

Hamilton County Department of Education
Hamilton County Board of Education Board Meeting - Quarterly Session
March 12, 2026 6:00 PM
3074 Claude Ramsey Parkway
Chattanooga, TN 37421

I. Roll Call

II. **Approval of the Agenda

III. Pledge to the Flag and Meditation - Dionne Upton, Principal of Woodmore Elementary School

IV. Exemplars of Excellence

A. Soddy Daisy Wrestling State Championships

Tim James Ed.S., District Athletic Director

V. Board Member Disclaimer Statement - I declare that I have a [spouse, parent, grandparent, child, sibling, aunt, uncle, nephew, niece, relation-in-law or member of my household] who works for the school system and that the Board's vote on [budget, policies, etc.] may have an effect on my relative's employment. Even so, I hereby certify that I will cast my vote in the best interest of the school system.

VI. **Approval of the Consent Agenda

A. Approval of the Minutes of the February 2026 Regular Session

B. Executive Committee Report

1. Preschool Development Grant

C. Deputy Superintendent - Dr. Zac Brown

1. Field Trips

a. Dr. Elaine Harper - Community Superintendent Harrison Bay

b. Dr. Lee Ziegler - Community Superintendent North River

c. Dr. Shane Harwood - Community Superintendent Rock Point

d. Dr. Marques Stewart - Community Superintendent Missionary Ridge

e. Dr. Tony Donen - Executive Principal Workforce Development & College Schools Network

D. Chief Financial Officer - Mary Ellen Heuton, CPA

1. Bids/Contracts

a. Request Approval of Amendment to RFP 23-13 Student Transportation Services

b. Request Approval of Award RFP 26-27, Health & Welfare Benefits Broker/Consultant Services

c. Request Approval of Award RFP 26-34, HCS E-Rate Internet Service Provider and Data Services

d. Request for Approval of Award BID 26-36, Commodity Procurement for the SN Program FY27

2. Financial Reports

3. Budget Amendments

a. Federal Grants, State Grants, and Self-Funded Programs

b. General Operating Amendments

1. FY26 Budget Amendment - Self-funded

2. FY26 Budget Amendment - General Purpose - District Lighting

VII. Administrative Business Matters

A. Chief Talent Officer - Dr. Zac Brown

1. **Request for New and Updated Job Class Description

B. Chief Operations Officer - Dr. Robert Sharpe

Executive Director of Maintenance - Justin Witt

1. **Tyner Middle High Academy Electrical Easement

VIII. Chief Financial Officer - Mary Ellen Heuton, CPA

A. **Approval of School Fees

IX. Chief Strategy Officer - Shannon Moody

A. **Proposed Policy Revision, Second Read

- 1.404 Appearance Before the Board
- 2.100 Fiscal Management
- 2.101 Duties of School System Employees
- 2.401 Gifts and Bequests
- 2.403 Personal Property Sales
- 2.803 Salary Deductions
- 4.203 Federal Programs
- 4.204 Career & Technical Education
- 4.206 Early Postsecondary Opportunities
- 4.2061 Enrollment in Advanced Courses
- 4.211 Work-based Learning and Apprenticeship Program
- 4.212 Charter School Application Process
- 4.2121 Charter School Renewal
- 4.2123 Charter School Authorizing Principles
- 4.2124 Charter School Agreements
- 4.2125 Charter School Oversight
- 4.2126 Charter School Revocation
- 4.304 High School Athletics
- 4.401 Textbook Selection Distribution and Care
- 4.407 Audio, Video, and Digital Records
- 4.501 School Volunteers
- 4.605 Lottery Scholarships

X. Board Matters

A. Steve Slater - District 1

- 1. **First and Final Read - 1.501 Visitors to the Schools

XI. Information Only

A. 2027-2028 Calendar, First Read

B. Legal Services Report

XII. Events/Announcements

- | | |
|---|--------------------------------------|
| March 16-20 | March 20 |
| Spring Break | Professional Development/No Students |
| March 26 | March 30 |
| Community Budget | Community Budget |
| Information Session | Information Session |
| Red Bank Middle School | Harrison Elementary School |
| April 2 | April 3 |
| Virtual - Facebook Live | Spring Holiday |
| | No School/Central Office Closed |
| April 6 | |
| Facilities and Finances Committees Meeting - 5:30pm | |

April 16
Work Session - 4:30pm
XIII. Adjourn

April 16
Board Meeting - 6:00pm

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Tim James Ed.S. District Athletic Director

Date: March 12, 2026

Subject: Soddy Daisy Wrestling State Championships

Board Agenda Category:

- Consent Agenda
- Action Item
- Reports and Information

2025–2026 Men’s State Wrestling Championships

It is with great pride that we recognize an extraordinary accomplishment by Soddy Daisy High School Wrestling. The program has achieved a historic milestone by winning both the TSSAA State Duals Championship and the TSSAA State Traditional (Individual) Championship for the third consecutive year.

This unprecedented “three-peat” in both team formats marks the first time a Chattanooga-area program has earned six combined state championships over a three-year period. The sustained excellence of this program reflects outstanding coaching, disciplined student-athletes, and strong school and community support.

North River Learning Community – District 1

- **School Board Member:** Mr. Steve Slater
- **Community Superintendent:** Dr. Lee Zigler
- **Principal:** Mrs. Angie Cass
- **Athletic Director:** Mr. Jared Hensley

Coaching Staff

- **Head Coach:** Brad Laxton
- **Assistant Coach:** Ashley Brooks
- **Assistant Coach:** Mason Smelcer
- **Assistant Coach:** Jake McClure

Team Roster

Chance Brooks
Chandlor Brooks
Colin Bull
Brody Castelin
Jackson Edmondson

Jacob Elsea
Tyson Flavin
Rayner Garcia
Fisher Higgins
William Holloway
Ayden Jenkins
Jake Laxton
Louden Laxton
Colton Meister
Nathaniel Mounghsiharat
Luke Myhan
Logan Rawlinson
Caden Roberts
Emmett Rose
Tucker Ross
Cooper Stroud

Opportunity 2030 Commitment Connection

- Every Student Learns
- Every Student Belongs
- Every School Equipped
- Every Employee Valued
- Every Community Served

Minutes

Hamilton County Department of Education

Hamilton County Board of Education Board Meeting – Regular Session

February 19, 2026, 6:00 P.M.

Board Room

3074 Claude Ramsey Pkwy

Chattanooga, TN 37421

Attendance taken at 6:11 P.M.

Mrs. Jill Black: Present

Mr. Ben Connor: Present

Mr. Ben Daugherty: Present

Mr. Larry Grohn: Present

Mrs. Felice Hadden: Present

Mrs. Karitsa Jones: Present

Mr. Gary Kuehn: Present

Mrs. Jodi Schaffer: Present

Mr. Steve Slater: Present

Mr. Joe Smith: Present

Ms. Jackie Thomas: Present

Superintendent Dr. Justin Robertson was present.

I. Roll Call

II. **Approval of the Agenda

Passed: Motion to Approve Agenda as Amended by Moving IX.C to IX.A.1 Policies on First Read

Passed with a Motion by Mrs. Felice Hadden and a Second by Mrs. Jodi Schaffer.

Mr. Joe Smith: Yes

Mrs. Jill Black: Yes

Mr. Ben Connor: Yes

Mr. Ben Daugherty: Yes

Mr. Larry Grohn: Yes

Mrs. Felice Hadden: Yes

Mrs. Karitsa Jones: Yes

Mr. Gary Kuehn: Yes

Mrs. Jodi Schaffer: Yes

Mr. Steve Slater: Yes

Ms. Jackie Thomas: Yes

Yes: 11; No: 0

III. Executive Session – No

IV. Pledge to the Flag and Meditation – Juan Moreno, Principal of East Ridge High School

V. Exemplars of Excellence

A. Remembering Tommie F. Brown
Jackie Thomas – District 4

VI. Board Member Disclaimer Statement - I declare that I have a [spouse, parent, grandparent, child, sibling, aunt, uncle, nephew, niece, relation-in-law or member of my household] who works for the school system and that the Board's vote on [budget, policies, etc.] may have an effect on my relative's employment. Even so, I hereby certify that I will cast my vote in the best interest of the school system.

Board Member Karitsa Jones recited the Board Member Disclaimer Statement.

VII. **Approval of the Consent Agenda

Passed: Motion to Approve the Consent Agenda

Passed with a Motion by Mr. Larry Grohn and a Second by Ms. Jackie Thomas.

Mr. Joe Smith:	Yes
Mrs. Jill Black:	Yes
Mr. Ben Connor:	Yes
Mr. Ben Daugherty:	Yes
Mr. Larry Grohn:	Yes
Mrs. Felice Hadden:	Yes
Mrs. Karitsa Jones:	Yes
Mr. Gary Kuehn	Yes
Mrs. Jodi Schaffer:	Yes
Mr. Steve Slater:	Yes
Ms. Jackie Thomas:	Yes

Yes: 11; No: 0

VII.A. Approval of the Minutes of the January 2026 Regular Session

VII.B. Executive Committee Report

- A. Approval of Avondale Fire Repair Services – IRF 26-013
- B. FY26 Budget Amendment – General Purpose for Technology Funds

VII.C. Deputy Superintendent – Dr. Sonia Stewart

VII.C.1. Field Trips

VII.C.1.a. Dr. Elaine Harper – Community Superintendent, Harrison Bay

VII.C.1.b. Dr. Shane Harwood – Community Superintendent, Rock Point

VII.C.1.c. Dr. Lee Ziegler – Community Superintendent, North River

VII.C.1.d. Dr. Tony Donen – Executive Principal, Workforce Development & College Schools Network

VII.D. Chief Financial Officer – Mary Ellen Heuton, CPA

VII.D.1. Bids/Contracts

VII.D.1.a. Request Approval of Contract for Temporary Staffing with ESS South Central, LLC

VII.D.1.b. Request Approval of Award RFP 26-28, Collections Agency Services

VII.D.1.c. Request Approval of Award RFP 26-31, Soddy Daisy Middle School Construction Manager at Risk

VII.D.2. Financial Reports

VII.D.3. Budget Amendments

VII.D.3.a. Federal Grants, State Grants, and Self-Funded Programs

VII.D.3.b. General Operating Amendments

VII.D.4. Grant Application Requests

VIII. Administrative Business Matters

VIII.A. Chief Talent Officer – Dr. Zac Brown

VIII.A.1. **Request for new and updated job class description

Passed: Motion to Approve New and Updated Job Class Description

Passed with a Motion by Mr. Gary Kuehn and a Second by Mrs. Felice Hadden

Mr. Joe Smith:	Yes
Mrs. Jill Black:	Yes
Mr. Ben Connor:	Yes
Mr. Ben Daugherty:	Yes
Mr. Larry Grohn:	Yes
Mrs. Felice Hadden:	Yes
Mrs. Karitsa Jones:	Yes

Mr. Gary Kuehn Yes
Mrs. Jodi Schaffer: Yes
Mr. Steve Slater: Yes
Ms. Jackie Thomas: Yes
Yes: 11; No: 0

IX. Board Matters

IX.A. Chief Strategy Officer – Shannon Moody

IX.A.1. Policies on First Read

- 1.404 Appearances Before the Board
- 2.100 Fiscal Management
- 2.101 Duties of School System Employees
- 2.401 Gifts and Bequests
- 2.403 Personal Property Sales
- 2.803 Salary Deductions
- 4.203 Federal Programs
- 4.204 Career & Technical Education
- 4.205 Magnet Programs
- 4.206 Early Postsecondary Opportunities
- 4.2061 Enrollment in Advanced Courses
- 4.211 Work-based Learning and Apprenticeship Program
- 4.212 Charter School Application Process
 - 4.2121 Charter School Renewal
 - 4.2123 Charter School Authorizing Principles
 - 4.2124 Charter School Agreements
 - 4.2125 Charter School Oversight
 - 4.2126 Charter School Revocation
- 4.304 High School Athletics
- 4.401 Textbook Selection Distribution and Care
- 4.407 Audio, Video, and Digital Records
- 4.501 School Volunteers
- 4.605 Lottery Scholarships

IX.B. Jodi Schaffer – District 7

Policy 6.702 Student Clubs and Organizations

IX.C. Felice Hadden – District 10

Policy 5.1042 Educator Diversity – Rescind

Moved by Motion to IX.A.1. Policies on First Read

IX.D. Ben Daugherty – District 2
Policy 6.206 Growth, Capacity, and Enrollment Management
Annual Capacity and Growth Report

X. Information Only

X.A. Legal Services Report

XI. Events/Announcements

March 2, 6:00 pm: District 9 and District 10 Community Forum Meeting

March 5, 5:00 pm: Policy and Finance Committees Meeting

March 12, 4:30 pm: Work Session

March 12, 6:00 pm: Quarterly Meeting

March 13: End of 3rd Quarter, Half Day for Students

March 16-20: Spring Break

March 23: Professional Development

XII. Adjourn

The meeting was adjourned at 7:13 p.m.

Chairperson

Date

Superintendent

Date

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Dr. Neelie Parker, Chief of Opportunity and Access

Date: March 12, 2026

Subject: Executive Committee Grant Approval

Board Agenda Category:

- Consent Agenda
 - Action Item
 - Reports and Information
-

Grant requests in excess of \$100,000, that do not obligate the Board to provide funds, can be approved by the Executive Committee.

The following grant request was approved by the Executive Committee in February 2026.

- Preschool Development Grant

Enclosure: Executive Committee Approval



3074 Claude Ramsey Parkway
Chattanooga, TN 37421

To: Joe Smith, Board Chairman
Dr. Justin Robertson, Superintendent

From: Dr. Neelie Parker

Date: February 2, 2026

Subject: Preschool Development Grant

Board Agenda Category:

- Consent Agenda
- Action Item
- Reports and Information
- Executive Committee Approval




The Preschool Development Grant (PDG) supports expanded access to early learning opportunities and increases the amount of available programming in Tennessee. Hamilton County Schools plans to apply for PDG funding to open four new integrated Pre-Kindergarten classrooms in four schools. The grant will support the costs associated with opening these new classrooms, including the purchase of supplies and materials, curriculum, and staff development.

New Positions (if applicable): N/A

Requested Award Amount: \$250,000

Grant requests in excess of \$100,000, that do not obligate the Board to provide funds, can be approved by the Executive Committee. Grant requests under \$100,000, that do not obligate the Board to provide funds, may also require Executive Committee approval, at the discretion of the Grants Department.

All Executive Committee approved grant requests will be placed on the following month's Board agenda.

Signed by:  <small>F9D74F108FAC48F...</small>	02/03/2026
Grant Budget Manager <small>Document signed by:</small>	Date
Signed by:  <small>9B1A1FEFD7D44DA...</small>	02/03/2026
Budget Unit Manager <small>Document signed by:</small>	Date
Signed by:  <small>0036F6A9277E41A...</small>	02/03/2026
Chief Financial Officer	Date

Executive Committee Approval

Signed by:
Dr. Justin Robertson 02/05/2026
4D763126556466...

Superintendent Date

Signed by:
Joe Smith 02/05/2026
A11684E245B840D...

Board Chairman Date

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Dr. Elaine Harper, Community Superintendent, HBLC

Date: March 12, 2026

Subject: Harrison Bay Overnight Field Trip Approval

Board Agenda Category:

- Consent Agenda
 - Action Item
 - Reports and Information
-

1. **Ooltewah High**-Two students from the Band were chosen to participate and perform in the All State Band Clinic that takes place in Nashville, Tennessee, at the Gaylord Opryland Hotel and Convention Center. They will depart April 10, 2026, and return April 13, 2026.
2. **East Hamilton High**-Thirteen students from the Softball Team will travel to Greenville, Tennessee, to compete in the Tiny Day-Red Edmonds Classic at Legion Field. They will depart April 16, 2026, and return April 18, 2026.
3. **Chattanooga School for the Liberal Arts**-Seventy five students enrolled in the DECA/Marketing Program will travel to the Georgia World Conference Center in Atlanta, Georgia, to participate in the DECA National Conference. They will depart April 25, 2026, and return April 28, 2026.
4. **Central High**-Fourteen students from JROTC will travel to Greenville, Kentucky, to participate in summer camp at Camp Wendell Ford. They will depart May 30, 2026, and return June 3, 2026.

Opportunity 2030 Commitment Connection

- Every Student Learns
- Every Student Belongs
- Every School Equipped
- Every Employee Valued
- Every Community Served

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 01/23/26 8:02 AM

Learning Community FRI/CTE Exceptional Ed PreK

School Ooltewah High Grade/Group/Team Band

Departure Date/Time 04/10/26 7:15AM Return Date/Time 04/13/25 2:00PM

Event/Venue TMEA All-State Band @ Gaylord Opryland Address 2800 Opryland Dr, Nashville, TN 37214

Instructional value Students will gain valuable knowledge and experience by participating in the All-State Band

Evaluation Students will perform in the All-State concert on Saturday, April 13th

Fee Requested \$ 100.00 How Acquired? Student/Parent

Total # of Students 2 Total # of Staff 2 Total # of Chaperones 0 Nurse Required: No

Number of subs needed 1 Funding source for subs HCS Sub Acct

• Total # of Students with 504 Plan 0 Modifications Needed _____

• Total # of Students with Disabilities 0 Modifications Needed _____

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

Other: _____

County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

Handicap Accessible Bus Cost \$ _____

Charter Bus (Board Approved) Premier Transportation Cost \$ _____

Cars List Driver(s) _____ Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Michael Griffith; Joshua Light

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 0

*Estimated cost to parent support groups for this trip \$ 100

*Projects students have undertaken to secure funds Fundraisers

*Co-ed trips require co-ed chaperones. Have you complied? Yes

*Travel itinerary attached with name/address of accommodations Yes

Teacher Name: Michael Griffith Date Submitted: 01/23/26 8:02 AM

Secretary Name & Approval: TINA LEE Approved - Secretary 01/23/26

Principal's Name & Approval: DONALD MULLINS Approved - Principal 01/23/26

Director Admin Name & Approval: _____

Director Name & Approval: _____

LC Super Admin Name & Approval: ALYSSA TEAL Approved - LC Assistant 01/26/26

LC Super Name & Approval: ELAINE HARPER Approved - LC Superintendent 01/26/26

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Overnight Day/Overnight (Must go to Board for Approval)

Today's Date: 02/01/26 11:49 AM

Learning Community FRI/CTE Exceptional Ed PreK

School East Hamilton High Grade/Group/Team 9-12, softball team
Departure Date/Time 04/16/26 10:00 a.m. Return Date/Time 04/18/26 8:00 p.m.
Event/Venue Tiny Day-Red Edmonds Softball Classic, Legion Field Address 1012 W. Summer St., Greeneville, TN 37743
Instructional value Skill improvement, teamwork, team bonding
Evaluation How much we improve

Fee Requested \$ 3000.00 How Acquired? School Funds, Student/Parent, Booster Club-Restricted

Total # of Students 13 Total # of Staff 5 Total # of Chaperones 0 Nurse Required: No

Number of subs needed 3 Funding source for subs HCS Sub Acct

- Total # of Students with 504 Plan 0 Modifications Needed
Total # of Students with Disabilities 0 Modifications Needed

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

Other:
County School Bus Cost \$ Bus # Driver's Name
Handicap Accessible Bus Cost \$
Charter Bus (Board Approved) Cost \$
Cars List Driver(s) Norma Nelson, Hunter Gremore, Shane Berry, Brent Eller, Amy Kapo Cost \$75.00

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Norma Nelson, Hunter Gremore, Shane Berry, Brent Eller, Amy Kapo

Chaperones:

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

*Overnight Field Trips

- *Number of students not attending for economic reasons 0
*Number of trips this group expects to take which will require funds 1
*Estimated cost to parent support groups for this trip \$ 3000
*Projects students have undertaken to secure funds Concession sales, playday, text/email donations, tee shirt sales
*Co-ed trips require co-ed chaperones. Have you complied? Yes
*Travel itinerary attached with name/address of accommodations Yes

Teacher Name: Norma Nelson Date Submitted: 02/01/26 11:49 AM

Secretary Name & Approval: STEPHANIE CRAMER Approved - Secretary 02/04/26

Principal's Name & Approval: BRENTLEY ELLER Approved - Principal 02/04/26

Director Admin Name & Approval:

Director Name & Approval:

LC Super Admin Name & Approval: ALYSSA TEAL Approved - LC Assistant 02/09/26

LC Super Name & Approval: ELAINE HARPER Approved - LC Superintendent 02/09/26

**HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval**

Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 02/05/26 11:07 AM

Learning Community FRI/CTE Exceptional Ed PreK

School CSLA Grade/Group/Team DECA-Marketing CTSO

Departure Date/Time 04/25/26 10 am Return Date/Time 04/28/26 11 pm

Event/Venue DECA National Conference/Georgia World Congress Center Address 285 Andrew Young International Blvd, Atlanta

Instructional value Students will be competing in marketing events with other high school students across the Nation.

Evaluation Students must test and present their marketing projects to industry professionals.

Fee Requested \$ 550.00 How Acquired? Student/Parent

Total # of Students 75 Total # of Staff 4 Total # of Chaperones 0 Nurse Required: No

Number of subs needed 4 Funding source for subs HCS Sub Acct

• Total # of Students with 504 Plan 0 Modifications Needed _____

• Total # of Students with Disabilities 0 Modifications Needed _____

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

Other: _____

County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

Handicap Accessible Bus Cost \$ _____

Charter Bus (**Board Approved**) Premier Transportation Cost \$ 2,000.00

Cars List Driver(s) _____ Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Kayla Burse, Jim Alverson, Travis Miller, Jennifer Miles

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 0

*Estimated cost to parent support groups for this trip \$ 500.00

*Projects students have undertaken to secure funds LA Coffee Shop weekly and Prom Fashion Show

*Co-ed trips require co-ed chaperones. Have you complied? Yes

*Travel itinerary attached with name/address of accommodations Yes

Teacher Name: Heather McIntyre Date Submitted: 02/05/26 11:07 AM

Secretary Name & Approval: LESLIE LINGERFELT Approved - Secretary 02/05/26

Principal's Name & Approval: DR MARY CATHERINE GATLIN Approved - Principal 02/05/26

Director Admin Name & Approval: _____

Director Name & Approval: _____

LC Super Admin Name & Approval: ALYSSA TEAL Approved - LC Assistant 02/11/26

LC Super Name & Approval: ELAINE HARPER Approved - LC Superintendent 02/11/26

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 02/20/26 11:56 AM

Learning Community FRI/CTE Exceptional Ed PreK

School Central High Grade/Group/Team 9-12/Army JROTC

Departure Date/Time 05/30/26 07:00AM Return Date/Time 06/03/26 3:00PM

Event/Venue JCLC Summer Camp (JROTC) Address Camp Wendell H. Ford St-1000-10 Greenville KY 42345

Instructional value Cadets learn leadership skills and ways to be challenged.

Evaluation Cadets will be evaluated on their ability to lead and demonstrate leadership abilities as a leader and a follower.

Fee Requested \$ 0.00 How Acquired? N/A

Total # of Students 14 Total # of Staff 3 Total # of Chaperones 1 Nurse Required: No

Number of subs needed 0 Funding source for subs _____

• Total # of Students with 504 Plan 0 Modifications Needed _____

• Total # of Students with Disabilities 0 Modifications Needed _____

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

Other: _____

County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

Handicap Accessible Bus Cost \$ _____

Charter Bus (**Board Approved**) Premier Transportation Cost \$ 0

Cars List Driver(s) _____ Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Major David Spencer, Chief Thomas Hager, 1SG Gabe Nichter

Chaperones: Leslie Sharp (Nurse)

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 0

*Estimated cost to parent support groups for this trip \$ 0

*Projects students have undertaken to secure funds 0

*Co-ed trips require co-ed chaperones. Have you complied? Yes

*Travel itinerary attached with name/address of accommodations Yes

Teacher Name: Major David E. Spencer Date Submitted: 02/20/26 11:56 AM

Secretary Name & Approval: KIMBERLY CRAWFORD Approved - Secretary 02/20/26

Principal's Name & Approval: LEANGELA ROGERS Approved - Principal 02/20/26

Director Admin Name & Approval: _____

Director Name & Approval: _____

LC Super Admin Name & Approval: ALYSSA TEAL Approved - LC Assistant 02/20/26

LC Super Name & Approval: ELAINE HARPER Approved - LC Superintendent 02/20/26

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Dr. Lee Ziegler, Community Superintendent, NRLC

Date: March 12, 2026

Subject: North River Overnight Field Trip Approval

Board Agenda Category:

- Consent Agenda
 - Action Item
 - Reports and Information
-

1. **Alpine Crest Elementary**-Fourteen students from the Beta Club will travel to Nashville, Tennessee, to participate in the annual Beta Club Convention at the Gaylord Opryland Hotel and Convention Center. They will depart June 21, 2026, and return June 23, 2026.

Opportunity 2030 Commitment Connection

- Every Student Learns
- Every Student Belongs
- Every School Equipped
- Every Employee Valued
- Every Community Served

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 02/23/26 9:41 AM

Learning Community FRI/CTE Exceptional Ed PreK

School Alpine Crest Elementary Grade/Group/Team Beta Club

Departure Date/Time 06/21/26 8:00am Return Date/Time 06/23/26 4:00pm

Event/Venue National Beta Convention - Nashville, TN Address 2800 Opryland Drive Nashville, TN 37214

Instructional value Students will compete in numerous competitions using the leadership and character skills worked on during beta club meetings

Evaluation evaluation at competitions

Fee Requested \$ 650.00 How Acquired? Student/Parent, Fundraiser(s)/Donation(s)

Total # of Students 14 Total # of Staff 2 Total # of Chaperones 0 Nurse Required: No

Number of subs needed 0 Funding source for subs _____

• Total # of Students with 504 Plan 1 Modifications Needed none

• Total # of Students with Disabilities 1 Modifications Needed none

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

Other: _____

County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

Handicap Accessible Bus Cost \$ _____

Charter Bus (Board Approved) _____ Cost \$ _____

Cars List Driver(s) Parents will transport their own child Cost \$ 0

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Clarissa Williams, Jennifer French

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 3

*Estimated cost to parent support groups for this trip \$ 600

*Projects students have undertaken to secure funds 1

*Co-ed trips require co-ed chaperones. Have you complied? Yes

*Travel itinerary attached with name/address of accommodations Yes

Teacher Name: Clarissa Williams Date Submitted: 02/23/26 9:41 AM

Secretary Name & Approval: KAREN PIERCE Approved - Secretary _____

Principal's Name & Approval: KIMBERLY RODEN Approved - Principal 02/24/26

Director Admin Name & Approval: _____

Director Name & Approval: _____

LC Super Admin Name & Approval: ALYSSA TEAL Approved - LC Assistant 02/25/26

LC Super Name & Approval: LEE ZIEGLER Approved - LC Superintendent 02/25/26

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Dr. Shane Harwood, Community Superintendent
Rock Point Learning Community

Date: March 12, 2026

Subject: Overnight Field Trips

Board Agenda Category:

- Consent Agenda
 - Action Item
 - Reports and Information
-

- #1. Chattanooga School for Arts and Sciences Upper** – Twenty High School Boys Varsity Soccer students will travel to Gatlinburg, Tennessee March 28-29, 2026 to participate in the Smoky Mountain Soccer Tournament.
- #2. Chattanooga School for Arts and Sciences Upper** – One High School Band student will travel to Nashville, Tennessee April 9-12, 2026, to be a part of the TNMEA All-State Premier Ensemble.
- #3. Lookout Valley Middle High School** – Thirty-Five 9th-12th grade Youth in Government students will travel to Nashville, Tennessee April 9-12, 2026, to engage in speaking opportunities, debates, and learn how our civil process works at the state level.
- #4. Red Bank High School** – One Band student will travel to Nashville, Tennessee April 9-12, 2026, to rehearse and perform with nationally recognized conductors and other students who made the All-State Band.
- #5. Chattanooga School for Arts and Sciences Upper** – Fifty-Five 9th-12th grade Youth in Government students will travel to Nashville, Tennessee April 16-19, 2026, to participate in the process of presenting and defending original legislation.
- #6. Signal Mountain Middle High School** – Twenty High School Girls Varsity Lacrosse students will travel to Sevierville, Tennessee April 24-25, 2026, to compete against Gatlinburg-Pittman and Sevier County High Schools in Lacrosse.
- #7. Lookout Valley Middle High School** – Twenty-Five Middle and High School Cheerleading Squad students will travel to Johnson City, Tennessee July 11-14, 2026, to attend the UCA Cheerleading Camp at ETSU.

- #8*. Signal Mountain Middle High School** – Fourteen Wrestling Team students traveled to Franklin, Tennessee February 19-21, 2026, to participate in the TSSAA State Wrestling Tournament.
- #9*. Signal Mountain Middle High School** – Thirty-Three High School JV and Varsity Girls Lacrosse students traveled to Franklin, Tennessee February 27-28, 2026, to compete against DI A Region 4 lacrosse schools which helps with post season.

Opportunity 2030 Commitment Connection

- Every Student Learns
- Every Student Belongs
- Every School Equipped
- Every Employee Valued
- Every Community Served

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 02/23/26 11:10 AM

Learning Community FRI/CTE Exceptional Ed PreK

School CSAS - Upper Grade/Group/Team HS Boys Varsity Soccer

Departure Date/Time 03/28/26 8:00 am Return Date/Time 03/29/26 2:00pm

Event/Venue Smoky Mountain Soccer Tournament Address Rocky Top Sports World 1870 Sports World Blvd. Gatlinburg, TN 37738

Instructional value Understanding of teamwork / dedication / perseverance.

Evaluation Verbal exchanges between Coaches and Players.

Fee Requested \$ 125.00 How Acquired? Student/Parent

Total # of Students 20 Total # of Staff 3 Total # of Chaperones 0 Nurse Required: No

Number of subs needed 0 Funding source for subs

• Total # of Students with 504 Plan 0 Modifications Needed

• Total # of Students with Disabilities 0 Modifications Needed

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

Other:

County School Bus Cost \$ Bus # Driver's Name

Handicap Accessible Bus Cost \$

Charter Bus (Board Approved) Cost \$

Cars List Driver(s) Students with parent permission/others driven by parents. Cost \$ 0

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Ryan Jacobs, Nick Siler, Casey Jacobs

Chaperones:

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

*Overnight Field Trips

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 1

*Estimated cost to parent support groups for this trip \$ 50.00

*Projects students have undertaken to secure funds None

*Co-ed trips require co-ed chaperones. Have you complied? Yes

*Travel itinerary attached with name/address of accommodations Yes

Teacher Name: Ryan Jacobs Date Submitted: 02/23/26 11:10 AM

Secretary Name & Approval: KIMBERLY ROGERS Approved - Secretary 02/23/26

Principal's Name & Approval: CHRISTIN CARLISLE Approved - Principal 02/23/26

Director Admin Name & Approval:

Director Name & Approval:

LC Super Admin Name & Approval: PAMELA KILGORE Approved - LC Assistant 02/24/26

LC Super Name & Approval: DAVID HARWOOD Approved - LC Superintendent 02/24/26

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 02/13/26 6:19 PM

Learning Community FRI/CTE Exceptional Ed PreK

School CSAS - Upper Grade/Group/Team 9-12/Band

Departure Date/Time 04/09/26 11:00 AM Return Date/Time 04/12/26 6:00 PM

Event/Venue TNMEA All-State/ Gaylord Opryland Hotel Address 2800 Opryland Dr, Nashville, TN 37214

Instructional value Students have worked on audition material, and was selected to be apart of a premiere ensemble of all the best students in the state of Tennessee. Will work with world class conductors to perform a concert.

Evaluation Concert Performance

Fee Requested \$ 0.00 How Acquired? N/A

Total # of Students 1 Total # of Staff 2 Total # of Chaperones 0 Nurse Required: No

Number of subs needed 1 Funding source for subs HCS Sub Account

• Total # of Students with 504 Plan 0 Modifications Needed

• Total # of Students with Disabilities 0 Modifications Needed

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

Other: _____

County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

Handicap Accessible Bus Cost \$ _____

Charter Bus (Board Approved) Premier Transportation Cost \$ through Title IV _____

Cars List Driver(s) _____ Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: James Albertson, Wimberly Kennedy

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 0

*Estimated cost to parent support groups for this trip \$ 0

*Projects students have undertaken to secure funds 0

*Co-ed trips require co-ed chaperones. Have you complied? Yes

*Travel itinerary attached with name/address of accommodations Yes

Teacher Name: James Albertson Date Submitted: 02/13/26 6:19 PM

Secretary Name & Approval: KIMBERLY ROGERS Approved - Secretary 02/17/26

Principal's Name & Approval: CHRISTIN CARLISLE Approved - Principal 02/18/26

Director Admin Name & Approval: _____

Director Name & Approval: _____

LC Super Admin Name & Approval: PAMELA KILGORE Approved - LC Assistant 02/25/26

LC Super Name & Approval: DAVID HARWOOD Approved - LC Superintendent 02/25/26

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 01/13/26 2:30 PM

Learning Community FRI/CTE Exceptional Ed PreK

School Lookout Valley Middle/High Grade/Group/Team 9th-12th/Youth in Government

Departure Date/Time 04/09/26 12:30 Return Date/Time 04/12/26 4:00

Event/Venue Youth in Government/Double Tree Hotel Address 315 4th Ave N, Nashville, TN 37219

Instructional value Students engage in public speaking opportunities, debate students from across the state, and learn how our civic process works at the state level.

Evaluation Students are evaluated through advisor scores, as well as verbal peer-reviews from program leaders and participants.

Fee Requested \$ 525.00 How Acquired? Student/Parent, Fundraiser(s)/Donation(s)

Total # of Students 35 Total # of Staff 3 Total # of Chaperones 0 Nurse Required: No

Number of subs needed 2 Funding source for subs HCS Sub Account

• Total # of Students with 504 Plan 4 Modifications Needed None

• Total # of Students with Disabilities 1 Modifications Needed None

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

Other: _____

County School Bus Cost \$ 2200 Bus # 49 Driver's Name Jamie Lee

Handicap Accessible Bus Cost \$ _____

Charter Bus (Board Approved) _____ Cost \$ _____

Cars List Driver(s) _____ Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Jacob Hutson, Lindsay Brown, Holland Johns

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 1

*Estimated cost to parent support groups for this trip \$ 0

*Projects students have undertaken to secure funds 3

*Co-ed trips require co-ed chaperones. Have you complied? Yes

*Travel itinerary attached with name/address of accommodations Yes

Teacher Name: Jacob Hutson Date Submitted: 01/13/26 2:30 PM

Secretary Name & Approval: DEANNE HENDERSON Approved - Secretary 01/14/26

Principal's Name & Approval: LEE ANN MCBRYAR Approved - Principal 01/23/26

Director Admin Name & Approval: _____

Director Name & Approval: _____

LC Super Admin Name & Approval: PAMELA KILGORE Approved - LC Assistant 01/28/26

LC Super Name & Approval: DAVID HARWOOD Approved - LC Superintendent 01/28/26

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 02/17/26 9:20 AM

Learning Community FRI/CTE Exceptional Ed PreK

School Red Bank High Grade/Group/Team 9-12 Band

Departure Date/Time 04/09/26 10:00AM Return Date/Time 04/11/26 1:00PM

Event/Venue All-State Honor Band/Opryland Resort & Convention Center Address 2800 Opryland Dr, Nashville, TN 37214

Instructional value The student has auditioned and made the top ensemble in the state. He will rehearse and perform with nationally recognized conductors and the other students who have made it to the All-State Band.

Evaluation The Evaluation will be a public performance at the end of the weekend.

Fee Requested \$ 0.00 How Acquired? Booster Club-Restricted

Total # of Students 1 Total # of Staff 2 Total # of Chaperones 0 Nurse Required: No

Number of subs needed 1 Funding source for subs HCS Sub Account

• Total # of Students with 504 Plan 0 Modifications Needed _____

• Total # of Students with Disabilities 0 Modifications Needed _____

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

Other: _____

County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

Handicap Accessible Bus Cost \$ _____

Charter Bus (**Board Approved**) Premier Transportation Cost \$ _____

Cars List Driver(s) Student will ride home with their legal guardian following the concert. Cost \$ 0.0

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Wimberly Kennedy & James Albertson (CSAS Band Director)

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 0

*Estimated cost to parent support groups for this trip \$ 0

*Projects students have undertaken to secure funds None

*Co-ed trips require co-ed chaperones. Have you complied? Yes

*Travel itinerary attached with name/address of accommodations Yes

Teacher Name: Wimberly Kennedy Date Submitted: 02/17/26 9:20 AM

Secretary Name & Approval: JOY ELLIS Approved - Secretary 02/17/26

Principal's Name & Approval: CHRISTOPHER TILLET Approved - Principal 02/17/26

Director Admin Name & Approval: _____

Director Name & Approval: _____

LC Super Admin Name & Approval: PAMELA KILGORE Approved - LC Assistant 02/23/26

LC Super Name & Approval: DAVID HARWOOD Approved - LC Superintendent 02/23/26

**HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval**

Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 02/17/26 11:16 AM

Learning Community FRI/CTE Exceptional Ed PreK

School CSAS - Upper Grade/Group/Team 9-12/Youth in Government

Departure Date/Time 04/16/26 12:00 p.m. Return Date/Time 04/19/26 5:30 p.m.

Event/Venue DoubleTree Hotel Nashville, TN/State Youth in Government Conference Address 315 4th Ave N, Nashville, TN 37219

Instructional value Students will present and defend original legislation.

Evaluation Students will attempt to pass their bills through committee and to the Governor's Cabinet.

Fee Requested \$ 550.00 How Acquired? Student/Parent, Fundraiser(s)/Donation(s)

Total # of Students 55 Total # of Staff 6 Total # of Chaperones 0 Nurse Required: No

Number of subs needed 5 Funding source for subs HCS Sub Account

• Total # of Students with 504 Plan 15 Modifications Needed None

• Total # of Students with Disabilities 0 Modifications Needed _____

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

Other: _____

County School Bus Cost \$ 3,000.00 Bus # N/A Driver's Name Jeritt Kelly

Handicap Accessible Bus Cost \$ _____

Charter Bus (**Board Approved**) _____ Cost \$ _____

Cars List Driver(s) _____ Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Kelly Davis, April Wyatt, Jennifer Fields, Christy Johnson, Ben Schulz, Chris Hendrix

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 1

*Estimated cost to parent support groups for this trip \$ 350

*Projects students have undertaken to secure funds Big-Little Dances, Pizza Sales & Volleyball

*Co-ed trips require co-ed chaperones. Have you complied? Yes

*Travel itinerary attached with name/address of accommodations Yes

Teacher Name: Kelly Davis Date Submitted: 02/17/26 11:16 AM

Secretary Name & Approval: KIMBERLY ROGERS Approved - Secretary 02/18/26

Principal's Name & Approval: CHRISTIN CARLISLE Approved - Principal 02/19/26

Director Admin Name & Approval: _____

Director Name & Approval: _____

LC Super Admin Name & Approval: PAMELA KILGORE Approved - LC Assistant 02/24/26

LC Super Name & Approval: DAVID HARWOOD Approved - LC Superintendent 02/24/26

HAMILTON COUNTY SCHOOLS

Request for Field Trip Approval

Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 01/27/26 1:47 PM

Learning Community
 FRI/CTE
 Exceptional Ed
 PreK

School Sign Mountain Middle/High Grade/Group/Team HS Girls Lacrosse (Varsity)
 Departure Date/Time 04/24/26 2:00 PM Return Date/Time 04/25/26 6:30 PM
 Event/Venue Gatlinburg-Pittman HS, Sevier County HS Address 150 Proffitt Rd, Gatlinburg, TN 37738; 1200 Dolly Parton Pkwy, Sevierville, TN 37862

Instructional value This weekend will complete our team's ability to play opponents representative from all regions within our Division (DI A). We hosted Gatlinburg-Pittman in Spring 25 (beat them in OT), its our turn to return the favor and travel to them this spring season. Adding Sevier County was a plus since we will be in the area. _____

Evaluation Another win over Gatlinburg-Pittman and continued success against opponents from DI A Region 1.

Fee Requested \$ 0.00 How Acquired? N/A

Total # of Students 20 Total # of Staff 2 Total # of Chaperones 0 Nurse Required: No

Number of subs needed 0 Funding source for subs _____

• Total # of Students with 504 Plan 0 Modifications Needed _____

• Total # of Students with Disabilities 0 Modifications Needed _____

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

Other: _____
 County School Bus Cost \$ _____ Bus # _____ Driver's Name _____
 Handicap Accessible Bus Cost \$ _____
 Charter Bus (**Board Approved**) _____ Cost \$ _____
 Cars List Driver(s) Transportation to and from games is to be provided by the parents Cost \$ 0

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Reed Dillard (Head Coach), Michelle Wilson (Assistant Coach)

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 2

*Estimated cost to parent support groups for this trip \$ 0

*Projects students have undertaken to secure funds Team Fees

*Co-ed trips require co-ed chaperones. Have you complied? Yes

*Travel itinerary attached with name/address of accommodations Yes

Teacher Name: Reed Dillard Date Submitted: 01/27/26 1:47 PM

Secretary Name & Approval: DEBBIE PRICE Approved - Secretary 01/28/26

Principal's Name & Approval: MICHAEL CARSON Approved - Principal 02/02/26

Director Admin Name & Approval: _____

Director Name & Approval: _____

LC Super Admin Name & Approval: PAMELA KILGORE Approved - LC Assistant 02/03/26

LC Super Name & Approval: DAVID HARWOOD Approved - LC Superintendent 02/03/26

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Overnight Day/Overnight (Must go to Board for Approval)

Today's Date: 01/28/26 11:48 AM

Learning Community FRI/CTE Exceptional Ed PreK

School Lookout Valley Middle/High Grade/Group/Team Middle and High School Cheerleading Squads
Departure Date/Time 07/11/26 8:15 am Return Date/Time 07/14/26 12:00pm
Event/Venue UCA Cheerleading Camp- ETSU Address 1276 Gilbreath Drive Johnson City, TN 37614
Instructional value Safety Skills Performance Confidence Stunts and Technique
Evaluation End of Camp performances and evaluations, applies to entire school sports seasons.

Fee Requested \$ 508.00 How Acquired? Student/Parent

Total # of Students 25 Total # of Staff 2 Total # of Chaperones 0 Nurse Required: No

Number of subs needed 0 Funding source for subs

- Total # of Students with 504 Plan 0 Modifications Needed
Total # of Students with Disabilities 0 Modifications Needed

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

Other:
County School Bus Cost \$ Bus # Driver's Name
Handicap Accessible Bus Cost \$
Charter Bus (Board Approved) Cost \$
Cars List Driver(s) parents of cheerleaders for 2026 squads Cost \$

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Jamie Taylor, Leana Ibach

Chaperones:

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

*Overnight Field Trips

- *Number of students not attending for economic reasons 0
*Number of trips this group expects to take which will require funds 1
*Estimated cost to parent support groups for this trip \$ 0
*Projects students have undertaken to secure funds 2
*Co-ed trips require co-ed chaperones. Have you complied? Yes
*Travel itinerary attached with name/address of accommodations Yes

Teacher Name: Jamie Taylor Date Submitted: 01/28/26 11:48 AM

Secretary Name & Approval: DEANNE HENDERSON Approved - Secretary 01/30/26

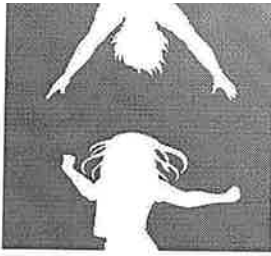
Principal's Name & Approval: LEE ANN MCBRYAR Approved - Principal 01/30/26

Director Admin Name & Approval:

Director Name & Approval:

LC Super Admin Name & Approval: PAMELA KILGORE Approved - LC Assistant 02/10/26

LC Super Name & Approval: DAVID HARWOOD Approved - LC Superintendent 02/10/26



Hamilton County Schools
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

Request for Early Approval

MEMORANDUM

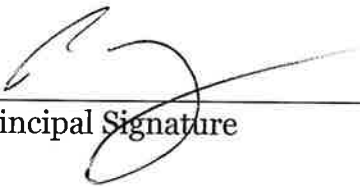
To: Executive Committee of the Board

School: **SMMHS**

Date: 2/9/296 Trip Dates: 2/19 - 2/21 2026

The attached request requires approval of the Board of Education. The reason this item was not submitted within the timeframe necessary for it to be placed on the agenda for a scheduled Board session is as follows:


Just qualified for event.



Principal Signature

2/9/24

Date

DocuSigned by:

E208EEDEFA17A4E8

Deputy Superintendent

02/18/2026

Date

APPROVED:

DS
Sm

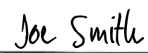
Signed by:

4D76312655B6468...

Superintendent Signature

02/18/2026

Date

Signed by:

A11684E245B840D...

Board Chairman Signature

02/18/2026

Date

HAMILTON COUNTY SCHOOLS

Request for Field Trip Approval

Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 02/09/26 10:57 AM



Learning Community



FRI/CTE



Exceptional Ed



PreK

School Sign Mountain Middle/High

Grade/Group/Team Wrestling Team

Departure Date/Time 02/19/26 3:00 pm

Return Date/Time 02/21/26 5:00 pm

Event/Venue TSSAA State Wrestling Tournament/Williamson County Ag. Expo. Park

Address 4215 Long Lane, Franklin, TN

Instructional value State Tournament

Evaluation NA

Fee Requested \$ 0.00 How Acquired? N/A

Total # of Students 14 Total # of Staff 3 Total # of Chaperones 5 Nurse Required: No

Number of subs needed 0

Funding source for subs _____

• Total # of Students with 504 Plan 0

Modifications Needed _____

• Total # of Students with Disabilities 0

Modifications Needed _____

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

Other: _____

County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

Handicap Accessible Bus Cost \$ _____

Charter Bus (**Board Approved**) _____ Cost \$ _____

Cars List Driver(s) Parents transporting students Cost \$ 0

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Brian Beasley, Houston Clements, Matthew Cate,

Chaperones: Dean Clements, Paul Shriner, Rob Uhorchuk, Randy McCallie, Brice Barton

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 0

*Estimated cost to parent support groups for this trip \$ 0

*Projects students have undertaken to secure funds NA

*Co-ed trips require co-ed chaperones. Have you complied? Yes

*Travel itinerary attached with name/address of accommodations Yes

Teacher Name: Beasley Date Submitted: 02/09/26 10:57 AM

Secretary Name & Approval: DEBBIE PRICE Approved - Secretary 02/09/26

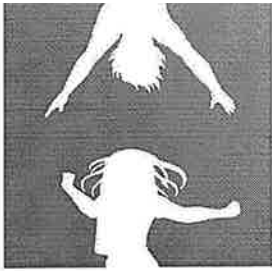
Principal's Name & Approval: MICHAEL CARSON Approved - Principal 02/10/26

Director Admin Name & Approval: _____

Director Name & Approval: _____

LC Super Admin Name & Approval: PAMELA KILGORE Approved - LC Assistant 02/10/26

LC Super Name & Approval: DAVID HARWOOD Approved - LC Superintendent 02/10/26



Hamilton County Schools
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

Request for Early Approval

MEMORANDUM

To: Executive Committee of the Board

School: Signal Mountain M/HS

Date: 1/27/2026 Trip Dates: 2/27/26 to 2/28/26

The attached request requires approval of the Board of Education. The reason this item was not submitted within the timeframe necessary for it to be placed on the agenda for a scheduled Board session is as follows:

Delayed schedule announcement from hosting venue (Page HS)

Still "working" Spring '26 Roster (season opens February 2nd)

Roster #'s to make the trip confirmed @ Player/Parent Mtg on 01/22/26

Principal Signature

2/23/26

Date

DocuSigned by:

F208EEDFA17A4E8...

Deputy Superintendent

02/24/2026

Date

APPROVED:

DS

SM

Signed by:

4D76312655B6468...

Superintendent Signature

02/25/2026

Date

Signed by:

A11684E243B840D...

Board Chairman Signature

02/25/2026

Date

HAMILTON COUNTY SCHOOLS

Request for Field Trip Approval

Overnight Day/Overnight (Must go to Board for Approval)

Today's Date: 01/27/26 12:22 PM

Learning Community FRI/CTE Exceptional Ed PreK

School Sign Mountain Middle/High Grade/Group/Team HS Girls Lacrosse (JV &V)
Departure Date/Time 02/27/26 2:00 PM Return Date/Time 02/28/26 5:00 PM (JV) 11:00
Event/Venue vs. Centennial HS @ Centennial HS; vs. Page HS @ Page HS; vs. Summit @ Page HS Address 5050 Mallory Ln, Franklin, TN 37076; 6281 Arno Rd, Franklin, TN 37064

Instructional value Regular season play for Spring '26. Centennial and Page are crucial DI A Region 4 opponents as they are the region we bump against in the post season. Page was the state champion last season, we hope this early trip in the season will aid our efforts down the road when meet them again.

Evaluation A couple W's over the weekend and great reps for our Junior Varsity!

Fee Requested \$ 0.00 How Acquired? N/A

Total # of Students 33 Total # of Staff 2 Total # of Chaperones 0 Nurse Required: No

Number of subs needed 0 Funding source for subs

Total # of Students with 504 Plan 0 Modifications Needed

Total # of Students with Disabilities 0 Modifications Needed

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

Other:
County School Bus Cost \$ Bus # Driver's Name
Handicap Accessible Bus Cost \$
Charter Bus (Board Approved) Cost \$
Cars List Driver(s) Transportation to and from games is to be provided by the parents Cost \$

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Reed Dillard (Head Coach), Michelle Wilson (Assistant Coach)

Chaperones:

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

*Overnight Field Trips

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 2

*Estimated cost to parent support groups for this trip \$ 0

*Projects students have undertaken to secure funds Team Fees

*Co-ed trips require co-ed chaperones. Have you complied? Yes

*Travel itinerary attached with name/address of accommodations Yes

Teacher Name: Reed Dillard Date Submitted: 01/27/26 12:22 PM

Secretary Name & Approval: DEBBIE PRICE Approved - Secretary 01/28/26

Principal's Name & Approval: MICHAEL CARSON Approved - Principal 02/02/26

Director Admin Name & Approval:

Director Name & Approval:

LC Super Admin Name & Approval: PAMELA KILGORE Approved - LC Assistant 02/03/26

LC Super Name & Approval: DAVID HARWOOD Approved - LC Superintendent 02/03/26

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Dr. Marques Stewart, Community Superintendent
Missionary Ridge Learning Community

Date: March 12, 2026

Subject: Overnight Field Trips

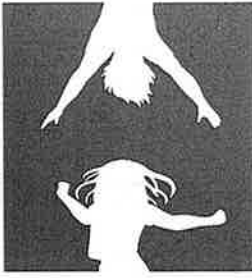
Board Agenda Category:

- Consent Agenda
- Action Item
- Reports and Information

#1*. **East Ridge High School** – Ten Wrestling Team students traveled to Franklin, Tennessee February 19-21, 2026, to participate in the State Wrestling Tournament.

Opportunity 2030 Commitment Connection

- Every Student Learns
- Every Student Belongs
- Every School Equipped
- Every Employee Valued
- Every Community Served



Hamilton County Schools
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

Request for Early Approval

MEMORANDUM

To: Executive Committee of the Board
School: East Ridge High School
Date: 2/13/26 Trip Dates: 2/19-2/21/2026

The attached request requires approval of the Board of Education. The reason this item was not submitted within the timeframe necessary for it to be placed on the agenda for a scheduled Board session is as follows:

Just found out some of our wrestlers made States

John Moxero
Principal Signature

2/13/26
Date

DocuSigned by:
Eric Dent
F208EEDEFA17A4E8
Deputy Superintendent

02/18/2026
Date

APPROVED:

DS
Sm
Signed by:
Dr. Justin Robertson
4D76312655B6468
Superintendent Signature

02/18/2026
Date

Signed by:
Joe Smith
A11884E245B840D
Board Chairman Signature

02/18/2026
Date

HAMILTON COUNTY SCHOOLS

Request for Field Trip Approval

Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 02/11/26 1:52 PM

Learning Community FRI/CTE Exceptional Ed PreK

School East Ridge High Grade/Group/Team wrestling team

Departure Date/Time 02/19/26 6:00 pm Return Date/Time 02/21/26 7:00pm

Event/Venue State wrestling tournament Address 4215 Long Lane Franklin Tennessee 37064

Instructional value Sportsmanship

Evaluation Top six will receive a metal

Fee Requested \$ 0.00 How Acquired? N/A

Total # of Students 10 Total # of Staff 5 Total # of Chaperones _____ Nurse Required: No

Number of subs needed 1 Funding source for subs HCS Sub Account

• Total # of Students with 504 Plan 0 Modifications Needed _____

• Total # of Students with Disabilities 0 Modifications Needed _____

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

Other: _____

County School Bus Cost \$ _____ Bus # _____ Driver's Name _____

Handicap Accessible Bus Cost \$ _____

Charter Bus (Board Approved) _____ Cost \$ _____

Cars List Driver(s) Parents will be driving the wrestlers Cost \$ 0

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Caleb Waldrep, Ryan Cooper, Jason Courtney, Nicole Courtney, Chris Bird

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 0

*Estimated cost to parent support groups for this trip \$ 0

*Projects students have undertaken to secure funds 0

*Co-ed trips require co-ed chaperones. Have you complied? Yes

*Travel itinerary attached with name/address of accommodations Yes

Teacher Name: chris bird Date Submitted: 02/11/26 1:52 PM

Secretary Name & Approval: ANGELA CAMPO Approved - Secretary 02/17/26

Principal's Name & Approval: JUAN MORENO Approved - Principal 02/17/26

Director Admin Name & Approval: _____

Director Name & Approval: _____

LC Super Admin Name & Approval: PAMELA KILGORE Approved - LC Assistant 02/17/26

LC Super Name & Approval: DR. MARQUES STEWART Approved - LC Superintendent 02/17/26

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Dr. Tony Donen, Executive Principal, WDCS

Date: March 12, 2026

Subject: WDCS Overnight Field Trip Approval

Board Agenda Category:

- Consent Agenda
 - Action Item
 - Reports and Information
-

1. **STEM School**-Ten students from the Robotics Club will travel to the America's Center Complex in St. Louis, Missouri, to compete in the World Championship VEX V5 Robotics Tournament. They will depart April 21, 2026, and return April 24, 2026.

Opportunity 2030 Commitment Connection

- Every Student Learns
- Every Student Belongs
- Every School Equipped
- Every Employee Valued
- Every Community Served

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Overnight **Day/Overnight** (Must go to Board for Approval)

Today's Date: 02/22/26 4:08 PM

Learning Community FRI/CTE Exceptional Ed PreK

School STEM School Grade/Group/Team Robotics Club
Departure Date/Time 04/21/26 7:45am Return Date/Time 04/24/26 7:00pm
Event/Venue America's Center Convention Complex Address 701 Convention Plaza, St. Louis, Missouri 63101
Instructional value World Championship for VEX V5 Robotics
Evaluation Having earned the spot based on awards gained at State. Students will compete with people from around the world.

Fee Requested \$ 0 How Acquired? Booster Club-Restricted

Total # of Students 10 Total # of Staff 1 Total # of Chaperones 0 Nurse Required: No

Number of subs needed 1 Funding source for subs HCS Sub Acct

- Total # of Students with 504 Plan 0 Modifications Needed _____
- Total # of Students with Disabilities 0 Modifications Needed _____

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

Other: _____
 County School Bus Cost \$ _____ Bus # _____ Driver's Name _____
 Handicap Accessible Bus Cost \$ _____
 Charter Bus (Board Approved) _____ Cost \$ _____
 Cars List Driver(s) _____ Parents will cover transportation and hotel accommodations. Each parent/guardian will stay with their student when not at the tournament. Cost \$ 0

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Sheila Femal or Dustin Karas

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 0

*Estimated cost to parent support groups for this trip \$ 0

*Projects students have undertaken to secure funds 0

*Co-ed trips require co-ed chaperones. Have you complied? Yes

*Travel itinerary attached with name/address of accommodations Yes

Teacher Name: Sheila Femal Date Submitted: 02/22/26 4:08 PM

Secretary Name & Approval: AMY ROBINSON Approved - Secretary 02/23/26

Principal's Name & Approval: JIM DAVID Approved - Principal 02/23/26

Director Admin Name & Approval: _____

Director Name & Approval: _____

LC Super Admin Name & Approval: ALYSSA TEAL Approved - LC Assistant 02/24/26

LC Super Name & Approval: TONY DONEN Approved - LC Superintendent 02/24/26

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Mary Ellen Heuton, Chief Finance Officer
Lindsay Cepero, Director of Procurement

Date: March 12, 2026

Subject: Bids/Contracts

Board Agenda Category:

- Consent Agenda
 - Action Item
 - Reports and Information
-

1. Attached for your approval are for the following:
 - A. Amendment to RFP 23-13 Student Transportation Services
 - B. Award RFP 26-27, Health & Welfare Benefits Broker / Consultant Services
 - C. Award RFP 26-34, HCS E-Rate Internet Service Provider and Data Services
 - D. Award BID 26-36, Commodity Processing for the SN Program FY 27

2. Recommend approval as presented.

Opportunity 2030 Commitment Connection

- Every Student Learns
- Every Student Belongs
- Every School Equipped
- Every Employee Valued
- Every Community Served

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Dr. Robert Sharpe, Chief Operations Officer
Brandon Allen, Director of Transportation

Date: March 12, 2026

Subject: Amendment to RFP 23-13 Student Transportation Services

Board Agenda Category:

- Consent Agenda
 - Action Item
 - Reports and Information
-

Approve Amendment No. 2 to RFP 23-13, Student Transportation Services, with First Student, Inc., to exercise the remaining renewal option extending the agreement through June 30, 2031; authorize the addition of one (1) on-site location safety manager; and update the compensation fee schedule applicable to the renewal term. The estimated annual expenditure for these services is approximately \$14,000,000 and will be funded through budgeted and approved General Purpose funds.

On February 16, 2023, the Board of Education awarded RFP 23-13, Student Transportation Services, to First Student, Inc. to provide general and primary student transportation services for the District. The initial contract term extends through the 2026–2027 school year, ending June 30, 2027, and includes renewal options for additional contract years.

On January 16, 2025, the Board approved Amendment No. 1 to add services related to First Student's FirstServes™ training program, driver-only services, and van transportation services to support operational improvements and service enhancements.

For the past seven years, First Student, Inc. has successfully provided student transportation services to Hamilton County Schools and has been a reliable partner to the HCS Transportation Department, supporting consistent, high-quality service for students and the broader community.

Approval of Amendment No. 2 and early confirmation of the remaining renewal term will provide both the District and the vendor with long-term operational certainty. This commitment enables First Student to initiate planned fleet replacements, equipment upgrades, and safety enhancements, ensuring continued delivery of safe, reliable, and modern transportation services. Early approval also allows HCS to establish renewal-related compensation rates for accurate multi-year budget planning and financial forecasting.

This amendment will extend a successful and well-performing transportation agreement, reinforce service stability, enhance safety oversight through the addition of an on-site safety manager, and support strategic planning for both operational and budgetary needs. It ensures continued excellence in transportation services for HCS students and the community through June 30, 2031.

Attachment:

- Second Amendment to Student Transportation Services

Opportunity 2030 Commitment Connection

- Every Student Learns
- Every Student Belongs
- Every School Equipped
- Every Employee Valued
- Every Community Served

**SECOND AMENDMENT
TO
STUDENT TRANSPORTATION MANAGEMENT SERVICES (RFP 23-13)**

THIS SECOND AMENDMENT, is made and entered into 12th day of March, 2026 by and between the Hamilton County Board of Education ("HCS"), and First Student, Inc. ("Vendor").

WHEREAS, the HCS entered into an Agreement with the Vendor through Solicitation RFP 23-13, Student Transportation Management Services on the 16th day of February, 2023 ("Agreement"); and

WHEREAS, the Agreement was amended on the 16th day of January, 2025, to incorporate additional services as outlined in the First Amendment; and

WHEREAS, the Agreement provides for the option to renew upon mutual agreement of the Parties; and

WHEREAS, the original Agreement term concludes on June 30, 2027, and the Parties desire to exercise the additional four-year renewal period extending the Agreement through June 30, 2031; and

WHEREAS, the Parties also desire to amend the Agreement to require the Vendor to provide an additional on-site Location Safety Manager, resulting in two (2) on-site Location Safety Managers dedicated to HCS operations; and

WHEREAS, the additional Location Safety Manager will perform and support the general responsibilities outlined in the Vendor's original RFP response, including enhancement of training for bus drivers and bus monitors;

NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING AND THE MUTUAL COVENANTS CONTAINED HEREIN, IT IS AGREED AS FOLLOWS:

- 1) Renewal Term.
 - a. The Agreement is hereby renewed for an additional four-year period beginning July 1, 2027, and ending June 30, 2031, pursuant to the renewal provisions of the original Agreement.

2) Additional On-Site Location Safety Manager.

- a. Vendor shall provide one (1) additional on-site Location Safety Manager, for a total of two (2) on-site Location Safety Managers dedicated to HCS. The additional position shall meet and perform the general responsibilities described in the Vendor’s original RFP response for Student Transportation Management Services. This added capacity shall further provide for increased safety training and support to bus drivers and bus monitors.

3) Compensation.

- a. Any fee adjustments or rate changes related to the renewal of services and additional on-site Location Safety Manager shall be reflected in the updated Fee Schedule/Contract Rates attached as Exhibit A, which shall supersede all previously agreed-upon fee schedules.

4) Effective Date.

- a. This Second Amendment shall be effective upon execution by both parties. Notwithstanding the foregoing, the renewal term, requirement for the additional on-site Location Safety Manager, and adjusted compensation fee schedule shall commence on July 1, 2027

Except as expressly set forth herein, all of the terms, covenants and conditions of the Agreement, as previously amended, shall remain in full force and effect.

This Amendment is hereby accepted and confirmed by the signatures of the authorized representatives below.

FIRST STUDENT, INC.

HAMILTON COUNTY BOARD OF EDUCATION

Signature

Signature

Print Name

Print Name

Title

Title

Date

Date

**EXHIBIT A
FEE SCHEDULE/CONTRACT RATES**

The following fee schedule shall supersede the existing Fee Schedule/Contract Rates of those previously agreed upon between HCS and Vendor.

Vehicle Type		Number of Days Per Year	Cost Per Bus Per Day			
		173	2027-2028	2028-2029	2029-2030	2030-2031
School Years						
Vehicle Type:						
	Regular Transportation					
	Bus Type: 84 Passenger	59	658.38	678.13	698.47	719.42
	Bus Type: District Type A, FS Driver	2	598.86	616.83	635.33	654.39
	Bus Type: Van	7	483.81	498.32	513.27	528.67
	Bus Aides/Monitors	Approx 41	172.38	177.55	182.88	188.37
	Special Education Transportation					
	Bus Type A	74	658.38	678.13	698.47	719.42
	Bus Aides/Monitors	Approx 74	172.38	177.55	182.88	188.37
Misc. Transportation Items						
	Summer School		658.38	678.13	698.47	719.42
	Summer School - District Type A- FS Driver		598.86	616.83	635.33	654.39
	Summer School Van		483.81	498.32	513.27	528.67
	Saturday School		658.38	678.13	698.47	719.42
	Saturday School - District Type A- FS Driver		598.86	616.83	635.33	654.39
	Saturday School Van		483.81	498.32	513.27	528.67
	After School		137.11	141.22	145.46	149.82
	Noon Day		137.11	141.22	145.46	149.82
	Sports/Activity Trips - Cost Per Mile		N/A	N/A	N/A	N/A
	Sports/Activity Trips - Cost Per Hour		74.52	76.76	79.06	81.43
	Sports/Activity Trips - Minimum Charge Per Trip		149.04	153.52	158.12	162.86

FirstServes™ Pricing	
FirstServes™ Year 1 - 2027-2028	
First Student Route Full Service	63,190.23
Independent Contractors Training and First ACTS	24,813.20
Total Year 1	88,003.43
FirstServes™ Year 2 - 2028-2029	
First Student Route Full Service	64,769.98
Independent Contractors Training and First ACTS	25,433.53
Total Year 2	90,203.51
FirstServes™ Year 3 - 2029-2030	
First Student Route Full Service	66,389.23
Independent Contractors Training and First ACTS	26,069.37
Total Year 3	92,458.60
FirstServes™ Year 4 - 2030-2031	
First Student Route Full Service	68,048.96
Independent Contractors Training and First ACTS	26,721.10
Total Year 4	94,770.06

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Dr. Zac Brown & Chief Talent Officer
Penny Murray & Executive Director of Human Capital and Financial Solutions

Date: March 12, 2026

RE: Award Request for Proposal RFP 26-27, Health & Welfare Benefits Broker /
Consultant Services

Board Agenda Category:

- Consent Agenda
 - Action Item
 - Reports and Information
-

Award Request for Proposal No. 26-27, Health & Welfare Benefits Broker/Consultant Services to The Baldwin Group for comprehensive brokerage and consulting services, on an as needed basis, for an initial term of a three (3) year period with the option to renew for an additional period of three (3) years. Expenditures will be from the Internal Service Fund.

On December 18, 2025, the Procurement Department advertised Request for Proposal No. 26-27, Health & Welfare Benefits Broker/Consultant Services to obtain proposals for comprehensive brokerage and consulting services. Two (2) vendors submitted RFP responses, based on the evaluation criteria listed in the RFP and the selection committee's recommendations, recommendation was made for the award to The Baldwin Group.

The Baldwin Group was selected through the competitive RFP process based on their demonstrated expertise, proven performance, and alignment with the district's strategic and financial objectives. Baldwin provides comprehensive brokerage and consulting services, including benefits plan design, vendor negotiations, compliance and regulatory support, actuarial and utilization analysis, financial modeling, and employee communication and education.

As the district's current broker, Baldwin has developed extensive institutional knowledge of Hamilton County Schools' benefit programs, workforce demographics, and operational needs. This continuity allows for efficient implementation of initiatives and minimizes disruption to employees and departments. With Baldwin's partnership, the district has successfully implemented cost-containment and plan optimization strategies, including

pharmacy benefit management reforms and network evaluations, resulting in significant projected and realized savings.

Baldwin's proposal demonstrated a strong commitment to transparency, accountability, and measurable outcomes. Their data-driven approach, market benchmarking, and proactive risk management support the district's goal of maintaining competitive, sustainable benefit programs while responsibly stewarding public resources. Additionally, their established relationships with carriers and vendors strengthen the district's negotiating position and service delivery.

Based on technical qualifications, past performance, competitive pricing, and overall value, The Baldwin Group was determined to be the best partner to support the district's long-term benefits strategy.

Attachments:

- Master Service Agreement between HCS and The Baldwin Group

Opportunity 2030 Commitment Connection

- Every Student Learns
- Every Student Belongs
- Every School Equipped
- Every Employee Valued
- Every Community Served

Master Services Agreement

This Master Services Agreement (“Agreement”) is between **Hamilton County Schools** (hereinafter the “**Client**”) and **The Baldwin Group Southeast, LLC** (hereinafter the “**Firm**”), collectively herein referred to as a “**Party**” or the “**Parties**.”

WHEREAS, Client has issued **RFP 26-27 Benefit Consulting Brokerage Services** and the Firm has submitted a response thereto; and

WHEREAS, the RFP, any addenda thereto, and the Firm’s proposal shall be incorporated herein by reference as if fully set forth and physically attached hereto; and

WHEREAS, Client wishes to obtain the assistance of the Firm with strategic benefit planning, design, funding, administration, and communication with respect to its employee benefit programs; and

WHEREAS, the Firm has superior knowledge and expertise in assisting employers with designing and servicing employee benefit plans; and

WHEREAS, the Parties wish to set forth their respective expectations; and

Now, therefore, for good and valuable consideration, the receipt and sufficiency of which is hereby mutually acknowledged, the Parties hereby agree as follows:

1. Scope of Services to be Provided by the Firm

The Firm shall provide services and solutions for the benefit of the Client, as detailed in the Scope of Services, attached herewith as specifically incorporated as **Exhibit 1**.

From time to time, and to the extent the Scope of Services requires amendment, such amendment may be made by the attaching of an Amended Scope of Services herewith as a revised **Exhibit 1**. Any such written amendment of the Scope of Services will only occur upon the prior mutual consent of the Parties and shall supersede any prior agreed upon Scope of Services to this Agreement.

2. Disclosure and Record Keeping

- A. **Full Disclosure.** Client has the right to approve any arrangements and/or the utilization of any intermediaries in connection with, or arising out of, or in any way related to Client's insurance and risk management program(s). The Firm must seek approval from Client prior to utilization of any of the above in connection with the Client's insurance and risk management program.
- B. **Record Keeping.** The Firm will maintain accurate and current files including, but not limited to, insurance policies and correspondence with insurers and brokers, in accordance with industry standard record retention practices, or as otherwise directed by Client.

3. Term & Termination

- A. **Term.** This initial term of this Agreement shall be three (3) years, commencing on **June 1, 2026** and ending **May 31, 2029** (“Initial Term”). Upon Mutual written agreement of both parties, this Agreement may be renewed, in whole or in part, for an additional period of three (3) years, increments at the discretion of Hamilton County Schools.
- B. **Termination.** This Agreement may be terminated by either party only as follows:
 - i. Effective upon thirty (30) days advance written notice to the other party stating that such other party is in breach of any of the provisions of this Agreement, provided such breach (if able to be cured) is not cured within fifteen (15) days after the notice is received;

- ii. Effective upon sixty (60) days advance written notice to the other party given with or without reason; provided such notice is given after the Initial Term; or
- iii. By mutual written agreement of the parties.

4. Cost of Services

The Firm's professional services and consulting fees are based upon time expended by specific individuals. The fees do not include out-of-pocket expenses. Client agrees to pay the Firm's professional services and consulting fees as outlined in **Exhibit 2**, as attached herewith and specifically incorporated by reference. These fees are due and payable in quarterly installments and the Firm agrees to submit invoices to Client on a quarterly basis.

Additional programs and services will be offered and provided on a project basis for an additional fee to be disclosed in writing and shall be undertaken upon mutual written agreement between the Firm and Client. Such programs and services may include, without exclusion, advising on retiree medical plans, conducting special employee surveys, preparation of employee communication materials, and consulting on additional voluntary benefit programs.

5. Client's Responsibilities

Client agrees to provide the Firm with the necessary data, records and other information that the Firm requires in order to perform the services agreed to upon the term of this Agreement. Such data, records and other information shall include, without limitation: written plan materials and documents, contracts, policies, notices, enrollment data, disenrollment data, and employer census data. The data, records and other information shall be provided as of the effective date of this Agreement and shall be updated promptly and timely as necessary throughout the term of this Agreement. The Firm's ability to provide Client with the services provided for in this Agreement are specifically and unconditionally inured upon the Firm's receipt of accurate and timely information from Client. The Firm will not independently verify or authenticate data, records, and other information provided by or on behalf of Client. Client shall be solely responsible for the accuracy and completeness of such data, records and other information furnished to the Firm.

Client agrees to notify the Firm as soon as possible of any proposed amendments to the writings and legal documents governing Client's employee benefits programs and plans, to the extent that any such amendments would affect the Firm's performance of its obligations under this Agreement.

6. Records and Protected Health Information

All sensitive information is agreed to be handled in a manner consistent with State of Tennessee and any other applicable federal legal requirements, or any other United States jurisdictional law(s), in order to maintain the ability to perform its duties and obligations as provided for in this Agreement, such as those that may arise in connection with the operation of the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"). Furthermore, the Firm understands and specifically agrees to limit its use and disclosure of individually identifiable protected health information ("PHI") to the Minimum Required Standard, as such term is defined under HIPAA. Accordingly, a legally sufficient and binding Business Associate Agreement ("BAA") shall be executed between the parties and attached herewith as **Exhibit 3** to this Agreement.

7. Independent Contractor

It is understood and agreed that the specific individuals who are assigned by the Firm to perform the services contemplated hereunder are engaged by Client as independent contractors thereof. All employees and agents of the Firm

performing such services shall use reasonable efforts to follow written, oral, or electronically transmitted (i.e., sent via facsimile or e-mail) instructions from Client as to the form of policy and procedure requirements.

8. Fiduciary Responsibility

Client understands and specifically acknowledges that:

- A. The Firm shall have no discretionary authority or discretionary control respecting the management of any of the employee benefit plans;
- B. The Firm shall exercise no authority or control with respect to management or disposition of the assets of Client's employee benefit plans; and
- C. The Firm shall perform services pursuant to this Agreement in a non-fiduciary capacity.

The Firm is solely an insurance broker and professional services consultant and exerts no discretionary control over plan assets; thus, in the event Client's employee welfare benefit plan or plans are deemed to be governed by the Employee Retirement Income Security Act of 1974 ("ERISA"), Client, and not the Firm, shall be, and is, the ERISA fiduciary for the plan or plans.

9. Legal Compliance

The Firm is not licensed to practice law and the services provided under the terms of this Agreement are not intended as a substitute for legal advice. Client, and not the Firm, shall be solely responsible for complying with, and consulting with legal counsel, respecting the legal obligations contemplated under the terms of this Agreement, as well as Client's compliance obligations arising under federal and state insurance, employee benefits, privacy and security, labor laws and regulations, and the like (including, without limitation, ERISA, HIPAA, COBRA, FMLA, MHPAEA and the Internal Revenue Code or "IRC"). Client is also solely responsible for determining, and consulting with legal counsel with respect to, the legal sufficiency of written documents, government filings, and other participant disclosures relating to Client's employee welfare benefit plans, including but not limited to plan documents, summary plan descriptions, insurance policies and contracts, notices, and communications materials (including annual and periodic notices), including those that may be provided by the Firm. The responsibilities of Client include, without limitation, meeting its reporting and disclosure obligations under ERISA, the filing of the annual Form 5500, conducting any discrimination testing that may be required under the IRC for its employee benefit plans and programs, and complying with federal and state privacy and security laws (including HIPAA). Client is encouraged to consult with appropriate and experienced legal counsel prior to entering any insurance policies, contracts, or other vendor arrangements.

The Firm shall maintain in effect all licenses it is required by the state of Tennessee, or any other United States jurisdictional law(s), to maintain its ability to perform its duties and obligations as provided for in this Agreement.

10. Confidentiality

Each party (in such capacity, "Recipient") will not access or use Confidential Information of the other (in such capacity, "Discloser") for any purpose other than performance of its obligations or receipt of benefits hereunder and shall maintain such information in confidence using reasonable care consistent with applicable law. Recipient may disclose the Discloser's Confidential Information to Recipient's employees, attorneys, advisors, and contractors who have a legitimate "need to know", provided that Recipient ensures that all such entities and persons are obligated to and do comply with confidentiality obligations consistent with (and no less restrictive than) this Section. The term "Confidential Information" means the provisions of this Agreement (which shall be the Confidential Information of both parties, subject to the following sentence), and any and all information, written or oral, provided or made available by or on behalf of one party

or its affiliates, contractors, or vendors to the other party or its affiliates, contractors, or vendors in connection with this Agreement or the parties' relationship hereunder, whether or not designated as confidential. Notwithstanding anything to the contrary herein, Client is a Tennessee public local education agency and is subject to the Tennessee Public Records Act and other applicable public records and open government laws. Accordingly:

- No provision of this Agreement shall be interpreted to prevent Client from complying with applicable law or responding to public records requests without prior notice.
- Any records in the possession of Client may constitute public records subject to disclosure unless exempt under applicable law, and Client shall have sole authority to determine whether a record is subject to disclosure or exemption.
- To the extent legally permitted and practicable, Client will use commercially reasonable efforts to provide notice to Discloser of a request specifically seeking Discloser's Confidential Information; however, failure to provide such notice shall not constitute a breach of this Agreement, and Client shall not be required to delay or withhold disclosure where doing so would violate applicable law or required response timelines.
- Discloser acknowledges that pricing, payment information, and contract terms maintained by Client may be public records.

Confidential Information shall not include information that:

- (a) is publicly available other than through breach of this Agreement;
- (b) is lawfully received without restriction; or
- (c) is independently developed without use of Confidential Information.

Client may disclose Confidential Information as required to enforce this Agreement or comply with legal or regulatory requirements.

11. Insurance

During the term of this Agreement, the Firm shall procure and maintain for itself and its employees all insurance coverage as required by federal or state law.

12. Indemnification

Firm shall indemnify, defend, save and hold harmless Client, the school board, administration, and their agents and employees from any and all suits, claims, actions or damages of any nature brought because of, arising out of, or related to the contractor's performance under the terms of this contract, including the work of any sub-contractor, and without regard to any allegations of fault.

13. Limitation of Liability

Except for a party's liability arising out of a breach of the Confidentiality section of this Agreement, neither the Firm's nor the Client's Company shall be liable for any lost profits or for any indirect, incidental, consequential, punitive or other special damages suffered by the Firm or the Client arising out of or related to this Agreement, even if advised of the possibility of such damages, except when such damages are caused by the gross negligence or willful misconduct of the parties to this Agreement, including, without limitation, its employees, agents, or its subcontractors.

14. Miscellaneous

- A. This Agreement, together with all Exhibits & Attachments, constitutes the entire agreement between the parties, and any other warranties or agreements are hereby superseded. No amendment, modification, or waiver of any provision of this Agreement shall be binding unless in writing and signed by an appropriate officer or duly authorized employee

of each party to the Agreement. To the extent subordinate or specific vendor services sub-agreements are adopted under the terms of this Agreement, such sub-agreements shall be included in the attached **Exhibit 4**, attached herewith and specifically incorporated by the herein reference to same.

- B. If any provision set forth in the Agreement is invalid or unenforceable under any law, the validity of the remainder of the Agreement shall not be affected and such provision shall be deemed modified to the minimum extent necessary to make it consistent with applicable law. The modified provision shall be enforceable and enforced, provided it does not impose on any party obligations or benefits that are materially greater than those provided under the original provision.
- C. Under no circumstances shall failure by either Party to insist upon compliance with any provision of this Agreement, or either Party's delay or failure to exercise of any right or remedy under this Agreement, operate to waive or modify any such provision, right or remedy or render it unenforceable as to any other time or occurrence.
- D. Neither Party may assign all or a portion of its rights or duties hereunder without the prior written consent of the other Party.
- E. In the event of any litigation or arbitration between the Parties arising out of, respecting, caused by, concerning, or relating to this Agreement, or the breach thereof, or the relationship or activities of the parties to this Agreement, the prevailing Party shall be entitled to recover reasonable attorneys' fees and costs.
- F. Any notice, demand, or request given in accordance with this Agreement shall be given by personal delivery; by messenger delivery; by facsimile transmission; by placing said notice in the United States mail, registered or first-class, postage prepaid; or by sending such notice via an overnight courier service. Notice shall be deemed given when delivered to a Party (personally, by messenger, or by an overnight courier service); when the facsimile transmission occurs; or two days after the date the notice is deposited in the United States mail, postage prepaid.

Notice shall be given to the Firm as follows:

**The Baldwin Group Southeast, LLC
Brent Wick, Managing Senior Partner
246 E 11th Street, Suite 302
Chattanooga, TN 37402
Telephone: 423-266-8306
Email: LegalNotice@baldwin.com**

Notice shall be given to Client as follows:

**Hamilton County Schools
Penny Murray, Executive Director
3074 Claude Ramsey Parkway
Chattanooga, TN 37421
(423) 498 - 7069**

- G. Each Party to this Agreement has had the opportunity to consult with counsel of its choice as to the form and content of this Agreement and the advisability of executing it. The normal rules of construction shall prevail to the extent any ambiguities are to be resolved against the drafting party and shall not be employed in any interpretation of this Agreement.

- H. This Agreement shall inure to the benefit of the respective successor and permitted assigns of each Party and shall be binding upon the successors and permitted assigns of each Party.
- I. Neither Party will be responsible for any delay or failure in the performance of its duties caused by forces or events beyond its reasonable control.
- J. Nothing in this Agreement is intended to confer upon any other Party any rights or remedies hereunder, and no third party may claim to be a beneficiary of this Agreement.
- K. The validity and interpretation of the provisions of this Agreement will be governed by the laws of the State of Tennessee. Without regard to any provisions governing conflict of laws, both parties agree that the exclusive jurisdiction and the proper venue for any action brought hereunder will be in the local courts of Tennessee.

[Signature Page to Follow]

Hamiton County Department of Education

Signature

Date

Board Chairman

Title

The Baldwin Group Southeast, LLC

Signature

Date

Managing Senior Partner

Title

Exhibit 1: Scope of Services

The following constitutes **The Baldwin Group Southeast's** (the "Firm's") Scope of Services (herein referred to as the "Scope"). The Scope may be modified from time to time by a mutual assent for the modification of this Scope of Service without the need for signing of a new Agreement; however, such amendment shall only occur upon the mutual assent of the Parties and to the extent that the specific solutions, services, and other resources provided by the Firm are replaced or are substantially modified.

SCOPE OF SERVICES

RFP 26-27, HEALTH & WELFARE BENEFITS BROKER/CONSULTANT SERVICES

1.0 SUMMARY OF SCOPE

1.1 Hamilton County Schools (HCS) serving over 6400 employees seeks to contract with a qualified and experienced benefits consulting firm to provide comprehensive brokerage and consulting services. The Vendor will provide a full range of services related to the implementation, maintenance, communication and improvement of HCS employee benefit programs. This includes identifying opportunities for plan and vendor consolidation, recommending design changes aligned with HCS's overall benefit strategy and improving employee understanding of available benefits. The Vendor shall provide comprehensive strategic advisory, brokerage, analytical, actuarial, and administrative support for all HCS employee benefit programs. As a year-round partner, the Vendor will assist HCS with benefit plan design, financial and actuarial analysis, vendor oversight, compliance obligations, employee communication, and long-term cost-containment strategies.

1.2 The Vendor shall provide professional guidance and brokerage services for, but not limited to, the following benefit programs: medical/health, pharmacy/Prescription Benefit Management (PBM), dental, vision, life insurance, short-term and long-term disability insurance, voluntary benefits, employee assistance programs (EAP), Flexible Spending Accounts (FSA), Dependent Care Accounts (DCA), Consolidated Omnibus Budget Reconciliation Act (COBRA) administration, retiree offerings/billing, stop-loss coverage, wellness initiatives/programs, benefit administration systems, onsite or near-site clinics, and population-health programs.

1.3 The Vendor shall assist the HCS benefits team in administering all group insurance plans, responding to questions from and providing information to staff, and providing other related consulting services during the plan year.

1.4 The Vendor shall deliver strategic, data-driven recommendations using in-house actuarial, underwriting, and clinical staff who can analyze claims experience, cost drivers, population-health trends, and financial projections. The Vendor will support annual renewals and negotiations; assist in evaluating carriers and vendors; monitor performance guarantees; provide ongoing problem resolution; produce monthly and quarterly reports, and ensure HCS benefits remain competitive, compliant, and financially sustainable.

1.5 The Vendor shall assist with the development, design and planning of employee benefit programs, including strategic planning, benchmarking, and modeling to reduce risk and achieve cost efficiencies.

1.6 Services provided by the Vendor shall include employee communication and education support, development of benefit guides, open enrollment assistance, and clear reporting to HCS leadership and the Board of Education. The Vendor must demonstrate extensive governmental or public-sector experience, familiarity with Tennessee procurement requirements, and a proven record of implementing innovative cost-containment strategies while maintaining high-quality employee benefits.

1.7 The Vendor must disclose all forms of direct or indirect compensation. A dedicated account team shall be assigned to HCS and be available for ongoing consultation, analysis, and issue resolution throughout the contract term.

2.0 DETAILED SCOPE OF SERVICES

2.1 Strategic Benefits Consulting

2.1.1 Provide expert guidance on benefit plan design, cost-sharing strategies, contribution structures, and plan performance including analysis of plan efficiency, member outcomes, and sustainability.

2.1.2 Conduct benchmarking using national, regional, and peer-district data to inform plan competitiveness.

2.1.3 Deliver multi-year forecasting and strategic recommendations aligned with HCS financial goals. Recommendations must consider both short- and long-term budget impact.

2.1.4 Advise on innovative plan models, cost-containment opportunities, alternative funding strategies, and health plan optimization.

2.2 Brokerage & Procurement Services

2.2.1 Serve as Broker of Record for all designated HCS benefit plans, including medical, pharmacy/PBM, dental, vision, life, disability, voluntary benefits, FSA/DCA, COBRA administration, Medicare and retiree offerings where applicable, stop-loss, and wellness programs.

2.2.2 Coordinate and manage all marketing, bidding, and procurement activities with insurance carriers and vendors in accordance with HCS policies and applicable procurement regulations.

2.2.3 Negotiate benefit plan renewals and rate guarantees on behalf of HCS.

2.2.4 Review and evaluate carrier proposals, underwriting assumptions, and renewal calculations for accuracy and fairness.

2.2.5 Prepare all Request for Proposals for each benefit offered working closely with the Procurement Department. Participate in the evaluation process and answer questions as needed by the evaluation committee. Provide a full analysis of all RFP submissions. Vendors must have a full understanding of the Public Sector Procurement process including specific local government procurement laws as well as have experience evaluating onsite clinics and onsite pharmacies

2.3 Actuarial, Financial & Underwriting Analysis

2.3.1 Provide in-house actuarial and underwriting support for rate development, renewal validation, and plan modeling.

2.3.2 Analyze claims data to identify cost drivers, utilization trends, chronic condition patterns, and financial risks.

2.3.3 Prepare annual cost projections, budget impacts, and alternative plan scenarios.

2.3.4 Monitor and report performance of stop-loss coverage, including large claims analysis and reporting.

2.3.5 Assist HCS Finance and Budget offices with required financial and reporting support.

2.3.6 Development of COBRA rates, employee contributions, and Incurred by Not Reported (IBNR) calculations.

2.4 Data Analytics & Reporting

2.4.1 Provide routine claims reporting, including monthly, quarterly, and annual reports.

2.4.2 Deliver dashboards showing network utilization, high-cost claimants, pharmacy trends, risk scoring, and population health metrics.

2.4.3 Develop ad hoc reports upon request from HCS Human Resources, Benefits, or Finance Departments.

2.4.4 Provide access to a secure analytics platform capable of drill-down analysis and benchmarking.

2.4.5 Assist in projections and actuarial analysis.

2.4.6 Review, in collaboration with provider and HCS Benefits Team, claims experience, claim service, and claim administration on an ongoing basis to ensure optimal value and maximum benefit to HCS.

2.5 Population Health & Wellness Management

2.5.1 Deploy clinical, actuarial, and data-driven review to identify high-risk population segments.

2.5.2 Recommend targeted health management programs, addressing chronic conditions and high-impact cost drivers.

2.5.3 Support design and evaluation of wellness initiatives, incentives, and preventive health strategies.

2.5.4 Collaborate with onsite/near-site clinic providers, pharmacy partners, and wellness vendors to improve outcomes.

2.6 Vendor & Carrier Management

2.6.1 Serve as primary liaison between HCS and insurance carriers, PBM, clinics and other benefit vendors.

2.6.2 Monitor and enforce carrier service standards and performance guarantees.

2.6.3 Provide issue escalation support for claims, enrollment, billing, eligibility, or vendor performance concerns.

2.6.4 Monitor carrier compliance with plan requirements, contract terms, and state/federal regulations.

2.7 Compliance Support

2.7.1 Assist HCS in complying with employee benefit laws and regulations by providing proactive advice and guidance on new laws, regulations, and procedures, including healthcare reform requirements, compliance review, and benefits administration.

2.7.2 Provide guidance and documentation to ensure HCS remains compliant with ACA, COBRA, HIPAA, FMLA, OPEB, IRS Code, Tennessee insurance law, and all other applicable regulations.

2.7.3 Assist with 1095-C reporting, ACA affordability testing, and other employer reporting requirements.

2.7.4 Maintain compliance alerts, regulatory updates, and best practices affecting employee benefits.

2.7.5 Coordinate privacy and data security requirements under HIPAA and related laws.

2.8 Employee Communication & Open Enrollment Support

2.8.1 Develop employee-friendly communications, benefit guides, rate sheets, plan comparison tools, and digital materials. Advise on optimal communication strategy and utilization of a range of technology, materials and meeting support.

2.8.2 Support HCS Human Resources in planning and executing annual Open Enrollment.

2.8.3 Provide onsite or virtual participation at employee meetings, orientations, and benefit education sessions.

2.8.4 Assist with year-round education for new hires, retirees, and dependents.

2.9 Dedicated Account Manager

2.9.1 Assign a dedicated service team to HCS, including an account manager, analyst(s), underwriter/actuary, and clinical or pharmacy consultants as available.

2.9.2 Provide timely, responsive service and maintain open communication with HCS Benefits and Human Resources Leadership.

2.9.3 Hold regular review meetings with HCS (periodic, quarterly, and annual).

2.9.4 Maintain availability for Board of Education briefings and presentations as requested.

2.10 Fees, Compensation & Transparency

2.10.1 Provide services on a flat annual fee basis.

2.10.2 Disclose all forms of direct, indirect, contingent, or override compensation.

2.11 Implementation & Transition Support

2.11.1 Support all transition activities, **including** assumption of Broker of Record responsibilities.

2.11.2 Ensure a smooth transfer of data, claims reporting, and service connections.

2.11.3 Review all existing contracts, plan documents, and renewal terms.

2.11.4 Provide an implementation timeline for the first contract year.

Exhibit 2: Compensation Disclosure

Introduction

The Consolidated Appropriations Act of 2021 (CAA), requires ERISA plan fiduciaries to obtain disclosure of compensation that will be paid to brokerage and consulting services providers prior to entering, renewing, or extending a services contract or arrangement with the provider. The following constitutes **The Baldwin Group Southeast's** (the "Firm's") Broker Compensation Disclosure, herein referred to as "Disclosure," of direct and indirect compensation the Firm will receive or reasonably expects to receive for services the Firm will provide to **Hamilton County Schools** ("Client") throughout Client's then current plan year.

A. Direct Compensation

The Firm will be paid an annual fee of \$150,000 to be offset by commissions on employer paid benefits. In addition, Firm will be paid commissions on voluntary benefits as outlined below.

Service Description	Fee for Service
<p>Annual Fee</p> <p>Paid monthly through commissions on the following products:</p> <ul style="list-style-type: none"> • Dental as long as employer paid • Employer Paid Life Insurance • Employer Paid Long Term Disability Insurance • Employer Paid Short Term Disability Insurance <p>Annual reconciliation of commissions paid vs. annual fee.</p>	<p>\$150,000</p> <p>3% Dental 10% Life Ins. 10% LTD 10.5% STD</p>
<p>Standard Commission on Voluntary Products Currently Offered or Any Additional Products</p> <ul style="list-style-type: none"> • Voluntary Short Term Disability • All other voluntary products offered 	

B. Indirect Compensation

The Firm may earn additional compensation from any of the above referenced insurers, vendors, or other third parties that cannot reasonably be calculated as of the time this disclosure is made, or prior to the date the Firm's executed, extended, or renewed contract with you is effective. For example, the Firm may receive additional compensation contingent upon certain conditions being met, including, but not limited to, profitability, growth, churn/retention, or the volume of services provided.

Compensation may also be in the form of additional commissions, bonuses or benefits ("compensation"). Furthermore, the Firm may receive corporate sponsorships for webinars, training and education related activities, or other programming we may deem appropriate and that we may provide to you and to our other clients, or for our own internal

use, be it for learning and development, or otherwise. Whether, and to what extent, the Firm receives any compensation directly or indirectly related these types of activities (as well as respecting any disclosure of the actual value of any such activity), please remember that these specifics are impossible to discern at the time of contract signing because these types of compensation cannot be disclosed until such as time as the underlying activity is performed or has already occurred.

Client agrees to and acknowledges receipt of Baldwin's Transparency and Disclosure statement available at: <https://baldwin.com/transparency-disclosure/>. Should you have any questions about any of the above information or if you require any additional information, please don't hesitate to contact your service advisor. Also, the link above will navigate you to the Firm's Frequently Asked Questions document, detailing regulatory information and additional guidance related to our disclosure of compensation.

Client hereby acknowledges they received the above referenced Disclosure from the Firm, and that they have read and understand the disclosures made. The Client understands that a dialogue is open for the discussion of any questions or concerns related to the information contained in this disclosure and that this information may be revisited for discussion at any time. Further, the Client understands that if they do not sign and return this acknowledgement within fifteen (15) business days from receipt of the agreement form, the Firm will deem the agreement to have been ratified and fully agreed upon by the Client.

The information listed in the Disclosure is accurate to the best of the Firm's knowledge as of **March 12, 2026**.

Hamilton County Schools

The Baldwin Group Southeast, LLC

Signature: _____

Printed Name: _____

Exhibit 3: Business Associate Contract

This Business Associate Agreement (“BAA” or “Business Agreement”) is entered into by and between **Hamilton County Schools** (“Covered Entity”) and **The Baldwin Group Southeast, LLC** (“Business Associate”), effective as of **June 1, 2026**.

WHEREAS, Covered Entity is a group health plan as defined in the administrative simplification provisions within the Health Insurance Portability and Accountability Act of 1996 (HIPAA Privacy and Security Rules).

WHEREAS, Business Associate is an insurance broker that provides consulting services to plan sponsors and group health plans on matters related to employee benefits.

WHEREAS, Business Associate has been retained by the Covered Entity to perform a function or activity on behalf of the Covered Entity that requires that the Business Associate have access to Protected Health Information (PHI).

WHEREAS, Covered Entity desires to receive satisfactory assurances from the Business Associate that it will comply with the obligations required of business associates by the HIPAA Privacy and Security Rules and the Health Information Technology for Economic and Clinical Health Act of 2009 (HITECH Act).

WHEREAS, the parties wish to set forth their understandings with regard to the use and disclosure of PHI by the Business Associate in performance of its obligations.

NOW, **WHEREFORE**, in consideration of the mutual promises set forth below, the parties hereby agree as follows:

A. Definitions

Terms used, but not otherwise defined, in this Business Agreement shall have the same meaning as those terms in 45 CFR 160.103 and 164.501, as amended.

B. Use and Disclosure of PHI

Covered Entity hereby grants Business Associate permission to use, disclose, and request from third parties PHI on behalf of Covered Entity or an organized health care arrangement in which the Covered Entity is a member in order to:

1. Perform or assist in performing a function or activity regulated by the HIPAA Privacy or Security Rules, including, but not limited to, claims processing or administration, data analysis, utilization review, quality assurance, billing, benefit management, practice management, repricing, renewal or replacement of a contract, conducting planning-related analysis related to managing the employee benefit plans, and customer service.
2. Assist the Covered Entity's other business associates retained to provide legal advice, accounting, actuarial, consulting, data aggregation, management, administration, accreditation, or financial services to the Covered Entity or to an organized health care arrangement in which the Covered Entity participates.
3. Allow Business Associate to properly manage and administer the Business Associate's organization or to carry out the legal responsibilities of the Business Associate.
4. Perform functions, activities, or services for, or on behalf of, Covered Entity as specified above, except as otherwise limited by this Business Agreement, or if such use or disclosure would violate the HIPAA Privacy or Security Rules if done by the Covered Entity.

C. Obligations and Activities of Business Associate

1. **Use and Disclosure of PHI.** Business Associate shall not use or further disclose PHI other than as permitted by this Business Agreement or as required by applicable law. To the extent practicable, Business Associate shall limit its use or disclosure of PHI or requests for PHI to a limited data set, or if necessary, to the minimum necessary to accomplish the intended purpose of such use, disclosure or request.
2. **Safeguards.** Business Associate shall use appropriate safeguards to prevent the use or disclosure of PHI other than pursuant to the terms and conditions of this Business Agreement, including establishing procedures that limit access to PHI within its organization to those employees with a need to know the information. Business Associate agrees that it will implement reasonable administrative, physical, and technical safeguards to protect the confidentiality, integrity and availability of electronic PHI that it creates, receives, maintains or transmits on behalf of the Covered Entity, as required by the HIPAA Privacy Rule.

Business Associate acknowledges and agrees that the requirements of 45 C.F.R. Sections 164.308, 164.310 and 164.312 applicable to such administrative, physical and technical safeguards shall apply to Business Associate in the same manner that such sections apply to Covered Entity. Further, Business Associate shall implement, and maintain in written form, reasonable and appropriate policies and procedures to comply with the standards, implementation specifications or other requirements of the HIPAA Security Rule, in accordance with 45 C.F.R. Section 164.316, which shall apply to Business Associate in the same manner that such sections apply to Covered Entity.

3. **Unauthorized Disclosures of PHI.** Business Associate shall, within ten (10) business days of becoming aware of a disclosure of PHI in violation of this Business Agreement by Business Associate, its officers, directors, employees, contractors, or agents or by a third party to which Business Associate disclosed PHI, report to Covered Entity any such disclosure. Business Associate agrees to mitigate, to the extent practicable, any harmful effect of the unauthorized disclosure. Following investigation, supplemental reporting may be provided to the Covered Entity within thirty (30) days, including the results of any required risk assessment operations.

This section shall also apply to any breach of unsecured PHI, as defined by the applicable regulations. Notice of any such breach shall include the identification of any individual whose unsecured PHI has been, or is reasonably believed by Business Associate, to have been accessed, acquired or disclosed during such breach and any other information required by the applicable regulations.

4. **Security Incidents.** Business Associate shall promptly report to Covered Entity any Security Incident of which it becomes aware, in accordance with the HIPAA Security Rule, but in no instance shall such notification occur more than thirty (30) days following the identification and/or investigation of such incident.
5. **Agreements With Third Parties.** Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides PHI received from, or created or received by Business Associate on behalf of the Covered Entity, agrees to the same restrictions and conditions that apply through this Business Agreement to Business Associate with respect to such information.
6. **Access to Information.** Within ten (10) business days of a request by the Covered Entity for access to PHI about an individual contained in a Designated Record Set, Business Associate shall make available to the Covered Entity such PHI for so long as such information is maintained in a Designated Record Set. In the event any individual requests access to PHI directly from the Business Associate, Business Associate shall respond to the request for PHI within ten (10) business days. Any denials of access to the PHI requested shall be the responsibility of the Business Associate.
7. **Availability of PHI for Amendment.** Business Associate agrees to make any amendments to PHI in a Designated Record Set that the Covered Entity directs or agrees to pursuant to 45 CFR 164.526 at the request of the Covered Entity or an individual, and in the time and manner designated by Covered Entity.
8. **Inspection of Books and Records.** Business Associate agrees to make its internal practices, books, and records relating to the use and disclosure of PHI received from, or created or received by Business Associate on behalf of

Covered Entity, available to the Covered Entity, or at the request of the Covered Entity, to the Secretary of the U.S. Department of Health and Human Services or its designee (the "Secretary"), in a time and manner designated by the Covered Entity or the Secretary, for purposes of the Secretary determining Covered Entity's compliance with HIPAA.

9. **Accounting of Disclosures.** Business Associate agrees to maintain and make available to the Covered Entity an accounting of disclosures of PHI as would be required for Covered Entity to respond to a request by an individual made in accordance with 45 CFR 164.528. Business Associate shall provide an accounting of disclosures made during the six (6) years prior to the date on which the accounting is requested (or during the three (3) years prior to the date the accounting is requested for PHI maintained in an electronic health record, beginning on the applicable effective date pursuant to the American Recovery and Reinvestment Act of 2009). At a minimum, the accounting of disclosures shall include the following information:
 - a. Date of disclosure,
 - b. The name of the person or entity who received the PHI, and if known, the address of such entity or person,
 - c. A brief description of the PHI disclosed, and
 - d. A brief statement of the purpose of such disclosure which includes an explanation of the basis of such disclosure.

In the event the request for an accounting is delivered directly to the Business Associate, the Business Associate shall respond to the request within ten (10) business days. Any denials of a request for an accounting shall be the responsibility of the Business Associate. Business Associate agrees to implement an appropriate recordkeeping process to enable it to comply with the requirements of this Section.

10. **Remuneration in Exchange for PHI.** Effective six (6) months after the issuance of applicable final regulations pursuant to the American Recovery and Reinvestment Act of 2009, or on such other date as specified in the regulations, Business Associate shall not directly or indirectly receive remuneration in exchange for any PHI without a valid authorization permitting such remuneration, except as permitted by law.

D. Obligations of Covered Entity

1. Covered Entity shall comply with each applicable requirement of the HIPAA Privacy and Security Rules.
2. Covered Entity shall provide Business Associate with the notice of privacy practices that Covered Entity produces in accordance with 45 CFR 164.520, as well as any changes to such notice.
3. Covered Entity shall provide Business Associate with any changes in, or revocation of, permission by individual to use or disclose PHI, if such changes affect Business Associate's permitted or required uses and disclosures.
4. Covered Entity shall notify Business Associate of any restriction to the use or disclosure of PHI that Covered Entity has agreed to in accordance with 45 CFR 164.522.

E. Permissible Requests by Covered Entity

Covered Entity shall not request Business Associate to use or disclose PHI in any manner that would not be permissible under HIPAA if done by the Covered Entity.

F. Termination

1. **Term.** The term of this Business Agreement shall begin on the Effective Date and shall remain in effect until terminated under Section F(2) of this Business Agreement.
2. **Termination.** This Business Agreement shall be terminated only as follows:

- a. **Termination For Cause by Covered Entity.** This Business Agreement may be terminated by the Covered Entity upon fifteen (15) business days written notice to the Business Associate in the event that the Business Associate breaches any provision contained in Paragraph C of this Business Agreement and such breach is not cured within such fifteen (15) day period; provided, however, that in the event that termination of this Business Agreement is not feasible in the Covered Entity's sole discretion, Business Associate hereby acknowledges that the Covered Entity shall have the right to report the breach to the Secretary, notwithstanding any other provision of this Business Agreement to the contrary.
 - b. **Termination for Cause by Business Associate.** This Business Agreement may be terminated by the Business Associate upon fifteen (15) business days written notice to the Covered Entity in the event that the Covered Entity breaches any provision contained in Paragraphs D or E of this Business Agreement and such breach is not cured within such fifteen (15) day period; provided, however, that in the event that termination of this Business Agreement is not feasible in the Business Associate's sole discretion, Covered Entity hereby acknowledges that the Business Associate shall have the right to report the breach to the Secretary, notwithstanding any other provision of this Business Agreement to the contrary.
 - c. **Termination Due To Change in Law.** Either party may terminate this Business Agreement effective upon thirty (30) days advance written notice to the other party in the event that the terminating party has sought amendment of this Business Agreement pursuant to Paragraph G(1) and no amendment has been agreed upon.
 - d. **Termination Without Cause.** Either may terminate this Business Agreement effective upon sixty (60) days advance written notice to the other party given with or without any reason or upon termination of any applicable consulting agreement.
3. **Return or Destruction of PHI**

Upon termination of this Business Agreement, Business Associate shall return or destroy all PHI received from Covered Entity or created or received by Business Associate on behalf of Covered Entity that the Business Associate maintains in any form. Except to the extent required by applicable law, Business Associate shall retain no copies of the PHI.

Notwithstanding the above, to the extent that the Business Associate determines that it is not feasible to return or destroy such PHI, the terms and provisions of Paragraphs A, B, C and D shall survive termination of this Business Agreement and such PHI shall be used or disclosed solely for such purpose or purposes which prevented the return or destruction of such PHI. When the PHI is no longer needed by the Business Associate, the Business associate shall return the PHI to Covered Entity or shall destroy it.

G. General Provisions

1. **Amendment.** This Business Agreement may be amended only by the mutual written agreement of the parties. The parties agree to take such action as is necessary to amend this Business Agreement from time to time as is necessary for the Covered Entity or Business Associate to comply with the requirements of HIPAA.
2. **Indemnification.** Business Associate shall release, indemnify and hold Covered Entity harmless from and against any claims, fees, and costs, including, without limitation, reasonable attorneys' fees and costs, which are related to Business Associate's failure to perform its obligations under this Business Agreement.
3. **Remedies.** The parties acknowledge that breach of Paragraphs B, C, D or E of this Business Agreement may cause irreparable harm for which there is no adequate remedy at law. In the event of a material breach, or if either party has actual notice of an intended breach, such party shall be entitled to a remedy of specific performance and/or injunction enjoining the other party from violating or further violating this Business Agreement. The parties agree the election of the party to seek injunctive relief and or specific performance of this Business Agreement does not foreclose or have any effect on any right such party may have to recover damages.

4. **Survival.** Business Associate's obligation to limit its use and disclosure of PHI as set out in Paragraph C survive the termination of this Business Agreement so long as Business Associate has PHI received during the performance of its services as described in this Business Agreement.
5. **Governing Law.** This Business Agreement shall be construed and enforced in accordance with the laws of the State of Tennessee without regard to its conflict of law principles.
6. **Assigns.** Neither this Business Agreement nor any of the rights, benefits, duties, or obligations provided herein may be assigned by any party to this Agreement without the prior written consent of the other party.
7. **Third Party Beneficiaries.** Nothing in this Business Agreement shall be deemed to create any rights or remedies in any third party.
8. **Interpretation.** Any ambiguity in this Business Agreement shall be resolved in favor of a meaning that permits the Covered Entity and/or Business Associate, as applicable, to comply with HIPAA.
9. **Notices.** Any notice given under this Business Agreement must be in writing and delivered via first class mail, via reputable overnight courier service, or in person to the parties' respective addresses as first written above or to such other address as the parties may from time to time designate in writing.

IN WITNESS WHEREOF, the undersigned have executed this Business Agreement.

"Covered Entity"
Hamilton County Schools

Business Associate
The Baldwin Group Southeast, LLC

Signature: _____

Printed Name: _____

Date: _____

Exhibit 4: Client-Specific Vendor Sub-Agreements Incorporated Within the Agreement

The following constitutes **The Baldwin Group Southeast's** (the "Firm's") incorporation of client-specific sub-agreements to the Agreement. This **Exhibit 4** may be modified from time to time respecting the addition and incorporation of any vendor-specific sub-agreements to the Agreement without the need for signing of a new Agreement; however, such amendment shall only occur upon the prior mutual assent of the Parties.

Additional Services Included for Scope of Work:

- **Firm will cover the cost of retiree billing services.**
- **Firm will cover the cost of COBRA services.**

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Dr. Zac Brown, Chief Talent Officer
John Simon, Executive Director Information Technology

Date: March 12, 2026

RE: Award Request for Proposal RFP File 26-34, Hamilton County Schools E-Rate Internet Service Provider and Data Services

Board Agenda Category:

- Consent Agenda
 - Action Item
 - Reports and Information
-

Award Request for Proposal No. 26-34, Hamilton County Schools E-Rate Internet Service Provider and Data Services to United Data Technologies for service interconnecting HCS schools and other facilities, for an initial one (1) year term with four (4) additional one-year renewal periods. Expenditure will be from the Information Technology General-Purpose budget.

On December 11, 2025, the Procurement Department advertised Request for Proposal No. 26-34, Hamilton County Schools E-Rate Internet Service and Data Services to obtain proposals for service interconnecting HCS schools and other facilities. Two (2) vendors submitted RFP responses. Based on the evaluation criteria listed in the RFP and the selection committee's recommendations, recommendation was made for the award to United Data Technologies.

Attachment:

- UDT Services Agreement

Opportunity 2030 Commitment Connection

- Every Student Learns
- Every Student Belongs
- Every School Equipped
- Every Employee Valued
- Every Community Served

Services Agreement

THIS SERVICES AGREEMENT (the "Agreement") is made and entered into as of the _____ day of _____, 2026 by and between **United Data Technologies, Inc.**, a Florida corporation with its principal place of business at 2900 Monarch Lakes Blvd, Ste. 300 Miramar, FL 33027 ("UDT"), and **Hamilton County Department of Education** ("Customer") (each a "Party" and together the "Parties"). This Agreement is effective as of the date of the final signature hereto (the "Effective Date").

WHEREAS, the Customer is a public school district organized and existing pursuant to Tennessee law and on **December 11, 2025** posted **RFP 26-34, Hamilton County Schools E-Rate Internet Service Provider and Data Services** (the "RFP");

WHEREAS, UDT responded to the RFP on **January 27, 2026** ("UDT RFP Response");

WHEREAS, UDT desires to provide Customer and Customer desires to purchase from UDT the Services (defined below) as provided in the UDT RFP Response and described in Attachment A, Service Order No. 1;

WHEREAS, UDT and Customer desire to enter into this Agreement for Customer's purchase of the Services from UDT;

NOW THEREFORE, in exchange for the mutual promises to maintain all information shared herein proprietary, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby promise and agree to observe and abide by all the provisions and conditions of this Agreement.

1. **THE SERVICES.** Subject to the terms and conditions of this Agreement, UDT shall provide Customer with the Services specifically identified in the Service Order(s) signed by the Parties. The Services, the term for the Services, and the pricing and payment terms for the Services shall be described in each Service Order.

Attached hereto, and incorporated herein by reference as Attachment A, is Service Order No. 1. By signing this Agreement and Service Order No. 1, Customer is agreeing to purchase the Services as provided in Service Order No. 1 pursuant to the terms and conditions of this Agreement. The initial term for Service Order No. 1 is **one year beginning on July 1, 2026 and expiring on June 30, 2027. Service Order No. 1 will also include four 1-year extensions.**

The Parties may agree to additional Service Order(s) under this Agreement by signing a written amendment to this Agreement attaching the additional Service Order(s). The terms and conditions of this Agreement shall apply to any such additional Service Order(s). As used herein, the term "Services" includes all services, software, products and deliverables provided by UDT to Customer under a Service Order, including, but not limited to, professional services.

2. **UNIVERSAL SERVICE FUND (E-RATE).** If Customer is seeking funding through the Federal Universal Service Fund program known as "E-Rate" for some or all the Services purchased under this Agreement, then the terms and conditions of Attachment B, attached hereto and incorporated herein, will apply to Customer's purchase of the Services. By signing this Agreement, Customer agrees to comply with the terms and conditions of Attachment B.

3. **GENERAL TERMS AND CONDITIONS.** The General Terms and Conditions attached hereto, and incorporated herein, as Attachment C, apply to and govern Customer's purchase and use of the Services. By signing this Agreement, Customer and UDT agree to comply with the General Terms and Conditions as provided in Attachment C.

[Signature Page Follows]

This Agreement may be executed in two or more counterparts, all of which, taken together, shall be considered to be one and the same instrument. THIS AGREEMENT IS THE COMPLETE AND EXCLUSIVE AGREEMENT BETWEEN THE PARTIES REGARDING ITS SUBJECT MATTER AND SUPERSEDES AND REPLACES ANY PRIOR OR CONTEMPORANEOUS AGREEMENT OR UNDERSTANDING, WRITTEN OR ORAL. Each party warrants and represents that its respective signatories, whose signatures appear below, have been and are on the date of signature duly authorized to execute this Agreement.

Hamilton County Department of Education

United Data Technologies, Inc.

By:

By:

Name:

Name:

Title:

Title:

Date:

Date:

Attachment A

Service Order No. 1

Pursuant to, and subject to, the terms and conditions of the Agreement, Customer is agreeing to purchase the Services described in this Service Order No. 1.

1. **Service Ordered:**

Internet and WAN services as identified in the RFP and UDT's RFP Response at the Sites provided in the RFP and the UDT Response and any other Services ordered at a later date under the RFP and the UDT RFP Response.

2. **Pricing:**

See attached Schedule A-1 and the UDT RFP Response for detailed pricing breakdown as required by the RFP.

3. **Term:**

The initial term for Service Order No. 1 is **one year beginning on July 1, 2026 and expiring on June 30, 2027. Service Order No. 1 will also include four 1-year extensions.**

4. **Service Level Agreement (SLA):**

Attached as Schedule A-2.

5. **Billing Address and Contact Information:**

As provided in the RFP.

AGREED TO BY:

Hamilton County Department of Education

United Data Technologies, Inc.

By:

By:

Name:

Name:

Title:

Title:

Date:

Date:

Schedule A-1

Pricing

UDT's response to **RFP 26-34, Hamilton County Schools E-Rate Internet Service Provider and Data Services** dated **January 27, 2026** is incorporated by reference into this Service Order and Agreement. All pricing options in UDT's bid response can be purchased under this Service Order.

Schedule A-2

Service Level Agreement (SLA)

UDT's response to **RFP 26-34, Hamilton County Schools E-Rate Internet Service Provider and Data Services** dated **January 27, 2026** is incorporated by reference into this Service Order and Agreement. UDT's Service Level Agreement information/options are included in UDT's bid response.

Attachment B

Terms and Conditions Applicable to E-rate Funded Products and Services

Customer may seek funding through the federal Universal Service Fund program known as "E-Rate" for some or all of the Services purchased under the Agreement.

The Federal Communications Commission ("FCC") has adopted rules that govern the Parties' participation in the E-Rate program. Both Parties agree to adhere to the FCC rules regarding their participation in the E-Rate program. The E-Rate program is administered by the Universal Service Administrative Company ("USAC").

Except as expressly stated herein, Customer's obligations under this Agreement shall remain in full force and effect in the event Customer withdraws or is removed from the E-Rate program, receives E-Rate program funding that is less than Customer's requested funding amount, or is denied E-Rate program funding for any Services described in this Agreement. The Parties further agree:

1. Reimbursement of Program Funding. If the FCC or USAC seeks reimbursement from UDT of E-Rate funds as a result of Customer's failure to comply with the E-Rate rules, then Customer shall reimburse UDT for any such funds UDT must return within ninety (90) days of notice of the FCC or USAC seeking reimbursement. Such Customer failure to comply includes, but is not limited to, Customer delays in submitting required forms or contracts, including service substitutions; Customer delay or failure to respond to USAC inquiries; USAC determination that Services that USAC had previously approved for discounts are not eligible and funds must be returned, other than as the result of UDT's failure to comply with the E-Rate requirements. In addition, Customer agrees and acknowledges that a determination of ineligibility for E-rate funding does not affect the obligations set forth in the Agreement, including those obligations related to payments. UDT will have the right to terminate this Agreement and seek compensation and/or damages (including, without limitation, all available remedies under law or at equity) from Customer in the event Customer does not file timely for the applicable E-Rate or other government funding.

2. Eligibility of Products and Services. The determination of the eligibility of products or services for E-Rate funding is solely the responsibility of the Customer. UDT makes no representations or warranties regarding such eligibility. While the UDT will assist to the best of its ability, the Customer is responsible for identifying any cost-allocation required for specific eligible Services or equipment that it includes on its E-rate application for funding (Form 471).

3. Service Substitution. Customer acknowledges that USAC funding commitments are based upon the products, services and locations set forth in the Form 470 and the Form 471 and that any modification to the products and services; the locations at which the products or services are to be installed and/or provided; or the number of products and services obtained, may require the Customer to file a service substitution with USAC, seeking permission to receive alternative service or receive the service at an alternative location. If Customer intends to make any such service substitutions, then Customer agrees to pursue them diligently, and file timely any and all required documentation with USAC. It is Customer's responsibility to ensure the Services it orders are consistent with its FCC Form 471 requests for funding, and to the extent USAC denies funding or seeks recovery of funding, Customer shall be solely responsible for repayment to USAC or full payment to the UDT. UDT will provide Services only as approved by USAC and may suspend activities pending approval of service substitution requests.

4. Requested Information. If requested, Customer will promptly provide UDT with final copies of the following E-Rate-related materials (including all attachments) prepared by or for Customer: (i) Form(s) 471 and any submitted supporting documentation; (ii) Form(s) 486; (iii) any Form(s) 500; (iv) Service Substitution Request(s); (v) Service Certification Form(s); and, (vi) Form(s) 472-BEAR (if applicable). If the Customer issues purchase orders to the UDT, Customer shall clearly delineate between eligible and non-eligible Services on those orders.

5. Representations, Warranties and Indemnities. Each Party represents and warrants that it has and will comply with all laws and the requirements applicable to the E-Rate Program. UDT shall indemnify, defend, save and hold harmless HCDE, the school board, administration, and their agents and employees from any and all suits, claims, actions or damages of any nature brought because of, arising out of, or related to the contractor's performance under the terms of this contract, including the work of any sub-contractor, and without regard to any allegations of fault.

6. Appropriations. By executing the Agreement, Customer warrants that Customer has funds appropriated and available to pay all amounts due hereunder through the end of Customer's current fiscal period. Customer further agrees to request all appropriations and funding necessary to pay for the Services for each subsequent fiscal

period through the end of the Agreement Term. In the event Customer is unable to obtain the necessary appropriations or funding for the Services provided under the applicable Service Order, Customer may terminate the Services without liability for the termination charges upon the following conditions: (i) Customer has taken all actions necessary to obtain adequate appropriations or funding; (ii) despite Customer's best efforts funds have not been appropriated and are otherwise unavailable to pay for the Services; and (iii) Customer has negotiated in good faith with UDT to develop revised terms, an alternative payment schedule or a new agreement to accommodate Customer's budget. Customer must provide UDT thirty (30) days written notice of its intent to terminate the Services. Termination of the Services for failure to obtain necessary appropriations or funding shall be effective as of the last day for which funds were appropriated or otherwise made available. If Customer terminates the Services under this Attachment, Customer agrees to pay all amounts due for Services incurred through date of termination, and reimburse all unrecovered non-recurring charges.

7. Delivery of Services. Unless Customer provides written notice otherwise, Customer requests that UDT begin installation work at contract date or as determined by UDT in order to meet the Customer's Services delivery date request. UDT will use best efforts to meet requested Service delivery date or dates. Customer intends to seek funding from USAC, but acknowledges that it may not receive an FCDL prior to this date and that it is possible that USAC may not approve funding or may delay its decision.

8. Invoicing USAC for E-rate Reimbursements. Customer acknowledges its obligation to designate the method by which it will receive E-Rate discounts.

Customer is responsible for notifying UDT of its election of either the Service Provider Invoice ("SPI") in a timely manner at start of work or if needed at the start of a new funding year. If no information is provided by Customer, the Billed Entity Applicant Reimbursement ("BEAR") discount method will be deemed to have been chosen.

With respect to each discount method, Customer agrees as follows:

A. FCC Form 472:

The Billed Entity Applicant Reimbursement ("BEAR") Form (FCC Form 472) is filed by the applicant and approved by the service provider after the applicant has paid for services in full. Customer agrees to pay the UDT's invoice when due and no later than 90 days after the date of the invoice. Customer further agrees to submit to UDT complete and accurate BEAR - Form 472 requests for certification at least five (5) business days prior to the FCC Invoice Deadline date for the Funding Request Number(s) ("FRN") being submitted on that Form 472. UDT cannot ensure that the Form 472 will be reviewed prior to the deadline if not received at least five (5) Business days prior.

B. FCC Form 474:

The Service Provider Invoice ("SPI") Form (FCC Form 474) is filed by the service provider after the applicant has been billed for the non-discount portion of the cost of eligible services. Customer agrees to pay the UDT's invoice when due and no later than 90 days after the date of the invoice. After UDT has received notification of approved funding, an approved Form 486, and Customer has confirmed the appropriate Billed Accounts to be discounted per Funding Request Number, UDT will then provide E-Rate program discounts and will file a Form 474 SPI. Customer agrees to promptly submit any UDT or USAC Forms needed to support requests for payment of Services rendered (for example, service certifications or proof of payment). In the event USAC denies payment, Customer will be responsible for repayment of all funds provided to Customer by UDT associated with this process.

9. Contract Required. FCC rules require that, prior to the submission of a Form 471 application for funding, the parties must have entered into a binding contract for the services made the subject of the application. It is the Customer's Responsibility to ensure that state law requirements for a binding contract have been met prior to the submission of a Form 471.

10. Contract Addendums or Changes to Service Orders. The Parties agree that Customer may request different bandwidths for services than those it initially receives under this Agreement. The Customer may also add additional sites not specifically detailed in this agreement at the same pricing offered by UDT for the applicable bandwidth, including installation and/or special construction charges as applicable. The Parties also agree that they may modify the Agreement, as mutually agreeable, in any other way allowed by federal and state law.

11. Installation Deadlines and Extension Requests. UDT will use commercially reasonable efforts to complete all installation within the deadlines established within the E-Rate rules, but will not be responsible for delays which

result from matters outside its reasonable control. In such event, UDT will cooperate with the Customer in seeking appropriate deadline extensions from USAC and/or the FCC. Ultimate responsibility for obtaining such extensions, however, remains with the Customer per E-Rate rules.

Attachment C
General Terms and Conditions

1. SERVICE AND EQUIPMENT SPECIFIC TERMS

1.1 Service Location. UDT shall provide the Services to Customer at the Service addresses as provided in a Service Order or otherwise provided, in writing, by Customer (the "Service Location").

1.2 Availability of Facilities.

(a) Services and associated products, facilities, equipment, features and functions will be available in accordance with this Agreement, where technically and operationally feasible. UDT's obligation to furnish Services is dependent upon its ability to secure and retain, without unreasonable expense, suitable facilities and rights for the construction and maintenance of underlying fiber facilities and equipment and to provide for the installation of those facilities required incident to the furnishing and maintenance of the Services.

(b) UDT may refuse to provide the Services or discontinue the Services when necessary because of (i) the lack of transmission medium, transmission capacity or any other facilities or equipment, (ii) the lack of available services from or interconnection with the services or facilities of other providers, (iii) any cause beyond UDT's control, (iv) any order, law, rule, regulation or ordinance that in any way restricts the provision or operation of the Services or (iv) in the event of any prohibited use, as described herein.

1.3 Service Location Access

(a) Access. UDT will require reasonable access to each Service Location as necessary for UDT to review, install, inspect, maintain or repair any UDT-provided equipment, including, without limitation any Cable or Fiber (the "Equipment") necessary to provide the Services. For purposes of this Agreement: (i) "Fiber" means a glass strand or strands which is/are protected by a color-coded buffer tube and is/are used to transmit a communication signal along the glass strand in the form of pulses of light; and (ii) "Cable" means a collection of Fibers contained in color-coded buffer tubes with a protective outer covering, which covering includes stiffening rods and filler.

(b) If Customer owns or controls the Service Location(s), Customer grants UDT permission to enter the Service Location(s) for the exercise of such right. If a Service Location is not owned and/or controlled by Customer, Customer will obtain, with UDT's reasonable assistance, appropriate right of access. If such right of access for UDT is not obtained by either Party, then UDT's obligations with respect to such Service Location shall terminate and be considered null and void. Customer shall perform interconnection of the Services and UDT Equipment with any Customer or End User (as defined below) equipment, unless otherwise set forth in a Service Order or agreed in writing between the Parties.

1.4 Delivery and Installation.

(a) Generally

i. UDT will deliver, install, configure, and maintain the Equipment necessary to provide the Services, and all parties agree to coordinate and cooperate to schedule, facilitate, and carry out all delivery, installation, configuration, and maintenance activities.

ii. At the Customer's request, UDT may perform installation or maintenance on weekends or times other than during normal business hours; provided, however, Customer may be assessed reasonable, additional OTC based on UDT's actually incurred labor, material or other costs for such non-routine installation or maintenance.

iii. If the installation and maintenance of the Services is requested at locations which are or may become, in UDT's sole opinion, hazardous or dangerous to UDT's employees or the public or property,

UDT may refuse to install and maintain the Services, and, if the Services are furnished, may require the Customer to install and maintain such Services.

iv. UDT shall use reasonable efforts to make the Services available by the estimated service date set forth in the applicable Service Order. UDT shall not be liable for any damages whatsoever resulting from delays in meeting the estimated service date due to delays resulting from normal installation procedures or events beyond UDT's control. Examples of delays of installation include, without limitation, delays in obtaining necessary regulatory approvals for construction, delays in obtaining right-of-way approvals, delays in actual construction work being done by UDT's vendor(s) or subcontractor(s), and any delays due to any other provider(s) where UDT is relying upon such provider(s) to meet such estimated due date which is beyond UDT's control.

v. In the event that UDT is unable to install the Services in accordance with the agreed upon schedule as a result of (i) Customer's (or any end user accessing or using the Services ("End User's")) failure to deliver any required materials, support or information to UDT; (ii) Customer's (or any End User's) failure to provide access to a Service Location; or (iii) UDT not being able to obtain access to equipment or software at the Service Location as necessary for installation of the Service, then Customer shall pay UDT, at UDT's request, a OTC at UDT's then prevailing rates for any installation trip made by UDT and an additional OTC for each subsequent trip necessary to perform the Service installation.

(b) Fiber Installation, Maintenance, Relocation and Customership. Without limiting the foregoing, the Parties agree as follows regarding the installation of any Fiber:

i. Staging, Storage, and Access. During the installation of the Fiber, the Customer agrees to provide UDT with (i) suitable staging and storage areas at Customer facilities, or the outdoor facilities of Customer for relevant equipment, materials, and components and (ii) such access to facilities as may be necessary to efficiently carryout the installation, as reasonably determined by UDT, provided that such access must be scheduled with the Customer in advance and, unless otherwise agreed by the Customer, must occur between 7:00am and 10:00pm Monday through Saturday, excluding national holidays. Customer shall have no liability and UDT assumes all risk of any equipment, materials, and components stored at Customer or end user customer facilities. Customer personnel may accompany UDT personnel during any installation work at any Service Location.

ii. Site Preparation. Prior to the installation of Fiber, the Customer will clean and otherwise prepare all installation sites properly controlled by Customer and will continue to maintain those sites (but not, for clarity, the Fiber) following such installation.

iii. Debris Removal; Restoration. UDT will remove from installation sites all debris resulting from the installation of Fiber, including as appropriate by moving such debris to trash receptacles maintained by the Customer. The Customer will be responsible for trash removal from such receptacles. UDT will restore all landscaping disturbed during UDT's installation, maintenance, or removal activities. The Customer will be responsible for landscape watering, including at restored landscaping sites.

iv. Planning. Appropriate representatives of UDT and the Customer will meet prior to installation of the Fiber, and otherwise as necessary, to formulate and finalize the installation methodology and configuration design for the Fiber. The parties agree to work cooperatively and reasonably in this process.

v. Timeline. UDT and the Customer agree to the installation timeline and configuration set forth in the applicable Service Order. The Customer agrees to all reasonable extensions of the installation timeline necessitated by the actions or inactions of the Customer or otherwise resulting from circumstances beyond UDT's control.

vi. Deviations. If, prior to or during the installation process, UDT, in its reasonable judgement, deems it necessary or prudent to deviate from the final installation methodology and design in a material way, it will present such deviation to the Customer for its approval, which the Customer may not unreasonably withhold or delay; provided, however, that UDT reserves the right to make, without such approval, but following notification to Customer and a reasonable period of time for Customer to review, immaterial modifications to the final installation methodology and design.

vii. Substitute Materials. In the event any materials or components of or relating to the Fiber are not available for timely delivery and installation, UDT may substitute materials or components of equivalent or superior functionality and performance.

viii. Electrical Circuits and Energy. The Customer will provide all electrical circuits and all electrical energy required for the installation and operation of the Fiber and provision of the Services at the sole cost of the Customer.

ix. Maintenance. UDT and its subcontractor are responsible for maintaining the Fiber. The Customer agrees to provide UDT with such access to its facilities as well as the facilities and properties owned or controlled by Customer's end user customer, as may be necessary to efficiently carry out its maintenance activities, as reasonably determined by UDT, provided that, when practicable, (i) such access must be scheduled with the Customer in advance and (ii) unless otherwise agreed to by the Customer, must occur between 7:00am and 10:00pm local time, Monday through Saturday, excluding national holidays. Customer personnel may accompany UDT or its subcontractor's personnel during any maintenance work at any Customer facility.

x. Notice of Maintenance. Except when, and to the extent to which, implementation of an emergency repair situation would be delayed by the following notice requirements, UDT shall provide advance notice to Customer of maintenance or repairs that may affect the Fiber Services as follows:

1) Emergency Maintenance. UDT shall provide forty-eight (48) hours advance notice regarding repairs that may affect Customer's Fiber Services by calling the telephone number and submitting an email to the email address provided within the notice provision below (section 12.10).

2) Routine Maintenance. UDT shall use commercially reasonable efforts to provide at least fourteen (14) days advance notice regarding any routine maintenance or repairs that may affect Customer's Fiber Services by calling the telephone number and submitting an email to the email address provided within the notice provision herein.

3) Notice of Relocation. UDT shall give the Customer ninety (90) days prior notice of any such relocation, if possible, and shall have the obligation to proceed with such relocation, including, but not limited to, the right to determine the extent of, the timing of, and methods to use for such relocation.

4) Right to Review. UDT shall have the right to determine the timing, means, method and extent of any relocation of its Cable hereunder; provided however, that Customer shall have the right to review the relocation plans, including the calculation of its proportionate share of the relocation costs, thirty (30) days prior to any relocation and shall have the right to have a representative present at the time of relocation. Should the relocation materially degrade Customer's ability to utilize the Fiber, Customer may terminate the appropriate Service Order with no further liability for payment.

xi. Alterations and Maintenance. If UDT and Customer mutually determine that alterations, maintenance and repairs, become necessary due to the fault of the Customer, then Customer shall reimburse UDT for all costs that UDT incurs to effectuate such alterations, maintenance, repairs or replacement. If the Customer requests UDT resources to troubleshoot or repair problems that are not caused by UDT, the Customer shall be responsible to reimburse UDT for any reasonable costs incurred, provided that UDT shall provide to Customer evidence sufficient to support any such incurred costs and Customer shall have the right to make a good faith dispute of any such incurred costs. Any such dispute shall resolved by mutual agreement of UDT and Customer.

xii. Fiber Ownership. The Parties acknowledge and agree that the Cable and Fiber is owned by the entity leasing the Fiber to UDT for UDT to provide Fiber Services to Customer (the "Fiber Owner") and will continue to be owned by the Fiber Owner following the expiration or termination of this Agreement or the termination of any particular Service Order. However, the fiber strands used by the Customer shall be dedicated to the Customer's use during the pendency of this Agreement as provided in the relevant Service Order(s). The Customer has no option or other right to purchase or otherwise acquire the Cable or Fiber from Fiber Owner. The Customer acknowledges and agrees that: (i) the Fiber Owner may use the Cable and non-dedicated Fiber for its other Customers, (ii) the Customer may not make any alterations or attachments to the Cable and Fiber without the UDT's prior written consent; (iii) UDT has no maintenance or other obligations whatsoever with respect to any alterations or attachments made to the Cable or Fiber by the Customer; (iv) if UDT provides maintenance or other services in respect of any such alterations or

attachments, UDT will provide such services subject to its standard charges, terms and conditions; (v) neither the Fiber Owner or UDT are responsible for any malfunction, non-performance, or performance degradation of the Cable and Fiber, or any inability of UDT to satisfy its obligations under this Agreement, caused by, or resulting directly or indirectly from, any alteration or attachment made to the Cable and Fiber by the Customer, or any other action by the Customer.

1.5 Equipment and Materials.

(a) Responsibilities and Safeguards. Except as otherwise provided in this Agreement or a Service Order, neither Party shall be responsible for the maintenance or repair of cable, electronics, structures, equipment or materials owned by the other Party. Notwithstanding the foregoing, and subject to the indemnification limitations set forth in this Agreement or available under Tennessee law:

- i. UDT shall be responsible to Customer for any physical damage or harm to Customer's personal or real property caused by the gross negligence of intentional misconduct of UDT or its agents.
- ii. Customer shall be responsible to UDT for physical damage to Equipment caused by the intentional misconduct of Customer's employees. In no event shall Customer be liable for or be required to indemnify UDT against claims arising from the alleged gross negligence of Customer's employees.

(b) Customer shall:

- i. Safeguard Equipment against others;
- ii. Not add other equipment nor move, modify, disturb, alter, remove, nor otherwise tamper with any portion of the Equipment;
- iii. Not hire nor permit anyone other than personnel authorized by UDT, acting in their official capacity, to perform any work on Equipment; and
- iv. Not move nor relocate Equipment to another location or use it at an address other than the Service location without the prior written consent of UDT.

(c) Any unauthorized connection or other tampering with the Services or Equipment shall be cause for immediate suspension of Services, Termination of this Agreement and/or legal action, and UDT shall be entitled to recover damages, including the value of any Services and/or Equipment obtained in violation of this Agreement, in addition to reasonable collection costs including reasonable attorney fees.

1.6 Site Visits and Repairs. If Customer's misuse, abuse or modification of the Services, Equipment or Network results in a visit to a Service Location for inspection, correction or repair, UDT may charge Customer a site visit fee as well as charges for any resulting Equipment or Network repair or replacement, which may be necessary. If UDT responds to a service call initiated by Customer, and UDT reasonably determines that the cause of such service call is not due to a problem arising from UDT's Network, but rather is due to Customer-provided or Customer-owned equipment or facilities, or a third party not under Customer control or direction, Customer must compensate UDT for the service call at UDT's then-prevailing commercial rates. For purposes of this Agreement, "Network" means a communications system consisting of an optical transmitter to convert an electrical signal into an optical signal to send into the optical fiber, a cable containing bundles of multiple optical fibers that is routed through underground or conduits and buildings, multiple kinds of amplifiers, an optical receiver to recover the signal as an electrical signal, and any other equipment or facilities necessary to provide an operational communications system.

1.7 Product and Service Changes. The capabilities and services available through UDT regularly change and expand. In order to improve and adapt the Services to these changing conditions, (i) UDT may add, delete or change the Services, at its sole discretion, by providing thirty (30) days prior written notice to Customer, and (ii) additions, deletions or changes to Service Order(s) will be effective as of the date agreed upon by the parties in writing.

1.8 Performance. UDT will use commercially reasonable efforts in keeping with normal industry standards to deliver the most reliable Service possible, without interruption and in accordance with the applicable Service Order and any related Service Level Agreements. However, the Services may be unavailable from time-to-time either for scheduled or unscheduled maintenance, technical difficulties, or for other reasons beyond UDT's reasonable control. Temporary service interruptions/outages for such reasons, as well as service interruptions/outages caused by Customer, its agents and employees, or by a Force Majeure Event, shall not constitute a failure by UDT to perform its obligations under this Agreement or any Service Order, and Customer will not hold UDT at fault for loss of Customer revenue or lost employee productivity due to such Service outages. UDT will notify Customer of any scheduled maintenance as provided herein or any Service Order, but may need to interrupt Services without notice to Customer in the event of an emergency.

1.9 Subcontractors. UDT may use a subcontractor of UDT in performance of the Services. UDT shall be responsible for all work performed by any such subcontractor.

1.10 Move or Transfer of Service. Services may not be transferred or resold, and this Agreement and the Service Order(s) thereunder may not be transferred or assigned, by operation of law or otherwise, without UDT's prior written approval. Any attempted assignment or transfer without UDT's prior written approval shall be void.

2. TERM AND TERMINATION

2.1 Initial and Term Extensions. The term of this Agreement shall commence on the Effective Date and continue until the applicable Service Order is expired or terminated.

2.2 Termination. Either Party may terminate this Agreement, with respect to any or all Service Order(s) prior to expiration of the applicable Service Order(s) then current Term set forth on the relevant Service Order(s), only for cause or as provided in Section 6 of Attachment B (Appropriations), if applicable, by giving written notice to the other Party, and this Agreement will be terminated with respect to the applicable Service Order(s) immediately upon such notice. As applied to the Customer, "for cause" means (i) the Customer's failure or refusal to make any payment due to UDT hereunder within ten (10) business days after the Customer receives written notice from UDT of such failure or refusal, or (ii) the Customer's continuing failure or refusal to perform any other material obligation under this Agreement within thirty (30) days after Customer receives written notice from UDT for such failure or refusal. As applied to UDT, "for cause" means UDT's continuing failure or refusal to perform any material obligation under this Agreement, within thirty (30) days after UDT receives written notice from Customer of such failure or refusal.

2.3 Effect of Termination. If this Agreement or any Service Order is terminated by UDT for cause, Customer agrees to pay all amounts, in one lump sum, that would have been payable to UDT for the remainder of the then-current term of the terminated project. UDT shall invoice Customer for this amount within thirty (30) days of termination. In the event the Customer terminates this Agreement or any project described in a Service Order hereto for any or no reason, other than as provided in Section 2.2 above, prior to the end of the Term of the applicable Service Order, the Customer agrees to pay all amounts that would have been payable to UDT under this Agreement and the applicable Service Order for the involved projects full then current term in one lump sum which UDT shall invoice to Customer within thirty (30) days. The Parties recognize that UDT will incur significant costs in order to provide the Services, including, but not limited to the acquisition of necessary permits and authorities, construction, operating costs, maintenance costs, any other expenses related to the Customer's network. The Parties agree that the harm caused by a breach or early termination is incapable or difficult to estimate, and that the lump sum payments described above are reasonable forecasts of just compensation to UDT for the harm caused UDT for a breach or early termination. If this Agreement, or any project described in a Service Order, is terminated by Customer for cause, then, unless otherwise stated in Service Order, UDT shall retain all payments made by Customer prior to the date of termination, and Customer shall pay all outstanding charges incurred prior to the date of termination.

2.4 Effect of Termination or Expiration upon Equipment. Upon the termination or expiration of this Agreement, or termination or expiration of any Service Order, for any or no reason, including "for cause", UDT will have the right to remove any Equipment located at facilities or property under the Customer's control, including applicable facilities and properties owned or controlled by Customer's end user customer, and the parties agree to cooperate in effecting any such removal by UDT, as UDT may reasonably direct. Notwithstanding the foregoing, following such termination or expiration, UDT may elect to leave in place any Equipment located at facilities and properties under the Customer's control, including applicable facilities and properties owned or controlled by Customer's end user customer. In the event that UDT elects to leave in place any Equipment, the Customer agrees to provide UDT with continued access to

the Customer's property and facilities, as well as to applicable facilities and properties owned or controlled by Customer's end user customer, for maintenance purposes, replacement of Equipment, or installation of new or additional Equipment.

3. FEES AND PAYMENT TERMS

3.1 **Fees.** Customer shall pay UDT the fees set forth the in a UDT invoice as supported by the pricing included in this Agreement. Except for fees for Services delivered and professional services, Customer's payment obligations for the Services shall commence on the date on which the applicable Services are first made available for use by Customer regardless of whether Customer has commenced use of the Services. Customer shall pay UDT in U.S. dollars.

3.2 **Taxes.** Unless otherwise expressly stated in a Service Order, the prices stated in any of the Service Order(s) to this Agreement are exclusive of Sales Tax. All Sales Tax shall be the responsibility of the Customer. Customer shall remit to UDT any Sales Tax that UDT is required to collect and all such amounts shall be due and payable to UDT when and as invoiced. If Customer is exempt from the Sales Tax, or is permitted to remit the Sales Tax directly to the taxing authority, then Customer shall not be required to remit Sales Tax to UDT provided, however, Customer provides UDT with documentation acceptable to UDT. In the event that Customer remits Sales Tax directly to the taxing authority, or claims an exemption from the tax. Notwithstanding the foregoing, Customer shall not be responsible for taxes on or measured by net income. Customer acknowledges that currently, and from time to time, there is uncertainty about the regulatory classification of some of the Services UDT provides and, consequently, uncertainty about what fees, taxes and surcharges are due from UDT and/or its customers. Customer agrees that UDT has the right to determine, in its sole discretion, what fees, taxes and surcharges are due and to collect and remit them to the relevant governmental authorities, and/or to pay and pass them through to Customer. Customer hereby waives any claims it may have regarding UDT's collection or remittance of such fees, taxes and surcharges. For purposes of this Agreement, "Sales Tax" means sales, use, gross receipts or other similar transaction tax(es) and/or Universal Service Fund ("USF") fees.

3.3 **Payment Terms.** Except as provided in Attachment B for E-Rate Funded Product and Services, if applicable, for which the payment terms of Attachment B will apply, all invoices are due and payable net thirty (30) days from the date of invoice. UDT reserves the right to charge Customer a late penalty of 1.5% per month applied against undisputed overdue amounts, or the maximum rate permitted by law, whichever is less. Late penalties will be recalculated every 30 days thereafter based on Customer's current outstanding balance. In addition, UDT, without waiving any other rights or remedies to which it may be entitled, shall have the right to suspend or terminate any or all Services and refuse additional Service Order(s) and change requests until UDT's receipt of all overdue amounts. UDT shall have no liability to Customer for any such suspension or termination of the Services or for its refusal of additional change requests. UDT further reserves the right to seek collection of all overdue amounts (including by referral to third party collectors), plus all reasonable legal fees (including reasonable attorney's fees) and costs associated with such collection. Charges will be broken out for non-recurring expenses (such as professional services, installation and training) and recurring expenses. Payment terms are subject to UDT credit and financing approval.

4. CUSTOMER RESPONSIBILITIES AND USE OF SERVICES

4.1 General Customer Representations and Obligations.

(a) Customer represents to UDT (i) that Customer has the authority to execute, deliver and carry out the terms of this Agreement and the Service Order(s) and (b) that its End Users and any person who accesses any Services through Customer's equipment at the Service Location, will use the Services in an appropriate and legal manner, and will be subject to the terms of this Agreement. Customer is responsible for ensuring its End Users comply with the terms of this Agreement. Customer shall be responsible for all access to and use of the Services by means of Customer's equipment, whether or not Customer has knowledge of or authorizes such access or use. Customer shall be solely liable and responsible for all charges incurred and all conduct through either authorized or unauthorized use of the Services.

(b) As between the parties, Customer is solely responsible for (i) all use (whether or not authorized) of the Services by Customer, any End User or any unauthorized person or entity, which use shall be deemed Customer's use for purposes of this Agreement, (ii) all content that is viewed, stored or transmitted via the Services,

as applicable, and (ii) all third-party charges incurred for merchandise and services accessed via the Services, if any. Customer agrees to conform its equipment and software, and to ensure that each End User conforms its equipment and software, to the technical specifications for the Services provided by UDT from time to time.

4.2 Customer Use.

(a) Internal Use. Subject to the terms and conditions set forth herein, UDT authorizes Customer to use the Services for its internal business purposes. Customer acknowledges and agrees that it will be responsible for all end users of the Services, regardless of whether such users are employees, contractors, agents, or third parties, in each case with or without the Customer's permission to use such Services.

(b) No Reselling. Customer shall not re-sell or re-distribute (whether for a fee or otherwise) access to the Services or system capacity, or any part thereof, in any manner other than for Customer's internal business without the express prior written consent of UDT.

(c) No Illegal Purpose / Unauthorized Access. Customer shall not use or permit third parties to use the Services, including the Equipment and software provided by UDT, for any illegal purpose, or to achieve unauthorized access to any computer systems, software, data, or other copyright or patent protected material.

(d) Applicable Laws. With respect to Customer's use of the Services (including the transmission or use of any content via the Services), Customer shall comply with all applicable laws and regulations in addition to the terms of this Agreement. UDT shall have the right to audit Customer's use of the Service remotely or otherwise, to ensure compliance with this Agreement.

(e) Acceptable Use. Customer shall not use, or allow the Services to be used, in any manner that would violate the UDT's Acceptable Use Policy, which can be found at www.udtonline.com/aup. For avoidance of doubt, Customer and UDT agree that any failure to satisfy the covenants set forth in the preceding sentence shall constitute a material breach of this Agreement.

(f) Non-Interference. The Customer covenants and agrees that it shall not directly or indirectly interfere in any manner with, and shall not further ensure that its end user customer shall not: (i) use the Equipment in a manner that materially interferes in any way with, or otherwise adversely affects the use of UDT's Network, Fibers, Cable, (or any equipment or element thereof), or of the Network, Fiber, Cable or equipment of any person along the route segments. In the event of an emergency, as determined by UDT in its reasonable discretion, UDT may immediately discontinue the Equipment to avoid harm to or interference with its operations or facilities.

(g) Customer Tampering with Property. Customer shall not authorize others to access, rearrange, disconnect, remove, attempt to repair, or otherwise tamper with any Equipment without the prior written consent of UDT. The Parties agree that no party other than UDT, or a subcontractor under the direction supervision of UDT, shall be permitted to perform maintenance or splicing. In the event that Customer, or Customer's representative, agent or authorized agents or designees of Customer violates this provision, in addition to any other remedies for breach by Customer, Customer shall be responsible to pay UDT for all reasonable damages to UDT property and also any ongoing service charges in the event that maintenance or inspection of UDT property is required as a result of Customer's violations of this provision. In no event shall UDT be liable to Customer or any other entity for interruption of Services or for any other loss, cost or damage caused or related to Customer's unauthorized tampering with UDT property. In the event of any violation of this provision, UDT reserves the right to terminate for cause this Agreement, or any particular project described in a Service Order, subject to the notice and opportunity to cure provisions herein, and Customer shall forfeit all monies paid to date by the Customer and shall pay all amounts that would be been payable to UDT under this Agreement or a Service Order for full then current term of the project to be terminated.

4.3 Customer Security Responsibilities. Customer shall be responsible for the implementation of reasonable security measures and procedures with respect to use of and access to the Service Location, Services and/or Equipment. UDT may suspend the Services upon learning of a breach of security and will attempt to contact Customer in advance, if practicable.

4.4 Customer shall ensure that all Equipment at Customer's and End Users' Service Locations (i) remains free and clear of all liens and encumbrances, (ii) is not modified or altered by any person or entity other than UDT, (iii) is not subject to accident, misuse, abnormal wear and tear, neglect, or mistreatment, (iv) is not damaged in connection with any equipment or software with which the Equipment is used and not supplied by UDT, (v) is not damaged by liquids, and (vi) is not used with any software not supplied by UDT for use with such Equipment.

5. **CONFIDENTIAL INFORMATION.** "Confidential Information" means non-public proprietary or trade secret information disclosed by one Party to the other Party that is clearly identified as confidential at the time of disclosure or that a reasonable person would understand to be confidential due to its nature, including technical information, source code, proprietary methodologies, trade secrets, or non-public technical or business processes.

5.1 Confidential Information does not include, and neither Party shall treat as confidential:

- (a) this Agreement or any amendment, exhibit, or attachment thereto;
- (b) pricing, compensation, fee schedules, purchase orders, invoices, payment records, or other financial terms related to this Agreement;
- (c) information relating to solicitation, procurement, award, administration, or performance of this Agreement;
- (d) information submitted in response to a public solicitation or procurement process;
- (e) information required to be disclosed under applicable law; or
- (f) records maintained by Customer that constitute public records.

5.2 Customer is a Tennessee public local education agency and is subject to the Tennessee Public Records Act and other applicable open government laws. Notwithstanding any provision of this Agreement to the contrary:

- (a) Compliance with Law: Nothing in this Agreement shall be interpreted to limit, condition, or prevent Customer from complying with applicable public records laws or other legal disclosure obligations.
- (b) Public Record Status: The Parties acknowledge that this Agreement and records relating to its negotiation, procurement, execution, administration, and payment may constitute public records subject to disclosure unless exempt under applicable law.
- (c) Determination of Disclosure: Customer shall have sole authority and discretion to determine whether any record is subject to disclosure or exemption under applicable law.
- (d) No Obligation of Prior Notice: Customer shall have no contractual obligation to notify UDT prior to releasing records in response to a public records request; however, Customer may provide notice when legally permitted and reasonably practicable.
- (e) UDTI identification of Trade Secrets: If UDT asserts that specific information constitutes a trade secret or is otherwise exempt from disclosure, UDT shall clearly identify such information in writing at the time it is provided. UDT acknowledges that Customer cannot guarantee nondisclosure and that all disclosure determinations are governed by applicable law.

5.3 Each Party shall use reasonable care to protect the other Party's Confidential Information and shall use such information solely for purposes of performing its obligations or exercising its rights under this Agreement. Confidential Information shall not include information that:

- (a) becomes publicly available other than through breach of this Agreement;
- (b) is lawfully obtained without restriction from a third party; or
- (c) is independently developed without use of the disclosing Party's Confidential Information.

5.4 A Party may retain Confidential Information as required by law, applicable records retention requirements, or routine backup and archival processes.

6.

7. **DISCLAIMERS AND WARRANTIES**

7.1 CUSTOMER ASSUMES TOTAL RESPONSIBILITY FOR USE OF THE SERVICES AND USES THE SAME AT ITS OWN RISK. UDT EXERCISES NO CONTROL OVER AND HAS NO RESPONSIBILITY WHATSOEVER FOR THE CONTENT TRANSMITTED OR ACCESSIBLE THROUGH THE SERVICES AND UDT EXPRESSLY DISCLAIMS ANY RESPONSIBILITY FOR SUCH CONTENT. EXCEPT AS SPECIFICALLY SET FORTH

IN THIS AGREEMENT, THE SERVICES, EQUIPMENT AND ANY RELATED MATERIALS ARE PROVIDED "AS IS, WITH ALL FAULTS," WITHOUT WARRANTIES OF ANY KIND, EITHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO WARRANTIES OF TITLE, NON - INFRINGEMENT, SYSTEM INTEGRATION, DATA ACCURACY, QUIET ENJOYMENT, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. NO ADVICE OR INFORMATION GIVEN BY UDT, ITS AFFILIATES OR ITS CONTRACTORS OR SUBCONTRACTORS OR THEIR RESPECTIVE EMPLOYEES SHALL CREATE ANY WARRANTY. UDT DOES NOT REPRESENT OR WARRANT THAT THE SERVICE WILL MEET CUSTOMER'S REQUIREMENTS, PREVENT UNAUTHORIZED ACCESS BY THIRD PARTIES, WILL BE UNINTERRUPTED, SECURE, ERROR FREE, WITHOUT DEGRADATION OF VOICE QUALITY OR WITHOUT LOSS OF CONTENT, DATA OR INFORMATION, OR THAT ANY MINIMUM TRANSMISSION SPEED IS GUARANTEED AT ANY TIME. EXCEPT AS SET FORTH IN THE SERVICE AGREEMENT, UDT DOES NOT WARRANT THAT ANY SERVICES OR EQUIPMENT PROVIDED BY UDT WILL PERFORM AT A PARTICULAR SPEED, BANDWIDTH OR THROUGHPUT RATE.

7.2 IN ADDITION, CUSTOMER ACKNOWLEDGES AND AGREES THAT TRANSMISSIONS OVER THE SERVICES MAY NOT BE SECURE.

7.3 CUSTOMER FURTHER ACKNOWLEDGES AND AGREES THAT ANY DATA, MATERIAL OR TRAFFIC OF ANY KIND WHATSOEVER CARRIED, UPLOADED, DOWNLOADED OR OTHERWISE OBTAINED THROUGH THE USE OF THE SERVICES IS DONE AT CUSTOMER'S OWN DISCRETION AND RISK AND THAT CUSTOMER WILL BE SOLELY RESPONSIBLE FOR ANY DAMAGE TO CUSTOMER'S OR ANY END USER'S EQUIPMENT (WHETHER COMPUTER SYSTEM OR OTHER EQUIPMENT) OR LOSS OF SUCH DATA, MATERIAL OR TRAFFIC DURING, OR RESULTING FROM, CUSTOMER'S OR ANY END USER'S USE OF THE SERVICES, INCLUDING, WITHOUT LIMITATION, VIA SENDING OR RECEIVING, UPLOADING OR DOWNLOADING, OR OTHER TRANSMISSION OF SUCH DATA, MATERIAL OR TRAFFIC.

7.4 IN ADDITION, CUSTOMER ACKNOWLEDGES AND AGREES THAT UDT'S THIRD PARTY SERVICE PROVIDERS DO NOT MAKE ANY WARRANTIES TO CUSTOMER UNDER THIS AGREEMENT, AND UDT DOES NOT MAKE ANY WARRANTIES ON BEHALF OF SUCH SERVICE PROVIDERS UNDER THIS SERVICE AGREEMENT, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT, TITLE, FITNESS FOR A PARTICULAR PURPOSE, SYSTEM INTEGRATION, DATA ACCURACY OR QUIET ENJOYMENT.

7.5 Content. Any content that Customer may access or transmit through the Services is provided by independent content providers, over which UDT does not exercise and disclaims any control. UDT neither previews content nor exercises editorial control; does not endorse any opinions or information accessed through the Services; and assumes no responsibility for content. UDT specifically disclaims any responsibility for the accuracy or quality of the information obtained using the Services. Such content or programs may include programs or content of an infringing, abusive, profane or sexually offensive nature. Customer and its authorized users accessing other parties' content through Customer's facilities do so at Customer's own risk, and UDT assumes no liability whatsoever for any claims, losses, actions, damages, suits or proceedings arising out of or otherwise relating to such content.

7.6 Damage, Loss or Destruction of Software Files and/or Data. Customer uses the Services and Equipment supplied by UDT at its sole risk. UDT does not manufacture the Equipment, and the Services and Equipment are provided on an "as is, with all faults basis" without warranties of any kind. UDT assumes no responsibility whatsoever for any damage to or loss or destruction of any of Customer's hardware, software, files, data or peripherals which may result from Customer's use of the Services. UDT does not warrant that data or files sent by or to Customer will be transmitted in uncorrupted form or within a reasonable period of time.

7.7 Unauthorized Access. If Customer chooses to run or offer access to applications from its equipment that permits others to gain access through the Network, Customer must take appropriate security measures. Failing to do so may cause immediate Termination of Customer's Service by UDT without liability for UDT. UDT is not responsible for and assumes no liability for any damages resulting from the use of such applications.

7.8 UDT's Access to Secure Information Systems and Data. Unless otherwise expressly provided in a Service Order, UDT is not responsible for any information stored or transferred via the Services, for backing up or maintaining copies of any data, including, without limitation, Customer data, or for the removal or disposal of any confidential, proprietary, or personal information. Unless otherwise expressly provided in a Service Order, UDT is not responsible

for managing Customer's network environment. UDT shall not attempt to access Customer's secure network(s) or other information systems without Customer's prior consent, either via its personnel performing services onsite, or remotely.

7.9 Access Security. For the term of this Agreement, UDT shall implement and maintain access security protocols. Notwithstanding the foregoing, Customer acknowledges that (i) neither those protocols nor any security software guarantees the security of Customer's network, (ii) Customer is responsible for all other aspects of security, including without limitation, correctly configured security policies, selection of hardware and software (including network security tools), correct installation, configuration, and maintenance of the hardware and software, the interoperability of the various components of Customer's network, and a physically and electronically secure operating environment and (iii) Customer is responsible for any claims, damages, costs, expenses, losses or the like resulting from the failure or breach of such access security protocols, unless such claims, damages, costs, expenses, losses or the like resulting from the failure or breach of such access security protocols were caused by UDT's gross negligence or intentional misconduct.

7.10 UDT warrants that the Services will be performed diligently by qualified personnel and will be of the kind and quality described in the applicable Service Order and any applicable Service Level Agreement. In performing its obligations, UDT may give advice to Customer based on information supplied to UDT by Customer or third parties who have expertise or knowledge not held by UDT with regard to services or products necessary for UDT to complete Services, but not originating or endorsed by UDT. UDT will be entitled to rely on that information without assuming responsibility for decisions made by Customer based on that advice. Products provided to Customer under this Agreement that are neither manufactured nor designed by UDT will carry the warranty provided by the manufacturer, if any, and UDT makes no independent warranty with respect to those Products. To the extent permitted under UDT's agreement with Third Party Technology providers, Hardware providers, and third party providers of hardware and/or software integrated into or otherwise used in connection with any deliverables, UDT will designate Customer as a third party beneficiary of warranties provided by such third party/ies for any such hardware and software. UDT specifically disclaims any and all warranties and liability related to any Third Party Technology and Hardware.

7.11 The warranties set forth hereunder do not apply to Services, Technology or Hardware (including without limitation replacement parts) which: (i) have been serviced, modified or altered, except as expressly authorized by UDT; (ii) have not been installed, operated, exposed to conditions, repaired, or maintained in accordance with any installation, handling, maintenance or operation instructions supplied or specified by UDT, the applicable Third Party Technology provider or the applicable Hardware provider; (iii) have been subjected to unusual physical or electrical stress; or (iv) have been damaged as a result of accident, misuse, transporting, negligence, accident or relocation by Customer or a third party. Customer agrees that the use of any third party products which have not been certified or are supported by UDT, the Third Party Technology providers, or third party Hardware providers may cause errors in the operation of the Services. Customer acknowledges that its use of any such third party products shall release UDT, the Third Party Technology providers and Third Party Hardware providers from the applicable performance obligations and Customer agrees to pay UDT for any time and materials associated with UDT diagnosing such issues at UDT's hourly billing rate. UDT may at its discretion provide additional support to resolve any such issues.

7.12 The following terms have the meanings ascribed to them when used with an initial capital letter in this Agreement:

(a) "Technology" means the Third Party Technology and the UDT Technology.

(b) "UDT Technology" means all ideas, concepts, know-how, copyrights, patents, trademarks, trade secrets, sequences, processes, algorithms, techniques, methods and software modules, applications, computer programs and other types of developer know-how, tools and software, hardware, products, replacement parts, documentation, programs, web sites, and any other technology, data, information or content owned or directly licensed by UDT and furnished or otherwise made available by UDT to Customer pursuant to this Agreement, excluding Hardware. UDT Technology includes, without limitation, UDT Technology developed by UDT alone or jointly with Customer.

(c) "Third Party Technology" means all third party ideas, concepts, know-how, copyrights, patents, trademarks, trade secrets, sequences, processes, algorithms, techniques, methods and software modules, applications, computer programs and other types of developer know-how, tools and software, hardware, products, replacement parts, Documentation, Programs, web sites, and any other technology, data, information or content furnished or otherwise made available by UDT as part of the Services pursuant to this Agreement, excluding Hardware.

(d) “Hardware” means hardware, products, replacement parts, embedded software, documentation and any other technology, data, information or content furnished sold (not leased or otherwise provided) to Customer pursuant to this Agreement.

8. INDEMNIFICATION

8.1 General Indemnification. To the extent permitted by applicable law, UDT will defend Customer, and each of its respective directors, officers, agents, and employees against any unaffiliated third party claim based on UDT’s gross negligence or intentional misconduct, and indemnify each of them from the resulting losses, damages, and costs and expenses (including reasonable attorney fees) finally awarded to the third party by a court of competent jurisdiction or pursuant to a settlement agreement. The indemnifying party may settle, at its sole expense, any claim for which it is responsible under this Section 7.1. The indemnifying party shall control the defense and/or settlement of any claim covered by this subsection, provided that the indemnified party reserves the right to employ counsel at its own expense and participate in the defense.

8.2 Intellectual Property Indemnification. UDT will defend Customer, and each of its respective directors, officers, agents, and employees (collectively, the “Customer Indemnitee”), against any unaffiliated third party claim that the UDT Technology infringes the third party’s United States or European Union patent, trademark, copyright, or valid trade secret (each, an “IP Claim”), and indemnify the Customer Indemnitee from all resulting losses, damages, costs, and expenses (including reasonable attorneys’ fees) finally awarded to the third party by a court of competent jurisdiction (or an arbitration panel or other tribunal, as applicable) or pursuant to a settlement agreement (collectively referred to as “Damages”) provided that Customer shall promptly notify UDT in writing of the claim, provide UDT sole control over the defense and/or settlement of such claim with UDT’s choice of counsel, and at UDT’s request and expense, provide full information and reasonable assistance to UDT with respect to such claim. Notwithstanding the prior sentence, Customer’s failure to give prompt notice of the claim shall not relieve UDT of its obligations under this Section 7.2 except to the extent such failure prejudices UDT’s defense of the matter. UDT may settle, at its sole expense, any IP Claim for which UDT is responsible under this Section 7.2. UDT will not be obligated to defend or be liable in any manner for infringement to the extent arising out of: (a) required compliance with Customer-provided technology or specifications; (b) modification of UDT Technology (except modifications provided by UDT) or use of such UDT Technology not in accordance with Specifications; (c) Customer’s combination, operation or use of a UDT Technology with hardware, software or other materials not provided by UDT; (d) Customer’s failure to use reasonable materials or instructions provided by UDT which would have rendered the UDT Technology non-infringing. The Customer Indemnitee reserves the right to employ counsel at its own expense and participate in the defense and/or settlement of any IP Claim. In addition to the foregoing, should any UDT Technology become, or are likely to become, in Customer’s reasonable opinion, the subject of such a claim, UDT shall, at its expense either: (1) procure for Customer the right to make continued use thereof; or (2) replace or modify such with a non-infringing replacement or modification that is functionally equivalent or better than the replaced UDT Technology; provided, however, that if UDT is unable through the use of commercially reasonable efforts to do either, then UDT may request return of the UDT Technology, and, upon receipt thereof; no further monthly recurring fees for the Services will be due and payable by Customer for the that part of the Services that includes the infringing UDT Technology and shipping costs associated with returning the infringing UDT Technology. The foregoing provisions of this Section 7.2 state the entire liability and obligations of UDT and the exclusive remedy of Customer with respect to any actual or alleged infringement of any intellectual property right by the UDT Technology, or any part thereof.

8.3 Security Breach Indemnification. The Parties acknowledge that Customer is a Local Education Agency “LEA” organized and existing under the laws of the State of Tennessee. As a governmental entity, Customer’s liability is strictly governed and limited by Tennessee Governmental Tort Liability Act (Tenn. Code Ann. § 29-20-101 et seq.). Notwithstanding any other provisions in this Agreement, Customer does not agree to indemnify, defend, or hold UDT harmless, as such obligations would violate the statutory and constitutional limitations placed upon a Tennessee LEA. To the extent permitted by applicable law, each Party shall be responsible for its own acts and omissions and the results thereof. Any claims against the Customer for damages arising from a security breach shall be brought exclusively in accordance with the procedures, jurisdictional requirements, and liability limitations set forth in the Tennessee Governmental Tort Liability Act.

9. **LIMITATIONS OF LIABILITY**

9.1 TO THE FULLEST EXTENT POSSIBLE UNDER APPLICABLE LAW, NEITHER PARTY (NOR ITS EMPLOYEES, AGENTS, SUPPLIERS OR AFFILIATES) SHALL BE LIABLE TO THE OTHER FOR ANY INDIRECT, SPECIAL, INCIDENTAL, PUNITIVE, OR CONSEQUENTIAL LOSS OR DAMAGE OF ANY KIND, INCLUDING WITHOUT LIMITATION ARISING IN CONNECTION WITH THE AGREEMENT, HOWEVER CAUSED AND ON ANY THEORY OF LIABILITY, EVEN IF THE PARTY HAS BEEN ADVISED OR SHOULD BE AWARE OF THE POSSIBILITY OF SUCH DAMAGES. IN NO EVENT WILL UDT (OR ITS EMPLOYEES, AGENTS, SUPPLIERS OR AFFILIATES) BE LIABLE FOR (A) ANY LOST PROFITS, REVENUE, SALES, SAVINGS, OR VALUE, (B) ANY LOSS OF DATA OR INABILITY TO ACCESS DATA OR (C) ANY DAMAGES (AS DEFINED ABOVE) INCURRED BY ANY THIRD PARTY AS A RESULT OF A SECURITY BREACH OF CUSTOMER'S NETWORK OR ANY FAILURE OR BREACH OF THE ACCESS SECURITY PROTOCOLS SET FORTH IN EXHIBIT B, UNLESS SUCH DAMAGES WERE INCURRED BY A THIRD PARTY AS A RESULT OF UDT'S GROSS NEGLIGENCE OR INTENTIONAL MISCONDUCT.

9.2 EXCEPT FOR CLAIMS ARISING FROM A PARTY'S BREACH OF ITS CONFIDENTIALITY OBLIGATIONS UNDER SECTION 5, BREACH OF UDT'S OR THE THIRD-PARTY TECHNOLOGY PROVIDERS' INTELLECTUAL PROPERTY RIGHTS UNDER THIS AGREEMENT, OR CUSTOMER'S BREACH OF SECTION 12.2,

- i. UDT'S ENTIRE LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT SHALL BE LIMITED TO TWO TIMES (2X) THE AMOUNTS PAID OR PAYABLE UNDER THE SERVICE ORDER WHERE THE CLAIM AROSE IN THE SIX (6) MONTH PERIOD PRIOR TO THE DATE OF THE CLAIMS; AND
- ii. NOTWITHSTANDING ANY OTHER PROVISION IN THIS AGREEMENT, CUSTOMER'S LIABILITY FOR ANY CLAIM ARISING IN TORT OR NEGLIGENCE SHALL BE GOVERNED BY AND LIMITED TO THE LIMITS OF LIABILITY SET FORTH IN THE TENNESSEE GOVERNMENTAL TORT LIABILITY ACT (T.C.A. § 29-20-101 ET SEQ.).

10. **TITLE:** Title to the Equipment (other than the Fiber) shall remain with UDT during the term of the applicable Service Order. Customer shall keep that portion of the Equipment located on Customer premises free and clear of all liens, encumbrances and security interests. Upon termination of Service or expiration of a Service Order's term for a specific site, UDT shall have the right to remove all Equipment components and/or leave any of such components in place, assigning title and interest in such components to Customer, it being understood that no further notice or action is required to accomplish the assignment contemplated hereunder. UDT shall have the right to remove the Equipment and all components within 60 days after such termination.

11. **INSURANCE**

11.1 At all times during the terms of this Agreement, UDT shall procure and maintain, at its sole cost and expense, at least the following types and amounts of insurance coverage:

- (a) Commercial General Liability with limits no less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate including bodily injury and property damage and products and completed operations and advertising liability, which policy will include contractual liability coverage insuring the activities of UDT under this Agreement;
- (b) Worker's Compensation with limits no less than the minimum amount required by applicable law; and
- (c) Errors and Omissions/Professional Liability with limits no less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate.

11.2 All insurance policies required pursuant to Section 10 shall: (a) be issued by an insurance company with an A- rating or higher; (b) provide that such insurance carriers give Customer at least 30 days' prior written notice of cancellation or non-renewals of policy coverage; provided that, prior to such cancellation, UDT shall have new insurance policies in place that meet the requirement of Section 10; (c) waive any right of subrogation of the insurers against Customer; (d) provide that such insurance be primary insurance and any similar insurance in the name of and/or for the benefit of Customer shall be excess and non-contributory; and (e) name Customer as additional insureds.

11.3 Upon the written request of Customer, UDT shall provide Customer with copies of the certificates of insurance for all insurance coverage required by Section 10. Section 10 shall not be construed in any manner as waiving, restricting or limiting the liability of either party for any obligations imposed under this Agreement.

12. **INTELLECTUAL PROPERTY**

12.1 All right, title, and interest in the intellectual property (including all copyrights, patents, trademarks, trade secrets, and trade dress) embodied in the Services and Equipment, as well as the methods by which the Services is performed and the processes that make up the Services, shall belong solely and exclusively to UDT or the applicable suppliers or licensors, and Customer shall have no rights whatsoever in any of the above, except as expressly granted in this Agreement. The Services are protected pursuant to intellectual property laws and treaties. Customer may not modify, remove, delete, augment, add to, publish, transmit, adapt, translate, participate in the transfer or sale of, create derivative works from, or in any way exploit any of the Services, in whole or in part.

12.2 Upon UDT's receipt of payment in full with regard to a particular Deliverable, Customer shall own all right, title and interest in and to such Deliverable, including any derivative or modification rights to the Deliverable, excluding any Technology embedded within such Deliverable. A Deliverable is deemed to be a "Work Made for Hire" as set forth in the United States Copyright Act of 1976 or if for any reason held not to be a work made for hire, UDT hereby assigns all of its right, title, and interest in such Deliverable to Customer. For purposes of this Agreement, "Deliverables" means all tangible materials, reports, creative(s), and custom designed software or programs (including without limitation, specifications, designs, plans, drawings, prototypes or other technical or business information): (a) identified by the Parties in the applicable Service Order as a Deliverable; and (b) delivered to Customer in accordance with this Agreement.

12.3 To the extent that any UDT Technology is intangible and embedded within any of the Deliverables, UDT hereby grants Customer a royalty-free, fully paid-up, worldwide, perpetual, irrevocable, nonexclusive, non-transferable license to use such UDT Technology solely in connection with the deliverables; provided, however, that the UDT Technology is still subject to any use restrictions specified in the applicable statement of work and UDT may revoke any use of the UDT Technology, which is outside the license grant as set forth herein. UDT has the right and title to grant all such licenses necessary for UDT to own and/or use the deliverables as set forth herein.

12.4 The UDT Technology is personal property of UDT, and the Third Party Technology is personal property of the Third Party Technology provider. No title, equity, ownership or right (including any license right) in or to the UDT Technology or the Third Party Technology in whole or in part shall pass to Customer except as otherwise expressly provided by this Agreement. Customer agrees that it may not pass any right or interest in the UDT Technology or Third Party Technology to any third party and Customer shall ensure it takes all necessary steps to protect UDT's and the applicable Third Party Technology providers' rights under this Agreement such that neither the UDT Technology nor the Third Party Technology can be construed as a fixture nor shall it become a fixture on the Customer's premises or any other location. Customer will not take any action that causes or purports to cause the imposition of any lien, claim, interest, right or encumbrance on UDT Technology or the Third Party Technology or otherwise transfer any right or interest in the UDT Technology or Third Party Technology to any third party and will ensure that end users do the same. Customer will immediately take all necessary action to remove any lien or encumbrance on the UDT Technology or Third Party Technology (other than any lien or encumbrance in favor of or expressly approved by UDT or otherwise permitted under this Agreement or the applicable statement of work).

13. **MISCELLANEOUS PROVISIONS**

13.1 High-Risk Disclaimer. Unless otherwise expressly provided in the applicable Service Order, the Services provided under this Agreement are not fault-tolerant and are not designed or intended for use in hazardous environments requiring fail-safe performance, such as in the operation of nuclear facilities, aircraft navigation or communication systems, air traffic control, weapons systems, life-support machines, or any other application in which the failure of the products, software, or services could lead directly to death, personal injury, or severe physical or property damage (collectively, "High-Risk Activities"). UDT expressly disclaims any express or implied warranty of fitness for High-Risk Activities.

13.2 Excluded Data. Unless otherwise expressly provided in the applicable Service Order, Customer acknowledges that any software and/or the Services provided under this Agreement are not designed to offer functionality providing security and access management for the processing and/or storage of the following categories

of data: (a) data that is classified and or used on the U.S. Munitions list, including software and technical data; (b) articles, services and related technical data designated as defense articles and defense services; (c) ITAR (International Traffic in Arms Regulations) related data; and (d) personally identifiable information or data that is subject to heightened security requirements as a result of Customer's internal policies or practices or by applicable law or regulation (examples include but are not limited to the Health Insurance Portability and Accountability Act, the Gramm-Leach-Bliley Act, Family Educational Rights and Privacy Act, FINRA, the General Data Protection Regulation, the California Consumer Privacy Act, etc. and hereinafter collectively referred to as "Excluded Data"). Customer hereby agrees that Customer is solely responsible for reviewing and ensuring its data that will be provided to UDT (or to which UDT will have access) does not contain Excluded Data. If Customer believes that any such data provided to UDT (or to which UDT will have access) will or does contain Excluded Data, Customer shall immediately notify UDT of the same.

13.3 U.S. Government Restricted Rights. The software and documentation provided with the Services are "commercial items" as that term is defined at 48 C.F.R. 2.101, consisting of "commercial computer software" and "commercial computer software documentation" as such terms are used in 48 C.F.R. 12.212. Consistent with 48 C.F.R. 12.212 and 48 C.F.R. 227.7202-1 through 227.7202-4, all U.S. Government end-users acquire the software and documentation with only those rights set forth herein.

13.4 Non-Exclusive Arrangement. Customer acknowledges and understands that this is a non-exclusive arrangement and nothing herein shall preclude UDT from providing Services, deliverables, or related services to any third party, or from authorizing third parties to make Services available to their customers.

13.5 Third Party Services. The Services may permit users to link to other websites, services or resources on the Internet, and other websites, services or resources may contain links to the Services. When users access third party resources on the Internet, users do so at users' own risk. These other resources are not under UDT's control, and users acknowledge that UDT is not responsible or liable for the content, functions, accuracy, legality, appropriateness or any other aspect of such websites or resources. The inclusion of any such link does not imply UDT's endorsement or any association between UDT and their operators. Users further acknowledge and agree that UDT shall not be responsible or liable, directly or indirectly, for any damage or loss caused or alleged to be caused by or in connection with the use of or reliance on any such content, goods or services available on or through any such website or resource. It is users' responsibility to protect users' system from such items as viruses, worms, Trojan horses and other items of a destructive nature.

13.6 Import and Export Compliance. In connection with this Agreement, each party will comply with all applicable import, re-import, export, and re-export control laws and regulations, including the Export Administration Regulations, the International Traffic in Arms Regulations, and country-specific economic sanctions programs implemented by the Office of Foreign Assets Control. For clarity, Customer agrees to be solely responsible for compliance related to the manner in which Customer chooses to use the Services, including Customer's transfer and processing of content and the provision of such content to others.

13.7 Force Majeure. Neither Party shall be liable to the other for any delay, inconvenience, loss, liability or damage resulting from any failure or interruption of Services, directly or indirectly caused by circumstances beyond such Party's control, including, but not limited to, denial of use of poles or other facilities of a utility company, labor disputes, acts of war or terrorism, pandemics, criminal, illegal or unlawful acts, natural causes, mechanical or power failures, or any order, law or ordinance in any way restricting the operation of the Services.

13.8 Compliance with Laws. Both parties shall comply with all applicable laws and regulations when carrying out their respective duties hereunder.

13.9 Changes in Law and/or Government Regulations. This Agreement is based on the laws and government regulations in place at the Effective Date. Subsequent changes in any applicable laws or regulations may result in pricing changes and/or service changes that may automatically become a part of this Agreement.

13.10 Notices. Legal notices shall be sent via electronic mail and first class United States mail to the individuals named in the Service Order, and copied to:

To Customer:
HAMILTON COUNTY DEPARTMENT OF EDUCATION
Attn: John Simon, Executive Director of Information Technology

UDT Services Agreement

3074 Claude Ramsey Parkway
Chattanooga, Tennessee 37421
(423) 498-7030

As provided in the RFP

To UDT:
United Data Technologies, Inc.
Attn: Legal Affairs Team
2900 Monarch Lakes Blvd, Ste. 300
Miramar, FL 33027
Email: legalsupport@udtonline.com

Non-legal notices in the ordinary course of business; e.g., notice to postpone a shipment, shall be sent via electronic mail to the Designated Representative of the other party or to such other designee as may be set forth herein. Notices shall be effective as of the day sent via email, or if that day is not a Business Day or the first Business Day that follows the day sent.

13.11 Controlling Law, Venue, and Costs of Suit. This Agreement shall be governed by and construed in accordance with the laws of the State of Tennessee. The Parties agree that any action, suit, or proceeding arising out of or relating to this Agreement shall be brought exclusively in the state or federal courts located in Hamilton County, Tennessee, and each Party hereby consents to the exclusive jurisdiction and venue of such courts. If any action is brought to enforce this Agreement, the prevailing party shall be entitled to collect its reasonable attorney fees and costs of suit. Notwithstanding the foregoing, either party may seek injunctive relief with respect to a violation of intellectual property rights or confidentiality obligations solely in the courts of Hamilton County, Tennessee. The U.N. Convention on the International Sale of Goods shall not apply to this Agreement.

13.12 Assignment. Neither Party may not assign, subcontract, or delegate this Agreement, or any rights or obligations hereunder, without prior written consent of the other party, which consent shall not be unreasonably withheld, conditioned, or delayed. Notwithstanding the foregoing, either party may assign this Agreement without consent to an affiliate or to a successor in interest in connection with a merger, acquisition, corporate reorganization, or sale of all or substantially all of its assets. Any attempted assignment in violation of the preceding sentence shall be void. This Agreement shall inure to the benefit of the parties permitted successors and assigns.

13.13 Non-Waiver. The failure to exercise or delay in exercising a right or remedy under this Agreement shall not constitute a waiver of the right or remedy or a waiver of any other or subsequent right or remedy. Specifically, but without limitation, Customer's payment of fees is not a waiver of any claims for breach of this Agreement.

13.14 Severability. In the event any provision of this Agreement is held to be invalid or unenforceable, the remaining provisions of this Agreement will remain in full force.

13.15 Publicity. Neither Party may issue any press release or other publicity regarding the subject matter of this Agreement without the other Party's prior written consent.

13.16 Trademarks. Neither Party may use the other party's name, logo, trade or service marks, or similar indicia (each a "Trademark") without the other Party's prior written consent. Any authorized use shall be subject to the Trademark owner's mark usages guidelines provided to the other or published on its website.

13.17 Relationship of the Parties. Each Party is an independent contractor of the other and nothing in this Agreement shall be construed to create an association, trust, partnership, joint venture, or agency relationship between the Parties. Although the Parties may refer to each other colloquially as "partners" they do not intend to create a partnership, and neither party has any fiduciary duty, obligation, or liability to the other or any obligation to share profits and losses. Neither Party will have any rights, power, or authority to act or create an obligation, express or implied, on behalf of another Party except as expressly specified in this Agreement.

13.18 Integration. This Agreement, UDT's Acceptable Use Policy, and all Service Order(s) constitute the entire understanding of the parties with respect to the subject matter hereof, and revokes and supersedes all prior agreements

between the Parties and is intended as a final expression of their Agreement. This Agreement shall not be modified or amended except in writing signed by the parties hereto.

13.19 Conflict. In the event of any conflict regarding the terms of this Agreement, addendum to this Agreement, UDT's response to any applicable RFP that results in a Service Order, UDT's Acceptable Use Policy, or any Service Order(s), their terms shall control in the following order, from highest to lowest priority: (1) Service Order(s), (2) addendum to this Agreement, (3) this Agreement, (4) HCS Purchase Order (5) Solicitation (6) UDT's response to a RFP under which a Service Order is executed, and (7) UDT's Acceptable Use Policy.

13.20 Counterparts. This Agreement may be executed in two or more counterparts, all of which, taken together, shall be considered to be one and the same instrument.

13.21 Entire Agreement. THIS AGREEMENT IS THE COMPLETE AND EXCLUSIVE AGREEMENT BETWEEN THE PARTIES REGARDING ITS SUBJECT MATTER AND SUPERSEDES AND REPLACES ANY PRIOR OR CONTEMPORANEOUS AGREEMENT OR UNDERSTANDING, WRITTEN OR ORAL.

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Kristen Nauss, Director School Nutrition Department

Date: March 12, 2026

Subject: USDA Commodity Processing for FY 27

Board Agenda Category:

- Consent Agenda
 - Action Item
 - Reports and Information
-

Award Invitation to Bid No. 26-36, Commodity Processing for The School Nutrition Program FY27, to multiple vendors to process USDA commodities for the School Nutrition program for an initial period of one (1) year with the option to renew for up to four (4) additional years, as approved in the department's annual adopted budget. Expenditures will be from the School Nutrition Budget as overseen by the School Nutrition department.

On February 02, 2026, the Procurement Department advertised Invitation to Bid No. 26-36, Commodity Processing for The School Nutrition Program FY27 to obtain bids to provide commodity processing services for Hamilton County Schools. On February 23, 2026, eleven (11) bid submissions were received. After review of the bid submissions, staff recommend awarding to the lowest responsive and responsible bidders, as follows:

- | | |
|--|----------------------|
| • National Food Group/Zee Zees | Line Item # 1 |
| • Goodman Food Products, dba Don Lee Farms | Line Item # 2 |
| • Land O' Lakes | Line Items # 3 and 5 |
| • Bongards Creameries | Line Item # 4 |
| • JTM Provisions Co., Inc. | Line Item # 6 |
| • Jennie-O/Hormel Food Sales, LLC | Items in Group # 1 |
| • Butterball, LLC | Items in Group #2 |
| • Smucker's Food Service, Inc. | Items in Group # 3 |
| • Rick Chicks | Items in group # 4 |

Opportunity 2030 Commitment Connection

- Every Student Learns
- Every Student Belongs
- Every School Equipped
- Every Employee Valued
- Every Community Served

COMMODITY PROCESSING Hamilton County 2026-2027						Vendor Section to Complete											
Item #	Product	Case Size	Brand	Crediting	Servings Needed	Servings per Case	DF lbs Needed per Case	Total Cases Needed	Total lbs Needed	Bid Cost per Case	Delivery Cost per Case	DF Commodity Value per lb	Total Bid Case Costs	Total Delivery Costs	Total commodity bulk value	Grand Total Cost	Serving Cost
APPLES 110149 BY LINE ITEM																	
1	APPLES - DICED, CINNAMON, SHELF-STABLE, IN 100% JUICE, NO ADDED SUGAR, INDIVIDUAL CUPS, 1 SERVING EQUALS 1/2 CUP FRUIT	72 4.5 OZ	ZEE ZEES 1750	4.5 OZ = 1/2 CUP FRUIT	36,000	72	10.00	500	5,000	\$36.00	\$ 4.58	\$ 0.33	\$ 18,000.00	\$ 2,290.00	\$ 1,642.50	\$ 21,932.50	\$ 0.61
BEEF BULK COARSE 100154 OR BEEF BONELESS CHILLED 10155 BY LINE ITEM																	
2	BEEF - BURGER, 100% BEEF, LIGHTLY SEASONED, F/C, NOT MORE THAN 25% FAT, NO SOY ADDED, <200MG SODIUM, LOOSE BITE, BULK, ONE BURGER TO EQUAL AT LEAST 2 OZ M/MMA PER CN LABEL OR PFS.	240 2.0 OZ PER CASE	DON LEE 92253	2.0 OZ = 2 M/MMA	132,000	220	34.99	600	20,994	\$69.00	\$ 4.58	\$ 4.22	\$ 41,400.00	\$ 2,748.00	\$ 88,594.68	\$ 132,742.68	\$ 1.00563
2	BEEF - BURGER, 100% BEEF, LIGHTLY SEASONED, F/C, NOT MORE THAN 25% FAT, NO SOY ADDED, <200MG SODIUM, LOOSE BITE, BULK, ONE BURGER TO EQUAL AT LEAST 2 OZ M/MMA PER CN LABEL OR PFS.	240 2.0 OZ PER CASE	MAID RITE 75156-93320	2.0 OZ = 2 M/MMA	132,000	240	44.62	550	24,541	\$49.05	\$ 4.58	\$ 4.22	\$ 26,977.50	\$ 2,519.00	\$ 103,563.02	\$ 133,059.52	\$ 1.00803
2	BEEF - BURGER, 100% BEEF, LIGHTLY SEASONED, F/C, NOT MORE THAN 25% FAT, NO SOY ADDED, <200MG SODIUM, LOOSE BITE, BULK, ONE BURGER TO EQUAL AT LEAST 2 OZ M/MMA PER CN LABEL OR PFS.	240 2.0 OZ PER CASE	JTM CP5670	2.0 OZ = 2 M/MMA	132,000	195	37.25	677	25,218	\$49.20	\$ 4.58	\$ 4.22	\$ 33,308.40	\$ 3,100.66	\$ 106,421.02	\$ 142,830.08	\$ 1.08
CHEESE BARREL 110242 OR 110244 BY LINE ITEM																	
3	CHEESE SAUCE - CHEDDAR, SHELF-STABLE, POUCHES, CREDITS IN THE SN PROGRAM	6/ 106 OZ PER CASE	LAND O'LAKES 39945	3 OZ = 1 M/MMA	212,000	212	13.50	1,000	13,500	\$48.52	\$ 4.58	\$ 2.0537	\$ 48,520.00	\$ 4,580.00	\$ 27,724.95	\$ 80,824.95	\$ 0.38
4	CHEESE - COLBY JACK, STRING STICK, REDUCED FAT, IW, EACH = 1 M/MMA	168/ 1 OZ PER CASE	LAND O'LAKES 44878/44875	1 OZ = 1 M/MMA	42,000	168	10.50	250	2,625	\$26.47	\$ 4.58	\$ 2.0537	\$ 6,617.50	\$ 1,145.00	\$ 5,390.96	\$ 13,153.46	\$ 0.31
4	CHEESE - COLBY JACK, STRING STICK, REDUCED FAT, IW, EACH = 1 M/MMA	168/ 1 OZ PER CASE	BONGARDS 402941	1 OZ = 1 M/MMA	42,000	168	10.50	250	2,625	\$22.03	\$ 4.58	\$ 2.0537	\$ 5,507.50	\$ 1,145.00	\$ 5,390.96	\$ 12,043.46	\$ 0.29
5	CHEESE - MOZZARELLA, STRING STICK, REDUCED FAT, IW, EACH = 1 M/MMA	168/ 1 OZ PER CASE	LAND O'LAKES 59703	1 OZ = 1 M/MMA	670,000	168	10.50	3,989	41,885	\$16.60	\$ 4.58	\$ 2.0537	\$ 66,217.40	\$ 18,269.62	\$ 86,018.20	\$ 170,505.22	\$ 0.2545
5	CHEESE - MOZZARELLA, STRING STICK, REDUCED FAT, IW, EACH = 1 M/MMA	168/ 1 OZ PER CASE	BONGARDS 402991	1 OZ = 1 M/MMA	670,000	168	10.50	3,989	41,885	\$19.42	\$ 4.58	\$ 2.0537	\$ 77,466.38	\$ 18,269.62	\$ 86,018.20	\$ 181,754.20	\$ 0.2713
6	MACARONI AND CHEESE - WG, BOIL IN BAG, FAT ≤12G, SODIUM ≤700MG, 1 SERVING = 2 M/MMA, 1 OZ. GRAIN	6/ 5 LB	JTM 5756	6 OZ = 2 OZ M/MMA & 1 OZ GRAIN	48,000	80	5.12	600	3,072	\$45.00	\$ 4.58	\$ 2.0537	\$ 27,000.00	\$ 2,748.00	\$ 6,308.97	\$ 36,056.97	\$ 0.75
6	MACARONI AND CHEESE - WG, BOIL IN BAG, FAT ≤12G, SODIUM ≤700MG, 1 SERVING = 2 M/MMA, 1 OZ. GRAIN	6/ 5 LB	ES FOODS 05915	6 OZ = 2 OZ M/MMA & 1 OZ GRAIN	48,000	80	6.65	600	3,990	\$42.48	\$ 4.58	\$ 2.0537	\$ 25,488.00	\$ 2,748.00	\$ 8,194.26	\$ 36,430.26	\$ 0.76
6	MACARONI AND CHEESE - WG, BOIL IN BAG, FAT ≤12G, SODIUM ≤700MG, 1 SERVING = 2 M/MMA, 1 OZ. GRAIN	6/ 5 LB	LAND O LAKES 43274	6 OZ = 2 OZ M/MMA & 1 OZ GRAIN	48,000	80	6.66	600	3,996	\$61.45	\$ 4.58	\$ 2.0537	\$ 36,870.00	\$ 2,748.00	\$ 8,206.59	\$ 47,824.59	\$ 1.00
TURKEY 100124 - GROUP BID # 1																	
ALL OR NOTHING: MANUFACTURER MUST BE ABLE TO PROCESS ALL OF THE ITEMS IN THIS GROUP IN ORDER TO BID ON THIS GROUP.																	
7	TURKEY - DELI MEAT, UTILIZES ALL WHITE MEAT, NO NITRATES OR NITRITES, PRE-SLICED	114 SERVINGS PER CASE, 24 LBS	BUTTERBALL 22655 89200	3.35 OZ = 2 OZ M/MMA	36,150	114	24.8100	318	7,890	\$82.00	\$ 4.58	\$ 1.74	\$ 26,076.00	\$ 1,456.44	\$ 13,727.87	\$ 41,260.31	\$ 1.14
7	TURKEY - DELI MEAT, UTILIZES ALL WHITE MEAT, NO NITRATES OR NITRITES, PRE-SLICED	114 SERVINGS PER CASE, 24 LBS	Jennie O 209918	3.35 OZ = 2 OZ M/MMA	36,150	96	16.0600	377	6,055	\$49.29	\$ 4.58	\$ 1.74	\$ 18,582.33	\$ 1,726.66	\$ 10,535.04	\$ 30,844.03	\$ 0.85
8	TURKEY - HAM STYLE DELI MEAT, UTILIZES ALL DARK MEAT, NO NITRATES OR NITRITES, PRE-SLICED	80 SERVINGS PER CASE, 18 LBS	BUTTERBALL 22655 89202	3.58 OZ = 2 OZ M/MMA	37,600	80	16.7400	470	7,868	\$42.33	\$ 4.58	\$ 1.74	\$ 19,895.10	\$ 2,152.60	\$ 13,689.97	\$ 35,737.67	\$ 0.95
8	TURKEY - HAM STYLE DELI MEAT, UTILIZES ALL DARK MEAT, NO NITRATES OR NITRITES, PRE-SLICED	80 SERVINGS PER CASE, 18 LBS	Jennie O 256818	3.58 OZ = 2 OZ M/MMA	37,600	96	19.4100	392	7,609	\$44.32	\$ 4.58	\$ 1.74	\$ 17,373.44	\$ 1,795.36	\$ 13,239.17	\$ 32,407.97	\$ 0.86
TURKEY 100124 - GROUP BID #2																	
ALL OR NOTHING: MANUFACTURER MUST BE ABLE TO PROCESS ALL OF THE ITEMS IN THIS GROUP IN ORDER TO BID ON THIS GROUP.																	
9	TURKEY - SAUSAGE PATTIES, UTILIZES ALL DARK MEAT, NO NITRATES OR NITRITES, EACH TO EQUAL 1 OZ M/MMA	226 1.41OZ SERVINGS PER CASE, 10 LB	BUTTERBALL 22655 389208	1.41 OZ = 1 OZ M/MMA	158,200	226	21.8600	700	15,302	\$34.59	\$ 4.58	\$ 1.74	\$ 24,213.00	\$ 3,206.00	\$ 26,625.48	\$ 54,044.48	\$ 0.34

10	TURKEY - TENDERLOIN, SLICED, UTILIZES ALL WHITE MEAT	133 SERVINGS PER CASE 30 LBS	BUTTERBALL 22655 89209	3.60 OZ = 2 OZ M/MMA	69,700	133	29.1900	525	15,325	\$73.65	\$ 4.58	\$ 1.74	\$ 38,666.25	\$ 2,404.50	\$ 26,665.07	\$ 67,735.82	\$ 0.97
PEANUTS RAW SHELLED 110700 - GROUP BID #3																	
ALL OR NOTHING: MANUFACTURER MUST BE ABLE TO PROCESS ALL OF THE ITEMS IN THIS GROUP IN ORDER TO BID ON THIS GROUP.																	
11	PEANUT BUTTER - INDIVIDUAL CUP, SMOOTH, EACH = 1 M/MMA	60 1.1 OZ	SMUCKERS 92100 OR PRE-APPROVED EQUAL	1.1 OZ = 1 M/MMA	78,000	60	3.70	1,300	4,810	\$16.53	\$ 4.58	\$ 0.5497	\$ 21,489.00	\$ 5,954.00	\$ 2,644.06	\$ 30,087.06	\$ 0.39
12	PEANUT BUTTER - SANDWICH, GRAPE JELLY, WG CRUSTLESS BREAD, IW, EACH = 1 OZ M/MMA & 1 GRAIN	72 2.6 OZ PER CASE	SMUCKERS 6960 OR PRE-APPROVED EQUAL	2.6 OZ = 1 OZ M/MMA & 1 OZ GRAIN	375,000	72	4.46	5,209	23,232	\$43.15	\$ 4.58	\$ 0.5497	\$ 224,768.35	\$ 23,857.22	\$ 12,770.71	\$ 261,396.28	\$ 0.70
13	PEANUT BUTTER - SANDWICH, STRAWBERRY JELLY, WG CRUSTLESS BREAD, IW, EACH = 1 OZ M/MMA & 1 GRAIN	72 2.6 OZ PER CASE	SMUCKERS 6961 OR PRE-APPROVED EQUAL	2.6 OZ = 1 OZ M/MMA & 1 OZ GRAIN	25,200	72	4.46	350	1,561	\$45.16	\$ 4.58	\$ 0.5497	\$ 15,806.00	\$ 1,603.00	\$ 858.08	\$ 18,267.08	\$ 0.72
14	PEANUT BUTTER - SANDWICH, GRAPE JELLY, WG CRUSTLESS BREAD, IW, EACH = 2 OZ M/MMA & 2 GRAIN	72 5.3 OZ PER CASE	SMUCKERS 21027 OR PRE-APPROVED EQUAL	5.3 OZ = 2 OZ M/MMA & 2 OZ GRAIN	108,000	72	8.91	1,500	13,365	\$84.41	\$ 4.58	\$ 0.5497	\$ 126,615.00	\$ 6,870.00	\$ 7,346.74	\$ 140,831.74	\$ 1.30
BULK PACK LARGE CHICKEN 100103 - GROUP BID #4																	
ALL OR NOTHING: MANUFACTURER MUST BE ABLE TO PROCESS ALL OF THE ITEMS IN THIS GROUP IN ORDER TO BID ON THIS GROUP.																	
15	CHICKEN - FILET, MADE WITH WHOLE MUSCLE, UNBREADED, UTILIZES ALL WHITE MEAT, FULLY COOKED	113 4.5 OZ SERVINGS PER CASE, 32 LBS	RICH CHICKS 56404	EACH = 2 M/MMA	136,800	114	26.28	1,200	31,536	\$48.08	\$ 4.58	\$ 1.57	\$ 57,696.00	\$ 5,496.00	\$ 49,511.52	\$ 112,703.52	\$ 0.82
16	CHICKEN - MEATBALL, FULLY COOKED, UTILIZES ALL DARK MEAT, 4-5 PIECES TO EQUAL 2 M/MMA	239 2.14 OZ SERVINGS PER CASE, 32 LBS	RICH CHICKS 91401	2.14 OZ = 2 M/MMA	42,312	123	39.27	344	13,509	\$65.88	\$ 4.58	\$ 1.57	\$ 22,662.72	\$ 1,575.52	\$ 21,208.94	\$ 45,447.18	\$ 1.07

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Mary Ellen Heuton, Chief Financial Officer

Date: March 12, 2026

Subject: Monthly Financial Report

Board Agenda Category:

- Consent Agenda
 - Action Item
 - Reports and Information
-

Attached is the monthly financial report comparing budget to actual through January, 2026. The presentation of the monthly financial statement compares actual year-to-date expenditures to the original adopted budget and the year-to-date amended budget.

Opportunity 2030 Commitment Connection

- Every Student Learns
- Every Student Belongs
- Every School Equipped
- Every Employee Valued
- Every Community Served

**HAMILTON COUNTY SCHOOLS
REVENUE/EXPENSES VS BUDGET
PERIOD ENDED
January 2026**

REVENUES		General Purpose			Federal Programs			Self-Funded Programs			School Nutrition			Grand Totals		
		Adopted Budget	Revised Budget	YTD Actual	Adopted Budget	Revised Budget	YTD Actual	Adopted Budget	Revised Budget	YTD Actual	Adopted Budget	Revised Budget	YTD Actual	Adopted Budget	Revised Budget	YTD Actual
LOCAL TAXES		276,530,590	276,530,590	134,840,869	-	-	-	-	-	-	-	-	-	276,530,590	276,530,590	134,840,869
LICENSES AND PERMITS		13,000	13,000	7,420	-	-	-	-	-	-	-	-	-	13,000	13,000	7,420
CHARGES FOR CURRENT SERVICES		424,000	424,000	246,505	-	-	-	5,203,293	5,312,084	2,749,134	3,718,711	3,718,711	2,238,254	9,346,004	9,454,795	5,233,893
OTHER LOCAL REVENUES		4,396,679	5,266,576	1,285,479	-	-	-	5,152,154	6,404,137	1,179,049	694,774	694,774	342,254	10,243,607	12,365,487	2,806,782
STATE OF TENNESSEE		294,513,153	303,282,963	185,406,047	-	-	-	-	-	-	-	-	-	294,513,153	303,282,963	185,406,047
OTHER STATE REVENUES		13,632,985	14,077,567	4,052,330	-	-	-	-	-	-	210,000	210,000	-	13,842,985	14,287,567	4,052,330
FEDERAL GOVERNMENT		2,154,770	1,269,525	629,478	36,439,010	52,429,649	11,367,738	-	-	-	25,726,184	25,726,184	13,816,866	64,319,964	79,425,358	25,814,082
OTHER SOURCES		927,480	927,480	135,122	-	-	-	-	-	-	-	-	535	927,480	927,480	135,657
RESERVES/FUND BALANCE *		-	7,612,247	-	-	-	-	21,623,109	53,721,563	12,604,763	-	560,539	-	21,623,109	61,894,349	12,604,763
PY ENCUMBRANCE BUDGET		869,897	11,757,707	-	-	-	-	-	-	-	-	260,577	-	869,897	12,018,283	-
TOTAL REVENUES		593,462,554	621,161,655	326,603,250	36,439,010	52,429,649	11,367,738	31,978,556	65,437,784	16,532,947	30,349,669	31,170,785	16,397,908	692,229,789	770,199,872	370,901,843
EXPENDITURES																
REGULAR INSTRUCTION PROGRAM	71100	245,509,367	260,830,694	136,229,237	5,406,819	9,275,529	3,504,384	4,136,987	4,530,012	1,823,578	-	-	-	255,053,173	274,636,235	141,557,199
SPECIAL EDUCATION INSTR PROG	71200	43,682,602	46,890,975	22,501,609	8,943,157	11,087,301	4,964,997	1,134,693	1,143,084	40,383	-	-	-	53,760,452	59,121,360	27,506,988
VOCATIONAL ED INSTR PROG	71300	20,702,161	20,788,071	9,554,174	680,658	776,764	371,584	75,358	341,999	60,742	-	-	-	21,458,177	21,906,834	9,986,501
STUDENT BODY EDUCATIONAL PROG	71400	4,563,624	4,603,624	165,712	-	-	-	1,000	1,124	-	-	-	-	4,564,624	4,604,748	165,712
ATTENDANCE	72110	7,788,126	8,866,909	3,940,765	74,400	162,838	122,353	-	-	-	-	-	-	7,862,526	9,029,747	4,063,118
HEALTH SERVICES	72120	7,027,172	7,230,772	3,624,684	50,000	201,026	14,378	339,036	354,036	74,827	-	-	-	7,416,208	7,785,834	3,713,889
OTHER STUDENT SUPPORT	72130	28,610,569	30,798,134	15,135,956	5,741,369	10,486,922	2,575,316	220,000	259,245	25,038	-	-	-	34,571,938	41,544,301	17,736,310
REG INST SUPPORT	72210	29,734,786	30,694,093	15,762,628	9,283,328	10,475,809	4,317,997	1,213,948	1,450,847	563,139	-	-	-	40,232,062	42,620,749	20,643,764
SPECIAL ED INST SUPPORT	72220	12,609,004	13,109,531	6,163,114	2,242,397	2,710,034	934,694	-	-	-	-	-	-	14,851,401	15,819,565	7,097,807
VOCATIONAL ED INST SUPPORT	72230	1,201,742	996,216	501,414	10,000	11,200	7,298	-	1,544	(450)	-	-	-	1,211,742	1,008,960	508,262
EDUCATION TECHNOLOGY	72250	9,227,277	10,309,002	5,558,409	-	-	-	-	-	-	-	-	-	9,227,277	10,309,002	5,558,409
BOARD OF EDUCATION	72310	6,928,477	6,849,950	4,036,518	-	-	-	100,000	150,000	44,429	-	-	-	7,028,477	6,999,950	4,080,947
OFFICE OF SUPERINTENDENT	72320	2,873,493	3,087,802	1,585,347	-	-	-	113,877	115,777	59,399	-	-	-	2,987,370	3,203,579	1,644,745
OFFICE OF PRINCIPAL	72410	38,488,175	38,769,833	22,074,353	-	8,160	-	18,000	19,000	7,024	-	-	-	38,506,175	38,796,993	22,081,377
FISCAL SERVICES	72510	4,510,135	4,944,778	2,438,034	-	-	-	-	-	-	-	-	-	4,510,135	4,944,778	2,438,034
HUMAN RESOURCES	72520	4,568,932	4,817,064	2,663,252	155,460	377,842	269,376	50,291	54,791	11,179	-	-	-	4,774,683	5,249,697	2,943,807
OPERATION OF PLANT	72610	35,490,091	35,687,739	17,238,835	-	1,181,811	1,176,930	2,000	128,241	9,962	-	-	-	35,492,091	36,997,791	18,425,727
MAINTENANCE OF PLANT	72620	12,312,491	13,087,368	7,952,981	-	-	-	-	138,545	121,491	-	-	-	12,312,491	13,225,913	8,074,472
TRANSPORTATION	72710	29,051,159	28,879,747	16,503,384	241,105	852,720	202,245	33,000	59,722	13,225	-	-	-	29,325,264	29,792,189	16,718,854
CENTRAL AND OTHER	72810	2,676,353	3,042,854	511,360	-	-	-	13,000	13,000	428	-	-	-	2,689,353	3,055,854	511,788
FOOD SERVICE	73100	5,850	5,850	3,950	-	-	-	-	-	-	30,349,669	31,170,785	15,844,973	30,355,519	31,176,635	15,848,924
COMMUNITY SERVICES	73300	748,518	771,794	350,007	365,201	375,654	110,845	3,957,973	3,966,723	2,011,283	-	-	-	5,071,692	5,114,171	2,472,135
EARLY CHILDHOOD EDUCATION	73400	2,908,533	3,099,814	1,629,274	2,364,558	2,521,080	1,256,419	564,643	584,472	249,762	-	-	-	5,837,734	6,205,366	3,135,455
REGULAR CAPITAL OUTLAY	76100	1,461,548	1,539,129	405,455	-	-	-	20,001,000	52,120,720	12,490,637	-	-	-	21,462,548	53,659,849	12,896,092
EDUCATION DEBT SERVICE		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
EDUCATION CAPITAL PROJECTS		-	138,873	-	880,558	1,924,959	83,952	3,750	4,902	-	-	-	-	884,308	2,068,734	83,952
CHARTER SCHOOLS (TRANSFERS)		40,782,369	41,321,041	23,941,962	-	-	-	-	-	-	-	-	-	40,782,369	41,321,041	23,941,962
TRANSFERS-STATE GRANTS		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TRANSFERS TO FUND BALANCE		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES		593,462,554	621,161,655	320,472,414	36,439,010	52,429,649	19,912,769	31,978,556	65,437,784	17,606,076	30,349,669	31,170,785	15,844,973	692,229,789	770,199,872	373,836,231

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Mary Ellen Heuton, Chief Financial Officer, Finance

Date: March 12, 2026

Subject: Budget Amendments – Federal Grants, State Grants and Self-Funded Programs

Board Agenda Category:

- Consent Agenda
 - Action Item
 - Reports and Information
-

The Federal Programs budget is amended by items 1-3. Items 1 and 2 consist of current year awards. Item 3 consists of current year awards and carryover funds.

The State Programs budget is amended by item 4, which consists of a current year award.

The Self-Funded Programs budget is amended by items 5 – 11. Items 5 and 9 consist of carryover contributions. Items 6, 8, and 10 consist of current year contributions and carryover contributions. Items 7 and 11 consist of current year contributions.

1. Turnaround Action Grant VI, totaling \$1,742,130
2. Carl Perkins Vocational Grant, with a net increase of \$45,836 and transfers between lines
3. IDEA Preschool Incentive Grant, with transfers between lines
4. State School Improvement Grant 3.0, totaling \$4,552,577
5. Tennessee Titans, with transfers between lines
6. Community Donations, with transfers between lines
7. Hamilton County Government Funds, with a net increase of \$82,603
8. Future Ready Institutes – Novonix, with transfers between lines
9. Technology Donations, totaling \$3,740
10. HCS Foundation, with transfers between lines
11. Funds for Excellence, with a net increase of \$1,000

Opportunity 2030 Commitment Connection

- Every Student Learns
- Every Student Belongs
- Every School Equipped
- Every Employee Valued
- Every Community Served

FEDERAL PROGRAMS

SOURCE OF FUNDS

March 12, 2026

	FEDERAL THROUGH STATE	DIRECT FEDERAL FUNDS	TOTAL REVENUE	AMENDMENT ITEM #
BUDGET AMENDMENTS	47100	47990		
Turnaround Action Grant VI	1,742,130		1,742,130	1
Carl Perkins Vocational Grant	45,836		45,836	2
IDEA Preschool Incentive Grant	-		-	3
	<u>1,787,966</u>	-	<u>1,787,966</u>	

FEDERAL PROGRAMS
USE OF FUNDS

March 12, 2026

BUDGET AMENDMENTS	REGULAR INSTRUCTION 71100	SPECIAL EDUCATION INSTRUCTION 71200	VOCATIONAL EDUCATION INSTRUCTION 71300	OTHER STUDENT SUPPORT 72130	REGULAR INSTRUCTION SUPPORT 72210	SPECIAL EDUCATION SUPPORT 72220	TRANSPORTATION 72710	INDIRECT COST 99100	TOTAL AMENDMENT AMOUNT	AMENDMENT ITEM #
Turnaround Action Grant VI	744,698			376,322	360,619		215,400	45,091	1,742,130	1
Carl Perkins Vocational Grant			33,784					12,052	45,836	2
IDEA Preschool Incentive Grant		4,654				1,042		(5,696)	-	3
	744,698	4,654	33,784	376,322	360,619	1,042	215,400	51,447	1,787,966	

STATE PROGRAMS
SOURCE OF FUNDS

March 12, 2026

BUDGET AMENDMENTS	STATE REVENUE 46000	TOTAL REVENUE	AMENDMENT ITEM #
State School Improvement Grant 3.0	4,552,577	4,552,577	4

STATE PROGRAMS
USE OF FUNDS

March 12, 2026

	REGULAR INSTRUCTION 71100	OTHER STUDENT SUPPORT 72130	REGULAR INSTRUCTION SUPPORT 72210	TRANSPORTATION 72710	TOTAL AMENDMENT AMOUNT	AMENDMENT ITEM #
BUDGET AMENDMENTS						
State School Improvement Grant 3.0	1,882,821	724,757	1,707,198	237,801	4,552,577	4

SELF-FUNDED PROGRAMS
SOURCE OF FUNDS

March 12, 2026

	RESTRICTED FOR EDUCATION FUND BALANCE	CHARGES FOR CURRENT SERVICES	OTHER LOCAL REVENUES	OTHER GOVERNMENT GROUPS	TOTAL AMENDMENT AMOUNT	AMENDMENT ITEM #
BUDGET AMENDMENTS	34555	43000	44000	48000		
Tennessee Titans	-				-	5
Community Donations	-			-	-	6
Hamilton County Government Funds				82,603	82,603	7
Future Ready Institutes - Novonix	-			-	-	8
Technology Donations	3,740				3,740	9
HCS Foundation	-			-	-	10
Funds for Excellence		1,000		-	1,000	11
	3,740	1,000	-	82,603	87,343	

SELF-FUNDED PROGRAMS
USE OF FUNDS

March 12, 2026

BUDGET AMENDMENTS	REGULAR INSTRUCTION 71100	STUDENT BODY EDUCATIONAL PROGRAM 71400	REGULAR INSTRUCTION SUPPORT 72210	TRANSPORTATION 72710	REGULAR CAPITAL OUTLAY 76100	TOTAL AMENDMENT AMOUNT	AMENDMENT ITEM #
Tennessee Titans		-				-	5
Community Donations			-			-	6
Hamilton County Government Funds					82,603	82,603	7
Future Ready Institutes - Novonix			700	(700)		-	8
Technology Donations	3,740					3,740	9
HCS Foundation			-			-	10
Funds for Excellence			1,000			1,000	11
	<u>3,740</u>	-	<u>1,700</u>	<u>(700)</u>	<u>82,603</u>	<u>87,343</u>	

**HAMILTON COUNTY DEPT OF EDUCATION
 FEDERAL PROGRAMS
 TURNAROUND ACTION GRANT VI
 BUDGET FISCAL YEAR 2025-2026**

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	FY2026 BUDGET 3/12/2026
141-2-116-0000-0-00000-471410-0000-0000-116	FY26 Award	1,742,130
	Total Source of Funds	<u>1,742,130</u>

USE OF FUNDS SUMMARY

71100	Regular Instruction	744,698
72130	Other Student Support	376,322
72210	Instructional Support	360,619
72710	Transportation	215,400
99100	Indirect Cost	45,091
	Total Use of Funds	<u>1,742,130</u>

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	FY2026 BUDGET 3/12/2026
<u>District Office</u>		
141-2-116-0000-0-72210-552410-0000-0000-116	In Service/Staff Development	37,590
	Total 72210 - Instructional Support	<u>37,590</u>
141-2-116-0000-0-99100-550410-0000-0000-116	Indirect Cost (3.06%)	35,272
	Total 99100 - Indirect Cost	<u>35,272</u>
	Total District Office	<u>72,862</u>
<u>Brainerd High</u>		
141-2-116-0021-3-71100-514090-0000-0000-116	Extended Contracts	128,700
141-2-116-0021-3-71100-520110-0000-0000-116	Social Security	7,980
141-2-116-0021-3-71100-520410-0000-0000-116	State Retirement	14,195
141-2-116-0021-3-71100-521210-0000-0000-116	Medicare	1,870
	Total 71100 - Regular Instruction	<u>152,745</u>
141-2-116-0021-3-72710-531410-0000-0000-116	Contracts w/ Public Carriers	144,000
	Total 72710 - Transportation	<u>144,000</u>
	Total School	<u>296,745</u>

ACCOUNT CODE	DESCRIPTION	
<u>Calvin Donaldson Elementary School</u>		
141-2-116-0037-1-71100-516310-PBEN-0000-116	Educational Assistant (1 FTE)	32,266
141-2-116-0037-1-71100-520110-PBEN-0000-116	Social Security	2,002
141-2-116-0037-1-71100-520410-PBEN-0000-116	State Retirement	4,758
141-2-116-0037-1-71100-520610-PBEN-0000-116	Life Insurance	52
141-2-116-0037-1-71100-520710-PBEN-0000-116	Health Insurance	13,390
141-2-116-0037-1-71100-520810-PBEN-0000-116	Dental Insurance	260
141-2-116-0037-1-71100-521010-PBEN-0000-116	Unemployment Compensation	26
141-2-116-0037-1-71100-521210-PBEN-0000-116	Medicare	468
141-2-116-0037-1-71100-529910-PBEN-0000-116	Long-Term Disability	104
141-2-116-0037-1-71100-529930-PBEN-0000-116	Short-Term Disability	104
141-2-116-0037-1-71100-539980-0000-0000-116	Contract Substitutes	1,000
	Total 71100 - Regular Instruction	<u>54,430</u>
141-2-116-0037-1-72130-5189G0-PBEN-0000-116	Behavior Management Specialist (1 FTE)	52,000
141-2-116-0037-1-72130-520110-PBEN-0000-116	Social Security	3,224
141-2-116-0037-1-72130-520410-PBEN-0000-116	State Retirement	4,680
141-2-116-0037-1-72130-520610-PBEN-0000-116	Life Insurance	52
141-2-116-0037-1-72130-520710-PBEN-0000-116	Health Insurance	13,390
141-2-116-0037-1-72130-520810-PBEN-0000-116	Dental Insurance	260
141-2-116-0037-1-72130-521010-PBEN-0000-116	Unemployment Compensation	26
141-2-116-0037-1-72130-521210-PBEN-0000-116	Medicare	754
141-2-116-0037-1-72130-529910-PBEN-0000-116	Long-Term Disability	104
141-2-116-0037-1-72130-529930-PBEN-0000-116	Short-Term Disability	104
	Total 72130 - Other Student Support	<u>74,594</u>
141-2-116-0037-1-72210-552410-0000-0000-116	In Service/Staff Development	11,424
	Total 72210 - Instructional Support	<u>11,424</u>
	Total School	<u>140,448</u>
<u>Dalewood Middle School</u>		
141-2-116-0055-2-71100-542910-0000-0000-116	Instructional Supplies	13,133
	Total 71100 - Regular Instruction	<u>13,133</u>
141-2-116-0055-2-72130-518970-PBEN-0000-116	Family Partnership Specialist (1 FTE)	46,563
141-2-116-0055-2-72130-5189G0-PBEN-0000-116	Behavior Management Specialist (1 FTE)	47,160
141-2-116-0055-2-72130-520110-PBEN-0000-116	Social Security	5,646
141-2-116-0055-2-72130-520410-PBEN-0000-116	State Retirement	10,078
141-2-116-0055-2-72130-520610-PBEN-0000-116	Life Insurance	104
141-2-116-0055-2-72130-520710-PBEN-0000-116	Health Insurance	26,780
141-2-116-0055-2-72130-520810-PBEN-0000-116	Dental Insurance	520
141-2-116-0055-2-72130-521010-PBEN-0000-116	Unemployment Compensation	52
141-2-116-0055-2-72130-521210-PBEN-0000-116	Medicare	1,320
141-2-116-0055-2-72130-529910-PBEN-0000-116	Long-Term Disability	208
141-2-116-0055-2-72130-529930-PBEN-0000-116	Short-Term Disability	208
	Total 72130 - Other Student Support	<u>138,639</u>
	Total School	<u>151,772</u>

**FY2026
BUDGET
3/12/2026**

ACCOUNT CODE	DESCRIPTION	
<u>East Lake Academy</u>		
141-2-116-0064-2-71100-514090-0000-0000-116	Extended Contracts	64,000
141-2-116-0064-2-71100-520110-0000-0000-116	Social Security	3,968
141-2-116-0064-2-71100-520410-0000-0000-116	State Retirement	5,792
141-2-116-0064-2-71100-521210-0000-0000-116	Medicare	928
141-2-116-0064-2-71100-542910-0000-0000-116	Instructional Supplies	3,148
	Total 71100 - Regular Instruction	<u>77,836</u>
141-2-116-0064-2-72210-5140M0-0000-0000-116	Multi Classroom Lead - Supplemental Pay	10,000
141-2-116-0064-2-72210-517210-PBEN-0000-116	Instructional Coach (1 FTE)	69,586
141-2-116-0064-2-72210-520110-0000-0000-116	Social Security	620
141-2-116-0064-2-72210-520110-PBEN-0000-116	Social Security	3,551
141-2-116-0064-2-72210-520410-0000-0000-116	State Retirement	900
141-2-116-0064-2-72210-520410-PBEN-0000-116	State Retirement	3,938
141-2-116-0064-2-72210-520610-PBEN-0000-116	Life Insurance	52
141-2-116-0064-2-72210-520710-PBEN-0000-116	Health Insurance	13,390
141-2-116-0064-2-72210-520810-PBEN-0000-116	Dental Insurance	260
141-2-116-0064-2-72210-521010-PBEN-0000-116	Unemployment Compensation	26
141-2-116-0064-2-72210-521210-0000-0000-116	Medicare	145
141-2-116-0064-2-72210-521210-PBEN-0000-116	Medicare	831
141-2-116-0064-2-72210-529910-PBEN-0000-116	Long-Term Disability	104
141-2-116-0064-2-72210-529930-PBEN-0000-116	Short-Term Disability	104
	Total 72210 - Instructional Support	<u>103,507</u>
141-2-116-0064-2-72710-531410-0000-0000-116	Contracts w/ Public Carriers	34,400
	Total 72710 - Transportation	<u>34,400</u>
	Total School	<u>215,743</u>
<u>Hardy Elementary</u>		
141-2-116-0110-1-71100-516350-PBEN-0000-116	Educational Assistant - Behavior (1 FTE)	29,930
141-2-116-0110-1-71100-520110-PBEN-0000-116	Social Security	1,773
141-2-116-0110-1-71100-520410-PBEN-0000-116	State Retirement	2,055
141-2-116-0110-1-71100-520610-PBEN-0000-116	Life Insurance	52
141-2-116-0110-1-71100-520710-PBEN-0000-116	Health Insurance	13,390
141-2-116-0110-1-71100-520810-PBEN-0000-116	Dental Insurance	260
141-2-116-0110-1-71100-521010-PBEN-0000-116	Unemployment Compensation	26
141-2-116-0110-1-71100-521210-PBEN-0000-116	Medicare	415
141-2-116-0110-1-71100-529910-PBEN-0000-116	Long-Term Disability	104
141-2-116-0110-1-71100-529930-PBEN-0000-116	Short-Term Disability	104
141-2-116-0110-1-71100-547110-0000-0000-116	Software	6,400
	Total 71100 - Regular Instruction	<u>54,509</u>

ACCOUNT CODE	DESCRIPTION	FY2026 BUDGET 3/12/2026
141-2-116-0110-1-72130-5189B0-PBEN-0000-116	Truancy Specialist (1 FTE)	58,544
141-2-116-0110-1-72130-520110-PBEN-0000-116	Social Security	3,606
141-2-116-0110-1-72130-520410-PBEN-0000-116	State Retirement	5,235
141-2-116-0110-1-72130-520610-PBEN-0000-116	Life Insurance	52
141-2-116-0110-1-72130-520710-PBEN-0000-116	Health Insurance	13,390
141-2-116-0110-1-72130-520810-PBEN-0000-116	Dental Insurance	260
141-2-116-0110-1-72130-521010-PBEN-0000-116	Unemployment Compensation	26
141-2-116-0110-1-72130-521210-PBEN-0000-116	Medicare	843
141-2-116-0110-1-72130-529910-PBEN-0000-116	Long-Term Disability	104
141-2-116-0110-1-72130-529930-PBEN-0000-116	Short-Term Disability	104
	Total 72130 - Other Student Support	82,164
141-2-116-0110-1-72210-5140M0-0000-0000-116	Stipend - Multi-Classroom Lead	20,000
141-2-116-0110-1-72210-518990-0000-0000-116	Supplemental Pay - PD	27,000
141-2-116-0110-1-72210-519610-0000-0000-116	Supplemental Pay - PD Presenters	6,580
141-2-116-0110-1-72210-520110-0000-0000-116	Social Security	3,322
141-2-116-0110-1-72210-520410-0000-0000-116	State Retirement	4,822
141-2-116-0110-1-72210-521210-0000-0000-116	Medicare	777
	Total 72210 - Instructional Support	62,501
	Total School	199,174
<u>Orchard Knob Elementary</u>		
141-2-116-0194-1-71100-514090-0000-0000-116	Extended Contracts	64,300
141-2-116-0194-1-71100-520110-0000-0000-116	Social Security	3,987
141-2-116-0194-1-71100-520410-0000-0000-116	State Retirement	7,388
141-2-116-0194-1-71100-521210-0000-0000-116	Medicare	932
141-2-116-0194-1-71100-539980-0000-0000-116	Contract Substitutes	1,500
141-2-116-0194-1-71100-539990-0000-0000-116	Other Contracted Services	5,592
141-2-116-0194-1-71100-542910-0000-0000-116	Instructional Supplies	8,432
141-2-116-0194-1-71100-559990-0000-0000-116	Other Charges	5,000
	Total 71100 - Regular Instruction	97,131
141-2-116-0194-1-72130-549990-0000-0000-116	Other Supplies & Materials	5,000
	Total 72130 - Other Student Support	5,000
141-2-116-0194-1-72210-5140M0-0000-0000-116	Multi Classroom Lead Supplemental Pay	10,000
141-2-116-0194-1-72210-518990-0000-0000-116	Supplemental Pay - PD	20,000
141-2-116-0194-1-72210-519610-0000-0000-116	Supplemental Pay - PD Presenters	4,000
141-2-116-0194-1-72210-520110-0000-0000-116	Social Security	2,108
141-2-116-0194-1-72210-520410-0000-0000-116	State Retirement	3,060
141-2-116-0194-1-72210-521210-0000-0000-116	Medicare	493
141-2-116-0194-1-72210-552410-0000-0000-116	In Service/Staff Development	5,000
	Total 72210 - Instructional Support	44,661
141-2-116-0194-1-72710-531410-0000-0000-116	Contracts w/ Public Carriers	37,000
	Total 72710 - Transportation	37,000
	Total School	183,792

ACCOUNT CODE	DESCRIPTION	
<u>Orchard Knob Middle</u>		
141-2-116-0200-2-71100-516310-PBEN-0000-116	Educational Assistant (1 FTE)	31,890
141-2-116-0200-2-71100-520110-PBEN-0000-116	Social Security	1,950
141-2-116-0200-2-71100-520410-PBEN-0000-116	State Retirement	2,808
141-2-116-0200-2-71100-520610-PBEN-0000-116	Life Insurance	52
141-2-116-0200-2-71100-520710-PBEN-0000-116	Health Insurance	13,390
141-2-116-0200-2-71100-520810-PBEN-0000-116	Dental Insurance	260
141-2-116-0200-2-71100-521010-PBEN-0000-116	Unemployment Compensation	26
141-2-116-0200-2-71100-521210-PBEN-0000-116	Medicare	468
141-2-116-0200-2-71100-529910-PBEN-0000-116	Long-Term Disability	104
141-2-116-0200-2-71100-529930-PBEN-0000-116	Short-Term Disability	104
	Total 71100 - Regular Instruction	<u>51,052</u>
141-2-116-0200-2-72130-5189G0-PBEN-0000-116	Behavior Management Specialist (1 FTE)	53,331
141-2-116-0200-2-72130-520110-PBEN-0000-116	Social Security	3,224
141-2-116-0200-2-72130-520410-PBEN-0000-116	State Retirement	4,680
141-2-116-0200-2-72130-520610-PBEN-0000-116	Life Insurance	52
141-2-116-0200-2-72130-520710-PBEN-0000-116	Health Insurance	13,390
141-2-116-0200-2-72130-520810-PBEN-0000-116	Dental Insurance	260
141-2-116-0200-2-72130-521010-PBEN-0000-116	Unemployment Compensation	26
141-2-116-0200-2-72130-521210-PBEN-0000-116	Medicare	754
141-2-116-0200-2-72130-529910-PBEN-0000-116	Long-Term Disability	104
141-2-116-0200-2-72130-529930-PBEN-0000-116	Short-Term Disability	104
	Total 72130 - Other Student Support	<u>75,925</u>
141-2-116-0200-2-72210-518990-0000-0000-116	Supplemental Pay - PD	11,000
141-2-116-0200-2-72210-519610-0000-0000-116	Supplemental Pay - PD Presenters	6,410
141-2-116-0200-2-72210-520110-0000-0000-116	Social Security	1,079
141-2-116-0200-2-72210-520410-0000-0000-116	State Retirement	1,568
141-2-116-0200-2-72210-521210-0000-0000-116	Medicare	252
	Total 72210 - Instructional Support	<u>20,309</u>
	Total School	<u>147,286</u>
	Total School Level Initiatives	<u>1,407,822</u>
<u>Chattanooga Charter School of Excellence Elementary</u>		
141-2-116-8003-8-71100-542910-0000-0000-116	Instructional Supplies	24,122
141-2-116-8003-8-71100-559990-0000-0000-116	Other Charges	154,740
	Total 71100 - Regular Instruction	<u>178,862</u>
141-2-116-8003-8-72210-552410-0000-0000-116	In Service/Staff Development	8,500
	Total 72210 - Instructional Support	<u>8,500</u>
141-2-116-8003-8-99100-550410-0000-0000-116	Indirect Cost (3.06%)	5,661
	Total 99100 - Indirect Cost	<u>5,661</u>
	Total School	<u>193,023</u>

ACCOUNT CODE	DESCRIPTION	FY2026 BUDGET 3/12/2026
<u>Chattanooga Charter School of Excellence Middle</u>		
141-2-116-8010-8-71100-559990-0000-0000-116	Other Charges	65,000
	Total 71100 - Regular Instruction	65,000
141-2-116-8010-8-72210-559990-0000-0000-116	Other Charges	72,127
	Total 72210 - Instructional Support	72,127
141-2-116-8010-8-99100-550410-0000-0000-116	Indirect Cost (3.06%)	4,158
	Total 99100 - Indirect Cost	4,158
	Total School	141,285
	TOTAL BUDGET	1,742,130

**HAMILTON COUNTY DEPT OF EDUCATION
 FEDERAL PROGRAMS
 CARL PERKINS VOCATIONAL GRANT
 BUDGET FISCAL YEAR 2025-2026
 FY26 allocation is \$1,013,761.91**

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET		AMENDED BUDGET	
		12/18/2025	INCREASE	DECREASE	3/12/2026
141-2-301-0000-0-00000-471310-0000-0000-301	Revenue	967,926	45,836		1,013,762
	Total Source of Funds	967,926	45,836	-	1,013,762

USE OF FUNDS SUMMARY

71300	Vocational Instruction	776,764	46,047	(12,263)	810,548
72130	Other Student Support	164,962	-	-	164,962
72230	Vocational Instruction Staff Support	11,200	-	-	11,200
99100	Indirect Cost	15,000	12,052	-	27,052
	Total Use of Funds	967,926	58,099	(12,263)	1,013,762

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET		AMENDED BUDGET	
		12/18/2025	INCREASE	DECREASE	3/12/2026
141-2-301-0000-0-71300-5189A0-PBEN-0000-301	CTE Innovation Coach (2 FTE)	150,095	208		150,303
141-2-301-0000-0-71300-5189H0-PBEN-0000-301	WBL/Youth Apprenticeship Facilitator (.5 FTE)	52,545			52,545
141-2-301-0000-0-71300-5189K0-PBEN-0000-301	District Content Lead (1 FTE)	75,047			75,047
141-2-301-0000-0-71300-520110-PBEN-0000-301	Social Security	17,217		(850)	16,367
141-2-301-0000-0-71300-520410-PBEN-0000-301	State Retirement	22,215		(2,824)	19,391
141-2-301-0000-0-71300-520610-PBEN-0000-301	Life Insurance	140		(3)	137
141-2-301-0000-0-71300-520710-PBEN-0000-301	Medical Insurance	46,620		(279)	46,341
141-2-301-0000-0-71300-520810-PBEN-0000-301	Dental Insurance	1,029	3		1,032
141-2-301-0000-0-71300-521010-PBEN-0000-301	Unemployment Compensation	49			49
141-2-301-0000-0-71300-521210-PBEN-0000-301	Medicare	4,026		(198)	3,828
141-2-301-0000-0-71300-529910-PBEN-0000-301	Long Term Disability	375		(21)	354
141-2-301-0000-0-71300-529930-PBEN-0000-301	Short Term Disability	406		(18)	388
141-2-301-0000-0-71300-542910-0000-0000-301	Instructional Supplies & Materials	20,000			20,000
141-2-301-0000-0-71300-547110-0000-0000-301	Software	87,000			87,000
141-2-301-0000-0-71300-549990-0000-0000-301	Supplies & Materials	300,000		(8,070)	291,930
141-2-301-0000-0-71300-573010-0000-0000-301	Vocational Equipment	-	45,836		45,836
	Total 71300 - Vocational Instruction	776,764	46,047	(12,263)	810,548
141-2-301-0000-0-72130-519610-0000-0000-301	Teacher Stipends for PD/Lead Teachers	4,323			4,323
141-2-301-0000-0-72130-520110-0000-0000-301	Social Security	268			268
141-2-301-0000-0-72130-520410-0000-0000-301	State Retirement	346			346
141-2-301-0000-0-72130-521210-0000-0000-301	Medicare	63			63
141-2-301-0000-0-72130-539990-0000-0000-301	Other Contracted Services	56,800			56,800
141-2-301-0000-0-72130-552410-0000-0000-301	Staff Development	76,285			76,285
141-2-301-0000-0-72130-559990-0000-0000-301	Other Charges	26,877			26,877
	Total 72130 - Other Student Support	164,962	-	-	164,962
141-2-301-0000-0-72230-552410-0000-0000-301	Staff Development	11,200			11,200
	Total 72230 - Vocational Instruction Staff Support	11,200	-	-	11,200
141-2-301-0000-0-99100-550410-0000-0000-301	Indirect Cost (3.06%)	15,000	12,052		27,052
	Total 99100 - Indirect Cost	15,000	12,052	-	27,052
	TOTAL BUDGET	967,926	58,099	(12,263)	1,013,762

**HAMILTON COUNTY DEPT OF EDUCATION
FEDERAL PROGRAMS
IDEA PRESCHOOL INCENTIVE GRANT
BUDGET FISCAL YEAR 2025-2026**

2026 Award	320,501			320,501
2025 Carryover	75,109			75,109
Total Source of Funds	395,610	-	-	395,610

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 11/20/2025	INCREASE	DECREASE	AMENDED BUDGET 3/12/2026
141-2-321-0000-0-00000-471450-0000-0000-321	Revenue	395,610	-	-	395,610
	Total Source of Funds	395,610	-	-	395,610

USE OF FUNDS SUMMARY

71200	Special Education Program	204,291	6,303	(1,649)	208,945
72220	Special Education Support Services	181,262	118,744	(117,702)	182,304
99100	Indirect Cost	10,057	-	(5,696)	4,361
	Total Use of Funds	395,610	125,047	(125,047)	395,610

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 11/20/2025	INCREASE	DECREASE	AMENDED BUDGET 3/12/2026
Special Education Support					
141-2-321-0000-0-72220-513510-PBEN-0000-321	Assessment Personnel (1 FTE)	88,859		(88,859)	-
141-2-321-0000-0-72220-518810-0000-0000-321	Bonus	2,000		(2,000)	-
141-2-321-0000-0-72220-520110-PBEN-0000-321	Social Security	5,634		(5,634)	-
141-2-321-0000-0-72220-520410-PBEN-0000-321	State Retirement	6,000		(6,000)	-
141-2-321-0000-0-72220-520610-PBEN-0000-321	Life Insurance	40		(40)	-
141-2-321-0000-0-72220-520710-PBEN-0000-321	Health Insurance	13,320		(13,320)	-
141-2-321-0000-0-72220-520810-PBEN-0000-321	Dental	294		(294)	-
141-2-321-0000-0-72220-521010-PBEN-0000-321	Unemployment Compensation	14		(14)	-
141-2-321-0000-0-72220-521210-PBEN-0000-321	Medicare	1,318		(1,318)	-
141-2-321-0000-0-72220-529910-PBEN-0000-321	Long Term Disability	107		(107)	-
141-2-321-0000-0-72220-529930-PBEN-0000-321	Short Term Disability	116		(116)	-
141-2-321-6000-6-72220-513510-PBEN-0000-321	Assessment Personnel (1 FTE)	-	88,859		88,859
141-2-321-6000-6-72220-518810-0000-0000-321	Bonus	-	2,000		2,000
141-2-321-6000-6-72220-520110-PBEN-0000-321	Social Security	-	5,425		5,425
141-2-321-6000-6-72220-520410-PBEN-0000-321	State Retirement	-	6,346		6,346
141-2-321-6000-6-72220-520610-PBEN-0000-321	Life Insurance	-	42		42
141-2-321-6000-6-72220-520710-PBEN-0000-321	Health Insurance	-	14,243		14,243
141-2-321-6000-6-72220-520810-PBEN-0000-321	Dental	-	317		317
141-2-321-6000-6-72220-521010-PBEN-0000-321	Unemployment Compensation	-	15		15
141-2-321-6000-6-72220-521210-PBEN-0000-321	Medicare	-	1,269		1,269
141-2-321-6000-6-72220-529910-PBEN-0000-321	Long Term Disability	-	109		109
141-2-321-6000-6-72220-529930-PBEN-0000-321	Short Term Disability	-	119		119
141-2-321-9000-6-72220-531210-0000-0000-321	Contracts with Private Agencies (Private School)	63,560			63,560
	Total 72220 - Special Education Support	181,262	118,744	(117,702)	182,304
141-2-321-0000-0-99100-550410-0000-0000-321	Indirect Cost (3.06%)	10,057		(5,696)	4,361
	Total 99100 - Indirect Cost	10,057	-	(5,696)	4,361
	Total Special Education Support	191,319	118,744	(123,398)	186,665
Daisy Elementary					
141-2-321-0050-6-71200-5163A0-PBEN-0000-321	Educational Assistant - DLP (2 FTE)	59,945			59,945
141-2-321-0050-6-71200-518810-0000-0000-321	Bonus	4,000			4,000
141-2-321-0050-6-71200-520110-PBEN-0000-321	Social Security	3,133	680		3,813
141-2-321-0050-6-71200-520410-PBEN-0000-321	State Retirement	5,200	62		5,262
141-2-321-0050-6-71200-520610-PBEN-0000-321	Life Insurance	80		(2)	78
141-2-321-0050-6-71200-520710-PBEN-0000-321	Health Insurance	24,262	2,378		26,640
141-2-321-0050-6-71200-520810-PBEN-0000-321	Dental	588			588
141-2-321-0050-6-71200-521010-PBEN-0000-321	Unemployment Compensation	28			28
141-2-321-0050-6-71200-521210-PBEN-0000-321	Medicare	913		(21)	892
141-2-321-0050-6-71200-529910-PBEN-0000-321	Long Term Disability	214		(11)	203
141-2-321-0050-6-71200-529930-PBEN-0000-321	Short Term Disability	232		(11)	221
	Total 71200 - Special Education	98,595	3,120	(45)	101,670
	Total Daisy Elementary	98,595	3,120	(45)	101,670
Middle Valley Elementary					
141-2-321-0085-6-71200-5163A0-PBEN-0000-321	Educational Assistant - DLP (2 FTE)	63,109	804		63,913
141-2-321-0085-6-71200-518810-0000-0000-321	Bonus	4,000			4,000
141-2-321-0085-6-71200-520110-PBEN-0000-321	Social Security	4,161		(466)	3,695
141-2-321-0085-6-71200-520410-PBEN-0000-321	State Retirement	8,050		(1,005)	7,045
141-2-321-0085-6-71200-520610-PBEN-0000-321	Life Insurance	80		(2)	78
141-2-321-0085-6-71200-520710-PBEN-0000-321	Health Insurance	24,261	2,379		26,640
141-2-321-0085-6-71200-520810-PBEN-0000-321	Dental	588			588
141-2-321-0085-6-71200-521010-PBEN-0000-321	Unemployment Compensation	28			28
141-2-321-0085-6-71200-521210-PBEN-0000-321	Medicare	973		(109)	864
141-2-321-0085-6-71200-529910-PBEN-0000-321	Long Term Disability	214		(11)	203
141-2-321-0085-6-71200-529930-PBEN-0000-321	Short Term Disability	232		(11)	221
	Total 71200 - Special Education	105,696	3,183	(1,604)	107,275
	Total Middle Valley Elementary	105,696	3,183	(1,604)	107,275
	TOTAL BUDGET	395,610	125,047	(125,047)	395,610

**HAMILTON COUNTY DEPT OF EDUCATION
STATE PROGRAMS
STATE SCHOOL IMPROVEMENT GRANT (SSIG) 3.0
BUDGET FISCAL YEAR 2025-2026**

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	FY2026 BUDGET 3/12/2026
141-1-253-0000-0-00000-469800-0000-0000-253	FY26 Award	4,552,577
	Total Source of Funds	<u>4,552,577</u>

USE OF FUNDS SUMMARY

71100	Regular Instruction	1,882,821
72130	Other Student Support	724,757
72210	Instructional Support	1,707,198
72710	Transportation	237,801
	Total Use of Funds	<u>4,552,577</u>

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	FY2026 BUDGET 3/12/2026
<u>District Initiatives - Midtown Learning Community</u>		
141-1-253-6002-0-72130-512310-PBEN-0000-253	MT Lead Counselor (.25 FTE)	63,115
141-1-253-6002-0-72130-520110-0000-0000-253	Social Security	3,913
141-1-253-6002-0-72130-520410-0000-0000-253	State Retirement	4,642
141-1-253-6002-0-72130-520610-0000-0000-253	Life Insurance	35
141-1-253-6002-0-72130-520710-0000-0000-253	Health Insurance	9,030
141-1-253-6002-0-72130-520810-0000-0000-253	Dental Insurance	175
141-1-253-6002-0-72130-521010-0000-0000-253	Unemployment Compensation	35
141-1-253-6002-0-72130-521210-0000-0000-253	Medicare	915
141-1-253-6002-0-72130-529910-0000-0000-253	Long Term Disability	70
141-1-253-6002-0-72130-529930-0000-0000-253	Short Term Disability	70
141-1-253-6002-0-72130-535510-0000-0000-253	Travel/Mileage	1,000
	Total 72130 - Other Student Support	<u>83,000</u>
141-1-253-6002-0-72210-514100-0000-0000-253	MT Math Content Lead - Supplemental Pay	36,948
141-1-253-6002-0-72210-517210-PBEN-0000-253	MT New Teacher Coach (.5 FTE)	87,782
141-1-253-6002-0-72210-5189D0-PBEN-0000-253	District Content Lead - MT Math K-5 (.33 FTE)	51,824
141-1-253-6002-0-72210-5189D0-PBEN-0000-253	District Content Lead - MT Math 6-12 (.75 FTE)	131,672
141-1-253-6002-0-72210-5189D0-PBEN-0000-253	District Content Lead - MT ELA K-2 (.33 FTE)	66,968
141-1-253-6002-0-72210-5189D0-PBEN-0000-253	District Content Lead - MT ELA 6-12 (.75 FTE)	107,748
141-1-253-6002-0-72210-5189D0-0000-0000-253	Extended Contracts - MT Content Lead	12,706
141-1-253-6002-0-72210-520110-0000-0000-253	Social Security	30,730
141-1-253-6002-0-72210-520410-0000-0000-253	State Retirement	35,518
141-1-253-6002-0-72210-520610-0000-0000-253	Life Insurance	216
141-1-253-6002-0-72210-520710-0000-0000-253	Health Insurance	71,230
141-1-253-6002-0-72210-520810-0000-0000-253	Dental Insurance	1,296
141-1-253-6002-0-72210-521010-0000-0000-253	Unemployment Compensation	108
141-1-253-6002-0-72210-521210-0000-0000-253	Medicare	7,186
141-1-253-6002-0-72210-529910-0000-0000-253	Long Term Disability	554
141-1-253-6002-0-72210-529930-0000-0000-253	Short Term Disability	592
141-1-253-6002-0-72210-535510-0000-0000-253	Travel/Mileage	15,000
	Total 72210 - Instructional Support	<u>658,078</u>
	Total District Initiatives - Midtown Learning Community	<u>741,078</u>

ACCOUNT CODE	DESCRIPTION	FY2026 BUDGET 3/12/2026
Brainerd High		
141-1-253-0021-3-71100-514090-0000-0000-253	Extended Contracts	194,000
141-1-253-0021-3-71100-520110-0000-0000-253	Social Security	12,100
141-1-253-0021-3-71100-520410-0000-0000-253	State Retirement	15,967
141-1-253-0021-3-71100-521210-0000-0000-253	Medicare	2,900
141-1-253-0021-3-71100-521710-0000-0000-253	Retirement Hybrid	1,940
141-1-253-0021-3-71100-539980-0000-0000-253	Contracted Substitutes	11,000
141-1-253-0021-3-71100-542910-0000-0000-253	Instructional Materials	10,000
141-1-253-0021-3-71100-542930-0000-0000-253	Instructional Materials - Equipment	10,000
	Total 71100 - Regular Instruction	257,907
141-1-253-0021-3-72210-5140M0-PBEN-0000-253	Multi Classroom Lead - Supplemental Pay	10,000
141-1-253-0021-3-72210-517210-PBEN-0000-253	Instructional Coach (1 FTE)	136,510
141-1-253-0021-3-72210-518990-0000-0000-253	Professional Development - Supplemental Pay	8,000
141-1-253-0021-3-72210-519610-0000-0000-253	Professional Development Presenters - Supplemental Pay	4,000
141-1-253-0021-3-72210-520110-0000-0000-253	Social Security	8,466
141-1-253-0021-3-72210-520410-0000-0000-253	State Retirement	9,857
141-1-253-0021-3-72210-520610-0000-0000-253	Life Insurance	104
141-1-253-0021-3-72210-520710-0000-0000-253	Health Insurance	26,780
141-1-253-0021-3-72210-520810-0000-0000-253	Dental Insurance	520
141-1-253-0021-3-72210-521010-0000-0000-253	Unemployment Compensation	52
141-1-253-0021-3-72210-521210-0000-0000-253	Medicare	1,981
141-1-253-0021-3-72210-521710-0000-0000-253	Retirement Hybrid	1,600
141-1-253-0021-3-72210-529910-0000-0000-253	Long Term Disability	208
141-1-253-0021-3-72210-529930-0000-0000-253	Short Term Disability	208
141-1-253-0021-3-72210-552410-0000-0000-253	In Service/Staff Development	20,273
	Total 72210 - Instructional Support	228,559
141-1-253-0021-3-72710-531410-0000-0000-253	Contracts w/Public Carriers	156,800
	Total 72710 - Transportation	156,800
	Total School	643,266
Calvin Donaldson Elementary		
141-1-253-0037-1-71100-516310-PBEN-0000-253	Educational Assistant (2 FTE)	62,178
141-1-253-0037-1-71100-516350-PBEN-0000-253	Educational Assistant - Behavior (1 FTE)	33,501
141-1-253-0037-1-71100-520110-0000-0000-253	Social Security	5,971
141-1-253-0037-1-71100-520410-0000-0000-253	State Retirement	9,908
141-1-253-0037-1-71100-520610-0000-0000-253	Life Insurance	156
141-1-253-0037-1-71100-520710-0000-0000-253	Health Insurance	40,170
141-1-253-0037-1-71100-520810-0000-0000-253	Dental Insurance	780
141-1-253-0037-1-71100-521010-0000-0000-253	Unemployment Compensation	78
141-1-253-0037-1-71100-521210-0000-0000-253	Medicare	1,396
141-1-253-0037-1-71100-521710-0000-0000-253	Retirement Hybrid	862
141-1-253-0037-1-71100-529910-0000-0000-253	Long Term Disability	312
141-1-253-0037-1-71100-529930-0000-0000-253	Short Term Disability	312
	Total 71100 - Regular Instruction	155,624
141-1-253-0037-1-72130-518980-PBEN-0000-253	Student Support Coach (1 FTE)	60,930
141-1-253-0037-1-72130-5189G0-PBEN-0000-253	Behavior Management Specialist (1 FTE)	45,019
141-1-253-0037-1-72130-520110-0000-0000-253	Social Security	6,499
141-1-253-0037-1-72130-520410-0000-0000-253	State Retirement	8,386
141-1-253-0037-1-72130-520610-0000-0000-253	Life Insurance	104
141-1-253-0037-1-72130-520710-0000-0000-253	Health Insurance	26,780
141-1-253-0037-1-72130-520810-0000-0000-253	Dental Insurance	520
141-1-253-0037-1-72130-521010-0000-0000-253	Unemployment Compensation	52
141-1-253-0037-1-72130-521210-0000-0000-253	Medicare	1,543
141-1-253-0037-1-72130-521710-0000-0000-253	Retirement Hybrid	1,257
141-1-253-0037-1-72130-529910-0000-0000-253	Long Term Disability	208
141-1-253-0037-1-72130-529930-0000-0000-253	Short Term Disability	208
	Total 72130 - Other Student Support	151,506
	Total School	307,130

ACCOUNT CODE	DESCRIPTION	FY2026 BUDGET 3/12/2026
Dalewood Middle		
141-1-253-0055-2-71100-514090-0000-0000-253	Extended Contracts	13,650
141-1-253-0055-2-71100-520110-0000-0000-253	Social Security	850
141-1-253-0055-2-71100-520410-0000-0000-253	State Retirement	1,702
141-1-253-0055-2-71100-521210-0000-0000-253	Medicare	200
141-1-253-0055-2-71100-521710-0000-0000-253	Retirement Hybrid	140
141-1-253-0055-2-71100-547110-0000-0000-253	Software	24,500
	Total 71100 - Regular Instruction	41,042
141-1-253-0055-2-72130-547110-0000-0000-253	Software	5,000
	Total 72130 - Other Student Support	5,000
141-1-253-0055-2-72210-517210-PBEN-0000-253	Instructional Coach (1 FTE)	136,510
141-1-253-0055-2-72210-520110-0000-0000-253	Social Security	7,102
141-1-253-0055-2-72210-520410-0000-0000-253	State Retirement	7,876
141-1-253-0055-2-72210-520610-0000-0000-253	Life Insurance	104
141-1-253-0055-2-72210-520710-0000-0000-253	Health Insurance	26,780
141-1-253-0055-2-72210-520810-0000-0000-253	Dental Insurance	520
141-1-253-0055-2-72210-521010-0000-0000-253	Unemployment Compensation	52
141-1-253-0055-2-72210-521210-0000-0000-253	Medicare	1,662
141-1-253-0055-2-72210-521710-0000-0000-253	Retirement Hybrid	1,378
141-1-253-0055-2-72210-529910-0000-0000-253	Long Term Disability	208
141-1-253-0055-2-72210-529930-0000-0000-253	Short Term Disability	208
	Total 72210 - Instructional Support	182,400
141-1-253-0055-2-72710-531410-0000-0000-253	Contracts w/Public Carriers	13,849
	Total 72710 - Transportation	13,849
	Total School	242,291
East Lake Academy		
141-1-253-0064-2-71100-514090-0000-0000-253	Extended Contracts	27,650
141-1-253-0064-2-71100-5116H0-PBEN-0000-253	Intervention Teacher (2 FTE)	208,000
141-1-253-0064-2-71100-520110-0000-0000-253	Social Security	18,395
141-1-253-0064-2-71100-520410-0000-0000-253	State Retirement	26,622
141-1-253-0064-2-71100-520610-0000-0000-253	Life Insurance	208
141-1-253-0064-2-71100-520710-0000-0000-253	Health Insurance	53,560
141-1-253-0064-2-71100-520810-0000-0000-253	Dental Insurance	1,040
141-1-253-0064-2-71100-521010-0000-0000-253	Unemployment Compensation	104
141-1-253-0064-2-71100-521210-0000-0000-253	Medicare	4,383
141-1-253-0064-2-71100-521710-0000-0000-253	Retirement Hybrid	2,470
141-1-253-0064-2-71100-529910-0000-0000-253	Long Term Disability	416
141-1-253-0064-2-71100-529930-0000-0000-253	Short Term Disability	416
	Total 71100 - Regular Instruction	343,264
141-1-253-0064-2-72210-517210-PBEN-0000-253	Instructional Coach (1 FTE)	68,255
141-1-253-0064-2-72210-518990-0000-0000-253	Professional Development - Supplemental Pay	8,000
141-1-253-0064-2-72210-519610-0000-0000-253	Professional Development Presenters - Supplemental Pay	2,000
141-1-253-0064-2-72210-520110-0000-0000-253	Social Security	4,171
141-1-253-0064-2-72210-520410-0000-0000-253	State Retirement	5,039
141-1-253-0064-2-72210-520610-0000-0000-253	Life Insurance	52
141-1-253-0064-2-72210-520710-0000-0000-253	Health Insurance	13,390
141-1-253-0064-2-72210-520810-0000-0000-253	Dental Insurance	260
141-1-253-0064-2-72210-521010-0000-0000-253	Unemployment Compensation	26
141-1-253-0064-2-72210-521210-0000-0000-253	Medicare	976
141-1-253-0064-2-72210-521710-0000-0000-253	Retirement Hybrid	789
141-1-253-0064-2-72210-529910-0000-0000-253	Long Term Disability	104
141-1-253-0064-2-72210-529930-0000-0000-253	Short Term Disability	104
141-1-253-0064-2-72210-552410-0000-0000-253	In Service/Staff Development	15,000
	Total 72210 - Instructional Support	118,166

ACCOUNT CODE	DESCRIPTION	FY2026 BUDGET 3/12/2026
141-1-253-0064-2-72710-531410-0000-0000-253	Contracts w/Public Carriers	10,355
	Total 72710 - Transportation	10,355
	Total School	471,785
Hardy Elementary		
141-1-253-0110-1-71100-514090-0000-0000-253	Extended Contracts	16,000
141-1-253-0110-1-71100-516310-PBEN-0000-253	Educational Assistant (2 FTE)	114,250
141-1-253-0110-1-71100-520110-0000-0000-253	Social Security	8,022
141-1-253-0110-1-71100-520410-0000-0000-253	State Retirement	10,490
141-1-253-0110-1-71100-520610-0000-0000-253	Life Insurance	208
141-1-253-0110-1-71100-520710-0000-0000-253	Health Insurance	53,560
141-1-253-0110-1-71100-520810-0000-0000-253	Dental Insurance	1,040
141-1-253-0110-1-71100-521010-0000-0000-253	Unemployment Compensation	104
141-1-253-0110-1-71100-521210-0000-0000-253	Medicare	1,872
141-1-253-0110-1-71100-521710-0000-0000-253	Retirement Hybrid	1,700
141-1-253-0110-1-71100-529910-0000-0000-253	Long Term Disability	416
141-1-253-0110-1-71100-529930-0000-0000-253	Short Term Disability	416
141-1-253-0110-1-71100-547110-0000-0000-253	Software Subscriptions	6,400
	Total 71100 - Regular Instruction	214,478
141-1-253-0110-1-72130-5189G0-PBEN-0000-253	Behavior Management Specialist (1 FTE)	90,488
141-1-253-0110-1-72130-520110-0000-0000-253	Social Security	5,550
141-1-253-0110-1-72130-520410-0000-0000-253	State Retirement	7,176
141-1-253-0110-1-72130-520610-0000-0000-253	Life Insurance	104
141-1-253-0110-1-72130-520710-0000-0000-253	Health Insurance	26,780
141-1-253-0110-1-72130-520810-0000-0000-253	Dental Insurance	520
141-1-253-0110-1-72130-521010-0000-0000-253	Unemployment Compensation	52
141-1-253-0110-1-72130-521210-0000-0000-253	Medicare	1,298
141-1-253-0110-1-72130-521710-0000-0000-253	Retirement Hybrid	1,218
141-1-253-0110-1-72130-529910-0000-0000-253	Long Term Disability	208
141-1-253-0110-1-72130-529930-0000-0000-253	Short Term Disability	208
	Total 72130 - Other Student Support	133,602
	Total School	348,080
Orchard Knob Elementary		
141-1-253-0194-1-71100-514090-0000-0000-253	Extended Contracts	7,600
141-1-253-0194-1-71100-5116H0-PBEN-0000-253	Intervention Teacher (1 FTE)	130,000
141-1-253-0194-1-71100-516310-PBEN-0000-253	Educational Assistant (1 FTE)	57,200
141-1-253-0194-1-71100-516310-PBEN-0000-253	Literacy First Educational Assistant (1 FTE)	57,200
141-1-253-0194-1-71100-520110-0000-0000-253	Social Security	15,600
141-1-253-0194-1-71100-520410-0000-0000-253	State Retirement	26,735
141-1-253-0194-1-71100-520610-0000-0000-253	Life Insurance	312
141-1-253-0194-1-71100-520710-0000-0000-253	Health Insurance	80,340
141-1-253-0194-1-71100-520810-0000-0000-253	Dental Insurance	1,560
141-1-253-0194-1-71100-521010-0000-0000-253	Unemployment Compensation	156
141-1-253-0194-1-71100-521210-0000-0000-253	Medicare	3,698
141-1-253-0194-1-71100-521710-0000-0000-253	Retirement Hybrid	2,943
141-1-253-0194-1-71100-529910-0000-0000-253	Long Term Disability	624
141-1-253-0194-1-71100-529930-0000-0000-253	Short Term Disability	624
141-1-253-0194-1-71100-539990-0000-0000-253	Other Contracted Services	5,592
	Total 71100 - Regular Instruction	390,184

ACCOUNT CODE	DESCRIPTION	FY2026 BUDGET 3/12/2026
141-1-253-0194-1-72130-518980-PBEN-0000-253	Student Support Coach (1 FTE)	164,632
141-1-253-0194-1-72130-520110-0000-0000-253	Social Security	10,208
141-1-253-0194-1-72130-520410-0000-0000-253	State Retirement	14,181
141-1-253-0194-1-72130-520610-0000-0000-253	Life Insurance	104
141-1-253-0194-1-72130-520710-0000-0000-253	Health Insurance	26,780
141-1-253-0194-1-72130-520810-0000-0000-253	Dental Insurance	520
141-1-253-0194-1-72130-521010-0000-0000-253	Unemployment Compensation	52
141-1-253-0194-1-72130-521210-0000-0000-253	Medicare	2,388
141-1-253-0194-1-72130-529910-0000-0000-253	Long Term Disability	208
141-1-253-0194-1-72130-529930-0000-0000-253	Short Term Disability	208
	Total 72130 - Other Student Support	219,281
141-1-253-0194-1-72210-5140M0-0000-0000-253	Multi Classroom Lead - Supplemental Pay	10,000
141-1-253-0194-1-72210-518990-0000-0000-253	Professional Development - Supplemental Pay	47,300
141-1-253-0194-1-72210-519610-0000-0000-253	Professional Development Presenters - Supplemental Pay	6,400
141-1-253-0194-1-72210-520110-0000-0000-253	Social Security	3,950
141-1-253-0194-1-72210-520410-0000-0000-253	State Retirement	6,468
141-1-253-0194-1-72210-521210-0000-0000-253	Medicare	925
141-1-253-0194-1-72210-521710-0000-0000-253	Retirement Hybrid	640
	Total 72210 - Instructional Support	75,683
141-1-253-0194-1-72710-531410-0000-0000-253	Contracts w/Public Carriers	32,000
	Total 72710 - Transportation	32,000
	Total School	717,148
Orchard Knob Middle		
141-1-253-0200-2-71100-514090-0000-0000-253	Extended Contracts	11,450
141-1-253-0200-2-71100-516310-PBEN-0000-253	Educational Assistant (2 FTE)	95,512
141-1-253-0200-2-71100-520110-0000-0000-253	Social Security	6,560
141-1-253-0200-2-71100-520410-0000-0000-253	State Retirement	9,389
141-1-253-0200-2-71100-520610-0000-0000-253	Life Insurance	156
141-1-253-0200-2-71100-520710-0000-0000-253	Health Insurance	40,170
141-1-253-0200-2-71100-520810-0000-0000-253	Dental Insurance	780
141-1-253-0200-2-71100-521010-0000-0000-253	Unemployment Compensation	78
141-1-253-0200-2-71100-521210-0000-0000-253	Medicare	1,569
141-1-253-0200-2-71100-521710-0000-0000-253	Retirement Hybrid	1,368
141-1-253-0200-2-71100-529910-0000-0000-253	Long Term Disability	334
141-1-253-0200-2-71100-529930-0000-0000-253	Short Term Disability	312
141-1-253-0200-2-71100-539980-0000-0000-253	Contracted Substitutes	9,600
141-1-253-0200-2-71100-547110-0000-0000-253	Software Subscriptions	8,000
	Total 71100 - Regular Instruction	185,278
141-1-253-0200-2-72130-559990-0000-0000-253	Other Charges	5,000
	Total 72130 - Other Student Support	5,000
141-1-253-0200-2-72210-518990-0000-0000-253	Professional Development - Supplemental Payments	10,000
141-1-253-0200-2-72210-519610-0000-0000-253	Professional Development Presenters - Supplemental Payments	6,600
141-1-253-0200-2-72210-520110-0000-0000-253	Social Security	1,030
141-1-253-0200-2-72210-520410-0000-0000-253	State Retirement	1,500
141-1-253-0200-2-72210-521210-0000-0000-253	Medicare	240
141-1-253-0200-2-72210-521710-0000-0000-253	Retirement Hybrid	168
	Total 72210 - Instructional Support	19,538
141-1-253-0200-2-72710-531410-0000-0000-253	Contracts w/Public Carriers	24,797
	Total 72710 - Transportation	24,797
	Total School	234,613
	Total School Level Initiatives	2,964,313

ACCOUNT CODE	DESCRIPTION	FY2026 BUDGET 3/12/2026
Chattanooga Charter School of Excellence Elementary		
141-1-253-8003-8-71100-559990-0000-0000-253	Other Charges	184,416
	Total 71100 - Regular Instruction	184,416
141-1-253-8003-8-72130-547110-0000-0000-253	Software	2,000
141-1-253-8003-8-72130-559990-0000-0000-253	Other Charges	122,684
	Total 72130 - Other Student Support	124,684
141-1-253-8003-8-72210-552410-0000-0000-253	In Service/Staff Development	88,662
141-1-253-8003-8-72210-559990-0000-0000-253	Other Charges	157,868
	Total 72210 - Instructional Support	246,530
	Total School	555,630
Chattanooga Charter School of Excellence Middle		
141-1-253-8010-8-71100-559990-0000-0000-253	Other Charges	110,628
	Total 71100 - Regular Instruction	110,628
141-1-253-8010-8-72130-559990-0000-0000-253	Other Charges	2,684
	Total 72130 - Other Student Support	2,684
141-1-253-8010-8-72210-552410-0000-0000-253	In Service/Staff Development	25,560
141-1-253-8010-8-72210-559990-0000-0000-253	Other Charges	152,684
	Total 72210 - Instructional Support	178,244
	Total School	291,556
	Total Grant	4,552,577

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
 SELF-FUNDED PROGRAMS
 TENNESSEE TITANS
 BUDGET FISCAL YEAR 2025-2026
 FY25 carryover is \$1,124.14**

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET			
		8/21/2025	INCREASE	DECREASE	AMENDED BUDGET 3/12/2026
141-5-420-0000-0-00000-4T4555-0000-0000	Restricted for Education	1,124	-	-	1,124
	Total Source of Funds	1,124	-	-	1,124

USE OF FUNDS SUMMARY

71400	Student Body Educational Program	1,124	1,124	(1,124)	1,124
	Total Use of Funds	1,124	1,124	(1,124)	1,124

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET			
		8/21/2025	INCREASE	DECREASE	AMENDED BUDGET 3/12/2026
<u>TN Titans - Flag Football</u>					
141-5-420-6000-0-71400-539990-0000-0000	Other Contracted Services	-	1,124		1,124
141-5-420-6000-0-71400-559990-0000-0000	Other Charges	1,124		(1,124)	-
	Total 71400 - Student Body Educational Program	1,124	1,124	(1,124)	1,124
	TOTAL BUDGET	1,124	1,124	(1,124)	1,124

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
 SELF-FUNDED PROGRAMS
 COMMUNITY DONATIONS - SCHOOLS
 BUDGET FISCAL YEAR 2025-2026**

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET		AMENDED BUDGET	
		11/20/2025	INCREASE	DECREASE	3/12/2026
141-5-427-0000-0-00000-445700-0000-0000	Contributions & Gifts	464,000			464,000
141-5-427-0000-0-00000-4T4555-0000-0000	Restricted for Education	820			820
	Total Source of Funds	464,820	-	-	464,820

USE OF FUNDS SUMMARY

72130	Other Student Support	210,000	-	-	210,000
72210	Regular Instruction Support	4,820	2,100	(2,100)	4,820
76100	Regular Capital Outlay	250,000	-	-	250,000
	Total Use of Funds	464,820	2,100	(2,100)	464,820

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET		AMENDED BUDGET	
		11/20/2025	INCREASE	DECREASE	3/12/2026
<u>Librarians</u>					
141-5-427-0000-0-72210-547110-0000-0000	Software	820			820
	Total 72210 - Regular Instruction Support	820	-	-	820
	Total - Librarian Funds	820	-	-	820
<u>TN GYO - Educator Residency Act</u>					
141-5-427-0000-0-72210-552410-0000-0000	In Service/Staff Development	-	2,100		2,100
141-5-427-0000-0-72210-559990-0000-0000	Other Charges	4,000		(2,100)	1,900
	Total 72210 - Regular Instruction Support	4,000	2,100	(2,100)	4,000
	Total - TN GYO ERA	4,000	2,100	(2,100)	4,000
<u>CFG-C-Northside Neighborhood House</u>					
141-5-427-0127-1-72130-539990-0000-9250	Other Contracted Services	70,000			70,000
141-5-427-0180-2-72130-539990-0000-9250	Other Contracted Services	70,000			70,000
141-5-427-0230-1-72130-539990-0000-9250	Other Contracted Services	70,000			70,000
	Total 72130 - Other Student Support	210,000	-	-	210,000
	Total CFGC-Northside Neighborhood House	210,000	-	-	210,000
<u>EA Homes, LP - Cigna Playground</u>					
141-5-427-P10B-0-76100-570710-0000-0000	Building Improvements - Ed Cap - E. Brainerd Annex-Cigna	250,000			250,000
	Total 76100 - Regular Capital Outlay	250,000	-	-	250,000
	Total - EA Homes, LP - Cigna Playground	250,000	-	-	250,000
	TOTAL BUDGET	464,820	2,100	(2,100)	464,820

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
 SELF-FUNDED PROGRAMS
 HAMILTON COUNTY GOVERNMENT FUNDS
 BUDGET FISCAL YEAR 2025-2026**

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 2/19/2026	INCREASE	DECREASE	AMENDED BUDGET 3/12/2026
141-5-435-0000-0-00000-481300-0000-0000-435	Other Government Contributions	51,989,337	82,603		52,071,940
	Total Source of Funds	51,989,337	82,603	-	52,071,940

USE OF FUNDS SUMMARY

76100	Capital Outlay	51,989,337	82,603	-	52,071,940
	Total Use of Funds	51,989,337	82,603	-	52,071,940

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 2/19/2026	INCREASE	DECREASE	AMENDED BUDGET 3/12/2026
Deferred Maintenance					
District 1					
141-5-435-0196-4-76100-570710-0000-1201-A09	Building Improvements - Ed Cap -Sequoyah Roof	2,283,227			2,283,227
141-5-435-0196-4-76100-570710-0000-1201-A09	Building Improvements - Ed Cap -Sequoyah Fans	47,107			47,107
141-5-435-0190-4-76100-570710-0000-1201-A09	Building Improvements - Ed Cap -Sale Creek Bleachers	300,000			300,000
141-5-435-0220-3-76100-570710-0000-1201-A09	Building Improvements - Ed Cap -SDHS Security	3,894			3,894
141-5-435-0220-3-76100-570710-0000-1201-A09	Building Improvements - Ed Cap -SDHS Brick Repair	1,200,000			1,200,000
141-5-435-0147-1-76100-570710-0000-1201-A09	Building Improvements - Ed Cap -NHES Roof	735,880			735,880
141-5-435-0050-1-76100-570710-0000-1201-A09	Building Improvements - Ed Cap -Daisy Elem-Fire Alarm	102,033			102,033
141-5-435-0230-1-76100-570710-0000-1201-A09	Building Improvements - Ed Cap -Soddy Elem-Auditorium Roof	102,000			102,000
141-5-435-0220-3-76100-570710-0000-1201-A09	Building Improvements - Ed Cap -Soddy Daisy High-JROTC Roof	59,000			59,000
141-5-435-0220-3-76100-570710-0000-1201-A09	Building Improvements - Ed Cap -Soddy Daisy High - Weight Room Renovation	124,035			124,035
141-5-435-0147-1-76100-570710-0000-1201-A09	Building Improvements - Ed Cap -North Hamilton Co Elem - Water Heaters	27,755			27,755
141-5-435-0190-4-76100-570710-0000-1201-A09	Building Improvements - Ed Cap -Sale Creek Gym Locker Reno	300,000			300,000
141-5-435-0220-3-76100-570710-0000-1201-A09	Building Improvements - Ed Cap -SDHS Old Gym Air Conditioning	350,000			350,000
141-5-435-0147-1-76100-570710-0000-1201-A09	Building Improvements - Ed Cap -North Hamilton Co Elem - Chiller	300,000			300,000
141-5-435-0220-3-76100-570710-0000-1201-A09	Building Improvements - Ed Cap -SDHS Roof	325,000			325,000
	Total 76100 - Capital Outlay - District 1	6,259,931	-	-	6,259,931
District 2					
141-5-435-0171-1-76100-570710-0000-1202-A09	Building Improvements - Ed Cap -RBE-Partial Roof	43,386			43,386
141-5-435-0240-1-76100-570710-0000-1202-A09	Building Improvements - Ed Cap -Thrasher-Chiller	177,000			177,000
141-5-435-0210-4-76100-570710-0000-1202-A09	Building Improvements - Ed Cap -SMMHS Turf Field	1,182,911			1,182,911
	Total 76100 - Capital Outlay - District 2	1,403,297	-	-	1,403,297
District 3					
141-5-435-0128-3-76100-570710-0000-1203-A09	Building Improvements - Ed Cap -Hixson High-Chiller	150,000			150,000
141-5-435-0019-1-76100-570710-0000-1203-A09	Building Improvements - Ed Cap -Big Ridge-Chiller	54,153			54,153
141-5-435-0128-3-76100-570710-0000-1203-A09	Building Improvements - Ed Cap -Hixson High - Vocational Rooftop Units	115,000			115,000
141-5-435-0120-2-76100-570710-0000-1203-A09	Building Improvements - Ed Cap -Loftis Middle-Chiller	380,000			380,000
141-5-435-0120-2-76100-570710-0000-1203-A09	Building Improvements - Ed Cap - Loftis Middle-Lobby/Clear Story Windows	36,000			36,000
141-5-435-0051-1-76100-570710-0000-1203-A09	Building Improvements - Ed Cap - McConnell Elem	2,000,000			2,000,000
141-5-435-0128-3-76100-570710-0000-1203-A09	Building Improvements - Ed Cap -Hixson High - Turf Football Field	1,000,000			1,000,000
	Total 76100 - Capital Outlay - District 3	3,735,153	-	-	3,735,153
District 4					
141-5-435-0046-4-76100-570710-0000-1204-A09	Building Improvements - Ed Cap -CSAS Auditorium Roof	120,000			120,000
141-5-435-0200-2-76100-570710-0000-1204-A09	Building Improvements - Ed Cap -OKMS Bleachers	184,850			184,850
141-5-435-0200-2-76100-570710-0000-1204-A09	Building Improvements - Ed Cap -OKMS HVAC	6,000,000			6,000,000
141-5-435-0046-4-76100-570710-0000-1204-A09	Building Improvements - Ed Cap -CSAS - Lower - Elementary Roof	62,000			62,000
141-5-435-0000-0-76100-570710-0000-1204-A09	Building Improvements - Ed Cap -Hillcrest Center-Security Entrance	30,000			30,000
141-5-435-0110-1-76100-570710-0000-1204-A09	Building Improvements - Ed Cap - Hardy Elem Playground	250,000			250,000
141-5-435-P85B-0-76100-570710-0000-1204-A09	Building Improvements - Ed Cap -FRFRC (Gateway) Stormwater Landscape	13,500			13,500
141-5-435-0046-4-76100-570710-0000-1204-A09	Building Improvements - Ed Cap -CSAS Stadium/Turf	4,500,000			4,500,000
141-5-435-0200-2-76100-570710-0000-1204-A09	Building Improvements - Ed Cap -OKMS Sand Gym Floor	37,000			37,000
141-5-435-P85B-0-76100-570710-0000-1204-A09	Building Improvements - Ed Cap -FRFRC (Gateway) CTE Expo Area	300,000			300,000
	Total 76100 - Capital Outlay - District 4	11,497,350	-	-	11,497,350
District 5					
141-5-435-0245-1-76100-570710-0000-1205-A09	Building Improvements - Ed Cap -Woodmore Shingle Roof	95,000			95,000
141-5-435-0245-1-76100-570710-0000-1205-A09	Building Improvements - Ed Cap -Woodmore-Boiler	200,000			200,000
141-5-435-0245-1-76100-570710-0000-1205-A09	Building Improvements - Ed Cap - Woodmore Elem - Brown Modified Roof	70,190			70,190
141-5-435-7056-7-76100-570710-0000-1205-A09	Building Improvements - Ed Cap -Dawn Program-Fencing	5,836			5,836
141-5-435-0245-1-76100-570710-0000-1205-A09	Building Improvements - Ed Cap -Woodmore-Playground Upgrade	250,000			250,000
141-5-435-0055-2-76100-570710-0000-1205-A09	Building Improvements - Ed Cap -Dalewood Reroof Pods-Gym	2,500,000			2,500,000
	Total 76100 - Capital Outlay - District 5	3,121,026	-	-	3,121,026
District 6					
141-5-435-0041-4-76100-570710-0000-1206-A09	Building Improvements - Ed Cap -NPMMS Fencing	150,000			150,000
141-5-435-0041-4-76100-570710-0000-1206-A09	Building Improvements - Ed Cap -NPMMS Fire Alarm	1,986			1,986
141-5-435-0175-3-76100-570710-0000-1206-A09	Building Improvements - Ed Cap -RBHS Renovation	141,443			141,443
141-5-435-0175-3-76100-570710-0000-1206-A09	Building Improvements - Ed Cap -RBHS Elevator	9,563			9,563
141-5-435-0045-4-76100-570710-0000-1206-A09	Building Improvements - Ed Cap -CCA Theatre Seating	456,269			456,269
141-5-435-0041-4-76100-570710-0000-1206-A09	Building Improvements - Ed Cap -NPMMS Elevator	102,002			102,002
141-5-435-0041-4-76100-570710-0000-1206-A09	Building Improvements - Ed Cap -NPMMS Windows	530,000			530,000
141-5-435-0045-4-76100-570710-0000-1206-A09	Building Improvements - Ed Cap -CCA Stage Wall	300,000			300,000
141-5-435-0175-3-76100-570710-0000-1206-A09	Building Improvements - Ed Cap -RBHS Replace Gym Floor	300,000			300,000
141-5-435-0175-3-76100-570710-0000-1206-A09	Building Improvements - Ed Cap -RBHS Replace Gym Hallway Roof	100,000			100,000
141-5-435-0041-4-76100-570710-0000-1206-A09	Building Improvements - Ed Cap -NPMMS Gym Units	170,000			170,000
141-5-435-0183-1-76100-570710-0000-1206-A09	Building Improvements - Ed Cap -Rivermont Chiller	230,000			230,000
	Total 76100 - Capital Outlay - District 6	2,491,263	-	-	2,491,263

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET		AMENDED BUDGET
		2/19/2026	INCREASE DECREASE	
District 7				
141-5-435-0059-3-76100-570710-0000-1207-A09	Building Improvements - Ed Cap -EHHS Stadium/Turf	731,431		731,431
141-5-435-0059-3-76100-570710-0000-1207-A09	Building Improvements - Ed Cap - EHHS Stair Treads	15,000		15,000
141-5-435-0265-1-76100-539990-0000-1207-A09	Building Improvements - Ed Cap - Westview - Chiller	300,000		300,000
141-5-435-0265-1-76100-533510-0000-1207-A09	Building Improvements - Ed Cap - Westview - Paving	100,000		100,000
141-5-435-0265-1-76100-533510-0000-1207-A09	Building Improvements - Ed Cap - Westview - Building Settlement	550,000		550,000
	Total 76100 - Capital Outlay - District 7	1,696,431	-	1,696,431
District 8				
141-5-435-0070-3-76100-570710-0000-1208-A09	Building Improvements - Ed Cap - ERHS Ceiling Demo	750,000		750,000
141-5-435-0070-3-76100-570710-0000-1208-A09	Building Improvements - Ed Cap - ERHS Softball Field	493,250		493,250
141-5-435-0070-3-76100-539990-0000-1208-A09	Other Contracted Services - ERHS Gym Floor/Paint	44,165		44,165
141-5-435-0235-1-76100-570710-0000-1208-A09	Building Improvements - Ed Cap - Spring Creek-Fire Alarm	113,469		113,469
141-5-435-0070-3-76100-570710-0000-1208-A09	Building Improvements - Ed Cap - ERHS Gym Roof	72,000		72,000
141-5-435-0235-1-76100-570710-0000-1208-A09	Building Improvements - Ed Cap - Spring Creek-Chiller	255,000		255,000
	Total 76100 - Capital Outlay - District 8	1,727,884	-	1,727,884
District 9				
141-5-435-0100-2-76100-570710-0000-1209-A09	Building Improvements - Ed Cap - Hunter Baseball Fld	262,900		262,900
141-5-435-0040-3-76100-570710-0000-1209-A09	Building Improvements - Ed Cap - Central Bleachers	500,000		500,000
141-5-435-0040-3-76100-570710-0000-1209-A09	Building Improvements - Ed Cap - Central Rooftop Units	3,199,774		3,199,774
141-5-435-0215-1-76100-570710-0000-1209-A09	Building Improvements - Ed Cap - Snow Hill Chiller	245,000		245,000
141-5-435-0215-1-76100-570710-0000-1209-A09	Building Improvements - Ed Cap - Snow Hill Roof/Addit	1,290,596		1,290,596
141-5-435-0040-3-76100-570710-0000-1209-A09	Building Improvements - Ed Cap - Central - Turf	1,000,000		1,000,000
141-5-435-0040-3-76100-570710-0000-1209-A09	Building Improvements - Ed Cap - Central Front Office Renovation	40,000		40,000
141-5-435-0100-2-76100-570710-0000-1209-A09	Building Improvements - Ed Cap - Hunter Athletic Field ADA	150,000		150,000
	Total 76100 - Capital Outlay - District 9	6,688,270	-	6,688,270
District 10				
141-5-435-0160-3-76100-570710-0000-1210-A09	Building Improvements - Ed Cap - OHS Chiller	70,000		70,000
141-5-435-0160-3-76100-570710-0000-1210-A09	Building Improvements - Ed Cap - OHS Track	621,546		621,546
141-5-435-0017-1-76100-570710-0000-1210-A09	Building Improvements - Ed Cap - BTES Roof	242,066		242,066
141-5-435-0017-1-76100-570710-0000-1210-A09	Building Improvements - Ed Cap - BTES Controls	9,500	17,550	27,050
141-5-435-0260-1-76100-570710-0000-1210-A09	Building Improvements - Ed Cap - Wallace Smith Controls	450,000		450,000
141-5-435-0100-2-76100-570710-0000-1210-A09	Building Improvements - Ed Cap - Hunter Mid Controls	725,000		725,000
141-5-435-0157-2-76100-570710-0000-1210-A09	Building Improvements - Ed Cap - Ooltewah Mid-Roof	430,000		430,000
141-5-435-0160-3-76100-570710-0000-1210-A09	Building Improvements - Ed Cap - OHS Soccer RR	300,000		300,000
	Total 76100 - Capital Outlay - District 10	2,848,112	17,550	2,865,662
District 11				
141-5-435-0064-2-76100-570710-0000-1211-A09	Building Improvements - Ed Cap - ELA EPDM Roof	740,925		740,925
141-5-435-0137-3-76100-570710-0000-1211-A09	Building Improvements - Ed Cap - Howard High-Settling	492,750		492,750
141-5-435-0125-1-76100-570710-0000-1211-A09	Building Improvements - Ed Cap - Lkt Mtn Cafeteria Roof	293,592		293,592
141-5-435-0125-1-76100-570710-0000-1211-A09	Building Improvements - Ed Cap - Lkt Mtn Controls	27,750	20,000	47,750
141-5-435-0165-4-76100-570710-0000-1211-A09	Building Improvements - Ed Cap - LVMHS Wallpacks	1,452,855	7,253	1,460,108
141-5-435-0241-1-76100-570710-0000-1211-A09	Building Improvements - Ed Cap - LVE Roof,Ceiling	902,397		902,397
141-5-435-0241-1-76100-570710-0000-1211-A09	Building Improvements - Ed Cap - LVE Restrooms	90,000		90,000
141-5-435-0037-1-76100-570710-0000-1211-A09	Building Improvements - Ed Cap - Donaldson Roof	67,000		67,000
141-5-435-0063-1-76100-570710-0000-1211-A09	Building Improvements - Ed Cap - East Lake Ele Chiller	284,069		284,069
141-5-435-0063-1-76100-570710-0000-1211-A09	Building Improvements - Ed Cap - East Lake Ele Water Heater	10,578		10,578
141-5-435-0016-1-76100-570710-0000-1211-A09	Building Improvements - Ed Cap - Battle Academy Office Remodel	15,000		15,000
141-5-435-0125-1-76100-570710-0000-1211-A09	Building Improvements - Ed Cap - Lkt Mtn Elevator	100,000		100,000
	Total 76100 - Capital Outlay - District 11	4,476,916	27,253	4,504,169
District Projects				
141-5-435-0000-0-76100-570710-0000-1212-A09	Building Improvements - Ed Cap - Service Center Roof	887,498		887,498
141-5-435-0000-0-76100-539990-0000-1212-A09	Other Contracted Services - CSLA/Dawn Demo	968,602	37,800	1,006,402
141-5-435-6000-0-76100-539990-0000-1212-A09	Other Contracted Services - System Wide Painting	917,003		917,003
141-5-435-6000-0-76100-570710-0000-1212-A09	Building Improvements - Ed Cap - System Wide Alarms	50,000		50,000
141-5-435-6000-0-76100-539990-0000-1212-A09	Other Contracted Services - Flooring System Wide	150,000		150,000
141-5-435-6000-0-76100-539990-0000-1212-A09	Other Contracted Services - Asbestos Abatement-System	100,000		100,000
141-5-435-6000-0-76100-570710-0000-1212-A09	Building Improvement - Ed Cap Playground Safety System wide	150,000		150,000
141-5-435-6000-0-76100-570710-0000-1212-A09	Building Improvement - Ed Cap HVAC System wide	150,000		150,000
141-5-435-6000-0-76100-570710-0000-1212-A09	Building Improvement - Ed Cap Marker Boards System wide	49,029		49,029
141-5-435-6000-0-76100-570710-0000-1212-A09	Building Improvement - Ed Cap Fencing System wide	150,000		150,000
141-5-435-6000-0-76100-570710-0000-1212-A09	Building Improvement - Ed Cap Fire Code Upgrades System wide	100,000		100,000
141-5-435-6000-0-76100-570710-0000-1212-A09	Building Improvement - Ed Cap Wood Exterior Doors	200,000		200,000
141-5-435-0000-0-76100-533510-0000-1212-A09	Maintenance & Repairs Bldgs - Paving	300,000		300,000
141-5-435-0000-0-76100-533610-0000-1212-A09	Maintenance & Repairs Services- IT (Paging System upgrades)	199,336		199,336
141-5-435-0000-0-76100-570710-0000-1212-A09	Building Improvement - Ed Cap Door Locks	200,000		200,000
141-5-435-0000-0-76100-570710-0000-1212-A09	Building Improvement - Ed Cap Central Office Bldg 228 RTU	16,236		16,236
141-5-435-0000-0-76100-570710-0000-1212-A09	Building Improvement - Ed Cap Central Office Remaining Roofs	250,000		250,000
141-5-435-0000-0-76100-570710-0000-1212-A09	Building Improvement - Ed Cap LED Lighting Upgrade	500,000		500,000
141-5-435-0000-0-76100-570710-0000-1212-A09	Building Improvement - Ed Cap Deferred Maintenance Materials	706,000		706,000
	Total 76100 - Capital Outlay - District Wide	6,043,704	37,800	6,081,504
	Total Deferred Maintenance Phase 1	51,989,337	82,603	52,071,940
	TOTAL BUDGET	51,989,337	82,603	52,071,940

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
 SELF-FUNDED PROGRAMS
 FUTURE READY INSTITUTES - NOVONIX
 BUDGET FISCAL YEAR 2025-2026
 FY25 carryover is \$96,578.12**

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 12/18/2025	INCREASE	DECREASE	AMENDED BUDGET 3/12/2026
141-5-449-0000-0-00000-445700-0000-0000	Contributions & Gifts	50,000			50,000
141-5-449-0000-0-00000-4T4555-0000-0000	Restricted for Education	96,578			96,578
	Total Source of Funds	146,578	-	-	146,578

USE OF FUNDS SUMMARY

71100	Regular Instruction	134,578	-	-	134,578
72210	Regular Instructional Support	-	700	-	700
72710	Transportation	12,000	-	(700)	11,300
	Total Use of Funds	146,578	700	(700)	146,578

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 12/18/2025	INCREASE	DECREASE	AMENDED BUDGET 3/12/2026
141-5-449-0165-4-71100-539990-0000-0000	Other Contracted Services	10,000			10,000
141-5-449-0165-4-71100-542910-0000-0000	Instructional Supplies	20,000			20,000
141-5-449-0165-4-71100-542930-0000-0000	Instructional Supplies - Equipment	22,500			22,500
141-5-449-0165-4-71100-549990-0000-0000	Other Supplies & Materials	29,578			29,578
141-5-449-0165-4-71100-547110-0000-0000	Software	30,000			30,000
141-5-449-0165-4-71100-572210-0000-0000	Equipment	22,500			22,500
	Total 71100 - Regular Instruction	134,578	-	-	134,578
141-1-222-0128-3-72210-552410-0000-0000-222	In-Service/Staff Development	-	700		700
	Total 72210 - Regular Instructional Support	-	700	-	700
141-5-449-0165-4-72710-531410-0000-0000	Contracts with Public Carriers	12,000		(700)	11,300
	Total 72710 - Transportation	12,000	-	(700)	11,300
	TOTAL BUDGET	146,578	700	(700)	146,578

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
 SELF-FUNDED PROGRAMS
 TECHNOLOGY DONATIONS
 BUDGET FISCAL YEAR 2025-2026**

FY25 carryover is \$3,740.20

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	BUDGET DOCUMENT 3/12/2026
141-5-469-0000-0-00000-4T4555-0000-0000	Restricted for Education	3,740
	Total Source of Funds	3,740

USE OF FUNDS SUMMARY

71100	Regular Instruction	3,740
	Total Use of Funds	3,740

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	BUDGET DOCUMENT 3/12/2026
141-5-469-6000-0-71100-572210-0000-0000	Equipment - Regular Instruction	3,740
	Total 71100 - Regular Instruction	3,740
	TOTAL BUDGET	3,740

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
 SELF-FUNDED PROGRAMS
 HCS FOUNDATION
 BUDGET FISCAL YEAR 2025-2026**

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET		AMENDED BUDGET	
		2/19/2026	INCREASE	DECREASE	3/12/2026
141-5-497-0000-0-00000-445700-0000-0000	Contributions & Gifts	405,030			405,030
141-5-497-0000-0-00000-4T4555-0000-0000	Restricted for Education	20,090			20,090
	Total Source of Funds	425,120	-	-	425,120

USE OF FUNDS SUMMARY

71100	Regular Instruction	101,282	-	-	101,282
72210	Instructional Support	323,838	3,000	(3,000)	323,838
	Total Use of Funds	425,120	3,000	(3,000)	425,120

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET		AMENDED BUDGET	
		2/19/2026	INCREASE	DECREASE	3/12/2026
Foundation Funded Positions					
141-5-497-0000-0-72210-5189A0-PBEN-0000	Other Salaries	77,496			77,496
141-5-497-0000-0-72210-520110-PBEN-0000	Social Security	4,805			4,805
141-5-497-0000-0-72210-520410-PBEN-0000	State Retirement	6,975			6,975
141-5-497-0000-0-72210-520610-PBEN-0000	Life Insurance	40			40
141-5-497-0000-0-72210-520710-PBEN-0000	Medical Insurance	13,320			13,320
141-5-497-0000-0-72210-520810-PBEN-0000	Dental Insurance	294			294
141-5-497-0000-0-72210-521010-PBEN-0000	Unemployment	14			14
141-5-497-0000-0-72210-521210-PBEN-0000	Employer Medicare	1,124			1,124
141-5-497-0000-0-72210-521710-PBEN-0000	State Retirement Hybrid	1,550			1,550
141-5-497-0000-0-72210-529910-PBEN-0000	Other Fringe Benefits	107			107
141-5-497-0000-0-72210-529930-PBEN-0000	Short Term Disability	116			116
	Total 72210 - Instructional Support	105,841	-	-	105,841
	Total - Foundation Funded Positions	105,841	-	-	105,841

Recharge Rooms

141-5-497-0000-0-72210-549990-0000-9120	Other Supplies and Materials	3,595			3,595
	Total 72210 - Regular Instruction Support	3,595	-	-	3,595
	Total - Recharge Rooms	3,595	-	-	3,595

Tennessee Score-Momentum Metrics Innov Pilot

141-5-497-0000-0-72210-539990-0000-9180	Other Contracted Services	(1,500)	3,000		1,500
141-5-497-0000-0-72210-549990-0000-9180	Other Supplies and Materials	12,995		(3,000)	9,995
141-5-497-0000-0-72210-552410-0000-9180	In Service/Staff Development	5,000			5,000
	Total 72210 - Regular Instruction Support	16,495	3,000	(3,000)	16,495
	Total - Tennessee Score Momentum Metrics	16,495	3,000	(3,000)	16,495

MacIellan Foundation Positions

141-5-497-0065-1-71100-516310-PBEN-9340	Educational Assistant-East Ridge Elem	27,655			27,655
141-5-497-0065-1-71100-518810-0000-9340	Bonus Pay	2,000			2,000
141-5-497-0065-1-71100-520110-PBEN-9340	Social Security	1,740			1,740
141-5-497-0065-1-71100-520110-0000-9340	Social Security	124			124
141-5-497-0065-1-71100-520410-PBEN-9340	State Retirement	3,057			3,057
141-5-497-0065-1-71100-520410-0000-9340	State Retirement	153			153
141-5-497-0065-1-71100-520610-PBEN-9340	Life Insurance	40			40
141-5-497-0065-1-71100-520710-PBEN-9340	Medical Insurance	13,320			13,320
141-5-497-0065-1-71100-520810-PBEN-9340	Dental Insurance	294			294
141-5-497-0065-1-71100-521010-PBEN-9340	Unemployment	14			14
141-5-497-0065-1-71100-521210-PBEN-9340	Employer Medicare	406			406
141-5-497-0065-1-71100-521210-0000-9340	Employer Medicare	29			29
141-5-497-0065-1-71100-521710-PBEN-9340	State Retirement Hybrid	572			572
141-5-497-0065-1-71100-521710-0000-9340	State Retirement Hybrid	28			28
141-5-497-0065-1-71100-529910-PBEN-9340	Other Fringe Benefits	107			107
141-5-497-0065-1-71100-529930-PBEN-9340	Short Term Disability	116			116
	Total 71100 - Regular Instruction - East Ridge Elem	49,655	-	-	49,655

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 2/19/2026	INCREASE	DECREASE	AMENDED BUDGET 3/12/2026
141-5-497-0078-1-71100-516310-PBEN-9340	Educational Assistant-East Side Elem	30,780			30,780
141-5-497-0078-1-71100-518810-0000-9340	Bonus Pay	2,000			2,000
141-5-497-0078-1-71100-520110-PBEN-9340	Social Security	1,864			1,864
141-5-497-0078-1-71100-520110-0000-9340	Social Security	124			124
141-5-497-0078-1-71100-520410-PBEN-9340	State Retirement	2,351			2,351
141-5-497-0078-1-71100-520410-0000-9340	State Retirement	153			153
141-5-497-0078-1-71100-520610-PBEN-9340	Life Insurance	40			40
141-5-497-0078-1-71100-520710-PBEN-9340	Medical Insurance	13,320			13,320
141-5-497-0078-1-71100-520810-PBEN-9340	Dental Insurance	294			294
141-5-497-0078-1-71100-521010-PBEN-9340	Unemployment	14			14
141-5-497-0078-1-71100-521210-PBEN-9340	Employer Medicare	435			435
141-5-497-0078-1-71100-521210-0000-9340	Employer Medicare	29			29
141-5-497-0078-1-71100-529910-PBEN-9340	Other Fringe Benefits	107			107
141-5-497-0078-1-71100-529930-PBEN-9340	Short Term Disability	116			116
	Total 71100 - Regular Instruction - East Side Elem	51,627	-	-	51,627
MidTown Learning Community					
141-5-497-6002-0-72210-517210-PBEN-9340	Coach	78,697			78,697
141-5-497-6002-0-72210-518810-0000-9340	Bonus Pay	2,000			2,000
141-5-497-6002-0-72210-520110-PBEN-9340	Social Security	4,422			4,422
141-5-497-6002-0-72210-520110-0000-9340	Social Security	124			124
141-5-497-6002-0-72210-520410-PBEN-9340	Retirement	4,569			4,569
141-5-497-6002-0-72210-520410-0000-9340	State Retirement	116			116
141-5-497-6002-0-72210-520610-PBEN-9340	Life Insurance	40			40
141-5-497-6002-0-72210-520710-PBEN-9340	Health Insurance	13,320			13,320
141-5-497-6002-0-72210-520810-PBEN-9340	Dental	294			294
141-5-497-6002-0-72210-521010-PBEN-9340	Unemployment	14			14
141-5-497-6002-0-72210-521210-PBEN-9340	Medicare	1,034			1,034
141-5-497-6003-0-72210-521210-0000-9340	Employer Medicare	29			29
141-5-497-6002-0-72210-529910-PBEN-9340	Long Term Disability	107			107
141-5-497-6002-0-72210-529930-PBEN-9340	Short Term Disability	116			116
	Total 72210 - Total Instructional Support Midtown	104,882	-	-	104,882
Missionary Ridge Learning Community					
141-5-497-6003-0-72210-517210-PBEN-9340	Coach	68,403			68,403
141-5-497-6003-0-72210-518810-0000-9340	Bonus Pay	2,000			2,000
141-5-497-6003-0-72210-520110-PBEN-9340	Social Security	3,098			3,098
141-5-497-6003-0-72210-520110-0000-9340	Social Security	124			124
141-5-497-6003-0-72210-520410-PBEN-9340	Retirement	3,946			3,946
141-5-497-6003-0-72210-520410-0000-9340	State Retirement	116			116
141-5-497-6003-0-72210-520610-PBEN-9340	Life Insurance	40			40
141-5-497-6003-0-72210-520710-PBEN-9340	Health Insurance	13,320			13,320
141-5-497-6003-0-72210-520810-PBEN-9340	Dental	294			294
141-5-497-6003-0-72210-521010-PBEN-9340	Unemployment	14			14
141-5-497-6003-0-72210-521210-PBEN-9340	Medicare	725			725
141-5-497-6003-0-72210-521210-0000-9340	Employer Medicare	29			29
141-5-497-6003-0-72210-521710-PBEN-9340	State Retirement Hybrid	693			693
141-5-497-6003-0-72210-529910-PBEN-9340	Long Term Disability	107			107
141-5-497-6003-0-72210-529930-PBEN-9340	Short Term Disability	116			116
	Total 72210 - Total Instructional Support Missionary Ridge	93,025	-	-	93,025
	Total - Maclellan Funded Positions	299,189	-	-	299,189
	TOTAL BUDGET	425,120	3,000	(3,000)	425,120

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
 SELF-FUNDED PROGRAMS
 FUND FOR EXCELLENCE
 BUDGET FISCAL YEAR 2025-2026**

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET		
		8/21/2025	INCREASE	DECREASE
141-5-904-0000-0-00000-439900-0000-0000-904	Other Charges for Services	207,403	1,000	208,403
141-5-904-0000-0-00000-445700-0000-0000-904	Contributions and Donations	121,491		121,491
	Total Source of Funds	328,894	1,000	329,894

USE OF FUNDS SUMMARY

72210	Regular Education Instruction Support	207,403	1,000	-	208,403
72620	Maintenance of Plant	121,491	-	-	121,491
	Total Use of Funds	328,894	1,000	-	329,894

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET		
		8/21/2025	INCREASE	DECREASE
141-5-904-0000-0-72210-516110-PBEN-0000-904	Administrative Assistant	61,140		61,140
141-5-904-0000-0-72210-5189A0-PBEN-0000-904	Other Salaries	84,035		84,035
141-5-904-0000-0-72210-520110-PBEN-0000-904	Social Security	9,001		9,001
141-5-904-0000-0-72210-520410-PBEN-0000-904	Retirement	18,436		18,436
141-5-904-0000-0-72210-520610-PBEN-0000-904	Life Insurance	80		80
141-5-904-0000-0-72210-520710-PBEN-0000-904	Health Insurance	26,640		26,640
141-5-904-0000-0-72210-520810-PBEN-0000-904	Dental	588		588
141-5-904-0000-0-72210-521010-PBEN-0000-904	Unemployment	28		28
141-5-904-0000-0-72210-521210-PBEN-0000-904	Medicare	2,105		2,105
141-5-904-0000-0-72210-521710-PBEN-0000-904	State Retirement Hybrid	2,904		2,904
141-5-904-0000-0-72210-529910-PBEN-0000-904	Long Term Disability	214		214
141-5-904-0000-0-72210-529930-PBEN-0000-904	Short Term Disability	232		232
141-5-904-0000-0-72210-543510-0000-0000-904	Office Supplies	1,000		1,000
141-5-904-0000-0-72210-549990-0000-0000-904	Other Supplies and Materials	1,000	1,000	2,000
	Total 72210 Reg Education Instruction Support	207,403	1,000	-
141-5-904-0021-3-72620-533510-0000-9330-904	Maintenance & Repairs - Building	121,491		121,491
	Total 72620 Maintenance of Plant	121,491	-	-
	TOTAL BUDGET	328,894	1,000	-

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Mary Ellen Heuton, CPA – Chief Financial Officer

Date: March 12, 2026

Subject: FY26 Budget Amendment – Self-funded

Board Agenda Category:

- Consent Agenda
 - Action Item
 - Reports and Information
-

Hamilton County Government has issued Series 2024A Bonds to support the Construction Manager at Risk (CMAR) projects for the North River Elementary School, Soddy Daisy Middle Addition and Renovation, Gateway Renovation, Brainerd Renovation, and Clifton Hills Renovation and Build. In order to support preparation work such as soil testing and abatement, we are setting up initial budgets for each project. As planning progresses appropriate budget amendments will be submitted for the full scope of the project.

The funds for these contracts will be managed in a Self-funded account. Approval is requested to amend the FY26 Self-funded budget as follows:

- Increase county for contributions from the county of \$1,250,000
- Appropriate \$1,250,000 for Other Charges

Opportunity 2030 Commitment Connection

- Every Student Learns
- Every Student Belongs
- Every School Equipped
- Every Employee Valued
- Every Community Served

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Mary Ellen Heuton, CPA – Chief Financial Officer

Date: March 12, 2026

Subject: FY26 Budget Amendment – General Purpose – District Lighting

Board Agenda Category:

- Consent Agenda
 - Action Item
 - Reports and Information
-

The Board has previously approved the Energy Agreement with Excel Energy Group and the entering of a loan agreement with the Energy Efficient Schools Initiative (EESI) for the district-wide LED lighting project. In order to initiate the related purchase order, approval is requested to amend the FY26 General Purpose – Operating Budget as follows:

- Increase Loan Proceeds by \$5,000,000.00
- Increase Other Government Contributions by \$450,471.00 for the portion funded by the Deferred Maintenance Bond Proceeds
- Increase Contributions and Gifts by \$600,782.00 for the portion funded by TVA incentives
- Appropriate \$6,051,253.00 for Building Improvements

Opportunity 2030 Commitment Connection

- Every Student Learns
- Every Student Belongs
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- Every Employee Valued
- Every Community Served

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Dr. Zac Brown, Chief Talent Officer, Talent Department

Date: March 12, 2026

Subject: Request for new and updated job class description

Board Agenda Category:

- Consent Agenda
- Action Item
- Reports and Information

In alignment with policy 5.103 and 5.101, the following new and updated job class descriptions are presented to you for review. The updates include job descriptions being updated to reflect the current essential job responsibilities of existing job classes.

Job Class Descriptions:

Job Title	Purpose	Job Details
Exceptional Education Teacher	The purpose of this classification is to provide specially designed instruction and individualized supports to students with disabilities across all disabilities. This position serves students participating in both standard and alternate assessments, accessing instruction in the general education setting through appropriate accommodations, modifications, and intensive interventions. The teacher collaborates with general education staff, related services providers, and families to implement IEPs with fidelity and to promote inclusive practices and meaningful progress. The role is grounded in high expectations, compliance with IDEA, and a commitment to removing barriers so all students can access rigorous instruction and achieve positive outcomes.	Min \$50,000 201 days calendar Occupied Enclosure: Job Descriptions (1)

Enclosure: Job Descriptions (1)

Opportunity 2030 Commitment Connection

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- Every Community Served



Job Description

Job Title:	Exceptional Education Teacher		
Reports to:	Principal		
Job Class:	T295	FLSA Status:	Exempt
<u>Pay Grade:</u>	Certified	Position Certified:	Yes

Hamilton County Schools has the right to revise this job description at any time and it does not in any way represent a contract of employment.

Purpose of Job

The purpose of this classification is to provide specially designed instruction and individualized supports to students with disabilities across all disabilities. This position serves students participating in both standard and alternate assessments, accessing instruction in the general education setting through appropriate accommodations, modifications, and intensive interventions. The teacher collaborates with general education staff, related services providers, and families to implement IEPs with fidelity and to promote inclusive practices and meaningful progress. The role is grounded in high expectations, compliance with IDEA, and a commitment to removing barriers so all students can access rigorous instruction and achieve positive outcomes.

Primary Job Duties and Responsibilities

Since every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out but may be considered incidental in the performance of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the duties herein described.

- Maintains appropriate licensure and acknowledges that continued employment with the Hamilton County Department of Education is contingent upon providing required documentation to validate licensure and highly qualified status in a timely manner.
- Coordinate the development of individual instructional plans for students, aligned to state standards, curricular objectives and IEPs.
- Manage a caseload of students who are eligible to participate in the standard assessments and alternate assessments
- Teach groups of students and individuals in separate locations and general education settings based on the IEP service recommendations for students based on student need. Teach credit bearing classes for students eligible for participation in standard and alternate assessment.
- Conduct ongoing data collection on all IEP goals and objectives.
- Assess student work to provide timely feedback and inform instructional decisions.
- Collaborate with general education and other exceptional education teachers to plan for and provide specially designed instruction.
- Collaborate proactively with speech-language pathologists, occupational and physical therapists, and other related service providers to support student access to instruction, including the appropriate use of specialized

tools and assistive technology, while providing and seeking consultation with educational team members as needed.

- Facilitate IEP meetings including parents/guardians as full members of IEP teams.
- Participate in the referral and evaluation processes
- Monitor student progress and update individualized educational programs
- Participate and conduct reviews of student progress
- Hold and attend regular parental conferences
- Develop and implement transition programming for students age 14 plus
- Work in collaboration with related service providers for students with communication disorders to teach and implement specialized communication systems
- May include providing general physical assistance to students with various disabilities. Tasks may involve, but are not limited to, assisting students with toileting/feeding/other self-help and behavioral needs.
- Participate in training programs related to delivery of IEPs or curriculum
- Maintain all required special education records, ensuring that they are complete, accurate and within all timelines.
- Communicates through the proper channels to keep appropriate personnel informed of impending problems or events of unusual nature.
- Shares responsibility with teachers and paraprofessionals for monitoring halls, study periods, lunchroom, bus duty, assemblies, field trips, and extracurricular activities.
- Maintains accurate records and reports of academic performance, attendance, interventions, and social acclimation. Reports on all aspects of student development for school records and parents; conducts parent-teacher conferences on both a regularly scheduled and as-needed basis.
- Plans and coordinates events, field trips, and community activities, including guest speakers and student enrichment programs. Sponsors student organizations and supervises other activities as needed, such as athletic gate monitoring.
- Complies with accounting and financial policies and procedures involving the handling of money and property, as well as other Board policies.
- Implements classroom management strategies to promote positive behavior and a safe learning environment.
- Collaborates with teams to plan instruction, assess progress, and support IEP and 504 plan implementation.
- Responds to emergencies and ensures student safety both on and off campus.
- Participates in faculty meetings, professional development, educational conferences and other activities that promote professional growth and student achievement.
- Complies with applicable district, state, and federal codes, laws, rules, regulations, standards, policies and procedures.
- Adheres to the Teacher Code of Ethics as defined by Tennessee Law.
- Acts in a professional, respectful, and welcoming manner at all times.
- Creates a customer-focused climate and provides quality services and support to schools, community, businesses, Superintendent of Schools, Board of Education, and other stakeholders.
- Works collaboratively with all stakeholders.
- Follows established procedures to ensure assigned areas are safe.
- Maintains confidentiality.
- Attends work and arrives to work on time.
- Performs other related duties as assigned.

Education, Experience, and Qualifications

Salary is based on a combination of relevant education and experience.

- Bachelor's degree in education or related field;
- Valid State of Tennessee teaching certificate in special education (144, 145, 460, 461 or provisional endorsements.);
- Or any equivalent combination of education, training, and experience that provides the required knowledge, skills, and abilities for this job.

Knowledge, Skills, and Abilities

- Knowledge of IDEA, current state special education rules and regulations, and compliance addressing programming, assessment and procedural safeguards for students with disabilities.
- Experience working with students with mild to moderate disabilities in a school setting
- assessment, meeting and data management responsibilities including EasyIEP.
- Experience with administration and interpretation of standard assessments and alternate assessments.
- Technology skills to facilitate implementation of academic and/or behavior intervention programs, in addition to a variety of technology platforms.
- Demonstrates excellent verbal and written communication skills to deal effectively with students, educators, parents, and community members.

Physical Requirements

In compliance with the Americans with Disabilities Act, the Board of Education will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

ACTIVITY	FREQUENCY				ACTIVITY	FREQUENCY			
	N	O	F	C		N	O	F	C
Lift/Carry:					Twist	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10 lbs or less	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Turn (pivot)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11-20 lbs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Climb	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21-50 lbs	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Crawl	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
51-100 lbs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Reach Above	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
100+ lbs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Reach Outward	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Push/Pull:					Fine Motor Tasks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10 lbs or less	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Stand	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11-20 lbs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Walk	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
21-50 lbs	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Sit	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
51-100 lbs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Bend	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
100+ lbs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Squat	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
					Kneel	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Drive	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>					
Automatic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Type/Keyboard	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Standard	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Key:									
N = Never (0% of time); O = Occasional (1-33% of time); F = Frequent (34-66% of time); C = Constant (67-100% of time).									

Hamilton County Schools is an Equal Opportunity employer and actively seeks to recruit and retain a diverse workforce that reflects the diversity of our student population and community. HCS does not discriminate on the basis of race, creed, color, sexual orientation, gender identity, religion, age, national origin, genetic information, individuals with disabilities, or veteran status with regard only for qualifications for the positions involved.

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Justin Witt
Executive Director of Maintenance

Date: March 12, 2026

Subject: Tyner Middle High Academy Electrical Easement

Board Agenda Category:

- Consent Agenda
 - Action Item
 - Reports and Information
-

Please see the attached EPB electrical easement for the new transformer located at Tyner Middle High Academy. The easement requires school board approval.

Opportunity 2030 Commitment Connection

- Every Student Learns
- Every Student Belongs
- Every School Equipped
- Every Employee Valued
- Every Community Served

Prepared by and Mail to:
 Electric Power Board of Chattanooga
 P.O. Box 182255
 Chattanooga, TN 37422

W.O.: 12507226

ADDRESS OF EASEMENT	SEND TAX BILLS TO:	MAP PARCEL NO.
<p style="text-align: center;">OWNER:</p> City of Chattanooga for the use and benefit of the Electric Power Board of Chattanooga P.O. Box 182255 Chattanooga, TN 37422	<p style="text-align: center;">Exempt</p>	<p style="text-align: center;">139H-B-004</p>

UTILITY EASEMENT

For good and valuable consideration, the receipt and sufficiency all of which is hereby acknowledged, the undersigned Hamilton County, Tennessee, Board of Education, a governmental entity having an address at 2501 Dodds Avenue, Chattanooga, Tennessee, 37407 (hereafter, the "Grantor") does hereby grant, sell, and convey to the City of Chattanooga, Tennessee for the use and benefit of the Electric Power Board of Chattanooga (hereafter, "EPB") and its successors and assigns a permanent easement over, under, and across the Property (defined below), including ingress and egress over the portion of the Property to reasonably access the Easement Area (defined below) for the installation, maintenance, repair, removal, replacement, improvement, enlargement, and operation of above-ground and/or underground electric and communication facilities including but not limited to, poles, transformers, wires, guys, and all other facilities and equipment (hereafter, "Facilities") to provide electric, communications, and other services (hereafter, "Easement").

The Property is located in Hamilton County, Tennessee, and described as follows:

A tract of land with a common address of 6836 Tyner Road, Chattanooga, Tennessee, being the property described by Quitclaim Deed recorded in Deed Book 5117, Page 441 in the Register of Deeds Office of Hamilton County, Tennessee, and more particularly described as follows:

Tract One:

Beginning at an iron pipe on the South side of the Tyner Road which is South 23 degrees 30 minutes West from the center of said road or the quarter section line; thence North 66 degrees 42 minutes West along the South side of said road; which is fifty (50) feet wide, 675 feet to an iron pipe; thence South 23 degrees 30 minutes West 644 feet to an iron pipe; thence South 66 degrees 42 minutes East, 675 feet to an iron pipe in the line dividing the East one-half from the West one-half of the Southeast Quarter of Section Thirty-four (34) Township Five (5) and Range Three (3) West of the Basis Line, Ocoee District; thence North 23 degrees 30 minutes East along the half quarter section line 644 feet to the beginning; bounded on the North by the Tyner Road; on the East by the Tyner Grammar School, and the property formerly owned by J. I. Neighbors, and on the South and West by the remaining property of Lewis S. Roberson's heirs.

Tract Two:

(Parcel One) :

Beginning at the Northwest corner of what is known as Tyner High School property in the Southern line of Old Cleveland Pike; thence Westwardly along the Southern line of Old Cleveland Pike a distance of 375.5

feet to the Northeast corner of a tract of land described in Book 1099, Page 217, Register's Office, Hamilton County, Tennessee; thence Southwardly along the Eastern line of said tract of land a distance of 270 feet to the Northern line of the Tyner Processing and Lockers, Inc. Tract, as described in Book 1052, Page 711, in said Register's Office; thence Eastwardly along the Northern line of said tract, a distance of 30.5 feet to the Northeast corner thereof; thence Southwardly along the East line of said tract 295 feet to the Southeast corner thereof; thence Westwardly along the Southern line of said tract a distance of 295 feet to the East line of Hickory Valley Road; thence Southwardly along the Eastern line of Hickory Valley Road, a distance of 77 feet; thence South 66 degrees 40 minutes East 638.5 feet to the Southwest corner of said Tyner High School property; thence Northwardly along the Western line of said Tyner High School property 640 feet, more or less, to the point of beginning.

Subject to the Southwest corner of said tract, being rounded on a curve having a radius of 25 feet, to be included in the right-of-way of a 50-foot road, hereinafter described as Parcel Two.

(Parcel Two)

Beginning at the point in the Eastern line of Hickory Valley Road, located 77 feet Southwardly of the Southwest corner of the Tyner Processing and Lockers, Inc., Tract, as described in Book 1052, Page 711, Register's Office, Hamilton County, Tennessee; thence Southwardly along the Eastern line of Hickory Valley Road a distance of 50 feet; thence South 66 degrees 40 minutes East a distance of 1,313.5 feet to the West line of Frank McDade Property; thence Northwardly 23 degrees 30 minutes East 50 feet to the South line of Tyner High School property; thence along the South line of Tyner High School property, and continuing along the South line of Parcel One above described, North 66 degrees 40 minutes West 1,313.5 feet to the point of beginning. Also two small parcels of land at the Western end of this 50-foot strip of land, to round the curve into Hickory Valley Road on a radius of 25 feet. (the "Property").

The Easement is further defined as follows:

1. The Easement shall be twenty (20) feet in width with a five (5) foot anchor easement as generally shown on EPB Drawing No. 101344 Exhibit A which is incorporated by reference and made a part hereof and the location of the Easement shall be centered on the Facilities as actually installed on the Property even though it may be at variance as shown on Exhibit A ("Easement Area"). EPB shall have the right to remove by any means any vegetation and any other objects which might endanger or interfere with the operation, safety, or efficiency of the Facilities. The Easement shall run with the Property and shall be binding upon and inure to the benefit of the parties hereto, their heirs, successors, and assigns; and
2. This is not a conveyance of the fee in the Property but only the rights, privileges and easement as set forth herein. The Grantor, their successors, and assigns may continue to use the property for lawful purposes that will not interfere with the operation, safety, or efficiency of the Facilities. The Grantor, their successors, and assigns may not, without written consent from EPB, erect or allow to be erected any type of building, sign, or any other object above-ground or underground within the Easement; and
3. No title examination has been made by EPB and EPB shall not be liable for the status of title to the Property, the accuracy of the information contained in this Utility Easement, and/or the Property description. Grantor represents and warrants (i) that the description of the Property set forth herein is accurate as of the date of its execution of this Utility Easement and (ii) that Grantor lawfully owns the Property and has a good and lawful right to convey this Utility Easement. The Exhibits are attached for illustrative purposes only.

IN WITNESS WHEREOF, the Grantor signed this Utility Easement on this ___ day of _____ 2026.

GRANTOR

By: _____

Name: _____

Title: _____

STATE OF _____

COUNTY OF _____

Before me, a Notary Public of the state and county mentioned, personally appeared *(name)* _____, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who, upon oath, acknowledged such person to be *(title)* _____ of Hamilton County, Tennessee, Board of Education, the within named Grantor, a municipal corporation, and that such person as such officer, being authorized so to do, executed the foregoing instrument for the purposes therein contained, by personally signing the name of Hamilton County, Tennessee, Board of Education, by such person as such *(title)* _____.

WITNESS my hand and seal at office in _____ County, this ___ day of _____, 2026.

Notary Public

My Commission Expires: _____

LOT 1
 TYNER HIGH SCHOOL ACADEMY
 PB 127-50



W1P9787

20' UTILITY
 EASEMENT

20'

5' ANCHOR
 EASEMENT

W9824

TY HI DRIVE

Notes

1. This is not a survey and no survey is implied. Electrical facilities shown are for representational purposes only and locations are approximate.
2. This is a preliminary design plan. Actual installations may be at a reasonable variance from the electrical facilities proposed hereon. Actual easement will be centered on installed facilities.
3. Do not rely on this map to determine underground power line locations. Call before you dig! In Tennessee call 800-351-1111 or in Georgia call 770-623-4332 for on-site marking of underground utilities.

				EXHIBIT A 20' UTILITY & ANCHOR EASEMENT 6836 TYNER ROAD		CITY OF CHATTANOOGA, TN ELECTRIC POWER BOARD ENGINEERING DIVISION	
NO.	DATE	BY	REVISION	SCALE:	NTS		
APPROVED.				DATE 08-06-2025	DRAWN BY: CP	CHK BY: CP	DWG NO. 101344
							1 OF 1 SHEETS

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Mary Ellen Heuton, CPA - Chief Financial Officer

Date: March 12, 2026

Subject: Approval of School Fees

Board Agenda Category:

- Consent Agenda
- Action Item
- Reports and Information

Board approval is needed to allow schools to charge fees to students.

The attached list of fees does not include fees for general instruction or class fees for core content areas. The FY27 budget allows principals to designate strategic funds to be allocated to schools in lieu of collecting general instruction and/or class fees from families.

The attached list of fees includes a standardized fee for the art, science, and technology fee and a standardized fee for all schools with eLab programs.

The attached list of fees also includes fees/ranges of fees for other items such as fees associated with performing arts, athletics, marching band, magnet programming, international baccalaureate programming, parking and senior fees. Detailed explanations have been provided by schools where applicable. Due to the nature of when expenses are incurred for some after school programming, a portion of approved fees for FY27 will need to be collected in FY26.

Recommendation: It is recommended that the Board approve the school fees listed on the attached schedule.

Opportunity 2030 Commitment Connection

- Every Student Learns
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- Every Community Served

	General Fees	Performing Arts Fees								Debts													
	Art, Science, & Technology	Chorus	Band	Theatre	Dance	Music & Orchestra	Guitar & Piano	eLab	Details of Performing Arts fees	General Athletics	Details of General Athletics fees	Individual Sports	Details of Indiv. Sports fees	Cheer & Dance	Details of Cheer & Dance fee	Marching Band	Details of Marching Band fee	Senior Fee	Details of Senior fee	Parking	Magnet Programming	Details of Magnet Prog fee	International Baccalaureate
Elementary Schools																							
Allen Elementary	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	eLab fee at Olivia Bagby's request														
Alpine Crest Elementary	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ 20	\$ -	\$ 25	Violin rental fee. eLab fee at Olivia Bagby's request.														
Apison Elementary	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	eLab fee at Olivia Bagby's request														
Barger Academy	\$ 25	\$ 10	\$ -	\$ 10	\$ 20	\$ 10	\$ -	\$ -	These fees will be used to cover expenses for instructional materials, guest artists and performance wear for students.												\$ -	N/A	
Battle Academy	\$ 25	\$ -	\$ -	\$ 75	\$ -	\$ -	\$ -	\$ 25	Theater fee is to cover expenses during rehearsals-snacks, programs, etc. eLab fee at Olivia Bagby's request.												\$ -	N/A	
Bess T Shepherd Elementary	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	eLab fee at Olivia Bagby's request														
Big Ridge Elementary	\$ 25	\$ 35	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	The chorus fee will be used to purchase performance wear (t-shirts) for students, music scores, performance/accompaniment tracks, part-dominant practice tracks, and other supplies for the program (such as student folders, colored printer paper for programs, etc.)														
Brown Academy	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	eLab fee at Olivia Bagby's request												\$ -	N/A	
Calvin Donaldson Elementary	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	eLab fee at Olivia Bagby's request														
Clifton Hills Elementary	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A														
Daisy Elementary	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	eLab fee at Olivia Bagby's request														
Dawn School	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A														
Dupont Elementary	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A														
East Brainerd Elementary	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A														
East Lake Elementary	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A														
East Ridge Elementary	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	eLab fee at Olivia Bagby's request														
East Side Elementary	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	eLab fee at Olivia Bagby's request														
Hardy Elementary	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	eLab fee at Olivia Bagby's request														
Harrison Elementary	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	eLab fee at Olivia Bagby's request														
Hixson Elementary	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A														
Lookout Mountain Elementary	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	eLab fee at Olivia Bagby's request														
Lookout Valley Elementary	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	eLab fee at Olivia Bagby's request														
McConnell Elementary	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A														
Middle Valley Elementary	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	eLab fee at Olivia Bagby's request														
Nolan Elementary	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	eLab fee at Olivia Bagby's request														
North Hamilton Elementary	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A														
Ooltewah Elementary	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A														
Orchard Knob Elementary	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	eLab fee at Olivia Bagby's request														
Red Bank Elementary	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	eLab fee at Olivia Bagby's request														
Rivermont Elementary	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15	Consumable items such as: 3D printing filament, acrylic sheets, plywood sheets, glue, markers, paper towels, markers, tape, hot glue sticks, aluminum foil, ziplock bags, vinegar, rubbing alcohol, saran wrap, modeling clay, poster board, aluminum tins														
Smith Elementary	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	eLab fee at Olivia Bagby's request														
Snow Hill Elementary	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	eLab fee at Olivia Bagby's request														
Soddy Elementary	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	eLab fee at Olivia Bagby's request														
Spring Creek Elementary	\$ 25	\$ 15	\$ -	\$ -	\$ -	\$ 60	\$ -	\$ 25	Chorus fee is \$15 (instructional material); Orchestra is \$60 (instrument rental); eLab fee at Olivia Bagby's request														

	General Fees		Performing Arts Fees							Debts														
	Art, Science, & Technology		Chorus	Band	Theatre	Dance	Music & Orchestra	Guitar & Piano	eLab	Details of Performing Arts fees	General Athletics	Details of General Athletics fees	Individual Sports	Details of Indiv. Sports fees	Cheer & Dance	Details of Cheer & Dance fee	Marching Band	Details of Marching Band fee	Senior Fee	Details of Senior fee	Parking	Magnet Programming	Details of Magnet Prog fee	International Baccalaureate
Thrasher Elementary	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	eLab fee at Olivia Bagby's request														
Westview Elementary	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	eLab fee at Olivia Bagby's request														
Wolftever Creek Elementary	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A														
Woodmore Elementary	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A														
Middle Schools																								
Brown Middle	\$ 25	\$ -	\$ 50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	Instructional materials, guest artists, instrument repairs, and performance wear/Using school instruments and their maintenance and occasional minor repair. eLab fee at Olivia Bagby's request.	\$ -	N/A	\$30 - \$135	Wrestling \$50, Volleyball \$95, Football \$75, Basketball \$50, Baseball \$135, Tennis \$30, Soccer \$40, Track \$30, Softball \$75, Cross Country \$40 This will cover officials, assigners, Arbitrator fees, uniforms, annual scrimmage, TSSAA fees, equipment & supplies	\$350	Uniforms, warm ups and end of the season trophies	\$ -	N/A						
Dalewood Middle	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	eLab fee at Olivia Bagby's request	\$ 35		\$75 - \$250	To cover the cost of non self sustaining athletic programs, TSSAA fess, sports banquets, laundry detergent, and to assist with general athletic expenditures.	\$ 300	Fees include: Hair Bows, shoes, socks, uniforms, briefs, sweatsuits, bags, personal items, and meals	\$ -	N/A						
East Hamilton Middle	\$ 25	\$ 40	\$ 100	\$ 75	\$ -	\$ -	\$ -	\$ -	\$ 25	These fees will be used to cover instructional materials, instrument repairs/replacement, guest instruction, scripts, performance wear, and performance meals. eLab fee at Olivia Bagby's request.	\$ 5 - \$15		\$15 - \$300	\$5.00 per athlete per sport played will be paid to General Athletics to cover Arbitrator check fees, TSSAA memberships and fees, athletic director travel expenses, and to supplement athletic programs as determined appropriate, including supplementing large sporting equipment purchases. Students playing multiple sports will pay a separate General Athletics fee for each sport they play.	\$ 1,500	These fees will cover cheer tryout expenses, cheer camp, camp and warmup gear, use and replacement of performance uniforms, shoes, poms, bloomers, bows, team party and gifts, mileage for coaches. The school has no dance team.	\$ -	N/A						
East Lake Academy	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	eLab fee at Olivia Bagby's request	\$ 25		\$25 - \$150	To cover expenses for TSSAA insurance, expenses for baseball, softball, and cross country. They do not bring in enough revenue.	\$ 150	To pay for camps, transportation, game meals, and cheer clinics.	\$ -	N/A						
East Ridge Middle	\$ 25	\$ 25	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	The chorus & band fees will be used to cover expenses for instructional materials, guest artists, instrument repairs and performance wear for students. eLab fee at Olivia Bagby's request.	\$ -	N/A	\$30 - \$80	Baseball=\$30, Basketball-B=\$30, Basketball-G=\$30, Cross Country=\$30, Football=\$80, Golf=\$30, Soccer-B=\$30, Soccer-G=\$30, Softball=\$30, Tennis=\$30, Track and Field=\$30, Wrestling=\$30. Fees will cover officials, uniforms, equipment, supplies, transportation, meals	\$ 350	For use of uniforms, transportation, meals, spirit wear	\$ -	N/A						

	General Fees		Performing Arts Fees							Debts														
	Art, Science, & Technology		Chorus	Band	Theatre	Dance	Music & Orchestra	Guitar & Piano	eLab	Details of Performing Arts fees	General Athletics	Details of General Athletics fees	Individual Sports	Details of Indiv. Sports fees	Cheer & Dance	Details of Cheer & Dance fee	Marching Band	Details of Marching Band fee	Senior Fee	Details of Senior fee	Parking	Magnet Programming	Details of Magnet Prog fee	International Baccalaureate
Hixson Middle	\$ 25	\$ -	\$ 100	\$ -	\$ -	\$ 100	\$ -	\$ 25	Includes instrument repair, supplies, instrument rental and music. eLab fee at Olivia Bagby's request.	\$ 5	Offset cost of athletic programs, TSSAA fees, field needs and repairs, aid in general athletic expenses (per player/per sport)	\$25 - \$250	Baseball \$200, Basketball \$200, Cross Ctry \$25, Football \$250, Golf \$125, Soccer \$100, Softball \$75, Tennis \$35, Track \$100, Volleyball \$100, Wrestling \$25. Covers officials and security (if warranted), uniforms, equipment needs, field repairs and upkeep, tournament entry fees, team balls/supplies.	\$750	Includes uniforms, bows, briefs, poms, shoes, camp clothes, warm-ups, cheer bags and camp.	\$ -	N/A							
Hunter Middle	\$ 25	\$ 25	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ 25	These fees will help cover the expenses for instrument materials, instrument purchases and repairs, music accompaniment, tracks, and sight reading resources. eLab fee at Olivia Bagby's request.	\$30	This fee will help cover the expenses of transportation, officials, facilities, and equipment for all sports.	\$30 - \$100	Baseball \$100, Boys Basketball \$100, Girls Basketball \$100, Cross Country \$50, Football \$60, Golf - \$50, Boys Soccer \$75, Girls Soccer \$75, Softball \$75, Tennis \$30, Track \$60, Volleyball \$75, Wrestling \$50. These fees will help cover the cost of field and track maintenance, field paint, equipment costs, athlete meals, uniforms, cleaning supplies, transportation, Arbiter fees, tournament fees, timer for track meets, golf green fees, registration fees, and banquet/awards for each sport. The wrestling team will need a new practice mat in the near future.	\$750 - \$900	Cheer \$900, Dance \$750. These fees will help cover the expenses of both winter and spring sports seasons: tops/shirts, skirts, shells, bloomers, backpacks, warmup gear (jackets and pants), summer camps, camp clothes such as t-shirts and shorts, shoes, bows, poms, lettering for uniform tops, monogramming for backpacks, and banquet/awards.	\$ -	N/A							
Loftis Middle	\$ 25	\$30 - \$50	\$ 40	\$ -	\$ -	\$ -	\$ -	\$ 25	Chorus & Band: Music, instrument repairs, valve oil, reeds and other consumables, instruments, ETSBOA membership, registration for Junior Clinic, All County & other music festivals and performance assessments, field trips for performances, Gracenotes subscription, light & sound equipment and rentals for concertsm instructional materials, performance wear, etc. eLab fee at Olivia Bagby's request.	\$ 15	TSSAA membership dues, insurance, athletic field and equipment maintenance, Arbiter check processing fees, district tournament awards, coaches meetings/PD's/trainings, etc.	\$40 - \$250	Football \$210, Tennis \$75, Volleyball \$90, Soccer \$95, Cross Country \$40, Boys Basketball \$95, Girls Basketball \$95, Wrestling \$105, Golf \$60, Softball \$200, Baseball \$250, Track \$40. Uniforms, equipment, field and equipment maintenance, officials and assigners fees, awards, end of season banquet, meals for players, etc.	\$ 300	Uniforms, competitions, awards, camp, signs, banquet, etc	\$ -	N/A							
Ooltewah Middle	\$ 25	\$ 35	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ 25	These fees will cover the expenses for instructional materials, instrument repairs and materials, music, guest instructors, and miscellaneous performance needs. eLab fee at Olivia Bagby's request.	\$ -	N/A	\$35 - \$100	These fees will cover assigners, officials, equipment, gear, supplies, transportation, and athlete meals. Baseball \$80, Basketball \$80, Cross Country \$35, Football \$100, Golf \$35, Soccer \$65, Softball \$50, Tennis \$45, Track \$45, Volleyball \$50, and Wrestling \$45.	\$ 425	This fee will cover uniforms, transportation, competition fees, cheerleader meals, and miscellaneous equipment.	\$ -	N/A							
Orchard Knob Middle	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	eLab fee at Olivia Bagby's request	\$ 30	Award ceremonies and banquet, athlete after practice nutrition, support for underfunded sports	\$30 - \$185	Football \$185, Basketball \$150, Soccer \$30, Volleyball \$50, Baseball \$50, Track and field \$30, Softball \$50; The fees will cover officials, equipment, supplies, transportation & athlete meals.	\$ 250	Uniform, transportation	\$ -	N/A							
Red Bank Middle	\$ 25	\$ 20	\$ 20	\$ 20	\$ -	\$ -	\$ -	\$ 25	This fee covers the expenses of sheet music, instrument repairs, supplies needed such as strings and reeds, ETSBOA membership fees, clinic fees and audition fees. eLab fee at Olivia Bagby's request.	\$20 - \$25	This fee covers the purchase of a required uniform for all athletes that participate in sports programs on game day. There are two options.	\$50 - \$125	Baseball \$85, Basketball \$50, Cross Country \$60, Boys and Girls Soccer \$60, Football \$85, Golf \$125, Softball \$85, Track, \$80, Volleyball \$75, Wrestling \$100 - These fees cover the cost of TSSAA/TSMGA fees, Arbiter fees, Officials, Field Maintenance, Use of uniforms, Team supplies and equipment and transportation, banquet and security for some.	\$ 600	This fee covers the cost of the uniform and POM rental, personal backpacks, shoes, cheer briefs and bows and portion of cheer camp.	\$ -	N/A							

	General Fees		Performing Arts Fees							Debts															
	Art, Science, & Technology	Chorus	Band	Theatre	Dance	Music & Orchestra	Guitar & Piano	eLab	Details of Performing Arts fees	General Athletics	Details of General Athletics fees	Individual Sports	Details of Indiv. Sports fees	Cheer & Dance	Details of Cheer & Dance fee	Marching Band	Details of Marching Band fee	Senior Fee	Details of Senior fee	Parking	Magnet Programming	Details of Magnet Prog fee	International Baccalaureate		
Soddy Daisy Middle High Schools	\$ 25	\$ -	\$30 - \$50	\$ 20	\$ -	\$ -	\$ -	\$ 25	Concert Band - \$50; Rock Band - \$30; Instruments, instrument repair, technology, sheet music, event entry fees, transportation, organizational memberships, guest clinician fees, uniforms, awards/incentives, food, other general expenses. eLab fee at Olivia Bagby's request.	\$ 25	Insurance, guest speakers, clothing, TACA membership, transportation/lodging for championship events, coaching supplies, TSSAA fees, other general athletic expenses	\$25 - \$100	Baseball \$100; Girls Basketball \$25; Cross Country \$40; Football \$100; Golf \$25; Boys Soccer \$40; Girls Soccer \$40; softball \$50; Tennis \$25; Track \$50; Volleyball \$50; Wrestling \$50 - For all sports, fees will help to cover costs of officials, uniforms, equipment and supplies, field maintenance, practice gear, incentives (food, awards, apparel), travel expenses, team and/or individual event entry fees, event and/or tournament-related expenses (timers, course prep, hospitality booths, etc.), and all other general needs.	\$ 100	Awards, uniforms, equipment, food for team meals/banquet, supplies such as paint, bows, ribbon, brushes, posters, etc.	\$ -	N/A								
Brainerd High	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	eLab fee at Olivia Bagby's request	\$ 25	This fee will go towards team meals, officials, concession stand refreshments and snacks, as well as transportation costs and equipment for sports teams whose ticket sales do not generate enough revenue to cover equipment.	\$5 - \$350	Football: \$350, Baseball: \$5, Tennis: \$25, Softball: \$25, Track: \$20, Volleyball: \$100, Golf: \$0, Bowling: \$350, Wrestling: \$40, Basketball \$350, These fees go towards each respective sports' uniform costs, equipment purchasing and maintenance, facility care, primary transportation costs, team meals (for higher revenue producing teams) as well as officials and security costs. The fee for the bowling team covers lane costs, a bowling ball, shoe rentals, and a polo shirt. The Wrestling Fee will go towards the students shoes and headgear, the pre-season weight assessment and hydration assessment.	\$25 - \$400	Cheer \$400 & Dance \$25; These fees are collected to cover uniforms & uniform accessories (ribbons, poms), equipment, transportation & team meals.	\$ -	N/A	\$ 200	Senior Fees go towards the senior yearbook, the end of the year Seniors picnic and banquet, college application and acceptance incentives	\$ 25					
Central High	\$ 25	\$ 30	\$ 30	\$ 20	\$ -	\$ -	\$ 30	\$ -	These fees will be used to cover expenses for instructional materials, instrument repairs and maintenance, chorus and piano class t-shirt, transportation for field trips.	\$25	The fee will cover expenses for coaches meetings, TSSAA insurance & fees, gym/field maintenance, and expenses for post-season expenses for sports that do not bring in enough revenue during the season.	\$50 - \$300	Fees cover officials, uniforms, field/court maintenance, security (if required). Baseball \$300, Basketball \$300 JV/V, \$150 Freshmen, Cross Country \$50, Flag Football \$100, Football \$250, Soccer \$100, Softball \$125, Tennis \$50, Track \$150, Volleyball \$300, Wrestling \$200, Bowling \$250.	\$ 1,800.00	Fee covers uniforms, poms, shoes, bloomers, jacket, camp and camp travel expenses	\$350	Fee covers travel, uniform cleaning, band camp special instruction staff, instrument and uniform maintenance, show design	\$ 40	This fee goes toward Senior Day, Class Night, and Homecoming activities. It will also go towards Senior Awards Day.	\$25					
Construction Career Center	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -					
East Hamilton High	\$ 25	\$ 120	\$ 100	\$ -	\$ -	\$ -	\$ 15	\$ 25	Music, outfit rental, competition registrations, travel, food, apparel, equipment maintenance, instruments, supplies; eLab fee at Olivia Bagby's request	\$10	The fee will cover expenses for coaches meetings, TSSAA insurance & fees, expenses for sports that collect minimal gates or no gates. This includes field maintenance, gym maintenance, post season travel and expenses.	\$50 - \$1000	Cross Country - \$90.00, Football - \$200.00, Softball - \$400.00, Baseball - \$1000.00, Track - \$50.00, Basketball - Girls - \$150.00, Basketball - Boys - \$200.00, Volleyball - \$400.00, Bowling - \$450.00, Soccer - Girls - \$150.00, Soccer - Boys - \$300.00, Golf - \$150.00, Wrestling \$250.00, Flag football - \$150.00, Tennis - \$225.00, Track \$50.00. The fee will cover officials, travel, tournaments, meals, uniforms, equipment, field maintenance, apparel, awards and general supplies.	\$1,560	The fee will cover Cheer camp, apparel, uniform rental, supplies, travel, competition, meals, tryout costs, equipment.	\$350 - \$450	Marching Band \$350 & Color Guard \$450. The fee will cover uniforms, music, instrument repair and supplies, staff, competitions, transportation, meals, supplies, instrument purchase.	\$20	This fee will cover senior night, graduation supplies, plaques, senior dinner, field day.	\$25					

	General Fees		Performing Arts Fees							Debts														
	Art, Science, & Technology		Chorus	Band	Theatre	Dance	Music & Orchestra	Guitar & Piano	eLab	Details of Performing Arts fees	General Athletics	Details of General Athletics fees	Individual Sports	Details of Indiv. Sports fees	Cheer & Dance	Details of Cheer & Dance fee	Marching Band	Details of Marching Band fee	Senior Fee	Details of Senior fee	Parking	Magnet Programming	Details of Magnet Prog fee	International Baccalaureate
East Ridge High	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	eLab fee at Olivia Bagby's request	\$ -	N/A	\$ 25 - \$550	Baseball \$50.00-\$150.00, Boys and Girls Basketball \$200.00-\$550.00, Bowling \$100-\$150.00, Football N/A, players use fundraiser proceeds to pay for officials, transportation and equipment, Girls Flag Football \$25.00, Boys and Girls Soccer \$60.00, Softball \$250.00, Girls and Boys Track N/A team use proceeds from fundraisers for entry fees and equipment, Volleyball \$250.00, Wrestling \$30.00. The fees will cover officials, travel, meals, uniforms, equipment and field maintenance.	\$ 270 - \$600	This fee will cover uniforms and meals.	\$ -	N/A	\$ 36	This fee will cover Senior Awards Day, Senior Field Day, graduation programs and decorations.	\$ -			
Hamilton County Collegiate High	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -	N/A				
Harrison Bay Future Ready Center	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	eLab fee at Olivia Bagby's request	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -			
Hixson High	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40 - \$50	\$ -	\$ 25	Strings Class fee \$50 for class materials, books, rosin per semester; Instrument rental & maintenance fee \$40 per semester. eLab fee at Olivia Bagby's request.	\$ 25	To offset the cost of the athletic programs, TSSAA fees, and to aide in general athletic expenditures (one time per year per athlete)	\$ 20 - \$350	Baseball \$350, Basketball Boys \$100, Basketball Girls \$100, Bowling \$20-\$100, Cross Country \$30, Football \$85, Golf \$175, Soccer Girls \$175, Soccer Boys \$175, Tennis \$50, Track Boys & Girls \$30, Volleyball \$75, Girls Flag Football \$115, Wrestling \$20. (Fees will offset Officials/Security cost, Uniforms/Spirit Packs, Maintenance to fields, Game Balls, Food/Drinks for athletes, Entry Fees, Practice Jerseys, Practice T-Shirts/Shorts, Golf Course Fees, Bowling Alley Fees, Awards, Travel Bus Expense, District/Region Tourney Fees.	\$ 5 - \$1,200	Tryout Fee \$5, Cheer Fee \$800 Camp Cost, Bows, Briefs, Poms, Shoes, Sleeves, Camp Clothes, PLUS \$400 NEW CHEERLEADERS: Warmups, Fleece Jackets, Backpacks, Poms. Uniform Rental Fee \$100, Cheer Competition Fee \$100	\$ 150 - \$350	Marching Band \$350, Winter Guard Uniform \$250, Color Guard Uniform \$200, Color Guard Spirit Pack \$150. Fees will pay for Shoes, Custom Mesh Shoe Bag, Guard Gloves, Guard Bag, Band Camp, Bus Expense, Parades, Festivals, Staffing, T-Shirts, Sheet Music, Instrument Maintenance, Poms	\$ 15	Senior Outings, Bus Costs, Senior Roundup Day, & Other Expenses. Does Not include Cap and Gown	\$ 25			
Howard School	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	eLab fee at Olivia Bagby's request	\$ 50	Fees will be used to help offset the cost of transportation, food, and uniforms for sports accounts that are low in funds or in arrears.	\$ 30 - \$300	Baseball - \$200, Boys Basketball - \$150.00, Track - \$300, Football - \$30.00, Girls Basketball - \$200, Flag Football - \$80.00, Softball - \$100.00, Boys Soccer - \$50.00, Girls Soccer - \$150. Fees will be used for Officials Fees, Uniforms, Pre-game meals, Basketball gear, and Transportation.	\$ 450	Fees used for Cheer Uniforms, Warmups, Shoes, Bags, and other necessities	\$ -	N/A	\$ 150	Fee will be used for Cap, Gown, Diploma, Diploma Cover, Tassel, Stole, Senior Shirt and Senior Sunset	\$ 15			
North River Future Ready Center	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ 30	The fee will cover senior picnic, cords, diploma, covers & awards.	\$ 25			
Ooltewah High	\$ 25	\$ 25	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Cost of music, instrument repairs, outside contractors, uniforms	\$ 25	Helps to subsidize sports that don't cover their expenses, other expenses that benefit all sports (ie. Purchase of golf cart for admin to get around to different sporting events)	\$ 50 - \$600	Track \$100, Soccer \$500, Volleyball \$100, Basketball \$350, Football \$100, Lacrosse \$350, Flag Football \$200, Baseball \$600, Softball \$250, Wrestling \$100, Cross County \$100, Tennis \$50, Golf \$300. Fees cover: officials, security, transportation, field maintenance, food, entry fees	\$ 600	Cheer \$600 - cost of Cheer Camp, uniforms, travel and food. Dance \$600 - cost of uniforms and choreography.	\$ -	N/A	\$ 40	Senior Awards & Class night	\$ 25			
Red Bank High	\$ 25	\$ 25	\$ 25	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ 25	These fees will pay for sheet music, play scripts, props and other instructional supplies. eLab fee at Olivia Bagby's request.	\$ -	N/A	\$ 25 - \$200	Flag Football \$100 Girls Soccer \$120, Boys Soccer \$140, Volleyball \$200, Baseball \$100, Tennis \$75, Track \$25 The fees will cover officials, Security, equipment and supplies	\$ 300 - \$500	Warm-up clothing and use of Uniform. Bows, Bags, shoes, practice outfit, bloomers, varsity jackets, and poms.	\$ 350	Uniforms, travel exp, music, etc.	\$ 30	The fee will cover senior picnic, cords, diploma & awards.	\$ 25			

	General Fees	Performing Arts Fees								Debts													
	Art, Science, & Technology	Chorus	Band	Theatre	Dance	Music & Orchestra	Guitar & Piano	eLab	Details of Performing Arts fees	General Athletics	Details of General Athletics fees	Individual Sports	Details of Individ. Sports fees	Cheer & Dance	Details of Cheer & Dance fee	Marching Band	Details of Marching Band fee	Senior Fee	Details of Senior fee	Parking	Magnet Programming	Details of Magnet Prog fee	International Baccalaureate
Soddy Daisy High	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	eLab fee at Olivia Bagby's request	\$ 25	TSSAA Fees, Coaches Meetings Meals, Non Faculty Coaching fees and trainings	\$50 - \$500	Basketball Boys \$100, Basketball Girls \$150, Cross Country \$150, Football \$350, Golf \$200, Lacrosse Boys \$500, Lacrosse Girls \$50, Soccer Boys \$300, Soccer Girls \$300, Tennis \$50, Track, \$50, Bowling \$150, Archery \$100, Volleyball \$200, Softball \$200, Wrestling \$200, Baseball \$300 Fees will be covering uniforms, transportation, meals, equipment, field maintenance, Entry Fees, Hotels, Banquet, practice gear.	\$ 300	Cheerleading new uniforms, competition fees, nationals travel, bows, meals, Goodie bags for sports. We do not have a dance team.	\$ 500	Winter guard 500.00, percussion 500.00, The cost of adjunct instructors, transportation, music, security for football, color guard equipment, instruments	\$ 30	Senior Breakfast, Senior Picnic, Graduation Programs	\$ 25			
STEM School	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25	eLab fee at Olivia Bagby's request	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ 20	Admin costs & supplies for event - programs, signage décor, etc.	\$ -	\$ 50	Consumables purchases, supports STEM initiatives and activities	
University High	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -	\$ -		
Combo Schools																							
Chattanooga Center for Creative Arts	\$ 25	\$ 25	\$40-\$70	\$25-\$75	\$ 25	\$40-\$70	\$ 35	\$ 25	Speciality materials and consumables, master classes and guest artists, professional printing and licensing, rentals and subscriptions, costuming, etc. eLab fee at Olivia Bagby's request	\$ 25	TSSAA fees	\$ 50	Registrations, local and state fees, timing judges, misc expenses primarily for Cross Country	\$ -	N/A	\$ -	N/A	\$ 130	Cap & Gown, Diploma & Cover, Transcripts, Senior Events throughout the years, i.e Senior Sunrise Breakfast etc.	\$ 25	\$ 125	Whole-School support for "Creative & Performing Arts" theme, i.e. facility improvements, specialized equipment & materials, supplements to enhance course offerings, etc.	
Chattanooga School for Arts & Sciences	\$ 25	\$ 30	\$40 - \$100	\$15 - \$50	\$ -	\$50 - \$100	\$ -	\$ 25	Performing Arts Fees are used for purchasing music materials, equipment, equipment repair, instructional musical coaches, concert attire for musical performances, costumes, theater props and various competition fees. The range for band, orchestra choir and theater include: general theater fee (\$25), musical theater fee (\$50), tech crew t-shirts (\$15), chorus class fee (\$30), tuxedo rental no shoes/socks (\$40), tuxedo rental shoe/sock purchase to keep (\$80), Ladies concert dress-purchase to keep (\$65), instrumental rental if needed (\$100) and general band and orchestra fee (\$50). eLab fee at Olivia Bagby's request.	\$ 20	Used to purchase equipment, pay security fees, transportation, memberships such as TSSAA, maintain gym and field facilities and possibly purchase uniforms.	\$25 - \$250	Archery (\$25)HS Baseball (\$150), MS Baseball (\$75.00), HS Boys Basketball (\$125), HS Girls Basketball (\$125), MS Boys Basketball (\$80), MS Girls Basketball (\$80), Bowling (\$250), HS Cross Country (\$75), MS Cross Country (\$25), Golf (\$75), HS Boys Soccer (\$100), MS Boys Soccer (\$75), HS Girls Soccer (\$100), MS Girls Soccer (\$75), HS Softball (\$125), MS Softball (\$75), HS Tennis (\$125), MS Tennis (\$30), HS Track (\$50), MS Track (\$50), HS Volleyball (\$125), MS Volleyball (\$65)	\$ 25	Fee covers the cost of pom poms and t-shirts and bows.	\$ -	N/A	\$ 150	Covers the cost of cap and gown, diploma, diploma cover, flowers used at graduation and Awards Night, food for senior cookout.	\$ 25	\$ 75	Purchases are made that benefit all children such as up-to-date equipment/repair, student academic/behavior incentives, materials that help support magnet/school theme, student recognitions.	
Chattanooga School for Liberal Arts	\$ 25	\$ 100	\$ 250	\$ 50	\$ -	\$ 250	\$ -	\$ 25	Fees will be used for instructional supplies, instrument repairs, and performance attire. eLab fee at Olivia Bagby's request.	\$ 75	Fee used for sport facility maintenance, refs/umps for sports that do not collect enough gate to cover costs, field/gym rental space, start up costs/supplies for HS sports, etc.	\$65 - \$275	MS Soccer Boys \$65, MS Track/Cross Country/Tennis \$75, MS Volleyball/HS Track, Cross Country & Flag Football \$100, HS Tennis \$120, MS Softball \$125, MS Soccer Girls, Basketball Boys & Girls, Golf/HS Soccer Boys & Girls & Golf \$150, HS Volleyball, Baseball & Softball \$200, MS Baseball \$225, HS Basketball Girls \$250, HS Basketball Boys \$275. The fees will cover equipment, field maintenance, uniforms, security, officials, awards, assignor's fees, tournament entries, travel expenses, etc.	\$ 750	MS/HS Cheer (\$750) - Fees will be used for uniforms, camps, team gear, banquets	\$ -	N/A	\$ 100	Fees are used for supplies/materials/food for senior events throughout the year (banquet, graduation, etc.)	\$ 25	\$ 100	Instructional supplies and materials related to our magnet program - specialized program in art, math, science, technology, engineering, literacy, and Paideia units of study	
Hamilton County Virtual School at Hillcrest	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -	N/A	\$ -	\$ -		

	General Fees		Performing Arts Fees							Debts															
	Art, Science, & Technology	Chorus	Band	Theatre	Dance	Music & Orchestra	Guitar & Piano	eLab	Details of Performing Arts fees	General Athletics	Details of General Athletics fees	Individual Sports	Details of Indiv. Sports fees	Cheer & Dance	Details of Cheer & Dance fee	Marching Band	Details of Marching Band fee	Senior Fee	Details of Senior fee	Parking	Magnet Programming	Details of Magnet Prog fee	International Baccalaureate		
Lookout Valley Middle/High	\$ 25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20	\$ 25	Guitar class - guitar maint, picks, strings, materials; eLab fee at Olivia Bagby's request	\$ -	N/A	\$10 - \$100	Only the listed sports will be charging a fee: MS Baseball \$35, MS Boys Basketball \$30, MS Girls Basketball \$30, MS Football \$35, MS Golf \$30, MS Soccer \$10, MS Softball \$60, MS Tennis \$10, MS Track \$30, MS Volleyball \$50, HS Boys Basketball \$30, HS Golf \$30, HS Soccer \$20, HS Track \$100, HS Volleyball \$50. These fees will cover officials, uniforms, field maintenance, camp, equipment, meet fees, supplies, meals, trmt fees.	\$ 650	MS Cheer \$650, HS Cheer \$650; These fees will cover camp, uniforms, shoes, poms, bows.	\$10 - \$700	Color Guard \$450, Band \$250; These fees will cover uniforms and gear, camp, instructors, equipment.	\$ 25	This fee will cover senior night supplies, graduation supplies, senior activity.	\$ 25					
Normal Park Museum Magnet	\$ 25	\$ -	\$ -	\$ 75	\$ 75	\$ -	\$ -	\$ 25	These fees will cover any costs for admission, participation, supplies and materials for the Theater or Dance departments. eLab fee at Olivia Bagby's request.	\$ -	N/A	\$50 - \$100	The individual sports fee supports uniform purchasing, equipment purchasing, entrance fees for events, and official payments. Football is normally 85-100 because it is the most expensive to pay officials. Basketball is usually 75 because of their ref costs and number of games. All others are normally 50, which is the Sports participation minimum.	\$300 - \$400	The cheer fee will cover Cheer camp in the summer, as well as uniform needs, shoes, poms, bows, and socks.	\$ -	N/A				\$ 105		This fee helps us deliver outcomes directly related to our specialized magnet programming. Expenses can include exhibit design materials, museum transportation and in-house Learning Expeditions for the school year.		
Sale Creek Middle/High	\$ 25	\$ -	\$25 - \$225	\$ 20	\$ -	\$ -	\$ -	\$ 25	Band fee will be used to cover music sheets, binders, folios, clear cover sheets, reeds, oils, cleaning and necessary repairs/maintenance of instruments, guest artists, performance wear for students, etc. Theatre fee will be used to cover forensic tournaments, transportation, performance pieces, etc. eLab fee at Olivia Bagby's request.	\$ -	N/A	\$25 - \$100	These sports have a \$25 Sport fee. (HS & MS Baseball, Basketball, Cross Country, Football, Golf, HS Softball, Track, Volleyball, Wrestling.) The Sport fees will cover officials, equipment, supplies, transportation, athletic meals, etc. HS & MS Soccer, MS Softball \$50. This fee will cover equipment, officials, gear, etc. HS & MS Bowling \$100. This fee will cover bowling facility, jerseys, tournament fees, etc.	\$95 - \$260	This fee will cover uniforms/cleaning fee, spunks, poms, bag, bows, gym rental, etc.	\$ -	N/A	\$25	This fee will cover flowers, programs/printing for Class Night & Graduation.	\$ 25					
Signal Mountain Middle/High	\$ 25	\$ 50	\$ 250	\$ 50	\$ -	\$ 50	\$ -	\$ 25	This fee will be used to cover expenses for instructional materials, student performance wear, sheet music, instrument repair and rental, scripts, and performances.	\$ -	N/A	\$0 - \$500	HS Football \$300, HS Golf \$400, HS Girls' Soccer \$350, HS Boys' Soccer \$250, HS Cross Country \$125, HS Volleyball \$150, HS Bowling \$250, HS Boys' Basketball \$200, HS Girls' Basketball \$250, HS Wrestling \$200, HS Girls' Flag Football \$500, HS Baseball \$450, HS Track and Field \$150, HS Tennis \$75, HS Boys' Lacrosse \$300, HS Girls' Lacrosse \$275, HS Softball \$300, MS Football \$300, MS Cross Country \$35, MS Girls' Soccer \$100, MS Boys' Soccer \$100, MS Volleyball \$300, MS Tennis \$40, MS Wrestling \$100, MS Bowling \$80, MS Baseball \$500, MS Softball \$300, MS Track and Field \$100, MS Golf \$150, MS Basketball \$0; The fees will cover equipment, field maintenance, uniforms, security, officials, awards, assignor's fees, tournament entries, travel expenses, and TSSAA fees.	\$850 - \$1500	The Cheer fees will cover camp and lodging, uniform and clothing orders, a banquet, athlete meals, and equipment. No dance team at this school.	\$500 - \$650	The fee will cover transportation, competition fees, guest clinicians, sheet music, percussion equipment, instrument repairs, and field maintenance.	\$ 25	The fee will cover the cost of graduation and senior night program printing, senior celebrations, and decorations for graduation.	\$ 25		\$ 810			

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Shannon Moody, Chief Strategy Officer

Date: March 12, 2026

Subject: Proposed Policy Revision, 2nd Read

Board Agenda Category:

- Consent Agenda
 - Action Item
 - Reports and Information
-

The Administration, in consultation and under the advisement of the Board's attorneys, has reviewed and recommended the following policies for a second and final reading.

<u>POLICY #</u>	<u>POLICY TITLE</u>
1.404	Appearances Before the Board
2.100	Fiscal Management
2.101	Duties of School System Employees
2.401	Gifts and Bequests
2.403	Personal Property Sales
2.803	Salary Deductions
4.203	Federal Programs
4.204	Career & Technical Education
4.206	Early Postsecondary Opportunities
4.2061	Enrollment in Advanced Courses
4.211	Work-based Learning and Apprenticeship Program
4.212	Charter School Application Process
4.2121	Charter School Renewal
4.2123	Charter School Authorizing Principles
4.2124	Charter School Agreements
4.2125	Charter School Oversight
4.2126	Charter School Revocation
4.304	High School Athletics
4.401	Textbook Selection Distribution and Care
4.407	Audio, Video, and Digital Records
4.501	School Volunteers
4.605	Lottery Scholarships

Opportunity 2030 Commitment Connection

- Every Student Learns
- Every Student Belongs
- Every School Equipped
- Every Employee Valued
- Every Community Served

Hamilton County Board of Education

Monitoring: Review: Annually, in 1st Quarter	Descriptor Term: Appearances Before the Board	Descriptor Code: 1.404	Issued Date: 10/20/22
		Rescinded:	Revised: 03/12/26

1 Any resident of Hamilton County may appear before the Board of Education to comment upon the
2 operation of the Hamilton County Schools. However, for the efficient operation of the schools, the
3 Board desires that complaints and concerns be resolved as quickly as possible and by the employee or
4 administrator having responsibility over the issue in question. Accordingly, the Board encourages
5 individuals with complaints or concerns to speak with the appropriate employee or administrator rather
6 than first addressing the Board.

7

8 **APPEARANCES BEFORE THE BOARD**

9

10 Any resident of Hamilton County desiring to address the Board regarding the operation of the
11 Hamilton County Schools on a topic that is not listed as an item on the agenda must submit a written
12 request setting forth the topic upon which the individual wishes to address the Board, as well as any
13 supporting documents or materials. He or she must submit this written request to the Director of
14 Schools no later than three (3) days prior to the Board's meeting.

15

16 If the Executive Committee of the Board approves the request, the individual will be listed on the
17 Board's printed work session agenda and recognized at the appropriate time. The Board Secretary will
18 also circulate to the Board members any documents or materials that the individual submitted in
19 support of his or her request to speak.

20

21 Additionally, any resident of Hamilton County desiring to address the Board on any item listed on the
22 agenda who has missed the three (3) day advance deadline may nevertheless be recognized to speak
23 provided that her or she signs up ahead of time or signs in at least thirty (30) minutes prior to the start
24 of any regularly scheduled Board meeting work session or special called meeting. Thirty (30) minutes
25 prior to the start of the meeting, the Board Secretary will collect the sign-in sheet and provide it to the
26 Chair. The Chair, at the appropriate time on the agenda, will recognize the first three (3) individuals
27 who have signed in to address the Board.

28

29 If a group of individuals wishes to address the Board about the same matter, the group must select one
30 (1) individual to speak on its behalf unless the group specifically requests permission for multiple
31 individuals to speak on the same topic.

32

33 **RULES GOVERNING ANY COMMENTS TO THE BOARD**

34

35 Individuals speaking to the Board shall address their remarks to the Chair. Each person speaking shall
36 state his or her name, ~~his or her address, the Hamilton County district or school zone in which they~~
37 ~~reside~~, and the subject of his or her presentation. Remarks will be limited to three (3) minutes. If three

- 1 (3) or more people speak on the same subject, they are collectively limited to 10 minutes total. Board
2 members may use a speaker's unexpired time plus an additional two (2) minutes to ask the speaker
3 questions. If two Board members make the request, any topic raised by the speaker may be added to
4 the end of the work session agenda for further discussion by the Board.
5
6 The Chair shall have the authority to terminate the remarks of any individual who is disruptive or does
7 not adhere to the Board rules.

Legal References

1. TCA 39-17-306

Cross References

- School Board Meetings 1.400
Agendas 1.403
Complaints about School Personnel 5.503

Hamilton County Board of Education

Monitoring: Review: Annually, in 3rd Quarter	Descriptor Term: Fiscal Management	Descriptor Code: 2.100	Issued Date: 12/16/04
		Rescinded:	Revised: 03/12/26

1 Mission Statement: The Board shall practice sound fiscal management, provide for accountability, and
2 optimize school system resources that will result in high student achievement. ^{1 2}
3

4 The Board shall practice sound fiscal management procedures which guarantee maximum use of all
5 resources provided. The Board assumes responsibility, within its financial capabilities, for providing at
6 public expense all items of equipment, supplies, and services that may be required in the interest of
7 education in the schools under its jurisdiction.
8

9 In fiscal management, the Board seeks to achieve the following goals:
10

- 11 1. To engage in advance planning, with broad-based staff and community involvement;
- 12 2. To explore all practical sources of revenue and establish levels of funding which will provide
13 resources to provide a high-quality education for all students in accordance with goals
14 established through strategic planning;
- 15 3. To use the best possible procedures for strategic budget development and management;
- 16 4. To provide timely and appropriate information to all staff with fiscal management
17 responsibilities; and
18
- 19 5. To establish efficient and effective procedures for accounting, reporting, purchasing, payroll
20 processing, and all other areas of fiscal management.

21

22

Legal References

1. TCA 49-3-314(c)(1);
2. *Tennessee Internal Schools Funds Manual*

Cross References

Hamilton County Board of Education

Monitoring: Review: Annually, in 3rd Quarter	Descriptor Term: Duties of School System Employees	Descriptor Code: 2.101	Issued Date: 08/19/10
		Rescinded:	Revised: 03/12/26

1

2 Every school-based employee holds a position that may necessitate the handling of school funds.
3 Accordingly, each school-based employee must become familiar with the Tennessee Internal School
4 Funds Manual, paying particular attention to the provisions governing the receipt of funds from
5 students or their parents or guardians, the importance of writing receipts, the necessity of maintaining
6 collection logs, and the requirement to submit funds to the principal or bookkeeper by the end of the
7 school day. School-based employees should also familiarize themselves with rules governing
8 purchasing, including when competitive bids are necessary, how to complete **and request** a purchase
9 order, and how to maintain an appropriate log of expenditures and their supporting documentation. If
10 any employee is uncertain regarding what the Tennessee Internal School Funds Manual requires, he or
11 she should speak to the school bookkeeper and/or someone in the office of the Chief Financial Officer
12 to obtain clarification.¹

13

14 The Board considers an employee's duty to safeguard the integrity of school funds to be of paramount
15 importance. If an employee fails to follow the specific requirements of the Tennessee Internal School
16 Funds Manual, and if the employee is unable to account for school funds, the Board presumes that the
17 employee, at a minimum, is guilty of neglect of duty. If the Chief Financial Officer has probable cause
18 to believe that the employee acted willfully, fraudulently, intentionally, or for his or her own personal
19 gain, then the Chief Financial Officer shall report the matter to the Tennessee State Comptroller and, if
20 appropriate to local law enforcement officials. The Administration shall then proceed with appropriate
21 disciplinary action against the employee.

22

23 In case of a teacher who handles school funds in his or her capacity as a coach, sponsor, or other role
24 that does not require a teaching license, the teacher's failure to maintain the integrity of school funds
25 shall serve as the basis for appropriate disciplinary action against the teacher in connection with both
26 the teacher's certified and classified positions of employment.

27

28 To secure the enforcement of this policy, the Director of Schools or his/her designee shall hold
29 Principals accountable for providing his or her faculty and staff with training regarding the rules
30 contained within the Tennessee Internal School Funds Manual and other principles governing the
31 integrity of school funds. The principal shall also be responsible for overseeing the record-keeping of
32 the school's books and the integrity of the school's purchasing procedures. As part of each principal's
33 performance contract, the Director of Schools or his/her designee shall develop a component pertaining
34 to school finance. This component shall include, but need not be limited to, a requirement that every
35 member of the staff and faculty be trained on a regular basis and that the goal is for the school's books
36 to be free from any audit exceptions.

Legal References

~~1. TCA 49-2-2001~~ Tennessee Internal School Funds
Manual

Cross References

Hamilton County Board of Education

Monitoring: Review: Annually, in 3rd Quarter	Descriptor Term: Gifts and Bequests	Descriptor Code: 2.401	Issued Date: 12/16/04
		Rescinded:	Revised: 03/12/26

1 *General*

2

3 The Director of Schools or his/her designee is authorized to accept gifts to the school system and may
4 designate others to accept gifts for particular schools on behalf of the Board.¹

5

6 In instances where the Director of Schools or his/her designee doubts the appropriateness or usefulness
7 of an offered gift, the gift may be declined or the matter referred to the Board.

8

9 In accepting gifts and donations, the following guidelines shall be followed:

- 10 1. Unless otherwise expressly specified in writing, all property contributed, given, or otherwise
11 placed on school premises shall for all intents and purposes be a gift and shall become school
12 system property subject to the same controls and regulations that govern the use of other
13 school-owned property.
- 14 2. Contributions of equipment or services that may involve major costs for installation,
15 maintenance, or initial or continuing financial commitments from school funds shall be presented
16 by the Director of School's office for Board consideration and approval.
- 17 3. Individuals or organizations wanting to contribute supplies or equipment will consult with school
18 officials about the feasibility of accepting such contributions prior to the solicitation of funds or
19 the making of budgetary appropriations.
- 20
- 21 4. Contributions of stock or other securities shall be sold and converted to cash as soon as ~~practical~~
22 ~~practicable~~, but ~~no later than within~~ 15 days ~~after receipt of any such contributions~~.

Legal References

1. TCA 49-6-2006(a)

Cross References

- Staff Conflict of Interest 5.601
Staff Gifts and Solicitations 5.605

Hamilton County Board of Education

Monitoring: Review: Annually, in 3rd Quarter	Descriptor Term: Personal Property Sales	Descriptor Code: 2.403	Issued Date: 07/12/12
		Rescinded:	Revised: 03/12/26

1 General

2

3 When equipment, books, materials, and other personal property no longer have an intended use by the
4 system or are no longer capable of being used because of condition, the Board shall declare them
5 surplus property and authorize their disposal.¹

6

7 All items which have a value above \$500.00 shall be sold, within ninety (90) days of being declared
8 surplus, to the highest bidder after advertising in a local newspaper and by publication on a news and
9 information website in accordance with state law at least seven (7) days prior to the sale. Sales may
10 also be conducted through online auctions as allowed by state law.²

11

12 Surplus property which has no value or has a value of less than \$500.00 may be disposed of without
13 the necessity of bids. In order for such disposal without bids, the principal of the school and/or the
14 appropriate director with the surplus personal property, the director of schools, and the Board Chair
15 must all agree in written form that the property is of no value or is less than \$500.00 in value.²

16

17 Other schools operated by the Board shall have priority in sale or transfer of surplus property.

18

19 The Board may also transfer surplus real or personal property to the county or to any municipality
20 within the county for public use without the requirement of competitive bidding or sale.⁴

21

22 If reasonable attempts to dispose of the surplus property fail to produce a monetary return to the
23 system, the staff shall dispose of it in one of the following manners:

- 24 1. Remove salvageable parts.
25 2. Take the material to the county dump.
26 3. Document description and disposal date.
27 4. Donate computers removed from inventory to low-income families in the school district after the
28 hard drives have been sanitized²
29 5. **Items purchased under a federal award are subject to the requirements of federal regulations.**

Legal References

1. TCA 49-6-2006(b)(3)
2. TCA 49-6-2007
3. TCA 49-6-2208
4. TCA 49-6-2006(d)
5. TCA 12-2-403(a)
6. 2 CFR 200.312, 313, 314, 315

Cross References

Hamilton County Board of Education

Monitoring: Review: Annually, in 3rd Quarter	Descriptor Term: Salary Deductions	Descriptor Code: 2.803	Issued Date: 12/16/04
		Rescinded:	Revised: 03/12/26

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Central Office

Employees may elect to participate in voluntary salary deductions with appropriate written or electronic authorization. Voluntary salary deductions available to employees will be approved by the Board. Employee authorization will be made on forms provided by the Director of Schools or his/her designee.

An employee may change or terminate any voluntary salary deduction according to administrative procedures. **Certain deductions may only be terminated during the benefits open enrollment period or upon a qualifying event.**

Deductions that are required by **federal, state, or local** law or by court order cannot be voluntarily changed or terminated.

Legal References

Cross References

3.600 Insurance Management

Hamilton County Board of Education

Monitoring: Review: Annually, in 3rd Quarter	Descriptor Term: Federal Programs	Descriptor Code: 4.203	Issued Date: 07/12/12
		Rescinded:	Revised: 03/12/26

1 The Board shall comply with all regulations of the Every Student Succeeds Act of 2015 in its
2 execution of the following programs:

- 3 • **Title I, Part A—Improving Basic Programs**
4 The purpose of the Title I, Part A program is to provide federal dollars to supplement
5 educational opportunities for children who live in high-poverty areas and are most at risk of
6 failing to meet the state’s challenging academic achievement standards. Title I, Part A funds are
7 to be used to provide all children significant opportunity to receive a fair, equitable, and high-
8 quality education, and to close educational achievement gaps.
- 9 • **Title II, Part A—Supporting Effective Instruction Preparing, Training, and Recruiting High-
10 Quality Teachers, Principals, and Other School Leaders**
11 The purpose of Title II, Part A is to increase student achievement consistent with challenging
12 state academic standards, improve the quality and effectiveness of teachers, principals, and
13 other school leaders, increase the number of teachers, principals, and other school leaders who
14 are effective in improving student academic achievement in schools and provide low-income
15 and minority students greater access to effective teachers, principals, and other school leaders.
- 16 • **Title III, Part A—English Language Acquisition, Language Enhancement, and Academic
17 Achievement Act**
18 The purpose of the Title III, Part A program is to improve the education of English learners
19 (ELs) by helping them learn English and meet challenging state academic standards. The
20 program provides enhanced instructional opportunities for immigrant children and youth.
- 21 • **Title I, Part A—Neglected—Services to Children in Neglected Facilities**
22 The purpose of Title I, Part A-Neglected is to ensure neglected students are receiving services
23 to meet the state’s challenging academic standards.
- 24 • **Title I, Part D—Prevention and Intervention Programs for Children and Youth Who are
25 Neglected, Delinquent, or At-Risk**
26 The purpose of Title I, Part D is to improve educational services for children and youth in local,
27 tribal, and state institutions for neglected or delinquent children and youth so that these children
28 have the opportunity to meet the same challenging state academic standards that all children in
29 the state are expected to meet.
- 30 • **Title IV, Part A—Student Support and Academic Enrichment**
31 The purpose of Title IV, Part A is to provide funds to improve students’ academic achievement
32 by increasing the capacity of SEAs, LEAs, and local communities to provide all students with
33 access to a well-rounded education, improve school conditions for student learning (i.e., safe
34 and healthy students), and improve the use of technology in order to improve the academic
35 achievement and digital literacy of all students (i.e., effective use of technology).

- 1 • Title I, Part C—Education of Migratory Children
- 2 The purpose of Title I, Part C is to support high quality and comprehensive educational
- 3 programs and services that address the unique educational needs of migratory children.
- 4 • Title IV, Part B—21st Century Community Learning Centers
- 5 The purpose of Title IV, Part B is to provide academic enrichment programming before and/or
- 6 after the regular school day to students identified for academic or socio-emotional supports.

- 7 • ~~Title I-A—Purpose: Improving academic achievement for economically disadvantaged~~
- 8 ~~students.~~
- 9 • ~~Title II-A—Purpose: Recruiting, preparing, and training high quality teachers and leaders.~~
- 10 • ~~Title I-A Neglected—Purpose: Supporting academic achievement and enrichment of students~~
- 11 ~~identified as neglected in designated facilities.~~
- 12 • ~~Title I-D—Purpose: Supporting academic achievement and enrichment of students identified~~
- 13 ~~as delinquent in designated facilities~~
- 14 • ~~Title IV Part A—Purpose: Supporting academic enrichment, improved conditions for learning,~~
- 15 ~~and improved use of technology.~~

16

17 In accordance with the Act, a committee consisting of administrators, teachers, parents, support
18 personnel, and community representatives shall assist the appropriate directors in determining the
19 needs of the district and utilization of funds.

Legal References

1. Elementary and Secondary Education Act
2. 34 CFR 200

Cross References

Hamilton County Board of Education

Monitoring: Review: Annually, in 3rd Quarter	Descriptor Term: Career & Technical Education	Descriptor Code: 4.204	Issued Date: 12/16/04
		Rescinded:	Revised: 03/12/26

1 The Board shall offer sequenced career and technical educational programs that provide individuals
 2 with the academic and technical skills required in pursuing further education and careers in current or
 3 emerging employment sectors. Those employment sectors shall align with state approved career
 4 clusters and associated programs of study. The approved career clusters are as follows:
 5

- 6 • Advanced Manufacturing
- 7 • Agriculture, ~~Food, & Natural Resources~~
- 8 • Arts, ~~Audio/Visual Technology, & Communications~~ Entertainment and Design
- 9 • ~~Civics, Public Service & Safety~~
- 10 • ~~Architecture &~~ Construction
- 11 • Digital Technology
- 12 • ~~Business Management & Administration~~
- 13 • ~~Education & Training~~
- 14 • Energy and Sustainable Resources
- 15 • ~~Finance~~ Financial Services
- 16 • ~~Government & Public Administration~~
- 17 • ~~Health Science~~ Healthcare and Human Services
- 18 • Hospitality ~~& Tourism~~ & Events
- 19 • ~~Human Services~~
- 20 • ~~Information Technology~~
- 21 • ~~Law, Public Safety, Corrections, & Security~~
- 22 • Management & Entrepreneurship
- 23 • Marketing, ~~Distribution and Logistics~~ & Sales
- 24 • ~~STEM (Science, Technology, Engineering and Math)~~
- 25 • Supply Chain & Transportation

26
 27 Our district’s goal is that every student graduates high school prepared for postsecondary coursework
 28 and qualified for quality employment. To achieve this, we will seek to place students in career-aligned
 29 learning pathways through robust career and technical education (CTE) programs that culminate in
 30 the achievement of nationally recognized industry certifications, capstone work-based learning
 31 experiences, and/or attainment of postsecondary credit hours through early postsecondary
 32 opportunities (EPSOs), reference policy 4.206.

33
 34 The district will offer industry certification opportunities aligned to the certifications that have been

1 vetted and promoted by the state department of education. The Board will continue to review and
2 add programs of study and industry certifications that reflect future workforce demand in our region.
3
4 Implementation of appropriate programs shall be provided in accordance with applicable and current
5 federal and state laws, rules, and regulations of the State Board of Education.

Legal References

Cross References

Early Postsecondary Opportunity 4.206

Hamilton County Board of Education

Monitoring: Review: Annually, in 3rd Quarter	Descriptor Term: Early Postsecondary Opportunities	Descriptor Code: 4.206	Issued Date: 12/16/04
		Rescinded:	Revised: 03/12/26

1
2 Early postsecondary opportunities (EPSOs) provide students with the opportunity to earn college credit
3 while in high school, develop the confidence and skills necessary for success in postsecondary, make
4 informed postsecondary and career decisions, and decrease the time and cost of completing a certificate
5 of degree.

6 7 **ADVANCED PLACEMENT, INTERNATIONAL BACCALAUREATE, CAMBRIDGE** 8 **INTERNATIONAL AND COLLEGE LEVEL EXAM PROGRAM COURSES**

9 College Board's Advanced Placement (AP) courses, International Baccalaureate (IB) Diploma
10 Programme courses, Cambridge International Examination (CIE) courses and College Board's College
11 Level Examination Program (CLEP) exams offer high school students the opportunity to take
12 challenging college level courses while in high school. Courses follow the learning objectives and course
13 descriptions as defined by the College Board, International Baccalaureate, or Cambridge International
14 and prepare students for culminating national exams that, if passed, can provide students college credit,
15 advanced standing, or both. The cost of AP courses to the student is the examination fee and the cost of
16 IB course work is the registration fee and any individual course costs.

17
18 While these courses are open to all students, those who choose to take Advanced Placement,
19 International Baccalaureate, or Cambridge International courses, as well as their parents, must be
20 committed to the college level academic demands necessary to the course as defined by the respective
21 programs. In addition, students are expected to complete the exams that are required for students to earn
22 college credit. Whenever possible, the district will seek to support families who need financial assistance
23 to pay examination fees, through waiver applications with program sponsors and/or direct funding from
24 school or district budget.

25
26 Grades earned in college level courses are eligible for additional percentage point weighting for students
27 who sit for the aligned culminating exam and will be included in determining class rank, grade point
28 average, and class valedictorian or salutatorian.

29 30 **LOCAL DUAL CREDIT**

31 Local dual credit is a high school course aligned to a local postsecondary institutions course and exam.
32 Students who pass the exam earn credits that are accepted and/or recognized by the specific
33 postsecondary institution(s) participating in the articulation agreement. Courses are taught by licensed
34 high school teachers or certified college instructors approved by Hamilton County Schools and the
35 postsecondary institutions. Depending on the course, there may be a cost associated with the challenge
36 exam that is the responsibility of the student to pay.

37
38 Grades earned in college-level courses are eligible for additional percentage point weighting for students
39 who sit for the aligned culminating exam and will be included in determining class rank, grade point

1 average, and class valedictorian or salutatorian.

2
3 **STATEWIDE DUAL CREDIT**

4 A statewide dual credit (SDC) course is a high school course that incorporates postsecondary learning
5 objectives and is aligned with an approved dual credit challenge exam. These college level courses are
6 taught at the high school level by trained high school teachers. All students enrolled in an identified
7 statewide dual credit course offered through the district must sit for the challenge exam. Students who
8 meet or exceed the exam 'cut score' receive college credit that can be applied to any Tennessee public
9 postsecondary institution.

10
11 Grades earned in college level courses are eligible for additional percentage point weighting for students
12 who sit for the aligned culminating exam and will be included in determining class rank, grade point
13 average, and class valedictorian or salutatorian.

14
15 **DUAL ENROLLMENT**

16 Dual enrollment (DE) is a postsecondary course, taught either at the postsecondary institution or at the
17 high school, by postsecondary faculty or credentialed adjunct faculty. Dual enrollment instructors must
18 meet postsecondary requirements, but do not have to meet specific TN teacher licensure or endorsement
19 requirements. Dual enrollment courses can be taught at the postsecondary campus, the high school, or
20 online. The location of the course does not affect its status as a dual enrollment course.

21
22 ~~Students who are in good standing in their high schools and who met the registration requirements of the~~
23 ~~college and successfully complete the course earn both college credits and credits toward their high~~
24 ~~school diploma. Approval by the principal shall be required before enrollment.~~ The Tennessee Dual
25 Enrollment Grant currently provides funding for dual enrollment courses at eligible higher education
26 institutions for students who meet the eligibility criteria. This funding may not cover all costs of each
27 course, including but not limited to, fees and textbooks. Beyond those state funds, students are expected
28 to pay college tuition, course fees, purchase college textbooks, and provide transportation when the
29 college class is not on the high school campus.

30
31 ~~Students may earn high school credit by enrolling in an approved postsecondary institution and~~
32 ~~completing college-level courses when district criteria are met. Approval by the high school principal~~
33 ~~is required prior to enrollment in any Dual Enrollment (DE) program.~~

34
35 ~~Only coursework taken through approved Dual Enrollment programs will be recorded on the high~~
36 ~~school transcript. Students who enroll in DE courses that do not align with both graduation~~
37 ~~requirements and their academic pathways will receive college credits, but it will not be recorded on~~
38 ~~the high school transcript.~~

39
40 ~~Hamilton County Schools will accept credits only from postsecondary institutions with which the~~
41 ~~district currently maintains a signed Memorandum of Understanding (MOU)~~

42
43 ~~Governor's School credit will be reviewed on a case-by-case basis by the Director of Schools or~~
44 ~~his/her designee. A syllabus and an official college transcript must be submitted for consideration.~~

45
46 ~~Students must complete the Dual Enrollment Intent Form, including all required signatures from the~~
47 ~~high school principal and the Dual Enrollment college representative.~~

1
2 After a student completes five approved Dual Enrollment courses, any additional DE courses and
3 related grade points will not count toward class rank, grade point average, valedictorian, or salutatorian
4 determinations. Exceptions may apply for designated College Program Schools.

5
6 Dual Enrollment and other EPSO (Early Postsecondary Opportunity) courses may be offered at the
7 high school, at the postsecondary institution, or online. If the course is not offered on the high school
8 campus, the Board is not responsible for providing transportation. Any tuition or fees associated with
9 enrollment in college-level courses are the responsibility of the parent(s)/guardian(s).

10
11 Grades earned in approved college-level courses shall be used to determine class rank, grade point
12 average, and eligibility for valedictorian or salutatorian—except in cases where the five-course limit
13 applies. ~~Grades earned in college level courses are eligible for additional percentage point weighting for~~
14 ~~students who sit for the aligned culminating exam and will be included in determining class rank,~~
15 ~~grade point average, and class valedictorian or salutatorian.~~

16
17 **INDUSTRY CERTIFICATION**¹

18 Industry certifications (IC) are earned through secondary and postsecondary career and technical
19 education programs and courses. High school students are encouraged to focus their elective credits on
20 robust, career-aligned learning pathways. Robust learning pathways should culminate with the
21 achievement of nationally recognized industry certifications, meaningful work-based learning
22 experiences, and/or attainment of postsecondary credit hours through early postsecondary opportunities.

23
24 As it pertains to industry certifications, all department-promoted certifications are aligned with
25 postsecondary and employment opportunities and with the competencies and skills that students should
26 have acquired through their chosen programs of study.

27
28 Career and technical education courses that are aligned to industry certification recognized by the
29 Tennessee Department of Education are eligible for additional percentage point weighting for students
30 who sit for the identified industry certification exam.

31
32 **HAMILTON COUNTY COLLEGIATE HIGH**

33 Hamilton County Collegiate High is a partnership between the Hamilton County Schools and
34 Chattanooga State Community College where students earn both a high school diploma and college
35 credits with the potential of earning an associate's degree. Students who attend the Hamilton County
36 Collegiate High and who meet the admission requirements for the sponsoring college pay tuition,
37 purchase textbooks, and furnish transportation. Students must meet Hamilton County graduation
38 requirements.

Legal References

Cross References

1. TN State Bd. Policy 3.301

Hamilton County Board of Education

Monitoring: Review: Annually, in 3rd Quarter	Descriptor Term: Enrollment in Advanced Courses	Descriptor Code: 4.2061	Issued Date: 08/17/23
		Rescinded:	Revised: 03/12/26

1
2 *General*

3
4 Students in grades seven through twelve (7-12) may enroll in available advanced courses including, but
5 not limited to, advanced English language arts, mathematics, or science courses.¹

6
7 Guidance for placement should not be considered as limitations to enrollment in advanced courses,
8 academic programs, or career-technical pathways. Students are encouraged to challenge themselves
9 academically and avail themselves of the most rigorous curricular offerings that are available.

10
11 In instances where multiple advanced course options exist, students will be encouraged to enroll in the
12 one most aligned to their postsecondary aspirations.

13
14 Students meeting the following academic indicators will be automatically eligible for enrollment in these
15 courses:

- 16
- 17 1. Honors Courses: a grade of B or higher and/or TCAP scores of on-track or mastery in the
18 preceding academic course
 - 19
 - 20 2. Dual Credit Courses: a grade of C or higher and/or TCAP scores of on-track or mastery in the
21 preceding academic course
 - 22
 - 23 3. Industry Certification-Aligned Courses: a grade of C or higher
 - 24
 - 25 4. Dual Enrollment: a grade of C or higher and/or TCAP scores of on-track or mastery in the
26 preceding academic course
 - 27
 - 28 5. Advanced Placement: a grade of B or higher and/or TCAP scores of on-track or mastery in the
29 preceding academic course
 - 30
 - 31 6. College Level Exam Program: a grade of C or higher and/or TCAP scores of on-track or
32 mastery in the preceding academic course
 - 33
 - 34 7. International Baccalaureate/Cambridge: a grade of B or higher and/or TCAP scores of on-track
35 or mastery in the preceding academic course
- 36

37 The district shall have the authority to consider additional factors, such as, but not limited to; student
38 interest, attendance, and post-graduation plans, for the enrollment in advanced courses to fit the needs
39 of the students within the school. Decisions regarding enrollment in advanced courses will support our

1 commitment to opportunity and access.

2

3 **NOTIFICATION'**

4

5 Parent(s)/guardian(s) shall be provided with written notification of a student's eligibility to enroll in
6 advanced courses. The notification shall state that a student will remain enrolled in the course unless the
7 parent/guardian timely submits a written request for removal. The Director of Schools or his/her designee
8 shall determine the process and deadline to submit the request for removal.

9

10 **COLLEGE LEVEL COURSES²**

11

12 Dual enrollment (DE) is a postsecondary course, taught either at the postsecondary institution or at the
13 high school, by postsecondary faculty or credentialed adjunct faculty. Dual enrollment instructors must
14 meet postsecondary requirements, but do not have to meet specific TN teacher licensure or endorsement
15 requirements. Dual enrollment courses can be taught at the postsecondary campus, the high school, or
16 online. The location of the course does not affect its status as a dual enrollment course.

17

18 ~~Students may earn credit by enrolling in a postsecondary institution and taking college-level courses.
19 Students who take and pass any EPSO course including dual enrollment courses at a postsecondary
20 institution shall have their postsecondary credits accepted for high school credit as a substitution for an
21 aligned graduation requirement course.~~

22

23 These courses may be offered at the high school, postsecondary institution, or online. If not offered on
24 the high school campus, the Board shall not be responsible for transportation. Any tuition or fees due to
25 enrollment in college level courses are the responsibility of the parent(s)/guardian(s).

26

27 Students may earn high school credit by enrolling in an approved postsecondary institution and
28 completing college-level courses when district criteria are met. Approval by the high school principal
29 is required prior to enrollment in any Dual Enrollment (DE) program.

30

31 Only coursework taken through approved Dual Enrollment programs will be recorded on the high
32 school transcript. Students who enroll in DE courses that do not align with both graduation
33 requirements and their academic pathways will receive college credits, but it will not be recorded on
34 the high school transcript.

35

36 Hamilton County Schools will accept credits only from postsecondary institutions with which the
37 district currently maintains a signed Memorandum of Understanding (MOU).

38

39 Governor's School credit will be reviewed on a case-by-case basis by the Director of Schools or
40 his/her designee. A syllabus and an official college transcript must be submitted for consideration.
41 Students must complete the Dual Enrollment Intent Form, including all required signatures from the
42 high school principal and the Dual Enrollment college representative.

43

44 After a student completes five approved Dual Enrollment courses, any additional DE courses and
45 related grade points will not count toward class rank, grade point average, valedictorian, or
46 salutatorian determinations. Exceptions may apply for designated College Program Schools.

47 Dual Enrollment and other EPSO (Early Postsecondary Opportunity) courses may be offered at the

- 1 high school, at the postsecondary institution, or online. If the course is not offered on the high school
- 2 campus, the Board is not responsible for providing transportation. Any tuition or fees associated with
- 3 enrollment in college-level courses are the responsibility of the parent(s)/guardian(s).
- 4 Grades earned in approved college-level courses shall be used to determine class rank, grade point
- 5 average, and eligibility for valedictorian or salutatorian—except in cases where the five-course limit
- 6 applies.
- 7
- 8 ~~Grades earned in such college level courses shall be used to determine class rank, grade point average,~~
- 9 ~~and class valedictorian or salutatorian.~~

Legal References

1. T.C.A. 49-6-1012; State Board of Education Policy 3.301
2. TRR/MS 0520-01-03-.03(8)

Cross References

Hamilton County Board of Education

Monitoring: Review: Annually, in 3rd Quarter	Descriptor Term: Work-based Learning and Apprenticeship Program	Descriptor Code: 4.211	Issued Date: 04/20/17
		Rescinded:	Revised: 03/12/26

1 Students shall have access to a system of structured work-based learning (WBL) experiences that allow
2 them to apply classroom theories to practical problems as well as explore career options.

3
4 The overarching policy guidance for work-based learning programs are as follows:

- 5
6 • Capstone WBL experiences and training must be aligned with the student's area of elective
7 focus and updated Plan of Study (as required in state board high school policy), equate to a full
8 time equivalent credit, meet the standards of the Career Practicum or other WBL course in
9 which they are enrolled, and facilitate intentional progress toward the attainment of knowledge
10 and skills necessary to pursue the student's postsecondary and career goals.
- 11 • Participating students must be on track to meet the requirements for graduation as adopted by
12 the state board and may earn WBL credit over the summer term if all WBL program
13 requirements are met.
- 14 • Structured WBL experiences may be paid or unpaid, may occur in public, private, or non-profit
15 organizations, or on-site at the school; they may occur during or outside of school hours and
16 may result in the attainment of academic credit when WBL course standards are met. In all
17 instances, all federal and state labor laws shall be observed.
- 18 • WBL programs shall align with general and implementation policies detailed in the *Work-*
19 *Based Learning Policy Guide* published by the Tennessee Department of Education, ~~May 2017~~
20 ~~August 2024~~ (www.tn.gov/education/career-and-technical-education/work-based-learning.html);
21 https://www.tn.gov/content/dam/tn/education/ccte/wbl/wbl_policy_guide.pdf
22

23 The director of schools shall develop administrative procedures to govern the administration of the
24 WLB program. Such procedures shall include, among other things: (a) supervision of students; (b)
25 development of personalized learning plans; (c) student assessment using multiple measures; and (d)
26 evaluation of program to ensure that it is of high quality and meets the needs of students.¹

Legal References

1. State Board of Education Policy 2.103

Cross References

Hamilton County Board of Education

Monitoring: Review: Annually, in 3rd Quarter	Descriptor Term: Charter School Application Process	Descriptor Code: 4.212	Issued Date: 11/11/21
		Rescinded:	Revised: 03/12/26

1 ~~General~~

2 ~~This policy shall apply to sponsors and potential sponsors of charter schools. It shall not apply to~~
3 ~~charter schools converting from existing public schools. Proposals from existing charter school~~
4 ~~operators or replicators and applicants proposing to contract with educational service providers shall be~~
5 ~~in accordance with state law.¹~~

6 **APPLICATION PROCESS¹**

7 ~~In the District's capacity as a Tennessee Charter School Authorizer, any A-prospective charter school~~
8 ~~sponsor shall send notice to the Director of Schools, Office of Access & Choice, and the Tennessee~~
9 ~~Public Charter School Commission a letter of its intent to submit an application to operate a charter~~
10 ~~school sixty (60) calendar days prior to February 1st of the year preceding the year in which the initial~~
11 ~~application is due. Therefore, the Letter of Intent must be delivered no later than December 3. If~~
12 ~~December 3 falls on a Saturday, Sunday, or state-observed holiday, the Letter of Intent is due on the~~
13 ~~next business day. proposed charter school plans to begin operation as a public charter school. The~~
14 ~~Director of Schools/designee shall confirm receipt of the LOI within 5 business days and shall share~~
15 ~~with the sponsor the most up to date per-pupil estimate of combined state and local funding. determine~~
16 ~~whether the sponsor has selected the correct application category within ten (10) business days of~~
17 ~~receiving the letter of intent and notify the sponsor within five (5) business days of a determination that~~
18 ~~the incorrect application category has been selected.¹~~

19 A sponsor seeking board approval of an initial charter school application shall complete the forms
20 provided by the State Board of Education in coordination with the Tennessee Public Charter School
21 Commission ("Commission").² The application shall provide all the information required by state law.
22 The sponsor shall demonstrate that the proposed charter school meets the purpose prescribed by state
23 law for the formation of a charter school, and the proposed charter school will be able to implement a
24 viable program of quality education for its students.

25 ~~Three hard copies and an electronic copy of each completed~~ application shall be submitted to the
26 ~~District's Office of Access & Choice Board and the Commission~~ on or before 11:59 p.m. on February
27 ~~1st of the year preceding the year in which the proposed charter school plans to begin operation. as a~~
28 ~~charter school. If the 1st of February falls on a Saturday, Sunday, or holiday on which the school~~
29 ~~district offices are closed, applications will be accepted on the next business day. on or before 11:59~~
30 ~~p.m. Late applications will not be accepted, without exception.~~ The sponsor shall pay an application
31 fee of \$2,500.00.³ This fee shall be added to the Authorizer Fee Budget maintained by the Office of
32 Access & Choice, Charter School Office for the primary purpose of covering expenses associated with
33 the application review team and process. The Director of Schools/designee shall report each

1 application received to the Commission no later than ten (10) days after receipt.² ~~The sponsor shall also~~
2 ~~submit an electronic copy of each completed application to the State Department of Education on or~~
3 ~~before 11:59 p.m. Central Time on February 1st of the year preceding the year in which the proposed~~
4 ~~charter school plans to begin operations.³~~

5 ~~The Director of Schools or his/her designee shall determine whether an application is complete within~~
6 ~~ten (10) business days of receiving the application and shall notify the sponsor within five (5) business~~
7 ~~days of the determination if the application is determined to be incomplete.³~~

8 REVIEW TEAM⁴

9 ~~If necessary,~~ The Board shall appoint a review team to assist in reviewing and evaluating charter
10 school applications. The team shall be comprised of members of the administrative staff for the district
11 ~~who have relevant expertise for all areas essential to charter oversight. , community members, and a~~
12 ~~member of the Board with relevant educational, organizational, financial, and legal experience. At the~~
13 ~~board meeting in January of each year, the Director of Schools shall make a recommendation to the~~
14 ~~Board on which members of his/her administrative staff should be appointed to the team. The Board~~
15 ~~shall name the members of the team at a meeting in January of each year. The Board shall designate a~~
16 ~~Chair of the review team as the contact person for answering questions about the application process~~
17 ~~and receiving applications. The Director of Schools shall develop an orientation for the team to ensure~~
18 ~~consistent evaluation standards and the elimination of real or perceived conflicts of interest.~~

19 The Board shall require the Director of Schools to develop a procedure for receiving, reviewing, and
20 ruling on applications for the establishment of charter schools by the review team. The procedure shall
21 include a timeline for the application and review process. A copy of the procedure, including the
22 review criteria, shall be available to any interested party upon request.

23 The review team shall:

- 24 1. Evaluate all charter school applications based on the review criteria adopted by the Board;
- 25 2. Recommend one of the following options to the Board for each application: approve or reject
26 ~~reject with stipulations for reconsideration;~~ and
- 27 3. Make recommendations for revocation, renewal, or non-renewal of charter school contracts

28 APPROVAL/DENIAL OF APPLICATION

29 After presentation of the review committee's findings to the Board, the Board shall rule by resolution
30 on the approval or denial of a charter school application within ninety (90) calendar days of receipt of
31 the completed application, or the application shall be deemed approved by state law.⁴ The Director of
32 Schools shall report the action taken by the Board to the Department of Education and the
33 Commission.

34 *Approval*

35 The sponsor of a charter school that is approved by the Board shall enter into a written agreement with
36 the Board which shall be binding on the charter school's governing body. The charter school agreement
37 shall be in writing and signed by the sponsor and the Board.⁶

1 The Board will receive an annual authorizer fee of three percent (3%) of the annual per student state
2 and local allocations or thirty-five thousand dollars (\$35,000), whichever is less.⁵

3 Charter schools approved by the Board are expected to implement the application as submitted and
4 approved. Material variations in operations from the approved application require amendment pursuant
5 to state law and the charter school agreement.⁷

6 Charter schools approved by the Board shall use the same student information system (SIS) as the
7 district. In the event the district switches providers for the SIS, charter schools will have to adopt the
8 new SIS without any cost to the district.

9 The Board shall not provide services to charter schools that are not requested during the application
10 process except for those services that are required under state or federal law. Services agreed to be
11 provided to the charter school by the Board shall be provided at board actual cost. The Board and
12 charter school shall execute a service contract for any additional services.

13 New charter school agreements are approved for a ten (10) year period. A charter agreement expires
14 ten (10) academic years after the first day of instruction.⁸ The Board may revoke or deny renewal of a
15 charter school agreement for any of the reasons enumerated in state law.⁹

16 *Denial*

17 If the initial charter school application is denied, the Board shall notify the sponsor in writing within
18 ten (10) calendar days, specifying the objective reasons for the denial and the deadline by which the
19 sponsor may submit an amended application. Upon written receipt of the grounds for denial, the
20 sponsor shall have thirty (30) calendar days within which to submit an amended application to correct
21 the deficiencies. The Board shall have sixty (60) calendar days either to deny or to approve the
22 amended application, or the application shall be deemed approved by state law.⁴

23 If the amended charter school application is denied, the Board shall notify the sponsor in writing
24 within five (5) calendar days, specifying the objective reasons for denial and the sponsor's right to an
25 appeal. Within ten (10) calendar days of final denial, an appeal may be filed with the Tennessee Public
26 Charter School Commission.⁴

Legal References

1. TCA 49-13-107; Public Acts of 2025, Chapter No. 275; ~~TCA 49-13-102~~; TCA 49-13-108; TRR/MS 0520-14-01.01(1)(~~g~~)
2. TCA 49-13-107(b)
3. TRR/MS 0520-14-01-.01(1)(~~g~~)
4. TRR/MS 0520-14-01-.01(2)
5. TCA 49-13-128
6. TCA 49-13-110(a)
7. TCA 49-13-110(d)
8. TCA 49-13-108(b)
9. TCA 49-13-122

Cross References

Hamilton County Board of Education

Monitoring: Review: Annually, in 3rd Quarter	Descriptor Term: Charter School Renewal	Descriptor Code: 4.2121	Issued Date: 03/16/23
		Rescinded:	Revised: 03/12/26

RENEWAL APPLICATION

Any school that seeks renewal from the HCDE Board of Education (“the Board”) as its authorizer pursuant to T.C.A. 49-13-121, shall submit a renewal application in accordance with T.C.A. 49-13-121 and any charter renewal guidance issued by HCDE and the Department of Education. The guidance (found in HCDE Charter School Handbook) shall also include the standards and criteria that shall guide the Board’s renewal decisions. A school may choose not to submit a renewal application to the Board, in which case the charter school shall close at the end of its current charter term.

The deadline for the submission of all renewal applications is no later than April 1 of the ninth year of enrollment, the year prior to the year in which the charter expires.

The renewal application shall provide a school with the opportunity to make a clear and compelling case for renewal, respond to its cumulative performance report, and to submit any corrections or clarifications for the report. The renewal application shall require the charter school to present evidence supporting its case for charter renewal that is aligned with the Board’s renewal standards and the charter school’s performance standards and goals in the charter agreement, as well as any additional evidence and improvements undertaken during the charter term. The renewal application shall also require each charter school to present its plan for the next charter term.

RENEWAL CRITERIA

The Board shall adopt, publicize, and use clear and rigorous standards that establish the expectations for academic, organizational, and financial performance necessary to earn renewal of a charter where it serves as the authorizer.

The Board shall execute charter agreements with its charter schools, pursuant to Hamilton County Board of Education Policy 4.XX (Charter School Agreements), that establish the performance standards under which schools shall be evaluated so that all stakeholders are aware from the outset what a charter school must accomplish in order to meet performance expectations set forth in charter agreement.

The Board shall ensure that renewal decisions are based on demonstrable merit and grant renewal only to charter schools that have sufficiently met the Board’s high standards, sufficiently achieved the targets stated in the charter agreement, are organizationally and fiscally viable, have been faithful to the terms of their charter agreement and applicable law, and present sound academic, financial, and

1 organizational plans for the next charter term.

2

3 The Board shall not make renewal decisions on the basis of political or community pressure or solely on
4 promises of future improvement.

5

6 Ongoing monitoring, data collection and reporting requirements shall be aligned with the Board's
7 renewal standards and criteria.

8

9 The renewal application shall be evaluated using the TN Model Scoring Rubric for Charter School
10 Renewal, found in the TN Department of Education's guidance on "Charter School Renewal
11 Application."

12

13 **INTERIM REVIEW**

14

15 The Director of Schools/designee shall conduct an interim review of a charter school in the fifth year
16 of a charter term in accordance with guidelines developed by the State Board of Education. As part of
17 this process, the charter school shall submit a report on the progress of the school in achieving the
18 goals and objectives set forth in the charter agreement.¹

19

20 **RENEWAL CUMULATIVE PERFORMANCE REPORT**

21

22 Three (3) months prior to the date on which a charter school is required to submit a renewal
23 application, the Director of Schools/designee shall submit a performance report to the charter school
24 that summarizes the school's performance record over the charter term and states the summative
25 findings concerning the school's performance and prospects for renewal.²

26

27 **APPLICATION AND EVALUATION**

28

29 No later than April 1st of the year prior to the year in which the charter school agreement expires, the
30 governing body of a charter school shall submit a renewal application to the Board.³ The Director of
31 Schools/designee shall report each renewal application received to the Tennessee Public Charter
32 School Commission ("the Commission") within ten (10) days of receipt.³

33

34 The Director of Schools/designee shall conduct a renewal evaluation site visit to each charter school
35 that submits a charter school renewal application.

36

37 The Board will make renewal decisions by February 1st in the year the charter school agreement
38 expires.⁴

39

40 **RENEWAL APPLICATION REVIEW COMMITTEE**

41

42 The Charter Schools Coordinator, under direction of the Board, shall assemble a renewal application
43 review committee comprised of teams of internal and external evaluators with relevant and diverse
44 educational, organizational (governance and management), financial and legal expertise, as well as a
45 thorough understanding of the essential principles of public-school autonomy and accountability. The
46 Board, or its designee, shall provide training to the Renewal Review Committee members to ensure

1 consistent standards and fair treatment of all renewal application reviews.

2

3 The Renewal Review Committee shall review the renewal application received directly by the Board as
4 the authorizer.

5

6 The Board shall ensure that the renewal review process, Renewal Review Committee members, and
7 decision-making processes are free of conflicts of interest and shall require full disclosure of any
8 potential or perceived conflicts of interest between Renewal Review Committee members and applicable
9 charter schools.

10

11 The Renewal Review Committee members, led by the Charter Schools Coordinator, shall provide an
12 evidence-based recommendation to the Chair of the Board.

13

14 The Board shall consider the recommendation of the Renewal Review Committee when rendering a
15 decision on the renewal, but the Board is not bound by the recommendation. The Board shall meet and
16 render a decision on or before February 1 of the year following submission of the charter renewal
17 application. If the Board grants the renewal application, the school shall continue to operate for the
18 prescribed period of ten (10) academic years (subject to the right of the Board to revoke the charter
19 agreement), and the Board shall continue to be the authorizer.

20

21 If the Board denies the renewal application, the charter school may appeal to the Tennessee Public
22 Charter School Commission within ten (10) days of the date of the decision to deny.

23

24 **RENEWAL CHARTER AGREEMENT**

25

26 **The Board shall define and communicate to charter schools the criteria for renewal that is consistent**
27 **with the charter agreement. The Board shall make its renewal decisions based on the renewal**
28 **application, annual progress reports, and renewal performance reports.**

29

30 For all charter schools where the Board serves as the authorizer, the Board's approval of a charter
31 school's renewal application is separate and distinct from the Board's approval of its renewal charter
32 agreement and a school's right to remain open.

33

34 **Within ten (10) days of the Board voting by resolution on a renewal application, the Director of**
35 **Schools/designee shall promptly notify a school of its renewal recommendation and decision,**
36 **including the reasons for the decision and any rights to an appeal. The Director of Schools/designee**
37 **shall promptly communicate renewal decisions to the school community and public as well as the**
38 **Department of Education and the Commission.**

39

40 Once a renewal application is approved by the Board, the Board shall negotiate a renewal charter
41 agreement with the school's governing body that must be signed by both parties and submitted to the
42 board for approval

Legal References

1. TCA 49-13-121(k); Public Acts of 2025, Chapter No. 275
2. State BOE Policy 6.111; TCA 49-13-121(c)
3. TCA 49-13-121(a); Public Acts of 2025, Chapter No. 275
4. TCA 49-13-121(d)
5. TCA 49-13-121; State BOE Policy 6.111; Public Acts of 2025, Chapter No. 275

Cross References

Hamilton County Board of Education

Monitoring: Review: Annually, in 3rd Quarter	Descriptor Term: Charter School Authorizing Principles	Descriptor Code: 4.2123	Issued Date: 03/12/26
		Rescinded:	Revised:

1 The Hamilton County Board of Education shall ensure that only high-quality charter schools are
2 authorized to operate within the district and adhere to the State Board of Education’s quality charter
3 authorizing standards.¹ To accomplish this, the Board shall adopt the following authorizing principles
4 that require charter schools to maintain high standards, while upholding school autonomy and
5 protecting student and public interests.¹

6 **MAINTAINING HIGH STANDARDS**

7 Charter schools shall be held accountable for meeting the performance standards and targets set forth
8 in their charter agreement. The Board shall close any charter school that fails to meet the standards and
9 targets established in the charter agreement or set by state law.²

10 **UPHOLDING SCHOOL AUTONOMY**

11 Charter school governing boards shall be independent of the Board and have the authority to make
12 instructional programming, financial, personnel, school culture, and scheduling decisions.

13 The Board shall only impose requirements on charter schools in its portfolio when there is a legal basis
14 or compelling reason to do so.

15 **PROTECTING STUDENT AND PUBLIC INTERESTS**

16 The Board shall ensure clarity, consistency, and public transparency in authorizing policies, practices,
17 and decisions of any charter school. The Board shall hold charter school governing boards accountable
18 for being fiscally responsible and transparent.

19 Charter schools are part of the public education program and shall adhere to non-selective,
20 nondiscriminatory practices and ensure the fair treatment of all students. They shall provide
21 appropriate services to all enrolled students in accordance with state and federal laws.³ Charter school
22 governing boards shall ensure fiscal responsibility and transparency.

Legal References

1. TTCA 49-13-108(f); State BOE Policy 6.111;
TRR/MS 0520-14-01-.01
2. TCA 49-13-111, TCA 49-13-120, TCA 49-13-122
3. TCA 49-13-111

Cross References

Hamilton County Board of Education

Monitoring: Review: Annually, in 3rd Quarter	Descriptor Term: Charter School Agreements	Descriptor Code: 4.2124	Issued Date: 03/12/26
		Rescinded:	Revised:

1 Charter agreements shall articulate the rights and responsibilities of each party regarding charter school
2 autonomy, funding, administration and oversight, outcomes, measures for evaluating success or failure,
3 performance consequences, and other material terms. These agreements shall be separate from the
4 application and contain terms and performance standards under which the charter school shall operate.¹

5 All charter agreements shall:²

- 6 1. Clearly state the rights and responsibilities of the school and the authorizer;
- 7 2. State and respect the autonomies to which schools are entitled
- 8 3. Define performance standards, criteria, and conditions for renewal, intervention, revocation,
9 and non-renewal;
- 10 4. State when the authorizer fee will be collected;
- 11 5. Establish the consequences for meeting or not meeting standards;
- 12 6. State the statutory, regulatory, and procedural terms and conditions for the school's operation;
- 13 7. State reasonable pre-opening requirements or conditions for new schools to ensure that they
14 meet all health, safety, and other legal requirements prior to opening;
- 15 8. State the responsibility and commitment of the school to adhere to essential public education
16 obligations, including admitting and serving all eligible students so long as space is available,
17 and not expelling or counseling out students except pursuant to a legal discipline policy
18 approved by the Board; and
- 19 9. State the responsibilities of the school and the authorizer in the event of school closures.

Legal References

1. TCA 49-13-110; SBOE Policy 6.111
2. SBOE Policy 6.111

Cross References

Hamilton County Board of Education

Monitoring: Review: Annually, in 3rd Quarter	Descriptor Term: Charter School Oversight	Descriptor Code: 4.2125	Issued Date: 03/12/26
		Rescinded:	Revised:

1 *General*

2 The Board shall oversee and annually evaluate charter schools to ensure they meet the performance
3 standards and targets set forth in the charter school agreement.¹ The Board shall create a
4 comprehensive performance, accountability, and compliance monitoring system based on the charter
5 school agreement and communicate the results to each charter school. At a minimum, the monitoring
6 system shall address academic, financial, and organizational performance standards as outlined in the
7 charter school agreement and required by the State Board of Education.¹ The Board shall utilize the
8 results when making renewal, revocation, and intervention decisions. Reports on charter school
9 oversight shall be compiled by the Director of Schools/designee and published on the district's
10 webpage at least annually.

11
12 The Board shall communicate with the charter schools in its portfolio as needed, including both the
13 charter school leader and governing board, and provide timely notice of any material charter school
14 agreement violations and performance deficiencies.

15
16 The Board shall articulate and enforce stated consequences for failing to meet performance
17 expectations or compliance requirements.

18
19 **MONITORING SYSTEM**

20 The Director of Schools/designee shall implement a performance and compliance monitoring system
21 per the terms of the charter agreement. This information will be provided to the Board on an ongoing
22 basis through reports that will form the basis of renewal, revocation, and intervention decisions. To aid
23 in this, the Director of Schools/designee shall develop a reporting calendar that outlines when
24 information required by state law shall be provided by the charter school.

25
26 **SITE VISITS**

27 A minimum of one (1) site visit to each charter school shall be conducted annually. The purpose shall
28 be to collect data and other qualitative information that cannot be obtained otherwise. The Director of
29 Schools shall develop a site visit procedure that outlines the expectations of charter schools prior to,
30 during, and after the site visit, including review of the documents and data, classroom observations,
31 and interviews. These visits shall minimize operational interference.

32 The Board shall provide the charter school with a report that summarize
33 s the charter school's performance. The report shall provide an analysis of relevant data and include
34 general recommendations, if applicable.²

35
36 **CHARTER SCHOOL REPORTING**

1 Charter schools shall provide the information required by the charter school agreement and state law to
2 the Board. The Director of Schools shall develop a reporting calendar that defines and communicates
3 the process, methods, and timing of gathering and reporting data to the Board.²
4

5 By September 1st, the governing body of an approved charter school shall make a written report to the
6 Board.³ The annual report shall include:

7
8 1. A report on the progress of the charter school in achieving the goals outlined in the charter school
9 agreement;

10
11 2. A financial statement disclosing the financial health of the charter school, including the costs of the
12 administration, instruction, and other spending categories of the charter school; and
13

14 3. A detailed accounting, including the amounts and sources, of all funds received by the charter
15 school, other than the funds received per state law.⁴
16

17 This reporting requirement shall begin in the year after the year in which the charter school begins
18 operation.
19

20 Multiple charter schools overseen by a single governing board shall report their performance as
21 separate, individual charter schools. Each charter school shall be independently accountable for its
22 performance.
23

24 Each charter school governing body shall submit an annual audit of all accounts and records, to include
25 internal school activity and cafeteria funds, to the Board, the Commissioner of the Department of
26 Education, and Comptroller of the Treasury as soon as practical after June 30th.⁵
27

28 **AUTHORIZER REPORTING AND REVIEW**

29 By December 1st, the Board shall report to the Department of Education detailing the authorizer fees
30 collected in the previous school year and the authorizing obligations fulfilled using the fee.⁶ By
31 January 1st, the Board shall submit an annual authorizer report to the State Board of Education and
32 make the report available on the district website.⁷ The Director of Schools/designee shall prepare the
33 reports and provide the information to the Board prior to submission.

Legal References

1. TCA 49-13-111(d); State BOE Policy 6.111
2. TCA 49-13-120
3. TCA 49-13-120(a)-(b)
4. TCA 49-13-112(a), (f)
5. TCA 49-13-127
6. TCA 49-13-128(f); Public Acts of 2025, Chapter No.275
7. TCA 49-13-120(c); Public Acts of 2025, Chapter No.2

Cross References

Hamilton County Board of Education

Monitoring: Review: Annually, in 3rd Quarter	Descriptor Term: Charter School Revocation	Descriptor Code: 4.2126	Issued Date: 03/12/26
		Rescinded:	Revised:

1 *General*

2
3 The Board shall revoke a charter school agreement if the charter school:¹

- 4 1. Failed to meet or make significant progress towards the minimum performance requirements
5 set forth in the charter school agreement;
- 6 2. Committed a material violation of any of the conditions, standards, or procedures set forth in
7 the charter school agreement;
- 8 3. Failed to meet generally accepted standards of fiscal management; or
- 9 4. Performed any of the acts that are conditions for non-approval of charter schools under state
10 law.

11
12 **NOTICE**

13 The Director of Schools/designee shall notify the charter school of the Board's intent to revoke the
14 charter school agreement in writing at least thirty (30) days prior to the revocation.²

15
16 Within ten (10) days of the Board voting to renew, not renew, or revoke a charter school agreement,
17 the Director of Schools/designee shall report the Board's decision to the Department of Education and
18 the Tennessee Public Charter School Commission. The Director of Schools/designee shall also provide
19 a copy of the Board's resolution setting forth the decision and the reasons for the decisions, and an
20 explanation of the right to appeal.³

21
22 **REVOCATION DUE TO PRIORITY STATUS**

23 The Board may revoke a charter school agreement if the charter school is identified as a priority school
24 under state law. Revocation shall take effect immediately following the close of the school year in
25 which the charter school is identified as a priority school.⁴

26
27 The Board shall revoke a charter school agreement if the charter school is identified as a priority
28 school for two consecutive cycles (~~beginning in 2017~~). Revocation shall occur immediately after the
29 close of the school year in which the charter school is identified as a priority school for the second
30 consecutive cycle.⁵

31
32 **PROCEDURES FOR CLOSURE**

33 The Director of Schools shall develop administrative procedures regarding charter school closures
34 prior to the Board denying renewal or revoking a charter school agreement.⁶ These procedures shall
35 outline a detailed protocol that will ensure timely notification to parents, orderly transition of students
36 and student records, and disposition of school funds, property, and assets in accordance with state law.

Legal References

1. TCA 49-13-122(b); State BOE Policy 6.111
2. TCA 49-13-122(e)
3. State BOE Policy 6.111; Public Acts of 2025, Chapter No. 275
4. TCA 49-13-122(a)(1)
5. TCA 49-13-122(a)(3)
6. TCA 49-13-130

Cross References

Hamilton County Board of Education

Monitoring: Review: Annually, in 3rd Quarter	Descriptor Term: High School Athletics	Descriptor Code: 4.304	Issued Date: 09/20/18
		Rescinded:	Revised: 03/12/26

1 The Hamilton County Board of Education believes that high school athletics play an important role in
2 the development of a student's body, mind, and character. Students are encouraged to participate in
3 intermural and interscholastic athletic opportunities available at their schools.

4 **GENERAL PROVISIONS GOVERNING INTERSCHOLASTIC ATHLETICS**

5
6
7 Bylaws of the Tennessee Secondary School Athletic Association (TSSAA) shall regulate
8 interscholastic athletics.¹

9
10 Interscholastic athletics shall be administered as a part of the regular school program and shall be the
11 principal's responsibility. No student may be required to pay any school fee as a condition of
12 participating in interscholastic athletics. Principals may permit television and radio stations to
13 broadcast or record a school's sporting events, provided, however, that the Board of Education retains
14 the commercial rights to any such recordings, and further provided that principals are not authorized to
15 execute any releases or waivers in connection with any such arrangements.

16
17 Athletic trips are subject to Board Policy Nos. 3.402 and 4.301. The principal or his/ her designee
18 must accompany an athletic team on trips.

19
20 No principal or teacher from any school shall dismiss his/her school or any group of students for
21 the purpose of attending the practice of any interscholastic sport during the school day without
22 written permission from the board. This does not prevent the inclusion of regular physical training
23 lessons in the daily school program.²

24
25 Students attending Virtual School are permitted to participate in interscholastic athletics at their zone
26 school.⁷ **Homeschool students are allowed to participate in varsity and sub-varsity sports at their
27 home-zoned school. Homeschool students are not allowed to participate in varsity and sub-varsity
28 sports at any magnet school in Hamilton County.**

29 **COACHES**

30
31
32 Subject to the TSSAA's bylaws, the policies of the Board of Education, and the delegated authority of
33 the Superintendent of Schools, principals are authorized to select coaches for sports teams. Coaches
34 need not be members of the faculty of the school; provided, however, that no classified employee of
35 the Board of Education may coach in any school in Hamilton County unless he or she is doing so as a
36 volunteer with no promise or expectation of compensation; and further provided that no classified
37 employee may coach in any school in Hamilton County if his or her job is similar to coaching.

1 Faculty coaches may receive a supplement for their services per the terms of Board policy or any
2 memorandum of understanding. Classified volunteers may be reimbursed for their expenses and may
3 receive a nominal stipend or honorarium subject to guidelines developed by the Superintendent of
4 Schools.

5
6 No one may coach any sports team, assist any coach in any capacity, or have unmonitored contact with
7 any student unless he or she has first been background checked pursuant to Board Policy No. 5.1061.
8 Coaches, assistants, and any other person authorized to work with student athletes are required to
9 understand Board Policy No. 6.304 prohibiting discrimination, harassment, hazing, bullying, and
10 intimidation and to teach the application of this policy to their athletes.

11
12 **STUDENTS ATHELETES**

13
14 In recognition of the honor and responsibility that comes with representing his or her school, student
15 athletes are expected to be model students both on and off campus. Principals may hold student
16 athletes accountable for any conduct that reflects poorly on the school or the program whether
17 occurring off campus or outside the sports season.

18
19 Prior to participation in interscholastic athletics, every student must complete an annual physical
20 examination.³ The parents/guardians of each student shall be responsible for covering the cost of the
21 examination, and these records shall be on file in the principal's office. It shall be the responsibility of
22 the parent(s) or guardian(s) to provide health and hospitalization insurance for all students participating
23 in interscholastic athletics.

24
25 In accordance with Title IX of the Education Amendments of 1972, no person shall, on the basis of
26 sex, be excluded from participation in, be denied the benefits of, be treated differently from another
27 person, or otherwise be discriminated against in any athletic program of the school. Likewise, equal
28 athletic opportunities shall be provided for members of both sexes.⁴ In compliance with Tenn. Code
29 Ann. 49-6-310, a student's gender for purposes of participation in middle or high school athletics must
30 be classified as the student's sex at birth.⁵

31
32 Students shall not be required to attend a school athletic event, or event related to participation on
33 a school athletic team, if the event is on an official school holiday, observed day of worship, or
34 religious holiday. The student's parent or legal guardian shall notify the coach in writing three (3)
35 full school days prior to the event.

Legal References

1. TRR/MS 0520-01-02-.08(1)
2. TCA 49-6-1002
3. TRR/MS 0520-01-03-.08(2)(b)
4. 34 CFR § 106.41
5. TCA 49-6-310

Cross References

Hamilton County Board of Education

Monitoring: Review: Annually, in 3rd Quarter	Descriptor Term: Textbook Selection, Distribution, and Care	Descriptor Code: 4.401	Issued Date: 04/22/10
		Rescinded:	Revised: 03/12/26

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SELECTION

The selection of textbooks including bound, print textbooks shall be completed according to the laws and policies required by the State of Tennessee and the State Textbook Commission. The responsibility for textbook selection rests with the local textbook selection committees subject to approval by the Board.¹

DISTRIBUTION

The director of schools shall appoint a textbook coordinator who is responsible for ordering and distributing textbooks including bound print textbooks for each school. The principal should be responsible for the distribution of textbooks within the school. Textbooks are purchased by the district to be distributed to students in all ~~core academic~~ subjects. Homework will not be given in an academic class that requires the use of a classroom set of textbooks.

CARE OF TEXTBOOKS

Textbooks and other instructional materials are property of the Board and shall be returned at the end of the school year, upon completion of the course or upon withdrawal from a course or school. Lost or damaged textbooks shall be paid for by the student, parent, or legal guardian.²

Administrative procedures address reimbursement for restitution of textbooks and the due process afforded students.

Legal References

1. TCA 49-6-2207
2. TCA 49-3-310(1)(B)

Cross References

Hamilton County Board of Education

Monitoring: Review: Annually, in 3rd Quarter	Descriptor Term: Audio, Video, and Digital Recordings	Descriptor Code: 4.407	Issued Date: 12/16/04
		Rescinded:	Revised: 03/12/26

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Recordings used for instructional purposes in a classroom must either be processed through the Board approved selection procedure or have the prior approval of the principal. All recordings will be used in the classroom for educational purposes only and must meet guidelines established by the principal. Any recording used in the classroom should align with the instructional goals and standards set for the lesson and shall be undertaken only in accordance with relevant board policies and procedures and state law.

Legal References

Cross References

Use of Copyrighted and Licensed Materials 4.404

Hamilton County Board of Education

Monitoring: Review: Annually, in 3rd Quarter	Descriptor Term: School Volunteers	Descriptor Code: 4.501	Issued Date: 12/16/04
		Rescinded:	Revised: 03/12/26

1 The Board endorses a volunteer program in the schools¹ and authorizes principals to develop such a program
2 for each school.

3 4 **IN-SCHOOL VOLUNTEERS**

5
6 For the purposes of this policy, a volunteer is defined as an individual who is not employed or compensated by
7 Hamilton County Department of Education and who donates time or services in support of school-related
8 activities, including individuals who may be in direct contact with students. All volunteers must comply with
9 applicable district policies and internal volunteer procedures

10
11 For the purposes of this policy, a visitor is an individual who is not employed by or compensated by Hamilton
12 County Department of Education and who is on school property for a brief or specific purpose that does not
13 involve providing services, supervising students, or supporting school operations. Visitors do not serve in a
14 volunteer role and are subject to the Hamilton County Department of Education Visitor Board Policy 1.501.
15 Individuals whose activities extend beyond a short-term or observational purpose, or who regularly assist with
16 school-related activities or have direct contact with students, must be designated and approved as volunteers
17 rather than visitors.

18
19 All volunteers wishing to serve in the school during the regular school day or in support of a school sponsored
20 extracurricular program must be approved by the principal and shall serve under the supervision and direction of
21 the professional personnel of the school to which they are assigned. ~~Volunteers serve at the discretion of the~~
22 ~~principal and Hamilton County Department of Education. The principal or designee may decline or discontinue~~
23 ~~volunteer service at any time. Any such volunteer having who will have unmonitored contact with~~
24 ~~children students, or who could reasonably be believed by the principal or other involved HCDE personnel to~~
25 ~~have unmonitored contact with students at any point during their volunteer activities, must first undergo a~~
26 ~~background check in accordance with provisions set forth in Tenn. Code Ann. 49-5-413. The volunteer must~~
27 ~~continue to undergo a background check pursuant to that statute every three years thereafter.~~

28
29 The principal shall ensure that before any volunteer performs any work, the volunteer ~~completes the volunteer~~
30 ~~request form. The principal shall also ensure that the volunteer completes the and background check process~~
31 ~~through Human Resources if the volunteer y will have unmonitored access to children students or if a~~
32 ~~background check is otherwise deemed necessary by the principal or other involved school personnel given the~~
33 ~~scope of and circumstances surrounding the volunteer's planned activities. must complete the volunteer request~~
34 ~~form, which is available on the Human Resources website. While the substance of this form changes from time~~
35 ~~to time, this form basically acknowledges that the individual is~~ Individuals acknowledge they are responsible for
36 their own health and safety while performing work on ~~the~~ a campus of the Hamilton County ~~Schools~~ Department
37 of Education. They understand they are not employees of the school system and shall serve without
38 compensation.

39
40 Volunteers may assist professional personnel in the performance of their teaching and administrative
41 responsibilities. ~~Volunteers may not provide instruction unless under the immediate oversight of certified school~~

1 personnel. The primary instructional role of any such volunteers shall be to ~~They may not teach but may~~
2 reinforce skills taught by the professional staff. ~~Please note that volunteers may also assist HCDE coaches with~~
3 ~~athletics.~~

4
5 The principal shall ensure that appropriate recognition of volunteer services is made annually. Volunteers shall
6 serve without compensation but shall be insured by the Board against loss or damage in the performance of their
7 duties. ²

8 9 VOLUNTEER SERVICE GROUPS

10
11 Principals may partner with any local service group, including faith-based groups, who ~~want to painting, and~~
12 ~~other manual labor-wish to~~ organize service projects on school campuses. ~~Some of these projects might include~~
13 ~~landscaping,~~

14
15 Any group that wants to perform volunteer work in one of the schools must do the following:

- 16 • The group and the principal must have a clear understanding of the type of work the group will be doing.
17 Both the group and the building principal are responsible for discussing the group's plan with ~~Ancillary~~
18 ~~Services-Hamilton County Department Education operation and maintenance departments~~ in the event
19 ~~there-department~~ plans for the school that might conflict with or obscure the work that the group
20 proposes to do.
- 21 • The group and the building principal should schedule the group's work for a time students will not be
22 present on campus. If students are present, and if any of the work is to be performed in close proximity
23 to ~~children-students~~, then each member of the volunteer group will have to undergo a background check.
24 For this reason, it is advisable to schedule any work after hours, on weekends, or even during breaks or
25 holidays. ~~However, if a student also happens to be a member of the volunteer group, such as a sixth~~
26 ~~grader who is volunteering his time to work with his Scout troop, then that student may work with the~~
27 ~~group without requiring the entire group to be background checked.~~
- 28 • Any time any member of the group is on campus performing work, at least one building level
29 administrator must be present. Depending upon the nature of the work being performed, the building
30 administrator should consider whether other precautions might also be necessary, such as the ready
31 availability of someone trained in CPR and basic first aid.
- 32 • ~~Before any member of any volunteer group performs any work, the member must complete the~~
33 ~~volunteer request form and criminal background history check form, which are available on the Human~~
34 ~~Resources website. While the substance of this form changes from time to time, this form basically~~
35 ~~acknowledges that the group and each of its members are responsible for their own health and safety~~
36 ~~while performing work on the campus of the Hamilton County Schools.~~ The group understands and
37 agrees that they are not employees of the school system and are, therefore, not covered by any policy of
38 insurance or any health benefit plan. They also agree that they are responsible for any damages they
39 cause to the property of the Hamilton County ~~Schools-Department of Education~~ or any injury they cause
40 to a student or employee of the Hamilton County ~~Schools-Department of Education~~.
- 41 • With regard to any faith-based group performing work on campus, they are free to have a moment of
42 prayer, meditation, or other similar faith-based observance while on campus provided that any such
43 observance is incidental to the group's primary purpose for being on campus, i.e., to work, ~~not~~
44 ~~represented to be offered on behalf of the Hamilton County Department of Education, and the group~~
45 ~~does not seek to compel or direct participation of any student, personnel, or anyone else present on the~~

- 1 **campus in the observance.** Furthermore, faith-based groups may not use any portion of the time they are
- 2 on campus to proselytize students or faculty members who are not already members of the group.

Legal References

1. TCA 49-6-7001
2. TCA 29-20-310 (e)
3. TCA 49-5-413

Cross References

Student Discrimination/Harassment/Hazing and
Bullying/Intimidation 6.304
Child Abuse and Neglect 6.409

Hamilton County Board of Education

Monitoring: Review: Annually, in 3rd Quarter	Descriptor Term: Lottery Scholarships	Descriptor Code: 4.605	Issued Date: 12/16/04
		Rescinded:	Revised: 03/12/26

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Each school counselor shall provide incoming freshman with information on college core courses required for lottery scholarships as well as necessary criteria (grade point average, ACT and SAT score, etc.) that must be met in order to receive a scholarship.

Seniors may apply for the Tennessee HOPE Scholarship by completing the Free Application for Federal Student Aid (FAFSA). **The priority date for Tennessee state aid is April 1st.** The FAFSA is available ~~at the counseling office or~~ online at www.fafsa.ed.gov. ~~The priority date for FAFSA completion is May 1.~~

Legal References

Cross References

1. TCA 49-4--904-907

Hamilton County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Visitors to the Schools	Descriptor Code: 1.501	Issued Date: 12/16/04
		Rescinded:	Revised: 08/15/24

1 Except on occasions, such as school programs, athletic events, open house and similar public events,
2 all visitors will report directly to the school office when entering the school and will sign in via the
3 visitor management system whenever available. Authorization to visit elsewhere in the building or on
4 the school campus will be determined by the principal/designee. Guest passes shall be issued for all
5 persons other than students and employees of the school. ¹

6
7 In order to maintain the conditions and atmosphere suitable for learning, no other person shall enter
8 onto the grounds or into the school buildings during the hours of student instruction except students
9 assigned to that school, the staff of the school or district, parents/guardians of students, and other
10 persons with lawful and valid business on the school premises. The principal/designee, in consultation
11 with their supervisor, has the authority to exclude from the school premises any persons disrupting the
12 educational programs in the classroom or in the school, disturbing the teachers or students on the
13 premises, or on the premises for the purpose of committing an illegal act.²

14
15 The Principal/designee or other appropriate administrators shall engage law enforcement officials
16 when he/she believes the situation warrants such measures. Any administrator who engages law
17 enforcement officials for good cause and in the scope of his/her authority shall be provided a defense
18 and indemnification in the event a complaint is made against the administrator for such action.

19
20 Persons who come onto school property shall be under the jurisdiction of the site
21 administrator/designee. Individuals who come onto school property or who contact employees on
22 school or district business are expected to behave accordingly. The Director of Schools shall develop a
23 Visitor Code of Conduct to be reviewed by the board attorney and then approved by the Board.³
24 Specifically, actions that are prohibited by the Visitor Code of Conduct include, but are not limited to:

- 25 1. Excessive Cursing and use of obscenities;
26 2. Disrupting or threatening to disrupt school or office operations;
27 3. Acting in an unsafe manner that could threaten the health or safety of others;
28 4. Verbal or written statements or gestures indicating intent to harm an individual or property;
29 And
30 5. Physical attacks intended to harm an individual or substantially damage property

31 The Visitor Code of Conduct will be posted on the HCDE's website as well as the website for each
32 HCDE school. Copies of the Visitor's Code of Conduct shall be provided to all school employees.
33 Each school's entrance shall have a copy of the Visitor Code of Conduct posted prominently along with

1 the phone number of someone in the school’s administration who can answer questions about the
2 Visitor Code of Conduct.³

3
4 Parents/guardians shall be provided with a printed copy of the Visitor Code of Conduct on an annual
5 basis, along with the phone number of a school administrator who can answer questions about the
6 Code of Conduct. Parent’s guardians shall sign a statement annually acknowledging that they have
7 read and understood the Visitor’s Code of Conduct.³

8
9 **VISTOR CONDUCT AT SPORTING EVENTS**

10
11 If any spectator, whether student or adult, at any Hamilton County Department of Education sport
12 event behaves in a manner that results in TMSAA/TSSAA imposing a fine on the school for unruly
13 behavior, then any such person will be barred, for a minimum of two weeks, from attending any
14 extracurricular activities of the Hamilton County Department of Education and will be required to
15 reimburse the school the amount of the fine. Failure to reimburse the school will result in a continued
16 suspension from any and all extracurricular activities for the remainder of the school year or until such
17 fine as has been reimbursed.

18
19 **PARENTS/LEGAL GUARDIANS WHO ARE SEXUAL OFFENDERS OR SEXUAL**
20 **PREDATORS**

21
22 In the event an identified parent or legal guardian of a student is listed on the sexual offender registry,
23 he/she can still be granted *limited* access to the building, while being escorted by school district
24 personnel. The building administrator will decide when and where the person can go and who will
25 supervise his/her visit.

26
27 Parents/guardians listed on the sexual offender registry may only be present on school property when
28 children are present in accordance with Tennessee law and with the express permission of the School
29 District. By state law, parents/guardians on the registry are required to notify school officials of **their**
30 **status in writing upon enrollment of their child.**⁴ After notification, the school administrator may
31 allow this person on campus for official business.

- 32 • Tennessee Code §40-39-211(d)(2) allows for a parent or guardian to attend a conference for the
33 student at the school upon written permission or a request from the school’s principal and allows
34 parents/guardians to pick up or drop off a child at the school.
- 35 • Failure to follow these procedures may result in parents or guardians being banned from district
36 buildings.
- 37 • The parent or guardians will not be permitted to mingle with students or walk through the school
38 unescorted.
- 39 • Parents/guardians who require a teacher conference shall be encouraged to do so when other
40 children are not in class and separated from the student population.

- 1
 - 2
 - 3
- If the parent/guardian indicates that there is a mistake regarding their inclusion on the registry, they will be encouraged to contact the state listing their name to rectify the matter. Staff members may choose to give the parent/guardian a printout of the alert, if desired.

Legal References

1. TCA 49-2-303(b)(4)
2. TCA 49-6-2008; TCA 39-14-406
3. Pub. Ch. 810 (2024)
4. TCA 40-39-211(d)

Cross References

Security – Board Policy 3.205

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Shannon Moody, Chief Strategy Officer

Date: March 12, 2026

Subject: 2027 – 2028 Calendar, First Read

Board Agenda Category:

- Consent Agenda
- Action Item
- Reports and Information

The attached draft copy of the 2027-2028 Hamilton County Schools Calendar is attached for your initial review.

The Office of the Chief Strategy Officer presents these adjustments for the first review, will send this proposed draft out to families and staff for review and feedback, and will share that feedback with the board before submitting a final version to the board for approval in April 2026.

Opportunity 2030 Commitment Connection

- Every Student Learns
- Every Student Belongs
- Every School Equipped
- Every Employee Valued
- Every Community Served



SCHOOL CALENDAR

2027-2028

Green days = students in school

August					September					October					November				
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
2	3	4	5	6			1	2	3					1	1	2	3	4	5
9	10	★11	12	13	6	7	8	9	10	4	5	6	7	8	8	9	10	11	12
16	17	18	19	20	13	14	15	16	17	11	12	13	14	15	15	16	17	18	19
23	24	25	26	27	20	21	22	23	24	18	19	20	21	22	22	23	24	25	26
30	31				27	28	29	30		25	26	27	28	29	29	30			
15					21					16					19				
December					January					February					March				
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
		1	2	3	3	4	5	6	7		1	2	3	4			1	2	3
6	7	8	9	10	10	11	12	13	14	7	8	9	10	11	6	7	8	9	10
13	14	15	16	17	17	18	19	20	21	14	15	16	17	18	13	14	15	16	17
20	21	22	23	24	24	25	26	27	28	21	22	23	24	25	20	21	22	23	24
27	28	29	30	31	31					28	29				27	28	29	30	31
13					20					20					18				
April					May					SCHOOL-BASED INSERVICE: AUG 5,9-10 SYSTEM-WIDE INSERVICE: AUG 6 LABOR DAY: SEPTEMBER 6 FALL BREAK: OCTOBER 11-15 THANKSGIVING BREAK: NOVEMBER 24-26 WINTER BREAK: DECEMBER 20-DECEMBER 31 SCHOOL-BASED PD: JANUARY 3 SYSTEM-WIDE PD: JANUARY 4 MLK DAY: JANUARY 17 PRESIDENT'S DAY: FEBRUARY 21 SPRING BREAK: MARCH 13-17 SPRING HOLIDAY: APRIL 14 SCHOOL-BASED INSERVICE: MAY 26 ★ STUDENT FIRST DAY/LAST DAY <small>*The 6th Administrative In-Service day is an additional half-day added within a six-week window each semester for Conferences.</small>									
M	T	W	Th	F	M	T	W	Th	F										
3	4	5	6	7	1	2	3	4	5										
10	11	12	13	14	8	9	10	11	12										
17	18	19	20	21	15	16	17	18	19										
24	25	26	27	28	22	23	24	★25	26										
					29	30	31												
19					19														

# Full Student School Day	173
End of Quarter	
Student half-day; bus early release	
# Professional Development Day	7
# Administrative In-Service *	6
# Paid Holiday	5
# Winter Break (Paid)	10
# Unpaid Holiday	
TOTAL:	201

1st TERM			
QTR 1: Aug 11-Oct 8	Midterm: Sept 9	Report Cards: Oct 22	42
QTR 2: Oct 18-Dec 17	Midterm: Nov 15	Report Cards: Jan 14	42
2nd TERM			
QTR 3: Jan 3-Mar 10	Midterm: Feb 4	Report Cards: Mar 24	48
QTR 4: Mar 20-May 25	Midterm: Apr 20	Report Cards: May 25	48

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Mary Ellen Heuton, Chief Financial Officer
Lindsay Cepero, Director of Procurement

Date: March 12, 2026

Subject: January 2026 Legal Services Summary

Board Agenda Category:

- Consent Agenda
 - Action Item
 - Reports and Information
-

The following reflects the legal fees paid for services received during the month of January 2026.

Bennett & DeCamp, PLLC	
Retainer	\$20,000.00
TOTAL	\$20,000.00

Opportunity 2030 Commitment Connection

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- Every Employee Valued
- Every Community Served