

Hamilton County Department of Education  
Hamilton County Board of Education Board Meeting - Quarterly Session  
September 21, 2023 6:00 PM  
3074 Hickory Valley Road  
Chattanooga, TN 37421

I. Roll Call

II. Election of Officers

III. \*\*Approval of the Agenda

IV. Executive Session - No

V. Pledge to the Flag and Meditation - Jennifer Whalen, Assistant Principal and Brandon Middlebrooks, SEAD Coach of Battle Academy

VI. Board Member Disclaimer Statement - I declare that I have a [spouse, parent, grandparent, child, sibling, aunt, uncle, nephew, niece, relation-in-law or member of my household] who works for the school system and that the Board's vote on [budget, policies, etc.] may have an effect on my relative's employment. Even so, I hereby certify that I will cast my vote in the best interest of the school system.

VII. \*\*Approval of the Consent Agenda

A. Approval of the Minutes of the August 17, 2023, Regular Session

B. Executive Committee Report

C. Deputy Superintendent - Dr. Sonia Stewart

1. Field Trips

a. Dr. Chip Dale Community Superintendent Harrison Bay

b. Elaine Harper Community Superintendent North River

c. Dr. Shane Harwood - Community Superintendent Rock Point

d. Blake Freeman - Executive Director of Learning - Missionary Ridge Area Director

D. Chief Financial Officer - Mary Ellen Heuton, CPA

1. Bids/Contracts

2. Financial Reports

3. Budget Amendments

a. Federal Grants, State Grants, and Self-Funded Programs

E. Chief of Opportunity and Access - Dr. Neelie Parker

1. Exceptional Education - MOU with Blue Cross Blue Shield for Project SEARCH - Dr. Sarah Evans, Executive Director Exceptional Education

VIII. Board Matters

A. Chief Strategy Officer - Shannon Moody

1. Board Policies - First Reading

a. Board Policy 1.400 - School Board Meetings

b. Board Policy 1.401 - Appeal Hearings before the Board

c. Board Policy 1.403 - Agendas

d. Board Policy 1.404 - Appearances before the Board

e. Board Policy 1.804 - Drug-Free Workplace

f. Board Policy 5.205 - Retirement

g. Board Policy 5.302 - Sick Leave

h. Board Policy 5.310 - Vacations and Holidays

i. Board Policy 5.501 - Employee Grievances

j. Board Policy 5.6001 - Workplace Violence

k. Board Policy - 5.802 - Qualifications and Duties of the Director of Schools

l. Board Policy 5.803 - Evaluation of the Director of Schools

m. Board Policy 5.901 - Rescinded Board Policy - Scope of Professional Collaborative Conferencing

n. Board Policy 5.902 - Rescinded Board Policy - Board of Collaborative Conferencing

o. Board Policy 5.903 - Rescinded Board Policy - Director's Role in Collaborative Conferences

p. Board Policy 5.904 - Rescinded Board Policy - Collaborative Conference Progress Reporting

q. Board Policy 6.601 - Student Records Annual Notification of Rights

r. Board Policy 6.602 - Student Records Inspection & Correction Procedure

B. Superintendent Evaluation - Chairwoman Robinson

IX. Information Only

A. Legal Services Report

X. Events/Announcements

XI. Adjourn

Hamilton County Department of Education – Draft Minutes – Not Yet Approved by the Board  
Hamilton County Board of Education  
Board Meeting - Regular Session  
August 17, 2023 6:00 PM  
3074 Hickory Valley Road  
Chattanooga, TN 37421

I. Roll Call

II. \*\*Approval of the Agenda

III. Executive Session - No

IV. Pledge to the Flag and Meditation - Ashley Ariail, Assistant Principal of Bess T. Shepherd Elementary

V. Exemplars of Excellence

A. Recognition of TN SkillsUSE Competition State Gold Medal Recipients - Dr. Tony Donen, Executive Principal, Workforce Development and College Schools Network

B. Recognition of 2023 State Champions - Tim James, District Athletic Director

VI. Board Member Disclaimer Statement - I declare that I have a [spouse, parent, grandparent, child, sibling, aunt, uncle, nephew, niece, relation-in-law or member of my household] who works for the school system and that the Board's vote on [budget, policies, etc.] may have an effect on my relative's employment. Even so, I hereby certify that I will cast my vote in the best interest of the school system.

VII. \*\*Approval of the Consent Agenda

A. Approval of the Minutes of the July 20, 2023, Regular Session

B. Executive Committee Report

C. Deputy Superintendent - Dr. Sonia Stewart

1. Field Trips

a. Dr. Chip Dale Community Superintendent Harrison Bay

b. Dr. Shane Harwood Community Superintendent Rock Point

D. Chief Financial Officer - Mary Ellen Heuton, CPA

1. Bids/Contracts

2. Financial Reports

3. Budget Amendments

a. Federal Grants, State Grants, and Self-Funded Programs

b. General Operating Amendments

E. Chief Strategy Officer - Shannon Moody

1. Board Policies - First and Final Reading - As amended

a. Board Policy 1.400 - School Board Meetings

b. Board Policy 4.2061 - Enrollment in Advanced Courses

c. Board Policy 4.300 - Extracurricular Activities

d. Board Policy 4.403 - Reconsideration of Instructional Materials and Textbooks

e. Board Policy 6.309 - Zero Tolerance Offenses

f. Board Policy 6.310 - Alternative Education Program

g. Board Policy 6.404 - Student Surveys, Analysis, and Evaluations

2. Board Policies - Second and Final Reading

a. Board Policy 5.1041 - American with Disabilities (ADA)

b. Board Policy 5.106 - Application and Employment

c. Board Policy 5.1061 - Criminal Records Check

d. Board Policy 5.109 - Evaluation

- e. Board Policy 5.200 - Suspension/Dismissal of Non-tenured Teachers
- f. Board Policy 5.201 - Suspension/Dismissal of Tenured Teachers
- g. Board Policy 5.202 - Suspension/Dismissal of Classified Employees
- h. Board Policy 5.204 - Resignation
- i. Board Policy 5.301 - Religious, Emergency, and Legal Leave
- j. Board Policy 5.303 - Personal and Professional Leave
- k. Board Policy 5.305 - Family and Medical Leave
- l. Board Policy 5.502 - Harassment/Sexual Harassment and Discrimination
- m. Board Policy 5.701 - Substitute Teachers

VIII. Administrative Business Matters

A. Chief Talent Officer - Dr. Zac Brown

- 1. \*\*Request for New and Updated Job Class Descriptions
- 2. \*\*MOU between the Hamilton County Schools and the Hamilton County Education Association

B. Chief of Opportunity and Access - Dr. Neelie Parker

- 1. \*\*Charter Agreement Term Amendments - Kelly Coffelt

C. Chief Strategy Officer - Shannon Moody

- 1. \*\*Expansion of Community Forward Schools in Partnership with Northside Neighborhood House

IX. Board Matters

A. \*\*Rename Sale Creek Football Field to Ron Cox Field - Mrs. Thurman

X. Information Only

A. Legal Services Report

XI. Events/Announcements

A. Monday, September 4, 2023

Labor Day - No School - CO Closed

B. Wednesday, September 20, 2023

Half Day for Students - Buses Will Run

Half Day for Teacher Planning

C. Thursday, September 21, 2023

Board Work Session 4:30 p.m.

Board Meeting - Quarterly Session 6:00

p.m.

XII. Adjourn

Hamilton County Department of Education  
Hamilton County Board of Education  
Board Meeting - Regular Session  
August 17, 2023 6:00 PM  
3074 Hickory Valley Road  
Chattanooga, TN 37421

## **I. Roll Call**

Attendance Taken at 6:00 PM.

Mrs. Jill Black: Present  
Mr. Ben Connor: Present  
Mr. Larry Grohn: Present  
Mrs. Karitsa Jones: Present  
Mr. Gary Kuehn: Present  
Mr. Marco Perez: Present  
Mrs. Faye Robinson: Present  
Mrs. Tiffanie Robinson: Present  
Mr. Joe Smith: Present  
Mrs. Rhonda Thurman: Present  
Dr. Joe Wingate: Present

Also in attendance: Dr. Justin Robertson, Superintendent

## **II. \*\*Approval of the Agenda**

**Passed:** Approval of the Agenda with the following amendments: Under Item VII. E. 1. Board Policies - First and Final Reading - Changes will be made as indicated below: 1.400: Add fN4 at the end of the heading: Electronic Participation in Meetings In the reference section at the bottom, add 4. T.C.A. 49-2-203(c). 4.2061: In FN1, delete "Public Acts of 2021, Chapter No. 170" and replace it with T.C.A. 49-6-1012 6.310: On page 1, line 30, I propose changing first sentence to say, "The Director of Schools, or his/her designee, is not required to assign a student in grades 7-12 to the alternative education program if the student committed..." InFN4, the second statute reference should be amended to TCA 49-6-3401(g)(3) FN12 should be changed to T.C.A. 49-6-3402(c)(1)(C)(i) 6.404: Page 1, line 19: I suggest changing the sentence to say: The Director of Schools or his/her designee shall develop procedures for obtaining parental/guardian consent as described above and to implement the other provisions of this policy.5 FN5 is FN1 all over again, so I suggest just deleting FN5 and renumbering the other footnotes as necessary and changing any reference to FN5 in the body of the policy to a reference to FN1. Delete FN3 and FN4 (No Child Left Behind) as they are no longer valid (and renumbering the remaining footnotes). Keep all of the content on the second page. All policies were updated to have consistent wording of his/her or he/she. Change Item IX. to Board Matters and renumber remaining items. Under Board Matters - add A. Rename Sale Creek Football Field at Davidson Stadium after Mr. Ron Cox and call it the "Ron Cox Field" passed with a motion by Mr. Marco Perez and a second by Mr. Larry Grohn.

Mrs. Jill Black: Yes

Mr. Ben Connor: Yes  
Mr. Larry Grohn: Yes  
Mrs. Karitsa Jones: Yes  
Mr. Gary Kuehn: Yes  
Mr. Marco Perez: Yes  
Mrs. Faye Robinson: Yes  
Mrs. Tiffanie Robinson: Yes  
Mr. Joe Smith: Yes  
Mrs. Rhonda Thurman: Yes  
Dr. Joe Wingate: Yes  
Yes: 11, No: 0

### III. Executive Session - No

### IV. Pledge to the Flag and Meditation - Ashley Ariail, Assistant Principal of Bess T. Shepherd Elementary

### V. Exemplars of Excellence

A. Recognition of TN SkillsUSE Competition State Gold Medal Recipients - Dr. Tony Donen, Executive Principal, Workforce Development and College Schools Network

B. Recognition of 2023 State Champions - Tim James, District Athletic Director

### VI. Board Member Disclaimer Statement - I declare that I have a [spouse, parent, grandparent, child, sibling, aunt, uncle, nephew, niece, relation-in-law or member of my household] who works for the school system and that the Board's vote on [budget, policies, etc.] may have an effect on my relative's employment. Even so, I hereby certify that I will cast my vote in the best interest of the school system.

Disclaimers were made by Mr. Thurman, Mr. Kuehn, Mrs. Jones, Mr. Perez, Mrs. Robinson, Mrs. Black, and Dr. Wingate

### VII. \*\*Approval of the Consent Agenda

**Passed:** Approval of the Consent Agenda with the following items being pulled: Mr. Kuehn pulled C.1.B - Rock Point Field Trips (or wanted to add to the field trip to Paris, France for CSAS) that graduates which are now no longer students would not be a part of this field trip; Mrs. Thurman pulled VII.D.1.E. Board Policy 4.403 - Reconsideration of Instructional Materials and Textbooks Passed with a motion by Mr. Marco Perez and a second by Mr. Ben Connor.

Mrs. Jill Black: Yes  
Mr. Ben Connor: Yes  
Mr. Larry Grohn: Yes  
Mrs. Karitsa Jones: Yes  
Mr. Gary Kuehn: Yes  
Mr. Marco Perez: Yes  
Mrs. Faye Robinson: Yes  
Mrs. Tiffanie Robinson: Yes

Mr. Joe Smith: Yes  
Mrs. Rhonda Thurman: Yes  
Dr. Joe Wingate: Yes  
Yes: 11, No: 0

A. Approval of the Minutes of the July 20, 2023, Regular Session

B. Executive Committee Report

C. Deputy Superintendent - Dr. Sonia Stewart

1. Field Trips

a. Dr. Chip Dale Community Superintendent Harrison Bay

**#1\*. Chattanooga School for the Liberal Arts** – Fifty students in the Band will travel to Dayton, TN to Fort Bluff Camp for an Instrumental Retreat, students will depart after school on August 24 and return August 25, 2023.

**#2\*. Chattanooga School for the Liberal Arts** – Ninety students in the Fifth Grade will travel to the Burton 4H Center in Tybee Island, GA for a Science trip. They will depart September 17, 2023, and return on September 20, 2023.

\*These items were previously approved by Dr. Justin Robertson, Superintendent and Tiffanie Robinson, Board Chairman.

b. Dr. Shane Harwood Community Superintendent Rock Point

**#1. CSAS Upper** - Eleven students on the Volleyball Team will travel to Manchester, Tennessee September 15-16, 2023 to visit Coffee County High School and build volleyball skills.

**#2. CSAS Upper** - Thirty students in the High School Choir will travel to Paris France June 7-16, 2024 to attend the Mid America Concert Residency event. Students will be given the opportunity to travel abroad and learn choral music in a different setting while also giving 3 concert performances.

**Passed:** Approval to add back to the agenda and approve Item VII.C.1.b. Rock Point Field Trips - CSAS trip to France in June 2024 subject to the understanding that those attending the field trip would still be a part of the school and not a graduate passed with a motion by Mr. Gary Kuehn and a second by Mr. Larry Grohn.

Mr. Larry Grohn: No  
Mrs. Faye Robinson: No  
Mr. Joe Smith: No  
Mrs. Rhonda Thurman: No  
Mrs. Jill Black: Yes  
Mr. Ben Connor: Yes  
Mrs. Karitsa Jones: Yes  
Mr. Gary Kuehn: Yes  
Mr. Marco Perez: Yes

Mrs. Tiffanie Robinson: Yes

Dr. Joe Wingate: Yes

Yes: 7, No: 4

Mr. Larry Grohn: No, Mrs. Faye Robinson: No, Mr. Joe Smith: No, Mrs. Rhonda Thurman: No

**#3\*. CSAS Upper** – Twenty-four students on the High School Girls Soccer Team will travel to Gatlinburg, Tennessee August 18-19, 2023 to attend the Rocky Top Sports Complex Smoky Mtn. Cup.

\*These items were previously approved by Dr. Justin Robertson, Superintendent and Tiffanie Robinson, Board Chairman.

#### D. Chief Financial Officer - Mary Ellen Heuton, CPA

##### 1. Bids/Contracts

A. Request Approval of RFP 23-45, Ice Cream for School Nutrition Program.

B. Request Approval of 3-year Renewal of Instructure (Canvas) contract.

C. Request Approval of Amendment to Packback, Inc. Contract

D. Request Approval of Contract with Signal Centers Inc.

##### 2. Financial Reports

Due to year-end closing, the financial statements for the month of June are not available. The Hamilton County Financial Report will be submitted to the Board upon completion.

##### 3. Budget Amendments

###### a. Federal Grants, State Grants, and Self-Funded Programs

The following budget amendments for Federal Grants, State Grants and Self-Funded Programs for FY2024 are recommended for your approval.

The Federal Programs budget is amended by items 1 - 9. Items 1 - 4 and 7 - 9 consist of current year awards. Items 5 and 6 consist of carryover funds.

The State Programs budget is amended by items 10 - 12, all of which are carryover funds.

The Self-Funded Programs budget is amended by items 13 - 17. Items 13, 15 and 16 consist of current year contributions. Items 14 and 17 consist of both current year and carryover contributions.

1. Title I, Part A: Improving Basic Programs, with transfers between lines
2. Title II, Part A: Teacher and Principal Training and Recruiting Grant, with transfers between lines
3. Title III: Language Instruction for English Learners and Immigrant Students, with a net increase of \$76,012
- Title IV, Part A: Student Support and Academic Enrichment Grant, with transfers between lines

4. BJA's STOP School Violence Program, with a net decrease of \$13,934
5. USDOE School Based Mental Health Services Project, with a net decrease of \$3,987 and transfers between lines
6. TN All Corps, with a net decrease of \$168,000 and transfers between lines
7. Carl Perkins Vocational Grant, with a net increase of \$29,060 and transfers between lines
8. IDEA Part B Grant, with transfers between lines
9. Supporting Postsecondary Access in Rural Communities (SPARC) with a net decrease of \$30,005 and transfers between lines
10. Innovative School Models, with a net increase of \$17,265,183 and transfers between lines
11. Safe Schools, with a net increase of \$22,126 and transfers between lines
12. Nursing Services, with a net increase of \$105,000
13. Community Donations - Schools, with a net increase of \$210,000
14. Future Ready Institutes - US Xpress, totaling \$7,438
15. Public Education Foundation, totaling \$24,150
16. CO Flower Fund, totaling \$10,000

b. General Operating Amendments

Board approval is requested to amend the FY24 General Purpose Operating Budget as follows:

- Appropriate \$4,300,000 of unassigned fund balance for the balance of the Math Adoption. The initial \$5,000,000 appropriation of funds covered the initial installment of the purchases which will be paid in FY24. Payments of additional installments will occur in future years however it is necessary to appropriate funds for the entire balance to cover the Purchase Orders. Both the encumbrance and the appropriated funds will roll over to the future years.

Recommendation: It is recommended that the Board approve the amendment to the FY24 General Purpose Operating Budget to appropriate unassigned fund balance.

E. Chief Strategy Officer - Shannon Moody

1. Board Policies - First and Final Reading - As amended

- a. Board Policy 1.400 - School Board Meetings
- b. Board Policy 4.2061 - Enrollment in Advanced Course
- c. Board Policy 4.300 - Extracurricular Activities

d. Board Policy 4.403 - Reconsideration of Instructional Materials and Textbooks

**Passed:** Add back to the agenda and approve item VII. E.1.d. Board Policy 4.403 with the language in the first paragraph: expressed in the Library Bill of Rights of the American 3 Library Association begin stricken from the policy passed with a motion by Mrs. Rhonda Thurman and a second by Mr. Gary Kuehn.

Mrs. Jill Black: Yes  
Mr. Ben Connor: Yes  
Mr. Larry Grohn: Yes  
Mrs. Karitsa Jones: Yes  
Mr. Gary Kuehn: Yes  
Mr. Marco Perez: Yes  
Mrs. Faye Robinson: Yes  
Mrs. Tiffanie Robinson: Yes  
Mr. Joe Smith: Yes  
Mrs. Rhonda Thurman: Yes  
Dr. Joe Wingate: Yes  
Yes: 11, No: 0

e. Board Policy 6.309 - Zero Tolerance Offenses

f. Board Policy 6.310 - Alternative Education Program

g. Board Policy 6.404 - Student Surveys, Analysis, and Evaluations

2. Board Policies - Second and Final Reading

a. Board Policy 5.1041 - American with Disabilities (ADA)

b. Board Policy 5.106 - Application and Employment

c. Board Policy 5.1061 - Criminal Records Check

d. Board Policy 5.109 – Evaluation

e. Board Policy 5.200 - Suspension/Dismissal of Non-tenured Teachers

f. Board Policy 5.201 - Suspension/Dismissal of Tenured Teachers

g. Board Policy 5.202 - Suspension/Dismissal of Classified Employees

h. Board Policy 5.204 - Resignation

i. Board Policy 5.301 - Religious, Emergency, and Legal Leave

j. Board Policy 5.303 - Personal and Professional Leave

k. Board Policy 5.305 - Family and Medical Leave

l. Board Policy 5.502 - Harassment/Sexual Harassment and Discrimination

m. Board Policy 5.701 - Substitute Teachers

**VIII. Administrative Business Matters**

A. Chief Talent Officer - Dr. Zac Brown

1. \*\*Request for New and Updated Job Class Descriptions

**Passed:** Approval of the request for New and Updated Job Class Descriptions (Coordinator of Ninth Grade Success and Nurse Practitioner) passed with a motion by Mr. Marco Perez and a second by Mr. Ben Connor.

Mrs. Rhonda Thurman: No  
Mrs. Jill Black: Yes  
Mr. Ben Connor: Yes  
Mr. Larry Grohn: Yes  
Mrs. Karitsa Jones: Yes  
Mr. Gary Kuehn: Yes  
Mr. Marco Perez: Yes  
Mrs. Faye Robinson: Yes  
Mrs. Tiffanie Robinson: Yes  
Mr. Joe Smith: Yes  
Dr. Joe Wingate: Yes

Yes: 10, No: 1

Mrs. Rhonda Thurman: No

2. **\*\*MOU between the Hamilton County Schools and the Hamilton County Education Association**

**Passed:** Approval of the MOU between the Hamilton County Board of Education and the Hamilton County Education Association (HCEA) passed with a motion by Mr. Marco Perez and a second by Mr. Gary Kuehn.

Mrs. Jill Black: Yes  
Mr. Ben Connor: Yes  
Mr. Larry Grohn: Yes  
Mrs. Karitsa Jones: Yes  
Mr. Gary Kuehn: Yes  
Mr. Marco Perez: Yes  
Mrs. Faye Robinson: Yes  
Mrs. Tiffanie Robinson: Yes  
Mr. Joe Smith: Yes  
Mrs. Rhonda Thurman: Yes  
Dr. Joe Wingate: Yes

Yes: 11, No: 0

B. Chief of Opportunity and Access - Dr. Neelie Parker

1. **\*\*Charter Agreement Term Amendments - Kelly Coffelt**

**Passed:** Approval of Charter Agreements and term Amendments for Chattanooga Preparatory School, Chatt Academy Community Schools, Inc., and the Montessori Elementary at Highland Park passed with a motion by Mr. Larry Grohn and a second by Mrs. Rhonda Thurman.

Mrs. Jill Black: Yes  
Mr. Ben Connor: Yes  
Mr. Larry Grohn: Yes

Mrs. Karitsa Jones: Yes  
Mr. Gary Kuehn: Yes  
Mr. Marco Perez: Yes  
Mrs. Faye Robinson: Yes  
Mrs. Tiffanie Robinson: Yes  
Mr. Joe Smith: Yes  
Mrs. Rhonda Thurman: Yes  
Dr. Joe Wingate: Yes  
Yes: 11, No: 0

C. Chief Strategy Officer - Shannon Moody

1. \*\*Expansion of Community Forward Schools in Partnership with Northside  
Neighborhood House

**Passed:** Approval of the Expansion of the Community Forward Schools in Partnership with Northside Neighborhood House passed with a motion by Mr. Ben Connor and a second by Mrs. Jill Black.

Mrs. Jill Black: Yes  
Mr. Ben Connor: Yes  
Mr. Larry Grohn: Yes  
Mrs. Karitsa Jones: Yes  
Mr. Gary Kuehn: Yes  
Mr. Marco Perez: Yes  
Mrs. Faye Robinson: Yes  
Mrs. Tiffanie Robinson: Yes  
Mr. Joe Smith: Yes  
Mrs. Rhonda Thurman: Yes  
Dr. Joe Wingate: Yes  
Yes: 11, No: 0

**IX. Board Matters**

A. \*\*Rename Sale Creek Football Field to Ron Cox Field - Mrs. Thurman

**Passed:** Approval to rename the Sale Creek High School football field to the "Ron Cox Field" passed with a motion by Mrs. Rhonda Thurman and a second by Mr. Joe Smith.

Mrs. Jill Black: Yes  
Mr. Ben Connor: Yes  
Mr. Larry Grohn: Yes  
Mrs. Karitsa Jones: Yes  
Mr. Gary Kuehn: Yes  
Mr. Marco Perez: Yes  
Mrs. Faye Robinson: Yes

Mrs. Tiffanie Robinson: Yes  
 Mr. Joe Smith: Yes  
 Mrs. Rhonda Thurman: Yes  
 Dr. Joe Wingate: Yes  
 Yes: 11, No: 0

**X. Information Only**

A. Legal Services Report

**XI. Events/Announcements**

A. Monday, September 4, 2023		B. Wednesday, September 20, 2023	
Labor Day - No School - CO Closed		Half Day for Students - Buses Will Run	
		Half Day for Teacher Planning	
C. Thursday, September 21, 2023			
Board Work Session 4:30 p.m.			
Board Meeting - Quarterly Session 6:00 p.m.			

**XII. Adjourn** – The meeting was adjourned at 6:47 p.m.

\_\_\_\_\_  
 Chairperson

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Superintendent

\_\_\_\_\_  
 Date

**Hamilton County Department of Education  
3074 Hickory Valley Road  
Chattanooga, Tennessee 37421**

**MEMORANDUM**

**To:** Hamilton County Board of Education  
Dr. Justin Robertson, Superintendent

**From:** Mary Ellen Heuton, Chief Financial Officer  
Dr. Marsha Drake, Chief of Equity  
Blake Freeman, Chief Academic Officer  
Dr. Robert Sharpe, Chief of Operations

**Date:** September 21, 2023

**Subject:** Executive Committee Grant Approvals

Grant requests in excess of \$100,000 that do not obligate the Board to provide funds, can be approved by the Executive Committee.

The following grant requests were approved by the Executive Committee in August 2023.

- American Rescue Plan Act Child Care Stabilization Funds
- iCivics Middle School US History District or Regional Fellowship
- Public School Security Grant

Enclosures: Executive Committee Approvals

**Hamilton County Department of Education  
3074 Hickory Valley Road  
Chattanooga, Tennessee 37421**

**MEMORANDUM**

TO: Hamilton County Board of Education

FROM: Sherrie Ford

DATE: August 17, 2023

RE: Executive Committee Report

The Executive Committee of the Board may act on behalf of the full Board during the time between Board meetings. The Executive Committee items submitted to me for the agenda packet for the period of August 17, 2023 through September 21, 2023 are included. These items include previously approved field trips indicated by an asterisk and various early/emergency approvals presented for ratification.

Grant requests in excess of \$100,000 that do not obligate the Board to provide funds, can be approved by the Executive Committee.

The following grant requests were approved by the Executive Committee in August 2023.

- American Rescue Plan Act Child Care Stabilization Funds
- iCivics Middle School US History District or Regional Fellowship
- Public School Security Grant

**Hamilton County Department of Education  
3074 Hickory Valley Road  
Chattanooga, Tennessee 37421**

MEMORANDUM

**To:** Dr. Justin Robertson, Superintendent  
Tiffanie Robinson, HCS Board Chairwoman

**From:** Marsha Drake, Chief of Equity Officer  
Cathy Loftis, School Age Child Care Manager

**Date:** August 21, 2023

**Subject:** American Rescue Plan Act (ARPA) Child Care Stabilization Funds

American Rescue Plan Act Child Care Stabilization Funds provided resources to states to distribute grants to childcare providers to ensure that childcare is available to support families and businesses as the economy recovers. Through these funds, TDOE has awarded over \$540 million in staff retention and operations support grants to childcare agencies across the state.

TDOE is offering a third/final opportunity to apply for stabilization grants. The purpose of the funds is to provide childcare agencies relief for operational expenditures. If awarded, HCS may receive up to \$6,460,000 in grants funds. Funds will be allocated to serve 34 School Age Child Care sites.


Grant requests in excess of \$100,000, that do not obligate the Board to provide funds, can be approved by the Executive Committee. All Executive Committee approved grant requests will be placed on the following month's Board agenda.

DocuSigned by:  
  
 \_\_\_\_\_  
 Grant Budget Manager

08/21/2023  
 \_\_\_\_\_  
 Date

DocuSigned by:  
  
 \_\_\_\_\_  
 Budget Unit Manager

08/21/2023  
 \_\_\_\_\_  
 Date


DocuSigned by:  
  
 \_\_\_\_\_  
 Chief Financial Officer

08/22/2023  
 \_\_\_\_\_  
 Date

**Executive Committee Approval**

DocuSigned by:  
  
 \_\_\_\_\_  
 Superintendent

08/22/2023  
 \_\_\_\_\_  
 Date

DocuSigned by:  
  
 \_\_\_\_\_  
 Board Chairman

08/28/2023  
 \_\_\_\_\_  
 Date

**Hamilton County Department of Education  
3074 Hickory Valley Road  
Chattanooga, Tennessee 37421**

MEMORANDUM

**To:** Dr. Justin Robertson, Superintendent  
Tiffanie Robinson, HCS Board Chairwoman

**From:** Blake Freeman, Chief Academic Officer

**Date:** August 21, 2023

**Subject:** iCivics Middle School US History District or Regional Fellowship

The iCivics Middle School US History District or Regional Fellowship will provide \$140,000 over two years to hire an instructional coach to support 8th grade social studies teachers. The program will support Hamilton County Schools in implementing a robust, inquiry-driven, project-embedded middle school US History Curriculum by supporting a two-year phased-in approach to scaling across the whole district with iCivics support.

Grant requests in excess of \$100,000, that do not obligate the Board to provide funds, can be approved by the Executive Committee. All Executive Committee approved grant requests will be placed on the following month's Board agenda.

DocuSigned by:  
Blake Freeman 08/24/2023  
FA02FC9037A2435...  
Budget Unit Manager Date

DocuSigned by:  
Mary Ellen Henton 08/27/2023  
B693C462946246F...  
Chief Financial Officer Date

**Executive Committee Approval**

DocuSigned by:  
Justin Robertson 08/28/2023  
4D76312655B6408...  
Superintendent Date

DocuSigned by:  
[Signature] 08/28/2023  
228E55A7389940D...  
Board Chairman Date

**Hamilton County Department of Education  
3074 Hickory Valley Road  
Chattanooga, Tennessee 37421**

**MEMORANDUM**

**To:** Dr. Justin Robertson, Superintendent  
Tiffanie Robinson, HCS Board Chairwoman

**From:** Dr. Robert Sharpe, Chief Operations Officer

**Date:** August 28, 2023

**Subject:** Public School Security Grant

Following the tragic events at Covenant School, Governor Lee and the General Assembly included a one-time, non-recurring investment of \$40 million in public school security grants for the 2023-24 fiscal year budget. This funding allocation is part of Governor Lee’s School Safety Initiative which puts a priority on ensuring Tennessee students have a safe school environment to learn, grow, and thrive.

This grant program will be used to support LEA efforts in enhancing school safety for their students. Funds may generally be used to support a wide array of school safety efforts that include, but are not limited to, improved physical school security, School Resource Officer or School Security Officer staffing, emergency operations planning, violence prevention programs, conflict resolution, and safety training for staff members. Grant fund allocations are based upon the LEA’s Average Daily Membership (ADM) and there is no local match requirement.

On Friday, August 11th, Hamilton County Schools was awarded \$1,763,005.27 by the State of Tennessee in Public School Security Grant funding. This grant will support school security initiatives aligned with the needs identified in HCS’ school security assessment, including improvements to the physical security of all Hamilton County Schools facilities. All schools in the district will benefit from this one-time funding.

Grant requests in excess of \$100,000, that do not obligate the Board to provide funds, can be approved by the Executive Committee. All Executive Committee approved grant requests will be placed on the following month’s Board agenda.

DocuSigned by:  
  
386CD0D2DC14488...  
Budget Unit Manager

08/28/2023  
Date

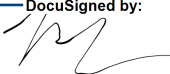
DocuSigned by:  
  
B693C462946245F...  
Chief Financial Officer

08/28/2023  
Date

**Executive Committee Approval**

DocuSigned by:  
  
4D76312655B6468...  
Superintendent

08/29/2023  
Date

DocuSigned by:  
  
228E55A7389846D...  
Board Chairman

08/30/2023  
Date



**Hamilton County Schools**

Harrison Bay Learning Community  
3074 Hickory Valley Rd  
Chattanooga, TN 37421  
423.498.7094

**MEMORANDUM**

**TO:** Hamilton County Board of Education  
Dr. Justin Robertson, Superintendent

**FROM:** Dr. Timothy Dale, Community Superintendent  
Harrison Bay Learning Community

**DATE:** September 21, 2023

**RE:** Overnight Field Trips

This is to request approval for the following overnight field trips:

- 1\*.** **East Hamilton High School** – Ten Students from the Volleyball Team traveled to Knoxville, TN for a competition at the Knoxville Convention Center. They departed August 18, 2023, and returned on August 19, 2023.
- 2\*.** **Ooltewah High School** – Fifteen Students from the Volleyball Team traveled to Knoxville, TN for a competition at the Knoxville Convention Center. They departed August 18, 2023, and returned on August 19, 2023.
- 3\*.** **Chattanooga School for the Liberal Arts** – Thirty-Five Students from 9th-11th grade Student Council traveled to Ft Bluff Camp in Dayton, TN for a retreat to plan yearly school events. They departed August 21, 2023, and returned on August 22, 2023.
- 4\*.** **East Hamilton High School** – Twenty-Five Students from JROTC traveled to Clarkrange, TN for a performance evaluation at Clarkrange High School. They departed August 25, 2023, and returned on August 26, 2023.
- 5\*.** **East Hamilton High School** – Twenty Students from JROTC traveled to Fairview, TN for a performance evaluation at Fairview High School. They departed September 8, 2023, and returned on September 9, 2023.
- 6.** **Chattanooga School for the Liberal Arts** – Thirteen Students from the Robotics team will travel to Jackson, TN to participate in the Robot Rumble at Jackson State Community College. They will depart October 6, 2023, and return on October 7, 2023.

7. **Chattanooga School for the Liberal Arts** – Thirteen Students from the Robotics team will travel to Bluff City, TN to participate in the NE TN VRC Kickoff Tournament. They will depart October 27, 2023, and return on October 28, 2023.
  
8. **Chattanooga School for the Liberal Arts** – Twenty-Three Students from 9th-11th grades will travel to Murfreesboro, TN to the conference center to participate in Model UN. They will depart November 17, 2023, and return on November 19, 2023.
  
9. **Chattanooga School for the Liberal Arts** – Eighteen Students from the Robotics team will travel to Hendersonville, TN to participate in the CouGear Classic VEXIQ Tournament. They will depart December 8, 2023, and return on December 9, 2023.
  
10. **Chattanooga School for the Liberal Arts** – Eighty-Four Students from the 6th grade will travel to Mentone, AL to experience Nature’s Classroom. They will depart May 14, 2024, and return on May 17, 2024.

\*These items were previously approved by Dr. Justin Robertson, Superintendent and Tiffanie Robinson, Board Chairman.



Hamilton County Schools  
3074 Hickory Valley Road  
Chattanooga, Tennessee 37421

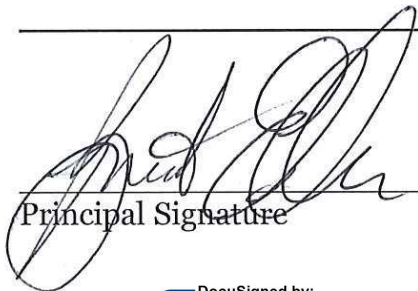
Request for Early Approval

MEMORANDUM

To: Executive Committee of the Board  
School: East Hamilton High School  
Date: 8/14/23 Trip Dates: 8/18-19/23

The attached request requires approval of the Board of Education. The reason this item was not submitted within the timeframe necessary for it to be placed on the agenda for a scheduled Board session is as follows:

Volleyball competition was planned during summer break  
and missed the board due date

  
Principal Signature

  
Date

DocuSigned by:  
  
F208FFDEFA17A4E8  
Deputy Superintendent

08/14/2023  
Date

**APPROVED:**

DocuSigned by:  
  
4D7631265596468...  
Superintendent Signature

08/16/2023  
Date

DS  
  
DocuSigned by:  
  
228E55A7389846D...  
Board Chairman Signature

08/16/2023  
Date



Hamilton County Schools  
3074 Hickory Valley Road  
Chattanooga, Tennessee 37421

Request for Early Approval

MEMORANDUM

To: Executive Committee of the Board  
School: Ooltewah High School  
Date: 8/11/23 Trip Dates: 8/18-8/19/23

The attached request requires approval of the Board of Education. The reason this item was not submitted within the timeframe necessary for it to be placed on the agenda for a scheduled Board session is as follows:

Late scheduling of this event  
Thanks, Elana Peige

[Signature]  
Principal Signature

8/14/23  
Date

DocuSigned by:  
[Signature]  
F208EEDFA17A4E8...  
Deputy Superintendent

08/14/2023  
Date

**APPROVED:**

DocuSigned by:  
Justin Robertson  
4B76312655B6466...  
Superintendent Signature

08/14/2023  
Date

DS  
57  
DocuSigned by:  
[Signature]  
228E55A7389846D...  
Board Chairman Signature

08/14/2023  
Date



Hamilton County Schools  
3074 Hickory Valley Road  
Chattanooga, Tennessee 37421

Request for Early Approval

MEMORANDUM

To: Executive Committee of the Board  
School: Chattanooga School for The Liberal Arts  
Date: July 24, 2023 Trip Dates: August 21-22, 2023

The attached request requires approval of the Board of Education. The reason this item was not submitted within the timeframe necessary for it to be placed on the agenda for a scheduled Board session is as follows:

This form was not submitted in time for the July 20, 2023 School Board Meeting.

Forms need to be returned before the next board meeting in August.

Krystal Acarbrock  
Principal Signature

7/27/23  
Date

DocuSigned by:  
Erin Dent  
F208EEDFA17A4E8...  
Deputy Superintendent

08/14/2023  
Date

**APPROVED:**

DocuSigned by:  
Justin Robertson  
4D76312655B6468...  
Superintendent Signature

08/14/2023  
Date

DS  
57  
DocuSigned by:  
[Signature]  
228E55A7389846D...  
Board Chairman Signature

08/14/2023  
Date



Hamilton County Schools  
3074 Hickory Valley Road  
Chattanooga, Tennessee 37421

Request for Early Approval

MEMORANDUM

To: Executive Committee of the Board

School: East Hamilton High School

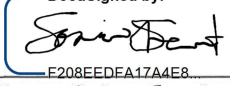
Date: 8/14/23 Trip Dates: 8/25-26/23

The attached request requires approval of the Board of Education. The reason this item was not submitted within the timeframe necessary for it to be placed on the agenda for a scheduled Board session is as follows:

JROTC Competition was planned and form was sent in during summer break  
and missed the board due date

  
Principal Signature

8/14/23  
Date

DocuSigned by:  
  
F208EEDFA17A4E8  
Deputy Superintendent

08/21/2023  
Date

**APPROVED:**

DocuSigned by:  
Justin Robertson  
4D76312655B6468...  
Superintendent Signature

08/21/2023  
Date

DS  
57

DocuSigned by:  
  
228E55A7389846D...  
Board Chairman Signature

08/24/2023  
Date

**HAMILTON COUNTY SCHOOLS  
Request for Field Trip Approval**

Day  **Overnight** (Must go to Board for Approval) Today's Date: August 21, 2023

Exceptional Ed  Learning Community  PreK  
School Chattanooga School for Liberal Arts Grade/Group/Team HS VEX Robotics Competition (VRC)

Departure Date/Time 10/06, 2023 1:00PM Return Date/Time 10/07, 2023 10:00PM

Event/Venue Robot Rumble/Jackson State Community College Address 2046 N Parkway, Jackson, TN 38301

Instructional value Competitive robotics experience; interaction with other teams and robot designs.

Evaluation Discussion of outcomes, robot design iteration ideas.

Fee Requested \$ 0 How Acquired? \_\_\_\_\_

Total # of Students 13 Total # of Staff 2 Total # of Chaperones 0 Nurse Required:  Yes  No

Number of subs needed 1 Funding source for subs school

- Total # of Students with 504 Plan 0 Modifications Needed \_\_\_\_\_
- Total # of Students with Disabilities 0 Modifications Needed \_\_\_\_\_

**Transportation:** The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

- County School Bus Cost \$ \_\_\_\_\_ Bus # \_\_\_\_\_ Driver's Name \_\_\_\_\_
- Handicap Accessible Bus Cost \$ \_\_\_\_\_
- Charter Bus (Board Approved) \_\_\_\_\_ Cost \$ \_\_\_\_\_
- Cars List Driver(s) Parents drive their own student. Cost \$ 0

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

**List Chaperones:**

Staff: Scott Rosenow, Natasha Clark

Chaperones: \_\_\_\_\_

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied?  Yes

**\*Overnight Field Trips**

- \*Number of students not attending for economic reasons 0
- \*Number of trips this group expects to take which will require funds 5
- \*Estimated cost to parent support groups for this trip \$ 0
- \*Projects students have undertaken to secure funds 3
- \*Co-ed trips require co-ed chaperones. Have you complied?  Yes
- \*Travel itinerary attached with name/address of accommodations  Yes

Teacher's Signature: <u>Scott Rosenow</u>	Date: <u>8/21/23</u>
Principal's Signature: <u>Kruptal Scarborough</u>	Date: <u>8/22/23</u>
LC Superintendent's Signature: <u>Dr. Chip Dale</u>	Date: <u>9/8/23</u>

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

# HAMILTON COUNTY SCHOOLS

## Request for Field Trip Approval

Day  **Overnight** (Must go to Board for Approval)

Today's Date: August 21, 2023

Exceptional Ed  Learning Community  PreK

School Chattanooga School for Liberal Arts Grade/Group/Team HS VEX Robotics Competition (VRC)

Departure Date/Time 10/27, 2023 1:00PM Return Date/Time 10/28 10:00PM

Event/Venue NE TN VRC Kickoff/Sullivan East MS Address 24500 Weaver Pike, Bluff City, TN 37618

Instructional value Competitive robotics experience; interaction with other teams and robot designs.

Evaluation Discussion of outcomes, robot design iteration ideas.

Fee Requested \$ 0 How Acquired? \_\_\_\_\_

Total # of Students 13 Total # of Staff 2 Total # of Chaperones 0 Nurse Required:  Yes  No

Number of subs needed 1 Funding source for subs school

• Total # of Students with 504 Plan 0

Modifications Needed \_\_\_\_\_

• Total # of Students with Disabilities 0

Modifications Needed \_\_\_\_\_

**Transportation:** The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

County School Bus Cost \$ \_\_\_\_\_ Bus # \_\_\_\_\_ Driver's Name \_\_\_\_\_

Handicap Accessible Bus Cost \$ \_\_\_\_\_

Charter Bus (Board Approved) \_\_\_\_\_ Cost \$ \_\_\_\_\_

Cars List Driver(s) Parents drive their own student. Cost \$ 0

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

### List Chaperones:

Staff: Scott Rosenow, Natasha Clark

Chaperones: \_\_\_\_\_

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied?  Yes

### \*Overnight Field Trips

\*Number of students not attending for economic reasons 0

\*Number of trips this group expects to take which will require funds 5

\*Estimated cost to parent support groups for this trip \$ 0

\*Projects students have undertaken to secure funds 3

\*Co-ed trips require co-ed chaperones. Have you complied?  Yes

\*Travel itinerary attached with name/address of accommodations  Yes

Teacher's Signature: <u>Scott Rosenow</u>	Date: <u>8/21/23</u>
Principal's Signature: <u>Kristal Spaulding</u>	Date: <u>8/22/23</u>
LC Superintendent's Signature: <u>Dr. Chip Dale</u> <small>Chip Dale Date: 2023.09.08 09:26:55 -04'00'</small>	Date: <u>9/8/23</u>

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

# HAMILTON COUNTY SCHOOLS

## Request for Field Trip Approval

Day     **Overnight** (Must go to Board for Approval)    Today's Date: August 30, 2023

Exceptional Ed     Learning Community     PreK

School CSLA    Grade/Group/Team 9-11th grades

Departure Date/Time 11/17/23 8:00 am    Return Date/Time 11/19/23 5:00 pm

Event/Venue Model United Nations/ Embassy Suites Murfreesboro    Address 1200 Conference Center Blvd. Murfreesboro, TN 37129

Instructional value Students will solve global issues through research, lobbying, and debating their resolutions.

Evaluation Peer and advisor review/ judgements.

Fee Requested \$ 350    How Acquired? Student responsible fees, financial aid, and fund raising

Total # of Students 23    Total # of Staff 6    Total # of Chaperones 0    Nurse Required:  Yes  No

Number of subs needed 1    Funding source for subs district

- Total # of Students with 504 Plan 0    Modifications Needed \_\_\_\_\_
- Total # of Students with Disabilities 0    Modifications Needed \_\_\_\_\_

**Transportation:** The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

County School Bus    Cost \$ \_\_\_\_\_    Bus # \_\_\_\_\_    Driver's Name \_\_\_\_\_

Handicap Accessible Bus    Cost \$ \_\_\_\_\_

Charter Bus (Board Approved) \_\_\_\_\_    Cost \$ \_\_\_\_\_

Cars    List Driver(s) Moira Peterson, Kendra McLemore, Jennifer Fields, Jim Alverson, Katie Hetrick, Ty Campbell    Cost \$ 0

**WRITTEN** parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

**List Chaperones:**

Staff: Moira Peterson, Kendra McLemore, Jennifer Fields, Jim Alverson, Katie Hetrick, Ty Campbell

Chaperones: \_\_\_\_\_

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied?  Yes

**\*Overnight Field Trips**

- \*Number of students not attending for economic reasons 0
- \*Number of trips this group expects to take which will require funds 1
- \*Estimated cost to parent support groups for this trip \$ 0
- \*Projects students have undertaken to secure funds financial aid and fundraising
- \*Co-ed trips require co-ed chaperones. Have you complied?  Yes
- \*Travel itinerary attached with name/address of accommodations  Yes

Teacher's Signature: <u>Moira Peterson</u>	Date: <u>8/31/2023</u>
Principal's Signature: <u>Kristal Scarlough</u>	Date: <u>8/31/23</u>
LC Superintendent's Signature: <u>Dr. Chip Dale</u>	Date: <u>9/8/23</u>

Digitally signed by Dr. Chip Dale  
Date: 2023.09.08 09:54:29 -0400

**SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL**

**HAMILTON COUNTY SCHOOLS  
Request for Field Trip Approval**

Day     **Overnight** (Must go to Board for Approval)    Today's Date: August 20, 2023

Exceptional Ed     Learning Community     PreK

School Chattanooga School for Liberal Arts    Grade/Group/Team MS VEXIQ Robotics

Departure Date/Time Friday, December 8, 2023 @ 1:00PM    Return Date/Time Saturday, December 9, 2023 @ 10:00PM

Event/Venue CouGear Classic VEXIQ Tournament    Address 123 Cherokee Rd, Hendersonville, TN 37075

Instructional value Competitive Robotics Tournament

Evaluation Teams reflect on outcomes, interact with other teams, and observe other robot designs.

Fee Requested \$ 0    How Acquired? \_\_\_\_\_

Total # of Students 18    Total # of Staff 1    Total # of Chaperones 1    Nurse Required:  Yes  No

Number of subs needed 0    Funding source for subs school

- Total # of Students with 504 Plan 0    Modifications Needed \_\_\_\_\_
- Total # of Students with Disabilities 0    Modifications Needed \_\_\_\_\_

**Transportation:** The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

County School Bus    Cost \$ \_\_\_\_\_    Bus # \_\_\_\_\_    Driver's Name \_\_\_\_\_

Handicap Accessible Bus    Cost \$ \_\_\_\_\_

Charter Bus (Board Approved) \_\_\_\_\_    Cost \$ \_\_\_\_\_

Cars    List Driver(s) Parents drive and attend each session with their own student.    Cost \$ 0

**WRITTEN** parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

**List Chaperones:**

Staff: Scott Rosenow

Chaperones: Sindhu Georgekutty

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied?  Yes

**\*Overnight Field Trips**

\*Number of students not attending for economic reasons 0

\*Number of trips this group expects to take which will require funds 2

\*Estimated cost to parent support groups for this trip \$ 0

\*Projects students have undertaken to secure funds 0

\*Co-ed trips require co-ed chaperones. Have you complied?  Yes

\*Travel itinerary attached with name/address of accommodations  Yes

Teacher's Signature: <u>Scott Rosenow</u>	Date: <u>8/21/23</u>
Principal's Signature: <u>Krystal Scarborough</u>	Date: <u>8/22/23</u>
LC Superintendent's Signature: <u>Dr. Chip Dale</u>	Date: <u>9/8/23</u>

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

# HAMILTON COUNTY SCHOOLS

## Request for Field Trip Approval

Day  **Overnight** (Must go to Board for Approval)

Today's Date: August 18, 2024

Exceptional Ed

Learning Community

PreK

School CSLA

Grade/Group/Team Sixth Grade

Departure Date/Time May 14, 2024 @10:30 AM

Return Date/Time May 17, 2024 @2:00 PM

Event/Venue Nature's Classroom

Address 755 County Rd 614 Mentone, AL 35984

Instructional value Instructional classes with an emphasis on science, math, problem solving, team building, art, and history.

Evaluation Completion of classes, journal writing, student seminar

Fee Requested \$ 329.00 How Acquired? student pay (all will attend regardless of fee)

Total # of Students 84 Total # of Staff 8 Total # of Chaperones \_\_\_\_\_ Nurse Required:  Yes  No

Number of subs needed 3 Funding source for subs HCDE

• Total # of Students with 504 Plan 4 Modifications Needed none

• Total # of Students with Disabilities 2 Modifications Needed none

**Transportation:** The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

County School Bus Cost \$ 2400 Bus # \_\_\_\_\_ Driver's Name Debbie Shugart

Handicap Accessible Bus Cost \$ \_\_\_\_\_

Charter Bus (Board Approved) \_\_\_\_\_ Cost \$ \_\_\_\_\_

Cars List Driver(s) \_\_\_\_\_ Cost \$ \_\_\_\_\_

**WRITTEN** parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

**List Chaperones:**

Staff: A. Heisig, D. Basler, S. Russell, J. Alverson, M. Striker, C. Cole, E. Montgomery, S. VanDerlinder

Chaperones: \_\_\_\_\_

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied?  Yes

**\*Overnight Field Trips**

\*Number of students not attending for economic reasons 0

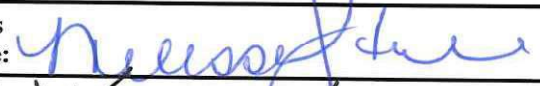

\*Number of trips this group expects to take which will require funds 0

\*Estimated cost to parent support groups for this trip \$ 0

\*Projects students have undertaken to secure funds 0

\*Co-ed trips require co-ed chaperones. Have you complied?  Yes

\*Travel itinerary attached with name/address of accommodations  Yes

Teacher's Signature: 	Date: <u>8/18/24</u>
Principal's Signature: 	Date: <u>8/18/24</u> KS
LC Superintendent's Signature: <u>Dr. Chip Dale</u> <small>Digitally signed by Dr. Chip Dale Date: 2023.09.08 09:10:18 -0400</small>	Date: <u>9/8/23</u>

**SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL**



**Hamilton County Schools**  
North River Learning Community  
3074 Hickory Valley Rd  
Chattanooga, TN 37421  
423.498.7094

**MEMORANDUM**

**TO:** Hamilton County Board of Education  
Dr. Justin Robertson, Superintendent

**FROM:** Elaine Harper, Community Superintendent  
North River Learning Community

**DATE:** September 21, 2023

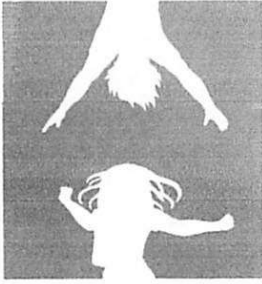
**RE:** Overnight Field Trips

This is to request approval for the following overnight field trips:

- 1\*. **Sale Creek Middle High School** – Nineteen Students from the Girls Volleyball team traveled to Knoxville, TN for a competition at the Knoxville Convention Center. They departed August 18, 2023, and returned on August 19, 2023.
- 2\*. **Soddy Daisy High School** – Forty-Three Students from the 9-12th grade JROTC traveled to Clarkrange, TN, for a Raider competition. They departed August 25, 2023, and returned on August 26, 2023.
- 3\*. **Hixson High School** – Eighteen Students from the Girls Volleyball team traveled to Sevierville, TN to compete in the Rocky Top Classic Tournament. They departed September 8, 2023, and returned on September 9, 2023.
- 4\*. **Sale Creek Middle High School** – Nineteen Students from the Girls Volleyball team traveled to Sevierville, TN to compete in the Rocky Top Classic Tournament. They departed September 8, 2023, and returned on September 9, 2023.
- 5\*. **Soddy Daisy High School** – Forty-Three Students from the 9-12th grade JROTC traveled to Fairview, TN for a Raider competition. They departed September 8, 2023, and returned on September 9, 2023.
6. **Sale Creek Middle High School** – Twenty-Five Students from the 9-12th grade JROTC will camp overnight at the Soddy Daisy Raider meet in Soddy Daisy for team building activities. They will meet on October 6, 2023, and leave the site on October 7, 2023.

7. **Soddy Daisy High School** – Forty Students from the Forensics team will travel to participate in a tournament at Milligan University in Milligan, TN. They will depart on October 6, 2023, and return on October 7, 2023.
  
8. **Sale Creek Middle High School** – Forty-Nine Students from the 9-12th grade JROTC will travel to the Citadel in Mt Pleasant, SC for a university visit and history tour. They will depart on October 27, 2023, and return on October 29, 2023.
  
9. **Big Ridge Elementary School** – Eighty Students from the 5th grade will travel to the Rock Eagle Environmental Center in Eatonton, GA. They will depart on March 5, 2023, and return on March 8, 2023.
  
10. **Soddy Daisy Middle School** – One Hundred Students from the 8th grade will travel to Washington, DC. They will depart on May 21, 2023, and return on May 26, 2023.

\*These items were previously approved by Dr. Justin Robertson, Superintendent and Tiffanie Robinson, Board Chairman.



Hamilton County Schools  
3074 Hickory Valley Road  
Chattanooga, Tennessee 37421

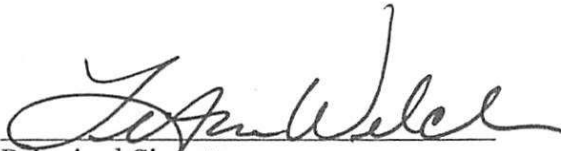
Request for Early Approval

MEMORANDUM

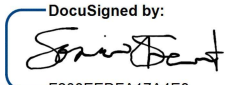
To: Executive Committee of the Board  
School: Sale Creek School  
Date: 7/28/23 Trip Dates: 8/18-19/23

The attached request requires approval of the Board of Education. The reason this item was not submitted within the timeframe necessary for it to be placed on the agenda for a scheduled Board session is as follows:

This tournament takes place early in the school year.

  
Principal Signature

8/4/2023  
Date

DocuSigned by:  
  
F208EEDEFA17A4E8...  
Deputy Superintendent

08/14/2023  
Date

**APPROVED:**

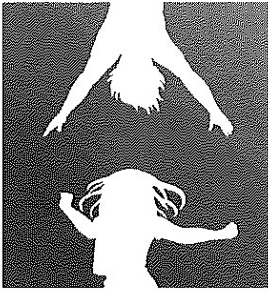
DocuSigned by:  
  
4D76312655B6468...  
Superintendent Signature

08/14/2023  
Date

DS  
57

DocuSigned by:  
  
228E55A7389846D...  
Board Chairman Signature

08/14/2023  
Date



Hamilton County Schools  
3074 Hickory Valley Road  
Chattanooga, Tennessee 37421


Request for Early Approval

MEMORANDUM

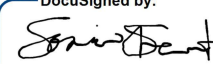
To: Executive Committee of the Board  
School: Soddy Daisy High School  
Date: 8/8/23 Trip Dates: 8/25-8/26

The attached request requires approval of the Board of Education. The reason this item was not submitted within the timeframe necessary for it to be placed on the agenda for a scheduled Board session is as follows:

Field trip form was held for chaperone approval. Because some applicants  
have not completed their paperwork for approval, First Sgt. Hodges decided to  
remove all chaperones with the exception of Mrs. Sam Patterson.

  
\_\_\_\_\_  
Principal Signature

8/9/23  
\_\_\_\_\_  
Date

DocuSigned by:  
  
\_\_\_\_\_  
Deputy Superintendent

08/14/2023  
\_\_\_\_\_  
Date

**APPROVED:**

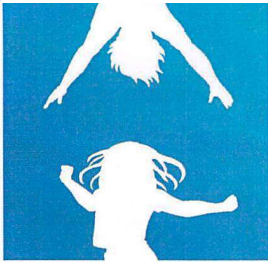
DocuSigned by:  
  
\_\_\_\_\_  
Superintendent Signature

08/15/2023  
\_\_\_\_\_  
Date

DS  
57

DocuSigned by:  
  
\_\_\_\_\_  
Board Chairman Signature

08/15/2023  
\_\_\_\_\_  
Date



Hamilton County Schools  
3074 Hickory Valley Road  
Chattanooga, Tennessee 37421

Request for Early Approval

MEMORANDUM

To: Executive Committee of the Board  
School: Hixson High School  
Date: 8/24/23 Trip Dates: 9/8-9/9/23

The attached request requires approval of the Board of Education. The reason this item was not submitted within the timeframe necessary for it to be placed on the agenda for a scheduled Board session is as follows:

Tournament selection had our school on stand-by until this week. Could not book hotel  
without substantial financial burden until our tournament place was secured. Received  
notice that we were in the tournament this week and other arrangements were then secured.

Lee Ziegler  
Principal Signature

8/24/23  
Date

DocuSigned by:  
Erin Dent  
F208EEDFA17A4E8  
Deputy Superintendent

08/28/2023  
Date

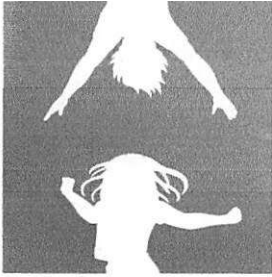
**APPROVED:**

DocuSigned by:  
Justin Robertson  
4D76312655B6468  
Superintendent Signature

08/29/2023  
Date

DS  
57  
DocuSigned by:  
[Signature]  
228E55A7389846D...  
Board Chairman Signature

08/30/2023  
Date



Hamilton County Schools  
3074 Hickory Valley Road  
Chattanooga, Tennessee 37421

Request for Early Approval

MEMORANDUM

To: Executive Committee of the Board  
School: Sale Creek School  
Date: 8/21/23 Trip Dates: 9/8-9/23

The attached request requires approval of the Board of Education. The reason this item was not submitted within the timeframe necessary for it to be placed on the agenda for a scheduled Board session is as follows:

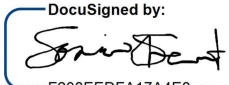
---

This event takes place early in the school year. Funding must be secured before we can commit to attending.

---

  
Principal Signature

8/22/23  
Date

DocuSigned by:  
  
F208EEDFA17A4E8...  
Deputy Superintendent

09/05/2023  
Date

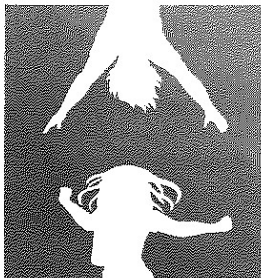
**APPROVED:**

DocuSigned by:  
  
4D76312655B6468...  
Superintendent Signature

09/07/2023  
Date

DS  
  
DocuSigned by:  
  
228E55A7389846D...  
Board Chairman Signature

09/08/2023  
Date



Hamilton County Schools  
3074 Hickory Valley Road  
Chattanooga, Tennessee 37421

Request for Early Approval

MEMORANDUM

To: Executive Committee of the Board

School: Soddy Daisy High School

Date: 8/10/23

Trip Dates: 09/8-9/9/23

The attached request requires approval of the Board of Education. The reason this item was not submitted within the timeframe necessary for it to be placed on the agenda for a scheduled Board session is as follows:

Field trip form was held for chaperone approval. Because some applicants have not completed their paperwork for approval, First Sgt. Hodges decided to remove all chaperones with the exception of Mrs. Sam Patterson.

Principal Signature

Date

DocuSigned by:  
  
F208EEDFA17A4E8

Deputy Superintendent

08/14/2023

Date

**APPROVED:**

DocuSigned by:  
  
4D76312655B6468...

Superintendent Signature

08/15/2023

Date

DS

DocuSigned by:  
  
228E55A7389846D...

Board Chairman Signature

08/15/2023

Date

# HAMILTON COUNTY SCHOOLS

## Request for Field Trip Approval

Day  **Overnight** (Must go to Board for Approval) Today's Date: 28 Aug 2023

Exceptional Ed  Learning Community  PreK  
 School Sale Creek High School Grade/Group/Team 9-12 JROTC

Departure Date/Time Friday Oct 6, 2023 15:00 3pm Return Date/Time Saturday Oct 7th, 2023 4:30<sup>8</sup> pm

Event/Venue Soddy Daisy Raider meet Address 618 Sequoyah Access Road, Soddy Daisy, TN, 37379

Instructional value Build Camaraderie and Team Building.

Evaluation None

Fee Requested \$ 0 How Acquired? \_\_\_\_\_

Total # of Students 25 Total # of Staff 2 Total # of Chaperones \_\_\_\_\_ Nurse Required:  Yes  No

Number of subs needed 0 Funding source for subs \_\_\_\_\_

- Total # of Students with 504 Plan 0 Modifications Needed none
- Total # of Students with Disabilities 0 Modifications Needed n o n e

**Transportation:** The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

- County School Bus Cost \$ \_\_\_\_\_ Bus # \_\_\_\_\_ Driver's Name Sneed
- Handicap Accessible Bus Cost \$ \_\_\_\_\_
- Charter Bus (Board Approved) Sneed Transportation Cost \$ \_\_\_\_\_
- Cars List Driver(s) CSM Vallade, Individual Parents Cost \$ \_\_\_\_\_

**WRITTEN** parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

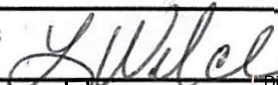
**List Chaperones:**

Staff: Paul Vallade, Amy Williams  
 Chaperones: \_\_\_\_\_

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied?  Yes

**\*Overnight Field Trips**

- \*Number of students not attending for economic reasons 0
- \*Number of trips this group expects to take which will require funds 0
- \*Estimated cost to parent support groups for this trip \$ 0
- \*Projects students have undertaken to secure funds None
- \*Co-ed trips require co-ed chaperones. Have you complied?  Yes
- \*Travel itinerary attached with name/address of accommodations  Yes

Teacher's Signature: <u>VALLADE.PAUL.ED</u> <small>Digitally signed by VALLADE.PAUL.ED VALLADE.PAUL.EDWARD.1094 053389 Date: 2023.08.10 09:31:51 -04'00'</small>	Date: _____
Principal's Signature: <u></u>	Date: <u>8/29/23</u>
LC Superintendent's Signature: <u>Elaine Harper</u> <small>Digitally signed by Elaine Harper Date: 2023.09.06 10:32:57 -04'00'</small>	Date: <u>9/6/23</u>

**SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL**

**HAMILTON COUNTY SCHOOLS  
Request for Field Trip Approval**

Day  **Overnight** (Must go to Board for Approval) Today's Date: 8/14/23

Exceptional Ed  Learning Community  PreK

School Soddy Daisy High Grade/Group/Team Forensics Team

Departure Date/Time Oct 6, 2023 8:30pm Return Date/Time Oct 7, 2023 10pm

Event/Venue Forensics Tournament/Milligan University Address 1 Blowers Blvd Milligan, Tn

Instructional value Forensics Tournament

Evaluation Students will be given written critiques

Fee Requested \$ 40 How Acquired? Students will pay

Total # of Students 21 Total # of Staff 3 Total # of Chaperones 3 Nurse Required:  Yes  No

Number of subs needed 3 Funding source for subs HCDE

- Total # of Students with 504 Plan 0 Modifications Needed 0
- Total # of Students with Disabilities 0 Modifications Needed 0

**Transportation:** The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

County School Bus Cost \$ \_\_\_\_\_ Bus # \_\_\_\_\_ Driver's Name \_\_\_\_\_

Handicap Accessible Bus Cost \$ \_\_\_\_\_

Charter Bus (Board Approved) \_\_\_\_\_ Cost \$ \_\_\_\_\_

Cars List Driver(s) Lucy Boydston, Julie Pohl, Callie Downing, Heather Montgomery, Lynn Tilley, Adis Hunt Cost \$ 0

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

**List Chaperones:**

Staff: Lucy Boydston, Julie Pohl, Callie Downing

Chaperones: Heather Montgomery, Lynn Tilley, Adis Hunt

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied?  Yes

**\*Overnight Field Trips**

\*Number of students not attending for economic reasons 0

\*Number of trips this group expects to take which will require funds 4

\*Estimated cost to parent support groups for this trip \$ 0

\*Projects students have undertaken to secure funds 0

\*Co-ed trips require co-ed chaperones. Have you complied?  Yes

\*Travel itinerary attached with name/address of accommodations  Yes

Teacher's Signature: <u>Lucy Boydston</u>	Date: <u>8/14/23</u>
Principal's Signature: <u>[Signature]</u>	Date: <u>8/15/23</u>
LC Superintendent's Signature: <u>Harper</u>	Date: <u>8/18/23</u>

Digitally signed by Elaine Harper  
Date: 2023.08.18 08:17:05 -04'00'

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

**HAMILTON COUNTY SCHOOLS  
Request for Field Trip Approval**

Day  **Overnight** (Must go to Board for Approval) Today's Date: 29 Aug 2023

Exceptional Ed  Learning Community  PreK

School Sale Creek High School Grade/Group/Team 9-12 JROTC

Departure Date/Time Friday, 27 Oct 2023/ 7:30 a.m. Return Date/Time Sunday, 29 Oct 2023/ 5:00 p.m.

Event/Venue Citadel /Patriots Points, SC- USS Yorktown Address 40 Patriots Point Rd, Mt Pleasant, SC 29464

Instructional value University Visit/ U.S. and Military History, Aircraft Carrier, Submarine, Maritime Museum

Evaluation Seniors will present short history on different subject areas and the importance of each

Fee Requested \$ 250 How Acquired? Cash Collection

Total # of Students 49 Total # of Staff 6 Total # of Chaperones 1 Nurse Required:  Yes  No

Number of subs needed 1 Funding source for subs JROTC

- Total # of Students with 504 Plan 3 Modifications Needed none
- Total # of Students with Disabilities 0 Modifications Needed none

**Transportation:** The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

- County School Bus Cost \$ \_\_\_\_\_ Bus # \_\_\_\_\_ Driver's Name \_\_\_\_\_
- Handicap Accessible Bus Cost \$ \_\_\_\_\_
- Charter Bus (Board Approved) Rocky Top Tours Cost \$ 6,285
- Cars List Driver(s) \_\_\_\_\_ Cost \$ \_\_\_\_\_

**WRITTEN** parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

**List Chaperones:**



Staff: LTC Dave Storey, CSM Paul Vallade, Liz Roberts (Nurse), Shea Vetterick, David Green, Megan Phillips

Chaperones: Amy Williams

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied?  Yes

**\*Overnight Field Trips**

- \*Number of students not attending for economic reasons 0
- \*Number of trips this group expects to take which will require funds 3
- \*Estimated cost to parent support groups for this trip \$ 0
- \*Projects students have undertaken to secure funds N/A
- \*Co-ed trips require co-ed chaperones. Have you complied?  Yes
- \*Travel itinerary attached with name/address of accommodations  Yes

<b>Teacher's Signature:</b>		Date: <u>29 Aug 23</u>
<b>Principal's Signature:</b>		Date: <u>8/29/23</u>
<b>LC Superintendent's Signature:</b>	<u>Elaine Harper</u> <small>Digitally signed by Elaine Harper Date: 2023.09.06 10:47:43 -0400</small>	Date: <u>9/6/23</u>

**SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL**

**HAMILTON COUNTY SCHOOLS  
Request for Field Trip Approval**

Day  **Overnight** (Must go to Board for Approval) Today's Date: 8/31/2023

Exceptional Ed  **Learning Community**  PreK

School Big Ridge Elementary Grade/Group/Team 5th Grade

Departure Date/Time 3/5/24 6:30 AM Return Date/Time 3/8/24 12:00 PM

Event/Venue Rock Eagle Environmental Center Address 350 Rock Eagle Rd, Eatonton, GA 31024

Instructional value Gain knowledge in environmental studeis including ecology, herpetology, lake/stream ecology, & Native American studies.

Evaluation Students will complete a comprehensive journal with rigorous questions for each class. It will contain ELA & math questions.

Fee Requested \$ 338 How Acquired? Paid by parents/guardians (& donors for those who can't pay)

Total # of Students 80 Total # of Staff 12 Total # of Chaperones 0 Nurse Required:  Yes  No

Number of subs needed 5 Funding source for subs HCDE

- Total # of Students with 504 Plan 2 Modifications Needed Extra time completing assignments
- Total # of Students with Disabilities 9 Modifications Needed Extra time and assistance completing assignments

**Transportation:** The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

- County School Bus Cost \$ \_\_\_\_\_ Bus # \_\_\_\_\_ Driver's Name \_\_\_\_\_
- Handicap Accessible Bus Cost \$ \_\_\_\_\_
- Charter Bus (Board Approved) Eagle Christian Tours Cost \$ 8023.44
- Cars List Driver(s) \_\_\_\_\_ Cost \$ \_\_\_\_\_

**WRITTEN** parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

**List Chaperones:**

Staff: Karen Schmidt, Wendy Butler, Heather Beal, Carrie Shipley, Lysie Burke, ~~Julie Arnold~~, Stephanie Schilling,  
Chaperones: (staff continued) - Christy Hixson, Hailey Dammann, Anna Gray, ~~Brittney Johnson~~, Ashley Speicher

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied?  Yes  No

**\*Overnight Field Trips**

- \*Number of students not attending for economic reasons 0
- \*Number of trips this group expects to take which will require funds 0
- \*Estimated cost to parent support groups for this trip \$ 0
- \*Projects students have undertaken to secure funds 0
- \*Co-ed trips require co-ed chaperones. Have you complied?  Yes
- \*Travel itinerary attached with name/address of accommodations  Yes

<b>Teacher's Signature:</b>	<u>Karen Schmidt</u>	<b>Date:</b> <u>8/31/2023</u>
<b>Principal's Signature:</b>	<u>Anna Johnson</u>	<b>Date:</b> <u>9/1/23</u>
<b>LC Superintendent's Signature:</b>	<u>Elaine Harper</u>	<b>Date:</b> <u>9/7/23</u>

**SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL**

# HAMILTON COUNTY SCHOOLS Request for Field Trip Approval

Day  **Overnight** (Must go to Board for Approval) Today's Date: 8/15/23

Exceptional Ed  **Learning Community**  PreK  
 School SODDY DAISY MIDDLE Grade/Group/Team 8TH GRADE

Departure Date/Time 5/21/24 @7:45 AM Return Date/Time 5/26/23@8:00 PM

Event/Venue WASHINGTON DC Address \_\_\_\_\_

Instructional value PERIOD HISTORY

Evaluation PEER PEER INTERACTION

Fee Requested \$ 1100 How Acquired? COLLECTED BY WORLDSTRIDES(TRAVEL AGENCY)

Total # of Students 150 Total # of Staff 12 Total # of Chaperones \_\_\_\_\_ Nurse Required:  Yes  No

Number of subs needed 0 Funding source for subs N/A

- Total # of Students with 504 Plan 15 Modifications Needed N/A
- Total # of Students with Disabilities 10 Modifications Needed N/A

**Transportation:** The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

County School Bus Cost \$ \_\_\_\_\_ Bus # \_\_\_\_\_ Driver's Name \_\_\_\_\_

Handicap Accessible Bus Cost \$ \_\_\_\_\_

Charter Bus (Board Approved) PREMIER TRANSPORTATION Cost \$ INCLUDED

Cars List Driver(s) \_\_\_\_\_ Cost \$ \_\_\_\_\_

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones: ROB MILLSARS, ANNA HUTCHERSON, MASON SMELCER, CHRIS MORROW,

Staff: TRAVIS MILLER, KRISTIN BLEVINS, KRISTEN ADAMS, STACI HIGGINS, KIM STEWART,

~~Chaperones:~~ TRACEY HATFIELD, SAM BOLES, ROB WOOD

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied?  Yes

### \*Overnight Field Trips

\*Number of students not attending for economic reasons 0

\*Number of trips this group expects to take which will require funds 0

\*Estimated cost to parent support groups for this trip \$ 0

\*Projects students have undertaken to secure funds 0

\*Co-ed trips require co-ed chaperones. Have you complied?  Yes

\*Travel itinerary attached with name/address of accommodations  Yes

Teacher's Signature: <u>Robert J Millsars</u>	Date: <u>8/15/23</u>
Principal's Signature: <u>[Signature]</u>	Date: <u>8/15/23</u>
LC Superintendent's Signature: <u>Elaine Harper</u>	Date: <u>9/8/23</u>

Digitally signed by Elaine Harper  
Date: 2023.09.08 12:40:18 -04'00'

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

HAMILTON COUNTY DEPARTMENT OF EDUCATION

3074 Hickory Valley Road

Chattanooga, TN 37421

**MEMORANDUM**

**TO:** Hamilton County Board of Education  
Dr. Justin Robertson, Superintendent

**FROM:** Dr. Shane Harwood, Community Superintendent, Rock Point Learning Community

**DATE** **September 21, 2023**

**RE:** Overnight Field Trips

This is to request Board approval of the following overnight field trips:

- #1. **Red Bank High School** - Forty-Four 9th-12th grade band students will travel to Orlando Florida October 6-9, 2023 to perform in the Universal Studios Parade.
- #2. **Signal Mountain High School** - Fourteen students on the high school cross country team will travel to Danville, Alabama October 6-7, 2023 to compete in the Jesse Owens Cross Country Classic competition.
- #3. **Center for Creative Arts School** - Twenty-Six 9th-12th grade Acting students will travel to Johnson City, Tennessee October 19-20, 2023 to perform in a secondary school one-act play and attend the Tennessee Theatre Association Conference.
- #4. **Signal Mountain High School** - Seventeen 9th-12th grade high school Girl's Basketball students will travel to Kissimee, Florida December 19-23, 2023 to participate in the KSA Events Basketball Tournament.
- #5. **CSAS Upper School** - Fifteen high school Boys Basketball students will travel to Jacksonville, Florida December 21-23, 2023 to participate in the Varsity Basketball Tournament.
- #6. **Signal Mountain High School** - Twenty-Five 9th-12th grade Band students will travel to Gatlinburg, Tennessee February 1-3, 2024 to participate in the ETSBOA All-East Honor Band event.
- #7. **Battle Academy** - Seventy-Five 5th grade students will travel to Jekyll Island, Georgia March 3-6, 2024 to attend camp at Camp Jekyll.
- #8. **CCA School** - Five 8th-12th grade Chamber Orchestra Musicology students will travel to Nashville, Tennessee March 8-9, 2024 to perform at the Schermerhorn Symphony Center.

- #9. **Center for Creative Arts School** - Twenty 9th-11th grade acting and tech students will travel to London, England July 9-17, 2024 to participate in theatre workshops at The Global Theatre.
- #10\*. **Red Bank High School** - Twenty-Five students on the JROTC Raider Team traveled to Centerville, Tennessee September 8-9, 2023 to attend the Fairview Raider Competition at Fairview High School.

\*These items were previously approved by Dr. Justin Robertson, Superintendent and Tiffanie Robinson, Board Chairman.

**HAMILTON COUNTY SCHOOLS  
Request for Field Trip Approval**

Day  **Overnight** (Must go to Board for Approval) Today's Date: 8/21/23

Exceptional Ed  Learning Community  PreK  
School Red Bank High School Grade/Group/Team 9-12 Band

Departure Date/Time October 6th, 2023/ 2:30PM Return Date/Time October 9th, 2023/ 5:00PM

Event/Venue Universal Studios Orlando/ Band Parade Trip Address 6000 Universal Blvd, Orlando, FL 32819

Instructional value Students will be performing in the Start Performance Program.

Evaluation We will be marching around in a parade through Universal Studios

Fee Requested \$ 770 How Acquired? Fundraising

Total # of Students 44 Total # of Staff 2 Total # of Chaperones 2 Nurse Required:  Yes  No

Number of subs needed 0 Funding source for subs Not during School hours

- Total # of Students with 504 Plan 0 Modifications Needed 0
- Total # of Students with Disabilities 0 Modifications Needed 0

**Transportation:** The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

- County School Bus Cost \$ \_\_\_\_\_ Bus # \_\_\_\_\_ Driver's Name \_\_\_\_\_
- Handicap Accessible Bus Cost \$ \_\_\_\_\_
- Charter Bus (Board Approved) Groups On Tour Cost \$ NA
- Cars List Driver(s) \_\_\_\_\_ Cost \$ \_\_\_\_\_

**WRITTEN** parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

**List Chaperones:**



Staff: Zachary\_Schmidt\_\_Wimberly\_Kennedy

Chaperones: Nikki\_Blanchard\_(Teacher at Red Bank Elementary)\_\_\_Christopher\_Arnold

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied?  Yes

**\*Overnight Field Trips**

- \*Number of students not attending for economic reasons 0
- \*Number of trips this group expects to take which will require funds 1
- \*Estimated cost to parent support groups for this trip \$ 0
- \*Projects students have undertaken to secure funds Snap Raise and Worlds Finest Chocolate
- \*Co-ed trips require co-ed chaperones. Have you complied?  Yes
- \*Travel itinerary attached with name/address of accommodations  Yes

Teacher's Signature: 	Date: <u>8/21/23</u>
Principal's Signature: 	Date: <u>8/22/23</u>
LC Superintendent's Signature: <b>Dr. Shane Harwood</b>	Digitally signed by Dr. Shane Harwood Date: 2023.08.29 09:52:14 -04'00'

**SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL**

**HAMILTON COUNTY SCHOOLS**  
Request for Field Trip Approval

Day  **Overnight** (Must go to Board for Approval) Today's Date: 8/15/2023

Exceptional Ed  Learning Community  PreK  
School Signal Mountain Middle High School Grade/Group/Team HS Cross Country Team

Departure Date/Time 10/6/23 @ 12:00 PM Return Date/Time 10/7/23 @ 5:00 PM

Event/Venue Jesse Owens XC Classic Address 1219 Co Rd 187, Danville, AL 35619

Instructional value Gain race experience by racing against the best competition in the southeast.

Evaluation Success of the team

Fee Requested \$ 0.00 How Acquired? N/A

Total # of Students 14 Total # of Staff 2 Total # of Chaperones 0 Nurse Required:  Yes  No

Number of subs needed 2 Funding source for subs HS Cross Country Team Account

- Total # of Students with 504 Plan 0 Modifications Needed N/A
- Total # of Students with Disabilities 0 Modifications Needed N/A

**Transportation:** The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

- County School Bus Cost \$ \_\_\_\_\_ Bus # \_\_\_\_\_ Driver's Name \_\_\_\_\_
- Handicap Accessible Bus Cost \$ \_\_\_\_\_
- Charter Bus (Board Approved) \_\_\_\_\_ Cost \$ \_\_\_\_\_
- Cars List Driver(s) Parents are responsible for the transportation of their student-athlete Cost \$ \_\_\_\_\_

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

**List Chaperones:**



Staff: Dustin Carpenter & Jennifer Brockett

Chaperones: none

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied?  Yes

**\*Overnight Field Trips**

- \*Number of students not attending for economic reasons none
- \*Number of trips this group expects to take which will require funds 2
- \*Estimated cost to parent support groups for this trip \$ 300.00
- \*Projects students have undertaken to secure funds team fees and fund raisers
- \*Co-ed trips require co-ed chaperones. Have you complied?  Yes
- \*Travel itinerary attached with name/address of accommodations  Yes

Teacher's Signature:		Date:	<u>8/15/23</u>
Principal's Signature:		Date:	<u>8/17/23</u>
LC Superintendent's Signature:	<u>Dr. Shane Harwood</u>	Digitally signed by Dr. Shane Harwood Date: 2023.08.15 08:57:08 -04'00'	

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

## HAMILTON COUNTY SCHOOLS Request for Field Trip Approval

Day  **Overnight** (Must go to Board for Approval) Today's Date: 8/28/2023

Exceptional Ed  Learning Community  PreK

School Chattanooga High Center for Creative Arts Grade/Group/Team 9-12: Acting Students

Departure Date/Time 10/19/2023 9:30 am Return Date/Time 10/20/2023 11:45 pm

Event/Venue Tennessee Theatre Association Conference Address 1320 W State of Franklin Rd, Johnson City, TN 37614

Instructional value Students will perform in the Secondary School One-Act Play Festival and receive adjudication against other TN schools

Evaluation Students will carry a travel journal

Fee Requested \$ 200 How Acquired? Payment from Parents/Students

Total # of Students 26 Total # of Staff 4 Total # of Chaperones \_\_\_\_\_ Nurse Required:  Yes  No

Number of subs needed 3 Funding source for subs HCDE

- Total # of Students with 504 Plan 0 Modifications Needed 0
- Total # of Students with Disabilities 0 Modifications Needed 0

**Transportation:** The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

County School Bus Cost \$ \_\_\_\_\_ Bus # \_\_\_\_\_ Driver's Name \_\_\_\_\_

Handicap Accessible Bus Cost \$ \_\_\_\_\_

Charter Bus (Board Approved) Eagle Christian Tours Cost \$ 3600

Cars List Driver(s) \_\_\_\_\_ Cost \$ \_\_\_\_\_

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

**List Chaperones:**

Staff: Thomas Pettigrew, Tracey Frazier, Gordon Inman, Julius Johnson

Chaperones: \_\_\_\_\_

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied?  Yes

**\*Overnight Field Trips**

\*Number of students not attending for economic reasons 0


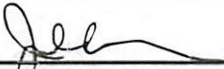
\*Number of trips this group expects to take which will require funds 2

\*Estimated cost to parent support groups for this trip \$ 400

\*Projects students have undertaken to secure funds Productions at School. Souvenir Program Sales

\*Co-ed trips require co-ed chaperones. Have you complied?  Yes

\*Travel itinerary attached with name/address of accommodations  Yes

Teacher's Signature: 	Date: <u>8/28/23</u>
Principal's Signature: 	Date: <u>8/28/23</u>
I.C Superintendent's Signature: <b>Dr. Shane Harwood</b>	Digitally signed by Dr. Shane Harwood Date: 2023.08.29 15:34:18 -04'00'

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

**HAMILTON COUNTY SCHOOLS  
Request for Field Trip Approval**

Day  **Overnight** (Must go to Board for Approval) Today's Date: 8-23-2023

Exceptional Ed  Learning Community  PreK  
School Signal Mountain HS Grade/Group/Team 9-12 HS Girl's Basketball

Departure Date/Time Dec. 19, 2023 8:00 am Return Date/Time Dec. 23, 2023 8:00 pm

Event/Venue KSA Events Basketball Tournament/Gaylord Palms Resort Address 6000 W. Osceola Pkwy, Kissimmee, FL 34746

Instructional value Improvement of Team Play and Individual Play--Team Bonding

Evaluation During Game Play and Social Activities

Fee Requested \$ 1,499.00 How Acquired? Peach Sale/Banner Sale

Total # of Students 17 Total # of Staff 3 Total # of Chaperones \_\_\_\_\_ Nurse Required:  Yes  No

Number of subs needed 0 Funding source for subs N/A

- Total # of Students with 504 Plan 0 Modifications Needed N/A
- Total # of Students with Disabilities 0 Modifications Needed N/A

**Transportation:** The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

- County School Bus Cost \$ \_\_\_\_\_ Bus # \_\_\_\_\_ Driver's Name \_\_\_\_\_
- Handicap Accessible Bus Cost \$ \_\_\_\_\_
- Charter Bus (Board Approved) \_\_\_\_\_ Cost \$ \_\_\_\_\_
- Cars List Driver(s) Kendra Bell, Michelle Hilvers Cost \$ \_\_\_\_\_

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

**List Chaperones:**

Staff: Kendra Bell, Jack Napolitano, Michelle Hilvers

Chaperones: \_\_\_\_\_

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied?  Yes

**\*Overnight Field Trips**

\*Number of students not attending for economic reasons All are attending

\*Number of trips this group expects to take which will require funds 1

\*Estimated cost to parent support groups for this trip \$ 0

\*Projects students have undertaken to secure funds Peach Sale/Banner Sale

\*Co-ed trips require co-ed chaperones. Have you complied?  Yes

\*Travel itinerary attached with name/address of accommodations  Yes

Teacher's Signature: <u>Kendra Bell</u>	Date: <u>8-23-23</u>
Principal's Signature: <u>[Signature]</u>	Date: <u>8/31/23</u>
LC Superintendent's Signature: <u>Dr. Shane Harwood</u>	Digitally signed by Dr. Shane Harwood Date: 2023.08.31 14:25:42 -04'00'

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

**HAMILTON COUNTY SCHOOLS**  
Request for Field Trip Approval

Day  **Overnight** (Must go to Board for Approval) Today's Date: 8/21/23

Exceptional Ed  Learning Community  PreK  
School CSAS Upper Grade/Group/Team HS Boys Basketball

Departure Date/Time 12/21/23 8 AM Return Date/Time 12/23 /2310 PM

Event/Venue Battle on the Island-Fleming Island HS Jacksonville, FL Address 2233 Village Square Parkway, Fleming Island, FL 32003

Instructional value Varsity Basketball Tournament-time to grow as a team and individual player

Evaluation Students will represent themselves and CSAS well

Fee Requested \$ 125 How Acquired? Parents pay for students

Total # of Students 15 Total # of Staff 7 Total # of Chaperones 0 Nurse Required:  Yes  No

Number of subs needed 0 Funding source for subs 0

- Total # of Students with 504 Plan 0 Modifications Needed 0
- Total # of Students with Disabilities 0 Modifications Needed 0

**Transportation:** The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

- County School Bus Cost \$ \_\_\_\_\_ Bus # \_\_\_\_\_ Driver's Name \_\_\_\_\_
- Handicap Accessible Bus Cost \$ \_\_\_\_\_
- Charter Bus (Board Approved) \_\_\_\_\_ Cost \$ \_\_\_\_\_
- Cars List Driver(s) Zach Dragoo, Mark Dragoo, Phillip Moss, Fred Wight, Edwin Nelson, Andrew Ball, Aristotle O'Hara Cost \$ N/A

**WRITTEN** parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

**List Chaperones:**

Staff: Zach Dragoo, Mark Dragoo, Phillip Moss, Fred Wright, Edwin Nelson, Andrew Ball, Aristotle O'Hara

Chaperones: \_\_\_\_\_

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied?  Yes

**\*Overnight Field Trips**

\*Number of students not attending for economic reasons 0



\*Number of trips this group expects to take which will require funds 1

\*Estimated cost to parent support groups for this trip \$ 0

\*Projects students have undertaken to secure funds Snapraise Fundraiser

\*Co-ed trips require co-ed chaperones. Have you complied?  Yes

\*Travel itinerary attached with name/address of accommodations  Yes

Teacher's Signature: 	Date: <u>8/29/23</u>
Principal's Signature: 	Date: <u>8/30/23</u>
LC Superintendent's Signature: <b>Dr. Shane Harwood</b>	Digitally signed by Dr. Shane Harwood Date: 2023.09.01 14:13:08 -04'00'

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

**HAMILTON COUNTY SCHOOLS  
Request for Field Trip Approval**

Day  **Overnight** (Must go to Board for Approval) Today's Date: 8/24/23

Exceptional Ed  Learning Community  PreK

School Signal Mountain Middle/High School Grade/Group/Team 9-12/Band

Departure Date/Time February 1, 2024/8am Return Date/Time February 3, 2024/5pm

Event/Venue ETSBOA All-East Honor Band/Park Vista Address 705 Cherokee Orchard Rd, Gatlinburg, TN 37738

Instructional value Students will participate in the 2024 ETSBOA All-East Honor Band

Evaluation A concert performance will be presented at the conclusion of the Honor Band

Fee Requested \$ 15.00 How Acquired? Student Paid

Total # of Students 25 Total # of Staff 3 Total # of Chaperones 0 Nurse Required:  Yes  No

Number of subs needed 1 Funding source for subs HCDE

- Total # of Students with 504 Plan None Modifications Needed None
- Total # of Students with Disabilities None Modifications Needed None

**Transportation:** The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

County School Bus Cost \$ \_\_\_\_\_ Bus # \_\_\_\_\_ Driver's Name \_\_\_\_\_

Handicap Accessible Bus Cost \$ \_\_\_\_\_

Charter Bus (Board Approved) Nooga Shuttles LLC Cost \$ 500.00

Cars List Driver(s) Parents will transport students home, from the event. Cost \$ 0.00

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

**List Chaperones:**

Staff: Jessica Graves, Shelby Walker, Brock Ownby

Chaperones: \_\_\_\_\_

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied?  Yes

**\*Overnight Field Trips**

\*Number of students not attending for economic reasons 0

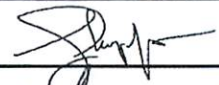

\*Number of trips this group expects to take which will require funds 2

\*Estimated cost to parent support groups for this trip \$ 0.00

\*Projects students have undertaken to secure funds None

\*Co-ed trips require co-ed chaperones. Have you complied?  Yes

\*Travel itinerary attached with name/address of accommodations  Yes

Teacher's Signature: 	Date: <u>8/24/23</u>
Principal's Signature: 	Date: <u>8/30/23</u>
LC Superintendent's Signature: <b>Dr. Shane Harwood</b>	Digitally signed by Dr. Shane Harwood Date: 2023.09.01 10:58:21 -04'00'

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

# HAMILTON COUNTY SCHOOLS

## Request for Field Trip Approval

Day  **Overnight** (Must go to Board for Approval) Today's Date: August 13, 2023

Exceptional Ed  Learning Community  PreK

School Battle Academy Grade/Group/Team 5<sup>th</sup> Grade

Departure Date/Time March 3, 2024 10:00am Return Date/Time March 6, 2024 6:00pm

Event/Venue Georgia 4-H at Camp Jekyll Address 550 S. Beachview Drive Jekyll Island, GA 31

Instructional value Students learn heredity, constellation & animal's adaptations. 5th science standards.

Evaluation Students will be keeping journals and note catcher provided by the 4H center and their teacher

Fee Requested \$ 275.00 How Acquired? Student payments and Scholarships

Total # of Students 75 Total # of Staff 12 Total # of Chaperones 0 Nurse Required:  Yes  No

Number of subs needed 0 Funding source for subs NA

• Total # of Students with 504 Plan 2 Modifications Needed NONE

• Total # of Students with Disabilities 10 Modifications Needed NONE

**Transportation:** The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

County School Bus Cost \$ \_\_\_\_\_ Bus # \_\_\_\_\_ Driver's Name \_\_\_\_\_

Handicap Accessible Bus Cost \$ \_\_\_\_\_

Charter Bus (Board Approved) Premier Transportation Cost \$ 14,000

Cars List Driver(s) \_\_\_\_\_ Cost \$ \_\_\_\_\_

**WRITTEN** parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Dana Brainerd, Amber Wollner, Cindy Kean, Taylor Lamunyon, Jesse Goins, Carrie Hoover, Brandon Middlebrooks, Joel Smith, Abby Van Korlaar, Bekah Cahill, Broke Snyder, Jessica Grav

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied?  Yes

### \*Overnight Field Trips

\*Number of students not attending for economic reasons 0



\*Number of trips this group expects to take which will require funds 1

\*Estimated cost to parent support groups for this trip \$ 0

\*Projects students have undertaken to secure funds 0

\*Co-ed trips require co-ed chaperones. Have you complied?  Yes

\*Travel itinerary attached with name/address of accommodations  Yes

Teacher's Signature: 	Date: <u>8-22-23</u>
Principal's Signature: 	Date: <u>8-22-23</u>
LC Superintendent's Signature: <b>Dr. Shane Harwood</b>	Digitally signed by Dr. Shane Harwood Date: 2023.08.28 10:11:52 -04'00'

HAMILTON COUNTY SCHOOLS  
Request for Field Trip Approval

Day  Overnight (Must go to Board for Approval)

Today's Date: 08/29/2023

Exceptional Ed

Learning Community

PreK

School Center for Creative Arts

Grade/Group/Team 8-12 Chamber Orchestra/Musicology

Departure Date/Time 3/8/24 8am

Return Date/Time 3/9/24 4pm

Event/Venue Nashville Symphony Orchestra/Schermarhorn Symphony Center

Address 1 Symphony Pl., Nashville, TN. 37201

Instructional value Performance Observation Opportunity

Evaluation Auditory evaluation, seminar, written response.

Fee Requested \$ 255 How Acquired? Students will pay

Total # of Students 49 Total # of Staff 5 Total # of Chaperones 0 Nurse Required:  Yes  No

Number of subs needed 2 Funding source for subs HCS

- Total # of Students with 504 Plan 0 Modifications Needed n/a
- Total # of Students with Disabilities n/a Modifications Needed n/a

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

County School Bus Cost \$ \_\_\_\_\_ Bus # \_\_\_\_\_ Driver's Name \_\_\_\_\_

Handicap Accessible Bus Cost \$ \_\_\_\_\_

Charter Bus (Board Approved) Nooga Shuttles Cost \$ 3,650

Cars List Driver(s) \_\_\_\_\_ Cost \$ \_\_\_\_\_

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Aaron Moore, Jessica Stansbury, Vincent Hale, Freda McCray, Melissa Sarabia

Chaperones: N/A

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied?  Yes

\*Overnight Field Trips

\*Number of students not attending for economic reasons 0



\*Number of trips this group expects to take which will require funds 1

\*Estimated cost to parent support groups for this trip \$ 0

\*Projects students have undertaken to secure funds n/a

\*Co-ed trips require co-ed chaperones. Have you complied?  Yes

\*Travel itinerary attached with name/address of accommodations  Yes

Teacher's Signature: 	Date: 8/30/23
Principal's Signature: 	Date: 8/30/23
LC Superintendent's Signature: Dr. Shane Harwood	Digitally signed by Dr. Shane Harwood Date: 2023.09.01 14:21:21 -04'00'

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

HAMILTON COUNTY SCHOOLS  
Request for Field Trip Approval

Day  Overnight (Must go to Board for Approval)

Today's Date: 8/22/24

Exceptional Ed

Learning Community

PreK

School Center for Creative Arts

Grade/Group/Team Acting and Tech London Tour 9-11

Departure Date/Time July 9, 2024 8am

Return Date/Time July 17, 2024 8pm

Event/Venue Best Western London Heathrow Ariel Hotel

Address 118 Bath Road, Heathrow Airport, Hayes, Greater London, UB33AA, England 03330 034082

Instructional value Students will see professional theatre in England and participate in Shakespeare workshops at The Globe Theatre

Evaluation Reflection discussion after the shows

Fee Requested \$ 5,239.00 How Acquired? From Students/Parents

Total # of Students 20 Total # of Staff 3 Total # of Chaperones 0 Nurse Required:  Yes  No

Number of subs needed 0 Funding source for subs N/A

- Total # of Students with 504 Plan 0 Modifications Needed
- Total # of Students with Disabilities 0 Modifications Needed

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

County School Bus Cost \$ Bus # Driver's Name

Handicap Accessible Bus Cost \$

Charter Bus (Board Approved) Cost \$

Cars List Driver(s) Transportation is via Delta airlines (cost is included in fee. Airline may be changed at time of booking). Cost \$

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Magge Hudgins, Vincent Hale, Mary Keebler

Chaperones:

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied?  Yes

\*Overnight Field Trips

\*Number of students not attending for economic reasons 0



\*Number of trips this group expects to take which will require funds 1

\*Estimated cost to parent support groups for this trip \$0

\*Projects students have undertaken to secure funds 0

\*Co-ed trips require co-ed chaperones. Have you complied?  Yes

\*Travel itinerary attached with name/address of accommodations  Yes

Teacher's Signature: 	Date: 8-22-24
Principal's Signature: 	Date: 9-6-24
LC Superintendent's Signature: Dr. Shane Harwood	Digitally signed by Dr. Shane Harwood Date: 2023.09.07 09:33:59 -04'00'

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Day Overnight (Must go to Board for Approval)

Today's Date: 8/8/2023

Exceptional Ed Learning Community PreK

School Red Bank High School Grade/Group/Team 9-12/ JROTC/ Raider Team

Departure Date/Time 8 September 2023/ 2:30pm Return Date/Time 9 September 2023/ 7:00pm

Event/Venue Fairview Raider Competition/ Fairview High School Address 2595 Fairview Boulevard, Centerville, TN 37062

Instructional value Teamwork, Espirit de Corps, Physical Fitness, Decision Making, Leadership Training

Evaluation Events will be graded and scored by event organizers.

Fee Requested \$ 200 How Acquired? Through JROTC internal funds.

Total # of Students 25 Total # of Staff 2 Total # of Chaperones 0 Nurse Required: Yes No

Number of subs needed None Funding source for subs N/A

- Total # of Students with 504 Plan 0
Total # of Students with Disabilities 0

Modifications Needed N/A
Modifications Needed N/A

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

- County School Bus
Handicap Accessible Bus
Charter Bus (Board Approved) Joe Sneed/ Sneed & Sneed Transport LLC. Cost \$ 1500
Cars

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: 1SG Aaron Russell, Dr. Misty Burch (female staff member)

Chaperones:

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

\*Overnight Field Trips

- \*Number of students not attending for economic reasons 0
\*Number of trips this group expects to take which will require funds 0
\*Estimated cost to parent support groups for this trip \$0
\*Projects students have undertaken to secure funds JROTC Annual SNAP Raise
\*Co-ed trips require co-ed chaperones. Have you complied? Yes
\*Travel itinerary attached with name/address of accommodations Yes

Teacher's Signature: Aaron J Russell Date: 8/8/2023
Principal's Signature: M Russell Date: 8/9/23
LC Superintendent's Signature: Dr. Shane Harwood Digitally signed by Dr. Shane Harwood Date: 2023.08.10:38:48 -04'00'

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

HAMILTON COUNTY DEPARTMENT OF EDUCATION

3074 Hickory Valley Road

Chattanooga, TN 37421

**MEMORANDUM**

**TO:** Hamilton County Board of Education  
Dr. Justin Robertson, Superintendent

**FROM:** Dr. Blake Freeman, Community Superintendent, Missionary Ridge Learning  
Community

**DATE:** **September 21, 2023**

**RE:** Overnight Field Trips

This is to request Board approval of the following overnight field trips:

- #1. **Spring Creek Elementary School** - Seventy 4th grade students will travel to Eatonton, Georgia March 25-28, 2024 to attend the Rock Eagle 4-H Camp for hands-on experience with outdoor environmental classrooms and team building activities.
- #2\*. **Clifton Hills Elementary School** - One hundred 5th grade students traveled to Townsend, Tennessee September 13-15, 2023 to attend the Great Smoky Mtns Institute at Tremont.

\*These items were previously approved by Dr. Justin Robertson, Superintendent and Tiffanie Robinson, Board Chairman.

**HAMILTON COUNTY SCHOOLS  
Request for Field Trip Approval**

Day  Overnight (Must go to Board for Approval) Today's Date: 8/24/23

Exceptional Ed  Learning Community  PreK  
School Spring Creek Elementary Grade/Group/Team 4th Grade

Departure Date/Time Monday, 3/25/2024 at 10:30AM Return Date/Time Thursday, 3/28/2024 at 1:00PM

Event/Venue Rock Eagle 4-H Camp Address 350 Rock Eagle Road, Eatonton, GA 31024

Instructional value Students will gain hands-on experiences with outdoor environmental classrooms and team building activities

Evaluation Students will keep a Rock Eagle field journal and make a visual presentation outlining their learning experiences

Fee Requested \$ 200 How Acquired? Parent contributions, fundraising, and sponsorships/donations

Total # of Students 70 Total # of Staff 5 Total # of Chaperones 4 Nurse Required:  Yes  No

Number of subs needed 3 Funding source for subs HCDE

- Total # of Students with 504 Plan 0 Modifications Needed \_\_\_\_\_
- Total # of Students with Disabilities 0 Modifications Needed \_\_\_\_\_

**Transportation:** The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured

- County School Bus Cost \$ \_\_\_\_\_ Bus # \_\_\_\_\_ Driver's Name \_\_\_\_\_
- Handicap Accessible Bus Cost \$ \_\_\_\_\_
- Charter Bus (Board Approved) Premier Transportation \*\* 1/2 to be paid with Title funds (\$5270) Cost \$ 10,540
- Cars List Driver(s) \_\_\_\_\_ Cost \$ \_\_\_\_\_

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

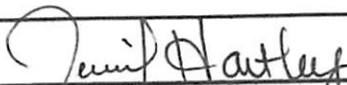
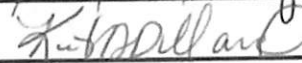
**List Chaperones:**

Staff: Mollie Clayton, Pattie Gervasi, Jennifer Hartley, Jacob Kozelichki, Tasha Flowers  
Chaperones: Starla Landrum, Laura May, Evonne Witt, Jeannette Yann

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied?  Yes

**\*Overnight Field Trips**

- \*Number of students not attending for economic reasons None
- \*Number of trips this group expects to take which will require funds 2
- \*Estimated cost to parent support groups for this trip \$ 0
- \*Projects students have undertaken to secure funds Candy grams, Kona Ice, and T-shirt fundraiser
- \*Co-ed trips require co-ed chaperones. Have you complied?  Yes
- \*Travel itinerary attached with name/address of accommodations  Yes

Teacher's Signature: 	Date: <u>8/24/23</u>
Principal's Signature: 	Date: <u>8/25/23</u>
LC Superintendent's Signature: <b>Dr. Shane Harwood</b>	Digitally signed by Dr. Shane Harwood Date: 2023.09.05 08:58:09 -04'00'

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL



Hamilton County Schools  
3074 Hickory Valley Road  
Chattanooga, Tennessee 37421

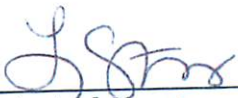
Request for Early Approval

MEMORANDUM

To: Executive Committee of the Board  
School: Clifton Hills Elementary school  
Date: 08/15/23 Trip Dates: September 13-15, 2023

The attached request requires approval of the Board of Education. The reason this item was not submitted within the timeframe necessary for it to be placed on the agenda for a scheduled Board session is as follows:

We originally planned on attending in the spring; however, an earlier trip date opened up at Tremont and we would prefer to go earlier in the year to avoid issues with testing in the spring.

  
Principal Signature

8/15/23  
Date

DocuSigned by:  
  
Deputy Superintendent

08/17/2023  
Date

**APPROVED:**

DocuSigned by:  
  
Superintendent Signature

08/17/2023  
Date

DS  
  
DocuSigned by:  
  
Board Chairman Signature

08/20/2023  
Date

### HAMILTON COUNTY SCHOOLS Request for Field Trip Approval

Day  Overnight (Must go to Board for Approval)

Today's Date: 08/12/2023

Exceptional Ed

Learning Community

PreK

School Clifton Hills Elementary

Grade/Group/Team 5th Grade

Departure Date/Time September 13, 2023 @ 8:30

Return Date/Time September 15, 2023 @ 2:30

Event/Venue Great Smoky Mtns. Institute at Tremont

Address 9275 Tremont Road, Townsend, TN 37882

Instructional value Students will explore the National Park and investigate science standards through hands-on activities.

Evaluation Students will participate in various activities through asking and answering questions as they carry out investigations.

Fee Requested \$ 0 How Acquired? Title I Funds

Total # of Students 100 Total # of Staff 11 Total # of Chaperones \_\_\_\_\_ Nurse Required:  Yes  No

Number of subs needed 2 Funding source for subs General Budget

- Total # of Students with 504 Plan 2
- Total # of Students with Disabilities 9

Modifications Needed none  
Modifications Needed none

**Transportation:** The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

County School Bus Cost \$ 4800 Bus # \_\_\_\_\_ Driver's Name 1st Student

Handicap Accessible Bus Cost \$ \_\_\_\_\_

Charter Bus (Board Approved) \_\_\_\_\_ Cost \$ \_\_\_\_\_

Cars List Driver(s) \_\_\_\_\_ Cost \$ \_\_\_\_\_

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

**List Chaperones:**

Staff: Lindsay Starnes, James Cunningham, Paul Ruhling, Owen Bogolin, Joshua Burney, Raymond Adams

Chaperones: (staff cont.) Alicia Young, Kerry Moore, Katie Brewer, Emile Holleman, Sara Downey, Morgan Dyer

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied?  Yes

**\*Overnight Field Trips**

\*Number of students not attending for economic reasons 0

\*Number of trips this group expects to take which will require funds 1

\*Estimated cost to parent support groups for this trip \$ 0

\*Projects students have undertaken to secure funds 0

\*Co-ed trips require co-ed chaperones. Have you complied?  Yes

\*Travel itinerary attached with name/address of accommodations  Yes

Teacher's Signature:	<i>Sara Downey, Alicia Young, Kerry Moore, Katie Brewer, Emile Holleman, Morgan Dyer, Paul Ruhling, Owen Bogolin, Joshua Burney, Raymond Adams</i>	Date:	<u>8/14/23</u>
Principal's Signature:	<i>[Signature]</i>	Date:	<u>8/14/23</u>
LC Superintendent's Signature:	<b>Watechia Lawless-Mitchell</b>	Digitally signed by Watechia Lawless-Mitchell Date: 2023.08.16e11:08:56 -04'00'	

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

**HAMILTON COUNTY DEPARTMENT OF EDUCATION  
3074 HICKORY VALLEY ROAD  
CHATTANOOGA, TN 37421**

**MEMORANDUM**

**TO:** Hamilton County Board of Education  
Dr. Justin Robertson, Superintendent

**FROM:** Mary Ellen Heuton, Chief Financial Officer  
Lindsay Cepero, Director of Procurement

**DATE:** September 21, 2023

**RE:** Bids/Contracts

1. Attached for your approval are bids/contracts for the following:
  - A. Request Approval of RFP 23-40, Employee Vision Benefits.
  - B. Request Approval of BID 24-22, Rivermont Multi-Purpose Building.
  - C. Request Approval of Voluntary Accident Policy Carrier Change.
  - D. Request Approval of RFP 24-39 Employee Medical & Dental Benefits.
  
2. Bids procured by the Purchasing Department, in all cases, low bids meeting specifications are recommended.
  
3. Recommend approval as presented.

LC:sh

**Hamilton County Department of Education  
3074 Hickory Valley Road  
Chattanooga, TN 37421**

**MEMORANDUM**

**TO:** Hamilton County Board of Education  
Dr. Justin Robertson, Superintendent

**FROM:** Dr. Zac Brown, Chief Talent Officer, Human Resources

**DATE:** September 21, 2023

**RE:** Recommendations for Vision Benefit Plan

For the Employee Vision Benefit Plan, we are requesting the Board approve the award of a renewal proposal from our current provider – EyeMed.

HCS launched a competitive solicitation, *RFP 23-40, Employee Vision Benefits*, on April 17, 2023, with the intent to award on an “as-needed basis” for one (1) four-year (4) period with option to renew. The contract term effective date to be as of 01/01/2024.

Proposals were received from seven (7) carriers – Aflac, BCBS, Cigna, EyeMed, Humana, United Healthcare, and VSP. Following the evaluation of the proposals submitted by the HCS evaluation committee, we request approval to award a contract to EyeMed.

Maintaining a relationship with our incumbent carrier ensures avoidance of employee medical coverage disruption, allows HCS to secure improved financial outcomes, and offers continued partnerships to support our health strategies. Additionally, EyeMed is offering a 1.5% decrease in cost from the prior year. So, employees will see a decrease in their monthly premiums. Employees will also not see any changes within their current plan. The network, eye examination details, and co-pays will all remain the same.

For full plan details including the reduced premium amounts, please see the following chart.

		EyeMed Current 2023	EyeMed-BAFO Renewal 2024 EyeMed owned
<b>Eye Exam</b>			
	Exam Copay/Plus Provider Network	\$10/\$0	\$10/\$0 EyeMed Plus
	Frequency	12 Mos.	12 Mos.
<b>Lenses / Vision Materials</b>			
	Materials Copay	\$15	\$15
	Single Vision	\$15	\$15
	Bifocal	\$15	\$15
	Trifocal	\$15	\$15
	Frequency	12 Mos.	12 Mos.
<b>Frames</b>			
	Allowance/Plus Provider Network	\$120, then 20% discount/\$0, then 20% off balance over \$170 EyeMed Plus	\$120, then 20% discount/\$0, then 20% off balance over \$170 EyeMed Plus
	Frequency	24 Mos.	24 Mos.
<b>Contact Lenses, in lieu of glasses</b>			
	Fitting Fee	Up to \$40	Up to \$40
	Conventional	\$0 Copay, \$120 Allowance	\$0 Copay, \$120 Allowance, then 15% off balance
	Medically Necessary	Paid in Full	Paid in Full
<b>RATES</b>	<b>Enrollment</b>		
Employee Only	1998	\$5.57	\$5.49
Employee + Spouse	521	\$10.57	\$10.42
Employee + Child(ren)	777	\$11.13	\$10.97
Family	<u>708</u>	\$16.36	\$16.13
<b>Total</b>	<b>4,004</b>		

Your consideration of this request is appreciated. Please do not hesitate to contact me should you have any questions.

Hamilton County Department of Education  
3074 Hickory Valley Road  
Chattanooga, Tennessee 37421

**MEMORANDUM**

**TO:** Hamilton County Board of Education  
Dr. Justin Robertson, Superintendent

**FROM:** Justin Witt

**DATE:** September 21, 2023

**RE:** **Bid File 24-22 Rivermont Multipurpose Bldg.**

Bids were received by the HCDE purchasing department on August 1, 2023 at 2:00 P.M. for a new Multipurpose Building at Rivermont Elem.

The apparent, low base bid including allowances was received by Wilder Contracting in the amount of \$1,727,000.00. Alternate #1 and #2 were not accepted.

I recommend approval.

Funding will be from ARPA and Capital projects.

Attachments: Bid Tabulation

Hamilton County Department of Education  
 Bid Opening – Aug 1, 2023 – 2:00 PM.  
 Bid File 24-22 Rivermont Multipurpose Bldg.

**Tabulation Sheet**

**School Year 23-24**

<b>Bidder</b>	<b>Base Bid</b>	<b>Alternate #1</b>	<b>Alternate #2</b>	<b>Unit Price #1</b>	<b>Unit Price #2</b>	<b>Base Bid + Alternates #1 &amp; 2</b>
Pillar Const. Group, LLC	\$2,030,000	\$47,000	\$12,000	\$50/cu.yd	\$580/cu.yd	\$2,089,000
P&C Construction, Inc.	\$1,859,000	\$45,650	\$6,752	\$31.50/cu yd	\$278.25/cu yd	\$1,911,402
<b>Wilder Contracting, LLC</b>	<b>\$1,727,000</b>	<b>\$61,400</b>	<b>\$6,500</b>	<b>\$40/cu yd</b>	<b>\$64/ cu yd</b>	<b>\$1,794,900</b>
J&J Contractors, Inc.	\$1,819,690	\$32,100	\$7,100	\$45/cu yd	\$250/cu yd	\$1,858,890

Recommend Award of Bid To: Wilder Contracting, LLC

Funds To Be Provided By: ARPA/Capital

**Hamilton County Department of Education  
3074 Hickory Valley Road  
Chattanooga, TN 37421**

**MEMORANDUM**

**TO:** Hamilton County Board of Education  
Dr. Justin Robertson, Superintendent

**FROM:** Dr. Zac Brown, Chief Talent Officer, Human Resources

**DATE:** September 21, 2023

**RE:** Recommendations for Voluntary Accident Coverage

For the Employee Voluntary Accident Life policy, we are recommending moving carriers from Allstate to Symetra. Symetra is our current vendor for life, disability, hospital indemnity, and critical illness awarded competitively through *RFP 22-10, Contract for Life Insurance, Disability Insurance, and Voluntary Benefits* which received Board authorization for award October 21, 2021. Services moved to Symetra will continue through the term of the currently established agreement including any available renewals.

We have experienced issues with the administration and file feeds with Allstate. Thus, we would like to make the change for the following reasons:

1. Ease of Administration of:
  - a. Self-billing
  - b. Additions and Termination
  - c. File Feeds
  
2. Increased Benefits:
  - a. Rates are Less Expensive
  - b. Employee Benefits are richer with higher payouts
  - c. Assignment of a dedicated account manager

Additionally, from our positive experiences with Symetra, we also expect quicker issue resolution. We will still offer the Group Term 100 Policy (Life Insurance) through Allstate, as this benefit is not available with other carriers.

Your consideration of this request is appreciated. Please do not hesitate to contact me should you have any questions.

**Hamilton County Department of Education**

**January 1, 2024**

**Accident**

24-Hour Accident	2023-Current		2024-Quote Symetra
	Allstate - Plan 1		Symetra
<b>Emergency Care</b>			
Ambulance Transportation (ground/air)		\$200/\$600	\$250/\$1,500
Emergency Treatment (Adult/Child)		\$200	\$200
Initial Physician Office Visit		\$25	\$100
<b>General Treatment</b>			
Hospital Confinement (Initial/per day)		\$1000/\$200	\$1,250/\$250
ICU Confinement Per Day		\$400	\$2,500/\$500
Rehab Facility Per Day		\$200	\$200
Lodging Per Day		\$200	\$200
<b>Paralysis Benefits</b>			
Quadriplegia		\$30,000	\$20,000
Paraplegia		\$15,000	\$15,000
<b>Surgery Benefits</b>			
Exploratory No Repair		\$300	\$300
Knee Cartilage		\$1,000	\$1,000
Ruptured Disc		\$1,000	\$1,000
Tendon / Ligament / Rotator Cuff (single/multiple)		\$1,000	\$1,000
<b>Transitional Benefits</b>			
Medical Appliance		\$250	\$250
Prosthesis 1 / 2 or more		\$1000/\$2000	\$2,000
Physical Therapy (pays daily)		\$60	\$60
<b>Specific Covered Injury and Treatment Benefits</b>			
<b>Fractures</b>			
<i>Surgical</i>		See schedule up to \$6000	See schedule up to \$6000
<i>Non-Surgical</i>			
<b>Dislocations</b>			
<i>Surgical</i>		See schedule up to \$6000	See schedule up to \$6000
<i>Non-Surgical</i>			
<b>Burns</b>		See Schedule up to \$1000	See Schedule up to \$15,000
<b>Coma</b>		\$20,000	\$20,000
<b>Broken Tooth</b>		\$200	\$200
<b>Eye Injury Requiring Surgery</b>		\$200	\$200
<b>Lacerations</b>		\$100	See Schedule to \$300
<b>Monthly Rates</b>	<b>Enrollment</b>		
Employee Only	219	\$13.75	\$13.37
Employee and Spouse	77	\$23.77	\$22.53
Employee and Child(ren)	54	\$30.44	\$26.11
Family	56	\$38.31	\$37.12
	<b>Total</b>	<b>406</b>	
		<b>Monthly Total</b>	\$8,631
		<b>Annual Total</b>	\$103,568
<b>Rate Guarantee</b>	<b>1/1/2025</b>		<b>2 years, with additional 1 year option</b>
	<b>% Discount</b>		<b>-6%</b>
	<b>\$ Discount</b>		<b>-\$5,750</b>

*This summary is issued as a matter of information only. It does not amend, extend or alter the quotes offered by the insurance companies. Please refer to the actual quote from the insurance company for specific coverage details and rates*



Symetra Life Insurance Company
777 108th Avenue NE, Suite 1200 | Bellevue, WA 98004-5135

Mailing Address: Select Benefit Administrators
PO Box 440 | Ashland, WI 54806
Overnight deliveries to: 118 3rd Street East | Ashland, WI 54806
Phone 1-800-497-3699 | Fax (715) 682-5919

MASTER APPLICATION
For Group Insurance

- Instructions: (1) Complete and sign the application
(2) Attach the Plan Summary and send to Select Benefit Administrators (SBA)
(3) Retain a copy with your policy(ies)

Name of Applicant

Address
Street
City State Zip

applies to Symetra Life Insurance Company for the following group insurance:

Table with 2 columns: Insurance, Requested Effective Date. Rows include Fixed-Payment Indemnity, Accident, Outpatient Prescription Drug, Critical Illness, and an empty row.

If Symetra Life Insurance Company (Symetra) approves this application, the policy(ies) for the insurance indicated above will be issued pursuant to the selected Plan Summary. The applicant agrees that its payment of premium, after delivery of the policy(ies), shall constitute its acceptance and approval of all policy terms.

This application supersedes any previous application.

It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.

Signed at City State on Date

For the Applicant by Signature
Name (printed) Title

Agent/Producer Signature Resident Licensed Agent/Producer where required by law
Name (printed) Tax ID Number

**Hamilton County Department of Education  
3074 Hickory Valley Road  
Chattanooga, TN 37421**

**MEMORANDUM**

**TO:** Hamilton County Board of Education  
Dr. Justin Robertson, Superintendent

**FROM:** Dr. Zac Brown, Chief Talent Officer, Human Resources

**DATE:** September 21, 2023

**RE:** Authorization to Award Employee Medical Benefits and Amend Dental Plans

For Employee Medical Benefit Plans, the Board approved the award of renewal proposals from our current providers – Cigna and Blue Cross Blue Shield (BCBS) in July competitively solicited through *RFP 23-39, Employee Medical Benefit Plans*. Following our Board work session in August, we took feedback from the Board to create three different financial options for this award.

Each proposal has been thoroughly reviewed, and we recommend the selection of Option 1, which provides the least disruption to employees from current plans and offers. The District will continue to offer three plan options: BSBS PPO, Cigna HMO, and Cigna HDHP.

We further recommend amending the dental plan for employees to incorporate an employee contribution share to the current base dental plan. Cigna is the current provider for our dental plan offerings through the competitively procured agreement that received Board approval in October of 2021. All other terms, conditions, and offerings of this agreement remain unchanged.

We are excited to maintain relationships with our incumbent carriers to ensure avoidance of employee medical coverage disruption, allows HCS to secure improved financial outcomes, and offers continued partnerships to support our health strategies.

Your consideration of this request is appreciated. Please do not hesitate to contact me should you have any questions.

# 2024 Benefits Proposals - OPTION 1

## SUMMARY

- District savings of **\$8,579,687**
- Addition of narrower network for BCBS and Cigna (no Parkridge)
- Increases Cigna out-of-pocket maximums to \$1,300 for individual and \$2,600 for family
- Increases copays by \$25 for urgent care; hospital inpatient and outpatient; and MRI, PET, and CT scans
- All plans will reflect the increase to retail pharmacies, but HCS pharmacies to remain the same, including free generics
- Lowers the deductible for the High Deductible plan to \$2,000 for individual and \$4,000 for family, as well as decreasing the out-of-pocket maximum to \$3,000 for individual and \$6,000 for family to make this plan more affordable
- Adds an employee contribution share to the dental plan

## COMPARISON OF CURRENT PLAN AND OPTION 1

	Current			2024 Proposed Plans - Option 1					
	Plan 1-PPO BCBS	Plan 2 - HMO	Plan 3-HDHP	Plan 1-PPO BCBS		Plan 2 - HMO		Plan 3-HDHP	
<b>Network</b>	S	CIGNA HMO	Open Access Plus	S	CIGNA HMO	Open Access Plus			
<b>Deductible</b>	Embedded	N/A	Shared	Embedded	N/A	Shared			
Individual	\$450	\$0	\$2,500	\$450	\$0	\$2,000			
Family	\$1,200	\$0	\$5,000	\$1,200	\$0	\$4,000			
<b>Out of Pocket Maximum</b>			\$4000 Individual/ \$5,000 Ind within Family			\$3000 Individual/ \$4,000 Ind within Family			
Individual	\$1,750	\$1,000	\$8,000	\$1,750	\$1,300	\$6,000			
Family	\$4,750	\$2,000	\$8,000	\$4,750	\$2,600	\$6,000			
Deductible included in OOP Max	Yes	Yes	Yes	Yes	Yes	Yes			
<b>Coinsurance</b>	90%	0%	80%	90%	0%	80%			
<b>Preventive Care</b>	100%	100%	100%	100%	100%	100%			
<b>Office Visit</b>									
Primary	D/C	\$15	D/C	D/C	\$15	D/C			
Specialist	D/C	\$20	D/C	D/C	\$20	D/C			
<b>Other Benefits</b>									
Emergency Room	D/C	\$250	D/C	D/C	\$250	D/C			
Urgent Care	D/C	\$50	D/C	D/C	\$75	D/C			
Hospital Inpatient Services	D/C	\$100	D/C	D/C	\$125	D/C			
Hospital Outpatient Services	D/C	\$50	D/C	D/C	\$75	D/C			
Labs / X-rays	D/C	No Charge	D/C	D/C	No Charge	D/C			
MRI, Pet Scan & CT Scan	D/C	\$0	D/C	D/C	\$100	D/C			
<b>Prescription Drugs</b>	(Retail/Onsite)	(Retail/Onsite)	Preventive - Generic covered 100%	Retail	Onsite	Retail	Onsite	Preventive - Generic covered 100%	
Generic	\$5 / \$0	\$10 / \$0	30%	\$20	\$0	\$20	\$0	30%	
Preferred Brand	\$20 / \$10	\$20 / \$10	40%	\$45	\$10	\$45	\$10	40%	
Non-Preferred Brand	\$30 / \$20	\$40 / \$20	50%	\$65	\$20	\$65	\$20	50%	
Specialty	\$30 / \$20	\$40 / \$20	50%	\$65	\$20	\$65	\$20	50%	

## MEDICAL CONTRIBUTIONS



		Per Pay EE Cost 26 Pay Periods	Total Plan Cost Monthly	EmployER Monthly	EmployEE Monthly	EE % Monthly	Per Pay EE Cost 26 Pay Periods	Per Pay Cost Difference
PPO / HMO	Employee	\$46	\$818	\$655	\$164	20.00%	\$76	\$29
	EE+Spouse	\$225	\$1,719	\$1,117	\$602	35.00%	\$278	\$52
	EE+Child(ren)	\$130	\$1,555	\$1,166	\$389	25.00%	\$179	\$49
	Family	\$246	\$2,455	\$1,719	\$737	30.00%	\$340	\$94
Narrow Network	Employee	\$46	\$792	\$650	\$143	18.00%	\$66	\$20
	EE+Spouse	\$225	\$1,664	\$1,115	\$549	33.00%	\$253	\$28
	EE+Child(ren)	\$130	\$1,505	\$1,159	\$346	23.00%	\$160	\$30
	Family	\$246	\$2,377	\$1,711	\$665	28.00%	\$307	\$61
Cigna HDHP	Employee	\$23	\$641	\$591	\$50	7.80%	\$23	\$0
	EE+Spouse	\$120	\$1,346	\$1,086	\$260	19.32%	\$120	\$0
	EE+Child(ren)	\$69	\$1,218	\$1,068	\$150	12.32%	\$69	\$0
	Family	\$138	\$1,923	\$1,623	\$300	15.60%	\$138	\$0

## DENTAL CONTRIBUTIONS



	Enrollment Estimate	Per Pay EE Cost 26	Total Plan Cost Monthly	EmployER Monthly	EmployEE Monthly	Per Pay EE Cost 26	Per Pay Cost Difference
Base	Employee	\$0.00	\$14.19	\$5.78	\$8.41	\$3.88	\$3.88
	EE+Spouse	\$0.00	\$27.93	\$11.32	\$16.61	\$7.67	\$7.67
	EE+Child(ren)	\$0.00	\$37.43	\$15.20	\$22.23	\$10.26	\$10.26
	Family	\$0.00	\$55.29	\$22.45	\$32.84	\$15.16	\$15.16
Buy-Up	Employee	\$1.60	\$17.78	\$5.78	\$12.00	\$5.54	\$3.94
	EE+Spouse	\$3.14	\$35.02	\$11.32	\$23.70	\$10.94	\$7.79
	EE+Child(ren)	\$4.21	\$46.92	\$15.20	\$31.72	\$14.64	\$10.43
	Family	\$6.22	\$69.31	\$22.45	\$46.86	\$21.63	\$15.41

# 2024 Benefits Proposals - OPTION 2

## SUMMARY

- District savings of **\$10,201,817**
- Addition of narrower network for BCBS and Cigna (no Parkridge)
- Increases Cigna out-of-pocket maximums to \$1,950 for individual and \$4,950 for family
- Increases copays for office visits; urgent care; hospital inpatient and outpatient; and MRI, PET, and CT scans
- All plans will reflect the increase to retail pharmacies, but HCS pharmacies to remain the same, including free generics
- Lowers the deductible for the High Deductible plan to \$2,000 for individual and \$4,000 for family, as well as decreasing the out-of-pocket maximum to \$3,000 for individual and \$6,000 for family to make this plan more affordable
- Changes BCBS coinsurance from 90% to 80%
- Adds an employee contribution share to the dental plan

## COMPARISON OF CURRENT PLAN AND OPTION 2

	Current			2024 Proposed Plans - Option 2					
	Plan 1-PPO BCBS	Plan 2 - HMO	Plan 3-HDHP	Plan 1-PPO BCBS		Plan 2 - HMO		Plan 3-HDHP	
<b>Network</b>	S	CIGNA HMO	Open Access Plus	S	CIGNA HMO	Open Access Plus			
<b>Deductible</b>	Embedded	N/A	Shared	Embedded	N/A	Shared			
Individual	\$450	\$0	\$2,500	\$450	\$0	\$2,000			
Family	\$1,200	\$0	\$5,000	\$1,200	\$0	\$4,000			
<b>Out of Pocket Maximum</b>									
Individual	\$1,750	\$1,000	\$4000 Individual/ \$5,000 Ind within Family	\$1,750	\$1,950	\$3000 Individual/ \$4,000 Ind within Family			
Family	\$4,750	\$2,000	\$8,000	\$4,750	\$4,950	\$6,000			
Deductible included in OOP Max	Yes	Yes	Yes	Yes	Yes	Yes			
<b>Coinsurance</b>	90%	0%	80%	80%	0%	80%			
<b>Preventive Care</b>	100%	100%	100%	100%	100%	100%			
<b>Office Visit</b>									
Primary	D/C	\$15	D/C	D/C	\$20	D/C			
Specialist	D/C	\$20	D/C	D/C	\$35	D/C			
<b>Other Benefits</b>									
Emergency Room	D/C	\$250	D/C	D/C	\$250	D/C			
Urgent Care	D/C	\$50	D/C	D/C	\$75	D/C			
Hospital Inpatient Services	D/C	\$100	D/C	D/C	\$500	D/C			
Hospital Outpatient Services	D/C	\$50	D/C	D/C	\$250	D/C			
Labs / X-rays	D/C	No Charge	D/C	D/C	\$45 / \$25	D/C			
MRI, Pet Scan & CT Scan	D/C	\$0	D/C	D/C	\$150	D/C			
<b>Prescription Drugs</b>	(Retail/Onsite)	(Retail/Onsite)	Preventive - Generic covered 100%	Retail	Onsite	Retail	Onsite	Preventive - Generic covered 100%	
Generic	\$5 / \$0	\$10 / \$0	30%	\$20	\$0	\$20	\$0	30%	
Preferred Brand	\$20 / \$10	\$20 / \$10	40%	\$45	\$10	\$45	\$10	40%	
Non-Preferred Brand	\$30 / \$20	\$40 / \$20	50%	\$65	\$20	\$65	\$20	50%	
Specialty	\$30 / \$20	\$40 / \$20	50%	\$65	\$20	\$65	\$20	50%	

## MEDICAL CONTRIBUTIONS



		Per Pay EE Cost 26 Pay Periods	Total Plan Cost Monthly	EmployER Monthly	EmployEE Monthly	EE % Monthly	Per Pay EE Cost 26 Pay Periods	Per Pay Cost Difference
PPO / HMO	Employee	\$46	\$818	\$655	\$164	20.00%	\$76	\$29
	EE+Spouse	\$225	\$1,719	\$1,117	\$602	35.00%	\$278	\$52
	EE+Child(ren)	\$130	\$1,555	\$1,166	\$389	25.00%	\$179	\$49
	Family	\$246	\$2,455	\$1,719	\$737	30.00%	\$340	\$94
Narrow Network	Employee	\$46	\$792	\$650	\$143	18.00%	\$66	\$20
	EE+Spouse	\$225	\$1,664	\$1,115	\$549	33.00%	\$253	\$28
	EE+Child(ren)	\$130	\$1,505	\$1,159	\$346	23.00%	\$160	\$30
	Family	\$246	\$2,377	\$1,711	\$665	28.00%	\$307	\$61
Cigna HDHP	Employee	\$23	\$641	\$591	\$50	7.80%	\$23	\$0
	EE+Spouse	\$120	\$1,346	\$1,086	\$260	19.32%	\$120	\$0
	EE+Child(ren)	\$69	\$1,218	\$1,068	\$150	12.32%	\$69	\$0
	Family	\$138	\$1,923	\$1,623	\$300	15.60%	\$138	\$0

## DENTAL CONTRIBUTIONS



	Enrollment Estimate	Per Pay EE Cost 26	Total Plan Cost Monthly	EmployER Monthly	EmployEE Monthly	Per Pay EE Cost 26	Per Pay Cost Difference
Base	Employee	\$0.00	\$14.19	\$5.78	\$8.41	\$3.88	\$3.88
	EE+Spouse	\$0.00	\$27.93	\$11.32	\$16.61	\$7.67	\$7.67
	EE+Child(ren)	\$0.00	\$37.43	\$15.20	\$22.23	\$10.26	\$10.26
	Family	\$0.00	\$55.29	\$22.45	\$32.84	\$15.16	\$15.16
Buy-Up	Employee	\$1.60	\$17.78	\$5.78	\$12.00	\$5.54	\$3.94
	EE+Spouse	\$3.14	\$35.02	\$11.32	\$23.70	\$10.94	\$7.79
	EE+Child(ren)	\$4.21	\$46.92	\$15.20	\$31.72	\$14.64	\$10.43
	Family	\$6.22	\$69.31	\$22.45	\$46.86	\$21.63	\$15.41

## SUMMARY

- District Savings of **\$9,910,647**
- Addition of narrower network for BCBS and Cigna (no Parkridge)
- For both plans, increases out-of-pocket and coinsurance to 80%, along with other significant plan adjustments
- All plans will reflect the increase to retail pharmacies, but HCS pharmacies to remain the same, including free generics
- Lowers the deductible for the High Deductible plan to \$2,000 for individual and \$4,000 for family, as well as decreasing the out-of-pocket maximum to \$3,000 for individual and \$6,000 for family to make this plan more affordable
- Changes BCBS coinsurance from 90% to 80%
- Adds an employee contribution share to the dental plan

## COMPARISON OF CURRENT PLAN AND OPTION 3

	Current			2024 Proposed Plans - Option 3					
	Plan 1-PPO BCBS	Plan 2 - HMO	Plan 3-HDHP	Plan 1-PPO BCBS		Plan 2 - HMO		Plan 3-HDHP	
<b>Network</b>	S	CIGNA HMO	Open Access Plus	S	CIGNA HMO	Open Access Plus			
<b>Deductible</b>	Embedded	N/A	Shared	Embedded	N/A	Shared			
Individual	\$450	\$0	\$2,500	\$500	\$0	\$2,000			
Family	\$1,200	\$0	\$5,000	\$1,300	\$0	\$4,000			
<b>Out of Pocket Maximum</b>			\$4000 Individual/ \$5,000 Ind within Family	\$1,950	\$1,950	\$3000 Individual/ \$4,000 Ind within Family			
Individual	\$1,750	\$1,000		\$4,950	\$4,950	\$6,000			
Family	\$4,750	\$2,000	\$8,000						
Deductible included in OOP Max	Yes	Yes	Yes	Yes	Yes	Yes			
<b>Coinsurance</b>	90%	0%	80%	80%	80%	80%			
<b>Preventive Care</b>	100%	100%	100%	100%	100%	100%			
<b>Office Visit</b>									
Primary	D/C	\$15	D/C	D/C	\$25	D/C			
Specialist	D/C	\$20	D/C	D/C	\$40	D/C			
<b>Other Benefits</b>									
Emergency Room	D/C	\$250	D/C	D/C	\$300	D/C			
Urgent Care	D/C	\$50	D/C	D/C	\$75	D/C			
Hospital Inpatient Services	D/C	\$100	D/C	D/C	80% Coinsurance	D/C			
Hospital Outpatient Services	D/C	\$50	D/C	D/C	80% Coinsurance	D/C			
Labs / X-rays	D/C	No Charge	D/C	D/C	\$60 / \$30	D/C			
MRI, Pet Scan & CT Scan	D/C	\$0	D/C	D/C	\$150	D/C			
<b>Prescription Drugs</b>	(Retail/Onsite)	(Retail/Onsite)	Preventive - Generic covered 100%	Retail	Onsite	Retail	Onsite	Preventive - Generic covered 100%	
Generic	\$5 / \$0	\$10 / \$0	30%	\$20	\$0	\$20	\$0	30%	
Preferred Brand	\$20 / \$10	\$20 / \$10	40%	\$45	\$10	\$45	\$10	40%	
Non-Preferred Brand	\$30 / \$20	\$40 / \$20	50%	\$65	\$20	\$65	\$20	50%	
Specialty	\$30 / \$20	\$40 / \$20	50%	\$65	\$20	\$65	\$20	50%	

## MEDICAL CONTRIBUTIONS



		Per Pay EE Cost 26 Pay Periods	Total Plan Cost Monthly	EmployER Monthly	EmployEE Monthly	EE % Monthly	Per Pay EE Cost 26 Pay Periods	Per Pay Cost Difference
PPO / HMO	Employee	\$46	\$818	\$663	\$156	19.00%	\$72	\$26
	EE+Spouse	\$225	\$1,719	\$1,134	\$584	34.00%	\$270	\$44
	EE+Child(ren)	\$130	\$1,555	\$1,182	\$373	24.00%	\$172	\$42
	Family	\$246	\$2,455	\$1,743	\$712	29.00%	\$329	\$82
Narrow Network	Employee	\$46	\$792	\$658	\$135	17.00%	\$62	\$16
	EE+Spouse	\$225	\$1,664	\$1,131	\$532	32.00%	\$246	\$20
	EE+Child(ren)	\$130	\$1,505	\$1,174	\$331	22.00%	\$153	\$23
	Family	\$246	\$2,377	\$1,735	\$642	27.00%	\$296	\$50
Cigna HDHP	Employee	\$23	\$641	\$591	\$50	7.80%	\$23	\$0
	EE+Spouse	\$120	\$1,346	\$1,086	\$260	19.32%	\$120	\$0
	EE+Child(ren)	\$69	\$1,218	\$1,068	\$150	12.32%	\$69	\$0
	Family	\$138	\$1,923	\$1,623	\$300	15.60%	\$138	\$0

## DENTAL CONTRIBUTIONS



	Enrollment Estimate	Per Pay EE Cost 26	Total Plan Cost Monthly	EmployER Monthly	EmployEE Monthly	Per Pay EE Cost 26	Per Pay Cost Difference
Base	Employee	\$0.00	\$14.19	\$5.78	\$8.41	\$3.88	\$3.88
	EE+Spouse	\$0.00	\$27.93	\$11.32	\$16.61	\$7.67	\$7.67
	EE+Child(ren)	\$0.00	\$37.43	\$15.20	\$22.23	\$10.26	\$10.26
	Family	\$0.00	\$55.29	\$22.45	\$32.84	\$15.16	\$15.16
Buy-Up	Employee	\$1.60	\$17.78	\$5.78	\$12.00	\$5.54	\$3.94
	EE+Spouse	\$3.14	\$35.02	\$11.32	\$23.70	\$10.94	\$7.79
	EE+Child(ren)	\$4.21	\$46.92	\$15.20	\$31.72	\$14.64	\$10.43
	Family	\$6.22	\$69.31	\$22.45	\$46.86	\$21.63	\$15.41

**Hamilton County Department of Education  
3074 Hickory Valley Road  
Chattanooga, Tennessee 37421**

**MEMORANDUM**

To: Hamilton County Board of Education  
Dr. Justin Robertson, Superintendent

From: Mary Ellen Heuton, CPA  
Chief Financial Officer

Date: September 21, 2023

RE: **Monthly Financial Report**

Attached is the monthly financial report comparing budget to actual through July, 2023. The presentation of the monthly financial statement compares actual year-to-date expenditures to the original adopted budget and the year-to-date amended budget.

**HAMILTON COUNTY SCHOOLS  
REVENUE/EXPENSES VS BUDGET  
PERIOD ENDED  
JULY, 2023**

REVENUES		General Purpose			Federal Programs			Self-Funded Programs			School Nutrition			Grand Totals		
		Adopted Budget	Revised Budget	YTD Actual	Adopted Budget	Revised Budget	YTD Actual	Adopted Budget	Revised Budget	YTD Actual	Adopted Budget	Revised Budget	YTD Actual	Adopted Budget	Revised Budget	YTD Actual
LOCAL TAXES		270,912,343	270,912,343	312,134	-	-	-	-	-	-	-	-	-	270,912,343	270,912,343	312,134
LICENSES AND PERMITS		13,000	13,000	-	-	-	-	-	-	-	-	-	-	13,000	13,000	-
CHARGES FOR CURRENT SERVICES		422,290	422,290	2,312	-	-	-	4,421,540	4,421,540	223,422	4,124,763	4,124,763	2,298	8,968,593	8,968,593	228,032
OTHER LOCAL REVENUES		2,168,942	2,168,942	269,977	-	-	-	4,843,470	4,853,470	172,540	387,106	387,106	50,656	7,399,518	7,409,518	493,173
STATE OF TENNESSEE		256,593,943	256,548,417	-	-	-	-	-	-	-	-	-	-	256,593,943	256,548,417	-
OTHER STATE REVENUES		6,374,725	7,603,150	-	-	-	-	-	-	-	199,362	199,362	-	6,574,087	7,802,512	-
FEDERAL GOVERNMENT		1,075,050	1,075,050	110,298	95,664,524	100,094,741	-	-	-	-	20,860,347	20,860,347	-	117,599,921	122,030,138	110,298
OTHER SOURCES		1,430,000	1,430,000	-	-	-	-	-	-	-	-	-	-	1,430,000	1,430,000	-
RESERVES/FUND BALANCE *		56,081	56,081	-	-	-	-	1,872,976	1,876,493	26,878	-	-	-	1,929,057	1,932,574	26,878
PY ENCUMBRANCE BUDGET		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL REVENUES</b>		<b>539,046,374</b>	<b>540,229,273</b>	<b>694,721</b>	<b>95,664,524</b>	<b>100,094,741</b>	<b>-</b>	<b>11,137,986</b>	<b>11,151,503</b>	<b>422,840</b>	<b>25,571,578</b>	<b>25,571,578</b>	<b>52,954</b>	<b>671,420,462</b>	<b>677,047,095</b>	<b>1,170,515</b>
<b>EXPENDITURES</b>																
REGULAR INSTRUCTION PROGRAM	71100	230,771,565	230,781,756	736,207	25,307,505	28,872,956	10,562	4,512,106	4,528,346	5,390	-	-	-	260,591,176	264,183,058	752,159
SPECIAL EDUCATION INSTR PROG	71200	38,671,025	38,671,025	16,101	5,787,470	8,317,736	-	645,121	645,121	-	-	-	-	45,103,616	47,633,882	16,101
VOCATIONAL ED INSTR PROG	71300	16,702,130	16,691,730	30,384	850,038	850,038	8,039	62,519	62,519	465	-	-	-	17,614,687	17,604,287	38,888
ATTENDANCE	72110	6,815,924	6,815,924	11,250	51,230	51,230	-	-	-	-	-	-	-	6,867,154	6,867,154	11,250
HEALTH SERVICES	72120	7,066,460	7,066,460	49,270	39,000	344,269	-	42,500	42,500	4,106	-	-	-	7,147,960	7,453,229	53,376
OTHER STUDENT SUPPORT	72130	28,025,749	28,028,749	31,886	5,809,297	5,505,014	9,734	5,000	5,000	-	-	-	-	33,840,046	33,538,763	41,620
REG INST SUPPORT	72210	29,433,147	29,498,641	154,032	11,337,630	11,711,335	121,506	1,716,931	1,714,208	9,311	-	-	-	42,487,708	42,924,184	284,849
SPECIAL ED INST SUPPORT	72220	8,525,085	8,525,085	35,122	3,652,307	1,481,697	15,586	-	-	-	-	-	-	12,177,392	10,006,782	50,707
VOCATIONAL ED INST SUPPORT	72230	1,773,155	1,795,555	14,521	83,930	83,930	65	-	-	-	-	-	-	1,857,085	1,879,485	14,586
EDUCATION TECHNOLOGY	72250	10,098,476	10,097,476	87,793	355,511	355,511	-	-	-	-	-	-	-	10,453,987	10,452,987	87,793
BOARD OF EDUCATION	72310	6,446,617	6,446,617	249,078	-	-	-	158,750	158,750	-	-	-	-	6,605,367	6,605,367	249,078
OFFICE OF SUPERINTENDENT	72320	3,424,829	3,424,829	50,518	-	-	-	109,172	109,172	-	-	-	-	3,534,001	3,534,001	50,518
OFFICE OF PRINCIPAL	72410	37,022,668	37,023,168	491,195	475,324	428,766	-	17,224	17,224	-	-	-	-	37,515,216	37,469,158	491,195
FISCAL SERVICES	72510	4,014,450	4,012,950	68,184	175,707	175,707	-	-	-	-	-	-	-	4,190,157	4,188,657	152,164
HUMAN RESOURCES	72520	4,735,194	4,735,194	80,568	-	250,000	83,980	24,624	24,624	151	-	-	-	4,759,818	5,009,818	80,719
OPERATION OF PLANT	72610	32,924,647	32,924,647	226,022	1,155,000	1,155,000	-	5,951	5,951	-	-	-	-	34,085,598	34,085,598	227,753
MAINTENANCE OF PLANT	72620	10,078,346	10,078,346	244,178	1,145,586	1,145,586	1,731	-	-	-	-	-	-	11,223,932	11,223,932	246,094
TRANSPORTATION	72710	26,369,643	26,369,643	104,517	533,545	523,300	1,916	14,624	14,624	-	-	-	-	26,917,812	26,907,567	104,517
CENTRAL AND OTHER	72810	418,688	418,688	4,305	-	-	-	9,100	9,100	754	-	-	-	427,788	427,788	5,059
FOOD SERVICE	73100	2,600	2,600	63	-	-	-	-	-	-	25,571,578	25,571,578	244,212	25,574,178	25,574,178	279,493
COMMUNITY SERVICES	73300	813,814	813,814	10,483	1,710,089	1,710,089	35,218	3,655,923	3,655,923	34,256	-	-	-	6,179,826	6,179,826	44,739
EARLY CHILDHOOD EDUCATION	73400	3,288,677	3,243,151	3,161	865,225	691,436	-	135,441	135,441	-	-	-	-	4,289,343	4,070,028	3,161
REGULAR CAPITAL OUTLAY	76100	69,000	1,208,740	27,158	33,500,000	33,500,000	-	23,000	23,000	-	-	-	-	33,592,000	34,731,740	27,158
EDUCATION DEBT SERVICE		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
EDUCATION CAPITAL PROJECTS		2,000,000	2,000,000	-	-	-	-	-	-	-	-	-	-	2,000,000	2,000,000	-
CHARTER SCHOOLS (TRANSFERS)		29,554,485	29,554,485	-	-	-	-	-	-	-	-	-	-	29,554,485	29,554,485	-
TRANSFERS-STATE GRANTS		-	-	-	2,830,130	2,941,141	-	-	-	-	-	-	-	2,830,130	2,941,141	-
TRANSFERS TO FUND BALANCE		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>		<b>539,046,374</b>	<b>540,229,273</b>	<b>2,725,994</b>	<b>95,664,524</b>	<b>100,094,741</b>	<b>288,337</b>	<b>11,137,986</b>	<b>11,151,503</b>	<b>54,433</b>	<b>25,571,578</b>	<b>25,571,578</b>	<b>244,212</b>	<b>671,420,462</b>	<b>677,047,094</b>	<b>3,312,977</b>

**HAMILTON COUNTY DEPARTMENT OF EDUCATION**  
**3074 Hickory Valley Road**  
**Chattanooga, Tennessee 37421**

**MEMORANDUM**

**TO:** Hamilton County Board of Education  
Dr. Justin Robertson, Superintendent

**FROM:** Mary Ellen Heuton, Chief Financial Officer

**DATE:** September 21, 2023

**SUBJECT:** Budget Amendments – Federal Grants, State Grants and Self-Funded Programs

The following budget amendments for Federal Grants, State Grants and Self-Funded Programs for FY2024 are recommended for your approval.

The Federal Programs budget is amended by items 1 - 14. Items 1, 3, 5, 9, 10 and 14 consist of carryover funds. Items 2, 4, 11 and 13 consist of current year awards and carryover funds. Items 6 - 8 and 12 consist of current year awards.

The State Programs budget is amended by items 15 - 17, Items 15 and 16 are carryover funds. Item 17 is a current year award.

The Self-Funded Programs budget is amended by items 18 - 29. Items 18 and 19 consist of current year contributions. Items 20, 22, 26 and 29 consist of both current year and carryover contributions. Items 21, 23 - 25, 27 and 28 consist of carryover contributions.

1. FY22 COPS School Violence Prevention Program, with a net decrease of \$498,000
2. Math Implementation Support Grant, with a net increase of \$4,170
3. ARP IDEA Part B and Preschool, totaling \$87,067
4. TN All Corps, with a net increase of \$3,617 and transfers between lines
5. Hamilton County Government ARPA Funds, with a net increase of \$2,070,407
6. 21<sup>st</sup> Century Community Learning Centers Cohort 2019, with transfers between lines
7. 21<sup>st</sup> Century Community Learning Centers Cohort 2022, with transfers between lines
8. McKinney-Vento, Title IX Part A, Homeless Education, with a net increase of \$16,450 and transfers between lines
9. ARP Homeless 1.0, with a net increase of \$122,415 and transfers between lines
10. ARP Homeless 2.0, with a net increase of \$146,522 and transfers between lines
11. ARP Homeless System Navigator, with a net increase of \$41,617
12. United Way TN All Corps, with transfers between lines
13. CTE Perkins Reserve, Pathways to High School Apprenticeships, with a net increase of \$3,078

14. ARP CCEIS - Comprehensive Coordinated Early Intervening Services, totaling \$2,538
15. Supporting Postsecondary Access in Rural Communities (SPARC), with a net increase of \$1,674
16. Innovative School Models, with transfers between lines
17. Public School Security Grant, totaling \$1,763,005
18. Nursing Services, with a net increase of \$70,000
19. Literacy Initiatives, totaling \$10,000
20. Community Donations - Schools, with a net increase of \$10,000
21. Future Ready Institutes - Hixson High, with a net decrease of \$4,898 and transfers between lines
22. Career & Technical Surplus, totaling \$27,886
23. Future Ready Institutes - BCBS, with a net increase of \$25,404 and transfers between lines
24. Character Education Donations, with a net decrease of \$667
25. Future Ready Institutes - Novonix, with a net decrease of \$6,846 and transfers between lines
26. Hamilton County Virtual School, totaling \$1,831
27. Teacher Recruitment/Induction, totaling \$1,023
28. Smart City Venture GYO, with a net increase of \$5,468 and transfers between lines
29. HCS Foundation, with a net decrease of \$46,326 and transfers between lines

**FEDERAL PROGRAMS**

**SOURCE OF FUNDS**

September 21, 2023

	FEDERAL THROUGH STATE	CARES FEDERAL THROUGH STATE	ARP FEDERAL THROUGH STATE	OTHER FEDERAL THROUGH STATE	DIRECT FEDERAL FUNDS	OTHER GOVERNMENT GROUPS	TOTAL REVENUE	AMENDMENT ITEM #
<b>BUDGET AMENDMENTS</b>	47100	47300	47400	47590	47990	48990		
FY22 COPS School Violence Prevention Program					(498,000)		(498,000)	1
Math Implementation Support Grant		4,170					4,170	2
ARP IDEA Part B & Preschool			87,067				87,067	3
TN All Corps			3,617				3,617	4
Hamilton County Government ARPA Funds						2,070,407	2,070,407	5
21st Century Community Learning Centers Cohort 2019 (Year 5)	-						-	6
21st Century Community Learning Centers Cohort 2022 (Year 2)				-			-	7
McKinney-Vento, Title IX Part A, Homeless Education	16,450						16,450	8
ARP Homeless 1.0			122,415				122,415	9
ARP Homeless 2.0			146,522				146,522	10
ARP Homeless System Navigator			41,617				41,617	11
United Way - TN All Corps						-	-	12
CTE Perkins Reserve - Pathways to Highschool Apprenticeships	3,078						3,078	13
ARP Comprehensive Coordinated Early Intervening Services (CCEIS)			2,538				2,538	14
	19,528	4,170	403,776	-	(498,000)	2,070,407	1,999,881	

**FEDERAL PROGRAMS**

**USE OF FUNDS**

September 21, 2023

	REGULAR INSTRUCTION	SPECIAL EDUCATION INSTRUCTION	VOCATIONAL INSTRUCTION	HEALTH SERVICES	OTHER STUDENT SUPPORT	REGULAR INSTRUCTION SUPPORT	SPECIAL EDUCATION SUPPORT	OPERATION OF PLANT	MAINTENANCE OF PLANT	TRANSPORTATION	COMMUNITY SERVICES	INDIRECT COST	TOTAL AMENDMENT AMOUNT	AMENDMENT ITEM #
	71100	71200	71300	72120	72130	72210	72220	72610	72620	72710	73300	99100		
<b>BUDGET AMENDMENTS</b>														
FY22 COPS School Violence Prevention Program					(498,000)								(498,000)	1
Math Implementation Support Grant						4,170								2
ARP IDEA Part B & Preschool		83,744					1,000					2,323	87,067	3
TN All Corps	8,277					(4,660)							3,617	4
Hamilton County Government ARPA Funds	186,676							887,690	996,041				2,070,407	5
21st Century Community Learning Centers Cohort 2019 (Year 5)											(286)	286	-	6
21st Century Community Learning Centers Cohort 2022 (Year 2)											647	(647)	-	7
McKinney-Vento, Title IX Part A, Homeless Education	43,564				5,965	(464)				(36,498)		3,883	16,450	8
ARP Homeless 1.0	(10,000)			(8,000)	(25,000)	21,120				144,295			122,415	9
ARP Homeless 2.0	(17,000)			2,000	73,782	6,898				80,842			146,522	10
ARP Homeless System Navigator						41,617							41,617	11
United Way - TN All Corps	-												-	12
CTE Perkins Reserve - Pathways to Highschool Apprenticeships			3,078										3,078	13
ARP Comprehensive Coordinated Early Intervening Services (CCEIS)	2,538												2,538	14
	214,055	83,744	3,078	(6,000)	(443,253)	68,681	1,000	887,690	996,041	188,639	361	5,845	1,999,881	

**STATE PROGRAMS**  
**SOURCE OF FUNDS**

September 21, 2023

	RESTRICTED INSTRUCTIONAL FUND BALANCE 34555	STATE REVENUE 46000	TOTAL REVENUE	AMENDMENT ITEM #
<b>BUDGET AMENDMENTS</b>				
Supporting Postsecondary Access in Rural Communities (SPARC)	1,674		1,674	15
Innovative School Models		-	-	16
Public School Security Grant		1,763,005	1,763,005	17
	<u>1,674</u>	<u>1,763,005</u>	<u>1,764,679</u>	

**STATE PROGRAMS**

**USE OF FUNDS**

September 21, 2023

BUDGET AMENDMENTS	REGULAR EDUCATION 71100	VOCATIONAL EDUCATION INSTRUCTION 71300	OTHER STUDENT SUPPORT 72130	REGULAR INSTRUCTION SUPPORT 72210	VOCATIONAL EDUCATION SUPPORT 72230	EDUCATIONAL TECHNOLOGY 72250	MAINTENANCE OF PLANT 72620	TRANSPORTATION 72710	REGULAR CAPITAL OUTLAY 76100	TOTAL AMENDMENT AMOUNT	AMENDMENT ITEM #
Supporting Postsecondary Access in Rural Communities (SPARC)		1,674								1,674	15
Innovative School Models	17,746	202,647	1,100		(108,053)	(147,228)		15,000	18,788	-	16
Public School Security Grant				84,757			1,678,248			1,763,005	17
	17,746	204,321	1,100	84,757	(108,053)	(147,228)	1,678,248	15,000	18,788	1,764,679	

**SELF-FUNDED PROGRAMS**

**SOURCE OF FUNDS**

September 21, 2023

	RESTRICTED FOR EDUCATION FUND BALANCE	OTHER CHARGES FOR SERVICES	OTHER LOCAL REVENUES	TOTAL AMENDMENT AMOUNT	AMENDMENT ITEM #
BUDGET AMENDMENTS	34555	43990	44000		
Nursing Services		70,000		70,000	18
Literacy Initiatives			10,000	10,000	19
Community Donations - Schools			10,000	10,000	20
Future Ready Institutes - Hixson High	(4,898)			(4,898)	21
Career & Technical Surplus	27,368		518	27,886	22
Future Ready Institutes - BCBS	25,404			25,404	23
Character Education Donations	(667)			(667)	24
Future Ready Institutes - Novonix	(6,846)			(6,846)	25
Hamilton County Virtual School	831		1,000	1,831	26
Teacher Recruitment/Induction	1,023			1,023	27
Smart City Venture GYO	5,468			5,468	28
HCS Foundation	(42,994)		(3,332)	(46,326)	29
	4,689	70,000	18,186	92,875	

**SELF-FUNDED PROGRAMS**

**USE OF FUNDS**

September 21, 2023

BUDGET AMENDMENTS	REGULAR INSTRUCTION 71100	VOCATIONAL EDUCATION INSTRUCTION 71300	HEALTH SERVICES 72120	OTHER STUDENT SUPPORT 72130	REGULAR INSTRUCTION SUPPORT 72210	HUMAN SERVICES 72520	TRANSPORTATION 72710	CAPITOL MAINTENANCE 76100	TOTAL AMENDMENT AMOUNT	AMENDMENT ITEM #
Nursing Services			70,000						70,000	18
Literacy Initiatives				6,460	3,540				10,000	19
Community Donations - Schools				10,000					10,000	20
Future Ready Institutes - Hixson High	10,000							(14,898)	(4,898)	21
Career & Technical Surplus		27,886							27,886	22
Future Ready Institutes - BCBS	21,104	4,300							25,404	23
Character Education Donations					(667)				(667)	24
Future Ready Institutes - Novonix	2,908	(4,901)			(2,353)		(2,500)		(6,846)	25
Hamilton County Virtual School	1,000			831					1,831	26
Teacher Recruitment/Induction						1,023			1,023	27
Smart City Venture GYO					5,468				5,468	28
HCS Foundation	(3,050)				(43,276)				(46,326)	29
	31,962	27,285	70,000	17,291	(37,288)	1,023	(2,500)	(14,898)	92,875	

**HAMILTON COUNTY DEPARTMENT OF EDUCATION  
 FEDERAL PROGRAMS  
 FY22 COPS SCHOOL VIOLENCE PREVENTION PROGRAM  
 BUDGET FISCAL YEAR 2023-2024**

**SOURCE OF FUNDS SUMMARY**

<b>ACCOUNT CODE</b>	<b>DESCRIPTION</b>	<b>FY2024 BUDGET</b>	<b>DOCUMENT INCREASE</b>	<b>DECREASE</b>	<b>AMENDED BUDGET 9/21/2023</b>
141-2-142-0000-0-00000-479900-0000-0000-142	Revenue	498,000		(498,000)	-
	<b>Total Source of Funds</b>	<b>498,000</b>	<b>-</b>	<b>(498,000)</b>	<b>-</b>

**USE OF FUNDS SUMMARY**

<b>72130</b>	Other Student Support	498,000	-	(498,000)	-
	<b>Total Use of Funds</b>	<b>498,000</b>	<b>-</b>	<b>(498,000)</b>	<b>-</b>

**USE OF FUNDS DETAIL**

<b>ACCOUNT CODE</b>	<b>DESCRIPTION</b>	<b>FY2024 BUDGET</b>	<b>DOCUMENT INCREASE</b>	<b>DECREASE</b>	<b>AMENDED BUDGET 9/21/2023</b>
141-2-142-0000-0-72130-579010-0000-0000-142	Equipment Other	498,000		(498,000)	-
	<b>Total 72130 - Other Student Support</b>	<b>498,000</b>	<b>-</b>	<b>(498,000)</b>	<b>-</b>
	<b>TOTAL BUDGET</b>	<b>498,000</b>	<b>-</b>	<b>(498,000)</b>	<b>-</b>

Note: This grant requires a local match of \$166,000.

The local match will be met using HCS Information Technology expenditures and TISA/Safe Schools funds.

\*This was fully expended in FY23

**HAMILTON COUNTY DEPARTMENT OF EDUCATION  
 FEDERAL PROGRAMS  
 MATH IMPLEMENTATION SUPPORT GRANT  
 BUDGET FISCAL YEAR 2023-2024**

**SOURCE OF FUNDS SUMMARY**

<b>ACCOUNT CODE</b>	<b>DESCRIPTION</b>	<b>FY2024 BUDGET</b>			<b>AMENDED BUDGET</b>
		<b>DOCUMENT</b>	<b>INCREASE</b>	<b>DECREASE</b>	<b>9/21/2023</b>
141-2-145-0000-0-00000-473070-0000-0000-145	Revenue	71,250	4,170		75,420
	<b>Total Source of Funds</b>	<b>71,250</b>	<b>4,170</b>	<b>-</b>	<b>75,420</b>

**USE OF FUNDS SUMMARY**

<b>72210</b>	Regular Instruction Support	71,250	4,170	-	75,420
	<b>Total Use of Funds</b>	<b>71,250</b>	<b>4,170</b>	<b>-</b>	<b>75,420</b>

**USE OF FUNDS DETAIL**

<b>ACCOUNT CODE</b>	<b>DESCRIPTION</b>	<b>FY2024 BUDGET</b>			<b>AMENDED BUDGET</b>
		<b>DOCUMENT</b>	<b>INCREASE</b>	<b>DECREASE</b>	<b>9/21/2023</b>
141-2-145-0000-0-72210-539990-0000-0000-145	Other Contracted Services	71,250	4,170		75,420
	<b>Total 72210 - Regular Instruction Support</b>	<b>71,250</b>	<b>4,170</b>	<b>-</b>	<b>75,420</b>
	<b>TOTAL BUDGET</b>	<b>71,250</b>	<b>4,170</b>	<b>-</b>	<b>75,420</b>

**HAMILTON COUNTY DEPARTMENT OF EDUCATION  
 FEDERAL PROGRAMS  
 ARP IDEA PART B AND PRESCHOOL  
 BUDGET FISCAL YEAR 2023-2024**

FY23 carryover is \$89,605.09

ARP IDEA Part B 2023 Carryover Funds	84,899
ARP IDEA Preschool Carryover Funds	4,706
Transfer to ARP CCEIS	(2,538)
<b>Total Source of Funds</b>	<b>87,067</b>

**SOURCE OF FUNDS SUMMARY**

<b>ACCOUNT CODE</b>	<b>DESCRIPTION</b>	<b>FY2024 BUDGET 9/21/2023</b>
141-2-174-0000-0-00000-474020-0000-0000-174	Revenue	82,361
141-2-174-0000-0-00000-474030-0000-0000-174	Revenue	4,706
	<b>Total Source of Funds</b>	<b>87,067</b>

**USE OF FUNDS SUMMARY**

<b>71200</b>	Special Education Instruction	83,744
<b>72220</b>	Special Education Support	1,000
<b>99100</b>	Indirect Cost	2,323
	<b>Total Use of Funds</b>	<b>87,067</b>

**USE OF FUNDS DETAIL**

<b>ACCOUNT CODE</b>	<b>DESCRIPTION</b>	<b>FY2023 BUDGET 9/21/2023</b>
<b><u>ARP IDEA Part B</u></b>		
<b><u>ARP IDEA Part B - Direct Services/Supports for SWDs</u></b>		
141-2-174-0000-0-71200-542910-0000-6510-174	Instructional Supplies & Materials	35,703
141-2-174-0000-0-71200-547110-0000-6510-174	Software	37,000
	<b>Total 71200 - Special Education Instruction - System-Wide</b>	<b>72,703</b>
	<b>Total ARP IDEA Part B - Direct Services/Supports for SWDs</b>	<b>72,703</b>
<b><u>ARP IDEA Part B - Ensuring Technology Accessibility</u></b>		
141-2-174-0000-0-71200-572510-0000-6530-174	Equipment - Exceptional Education	6,470
	<b>Total 71200 - Special Education Instruction</b>	<b>6,470</b>
141-2-174-0000-0-72220-539990-0000-6510-174	Other Contracted Services	1,000
	<b>Total 72220 - Special Education Support - System-Wide</b>	<b>1,000</b>
	<b>Total - ARP IDEA Part B - Ensuring Tech Accessibility</b>	<b>7,470</b>

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET 9/21/2023
<b><u>ARP IDEA Part B - Additional Programming Placement Needs</u></b>		
141-2-174-0000-0-99100-550410-0000-6560-174	Indirect Cost (2.97%)	2,188
	<b>Total 99100 - Indirect Cost</b>	<b>2,188</b>
	<b>Total - ARP IDEA Part B - Additional Programming Placement Needs</b>	<b>2,188</b>
	<b>Grand Total: ARP IDEA Part B</b>	<b>82,361</b>
 <b><u>ARP IDEA Preschool</u></b>		
<b><u>Preschool - Direct Services/Supports for SWDs</u></b>		
141-2-174-0000-0-71200-542910-0000-6610-174	Instructional Supplies & Materials	4,571
	<b>Total 71200 - Special Education Instruction</b>	<b>4,571</b>
	<b>Total - Preschool - Direct Services/Supports for SWDs</b>	<b>4,571</b>
 <b><u>Preschool - Additional Programming Placement Needs</u></b>		
141-2-174-0000-0-99100-550410-0000-6660-174	Indirect Cost (2.97%)	135
	<b>Total 99100 - Indirect Cost</b>	<b>135</b>
	<b>Total - Preschool - Additional Programming Placement Needs</b>	<b>135</b>
	<b>Grand Total: ARP IDEA Preschool</b>	<b>4,706</b>
	<b>TOTAL BUDGET</b>	<b>87,067</b>

**HAMILTON COUNTY DEPARTMENT OF EDUCATION**  
**FEDERAL PROGRAMS**  
**TN ALL CORPS**  
**BUDGET FISCAL YEAR 2023-2024**  
FY23 carryover is \$3,617.04  
FY24 award is \$2,100,000.00

**SOURCE OF FUNDS SUMMARY**

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET		
		8/17/2023	INCREASE	DECREASE
141-2-175-0000-0-00000-474010-0000-0000-175	Revenue	2,100,000	3,617	
	<b>Total Source of Funds</b>	<b>2,100,000</b>	<b>3,617</b>	<b>-</b>
				<b>2,103,617</b>

**USE OF FUNDS SUMMARY**

		AMENDED BUDGET		
		8/17/2023	INCREASE	DECREASE
71100	Regular Instruction	1,651,903	341,520	(333,243)
72210	Regular Instruction Support	448,097	2,926	(7,586)
	<b>Total Use of Funds</b>	<b>2,100,000</b>	<b>344,446</b>	<b>(340,829)</b>
				<b>2,103,617</b>

**USE OF FUNDS DETAIL**

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET		
		8/17/2023	INCREASE	DECREASE
<b>District</b>				
141-2-175-0000-0-71100-514090-0000-0000-175	Teachers - Extended Contracts	1,089,210	272,620	
141-2-175-0000-0-71100-520110-0000-0000-175	Social Security	89,851		(5,418)
141-2-175-0000-0-71100-520410-0000-0000-175	State Retirement	74,178	18,562	
141-2-175-0000-0-71100-521210-0000-0000-175	Medicare	21,014		(1,267)
141-2-175-0000-0-71100-542910-0000-0000-175	Instructional Supplies & Materials	326,558		(326,558)
	<b>Total 71100 - Regular Instruction</b>	<b>1,600,811</b>	<b>291,182</b>	<b>(333,243)</b>
				<b>1,558,750</b>
141-2-175-0000-0-72210-510530-0000-0000-175	Coordinator (1 FTE)	99,221	2,400	
141-2-175-0000-0-72210-516110-0000-0000-175	Administrative Assistant (.75 FTE)	52,500		
141-2-175-0000-0-72210-5189D0-0000-0000-175	District Content Lead - Learning Acceleration (1 FTE)	89,426		
141-2-175-0000-0-72210-5189D0-0000-0000-175	District Content Lead - Reading Specialist (1 FTE)	75,484		
141-2-175-0000-0-72210-5189A0-PPTT-0000-175	Intern	9,600		
141-2-175-0000-0-72210-520110-0000-0000-175	Social Security	20,226	149	
141-2-175-0000-0-72210-520410-0000-0000-175	State Retirement	24,657	161	
141-2-175-0000-0-72210-520610-0000-0000-175	Life Insurance	152		(10)
141-2-175-0000-0-72210-520710-0000-0000-175	Medical Insurance	39,704		(2,481)
141-2-175-0000-0-72210-520810-0000-0000-175	Dental Reimbursement	1,460		(91)
141-2-175-0000-0-72210-521010-0000-0000-175	Unemployment Compensation	68		(4)
141-2-175-0000-0-72210-521210-0000-0000-175	Medicare	4,730	35	
141-2-175-0000-0-72210-529910-0000-0000-175	Long Term Disability	396	83	
141-2-175-0000-0-72210-529930-0000-0000-175	Short Term Disability	473	98	
141-2-175-0000-0-72210-552410-0000-0000-175	In-Service/Staff Development	30,000		(5,000)
	<b>Total 72210 - Regular Instruction Support</b>	<b>448,097</b>	<b>2,926</b>	<b>(7,586)</b>
				<b>443,437</b>
<b>Ivy Academy</b>				
141-2-175-8002-8-71100-559990-0000-0000-175	Other Charges - Salaries & Benefits	18,954	2,046	
	<b>Total 71100 - Regular Instruction</b>	<b>18,954</b>	<b>2,046</b>	<b>-</b>
				<b>21,000</b>
<b>Chattanooga Charter School of Excellence Elementary</b>				
141-2-175-8003-8-71100-559990-0000-0000-175	Other Charges - Salaries & Benefits	16,481	5,219	
	<b>Total 71100 - Regular Instruction</b>	<b>16,481</b>	<b>5,219</b>	<b>-</b>
				<b>21,700</b>
<b>Ivy's Skillern Elementary School</b>				
141-2-175-8005-8-71100-559990-0000-0000-175	Other Charges - Salaries & Benefits	-	6,300	
	<b>Total 71100 - Regular Instruction</b>	<b>-</b>	<b>6,300</b>	<b>-</b>
				<b>6,300</b>
<b>Chattanooga Charter School of Excellence Middle</b>				
141-2-175-8010-8-71100-559990-0000-0000-175	Other Charges - Salaries & Benefits	15,657	9,473	
	<b>Total 71100 - Regular Instruction</b>	<b>15,657</b>	<b>9,473</b>	<b>-</b>
				<b>25,130</b>
<b>Chattanooga Preparatory School</b>				
141-2-175-8011-8-71100-559990-0000-0000-175	Other Charges - Salaries & Benefits	-	27,300	
	<b>Total 71100 - Regular Instruction</b>	<b>-</b>	<b>27,300</b>	<b>-</b>
				<b>27,300</b>
	<b>TOTAL BUDGET</b>	<b>2,100,000</b>	<b>344,446</b>	<b>(340,829)</b>
				<b>2,103,617</b>

**HAMILTON COUNTY DEPARTMENT OF EDUCATION  
FEDERAL PROGRAMS  
HAMILTON COUNTY GOVERNMENT ARPA FUNDS  
BUDGET FISCAL YEAR 2023-2024  
FY24 Carryover Amount \$4,400,406.69**

**SOURCE OF FUNDS SUMMARY**

ACCOUNT CODE	DESCRIPTION	FY2024 BUDGET			AMENDED BUDGET
		Document	INCREASE	DECREASE	9/21/2023
141-2-180-0000-0-00000-489900-0000-6805-180	Other Government Groups	400,000	350,000		750,000
141-2-180-0000-0-00000-489900-0000-6810-180	Other Government Groups	-	134		134
141-2-180-0000-0-00000-489900-0000-6815-180	Other Government Groups	30,000	30,000		60,000
141-2-180-0000-0-00000-489900-0000-6820-180	Other Government Groups	100,000	150,000		250,000
141-2-180-0000-0-00000-489900-0000-6825-180	Other Government Groups	40,000	35,000		75,000
141-2-180-0000-0-00000-489900-0000-6830-180	Other Government Groups	10,000	15,000		25,000
141-2-180-0000-0-00000-489900-0000-6835-180	Other Government Groups	150,000	150,000		300,000
141-2-180-0000-0-00000-489900-0000-6840-180	Other Government Groups	750,000	750,000		1,500,000
141-2-180-0000-0-00000-489900-0000-6845-180	Other Government Groups	500,000	270,556		770,556
141-2-180-0000-0-00000-489900-0000-6850-180	Other Government Groups	150,000	150,000		300,000
141-2-180-0000-0-00000-489900-0000-6855-180	Other Government Groups	40,000	35,000		75,000
141-2-180-0000-0-00000-489900-0000-6860-180	Other Government Groups	25,000	25,000		50,000
141-2-180-0000-0-00000-489900-0000-6865-180	Other Government Groups	20,000	25,000		45,000
141-2-180-0000-0-00000-489900-0000-6870-180	Other Government Groups	15,000	13,000		28,000
141-2-180-0000-0-00000-489900-0000-6875-180	Other Government Groups	25,000	25,000		50,000
141-2-180-0000-0-00000-489900-0000-6880-180	Other Government Groups	20,000	22,000		42,000
141-2-180-0000-0-00000-489900-0000-6885-180	Other Government Groups	20,000	15,000		35,000
141-2-180-0000-0-00000-489900-0000-6890-180	Other Government Groups	20,000		(3,324)	16,676
141-2-180-0000-0-00000-489900-0000-6895-180	Other Government Groups	15,000	13,041		28,041
<b>Total Source of Funds</b>		<b>2,330,000</b>	<b>2,073,731</b>	<b>(3,324)</b>	<b>4,400,407</b>

**USE OF FUNDS SUMMARY**

<b>71100</b>	Regular Education Instruction Support	165,000	190,000	(3,324)	351,676
<b>72610</b>	Operation of Plant	1,155,000	887,690	-	2,042,690
<b>72620</b>	Maintenance of Plant	1,010,000	996,041	-	2,006,041
<b>Total Use of Funds</b>		<b>2,330,000</b>	<b>2,073,731</b>	<b>(3,324)</b>	<b>4,400,407</b>

**USE OF FUNDS DETAIL**

ACCOUNT CODE	DESCRIPTION	FY2024 BUDGET			AMENDED BUDGET
		Document	INCREASE	DECREASE	9/21/2023
141-2-180-0070-3-72610-539990-0000-6805-180	Contracted Services	400,000	350,000		750,000
<b>Total 72610 - Operation of Plant</b>		<b>400,000</b>	<b>350,000</b>	<b>-</b>	<b>750,000</b>
<b>Total East Ridge HS Running Track</b>		<b>400,000</b>	<b>350,000</b>	<b>-</b>	<b>750,000</b>
141-2-180-0040-3-72610-572010-0000-6810-180	Equipment	-	134		134
<b>Total 72610 - Operation of Plant</b>		<b>-</b>	<b>134</b>	<b>-</b>	<b>134</b>
<b>Total Central HS Track Lighting</b>		<b>-</b>	<b>134</b>	<b>-</b>	<b>134</b>
141-2-180-0040-3-72610-572010-0000-6815-180	Equipment	30,000	30,000		60,000
<b>Total 72610 - Operation of Plant</b>		<b>30,000</b>	<b>30,000</b>	<b>-</b>	<b>60,000</b>
<b>Total Central HS Bleachers for Track</b>		<b>30,000</b>	<b>30,000</b>	<b>-</b>	<b>60,000</b>
141-2-180-0045-4-71100-572210-0000-6820-180	Equipment	100,000	150,000		250,000
<b>Total 71100 - Regular Education Instruction</b>		<b>100,000</b>	<b>150,000</b>	<b>-</b>	<b>250,000</b>
<b>Total CCA Stage and Rigging Improvements</b>		<b>100,000</b>	<b>150,000</b>	<b>-</b>	<b>250,000</b>
141-2-180-0010-1-72620-533510-0000-6825-180	Maintenance & Repairs- Building	40,000	35,000		75,000
<b>Total 72620 - Maintenance of Plant</b>		<b>40,000</b>	<b>35,000</b>	<b>-</b>	<b>75,000</b>
<b>Total Alpine Crest Fire Code Upgrades</b>		<b>40,000</b>	<b>35,000</b>	<b>-</b>	<b>75,000</b>
141-2-180-0171-1-72610-572010-0000-6830-180	Equipment	10,000	15,000		25,000
<b>Total 72610 - Operation of Plant</b>		<b>10,000</b>	<b>15,000</b>	<b>-</b>	<b>25,000</b>
<b>Total Red Bank ES ADA Playground Improvements</b>		<b>10,000</b>	<b>15,000</b>	<b>-</b>	<b>25,000</b>
141-2-180-0175-3-72620-571710-0000-6835-180	Equipment	150,000	150,000		300,000
<b>Total 72620 - Maintenance of Plant</b>		<b>150,000</b>	<b>150,000</b>	<b>-</b>	<b>300,000</b>
<b>Total Red Bank HS Air Conditioning Unit</b>		<b>150,000</b>	<b>150,000</b>	<b>-</b>	<b>300,000</b>
141-2-180-0183-1-72620-571710-0000-6840-180	Equipment	750,000	750,000		1,500,000
<b>Total 72620 - Maintenance of Plant</b>		<b>750,000</b>	<b>750,000</b>	<b>-</b>	<b>1,500,000</b>

	<b>Total Rivermont Multipurpose/Play Gym</b>	<b>750,000</b>	<b>750,000</b>	<b>-</b>	<b>1,500,000</b>
141-2-180-0059-3-72610-539990-0000-6845-180	Contracted Services	500,000	270,556		770,556
	<b>Total 72610 - Operation of Plant</b>	<b>500,000</b>	<b>270,556</b>	<b>-</b>	<b>770,556</b>
	<b>Total East Hamilton HS Running Track &amp; Field Event</b>	<b>500,000</b>	<b>270,556</b>	<b>-</b>	<b>770,556</b>
141-2-180-0059-3-72610-539990-0000-6850-180	Contracted Services	150,000	150,000		300,000
	<b>Total 72610 - Operation of Plant</b>	<b>150,000</b>	<b>150,000</b>	<b>-</b>	<b>300,000</b>
	<b>Total East Hamilton HS Concrete Pad and Electric for</b>	<b>150,000</b>	<b>150,000</b>	<b>-</b>	<b>300,000</b>
141-2-180-0013-1-72620-539990-0000-6855-180	Contracted Services	40,000	35,000		75,000
	<b>Total 72620 - Maintenance of Plant</b>	<b>40,000</b>	<b>35,000</b>	<b>-</b>	<b>75,000</b>
	<b>Total Apison Painting Upgrades</b>	<b>40,000</b>	<b>35,000</b>	<b>-</b>	<b>75,000</b>
141-2-180-0120-2-71100-572210-0000-6860-180	Equipment	25,000	25,000		50,000
	<b>Total 71100- Regular Education Instruction</b>	<b>25,000</b>	<b>25,000</b>	<b>-</b>	<b>50,000</b>
	<b>Total Lofits MS Outdoor Learning Space</b>	<b>25,000</b>	<b>25,000</b>	<b>-</b>	<b>50,000</b>
141-2-180-0058-1-72610-572010-0000-6865-180	Equipment	20,000	25,000		45,000
	<b>Total 72610 - Operation of Plant</b>	<b>20,000</b>	<b>25,000</b>	<b>-</b>	<b>45,000</b>
	<b>Total DuPont ES Playground Renovation &amp; Equipment</b>	<b>20,000</b>	<b>25,000</b>	<b>-</b>	<b>45,000</b>
141-2-180-0051-1-72620-571710-0000-6870-180	Equipment	15,000	13,000		28,000
	<b>Total 72620 - Maintenance of Plant</b>	<b>15,000</b>	<b>13,000</b>	<b>-</b>	<b>28,000</b>
	<b>Total McConnell ES Resurface Track, Water Fountains, Library Shelves</b>	<b>15,000</b>	<b>13,000</b>	<b>-</b>	<b>28,000</b>
141-2-180-0019-1-72610-572010-0000-6875-180	Equipment	25,000	25,000		50,000
	<b>Total 72610 - Operation of Plant</b>	<b>25,000</b>	<b>25,000</b>	<b>-</b>	<b>50,000</b>
	<b>Total Big Ridge ES Playground</b>	<b>25,000</b>	<b>25,000</b>	<b>-</b>	<b>50,000</b>
141-2-180-0127-1-72610-572010-0000-6880-180	Equipment	20,000	22,000		42,000
	<b>Total 72610 - Operation of Plant</b>	<b>20,000</b>	<b>22,000</b>	<b>-</b>	<b>42,000</b>
	<b>Total Hixson ES Sign Outdoor</b>	<b>20,000</b>	<b>22,000</b>	<b>-</b>	<b>42,000</b>
141-2-180-0129-2-71100-572210-0000-6885-180	Equipment	20,000	15,000		35,000
	<b>Total 71100 - Regular Education Instruction</b>	<b>20,000</b>	<b>15,000</b>	<b>-</b>	<b>35,000</b>
	<b>Total Hixson MS Library Learning Center Supplies &amp; Equipment</b>	<b>20,000</b>	<b>15,000</b>	<b>-</b>	<b>35,000</b>
141-2-180-0085-1-71100-572210-0000-6890-180	Equipment	20,000		(3,324)	16,676
	<b>Total 71100 - Regular Education Instruction</b>	<b>20,000</b>	<b>-</b>	<b>(3,324)</b>	<b>16,676</b>
	<b>Total Middle Valley ES STEM Center Expansion</b>	<b>20,000</b>	<b>-</b>	<b>(3,324)</b>	<b>16,676</b>
141-2-180-0050-1-72620-571710-0000-6895-180	Equipment	15,000	13,041		28,041
	<b>Total 72620 - Maintenance of Plant</b>	<b>15,000</b>	<b>13,041</b>	<b>-</b>	<b>28,041</b>
	<b>Total Daisy ES Cafeteria/Auditorium Curtains</b>	<b>15,000</b>	<b>13,041</b>	<b>-</b>	<b>28,041</b>
	<b>TOTAL BUDGET</b>	<b>2,330,000</b>	<b>2,073,597</b>	<b>(3,324)</b>	<b>4,400,407</b>

**HAMILTON COUNTY DEPARTMENT OF EDUCATION  
 FEDERAL PROGRAMS  
 21st CENTURY COMMUNITY LEARNING CENTERS COHORT 2019 (Year 5)  
 BUDGET FISCAL YEAR 2023-2024**

After School Programs at Chattanooga Preparatory, CGLA, Tyner Academy, East Lake Academy,  
 East Ridge Elementary, and Bess T. Shepherd Elementary  
 FY24 allocation is \$653,154.00

**SOURCE OF FUNDS SUMMARY**

ACCOUNT CODE	DESCRIPTION	FY2024			AMENDED
		BUDGET	INCREASE	DECREASE	BUDGET
		DOCUMENT			9/21/2023
141-2-181-0000-0-00000-471470-0000-0000-181	Federal Through State	653,154			653,154
	<b>Total Source of Funds</b>	<b>653,154</b>	<b>-</b>	<b>-</b>	<b>653,154</b>

**USE OF FUNDS SUMMARY**

<b>73300</b>	Community Services	637,273	160,163	(160,449)	636,987
<b>99100</b>	Indirect Cost	15,881	1,259	(973)	16,167
	<b>Total Use of Funds</b>	<b>653,154</b>	<b>161,422</b>	<b>(161,422)</b>	<b>653,154</b>

**USE OF FUNDS DETAIL**

ACCOUNT CODE	DESCRIPTION	FY2024			AMENDED
		BUDGET	INCREASE	DECREASE	BUDGET
		DOCUMENT			9/21/2023
<b><u>Federal Programs</u></b>					
141-2-181-0000-0-73300-518940-PPTT-0000-181	21st CCLC Project Director	11,836	8,900		20,736
141-2-181-0000-0-73300-520110-PPTT-0000-181	Social Security	734	550		1,284
141-2-181-0000-0-73300-520410-PPTT-0000-181	State Retirement	1,741	1,307		3,048
141-2-181-0000-0-73300-521210-PPTT-0000-181	Medicare	172	128		300
141-2-181-0000-0-73300-535510-0000-0000-181	Mileage	-	1,252		1,252
141-2-181-0000-0-73300-552410-0000-0000-181	In Service/Staff Development	-	1,748		1,748
	<b>Total 73300 - Community Services</b>	<b>14,483</b>	<b>13,885</b>	<b>-</b>	<b>28,368</b>
	<b>Total Federal Programs</b>	<b>14,483</b>	<b>13,885</b>	<b>-</b>	<b>28,368</b>
<b><u>Chattanooga Preparatory School</u></b>					
141-2-181-8011-8-73300-539990-0000-0000-181	Contracted Services	5,500		(5,500)	-
141-2-181-8011-8-73300-542910-0000-0000-181	Instructional Supplies & Materials	7,000		(6,947)	53
141-2-181-8011-8-73300-549990-0000-0000-181	Other Supplies	7,000		(7,000)	-
141-2-181-8011-8-73300-552410-0000-0000-181	In Service/Staff Development	3,948		(3,948)	-
141-2-181-8011-8-73300-559990-0000-0000-181	Other Charges - Salaries & Benefits	59,750	23,183		82,933
	<b>Total 73300 - Community Services</b>	<b>83,198</b>	<b>23,183</b>	<b>(23,395)</b>	<b>82,986</b>
141-2-181-8011-8-99100-559010-0000-0000-181	Indirect Cost (2.97%)	2,253	212		2,465
	<b>Total 99100 - Indirect Cost</b>	<b>2,253</b>	<b>212</b>	<b>-</b>	<b>2,465</b>
	<b>Total Chattanooga Preparatory School</b>	<b>85,451</b>	<b>23,395</b>	<b>(23,395)</b>	<b>85,451</b>
<b><u>Tyner Academy</u></b>					
141-2-181-0237-3-73300-514090-0000-0000-181	Teacher Extended Contracts	96,975		(23,775)	73,200
141-2-181-0237-3-73300-518990-0000-0000-181	Other Salaries	1,000	17,600		18,600
141-2-181-0237-3-73300-520110-0000-0000-181	Social Security	6,074		(382)	5,692
141-2-181-0237-3-73300-520410-0000-0000-181	State Retirement	10,106		(2,387)	7,719
141-2-181-0237-3-73300-521210-0000-0000-181	Medicare	1,421		(90)	1,331
141-2-181-0237-3-73300-542910-0000-0000-181	Instructional Supplies & Materials	-	156		156
141-2-181-0237-3-73300-539990-0000-0000-181	Contracted Services	7,428	8,572		16,000
141-2-181-0237-3-73300-549990-0000-0000-181	Other Supplies	2,000		(2,000)	-
141-2-181-0237-3-73300-552410-0000-0000-181	In Service/Staff Development	500		(500)	-
141-2-181-0237-3-73300-559990-0000-0000-181	Other Charges	500		(500)	-
	<b>Total 73300 - Community Services</b>	<b>126,004</b>	<b>26,328</b>	<b>(29,634)</b>	<b>122,698</b>
141-2-181-0237-3-99100-559010-0000-0000-181	Indirect Cost (2.97%)	3,544		(165)	3,379
	<b>Total 99100 - Indirect Cost</b>	<b>3,544</b>	<b>-</b>	<b>(165)</b>	<b>3,379</b>
	<b>Total Tyner Academy</b>	<b>129,548</b>	<b>26,328</b>	<b>(29,799)</b>	<b>126,077</b>
<b><u>Chattanooga Girls Leadership Academy</u></b>					
141-2-181-8001-8-73300-539990-0000-0000-181	Contracted Services	25,750	28,010		53,760
141-2-181-8001-8-73300-542910-0000-0000-181	Instructional Supplies & Materials	1,970		(1,970)	-
141-2-181-8001-8-73300-552410-0000-0000-181	In Service/Staff Development	2,000		(2,000)	-

ACCOUNT CODE	DESCRIPTION	FY2024		AMENDED
		BUDGET	INCREASE	DECREASE
		DOCUMENT		9/21/2023
141-2-181-8001-8-73300-559990-0000-0000-181	Other Charges - Salaries & Benefits	78,157		(23,288)
	<b>Total 73300 - Community Services</b>	<b>107,877</b>	<b>28,010</b>	<b>(27,258)</b>
141-2-181-8001-8-99100-559010-0000-0000-181	Indirect Cost (2.97%)	2,382		(752)
	<b>Total 99100 - Indirect Cost</b>	<b>2,382</b>	<b>-</b>	<b>(752)</b>
	<b>Total Chattanooga Girls Leadership Acad</b>	<b>110,259</b>	<b>28,010</b>	<b>(28,010)</b>
<b>East Lake Academy</b>				
141-2-181-0064-2-73300-514090-0000-0000-181	Teacher Extended Contracts	30,300		(1,980)
141-2-181-0064-2-73300-518990-0000-0000-181	Other Salaries	10,000	10,975	
141-2-181-0064-2-73300-520110-0000-0000-181	Social Security	2,499	557	
141-2-181-0064-2-73300-520410-0000-0000-181	State Retirement	4,581	431	
141-2-181-0064-2-73300-521210-0000-0000-181	Medicare	584	131	
141-2-181-0064-2-73300-539990-0000-0000-181	Contracted Services	15,000		(15,000)
141-2-181-0064-2-73300-542910-0000-0000-181	Instructional Supplies & Materials	3,000	2,000	
141-2-181-0064-2-73300-549990-0000-0000-181	Other Supplies	3,000	882	
141-2-181-0064-2-73300-552410-0000-0000-181	In Service/Staff Development	1,000		(1,000)
141-2-181-0064-2-73300-559990-0000-0000-181	Other Charges	940		(940)
	<b>Total 73300 - Community Services</b>	<b>70,904</b>	<b>14,976</b>	<b>(18,920)</b>
141-2-181-0064-2-99100-559010-0000-0000-181	Indirect Cost (2.97%)	1,726	473	
	<b>Total 99100 - Indirect Cost</b>	<b>1,726</b>	<b>473</b>	<b>-</b>
	<b>Total East Lake Academy</b>	<b>72,630</b>	<b>15,449</b>	<b>(18,920)</b>
<b>East Ridge Elementary</b>				
141-2-181-0065-1-73300-514090-0000-0000-181	Teacher Extended Contracts	85,425	25,995	
141-2-181-0065-1-73300-518990-0000-0000-181	Other Salaries	7,199		(7,199)
141-2-181-0065-1-73300-520110-0000-0000-181	Social Security	5,743	1,165	
141-2-181-0065-1-73300-520410-0000-0000-181	State Retirement	9,830		(2,242)
141-2-181-0065-1-73300-521210-0000-0000-181	Medicare	1,343	273	
141-2-181-0065-1-73300-539990-0000-0000-181	Contracted Services	17,000		(17,000)
141-2-181-0065-1-73300-542910-0000-0000-181	Instructional Supplies & Materials	5,000		(437)
141-2-181-0065-1-73300-549990-0000-0000-181	Other Supplies	5,000		(3,600)
141-2-181-0065-1-73300-552410-0000-0000-181	In Service/Staff Development	500		(500)
141-2-181-0065-1-73300-559990-0000-0000-181	Other Charges	500		(500)
	<b>Total 73300 - Community Services</b>	<b>137,540</b>	<b>27,433</b>	<b>(31,478)</b>
141-2-181-0065-1-99100-559010-0000-0000-181	Indirect Cost (2.97%)	3,601	574	
	<b>Total 99100 - Indirect Cost</b>	<b>3,601</b>	<b>574</b>	<b>-</b>
	<b>Total East Ridge Elementary</b>	<b>141,141</b>	<b>28,007</b>	<b>(31,478)</b>
<b>Bess T. Shepherd Elementary</b>				
141-2-181-0017-1-73300-514090-0000-0000-181	Teacher Extended Contracts	44,117		(20,594)
141-2-181-0017-1-73300-518990-0000-0000-181	Other Salaries	4,000	14,788	
141-2-181-0017-1-73300-520110-0000-0000-181	Social Security	2,983		(360)
141-2-181-0017-1-73300-520410-0000-0000-181	State Retirement	5,119		(755)
141-2-181-0017-1-73300-521210-0000-0000-181	Medicare	698		(85)
141-2-181-0017-1-73300-539990-0000-0000-181	Contracted Services	19,000	3,850	
141-2-181-0017-1-73300-542910-0000-0000-181	Instructional Supplies & Materials	8,000		(5,070)
141-2-181-0017-1-73300-549990-0000-0000-181	Other Supplies	8,000	2,000	
141-2-181-0017-1-73300-552410-0000-0000-181	In Service/Staff Development	2,450	5,710	
141-2-181-0017-1-73300-559990-0000-0000-181	Other Charges	2,900		(2,900)
	<b>Total 73300 - Community Services</b>	<b>97,267</b>	<b>26,348</b>	<b>(29,764)</b>
141-2-181-0017-1-99100-559010-0000-0000-181	Indirect Cost (2.97%)	2,375		(56)
	<b>Total 99100 - Indirect Cost</b>	<b>2,375</b>	<b>-</b>	<b>(56)</b>
	<b>Total Bess T. Shepherd Elementary</b>	<b>99,642</b>	<b>26,348</b>	<b>(29,820)</b>
	<b>TOTAL BUDGET</b>	<b>653,154</b>	<b>161,422</b>	<b>(161,422)</b>

**HAMILTON COUNTY DEPARTMENT OF EDUCATION  
 FEDERAL PROGRAMS  
 21ST CENTURY COMMUNITY LEARNING CENTERS COHORT 2022 (Year 2)  
 BUDGET FISCAL YEAR 2023-2024**  
 After School Programs at Red Bank Elem, Sprink Creek Elem, OLPH and MEHP  
 FY24 allocation is \$283,902.00

**SOURCE OF FUNDS SUMMARY**

ACCOUNT CODE	DESCRIPTION	FY2024			AMENDED
		BUDGET	INCREASE	DECREASE	BUDGET
		DOCUMENT			9/21/2023
141-2-186-0000-0-00000-475900-0000-0000-186	Revenue	283,902			283,902
	<b>Total Source of Funds</b>	<b>283,902</b>	<b>-</b>	<b>-</b>	<b>283,902</b>

**USE OF FUNDS SUMMARY**

<b>73300</b>	Community Services	277,045	59,708	(59,061)	277,692
<b>99100</b>	Indirect Cost	6,857	291	(938)	6,210
	<b>Total Use of Funds</b>	<b>283,902</b>	<b>59,999</b>	<b>(59,999)</b>	<b>283,902</b>

**USE OF FUNDS DETAIL**

ACCOUNT CODE	DESCRIPTION	FY2024			AMENDED
		BUDGET	INCREASE	DECREASE	BUDGET
		DOCUMENT			9/21/2023
<b><u>Federal Programs</u></b>					
141-2-186-0000-0-73300-518940-PPTT-0000-186	21st CCLC Project Director	9,594	5,958		15,552
141-2-186-0000-0-73300-520110-PPTT-0000-186	Social Security	595	368		963
141-2-186-0000-0-73300-520410-PPTT-0000-186	State Retirement	1,410	876		2,286
141-2-186-0000-0-73300-521210-PPTT-0000-186	Medicare	139	86		225
141-2-186-0000-0-73300-535510-0000-0000-186	Mileage	-	939		939
141-2-186-0000-0-73300-552410-0000-0000-186	In Service/Staff Development	-	1,311		1,311
	<b>Total 73300 - Community Services</b>	<b>11,738</b>	<b>9,538</b>	<b>-</b>	<b>21,276</b>
	<b>Total Federal Programs</b>	<b>11,738</b>	<b>9,538</b>	<b>-</b>	<b>21,276</b>
<b><u>Red Bank Elementary</u></b>					
141-2-186-0171-1-73300-514090-0000-0000-186	Teachers Extended Contracts	51,000		(5,670)	45,330
141-2-186-0171-1-73300-518990-0000-0000-186	Other Salaries/Classified	4,000		(2,350)	1,650
141-2-186-0171-1-73300-520110-0000-0000-186	Social Security	3,410		(497)	2,913
141-2-186-0171-1-73300-520410-0000-0000-186	State Retirement	4,061		(731)	3,330
141-2-186-0171-1-73300-521210-0000-0000-186	Medicare	798		(117)	681
141-2-186-0171-1-73300-539990-0000-0000-186	Contracted Services/Transportation	12,646	14,554		27,200
141-2-186-0171-1-73300-542910-0000-0000-186	Instructional Supplies and Materials	6,000		(2,217)	3,783
141-2-186-0171-1-73300-552410-0000-0000-186	In Service/Staff Development	500		(500)	-
141-2-186-0171-1-73300-559990-0000-0000-186	Other Charges	3,000		(3,000)	-
	<b>Total 73300 - Community Services</b>	<b>85,415</b>	<b>14,554</b>	<b>(15,082)</b>	<b>84,887</b>
141-2-186-0171-1-99100-550410-0000-0000-186	Indirect Cost (2.97%)	2,619		(696)	1,923
	<b>Total 99100 - Indirect Cost</b>	<b>2,619</b>	<b>-</b>	<b>(696)</b>	<b>1,923</b>
	<b>Total Red Bank Elementary</b>	<b>88,034</b>	<b>14,554</b>	<b>(15,778)</b>	<b>86,810</b>

ACCOUNT CODE	DESCRIPTION	FY2024 BUDGET DOCUMENT	INCREASE	DECREASE	AMENDED BUDGET 9/21/2023
<b>Spring Creek Elementary</b>					
141-2-186-0235-1-73300-514090-0000-0000-186	Teachers Extended Contracts	46,296	15,888		62,184
141-2-186-0235-1-73300-518990-0000-0000-186	Other Salaries/Classified	1,360	5,840		7,200
141-2-186-0235-1-73300-520110-0000-0000-186	Social Security	2,955	1,347		4,302
141-2-186-0235-1-73300-520410-0000-0000-186	State Retirement	3,363	1,930		5,293
141-2-186-0235-1-73300-521210-0000-0000-186	Medicare	691	315		1,006
141-2-186-0235-1-73300-539990-0000-0000-186	Contracted Services/Transportation	17,507		(14,507)	3,000
141-2-186-0235-1-73300-542910-0000-0000-186	Instructional Supplies & Materials	6,112		(6,112)	-
141-2-186-0235-1-73300-549990-0000-0000-186	Other Supplies	220	4,264		4,484
141-2-186-0235-1-73300-552410-0000-0000-186	In Service/Staff Development	12,000		(12,000)	-
141-2-186-0235-1-73300-559990-0000-0000-186	Other Charges	-	1,670		1,670
	<b>Total 73300 - Community Services</b>	<b>90,504</b>	<b>31,254</b>	<b>(32,619)</b>	<b>89,139</b>
141-2-186-0235-1-99100-550410-0000-0000-186	Indirect Cost (2.97%)	2,626	143		2,769
	<b>Total 99100 - Indirect Cost</b>	<b>2,626</b>	<b>143</b>	<b>-</b>	<b>2,769</b>
	<b>Total Spring Creek Elementary</b>	<b>93,130</b>	<b>31,397</b>	<b>(32,619)</b>	<b>91,908</b>
<b>Our Lady of Perpetual Help</b>					
141-2-186-9115-5-73300-539990-0000-0000-186	Contracted Services/Transportation	39,000		(5,394)	33,606
141-2-186-9115-5-73300-542910-0000-0000-186	Instructional Supplies & Materials	1,935		(1,846)	89
	<b>Total 73300 - Community Services</b>	<b>40,935</b>	<b>-</b>	<b>(7,240)</b>	<b>33,695</b>
141-2-186-9115-5-99100-550410-0000-0000-186	Indirect Cost (2.97%)	65	148		213
	<b>Total 99100 - Indirect Cost</b>	<b>65</b>	<b>148</b>	<b>-</b>	<b>213</b>
	<b>Total Our Lady of Perpetual Help</b>	<b>41,000</b>	<b>148</b>	<b>(7,240)</b>	<b>33,908</b>
<b>Montessori School (CGLA)</b>					
141-2-186-8142-8-73300-539990-0000-0000-186	Contracted Services/Transportation	2,000	2,772		4,772
141-2-186-8142-8-73300-542910-0000-0000-186	Instructional Supplies and Materials	1,500		(1,500)	-
141-2-186-8142-8-73300-549990-0000-0000-186	Other Supplies	1,500		(1,500)	-
141-2-186-8142-8-73300-552410-0000-0000-186	In Service/Staff Development	1,120		(1,120)	-
141-2-186-8142-8-73300-559990-0000-0000-186	Other Charges	42,333	1,590		43,923
	<b>Total 73300 - Community Services</b>	<b>48,453</b>	<b>4,362</b>	<b>(4,120)</b>	<b>48,695</b>
141-2-186-8142-8-99100-550410-0000-0000-186	Indirect Cost (2.97%)	1,547		(242)	1,305
	<b>Total 99100 - Indirect Cost</b>	<b>1,547</b>	<b>-</b>	<b>(242)</b>	<b>1,305</b>
	<b>Total Montessori School (CGLA)</b>	<b>50,000</b>	<b>4,362</b>	<b>(4,362)</b>	<b>50,000</b>
	<b>TOTAL BUDGET</b>	<b>283,902</b>	<b>59,999</b>	<b>(59,999)</b>	<b>283,902</b>

**HAMILTON COUNTY DEPARTMENT OF EDUCATION  
 FEDERAL PROGRAMS  
 McKINNEY-VENTO, TITLE IX PART A, HOMELESS EDUCATION  
 BUDGET FISCAL YEAR 2023-2024  
 FY24 Allocation is \$205,116.94**

**SOURCE OF FUNDS SUMMARY**

ACCOUNT CODE	DESCRIPTION	FY2024 BUDGET			AMENDED BUDGET
		DOCUMENT	INCREASE	DECREASE	9/21/2023
141-2-190-0000-0-00000-471490-0000-0000-190	Education for Homeless Children	188,667	16,450		205,117
	<b>Total Source of Funds</b>	<b>188,667</b>	<b>16,450</b>	<b>-</b>	<b>205,117</b>

**USE OF FUNDS SUMMARY**

<b>71100</b>	Regular Instruction	30,906	43,564	-	74,470
<b>72130</b>	Other Student Support	5,876	6,045	(80)	11,841
<b>72210</b>	Instructional Support	5,964	1,536	(2,000)	5,500
<b>72710</b>	Transportation	144,498	-	(36,498)	108,000
<b>99100</b>	Indirect Cost	1,423	3,883	-	5,306
	<b>Total Use of Funds</b>	<b>188,667</b>	<b>55,028</b>	<b>(38,578)</b>	<b>205,117</b>

**USE OF FUNDS DETAIL**

ACCOUNT CODE	DESCRIPTION	FY2024 BUDGET			AMENDED BUDGET
		DOCUMENT	INCREASE	DECREASE	9/21/2023
141-2-190-0000-0-71100-514090-0000-0000-190	Stipends	1,500	18,500		20,000
141-2-190-0000-0-71100-520110-0000-0000-190	Social Security	93	1,147		1,240
141-2-190-0000-0-71100-520410-0000-0000-190	State Retirement	221	2,719		2,940
141-2-190-0000-0-71100-521210-0000-0000-190	Employer Medicare	22	268		290
141-2-190-0000-0-71100-542910-0000-0000-190	Instructional Supplies	3,000	7,000		10,000
141-2-190-0000-0-71100-549990-0000-0000-190	Other Supplies & Materials	26,070	13,930		40,000
	<b>Total 71100 - Regular Instruction</b>	<b>30,906</b>	<b>43,564</b>	<b>-</b>	<b>74,470</b>
141-2-190-0000-0-72130-514090-0000-0000-190	Stipends	5,000			5,000
141-2-190-0000-0-72130-518990-0000-0000-190	Other Salaries & Wages	-	5,000		5,000
141-2-190-0000-0-72130-520110-0000-0000-190	Social Security	310	310		620
141-2-190-0000-0-72130-520410-0000-0000-190	State Retirement	341	735		1,076
141-2-190-0000-0-72130-521210-0000-0000-190	Employer Medicare	225		(80)	145
	<b>Total 72130 - Other Student Support</b>	<b>5,876</b>	<b>6,045</b>	<b>(80)</b>	<b>11,841</b>
141-2-190-0000-0-72210-535510-0000-0000-190	Travel	2,000		(2,000)	-
141-2-190-0000-0-72210-549990-0000-0000-190	Other Supplies & Materials	1,964	536		2,500
141-2-190-0000-0-72210-552410-0000-0000-190	In-Service/Staff Development	2,000	1,000		3,000
	<b>Total 72210 - Instructional Support</b>	<b>5,964</b>	<b>1,536</b>	<b>(2,000)</b>	<b>5,500</b>
141-2-190-0000-0-72710-531410-0000-0000-190	Contracts with Public Carriers	144,498		(36,498)	108,000
	<b>Total 72710 - Transportation</b>	<b>144,498</b>	<b>-</b>	<b>(36,498)</b>	<b>108,000</b>
141-2-190-0000-0-99100-550410-0000-0000-190	Indirect Cost (2.97%)	1,423	3,883		5,306
	<b>Total 99100 - Indirect Cost</b>	<b>1,423</b>	<b>3,883</b>	<b>-</b>	<b>5,306</b>
	<b>TOTAL BUDGET</b>	<b>188,667</b>	<b>55,028</b>	<b>(38,578)</b>	<b>205,117</b>

**HAMILTON COUNTY DEPARTMENT OF EDUCATION  
 FEDERAL PROGRAMS  
 ARP HOMELESS 1.0  
 BUDGET FISCAL YEAR 2023-2024  
 FY23 carryover is \$272,414.66**

**SOURCE OF FUNDS SUMMARY**

ACCOUNT CODE	DESCRIPTION	FY2024 BUDGET			AMENDED BUDGET
		DOCUMENT	INCREASE	DECREASE	9/21/2023
141-2-191-0000-0-00000-474040-0000-0000-191	Revenue	150,000	122,415		272,415
	<b>Total Source of Funds</b>	<b>150,000</b>	<b>122,415</b>	<b>-</b>	<b>272,415</b>

**USE OF FUNDS SUMMARY**

<b>71100</b>	Regular Instruction	10,000	-	(10,000)	-
<b>72120</b>	Health Services	10,000	-	(8,000)	2,000
<b>72130</b>	Other Student Support	30,000	-	(25,000)	5,000
<b>72210</b>	Instructional Support	12,500	21,120	-	33,620
<b>72710</b>	Transportation	87,500	144,295	-	231,795
	<b>Total Use of Funds</b>	<b>150,000</b>	<b>165,415</b>	<b>(43,000)</b>	<b>272,415</b>

**USE OF FUNDS DETAIL**

ACCOUNT CODE	DESCRIPTION	FY2024 BUDGET			AMENDED BUDGET
		DOCUMENT	INCREASE	DECREASE	9/21/2023
<b><u>Providing Academic Supports</u></b>					
141-2-191-0000-0-71100-549990-0000-6700-191	Other Supplies and Materials	10,000		(10,000)	-
	<b>Total 71100 - Regular Instruction</b>	<b>10,000</b>	<b>-</b>	<b>(10,000)</b>	<b>-</b>
141-2-191-0000-0-72130-559990-0000-6700-191	Other Charges	5,000		(5,000)	-
	<b>Total 72130 - Other Student Support</b>	<b>5,000</b>	<b>-</b>	<b>(5,000)</b>	<b>-</b>
141-2-191-0000-0-72210-543210-0000-6700-191	Library Books/Media	5,000	15,000		20,000
	<b>Total 72210 - Instructional Support</b>	<b>5,000</b>	<b>15,000</b>	<b>-</b>	<b>20,000</b>
	<b>Total Academic Supports</b>	<b>20,000</b>	<b>15,000</b>	<b>(15,000)</b>	<b>20,000</b>
<b><u>Providing Counseling and Social Work Supports</u></b>					
141-2-191-0000-0-72120-539990-0000-6730-191	Other Contracted Services	5,000		(5,000)	-
	<b>Total 72120 - Health Services</b>	<b>5,000</b>	<b>-</b>	<b>(5,000)</b>	<b>-</b>
	<b>Total Counseling and Social Work Supports</b>	<b>5,000</b>	<b>-</b>	<b>(5,000)</b>	<b>-</b>
<b><u>Providing Wrap Around Supports</u></b>					
141-2-191-0000-0-72120-539990-0000-6705-191	Other Contracted Services	5,000		(3,000)	2,000
	<b>Total 72120 - Health Services</b>	<b>5,000</b>	<b>-</b>	<b>(3,000)</b>	<b>2,000</b>
141-2-191-0000-0-72130-559990-0000-6705-191	Other Charges	20,000		(15,000)	5,000
	<b>Total 72130 - Other Student Support</b>	<b>20,000</b>	<b>-</b>	<b>(15,000)</b>	<b>5,000</b>
	<b>Total Wrap Around Supports</b>	<b>25,000</b>	<b>-</b>	<b>(18,000)</b>	<b>7,000</b>
<b><u>Provide Short-Term Housing Supports</u></b>					
141-2-191-0000-0-72130-539990-0000-6735-191	Other Contracted Services	5,000		(5,000)	-
	<b>Total 72130 - Other Student Support</b>	<b>5,000</b>	<b>-</b>	<b>(5,000)</b>	<b>-</b>
	<b>Total Short-Term Housing Supports</b>	<b>5,000</b>	<b>-</b>	<b>(5,000)</b>	<b>-</b>
<b><u>LEA Program Administration</u></b>					
141-2-191-0000-0-72210-516210-0000-0000-191	Clerical Personnel	6,967	5,686		12,653
141-2-191-0000-0-72210-520110-0000-0000-191	Social Security	432	352		784
141-2-191-0000-0-72210-521210-0000-0000-191	Employer Medicare	101	82		183
	<b>Total 72210 - Instructional Support</b>	<b>7,500</b>	<b>6,120</b>	<b>-</b>	<b>13,620</b>
	<b>Total LEA Program Administration</b>	<b>7,500</b>	<b>6,120</b>	<b>-</b>	<b>13,620</b>
<b><u>Providing Transportation</u></b>					
141-2-191-0000-0-72710-531410-0000-0000-191	Contracts with Public Carriers	77,500	104,295		181,795
141-2-191-0000-0-72710-559990-0000-0000-191	Other Charges	10,000	40,000		50,000
	<b>Total 72710 - Transportation</b>	<b>87,500</b>	<b>144,295</b>	<b>-</b>	<b>231,795</b>
	<b>Total Transportation</b>	<b>87,500</b>	<b>144,295</b>	<b>-</b>	<b>231,795</b>
	<b>TOTAL BUDGET</b>	<b>150,000</b>	<b>165,415</b>	<b>(43,000)</b>	<b>272,415</b>

**HAMILTON COUNTY DEPARTMENT OF EDUCATION  
 FEDERAL PROGRAMS  
 ARP HOMELESS 2.0  
 BUDGET FISCAL YEAR 2023-2024  
 FY23 carryover is \$396,521.57**

**SOURCE OF FUNDS SUMMARY**

ACCOUNT CODE	DESCRIPTION	FY2024			AMENDED
		BUDGET	INCREASE	DECREASE	BUDGET
		DOCUMENT			9/21/2023
141-2-192-0000-0-00000-474040-0000-0000-192	Revenue	250,000	146,522		396,522
	<b>Total Source of Funds</b>	<b>250,000</b>	<b>146,522</b>	<b>-</b>	<b>396,522</b>

**USE OF FUNDS SUMMARY**

<b>71100</b>	Regular Instruction	17,000	-	(17,000)	-
<b>72120</b>	Health Services	3,000	2,000	-	5,000
<b>72130</b>	Other Student Support	105,665	94,447	(20,665)	179,447
<b>72210</b>	Instructional Support	12,928	7,339	(441)	19,826
<b>72710</b>	Transportation	111,407	91,916	(11,074)	192,249
	<b>Total Use of Funds</b>	<b>250,000</b>	<b>195,702</b>	<b>(49,180)</b>	<b>396,522</b>

**USE OF FUNDS DETAIL**

ACCOUNT CODE	DESCRIPTION	FY2024			AMENDED
		BUDGET	INCREASE	DECREASE	BUDGET
		DOCUMENT			9/21/2023
<b><u>Providing Academic Supports</u></b>					
141-2-192-0000-0-71100-542910-0000-6700-192	Instructional Supplies & Materials	5,000		(5,000)	-
141-2-192-0000-0-71100-559990-0000-6700-192	Other Charges	5,000		(5,000)	-
141-2-192-0000-0-71100-572210-0000-6700-192	Instructional Equipment	7,000		(7,000)	-
	<b>Total 71100 - Regular Instruction</b>	<b>17,000</b>	<b>-</b>	<b>(17,000)</b>	<b>-</b>
141-2-192-0000-0-72130-518990-0000-6700-192	Other Salaries	10,000		(10,000)	-
141-2-192-0000-0-72130-520110-0000-6700-192	Social Security	620		(620)	-
141-2-192-0000-0-72130-520410-0000-6700-192	Retirement	900		(900)	-
141-2-192-0000-0-72130-521210-0000-6700-192	Medicare	145		(145)	-
141-2-192-0000-0-72130-559990-0000-6700-192	Other Charges	3,000	7,000		10,000
	<b>Total 72130 - Other Student Support</b>	<b>14,665</b>	<b>7,000</b>	<b>(11,665)</b>	<b>10,000</b>
	<b>Total Academic Supports</b>	<b>31,665</b>	<b>7,000</b>	<b>(28,665)</b>	<b>10,000</b>
<b><u>Providing Wrap Around Supports</u></b>					
141-2-192-0000-0-72120-549990-0000-6705-192	Other Supplies and Materials	3,000	2,000		5,000
	<b>Total 72120 - Health Services</b>	<b>3,000</b>	<b>2,000</b>	<b>-</b>	<b>5,000</b>
141-2-192-0000-0-72130-539990-0000-6705-192	Other Contracted Services	10,000		(8,000)	2,000
141-2-192-0000-0-72130-559990-0000-6705-192	Other Charges	70,000	35,000		105,000
141-2-192-0000-0-72130-579010-0000-6705-192	Other Equipment	10,000	50,000		60,000
	<b>Total 72130 - Other Student Support</b>	<b>90,000</b>	<b>85,000</b>	<b>(8,000)</b>	<b>167,000</b>
	<b>Total Wrap Around Supports</b>	<b>93,000</b>	<b>87,000</b>	<b>(8,000)</b>	<b>172,000</b>
<b><u>Staffing Supports</u></b>					
141-2-192-0000-0-72130-518990-0000-6710-192	Other Salaries	-	2,000		2,000
141-2-192-0000-0-72130-520110-0000-6710-192	Social Security	-	124		124
141-2-192-0000-0-72130-520410-0000-6710-192	Retirement	-	294		294
141-2-192-0000-0-72130-521210-0000-6710-192	Medicare	-	29		29
	<b>Total 72130 - Other Student Support</b>	<b>-</b>	<b>2,447</b>	<b>-</b>	<b>2,447</b>
	<b>Total Staffing Supports</b>	<b>-</b>	<b>2,447</b>	<b>-</b>	<b>2,447</b>
<b><u>LEA Program Administration</u></b>					
141-2-192-0000-0-72210-516210-0000-6715-192	Clerical Personnel	11,600	6,817		18,417
141-2-192-0000-0-72210-520110-0000-6715-192	Social Security	719	423		1,142
141-2-192-0000-0-72210-520410-0000-6715-192	State Retirement	441		(441)	-
141-2-192-0000-0-72210-521210-0000-6715-192	Medicare	168	99		267
	<b>Total 72210 - Instructional Support</b>	<b>12,928</b>	<b>7,339</b>	<b>(441)</b>	<b>19,826</b>
	<b>Total LEA Program Administration</b>	<b>12,928</b>	<b>7,339</b>	<b>(441)</b>	<b>19,826</b>
<b><u>Providing Early Childhood Education Supports</u></b>					
141-2-192-0000-0-72130-559990-0000-6725-192	Other Supplies & Materials	1,000		(1,000)	-
	<b>Total 72130 - Other Student Support</b>	<b>1,000</b>	<b>-</b>	<b>(1,000)</b>	<b>-</b>
	<b>Total Providing Early Child Educ Supports</b>	<b>1,000</b>	<b>-</b>	<b>(1,000)</b>	<b>-</b>

ACCOUNT CODE	DESCRIPTION	FY2024			AMENDED
		BUDGET	INCREASE	DECREASE	BUDGET
		DOCUMENT			9/21/2023
<b>Providing Transportation</b>					
141-2-192-0000-0-72710-518990-0000-6720-192	Route Dispatcher (1 FTE)	39,850	8,773		48,623
141-2-192-0000-0-72710-520110-0000-6720-192	Social Security	2,471	544		3,015
141-2-192-0000-0-72710-520410-0000-6720-192	State Retirement	5,858	1,290		7,148
141-2-192-0000-0-72710-520610-0000-6720-192	Life Insurance	38	10		48
141-2-192-0000-0-72710-520710-0000-6720-192	Medical Insurance	10,926	2,732		13,658
141-2-192-0000-0-72710-520810-0000-6720-192	Dental Insurance	365	91		456
141-2-192-0000-0-72710-521010-0000-6720-192	Unemployment Compensation	17	4		21
141-2-192-0000-0-72710-521210-0000-6720-192	Medicare	578	127		705
141-2-192-0000-0-72710-529910-0000-6720-192	Long Term Disability	80		(7)	73
141-2-192-0000-0-72710-529930-0000-6720-192	Short Term Disability	154		(67)	87
141-2-192-0000-0-72710-531410-0000-6720-192	Contracts with Public Carriers	40,070	78,345		118,415
141-2-192-0000-0-72710-539990-0000-6720-192	Other Contracted Services	1,000		(1,000)	-
141-2-192-0000-0-72710-559990-0000-6720-192	Other Charges	10,000		(10,000)	-
	<b>Total 72710 - Transportation</b>	<b>111,407</b>	<b>91,916</b>	<b>(11,074)</b>	<b>192,249</b>
	<b>Total Providing Transportation</b>	<b>111,407</b>	<b>91,916</b>	<b>(11,074)</b>	<b>192,249</b>
	<b>TOTAL BUDGET</b>	<b>250,000</b>	<b>195,702</b>	<b>(49,180)</b>	<b>396,522</b>

**HAMILTON COUNTY DEPARTMENT OF EDUCATION  
 FEDERAL PROGRAMS  
 ARP HOMELESS SYSTEM NAVIGATOR  
 BUDGET FISCAL YEAR 2023-2024**

FY23 carryover is \$43,616.97  
 FY24 allocation is \$78,000.00

**SOURCE OF FUNDS SUMMARY**

ACCOUNT CODE	DESCRIPTION	FY2024			AMENDED
		BUDGET	INCREASE	DECREASE	BUDGET
		DOCUMENT			9/21/2023
141-2-193-0000-0-00000-474040-0000-0000-193	Revenue	80,000	41,617		121,617
	<b>Total Source of Funds</b>	<b>80,000</b>	<b>41,617</b>	<b>-</b>	<b>121,617</b>

**USE OF FUNDS SUMMARY**

<b>72210</b>	Instructional Support	80,000	41,617	-	121,617
	<b>Total Use of Funds</b>	<b>80,000</b>	<b>41,617</b>	<b>-</b>	<b>121,617</b>

**USE OF FUNDS DETAIL**

ACCOUNT CODE	DESCRIPTION	FY2024			AMENDED
		BUDGET	INCREASE	DECREASE	BUDGET
		DOCUMENT			9/21/2023
141-2-193-0000-0-72210-514090-0000-0000-193	Stipends	-	3,440		3,440
141-2-193-0000-0-72210-518990-0000-0000-193	Homeless Specialist (1.0 FTE)	53,000	11,008		64,008
141-2-193-0000-0-72210-520110-0000-0000-193	Social Security	3,286	896		4,182
141-2-193-0000-0-72210-520410-0000-0000-193	State Retirement	7,791	2,124		9,915
141-2-193-0000-0-72210-520610-0000-0000-193	Life Insurance	38	10		48
141-2-193-0000-0-72210-520710-0000-0000-193	Medical Insurance	10,926	2,732		13,658
141-2-193-0000-0-72210-520810-0000-0000-193	Dental Insurance	365	91		456
141-2-193-0000-0-72210-521010-0000-0000-193	Unemployment Compensation	17	4		21
141-2-193-0000-0-72210-521210-0000-0000-193	Medicare	769	209		978
141-2-193-0000-0-72210-529910-0000-0000-193	Long Term Disability	80	16		96
141-2-193-0000-0-72210-529930-0000-0000-193	Short Term Disability	95	20		115
141-2-193-0000-0-72210-535510-0000-0000-193	Travel	1,933	6,817		8,750
141-2-193-0000-0-72210-549990-0000-0000-193	Other Supplies & Materials	-	5,500		5,500
141-2-193-0000-0-72210-552410-0000-0000-193	In-Service/Staff Development	1,700	7,300		9,000
141-2-193-0000-0-72210-559990-0000-0000-193	Other Charges	-	1,450		1,450
	<b>Total 72210 - Instructional Support</b>	<b>80,000</b>	<b>41,617</b>	<b>-</b>	<b>121,617</b>
	<b>TOTAL BUDGET</b>	<b>80,000</b>	<b>41,617</b>	<b>-</b>	<b>121,617</b>

**HAMILTON COUNTY DEPARTMENT OF EDUCATION  
 FEDERAL PROGRAMS  
 UNITED WAY - TN ALL CORPS  
 BUDGET FISCAL YEAR 2023-2024**

**SOURCE OF FUNDS SUMMARY**

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 7/20/2023	INCREASE	DECREASE	AMENDED BUDGET 9/21/2023
141-2-195-0000-0-00000-489900-0000-0000-195	Other Citizens Groups	2,300,000			2,300,000
	<b>Total Source of Funds</b>	<b>2,300,000</b>	<b>-</b>	<b>-</b>	<b>2,300,000</b>

**USE OF FUNDS SUMMARY**

<b>71100</b>	Regular Instruction	2,233,660	506,250	(506,250)	2,233,660
<b>99100</b>	Indirect Cost	66,340	-	-	66,340
	<b>Total Use of Funds</b>	<b>2,300,000</b>	<b>506,250</b>	<b>(506,250)</b>	<b>2,300,000</b>

**USE OF FUNDS DETAIL**

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 7/20/2023	INCREASE	DECREASE	AMENDED BUDGET 9/21/2023
<b><u>Allen Elementary</u></b>					
141-2-195-0005-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608		(11,469)	39,139
141-2-195-0005-1-71100-520110-0000-0000-195	Social Security	3,138		(712)	2,426
141-2-195-0005-1-71100-521210-0000-0000-195	Employer Medicare	734		(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>-</b>	<b>(12,348)</b>	<b>42,132</b>
<b><u>Alpine Crest Elementary</u></b>					
141-2-195-0010-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608		(11,469)	39,139
141-2-195-0010-1-71100-520110-0000-0000-195	Social Security	3,138		(712)	2,426
141-2-195-0010-1-71100-521210-0000-0000-195	Employer Medicare	734		(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>-</b>	<b>(12,348)</b>	<b>42,132</b>
<b><u>Apison Elementary</u></b>					
141-2-195-0013-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608		(11,469)	39,139
141-2-195-0013-1-71100-520110-0000-0000-195	Social Security	3,138		(712)	2,426
141-2-195-0013-1-71100-521210-0000-0000-195	Employer Medicare	734		(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>-</b>	<b>(12,348)</b>	<b>42,132</b>
<b><u>Battle Academy</u></b>					
141-2-195-0016-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608		(11,469)	39,139
141-2-195-0016-1-71100-520110-0000-0000-195	Social Security	3,138		(712)	2,426
141-2-195-0016-1-71100-521210-0000-0000-195	Employer Medicare	734		(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>-</b>	<b>(12,348)</b>	<b>42,132</b>
<b><u>Bess T. Shepherd Elementary</u></b>					
141-2-195-0017-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608		(11,469)	39,139
141-2-195-0017-1-71100-520110-0000-0000-195	Social Security	3,138		(712)	2,426
141-2-195-0017-1-71100-521210-0000-0000-195	Employer Medicare	734		(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>-</b>	<b>(12,348)</b>	<b>42,132</b>
<b><u>Big Ridge Elementary</u></b>					
141-2-195-0019-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608		(11,469)	39,139
141-2-195-0019-1-71100-520110-0000-0000-195	Social Security	3,138		(712)	2,426
141-2-195-0019-1-71100-521210-0000-0000-195	Employer Medicare	734		(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>-</b>	<b>(12,348)</b>	<b>42,132</b>
<b><u>Brown Academy</u></b>					
141-2-195-0033-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608		(11,469)	39,139
141-2-195-0033-1-71100-520110-0000-0000-195	Social Security	3,138		(712)	2,426
141-2-195-0033-1-71100-521210-0000-0000-195	Employer Medicare	734		(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>-</b>	<b>(12,348)</b>	<b>42,132</b>
<b><u>Calvin Donaldson Elementary</u></b>					
141-2-195-0037-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608		(11,469)	39,139
141-2-195-0037-1-71100-520110-0000-0000-195	Social Security	3,138		(712)	2,426
141-2-195-0037-1-71100-521210-0000-0000-195	Employer Medicare	734		(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>-</b>	<b>(12,348)</b>	<b>42,132</b>

**Normal Park - Lower School**

141-2-195-0041-4-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608	(11,469)	39,139
141-2-195-0041-4-71100-520110-0000-0000-195	Social Security	3,138	(712)	2,426
141-2-195-0041-4-71100-521210-0000-0000-195	Employer Medicare	734	(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>- (12,348)</b>	<b>42,132</b>

**CSAS - Lower School**

141-2-195-0047-4-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608	(11,469)	39,139
141-2-195-0047-4-71100-513450-0000-0000-195	Tutor (WBL positions)	-	101,250	101,250
141-2-195-0047-4-71100-520110-0000-0000-195	Social Security	3,138	(712)	2,426
141-2-195-0047-4-71100-521210-0000-0000-195	Employer Medicare	734	(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>101,250 (12,348)</b>	<b>143,382</b>

**Clifton Hills Elementary**

141-2-195-0048-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608	(11,469)	39,139
141-2-195-0048-1-71100-520110-0000-0000-195	Social Security	3,138	(712)	2,426
141-2-195-0048-1-71100-521210-0000-0000-195	Employer Medicare	734	(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>- (12,348)</b>	<b>42,132</b>

**Daisy Elementary**

141-2-195-0050-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608	(11,469)	39,139
141-2-195-0050-1-71100-513450-0000-0000-195	Tutor (WBL positions)	-	101,250	101,250
141-2-195-0050-1-71100-520110-0000-0000-195	Social Security	3,138	(712)	2,426
141-2-195-0050-1-71100-521210-0000-0000-195	Employer Medicare	734	(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>101,250 (12,348)</b>	<b>143,382</b>

**McConnell Elementary**

141-2-195-0051-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608	(11,469)	39,139
141-2-195-0051-1-71100-520110-0000-0000-195	Social Security	3,138	(712)	2,426
141-2-195-0051-1-71100-521210-0000-0000-195	Employer Medicare	734	(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>- (12,348)</b>	<b>42,132</b>

**DuPont Elementary**

141-2-195-0058-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608	(11,469)	39,139
141-2-195-0058-1-71100-520110-0000-0000-195	Social Security	3,138	(712)	2,426
141-2-195-0058-1-71100-521210-0000-0000-195	Employer Medicare	734	(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>- (12,348)</b>	<b>42,132</b>

**East Brainerd Elementary**

141-2-195-0062-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608	(11,469)	39,139
141-2-195-0062-1-71100-520110-0000-0000-195	Social Security	3,138	(712)	2,426
141-2-195-0062-1-71100-521210-0000-0000-195	Employer Medicare	734	(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>- (12,348)</b>	<b>42,132</b>

**East Lake Elementary**

141-2-195-0063-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608	(11,469)	39,139
141-2-195-0063-1-71100-520110-0000-0000-195	Social Security	3,138	(712)	2,426
141-2-195-0063-1-71100-521210-0000-0000-195	Employer Medicare	734	(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>- (12,348)</b>	<b>42,132</b>

**East Ridge Elementary**

141-2-195-0065-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608	(11,469)	39,139
141-2-195-0065-1-71100-513450-0000-0000-195	Tutor (WBL positions)	-	101,250	101,250
141-2-195-0065-1-71100-520110-0000-0000-195	Social Security	3,138	(712)	2,426
141-2-195-0065-1-71100-521210-0000-0000-195	Employer Medicare	734	(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>101,250 (12,348)</b>	<b>143,382</b>

**East Side Elementary**

141-2-195-0078-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608	(11,469)	39,139
141-2-195-0078-1-71100-520110-0000-0000-195	Social Security	3,138	(712)	2,426
141-2-195-0078-1-71100-521210-0000-0000-195	Employer Medicare	734	(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>- (12,348)</b>	<b>42,132</b>

**Middle Valley Elementary**

141-2-195-0085-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608	(11,469)	39,139
141-2-195-0085-1-71100-520110-0000-0000-195	Social Security	3,138	(712)	2,426
141-2-195-0085-1-71100-521210-0000-0000-195	Employer Medicare	734	(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>- (12,348)</b>	<b>42,132</b>

**Harrison Elementary**

141-2-195-0090-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608	(11,469)	39,139
141-2-195-0090-1-71100-513450-0000-0000-195	Tutor (WBL positions)	-	101,250	101,250
141-2-195-0090-1-71100-520110-0000-0000-195	Social Security	3,138	(712)	2,426
141-2-195-0090-1-71100-521210-0000-0000-195	Employer Medicare	734	(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>101,250 (12,348)</b>	<b>143,382</b>

**Barger Academy**

141-2-195-0097-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608	(11,469)	39,139
141-2-195-0097-1-71100-520110-0000-0000-195	Social Security	3,138	(712)	2,426
141-2-195-0097-1-71100-521210-0000-0000-195	Employer Medicare	734	(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>- (12,348)</b>	<b>42,132</b>

**Hardy Elementary**

141-2-195-0110-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608	(11,469)	39,139
141-2-195-0110-1-71100-520110-0000-0000-195	Social Security	3,138	(712)	2,426
141-2-195-0110-1-71100-521210-0000-0000-195	Employer Medicare	734	(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>- (12,348)</b>	<b>42,132</b>

**Lookout Mountain Elementary**

141-2-195-0125-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608	(11,469)	39,139
141-2-195-0125-1-71100-520110-0000-0000-195	Social Security	3,138	(712)	2,426
141-2-195-0125-1-71100-521210-0000-0000-195	Employer Medicare	734	(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>- (12,348)</b>	<b>42,132</b>

**Hixson Elementary**

141-2-195-0127-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608	(11,469)	39,139
141-2-195-0127-1-71100-520110-0000-0000-195	Social Security	3,138	(712)	2,426
141-2-195-0127-1-71100-521210-0000-0000-195	Employer Medicare	734	(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>- (12,348)</b>	<b>42,132</b>

**North Hamilton County Elementary**

141-2-195-0147-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608	(11,469)	39,139
141-2-195-0147-1-71100-520110-0000-0000-195	Social Security	3,138	(712)	2,426
141-2-195-0147-1-71100-521210-0000-0000-195	Employer Medicare	734	(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>- (12,348)</b>	<b>42,132</b>

**Wolftever Creek Elementary**

141-2-195-0148-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608	(11,469)	39,139
141-2-195-0148-1-71100-520110-0000-0000-195	Social Security	3,138	(712)	2,426
141-2-195-0148-1-71100-521210-0000-0000-195	Employer Medicare	734	(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>- (12,348)</b>	<b>42,132</b>

**Nolan Elementary**

141-2-195-0149-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608	(11,469)	39,139
141-2-195-0149-1-71100-520110-0000-0000-195	Social Security	3,138	(712)	2,426
141-2-195-0149-1-71100-521210-0000-0000-195	Employer Medicare	734	(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>- (12,348)</b>	<b>42,132</b>

**Ooltewah Elementary**

141-2-195-0155-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608	(11,469)	39,139
141-2-195-0155-1-71100-520110-0000-0000-195	Social Security	3,138	(712)	2,426
141-2-195-0155-1-71100-521210-0000-0000-195	Employer Medicare	734	(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>- (12,348)</b>	<b>42,132</b>

**CSLA - Lower**

141-2-195-0162-4-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608	(11,469)	39,139
141-2-195-0162-4-71100-520110-0000-0000-195	Social Security	3,138	(712)	2,426
141-2-195-0162-4-71100-521210-0000-0000-195	Employer Medicare	734	(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>- (12,348)</b>	<b>42,132</b>

**Red Bank Elementary**

141-2-195-0171-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608	(11,469)	39,139
141-2-195-0171-1-71100-520110-0000-0000-195	Social Security	3,138	(712)	2,426
141-2-195-0171-1-71100-521210-0000-0000-195	Employer Medicare	734	(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>- (12,348)</b>	<b>42,132</b>

**Rivermont Elementary**

141-2-195-0183-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608	(11,469)	39,139
141-2-195-0183-1-71100-520110-0000-0000-195	Social Security	3,138	(712)	2,426
141-2-195-0183-1-71100-521210-0000-0000-195	Employer Medicare	734	(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>- (12,348)</b>	<b>42,132</b>

**Orchard Knob Elementary**

141-2-195-0194-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608	(11,469)	39,139
141-2-195-0194-1-71100-520110-0000-0000-195	Social Security	3,138	(712)	2,426
141-2-195-0194-1-71100-521210-0000-0000-195	Employer Medicare	734	(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>- (12,348)</b>	<b>42,132</b>

**Snow Hill Elementary**

141-2-195-0215-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608	(11,469)	39,139
141-2-195-0215-1-71100-520110-0000-0000-195	Social Security	3,138	(712)	2,426
141-2-195-0215-1-71100-521210-0000-0000-195	Employer Medicare	734	(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>- (12,348)</b>	<b>42,132</b>

**Soddy Elementary**

141-2-195-0230-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608	(11,469)	39,139
141-2-195-0230-1-71100-520110-0000-0000-195	Social Security	3,138	(712)	2,426
141-2-195-0230-1-71100-521210-0000-0000-195	Employer Medicare	734	(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>- (12,348)</b>	<b>42,132</b>

**Spring Creek Elementary**

141-2-195-0235-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608	(11,469)	39,139
141-2-195-0235-1-71100-520110-0000-0000-195	Social Security	3,138	(712)	2,426
141-2-195-0235-1-71100-521210-0000-0000-195	Employer Medicare	734	(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>- (12,348)</b>	<b>42,132</b>

**Thrasher Elementary**

141-2-195-0240-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608	(11,469)	39,139
141-2-195-0240-1-71100-520110-0000-0000-195	Social Security	3,138	(712)	2,426
141-2-195-0240-1-71100-521210-0000-0000-195	Employer Medicare	734	(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>- (12,348)</b>	<b>42,132</b>

**Lookout Valley Elementary**

141-2-195-0241-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608	(11,469)	39,139
141-2-195-0241-1-71100-520110-0000-0000-195	Social Security	3,138	(712)	2,426
141-2-195-0241-1-71100-521210-0000-0000-195	Employer Medicare	734	(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>- (12,348)</b>	<b>42,132</b>

**Woodmore Elementary**

141-2-195-0245-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608	(11,469)	39,139
141-2-195-0245-1-71100-513450-0000-0000-195	Tutor (WBL positions)	-	101,250	101,250
141-2-195-0245-1-71100-520110-0000-0000-195	Social Security	3,138	(712)	2,426
141-2-195-0245-1-71100-521210-0000-0000-195	Employer Medicare	734	(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>101,250 (12,348)</b>	<b>143,382</b>

**Wallace A. Smith Elementary**

141-2-195-0260-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608	(11,469)	39,139
141-2-195-0260-1-71100-520110-0000-0000-195	Social Security	3,138	(712)	2,426
141-2-195-0260-1-71100-521210-0000-0000-195	Employer Medicare	734	(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>- (12,348)</b>	<b>42,132</b>

**Westview Elementary**

141-2-195-0265-1-71100-513450-0000-0000-195	Tutor (2 positions/1 FTE)	50,608	(11,469)	39,139
141-2-195-0265-1-71100-520110-0000-0000-195	Social Security	3,138	(712)	2,426
141-2-195-0265-1-71100-521210-0000-0000-195	Employer Medicare	734	(167)	567
	<b>Total 71100 - Regular Instruction</b>	<b>54,480</b>	<b>- (12,348)</b>	<b>42,132</b>

**HCS Virtual School**

141-2-195-0275-4-71100-513450-0000-0000-195	Tutor (1 position/.5 FTE)	25,295	(5,727)	19,568
141-2-195-0275-4-71100-520110-0000-0000-195	Social Security	1,568	(355)	1,213
141-2-195-0275-4-71100-521210-0000-0000-195	Employer Medicare	367	(83)	284
	<b>Total 71100 - Regular Instruction</b>	<b>27,230</b>	<b>- (6,165)</b>	<b>21,065</b>

**Dawn School**

141-2-195-7056-7-71100-513450-0000-0000-195	Tutor (1 position/.5 FTE)	25,295	(5,727)	19,568	
141-2-195-7056-7-71100-520110-0000-0000-195	Social Security	1,568	(355)	1,213	
141-2-195-7056-7-71100-521210-0000-0000-195	Employer Medicare	367	(83)	284	
	<b>Total 71100 - Regular Instruction</b>	<b>27,230</b>	<b>-</b>	<b>(6,165)</b>	<b>21,065</b>
141-2-195-0000-0-99100-550410-0000-0000-195	Indirect Cost (2.97%)	66,340		66,340	
	<b>Total 99100 - Indirect Cost</b>	<b>66,340</b>	<b>-</b>	<b>-</b>	<b>66,340</b>
	<b>TOTAL BUDGET</b>	<b>2,300,000</b>	<b>506,250</b>	<b>(506,250)</b>	<b>2,300,000</b>

**HAMILTON COUNTY DEPARTMENT OF EDUCATION  
 FEDERAL PROGRAMS  
 CTE PERKINS RESERVE - PATHWAYS TO HIGH SCHOOL APPRENTICESHIPS  
 BUDGET FISCAL YEAR 2023-2024**

FY23 carryover is \$3,077.63  
 FY24 award is \$50,000.00

**SOURCE OF FUNDS SUMMARY**

<b>ACCOUNT CODE</b>	<b>DESCRIPTION</b>	<b>FY2024 BUDGET DOCUMENT</b>	<b>INCREASE</b>	<b>DECREASE</b>	<b>AMENDED BUDGET 9/21/2023</b>
141-2-306-0000-0-00000-471310-0000-0000-306	Basic Vocational	50,000	3,078		53,078
	<b>Total Source of Funds</b>	<b>50,000</b>	<b>3,078</b>	<b>-</b>	<b>53,078</b>

**USE OF FUNDS SUMMARY**

<b>71300</b>	Vocational Education Program	50,000	3,078	-	53,078
	<b>Total Use of Funds</b>	<b>50,000</b>	<b>3,078</b>	<b>-</b>	<b>53,078</b>

**USE OF FUNDS DETAIL**

<b>ACCOUNT CODE</b>	<b>DESCRIPTION</b>	<b>FY2024 BUDGET DOCUMENT</b>	<b>INCREASE</b>	<b>DECREASE</b>	<b>AMENDED BUDGET 9/21/2023</b>
141-2-306-0000-0-71300-542910-0000-0000-306	Instructional Supplies & Materials	-	3,078		3,078
141-2-306-0000-0-71300-573010-0000-0000-306	Vocational Equipment	50,000			50,000
	<b>Total 71300 - Vocational Education Program</b>	<b>50,000</b>	<b>3,078</b>	<b>-</b>	<b>53,078</b>
	<b>TOTAL BUDGET</b>	<b>50,000</b>	<b>3,078</b>	<b>-</b>	<b>53,078</b>

**HAMILTON COUNTY DEPARTMENT OF EDUCATION  
 FEDERAL PROGRAMS  
 ARP CCEIS - COMPREHENSIVE COORDINATED EARLY INTERVENING SERVICES  
 BUDGET FISCAL YEAR 2023-2024**

FY24 Transfer from ARP IDEA Part B	2,538
<b>Total Source of Funds</b>	<b>2,538</b>

**SOURCE OF FUNDS SUMMARY**

<b>ACCOUNT CODE</b>	<b>DESCRIPTION</b>	<b>FY2024 BUDGET 9/21/2023</b>
141-2-326-0000-0-00000-474020-0000-0000	Revenue	2,538
	<b>Total Source of Funds</b>	<b>2,538</b>

**USE OF FUNDS SUMMARY**

	71100 Regular Instruction	2,538
	<b>Total Use of Funds</b>	<b>2,538</b>

**USE OF FUNDS DETAIL**

<b>ACCOUNT CODE</b>	<b>DESCRIPTION</b>	<b>FY2024 BUDGET 9/21/2023</b>
141-2-326-0000-0-71100-542910-0000-0000	Instructional Supplies	2,538
	<b>Total 71100 - Regular Instruction</b>	<b>2,538</b>
	<b>TOTAL BUDGET</b>	<b>2,538</b>

HAMILTON COUNTY DEPARTMENT OF EDUCATION  
 STATE PROGRAMS  
 SUPPORTING POSTSECONDARY ACCESS IN RURAL COMMUNITIES (SPARC)  
 BUDGET FISCAL YEAR 2023-2024  
 FY23 carryover is \$27,749.83

**SOURCE OF FUNDS SUMMARY**

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET			AMENDED BUDGET
		8/17/2023	INCREASE	DECREASE	9/21/2023
141-1-215-0000-0-00000-4T4560-0000-0000-215	Restricted - Instructional	26,076	1,674		27,750
	<b>Total Source of Funds</b>	<b>26,076</b>	<b>1,674</b>	<b>-</b>	<b>27,750</b>

**USE OF FUNDS SUMMARY**

71300	Vocational Instruction	26,076	1,674	-	27,750
	<b>Total Use of Funds</b>	<b>26,076</b>	<b>1,674</b>	<b>-</b>	<b>27,750</b>

**USE OF FUNDS DETAIL**

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET			AMENDED BUDGET
		8/17/2023	INCREASE	DECREASE	9/21/2023
<b>Brainerd High School</b>					
141-1-215-0021-3-71300-549990-0000-0000-215	Other Supplies & Materials	6,778	367		7,145
	<b>Total 71300 - Vocational Instruction</b>	<b>6,778</b>	<b>367</b>	<b>-</b>	<b>7,145</b>
	<b>Total - Brainerd High School</b>	<b>6,778</b>	<b>367</b>	<b>-</b>	<b>7,145</b>
<b>East Ridge High School</b>					
141-1-215-0070-3-71300-549990-0000-0000-215	Other Supplies & Materials	1,169	271		1,440
	<b>Total 71300 - Vocational Instruction</b>	<b>1,169</b>	<b>271</b>	<b>-</b>	<b>1,440</b>
	<b>Total - East Ridge High School</b>	<b>1,169</b>	<b>271</b>	<b>-</b>	<b>1,440</b>
<b>The Howard School</b>					
141-1-215-0137-3-71300-549990-0000-0000-215	Other Supplies & Materials	5,507	1,001		6,508
	<b>Total 71300 - Vocational Instruction</b>	<b>5,507</b>	<b>1,001</b>	<b>-</b>	<b>6,508</b>
	<b>Total -The Howard School</b>	<b>5,507</b>	<b>1,001</b>	<b>-</b>	<b>6,508</b>
<b>Red Bank High School</b>					
141-1-215-0175-3-71300-549990-0000-0000-215	Other Supplies & Materials	6,375			6,375
	<b>Total 71300 - Vocational Instruction</b>	<b>6,375</b>	<b>-</b>	<b>-</b>	<b>6,375</b>
	<b>Total - Red Bank High School</b>	<b>6,375</b>	<b>-</b>	<b>-</b>	<b>6,375</b>
<b>Sale Creek Middle/High School</b>					
141-1-215-0190-4-71300-549990-0000-0000-215	Other Supplies & Materials	2,449			2,449
	<b>Total 71300 - Vocational Instruction</b>	<b>2,449</b>	<b>-</b>	<b>-</b>	<b>2,449</b>
	<b>Total - Sale Creek Middle/High School</b>	<b>2,449</b>	<b>-</b>	<b>-</b>	<b>2,449</b>
<b>Sequoayah High School</b>					
141-1-215-0196-3-71300-549990-0000-0000-215	Other Supplies & Materials	1,439			1,439
	<b>Total 71300 - Vocational Instruction</b>	<b>1,439</b>	<b>-</b>	<b>-</b>	<b>1,439</b>
	<b>Total - Sequoyah High School</b>	<b>1,439</b>	<b>-</b>	<b>-</b>	<b>1,439</b>
<b>STEM School</b>					
141-1-215-0280-3-71300-549990-0000-0000-215	Other Supplies & Materials	181	20		201
	<b>Total 71300 - Vocational Instruction</b>	<b>181</b>	<b>20</b>	<b>-</b>	<b>201</b>
	<b>Total - STEM School</b>	<b>181</b>	<b>20</b>	<b>-</b>	<b>201</b>
<b>Ivy Academy</b>					
141-1-215-8002-8-71300-549990-0000-0000-215	Other Supplies & Materials	531			531
	<b>Total 71300 - Vocational Instruction</b>	<b>531</b>	<b>-</b>	<b>-</b>	<b>531</b>
	<b>Total - Ivy Academy</b>	<b>531</b>	<b>-</b>	<b>-</b>	<b>531</b>
<b>Chattanooga Girls Leadership Academy</b>					
141-1-215-8001-8-71300-549990-0000-0000-215	Other Supplies & Materials	349			349
	<b>Total 71300 - Vocational Instruction</b>	<b>349</b>	<b>-</b>	<b>-</b>	<b>349</b>
	<b>Total - Chattanooga Girls Leadership Academy</b>	<b>349</b>	<b>-</b>	<b>-</b>	<b>349</b>
<b>Chattanooga Charter School of Excellence High</b>					
141-1-215-8015-8-71300-549990-0000-0000-215	Other Supplies & Materials	1,298	15		1,313
	<b>Total 71300 - Vocational Instruction</b>	<b>1,298</b>	<b>15</b>	<b>-</b>	<b>1,313</b>
	<b>Total - Chattanooga Charter School of Excellence High</b>	<b>1,298</b>	<b>15</b>	<b>-</b>	<b>1,313</b>
	<b>TOTAL BUDGET</b>	<b>26,076</b>	<b>1,674</b>	<b>-</b>	<b>27,750</b>

**HAMILTON COUNTY DEPARTMENT OF EDUCATION  
STATE PROGRAMS  
INNOVATIVE SCHOOL MODELS  
BUDGET FISCAL YEAR 2023-2024**

**SOURCE OF FUNDS SUMMARY**

<b>ACCOUNT CODE</b>	<b>DESCRIPTION</b>	<b>AMENDED BUDGET 8/17/2023</b>	<b>INCREASE</b>	<b>DECREASE</b>	<b>AMENDED BUDGET 9/21/2023</b>
141-1-222-0000-0-00000-467900-0000-0000-222	Revenue	24,727,648			24,727,648
	<b>Total Source of Funds</b>	<b>24,727,648</b>	<b>-</b>	<b>-</b>	<b>24,727,648</b>

**USE OF FUNDS SUMMARY**

<b>71100</b>	Regular Instruction	1,901,594	18,746	(1,000)	1,919,340
<b>71300</b>	Vocational Education Instruction	3,962,773	202,647	-	4,165,420
<b>72130</b>	Other Student Support	106,000	1,100	-	107,100
<b>72210</b>	Regular Instruction Support	101,725	-	-	101,725
<b>72230</b>	Vocational Instruction Staff Support	873,786	-	(108,053)	765,733
<b>72250</b>	Educational Technology	16,173,847	-	(147,228)	16,026,619
<b>72410</b>	Office of the Principal	111,471	-	-	111,471
<b>72710</b>	Transportation	194,224	15,000	-	209,224
<b>76100</b>	Regular Capital Outlay	1,302,228	18,788	-	1,321,016
	<b>Total Use of Funds</b>	<b>24,727,648</b>	<b>256,281</b>	<b>(256,281)</b>	<b>24,727,648</b>

**USE OF FUNDS DETAIL**

<b>ACCOUNT CODE</b>	<b>DESCRIPTION</b>	<b>AMENDED BUDGET 8/17/2023</b>	<b>INCREASE</b>	<b>DECREASE</b>	<b>AMENDED BUDGET 9/21/2023</b>
<b>District</b>					
141-1-222-0000-0-72230-511930-0000-0000-222	Bookkeeper (1 FTE for 3 years)	145,256			145,256
141-1-222-0000-0-72230-520110-0000-0000-222	Social Security	9,005			9,005
141-1-222-0000-0-72230-520410-0000-0000-222	State Retirement	18,446			18,446
141-1-222-0000-0-72230-520610-0000-0000-222	Life Insurance	114			114
141-1-222-0000-0-72230-520710-0000-0000-222	Health Insurance	29,778			29,778
141-1-222-0000-0-72230-520810-0000-0000-222	Dental Insurance	1,095			1,095
141-1-222-0000-0-72230-521010-0000-0000-222	Unemployment Compensation	51			51
141-1-222-0000-0-72230-521210-0000-0000-222	Medicare	2,106			2,106
141-1-222-0000-0-72230-521710-0000-0000-222	State Retirement Hybrid	2,905			2,905
141-1-222-0000-0-72230-529910-0000-0000-222	Long Term Disability	219			219
141-1-222-0000-0-72230-529930-0000-0000-222	Short Term Disability	261			261
	<b>Total 72230 - Vocational Instruction Staff Support</b>	<b>209,236</b>	<b>-</b>	<b>-</b>	<b>209,236</b>
	<b>Total - District</b>	<b>209,236</b>	<b>-</b>	<b>-</b>	<b>209,236</b>
<b>Brainerd High School</b>					
141-1-222-0021-3-71100-549990-0000-0000-222	Other Supplies & Materials	10,000			10,000
	<b>Total 71100 - Regular Instruction</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>10,000</b>
141-1-222-0021-3-71300-542910-0000-0000-222	Instructional Supplies	-	1,000		1,000
141-1-222-0021-3-71300-547110-0000-0000-222	Software	20,000			20,000
141-1-222-0021-3-71300-549990-0000-0000-222	Other Supplies & Materials	35,000			35,000
141-1-222-0021-3-71300-573010-0000-0000-222	Equipment Vocational	175,000			175,000
	<b>Total 71300 - Vocational Education Instruction</b>	<b>230,000</b>	<b>1,000</b>	<b>-</b>	<b>231,000</b>
141-1-222-0021-3-72130-5189F0-0000-0000-222	College & Career Advisor (.5 FTE)	29,905			29,905
141-1-222-0021-3-72130-520110-0000-0000-222	Social Security	1,853			1,853
141-1-222-0021-3-72130-520410-0000-0000-222	State Retirement	1,636			1,636
141-1-222-0021-3-72130-520610-0000-0000-222	Life Insurance	19			19
141-1-222-0021-3-72130-520710-0000-0000-222	Health Insurance	5,463			5,463
141-1-222-0021-3-72130-520810-0000-0000-222	Dental Insurance	183			183
141-1-222-0021-3-72130-521010-0000-0000-222	Unemployment Compensation	9			9
141-1-222-0021-3-72130-521210-0000-0000-222	Medicare	433			433
141-1-222-0021-3-72130-521710-0000-0000-222	State Retirement Hybrid	400			400
141-1-222-0021-3-72130-529910-0000-0000-222	Long Term Disability	45			45
141-1-222-0021-3-72130-529930-0000-0000-222	Short Term Disability	54			54
	<b>Total 72130 - Other Student Support</b>	<b>40,000</b>	<b>-</b>	<b>-</b>	<b>40,000</b>
141-1-222-0021-3-72230-519610-0000-0000-222	Stipends	5,495			5,495
141-1-222-0021-3-72230-520110-0000-0000-222	Social Security	341			341
141-1-222-0021-3-72230-520410-0000-0000-222	State Retirement	374			374
141-1-222-0021-3-72230-521210-0000-0000-222	Medicare	80			80
141-1-222-0021-3-72230-521710-0000-0000-222	State Retirement Hybrid	110			110
141-1-222-0021-3-72230-539990-0000-0000-222	Other Contracted Services	5,000			5,000
141-1-222-0021-3-72230-552410-0000-0000-222	In-Service/Staff Development	5,000			5,000
	<b>Total 72230 - Vocational Instruction Staff Support</b>	<b>16,400</b>	<b>-</b>	<b>-</b>	<b>16,400</b>
141-1-222-0021-3-72250-579010-0000-BUDG-222	Other Equipment	659,316		(3,000)	656,316
	<b>Total 72250 - Education Technology</b>	<b>659,316</b>	<b>-</b>	<b>(3,000)</b>	<b>656,316</b>
141-1-222-0021-3-72710-531410-0000-0000-222	Contracts w/ Public Carriers	-	2,000		2,000
	<b>Total 72710 - Contracts w/ Public Carriers</b>	<b>-</b>	<b>2,000</b>	<b>-</b>	<b>2,000</b>

ACCOUNT CODE	DESCRIPTION	AMENDED			AMENDED
		BUDGET	INCREASE	DECREASE	BUDGET
		8/17/2023			9/21/2023
141-1-222-0021-3-76100-570710-0000-0000-222	Building Improvements	8,500			8,500
	<b>Total 76100 - Regular Capital Outlay</b>	<b>8,500</b>	-	-	<b>8,500</b>
	<b>Total - Brainerd High School</b>	<b>964,216</b>	<b>3,000</b>	<b>(3,000)</b>	<b>964,216</b>
<b>Brown Middle School</b>					
141-1-222-0035-2-71100-572210-0000-0000-222	Regular Instruction Equipment	66,400			66,400
	<b>Total 71100 - Regular Instruction</b>	<b>66,400</b>	-	-	<b>66,400</b>
141-1-222-0035-2-71300-5116E0-0000-0000-222	CTE Teacher (1 FTE)	64,201			64,201
141-1-222-0035-2-71300-520110-0000-0000-222	Social Security	3,980			3,980
141-1-222-0035-2-71300-520410-0000-0000-222	State Retirement	4,373			4,373
141-1-222-0035-2-71300-520610-0000-0000-222	Life Insurance	38			38
141-1-222-0035-2-71300-520710-0000-0000-222	Health Insurance	9,926			9,926
141-1-222-0035-2-71300-520810-0000-0000-222	Dental Insurance	365			365
141-1-222-0035-2-71300-521010-0000-0000-222	Unemployment Compensation	17			17
141-1-222-0035-2-71300-521210-0000-0000-222	Medicare	931			931
141-1-222-0035-2-71300-521710-0000-0000-222	State Retirement Hybrid	1,284			1,284
141-1-222-0035-2-71300-529910-0000-0000-222	Long Term Disability	96			96
141-1-222-0035-2-71300-529930-0000-0000-222	Short Term Disability	115			115
	<b>Total 71300 - Vocational Education Instruction</b>	<b>85,326</b>	-	-	<b>85,326</b>
141-1-222-0035-2-72230-549990-0000-0000-222	Other Supplies & Materials	5,000			5,000
141-1-222-0035-2-72230-552410-0000-0000-222	In-Service/Staff Development	6,600			6,600
	<b>Total 72230 - Vocational Instruction Staff Support</b>	<b>11,600</b>	-	-	<b>11,600</b>
141-1-222-0035-2-72250-579010-0000-BUDG-222	Other Equipment	251,248			251,248
	<b>Total 72250 - Education Technology</b>	<b>251,248</b>	-	-	<b>251,248</b>
141-1-222-0035-2-72710-531410-0000-0000-222	Contracts w/ Public Carriers	10,000			10,000
	<b>Total 72710 - Contracts w/ Public Carriers</b>	<b>10,000</b>	-	-	<b>10,000</b>
141-1-222-0035-2-76100-570710-0000-0000-222	Building Improvements	50,000			50,000
	<b>Total 76100 - Regular Capital Outlay</b>	<b>50,000</b>	-	-	<b>50,000</b>
	<b>Total - Brown Middle School</b>	<b>474,574</b>	-	-	<b>474,574</b>
<b>Central High School</b>					
141-1-222-0040-3-71100-549990-0000-0000-222	Other Supplies & Materials	10,000			10,000
141-1-222-0040-3-71100-572210-0000-0000-222	Regular Instruction Equipment	11,648			11,648
	<b>Total 71100 - Regular Instruction</b>	<b>21,648</b>	-	-	<b>21,648</b>
141-1-222-0040-3-71300-549990-0000-0000-222	Other Supplies & Materials	6,000			6,000
141-1-222-0040-3-71300-559990-0000-0000-222	Other Charges	9,646			9,646
141-1-222-0040-3-71300-573010-0000-0000-222	Equipment Vocational	200,706			200,706
	<b>Total 71300 - Vocational Education Instruction</b>	<b>216,352</b>	-	-	<b>216,352</b>
141-1-222-0040-3-72230-552410-0000-0000-222	In-Service/Staff Development	2,000			2,000
	<b>Total 72230 - Vocational Instruction Staff Support</b>	<b>2,000</b>	-	-	<b>2,000</b>
141-1-222-0040-3-72250-579010-0000-BUDG-222	Other Equipment	650,397			650,397
	<b>Total 72250 - Education Technology</b>	<b>650,397</b>	-	-	<b>650,397</b>
141-1-222-0040-3-76100-539990-0000-0000-222	Other Contracted Services	10,000			10,000
141-1-222-0040-3-76100-570710-0000-0000-222	Building Improvements	90,000			90,000
	<b>Total 76100 - Regular Capital Outlay</b>	<b>100,000</b>	-	-	<b>100,000</b>
	<b>Total - Central High School</b>	<b>990,397</b>	-	-	<b>990,397</b>
<b>Normal Park Museum Magnet School</b>					
141-1-222-0041-4-71100-542910-0000-0000-222	Instructional Supplies	1,000			1,000
141-1-222-0041-4-71100-549990-0000-0000-222	Other Supplies & Materials	-	1,000		1,000
141-1-222-0041-4-71100-572210-0000-0000-222	Regular Instruction Equipment	20,000		(1,000)	19,000
	<b>Total 71100 - Regular Instruction</b>	<b>21,000</b>	<b>1,000</b>	<b>(1,000)</b>	<b>21,000</b>
141-1-222-0041-4-71300-5116E0-0000-0000-222	CTE Teacher (1 FTE)	57,442			57,442
141-1-222-0041-4-71300-520110-0000-0000-222	Social Security	3,561			3,561
141-1-222-0041-4-71300-520410-0000-0000-222	State Retirement	3,912			3,912
141-1-222-0041-4-71300-520610-0000-0000-222	Life Insurance	38			38
141-1-222-0041-4-71300-520710-0000-0000-222	Health Insurance	9,926			9,926
141-1-222-0041-4-71300-520810-0000-0000-222	Dental Insurance	365			365
141-1-222-0041-4-71300-521010-0000-0000-222	Unemployment Compensation	17			17
141-1-222-0041-4-71300-521210-0000-0000-222	Medicare	833			833
141-1-222-0041-4-71300-521710-0000-0000-222	State Retirement Hybrid	1,149			1,149
141-1-222-0041-4-71300-529910-0000-0000-222	Long Term Disability	86			86
141-1-222-0041-4-71300-529930-0000-0000-222	Short Term Disability	103			103
	<b>Total 71300 - Vocational Education Instruction</b>	<b>77,432</b>	-	-	<b>77,432</b>

ACCOUNT CODE	DESCRIPTION	AMENDED	INCREASE	DECREASE	AMENDED
		BUDGET			BUDGET
		8/17/2023			9/21/2023
141-1-222-0041-4-72250-579010-0000-BUDG-222	Other Equipment	329,541			329,541
	<b>Total 72250 - Education Technology</b>	<b>329,541</b>	<b>-</b>	<b>-</b>	<b>329,541</b>
141-1-222-0041-4-72710-531410-0000-0000-222	Contracts w/ Public Carriers	25,000			25,000
	<b>Total 72710 - Contracts w/ Public Carriers</b>	<b>25,000</b>	<b>-</b>	<b>-</b>	<b>25,000</b>
141-1-222-0041-4-76100-570710-0000-0000-222	Building Improvements	25,000			25,000
	<b>Total 76100 - Regular Capital Outlay</b>	<b>25,000</b>	<b>-</b>	<b>-</b>	<b>25,000</b>
	<b>Total - Normal Park Museum Magnet School</b>	<b>477,973</b>	<b>1,000</b>	<b>(1,000)</b>	<b>477,973</b>
<b>Center for Creative Arts</b>					
141-1-222-0045-4-71100-514090-0000-0000-222	Stipends	4,368			4,368
141-1-222-0045-4-71100-520110-0000-0000-222	Social Security	271			271
141-1-222-0045-4-71100-520410-0000-0000-222	State Retirement	248			248
141-1-222-0045-4-71100-521210-0000-0000-222	Medicare	63			63
141-1-222-0045-4-71100-521710-0000-0000-222	State Retirement Hybrid	50			50
141-1-222-0045-4-71100-549990-0000-0000-222	Other Supplies & Materials	10,000			10,000
	<b>Total 71100 - Regular Instruction</b>	<b>15,000</b>	<b>-</b>	<b>-</b>	<b>15,000</b>
141-1-222-0045-4-71300-539990-0000-0000-222	Other Contracted Services	81,071			81,071
141-1-222-0045-4-71300-542910-0000-0000-222	Instructional Supplies	5,000			5,000
141-1-222-0045-4-71300-573010-0000-0000-222	Vocational Instruction Equipment	115,000			115,000
	<b>Total 71300 - Vocational Education Instruction</b>	<b>201,071</b>	<b>-</b>	<b>-</b>	<b>201,071</b>
141-1-222-0045-4-72230-519610-0000-0000-222	Stipends	38,640			38,640
141-1-222-0045-4-72230-520110-0000-0000-222	Social Security	2,396			2,396
141-1-222-0045-4-72230-520410-0000-0000-222	State Retirement	2,631			2,631
141-1-222-0045-4-72230-521210-0000-0000-222	Medicare	560			560
141-1-222-0045-4-72230-521710-0000-0000-222	State Retirement Hybrid	773			773
	<b>Total 72230 - Vocational Instruction Staff Support</b>	<b>45,000</b>	<b>-</b>	<b>-</b>	<b>45,000</b>
141-1-222-0045-4-72250-579010-0000-BUDG-222	Other Equipment	489,780			489,780
	<b>Total 72250 - Education Technology</b>	<b>489,780</b>	<b>-</b>	<b>-</b>	<b>489,780</b>
141-1-222-0045-4-72710-531410-0000-0000-222	Contracts w/ Public Carriers	10,000			10,000
	<b>Total 72710 - Contracts w/ Public Carriers</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>10,000</b>
141-1-222-0045-4-76100-570710-0000-0000-222	Building Improvements	108,488			108,488
	<b>Total 76100 - Regular Capital Outlay</b>	<b>108,488</b>	<b>-</b>	<b>-</b>	<b>108,488</b>
	<b>Total - Center for Creative Arts</b>	<b>869,339</b>	<b>-</b>	<b>-</b>	<b>869,339</b>
<b>Chattanooga School for Arts &amp; Sciences</b>					
141-1-222-0046-4-71100-547110-0000-0000-222	Software	3,600			3,600
	<b>Total 71100 - Regular Instruction</b>	<b>3,600</b>	<b>-</b>	<b>-</b>	<b>3,600</b>
141-1-222-0046-4-71300-5116E0-0000-0000-222	CTE Teacher (1 FTE)	59,809			59,809
141-1-222-0046-4-71300-520110-0000-0000-222	Social Security	3,708			3,708
141-1-222-0046-4-71300-520410-0000-0000-222	State Retirement	3,573			3,573
141-1-222-0046-4-71300-520610-0000-0000-222	Life Insurance	38			38
141-1-222-0046-4-71300-520710-0000-0000-222	Health Insurance	9,926			9,926
141-1-222-0046-4-71300-520810-0000-0000-222	Dental Insurance	365			365
141-1-222-0046-4-71300-521010-0000-0000-222	Unemployment Compensation	17			17
141-1-222-0046-4-71300-521210-0000-0000-222	Medicare	867			867
141-1-222-0046-4-71300-521710-0000-0000-222	State Retirement Hybrid	500			500
141-1-222-0046-4-71300-529910-0000-0000-222	Long Term Disability	90			90
141-1-222-0046-4-71300-529930-0000-0000-222	Short Term Disability	107			107
141-1-222-0046-4-71300-549990-0000-0000-222	Other Supplies & Materials	9,410			9,410
141-1-222-0046-4-71300-573010-0000-0000-222	Equipment Vocational	23,180			23,180
	<b>Total 71300 - Vocational Education Instruction</b>	<b>111,590</b>	<b>-</b>	<b>-</b>	<b>111,590</b>
141-1-222-0046-4-72230-552410-0000-0000-222	In-Service/Staff Development	2,500			2,500
	<b>Total 72230 - Vocational Instruction Staff Support</b>	<b>2,500</b>	<b>-</b>	<b>-</b>	<b>2,500</b>
141-1-222-0046-4-72250-579010-0000-BUDG-222	Other Equipment	759,750			759,750
	<b>Total 72250 - Education Technology</b>	<b>759,750</b>	<b>-</b>	<b>-</b>	<b>759,750</b>
141-1-222-0046-4-72710-531410-0000-0000-222	Contracts w/ Public Carriers	7,310			7,310
	<b>Total 72710 - Contracts w/ Public Carriers</b>	<b>7,310</b>	<b>-</b>	<b>-</b>	<b>7,310</b>
141-1-222-0046-4-76100-570710-0000-0000-222	Building Improvements	100,000			100,000
	<b>Total 76100 - Regular Capital Outlay</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>100,000</b>
	<b>Total - Chattanooga School for Arts &amp; Sciences</b>	<b>984,750</b>	<b>-</b>	<b>-</b>	<b>984,750</b>
<b>Dalewood Middle School</b>					
141-1-222-0055-2-71100-572210-0000-0000-222	Regular Instruction Equipment	92,200			92,200
	<b>Total 71100 - Regular Instruction</b>	<b>92,200</b>	<b>-</b>	<b>-</b>	<b>92,200</b>

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET		AMENDED BUDGET	
		8/17/2023	INCREASE	DECREASE	9/21/2023
141-1-222-0055-2-71300-549990-0000-0000-222	Other Supplies & Materials	29,800			29,800
	<b>Total 71300 - Vocational Education Instruction</b>	<b>29,800</b>	<b>-</b>	<b>-</b>	<b>29,800</b>
141-1-222-0055-2-72230-533610-0000-0000-222	Maintenance & Repairs - Equipment	3,000			3,000
	<b>Total 72230 - Vocational Instruction Staff Support</b>	<b>3,000</b>	<b>-</b>	<b>-</b>	<b>3,000</b>
141-1-222-0055-2-72250-579010-0000-BUDG-222	Other Equipment	247,103			247,103
	<b>Total 72250 - Education Technology</b>	<b>247,103</b>	<b>-</b>	<b>-</b>	<b>247,103</b>
141-1-222-0055-2-76100-570710-0000-0000-222	Building Improvements	50,000			50,000
	<b>Total 76100 - Regular Capital Outlay</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>50,000</b>
	<b>Total - Dalewood Middle School</b>	<b>422,103</b>	<b>-</b>	<b>-</b>	<b>422,103</b>
<b>East Hamilton High School</b>					
141-1-222-0059-3-71100-542910-0000-0000-222	Instructional Supplies & Materials	10,000			10,000
	<b>Total 71100 - Regular Instruction</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>10,000</b>
141-1-222-0059-3-71300-549990-0000-0000-222	Other Supplies & Materials	4,700			4,700
141-1-222-0059-3-71300-573010-0000-0000-222	Equipment Vocational	81,500			81,500
	<b>Total 71300 - Vocational Education Instruction</b>	<b>86,200</b>	<b>-</b>	<b>-</b>	<b>86,200</b>
141-1-222-0059-3-72230-552410-0000-0000-222	In-Service/Staff Development	23,800			23,800
141-1-222-0059-3-72230-579010-0000-0000-222	Other Equipment	110,000			110,000
	<b>Total 72230 - Vocational Instruction Staff Support</b>	<b>133,800</b>	<b>-</b>	<b>-</b>	<b>133,800</b>
141-1-222-0059-3-72250-579010-0000-BUDG-222	Other Equipment	697,435			697,435
	<b>Total 72250 - Education Technology</b>	<b>697,435</b>	<b>-</b>	<b>-</b>	<b>697,435</b>
141-1-222-0059-3-72710-531410-0000-0000-222	Contracts w/ Public Carriers	10,000			10,000
	<b>Total 72710 - Contracts w/ Public Carriers</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>10,000</b>
141-1-222-0059-3-76100-539990-0000-0000-222	Other Contracted Services	10,000			10,000
141-1-222-0059-3-76100-570710-0000-0000-222	Building Improvements	15,540			15,540
	<b>Total 76100 - Regular Capital Outlay</b>	<b>25,540</b>	<b>-</b>	<b>-</b>	<b>25,540</b>
	<b>Total - East Hamilton High School</b>	<b>962,975</b>	<b>-</b>	<b>-</b>	<b>962,975</b>
<b>East Hamilton Middle School</b>					
141-1-222-0060-2-71100-514090-0000-0000-222	Stipends	11,532			11,532
141-1-222-0060-2-71100-520110-0000-0000-222	Social Security	715			715
141-1-222-0060-2-71100-520410-0000-0000-222	State Retirement	635			635
141-1-222-0060-2-71100-521210-0000-0000-222	Medicare	167			167
141-1-222-0060-2-71100-521710-0000-0000-222	State Retirement Hybrid	150			150
141-1-222-0060-2-71100-572210-0000-0000-222	Regular Instruction Equipment	84,961	17,746		102,707
	<b>Total 71100 - Regular Instruction</b>	<b>98,160</b>	<b>17,746</b>	<b>-</b>	<b>115,906</b>
141-1-222-0060-2-71300-549990-0000-0000-222	Other Supplies & Materials	5,740			5,740
141-1-222-0060-2-71300-573010-0000-0000-222	Equipment Vocational	8,000			8,000
	<b>Total 71300 - Vocational Education Instruction</b>	<b>13,740</b>	<b>-</b>	<b>-</b>	<b>13,740</b>
141-1-222-0060-2-72210-552410-0000-0000-222	In-Service/Staff Development	12,550			12,550
	<b>Total 72210 - Regular Instructional Support</b>	<b>12,550</b>	<b>-</b>	<b>-</b>	<b>12,550</b>
141-1-222-0060-2-72250-579010-0000-BUDG-222	Other Equipment	371,496		(17,746)	353,750
	<b>Total 72250 - Education Technology</b>	<b>371,496</b>	<b>-</b>	<b>(17,746)</b>	<b>353,750</b>
	<b>Total - East Hamilton Middle School</b>	<b>495,946</b>	<b>17,746</b>	<b>(17,746)</b>	<b>495,946</b>
<b>East Lake Academy</b>					
141-1-222-0064-2-71100-514090-0000-0000-222	Stipends	8,736			8,736
141-1-222-0064-2-71100-520110-0000-0000-222	Social Security	542			542
141-1-222-0064-2-71100-520410-0000-0000-222	State Retirement	445			445
141-1-222-0064-2-71100-521210-0000-0000-222	Medicare	127			127
141-1-222-0064-2-71100-521710-0000-0000-222	State Retirement Hybrid	150			150
141-1-222-0064-2-71100-542910-0000-0000-222	Instructional Supplies & Materials	5,000			5,000
	<b>Total 71100 - Regular Instruction</b>	<b>15,000</b>	<b>-</b>	<b>-</b>	<b>15,000</b>
141-1-222-0064-2-71300-542910-0000-0000-222	Instructional Supplies & Materials	10,000			10,000
141-1-222-0064-2-71300-549990-0000-0000-222	Other Supplies & Materials	10,000			10,000
141-1-222-0064-2-71300-573010-0000-0000-222	Equipment Vocational	200,255			200,255
	<b>Total 71300 - Vocational Education Instruction</b>	<b>220,255</b>	<b>-</b>	<b>-</b>	<b>220,255</b>
141-1-222-0064-2-72230-552410-0000-0000-222	In-Service/Staff Development	10,000			10,000
	<b>Total 72230 - Vocational Instruction Staff Support</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>10,000</b>
141-1-222-0064-2-72250-579010-0000-BUDG-222	Other Equipment	194,712			194,712
	<b>Total 72250 - Education Technology</b>	<b>194,712</b>	<b>-</b>	<b>-</b>	<b>194,712</b>

ACCOUNT CODE	DESCRIPTION	AMENDED	INCREASE	DECREASE	AMENDED
		BUDGET			BUDGET
		8/17/2023			9/21/2023
141-1-222-0064-2-72710-531410-0000-0000-222	Contracts w/ Public Carriers	10,000			10,000
	<b>Total 72710 - Contracts w/ Public Carriers</b>	<b>10,000</b>	-	-	<b>10,000</b>
141-1-222-0064-2-76100-570710-0000-0000-222	Building Improvements	10,000			10,000
	<b>Total 76100 - Regular Capital Outlay</b>	<b>10,000</b>	-	-	<b>10,000</b>
	<b>Total - East Lake Academy</b>	<b>459,967</b>	-	-	<b>459,967</b>
<b>East Ridge High School</b>					
141-1-222-0070-3-71100-572210-0000-0000-222	Regular Instruction Equipment	66,600			66,600
	<b>Total 71100 - Regular Instruction</b>	<b>66,600</b>	-	-	<b>66,600</b>
141-1-222-0070-3-71300-547110-0000-0000-222	Software	660			660
141-1-222-0070-3-71300-549990-0000-0000-222	Other Supplies & Materials	5,000			5,000
141-1-222-0070-3-71300-573010-0000-0000-222	Equipment Vocational	145,740			145,740
	<b>Total 71300 - Vocational Education Instruction</b>	<b>151,400</b>	-	-	<b>151,400</b>
141-1-222-0070-3-72230-552410-0000-0000-222	In-Service/Staff Development	20,000			20,000
	<b>Total 72230 - Vocational Instruction Staff Support</b>	<b>20,000</b>	-	-	<b>20,000</b>
141-1-222-0070-3-72250-579010-0000-BUDG-222	Other Equipment	704,804			704,804
	<b>Total 72250 - Education Technology</b>	<b>704,804</b>	-	-	<b>704,804</b>
141-1-222-0070-3-72710-531410-0000-0000-222	Contracts w/ Public Carriers	12,000			12,000
	<b>Total 72710 - Contracts w/ Public Carriers</b>	<b>12,000</b>	-	-	<b>12,000</b>
	<b>Total - East Ridge High School</b>	<b>954,804</b>	-	-	<b>954,804</b>
<b>East Ridge Middle School</b>					
141-1-222-0075-2-71100-514090-0000-0000-222	Stipends	6,447			6,447
141-1-222-0075-2-71100-520110-0000-0000-222	Social Security	400			400
141-1-222-0075-2-71100-520410-0000-0000-222	State Retirement	410			410
141-1-222-0075-2-71100-521210-0000-0000-222	Medicare	93			93
141-1-222-0075-2-71100-521710-0000-0000-222	State Retirement Hybrid	150			150
141-1-222-0075-2-71100-547110-0000-0000-222	Software	5,500			5,500
141-1-222-0075-2-71100-549990-0000-0000-222	Other Supplies & Materials	4,500			4,500
141-1-222-0075-2-71100-572210-0000-0000-222	Regular Instruction Equipment	105,000			105,000
	<b>Total 71100 - Regular Instruction</b>	<b>122,500</b>	-	-	<b>122,500</b>
141-1-222-0075-2-72250-579010-0000-BUDG-222	Other Equipment	353,146			353,146
	<b>Total 72250 - Education Technology</b>	<b>353,146</b>	-	-	<b>353,146</b>
141-1-222-0075-2-72710-531410-0000-0000-222	Contracts w/ Public Carriers	2,500			2,500
	<b>Total 72710 - Contracts w/ Public Carriers</b>	<b>2,500</b>	-	-	<b>2,500</b>
141-1-222-0075-2-76100-570710-0000-0000-222	Building Improvements	15,000			15,000
	<b>Total 76100 - Regular Capital Outlay</b>	<b>15,000</b>	-	-	<b>15,000</b>
	<b>Total - East Ridge Middle School</b>	<b>493,146</b>	-	-	<b>493,146</b>
<b>Hamilton County Collegiate High</b>					
141-1-222-0086-3-71100-535610-0000-0000-222	Tuition	68,000			68,000
141-1-222-0086-3-71100-572210-0000-0000-222	Regular Instruction Equipment	101,000			101,000
	<b>Total 71100 - Regular Instruction</b>	<b>169,000</b>	-	-	<b>169,000</b>
141-1-222-0086-3-72230-539910-0000-0000-222	Other Contracted Services	50,000			50,000
141-1-222-0086-3-72230-552410-0000-0000-222	In-Service/Staff Development	20,000			20,000
	<b>Total 72230 - Vocational Instruction Staff Support</b>	<b>70,000</b>	-	-	<b>70,000</b>
141-1-222-0086-3-72250-579010-0000-BUDG-222	Other Equipment	638,508			638,508
	<b>Total 72250 - Education Technology</b>	<b>638,508</b>	-	-	<b>638,508</b>
141-1-222-0086-3-72410-510420-0000-0000-222	Coordinator (1 FTE)	86,587			86,587
141-1-222-0086-3-72410-520110-0000-0000-222	Social Security	5,368			5,368
141-1-222-0086-3-72410-520410-0000-0000-222	State Retirement	5,897			5,897
141-1-222-0086-3-72410-520610-0000-0000-222	Life Insurance	38			38
141-1-222-0086-3-72410-520710-0000-0000-222	Health Insurance	9,926			9,926
141-1-222-0086-3-72410-520810-0000-0000-222	Dental Insurance	365			365
141-1-222-0086-3-72410-521010-0000-0000-222	Unemployment Compensation	17			17
141-1-222-0086-3-72410-521210-0000-0000-222	Medicare	1,256			1,256
141-1-222-0086-3-72410-521710-0000-0000-222	State Retirement Hybrid	1,732			1,732
141-1-222-0086-3-72410-529910-0000-0000-222	Long Term Disability	130			130
141-1-222-0086-3-72410-529930-0000-0000-222	Short Term Disability	155			155
	<b>Total 72410 - Office of the Principal</b>	<b>111,471</b>	-	-	<b>111,471</b>
141-1-222-0086-3-72710-531410-0000-0000-222	Contracts w/ Public Carriers	3,000			3,000
	<b>Total 72710 - Contracts w/ Public Carriers</b>	<b>3,000</b>	-	-	<b>3,000</b>
	<b>Total - Hamilton County Collegiate High</b>	<b>991,979</b>	-	-	<b>991,979</b>

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET		AMENDED BUDGET
		8/17/2023	INCREASE DECREASE	
<b>Howard Connect Academy</b>				
141-1-222-0098-2-71300-549990-0000-0000-222	Other Supplies & Materials	22,000		22,000
141-1-222-0098-2-71300-573010-0000-0000-222	Equipment Vocational	100,000		100,000
	<b>Total 71300 - Vocational Education Instruction</b>	<b>122,000</b>	<b>- -</b>	<b>122,000</b>
141-1-222-0098-2-72130-549990-0000-0000-222	Other Supplies & Materials	3,000		3,000
	<b>Total 72130 - Other Student Support</b>	<b>3,000</b>	<b>- -</b>	<b>3,000</b>
141-1-222-0098-2-72250-579010-0000-BUDG-222	Other Equipment	345,946		345,946
	<b>Total 72250 - Education Technology</b>	<b>345,946</b>	<b>- -</b>	<b>345,946</b>
141-1-222-0098-2-76100-570710-0000-0000-222	Building Improvements	25,000		25,000
	<b>Total 76100 - Regular Capital Outlay</b>	<b>25,000</b>	<b>- -</b>	<b>25,000</b>
	<b>Total - Howard Connect Academy</b>	<b>495,946</b>	<b>- -</b>	<b>495,946</b>
<b>Hunter Middle School</b>				
141-1-222-0100-2-71100-514090-0000-0000-222	Stipends	17,191		17,191
141-1-222-0100-2-71100-520110-0000-0000-222	Social Security	1,066		1,066
141-1-222-0100-2-71100-520410-0000-0000-222	State Retirement	1,094		1,094
141-1-222-0100-2-71100-521210-0000-0000-222	Medicare	249		249
141-1-222-0100-2-71100-521710-0000-0000-222	State Retirement Hybrid	400		400
141-1-222-0100-2-71100-547110-0000-0000-222	Software	3,000		3,000
141-1-222-0100-2-71100-549990-0000-0000-222	Other Supplies & Materials	7,500		7,500
141-1-222-0100-2-71100-572210-0000-0000-222	Regular Instruction Equipment	40,000		40,000
	<b>Total 71100 - Regular Instruction</b>	<b>70,500</b>	<b>- -</b>	<b>70,500</b>
141-1-222-0100-2-71300-542910-0000-0000-222	Instructional Supplies & Materials	10,000		10,000
141-1-222-0100-2-71300-549990-0000-0000-222	Other Supplies & Materials	2,000		2,000
141-1-222-0100-2-71300-573010-0000-0000-222	Equipment Vocational	30,000	89,605	119,605
	<b>Total 71300 - Vocational Education Instruction</b>	<b>42,000</b>	<b>89,605 -</b>	<b>131,605</b>
141-1-222-0100-2-72210-552410-0000-0000-222	In-Service/Staff Development	2,500		2,500
	<b>Total 72210 - Regular Instructional Support</b>	<b>2,500</b>	<b>- -</b>	<b>2,500</b>
141-1-222-0100-2-72250-579010-0000-BUDG-222	Other Equipment	285,946	(89,605)	196,341
	<b>Total 72250 - Education Technology</b>	<b>285,946</b>	<b>- (89,605)</b>	<b>196,341</b>
141-1-222-0100-2-72710-531410-0000-0000-222	Contracts w/ Public Carriers	10,000		10,000
	<b>Total 72710 - Contracts w/ Public Carriers</b>	<b>10,000</b>	<b>- -</b>	<b>10,000</b>
141-1-222-0100-2-76100-570710-0000-0000-222	Building Improvements	85,000		85,000
	<b>Total 76100 - Regular Capital Outlay</b>	<b>85,000</b>	<b>- -</b>	<b>85,000</b>
	<b>Total - Hunter Middle School</b>	<b>495,946</b>	<b>89,605 (89,605)</b>	<b>495,946</b>
<b>Loftis Middle School</b>				
141-1-222-0120-2-71100-514090-0000-0000-222	Stipends	6,115		6,115
141-1-222-0120-2-71100-520110-0000-0000-222	Social Security	380		380
141-1-222-0120-2-71100-520410-0000-0000-222	State Retirement	366		366
141-1-222-0120-2-71100-521210-0000-0000-222	Medicare	89		89
141-1-222-0120-2-71100-521710-0000-0000-222	State Retirement Hybrid	50		50
141-1-222-0120-2-71100-547110-0000-0000-222	Software	7,000		7,000
141-1-222-0120-2-71100-549990-0000-0000-222	Other Supplies & Materials	17,000		17,000
141-1-222-0120-2-71100-572210-0000-0000-222	Regular Instruction Equipment	47,000		47,000
	<b>Total 71100 - Regular Instruction</b>	<b>78,000</b>	<b>- -</b>	<b>78,000</b>
141-1-222-0120-2-71300-5116E0-0000-0000-222	CTE Teacher (1 FTE)	64,201		64,201
141-1-222-0120-2-71300-520110-0000-0000-222	Social Security	3,980		3,980
141-1-222-0120-2-71300-520410-0000-0000-222	State Retirement	4,373		4,373
141-1-222-0120-2-71300-520610-0000-0000-222	Life Insurance	38		38
141-1-222-0120-2-71300-520710-0000-0000-222	Health Insurance	9,926		9,926
141-1-222-0120-2-71300-520810-0000-0000-222	Dental Insurance	365		365
141-1-222-0120-2-71300-521010-0000-0000-222	Unemployment Compensation	17		17
141-1-222-0120-2-71300-521210-0000-0000-222	Medicare	931		931
141-1-222-0120-2-71300-521710-0000-0000-222	State Retirement Hybrid	1,284		1,284
141-1-222-0120-2-71300-529910-0000-0000-222	Long Term Disability	96		96
141-1-222-0120-2-71300-529930-0000-0000-222	Short Term Disability	115		115
141-1-222-0120-2-71300-549990-0000-0000-222	Other Supplies & Materials	7,500		7,500
	<b>Total 71300 - Vocational Education Instruction</b>	<b>92,826</b>	<b>- -</b>	<b>92,826</b>
141-1-222-0120-2-72210-552410-0000-0000-222	In-Service/Staff Development	5,000		5,000
	<b>Total 72210 - Regular Instructional Support</b>	<b>5,000</b>	<b>- -</b>	<b>5,000</b>
141-1-222-0120-2-72230-552410-0000-0000-222	In-Service/Staff Development	5,500		5,500
	<b>Total 72230 - Vocational Instruction Staff Support</b>	<b>5,500</b>	<b>- -</b>	<b>5,500</b>
141-1-222-0120-2-72250-579010-0000-BUDG-222	Other Equipment	294,620		294,620
	<b>Total 72250 - Education Technology</b>	<b>294,620</b>	<b>- -</b>	<b>294,620</b>

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET		AMENDED BUDGET	
		8/17/2023	INCREASE	DECREASE	9/21/2023
141-1-222-0120-2-72710-531410-0000-0000-222	Contracts w/ Public Carriers	10,000			10,000
	<b>Total 72710 - Contracts w/ Public Carriers</b>	<b>10,000</b>	-	-	<b>10,000</b>
141-1-222-0120-2-76100-570710-0000-0000-222	Building Improvements	10,000			10,000
	<b>Total 76100 - Regular Capital Outlay</b>	<b>10,000</b>	-	-	<b>10,000</b>
	<b>Total - Loftis Middle School</b>	<b>495,946</b>	-	-	<b>495,946</b>
<b>Hixson High School</b>					
141-1-222-0128-3-71100-535610-0000-0000-222	Tuition	6,700			6,700
	<b>Total 71100 - Regular Instruction</b>	<b>6,700</b>	-	-	<b>6,700</b>
141-1-222-0128-3-71300-5116E0-0000-0000-222	CTE Teacher (1 FTE)	53,641			53,641
141-1-222-0128-3-71300-520110-0000-0000-222	Social Security	3,326			3,326
141-1-222-0128-3-71300-520410-0000-0000-222	State Retirement	3,653			3,653
141-1-222-0128-3-71300-520610-0000-0000-222	Life Insurance	38			38
141-1-222-0128-3-71300-520710-0000-0000-222	Health Insurance	9,926			9,926
141-1-222-0128-3-71300-520810-0000-0000-222	Dental Insurance	365			365
141-1-222-0128-3-71300-521010-0000-0000-222	Unemployment Compensation	17			17
141-1-222-0128-3-71300-521210-0000-0000-222	Medicare	778			778
141-1-222-0128-3-71300-521710-0000-0000-222	State Retirement Hybrid	1,073			1,073
141-1-222-0128-3-71300-529910-0000-0000-222	Long Term Disability	80			80
141-1-222-0128-3-71300-529930-0000-0000-222	Short Term Disability	96			96
141-1-222-0128-3-71300-547110-0000-0000-222	Software	5,000			5,000
141-1-222-0128-3-71300-549990-0000-0000-222	Other Supplies & Materials	14,700			14,700
141-1-222-0128-3-71300-559990-0000-0000-222	Other Charges	7,500			7,500
141-1-222-0128-3-71300-573010-0000-0000-222	Equipment Vocational	192,200			192,200
	<b>Total 71300 - Vocational Education Instruction</b>	<b>292,393</b>	-	-	<b>292,393</b>
141-1-222-0128-3-72210-552410-0000-0000-222	In-Service/Staff Development	4,000			4,000
	<b>Total 72210 - Regular Instructional Support</b>	<b>4,000</b>	-	-	<b>4,000</b>
141-1-222-0128-3-72250-579010-0000-BUDG-222	Other Equipment	395,209			395,209
	<b>Total 72250 - Education Technology</b>	<b>395,209</b>	-	-	<b>395,209</b>
141-1-222-0128-3-72710-531410-0000-0000-222	Contracts w/ Public Carriers	7,500			7,500
	<b>Total 72710 - Contracts w/ Public Carriers</b>	<b>7,500</b>	-	-	<b>7,500</b>
141-1-222-0128-3-76100-570710-0000-0000-222	Building Improvements	63,000			63,000
	<b>Total 76100 - Regular Capital Outlay</b>	<b>63,000</b>	-	-	<b>63,000</b>
	<b>Total - Hixson High School</b>	<b>768,802</b>	-	-	<b>768,802</b>
<b>Hixson Middle School</b>					
141-1-222-0129-2-71100-514090-0000-0000-222	Stipends	17,191			17,191
141-1-222-0129-2-71100-520110-0000-0000-222	Social Security	1,066			1,066
141-1-222-0129-2-71100-520410-0000-0000-222	State Retirement	1,294			1,294
141-1-222-0129-2-71100-521210-0000-0000-222	Medicare	249			249
141-1-222-0129-2-71100-521710-0000-0000-222	State Retirement Hybrid	200			200
141-1-222-0129-2-71100-547110-0000-0000-222	Software	7,000			7,000
141-1-222-0129-2-71100-572210-0000-0000-222	Regular Instruction Equipment	20,000			20,000
	<b>Total 71100 - Regular Instruction</b>	<b>47,000</b>	-	-	<b>47,000</b>
141-1-222-0129-2-71300-5116E0-0000-0000-222	CTE Teacher (1 FTE)	61,244			61,244
141-1-222-0129-2-71300-520110-0000-0000-222	Social Security	3,797			3,797
141-1-222-0129-2-71300-520410-0000-0000-222	State Retirement	4,171			4,171
141-1-222-0129-2-71300-520610-0000-0000-222	Life Insurance	38			38
141-1-222-0129-2-71300-520710-0000-0000-222	Health Insurance	9,926			9,926
141-1-222-0129-2-71300-520810-0000-0000-222	Dental Insurance	365			365
141-1-222-0129-2-71300-521010-0000-0000-222	Unemployment Compensation	17			17
141-1-222-0129-2-71300-521210-0000-0000-222	Medicare	888			888
141-1-222-0129-2-71300-521710-0000-0000-222	State Retirement Hybrid	1,225			1,225
141-1-222-0129-2-71300-529910-0000-0000-222	Long Term Disability	92			92
141-1-222-0129-2-71300-529930-0000-0000-222	Short Term Disability	110			110
141-1-222-0129-2-71300-573010-0000-0000-222	Equipment Vocational	45,000			45,000
	<b>Total 71300 - Vocational Education Instruction</b>	<b>126,873</b>	-	-	<b>126,873</b>
141-1-222-0129-2-72250-579010-0000-BUDG-222	Other Equipment	288,073			288,073
	<b>Total 72250 - Education Technology</b>	<b>288,073</b>	-	-	<b>288,073</b>
141-1-222-0129-2-76100-570710-0000-0000-222	Building Improvements	34,000			34,000
	<b>Total 76100 - Regular Capital Outlay</b>	<b>34,000</b>	-	-	<b>34,000</b>
	<b>Total - Hixson Middle School</b>	<b>495,946</b>	-	-	<b>495,946</b>
<b>The Howard School</b>					
141-1-222-0137-3-71100-572210-0000-0000-222	Regular Instruction Equipment	40,000			40,000
	<b>Total 71100 - Regular Instruction</b>	<b>40,000</b>	-	-	<b>40,000</b>

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET			AMENDED BUDGET
		8/17/2023	INCREASE	DECREASE	9/21/2023
141-1-222-0137-3-71300-549990-0000-0000-222	Other Supplies & Materials	40,000			40,000
141-1-222-0137-3-71300-573010-0000-0000-222	Equipment Vocational	170,000			170,000
	<b>Total 71300 - Vocational Education Instruction</b>	<b>210,000</b>	-	-	<b>210,000</b>
141-1-222-0137-3-72250-579010-0000-BUDG-222	Other Equipment	678,194		(8,000)	670,194
	<b>Total 72250 - Education Technology</b>	<b>678,194</b>	-	<b>(8,000)</b>	<b>670,194</b>
141-1-222-0137-3-72710-531410-0000-0000-222	Contracts w/ Public Carriers	-	8,000		8,000
	<b>Total 72710 - Contracts w/ Public Carriers</b>	<b>-</b>	<b>8,000</b>	-	<b>8,000</b>
141-1-222-0137-3-76100-570710-0000-0000-222	Building Improvements	40,000			40,000
	<b>Total 76100 - Regular Capital Outlay</b>	<b>40,000</b>	-	-	<b>40,000</b>
	<b>Total -The Howard School</b>	<b>968,194</b>	<b>8,000</b>	<b>(8,000)</b>	<b>968,194</b>
<b>Ooltewah Middle School</b>					
141-1-222-0157-2-71100-542910-0000-0000-222	Instructional Supplies & Materials	3,750			3,750
	<b>Total 71100 - Regular Instruction</b>	<b>3,750</b>	-	-	<b>3,750</b>
141-1-222-0157-2-71300-5116E0-0000-0000-222	CTE Teacher (1 FTE)	67,581			67,581
141-1-222-0157-2-71300-520110-0000-0000-222	Social Security	4,190			4,190
141-1-222-0157-2-71300-520410-0000-0000-222	State Retirement	4,602			4,602
141-1-222-0157-2-71300-520610-0000-0000-222	Life Insurance	38			38
141-1-222-0157-2-71300-520710-0000-0000-222	Health Insurance	9,926			9,926
141-1-222-0157-2-71300-520810-0000-0000-222	Dental Insurance	365			365
141-1-222-0157-2-71300-521010-0000-0000-222	Unemployment Compensation	17			17
141-1-222-0157-2-71300-521210-0000-0000-222	Medicare	980			980
141-1-222-0157-2-71300-521710-0000-0000-222	State Retirement Hybrid	1,352			1,352
141-1-222-0157-2-71300-529910-0000-0000-222	Long Term Disability	101			101
141-1-222-0157-2-71300-529930-0000-0000-222	Short Term Disability	121			121
141-1-222-0157-2-71300-539990-0000-0000-222	Other Contracted Services	7,500			7,500
141-1-222-0157-2-71300-542910-0000-0000-222	Instructional Supplies & Materials	69,058			69,058
141-1-222-0157-2-71300-549990-0000-0000-222	Other Supplies & Materials	4,500			4,500
141-1-222-0157-2-71300-573010-0000-0000-222	Equipment Vocational	10,792			10,792
	<b>Total 71300 - Vocational Education Instruction</b>	<b>181,123</b>	-	-	<b>181,123</b>
141-1-222-0157-2-72230-552410-0000-0000-222	In-Service/Staff Development	400			400
	<b>Total 72230 - Vocational Instruction Staff Support</b>	<b>400</b>	-	-	<b>400</b>
141-1-222-0157-2-72250-579010-0000-BUDG-222	Other Equipment	282,013			282,013
	<b>Total 72250 - Education Technology</b>	<b>282,013</b>	-	-	<b>282,013</b>
141-1-222-0157-2-72710-531410-0000-0000-222	Contracts w/ Public Carriers	5,000			5,000
	<b>Total 72710 - Contracts w/ Public Carriers</b>	<b>5,000</b>	-	-	<b>5,000</b>
141-1-222-0157-2-76100-570710-0000-0000-222	Building Improvements	20,000			20,000
	<b>Total 76100 - Regular Capital Outlay</b>	<b>20,000</b>	-	-	<b>20,000</b>
	<b>Total - Ooltewah Middle School</b>	<b>492,286</b>	-	-	<b>492,286</b>
<b>Ooltewah High School</b>					
141-1-222-0160-3-71300-542910-0000-0000-222	Instructional Supplies	1,100	600		1,700
141-1-222-0160-3-71300-547110-0000-0000-222	Software	50,000			50,000
141-1-222-0160-3-71300-549990-0000-0000-222	Other Supplies & Materials	30,000			30,000
141-1-222-0160-3-71300-573010-0000-0000-222	Equipment Vocational	123,900			123,900
	<b>Total 71300 - Vocational Education Instruction</b>	<b>205,000</b>	<b>600</b>	-	<b>205,600</b>
141-1-222-0160-3-72230-552410-0000-0000-222	In-Service/Staff Development	18,500			18,500
	<b>Total 72230 - Vocational Instruction Staff Support</b>	<b>18,500</b>	-	-	<b>18,500</b>
141-1-222-0160-3-72250-579010-0000-BUDG-222	Other Equipment	642,371		(18,188)	624,183
	<b>Total 72250 - Education Technology</b>	<b>642,371</b>	-	<b>(18,188)</b>	<b>624,183</b>
141-1-222-0160-3-72710-531410-0000-0000-222	Contracts w/ Public Carriers	-	5,000		5,000
	<b>Total 72710 - Contracts w/ Public Carriers</b>	<b>-</b>	<b>5,000</b>	-	<b>5,000</b>
141-1-222-0160-3-76100-570710-0000-0000-222	Building Improvements	46,500	12,588		59,088
	<b>Total 76100 - Regular Capital Outlay</b>	<b>46,500</b>	<b>12,588</b>	-	<b>59,088</b>
	<b>Total - Ooltewah High School</b>	<b>912,371</b>	<b>18,188</b>	<b>(18,188)</b>	<b>912,371</b>

ACCOUNT CODE	DESCRIPTION	AMENDED			AMENDED
		BUDGET	INCREASE	DECREASE	BUDGET
		8/17/2023			9/21/2023
<b>Chattanooga School for the Liberal Arts</b>					
141-1-222-0162-4-71100-547110-0000-0000-222	Software	3,000			3,000
141-1-222-0162-4-71100-549990-0000-0000-222	Other Supplies & Materials	3,000			3,000
	<b>Total 71100 - Regular Instruction</b>	<b>6,000</b>	-	-	<b>6,000</b>
141-1-222-0162-4-71300-5116E0-0000-0000-222	CTE Teacher (1 FTE)	57,442			57,442
141-1-222-0162-4-71300-514090-0000-0000-222	Stipends - Other	6,440			6,440
141-1-222-0162-4-71300-520110-0000-0000-222	Social Security	3,961			3,961
141-1-222-0162-4-71300-520410-0000-0000-222	State Retirement	4,350			4,350
141-1-222-0162-4-71300-520610-0000-0000-222	Life Insurance	38			38
141-1-222-0162-4-71300-520710-0000-0000-222	Health Insurance	9,926			9,926
141-1-222-0162-4-71300-520810-0000-0000-222	Dental Insurance	365			365
141-1-222-0162-4-71300-521010-0000-0000-222	Unemployment Compensation	17			17
141-1-222-0162-4-71300-521210-0000-0000-222	Medicare	926			926
141-1-222-0162-4-71300-521710-0000-0000-222	State Retirement Hybrid	1,277			1,277
141-1-222-0162-4-71300-529910-0000-0000-222	Long Term Disability	86			86
141-1-222-0162-4-71300-529930-0000-0000-222	Short Term Disability	103			103
141-1-222-0162-4-71300-542910-0000-0000-222	Instructional Supplies	5,000			5,000
141-1-222-0162-4-71300-549990-0000-0000-222	Other Supplies & Materials	15,000			15,000
141-1-222-0162-4-71300-573010-0000-0000-222	Equipment Vocational	6,500			6,500
	<b>Total 71300 - Vocational Education Instruction</b>	<b>111,431</b>	-	-	<b>111,431</b>
141-1-222-0162-4-72230-552410-0000-0000-222	In-Service/Staff Development	15,000			15,000
	<b>Total 72230 - Vocational Instruction Staff Support</b>	<b>15,000</b>	-	-	<b>15,000</b>
141-1-222-0162-4-72250-579010-0000-BUDG-222	Other Equipment	247,565			247,565
	<b>Total 72250 - Education Technology</b>	<b>247,565</b>	-	-	<b>247,565</b>
141-1-222-0162-4-72710-531410-0000-0000-222	Contracts w/ Public Carriers	5,000			5,000
	<b>Total 72710 - Contracts w/ Public Carriers</b>	<b>5,000</b>	-	-	<b>5,000</b>
	<b>Total - Chattanooga School for the Liberal Arts</b>	<b>384,996</b>	-	-	<b>384,996</b>
<b>Lookout Valley Middle/High School</b>					
141-1-222-0165-4-71300-5116E0-0000-0000-222	CTE Teacher (1 FTE)	54,909			54,909
141-1-222-0165-4-71300-520110-0000-0000-222	Social Security	3,404			3,404
141-1-222-0165-4-71300-520410-0000-0000-222	State Retirement	3,740			3,740
141-1-222-0165-4-71300-520610-0000-0000-222	Life Insurance	38			38
141-1-222-0165-4-71300-520710-0000-0000-222	Health Insurance	9,926			9,926
141-1-222-0165-4-71300-520810-0000-0000-222	Dental Insurance	365			365
141-1-222-0165-4-71300-521010-0000-0000-222	Unemployment Compensation	17			17
141-1-222-0165-4-71300-521210-0000-0000-222	Medicare	796			796
141-1-222-0165-4-71300-521710-0000-0000-222	State Retirement Hybrid	1,098			1,098
141-1-222-0165-4-71300-529910-0000-0000-222	Long Term Disability	82			82
141-1-222-0165-4-71300-529930-0000-0000-222	Short Term Disability	98			98
141-1-222-0165-4-71300-573010-0000-0000-222	Equipment Vocational	46,000			46,000
	<b>Total 71300 - Vocational Education Instruction</b>	<b>120,473</b>	-	-	<b>120,473</b>
141-1-222-0165-4-72250-579010-0000-BUDG-222	Other Equipment	820,474			820,474
	<b>Total 72250 - Education Technology</b>	<b>820,474</b>	-	-	<b>820,474</b>
141-1-222-0165-4-76100-570710-0000-0000-222	Building Improvements	22,200			22,200
	<b>Total 76100 - Regular Capital Outlay</b>	<b>22,200</b>	-	-	<b>22,200</b>
	<b>Total - Lookout Valley Middle/High School</b>	<b>963,147</b>	-	-	<b>963,147</b>
<b>Red Bank High School</b>					
141-1-222-0175-3-71100-514090-0000-0000-222	Stipends	5,242			5,242
141-1-222-0175-3-71100-520110-0000-0000-222	Social Security	325			325
141-1-222-0175-3-71100-520410-0000-0000-222	State Retirement	307			307
141-1-222-0175-3-71100-521210-0000-0000-222	Medicare	76			76
141-1-222-0175-3-71100-521710-0000-0000-222	State Retirement Hybrid	50			50
141-1-222-0175-3-71100-572210-0000-0000-222	Regular Instruction Equipment	88,000			88,000
	<b>Total 71100 - Regular Instruction</b>	<b>94,000</b>	-	-	<b>94,000</b>
141-1-222-0175-3-71300-549990-0000-0000-222	Other Supplies & Materials	17,000			17,000
141-1-222-0175-3-71300-573010-0000-0000-222	Equipment Vocational	112,000			112,000
	<b>Total 71300 - Vocational Education Instruction</b>	<b>129,000</b>	-	-	<b>129,000</b>
141-1-222-0175-3-72230-519610-0000-0000-222	Stipends	12,880			12,880
141-1-222-0175-3-72230-520110-0000-0000-222	Social Security	799			799
141-1-222-0175-3-72230-520410-0000-0000-222	State Retirement	877			877
141-1-222-0175-3-72230-521210-0000-0000-222	Medicare	187			187
141-1-222-0175-3-72230-521710-0000-0000-222	State Retirement Hybrid	257			257
141-1-222-0175-3-72230-552410-0000-0000-222	In-Service/Staff Development	15,000			15,000
	<b>Total 72230 - Vocational Instruction Staff Support</b>	<b>30,000</b>	-	-	<b>30,000</b>
141-1-222-0175-3-72250-579010-0000-BUDG-222	Other Equipment	579,160			579,160
	<b>Total 72250 - Education Technology</b>	<b>579,160</b>	-	-	<b>579,160</b>

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET		AMENDED BUDGET
		8/17/2023	INCREASE DECREASE	
141-1-222-0175-3-72710-531410-0000-0000-222	Contracts w/ Public Carriers	12,000		12,000
	<b>Total 72710 - Contracts w/ Public Carriers</b>	<b>12,000</b>	<b>- -</b>	<b>12,000</b>
141-1-222-0175-3-76100-570710-0000-0000-222	Building Improvements	66,000		66,000
	<b>Total 76100 - Regular Capital Outlay</b>	<b>66,000</b>	<b>- -</b>	<b>66,000</b>
	<b>Total - Red Bank High School</b>	<b>910,160</b>	<b>- -</b>	<b>910,160</b>
<b>Red Bank Middle School</b>				
141-1-222-0180-2-71100-514090-0000-0000-222	Stipends	5,679		5,679
141-1-222-0180-2-71100-520110-0000-0000-222	Social Security	352		352
141-1-222-0180-2-71100-520410-0000-0000-222	State Retirement	337		337
141-1-222-0180-2-71100-521210-0000-0000-222	Medicare	82		82
141-1-222-0180-2-71100-521710-0000-0000-222	State Retirement Hybrid	50		50
141-1-222-0180-2-71100-542910-0000-0000-222	Instructional Supplies & Materials	20,000		20,000
141-1-222-0180-2-71100-572210-0000-0000-222	Regular Instruction Equipment	11,065		11,065
	<b>Total 71100 - Regular Instruction</b>	<b>37,565</b>	<b>- -</b>	<b>37,565</b>
141-1-222-0180-2-71300-549990-0000-0000-222	Other Supplies & Materials	-	600	600
	<b>Total 71300 - Vocational Education Instruction</b>	<b>-</b>	<b>600 -</b>	<b>600</b>
141-1-222-0180-2-72130-549990-0000-0000-222	Other Supplies & Materials	11,000		11,000
	<b>Total 72130 - Other Student Support</b>	<b>11,000</b>	<b>- -</b>	<b>11,000</b>
141-1-222-0180-2-72210-552410-0000-0000-222	In-Service/Staff Development	15,000		15,000
	<b>Total 72210 - Regular Instructional Support</b>	<b>15,000</b>	<b>- -</b>	<b>15,000</b>
141-1-222-0180-2-72230-549990-0000-0000-222	Other Supplies & Materials	43,000		43,000
141-1-222-0180-2-72230-579010-0000-0000-222	Other Equipment	30,000		30,000
	<b>Total 72230 - Vocational Instruction Staff Support</b>	<b>73,000</b>	<b>- -</b>	<b>73,000</b>
141-1-222-0180-2-72250-579010-0000-BUDG-222	Other Equipment	291,086	(600)	290,486
	<b>Total 72250 - Education Technology</b>	<b>291,086</b>	<b>- (600)</b>	<b>290,486</b>
141-1-222-0180-2-76100-570710-0000-0000-222	Building Improvements	63,000		63,000
	<b>Total 76100 - Regular Capital Outlay</b>	<b>63,000</b>	<b>- -</b>	<b>63,000</b>
	<b>Total - Red Bank Middle School</b>	<b>490,651</b>	<b>600 (600)</b>	<b>490,651</b>
<b>Sale Creek Middle/High School</b>				
141-1-222-0190-4-71100-514090-0000-0000-222	Stipends	1,290		1,290
141-1-222-0190-4-71100-520110-0000-0000-222	Social Security	79		79
141-1-222-0190-4-71100-520410-0000-0000-222	State Retirement	87		87
141-1-222-0190-4-71100-521210-0000-0000-222	Medicare	19		19
141-1-222-0190-4-71100-521710-0000-0000-222	State Retirement Hybrid	25		25
141-1-222-0190-4-71100-572210-0000-0000-222	Regular Instruction Equipment	109,500		109,500
	<b>Total 71100 - Regular Instruction</b>	<b>111,000</b>	<b>- -</b>	<b>111,000</b>
141-1-222-0190-4-71300-542910-0000-0000-222	Instructional Supplies & Materials	11,275		11,275
141-1-222-0190-4-71300-533610-0000-0000-222	Maintenance & Repairs - Equipment	1,000		1,000
141-1-222-0190-4-71300-573010-0000-0000-222	Equipment Vocational	47,369		47,369
	<b>Total 71300 - Vocational Education Instruction</b>	<b>59,644</b>	<b>- -</b>	<b>59,644</b>
141-1-222-0190-4-72250-579010-0000-BUDG-222	Other Equipment	743,998	(6,200)	737,798
	<b>Total 72250 - Education Technology</b>	<b>743,998</b>	<b>- (6,200)</b>	<b>737,798</b>
141-1-222-0190-4-76100-539990-0000-0000-222	Other Contracted Services	-	6,200	6,200
141-1-222-0190-4-76100-570710-0000-0000-222	Building Improvements	50,000		50,000
	<b>Total 76100 - Regular Capital Outlay</b>	<b>50,000</b>	<b>6,200 -</b>	<b>56,200</b>
	<b>Total - Sale Creek Middle/High School</b>	<b>964,642</b>	<b>6,200 (6,200)</b>	<b>964,642</b>
<b>Sequoyah High School</b>				
141-1-222-0196-3-71100-514090-0000-0000-222	Stipends	4,193		4,193
141-1-222-0196-3-71100-520110-0000-0000-222	Social Security	235		235
141-1-222-0196-3-71100-520410-0000-0000-222	State Retirement	286		286
141-1-222-0196-3-71100-521210-0000-0000-222	Medicare	61		61
141-1-222-0196-3-71100-521710-0000-0000-222	State Retirement Hybrid	25		25
	<b>Total 71100 - Regular Instruction</b>	<b>4,800</b>	<b>- -</b>	<b>4,800</b>
141-1-222-0196-3-71300-514090-0000-0000-222	Stipends	3,276		3,276
141-1-222-0196-3-71300-520110-0000-0000-222	Social Security	203		203
141-1-222-0196-3-71300-520410-0000-0000-222	State Retirement	208		208
141-1-222-0196-3-71300-521210-0000-0000-222	Medicare	48		48
141-1-222-0196-3-71300-521710-0000-0000-222	State Retirement Hybrid	15		15
141-1-222-0196-3-71300-542910-0000-0000-222	Instructional Supplies & Materials	16,275		16,275
141-1-222-0196-3-71300-549990-0000-0000-222	Other Supplies & Materials	2,500		2,500
141-1-222-0196-3-71300-573010-0000-0000-222	Equipment Vocational	165,000		165,000
	<b>Total 71300 - Vocational Education Instruction</b>	<b>187,525</b>	<b>- -</b>	<b>187,525</b>

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET		AMENDED BUDGET
		8/17/2023	INCREASE DECREASE	
141-1-222-0196-3-72210-552410-0000-0000-222	In-Service/Staff Development	2,700		2,700
141-1-222-0196-3-72210-579010-0000-0000-222	Other Equipment	52,475		52,475
	<b>Total 72210 - Regular Instructional Support</b>	<b>55,175</b>	<b>- -</b>	<b>55,175</b>
141-1-222-0196-3-72710-531410-0000-0000-222	Contracts w/ Public Carriers	2,500		2,500
	<b>Total 72710 - Contracts w/ Public Carriers</b>	<b>2,500</b>	<b>- -</b>	<b>2,500</b>
141-1-222-0196-3-72250-579010-0000-BUDG-222	Other Equipment	632,566		632,566
	<b>Total 72250 - Education Technology</b>	<b>632,566</b>	<b>- -</b>	<b>632,566</b>
141-1-222-0196-3-76100-570710-0000-0000-222	Building Improvements	100,000		100,000
	<b>Total 76100 - Regular Capital Outlay</b>	<b>100,000</b>	<b>- -</b>	<b>100,000</b>
	<b>Total - Sequoyah High School</b>	<b>982,566</b>	<b>- -</b>	<b>982,566</b>
<b>Orchard Knob Middle School</b>				
141-1-222-0200-2-71100-514090-0000-0000-222	Stipends	17,474		17,474
141-1-222-0200-2-71100-520110-0000-0000-222	Social Security	1,083		1,083
141-1-222-0200-2-71100-520410-0000-0000-222	State Retirement	1,040		1,040
141-1-222-0200-2-71100-521210-0000-0000-222	Medicare	253		253
141-1-222-0200-2-71100-521710-0000-0000-222	State Retirement Hybrid	150		150
141-1-222-0200-2-71100-542910-0000-0000-222	Instructional Supplies & Materials	20,000		20,000
141-1-222-0200-2-71100-572210-0000-0000-222	Regular Instruction Equipment	27,000		27,000
	<b>Total 71100 - Regular Instruction</b>	<b>67,000</b>	<b>- -</b>	<b>67,000</b>
141-1-222-0200-2-71300-549990-0000-0000-222	Other Supplies & Materials	25,000		25,000
141-1-222-0200-2-71300-573010-0000-0000-222	Equipment Vocational	10,600		10,600
	<b>Total 71300 - Vocational Education Instruction</b>	<b>35,600</b>	<b>- -</b>	<b>35,600</b>
141-1-222-0200-2-72230-552410-0000-0000-222	In-Service/Staff Development	13,000		13,000
	<b>Total 72230 - Vocational Instruction Staff Support</b>	<b>13,000</b>	<b>- -</b>	<b>13,000</b>
141-1-222-0200-2-72250-579010-0000-BUDG-222	Other Equipment	353,348		353,348
	<b>Total 72250 - Education Technology</b>	<b>353,348</b>	<b>- -</b>	<b>353,348</b>
141-1-222-0200-2-72710-531410-0000-0000-222	Contracts w/ Public Carriers	10,000		10,000
	<b>Total 72710 - Contracts w/ Public Carriers</b>	<b>10,000</b>	<b>- -</b>	<b>10,000</b>
141-1-222-0200-2-76100-570710-0000-0000-222	Building Improvements	5,000		5,000
	<b>Total 76100 - Regular Capital Outlay</b>	<b>5,000</b>	<b>- -</b>	<b>5,000</b>
	<b>Total - Orchard Knob Middle School</b>	<b>483,948</b>	<b>- -</b>	<b>483,948</b>
<b>Signal Mountain Middle/High School</b>				
141-1-222-0210-4-71100-514090-0000-0000-222	Stipends	8,596		8,596
141-1-222-0210-4-71100-520110-0000-0000-222	Social Security	533		533
141-1-222-0210-4-71100-520410-0000-0000-222	State Retirement	596		596
141-1-222-0210-4-71100-521210-0000-0000-222	Medicare	125		125
141-1-222-0210-4-71100-521710-0000-0000-222	State Retirement Hybrid	150		150
141-1-222-0210-4-71100-572210-0000-0000-222	Regular Instruction Equipment	23,000		23,000
	<b>Total 71100 - Regular Instruction</b>	<b>33,000</b>	<b>- -</b>	<b>33,000</b>
141-1-222-0210-4-71300-547110-0000-0000-222	Software	2,000		2,000
141-1-222-0210-4-71300-573010-0000-0000-222	Equipment Vocational	76,500		76,500
	<b>Total 71300 - Vocational Education Instruction</b>	<b>78,500</b>	<b>- -</b>	<b>78,500</b>
141-1-222-0210-4-72210-552410-0000-0000-222	In-Service/Staff Development	7,500		7,500
	<b>Total 72210 - Regular Instructional Support</b>	<b>7,500</b>	<b>- -</b>	<b>7,500</b>
141-1-222-0210-4-72250-579010-0000-BUDG-222	Other Equipment	750,879		750,879
	<b>Total 72250 - Education Technology</b>	<b>750,879</b>	<b>- -</b>	<b>750,879</b>
141-1-222-0210-4-72710-531410-0000-0000-222	Contracts w/ Public Carriers	6,000		6,000
	<b>Total 72710 - Contracts w/ Public Carriers</b>	<b>6,000</b>	<b>- -</b>	<b>6,000</b>
141-1-222-0210-4-76100-570710-0000-0000-222	Building Improvements	50,000		50,000
	<b>Total 76100 - Regular Capital Outlay</b>	<b>50,000</b>	<b>- -</b>	<b>50,000</b>
	<b>Total - Signal Mountain Middle/High School</b>	<b>925,879</b>	<b>- -</b>	<b>925,879</b>
<b>Soddy Daisy High School</b>				
141-1-222-0220-3-71300-542910-0000-0000-222	Instructional Supplies & Materials	50,394		50,394
141-1-222-0220-3-71300-549990-0000-0000-222	Other Supplies & Materials	-	525	525
141-1-222-0220-3-71300-573010-0000-0000-222	Vocational Instruction Equipment	-	108,053	108,053
	<b>Total 71300 - Vocational Education Instruction</b>	<b>50,394</b>	<b>108,578</b>	<b>158,972</b>
141-1-222-0220-3-72230-552410-0000-0000-222	In-Service/Staff Development	10,000		10,000
141-1-222-0220-3-72230-579010-0000-0000-222	Other Equipment	180,350	(108,053)	72,297
	<b>Total 72230 - Vocational Instruction Staff Support</b>	<b>190,350</b>	<b>(108,053)</b>	<b>82,297</b>

ACCOUNT CODE	DESCRIPTION	AMENDED	INCREASE	DECREASE	AMENDED
		BUDGET			BUDGET
		8/17/2023			9/21/2023
141-1-222-0220-3-72250-579010-0000-BUDG-222	Other Equipment	594,620		(525)	594,095
	<b>Total 72250 - Education Technology</b>	<b>594,620</b>	<b>-</b>	<b>(525)</b>	<b>594,095</b>
141-1-222-0220-3-72710-531410-0000-0000-222	Contracts w/ Public Carriers	9,256			9,256
	<b>Total 72710 - Contracts w/ Public Carriers</b>	<b>9,256</b>	<b>-</b>	<b>-</b>	<b>9,256</b>
141-1-222-0220-3-76100-570710-0000-0000-222	Building Improvements	95,000			95,000
	<b>Total 76100 - Regular Capital Outlay</b>	<b>95,000</b>	<b>-</b>	<b>-</b>	<b>95,000</b>
	<b>Total - Soddy Daisy High School</b>	<b>939,620</b>	<b>108,578</b>	<b>(108,578)</b>	<b>939,620</b>
<b>Soddy Daisy Middle School</b>					
141-1-222-0225-2-71100-514090-0000-0000-222	Stipends	4,368			4,368
141-1-222-0225-2-71100-520110-0000-0000-222	Social Security	272			272
141-1-222-0225-2-71100-520410-0000-0000-222	State Retirement	247			247
141-1-222-0225-2-71100-521210-0000-0000-222	Medicare	63			63
141-1-222-0225-2-71100-521710-0000-0000-222	State Retirement Hybrid	50			50
141-1-222-0225-2-71100-542910-0000-0000-222	Instructional Supplies & Materials	1,500			1,500
141-1-222-0225-2-71100-547110-0000-0000-222	Software	3,000			3,000
141-1-222-0225-2-71100-572210-0000-0000-222	Regular Instruction Equipment	70,000			70,000
	<b>Total 71100 - Regular Instruction</b>	<b>79,500</b>	<b>-</b>	<b>-</b>	<b>79,500</b>
141-1-222-0225-2-71300-514090-0000-0000-222	Stipends	12,894			12,894
141-1-222-0225-2-71300-520110-0000-0000-222	Social Security	799			799
141-1-222-0225-2-71300-520410-0000-0000-222	State Retirement	970			970
141-1-222-0225-2-71300-521210-0000-0000-222	Medicare	187			187
141-1-222-0225-2-71300-521710-0000-0000-222	State Retirement Hybrid	150			150
141-1-222-0225-2-71300-547110-0000-0000-222	Software	2,500			2,500
141-1-222-0225-2-71300-573010-0000-0000-222	Equipment Vocational	60,692			60,692
	<b>Total 71300 - Vocational Education Instruction</b>	<b>78,192</b>	<b>-</b>	<b>-</b>	<b>78,192</b>
141-1-222-0225-2-72230-552410-0000-0000-222	In-Service/Staff Development	2,500			2,500
	<b>Total 72230 - Vocational Instruction Staff Support</b>	<b>2,500</b>	<b>-</b>	<b>-</b>	<b>2,500</b>
141-1-222-0225-2-72250-579010-0000-BUDG-222	Other Equipment	231,687			231,687
	<b>Total 72250 - Education Technology</b>	<b>231,687</b>	<b>-</b>	<b>-</b>	<b>231,687</b>
141-1-222-0225-2-72710-531410-0000-0000-222	Contracts w/ Public Carriers	10,000			10,000
	<b>Total 72710 - Contracts w/ Public Carriers</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>10,000</b>
141-1-222-0225-2-76100-570710-0000-0000-222	Building Improvements	35,000			35,000
	<b>Total 76100 - Regular Capital Outlay</b>	<b>35,000</b>	<b>-</b>	<b>-</b>	<b>35,000</b>
	<b>Total - Soddy Daisy Middle School</b>	<b>436,879</b>	<b>-</b>	<b>-</b>	<b>436,879</b>
<b>Tyner Academy</b>					
141-1-222-0237-3-71100-549990-0000-0000-222	Other Supplies & Materials	32,000			32,000
141-1-222-0237-3-71100-572210-0000-0000-222	Regular Instruction Equipment	50,000			50,000
	<b>Total 71100 - Regular Instruction</b>	<b>82,000</b>	<b>-</b>	<b>-</b>	<b>82,000</b>
141-1-222-0237-3-71300-514090-0000-0000-222	Stipends	46,415			46,415
141-1-222-0237-3-71300-520110-0000-0000-222	Social Security	2,528			2,528
141-1-222-0237-3-71300-520410-0000-0000-222	State Retirement	4,034			4,034
141-1-222-0237-3-71300-521210-0000-0000-222	Medicare	673			673
141-1-222-0237-3-71300-521710-0000-0000-222	State Retirement Hybrid	350			350
141-1-222-0237-3-71300-549990-0000-0000-222	Other Supplies & Materials	50,000			50,000
	<b>Total 71300 - Vocational Education Instruction</b>	<b>104,000</b>	<b>-</b>	<b>-</b>	<b>104,000</b>
141-1-222-0237-3-72130-549990-0000-0000-222	Other Supplies & Materials	5,000			5,000
141-1-222-0237-3-72130-579010-0000-0000-222	Other Equipment	47,000			47,000
	<b>Total 72130 - Other Student Support</b>	<b>52,000</b>	<b>-</b>	<b>-</b>	<b>52,000</b>
141-1-222-0237-3-72230-552410-0000-0000-222	In-Service/Staff Development	2,000			2,000
	<b>Total 72230 - Vocational Instruction Staff Support</b>	<b>2,000</b>	<b>-</b>	<b>-</b>	<b>2,000</b>
141-1-222-0237-3-72250-579010-0000-BUDG-222	Other Equipment	664,557			664,557
	<b>Total 72250 - Education Technology</b>	<b>664,557</b>	<b>-</b>	<b>-</b>	<b>664,557</b>
141-1-222-0237-3-72710-531410-0000-0000-222	Contracts w/ Public Carriers	10,000			10,000
	<b>Total 72710 - Contracts w/ Public Carriers</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>10,000</b>
	<b>Total - Tyner Academy</b>	<b>914,557</b>	<b>-</b>	<b>-</b>	<b>914,557</b>

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 8/17/2023	INCREASE	DECREASE	AMENDED BUDGET 9/21/2023
<b>Tyner Middle Academy</b>					
141-1-222-0239-2-71300-514090-0000-0000-222	Stipends	34,347			34,347
141-1-222-0239-2-71300-520110-0000-0000-222	Social Security	2,130			2,130
141-1-222-0239-2-71300-520410-0000-0000-222	State Retirement	2,339			2,339
141-1-222-0239-2-71300-521210-0000-0000-222	Medicare	498			498
141-1-222-0239-2-71300-521710-0000-0000-222	State Retirement Hybrid	686			686
141-1-222-0239-2-71300-573010-0000-0000-222	Equipment Vocational	122,000			122,000
	<b>Total 71300 - Vocational Education Instruction</b>	<b>162,000</b>	-	-	<b>162,000</b>
141-1-222-0239-2-72250-579010-0000-BUDG-222	Other Equipment	296,782			296,782
	<b>Total 72250 - Education Technology</b>	<b>296,782</b>	-	-	<b>296,782</b>
141-1-222-0239-2-72710-531410-0000-0000-222	Contracts w/ Public Carriers	3,000			3,000
	<b>Total 72710 - Contracts w/ Public Carriers</b>	<b>3,000</b>	-	-	<b>3,000</b>
	<b>Total -Tyner Middle Academy</b>	<b>461,782</b>	-	-	<b>461,782</b>
<b>STEM School</b>					
141-1-222-0280-3-71100-547110-0000-0000-222	Software	1,500			1,500
141-1-222-0280-3-71100-549990-0000-0000-222	Other Supplies & Materials	5,000			5,000
141-1-222-0280-3-71100-572210-0000-0000-222	Regular Instruction Equipment	423,171			423,171
	<b>Total 71100 - Regular Instruction</b>	<b>429,671</b>	-	-	<b>429,671</b>
141-1-222-0280-3-71300-5116E0-0000-0000-222	STEM Teacher (2 FTE)	113,200			113,200
141-1-222-0280-3-71300-520110-0000-0000-222	Social Security	7,018			7,018
141-1-222-0280-3-71300-520410-0000-0000-222	State Retirement	7,709			7,709
141-1-222-0280-3-71300-520610-0000-0000-222	Life Insurance	76			76
141-1-222-0280-3-71300-520710-0000-0000-222	Health Insurance	19,852			19,852
141-1-222-0280-3-71300-520810-0000-0000-222	Dental Insurance	730			730
141-1-222-0280-3-71300-521010-0000-0000-222	Unemployment Compensation	34			34
141-1-222-0280-3-71300-521210-0000-0000-222	Medicare	1,641			1,641
141-1-222-0280-3-71300-521710-0000-0000-222	State Retirement - Hybrid Stabilization Rate	-	2,264		2,264
141-1-222-0280-3-71300-529910-0000-0000-222	Long Term Disability	170			170
141-1-222-0280-3-71300-529930-0000-0000-222	Short Term Disability	203			203
	<b>Total 71300 - Vocational Education Instruction</b>	<b>150,633</b>	<b>2,264</b>	-	<b>152,897</b>
141-1-222-0280-3-72130-579010-0000-0000-222	Other Equipment	-	1,100		1,100
	<b>Total 72130 - Other Student Support</b>	<b>-</b>	<b>1,100</b>	-	<b>1,100</b>
141-1-222-0280-3-72250-579010-0000-BUDG-222	Other Equipment	407,517		(3,364)	404,153
	<b>Total 72250 - Education Technology</b>	<b>407,517</b>	-	<b>(3,364)</b>	<b>404,153</b>
141-1-222-0280-3-72710-531410-0000-0000-222	Contracts w/ Public Carriers	4,158			4,158
	<b>Total 72710 - Contracts w/ Public Carriers</b>	<b>4,158</b>	-	-	<b>4,158</b>
	<b>Total - STEM School</b>	<b>991,979</b>	<b>3,364</b>	<b>(3,364)</b>	<b>991,979</b>
	<b>TOTAL BUDGET</b>	<b>24,727,648</b>	<b>256,281</b>	<b>(256,281)</b>	<b>24,727,648</b>

**HAMILTON COUNTY DEPARTMENT OF EDUCATION  
STATE PROGRAMS  
PUBLIC SCHOOL SECURITY GRANT  
BUDGET FISCAL YEAR 2023-2024**

FY24 allocation is \$1,763,005.27

**SOURCE OF FUNDS SUMMARY**

<b>ACCOUNT CODE</b>	<b>DESCRIPTION</b>	<b>FY2024 BUDGET 9/21/2023</b>
141-1-240-0000-0-00000-469800-0000-0000-240	Revenue	1,763,005
	<b>Total Source of Funds</b>	<b><u>1,763,005</u></b>

**USE OF FUNDS SUMMARY**

<b>72210</b>	Instructional Support	84,757
<b>72620</b>	Maintenance of Plant	1,678,248
	<b>Total Use of Funds</b>	<b><u>1,763,005</u></b>

**USE OF FUNDS DETAIL**

<b>ACCOUNT CODE</b>	<b>DESCRIPTION</b>	<b>FY2024 BUDGET 9/21/2023</b>
141-1-240-0000-0-72210-5189A0-0000-0000-240	Supplemental Hours - IT	61,200
141-1-240-0000-0-72210-520110-0000-0000-240	Social Security	3,794
141-1-240-0000-0-72210-520410-0000-0000-240	State Retirement	5,937
141-1-240-0000-0-72210-521210-0000-0000-240	Medicare	887
141-1-240-0000-0-72210-521710-0000-0000-240	State Retirement - Hybrid Stabilization	3,060
141-1-240-0000-0-72210-535510-0000-0000-240	Mileage	9,879
	<b>Total 72210 - Support Services</b>	<b><u>84,757</u></b>
141-1-240-0000-0-72620-579010-0000-0000-240	Other Equipment	1,678,248
	<b>Total 72620 - Maintenance of Plant</b>	<b><u>1,678,248</u></b>
	<b>TOTAL BUDGET</b>	<b><u>1,763,005</u></b>

**HAMILTON COUNTY DEPARTMENT OF EDUCATION  
 SELF-FUNDED PROGRAMS  
 NURSING SERVICES  
 BUDGET FISCAL YEAR 2023-2024**  
 FY23 carryover is \$369,764.95

**SOURCE OF FUNDS SUMMARY**

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET		AMENDED BUDGET
		8/17/2023	INCREASE DECREASE	
141-5-419-0000-0-00000-439900-0000-0000	Other Charges for Services	147,500	70,000 -	217,500
	<b>Total Source of Funds</b>	<b>147,500</b>	<b>70,000 -</b>	<b>217,500</b>

**USE OF FUNDS SUMMARY**

<b>72120</b>	Instructional Support Services	147,500	70,000 -	217,500
	<b>Total Use of Funds</b>	<b>147,500</b>	<b>70,000 -</b>	<b>217,500</b>

**USE OF FUNDS DETAIL**

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET		AMENDED BUDGET
		8/17/2023	INCREASE DECREASE	
141-5-419-0000-0-72120-539990-0000-0000	Other Contracted Services	1,000	70,000	71,000
141-5-419-0000-0-72120-541310-0000-0000	Drugs and Medical Supplies	65,000		65,000
141-5-419-0000-0-72120-543510-0000-0000	Office Supplies	6,000		6,000
141-5-419-0000-0-72120-549990-0000-0000	Other Supplies	6,500		6,500
141-5-419-0000-0-72120-552410-0000-0000	In-Service/Staff Development	13,250		13,250
141-5-419-0000-0-72120-573510-0000-0000	Equipment	55,750		55,750
	<b>Total 72100 - Instr Support Services</b>	<b>147,500</b>	<b>70,000 -</b>	<b>217,500</b>
	<b>TOTAL BUDGET</b>	<b>147,500</b>	<b>70,000 -</b>	<b>217,500</b>

**HAMILTON COUNTY DEPARTMENT OF EDUCATION  
 SELF-FUNDED PROGRAMS  
 LITERACY INITIATIVES  
 BUDGET FISCAL YEAR 2023-2024**

**SOURCE OF FUNDS SUMMARY**

<b>ACCOUNT CODE</b>	<b>DESCRIPTION</b>	<b>FY2024 BUDGET 9/21/2023</b>
141-5-423-0000-0-00000-445700-0000-0000-	Contributions and Gifts	10,000
	<b>Total Source of Funds</b>	<b>10,000</b>

**USE OF FUNDS SUMMARY**

<b>72130</b>	Other Student Support	6,460
<b>72210</b>	Regular Instruction Support	3,540
	<b>Total Use of Funds</b>	<b>10,000</b>

**USE OF FUNDS DETAIL**

<b>ACCOUNT CODE</b>	<b>DESCRIPTION</b>	<b>FY2024 BUDGET 9/21/2023</b>
141-5-423-0000-0-72130-549990-0000-0000-	Other Supplies & Materials	560
141-5-423-0000-0-72130-559990-0000-0000-	Other Charges	4,000
141-5-423-0000-0-72130-579010-0000-0000-	Equipment	1,900
	<b>Total 72130 - Other Student Support</b>	<b>6,460</b>
141-5-423-0000-0-72210-543210-0000-0000-	Library Books/Media	3,000
141-5-423-0000-0-72210-549990-0000-0000-	Other Supplies & Materials	540
	<b>Total 72210 - Instructional Support</b>	<b>3,540</b>
	<b>TOTAL BUDGET</b>	<b>10,000</b>

**HAMILTON COUNTY DEPARTMENT OF EDUCATION  
 SELF-FUNDED PROGRAMS  
 COMMUNITY DONATIONS - SCHOOLS  
 BUDGET FISCAL YEAR 2023-2024  
 FY23 carryover is \$2,736.27**

**SOURCE OF FUNDS SUMMARY**

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>	<u>AMENDED BUDGET 8/17/2023</u>	<u>INCREASE</u>	<u>DECREASE</u>	<u>AMENDED BUDGET 9/21/2023</u>
141-5-427-0000-0-00000-4T4555-0000-0000	Restricted For Education	2,973		(262)	2,711
141-5-427-0000-0-00000-445700-0000-0000	Contributions & Gifts	210,000	10,000		220,000
	<b>Total Source of Funds</b>	<b>212,973</b>	<b>10,000</b>	<b>(262)</b>	<b>222,711</b>

**USE OF FUNDS SUMMARY**

<b>71100</b>	Regular Instruction	-	-	-	-
<b>72130</b>	Other Student Support	210,000	10,000	-	220,000
<b>72210</b>	Instructional Support	2,973	346	(608)	2,711
	<b>Total Use of Funds</b>	<b>212,973</b>	<b>10,346</b>	<b>(608)</b>	<b>222,711</b>

**USE OF FUNDS DETAIL**

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>	<u>AMENDED BUDGET 8/17/2023</u>	<u>INCREASE</u>	<u>DECREASE</u>	<u>AMENDED BUDGET 9/21/2023</u>
<b><u>Tobacco Cessation Education</u></b>					
141-5-427-0000-0-72210-549990-0000-0000	Other Supplies and Materials	1,000			1,000
	<b>Total 72210 - Instructional Support</b>	<b>1,000</b>	<b>-</b>	<b>-</b>	<b>1,000</b>
	<b>Total - Tobacco Cessation Education</b>	<b>1,000</b>	<b>-</b>	<b>-</b>	<b>1,000</b>
<b><u>Librarians</u></b>					
141-5-427-0000-0-72210-552410-0000-0000	In-Service/Staff Development	473	346		819
	<b>Total 72210 - Instructional Support</b>	<b>473</b>	<b>346</b>	<b>-</b>	<b>819</b>
	<b>Total - Librarian Funds</b>	<b>473</b>	<b>346</b>	<b>-</b>	<b>819</b>
<b><u>Coherent Inst Study Rand</u></b>					
141-5-427-0000-0-72210-549990-0000-9190	Other Supplies and Materials	750		(500)	250
141-5-427-0000-0-72210-552410-0000-9190	In-Service/Staff Development	750		(108)	642
	<b>Total 72210 - Instructional Support</b>	<b>1,500</b>	<b>-</b>	<b>(608)</b>	<b>892</b>
	<b>Total - Coherent Inst Study Rand</b>	<b>1,500</b>	<b>-</b>	<b>(608)</b>	<b>892</b>
<b><u>CALEB</u></b>					
141-5-427-0000-0-72130-519610-0000-9195	In-Service/Stipends	-	8,220		8,220
141-5-427-0000-0-72130-520110-0000-9195	Social Security	-	510		510
141-5-427-0000-0-72130-520410-0000-9195	State Retirement	-	740		740
141-5-427-0000-0-72130-521210-0000-9195	Medicare	-	119		119
141-5-427-0000-0-72130-521710-0000-9195	State Retirement Hybrid	-	411		411
	<b>Total 72130 - Other Student Support</b>	<b>-</b>	<b>10,000</b>	<b>-</b>	<b>10,000</b>
	<b>Total - CALEB</b>	<b>-</b>	<b>10,000</b>	<b>-</b>	<b>10,000</b>
<b><u>CFGC-Northside Neighborhood House</u></b>					
141-5-427-0000-0-72130-539990-0000-9250	Other Contracted Services	210,000			210,000
	<b>Total 72130 - Other Student Support</b>	<b>210,000</b>	<b>-</b>	<b>-</b>	<b>210,000</b>
	<b>Total CFGC-Northside Neighborhood House</b>	<b>210,000</b>	<b>-</b>	<b>-</b>	<b>210,000</b>
	<b>TOTAL BUDGET</b>	<b>212,973</b>	<b>10,346</b>	<b>(608)</b>	<b>222,711</b>

**HAMILTON COUNTY DEPARTMENT OF EDUCATION  
 SELF-FUNDED PROGRAMS  
 FUTURE READY INSTITUTES - HIXSON HIGH  
 BUDGET FISCAL YEAR 2023-2024  
 FY23 carryover is \$25,102.50**

**SOURCE OF FUNDS**

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>	<u>FY2024</u>			<u>AMENDED</u>
		<u>BUDGET</u>	<u>INCREASE</u>	<u>DECREASE</u>	<u>BUDGET</u>
		<u>DOCUMENT</u>			<u>9/21/2023</u>
141-5-437-0000-0-00000-4T4555-0000-0000	Restricted for Education	30,000	-	(4,898)	25,102
	<b>Total Source of Funds</b>	<b>30,000</b>	<b>-</b>	<b>(4,898)</b>	<b>25,102</b>

**USE OF FUNDS SUMMARY**

<b>71100</b>	Regular Instruction	7,000	10,000	-	17,000
<b>76100</b>	Capital Maintenance	23,000	-	(14,898)	8,102
	<b>Total Use of Funds</b>	<b>30,000</b>	<b>10,000</b>	<b>(14,898)</b>	<b>25,102</b>

**USE OF FUNDS DETAIL**

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>	<u>FY2024</u>			<u>AMENDED</u>
		<u>BUDGET</u>	<u>INCREASE</u>	<u>DECREASE</u>	<u>BUDGET</u>
		<u>DOCUMENT</u>			<u>9/21/2023</u>
141-5-437-0128-3-71100-542910-0000-0000	Instructional Materials	2,000	10,000		12,000
141-5-437-0128-3-71100-572210-0000-0000	Equipment - Regular Instruction	5,000			5,000
	<b>Total 71100 - Regular Instruction</b>	<b>7,000</b>	<b>10,000</b>	<b>-</b>	<b>17,000</b>
141-5-437-0128-3-76100-570710-0000-0000	Building Improvements	23,000		(14,898)	8,102
	<b>Total 76100 - Capital Maintenance</b>	<b>23,000</b>	<b>-</b>	<b>(14,898)</b>	<b>8,102</b>
	<b>TOTAL BUDGET</b>	<b>30,000</b>	<b>10,000</b>	<b>(14,898)</b>	<b>25,102</b>

**HAMILTON COUNTY DEPARTMENT OF EDUCATION  
 SELF-FUNDED PROGRAMS  
 CAREER & TECHNICAL SURPLUS  
 BUDGET FISCAL YEAR 2023-2024**

FY23 Carryover is \$27,367.75

**SOURCE OF FUNDS SUMMARY**

<b>ACCOUNT CODE</b>	<b>DESCRIPTION</b>	<b>FY2024 BUDGET 9/21/2023</b>
141-5-445-0000-0-00000-4T4555-0000-0000	Restricted For Education	27,368
141-5-445-0000-0-00000-445300-0000-0000	Sale of Equipment	518
	<b>Total Source of Funds</b>	<b>27,886</b>

**USE OF FUNDS SUMMARY**

<b>71300</b>	Vocational Education	27,886
	<b>Total Use of Funds</b>	<b>27,886</b>

**USE OF FUNDS DETAIL**

<b>ACCOUNT CODE</b>	<b>DESCRIPTION</b>	<b>FY2024 BUDGET 9/21/2023</b>
141-5-445-0000-0-71300-573010-0000-0000	Equipment Vocational	27,886
	<b>Total 71300 - Vocational Education</b>	<b>27,886</b>
	<b>TOTAL BUDGET</b>	<b>27,886</b>

**HAMILTON COUNTY DEPARTMENT OF EDUCATION  
 SELF-FUNDED PROGRAMS  
 FUTURE READY INSTITUTES - BCBS  
 BUDGET FISCAL YEAR 2023-2024  
 FY23 Carryover is \$\$268,376.11**

**SOURCE OF FUNDS SUMMARY**

ACCOUNT CODE	DESCRIPTION	FY2024 BUDGET		AMENDED BUDGET
		DOCUMENT	INCREASE	DECREASE
141-5-446-0000-0-00000-4T4555-0000-0000	Restricted for Education	214,649	25,404	240,053
	<b>Total Source of Funds</b>	<b>214,649</b>	<b>25,404</b>	<b>- 240,053</b>

**USE OF FUNDS SUMMARY**

<b>71100</b>	Regular Instruction	83,453	32,604	(11,500)	104,557
<b>71300</b>	Vocational Education Program	36,118	4,500	(200)	40,418
<b>72210</b>	Instructional Support	85,825	7,000	(7,000)	85,825
<b>72710</b>	Transportation	9,253	-	-	9,253
	<b>Total Use of Funds</b>	<b>214,649</b>	<b>44,104</b>	<b>(18,700)</b>	<b>240,053</b>

**USE OF FUNDS DETAIL**

ACCOUNT CODE	DESCRIPTION	FY2024 BUDGET		AMENDED BUDGET	
		DOCUMENT	INCREASE	DECREASE	9/21/2023
<b><u>Future Ready Institutes</u></b>					
141-5-446-0000-0-71300-549990-0000-0000	Other Supplies and Materials	1,136	-	(200)	936
	<b>Total 71300 - Vocational Education</b>	<b>1,136</b>	<b>-</b>	<b>(200)</b>	<b>936</b>
	<b>Total - Future Ready Institutes</b>	<b>1,136</b>	<b>-</b>	<b>(200)</b>	<b>936</b>
<b><u>Red Bank High School</u></b>					
141-5-446-0175-3-71100-514090-0000-0000	Teachers - Extended Contract	-	6,000	-	6,000
141-5-446-0175-3-71100-520110-0000-0000	Social Security	-	372	-	372
141-5-446-0175-3-71100-520410-0000-0000	State Retirement	-	540	-	540
141-5-446-0175-3-71100-521210-0000-0000	Employer Medicare	-	88	-	88
141-5-446-0175-3-71100-533610-0000-0000	Maintenance & Repairs Equipment	7,105	-	-	7,105
141-5-446-0175-3-71100-542910-0000-0000	Instructional Supplies	2,263	7,737	-	10,000
141-5-446-0175-3-71100-549990-0000-0000	Other Supplies/Materials - Tables, Chairs, Shelving	8,326	-	-	8,326
141-5-446-0175-3-71100-559990-0000-0000	Other - Student Competition Fees/Materials	16,320	-	(11,500)	4,820
141-5-446-0175-3-71100-572210-0000-0000	Equipment Reg Instruction	-	17,867	-	17,867
	<b>Total 71100 - Regular Instruction</b>	<b>34,014</b>	<b>32,604</b>	<b>(11,500)</b>	<b>55,118</b>
141-5-446-0175-3-71300-549990-0000-0000	Other Supplies/Materials - Early Postsecondary Fees	8,000	-	-	8,000
141-5-446-0175-3-71300-559990-0000-0000	Other - Work Based Learning/Summer Internships	-	4,500	-	4,500
	<b>Total 71300 - Vocational Education</b>	<b>8,000</b>	<b>4,500</b>	<b>-</b>	<b>12,500</b>
141-5-446-0175-3-72210-519610-0000-0000	Stipends	9,593	-	(6,000)	3,593
141-5-446-0175-3-72210-520110-0000-0000	Social Security	607	-	(372)	235
141-5-446-0175-3-72210-520410-0000-0000	State Retirement	1,006	-	(540)	466
141-5-446-0175-3-72210-521210-0000-0000	Employer Medicare	142	-	(88)	54
141-5-446-0175-3-72210-552410-0000-0000	In-Service/Staff Development	26,460	7,000	-	33,460
	<b>Total 72210 - Instructional Support</b>	<b>37,808</b>	<b>7,000</b>	<b>(7,000)</b>	<b>37,808</b>
141-5-446-0175-3-72710-531410-0000-0000	Contracts with Public Carriers	3,150	-	-	3,150
	<b>Total 72710 - Transportation</b>	<b>3,150</b>	<b>-</b>	<b>-</b>	<b>3,150</b>
	<b>Total - Red Bank High School</b>	<b>82,972</b>	<b>44,104</b>	<b>(18,500)</b>	<b>108,576</b>
<b><u>Soddy Daisy High School</u></b>					
141-5-446-0220-3-71100-514090-0000-0000	Teachers - Extended Contract	4,991	-	-	4,991
141-5-446-0220-3-71100-520110-0000-0000	Social Security	309	-	-	309
141-5-446-0220-3-71100-520410-0000-0000	State Retirement	514	-	-	514
141-5-446-0220-3-71100-521210-0000-0000	Employer Medicare	72	-	-	72
141-5-446-0220-3-71100-533610-0000-0000	Maintenance & Repairs Equipment	9,935	-	-	9,935
141-5-446-0220-3-71100-539990-0000-0000	Other Contracted Services	3,500	-	-	3,500
141-5-446-0220-3-71100-542910-0000-0000	Instructional Supplies	11,161	-	-	11,161
141-5-446-0220-3-71100-559990-0000-0000	Other - Student Competition Fees/Materials	17,445	-	-	17,445
141-5-446-0220-3-71100-572210-0000-0000	Equipment - Computers, TVs, Specialized Equipment	1,512	-	-	1,512
	<b>Total 71100 - Regular Instruction</b>	<b>49,439</b>	<b>-</b>	<b>-</b>	<b>49,439</b>
141-5-446-0220-3-71300-549990-0000-0000	Other Supplies/Materials - Early Postsecondary Fees	11,982	-	-	11,982
141-5-446-0220-3-71300-559990-0000-0000	Other - Work Based Learning/Summer Internships	15,000	-	-	15,000
	<b>Total 71300 - Vocational Education</b>	<b>26,982</b>	<b>-</b>	<b>-</b>	<b>26,982</b>
141-5-446-0220-3-72210-519610-0000-0000	Stipends	10,996	-	-	10,996
141-5-446-0220-3-72210-520110-0000-0000	Social Security	699	-	-	699
141-5-446-0220-3-72210-520410-0000-0000	State Retirement	1,158	-	-	1,158
141-5-446-0220-3-72210-521210-0000-0000	Employer Medicare	164	-	-	164

ACCOUNT CODE	DESCRIPTION	FY2024			AMENDED
		BUDGET	INCREASE	DECREASE	BUDGET
		DOCUMENT			9/21/2023
141-5-446-0220-3-72210-552410-0000-0000	In-Service/Staff Development	35,000			35,000
	<b>Total 72210 - Instructional Support</b>	<b>48,017</b>	-	-	<b>48,017</b>
141-5-446-0220-3-72710-531410-0000-0000	Contracts with Public Carriers	6,103			6,103
	<b>Total 72710 - Transportation</b>	<b>6,103</b>	-	-	<b>6,103</b>
	<b>Total - Soddy Daisy High School</b>	<b>130,541</b>	-	-	<b>130,541</b>
	<b>TOTAL BUDGET</b>	<b>214,649</b>	<b>44,104</b>	<b>(18,700)</b>	<b>240,053</b>

**HAMILTON COUNTY DEPARTMENT OF EDUCATION  
 SELF-FUNDED PROGRAMS  
 CHARACTER EDUCATION DONATIONS  
 BUDGET FISCAL YEAR 2023-2024  
 FY23 Carryover funds \$36,636.87**

**SOURCE OF FUNDS**

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>	<u>FY2024 BUDGET DOCUMENT</u>	<u>INCREASE</u>	<u>DECREASE</u>	<u>AMENDED BUDGET 9/21/2023</u>
141-5-448-0000-0-00000-4T4555-0000-0000	Restricted for Education	37,303		(667)	36,636
	<b>Total Source of Funds</b>	<b>37,303</b>	<b>-</b>	<b>(667)</b>	<b>36,636</b>

**USE OF FUNDS SUMMARY**

<b>72210</b>	Instructional Support	37,303	-	(667)	36,636
	<b>Total Use of Funds</b>	<b>37,303</b>	<b>-</b>	<b>(667)</b>	<b>36,636</b>

**USE OF FUNDS DETAIL**

<u>ACCOUNT CODE</u>	<u>DESCRIPTION</u>	<u>FY2024 BUDGET DOCUMENT</u>	<u>INCREASE</u>	<u>DECREASE</u>	<u>AMENDED BUDGET 9/21/2023</u>
141-5-448-0000-0-72210-539940-0000-0000	Contracted Printing	12,288		(12)	12,276
141-5-448-0000-0-72210-539990-0000-0000	Other Contracted Services	21,500			21,500
141-5-448-0000-0-72210-559990-0000-0000	Other Charges	3,515		(655)	2,860
	<b>Total 72210 - Instructional Support</b>	<b>37,303</b>	<b>-</b>	<b>(667)</b>	<b>36,636</b>
	<b>TOTAL BUDGET</b>	<b>37,303</b>	<b>-</b>	<b>(667)</b>	<b>36,636</b>

**HAMILTON COUNTY DEPARTMENT OF EDUCATION  
 SELF-FUNDED PROGRAMS  
 FUTURE READY INSTITUTES - NOVONIX  
 BUDGET FISCAL YEAR 2023-2024  
 FY23 carryover is \$14,933.40**

**SOURCE OF FUNDS SUMMARY**

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET		AMENDED BUDGET
		7/20/2023	INCREASE (DECREASE)	9/21/2023
141-5-449-0000-0-00000-4T4555-0000-0000	Restricted for Education	21,779	(6,846)	14,933
	<b>Total Source of Funds</b>	<b>21,779</b>	<b>- (6,846)</b>	<b>14,933</b>

**USE OF FUNDS SUMMARY**

<b>71100</b>	Regular Instruction	11,525	7,093	(4,185)	14,433
<b>71300</b>	Vocational Education Program	4,901	-	(4,901)	-
<b>72210</b>	Instructional Support	2,353	-	(2,353)	-
<b>72710</b>	Transportation	3,000	-	(2,500)	500
	<b>Total Use of Funds</b>	<b>21,779</b>	<b>7,093</b>	<b>(13,939)</b>	<b>14,933</b>

**USE OF FUNDS DETAIL**

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET		AMENDED BUDGET	
		7/20/2023	INCREASE (DECREASE)	9/21/2023	
141-5-449-0165-3-71100-514090-0000-0000	Stipends - Other	847		(847)	-
141-5-449-0165-3-71100-520110-0000-0000	Social Security	53		(53)	-
141-5-449-0165-3-71100-520410-0000-0000	State Retirement	88		(88)	-
141-5-449-0165-3-71100-521210-0000-0000	Employer Medicare	12		(12)	-
141-5-449-0165-3-71100-542910-0000-0000	Instructional Supplies	700	5,734		6,434
141-5-449-0165-3-71100-547110-0000-0000	Software		899		899
141-5-449-0165-3-71100-549990-0000-0000	Other Supplies & Materials - Tables, Chairs, Shelving	585		(185)	400
141-5-449-0165-3-71100-559990-0000-0000	Other - Student Competition Fees/Materials	3,000		(3,000)	-
141-5-449-0165-3-71100-572210-0000-0000	Equipment - Computers, TVs, Specialized Equipment	6,240	460		6,700
	<b>Total 71100 - Regular Instruction</b>	<b>11,525</b>	<b>7,093</b>	<b>(4,185)</b>	<b>14,433</b>
141-5-449-0165-3-71300-549990-0000-0000	Other Supplies/Materials - Early Postsecondary Fees	4,901		(4,901)	-
	<b>Total 71300 - Vocational Education</b>	<b>4,901</b>	<b>-</b>	<b>(4,901)</b>	<b>-</b>
141-5-449-0165-3-72210-519610-0000-0000	In-Service/Stipends	1,694		(1,694)	-
141-5-449-0165-3-72210-520110-0000-0000	Social Security	104		(104)	-
141-5-449-0165-3-72210-520410-0000-0000	State Retirement	177		(177)	-
141-5-449-0165-3-72210-521210-0000-0000	Employer Medicare	25		(25)	-
141-5-449-0165-3-72210-552410-0000-0000	In-Service/Staff Development	353		(353)	-
	<b>Total 72210 - Instructional Support</b>	<b>2,353</b>	<b>-</b>	<b>(2,353)</b>	<b>-</b>
141-5-449-0165-3-72710-531410-0000-0000	Contracts with Public Carriers	3,000		(2,500)	500
	<b>Total 72710 - Transportation</b>	<b>3,000</b>	<b>-</b>	<b>(2,500)</b>	<b>500</b>
	<b>TOTAL BUDGET</b>	<b>21,779</b>	<b>7,093</b>	<b>(13,939)</b>	<b>14,933</b>

**HAMILTON COUNTY DEPARTMENT OF EDUCATION  
 SELF-FUNDED PROGRAMS  
 HAMILTON COUNTY VIRTUAL SCHOOL  
 BUDGET FISCAL YEAR 2023-2024**

FY23 carryover is \$830.92

**SOURCE OF FUNDS SUMMARY**

<b>ACCOUNT CODE</b>	<b>DESCRIPTION</b>	<b>FY2024 BUDGET 9/21/2023</b>
141-5-488-0000-0-00000-445700-0000-0000	Contributions & Gifts	1,000
141-5-488-0000-0-00000-4T4555-0000-0000	Restricted for Education	831
	<b>Total Source of Funds</b>	<b>1,831</b>

**USE OF FUNDS SUMMARY**

<b>71100</b>	Regular Instruction	1,000
<b>72130</b>	Other Student Support	831
	<b>Total Use of Funds</b>	<b>1,831</b>

**USE OF FUNDS DETAIL**

<b>ACCOUNT CODE</b>	<b>DESCRIPTION</b>	<b>FY2024 BUDGET 9/21/2023</b>
141-5-488-0000-0-71100-542910-0000-0000	Instructional Materials	1,000
	<b>Total 71100 - Regular Instruction</b>	<b>1,000</b>
	<b>Total Virtual School - Instruction</b>	<b>1,000</b>
141-5-488-0000-0-72130-549990-0000-0000	Other Supplies and Materials	831
	<b>Total 72130 - Other Student Support</b>	<b>831</b>
	<b>Total Virtual School - Other</b>	<b>831</b>
	<b>TOTAL BUDGET</b>	<b>1,831</b>

**HAMILTON COUNTY DEPARTMENT OF EDUCATION  
 SELF-FUNDED PROGRAMS  
 TEACHER RECRUITMENT / INDUCTION  
 BUDGET FISCAL YEAR 2023-2024**

FY23 carryover is \$1,023.51

**SOURCE OF FUNDS SUMMARY**

<b>ACCOUNT CODE</b>	<b>DESCRIPTION</b>	<b>FY2024 BUDGET 9/21/2023</b>
141-5-490-0000-0-00000-4T4555-0000-0000	Restricted for Education	1,023
	<b>Total Source of Funds</b>	<b>1,023</b>

**USE OF FUNDS SUMMARY**

<b>72520</b>	Human Resources	1,023
	<b>Total Use of Funds</b>	<b>1,023</b>

**USE OF FUNDS DETAIL**

<b>ACCOUNT CODE</b>	<b>DESCRIPTION</b>	<b>FY2024 BUDGET 9/21/2023</b>
141-5-490-0000-0-72520-559990-0000-0000	Other Charges	1,023
	<b>Total 72520 - Human Resources</b>	<b>1,023</b>
	<b>TOTAL BUDGET</b>	<b>1,023</b>

**HAMILTON COUNTY DEPARTMENT OF EDUCATION  
 SELF-FUNDED PROGRAMS  
 SMART CITY VENTURE GYO  
 BUDGET FISCAL YEAR 2023-2024  
 FY23 carryover is \$275,743.86**

**SOURCE OF FUNDS SUMMARY**

ACCOUNT CODE	DESCRIPTION	FY2024			AMENDED
		BUDGET	INCREASE	DECREASE	BUDGET
		DOCUMENT			9/21/2023
141-5-491-0000-0-00000-4T4555-0000-0000	Restricted For Education	270,275	5,468		275,743
	<b>Total Source of Funds</b>	<b>270,275</b>	<b>5,468</b>	<b>-</b>	<b>275,743</b>

**USE OF FUNDS SUMMARY**

<b>72210</b>	Instructional Support	270,275	112,826	(107,358)	275,743
	<b>Total Use of Funds</b>	<b>270,275</b>	<b>112,826</b>	<b>(107,358)</b>	<b>275,743</b>

**USE OF FUNDS DETAIL**

ACCOUNT CODE	DESCRIPTION	FY2024			AMENDED
		BUDGET	INCREASE	DECREASE	BUDGET
		DOCUMENT			9/21/2023
<b><u>Personnel Support</u></b>					
141-5-491-0000-0-72210-5189A0-0000-0000	New Teacher Coach (1 FTE FY24)	62,120	22,342		84,462
141-5-491-0000-0-72210-5189A0-PPTT-0000	Coach (PTNB .5 FTE FY24)	46,689		(24,955)	21,734
141-5-491-0000-0-72210-520110-0000-0000	Social Security	3,851	1,386		5,237
141-5-491-0000-0-72210-520110-PPTT-0000	Social Security	2,890		(1,542)	1,348
141-5-491-0000-0-72210-520410-0000-0000	Retirement	5,156	757		5,913
141-5-491-0000-0-72210-520610-0000-0000	Life Insurance	38			38
141-5-491-0000-0-72210-520710-0000-0000	Medical Insurance	10,926		(1,000)	9,926
141-5-491-0000-0-72210-520810-0000-0000	Dental Insurance	365			365
141-5-491-0000-0-72210-521010-0000-0000	Unemployment Compensation	17			17
141-5-491-0000-0-72210-521210-0000-0000	Medicare	901	324		1,225
141-5-491-0000-0-72210-521210-PPTT-0000	Medicare	676		(361)	315
141-5-491-0000-0-72210-521710-0000-0000	State Retirement Hybrid	1,242	447		1,689
141-5-491-0000-0-72210-529910-0000-0000	Long Term Disability	93	68		161
141-5-491-0000-0-72210-529930-0000-0000	Short Term Disability	111	57		168
	<b>Total 72210 - Instructional Support</b>	<b>135,075</b>	<b>25,381</b>	<b>(27,858)</b>	<b>132,598</b>
	<b>Total - Personnel Support</b>	<b>135,075</b>	<b>25,381</b>	<b>(27,858)</b>	<b>132,598</b>
<b><u>GYO Support</u></b>					
141-5-491-0000-0-72210-559990-0000-9220	Other Charges	39,400	81,225		120,625
	<b>Total 72210 - Instructional Support</b>	<b>39,400</b>	<b>81,225</b>	<b>-</b>	<b>120,625</b>
	<b>Total - GYO Support</b>	<b>39,400</b>	<b>81,225</b>	<b>-</b>	<b>120,625</b>
<b><u>University Consortium</u></b>					
141-5-491-0000-0-72210-519610-0000-9210	Stipends	6,447	5,303		11,750
141-5-491-0000-0-72210-520110-0000-9210	Social Security	400	330		730
141-5-491-0000-0-72210-520410-0000-9210	Retirement	560	270		830
141-5-491-0000-0-72210-521210-0000-9210	Medicare	93	82		175
141-5-491-0000-0-72210-520410-0000-9210	State Retirement Hybrid	-	235		235
141-5-491-0000-0-72210-552410-0000-9210	Staff Development	4,500		(4,500)	-
141-5-491-0000-0-72210-559990-0000-9210	Other Charges	8,000		(8,000)	-
	<b>Total 72210 - Instructional Support</b>	<b>20,000</b>	<b>6,220</b>	<b>(12,500)</b>	<b>13,720</b>
	<b>Total University Consortium</b>	<b>20,000</b>	<b>6,220</b>	<b>(12,500)</b>	<b>13,720</b>
<b><u>Educator Prep Program</u></b>					
141-5-491-0000-0-72210-539990-0000-9230	Other Contracted Services	75,800		(67,000)	8,800
	<b>Total 72210 - Instructional Support</b>	<b>75,800</b>	<b>-</b>	<b>(67,000)</b>	<b>8,800</b>
	<b>Total Educator Prep Program</b>	<b>75,800</b>	<b>-</b>	<b>(67,000)</b>	<b>8,800</b>
	<b>TOTAL BUDGET</b>	<b>270,275</b>	<b>112,826</b>	<b>(107,358)</b>	<b>275,743</b>

**HAMILTON COUNTY DEPARTMENT OF EDUCATION  
 SELF-FUNDED PROGRAMS  
 HCS FOUNDATION  
 BUDGET FISCAL YEAR 2023-2024  
 FY23 Carryover is \$93,945.52**

**SOURCE OF FUNDS SUMMARY**

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET		AMENDED BUDGET	
		7/20/2023	INCREASE	DECREASE	9/21/2023
141-5-497-0000-0-00000-445700-0000-0000	Contributions & Gifts	95,915		(3,332)	92,583
141-5-497-0000-0-00000-4T4555-0000-0000	Restricted for Education	136,979		(42,994)	93,985
	<b>Total Source of Funds</b>	<b>232,894</b>	<b>-</b>	<b>(46,326)</b>	<b>186,568</b>

**USE OF FUNDS SUMMARY**

<b>71100</b>	Regular Instruction	8,025	-	(3,050)	4,975
<b>72210</b>	Instructional Support	224,869	13,286	(56,562)	181,593
	<b>Total Use of Funds</b>	<b>232,894</b>	<b>13,286</b>	<b>(59,612)</b>	<b>186,568</b>

**USE OF FUNDS DETAIL**

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET		AMENDED BUDGET	
		7/20/2023	INCREASE	DECREASE	9/21/2023
<b>Foundation Funded Positions</b>					
141-5-497-0000-0-72210-510510-0000-0000	K-12 Literacy Officer (Funding only)	37,134		(7,652)	29,482
141-5-497-0000-0-72210-510510-0000-0000	HCS Executive Director (1 FTE)	71,500		(1,200)	70,300
141-5-497-0000-0-72210-520110-0000-0000	Social Security	6,735		(705)	6,030
141-5-497-0000-0-72210-520410-0000-0000	State Retirement	9,017		(1,308)	7,709
141-5-497-0000-0-72210-520610-0000-0000	Life Insurance	51		(3)	48
141-5-497-0000-0-72210-520710-0000-0000	Medical Insurance	14,568		(2,161)	12,407
141-5-497-0000-0-72210-520810-0000-0000	Dental Insurance	487		(31)	456
141-5-497-0000-0-72210-521010-0000-0000	Unemployment	23		(2)	21
141-5-497-0000-0-72210-521210-0000-0000	Employer Medicare	1,575		(165)	1,410
141-5-497-0000-0-72210-521710-0000-0000	State Retirement Hybrid	2,173		(1,238)	935
141-5-497-0000-0-72210-529910-0000-0000	Other Fringe Benefits	163	21		184
141-5-497-0000-0-72210-529930-0000-0000	Short Term Disability	195	15		210
	<b>Total 72210 - Instructional Support</b>	<b>143,621</b>	<b>36</b>	<b>(14,465)</b>	<b>129,192</b>
	<b>Total - Foundation Funded Positions</b>	<b>143,621</b>	<b>36</b>	<b>(14,465)</b>	<b>129,192</b>
<b>Student Incentives - My Minutes Matter</b>					
141-5-497-0000-0-71100-559990-0000-0000	Other Charges	8,025		(3,050)	4,975
	<b>Total 71100 - Regular Instruction</b>	<b>8,025</b>	<b>-</b>	<b>(3,050)</b>	<b>4,975</b>
	<b>Total - Student Incentives</b>	<b>8,025</b>	<b>-</b>	<b>(3,050)</b>	<b>4,975</b>
<b>Recharge Rooms</b>					
141-5-497-0000-0-72210-549990-0000-9120	Other Supplies and Materials	3,595			3,595
	<b>Total 72210 - Regular Instruction Support</b>	<b>3,595</b>	<b>-</b>	<b>-</b>	<b>3,595</b>
	<b>Total - Recharge Rooms</b>	<b>3,595</b>	<b>-</b>	<b>-</b>	<b>3,595</b>
<b>Tennessee Score-Momentum Metrics Innov Pilot</b>					
141-5-497-0000-0-72210-514090-0000-9180	Stipend - Other	6,526		(4,526)	2,000
141-5-497-0000-0-72210-518940-0000-9180	Contract - Personnel	13,934		(13,934)	-
141-5-497-0000-0-72210-518940-PPTT-9180	Contract - Personnel	-	12,000		12,000
141-5-497-0000-0-72210-520110-0000-9180	Social Security	1,268		(1,268)	-
141-5-497-0000-0-72210-520110-PPTT-9180	Social Security	-	1,000		1,000
141-5-497-0000-0-72210-520410-0000-9180	State Retirement	541		(41)	500
141-5-497-0000-0-72210-521210-0000-9180	Medicare	296		(296)	-
141-5-497-0000-0-72210-521210-PPTT-9180	Medicare	-	250		250
141-5-497-0000-0-72210-521710-0000-9180	State Retirement Hybrid	131		(131)	-
141-5-497-0000-0-72210-539990-0000-9180	Other Contracted Services	44,440		(17,560)	26,880
141-5-497-0000-0-72210-549990-0000-9180	Other Supplies and Materials	7,000		(4,341)	2,659
	<b>Total 72210 - Regular Instruction Support</b>	<b>74,136</b>	<b>13,250</b>	<b>(42,097)</b>	<b>45,289</b>
	<b>Total - Tennessee Score Momentum Metrics</b>	<b>74,136</b>	<b>13,250</b>	<b>(42,097)</b>	<b>45,289</b>
<b>Equity Symposium</b>					
141-5-497-0000-0-72210-539990-0000-9240	Other Contracted Services	2,500			2,500
141-5-497-0000-0-72210-549990-0000-9240	Other Supplies and Materials	1,017			1,017
	<b>Total 72210 - Regular Instruction Support</b>	<b>3,517</b>	<b>-</b>	<b>-</b>	<b>3,517</b>
	<b>Total - Equity Symposium</b>	<b>3,517</b>	<b>-</b>	<b>-</b>	<b>3,517</b>
	<b>TOTAL BUDGET</b>	<b>232,894</b>	<b>13,286</b>	<b>(59,612)</b>	<b>186,568</b>

**Hamilton County Department of Education  
Exceptional Education Department  
3074 Hickory Valley Road  
Chattanooga, TN. 37421**

**MEMORANDUM:**

To: Hamilton County Department of Education  
Dr. Justin Robertson Superintendent

From: Dr. Neelie Parker, Chief of Opportunity and Access  
Dr. Sarah Evans, Executive Director Exceptional Education

Date: September 21, 2023

Re: Exceptional Education – MOU with Blue Cross Blue Shield for Project SEARCH

The purpose of this agreement is to continue the established working procedures between Hamilton County Department of Education and Blue Cross Blue Shield to collaborate and cooperate to create a High School Project SEARCH Transition program for eligible students with disabilities. The MOU outlines the roles and responsibilities of the parties as they work in partnership to increase opportunities for students with disabilities. NO funds are needed or requested with this agreement.

Thank you for your consideration of this agreement.

## **Agreement of Roles and Responsibilities For Project SEARCH**

The Parties to this Memorandum of Understanding are Erlanger Health System (“Erlanger”) as the host business, Hamilton County (TN) Department of Education (“HCDE”) as the educational partner, Environmental Service System, LLC (“ESS”), the Tennessee Department of Human Services, Division of Vocational Rehabilitation Services (“DVRS”), The Access Academy (“Access”), Flik Hospitality Group (“Flik”), and the YMCA of Metropolitan Chattanooga (“YMCA”).

### **I. Purpose**

The Parties to this Memorandum of Understanding will collaborate and cooperate to create a Project SEARCH Transition program at Erlanger for adult students with developmental disabilities, and to foster and facilitate the acquisition of jobs by people with disabilities when possible. This Memorandum of Understanding specifies the roles and responsibilities of the Parties as they work in partnership to increase opportunities for persons with disabilities. The program will be titled “Project SEARCH at Erlanger”. It is modeled after Project SEARCH at the Cincinnati Children’s Hospital Medical Center in Cincinnati, Ohio.

### **II. Roles and Responsibilities**

The Parties agree to the following roles and responsibilities:

#### **A. Erlanger will:**

- Provide classroom space (with white board or chalk board, small tables to be used as student work areas, chairs, locked cabinet for student files, and computer connections), and Instructor space (separate if possible), with telephone, fax, and photocopy equipment, supplies, computer and internet access.
- Provide a business liaison that is available on a frequent basis to assist with job site development, introduce Project SEARCH staff to the business staff, market the program internally, and attend periodic meetings to discuss, evaluate program progress, and work with the Instructor to reinforce workplace rules.
- Develop 5 – 10 intern work sites and a point of contact at each site for the purpose of teaching competitive, marketable skills to the program participants. Facilitate job analysis of those sites for the Project SEARCH staff.
- Provide access to hiring opportunities if a Project SEARCH participant is appropriate for an internal job opening.
- Provide badges and parking access for Project SEARCH staff.
- Provide managers of departments that are being used as work sites to give direction, feedback and evaluation to students during their internship.

- Provide access to conference space for Open Houses.
- Provide assistance to the Project SEARCH staff through the marketing department, including marketing materials and public relations expertise.
- Establish student eligibility guidelines and select students for program as a participating partner of the Advisory Committee.

**B. HCDE will:**

- Provide a Special Education Instructor with transition experience to teach the program.
- Provide an educational assistant to work with students on work sites throughout Erlanger.
- Develop and provide curriculum and instructional materials that encompass employability skills, health and wellness, financial literacy, job readiness and job development as approved by the TN Department of Education. Project SEARCH Curriculum already approved by many Ohio School Districts is housed on the educational platform: [www.schoolology.com](http://www.schoolology.com).
- Assist the other Parties with development of an internship program, and coordinate and monitor student activities.
- Facilitate student recruitment activities.
- Facilitate family involvement activities.
- Establish student eligibility guidelines and select students for program as a participating partner of the Advisory Committee.
- Provide travel training for students as necessary before program begins.
- Provide expertise in adaptations and accommodations, and implement as necessary.
- Provide student liability insurance.
- Provide travel reimbursement to teachers for family meetings, job development, etc.
- Secure relationship with DVRS for each student to allow for partial funding of Skills trainer and job development.
- Provide additional support for students, if necessary, such as interpreter service, speech or occupational therapy, transportation, etc.
- Coordinate regular meetings to discuss and evaluate program progress.
- Coordinate monthly meetings to discuss student progress. Invite family and all team members.
- Collect data on student outcomes and report to all partners and enter data into national database.

- Liaison with Cincinnati Project SEARCH for technical assistance, data collection and other issues related to model integrity
- Assist with public relation activities to promote Project SEARCH.

HCDE understands and acknowledges that students must meet Erlanger onboarding requirements, including but not limited to a criminal background check (which Erlanger will complete); a tuberculin skin test taken within the last year (which Erlanger will complete if needed); proof of immunity to measles, mumps and rubella or a recent MMR vaccine; verification of disease or documentation of immunity to varicella zoster (chicken pox); influenza, Tdap, and COVID vaccinations; and completion of certain education modules.

**C. Access will:**

- Provide a supervisor to assist in coordinating the planning and implementation efforts and ensure that program is moving forward within the framework of the projected timeline, and to assist in any way necessary to facilitate success of the program.
- Provide (2) skills trainers to work with students on work sites throughout Erlanger.
- Work with participating departments to identify intern work site opportunities for individuals with disabilities and perform job analyses.
- Work with human resources staff at Erlanger and instructor to examine existing open positions and determine their applicability for people with disabilities and student interns, predetermine high turnover, entry level support positions or other applicable positions for proactive job analysis, and recommend pre-screened applicants to Erlanger.
- Assist with classroom set up, curriculum development and work site rotation planning.
- Assist with student recruitment activities.
- Establish student eligibility guidelines and select students for the program as a participating partner of the Advisory Committee.
- Provide travel training for students as necessary before program begins.
- Provide expertise in adaptations and accommodations, and implement as necessary.
- Work with DVRS to assist with obtaining adaptations and accommodations as necessary, and to help secure funding for skills training and job development.
- Provide education and training to Erlanger employees regarding supporting people with disabilities in the workplace as necessary.
- Attend regular meetings with team members from the Parties to this Memorandum of Understanding to discuss and evaluate program progress.

- Assist with public relation activities to promote the Project SEARCH program.
- Liaison with Project SEARCH Headquarters at Cincinnati Children's Hospital for technical assistance, data collection and other issues related to model integrity.

**D. DVRS will:**

- Provide funding support for eligible individuals to participate in Project SEARCH at Erlanger in accordance with applicable law and rules.
- Provide expertise and assistance in adaptations and job accommodations.
- Establish student eligibility guidelines and select students for program as a participating partner of the Advisory Committee.
- Attend steering committee meetings to discuss and evaluate program progress.
- Participate in interns' employment planning meetings.
- Assist with public relation activities to promote Project SEARCH.

**E. ESS, Flik, and YMCA will:**

- Offer intern work sites for program participants.
- Identify tasks and core skills for interns.
- Help develop job descriptions for interns.
- Help determine orientation and training requirements for interns.
- Provide supervision for the interns.
- Suggest new skills as interns master essential functions/core skills.
- Work with supervisor, skills trainer and instructor to identify and address the need for additional skill development.
- Communicate with all Parties.
- Provide evaluations for each intern at the conclusion of the internship.
- Consider interns for permanent employment, when appropriate.
- Provide letters of recommendation for interns, when appropriate.

**F. Together the Parties will:**

- Work with other community partners to identify additional intern work sites and perform job analyses.
- Coordinate with local, county and regional agencies on education and training for Erlanger employees regarding disability employment information.
- Assist with program organization, planning, internship site development, and travel training for community employment.
- Establish student eligibility guidelines and select students for the program as a participating partner of the Advisory Committee.
- Provide expertise in designing individual adaptations and accommodations, and work with outside agencies to provide funding when necessary.
- Attend regular meetings with team members from the Parties to this Memorandum of Understanding to discuss and evaluate program progress.
- Assist with public relation activities to promote the Project SEARCH program.
- Liaison with Project SEARCH Headquarters at Cincinnati Children's Hospital for technical assistance, data collection and other issues related to model integrity.

### **III. Measurable Objectives:**

All Parties will work collaboratively to:

- Provide internship opportunities for 5 – 10 student participants with developmental disabilities per year.
- Assist each intern who completes the program in obtaining competitive employment.
- Develop a minimum of 5-10 internship sites during the first year of the program, and continue to develop work sites as the program progresses.
- Publicize the collaboration and program activities with a minimum of two written materials and two public presentations.

### **IV. Period of Agreement:**

The Effective Period of this Memorandum of Understanding will be August 1, 2023 to June 30, 2024, provided that that the Parties acknowledge and agree that their ability to perform the identified responsibilities throughout the Effective Period may be subject to change based on health and safety requirements or limitations imposed by any of the Parties due to the ongoing COVID-19 pandemic. The Memorandum of Understanding may be renewed for subsequent years with the prior written permission of the Parties.

### **V. Limitation of Agreement:**

It is understood among the Parties that this Memorandum of Understanding is not a contract and is not meant to be binding. It is further understood, acknowledged, and agreed that the roles and responsibilities set forth herein are contingent upon the Parties--including any adult students placed with Erlanger pursuant to this Memorandum of Understanding--abiding by Erlanger's COVID-19 health and safety protocols, procedures, expectations, and requirements.

**VI. Relationship of Parties:**

No agent or employee of one Party shall be deemed an agent or employee of any other Party. Each Party will be solely and entirely responsible for the acts of its agents, subcontractors, or employees.

This Memorandum of Understanding is executed for the benefit of the Parties and the public generally. It is not intended nor may it be construed to create any third party beneficiaries.

**Signatures/Titles:**

**Erlanger Health System**  
By: [Signature]  
Printed Name: Floyd Chase  
Title: CRO  
Date: 3/7/23

**Hamilton County Department of Education**  
By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: Superintendent  
Date: \_\_\_\_\_

**The Access Academy**  
By: [Signature]  
Printed Name: Tom Robbins  
Title: Director  
Date: 8/11/23

**Hamilton County Department of Education**  
By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: Board Chairman  
Date: \_\_\_\_\_

**Environmental Service System**  
By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**Division of Vocational Rehabilitation Services**  
By: [Signature]  
Printed Name: Blake Shearer  
Title: VR Transition Director  
Date: 7/28/23

**YMCA of Metropolitan Chattanooga**  
By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**Flik Hospitality Group**  
By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**HAMILTON COUNTY DEPARTMENT OF EDUCATION  
3074 HICKORY VALLEY ROAD  
CHATTANOOGA, TENNESSEE 37421**

**MEMORANDUM**

**TO:** Hamilton County Board of Education

Dr. Justin Robertson  
Superintendent

**FROM:** Shannon Moody  
Chief Strategy Officer

**DATE:** September 21, 2023

**RE:** First Reading  
Proposed Policy Revisions

The Administration, in consultation and under the advisement of the Board's attorneys, has reviewed and recommended the following policies for a first reading.

<b><u>POLICY #</u></b>	<b><u>POLICY TITLE</u></b>
1.400	School Board Meetings
1.401	Appeal Hearing before the Board
1.403	Agendas
1.404	Appearance before the Board
1.804	Drug-Free Workplace
5.205	Retirement
5.302	Sick Leave
5.310	Vacations and Holidays
5.501	Employee Grievances
5.6001	Workplace Violence
5.802	Qualifications and Duties of the Director of Schools
5.803	Evaluation of the Director of Schools
5.901	Scope of Professional Collaborative Conferencing
5.902	Board of Collaborative Conferencing
5.903	Director of School's Role in Collaborative Conferences
5.904	Collaborative Conference Progress Reporting
6.601	Student Records Annual Notification of Rights
6.602	Student Records Inspection & Correction Procedure

The changes are presented for a first read only. Proposed changes/revisions must receive approval by the Board upon a second and/or final reading at a future board meeting to take effect.

# Hamilton County Board of Education

Monitoring: Review: Annually in September	Descriptor Term: <b>School Board Meetings</b>	Descriptor Code: 1.400	Issued Date: 02/15/07
		Rescinded:	Revised: <b>09/21/23</b>

1  
2 The Board will transact all business at official meetings which may be either regular or special.

3  
4 Every meeting of the Board, except with the attorney to discuss pending or threatened litigation or to  
5 discuss school security<sup>5</sup>, will be open to the public.<sup>1</sup> Open meetings will be physically accessible to all  
6 students, employees, and interested citizens.<sup>3</sup>

7  
8 Each member of the Board shall consider it his/her duty to appear at every Board meeting properly  
9 prepared to discuss the items appearing on the agenda.

10  
11 Each Board member is obligated to attend all Board meetings unless physically incapacitated or  
12 prevented from doing so due to circumstances beyond his/her control. Whenever possible, each member  
13 should advise the chair of an impending absence.

## 14 15 **REGULAR MEETINGS**

16  
17 Regular meetings of the Board shall be held monthly beginning at 6:00 p.m., unless an executive session  
18 is called. Each April the Board will approve an annual calendar of meetings.

19  
20 In instances when any regular meeting date falls on a legal holiday, the meeting shall be rescheduled by  
21 the chair.

## 22 23 **SPECIAL MEETINGS**

24  
25 The Board shall hold such special meetings as necessary to transact the business of the Board. Such  
26 meetings shall be called by the chair whenever, in his/her judgment, the interests of the schools require  
27 it, or when requested to do so by a majority of the Board.<sup>2</sup>

28  
29 Only business related to the call of the meeting, and details related to agenda items shall be discussed or  
30 transacted by the Board at a special meeting.

31  
32 Special meetings may be called for either of the following purposes:

- 33  
34 1. To enable the Board to concentrate and take action on a single problem or set of problems; or  
35 2. To enable the Board to take emergency action between regular meetings.

## 36 37 **ADJOURNED MEETINGS**

38  
39 The Board may hold an adjourned meeting of the Board to a specific locality and at a specific time  
40 provided; however, the Board shall give adequate public notice of such meeting.

## 41 42 ~~**PERSONNEL ITEMS**~~

1  
2 ~~If at all possible, Board members should refrain from criticizing or discussing individual employees in~~  
3 ~~an open meeting since such meetings are public record and the affected employees are usually unable to~~  
4 ~~offer an appropriate rebuttal to any criticism. Accordingly, if a Board member has any questions or~~  
5 ~~concerns about any aspect of an employee's performance, the member should, if at all possible, direct~~  
6 ~~these questions or concerns to the attention of the Director of Schools and permit the Director of Schools~~  
7 ~~or his/her designee time to investigate the issues and to deal with them as appropriate. If the Director of~~  
8 ~~Schools or his/her designee deems it necessary, he/she will communicate any issues about which the~~  
9 ~~Board ought to be aware to the Board members in advance of a regular meeting.~~

#### 10 11 ~~REQUEST FOR INFORMATION BY BOARD MEMBERS~~

12  
13 ~~Board members are entitled to information relevant to the operation of the school system. Members shall~~  
14 ~~request this information through the Director of Schools or his/her designee. In response to the request~~  
15 ~~of Board members, the Director of Schools shall gather the information and/or prepare a report and~~  
16 ~~disseminate it to all Board members as soon as practicable. If the Director of Schools determines in~~  
17 ~~his/her sole discretion that the information requested is burdensome and/or will take an inordinate~~  
18 ~~amount of staff time to prepare, he/she shall advise the chairman. The chairman will then place the Board~~  
19 ~~member's request on the agenda of the next Board meeting for consideration by the entire Board.~~

20  
21 ~~In all cases, Board members are encouraged to advise the Director of Schools or his/her designee of any~~  
22 ~~questions or concerns they may have regarding any agenda item as far in advance of a Board meeting as~~  
23 ~~is practicable.~~

#### 24 25 **ELECTRONIC PARTICIPATION IN MEETINGS** <sup>4</sup>

26  
27 The Board member may attend a scheduled Board meeting by electronic means including, but not limited  
28 to, telephone, videoconferencing or other web-based media if the member participating  
29 by electronic means can be visually identified by the chair, and if the member is absent: 1) because the  
30 member is required to be out of Hamilton County for the member's work; 2) because the member is sick  
31 or in a period of convalescence on the advice of a healthcare professional that the member not appear in  
32 person; 3) due to inclement weather or natural disaster if Hamilton County schools are closed; 4) because  
33 the member has a family emergency that inhibits the member from attending in person; or 5) because  
34 the member is out of the county due to military service.

35  
36 No Board meeting shall be conducted with electronic participation unless a quorum of members is  
37 physically present at the location of the meeting. Only members who are 1) out of the county for work;  
38 2) sick or in a period of convalescence; 3) experiencing inclement weather or natural disaster where  
39 Hamilton County schools are closed; 4) experiencing a family emergency; or 5) out of the county due to  
40 military service may attend and participate in the meeting electronically.

41  
42 A Board member wishing to participate in a scheduled Board meeting electronically who is or will be  
43 out of the county because of work shall give at least five (5) days' notice prior to the scheduled Board  
44 meeting of the member's intention to participate electronically.

1 No Board member shall participate electronically in Board meetings due to being out of the county for  
2 work more than two (2) times per school year, provided, however, that this limitation shall not apply to  
3 a Board member who is out of the county due to military service.

4  
5 No Board member shall participate electronically in Board meetings due to being sick or in a period of  
6 convalescence more than three (3) times per school year.

7  
8 No Board member shall participate electronically in Board meetings due to inclement weather or natural  
9 disaster more than three (3) times per school year.

10  
11 No Board member shall participate electronically in Board meetings due to a family emergency more  
12 than two (2) times per school year.

13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33

34  
35 \_\_\_\_\_  
Legal References:

- 36 1. TCA 8-44-102
- 37 2. TCA 49-2-202(c)(1)
- 38 3. TCA 49-2-202(c)(1)
- 39 4. 28 CFR § 36.201(a); 36.202
- 40 5. T.C.A. 49-2-203(c)
- 41 6. [TCA 49-6-804](#)
- 42

34  
35 \_\_\_\_\_  
Cross References:

- 36 School Board Legal Status and Authority 1.100
- 37 Section 504/ADA Grievance Procedures 1.802
- 38 Board-Director Relations 1.205

# Hamilton County Board of Education

Monitoring: Review: Annually in September	Descriptor Term: <b>Appeal Hearings before the Board</b>	Descriptor Code: 1.401	Issued Date: 12/16/04
		Rescinded:	Revised: <b>09/21/23</b>

The Board may hold public hearings when a hearing is required by a statute, rule, regulation, or contract; and/or when the Board deems it to be in the public interest. ~~in the following circumstances:~~

- ~~1. When a certified employee is suspended or dismissed during a contract period and wishes to appeal the decision of an impartial hearing officer. Any tenured or nontenured certified employee of the Board, after participating in a hearing in front of an impartial hearing officer is entitled to an appeal hearing in front of the Board upon submitting a written request for such a hearing to the director of schools within ten (10) working days of receipt of the hearing officer's decision in favor of the district;<sup>1</sup>~~
- ~~2. When a student has been suspended and the resolution has not been satisfactory;<sup>2</sup>~~
- ~~3. When a parent or legal guardian shall contest the school assignment of their child;<sup>3</sup>~~

~~Any individual(s) requesting~~ If any individual(s) is entitled to a hearing before the Board that individual will make such request in writing stating the purpose of the hearing, and the action desired,<sup>1</sup> ~~and, in the ease of contesting a school assignment, the specific reasons for requesting the transfer.~~ All requests for hearings must be received by the Board or Director of Schools within the time limit prescribed by law for that category of hearing.

Legal References:

- ~~1. TCA 49-2-203(a)(6); TCA 49-2-301(b)(1)(GG)(iii); TCA 49-5-512(c)(1)~~
- ~~2. TCA 49-6-3401~~
- ~~3. TCA 49-6-3201~~

Cross References:

# Hamilton County Board of Education

Monitoring: Review: Annually in September	Descriptor Term:  <b>Agendas</b>	Descriptor Code: 1.403	Issued Date: 02/15/07
		Rescinded:	Revised: <b>09/21/23</b>

1  
2 The Director of Schools shall be responsible for drafting an agenda for each Board meeting and for  
3 submitting the draft agenda to the Board's Executive Committee at least one week before the regularly  
4 scheduled Board meeting. At least 72 hours prior to any Board meeting, a Board member may request  
5 that the Board Chair include a particular item on the meeting agenda; it is within the Board Chair's  
6 discretion to include the item on the agenda unless more than one Board member makes the request.  
7

8 For a regular board meeting, the agenda (which shall include the consent agenda), together with  
9 supporting materials, shall be distributed to board members at least five (5) days prior to the scheduled  
10 date of the meeting. The agenda shall be available for public inspection and/or distribution when it is  
11 distributed to the board members. At the beginning of each meeting, the Board shall, by a majority vote,  
12 approve the agenda for the meeting, which may involve the addition to, or deletion of items previously  
13 included on the agenda. The Board, however, shall not revise board policies or adopt new ones, unless  
14 such action has been scheduled.  
15

16 Staff members or citizens of the district may suggest items for the agenda. For items to be considered on  
17 the agenda, they must be received in the Director of Schools' office ~~two (2) weeks~~ **7 days** prior to the  
18 scheduled date of the meeting. The person(s) requesting an item on the agenda shall forward any  
19 background information to the Director of Schools' office so that the material will be included in the  
20 delivery to the board members prior to the meeting.  
21

## 22 **CONSENT AGENDA**

23  
24 While developing the agenda, the chair and the Director of Schools shall identify routine or non-  
25 controversial items to be placed on the consent agenda, which shall become a part of the regular agenda.  
26 Such consent agenda items may include approval of overnight field trips, budget amendments, financial  
27 information, minutes of regular or special Board meetings, updates of Board policies, personnel items,  
28 bid recommendations, and grant submittals or applications. If any member objects to including an item  
29 on the consent agenda, then that item shall be moved to the regular agenda as an action item requiring  
30 discussion. Board members shall use their best efforts to advise the Board Chair at least 24 hours prior  
31 to a meeting if there are any items that the member would like to remove from the consent agenda for  
32 specific discussion and consideration by the Board. The remaining consent items shall be adopted in a  
33 single vote without discussion.  
34

## 35 ~~**TIMED AGENDA**~~

36  
37 ~~The Executive Committee shall assign to each item a certain amount of time determined to be sufficient~~  
38 ~~for disposing of each item on the agenda.~~  
39

## 40 **ANNUAL AGENDA**

1 At the beginning of each fiscal year, the Board shall adopt an annual planning calendar, stating month-  
2 by-month actions required by law and those required to carry out the Board's annual goals and objectives  
3 and the State Board of Education's performance standards.  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35

36 \_\_\_\_\_  
Legal References:

\_\_\_\_\_   
Cross References:

# Hamilton County Board of Education

Monitoring: Review: Annually in September	Descriptor Term: <b>Appearances Before the Board</b>	Descriptor Code: 1.404	Issued Date: 10/20/22
		Rescinded:	Revised: <b>09/21/23</b>

1  
2 Any resident of Hamilton County may appear before the Board of Education to comment upon the  
3 operation of the Hamilton County Schools. However, for the efficient operation of the schools, the Board  
4 desires that complaints and concerns be resolved as quickly as possible and by the employee or  
5 administrator having responsibility over the issue in question. Accordingly, the Board encourages  
6 individuals with complaints or concerns to speak with the appropriate employee or administrator rather  
7 than first addressing the Board.

## 8 9 **APPEARANCES BEFORE THE BOARD**

10  
11 Any resident of Hamilton County desiring to address the Board regarding the operation of the Hamilton  
12 County Schools on a topic that is not listed as an item on the agenda, must submit a written request  
13 setting forth the topic upon which the individual wishes to address the Board as well as any supporting  
14 documents or materials. He or she must submit this written request to the Director of Schools no later  
15 than three (3) days prior to the Board's meeting.

16  
17 If the Executive Committee of the Board approves the request, the individual will be listed on the Board's  
18 printed work session agenda and recognized at the appropriate time. The Board Secretary will also  
19 circulate to the Board members any documents or materials that the individual submitted in support of  
20 his or her request to speak.

21  
22 Additionally, any resident of Hamilton County desiring to address the Board on any item listed on the  
23 agenda who has missed the three (3) day advance deadline may nevertheless be recognized to speak  
24 provided that he or she signs up ahead of time or signs in at least thirty (30) minutes prior to the start of  
25 any regularly scheduled Board meeting work session or special called meeting. Thirty (30) minutes prior  
26 to the start of the meeting, the Board Secretary will collect the sign-in sheet and provide it to the Chair.  
27 The Chair, at the appropriate time on the ~~work session~~ agenda, will recognize the first three (3)  
28 individuals who have signed in to address the Board.

29  
30 If a group of individuals wishes to address the Board about the same matter, the group must select one  
31 (1) individual to speak on its behalf unless the group specifically requests permission for multiple  
32 individuals to speak on the same topic.

## 33 34 **RULES GOVERNING ANY COMMENTS TO THE BOARD**

35  
36 Individuals speaking to the Board shall address their remarks to the Chair. Each person speaking shall  
37 state his or her name, his or her address, and the subject of his or her presentation. Remarks will be  
38 limited to five (5) minutes unless time is expended by the Board.

39  
40 Under no circumstances will the Chair allow a speaker to identify a student or to discuss confidential  
41 matters protected by law or professional ethics.

1 The Chair shall have the authority to terminate the remarks of any individual who is disruptive or does  
2 not adhere to the Board rules.

3  
4  
5  
6  
7  
8  
9

10 Legal References:

- 11 1. TCA 39-17-306

12  
13

Cross References:

School Board Meetings 1.400

Agendas 1.403

Complaints about School Personnel 5.503

# Hamilton County Board of Education

Monitoring: Review: Annually in September	Descriptor Term: <b>Drug-Free Workplace</b>	Descriptor Code: 1.804	Issued Date: 12/16/04
		Rescinded:	Revised: <b>09/21/23</b>

1  
2 No employee shall unlawfully manufacture, distribute, dispense, possess, or use ~~on or~~ in the workplace<sup>1</sup>  
3 any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, or any other controlled  
4 substance, as defined in federal law. "Workplace" shall include any school building or any school  
5 premise; any school-owned or any other school-approved vehicle used to transport students to and from  
6 school or school activities; an off-school property during any school-sponsored or school-approved  
7 activity, event, or function.

8  
9 As a condition of employment, each employee who is arrested, is indicted, has charges ~~files~~ **filed**, is  
10 convicted, pleads guilty, or pleads no contest as a result of a criminal drug offense shall provide notice  
11 of such no later than 48 hours after the infraction. If the employee is engaged in the performance of a  
12 federal program, the ~~director of personnel~~ **Chief Talent Officer** shall, within ten (10) days of the above  
13 notice, notify the funding agency of such conviction, **arrest, indictment, or filed charges**. Appropriate  
14 disciplinary action shall be taken within thirty (30) days of the initial notice.

15  
16 Any employee who violates the terms of this policy shall be suspended and shall ~~by~~ **be** subject to  
17 dismissal.<sup>2</sup>

18  
19 The Director of Schools or his/her designee shall be responsible for providing a copy of this policy to all  
20 school system employees.

21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34 \_\_\_\_\_  
Legal References:

- 35 1. Subtitle D Drug Free Workplace Act of 1988  
36 2. 34 CFR 86.201  
37 ~~3. Section 1042 of the Environmental Tobacco Smoke/Pro Children Act of 1994~~  
38 ~~4. TCA 39-17-1604(6)(10); TCA 39-17-1605; TCA 39-17-1606~~

39  
40 \_\_\_\_\_  
Cross References:

- 41 Drug and Alcohol Testing, Employees-Board Policy 5.403  
42 Drug and Alcohol Use, Students- Board Policy 6.307

# Hamilton County Board of Education

Monitoring: Review: Annually in September	Descriptor Term: <b>Retirement</b>	Descriptor Code: 5.205	Issued Date: 09/15/16
		Rescinded:	Revised: 09/21/23

1  
2 Retirement shall refer to employees who terminate their employment by exercising their option to redeem  
3 member benefits and payments through the Tennessee Consolidated Retirement System (TCRS).

4  
5 Employees eligible for retirement benefits may elect to retire at any age according to the provisions of the  
6 TCRS.

7  
8 Central office personnel shall assist employees in securing retirement benefits; however, it shall be the  
9 responsibility of the retiring employee to file for benefits.

10  
11 ~~Employees who retire under TCRS may be employed up to one hundred and twenty (120) days per year~~  
12 ~~without loss of retirement benefits. Retired teachers may substitute teach for an additional ninety (90) days~~  
13 ~~if the director of schools certifies in writing to the Board that no other qualified personnel are available to~~  
14 ~~substitute teach.<sup>+</sup>~~

15  
16 Employees who retire under any State of Tennessee or Hamilton County approved retirement plans shall be  
17 paid for accrued sick leave. In the event of termination of employment as a result of death, any salary payment  
18 and accrued sick leave days shall be paid to the employee's beneficiary as determined by TCRS. The sick  
19 leave payment shall be at the rate of twenty dollars (\$20.00) per day. If notice of retirement is given prior to  
20 February 1 of the school year, the sick leave payment shall be at the rate of fifty dollars (\$50.00) ~~forty dollars~~  
21 ~~(\$40.00)~~ per day. Any unused sick leave may also be applied toward TCRS for additional service credit.

## TENNESSEE CONSOLIDATED RETIREMENT (TCRS)

22  
23  
24 For eligibility requirement, please contact TCRS for more information.

## Retiree Health Insurance Certified

25  
26  
27  
28 To be eligible for HCDE health insurance, at the reduced retiree rate, the certified retiree must have worked  
29 for HCDE for at least twenty (20) years. In addition, the retiree must be at least age 55, or have at least 30  
30 years of service with the Tennessee Consolidated Retirement System. The retiree and dependent rate will be  
31 based on years of service with HCDE. Rate tables are available on the website.

## Retiree Health Insurance Classified

32  
33  
34  
35 To be eligible for HCDE ~~to receive Hamilton County Schools~~ health insurance at the reduced retiree rate,  
36 ~~same rate(s) paid by active employees,~~ the classified retiree must have worked for HCDE Hamilton County  
37 ~~Schools~~ for at least fifteen (15) years ~~and the certified retiree for at least twenty (20) years.~~ In addition, the  
38 retiree ~~all retiring employee~~ must be at least age 55, or have at least 30 years of service with the Tennessee  
39 Consolidated Retirement System. The retiree and dependent rate will be based on years of service with  
40 HCDE. Rate tables are available on the website.

1  
2 Legal References:  
3 TCA 8-36-80  
4

Cross References:  
[Board Policy 5.302 Sick Leave](#)  
[Health Insurance Board Policy](#)

# Hamilton County Board of Education

Monitoring: Review: Annually in September	Descriptor Term: <b>Sick Leave</b>	Descriptor Code: 5.302	Issued Date: 06/16/16
		Rescinded:	Revised: 09/21/23

## CERTIFIED PERSONNEL

The time allowed for sick leave for certified personnel shall be one (1) day for each month employed during the school year and shall accumulate for an unlimited number of days.<sup>1</sup>

Sick leave shall be defined as: illness of a teacher from natural causes or accident, quarantine, or illness or death of a member of the immediate family of a teacher, including the teacher's ~~spouse wife or husband~~, parents, grandparents, children, grandchildren, brothers, sisters, mother-in-law, father-in-law, daughter-in-law, son-in-law, brother-in-law, and sister-in-law.<sup>2</sup>

A certificate from the employee's physician may be required to support a claim of sick leave.<sup>1</sup>

Permanent, cumulative sick leave records for each active professional employee shall be kept in the timekeeping system of record ~~director of schools' or designee's office~~.

A teacher, upon employment, may transfer his/her accumulated sick leave from another Tennessee school system, provided ~~that the director of schools of the system in which the accumulated leave was held provides~~ notarized verification is provided.<sup>1</sup>

Upon written request of the teacher accompanied by a statement from a physician verifying pregnancy, any teacher who goes on maternity or paternity leave shall be allowed to use all or a portion of the teacher's accumulated sick and annual leave for maternity or paternity leave purposes for a period not to exceed the teacher's accumulated sick leave and annual leave balance, or twelve (12) weeks, whichever is less. To be eligible to use sick leave as maternity or paternity leave, the teacher must submit a written request that includes a statement from a physician indicating the expected date of confinement, no later than the end of the fifth month of pregnancy. Upon verification by a written statement from an adoption agency or other entity handling an adoption, a teacher may also be allowed to use up to thirty (30) days of accumulated sick leave for adoption of a child. If both adoptive parents are teachers, employed by the district, only one (1) parent is entitled to use such leave.

~~In accordance with state law, an employee who goes on maternity leave shall be allowed to use all or a portion of the teacher's accumulated sick or annual leave for maternity leave purposes. In order to be eligible to use sick leave, the employee must submit a written request accompanied by a statement from the physician verifying pregnancy. Upon verification by a written statement from an adoption agency or other entity handling an adoption, an employee may also be allowed to leave for adoption of a child (dependent upon the age of the child) for up to twelve weeks. If both adoptive parents employed by the district, however, only one (1) parent is entitled to use such leave.~~

At the termination of employment of any teacher, all unused sick leave accumulated shall be administered as follows:

- 1       1. In recognition of faithful attendance over the course of a teacher's career, for teachers who have  
2 at least five (5) years of service with HCDE, the Board will pay a bonus for unused sick leave  
3 days accrued by an employee at the time of his or her retirement. The bonus payout amount will  
4 be provided for employees who submit their notice of retirement on or before February 1 AND  
5 complete the remainder of their contract/work year.
- 6       2. If the employee resigns, his/her leave shall be held in escrow in the event the employee is rehired.
- 7       3. If the employee is hired by another Tennessee Public School System and/or Tennessee entity that  
8 accepts sick leave, the teacher may transfer his/her accumulated sick leave provided that the  
9 Director of Schools of the system or other appropriate Tennessee official requests the leave to be  
10 transferred by HCDE. Please note that the transfer of leave for employees to another district is  
11 contingent upon the acceptance of the incoming entity.
- 12       4. For any teacher absent for more days than leave has been earned at termination of employment,  
13 an amount sufficient to cover excess days used shall be deducted from the teacher's final  
14 paycheck.

## 15       **CLASSIFIED PERSONNEL**

16 ~~Sick leave shall be the same for classified personnel as for certified employees.~~

17  
18 The time allowed (days earned) for sick leave for classified personnel shall be one (1) day for each month  
19 employed ~~an employee is employed~~ during the school year and shall be cumulative for all earned days  
20 not used.

21  
22 Sick leave shall be defined as: illness of an employee from natural causes or accident, quarantine, or  
23 illness or death of a member of the immediate family of an employee, including the employee's spouse,  
24 parents, grandparents, children, grandchildren, brothers, sisters, mother-in-law, father-in-law, daughter-  
25 in-law, son-in-law, brother-in-law, and sister-in-law.<sup>2</sup>

26  
27 The immediate supervisor may require a physician's certificate stating the reason for absence.

28  
29 Upon written request of the employee accompanied by a statement from a physician verifying pregnancy,  
30 any employee who goes on maternity or paternity leave shall be allowed to use all or a portion of the  
31 employee's accumulated sick and annual leave for maternity or paternity leave purposes for a period not  
32 to exceed the employee's accumulated sick leave and annual leave balance, or twelve (12) weeks,  
33 whichever is less. To be eligible to use sick leave as maternity or paternity leave, the employee must  
34 submit a written request that includes a statement from a physician indicating the expected date of  
35 confinement, no later than the end of the fifth month of pregnancy. Upon verification by a written  
36 statement from an adoption agency or other entity handling an adoption, an employee may also be  
37 allowed to use up to thirty (30) days of accumulated sick leave for adoption of a child. If both adoptive  
38 parents are employed by the district only one (1) parent is entitled to use such leave.

39  
40 At the termination of the employment of any employee, all unused sick leave accumulated shall be  
41 administered as follows:

- 42       1. In recognition of faithful attendance over the course of an employee's career, the Board will pay  
43 a loyalty bonus of ~~\$20 per~~ unused sick leave day(s) accrued by an employee at the time of his or  
44

her retirement; provided, however, that the bonus will be more \$40 as designated by the Board if the employee submits their notice on or before February 1 AND completes the remainder of their contract/work year; ~~and further provided that the administration shall not report this bonus to the Tennessee Consolidated Retirement System as part of the employee's final compensation.~~

2. If the employee resigns, his/her leave shall be held in escrow in the event the employee is rehired at a later date.
3. ~~If the employee is hired by another Tennessee Public School System and/or entity that accepts sick leave, the employee may transfer his/her accumulated sick leave provided that the director of school of the system or other appropriate Tennessee official requests the leave to be transferred by HCDE.~~
4. For any employee absent for more days than leave has been earned at termination of employment, an amount sufficient to cover the excess days used shall be deducted from the employee's final paycheck.

~~The immediate supervisor may require a physician's certificate stating the reason for absence.~~

### RETIREES RETURNING TO WORK

The time allowed for sick leave for retirees returning under the Tennessee Consolidated Retirement System (TCRS) status of Limited Re-employment of Retired Teachers and Return to Work 70% of Retirement Benefit shall be one (1) day for each month employed during the school year. Sick leave shall not roll to the follow school year. Sick leave days under TCRS 120 day Temporary Employment are not eligible for sick leave.

Retirees returning under the TCRS 120 day Temporary Employment are not eligible for sick leave.

Sick leave shall be defined as: illness of an employee from natural causes or accident, quarantine, or illness or death of a member of the immediate family of an employee, including the employee's spouse, parents, grandparents, children, grandchildren, brothers, sisters, mother-in-law, father-in-law, daughter-in-law, son-in-law, and sibling-in-law.<sup>2</sup>

A certificate from the employee's physician may be required to support the claim of sick leave.

Permanent, cumulative sick leave records for each active employee shall be kept in the timekeeping system of record.

#### Legal References:

1. TCA 49-5-710
2. TRR/MS 0520-1-2-.04(2)

#### Cross References:

- Family and Medical Leave 5.305  
Physical Assault Leave 5.307

# Hamilton County Board of Education

Monitoring: Review: Annually in September	Descriptor Term: <b>Vacations and Holidays</b>	Descriptor Code: 5.310	Issued Date: 01/17/08
		Rescinded:	Revised: <b>09/21/23</b>

## CERTIFIED EMPLOYEES

### VACATIONS

All eligible employees shall receive annual vacation according to the following schedule. Unless otherwise approved by the Director of Schools, Experience shall mean experience in the Hamilton County School System.

<u>Experience</u>	<u>Vacation Earned</u>
0-9 years	12 days (90 hours)
10-14 years	17 days (127.5 hours)
15-19 years	18 days (135 hours)
20 + years	24 days (180 hours)

Employees below 1680 hours as of July 1, 2008, who accrue leave, including assistant principals, can continue to accrue leave until they reach the 1680 hour cap. Employees at or above 1680 hours as of July 1, 2008, can accrue 50% of earned leave according to the vacation schedule until July 1, 2011. Beginning July 1, 2011 an employee in this category must take their annual accrued leave or lose the days. All employees below 1680 hours of accrued leave as of July 1, 2008 may use their accrued leave at their discretion until they reach the 1680 hour cap. All new non-twelve month employees, including assistant principals, will earn vacation days but they will not accrue. All new twelve month employees as of July 1, 2007 will have a cap of 1680 hours. Upon retirement, employees shall be reimbursed at his/her daily rate for all unused vacation days.

### HOLIDAYS

Holidays will be granted as follows:

Christmas and New Years	4 days
Thanksgiving	2 days
Labor Day	1 day
Spring Holidays	1 day
Independence Day	1 day
M.L. King	1 day
Memorial Day	1 day
<u>Juneteenth</u>	<u>1 day</u>
<b>Total</b>	<b><del>11</del> 12 days</b>

The specific days of each year to be utilized will be scheduled by the Director of Schools.

1 If employed prior to the Christmas holiday and currently in pay status, the teacher who works a minimum  
 2 of 201 days will be paid for the break. If employment occurs after the Christmas break, the employee is  
 3 not eligible for any accrued paid time off.

4  
 5 Teachers who leave the system prior to the scheduled Christmas holiday are not eligible for any paid  
 6 time off during the break.

7  
 8 Payment for legal holidays shall be established to exclude payment where an employee is absent prior  
 9 to or following a legal holiday and the absence does not conform to allowed sick leave as established in  
 10 the state sick leave for teachers; and, if it is determined that the teacher was absent as established in  
 11 conformity with the sick leave law prior to and/or following a legal holiday, the payment shall be made.

12  
 13 **CLASSIFIED EMPLOYEES**

14  
 15 **VACATIONS**

16  
 17 All eligible twelve month classified employees shall receive annual vacation according to the following  
 18 schedule. Unless otherwise approved by the Director of Schools, Experience shall mean experience in  
 19 the Hamilton County School System.

<u>Experience</u>	<u>Vacation Earned</u>
0-9 years	12 days (90 hours)
10-14 years	17 days (127.5 hours)
15-19 years	18 days (135 hours)
20 + years	24 days (180 hours)

20  
 21  
 22  
 23  
 24  
 25  
 26  
 27 **VACATION REGULATIONS**

- 28
- 29 A. Vacation days shall be accrued before being used.
- 30 B. An eligible employee may use accrued vacation days in the amount of half or whole days.
- 31 C. Upon termination of employment for any reason, an eligible employee shall be paid at his/her
- 32 daily rate for all accrued vacation days.
- 33 D. The official record of a calendar-month employee's vacation days accrued and used shall be
- 34 maintained by the payroll department.
- 35 E. An eligible employee may use accrued vacation days for sick leave.
- 36 F. An eligible employee may use accumulated vacation days subject to the approval of his/her
- 37 administrative supervisor, director, assistant superintendent, and the ~~superintendent~~ Director of
- 38 Schools or his/her designated representative.
- 39 G. Newly hired classified employees can only receive a maximum credit of fifteen (15) years outside
- 40 experience or less.

41  
 42 Employees below 1680 hours as of July 1, 2008 who accrue leave can continue to accrue leave until they  
 43 reach the 1680 hour cap. Employees at or above 1680 hours as of July 1, 2008 can accrue 50% of earned  
 44 leave according to the vacation schedule until July 1, 2011. Beginning July 1, 2011 an employee in this  
 45 category must take their annual accrued leave or lose the days. All employees below 1680 hours of  
 46 accrued leave as of July 1, 2008 may use their accrued leave at their discretion until they reach the 1680

hour cap. Upon retirement, employees shall be reimbursed at his/her daily rate for all unused vacation days.

**HOLIDAYS**

An employee who is employed on a regular full-time calendar month basis for twelve (12) calendar months per year is eligible for the following paid holidays:

New Years Day	1 days
Martin Luther King's Birthday	1 days
Good Friday	1 day
Memorial Day	1 day
<u>Juneteenth</u>	<u>1 day</u>
Independence Day	1 day
Labor Day	1 day
Thanksgiving	2 days*
Christmas	3 days**

\*Thursday and Friday

\*\*Definite days determined annually by the Director of Schools

Paid holidays shall be allowed to eligible employee in pay status on the dates of the designated holidays. An employee who is in pay status the day preceding a holiday and the day following a holiday shall be considered in pay status on the date of the holiday.

Legal References:

1. TCA 5-23-101;104

Cross References:

# Hamilton County Board of Education

Monitoring: Review: Annually in September	Descriptor Term: <b>Employee Grievances</b>	Descriptor Code: 5.501	Issued Date: 06/18/15
		Rescinded:	Revised: 09/21/23

1  
2 Should any professional employee believe that a specific HCDE Board Policy has been violated, and  
3 that such violation resulted in a personal loss, he may file a grievance using the following protocols.  
4

5 The term “days” shall mean any day, Monday through Friday, on which schools are open during the  
6 normal school year. The first day to be counted shall begin at 8:00 a.m. the day following the day on  
7 which the time limits are based. After the last day of the normal school year, a “day” shall be any day  
8 Central Office is open.  
9

10 Should any employee feel that a Tennessee or Federal Law has been violated, or that they have been  
11 harassed, sexually harassed, or discriminated against in any way, please refer to Board Policy 5.502 for  
12 reporting procedures.  
13

14 The following procedures do not apply to evaluation grievances. Please see Board Policy 5.504.  
15

## 16 PROCEDURES

17  
18 An employee who has a grievance will first meet with and discuss the issue with his immediate  
19 supervisor, in an attempt to resolve the matter informally.  
20

### 21 **A. Informal Level - Immediately-involved supervisor**

22  
23 The parties hereto acknowledge that it is most desirable for a professional employee and the  
24 supervisor immediately-involved to resolve problems through free and informal communications. A  
25 professional employee must ask for an informal grievance meeting with the immediately involved  
26 supervisor within 10 days from the time the professional employee knew of the incident. Meetings  
27 must be scheduled within ten (10) days of the request. A professional employee who has a grievance  
28 shall meet with the immediate supervisor to discuss the grievance in an attempt to resolve the matter  
29 informally. When the professional employee requests such a meeting, the professional employee  
30 shall inform the immediate supervisor in writing that the meeting constitutes the informal level  
31 of the grievance procedure. At the conclusion of this meeting, the employee and the immediately  
32 involved supervisor will complete the Informal Level Grievance Form, with the employee receiving  
33 a copy of the completed form.  
34

### 35 **B. Formal Levels**

#### 36 **Level 1- Immediately-involved supervisor’s supervisor (IISS)**

37  
38 If the matter is not resolved to the satisfaction of the professional employee at the informal level,  
39 within five (5) days of the informal discussion the grievance shall be set forth in writing to the  
40 immediately-involved supervisor’s supervisor on the Grievance Form. The IISS shall arrange to meet  
41 with the grievant to discuss the grievance within five (5) days of receipt of the grievance.  
42

1 **Level 2- Director of Schools**

2 The professional employee, no later than five (5) days after the receipt of the IISS's decision, may  
3 appeal the decision to the Director of Schools or the Director's designee. The appeal to the Director  
4 of Schools must be made in writing on the Grievance Form. The Director of Schools or his/her  
5 designee shall arrange for a meeting to take place with the grievant to discuss the grievance within  
6 ten days of receipt of the grievance.

7  
8 **Level 3- School Board**

9 If the dispute is not settled at level 2, the grievance may be advanced directly to the Board of  
10 Education. Within ten days after the professional employee receives the written decision from Level  
11 2, the professional employee may request a review by the Board of Education. The Board shall  
12 review the case at its next regularly scheduled monthly meeting provided; however, if the request for  
13 a review is not received earlier than ten days before the next regularly scheduled monthly meeting,  
14 the Board of Education shall review the case at its following regularly scheduled monthly meeting.  
15 The Board of Education shall issue a written decision within ten days of its review, with copies to  
16 the aggrieved and the Director of Schools.

17  
18 ~~When the employee requests such a meeting, the employee shall inform his immediate supervisor in~~  
19 ~~writing that the meeting constitutes the Informal Level of the grievance procedures. This meeting will~~  
20 ~~include only the employee and immediately involved supervisor. At the conclusion of this meeting, the~~  
21 ~~employee and immediate supervisor will complete the Informal Level Grievance Form (available~~  
22 ~~online), with the employee receiving a copy of the completed form.~~

23  
24 ~~If the matter is not resolved to the satisfaction of the employee at the informal level, the employee may~~  
25 ~~file a Formal Grievance with his immediate supervisor. This grievance must be submitted in writing on~~  
26 ~~the Employee Grievance Form (EGF available online), within five days of the informal meeting. The~~  
27 ~~immediate supervisor shall arrange for a meeting with the grievant to take place and that meeting will~~  
28 ~~be within five days of receipt of the EGF.~~

29  
30 ~~The immediate supervisor shall communicate his decision, with reasons, to the grievant in writing with~~  
31 ~~five days of the grievance hearing.~~

32  
33 ~~If the matter is not resolved, at the formal level, the employee may appeal the decision to the~~  
34 ~~Superintendent. Such an appeal must be submitted in writing on the EGF, no later than five days after~~  
35 ~~receipt of the immediate supervisor's decision. The Superintendent or his/her designee will arrange for~~  
36 ~~a meeting with the grievant to take place and that meeting will be within ten days of receipt of the EGF.~~

37  
38 ~~The Superintendent's decision will be communicated, with reasons, in writing to the employee and the~~  
39 ~~immediate supervisor within seven days of the grievance meeting.~~

40  
41 All formal grievances involving employees from two or more locations will first be heard at the  
42 Superintendent's level.

43  
44 ~~If the matter is not resolved at the Superintendent's level, or if the time limit expires without the issuance~~  
45 ~~of the Superintendent's written reply, then the employee may, within ten days thereafter, give written~~  
46 ~~notice to the Superintendent's Office of a request, and the grievance may be advanced directly to the~~

~~Board of Education. Within ten days after the employee receives the written decision from the Superintendent, the employee may request a review by the Board of Education. The Board shall review the case at its next regularly scheduled monthly meeting provided, however, that if the request for a review is not received earlier than ten days before the next regularly scheduled monthly meeting, the Board of Education shall review the case at its following regularly scheduled monthly meeting. The Board of Education shall issue a written decision with ten days of its review, with copies to the aggrieved and the Superintendent.~~

## GENERAL GUIDELINES FOR THE GRIEVANCE PROCEDURE

- A. ~~All documents pertaining to an employee grievance shall be maintained confidentially and filed separately from the personnel file.~~ All documents, communications, and records dealing with the processing of a grievance shall be filed separately from the personnel files of the participants and, subject to Tennessee Public Records Act, shall not be forwarded to any prospective employer of the grievant or alluded to in any communications between the administration and the prospective employer.
- B. A grievance may be withdrawn at any level without establishing precedent.
- C. Failure at any step of this procedure to communicate the decision on a grievance within the specified time limits shall permit the grievant to proceed to the next level. Failure at any level of this procedure to appeal a grievance to the next level within the specified time limits shall result in the grievance being considered void.
- D. A grievance, to be considered under this procedure, must be properly initiated by the employee within ten (10) ~~twenty~~ days from the time the employee knew of the incident which caused the grievance.
- E. The time limits prescribed in this procedure may be extended by written mutual consent.
- F. Upon request, a professional employee is entitled to have the assistance of another professional employee or an organization at all formal grievance levels.
- G. Notices of hearing dates, acknowledgments of the date of receipt of grievances, and decisions rendered must be in writing.
- H. ~~For all formal grievances heard by the immediate supervisor or Superintendent, grievance notices, or decisions shall be sent by electronic mail and USPS certified mail.~~ For all grievance levels, the use of the district's electronic mail shall be sufficient for transmission of grievances, requests, decisions, and appeals. The time an email was sent shall be the point of reference used for determining timeliness relative to the grievance procedure.
- I. Withdrawal of a grievance at any level shall not indicate acceptance of the decision at that level.
- J. It is understood that the grievant shall, during the pendency of any grievance, continue to observe all assignments and applicable rules and regulations of the Board until such grievance and any effect thereof have been fully determined.
- K. No reprisals shall be taken by the Board or Administration against a professional employee for participation in a grievance.

Legal References:

Cross References:

Board Policy 5.600 Staff Rights and Responsibilities

# Hamilton County Board of Education

Monitoring: Review: Annually in September	Descriptor Term: <b>Workplace Violence</b>	Descriptor Code: 5.6001	Issued Date: 12/16/04
		Rescinded:	Revised: <b>09/21/23</b>

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39

Hamilton County Schools will promptly and thoroughly investigate all reports of threats of (or actual) violence and suspicious individuals or activities. The identity of the individual making a report will be protected as much as is practical. In order to maintain workplace safety and the integrity of investigations, the superintendent may suspend employees pending investigation.

Anyone determined to be responsible for threats of (or actual) violence or other conduct that is in violation of these guidelines will be subject to prompt disciplinary action up to and including termination of employment.

In the event of a student making threats of harm to an employee, facility, student(s), or threats of mass violence, the principal or his/her designee shall complete a threat assessment on the incident that is documented in PowerSchool. The Student Safety Department will be notified for review and depending on the determined threat level, law enforcement may be notified to investigate.

Hamilton County Schools encourages employees to bring their disputes or differences with other employees to the attention of their supervisors or the Human Resources Office before the situation escalates into potential violence. Hamilton County Schools is eager to assist in the resolution of employee disputes and will not discipline employees for raising such concerns.

Legal References:  
[TCA § 49-6-2701](#)

Cross References:

# Hamilton County Board of Education

Monitoring: Review: Annually in September	Descriptor Term: <b>Qualifications and Duties of the Director of Schools</b>	Descriptor Code: 5.802	Issued Date: 12/16/04
		Rescinded:	Revised: <b>09/21/23</b>

## 1 2 **QUALIFICATIONS:**

- 3  
4 1. A professional educator's license  
5 2. A master's degree in education with preference for a doctorate degree  
6 3. Three years of successful experience in school administration  
7 4. Such other qualifications as the Board deems desirable

8  
9 **REPORTS TO:** The Board of Education

10  
11 **SUPERVISORS:** All administrative and supervisory personnel in the district

12  
13 **JOB GOAL:** To provide leadership in developing and maintaining the best possible educational  
14 programs and services.

15  
16 **SCOPE OF RESPONSIBILITY:** The management responsibilities of the Director of Schools shall  
17 extend to all activities of the district, to all phases of the educational program, to all aspects of the  
18 financial operation, to all parts of the physical plant, and to the conduct of such other duties as may be  
19 assigned by the Board. The Director of Schools may delegate these duties together with appropriate  
20 authority but may not delegate nor relinquish ultimate responsibility for results or any portion of  
21 accountability.

## 22 23 **ESSENTIAL FUNCTIONS:**

### 24 25 **General Administrative**

- 26  
27 1. Provides leadership in identification of priorities and assures that all activities reflect those board-  
28 established priorities.  
29 2. Prepares and recommends short- and long-range plans for board approval and implements those  
30 plans when approved.  
31 3. Prepares, in conjunction with the Board ~~president~~ **Chair**, agenda recommendations relative to all  
32 matters requiring board action, including all facts, information, options, and reports needed to  
33 assure informed decisions. Provides advice and counsel to the Board on matters before it.  
34 4. Attends all regular and special meetings of the Board and keeps a complete and accurate record  
35 of the proceedings of all meetings of the Board and of its official acts.  
36 5. Recommends drafts of new policies or changes to the Board, anticipates potential problems,  
37 recommends policies or courses of staff action.  
38 6. Develops administrative procedures to implement board policy and disseminates these  
39 procedures to appropriate staff.  
40 7. Keeps the Board informed regarding development in other districts or at state and national levels  
41 that would be helpful to the district.

- 1 8. Ensures that all local, state/federal standards for the health and safety of the students and staff  
2 are maintained and that required reports are maintained.
- 3 9. Fulfills all statutory obligations and implements the education law of the State of Tennessee and  
4 the rules and regulations of the State Board.<sup>1</sup>

### 5 6 **Financial Management**

- 7
- 8 1. Provides direction to and supervision of school business functions. Encourages development and  
9 implementation of sound business practices. Continually assesses business practices to achieve  
10 efficiency.
- 11 2. Prepares annually a budget and submits it to the Board for approval. Presents approved budget  
12 to the appropriate local funding body for adoption.
- 13 3. Make appropriate written reports for the Board detailing all receipts and expenditures of the  
14 public-school funds and submit them to the local funding body.
- 15 4. Ensures that funds are spent prudently by providing adequate control and accounting of the  
16 district's financial and physical resources.

### 17 18 **Personnel Administration**

- 19
- 20 1. Employs such personnel as may be necessary within the limits of budgetary provisions and  
21 recommend to the Board teachers who are eligible for tenure.
- 22 2. Develops recruitment procedures to assure well-qualified applicants for professional and  
23 nonprofessional positions.
- 24 3. Assigns and transfers employees as the interest of the district may dictate and reports such action  
25 to the Board for information and record.
- 26 4. Holds meetings of teachers and other employees as necessary for the discussion of matters  
27 concerning the welfare and improvement of the schools.
- 28 5. Communicates directly or through delegation all actions of the Board relating to personnel  
29 matters to all and receives from employees' communications to be made to the Board.

### 30 31 **Instructional Leadership**

- 32
- 33 1. Administers as chief school executive, the development and maintenance of a positive  
34 educational program designed to meet the needs of the community and to carry out the policies  
35 of the Board. Ensures that a system of thorough and efficient education, as defined by state law,  
36 is available to all students.
- 37 2. Recommends to the Board for its adoption all courses of study, curriculum guides and major  
38 changes in tests and time schedules to be used in the schools.
- 39 3. Oversees the timely revisions of all curriculum guides and courses of study.
- 40 4. Develops guidelines and direction for monitoring the effectiveness of existing and new programs.
- 41 5. Conducts a periodic audit of the total school program and advises the Board of recommendations  
42 for the educational advancement of the schools.
- 43 6. Seeks out available sources for grant funding to support programs and projects.
- 44 7. Ensures that the goals of the school system are adequately reflected in its educational program  
45 and operations.
- 46

1           **Community/Public Relations**  
2

- 3           1. Promotes community support of the schools. Interprets district programs and services, reports  
4           plans, events and activities of interest and solicits community opinions regarding school and  
5           educational issues.  
6           2. Identifies available community resources and links to social service agencies that support  
7           education and healthy child development.  
8           3. Develops strategies to promote parental involvement in their children's education and provides  
9           opportunities for parent-teacher interaction.  
10          4. Maintains contact and good relations with local media. Acts as the Board's spokesperson.  
11          5. Ensures that the district interests will be represented in meetings and activities of municipal and  
12          other governmental agencies.  
13          6. Represents the school system and its interests in community organizations, activities, and  
14          projects.  
15

16          **TERMS OF EMPLOYMENT:** Twelve (12) months a year. Serves in accordance with the terms of the  
17          contract between the board and the director of schools. Salary to be determined by  
18          the Board.  
19

20          **EVALUATION:** Performance of this job will be evaluated in accordance with provisions of state law  
21          and the board's policy on evaluation of the Director of Schools.  
22

23          **GENERAL REQUIREMENTS:** The above statements are intended to describe the general nature and  
24          level of work being performed by the person assigned to this position. They are not intended to be a  
25          complete list of responsibilities, duties and skills required of personnel so assigned.  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42

43          \_\_\_\_\_  
44          Legal References:  
1. TCA 49-2-301

\_\_\_\_\_  
Cross References:

# Hamilton County Board of Education

Monitoring: Review: Annually in September	Descriptor Term: <b>Evaluation of the Director of Schools</b>	Descriptor Code: 5.803	Issued Date: 02/15/07
		Rescinded:	Revised: 09/21/23

1  
2 Through an annual evaluation of the Director of Schools,<sup>1</sup> the Board will strive to accomplish the  
3 following:

- 4  
5 1. Clarify the role of the Director of Schools according to a job description as agreed upon by the  
6 Board and the Director of Schools;
- 7 2. Develop harmonious working relationships between the Board and the Director of Schools; and
- 8 3. Develop improvements in the administrative leadership of the school system.

9  
10 The Board will develop, with the Director of Schools, a set of performance objectives based on the needs  
11 of the system. The performance of the Director of Schools will be reviewed in accordance with these  
12 specified goals.

13  
14 ~~At a time~~ On a timeline agreed to by the Board and the Director of Schools, the Board will meet as a  
15 body to evaluate the Director of School's performance.

16  
17 The following guidelines will be used in the evaluation process:

- 18  
19 1. The Director of Schools shall submit to the Board a recommended format for the Board to use in  
20 conducting the Director of School's evaluation ~~on or before April 1st of~~ upon receipt of previous  
21 year data each contract year. As quickly thereafter as is practicable, the Board shall meet with  
22 the Director of Schools to discuss the proposed evaluation format, and they shall attempt in good  
23 faith to agree on a mutually acceptable format.
- 24 2. A part of the evaluation may be a composite of the evaluation by individual board members, but  
25 the Board, as a whole, will meet with the Director of Schools to discuss the composite evaluation.
- 26 3. The evaluation shall include a discussion of strengths as well as weaknesses, sections regarding  
27 job performance, student achievement, relationships with staff and personnel, relationships with  
28 board members, and relationships with the community.
- 29 4. Both the Board and Director of Schools will prepare for the evaluation; the Director of Schools  
30 will conduct a self-evaluation and board members will document the evidence used in rating the  
31 Director of School's performance.
- 32 5. All documentation will be supported by objective evidence.
- 33 6. The evaluation process shall take place ~~prior to the Board's regular July meeting of~~ each year. A  
34 final, written copy of the Board's evaluation shall be delivered to the Director of Schools ~~on or~~  
35 ~~before August 1st of~~ each year of his/her contract. The Director of Schools shall have a  
36 right to prepare a written or oral response to the evaluation. Within 30 days of delivering the  
37 written evaluation to the Director of Schools, the Board shall meet with the Director of Schools to  
38 discuss the evaluation.

39  
40  
41 Legal References:

- 42 1. ~~TRR/MS 0529 2-1-01~~ TCA 49-2-203(a)(15)

Cross References:

Board-Director Relations 1.205

# Hamilton County Board of Education

Monitoring:  <b>Review: Annually, in March</b>	Descriptor Term:  <b><del>Scope of Professional Collaborative Conferencing</del></b>	Descriptor Code: <b>5.901</b>	Issued Date:
		Rescinds: <b>9/21/23</b>	Issued: <b>8/21/14</b>

1 ~~The Board shall restrict the scope of professional conferences to those specific conditions of employment~~  
2 ~~that are designated as mandatory topics for collaborative conferencing by the Professional Educators~~  
3 ~~Collaborative Conferencing Act of 2011 (PECCA),<sup>†</sup> which are:~~

- 4
- 5 ~~1. Salaries and wages;~~
- 6 ~~2. Grievance procedures;~~
- 7 ~~3. Insurance;~~
- 8 ~~4. Fringe benefits, not including the Tennessee Consolidated Retirement System;~~
- 9 ~~5. Working conditions;<sup>†</sup>~~
- 10 ~~6. Leave;~~
- 11 ~~7. Payroll deductions.~~

12

13 ~~The representatives of the Board shall not collaborative conference on any terms and conditions of em-~~  
14 ~~ployment except as stated above.~~

15

16

17

18

19

20

21

22

23

24

25

26

---

27 Legal References:

- 28
- 29 1. TCA 49-5-601(4)(5)
- 30
- 31
- 32
- 33
- 34
- 35
- 36
- 37
- 38
- 39
- 40
- 41

# Hamilton County Board of Education

Monitoring:  <b>Review: Annually, in March</b>	Descriptor Term:  <b><del>Board Collaborative Conferencing</del></b>	Descriptor Code: <b><del>5.902</del></b>	Issued Date:
		Rescinds: <b>9/21/23</b>	Issued: <b>8/21/14</b>

1 ~~Between October 1 and November 1 of any given year, 15% or more of the professional employees in an~~  
2 ~~LEA must submit a written request to conduct collaborative conferencing (CC). This written request may~~  
3 ~~be in the form of a signed petition, with district verification of signatures allowed.~~  
4

5 ~~Upon the submission of the 15%, the BOE appoints an equal number of professional employees and board~~  
6 ~~members to serve on a special question committee.<sup>†</sup>~~  
7  
8  
9

10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41

Legal References:

1. TCA 49-5-605

# Hamilton County Board of Education

Monitoring:  <b>Review: Annually, in March</b>	Descriptor Term:  <b><del>Director of Schools' Role in Collaborative Conferences</del></b>	Descriptor Code: <b><del>5.903</del></b>	Issued Date:
		Rescinds: <b>9/21/23</b>	Issued: <b>8/21/14</b>

- 1 ~~The director of schools is a member of management personnel.<sup>1</sup>~~
- 2
- 3 ~~The director of schools shall serve as a member of the Board's collaborative conference team.~~
- 4
- 5 ~~The director's duties shall be:~~
- 6
- 7 ~~1. To consult with the Board on all proposals presented to the Board's collaborative conferencing~~
- 8 ~~team; and~~
- 9
- 10 ~~2. To coordinate the collective efforts of the central office staff and the Board's collaborative confer-~~
- 11 ~~encing team.~~
- 12
- 13
- 14
- 15
- 16
- 17
- 18
- 19
- 20
- 21
- 22
- 23
- 24
- 25
- 26
- 27
- 28
- 29
- 30

31 \_\_\_\_\_  
32 Legal Reference:  
33 1. TCA 49-5-608  
34  
35  
36  
37  
38  
39  
40  
41

# Hamilton County Board of Education

Monitoring:  <b>Review: Annually, in March</b>	Descriptor Term:  <del><b>Collaborative Conferencing Progress Reporting</b></del>	Descriptor Code: <b>5.904</b>	Issued Date:
		Rescinds: <b>9/21/23</b>	Issued: <b>8/21/14</b>

- 1 ~~The Board shall report on the progress of collaborative conferencing to the extent that the best interest of~~
- 2 ~~the public and the school district is served. Any release of information shall be made through the Board's~~
- 3 ~~official spokesman.~~
- 4
- 5 ~~When a state of misunderstanding or misrepresentation exists, the Executive Committee of the Board may~~
- 6 ~~authorize the release of information to the extent necessary to foster greater understanding by all parties.~~
- 7
- 8
- 9
- 10
- 11
- 12
- 13
- 14
- 15
- 16
- 17
- 18
- 19
- 20
- 21
- 22
- 23
- 24
- 25
- 26
- 27
- 28
- 29
- 30
- 31
- 32
- 33
- 34
- 35
- 36
- 37
- 38
- 39
- 40
- 41

# Hamilton County Board of Education

Monitoring: Review: Annually in September	Descriptor Term: <b>Student Records Annual Notification of Rights</b>	Descriptor Code: 6.601	Issued Date: 09/24/15
		Rescinded:	Revised: 09/21/23

1  
2 As a part of new and returning student registration, the school system shall notify parent(s) or  
3 guardian(s) of students and eligible students<sup>7\*</sup> of each student's privacy rights.<sup>1</sup> For students enrolling  
4 after the above period, this information shall be given to the student's parent(s) or the eligible student  
5 at the time of enrollment.<sup>2</sup> The notice shall include the right of the student's parent(s)/guardian(s) or  
6 the eligible student to:<sup>2</sup>

- 7 • Inspect and review the student's education records;
- 8 • Seek correction of items in the record which are believed to be inaccurate, misleading or in  
9 violation of the student's rights, including the right to a hearing upon request;
- 10 • File a complaint with the appropriate state or federal officials when the school system violates laws  
11 and regulations relative to student records;
- 12 • Obtain a copy of this policy and a copy of the student's educational records;
- 13 • Exercise control over other people's access to the records, except when prior written consent is  
14 given, or under circumstances as provided by law or regulations, or where the school system has  
15 designated certain information as "directory information." Parent(s) or guardian(s) of students or  
16 eligible students have two weeks after notification to advise the school system in writing of items  
17 they designate not to be used as directory information. The records custodian shall mark the  
18 appropriate student records for which directory information is to be limited, and this designation  
19 shall remain in effect until it is modified by the written direction of the student's parent(s) or  
20 guardian(s) or the eligible student.

21  
22  
23 \*The student becomes an "eligible student" when he/she reaches age 18 or enrolls in a post-  
24 secondary school, at which time all of the above rights become the student's rights.<sup>3</sup>

---

## Legal References

- 42 1. 34 CFR 99.4; 34 CFR § 99.7
- 43 2. 34 CFR § 99.7;
- 44 3. 34 CFR § 99.5

---

## Cross References:

# Hamilton County Board of Education

Monitoring: Review: Annually in May	Descriptor Term: <b>Student Records Inspection &amp; Correction Procedure</b>	Descriptor Code: 6.602	Issued Date: 09/24/15
		Rescinded:	Revised: 09/21/23

## INSPECTION PROCEDURE.<sup>5</sup>

Parent(s) or guardian(s) of students and eligible students\* may inspect and review the student's education records upon written request.<sup>1</sup>

Parent(s), guardian(s) or eligible students shall submit to the records custodian a request which identifies as precisely as possible the record(s) to inspect, and this inspection must be completed within 45 days from the receipt of the request.

The right to inspect and review educational records includes the right to a response from school officials concerning requests for explanation and interpretation of the data. School officials shall presume that the parent or guardian has the authority to inspect and review records relating to his/her child unless the school system has been advised that the parent or guardian does not have the authority under applicable state law governing guardianship, separation, and divorce.<sup>2</sup>

When a record contains information about students other than the parent's or guardian's child or the eligible student, the parent(s), guardian(s) or eligible student may not inspect and review that information.<sup>2</sup>

## FEES FOR COPIES

A reasonable fee for copies provided to parent(s), guardian(s) or eligible students shall be determined by the Director of Schools. If the fee represents an unusual hardship, it may be waived in part or entirely by the records custodian.<sup>3</sup>

## CORRECTION PROCEDURES

Parent(s)/guardian(s) of students or eligible students may seek to change any part of the student's record they believe to be incorrect.<sup>4</sup> The Director of Schools shall develop an acceptable procedure to establish an orderly process to review and potentially correct an education record.

### Transcript Corrections

Student transcript alterations may only be made when the change is supported by documentation providing an explanation of the reason for the transcript alteration and evidence that the student has earned the grade reflected in the altered transcript.<sup>6</sup> This documentation must be reviewed and approved by both the principal and the school counselor. The approval must be formally documented via signature of both the principal and counselor on a cover letter attached to the documentation and maintained in school files.

1 Any employee who is aware of unauthorized transcript alterations must immediately report to their direct  
2 supervisor or to the next level of supervision, as appropriate. District administration and/or the board  
3 shall not retaliate against any employee who reports violations of this policy regarding transcript  
4 alterations.

5  
6 Any person who intentionally violates this policy may be subject to disciplinary action, including, but  
7 not limited to, revocation of a professional educator license or certification issued by the department of  
8 education, and may be subject to prosecution for falsification of educational or academic records under  
9 [T.C.A. § 39-14-136](#).

10  
11 \*The student becomes an “eligible student” when he/she reaches age 18 or enrolls in a post-secondary  
12 school, at which time all of the above rights become the student’s rights.

13  
14  
15  
16  
17 \_\_\_\_\_  
Legal References:

- 18 1. 34 CFR §99.10
- 19 2. 34 CFR § 99.4
- 20 3. TCA 10-7-506; 34 CFR § 99.11
- 21 4. 34 CFR § 99.20
- 22 5. TCA 49-1-704
- 23 6. TCA 49-50-1101

\_\_\_\_\_

Cross References:

**Hamilton County Department of Education  
3074 Hickory Valley Road  
Chattanooga, Tennessee 37421**

**MEMORANDUM**

TO: Hamilton County Board of Education  
FROM: Tiffanie Robinson, Board Chairwoman  
DATE: September 21.2023  
RE: Superintendent Evaluation

The Board will discuss with Dr. Robertson his evaluation and response.

# Hamilton County School Board

## Performance Evaluation of Superintendent of Schools

The Hamilton County Board of Education, in discussion and conjunction with the Superintendent, developed and established the following district performance goals for the 2022-23 school year.

### Rating Scale

- 1 = Significantly below expectations
- 2 = Area of focus
- 3 = At expectations
- 4 = Area of strength
- 5 = Significantly above expectations

Strategic Planning	Score	Comments
1. Develop a strategic plan in collaboration with the school board that addresses key performance indicators for at least the next 5 years with objectively measurable criteria.	4	<b>Opportunity 2030 strategic plan focuses on 5 priorities to meet the needs of HCS students, families, and employees. The first priority, Every Student Learns, clearly lays out 4 metrics of focus to evaluate student achievement. This strategic plan is thoughtful and meets the challenges of this moment in education with regards to student achievement and well-being.</b>
2. Develop a comprehensive building plan that addresses capital needs (growth and deferred maintenance), targeting the next 7-10 years.	3	<b>Dr. Robertson provided valuable goals and vision to the county's facilities working group during their assessment of the county's school facilities. Their recommendations will serve as a guide for community and School Board discussions and planning around addressing facilities needs over the next decade.</b>

Student Achievement	Score	Comments
1. Increase percentage of students meeting or exceeding the standard on ELA and Math State Assessments by 3%.	4	<b>The goal of 3% increase was exceeded by a small margin, 3.4%, between the '22 and '23 school years.</b>
2. District Wide Value-Added will meet or exceed the State expectations each year.	5	<b>HCS leapt from a Level 1 district to a Level 5 district between '22 and '23 school years. This significant improvement indicates that HCS strategies under Dr. Robertson's leadership to improve student achievement are working. Our district is headed in a positive direction.</b>
3. The percentage of students scoring below the 25 <sup>th</sup> percentile will decrease by 2% each year.	2	<b>The goal of 2% decrease was not met; there was a 0.2% decrease in the percentage of K-2 students scoring below the 25<sup>th</sup> percentile. It is unclear whether this fell inside or outside the margin of error for this metric. This metric is a critical indicator of the health and equity of our district by specifically examining how the district serves students</b>

		who are the most at risk. The numbers provided are for K-2 students only. It is unclear what the statistics for all grades are on this metric.
--	--	--

Staff and Personnel Relationships	Score	Comments
95% of Certified Positions will be staffed by the 10 <sup>th</sup> day of each year.	3	<b>Metric only partially met, 95% of school-based certified positions were filled while the overall percentage remained 93%. Recruitment and retention have been an area of focus under Dr. Robertson's leadership, with special attention to providing a pathway to teaching for other HCS staff through the Grow Your Own program.</b>
90% of new teachers will be retained each year.	3	<b>Goal met at 91% of new teachers retained. Providing new teacher support through mentoring from experienced educators has proved to be a successful strategy in retaining new teachers.</b>
Employee retention rates will exceed 85% each school year.	4	<b>National data points to a trend of decreased teacher job satisfaction and increased rates of teacher loss. Understanding the importance of this issue, Opportunity 2030 strategic plan highlights as one of 5 areas of focus as Every Employee Valued. Significant investment in leadership training helps provide a career pathways that support the development of highly skilled teachers and administrators.</b>

School Leadership	Score	Comments
1. Develop competent leadership at the district level with the goal of presenting a succession plan to the Board.	2	<b>Although investment in and focus on leadership training programs have fostered the success of teachers and administrators at every level of operations, a fully fledged succession plan beyond the goals of the new strategic plan has not materialized.</b>

Post-Secondary Opportunities	Score	Comments
------------------------------	-------	----------

1. Increase graduation rates each year with goal of 90% within the next 4 years.	3	The graduation rates this year were within 0.5% of meeting the 90% goal. Continued focus on serving all students and families will keep us on the trajectory of meeting this metric sooner rather than later.
2. Increase number of students who graduate with a post-secondary plan (college acceptance, apprenticeship, military enlistment, trade school, or job placement) by 5%	N/A	Baseline data collected for this metric in 2023 school year.

Business and Finance	Score	Comments
1. Budget will be presented on time and in a transparent manner to both the board and community.	2	The board was not provided a full detailed budget for review until April 2023, which left little time to work with the county commission on passing a final budget by the end of the fiscal year.
2. Steps will be articulated and implemented to ensure school leaders are resourced to address unique needs of every school	5	The new staffing model proposed by Dr. Robertson and his administration reflects clear understanding of the most pervasive challenges in education right now including student mental and emotional health, teacher support and job satisfaction, and behavioral challenges following COVID-19. It provides critical staffing infrastructure to help address these issues with intension.

Board Relationship	Score	Comments
1. Keeps board members informed on issues, needs, and operation of the school system.	3	Dr. Robertson keeps board members informed through weekly board updates and direct communication regarding urgent matters. The regularity of one-on-one meetings with board members to facilitate more in-depth discussions could be improved.
2. Offers professional advice to the board on items requiring board action, with appropriate recommendations based on thorough study and analysis.	3	Presentations to the board by Dr. Robertson and his administration are effective in providing a comprehensive view of the issue at hand, as well as recommendations for action supported by research and data.
3. Keeps board informed of employment, promotion, demotion, transfer, and dismissal of personnel.	1	Regular personnel updates, especially those focused on retention trends broken down by school, could be useful in board decision-making. Currently these updates are not happening.
4. Follows through on initiatives and strategies communicated to the Board of Education	4	During Dr. Robertson's tenure as director of schools, research-based solution-focused strategies that engage the most pressing challenges in education are prioritized. Striking a balance between the emergent issues at hand and planning for the long-term health of the district has been a strength.

Signature: *Jill M. Black*, LMSW Date: 9/5/2023

# Superintendent Review

Composed by Ben Connor,  
Hamilton County Board of Education  
Representing District 6

Composed August 30th, 2023

## Cover Letter

*\*NOTE: Please include this cover letter with the official evaluation and with any subsequent release or distribution of the evaluations to HCS staff or the public.\**

To All Concerned Parties,

Throughout my career, I have reviewed, and been reviewed by great leaders. While the professional context has varied over the years, one thing is consistent throughout: taking the time to give feedback in-person ensures better outcomes and stronger working relationships. This simple step most often leads to better collaboration, better communication, and to future success.

With this experience in mind, I am submitting my written review of Superintendent Robertson with the stipulation that I also plan to share feedback with him face-to-face and in conversation. A written evaluation simply cannot, by its very nature, successfully deliver positive criticism, critique, and guidance toward the achievement of shared goals.

Moreover, the limitations of the written word on the page can lead to confusion, misunderstanding, or may even be intentionally taken out of context for purposes apart from those intended. Let this cover letter serve as a recognition of the limitations of the instrument itself, and also as a statement of my intention to continually give in-person constructive evaluation as a matter of best practice.

Very Sincerely,



Ben Connor  
Hamilton County School Board District 6

# Hamilton County School Board

## Performance Evaluation of Superintendent of Schools

The Hamilton County Board of Education, in discussion and conjunction with the Superintendent, developed and established the following district performance goals for the 2022-23 school year.

### Rating Scale

- 1 = Significantly below expectations
- 2 = Area of focus
- 3 = At expectations
- 4 = Area of strength
- 5 = Significantly above expectations

Strategic Planning	Score	Comments
1. Develop a strategic plan in collaboration with the school board that addresses key performance indicators for at least the next 5 years with objectively measurable criteria.	3	<b>Although I am very pleased with the strategic plan from the superintendent pertaining to the education of our students, the plan for facilities was not made “in collaboration with the school board.” I think more input could have been taken individually from the board members 2-3 times during the 11 months that it was considered.</b>
2. Develop a comprehensive building plan that addresses capital needs (growth and deferred maintenance), targeting the next 7-10 years.	2	<b>I have marked this off for two reasons, but not at the lowest because there is an aggressive proposal that has been presented. That proposal is not “comprehensive” as it leaves many details out, and it was not coordinated with the full board for suggestions and support.</b>

Student Achievement	Score	Comments
1. Increase percentage of students meeting or exceeding the standard on ELA and Math State Assessments by 3%.	5	<b>Achieved (2.7% and 3.9% respectively) and Level Five schools achievements, including Alpine Crest, CCA, Normal Park, and Red Bank HS</b>
2. District Wide Value-Added will meet or exceed the State expectations each year.	5	<b>All core subjects increased over state averages. ELA - 1.5%, Math - 2.0%, Science - 1.6%, Social Studies - 2.4%</b>
3. The percentage of students scoring below the 25 <sup>th</sup> percentile will decrease by 2% each year.	5	<b>This was accomplished.</b>

Staff and Personnel Relationships	Score	Comments
95% of Certified Positions will be staffed by the 10 <sup>th</sup> day of each year.	3	93% - at expectations with our current staffing issues.
90% of new teachers will be retained each year.	5	91% - exceeds expectations and needs to continue to address the larger staffing issues in time.
Employee retention rates will exceed 85% each school year.	5	86.7% - both this and the box above shine a great light on our efforts to do better by our staff and retaining their talents in the HCS.

School Leadership	Score	Comments
1. Develop competent leadership at the district level with the goal of presenting a succession plan to the Board.	4	Concerns remain about teacher retention and growth to leadership, but the agreement with the local teachers association shows commitment to these goals.

Post-Secondary Opportunities	Score	Comments
1. Increase graduation rates each year with goal of 90% within the next 4 years.	5	Achieved, high hopes for the next four years.
2. Increase number of students who graduate with a post-secondary plan (college acceptance, apprenticeship, military enlistment, trade school, or job placement) by 5%	4	This is a note that has great potential if the goals of our strategic plan are achieved.

Business and Finance	Score	Comments
1. Budget will be presented on time and in a transparent manner to both the board and community.	5	<p><b>The superintendent utilized the new TISA state funding to create a plan that all of my schools bought into wholeheartedly after he personally addressed a few individual concerns.</b></p> <p><b>Any problems with the school budget were created by our funding body, not the Superintendent.</b></p>
2. Steps will be articulated and implemented to ensure school leaders are resourced to address unique needs of every school	5	<p><b>The superintendent personally addressed issues that arose with the first draft of the TISA funding plan and worked with my notes from principal's meetings to find favorable workarounds or new answers. These actions showed strong leadership that exceeded expectations.</b></p>

Board Relationship	Score	Comments
1. Keeps board members informed on issues, needs, and operation of the school system.	5	<p><b>Dr. Robertson's communication about the day-to-day operations is above reproach.</b></p>
2. Offers professional advice to the board on items requiring board action, with appropriate recommendations based on thorough study and analysis.	4	<p><b>On all things barring the facilities plan</b></p>
3. Keeps board informed of employment, promotion, demotion, transfer, and dismissal of personnel.	5	<p><b>Including details and follow up questions</b></p>
4. Follows through on initiatives and strategies communicated to the Board of Education	5	<p><b>A plan was even proposed at the last meeting to have a layer of policy support that would help the board and school system while concurrently saving us money on these tasks.</b></p> <p><b>Communication, outside of the facilities planning over the 11 months, exceeds expectations.</b></p>

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# Hamilton County School Board

## Performance Evaluation of Superintendent of Schools

The Hamilton County Board of Education, in discussion and conjunction with the Superintendent, developed and established the following district performance goals for the 2022-23 school year.

### Rating Scale

- 1 = Significantly below expectations
- 2 = Area of focus
- 3 = At expectations
- 4 = Area of strength
- 5 = Significantly above expectations

Strategic Planning	Score	Comments
1. Develop a strategic plan in collaboration with the school board that addresses key performance indicators for at least the next 5 years with objectively measurable criteria.	5	<b>Opportunity 2030 is a great plan that can lead the district to the next level.</b>
2. Develop a comprehensive building plan that addresses capital needs (growth and deferred maintenance), targeting the next 7-10 years.	4	

Student Achievement	Score	Comments
1. Increase percentage of students meeting or exceeding the standard on ELA and Math State Assessments by 3%.	4	
2. District Wide Value-Added will meet or exceed the State expectations each year.	4	
3. The percentage of students scoring below the 25 <sup>th</sup> percentile will decrease by 2% each year.	3	

Staff and Personnel Relationships	Score	Comments
95% of Certified Positions will be staffed by the 10 <sup>th</sup> day of each year.	4	
90% of new teachers will be retained each year.	3	
Employee retention rates will exceed 85% each school year.	4	<b>Exhibited an increase in retention from 2022-2023</b>

School Leadership	Score	Comments
1. Develop competent leadership at the district level with the goal of presenting a succession plan to the Board.	4	<b>I would like to see more diversity in this area that is culturally representative of our student body both female and male.</b>

Post-Secondary Opportunities	Score	Comments
1. Increase graduation rates each year with goal of 90% within the next 4 years.	3	
2. Increase number of students who graduate with a post-secondary plan (college acceptance, apprenticeship, military enlistment, trade school, or job placement) by 5%	3	

Business and Finance	Score	Comments
1. Budget will be presented on time and in a transparent manner to both the board and community.	4	<b>Budget was presented on time and balanced.</b>
2. Steps will be articulated and implemented to ensure school leaders are resourced to address unique needs of every school	4	

Board Relationship	Score	Comments
1. Keeps board members informed on issues, needs, and operation of the school system.	5	<b>Communicates well to us as an entire board and individually as it relates to my specific district of representation</b>
2. Offers professional advice to the board on items requiring board action, with appropriate recommendations based on thorough study and analysis.	5	
3. Keeps board informed of employment, promotion, demotion, transfer, and dismissal of personnel.	4	
4. Follows through on initiatives and strategies communicated to the Board of Education	4	

Signature:   Karitsa M. Jones   Date:   September 4,    
  2023

# Hamilton County School Board

## Performance Evaluation of Superintendent of Schools

The Hamilton County Board of Education, in discussion and conjunction with the Superintendent, developed and established the following district performance goals for the 2022-23 school year.

### Rating Scale

- 1 = Significantly below expectations
- 2 = Area of focus
- 3 = At expectations
- 4 = Area of strength
- 5 = Significantly above expectations

Strategic Planning	Score	Comments
1. Develop a strategic plan in collaboration with the school board that addresses key performance indicators for at least the next 5 years with objectively measurable criteria.	4	<b>Opportunity 2030 has been well planned, well publicized, and well supported by other organizations that have stakeholder relations with HCS.</b>
2. Develop a comprehensive building plan that addresses capital needs (growth and deferred maintenance), targeting the next 7-10 years.	3	<b>For the year 2022-2023 the score is at expectations but I believe there will be gains made in this area for the new school year.</b>

Student Achievement	Score	Comments
1. Increase percentage of students meeting or exceeding the standard on ELA and Math State Assessments by 3%.	4	<b>Overall increase of all scores including history and science = 3.0</b> <b>Overall increase in ELA/Math grades 3-12 = 3.4</b>
2. District Wide Value-Added will meet or exceed the State expectations each year.	5	<b>District wide Value Added for 22-23 = 5</b>
3. The percentage of students scoring below the 25 <sup>th</sup> percentile will decrease by 2% each year.	3	<b>Hit expectations</b>

Staff and Personnel Relationships	Score	Comments
95% of Certified Positions will be staffed by the 10 <sup>th</sup> day of each year.	3	Hit expectation of 95%
90% of new teachers will be retained each year.	4	Above the 90% expectation (91%)
Employee retention rates will exceed 85% each school year.	5	Above the expectation by a few % points

School Leadership	Score	Comments
1. Develop competent leadership at the district level with the goal of presenting a succession plan to the Board.	3	What is the new leadership pipeline for the school system?

Post-Secondary Opportunities	Score	Comments
1. Increase graduation rates each year with goal of 90% within the next 4 years.	3	At expectation
2. Increase number of students who graduate with a post-secondary plan (college acceptance, apprenticeship, military enlistment, trade school, or job placement) by 5%	3	

Business and Finance	Score	Comments
1. Budget will be presented on time and in a transparent manner to both the board and community.	4	
2. Steps will be articulated and implemented to ensure school leaders are resourced to address unique needs of every school	5	<b>The Staffing Model strategy for school and system budget addresses this area.</b>

Board Relationship	Score	Comments
1. Keeps board members informed on issues, needs, and operation of the school system.	4	<b>Both HCS and Supers weekly communication helps with this. There has been a few times positions have been created, moves have been made, and situations dealt with before sharing with the board.</b>
2. Offers professional advice to the board on items requiring board action, with appropriate recommendations based on thorough study and analysis.	3	
3. Keeps board informed of employment, promotion, demotion, transfer, and dismissal of personnel.	3	
4. Follows through on initiatives and strategies communicated to the Board of Education	4	

Signature:  Gary Kuehn

Date: Sept 1, 2023

# Hamilton County School Board

## Performance Evaluation of Superintendent of Schools

The Hamilton County Board of Education, in discussion and conjunction with the Superintendent, developed and established the following district performance goals for the 2022-23 school year.

### Rating Scale

- 1 = Significantly below expectations
- 2 = Area of focus
- 3 = At expectations
- 4 = Area of strength
- 5 = Significantly above expectations

Strategic Planning	Score	Comments
1. Develop a strategic plan in collaboration with the school board that addresses key performance indicators for at least the next 5 years with objectively measurable criteria.	5	
2. Develop a comprehensive building plan that addresses capital needs (growth and deferred maintenance), targeting the next 7-10 years.	4	I would say that this is still in progress. There are a lot of different parts being held by different voices (Board, Commission, Communities) that still need to be taken into account and throughout the execution of a plan.

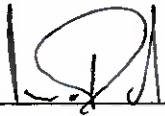
Student Achievement	Score	Comments
1. Increase percentage of students meeting or exceeding the standard on ELA and Math State Assessments by 3%.	5	
2. District Wide Value-Added will meet or exceed the State expectations each year.	5	
3. The percentage of students scoring below the 25 <sup>th</sup> percentile will decrease by 2% each year.	4	

Staff and Personnel Relationships	Score	Comments
95% of Certified Positions will be staffed by the 10 <sup>th</sup> day of each year.	5	
90% of new teachers will be retained each year.	4	<b>This is one of the items that keeps me up at night. We need to continue to work to create a joint mission and cohesion between the admin and the teachers and staff.</b>
Employee retention rates will exceed 85% each school year.	5	

School Leadership	Score	Comments
1. Develop competent leadership at the district level with the goal of presenting a succession plan to the Board.	5	<b>We have great people.</b>
Post-Secondary Opportunities	Score	Comments
1. Increase graduation rates each year with goal of 90% within the next 4 years.	5	
2. Increase number of students who graduate with a post-secondary plan (college acceptance, apprenticeship, military enlistment, trade school, or job placement) by 5%	5	

Business and Finance	Score	Comments
1. Budget will be presented on time and in a transparent manner to both the board and community.	5	Excellent job this year
2. Steps will be articulated and implemented to ensure school leaders are resourced to address unique needs of every school	5	

Board Relationship	Score	Comments
1. Keeps board members informed on issues, needs, and operation of the school system.	5	
2. Offers professional advice to the board on items requiring board action, with appropriate recommendations based on thorough study and analysis.	5	
3. Keeps board informed of employment, promotion, demotion, transfer, and dismissal of personnel.	5	
4. Follows through on initiatives and strategies communicated to the Board of Education	5	

Signature:  Date: 08/30/23



# Hamilton County School Board

## Performance Evaluation of Superintendent of Schools

The Hamilton County Board of Education, in discussion and conjunction with the Superintendent, developed and established the following district performance goals for the 2022-23 school year.

### Rating Scale

- 1 = Significantly below expectations
- 2 = Area of focus
- 3 = At expectations
- 4 = Area of strength
- 5 = Significantly above expectations

Strategic Planning	Score	Comments
1. Develop a strategic plan in collaboration with the school board that addresses key performance indicators for at least the next 5 years with objectively measurable criteria.	5	<b>An opportunity 2030 Strategic Plan was distributed to the board members and community meetings were held to inform the public.</b>
2. Develop a comprehensive building plan that addresses capital needs (growth and deferred maintenance), targeting the next 7-10 years.	5	<b>A working group was created and the results have been announced to the public and the school board regarding the urgent and long term facility needs. It remains to be seen if funding will be provided and agreement from the community brings this to fruition. I give credit for the director working with others for this bold strategy.</b>

Student Achievement	Score	Comments
1. Increase percentage of students meeting or exceeding the standard on ELA and Math State Assessments by 3%.	3.5	<b>ELA increased but Math is low.</b>
2. District Wide Value-Added will meet or exceed the State expectations each year.	5	<b>HCS has been awarded with Level 5 school system.</b>
3. The percentage of students scoring below the 25 <sup>th</sup> percentile will decrease by 2% each year.	1	<b>Decrease of .2%.</b>

Staff and Personnel Relationships	Score	Comments
95% of Certified Positions will be staffed by the 10 <sup>th</sup> day of each year.	4	
90% of new teachers will be retained each year.	5	91% retention
Employee retention rates will exceed 85% each school year.	5	86.7 retention

School Leadership	Score	Comments
1. Develop competent leadership at the district level with the goal of presenting a succession plan to the Board.	?	

Post-Secondary Opportunities	Score	Comments
1. Increase graduation rates each year with goal of 90% within the next 4 years.	5	Currently within .5% and with the processes in place, we should exceed 90%
2. Increase number of students who graduate with a post-secondary plan (college acceptance, apprenticeship, military enlistment, trade school, or job placement) by 5%	2	I have not seen a baseline for this, however, target is 100% by 2030.

Business and Finance	Score	Comments
1. Budget will be presented on time and in a transparent manner to both the board and community.	5	<b>Board did receive early and the budget was online but revisions were made and vote was rushed in my opinion.</b>
2. Steps will be articulated and implemented to ensure school leaders are resourced to address unique needs of every school	5	<b>Funds, student/teacher ratio, base model key points and many other guidelines have been distributed to schools.</b>

Board Relationship	Score	Comments
1. Keeps board members informed on issues, needs, and operation of the school system.	5	<b>Weekly updates and texts</b>
2. Offers professional advice to the board on items requiring board action, with appropriate recommendations based on thorough study and analysis.	5	
3. Keeps board informed of employment, promotion, demotion, transfer, and dismissal of personnel.	4	<b>The board is informed on promotions to principals and other positions.</b>
4. Follows through on initiatives and strategies communicated to the Board of Education	5	<b>Very responsive when asked for something.</b>

**Signature: Faye Robinson Date September 1, 2023**

# Hamilton County School Board

## Performance Evaluation of Superintendent of Schools

The Hamilton County Board of Education, in discussion and conjunction with the Superintendent, developed and established the following district performance goals for the 2022-23 school year.

### Rating Scale

- 1 = Significantly below expectations
- 2 = Area of focus
- 3 = At expectations
- 4 = Area of strength
- 5 = Significantly above expectations

Strategic Planning	Score	Comments
1. Develop a strategic plan in collaboration with the school board that addresses key performance indicators for at least the next 5 years with objectively measurable criteria.	4	<b>The Opportunity 2030 plan (along with the focus on Portrait of a Graduate) is an excellent roadmap for the district's guiding light. You did a great job assessing the strategic needs in your 100 Day transition plan.</b>
2. Develop a comprehensive building plan that addresses capital needs (growth and deferred maintenance), targeting the next 7-10 years.	3	<b>At this point in time, the direction of facilities and the strategy ahead to improve facilities is still TBD to me. There is still so much work to do (primarily in the board's hands). I would have liked to have seen the board engage in this work sooner in your first year, but the involvement of additional county leadership delayed that and hopefully the work done over the last year will give you a fruitful 2023/2024 year of strong facility work. To me, that work needs to be full of making strategic decisions with board buy in.</b>

Student Achievement	Score	Comments
1. Increase percentage of students meeting or exceeding the standard on ELA and Math State Assessments by 3%.	5	<b>Increased by 3.4% - exceeded required basis</b>
2. District Wide Value-Added will meet or exceed the State expectations each year.	5	<b>Increased composite score to a 5</b>

3. The percentage of students scoring below the 25 <sup>th</sup> percentile will decrease by 2% each year.	2	<b>Decreased only by 0.2% - basis was decreasing by 2% in order to meet objective</b>
--	---	---

Staff and Personnel Relationships	Score	Comments
95% of Certified Positions will be staffed by the 10 <sup>th</sup> day of each year.	3	<b>Giving you a 3 on this even though the target number was not hit, but it was close. Much of this is out of your control.</b>
90% of new teachers will be retained each year.	5	<b>Target was 90% of teachers retained, and 91% was retained. Exceeded target goal.</b>
Employee retention rates will exceed 85% each school year.	5	<b>Exceeded target goal. I do worry about this evaluation metric – how will you continue to meet expectations on this metric with the rise in retirements (generational rise)? Something to consider discussing with the board.</b>

School Leadership	Score	Comments
1. Develop competent leadership at the district level with the goal of presenting a succession plan to the Board.	2	<b>I feel strongly this is an area where time needs to be spent. We discussed this early in my term as chair, and I think it's vital the district have a plan in place. Maybe a professional goal of yours for the coming year?</b>

Post-Secondary Opportunities	Score	Comments
1. Increase graduation rates each year with goal of 90% within the next 4 years.	5	<b>Increased from last year! Awesome!</b>

2. Increase number of students who graduate with a post-secondary plan (college acceptance, apprenticeship, military enlistment, trade school, or job placement) by 5%	<b>n/a</b>	
--	------------	--

Business and Finance	Score	Comments
1. Budget will be presented on time and in a transparent manner to both the board and community.	<b>5</b>	
2. Steps will be articulated and implemented to ensure school leaders are resourced to address unique needs of every school	<b>5</b>	

Board Relationship	Score	Comments
1. Keeps board members informed on issues, needs, and operation of the school system.	<b>5</b>	<b>Your weekly board updates are very helpful.</b>
2. Offers professional advice to the board on items requiring board action, with appropriate recommendations based on thorough study and analysis.	<b>4</b>	
3. Keeps board informed of employment, promotion, demotion, transfer, and dismissal of personnel.	<b>4</b>	
4. Follows through on initiatives and strategies communicated to the Board of Education	<b>5</b>	

The Hamilton County Board of Education, in discussion and conjunction with the Superintendent, developed and established the following district performance goals for the 2022-23 school year.

### Rating Scale

- 1 = Significantly below expectations
- 2 = Area of focus
- 3 = At expectations
- 4 = Area of strength
- 5 = Significantly above expectations

Strategic Planning	Score	Comments
1. Develop a strategic plan in collaboration with the school board that addresses key performance indicators for at least the next 5 years with objectively measurable criteria.	4	
2. Develop a comprehensive building plan that addresses capital needs (growth and deferred maintenance), targeting the next 7-10 years.	4	

Student Achievement	Score	Comments
1. Increase percentage of students meeting or exceeding the standard on ELA and Math State Assessments by 3%.	3	
2. District Wide Value-Added will meet or exceed the State expectations each year.	3	
3. The percentage of students scoring below the 25 <sup>th</sup> percentile will decrease by 2% each year.	4	

Staff and Personnel Relationships	Score	Comments
95% of Certified Positions will be staffed by the 10 <sup>th</sup> day of each year.	4	
90% of new teachers will be retained each year.	4	
Employee retention rates will exceed 85% each school year.	4	

School Leadership	Score	Comments
1. Develop competent leadership at the district level with the goal of presenting a succession plan to the Board.	4	

Post-Secondary Opportunities	Score	Comments
1. Increase graduation rates each year with goal of 90% within the next 4 years.	3	
2. Increase number of students who graduate with a post-secondary plan (college acceptance, apprenticeship, military enlistment, trade school, or job placement) by 5%	4	

Business and Finance	Score	Comments
1. Budget will be presented on time and in a transparent manner to both the board and community.	5	
2. Steps will be articulated and implemented to ensure school leaders are resourced to address unique needs of every school	4	

Board Relationship	Score	Comments
1. Keeps board members informed on issues, needs, and operation of the school system.	4	
2. Offers professional advice to the board on items requiring board action, with appropriate recommendations based on thorough study and analysis.	4	
3. Keeps board informed of employment, promotion, demotion, transfer, and dismissal of personnel.	3	
4. Follows through on initiatives and strategies communicated to the Board of Education	5	

Signature: Joe Smith  
9-1-23

# Hamilton County School Board

## Performance Evaluation of Superintendent of Schools

The Hamilton County Board of Education, in discussion and conjunction with the Superintendent, developed and established the following district performance goals for the 2022-23 school year.

### Rating Scale

- 1 = Significantly below expectations
- 2 = Area of focus
- 3 = At expectations
- 4 = Area of strength
- 5 = Significantly above expectations

Strategic Planning	Score	Comments
1. Develop a strategic plan in collaboration with the school board that addresses key performance indicators for at least the next 5 years with objectively measurable criteria.	4	
2. Develop a comprehensive building plan that addresses capital needs (growth and deferred maintenance), targeting the next 7-10 years.	2	<i>I am very upset it was not given the opportunity to have input into the initial plan for SDMS. The plan was revealed to the public before I was given an opportunity as to how it would be implemented. I feel this was disrespectful to someone who has poured the last 19 years into the students and citizens of District 7 - SD in particular.</i>
Student Achievement	Score	Comments
1. Increase percentage of students meeting or exceeding the standard on ELA and Math State Assessments by 3%.		<i>Math scores are still not acceptable. Hopefully, the new math curriculum will help enhance our scores.</i>
2. District Wide Value-Added will meet or exceed the State expectations each year.	4	<i>I am not a big fan of TVASS. However, HCDE did very well with this assessment this year.</i>
3. The percentage of students scoring below the 25 <sup>th</sup> percentile will decrease by 2% each year.	4	<i>I am glad we are putting <del>more</del> emphasis on reading at the early grades. We have too many students reading on elementary levels in middle &amp; high school.</i>

Staff and Personnel Relationships	Score	Comments
95% of Certified Positions will be staffed by the 10 <sup>th</sup> day of each year.	3	We have hired many in HR to recruit and staff positions.
90% of new teachers will be retained each year.	3	
Employee retention rates will exceed 85% each school year.	2	We need to give teachers the support they need with discipline. Student behavior is the #1 reason teachers leave the profession. Not sure this 85% is teachers or all employees.

School Leadership	Score	Comments
1. Develop competent leadership at the district level with the goal of presenting a succession plan to the Board.	2	I am most convinced HCDE is doing an adequate job of training principals. We must adapt a plan to better identify strong leaders. Not just those who "say the right things" in interviews.

Post-Secondary Opportunities	Score	Comments
1. Increase graduation rates each year with goal of 90% within the next 4 years.	3	While I am glad our graduation rate is improving, I am not sure some graduates deserved to graduate - I hate all of the credit recovery of students.
2. Increase number of students who graduate with a post-secondary plan (college acceptance, apprenticeship, military enlistment, trade school, or job placement) by 5%	NA	Have no way of knowing

to promote graduation rates.  
Many students are lax doing work  
during the year knowing they can  
make it up at the end of the year.

Business and Finance	Score	Comments
1. Budget will be presented on time and in a transparent manner to both the board and community.	4	
2. Steps will be articulated and implemented to ensure school leaders are resourced to address unique needs of every school	3	

Board Relationship	Score	Comments
1. Keeps board members informed on issues, needs, and operation of the school system.	3	
2. Offers professional advice to the board on items requiring board action, with appropriate recommendations based on thorough study and analysis.	3	<i>Have received too many important things at Board meetings and expected us to vote before having an opportunity to adequately evaluate them</i>
3. Keeps board informed of employment, promotion, demotion, transfer, and dismissal of personnel.	3	
4. Follows through on initiatives and strategies communicated to the Board of Education	3	

Signature: Rhonda S. Sherman Date: 9/1/23

# Hamilton County School Board

## Performance Evaluation of Superintendent of Schools

The Hamilton County Board of Education, in discussion and conjunction with the Superintendent, developed and established the following district performance goals for the 2022-23 school year.

### Rating Scale

- 1 = Significantly below expectations
- 2 = Area of focus
- 3 = At expectations
- 4 = Area of strength
- 5 = Significantly above expectations

Strategic Planning	Score	Comments
1. Develop a strategic plan in collaboration with the school board that addresses key performance indicators for at least the next 5 years with objectively measurable criteria.	4	
2. Develop a comprehensive building plan that addresses capital needs (growth and deferred maintenance), targeting the next 7-10 years.	5	

Student Achievement	Score	Comments
1. Increase percentage of students meeting or exceeding the standard on ELA and Math State Assessments by 3%.	5	
2. District Wide Value-Added will meet or exceed the State expectations each year.	5	
3. The percentage of students scoring below the 25 <sup>th</sup> percentile will decrease by 2% each year.	1	

Staff and Personnel Relationships	Score	Comments
95% of Certified Positions will be staffed by the 10 <sup>th</sup> day of each year.	5	
90% of new teachers will be retained each year.	5	
Employee retention rates will exceed 85% each school year.	5	

School Leadership	Score	Comments
1. Develop competent leadership at the district level with the goal of presenting a succession plan to the Board.	3	

Post-Secondary Opportunities	Score	Comments
1. Increase graduation rates each year with goal of 90% within the next 4 years.	5	
2. Increase number of students who graduate with a post-secondary plan (college acceptance, apprenticeship, military enlistment, trade school, or job placement) by 5%	3	

Business and Finance	Score	Comments
1. Budget will be presented on time and in a transparent manner to both the board and community.	5	
2. Steps will be articulated and implemented to ensure school leaders are resourced to address unique needs of every school	5	

Board Relationship	Score	Comments
1. Keeps board members informed on issues, needs, and operation of the school system.	4	
2. Offers professional advice to the board on items requiring board action, with appropriate recommendations based on thorough study and analysis.	4	
3. Keeps board informed of employment, promotion, demotion, transfer, and dismissal of personnel.	4	
4. Follows through on initiatives and strategies communicated to the Board of Education	5	

Signature: Joe Wingate Date: \_\_\_\_\_  
9/6/2023

# Hamilton County School Board

## Performance Evaluation of Superintendent of Schools

September 21, 2023

### Rating Scale

- 1 = Significantly below expectations
- 2 = Area of focus
- 3 = At expectations
- 4 = Area of strength
- 5 = Significantly above expectations

**\*The following competencies will be weighted at 70% of the final evaluation score\***

<b>Strategic Planning</b>	<b>Jill Black</b>	<b>Ben Connor</b>	<b>Karitsa Jones</b>	<b>Larry Grohn</b>	<b>Gary Kuehn</b>	<b>Marco Perez</b>	<b>Faye Robinson</b>	<b>Tiffanie Robinson</b>	<b>Joe Smith</b>	<b>Rhonda Thurman</b>	<b>Joe Wingate</b>
Develop a strategic plan in collaboration with the school board that addresses key performance indicators for the next 5 years with objectively measurable criteria.	4	3	5		4	5	5	4	4	4	4
Develop a comprehensive building plan that addresses capital needs (growth and deferred maintenance), targeting the next 7-10 years.	3	2	4		3	4	5	3	4	2	5

<b>Student Achievement</b>	<b>JB</b>	<b>BC</b>	<b>KJ</b>	<b>LG</b>	<b>GL</b>	<b>MP</b>	<b>FR</b>	<b>TR</b>	<b>JS</b>	<b>RT</b>	<b>JW</b>
Increase percentage of students meeting or exceeding the standard on ELA and Math State Assessments by 3%.	4	5	4		4	5	3.5	5	3		5
District Wide Value-Added will meet or exceed the State expectations each year.	5	5	4		5	5	5	5	3	4	5
The percentage of students scoring below the 25th percentile will decrease by 2% each year.	2	5	3		3	4	1	2	4	4	1

Staff and Personnel Relationships	JB	BC	KJ	LG	GL	MP	FR	TR	JS	RT	JW
95% of Certified Positions will be staffed by the 10th day of each year.	3	3	4		3	5	4	3	4	3	5
90% of new teachers will be retained each year.	3	5	3		4	4	5	5	4	3	5
Employee retention rates will exceed 85% each school year.	4	5	4		5	5	5	5	4	2	5

School Leadership	JB	BC	KJ	LG	GL	MP	FR	TR	JS	RT	JW
Develop competent leadership at the district level with the goal of presenting a succession plan to the board.	2	4	4		3	5	?	2	4	2	3

Post-Secondary Opportunities	JB	BC	KJ	LG	3	MP	FR	TR	JS	RT	JW
Increase graduation rates each year with goal of 90% within the next 4 years.	3	5	3		3	5	5	5	3	3	5
Increase number of students who graduate with a post-secondary plan (college acceptance, apprenticeship, military enlistment, trade school, or job placement) by 5%	N/A	4	3		3	5	2	N/A	4	N/A	3

Business and Finance	JB	BC	KJ	LG	GL	MP	FR	TR	JS	RT	JW
Budget will be presented on time and in a transparent manner to both the board and community.	2	5	4		4	5	5	5	5	4	5
Steps will be articulated and implemented to ensure school leaders are resourced to address unique needs of every school.	5	5	4		5	5	5	5	4	3	5

Board Relationship	JB	BC	KJ	LG	GL	MP	FR	TR	JS	RT	JW
Keeps board members informed on issues, needs, and operation of the school system.	3	5	5		4	5	5	5	4	3	4
Offers professional advice to the board on items requiring board action, with appropriate recommendations based on thorough study and analysis.	3	4	5		3	5	5	4	4	3	4

Keeps board informed of employment, promotion, demotion, transfer, and dismissal of personnel.	1	5	4		3	5	4	4	3	3	4
Follows through on initiatives and strategies communicated to the Board of Education.	4	5	4		4	5	5	5	5	3	5

<b>TOTAL SCORE</b>	51	75	67	0	66	82	69.5	67	66	46	73
--------------------	----	----	----	---	----	----	------	----	----	----	----

<b>AVERAGE</b>	3.188	4.412	3.941	0	3.8824	4.824	4.344	4.188	3.9	3.07	4.29
----------------	-------	-------	-------	---	--------	-------	-------	-------	-----	------	------

<b>Overall Average</b>	4.002
------------------------	-------

Signature: \_\_\_\_\_  
 Dr. Justin Robertson, Superintendent

Date: \_\_\_\_\_

Signature: \_\_\_\_\_  
 Tiffanie Robinson, Board Chairwoman

Date: \_\_\_\_\_



**HAMILTON**  
COUNTY  
SCHOOLS

Hamilton County Schools  
Operations Office  
3074 Hickory Valley Rd  
Chattanooga, TN 37421  
(423) 498-7023

---

---

**Memorandum**

To: Hamilton County Board of Education  
Justin Robertson, EdD  
Superintendent

From: Robert Sharpe, EdD  
Chief Operations Officer

Date: September 21, 2023

Re: August 2023 Legal Services Summary

The following reflects the legal fees paid for the month of August 2023.

Bennett & DeCamp, PLLC (retainer)	\$20,000.00
-----------------------------------	-------------

<b>TOTAL</b>	<b>\$20,000.00</b>
--------------	--------------------

## **Events and Announcements**

### **September 21, 2023**

- |  |  |
|--|--|
| A. Thursday, September 28, 2023 6:00 p.m.<br>Community Facilities Meeting<br>East Lake Academy | B. Tuesday, October 3, 2023 6:00 p. m.<br>Community Facilities Meeting<br>The Edney Building - 5th Floor     |
| C. Wednesday October 4, 2023 6:00 p.m.<br>Community Facilities Meeting<br>Red Bank Middle      | D. Friday, October 6, 2023<br>End of the 1st Quarter   |
| E. October 9-13, 2023 - Fall Break   | F. Monday, October 16, 2023<br>Teacher Professional Development<br>No Students                               |
| G. Tuesday, October 17, 2023 6:00 p.m.<br>Community Facilities Meeting<br>Brainerd High        | H. Thursday, October 19, 2023<br>Board Work Session - 4:30 p.m.<br>Board Meeting - Regular Session 6:00 p.m. |