuals due to physiological differences.

- *Alcohol* - Short-term effects include behavior changes, impairment of judgment and coordination, greater likelihood of aggressive acts, respiratory depression, irreversible physical and mental abnormalities in newborns (fetal alcohol syndrome) and death. Long-term effects of alcohol abuse include damage to the liver, heart and brain, ulcers, gastritis, malnutrition, delirium tremors, and cancer. Alcohol combined with other barbiturates/ depressants can prove to be a deadly mixture.  
*Amphetamines/ Stimulants (speed, uppers, crank, caffeine, etc.)* - Amphetamines speed up the nervous system which can cause increased heart and breathing rates, higher blood pressure, decreased appetite, headaches, blurred vision, dizziness, sleepiness, and death due to stroke or heart failure.
- *Anabolic Steroids* - Steroids affect the liver, cardiovascular, and reproductive systems. They can cause sterility in males and females, as well as impotency in males.
- *Barbiturates/ Depressants (downers, Quaaludes, valium, etc.)* - Depressants slow down the central nervous system which can cause decreased heart and breathing rates, lower blood pressure, slowed reactions, confusion, and distortion of reality, convulsions, respiratory depression, coma and death. Depressants combined with alcohol can be lethal.
- *Cocaine/ Crack* - Cocaine stimulates the central nervous system and is extremely addictive, both psychologically and physically. Effects include dilated pupils, increased heart rate, elevated blood pressure, insomnia, loss of appetite, hallucinations, paranoia, seizures, and death due to cardiac arrest or respiratory failure.
- *Hallucinogens (PCP, LSD, etc.)* - Hallucinogens interrupt the functions of the part of the brain, which controls the intellect and instinct. Such use may result in self-inflicted injuries, impaired coordination, dulled senses, incoherent speech, depression, anxiety, violent behavior, paranoia, hallucinations, increased heart rate and blood pressure, convulsions, coma, and heart and lung failure.



- *Inhalants (aerosol sprays, glue solvents, etc.)* - The immediate negative effects of inhalants include nausea, sneezing, coughing, nosebleeds, fatigue, lack of coordination, and loss of appetite. Solvents and aerosol sprays also decrease the heart and respiratory rates and impair judgment. Long-term use may result in hepatitis or brain damage. High concentration of inhalants can cause suffocation by displacing the oxygen in the lungs or by depressing the central nervous system to the point that breathing stops.
- *Cannabis (marijuana, hashish, hash, etc.)* - Cannabis impairs short-term memory, comprehension, concentration, coordination, motivation and may also cause paranoia and psychosis. Marijuana smoke contains more cancer causing agents than tobacco smoke. The way in which marijuana is smoked, deeply inhaled, and held in the lungs for a long period, enhances the risk of getting cancer. Combined with alcohol, marijuana can produce a dangerous multiplied effect.
- *Narcotics (smack, horse, Demerol, Percodan, etc.)*: Narcotics initially produce feelings of euphoria often followed by drowsiness, nausea, and vomiting. An overdose may result in convulsions, coma, and death. Tolerance develops rapidly and dependence is likely. Using contaminated syringes to inject such drugs may result in HIV.
- *Tobacco/ Nicotine*: Tobacco causes some 170,000 people in the United States to die each year from smoking related coronary heart disease. Thirty percent of the 130,000 cancer deaths each year are linked to smoking. Lung, larynx, esophagus, bladder, pancreas, and kidney cancers strike smokers at increased rates. Emphysema and chronic bronchitis are ten times more likely among smokers.

#### LEGAL ASPECTS

The standards of conduct expected by Mid-Del Technology Center which deal with possession/distribution of controlled dangerous substances, alcoholic and non-intoxicating beverages, not only have serious consequences related to school enrollment, but also are criminal offenses as defined by the State of Oklahoma and the Federal Government.

The following is a summary of the laws affecting illegal actions in these areas:

- **DRUGS:** Oklahoma Criminal Laws, Title 63, state the offenses of unlawful delivery or possession of a narcotic, illegal drug, or controlled drug are punishable as felonies. Oklahoma law punishes the possession, distribution or manufacture of drug paraphernalia as a misdemeanor. Adults who distribute drugs or alcohol to minors are punished as felons. Federal laws punish the distribution of drugs on or around school grounds by doubling the normal punishment.
- **ALCOHOL:** Oklahoma Criminal Laws, Title 37, defines and punishes drinking and being drunk in public places as a misdemeanor. Oklahoma laws punish the distribution of alcohol to a minor as a misdemeanor.

#### COUNSELING, TREATMENT, AND REHABILITATION

Although Mid-Del Technology Center does not provide drug counseling, treatment, or rehabilitation programs on campus, a counselor will assist students with the location of local agencies that can be of assistance in this area. Students who recognize that they have a problem are encouraged to make contact with these agencies or ask for assistance to do so from a counselor, instructor, or administrator. A few of the agencies that might be contacted are included but are not limited to:



Southwest Prevention Center	405-325-1454
Area Prevention Resource Center	405-522-3810
Eagle Ridge Institute	405-840-1359
Mid-Del Youth and Family Center	405-733-5437
INTEGRIS Mental Health Center	405-427-2441
NorthCare	405-858-2700
Gateway to Prevention and Recovery	405-400-1152
Willow View Mental Health Services	405-427-2441
The Referral Center	405-525-2525
St Anthony Hospital Care Unit	405-272-7000
Red Rock Behavioral Health Services	405-424-7711
Call Sam (Student Assistance by Mercy)	855-225-2726

- HOTLINES
  - Teen-Line 800-852-8336
  - Reach Out 800-522-9054
  - Alcoholics Anonymous 405-842-1200
  - Alanon 405-767-9071
  - Cocaine Anonymous 405-500-0701
  - 24/7 Drug Addiction Help 800-662-4357
  - Suicide Hotline 988

- DISASTER/CRISIS RESOURCES
  - Disaster Relief
  - American Red Cross – Central Oklahoma 405-228-9500
  - Oklahoma County Emergency Management 405-713-1360
  - Salvation Army 405-246-1100

- Crisis Intervention
- Heartline 211
- Oklahoma County Crisis Intervention 405-945-6215
- Women’s Service and Family Resource Center 405-222-1818
- YWCA Women’s Shelter 405-948-1770

- Abuse: Drugs and Alcohol
- Okla. Dept. of Mental Health & Substance Abuse 800-522-9054
- Mid-Del Youth and Family 405-733-5437
- Statewide Substance Abuse Hotline 800-522-9054

- Abuse: Child and Adult Care
- Okla. Dept. of Mental Health 800-522-9054
- Mid-Del Youth and Family 405-733-5437

- Counseling Services
- Calm Waters for Children and Families 405-841-4800
- Mid-Del Youth and Family 405-733-5437



Food Banks

Mid-Del Food Pantry	405-732-3603
Master's Market	405-737-2010
St. Phillip Neri	405-737-4476
First Southern Baptist Church	405-732-1300
Saint Luke Baptist Food Pantry	405-769-5123

**GRIEVANCE DEFINITIONS FOR TITLE IX OF THE EDUCATION AMENDMENTS OF 1971, TITLE VI OF THE CIVIL RIGHTS ACT OF 1964, AND SECTION 504 OF THE REHABILITATION ACT OF 1973**

Definitions

Federal Laws and Regulations: has reference to Title VI of the Civil Rights Acts of 1964, Section 504 of the Rehabilitation Act of 1973, and Title IX of the Education Amendments of the Educational Amendments of 1972 and others.

- *Grievance*: a complaint alleging any policy, procedure, or practice which would be prohibited by the above federal laws and regulations.
- *Grievant*: a student or employee of Mid-Del Technology Center who submits a grievance relevant to "I" above or an individual or group submitting a grievance on behalf of a student(s) or employee(s).
- *Mid-Del Technology Center*: any reference to Mid-Del Technology Center means any school, department, sub-unit or program operated by MDTC.
- *Grievance Coordinator*: the employee designated to coordinate Mid-Del Technology Center's efforts to comply with and carry out its responsibilities under Federal laws and regulations.
- *Grievance Representative*: the employee designated by Mid-Del Technology Center or by the grievance coordinator as a person with whom grievances may be filed. The grievance representative may be delegated tasks by the grievance coordinator.
- *Respondent*: a person alleged to be responsible for violation alleged in a grievance. The term may be used to designate a person with direct responsibility for a particular action or those persons with supervisory responsibility for procedures and policies in those areas covered in the grievance.
- *Hearing Officer*: the representative(s) of Mid-Del Technology Center or of its governing body who is delegated authority for hearing/ resolving a grievance at a specified level of grievance processing.
- *Grievance Answer*: the written statement of the respondent regarding the grievance allegation and possible corrective action.
- *Grievance Decision*: the written statement of a hearing officer of his/her findings regarding the validity of the allegations and the corrective action to be taken.
- *Day*: a working day; the calculation of days in grievance processing shall exclude Saturdays, Sundays, and holidays.
- *Corrective Actions*: the action which is taken by Mid-Del Technology Center to eliminate or modify any policy, procedure, or practice found to be in violation of federal laws and regulations or to provide redress to any grievant injured by the identified violation.



## GRIEVANCE FOR ALLEGED DISCRIMINATION COMPLAINT

Prior to filing a written complaint, we encourage you to visit with your instructor or MDTC’s Administrators to resolve the problem or complaint. See below for filing a complaint providing the problem or complaint is not resolved. You may contact our Compliance Officer at 405-737-4461.

The Mid-Del Public School District No. I-52 does not discriminate on the basis of race, color, national origin, sex, pregnancy, gender, gender expression or identity, religion, veteran status, sexual orientation, disability, age, or genetic information in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following persons have been designated to handle inquiries regarding the non-discrimination policies:

Title IX Coordinator  
7217 S.E. 15th Street  
Midwest City, OK 73110  
Phone: 405-737-4461  
Email Address: [phuston@mid-del.net](mailto:phuston@mid-del.net)

504 Title IX Coordinator  
7217 S.E. 15th Street  
Midwest City, OK 73110  
Phone: 405-737-4461  
Email Address: [twilson@mid-del.net](mailto:twilson@mid-del.net)

### Definitions

- o *Compliance Officer*: An employee designated by the Superintendent to coordinate compliance efforts with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990, Title IX of the Education Amendments of 1972, and the Age Discrimination Act of 1975 and to investigate complaints. The Assistant Superintendent, of Teaching & Learning/Federal Programs is the designated Compliance Officer for Mid-Del Schools.
- o *Complaint*: A written complaint alleging any policy, procedure, or practice of the District which discriminates on the basis of race, color, national origin, religion, sex, disability, veteran status or age.
- o *Grievant*: A student or employee of the Midwest City-Del City School District or any other person who submits a complaint alleging discrimination based on race, color, national origin, religion, sex, disability veteran status or age.
- o *Respondent*: The person alleged to be responsible for the violation alleged in the complaint. The term may be used to designate persons with responsibility for a particular action or those persons with supervisory responsibility for procedures and policies in those areas covered in the complaint.
- o *Day*: Day means a working date; the calculation of days in processing the complaint shall exclude Saturdays, Sundays, and holidays.

### Pre-Filing Procedures

- o Prior to the filing of a written complaint, the Grievant is encouraged to visit with his/her immediate supervisor or an MDTC Administrator, and reasonable efforts should be made to resolve the problem or complaint.
- o The following procedure is outlined as an Early Complaint Resolution (ECR) process which can be addressed when a parent/guardian feels that a conflict exists between their child and the school, school personnel or school policy and such conflict is based on feelings related to race, national origin, disability, age, or gender.



- Step 1 -- Conference conducted between appropriate parties. Parent/Guardian/Teacher Conference. If Parent/Guardian/Teacher conference does not resolve the situation, then proceed to Parent/Guardian/MDTC Administrator Conference.
- Step 2 -- Appeal is made to the Assistant Superintendent of MDTC. If the Assistant Superintendent deems that the situation warrants ECR, then the process will be instituted.
- Step 3 -- A committee of three people consisting of an administrator, teacher, and independent party shall convene to hear the complaint. After hearing from the affected parties, the committee shall make a recommendation to the Executive Director as to what the resolution should be in terms of staying or modifying decisions related to the situation. The Executive Director will render a decision based on the committee recommendation, but in no way is the committee recommendation binding.

Note: For students identified as “disabled” under the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act of 1973, the Mid-Del District will follow state and federal laws and regulations.

#### Filing and Processing Discrimination Complaints

- If the Grievant desires to proceed with a complaint within thirty (30) days of an alleged violation, the Grievant shall submit a written complaint to the Compliance Officer. The complaint shall state the Grievant’s name, the nature of the alleged violation, the date of the alleged violation, the name of the person(s) responsible, and the requested action.
- Within ten (10) days of receiving the complaint, the Compliance Officer shall notify the Respondent of the complaint.
- Within ten (10) days of notification, the Respondent shall submit to the Compliance Officer an answer which shall: 1. Confirm or deny facts; 2. Indicate acceptance or rejection of Grievant’s requested action; and/or 3. Outline alternatives
- Within ten (10) days after receiving Respondent’s answer, the Compliance Officer shall schedule a hearing with the Grievant and the Respondent.
- Within ten (10) days of the hearing, the Compliance Officer shall render a written decision and shall provide a copy of the written decision to both the Grievant and the Respondent.
- Within ten (10) days of receipt of the Compliance Officer’s decision, if either the Grievant or the Respondent is not satisfied with the decision of the Compliance Officer, either may submit a written request to the Compliance Officer for a hearing before the Superintendent.
- Within ten (10) days of receiving a request for a hearing before the Superintendent, the Compliance Officer shall notify the Superintendent of the request and schedule a hearing. Such hearing shall be conducted within thirty (30) days of the date on which the Compliance Officer received notification of the request for a hearing.
- Within ten (10) days of conducting the hearing, the Superintendent shall render a written decision on the complaint.



- o Within ten (10) days of receipt of the Superintendent's decision, if either the Grievant or Respondent is not satisfied with the decision of the Superintendent, either may submit a written request to the Compliance Officer for a hearing before the Board.
- o Within ten (10) days of receiving a request for a hearing before the Board, the Compliance Officer shall schedule a hearing conducted by the Board. Such hearing shall be conducted within thirty (30) days of the date on which the Compliance Officer receives notification of the request for a hearing.
- o Within ten (10) days of conducting the hearing, the Board shall render a written decision on the complaint; the decision of the Board shall be final.

#### General Provisions

- o Extension of time: Any time limits set by those procedures may be extended by mutual consent of parties involved. The total number of days from date that complaint is filed, until complaint is resolved, shall be no more than 180 days.
- o Confidentiality of Records: All records, complaints, notes, documents, and statements made during or related to allegations of discrimination shall be maintained on a confidential basis by the Compliance Officer, and no information concerning any complaint shall be documented in an employee's personnel file; however, in the event official proceedings relating to such allegations are initiated by a party or the District, such records may become public in accordance with law. Information pertaining to complaints shall be maintained on file for three years after resolution of the complaint.
- o Non-Retaliation Provision: No person filing a complaint nor anyone participating in the complaint process under this policy will be subjected to any form of reprisal, retaliation, intimidation, or harassment because he/she has utilized this complaint procedure in good faith or because he/she has in any way participated in any investigation or hearing involving or related to any complaint filed under this policy. The School District will discipline or take appropriate action against any employee, agent, or representative of the District who is determined to have engaged in such retaliatory behavior.

## **HARASSMENT**

### SEXUAL HARASSMENT

Sexual harassment is any type of unwelcome conduct directed toward a student or employee. This conduct may include touching, verbal comments, name calling, spreading sexual rumors, suggestive gestures, suggestive sounds, and exerting pressure for sexual favors, and should be reported to a teacher, counselor, or administrator.

Sexual bullying includes harm to another resulting from, but not limited to, making unwelcome sexual comments about the student; making vulgar, profane, or lewd comments or drawings or graffiti about the victim; directing vulgar, profane, lewd gestures toward the victim; committing physical acts of a sexual nature at school, including the fondling or touching of private parts of the victim's body; participating in gossiping or spreading of false rumors about the student's sexual life; written or verbal statements directed at the victim that would reasonably be interpreted as a serious threat to force the victim to commit sexual acts or to sexually assault the victim when considering the factual circumstances in which the threat was made and the reaction of the intended victim; off-campus dating violence by a student that adversely affects the victim's school performance or behavior, attendance, participation in school functions or extracurricular activities, or makes the victim fearful at school of the assaulting bully; or the



commission of sexual assault, rape, or homicide. Such conduct may also constitute sexual harassment — also prohibited by Mid-Del Public Schools.

Any sexually related activity is prohibited at school, in school vehicles, or at or going to or from school sponsored or authorized functions. Overt public displays of affection is not acceptable school behavior. The site administrator will have the responsibility for making judgments in this regard. (Policy: G-2)

#### BULLYING, HARASSMENT, AND INTIMIDATION

Harassment is intimidation by threats of or actual physical violence; the creation by whatever means of a climate of hostility or intimidation, or use of language, conduct, or symbols in such manner as to be commonly understood to convey hatred, contempt, or prejudice or to have the effect of insulting or stigmatizing an individual. Harassment includes, but is not limited to, harassment on the basis of race, sex, creed, color, national origin, religion, marital status, or disability.

Bullying, harassing, and intimidating behavior often involves expressive gestures, speech, or physical acts that are sexually suggestive, lewd, vulgar, profane, or offensive to the education or social mission of this school district, and at times involves the commission of criminal acts. This behavior interferes with the curriculum by disrupting the presentation of instruction and also disrupts and interferes with the student/victim's or bystander's ability to concentrate, retain instruction, and study or to operate free from the effects of intimidation, harassment, and bullying. This results in a reluctance or resistance to attend school.

Bullying, harassment, and intimidation instances are to be reported to a staff member and investigation procedures will be followed as laid out in district policy. (Policy: J-18)

#### **RELEASE OF STUDENT INFORMATION (FERPA RIGHTS)**

Any information concerning students that is covered by the Family Educational Rights and Privacy Act (FERPA) shall be released only according to this policy:

- DIRECTORY INFORMATION: This information routinely appears in student directories and may be freely released. This information will be treated as confidential only upon written request:
  - Name
  - Class designation
  - Extracurricular participation
  - Achievement awards or honors
  - Weight & height, if a member of an athletic team
  - Student's photograph

CONFIDENTIAL INFORMATION: This is all other information contained in the student's educational record and can be released only upon the written consent of the owner of the privacy right, with the exceptions as defined in the Family Educational Rights and Privacy Act (FERPA) of 1974, as amended, which waive prior consent. Confidential information shall only be transferred to a third party on the condition that such party will not permit another party to have access to the information without written consent of the owner of the right. The owner of the right is the student's parent or, if the student is 18 or older or attending post-secondary school, the student is then an "eligible student."



- SCHOOL OFFICIAL: a person employed by the district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel), a person serving on the School Board, a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist), or a parent of student participating in a school service program or serving on an official committee such as a disciplinary or grievance committee, or assisting another school official in performing his or her own task.

An eligible student has the following FERPA rights:

- To inspect and view the student's education records
- To request amendment of education records to ensure they are not inaccurate, misleading, or in violation of the student's privacy or other rights in a hearing if necessary.
- To consent to disclosures of information in education records, except where consent is not required to authorize disclosure.
- To file complaints with the U.S. Department of Education concerning alleged failure to comply with confidentiality requirements.
- To obtain a copy of local adopted policy.
- Notification methods shall be effective for parents and eligible students whose primary home language is other than English. Access to student records is provided pursuant to and in compliance with FERPA and the Oklahoma Records Act. In regards to FERPA go to <https://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html>

### **SHOP SAFETY REQUIREMENTS**

The Board of Education, administration and staff of Mid-Del are committed to providing a safe learning and working environment. The school is in compliance with all local, state, and federal regulations pertaining to the safety of the facilities, equipment, and materials.

Each student must pass a safety examination with 100% accuracy, and have a waiver of responsibility signed by a parent or guardian on file before using equipment or participating in any shop activities. When in the shop, it is expected that students are wearing the PPE appropriate to their trade or task.

### **VACCINATIONS**

State Statute 70-3243 requires public/ post-secondary institutions to provide information on the risks associated with meningococcal disease and the benefits of vaccination. Meningitis is an inflammation of the membrane that surrounds the brain. Left untreated, it can cause seizures, coma, lasting disability and even death. Health professionals recommend all students receive the meningitis vaccine. Additional information is available at your local county health department.



**COMPLAINT FORM (REQUEST FOR A REVIEW)**

Person or organization completing request

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_

School or Place of Employment: \_\_\_\_\_ Grade (if student): \_\_\_\_\_

Discrimination Based On:  Race  Color  National Origin  Age  
 Disability  Sex  Veteran Status

Complaint Filed By:  Student  Employee  Applicant  Visitor  
 Parent  Other: \_\_\_\_\_

If the alleged violation is regarding an individual other than the person or organization listed above, please complete the following information. For example: a parent completed the above information regarding discrimination toward their child. The child's information should be listed below:

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Relationship to Grievant: \_\_\_\_\_

Address: \_\_\_\_\_

Grade: \_\_\_\_\_ School or Place of Employment: \_\_\_\_\_

Date of Alleged Violation: \_\_\_\_\_

Describe the nature of the alleged violation, including specific facts relating to the complaint. List or attach reference to facts, documents, witnesses, or other proof of support for the claim.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Person Requesting Review \_\_\_\_\_

Date: \_\_\_\_\_

The investigation will follow procedures outline in Board Policy: C-22



**ANNUAL NOTICE OF REQUIRED DISCLOSURE OF STUDENT CONSUMER INFORMATION**

What to Disclose, When, and to Whom	Description of Information to be Disclosed	Where to Find Information
<p>What: <b>Institutional Information</b> (§668.43)</p> <p>When: Upon Request</p> <p>To: Enrolled Students Prospective Students</p>	<ul style="list-style-type: none"> <li>• Cost of attending school i.e.: Tuition and Fees</li> <li>• Institutional Refund Policy/Requirements for officially withdrawing from school</li> <li>• Requirements for Return of Title IV, HEA Federal Pell Grant funds</li> <li>• Entities that accredit, license, or approve the school and its career majors and procedures for reviewing school's accreditation, licensing, or approval documentation</li> <li>• Description of any special services and facilities for disabled students</li> <li>• Titles and availability of employees responsible for dissemination of institutional and financial assistance disclosure information and how to contact them</li> </ul>	<p><a href="#">Student Handbook</a></p> <p><a href="#">Program Information</a></p> <p><a href="#">College Navigator</a></p> <p><a href="#">Cost of Attendance</a></p>
<p>What: <b>Financial Assistance Information</b> (§668.42)</p> <p>When: Upon Request</p> <p>To: Enrolled Students Prospective Students</p>	<ul style="list-style-type: none"> <li>• Description of all available federal, state, local, private and institutional financial assistance, and a description of: (1) application and procedures; (2) student eligibility requirements; (3) selection criteria; and (4) criteria for determining the amount of a student's award</li> <li>• Rights and responsibilities of students receiving Title IV and other financial aid, including: (1) criteria for continued eligibility; (2) satisfactory academic progress (SAP) standards; (3) criteria to re-establish eligibility if student fails to maintain SAP; (4) method and frequency of financial aid disbursements; (5) books and supplies policy</li> </ul>	<p><a href="#">Student Handbook</a></p> <p><a href="http://www.middletech.com">www.middletech.com</a></p> <p><a href="#">MDTC Financial Aid Fact Sheet</a></p>
<p>What: <b>Family Education Rights and Privacy Act (FERPA)</b> (§99.7)</p> <p>When: Upon Request</p> <p>To: Enrolled Students Prospective Students Parents of Enrolled Students Under 18</p>	<ul style="list-style-type: none"> <li>• Right to and procedures for inspecting and reviewing student's education records</li> <li>• Right to and procedures for requesting amendment of student's education records believed to be inaccurate, misleading, or in violation of student's privacy rights</li> <li>• Right to file a complaint with ED for alleged school's or educational agency's failure to comply with FERPA requirements</li> <li>• Right of school to disclose personally identifiable information contained in student's education records without prior consent</li> <li>• Right to the criteria used to determine what constitutes a school official and a legitimate educational interest if schools or educational agency's policy is to disclose personally identifiable information from a student's education records under §99.31 without prior consent</li> <li>• Directory Information</li> </ul>	<p><a href="#">Student Handbook</a></p> <p><a href="#">Mid-Del Board of Education</a></p> <p><a href="#">U.S. Department of Education/FERPA</a></p>
<p>What: <b>Completion/Graduation Rates and Transfer-Out Rates</b> (§668.45)</p> <p>When: Upon Request</p> <p>To: Enrolled Students Prospective Students</p>	<ul style="list-style-type: none"> <li>• The institution's completion or graduation rate for full-time, first-time, certificate-seeking students enrolled at the post- secondary level who graduated or competed their career major within 150% of the normal time (scheduled length of career major) for graduation or completion</li> <li>• Cohort for non-term school (technology schools): Students who enter between 9/1 and 8/31 and are enrolled at least 60 clock hours</li> <li>• Transfer-out rate is not applicable to technology centers since it applies to schools whose mission includes providing substantial preparation for students to enroll in another eligible institution</li> <li>• Information on student body diversity in the categories of gender and ethnicity of enrolled, full-time students who receive Federal Pell Grants</li> <li>• Retention rates of certificate or degree-seeking, first-time full-time undergraduate students.</li> </ul>	<p><a href="#">College Navigator</a></p>



<p><b>What: Campus Security Report (\$669.46)</b></p> <p><b>When:</b> Annually by Oct. 1</p> <p><b>To:</b> Enrolled Students Current Employees</p> <p><b>When:</b> Upon Request</p> <p><b>To:</b> Prospective Students Prospective Employees</p>	<ul style="list-style-type: none"> <li>• Crime statistics for the three most recent school years concerning the occurrence on campus, in or on non-campus buildings or property and public property reported to campus security authority or local police: (1) murder and non-negligent manslaughter; (2) negligent manslaughter; (3) sex offenses-forcible and non-forcible; (4) robbery; (5) aggravated assault; (6) burglary; (7) motor vehicle theft; (8) and arson</li> <li>• Statistics above are also reported by category of prejudice (i.e. offense manifests evidence the victim was intentionally selected because of victim's actual or perceived race, gender, sexual orientation, ethnicity, or disability)</li> <li>• Statistics for the three most recent calendar years concerning the occurrence on campus, in or on non-campus buildings or property, and on public property of following offenses reported to campus security authority or local police: (1) arrests for liquor law violations, drug law violations, and illegal weapons possession; or (2) persons referred for campus disciplinary action</li> <li>• Policies concerning the security of and access to campus facilities and procedures to report campus crimes</li> <li>• Disciplinary actions imposed for the possession, use and sale of alcoholic beverages and illegal drugs and enforcement of state underage drinking laws and federal and state drug laws</li> </ul>	<p><a href="#">Campus Crime &amp; Security Report</a></p> <p><a href="#">Student Handbook</a></p> <p><a href="#">Campus Safety and Security</a></p>
<b>Additional Consumer Information</b>		<b>Where to Find</b>
Voter Registration	<a href="http://www.middeltech.com">www.middeltech.com</a> <a href="https://okvoterportal.okelections.us/">https://okvoterportal.okelections.us/</a>	
GED Information	<a href="https://www.middeltech.com/consumer-information-section/">https://www.middeltech.com/consumer-information-section/</a>	
Grievance/Complaint Policy & Procedures	<a href="https://www.middeltech.com/student-services/student-handbook/">https://www.middeltech.com/student-services/student-handbook/</a>	
Student Behavior & Discipline Policy	<a href="https://www.middeltech.com/consumer-information-section/">https://www.middeltech.com/consumer-information-section/</a>	
Internet Use Policy	<a href="https://www.middeltech.com/student-services/student-handbook/">https://www.middeltech.com/student-services/student-handbook/</a>	
Absence & Make-up Work Policy	<a href="https://www.middeltech.com/consumer-information-section/">https://www.middeltech.com/consumer-information-section/</a>	
Satisfactory Progress Policy	<a href="https://www.middeltech.com/consumer-information-section/">https://www.middeltech.com/consumer-information-section/</a>	
Leave of Absence Policy	<a href="https://www.middeltech.com/consumer-information-section/">https://www.middeltech.com/consumer-information-section/</a>	
Cooperative Alliance Program (College Alliance)	<a href="https://www.middeltech.com/student-services/college-credit/">https://www.middeltech.com/student-services/college-credit/</a>	
Drug and Alcohol Prevention Information	<a href="https://www.middeltech.com/consumer-information-section/">https://www.middeltech.com/consumer-information-section/</a>	
Penalties for Drug Law Violations	<a href="https://www.middeltech.com/consumer-information-section/">https://www.middeltech.com/consumer-information-section/</a>	
Emergency Response and Evacuations Procedures	<a href="https://www.middeltech.com/consumer-information-section/">https://www.middeltech.com/consumer-information-section/</a>	
Student Body Diversity	<a href="#">U.S. Dept. of Ed's College Navigator</a>	
Vaccination Policy	<a href="https://www.middeltech.com/consumer-information-section/">https://www.middeltech.com/consumer-information-section/</a>	
Textbook Information	<a href="https://www.middeltech.com/consumer-information-section/">https://www.middeltech.com/consumer-information-section/</a>	
Copyright Infringement	<a href="https://www.middeltech.com/consumer-information-section/">https://www.middeltech.com/consumer-information-section/</a>	
Transfer of Credit, Advanced Standing Articulation	<a href="https://www.middeltech.com/consumer-information-section/">https://www.middeltech.com/consumer-information-section/</a>	
National Student Loan Data System (NSLDS)	<a href="#">NSLDS</a>	
Net Price Calculator	<a href="#">MDTC Net Price Calculator</a>	
College Navigator Website	<a href="https://nces.ed.gov/collegenavigator/">https://nces.ed.gov/collegenavigator/</a>	

Contact MDTC's Student Services Office for a paper copy of the student handbook.

#### CAMPUS CRIME STATISTICS

Students may review a report of campus crime at MDTs for the past three calendar years at the following U.S. Department of education website: <http://ope.ed.gov/security>.



NOTICE OF NON-DISCRIMINATION

The Mid-Del Public School District No. I-52 does not discriminate on the basis of race, color, national origin, sex, pregnancy, gender, gender expression or identity, religion, veteran status, sexual orientation, disability, age, or genetic information in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following persons have been designated to handle inquiries regarding the non-discrimination policies:

Title IX Coordinator  
7217 S.E. 15th Street  
Midwest City, OK 73110  
Phone: 405-737-4461  
Email Address: [phuston@mid-del.net](mailto:phuston@mid-del.net)

504 Title IX Coordinator  
7217 S.E. 15th Street  
Midwest City, OK 73110  
Phone: 405-737-4461  
Email Address: [twilson@mid-del.net](mailto:twilson@mid-del.net)



ADDENDUM A  
MDTC STUDENT BEHAVIOR EXPECTATIONS

Expectations	Common Areas
Be Responsible	<ul style="list-style-type: none"> <li>• Have ID Badge Visible</li> <li>• Remove trash and clean/report spills</li> <li>• Use furniture appropriately and return chairs to proper location</li> </ul>
Be Respectful	<ul style="list-style-type: none"> <li>• Be courteous to others</li> <li>• Keep phone/device speakers at courteous levels</li> <li>• Use appropriate language and voice levels</li> <li>• Leave areas clean and orderly</li> </ul>
Be Engaged	<ul style="list-style-type: none"> <li>• Return from breaks on time</li> <li>• Follow school rules</li> <li>• Smile and be friendly</li> </ul>
Be Safe	<ul style="list-style-type: none"> <li>• Respect and follow rules and routines</li> <li>• Manage yourself as a professional</li> <li>• Report suspicious/dangerous behavior</li> </ul>

Expectations	Classroom
Be Responsible	<ul style="list-style-type: none"> <li>• Be on time</li> <li>• Be prepared</li> <li>• Keep classroom clean</li> <li>• Complete tasks and assignments on time</li> <li>• Use phones/devices only as allowed</li> </ul>
Be Respectful	<ul style="list-style-type: none"> <li>• Raise hand to ask or respond to questions</li> <li>• Be mindful of tone of voice</li> <li>• Show a positive attitude</li> <li>• Use appropriate language</li> <li>• Respect classmates and instructors</li> </ul>
Be Engaged	<ul style="list-style-type: none"> <li>• Pay attention</li> <li>• Participate in discussions</li> <li>• Give assignments and tasks your best effort</li> </ul>
Be Safe	<ul style="list-style-type: none"> <li>• Follow all safety rules</li> <li>• Keep walkways clear</li> <li>• Notify instructor of safety hazards</li> <li>• Keep area clean</li> <li>• Refrain from horseplay</li> <li>• Respect personal space</li> </ul>

Expectations	Lab/Shop
Be Responsible	<ul style="list-style-type: none"> <li>• Be on time</li> <li>• Be prepared</li> <li>• Do housekeeping chores</li> <li>• Report safety issues and/or problems with equipment</li> </ul>
Be Respectful	<ul style="list-style-type: none"> <li>• Follow lab guidelines</li> <li>• Be a team player</li> <li>• Take care using and maintaining equipment</li> <li>• Help classmates</li> </ul>
Be Engaged	<ul style="list-style-type: none"> <li>• Pay attention</li> <li>• Stay on task</li> <li>• Follow shop/lab protocols</li> <li>• Ask questions if unsure</li> </ul>
Be Safe	<ul style="list-style-type: none"> <li>• Wear proper PPE/clothing and hair</li> <li>• Refrain from horseplay</li> <li>• Practice good ergonomics</li> <li>• Be a safety advocate</li> <li>• Use tools/equipment as intended</li> </ul>

Expectations	Restrooms
Be Responsible	<ul style="list-style-type: none"> <li>• Use facilities appropriately</li> <li>• Report any facility/supply issues</li> </ul>
Be Respectful	<ul style="list-style-type: none"> <li>• Follow tobacco use and controlled substance policies</li> <li>• Be courteous and respect the privacy of others</li> <li>• Treat school property with respect</li> </ul>
Be Engaged	<ul style="list-style-type: none"> <li>• Respect class time - return to class as soon as possible</li> </ul>
Be Safe	<ul style="list-style-type: none"> <li>• Wash your hands</li> <li>• Use sanitary practices</li> </ul>

Expectations	Parking Lot
Be Responsible	<ul style="list-style-type: none"> <li>• Be patient</li> <li>• Drive the speed limit</li> <li>• Be cautious</li> <li>• Follow traffic laws and rules</li> </ul>
Be Respectful	<ul style="list-style-type: none"> <li>• Use respectful language</li> <li>• Keep music down</li> <li>• Be courteous to other drivers and pedestrians</li> </ul>
Be Engaged	<ul style="list-style-type: none"> <li>• Pay attention when driving - watch for pedestrians</li> <li>• Pay attention when walking</li> <li>• Stay off cell devices</li> </ul>
Be Safe	<ul style="list-style-type: none"> <li>• Use correct parking techniques</li> <li>• Pay attention to parking lot monitors</li> <li>• Wear seatbelts</li> </ul>

Expectations	Technology (Devices)
Be Responsible	<ul style="list-style-type: none"> <li>• Maintain and safeguard school and personal property</li> <li>• Use safe internet practices</li> <li>• Use phones/devices only as allowed</li> </ul>
Be Respectful	<ul style="list-style-type: none"> <li>• Use proper netiquette and follow all school policies related to technology</li> <li>• Respect other people's privacy and property</li> </ul>
Be Engaged	<ul style="list-style-type: none"> <li>• Use only class-specific websites and services</li> <li>• Use devices for their intended educational purposes</li> </ul>
Be Safe	<ul style="list-style-type: none"> <li>• Be mindful of content being assessed, sent, and received</li> <li>• Download and use approved content only</li> <li>• Follow safety procedures</li> </ul>

<b>Expectations</b>	<b>Off Campus Events</b>
<b>Be Responsible</b>	<ul style="list-style-type: none"> <li>• Follow handbook and other applicable rules</li> <li>• Be on time and accountable</li> <li>• Maintain contact with Instructor/school official</li> </ul>
<b>Be Respectful</b>	<ul style="list-style-type: none"> <li>• Follow facility rules</li> <li>• Maintain and utilize school property as intended</li> <li>• Represent your school as a professional</li> </ul>
<b>Be Engaged</b>	<ul style="list-style-type: none"> <li>• Be proactive</li> <li>• Keep a positive Attitude</li> <li>• Ask questions</li> <li>• Smile and be friendly</li> </ul>
<b>Be Safe</b>	<ul style="list-style-type: none"> <li>• Be aware of surroundings</li> <li>• Travel in pairs when on school functions</li> <li>• Keep Instructor/school official informed</li> </ul>



ADDENDUM B  
MDTC PRACTICAL NURSING HANDBOOK



SECTION I  
MID-DEL TECHNOLOGY CENTER

Mission Statements  
Scope of Programs  
Compliance Statement  
Progression to Higher Education Nursing Programs  
Practical Nursing Program Approval and Accreditation



MID-DEL TECHNOLOGY CENTER  
1621 MAPLE DRIVE  
MIDWEST CITY, OK 73110

#### OUR MISSION

*The mission of MDTC is to provide the Mid-Del Community with a skilled workforce through dynamic education, relevant training, and lasting support.*

*The mission of MDTC Practical Nursing is to provide an innovative and comprehensive student-focused curriculum to meet student learning outcomes through a variety of selected learning experiences, achieve program outcomes, and prepare graduates to serve as competent, licensed practical nurses.*

#### OUR VISION

*MDTC's Vision Statement: We are the economic development leader for businesses and individuals to positively impact our global community.*

#### SCOPE OF PROGRAMS

The courses offered at MDTC are designed to reflect the current trends in industry needs and follow the patterns of up-to-date industry training. The curriculum is based on a foundation provided by the State Department of Career and Technology Education. Courses are presented in a manner that would allow an individual the opportunity to complete in 11 months.

#### STATEMENT OF NONDISCRIMINATION

The Mid-Del Public School District No. I-52 does not discriminate on the basis of race, color, national origin, sex, pregnancy, gender, gender expression or identity, religion, veteran status, sexual orientation, disability, age, or genetic information in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following persons have been designated to handle inquiries regarding the non-discrimination policies:

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Phone: 405-737-4461  
Email Address: [twilson@mid-del.net](mailto:twilson@mid-del.net)

#### PROGRESSION TO HIGHER EDUCATION NURSING PROGRAMS

Practical Nursing graduates are encouraged to continue their nursing education at the college (ADN) and/or university (BSN) levels. Successful completion of nursing education programs at either and/or both of these levels qualify graduates to take the NCLEX-RN (registered nurse license exam). Several higher education nursing programs are in the Oklahoma City metro area, with each program having different admission criteria. Practical Nursing graduates from Mid-Del Technology Center may articulate to state colleges after meeting specific admission criteria. It is the student's responsibility to research, obtain, and complete higher education nursing program admission requirements from his/her school of interest.



#### **PROGRAM APPROVAL AND ACCREDITATION**

The Mid-Del Technology Center's Practical Nursing is approved by the Oklahoma Board of Nursing and accredited at the state level by the Oklahoma Department of Career and Technology Education. Addresses and phone numbers of the state approval and accrediting agencies are as follows:

Oklahoma Board of Nursing  
2915 N. Classen Blvd., Suite 524  
Oklahoma City, Oklahoma 73016  
Phone: 405-962-1800  
Next survey visit: Fall 2025

Oklahoma Department of Career and Technology Education  
1500 West Seventh Avenue  
Stillwater, Oklahoma 74074  
Phone: (800) 522-5810 or (800) 377-2000



SECTION II  
PRACTICAL NURSING PROGRAM



## ROLE OF THE PRACTICAL NURSE

The licensed practical nurse is an integral part of the health care team. As advances have been made in the treatment of illness, many fields have become available to the licensed practice nurse. The following is taken from the Oklahoma Nursing Practice Act (2020), §567.3a.4.:

“Licensed practical nursing” means the practice of nursing under the supervision or direction of a registered nurse, licensed physician or dentist. This directed scope of nursing practice includes, but is not limited to:

- A. Contributing to the assessment of the health status of individuals and groups,
- B. Participating in the development and modification of the plan of care,
- C. Implementing the appropriate aspects of the plan of care,
- D. Delegating such tasks as may safely be performed by others, consistent with educational preparation & that do not conflict with the Oklahoma Nursing Practice Act,
- E. Providing safe and effective nursing care rendered directly or indirectly,
- F. Participating in the evaluation of responses to interventions,
- G. Teaching basic nursing skills and related principles,
- H. Performing additional nursing procedures in accordance with knowledge and skills acquired through education beyond nursing preparation, and
- I. Delegating those nursing tasks as defined in the rules of the Board that may be performed by an advanced unlicensed assistive person.

## PURPOSE OF PROGRAM

The purpose of the Practical Nursing program is to provide the student an opportunity to complete a nursing program at the Practical Nursing level. The graduate of the Practical Nursing program is granted a diploma and is eligible to take the National Council Licensure Examination for Practical Nurses (NCLEX-PN). After successfully passing the NCLEX-PN, the graduate will be a Licensed Practical Nurse (LPN).

## PROGRAM DESCRIPTION

The Practical Nursing Program at MDTC is an 11-month full time program for adult students. Students are admitted into the program annually in August and complete the program in June the following year. The program consists of 1,207 program hours. There are 256 prerequisite hours. The total number of hours at completion is 1,463. Prerequisite course requirements include Medical Terminology, Anatomy and Physiology, and current, unrestricted Certified Nursing Assistant (CNA) certification in Oklahoma. Classroom instruction is scheduled Monday through Friday, along with various clinical rotations that are scheduled throughout the fall and spring semesters. Clinical experiences include long-term care, acute medical/surgical, obstetrics, pediatrics, mental health, clinic, and preceptorship. A skills lab is provided to learn foundational nursing skills, medication administration, and intravenous therapy. Upon successful acquisition of skills, students are given opportunities to implement nursing skills in the clinical settings with supervision. Students are expected to attend class and clinical according to the attendance policies. Learning Activity Packets (LAPS) are provided online and by print. These packets provide guidance and supplement the instructional material. Grades must be maintained at the minimum expected level 80% in all courses, including clinical.



## PROGRAM OBJECTIVES

Upon completion of the Practical Nursing program the student shall be expected to:

1. Provide client-centered care based on established plans of care and problem solving skills/nursing process that promote health and positive client outcomes for clients of all ages and stages.
2. Maintain the dignity of each patient as an individual within a diverse society.
3. Utilize effective communication in establishing therapeutic relationships with clients and the interdisciplinary health care team observing client confidentiality and professional boundaries.
4. Utilize evidence based practice while implementing safe, quality nursing care and maintaining continued competence.
5. Demonstrate the ability to function as a member of the interdisciplinary team with regard for the roles and responsibilities of the LPN.
6. Perform nursing skills competently under the supervision of a registered nurse, a licensed physician, or dentist.
7. Utilize legal and ethical standards of the practice of nursing consistent with the *Oklahoma Nursing Practice Act*.
8. Demonstrate professional behaviors and accountability including self-evaluation that will promote lifelong learning and career skills.
9. Identify deviations from normal body structure and function.
10. Document accurately assessed findings and nursing interventions.
11. Implement nursing measures to promote and maintain normal functioning and structure of the human body.
12. Utilize information technology to provide and document client care and to promote safety standards in a variety of healthcare settings.
13. Involve the patient and family in planning and implementing patient care.
14. Utilize effective and appropriate teaching methods for patients and family members.
15. Pass the National Council Licensure Examination (NCLEX-PN).

## THEORY AND CLINICAL SCHEDULES

Classroom schedule for theory: Monday – Friday

AM session: 8:00 am to 11:00 am      PM session: 12:00 pm to 3:00 pm (6 hours of theory)

Clinical starts in September of each year and is usually on Mondays and Tuesdays from 6:30 am to 2:30 pm. Times/dates for clinical experiences vary. (8 hours of clinical)

## PHILOSOPHY

**We, the faculty, believe:**

**Society** consists of diverse groups of individuals or communities of individuals who share common beliefs, values, and goals.

An **individual** in a democratic society should be given every opportunity to achieve full potential so that the individual can function effectively in society.



**Nursing** is the application of the nursing process to assist individuals to meet those health-related needs, which they cannot meet for themselves. Services performed are consistent with educational preparation.

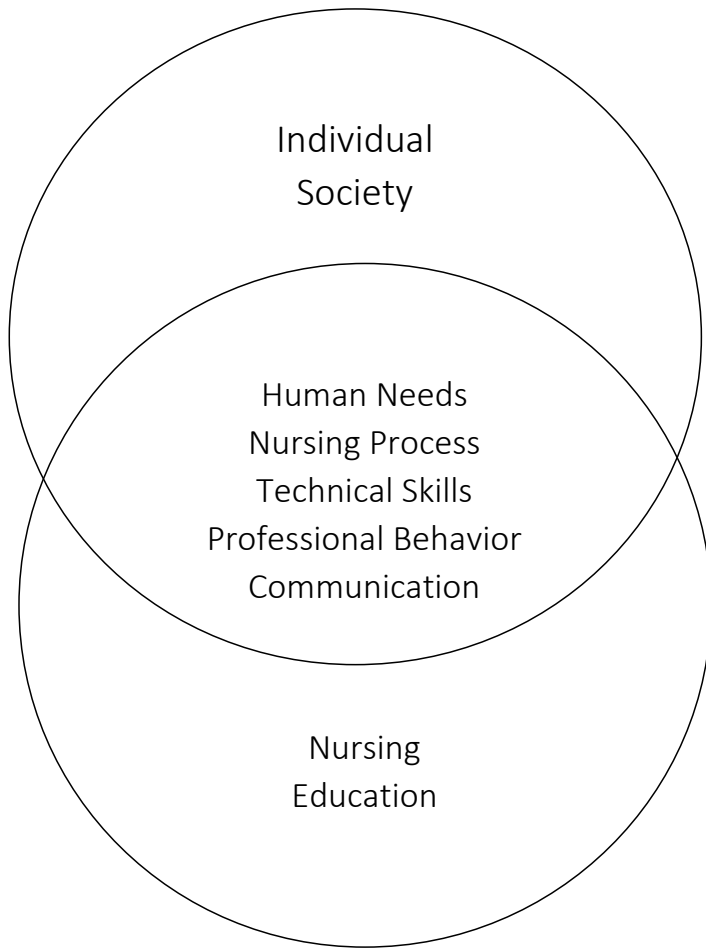
**Education** is a continuous life-long process, which leads to the total development of an individual. Education prepares the individual to become a productive, creative, contributing member of society and the community. While schools and faculties design educational programs, each individual is ultimately responsible for his or her own learning.

**Nursing Education** is a program of study that prepares students to use the nursing process in meeting the physical, mental, social, cultural, and spiritual needs of individual clients in health care settings.

**Practical Nursing** is providing safe and effective, preventative, rehabilitative, and therapeutic care to people of all ages and cultures. Practical nurses use the nursing process within the scope of educational preparation, working under the direction and supervision of a registered nurse, a licensed physician, or a dentist. Other functions of Practical Nursing include teaching basic skills and principles to clients, families, or allied health personnel, delegating specific tasks, and communicating findings to other health care providers who are appropriately trained. It is believed adult students can be prepared to function effectively as practical nurses.

**Practical Nursing Education** is the process that actively involves adult students in becoming prepared to practice nursing safely and effectively at the entry-level required of a graduate practical nurse. Active student participation enables the student to successfully obtain licensure and a position in the health care industry, functioning under the legal and ethical guidelines of governing agencies. Student learning outcomes are achieved through classroom theory and selected client-centered experiences, as students actively engage in their learning process. Program outcomes are measured as a result of the achievement of standards set by the nursing education faculty. Encouragement of continued education, learning, and participation in professional organizations are essential for future professional growth.

CONCEPTUAL FRAMEWORK





## CONCEPTUAL FRAMEWORK

The faculty views the Practical Nursing program as an intertwining of two major spheres. The first sphere is that of the individual in society. The students are unique individuals who have been influenced by society and who bring this influence to the nursing program in the form of beliefs and behaviors. During the course of the Practical Nursing program, they must recognize their own individuality and that of others to provide effective care. This care will in turn have an impact on individuals and society.

The second sphere encompasses nursing and education. Nursing and education can each have a profound effect on the individual and society. In turn, individuals and society dictate the approaches of nursing and educational practices.

The overlapping areas and the unique way it is structured is Practical Nursing education as practiced in this program. Five components take the student from the simple principles and skills of the beginning of the program to the complex principles and skills needed by the entry-level licensed practical nurse. The five components are: human needs, the nursing process, technical skills, professional behavior, and communication.

Human needs present themselves in the physical, mental, social, cultural, and spiritual areas. An understanding of basic body structure and function and alterations during time of illness is essential in understanding patients' needs nurses deal with frequently. Needs may be influenced by the culture which surrounds the individual. Needs presented throughout the lifespan vary and must be recognized. Maslow's Hierarchy is incorporated to help students prioritize needs presented by patients.

The nursing process is a framework utilizing critical thinking for problem solving during the delivery of patient care. Collection of data that contributes to planning and implementing nursing measures and the evaluation of those measures, assist the practical nurse to prevent illness, restore health, and/or achieve maximum potential and/or comfort for patients.

Technical skills influence the outcome of nursing care. Beginning with the simple and progressing to the complex, all nursing interventions should be administered in the safest and most effective way possible.

Professional behavior affects the way the nurse interacts with the patient, other health care workers, and society in general. Appearances, words, and actions constitute professional behavior. Legal and ethical responsibilities are incorporated into this area. Participation in continuing education, as well as professional, and community endeavors are worthwhile evidence of professional behavior.

Communication in nursing is both verbal and non-verbal. The nurse communicates with the patient, families of patients, and other members of the health care team. Teaching and documentation are important areas of communication. Communication must be clear, complete and concise. It must be adapted to meet the needs of the individual.



### **CAREER OPPORTUNITIES**

Many career opportunities are available for licensed practical nurses. The following list includes some options for Practical Nursing graduates who obtain licensure.

- Long-Term Care
- Hospitals
- Clinics
- Home Health Care
- Hospice
- Skilled/Rehabilitation

### **DESCRIPTIONS OF FACILITY AND EQUIPMENT**

The Health Occupations Division area occupies approximately 10,800 square feet. The classrooms and laboratory are located at the Mid-Del Technology Center, 1621 Maple Drive, Midwest City, Oklahoma 73110.

The Practical Nursing Program consists of two classrooms, library resources in one of the classrooms, a computer lab, and a nursing skills lab. The Practical Nursing instructors have individual offices adjacent to a reception and administrative area. Storage areas are available for electronic media, skills lab and miscellaneous supplies. Restrooms are in the immediate area. All areas are handicapped accessible. A safe room is located within the Health Occupations Division area.



SECTION III  
CURRICULUM STRUCTURE



**MDTC Practical Nursing Program  
Curriculum Plan  
2023-2024**

Courses		Theory Hours	Skills Lab Hours	Clinical Hours	Total Course Hours
Pre-requisites	Medical Terminology	45	0	0	45
	Anatomy & Physiology	120	0	0	120
	Long Term Certified Nursing Assistant	75	Included in theory hours	16	91
1. Introduction into Nursing		40	0	0	40
2. Fundamentals of Nursing		111	59	0	170
3. Clinical Nursing I		0	0	120	120
4. Pharmacology & IV Therapy Skills		45	30	0	75
5. Medical Surgical Nursing		190	0	0	190
6. Clinical Nursing II		0	0	168	168
7. Pediatric Nursing		40	0	0	40
8. Maternity – Newborn Nursing		40	0	0	40
9. Mental Health		40	0	0	40
11. Clinical Nursing III		0	0	240	240
12. Transition into Practice		24	0	0	24
13. Clinical Nursing IV		0	0	60	60
<b>Total Program Hours (%)</b>		<b>770 Hours (53%)</b>	<b>89 Hours (6.0%)</b>	<b>604 Hours (41%)</b>	<b>1,463 Hours (100%)</b>

(OBN Approved: 02-01-18, updated 10-6-22)



**PRACTICAL NURSING PROGRAM**  
**Pre-Requisite Course Hours and Requirements**

Pre-Requisite Courses	Total Hours = 256	Requirements
1) Medical Terminology	45	Completion of this course is required for admission into the Practical Nursing program. Advanced standing credit will be given for the total amount of hours.
2) Anatomy & Physiology	120	Completion of this course is required for admission into the Practical Nursing program. Advanced standing credit will be given for the total amount of hours.
3) Long Term Certified Nursing Assistant (CNA Certification)	91	Completion of this course is required for admission into the Practical Nursing program. Advanced standing credit will be given for the total amount of hours. <b>CURRENT, UNRESTRICTED OKLAHOMA CNA CERTIFICATION IS REQUIRED.</b>

**PN Curriculum Course Hours and Requirements**

Course: Introduction into Nursing	Total Hours = 40	Curriculum Requirements				
		Theory	Skills Lab	Assignments	Exams	Clinical
1. Adult Learning	6	6		x	x	
2. Communication	6	6		x	x	
3. Professionalism	6	6		x	x	
4. Nursing Ethics and Law	6	6		x	x	
5. Wellness	6	6		x	x	
6. Holistic Care	5	5		x	x	
7. Health Care Delivery Systems	5	5		x	x	
<b>Total Theory Hours</b>	<b>40</b>	<b>40</b>	<b>NA</b>	<b>x</b>	<b>x</b>	<b>NA</b>

Course: Fundamentals of Nursing	Total Hours=170	Curriculum Requirements				
		Theory	Skills Lab	Assignments	Exams	Clinical
1. Safety	6	6	-	x	x	
2. Asepsis	9	3	6	x	x	
3. Assessment Skills	15	9	6	x	x	
4. Documentation Skills	8	5	3	x	x	
5. Nursing Process	12	12	-	x	x	
6. Basic Nutrition	6	6	-	x	x	
7. Mobility	8	3	5	x	x	
8. Geriatric Care Skills	6	3	3	x	x	
9. Dying Patient	6	6	-	x	x	
10. Pain, Comfort, Sleep	6	6	-	x	x	
11. Heat and Cold Skills	3	2	1	x	x	
12. Wound Care Skills	12	6	6	x	x	
13. Admission/Transfer/Discharge	6	6	-	x	x	
14. Urinary Care Skills	18	9	9	x	x	
15. Respiratory Care Skills	17	8	9	x	x	
16. Digestive Care Skills	15	8	7	x	x	
17. Care of the Surgical Patient	6	6	-	x	x	
18. Phlebotomy/Therapeutic Proc	11	3	8	x	x	
(NESA Clinical Exam)	NA	NA	NA	NA	x	
<b>Total Theory Hours</b>	<b>170</b>	<b>107</b>	<b>63</b>	<b>x</b>	<b>x</b>	<b>x</b>

Course: Pharmacology and IV Therapy Skills	Total Hours = 75	Curriculum Requirements				
		Theory	Skills Lab	Assignments	Exams	Clinical
1. Calculating Medications	15	15	-	x	x	
2. Intro/Researching Medications	6	6	-	x	x	
3. Oral/Topical Medications	18	9	9	x	x	
4. Parenteral Medications	15	6	9	x	x	
5. IV Therapy and Skills	20	8	12	x	x	
6. ATI – Fundamentals	1	(1)			x	
<b>Total Theory Hours</b>	<b>75</b>	<b>45</b>	<b>30</b>	<b>x</b>	<b>x</b>	<b>x</b>

Course: Medical-Surgical Nursing	Total Hours = 190	Curriculum Requirements				
		Theory	Skill Lab	Assignments	Exams	Clinical
1. Integumentary Nursing	8	8		x	x	x
2. Musculoskeletal Nursing	14	14		x	x	x
3. Respiratory Nursing	18	18		x	x	x
4. Cardiac Nursing	18	18		x	x	x
5. Vascular Nursing	14	14		x	x	x
6. Hematology Nursing	10	10		x	x	x
7. Immune Nursing	12	12		x	x	x



Course: Medical-Surgical Nursing	Total Hours = 190	Curriculum Requirements			
		Theory	Assignments	Exams	Clinical
8. Oncology Nursing	9	9	x	x	x
9. Digestive Nursing	18	18	x	x	x
10. Endocrine Nursing	18	18	x	x	x
11. Reproductive Nursing	11	11	x	x	x
12. Urinary Nursing	15	15	x	x	x
13. Sensory Nursing	8	8	x	x	x
14. Neurology Nursing	15	15	x	x	x
15. ATI – Med/Surg Assessment	1	(1)		x	
16. ATI – Pharmacology Assessment	1	(1)		x	
<b>Total Theory Hours</b>	<b>190</b>	<b>190</b>	<b>x</b>	<b>x</b>	<b>x</b>
Course: Pediatric Nursing	Total Hours = 40	Curriculum Requirements			
		Theory	Assignments	Exams	Clinical
1. Growth and Development, Health Promotion	8	8	x	x	x
2. Respiratory/Cardiac Disorders	7	7	x	x	x
3. Musculoskeletal/Integumentary Disorders	5	5	x	x	x
4. Hematology/Metabolic Disorders	5	5	x	x	x
5. Neurosensory/Genitourinary Disorders	7	7	x	x	x
6. Gastrointestinal Disorders	4	4	x	x	x
7. Care of Hospitalized Ped Patient	3	3	x	x	x
8. ATI – Pediatrics Assessment	1	(1)		x	
<b>Total Theory Hours</b>	<b>40</b>	<b>40</b>	<b>x</b>	<b>x</b>	<b>x</b>
Course: Maternal/Newborn Nursing	Total Hours = 40	Curriculum Requirements			
		Theory	Assignments	Exams	Clinical
1. Antepartum Care	10	10	x	x	x
2. Intrapartum Care	10	10	x	x	x
3. Postpartum Care	10	10	x	x	x
4. Newborn Care	9	9	x	x	x
5. ATI – Maternal/Newborn Assessment	1	(1)		x	
<b>Total Theory Hours</b>	<b>40</b>	<b>40</b>	<b>x</b>	<b>x</b>	<b>x</b>



Course: Mental Health Nursing	Total Hours = 40	Curriculum Requirements			
		Theory	Assignments	Exams	Clinical
1. Intro to Mental Health	4	4	x	x	x
2. MH Assessment Skills and Care	4	4	x	x	x
3. Therapeutic Enviro/Comm/Relat	4	4	x	x	x
4. Psychopharmacology	4	4	x	x	x
5. MH Disorders I	8	8	x	x	x
6. Addiction, Abuse/Neglect	8	8	x	x	x
8. MH Disorders II	4	4	x	x	x
9. Impaired Cognition	4	4	x	x	x
10. ATI – Mental Health Assessment	1	(1)		x	
<b>Total Theory Hours</b>	<b>40</b>	<b>40</b>	<b>x</b>	<b>x</b>	<b>x</b>
<b>Course: Transition to Practice</b>					
	Total Hours = 24	Curriculum Requirements			
		Theory	Assignments	Exams	Clinical
1. Legal and Ethical Issues	24	24	x	x	x
2. Supervision and Quality Assurance					
3. Resume and Interviewing Skills					
4. Avoiding Reality Shock/Burn Out					
5. Becoming a Life-long Learner					
6. Getting Ready for NCLEX-PN					
7. ATI – Management, Tutorials, and Comprehensive Assessments					
<b>Total Theory Hours</b>	<b>24</b>	<b>24</b>	<b>x</b>	<b>x</b>	<b>x</b>
<b>Clinical Courses</b>		<b>Hours</b>			
Clinical Nursing I		120			
Clinical Nursing II		168			
Clinical Nursing III		240			
Clinical Nursing IV		60			
Total Clinical Hours		588			

**Prerequisite Hours: 256 (Theory = 240; Clinical = 16)**

**Program Hours: 1,207 (Theory = 619, Clinical = 588)**

**Total Program Hours: 1,463 (Theory = 859; Clinical = 604)**



### CURRICULUM COURSE DESCRIPTIONS

Course Names	Course Descriptions
Medical Terminology <b>(Pre-Requisite)</b>	Medical Terminology is designed to develop in the students a working knowledge of the language of medicine. Students acquire word building skills by learning prefixes, suffixes, roots and abbreviations. By relating terms to body systems, students identify proper uses of words in a medical environment. Knowledge of medical terminology enhances students' ability to successfully secure employment or pursue advanced education in healthcare.
Anatomy & Physiology <b>(Pre-Requisite)</b>	Anatomy and Physiology is the study of the structures and functions of the human body. The areas studied will be an integration of biology and chemistry and will include, but are not limited to: Organization of the Body; Chemical Basis for Life; Cells & Tissues; Integumentary System; Skeletal System; Muscular System; Nervous System; Endocrine System; Blood, Circulatory System; Lymphatic and Immune System; Respiratory, System; Digestive System and Metabolism; Urinary System, and Reproductive System. The course may include laboratory experiences.
Long-Term Care Nursing Assistant <b>(Pre-Requisite)</b>	Completion of this course and Certified Nursing Assistant (CNA) certification are required for admission into the Practical Nursing program. Advanced standing credit will be given for the total amount of hours.
Introduction into Nursing	This course focuses on use of nursing and related concepts by practical nurses as providers of care and members of discipline in collaboration with health team members. Emphasis is placed on the Concepts of Adult Learning; Communication; Professionalism; Nursing Ethics and Law; Wellness; Holistic Care; and Health Care Delivery Systems.
Fundamentals of Nursing	This course is an introduction to nursing care. Topics include safety; asepsis; focused assessment; documentation; nursing process; admission, transfer and discharge; pain, comfort and sleep; geriatric care; basic nutrition; mobility; care of the dying patient; therapeutic procedures and surgery; wound care; heat and cold; phlebotomy; respiratory care; urinary care; digestive care and skills competency. Emphasis will be given to the Practical Nursing student developing critical thinking skills, recognizing legal/ethical responsibilities, acting as a patient advocate, maintaining positive patient/colleague relationships, and by implementing appropriate standards of care.
Pharmacology and Intravenous Therapy	This course provides instruction in basic pharmacology and medication administration skills, including IV therapy, as well as skills needed for safe and effective medication administration. A brief introduction to fluid and electrolyte balance will be included. Content includes components of medication preparation and administration including the essential knowledge needed to adequately contribute to the assessment and evaluation of the effect of medication on clients across the lifespan.
Medical Surgical Nursing	The Medical Surgical Nursing course addresses disorders while incorporating concepts from previous courses. This course focuses on deviations of health in adults. Student will learn how the nursing process guides the holistic care of the individual. The body systems included in this course are: Integumentary; Musculoskeletal; Respiratory; Cardiac; Vascular; Hematology, Immune, Sensory; Neurology; Digestive; Endocrine; Urinary; Reproductive and Oncology.



Course Names	Course Descriptions
Pediatric Nursing	Pediatric Nursing course expands upon the concepts learned in Medical Surgical Nursing to address disorders specific to pediatric patients. The student will be able to relate normal growth and development, concepts of wellness and needs of the hospitalized child. The physical, emotional, social needs of the pediatric patient and their family will be explored.
Maternal/ Newborn Nursing	Maternal Newborn Nursing is designed to familiarize the student with the holistic approach to care for the antepartum, intrapartum, postpartum patient and the neonate. The normal processes of conception, fetal development, labor and delivery, postpartum period, and family involvement will be included. The course includes the care of the normal patient and newborn as well as those with complications.
Mental Health Nursing	This course presents an introduction to Mental Health Nursing. The course provides an introduction into mental health care and prevalent mental health disorders.
Transition to Practice	This course provides concepts related to the transition from student licensed practical nurse.

### OVERVIEW OF COURSE OBJECTIVES

Course objectives reflect knowledge and skills competencies students should accomplish upon successful completion of the program. The objectives include the cognitive, psychomotor, and affective domains for both theory and clinical aspects of the program. The nursing process and critical thinking components are major elements in the development of objectives, courses, and course content.

#### 1. Medical Terminology (Pre-Requisite)

While this course is a pre-requisite, course objectives must be aligned with the Oklahoma Department of Career and Technology Education Practical Nursing State Curriculum. The following must be included in the course for advanced standing credit to be applied:

The learner will demonstrate a basic understanding of medical terms for the following areas and body systems: Introduction to Medical Terms; Human Body Health and Diseases; Skeletal System; Muscular System; Cardiovascular System; Lymphatic and Immune Systems; Respiratory System; Digestive System; Urinary System; Nervous System; Sensory System; Integumentary System; Endocrine System; Reproductive System; and Diagnostic Procedures and Pharmacology. No lab is required. Competency will be measured by obtaining a minimum level grade of 80%, according to the identified criteria.

#### 2. Anatomy and Physiology (Pre-Requisite)

While this course is a pre-requisite, course objectives must be aligned with the Oklahoma Department of Career and Technology Education Practical Nursing State Curriculum. The following must be included in the course for advanced standing credit to be applied:

The learner will demonstrate a basic understanding of the following body systems: Organization of the Body; Chemical Basis for Life; Cells, Tissues, and Membranes; Integumentary System; Skeletal System; Muscular System; Nervous System; Endocrine System; Blood; Cardiovascular System; Lymphatic and Immune Systems; Respiratory System; Digestive System; Urinary System; and Reproductive System. Competency will be measured by obtaining a minimum level grade of 80%, according to the identified criteria.



3. Long Term Care Nursing Assistant (Pre-Requisite)

While this course is a pre-requisite, the following content must be included in the course for advanced standing credit to be applied:

Course objectives required by the Oklahoma Department of Career and Technology Education are aligned with the Oklahoma State Department of Health. Completion of this course and Certified Nursing Assistant (CNA) certification in Oklahoma are required for admission into the Practical Nursing program.

4. Introduction to Nursing

Upon completion of the objectives, the learner will have an understanding of basic nursing concepts of the following subjects:

Learning; Communication; Teamwork; Human Development; Health Promotion; Professionalism; Nursing Ethics and Law; and, Health Care Systems. Integration of a NCLEX-PN review text is included. Competency will be measured by obtaining a minimum grade of 80% according to the identified criteria.

5. Fundamentals of Nursing

Upon completion of the objectives, the learner will demonstrate successful acquisition of the following foundational nursing skills:

Safety, Wound Care Respiratory Care; Upper and Lower Digestive Care; Basic Nutrition; Urinary Care; Heat and Cold Application; Mobility; Plan of Care; Admission, Transfer, and Discharge; Documentation; Assessment; Therapeutic Procedures, Care of Surgical Patients; Grief and Loss; Care of the Dying Patient; Pain Management; Geriatric Care; and Phlebotomy. Competency will be measured by obtaining a minimum grade of 80% in theory and successful demonstration of each skill, according to the identified criteria.

6. Pharmacology and Intravenous Therapy

Upon completion of the objectives, the learner will demonstrate successful acquisition of these foundational skills:

Medication Administration and Intravenous Therapy. Competency will be measured by obtaining a minimum grade of 80% in theory and successful demonstration of each skill, according to the identified criteria. A 100% must be achieved on the dosage calculations test.

7. Medical Surgical Nursing

Upon completion of the objectives, the learner will be able to recognize body structure and function, common disease processes, and demonstrate nursing care and support measures related to the following subjects:

Integumentary Nursing; Musculoskeletal Nursing; Respiratory Nursing; Cardiac Nursing; Vascular Nursing; Hematology Nursing; Immune Nursing; Sensory Nursing; Neurology Nursing; Digestive Nursing; Endocrine Nursing; Urinary Nursing; Reproductive Nursing; and Oncology Nursing. Integration of a NCLEX-PN review text is included. Competency will be measured by obtaining a minimum grade of 80%, according to the identified criteria.



8. Pediatric Nursing

Upon completion of the objectives, the learner will be able to recognize body structure and function, common disease processes, and demonstrate nursing care and support measures related to the following subjects:

Growth and Development; Health Promotion; Care of the Infant, Toddler, Preschooler, School Age, and Adolescent; and, Care of the Hospitalized Pediatric Patient. Integration of a NCLEX-PN review text is included. Competency will be measured by obtaining a minimum grade of 80%, according to the identified criteria.

9. Maternal and Newborn Nursing

Upon completion of the objectives, the learner will be able to recognize body structure and function, common disease processes, and demonstrates nursing care and support measures related to the following subjects:

Antepartum Care; Intrapartum Care; Postpartum Care; and Newborn Care. Integration of a NCLEX-PN review text is included. Competency will be measured by obtaining a minimum grade of 80%, according to the identified criteria.

10. Mental Health Nursing

Upon completion of the objectives, the learner will be able to recognize body structure and function, common disease processes, and demonstrate nursing care and support measures related to the following subjects:

Introduction to the Psychological Care Environment; Team Roles and Treatments; Therapeutic Communication; Psychopharmacology; Stress, Anxiety, and Coping; Addictive Disorders; Abuse and Neglect; Mental Health Disorders; Depression; and Impaired Cognition. Integration of a NCLEX-PN review text is included. Competency will be measured by obtaining a minimum grade of 80%, according to the identified criteria.

11. Transition to Practice

Upon completion of the objectives, the learner will have an understanding of the following in preparation for the NCLEX-PN and transitioning to the workplace:

Legal and Ethical Issues; Supervision and Quality Assurance; Resume and Interviewing Skills; Avoiding Reality Shock and Burnout; Becoming a Life-long Learner; and Getting Ready for NCLEX-PN. Integration of a NCLEX-PN review text is included. Competency will be measured by obtaining a minimum grade of 80%, according to the identified criteria.



## INSTRUCTIONAL MATERIALS

Various instructional materials and aids, such as the Oklahoma Department of Career and Technology Education's state-wide Practical Nursing curriculum, Internet resources, professional nursing journals, etc., are used to supplement assignments. Required textbooks and computer applications/software are as follows:

- Leifer, G. (2023). *Intro to Maternity & Pediatric Nursing text and study guide* (9<sup>th</sup> ed.). St. Louis, MO: Elsevier.
- Linton, A. & Maebius, N. (2024). *Introduction to Medical-Surgical Nursing text and study guide* (8<sup>th</sup> ed.). St. Louis, MO: Elsevier.
- Morris, D. (2022). *Calculate with Confidence* (8<sup>th</sup> ed.). St. Louis, MO: Elsevier
- Morrison-Valfre, M. (2023). *Foundations of Mental Health Care* (8<sup>th</sup> ed.). St. Louis, MO: Mosby.
- PN Comprehensive Assessment and Review Program [Computer Software]. (2022).  
Leawood, KS: Assessment Technologies Incorporated
- Silvestri, L. (2022). *Comprehensive Review for the NCLEX-PN Examination* (8<sup>th</sup> ed.). St. Louis, MO: Elsevier.
- Vallerand, A. & Sanoski, C (2019). *Davis's Drug Guide for Nurses* (16<sup>th</sup> ed.). Philadelphia, Pa: F.A. Davis.
- Williams, P. (2023). *Fundamental Concepts and Skills for Nursing text and study guide* (7<sup>th</sup> ed.). St. Louis, MO: Elsevier.



SECTION IV  
GENERAL PROGRAM INFORMATION



**ADMISSIONS PROCESS**

Requirements and items indicated below must be submitted by the application deadline of each year in order to be considered for acceptance into the program.

- Application for Admission
- High School Transcript or GED scores.
- Reference Letters (up to 3)
- Verification of successful completion in:
  - Medical Terminology
  - Anatomy and Physiology
  - Certification as a Certified Nursing Assistant (CNA)
- Pre-Entrance Exam scores (TABE, Accuplacer, or ACT scores)
- Oklahoma State Bureau of Investigations (OSBI) Background Check

**APPLICATION REVIEW AND PROCESS**

- Review of applications by the nursing faculty will begin after the application deadline.
- Application packets containing all required documents found in the checklist will be considered for acceptance. Packets turned in past the deadline will be considered only if space permits.
- All applications are evaluated using a points system and ranked according to a point value.
- Once applications have been reviewed, each potential candidate will be contacted for an interview with the PN Director and a PN Instructor. Any student that does not attend their scheduled interview will not receive points in this category on their application.
- All applicants will be notified by mail of their status (acceptance, alternate, or non-acceptance) by the end of June.
- Upon acceptance, students will be required to submit documentation of updated immunization records and CPR certification. Information will be included in the acceptance letter.

**APPLICATION TIMELINE FOR 2023-2024**

School Year	Application Deadline	Candidate Interviews	Applicants Notified of Status	Class Begins *(tentative date)	Last Day of Class *(tentative date)
August 2023 – June 2024	Friday, June 2, 2023	Dates will vary	End of June 2023	Friday, August 11, 2023	Thursday, June 20, 2024



## EXPECTATIONS

Applicants to the Practical Nursing Program should be able to do the following:

1. Lift weight of up to 35% of recommended body weight independently.
2. Move around in patient care and work areas.
3. See well enough to observe client condition and behavior, prepare and administer medications; and read gauges and monitors.
4. Hear well enough to hear instructions, requests, monitoring alarms, and to auscultate internal body sound with a stethoscope.
5. Manipulate equipment and supplies and use palpation in patient assessment.
6. Speak, write, and comprehend the English language proficiently.
7. Read and comprehend textbooks, journals, and both written and electronic medical records.
8. Apply mathematical concepts such as fractions, decimals, and percentages in various patient-care situations.
9. Communicate in a professional manner, establish rapport with patients, use problem-solving skills, and function in stressful situations.
10. Adhere to the requirements of the clinical facility.

\*Clinical sites may not allow students to attend clinical at their facility if students are unable to perform any of the above.

Students in the Practical Nursing program:

1. Are required to attend class/clinical Monday through Friday.
2. Must be up-to-date on immunizations and CPR certification.
3. Are required to adhere to clinical site policies.
4. Should have transportation to and from clinical sites. Clinical experiences may occur anywhere in the OKC area. Travel is required.
5. Should exhibit a high level of dedication and commitment.

Applicants with History of Arrest/Conviction

A history of arrest/conviction will not necessarily prevent an applicant from being licensed as a practical nurse. However it must be reported to the Nursing Director and the Oklahoma Board of Nursing. Any applicant with a history of arrest/conviction will need to include this information on the application. If more information is needed, the director will contact the applicant.

Applicants with a criminal history may be denied the opportunity to take the Practical Nursing Licensure exam by the Oklahoma Board of Nursing. Applicants with a history of arrest/conviction may be instructed to complete an "Initial Determination of Eligibility for Licensure" through the Oklahoma Board of Nursing. The Board of Nursing will review the applicant's history and determine if the applicant is eligible to take the NCLEX upon graduation. The cost for this service is \$95 and will be at the expense of the student. Applicants may choose to complete this service at any time during the application process by using the following link: <https://nursing.ok.gov/initialdeterm.pdf>



Please note that the clinical facilities utilized by MDTC do not allow students with a past felony conviction to participate in a clinical experience, regardless of the nature of the charge. Additionally, clinical agencies have the right to refuse entry to students with certain misdemeanor violations.

\*\*Applicants for licensure are also expected to be in compliance with Oklahoma income tax laws.

#### **MISCELLANEOUS INFORMATION**

##### **Admission by Transfer for Advanced Standing Credit**

Transferring from another Practical Nursing program is challenging due to the sequence and timing of courses and clinical. An applicant who wishes to transfer into the program at MDTC from another Practical Nursing program should first submit a transcript from the Practical Nursing program attended and a letter of good standing from that Nursing Director. Students may also be asked to submit additional information. In order to receive transfer credit, the student must have earned an 80% or higher in the completed courses.

The director will review the transcript and determine if the applicant is eligible to transfer as long as space is available. Every request for transfer will be reviewed on an individual basis. There is no guarantee a request for transfer will be granted. If a student is awarded advanced standing credit, the student will be expected to show proficiency in areas where credit was received. This will be determined on an individual basis.

##### **Medic Veteran to Licensed Practical Nurse Bridge Course Guideline**

The PN program recognizes the Oklahoma Board of Nursing (OBN) Medic Veteran to Licensed Practical Nurse Bridge Course Guidelines. Copies of the guidelines are available in the Practical Nursing office and published on the Oklahoma Board of Nursing web site at <https://oklahoma.gov/nursing.html>.

##### **Readmission Policy**

A student may be readmitted into the Practical Nursing program under the following conditions.

1. Space is available.
2. The student's account balance is current and in good standing with finance department.
3. The student had no record of probation at the time of withdrawal.
4. Placement of the student will be determined by the program director. Advanced placement cannot be guaranteed.
5. A student who is given leave of absence may reapply at the discretion of the program director. Advanced placement cannot be guaranteed.
6. A student who is either suspended or dismissed from the program is required to follow the grievance committee's decision on readmission.
7. The student is allowed one readmission.
8. Tuition and expenses will be the same as for students enrolled for the current year of re-entry.



**Program Expenses/Financial Assistance**

The total cost of the Practical Nursing program varies from year to year. This price includes tuition, books, and other items needed throughout the program. The PN expense sheet for 2023-2024 is located below.

Financial assistance is available for adult students through programs such as Pell Grant, OTAG, JTPA, Veterans Benefits, Otha Grimes, Vocational Rehabilitation, BIA, Tribal Agencies, Single Parent/Displaced Homemaker, and Physician’s Manpower Training Commission. The Oklahoma Workforce may provide financial assistance for those that don’t qualify for any of the resources listed above. A limited number of scholarships may also be available during the course of the program.

To see if you qualify for financial aid, please visit [www.fafsa.gov](http://www.fafsa.gov). Mid-Del Technology Center’s Federal School ID: 031984

For questions or information regarding financial assistance, please contact ~~Jessica Schuler~~ ~~Tina Murphy~~ at 405-739-1707.

**Practical Nursing Program Itemized Student Expenses: 2023-2024**

ITEM	FALL SEMESTER		SPRING SEMESTER		PROGRAM COST
	Descriptions	Expenses	Descriptions	Expenses	
Tuition (\$3.00/Hour )	584 Hours	\$1,752.00	623 Hours	\$1,869.00	\$3,621.00
Curriculum Resources	Textbooks; Online curriculum resources; ATI Comprehensive Assessments (Items will be used fall/spring semesters)	\$1,587.00	Online curriculum resources	\$275.00	\$1,862.00
Clinical Fees	National Background Check Drug Screen Clinical Hub Fee	\$49.00 \$30.00 \$40.00	(Additional background and/or drug screens, if required.)		\$119.00
Program and Supply Fees	Skills lab supply kit Two sets uniforms; one lab coat Two name tags Three uniform patches	\$61.00 \$125.00 \$20.00 \$19.00	Graduation fee Nursing Licensure Exam Fee (NCLEX-PN)	\$100.00 \$200.00	\$515.00
<b>PROGRAM COST</b>	<b>Fall Semester</b>	<b>\$3,683.00</b>	<b>Spring Semester</b>	<b>\$2,444.00</b>	<b>TOTAL COST \$6,127.00</b>

**ALL PRICES ARE SUBJECT TO CHANGE**



In addition, students are responsible for purchasing the following items on their own:

Due by: August 21, 2023

- 1) BLS-CPR certification
- 2) Required immunizations

Due by: Sept 1, 2023

- 3) White nursing shoes (soak-proof)
- 4) Watch with second hand

Due by: May 2024

- 5) Fingerprint background check for the OK Board of Nursing Licensure Application (appx \$50)
- 6) Oklahoma Board of Nursing Licensure Application Fee (appx \$85)

\*Other: parking fees for some clinical experiences

#### **PAYMENT OF TUITION AND EXPENSES**

If a student is not on a form of Financial Aid (i.e.: Pell Grant, VA, etc.), they are considered a self-pay student. All program costs are due the first day of classes or a payment plan contract must be in place and the initial payment made by the first day of classes. These rules apply to ALL MDTC programs.

Upon acceptance into the program, students without financial aid assistance will be instructed to contact the Financial Secretary in the Student Services office, to begin the process of a payment plan.

For payment plans, costs will be totaled and divided into 10 monthly payments (August – May) for all 11 month programs. This includes books, online curriculum costs, semester supply fees, and other mandatory supplies/kit costs. Optional expenses, such as CTSO dues/fees, are not included in this calculation and must be paid separately.

A statement will be emailed to the student on the 1<sup>st</sup> of each month.

- o Payments are due the 10<sup>th</sup> of each month.
- o If payment is not received by the 10<sup>th</sup>, a \$25.00 late fee will be applied.  
**Exception:** Veterans administration beneficiaries will not be assessed the \$25 late fee because of slow payment processing from the Department of Veteran Affairs.
- o Accounts 5 days past due – Reminder notice will be given to student.
- o Accounts 30 days past due – Administrator will counsel with student.
- o Accounts 60 days past due – Student may be dropped from the program.

Payment is received by the Financial Secretary. Cash, credit/debit card, and checks are accepted as forms of payment. Checks should be made to Mid-Del Technology Center.



### **PRACTICAL NURSING REFUND POLICY**

Once classes begin, any student that withdraws will not receive a refund for the current semester's tuition. Tuition paid in advance for future semesters may be refunded. Entrance testing fees, program deposits, curriculum resources, clinical fees, and program & supply fees are non-refundable.

### **PROGRAM CALENDAR**

The Practical Nursing Program follows the Mid-Del Public School District's calendar. School breaks and observance of federal and state holidays are reflected on the school's calendar for that year. Each student will receive a copy of the district calendar for the year.

In the event of school closures, Practical Nursing will close when Mid-Del Public Schools are closed. Each student will be notified of the closure by the district-wide automated system.

### **GRADUATION**

Requirements for graduation are as follows:

1. Academic and Clinical Requirements:
  - A. Attain a minimum average of 80% in the total course grade and must have 80% or higher exam average.
  - B. Attain an 80% average in each individual clinical component for each course.
  - C. Successfully complete 60 hours of preceptorship.
  - D. Successful completion of the ATI assessment exams, NCLEX Review assignments, and any required NCLEX preparatory remediation. Successful completion will be determined by the PN faculty and also based on the student's ATI and NCLEX Review exams. Unsuccessful completion will delay the student's program completion date until requirements are met.
2. NCLEX Registration
  - A. Student must provide documentation that NCLEX registration has been completed prior to last day of school.
3. Payment of Fees:
  - A. Pay for all tuition, supplies and graduation expenses.
  - B. Return or pay for all books, magazines, equipment, and other articles checked out from school.
4. Personal and Professional Development:
  - A. Display satisfactory competencies and professional behavior.
  - B. Complete a portfolio.

Students are eligible to receive diplomas after all of the above requirements are met. Students meeting these requirements will be eligible to take the NCLEX-PN for licensure to become a licensed practical nurse.

### **PINNING CEREMONY**



The pinning ceremony is scheduled at the end of June. Students who are eligible to graduate may participate in the pinning ceremony.

## SECTION V

### PROGRAM POLICIES AND PROCEDURES



### ATTENDANCE GUIDELINES

The Practical Nursing program's format is designed for students to complete the program in 11 months. Therefore, attendance for both theory and clinical is critical to the student's performance and success in the program. Excessive tardies deprive the student of learning opportunities, interrupts other students and the instructor, jeopardizes patient care in the clinical area, and displays lack of professional responsibility. It is the responsibility of the student to know and to follow correct procedures regarding attendance for class and clinical as stated in the student handbook. Students are expected to be in class every day school is in session and are expected to take care of personal business on their own time. Employment obligations, doctor appointments, etc., should be scheduled at times that do not conflict with class or clinical attendance. To graduate and qualify for licensure, students must complete the 1,463 hour curriculum plan that has been approved by the Oklahoma Board of Nursing.

### TIME CLOCK POLICY

Student attendance is monitored through the use of a time clock using time cards.

1. One clock hour equals one hour of classroom or clinical attendance.
2. A time clock is located on the counter in the main lobby of the Practical Nursing Office for clocking in and out.
3. Students are responsible for clocking in and out each day. Students who fail to clock in and out will not be given any credit for attendance and will receive an absence or tardy.
4. An Emergency Evacuation/Fire Drill Attendance Roster, that is located next to the time clock, must be signed when clocking in and out. This document will be used only in case of an emergency and does not serve as a substitute for clocking in and out.
5. Students **MAY NOT** clock in or out for any other student. Students who engage in this behavior will be subject to disciplinary action.
6. Scheduled 15-minute breaks will be given during the morning and afternoon sessions. Students do not need to clock in and out for these scheduled breaks.
7. Students must clock in and out for lunch, and for any other non-school related activity that requires leaving campus.

### ATTENDANCE POLICY

1. Students that are late to class or clinical will receive a tardy.
2. Three tardies equal one absence.
3. Adult students are allowed no more than nine (9) excused or unexcused absences per semester. Absences should only be used in the event of illness or other unavoidable situations. Accrued absences could affect a student's performance in class/clinical.
4. If a student is going to be absent, they are required to call the Practical Nursing secretary on the day of the absence. Calls should be made no later than 8:00 am for class days and 6:30 am for clinical days. The PN department has voicemail where a student can leave a message if they call outside of program hours. For additional information about clinical absences, refer to "Clinical Policies and Procedures" of this handbook.
5. It is the student's responsibility to keep track of his/her tardies and absences.



6. Accrued absences will affect Pell Grant disbursements.

#### SUMMER ATTENDANCE POLICY

Practical Nursing students attend class in the month of June. June is considered part of the Summer Semester. Students are allowed up to 2 absences in the month of June.

#### ILLNESS/INJURY

Students that have the following symptoms are asked to use an absence and stay home from class or clinical:

- Fever greater than 100.0 F
- Vomiting and/or diarrhea
- Uncontrollable cough
- Body aches and/or chills

Students should use professional judgment for any ailment that is considered contagious and use an absence when necessary.

1. Students are required to submit a doctor's note for any illness that requires more than two days of absences.
  - a. If a student is absent for an illness on a day that an exam is scheduled, the student must bring a doctor's note regardless of how many days they are absent to avoid losing points on the exam.
2. Any injury sustained that affects the student's ability to perform at clinical requires a doctor's release.
3. Absences resulting from illness or injury are counted in with the student's total absences for the semester regardless of a doctor's note.

#### IN THE EVENT OF AN ABSENCES:

1. Students are responsible for contacting instructors to determine what assignments were given on the day of the absence.
2. Make-up assignments are allowed at the discretion of the instructor.
3. If absence occurs on a day that an assignment is due, the assignment must be submitted on day of return in order to receive full credit. See "Assignment Policy" for details concerning assignments that are submitted after due date.
4. Quizzes and/or tests scheduled on the day of the absence may be considered for rescheduling only if proper documentation is presented on the day of return and the student followed the guidelines for reporting their absence.
  - a. If the student has received permission to make-up a quiz/test, the make-up quiz/test must occur on the day of return. The student is responsible for arranging the time for the make-up quiz/test.
  - b. If the student is unable to present proper documentation to support the absence on the day of a quiz/test, ten percent will be deducted from the exam grade.
  - c. Students will only be allowed to make-up an exam a maximum of two times while in the program. A grade of zero will be given on missed exams thereafter.



5. Attendance policies apply to clinical experience. Please see "Section VI: Clinical Policies and Procedures" for specific instructions regarding clinical attendance.

#### ATTENDANCE DISCIPLINARY ACTIONS:

1. Excessive absences will result in the student being placed on Attendance Probation. Probation may affect a student's financial assistance.
2. If a student acquires 10 absences, they may make a written appeal to determine if special circumstances warrant adjustment to policy. The appeal form is available in the Student Services office and must be filed with an administrator within 2 class days from the date the student was notified that they were in violation of the attendance policy. See "Attendance Policy Appeals Process".
3. A Practical Nursing student who is absent three consecutive days and fails to notify the Practical Nursing office will be dropped from the Practical Nursing Program.
4. Students dismissed from the program due to violation of the attendance policy will receive an "Incomplete" on their transcript for the current courses they are in.
5. When any of the attendance conditions have been exceeded and result in dismissal, a "termination of Training" notice will be sent to the student and to all agencies that assist students with financial aid, including the Veterans Administration, JTPA, BIA, etc.

#### EXTENUATING CIRCUMSTANCES

In the event of an extenuating circumstance that will require multiple days absent, (i.e., emergency hospitalization, death in the immediate family, etc.), the student is responsible for communicating with the PN faculty. Advanced notice should be given when possible.

The student will be required to submit professional documentation to support their circumstance. Extenuating circumstances will be reviewed by the PN director and/or other administrator. The length of time absent and the student's ability to make up quizzes/exams and clinical hours will be factored into the decision. The student must be able to make up theory and clinical curriculum that was missed due to the circumstance. Curriculum delivery cannot be paused for the student to allow them to catch up on missed curriculum. Clinical rotations may be scheduled during the weekend hours if clinical hours were affected by absence.

Each circumstance is reviewed on an individual basis. Students are eligible for this extension one time in a school year.

#### LEAVE OF ABSENCE

Adult students may request a leave of absence for the following circumstances:

1. Jury Duty
2. Military Duty (Active)
3. Medical Leave
4. Maternity Leave



To request a leave of absence students must:

1. Obtain and submit a Leave of Absence form from the Student Services office.
2. Students may take a LOA for a minimum of five (5) calendar days and a maximum of sixty (60) calendar days.
3. Only one LOA can be granted per academic year enrolled.
4. While on LOA, all Title IV federal financial aid and/or veterans' benefits will be interrupted until the student returns to school. Students are expected to complete all program hours so a LOA will extend the students expected completion date.
5. Should the student fail to return to school at the end of the LOA, the student's withdrawal date will be the date of the first day of absence.
6. This LOA also applies to those called to active military duty.
7. Approval must be obtained BEFORE leave is taken unless unforeseen circumstances prevent a student from doing so.

Each request will be reviewed by PN faculty. Because of the number of clinical hours and course outline, requests for an extended Leave of Absence may not allow for the return of the student in the current school year. If a student requires an extensive Leave of Absence, the situation will be reviewed to determine if the student will be able to complete program requirements for the current school year. If the student will not be able to complete the requirements, the PN director will collaborate with the student to determine the appropriate course of action. If the request for leave is denied, the student may follow the appeal procedure outlined in this handbook.

If a Leave of Absence is approved, the student will not receive program credit while on leave. If the student does not return to school at the end of the leave of absence, the student will be dismissed from the program. If the student is dismissed, the student could owe a repayment of financial aid funds.

### **ASSIGNMENT POLICY**

Each module within a course will be presented in a Learning Activity Packet (LAP) format. A LAP is a packet that includes the subject title, learning objectives, references, a Learning Activity Page, and supplemental material. The Learning Activity Page contains the steps for completing of the objectives for the LAP.

Items on the Learning Activity Page are to be completed prior to testing. Due dates are at the discretion of the instructors. Late assignments will be graded as follows:

- a. If an assignment is turned in after the due date/time but on the same day, then the assignment is eligible to receive a 90% maximum.
- b. If an assignment is turned in 24 hours after the due date/time, then the assignment is eligible to receive an 80% maximum.
- c. If an assignment is turned in 48 hours after the due date/time, then the assignment is eligible to receive a 50% maximum.
- d. Any assignments turned in after 48 hours past the due date will receive a zero

\*Students that consistently miss the assignment due dates will be placed on academic probation.



Students are responsible for contacting the instructor if he/she has any questions concerning instructions and/or assignments found within the LAP.

#### **TEST POLICY**

1. Tests will be administered online in the computer lab. Each student is required to use a school computer when taking an exam.
2. Students are not allowed to bring anything with them into the computer lab, except a pen or pencil.
3. No bulky coats or hoodies are allowed in the computer lab.
4. Cell phone/smart watch use is strictly prohibited while taking an exam. All cell phones/smart watches must be placed in lockers or left in the classroom at the time of the exam. Use of cell phones/smart watches during an exam could be perceived as cheating. Any student that cheats on exams will be dismissed from the program.
5. If an exam requires the use of scratch paper, students will receive the paper from an instructor. Students must turn in any scratch paper to the instructor at the end of the exam.
6. If an exam requires the use of a calculator, students will be required to use a calculator provided by the program.
7. Instructors will monitor the students throughout the testing period.
8. Once testing has started, students will not be allowed to leave the computer lab at any time. Any student that leaves during the testing period must submit their exam for grading. The completed portion will be graded and recorded.
9. Students will be allowed to review their exams in the computer lab once submitted. Students can ask for clarification about exam questions by writing their question on a piece of paper and handing it in to the instructor before leaving the computer lab.
10. The instructors will review all exams and clarify any questions in a timely manner. Once instructors have had ample time to review the exam, final exam grades will be posted.
11. Test grades will be calculated according to the Grading Policy as stated in this handbook.

#### **REMEDICATION**

If a student has not successfully passed a course exam with 80% or greater, he or she must complete a remediation form titled: "Exam Preparation Analysis & Action Plan". This form must be submitted to the appropriate instructor as requested. If the form has not been completed as requested, the student will have an additional 3 points deducted from the course exam. This form **MUST** be completed with every failed exam.

Additional assignments, quizzes, or other remediation activities may be assigned at the instructor's discretion.

#### **GRADING POLICY**

Students have access to their grades online at all times. It is the responsibility of the student to keep track of their own grades. Student-faculty conferences will be held as needed to discuss academic progress.



Grades are calculated using weighted percentages (see below for breakdown of grade calculation). Each section below describes how grades in certain areas are calculated. Grades at the conclusion of a course are recorded on the final transcript.

A.	<u>Grading Scale:</u>	<u>Quality</u>	<u>Letter Grade</u>	<u>Percent Grade</u>
		Excellent	A	94-100
		Good	B	87- 93
		Average	C	80- 86
		Poor	D	73- 79
		Failure	F	0- 72
		Advanced Standing	AS	

B. Theory:

1. Assignments/Quizzes (20%):

Assignments and quizzes will account for 20% of a course grade in theory.

Assignments and quizzes are at the discretion of the instructor. Instructors reserve the right to add assignments/quizzes as deemed necessary based on student need.

2. Exams (80%):

Exams will account for 80% of a course grade in theory.

- A. An 80% score is the minimum required to demonstrate competency on an exam.
- B. Exams items may include or require students to recall information from previous LAPs.
- C. A student's exam average must be an 80% or higher at the end of a course in order to progress.
- D. A Dosage Calculation Test will be administered during the Pharmacology Course in November. This test evaluates the student's ability to safely calculate medication doses. All students must make a 100% on this exam to progress. Students will have three attempts at making a 100%. Students receive ample preparation for this exam. Students that do not pass with a 100% will be required to complete remediation before any retakes.

If a student is unable to pass the Dosage Calculation exam with a 100% after three attempts, the student will be dismissed from the program.

**SKILLS PERFORMANCE**

Time in the skills lab is incorporated throughout the program to allow students the opportunity to learn various nursing skills. Under faculty assistance, students will practice and demonstrate competency of the skills.

Students must perform each skill safely and competently in the skills lab prior to performing the skill at a clinical site. Students unable to correctly demonstrate a skill will be required to begin the remediation process and repeat the skills demonstration.



- Skills competencies are scored using a “Pass-Fail” rubric. Students will demonstrate competency of skills by achieving standards set for each skill.
- Each skills performance will be recorded. The grade will not be calculated as part of the theory grade.
  
- All skills must be passed by the student in order to progress in the program.
- If a student does not meet the standard of the skill, he/she will fail the competency evaluation. The following steps will then occur.
  - a) The student will begin the remediation process.
  - b) The student will be given a date/time to repeat demonstration of the skill. Repeat demonstrations will be scheduled during lunch or outside of classroom hours.
  - c) A different instructor will be used for each repeat demonstration.
  - d) Students will be given three attempts to demonstrate competency with a skill. If a student is unable to demonstrate competency after three attempts, the student will be dismissed.

Upon successful completion of each skills performance, it is the responsibility of the student to have the instructor document the completion in the Clinical Skills Competency form (skills checklist). The student will be expected to take this form to all clinical experiences to verify that they are competent to perform the skill with instructor guidance and to gain additional experience with each skill.

#### **PROGRESSION POLICY**

In order for a student to progress from one course to the next course, he/she must obtain the following:

1. An 80% exam average in each course.
2. A minimum total course grade of 80%.
3. Pass all skills competencies
4. A minimum of 80% in each clinical course.

Students with unsatisfactory performance (below 80%) in either of the above-described areas will be dismissed from the program.

#### **CHAIN OF COMMAND POLICY**

In the event that a student has a question or concern regarding a theory or clinical course, it is very important for the student to follow the chain of command listed below:

1. Course or clinical instructor
2. Practical Nursing director
3. Executive Director
4. Assistant Superintendent of MDTC

Student will need to attempt to resolve any issues/concerns about theory or clinical with the instructor first. If a period of time has passed and the issue/concern has not been resolved, then the next person to contact is the PN director, and so on...



SECTION VI  
CLINICAL POLICIES AND PROCEDURES



**MID-DEL TECHNOLOGY CENTER  
DIVISION OF PRACTICAL NURSING  
CURRICULUM PLAN**

Clinical Courses	Hours Required
Long-Term Certified Nurse Assistant* (Pre-Requisite)	16 hours (Pre-Requisite)
Clinical Nursing I	120 hours (15 days, 8-hour shifts)
Clinical Nursing II	168 hours (21 days, 8-hour shifts)
Clinical Nursing III	240 hours (30 days, 8-hour shifts)
Clinical Nursing IV	60 hours (Shifts vary)
<b>Total Clinical Hours</b>	<b>604 Hours</b>

\*The Long-Term Certified Nursing Assistant course is required for admission into the Practical Nursing program. Advanced standing credit for 16 hours of clinical associated with this course is transcribed.

**COURSE DESCRIPTIONS**

The clinical portion of the Practical Nursing program consists of 588 hours, plus the 16 hours for advanced standing credit for the Long-Term Certified Nursing Assistant. Total clinical hours at program completion is 604 hours.

Course Names	Course Descriptions
Long Term Care (Pre-Requisite)	Completion of this course is required for admission into the Practical Nursing program. Advanced standing credit will be transcribed.
Clinical Nursing I	Clinical Nursing I is an introduction to the clinical setting. It provides an opportunity for the student to apply knowledge and skills acquired in theory to the holistic care of the patient. Care will be provided to patients across the lifespan with a focus on the geriatric. Supervised clinical experiences may be provided in long term care, acute care and extended care facilities. These experiences include mastery of basic nursing skills.
Clinical Nursing II and III	Clinical Nursing II focuses on the care in a diverse patient population across the lifespan. It provides an opportunity for the student to apply knowledge and skills acquired in theory and clinical courses. Clinical rotations may include: long term care, community health, and acute care. The clinical experiences may include maternal-newborn, pediatric and mental health nursing.
Clinical Nursing IV	Leadership and delegation skills are enhanced as the student functions in the role of team leader. The course assists the student to prepare to independently assume the role of the LPN in professional practice. A preceptor rotation assists in the completion of this transition.



Practical nursing students will have the opportunity to perform nursing skills in a variety of healthcare clinical settings. Various clinical settings may include geriatrics, medical-surgical, obstetrics/gynecology, pediatrics, mental health, and outpatient clinics. All efforts are made to choose clinical sites in the Mid-Del area, but travel may be required for some clinical sites.

Clinical objectives and assignments vary according to the clinical experience. While in the clinical area, the student will be supervised by a clinical instructor who is a faculty member, with assistance from the nursing staff. Students are expected to be prepared for pre-conference and take an active part in post-conference. In the clinical area, the student should act professionally and use initiative and self-direction in seeking out learning opportunities. Students should make the most of their clinical experience to gain greater understanding, knowledge, and experience in all areas of nursing.

Planned instruction and informal learning opportunities will be provided daily. The clinical instructor will evaluate the student's performance on a daily basis. A clinical grade will be given for each clinical area. An 80% minimum in each clinical course must be obtained to pass the course. Students who do not meet the minimum grade requirement will be dismissed from the program.

**PROGRESSION POLICY**

Prior to a clinical course assignment, the student must complete a specified amount of theory, as noted in the Clinical Progression Chart below:

Clinical Progression Chart	
Clinical Courses	Theory Coursework Required Prior to Clinical Assignments
Clinical Nursing I	Scheduled concurrently with the Fundamentals of Nursing theory course.
Clinical Nursing II (Includes Medication Administration)	Scheduled concurrently with the Medical/Surgical Nursing, Pediatric Nursing, Maternity/Newborn Nursing, and/or Mental Health theory courses.
Clinical Nursing III (Includes Medication Administration)	Scheduled concurrently with the Medical/Surgical Nursing, Pediatric Nursing, Maternity/Newborn Nursing, and/or Mental Health theory courses.
Clinical Nursing IV	Scheduled concurrently or after the Transition to Practice course.



## CLINICAL REQUIREMENTS

Clinical sites require each student to provide documentation of current immunizations, CPR certification, background checks, and drug screens. Students that are unable to provide these records by the deadline will not be allowed to attend clinical until all requirements have been completed. The student will be counted absent for each day they are unable to attend clinical and will receive a zero for the day.

Below is the list of immunizations that clinical sites require before attending clinical. Each student receives this list in their acceptance letter.

- Two negative TB skin tests (PPD) or One negative blood test
  - Any student with a positive PPD must submit a current negative chest x-ray along with a release form from the Oklahoma Health Department
- Hepatitis B series (3 doses)
- MMR (2 doses) or a Positive titer
- Varicella (2 doses) or a Positive titer
- Current Tdap or Tdap booster
- Influenza (received later in the fall)
- COVID-19 vaccinations\*

\*As of July 2021, certain facilities have mandated this requirement.

## Other clinical requirements

- Current CPR certification in American Heart Association (AHA) Basic Life Support for Health Care Providers
- Health Insurance
- National Background check (dates to be announced)
- Drug screen (dates to be announced)
- NESAs test (completed at school)
- HIPAA training (completed at school)
- Blood borne pathogens training (completed at school)

Mid-Del Technology Center and the clinical facilities abide by State and Federal laws regarding use of narcotics, etc. Federal law classifies medical marijuana as a Schedule I Controlled Substance. Therefore any PN student that is licensed to use medical marijuana and presents with a positive urine screen will not be allowed to attend clinical. Inability to complete required clinical hours will result in dismissal from program.

*\*Please note that there have been reports from local law enforcement agencies about certain "CBD only" products that have caused a positive reading on a urine screen.*

Nursing Education and Service Administration (NESA) Test: Clinical facilities require all nursing students to take the NESA test prior to the first clinical rotation. An 85% minimum score is required for passing. The test may be retaken three times maximum. Students will be given time to take the NESA exam while on campus.

*\*Students must be able to adhere to clinical site policies and requirements in order to attend clinical.*



## **ORIENTATION**

Clinical orientations will be scheduled and completed prior to students being assigned to a clinical facility. Practical nursing faculty will orient students to the Learning Activity Packet (LAP) for each clinical course. The LAPs include clinical objectives, assignments, evaluations, clinical guidelines, and expectations of the PN program.

## **GENERAL INFORMATION ABOUT CLINICAL**

The Practical Nursing Director is responsible for clinical placement of students. The program director will notify the students of the clinical dates and times as soon as possible. During the clinical segment of the program, the student will be scheduled to complete eight hours per day, although the scheduled days of the week and start times may vary. Most clinical hours are 6:30 am to 2:30 pm, but there are clinical rotations that occur from 8:00 am to 4:00 pm. Every effort will be made to schedule the clinical practice in the Mid-Del area, but some clinical rotations will require travel. Students are asked for flexibility when it comes to clinical placement. Clinical opportunities may arise throughout the year that were not on the original schedule.

During Clinical IV (preceptorship), the student may be scheduled during day, night, and/or weekend hours. Preceptorship hours may be 12-hour or 8-hour shifts.

## **SIMULATION ACTIVITIES**

The Oklahoma Board of Nursing allows certain nursing programs to substitute up to 30% of clinical hours with simulation activities. Simulation activities are incorporated throughout the curriculum starting in Clinical I. Simulation activities are created to allow students to develop their critical thinking skills in a safe environment. On-campus clinical will follow the same guidelines as a clinical site.

## **ATTENDANCE POLICY**

Students are expected to arrive on time at the designated facility, according to the PN Program's clinical schedule. Students must report to the clinical instructor for pre-conference at the designated place and time before the clinical day begins. Students are expected to attend post-clinical conference with the clinical instructor at the end of the clinical day.

During the clinical experience, students are required to keep instructors informed of their activities and location at all times. Students are required to notify the instructor before leaving the assigned unit for any reason.

### Policy for failure to comply:

1. First occurrence: Will result in dismissal for that clinical day; zero for the daily grade and clinical absence.
2. Second occurrence: The student will be placed on probation.
3. Third occurrence: The student will be dismissed from the program.



Clinical attendance is critical to the performance of any student in the PN program. MDTC's attendance policy is modeled after the workplace where tardiness and absences are minimally tolerated. Students should avoid absences except in the case of emergency. Clinical absences/tardies are considered a part of the student's overall absences.

In the event that a tardy is unavoidable, please read the information below.

1. Tardies:
  - A. Students that are going to be tardy to clinical must notify the instructor at least 15 minutes before the scheduled clinical rotation. Depending on the circumstance, points may be deducted from the daily clinical grade.
  - B. Student that are deemed excessively late by the instructor will be considered a "No Call, No Show" and will receive a clinical absence along with a zero for the day.

If a student is tardy more than two times total, on the third occurrence and thereafter, the student will receive a zero and will be dismissed from clinical that day. Excessive tardies put the student at risk for attendance probation.

In the event that an absence is unavoidable, please read the information below

2. Absences:
  - A. If a student knows that he/she is going to be absent, it is their responsibility to contact the clinical instructor at least 30 minutes before clinical is scheduled to begin.  
  
A limited number of absences is allowed in Clinical I, II, and III. The student will not be penalized as long as they have not exceeded the allowed absence(s) and contacted the PN office and clinical instructor as outlined.
  - B. No Call/No Show (NCNS)  
NCNS is defined as a student failing to adhere to the clinical guidelines for reporting an absence. Receiving a NCNS reflects poorly on a student's work ethic and professionalism. Many employers have little to no tolerance for NCNS. Students that receive a NCNS will receive a zero for the clinical day and will be required to meet with the clinical instructor and/or PN Director.
  - C. One clinical absence for Clinical I and two clinical absences for each Clinical II and III are allowed. Clinical IV must have 100% attendance to equal 60 hours in order to meet Board of Nursing requirements.

Students may not use more than the allowed absences in a clinical course unless there is an extenuating circumstance that has been approved in advance by the PN director. (See page 91 for more about extenuating circumstances.)



If a student has reached the maximum allowed absence(s) for a clinical course, any additional absences will result in a zero for the clinical day. The student will be placed on attendance probation and will be required to make up the clinical days. These make up days may occur during weekend hours.

*\*\*Clinical absences/tardies are counted in with the students' overall attendance records. Adult students at MDTC are only allowed to miss 9 days per semester. It is the student's responsibility to keep track of their total number of absences.*

### **CLINICAL ASSIGNMENT POLICY**

Daily clinical assignments will be given during each clinical rotation. The objectives and types of assignments vary according to the clinical course assigned and are specified in the clinical course's LAP.

In order for the student to progress from one clinical course to the next, a minimum of 80% must be attained in each clinical course or the student will be dismissed. Clinical course grades stand alone as individual course grades. Clinical grades are based on evaluations specific for each clinical rotation.

### **GRADING POLICY FOR CLINICAL ASSIGNMENTS**

1. Students are expected to demonstrate responsibility in completing assignments thoroughly and submitting them in on time. Assignments are given for each clinical rotation and are to be completed no later than Noon on the due date. Completed assignments are to be placed in the designated receptacle where they will be date stamped and turned into the instructor.

- Late assignments will be graded as follows:
  - If an assignment is turned in within 24 hours after the due date/time, then the assignment is eligible to receive an 80% maximum.
  - If an assignment is turned in 48 hours after the due date/time, then the assignment is eligible to receive a 50% maximum.
  - Any assignments turned in 72 hours or more past the due date will receive a zero.
- Incomplete assignments will lose points as determined by the clinical rubric. Consistent submission of incomplete assignments may indicate a need for disciplinary action. Disciplinary action is at the discretion of the instructor.

#### Daily Grades

1. Grades are calculated for each clinical day and based off of clinical performance and daily assignments. Clinical evaluation scales are used to evaluate the students' achievement of clinical objectives. As the student progresses through the clinical courses, the level of expected competency increases and demonstrates more accurately the skills required of a licensed practical nurse.



- A. Maintaining at least an 80% average for every clinical day is important in the development of clinical competency. Any student that receives less than 80% on a daily clinical grade will require a conference with the instructor. At the discretion of the instructor, the remediation process may be assigned.

A student may be placed on probation or dismissed if he/she consistently receives less than an 80% on their daily clinical grade and/or demonstrates lack of progression as evidenced by the clinical evaluation scales.

2. The grading scale is the same as noted in the Grading Policy section of this handbook on page 93.

The following are areas related to clinical performance that will lead to dismissal from the program:

1. Receiving three zeroes that are accrued from lack of attendance, daily grades, and/or daily assignments, etc. in a clinical course.
2. Receiving a clinical course grade that is less than 80%.
3. Displaying certain clinical behaviors such as (but not limited to), working outside of scope of practice, unsafe medication practices, performing skills that haven't been completed in the skills lab, unprofessionalism, insubordination, other ethical situations deemed unsafe, etc...
  - A complete list that pertain to student misconduct that can be found on in the Dismissal section of this handbook.
  - Any student that is dismissed from the program due to clinical behavior may follow the Grievance Process stated in this handbook.

*\*\*Students are responsible for knowing each clinical rotation's guidelines for assignments and requirements. Students are responsible for asking questions if clarification is needed.*

#### **DRESS CODE/GROOMING IN THE CLINICAL AREA**

Students must comply with dress codes deemed appropriate by the clinical facilities. If appearance and dress are inappropriate, the student will be notified by faculty and could be sent home with an unexcused absence and a daily grade of 0. Consistent disregard of these guidelines will result in probation.

The following guidelines are expected to be followed:

**Hygiene:** Students will ensure that their hygiene (personal and dental) is appropriate for the workplace. They must have a neat, clean, professional appearance. Gum-chewing should be saved for break times only. The student should not wear perfume or body spray. Males must be clean shaven or the beard and/or mustache must be neatly trimmed. Deodorant is required as part of personal hygiene. Cosmetics should promote a natural appearance. No extreme or bright colors will be permitted.



- Hair:** Hair must be off the collar, pulled away from the face, and out of the eyes. Hair must be situated to prevent it from getting into a sterile field or onto the patient's body. The hair must be secured with materials blending with the hair color. Hairstyles and hair colors must be conservative and professional. Extreme hairstyles and/or hair colors are not allowed.
- Nails:** Nails must be clean and of a length extending no more than 1/8 inch beyond the tips of the fingers. No nail polish (clear or colored) is allowed. Artificial nails, gel nail polish, or dip nail powder of any kind is not allowed.
- Uniforms:** Students must purchase appropriate uniform as designated by the Practical Nursing program. Uniforms must be washed and ironed when worn to clinical. Uniforms are not to be worn outside the clinical area. They must not be worn for other work or activities in the community. Appropriate undergarments must be worn under uniforms and include white or navy colored long-sleeved tees only. No patterned or brightly-colored undergarments. Males need to wear a T-shirt underneath their scrub top.
- Lab Coats:** Lab coats must be washed and ironed. Hoodies and/or sweaters are not allowed. Lab coats must have the school patch neatly sewn 2-inches below the shoulder on the left sleeve. Tape or pins may not be used.
- Name Tag:** Student name tag must be worn AT ALL TIMES during clinical practice on the left side of the chest. One name tag should be worn on the lab coat, and one name tag should be on the uniform. Nametags are not to be worn in the community outside of clinical.
- School Patch:** The patch must be neatly sewn 2-inches below the shoulder on the left sleeve of uniform and lab coat. Tape or pins may not be used.
- Shoes:** Shoes must be clean, all white and either leather or vinyl, worn for clinical experience only. No canvas shoes will be allowed.
- Hose/Socks:** Clean white hose or socks must be worn with uniform.
- Jewelry:** A watch with a second-hand or a "seconds" display is required. No smart watches allowed. Only wedding/engagement bands may be worn, no rings with jewels
- Body Piercings:** Limit to **one** small gold or silver stud per ear lobe and nothing else. No hoops, bars, dangling earrings, etc. No facial piercings. No tongue piercings.
- Tattoos:** Any visible tattoos must be covered with clothing, bandage, or concealer.
- Equipment:** Skills checklist, watch with second hand, stethoscope, bandage scissors, penlight, black ink pen, small pocket-sized notebook

## ACCIDENTS AND ERRORS

When reporting accidents and errors, the following guidelines apply:

1. All accidents or errors must be reported immediately to the instructor and to the nurse in charge of the unit.
2. The student involved will:
  - A. Report it to the clinical instructor and charge personnel.
  - B. Complete an incident report.
  - C. If deemed necessary by the charge personnel, the patient's physician may be notified for appropriate action.
  - D. Follow the facility's protocol.



3. If a student sustains a needle stick injury during a clinical assignment:
  - A. Report it to the clinical instructor and charge personnel.
  - B. Complete an incident report.
  - C. The student must adhere to the clinical site's policies that stipulate what treatment and follow-up procedures may be required. The student may elect to be treated at the clinical site, if available, or by his/her personal physician.
4. If a student is seriously injured during the clinical rotation:
  - A. He/she will be taken to the emergency room at the clinical site, unless he/she refuses treatment and desires to be treated by his/her personal physician.
5. Students are responsible for their own medical expenses for treatment resulting from accidents/injuries while at MDTC or during a clinical assignment.
6. It is highly recommended that each student have medical insurance. MDTC does not have a physician assigned to the care of students.
7. In case of illness or injury, each student must be able to call upon his/her own health care provider.

#### **PROTOCOL FOR EXPOSURE TO BLOOD BORNE PATHOGENS**

Universal precautions cannot be emphasized enough while performing patient care. Every student who experiences an exposure to blood or body fluid shall:

1. Immediately report it to the clinical instructor and charge personnel/clinical manager.
2. An incident report shall be completed, if applicable.
3. The student who experienced the exposure will need to have appropriate exposure protocol follow-up by his/her personal physician, at the student's expense.

#### **RESPONSIBILITIES OF THE STUDENT NURSE**

During clinical, all Practical Nursing students are responsible for the following safety procedures.

1. Report all accidents and errors immediately to the instructor and charge personnel, and follow the facility's protocol.
2. Understand that clinical instructors or preceptors assume responsibility for students.
3. Notify clinical instructor of procedures (skills) for assigned patient.
4. Patient safety is priority. Be aware of changes in patient's condition, etc., and notify clinical instructor of such changes.
5. Follow all instructions and assignments given by the clinical instructor.
6. Apply universal precautions for self and patients.
7. Notify the clinical instructor and the staff nurse in charge of his/her patient prior to the student leaving the assigned clinical area for any reason.
8. Follow policies and procedures of the participating clinical facility.
9. Use clinical facility property carefully and correctly.
10. Refer to guidelines in LAP that are specific for each clinical rotation.



### SKILL PERFORMANCE RESPONSIBILITIES OF THE STUDENT NURSE

1. Each student must pass skills demonstrations prior to performing the skill in the clinical setting. This includes all foundational skills, medication administration, and IV therapy.
2. When performing basic nursing skills for the first time at a clinical site, the student must perform the skill with an instructor. Student may perform nursing skills with a licensed nurse only at the discretion of the instructor.
3. Student must notify the clinical instructor prior to performing any invasive procedure, and prior to administering medications and/or IV therapy. These skills require supervision by the clinical instructor. Failure to notify the clinical instructor could result in dismissal from the program.
4. Any student that performs a skill without documented proficiency will be dismissed from the program.
5. Any student that performs a skill outside of their scope of practice will be dismissed from the program.
6. If the instructor is not available to help the student with a procedure, a staff nurse may assist the student if permission has been obtained from the instructor. Verify written orders on the patient's chart before administering any medication, treatment, or performing a skill.
7. Verify with the clinical instructor if there is doubt about having the knowledge or skill necessary to perform an assignment or procedure. If needed and before entering a patient's room, verbally review the skill with the clinical instructor prior to performing the skill on the patient.
8. Keep the patient informed of skill that is being performed.
9. Student will need to bring their skills checklist with them to every assigned clinical. The student is responsible for maintaining their checklist. They should be prepared to have it available for viewing if asked by a clinical instructor or staff nurse.
10. Students are responsible for notifying the clinical instructor of skills that he/she has not had the opportunity to perform in the clinical setting.
11. Apply universal precautions for self and patients; use principles of good body mechanics.
12. Immediately report all accidents or errors to the clinical instructor and charge personnel, and follow the facility's protocol.

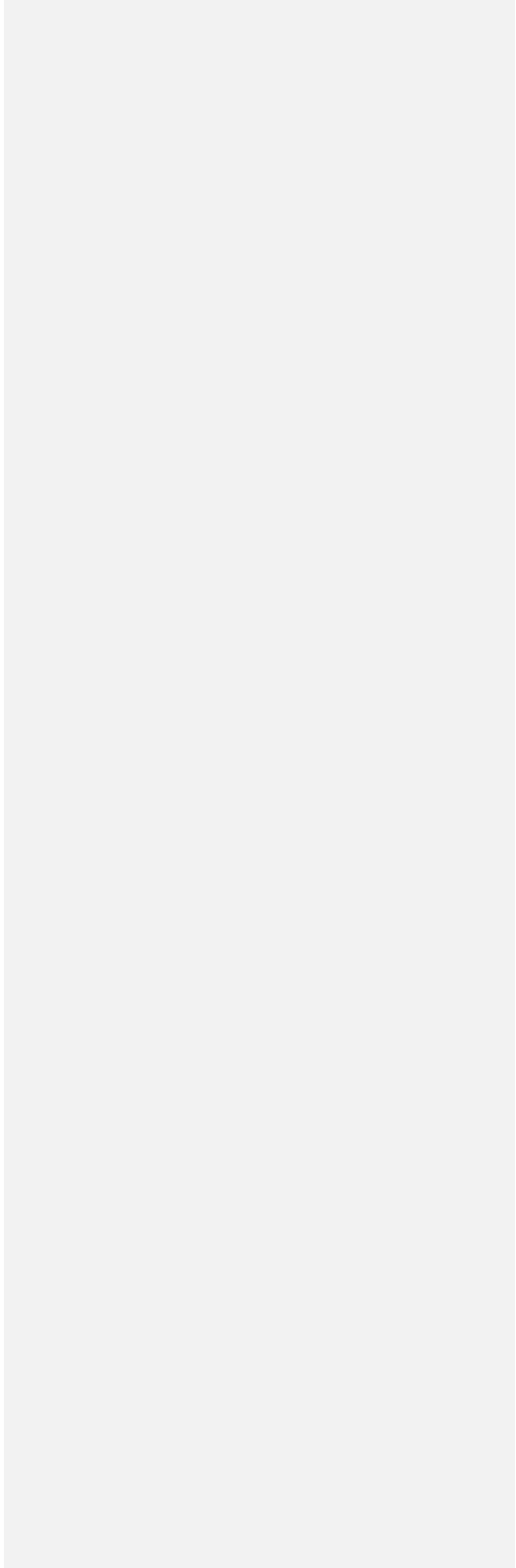
### TRANSPORTATION & PARKING

Students are responsible for their own transportation. Clinical sites may be located anywhere in the OKC metro. All efforts are made to schedule clinical opportunities in the Mid-Del area, but travel may be required for certain clinical opportunities. Car-pooling is encouraged when travel is required.

Students are expected to park in the designated areas at the clinical sites. Clinical privileges may be withdrawn if the student does not park in the designated area. The clinical instructor will explain parking at clinical areas. Some clinical sites have a parking fee.



SECTION VII  
DISCIPLINARY INFORMATION





## DISCIPLINE POLICY

When a student's behavior does not meet the standards deemed acceptable by the Practical Nursing program and/or Mid-Del Technology Center, the following actions will occur:

There will be a student conference with the Director of the Practical Nursing program:

1. The student may be placed on either probation, suspension, or dismissal according to the conditions set forth in this handbook.
2. The Practical Nursing Director will notify the student in writing if he/she is being either suspended or dismissed from the program. If the student desires to appeal the disciplinary action, he/she must present the request, in writing, to the Director of Practical Nursing within five school days after being notified of the disciplinary action.

## TYPES OF DISCIPLINARY ACTIONS

### 1. Probation Policy

- a. A student can be placed on probation for violation of any policy stated in this handbook and/or the clinical handbook.
- b. A student is allowed one probation during his/her time in the Practical Nursing program. If a second probation is accrued, the student will be suspended from the program, unless disciplinary action warrants dismissal.

### 2. Suspension Policy

- a. If a student accrues two probations, the student will be suspended unless disciplinary action warrants dismissal.
- b. A student may be suspended from school, during which time the Practical Nursing Director will investigate as to whether or not the student's actions/conduct warrants either suspension or dismissal.
- c. If the Practical Nursing Director concludes that a suspension is inappropriate, the student will be notified of the suspension including the length of the suspension.
- d. While on suspension, the student may not attend class or clinical. Assignment and exam make-up will be at the discretion of the director.
- e. If the student disagrees with the suspension, he/she may follow the grievance policy outlines in this student handbook.

### 3. Dismissal Policy

The following situations may result in the student's dismissal from the Nursing Program:

- a. If the student exceeds the number of allowed absences (9) per semester as determined by Mid-Del Technology Center
- b. Failure to demonstrate competency in theory coursework. (exam averages 80% or higher and course total of 80% or higher)
- c. Exceeds the maximum times allowed to pass the Dosage Calculations test
- d. Failure to demonstrate the competency in each clinical rotation, which includes the coursework and performance grades. Competency is defined as a grade of 80% or above.
- e. Upon returning to class after being suspended, the student accrues one more infraction.



- f. The student is absent for three consecutive days for any reason without notifying the program director.
- g. The student accrues three zeroes for daily clinical grades. (A zero may be given for being unprepared for clinical, incomplete clinical assignments, and/or unexcused absence.)
- h. Violation of safety issues such as, but not limited, to any of the following:
  - i. Emotional instability
  - ii. Long term illness - physical or mental that may affect clinical performance or affect patient safety.
  - iii. Performing invasive procedures in the clinical setting without permission and/or presence of clinical instructor.
  - iv. Performing skills in the clinical area where competency has not been achieved in the skills lab.
  - v. Performing skills outside of LPN scope of practice
- i. Any student who refuses, fails to participate, or does not cooperate with any aspect of the process of providing information for the national criminal background check
- j. If a clinical site refuses the student access based on an unsatisfactory background check result.
- k. Positive drug screen result.
- l. Negative attitude, showing disrespect, or being insubordinate toward authority (including program director, instructors, assigned staff nurse, physician), peers, or patients.
- m. Dishonest actions in classroom or clinical setting, including cheating, plagiarism, and lying.
- n. Violating HIPPA or patient confidentiality (including taking photos of patients and/or posting patient photos or information on social media)
- o. Consistent unprofessional grooming in clinical area.
- p. Poor judgment used in meeting the physical and emotional needs of patients.
- q. Breaking the "Rules of Conduct" on field trips or HOSA conferences.
- r. Unpaid tuition and fees.\*This does not apply to Veteran students who are using GI Bill benefits and are waiting on funding from the Veteran Affairs.
- s. Violation of any other policy as stated in the Practical Nursing Handbook or any other reason as deemed necessary by the Practical Nursing Director.

#### **STUDENT PRIVILEGES WHILE UNDER SUSPENSION**

When a student's behavior justifies suspension, the student forfeits the privilege of participating in the social and academic life of the school. Under most circumstances a student will not be permitted to make-up and receive credit for academic work missed while under suspension, nor will a teacher be required to prepare make-up assignments for work which ordinarily can be done only by attending the regular class sessions. In addition, during the term of the suspension, the student will not be permitted to participate in any extracurricular activities offered by the School District.



### **ATTENDANCE POLICY APPEALS PROCESS**

Adult students, including those receiving veteran benefits, may make a written appeal to determine if special circumstances warrant adjustment to policy. The appeal form is available in the Student Services office and must be filed with an administrator within 2 class days from the date the student was notified that they were in violation of the attendance policy. Adult students are encouraged to keep documentation from the absences in the event the attendance policy is exceeded and an appeal must be filed. The appeal will be reviewed by a committee that may be comprised of (but not limited to) an Administrator, Financial Aid Coordinator, Career Advisor/Counselor, and instructor. Students will continue to attend classes until notified of the committee's decision.

If the appeal is approved, the student will be notified of the committee's decision in writing within 2 school days following the appeal meeting. The notification will include any conditions that must be met to continue enrollment in the program. Only one appeal may be filed per school year. A student that was denied the appeal is welcome to reapply for the following school year, but is not guaranteed re-enrollment.

### **GRIEVANCE PROCESS**

When a student has requested an appeal after being suspended or dismissed from the Practical Nursing program, the Practical Nursing Director must schedule a hearing within 5 school days.

The Grievance Committee will consist of:

- The Executive Director of BDTC or other administrative team member
- A member of the MDTC staff (may be instructional, support, etc.)

Also present at the hearing:

- Director of Practical Nursing
- Faculty (if appropriate)
- The student
- A person chosen by the student, if desired

The student and his/her chosen representative will have the opportunity to discuss the reason for suspension or dismissal with the committee members. The committee members will then determine whether or not the suspension or dismissal will be upheld. The student will be notified in writing by the chairperson of the grievance committee of the committee's decision, within three school days.

Either party choosing to have legal counsel at the committee hearing shall give the other party twenty-four (24) hours advance notice of that decision. The failure to give such notice will preclude the party's right to have counsel attend the hearing.



Should the student not accept the decision of the Grievance Committee:

1. The student may appeal in writing, within five school days, to the Assistant Superintendent of MDTC at Mid-Del Technology Center.
2. A conference with the Assistant Superintendent of MDTC will be held as soon as possible.
3. The student will be notified of the Assistant Superintendent of MDTC's decision within three school days. The decision of the Assistant Superintendent of MDTC is final and not appealable.

#### **ATTENDANCE AT SCHOOL PENDING APPEAL HEARING**

Pending the appeal hearing before the Grievance Committee, the student will have the right to attend school under such "in-house" restrictions as the Program Director deems appropriate. At the discretion of the Program Director, the student may be prohibited from attending school (pending the appeal hearing) in the following situations:

- a. The conduct for which the student was dismissed reasonably indicates that continued attendance by the student pending the appeal hearing would be dangerous to other students or school property; or
- b. The conduct for which the student was dismissed reasonably indicates that the continued presence of the student at the school pending the appeal hearing would substantially interfere with the educational process at the school.

When a student is appealing dismissal from the program, the student may or may not attend class, pending the outcome of the appeal, especially if there is a question of clinical competency and/or safety. Adult students will be expected to pay tuition per scheduled hour, while awaiting the outcome of the appeal. Books or supplies for adult students appealing dismissal will not be ordered without pre-payment.

#### **CONDUCT**

Students are expected to act in a manner like that expected of an employee in a work setting. Violations of school regulations or local, state and federal laws will not be permitted and will result in disciplinary action by school officials.

The campus administrative staff has the authority to discipline a student who is guilty of any of the following acts while in attendance at Mid-Del Technology Center, in transit by school transportation, under school supervision to, from, or at any school function authorized by the school district, or when present at any facility under the control of the school district:

Examples of unacceptable behavior are listed below:

1. Immorality
2. Violation of school rules, regulations, or policies
3. Possession, threat, or use of a dangerous weapon
4. Assault and/or battery



5. Possession, use, distribution, conspiring to sell, being in the chain of distribution, or being under the influence of any controlled dangerous substance, illegal or illicit drug including steroids and prescription and over-the-counter medications being used for abusive purposes, alcohol or low-point beer (as defined by state law), or any mind altering substance (i.e., paint, glue, etc.) deemed to be inappropriate at school
6. Conduct which jeopardizes the safety of others (disruptive behavior and fighting)
7. Inappropriate communication with a minor (includes in-person or through social media or other electronic means of communication)
8. Truancy and/or excessive absenteeism
9. Stealing, gambling, extortion, or cheating
10. Unauthorized possession of an electronic device
11. Insubordination or poor conduct in class
12. Vandalism/theft
13. Use of threats, physical or verbal abuse, profanity, vulgarity, obscene language, possessing obscene materials or using racial, sexual or ethnic epithets
14. Intimidating, threatening, harassing or injuring a school employee at any time
15. Distribution of tobacco to high school students or use of tobacco in unauthorized places by adult students

#### WITHDRAWAL PROCEDURES

A student may withdraw from the Practical Nursing program by taking the following steps:

- o Notify the Program Director in writing of desire to withdraw, including signature.
- o Pay any outstanding balance incurred during the program prior to withdrawal.
- o Return any school-owned books.
- o Provide a current address.

**\*\* Once classes begin, any student that withdraws will not receive a refund for the current semester's tuition. Tuition paid in advance for future semesters may be refunded. Entrance testing fees, program deposits, curriculum resources, clinical fees, and program & supply fees are non-refundable.**

**AUDITED FINANCIAL STATEMENTS  
AND REPORTS OF INDEPENDENT AUDITOR**

**MIDWEST CITY-DEL CITY SCHOOL DISTRICT NO. I-52,  
OKLAHOMA COUNTY, OKLAHOMA**

**JUNE 30, 2023**



**JENKINS & KEMPER**  
CERTIFIED PUBLIC ACCOUNTANTS, P.C.

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**INDEPENDENT SCHOOL DISTRICT NO. 1-52, OKLAHOMA COUNTY  
SCHOOL DISTRICT OFFICIALS  
FOR THE YEAR ENDED JUNE 30, 2023**

BOARD OF EDUCATION

President	Dr. Silvy Kirk
Vice-President	Dr. Ed Daniel
Clerk	Mr. Le Roy Porter
Member	Mr. Julian Biggers
Member	Ms. Gina Standridge

SUPERINTENDENT OF SCHOOLS

Dr. Rick Cobb

SCHOOL DISTRICT TREASURER  
and CHIEF FINANCIAL OFFICER

Mrs. Jacqueline Woodard



**JENKINS & KEMPER**  
CERTIFIED PUBLIC ACCOUNTANTS, P.C.

JACK JENKINS, CPA  
MICHAEL KEMPER, CPA

**INDEPENDENT AUDITOR'S REPORT**

The Honorable Board of Education  
Midwest City-Del City School District No. I-52  
Midwest City, Oklahoma 73110

**Opinions**

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of Midwest City-Del City School District No. I-52, Midwest City, Oklahoma (the "School District") as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Midwest City-Del City School District No. I-52, Oklahoma County, Oklahoma as of June 30, 2023, and the respective changes in financial position, and where applicable, cash flows thereof for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

**Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Midwest City-Del City School District No. I-52, Midwest City, Oklahoma and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the School District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

**Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards*

will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the School District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 7-11, Schedule of Revenues, Expenditures, and Changes in Fund Balance Budget and Actual on pages 59-60, Schedule of Proportionate Share of the Net Pension Liability on page 57, and Schedule of Contributions on page 58, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the method of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### **Supplementary Information**

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the District's basic financial statements. The combining fund statements, regulatory basis, listed in the accompanying table of contents are presented for purpose of additional analysis, and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting

and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued a report dated January 3, 2024, on our consideration of the School District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School District's internal control over financial reporting and compliance.

*Jenkins & Kemper, CPAs P.C.*

Jenkins & Kemper  
Certified Public Accountants, P.C.

January 3, 2024

## Management's Discussion & Analysis

# MANAGEMENT'S DISCUSSION AND ANALYSIS

## MIDWEST CITY - DEL CITY INDEPENDENT SCHOOL DISTRICT NO. I-52

June 30, 2023

This section of Midwest City-Del City Independent School District #52's annual financial report presents the District's discussion and analysis of the District's financial performance during the fiscal year ended June 30, 2023. Please read it in conjunction with the District's financial statements, which immediately follow this section.

### OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report consists of three parts - Management's Discussion and Analysis (this section), the basic financial statements, and supplementary information. The basic financial statements include two kinds of statements that present different views of the District:

- The first two statements are district-wide financial statements that provide both short-term and long-term information about the District's overall financial status.
- The remaining statements are fund financial statements that focus on individual parts of the District, reporting the District's operation in more detail than the district-wide statements.
- The governmental funds statements tell how basic services like regular and special education were financed in the short term as well as what remains for future spending.

The financial statements also include notes that explain some of the information in the statements and provide more detailed data. The statements are followed by a section of required supplementary information that further explains and supports the financial statements with a comparison of the District's budget for the year.

TABLE A-1  
Major Features of District-Wide and Fund Financial Statements

Scope	District-Wide Statements	Fund Financial Statements - Governmental Funds
	Entire district ( <i>except fiduciary funds</i> )	The activities of the district that are not proprietary or fiduciary such as special education and building maintenance
Required Financial Statements	1) Statement of Net Position 2) Statement of Activities	1) Balance Sheet 2) Statement of Revenue, Expenditures, and Changes in Fund Balances
Accounting Basis and Measurement Focus	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus.
Type of Asset/ Liability Information	All assets and liabilities, both financial and capital, short-term and long-term	Generally, assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets or long-term liabilities included
Type of Inflow/ Outflow Information	All revenues and expenses during the year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year, expenditures when goods or services have been received and the related liability is due and payable

Table A-1 summarizes the major features of the District's financial statements. The remainder of this overview section of management's discussion and analysis highlights the structure and contents of each of the statements.

District-Wide Statements: The district-wide statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes all of the district's assets and liabilities. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two district-wide statements report the District's net position. Net position - the difference between the District's assets and liabilities is one way to measure the District's financial health or position.

- Over time, increases or decreases in the District's net position are an indicator of whether its financial position is improving or deteriorating, respectively.
- To assess the overall health of the District, you need to consider additional non-financial factors such as changes in the District's property tax base and the condition of school buildings and other facilities.

In the district wide financial statements, the District's activities are categorized as governmental activities.

- *Governmental Activities* - Most of the District's basic services are included here, such as regular and special education, transportation, and administration. Property taxes and state aid formula finance most of these activities.

Fund Financial Statements: The fund financial statements provide more detailed information about the District's funds, focusing on its most significant or "major" funds not the District as a whole. Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs:

- Some funds are required by State law and by bond covenants.
- The District establishes other funds to control and manage money for particular purposes (like repaying its long-term debts) or to show that it is properly using certain revenues.

Most of the District's basic services are included in governmental funds, which generally focus on 1) how cash and other financial assets that can readily be converted to cash flow in and out; and 2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. Because this information does not encompass the additional long-term focus of the district-wide statements, the District provides additional information with the governmental funds statements that explain the relationship (or differences) between them.

FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE

TABLE A2  
Net Position

	<u>2023</u>	<u>2022</u>
	<i>(in Millions)</i>	
<b>ASSETS</b>		
Current and other assets	\$ 81.0	\$ 79.1
Capital assets	224.8	233.3
<b>TOTAL ASSETS</b>	<u>\$ 305.8</u>	<u>\$ 312.4</u>
Deferred Outflows of Resources	<u>\$ 25.4</u>	<u>\$ 25.4</u>
<b>LIABILITIES</b>		
Long-term liabilities	\$ 215.0	\$ 187.1
Other liabilities	11.4	9.8
<b>TOTAL LIABILITIES</b>	<u>\$ 226.4</u>	<u>\$ 196.9</u>
Deferred Inflows of Resources	<u>\$ 1.5</u>	<u>\$ 44.9</u>
<b>NET POSITION</b>		
Net investment in capital assets	\$ 134.7	\$ 132.5
Restricted	25.0	25.8
Unrestricted	(51.1)	(62.4)
<b>TOTAL NET POSITION</b>	<u>\$ 108.6</u>	<u>\$ 95.9</u>

TABLE A3  
Changes in Net Position

	<u>2023</u>	<u>2022</u>	<u>Difference</u>
	<i>(in Millions)</i>		
<b>REVENUES</b>			
Program revenues:			
Charges for services	\$ 8.7	\$ 7.3	\$ 1.4
Federal and State grants	29.4	36.0	\$ (6.6)
General revenues:			
Property taxes	41.0	41.0	\$ -
Other taxes	11.9	12.0	\$ (0.1)
State entitlement	59.8	64.8	\$ (5.0)
Other general revenues	3.8	3.9	\$ (0.1)
<b>TOTAL REVENUES</b>	<u>154.6</u>	<u>165.1</u>	<u>\$ (10.5)</u>
<b>EXPENSES</b>			
Instruction	74.4	70.0	\$ 4.4
Support services	59.3	53.5	\$ 5.8
Non-instruction	6.2	5.8	\$ 0.4
Interest on long-term debt	1.8	2.4	\$ (0.6)
Other outlays/uses	0.2	0.1	\$ 0.1
<b>TOTAL EXPENSES</b>	<u>141.9</u>	<u>131.8</u>	<u>\$ 10.1</u>
<b>CHANGE IN NET POSITION</b>	<u>\$ 12.7</u>	<u>\$ 33.3</u>	<u>\$ (20.6)</u>

Changes in Net Position: The ending net position decreased by approximately \$20.6 million from the prior fiscal year. Federal revenue continues to decrease as one-time COVID funding begins to expire. Federal funding for all students to eat free also ended in FY22 resulting in a decrease in federal funding. The district was required to use a much lower enrollment number for State Aid and experienced a decline in revenue of just over \$6.7M despite the state aid factor increasing. The state reduced funding for textbooks and decreased staff resulted in a decrease in flexible benefit allowance. The only revenue source that saw an increase of \$1.4M was charges for services. With the end of federal funding for all students eating free, the result was an increase in collections for student breakfasts and lunches. Instructional and Support Service expenditures increased due to raises given, inflation and energy costs. Inflation for goods coupled with increased energy prices have forced the district to increase expenditures for necessary services such as food, electricity, insurance, and paper products.

#### FINANCIAL ANALYSIS OF THE DISTRICT'S FUNDS

As the District completed the year, its governmental funds reported combined fund balances of \$65.1 million, compared to \$64.0 million in FY22. General fund's fund balance went from 12.64% in FY22, to 17.17% in FY 23. This was an increase by 4.53% primarily due to one-time federal expenditures being reduced and FY22 federal claims being collected in FY23. The Sinking fund's fund balance went down significantly as bond payments are now catching up with current year collections.

The only limitations that affect the availability of fund resources for future use would be that the Bond funds are only restricted in the sense that they must meet the 85% rule of what was voted on by the patrons of the District and then used for like purposes. The Building Fund, Child Nutrition Fund and Debt Service Fund are restricted only in regards to what is required by law to be used in those respected funds.

General Fund Budgetary Highlights: The General fund budget was approved at a board meeting held on June 13, 2022, for the FY23. The General fund budget decreased by \$22.9 million and actual expenditures decreased by \$2 million compared to FY22.

#### CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets: By the end of 2023 the District expended \$1.8 million on playground equipment, new buses, flooring, paving, updates to classrooms, musical instruments and upgrade appliances. The district also retired Highland Park's building and land.

Long-Term Debt: At year end the District had \$46.9 million in total long-term GO debt outstanding. This is an increase from last year's amount of \$44.1 million. (More detailed information about the District's long-term liabilities is presented in Note 5 to the financial statements.)

- The District continued to pay down its debt, retiring \$33.6 million of outstanding GO bonds, leases payable, premium on bonds and compensated absences in FY22.
- \$22.5 million in new GO debt and premium was issued during the year.

#### FACTORS BEARING ON THE DISTRICT'S FUTURE

At the time these financial statements were prepared and audited, the District was not aware of any existing circumstances that would adversely impact the finances of the district that have not already been presented in the audit.

#### CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designated to provide the District's citizens, taxpayers, customers, and investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Superintendent, Mid-Del Schools, 7217 S.E. 15th, Midwest City, OK 73110.

## **BASIC FINANCIAL STATEMENTS**

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY**  
**STATEMENT OF NET POSITION**  
**JUNE 30, 2023**

	Governmental Activities
<b>Assets</b>	
Cash and cash equivalents	\$ 70,292,519
Property taxes receivable	1,541,013
Due from other governments	4,082,070
Other receivables	4,351,929
Inventory	705,095
Capital assets:	
Land	16,372,412
Other capital assets, net of accumulated depreciation	208,404,084
Total assets	305,749,122
<b>Deferred outflows of resources</b> , pension related deferred outflows	30,828,587
<b>Liabilities</b>	
Accounts payable	2,723,930
Wages payable	7,635,717
Liabilities for incurred claims	145,933
Bond proceeds good faith deposit	331,200
Accrued interest	539,213
Long-term liabilities:	
Due within one year	13,013,661
Due in more than one year	202,028,158
<b>Total liabilities</b>	226,417,812
<b>Deferred inflows of resources</b>	
Pension related deferred inflows	1,478,573
<b>Total deferred inflows of resources</b>	1,478,573
<b>Net Position</b>	
Net investment in capital assets	134,725,336
Restricted for:	
Debt service	4,491,430
Child Nutrition	3,724,120
Building	16,850,893
Unrestricted (deficit)	(51,110,455)
<b>Total net position</b>	\$ 108,681,324

See Notes to Basic Financial Statements

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY**  
**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED JUNE 30, 2023**

<u>Programs/Functions</u>	<u>Expenses</u>	<u>Program Revenues</u>		<u>Net (Expenses) Revenue and Changes in Net Position</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Governmental Activities</u>
<b>Governmental Activities:</b>				
Instruction	\$ 74,352,468	7,856,639	24,832,235	(41,663,594)
Support services	59,289,443			(59,289,443)
Non-instruction services	6,236,306	868,814	4,606,571	(760,921)
Other outlays	178,384			(178,384)
Interest on long-term debt	1,816,125			(1,816,125)
<b>Total primary government</b>	<b>\$ 141,872,726</b>	<b>8,725,453</b>	<b>29,438,806</b>	<b>(103,708,467)</b>
 <b>General Revenues</b>				
Taxes:				
Property taxes, levied for general purposes				\$ 22,609,093
Property taxes, levied for building purposes				3,227,960
Property taxes, levied for debt service				15,166,623
General taxes				7,195,441
State aid not restricted for specific purposes				59,797,880
Support from other local governments				4,685,592
Interest, dividends, and investment earnings				2,324,819
Other general revenues				3,563,275
Loss on sale of assets				(2,129,711)
<b>Total general revenues</b>				<b>116,440,972</b>
<b>Changes in net position</b>				<b>12,732,505</b>
Net position, beginning of year				95,948,819
Net position, end of year				<b>\$ 108,681,324</b>

See Notes to Basic Financial Statements

**GOVERNMENTAL FUND FINANCIAL STATEMENTS**

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY**  
**BALANCE SHEET - GOVERNMENTAL FUNDS**  
**JUNE 30, 2023**

	General Fund	Tech Center Fund	Bond Fund
<b>Assets</b>			
Cash and cash equivalents	\$ 26,887,745	9,041,889	5,407,839
Property taxes receivable	848,594		
Receivables net of allowance for uncollectibles	3,135,703	720,218	
Inventory	277,214		
<b>Total assets</b>	<b>31,149,256</b>	<b>9,762,107</b>	<b>5,407,839</b>
 <b>Liabilities, Deferred Inflows of Resources, and Fund Balances</b>			
<b>Liabilities</b>			
Accounts payable	287,252	183,840	1,413,250
Accrued wages	7,427,382		
<b>Total liabilities</b>	<b>7,714,634</b>	<b>183,840</b>	<b>1,413,250</b>
 <b>Deferred Inflows of Resources</b>			
Unavailable revenue - property taxes	718,393		
<b>Total deferred inflows of resources</b>	<b>718,393</b>	<b>-</b>	<b>-</b>
 <b>Fund Balances</b>			
Nonspendable inventory	277,214		-
Restricted fund balances:			
School construction			3,994,589
Retirement of long-term debt			
Buildings			
Custodial funds			
Child nutrition			
Assigned		9,578,267	
Unassigned	22,439,015		
<b>Total fund balances</b>	<b>22,716,229</b>	<b>9,578,267</b>	<b>3,994,589</b>
<b>Total liabilities, deferred inflows of resources, and fund balances</b>	<b>\$ 31,149,256</b>	<b>9,762,107</b>	<b>5,407,839</b>

See Notes to Basic Financial Statements

<u>Sinking Fund</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
4,459,624	24,257,232	70,054,329
571,019	121,400	1,541,013
	226,149	4,082,070
	427,881	705,095
<u>5,030,643</u>	<u>25,032,662</u>	<u>76,382,507</u>
	415,896	2,300,238
	208,335	7,635,717
<u>-</u>	<u>624,231</u>	<u>9,935,955</u>
482,430	102,568	1,303,391
<u>482,430</u>	<u>102,568</u>	<u>1,303,391</u>
	427,881	705,095
4,548,213		3,994,589
		4,548,213
	16,525,423	16,525,423
	2,474,399	2,474,399
	3,519,141	3,519,141
	1,359,019	10,937,286
		22,439,015
<u>4,548,213</u>	<u>24,305,863</u>	<u>65,143,161</u>
<u>5,030,643</u>	<u>25,032,662</u>	<u>76,382,507</u>

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY  
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET  
TO THE STATEMENT OF NET POSITION  
JUNE 30, 2023**

Total governmental fund balances		\$ 65,143,161
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and; therefore, are not reported as assets in governmental funds.		224,776,496
Revenues receivable are not available soon enough to pay for the current period's expenditures and, therefore, are deferred in the funds.		
Property taxes		1,303,391
An internal service fund is used by the District to charge the costs of workers' compensation insurance to the individual funds. The assets and liabilities of the internal service fund are included with governmental activities.		92,256
Pension related deferred outflows of resources and deferred inflows of resources are not due and payable in the current year and, therefore, are not reported in the governmental funds, as follows:		
Deferred outflows of resources	30,828,587	
Deferred inflows of resources	<u>(1,478,573)</u>	29,350,014
Long-term liabilities, including bonds payable, are not due and payable in the current period and; therefore, are not reported as liabilities in the funds. Long-term liabilities at year-end consist of:		
Bonds	(46,875,000)	
Premium on bonds	(4,483,089)	
Leases payable	(43,045,000)	
Accrued interest	(539,213)	
Compensated absences	(2,437,592)	
Bond proceeds good faith deposit	(331,200)	
Net pension liability	<u>(118,201,138)</u>	(215,912,232)
Funds available for drawdown under the capital lease are reported as a receivable and related construction-in-progress as an accounts payable in the governmental activities, but not reported in governmental funds.		<u>3,928,238</u>
<b>Net position of governmental activities</b>		<u><b>\$ 108,681,324</b></u>

See Notes to Basic Financial Statements

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**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES**  
**IN FUND BALANCES - GOVERNMENTAL FUNDS**  
**JUNE 30, 2023**

	General Fund	Tech Fund	Bond Fund
Revenues:			
Property tax	\$ 22,729,087		
Interest	1,230,781	401,610	360,944
County	4,685,592		
State	61,134,816	1,911,954	
Federal	19,825,241	305,626	
Local	556,780	5,603,872	
Other	32,523	30	595
<b>Total revenues</b>	110,194,820	8,223,092	361,539
Expenditures:			
Instruction	62,638,223	3,103,461	2,304,490
Support services	46,210,726	4,557,631	5,974,793
Non-instruction services	239,813		285,042
Capital outlays			13,449,223
Other outlays	188,248	30	595
Debt service:			
Principal paid			
Interest paid			
<b>Total expenditures</b>	109,277,010	7,661,122	22,014,143
<b>Excess (deficiency) of revenues over expenditures</b>	917,810	561,970	(21,652,604)
Other financing sources (uses)			
Premium on bonds sold			
Proceeds of bonds			21,675,600
<b>Total other financing sources (uses)</b>	-	-	21,675,600
<b>Net change in fund balances</b>	917,810	561,970	22,996
Fund balance, beginning of year	21,798,419	9,016,297	3,971,593
Fund balance, end of year	\$ 22,716,229	9,578,267	3,994,589

See Notes to Basic Financial Statements

<u>Sinking Fund</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
15,324,727	3,245,092	41,298,906
14,322	180,831	2,188,488
		4,685,592
3,720	1,114,105	64,164,595
	5,347,171	25,478,038
	7,357,354	13,518,006
	1,076,291	1,109,439
<u>15,342,769</u>	<u>18,320,844</u>	<u>152,443,064</u>
	882,280	68,928,454
	5,547,323	62,290,473
	6,199,035	6,723,890
	749,727	14,198,950
	1,323,450	1,512,323
18,975,000		18,975,000
944,150		944,150
<u>19,919,150</u>	<u>14,701,815</u>	<u>173,573,240</u>
<u>(4,576,381)</u>	<u>3,619,029</u>	<u>(21,130,176)</u>
682,166		682,166
		21,675,600
<u>682,166</u>	<u>-</u>	<u>22,357,766</u>
(3,894,215)	3,619,029	1,227,590
8,442,428	20,686,834	63,915,571
<u>4,548,213</u>	<u>24,305,863</u>	<u>65,143,161</u>

**INDEPENDENT SCHOOL DISTRICT NO. 1-52, OKLAHOMA COUNTY**  
**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES**  
**IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES**  
**JUNE 30, 2023**

Net change in fund balance - total governmental funds		\$ 1,227,590
Amounts reported for governmental activities and the statement of activities are different because:		
Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures. However, for governmental activities, those costs are shown in the statement of net position and allocated over their estimated useful lives as annual depreciation expense in the statement of activities. This is the amount by which the capital outlays exceeded depreciation and retirements in the period.		
Capital outlays	\$ 2,340,552	
Depreciation expense	<u>(8,472,902)</u>	(6,132,350)
Drawdowns of capital lease funds of \$936,282 used for the purchase of capital assets, net of dividends earned of \$135,384.		(800,898)
Because some revenues will not be collected for several months after the District's year end, they are not considered "available" revenues in the governmental funds and are, instead counted as deferred inflows of resources. They are, however, recorded as revenues in the statement of activities.		
Property taxes		(295,231)
Construction-in-progress included some ongoing projects that were recognized as part of accounts payable because the materials and supplies were ordered out of the lease fund prior to year end and that is not recognized in the governmental funds.		
		554,351
Some of the capital assets acquired this year were financed with general obligation bonds. The amount financed by the bonds and related premium is reported in the governmental funds as a source of financing, but increases long-term liabilities in the statement of net position and does not affect the statement of activities.		
		13,115,000
Repayment of bond principal and repayment on capital lease purchases are an expense in the governmental funds, but it reduces long-term liabilities in the statement of net position and does not affect the statement of activities.		
		(1,756,450)
Amortization of bond premium is recorded in the statement of activities, but not in the governmental funds.		
		816,495
In the statement of activities, certain expenses do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.		
Compensated absences		(123,981)
Pension expense adjustments net of state contributions		9,983,607
An internal service fund is used by the District to charge the costs of workers compensation insurance to the individual funds. The changes in net position of the internal service fund is reported with governmental activities.		
		(179,081)
Proceeds from the sale of assets are recorded as revenue in the governmental funds. However, for governmental activities, those proceeds are netted from the book value of the assets sold to record a gain or loss on the transaction.		
		(2,896,761)
Interest on long-term debt in the statement of activities differs from the amount reported in the governmental funds because interest is recorded as an expenditure in the funds when it is due, and thus, requires the use of current financial resources. In the statement of activities, interest expense is recognized as the interest accrues, regardless of when it is due.		
		<u>(779,786)</u>
Change in net position - statement of activities		<u>\$ 12,732,505</u>

See Notes to Basic Financial Statements

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY**  
**STATEMENT OF NET POSITION - PROPRIETARY FUND**  
**JUNE 30, 2023**

	Internal Service Fund - Workers' Compensation
<b>Assets</b>	
Cash and cash equivalents	\$ 238,189
<b>Total assets</b>	238,189
 <b>Liabilities</b>	
Liability for incurred claims	145,933
 <b>Net Position</b>	
Unrestricted	\$ 92,256

See Notes to Basic Financial Statements

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES**  
**IN NET POSITION - PROPRIETARY FUND**  
**JUNE 30, 2023**

	<u>Internal Service Fund - Workers' Compensation</u>
Operating revenues:	
Local	\$ 33,483
<b>Total operating revenues</b>	<u>33,483</u>
Operating expenses:	
Management fees	<u>213,510</u>
<b>Total operating expenses</b>	<u>213,510</u>
<b>Operating income</b>	(180,027)
Nonoperating revenues, interest income	<u>946</u>
<b>Changes in net position</b>	(179,081)
Net position, beginning of year	<u>271,337</u>
Net position, end of year	<u>\$ 92,256</u>

See Notes to Basic Financial Statements

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY**  
**STATEMENT OF CASH FLOWS**  
**PROPRIETARY FUND**  
**FOR THE YEAR ENDED JUNE 30, 2023**

	<u>Internal Service Fund - Workers' Compensation</u>
Cash flows from operating activities:	
Refunds received	\$ 33,483
Payments for workers' compensation claims and management fees	<u>(310,187)</u>
<b>Net cash (used in) operating activities</b>	<u>(276,704)</u>
Cash flows from investing activities, interest earnings	<u>946</u>
<b>Net decrease in cash and cash equivalents</b>	(275,758)
Cash and cash equivalents, beginning of year	513,947
Cash and cash equivalents, end of year	<u>\$ 238,189</u>
Reconciliation of operating income to net cash (used in) operating activities:	
Operating income	\$ (180,027)
Adjustments to reconcile operating income to net cash (used in) operating activities:	
Change in liability for incurred claims	<u>(96,677)</u>
<b>Net cash (used in) operating activities</b>	<u>\$ (276,704)</u>

See Notes to Basic Financial Statements

**NOTES TO THE FINANCIAL STATEMENTS**

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2023**

**1. Summary of Significant Accounting Policies**

The financial statements of the Midwest City-Del City Public Schools Independent District No. 52 (the "District") have been prepared in conformity with accounting principles generally accepted in the United States of America ("GAAP") as applied to government units as promulgated by the Governmental Accounting Standards Board ("GASB"), the standard-setting body for governmental accounting and financial reporting principles. The more significant of the District's accounting policies are described below.

*A. Reporting Entity*

The District is a corporate body for public purposes created under Title 70 of the Oklahoma Statutes and, accordingly, is a separate entity for operating and financial reporting purposes. The District is part of the public school system of Oklahoma under the general direction and control of the State Board of Education and is financially dependent on the State of Oklahoma for support. The general operating authority for the public school system is the Oklahoma School Code contained in Title 70, Oklahoma Statutes. The governing body of the District is the Board of Education composed of five elected members. The appointed superintendent is the executive officer of the District.

As required by accounting principles generally accepted in the United States of America, the basic financial statements present the reporting entity which consists of the primary government; organizations for which the primary government is financially accountable and other organizations for which the nature and significance of their relationship with the primary government are such that exclusion could cause the District's basic financial statements to be misleading.

The District has presented the entities which comprise the reporting entity in the basic financial statements for 2023.

The Midwest City-Del City Lewis Eubanks Technical Center (formerly the Mid-Del Area Vo-Tech) became a designated Area Vocational-Technical School in 1977 by action of the Oklahoma State Board of Vocational and Technical Education with no ad valorem millage devoted specifically for its support. It is the only designated technology center in the State of Oklahoma that shares a school board with a public school district. The Mid-Del School District No. I-52 board of education serves as the Tech Center's board of education. The Technical Center is reported as a blended component unit as a special revenue fund of the primary government.

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2023**

1. **Summary of Significant Accounting Policies-** contd.

*A. Reporting Entity – contd.*

The government-wide financial statements (the statement of net position and the statement of activity) report information on all of the non-fiduciary activities of the school district. For the most part, the effect of inter-fund activity has been removed from these statements.

*B. Fund Accounting*

Governmental activities are normally supported by taxes and intergovernmental revenues and are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. All of the District's activities are reported as governmental activities.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Indirect expenses of other functions are not allocated to those functions but are reported separately in the statement of activities. Program revenues include 1) tuition or fees paid by students or citizens of the District and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items, including state aid, that are not properly included among program revenues are reported as general revenues.

The school district segregates transactions related to certain functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance.

Separate financial statements are provided for governmental funds, proprietary, and fiduciary funds, even though the latter are excluded from the government-side financial statements.

**Governmental Fund Types**

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general capital assets (capital projects funds), and the servicing of general long-term debt (debt service funds).

General Fund - The general fund is used to account for all financial transactions except those required to be accounted for in another fund. Major revenue sources include state and local property taxes and state funding under the Foundation and Incentive Aid Program.

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2023**

1. **Summary of Significant Accounting Policies-** contd.

*B. Fund Accounting -* contd.

Expenditures include all costs associated with the daily operations of the schools except for programs funded for building repairs and maintenance, school construction and debt service on bonds and other long-term debt.

Special Revenue Fund - The special revenue funds are the District's building, co-op and child nutrition funds.

Building Fund - The building fund consists of monies derived property taxes levied for the purpose of erecting, remodeling, repairing, or maintaining school buildings and for purchasing furniture and equipment.

Co-op Fund - The co-op fund is established when the boards of education of two or more school districts enter into cooperative agreements and maintain joint programs. The revenues necessary to operate a cooperative program can come from federal, state, or local sources, including the individual contributions of participating school districts. The expenditures for this fund would consist of those necessary to operate and maintain the joint programs. The District did not maintain this fund during the 2022-2023 fiscal year.

Child Nutrition Fund – The child nutrition fund is a special revenue fund used to account for the operations of the child nutrition programs. Revenue sources include meal ticket sales and Federal and State grants for free and reduced meals.

Technology Center Fund – The technology center fund is used to account for financial resources to be used for the operation of vocational and technical education programs.

Custodial Funds – The student activity fund, tech center activity fund, and child nutrition clearing funds are used to account for monies collected principally through fundraising efforts of the students and district sponsored groups.

Debt Service Fund – The debt service (sinking fund) is used to account for the accumulation of financial resources for the payment of general long-term debt principal, interest, and related costs. The primary revenue sources are local property taxes levied specifically for debt service and interest earnings from temporary investments.

Capital Projects Bond Funds – The bond funds are capital project funds used to account for the proceeds of bond sales to be used exclusively for acquiring school sites,

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2023**

1. **Summary of Significant Accounting Policies-** contd.

*B. Fund Accounting - contd.*

constructing and equipping new school facilities, renovating existing facilities, and acquiring transportation equipment.

Tech Center Building Fund – The tech center building fund is used to account for financial resources restricted to the Technology Center’s remodeling or repairing buildings and purchasing furniture and equipment.

Casualty/Insurance Funds – The insurance fund was established to account for revenues and expenditures for all types of insurance coverage and major reimbursements and reserves for property.

**Proprietary Fund Types**

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the District (internal service funds). Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services in connection with a proprietary fund’s principal ongoing operations. Operating expenses for enterprise funds and internal service funds include the cost of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses. The District reports the following non-major propriety fund:

Internal Service Fund – Worker’s Compensation – The workers’ compensation insurance fund is an internal service fund used to account for the accumulation, recording and disbursing of District contributions to the District’s self-insured Workers’ Compensation Account.

**Fiduciary Fund Types**

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the District. When these assets are held under the terms of a formula trust agreement, either a private purpose trust fund or a permanent fund is used. The terms “permanent” and “private purpose” refer to whether or

**INDEPENDENT SCHOOL DISTRICT NO. 1-52, OKLAHOMA COUNTY**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2023**

1. **Summary of Significant Accounting Policies-** contd.

*B. Fund Accounting - contd.*

not the District is under an obligation to maintain the trust principal. Agency funds generally are used to account for assets that the District holds on behalf of others as their agent and do not involve measurement of results of operations.

The District reports the following non-major fiduciary funds:

Private Purpose Trust Funds – Gifts Fund – The gifts fund is a private-purpose trust fund to account for donations received for the benefit of specified individuals associated with the District. This fund was not active during the current fiscal year.

The District's fiduciary funds have been excluded from the government-wide financial statements.

**Account Group**

Account groups are not funds and consist of a self-balancing set of accounts used only to establish accounting control over long-term debt and fixed assets.

General Long-Term Debt Account Group - This account group was established to account for all long-term debt of the District, which is offset by the amount available in the debt service fund and the amount to be provided in future years to complete retirement of the debt principal. It is also used to account for other liabilities (judgments and lease purchases), which are to be paid from funds provided in future years.

*C. Basis of Accounting and Measurement Focus*

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. The economic resources measurement focus is not applicable to the agency fund and therefore they have no measurement focus. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied.

Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2023**

1. **Summary of Significant Accounting Policies - contd.**

*C. Basis of Accounting and Measurement Focus – contd.*

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and pension liabilities are recorded only when the payment is due.

Property taxes and interest and certain state and federal grants associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government.

*D. Budget and Budgetary Accounting*

A budget is legally adopted by the Board of Education for the general fund, building fund, debt service (sinking) fund, child nutrition fund, tech center, and tech center building fund that included revenues and expenditures. These budgets are prepared on a modified cash basis of accounting. Budgetary control is maintained by fund, function, and activity and budgeted expenditures may not exceed appropriations at the fund level. Amendments may be made to the budget without approval by the governing body at the function and activity levels. Fund level budgetary amendments require approval of the governing body.

Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting under which purchase orders, contracts and other commitments for the expenditure of resources are recorded to reserve a portion of the applicable fund balance is utilized in all governmental funds of the District. Appropriations which are not spent lapse at the end of the fiscal year and encumbrances are reversed. On the first day of the following fiscal year, the encumbrances are reinstated and the expenditures are applied against the year's budget. At the beginning of the next year, prior year encumbrances are reviewed and some are reestablished. There were no material encumbrances which lapsed at June 30, 2022 and were reinstated during fiscal year 2023.

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY  
 NOTES TO THE BASIC FINANCIAL STATEMENTS  
 FOR THE YEAR ENDED JUNE 30, 2023**

1. **Summary of Significant Accounting Policies-** contd.

*E. Assets, Liabilities, Deferred Inflows/Outflows and Fund Balance/Net Position*

Cash and Cash Equivalents and Investments – The District considers all cash on hand, demand deposits interest bearing checking accounts, and highly liquid investments with an original maturity of three months or less when purchased to be cash and cash equivalents. As of June 30, 2023, all of the District’s investments were in money market accounts which meet the definition of cash equivalents. Investments, not meeting the definition of cash equivalents, are recorded at fair value.

Inventories – Inventories in the governmental funds are recorded as expenditures when purchased rather than when consumed. Inventories include fuel, maintenance supplies, instructional supplies, and food service supplies. Cost of donated federal surplus commodities is based on values established by the federal government at the time of donation.

Capital Assets – Capital assets, which include property, plant and equipment, are reported in the government-wide financial statements.

The capitalization threshold is \$5,000. All purchased capital assets are valued at cost when historical records exist and at an estimated historical cost where no historical records exist. Donated capital assets are valued at their fair market value on the date donated.

The costs of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized. Improvements are capitalized and depreciated over the remaining useful lives of the related capital assets, as applicable.

Capital assets are depreciated using the straight-line method over the following useful lives:

<b>Type of Asset</b>	<b>Years</b>
Buildings and renovations	45
Furniture and accessories	5-20
Equipment and appliances	7-15
Computer software/hardware	5
Vehicles/buses	6

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2023**

1. **Summary of Significant Accounting Policies-** contd.

*E. Assets, Liabilities, Deferred Inflows/Outflows and Fund Balance/Net Position – contd.*

Deferred Outflows of Resources – In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to a future period(s). It will not be recognized as an outflow of resources (expense/expenditure) until then. Deferred outflows of resources for the year ended June 30, 2023 consist of unrecognized items not yet charged to pension expense and contributions from the District after the measurement date but before the end of the District’s reporting period.

Deferred Inflows of Resources – In addition to liabilities, financial statements will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period(s). It will not be recognized as an inflow of resources (revenue) until then. The governmental fund balance sheet includes deferred inflows of resources related to unavailable revenue from property taxes, federal revenue, and local revenue. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.

Deferred inflows of resources in the statement of net position for the year ended June 30, 2023 consist of succeeding year property tax receivables that will not be recognized until the year for which it is levied and budgeted for and the unamortized portion of the net difference between projected and actual earnings on pension plan investments and pension plan experience.

Compensated Absences – The District’s policy allows employees to accumulate unused sick leave from year to year as long as employees remain continuously in the Midwest City-Del City School system. Maximum number of days that can be accumulated for purposes of sick leave cannot exceed one hundred twenty (120) days at the beginning of the school year. For the purposes of sick leave reimbursement upon retirement or resignation, the district pays for all sick leave accrued during employment not previously paid for by the Midwest City-Del City School District.

A twelve-month salaried employee is eligible for twelve (12) days paid vacation each year accrued at the rate of one (1) day per month. Twelve-month employees may carry over vacation days up to a maximum of twenty-four (24) days. Upon retirement or resignation, the District will reimburse an employee for accrued vacation at the employee’s regular daily rate of pay.

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2023**

**1. Summary of Significant Accounting Policies- contd.**

*Assets, Liabilities, Deferred Inflows/Outflows and Fund Balance/Net Position – contd.*

The liability for compensated absences attributable to the District's governmental funds is recorded in the government-wide financial statements. A liability for those amounts is recorded in governmental funds only if the liability has matured as a result of employee resignations or retirements.

Long-term Liabilities – In the government-wide financial statements and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the straight-line method which approximates the effective interest method. Bond issuance costs are expensed when incurred.

In the governmental fund financial statements, the face amount of debt is reported as other financing sources. Repayments of long-term debt are reported as expenditures. Premiums received on debt issuances are reported as other financing sources, while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

Pensions – For purposes of measuring the net pension asset (liability), deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of Oklahoma Teachers' Retirement System (OTRS) and additions to/deductions from these fiduciary net positions has been determined on the same basis as they are reported by OTRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Net Position – The government-wide, proprietary fund, and fiduciary fund financial statements utilize a net position presentation. Net position is categorized as net investment in capital assets, restricted, and unrestricted.

Net Investment in Capital Assets – This component of net position reports capital assets less both accumulated depreciation and the outstanding balance of debt (excluding unexpended proceeds) that is directly attributable to the acquisition, construction, or improvement of those assets. Any deferred outflows of resources and deferred inflows of resources that are attributable to the acquisition, construction, or improvement of those assets or related debt are also included in the component of net position.

**INDEPENDENT SCHOOL DISTRICT NO. 1-52, OKLAHOMA COUNTY**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2023**

1. **Summary of Significant Accounting Policies-** contd.

*E. Assets, Liabilities, Deferred Inflows/Outflows and Fund Balance/Net Position – contd.*

Restricted Net Position – This component of net position reports the difference between assets, deferred inflows/outflows of resources and liabilities of certain programs or funds that consist of assets with constraints placed on their use by either external parties and/or enabling legislation. Net position restricted by enabling legislation consists of \$4,491,430 for debt service, \$3,724,120 for child nutrition and \$16,850,893 for buildings.

Unrestricted Net Position – Net position that does not meet the definition of net investment in capital assets or restricted are classified as unrestricted.

It is the District’s policy to first use restricted net position prior to the use of unrestricted net position when an expense is incurred for purposes for which both restricted and unrestricted net position are available.

Fund Balance – Governmental fund equity is classified as fund balance. Fund balance consists of five categories, defines as follows:

Nonspendable Fund Balance – The nonspendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. This would include items not expected to be converted to cash including inventories, long-term receivables, and prepaid amounts. It may also include long-term loans and receivables, as well as property acquired for resale and the corpus (principal) of a permanent fund.

Restricted Fund Balance – The restricted fund balance classification should be reported when constraints placed on the use of resources are either (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments or (b) imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance – The committed fund balance classification reflects specific purposes pursuant to constraints imposed by formal action of the District’s highest level of decision-making authority (the District’s Board of Education). Such constraints can only be removed or changed by the same form of formal action. Funds set aside by the Board of Education as committed fund balance requires the approval of a resolution by a majority vote of the members of the Board of Education. Such approval must take place prior to the District’s fiscal year-end in order for it to be applicable to that fiscal year. It is permitted for the specific amount of the commitment to be determined after the fiscal year-end if any additional information is

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY**  
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**FOR THE YEAR ENDED JUNE 30, 2023**

1. **Summary of Significant Accounting Policies-** contd.

E. *Assets, Liabilities, Deferred Inflows/Outflows and Fund Balance/Net Position – contd.*

Committed Fund Balance – contd.

required in order to determine the exact amount. The Board of Education has the authority to remove or change the commitment of funds with a resolution.

Assigned Fund Balance – The assigned fund balance classification reflects amounts that are constrained by the government’s intent to be used for specific purposes but meet neither the restricted nor committed forms of constraint. Assigned funds cannot cause a deficit in unassigned fund balance. For the purposes of assigned fund balance, the District has given authority to the Superintendent and Deputy Superintendent of Fiscal Services to assign funds for specific purposes.

Unassigned Fund Balance – The unassigned fund balance classification is the residual classification for the General Fund only. It is also where negative residual amounts for all other governmental funds must be reported. Unassigned fund balance essentially consists of excess funds that have not been classified in the other four fund balance categories mentioned above.

It is the District’s policy to use restricted fund balance prior to the use of unrestricted fund balance when an expense is incurred for purposes for which both restricted and unrestricted fund balances are available. The District’s policy for the use of unrestricted fund balance amounts requires that committed amounts would be used first, followed by assigned and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.

*F. Revenue and Expenditures*

Local Revenues – Revenue from Local sources is the monies generated from within the boundaries of the District and available to the District for its use. The District is authorized by State law to levy property taxes, which consist of ad valorem taxes on real and personal property within the District. These property taxes are distributed to the District’s General, Building and Debt Service Funds based on the levies approved for each fund. The County Assessor, upon receipt of the certification of tax levies from the County Excise Board, extends the tax levies on the tax roll for submission to the county treasurer prior to October 1. The County Treasurer must commence tax collection within fifteen days of receipt of the tax rolls. The first half of taxes are due prior to January 1. The second half is due prior to April 1.

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY**  
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1. **Summary of Significant Accounting Policies-** contd.

F. *Revenue and Expenditures – contd.*

Local Revenues – contd.

If the first payment is not made timely, the entire tax becomes due and payable on January 2. Second half taxes become delinquent on April 1, of the year following the year of assessment. If not paid by the following October 1, the property is offered for sale for the amount of taxes due. The owner has two years to redeem the property by paying the taxes and penalty owed. If at the end of two years the owner has not done so, the purchaser is issued a deed to the property.

Uncollected taxes assessed on valuations made each year are recorded in the District's financial statements. The delinquent taxes which are not collected within 60 days of year-end are recorded in the financial statements as deferred inflows of resources. Uncollectible personal and real property taxes are deemed to be immaterial because the property can be sold for the amount of taxes due.

Other Local sources of revenues include tuition, fees, rentals, disposals, commissions and reimbursements. The District also enters into agreements each year between the Board of Education for the Midwest City-Del City Lewis Eubanks Technical Center and the Board of Trustees for the Rose State College Technical Area Education District. Under these agreements, the Mid-Del School District receives 50 percent of total collections for the fiscal year.

State Revenues - Revenues from state sources for current operations are primarily governed by the state aid formula under the provisions of Article XVIII, Title 70, Oklahoma Statutes. The State Board of Education administers the allocation of state aid funds to school districts based on information accumulated from the Districts.

After review and verification of reports and supporting documentation, the State Department of Education may adjust subsequent fiscal period allocations of money for prior year errors disclosed by review. Normally such adjustments are treated as reductions or additions of revenue of the year when the adjustment is made. The District receives revenue from the state to administer certain categorical educational programs. State Board of Education rules require that revenue earmarked for these programs be expended only for the program which the money is provided and require that the money not expended as of the close of the fiscal year be carried forward into the following year to be expended for the same categorical programs. The State Department of Education requires that categorical education program revenues be accounted for in the general fund. The aforementioned state revenues are apportioned to the District's General Fund.

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2023**

1. **Summary of Significant Accounting Policies-** contd.  
F. *Revenue and Expenditures-* contd.

Federal Revenues – Federal revenues consist of revenues from the federal government in the form of operating grants or entitlements. An operating grant is a contribution to be used for a specific purpose, activity or facility. A grant may be received either directly from the federal government or indirectly as a pass-through from another government, such as the state. An entitlement is the amount of payment to which the District is entitled pursuant to an allocation formula contained in applicable statutes. The majority of the federal revenues are apportioned to the General and Technology Center Funds. The District maintains a separate Child Nutrition Fund and the federal revenues received for the child nutrition programs are apportioned there.

Interest Earnings – Represent compensation for the use of financial sources over time.

Other Sources and Non-Revenue Receipts – Other sources represent primarily prior year lapsed encumbrances and prior year reimbursements and adjustments. Non-revenue receipts represent receipts deposited into a fund that is not new revenues to the District, but the return of assets.

Instruction Expenditures – Instruction expenditures include the activities dealing directly with the interaction between teachers and students. Teaching may be provided for students in a school classroom, in another location, such as a home or hospital, and in other learning situations, such as those involving co-curricular activities. It may also be provided through some other approved medium, such as television, radio, telephone and correspondence. Included here are the activities of teacher assistants of any type (clerks, graders, teaching machines, etc.) which assist in the instructional process.

The activities of tutors, translators and interpreters would be recorded here. Department chairpersons who teach for any portion of time are included here. Tuition/transfer fees paid to other local education agencies would be included here.

Support Services – Support services expenditures provide administrative, technical (such as guidance and health) and logistical support to facilitate and enhance instruction. These services exist as adjuncts for fulfilling the objectives of instruction, community services and enterprise programs, rather than as entities within themselves. These services are designed to assess and improve student well-being and to supplement the teaching process.

Operation of Non-Instructional Services Expenditures – Activities concerned with providing non-instructional services to students, staff or the community.

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2023**

1. **Summary of Significant Accounting Policies-** contd.

F. *Revenue and Expenditures-* contd.

Facilities Acquisition and Construction Services Expenditures – Consists of activities involved with the acquisition of land and buildings; remodeling buildings; the construction of buildings and additions to buildings; initial installation or extension of service systems and other built-in equipment; and improvements to sites.

Other Outlays Expenditures – A number of outlays of governmental funds are not properly classified as expenditures but still require budgetary or accounting control. These are classified as Other Outlays. These include debt service payments (principal and interest).

Other Uses Expenditures – This includes scholarships by private gifts and endowments; student aid and staff awards supported by outside revenue sources (i.e., foundations), and expenditures for self-funded employee benefit programs administered either by the District or a third party administrator.

Repayment Expenditures – Repayment expenditures represent checks/warrants issued to outside agencies for refund or restricted revenue previously received for overpayment, non-qualified expenditures and other refunds to be repaid from District funds.

Interfund Transactions – Interfund services provided and used are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed. All other interfund transactions, except interfund services provided and used or reimbursements, are reported as transfers.

Use of Estimates – The preparation of financial statements requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

2. **Deposits**

Custodial Credit Risk – Deposits

Custodial credit risk is the risk that in the event of failure of a counterparty, the District will not be able to recover its deposits. Deposits are exposed to credit risk if they are uninsured or uncollateralized. The District's policy requires that all deposits in excess of amounts covered by federal deposit insurance be fully collateralized by the entity holding the deposits. As of June 30, 2023, all the District's deposits were federally insured by FDIC or collateralized.

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2023**

2. **Deposits – contd.**

The District had cash deposits at financial institutions with a book balance of approximately \$61,861,829 at June 30, 2023. The bank balance of these deposits was approximately \$74,100,655. The difference between the bank balance and book balance are the outstanding checks and deposits.

Custodial Credit Risk – Investments

For an investment, custodial credit risk is the risk that the District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. Investment securities are exposed to custodial credit risk if they are uninsured, are not registered in the name of the District, and are held by counterparty or the counterparty's trust department but not in the name of this District. The District's policy requires that all investments in excess of amounts covered by federal deposit insurance be fully collateralized by the entity holding the investments. As of June 30, 2023, all of the District's investments were collateralized.

Concentration of Credit Risk:

The District's investment policies are governed by state statute. Permissible investments include:

- a. Direct obligations of the United State Government to the payment of which the full faith and credit of the government is pledged.
- b. Obligations to the payment of which the full faith and credit of the state is pledged.
- c. Certificates of deposits of banks when such certificates of deposits are secured by acceptable collateral as in the deposit of other public monies.
- d. Savings accounts or savings certificates of saving and loan associations to the extent that such accounts or certificates are fully insured by the Federal Saving and Loan Insurance Corporation.
- e. Repurchase agreements that have underlying collateral consisting of those items specified in paragraphs 1 and 2 of this section including obligations of the United States, its agencies and instrumentalities, and where collateral has been deposited with a trustee of custodian bank in an irrevocable trust or escrow account established for such purposes.

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2023**

2. **Deposits** – contd.

- f. County, municipal or school district direct debt obligations for which an ad valorem tax may be levied or bond and revenue anticipation notes, money judgments against such county, municipality or school district ordered by a court of record or bonds or bond and revenue anticipation notes issued by a public trust for which such county, municipality or school district is a beneficiary thereof. All collateral pledged to secure public funds shall be valued at no more than market value.
- g. Money market mutual funds regulated by the Securities and Exchange Commission and which investments consist of obligations of the United States, its agencies and instrumentalities, and investments in those items listed above.
- h. Warrants, bonds, or judgments of the school district.
- i. Qualified pooled investment programs, the investments of which consist of those items specified above, as well as obligations of the United States agencies and instrumentalities, regardless of the size of the district’s budget. To be qualified, a pooled investment program for the school funds must be governed through an Interlocal cooperative agreement formed pursuant to Title 70 Section 5-117b, and the program must competitively select its investment advisors and other professional. Any pooled investment program must be approved by the Board of Education.

The investments held at June 30, 2023 are as follows:

Type	Weighted Average Maturity (Months)	Market Value	Cost
Investments			
Money Market		\$ 0	\$ 0
Municipal tax-supported money judgments		0	0
Certificate of Deposit		<u>800,000</u>	<u>800,000</u>
Total investments		<u>\$ 800,000</u>	<u>\$ 800,000</u>

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2023**

**2. Deposits – contd.**

The District places no limit on the amount it may invest in any one issuer. The District has the following of credit risk: 0% in Money Market funds, 0% in Municipal tax-supported money judgments and 100% in CDs (\$800,000).

Interest Rate Risk:

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. Investments are made based upon prevailing market conditions at the time of the transaction with the intent to hold the instrument until maturity. However, the District has no formal written policy addressing interest rate risk.

**3. Receivables**

Receivables at June 30, 2023, for the individual governmental and proprietary funds are as follows:

	General	Debt Service	Building	Other Governmental Funds			Internal Service
				Child Nutrition	Tech Center	Tech Building	
Receivables							
Ad valorem	\$ 850,296	571,020	121,400				
Federal grants	2,871,824			44,977	114,962		
Local & intermediate	77,024				478,967	181,171	-
State dedicated revenue	185,153				126,289		
<b>Total receivables</b>	<b>\$ 3,984,297</b>	<b>571,020</b>	<b>121,400</b>	<b>44,977</b>	<b>720,218</b>	<b>181,171</b>	<b>-</b>

The government-wide financial statements also include other receivables of approximately \$4.4 million for amounts available to draw down on the capital lease (see Note 5).

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2023**

**4. Capital Assets**

A summary of changes in capital assets for the year ended June 30, 2023 follows:

	Balance June 30, 2022	Additions	Transfers	Disposals	Balance June 30, 2023
<b>Governmental activities:</b>					
Capital assets not being depreciated:					
Land	\$ 16,552,576			(180,164)	16,372,412
Construction in progress	-	554,351			554,351
<b>Total capital assets not being depreciated</b>	<u>16,552,576</u>	<u>554,351</u>	<u>-</u>	<u>(180,164)</u>	<u>16,926,763</u>
Capital assets being depreciated:					
Buildings and renovations	325,055,402	99,340		(6,117,791)	319,036,951
Furniture and accessories	529,410				529,410
Equipment and appliances	17,492,502	1,503,520		(198,012)	18,798,010
Computer software/hardware	8,544,936	198,308			8,743,244
Vehicles/buses	12,969,966	539,384			13,509,350
<b>Total capital assets being depreciated</b>	<u>364,592,216</u>	<u>2,340,552</u>	<u>-</u>	<u>(6,315,803)</u>	<u>360,616,965</u>
Less: accumulated depreciation	<u>147,893,536</u>	<u>8,410,999</u>		<u>(3,537,303)</u>	<u>152,767,232</u>
<b>Total capital assets being depreciated, net</b>	<u>216,698,680</u>	<u>(6,070,447)</u>	<u>-</u>	<u>(2,778,500)</u>	<u>207,849,733</u>
<b>Total Capital assets, net</b>	<u>\$ 233,251,256</u>	<u>(5,516,096)</u>	<u>-</u>	<u>(2,958,664)</u>	<u>224,776,496</u>

Depreciation expense on the government-wide statement of activities includes \$7,417,856 in expense under instruction and \$993,143 in expense under support services.

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
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**5. General Long-Term Debt**

State statutes prohibit the District from becoming indebted in an amount exceeding the revenue to be received for any fiscal year without approval by the District's voters. Bond issues have been approved by the voters and issued by the District for various capital improvements. These bonds are required to be fully paid serially within 25 years from the date of issue. General long-term debt of the District consists of bond payable, and obligations for compensated absences. Debt service requirements for bonds are payable solely from fund balance and future revenues of the debt service fund.

The following is a summary of the long-term debt transactions of the District for the year ended June 30, 2023:

	Balance June 30, 2022	Additions	Retirements	Balance June 30, 2023	Due within one year
Bonds payable	\$ 44,070,000	21,780,000	18,975,000	46,875,000	2,950,000
Premium on bonds	5,299,584	682,166	1,498,661	4,483,089	1,498,661
Leases payable	56,160,000		13,115,000	43,045,000	8,565,000
Compensated absences	2,313,611	123,981		2,437,592	
Net pension liability	79,290,697	38,910,441		118,201,138	
Total	<u>\$ 187,133.892</u>	<u>61,496.588</u>	<u>33,588.661</u>	<u>215,041.819</u>	<u>13,013,661</u>

A brief description of the outstanding general obligation bond issues at June 30, 2023, is set forth below:

	<u>Amount outstanding</u>
Building Bonds, Series 2019A, original issue \$10,400,000, interest rate of 3.0%, due in annual installments of \$2,600,000 beginning on 1-1-21;	\$ 2,600,000
Combined Purpose Bonds, Series 2019A, original issue \$10,460,000, interest rate of 2.0%, due in annual installments of \$2,615,000 beginning on 7-1-21;	2,615,000
General Obligation Bonds, Series 2019B, original issue \$1,800,000, interest rate of 2.25%, due in annual installments of \$450,000 beginning on 7-1-21;	\$ 450,000

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
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**5. General Long-Term Debt – cont'd**

	<u>Amount outstanding</u>
Combined Purpose Bonds, Series 2020, original issue \$10,860,000, interest rate of 1.00-1.75%, due in annual installments of \$2,715,000 beginning on 7-1-22;	\$ 5,430,000
General Obligation Bonds, Series 2020A, original issue \$1,720,000, interest rate of 1.2%, due in annual installments of \$430,000 beginning on 7-1-22;	860,000
General Obligation Bonds, Series 2020B, original issue \$1,400,000, interest rate of 0.75%, due in annual installments of \$350,000 beginning on 9-1-21;	1,050,000
General Obligation Bonds, Series 2021, original issue \$1,500,000, interest rate of 0.7-2.0%, due in annual installments of \$375,000 beginning on 7-1-23;	1,125,000
Combined Purpose Bonds, Series 2021, original issue \$14,620,000, interest rate of 1.0-2.0%, due in annual installments of \$3,655,000 beginning on 7-1-23;	10,965,000
General Obligation Bonds, Series 2022, original issue \$1,905,000, interest rate of 3.375%, due in one installment of \$375,000 on 7-1-24;	1,905,000
Combined Purpose Bonds, Series 2022, original issue \$19,875,000, interest rate of 4.0%, due in an initial installment of \$3,540,000 on 7-1-24, annual installments thereafter of \$5,445,000 beginning on 7-1-25;	<u>19,875,000</u>
Totals	<u>\$ 46,875,000</u>

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
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5. **General Long-Term Debt – cont’d**

The annual debt service requirements for the retirement of bond principal, and payment of interest are as follows:

Year ending June 30	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2024	\$ 2,950,000	207,327	3,157,327
2025	16,035,000	2,304,486	18,339,486
2026	12,970,000	679,140	13,649,140
2027	9,475,000	365,219	9,840,219
2028	5,445,000	108,900	5,553,900
Total	<u>\$ 46,875,000</u>	<u>3,665,072</u>	<u>50,540,072</u>

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY  
 NOTES TO THE BASIC FINANCIAL STATEMENTS  
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**5. General Long-Term Debt – cont’d**

Compensated Absences:

Compensating absences represent the estimated liability for employees accrued vacation and sick leave for which employees are entitled to be paid upon termination or resignation. The liability at June 30, 2023 totaled \$2,437,592 and is recorded as long-term debt of the District in the government-wide financial statements. The retirement of this liability is liquidated by the general fund or special revenue funds based on the assignment of the employee at termination or resignation. Below is the liquidation by fund:

General Fund	\$ 2,034,916
Tech Center	282,822
Child Nutrition	<u>119,854</u>
Total	<u>\$ 2,437,592</u>

Capital Leases:

In February 2019, the school district entered into a Ground Lease Agreement with the Oklahoma County Finance Authority (the “Authority”) under which the district is leasing certain land upon which the Authority will construct improvements from the proceeds of \$77,060,000 in revenue bonds sold for that purpose. Improvements are to be constructed for so long as there are obligations outstanding, which are secured by the Ground Lease Agreement. The improvements to be constructed by the Authority consist of stadium renovations to Carl Albert Harris, Del City Kalsu, and Midwest City Darnell Stadiums, improvements to Kerr Middle School, Carl Albert Middle School, Monroney Middle School and Schwartz Elementary, Del City and Midwest City High School Performing Arts Centers renovations and various reoccurring District-wide projects. These facilities will be leased by the Authority to the school district pursuant to a sublease agreement enter into as of February 1, 2018. The sublease agreement between the Authority and the Mid-Del School District enables the district to lease back the property leased in the ground lease, and utilized the proceeds of the revenue bonds (issued by the Authority) for the construction and improvements on the property. The sublease agreement also provides a mechanism for the district to obtain title to the improvements free and clear of security interest. The District intends to finance the sublease agreements lease payments through a periodic issuance of Building Bonds which were authorized and approved by school district voters at an election held on October 10, 2017. These bonds are scheduled to be issued on dates, and in amounts, which coincide with sublease rental payments.

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2023**

**5. General Long-Term Debt – cont'd**

Capital Leases:

The trustee bank holds the cash and makes payments after authorization from the District. Amounts held by the trustee and available for draw down at June 30, 2023 are recorded as a receivable in the government wide statements.

Under the agreements, the District transferred ownership for land and facilities covered by the ground lease to the Authority. Ownership will revert to the District upon payment of the lease purchase acquisition payments. Accordingly, the original cost of the assets is expensed if the item does not meet the District's capitalization criteria.

The present value of minimum sublease payments is recorded in the District's long-term debt. Lease payments are primarily payable from the capital projects fund.

The future minimum lease obligations and the net present value of these lease payments as of June 30, 2023, were as follows:

Year ending June 30	Amount
2024	\$ 10,503,125
2025	10,255,250
2026	11,801,875
2027	15,318,625
Total minimum lease payments	47,878,875
Less amount representing interest	(4,833,875)
Present value of minimum lease payments	<u>\$ 43,045,000</u>

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2023**

5. **General Long-Term Debt** – cont’d

Capital Leases – cont’d

Pursuant to the sublease agreement, the District is also required to make the following rental payments:

Year ending <u>June 30</u>	Rental <u>Payments</u>
2024	\$ 3,000
2025	3,000
2026	3,000
Total	<u>\$ 9,000</u>

6. **Operating Leases**

The District leases various business machines under operating lease agreements. The lease agreements are generally for one-year terms and subject to annual ratification. Management expects that in the normal course of business, leases that expire for the business machines will be renewed or replaced by other leases. The total rent expenditures were approximately \$38,971 for the year ended June 30, 2023.

Minimum future lease commitments under leases payable are as follows:

<u>June 30</u>	<u>Amount</u>
2024	\$ 93,083
2025	81,168
2026	81,168
2027	81,168
2028	54,112
Total	<u>\$ 390,699</u>

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2023**

**7. Employee Retirement System**

**Oklahoma Teachers Retirement System**

Plan Description:

The District participates in the OTRS, a cost-sharing multiple-employer public employee retirement system that is self-administered. OTRS provides retirement, disability, and death benefits to plan members and beneficiaries. Benefit provisions are established and may be amended by the legislature of the State of Oklahoma. Title 70 of the Oklahoma State Statutes assigns the authority for management and operation of OTRS to the Board of Trustees of the System. OTRS issues a publicly available annual financial report that can be obtained at [www.ok.gov/TRS](http://www.ok.gov/TRS).

Benefits Provided:

OTRS provides defined retirement benefits based on members' final compensation, age, and term of service. In addition, the retirement program provides for benefits upon disability and to survivors upon the death of eligible members. Title 70 O. S. Sec. 17-105 defines all retirement benefits. The authority to establish and amend benefit provisions rests with the State Legislature.

*Benefit Provisions Include:*

- Members who joined the system prior to November 1, 2017 are fully vested after 5 years of contributory Oklahoma membership service. Those who join on or after November 1, 2017 are fully vested after seven years of contributory Oklahoma membership service and may choose to take an early, reduced retirement benefit, or stay to qualify for a regular, unreduced retirement benefit. Member who joined OTRS on June 30, 1992 or prior are eligible to retire at maximum benefits when age and years of creditable service total 80. Members joining OTRS after June 30, 1992 are eligible for maximum benefits when their age and year of creditable service total 90. Members whose age and service do not equal the eligible limit may receive reduced benefits as early as age 55, and at the age 62 receive unreduced benefits based on their years of service. The maximum retirement benefit is equal to 2 percent of final compensation for year of credited service.

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY**  
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**7. Employee Retirement System – cont'd**

- Final compensation for members who joined OTRS prior to July 1, 1992 is defined as the average salary for the three highest years of compensation. Final compensation for members joining OTRS after June 30, 1992 is defined as the average of the five consecutive years of annual compensation in which contributions have been made. The final average compensation is limited for service credit accumulated prior to July 1, 1995 to \$40,000 or \$25,000, depending on the member's election. Monthly benefits are 1/12 of the amount. Service credits accumulated after June 30, 1995 are calculated based on each member's final average compensation, except for certain employees of the two comprehensive universities. Upon the death of a member who has not yet retired, the designated beneficiary shall receive the member's total contributions plus 100 percent of interest earned through the end of the fiscal year, with interest rates varying based on time of service. A surviving spouse of a qualified member was entitled to at the time of death as provided under the Joint Survivor Benefit Option.
- Upon the death of a retired member, OTRS will pay \$5,000 to the designated beneficiary, in addition to the benefits provided for the retirement option selected by the member.
- A member is eligible for disability benefits after ten years of credited Oklahoma service. The disability benefit is equal to 2% of final average compensation for the applicable year of credited service.
- Upon separation from OTRS, members' contributions to a tax-sheltered annuity program up to the exclusion allowance provided under the IRC under Code Section 403(b).

Contributions:

The contribution requirements of OTRS are at an established rate determined by Oklahoma Statute and are not based on actuarial calculations. Employees are required to contribute 7 percent of their annual compensation. The District paid the employees' required contribution. The amount paid by the District for employees totaled approximately \$4.7 million for the year ended June 30, 2023. The District's contribution rate is 9.5 percent for the year ended June 30, 2023. In addition, the District is required to match the State's contribution rate on salaries that are paid with federal funds. The District's contributions to OTRS in 2023 were \$7.3 million, equal to the annual required contributions each year. The District's matching contributions to OTRS in 2023 were \$0.5 million.

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
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**7. Employee Retirement System – cont'd**

The State makes a contribution on behalf of each teacher meeting minimum salary requirements (known as the OTRS years of services credit). The credit amount is determined based on years of services and ranges from \$60.15 per year for 0 years of service to \$1,410.53 per year for 25 years or more of service. For the fiscal year ended June 30, 2023, the State paid approximately \$606,000 on behalf of teachers employed at the District. In accordance with generally accepted accounting practices, the District recognized the on-behalf-of payments as revenue and expense/expenditure in the government wide and fund financial statements. These on behalf payments do not meet the definition of a special funding situation.

The State of Oklahoma is also required to contribute to the System on behalf of the participating employers. For 2023, the State of Oklahoma contributed 5 percent of state revenues from sales and use taxes and individual income taxes, to the System on behalf of participating employers. The District has estimated the amounts contributed to the System by the State of Oklahoma on its behalf based on a contribution rate provided to the District. For the year ended June 30, 2023, the total amount contributed to the System by the State of Oklahoma on behalf of the District was approximately \$6.79 million. In accordance with generally accepted accounting practices, District recognized the on-behalf-of payments as revenue and expense/expenditure in the government fund financial statements. These on-behalf payments do not meet the definition of a special funding situation.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions:

At June 30, 2023, the District reported a liability of \$118,201,138 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2022 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2022. The District's proportion of the net pension liability was based on the District's contributions to OTRS relative to total contributions of OTRS for all participating employees for the year ended June 30, 2022. Based upon this information, the District's proportion was 1.43983050 percent.

For the year ended June 30, 2023, the District recognized pension expense of \$3.2 million. June 30, 2023, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
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7. **Employee Retirement System – cont'd**

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 3,786,620	(1,478,573)
Changes in Assumptions	7,975,232	
Net difference between projected and actual earnings on pension plan investments	11,252,770	
Changes in proportionate and differences between District contributions and proportionate share of contributions	-	-
District contributions subsequent to the measurement date	7,813,965	-
Total	\$ 30,828,587	(1,478,573)

Deferred pension outflows totaling \$7.8 million resulting from the District's contributions subsequent to the measurement date, will be recognized as a reduction of the net pension liability in the year ended June 30, 2023. The net deferred pension inflows totaling approximately \$1.5 million will be recognized in pension expense using the average expected remaining life of the Plan. The average expected remaining life of the Plan is determined by taking the calculated total future service years of the Plan divided by the number of people in the Plan including retirees. The total future service years of the Plan are estimated at 5.27 years at June 30, 2022 and are determined using the mortality, termination, retirement and disability assumptions associated with the Plan.

Deferred outflows of resources and deferred inflows of resources will be recognized in pension expense as follows:

Year ended June 30	Amount
2023	\$ 7,164,201
2024	5,313,859
2025	(1,185,891)
2026	10,203,742
2027	40,139
Total	\$ 21,536,050

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
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**7. Employee Retirement System – cont'd**

Actuarial Assumptions:

The total pension liability was determined based on an actuarial valuation prepared as of June 30, 2022 using the following actuarial assumptions:

- Actuarial Cost Method—Entry Age Normal
- Amortization Method—Level Percentage of Payroll
- Amortization Period—Amortization over an open 20-year period
- Asset Valuation Method—5-year smooth market
- Inflation—2.25 percent
- Salary Increases—Composed of 2.25 percent inflation, plus .75 percent productivity increase rate, plus step-rate promotional increases for members with less than 25 years of service
- Investment Rate of Return—7.00 percent, net of expenses and compounded annually
- Retirement Age—Experience-based table of rates based on age, service, and gender. Adopted by the Board in July 2020 in conjunction with the five-year experience study for the period ending June 30, 2019.

The actuarial assumptions used in the June 30, 2022 valuation were based on the results of an actuarial experience study, dated July 15, 2020, for the period July 1, 2014-June 30, 2019 and in conjunction with the five-year-experience study for the period ending June 30, 2019.

Based on the stated assumptions and the projection of cash flows, the pension plan's fiduciary net position and future contributions were projected to be available to finance all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The long-term expected rate of return on pension plan investments was determined using a building block method in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. The ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
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**7. Employee Retirement System – cont'd**

The target asset allocation and best estimates of arithmetic expected real rates of return for each major asset class as of June 30, 2022, are summarized in the following table:

Asset Class	Target Asset Allocation	Long-Term Expected Real Rate of Return
Domestic Equity	38.3%	4.9%
International Equity	16.7%	5.5%
Fixed Income	22.0%	1.3%
Real Estate *	10.0%	3.5%
Private Equity	8.0%	7.6%
Private Debt	5.0%	4.6%
Total	<u>100.0%</u>	

\* - The Real Estate total expected return is a combination of US Direct Real Estate (unlevered) and US Value added Real Estate (unlevered)

Discount Rate:

The discount rate used to measure the total pension liability was 7.0 percent. The single discount rate was based solely on the expected investment rate of return on pension plan's fiduciary net position and future contributions were projected to be available to finance all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Net Pension Liability to Changes in the Discount Rate:

The following table presents the net pension liability of the District calculated using the discount rate of 7.0 percent, as well as what the District's net pension liability would be if OTRS calculated the total pension liability using a discount rate that is 1-percentage point lower (6.0 percent) or 1-percentage point higher (8.0 percent) than the current rate:

	1% Decrease (6.0%)	Current Discount Rate (7.0%)	1% Increase (8.0%)
District's net pension liability	\$ 166,427,910	\$ 118,201,138	\$ 78,553,070

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2023**

**8. Sanctioned Organizations**

The following entities are separately constituted and, accordingly, their financial position and results of operations have not been presented in the accompanying financial statements. The board of education does not appoint officers. The board of education is not responsible for approving budgets, contracts, key personnel, fiscal matters or day-to-day operations of the entity.

Barnes Elementary PTA	Jarman MS Band Parents Assoc.	Del City HS Homerun Club
Cleveland Bailey PTSA	Jarman MS Cheerleaders	DC Tip-In-Club
Country Estates Elem. PTA	Jarman MS PTSA	Del City HS Quarterback Club
Del City Elementary PTA	Kerr MS Band Parent Association	Del City HS Midfielders Booster Club
East Side Elementary PTA	Kerr MS Cheer Booster Club	MCHS Boys Basketball Tip In Club
Epperly Heights Elem. PTA	Kerr MS PTSA	Del City HS Fastpitch
Highland Park Elementary PTA	Monroney MS Band Boosters	DCHS Swim Team Parents Assoc.
Parkview Elementary PTA	Monroney MS Orchestra	DCHS Aires Patrons Organization
Pleasant Hill Elementary PTA	Monroney MS Cheer Booster Club	DCHS Orchestra Boosters
Ridgecrest Elementary PTA	Monroney MS PTA	Del City HS Volleyball Booster Club
Schwartz Elementary PTA	Carl Albert HS Band Boosters	Del City HS Take Down Club
Soldier Creek Elementary PTA	Carl Albert HS Homerun Club	MCHS Band Parents Association
Soldier Creek Natural Notes	Carl Albert HS Basketball Tip In Club	Midwest City HS Homerun Club
Parents Association	CAHS Cheerleader Parent Account	MCHS Girls BB Booster Club
Tinker Elementary PTA	Carl Albert HS Cross Country	Midwest City HS Boys Basketball
Townsend Elementary PTA	Carl Albert HS Quarterback Club	MCHS Cheer Parent Booster
Carl Albert MS Band Parents Club	Carl Albert HS Pom Pon Booster Club	Midwest City HS Quarterback Club
CAMS Cheer Parent Assoc.	Carl Albert HS PTSA	MCHS Bomber Golf Boosters
Carl Albert MS Pom	CAHS Titans Soccer Boosters	Midwest City HS Pom Pon Squad
Carl Albert MS PTSA	Carl Albert HS Softball Booster Club	MCHS Soccer Booster Club
Carl Albert MS Swim	Carl Albert HS Swim Club	Midwest City HS Swim Club
Carl Albert MS Vocal Music	CAHS Vocal Music Booster Club	MCHS Lady Bomber Softball Booster
Carl Albert MS Mat Club	Carl Albert HS Sideout Booster Club	Midwest City HS Volleyball
Del Crest MS Bank Boosters	Carl Albert Orchestra Booster	MCHS Chorus Booster Club
Del Crest MS Orchestra	Carl Albert HS Track	Midwest City HS Bomber Mat Club
Del Crest MS Choral Booster	Carl Albert HS Takedown Club	Mid-Del Orchestra
Del Crest MS PTA	Del City HS Band Boosters	Mid-Del PTA Council

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2023**

**9. Risk Management**

The District administered a self-insurance workers' compensation fund for District employees until June 30, 2018. Currently, the District is now insured through Oklahoma Schools Assurance Group (OSAG). The self-insurance program was administered by an independent third-party and covers workers' compensation expenses for employees. In order to mitigate the risk associated with this program, the District has purchased individual "stop loss" insurance of \$1,000,000. The District made payments to the internal service fund based on estimates of the amounts needed to pay prior and current year claims. As of the end of the fiscal year, it was determined that the liability for incurred claims approximately \$145,933. Changes in the claims liability were as follows:

Fiscal Year	Beginning Balance	Claims Incurred	Claims Paid	Ending Balance
2022- 2023	242,610	0	(96,677)	145,933

The District purchases commercial insurance for all other types of risk including, but not limited to, property, casualty, vehicles, and employee life. Settlements have not exceeded insurance coverage for each of the past three fiscal years.

The full amount of the claims liability at June 30, 2023 is expected to be paid during fiscal year 2024.

**10. Surety Bonds**

The District has a Position Schedule Bond with Travelers Casualty and Surety Company of America Bond #106118502, for the period of July 1, 2022 to June 30, 2023, covering the following positions/amounts:

Superintendent	\$ 100,000	Director of Accounting	\$ 25,000
Treasurer	350,000	Child Nutrition Director	25,000
Assistant Treasurer	350,000	Accounts Payable Clerk	25,000
Encumbrance Clerk	100,000	Child Nutrition Clerk	25,000
Payroll Clerk	100,000	Activity Clerk	25,000
Treasurer's Clerk	100,000	Deputy Minutes Clerk	25,000
Minutes Clerk	25,000		

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2023**

11. **New/Adopted Pronouncements**

The GASB has issued several new accounting pronouncements, which will be effective to the District in both the reported and subsequent years. A description of the new accounting pronouncements applicable to the District, the fiscal year in which they are effective, and the District's consideration of the impact of these pronouncements are described below:

**Adopted: Fiscal Year Ended June 30, 2023**

**GASB, Statement No. 91, *Conduit Debt Obligations, issued May 2019.*** The object of Statement No. 91 is to establish a single method of reporting conduit debt obligations by issuers to eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. The requirements of this Statement are effective for periods beginning after December 15, 2020 as originally established, however GASB Statement No. 95 allowed governments to postpone implementation for one year. The District does not have conduit debt obligations for the fiscal year ending June 30, 2023. Should management decision obligate the district to conduit debt in the future, the District will evaluate the impact and report the debt accurately according to the Statement.

**GASB, Statement No. 96, *Subscription-Based Information Technology Arrangements, issued May 2020.*** The object of Statement No. 96 is to provide guidance for accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users. The requirements of this Statement are effective for periods beginning after June 15, 2021. The District does not currently have SBITAs for the fiscal year ending June 30, 2023.

**GASB, Statement No. 99, *Omnibus 2022, issued April 2022.*** The object of Statement No. 96 is to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing practice issues that have been identified during implementation and application of certain GASB Statements and accounting and financial reporting for financial guarantees. The requirements of this Statement are effective immediately upon issuance for periods beginning after June 15, 2022 and June 15, 2023, depending on the topical area. The District has considered the requirements of this statement in the 2023 fiscal year.

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED JUNE 30, 2023**

**11. New/Adopted Pronouncements – cont'd**

**New Accounting Pronouncements Issued Not Yet Adopted:**

**GASB issued Statement No. 100**, Accounting Changes and Error Corrections, issued June 2022. This Statement provides guidance on the accounting and financial reporting requirements for accounting changes and error corrections. The requirements of this Statement are effective for periods beginning after June 15, 2023. The Center is currently evaluating the impact that these new standards may have on its financial statements.

**GASB issued Statement No. 101**, Compensated Absences, issued June 2022. This Statement updates the recognition and measurement guidance for compensated absences by aligning the recognition and measurement guidance under a unified model and by amending certain previously required disclosures. The requirements of this Statement are effective for periods beginning after December 15, 2023. The Center is currently evaluating the impact that these new standards may have on its financial statements.

**12. Subsequent Events**

Management has evaluated subsequent events through the date of the audit report, which is the date the financial statements were available to be issued and have determined that no additional information needs to be added to the financial statements.

**REQUIRED SUPPLEMENTARY INFORMATION**

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY**  
**REQUIRED SUPPLEMENTARY INFORMATION**  
**SCHEDULE OF THE DISTRICT'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY**  
**FOR THE YEAR ENDED JUNE 30, 2023**  
**LAST 10 YEARS \***

	2022	2021	2020	2019	As of June 30, 2018	2017	2016	2015	2014
Proportion of the net pension liability	1.44%	1.55%	1.67%	1.66%	1.66%	1.75%	1.65%	1.66%	1.65%
Proportionate share of the net pension liability	\$118,201,138	\$ 79,290,697	\$158,626,216	\$109,967,540	\$100,183,700	\$115,630,011	\$137,373,683	\$100,913,059	\$ 88,880,852
Covered payroll	\$ 76,167,770	\$ 75,133,999	\$ 74,862,779	\$ 79,291,499	\$ 76,626,141	\$ 64,032,397	\$ 66,932,668	\$ 66,929,860	\$ 65,939,633
Proportionate share of the net pension liability as percentage of covered-employee payroll	155.19%	105.53%	211.89%	138.69%	130.74%	180.58%	205.24%	150.77%	134.79%
Plan's fiduciary net position	\$ 88,851,124	\$ 98,834,732	\$115,008,081	\$ 98,095,686	\$ 96,697,773	\$108,410,195	\$100,706,830	\$110,226,600	\$101,021,665
Plan fiduciary net position as a percentage of the total pension liability	75.17%	124.65%	72.50%	89.20%	96.52%	93.76%	73.31%	109.23%	113.66%

**Notes to schedule:**

\* GASB Statement No. 68 requires ten years of information to be presented in this table. The information for all periods for the 10-year schedules that are required to be presented as required supplementary information is not available. During this transition period, the information will be presented for as many years as are available.

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY  
REQUIRED SUPPLEMENTARY INFORMATION  
SCHEDULE OF THE DISTRICT CONTRIBUTIONS  
FOR THE YEAR ENDED JUNE 30, 2023**

	<b>Statutorily Required Contribution</b>	<b>Contributions in Relation to the Statutorily Required Contribution</b>	<b>Contributions Deficiency (Excess)</b>	<b>District's Covered- Employee Payroll</b>	<b>Contributions as a Percentage of Covered Employee Payroll</b>
2023	\$ 7,813,965	7,813,965	-	76,167,770	10.26%
2022	7,814,149	7,814,149	-	75,133,999	10.40%
2021	7,747,150	7,747,150	-	74,862,779	10.35%
2020	8,131,088	8,131,088	-	79,291,499	10.25%
2019	7,892,184	7,892,184	-	76,626,141	10.30%
2018	6,777,253	6,777,253	-	65,819,885	10.30%
2017	6,648,486	6,648,486	-	64,032,397	10.38%
2016	6,993,055	6,993,055	-	66,932,668	10.45%
2015	6,934,426	6,934,426	-	66,929,860	10.36%
2014	6,840,819	6,840,819	-	65,939,633	10.37%

Notes to Required Supplementary Information:

The Districts' statutorily required contribution rate has changed over the prior 10 years as follows:

January 1, 2010 to present 9.50%

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY**  
**BUDGETARY COMPARISON SCHEDULE - GENERAL FUND**  
**YEAR ENDED JUNE 30, 2023**

	Budgeted Amounts		Actual (budgetary basis)	Variance (final budget)
	Original	Final		
Revenues:				
Property tax	\$ 21,881,833	22,460,450	22,756,460	(296,010)
Interest	70,000	500,000	1,230,781	(730,781)
County	4,500,000	4,500,000	4,713,529	(213,529)
State	58,898,076	60,111,405	61,097,648	(986,243)
Federal	17,009,857	23,207,949	23,222,514	(14,565)
Local	410,444	410,445	550,592	(140,147)
<b>Total revenues</b>	<u>102,770,210</u>	<u>111,190,249</u>	<u>113,571,524</u>	<u>(2,381,275)</u>
Expenditures:				
Instruction	64,291,406	64,757,619	62,369,889	2,387,730
Support services	44,935,866	49,085,091	46,181,222	2,903,869
Non-instructional services	225,000	286,065	239,813	46,252
Other outlays	200,714	1,551,329	188,248	1,363,081
Contingencies	1,586,156			-
<b>Total expenditures</b>	<u>111,239,142</u>	<u>115,680,104</u>	<u>108,979,172</u>	<u>6,700,932</u>
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<u>(8,468,932)</u>	<u>(4,489,855)</u>	<u>4,592,352</u>	<u>(9,082,207)</u>
Other financing sources (uses):				
Non-revenue receipts	188,027	188,027	3,686	184,341
<b>Total other financing sources</b>	<u>188,027</u>	<u>188,027</u>	<u>3,685</u>	<u>184,341</u>
<b>Net change in fund balance</b>	<u>(8,280,905)</u>	<u>(4,301,828)</u>	<u>4,596,037</u>	<u>(8,897,866)</u>
Fund balance, beginning of year	<u>14,479,297</u>	<u>14,864,326</u>	<u>14,864,326</u>	<u>-</u>
Cash fund balance, end of year <i>budgetary basis</i>	<u>\$ 6,198,392</u>	<u>10,562,498</u>	<u>19,460,363</u>	<u>(8,897,866)</u>
Adjustments to conform with GAAP				
Inventory			277,214	
Receivables at year end less unavailable revenues			3,265,904	
Accounts payable at year end			<u>(287,252)</u>	
Fund balance, end of year - <i>modified accrual basis</i>			<u>\$ 22,716,229</u>	

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY  
BUDGETARY COMPARISON SCHEDULE - BUILDING FUND  
YEAR ENDED JUNE 30, 2023**

	Budgeted Amounts		Actual (budgetary basis)	Variance (final budget)
	Original	Final		
Revenues:				
Property tax	\$ 3,155,535	3,959,074	3,249,000	710,074
State	150,000	150,000	716,124	(566,124)
Federal	350,000	350,000	520,509	(170,509)
Local			767,050	(767,050)
<b>Total revenues</b>	<u>3,655,535</u>	<u>4,459,074</u>	<u>5,252,683</u>	<u>(793,609)</u>
Expenditures:				
Instruction	290,000	40,976		40,976
Support services	4,630,277	5,346,801	3,818,430	1,528,371
Capital outlays	119,723	152,223	126,758	25,465
<b>Total expenditures</b>	<u>5,040,000</u>	<u>5,540,000</u>	<u>3,945,188</u>	<u>1,594,812</u>
<b>Net change in fund balance</b>	(1,384,465)	(1,080,926)	1,307,495	2,388,421
Fund balance, beginning of year	<u>4,531,985</u>	<u>5,094,748</u>	<u>5,094,852</u>	<u>(104)</u>
Cash fund balance, end of year <i>budgetary basis</i>	<u>\$ 3,147,520</u>	<u>4,013,822</u>	<u>6,402,347</u>	<u>2,388,317</u>
Adjustments to conform with GAAP				
Inventory			222,902	
Receivables at year end less unavailable revenues			18,832	
Accounts payable at year end			<u>(264,615)</u>	
Fund balance, end of year - <i>modified accrual basis</i>			<u>\$ 6,379,466</u>	

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**OTHER SUPPLEMENTARY INFORMATION**

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY  
COMBINING BALANCE SHEET - OTHER GOVERNMENTAL FUNDS  
JUNE 30, 2023**

	Special Revenue Funds		
	Child Nutrition Fund	Building Fund	Tech Center Building Fund
<b>Assets</b>			
Cash and cash equivalents	\$ 3,698,023	6,402,347	10,291,725
Property taxes receivable		121,400	
Receivables net of allowance for uncollectibles	44,978		181,171
Inventories	204,979	222,902	
<b>Total assets</b>	3,947,980	6,746,649	10,472,896
<b>Liabilities, Deferred Inflows of Resources, and Fund Balances</b>			
<b>Liabilities</b>			
Accounts payable	15,525	264,615	104,037
Accrued wages	208,335		
<b>Total liabilities</b>	223,860	264,615	104,037
<b>Deferred Inflows of Resources</b>			
Unavailable revenue - property taxes		102,568	
<b>Total deferred inflows of resources</b>	-	102,568	-
<b>Fund Balances</b>			
Nonspendable:			
Inventory	204,979	222,902	
Restricted fund balances:			
Buildings		6,156,564	10,368,859
Custodial funds			
Child nutrition	3,519,141		
Assigned			
<b>Total fund balances</b>	3,724,120	6,379,466	10,368,859
<b>Total liabilities, deferred inflows of resources, and fund balances</b>	\$ 3,947,980	6,746,649	10,472,896

See Notes to Basic Financial Statements

<u>Custodial Funds</u>	<u>Casualty/ Insurance Fund</u>	<u>Total Other Governmental Funds</u>
2,506,118	1,359,019	24,257,232
		121,400
		226,149
		427,881
<u>2,506,118</u>	<u>1,359,019</u>	<u>25,032,662</u>
31,719		415,896
		208,335
<u>31,719</u>	<u>-</u>	<u>624,231</u>
		102,568
<u>-</u>	<u>-</u>	<u>102,568</u>
		427,881
		16,525,423
2,474,399		2,474,399
		3,519,141
	1,359,019	1,359,019
<u>2,474,399</u>	<u>1,359,019</u>	<u>24,305,863</u>
<u>2,506,118</u>	<u>1,359,019</u>	<u>25,032,662</u>

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCES - GOVERNMENTAL FUNDS  
JUNE 30, 2023**

	Special Revenue Funds		
	Child Nutrition Fund	Building Fund	Tech Center Building Fund
Revenues:			
Property taxes		3,245,092	
Interest	\$ 152,013		
State	397,981	716,124	
Federal	4,554,844	520,509	
Local	868,814	767,050	2,186,361
Other	2,975		
<b>Total revenues</b>	5,976,627	5,248,775	2,186,361
Expenditures:			
Instruction			
Support services		3,975,545	5,000
Non-instruction services	5,386,226	137,258	
Capital outlays			749,727
Other outlays	2,975		
<b>Total expenditures</b>	5,389,201	4,112,803	754,727
<b>Net change in fund balances</b>	587,426	1,135,972	1,431,634
Fund balance, beginning of year	3,136,694	5,243,494	8,937,225
Fund balance, end of year	\$ 3,724,120	6,379,466	10,368,859

See Notes to Basic Financial Statements

Custodial Funds	Casualty/ Insurance Fund	Total Other Governmental Funds
		3,245,092
28,818		180,831
		1,114,105
271,818		5,347,171
3,263,917	271,212	7,357,354
1,073,316		1,076,291
<u>4,637,869</u>	<u>271,212</u>	<u>18,320,844</u>
882,280		882,280
1,457,644	109,134	5,547,323
675,551		6,199,035
		749,727
1,320,475		1,323,450
<u>4,335,950</u>	<u>109,134</u>	<u>14,701,815</u>
301,919	162,078	3,619,029
2,172,480	1,196,941	20,686,834
<u>2,474,399</u>	<u>1,359,019</u>	<u>24,305,863</u>

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY  
BUDGETARY COMPARISON SCHEDULE - DEBT SERVICE FUND  
YEAR ENDED JUNE 30, 2023**

	Budgeted Amounts		Actual (budgetary basis)	Variance (final budget)
	Original	Final		
Revenues:				
Property tax	\$ 16,605,619	16,605,619	15,357,830	1,247,789
Interest			14,322	(14,322)
State			3,720	(3,720)
<b>Total revenues</b>	<u>16,605,619</u>	<u>16,605,619</u>	<u>15,375,872</u>	<u>1,229,747</u>
Expenditures:				
Other outlays	10,000	10,000		10,000
Debt service	19,990,000	19,990,000	19,919,150	70,850
<b>Total expenditures</b>	<u>20,000,000</u>	<u>20,000,000</u>	<u>19,919,150</u>	<u>80,850</u>
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<u>(3,394,381)</u>	<u>(3,394,381)</u>	<u>(4,543,278)</u>	<u>1,148,897</u>
Other financing sources, bond premium			682,166	(682,166)
<b>Net change in fund balance</b>	(3,394,381)	(3,394,381)	(3,861,112)	466,731
Fund balance, beginning of year	8,408,238	8,320,736	8,320,736	-
Cash fund balance, end of year <i>budgetary basis</i>	<u>\$ 5,013,857</u>	<u>4,926,355</u>	4,459,624	<u>466,731</u>
Adjustments to conform with GAAP				
Receivables at year end less unavailable revenues			<u>88,589</u>	
Fund balance, end of year - <i>modified accrual basis</i>			<u>\$ 4,548,213</u>	

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY  
BUDGETARY COMPARISON SCHEDULE - CHILD NUTRITION FUND  
YEAR ENDED JUNE 30, 2023**

	Budgeted Amounts		Actual (budgetary basis)	Variance (final budget)
	Original	Final		
<b>Revenues:</b>				
Interest	\$ 5,500	50,000	152,013	(102,013)
State	443,374	453,642	397,981	55,661
Federal	3,654,843	3,889,336	4,558,334	(668,998)
Local	1,000,208	1,002,822	868,814	134,008
<b>Total revenues</b>	<u>5,103,925</u>	<u>5,395,800</u>	<u>5,977,142</u>	<u>(581,342)</u>
<b>Expenditures:</b>				
Non-instructional services	6,574,484	6,584,484	5,495,158	1,089,326
Other outlays	13,875	3,875	2,975	900
<b>Total expenditures</b>	<u>6,588,359</u>	<u>6,588,359</u>	<u>5,498,133</u>	<u>1,090,226</u>
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<u>(1,484,434)</u>	<u>(1,192,559)</u>	<u>479,009</u>	<u>(1,671,568)</u>
<b>Other financing sources (uses):</b>				
Cash or change	3,065	3,065	2,975	90
<b>Total other financing sources</b>	<u>3,065</u>	<u>3,065</u>	<u>2,975</u>	<u>90</u>
<b>Net change in fund balance</b>	(1,481,369)	(1,189,494)	481,984	(1,671,478)
Fund balance, beginning of year	<u>2,751,060</u>	<u>3,007,704</u>	<u>3,007,704</u>	<u>-</u>
Cash fund balance, end of year <i>budgetary basis</i>	<u>\$ 1,269,691</u>	<u>1,818,210</u>	3,489,688	<u>(1,671,478)</u>
<b>Adjustments to conform with GAAP</b>				
Inventory			204,979	
Receivables at year end			44,978	
Accounts payable at year end			<u>(15,525)</u>	
Fund balance, end of year - <i>modified accrual basis</i>			<u>\$ 3,724,120</u>	

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY  
BUDGETARY COMPARISON SCHEDULE - TECH CENTER  
YEAR ENDED JUNE 30, 2023**

	Budgeted Amounts		Actual (budgetary basis)	Variance (final budget)
	Original	Final		
<b>Revenues:</b>				
Interest	\$ 15,000	150,000	401,610	(251,610)
State	1,857,978	1,801,093	1,785,665	15,428
Federal	352,900	660,867	409,186	251,681
Local	5,519,830	5,519,967	5,265,593	254,374
Other			30	(30)
<b>Total revenues</b>	<u>7,745,708</u>	<u>8,131,927</u>	<u>7,862,084</u>	<u>269,843</u>
<b>Expenditures:</b>				
Instruction	5,308,352	5,007,000	2,975,969	2,031,031
Support services	3,908,906	5,080,053	4,543,663	536,390
Other outlays	47,762	14,082	30	14,052
Contingency	656,815	120,698		120,698
<b>Total expenditures</b>	<u>9,921,835</u>	<u>10,221,833</u>	<u>7,519,662</u>	<u>2,702,171</u>
<b>Net change in fund balance</b>	(2,176,127)	(2,089,906)	342,422	(2,432,328)
Fund balance, beginning of year	<u>8,655,928</u>	<u>8,699,467</u>	<u>8,699,467</u>	<u>-</u>
Cash fund balance, end of year <i>budgetary basis</i>	<u>\$ 6,479,801</u>	<u>6,609,561</u>	9,041,889	<u>(2,432,328)</u>
Adjustments to conform with GAAP				
Receivables at year end			720,218	
Accounts payable at year end			<u>(183,840)</u>	
Fund balance, end of year - <i>modified accrual basis</i>			<u>\$ 9,578,267</u>	

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY  
BUDGETARY COMPARISON SCHEDULE - TECH CENTER BUILDING FUND  
YEAR ENDED JUNE 30, 2023**

	Budgeted Amounts		Actual (budgetary basis)	Variance (final budget)
	Original	Final		
Revenues:				
Local	\$ 1,763,653	1,763,653	2,005,190	(241,537)
<b>Total revenues</b>	<u>1,763,653</u>	<u>1,763,653</u>	<u>2,005,190</u>	<u>(241,537)</u>
Expenditures:				
Instruction		85,000		85,000
Support services	300,000	432,028	5,000	427,028
Capital outlays	1,700,000	1,566,997	645,690	921,307
<b>Total expenditures</b>	<u>2,000,000</u>	<u>2,084,025</u>	<u>650,690</u>	<u>1,433,335</u>
<b>Net change in fund balance</b>	(236,347)	(320,372)	1,354,500	(1,674,872)
Fund balance, beginning of year	<u>8,858,039</u>	<u>8,937,225</u>	<u>8,937,225</u>	<u>-</u>
Cash fund balance, end of year <i>budgetary basis</i>	<u>\$ 8,621,692</u>	<u>8,616,853</u>	10,291,725	<u>(1,674,872)</u>
Adjustments to conform with GAAP				
Receivables at year end			181,171	
Accounts payable at year end			<u>(104,037)</u>	
Fund balance, end of year - <i>modified accrual basis</i>			<u>\$ 10,368,859</u>	

## **COMPLIANCE SECTION**

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2023**

Federal Grantor/Pass Through Grantor/Program Title	Federal Award Listing Number	Pass-through Grantor's Project Number	Program or Award Amount	Beginning Balance 7/1/2022	Revenue Collected	Total Expenditures	Ending Balance 6/30/2023
<u>U.S. Department of Education</u>							
<u>Direct Programs:</u>							
Title VII Impact Aid							
Title VII Impact Aid-GF	84.041	592	\$ 45,381	40,209	45,381	10,251	75,339
Title VII Impact Aid-BF	84.041	591	520,509		520,509	93,600	426,909
Subtotal - Title VII Impact Aid Program			<u>565,890</u>	<u>40,209</u>	<u>565,890</u>	<u>103,851</u>	<u>502,248</u>
Title VI-Part A, Indian Education	84.060	561	230,855		185,396	230,855	(45,459)
Title VI-Part A, Indian Education 2021-22	84.060	799		(56,714)	56,714		
Pell Grant	84.063	474	271,818		271,764	271,764	
<b>Subtotal - Direct Programs</b>			<u>1,068,563</u>	<u>(16,505)</u>	<u>1,079,764</u>	<u>606,470</u>	<u>456,789</u>
<u>Passed Through State Department of Education:</u>							
Title I Cluster:							
Title I-Part A, Improving Basic Programs	84.010	511	4,721,065		3,717,930	4,611,731	(893,801)
Title I-Part A, Improving Basic Programs 2021-22	84.010	799		(1,009,581)	1,009,581		
Title I-School Improvement	84.010	515	592,605		476,192	540,959	(64,767)
Title I-School Improvement 2021-22	84.010	799		(108,843)	108,843		
Title I-Part A, Neglected	84.010	518	102,525		91,789	101,537	(9,748)
Title I-Part A, Neglected 2021-22	84.010	799		(6,289)	6,289		
Subtotal - Title I Program (Cluster)			<u>5,416,195</u>	<u>(1,124,713)</u>	<u>5,410,624</u>	<u>5,254,227</u>	<u>(968,316)</u>
* Title II Cluster:							
Title II-Part A, Teacher & Principal Training	84.367	541	902,925		653,129	804,678	(151,549)
Title II-Part A 2021-22	84.367	799		(91,377)	91,377		
Title IV-SSAE Grant	84.424A	552	275,267		275,267	275,267	
Subtotal - Title II Program (Cluster)			<u>1,178,192</u>	<u>(91,377)</u>	<u>1,019,773</u>	<u>1,079,945</u>	<u>(151,549)</u>
Title III-Part A, ELA	84.365	572	55,549		53,517	53,517	
Title III-Part A, ELA 2021-22	84.365	799		(4,762)	4,762		
Title IX-Part A, Homeless	84.196	596	55,497		27,198	37,397	(10,199)
Title IX-Part A, Homeless 2021-22	84.196	799		(9,833)	9,833		
CDC Covid Prevention Grant	93.323	723	500,000		491,157	500,000	(8,843)
* Education Stabilization Funds (Covid19)							
Counselor Grant (Covid19)	84.425U	722	70,256		27,847	58,280	(30,433)
Counselor Grant (Covid19) 2021-22	84.425U	799		(8,587)	8,587		
ARP/ESSER III Student Teacher Stipends (Covid19)	84.425U	725	20,988		19,239	19,123	116
ARP/ESSER III Student Teacher Stipends (Covid19) 2021-22	84.425U	799		(1,749)	1,749		
ARP/ESSER Science of Reading (Covid19)	84.425U	726	2,584		2,584	2,572	12
ESSERF (Covid19)	84.425D	788	\$ 1,559		1,487	1,487	
ESSERF (Covid19) 2021-22	84.425D	799		(450)	450		

**INDEPENDENT SCHOOL DISTRICT NO. 1-52, OKLAHOMA COUNTY  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2023**

Federal Grantor/Pass Through Grantor/Program Title	Federal Award Listing Number	Pass-through Grantor's Project Number	Program or Award Amount	Beginning Balance 7/1/2022	Revenue Collected	Total Expenditures	Ending Balance 6/30/2023
ESSER II Formula Funding (Covid19)	84.425D	793	\$ 956,784		879,909	956,729	(76,820)
ESSER II Formula Funding (Covid19) 2021-22	84.425D	799		(680,307)	680,307		
ARP/ESSER III (Covid19)	84.425U	795	15,915,668		7,296,533	8,497,242	(1,200,709)
ARP/ESSER III (Covid19) 2021-22	84.425U	799		(3,547,527)	3,547,527		
ARP/ESSER III Homeless I (Covid19)	84.425U	796	85,391		21,686	23,544	(1,858)
ARP/ESSER III Homeless I (Covid19) 2021-22	84.425U	799		(280)	280		
ARP/ESSER III Homeless II (Covid19)	84.425U	797	107,261		62,997	68,813	(5,816)
HEERF II (Covid19) CF	84.425F	799		(36,503)	36,503		
ARP HEERF III (Covid19) - CF	84.425T	417	338,131		46,465	46,465	
ARP HEERF III (Covid19) - CF	84.425T	799		(70,456)	70,456		
Subtotal - Education Stabilization Funds (Covid19)			<u>17,498,622</u>	<u>(4,345,859)</u>	<u>12,704,606</u>	<u>9,674,255</u>	<u>(1,315,508)</u>
* Special Education Cluster:							
IDEA-B Discretionary	84.027	613	2,155		1,675	1,675	
IDEA-B Discretionary	84.027	615	16,864		16,809	16,809	
IDEA-B Discretionary 2021-22	84.027	799		(1,734)	1,734		
IDEA-B Discretionary - Certification	84.027	616	625		312	625	(313)
IDEA-B Flowthrough	84.027	621	4,160,242		1,989,512	1,999,484	(9,972)
IDEA-B Flowthrough 2021-22	84.027	799		(468,728)	468,728		
IDEA-B Flowthrough, Private Schools	84.027	625	89,986		53,362	53,362	
IDEA-B Flowthrough, Private Schools	84.027	799		(794)	794		
ARP/IDEA-B Flowthrough	84.027X	628	565,199		94,040	389,164	(295,124)
ARP/IDEA-B Flowthrough	84.027X	799		(114,820)	114,820		
IDEA-B Preschool	84.173	641	83,697		49,667	66,249	(16,582)
IDEA-B Preschool 2021-22	84.173	799		(15,840)	15,840		
Subtotal - Special Education Program (Cluster)			<u>4,918,768</u>	<u>(601,916)</u>	<u>2,807,293</u>	<u>2,527,368</u>	<u>(321,991)</u>
<b>Subtotal - Passed Through State Dept of Education</b>			<u>29,622,823</u>	<u>(6,178,460)</u>	<u>22,528,763</u>	<u>19,126,709</u>	<u>(2,776,406)</u>
<u>Passed Through State Department of Career and Technology Education:</u>							
Carl Perkins Cluster:							
Carl Perkins Grant - GF	84.048	421	154,180		93,213	118,427	(25,214)
Carl Perkins Grant - GF	84.048	799		(110,052)	110,052		
Carl Perkins Grant - Tech	84.048	421	143,567		92,465	143,285	(50,820)
Carl Perkins Grant - Tech	84.048	799		(41,160)	41,160		
Tech Centers That Work	84.048	429	20,000			6,353	(6,353)
<b>Subtotal - Carl Perkins Programs (Cluster)</b>			<u>\$ 317,747</u>	<u>(151,212)</u>	<u>336,890</u>	<u>268,065</u>	<u>(82,387)</u>
<u>U.S. Department of Agriculture:</u>							
<u>Passed Through State Department of Education:</u>							
P-EBT Program	10.649	760			5,950	5,950	

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2023**

Federal Grantor/Pass Through Grantor/Program Title	Federal Award Listing Number	Pass-through Grantor's Project Number	Program or Award Amount	Beginning Balance 7/1/2022	Revenue Collected	Total Expenditures	Ending Balance 6/30/2023
<b>Child Nutrition Cluster:</b>							
<i>Cash Assistance:</i>							
Commodity Credit Corp	10.555	759			329,203	329,203	
National School Lunch Program	10.555	763		2,661,397	3,296,000	2,739,278	3,218,119
School Breakfast Program	10.553	764		274,701	926,971	1,168,101	33,571
Summer Food Program	10.559	766		71,605	211	22,478	49,338
<i>Cash Assistance Subtotal</i>				<u>3,007,703</u>	<u>4,552,385</u>	<u>4,259,060</u>	<u>3,301,028</u>
<b>Passed Through State Department of Human Services:</b>							
Non-cash Assistance (Commodities)	10.555	N/A			511,822	511,822	
<b>Subtotal - Child Nutrition Program (Cluster)</b>				<u>3,007,703</u>	<u>5,064,207</u>	<u>4,770,882</u>	<u>3,301,028</u>
<b>U.S. Department of Defense:</b>							
<u>Direct Programs:</u>							
<b>JROTC Program:</b>							
JROTC - Air Force	12.401	774	\$ 84,524		89,845	89,845	
JROTC - Air Force	12.401	799		(3,565)	3,565		
JROTC - Air Force	12.401	775	80,030		71,335	93,404	(22,069)
JROTC - Air Force	12.401	799		(22,444)	22,444		
<b>Subtotal - U.S. Dept. of Defense</b>			<u>164,554</u>	<u>(26,009)</u>	<u>187,189</u>	<u>183,249</u>	<u>(22,069)</u>
<b>Other Federal Assistance:</b>							
Johnson O'Malley	15.130	563	64,620	50,100	25,286	18,101	57,285
FEMA	97.xxx	799		(140,000)	140,000		
Temporary Assistance for Needy Families	93.558	452	173,000		49,524	107,312	(57,788)
Temporary Assistance for Needy Families 2021-22	93.558	799		(70,403)	70,403		
OJT-Rehabilitation Services	84.126	456	4,742		3,944	4,742	(798)
<b>Subtotal - Other Federal Assistance</b>			<u>242,362</u>	<u>(160,303)</u>	<u>289,157</u>	<u>130,155</u>	<u>(1,301)</u>
<b>Total Federal Assistance</b>			<u>\$ 31,416,049</u>	<u>(3,524,786)</u>	<u>29,491,920</u>	<u>25,091,480</u>	<u>875,654</u>

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY  
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2023**

**1. General**

The schedule of expenditures of federal awards presents the activity of all federal award programs of Midwest City-Del City School District (the District). The District reporting entity is defined in the notes to the District's basic financial statements. All federal awards received directly from federal agencies as well as federal awards passed through from other government agencies are included on the schedule. There were no amounts passed to subrecipients.

**2. Basis of Accounting**

The information in this schedule is presented in accordance with the requirements of *Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Expenditures are reported on the regulatory basis of accounting, as prescribed by the Oklahoma State Department of Education, which is considered an other comprehensive basis of accounting. Therefore, some material presented in this schedule may differ from amounts presented in, or used in the preparation of, the financial statements. The District has also elected to not use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.

**3. Non-cash Federal Awards**

The District receives food commodities from the U.S. Department of Agriculture for use in its foodservice program. The commodities, in the amount of \$511,822 are recognized as revenue when received and are reported at fair market value.

**4. Prior Year Reimbursements**

These amounts represent reimbursements for prior year expenditures which were not received until the current fiscal year.

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Honorable Board of Education  
Midwest City-Del City School District  
Midwest City, OK 73110

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Midwest City-Del City School District No. I-52, Midwest City, Oklahoma, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the School District's basic financial statements, and have issued our report thereon dated January 3, 2024. This report was unqualified with respect to the presentation of the financial statements in conformity with accounting principles generally accepted in the United States.

**Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School District's internal control. Accordingly, we do not express an opinion on the effectiveness of the School District's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*. However, there was one (1) immaterial observation included in a separate letter to management.

**Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Jenkins & Kemper, CPAs P.C.*

Jenkins & Kemper  
Certified Public Accountants, P.C.

January 3, 2024



**JENKINS & KEMPER**  
CERTIFIED PUBLIC ACCOUNTANTS, P.C.

JACK JENKINS, CPA  
MICHAEL KEMPER, CPA

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH  
MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE  
REQUIRED BY THE UNIFORM GUIDANCE**

The Honorable Board of Education  
Midwest City-Del City School District No. I-52  
Midwest City, Oklahoma 73110

**Report on Compliance for Each Major Federal Program**

**Opinion on Each Major Federal Program**

We have audited the Midwest City-Del City School District No. I-52, Midwest City, Oklahoma's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Midwest City-Del City School District No. I-52, Midwest City, Oklahoma complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

**Basis for Opinion on Each Major Federal Program**

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (The Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Midwest City-Del City School District No. I-52, Midwest City, Oklahoma and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the District's compliance with the compliance requirements referred to above.

**Responsibilities of Management for Compliance**

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the District's federal programs.

**Auditor's Responsibilities for the Audit of Compliance**

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the District's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment

made by a reasonable user of the report on compliance about the District's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the District's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the District's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

#### **Report on Internal Control over Compliance**

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Jenkins & Kemper, CPAs P.C.*

Jenkins & Kemper  
Certified Public Accountants, P.C.

January 3, 2024

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**JULY 1, 2022 TO JUNE 30, 2023**

**Summary of Auditor's Results**

1. The auditor's report expresses an unqualified opinion on the basic financial statements in conformity with generally accepted accounting principles.
2. No significant deficiencies relating to the audit of the financial statements are reported in the Schedule of Findings and Questioned Costs.
3. No instances of noncompliance material to the financial statements of the District were reported during the audit.
4. No significant deficiencies relating to the audit of the major federal award programs are reported in the "Report on Compliance with Requirements Applicable to Each Major Program and Internal Control over Compliance in Accordance with OMB Uniform Guidance"
5. An unqualified opinion report was issued on the compliance of major federal award programs.
6. The audit disclosed no audit findings and questioned costs, which are required to be reported under OMB Uniform Guidance.
7. Identification of Major Programs: Education Stabilization Fund (84.425D,84.425T,84.425U), Special Education (84.027,84.173), and Title II (84.367,84.424A) programs, which were each clustered in the determination.
8. The dollar threshold used to determine between Type A and Type B programs was \$752,744.
9. The District did qualify to be a low-risk auditee.

**Findings – Financial Statement Audit**

None

**Findings and Questioned Costs – Major Federal Award Programs Audit**

None

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY  
DISPOSITION OF PRIOR YEAR FINDINGS  
JULY 1, 2021 TO JUNE 30, 2023**

**Findings Related to the Financial Statement Audit:**

There were no prior year findings.

**INDEPENDENT SCHOOL DISTRICT NO. I-52, OKLAHOMA COUNTY  
SCHEDULE OF ACCOUNTANT'S PROFESSIONAL  
LIABILITY INSURANCE AFFIDAVIT  
JULY 1, 2022 TO JUNE 30, 2023**

State of Oklahoma    )  
County of Tulsa        )

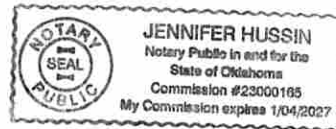
The undersigned auditing firm representative of lawful age, being first duly sworn on oath, says that said firm had in full force and effect Accountant's Professional Liability Insurance in accordance with the "Oklahoma Public School Audit Law" at the time of audit contract and during the entire audit engagement with Midwest City-Del City School District for the audit year 2022-2023.

Jenkins & Kemper, CPAs, P.C.  
AUDITING FIRM

BY   
AUTHORIZED AGENT

Subscribed and sworn to before me on this  
3<sup>rd</sup> day of January, 2024

  
NOTARY PUBLIC





Dr. Rick Cobb  
Superintendent

Pamela Huston  
Assistant  
Superintendent

7217 S.E. 15th Street  
Midwest City, OK 73110  
(405) 737-4461

Mailing Address:  
P.O. Box 10630  
Midwest City, OK 73140  
Fax: (405) 739-1754

To: Mid-Del Board of Education  
From: Dr. Rick Cobb, Superintendent  
Pamela Huston, Assistant Superintendent *PH*  
Re: Certified Human Resources Report  
Date: January 8, 2024

Based upon information provided by the appropriate supervisory personnel as of December 14, 2023, the following actions are recommended.

**Approve Temporary Employment**

<b>New Teachers/Administrators</b>	<b>Site/Assignment</b>	<b>University</b>	<b>Degree/Step</b>	<b>Effective</b>
Hadjison, William	DCHS/SPED	CIIS	MS/11	1/2/24

**Approve Temporary**

<b>Teachers Rehired</b>	<b>Site/Assignment</b>			<b>Effective</b>
None				

**Approve Employment of Retired Teachers – Temporary Contract**

<b>Name</b>	<b>Site/Assignment</b>			<b>Effective</b>
None				

**Approve Administrators-  
Transfer/Change in Status**

<b>From - Site/Assignment</b>	<b>Salary/ Step</b>	<b>To - Site/Assignment</b>	<b>Salary/ Step</b>	<b>Effective</b>
None				
NC – No Change				

**Approve Teachers-  
Transfer/Change in Status**

<b>From - Site/Assignment</b>	<b>To Site/Assignment</b>	<b>Effective</b>
District-Wide/Homeless Liaison	MCMS/Teacher	1/2/24

**Approve Request for Leave**

<b>Name</b>	<b>Site</b>	<b>LOA</b>	<b>Effective</b>
None			

**Mission Statement**

When the young people of Mid-Del enter our schools, they will be **safe**.  
When they enter our classrooms, they will be **challenged**.  
When they leave our schools, they will be **ready**.

**Certified Personnel Report, Cont'd**

**Accept Resignations/Retirements and/or Resignation Agreements**

<b>Name</b>	<b>Site/Assignment</b>	<b>Effective</b>
Friesen, Cassidy	Soldier Creek/Elementary Ed.	12/15/23

Ret. = Retirement R.A. = Resignation Agreement

**Terminations**

None



Dr. Rick Cobb  
Superintendent

Pamela Huston  
Assistant  
Superintendent

7217 S.E. 15th Street  
Midwest City, OK 73110  
(405) 737-4461

Mailing Address:  
P.O. Box 10630  
Midwest City, OK 73140  
Fax: (405) 739-1754

To: Mid-Del Board of Education  
From: Dr. Rick Cobb, Superintendent  
Pamela Huston, Assistant Superintendent *PK*  
Re: Non-Certified Human Resources Report  
Date: January 8, 2024

Based upon information provided by the appropriate supervisory personnel as of **December 14, 2023**, the following actions are recommended.

New Employees	Site/Assignment	Replace	Sch/Step	Effective
Cano, Santiago	DCMS/Para	T. Gee	BB/2	1/3/24
Florence, Cornelious (Adj)	DCMS/Literacy	S. Ross	BBB/0	1/2/24
Moglia, Emily	MCHS/Paraprofessional	R. Merritt	BB/1	1/3/24
Morgan, Anita	MCMS/Paraprofessional	K. Miranda	BB/1	12/11/23
Owings, Kressie	MDTC/Admin. Assistant	T. Goodwin	C-T/5	12/11/23
Spears, Drew	TTC/Aircraft Maint. Instr.	Added	TCIN/1	1/8/24
Stephens, John	Transportation/Assistant Director	C. Arnold	1ASD/1	12/12/23
Tucker, Heather	District Wide/LPN-Paraprofessional	A. Vazquez	CCC/2	1/3/24
Wimberly, Denzele	MCHS/Title I Teacher Asst.	B. Hand	BB/1	1/3/24

Adj. = Adjunct Instructor – hired for the 2023-24 school year

**Approve Transfers,  
Promotions &**

Change of Status	From	Sch/Step	To	Sch/Step	Effective
Barnes, Trevor	Equipment Operator	WIII/5	Lead: Equipment Operator	V/1	12/4/23

**Approve Request for Leave**

Name	Site/Assignment	LOA	Effective
None			

LOA = Leave of Absence

**Approve Resignations/Retirements/Resignation Agreements**

Name	Site	Position	Effective
Foskin, Lauren	Special Services	Para for Deaf Education	12/15/23
Pereda, Breanna	Soldier Creek	Adjunct Instructor	12/15/23
Robinson, Myles *Did not work*	Midwest City Elem.	Paraprofessional	12/11/23

Ret. = Retirement      R.A. = Resignation Agreement

**Mission Statement**

When the young people of Mid-Del enter our schools, they will be **safe**.  
When they enter our classrooms, they will be **challenged**.  
When they leave our schools, they will be **ready**.

**Non-Certified Personnel Report, Cont'd**

**Termination and Non-Reemployment**

None



Dr. Rick Cobb  
Superintendent

Pamela Huston  
Assistant Superintendent

7217 S.E. 15th Street  
Midwest City, OK 73110  
(405) 737-4461

Mailing Address:  
P.O. Box 10630  
Midwest City, OK 73140  
Fax: (405) 739-1754

To: Mid-Del Board of Education & Dr. Rick Cobb  
From: Pamela Huston, Assistant Superintendent  
Devyn Johnson, Director of Child Nutrition  
Re: Child Nutrition Human Resources Report  
Date: January 8, 2024

Based upon information provided by the appropriate supervisory personnel as of December 14, 2023, the following actions are recommended.

<b>New Employees</b>	<b>Site/Assignment</b>	<b>Replace</b>	<b>Sch/Step</b>	<b>Effective</b>
Files, Stephanie	CAHS/Kitchen Assistant	K. Denton	QQ/1	12/4/23

**Approve Transfers, Promotions & Change of Status**

	<b>From</b>	<b>Sch/Step</b>	<b>To</b>	<b>Sch/Step</b>	<b>Effective</b>
Crawford, Imunique	Townsend	QQ/1	Cleveland Bailey	RR/1	1/3/24
Gulley, Joseph	Transportation	QQI/1	DCHS	QQ/1	1/3/24

\*NC = No Change

**Approve Request for Leave**

<b>Name</b>	<b>Site/Assignment</b>	<b>FMLA/LOA</b>	<b>Effective</b>
None			

FMLA= Family Medical Leave/LOA=Leave of Absence

**Approve Resignations/Retirements/Resignation Agreements**

<b>Name</b>	<b>Site</b>	<b>Position</b>	<b>Effective</b>
Phillips, Ida	DCMS	Supervisor	12/15/23

Ret. = Retirement      R.A. = Resignation Agreement

**Terminations**

None

**Mission Statement**

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Pamela Huston  
Assistant Superintendent

To: Mid-Del Board of Education & Dr. Rick Cobb  
From: Pamela Huston, Assistant Superintendent  
Clint Arnold, Director of Transportation  
Re: Transportation Human Resources Report  
Date: January 8, 2024

Based upon information provided by the appropriate supervisory personnel as of December 14, 2023, the following actions are recommended.

New Employees	Assignment	Replace	Sch/Step	Effective
Klein, Kathryn	Bus Driver	W. Bogard	TT-1/1	1/3/24

Approve Transfers, Promotions & Change of Status	From	Sch/Step	To	Sch/Step	Effective
None					

\*NC = No Change

Approve Request for Leave	Name	Site/Assignment	FMLA/LOA	Effective
	None			

FMLA= Family Medical Leave/LOA=Leave of Absence

Approve Resignations/Retirements/Resignation Agreements	Name	Site	Position	Effective
	Austin, William	Transportation	Bus Driver	12/11/23
	Gragg, Steven	Transportation	Bus Driver	12/1/23

Ret. = Retirement R.A. = Resignation Agreement

Terminations  
None

**Mission Statement**

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**Dr. Rick Cobb**  
Superintendent

**Pamela Huston**  
Chief Human  
Resources Officer

7217 S.E. 15th Street  
Midwest City, OK 73110  
(405) 737-4461

Mailing Address:  
P.O. Box 10630  
Midwest City, OK 73140  
Fax: (405) 739-1754

To: Mid-Del Board of Education and Dr. Rick Cobb, Superintendent

From: Pamela Huston, Assistant Superintendent/CHRO *PH*

Date: January 8, 2024

RE: 2023-2024 Pay Rates Revision 2

We ask for your approval of the revised 2023-24 pay rates.

The change includes adding the category for Site Supervisor for HDLT (High Dosage Literacy Tutoring) at the rate of \$50.00 per hour.

Changes are highlighted in yellow.

If you have any questions, please let me know.

Attachment: Pay Rates for 2023-24 Revision

***Mission Statement***

When the young people of Mid-Del enter our schools, they will be **safe**.  
When they enter our classrooms, they will be **challenged**.  
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**Mid-Del Schools: Pay Rates**  
**Effective: 23-24**

Categories	Hourly Rates unless specified		
<b>Certified</b>			
Principals	\$	40.00	
Principal Coaches	\$	40.00	
Site Supervisor for High Dosage Literacy Tutoring	\$	50.00	
Certified Teacher - Instructional (not including Tutors)	\$	25.00	
Certified Lead Teacher - Instructional and Administrative Duties	\$	30.00	
Certified Tutors	\$	20.00	
Certified Tutors- with 5 or more students	\$	25.00	
Certified Staff Curriculum Preparation	\$	25.00	
Certified Teacher - After School Detention/Saturday School	\$	20.00	
Certified SPED Teacher - Annual IEP	\$	35.00	During Non-Contract Days
Certified SPED Teacher - Eligibility or Eval/Annual IEP	\$	55.00	During Non-Contract Days
Speech Pathologists	\$	45.00	
OT and PT/School Psychologist	\$	55.00	
Coach/Sponsor Driving to Activity - <b>per trip</b>		\$ 40.00/\$55.00	Inside the Metro/Outside the Metro
Bus Driver Contract for Lease	\$	15.00	
Lunch Duty (Middle School Only)	\$	15.00	
Operations Project Manager	\$	60.00	
After School Bus Duty	\$	15.00	Added 23/24

<b>Support</b>			
Specialty Instructor - Level 1	\$	25.00	
Specialty Instructor - Level 2	\$	16.00	
Licensed Practical Nurse	\$	16.00	
Registered Nurse	\$	25.00	
COTA	\$	35.00	
Non-Certified Instructor	\$	14.00	
Paraprofessional	\$	15.00	
OJT - Special Ed Student Training	\$	7.25	
Non-Certified Teacher Assistant	\$	14.00	
Non-Certified Tutor	\$	14.00	
TA Substitutes		\$ 48.75/day	
ISR Instructors & After School Detention	\$	12.50	
Cafeteria Assistants - Level 1	\$	10.00	
Cafeteria Substitutes/Assistants - Level 2 (students)	\$	9.00	
Child Nutrition (Hourly) per freezer check	\$	25.00	
Child Nutrition Summer Supervisor	\$	14.00	
Child Nutrition Summer Cook	\$	10.00	
Computer Techs	\$	14.00	
Clerical - Summer School	\$	10.00	
Clerical - Substitute other than Summer School	\$	7.50	
Clerical Level 1	\$	7.50	
Clerical Level 2	\$	10.00	
Clerical Level 3	\$	12.00	
Crossing Guards	\$	7.50	
Custodial other than Mid-Del Support	\$	15.00	
Custodial - Sub	\$	7.50	
Learning Center Hourly		\$11.00-\$14.00	
Lunch Duty (Middle School Only)	\$	15.00	
Security Guards	\$	50.00	
Transportation Summer Driver		\$15.00	

**Mid-Del Schools: Pay Rates**  
**Effective: 23-24**

Transportation/Mntc/Warehouse hourly laborer - Lvl 1	\$	10.00	
Transportation/Mntc/Warehouse hourly laborer - Lvl 2	\$	12.00	
Bus Driver Trainee	\$	10.00	
Use of facilities by outside vendor/employee pay	\$	22.50	
<b>Certified or Support</b>			
Staff participating in workshops	\$	20.00	
Workshop Presenter - Staff/Parent	\$	40.00	
HS Officials based on Metro Area Pay Schedule		Attached	
Coaches - Summer Camps - Head	\$	20.00	
Coaches - Summer Camps - Assistant	\$	15.00	
Coaching Intern	\$	10.00	
Translator	\$	25.00	
Special Hourly - work as approved by the Superintendent	\$	25.00	

<b>Other</b>			
Pom/Cheer Assistant	\$	16.00	
Pom/Cheer Judge	\$	25.00	
Announcer		Paid on Extra Pay/Extra Duty Schedule	
Lunch Monitor Duty - Certified and Non-Certified	\$	10.00	
Choreographer	\$	25.00	

**Note** - The wage and hour rule does apply where applicable for non-exempt employees.  
 \*for example summer school \*\*10% for special ed programs will be included where applicable

**PURSUANT TO THE LEGAL NOTICE AS IS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT INCLUDING THE POSTING OF NOTICE AND AGENDA, THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NO. 52, OKLAHOMA COUNTY, OKLAHOMA (MIDWEST CITY-DEL CITY PUBLIC SCHOOLS) MET IN ITS REGULAR SESSION AT THE MIDDLE BOARD OF EDUCATION, BOARD ROOM, 7217 S.E. 15<sup>TH</sup> STREET, MIDWEST CITY, OKLAHOMA, AT 6:00 O'CLOCK P.M. ON THE 8TH DAY OF JANUARY, 2024.**

**PRESENT:**

**ABSENT:**

THEREUPON the President introduced a Resolution which was read in full by the Clerk and upon motion by School Board Member \_\_\_\_\_, seconded by School Board Member \_\_\_\_\_, said Resolution was adopted by the following vote:

**AYE:**

**NAY:**

Said Resolution was thereupon signed by the President, attested by the Clerk of the Board of Education, sealed with the seal of said Board of Education, and is as follows:

**RESOLUTION NO. 1**

**A RESOLUTION PROVIDING FOR LEASING CERTAIN REAL PROPERTY TO OKLAHOMA COUNTY FINANCE AUTHORITY**

WHEREAS, the Board of Education of Independent School District No. 52 of Oklahoma County, Oklahoma (Midwest City-Del City Public Schools) (the "School District" or "District"), has determined to lease certain of the said School District's real property (more particularly described in attached Exhibit "A") to the Oklahoma County Finance Authority (the "Authority"); and

WHEREAS, the Authority has or will have determined to sub-lease the aforesaid real property to the District;

**BE IT RESOLVED BY THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NO. 52 OF OKLAHOMA COUNTY, OKLAHOMA (MIDWEST CITY-DEL CITY PUBLIC SCHOOLS)**

Section 1. The Board of Education of Independent School District No. 52 of Oklahoma County, Oklahoma (Midwest City-Del City Public Schools), hereby determines and agrees to demise and lease certain real property to the Authority, a public trust, for a primary term extending so long thereafter as any indebtedness secured by the lease of said real property remains outstanding, with such Ground Lease to become effective as

of 12:00 o'clock a.m., on the dated date of the financing documents secured by the Ground Lease.

Section 2. The President or Vice President hereby is authorized and directed to execute the Ground Lease upon behalf of the District as lessor, in several multiple originals, and after the same shall have been attested by the Clerk, to deliver such Ground Lease to the aforesaid Authority, as lessee and authorizing and directing the President or Vice President and Clerk and the Superintendent of the District, upon behalf of the District, to execute any and all documents related to the Ground Lease and the transaction thereof.

PASSED AND APPROVED this 8th day of January, 2024.

---

President

ATTEST: (Seal)

---

Clerk

I, the undersigned Clerk of the Board of Education of Independent School District No. 52 of Oklahoma County, Oklahoma (Midwest City-Del City Public Schools), hereby certify that the foregoing is a true, correct and complete copy of a Resolution of said Board duly adopted by the governing body of said Board at a meeting held on the date therein stated, as the same appears on file in my office as a part of the official records thereof.

---

Clerk

## **CERTIFICATE OF POSSESSION**

I, the undersigned Superintendent of Schools of Independent School District No. 52 of Oklahoma County, Oklahoma (Midwest City-Del City Public Schools), do hereby certify that the aforesaid School District has claimed ownership of and been in continuous possession of the real property described in Exhibit A attached hereto since January 8, 2024, and that such possession has been open, notorious, visible and exclusive.

IN WITNESS WHEREOF, I have hereunto set my hand, this 8th day of January, 2024,

---

  
Superintendent, Independent School District No.  
52 of Oklahoma County, Oklahoma (Midwest City-  
Del City Public Schools)

EXHIBIT "A"

LEGAL DESCRIPTION

**PURSUANT TO THE LEGAL NOTICE AS IS REQUIRED BY THE OKLAHOMA OPEN MEETING ACT INCLUDING THE POSTING OF NOTICE AND AGENDA, THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NO. 52, OKLAHOMA COUNTY, OKLAHOMA (MIDWEST CITY-DEL CITY PUBLIC SCHOOLS) MET IN ITS REGULAR SESSION AT THE MID-DEL BOARD OF EDUCATION, BOARD ROOM, 7217 S.E. 15<sup>TH</sup> STREET, MIDWEST CITY, OKLAHOMA, AT 6:00 O'CLOCK P.M. ON THE 8TH DAY OF JANUARY, 2024.**

**PRESENT:**

**ABSENT:**

THEREUPON the President introduced a Resolution which was read in full by the Clerk and upon motion by School Board Member \_\_\_\_\_, seconded by School Board Member \_\_\_\_\_, said Resolution was adopted by the following vote:

**AYE:**

**NAY:**

Said Resolution was thereupon signed by the President, attested by the Clerk of the Board of Education, sealed with the seal of said Board of Education, and is as follows:

**RESOLUTION NO. 2**

WHEREAS, the Board of Education of Independent School District No. 52 of Oklahoma County, Oklahoma (Midwest City-Del City Public Schools) (the "School District" or "District"), has determined to lease certain of the said School District's real property (more particularly described in attached Exhibit "A") to the Oklahoma County Finance Authority (the "Authority"); and

WHEREAS, the Authority has or will have determined to sub-lease the aforesaid real property to the District;

BE IT RESOLVED BY THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NO. 52 OF OKLAHOMA COUNTY, OKLAHOMA (MIDWEST CITY-DEL CITY PUBLIC SCHOOLS);

SECTION 1. It is hereby determined that the Sublease Agreement of the aforesaid real property from the Authority to the District is necessary, is in the best interests of the District and the aforesaid Sublease Agreement is hereby expressly accepted by the Board of Education of the District.

SECTION 2. It is further hereby determined that the related Continuing Disclosure Agreement, Federal Tax and Arbitrage and Use of Proceeds Certificate and the Arbitrage Rebate Agreement are necessary and in the best interests of the District and are hereby approved.

SECTION 3. The President or Vice President hereby is authorized and directed, upon behalf of said School District, to execute the aforesaid Sublease Agreement between the Authority, as lessor, and the District, as lessee, and the Clerk is hereby authorized to attest and affix the seal of the District to the Sublease Agreement and to deliver the same to the Authority, as lessor. The President or Vice President and Clerk of the District and the Superintendent of Schools are authorized and directed upon behalf of said District, to execute the Continuing Disclosure Agreement, the Federal Tax and Arbitrage and Use of Proceeds Certificate, the Arbitrage Rebate Agreement and any and all documents related to the Sublease Agreement and the transaction thereof.

ADOPTED this 8th day of January, 2024.

\_\_\_\_\_  
President

ATTEST: (Seal)

\_\_\_\_\_  
Clerk

I, the undersigned Clerk of the Board of Education of Independent School District No. 52 of Oklahoma County, Oklahoma (Midwest City-Del City Public Schools), hereby certify that the foregoing is a true, correct and complete copy of a Resolution of said Board duly adopted by the governing body of said Board at a meeting held on the date therein stated, as the same appears on file in my office as a part of the official records thereof.

---

Clerk

EXHIBIT "A"

LEGAL DESCRIPTION

**ISD #52 OKLAHOMA COUNTY, OKLAHOMA (MID-DEL PUBLIC SCHOOLS)**  
**WRITTEN COMPLIANCE PROCEDURES**  
**ORIGINALLY APPROVED JUNE 2012; UPDATED JANUARY 2018; RE-APPROVED JANUARY 2024**

---

**PURPOSE**

Independent School District No. 52, Oklahoma County, Oklahoma (the “School District” or the “Issuer”) is an issuer of bonds that fall under the guidelines of Sections 103 and 148 of the Internal Revenue Code, as amended (the “Code”). Its bonds are issued for the purpose of paying all or a portion of costs of lawful expenditures (collectively, the “Projects”) and to pay certain costs related to issuance of its bonds. With each issuance of its bonds, the School District will execute a Non-Arbitrage and Use of Proceeds Certificate (the “Arbitrage Certificate”).

The Code imposes certain requirements that must be met on and after the Issue Date of each series of bonds in order to ensure that interest on the bonds is excluded from the gross income of any holder of the Bonds for federal income tax purposes. The Arbitrage Certificate executed by the School District on the Issue Date of each series of bonds sets forth the post-issuance tax compliance requirements applicable to the Bonds (the “Tax Requirements”).

Additionally, the issuance and sale of bonds (“Obligations”) are subject to certain federal and state securities laws, including Rule 15c2-12 (the “Rule”) promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as amended (the “Exchange Act”). The Rule requires that an underwriter, prior to purchasing or selling an issue of Obligations in a principal amount of \$1,000,000 or more, obtain a written agreement from the issuer of such Obligations to provide certain financial information or operating data on an annual basis and notices of the occurrence of certain enumerated events with the Municipal Securities Rulemaking Board (“MSRB”) using the MSRB’s Electronic Municipal Market Access system (“EMMA”).

The Issuer has previously issued or may in the future issue Obligations subject to the Rule, and in connection with such issuances the Issuer has entered and/or will enter into one or more Continuing Disclosure Certificates or Continuing Disclosure Agreements (collectively, the “Undertakings”) in accordance with the Rule. Pursuant to such Undertakings, the Issuer has covenanted or will covenant to comply with the Rule by timely making the filings as required by the particular Undertaking.

This document (the “Written Compliance Procedures”) sets forth the updated procedures the School District will follow to ensure compliance with the Tax Requirements and the Rule. This document will take the place of the previously approved Written Compliance Procedures that were adopted in June 2012. These Written Compliance Procedures are referenced in the Arbitrage Certificate and a form of these Written Compliance Procedures is included as an attachment to the Arbitrage Certificate. Those words and terms not specifically defined herein and used in these Written Compliance Procedures as defined words or terms shall have the meaning set forth in the Arbitrage Certificate. Furthermore, these policies and procedures are intended to assure that all filings required under the Rule are made timely and completely and meet all requirements of the Rule.

The Issuer Representatives shall be the School District Superintendent and School District Treasurer (“Superintendent” and “Treasurer”, respectively, or collectively, “Issuer Representatives”) and any alternate, assistant or other District employee as the Issuer Representatives shall appoint. The Issuer Representatives are directed to employ the policies and procedures described herein. The Issuer Representatives shall be knowledgeable and familiar with the provisions of the Tax Requirements and the Rule related to the Issuer’s Obligations.

It is understood and acknowledged that the Issuer Representatives and any alternate, assistant, or other District employee appointed by the Issuer Representatives may work with the District’s Financial Advisor and/or Bond Counsel to employ any of the policies and procedures described herein.

## PROCEDURES

### 1. TAX REQUIREMENTS

#### *General Requirements*

Filing of IRS Form 8038-G. See the Arbitrage Certificate.

It is anticipated that either the School District's Financial Advisor or Bond Counsel will timely file on behalf of the School District the IRS Form 8038-G, *Information Return for Tax-Exempt Governmental Obligations*, with respect to all future bonds in the form included as an attachment to the Arbitrage Certificate. The School District, upon receipt of the acknowledgment of the IRS of the filing with it of such Form 8038-G, will promptly send a copy of such IRS's acknowledgement to the Financial Advisor and/or Bond Counsel.

#### *Private Activity Provisions*

Use of the Projects. See the Arbitrage Certificate (currently can be found in Sections 2.2, 2.4 and 2.5).

Before considering any contract or other arrangement including, without limitation, leases, research agreements, guarantee contracts, take or pay contracts, put or pay contracts, or other output contracts, which provides for a use of the facilities of the Projects, in whole or in part, by a person or entity who is not a State or Local Governmental Unit on a basis different than the general public, the School District or the School District will consult the Financial Advisor and/or Bond Counsel to ensure that such contract or arrangement does not adversely affect the exclusion of the interest on the Bonds from federal income taxation.

Management and Operation Contracts. See the Arbitrage Certificate (currently can be found in Sections 2.2, 2.4 and 2.5).

Before considering any management contract with any person or entity for management services to be provided to the School District at or with respect to the facilities of the Projects, the School District shall consult with the Financial Advisor and/or Bond Counsel to determine if any such contract meets the requirements of Revenue Procedure 2017-13, as amended (each a "Safe-Harbor Management Contract"), and if it does not, then the School District shall obtain an opinion of Bond Counsel that such contract will not adversely affect the exclusion from gross income for federal income taxation purposes of the interest on the Bonds.

Private Use and Private Payment and Private Loans. See the Arbitrage Certificate (currently can be found in Sections 2.2, 2.4 and 2.5).

(a) Less than 10% of the Net Proceeds of the Bonds will be used directly or indirectly in any trade or business carried on by any person or entity other than a State or Local Governmental Unit, and less than 5% of the Net Proceeds of the Bonds will be used for a private business use unrelated to any governmental use of such proceeds or which were disproportionate to a related governmental use; or

(b) Less than 10% of the payment of the principal of, and interest on, the Bonds will be secured directly or indirectly by any interest in property, or derived directly or indirectly from payments in respect of property, or borrowed money used in a trade or business of any person or entity other than a State or Local Governmental Unit and less than 5% of such payment will be with respect to unrelated or related and disproportionate private trade or business.

(c) None of the net proceeds of the Bonds will be used directly or indirectly to make or finance loans to any person or entity including any State or Local Governmental Unit.

Monitoring and Measurement of Private Activity. See the Arbitrage Certificate (currently can be found in Sections 2.2, 2.4 and 2.5).

The School District will advise Bond Counsel not less than annually of any change in the amount of: (i) unrelated or related and disproportionate private trade or business, (ii) total private activity and total private trade or business use, and (iii) the corresponding amount of private payments and security arising from any contract or other arrangement including, without limitation, ownership, leases, management and operation contracts, research agreement, guarantee contracts, take or pay contracts, put or pay contracts, or other output contracts or any other action or event, all as described in Article II of the Arbitrage Certificate.

*Arbitrage and Rebate Requirements*

Proceeds Used for Capital Projects. See the Arbitrage Certificate (currently can be found in Section 2.1).

The School District shall utilize the Sale Proceeds, and the investment earnings thereon, to pay the cost of the Projects in the manner set forth in the Arbitrage Certificate (currently can be found in Section 2.1). The Superintendent and Treasurer will verify the following:

(a) The School District will enter within 6 months from the Issue Date into binding commitments for the acquisition or construction of the Project, and the amount to be paid pursuant to such commitments with respect to the Project will at least equal 5% of the Sale Proceeds of the Bonds deposited with the School District to pay the cost of the Project.

(b) Work with respect to the construction or acquisition of the Project has commenced or will commence after entering into the commitment specified in the preceding clause and is proceeding or will proceed, and the Sale Proceeds deposited in the Construction Fund to pay the cost of the Project will be allocated to expenditures on the Project with due diligence.

(c) At least 85% of the Sale Proceeds of the Bonds will be expended on Capital Expenditures and Working Capital Expenditures directly related to Capital Expenditures with respect to the acquisition or construction of the Project within 3 years from the Issue Date.

Investment of Gross Proceeds. See the Arbitrage Certificate (currently can be found in Section 2.1 and 2.3).

The Superintendent and Treasurer will monitor the investment of any Sale Proceeds and investment earnings thereon and oversee compliance with yield restriction rules. The Superintendent and Treasurer shall obtain monthly bank statements pertaining to any accounts holding proceeds of the Bonds to verify the yield on the investment of any Sale Proceeds. The Superintendent and Treasurer acknowledge that proceeds of the Bonds may not be invested at a yield in excess of the yield on the Bonds after the expiration of the 3-year temporary period described in the Arbitrage Certificate.

Rebate. See the Arbitrage Certificate (Article VI).

(a) The School District will comply with the applicable rebate requirements set forth in Article VI of the Arbitrage Certificate and in the Rebate Memorandum, including the payment of any rebate calculated to be due and owing by the School District.

(b) The Superintendent and Treasurer will follow the procedures set forth in the Arbitrage Certificate that relate to compliance with the Rebate Requirement, and if appropriate, cause the School District to retain a nationally recognized firm of rebate consultants.

#### *Recordkeeping and Retention Requirements*

The School District will comply with the recordkeeping and retention requirements set forth in the Arbitrage Certificate. Records may be kept in any combination of paper or electronic form. Such records are to be kept in the Office of the Superintendent and Treasurer and maintained until the later of (i) the date six years after all the Bonds are retired, or, (ii) if any of the Bonds are refunded with proceeds of Tax-Exempt obligations, the date six years after the last of such refunding Tax-Exempt obligations is retired.

#### *Periodic Monitoring*

The Superintendent and Treasurer shall not less than annually review each of the above Procedures for compliance with these Written Compliance Procedures and with the terms of the Arbitrage Certificate to determine whether any violations have occurred so that such violations can be submitted for remediation through the “remedial action” regulations (Treas. Reg. § 1.141-12) or the Voluntary Closing Agreement Program (VCAP) described in IRS Notice 2008-31 (or successor guidance).

## 2. CONTINUING DISCLOSURE

The Issuer Representatives are directed to employ the policies and procedures described herein. The Issuer Representatives shall be knowledgeable and familiar with the provisions of each Undertaking as to the type, format and content of the financial information or operating data to be included in each Annual Report required to be made thereunder, the instances in which notice of the occurrence of certain events must be given, and the timing requirements for the filing thereof. The Issuer and the Issuer Representatives recognize and acknowledge that the terms, requirements and filing deadlines may vary by Undertaking.

The Issuer Representatives shall maintain a current list for each fiscal year identifying each issue of Obligations of the Issuer outstanding during such fiscal year setting forth the name, original principal amount, date of issuance and CUSIP numbers for each such issue and the dates by which the Annual Reports are required to be submitted to the MSRB using EMMA, such list to be accompanied by copies of the related Undertakings.

#### *Dissemination Agents or Other Provider*

The Issuer and the Issuer Representatives may utilize the services of a financial institution or other provider to act as dissemination agent (each, a “Dissemination Agent”) in filing the disclosures and notices described herein and performing the duties of the Dissemination Agent in accordance with the terms of the applicable Undertaking. The Dissemination Agent shall review and be familiar with the contents and filing requirements of the particular Undertaking and with the procedures for making the filings required under such Undertaking with the MSRB using the EMMA system. The Issuer Representatives shall coordinate the preparation and submission of the required information with such Dissemination Agent to ensure full compliance with the requirements of the Rule and the applicable Undertakings.

#### *Annual Financial Filings*

The Issuer Representatives will review the Undertaking related to each outstanding issue of Obligations to determine the financial information required to be included in the Annual Report (i.e.,

the Issuer's audited financial statements and certain other financial information or operating data with respect to the Issuer, if applicable (the "Annual Report")) required to be filed annually with the MSRB using the EMMA system, and the deadline by which such information must be filed. If the filing requirements of two or more Undertakings are identical, the Issuer Representatives may file identical Annual Reports with respect to such Undertakings. If two more Undertakings have different filing requirements, the Issuer Representatives may file a separate Annual Report with respect to the applicable Undertaking or may file a single, comprehensive Annual Report with respect to all of such Undertakings. The Issuer Representatives shall be knowledgeable and familiar with the specific requirements for the filing of a Notice of Failure to File the Annual Report by the date(s) required under the terms of each Undertaking, if applicable.

The Issuer Representatives shall timely initiate the process of preparing the financial information or operating data required to be submitted under each Undertaking as part of the Annual Report. The Issuer Representatives shall assemble the information as soon as it becomes available and determine the scope of additional information to be required and also contact the auditors to establish a schedule for completion and submission for the Audited Financial Statements.

The Issuer Representatives will timely file the Annual Report, or will cause the Dissemination Agent to file the Annual Report, with the MSRB using the EMMA system. If the Audited Financial Statements are not available by the filing deadline of a particular Undertaking, unaudited financial information may be filed with the MSRB using EMMA, and the Audited Financial Statements shall be filed within 10 business days of their receipt and acceptance by the Issuer's governing body.

#### *Listed Event Filings*

The Issuer Representatives will review the Undertaking related to each outstanding issue of Obligations for the listed events which, upon the occurrence thereof, require prompt notices to be filed with the MSRB using the EMMA system. The Issuer Representatives will monitor the Obligations and the Issuer's operations for occurrences of any such events and will actively evaluate whether an event may be a listed event as set forth in the Issuer's outstanding Undertakings. After obtaining actual knowledge of such an event, the Issuer Representatives will promptly contact the Issuer's Financial Advisor and/or the Dissemination Agent, if any, to determine whether the Issuer must file notice of the event with the MSRB under one or more of its Undertakings. Upon a determination that the Issuer must file such notice, the Issuer Representatives will file the appropriate notice, or will cause the Dissemination Agent or other provider to file such notice, with the MSRB using the EMMA system within ten (10) business days after the occurrence of the listed event or as the Issuer's bond counsel may otherwise direct.

#### *Reports of Issuer Representative; Record Retention*

The Issuer Representatives shall maintain records with respect to the filings with the MSRB using EMMA, including, but not limited to, EMMA posting receipts showing the dates and nature or contents of all filings for each issue of Obligations outstanding during each fiscal year. Such records shall be kept for at least 5 years after the respective issue of Obligations is no longer outstanding.

#### *Familiarity with EMMA Submission Process*

The Issuer Representatives shall register with EMMA and review the on-line process of filing with EMMA located at [www.emma.msrb.org](http://www.emma.msrb.org) in order to submit the required information. The MSRB market Information Department can also be contacted at 703.797.6668. A tutorial is available at the website and a practice submission is available as well. The Issuer Representatives also shall enroll the Issuer in EMMA's reminder system to ensure timely performance of its responsibilities and obligations.

Notwithstanding the foregoing, if the Issuer has retained a Dissemination Agent or other provider to assist with making the filings required by the Issuer's Undertakings and to remind the Issuer of its filing deadlines, the Issuer Representatives need not register with EMMA or enroll in EMMA's reminder system.

### *Training*

To ensure adequate resources to comply with the Rule, the Issuer Representatives shall develop a training process aimed at providing additional assistance in preparing required information. The training process shall be conducted at least annually and shall encompass a review of the EMMA submission process and an understanding of the timing requirements necessary for full compliance. The retention by the Issuer of a Dissemination Agent or by and through working with the District's Financial Advisor to assist it with compliance under its Undertakings and the Rule may be deemed part of such training process.

### *Review of Offering Document in Connection with Primary Offerings*

In connection with a new issue of Obligations, the Issuer Representatives, together with such Issuer officials as the Issuer Representatives deem appropriate, shall promptly review upon receipt the offering document by which such Obligations shall be offered and sold. For any issue of Obligations subject to the Rule, prior to the distribution of the related offering document the Issuer shall deem the information concerning the Issuer in such offering document as accurate and complete in all material respects (except for such information as permitted to be omitted by the Rule) as of the date of such offering document. The Issuer shall confirm prior to the final pricing of the Obligations that the information concerning the Issuer in the offering document does not contain an untrue statement of a material fact or omit to state any material fact necessary to make the statements therein, in light of the circumstances under which they were made, not misleading.

### **3. EFFECTIVE APPLICATION; ASSIGNMENT; MODIFICATION**

These Written Compliance Procedures are effective and binding on the School District on the date these Written Compliance Procedures are first signed and dated by the Superintendent and/or Treasurer and will remain effective and binding as long as any School District bonds remain outstanding. The Superintendent and Treasurer will promptly consult with its Financial Advisor and/or Bond Counsel whenever any change in the use of any Projects are expected to occur such as a sale, lease or other contractual arrangement.

These Written Compliance Procedures may be modified after consultation with the District's Financial Advisor and/or Bond Counsel to reflect changes from the IRS or MSRB relating to any regulations or guidelines applicable to tax-exempt Obligations.

Upon employee or officer transitions, the Superintendent and Treasurer will advise the new personnel of their responsibilities under these Written Compliance Procedures and will ensure they understand the importance of these procedures. If employee or officer positions are restructured or eliminated, the Superintendent and Treasurer of the School District will reassign responsibilities as necessary to ensure that all Written Compliance Procedures have been appropriately assigned.

Each officer who holds the office of the Superintendent and Treasurer will acknowledge its duties under these Written Compliance Procedures by signing and dating the Signature Page. In the event the duties of the office of the Superintendent and Treasurer is assumed or assigned to another officer of the School District, the term "Superintendent and Treasurer" as used in these Written Compliance Procedures shall mean such other officer.

SIGNATURE PAGE

<i>Name of Officer</i>	<i>Signature of Officer</i>	<i>Effective Date</i>
Rick Cobb - Superintendent		January 8, 2024
Jacqueline Woodard - Treasurer		January 8, 2024