Hamilton County Department of Education
Hamilton County Board of Education Board Meeting - Regular Session
November 17, 2022 6:00 PM
3074 Hickory Valley Road
Chattanooga, TN 37421

I. Roll Call
II. **Approval of the Agenda
III. Executive Session - No
IV. Pledge to the Flag and Meditation - Krystal Scarbrough, Principal of Chattanooga School for the Liberal Arts
V. Exemplars of Excellence
    A. A.F. Bridges Award Recipients - Tim James, District Athletic Director
VI. Board Member Disclaimer Statement - I declare that I have a [spouse, parent, grandparent, child, sibling, aunt, uncle, nephew, niece, relation-in-law or member of my household] who works for the school system and that the Board's vote on [budget, policies, etc.] may have an effect on my relative's employment. Even so, I hereby certify that I will cast my vote in the best interest of the school system.
VII. **Approval of the Consent Agenda
    A. Approval of the Minutes of the October 20, 2022 Regular Session
    B. Executive Committee Report
    C. Deputy Superintendent - Dr. Sonia Stewart
        1. Field Trips
            a. Dr. Chip Dale Community Superintendent Harrison Bay
            b. Elaine Harper Community Superintendent North River
            c. Dr. Shane Harwood - Community Superintendent Rock Point
            d. Dr. Jason Vance - Community Superintendent Missionary Ridge
    D. Chief Financial Officer - Mary Ellen Heuton, CPA
        1. Bids/Contracts
        2. Financial Reports
        3. Budget Amendments
            a. Federal Grants, State Grants, and Self-Funded Programs
            b. General Purpose Amendments
            c. General Purpose Amendments
        4. ESSER Approval Request
            a. ESSER Approval - Angelia Askins, Director of Federal Programs
    E. Chief Strategy Officer - Shannon Moody
        1. Board Policies - Second and Final Read
            a. Board Policy 3.200 - Buildings and Grounds
            b. TABLED - Board Policy 3.201 - Safety
            c. Board Policy 3.202 - Emergency Preparedness Plan
            d. Board Policy 3.203 - Crisis Management
            e. Board Policy 3.205 - Security
            f. Board Policy 3.206 - Community Use of School
            g. Board Policy 3.208 - Facilities Planning
            h. Board Policy 3.300 - Equipment and Supplies Management
            i. Board Policy 3.3001 - Use of Cellular Phones
            j. Board Policy 3.302 - Service Animals in District
            k. Board Policy 3.401 - Scheduling and Routing

l. Board Policy 3.405 - Owner/Operator Bus Service
m. Board Policy 3.502 - Offer Versus Serve
n. Board Policy 3.600 - Insurance Management
o. Board Policy 3.601 - Student Insurance Program
p. Board Policy 6.601 - Student Records Annual Notification of Rights

F. Attorney Scott Bennett

1. Ratification of Updated Cigna Property Contract

G. Chief Talent Officer - Dr. Zac Brown

1. On-site RX Contract Approval

VIII. Administrative Business Matters

A. Executive Director of Learning - Blake Freeman

1. **Mathematics Textbook Adoption Committees

B. Chief of Opportunity and Access - Dr. Neelie Parker

1. **Amendments for Charter School Contracts - Kelly Coffelt, Charter Schools Coordinator

IX. Board Matters

A. Chief Strategy Officer - Shannon Moody

1. Board Policies - First Reading

a. Board Policy 4.200 - Curriculum Development
b. Board Policy 4.202 - Exceptional Education
c. Board Policy 4.204 - Career & Technical Education
d. Board Policy 4.206 - Early Postsecondary Opportunities
e. Board Policy 4.207 - Supplementary Programs
f. Board Policy 4.208 - Virtual Education Program
g. Board Policy 4.210 - Credit Recovery
h. Board Policy 4.211 - Work-Based Learning Program
i. Board Policy 4.402 - Selection of Instructional Materials (Other than Textbooks)
j. Board Policy 4.501 - School Volunteers
k. Board Policy 4.605 - Lottery Scholarships
l. Board Policy 4.609 - Promotion and Retention

X. Information Only

A. Legal Services Report

XI. Events/Announcements

XII. Adjourn

Hamilton County Department of Education
Operations Office
3074 Hickory Valley Rd
Chattanooga, TN 37421
(423) 498-7023

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

FROM: Dr. Robert Sharpe
Chief Operations Officer

Tim James
District Athletic Director

DATE: November 17, 2022

RE: A.F. Bridges Award Recipients

The A.F. Bridges Divisional Awards are presented by the TSSAA and are given to schools that have had no reported unsportsmanlike conduct incidents during the previous school year. Additionally, they must have displayed an overall positive effort to teach, expect and demand a positive atmosphere of sportsmanship at their particular contests.

The award is given in honor of the TSSAA's first executive secretary. Bridges served as executive secretary from 1946 until 1972. Under his leadership, athletics in the state of Tennessee reached a level of excellence and competence that earned the respect of all people. According to the TSSAA, Bridges was a person of high principles who displayed firmness and fairness, as well as the high ideals of ethics and integrity, as he and many other school people established the foundation of the TSSAA across the state.

In total, there are seven A.F. Bridges Awards given out each year. The award is given for: School System Administrator of the Year, Principal of the Year, Athletic Director of the Year, Female Coach of the Year, Male Coach of the Year, Official of the Year and Contributor of the Year.

At this time, we would like to recognize the following Hamilton County Schools recipients:

Administrator of the Year
Gerald Harris, Construction Career Center

Male Coach of the Year
Donelle Dunning, Brainerd High School

Athletic Director of the Year
Jared Hensley, Soddy Daisy High School

Hamilton County Board of Education
Board Meeting - Regular Session
November 17, 2022 6:00 PM
3074 Hickory Valley Road
Chattanooga, TN 37421

I. Roll Call
Attendance Taken at 6:00 PM.

Jill Black:	Present
Ben Connor:	Present
Larry Grohn:	Present
Mrs. Karitsa Jones:	Present
Gary Kuehn:	Present
Mr. Marco Perez:	Absent
Faye Robinson:	Present
Mrs. Tiffanie Robinson:	Present
Mr. Joe Smith:	Present
Mrs. Rhonda Thurman:	Present
Dr. Joe Wingate:	Present

Mr. Perez was absent due to illness.

Also in Attendance – Dr. Justin Robertson, Superintendent
Eliora Davis, Student Representative

II. **Approval of the Agenda

Passed: Approval of the agenda passed with a motion by Mrs. Karitsa Jones and a second by Mrs. Rhonda Thurman.

Mr. Marco Perez:	Absent
Jill Black:	Yes
Ben Connor:	Yes
Larry Grohn:	Yes
Mrs. Karitsa Jones:	Yes
Gary Kuehn:	Yes
Faye Robinson:	Yes
Mrs. Tiffanie Robinson:	Yes
Mr. Joe Smith:	Yes
Mrs. Rhonda Thurman:	Yes
Dr. Joe Wingate:	Yes

Yes: 10, No: 0, Absent: 1

III. Executive Session - No

IV. Pledge to the Flag and Meditation - Krystal Scarbrough, Principal of Chattanooga School for the Liberal Arts

V. Exemplars of Excellence

A. A.F. Bridges Award Recipients - Tim James, District Athletic Director

VI. Board Member Disclaimer Statement - I declare that I have a [spouse, parent, grandparent, child, sibling, aunt, uncle, nephew, niece, relation-in-law or member of my household] who works for the school system and that the Board's vote on [budget, policies, etc.] may have an effect on my relative's employment. Even so, I hereby certify that I will cast my vote in the best interest of the school system.

Disclaimers were made by Mrs. Thurman, Mr. Kuehn, Mrs. Jones, Mrs. Robinson, Mrs. Black, and Dr. Wingate

VII. **Approval of the Consent Agenda

Passed: Approval of the Consent Agenda with the following items being pulled: Mr. Grohn pulled Item VII.E. 1. Board Policies b. Board Policy 3.201 - Safety, c. Board Policy 3.202 - Emergency Preparedness Plan and f. Board Policy 3.206 - Community Use of School; Mrs. Thurman pulled VII. D. c. General Purpose Amendments - Grow Your own; VII.E. 1. Board Policies k. Board Policy 3.401 Scheduling and Routing passed with a motion by Mr. Joe Smith and a second by Mrs. Rhonda Thurman.

Mr. Marco Perez:	Absent
Jill Black:	Yes
Ben Connor:	Yes
Larry Grohn:	Yes
Mrs. Karitsa Jones:	Yes
Gary Kuehn:	Yes
Faye Robinson:	Yes
Mrs. Tiffanie Robinson:	Yes
Mr. Joe Smith:	Yes
Mrs. Rhonda Thurman:	Yes
Dr. Joe Wingate:	Yes

Yes: 10, No: 0, Absent: 1

Passed: After discussion a decision to add back to the agenda and approve Item VII.D.c General Purpose Amendments - Grow Your Own passed with a motion by Mr. Joe Smith and a second by Ben Connor.

Mr. Marco Perez:	Absent
Mrs. Rhonda Thurman:	No
Jill Black:	Yes
Ben Connor:	Yes

Larry Grohn:	Abstain (Without Conflict)
Mrs. Karitsa Jones:	Yes
Gary Kuehn:	Yes
Faye Robinson:	Yes
Mrs. Tiffanie Robinson:	Yes
Mr. Joe Smith:	Yes
Dr. Joe Wingate:	Yes

Yes: 8, No: 0, Absent: 1, Abstain (Without Conflict): 1
Mrs. Rhonda Thurman: No

Tabled: After discussion Item VII.E.1. Board Policies b. Board Policy 3.201 - Safety was tabled with a motion by Larry Grohn and a second by Dr. Joe Wingate.

Mr. Marco Perez:	Absent
Jill Black:	Yes
Ben Connor:	Yes
Larry Grohn:	Yes
Mrs. Karitsa Jones:	Yes
Gary Kuehn:	Yes
Faye Robinson:	Yes
Mrs. Tiffanie Robinson:	Yes
Mr. Joe Smith:	Yes
Mrs. Rhonda Thurman:	Yes
Dr. Joe Wingate:	Yes

Yes: 10, No: 0, Absent: 1

Discussion: During discussion, it was agreed that the items should be tabled and referred to the policy committee for review and possibly rewriting.

Passed: Approval to amend Board Policy 3.202 - Emergency Preparedness Plan - the fourth line of paragraph three to be changed to 20 school days to align with State law and to add the letter f on line 16 in front of "ire" to make it fire passed with a motion by Larry Grohn and a second by Ben Connor.

Mr. Marco Perez:	Absent
Jill Black:	Yes
Ben Connor:	Yes
Larry Grohn:	Yes
Mrs. Karitsa Jones:	Yes
Gary Kuehn:	Yes
Faye Robinson:	Yes
Mrs. Tiffanie Robinson:	Yes

Mr. Joe Smith:	Yes
Mrs. Rhonda Thurman:	Yes
Dr. Joe Wingate:	Yes

Yes: 10, No: 0, Absent: 1

Passed: Add back to the agenda and approve Board Policy 3.202 - Emergency Preparedness Plan as amended passed with a motion by Ben Connor and a second by Jill Black.

Mr. Marco Perez:	Absent
Jill Black:	Yes
Ben Connor:	Yes
Larry Grohn:	Yes
Mrs. Karitsa Jones:	Yes
Gary Kuehn:	Yes
Faye Robinson:	Yes
Mrs. Tiffanie Robinson:	Yes
Mr. Joe Smith:	Yes
Mrs. Rhonda Thurman:	Yes
Dr. Joe Wingate:	Yes

Yes: 10, No: 0, Absent: 1

Discussion: Mr. Grohn made a motion to amend Board Policy 3.206 to remove Community Superintendent which failed due to lack of a second.

Passed: Add back to the agenda and approve Item VII. E. f. - Board Policy 3.206 - Community Use of School passed with a motion by Mrs. Karitsa Jones and a second by Ben Connor.

Mr. Marco Perez:	Absent
Jill Black:	Yes
Ben Connor:	Yes
Larry Grohn:	Yes
Mrs. Karitsa Jones:	Yes
Gary Kuehn:	Yes
Faye Robinson:	Yes
Mrs. Tiffanie Robinson:	Yes
Mr. Joe Smith:	Yes
Mrs. Rhonda Thurman:	Yes
Dr. Joe Wingate:	Yes

Yes: 10, No: 0, Absent: 1

Passed: Recommendation for approval of an amendment to Board Policy 3.401 to insert "and safest" after shortest in line one of paragraph one and change shortest to most efficient passed with a motion by Mrs. Rhonda Thurman and a second by Gary Kuehn.

Mr. Marco Perez:	Absent
Jill Black:	Yes
Ben Connor:	Yes
Larry Grohn:	Yes
Mrs. Karitsa Jones:	Yes
Gary Kuehn:	Yes
Faye Robinson:	Yes
Mrs. Tiffanie Robinson:	Yes
Mr. Joe Smith:	Yes
Mrs. Rhonda Thurman:	Yes
Dr. Joe Wingate:	Yes

Yes: 10, No: 0, Absent: 1

Passed: Add back to the agenda and approve as amended Item VII.E. k. Board Policy 3.401 - Scheduling and Routing passed with a motion by Jill Black and a second by Mrs. Karitsa Jones.

Mr. Marco Perez:	Absent
Jill Black:	Yes
Ben Connor:	Yes
Larry Grohn:	Yes
Mrs. Karitsa Jones:	Yes
Gary Kuehn:	Yes
Faye Robinson:	Yes
Mrs. Tiffanie Robinson:	Yes
Mr. Joe Smith:	Yes
Mrs. Rhonda Thurman:	Yes
Dr. Joe Wingate:	Yes

Yes: 10, No: 0, Absent: 1

A. Approval of the Minutes of the October 20, 2022 Regular Session

B. Executive Committee Report

C. Deputy Superintendent - Dr. Sonia Stewart

1. Field Trips

a. Dr. Chip Dale Community Superintendent Harrison Bay

1. **<u>Chattanooga School for Liberal Arts</u>** – Eighty students enrolled in eighth through tenth grade band and strings request permission to travel to Cincinnati, Ohio December 2-3,

2022 to perform at King's Island Winterfest.

2. **East Hamilton Middle School** – Fifty students enrolled in eighth grade request permission to travel to Washington, DC April 1-4, 2023 to study history.
3. ***East Hamilton High** – Twelve members of the volleyball team traveled to Murfreesboro, Tennessee October 18-21, 2022 to compete in the high school state volleyball tournament.

*This item was previously approved by Dr. Justin Robertson, Superintendent and Mrs. Tiffanie Robinson, Board Chairwoman.

b. Elaine Harper Community Superintendent North River

1. **Hixson High School** – Sixteen members of Beta Club request permission to travel to Nashville, Tennessee November 28-30, 2022 to attend the Beta convention.
2. **Soddy Daisy High School** – Twenty-five members of the forensics team request permission to travel to Johnson City, Tennessee November 18-19, 2022 to compete in a tournament at Science Hill High School.
3. **Soddy Daisy High School –** Fourteen members of the wrestling team request permission to travel to Huntsville, Alabama December 2-3, 2022 to compete in a tournament at Huntsville High School.
4. **Soddy Daisy High School** – Twenty-five members of the forensics team request permission to travel to Kingsport, Tennessee December 2-3, 2022 to compete in a tournament.
5. **Soddy Daisy High School** – Twenty members of the wrestling team request permission to travel to Gatlinburg, Tennessee December 9-10, 2022 to compete in the Smokey Mountain Duals Tournament.
6. ***Sale Creek Middle High** – Eighteen members of the volleyball team traveled to Murfreesboro, Tennessee October 17-21, 2022 to compete in the TSSAA State Volleyball Tournament.

*This item was previously approved by Dr. Justin Robertson, Superintendent and Mrs. Tiffanie Robinson, Board Chairwoman.

c. Dr. Shane Harwood - Community Superintendent Rock Point

#1. **Alpine Crest Elementary** - Ten Beta Club students will travel to Gaylord Opryland Hotel in Nashville, TN November 19-20, 2022 to compete and showcase their talents in academic and visual arts.

#2. **Signal Mtn High School** - Fifteen Beta Club students will travel to Gaylord Opryland Hotel in Nashville, TN November 28-30, 2022 to compete in various categories including academics and arts.

#3. **Signal Mtn High School** - Sixteen students on the high school wrestling team will travel to Germantown, TN December 2-3, 2022 to compete in the high school Wrestling Tournament.

#4. **Signal Mtn High School** - Eighteen students on the Girls Basketball team will travel to Hoover, AL December 19-21, 2022 to participate in the Spain Park Christmas Tournament.

#5. **Red Bank High School** - Fifteen students on the Boys Basketball team will travel to Maryville, TN December 20-22, 2022 to compete in the Heritage Basketball Tournament.

#6. **Signal Mtn High School -** One hundred fourteen students in the Fine Arts team will travel to Walt Disney World in Orlando, FL February 8-12, 2023 to participate in workshops for their specific skills.

#7. **Signal Mtn High School** - Ninety-Five students in the Band will travel to the Charleston Convention Center in Mt. Pleasant, SC March 16-19, 2023 to perform at the Charleston Music Festival.

#8. **CCA** – Sixty-five students on the Instrumental team will travel to Disney World in Orlando, Florida May 11-14, 2023 to perform in the Disney park.

#9*. **Signal Mtn Middle-High School -** Twelve students on the Varsity Volleyball team traveled to Murfreesboro, TN October 18-21, 2022 to compete in the Interscholastic Volleyball Championship.

#10*. **Signal Mtn Middle-High School** - Sixteen students on the Cross-Country high school team traveled to Henderson, TN November 2-3, 2022 to compete in the Cross-Country State Championship.

#11*. **Signal Mtn Middle-High Schoo**l - Ten students in the Honors Choir traveled to Maryville, TN November 17-19, 2022 to participate in the All-East Honor Choirs.

*These items were previously approved by Dr. Justin Robertson, Superintendent and Tiffanie Robinson, Board Chairman.

d. Dr. Jason Vance - Community Superintendent Missionary Ridge

#1. **East Ridge High** - Fifteen students on the Boys Basketball team will travel to Strawberry Plains, TN December 27-29, 2022 to compete in the Carter Christmas Tournament

#2. **Barger Academy -** Forty students on the Barger Dance Dept. will travel to Orlando, Florida May 3-7, 2023 to perform for a live Disney audience and take classes to learn what it takes to work professionally in the arts.

D. Chief Financial Officer - Mary Ellen Heuton, CPA

1. Bids/Contracts

A. Request Approval of RFP 23-10 Fiscal Pre-Monitoring Services
B. Request Approval of Bid 23-12 Commercial Dish Machine for Clifton Hills Elementary School.
C. Request Approval of Participation in the NASPO ValuePoint Cooperative Purchasing Program.
D. Request Approval of Red Bank High School and Signal Mountain Middle/High School Lease Agreements with Pitney Bowes for Digital Mail Equipment, Supplies, Maintenance and Related Services.

2. Financial Reports

The monthly financial report comparing budget to actual through September 2022. The presentation of the monthly financial statement compares actual year-to-date expenditures to the original adopted budget and the year-to-date amended budget.

HAMILTON COUNTY SCHOOLS
REVENUE/EXPENSES VS BUDGET
PERIOD ENDED
September, 2022

		General Purpose			Federal Programs			Self-Funded Programs			School Nutrition			Grand Totals		
REVENUES		Adopted Budget	Revised Budget	YTD Actual	Adopted Budget	Revised Budget	YTD Actual	Adopted Budget	Revised Budget	YTD Actual	Adopted Budget	Revised Budget	YTD Actual	Adopted Budget	Revised Budget	YTD Actual
LOCAL TAXES		257,733,000	257,733,000	16,621,742										257,733,000	257,733,000	16,621,742
LICENSES AND PERMITS		13,000	13,000	2,038										13,000	13,000	2,038
CHARGES FOR CURRENT SERVICES		543,140	543,140	27,885				4,397,076	4,397,076	1,205,519	3,035,654	3,035,654	857,502	7,975,870	7,975,870	2,091,906
OTHER LOCAL REVENUES		1,208,000	1,208,000	311,513				3,304,098	5,669,295	442,869	40,587	40,587	74,662	4,552,685	6,917,882	829,044
STATE OF TENNESSEE		192,550,290	192,731,827	37,971,411										192,550,290	192,731,827	37,971,411
OTHER STATE REVENUES		699,223	2,714,640	1,345,500							198,558	198,558	-	897,781	2,913,198	1,345,500
FEDERAL GOVERNMENT		1,065,000	1,867,657	733,736	96,561,499	98,261,540	16,191				19,599,647	19,599,647	5,257,238	107,226,146	119,728,844	6,007,164
OTHER SOURCES		2,285,000	2,285,000	1,591,797									-	2,285,000	2,285,000	1,591,797
RESERVES/FUND BALANCE *		-	2,100,000			350,000		212,173	2,085,178	(1,415)			672	212,173	4,535,178	(742)
PY ENCUMBRANCE BUDGET			-			-			-						-	
TOTAL REVENUES		**456,096,653**	**461,196,264**	**59,605,623**	**96,561,499**	**98,611,540**	**16,191**	**7,913,347**	**12,141,549**	**1,647,973**	**22,874,446**	**22,874,446**	**6,190,074**	**573,445,945**	**594,823,799**	**66,459,866**
EXPENDITURES																
REGULAR INSTRUCTION PROGRAM	71100	220,689,490	224,686,551	32,657,243	17,071,100	17,476,067	3,147,992	2,914,488	5,435,716	477,478				240,675,078	247,598,334	36,282,712
SPECIAL EDUCATION INSTR PROG	71200	41,105,120	41,105,120	5,268,769	5,905,170	5,378,439	689,460	338,000	638,000	9,640				47,348,290	47,121,559	5,967,269
VOCATIONAL ED INSTR PROG	71300	8,815,287	8,815,287	1,418,786	1,690,208	1,868,361	225,960	14,154	82,172	-				10,519,649	10,765,820	1,644,746
ATTENDANCE	72110	2,944,451	3,099,561	412,091	25,915	25,915	37,659	-	-	-				2,970,366	3,125,476	449,749
HEALTH SERVICES	72120	5,981,313	6,078,397	804,506	119,050	196,930	155,209	42,500	42,500	7,744				6,142,863	6,318,417	967,458
OTHER STUDENT SUPPORT	72130	14,259,303	14,357,476	3,438,215	4,430,682	5,330,059	968,273	62,173	67,173	21,157				18,752,158	19,754,708	4,427,645
REG INST SUPPORT	72210	17,958,651	18,324,715	4,281,241	12,563,010	14,371,696	2,338,559	548,327	1,840,638	264,017				31,069,988	34,537,049	6,883,817
SPECIAL ED INST SUPPORT	72220	3,684,570	3,684,570	1,024,299	4,451,135	5,105,842	518,113		-					8,135,705	8,790,412	1,542,412
VOCATIONAL ED INST SUPPORT	72230	422,155	422,155	97,266	575,000	576,627	48,693		-					997,155	998,782	145,959
EDUCATION TECHNOLOGY	72250	5,822,599	5,822,599	1,069,801	461,503	461,503	27,936		-					6,284,102	6,284,102	1,097,737
BOARD OF EDUCATION	72310	6,867,979	6,967,979	594,476	-	-	-	100,000	100,000	-				6,967,979	6,967,979	594,476
OFFICE OF SUPERINTENDENT	72320	2,976,479	2,976,479	674,090				98,298	98,298	13,485				3,074,777	3,074,777	705,129
OFFICE OF PRINCIPAL	72410	30,807,096	30,807,096	5,883,657	529,621	529,621	17,553							31,336,717	31,336,717	5,915,199
FISCAL SERVICES	72510	3,899,707	3,899,707	684,499	347,700	393,900	31,543		-					4,247,407	4,293,607	684,499
HUMAN RESOURCES	72520	1,968,155	1,968,155	434,392	-	-	-	21,530	27,021	1,244				1,989,685	1,995,176	470,636
OPERATION OF PLANT	72610	27,835,452	27,835,452	4,803,111	-	2,517,975	35,000		5,951					27,835,452	30,359,378	4,803,111
MAINTENANCE OF PLANT	72620	9,310,001	9,310,001	2,398,364	-	2,006,041	-	-	-					9,310,001	11,316,042	2,730,287
TRANSPORTATION	72710	20,852,162	21,056,154	2,097,207	339,950	444,496	331,923		23,603					21,192,112	21,524,253	2,097,207
CENTRAL AND OTHER	72810	447,719	447,719	258,383	-	-	-		6,600	996				447,719	454,319	259,379
FOOD SERVICE	73100	-	-	2,671	20,000	20,000	-		-		22,874,446	22,874,446	4,589,894	22,894,446	22,894,446	5,276,897
COMMUNITY SERVICES	73300	496,286	496,286	45,605	1,083,991	4,985,991	684,291	3,655,923	3,655,923	82,191				5,236,200	9,138,200	132,747
EARLY CHILDHOOD EDUCATION	73400	3,052,850	3,234,387	414,876	56,220	56,220	4,951	117,954	117,954	25,475				3,227,024	3,408,561	560,150
REGULAR CAPITAL OUTLAY	76100	200,000	200,000	-	34,715,000	34,715,000	119,799		-					34,915,000	34,915,000	-
EDUCATION DEBT SERVICE		975,000	975,000	-		-	-		-					975,000	975,000	-
EDUCATION CAPITAL PROJECTS		3,000,000	3,000,000	-		-			-					3,000,000	3,000,000	-
CHARTER SCHOOLS (TRANSFERS)		21,724,828	21,724,828	3,671,936		-	-		-					21,724,828	21,724,828	3,671,936
TRANSFERS-STATE GRANTS					2,176,244	2,150,857	-		-					2,176,244	2,150,857	-
TOTAL EXPENDITURES		**456,096,653**	**461,196,264**	**72,435,483**	**86,561,499**	**98,611,540**	**9,282,912**	**7,913,347**	**12,141,549**	**992,826**	**22,874,446**	**22,874,446**	**4,589,894**	**573,445,945**	**594,823,799**	**87,211,116**

9/30/2022

3. Budget Amendments

a. Federal Grants, State Grants, and Self-Funded Programs

The following budget amendments for Federal Grants, State Grants and Self-Funded Programs for FY2023 are recommended for your approval.

The Federal Programs budget is amended by items 1 - 16. Items 1, 2, 7, 9, 10 and 16 consist of both current year awards and carryover funds. Items 3, 5, 6, 8, 12, 14 and 15 consist of carryover funds. Items 4, 11, and 13 consist of current year awards.

The State Programs budget is amended by item 17, which consists of current year awards.

The Self-Funded Programs budget is amended by items 18 and 19. Both items consist of current year contributions and carryover contributions.

1. Title III: Language Instruction for English Learners and Immigrant Students, with a net increase of $68,309
2. Title III Immigrant, totaling $115,668
3. FY21 COPS School Violence Prevention Program, with transfers between lines
4. FY22 COPS School Violence Prevention Program, totaling $498,000
5. Elementary and Secondary School Emergency Relief (ESSER) 2.0, with a net increase of $6,985,041 and transfers between lines
6. Elementary and Secondary School Emergency Relief (ESSER) 3.0, with a net increase of $25,581,963 and transfers between lines
7. HQIM Literacy Implementation Network, totaling $93,200
8. ARP IDEA Part B & Preschool, with a net increase of $641,290 and transfers between lines

9. 21st Century Community Learning Centers Cohort 2019, with a net increase of $386,080 and transfers between lines
10. 21st Century Community Learning Centers Cohort 2018, with a net increase of $322,626 and transfers between lines
11. 21st Century Community Learning Centers Cohort 2022, totaling $283,902
12. ARP Homeless 2.0, with transfers between lines
13. ARP Homeless System Navigator, totaling $80,000
14. ARP CCEIS – Comprehensive Coordinated Early Intervening Services, totaling $238,967
15. CCEIS - Comprehensive Coordinated Early Intervening Services, with a net increase of $722,425 and transfers between lines
16. IDEA Part B Grant, with a net increase of $1,643,540 and transfers between lines
17. Innovative School Models, totaling $5,875,000
18. Future Ready Institutes Externship Program, with a net increase of $100,000
19. Future Ready Institutes - BCBS, with a net increase of $100 and transfers between lines

b. General Purpose Amendments - Duplicate

c. General Purpose Amendments

Board approval is requested to amend the FY23 General Purpose Operating Budget as follows:

- Appropriate $114,374 of unassigned fund balance for the expansion of Grow Your Own initiatives during the second half of FY23 to include the hiring of an additional New Teacher Coach and providing stipends for participants.
- Commit $547,488 of unassigned fund balance in support of the expansion of Grow Your Own initiatives for the FY24 school year to allow the establishment of partnerships needed for additional cohorts. This will be included in the District's General Purpose Budget for FY24. If funds for this program are not approved in the FY24 budget, program plans will be adjusted to minimize the use of fund balance.
- Appropriate $100,000 for Bus Security Equipment Upgrades
- Appropriate unassigned fund balance for the following capital projects:
    - $200,000 for fire upgrades
    - $200,000 for Hillcrest auditorium repurpose
    - $35,000 to install new seating at CSAS
- The Board has previously approved resolutions related to funding for School Security Officers, the following amendments to the FY23 budget reflect those resolutions:
    - $1,000,000 from the Hamilton County Commission toward hiring additional School Security Officers.
    - $950,000 from unassigned fund balance toward hiring additional School Security Officers.
    - $591,797 from the Hamilton County Commission toward hiring additional School Security Officers rather than County SROs
    - Appropriate $ 2,541,797 for the security budget to fund salary and benefits for SSOs, equipment, supplies, and uniforms

Recommendation: It is recommended that the Board approve the amendment to the FY23 General Purpose Operating Budget to appropriate unassigned fund balance for various one-time expenditures and commitment of unassigned fund balance for FY24 Grow Your Own initiatives.

4. ESSER Approval Request

a. ESSER Approval - Angelia Askins, Director of Federal Programs

E. Chief Strategy Officer - Shannon Moody

1. Board Policies - Second and Final Read

a. Board Policy 3.200 - Buildings and Grounds
b. Board Policy 3.201 – Safety - TABLED
c. Board Policy 3.202 - Emergency Preparedness Plan
d. Board Policy 3.203 - Crisis Management
e. Board Policy 3.205 – Security
f. Board Policy 3.206 - Community Use of School
g. Board Policy 3.208 - Facilities Planning
h. Board Policy 3.300 - Equipment and Supplies Management
i. Board Policy 3.3001 - Use of Cellular Phones
j. Board Policy 3.302 - Service Animals in District
k. Board Policy 3.401 - Scheduling and Routing
l. Board Policy 3.405 - Owner/Operator Bus Service
m. Board Policy 3.502 - Offer Versus Serve
n. Board Policy 3.600 - Insurance Management
o. Board Policy 3.601 - Student Insurance Program
p. Board Policy 6.601 - Student Records Annual Notification of Rights

F. Attorney Scott Bennett

1. Ratification of Updated Cigna Property Contract

G. Chief Talent Officer - Dr. Zac Brown

1. On-site RX Contract Approval

VIII. Administrative Business Matters

A. Executive Director of Learning - Blake Freeman

1. **Mathematics Textbook Adoption Committees
Passed: Approval of the Textbook Adoption Committee Passed with a motion by Mrs. Karitsa Jones and a second by Larry Grohn.

Mr. Marco Perez:	Absent
Jill Black:	Yes
Ben Connor:	Yes
Larry Grohn:	Yes
Mrs. Karitsa Jones:	Yes
Gary Kuehn:	Yes

Faye Robinson:	Yes
Mrs. Tiffanie Robinson:	Yes
Mr. Joe Smith:	Yes
Mrs. Rhonda Thurman:	Yes
Dr. Joe Wingate:	Yes

Yes: 10, No: 0, Absent: 1

B. Chief of Opportunity and Access - Dr. Neelie Parker

1. **Amendments for Charter School Contracts - Kelly Coffelt, Charter Schools Coordinator

Passed: Approval of Amendments for Charter School Contracts Passed with a motion by Mrs. Rhonda Thurman and a second by Mr. Joe Smith.

Mr. Marco Perez:	Absent
Jill Black:	Yes
Ben Connor:	Yes
Larry Grohn:	Yes
Mrs. Karitsa Jones:	Yes
Gary Kuehn:	Yes
Faye Robinson:	Yes
Mrs. Tiffanie Robinson:	Yes
Mr. Joe Smith:	Yes
Mrs. Rhonda Thurman:	Yes
Dr. Joe Wingate:	Yes

Yes: 10, No: 0, Absent: 1

IX. Board Matters

A. Chief Strategy Officer - Shannon Moody

1. Board Policies - First Reading

a. Board Policy 4.200 - Curriculum Development
b. Board Policy 4.202 - Exceptional Education
c. Board Policy 4.204 - Career & Technical Education
d. Board Policy 4.206 - Early Postsecondary Opportunities
e. Board Policy 4.207 - Supplementary Programs
f. Board Policy 4.208 - Virtual Education Program
g. Board Policy 4.210 - Credit Recovery
h. Board Policy 4.211 - Work-Based Learning Program
i. Board Policy 4.402 - Selection of Instructional Materials (Other than Textbooks)
j. Board Policy 4.501 - School Volunteers
k. Board Policy 4.605 - Lottery Scholarships
l. Board Policy 4.609 - Promotion and Retention

X. Information Only

A. Legal Services Report

XI. Events/Announcements

A. November 23-25, 2022
Schools Closed for Thanksgiving
CO Closed November 24-25, 2022

B. Monday, November 28, 2022
Board Facilities Committee Meeting 5:30 p.m.

C. Thursday, December 8, 2022
Board Work Session 4:30 p.m.
Board Meeting Quarterly Session 6:00 p.m.

Ben Connor - No Kid Hungry TN

XII. Adjourn – The meeting was adjourned at 7:05 p.m.

_____ _____

Chairperson Date

_____ _____

Superintendent Date

Hamilton County Department of Education
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

MEMORANDUM

TO: Hamilton County Board of Education

FROM: Sherrie Ford

DATE: November 17, 2022

RE: Executive Committee Report

The Executive Committee of the Board may act on behalf of the full Board during the time between Board meetings. The Executive Committee items submitted to me for the agenda packet for the period of October 20, 2022 through November 17, 2022 are included. These items include previously approved field trips indicated by an asterisk and various early/emergency approvals presented for ratification.

HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 Hickory Valley Road
Chattanooga, TN 37421

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

FROM: Dr. T. Chip Dale
Harrison Bay Learning Community Superintendent

DATE: November 17, 2022

RE: Overnight Field Trips

This is to request Board approval of the following overnight field trips:

1. **Chattanooga School for Liberal Arts** – Eighty students enrolled in eighth through tenth grade band and strings request permission to travel to Cincinnati, Ohio December 2-3, 2022 to perform at King's Island Winterfest.

2. **East Hamilton Middle School** – Fifty students enrolled in eighth grade request permission to travel to Washington, DC April 1-4, 2023 to study history.

3. ***East Hamilton High** – Twelve members of the volleyball team traveled to Murfreesboro, Tennessee October 18-21, 2022 to compete in the high school state volleyball tournament.

*This item was previously approved by Dr. Justin Robertson, Superintendent and Mrs. Tiffanie Robinson, Board Chairwoman.

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

☐ **Day** ■ **Overnight** (Must go to Board for Approval) **Today's Date:** October5,2022

☐ **Exceptional Ed** ■ **Learning Community** ☐ **PreK**

School CSLA Grade/Group/Team 8-10th grade Band and Strings

Departure Date/Time 12/2/22 7 a.m. Return Date/Time 12/3/22 10 p.m.

Event/Venue Winterfest Address 6300 King's Island Drive; Cincinnati, OH 45050

Instructional value Performance at winterfest....inside King's Island

Evaluation Class discussion; audience feedback

Fee Requested $ 150 How Acquired? Students will provide

Total # of Students 80 Total # of Staff 10 Total # of Chaperones 0 Nurse Required: ☐ Yes ☐ No

Number of subs needed 8 Funding source for subs HCS

- Total # of Students with 504 Plan N/A Modifications Needed N/A
- Total # of Students with Disabilities N/A Modifications Needed N/A

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ County School Bus Cost $_____ Bus # ____ Driver's Name _____

☐ Handicap Accessible Bus Cost $_____

■ Charter Bus (**Board Approved**) Lattimore Tours Cost $6,400

☐ Cars List Driver(s) _____ Cost $_____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Tracy Coats, Krystal Scarbrough, Mary Benno, Dan Basler, Carly Pearson, Amy Scott, Madison Kent, Penny Coltrin, Lauren Stutzman, Jim Alverson

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? ■Yes

*Overnight Field Trips

*Number of students not attending for economic reasons 0 - fundraising options available/assistance as needed

*Number of trips this group expects to take which will require funds 1

*Estimated cost to parent support groups for this trip $0

*Projects students have undertaken to secure funds fundraiser

*Co-ed trips require co-ed chaperones. Have you complied? ■Yes

*Travel itinerary attached with name/address of accommodations ■Yes

Teacher's Signature: Tracy Coats		**Date:** 10/5/22
Principal's Signature: Jenna Ormsby		**Date:** 10/5/22
LC Superintendent's Signature: T. Chip Dale	Digitally signed by T. Chip Dale Date: 2022.10.26 08:11:02 -04'00'	**Date:**

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

8/2020

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

☐ **Day** ■ **Overnight** (Must go to Board for Approval) **Today's Date:** October 18,2022

☐ **Exceptional Ed** ☐ **Learning Community** ☐ **PreK**

School East Hamilton Middle Grade/Group/Team 8th Grade

Departure Date/Time April 1 , 2023 @ 6:30 AM Return Date/Time April 5, 2023 @ 11:00 PM

Event/Venue Washington, DC Address Washington, DC

Instructional value To provide the students a first hand experience with our nation's history.

Evaluation Each student will build a slide show to share when they return.

Fee Requested $ 1020.00 How Acquired? student provided

Total # of Students 50 Total # of Staff 5 Total # of Chaperones _____ Nurse Required: ☐ Yes ■ No

Number of subs needed 0 Funding source for subs _____

- Total # of Students with 504 Plan 3 Modifications Needed None
- Total # of Students with Disabilities 2 Modifications Needed None

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ County School Bus Cost $_____ Bus # _____ Driver's Name _____

☐ Handicap Accessible Bus Cost $_____

■ Charter Bus (**Board Approved**) Rocky Top Tours Cost $included

☐ Cars List Driver(s) _____ Cost $_____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Robbin Faulk, Mary Dennis, Burt Finley, Mark Pace and Jessica Kane

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? ☐Yes

*Overnight Field Trips

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 1

*Estimated cost to parent support groups for this trip $0

*Projects students have undertaken to secure funds 0

*Co-ed trips require co-ed chaperones. Have you complied? ■Yes

*Travel itinerary attached with name/address of accommodations ■Yes

Teacher's Signature: Robbin Faulk	**Date:** 10-18-22
Principal's Signature:	**Date:** 10-18-22
LC Superintendent's Signature: T. Chip Dale Digitally signed by T. Chip Dale Date: 2022.10.21 15:08:11 -04'00'	**Date:**

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

8/2020

Hamilton County Schools
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

Request for Early Approval

MEMORANDUM

To: Executive Committee of the Board

School: East Hamilton High

Date: 10/7/22 Trip Dates: 10/18-10/21/22

The attached request requires approval of the Board of Education. The reason this item was not submitted within the timeframe necessary for it to be placed on the agenda for a scheduled Board session is as follows:

Volleyball team had to qualify for state competition.

Principal Signature — Date 10/7/22

Deputy Superintendent — Date 10/11/22

APPROVED:

Superintendent Signature — Date 10/12/2022

Board Chairman Signature — Date 10/13/22

Rev. 4/2022 (MA)

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

☐ Day ☒ Overnight (Must go to Board for Approval) Today's Date: 10/7/2022

☐ Exceptional Ed ☒ Learning Community ☐ PreK

School East Hamilton School Grade/Group/Team EH High School Volleyball

Departure Date/Time 10/18/2022 7:30 am Return Date/Time 10/21/2022 8:00 pm

Event/Venue HS State Volleyball Tournament Address Siegel High School, 3300 Siegel Rd., Murfreesboro TN 37129

Instructional value Team Building, Leadership-HS Volleyball team will compete for state title

Evaluation Team Competition

Fee Requested $ 0 How Acquired? n/a

Total # of Students 12 Total # of Staff 2 Total # of Chaperones 0 Nurse Required: ☐ Yes ☒ No

Number of subs needed 2 Funding source for subs school

- Total # of Students with 504 Plan n/a Modifications Needed n/a
- Total # of Students with Disabilities n/a Modifications Needed n/a

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ County School Bus Cost $_____ Bus # ____ Driver's Name _____

☐ Handicap Accessible Bus Cost $_____

☐ Charter Bus (Board Approved) _____ Cost $_____

☒ Cars List Driver(s) Parents will provide transportation for their child Cost $n/a

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Antonela Tomic Suzuki, Emily Schmit

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? ☐Yes

*Overnight Field Trips

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 0

*Estimated cost to parent support groups for this trip $80 (Meals)

*Projects students have undertaken to secure funds _____

*Co-ed trips require co-ed chaperones. Have you complied? ☒Yes

*Travel itinerary attached with name/address of accommodations ☒Yes

Teacher's Signature:		Date: 10/7/22
Principal's Signature:		Date: 10/7/22
LC Superintendent's Signature:	T Chip Dale Digitally signed by T. Chip Dale Date: 2022.10.07 15:13:45 -04'00'	Date:

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

8/2020

HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 Hickory Valley Road
Chattanooga, TN 37421

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

FROM: Elaine Harper
North River Learning Community Superintendent

DATE: November 17, 2022

RE: Overnight Field Trips

This is to request Board approval of the following overnight field trips:

1. **Hixson High School** – Sixteen members of Beta Club request permission to travel to Nashville, Tennessee November 28-30, 2022 to attend the Beta convention.

2. **Soddy Daisy High School** – Twenty-five members of the forensics team request permission to travel to Johnson City, Tennessee November 18-19, 2022 to compete in a tournament at Science Hill High School.

3. **Soddy Daisy High School –** Fourteen members of the wrestling team request permission to travel to Huntsville, Alabama December 2-3, 2022 to compete in a tournament at Huntsville High School.

4. **Soddy Daisy High School** – Twenty-five members of the forensics team request permission to travel to Kingsport, Tennessee December 2-3, 2022 to compete in a tournament.

5. **Soddy Daisy High School** – Twenty members of the wrestling team request permission to travel to Gatlinburg, Tennessee December 9-10, 2022 to compete in the Smokey Mountain Duals Tournament.

6. ***Sale Creek Middle High** – Eighteen members of the volleyball team traveled to Murfreesboro, Tennessee October 17-21, 2022 to compete in the TSSAA State Volleyball Tournament.

*This item was previously approved by Dr. Justin Robertson, Superintendent and Mrs. Tiffanie Robinson, Board Chairwoman.

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

☐ Day ■ Overnight (Must go to Board for Approval) **Today's Date:** 10/18/22

☐ Exceptional Ed ■ Learning Community ☐ PreK

School Hixson High School Grade/Group/Team BETA Club

Departure Date/Time 11/28 8:00 am Return Date/Time 11/30 1:30 pm

Event/Venue BETA Convention Address 2800 Opryland Drive Nashville, TN 76051

Instructional value Students compete academically and creatively

Evaluation Students are judged on site

Fee Requested $ 250 How Acquired? Cash or Check

Total # of Students 16 Total # of Staff 2 Total # of Chaperones 0 Nurse Required: ☐ Yes ■ No

Number of subs needed 2 Funding source for subs _ HCS

- Total # of Students with 504 Plan _ 0 ___ Modifications Needed _____
- Total # of Students with Disabilities 0 Modifications Needed _____

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

■ County School Bus Cost $ 1,600 Bus # ____ Driver's Name Joe Sneed

☐ Handicap Accessible Bus Cost $_____

☐ Charter Bus (Board Approved) _____ Cost $_____

☐ Cars List Driver(s) _____ Cost $_____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Chris Caln , Annette Wheeler

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? ☐Yes

Overnight Field Trips

- Number of students not attending for economic reasons 0
- Number of trips this group expects to take which will require funds 0
- Estimated cost to parent support groups for this trip $ 0
- Projects students have undertaken to secure funds Bundt Cake Sell
- Co-ed trips require co-ed chaperones. Have you complied? ■Yes
- Travel itinerary attached with name/address of accommodations ■Yes

Teacher's Signature:		**Date:** 10/20/22
Principal's Signature:		**Date:** 10/21/22
LC Superintendent's Signature:	Harper_Elaine Digitally signed by Harper_Elaine Date: 2022.10.24 08:40:39 -04'00'	**Date:**

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

8/2020

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

☐ Day ☒ Overnight (Must go to Board for Approval) Today's Date: 9/27/22

☐ Exceptional Ed ☐ Learning Community ☐ PreK

School Soddy Daisy High School Grade/Group/Team Forensics Team

Departure Date/Time 10am Nov 18 Return Date/Time 10pm Nov 19

Event/Venue Science Hill High Address 251 Coty Jones Dr

Instructional value Forensics Tournament

Evaluation Students will be given written critiques

Fee Requested $ 48 How Acquired? Students will pay

Total # of Students 25 Total # of Staff 3 Total # of Chaperones 2 Nurse Required: ☐ Yes ☒ No

Number of subs needed 3 Funding source for subs N/A

- Total # of Students with 504 Plan 0 Modifications Needed 0
- Total # of Students with Disabilities 0 Modifications Needed 0

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ County School Bus Cost $_____ Bus # ____ Driver's Name _____

☐ Handicap Accessible Bus Cost $_____

☐ Charter Bus (Board Approved) _____ Cost $_____

☒ Cars List Driver(s) Lucy Boydston,Julie Pohl,Stacey Bandy,Sharon Angland, Terry Davis. Cost $0

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Lucy Boydston,Julie Pohl,Stacey Bandy

Chaperones: Sharon Angland(Employee Soddy Daisy High), Terry Davis.

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? ☒Yes

*Overnight Field Trips

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 6

*Estimated cost to parent support groups for this trip $0

*Projects students have undertaken to secure funds Hosted Tournament

*Co-ed trips require co-ed chaperones. Have you complied? ☒Yes

*Travel itinerary attached with name/address of accommodations ☒Yes

Teacher's Signature:	Lucy Boydston	Date: 9/27/22
Principal's Signature:	[signature]	Date: 9/28/22
LC Superintendent's Signature:	Harper_Elaine Digitally signed by Harper_Elaine Date: 2022.11.07 08:30:41 -05'00'	Date:

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

8/2020

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

☐ **Day** ■ **Overnight** (Must go to Board for Approval) **Today's Date:** 10/20/22

☐ **Exceptional Ed** ☐ **Learning Community** ☐ **PreK**

School Soddy Daisy High School Grade/Group/Team Forensics Team

Departure Date/Time Dec 2 10am Return Date/Time Dec 3 10pm

Event/Venue Dobyns Bennett High/Comfort Inn Address 1 Tribe Way Kingsport, Tn 37664/3005 Bay Meadows Pl Kingsport,Tn

Instructional value Forensics Tournament

Evaluation Students will be given written critiques by judges

Fee Requested $ 35 How Acquired? Students will pay

Total # of Students 25 Total # of Staff 3 Total # of Chaperones 4 Nurse Required: ☐ Yes ■ No

Number of subs needed 3 Funding source for subs HCDE

- Total # of Students with 504 Plan 0 Modifications Needed 0
- Total # of Students with Disabilities 0 Modifications Needed 0

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ County School Bus Cost $_____ Bus # ____ Driver's Name _____

☐ Handicap Accessible Bus Cost $_____

☐ Charter Bus (Board Approved) _____ Cost $_____

■ Cars List Driver(s) Lucy Boydston,Julie Pohl,Stacey Bandy,Jennifer Harvey,Heather Montgomery,Terry Davis,Sharon Angland,. Cost $0

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Lucy Boydston,Julie Pohl,Stacey Bandy

Chaperones: Sharon Angland(HCDE Employee),Jennifer Harvey(Teacher),Terry Davis,Heather Montgomery,

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? ■Yes

*Overnight Field Trips

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 5

*Estimated cost to parent support groups for this trip $0

*Projects students have undertaken to secure funds Host Tournament;Pizza Sales

*Co-ed trips require co-ed chaperones. Have you complied? ■Yes

*Travel itinerary attached with name/address of accommodations ■Yes

Teacher's Signature: Lucy Boydston	**Date:**	10/20/22
Principal's Signature:	**Date:**	10/21/22
LC Superintendent's Signature: Harper_Elaine Digitally signed by Harper_Elaine Date: 2022.11.08 09:46:12 -05'00'	**Date:**	

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

8/2020

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

☐ Day ■ Overnight (Must go to Board for Approval) Today's Date: 8/30/22

☐ Exceptional Ed ☐ Learning Community ☐ PreK

School Soddy Daisy High School Grade/Group/Team Wrestling

Departure Date/Time 12/2/22 12pm Return Date/Time 12/3/22 6pm

Event/Venue Huntsville High School Address 2304 Billie Watkins Ave Huntsville, AL 35804

Instructional value Wrestling Tournament

Evaluation Medaling potential

Fee Requested $ 0 How Acquired? n/a

Total # of Students 14 Total # of Staff 2 Total # of Chaperones _____ Nurse Required: ☐ Yes ■ No

Number of subs needed 2 Funding source for subs HCDE

- Total # of Students with 504 Plan 0 Modifications Needed _____
- Total # of Students with Disabilities 0 Modifications Needed _____

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ County School Bus Cost $_____ Bus # ____ Driver's Name _____

☐ Handicap Accessible Bus Cost $_____

☐ Charter Bus (Board Approved) _____ Cost $_____

■ Cars List Driver(s) Parents are responsible for transportation and accomodations Cost $_____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Ulric Winesburgh, Jeremy Gooder

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? ■ Yes

*Overnight Field Trips

*Number of students not attending for economic reasons n/a

*Number of trips this group expects to take which will require funds N/A

*Estimated cost to parent support groups for this trip $N/A

*Projects students have undertaken to secure funds N/A

*Co-ed trips require co-ed chaperones. Have you complied? ☐ Yes

*Travel itinerary attached with name/address of accommodations ☐ Yes

Teacher's Signature:	Ulric Winesburgh	Date: 8/30/22
Principal's Signature:	[signature]	Date: 9/6/22
LC Superintendent's Signature:	Harper_Elaine Digitally signed by Harper_Elaine Date: 2022.11.07 15:22:49 -05'00'	Date:

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

8/2020

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

☐ Day ■ Overnight (Must go to Board for Approval) Today's Date: 8/30/2022

☐ Exceptional Ed ☐ Learning Community ☐ PreK

School Soddy Daisy High School Grade/Group/Team Wrestling Team

Departure Date/Time 12/9/22 @ 11 am Return Date/Time 12/10/22 @ 6 pm

Event/Venue Smokey Mtn. Duals Address 1870 Sports World Blvd Gatlinburg, TN 37738

Instructional value Wrestling Tournament

Evaluation Medals, Attitude, and Effort

Fee Requested $ 0 How Acquired? N/a

Total # of Students 20 Total # of Staff 2 Total # of Chaperones _____ Nurse Required: ☐ Yes ■ No

Number of subs needed 2 Funding source for subs HCDE

- Total # of Students with 504 Plan 0 Modifications Needed _____
- Total # of Students with Disabilities 0 Modifications Needed _____

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ County School Bus Cost $_____ Bus # ____ Driver's Name _____

☐ Handicap Accessible Bus Cost $_____

☐ Charter Bus (Board Approved) _____ Cost $_____

■ Cars List Driver(s) Parents are responsible for transportation and accomodations Cost $_____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Ulric Winesburgh, Jeremy Gooden, :

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? ■ Yes

*Overnight Field Trips

*Number of students not attending for economic reasons n/a

*Number of trips this group expects to take which will require funds n/a

*Estimated cost to parent support groups for this trip $ n/a

*Projects students have undertaken to secure funds n/a

*Co-ed trips require co-ed chaperones. Have you complied? ☐ Yes

*Travel itinerary attached with name/address of accommodations ☒ Yes

Teacher's Signature:	Ulric Winesburgh	Date: 8/30/22
Principal's Signature:	[signature]	Date: 9/1/22
LC Superintendent's Signature:	Harper_Elaine Digitally signed by Harper_Elaine Date: 2022.11.07 15:28:49 -05'00'	Date:

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

8/2020

Hamilton County Schools
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

Request for Early Approval

MEMORANDUM

To: Executive Committee of the Board

School: Sale Creek High School

Date: 10/14/22 Trip Dates: 10/17-21/22

The attached request requires approval of the Board of Education. The reason this item was not submitted within the timeframe necessary for it to be placed on the agenda for a scheduled Board session is as follows:

Qualification to play in the state tournament is determined by the match played on 10/13/22.

Principal Signature — Date: 10/7/22

Deputy Superintendent — Date: 10/11/22

APPROVED:

Superintendent Signature — Date: 10/12/2022

Board Chairman Signature — Date: 10/13/2022

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

☐ Day ☒ Overnight (Must go to Board for Approval) Today's Date: 10/7/22

☐ Exceptional Ed ☒ Learning Community ☐ PreK

School: Sale Creek High School Grade/Group/Team: Volleyball Team

Departure Date/Time: 10/17/22 12:00 PM Return Date/Time: 10/21/22 6:00 PM

Event/Venue: TSSAA Girls Volleyball Tournament-Blackman High Address: 3858 Blaze Drive, Murfreesboro, TN 37128

Instructional value: Competition

Evaluation: Tournament finish

Fee Requested $: 0 How Acquired? NA

Total # of Students: 18 Total # of Staff: 2 Total # of Chaperones: 0 Nurse Required: ☐ Yes ☒ No

Number of subs needed: 1 Funding source for subs: Volleyball account

- Total # of Students with 504 Plan: 0 Modifications Needed: NA
- Total # of Students with Disabilities: 0 Modifications Needed: NA

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☒ County School Bus Cost $: 1,000 Bus #: 24 Driver's Name: Abbie Raines

☐ Handicap Accessible Bus Cost $:

☐ Charter Bus (Board Approved) Cost $:

☐ Cars List Driver(s): Cost $:

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Erin Briner, Debbie Hill

Chaperones:

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? ☒ Yes

*Overnight Field Trips

*Number of students not attending for economic reasons: 0

*Number of trips this group expects to take which will require funds: 1

*Estimated cost to parent support groups for this trip $: 0

*Projects students have undertaken to secure funds: none

*Co-ed trips require co-ed chaperones. Have you complied? ☒ Yes

*Travel itinerary attached with name/address of accommodations ☒ Yes

Teacher's Signature: Rachel Erin Briner	Date: 10/7/22
Principal's Signature:	Date: 10/7/22
LC Superintendent's Signature: Harper_Elaine Digitally signed by Harper_Elaine Date: 2022.10.07 18:52:20 -04'00'	Date:

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 Hickory Valley Road
Chattanooga, TN 37421

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

FROM: Dr. Shane Harwood, Community Superintendent, Rock Point Learning Community
DATE: November 17, 2022

RE: Overnight Field Trips

This is to request Board approval of the following overnight field trips:

#1. **Alpine Crest Elementary -** Ten Beta Club students will travel to Gaylord Opryland Hotel in Nashville, TN November 19-20, 2022 to compete and showcase their talents in academic and visual arts.

#2. **Signal Mtn High School -** Fifteen Beta Club students will travel to Gaylord Opryland Hotel in Nashville, TN November 28-30, 2022 to compete in various categories including academics and arts.

#3. **Signal Mtn High School** - Sixteen students on the high school wrestling team will travel to Germantown, TN December 2-3, 2022 to compete in the high school Wrestling Tournament.

#4. **Signal Mtn High School** - Eighteen students on the Girls Basketball team will travel to Hoover, AL December 19-21, 2022 to participate in the Spain Park Christmas Tournament.

#5. **Red Bank High School** - Fifteen students on the Boys Basketball team will travel to Maryville, TN December 20-22, 2022 to compete in the Heritage Basketball Tournament.

#6. **Signal Mtn High School -** One hundred fourteen students in the Fine Arts team will travel to Walt Disney World in Orlando, FL February 8-12, 2023 to participate in workshops for their specific skills.

#7. **Signal Mtn High School** - Ninety-Five students in the Band will travel to the Charleston Convention Center in Mt. Pleasant, SC March 16-19, 2023 to perform at the Charleston Music Festival.

#8. **CCA** – Sixty-five students on the Instrumental team will travel to Disney World in Orlando, Florida May 11-14, 2023 to perform in the Disney park.

#9*. **Signal Mtn Middle-High School -** Twelve students on the Varsity Volleyball team traveled to Murfreesboro, TN October 18-21, 2022 to compete in the Interscholastic Volleyball Championship.

#10*. **Signal Mtn Middle-High School** - Sixteen students on the Cross-Country high school team traveled to Henderson, TN November 2-3, 2022 to compete in the Cross-Country State Championship.

#11*. **Signal Mtn Middle-High Schoo**l - Ten students in the Honors Choir traveled to Maryville, TN November 17-19, 2022 to participate in the All-East Honor Choirs.

*These items were previously approved by Dr. Justin Robertson, Superintendent and Tiffanie Robinson, Board Chairman.

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

☐ **Day** ■ **Overnight** (Must go to Board for Approval) **Today's Date:** 11/1/2022

☐ **Exceptional Ed** ■ **Learning Community** ☐ **PreK**

School Alpine Crest Elementary Grade/Group/Team 5th grade Beta Club

Departure Date/Time 11/19/22 at 7 a.m. Return Date/Time 11/20/22 at 3:00 p.m.

Event/Venue Gaylord Opryland Hotel Address 2800 Opryland Drive Nashville,TN 37214

Instructional value Students will compete and showcase their talents in academics and visual arts.

Evaluation Students will be given feedback at the convention about their projects.

Fee Requested $ 210.00 How Acquired? parents

Total # of Students 10 Total # of Staff 3 Total # of Chaperones 0 Nurse Required: ☐ Yes ■ No

Number of subs needed 0 Funding source for subs n/a

- Total # of Students with 504 Plan 0 Modifications Needed none
- Total # of Students with Disabilities 0 Modifications Needed none

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ County School Bus Cost $_____ Bus # ____ Driver's Name _____

☐ Handicap Accessible Bus Cost $_____

☐ Charter Bus **(Board Approved)** _____ Cost $_____

■ Cars List Driver(s) parents are responsible for their own child's transporation Cost $0

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Lisa Millard, Ellen Bell, and Tiffany Roberts

Chaperones: none

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? ☐Yes

*Overnight Field Trips

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 2

*Estimated cost to parent support groups for this trip $210.00

*Projects students have undertaken to secure funds 2

*Co-ed trips require co-ed chaperones. Have you complied? ■Yes

*Travel itinerary attached with name/address of accommodations ■Yes

Teacher's Signature: Lisa Millard Ellen Bell	**Date:** 11/1/22
Principal's Signature: Ashley Crow	**Date:** 11/1/22
LC Superintendent's Signature: Dr. Shane Harwood Digitally signed by Dr. Shane Harwood Date: 2022.11.02 08:13:53 -04'00'	**Date:**

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

8/2020

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

☐ **Day** ☒ **Overnight** (Must go to Board for Approval) **Today's Date:** 10/20/22

☐ **Exceptional Ed** ☒ **Learning Community** ☐ **PreK**

School Center for Creative Arts Grade/Group/Team Instrumental Grades 8-12

Departure Date/Time May 11, 2023; 6am Return Date/Time May 14, 2023; 6am

Event/Venue Disney World, Orlando FL Address 1901 Buena Vista Dr, Lake Buena Vista, FL 32830

Instructional value Disney parks performance

Evaluation Post- performance discussion

Fee Requested $ 700 How Acquired? Collected from students

Total # of Students Not to exceed 65 Total # of Staff 5 Total # of Chaperones 0 Nurse Required: ☐ Yes ☒ No

Number of subs needed 4 Funding source for subs HCS

- Total # of Students with 504 Plan 2 Modifications Needed 0
- Total # of Students with Disabilities 0 Modifications Needed 0

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ County School Bus Cost $_____ Bus # _____ Driver's Name _____

☐ Handicap Accessible Bus Cost $_____

☒ Charter Bus (**Board Approved**) Rocky Top Tours Cost $ 12,450.00

☐ Cars List Driver(s) _____ Cost $_____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Jessica Stansbury, Aaron Moore, Freda McCray, Vincent Hale, Regina Brantley

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? ☒Yes

*Overnight Field Trips

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 1

*Estimated cost to parent support groups for this trip $ 0

*Projects students have undertaken to secure funds 0

*Co-ed trips require co-ed chaperones. Have you complied? ☒Yes

*Travel itinerary attached with name/address of accommodations ☒Yes

Teacher's Signature:		**Date:** 10/20/22
Principal's Signature:		**Date:** 10/20/22
LC Superintendent's Signature:	Dr. Shane Harwood Digitally signed by Dr. Shane Harwood Date: 2022.10.24 10:50:03 -04'00'	**Date:**

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

☐ Day ■ Overnight (Must go to Board for Approval) Today's Date: 09/19/2022

☐ Exceptional Ed ■ Learning Community ☐ PreK

School Red Bank High School Grade/Group/Team Boys Basketball

Departure Date/Time 9:30 AM, 12/20/2022 Return Date/Time 6:30 PM, 12/22/2022

Event/Venue Heritage Basketball Tournament Address 3741 E. Lamar Alexander Pkwy, Maryville, TN. 37804

Instructional value To allow the young men to build bonds/relationships with each other.

Evaluation Through observation

Fee Requested $ 0 How Acquired? N/A

Total # of Students 15 Total # of Staff 2 Total # of Chaperones 2 Nurse Required: ☐ Yes ■ No

Number of subs needed 0 Funding source for subs _____

- Total # of Students with 504 Plan _____ Modifications Needed _____
- Total # of Students with Disabilities _____ Modifications Needed _____

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ County School Bus Cost $_____ Bus # _____ Driver's Name _____

☐ Handicap Accessible Bus Cost $_____

☐ Charter Bus **(Board Approved)** _____ Cost $_____

■ Cars List Driver(s) Nick Fike, Gary Long, Karl Williams, Aantoine Montgomery Cost $_____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Nick Fike, Gary Long

Chaperones: Karl Williams, Antione Montgomery (Basketball coaching staff)

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? ■ Yes

*Overnight Field Trips

*Number of students not attending for economic reasons N/A

*Number of trips this group expects to take which will require funds N/A

*Estimated cost to parent support groups for this trip $ N/A

*Projects students have undertaken to secure funds N/A

*Co-ed trips require co-ed chaperones. Have you complied? ☐ Yes

*Travel itinerary attached with name/address of accommodations ■ Yes

Teacher's Signature:		**Date:** 9/16/22
Principal's Signature:		**Date:** 9/16/22
LC Superintendent's Signature:	Dr. Shane Harwood Digitally signed by Dr. Shane Harwood Date: 2022.10.28 15:31:29 -04'00'	**Date:**

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

☐ **Day** ■ **Overnight** (Must go to Board for Approval) **Today's Date:** 10-18-2022

☐ **Exceptional Ed** ■ **Learning Community** ☐ **PreK**

School Signal Mountain High School Grade/Group/Team 9-12/HS Girl's Basketball

Departure Date/Time Dec. 19/8:00 AM Return Date/Time Dec. 21/8:00 PM

Event/Venue Spain Park Christmas Tournament Address 4700 Jaguar Drive Hoover, Al 35242

Instructional value Team and Individual Improvement/Team Bonding

Evaluation Games and Social Activities

Fee Requested $ 0 How Acquired? 0

Total # of Students 18 Total # of Staff 3 Total # of Chaperones 0 Nurse Required: ☐ Yes ■ No

Number of subs needed 0 Funding source for subs 0

- Total # of Students with 504 Plan 0 Modifications Needed 0
- Total # of Students with Disabilities 0 Modifications Needed 0

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ County School Bus Cost $0 Bus # 0 Driver's Name 0

☐ Handicap Accessible Bus Cost $0

☐ Charter Bus (Board Approved) 0 Cost $0

■ Cars List Driver(s) Kendra Bell, Michael lane, Shane Roberson Cost $0

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Kendra Bell, Michael Lane, Shane Roberson

Chaperones: 0

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? ■Yes

*Overnight Field Trips

*Number of students not attending for economic reasons All are attending.

*Number of trips this group expects to take which will require funds 0

*Estimated cost to parent support groups for this trip $0

*Projects students have undertaken to secure funds 0

*Co-ed trips require co-ed chaperones. Have you complied? ■Yes

*Travel itinerary attached with name/address of accommodations ■Yes

Teacher's Signature: Kendra Bell		**Date:** 10-19-22
Principal's Signature:		**Date:** 10/19/22
LC Superintendent's Signature: Dr. Shane Harwood	Digitally signed by Dr. Shane Harwood Date: 2022.10.24 11:01:02 -04'00'	**Date:**

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

☐ **Day** ■ **Overnight** (Must go to Board for Approval) **Today's Date:** 10.18.2022

☐ **Exceptional Ed** ☐ **Learning Community** ☐ **PreK**

School Signal Mountain High School Grade/Group/Team Beta Club 11-12th graders

Departure Date/Time 11.28.22 @ 12:00pm Return Date/Time 11.30.22 @ 4:00pm

Event/Venue Beta Club Convention Address Gaylord Opryland Hotel (see schedule for address)

Instructional value Students will compete in various categories of academics, arts, etc with other students in the state.

Evaluation Students will receive awards if they place in various categoies and possibly move on to Nationals

Fee Requested $ 150 How Acquired? collecting from parents

Total # of Students 15 Total # of Staff 4 Total # of Chaperones 0 Nurse Required: ☐ Yes ■ No

Number of subs needed 4 Funding source for subs School

- Total # of Students with 504 Plan NA Modifications Needed NA
- Total # of Students with Disabilities NA Modifications Needed NA

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ County School Bus Cost $_____ Bus # ____ Driver's Name _____

☐ Handicap Accessible Bus Cost $_____

☐ Charter Bus **(Board Approved)** _____ Cost $_____

■ Cars List Driver(s) Amber Thevenet, Julie Perez, Claire Meznar, Wes Greer Cost $0

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Amber Thevenet, Julie Perez, Claire Meznar, Wes Greer

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? ■Yes

*Overnight Field Trips

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 1

*Estimated cost to parent support groups for this trip $0

*Projects students have undertaken to secure funds Beta Club Bake Sale

*Co-ed trips require co-ed chaperones. Have you complied? ■Yes

*Travel itinerary attached with name/address of accommodations ■Yes

Teacher's Signature: Thevenet	**Date:** 10/18/22	
Principal's Signature:	**Date:** 10/24/22	
LC Superintendent's Signature: Dr. Shane Harwood Digitally signed by Dr. Shane Harwood Date: 2022.10.26 15:05:48 -04'00'	**Date:**	

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

8/2020

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

☐ **Day** ■ **Overnight** (Must go to Board for Approval) **Today's Date:** 10/31/22

☐ **Exceptional Ed** ☐ **Learning Community** ☐ **PreK**

School Signal Mountain Middle/High School Grade/Group/Team High School Wrestling

Departure Date/Time 12/2/22 (6:30am) Return Date/Time 12/3/22 (11:30pm)

Event/Venue Houston HS Address 9755 Wolf River Blvd, Germantown, TN 38139

Instructional value High School Wrestling Tournament

Evaluation Wins & Losses

Fee Requested $ 0 How Acquired? Donations

Total # of Students 16 Total # of Staff 3 Total # of Chaperones 0 Nurse Required: ☐ Yes ■ No

Number of subs needed 0 Funding source for subs N/A

- Total # of Students with 504 Plan 0 Modifications Needed N/A
- Total # of Students with Disabilities 0 Modifications Needed N/A

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ County School Bus Cost $_____ Bus # ____ Driver's Name _____

☐ Handicap Accessible Bus Cost $_____

☐ Charter Bus (**Board Approved**) _____ Cost $_____

■ Cars List Driver(s) Parents are responsible for their students' transportation Cost $_____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Houston Clements (Head Coach), Dean Clements (Asst. Coach), Paul Shriner (Asst. Coach)

Chaperones: N/A

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? ■Yes

*Overnight Field Trips

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 3

*Estimated cost to parent support groups for this trip $0

*Projects students have undertaken to secure funds N/A

*Co-ed trips require co-ed chaperones. Have you complied? ■Yes

*Travel itinerary attached with name/address of accommodations ■Yes

Teacher's Signature:	Houston Clements	**Date:**	10/31/22
Principal's Signature:		**Date:**	10/31/22
LC Superintendent's Signature:	Dr. Shane Harwood Digitally signed by Dr. Shane Harwood Date: 2022.11.01 10:13:46 -04'00'	**Date:**	

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

8/2020

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

☐ **Day** ■ **Overnight** (Must go to Board for Approval) **Today's Date:** 10/6/2022

☐ **Exceptional Ed** ■ **Learning Community** ☐ **PreK**

School SMMHS Grade/Group/Team 9-12 Fine Arts

Departure Date/Time 2/8/2023/6:30am Return Date/Time 2/12/2023/6:30pm

Event/Venue Walt Disney World Address 1375 Buena Vista Dr., Olrando, FL, 32830

Instructional value Theater, Art, Chorus, and String students participate in discipline specific Imagination Campus Workshops

Evaluation Students will write a discipline specific reflection on their workshop experience

Fee Requested $ 945.00 How Acquired? From student

Total # of Students 114 Total # of Staff 6 Total # of Chaperones 17 Nurse Required: ☐ Yes ■ No

Number of subs needed 6 Funding source for subs HCDE

- Total # of Students with 504 Plan 3 Modifications Needed None Needed
- Total # of Students with Disabilities 0 Modifications Needed N/A

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ County School Bus Cost $_____ Bus # _____ Driver's Name _____

☐ Handicap Accessible Bus Cost $_____

■ Charter Bus **(Board Approved)** Rocky Top Tours Cost $13,000

☐ Cars List Driver(s) _____ Cost $_____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Ruth Farrimond, Betsy McClain, Jennfier McGann, Brock Ownby, Michelle Wheeler, Kristen Wiram

Chaperones: See atached

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? ■Yes

*Overnight Field Trips

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 1

*Estimated cost to parent support groups for this trip $0

*Projects students have undertaken to secure funds 1

*Co-ed trips require co-ed chaperones. Have you complied? ■Yes

*Travel itinerary attached with name/address of accommodations ■Yes

Teacher's Signature: Kristen Wiram		**Date:** 10/6/2022
Principal's Signature:		**Date:** 10/19/22
LC Superintendent's Signature: Dr. Shane Harwood	Digitally signed by Dr. Shane Harwood Date: 2022.10.24 10:24:15 -04'00'	**Date:**

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

☐ **Day** ☒ **Overnight** (Must go to Board for Approval) **Today's Date:** 11/1/22

☐ **Exceptional Ed** ☒ **Learning Community** ☐ **PreK**

School Signal Mountain Middle/High School Grade/Group/Team 9-12/Band

Departure Date/Time March 16, 2023/8:30am Return Date/Time March 19, 2023/3:30pm

Event/Venue Charleston Music Festivals/Charleston Convention Center Address 1330 Stuart Engals Blvd, Mt. Pleasant, SC 29464

Instructional value Students will participate in the 2023 Charleston Music Festival.

Evaluation Students performance will be evaluated by a panel of adjudicators.

Fee Requested $ 595.00 How Acquired? Student paid

Total # of Students 95 Total # of Staff 2 Total # of Chaperones 8 Nurse Required: ☐ Yes ☒ No

Number of subs needed 2 Funding source for subs HCDE

- Total # of Students with 504 Plan 0 Modifications Needed None
- Total # of Students with Disabilities 0 Modifications Needed None

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ County School Bus Cost $_____ Bus # ____ Driver's Name _____

☐ Handicap Accessible Bus Cost $_____

☒ Charter Bus (**Board Approved**) Rocky Top Tours Cost $ TBD

☐ Cars List Driver(s) _____ Cost $_____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Drew Buckner, Shelby Walker

Chaperones: Matt Broom, Jordan Pitner, Holly Paxton (Rivermont Elem.) Melissa Barrett, Jennifer Innes, Allison Gord, Kate Campbell, Katie Snyder

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? ☒Yes

*Overnight Field Trips

*Number of students not attending for economic reasons None

*Number of trips this group expects to take which will require funds 1

*Estimated cost to parent support groups for this trip $ 0.00

*Projects students have undertaken to secure funds None

*Co-ed trips require co-ed chaperones. Have you complied? ☒Yes

*Travel itinerary attached with name/address of accommodations ☒Yes

Teacher's Signature:		**Date:** 11/1/22
Principal's Signature:		**Date:** 11/1/22
LC Superintendent's Signature:	Dr. Shane Harwood Digitally signed by Dr. Shane Harwood Date: 2022.11.02 08:21:36 -04'00'	

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

8/2020

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

☐ Day ■ Overnight (Must go to Board for Approval) Today's Date: 10/26/22

☐ Exceptional Ed ■ Learning Community ☐ PreK

School Signal Mountain M/HS Grade/Group/Team HS XC Teams

Departure Date/Time 11/2/22 @ 11:00 am Return Date/Time 11/3/22 @ 7:00 pm

Event/Venue XC State Championship Address 513 Sanders Ferry Rd, Hendersonville, TN 37075

Instructional value Teams qualified for the state championship

Evaluation success of the teams

Fee Requested $ 0.00 How Acquired? N/A

Total # of Students 16 Total # of Staff 2 Total # of Chaperones 0 Nurse Required: ☐ Yes ■ No

Number of subs needed 2 Funding source for subs Team Account

- Total # of Students with 504 Plan 0 Modifications Needed N/A
- Total # of Students with Disabilities 0 Modifications Needed N/A

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ County School Bus Cost $_____ Bus #____ Driver's Name _____

☐ Handicap Accessible Bus Cost $_____

☐ Charter Bus (Board Approved) _____ Cost $_____

■ Cars List Driver(s) Parents are responsible for the transportation of their athlete. Cost $ N/A

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Dustin Carpenter and Jennifer Brockett

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? ☐Yes

*Overnight Field Trips

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 1

*Estimated cost to parent support groups for this trip $ 200

*Projects students have undertaken to secure funds Team fees and fund raisers

*Co-ed trips require co-ed chaperones. Have you complied? ■Yes

*Travel itinerary attached with name/address of accommodations ■Yes

Teacher's Signature:		Date: 10/26/22
Principal's Signature:		Date: 10/28/22
LC Superintendent's Signature:	Dr. Shane Harwood Digitally signed by Dr. Shane Harwood Date: 2022.11.01 10:06:41 -04'00'	Date:

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

8/2020

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

☐ **Day** ■ **Overnight** (Must go to Board for Approval) **Today's Date:** 10/6/2022

☐ **Exceptional Ed** ■ **Learning Community** ☐ **PreK**

School SMMHS Grade/Group/Team 7-12 Chorus Students

Departure Date/Time 11/17/2022/1:00pm Return Date/Time 11/19/2022/7:30pm

Event/Venue All-East Honor Choirs, Maryvill College Address 502 E Lamar Alexander Pkwy, Maryville, TN 37804

Instructional value Students attending auditioned and were selected to rehearse with clinicians and give concert

Evaluation Students will perform with their respective choirs Saturday, November 19

Fee Requested $ 125.00 How Acquired? From Student

Total # of Students 10 Total # of Staff 2 Total # of Chaperones 1 Nurse Required: ☐ Yes ■ No

Number of subs needed 2 Funding source for subs HCDE

- Total # of Students with 504 Plan 0 Modifications Needed N/A
- Total # of Students with Disabilities 0 Modifications Needed N/A

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ County School Bus Cost $_____ Bus # ____ Driver's Name _____

☐ Handicap Accessible Bus Cost $_____

☐ Charter Bus (**Board Approved**) _____ Cost $_____

■ Cars List Driver(s) Kristen Wiram, Brock Ownby, Christina Horsman Cost $0

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Kristen Wiram, Brock Ownby

Chaperones: Christina Horsman

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? ■Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 0

*Estimated cost to parent support groups for this trip $0

*Projects students have undertaken to secure funds 1

*Co-ed trips require co-ed chaperones. Have you complied? ■Yes

*Travel itinerary attached with name/address of accommodations ■Yes

Teacher's Signature:	Kristen Wiram	**Date:** 10/6/2022
Principal's Signature:		**Date:** 10/6/22
LC Superintendent's Signature:	Dr. Shane Harwood Digitally signed by Dr. Shane Harwood Date: 2022.10.31 10:12:57 -04'00'	**Date:**

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

8/2020

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

☐ **Day** ■ **Overnight** (Must go to Board for Approval) **Today's Date:** 10/14/22

☐ **Exceptional Ed** ■ **Learning Community** ☐ **PreK**

School SMMHS Grade/Group/Team Varsity Volleyball

Departure Date/Time 9 am Oct. 18, 2022 Return Date/Time 5 pm Oct. 21, 2022

Event/Venue Siegel HS Address 3300 Siegel Rd. Murfreesboro, TN 37129

Instructional value Interscholastic Championship Competition Experience

Evaluation Wins/Losses

Fee Requested $ 100 How Acquired? Participant Parents

Total # of Students 12 Total # of Staff 1 Total # of Chaperones 1 Nurse Required: ☐ Yes ■ No

Number of subs needed 0 Funding source for subs NA

- Total # of Students with 504 Plan 0 Modifications Needed NA
- Total # of Students with Disabilities 0 Modifications Needed NA

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ County School Bus Cost $_____ Bus # ____ Driver's Name _____

☐ Handicap Accessible Bus Cost $_____

■ Charter Bus **(Board Approved)** Rocky Top Charter Cost $ 1500.00

■ Cars List Driver(s) return home-parents are responsible for students transportation Cost $_____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Kim Rackel

Chaperones: Heather Rogers

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? ☐Yes

*Overnight Field Trips

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 3

*Estimated cost to parent support groups for this trip $ 2000.00

*Projects students have undertaken to secure funds Youth Camp

*Co-ed trips require co-ed chaperones. Have you complied? ■Yes

*Travel itinerary attached with name/address of accommodations ■Yes

Teacher's Signature:	Kim Rackel	**Date:** 10/14/2022
Principal's Signature:		**Date:** 10/17/22
LC Superintendent's Signature:	Dr. Shane Harwood Digitally signed by Dr. Shane Harwood Date: 2022.10.17 15:03:27 -04'0	**Date:**

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

8/2020

HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 Hickory Valley Road
Chattanooga, TN 37421

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

FROM: Dr. Jason Vance, Community Superintendent, Missionary Ridge Learning Community

DATE: November 17, 2022

RE: Overnight Field Trips

This is to request Board approval of the following overnight field trips:

#1. **East Ridge High** - Fifteen students on the Boys Basketball team will travel to Strawberry Plains, TN December 27-29, 2022 to compete in the Carter Christmas Tournament

#2. **Barger Academy -** Forty students on the Barger Dance Dept. will travel to Orlando, Florida May 3-7, 2023 to perform for a live Disney audience and take classes to learn what it takes to work professionally in the arts.

*These items were previously approved by Dr. Justin Robertson, Superintendent and Tiffanie Robinson, Board Chairman.

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

☐ **Day** ■ **Overnight** (Must go to Board for Approval) **Today's Date:** 10/24/2022

☐ **Exceptional Ed** ☐ **Learning Community** ☐ **PreK**

School Barger Academy of Fine Arts Grade/Group/Team Barger Dance Dept. 2nd-5th

Departure Date/Time 5/3/2023 10pm Return Date/Time 5/7/2023 9am

Event/Venue Orlando (Disney) Address 1486 Buena Vista Drive

Instructional value Perform for a live Disney audience, take classes and learn what it takes to work professionally in the arts.

Evaluation performance critique essay

Fee Requested $ 475pp How Acquired? student and parent

Total # of Students 40 Total # of Staff 4 Total # of Chaperones 40 Nurse Required: ☐ Yes ■ No

Number of subs needed 2 Funding source for subs HCS

- Total # of Students with 504 Plan 0 Modifications Needed n/a
- Total # of Students with Disabilities 0 Modifications Needed n/a

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ County School Bus Cost $_____ Bus # ____ Driver's Name _____

☐ Handicap Accessible Bus Cost $_____

■ Charter Bus (Board Approved) Rockytop tours Cost $ 7575+room

☐ Cars List Driver(s) _____ Cost $_____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Felicion McMillon, Juana Wilson-Roberts, Andrea Johnson, and Michael Mitchell

Chaperones: Each student will have at least one parent that will chaperone their own child.

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? ■ Yes

*Overnight Field Trips

*Number of students not attending for economic reasons n/a

*Number of trips this group expects to take which will require funds 1

*Estimated cost to parent support groups for this trip $ 950 (parent and child)

*Projects students have undertaken to secure funds fundraisers

*Co-ed trips require co-ed chaperones. Have you complied? ■ Yes

*Travel itinerary attached with name/address of accommodations ■ Yes

Teacher's Signature:	**Date:** 10/24/22
Principal's Signature: Andrea P. Johnson	**Date:** 10/26/22
LC Superintendent's Signature: Dr. Jason Vance Digitally signed by Dr. Jason Vance Date: 2022.10.27 11:44:19 -04'00'	**Date:**

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

8/2020

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

☐ Day ☒ Overnight (Must go to Board for Approval) Today's Date: 10 0 52022

☐ Exceptional Ed ☒ Learning Community ☐ PreK

School East Ridge High School Grade/Group/Team Boys Basketball

Departure Date/Time 12/27/2022 9:30am Return Date/Time 12/29/2022 10:00 pm

Event/Venue Carter Christmas Tournament Address 210 N. Carter School Rd Strawberry Plains, TN 37871

Instructional value We are taking our team to Knoxville to play different competitions. This will help get our team ready for district,region, and state tournament play.

Evaluation We evaluate our team in many different area of the game: Turnover margin, Rebounding, field goal percentage, Free throw attemps and defensive.

Fee Requested $ 0 How Acquired? _____

Total # of Students 15 Total # of Staff 3 Total # of Chaperones _____ Nurse Required: ☐ Yes ☒ No

Number of subs needed 0 Funding source for subs 0

- Total # of Students with 504 Plan 0 Modifications Needed 0
- Total # of Students with Disabilities 0 Modifications Needed 0

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

☐ County School Bus Cost $_____ Bus # ____ Driver's Name _____

☐ Handicap Accessible Bus Cost $_____

☐ Charter Bus (Board Approved) _____ Cost $_____

☒ Cars List Driver(s) Tre High, Jeulian High, Glenn Swafford Cost $_____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Tre High, Jeulian High, Mallary Netterville

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? ☐Yes

*Overnight Field Trips

*Number of students not attending for economic reasons 0

*Number of trips this group expects to take which will require funds 1

*Estimated cost to parent support groups for this trip $0

*Projects students have undertaken to secure funds fundraisers

*Co-ed trips require co-ed chaperones. Have you complied? ☒Yes

*Travel itinerary attached with name/address of accommodations ☒Yes

Teacher's Signature:		Date: 10.7.22
Principal's Signature:		Date: 10/7/22
LC Superintendent's Signature:	Dr. Jason Vance Digitally signed by Dr. Jason Vance Date: 2022.10.11 09:34:20 -04'00'	Date:

SEND TO APPROPRIATE COMMUNITY SUPERINTENDENT FOR APPROVAL

8/2020

HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 HICKORY VALLEY ROAD
CHATTANOOGA, TN 37421

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

FROM: Mary Ellen Heuton, Chief Financial Officer
Lindsay Cepero, Director of Procurement

DATE: November 17, 2022

RE: Bids/Contracts

1. Attached for your approval are bids/contracts for the following:

A. Request Approval of RFP 23-10 Fiscal Pre-Monitoring Services
B. Request Approval of Bid 23-12 Commercial Dish Machine for Clifton Hills Elementary School.
C. Request Approval of Participation in the NASPO ValuePoint Cooperative Purchasing Program.
D. Request Approval of Red Bank High School and Signal Mountain Middle/High School Lease Agreements with Pitney Bowes for Digital Mail Equipment, Supplies, Maintenance and Related Services.

2. Bids procured by the Purchasing Department, in all cases, low bids meeting specifications are recommended.

3. Recommend approval as presented.

LC:de

Hamilton County Department of Education
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

MEMORANDUM

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Mary Ellen Heuton, Chief Financial Officer
Lindsay Cepero, Director of Procurement

Date: November 17, 2022

RE: Award Request for Proposal RFP File 23-10, Fiscal Pre-Monitoring Support Services

Award Request for Proposal No. 23-10, Fiscal Pre-Monitoring Support Services to Brustein & Manasevit, PLLC for support services to provide independent review and analysis of fiscal monitoring activities, for a term of approximately eighteen (18) months with all services completed no later than June 1, 2024 and in the amount of $46,200.

Expenditures will be from the available federal Fiscal Pre-Monitoring Supports Grant awarded to Hamilton County Schools.

On September 1, 2022, the Procurement Department advertised Request for Proposal No. 23-10, Fiscal Pre-Monitoring Support Services to obtain proposals for support services to provide independent review and analysis of fiscal monitoring activities. On the opening day of October 6, 2022, one (1) proposal was received and subsequently evaluated by the project's designated selection committee. Based on the evaluation criteria listed in the RFP and the selection committee's discussion, recommendation was made for the award of this contract to the responsive and qualified respondent Brustein & Manasevit, PLLC.

Attachment(s):
Brustein & Manasevit, PLLC Proposal

BRUSTEIN & MANASEVIT, PLLC
ATTORNEYS AT LAW

1023 15th Street NW, Suite 500
Washington, DC 20005
phone 202.965.3652
fax 202.965.8913
bruman@bruman.com
www.bruman.com

September 27, 2022

Denise Ellison
Hamilton County Department of Education
3074 Hickory Valley Road
Chattanooga, Tennessee 37421
423-498-7030
DOE_Purchasing@HCDE.Org

RE: Request for Proposals 23-10, Fiscal Pre-Monitoring Support Services

Dear Ms. Ellison,

Brustein & Manasevit, PLLC respectfully submits its response to the Request for Proposals 23-10 Fiscal Pre-Monitoring Support Services.

This response addresses the required components of the RFP and highlights the Firm's demonstrated experience in offering a complete range of consulting services.

The Firm welcomes the opportunity to discuss this response. Please contact Tiffany Kesslar at (202) 965-3652 or tkesslar@bruman.com with any questions.

Sincerely,

Tiffany Kesslar

Tiffany Kesslar, Esq.
Partner
Brustein & Manasevit, PLLC

Table of Contents

Cover Page: Introduction 3

Tab 1: Qualifications of Company 4

Firm Description 4

Firm Experience 4-5

Tab 2: Company Relevant Experience & References 6

Client References 6

Fiscal and Grant Monitoring and/or Audit Experience 7

Statement Regarding HCS Right to Evaluate 7

Tab 3: Plan of Approach 8

Detailed Plan of Approach and Proposed Timeline 8

Tab 4: Personnel 9

Project Management Team 9

Tiffany Kesslar, Esq., Partner 9

Steven Spillan, Esq., Partner 9-10

Andrew Ball, Esq., Associate 10

Madelaine Cleghorn, Esq., Associate 10-11

Resumes & Certificates of Good Standing 12-19

Tab 5: Price Proposal 20

Tab 6: Required Forms 21-33

Cover Page: Introduction

- *Project RFP Number and Name:*
  RFP 23-10, Fiscal Pre-Monitoring Support Services

- *Company Name and Address:*
  Brustein & Manasevit, PLLC
  1023 15th St NW
  Suite 500
  Washington, D.C. 20005

- *Company's Contact Person and Information:*
  Tiffany Kesslar, Partner
  P: (202) 965-3652
  F: (202) 965-8913
  tkesslar@bruman.com

- *Years in Business:*
  42 years

- *Former Names:*
  None

Tab 1: Qualifications of Company

Firm Description

Founded in 1980, Brustein & Manasevit, PLLC is nationally recognized for its federal education law practice and advocacy work on behalf of State and local educational agencies, charter schools, postsecondary institutions, and private educational entities around the country and its outlying territories. The Firm has more than 40 years of experience advising State departments of education and local educational agencies on federal education programs, including technical assistance on federal requirements.

Founding partners Michael Brustein and Leigh Manasevit (*retired*) built upon their experiences in federal grants law as attorneys with the U.S. Department of Health, Education, and Welfare (predecessor to the current U.S. Department of Education (USDE)) and the U.S. Department of Justice, Education Section of the Civil Rights Division, respectively. Beginning as a small law firm in Washington, D.C., the Firm has purposefully maintained its small size, low overhead costs, and specialized focus on federal grants law, yielding an efficient practice at a lower cost to clients.

The Firm is a limited liability company partnership made up of five partners, four associate attorneys, one of-counsel, a legislative director, a legislative analyst, and four administrative staff. Firm partners oversee and are closely involved on each and every project that the Firm provides services under, with assistance from associate attorneys and other staff members, as appropriate. The Firm ensures that all services are provided to clients in a timely and efficient manner and works to have frequent, open communication with clients throughout the course of a project and/or contract.

The Firm's office is located in downtown Washington, D.C., in close proximity to Capitol Hill and federal agency buildings, including the U.S. Department of Education (ED).

Firm Experience

The Firm advises federal grant recipients on federal education programs, including the Elementary and Secondary Education Act, as amended by the Every Student Succeeds Act (ESSA), and regularly consults on best practices for monitoring compliance under the applicable fiscal and programmatic federal requirements. In addition, the Firm consults regarding fiscal compliance with grants management system requirements under the Education Department General Administrative Regulations (EDGAR) and the Uniform Grant Guidance (UGG), which applies to ESSA and all other federal education grant programs. More recently, following the passage of three federal stimulus bills that provided billions of dollars to educational entities, the Firm has assisted State and local educational agencies across the country with implementing the Elementary and Secondary School Emergency Relief Fund (ESSER), the Governor's Emergency Education Relief Fund (GEER), the Emergency Assistance to Non-Public Schools Program, as well as other federal education stimulus grant programs.

The Firm regularly assists educational agencies in drafting and updating monitoring procedures and protocols and reviewing their entire monitoring system for compliance, including a review of corrective action plans, comprehensive policies and procedures manuals and other documents related to grants management and programmatic requirements. The Firm regularly works with educational agencies on monitoring and compliance procedures, including monitoring protocols, compliance reports, training, etc. The Firm consults with educational agencies on fiscal compliance with grants management requirements under the Uniform Grants Guidance, which

continues to be updated. For example, amendments to the UGG were finalized in November 2020.

The Firm is constantly in demand nationwide to conduct training and workshops on all areas of compliance with federal education laws and regulations, including the UGG and federal stimulus programs under the American Rescue Plan Act. All of our trainings not only explain the rules and regulations but provide context for these rules by providing real-life examples of compliant and noncompliant practices. The Firm regularly presents at national educational conferences including the National Association of ESEA State Program Administrators (NAESPA), the National Association of Federal Education Program Administrators (NAFEPA), the National Grants Management Association (NGMA), the Association of Education Federal Finance Administrators (AEFFA), the National Association for Career and Technical Education Information (NACTEI) as well as numerous regional, State, and local trainings.

Throughout the Firm's 42-year history, we have worked with nearly every State on federal education program and compliance issues. No other consulting firm or law firm has this same level of extensive experience with federal education grants.

Tab 2: Company Relevant Experience & References

Client References

Descriptions of three clients for which the Firm has or is providing services of a similar scope and size to those being requested in RFP 23-10 are included below.

Client #1 Name and Description:
Athens City Schools
943 Crestway Drive, Athens, TN 37303
Lisa Cranfill, Supervisor of Finance
lcranfill@athensk8.net
423-745-2864

The Firm is currently providing similar services to Athens City Schools under their Fiscal Pre- Monitoring Support Services subaward from TDOE. For exact figures, we ask that you contact the District directly, but we are within the scope of work and initial estimates and do not foresee any change orders or increases at this time. While the work is still ongoing, we are estimated to complete our work within the provided timeframes of the subgrant award.

Client #2 Name and Description:
Johnson County Schools
211 North Church St, Mountain City, TN 37683
Angie Wills, Elementary and Federal Programs Supervisor
awills@jocoed.net
423-727-2640

The Firm is currently providing similar services to Johnson County Schools under their Fiscal Pre- Monitoring Support Services subaward from TDOE. For exact figures, we ask that you contact the District directly, but we are within the scope of work and initial estimates and do not foresee any change orders or increases at this time. While the work is still ongoing, we are estimated to complete our work within the provided timeframes of the subgrant award.

Client #3 Name and Description:
San Diego Unified School District
4100 Normal Street, San Diego, CA 92103
Cristen Owens, Director of Budget Development
Cowens1@sandi.net
619-260-5465

The Firm provides a variety of services to the San Diego Unified School District, including consultative and legal advice on ESEA, ESSER and other federal education requirements as requested. For exact figures, we ask that you contact the District directly, but we are within the scope of work and initial estimates and do not foresee any change orders or increases at this time. While the work is still ongoing, we are estimated to complete our work within the expected timeframes.

Fiscal and Grant Monitoring and/or Audit Experience

Members of the Firm are constantly monitoring updates, new regulations and guidance, and best practices governing federal grant monitoring and auditing. The Firm, through its relationships with federal agencies, memberships of national grant organizations, and tracking of recent/past monitoring reports for federal programs, is always up-to-date on the key issues and findings that federal program monitors are looking for during a review. In addition, the Firm's widespread work with other clients over its 42-year history at both the State and local level contributes to the expertise that Firm members have in preparing a client for a federal monitoring.

The Firm has a long-standing relationship with the U.S. Department of Education's Grants Risk Management Services Division, the Office of Inspector General, and the Department of Justice in reporting and resolving issues related to fraud, waste and abuse with respect to federal grants. The Firm has been instrumental in working with grantees and subgrantees on identifying and resolving high-risk designations. For example, the Firm worked with the Michigan Department of Education and Detroit Public Schools on high-risk issues, including issues of financial mismanagement and misuse of federal funds from various federal education programs. From the initial audit through the removal of high-risk designation, the engagement covered approximately 5-6 years. Similarly, the Firm worked with the Pennsylvania Department of Education and the School District of Philadelphia on similar issues, specific conditions, and corrective actions after a financial audit of the district questioning over $130 million in federal funds. The audit was issued in 2010, and the final resolution of the findings (reducing the district's liability to approximately $5 million) and corrective actions related to the audit, including the grantback of returned funds, was in 2019.

The Firm's experience with federal monitoring visits, audits, and grants management includes extensive knowledge of EDGAR, GEPA, the UGG, the Single Audit Act, the Cash Management Improvement Act (CMIA), and the Tydings Amendment. Our attorneys routinely counsel entities in the development of federal grant applications, cost allocation plans, indirect cost rate applications, and other related submissions to ED, DOL, the U.S. Department of Agriculture (USDA), and the U.S. Department of Health and Human Services (HHS).

The Firm also has obtained federal agency approval for clients to implement administrative policies that have saved clients substantial effort in complying with federal cost principles and other grants management regulations. These innovative solutions include crafting "substitute systems" for time distribution, flexibility for reporting on consolidated agency administration, and the development of innovative waivers and cost allocation plans.

The Firm emphasizes identifying and solving grants management problems before auditors or federal agency monitors identify them. To that effect, we have long-standing "maintenance" relationships with many clients that allow us to provide preventative grants management counseling through routine onsite or desk reviews. These relationships allow for both the early identification of potential monitoring and audit issues and for the development of creative effort-saving solutions.

Additionally, the Firm has experience in developing preventative measures to avoid audit exposure under the ESEA, IDEA and other federal education programs. To this end, the Firm provides training seminars and workshops on grants management. Our attorneys also provide legislative services to keep clients, including SEAs, informed about changes to federal education programs and federal grants issues.

Statement Regarding HCS Right to Evaluate

The Firm understands that Hamilton County Schools reserves the right to evaluate the Firm on our past performance and prior dealings, such as failure to meet specifications, poor workmanship, or late delivery, with Hamilton County Schools as part of the experience criteria.

Tab 3: Plan of Approach

Detailed Plan of Approach and Proposed Timeline

Members of the Firm will be available for an initial meeting conducted via Zoom, Microsoft Teams or other virtual platform to discuss the requirements and expectations for the project. This meeting will include the overseeing partner(s), as well as any associates assigned to the project.

The Firm will begin the scope of work by reviewing policies and procedures related, but not limited to, financial management, internal controls, allowable costs, cash management, compensation for personal services, procurement, inventory, record retention, and conflict of interest disclosures. These policies and procedures can also include federal program areas as well, at the District's discretion. The Firm will set up a shared drive to which Hamilton County Schools may upload the relevant policies. After the Firm receives the documentation, team members will review the policies for federal compliance.

Following the review, the Firm will discuss and/or provide a detailed memorandum to Hamilton County Schools outlining areas of concern and/or noncompliance in the policies reviewed. The Firm will then set up a call via teleconference or video conference with the appropriate Hamilton County Schools staff to review the identified areas of concern and discuss next steps for updating the policies and procedures.

The Firm will work closely with Hamilton County Schools staff, as needed, to edit and complete any policies and procedures that are necessary for compliance with the EDGAR/UGG and applicable federal education grant requirements. This includes in-person, virtual, or teleconference meetings with Hamilton County Schools staff as necessary. The Firm will submit a working draft of the updated policies and procedures for Hamilton County Schools staff review and feedback. The Firm will then complete final edits as requested and be available for any follow-up questions, as needed.

Then, upon request, the Firm will test the systems in place against the updated policies and procedures and note any deficiencies or areas of potential noncompliance. This will involve the Firm identifying documentation for review and then the Firm will submit concerns, comments and recommend best practices moving forward. If requested, the Firm can provide a detailed memorandum on the areas of concern and/or noncompliance identified.

In addition, we will be available to ensure that all ESSER expenditure decision-making is made in alignment with the ESSER and EDGAR requirements, including Davis-Bacon Act requirements. The Firm is also available to provide on-site and/or virtual training to Hamilton County Schools on the updated policies and procedures, as determined appropriate with the topics, and dates will be agreed-upon by the parties in advance.

The Firm is able to respond quickly to proposed deadlines and schedules; and be available for meetings and questions as they arise. If needed, the Firm may schedule regular meetings to check in on projects and ongoing reviews.

The length of time spent on each portion of the overall project will depend on the extent of documentation provided and other factors. Specific timelines for each portion of the ongoing project may be discussed and agreed upon during the initial meeting with Hamilton County Schools staff. With five partners and four associate attorneys, the Firm is capable of meeting the timeline for deliverables set out in RFP 23-10, including completion of all work under the contract by June 1, 2024.

Tab 4: Personnel

Project Management Team

The Firm's team will be led by Partners Tiffany Kesslar and Steven Spillan. They will be supported on the project by Associates Andrew Ball and Madelaine Cleghorn. While these individuals will make up the primary team for the project, other members of the Firm may assist in providing services, as appropriate and necessary. Additional certifications for other members of the Firm who may assist on the project may be provided upon request.

Each of the team members has assisted in or led a significant number of projects drafting, reviewing, and/or updating policies and procedures, as well as control testing, including for the client references above, as well as a number of other clients. Descriptions of each project member's overall experience and background, resumes, and Certificates of Good Standings for each team member are provided below.

Tiffany Kesslar, Esq., Partner

Tiffany Winters Kesslar joined Brustein & Manasevit, PLLC in July 2006. Ms. Kesslar represents clients regarding Federal grants management compliance and assists her clients with both fiscal and programmatic aspects of federal education programs, including the Every Student Succeeds Act (ESSA), amending the Elementary and Secondary Education Act (ESEA), and the Individuals with Disabilities Education Act (IDEA). Ms. Kesslar also actively represents clients in the resolution of adverse audit findings and compliance under the Office of Management and Budget's Uniform Grants Guidance (UGG) and other federal administrative regulations, such as the General Education Provisions Act (GEPA) and the Education Department General Administrative Regulations (EDGAR).

Ms. Kesslar regularly serves as a keynote speaker on federal education grants compliance. Ms. Kesslar has developed and conducted trainings, webinars, and audio conferences on federal grants management and the fiscal and programmatic requirements of various federal programs. Ms. Kesslar also conducts mock monitoring and internal control reviews of State agencies, local educational agencies, institutions of higher education and nonprofits for fiscal and programmatic compliance with federal administrative requirements.

Ms. Kesslar serves a co-chair on the American Bar Association, Public Contract Law Section, Grant Law Committee. Ms. Kesslar is also a member of Thompson's Grants Editorial Advisory Board. Ms. Kesslar previously served as the Vice President of the Board of Directors for the National Grants Management Association and remains an active member of the association, recently completing her time as Chair of the Education Committee. Ms. Kesslar also serves as a Board Member of a local child care center. In 2020, Ms. Kesslar became a Certified Grants Management Specialist.

Prior to joining the firm, Ms. Kesslar served as a law clerk at the Superior Court of the District of Columbia. Ms. Kesslar graduated cum laude from Clemson University and received her Juris Doctorate from the Catholic University Columbus School of Law. Ms. Kesslar is a member of the
U.S. Supreme Court bar and the District of Columbia bar.

Steven Spillan, Esq., Partner

Steven A. Spillan joined Brustein & Manasevit, PLLC in January 2006 as a Legislative Assistant. In 2011, Mr. Spillan became as Associate with the Firm and in 2020 he became a Partner. Mr. Spillan assists clients with federal

grants management and various federal education programs, including the Elementary and Secondary Education Act, the Strengthening Career & Technical Education for the 21st Century Act, the Workforce Innovation & Opportunity Act, the Higher Education Act, the Federal Funding Accountability & Transparency Act, the Digital Accountability & Transparency Act, and the Family Educational Rights and Privacy Act.

Mr. Spillan also works with clients on compliance with applicable rules and regulations under the Uniform Grant Guidance, as adopted by the Education Department General Administrative Regulations. This includes providing training on applicable grants management rules, assisting clients with drafting/updating written policies and procedures for their federal grants, conducting mock monitoring reviews to detect any material weakness in a non-federal entity's internal controls, and assisting clients in resolving any audit or monitoring findings. In addition, Mr. Spillan works with the Legislative Director and clients to develop their federal legislative strategies and facilitates their representation before Congress and administrative agencies. As part of his legislative duties, Mr. Spillan monitors and writes about the federal budget process, education legislation, and important administrative actions to keep clients informed of activities in Washington that can affect their federal programs. In 2020, he became a Certified Grants Management Specialist.

Mr. Spillan received his J.D. from the Catholic University of America's Columbus School of Law in May 2011. He earned his Bachelor of Arts in Political Science from American University in 2005. Mr. Spillan is a member of the District of Columbia Bar.

Andrew Ball, Esq., Associate

Andrew Ball joined Brustein & Manasevit, PLLC in January 2020. Mr. Ball works with clients on a number of issues related to the Higher Education Act programs, the Every Student Succeeds Act, and the Strengthening Career and Technical Education for the 21st Century Act. In addition, Mr. Ball assists clients with compliance issues under the OMB Uniform Grants Guidance and the Education Department General Administrative Regulations including ensuring policies and procedures are updated and accurate.

Prior to joining the firm, Mr. Ball worked in the General Counsel's office at the District of Columbia Office of the State Superintendent of Education (OSSE) on issues ranging from the complaints under the Individuals with Disabilities Education Act to employment issues and charter school finances. Mr. Ball also served as a judicial intern in the U.S. District Court for the Southern District of Texas and as a substitute teacher in Houston public charter schools.

Mr. Ball received his Bachelor's Degree in Economics and Communications from Tulane University in 2013. Mr. Ball received his Juris Doctor from American University Washington College of Law in 2019. Mr. Ball is a member of the District of Columbia Bar.

Madelaine Cleghorn, Esq., Associate

Madelaine Cleghorn joined Brustein & Manasevit, PLLC in June 2021. Ms. Cleghorn assists clients with federal grants management requirements under the Office of Management and Budget's Uniform Grants Guidance (UGG) and the Education Department General Administrative Regulations (EDGAR). Ms. Cleghorn advises clients on program compliance under the Individuals with Disabilities Education Act and the Every Student Succeeds Act and represents public charter schools in the District of Columbia in due process litigation under the Individuals with Disabilities Education Act (IDEA).

Prior to joining the firm, Ms. Cleghorn worked for Goodwin Procter LLP in the litigation department on cases in

several practice areas, including business and commercial, financial industry, and white collar defense. During law school, Ms. Cleghorn worked as a student advocate in the Georgetown University Health Justice Alliance, a medical-legal partnership serving low- income families in the District of Columbia. Ms. Cleghorn also interned with the Cook County Office of the Public Defender in the Juvenile Justice Division. Ms. Cleghorn served as an Annual Review Editor of the Georgetown Journal of Gender and the Law from 2018-2019.

Ms. Cleghorn received her Bachelor's degree from Grand Valley State University in 2016 and her Juris Doctor from Georgetown University Law Center in 2019. Ms. Cleghorn is a member of the Massachusetts Bar and the District of Columbia Bar.

The Firm understands that the team members identified in this section can not be substituted without the express permission of Hamilton County Schools.

TIFFANY WINTERS KESSLAR, ESQUIRE

1023 15th Street, NW Suite 500 Washington, D.C. 20005
(202) 965-3652 (phone) (202) 965-8913 (fax)
e-mail: tkesslar@bruman.com website: www.bruman.com

Bar Admissions: United States Supreme Court, November 2009; U.S. District Court for the District of Columbia, August 2007; District of Columbia Court of Appeals, June 2006; Court of Appeals of Maryland, November 2004 (*inactive status*).

EXPERIENCE

BRUSTEIN AND MANASEVIT, PLLC Washington, D.C.
Partner, January 2011 - Present
Associate, July 2006 – December 2010

- Counsel state and local educational agencies, charter schools, and other clients on compliance with federal grants management regulations, including the Office of Management and Budget (OMB) Uniform Grants Guidance (UGG) and federal education programs, including but not limited to the Every Student Succeeds Act, Elementary and Secondary Education Act, and the Individuals with Disabilities Education Act.
- Conduct presentations nationwide on federal grants management requirements under the UGG and the Education Department General Administrative Regulations (EDGAR).
- Perform mock monitoring reviews on federal grants management regulations and programmatic and fiscal requirements under various federal grants, including grants from ED, DOE and DOL.
- Consult on audit defense strategies and represent clients in administrative hearings and appeals.
- Draft motions and other legal memoranda as necessary to assist clients with federal education questions.
- Supervise projects, staff and client management and actively participate in partnership financial matters.

THE HONORABLE PATRICIA A. BRODERICK
SUPERIOR COURT FOR THE DISTRICT OF COLUMBIA, Washington, D.C.
Civil II Law Clerk, January 2005-July 2006
Felony I Law Clerk, August 2004-December 2004; Felony II Legal Intern, May 2002-October 2002

- Drafted and edited orders in response to criminal and civil motions filed with the Court, including a published order on Mitochondrial DNA for a case of first impression.
- Wrote legal memoranda and researched various legal issues that arose during civil trials.
- Discussed substantive and procedural issues with attorneys, *pro se* parties and agency representatives.
- Supervised interns, managed case flow, and coordinated case activities with parties and court personnel.

COLUMBUS COMMUNITY LEGAL SERVICES: GENERAL PRACTICE CLINIC, Washington, D.C.
Student Attorney, August 2002- May 2003

EDUCATION

THE CATHOLIC UNIVERSITY OF AMERICA, COLUMBUS SCHOOL OF LAW, Washington D.C.
Juris Doctor May 2004

- National Trials Team Competitor, 2003-2004: TYLA Competition and Georgetown Competition
- Moot Court Associate, 2002-2004: Trials Competition Finalist and Moot Court Appellate Argument
- Extra Mile Award for Outstanding Service to the Law School Community, May 2004
- Student Bar Association Committee, 2002-04; Delta Theta Phi Law Fraternity Member, 2001-2004

CLEMSON UNIVERSITY, Clemson, SC
Bachelor of Arts in Political Science May 2001, Minors in Sociology and Speech & Communications

PUBLICATIONS

- ESSA: Moving Toward a Well-Rounded Title I, 1st ed. LRP Publishing 2016, co-author
- IDEA Fiscal Questions and Answers Book, 1st ed., LRP Publishing 2014, author
- IDEA: New Expectations for Schools and Students, 5th ed., LRP Publishing 2014, co-author
- The New Title I: The Changing Landscape of Accountability, 8th ed., LRP Publishing 2013, co-author
- Federal Education Grants Mgmt, What Administrators Need to Know, 4th ed., LRP Publishing 2012, co-author

On behalf of JULIO A. CASTILLO, Clerk of the District of Columbia Court of Appeals, the District of Columbia Bar does hereby certify that

Tiffany Kesslar

was duly qualified and admitted on June 12, 2006 as an attorney and counselor entitled to practice before this Court; and is, on the date indicated below, an Active member in good standing of this Bar.

In Testimony Whereof, I have hereunto subscribed my name and affixed the seal of this Court at the City of Washington, D.C., on September 16, 2022.

JULIO A. CASTILLO
Clerk of the Court

Issued By:

David Chu - Director, Membership
District of Columbia Bar Membership

For questions or concerns, please contact the D.C. Bar Membership Office at 202-626-3475 or email memberservices@dcbar.org.

STEVEN A. SPILLAN

1023 15TH St. NW, Ste. 500, Washington, DC 20005; Phone: (202) 965-3652; Email: sspillan@bruman.com

EDUCATION

American University, Washington, D.C.
BA, Political Science — August 2001 – May 2005

Catholic University, Columbus School of Law, Washington, DC — August 2007 – May 2011
J.D.

EXPERIENCE

Brustein & Manasevit, PLLC, Washington, DC
Partner — January 2020 - Present

- Advises and manages Associates on client related and administrative matters
- Organizes and schedules online webinar trainings on various grants management topics
- Manages clients on compliance issues related to federal education and workforce grant management
- Aides clients in preparing for federal program monitoring and audit reviews and audit resolution
- Provides training to state and local administrators on federal education grants management

Brustein & Manasevit, PLLC, Washington, DC
Senior Associate — January 2019 – December 2019

- Advises and assists other Associates on client related and administrative matters
- Manages specific clients and projects regarding scope of services and technical assistance
- Organizes and schedules online webinar trainings on various grants management topics
- Works with clients on compliance issues related to federal education and workforce grant management
- Aides clients in preparing for federal program monitoring and audit reviews
- Represents clients in audit resolution proceedings with federal agencies
- Provides legal analysis on new legislative proposals and administrative regulations
- Provides training to state and local administrators on federal education grants management

Brustein & Manasevit, PLLC, Washington, DC
Associate — November 2011 – December 2018

- Works with clients on compliance issues related to federal education and workforce grant management
- Aides clients in preparing for federal program monitoring and audit reviews
- Represents clients in audit resolution proceedings with federal agencies
- Provides legal analysis on new legislative proposals and administrative regulations
- Provides training to state and local administrators on federal education grants management

Brustein & Manasevit, PLLC, Washington, DC
Legislative Assistant — January 2006 – October 2011

- Monitor various legislative and media outlets
- Analyze new legislation and its effect on current federal programs
- Develop strategies for clients to work with members of Congress and the executive agencies
- Assist in creation of weekly updates on federal legislative activity
- Provide support and assistance to Legislative Director

Brustein & Manasevit, PLLC, Washington, DC
Administrative Assistant — October 2005 – December 2005

- Answer and direct phone calls
- Handle outgoing and incoming mail
- Daily monitoring of internet and print media sources
- Manage and maintain documentation filing system

CERTIFICATIONS

- Certified Grants Management Specialist (NGMA) — January 2020 - Present

On behalf of JULIO A. CASTILLO, Clerk of the District of Columbia Court of Appeals, the District of Columbia Bar does hereby certify that

Steven Spillan

was duly qualified and admitted on January 11, 2013 as an attorney and counselor entitled to practice before this Court; and is, on the date indicated below, an Active member in good standing of this Bar.

In Testimony Whereof, I have hereunto subscribed my name and affixed the seal of this Court at the City of Washington, D.C., on September 19, 2022.

JULIO A. CASTILLO
Clerk of the Court

Issued By:

David Chu - Director, Membership
District of Columbia Bar Membership

For questions or concerns, please contact the D.C. Bar Membership Office at 202-626-3475 or email memberservices@dcbar.org.

ANDREW BALL

1023 15th St. NW • Washington, DC 20005 • (713) 254-2785 • aball@bruman.com

EDUCATION

American University Washington College of Law — Washington, DC
Juris Doctor — *May 2019*
Honors: Journal of Gender, Social Policy & the Law, Senior Staff
Activities: Juvenile Justice, Mentor; Black Law Students Association, Member; Election Protection, Volunteer

Tulane University — New Orleans, LA
Bachelor of Arts in Economics and Communications — *May 2013*
Activities: Office of Multicultural Affairs, Member

EXPERIENCE

Brustein & Manasevit, PLLC — Washington, DC
Associate — January 2020 – Present

- Wrote memoranda advising clients on the proper use of funds for education program grants awarded under the Every Students Succeeds Act, Title I and the Higher Education Act (HEA)
- Defended colleges against final program review determinations seeking to reclaim Title IV of the HEA funds
- Advised colleges on the use funds authorized under the Higher Education Emergency Relief Fund program

The Office of the State Superintendent of Education (OSSE), General Counsel — Washington, DC
Legal Intern — *May 2018 – August 2018*

- Successfully argued on behalf of OSSE during employment termination hearings by leading direct examinations of OSSE managers
- Responded to a denial of Free Appropriate Public Education (FAPE) complaint by drafting a section of a motion to dismiss
- Reviewed and amended a loan agreement, security agreement, promissory note and closing agenda for charter school loan transactions to reflect OSSE's interests

The Honorable Frances Stacy, U.S. District Court for the Southern District of Texas — Houston, TX
Judicial Intern — *May 2017 – August 2017*

- Drafted orders for Social Security disability claims by responding to Plaintiffs' Motions for Attorney's Fees pursuant to the Equal Access to Justice Act
- Reviewed Applications for Attorney's Fees by examining attorney billing hours, synthesizing objections and claims, and calculating the attorney hourly rate

KIPP Public Charter Schools — Houston, TX
Substitute Teacher — *August 2015 – May 2016*

- Maintained class curriculum by connecting current lessons with past and future lesson material, and tracked and communicated student progress at over 25 KIPP Houston locations serving K-12 students
- Contributed to the progress of students into high school and college–for students who completed KIPP 8th grade, 94% graduated high school and 88% matriculated to college in 2015

BAR MEMBERSHIP

Admitted to practice in the District of Columbia.

On behalf of JULIO A. CASTILLO, Clerk of the District of Columbia Court of Appeals, the District of Columbia Bar does hereby certify that

Andrew Ball

was duly qualified and admitted on January 24, 2020 as an attorney and counselor entitled to practice before this Court; and is, on the date indicated below, a(n) ACTIVE member in good standing of this Bar.

In Testimony Whereof, I have hereunto subscribed my name and affixed the seal of this Court at the City of Washington, D.C., on March 12, 2022.

Julio A. Castillo

JULIO A. CASTILLO
Clerk of the Court

Issued By:
District of Columbia Bar Membership

For questions or concerns, please contact the D.C. Bar Membership Office at 202-626-3475 or email memberservices@dcbar.org.

Madelaine M. Cleghorn

EDUCATION

Georgetown University Law Center, Washington, D.C.
Juris Doctor, 2019

- Annual Review Editor, *Georgetown Journal of Gender and the Law*

Grand Valley State University, Allendale, MI
Bachelor of Arts, Political Science, 2016

- **Honors**: Kenneth R. Venderbush Student Leadership Award; Dean's List; Honors Fellow, Hauenstein Center for Presidential Studies
- **Leadership**: President, Student Senate; Founding Member, Civic Engagement Task Force; Member, University Academic Senate; Member, Student Association of Michigan
- **Study Abroad**: University of Málaga, Spain; Zacapa, Guatemala

EXPERIENCE

Brustein & Manasevit, PLLC, Washington, D.C.
Associate Attorney, 2021-Present

- Assist clients with federal grants management requirements under the Office of Management and Budget's Uniform Grants Guidance and the Education Department General Administrative Regulations.
- Advise clients on program compliance under the Individuals with Disabilities Education Act and the Every Student Succeeds Act.
- Represent schools in the District of Columbia in due process litigation.

Goodwin Procter, LLP, Boston, MA
Litigation Associate, 2019-2021

- Conducted legal research and drafted pleadings in litigation across practice areas, including white collar defense, antitrust and securities, business and commercial, and ERISA litigation.
- Drafted and responded to motions in limine, document requests, and interrogatories.
- Led witness depositions and prepared for trial.
- Represented a child with special education needs through evaluation process and advocated for development of an individualized education plan.
- Filed an amicus brief with the First Circuit on behalf of the American Immigration Lawyers Association.
- Co-authored an article on the impacts of COVID-19 on satisfying "commercially reasonable efforts" clauses.

Georgetown University Law Center Health Justice Alliance, Washington, D.C.
Clinic Student Advocate, 2018

- Represented a family facing challenges in special education, poverty, discrimination, homelessness, and access to healthcare.
- Advocated for client in medical appointments and in meetings with special education directors, teachers, and other school professionals to develop an individualized education plan.
- Conducted training for pediatric healthcare professionals in Washington, D.C. on special education law and opportunities for advocacy for their patients in the special education legal processes.

Office of the Cook County Public Defender, Juvenile Justice Division, Chicago, IL
Law Clerk, 2017

- Prepared minor respondents and guardians for hearings and status reports by assessing mitigation, discussing strategy, and answering questions.
- Conducted legal research and analyzed arrest and social reports in support of legal arguments on cases involving allegations of robbery, battery, sexual abuse, possession of guns or drugs, and attempted murder.
- Observed daily court proceedings and assisted with witness preparation.

BAR ADMISSIONS

- Massachusetts (BBO #705226); District of Columbia

On behalf of JULIO A. CASTILLO, Clerk of the District of Columbia Court of Appeals, the District of Columbia Bar does hereby certify that

Madelaine Cleghorn

was duly qualified and admitted on May 16, 2022 as an attorney and counselor entitled to practice before this Court; and is, on the date indicated below, an Active member in good standing of this Bar.

In Testimony Whereof, I have hereunto subscribed my name and affixed the seal of this Court at the City of Washington, D.C., on August 30, 2022.

JULIO A. CASTILLO
Clerk of the Court

Issued By:

David Chu - Director, Membership
District of Columbia Bar Membership

For questions or concerns, please contact the D.C. Bar Membership Office at 202-626-3475 or email memberservices@dcbar.org.

Tab 5: Price Proposal

The Firm proposes a fixed fee of $46,200 to provide all of the services requested in the RFP. This cost is inclusive of all work performed by the Firm for this project, in addition to any incidental costs. The cost also includes any travel on-site that may be required or requested as part of the project, as well as any trainings, on-site or virtual, provided to Hamilton County Schools staff. Please refer to Tab 3: Plan of Approach for a detailed breakdown of all services to be provided for the fixed fee price proposed herein.

Deliverables will include, but are not limited to:

- The Firm's initial review of current policies and procedures;
- Drafting of new policies and procedures, if required
- Updating of current policies and procedures;
- Final edits to working drafts of policies and procedures; and
- Recommendations following the Firm's testing of updated policies and procedures.

These deliverables may come in the form of memoranda or reports. In addition, the Firm will provide virtual or on-site training for Hamilton County Schools staff on the updated policies and procedures, if requested, as described in Tab 3: Plan of Approach.

Tab 6: Required Forms

Form 1 (Page 1 of 2)

HAMILTON COUNTY DEPARTMENT OF EDUCATION

Chattanooga, Tennessee 37421

SOLICITATION RESPONSE & BID/PROPOSAL FORM

RFP 23-10, Fiscal Pre-Monitoring Support Services

1. Vendor Name Brustein & Manasevit, PLLC
2. Vendor Address 1023 15th St NW, Suite 500, Washington, D.C. 20005
3. City Washington, D.C. State D.C. Zip 20005
4. Telephone Number (202) 965-3652 Fax Number (202) 965-8913
5. Contact Person Tiffany Kesslar
6. Contact Person's email address tkesslar@bruman.com
7. By submission of this bid/proposal, each Vendor and each person signing on behalf of any Vendor certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each Vendor is not on the list created pursuant to Tennessee Code Annotated § 12-12-106.
8. Authorizing Signature _____ (Sign)
9. Authorizing Print Name & Title: Michael Brustein, Partner
10. Vendor's Hamilton County Business License Number N/A

(If Applicable) *Attach A Copy Of The License.*

11. I Acknowledge the Receipt Of: (Please Write "Yes" If You Received One)

    Addendum 1 _____ Addendum 2 _____ Addendum 3 _____ Addendum 4 _____
12. Do you accept the Terms and Conditions of the solicitation/contract? Yes X No _____
13. May other Government Agencies in Tennessee purchase these products/services at the same prices as this bid/proposal? Yes _____ No X
14. Will you accept E-commerce payments? Yes X No _____
15. Pricing: Complete following page Bid/Proposal Form

REMINDER:

All questions pertaining to this solicitation must be submitted electronically to doe_purchasing@hcde.org no later than September 15, 2022 prior to the Opening/Due date designated herein. Failure to submit a question in the timeframe indicated above may result in the question going unanswered at the discretion of HCS.

An extension to the opening date does not guarantee an extension to the question deadline period. Such will be communicated in associated addendum posting.

It is the sole responsibility of the Vendor to ensure they receive/obtain all solicitation related documentation.

Form 2

CERTIFICATE OF COMPLIANCE

By indication of the authorized signature below, the Proposer/Bidder does hereby make certification and assurance, under penalty of perjury, of the Proposer's/Bidder's compliance with all provisions of this bid/bid and the following items:

1. the laws of the State of Tennessee and Hamilton County;
2. Title VI of the Civil Rights Act of 1964;
3. Title IX of the Education Amendments of 1972
4. the condition that no amount shall be paid directly or indirectly to an employee or official of Hamilton County Department of Education as wages, compensation, or gifts in exchange for acting as an officer, agent, employee, subcontractor, or consultant to the Proposer/Bidder in connection with the procurement under this Bid/RFP.

Signed _____ Dated 9/27/2022

Print Name Michael Brustein Email mbrustein@bruman.com

Company Brustein & Manasevit, PLLC Telephone No. (202) 965-3652

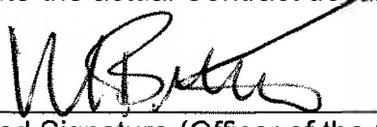
Address 1023 15th St NW, Suite 500 Fax No. (202) 965-8913

City Washington, D.C. State D.C. Zip 20005

Form 3

AUTHORIZATION TO BIND

By signing this proposal, I certify and acknowledge that the information contained in this document is true and correct, containing **NO** misrepresentations. The information is **NOT** tainted by any collusion. I certify and acknowledge that I have reviewed and approved the release of this proposal/bid for HCS's consideration. Further, I am authorized to bind my company to the responses and pricing in these proposal/bid documents, and any subsequent negotiations, as well as execute the actual Contract documents, if selected.



Authorized Signature (Officer of the Company)

Michael Brustein

Name of Authorized Signer (Printed or Typed)

Partner

Title of Authorized Signer

Brustein & Manasevit, PLLC

Firm Name

52-1183704

Taxpayer Identification Number

1023 15th St NW, Suite 500, Washington, D.C. 20005

Firm Address, City and Zip Code

(202) 965-3652

Telephone Number

(202) 965-8913

Fax Number

mbrustein@bruman.com

Email Address

9/27/2022

Date

Form 4

Drug-Free Workplace Requirements & Affidavit
TENNESSEE CODE ANNOTATED, § 50-9-113

(1) Each Contractor or Subcontractor with no less than five (5) employees receiving pay shall submit an affidavit stating that such employer has a drug-free workplace program in effect at the time of submission of bids. Said program shall comply with Title 50, Chapter 9, TCA.

(2) If it is determined that an employer subject to the provisions of this section has entered into a contract for this Project and does not have a drug-free workplace pursuant to the referenced requirements, such employer shall be prohibited from entering into another contract with any local government or state agency until such employer can prove compliance.

(3) The written affidavit shall be submitted with the Construction Contractor's Bid Form, and the Bid shall not be considered complete if said affidavit is not included, and the Bid shall be rejected as Non-Responsive. For all other product or service contracts submission of the affidavit is encouraged only.

(4) For purposes of compliance with this section, any private employer shall obtain a certificate of compliance with the applicable portions of the Drug-Free Workplace Act from the Department of Labor and Workforce Development.

(To be submitted with bid by construction contractor with 5 or more employees and encouraged for all others)

AFFIDAVIT

I Michael Brustein, president or other principal

Officer of Brustein & Manasevit, PLLC, swear or affirm that the
(Name of Company)

Company has a drug-free workplace program that complies with Title 50, Chapter 9, Tennessee Code Annotated, in effect at the time of this bid submission at least to the extent required of governmental entities. I further swear or affirm that the company is in compliance with the Tennessee Code Annotated, § 50-9-113.

President of Principal Officer

For: Brustein & Manasevit, PLLC

Washington, DC
STATE OF ~~TENNESSEE~~}
COUNTY OF The District of Columbia

Subscribed and sworn before me by Michael Brustein, President

or principal officer of Brustein & Manasevit, PLLC.

On this 27th day of September, 2022.

NOTARY PUBLIC

TOSHIBA BROOKS
NOTARY PUBLIC DISTRICT OF COLUMBIA
My Commission Expires February 28, 2023

My Commission Expires:

Instructions for Non-Collusion Affidavit

(1) This non-collusion affidavit is material to any contract awarded pursuant to this bid.

(2) This non-collusion affidavit must be executed by the member, officer, or employee of the bidder who makes the final decision on prices and the amount quoted in the bid.

(3) Bid rigging and other efforts to restrain competition, and the making of false sworn statements in connection with the submission of bids are unlawful and may be subject to criminal prosecution. The person who signs the Affidavit should examine it carefully before signing and assure himself or herself that such statement is true and accurate, making diligent inquiry, as necessary, of all other persons employed by or associated with the bidder with responsibilities for the preparation, approval or submission of the bid.

(4) In the case of a bid submitted by a joint venture, each party to the venture must be identified in the bid documents, and an affidavit must be submitted separately on behalf of each party.

(5) The term "complementary bid" as used in the Affidavit has the meaning commonly associated with that term in the bidding process, and includes the knowing submission of bids higher than the bid of another firm, and intentionally high or noncompetitive bid, and any other form of bid submitted for the purpose of giving a false appearance of competition.

Non-Collusion Affidavit
(Attachment A)

State of Washington, DC

County of The District of Columbia

I state that I am Partner (Title) of Brustein & Manasevit, PLLC (Name of Firm)

and that I am authorized to make this affidavit on behalf of my firm, and its owners, directors, and officers. I am the person responsible in my firm for the price(s) and the amount of this bid.

I state that:

(1) The price(s) and amount of this bid have been arrived at independently and without consultation, communication or agreement with any other contractor, bidder, or potential bidder.

(2) Neither the price(s) nor the amount of this bid, and neither the approximate price(s) nor approximate amount of this bid, have been disclosed to any other firm or person who is a bidder or potential bidder, and they will not be disclosed before bid opening.

(3) No attempt has been made or will be made to induce any firm or person to refrain from bidding on this contract, or to submit a bid higher than this bid, or to submit any intentionally high or noncompetitive bid or other form of complementary bid.

(4) The bid of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive bid.

(5) Brustein & Manasevit, PLLC (Name of my Firm), its affiliates, subsidiaries, officers, directors and employees are not currently under investigation by any governmental agency and have not in the last three years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows:

I state that Brustein & Manasevit, PLLC (Name of my Firm) understands and acknowledges that the above representation are material and important and will be relied on by Hamilton County Department of Education in awarding the contract(s) for which this bid is submitted. I understand and my firm understands that any misstatement in this affidavit is and shall be treated as fraudulent concealment from Hamilton County Department of Education of the true facts relating to submission of bids for this contract.

(Signature and Company Position)

SWORN TO AND SUBSCRIBED
BEFORE ME THIS 27th DAY OF

September, 20 22

NOTARY PUBLIC

My Commission Expires

TOSHIBA BROOKS
NOTARY PUBLIC DISTRICT OF COLUMBIA
My Commission Expires February 28, 2023

TOSHIBA BROOKS NOTARY PUBLIC EXP. 2-28-23 DISTRICT OF COLUMBIA

Form 6

CERTIFICATION OF COMPLIANCE WITH THE IRAN DIVESTMENT ACT

Effective July 1, 2016, this form must be submitted for any contract that is subject to the Iran Divestment Act, Tenn. Code Ann. § 12-12-101, et seq., ("Act"). This form must be submitted with any bid or bid regardless of where the principal place of business is located.

Pursuant to the Act, this certification must be completed by any corporation, general partnership, limited partnership, limited liability partnership, joint venture, nonprofit organization, or other business organization that is contracting with a political subdivision of the State of Tennessee.

Certification Requirements.

No state agency or local government shall enter into any contract subject to the Act, or amend or renew any such contract with any bidder/contractor who is found ineligible under the Act.

Complete all sections of this certification and sign and date it, under oath, in the presence of a Notary Public or a person authorized to take an oath in another state.

CERTIFICATION:

I, the undersigned, certify that by submission of this bid, each bidder and each person signing on behalf of any Respondent certifies, and in the case of a joint bid or contract each party thereto certifies, as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.

Respondent represents it has the full power, knowledge, and authority to make this Certification and that the signatory signing this Certification on behalf of bidder/contractor has been duly authorized to do so on behalf of the bidder/contractor.

Sworn as true to the best of my knowledge and belief, subject to the penalties of false statement.

Brustein & Manasevit, PLLC
Company Name

Signature of Authorized Official

Form 7

Hamilton County Board of Education
Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion

The prospective participant / vendor certifies, by submission of this bid, that neither it nor its Principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal Department or agency.

Where the prospective participant / vendor is unable to certify to any of the statements in this Certification, such prospective participant / vendor shall attach an explanation to this bid.

Brustein & Manasevit, PLLC
Organization Name

Michael Brustein, Partner
Name(s) and Title(s) of Authorized Representative(s)

Signature

9/27/2022
Date

Form 8

Certification of Compliance with Tennessee Public Chapter # 587

The General Assembly of the State of Tennessee requires any person, corporation or other entity who enters into or renews a contract with a local board of education comply with Tennessee Public Chapter #587 (TPC587).

TPC587 requires persons, employees of the person or corporation that have direct contact with school children or access to school grounds when children are present to have supplied to the corporation a fingerprint sample and have conducted a criminal history records check by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation prior to permitting the person to have contact with such children or enter school grounds. (The Public Chapter 1080, (D) was amended to: "A person whose contract is for the performance of a service at a school-sponsored activity, assembly or even at which school officials or employees are present when the service is performed and where the activity, assembly, or event is *conducted under the supervision of school officials or employees."*

TPC587 provides guidance for employees who have been convicted of an offense that is classified as a sexual offense or a violent sexual offense.

I have read the attached TENNESSEE PUBLIC CHAPTER # 587 and certify compliance with the regulations.

Brustein & Manasevit, PLLC; 1023 15th St NW, Suite 500, Washington D.C., 20005

Name/Address of Organization

Michael Brustein, Partner

Name/Title of Submitting Official

Signature

9/27/2022

Date

Form 9

CERTIFICATION REGARDING LOBBYING

Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding $100,000 in Federal Funds.

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by section 1352, title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into of a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

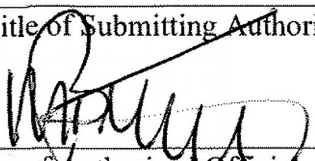
(3) The undersigned shall require that the language of this certification be included in the award documents for all covered sub awards and that all sub recipients shall certify and disclose accordingly to undersigned.

Brustein & Manasevit, PLLC; 1023 15th St NW, Suite 500, Washington D.C., 20005

Name/Address of Organization

Michael Brustein, Partner

Name/Title of Submitting Authorized Official



Signature of Authorized Official

9/27/2022

Date

Form 9 – As applicable

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

Approved by OMB
4040-0013

1. * Type of Federal Action:	2. * Status of Federal Action:	3. * Report Type:
☐ a. contract ☒ b. grant ☐ c. cooperative agreement ☐ d. loan ☐ e. loan guarantee ☐ f. loan insurance	☐ a. bid/offer/application ☒ b. initial award ☐ c. post-award	☒ a. initial filing ☐ b. material change

4. Name and Address of Reporting Entity:

☒ Prime ☐ SubAwardee

* Name

* Street 1 Street 2

* City State Zip

Congressional District, if known:

5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime

6. * Federal Department/Agency:	7. * Federal Program Name/Description:
	CFDA Number, if applicable:
8. Federal Action Number, *if known*:	**9. Award Amount, *if known*:**
	$

10. a. Name and Address of Lobbying Registrant:

Prefix * First Name Middle Name

* Last Name Suffix

* Street 1 Street 2

* City State Zip

b. Individual Performing Services (including address if different from No. 10a)

Prefix * First Name Middle Name

* Last Name Suffix

* Street 1 Street 2

* City State Zip

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

* Signature:

*Name: Prefix * First Name Middle Name

* Last Name Suffix

Title: Telephone No.: Date:

Federal Use Only:

Authorized for Local Reproduction
Standard Form - LLL (Rev. 7-97)

Form 10

Attachment: Immigration Law Affidavit Certification

This Affidavit is required and should be signed by an authorized principal of the firm, notarized and submitted with HCS Procurements where applicable. Further, Vendors / Bidders are required to enroll in the E-Verify program, and provide acceptable evidence of their enrollment, upon request by HCS personnel. Acceptable evidence consists of a copy of the properly completed E-Verify Company Profile page or a copy of the fully executed E-Verify Memorandum of Understanding for the company.

HCS will not intentionally award HCS contracts to any vendor who knowingly employs unauthorized alien workers, constituting a violation of the employment provision contained in 8 U.S.C. Section 1324 a(e) Section 274A(e) of the Immigration and Nationality Act ("INA").

HCS may consider the employment by any vendor of unauthorized aliens a violation of Section 274A (e) of the INA. Such Violation by the recipient of the Employment Provisions contained in Section 274A (e) of the INA shall be grounds for unilateral termination of the contract by HCS.

Vendor attests that they are fully compliant with all applicable immigration laws (specifically to the 1986 Immigration Act and subsequent Amendment(s)) and agrees to comply with the provisions of the Memorandum of Understanding with E-Verify and to provide proof of enrollment in The Employment Eligibility Verification System (E-Verify), operated by the Department of Homeland Security in partnership with the Social Security Administration at any time upon request by HCS.

Company Name Brustein & Manasevit, PLLC

Print Name Michael Brustein Title Partner

Signature Date 9/27/2022

State of Washington, D.C.

County of The District of Columbia

The foregoing instrument was signed and acknowledged before me, by means of ☑ physical presence or ☐ online notarization, this 27th day of September 2022 by

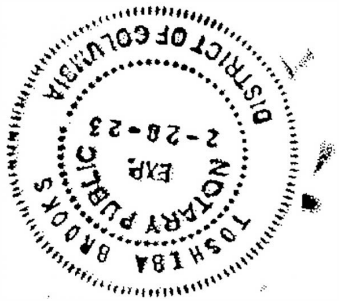
Michael Brustein who has produced Driver's License as identification.
(Print or Type Name) (Type of Identification and Number)

Notary Public Signature

Toshiba Brooks
Printed Name of Notary Public

TOSHIBA BROOKS
NOTARY PUBLIC DISTRICT OF COLUMBIA
My Commission Expires February 28, 2023

Notary Commission Number/Expiration



The signee of these Affidavit guarantees, as evidenced by the sworn affidavit required herein, the truth and accuracy of this affidavit to interrogatories hereinafter made.

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Justin Robertson, HCDE Superintendent

FROM: Dr. Robert Sharpe**,** Chief Operations Officer
Kristen Nauss, School Nutrition Director

DATE: **November 17, 2022**

RE: Recommendation for Approval for the School Nutrition Program

---

It is recommended that the following vendor be approved to provide the following products/services listed below for the School Nutrition Program for SY 2022-2023:

Food Company/Vendor	**Product/Service**	**Bid File Number**
Birmingham Restaurant Supply Inc.	Commercial Dish Machine	Bid File #23-12

Non-Discrimination Statement

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**
   U.S. Department of Agriculture
   Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or

2. **fax:**
   (833) 256-1665 or (202) 690-7442; or
3. **email:**
   program.intake@usda.gov

This institution is an equal opportunity provider

HAMILTON COUNTY DEPARTMENT OF EDUCATION
BID OPENING – October 31, 2022 – 11:00AM
Furnish and Install Commercial Dish Machine at Clifton Hills Elementary School
(BID 23-12)
TABULATION SHEET

BIDDERS	PROJECT TOTAL
Katom Restaurant Supply	$67,346.61
Birmingham Restaurant Supply	$57,241.00

RECOMMEND AWARD OF BID TO: Birmingham Restaurant Supply

FUNDS TO BE PROVIDED BY: School Nutrition Budget

DE.dj

Hamilton County Department of Education
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

MEMORANDUM

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Mary Ellen Heuton, Chief Financial Officer
Lindsay Cepero, Director of Procurement

Date: 11-17-2022

RE: Approve Participation in the NASPO ValuePoint Cooperative Purchasing Program

Authorize the District to participate in the use of NASPO ValuePoint cooperative contracts for the purchase of a wide array of products and services.

The National Association of State Procurement Officials (NASPO) ValuePoint Cooperative Program is a cooperative program that facilitates and provides public procurement solicitations and agreements using a lead-state model. Their contracts are awarded with full competition and full transparency allowing States and qualifying agencies to leverage resources across high valued, reliable and competitive contracts that offer public entities outstanding prices. NASPO ValuePoint contracts and vendors focus on price, quality, reliability, warranties, and service while protecting agencies' interests with favorable terms and conditions.

All states, the District of Columbia, and US Territories are eligible to use NASPO ValuePoint contracts. Within each state and where applicable, the State Procurement Official determines if his/her state is eligible and which entities within their state may use each NASPO ValuePoint contract, including state agencies, higher education institutions and political subdivisions. NASPO ValuePoint contracts remain eligible for use for entities that have their own statutory authority to enter into cooperative purchasing agreements awarded through full and open competition.

There is no charge to the Board of Education for participation in this cooperative organization.

Hamilton County Department of Education
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

MEMORANDUM

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Mary Ellen Heuton, Chief Financial Officer
Lindsay Cepero, Director of Procurement

Date: 11-17-2022

RE: Authorize multi-year lease agreements for Digital Mail Equipment, Supplies, Maintenance and Related Services.

Authorize Signal Mountain Middle High School to enter into a multi-year lease with Pitney Bowes, Inc for digital mail equipment, supplies, maintenance and related services for a term of 36 months in a total amount not to exceed $2,388.96.

Authorize Red Bank High School to enter into a multi-year lease with Pitney Bowes, Inc, for digital mail equipment, supplies, maintenance and related services for a term of 36 months in a total amount not to exceed $1,800.00.

Authorize and request the Board Chair or designee to execute associated contract documents on behalf of the board.

These contracts are in accordance with the State of Tennessee's Participating Addendum with the NASPO ValuePoint Contract ADSPO16 – 169897; Tennessee Vendor Contract # 59365; 36-Month FMV Lease and its terms. Expenditures will be from budgeted internal school funds.

Signal Mountain Middle High Schools and Red Bank High School contacted the HCS Central Procurement Office with the desire to enter into multi-year contracts for their digital mail equipment, supplies, maintenance and related services. Currently, these schools have been utilizing annual lease contracts for these services. Entering into a multi-lease agreement will allow HCS to take advantage of vendor provided discounts through cooperative partners and provide an average annual savings of approximately 41% between both schools.

As contracts exceeding a 1-year term agreement require Board approval and authorization, we respectfully request Board authorization and support of these multi-year lease contracts on behalf of our identified schools.

Attachments:

1) Signal Mountain Middle High School Lease Agreement
2) Red Bank High School Lease Agreement

pitney bowes

NASPO ValuePoint FMV Lease Agreement (Option C)

Agreement Number

Your Business Information

Full Legal Name of Lessee / DBA Name of Lessee	Tax ID # (FEIN/TIN)
RED BANK HIGH SCHOOL	626000638

Sold-To: Address

640 MORRISON SPRINGS RD, RED BANK, TN, 37415-3499, US

Sold-To: Contact Name	Sold-To: Contact Phone #	Sold-To: Account #
Red Bank High School	423-874-1900	0011863270

Bill-To: Address

640 MORRISON SPRINGS RD, RED BANK, TN, 37415-3499, US

Bill-To: Contact Name	Bill-To: Contact Phone #	Bill-To: Account #	Bill-To: Email
Teresa Horton	(423) 874-1900	0011863270	horton_teresa@hcde.org

Ship-To: Address

640 MORRISON SPRINGS RD, RED BANK, TN, 37415-3499, US

Ship-To: Contact Name	Ship-To: Contact Phone #	Ship-To: Account #
Teresa Horton	(423) 874-1900	0011863270

PO #

Your Business Needs

Qty	Item	Business Solution Description
1	SPMAILSTATION	SendPro Mailstation
1	DMMRK	Return Kit for MailStation
	F90I	Basic Installation and Training
1	HZ00	SendPro Mailstation with 5lb Scale
1	PTJ1	SendPro Online-PitneyShip
1	PTJ4	Multicarrier Sending App w HW or Meter
1	PTJ8	SPO-PitneyShip Mailing included w HW
1	PTJN	Single User Access
1	PTJR	50 User Access with Hardware or Meter
1	PTKQ	SendPro Mailstation Stamps 50 Users
1	STDSLA	Standard SLA-Equipment Service Agreement (for SendPro Mailstation)
1	SYBOL	Analytics Activation for Low Vol machine

©2017 Pitney Bowes Inc. All rights reserved.
Pitney Bowes Confidential Information
See Pitney Bowes Terms for additional terms and conditions

Your Payment Plan

Initial Term: 36 months	Initial Payment Amount:	
Number of Months	Monthly Amount	Billed Quarterly at*
36	$ 50.00	$ 150.00

*Does not include any applicable sales, use, or property taxes which will be billed separately.

( ) Tax Exempt Certificate Attached
( ) Tax Exempt Certificate Not Required

( ) Purchase Power® transaction fees included
( ) Purchase Power® transaction fees extra

Your Signature Below

By signing below, you agree to be bound by your State's/Entity's/Cooperative's contract, which is available at http://www.pb.com/states and is incorporated by reference. The terms and conditions of this contract will govern this transaction and be binding on us after we have completed our credit and documentation approval process and have signed below.

NASPO VALUEPOINT ADSPO16-169897; 57415
State/Entity's Contract#

Lessee Signature

Print Name

Title

Date

Email Address

Pitney Bowes Signature

Print Name

Title

Date

Sales Information

Joseph Ruseski | joseph.ruseski@pb.com

Account Rep Name | Email Address | PBGFS Acceptance

©2017 Pitney Bowes Inc. All rights reserved.
See Pitney Bowes Terms for additional terms and conditions
Pitney Bowes Confidential Information

pitney bowes

NASPO ValuePoint FMV Lease Agreement (Option C)

Agreement Number

Your Business Information

Full Legal Name of Lessee / DBA Name of Lessee			Tax ID # (FEIN/TIN)
SIGNAL MOUNTAIN MIDDLE/HIGH SCHOOL			626000638

Sold-To: Address

2650 SAM POWELL TRL, SIGNAL MOUNTAIN, TN, 37377-1296, US

Sold-To: Contact Name	Sold-To: Contact Phone #	Sold-To: Account #
Jessica Giles	4238860880	0016736739

Bill-To: Address

2650 SAM POWELL TRL, SIGNAL MOUNTAIN, TN, 37377-1296, US

Bill-To: Contact Name	Bill-To: Contact Phone #	Bill-To: Account #	Bill-To: Email
Jessica Giles	4238860880	0016736739	giles_jessica@hcde.org

Ship-To: Address

2650 SAM POWELL TRL, SIGNAL MOUNTAIN, TN, 37377-1296, US

Ship-To: Contact Name	Ship-To: Contact Phone #	Ship-To: Account #
Jessica Giles	4238860880	0016736739

PO #

Your Business Needs

Qty	Item	Business Solution Description
1	SENDPROCSERIES4	SendPro C Series - Version 4
1	1FXA	Interface to InView Dashboard
1	7H00	C Series IMI Meter
1	8H00	C Series IMI Base
1	APAC	Connect+ Accounting Weight Break Reports
1	APAX	Cost Acctg Accounts Level (100)
1	APB2	Cost Accounting Devices (10)
1	APKN	Account List Import/Export
1	C200	SendPro C200
1	CAAB	Basic Cost Accounting
1	DM1RKL	Return Kit for DM100/125 - Large
	F90I	Basic Installation and Training
1	HZ80001	SendPro C Series Drop Stacker
1	ME1A	Meter Equipment - C Series

©2017 Pitney Bowes Inc. All rights reserved.
See Pitney Bowes Terms for additional terms and conditions
Pitney Bowes Confidential Information

1	MP81	C Series Integrated Scale
1	PAB1	C Series Premium App Bundle
1	PTJ1	SendPro Online-PitneyShip
1	PTJA	SPO-PitneyShip Basic 1 User
1	PTJN	Single User Access
1	PTK1	Web Browser Integration
1	PTK2	SendPro C Series Shipping Integration
1	SJS1	C200 SoftGuard
1	STDSLA	Standard SLA-Equipment Service Agreement (for SendPro C Series - Version 4)
1	ZH24	Manual Weight Entry
1	ZH26	HZ02 50 LPM Speed
1	ZHC2	SendPro C200 Base System Identifier
1	ZHD5	USPS Rates with Metered Letter
1	ZHD7	E Conf Services for Metered LTR. BDL
1	ZHWL	5lb/3kg Weighing Option for MP81

Your Payment Plan

Initial Term: 36 months	**Initial Payment Amount:**	
Number of Months	**Monthly Amount**	**Billed Quarterly at***
36	**$ 66.36**	**$ 199.08**

**Does not include any applicable sales, use, or property taxes which will be billed separately.*

( ) Tax Exempt Certificate Attached
( ) Tax Exempt Certificate Not Required

(X) Purchase Power® transaction fees included
( ) Purchase Power® transaction fees extra

©2017 Pitney Bowes Inc. All rights reserved.
See Pitney Bowes Terms for additional terms and conditions
Pitney Bowes Confidential Information

Your Signature Below

By signing below, you agree to be bound by your State's/Entity's/Cooperative's contract, which is available at http://www.pb.com/states and is incorporated by reference. The terms and conditions of this contract will govern this transaction and be binding on us after we have completed our credit and documentation approval process and have signed below.

NASPO VALUEPOINT ADSPO16-169897; 57415
State/Entity's Contract#

Lessee Signature

Print Name

Title

Date

Email Address

Pitney Bowes Signature

Print Name

Title

Date

Sales Information

Cassandra Studd	cassandra.studd@pb.com	
Account Rep Name	Email Address	PBGFS Acceptance

©2017 Pitney Bowes Inc. All rights reserved.
See Pitney Bowes Terms for additional terms and conditions
Pitney Bowes Confidential Information

Hamilton County Department of Education
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

MEMORANDUM

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Mary Ellen Heuton, CPA
Chief Financial Officer

Date: November 17, 2022

RE: **Monthly Financial Report**

Attached is the monthly financial report comparing budget to actual through September 2022. The presentation of the monthly financial statement compares actual year-to-date expenditures to the original adopted budget and the year-to-date amended budget.

HAMILTON COUNTY SCHOOLS
REVENUE/EXPENSES VS BUDGET
PERIOD ENDED
September, 2022

		General Purpose			Federal Programs			Self-Funded Programs			School Nutrition			Grand Totals		
REVENUES		**Adopted Budget**	**Revised Budget**	**YTD Actual**	**Adopted Budget**	**Revised Budget**	**YTD Actual**	**Adopted Budget**	**Revised Budget**	**YTD Actual**	**Adopted Budget**	**Revised Budget**	**YTD Actual**	**Adopted Budget**	**Revised Budget**	**YTD Actual**
LOCAL TAXES		257,733,000	257,733,000	16,621,742										257,733,000	257,733,000	16,621,742
LICENSES AND PERMITS		13,000	13,000	2,038										13,000	13,000	2,038
CHARGES FOR CURRENT SERVICES		543,140	543,140	27,885				4,397,076	4,397,076	1,206,519	3,035,654	3,035,654	857,502	7,975,870	7,975,870	2,091,906
OTHER LOCAL REVENUES		1,208,000	1,208,000	311,513				3,304,098	5,659,295	442,869	40,587	40,587	74,662	4,552,685	6,907,882	829,044
STATE OF TENNESSEE		192,550,290	192,731,827	37,971,411										192,550,290	192,731,827	37,971,411
OTHER STATE REVENUES		699,223	2,714,640	1,345,500							198,558	198,558	-	897,781	2,913,198	1,345,500
FEDERAL GOVERNMENT		1,065,000	1,867,657	733,736	86,561,499	98,261,540	16,191				19,599,647	19,599,647	5,257,238	107,226,146	119,728,844	6,007,164
OTHER SOURCES		2,285,000	2,285,000	1,591,797									-	2,285,000	2,285,000	1,591,797
RESERVES/FUND BALANCE *		-	2,100,000			350,000		212,173	2,085,178	(1,415)			672	212,173	4,535,178	(742)
PY ENCUMBRANCE BUDGET			-			-			-						-	
TOTAL REVENUES		**456,096,653**	**461,196,264**	**58,605,623**	**86,561,499**	**98,611,540**	**16,191**	**7,913,347**	**12,141,549**	**1,647,973**	**22,874,446**	**22,874,446**	**6,190,074**	**573,445,945**	**594,823,799**	**66,459,860**
EXPENDITURES																
REGULAR INSTRUCTION PROGRAM	71100	220,689,490	224,686,551	32,657,243	17,071,100	17,476,067	3,147,992	2,914,488	5,435,716	477,478				240,675,078	247,598,334	36,282,712
SPECIAL EDUCATION INSTR PROG	71200	41,105,120	41,105,120	5,268,769	5,905,170	5,378,439	689,460	338,000	638,000	9,040				47,348,290	47,121,559	5,967,269
VOCATIONAL ED INSTR PROG	71300	8,815,287	8,815,287	1,418,786	1,690,208	1,868,361	225,960	14,154	82,172	-				10,519,649	10,765,820	1,644,746
ATTENDANCE	72110	2,944,451	3,099,561	412,091	25,915	25,915	37,659		-	-				2,970,366	3,125,476	449,749
HEALTH SERVICES	72120	5,981,313	6,078,987	804,506	119,050	196,930	155,209	42,500	42,500	7,744				6,142,863	6,318,417	967,458
OTHER STUDENT SUPPORT	72130	14,259,303	14,357,476	3,438,215	4,430,682	5,330,059	868,273	62,173	67,173	21,157				18,752,158	19,754,708	4,327,645
REG INST SUPPORT	72210	17,958,651	18,324,715	4,281,241	12,563,010	14,371,696	2,338,559	548,327	1,840,638	264,017				31,069,988	34,537,049	6,883,817
SPECIAL ED INST SUPPORT	72220	3,684,570	3,684,570	1,024,299	4,451,135	5,105,842	518,113		-					8,135,705	8,790,412	1,542,412
VOCATIONAL ED INST SUPPORT	72230	422,155	422,155	97,266	575,000	576,627	48,693		-					997,155	998,782	145,959
EDUCATION TECHNOLOGY	72250	5,822,599	5,822,599	1,069,801	461,503	461,503	27,936		-					6,284,102	6,284,102	1,097,737
BOARD OF EDUCATION	72310	6,867,979	6,867,979	594,476	-	-	-	100,000	100,000	-				6,967,979	6,967,979	594,476
OFFICE OF SUPERINTENDENT	72320	2,976,479	2,976,479	674,090				98,298	98,298	13,485				3,074,777	3,074,777	705,129
OFFICE OF PRINCIPAL	72410	30,807,096	30,807,096	5,883,657	529,621	529,621	17,553		-					31,336,717	31,336,717	5,915,199
FISCAL SERVICES	72510	3,899,707	3,899,707	684,499	347,700	393,900	31,543		-					4,247,407	4,293,607	684,499
HUMAN RESOURCES	72520	1,968,155	1,968,155	434,392	-	-	-	21,530	27,021	1,244				1,989,685	1,995,176	470,636
OPERATION OF PLANT	72610	27,835,452	27,835,452	4,803,111	-	2,517,975	35,000		5,951					27,835,452	30,359,378	4,803,111
MAINTENANCE OF PLANT	72620	9,310,001	9,310,001	2,398,364	-	2,006,041	-	-						9,310,001	11,316,042	2,730,287
TRANSPORTATION	72710	20,852,162	21,056,154	2,097,207	339,950	444,496	331,923		23,603					21,192,112	21,524,253	2,097,207
CENTRAL AND OTHER	72810	447,719	447,719	258,383	-	-	-		6,600	996				447,719	454,319	259,379
FOOD SERVICE	73100	-	-	2,671	20,000	20,000	-		-		22,874,446	22,874,446	4,589,894	22,894,446	22,894,446	5,276,857
COMMUNITY SERVICES	73300	496,286	496,286	45,605	1,083,991	4,985,991	684,291	3,655,923	3,655,923	82,191				5,236,200	9,138,200	132,747
EARLY CHILDHOOD EDUCATION	73400	3,052,850	3,234,387	414,876	56,220	56,220	4,951	117,954	117,954	25,475				3,227,024	3,408,561	560,150
REGULAR CAPITAL OUTLAY	76100	200,000	200,000	-	34,715,000	34,715,000	119,799		-					34,915,000	34,915,000	-
EDUCATION DEBT SERVICE		975,000	975,000	-		-	-		-					975,000	975,000	-
EDUCATION CAPITAL PROJECTS		3,000,000	3,000,000	-		-			-					3,000,000	3,000,000	-
CHARTER SCHOOLS (TRANSFERS)		21,724,828	21,724,828	3,671,936		-	-		-					21,724,828	21,724,828	3,671,936
TRANSFERS-STATE GRANTS					2,176,244	2,150,857	-		-					2,176,244	2,150,857	-
TOTAL EXPENDITURES		**456,096,653**	**461,196,264**	**72,435,483**	**86,561,499**	**98,611,540**	**9,282,912**	**7,913,347**	**12,141,549**	**902,826**	**22,874,446**	**22,874,446**	**4,589,894**	**573,445,945**	**594,823,799**	**87,211,116**

HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

FROM: Mary Ellen Heuton, Chief Financial Officer

DATE: November 17, 2022

SUBJECT: Budget Amendments – Federal Grants, State Grants and Self-Funded Programs

The following budget amendments for Federal Grants, State Grants and Self-Funded Programs for FY2023 are recommended for your approval.

The Federal Programs budget is amended by items 1 - 16. Items 1, 2, 7, 9, 10 and 16 consist of both current year awards and carryover funds. Items 3, 5, 6, 8, 12, 14 and 15 consist of carryover funds. Items 4, 11, and 13 consist of current year awards.

The State Programs budget is amended by item 17, which consists of current year awards.

The Self-Funded Programs budget is amended by items 18 and 19. Both items consist of current year contributions and carryover contributions.

1. Title III: Language Instruction for English Learners and Immigrant Students, with a net increase of $68,309
2. Title III Immigrant, totaling $115,668
3. FY21 COPS School Violence Prevention Program, with transfers between lines
4. FY22 COPS School Violence Prevention Program, totaling $498,000
5. Elementary and Secondary School Emergency Relief (ESSER) 2.0, with a net increase of $6,985,041 and transfers between lines
6. Elementary and Secondary School Emergency Relief (ESSER) 3.0, with a net increase of $25,581,963 and transfers between lines
7. HQIM Literacy Implementation Network, totaling $93,200
8. ARP IDEA Part B & Preschool, with a net increase of $641,290 and transfers between lines
9. 21st Century Community Learning Centers Cohort 2019, with a net increase of $386,080 and transfers between lines
10. 21st Century Community Learning Centers Cohort 2018, with a net increase of $322,626 and transfers between lines
11. 21st Century Community Learning Centers Cohort 2022, totaling $283,902
12. ARP Homeless 2.0, with transfers between lines
13. ARP Homeless System Navigator, totaling $80,000

14. ARP CCEIS – Comprehensive Coordinated Early Intervening Services, totaling $238,967
15. CCEIS - Comprehensive Coordinated Early Intervening Services, with a net increase of $722,425 and transfers between lines
16. IDEA Part B Grant, with a net increase of $1,643,540 and transfers between lines
17. Innovative School Models, totaling $5,875,000
18. Future Ready Institutes Externship Program, with a net increase of $100,000
19. Future Ready Institutes - BCBS, with a net increase of $100 and transfers between lines

FEDERAL PROGRAMS
SOURCE OF FUNDS

November 17, 2022

BUDGET AMENDMENTS	FEDERAL THROUGH STATE 47100	CARES FEDERAL THROUGH STATE 47300	ARP FEDERAL THROUGH STATE 47400	OTHER FEDERAL THROUGH STATE 47590	DIRECT FEDERAL FUNDS 47990	TOTAL REVENUE	AMENDMENT ITEM #
Title III: Language Instruction for English Learners and Immigrant Students	68,309					68,309	1
Title III Immigrant	115,668					115,668	2
FY21 COPS School Violence Prevention Program					-	-	3
FY22 COPS School Violence Prevention Program					498,000	498,000	4
Elementary and Secondary School Emergency Relief (ESSER) 2.0		6,985,041				6,985,041	5
Elementary and Secondary School Emergency Relief (ESSER) 3.0			25,581,963			25,581,963	6
HQIM Literacy Implementation Network		93,200				93,200	7
ARP IDEA Part B & Preschool			641,290			641,290	8
21st Century Community Learning Centers Cohort 2019				386,080		386,080	9
21st Century Community Learning Centers Cohort 2018				322,626		322,626	10
21st Century Community Learning Centers Cohort 2022				283,902		283,902	11
ARP Homeless 2.0			-			-	12
ARP Homeless System Navigator			80,000			80,000	13
ARP CCEIS - Comprehensive Coordinated Early Intervening Services			238,967			238,967	14
CCEIS - Comprehensive Coordinated Early Intervening Services	722,425					722,425	15
IDEA Part B Grant	1,643,540					1,643,540	16
`	2,549,942	7,078,241	26,542,220	992,608	498,000	37,661,011	

FEDERAL PROGRAMS
USE OF FUNDS

November 17, 2022

BUDGET AMENDMENTS	REGULAR INSTRUCTION 71100	SPECIAL EDUCATION INSTRUCTION 71200	VOCATIONAL EDUCATION INSTRUCTION 71300	ATTENDANCE 72110	HEALTH SERVICES 72120	OTHER STUDENT SUPPORT 72130	REGULAR INSTRUCTION SUPPORT 72210	SPECIAL EDUCATION SUPPORT 72220	VOCATIONAL EDUCATION SUPPORT 72230	EDUCATION TECHNOLOGY 72250	OFFICE OF THE PRINCIPAL 72410	FISCAL SERVICES 72510	MAINTENANCE OF PLANT 72620	TRANSPORTATION 72710	FOOD SERVICE 73100	COMMUNITY SERVICES 73300	EARLY CHILDHOOD EDUCATION 73400	REGULAR CAPITAL OUTLAY 76100	INDIRECT COST 99100	TOTAL AMENDMENT AMOUNT	AMENDMENT ITEM #
Title III: Language Instruction for English Learners and Immigrant Students	59,615																		8,694	68,309	1
Title III Immigrant	112,254																		3,414	115,668	2
FY21 COPS School Violence Prevention Program						316,691	(316,691)													-	3
FY22 COPS School Violence Prevention Program						498,000														498,000	4
Elementary and Secondary School Emergency Relief (ESSER) 2.0	4,815,517		61,735			326,488	567,085		50,000	249,999	(4,973)			23,250	(20,000)			243,048	672,892	6,985,041	5
Elementary and Secondary School Emergency Relief (ESSER) 3.0	8,006,521	3,162,401	157,779	349,300	446,865	1,850,180	5,538,239	4,228	267,594	(51,215)	4,211	160,759	204,960	2,026,589	97,759	381,130	(10,150)	(459,531)	3,444,344	25,581,963	6
HQIM Literacy Implementation Network	15,400						77,800													93,200	7
ARP IDEA Part B & Preschool		(171,155)						759,111						35,000					18,334	641,290	8
21st Century Community Learning Centers Cohort 2019																377,777			8,303	386,080	9
21st Century Community Learning Centers Cohort 2018																312,058			10,568	322,626	10
21st Century Community Learning Centers Cohort 2022																277,088			6,814	283,902	11
ARP Homeless 2.0						(5,000)	-							5,000						-	12
ARP Homeless System Navigator							80,000													80,000	13
ARP CCEIS - Comprehensive Coordinated Early Intervening Services	119,484					119,483														238,967	14
CCEIS - Comprehensive Coordinated Early Intervening Services	200,154					506,374	15,897													722,425	15
IDEA Part B Grant		1,396,381				1,415		152,520						40,257					52,967	1,643,540	16
	13,328,945	4,387,627	219,514	349,300	446,865	3,613,631	5,962,330	915,859	317,594	198,784	(762)	160,759	204,960	2,130,096	77,759	1,348,053	(10,150)	(216,483)	4,226,330	37,661,011	

STATE PROGRAMS
SOURCE OF FUNDS

November 17, 2022

BUDGET AMENDMENTS	STATE REVENUE 46000	TOTAL REVENUE	AMENDMENT ITEM #
Innovative School Models	5,875,000	5,875,000	17

STATE PROGRAMS
USE OF FUNDS

November 17, 2022

BUDGET AMENDMENTS	REGULAR EDUCATION 71100	CTE INSTRUCTION 71300	OTHER STUDENT SUPPORT 72130	REGULAR INSTRUCTION SUPPORT 72210	CTE INSTRUCTIONAL STAFF SUPPORT 72230	TRANSPORTATION 72710	REGULAR CAPITAL OUTLAY 76100	TOTAL AMENDMENT AMOUNT	AMENDMENT ITEM #
Innovative School Models	2,142,358	1,734,446	142,500	13,800	515,356	121,000	1,205,540	5,875,000	17

SELF-FUNDED PROGRAMS
SOURCE OF FUNDS

November 17, 2022

BUDGET AMENDMENTS	OTHER LOCAL REVENUES 44000	TOTAL AMENDMENT AMOUNT	AMENDMENT ITEM #
Future Ready Institute Externship Program	100,000	100,000	18
Future Ready Institutes - BCBS	100	100	19
	100,100	100,100	

SELF-FUNDED PROGRAMS
USE OF FUNDS

November 17, 2022

BUDGET AMENDMENTS	VOCATIONAL EDUCATION PROGRAM 71300	REGULAR INSTRUCTION SUPPORT 72210	TOTAL AMENDMENT AMOUNT	AMENDMENT ITEM #
Future Ready Institute Externship Program		100,000	100,000	18
Future Ready Institutes - BCBS	100		100	19
	100	100,000	100,100	

HAMILTON COUNTY DEPARTMENT OF EDUCATION
FEDERAL PROGRAMS
TITLE III: LANGUAGE INSTRUCTION FOR ENGLISH LEARNERS AND IMMIGRANT STUDENTS
BUDGET FISCAL YEAR 2022-2023

	2023 Award	483,253			483,253
	2022 Carryover	45,748	68,309		114,057
	Transfer to Consolidated Administration	(100)			(100)
	Total Source of Funds	**528,901**	**68,309**	**-**	**597,210**

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 10/20/2022	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
141-2-103-0000-0-00000-471460-0000-0000-103	Revenue	528,901	68,309	-	597,210
	Total Source of Funds	**528,901**	**68,309**	**-**	**597,210**

USE OF FUNDS SUMMARY

71100	Regular Instruction	406,990	59,615	-	466,605
72210	Instructional Support	112,070	-	-	112,070
99100	Indirect Cost	9,841	8,694	-	18,535
	Total Use of Funds	**528,901**	**68,309**	**-**	**597,210**

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 10/20/2022	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
141-2-103-0000-0-71100-514090-0000-0000-103	Teachers Supplements	20,000			20,000
141-2-103-0000-0-71100-516310-0000-0000-103	Educational Assistants (5 FTE)	110,813			110,813
141-2-103-0000-0-71100-520110-0000-0000-103	Social Security	8,110			8,110
141-2-103-0000-0-71100-520410-0000-0000-103	State Retirement	18,028			18,028
141-2-103-0000-0-71100-520610-0000-0000-103	Life Insurance	175			175
141-2-103-0000-0-71100-520710-0000-0000-103	Medical Insurance	42,295			42,295
141-2-103-0000-0-71100-520810-0000-0000-103	Dental Insurance	1,505			1,505
141-2-103-0000-0-71100-521010-0000-0000-103	Unemployment Compensation	175			175
141-2-103-0000-0-71100-521210-0000-0000-103	Medicare	1,897			1,897
141-2-103-0000-0-71100-529910-0000-0000-103	Long Term Disability	222			222
141-2-103-0000-0-71100-529930-0000-0000-103	Short Term Disability	430			430
141-2-103-0000-0-71100-542910-0000-0000-103	Instructional Supplies	100,642	59,615		160,257
141-2-103-0000-0-71100-547110-0000-0000-103	Software	72,557			72,557
141-2-103-0000-0-71100-572210-0000-0000-103	Instructional Equipment	22,000			22,000
	Total 71100 - Regular Instruction	**398,849**	**59,615**	**-**	**458,464**
141-2-103-0000-0-72210-519610-0000-0000-103	In-Service Stipends	49,200			49,200
141-2-103-0000-0-72210-520110-0000-0000-103	Social Security	3,050			3,050
141-2-103-0000-0-72210-520410-0000-0000-103	State Retirement	4,275			4,275
141-2-103-0000-0-72210-521210-0000-0000-103	Medicare	713			713
141-2-103-0000-0-72210-530810-0000-0000-103	Consultants	16,500			16,500
141-2-103-0000-0-72210-535510-0000-0000-103	Travel	8,642			8,642
141-2-103-0000-0-72210-549990-0000-0000-103	Other Supplies and Materials	4,500			4,500
141-2-103-0000-0-72210-552410-0000-0000-103	Staff Development	25,190			25,190
	Total 72210 - Instructional Support	**112,070**	**-**	**-**	**112,070**
141-2-103-0000-0-99100-559010-0000-0000-103	Indirect Cost (3.33 %)	9,841	8,694		18,535
	Total 99100 - Indirect Cost	**9,841**	**8,694**	**-**	**18,535**

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 10/20/2022	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
Avondale SDA					
141-2-103-9010-5-71100-539990-0000-0000-103	Contracted Services	2,682			2,682
	Total 71100 - Regular Instruction	**2,682**	**-**	**-**	**2,682**
	Total Avondale SDA	**2,682**	**-**	**-**	**2,682**
OLPH					
141-2-103-9115-5-71100-539990-0000-0000-103	Contracted Services	3,127			3,127
	Total 71100 - Regular Instruction	**3,127**	**-**	**-**	**3,127**
	Total OLPH	**3,127**	**-**	**-**	**3,127**
Annoor					
141-2-103-9181-5-71100-542910-0000-0000-103	Instructional Supplies	2,332			2,332
	Total 71100 - Regular Instruction	**2,332**	**-**	**-**	**2,332**
	Total Annoor	**2,332**	**-**	**-**	**2,332**
	TOTAL BUDGET	**528,901**	**68,309**	**-**	**597,210**

HAMILTON COUNTY DEPARTMENT OF EDUCATION
FEDERAL PROGRAMS
TITLE III IMMIGRANT
BUDGET FISCAL YEAR 2022-2023

FY22 Carryover is $79,106.36

FY23 Award is $36,561.24

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET 11/17/2022
141-2-130-0000-0-00000-471460-0000-0000-130	Revenue	115,668
	Total Source of Funds	**115,668**

USE OF FUNDS SUMMARY

71100	Regular Instruction	112,254
99100	Transfers	3,414
	Total Use of Funds	**115,668**

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET 11/17/2022
141-2-130-0000-0-71100-514090-0000-0000-130	Teacher Extended Contract	8,000
141-2-130-0000-0-71100-518990-0000-0000-130	Other Salaries	2,800
141-2-130-0000-0-71100-520110-0000-0000-130	Social Security	670
141-2-130-0000-0-71100-520410-0000-0000-130	State Retirement	1,107
141-2-130-0000-0-71100-521210-0000-0000-130	Employer Medicare	157
141-2-130-0000-0-71100-542910-0000-0000-130	Instructional Supplies	89,795
141-2-130-0000-0-71100-572210-0000-0000-130	Instructional Equipment	9,725
	Total 71100 - Regular Instruction	**112,254**
141-2-130-0000-0-99100-559010-0000-0000-130	Indirect Cost	3,414
	Total 99100 - Transfers	**3,414**
	TOTAL BUDGET	**115,668**

HAMILTON COUNTY DEPARTMENT OF EDUCATION
FEDERAL PROGRAMS
FY21 COPS SCHOOL VIOLENCE PREVENTION PROGRAM
BUDGET FISCAL YEAR 2022-2023
FY22 carryover is $316,691.00

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 7/21/2022	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
141-2-141-0000-0-00000-479900-0000-0000-141	Revenue	316,691			316,691
	Total Source of Funds	**316,691**	**-**	**-**	**316,691**

USE OF FUNDS SUMMARY

72130	Other Student Support	-	316,691	-	316,691
72210	Regular Instruction Support	316,691	-	(316,691)	-
	Total Use of Funds	**316,691**	**316,691**	**(316,691)**	**316,691**

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 7/21/2022	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
141-2-141-0000-0-72130-539950-0000-0000-141	Hardware/Software Licenses	-	71,366		71,366
141-2-141-0000-0-72130-552410-0000-0000-141	In-Service/Staff Development	-	14,250		14,250
141-2-141-0000-0-72130-579010-0000-0000-141	Equipment Other	-	231,075		231,075
	Total 72130 - Other Student Support	**-**	**316,691**	**-**	**316,691**
141-2-141-0000-0-72210-539950-0000-0000-141	Hardware/Software Licenses	71,366		(71,366)	-
141-2-141-0000-0-72210-552410-0000-0000-141	In-Service/Staff Development	14,250		(14,250)	-
141-2-141-0000-0-72210-579010-0000-0000-141	Equipment Other	231,075		(231,075)	-
	Total 72210 - Regular Instruction Support	**316,691**	**-**	**(316,691)**	**-**
	TOTAL BUDGET	**316,691**	**-**	**(316,691)**	**-**

Note: This grant requires a local match of $105,564. The local match will be met using HCS Information Technology expenditures and Safe Schools grant expenditures.

HAMILTON COUNTY DEPARTMENT OF EDUCATION
FEDERAL PROGRAMS
FY22 COPS SCHOOL VIOLENCE PREVENTION PROGRAM
BUDGET FISCAL YEAR 2022-2023
FY23 award is $498,000.00

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET 11/17/2022
141-2-142-0000-0-00000-479900-0000-0000-142	Revenue	498,000
	Total Source of Funds	**498,000**

USE OF FUNDS SUMMARY

72130	Other Student Support	498,000
	Total Use of Funds	**498,000**

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET 11/17/2022
141-2-142-0000-0-72130-579010-0000-0000-142	Equipment Other	498,000
	Total 72130 - Other Student Support	**498,000**
	TOTAL BUDGET	**498,000**

Note: This grant requires a local match of $166,000. The local match will be met using HCS Information Technology expenditures and Safe Schools grant expenditures.

HAMILTON COUNTY DEPARTMENT OF EDUCATION
FEDERAL PROGRAMS
ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF (ESSER) 2.0
BUDGET FISCAL YEAR 2022-2023

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET DOCUMENT	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
141-2-164-0000-0-00000-473070-0000-0000-164	FY22 Carryover	4,033,392	6,985,041		11,018,433
	Total Source of Funds	**4,033,392**	**6,985,041**	**-**	**11,018,433**

USE OF FUNDS SUMMARY

71100	Regular Instruction	2,088,072	5,549,917	(734,400)	6,903,589
71300	Vocational Education Instruction	-	61,735	-	61,735
72130	Other Student Support	159,088	328,488	(2,000)	485,576
72210	Regular Instruction Support	1,257,045	975,135	(408,050)	1,824,130
72230	Vocational Education Support	-	50,000	-	50,000
72250	Education Technology	-	249,999	-	249,999
72410	Office of the Principal	59,906	584	(5,557)	54,933
72710	Transportation	9,500	27,750	(4,500)	32,750
73100	Food Service	20,000	-	(20,000)	-
76100	Regular Capital Outlay	65,000	253,048	(10,000)	308,048
99100	Indirect Cost	374,781	672,892	-	1,047,673
	Total Use of Funds	**4,033,392**	**8,169,548**	**(1,184,507)**	**11,018,433**

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET DOCUMENT	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
141-2-164-0000-0-72210-511910-0000-7000-164	Accountant .15 FTE	-	11,788		11,788
141-2-164-0000-0-72210-518990-0000-7000-164	Coordinator .6 FTE	27,500	15,800		43,300
141-2-164-0000-0-72210-518990-0000-7000-164	Supplemental Pay Clerical Staff	12,500		(11,400)	1,100
141-2-164-0000-0-72210-520110-0000-7000-164	Social Security	2,480	1,004		3,484
141-2-164-0000-0-72210-520410-0000-7000-164	State Retirement	5,880		(963)	4,917
141-2-164-0000-0-72210-520610-0000-7000-164	Life Insurance	9	17		26
141-2-164-0000-0-72210-520710-0000-7000-164	Health Insurance	2,115	4,229		6,344
141-2-164-0000-0-72210-520810-0000-7000-164	Dental Insurance	75	151		226
141-2-164-0000-0-72210-521010-0000-7000-164	Unemployment Compensation	9	17		26
141-2-164-0000-0-72210-521210-0000-7000-164	Medicare	580	235		815
141-2-164-0000-0-72210-529910-0000-7000-164	Long Term Disability	55	55		110
141-2-164-0000-0-72210-529930-0000-7000-164	Short Term Disability	107	107		214
141-2-164-0000-0-72210-535510-0000-7000-164	Mileage	550		(350)	200
141-2-164-0000-0-72210-552410-0000-7000-164	Staff Development	1,500	1,000		2,500
	Total 72210 - Regular Instruction Support	**53,360**	**34,403**	**(12,713)**	**75,050**
141-2-164-0000-0-99100-559010-0000-7000-164	Indirect Cost (14.16%)	372,013	648,343		1,020,356
	Total 99100 - Indirect Cost	**372,013**	**648,343**	**-**	**1,020,356**
	Total Administration and Indirect Cost	**425,373**	**682,746**	**(12,713)**	**1,095,406**
Facilities Needs / Maintenance					
Hillcrest					
141-2-164-0133-1-76100-570710-0000-7113-164	Building Improvements	-	119,799		119,799
	Total 76100 - Regular Capital Outlay	**-**	**119,799**	**-**	**119,799**
	Total Facilities Needs Maintenance	**-**	**119,799**	**-**	**119,799**
Supplemental Programs to Address Learning Loss					
141-2-164-0000-0-71100-514090-0000-7601-164	Supplemental Pay Teachers	-	900		900
141-2-164-0000-0-71100-520110-0000-7601-164	Social Security	-	56		56
141-2-164-0000-0-71100-520410-0000-7601-164	State Retirement	-	79		79
141-2-164-0000-0-71100-521210-0000-7601-164	Medicare	-	13		13
	Total 71100 - Regular Instruction	**-**	**1,048**	**-**	**1,048**
141-2-164-0000-0-73100-542210-0000-7601-164	Food Supplies	10,000		(10,000)	-
	Total 73100 - Food Service	**10,000**	**-**	**(10,000)**	**-**
	Total Chief of Schools	**10,000**	**1,048**	**(10,000)**	**1,048**
141-2-164-0000-0-71100-513450-0000-7614-164	Tutor	15,000		(15,000)	-
141-2-164-0000-0-71100-520110-0000-7614-164	Social Security	930		(930)	-
141-2-164-0000-0-71100-520410-0000-7614-164	State Retirement	2,205		(2,205)	-
141-2-164-0000-0-71100-521210-0000-7614-164	Medicare	218		(218)	-
	Total 71100 - Regular Instruction	**18,353**	**-**	**(18,353)**	**-**
141-2-164-0237-3-71100-513450-PPTT-7614-164	Tutor PTNB (6)	-	30,338		30,338
141-2-164-0237-3-71100-520110-0000-7614-164	Social Security	-	1,881		1,881
141-2-164-0237-3-71100-521210-0000-7614-164	Medicare	-	440		440
	Total 71100 - Regular Instruction - Tyner HS	**-**	**32,659**	**-**	**32,659**

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET DOCUMENT	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
141-2-164-0000-0-72210-519610-0000-7614-164	Stipends	5,000	7,082		12,082
141-2-164-0000-0-72210-520110-0000-7614-164	Social Security	310	439		749
141-2-164-0000-0-72210-520410-0000-7614-164	State Retirement	434	616		1,050
141-2-164-0000-0-72210-521210-0000-7614-164	Medicare	73	102		175
141-2-164-0000-0-72210-530810-0000-7614-164	Consultants	15,000	22,437		37,437
141-2-164-0000-0-72210-549990-0000-7614-164	Other Supplies and Materials	10,000		(4,202)	5,798
141-2-164-0000-0-72210-559990-0000-7614-164	Other Charges	150,000	96,657		246,657
141-2-164-0000-0-72210-579010-0000-7614-164	Equipment Other	-	4,800		4,800
	Total 72210 - Regular Instruction Support	**180,817**	**132,133**	**(4,202)**	**308,748**
	Total Chief of Talent	**199,170**	**164,792**	**(22,555)**	**341,407**
141-2-164-0065-1-71100-511660-0000-7618-164	Teacher PTNB	-	29,368		29,368
141-2-164-0065-1-71100-520110-0000-7618-164	Social Security	-	1,821		1,821
141-2-164-0065-1-71100-520410-0000-7618-164	State Retirement	-	1,819		1,819
141-2-164-0065-1-71100-521210-0000-7618-164	Medicare	-	426		426
	Total 71100 - Regular Instruction - East Ridge ES	**-**	**33,434**	**-**	**33,434**
141-2-164-0148-1-71100-511660-0000-7618-164	Teacher PTNB	-	7,796		7,796
141-2-164-0148-1-71100-520110-0000-7618-164	Social Security	-	483		483
	Total 71100 - Regular Instruction - Wolftever Creek ES	**-**	**8,279**	**-**	**8,279**
141-2-164-0125-1-71100-513450-PPTT-7618-164	Tutor PTNB	-	5,690		5,690
141-2-164-0125-1-71100-520110-0000-7618-164	Social Security	-	353		353
141-2-164-0125-1-71100-521210-0000-7618-164	Medicare	-	83		83
	Total 71100 - Regular Instruction - Lookout Mountain ES	**-**	**6,126**	**-**	**6,126**
141-2-164-0210-3-71100-513450-PPTT-7618-164	Tutor PTNB	-	14,978		14,978
141-2-164-0210-3-71100-520110-0000-7618-164	Social Security	-	929		929
141-2-164-0210-3-71100-521210-0000-7618-164	Medicare	-	217		217
	Total 71100 - Regular Instruction - Lookout Mountain ES	**-**	**16,124**	**-**	**16,124**
141-2-164-0000-0-71100-511660-0000-7618-164	Teacher PTNB	75,000		(74,182)	818
141-2-164-0000-0-71100-513450-0000-7618-164	Tutors	30,000		(30,000)	-
141-2-164-0000-0-71100-514090-0000-7618-164	Supplemental Pay Teachers	10,000	40,837		50,837
141-2-164-0000-0-71100-516310-0000-7618-164	Educational Assistant .5 FTE	500	5,944		6,444
141-2-164-0000-0-71100-520110-0000-7618-164	Social Security	7,161		(3,046)	4,115
141-2-164-0000-0-71100-520410-0000-7618-164	State Retirement	943	2,107		3,050
141-2-164-0000-0-71100-520610-0000-7618-164	Life Insurance	-	10		10
141-2-164-0000-0-71100-520710-0000-7618-164	Health Insurance	-	2,284		2,284
141-2-164-0000-0-71100-520810-0000-7618-164	Dental Insurance	-	81		81
141-2-164-0000-0-71100-521010-0000-7618-164	Unemployment Compensation	-	10		10
141-2-164-0000-0-71100-521210-0000-7618-164	Medicare	1,675		(713)	962
141-2-164-0000-0-71100-529910-0000-7618-164	Long Term Disability	-	13		13
141-2-164-0000-0-71100-529930-0000-7618-164	Short Term Disability	-	25		25
141-2-164-0000-0-71100-542910-0000-7618-164	Instructional Supplies	2,000	36,828		38,828
141-2-164-0000-0-71100-547110-0000-7618-164	Software	-	5,690		5,690
141-2-164-0000-0-71100-572210-0000-7618-164	Instructional Equipment	-	22,133		22,133
	Total 71100 - Regular Instruction	**127,279**	**115,962**	**(107,941)**	**135,300**
141-2-164-0000-0-72210-516210-0000-7618-164	Clerical	-	12,163		12,163
141-2-164-0000-0-72210-520110-0000-7618-164	Social Security	-	754		754
141-2-164-0000-0-72210-520410-0000-7618-164	State Retirement	-	1,788		1,788
141-2-164-0000-0-72210-521210-0000-7618-164	Medicare	-	176		176
	Total 72210 - Regular Instruction Support	**-**	**14,881**	**-**	**14,881**
141-2-164-0000-0-72710-531410-0000-7618-164	Contracts with Public Carriers	-	22,000		22,000
	Total 72710 - Transportation	**-**	**22,000**	**-**	**22,000**
	Total School Based Budgets	**127,279**	**216,806**	**(107,941)**	**236,144**
	Total Supplemental Programs to Address Learning Loss	**336,449**	**382,646**	**(140,496)**	**578,599**
Supplemental Programs to Address Learning Acceleration					
141-2-164-0000-0-71100-514090-0000-7401-164	Supplemental Pay Teachers	150,000		(124,214)	25,786
141-2-164-0000-0-71100-520110-0000-7401-164	Social Security	9,300		(7,701)	1,599
141-2-164-0000-0-71100-520410-0000-7401-164	State Retirement	13,035		(10,794)	2,241
141-2-164-0000-0-71100-521210-0000-7401-164	Medicare	2,175		(1,801)	374
141-2-164-0000-0-71100-539990-0000-7401-164	Contracted Services		100,000		100,000
141-2-164-0000-0-71100-542910-0000-7401-164	Instructional Supplies and Materials	60,000	217,274		277,274
141-2-164-0000-0-71100-547110-0000-7401-164	Software	20,000	35,759		55,759
141-2-164-0000-0-71100-549990-0000-7401-164	Other Supplies and Materials	-	3,750		3,750
141-2-164-0000-0-71100-559990-0000-7401-164	Other Charges	-	1,000		1,000
141-2-164-0000-0-71100-572210-0000-7401-164	Instructional Equipment	150,000	70,281		220,281
	Total 71100 - Regular Instruction	**404,510**	**428,064**	**(144,510)**	**688,064**
141-2-164-0000-0-71300-542910-0000-7401-164	Instructional Supplies and Materials	-	30,867		30,867
141-2-164-0000-0-71300-573010-0000-7401-164	Instructional Equipment	-	30,868		30,868
	Total 71300 - Vocational Instruction	**-**	**61,735**	**-**	**61,735**
141-2-164-0000-0-72130-539990-0000-7401-164	Other Contracted Services	-	28,000		28,000
141-2-164-0000-0-72130-547110-0000-7401-164	Software	-	5,830		5,830
141-2-164-0000-0-72130-559990-0000-7401-164	Other Charges	-	24,400		24,400
	Total 72130 - Other Student Support	**-**	**58,230**	**-**	**58,230**

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET DOCUMENT	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
141-2-164-0090-1-72130-513020-0000-7401-164	Behavior Management Specialist	-	43,500		43,500
141-2-164-0090-1-72130-520110-0000-7401-164	Social Security	-	2,697		2,697
141-2-164-0090-1-72130-520410-0000-7401-164	State Retirement	-	6,395		6,395
141-2-164-0090-1-72130-520610-0000-7401-164	Life Insurance	-	35		35
141-2-164-0090-1-72130-520710-0000-7401-164	Health Insurance	-	8,459		8,459
141-2-164-0090-1-72130-520810-0000-7401-164	Dental Insurance	-	301		301
141-2-164-0090-1-72130-521010-0000-7401-164	Unemployment Compensation	-	35		35
141-2-164-0090-1-72130-521210-0000-7401-164	Medicare	-	631		631
141-2-164-0090-1-72130-529910-0000-7401-164	Long Term Disability	-	87		87
141-2-164-0090-1-72130-529930-0000-7401-164	Short Term Disability	-	169		169
	Total 72130 - Other Student Support - Harrison Elementary	**-**	**62,309**	**-**	**62,309**
141-2-164-0000-0-72210-519610-0000-7401-164	Stipends	500,000		(282,365)	217,635
141-2-164-0000-0-72210-520110-0000-7401-164	Social Security	31,000		(17,507)	13,493
141-2-164-0000-0-72210-520410-0000-7401-164	State Retirement	43,450		(24,537)	18,913
141-2-164-0000-0-72210-521210-0000-7401-164	Medicare	7,250		(4,094)	3,156
141-2-164-0000-0-72210-530810-0000-7401-164	Consultants	200,000		(6,549)	193,451
141-2-164-0000-0-72210-549990-0000-7401-164	Other Supplies and Materials	5,000	10,875		15,875
141-2-164-0000-0-72210-552410-0000-7401-164	Staff Development	30,000	41,051		71,051
	Total 72210 - Regular Instruction Support	**816,700**	**51,926**	**(335,052)**	**533,574**
141-2-164-0000-0-72230-530810-0000-7401-164	Consultants	**-**	50,000		50,000
	Total 72230 - Vocational Instruction Support	**-**	**50,000**	**-**	**50,000**
141-2-164-0000-0-72710-531410-0000-7401-164	Contracts with Public Carriers	5,000	5,750		10,750
	Total 72710 - Transportation	**5,000**	**5,750**	**-**	**10,750**
141-2-164-0000-0-73100-542210-0000-7401-164	Food Supplies	10,000		(10,000)	-
	Total 73100 - Food Service	**10,000**	**-**	**(10,000)**	**-**
	Total Chief Schools Officer	**1,236,210**	**718,014**	**(489,562)**	**1,464,662**
141-2-164-0000-0-72210-530810-0000-7402-164	Consultants	**-**	37,000		37,000
	Total 72210 - Regular Instruction Support	**-**	**37,000**	**-**	**37,000**
	Total Accountability and Research	**-**	**37,000**	**-**	**37,000**
141-2-164-0275-1-71100-511660-0000-7403-164	Teacher Part-time 4	148,582		(103,582)	45,000
141-2-164-0275-1-71100-520110-0000-7403-164	Social Security	9,212		(6,422)	2,790
141-2-164-0275-1-71100-520410-0000-7403-164	State Retirement	12,911		(9,000)	3,911
141-2-164-0275-1-71100-521210-0000-7403-164	Medicare	2,154		(1,501)	653
	Total 71100 - Regular Instruction	**172,859**	**-**	**(120,505)**	**52,354**
141-2-164-0275-3-71100-511610-0000-7403-164	Teacher 10 FTE	660,000	15,429		675,429
141-2-164-0275-3-71100-520110-0000-7403-164	Social Security	40,920	957		41,877
141-2-164-0275-3-71100-520410-0000-7403-164	State Retirement	57,354	1,341		58,695
141-2-164-0275-3-71100-520610-0000-7403-164	Life Insurance	350	35		385
141-2-164-0275-3-71100-520710-0000-7403-164	Health Insurance	84,590	8,459		93,049
141-2-164-0275-3-71100-520810-0000-7403-164	Dental Insurance	3,010	301		3,311
141-2-164-0275-3-71100-521010-0000-7403-164	Unemployment Compensation	350	35		385
141-2-164-0275-3-71100-521210-0000-7403-164	Medicare	9,570	224		9,794
141-2-164-0275-3-71100-529910-0000-7403-164	Long Term Disability	1,320	31		1,351
141-2-164-0275-3-71100-529930-0000-7403-164	Short Term Disability	2,561	60		2,621
141-2-164-0275-3-71100-542910-0000-7403-164	Instructional Supplies and Materials	20,000		(20,000)	-
141-2-164-0275-3-71100-547110-0000-7403-164	Software	30,000	11,440		41,440
	Total 71100 - Regular Instruction	**910,025**	**38,312**	**(20,000)**	**928,337**
141-2-164-0275-3-72410-516110-0000-7403-164	Secretary 1 FTE	37,000	500		37,500
141-2-164-0275-3-72410-520110-0000-7403-164	Social Security	7,882		(5,557)	2,325
141-2-164-0275-3-72410-520410-0000-7403-164	State Retirement	5,439	74		5,513
141-2-164-0275-3-72410-520610-0000-7403-164	Life Insurance	35			35
141-2-164-0275-3-72410-520710-0000-7403-164	Health Insurance	8,459			8,459
141-2-164-0275-3-72410-520810-0000-7403-164	Dental Insurance	301			301
141-2-164-0275-3-72410-521010-0000-7403-164	Unemployment Compensation	35			35
141-2-164-0275-3-72410-521210-0000-7403-164	Medicare	537	7		544
141-2-164-0275-3-72410-529910-0000-7403-164	Long Term Disability	74	1		75
141-2-164-0275-3-72410-529930-0000-7403-164	Short Term Disability	144	2		146
	Total 72410 - Office of the Principal	**59,906**	**584**	**(5,557)**	**54,933**
	Total Chief Operating Officer - HCVS	**1,142,790**	**38,896**	**(146,062)**	**1,035,624**
141-2-164-0000-0-71100-514100-0000-7414-164	Differentiated Pay	-	1,024,407		1,024,407
141-2-164-0000-0-71100-520110-0000-7414-164	Social Security	-	63,513		63,513
141-2-164-0000-0-71100-520410-0000-7414-164	State Retirement	-	89,021		89,021
141-2-164-0000-0-71100-521210-0000-7414-164	Medicare	-	14,854		14,854
	Total 71100 - Regular Instruction	**-**	**1,191,795**	**-**	**1,191,795**
141-2-164-0000-0-72210-519610-0000-7414-164	Stipends	50,000	120,537		170,537
141-2-164-0000-0-72210-520110-0000-7414-164	Social Security	3,100	7,473		10,573
141-2-164-0000-0-72210-520410-0000-7414-164	State Retirement	4,345	10,475		14,820
141-2-164-0000-0-72210-521210-0000-7414-164	Medicare	725	1,748		2,473
141-2-164-0000-0-72210-530810-0000-7414-164	Consultants	2,000	33,000		35,000
141-2-164-0000-0-72210-549990-0000-7414-164	Other Supplies and Materials	7,500		(6,500)	1,000
141-2-164-0000-0-72210-552410-0000-7414-164	Staff Development	7,500		(750)	6,750
	Total 72210 - Regular Instruction Support	**75,170**	**173,233**	**(7,250)**	**241,153**
	Total Chief of Talent	**75,170**	**1,365,028**	**(7,250)**	**1,432,948**

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET DOCUMENT	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
141-2-164-0000-0-71100-539990-0000-7418-164	Contracted Services	2,000	7,400		9,400
141-2-164-0000-0-71100-542910-0000-7418-164	Instructional Supplies	10,000	142,916		152,916
141-2-164-0000-0-71100-547110-0000-7418-164	Software	2,500		(2,500)	-
141-2-164-0000-0-71100-572210-0000-7418-164	Instructional Equipment	25,000	35,259		60,259
	Total 71100 - Regular Instruction	**39,500**	**185,575**	**(2,500)**	**222,575**
141-2-164-0000-0-72130-547110-0000-7418-164	Software	-	4,316		4,316
	Total 72130 - Other Student Support	**-**	**4,316**	**-**	**4,316**
141-2-164-0000-0-72210-519610-0000-7418-164	Stipends	10,000	32,421		42,421
141-2-164-0000-0-72210-520110-0000-7418-164	Social Security	620	2,010		2,630
141-2-164-0000-0-72210-520410-0000-7418-164	State Retirement	869	2,926		3,795
141-2-164-0000-0-72210-521210-0000-7418-164	Medicare	145	470		615
141-2-164-0000-0-72210-530810-0000-7418-164	Consultants	2,000	7,770		9,770
141-2-164-0000-0-72210-549990-0000-7418-164	Other Supplies and Materials	1,000	15,159		16,159
141-2-164-0000-0-72210-552410-0000-7418-164	Staff Development	2,000	4,253		6,253
	Total 72210 - Regular Instruction Support	**16,634**	**65,009**	**-**	**81,643**
141-2-164-0000-0-72710-531410-0000-7418-164	Contracts with Public Carriers	4,000		(4,000)	-
	Total 72710 - Transportation	**4,000**	**-**	**(4,000)**	**-**
	Total School Based Budgets	**60,134**	**254,900**	**(6,500)**	**308,534**
	Total Supplemental Programs to Address Learning Acceleration	**2,514,304**	**2,413,838**	**(649,374)**	**4,278,768**
Purchasing Education Technology					
141-2-164-0000-0-71100-547110-0000-7701-164	Software	-	255,924		255,924
	Total 71100 - Regular Instruction	**-**	**255,924**	**-**	**255,924**
	Total Chief Schools Officer	**-**	**255,924**	**-**	**255,924**
141-2-164-0000-0-72210-547110-0000-7714-164	Software	-	16,950		16,950
	Total 72210 - Regular Instruction Support	**-**	**16,950**	**-**	**16,950**
	Total Talent Officer	**-**	**16,950**	**-**	**16,950**
141-2-164-0000-0-71100-572210-0000-7715-164	Instruction Equipment	-	1,504,955		1,504,955
	Total 71100 - Regular Instruction	**-**	**1,504,955**	**-**	**1,504,955**
141-2-164-0000-0-72210-579010-0000-7715-164	Equipment	-	420,590		420,590
	Total 72210 - Regular Instruction Support	**-**	**420,590**	**-**	**420,590**
141-2-164-0000-0-72250-513810-0000-7715-164	Instruction Computer Personnel	-	163,465		163,465
141-2-164-0000-0-72250-520110-0000-7715-164	Social Security	-	10,135		10,135
141-2-164-0000-0-72250-520410-0000-7715-164	Retirement	-	24,029		24,029
141-2-164-0000-0-72250-521210-0000-7715-164	Medicare	-	2,370		2,370
141-2-164-0000-0-72250-535510-0000-7715-164	Travel Mileage	-	50,000		50,000
	Total 72250 - Education Technology	**-**	**249,999**	**-**	**249,999**
	Total IT Department	**-**	**2,175,544**	**-**	**2,175,544**
	Total Purchasing Education Technology	**-**	**2,448,418**	**-**	**2,448,418**
Planning for Long Term Closures					
141-2-164-0000-0-71100-539990-0000-7814-164	Contracted Services	-	475,753		475,753
	Total 71100 - Regular Instruction	**-**	**475,753**	**-**	**475,753**
	Total Chief of Talent	**-**	**475,753**	**-**	**475,753**
	Total Planning for Long Term Closures	**-**	**475,753**	**-**	**475,753**
Unique Need of Special Populations					
141-2-164-0000-0-71100-511610-0000-7911-164	Teachers	270,591		(270,591)	-
141-2-164-0000-0-71100-511650-0000-7911-164	Teachers - ESL 15 FTE	-	975,000		975,000
141-2-164-0000-0-71100-520110-0000-7911-164	Social Security	16,776	43,674		60,450
141-2-164-0000-0-71100-520410-0000-7911-164	State Retirement	23,514	61,214		84,728
141-2-164-0000-0-71100-520610-0000-7911-164	Life Insurance	175	350		525
141-2-164-0000-0-71100-520710-0000-7911-164	Health Insurance	42,295	84,590		126,885
141-2-164-0000-0-71100-520810-0000-7911-164	Dental Insurance	1,505	3,010		4,515
141-2-164-0000-0-71100-521010-0000-7911-164	Unemployment Compensation	175	350		525
141-2-164-0000-0-71100-521210-0000-7911-164	Medicare	3,924	10,214		14,138
141-2-164-0000-0-71100-529910-0000-7911-164	Long Term Disability	541	1,409		1,950
141-2-164-0000-0-71100-529930-0000-7911-164	Short Term Disability	1,050	2,733		3,783
	Total 71100 - Regular Instruction	**360,546**	**1,182,544**	**(270,591)**	**1,272,499**
141-2-164-0000-0-72210-518990-0000-7911-164	Data Project Specialist 1 FTE	44,100	900		45,000
141-2-164-0000-0-72210-520110-0000-7911-164	Social Security	2,734	56		2,790
141-2-164-0000-0-72210-520410-0000-7911-164	Retirement	6,483		(3,333)	3,150
141-2-164-0000-0-72210-520610-0000-7911-164	Life Insurance	35			35
141-2-164-0000-0-72210-520710-0000-7911-164	Health Insurance	8,459			8,459
141-2-164-0000-0-72210-520810-0000-7911-164	Dental Insurance	301			301
141-2-164-0000-0-72210-521010-0000-7911-164	Unemployment Compensation	35			35
141-2-164-0000-0-72210-521210-0000-7911-164	Medicare	640	13		653
141-2-164-0000-0-72210-529910-0000-7911-164	Long Term Disability	88	2		90
141-2-164-0000-0-72210-529930-0000-7911-164	Short Term Disability	171	4		175
	Total 72210 - Regular Instruction Support	**63,046**	**975**	**(3,333)**	**60,688**
	Total ELL	**423,592**	**1,183,519**	**(273,924)**	**1,333,187**
	Total Unique Need of Special Populations	**423,592**	**1,183,519**	**(273,924)**	**1,333,187**

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET DOCUMENT	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
Mental Health Supports					
141-2-164-0275-3-72130-512310-0000-7512-164	Counselors Virtual School 1 FTE	56,163	2,266		58,429
141-2-164-0275-3-72130-520110-0000-7512-164	Social Security	3,482	141		3,623
141-2-164-0275-3-72130-520410-0000-7512-164	Retirement	4,881	196		5,077
141-2-164-0275-3-72130-520610-0000-7512-164	Life Insurance	35			35
141-2-164-0275-3-72130-520710-0000-7512-164	Health Insurance	8,459			8,459
141-2-164-0275-3-72130-520810-0000-7512-164	Dental Insurance	301			301
141-2-164-0275-3-72130-521010-0000-7512-164	Unemployment Compensation	35			35
141-2-164-0275-3-72130-521210-0000-7512-164	Medicare	814	33		847
141-2-164-0275-3-72130-529910-0000-7512-164	Long Term Disability	112	5		117
141-2-164-0275-3-72130-529930-0000-7512-164	Short Term Disability	218	9		227
	Total 72130 - Other Student Support - Virtual School	**74,500**	**2,650**	**-**	**77,150**
141-2-164-0000-0-72130-539990-0000-7512-164	Other Contracted Services	-	56,200		56,200
141-2-164-0000-0-72130-549990-0000-7512-164	Other Supplies and Materials	-	28,993		28,993
	Total 72130 - Other Student Support	**-**	**85,193**	**-**	**85,193**
141-2-164-0000-0-72210-519610-0000-7512-164	Stipend	1,000	8,455		9,455
141-2-164-0000-0-72210-520110-0000-7512-164	Social Security	62	524		586
141-2-164-0000-0-72210-520410-0000-7512-164	Retirement	87	735		822
141-2-164-0000-0-72210-521210-0000-7512-164	Medicare	15	122		137
141-2-164-0000-0-72210-530810-0000-7512-164	Consultants	40,000		(40,000)	-
141-2-164-0000-0-72210-549990-0000-7512-164	Other Supplies and Materials	5,000		(5,000)	-
	Total 72210 - Regular Instruction Support	**46,164**	**9,836**	**(45,000)**	**11,000**
	Total Equity Department - SEL	**120,664**	**97,679**	**(45,000)**	**173,343**
141-2-164-0000-0-72210-520110-0000-7514-164	Social Security	248	970		1,218
141-2-164-0000-0-72210-520410-0000-7514-164	Retirement	348	1,359		1,707
141-2-164-0000-0-72210-521210-0000-7514-164	Medicare	58	227		285
	Total 72210 - Regular Instruction Support	**4,654**	**18,199**	**-**	**22,853**
	Total Chief of Talent	**4,654**	**18,199**	**-**	**22,853**
141-2-164-0000-0-72130-518990-0000-7519-164	Integrated Student Support Manager 1 FTE	60,000	1,000		61,000
141-2-164-0000-0-72130-520110-0000-7519-164	Social Security	3,720	62		3,782
141-2-164-0000-0-72130-520410-0000-7519-164	Retirement	8,820	147		8,967
141-2-164-0000-0-72130-520610-0000-7519-164	Life Insurance	35			35
141-2-164-0000-0-72130-520710-0000-7519-164	Health Insurance	8,459			8,459
141-2-164-0000-0-72130-520810-0000-7519-164	Dental Insurance	301			301
141-2-164-0000-0-72130-521010-0000-7519-164	Unemployment Compensation	35			35
141-2-164-0000-0-72130-521210-0000-7519-164	Medicare	870	15		885
141-2-164-0000-0-72130-529910-0000-7519-164	Long Term Disability	120	2		122
141-2-164-0000-0-72130-529930-0000-7519-164	Short Term Disability	228	9		237
	Total 72130 - Other Student Support	**82,588**	**1,235**	**-**	**83,823**
	Total Chief Equity	**82,588**	**1,235**	**-**	**83,823**
	Total Mental Health Supports	**207,906**	**117,113**	**(45,000)**	**280,019**
	Total District and Administration	**3,907,624**	**7,823,832**	**(1,121,507)**	**10,609,949**
Charter Schools					
Chattanooga Girls Leadership Academy (CGLA)					
141-2-164-8001-3-76100-570710-0000-7100-164	Building Improvements	50,000	102,230		152,230
	Total 76100 - Regular Capital Outlay	**50,000**	**102,230**	**-**	**152,230**
	Total Facilities Needs Maintenance	**50,000**	**102,230**	**-**	**152,230**
141-2-164-8001-3-71100-535610-0000-7400-164	Tuition	5,000	4,408		9,408
	Total 71100 - Regular Instruction	**5,000**	**4,408**	**-**	**9,408**
	Total Supplemental Programs to Address Learning Acceleration	**5,000**	**4,408**	**-**	**9,408**
141-2-164-8001-3-71100-559990-0000-7600-164	Other Charges	2,000		(2,000)	-
	Total 71100 - Regular Instruction	**2,000**	**-**	**(2,000)**	**-**
	Total Supplemental Programs to Address Learning Loss	**2,000**	**-**	**(2,000)**	**-**
141-2-164-8001-3-99100-559010-0000-0000-164	Indirect Cost (14.16%)	775	557		1,332
	Total 99100 - Indirect Cost	**775**	**557**	**-**	**1,332**
	Total CGLA	**57,775**	**107,195**	**(2,000)**	**162,970**
Chattanooga Charter School of Excellence (CCSE)					
141-2-164-8003-3-71100-572210-0000-7100-164	Instruction Equipment	15,000		(15,000)	-
	Total 71100 - Regular Instruction	**15,000**	**-**	**(15,000)**	**-**
141-2-164-8003-3-76100-570710-0000-7100-164	Building Improvements	5,000		(5,000)	-
141-2-164-8003-3-76100-572010-0000-7100-164	Plant Operation Equipment	5,000		(5,000)	-
	Total 76100 - Regular Capital Outlay	**10,000**	**-**	**(10,000)**	**-**
	Total Facilities Needs Maintenance	**25,000**	**-**	**(25,000)**	**-**
141-2-164-8003-3-71100-542910-0000-7600-164	Instructional Supplies	5,000		(5,000)	-
141-2-164-8003-3-71100-547110-0000-7600-164	Software	5,000		(5,000)	-
	Total 71100 - Regular Instruction	**10,000**	**-**	**(10,000)**	**-**

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET DOCUMENT	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
141-2-164-8003-3-72210-559990-0000-7600-164	Other-Non HCDE Instructional Support Salaries	500		(500)	-
	Total 72210 - Regular Instruction Support	**500**	**-**	**(500)**	**-**
141-2-164-8003-3-72710-531410-0000-7600-164	Transportation	500		(500)	-
	Total 72710 - Transportation	**500**	**-**	**(500)**	**-**
	Total Supplemental Programs to Address Learning Loss	**11,000**	**-**	**(11,000)**	**-**
141-2-164-8003-3-71100-572210-0000-7700-164	Instructional Equipment	10,000		(10,000)	-
	Total 71100 - Regular Instruction	**10,000**	**-**	**(10,000)**	**-**
	Total Purchasing Education Technology	**10,000**	**-**	**(10,000)**	**-**
141-2-164-8003-3-72130-547110-0000-7800-164	Software	2,000		(2,000)	-
	Total 72130 - Other Student Support	**2,000**	**-**	**(2,000)**	**-**
	Total Planning for Long Term Closures	**2,000**	**-**	**(2,000)**	**-**
141-2-164-8003-3-71100-559990-0000-7900-164	Charges: Other Non HCDE Student Support Salaries	-	68,216		68,216
	Total 71100 - Regular Instruction	**-**	**68,216**	**-**	**68,216**
	Total Unique Need of Special Populations	**-**	**68,216**	**-**	**68,216**
141-2-164-8003-3-72130-559990-0000-7500-164	Charges: Other Non HCDE Student Support Salaries	-	43,157		43,157
	Total 72130 - Other Student Support	**-**	**43,157**	**-**	**43,157**
	Total Mental Health Supports	**-**	**43,157**	**-**	**43,157**
141-2-164-8003-3-99100-559010-0000-0000-164	Indirect Cost (14.16%)	1,439	14,331		15,770
	Total 99100 - Indirect Cost	**1,439**	**14,331**	**-**	**15,770**
	Total CCSE	**49,439**	**125,704**	**(48,000)**	**127,143**
Chattanooga Charter School of Excellence Middle School (CCSEMS)					
141-2-164-8010-2-71100-559990-0000-7600-164	Other Charges	5,000		(5,000)	-
	Total 71100 - Regular Instruction	**5,000**	**-**	**(5,000)**	**-**
	Total Supplemental Programs to Address Learning Loss	**5,000**	**-**	**(5,000)**	**-**
141-2-164-8010-2-71100-572210-0000-7700-164	Instructional Equipment	7,500		(7,500)	-
	Total 71100 - Regular Instruction	**7,500**	**-**	**(7,500)**	**-**
	Total Purchasing Education Technology	**7,500**	**-**	**(7,500)**	**-**
141-2-164-8010-2-72130-559990-0000-7500-164	Charges: Other Non HCDE Student Support Salaries	-	71,398		71,398
	Total 72130 - Other Student Support	**-**	**71,398**	**-**	**71,398**
	Total Mental Health Supports	**-**	**71,398**	**-**	**71,398**
141-2-164-8010-2-71100-559990-0000-7900-164	Charges: Other Non HCDE Instruction Salaries	-	739		739
	Total 71100 - Regular Instruction	**-**	**739**	**-**	**739**
	Total Unique Need of Special Populations	**-**	**739**	**-**	**739**
141-2-164-8010-2-99100-559010-0000-0000-164	Indirect Cost (14.16%)	554	9,661		10,215
	Total 99100 - Indirect Cost	**554**	**9,661**	**-**	**10,215**
	Total CCSEMS	**13,054**	**81,798**	**(12,500)**	**82,352**
Chattanooga Preparatory School					
141-2-164-8011-5-71100-559990-0000-7600-164	Charges: Other Non HCDE Instruction Salaries	500		(500)	-
	Total 71100 - Regular Instruction	**500**	**-**	**(500)**	**-**
	Total Supplemental Programs to Address Learning Loss	**500**	**-**	**(500)**	**-**
	Total Chattanooga Preparatory School	**500**	**-**	**(500)**	**-**
Ivy Academy					
141-2-164-8002-3-76100-570710-0000-7100-164	Building Improvements	5,000	31,019		36,019
	Total 76100 - Regular Capital Outlay	**5,000**	**31,019**	**-**	**36,019**
	Total Facilities Needs Maintenance	**5,000**	**31,019**	**-**	**36,019**
	Total Ivy Academy	**5,000**	**31,019**	**-**	**36,019**
	Total Charter Schools	**125,768**	**345,716**	**(63,000)**	**408,484**
	TOTAL BUDGET	**4,033,392**	**8,169,548**	**(1,184,507)**	**11,018,433**

HAMILTON COUNTY DEPARTMENT OF EDUCATION
FEDERAL PROGRAMS
ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF (ESSER) 3.0
BUDGET FISCAL YEAR 2022-2023
FY22 Carryover - $72,026,646.78

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET DOCUMENT	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
141-2-165-0000-0-00000-474010-0000-0000-165	Revenue	46,444,684	25,581,963		72,026,647
	Total Source of Funds	**46,444,684**	**25,581,963**	**-**	**72,026,647**

USE OF FUNDS SUMMARY

	71100	Regular Instruction	6,067,686	8,936,772	(930,251)	14,074,207
	71200	Special Education Instruction	523,171	3,196,944	(34,543)	3,685,572
	71300	Vocational Education Instruction	155,917	158,415	(636)	313,696
	72110	Attendance	25,915	351,481	(2,181)	375,215
	72120	Health Services	76,050	446,865	-	522,915
	72130	Other Student Support	298,647	1,906,501	(56,321)	2,148,827
	72210	Regular Education Instructional Support	2,079,542	6,129,214	(590,975)	7,617,781
	72220	Special Education Instructional Support	65,576	4,983	(755)	69,804
	72230	Vocational Education Instructional Support	-	267,594	-	267,594
	72250	Education Technology	461,503	202,119	(253,334)	410,288
	72410	Office of the Principal	238,530	6,916	(2,705)	242,741
	72510	Fiscal Services	347,700	171,334	(10,575)	508,459
	72620	Maintenance of Plant	-	204,960	-	204,960
	72710	Transportation	100,000	2,126,589	(100,000)	2,126,589
	73100	Food Service	-	97,759	-	97,759
	73300	Community Services	148,017	381,130	-	529,147
	73400	Early Childhood Education	56,220	-	(10,150)	46,070
	76100	Regular Capital Outlay	34,650,000	590,469	(1,050,000)	34,190,469
	99100	Indirect Cost	1,150,210	3,463,981	(19,637)	4,594,554
		Total Use of Funds	**46,444,684**	**28,644,026**	**(3,062,063)**	**72,026,647**

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET DOCUMENT	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
Administration					
141-2-165-0000-0-72210-511910-0000-7000-165	Staff Accountant (.4 FTE x 2 years)	-	70,000		70,000
141-2-165-0000-0-72210-518990-0000-7000-165	Coordinator (1.0 FTE x 2 years)	175,000		(9,948)	165,052
141-2-165-0000-0-72210-518990-0000-7000-165	Supplemental Pay Clerical Staff	-	30,000		30,000
141-2-165-0000-0-72210-520110-0000-7000-165	Social Security	10,850	5,583		16,433
141-2-165-0000-0-72210-520410-0000-7000-165	State Retirement	25,725	13,237		38,962
141-2-165-0000-0-72210-520610-0000-7000-165	Life Insurance	70	28		98
141-2-165-0000-0-72210-520710-0000-7000-165	Health Insurance	16,918	6,766		23,684
141-2-165-0000-0-72210-520810-0000-7000-165	Dental Insurance	602	240		842
141-2-165-0000-0-72210-521010-0000-7000-165	Unemployment Compensation	70	28		98
141-2-165-0000-0-72210-521210-0000-7000-165	Medicare	2,538	1,305		3,843
141-2-165-0000-0-72210-529910-0000-7000-165	Long Term Disability	350	120		470
141-2-165-0000-0-72210-529930-0000-7000-165	Short Term Disability	679	233		912
141-2-165-0000-0-72210-535510-0000-7000-165	Mileage	-	1,500		1,500
141-2-165-0000-0-72210-552410-0000-7000-165	In Service/Staff Development	-	3,001		3,001
	Total 72210 - Regular Instruction Support	**232,802**	**132,041**	**(9,948)**	**354,895**
141-2-165-0000-0-99100-559010-0000-7000-165	Indirect Cost (14.16%)	1,045,597	3,410,815		4,456,412
	Total 99100 - Indirect Cost - Indirect Cost	**1,045,597**	**3,410,815**	**-**	**4,456,412**
	Total Administration and Indirect Cost	**1,278,399**	**3,542,856**	**(9,948)**	**4,811,307**
Facilities Needs Maintenance - Tyner Academy					
141-2-165-0000-0-72620-518990-0000-7103-165	Construction Compliance Specialist (1.0 FTE x 1.5 years)	-	151,910		151,910
141-2-165-0000-0-72620-520110-0000-7103-165	Social Security	-	9,418		9,418
141-2-165-0000-0-72620-520410-0000-7103-165	State Retirement	-	22,331		22,331
141-2-165-0000-0-72620-520610-0000-7103-165	Life Insurance	-	52		52
141-2-165-0000-0-72620-520710-0000-7103-165	Health Insurance	-	12,689		12,689
141-2-165-0000-0-72620-520810-0000-7103-165	Dental Insurance	-	452		452
141-2-165-0000-0-72620-521010-0000-7103-165	Unemployment Compensation	-	52		52
141-2-165-0000-0-72620-521210-0000-7103-165	Medicare	-	2,203		2,203
141-2-165-0000-0-72620-529910-0000-7103-165	Long Term Disability	-	304		304
141-2-165-0000-0-72620-529930-0000-7103-165	Short Term Disability	-	589		589
	Total 72620 - Maintenance of Plan	**-**	**200,000**	**-**	**200,000**
141-2-165-0237-3-76100-570610-0000-7103-165	Building Construction	34,000,000		(1,000,000)	33,000,000
	Total 76100 - Regular Capital Outlay	**34,000,000**	**-**	**(1,000,000)**	**33,000,000**
	Total Facilities Needs Maintenance	**34,000,000**	**200,000**	**(1,000,000)**	**33,200,000**
Supplemental Programs to Address Learning Loss					
141-2-165-0000-0-71100-514090-0000-7601-165	Supplemental Pay Teachers	-	4,026,474		4,026,474
141-2-165-0000-0-71100-516310-0000-7601-165	Educational Assistant - Supplemental Hours	-	314,853		314,853
141-2-165-0000-0-71100-518990-0000-7601-165	Classified Supplemental Pay	-	114,490		114,490
141-2-165-0000-0-71100-520110-0000-7601-165	Social Security	-	276,260		276,260
141-2-165-0000-0-71100-520410-0000-7601-165	State Retirement	-	413,014		413,014
141-2-165-0000-0-71100-521210-0000-7601-165	Medicare	-	64,609		64,609
141-2-165-0000-0-71100-539990-0000-7601-165	Contracted Services	-	8,749		8,749
141-2-165-0000-0-71100-542910-0000-7601-165	Instructional Supplies	-	890,184		890,184
141-2-165-0000-0-71100-559990-0000-7601-165	Other Charges	-	1,985		1,985
	Total 71100 - Regular Instruction	**-**	**6,110,618**	**-**	**6,110,618**

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET DOCUMENT	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
141-2-165-0000-0-71200-514090-0000-7601-165	Supplemental Pay Teachers	-	1,259,874		1,259,874
141-2-165-0000-0-71200-516310-0000-7601-165	Educational Assistant - Supplemental Hours	-	1,414,962		1,414,962
141-2-165-0000-0-71200-520110-0000-7601-165	Social Security	-	165,840		165,840
141-2-165-0000-0-71200-520410-0000-7601-165	State Retirement	-	317,483		317,483
141-2-165-0000-0-71200-521210-0000-7601-165	Medicare	-	38,785		38,785
	Total 71200 - Special Education Instruction	**-**	**3,196,944**	**-**	**3,196,944**
141-2-165-0000-0-72120-513110-0000-7601-165	Supplemental Pay Nurses	-	250,879		250,879
141-2-165-0000-0-72120-520110-0000-7601-165	Social Security	-	15,554		15,554
141-2-165-0000-0-72120-520410-0000-7601-165	State Retirement	-	36,879		36,879
141-2-165-0000-0-72120-521210-0000-7601-165	Medicare	-	3,638		3,638
	Total 72120 - Health Services	**-**	**306,950**	**-**	**306,950**
141-2-165-0000-0-72130-518990-0000-7601-165	Supplemental Pay Counselors	-	305,866		305,866
141-2-165-0000-0-72130-518990-0000-7601-165	Supplemental Pay Interpreters	-	379,709		379,709
141-2-165-0000-0-72130-520110-0000-7601-165	Social Security	-	42,506		42,506
141-2-165-0000-0-72130-520410-0000-7601-165	State Retirement	-	82,397		82,397
141-2-165-0000-0-72130-521210-0000-7601-165	Medicare	-	9,941		9,941
	Total 72130 - Other Student Support	**-**	**820,419**	**-**	**820,419**
141-2-165-0000-0-72210-518990-0000-7601-165	Reading Specialist Content Lead for Literacy (1.0 FTE)	151,712		(151,712)	-
141-2-165-0000-0-72210-518990-0000-7601-165	Supplemental Pay Site Directors	-	1,887,640		1,887,640
141-2-165-0000-0-72210-518990-0000-7601-165	Supplemental Pay Secretaries	-	389,178		389,178
141-2-165-0000-0-72210-519610-0000-7601-165	InService/Stipends	-	6,438		6,438
141-2-165-0000-0-72210-520110-0000-7601-165	Social Security	9,406	132,156		141,562
141-2-165-0000-0-72210-520410-0000-7601-165	State Retirement	15,626	206,178		221,804
141-2-165-0000-0-72210-520610-0000-7601-165	Life Insurance	70		(70)	-
141-2-165-0000-0-72210-520710-0000-7601-165	Health Insurance	16,918		(16,918)	-
141-2-165-0000-0-72210-520810-0000-7601-165	Dental Insurance	602		(602)	-
141-2-165-0000-0-72210-521010-0000-7601-165	Unemployment Compensation	70		(70)	-
141-2-165-0000-0-72210-521210-0000-7601-165	Medicare	2,200	30,907		33,107
141-2-165-0000-0-72210-529910-0000-7601-165	Long Term Disability	303		(303)	-
141-2-165-0000-0-72210-529930-0000-7601-165	Short Term Disability	589		(589)	-
141-2-165-0000-0-72210-539990-0000-7601-165	Contracted Services	-	640		640
	Total 72210 - Regular Instruction Support	**197,496**	**2,653,137**	**(170,264)**	**2,680,369**
141-2-165-0000-0-72710-518990-0000-7601-165	Bus Dispatchers	-	12,866		12,866
141-2-165-0000-0-72710-520110-0000-7601-165	Social Security	-	798		798
141-2-165-0000-0-72710-521210-0000-7601-165	Medicare	-	187		187
141-2-165-0000-0-72710-531410-0000-7601-165	Contracts w Public Carriers	-	2,104,376		2,104,376
	Total 72710 - Transportation	**-**	**2,118,227**	**-**	**2,118,227**
141-2-165-0000-0-73100-542210-0000-7601-165	Summer Program Snacks	-	97,759		97,759
	Total 73100 - Food Service	**-**	**97,759**	**-**	**97,759**
	Total Chief Schools Officer	**197,496**	**15,304,054**	**(170,264)**	**15,331,286**
141-2-165-0000-0-71100-511610-0000-7618-165	RTI Teacher (1.0 FTE)	-	65,000		65,000
141-2-165-0000-0-71100-511660-0000-7618-165	Interventionist - Part Time (5 HC/2.5 FTE)	-	102,664		102,664
141-2-165-0000-0-71100-513450-PPTT-7618-165	Tutor - Part Time (4 HC/2.0 FTE)	-	56,484		56,484
141-2-165-0000-0-71100-513450-0000-7618-165	Tutor - Full Time (1.0 FTE)	-	29,550		29,550
141-2-165-0000-0-71100-520110-0000-7618-165	Social Security	-	15,728		15,728
141-2-165-0000-0-71100-520410-0000-7618-165	State Retirement	-	9,993		9,993
141-2-165-0000-0-71100-520610-0000-7618-165	Life Insurance	-	70		70
141-2-165-0000-0-71100-520710-0000-7618-165	Health Insurance	-	16,918		16,918
141-2-165-0000-0-71100-520810-0000-7618-165	Dental Insurance	-	602		602
141-2-165-0000-0-71100-521010-0000-7618-165	Unemployment Compensation	-	70		70
141-2-165-0000-0-71100-521210-0000-7618-165	Medicare	-	3,679		3,679
141-2-165-0000-0-71100-529910-0000-7618-165	Long Term Disability	-	189		189
141-2-165-0000-0-71100-529930-0000-7618-165	Short Term Disability	-	367		367
	Total 71100 - Regular Instruction	**-**	**301,314**	**-**	**301,314**
	Total Other School Based Needs	**-**	**301,314**	**-**	**301,314**
	Total Supplemental Programs to Address Learning Loss	**197,496**	**15,605,368**	**(170,264)**	**15,632,600**
Supplemental Programs to Address Learning Acceleration					
141-2-165-0275-3-71100-516310-0000-7401-165	Educational Assistants (3.0 FTE)	-	81,707		81,707
141-2-165-0275-3-71100-520110-0000-7401-165	Social Security	-	5,066		5,066
141-2-165-0275-3-71100-520410-0000-7401-165	State Retirement	-	12,011		12,011
141-2-165-0275-3-71100-520610-0000-7401-165	Life Insurance	-	105		105
141-2-165-0275-3-71100-520710-0000-7401-165	Health Insurance	-	25,377		25,377
141-2-165-0275-3-71100-520810-0000-7401-165	Dental Insurance	-	903		903
141-2-165-0275-3-71100-521010-0000-7401-165	Unemployment Compensation	-	105		105
141-2-165-0275-3-71100-521210-0000-7401-165	Medicare	-	1,185		1,185
141-2-165-0275-3-71100-529910-0000-7401-165	Long Term Disability	-	163		163
141-2-165-0275-3-71100-529930-0000-7401-165	Short Term Disability	-	317		317
141-2-165-0000-0-71100-542910-0000-7401-165	Instructional Supplies & Materials	-	98,389		98,389
141-2-165-0000-0-71100-547110-0000-7401-165	Software	-	113,132		113,132
	Total 71100 - Regular Instruction	**-**	**338,460**	**-**	**338,460**

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET DOCUMENT	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
141-2-165-0525-3-71300-511610-0000-7401-165	Welding Teacher (1.0 FTE)	-	62,753		62,753
141-2-165-0525-3-71300-520110-0000-7401-165	Social Security	-	3,891		3,891
141-2-165-0525-3-71300-520410-0000-7401-165	State Retirement	-	5,453		5,453
141-2-165-0525-3-71300-520610-0000-7401-165	Life Insurance	-	35		35
141-2-165-0525-3-71300-520710-0000-7401-165	Health Insurance	-	8,459		8,459
141-2-165-0525-3-71300-520810-0000-7401-165	Dental Insurance	-	301		301
141-2-165-0525-3-71300-521010-0000-7401-165	Unemployment Compensation	-	35		35
141-2-165-0525-3-71300-521210-0000-7401-165	Medicare	-	910		910
141-2-165-0525-3-71300-529910-0000-7401-165	Long Term Disability	-	126		126
141-2-165-0525-3-71300-529930-0000-7401-165	Short Term Disability	-	243		243
	Total 71300 - Vocational Education	**-**	**82,206**	**-**	**82,206**
141-2-165-0000-0-72130-518960-0000-7401-165	Parent Volunteer Coordinator (3.0 FTE)	-	76,614		76,614
141-2-165-0000-0-72130-520110-0000-7401-165	Social Security	-	4,750		4,750
141-2-165-0000-0-72130-520410-0000-7401-165	State Retirement	-	11,262		11,262
141-2-165-0000-0-72130-520610-0000-7401-165	Life Insurance	-	105		105
141-2-165-0000-0-72130-520710-0000-7401-165	Health Insurance	-	25,377		25,377
141-2-165-0000-0-72130-520810-0000-7401-165	Dental Insurance	-	903		903
141-2-165-0000-0-72130-521010-0000-7401-165	Unemployment Compensation	-	105		105
141-2-165-0000-0-72130-521210-0000-7401-165	Medicare	-	1,111		1,111
141-2-165-0000-0-72130-529910-0000-7401-165	Long Term Disability	-	153		153
141-2-165-0000-0-72130-529930-0000-7401-165	Short Term Disability	-	297		297
	Total 72130 - Other Student Support	**-**	**120,677**	**-**	**120,677**
141-2-165-0000-0-72210-510510-0000-7401-165	Remediation Coordinator (1.0 FTE)	183,624		(183,624)	-
141-2-165-0000-0-72210-518990-0000-7401-165	K-5 Social Studies Content Lead (1.0 FTE)	69,544	1,650		71,194
141-2-165-0000-0-72210-518990-0000-7401-165	Supplemental Pay - Content Leads	-	45,000		45,000
141-2-165-0000-0-72210-519610-0000-7401-165	In-Service Stipends	-	3,745		3,745
141-2-165-0000-0-72210-519610-0000-7401-165	Read 360 Training Stipends	-	260,962		260,962
141-2-165-0000-0-72210-520110-0000-7401-165	Social Security	15,696	7,920		23,616
141-2-165-0000-0-72210-520410-0000-7401-165	State Retirement	26,076	7,025		33,101
141-2-165-0000-0-72210-520610-0000-7401-165	Life Insurance	105		(70)	35
141-2-165-0000-0-72210-520710-0000-7401-165	Health Insurance	25,377		(16,918)	8,459
141-2-165-0000-0-72210-520810-0000-7401-165	Dental Insurance	903		(602)	301
141-2-165-0000-0-72210-521010-0000-7401-165	Unemployment Compensation	105		(70)	35
141-2-165-0000-0-72210-521210-0000-7401-165	Medicare	3,671	1,851		5,522
141-2-165-0000-0-72210-529910-0000-7401-165	Long Term Disability	506		(364)	142
141-2-165-0000-0-72210-529930-0000-7401-165	Short Term Disability	982		(706)	276
141-2-165-0000-0-72210-530810-0000-7401-165	Consultant	-	1,335,101		1,335,101
	Total 72210 - Regular Instruction Support	**326,589**	**1,663,254**	**(202,354)**	**1,787,489**
141-2-165-0000-0-73300-518990-0000-7401-165	Supplemental Pay - Literacy Festival	-	73,153		73,153
141-2-165-0000-0-73300-520110-0000-7401-165	Social Security	-	4,535		4,535
141-2-165-0000-0-73300-520410-0000-7401-165	State Retirement	-	10,753		10,753
141-2-165-0000-0-73300-521210-0000-7401-165	Medicare	-	1,061		1,061
141-2-165-0000-0-73300-539990-0000-7401-165	Contracted Services	-	25,000		25,000
141-2-165-0000-0-73300-542910-0000-7401-165	Instructional Materials	-	70,397		70,397
141-2-165-0000-0-73300-559990-0000-7401-165	Other Charges	-	93,348		93,348
	Total 73300 - Community Services	**-**	**278,247**	**-**	**278,247**
	Total Chief Schools Officer	**326,589**	**2,482,844**	**(202,354)**	**2,607,079**
141-2-165-0000-0-72250-518990-0000-7402-165	Project Facilitator (1.0 FTE x 2 years)	162,207	9,711		171,918
141-2-165-0000-0-72250-520110-0000-7402-165	Social Security	10,057	602		10,659
141-2-165-0000-0-72250-520410-0000-7402-165	State Retirement	23,844		(8,904)	14,940
141-2-165-0000-0-72250-520610-0000-7402-165	Life Insurance	70			70
141-2-165-0000-0-72250-520710-0000-7402-165	Health Insurance	16,918			16,918
141-2-165-0000-0-72250-520810-0000-7402-165	Dental Insurance	602			602
141-2-165-0000-0-72250-521010-0000-7402-165	Unemployment Compensation	70			70
141-2-165-0000-0-72250-521210-0000-7402-165	Medicare	2,352	141		2,493
141-2-165-0000-0-72250-529910-0000-7402-165	Long Term Disability	324	20		344
141-2-165-0000-0-72250-529930-0000-7402-165	Short Term Disability	629	38		667
	Total 72250 - Education Technology	**217,073**	**10,512**	**(8,904)**	**218,681**
141-2-165-0000-0-73300-539990-0000-7402-165	Contracted Services	-	25,000		25,000
	Total 73300 - Community Services	**-**	**25,000**	**-**	**25,000**
	Total Accountability and Research	**217,073**	**35,512**	**(8,904)**	**243,681**
141-2-165-0000-0-71300-539990-0000-7404-165	Contracted Services	-	50,000		50,000
	Total 71300 - Vocational Education Instruction	**-**	**50,000**	**-**	**50,000**
141-2-165-0000-0-72230-510530-0000-7404-165	CTE Coordinator (1.0 FTE x 2 years)	-	168,000		168,000
141-2-165-0000-0-72230-520110-0000-7404-165	Social Security	-	10,416		10,416
141-2-165-0000-0-72230-520410-0000-7404-165	State Retirement	-	24,696		24,696
141-2-165-0000-0-72230-520610-0000-7404-165	Life Insurance	-	70		70
141-2-165-0000-0-72230-520710-0000-7404-165	Health Insurance	-	16,918		16,918
141-2-165-0000-0-72230-520810-0000-7404-165	Dental Insurance	-	602		602
141-2-165-0000-0-72230-521010-0000-7404-165	Unemployment Compensation	-	70		70
141-2-165-0000-0-72230-521210-0000-7404-165	Medicare	-	2,436		2,436
141-2-165-0000-0-72230-529910-0000-7404-165	Long Term Disability	-	336		336
141-2-165-0000-0-72230-529930-0000-7404-165	Short Term Disability	-	652		652
141-2-165-0000-0-72230-530810-0000-7404-165	Consultant	-	28,042		28,042
	Total 72230 - Vocational Education Instructional Support	**-**	**252,238**	**-**	**252,238**
	Total CTE / Future Ready Institute	**-**	**302,238**	**-**	**302,238**

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET DOCUMENT	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
141-2-165-0000-0-72210-513820-0000-7406-165	Tech Integration / Innovation Coach (1.0 FTE x 2 years)	-	142,647		142,647
141-2-165-0000-0-72210-520110-0000-7406-165	Social Security	-	8,844		8,844
141-2-165-0000-0-72210-520410-0000-7406-165	State Retirement	-	12,396		12,396
141-2-165-0000-0-72210-520610-0000-7406-165	Life Insurance	-	70		70
141-2-165-0000-0-72210-520710-0000-7406-165	Health Insurance	-	16,918		16,918
141-2-165-0000-0-72210-520810-0000-7406-165	Dental Insurance	-	602		602
141-2-165-0000-0-72210-521010-0000-7406-165	Unemployment Compensation	-	70		70
141-2-165-0000-0-72210-521210-0000-7406-165	Medicare	-	2,068		2,068
141-2-165-0000-0-72210-529910-0000-7406-165	Long Term Disability	-	285		285
141-2-165-0000-0-72210-529930-0000-7406-165	Short Term Disability	-	553		553
	Total 72210 - Regular Instruction Support	**-**	**184,453**	**-**	**184,453**
	Total Innovation and Choice	**-**	**184,453**	**-**	**184,453**
141-2-165-0000-0-71100-514090-0000-7409-165	Supplemental Pay - Camp K	-	361,878		361,878
141-2-165-0000-0-71100-516310-0000-7409-165	Educational Assistants Supplemental Hours - Camp K	-	132,969		132,969
141-2-165-0000-0-71100-520110-0000-7409-165	Social Security	-	30,680		30,680
141-2-165-0000-0-71100-520410-0000-7409-165	State Retirement	-	50,993		50,993
141-2-165-0000-0-71100-521210-0000-7409-165	Medicare	-	7,175		7,175
141-2-165-0000-0-71100-539990-0000-7409-165	Contracted Services	-	15,000		15,000
141-2-165-0000-0-71100-542910-0000-7409-165	Instructional Supplies	-	83,987		83,987
	Total 71100 - Regular Instruction	**-**	**682,682**	**-**	**682,682**
141-2-165-0000-0-72130-518990-0000-7409-165	Other Salaries and Wages	-	10,392		10,392
141-2-165-0000-0-72130-519610-0000-7409-165	Stipends	-	9,600		9,600
141-2-165-0000-0-72130-520110-0000-7409-165	Social Security	-	1,240		1,240
141-2-165-0000-0-72130-520410-0000-7409-165	State Retirement	-	2,362		2,362
141-2-165-0000-0-72130-521210-0000-7409-165	Medicare	-	290		290
	Total 72130 - Other Student Support	**-**	**23,884**	**-**	**23,884**
141-2-165-0000-0-72210-519610-0000-7409-165	Stipends	-	62,610		62,610
141-2-165-0000-0-72210-520110-0000-7409-165	Social Security	-	3,882		3,882
141-2-165-0000-0-72210-520410-0000-7409-165	State Retirement	-	9,204		9,204
141-2-165-0000-0-72210-521210-0000-7409-165	Medicare	-	908		908
	Total 72210 - Regular Instruction Support	**-**	**76,604**	**-**	**76,604**
141-2-165-0000-0-72710-531410-0000-7409-165	Contracts with Public Carriers	-	8,362		8,362
	Total 72710 - Transportation	**-**	**8,362**	**-**	**8,362**
141-2-165-0000-0-73300-559990-0000-7409-165	Other Charges	-	1,482		1,482
	Total 73300 - Community Services	**-**	**1,482**	**-**	**1,482**
	Total PreK	**-**	**793,014**	**-**	**793,014**
141-2-165-0000-0-71100-514100-0000-7414-165	Differentiated Pay	4,494,374		(536,562)	3,957,812
141-2-165-0000-0-71100-520110-0000-7414-165	Social Security	278,651		(33,266)	245,385
141-2-165-0000-0-71100-520410-0000-7414-165	State Retirement	462,920		(118,986)	343,934
141-2-165-0000-0-71100-521210-0000-7414-165	Medicare	65,168		(7,779)	57,389
141-2-165-0000-0-71100-529910-0000-7414-165	Long Term Disability	8,989		(8,989)	-
141-2-165-0000-0-71100-529930-0000-7414-165	Short Term Disability	12,584		(12,584)	-
	Total 71100 - Regular Instruction	**5,322,686**	**-**	**(718,166)**	**4,604,520**
141-2-165-0000-0-71200-514100-0000-7414-165	Differentiated Pay	433,311		(13,311)	420,000
141-2-165-0000-0-71200-520110-0000-7414-165	Social Security	26,866		(826)	26,040
141-2-165-0000-0-71200-520410-0000-7414-165	State Retirement	44,631		(8,133)	36,498
141-2-165-0000-0-71200-521210-0000-7414-165	Medicare	6,283		(193)	6,090
141-2-165-0000-0-71200-529910-0000-7414-165	Long Term Disability	867		(867)	-
141-2-165-0000-0-71200-529930-0000-7414-165	Short Term Disability	1,213		(1,213)	-
	Total 71200 - Special Education Instruction	**513,171**	**-**	**(24,543)**	**488,628**
141-2-165-0000-0-71300-514100-0000-7414-165	Differentiated Pay	131,654	24,346		156,000
141-2-165-0000-0-71300-520110-0000-7414-165	Social Security	8,162	1,510		9,672
141-2-165-0000-0-71300-520410-0000-7414-165	State Retirement	13,560		(4)	13,556
141-2-165-0000-0-71300-521210-0000-7414-165	Medicare	1,909	353		2,262
141-2-165-0000-0-71300-529910-0000-7414-165	Long Term Disability	263		(263)	-
141-2-165-0000-0-71300-529930-0000-7414-165	Short Term Disability	369		(369)	-
	Total 71300 - Vocational Education	**155,917**	**26,209**	**(636)**	**181,490**
141-2-165-0000-0-72110-514100-0000-7414-165	Differentiated Pay	21,882		(1,482)	20,400
141-2-165-0000-0-72110-520110-0000-7414-165	Social Security	1,357		(92)	1,265
141-2-165-0000-0-72110-520410-0000-7414-165	State Retirement	2,254		(481)	1,773
141-2-165-0000-0-72110-521210-0000-7414-165	Medicare	317		(21)	296
141-2-165-0000-0-72110-529910-0000-7414-165	Long Term Disability	44		(44)	-
141-2-165-0000-0-72110-529930-0000-7414-165	Short Term Disability	61		(61)	-
	Total 72110 - Attendance	**25,915**	**-**	**(2,181)**	**23,734**
141-2-165-0000-0-72130-514100-0000-7414-165	Differentiated Pay	205,731	34,269		240,000
141-2-165-0000-0-72130-520110-0000-7414-165	Social Security	12,756	2,124		14,880
141-2-165-0000-0-72130-520410-0000-7414-165	State Retirement	21,190		(334)	20,856
141-2-165-0000-0-72130-521210-0000-7414-165	Medicare	2,983	497		3,480
141-2-165-0000-0-72130-529910-0000-7414-165	Long Term Disability	411		(411)	-
141-2-165-0000-0-72130-529930-0000-7414-165	Short Term Disability	576		(576)	-
	Total 72130 - Other Student Support	**243,647**	**36,890**	**(1,321)**	**279,216**

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET DOCUMENT	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
141-2-165-0000-0-72210-510510-0000-7414-165	GYO Program Director (1.0 FTE)	117,250		(8,419)	108,831
141-2-165-0000-0-72210-510530-0000-7414-165	GYO Program Coordinator (1.0 FTE)	93,713		(93,713)	-
141-2-165-0000-0-72210-514100-0000-7414-165	Differentiated Pay	222,060	149,940		372,000
141-2-165-0000-0-72210-518940-0000-7414-165	GYO New Teacher Coach (.5 FTE)	59,000		(59,000)	-
141-2-165-0000-0-72210-518990-0000-7414-165	GYO Job Embedded New Teacher Coach (2.0 FTE)	88,910	67,809		156,719
141-2-165-0000-0-72210-518990-0000-7414-165	LEAD Program Instructional Coach (1.0 FTE x 2 years)	159,286	4,371		163,657
141-2-165-0000-0-72210-520110-0000-7414-165	Social Security	45,894	3,782		49,676
141-2-165-0000-0-72210-520410-0000-7414-165	State Retirement	76,243		(6,618)	69,625
141-2-165-0000-0-72210-520610-0000-7414-165	Life Insurance	210		(35)	175
141-2-165-0000-0-72210-520710-0000-7414-165	Health Insurance	50,754		(8,459)	42,295
141-2-165-0000-0-72210-520810-0000-7414-165	Dental Insurance	1,806		(301)	1,505
141-2-165-0000-0-72210-521010-0000-7414-165	Unemployment Compensation	210		(35)	175
141-2-165-0000-0-72210-521210-0000-7414-165	Medicare	10,733	884		11,617
141-2-165-0000-0-72210-529910-0000-7414-165	Long Term Disability	1,480		(622)	858
141-2-165-0000-0-72210-529930-0000-7414-165	Short Term Disability	2,872		(1,207)	1,665
	Total 72210 - Regular Instruction Support	**930,421**	**226,786**	**(178,409)**	**978,798**
141-2-165-0000-0-72220-514100-0000-7414-165	Differentiated Pay	55,371	4,629		60,000
141-2-165-0000-0-72220-520110-0000-7414-165	Social Security	3,433	287		3,720
141-2-165-0000-0-72220-520410-0000-7414-165	State Retirement	5,703		(489)	5,214
141-2-165-0000-0-72220-521210-0000-7414-165	Medicare	803	67		870
141-2-165-0000-0-72220-529910-0000-7414-165	Long Term Disability	111		(111)	-
141-2-165-0000-0-72220-529930-0000-7414-165	Short Term Disability	155		(155)	-
	Total 72220 - Special Education Support	**65,576**	**4,983**	**(755)**	**69,804**
141-2-165-0000-0-72230-514100-0000-7414-165	Differentiated Pay	-	13,200		13,200
141-2-165-0000-0-72230-520110-0000-7414-165	Social Security	-	818		818
141-2-165-0000-0-72230-520410-0000-7414-165	State Retirement	-	1,147		1,147
141-2-165-0000-0-72230-521210-0000-7414-165	Medicare	-	191		191
	Total 72230 - Vocational Education Instructional Support	**-**	**15,356**	**-**	**15,356**
141-2-165-0000-0-72410-514100-0000-7414-165	Differentiated Pay	201,411	6,189		207,600
141-2-165-0000-0-72410-520110-0000-7414-165	Social Security	12,487	384		12,871
141-2-165-0000-0-72410-520410-0000-7414-165	State Retirement	20,745		(2,705)	18,040
141-2-165-0000-0-72410-521210-0000-7414-165	Medicare	2,920	90		3,010
141-2-165-0000-0-72410-529910-0000-7414-165	Long Term Disability	403	12		415
141-2-165-0000-0-72410-529930-0000-7414-165	Short Term Disability	564	241		805
	Total 72410 - Office of the Principal	**238,530**	**6,916**	**(2,705)**	**242,741**
141-2-165-0000-0-73400-514100-0000-7414-165	Differentiated Pay	47,471		(7,871)	39,600
141-2-165-0000-0-73400-520110-0000-7414-165	Social Security	2,943		(488)	2,455
141-2-165-0000-0-73400-520410-0000-7414-165	State Retirement	4,890		(1,449)	3,441
141-2-165-0000-0-73400-521210-0000-7414-165	Medicare	688		(114)	574
141-2-165-0000-0-73400-529910-0000-7414-165	Long Term Disability	95		(95)	-
141-2-165-0000-0-73400-529930-0000-7414-165	Short Term Disability	133		(133)	-
	Total 73400 - Early Childhood Education	**56,220**	**-**	**(10,150)**	**46,070**
	Total Chief of Talent	**7,552,083**	**317,140**	**(938,866)**	**6,930,357**
141-2-165-0000-0-72110-518990-0000-7417-165	Truancy Specialist (5.0 FTE)	-	249,989		249,989
141-2-165-0000-0-72110-520110-0000-7417-165	Social Security	-	15,499		15,499
141-2-165-0000-0-72110-520410-0000-7417-165	State Retirement	-	36,748		36,748
141-2-165-0000-0-72110-520610-0000-7417-165	Life Insurance	-	175		175
141-2-165-0000-0-72110-520710-0000-7417-165	Health Insurance	-	42,295		42,295
141-2-165-0000-0-72110-520810-0000-7417-165	Dental Insurance	-	1,505		1,505
141-2-165-0000-0-72110-521010-0000-7417-165	Unemployment Compensation	-	175		175
141-2-165-0000-0-72110-521210-0000-7417-165	Medicare	-	3,625		3,625
141-2-165-0000-0-72110-529910-0000-7417-165	Long Term Disability	-	500		500
141-2-165-0000-0-72110-529930-0000-7417-165	Short Term Disability	-	970		970
	Total 72110 - Attendance	**-**	**351,481**	**-**	**351,481**
141-2-165-0000-0-72210-530810-0000-7417-165	Consultants	-	192,000		192,000
	Total 72210 - Regular Instruction Support	**-**	**192,000**	**-**	**192,000**
141-2-165-0000-0-73300-518990-0000-7417-165	Family Resource Specialist (1.0 FTE x 2 years)	106,035	9,315		115,350
141-2-165-0000-0-73300-520110-0000-7417-165	Social Security	6,574	578		7,152
141-2-165-0000-0-73300-520410-0000-7417-165	State Retirement	15,587	1,369		16,956
141-2-165-0000-0-73300-520610-0000-7417-165	Life Insurance	70			70
141-2-165-0000-0-73300-520710-0000-7417-165	Health Insurance	16,918			16,918
141-2-165-0000-0-73300-520810-0000-7417-165	Dental Insurance	602			602
141-2-165-0000-0-73300-521010-0000-7417-165	Unemployment Compensation	70			70
141-2-165-0000-0-73300-521210-0000-7417-165	Medicare	1,538	135		1,673
141-2-165-0000-0-73300-529910-0000-7417-165	Long Term Disability	212	19		231
141-2-165-0000-0-73300-529930-0000-7417-165	Short Term Disability	411	37		448
	Total 73300 - Community Services	**148,017**	**11,453**	**-**	**159,470**
	Total District	**148,017**	**554,934**	**-**	**702,951**
141-2-165-0000-0-71100-516310-0000-7418-165	Educational Assistant (3.0 FTE)	-	76,063		76,063
141-2-165-0137-3-71100-518990-0000-7418-165	Graduation Coach (1.0 FTE)	-	60,741		60,741
141-2-165-0000-0-71100-520110-0000-7418-165	Social Security	-	8,482		8,482
141-2-165-0000-0-71100-520410-0000-7418-165	State Retirement	-	16,459		16,459
141-2-165-0000-0-71100-520610-0000-7418-165	Life Insurance	-	140		140
141-2-165-0000-0-71100-520710-0000-7418-165	Health Insurance	-	33,836		33,836
141-2-165-0000-0-71100-520810-0000-7418-165	Dental Insurance	-	1,204		1,204
141-2-165-0000-0-71100-521010-0000-7418-165	Unemployment Compensation	-	140		140
141-2-165-0000-0-71100-521210-0000-7418-165	Medicare	-	1,982		1,982
141-2-165-0000-0-71100-529910-0000-7418-165	Long Term Disability	-	273		273
141-2-165-0000-0-71100-529930-0000-7418-165	Short Term Disability	-	531		531
	Total 71100 - Regular Instruction	**-**	**199,851**	**-**	**199,851**

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET DOCUMENT	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
141-2-165-0000-0-72130-513020-0000-7418-165	Behavior Management Specialist (3.0 FTE)	-	115,499		115,499
141-2-165-0000-0-72130-520110-0000-7418-165	Social Security	-	7,161		7,161
141-2-165-0000-0-72130-520410-0000-7418-165	State Retirement	-	16,978		16,978
141-2-165-0000-0-72130-520610-0000-7418-165	Life Insurance	-	105		105
141-2-165-0000-0-72130-520710-0000-7418-165	Health Insurance	-	25,377		25,377
141-2-165-0000-0-72130-520810-0000-7418-165	Dental Insurance	-	903		903
141-2-165-0000-0-72130-521010-0000-7418-165	Unemployment Compensation	-	105		105
141-2-165-0000-0-72130-521210-0000-7418-165	Medicare	-	1,675		1,675
141-2-165-0000-0-72130-529910-0000-7418-165	Long Term Disability	-	231		231
141-2-165-0000-0-72130-529930-0000-7418-165	Short Term Disability	-	449		449
	Total 72130 - Other Student Support	**-**	**168,483**	**-**	**168,483**
141-2-165-0000-0-73300-518970-0000-7418-165	Family Partnership Specialist (1.0 FTE)	-	45,648		45,648
141-2-165-0000-0-73300-520110-0000-7418-165	Social Security	-	2,830		2,830
141-2-165-0000-0-73300-520410-0000-7418-165	State Retirement	-	6,710		6,710
141-2-165-0000-0-73300-520610-0000-7418-165	Life Insurance	-	35		35
141-2-165-0000-0-73300-520710-0000-7418-165	Health Insurance	-	8,459		8,459
141-2-165-0000-0-73300-520810-0000-7418-165	Dental Insurance	-	301		301
141-2-165-0000-0-73300-521010-0000-7418-165	Unemployment Compensation	-	35		35
141-2-165-0000-0-73300-521210-0000-7418-165	Medicare	-	662		662
141-2-165-0000-0-73300-529910-0000-7418-165	Long Term Disability	-	91		91
141-2-165-0000-0-73300-529930-0000-7418-165	Short Term Disability	-	177		177
	Total 73300 - Community Services	**-**	**64,948**	**-**	**64,948**
	Total Other School Based Needs	**-**	**433,282**	**-**	**433,282**
	Total Supplemental Programs to Address Learning Acceleration	**8,243,762**	**5,103,417**	**(1,150,124)**	**12,197,055**
Purchasing Education Technology					
141-2-165-0000-0-71100-547110-0000-7701-165	Software	-	100,080		100,080
	Total 71100 - Regular Instruction	**-**	**100,080**	**-**	**100,080**
141-2-165-0000-0-72210-547110-0000-7701-165	Software	-	139,168		139,168
	Total 72210 - Regular Instruction Support	**-**	**139,168**	**-**	**139,168**
	Total Chief Schools Officer	**-**	**239,248**	**-**	**239,248**
141-2-165-0000-0-71100-572210-0000-7702-165	Student Devices	-	717,249		717,249
	Total 71100 - Regular Instruction	**-**	**717,249**	**-**	**717,249**
141-2-165-0000-0-72210-518990-0000-7702-165	Application Developer (1.0 FTE x 2 years)	165,638	9,742		175,380
141-2-165-0000-0-72210-520110-0000-7702-165	Social Security	10,270	604		10,874
141-2-165-0000-0-72210-520410-0000-7702-165	State Retirement	24,349	1,432		25,781
141-2-165-0000-0-72210-520610-0000-7702-165	Life Insurance	70			70
141-2-165-0000-0-72210-520710-0000-7702-165	Health Insurance	16,918			16,918
141-2-165-0000-0-72210-520810-0000-7702-165	Dental Insurance	602			602
141-2-165-0000-0-72210-521010-0000-7702-165	Unemployment Compensation	70			70
141-2-165-0000-0-72210-521210-0000-7702-165	Medicare	2,402	141		2,543
141-2-165-0000-0-72210-529910-0000-7702-165	Long Term Disability	331	20		351
141-2-165-0000-0-72210-529930-0000-7702-165	Short Term Disability	643	37		680
141-2-165-0000-0-72210-547110-0000-7702-165	Software	-	137,455		137,455
	Total 72210 - Regular Instruction Support	**221,293**	**149,431**	**-**	**370,724**
141-2-165-0000-0-72250-547110-0000-7702-165	Software	-	82,460		82,460
	Total 72250 - Education Technology	**-**	**82,460**	**-**	**82,460**
	Total Accountability and Research	**221,293**	**949,140**	**-**	**1,170,433**
141-2-165-0000-0-72130-547110-0000-7709-165	Software	-	120,000		120,000
	Total 72130 - Other Student Support	**-**	**120,000**	**-**	**120,000**
	Total PreK	**-**	**120,000**	**-**	**120,000**
	Total Purchasing Education Technology	**221,293**	**1,308,388**	**-**	**1,529,681**
Other Necessary Activities					
141-2-165-0000-0-72210-518990-0000-7202-165	Data Analyst (1.0 FTE x 2 years)	100,279	15,070		115,349
141-2-165-0000-0-72210-520110-0000-7202-165	Social Security	6,217	935		7,152
141-2-165-0000-0-72210-520410-0000-7202-165	State Retirement	14,741	2,215		16,956
141-2-165-0000-0-72210-520610-0000-7202-165	Life Insurance	70			70
141-2-165-0000-0-72210-520710-0000-7202-165	Health Insurance	16,918			16,918
141-2-165-0000-0-72210-520810-0000-7202-165	Dental Insurance	602			602
141-2-165-0000-0-72210-521010-0000-7202-165	Unemployment Compensation	70			70
141-2-165-0000-0-72210-521210-0000-7202-165	Medicare	1,454	219		1,673
141-2-165-0000-0-72210-529910-0000-7202-165	Long Term Disability	201	30		231
141-2-165-0000-0-72210-529930-0000-7202-165	Short Term Disability	389	59		448
	Total 72210 - Regular Instruction Support	**140,941**	**18,528**	**-**	**159,469**

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET DOCUMENT	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
141-2-165-0000-0-72250-518990-0000-7202-165	Coordinator IT Helpdesk (1.0 FTE)	176,325		(176,325)	-
141-2-165-0000-0-72250-520110-0000-7202-165	Social Security	10,932		(10,932)	-
141-2-165-0000-0-72250-520410-0000-7202-165	State Retirement	25,919		(25,919)	-
141-2-165-0000-0-72250-520610-0000-7202-165	Life Insurance	70		(70)	-
141-2-165-0000-0-72250-520710-0000-7202-165	Health Insurance	16,918		(16,918)	-
141-2-165-0000-0-72250-520810-0000-7202-165	Dental Insurance	602		(602)	-
141-2-165-0000-0-72250-521010-0000-7202-165	Unemployment Compensation	70		(70)	-
141-2-165-0000-0-72250-521210-0000-7202-165	Medicare	2,557		(2,557)	-
141-2-165-0000-0-72250-529910-0000-7202-165	Long Term Disability	353		(353)	-
141-2-165-0000-0-72250-529930-0000-7202-165	Short Term Disability	684		(684)	-
	Total 72250 - Education Technology	**234,430**	**-**	**(234,430)**	**-**
	Total Accountability and Research	**375,371**	**18,528**	**(234,430)**	**159,469**
141-2-165-0000-0-72210-518990-0000-7215-165	Programmer Analyst Senior (1.0 FTE)	-	86,361		86,361
141-2-165-0000-0-72210-520110-0000-7215-165	Social Security	-	5,354		5,354
141-2-165-0000-0-72210-520410-0000-7215-165	State Retirement	-	12,695		12,695
141-2-165-0000-0-72210-520610-0000-7215-165	Life Insurance	-	35		35
141-2-165-0000-0-72210-520710-0000-7215-165	Health Insurance	-	8,459		8,459
141-2-165-0000-0-72210-520810-0000-7215-165	Dental Insurance	-	301		301
141-2-165-0000-0-72210-521010-0000-7215-165	Unemployment Compensation	-	35		35
141-2-165-0000-0-72210-521210-0000-7215-165	Medicare	-	1,252		1,252
141-2-165-0000-0-72210-529910-0000-7215-165	Long Term Disability	-	173		173
141-2-165-0000-0-72210-529930-0000-7215-165	Short Term Disability	-	335		335
	Total 72210 - Regular Instruction Support	**-**	**115,000**	**-**	**115,000**
141-2-165-0000-0-72250-518990-0000-7215-165	IT Coordinator (1.0 FTE)	-	81,600		81,600
141-2-165-0000-0-72250-520110-0000-7215-165	Social Security	-	5,059		5,059
141-2-165-0000-0-72250-520410-0000-7215-165	State Retirement	-	11,995		11,995
141-2-165-0000-0-72250-520610-0000-7215-165	Life Insurance	-	35		35
141-2-165-0000-0-72250-520710-0000-7215-165	Health Insurance	-	8,459		8,459
141-2-165-0000-0-72250-520810-0000-7215-165	Dental Insurance	-	301		301
141-2-165-0000-0-72250-521010-0000-7215-165	Unemployment Compensation	-	35		35
141-2-165-0000-0-72250-521210-0000-7215-165	Medicare	-	1,183		1,183
141-2-165-0000-0-72250-529910-0000-7215-165	Long Term Disability	-	163		163
141-2-165-0000-0-72250-529930-0000-7215-165	Short Term Disability	-	317		317
	Total 72250 - Education Technology	**-**	**109,147**	**-**	**109,147**
	Total IT Department	**-**	**224,147**	**-**	**224,147**
141-2-165-0000-0-72210-559990-0000-7217-165	Other Charges	-	50,000		50,000
	Total 72210 - Regular Instruction Support	**-**	**50,000**	**-**	**50,000**
	Total District	**-**	**50,000**	**-**	**50,000**
141-2-165-0000-0-72510-511910-0000-7220-165	Staff Accountant (1.0 FTE x 2 years)	122,435	4,775		127,210
141-2-165-0000-0-72510-518990-0000-7220-165	Risk Management Manager (1.0 FTE x 2 years)	131,661		(10,541)	121,120
141-2-165-0000-0-72510-518990-0000-7220-165	Supplemental Pay	-	67,713		67,713
141-2-165-0000-0-72510-520110-0000-7220-165	Social Security	15,754	3,840		19,594
141-2-165-0000-0-72510-520410-0000-7220-165	State Retirement	37,352	9,107		46,459
141-2-165-0000-0-72510-520610-0000-7220-165	Life Insurance	140			140
141-2-165-0000-0-72510-520710-0000-7220-165	Health Insurance	33,836			33,836
141-2-165-0000-0-72510-520810-0000-7220-165	Dental Insurance	1,204			1,204
141-2-165-0000-0-72510-521010-0000-7220-165	Unemployment Compensation	140			140
141-2-165-0000-0-72510-521210-0000-7220-165	Medicare	3,684	899		4,583
141-2-165-0000-0-72510-529910-0000-7220-165	Long Term Disability	508		(12)	496
141-2-165-0000-0-72510-529930-0000-7220-165	Short Term Disability	986		(22)	964
141-2-165-0000-0-72510-530810-0000-7220-165	Consultant	-	75,000		75,000
141-2-165-0000-0-72510-552410-0000-7220-165	Staff Development	-	10,000		10,000
	Total 72510 - Fiscal Services	**347,700**	**171,334**	**(10,575)**	**508,459**
	Total Chief Financial Officer	**347,700**	**171,334**	**(10,575)**	**508,459**
	Total Other Necessary Activities	**723,071**	**464,009**	**(245,005)**	**942,075**
Public Health Coordination					
141-2-165-0000-0-72120-518990-PPTT-6907-165	Health Specialist (0.5 FTE)	-	25,081		25,081
141-2-165-0000-0-72120-518990-0000-6907-165	Community Health Manager (1.0 FTE x 2 years)	54,678	63,515		118,193
141-2-165-0000-0-72120-520110-0000-6907-165	Social Security	3,390	5,494		8,884
141-2-165-0000-0-72120-520410-0000-6907-165	State Retirement	8,038	9,336		17,374
141-2-165-0000-0-72120-520610-0000-6907-165	Life Insurance	35	35		70
141-2-165-0000-0-72120-520710-0000-6907-165	Health Insurance	8,459	8,459		16,918
141-2-165-0000-0-72120-520810-0000-6907-165	Dental Insurance	301	301		602
141-2-165-0000-0-72120-521010-0000-6907-165	Unemployment Compensation	35	35		70
141-2-165-0000-0-72120-521210-0000-6907-165	Medicare	793	1,285		2,078
141-2-165-0000-0-72120-529910-0000-6907-165	Long Term Disability	109	127		236
141-2-165-0000-0-72120-529930-0000-6907-165	Short Term Disability	212	247		459
141-2-165-0000-0-72120-541310-0000-6907-165	Drugs and Medical Supplies	-	26,000		26,000
	Total 72120 - Health Services	**76,050**	**139,915**	**-**	**215,965**
	Total Reopening Team	**76,050**	**139,915**	**-**	**215,965**
	Total Public Health Coordination	**76,050**	**139,915**	**-**	**215,965**

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET DOCUMENT	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
Unique Need of Special Populations					
141-2-165-0000-0-72130-518990-0000-7911-165	Language (ESL) Interpreters (5.0 FTE)	-	106,532		106,532
141-2-165-0000-0-72130-520110-0000-7911-165	Social Security	-	6,605		6,605
141-2-165-0000-0-72130-520410-0000-7911-165	State Retirement	-	15,660		15,660
141-2-165-0000-0-72130-520610-0000-7911-165	Life Insurance	-	**175**		175
141-2-165-0000-0-72130-520710-0000-7911-165	Health Insurance	-	42,295		42,295
141-2-165-0000-0-72130-520810-0000-7911-165	Dental Insurance	-	1,505		1,505
141-2-165-0000-0-72130-521010-0000-7911-165	Unemployment Compensation	-	175		175
141-2-165-0000-0-72130-521210-0000-7911-165	Medicare	-	1,545		1,545
141-2-165-0000-0-72130-529910-0000-7911-165	Long Term Disability	-	213		213
141-2-165-0000-0-72130-529930-0000-7911-165	Short Term Disability	-	413		413
	Total 72130 - Other Student Support	**-**	**175,118**	**-**	**175,118**
141-2-165-0000-0-72210-518990-0000-7911-165	ESOL Coach (2.0 FTE x 2 years)	-	249,634		249,634
141-2-165-0000-0-72210-520110-0000-7911-165	Social Security	-	15,477		15,477
141-2-165-0000-0-72210-520410-0000-7911-165	Retirement	-	21,693		21,693
141-2-165-0000-0-72210-520610-0000-7911-165	Life Insurance	-	140		140
141-2-165-0000-0-72210-520710-0000-7911-165	Health Insurance	-	33,836		33,836
141-2-165-0000-0-72210-520810-0000-7911-165	Dental Insurance	-	1,204		1,204
141-2-165-0000-0-72210-521010-0000-7911-165	Unemployment Compensation	-	140		140
141-2-165-0000-0-72210-521210-0000-7911-165	Medicare	-	3,620		3,620
141-2-165-0000-0-72210-529910-0000-7911-165	Long Term Disability	-	499		499
141-2-165-0000-0-72210-529930-0000-7911-165	Short Term Disability	-	969		969
	Total 72210 - Regular Instruction Support	**-**	**327,212**	**-**	**327,212**
	Total ELL	**-**	**502,330**	**-**	**502,330**
	Total Unique Need of Special Populations	**-**	**502,330**	**-**	**502,330**
Mental Health Supports					
141-2-165-0000-0-72130-513010-0000-7516-165	Social Worker (5.0 FTE)	-	248,770		248,770
141-2-165-0000-0-72130-520110-0000-7516-165	Social Security	-	15,424		15,424
141-2-165-0000-0-72130-520410-0000-7516-165	Retirement	-	21,618		21,618
141-2-165-0000-0-72130-520610-0000-7516-165	Life Insurance	-	175		175
141-2-165-0000-0-72130-520710-0000-7516-165	Health Insurance	-	42,295		42,295
141-2-165-0000-0-72130-520810-0000-7516-165	Dental Insurance	-	1,505		1,505
141-2-165-0000-0-72130-521010-0000-7516-165	Unemployment Compensation	-	175		175
141-2-165-0000-0-72130-521210-0000-7516-165	Medicare	-	3,607		3,607
141-2-165-0000-0-72130-529910-0000-7516-165	Long Term Disability	-	498		498
141-2-165-0000-0-72130-529930-0000-7516-165	Short Term Disability	-	965		965
	Total 72130 - Other Student Support	**-**	**335,032**	**-**	**335,032**
	Total Equity STARS	**-**	**335,032**	**-**	**335,032**
141-2-165-0000-0-72210-530810-0000-7517-165	Consultants	-	192,000		192,000
	Total 72210 - Regular Instruction Support	**-**	**192,000**	**-**	**192,000**
	Total District	**-**	**192,000**	**-**	**192,000**
141-2-165-0000-0-72130-518990-0000-7519-165	Integrated Student Support Mgr (1.0 FTE)	-	63,952		63,952
141-2-165-0000-0-72130-520110-0000-7519-165	Social Security	-	3,965		3,965
141-2-165-0000-0-72130-520410-0000-7519-165	Retirement	-	9,401		9,401
141-2-165-0000-0-72130-520610-0000-7519-165	Life Insurance	-	35		35
141-2-165-0000-0-72130-520710-0000-7519-165	Health Insurance	-	8,459		8,459
141-2-165-0000-0-72130-520810-0000-7519-165	Dental Insurance	-	301		301
141-2-165-0000-0-72130-521010-0000-7519-165	Unemployment Compensation	-	35		35
141-2-165-0000-0-72130-521210-0000-7519-165	Medicare	-	927		927
141-2-165-0000-0-72130-529910-0000-7519-165	Long Term Disability	-	128		128
141-2-165-0000-0-72130-529930-0000-7519-165	Short Term Disability	-	248		248
	Total 72130 - Other Student Support	**-**	**87,451**	**-**	**87,451**
	Total Chief Equity	**-**	**87,451**	**-**	**87,451**
	Total Mental Health Supports	**-**	**614,483**	**-**	**614,483**
Charter Schools					
Chattanooga Girls Leadership Academy					
141-2-165-8001-3-76100-570710-0000-7100-165	Building Improvements	500,000	513,375		1,013,375
	Total 76100 - Regular Capital Outlay	**500,000**	**513,375**	**-**	**1,013,375**
	Total Facilities Needs Maintenance	**500,000**	**513,375**	**-**	**1,013,375**
141-2-165-8001-3-71100-559990-0000-7600-165	Other Charges: Non HCDE Instruction Salaries	50,000	2,253		52,253
	Total 71100 - Regular Instruction	**50,000**	**2,253**	**-**	**52,253**
	Total Supplemental Programs to Address Learning Loss	**50,000**	**2,253**	**-**	**52,253**
141-2-165-8001-3-99100-559010-0000-0000-165	Indirect Cost (14.16%)	5,535	1,864		7,399
	Total 99100 - Indirect Cost	**5,535**	**1,864**	**-**	**7,399**
	Total Chattanooga Girls Leadership Academy	**555,535**	**517,492**	**-**	**1,073,027**
Montessori School (CGLA)					
141-2-165-8142-1-71100-572210-0000-7100-165	Instructional Equipment	5,000	40,040		45,040
	Total 71100 - Regular Instruction	**5,000**	**40,040**	**-**	**45,040**
141-2-165-8142-1-72620-549990-0000-7100-165	Other Supplies and Materials	-	4,960		4,960
	Total 72620 - Maintenance of Plant	**-**	**4,960**	**-**	**4,960**

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET DOCUMENT	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
141-2-165-8142-1-76100-570710-0000-7100-165	Buiilding Improvements	25,000		(25,000)	-
	Total 76100 - Regular Capital Outlay	**25,000**	**-**	**(25,000)**	**-**
	Total Facilities Needs Maintenance	**30,000**	**45,000**	**(25,000)**	**50,000**
141-2-165-8142-1-71100-559990-0000-7600-165	Other Charges: Non HCDE Instruction Salaries	200,000	168,599		368,599
	Total 71100 - Regular Instruction	**200,000**	**168,599**	**-**	**368,599**
	Total Supplemental Programs to Address Learning Loss	**200,000**	**168,599**	**-**	**368,599**
141-2-165-8142-1-71100-542910-0000-7400-165	Instructional Supplies & Materials	5,000	64,558		69,558
141-2-165-8142-1-71100-547110-0000-7400-165	Software	-	4,500		4,500
141-2-165-8142-1-71100-559990-0000-7400-165	Other Charges: Non HCDE Instruction Salaries	30,000	2,738		32,738
	Total 71100 - Regular Instruction	**35,000**	**71,796**	**-**	**106,796**
141-2-165-8142-1-72210-559990-0000-7400-165	Other Charges: Non HCDE Instructional Support Salaries	-	9,600		9,600
	Total 72210 - Regular Instruction Support	**-**	**9,600**	**-**	**9,600**
	Total Supplemental Programs to Address Learning Acceleration	**35,000**	**81,396**	**-**	**116,396**
141-2-165-8142-1-71100-542910-0000-7700-165	Instructional Supplies & Materials	-	1,500		1,500
141-2-165-8142-1-71100-572210-0000-7700-165	Instructional Equipment	-	13,500		13,500
	Total 71100 - Regular Instruction	**-**	**15,000**	**-**	**15,000**
	Total Purchasing Education Technology	**-**	**15,000**	**-**	**15,000**
141-2-165-8142-1-99100-559010-0000-0000-165	Indirect Cost (14.16%)	26,015	43,574		69,589
	Total 99100 - Indirect Cost	**26,015**	**43,574**	**-**	**69,589**
	Total Montessori School (CGLA)	**291,015**	**353,569**	**(25,000)**	**619,584**
Chattanooga Charter School of Excellence					
141-2-165-8003-3-76100-570710-0000-7100-165	Building Improvements	25,000		(25,000)	-
	Total 76100 - Regular Capital Outlay	**25,000**	**-**	**(25,000)**	**-**
	Total Facilities Needs Maintenance	**25,000**	**-**	**(25,000)**	**-**
141-2-165-8003-3-71100-547110-0000-7400-165	Software	50,000		(50,000)	-
	Total 71100 - Regular Instruction	**50,000**	**-**	**(50,000)**	**-**
141-2-165-8003-3-72130-559990-0000-7400-165	Other Charges: Non HCDE Student Support Salaries	10,000		(10,000)	-
	Total 72130 - Other Student Support	**10,000**	**-**	**(10,000)**	**-**
	Total Supplemental Programs to Address Learning Acceleration	**60,000**	**-**	**(60,000)**	**-**
141-2-165-8003-3-72130-559990-0000-7500-165	Other Charges: Non HCDE Student Support Salaries	-	18,547		18,547
	Total 72130 - Other Student Support	**-**	**18,547**	**-**	**18,547**
	Total Mental Health Supports	**-**	**18,547**	**-**	**18,547**
141-2-165-8003-3-71100-559990-0000-7600-165	Other Charges: Non HCDE Instruction Salaries	150,000		(67,085)	82,915
	Total 71100 - Regular Instruction	**150,000**	**-**	**(67,085)**	**82,915**
141-2-165-8003-3-72130-559990-0000-7600-165	Other Charges: Non HCDE Student Support Salaries	10,000		(10,000)	-
	Total 72130 - Other Student Support	**10,000**	**-**	**(10,000)**	**-**
141-2-165-8003-3-72210-559990-0000-7600-165	Other Charges: Non HCDE Instructional Support Salaries	20,000		(20,000)	-
	Total 72210 - Regular Instruction Support	**20,000**	**-**	**(20,000)**	**-**
141-2-165-8003-3-72710-531410-0000-7600-165	Transportation	25,000		(25,000)	-
	Total 72710 - Transportation	**25,000**	**-**	**(25,000)**	**-**
	Total Supplemental Programs to Address Learning Loss	**205,000**	**-**	**(122,085)**	**82,915**
141-2-165-8003-3-99100-559010-0000-0000-165	Indirect Cost (14.16%)	29,336		(14,970)	14,366
	Total 99100 - Indirect Cost	**29,336**	**-**	**(14,970)**	**14,366**
	Total Chattanooga Charter School of Excellence	**319,336**	**18,547**	**(222,055)**	**115,828**
Chattanooga Charter School of Excellence Middle School					
141-2-165-8010-2-71100-547110-0000-7400-165	Software	20,000		(20,000)	-
141-2-165-8010-2-71100-559990-0000-7400-165	Other Charges: Non HCDE Instruction Salaries	20,000		(20,000)	-
	Total 71100 - Regular Instruction	**40,000**	**-**	**(40,000)**	**-**
	Total Supplemental Programs to Address Learning Acceleration	**40,000**	**-**	**(40,000)**	**-**
141-2-165-8010-2-71100-559990-0000-7600-165	Other Charges: Non HCDE Instruction Salaries	150,000	28,685		178,685
	Total 71100 - Regular Instruction	**150,000**	**28,685**	**-**	**178,685**
141-2-165-8010-2-72130-559990-0000-7600-165	Other Charges: Non HCDE Student Support Salaries	35,000		(35,000)	-
	Total 72130 - Other Student Support	**35,000**	**-**	**(35,000)**	**-**
141-2-165-8010-2-72710-531410-0000-7600-165	Transportation	75,000		(75,000)	-
	Total 72710 - Transportation	**75,000**	**-**	**(75,000)**	**-**
	Total Supplemental Programs to Address Learning Loss	**260,000**	**28,685**	**(110,000)**	**178,685**

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET DOCUMENT	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
141-2-165-8010-2-71100-559990-0000-7900-165	Other Charges: Non HCDE Instruction Salaries	-	81,651		81,651
	Total 71100 - Regular Instruction	**-**	**81,651**	**-**	**81,651**
	Total Unique Need of Special Populations	**-**	**81,651**	**-**	**81,651**
141-2-165-8010-2-99100-559010-0000-0000-165	Indirect Cost (14.16%)	33,210	3,653		36,863
	Total 99100 - Indirect Cost	**33,210**	**3,653**	**-**	**36,863**
	Total Chattanooga Charter School of Excellence MS	**333,210**	**113,989**	**(150,000)**	**297,199**
Chattanooga Preparatory School					
141-2-165-8011-5-71100-559990-0000-7600-165	Other Charges: Non HCDE Instruction Salaries	50,000		(50,000)	-
	Total 71100 - Regular Instruction	**50,000**	**-**	**(50,000)**	**-**
141-2-165-8011-5-71200-559990-0000-7600-165	Other Charges: Non HCDE Ex Ed Instruction Salaries	10,000		(10,000)	-
	Total 71200 - Special Education Instruction	**10,000**	**-**	**(10,000)**	**-**
141-2-165-8011-5-72210-559990-0000-7600-165	Other Charges: Non HCDE Instruction Support Salaries	10,000		(10,000)	-
	Total 72210 - Regular Instruction Support	**10,000**	**-**	**(10,000)**	**-**
	Total Supplemental Programs to Address Learning Loss	**70,000**	**-**	**(70,000)**	**-**
141-2-165-8011-5-71100-530810-0000-7400-165	Consultants	5,000		(5,000)	-
141-2-165-8011-2-71100-572210-0000-7400-165	Instructional Equipment		18,395		18,395
	Total 71100 - Regular Instruction	**5,000**	**18,395**	**(5,000)**	**18,395**
	Total Supplemental Programs to Address Learning Acceleration	**5,000**	**18,395**	**(5,000)**	**18,395**
141-2-165-8011-5-72250-535010-0000-7700-165	Internet Connectivity	10,000		(10,000)	-
	Total 72250 - Education Technology	**10,000**	**-**	**(10,000)**	**-**
	Total Purchasing Education Technology	**10,000**	**-**	**(10,000)**	**-**
141-2-165-8011-3-71100-559990-0000-7800-165	Other Charges: Non HCDE Instruction Salaries	-	33,498		33,498
	Total 71100 - Regular Instruction	**-**	**33,498**	**-**	**33,498**
	Total Other Necessary Activities	**-**	**33,498**	**-**	**33,498**
141-2-165-8011-5-99100-559010-0000-0000-165	Indirect Cost (14.16%)	9,410		(4,667)	4,743
	Total 99100 - Indirect Cost	**9,410**	**-**	**(4,667)**	**4,743**
	Total Chattanooga Preparatory School	**94,410**	**51,893**	**(89,667)**	**56,636**
Ivy Academy					
141-2-165-8002-3-71100-559990-0000-7600-165	Other Charges: Non HCDE Instruction Salaries	10,000	26,601		36,601
	Total 71100 - Regular Instruction	**10,000**	**26,601**	**-**	**36,601**
	Total Supplemental Programs to Address Learning Loss	**10,000**	**26,601**	**-**	**36,601**
141-2-165-8002-3-76100-570710-0000-7100-165	Building Improvements	100,000	77,094		177,094
	Total 76100 - Regular Capital Outlay	**100,000**	**77,094**	**-**	**177,094**
	Total Facilities Needs Maintenance	**100,000**	**77,094**	**-**	**177,094**
141-2-165-8002-3-99100-559010-0000-0000-165	Indirect Cost (14.16%)	1,107	4,075		5,182
	Total 99100 - Indirect Cost	**1,107**	**4,075**	**-**	**5,182**
	Total Ivy Academy	**111,107**	**107,770**	**-**	**218,877**
	Total Charter Schools	**1,704,613**	**1,163,260**	**(486,722)**	**2,381,151**
	TOTAL BUDGET	**46,444,684**	**28,644,026**	**(3,062,063)**	**72,026,647**

HAMILTON COUNTY DEPARTMENT OF EDUCATION
FEDERAL PROGRAMS
HQIM LITERACY IMPLEMENTATION NETWORK
BUDGET FISCAL YEAR 2022-2023

FY22 carryover $10,200
FY23 award $83,000

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET 11/17/2022
141-2-172-0000-0-00000-473090-0000-0000-172	Revenue	93,200
	Total Source of Funds	**93,200**

USE OF FUNDS SUMMARY

71100	Regular Instruction	15,400
72210	Instructional Support	77,800
	Total Use of Funds	**93,200**

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET 11/17/2022
141-2-172-0000-0-71100-542910-0000-0000-172	Instructional Materials and Supplies	15,400
	Total 71100 - Regular Instruction	**15,400**
141-2-172-0000-0-72210-539990-0000-0000-172	Contracted Services	72,800
141-2-172-0000-0-72210-552410-0000-0000-172	In Service/Staff Development	5,000
	Total 72210 - Instructional Support	**77,800**
	TOTAL BUDGET	**93,200**

HAMILTON COUNTY DEPARTMENT OF EDUCATION
FEDERAL PROGRAMS
ARP IDEA PART B AND PRESCHOOL
BUDGET FISCAL YEAR 2022-2023
FY22 carryover - $1,893,116.12

	ARP IDEA Part B 2022 Carryover Funds	1,756,827			1,756,827
	Transfer to ARP CCEIS	-		(238,967)	(238,967)
	Total Source of Funds	**1,756,827**	**-**	**(238,967)**	**1,517,860**

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET DOCUMENT	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
141-2-174-0000-0-00000-474020-0000-0000-174	Revenue	948,227	569,633		1,517,860
141-2-174-0000-0-00000-474030-0000-0000-174	Revenue	64,632	71,657		136,289
	Total Source of Funds	**1,012,859**	**641,290**	**-**	**1,654,149**

USE OF FUNDS SUMMARY

71200	Special Education Instruction	830,770	242,859	(414,014)	659,615
72220	Special Education Support	128,559	808,992	(49,881)	887,670
72710	Transportation	25,000	35,000	-	60,000
99100	Indirect Cost	28,530	18,984	(650)	46,864
	Total Use of Funds	**1,012,859**	**1,105,835**	**(464,545)**	**1,654,149**

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET DOCUMENT	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
ARP IDEA Part B					
ARP IDEA Part B - Direct Services/Supports for SWDs					
141-2-174-0275-0-71200-511660-0000-6510-174	Teacher - Virtual School (1.0 FTE)	51,583	11,169		62,752
141-2-174-0275-0-71200-516310-0000-6510-174	Educational Assistant - Virtual School (1.0 FTE)	21,608		(830)	20,778
141-2-174-0275-0-71200-520110-0000-6510-174	Social Security	4,538	641		5,179
141-2-174-0275-0-71200-520410-0000-6510-174	State Retirement	8,490	1,028		9,518
141-2-174-0275-0-71200-520610-0000-6510-174	Life Insurance	70			70
141-2-174-0275-0-71200-520710-0000-6510-174	Health Insurance	16,918			16,918
141-2-174-0275-0-71200-520810-0000-6510-174	Dental Insurance	602			602
141-2-174-0275-0-71200-521010-0000-6510-174	Unemployment Compensation	70			70
141-2-174-0275-0-71200-521210-0000-6510-174	Medicare	1,061	150		1,211
141-2-174-0275-0-71200-529910-0000-6510-174	Long Term Disability	146	21		167
141-2-174-0275-0-71200-529930-0000-6510-174	Short Term Disability	284	40		324
	Total 71200 - Special Education Instruction - Virtual School	**105,370**	**13,049**	**(830)**	**117,589**
141-2-174-0000-0-71200-511610-0000-6510-174	Teacher - Extended School Year (1.0 FTE)	64,384		(14,384)	50,000
141-2-174-0000-0-71200-520110-0000-6510-174	Social Security	3,992		(892)	3,100
141-2-174-0000-0-71200-520410-0000-6510-174	State Retirement	6,632		(1,482)	5,150
141-2-174-0000-0-71200-520610-0000-6510-174	Life Insurance	35		(35)	-
141-2-174-0000-0-71200-520710-0000-6510-174	Health Insurance	8,459		(8,459)	-
141-2-174-0000-0-71200-520810-0000-6510-174	Dental Insurance	301		(301)	-
141-2-174-0000-0-71200-521010-0000-6510-174	Unemployment Compensation	35		(35)	-
141-2-174-0000-0-71200-521210-0000-6510-174	Medicare	934		(209)	725
141-2-174-0000-0-71200-529910-0000-6510-174	Long Term Disability	129		(129)	-
141-2-174-0000-0-71200-529930-0000-6510-174	Short Term Disability	250		(250)	-
141-2-174-0000-0-71200-542910-0000-6510-174	Instructional Supplies & Materials	200,000		(20,759)	179,241
141-2-174-0000-0-71200-572510-0000-6510-174	Equipment - Exceptional Education	75,000		(75,000)	-
	Total 71200 - Special Education Instruction - System-Wide	**360,151**	**-**	**(121,935)**	**238,216**
141-2-174-0000-0-72220-512410-0000-6510-174	Retired School Psychologist (1.0 FTE)	24,000		(24,000)	-
141-2-174-0000-0-72220-520110-0000-6510-174	Social Security	1,477		(1,477)	-
141-2-174-0000-0-72220-521210-0000-6510-174	Medicare	348		(348)	-
141-2-174-0000-0-72220-531210-0000-6510-174	Contracts w/ Private Agencies	-	720,961		720,961
141-2-174-0000-0-72220-549990-0000-6510-174	Oher Supplies & Materials	2,000	3,000		5,000
141-2-174-0000-0-72220-552410-0000-6510-174	Staff Development	3,000	5,800		8,800
	Total 72220 - Special Education Support - System-Wide	**30,825**	**729,761**	**(25,825)**	**734,761**

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET DOCUMENT	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
Chattanooga Girls Leadership Academy					
141-2-174-8001-3-71200-559990-0000-6510-174	Other Charges	3,000		(3,000)	-
	Total 71200 - Special Education Instruction	**3,000**	**-**	**(3,000)**	**-**
Ivy Academy					
141-2-174-8002-3-71200-559990-0000-6510-174	Other Charges	20,000		(20,000)	-
	Total 71200 - Special Education Instruction	**20,000**	**-**	**(20,000)**	**-**
Chattanooga Charter School of Excellence					
141-2-174-8003-1-71200-559990-0000-6510-174	Other Charges	2,000	2,908		4,908
	Total 71200 - Special Education Instruction	**2,000**	**2,908**	**-**	**4,908**
Chattanooga Preparatory School					
141-2-174-8011-2-71200-559990-0000-6510-174	Other Charges	7,500		**(7,500)**	-
	Total 71200 - Special Education Instruction	**7,500**	**-**	**(7,500)**	**-**
Montessori School (CGLA)					
141-2-174-8142-1-71200-559990-0000-6510-174	Other Charges	2,000	2,018		4,018
	Total 71200 - Special Education Instruction	**2,000**	**2,018**	**-**	**4,018**
	Total ARP IDEA Part B - Direct Services/Supports for SWDs	**530,846**	**747,736**	**(179,090)**	**1,099,492**
ARP IDEA Part B - Direct Services/Supports for SWDs/CCEIS					
141-2-174-0000-0-71200-516310-0000-6511-174	Educational Assistant - System Wide (1.0 FTE)	19,818		(19,818)	-
141-2-174-0000-0-71200-520110-0000-6511-174	Social Security	1,229		(1,229)	-
141-2-174-0000-0-71200-520410-0000-6511-174	State Retirement	2,913		(2,913)	-
141-2-174-0000-0-71200-520610-0000-6511-174	Life Insurance	35		(35)	-
141-2-174-0000-0-71200-520710-0000-6511-174	Health Insurance	8,459		(8,459)	-
141-2-174-0000-0-71200-520810-0000-6511-174	Dental Insurance	301		(301)	-
141-2-174-0000-0-71200-521010-0000-6511-174	Unemployment Compensation	35		(35)	-
141-2-174-0000-0-71200-521210-0000-6511-174	Medicare	287		(287)	-
141-2-174-0000-0-71200-529910-0000-6511-174	Long Term Disability	40		(40)	-
141-2-174-0000-0-71200-529930-0000-6511-174	Short Term Disability	77		(77)	-
141-2-174-0000-0-71200-542910-0000-6511-174	Instructional Supplies & Materials	175,000		(170,000)	5,000
	Total 71200 - Special Education Instruction	**208,194**	**-**	**(203,194)**	**5,000**
141-2-174-0000-0-72220-552410-0000-6511-174	In-Service/Staff Development	-	40,000		40,000
	Total 72220 - Special Education Support	**-**	**40,000**	**-**	**40,000**
	Total ARP IDEA Part B - Direct Services/Supports for SWDs/CCEIS	**208,194**	**40,000**	**(203,194)**	**45,000**
ARP IDEA Part B - Implementing Child Find					
141-2-174-0000-0-72220-512410-0000-6520-174	School Psychologist (1.0 FTE)	75,000		(20,293)	54,707
141-2-174-0000-0-72220-520110-0000-6520-174	Social Security	4,650		(1,258)	3,392
141-2-174-0000-0-72220-520410-0000-6520-174	State Retirement	7,725		(2,090)	5,635
141-2-174-0000-0-72220-520610-0000-6520-174	Life Insurance	35			35
141-2-174-0000-0-72220-520710-0000-6520-174	Health Insurance	8,459			8,459
141-2-174-0000-0-72220-520810-0000-6520-174	Dental Insurance	301			301
141-2-174-0000-0-72220-521010-0000-6520-174	Unemployment Compensation	35			35
141-2-174-0000-0-72220-521210-0000-6520-174	Medicare	1,088		(295)	793
141-2-174-0000-0-72220-529910-0000-6520-174	Long Term Disability	150		(41)	109
141-2-174-0000-0-72220-529930-0000-6520-174	Short Term Disability	291		(79)	212
	Total 72220 - Special Education Support	**97,734**	**-**	**(24,056)**	**73,678**
	Total - ARP IDEA Part B - Implementing Child Find	**97,734**	**-**	**(24,056)**	**73,678**
ARP IDEA Part B - Ensuring Technology Accessibility					
141-2-174-0000-0-71200-549990-0000-6530-174	Other Supplies And Materials	10,000	79,253		89,253
141-2-174-0000-0-71200-572510-0000-6530-174	Equipment - Exceptional Education	50,000	50,000		100,000
	Total 71200 - Special Education Instruction	**60,000**	**129,253**	**-**	**189,253**
	Total - ARP IDEA Part B - Ensuring Tech Accessibility	**60,000**	**129,253**	**-**	**189,253**

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET DOCUMENT	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
ARP IDEA Part B - Improving Transition Services					
141-2-174-0000-0-72220-549990-0000-6540-174	Other Supplies And Materials	-	5,000		5,000
	Total 72220 - Special Education Support	**-**	**5,000**	**-**	**5,000**
141-2-174-0000-0-72710-531410-0000-6540-174	Transportation	25,000	35,000		60,000
	Total 72710 - Transportation	**25,000**	**35,000**	**-**	**60,000**
	Total - ARP IDEA Part B - Improving Transition Services	**25,000**	**40,000**	**-**	**65,000**
ARP IDEA Part B - Additional Programming Placement Needs					
141-2-174-0000-0-99100-559010-0000-6560-174	Indirect Cost (3.33%)	26,453	18,984		45,437
	Total 99100 - Indirect Cost	**26,453**	**18,984**	**-**	**45,437**
	Total - ARP IDEA Part B - Additional Programming Placement Needs	**26,453**	**18,984**	**-**	**45,437**
	Grand Total: ARP IDEA Part B	**948,227**	**975,973**	**(406,340)**	**1,517,860**
ARP IDEA Preschool					
Preschool - Direct Services/Supports for SWDs					
141-2-174-0000-0-71200-516310-0000-6610-174	Educational Assistant - System Wide (1.0 FTE)	39,634		(39,634)	-
141-2-174-0000-0-71200-520110-0000-6610-174	Social Security	2,457		(2,457)	-
141-2-174-0000-0-71200-520410-0000-6610-174	State Retirement	5,826		(5,826)	-
141-2-174-0000-0-71200-520610-0000-6610-174	Life Insurance	35		(35)	-
141-2-174-0000-0-71200-520710-0000-6610-174	Health Insurance	8,459		(8,459)	-
141-2-174-0000-0-71200-520810-0000-6610-174	Dental Insurance	301		(301)	-
141-2-174-0000-0-71200-521010-0000-6610-174	Unemployment Compensation	35		(35)	-
141-2-174-0000-0-71200-521210-0000-6610-174	Medicare	575		(575)	-
141-2-174-0000-0-71200-529910-0000-6610-174	Long Term Disability	79		(79)	-
141-2-174-0000-0-71200-529930-0000-6610-174	Short Term Disability	154		(154)	-
141-2-174-0000-0-71200-542910-0000-6610-174	Instructional Supplies & Materials	5,000	3,631		8,631
	Total 71200 - Special Education Instruction	**62,555**	**3,631**	**(57,555)**	**8,631**
141-2-174-0000-0-72220-531210-0000-6610-174	Contracts w/ Private Agencies	-	13,831		13,831
141-2-174-0000-0-72220-549990-0000-6610-174	Other Supplies and Materials	-	4,000		4,000
141-2-174-0000-0-72220-552410-0000-6610-174	In-Service/Staff Development	-	16,400		16,400
	Total 72220 - Special Education Instructional Support	-	34,231	-	34,231
	Total - Preschool - Direct Services/Supports for SWDs	**62,555**	**37,862**	**(57,555)**	**42,862**
Ensuring Technology Accessibility for SWDs					
141-2-174-0000-0-71200-572510-0000-6630-174	Equipment - Exceptional Education	-	92,000		92,000
	Total 71200 - Special Education Instructional Support	**-**	**92,000**	**-**	**92,000**
	Total - ARP IDEA Preschool - Ensuring Tech Accessibility	**-**	**92,000**	**-**	**92,000**
Preschool - Additional Programming Placement Needs					
141-2-174-0000-0-99100-559010-0000-6660-174	Indirect Cost (3.33%)	2,077		(650)	1,427
	Total 99100 - Indirect Cost	**2,077**	**-**	**(650)**	**1,427**
	Total - Preschool - Additional Programming Placement Needs	**2,077**	**-**	**(650)**	**1,427**
	Grand Total: ARP IDEA Preschool	**64,632**	**129,862**	**(58,205)**	**136,289**
	TOTAL BUDGET	**1,012,859**	**1,105,835**	**(464,545)**	**1,654,149**

HAMILTON COUNTY DEPARTMENT OF EDUCATION
FEDERAL PROGRAMS
21st CENTURY COMMUNITY LEARNING CENTERS COHORT 2019 (Year 4)
BUDGET FISCAL YEAR 2022-2023
After School Programs at Chattanooga Prepatory, CGLA, Tyner Academy, East Lake Academy, East Ridge Elementary, and Bess T. Shepherd Elementary
FY23 Award is $653,154
FY22 Carryover is $386,080.27

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET DOCUMENT	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
141-2-181-0000-0-00000-471470-0000-0000-181	Revenue	653,154		(653,154)	-
141-2-181-0000-0-00000-475900-0000-0000-181	Revenue	-	1,039,234		1,039,234
	Total Source of Funds	**653,154**	**1,039,234**	**(653,154)**	**1,039,234**

USE OF FUNDS SUMMARY

73300	Community Services	635,048	1,012,825	(635,048)	1,012,825
99100	Indirect Cost	18,106	26,409	(18,106)	26,409
	Total Use of Funds	**653,154**	**1,039,234**	**(653,154)**	**1,039,234**

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET DOCUMENT	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
141-2-181-0000-0-73300-514090-0000-BUDG-181	Teacher Extended Contracts	256,817		(256,817)	-
141-2-181-0000-0-73300-518990-0000-BUDG-181	Other Salaries	34,035		(34,035)	-
141-2-181-0000-0-73300-520110-0000-BUDG-181	Social Security	18,033		(18,033)	-
141-2-181-0000-0-73300-520410-0000-BUDG-181	State Retirement	31,455		(31,455)	-
141-2-181-0000-0-73300-521210-0000-BUDG-181	Medicare	4,217		(4,217)	-
141-2-181-0000-0-73300-539990-0000-BUDG-181	Contracted Services	89,678		(89,678)	-
141-2-181-0000-0-73300-542910-0000-BUDG-181	Instructional Supplies & Materials	24,970		(24,970)	-
141-2-181-0000-0-73300-549990-0000-BUDG-181	Other Supplies	25,000		(25,000)	-
141-2-181-0000-0-73300-552410-0000-BUDG-181	In Service/Staff Development	8,096		(8,096)	-
141-2-181-0000-0-73300-559990-0000-BUDG-181	Other Charges	142,747		(142,747)	-
	Total 73300 - Community Programs	**635,048**	**-**	**(635,048)**	**-**
141-2-181-0000-0-99100-559010-0000-BUDG-181	Indirect Costs	18,106		(18,106)	-
	Total 99100 - Indirect Cost	**18,106**	**-**	**(18,106)**	**-**
Federal Programs					
141-2-181-0000-0-73300-518990-0000-0000-181	21st CCLC Project Director	-	19,188		19,188
141-2-181-0000-0-73300-520110-0000-0000-181	Social Security	-	1,190		1,190
141-2-181-0000-0-73300-520410-0000-0000-181	State Retirement	-	2,821		2,821
141-2-181-0000-0-73300-521210-0000-0000-181	Medicare	-	278		278
	Total 73300 - Community Services	**-**	**23,477**	**-**	**23,477**
	Total Federal Programs	**-**	**23,477**	**-**	**23,477**
Bess T. Shepherd Elementary					
141-2-181-0017-1-73300-514090-0000-0000-181	Teacher Extended Contracts	-	79,365		79,365
141-2-181-0017-1-73300-518990-0000-0000-181	Other Salaries	-	4,500		4,500
141-2-181-0017-1-73300-520110-0000-0000-181	Social Security	-	5,200		5,200
141-2-181-0017-1-73300-520410-0000-0000-181	State Retirement	-	7,804		7,804
141-2-181-0017-1-73300-521210-0000-0000-181	Medicare	-	1,216		1,216
141-2-181-0017-1-73300-539990-0000-0000-181	Contracted Services	-	81,477		81,477
141-2-181-0017-1-73300-542910-0000-0000-181	Instructional Supplies & Materials	-	5,996		5,996
141-2-181-0017-1-73300-549990-0000-0000-181	Other Supplies	-	1,000		1,000
141-2-181-0017-1-73300-552410-0000-0000-181	In-Service/Staff Development	-	4,750		4,750
141-2-181-0017-1-73300-559990-0000-0000-181	Other Charges	-	3,523		3,523
	Total 73300 - Community Services	**-**	**194,831**	**-**	**194,831**
141-2-181-0017-1-99100-559010-0000-0000-181	Indirect Cost (3.33%)	-	3,970		3,970
	Total 99100 - Indirect Cost	**-**	**3,970**	**-**	**3,970**
	Total Bess T. Shepherd Elementary	**-**	**198,801**	**-**	**198,801**

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET DOCUMENT	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
East Lake Academy					
141-2-181-0064-2-73300-514090-0000-0000-181	Teacher Extended Contracts	-	69,360		69,360
141-2-181-0064-2-73300-518990-0000-0000-181	Other Salaries	-	29,925		29,925
141-2-181-0064-2-73300-520110-0000-0000-181	Social Security	-	6,156		6,156
141-2-181-0064-2-73300-520410-0000-0000-181	State Retirement	-	10,641		10,641
141-2-181-0064-2-73300-521210-0000-0000-181	Medicare	-	1,440		1,440
141-2-181-0064-2-73300-539990-0000-0000-181	Contracted Services	-	23,850		23,850
141-2-181-0064-2-73300-549990-0000-0000-181	Other Supplies	-	1,728		1,728
	Total 73300 - Community Services	**-**	**143,100**	**-**	**143,100**
141-2-181-0064-2-99100-559010-0000-0000-181	Indirect Cost (3.33%)	-	4,166		4,166
	Total 99100 - Indirect Cost	**-**	**4,166**	**-**	**4,166**
	Total East Lake Academy	**-**	**147,266**	**-**	**147,266**
East Ridge Elementary					
141-2-181-0065-1-73300-514090-0000-0000-181	Teacher Extended Contracts	-	181,860		181,860
141-2-181-0065-1-73300-520110-0000-0000-181	Social Security	-	11,275		11,275
141-2-181-0065-1-73300-520410-0000-0000-181	State Retirement	-	16,367		16,367
141-2-181-0065-1-73300-521210-0000-0000-181	Medicare	-	2,637		2,637
141-2-181-0065-1-73300-539990-0000-0000-181	Contracted Services	-	8,400		8,400
141-2-181-0065-1-73300-542910-0000-0000-181	Instructional Supplies & Materials	-	10,830		10,830
	Total 73300 - Community Services	**-**	**231,369**	**-**	**231,369**
141-2-181-0065-1-99100-559010-0000-0000-181	Indirect Cost (3.33%)	-	7,620		7,620
	Total 99100 - Indirect Cost	**-**	**7,620**	**-**	**7,620**
	Total East Ridge Elementary	**-**	**238,989**	**-**	**238,989**
Tyner Academy					
141-2-181-0237-3-73300-514090-0000-0000-181	Teacher Extended Contracts	-	100,300		100,300
141-2-181-0237-3-73300-518990-0000-0000-181	Other Salaries	-	22,800		22,800
141-2-181-0237-3-73300-520110-0000-0000-181	Social Security	-	7,632		7,632
141-2-181-0237-3-73300-520410-0000-0000-181	State Retirement	-	12,379		12,379
141-2-181-0237-3-73300-521210-0000-0000-181	Medicare	-	1,785		1,785
141-2-181-0237-3-73300-539990-0000-0000-181	Contracted Services	-	41,645		41,645
	Total 73300 - Community Services	**-**	**186,541**	**-**	**186,541**
141-2-181-0237-3-99100-559010-0000-0000-181	Indirect Cost (3.33%)	-	5,020		5,020
	Total 99100 - Indirect Cost	**-**	**5,020**	**-**	**5,020**
	Total Tyner Academy	**-**	**191,561**	**-**	**191,561**
Chattanooga Girls Leadership Academy					
141-2-181-8001-3-73300-539990-0000-0000-181	Contracted Services	-	51,060		51,060
141-2-181-8001-3-73300-559990-0000-0000-181	Other Charges - Salaries & Benefits	-	84,459		84,459
	Total 73300 - Community Services	**-**	**135,519**	**-**	**135,519**
141-2-181-8001-3-99100-559010-0000-0000-181	Indirect Cost (3.33%)	-	2,812		2,812
	Total 99100 - Indirect Cost	**-**	**2,812**	**-**	**2,812**
	Total Chattanooga Girls Leadership Academy	**-**	**138,331**	**-**	**138,331**
Chattanooga Preparatory School					
141-2-181-8011-5-73300-539990-0000-0000-181	Contracted Services	-	13,265		13,265
141-2-181-8011-5-73300-559990-0000-0000-181	Other Charges - Salaries & Benefits	-	84,723		84,723
	Total 73300 - Community Services	**-**	**97,988**	**-**	**97,988**
141-2-181-8011-5-99100-559010-0000-0000-181	Indirect Cost (3.33%)	-	2,821		2,821
	Total 99100 - Indirect Cost	**-**	**2,821**	**-**	**2,821**
	Total Chattanooga Preparatory School	**-**	**100,809**	**-**	**100,809**
	TOTAL BUDGET	**653,154**	**1,039,234**	**(653,154)**	**1,039,234**

HAMILTON COUNTY DEPARTMENT OF EDUCATION
FEDERAL PROGRAMS
21st CENTURY COMMUNITY LEARNING CENTERS COHORT 2018 (Year 5)
BUDGET FISCAL YEAR 2022-2023
Opportunity Zone Schools (Brainerd HS, Dalewood MS, Orchard Knob MS, Calvin Donaldson Elementary)
FY23 Award is $306,980.00
FY22 Carrover is $322,625.87

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET DOCUMENT	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
141-2-185-0000-0-00000-471470-0000-0000-185	Revenue	306,980		(306,980)	-
141-2-185-0000-0-00000-475900-0000-0000-185	Revenue	-	629,606		629,606
	Total Source of Funds	**306,980**	**629,606**	**(306,980)**	**629,606**

USE OF FUNDS SUMMARY

73300	Community Services	300,926	612,984	(300,926)	612,984
99100	Indirect Cost	6,054	16,622	(6,054)	16,622
	Total Use of Funds	**306,980**	**629,606**	**(306,980)**	**629,606**

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET DOCUMENT	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
141-2-185-0000-0-73300-514090-0000-BUDG-185	Teacher Extended Contracts	128,430		(128,430)	-
141-2-185-0000-0-73300-518990-0000-BUDG-185	Other Salaries	35,092		(35,092)	-
141-2-185-0000-0-73300-520110-0000-BUDG-185	Social Security	10,138		(10,138)	-
141-2-185-0000-0-73300-520410-0000-BUDG-185	State Retirement	18,349		(18,349)	-
141-2-185-0000-0-73300-521210-0000-BUDG-185	Medicare	2,371		(2,371)	-
141-2-185-0000-0-73300-539990-0000-BUDG-185	Contracted Services	92,146		(92,146)	-
141-2-185-0000-0-73300-542910-0000-BUDG-185	Instructional Supplies & Materials	6,400		(6,400)	-
141-2-185-0000-0-73300-549990-0000-BUDG-185	Other Supplies	6,000		(6,000)	-
141-2-185-0000-0-73300-552410-0000-BUDG-185	In Service/Staff Development	1,000		(1,000)	-
141-2-185-0000-0-73300-559990-0000-BUDG-185	Other Charges	1,000		(1,000)	-
	Total 73300 - Community Programs	**300,926**	**-**	**(300,926)**	**-**
141-2-185-0000-0-99100-559010-0000-BUDG-185	Indirect Costs	6,054		(6,054)	-
	Total 99100 - Indirect Cost	**6,054**	**-**	**(6,054)**	**-**
Federal Programs					
141-2-185-0000-0-73300-518990-0000-0000-185	Project Director	-	19,188		19,188
141-2-185-0000-0-73300-520110-0000-0000-185	Social Security	-	1,190		1,190
141-2-185-0000-0-73300-520410-0000-0000-185	State Retirement	-	2,821		2,821
141-2-185-0000-0-73300-521210-0000-0000-185	Medicare	-	278		278
	Total 73300 - Community Services	**-**	**23,477**	**-**	**23,477**
	Total Federal Programs	**-**	**23,477**	**-**	**23,477**
Calvin Donaldson Elementary					
141-2-185-0037-1-73300-514090-0000-0000-185	Teacher Extended Contracts	-	70,100		70,100
141-2-185-0037-1-73300-518990-0000-0000-185	Other Salaries	-	23,475		23,475
141-2-185-0037-1-73300-520110-0000-0000-185	Social Security	-	5,802		5,802
141-2-185-0037-1-73300-520410-0000-0000-185	State Retirement	-	9,760		9,760
141-2-185-0037-1-73300-521210-0000-0000-185	Medicare	-	1,357		1,357
141-2-185-0037-1-73300-542910-0000-0000-185	Instructional Supplies & Materials	-	7,727		7,727
	Total 73300 - Community Services	**-**	**118,221**	**-**	**118,221**
	Total Calvin Donaldson Elementary	**-**	**118,221**	**-**	**118,221**

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET DOCUMENT	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
Brainerd High School					
141-2-185-0021-3-73300-514090-0000-0000-185	Teacher Extended Contracts	-	55,680		55,680
141-2-185-0021-3-73300-518990-0000-0000-185	Other Salaries	-	36,060		36,060
141-2-185-0021-3-73300-520110-0000-0000-185	Social Security	-	5,688		5,688
141-2-185-0021-3-73300-520410-0000-0000-185	State Retirement	-	10,312		10,312
141-2-185-0021-3-73300-521210-0000-0000-185	Medicare	-	1,330		1,330
141-2-185-0021-3-73300-539990-0000-0000-185	Contracted Services	-	40,200		40,200
141-2-185-0021-3-73300-542910-0000-0000-185	Instructional Supplies & Materials	-	1,707		1,707
141-2-185-0021-3-73300-549990-0000-0000-185	Other Supplies	-	4,500		4,500
141-2-185-0021-3-73300-552410-0000-0000-185	Staff Development	-	500		500
141-2-185-0021-3-73300-559990-0000-0000-185	Other Charges	-	2,370		2,370
	Total 73300 - Community Services	**-**	**158,347**	**-**	**158,347**
	Total Brainerd High School	**-**	**158,347**	**-**	**158,347**
Dalewood Middle School					
141-2-185-0055-2-73300-514090-0000-0000-185	Teacher Extended Contracts	-	17,640		17,640
141-2-185-0055-2-73300-518990-0000-0000-185	Other Salaries	-	20,384		20,384
141-2-185-0055-2-73300-520110-0000-0000-185	Social Security	-	2,357		2,357
141-2-185-0055-2-73300-520410-0000-0000-185	State Retirement	-	4,584		4,584
141-2-185-0055-2-73300-521210-0000-0000-185	Medicare	-	551		551
141-2-185-0055-2-73300-539990-0000-0000-185	Contracted Services	-	45,000		45,000
141-2-185-0055-2-73300-542910-0000-0000-185	Instructional Supplies & Materials	-	18,701		18,701
141-2-185-0055-2-73300-549990-0000-0000-185	Other Supplies	-	5,540		5,540
	Total 73300 - Community Services	**-**	**114,757**	**-**	**114,757**
	Total Dalewood Middle School	**-**	**114,757**	**-**	**114,757**
Orchard Knob Middle School					
141-2-185-0200-2-73300-514090-0000-0000-185	Teacher Extended Contracts	-	105,120		105,120
141-2-185-0200-2-73300-518990-0000-0000-185	Other Salaries	-	28,800		28,800
141-2-185-0200-2-73300-520110-0000-0000-185	Social Security	-	8,303		8,303
141-2-185-0200-2-73300-520410-0000-0000-185	State Retirement	-	13,694		13,694
141-2-185-0200-2-73300-521210-0000-0000-185	Medicare	-	1,942		1,942
141-2-185-0200-2-73300-539990-0000-0000-185	Contracted Services	-	28,627		28,627
141-2-185-0200-2-73300-542910-0000-0000-185	Instructional Supplies & Materials	-	6,696		6,696
141-2-185-0200-2-73300-549990-0000-0000-185	Other Supplies	-	5,000		5,000
	Total 73300 - Community Services	**-**	**198,182**	**-**	**198,182**
	Total Orchard Knob Middle School	**-**	**198,182**	**-**	**198,182**
141-2-185-0000-0-99100-559010-0000-0000-185	Indirect Cost (3.33%)	-	16,622		16,622
	Total 99100 - Indirect Cost	**-**	**16,622**	**-**	**16,622**
	TOTAL BUDGET	**306,980**	**629,606**	**(306,980)**	**629,606**

HAMILTON COUNTY DEPARTMENT OF EDUCATION
FEDERAL PROGRAMS
21ST CENTURY COMMUNITY LEARNING CENTERS COHORT 2022 (Year 1)
BUDGET FISCAL YEAR 2022-2023

After School Programs at Red Bank Elem, Sprink Creek Elem, OLPH and MEHP
FY23 award is $283,902.00

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET 11/17/2022
141-2-186-0000-0-00000-475900-0000-0000-186	Revenue	283,902
	Total Source of Funds	**283,902**

USE OF FUNDS SUMMARY

73300	Community Services	277,088
99100	Indirect Cost	6,814
	Total Use of Funds	**283,902**

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET 11/17/2022
Federal Programs		
141-2-186-0000-0-73300-518990-0000-0000-186	21st CCLC Project Director	9,594
141-2-186-0000-0-73300-520110-0000-0000-186	Social Security	595
141-2-186-0000-0-73300-520410-0000-0000-186	State Retirement	1,410
141-2-186-0000-0-73300-521210-0000-0000-186	Medicare	139
	Total 73300 - Community Services	**11,738**
	Total Federal Programs	**11,738**
Red Bank Elementary		
141-2-186-0171-1-73300-514090-0000-0000-186	Teachers Extended Contracts	43,200
141-2-186-0171-1-73300-518990-0000-0000-186	Other Salaries/Classified	3,200
141-2-186-0171-1-73300-520110-0000-0000-186	Social Security	2,877
141-2-186-0171-1-73300-520410-0000-0000-186	State Retirement	4,358
141-2-186-0171-1-73300-521210-0000-0000-186	Medicare	673
141-2-186-0171-1-73300-539990-0000-0000-186	Contracted Services/Transportation	12,631
141-2-186-0171-1-73300-542910-0000-0000-186	Instructional Supplies and Materials	6,064
141-2-186-0171-1-73300-552410-0000-0000-186	Staff Development	12,418
	Total 73300 - Community Services	**85,421**
141-2-186-0171-1-99100-559010-0000-0000-186	Indirect Cost (3.33%)	2,613
	Total 99100 - Indirect Cost	**2,613**
	Total Red Bank Elementary	**88,034**

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET 11/17/2022
Spring Creek Elementary		
141-2-186-0235-1-73300-514090-0000-0000-186	Teachers Extended Contracts	46,296
141-2-186-0235-1-73300-518990-0000-0000-186	Other Salaries/Classified	1,360
141-2-186-0235-1-73300-520110-0000-0000-186	Social Security	2,955
141-2-186-0235-1-73300-520410-0000-0000-186	State Retirement	4,367
141-2-186-0235-1-73300-521210-0000-0000-186	Medicare	691
141-2-186-0235-1-73300-539990-0000-0000-186	Contracted Services/Transportation	16,475
141-2-186-0235-1-73300-542910-0000-0000-186	Instructional Supplies & Materials	6,112
141-2-186-0235-1-73300-549990-0000-0000-186	Other Supplies	220
141-2-186-0235-1-73300-552410-0000-0000-186	Staff Development	12,000
	Total 73300 - Community Services	**90,476**
141-2-186-0235-1-99100-559010-0000-0000-186	Indirect Cost (3.33%)	2,654
	Total 99100 - Indirect Cost	**2,654**
	Total Spring Creek Elementary	**93,130**
Our Lady of Perpetual Help		
141-2-186-9115-5-73300-539990-0000-0000-186	Contracted Services/Transportation	28,800
141-2-186-9115-5-73300-539990-0000-0000-186	Contracted Services/Site Director	12,200
	Total 73300 - Community Services	**41,000**
	Total Our Lady of Perpetual Help	**41,000**
Montessori School (CGLA)		
141-2-186-8142-1-73300-539990-0000-0000-186	Contracted Services/Transportation	2,000
141-2-186-8142-1-73300-542910-0000-0000-186	Instructional Supplies and Materials	4,957
141-2-186-8142-1-73300-549990-0000-0000-186	Other Supplies	1,745
141-2-186-8142-1-73300-552410-0000-0000-186	Staff Development	1,120
141-2-186-8142-1-73300-559990-0000-0000-186	Other Charges	38,631
	Total 73300 - Community Services	**48,453**
141-2-186-8142-1-99100-559010-0000-0000-186	Indirect Cost (3.33%)	1,547
	Total 99100 - Indirect Cost	**1,547**
	Total Montessori School (CGLA)	**50,000**
	TOTAL BUDGET	**283,902**

HAMILTON COUNTY DEPARTMENT OF EDUCATION
FEDERAL PROGRAMS
ARP HOMELESS 2.0
BUDGET FISCAL YEAR 2022-2023
FY22 Carryover - $603,270.71

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 10/20/2022	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
141-2-192-0000-0-00000-474040-0000-0000-192	Revenue	603,271			603,271
	Total Source of Funds	**603,271**	**-**	**-**	**603,271**

USE OF FUNDS SUMMARY

	71100	Regular Instruction	15,000	-	-	15,000
	72120	Health Services	10,000	-	-	10,000
	72130	Other Student Support	465,688	-	(5,000)	460,688
	72210	Instructional Support	30,163	30,163	(30,163)	30,163
	72710	Transportation	82,420	5,000	-	87,420
		Total Use of Funds	**603,271**	**35,163**	**(35,163)**	**603,271**

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 10/20/2022	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
Providing Academic Supports					
141-2-192-0000-0-71100-542910-0000-6700-192	Instructional Supplies & Materials	5,000			5,000
141-2-192-0000-0-71100-559990-0000-6700-192	Other Charges	10,000			10,000
	Total 71100 - Regular Instruction	**15,000**	**-**	**-**	**15,000**
141-2-192-0000-0-72130-518990-0000-6700-192	Other Salaries	25,000			25,000
141-2-192-0000-0-72130-520110-0000-6700-192	Social Security	1,550			1,550
141-2-192-0000-0-72130-520410-0000-6700-192	Retirement	2,250			2,250
141-2-192-0000-0-72130-521210-0000-6700-192	Medicare	363			363
141-2-192-0000-0-72130-559990-0000-6700-192	Other Charges	35,000			35,000
	Total 72130 - Other Student Support	**64,163**	**-**	**-**	**64,163**
	Total Academic Supports	**79,163**	**-**	**-**	**79,163**
Providing Wrap Around Supports					
141-2-192-0000-0-72120-549990-0000-6705-192	Other Supplies and Materials	10,000			10,000
	Total 72120 - Health Services	**10,000**	**-**	**-**	**10,000**
141-2-192-0000-0-72130-539990-0000-6705-192	Other Contracted Services	25,000		(5,000)	20,000
141-2-192-0000-0-72130-559990-0000-6705-192	Other Charges	130,000			130,000
141-2-192-0000-0-72130-579010-0000-6705-192	Other Equipment	60,000			60,000
	Total 72130 - Other Student Support	**215,000**	**-**	**(5,000)**	**210,000**
	Total Wrap Around Supports	**225,000**	**-**	**(5,000)**	**220,000**
Staffing Supports					
141-2-192-0000-0-72130-518990-0000-6710-192	Other Salaries	150,000			150,000
141-2-192-0000-0-72130-520110-0000-6710-192	Social Security	9,300			9,300
141-2-192-0000-0-72130-520410-0000-6710-192	State Retirement	22,050			22,050
141-2-192-0000-0-72130-521210-0000-6710-192	Medicare	2,175			2,175
	Total 72130 - Other Student Support	**183,525**	**-**	**-**	**183,525**
141-2-192-0000-0-72210-516210-0000-6710-192	Clerical Personnel	28,020		(28,020)	-
141-2-192-0000-0-72210-520110-0000-6710-192	Social Security	1,737		(1,737)	-
141-2-192-0000-0-72210-521210-0000-6710-192	Medicare	406		(406)	-
	Total 72210 - Instructional Support	**30,163**	**-**	**(30,163)**	**-**
	Total Staffing Supports	**213,688**	**-**	**(30,163)**	**183,525**

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 10/20/2022	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
LEA Program Administration					
141-2-192-0000-0-72210-516210-0000-6715-192	Clerical Personnel	-	28,020		28,020
141-2-192-0000-0-72210-520110-0000-6715-192	Social Security	-	1,737		1,737
141-2-192-0000-0-72210-521210-0000-6715-192	Medicare	-	406		406
	Total 72210 - Instructional Support	**-**	**30,163**	**-**	**30,163**
	Total LEA Program Administration	**-**	**30,163**	**-**	**30,163**
Providing Early Childhood Education Supports					
141-2-192-0000-0-72130-559990-0000-6725-192	Other Supplies & Materials	3,000			3,000
	Total 72130 - Other Student Support	**3,000**	**-**	**-**	**3,000**
	Total Providing Early Child Educ Supports	**3,000**	**-**	**-**	**3,000**
Providing Transportation					
141-2-192-0000-0-72710-531410-0000-6720-192	Contracts with Public Carriers	82,420	5,000		87,420
	Total 72710 - Transportation	**82,420**	**5,000**	**-**	**87,420**
	Total Providing Transportation	**82,420**	**5,000**	**-**	**87,420**
	TOTAL BUDGET	**603,271**	**35,163**	**(35,163)**	**603,271**

HAMILTON COUNTY DEPARTMENT OF EDUCATION
FEDERAL PROGRAMS
ARP HOMELESS SYSTEM NAVIGATOR
BUDGET FISCAL YEAR 2022-2023

FY23 award is $80,000

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET 11/17/2022
141-2-193-0000-0-00000-474040-0000-0000-193	Revenue	80,000
	Total Source of Funds	**80,000**

USE OF FUNDS SUMMARY

72210	Instructional Support	80,000
	Total Use of Funds	**80,000**

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET 11/17/2022
141-2-193-0000-0-72210-518990-0000-0000-193	Homeless Specialist (1.5 FTE)	44,145
141-2-193-0000-0-72210-520110-0000-0000-193	Social Security	2,737
141-2-193-0000-0-72210-520410-0000-0000-193	State Retirement	6,489
141-2-193-0000-0-72210-520610-0000-0000-193	Life Insurance	35
141-2-193-0000-0-72210-520710-0000-0000-193	Medical Insurance	8,459
141-2-193-0000-0-72210-520810-0000-0000-193	Dental Insurance	301
141-2-193-0000-0-72210-521010-0000-0000-193	Unemployment Compensation	35
141-2-193-0000-0-72210-521210-0000-0000-193	Medicare	640
141-2-193-0000-0-72210-529910-0000-0000-193	Long Term Disability	88
141-2-193-0000-0-72210-529930-0000-0000-193	Short Term Disability	171
141-2-193-0000-0-72210-535510-0000-0000-193	Travel	6,700
141-2-193-0000-0-72210-549990-0000-0000-193	Other Supplies & Materials	200
141-2-193-0000-0-72210-552410-0000-0000-193	In-Service/Staff Development	6,700
141-2-193-0000-0-72210-559990-0000-0000-193	Other Charges	1,300
141-2-193-0000-0-72210-579010-0000-0000-193	Other Equipment	2,000
	Total 72210 - Instructional Support	**80,000**
	TOTAL BUDGET	**80,000**

HAMILTON COUNTY DEPARTMENT OF EDUCATION
FEDERAL PROGRAMS
ARP CCEIS - COMPREHENSIVE COORDINATED EARLY INTERVENING SERVICES
BUDGET FISCAL YEAR 2022-2023

	FY23 Transfer from ARP IDEA Part B	238,967
	Total Source of Funds	**238,967**

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET 11/17/2022
141-2-326-0000-0-00000-474020-0000-0000	Revenue	238,967
	Total Source of Funds	**238,967**

USE OF FUNDS SUMMARY

71100	Regular Instruction	119,484
72130	Other Student Support	119,483
	Total Use of Funds	**238,967**

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET 11/17/2022
141-2-326-0000-0-71100-542910-0000-0000	Instructional Supplies	119,484
	Total 71100 - Regular Instruction	**119,484**
141-2-326-0000-0-72130-547110-0000-0000	Software	119,483
	Total 72130 - Other Student Support	**119,483**
	TOTAL BUDGET	**238,967**

****Ex Ed has budgeted $45,00 in ARP IDEA Part B for CCEIS for Ex Ed Students.**

HAMILTON COUNTY DEPARTMENT OF EDUCATION
FEDERAL PROGRAMS
CCEIS - COMPREHENSIVE COORDINATED EARLY INTERVENING SERVICES
BUDGET FISCAL YEAR 2022-2023

	FY23 Transfer from IDEA B	1,198,864	699		1,199,563
	FY22 Carryover	-	721,726		721,726
	Total Source of Funds	**1,198,864**	**722,425**	**-**	**1,921,289**

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 10/20/2022	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
141-2-327-0000-0-00000-471430-0000-0000	Revenue	1,198,864	722,425		1,921,289
	Total Source of Funds	**1,198,864**	**722,425**	**-**	**1,921,289**

USE OF FUNDS SUMMARY

71100	Regular Instruction	404,700	200,154	-	604,854
72130	Other Student Support	762,266	556,279	(49,905)	1,268,640
72210	Instructional Support	31,898	15,897	-	47,795
	Total Use of Funds	**1,198,864**	**772,330**	**(49,905)**	**1,921,289**

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 10/20/2022	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
141-2-327-0000-0-71100-511610-0000-0000	Teachers (6)	182,717	92,746		275,463
141-2-327-0000-0-71100-516310-0000-0000	Educational Assistants (6)	110,789	14,071		124,860
141-2-327-0000-0-71100-520110-0000-0000	Social Security	17,156	7,664		24,820
141-2-327-0000-0-71100-520410-0000-0000	State Retirement	33,376	13,351		46,727
141-2-327-0000-0-71100-520610-0000-0000	Life Insurance	350			350
141-2-327-0000-0-71100-520710-0000-0000	Health Insurance	42,295	42,295		84,590
141-2-327-0000-0-71100-520810-0000-0000	Dental Insurance	3,010			3,010
141-2-327-0000-0-71100-521010-0000-0000	Unemployment Compensation	350			350
141-2-327-0000-0-71100-521210-0000-0000	Medicare	4,012	1,793		5,805
141-2-327-0000-0-71100-529910-0000-0000	Long Term Disability	553	248		801
141-2-327-0000-0-71100-529930-0000-0000	Short Term Disability	1,074	479		1,553
141-2-327-0000-0-71100-542910-0000-0000	Instructional Supplies	9,018	27,507		36,525
	Total 71100 - Regular Instruction	**404,700**	**200,154**	**-**	**604,854**
141-2-327-0000-0-72130-512310-0000-0000	Guidance (2)	167,849		(49,905)	117,944
141-2-327-0000-0-72130-513010-0000-0000	Social Workers (5)	180,969	99,003		279,972
141-2-327-0000-0-72130-518990-0000-0000	Behavioral Response Facilitators (5)	156,424	221,223		377,647
141-2-327-0000-0-72130-518990-0000-0000	Data Specialist (1)	55,178	4,822		60,000
141-2-327-0000-0-72130-520110-0000-0000	Social Security	38,416	13,389		51,805
141-2-327-0000-0-72130-520410-0000-0000	State Retirement	66,247	22,456		88,703
141-2-327-0000-0-72130-520610-0000-0000	Life Insurance	455			455
141-2-327-0000-0-72130-520710-0000-0000	Health Insurance	54,983	54,984		109,967
141-2-327-0000-0-72130-520810-0000-0000	Dental Insurance	3,913			3,913
141-2-327-0000-0-72130-521010-0000-0000	Unemployment Compensation	455			455
141-2-327-0000-0-72130-521210-0000-0000	Medicare	8,984	3,132		12,116
141-2-327-0000-0-72130-529910-0000-0000	Long Term Disability	1,239	432		1,671
141-2-327-0000-0-72130-529930-0000-0000	Short Term Disability	2,404	838		3,242
141-2-327-0000-0-72130-547110-0000-0000	Software	-	125,750		125,750
141-2-327-0000-0-72130-549990-0000-0000	Supplies and Materials	24,750	10,250		35,000
	Total 72130 - Other Student Support	**762,266**	**556,279**	**(49,905)**	**1,268,640**
141-2-327-0000-0-72210-519610-0000-0000	Stipends	5,000	5,000		10,000
141-2-327-0000-0-72210-520110-0000-0000	Social Security	310	310		620
141-2-327-0000-0-72210-520410-0000-0000	State Retirement	515	515		1,030
141-2-327-0000-0-72210-521210-0000-0000	Medicare	73	72		145
141-2-327-0000-0-72210-530810-0000-0000	Consultants	11,000			11,000
141-2-327-0000-0-72210-552410-0000-0000	In-Service Staff Development	15,000	10,000		25,000
	Total 72210 - Instructional Support	**31,898**	**15,897**	**-**	**47,795**
	TOTAL BUDGET	**1,198,864**	**772,330**	**(49,905)**	**1,921,289**

****Ex Ed has budgeted $380,001 in IDEA for CCEIS for Ex Ed Students.**

HAMILTON COUNTY DEPARTMENT OF EDUCATION
FEDERAL PROGRAMS
IDEA PART B GRANT
BUDGET FISCAL YEAR 2022-2023

	2023 Award	10,253,354			10,253,354
	2022 Carryover	-	2,365,965		2,365,965
	Transfer to CCEIS	(1,198,864)		(699)	(1,199,563)
	Transfer 2022 CCEIS Carryover	-		(721,726)	(721,726)
	Total Source of Funds	**9,054,490**	**2,365,965**	**(722,425)**	**10,698,030**

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 8/18/2022	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
141-2-328-0000-0-00000-471430-0000-0000-328	Revenue	9,054,490	1,643,540		10,698,030
	Total Source of Funds	**9,054,490**	**1,643,540**	**-**	**10,698,030**

USE OF FUNDS SUMMARY

71200	Special Education Instruction	3,872,407	1,418,712	(22,331)	5,268,788
72130	Other Student Support	80,000	1,497	(82)	81,415
72220	Special Education Support	4,727,439	222,915	(70,395)	4,879,959
72710	Transportation	84,458	40,257	-	124,715
99100	Indirect Cost	290,186	52,967	-	343,153
	Total Use of Funds	**9,054,490**	**1,736,348**	**(92,808)**	**10,698,030**

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 8/18/2022	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
141-2-328-0000-0-71200-511610-0000-0000-328	Teachers (2.95 FTE)	184,332	5,825		190,157
141-2-328-0000-0-71200-514040-0000-0000-328	Salary Bonus	8,000			8,000
141-2-328-0000-0-71200-516310-0000-0000-328	Educational Assistants (108 FTE)	1,534,321	1,280,964		2,815,285
141-2-328-0000-0-71200-520110-0000-0000-328	Social Security	161,142	30,235		191,377
141-2-328-0000-0-71200-520410-0000-0000-328	State Retirement	373,601	71,429		445,030
141-2-328-0000-0-71200-520610-0000-0000-328	Life Insurance	3,850			3,850
141-2-328-0000-0-71200-520710-0000-0000-328	Health Insurance	930,490			930,490
141-2-328-0000-0-71200-520810-0000-0000-328	Dental Insurance	33,110			33,110
141-2-328-0000-0-71200-521010-0000-0000-328	Unemployment Compensation	3,850			3,850
141-2-328-0000-0-71200-521210-0000-0000-328	Medicare	37,687	7,070		44,757
141-2-328-0000-0-71200-529910-0000-0000-328	Long Term Disability	5,199	974		6,173
141-2-328-0000-0-71200-529930-0000-0000-328	Short Term Disabiliy	10,084	1,892		11,976
141-2-328-0000-0-71200-531210-0000-0000-328	Contracts w Private Agencies	78,000			78,000
141-2-328-0000-0-71200-533610-0000-0000-328	Equipment Maintenance & Repair	2,000			2,000
141-2-328-0000-0-71200-542910-0000-0000-328	Instructional Supplies & Materials	26,321		(1,022)	25,299
141-2-328-0000-0-71200-559990-0000-0000-328	Other charges:Charter schools	303,485	15,529		319,014
141-2-328-0000-0-71200-572510-0000-0000-328	Exceptional Ed Equipment	50,000			50,000
	Total 71200 - Special Education Instruction	**3,745,472**	**1,413,918**	**(1,022)**	**5,158,368**
141-2-328-0155-1-71200-511610-0000-6511-328	Teacher (1 FTE)	71,200		(18,905)	52,295
141-2-328-0155-1-71200-516310-0000-6511-328	Educational Assistants (1 FTE)	20,235	4,794		25,029
141-2-328-0155-1-71200-520110-0000-6511-328	Social Security	5,669		(875)	4,794
141-2-328-0155-1-71200-520410-0000-6511-328	State Retirement	10,309		(1,243)	9,066
141-2-328-0155-1-71200-520610-0000-6511-328	Life Insurance	70			70
141-2-328-0155-1-71200-520710-0000-6511-328	Health Insurance	16,918			16,918
141-2-328-0155-1-71200-520810-0000-6511-328	Dental Insurance	602			602
141-2-328-0155-1-71200-521010-0000-6511-328	Unemployment Compensation	70			70
141-2-328-0155-1-71200-521210-0000-6511-328	Medicare	1,325		(204)	1,121
141-2-328-0155-1-71200-529910-0000-6511-328	Long Term Disability	182		(27)	155
141-2-328-0155-1-71200-529930-0000-6511-328	Short Term Disability	355		(55)	300
	Total 71200 - Special Education Instruction - CCEIS	**126,935**	**4,794**	**(21,309)**	**110,420**
141-2-328-0056-1-72130-513010-0000-6511-328	Social Worker	59,686	1,497		61,183
141-2-328-0056-1-71200-520110-0000-6511-328	Social Security	3,841		(28)	3,813
141-2-328-0056-1-71200-520410-0000-6511-328	State Retirement	6,381		(46)	6,335
141-2-328-0056-1-71200-520610-0000-6511-328	Life Insurance	35			35
141-2-328-0056-1-71200-520710-0000-6511-328	Health Insurance	8,459			8,459
141-2-328-0056-1-71200-520810-0000-6511-328	Dental Insurance	301			301
141-2-328-0056-1-71200-521010-0000-6511-328	Unemployment Compensation	35			35
141-2-328-0056-1-71200-521210-0000-6511-328	Medicare	898		(6)	892
141-2-328-0056-1-71200-529910-0000-6511-328	Long Term Disability	124		(1)	123
141-2-328-0056-1-71200-529930-0000-6511-328	Short Term Disability	240		(1)	239
	Total 72130 - Special Education Other Supports - CCEIS	**80,000**	**1,497**	**(82)**	**81,415**

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 8/18/2022	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
141-2-328-0000-0-72220-510520-0000-0000-328	Supervisor/Director (2 FTE)	199,455	1,197		200,652
141-2-328-0000-0-72220-512410-0000-0000-328	Psychological Personnel (16.8 FTE)	1,141,007		(33,129)	1,107,878
141-2-328-0000-0-72220-516110-0000-0000-328	Secretary (3 FTE)	77,069	48,475		125,544
141-2-328-0000-0-72220-518990-0000-0000-328	Other Salaries (12 FTE)	637,083		(34,215)	602,868
141-2-328-0000-0-72220-519610-0000-0000-328	Stipends for Professional Development	2,000			2,000
141-2-328-0000-0-72220-520110-0000-0000-328	Social Security	127,510		(1,096)	126,414
141-2-328-0000-0-72220-520410-0000-0000-328	State Retirement	227,858		(1,596)	226,262
141-2-328-0000-0-72220-520610-0000-0000-328	Life Insurance	1,155			1,155
141-2-328-0000-0-72220-520710-0000-0000-328	Health Insurance	279,147			279,147
141-2-328-0000-0-72220-520810-0000-0000-328	Dental Insurance	9,933			9,933
141-2-328-0000-0-72220-521010-0000-0000-328	Unemployment Compensation	1,155			1,155
141-2-328-0000-0-72220-521210-0000-0000-328	Medicare	29,821		(256)	29,565
141-2-328-0000-0-72220-529910-0000-0000-328	Long Term Disability	4,113		(35)	4,078
141-2-328-0000-0-72220-529930-0000-0000-328	Short Term Disabillity	7,979		(68)	7,911
141-2-328-0000-0-72220-531210-0000-0000-328	Contracts with Private Agencies	1,670,889	114,518		1,785,407
141-2-328-0000-0-72220-535520-0000-0000-328	Travel-Mileage	65,000	20,000		85,000
141-2-328-0000-0-72220-549990-0000-0000-328	Other Supplies & Materials	35,000	14,324		49,324
141-2-328-0000-0-72220-552410-0000-0000-328	Staff Development	37,500	10,000		47,500
	Total 72220 - Special Education Support	**4,553,674**	**208,514**	**(70,395)**	**4,691,793**
141-2-328-0000-0-72220-518990-0000-6511-328	Other Salaries (3 FTE)	122,208	12,151		134,359
141-2-328-0000-0-72220-520110-0000-6511-328	Social Security	7,577	753		8,330
141-2-328-0000-0-72220-520410-0000-6511-328	State Retirement	14,998	1,251		16,249
141-2-328-0000-0-72220-520610-0000-6511-328	Life Insurance	105			105
141-2-328-0000-0-72220-520710-0000-6511-328	Health Insurance	25,377			25,377
141-2-328-0000-0-72220-520810-0000-6511-328	Dental Insurance	903			903
141-2-328-0000-0-72220-521010-0000-6511-328	Unemployment Compensation	105			105
141-2-328-0000-0-72220-521210-0000-6511-328	Medicare	1,772	176		1,948
141-2-328-0000-0-72220-529910-0000-6511-328	Long Term Disability	245	24		269
141-2-328-0000-0-72220-529930-0000-6511-328	Short Term Disabillity	475	46		521
	Total 72220 - Special Ed Support - CCEIS	**173,765**	**14,401**	**-**	**188,166**
141-2-328-0000-0-72710-531310-0000-0000-328	Contracts w/ Parents	1,000			1,000
141-2-328-0000-0-72710-531410-0000-0000-328	Contracts w/ Public Carriers	83,458	40,257		123,715
	Total 72710 - Transportation	**84,458**	**40,257**	**-**	**124,715**
141-2-328-0000-0-99100-559010-0000-0000-328	Indirect Cost (3.33%)	290,186	52,967		343,153
	Total 99100 - Indirect Cost	**290,186**	**52,967**	**-**	**343,153**
	TOTAL BUDGET	**9,054,490**	**1,736,348**	**(92,808)**	**10,698,030**

HAMILTON COUNTY DEPARTMENT OF EDUCATION
FEDERAL PROGRAMS
INNOVATIVE SCHOOL MODELS
BUDGET FISCAL YEAR 2022-2023

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET 11/17/2022
141-1-222-0000-0-00000-467900-0000-0000-222	Revenue	5,875,000
	Total Source of Funds	**5,875,000**

USE OF FUNDS SUMMARY

71100	Regular Instruction	2,142,358
71300	Vocational Education Instruction	1,734,446
72130	Other Student Support	142,500
72210	Regular Instruction Support	13,800
72230	Vocational Instruction Staff Support	515,356
72710	Transportation	121,000
76100	Regular Capital Outlay	1,205,540
	Total Use of Funds	**5,875,000**

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET 11/17/2022
Brainerd High School		
141-1-222-0021-3-71100-549990-0000-0000-222	Other Supplies & Materials	3,800
141-1-222-0021-3-71100-572210-0000-0000-222	Regular Instruction Equipment	25,000
	Total 71100 - Regular Instruction	**28,800**
141-1-222-0021-3-71300-542910-0000-0000-222	Instructional Supplies & Materials	15,000
141-1-222-0021-3-71300-549990-0000-0000-222	Other Supplies & Materials	13,500
141-1-222-0021-3-71300-559990-0000-0000-222	Other Charges	7,700
141-1-222-0021-3-71300-573010-0000-0000-222	Equipment Vocational	167,000
	Total 71300 - Vocational Education Instruction	**203,200**
141-1-222-0021-3-72230-539990-0000-0000-222	Other Contracted Services	1,000
141-1-222-0021-3-72230-552410-0000-0000-222	In-Service/Staff Development	5,000
141-1-222-0021-3-72230-579010-0000-0000-222	Other Equipment	12,000
	Total 72230 - Vocational Instruction Staff Support	**18,000**
	Total - Brainerd High School	**250,000**
Brown Middle School		
141-1-222-0035-2-71100-572210-0000-0000-222	Regular Instruction Equipment	87,400
	Total 71100 - Regular Instruction	**87,400**
141-1-222-0035-2-71300-573010-0000-0000-222	Equipment Vocational	20,000
	Total 71300 - Vocational Education Instruction	**20,000**
141-1-222-0035-2-72230-549990-0000-0000-222	Other Supplies & Materials	4,600
141-1-222-0035-2-72230-552410-0000-0000-222	In-Service/Staff Development	13,000
	Total 72230 - Vocational Instruction Staff Support	**17,600**
	Total - Brown Middle School	**125,000**

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET 11/17/2022
Central High School		
141-1-222-0040-3-71100-514090-0000-0000-222	Stipends	4,298
141-1-222-0040-3-71100-520110-0000-0000-222	Social Security	266
141-1-222-0040-3-71100-520410-0000-0000-222	State Retirement	374
141-1-222-0040-3-71100-521210-0000-0000-222	Medicare	62
	Total 71100 - Regular Instruction	**5,000**
141-1-222-0040-3-71300-542910-0000-0000-222	Instructional Supplies & Materials	2,250
141-1-222-0040-3-71300-547110-0000-0000-222	Software	600
141-1-222-0040-3-71300-573010-0000-0000-222	Equipment Vocational	124,450
	Total 71300 - Vocational Education Instruction	**127,300**
141-1-222-0040-3-72230-552410-0000-0000-222	In-Service/Staff Development	17,700
	Total 72230 - Vocational Instruction Staff Support	**17,700**
141-1-222-0040-3-76100-539990-0000-0000-222	Other Contracted Services	100,000
	Total 76100 - Regular Capital Outlay	**100,000**
	Total - Central High School	**250,000**
Normal Park Museum Magnet School		
141-1-222-0041-2-71100-514090-0000-0000-222	Stipends	4,298
141-1-222-0041-2-71100-520110-0000-0000-222	Social Security	266
141-1-222-0041-2-71100-520410-0000-0000-222	State Retirement	374
141-1-222-0041-2-71100-521210-0000-0000-222	Medicare	62
141-1-222-0041-2-71100-572210-0000-0000-222	Regular Instruction Equipment	95,000
	Total 71100 - Regular Instruction	**100,000**
141-1-222-0041-2-76100-539990-0000-0000-222	Other Contracted Services	25,000
	Total 76100 - Regular Capital Outlay	**25,000**
	Total - Normal Park Museum Magnet School	**125,000**
Center for Creative Arts		
141-1-222-0045-3-71100-549990-0000-0000-222	Other Supplies & Materials	500
141-1-222-0045-3-71100-572210-0000-0000-222	Regular Instruction Equipment	74,500
	Total 71100 - Regular Instruction	**75,000**
141-1-222-0045-3-76100-539990-0000-0000-222	Other Contracted Services	50,000
	Total 76100 - Regular Capital Outlay	**50,000**
	Total - Center for Creative Arts	**125,000**
Chattanooga School for Arts & Sciences		
141-1-222-0046-3-71100-572210-0000-0000-222	Regular Instruction Equipment	113,770
	Total 71100 - Regular Instruction	**113,770**
141-1-222-0046-3-71300-573010-0000-0000-222	Equipment Vocational	11,230
	Total 71300 - Vocational Education Instruction	**11,230**
	Total - Chattanooga School for Arts & Sciences	**125,000**

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET 11/17/2022
Dalewood Middle School		
141-1-222-0055-2-71100-572210-0000-0000-222	Regular Instruction Equipment	75,000
	Total 71100 - Regular Instruction	**75,000**
141-1-222-0055-2-76100-539990-0000-0000-222	Other Contracted Services	50,000
	Total 76100 - Regular Capital Outlay	**50,000**
	Total - Dalewood Middle School	**125,000**
East Hamilton High School		
141-1-222-0059-3-71100-542910-0000-0000-222	Instructional Supplies & Materials	15,000
141-1-222-0059-3-71100-572210-0000-0000-222	Regular Instruction Equipment	25,000
	Total 71100 - Regular Instruction	**40,000**
141-1-222-0059-3-71300-573010-0000-0000-222	Equipment Vocational	194,460
	Total 71300 - Vocational Education Instruction	**194,460**
141-1-222-0059-3-76100-539990-0000-0000-222	Other Contracted Services	15,540
	Total 76100 - Regular Capital Outlay	**15,540**
	Total - East Hamilton High School	**250,000**
East Hamilton Middle School		
141-1-222-0060-2-71100-572210-0000-0000-222	Regular Instruction Equipment	122,500
	Total 71100 - Regular Instruction	**122,500**
141-1-222-0060-2-72210-552410-0000-0000-222	In-Service/Staff Development	2,500
	Total 72210 - Regular Instructional Support	**2,500**
	Total - East Hamilton Middle School	**125,000**
East Lake Academy		
141-1-222-0064-2-72230-579010-0000-0000-222	Other Equipment	75,000
	Total 72230 - Vocational Instruction Staff Support	**75,000**
141-1-222-0064-2-76100-539990-0000-0000-222	Other Contracted Services	50,000
	Total 76100 - Regular Capital Outlay	**50,000**
	Total - East Lake Academy	**125,000**
East Ridge High School		
141-1-222-0070-3-71300-542910-0000-0000-222	Instructional Supplies & Materials	3,000
141-1-222-0070-3-71300-547110-0000-0000-222	Software	1,360
141-1-222-0070-3-71300-549990-0000-0000-222	Other Supplies & Materials	5,000
141-1-222-0070-3-71300-573010-0000-0000-222	Equipment Vocational	184,059
	Total 71300 - Vocational Education Instruction	**193,419**
141-1-222-0070-3-72230-579010-0000-0000-222	Other Equipment	44,581
	Total 72230 - Vocational Instruction Staff Support	**44,581**
141-1-222-0070-3-72710-531410-0000-0000-222	Contracts w/ Public Carriers	12,000
	Total 72710 - Contracts w/ Public Carriers	**12,000**
	Total - East Ridge High School	**250,000**

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET 11/17/2022
East Ridge Middle School		
141-1-222-0075-2-71100-514090-0000-0000-222	Stipends	7,306
141-1-222-0075-2-71100-520110-0000-0000-222	Social Security	453
141-1-222-0075-2-71100-520410-0000-0000-222	State Retirement	635
141-1-222-0075-2-71100-521210-0000-0000-222	Medicare	106
141-1-222-0075-2-71100-547110-0000-0000-222	Software	5,500
141-1-222-0075-2-71100-549990-0000-0000-222	Other Supplies & Materials	4,000
141-1-222-0075-2-71100-572210-0000-0000-222	Regular Instruction Equipment	83,000
	Total 71100 - Regular Instruction	**101,000**
141-1-222-0075-2-72230-552410-0000-0000-222	In-Service/Staff Development	6,500
	Total 72230 - Vocational Instruction Staff Support	**6,500**
141-1-222-0075-2-72710-531410-0000-0000-222	Contracts w/ Public Carriers	2,500
	Total 72710 - Contracts w/ Public Carriers	**2,500**
141-1-222-0075-2-76100-539990-0000-0000-222	Other Contracted Services	15,000
	Total 76100 - Regular Capital Outlay	**15,000**
	Total - East Ridge Middle School	**125,000**
Hamilton County Collegiate High		
141-1-222-0086-3-71100-535610-0000-0000-222	Tuition	100,000
141-1-222-0086-3-71100-542910-0000-0000-222	Instructional Supplies & Materials	25,000
	Total 71100 - Regular Instruction	**125,000**
141-1-222-0086-3-71300-542910-0000-0000-222	Instructional Supplies & Materials	100,000
	Total 71300 - Vocational Education Instruction	**100,000**
141-1-222-0086-3-72710-531410-0000-0000-222	Contracts w/ Public Carriers	25,000
	Total 72710 - Contracts w/ Public Carriers	**25,000**
	Total - Hamilton County Collegiate High	**250,000**
Howard Connect Academy		
141-1-222-0098-2-71300-539990-0000-0000-222	Other Contracted Services	61,000
141-1-222-0098-2-71300-573010-0000-0000-222	Equipment Vocational	25,000
	Total 71300 - Vocational Education Instruction	**86,000**
141-1-222-0098-2-72230-552410-0000-0000-222	In-Service/Staff Development	6,000
	Total 72230 - Vocational Instruction Staff Support	**6,000**
141-1-222-0098-2-72710-531410-0000-0000-222	Contracts w/ Public Carriers	8,000
	Total 72710 - Contracts w/ Public Carriers	**8,000**
141-1-222-0098-2-76100-539990-0000-0000-222	Other Contracted Services	25,000
	Total 76100 - Regular Capital Outlay	**25,000**
	Total - Howard Connect Academy	**125,000**
Hunter Middle School		
141-1-222-0100-2-71100-514090-0000-0000-222	Stipends	4,298
141-1-222-0100-2-71100-520110-0000-0000-222	Social Security	266
141-1-222-0100-2-71100-520410-0000-0000-222	State Retirement	374
141-1-222-0100-2-71100-521210-0000-0000-222	Medicare	62
141-1-222-0100-2-71100-572210-0000-0000-222	Regular Instruction Equipment	40,000
	Total 71100 - Regular Instruction	**45,000**

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET 11/17/2022
141-1-222-0100-2-72130-579010-0000-0000-222	Other Equipment	30,000
	Total 72130 - Other Student Support	**30,000**
141-1-222-0100-2-72230-579010-0000-0000-222	Other Equipment	35,000
	Total 72230 - Vocational Instruction Staff Support	**35,000**
141-1-222-0100-2-76100-539990-0000-0000-222	Other Contracted Services	15,000
	Total 76100 - Regular Capital Outlay	**15,000**
	Total - Hunter Middle School	**125,000**
Loftis Middle School		
141-1-222-0120-2-71100-514090-0000-0000-222	Stipends	1,719
141-1-222-0120-2-71100-520110-0000-0000-222	Social Security	107
141-1-222-0120-2-71100-520410-0000-0000-222	State Retirement	149
141-1-222-0120-2-71100-521210-0000-0000-222	Medicare	25
	Total 71100 - Regular Instruction	**2,000**
141-1-222-0120-2-71300-549990-0000-0000-222	Other Supplies & Materials	10,000
141-1-222-0120-2-71300-573010-0000-0000-222	Equipment Vocational	40,000
	Total 71300 - Vocational Education Instruction	**50,000**
141-1-222-0120-2-72230-552410-0000-0000-222	In-Service/Staff Development	3,000
	Total 72230 - Vocational Instruction Staff Support	**3,000**
141-1-222-0120-2-72710-531410-0000-0000-222	Contracts w/ Public Carriers	5,000
	Total 72710 - Contracts w/ Public Carriers	**5,000**
141-1-222-0120-2-76100-539990-0000-0000-222	Other Contracted Services	50,000
141-1-222-0120-2-76100-579010-0000-0000-222	Other Equipment	15,000
	Total 76100 - Regular Capital Outlay	**65,000**
	Total - Loftis Middle School	**125,000**
Hixson High School		
141-1-222-0128-3-71100-549990-0000-0000-222	Other Supplies & Materials	20,100
	Total 71100 - Regular Instruction	**20,100**
141-1-222-0128-3-71300-547110-0000-0000-222	Software	5,000
141-1-222-0128-3-71300-549990-0000-0000-222	Other Supplies & Materials	14,700
141-1-222-0128-3-71300-559990-0000-0000-222	Other Charges	7,500
	Total 71300 - Vocational Education Instruction	**27,200**
141-1-222-0128-3-72230-579010-0000-0000-222	Other Equipment	95,200
	Total 72230 - Vocational Instruction Staff Support	**95,200**
141-1-222-0128-3-72710-531410-0000-0000-222	Contracts w/ Public Carriers	7,500
	Total 72710 - Contracts w/ Public Carriers	**7,500**
141-1-222-0128-3-76100-539990-0000-0000-222	Other Contracted Services	100,000
	Total 76100 - Regular Capital Outlay	**100,000**
	Total - Hixson High School	**250,000**

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET 11/17/2022
Hixson Middle School		
141-1-222-0129-2-71100-514090-0000-0000-222	Stipends	17,191
141-1-222-0129-2-71100-520110-0000-0000-222	Social Security	1,066
141-1-222-0129-2-71100-520410-0000-0000-222	State Retirement	1,494
141-1-222-0129-2-71100-521210-0000-0000-222	Medicare	249
141-1-222-0129-2-71100-572210-0000-0000-222	Regular Instruction Equipment	105,000
	Total 71100 - Regular Instruction	**125,000**
	Total - Hixson Middle School	**125,000**
The Howard School		
141-1-222-0137-3-71100-572210-0000-0000-222	Regular Instruction Equipment	70,000
	Total 71100 - Regular Instruction	**70,000**
141-1-222-0137-3-71300-547110-0000-0000-222	Software	4,000
141-1-222-0137-3-71300-549990-0000-0000-222	Other Supplies & Materials	14,500
141-1-222-0137-3-71300-573010-0000-0000-222	Equipment Vocational	121,500
	Total 71300 - Vocational Education Instruction	**140,000**
141-1-222-0137-3-76100-539990-0000-0000-222	Other Contracted Services	40,000
	Total 76100 - Regular Capital Outlay	**40,000**
	Total -The Howard School	**250,000**
Ooltewah Middle School		
141-1-222-0157-2-71100-542910-0000-0000-222	Instructional Supplies & Materials	4,000
141-1-222-0157-2-71100-572210-0000-0000-222	Regular Instruction Equipment	17,200
	Total 71100 - Regular Instruction	**21,200**
141-1-222-0157-2-71300-539990-0000-0000-222	Other Contracted Services	20,000
141-1-222-0157-2-71300-549990-0000-0000-222	Other Supplies & Materials	8,000
141-1-222-0157-2-71300-573010-0000-0000-222	Equipment Vocational	5,800
	Total 71300 - Vocational Education Instruction	**33,800**
141-1-222-0157-2-72710-531410-0000-0000-222	Contracts w/ Public Carriers	20,000
	Total 72710 - Contracts w/ Public Carriers	**20,000**
141-1-222-0157-2-76100-579010-0000-0000-222	Other Equipment	50,000
	Total 76100 - Regular Capital Outlay	**50,000**
	Total - Ooltewah Middle School	**125,000**
Ooltewah High School		
141-1-222-0160-3-71100-535610-0000-0000-222	Tuition	5,000
141-1-222-0160-3-71100-542910-0000-0000-222	Instructional Supplies & Materials	5,000
141-1-222-0160-3-71100-572210-0000-0000-222	Regular Instruction Equipment	68,000
	Total 71100 - Regular Instruction	**78,000**
141-1-222-0160-3-71300-549990-0000-0000-222	Other Supplies & Materials	2,000
141-1-222-0160-3-71300-573010-0000-0000-222	Equipment Vocational	40,500
	Total 71300 - Vocational Education Instruction	**42,500**
141-1-222-0160-3-72230-552410-0000-0000-222	In-Service/Staff Development	19,500
	Total 72230 - Vocational Instruction Staff Support	**19,500**
141-1-222-0160-3-72710-531410-0000-0000-222	Contracts w/ Public Carriers	10,000
	Total 72710 - Contracts w/ Public Carriers	**10,000**

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET 11/17/2022
141-1-222-0160-3-76100-539990-0000-0000-222	Other Contracted Services	100,000
	Total 76100 - Regular Capital Outlay	**100,000**
	Total - Ooltewah High School	**250,000**
Chattanooga School for the Liberal Arts		
141-1-222-0162-2-71100-547110-0000-0000-222	Software	7,350
141-1-222-0162-2-71100-549990-0000-0000-222	Other Supplies & Materials	2,250
141-1-222-0162-2-71100-572210-0000-0000-222	Regular Instruction Equipment	60,730
	Total 71100 - Regular Instruction	**70,330**
141-1-222-0162-2-71300-549990-0000-0000-222	Other Supplies & Materials	10,000
	Total 71300 - Vocational Education Instruction	**10,000**
141-1-222-0162-2-72130-512320-0000-0000-222	College & Career Advisor	27,076
141-1-222-0162-2-72130-520110-0000-0000-222	Social Security	1,679
141-1-222-0162-2-72130-520410-0000-0000-222	State Retirement	2,352
141-1-222-0162-2-72130-521210-0000-0000-222	Medicare	393
	Total 72130 - Other Student Support	**31,500**
141-1-222-0162-2-72230-552410-0000-0000-222	In-Service/Staff Development	13,170
	Total 72230 - Vocational Instruction Staff Support	**13,170**
	Total - Chattanooga School for the Liberal Arts	**125,000**
Lookout Valley Middle/High School		
141-1-222-0165-3-71300-549990-0000-0000-222	Other Supplies & Materials	20,000
141-1-222-0165-3-71300-573010-0000-0000-222	Equipment Vocational	50,000
	Total 71300 - Vocational Education Instruction	**70,000**
141-1-222-0165-3-72710-531410-0000-0000-222	Contracts w/ Public Carriers	5,000
	Total 72710 - Contracts w/ Public Carriers	**5,000**
141-1-222-0165-3-76100-539990-0000-0000-222	Other Contracted Services	50,000
	Total 76100 - Regular Capital Outlay	**50,000**
	Total - Lookout Valley Middle/High School	**125,000**
Red Bank High School		
141-1-222-0175-3-71100-572210-0000-0000-222	Regular Instruction Equipment	72,000
	Total 71100 - Regular Instruction	**72,000**
141-1-222-0175-3-71300-549990-0000-0000-222	Other Supplies & Materials	5,000
141-1-222-0175-3-71300-573010-0000-0000-222	Equipment Vocational	47,000
	Total 71300 - Vocational Education Instruction	**52,000**
141-1-222-0175-3-72130-579010-0000-0000-222	Other Equipment	16,000
	Total 72130 - Other Student Support	**16,000**
141-1-222-0175-3-72230-552410-0000-0000-222	In-Service/Staff Development	10,000
	Total 72230 - Vocational Instruction Staff Support	**10,000**
141-1-222-0175-3-76100-539990-0000-0000-222	Other Contracted Services	100,000
	Total 76100 - Regular Capital Outlay	**100,000**
	Total - Red Bank High School	**250,000**

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET 11/17/2022
Red Bank Middle School		
141-1-222-0180-2-71100-514090-0000-0000-222	Stipends	18,481
141-1-222-0180-2-71100-520110-0000-0000-222	Social Security	1,146
141-1-222-0180-2-71100-520410-0000-0000-222	State Retirement	1,605
141-1-222-0180-2-71100-521210-0000-0000-222	Medicare	268
141-1-222-0180-2-71100-572210-0000-0000-222	Regular Instruction Equipment	65,000
	Total 71100 - Regular Instruction	**86,500**
141-1-222-0180-2-72210-552410-0000-0000-222	In-Service/Staff Development	3,500
	Total 72210 - Regular Instructional Support	**3,500**
141-1-222-0180-2-76100-539990-0000-0000-222	Other Contracted Services	35,000
	Total 76100 - Regular Capital Outlay	**35,000**
	Total - Red Bank Middle School	**125,000**
Sale Creek Middle/High School		
141-1-222-0190-3-71100-572210-0000-0000-222	Regular Instruction Equipment	15,000
	Total 71100 - Regular Instruction	**15,000**
141-1-222-0190-3-71300-533610-0000-0000-222	Maintenance & Repairs - Equipment	1,000
141-1-222-0190-3-71300-549990-0000-0000-222	Other Supplies & Materials	4,000
141-1-222-0190-3-71300-573010-0000-0000-222	Equipment Vocational	55,000
	Total 71300 - Vocational Education Instruction	**60,000**
141-1-222-0190-3-76100-539990-0000-0000-222	Other Contracted Services	50,000
	Total 76100 - Regular Capital Outlay	**50,000**
	Total - Sale Creek Middle/High School	**125,000**
Sequoyah High School		
141-1-222-0196-3-71100-514090-0000-0000-222	Stipends	6,189
141-1-222-0196-3-71100-520110-0000-0000-222	Social Security	384
141-1-222-0196-3-71100-520410-0000-0000-222	State Retirement	537
141-1-222-0196-3-71100-521210-0000-0000-222	Medicare	90
	Total 71100 - Regular Instruction	**7,200**
141-1-222-0196-3-71300-542910-0000-0000-222	Instructional Supplies & Materials	5,000
141-1-222-0196-3-71300-547110-0000-0000-222	Software	1,830
141-1-222-0196-3-71300-573010-0000-0000-222	Equipment Vocational	135,670
	Total 71300 - Vocational Education Instruction	**142,500**
141-1-222-0196-3-72210-552410-0000-0000-222	In-Service/Staff Development	300
	Total 72210 - Regular Instructional Support	**300**
141-1-222-0196-3-76100-539990-0000-0000-222	Other Contracted Services	100,000
	Total 76100 - Regular Capital Outlay	**100,000**
	Total - Sequoyah High School	**250,000**
Orchard Knob Middle School		
141-1-222-0200-2-71100-514090-0000-0000-222	Stipends	4,728
141-1-222-0200-2-71100-520110-0000-0000-222	Social Security	293
141-1-222-0200-2-71100-520410-0000-0000-222	State Retirement	410
141-1-222-0200-2-71100-521210-0000-0000-222	Medicare	69
141-1-222-0200-2-71100-542910-0000-0000-222	Instructional Supplies & Materials	10,000
141-1-222-0200-2-71100-572210-0000-0000-222	Regular Instruction Equipment	70,000
	Total 71100 - Regular Instruction	**85,500**

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET 11/17/2022
141-1-222-0200-2-71300-549990-0000-0000-222	Other Supplies & Materials	10,000
	Total 71300 - Vocational Education Instruction	**10,000**
141-1-222-0200-2-72230-552410-0000-0000-222	In-Service/Staff Development	19,500
	Total 72230 - Vocational Instruction Staff Support	**19,500**
141-1-222-0200-2-72710-531410-0000-0000-222	Contracts w/ Public Carriers	10,000
	Total 72710 - Contracts w/ Public Carriers	**10,000**
	Total - Orchard Knob Middle School	**125,000**
Signal Mountain Middle/High School		
141-1-222-0210-3-71100-514090-0000-0000-222	Stipends	8,596
141-1-222-0210-3-71100-520110-0000-0000-222	Social Security	533
141-1-222-0210-3-71100-520410-0000-0000-222	State Retirement	746
141-1-222-0210-3-71100-521210-0000-0000-222	Medicare	125
141-1-222-0210-3-71100-572210-0000-0000-222	Regular Instruction Equipment	43,500
	Total 71100 - Regular Instruction	**53,500**
141-1-222-0210-3-71300-547110-0000-0000-222	Software	2,000
141-1-222-0210-3-71300-573010-0000-0000-222	Equipment Vocational	36,000
	Total 71300 - Vocational Education Instruction	**38,000**
141-1-222-0210-3-72210-552410-0000-0000-222	In-Service/Staff Development	7,500
	Total 72210 - Regular Instructional Support	**7,500**
141-1-222-0210-3-72710-531410-0000-0000-222	Contracts w/ Public Carriers	6,000
	Total 72710 - Contracts w/ Public Carriers	**6,000**
141-1-222-0210-3-76100-539990-0000-0000-222	Other Contracted Services	20,000
	Total 76100 - Regular Capital Outlay	**20,000**
	Total - Signal Mountain Middle/High School	**125,000**
Soddy Daisy High School		
141-1-222-0220-3-71300-542910-0000-0000-222	Instructional Supplies & Materials	10,155
141-1-222-0220-3-71300-573010-0000-0000-222	Equipment Vocational	12,500
	Total 71300 - Vocational Education Instruction	**22,655**
141-1-222-0220-3-72230-552410-0000-0000-222	In-Service/Staff Development	13,345
141-1-222-0220-3-72230-579010-0000-0000-222	Other Equipment	114,000
	Total 72230 - Vocational Instruction Staff Support	**127,345**
141-1-222-0220-3-76100-539990-0000-0000-222	Other Contracted Services	100,000
	Total 76100 - Regular Capital Outlay	**100,000**
	Total -Soddy Daisy High School	**250,000**
Soddy Daisy Middle School		
141-1-222-0225-2-71100-514090-0000-0000-222	Stipends	1,719
141-1-222-0225-2-71100-520110-0000-0000-222	Social Security	107
141-1-222-0225-2-71100-520410-0000-0000-222	State Retirement	149
141-1-222-0225-2-71100-521210-0000-0000-222	Medicare	25
141-1-222-0225-2-71100-547110-0000-0000-222	Software	3,000
141-1-222-0225-2-71100-572210-0000-0000-222	Regular Instruction Equipment	70,000
	Total 71100 - Regular Instruction	**75,000**

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET 11/17/2022
141-1-222-0225-2-76100-539990-0000-0000-222	Other Contracted Services	50,000
	Total 76100 - Regular Capital Outlay	**50,000**
	Total - Soddy Daisy Middle School	**125,000**
Tyner Academy		
141-1-222-0237-3-71100-514090-0000-0000-222	Stipends	11,604
141-1-222-0237-3-71100-520110-0000-0000-222	Social Security	719
141-1-222-0237-3-71100-520410-0000-0000-222	State Retirement	1,009
141-1-222-0237-3-71100-521210-0000-0000-222	Medicare	168
141-1-222-0237-3-71100-549990-0000-0000-222	Other Supplies & Materials	38,000
141-1-222-0237-3-71100-572210-0000-0000-222	Regular Instruction Equipment	71,000
	Total 71100 - Regular Instruction	**122,500**
141-1-222-0237-3-71300-549990-0000-0000-222	Other Supplies & Materials	50,000
	Total 71300 - Vocational Education Instruction	**50,000**
141-1-222-0237-3-72130-549990-0000-0000-222	Other Supplies & Materials	40,000
141-1-222-0237-3-72130-579010-0000-0000-222	Other Equipment	25,000
	Total 72130 - Other Student Support	**65,000**
141-1-222-0237-3-72230-552410-0000-0000-222	In-Service/Staff Development	2,500
	Total 72230 - Vocational Instruction Staff Support	**2,500**
141-1-222-0237-3-72710-531410-0000-0000-222	Contracts w/ Public Carriers	10,000
	Total 72710 - Contracts w/ Public Carriers	**10,000**
	Total - Tyner Academy	**250,000**
Tyner Middle Academy		
141-1-222-0239-2-71100-514090-0000-0000-222	Stipends	60,218
141-1-222-0239-2-71100-520110-0000-0000-222	Social Security	3,734
141-1-222-0239-2-71100-520410-0000-0000-222	State Retirement	5,233
141-1-222-0239-2-71100-521210-0000-0000-222	Medicare	873
	Total 71100 - Regular Instruction	**70,058**
141-1-222-0239-2-71300-549990-0000-0000-222	Other Supplies & Materials	4,000
141-1-222-0239-2-71300-573010-0000-0000-222	Equipment Vocational	46,182
	Total 71300 - Vocational Education Instruction	**50,182**
141-1-222-0239-2-72230-552410-0000-0000-222	In-Service/Staff Development	4,760
	Total 72230 - Vocational Instruction Staff Support	**4,760**
	Total -Tyner Middle Academy	**125,000**
STEM School		
141-1-222-0280-3-71100-572210-0000-0000-222	Regular Instruction Equipment	250,000
	Total 71100 - Regular Instruction	**250,000**
	Total - STEM School	**250,000**
	TOTAL BUDGET	**5,875,000**

HAMILTON COUNTY DEPARTMENT OF EDUCATION
SELF-FUNDED PROGRAMS
FUTURE READY INSTITUTE EXTERNSHIP PROGRAM
BUDGET FISCAL YEAR 2022-2023
FY22 carryover is $127,878.68

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 9/15/2022	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
141-5-438-0000-0-00000-4T4555-0000-0000	Restricted for Education	121,850			121,850
141-5-438-0000-0-00000-445700-0000-0000	Contributions and Gifts	100,000	100,000		200,000
	Total Source of Funds	**221,850**	**100,000**	**-**	**321,850**

USE OF FUNDS SUMMARY

72210	Instructional Support	221,850	100,000	-	321,850
	Total Use of Funds	**221,850**	**100,000**	**-**	**321,850**

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	AMENDED BUDGET 9/15/2022	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
141-5-438-0000-0-72210-519610-0000-0000	In-Service/Stipends	107,435	85,956		193,391
141-5-438-0000-0-72210-520110-0000-0000	Social Security	6,661	5,329		11,990
141-5-438-0000-0-72210-520410-0000-0000	Retirement	10,119	7,469		17,588
141-5-438-0000-0-72210-521210-0000-0000	Medicare	1,557	1,246		2,803
141-5-438-0000-0-72210-549990-0000-0000	Other Supplies and Materials	36,416			36,416
141-5-438-0000-0-72210-552410-0000-0000	In-Service/Staff Development	59,662			59,662
	Total 72210 - Instructional Support	**221,850**	**100,000**	**-**	**321,850**
	TOTAL BUDGET	**221,850**	**100,000**	**-**	**321,850**

HAMILTON COUNTY DEPARTMENT OF EDUCATION
SELF-FUNDED PROGRAMS
FUTURE READY INSTITUTES - BCBS
BUDGET FISCAL YEAR 2022-2023

SOURCE OF FUNDS SUMMARY

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET 7/21/2022	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
141-5-446-0000-0-00000-4T4555-0000-0000	Restricted for Education	274,176			274,176
141-5-446-0000-0-00000-445700-0000-0000	Contributions & Gifts	-	100		100
	Total Source of Funds	**274,176**	**100**	**-**	**274,276**

USE OF FUNDS SUMMARY

71100	Regular Instruction	109,230	-	-	109,230
71300	Vocational Education Program	55,518	1,136	(1,036)	55,618
72210	Instructional Support	93,825	-	-	93,825
72710	Transportation	15,603	-	-	15,603
	Total Use of Funds	**274,176**	**1,136**	**(1,036)**	**274,276**

USE OF FUNDS DETAIL

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET 7/21/2022	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
Future Ready Institutes					
141-5-446-0000-0-71300-573010-0000-0000	Equipment	1,036		(1,036)	-
141-5-446-0000-0-71300-549990-0000-0000	Other Supplies and Materials		1,136		1,136
	Total 71300 - Vocational Education	**1,036**	**1,136**	**(1,036)**	**1,136**
	Total - Future Ready Institutes	**1,036**	**1,136**	**(1,036)**	**1,136**
Red Bank High School					
141-5-446-0175-3-71100-514090-0000-0000	Teachers - Extended Contract	7,632			7,632
141-5-446-0175-3-71100-520110-0000-0000	Social Security	473			473
141-5-446-0175-3-71100-520410-0000-0000	State Retirement	785			785
141-5-446-0175-3-71100-521210-0000-0000	Employer Medicare	109			109
141-5-446-0175-3-71100-533610-0000-0000	Maintenance & Repairs Equipment	7,106			7,106
141-5-446-0175-3-71100-542910-0000-0000	Instructional Supplies	9,532			9,532
141-5-446-0175-3-71100-549990-0000-0000	Other Supplies/Materials - Tables, Chairs, Shelving	9,440			9,440
141-5-446-0175-3-71100-559990-0000-0000	Other - Student Competition Fees/Materials	21,070			21,070
	Total 71100 - Regular Instruction	**56,147**	**-**	**-**	**56,147**
141-5-446-0175-3-71300-549990-0000-0000	Other Supplies/Materials - Early Postsecondary Fees	12,500			12,500
141-5-446-0175-3-71300-559990-0000-0000	Other - Work Based Learning/Summer Internships	15,000			15,000
	Total 71300 - Vocational Education	**27,500**	**-**	**-**	**27,500**
141-5-446-0175-3-72210-519610-0000-0000	Stipends	9,593			9,593
141-5-446-0175-3-72210-520110-0000-0000	Social Security	607			607
141-5-446-0175-3-72210-520410-0000-0000	State Retirement	1,006			1,006
141-5-446-0175-3-72210-521210-0000-0000	Employer Medicare	142			142
141-5-446-0175-3-72210-552410-0000-0000	In-Service/Staff Development	34,460			34,460
	Total 72210 - Instructional Support	**45,808**	**-**	**-**	**45,808**
141-5-446-0175-3-72710-531410-0000-0000	Contracts with Public Carriers	8,200			8,200
	Total 72710 - Transportation	**8,200**	**-**	**-**	**8,200**
	Total - Red Bank High School	**137,655**	**-**	**-**	**137,655**
Soddy Daisy High School					
141-5-446-0220-3-71100-514090-0000-0000	Teachers - Extended Contract	4,991			4,991
141-5-446-0220-3-71100-520110-0000-0000	Social Security	309			309
141-5-446-0220-3-71100-520410-0000-0000	State Retirement	514			514
141-5-446-0220-3-71100-521210-0000-0000	Employer Medicare	72			72
141-5-446-0220-3-71100-533610-0000-0000	Maintenance & Repairs Equipment	9,935			9,935
141-5-446-0220-3-71100-539990-0000-0000	Other Contracted Services	3,500			3,500
141-5-446-0220-3-71100-542910-0000-0000	Instructional Supplies	12,169			12,169
141-5-446-0220-3-71100-559990-0000-0000	Other - Student Competition Fees/Materials	20,081			20,081
141-5-446-0220-3-71100-572210-0000-0000	Equipment - Computers, TVs, Specialized Equipment	1,512			1,512
	Total 71100 - Regular Instruction	**53,083**	**-**	**-**	**53,083**
141-5-446-0220-3-71300-549990-0000-0000	Other Supplies/Materials - Early Postsecondary Fees	11,982			11,982
141-5-446-0220-3-71300-559990-0000-0000	Other - Work Based Learning/Summer Internships	15,000			15,000
	Total 71300 - Vocational Education	**26,982**	**-**	**-**	**26,982**
141-5-446-0220-3-72210-519610-0000-0000	Stipends	10,996			10,996
141-5-446-0220-3-72210-520110-0000-0000	Social Security	699			699
141-5-446-0220-3-72210-520410-0000-0000	State Retirement	1,158			1,158
141-5-446-0220-3-72210-521210-0000-0000	Employer Medicare	164			164

ACCOUNT CODE	DESCRIPTION	FY2023 BUDGET 7/21/2022	INCREASE	DECREASE	AMENDED BUDGET 11/17/2022
141-5-446-0220-3-72210-552410-0000-0000	In-Service/Staff Development	35,000			35,000
	Total 72210 - Instructional Support	**48,017**	-	-	**48,017**
141-5-446-0220-3-72710-531410-0000-0000	Contracts with Public Carriers	7,403			7,403
	Total 72710 - Transportation	**7,403**	-	-	**7,403**
	Total - Soddy Daisy High School	**135,485**	**-**	**-**	**135,485**
	TOTAL BUDGET	**274,176**	**1,136**	**(1,036)**	**274,276**

Hamilton County Department of Education
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

MEMORANDUM

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Mary Ellen Heuton, CPA
Chief Financial Officer

Date: November 17, 2022

RE: **FY23 Budget Amendment – General Purpose**

Board approval is requested to amend the FY23 General Purpose Operating Budget as follows:

- Appropriate $114,374 of unassigned fund balance for the expansion of Grow Your Own initiatives during the second half of FY23 to include the hiring of an additional New Teacher Coach and providing stipends for participants.
- Commit $547,488 of unassigned fund balance in support of the expansion of Grow Your Own initiatives for the FY24 school year to allow the establishment of partnerships needed for additional cohorts. This will be included in the District's General Purpose Budget for FY24. If funds for this program are not approved in the FY24 budget, program plans will be adjusted to minimize the use of fund balance.
- Appropriate $100,000 for Bus Security Equipment Upgrades
- Appropriate unassigned fund balance for the following capital projects:
    - $200,000 for fire upgrades
    - $200,000 for Hillcrest auditorium repurpose
    - $35,000 to install new seating at CSAS
- The Board has previously approved resolutions related to funding for School Security Officers, the following amendments to the FY23 budget reflect those resolutions:
    - $1,000,000 from the Hamilton County Commission toward hiring additional School Security Officers.
    - $950,000 from unassigned fund balance toward hiring additional School Security Officers.

- $591,797 from the Hamilton County Commission toward hiring additional School Security Officers rather than County SROs
- Appropriate $ 2,541,797 for the security budget to fund salary and benefits for SSOs, equipment, supplies, and uniforms

Recommendation: It is recommended that the Board approve the amendment to the FY23 General Purpose Operating Budget to appropriate unassigned fund balance for various one-time expenditures and commitment of unassigned fund balance for FY24 Grow Your Own initiatives.

HAMILTON COUNTY SCHOOLS

MEMORANDUM

To: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

From: Mary Ellen Heuton, Chief Finance Officer
Angelia Askins, Director of Federal Programs

Date: November 17, 2022

Subject: ESSER 2 and 3 Board Approval

The ESSER 2 carryover application was submitted to the Tennessee Department of Education on October 27, 2022. The ESSER 3 carryover application was submitted to the Tennessee Department of Education on November 1, 2022. The attached ESSER 2 and 3 summary of requests was presented to the Board during the October 20, 2022 Board meeting.

TDOE requires districts to update the *District Plan for Remaining Funds* and *Safe Return to In-Person Instruction* every six months and to upload the FY23 ESSER 2.0 and 3.0 Application Approval form to ePlan once approved by the Board.

Enclosures:
HCS District Plan for Remaining Funds
Safe Return to In-Person Instruction
ESSER 2 Summary of Requests
ESSER 3 Summary of Requests
FY23 ESSER 2.0 and 3.0 Application Approval form

ESSER 3.0 Public Plan for Remaining Funds

Addendum Guidance

2022-23

Local educational agencies (LEAs) are required to update the ESSER 3.0 Public Plan every six months through Sept. 30, 2023. Each time, LEAs must seek public input on the plan and any revisions and must take such input into account.

Each LEA must complete the addendum and upload it to ePlan in the LEA Document Library (Feb. 15 and Sept. 15). The LEA must also post the addendum to the LEA's website. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website. The plan intends to provide transparency to stakeholders.

Please consider the following when completing the addendum:

- On the summary page, the amounts should total the carryover amount for FY23 for each relief fund: ESSER 2.0, and ESSER 3.0.
- The LEA must respond to all questions in the document.
- The stakeholder engagement responses should closely align with the stakeholder engagement in the Health and Safety Plan.
- The LEA should ensure it uses multiple models of engagement offered to stakeholders. Examples may include surveys, in-person or virtual committee meetings, town hall meetings, or other inclusive engagement opportunities.
- LEAs should engage all applicable groups noted in meaningful consultation during the crafting of the plan and when making any significant revisions or updates to the plan.
- The number of stakeholders engaged should represent the composition of students. For example, if students with disabilities make up 15 percent of students, then 10-20 percent of respondents should represent this subgroup.
- Ensure the stakeholder engagement happened prior to the development/revision of the plan.
- Plans require local board approval and public posting.
- LEAs must update the ESSER Public Plan at least every six months through Sept. 30, 2023, seek public input on the plan and any revisions, and take such input into account.
- The American Rescue Plan (ARP) Act requires LEAs to post plans online in a language that parents/caregivers can understand, or it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

ESSER 3.0 Public Plan for Remaining Funds

The Elementary and Secondary School Emergency Relief 3.0 (ESSER 3.0) Fund under the American Rescue Plan (ARP) Act of 2021, Public Law 117-2, was enacted on March 11, 2021. Funding provided to states and local educational agencies (LEAs) helps safely reopen and sustain the safe operation of schools and address the impact of the coronavirus pandemic on the nation's students.

In the fall of 2021, LEAs developed and made publicly available a *Public Plan - Federal Relief Spending*. All plans were developed with meaningful public consultation with stakeholder groups. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

The following information is intended to update stakeholders and address the requirement.

General Information

LEA Name: Hamilton County Schools

Director of Schools (Name): Dr. Justin Robertson

ESSER Coordinator (Name): Dillon Norton

Address: 3074 Hickory Valley Rd Chattanooga, TN 37421

Phone #: 423-498-7020 District Website: https://www.hcde.org/

Addendum Date: September 15, 2022

Total Student Enrollment:	44,100
Grades Served:	PK-12
Number of Schools:	79

Funding

ESSER 2.0 Remaining Funds(Estimate)	$10,788,519.00
ESSER 3.0 Remaining Funds(Estimate)	$72,747,376.72
Total Remaining Funds:	$83,535,895.72

Budget Summary

		ESSER 2.0 Remaining Funds	ESSER 3.0 Remaining Funds
Academics	Early Reading	$0.00	$1,471,841.62
	Personnel to Support Learning Loss/ Acceleration	$0.00	$995,374.97
	Pre-K-12 Science Content- Tiers I, II, and III programs, software, materials, supports	$0.00	$74,260.00
	Pre-K-12 Multi Content- Tiers I, II, and III programs, software, materials, supports	$0.00	$138,871.25
	Pre-K-12 Literacy Content- Tiers I, II, and III programs, software, materials, supports	$142,601.00	$506,874.96
	Pre-K-12 Math Content- Tiers I, II, and III programs, software, materials, supports	$219,029.40	$479,487.50
	After School Tutoring	$0.00	$8,613,212.31
	Summer Programming	$0.00	$6,832,174.08
	Virtual Learning Supports	$1,444,754.00	$0.00
	Additional Substitute Expense	$475,752.92	$0.00
	Sub-Total	$2,282,137.32	$19,112,096.69
Student Readiness	AP, Dual Credit, Work Based Learning, Early Post-Secondary	$111,735.00	$220,041.75
	Student and Family Supports	$137,349.00	$1,217,482.08
	Special Populations- English Language Learners	$1,338,082.00	$600,786.92
	Mental Health	$192,148.74	$362,698.25
	Middle and High School Innovation	$986,413.26	$0.00
	Sub-Total	$2,765,728.00	$2,401,009.00
Educators	Strategic Teacher Retention- Additional Supports	$199,200.94	$235,757.38
	Strategic Teacher Retention- Differentiated Compensation	$700,000.00	$7,675,492.17

	Grow Your Own	$302,585.00	$354,999.57
	School Based Needs to Address Learning Loss and Learning Acceleration	$552,961.00	$0.00
	Teacher and Administrator Professional Development	$127,926.00	$60,243.31
	Teacher Stipends for Professional Learning	$176,680.84	$43,895.52
	Sub-Total	$2,059,353.78	$8,370,387.95
Foundations	Technology and Software	$2,175,544.90	$888,555.00
	District and Financial Supports in Response to Pandemic	$0.00	$1,591,012.16
	Academic Space: Facilities Repair, Deferred Maintenance, and Construction	$74,650	$33,200,000.00
	COVID Response Team and Nurse Hotline	$0.00	$269,008.69
	LEA Indirect Costs	$929,964.00	$3,914,036.52
	Grant Administration Costs	$79,523.00	$354,949.75
	Charter School Allocations	$421,618.00	$2,646,320.96
	Sub-Total	$3,681,299.90	$42,863,883.08
	Total	**$10,788,519.00**	**$72,747,376.72**

Academics

1. Describe strategic allocations to accelerate **Academic Achievement**, including how allocations support the investments identified in the district's needs assessment.

Hamilton County Schools has focused on several key areas to accelerate student achievement. After-school and Summer Programming began in the summer of 2020 and will continue through the summer of 2024. It has proven to be a valuable intervention method to reinforce learning that was lost during the pandemic and to continue presenting our students with opportunities that make them future ready. We will be participating in TN ALL Corp to reach high dosage, low ratio tutoring for our K-8 students. The district has hired highly effective personnel to continue building great teachers and great leaders to engage every child, every day. Several curricula and high-quality instructional materials were allocated with these funds to ensure our students have clear learning targets and close the opportunity gap.

2. Describe initiatives included in the "other" category.

Hamilton County Schools identified no initiatives in the "other" category.

Student Readiness

1. Describe strategic allocations to support **Student Readiness** and the School-Related Supports necessary to access high-quality instruction, including how allocations support the investments identified in the district's needs assessment.

Funds allocated toward student readiness were directed to support the whole child, families, special populations, secondary learners, and creating an environment that was safe for students and employees. HCS will support the needs of the whole child by investing in mental health supports, expanding community partnerships and hiring additional staff such as social workers, ESL teachers and support staff. In addition to HCS supporting opportunities and matriculation into post-secondary institutions through Micro-College, HCS was also awarded an Innovative High Schools grant. Through this grant, HCS will be able to provide students with increased opportunities to achieve postsecondary credentials and workplace skills. As we continue to serve the whole child, HCS will also utilize funds from recently awarded ELC, ARP IDEA, and ARP Homeless grants to provide supports for students.

2. Describe initiatives included in the "other" category.

Hamilton County Schools identified no initiatives in the "other" category.

Educators

1. Describe strategic allocations to **Recruit, Retain and Support Educators and School Personnel**, including how allocations support the investments identified in the district's needs assessment.

One of Hamilton County Schools five action areas is Great Teachers and Leaders. The district allocated funds to recruit and select top talent through Grow Your Own and New Teacher Academy. ESSER funds will be allocated to retaining teachers and staff by providing new teacher mentors, mental health supports, and differential pay plans for our Promise and Hope schools. By providing better supports through professional learning and mentoring, we will reach our goal of providing all students a supported, well-prepared and effective teacher. In addition, we need to support teachers with the classroom materials required to implement high-impact, engaging instruction for our students. Hamilton County Schools will elevate professional learning as a core competency and expectation across the district.

2. Describe initiatives included in the "other" category.

Hamilton County Schools identified no initiatives in the "other" category.

Foundations

1. Describe strategic allocations to **Strengthen Structural Expectations**, including how allocations support the investments identified in the district's needs assessment.

Hamilton County Schools has established a long-term plan for facilities maintenance and capital improvements called Blueprint 2030. With ESSER funds, we are able to allocate resources to improve school facilities. Thus, creating a safe and healthy environment for students and staff. The districts remaining relief funds will support existing structure renovations, and the building of a new Tyner Middle or Middle/ High facility. All capital projects will be completed within the period of grant performance. The district was also able to extend technology to support 1:1 technology integration in grades 3-12, and effectively support technology in schools with additional personnel and infrastructure improvements. In addition to providing needed technology to students, Hamilton County Schools has joined with EPB of Chattanooga to offer HCS EdConnect, a first-of-its-kind initiative to bridge the digital divide and provide home WiFi all year long, for at least the next decade, to every qualified family.

2. Describe initiatives included in the "other" category.

Hamilton County Schools identified no initiatives in the "other" category.

Monitoring, Auditing, and Reporting

1. Outline how the LEA is continuing to actively monitor allocations; conducting interim audits to ensure an appropriate application of funds; collecting and managing data elements required to be reported; and reporting this information to the community.

Through the use of ESSER funds, Hamilton County Schools will employ a Data Analyst to collect and manage data elements and conduct interim audits of funds. Using all available data sources, the Data Analyst will work side by side with departments to monitor the effectiveness of allocations and track student progress. This will be reported to the community through community and board meetings.

2. Describe how the LEA is meeting the requirements to spend 20 percent of **the total ESSER 3.0 allocation** on direct services to students to address learning loss, or indicate participation in TN ALL Corps.

• After School Tutoring / TN ALL Corps • Summer Learning Program (REACH) • Additional Personnel to implement Tier II and Tier III intervention programs.

Family and Community Engagement

1. Describe how the LEA has continued to engage in meaningful consultation with stakeholders in the development of the revised plan.

Hamilton County Schools gathers input through a variety of different feedback structures. Stakeholders were consulted on the plan through monthly advisory councils, town halls, partner network groups (Out of School Time Alliance, Children's Cabinet, and Leadership HCS), school board meetings, and principal meetings. Stakeholders will also be engaged through the State of the System Address, transition committees, and Community Budget Survey and Meetings that were held throughout February and March of 2022. HCS hosted a Federal Programs Advisory Committee meeting in May with both school and community members. In 2022, HCS has provided over 50 engagement opportunities for stakeholders so far. We will continue these feedback structures for the 2022-2023 school year.

2. Describe how the LEA engaged at minimum 10 percent of the total stakeholders engaged vs. responses received in the development of the revised plan.

The LEA engaged more than 10% of stakeholders through a variety of feedback structures including advisory councils, school board meetings, principal meetings, community budget survey and community budget meetings.

3. Describe how the LEA engaged a representation of a diverse population of stakeholders.

Hamilton County Schools offered engagement opportunities both virtually and in person at various times of the day to allow for a diverse group of stakeholder representation from students, parents, staff, community members and partner organizations. Our Advisory Councils are made up of up to two representatives for every school in the district also allowing for diverse representation. The ESOL Department hired two new engagements positions (International Welcome Center Facilitator, ESOL & International Community Coordinator) to better serve our non-English speaking families. Additionally, information is translated both on the HCS website, social media accounts and also through a Spanish-Only social media account. The Exceptional Education Department also facilitates family engagement opportunities. The LEA's Families in Transition Liaison builds relationships with homeless families through regular support.

4. Describe how the LEA used multiple modes of engagement (such as surveys, scheduled in-person or virtual meetings, and town halls) to gain input from stakeholders in the development of the revised plan.

Hamilton County Schools offers engagement opportunities through multiple modes of engagement and at various times to meet the diverse needs of our stakeholders. This includes both in person and virtual meetings, live streaming through social media platforms, and direct feedback through one-on-one phone calls and emails. All website, phone, and social media communications are able to be translated into multiple languages, and the LEA has a Spanish-only Facebook page. The engagement opportunities were offered at various times of the day and on different days of the week including weekends. The Family & Community Engagement Team continuously evaluates the modes of engagement in order to adjust as needed.

Safe Return to In-person Instruction and Continuity of Services Plan

Addendum Guidance

2022-2023

LEAs are required to update the Safe Return to In-Person Instruction and Continuity of Services Plan every six months through **Sept. 30, 2023.** Each time, local education agencies (LEAs) must seek public input on the plan and any revisions and must take such input into account. The purpose of the plan is to keep stakeholders informed.

Every LEA should complete the addendum and upload it to ePlan in the LEA document library and post it to the LEA's website (Feb. 15 and Sept. 15). Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

Please consider the following when completing the addendum:

- Ensure the LEA used multiple models of engagement offered to stakeholders. Examples may include surveys, in-person or virtual committee meetings, town hall meetings, or other inclusive engagement opportunities.
- LEAs should engage all applicable groups noted in meaningful consultation during the crafting of the plan and when making any significant revisions or updates to the plan.
- The number of stakeholders engaged should represent the composition of students. For example, if students with disabilities make up 15 percent of students, then 10-20 percent of respondents should represent this subgroup.
- Ensure the stakeholder engagement happened prior to the development/revision of the plan.
- The LEA must engage the health department in the development and revision of the plan. This is different from providing the health department with COVID-19 numbers.
- Plans must explicitly address every bullet point in Question 3 regarding district policies and strategies.
- Plans require local board approval and public posting.
- LEAs must update the *Safe Return to In-Person Instruction and Continuity of Services Plan* at least every six months through Sept. 30, 2023, seek public input on the plan and any revisions, and take such input into account. All revisions must include an explanation and rationale of why the revisions were made.
- All revisions must include an explanation and rationale, with meaningful public consultation and in an understandable format. The American Rescue Plan (ARP) Act requires LEAs to post their Health and Safety Plans online in a language that parents/caregivers can understand, or, if it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

Safe Return to In-Person Instruction and Continuity of Services Plan Addendum

The Elementary and Secondary School Emergency Relief 3.0 (ESSER 3.0) Fund under the American Rescue Plan (ARP) Act of 2021, Public Law 117-2, was enacted on March 11, 2021. Funding provided to states and local educational agencies (LEAs) helps safely reopen and sustain the safe operation of schools and address the impact of the coronavirus pandemic on the nation's students.

In the fall of 2021, LEAs developed and made publicly available a Safe Return to In-Person Instruction and Continuity of Services Plan. All plans were developed with meaningful public consultation with stakeholder groups. LEAs are required to update the plan every six months through Sept. 30, 2023, and must seek public input on the plan and any revisions and must take such input into account. LEAs also must review and update their plans and ensure they align with any significant changes to CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

The following information is intended to update stakeholders and address the requirement.

LEA Name: Hamilton County Schools

Date: September 15, 2022

1. **Describe how the LEA has continued to engage in meaningful consultation with stakeholders in the development of the revised plan.**

Hamilton County Schools engaged with several stakeholder groups as the plan was reviewed and revised throughout the spring and summer of 2022. Among these groups providing feedback was the head of our nursing and community health team, our school health managers, and a sampling of principals. Feedback was also gathered from the school leadership team and Senior Leadership Team within the district. Additionally, draft versions of the revised plan were presented and discussed with our school Principal team during our monthly principal meetings as well as the superintendent parent and teacher advisory councils. Primarily, the plan was updated to reflect current changes in state law as well as updated CDC guidance for K-12 schools.

2. **Describe how the LEA engaged the health department in the development of the revised plan.**

Hamilton County Schools and the Hamilton County Health Department maintain a strong, collaborative working relationship that began at the start of the pandemic. HCS shared the final HCS Health Plan updates with the health department for feedback on the overall plan. That feedback was recorded and any applicable changes were made to the plan after reviewing their suggestions. The plan incorporated overall changes to the CDC recommendations for close contacts within a K-12 school setting.

3. Provide the extent to which the LEA has updated adopted policies and a description of any such policies on each of the following health and safety strategies.

Appropriate accommodations for children with disabilities with respect to health and safety policies
Therefore, pursuant to ADA, a guardian may request an accommodation for their student to be placed in an in-person educational setting in which other persons who may locate themselves within six feet of said student for longer than 15 minutes are required to wear a face covering. The guardian need only submit a written request for a reasonable accommodation to their student's principal. The principal will issue a decision approving or denying the request in writing, providing the grounds for a denial if the request is denied.
Physical distancing (e.g., use of cohorts/podding)
Schools have the discretion to implement communicable disease mitigation strategies based on site-specific conditions: • Using individual desks rather than tables. • Putting plastic partitions between students at tables or desks. • Removing excess furnishings from classrooms to create more room for students to social distance. • Holding larger meetings/activities in well-ventilated areas including outside. • Using only large spaces where anticipated attendance is less than 25% of room capacity. • Discourage stagnant/lingering crowds to reduce the opportunity for exposure. • Encourage families to sit together and leave two or three seats in between other groups. • Avoid sharing supplies unless necessary, limit the use of supplies and equipment by one group of students at a time and disinfect frequently. • Classroom windows should be open when possible and conditions allow.
Hand washing and respiratory etiquette
Handwashing is a key strategy in preventing the spread of COVID-19. It's important to wash hands before and after eating, after touching the nose and mouth, and after using the restroom. Covering coughs and sneezes in the elbow area is also an effective preventative measure. Hand sanitizing stations are located throughout the buildings for additional hygiene support. • Multiple opportunities planned throughout the day for handwashing and use of hand sanitizer. • Hand sanitizer and other disinfecting supplies provided for classroom use.
Cleaning and maintaining healthy facilities including improving ventilation
• Classrooms and school areas will be disinfected with hydrostatic-misters as needed, and at least once per week. • Disinfect restrooms at least once per day. • Classroom doors should be kept open as much as possible to reduce touching of doorknobs. • Supplies (soap, paper towels, etc.) checked frequently throughout the day. • Guidance on disinfecting shared musical instruments will be provided and avoid sharing of common classroom items such as pencils, glue, textbooks, etc. • We have upgraded our facilities HVAC systems to MERV 13 filters. MERV 13 filters provide protection in capturing the virus, and significantly help with continuous air cleaning and air exchange in rooms.
Contact tracing in combination with isolation and quarantine

- Students with COVID-19, who are fever free for 48 hours and choose not to observe recommended CDC quarantine, HCS recommends free, COVID-19 rapid testing by the school's nurse on days 5.
- See linked guidance, for CDC and the TN Dept of Health's recommendations for COVID-19 cases and contats.
- Current isolation guidelines are as follows:
    - TDH and CDC recommend at least a 5-day quarantine.
    - It is recommended to get tested on day 5 of quarantine.
        - If individuals are fever-free for 24 hours and without symptoms or a negative test result, they can return to normal activies.
    - CDC recommends that people with COVID-19 wear a mask when around others for 10 full days following onset/specimen collection.
    - Mask wearing can end earlier than day 10 if the person is without fever, showing symptom improvement and has two sequential negative antigen tests 48 hours apart.
- CDC recommends that people who were exposed to COVID-19 (contacts) take precautions for 10 days after their exposure regardless of their vaccination status or if they have had a previous infection.
    - Precautions include wearing a mask, watching for COVID-19 symptoms, and getting tested for COVID-19.
- The district will have a team of "on the ground" contact tracers ready to support schools and principals with gathering information and notifying families when needed.
- Household contacts
    - A household contact is an individual who shares any living spaces with a case, including bedrooms, bathrooms, living rooms, kitchens, etc.
    - Household contacts that cannot separate in the home should wear a mask while around the case, watch for symptoms and get tested 5 full days after initial exposure to the case.
    - They may consider testing again 5 full days after the end of the case's isolation.

Diagnostic and screening testing

On-demand, voluntary COVID-19 testing is available for all students and staff with consent at their school or worksite. These tests can be administered for symptomatic and asymptomatic individuals. Both vaccinated and unvaccinated persons can receive an on-demand COVID-19 test.

Efforts to provide vaccinations to educators, other staff, and students, if eligible

The COVID-19 vaccine is not required to attend HCS schools, but available for all school-aged children across Hamilton County. Parents should speak with their students' primary care physician or the Hamilton County Health Department about receiving the COVID-19 vaccine. Vaccination is currently the leading public health prevention strategy to end the COVID-19 pandemic. Vaccinations can help schools safely return to in-person learning as well as extracurricular activities and sports. The Hamilton County Health Department (https://health.hamiltontn.org/) and Hamilton County Schools will host vaccination events for all eligible individuals to ensure that anyone who wants the vaccine has convenient access to it.

Universal and correct wearing of masks

We support parental choice with regard to health decisions, including the decision to wear masks. So, we welcome students and staff on our campuses with or without masks.

NOTE: Our staff may request face coverings in situations where we need to be sensitive to immune-compromised individuals, especially when we have large gatherings. We ask that you consider these

requests as a courtesy to others in our community. We will continue to monitor COVID-19 data trends and guidance. As needed, HCS may re-establish mask mandates on a school-by-school basis in compliance with state law.

Face coverings should:

- Cover the nose and mouth and be secured to the head with ties or straps or simply wrapped around the lower face.
- Fit snugly but comfortably against the side of the face.
- Be disposable or made of washable materials such as cotton, silk, or linen.
- Include multiple layers of fabric, if made of washable material.
- Allow for breathing without restriction.
- Per the CDC, it is recommended that coverings not contain exhaust valves.

*Disposable face coverings are available upon request for free. Students and staff may ask the School Nurse or front office staff for a disposable face mask.

4. Provide a current description as to how the LEA is ensuring continuity of services including but not limited to services that address students' academic needs and students' and staff's social, emotional, mental health, and other needs, which may include student health and food services.

Hamilton County Schools has taken and will continue to take actions to ensure continuity of services, including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs.

Hamilton County Schools has and will continue to provide in-person instruction five days per week during the 2022-2023 school year. Students who are or want to learn remotely will receive instruction through HCS Virtual School. The Virtual School will provide remote instruction with their own teachers and will not be teachers from other schools in the district.

Hamilton County Schools will use district-created curriculum guides to support learning in core content areas K-12. The HCS Curriculum Guides serve as a scope and sequence of our state-approved textbooks and include support mechanisms embedded in the plans that will allow for remediation and a tiered approach to meeting the needs of all students. The district has developed an acceleration plan using a co requisite and interleaving skills approach.

Academics

- Deliver high quality in-person instruction aligned to priority standards.
- Maintain delivery of on-grade level instruction while remediating skill gaps and differentiate instruction based on student needs.
- Use benchmark, and screening assessments to identify areas of need and next steps as well as students in need of intervention and enrichment.
- The district staffing model also reflects an emphasis on serving vulnerable student groups (e.g., economically disadvantaged, Exceptional Education, ELL) and supporting instruction of foundational, early learning skills.
- Review data systematically and adjust instruction as necessary.
- Support professional learning for educators.
- Free Summer and After School Programming available for all students.
- HCS EdConnect - a first-of-its-kind initiative to bridge the digital divide and provide home Wi-Fi all year long to every qualified family.

- All students grade 3-12 have already been provided with Chromebooks to utilize at school and at home to access instructional materials and computer based instructional programs. Additional devices have been purchased to distribute to K-2 students, especially those in need of digital access.

Social / Emotional Health

- Foster a positive, safe, and supportive learning environment and school-communities.
- Implement PreK-12 research- based social-emotional curricula.
- Identify strategies to re-engage populations and specific students who may be disengaged.
- Address staff social, emotional, mental and other health needs, as needed.
- Whole Teacher = Well Teacher Initiative

School Nutrition

- Employees are required to wear gloves when handling ready-to-eat foods.
- Practice food safety and sanitation to prevent and reduce the number of foodborne illnesses.
- Though schools have returned to normal operations in terms of all students being in school, schools may implement mitigation measures that are site specific, based on any community health risk in the school, cafeteria configuration, etc. Some examples include:
    - Additional lunch periods to reduce the number of students in the cafeteria.
    - Students eating lunch in their classrooms.
    - Moving lunch to other areas in the school, like outside spaces weather permitting.

ESSER 2 Focus Area	ITEM/ PROGRAM	ESTIMATED COST
Addressing Unique Needs of Special Populations	ENL Data Specialist FY23	$60,687.00
Addressing Unique Needs of Special Populations	15 ENL Teachers FY23	$1,272,498.00
Educational Technology	Brazen	$16,950.00
Educational Technology	Zoom	$70,429.00
Educational Technology	Kami	$72,000.00
Educational Technology	Classlink	$113,495.00
Educational Technology	Overtime and mileage for IT for AV hardware installation	$250,000.00
Educational Technology	Laptops and replacement parts for School Based and Central Office employees	$420,590.00
Educational Technology	AV Hardware (cameras/microphones/TVs)	$1,504,955.02
Facilities Needs & Maintenance	Hillcrest renovations	$119,799.00
Learning Acceleration	Get Better, Faster	$7,750.00
Learning Acceleration	Multi-Classroom Leader Training Stipends	$10,943.00
Learning Acceleration	ACT Content, Resource, and Assessment Training	$15,176.00
Learning Acceleration	New Teacher Network - Stipends	$18,907.65
Learning Acceleration	Instructional materials to support CTE programming	$30,867.00
Learning Acceleration	Instructional equipment to support CTE programming	$30,868.00
Learning Acceleration	Leadership Practice Inventory	$35,000.00
Learning Acceleration	Strategic Planning Consultant	$37,000.00
Learning Acceleration	Supplies/materials and learning platform at the Virtual School	$41,440.00
Learning Acceleration	CTE Consultant to support development and post award of ISM Grant.	$50,000.00
Learning Acceleration	1 part-time Virtual School teacher FY23	$52,353.00
Learning Acceleration	Secretary Virtual School FY23	$54,931.75
Learning Acceleration	RTI Teacher Virtual School FY23	$55,588.00
Learning Acceleration	Behavior Management Specialist - Harrison Elem. FY23	$62,308.03
Learning Acceleration	3-Dimensional PD Support For 6-12 Science (Sunistani, West-Ed, BSCS, NSTA), 3-5 days	$70,000.00
Learning Acceleration	New Teacher Academy - Stipends	$168,552.35
Learning Acceleration	TDG MATH Responding to Student Understanding	$219,029.40
Learning Acceleration	School-Based Budgets - remaining balance from original SY22 allocations	$308,533.30
Learning Acceleration	10 Teachers Virtual School FY23	$831,307.62
Learning Acceleration	Middle School Initiative - SOAR	$986,412.10
Learning Acceleration	Differentiated Compensation	$1,196,003.84
Learning Loss	High School Summer Reach July 2022 (SY23 will be funded out of ESSER 3)	$1,047.06
Learning Loss	Branding and Recruitment Materials - print and media	$5,797.88
Learning Loss	GYO Tutor stipends	$14,057.00
Learning Loss	Teaching Academy Student Interns FY23	$32,658.32
Learning Loss	Project Manager- consultant to support continued Grow Your Own Expansion	$37,436.85
Learning loss	GYO- Chromebooks. Textbooks and Materials. Praxis Costs/Entrance exams	$37,766.18
Learning Loss	GYO Tuiton Support	$213,691.01
Learning Loss	School Based Budgets - remaining balance from original SY22 allocations	$236,180.64
Long Term Closure	Substitute Teacher Costs	$475,752.92
Providing Mental Health Support	Professional Development by District Crisis Team- Stipends	$11,000.00
Providing Mental Health Support	Stipends for staff to participate in Whole Teacher = Well Teachers	$22,853.00
Providing Mental Health Support	SEL Instructional Supplies & Materials	$28,993.00
Providing Mental Health Support	Contracted District Therapist	$56,200.00
Providing Mental Health Support	Integrated Student Supports Manager FY23	$75,747.00
Providing Mental Health Support	VS Counselor - 1 FTE FY23	$77,149.86
	Total Budgted Items	$9,510,704.78

ESSER 3 Focus Area	ITEM/ PROGRAM	ESTIMATED COST
Education Technology	Application Developer FY23 & FY24	$233,269.00
Education Technology	Devices	$717,249.00
Education Technology	Helpdesk system License	$82,460.00
Education Technology	Kindergarten screener	$120,000.00
Education Technology	Nearpod	$100,080.00
Education Technology	Power App Software	$137,455.00
Education Technology	Software to track employee professional developement	$139,168.00
Facility Needs/ Deferred Maintenance	Construction Compliance Specialist	$200,000.00
Facility Needs/ Deferred Maintenance	Tyner	$33,000,000.00
Learning Acceleration	2 Behavior Management Specialists FY23	$119,544.00
Learning Acceleration	3 Behavior Educational Assistants FY23	$126,939.00
Learning Acceleration	3 Parent Volunteer Coordinators FY23	$120,677.00
Learning Acceleration	5 Truancy Specialists FY23	$351,481.00
Learning Acceleration	Additional school based personnel supporting learning acceleration	$264,799.00
Learning Acceleration	Camp K- Summer Programming	$793,014.00
Learning Acceleration	Consultant - support Out-of-School time, Early Literacy and Post-Secondary Pipeline work	$192,000.00
Learning Acceleration	Content leads additional 10 days on stipend	$52,353.00
Learning Acceleration	Contracted work with Northside Neighborhood for Community Forward	$25,000.00
Learning Acceleration	CTE Consultant to support post award of ISM Grant in FY24	$28,042.00
Learning Acceleration	CTE Coordinator FY23 & FY24	$224,196.00
Learning Acceleration	Differentiated Compensation	$6,384,344.00
Learning Acceleration	Family Resource Center Specialist FY23 & FY24	$159,470.00
Learning Acceleration	Gizmos (6-12) digital resource to support hands on, digital simulations	$74,260.00
Learning Acceleration	GYO 2 job embedded new teacher coaches FY23	$200,908.00
Learning Acceleration	GYO Strategic Partnerships and Program Director FY23	$136,084.00
Learning Acceleration	Instructional Materials to support learning acceleration	$98,389.00
Learning Acceleration	K-12 Math Acceleration 2-Year Support Plan with Teacher Development Group	$479,488.00
Learning Acceleration	K-5 Social Studies Content Lead FY23	$92,075.00
Learning Acceleration	LEAD Program instructional Coach FY23 & FY24	$209,021.00
Learning Acceleration	Leadership development principal coach and consultant	$60,244.00
Learning Acceleration	MasteryConnect Navigate Item Bank (K-12)	$38,872.00
Learning Acceleration	Parent University - Funds for Literacy Community Events to educate familes and communities on Foundational Literacy Skills	$278,247.00
Learning Acceleration	Project Facilitator FY23 & FY24	$218,681.00
Learning Acceleration	Stipends for Read 360 training - $500 per teacher.	$303,604.00
Learning Acceleration	Stipends for teacher professional development	$4,356.00
Learning Acceleration	Student apprenticeship through Build w/in to support workforce development and post secondary pathways for students	$50,000.00
Learning Acceleration	Technology Integration Coach FY23 & FY24	$184,453.00
Learning Acceleration	TNTP K-12 Literacy Support	$795,369.00
Learning Acceleration	Welding Teacher HBFR FY23	$82,206.00

Learning Loss	Afterschool Tutoring and Summer REACH through June 2024	$15,331,286.00
Learning Loss	Interventionist and tutors to support learning loss	$350,253.00
Mental Health Supports	5 School Social Workers FY23	$335,032.00
Mental Health Supports	Consultant - support Student Success Planning and wrap-around services to improve student social, emotional, mental and behavioral health needs.	$192,000.00
Mental Health Supports	Integrated Student Supports Manager FY24	$87,451.00
Other Necessary Activities	ESSER Data Specialist FY23 & FY24	$159,469.00
Other Necessary Activities	Finance Consultant - UGG Manual	$75,000.00
Other Necessary Activities	IT Coordinator FY23	$109,147.00
Other Necessary Activities	Large District Consortium FY23 & FY24	$50,000.00
Other Necessary Activities	Overtime and staff supplements for finance functions supporting increased ESSER activity in payroll, accounts payable, purchasing and accounting	$82,847.00
Other Necessary Activities	Professional development related to ESSER	$10,000.00
Other Necessary Activities	Programmer Analyst Senior FY23	$115,000.00
Other Necessary Activities	Risk Management Manager FY23 & FY24	$166,562.00
Other Necessary Activities	Staff Accountant FY23 & FY24	$174,050.00
Public Health Coordination	1 PT Health Specialist/ Call Center Nurse FY23	$53,001.00
Public Health Coordination	Coordinator of Community Health FY23 & FY24	$162,964.00
Unique Needs of Special Populations	2 ENL Coaches FY23 & FY24	$327,212.00
Unique Needs of Special Populations	5 ENL Interpreters FY23	$175,118.00
	Total	$64,834,189.00

FY23 ESSER 2.0 and ESSER 3.0 Application Board Approval
School Year 2022-23

Due December 1, 2022

LEA #: **330**	*LEA Name (Legal Name of Agency):* **Hamilton County Department of Education**
LEA Legal Mailing Address: Street Address: 3074 Hickory Valley Rd. City: Chattanooga State: TN Zip: 37421	

The facts, figures, and representations made in this application, including exhibits, attachments, and assurances herein, are true and correct to the best of my knowledge.

The Board of Education has reviewed and approved this project year's application for filing.

This action is recorded in the official minutes of the Agency's Board meeting held on the date entered below:

November 17, 2022

Board Meeting Date

_____	_____
Director of Schools (Signature)	Board of Education Official (Signature)
_____	_____
Director of Schools (Print Name)	Board of Education Official (Print Name)
_____	_____
Date Signed	Date Signed

HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 HICKORY VALLEY ROAD
CHATTANOOGA, TENNESSEE 37421

MEMORANDUM

TO: Hamilton County Board of Education

Dr. Justin Robertson
Superintendent

FROM: Shannon Moody
Chief Strategy Officer

DATE: November 17, 2022

RE: Second and Final Reading
Proposed Policy Revisions

The Administration, in consultation and under the advisement of the Board's attorneys, has reviewed and recommended the following policies for a second and final reading.

POLICY #	**POLICY TITLE**
3.200	Buildings and Grounds
3.201	Safety
3.202	Emergency Preparedness Plan
3.203	Crisis Management
3.205	Security
3.206	Community Use of School
3.208	Facilities Planning
3.300	Equipment and Supplies Management
3.3001	Use of Cellular Phones
3.302	Service Animals in District
3.401	Scheduling and Routing
3.405	Owner/Operator Bus Service
3.502	Offer Versus Serve
3.600	Insurance Management
3.601	Student Insurance Program
6.601	Student Records Annual Notification of Rights

Proposed changes/revisions must receive approval by the Board upon a second and final reading to take effect.

Hamilton County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually, in October	**Buildings and Grounds Management**	**3.200**	**12/16/04**
		Rescinded:	Revised: **11/17/22**

All school properties shall be maintained in good physical condition: safe, clean, sanitary, and as comfortable and convenient as the facilities will permit or the use requires.

The Chief Operations Officer shall develop and implement a continuing program of maintenance of all district-owned buildings and grounds which shall provide for the following:

1. Adequate custodial programs for all schools, which may include an outside contractor for this service;

2. Improvement and maintenance of school buildings and grounds;

3. Repairs, including repairs of equipment, and painting; and

4. Determination of obsolete equipment and proper disposal of such equipment subject to the approval of the executive committee of the Board.

The following are responsibilities of building principals:

1. To oversee the operation of the school plant and require that personnel assigned to the building keep it in a clean, healthful, and pleasant condition;

2. To make continuing checks for hazardous conditions, including safety and operation of equipment, and prevention of hazardous situations caused by carelessness; and

3. To request, on a timely basis, appropriate maintenance and repairs through appropriate channels.

All school buildings will be inspected periodically to assure that all are maintained at the highest level of safety.

Hamilton County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually in October	**Safety**	3.201	11/15/18
		Rescinded:	Revised: 11/17/22

Within board policy, the principal shall develop procedures for keeping school facilities safe and free from hazards.

All staff members shall report current and potential hazards to their immediate supervisors.

Each principal is responsible for seeing that the practice of safety is a part of the instructional program of the school and that it is appropriately geared to students at different grade levels. [1]

The program shall include:

1. Fire prevention
2. Accident prevention
3. Warning systems
4. Emergency drills (Fire, severe weather, earthquake, bomb threat, and active shooter.)
5. Emergency closings
6. Traffic safety
7. Traffic and parking controls
8. Safety inspections
9. First aid
10. A disaster preparedness plan for a nuclear or other major emergency.

School officials shall work in consultation with local law enforcement and first responders to review safety procedures annually and update as appropriate.

Only students assigned to the school, the staff of the school, parents of students, and other persons with lawful and valid business on the school premises shall enter onto the grounds or into the buildings of the schools during the hours of student instruction. All staff members shall report all persons appearing to be improperly on school premises to the principal. [2]

The principal shall secure assistance from School Resource Officers/School Safety Officers and/or law enforcement officials when he deems it necessary in order to maintain order or security during the school day or during extracurricular activities at school. The principal and any other appropriate school official is authorized to ban any person from the campus of any or all schools where, in the judgment of the principal or other school official, doing so is necessary to maintain an orderly, secure environment for students and employees and/or their property.

Legal References:

1. TCA 49-6-1024
2. TCA 49-6-2008

Cross References:

Visitors to the School 1.501

Hamilton County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually in October	**Emergency Preparedness Plan**	3.202	11/15/18
		Rescinded:	Revised: 11/17/22

The director of schools shall be responsible for developing, maintaining and acquiring Board approval of the district Emergency Preparedness Plan,[1] which shall include procedures for an intruder, weapon on campus, nuclear plan emergency, bomb threat, civil disturbance, earthquake, fire, tornado, or other severe weather, and medical emergencies such as pandemic flu outbreak.

Emergency preparedness drills will be developed and implemented by each principal, with approval of the director of schools, and when appropriate, be held in conjunction with emergency response agencies. These procedures shall be in written form and distributed to all staff, students and parents.

The principal shall be responsible for ensuring that a sufficient number of drills is conducted in order to give instruction and practice in proper actions by staff and students. For all schools, one fire drill requiringfull evacuation shall be conducted every thirty school days during the school year, with an additional fire drill requiring full evacuation within the first thirty (30) school days of operation. Additionally, four (4) fire safety educational announcements will be conducted throughout the year. Schools within the City limits of Chattanooga must conduct two (2) ire Drills per month. Three (3) additional safety drills shall be given during the school year. These drills may include inclement weather, earthquake, intruder or other emergency drills that do not require full evacuation.[2] Active shooter drills shall be conducted at least once annually. The dates and times of these drills shall be recorded and sent to the Safety Coordinator.

In the event of any threats to safety, students will be retained at school when less than one hour of warning time is given, unless parents or persons authorized by the parents pick up their children.

The principal shall regularly check the quantity, locations, and conditions of fire extinguishers and shall give all school personnel instructions in the proper use of them in their building.

MEDICAL EMERGENCIES/PANDEMIC FLU

In the event of medical emergencies, such as a pandemic flu outbreak, school officials shall cooperate and consult with the local and state health departments and other local emergency or healthcare providers in protecting students and the community from further infection. The director of schools shall develop procedures for health emergencies using as reference the state's 2006 Pandemic Influenza Response Plan.[3]

Legal References:
1. TRR/MS 0520-01-02-.03
2. TCA 68-102-137 (b) (f)
3. Tennessee Department of Health Pandemic Influenza Response Plan http://www.2.state.tn.us/health/CEDS/pandemic.htm

Cross References:
Emergency Closings 1.8011
Community Use of School Facilities 3.206

Hamilton County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually in October	**Crisis Management**	3.203	12/16/04
		Rescinded:	Revised: 11/17/22

Each school and the district shall develop a Crisis Management plan for use in response to a school crisis such as suicide, gun violence, and death of a student, parent or faculty member. Within the development of such plan, each school and the district shall appoint a Crisis Team which shall deal with specific situations, assist in decision making and disseminate information in the event of a crisis. Members of each school team shall consist of the principal, school counselor, and at least two other staff members designated by the principal.

The principal of each building shall be responsible for the development and implementation of emergency procedures which shall be distributed to building employees, parents, and members of the Crisis Team. Training for all school employees in the crisis management procedures shall be conducted annually during in-service sessions prior to the beginning of school.

In the event of a crisis, the principal shall notify the school Crisis Team, and the appropriate district staff, including the director of schools. The principal shall also document his/her actions in regards to the management of any crisis. If he/she determines it to be necessary, the principal shall contact the appropriate emergency services (police, fire, ambulance, etc.).

All media inquiries shall be directed to the director of schools' office.

Legal References:

Cross References:
News Releases, News Conferences and Interviews 1.503

Hamilton County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually in October	**Security**	3.205	11/15/18
		Rescinded:	Revised: 11/17/22

The director of schools shall establish procedures as required to adequately protect school property which shall include, but not be limited to:

1. Closing and securing teacher work areas when being left unattended or at the end of the day;

2. Denying students permission to use the classrooms, laboratories, gymnasiums or other school facilities or equipment without appropriate faculty supervision;

3. Controlling the issuance of building keys and master keys; and

4. Developing programs which contribute to the proper care and use of school facilities and equipment.

The principal shall call School Resource Officers, School Safety Officers, and/or law enforcement officials in cases involving illegal entry, theft or vandalism.

The principal shall notify the director of schools within 48 hours after each case of vandalism, theft, building damage and illegal entry.

The director of schools, or his/her representative, is authorized to sign a criminal complaint and to press charges against tresspassers, perpetrators of vandalism against school property.

Legal References:

Cross References:
Visitors to the Schools 1.501

Hamilton County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually, in October	Community Use of School Facilities	3.206	07/20/17
		Rescinds:	Revised: 11/17/22

Subject to rules and regulations that may be adopted by each principal, school facilities may be used by the public for charitable, civic, recreational, cultural, community and other purposes when not in use for a regular school day.[1, 2, 3] This policy sets forth the guidelines pursuant to which school facilities may be used by the public.

Outdoor Facilities

During daylight hours on any day school is not in session, the public is permitted to access the playgrounds, outdoor basketball courts, and/or outdoor tracks of any school; provided, however, that any recognized school group shall have the right to reserve any such property for its exclusive use in accordance with procedures established by the school principal; and further provided that the principal of each school shall have the right to establish rules and regulations governing the conduct of the public on the school campus.

Use of School Facilities by Groups

If any group wishes to use a school building or grounds or portions thereof, the group shall complete a school facilities use form available at the school office. The following terms and conditions shall apply to the use of any school facilities by any group:

1. Any group seeking to use a school building or ground or any portion thereof must complete a school facilities use form and have it approved by the principal, Office of Risk Management, and a Community Superintendent prior to use of the facilities.

2. The school system will charge any group using the school facilities a fee to offset the school system's costs arising out of this use; provided, however, that student clubs and activities, parent/teacher associations and any recognized school support organization shall be permitted to use the school facilities without charge.

3. Any group receiving permission for use of the school facilities are restricted to the dates and hours approved unless the principal, Office of Risk Management, or a Community Superintendent approves a change in the proposed date and time of use.

4. Groups receiving permission for the use of any facilities are responsible for the observance of all rules and regulations established by the school system and the principal. Groups are also responsible for their use of the facilities and will be liable for any damage to the building or any equipment. Under no circumstances will groups allow the use of alcoholic beverages, drugs, tobacco, or profane language at any time during their use of school facilities, and no group will permit gambling in any form during its use of school facilities.

5. If a group is to use a school kitchen, at least one member of the cafeteria staff must be present to supervise the use of the cafeteria equipment. Contact the School Nutrition Department to complete their "Special Activity Function" form.

6. Each building principal is responsible for assigning a school employee to be present during a group's use of school facilities. The assigned employee shall be compensated for their time, and this cost will be included in fees assessed to use school facilities. At all times, there will be appropriate adult supervision over any use of school facilities.

7. School facilities may not be used for private profit; provided, however, that this restriction does not prevent a group using a school facility from paying an honorarium or de minimis compensation to someone where the payment is incidental to an otherwise acceptable public charitable, civic, recreational or cultural use of the facilities; and further provided that a principal may allow the operation of private daycare centers and kindergartens which provide educational and childcare services to the community. [2]

8. School facilities may be used for memorial services if approved by the principal. Funeral services are not to be held in school facilities. A funeral service is defined as any activity that includes remains of the deceased in any form.

9. Any use of any school facility will comport with the requirements of state and federal law including but not limited to the First Amendment to the United States Constitution.

Legal References:

1. TCA 49-50-201
2. TCA 49-2-203(b)(4)
3. Lamb's Chapel v . Center Moriches Union Free School District, 113 S. Ct. 2141 (1993)

Cross References:

Tobacco-Free Schools 1.803

Hamilton County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually in October	**Equipment and Supplies Management**	3.300	12/16/04
		Rescinded:	Revised: 11/17/22

All equipment and materials placed in school buildings by any group or organization become the property of the Board. The Board reserves the right to transfer property to other schools if the school in which it was originally placed is discontinued or if there is no longer any need for the equipment or materials where originally placed. Restrictions may apply if the equipment or materials were purchased with federal funds.

The director of maintenance shall develop procedures promoting the useful life of equipment and supplies by establishing a thorough, effective and economical operations and maintenance program and providing adequate insurance coverage.

Each employee of the system shall be responsible for the materials, equipment and supplies assigned to him. In addition, he/she is responsible for the preservation and protection of materials, equipment and supplies not under his/her direct control when such are endangered and when the system employee having direct control is not present or is otherwise unable to act.

The Chief Financial Officer shall be responsible for establishing procedures for fixed asset management.

Legal References:

Cross References:
Inventories 2.702

Hamilton County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually in October	**Use of Cellular Phones**	3.3001	12/16/04
		Rescinded:	Revised: 11/17/22

Cellular phones shall be provided to a limited number of employees when essential to the operation of the school system. Whenever possible, other methods of more economical, immediate communication shall be considered (i.e., two-way radios or other current technology). The assignment of cellular phones shall be approved by the director of schools or designee at the deputy superintendent level.

System-assigned phones are for conducting the business of the school system. Personal calls made with these phones shall be the responsibility of the employee.

The director of schools/designee shall develop procedures for assignment and use of phones, billing disputes and lost or damaged cellular phones. These procedures shall be given to any employee requesting a cellular phone.

Use of cellular phones shall be in accordance with all required state law.1 If an employee is involved in a motor vehicle crash while using a cellular device, HCS assumes no liability.[1]

Legal References:

1. TCA 55-8-199

Cross References:

Hamilton County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually in October	**Service Animals in District Facilities**	3.302	11/11/21
		Rescinded:	Revised: 11/17/22

In accordance with the provisions of the Americans with Disabilities Act, service dogs and trained miniature horses[1] (hereinafter referred to as service animals) are permitted for use by individuals with disabilities on district property and in district facilities provided the individuals and their animals meet the requirements and responsibilities covered in this policy.

When an individual with a disability seeks to bring a service animal into a district facility, the district is entitled to ask the individual if the animal is required because of a disability and what work or task the animal has been trained to perform.[2] The district is not entitled to ask for documentation that the animal has been properly trained, but the individual bringing the animal into the district facility will be held accountable for the animal's behavior.

Any service animal brought into a district facility by an individual with a disability must have been trained to do work or perform tasks for the individual. The work or tasks performed by the service animal must be directly related to the handler's disability. Examples of work or tasks include, but are not limited to, assisting individuals who are blind or have low vision with navigation and other tasks, alerting individuals who are deaf or hard of hearing to the presence of people or sounds, providing non-violent protection, pulling a wheelchair, assisting an individual during a seizure, alerting individuals to the presence of allergens, retrieving items such as medicine, providing physical support and assistance with balance and stability to individuals with mobility disabilities, and helping persons with psychiatric and neurological disabilities by preventing or interrupting impulsive or destructive behaviors.

The crime deterrent effects of an animals' presence and the provision of emotional support, well-being, comfort, or companionship do not constitute work or tasks for the purposes of this policy.

Individuals with disabilities shall be permitted to be accompanied by their service animals in all areas of a public entity's facilities where members of the public, participants in services, programs or activities, or invitees, as relevant, are allowed to go.

A service animal shall be under the control of its handler. A service animal shall have a harness, leash, or other tether unless either the handler is unable because of a disability to use a harness, leash, or other tether, or the use of a harness, leash, or other tether would interfere with the service animal's safe, effective performance of work or tasks, in which case the service animal must be otherwise under the handler's control by means of voice control, signals, or other effective means.

District staff may ask an individual with a disability to remove a service animal from the premises if;

1. The animal is out of control and the animal's handler does not take effective action to control it;
2. The animal is not housebroken; or
3. The animal's presence would fundamentally alter the nature of the service, program, or activity.

If the district excludes a service animal due to the reasons listed above, the district shall give the individual with a disability the opportunity to participate in the service, program, or activity without having the service animal on the premises.

The district and its staff are not responsible for the care or supervision of a service animal brought onto district property or into district facilities by an individual with a disability.

The district shall not ask or require an individual with a disability to pay a surcharge, even if people accompanied by pets are required to pay fees, or to comply with other requirements generally not applicable to people without pets.

Students and employee making use of a service dog must provide annual proof of a negative result from a fecal test of intestinal parasites, and annual proof of the following vaccinations: DHLPPC (Distemper, Hepatitis, Leptospirosis, Parainfluenza, Coronavirus), Bordetella, and Rabies.

All service animals must be:

1. Spayed or neutered (dogs only);
2. Treated for, and kept free of, fleas, ticks, and other parasites; and
3. Kept clean and groomed to avoid shedding and dander.

The employee or parent of student making use of a service dog is liable for any damage to district or personal property and any injuries to individuals caused by their service animal. The employee, student's parent, or adult student who uses a service animal on district property will hold the district harmless and indemnify the district from any such damages.

Legal References:

1. 28 CFR 35.136
2. 28 CFR 35.104

Cross References:

Americans with Disabilities (ADA) 5.1041

Hamilton County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually, in October	**Scheduling and Routing**	**3.401**	12/16/04
		Rescinds:	Revised: 11/17/22

All school bus routes shall be arranged in such a way as to travel the shortest possible distance from the time the first student is picked up until the trip is complete. The director of schools or his or her designee shall have sole authority to create, eliminate, revise, or combine bus routes.

The transportation manager will be responsible for surveying all bus routes and scheduling bus transportation, including the determination of bus stops and the assignment of students.

Appeals of transportation decisions shall be made to the director of schools or his or her designee and then to the Board.

Students shall not be in transit to and from school more than one and one-half hours each way.[2]

Where practical, transfers may be made from one bus to another. Both buses shall be present while the transfer is in process, unless the transfer point is a school campus. Leaving students at a home or place of business for transfer shall be permitted only after approval has been obtained from the Transportation Manager.

Bus routes shall not overlap unless necessary to reach some other portion of each respective route or unless overlapping results from the necessity to travel the main highway to school centers. When more than one bus travels a main highway and each bus picks up some students along such routes, each bus shall be assigned a certain portion of the route and all students within this section shall ride the bus to which assigned.

Once the official route is begun, stops shall only be made to take on, discharge or transfer students. Buses are not to stop at stores (or make any other non designated stops except for emergencies) when transporting students.

Students who ride school buses shall attend the school designated for that bus route. If a parent chooses to send his/her child to another school in the system, the parent must provide transportation to and from that school.

Legal References:

1. TCA 49-6-2106; TCA 49-6-2102(a)-(c)
2. TCA 49-6-2105

Hamilton County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually in October	**Owner/Operator Bus Service**	3.405	09/19/19
		Rescinded:	Revised: 11/17/22

The director of schools will contract annually with individual owners of buses to provide student transportation services.[2]

RESPONSIBILITIES OF BUS OWNERS

1. Each school bus and all related equipment shall be maintained in condition to operate safely at all times during the school year and shall conform to specifications as set forth by the State Board of Education[1] and National Highway Traffic Safety Administration.

2. Each bus driver shall obey all applicable state rules and regulations.

3. A school bus owner shall give 30 calendar days written notice to the Board when he/she wishes to terminate his/her bus operation contract.

4. A school bus owner shall secure the approval of the director of schools before he may sell his bus during the period of his/her contract. The sale of a bus does not obligate the director of schools to enter into contract with the new owner.

5. Each school bus owner shall have on file in the director of schools' office a current statement of liability and property damage insurance coverage carried on the bus, bus driver and bus contractors.

6. Each school bus owner must specify for the director of schools' approval the name of the designated driver and at least one substitute driver of his/her bus.

7. Each school bus driver shall submit to the director of schools or his or her designee, the results of his latest physical examination.

8. By the end of the first month of each school year, each bus owner shall file with the director of schools on forms approved by the Board a report giving an accurate record of the names of all students transported on his/her bus and the school to which each student is transported.

Legal References:
1. TRR/MS 0520-1-5
2. TCA 49-6-2101

Cross References:

Hamilton County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually, in October	**Offer Versus Serve**	**3.502**	**8/15/13**
		Rescinds:	Issued: 11/17/22

Hamilton County School System implements "Offer Versus Serve" in all schools to all grade levels, Kindergarten(K) through Twelve (12). The policy reflected below will only impact Grades K-12.

Breakfast: A school breakfast eligible for federal reimbursement shall offer three (3) food components. The components are grains (with optional meat/meat alternate allowed); juice/fruit/vegetable; and milk. A minimum of four (4) food items (from the three components) must be offered. Students are allowed to take a minimum of three food items, with one item required to be a fruit or juice. The student's decision to take three or more items shall not affect the price charged for the meal. The breakfast is priced as a unit based on the student taking a minimum of three items. If less than three items or more than five are taken, the student will pay a la carte prices.

Note: A meat/meat alternate may be offered as either an optional grain OR an extra item (not counting toward the components, but does count toward nutrient requirements). The menu planner will determine how the meat/meat alternate counts toward the reimbursable meal.

Lunch: A School lunch eligible for federal reimbursement shall offer five (5) components (milk, fruits, vegetables, grains, meat/meat alternates) in the appropriate amounts per grade groupings. Students are allowed to decline two (2) of the five(5) required food components, but must select at least ½ cup of either a fruit (or fruit combination) or a vegetable (or vegetable combination). After selecting the ½ cup fruit or vegetable requirement, students must select two (2) additional components in the full amounts as required per age/grade group to count toward the reimbursable meal. Students may not choose two (2) of the same fruit or vegetable to count toward the required amount of that component. The student's decision to accept all five (5) components or to decline two (2) components shall not affect the price charged for the meal. The lunch is priced as a unit.

If a student chooses to take less than the minimum required for a reimbursable breakfast or lunch meal, or more than the maximum, those foods will be priced at a la carte prices and will have to be paid for at the time of purchase. A la Carte items cannot be charged.

All Pre-K students are exempt from the "Offer Versus Serve" Policy.

Legal Reference:

1. *Child Nutrition & Food Distribution*, 210.11 Competitive Food Services (1994)

Cross References:

Deposit of Funds 2.500
Financial Reports and Records 2.701

Hamilton County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually in October	**Insurance Management**	3.600	12/16/04
		Rescinded:	Revised: 11/17/22

The insurance program will provide coverages in a minimum of the following broad categories:

- Property: Buildings and contents against fire, extended coverage, vandalism and malicious mischief, boiler and machinery explosion; and vehicles;
- General Liability: Bodily injury, personal injury, and damages on premises;
- Liability: Board members, director of schools and employees resulting from discharging their duties; and
- Fidelity: Blanket bond and fiscal agent's bond as required by statute.

The director of schools will continually review the insurance program to ensure that adequate protection is being provided at a reasonable price. All insurance programs shall be governed by the contract with the carrier or provider.

GROUP HEALTH

The Board shall offer group health insurance for all full-time employees.[1]
Board approval of group insurance for which the Board makes full or partial payment shall be given on recommendation of a committee.

LIFE

The Board will pay all or part of the individual premium for each employee for group life insurance and accidental death and dismemberment (ADAD) coverage.

DENTAL

The Board will provide for each employee a dental insurance plan at no cost to employee. Each employee must enroll in the plan in order to receive benefits.

RETIREES

Payment for group health insurance coverage shall be available for any retiring employee in accordance with current HCDE health plans.

Legal References:
1. TCA 49-2-209
2. TCA 49-5-906

Cross References:

Hamilton County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually in October	**Student Insurance Program**	3.601	11/15/18
		Rescinded:	Revised: 11/17/22

Hamilton County Board of Education provides limited insurance coverage for students who may be injured during regular school day activities and for students who may be injured during interscholastic athletics.

This insurance is secondary to any personal or group medical insurance coverage. In order for claims to be considered, all accidents must be reported within 24 hours to the Risk Management Department.

All student and athletic injuries must be documented on the Athletic and Student Accidents Form and emailed to Safety at safety_reports@hcde.org. and Risk Management at studentinjuries@hcde.org.

Legal References:

Cross References:

Hamilton County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually in October	**Student Records Annual Notification of Rights**	6.601	09/24/15
		Rescinded:	Revised: 11/17/22

As a part of new and returning student registration, the school system shall notify parent(s) of students and eligible students[7*] of each student's privacy rights.[1] For students enrolling after the above period, this information shall be given to the student's parent(s) or the eligible student at the time of enrollment.[2] The notice shall include the right of the student's parent(s) or the eligible student to.[2]

- Inspect and review the student's education records;
- Seek correction of items in the record which are believed to be inaccurate, misleading or in violation of the student's rights, including the right to a hearing upon request;
- File a complaint with the appropriate state or federal officials when the school system violates laws and regulations relative to student records;
- Obtain a copy of this policy and a copy of the student's educational records;
- Exercise control over other people's access to the records, except when prior written consent is given, or under circumstances as provided by law or regulations, or where the school system has designated certain information as "directory information." Parent(s) or guardian(s) of students or eligible students have two weeks after notification to advise the school system in writing of items they designate not to be used as directory information. The records custodian shall mark the appropriate student records for which directory information is to be limited, and this designation shall remain in effect until it is modified by the written direction of the student's parent(s) or the eligible student.

*The student becomes an "eligible student" when he/she reaches age 18 or enrolls in a post-secondary school, at which time all of the above rights become the student's rights. [3]

Legal References
1. 34 CFR 99.4; 34 CFR § 99.7
2. 34 CFR § 99.7;
3. 34 CFR § 99.5

Cross References:

Hamilton County Department of Education
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

M E M O R A N D U M

TO: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

FROM: Scott Bennett, Attorney

DATE: November 17, 2022

RE: **Ratification of Updated Contract for Cigna Building Purchase**

The contract to purchase the Cigna Building was approved by the Board of Education at its regular session on October 20, 2022. After approval, the price of the property was reduced and an updated contract was signed by the executive committee, Chairwoman Robinson and Dr. Robertson. This approval requires ratification by the Board and is therefore presented to you at the current meeting, November 17, 2022.

The updated Sales Agreement for School Board ratification is attached.

The Sales Agreement was approved by the Commission October 5, 2022.

Funding will be provided by Hamilton County.

PURCHASE AND SALE AGREEMENT

THIS PURCHASE AND SALE AGREEMENT (this "Agreement") is made and entered into this 4th day of November, 2022 ("Effective Date") by and between **EAH ACQUISITIONS LLC**, a Delaware limited liability company ("Seller"), and **HAMILTON COUNTY, TENNESSEE** and **HAMILTON COUNTY BOARD OF EDUCATION** (collectively, "Purchaser").

1. Description of Property. Seller agrees to sell and convey to Purchaser, and Purchaser agrees to purchase, for the price and upon the terms and conditions set forth below that certain property containing approximately 18.6 acres located in Hamilton County, Tennessee, as approximately shown as the "Proposed School Site" on Exhibit A attached hereto, together with the existing structure consisting of approximately 98,652 square feet, and all other improvements located thereon, and all rights, easements, privileges, hereditaments and appurtenances thereto belonging (collectively, the "Property"). The exact boundaries of the Property will be agreed upon by Purchaser and Seller prior to the expiration of the Inspection Period based on the Survey. The Property is located at 7555 Goodwin Road, Chattanooga, Hamilton County, Tennessee and part of Tax Map and Parcel numbers 149I B 001 and 149I B 001.18. Purchaser acknowledges that, as of the Effective Date, Seller and Connecticut General Life Insurance Company ("CIGNA") have entered into a certain Purchase and Sale Agreement dated as of January 11, 2022, as amended by that certain First Amendment to Purchase Agreement dated June 10, 2022, as further amended and reinstated by that certain Reinstatement and Second Amendment to Purchase and Sale Agreement dated September 21, 2022 (collectively the "Underlying Purchase Agreement"), pursuant to which Seller has agreed to purchase from CIGNA, and CIGNA has agreed to sell to Seller, a tract of land of which the Property is a part and that Seller does not hold fee simple title to the Property. Anything in this Agreement to the contrary notwithstanding, the Closing shall be conditioned in all respects upon Purchaser's receipt of confirmation from the Title Company (defined below) that Seller has acquired and owns indefeasible fee simple title to the Property.

2. Purchase Price. The purchase price of the Property is Seven Million Nine Hundred Thousand and 00/100 Dollars ($7,900,000.00) (the "Purchase Price"). The Purchase Price shall be paid as follows: (a) One Hundred Thousand and No/100 Dollars ($100,000.00) (the "Initial Deposit") within five (5) business days after the Effective Date, which shall be held by Cumberland Title and Guaranty Company, LLC, Attn: Todd C. McCain, 1300 Broad Street, Suite 200, Chattanooga, Tennessee 37402, as escrow agent ("Escrow Agent" or "Title Company"); (b) Four Hundred Thousand and No/100 Dollars ($400,000.00) (the "Additional Deposit"; together with the Initial Deposit, the "Deposit") in accordance with Section 4 hereof; and (c) the remaining balance paid and delivered at closing (after first deducting the Deposit) in cash at closing or by wire transfer of confirmed funds through escrow.

3. Title and Survey. The Property shall be conveyed subject to the following: (a) real estate taxes not yet due and payable; and (b) all easements, regulatory obligations and requirements, mineral rights held by others (if any), rights-of-way, covenants, reservations, restrictions, and other exceptions, including applicable zoning laws, to the extent hereafter approved by Purchaser or deemed approved pursuant to the terms of this Agreement (the "Permitted Exceptions"). Notwithstanding the foregoing, Seller agrees that in all events it shall (x) cause all mortgages, deeds of trust, security interests, loan documents and other monetary liens

to be released at or before the closing, (y) execute Title Company's commercially reasonable affidavits necessary to remove the so-called standard exceptions from the title policy, and (z) provide all resolutions, good standing certificates and other items necessary to satisfy any requirements set forth in the Title Commitment relating to the good standing, authorization or other corporate matters relating to the Seller, all regardless of whether any such items are raised as Title Objections as set forth below.

Promptly after the execution of this Agreement, Purchaser shall obtain, at Purchaser's cost, a commitment for an ALTA Owner's Extended Coverage Policy of Title Insurance issued by Title Company (the "Title Commitment"). Seller shall promptly obtain, at Seller's own expense, a current ALTA survey of the Property, which shall include a full legal description acceptable to Title Company and identify all boundary line encroachment, if any (the "Survey"). Purchaser shall have from the Effective Date until fifteen (15) days prior to the expiration of the Inspection Period to notify Seller, in writing, of Purchaser's disapproval of any exception(s) shown in said Title Commitment or matters of Survey and to inform Seller of the requirements to be fulfilled by Seller in connection with the issuance of the owner's policy of title insurance (collectively, the "Title Objections"). If Purchaser timely notifies Seller in writing of the Title Objections as set forth above, Seller shall, within five (5) days following receipt of such notice from Purchaser, notify Purchaser that (a) Seller shall cure the Title Objections, or (b) Seller is either unwilling or unable to cure the Title Objections (the "Seller's Title Notice"). Seller shall be entitled to cure any Title Objections at the closing through the use of the closing proceeds or otherwise.

If Seller shall have elected to cure the Title Objections as set forth above and does not cure such Title Objections by the date on which the closing is to occur, then Purchaser shall have the right (exercisable within ten (10) business days after Seller's notification of its inability to cure or, if no such notification is delivered by Seller, within ten (10) business days after the scheduled closing date) to terminate this Agreement, in which event the Deposit will be returned to Purchaser. If Purchaser does not terminate this Agreement in accordance with the immediately preceding sentence, then Purchaser shall be deemed to have elected to accept the uncured Title Objections and to purchase the Property subject thereto, with no adjustment, abatement or offset to the Purchase Price as a result of the existence of such uncured Title Objections.

If Seller notifies Purchaser that it is either unwilling or unable to cure the Title Objections, Purchaser may terminate this Agreement by written notice given to Seller within five (5) business days after Purchaser's receipt of Seller's Title Notice ("Purchaser's Termination Notice"), whereupon neither party shall have any further liability to the other except for those obligations which survive the termination, and the Deposit shall be promptly returned to Purchaser. In the event Purchaser does not deliver Purchaser's Termination Notice to Seller as set forth above, Purchaser and Seller shall proceed to closing with the disapproved Title Objections which will become Permitted Exceptions. Nothing in this Section 3 shall limit Purchaser's right to terminate this Agreement prior to the expiration the Inspection Period pursuant to Section 4 below.

4. Due Diligence. The obligations of Purchaser hereunder are conditioned upon Purchaser's obtaining satisfactory assurances with respect to the Property, in Purchaser's sole and absolute discretion, by November 11, 2022 (the "Inspection Period"). If Purchaser is unable to obtain satisfactory assurances with respect to the Property, for any reason or no reason at all, Purchaser may terminate this Agreement by notifying Seller at any time before 11:59 P.M. (eastern

time) on or before the last day of the Inspection Period and Purchaser shall recover the Initial Deposit from Escrow Agent. If Purchaser fails to terminate this Agreement prior to the expiration of the Inspection Period, within five (5) business days thereafter, Purchaser shall deposit the Additional Deposit with the Escrow Agent (to increase the Deposit to Five Hundred Thousand and 00/100 Dollars ($500,000.00), and as of the expiration date of the Inspection Period, Purchaser shall be deemed to have waived its right to terminate this Agreement pursuant to this Section and the Deposit shall be nonrefundable to Purchaser except in the event of a Seller default hereunder that results in the termination of this Agreement or as otherwise expressly provided in this Agreement in Section 3 (Title and Survey).

Seller grants Purchaser and Purchaser's agents, representatives and designees, the right to enter the Property during the term of this Agreement and subject to the Underlying Purchase Agreement to undertake non-invasive inspections of the Property, provided that the foregoing shall not unreasonably interfere with the normal activities on the Property. Purchaser shall not conduct a Phase II without Seller's and CIGNA's prior written consent, which consent shall not be unreasonably withheld or delayed if Purchaser's Phase I (or equivalent report) recommends such Phase II. Purchaser shall have the right to conduct soil boring, sampling, and geotechnical testing, provided Seller and CIGNA shall have the right to approve Purchaser's boring plan. Any invasive testing, boring or sampling of any part of the Property to which Seller and CIGNA consent must be performed by licensed contractors and consultants approved by Seller and CIGNA in their reasonable discretion. Purchaser's inspections shall comply at all times with applicable law. Before each entry upon the Property, Purchaser and Purchaser's representatives, as applicable, shall (i) give at least twenty-four (24) hours prior oral or written notice of such proposed entry to Seller per the notice section set forth herein, and to CIGNA to the attention of Mike Humphries via email at mike.humphres@cigna.com or telephone at 423-443-0956, or another designee identified by Seller or CIGNA; (ii) provide Seller and CIGNA with proof of insurance in compliance with the requirements described in below; and (iii) provide Seller and CIGNA with a reasonably detailed scope of work for each entrance at the Property, along with the name of the contractor(s) or consultant(s) performing such inspection. Furthermore, at Seller's or CIGNA's request, Purchaser and Purchaser's representatives shall be accompanied by a representative of Seller or CIGNA at all times during any entry upon the Property. Purchaser shall not damage the improvements located on the Property. If any damage to the improvements located on the Property occurs, then Purchaser shall promptly and fully repair and restore any damage caused to the improvements located on the Property or any part thereof as a result of the acts or omissions of Purchaser (or its partners, members, agents, officers, employees, contractors or other representatives). In the event Purchaser bores any holes on the Property, such holes will be filled in by Purchaser. Purchaser will not be responsible for replacing any landscaping or trees which are removed in connection with Purchaser's testing of the Property. To the extent permitted by the Governmental Tort Liability Act, Purchaser agrees to defend, indemnify and hold Seller harmless and from any and all liabilities, claims, lawsuits, actions, judgments, demands, losses and costs incurred by Seller due to Purchaser's entrance upon and/or inspection of the Property; provided, however, such indemnification and hold harmless obligation shall not extend to injury, damage, liability, loss, cost or expense, including, but not limited to, reasonable attorney's fees and court costs, to the extent they arise from (i) the discovery by Purchaser (or by its employees, agents or contractors) of any pre-existing property condition, including, without limitation, any environmental condition at, on, under or migrating from or to the Property, or (ii) the negligent or intentional misconduct of Seller and/or its officers, employees or agents. Notwithstanding the

foregoing, Purchaser shall be liable to the extent it exacerbates any such pre-existing condition. The foregoing agreement of Purchaser regarding indemnification shall survive closing or the termination of this Agreement. If this Agreement is terminated prior to Closing, Purchaser shall, within 10 days of Purchaser's receipt of written request from Seller, provide Seller with true and complete copies of any and all inspections, site assessment reports, environmental reports, surveys and/or other reports prepared by third party consultants or professionals for or on behalf of Purchaser with respect to the Property.

5. Closing; Adjustments, Costs and Expenses. The closing shall take place on or before November 30, 2022 (the "Closing Date") as an escrow closing with the Title Company simultaneously with the closing of Seller's acquisition of the Property pursuant to the Underlying Purchase Agreement. Purchaser's obligations to close shall be subject to the following conditions as of the Closing Date: (i) Seller has acquired and owns indefeasible fee simple title to the Property; (ii) there is no moratoria threatened or then in effect that prevents the use of the Property as a public school by Purchaser; (iii) there is no condemnation of the Property; (iv) there is no uncured default by Seller, (v) there is no change in zoning for the Property without Purchaser's consent; (vi) Purchaser's receipt of a revised copy of the Title Commitment that has been down dated to Closing and commits to issue the Title Policy to Purchaser subject only to Permitted Exceptions consented to by the Purchaser, in writing, prior to Closing; and, (vii)) no Material Adverse Change (for purposes of this agreement, "Material Adverse Change" and "Material Adverse Effect" shall be a change or effect which is not covered by casualty insurance and for which the cost to correct, replace or repair is in excess of $50,000.00) having occurred in the condition of Property (including, but not limited to, any change in environmental condition); and, (vii) no lawsuit, governmental action, zoning change or condemnation proceeding that may have a Material Adverse Effect on the Property or Purchaser's proposed development of the Property having been instituted or threatened. If any of the foregoing conditions is not satisfied as of the Closing Date, Purchaser shall have the right to terminate this Agreement and receive a refund of the Deposit. At closing, Purchaser shall pay the Purchase Price (after first deducting the Deposit), and Seller shall execute and deliver to Purchaser the following documents, which Seller and Purchaser shall negotiate in good faith and which shall be reasonably acceptable to both parties and the Title Company: (a) a Limited Warranty Deed conveying fee simple title to the Property to Purchaser subject only to the Permitted Exceptions; (b) an affidavit and indemnity agreement to the Title Company enabling it to issue its final title insurance policy without exception for mechanic's or materialmen's liens, parties in possession, or other off-record matters; (c) a non-foreign affidavit pursuant to the Internal Revenue Service Code of 1986, as amended; (d) instruments satisfactory to Purchaser and the Title Company reflecting the proper authority of Seller to consummate the transaction contemplated by this Agreement; (e) a closing statement for the transaction; (f) a bill of sale for any Personal Property on the Property, as of Closing; and (g) such other typical and customary documents that may be reasonably required by the Title Company, or as may be reasonably required by Purchaser, provided in the latter case that they do not unreasonably increase Seller's liability hereunder. At closing, Seller shall deliver exclusive possession of the Property to Purchaser subject only to the Permitted Exceptions. Real estate taxes, rents and utilities for the Property shall be apportioned and prorated as of the end of the day preceding the closing date. If the amount of any prorated item for the year in which the closing takes place is not known at the closing, it shall be estimated on the basis of the most current information available on the closing date, and if the actual amount of any such item for the year of closing is different than the estimated amount, Seller and Purchaser will promptly adjust such amounts and the appropriate party will pay

the difference to the other party within ten (10) business days after the amount of such adjustment has been determined. The foregoing agreements shall survive the closing. Purchaser shall pay the premium for the title insurance to be furnished pursuant to Section 3 above, and all costs of its financing, if any. Seller shall pay the cost of the Survey of the Property. Purchaser shall pay all transfer taxes and recording costs related to this transaction (including those related to Purchaser's financing, if any). Each party shall be responsible for its own attorneys' fees in connection with this transaction, their respective customary closing costs, and one-half of any settlement fees charged by the Escrow Agent.

6. Delivery of Documents. Seller shall deliver to Purchaser within ten (10) business days after the Effective Date with respect to the Property physical or electronic copies of the items described on Exhibit B attached hereto to the extent in Seller's possession relating to the Property (the "Required Documents for Delivery"). Seller makes no representation or warranty as to the truth or accuracy of the Required Documents for Delivery provided to Purchaser.

7. Personal Property. Included in the Purchase Price is all personal property and fixtures (hereinafter, "Personal Property") which is located on the Property and which is owned by the Seller and is used in the ownership, financing operation and maintenance of the improvements EXCEPT the following items: N/A.

8. As-Is Sale.

BY ENTERING INTO THIS AGREEMENT, PURCHASER REPRESENTS AND WARRANTS THAT IT WILL PERFORM AN INDEPENDENT INVESTIGATION, ANALYSIS AND EVALUATION OF THE PROPERTY. PRIOR TO THE EXPIRATION OF THE INSPECTION PERIOD, PURCHASER SHALL DETERMINE, SUBJECT TO THE TERMS AND CONDITIONS OF THIS AGREEMENT, WHETHER THE PROPERTY IS ACCEPTABLE TO PURCHASER. PRIOR TO THE EXPIRATION OF THE INSPECTION PERIOD, PURCHASER SHALL CONDUCT ITS OWN THOROUGH AND INDEPENDENT INSPECTION, INVESTIGATION, ANALYSIS AND EVALUATION OF ALL INSTRUMENTS, RECORDS AND DOCUMENTS WHICH PURCHASER INDEPENDENTLY DETERMINED TO BE APPROPRIATE OR ADVISABLE TO REVIEW IN CONNECTION WITH PURCHASER'S ACQUISITION OF THE PROPERTY AND THE TRANSACTIONS CONTEMPLATED BY THIS AGREEMENT.

PURCHASER FURTHER ACKNOWLEDGES AND AGREES THAT PURCHASER HAS SUBSTANTIAL EXPERIENCE WITH REAL PROPERTY AND ITS OPERATIONS, AND THAT IF THE TRANSACTION CONTEMPLATED BY THIS AGREEMENT CLOSES, PURCHASER WILL ACQUIRE THE PROPERTY IN AN "AS IS, WHERE IS, WITH ALL FAULTS" CONDITION, AND SOLELY IN RELIANCE ON PURCHASER'S OWN INSPECTION AND EXAMINATION.

EXCEPT AS TO THOSE REPRESENTATIONS AND WARRANTIES EXPRESSLY SET FORTH IN THE CONVEYANCE DOCUMENTS, IT IS EXPRESSLY UNDERSTOOD AND AGREED THAT SELLER MAKES NO REPRESENTATIONS, WARRANTIES OR GUARANTIES OF ANY KIND, NATURE OR SORT, EXPRESS OR

IMPLIED, WITH RESPECT TO THE PHYSICAL CONDITION, PAST, PRESENT OR FUTURE OPERATION AND/OR PERFORMANCE, OR VALUE, OF THE PROPERTY AND THAT SELLER CONVEYS ALL OF ITS PROPERTY TO PURCHASER "AS IS, WHERE IS, WITH ALL FAULTS," AND PURCHASER ACKNOWLEDGES THAT, EXCEPT AS EXPRESSLY SET FORTH HEREIN AND THE CONVEYANCE DOCUMENTS, SELLER MAKES NO REPRESENTATIONS, GUARANTIES OR WARRANTIES WHATSOEVER, EXPRESS OR IMPLIED, AS TO THE QUALITY, CHARACTER, EXTENT, PERFORMANCE, CONDITION OR SUITABILITY OF ITS PROPERTY FOR ANY PURPOSE.

PURCHASER'S INSPECTION, INVESTIGATION AND SURVEY OF THE PROPERTY SHALL BE IN LIEU OF ANY NOTICE OR DISCLOSURE REQUIRED BY ANY APPLICABLE HEALTH AND SAFETY CODE, OR BY ANY OTHER PROVISION OF APPLICABLE LAW, RULE OR REGULATION, INCLUDING LAWS REQUIRING DISCLOSURE BY SELLER OF FLOOD, FIRE, MOLD, SEISMIC HAZARDS, LEAD PAINT, LANDSLIDE AND LIQUEFACTION, GROUND WATER, RADIOLOGICAL AND OTHER GEOLOGICAL HAZARDS, RAILROAD AND OTHER UTILITY ACCESS, SOIL CONDITIONS, VAPOR CONDITIONS, AND OTHER CONDITIONS WHICH MAY AFFECT THE USE OF THE PROPERTY, AND PURCHASER HEREBY WAIVES ANY REQUIREMENT FOR A NOTICE PURSUANT TO THOSE PROVISIONS AND HEREBY ACKNOWLEDGES AND AGREES THAT IT WILL CONDUCT ITS OWN INSPECTIONS AND REVIEWS WITH RESPECT TO ALL MATTERS COVERED THEREBY, AND, EXCEPT WITH RESPECT TO FRAUD, HEREBY RELEASES SELLER FROM LIABILITY IN CONNECTION WITH ANY SUCH NOTICES REQUIRED BY ANY APPLICABLE LAW, RULE OR REGULATION.

FURTHERMORE, EXCEPT AS TO THOSE REPRESENTATIONS AND WARRANTIES EXPRESSLY SET FORTH IN THE CONVEYANCE DOCUMENTS, PURCHASER ACKNOWLEDGES THAT SELLER MAKES NO, AND HAS MADE NO, REPRESENTATIONS OR WARRANTIES IN CONNECTION WITH THE PRESENCE OR MIGRATION OF HAZARDOUS SUBSTANCES AND MATERIALS UPON, WITHIN, OR TO OR FROM THE PROPERTY. IN THAT REGARD, PURCHASER WILL, PRIOR TO CLOSING, CONDUCT ITS OWN INVESTIGATIONS TO DETERMINE IF THE PROPERTY CONTAINS ANY HAZARDOUS SUBSTANCES AND MATERIALS OR WASTE, MATERIALS, DISCHARGE, DUMPING OR CONTAMINATION, WHETHER SOIL, GROUNDWATER OR OTHERWISE, WHICH RELATE TO ANY FEDERAL, STATE, LOCAL OR OTHER GOVERNMENTAL LAW, REGULATION OR ORDER OR REQUIRES REPORTING TO ANY GOVERNMENTAL AUTHORITY.

EXCEPT AS TO THOSE REPRESENTATIONS AND WARRANTIES EXPRESSLY SET FORTH IN THE CONVEYANCE DOCUMENTS AND EXCEPT WITH RESPECT TO FRAUD, IF PURCHASER CLOSES THIS TRANSACTION, PURCHASER, FOR ITSELF AND ITS OWNERS, SUCCESSORS AND ASSIGNS, RELEASES AT CLOSING AND FOREVER DISCHARGES SELLER, AND SELLER'S PAST, PRESENT AND FUTURE MEMBERS, PARTNERS, OFFICERS, AFFILIATES, EMPLOYEES, AGENTS, ATTORNEYS, ASSIGNS, AND SUCCESSORS-IN-INTEREST, FROM ALL PAST, PRESENT AND FUTURE CLAIMS, DEMANDS, OBLIGATIONS, LOSSES AND

CAUSES OF ACTION OF ANY NATURE WHATSOEVER, WHETHER NOW KNOWN OR UNKNOWN, DIRECT OR INDIRECT, FORESEEN OR UNFORESEEN, SUSPECTED OR UNSUSPECTED, WHICH ARE BASED UPON OR ARISE OUT OF OR IN CONNECTION WITH THE CONDITION OF THE PROPERTY AND, WITH RESPECT TO THE PRESENCE OF ANY HAZARDOUS SUBSTANCES AND MATERIALS, ANY ENVIRONMENTAL DAMAGES OR ENVIRONMENTAL REQUIREMENTS, INCLUDING THE PHYSICAL, STRUCTURAL, GEOLOGICAL, RADIOLOGICAL, MECHANICAL AND ENVIRONMENTAL (SURFACE AND SUBSURFACE) CONDITION OF THE PROPERTY (INCLUDING THE IMPROVEMENTS THEREON) OR ANY LAW OR REGULATION RELATING TO HAZARDOUS SUBSTANCES AND MATERIALS. WITHOUT LIMITING THE FOREGOING, THIS RELEASE SPECIFICALLY APPLIES TO ALL LOSSES, LIABILITIES, AND CLAIMS ARISING UNDER THE COMPREHENSIVE ENVIRONMENTAL RESPONSE, COMPENSATION AND LIABILITY ACT OF 1980, AS AMENDED, THE SUPERFUND AMENDMENTS AND REAUTHORIZATION ACT OF 1986, (42 U.S.C. SECTIONS 9601 ET SEQ.), THE RESOURCE CONSERVATION AND RECOVERY ACT OF 1976, (42 U.S.C. SECTIONS 6901 ET SEQ.), THE CLEAN WATER ACT, (33 U.S.C. SECTIONS 466 ET SEQ.), THE SAFE DRINKING WATER ACT, (14 U.S.C. SECTION 1401-1450), THE HAZARDOUS MATERIALS TRANSPORTATION ACT, (49 U.S.C. SECTIONS 1801 ET SEQ.), THE TOXIC SUBSTANCE CONTROL ACT, (15 U.S.C. SECTIONS 2601-2629), AND ANY OTHER FEDERAL, STATE OR LOCAL LAW, REGULATION, OR RULE OF SIMILAR EFFECT, AS WELL AS ANY AND ALL COMMON LAW CLAIMS. THE PROVISIONS OF THIS SECTION WILL SURVIVE CLOSING.

BY ACKNOWLEDGING THIS SECTION BELOW, PURCHASER ACKNOWLEDGES THAT THIS SECTION HAS BEEN READ AND FULLY UNDERSTOOD, AND THAT PURCHASER HAS HAD THE CHANCE TO ASK QUESTIONS OF ITS COUNSEL ABOUT ITS MEANING AND SIGNIFICANCE.

HAMILTON COUNTY BOARD OF EDUCATION

By: _____

Name: Tiffanie Robinson

Title: Chairwoman

HAMILTON COUNTY, TENNESSEE

By: _____

Name: Justin Robertson

Title: Superintendent

9. Continuing Operations. From the Effective Date until closing, Seller shall (i) not make any alterations to the Property, and (ii) neither enter into any new, nor terminate, modify, extend, amend or renew any existing, lease or service, management, maintenance, repair, construction, leasing or other contract or agreement affecting the Property (each a "New Agreement") without providing at least five (5) business days prior notice to Purchaser and obtaining Purchaser's prior written approval of such New Agreement, which approval shall not be unreasonably withheld, provided that Purchaser's approval shall not be required for any such New Agreement that is terminable by the owner of the Property on no more than ninety (90) days,

provided further, that Seller shall use reasonable efforts to provide any documents related to the Underlying Purchase Agreement only to the extent that such agreement will materially affect Purchaser's interest granted hereunder, and the delivery of any such documents may be conditioned, withheld or redacted if it contains any confidential information related to the Underlying Purchase Agreement.

10. Notices. Any notice required to be given hereunder shall be in writing and delivered personally (including by commercial courier and/or hand delivery), sent via electronic mail, sent by nationally recognized courier service (such as FedEx) or sent by United States certified mail, return receipt requested, addressed to the parties at the addresses set forth below, or to such other address as either party may hereafter give the other, or by electronic mail. Notices sent by mail or courier service shall be deemed given at the earlier of receipt or rejection of same by the intended recipient. Notices sent via electronic mail shall be deemed to have been received immediately if sent before 5:00 P.M. local time on a business day, otherwise it shall be deemed to have been received on the next business day.

Seller's Notice Address:
EAH Acquisitions, LP
Attn: Paul Corley, Jr., Kelley Rhino & Kevin Norton
5775 Glenridge Drive, Building D, Suite 350
Atlanta, GA 30328
Email: pcorley@empirecommunities.com
krhino@empirecommunities.com
knorton@empirecommunities.com

Purchaser's Notice Address:
Hamilton County, Tennessee
Attn: Weston Wamp, Mayor
625 Georgia Avenue
Chattanooga, Tennessee 37402

With a copy to:
Miller & Martin PLLC
Attn: Evan A. Allison
832 Georgia Avenue, Suite 1200
Chattanooga, TN 37402
Email: evan.allison@millermartin.com

With a copy to:
Cavett, Abbott & Weiss, PLLC
Attn: Barry L. Abbott
801 Broad Street, Suite 428
Chattanooga, TN 37402
Email: barry@cawpllc.com

Hamilton County Attorney
Attn: Rheubin Taylor
204 Courthouse
625 Georgia Avenue
Chattanooga, Tennessee 37402
Email: rmtaylor@hamiltontn.gov

Lynn Mansfield
Real Property Office
Hamilton County Public Works
4005 Cromwell Road
Chattanooga, Tennessee 37421
Email: LynnM@HamiltonTN.gov

Dr. Justin Robertson
Superintendent

Hamilton County Dept. of Education
Email: Robertson_Justin@hcde.org

Justin Witt
Manager – Capital Projects
Hamilton County Dept. of Education
Email: Witt_Justin@hcde.org

11. Condemnation and Casualty. If any authority having the power of eminent domain shall commence negotiations with Seller or shall commence legal action against Seller for the damaging, taking, or acquiring of all or any part of the Property, either temporarily or permanently, in any condemnation proceeding or by exercise of the power of eminent domain, or if the Property is damaged or destroyed by fire or other casualty, Seller shall immediately give notice of the same to Purchaser. Upon any such occurrence, if it reasonably appears that such taking, damage or destruction will materially interfere with Purchaser's intended use of the Property, then Purchaser shall have the right, at its option, to terminate this Agreement by giving notice thereof to Seller on or before the closing date, in which event Seller and Purchaser shall be released of all further obligations hereunder and the Deposit shall be returned. If Purchaser does not so terminate this Agreement, there shall be no reduction in the Purchase Price; however, Purchaser shall be entitled, in the case of fire or other casualty, to receive from the insurance carrier all insurance proceeds, or, in the case of condemnation, to receive the entire award for the Property or the portion thereof so taken. In the event of any negotiations regarding the payment of any such awards or proceeds, Seller will inform Purchaser of all such negotiations of which Seller has notice and will permit Purchaser to take part therein at Purchaser's cost and expense. Seller shall execute and deliver to Purchaser on the closing date all proper instruments for the assignment and collection of such proceeds and awards.

12. Brokers. Seller and Purchaser represent and warrant to each other and to all members that they have not dealt with, consulted or engaged any real estate broker, finder or agent in connection with this transaction. Each party hereby agrees to indemnify and hold the other party harmless from any liability, claim or demand, cost or expense, including reasonable attorneys' fees such other party may suffer or incur by reason of the claims of any real estate broker, finder or agent who may claim to have dealt with, consulted or been engaged by such first party in connection with this transaction.

13. Default. If Purchaser defaults under the terms of this Agreement, and such default is not cured by Purchaser within five (5) business days following written notice from Seller, Seller shall be entitled to receive the Deposit as liquidated damages and immediately terminate this Agreement as Seller's sole remedy. If Seller defaults under the terms of this Agreement, and such default is not cured by Seller within five (5) business days following written notice from Purchaser, Purchaser solely shall be entitled to either (i) seek specific performance of Seller's obligation's hereunder, or (ii) receive the Deposit and immediately terminate this Agreement. Seller waives the right to assert the defense of lack of mutuality in any suit for specific performance instituted by Purchaser. The parties agree that under no circumstances shall Seller or Purchaser be responsible for, obligated for, or liable for consequential, exemplary, punitive, or other similar damages to the other under any provision of this Agreement or otherwise.

14. Prevailing Party. If any legal or other proceeding is brought for the enforcement of this Agreement, or because of any alleged dispute, breach, default, or misrepresentation in connection with any of the provisions of this Agreement, the successful or prevailing party in a final, non-appealable court of competent jurisdiction shall be entitled to recover reasonable attorneys' fees and other costs incurred in that action or proceeding, in addition to any other relief to which it or they may be entitled. Venue for any legal or other proceeding shall be Hamilton County, Tennessee.

15. JURY WAIVER. PURCHASER AND SELLER DO HEREBY KNOWINGLY, VOLUNTARILY AND INTENTIONALLY WAIVE THEIR RIGHT TO A TRIAL BY JURY IN RESPECT OF ANY LITIGATION BASED HEREON, OR ARISING OUT OF, OR UNDER OR IN CONNECTION WITH THIS AGREEMENT, THE DOCUMENTS DELIVERED BY PURCHASER AT CLOSING OR SELLER AT CLOSING, OR ANY COURSE OF CONDUCT, COURSE OF DEALINGS, STATEMENTS (WHETHER VERBAL OR WRITTEN) OR ANY ACTIONS OF EITHER PARTY ARISING OUT OF OR RELATED IN ANY MANNER WITH THIS AGREEMENT OR THE PROPERTY (INCLUDING WITHOUT LIMITATION, ANY ACTION TO RESCIND OR CANCEL THIS AGREEMENT AND ANY CLAIMS OR DEFENSES ASSERTING THAT THIS AGREEMENT WAS FRAUDULENTLY INDUCED OR IS OTHERWISE VOID OR VOIDABLE). THIS WAIVER IS A MATERIAL INDUCEMENT FOR SELLER AND PURCHASER TO ENTER INTO AND ACCEPT THIS AGREEMENT AND THE DOCUMENTS DELIVERED BY SELLER AND PURCHASER AT CLOSING AND SHALL SURVIVE THE CLOSING OR TERMINATION OF THIS AGREEMENT.

16. Confidentiality. The Parties hereto acknowledge that Purchaser consists of governmental agencies under the laws of the State of Tennessee, and as such all documents, papers, letters, etc., regardless of their respective physical form, as made or received in connection with their respective transactions of official business are subject to public inspection and/or copying upon the receipt of an appropriate request. As such, Purchaser is unable to insure and/or protect the confidentiality of any information and/or documentation received by either from the Seller during the negotiations, execution, and implementation of this transaction. In order to provide the Seller with an adequate opportunity to protect information which the Seller deems as proprietary and/or a trade secret, Purchaser agrees to notify the Seller of each request received in accordance to the Tennessee Open Records Act (Tenn. Code Ann. Section 10-7-501, et seq.) for information and/or documentation relating to the operation of the Seller's business as may have been received by said Purchaser during the negotiation and finalization of this transaction in order to allow the Seller an opportunity to take whatever steps the Seller may deem appropriate (including legal proceedings) to prevent the dissemination of information deemed confidential by the Seller. Otherwise, it is understood by the parties hereto that neither Purchaser has any legal right to either redact or refuse to disseminate and/or copy any documents and/or information provided to them same prior to complying with said law.

17. Miscellaneous. The Section headings are inserted for convenience only and are not intended to describe, interpret, define, or limit the scope or content of this Agreement or any provision hereof. All prior understandings and agreements between the parties relating to the subject matter hereof are null and void. This agreement supersedes any oral agreement or otherwise between the parties. This Agreement may be modified only by an agreement in writing signed by

the parties. Purchaser may assign this Agreement and its rights hereunder only with Seller's consent, which Seller may grant or deny in Seller's sole and absolute discretion. In any event, no such assignment shall release Purchaser from its obligations hereunder. This Agreement shall apply to, bind, and inure to the benefit of the heirs, executors, administrators, successors and assigns of the parties. The waiver by any party to this Agreement of a breach or any provision of this Agreement shall not be deemed a continuing waiver or a waiver of any subsequent breach whether of the same or another provision of this Agreement. This Agreement shall be governed by Tennessee law. Any action brought by any party hereto shall be brought within the State of Tennessee, County of Hamilton. Time is of the essence. This Agreement may be executed in multiple counterparts, each of which shall constitute an original, but all of which taken together shall constitute one and the same agreement. A counterpart executed by a party and transmitted to another party by facsimile or electronic mail shall have the same effect as the delivery of the original counterpart. Any expiration date herein that falls on a weekend (Saturday or Sunday) or a holiday shall move to the next business day. Any provisions of this Agreement that shall prove to be invalid, void or illegal shall in no way effect, impair or invalidate any other provisions hereof and such other provisions shall remain in full force and effect. Subject to the terms and conditions herein provided, each party hereto agrees to use all reasonable efforts to take, or cause to be taken, all actions and to do, or cause to be done, all things necessary, proper or advisable to consummate and make effective as promptly as practicable the transactions contemplated by this Agreement. The parties shall execute such additional documents and do such other acts as may be reasonably required to carry out the intent of this Agreement.

18. Limitations on Seller's Obligations. For the avoidance of doubt, Purchaser acknowledges and agrees that this Agreement is the only agreement between Seller and Purchaser regarding the purchase and sale of the Property, and Seller and its affiliates shall have no duties or obligations to Purchaser regarding any property other than the Property.

19. Personal Property. Notwithstanding any other provision of this Agreement to the contrary, Seller warrants and represents that Seller has not removed any personal property (furniture, fixtures and equipment) from the Property as of Closing.

20. School Donation Escrow. Purchaser shall deliver Two Hundred Fifty Thousand Dollars ($250,000.00) of the Purchase Price to the Title Company to be held in escrow pursuant to the terms of an escrow agreement, the form of which is attached to this Agreement as **Exhibit C**.

IN WITNESS WHEREOF Seller and Purchaser have executed, or caused to be executed, this Agreement on the day and year written beside their signatures below.

Date: _____, 2022

SELLER:

EAH ACQUISITIONS LLC, a Delaware limited liability company

By:_____

Name:_____

Title:_____

Date: _____, 2022

PURCHASER:

HAMILTON COUNTY, TENNESSEE

By:_____

Name: Weston Wamp

Title: Mayor

Date: 11/7, 2022

HAMILTON COUNTY BOARD OF EDUCATION

By:_____

Name: Tiffanie Robinson

Title: Chairperson

Date: 11/7, 2022

By:_____

Name: Dr. Justin Robertson

Title: Superintendent

EXHIBIT A

LEGAL DESCRIPTION

A tract of land situated in the City of Chattanooga, Hamilton County, Tennessee and being the property described as Proposed School, recorded in Deed Book 5498, Page 564, in the Register's Office of Hamilton County, Tennessee, said tract being hereafter referred to as Tract 1.

Beginning at an Iron Rod set at the common corner between Phillip Edison & Co, LTD tract, recorded in Deed Book 10190, Page 548, in the Register's Office of Hamilton County, Tennessee and said Tract 1, on the northern right-of-way of Goodwin Road having a right-of-way width that varies. Said point being hereafter referred to as the POINT OF BEGINNING.

Thence, leaving said point, with and along the common line between said Phillip Edison Tract and said Tract 1, North 53 degrees, 49 minutes, 34 seconds East, 262.75 feet to an Iron Rod set;

Thence, North 19 degrees, 56 minutes, 26 seconds West, 304.55 feet to an Iron Rod set;

Thence, North 23 degrees, 49 minutes, 34 seconds East, 337.96 feet to an Iron Rod found;

Thence, leaving the common line with said Phillip Edison tract, South 66 degrees, 10 minutes, 26 seconds East, 104.04 feet to an Iron Rod set;

Thence, in a curve to the right, having a radius of 666.05 feet, an arc length of 733.99 feet, and being subtended by a chord bearing North 85 degrees, 55 minutes, 11 seconds East, 697.41 feet to an Iron Rod set;

Thence, in a curve to the right, having a radius of 171.92 feet, an arc length of 160.47 feet, and being subtended by a chord bearing South 35 degrees, 46 minutes, 14 seconds East, 154.71 feet to an Iron Rod set;

Thence, in a curve to the right, having a radius of 676.36 feet, an arc length of 760.13 feet, and being subtended by a chord bearing South 23 degrees, 09 minutes, 54 seconds West, 720.75 feet to an Iron Rod set;

Thence, North 66 degrees, 20 minutes, 45 seconds West, 126.50 feet to an Iron Rod set;

Thence, South 23 degrees, 40 minutes, 12 seconds West, 310.50 feet to an Iron Rod set on the northern right-of-way line of said Goodwin Road;

Thence, with and along said right-of-way, North 66 degrees, 20 minutes, 45 seconds West, 657.17 feet to the POINT OF BEGINNING

Said tract of land herein described contains 818,138.022 square feet or 18.782 acres.

EXHIBIT B

REQUIRED DOCUMENTS FOR DELIVERY

1. Title policies and commitments including all exceptions to title for the Property;

2. Land surveys (ALTA, boundary and/or topo) of the Property;

3. Environmental reports relating to the Property.

4. Existing leases, amendments, addendums, occupants and tenants relating to the Property.

5. Soil reports relating to the Property.

6. Maintenance, service, supply and utility contracts relating to the Property.

7. Archaeological information and/or reports relating to the Property.

8. Geotechnical and geological information and/or reports relating to the Property.

9. Environmental reports and/or permits, including any Phase 1, Phase 2, underground storage tanks (USTs), water assessments, chemical (including fertilizer) storage areas/facilities, etc. relating to the Property.

10. All engineering, drainage, potential flood reports

11. Any other tests, studies, reports or investigations and all other documents and instruments relating to the Property

12. Current full copies of all utility bills for last 12 months (i.e. gas, water, electric, phone and waste removal) relating to the Property.

13. Copies of all warranties relating to the roof, equipment, operating systems, and any other part of the Property

14. Building plans (as applicable, if available) and other information for the Property including the following:

    a. All architectural drawings,
    b. All "as-built" plans / drawings,
    c. All construction plans,
    d. All governmentally approved (stamped) drawings submitted for permitting,
    e. All landscape drawings,
    f. All surveys, site plans, including governmentally approved/stamped site plans, drawings, lot splits, plats, etc.
    g. All zoning, variance, and/or other permitted use information; and,
    h. All engineering, drainage, potential or actual flood reports for the Property.

EXHIBIT C

ESCROW AGREEMENT

This Escrow Agreement, dated as of _____ (the "Closing Date"), among _____, a _____ ("Purchaser"), _____, ("Seller"), and _____, as escrow agent ("Escrow Agent").

This is the Escrow Agreement referred to in the Purchase and Sale Agreement dated _____ (the "Purchase Agreement") between Purchaser and Seller. Capitalized terms used in this agreement without definition shall have the respective meanings given to them in the Purchase Agreement.

The parties, intending to be legally bound, hereby agree as follows:

1. ESTABLISHMENT OF ESCROW

(a) Seller is depositing with Escrow Agent an amount equal to $250,000.00 in immediately available funds (as increased by any earnings thereon and as reduced by any disbursements, amounts withdrawn under Section 5(j), or losses on investments, the "Escrow Fund"). Escrow Agent acknowledges receipt thereof.

(b) Escrow Agent hereby agrees to act as escrow agent and to hold, safeguard and disburse the Escrow Fund pursuant to the terms and conditions hereof.

(c) The purpose of the Escrow Fund is to fund a donation by Seller to Purchaser up to $250,000.00 as reimbursement to Purchaser for the construction of a school playground on the Property within 3 years of the Closing.

2. INVESTMENT OF FUNDS

Except as Purchaser and Seller may from time to time jointly instruct Escrow Agent in writing, the Escrow Fund shall be held in an interest-bearing account until disbursement of the entire Escrow Fund.

3. CLAIMS

(a) On or before November 30, 2025, upon completion of construction of a playground on the Property, Purchaser may give notice (a "Notice") to Seller and Escrow Agent specifying in reasonable detail the nature and dollar amount of Purchaser's claim (a "Claim") that it may have to part or all of the Escrow Fund pursuant to this Escrow Agreement. Any portion of the Escrow Fund which has not been Claimed by Purchaser by December 1, 2025 shall be disbursed to the Seller by the Escrow Agent.

(b) Purchaser shall be entitled to Claim and recover Purchaser's actual documented expenses for construction of the playground on the Property pursuant to this Section 3 up to the total amount of the Escrow Fund by sending written notice of Purchaser's Claim to

Seller (with a copy to Escrow Agent) on or before November 30, 2025. Purchaser shall provide Seller with copies of paid receipts and/or invoices in support of Purchaser's Claim for any portion of the Escrow Funds under this Agreement. If Seller gives notice to Purchaser and Escrow Agent disputing any Claim (a "Counter Notice") within 30 days following receipt by Escrow Agent of the Notice regarding the Claim, the Claim shall be resolved as provided in Section 3(c). If no Counter Notice is received by Escrow Agent within the 30-day period, then the dollar amount of Claim by Purchaser as set forth in its Notice shall be deemed established for purposes of this Escrow Agreement and, at the end of the 30-day period, Escrow Agent shall pay to Purchaser the dollar amount claimed in the Notice from (and only to the extent of) the Escrow Fund. Escrow Agent shall not inquire into or consider the validity of a Claim except as to whether notice of Purchaser's Claim was provided as required under this Escrow Agreement.

(c) If a Counter Notice is given with respect to a Claim, Escrow Agent shall make payment with respect thereto only in accordance with (i) joint written instructions of Purchaser and Seller or (ii) a final non-appealable order of a court of competent jurisdiction. Any court order shall be accompanied by a legal opinion by counsel for the presenting party satisfactory to Escrow Agent to the effect that the order is final and non-appealable. Escrow Agent shall act on the court order and legal opinion without further question.

4. TERMINATION OF ESCROW

On December 1, 2025, Escrow Agent shall pay and distribute the then amount of Escrow Fund to Seller, unless any Claims are then pending, in which case an amount equal to the aggregate dollar amount of the Claims (as shown in the Notices of the Claims) shall be retained by Escrow Agent in the Escrow Fund and the balance paid to Seller; or until Escrow Agent receives joint written instructions of Purchaser and Seller or a final non-appealable order of a court of competent jurisdiction as contemplated by Section 3(c).

5. DUTIES OF ESCROW AGENT

(a) Escrow Agent shall not be under any duty to give the Escrow Fund held by it hereunder any greater degree of care than it gives its own similar property and shall not be required to invest any funds held hereunder except as directed in this Agreement. Uninvested funds held hereunder shall not earn or accrue interest.

(b) Escrow Agent shall not be liable, except for its own gross negligence or willful misconduct and, except with respect to claims based upon the gross negligence or willful misconduct that are successfully asserted against Escrow Agent, the other parties hereto shall jointly and severally indemnify and hold harmless Escrow Agent (and any successor Escrow Agent) from and against any and all losses, liabilities, claims, actions, damages and expenses, including reasonable attorneys' fees and disbursements, arising out of and in connection with this Agreement. Without limiting the foregoing, Escrow Agent shall in no event be liable in connection with its investment or reinvestment of any cash held by it hereunder in good faith, in accordance with the terms hereof, including, without limitation, any liability for any delays (not resulting from its gross negligence or willful misconduct) in the investment or reinvestment of the Escrow Fund, or any loss of interest incident to any the delays.

(c) Escrow Agent shall be entitled to rely upon any order, judgment, certification, demand, notice, instrument or other writing delivered to it hereunder without being required to determine the authenticity or the correctness of any fact stated therein or the propriety or validity of the service thereof. Escrow Agent may act in reliance upon any instrument or signature believed by it to be genuine and may assume that the person purporting to give receipt or advice or make any statement or execute any document in connection with the provisions hereof has been duly authorized to do so. Escrow Agent may conclusively presume that the undersigned representative of any party hereto which is an entity other than a natural person has full power and authority to instruct Escrow Agent on behalf of that party unless written notice to the contrary is delivered to Escrow Agent.

(d) Escrow Agent may act pursuant to the advice of counsel with respect to any matter relating to this Agreement and shall not be liable for any action taken or omitted by it in good faith in accordance with the advice.

(e) Escrow Agent does not have any interest in the Escrow Fund deposited hereunder but is serving as escrow holder only and having only possession thereof. Any payments of income from this Escrow Fund shall be subject to withholding regulations then in force with respect to United States taxes. The parties hereto will provide Escrow Agent with appropriate Internal Revenue Service Forms W-9 for tax identification number certification, or non-resident alien certifications. This Section 5(e) and Section 5(b) shall survive notwithstanding any termination of this Agreement or the resignation of Escrow Agent.

(f) Escrow Agent makes no representation as to the validity, value, genuineness or the collectability of any security or other document or instrument held by or delivered to it.

(g) Escrow Agent shall not be called upon to advise any party as to the wisdom in selling or retaining or taking or refraining from any action with respect to any securities or other property deposited hereunder.

(h) Escrow Agent (and any successor Escrow Agent) may at any time resign by delivering the Escrow Fund to any successor Escrow Agent jointly designated by the other parties hereto in writing, or to any court of competent jurisdiction, whereupon Escrow Agent shall be discharged of and from any and all further obligations arising in connection with this Agreement. The resignation of Escrow Agent will take effect on the earlier of (a) the appointment of a successor (including a court of competent jurisdiction) or (b) the day which is 30 days after the date of delivery of its written notice of resignation to the other parties hereto. If at that time Escrow Agent has not received a designation of a successor Escrow Agent, Escrow Agent's sole responsibility after that time shall be to retain and safeguard the Escrow Fund until receipt of a designation of successor Escrow Agent or a joint written disposition instruction by the other parties hereto or a final non-appealable order of a court of competent jurisdiction.

(i) In the event of any disagreement between the other parties hereto resulting in adverse claims or demands being made in connection with the Escrow Fund or in the event that Escrow Agent is in doubt as to what action it should take hereunder, Escrow Agent shall be entitled to retain the Escrow Fund until Escrow Agent shall have received (i) a final non-appealable order of a court of competent jurisdiction directing delivery of the Escrow Fund or (ii) a written

agreement executed by the other parties hereto directing delivery of the Escrow Fund, in which event Escrow Agent shall disburse the Escrow Fund in accordance with the order or agreement. Any court order shall be accompanied by a legal opinion by counsel for the presenting party satisfactory to Escrow Agent to the effect that the order is final and non-appealable. Escrow Agent shall act on the court order and legal opinion without further question.

(j) Purchaser and Seller shall pay Escrow Agent compensation (as payment in full) for the services to be rendered by Escrow Agent hereunder in the amount of $_____ at the time of execution of this Agreement and $_____ annually thereafter and agree to reimburse Escrow Agent for all reasonable expenses, disbursements and advances incurred or made by Escrow Agent in performance of its duties hereunder (including reasonable fees, expenses and disbursements of its counsel). Any compensation and reimbursement to which Escrow Agent is entitled shall be borne 50% by Purchaser and 50% by Seller. Any fees or expenses of Escrow Agent or its counsel that are not paid as provided for herein may be taken from any property held by Escrow Agent hereunder.

(k) No printed or other matter in any language (including, without limitation, prospectuses, notices, reports and promotional material) that mentions Escrow Agent's name or the rights, powers, or duties of Escrow Agent shall be issued by the other parties hereto or on the parties' behalf unless Escrow Agent shall first have given its specific written consent thereto.

(l) The other parties hereto authorize Escrow Agent, for any securities held hereunder, to use the services of any United States central securities depository it reasonably deems appropriate, including, without limitation, the Depositary Trust Company and the Federal Reserve Book Entry System.

6. LIMITED RESPONSIBILITY

This Agreement expressly sets forth all the duties of Escrow Agent with respect to any and all matters pertinent hereto. No implied duties or obligations shall be read into this agreement against Escrow Agent. Escrow Agent shall not be bound by the provisions of any agreement among the other parties hereto except this Agreement.

7. OWNERSHIP FOR TAX PURPOSES

Sellers agree that, for purposes of federal and other taxes based on income, Seller will be treated as the owner of the Escrow Fund and that Seller will report all income, if any, that is earned on, or derived from, the Escrow Fund as their income, in the proportions, in the taxable year or years in which the income is properly includible and pay any taxes attributable thereto.

8. NOTICES

All notices, consents, waivers and other communications under this Agreement must be in writing and will be deemed to have been duly given when (a) delivered by hand (with written confirmation of receipt), (b) sent by email (with written confirmation of receipt) provided that a copy is mailed by certified mail, return receipt requested, or (c) when received by the addressee, if sent by a nationally recognized overnight delivery service (receipt requested), in each case to

the appropriate addresses and telecopier numbers set forth below (or to the other addresses and telecopier numbers as a party may designate by notice to the other parties):

Seller:

_____
_____
_____
Attention: _____
Facsimile No.: _____

with a copy to:

_____
_____
_____
Attention: _____
Facsimile No.: _____

Purchaser:

_____
_____
_____
Attention: _____
Facsimile No.: _____

with a copy to:

_____
_____
_____
Attention: _____
Facsimile No.: _____

Escrow Agent:

_____
_____
_____
Attention: _____
Facsimile No.: _____

with a copy to:

_____
_____
_____
Attention: _____
Facsimile No.: _____

9. JURISDICTION; SERVICE OF PROCESS

Any action or proceeding seeking to enforce any provision of, or based on any right arising out of, this Agreement may be brought against any of the parties in the courts of the State of Tennessee, County of Hamilton and each of the parties consents to the jurisdiction of the courts (and of the appropriate appellate courts) in any the action or proceeding and waives any objection to venue laid therein. Process in any action or proceeding referred to in the preceding sentence may be served on any party anywhere in the world.

10. COUNTERPARTS

This Agreement may be executed digitally and in one or more counterparts, each of which will be deemed to be an original and all of which, when taken together, will be deemed to constitute one and the same. A counterpart executed by a party and transmitted to another party by facsimile or electronic mail shall have the same effect as the delivery of the original counterpart.

11. SECTION HEADINGS

The headings of sections in this Agreement are provided for convenience only and will not affect its construction or interpretation.

12. WAIVER

The rights and remedies of the parties to this Agreement are cumulative and not alternative. Neither the failure nor any delay by any party in exercising any right, power, or privilege under this Agreement or the documents referred to in this Agreement will operate as a waiver of the right, power, or privilege, and no single or partial exercise of any right, power, or privilege will preclude any other or further exercise of the right, power, or privilege or the exercise of any other right, power, or privilege. To the maximum extent permitted by applicable law, (a) no claim or right arising out of this Agreement or the documents referred to in this Agreement can be discharged by one party, in whole or in part, by a waiver or renunciation of the claim or right unless in writing signed by the other party; (b) no waiver that may be given by a party will be applicable except in the specific instance for which it is given; and (c) no notice to or demand on one party will be deemed to be a waiver of any obligation of the party or of the right of the party giving the notice or demand to take further action without notice or demand as provided in this Agreement or the documents referred to in this Agreement.

13. EXCLUSIVE AGREEMENT AND MODIFICATION

This Agreement supersedes all prior agreements among the parties with respect to its subject matter and constitutes (along with the documents referred to in this Agreement) a complete and exclusive statement of the terms of the agreement between the parties with respect to its subject matter. This Agreement may not be amended except by a written agreement executed by the Buyer, the Sellers and the Escrow Agent.

14. GOVERNING LAW

This Agreement shall be governed by the laws of the State of Tennessee, without regard to conflicts of law principles.

IN WITNESS WHEREOF, the parties have executed and delivered this Agreement as of the date first written above.

Buyer: Sellers:

By:_____ _____

Escrow Agent:

By:_____ _____

Hamilton County Department of Education
3074 Hickory Valley Rd
Chattanooga, TN 37421
(423) 498-6577

Memorandum

To: Hamilton County Board of Education

Dr. Justin Robertson
Superintendent

From: Dr. Zac Brown
Chief Talent Officer

Date: November 8, 2022

Re: On-Site RX, Inc. Contract (Onsite Pharmacies)

After the Board's acceptance of On-Site, Inc's contract in 2019, we request approval for the renewal of the contract, effective October 3, 2022 through October 2, 2025 in renewal increments of one (1) year periods.

Attached, please find the 2019 contract for your reference.

We also request the Board approve the addendum to the On-Site RX contract, adding access to mail order prescriptions for all employees.

Please feel free to contact me with any questions.

ON-SITE RX, INC.
PHARMACY SERVICE AGREEMENT

THIS PHARMACY SERVICE AGREEMENT is made and entered into this 3rd day of October, 2019, by and between HAMILTON COUNTY DEPARTMENT OF EDUCATION ("CLIENT") and ON-SITE RX, INC. ("On-Site Rx") a Georgia corporation.

RECITALS

A. On-Site Rx contracts with plan sponsors to provide licensed pharmacists, pharmacy services, on-site pharmacy expertise, and pharmacy benefit guidance at the plan sponsor's place of business to the employees and retirees of such plan sponsors and/or their dependents (collectively, "Participants").

B. On-Site Rx secures licensed pharmacists and pharmacy technicians who will perform certain pharmaceutical services for Participants, including, but not limited to, dispensing of prescription and over-the-counter medications.

C. CLIENT desires to contract with On-Site Rx to provide at suitable sites in the City of Chattanooga, on-site pharmacy management and related services for Participants or other individuals eligible under CLIENT' occupational coverage, subject to the conditions contained herein.

NOW, THEREFORE, for good and valuable consideration, the receipt and the sufficiency of which are hereby acknowledged, CLIENT and On-Site Rx hereby agree as follows:

ARTICLE I
PHARMACY MANAGEMENT

On-Site Rx shall serve Participants by providing Pharmacy Services on property owned or rented by CLIENT. Through use of its purchasing and operations expertise, On-Site Rx will provide prescription and over-the-counter drugs to CLIENT and its participants at discounts available through proprietary wholesale drug purchasing arrangements. Furthermore, On-Site Rx

agrees to act in the best interest of CLIENT and participants to provide goods and services in a manner that complies with all federal, state, and local laws and regulations, including pharmacy regulations and statutes specific to the State of Tennessee and Hamilton County.

Elements and conditions upon which On-site RX will provide goods and services include:

1.01 **Licensing** – On-Site Rx shall coordinate and pay for the pharmacy(ies) to be licensed to operate and dispense medications in the State of Tennessee and City of Chattanooga. On-Site Rx will register with state and local governments or regulatory agency(s) in order to comply with any and all local and/or State laws or regulations. On-Site Rx will register the name of the pharmacy as On-Site Rx, Inc., d/b/a "_____." On-Site Rx will ensure that all Pharmacists and Technicians secured to dispense products from an on-site Pharmacy will at all times hold appropriate licensing and certification from the State of Tennessee. CLIENT will use best efforts to ensure that zoning and all other building permits are in place for the sites selected.

1.02 **Inventory** – On-Site Rx shall provide drug inventory to CLIENT. The Pharmacist assigned to an on-site Pharmacy will have access to a procurement system that will allow daily orders and delivery to provide the inventory necessary to efficiently operate the on-site Pharmacy. On-Site Rx shall be responsible for the initial and continual purchase of pharmaceuticals at the Pharmacy, and CLIENT shall reimburse On-Site Rx for On-Site Rx's invoice cost for such pharmaceuticals. Pharmaceuticals purchased by On-Site Rx shall be the property of CLIENT; however, On-Site Rx shall retain custody and control of all such property for CLIENT for the term of the Agreement and any renewal period thereafter, so long as On-Site Rx is exercising custody and control for CLIENT' benefit.

Pharmaceuticals that have a short-term expiration date or that have expired will be returned to the manufacturer. All credits will be applied to CLIENT' monthly invoice with supporting documentation as they are received. On-Site Rx will manage the pharmaceutical inventory in a manner to reduce the number of expiring medications and ensure CLIENT receives full credit.

1.03 **Patient Communication** – On-Site Rx will provide consultation to CLIENT with regards to the most effective patient communication strategies to achieve CLIENT' stated goals. On-Site Rx will provide appropriate signage for the pharmacies. CLIENT will be responsible for all costs associated with printing and distribution of agreed materials, other than signage.

1.04 **Labor and Hours of Operation** – On-Site Rx will provide all staff responsible for the dispensing of medication at any CLIENT on-site pharmacy. On-Site Rx and CLIENT agree that each pharmacy shall be open not more than forty-four (44) hours per week of normal business operation, with hours to be mutually agreed by CLIENT and On-Site Rx. If CLIENT instructs On-Site Rx in writing that the pharmacy shall be open for additional hours beyond the above, On-Site Rx shall be entitled to an additional fee increase to the PMPM fee at the following rates for all such additional hours that the pharmacy is open.

45 - 48 hours	$1.10
49 - 52 hours	$2.20
53 - 56 hours	$3.30
57 - 60 hours	$4.40

On-Site Rx will ensure that the staffing levels are appropriate to meet the needs of CLIENT and their covered dependents, however regular ongoing staffing shall not exceed one and one-half (1.5) full-time equivalent (FTE) Pharmacists and up to three (3) FTE Certified Pharmacy Technicians per pharmacy.

On-Site Rx will lead the candidate identification and selection process with final approval of all staff being granted to CLIENT, as further described in Paragraph 2.01. On-Site Rx will assign staff to provide adequate coverage for the hours of operation. On-Site Rx will establish and assign staff that are licensed or duly qualified and endeavor to avoid any Pharmacy closures due to labor shortages. The costs of Pharmacy staff compensation and their associated expenses are the

responsibility of On-Site Rx and are included in the per member per month fee paid to On-Site Rx from CLIENT as noted in Article III. The hours of operation of the Pharmacies will be mutually agreed upon by the parties and may be changed only with mutual consent of both parties.

1.05 **Reporting** – On-Site Rx shall report to CLIENT the claims data provided from CLIENT' prescription benefit manager or derived internally. These reports shall demonstrate utilization, spending, and trend patterns within the prescription benefit. Such reports shall be distributed to CLIENT no less frequently than quarterly for the duration of this Agreement. On-Site Rx will provide reporting on-location for the semi-annual and annual report and as mutually agreed upon.

1.06 ***Ad Hoc* Reporting** – On-Site Rx will generate up to four *ad hoc* reports per year at no additional cost. If additional computer programming is required to complete a report requested by CLIENT (to include additional technology purchases or unusual additional labor), such programming will be invoiced at $150 per hour, provided further that the Parties shall agree upon the total cost prior to CLIENT becoming obligated to pay for such report.

1.07 **Insurance** –

(a) On-Site Rx will provide insurance to cover its own furniture, equipment, hardware, software, and point of sale technology.

(b) On-Site Rx will provide professional liability insurance covering its management services and general commercial liability covering its general operations, both with a combined single limit of $1,000,000. On-Site Rx will also provide professional liability insurance covering the Pharmacy staff, including all Pharmacists and Technicians responsible for dispensing at an on-site Pharmacy, at no less than $5,000,000 per claim and $5,000,000 aggregate. On-Site Rx will be responsible for providing insurance sufficient to repair or replace fixtures and other appurtenances to a Pharmacy. Any person driving on behalf of On-Site Rx in the performance of this Agreement shall be covered by an automobile liability policy with a combined single limit of $1,000,000. On-Site Rx will provide Certificates of Insurance consistent

with this Paragraph's terms within 30 days of execution of this Agreement, all of which shall name CLIENT as an additional insured. On-Site Rx will provide CLIENT with 30-day notice of impending cancellation of any insurance policy required hereunder or a change to any provider of insurance.

(c) Any property and liability insurance protection for the exclusive benefit of CLIENT, excluding those coverages expressly provided and insured by On-Site Rx according to the terms of this Paragraph and Paragraph 2.04, shall be CLIENT' responsibility to insure.

(d) On-Site Rx will carry insurance coverage on pharmaceutical inventory. (On-Site Rx will insert policy language for specifics.

1.08 **Security** – On-Site Rx shall provide an electronic security system for the Pharmacy premises as well as secure fixtures for the legal and safe storage of controlled substances. On-Site Rx will provide policies and procedures for the prevention of theft or any other improper taking or use. On-Site Rx will provide policies and procedures for their Pharmacy staff to ensure that all materials, property, and premises are secure during the hours of operation. CLIENT shall be responsible for physical security to the premises other than that described in this paragraph.

1.09 **Merchant Transaction Fees** - CLIENT will be responsible for entering into a merchant agreement with Bank of America (McKesson Merchant Services bank) to provide credit and debit card services for MasterCard, Visa, American Express, and Discover. These transaction costs will be debited directly each month from the bank account CLIENT designates.

1.10 **Record Management** – On-Site Rx shall maintain adequate and current pharmaceutical records for Participants, which comply with acceptable standards and practices. The parties shall cooperate so as to comply with all applicable laws and regulations relating to such records, including, without limitation, the Patient Health Records Privacy Act (1997) and the Standards for Privacy of Individually Identifiable Health Information, promulgated by the Department of Health and Human Services under Title II, Subtitle f, Sections 261-264 of the

Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 (the "HIPAA Privacy Rule").

1.11 **Required Plan Document Disclosures** – CLIENT acknowledges that under Section 504(f) of HIPAA, only "Summary Health Information" will be shared with CLIENT unless CLIENT' plan documents inform the plan Participants as to the manner in which the plan will be sharing "protected health information" (as defined in HIPAA, hereafter "PHI") with CLIENT and how CLIENT will be using the PHI, and describe those CLIENT employees or classes of employees who will have access to PHI in the course of the plan's operations. "Summary Health Information" is information that summarizes the claims history, claims expenses, or types of claims experienced by beneficiaries of the group health plan, from which identifiers have been deleted.

1.12 **Use of PHI** – For PHI that is released to CLIENT by On-Site Rx, CLIENT represents, warrants, and agrees:

(a) Such PHI will not be used to make employment-related decisions about Participants;

(b) Use of PHI will be restricted to what is necessary for plan administration;

(c) Access shall be limited to those employees performing plan administration functions;

(d) Appropriate safeguards will have been implemented by CLIENT to protect PHI;

(e) CLIENT' health plan has a privacy officer, and CLIENT will provide training regarding privacy issues to employees to whom PHI is disclosed;

(f) CLIENT will make available information required to provide an accounting of any accidental or non-allowed disclosures of PHI; and

(g) Upon termination of the Agreement, CLIENT will continue to maintain any PHI disclosed consistent with the terms of this Agreement and applicable law.

CLIENT acknowledges that On-Site Rx shall be entitled to terminate this Agreement if CLIENT materially violates the provisions of Paragraph 1.12.

ARTICLE II
PROVISION OF PHARMACIST

2.01 **Provision of Pharmacist** – On-Site Rx shall furnish a pharmacist(s) ("Pharmacist") and a pharmacy technician(s) ("Technician") to provide Pharmacy Services (as defined below) at the locations of CLIENT to service Participants. On-Site Rx is not committing to furnish a particular person as the Pharmacist or Technician, and, at any time and from time to time, On-Site Rx may change the Pharmacist and Technician, consistent with the procedure in Paragraph 1.04. CLIENT shall have the opportunity to interview and approve all final Pharmacist candidates identified by On-Site Rx. CLIENT shall also have the right to have On-Site Rx remove a Pharmacist or Technician upon written notice, which notice shall specify the time by which the Pharmacist or Technician shall be removed. Any Pharmacists or Technician assigned by On-Site Rx to provide services hereunder, shall provide certification that he or she has not been convicted of an offense requiring listing in Tennessee's or any other state's Sexual Offender's Registry.

Pharmacy Services in this Agreement shall mean the activities of dispensing prescription medications, counseling members on treatment options available to them, consultation to CLIENT on sound pharmacoeconomic decisions as it pertains to their prescription benefit and the management and maintenance of one or more legally licensed pharmacies in Hamilton County, Tennessee.

2.02 **Standards of Pharmaceutical Professional Performance** – On-Site Rx shall contract with the Pharmacist such that the Pharmacist is obligated to perform or deliver the following either directly or through Technicians under the Pharmacists' direction and control:

(a) The Pharmacist shall determine his or her own means and methods of providing Pharmacy Services, consistent with the terms of this Agreement;

(b) The Pharmacist shall comply with all applicable laws and regulations with respect to the licensing and the regulation of pharmacists, and shall ensure that the Pharmacist does the same with respect to the supervision and regulation of the Technician;

(c) The Pharmacist shall provide Pharmacy Services in a manner consistent with all applicable laws and regulations and in a professional manner consistent with Pharmacy Services provided in the community;

(d) The Pharmacist shall maintain, during the term of this Agreement, appropriate credentials, including:

(1) A duly issued and active license to practice pharmacy and prescribe medication in the State of Tennessee,

(2) Good standing with his or her profession and state professional association,

(3) The absence of any license restriction, revocation, or suspension,

(4) The absence of any involuntary restriction placed on his or her federal DEA registration, and

(5) The absence of any conviction of a felony or misdemeanor involving moral turpitude.

(6) The absence of any conviction on a drug-related offense of any kind.

(e) In the event that any Pharmacist (i) has his or her license to practice pharmacy or prescribe medication restricted, revoked, or suspended; (ii) has an involuntary restriction placed on his or her federal DEA registration; (iii) is convicted of any offense as set forth above; or (iv) is no longer in good standing with his or her professional or state licensing authority, On-Site Rx shall promptly remove that Pharmacist and replace such Pharmacist with

another Pharmacist that meets the requirements of Paragraph 2.02(d), consistent with the terms of Paragraphs 1.04 and 2.01; and

(f) On-Site Rx shall require the Pharmacist to ensure that all Technicians and any other support personnel comply with the requirements of this Paragraph 2.02 with respect to performance, licensing, certification, and good standing, as applicable, except as otherwise provided in Paragraph 2.06 with respect to pharmacy technicians and assistants. On-Site Rx shall require the Pharmacist to notify On-Site Rx immediately in the event the Pharmacist learns of the possibility that any of the events specified in Paragraph 2.02(e) may occur with respect to the Pharmacist, Technician, or other support personnel, and On-Site Rx shall immediately notify CLIENT of such notification, so that CLIENT can determine whether or not to exercise its right to remove the Pharmacist pursuant to Paragraph 2.01 or the Technician or other support person pursuant to Paragraph 1.04.

2.03 **Place of Services** – CLIENT shall provide, without charge to On-Site Rx, suitable premises for the provision of Pharmacy Services, including, without limitation, office space, janitorial services, electricity, water, heat, air conditioning, hi-speed internet, three (3) telephone lines, and any other required utilities. In addition to meeting all zoning ordinances and other applicable laws, each Pharmacy shall be medically appropriate and secure. CLIENT shall endeavor to ensure that the Pharmacy building(s), including the interior, exterior, and roof, shall be maintained and kept in good repair and working order at CLIENT' sole expense. The premises shall be conducive for efficient delivery of prescription and over-the-counter medications. Costs for expansions to the initial Pharmacy location(s) will be the responsibility of CLIENT. To the extent that On-Site Rx must provide additional equipment to a space that is modified at the request of CLIENT, all additional expenses associated with modification of space shall be the responsibility of CLIENT.

It shall be the responsibility of CLIENT to adhere to all federal, state, and local codes pertaining to the building, including regulations by state and local governments, as well as the State Board of Pharmacy, which On-Site Rx shall advise on.

2.04 **Equipment and Supplies** – On-Site Rx, as part of its management fee, shall provide the Pharmacist with all equipment and supplies, including fixtures, furniture, point-of-sale technology, telephone systems, pharmacy computer systems, and all other equipment pertinent to operating a pharmacy not otherwise provided for in this Agreement.

2.05 **Responsibilities of Parties** – On-Site Rx and the Pharmacist(s) are independent contractors. The Pharmacist shall be solely responsible for his or her actions and/or omissions and the actions and/or the omissions of any agent or any employee used by him or her (including, without limitation, any Technician or assistant) in connection with providing the Pharmacy Services contemplated by this Agreement. Neither CLIENT nor On-Site Rx shall have any control or involvement in the independent exercise of professional judgment by the Pharmacist and/or any agent or any employee used by the Pharmacist, and neither CLIENT nor On-Site Rx shall incur any liability for the actions or the omissions of the Pharmacist and/or any agent, or any employee used by the Pharmacist (including, without limitation, any Technician or assistant) in connection with this Agreement. As provided in paragraph 1.07 hereof, On-Site Rx shall provide professional liability insurances as specified herein covering all persons providing Pharmacy Services to CLIENT and the Participants. On-Site Rx agrees to indemnify and hold harmless CLIENT from and against any cost, damage, expense, loss, liability, or obligation of any kind, including, without limitation, court costs and reasonable attorneys' fees, which CLIENT may incur in connection with On-Site Rx's furnishing of Pharmacists, Technicians or their respective assistants, under this Agreement.

2.06 **Other Licensed Pharmacy Professionals and Health Professionals** – CLIENT agrees and acknowledges that a Pharmacist may from time to time have other pharmacists who will work as Pharmacists hereunder, or other persons who will assist the Pharmacist or a

Technician, at CLIENT' place of business in the event of an emergency (provided, however, that On-Site Rx will require the Pharmacist to ensure that the services provided by replacement individuals do not exceed the scope of their professional training and licensure). Any replacement Pharmacist will be duly licensed. This Article II shall apply in the same manner to the replacement Pharmacist or Technician as such Article applies to a regularly assigned Pharmacist or Technician. On-Site Rx shall also ensure, or require the Pharmacist to ensure, that all replacement Pharmacists who provide services hereunder have insurance coverage consistent with the requirements of the State Board of Pharmacy. On-Site Rx will also ensure that the professional liability insurance it provides pursuant to Paragraph 1.07 covers any replacement Pharmacist or Technician.

On occasion, the Pharmacist may have pharmacy interns associated with a pharmacy school observe and assist the Pharmacist for educational and teaching purposes, under the Pharmacist's direct supervision. The same level of professional standards as set forth in Article II shall apply to pharmacy interns working under the direct supervision of the Pharmacist.

2.07 **Billing** – On-Site Rx shall contract with the Pharmacist to ensure that the Pharmacist will not bill or otherwise solicit any payment from Participants for any service provided by the Pharmacist without prior written approval of CLIENT.

2.08 **Medical Records** – On-Site Rx shall maintain pharmacy records with respect to all Participants, all of which shall be maintained in a professional manner consistent with the accepted practice of the community in which the Pharmacist provides the Pharmacy Services in connection with this Agreement. On-Site Rx shall also require the Pharmacist to comply with the HIPAA Privacy Rule and the terms of Paragraph 1.10 of this Agreement. On-Site Rx and CLIENT have previously executed or will execute a HIPAA Business Associate Agreement.

Pharmacy and medical records as allowed by HIPAA are considered the property of CLIENT and are in the custodial care of On-Site Rx for the term of this Agreement. All patient records maintained by the Pharmacist in connection with this Agreement shall be in the custodial

care of the Pharmacist and On-Site Rx, as required by HIPAA, notwithstanding the availability of such records to CLIENT.

CLIENT understands and agrees that all of the pharmacy records and other protected information maintained by the Pharmacist will be held by the Pharmacist in strictest confidence, and that CLIENT will not be entitled to have access to the pharmacy records maintained by the Pharmacist, in the absence of an appropriate written authorization from Participant.

2.09 **Other Records** – On -Site Rx shall maintain inventory, point of sale, and all other necessary on-site pharmacy records. In the event that the relationship between On-Site Rx and CLIENT is terminated, On-Site Rx warrants that it shall turn over all records, electronic or otherwise, that are necessary to run the on-site pharmacies and necessary for the seamless transition to any successor to On-Site Rx. Reasonable and documented expenses incurred to transfer the records shall be the responsibility of CLIENT.

2.10 **Non-Compliance by the Pharmacist** – In the event that CLIENT becomes aware of any failure by the Pharmacist to comply with the obligations of the Pharmacist that are contemplated by this Agreement, CLIENT shall provide prompt written notice to On-Site Rx of such failure, which written notice shall describe the failure in reasonable detail, and On-Site Rx shall use its best efforts to address such failure. In the alternative, On-Site Rx may arrange for the substitution of another person as the Pharmacist. As provided in Paragraph 2.01, CLIENT shall have the right to require the immediate removal.

ARTICLE III
FINANCIALS AND ACCOUNTING

3.01 **Cost of Pharmaceuticals** – On-Site Rx shall be responsible for the initial and continual purchase and inventory of pharmaceuticals at each Pharmacy on behalf of CLIENT. The initial inventory purchase shall be made within four (4) days of the pharmacy's opening. At

that time, CLIENT shall be billed fifty (50) percent of total inventory purchase to be paid within seven (7) days. The remaining balance shall be due within thirty (30) days of the initial invoice.

Ongoing purchases for the replenishment of inventory at all CLIENT' pharmacies shall be invoiced to CLIENT on the first (1st) and sixteenth (16th) of every month with a mutually agreed upon ETF process being set up to pay within three business day. Such process must be in place prior to the initial inventory purchase of pharmaceuticals. Failure to pay within the timeframe outlined in this Paragraph, without a reasonable explanation may cause CLIENT to forfeit all prompt payment discounts from a wholesaler.

As agreed in Paragraph 1.02, pharmaceuticals purchased by On-Site Rx shall be the property of CLIENT; however, On-Site Rx shall retain custody and control of all such property for CLIENT for the term of the Agreement and any renewal period thereafter.

3.02 **Pharmacy Services Fee** – Simultaneous with the execution and delivery of this Agreement, CLIENT shall pay a pro-rated Pharmacy Services Fee of $ 5.90 per member per month for the first month and for each full month during the term hereof. CLIENT will be billed on the 25th of each month for the upcoming month. CLIENT shall then have seven working days to remit payment to On-Site Rx via EFT. The Pharmacy Service Fee is a fixed rate that shall increase at a rate not to exceed three (3) percent every twenty-four months.

Upon CLIENT's securing a second pharmacy site, On-Site Rx shall engage in the work described in this Agreement as it relates to adding a second pharmacy site. In contemplation of additional staffing and resources required in the build-out and management of additional site, the PMPM fee shall increase to $11.29 simultaneous with the engagement of On-Site Rx for site analysis and development.

On-Site Rx and CLIENT have entered into these terms with the understanding that there are approximately 8,900 members and that CLIENT will be optimally served by two pharmacies. Both parties will enter into good faith negotiations if the number of subscribers covered by the plan increases or decreases by more than twenty (20) percent from the initiation of this

Agreement. Member volume for calculation of such fees shall be based CLIENT's monthly health plan enrollment as provided by CLIENT'S current health plan provider(s).

3.03 **Labor** – Direct labor, including compensation to independent contractor Pharmacists, as provided by On-Site Rx, shall be included in the fee set forth in paragraph 3.02.

3.04 **Late Fees** – A penalty of 0.06% per day on any unpaid balance will be assessed for each day that any amount due hereunder remains unpaid. All late payment penalties will be invoiced separately. However, in no event shall the penalty be greater than the rate permitted by applicable law.

3.05 **Suspension of Services** – If, at any time, CLIENT fails to pay On-Site Rx within seven working days of the dates as outlined in Article III, then On-Site Rx may suspend all service until all fees and charges, including late fee penalties as outlined in Paragraph 3.04, are paid in full.

3.06 **Accounting** – CLIENT agrees to work with On-Site Rx to adopt internal protocols for the accounting of monies (cash, credit, debit, coupons) collected at the point of sale in each Pharmacy. Pharmaceutical activities at each CLIENT' Pharmacy will be reported to the designated financial institution daily. Pharmaceutical reimbursements from the CLIENT'S designated PBM will be reconciled by On-Site Rx and paid to the CLIENT within ten (10) days of receipt by deposit into a bank account identified by CLIENT.

3.07 **Retention of Funds** – Under no circumstance, shall On-Site Rx, retain any portion of pharmacy funds from CLIENT' prescription benefit manager (PBM). All funds shall be reconciled against actual utilization and returned to CLIENT by ACH each week.

ARTICLE IV
TERM AND TERMINATION

4.01 **Term** – The term of this Agreement will be for a period of three (3) years and will renew with mutual agreement of the parties for additional one-year periods. Notice of intent to renew may be sent by either party to the other not later than 60 days prior to the end of each one-year term. A party's failure to send such notice may be excused at the sole option of the other party.

4.02 **Termination Without Cause** – This Agreement may be terminated after the initial three-year term following the effective date by either CLIENT or On-Site Rx, without cause, by providing the other party at least 90 days prior written notice.

4.03 **Termination Based on a Material Failure to Perform** – This Agreement may be terminated by either CLIENT or On-Site Rx based on a material failure to perform, by providing the other party at least 60 days prior written notice. The party alleged to be the cause for termination will have 30 days to respond and remedy the cause. Should this party fail to remedy, within reason, the alleged failure to perform, the Agreement shall terminate at the end of the 60-day period.

4.04 **Effect of Expiration or Termination** – The expiration or the termination of this Agreement shall not affect the obligation of CLIENT to pay compensation to On-Site Rx or pay for any outstanding invoice for the period prior to such expiration or termination and shall not affect the obligation of On-Site Rx to provide services up to the time of such expiration or termination. In the event this Agreement expires or is terminated, On-Site Rx will arrange for Pharmacy records to be transferred to CLIENT or CLIENT' chosen vendor in a HIPAA-compliant manner and in a format acceptable to On-Site Rx and CLIENT. Reasonable and documented costs associated with such transfer shall be the responsibility of CLIENT.

By the date of expiration or termination, or as otherwise mutually agreed, On-Site Rx will remove any of its property from the sites of Pharmacy Services. On-Site Rx will coordinate any return and refund or transfer of pharmaceuticals with CLIENT, to CLIENT's reasonable satisfaction.

4.05 **Employment of Pharmacy Staff** – In the event of termination, CLIENT agrees that neither CLIENT, nor any entity acting on behalf of CLIENT (i.e. competitive vendor) will recruit for employment or employ any Pharmacists or Technicians assigned to CLIENT by On-Site RX for a period of twelve months following the expiration or termination of this Agreement. Should On-Site Rx become aware of such recruiting or employment, CLIENT shall be subject to damages in an amount not less than fifty percent of each affected employee's annual wages.

ARTICLE V
MISCELLANEOUS

5.01 **Notice** – All notices and other communications permitted or required pursuant to this Agreement shall be in writing, addressed to the party at the address set forth at the end of this Agreement or to such other address as the party may designate from time to time in accordance with this Paragraph 5.01. All notices and other communications shall be: (i) mailed by overnight delivery service, (ii) by certified or registered mail, return receipt requested, postage pre-paid; (iii) personally delivered; or (iv) sent by telecopy with a receipt confirmation. Notices mailed pursuant to this Paragraph 5.01 shall be deemed given upon receipt if by overnight delivery, as of three days after the date of mailing if by certified or registered mail, and notices personally delivered or sent by telecopy shall be deemed given at time of receipt.

5.02 **Transferability** – Neither CLIENT nor On-Site Rx may assign or otherwise transfer this Agreement to a third party without the prior written consent of the other party.

5.03 **Entire Agreement and Amendment** – This Agreement constitutes the entire agreement between CLIENT and On-Site Rx with respect to its subject matter. This Agreement shall not be amended or waived, in whole or in part, except in writing signed by both CLIENT and On-Site Rx.

5.04 **Governing Law** – This Agreement shall be governed by and interpreted in accordance with the laws of the State of Tennessee, without giving effect to its conflict of laws or provisions.

5.05 **Non-Disclosure** – CLIENT and On-Site Rx shall take all reasonable steps to ensure that all proprietary, confidential, and trade secret information acquired by virtue of the position of the other party under this Agreement shall not be disclosed or used outside of the business of either of the parties. This includes information with respect to the terms of this Agreement or the business of CLIENT and/or On-Site Rx.

Nothing in this Paragraph shall be construed as preventing either party from continuing to use or disclose any information:

(a) That is in the public domain;

(b) That subsequently becomes part of the public domain through no act of the party;

(c) That is disclosed to it by a third party, where said disclosure does not itself violate any contractual or legal obligation;

(d) That is independently developed by a party; or

(e) That is known or used by it prior to this Agreement.

The burden of establishing the existence of (a) through (e) of this Paragraph 5.05 shall be upon the party attempting to use or disclose the information.

5.06 **Records** – The parties agree to maintain books, records, and documents generated by themselves or as reported by any contractor to them, insofar as they are related to work performed or money received under this Agreement, for a period of seven full years from the date of final payment for any obligation under or related to this Agreement. Accounting records shall be prepared in accordance with generally accepted accounting principles.

5.07 **Successors** – This Agreement is binding upon the parties, their successors, and assigns. Should On-Site RX anticipate a change in ownership or management it shall give 30 days prior written notice to CLIENT.

5.08 ***Force Majeure*** – In the event of either party hereto being rendered unable, wholly or in part, by reason of *force majeure*, to carry out its obligations hereunder, the obligations of the disabled party shall be suspended during the continuance of any inability so caused, but for no longer period, and its failure to perform shall not be a breach hereof. Provided, however, that such party suffering the *force majeure* event shall: (i) deliver prompt notice to the party to whom the obligations are due of the occurrence of such event (such notice to describe the circumstances creating the event and the steps that such party proposes to take to eliminate the event or the effects thereof); (ii) use its best efforts to eliminate such event or the effects thereof and deliver weekly status reports regarding such efforts to the party to whom the obligations are due; (iii) promptly deliver notice to the party to whom the obligations are due when such event has been eliminated or has ceased to prevent the performance of the suffering party's obligations; and (iv) proceed to fulfill or perform such obligations as soon as reasonably practical after the event has been eliminated.

5.09 **Indemnification** – On-Site Rx shall indemnify and hold harmless CLIENT for any and all claims arising from its performance of this Agreement or the acts or omissions of any Pharmacists, Technicians or other staff it assigns for the performance of this Agreement. Furthermore, On-Site Rx agrees to provide the above mentioned duties and/or services for the above compensation as independent contractors and not as employees of CLIENT. On-Site Rx agrees to pay all applicable taxes incurred in performance of this Agreement, and further to indemnify and hold CLIENT harmless from any premium, fee, assessment or tax, or penalty for failure to pay the same, including any self-employment tax, that their independent contractors assigned to perform this Agreement may incur. NOT WITHSTANDING PARAGRAPHS 4.02 AND 4.05, BOTH PARTIES SPECIFICALLY AGREE THAT NO CONSEQUENTIAL, INCIDENTAL,

SPECIAL, OR PUNITIVE DAMAGES MAY BE AWARDED AS A RESULT OF ANY BREACH OF THIS AGREEMENT, AND EACH WAIVES ITS RIGHTS THERETO. Both parties understand that this waiver was an integral part of the other party's decision to enter into this Agreement.

5.10 **Non-Discrimination** – The parties hereby agree, warrant, and assure that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to unlawful discrimination in the performance of this Agreement or in the employment practices of the parties on the grounds of disability, age, race, color, religion, sex, national origin, or any other classification protected by federal or Tennessee law.

IN WITNESS WHEREOF, CLIENT and Onsite-Rx have executed and delivered this Agreement as of the date first above written.

(REMAINDER OF PAGE INTENTIONALLY LEFT BLANK)

HAMILTON COUNTY SCHOOLS

1/23/20
Date

By _____

Joe Wingate
Printed Name

School Board Chairman
Title

3074 Hickory Valley Rd.
Address

Chattanooga TN 37421
City State Zip

Jan 30, 2020
Date

ON-SITE RX, INC.

By _____

Dan Doebler
Printed Name

President
Title

210 Washington Street, N.W., Suite 101
Address

Gainesville Georgia 30501
City State Zip

1624623v4

EXHIBIT A
PERFORMANCE GUARANTEES

On-Site Rx is placing the following guarantees to our performance under this Agreement.

Reporting - Frequency	Reports shall be delivered with frequency as described above (question #2)	Quarterly	$2,500 per quarter ($10,000 per annum)
Reporting – Survey Results	Greater than 90% of survey respondents will answer "probably" or "definitely" when asked about getting their next prescription filled at the employee pharmacy	Annual	$10,000
Client Service	On-Site Rx will meet with Benefits Department not less than twice per year	Annual	$10,000

ADDENDUM NO. 1

To:

Pharmacy Services Agreement

This ADDENDUM No. 1 (this "Addendum"), is entered into by and between On-Site Rx, Inc. and Hamilton County Department of Education ("Client")

Background

The Pharmacy Services Agreement entered into by Hamilton County Department of Education and On-Site Rx, Inc. dated October 3, 2019 shall now include the following language regarding home delivery of medications.

On-Site Rx, Inc. shall provide home delivery of prescriptions to select members of the health plan.

On-Site Rx, Inc. shall:

1. Create language and design of communications intended for alerting members of the availability and procedure for fulfilling their prescriptions through employee pharmacy's home delivery service.
2. Purchase all packing materials necessary for the safe transport of medications.
3. Determine based on law and professional judgment the medications eligible for shipping. Such list may change from time to time.
4. Utilize a major common carrier, such as US Postal Service, FedEx or UPS and may from time-to-time change or use multiple carriers to provide more timely and lower shipping costs.
5. Invoice client monthly for all associated costs plus a ten percent (10%) surcharge.
    a. Costs shall include all shipping and packing materials, postage and delivery fees and any additional licensure and/or certification necessary for state and federal compliance in home delivery of medications.
    b. Costs shall not include any additional labor of pharmacists or technicians or charges for reporting of utilization and costs. These costs shall be considered covered through the original Agreement.
6. Limit delivery to non-refrigerated items and include maintenance legend through schedule III medications. Acute medications and schedule II narcotics will not be included in this program.
7. Endeavor to have patients receive medications within 7-10 calendar days of the pharmacy's receipt of the patients' medication request.
8. Process and fill in the same manner as pick-up prescriptions. Upon completion of filling the prescription(s), the patient will be called to provide payment over the phone and verification of the patient's address. Only credit/debit card payments will be allowed. Cash/check upon delivery is not available for this service. Zero copay medications will not be mailed until contact has been made with the patient (or their caregiver) to confirm the shipping address.

Client Shall:

1. Pay invoices for services described above within seven (7) business days of receipt.
2. Distribute communications designed by On-Site Rx, Inc. to member of the health plan via electronic means or through mail as determined most appropriate by Client.

[Remainder of this page intentionally left blank.]

HAMILTON COUNTY DEPARTMENT OF EDUCATION

By _____

Date _____

Printed Name

_____

Title

_____

Address

_____

City State Zip

ON-SITE RX, INC.

By _____

Date _____

Printed Name

Daniel W. Doebler

Title

President

Address

6573 Wakefalls Drive

Wake Forest NC 27587

City State Zip

HAMILTON COUNTY SCHOOLS | Teaching & Learning

TO: Members of the Board of Education

FROM: Blake Freeman, Executive Director of Learning
Dr. Yvette Stewart, Director of Elementary Teaching & Learning
John Rice, Director of Middle School Teaching & Learning
Dr. Jamie Parris, Director of High School Teaching & Learning

DATE: November 17, 2022

SUBJECT: Mathematics Textbook Adoption Committees

In accordance with state law and guidelines, we seek your approval for the following textbook committees to work on selecting Mathematics curriculum resources. The committees will work to bring the best available instructional resources for your approval at the April 2023 Board Meeting. We recommend approval for the committees listed below to begin the work in December 2022.

Elementary School Committee Gr. K-5

Rebecca Aslinger, CSAS
Jonathan Berry, East Ridge
Kathy Cooley, Harrison
James Cunningham, Clifton Hills
Katie Dockery, Apison
Justin Payne, Lookout Valley
Kimberly Staton, CSLA
Brittany White, Woodmore
Courtney Baker, Battle Academy
Jami Burnes, Bess T. Shepherd
Misty Crowe, Red Bank
Jessica Dennis, Wallace Smith
Meghan Griffith, North Hamilton
Jessica Phillips. Brown
Tanya Tarver, Orchard Knob
Taylor Woods, Woodmore
Ellen Bell, Alpine Crest
Allie Chase, McConnell
Stacey Culver, North Hamilton
Shavon Diggs, Wallace Smith
Julie Manno, East Ridge
Emily Sorrell, East Ridge
Tiffany Welch, Spring Creek

Middle School Committee Gr. 6-8

Dr. Emily Blackman, Signal Mountain
Destini Goad, Content Lead
Mary Holland, Loftis Middle
Kelvin Young, Tyner Middle
Rachel Duncan, East Hamilton Mid
Teresa Grainger, Hunter Middle
Kim Ingle, Soddy Middle
Sara Durrett, Ooltewah Middle
Tyleana Hanner, East Lake Academy
Kennesia Martin, Orchard Knob Mid

High School Algebra/Geometry Committee Gr. 9-12

Rochelle Angel, East Hamilton High
Bleshette Coulter, Tyner Academy
Kelley Evett, Soddy Daisy High
Jasmine Lloyd, Content Lead
Carly Pearson, CSLA
Stephanie Babcock, Hixson High
Mac Dean, The Howard High
Betsy Gilbert, Ooltewah High
Megahan Murdock, Central High
Cassandra Reed, Brainerd High
Stephanie Browning, East Ridge High
Amber Douglas, Brainerd High
Alison Langley, Sale Creek High
Adina Odom, Collegiate High
Charles Weems, ExEd Lead

High School Advanced Courses Committee Gr. 9-12

Travis Clem, Hixson High
Dr. Matt Matthews, UTC
Pascale Haug, The Howard High
Emily McDonald, Red Bank High
Josh Holt, Signal Mountain High

*The Committee Members listed above are intended to be a representative sample of HCS educators and parents by School, Grade Level, Learning Community, and School Board District. Teacher Selection requirements: At Least 3 Years of Experience in Public Schools, Active Certification in the Subject/ Course, High Performing (State and National Assessment Measures), Strong Instructional Practice (Multiple Classroom Visits by the Content Directors and/or District Coaches), and Principal Recommendation (Verified by the Content Directors).

Memorandum

TO: Hamilton County Board of Education
Dr. Justin Robertson, Superintendent

FROM: Dr. Neelie Parker, Chief of Opportunity and Access
Kelly Coffelt, Charter Schools Coordinator

DATE: November 17, 2022

RE: Amendment for Charter School Contracts

During the Authorizer Evaluation conducted by the State Board of Education's Charter Schools Office in 2022, it was determined that all charters written for Hamilton County charter schools need to be amended to include the Performance Framework per SBOE Quality Charter Authorizing Standards 6.111 and TCA 49-13-143.

Please find the amendments attached, one per school. Once approved, they will need signatures from the Chair of the HCS School Board, Superintendent and a signature will be secured from each Charter School CEO to finalize. A copy of the signed amendment will be attached to the existing charter for each school.

There are two types of amendments, depending on what the school's charter called for - one where the framework was already mentioned but not attached to the charter and one where the framework is not mentioned at all.

AMENDMENT TO THE CHARTER OF Chattanooga Charter School of Excellence

WHEREAS, pursuant to Tenn. Code Ann. 49-13-101, et seq. the Hamilton County Board of Education granted a renewal charter to Chattanooga Charter School of Excellence on the 18th day of June, 2022; and

WHEREAS, the Tennessee Department of Education has mandated that local boards of education incorporate certain evaluation frameworks into the charters of all authorized charter schools; and

WHEREAS, Hamilton County Schools has developed such an evaluation framework, attached as Exhibit 1; and

WHEREAS, the Hamilton County Board of Education and Chattanooga Charter School of Excellence both agree that it is desirable to amend the charter of Chattanooga Charter School of Excellence to incorporate this framework by reference;

SO THEREFORE, PREMISES CONSIDERED, the Hamilton County Board of Education and Chattanooga Charter School of Excellence do hereby agree as follows:

1. The charter of Chattanooga Charter School of Excellence is hereby amended to incorporate Exhibit 1 as the evaluation framework referenced in Section 1.5 of the existing charter.
2. All other terms and conditions of the existing charter remain in effect.

IN WITNESS WHEREOF, we have set our hands this the __ day of ____, 2022.

_____
Board Chair, Hamilton County Board of Education

_____
Superintendent, Hamilton County Schools

_____
CEO, Chattanooga Charter School of Excellence

AMENDMENT TO THE CHARTER OF Chattanooga Charter School of Excellence Middle

WHEREAS, pursuant to Tenn. Code Ann. 49-13-101, et seq. the Hamilton County Board of Education granted a charter to Chattanooga Charter School of Excellence Middle on the 17th day of June, 2014; and

WHEREAS, the Tennessee Department of Education has mandated that local boards of education incorporate certain evaluation frameworks into the charters of all authorized charter schools; and

WHEREAS, Hamilton County Schools has developed such an evaluation framework, attached as Exhibit 1; and

WHEREAS, the Hamilton County Board of Education and Chattanooga Charter School of Excellence Middle both agree that it is desirable to amend the charter of Chattanooga Charter School of Excellence Middle to incorporate this framework by reference;

SO THEREFORE, PREMISES CONSIDERED, the Hamilton County Board of Education and Chattanooga Charter School of Excellence Middle do hereby agree as follows:

1. The Charter of Chattanooga Charter School of Excellence Middle section 1.5 is amended by inserting the following language:

   Pursuant to TENN.CODE ANN. 49-2-203 in general and TENN.CODE ANN 49-13-143(b) in particular, the Chartering Authority will establish a performance framework to evaluate the academic and operational performance of the Charter School. The Charter School will adhere to the performance framework.

   From time to time, and upon reasonable notice, the Chartering Authority will also develop administrative procedures setting forth how it will oversee and assess the Charter School's compliance with the performance framework. The Charter School will cooperate fully with these administrative procedures in order to facilitate an ongoing assessment of its performance.

2. The charter of Chattanooga Charter School of Excellence Middle is hereby further amended to incorporate Exhibit 1 as the evaluation framework referenced in Section 1.5 of the existing charter.

3. All other terms and conditions of the existing charter remain in effect.

IN WITNESS WHEREOF, we have set our hands this the __ day of ____, 2022.

_____
Board Chair, Hamilton County Board of Education

_____
Superintendent, Hamilton County Schools

_____
CEO, Chattanooga Charter School of Excellence Middle

AMENDMENT TO THE CHARTER OF Chattanooga Charter School of Excellence High School

WHEREAS, pursuant to Tenn. Code Ann. 49-13-101, et seq. the Hamilton County Board of Education granted a charter to Chattanooga Charter School of Excellence High School on the 18th day of June, 2021; and

WHEREAS, the Tennessee Department of Education has mandated that local boards of education incorporate certain evaluation frameworks into the charters of all authorized charter schools; and

WHEREAS, Hamilton County Schools has developed such an evaluation framework, attached as Exhibit 1; and

WHEREAS, the Hamilton County Board of Education and Chattanooga Charter School of Excellence High School both agree that it is desirable to amend the charter of Chattanooga Charter School of Excellence High School to incorporate this framework by reference;

SO THEREFORE, PREMISES CONSIDERED, the Hamilton County Board of Education and Chattanooga Charter School of Excellence High School do hereby agree as follows:

1. The charter of Chattanooga Charter School of Excellence High School is hereby amended to incorporate Exhibit 1 as the evaluation framework referenced in Section 1.5 of the existing charter.
2. All other terms and conditions of the existing charter remain in effect.

IN WITNESS WHEREOF, we have set our hands this the __ day of ____, 2022.

_____
Board Chair, Hamilton County Board of Education

_____
Superintendent, Hamilton County Schools

_____
CEO, Chattanooga Charter School of Excellence High School

AMENDMENT TO THE CHARTER OF Chattanooga Girls Leadership Academy

WHEREAS, pursuant to Tenn. Code Ann. 49-13-101, et seq. the Hamilton County Board of Education granted a renewal charter to Chattanooga Girls Leadership Academy on the 16th day of January, 2014; and

WHEREAS, the Tennessee Department of Education has mandated that local boards of education incorporate certain evaluation frameworks into the charters of all authorized charter schools; and

WHEREAS, Hamilton County Schools has developed such an evaluation framework, attached as Exhibit 1; and

WHEREAS, the Hamilton County Board of Education and Chattanooga Girls Leadership Academy both agree that it is desirable to amend the charter of Chattanooga Girls Leadership Academy to incorporate this framework by reference;

SO THEREFORE, PREMISES CONSIDERED, the Hamilton County Board of Education and Chattanooga Girls Leadership Academy do hereby agree as follows:

1. The Charter of Chattanooga Girls Leadership Academy section 1.5 is amended by inserting the following language:

   Pursuant to TENN.CODE ANN. 49-2-203 in general and TENN.CODE ANN 49-13-143(b) in particular, the Chartering Authority will establish a performance framework to evaluate the academic and operational performance of the Charter School. The Charter School will adhere to the performance framework.

From time to time, and upon reasonable notice, the Chartering Authority will also develop administrative procedures setting forth how it will oversee and assess the Charter School's compliance with the performance framework. The Charter School will cooperate fully with these administrative procedures in order to facilitate an ongoing assessment of its performance.

2. The charter of Chattanooga Girls Leadership Academy is hereby further amended to incorporate Exhibit 1 as the evaluation framework referenced in Section 1.5 of the existing charter.
3. All other terms and conditions of the existing charter remain in effect.

IN WITNESS WHEREOF, we have set our hands this the __ day of ____, 2022.

_____
Board Chair, Hamilton County Board of Education

_____
Superintendent, Hamilton County Schools

_____
CEO, Chattanooga Girls Leadership Academy

AMENDMENT TO THE CHARTER OF Chattanooga Preparatory School

WHEREAS, pursuant to Tenn. Code Ann. 49-13-101, et seq. the Hamilton County Board of Education granted a renewal charter to Chattanooga Preparatory School on the 21st day of September, 2017; and

WHEREAS, the Tennessee Department of Education has mandated that local boards of education incorporate certain evaluation frameworks into the charters of all authorized charter schools; and

WHEREAS, Hamilton County Schools has developed such an evaluation framework, attached as Exhibit 1; and

WHEREAS, the Hamilton County Board of Education and Chattanooga Preparatory School both agree that it is desirable to amend the charter of Chattanooga Preparatory School to incorporate this framework by reference;

SO THEREFORE, PREMISES CONSIDERED, the Hamilton County Board of Education and Chattanooga Preparatory School do hereby agree as follows:

1. The Charter of Chattanooga Preparatory School section 1.5 is amended by inserting the following language:

   Pursuant to TENN.CODE ANN. 49-2-203 in general and TENN.CODE ANN 49-13-143(b) in particular, the Chartering Authority will establish a performance framework to evaluate the academic and operational performance of the Charter School. The Charter School will adhere to the performance framework.

   From time to time, and upon reasonable notice, the Chartering Authority will also develop administrative procedures setting forth how it will oversee and assess the Charter School's compliance with the performance framework. The Charter School will cooperate fully with these administrative procedures in order to facilitate an ongoing assessment of its performance.

2. The charter of Chattanooga Preparatory School is hereby further amended to incorporate Exhibit 1 as the evaluation framework referenced in Section 1.5 of the existing charter.
3. All other terms and conditions of the existing charter remain in effect.

IN WITNESS WHEREOF, we have set our hands this the __ day of ____, 2022.

_____
Board Chair, Hamilton County Board of Education

_____
Superintendent, Hamilton County Schools

_____
CEO, Chattanooga Preparatory School

AMENDMENT TO THE CHARTER OF Ivy Academy

WHEREAS, pursuant to Tenn. Code Ann. 49-13-101, et seq. the Hamilton County Board of Education granted a charter to Ivy Academy on the 16th day of January, 2014; and

WHEREAS, the Tennessee Department of Education has mandated that local boards of education incorporate certain evaluation frameworks into the charters of all authorized charter schools; and

WHEREAS, Hamilton County Schools has developed such an evaluation framework, attached as Exhibit 1; and

WHEREAS, the Hamilton County Board of Education and Ivy Academy both agree that it is desirable to amend the charter of Ivy Academy to incorporate this framework by reference;

SO THEREFORE, PREMISES CONSIDERED, the Hamilton County Board of Education and Ivy Academy do hereby agree as follows:

1. The Charter of Ivy Academy section 1.5 is amended by inserting the following language:

   Pursuant to TENN.CODE ANN. 49-2-203 in general and TENN.CODE ANN 49-13-143(b) in particular, the Chartering Authority will establish a performance framework to evaluate the academic and operational performance of the Charter School. The Charter School will adhere to the performance framework.

   From time to time, and upon reasonable notice, the Chartering Authority will also develop administrative procedures setting forth how it will oversee and assess the Charter School's compliance with the performance framework. The Charter School will cooperate fully with these administrative procedures in order to facilitate an ongoing assessment of its performance.

2. The charter of Ivy Academy is hereby further amended to incorporate Exhibit 1 as the evaluation framework referenced in Section 1.5 of the existing charter.

3. All other terms and conditions of the existing charter remain in effect.

IN WITNESS WHEREOF, we have set our hands this the __ day of ____, 2022.

_____
Board Chair, Hamilton County Board of Education

_____
Superintendent, Hamilton County Schools

_____
CEO, Ivy Academy

AMENDMENT TO THE CHARTER OF Montessori Elementary at Highland Park

WHEREAS, pursuant to Tenn. Code Ann. 49-13-101, et seq. the Hamilton County Board of Education granted a charter to Montessori Elementary at Highland Park on the 21st day of January, 2021; and

WHEREAS, the Tennessee Department of Education has mandated that local boards of education incorporate certain evaluation frameworks into the charters of all authorized charter schools; and

WHEREAS, Hamilton County Schools has developed such an evaluation framework, attached as Exhibit 1; and

WHEREAS, the Hamilton County Board of Education and Montessori Elementary at Highland Park both agree that it is desirable to amend the charter of Montessori Elementary at Highland Park to incorporate this framework by reference;

SO THEREFORE, PREMISES CONSIDERED, the Hamilton County Board of Education and Montessori Elementary at Highland Park do hereby agree as follows:

1. The charter of Montessori Elementary at Highland Park is hereby amended to incorporate Exhibit 1 as the evaluation framework referenced in Section 1.5 of the existing charter.
2. All other terms and conditions of the existing charter remain in effect.

IN WITNESS WHEREOF, we have set our hands this the __ day of ____, 2022.

_____

Board Chair, Hamilton County Board of Education

_____

Superintendent, Hamilton County Schools

_____

CEO, Montessori Elementary at Highland Park

AMENDMENT TO THE CHARTER OF Ivy Academy's Skillern Elementary

WHEREAS, pursuant to Tenn. Code Ann. 49-13-101, et seq. the Hamilton County Board of Education granted a charter to Ivy Academy's Skillern Elementary on 18th Day of June, 2021; and

WHEREAS, the Tennessee Department of Education has mandated that local boards of education incorporate certain evaluation frameworks into the charters of all authorized charter schools; and

WHEREAS, Hamilton County Schools has developed such an evaluation framework, attached as Exhibit 1; and

WHEREAS, the Hamilton County Board of Education and Ivy's Skillern Elementary both agree that it is desirable to amend the charter of Ivy Academy's Skillern elementary to incorporate this framework by reference;

SO THEREFORE, PREMISES CONSIDERED, the Hamilton County Board of Education and Ivy Academy's Skillern Elementary do hereby agree as follows:

1. The charter of Ivy Academy's Skillern Elementary is hereby amended to incorporate Exhibit 1 as the evaluation framework referenced in Section 1.5 of the existing charter.
2. All other terms and conditions of the existing charter remain in effect.

IN WITNESS WHEREOF, we have set our hands this the __ day of ____, 2022.

_____
Board Chair, Hamilton County Board of Education

_____
Superintendent, Hamilton County Schools

_____
CEO, Ivy Academy's Skillern Elementary

HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 HICKORY VALLEY ROAD
CHATTANOOGA, TENNESSEE 37421

MEMORANDUM

TO: Hamilton County Board of Education

Dr. Justin Robertson
Superintendent

FROM: Shannon Moody
Chief Strategy Officer

DATE: November 17, 2022

RE: First Reading
Proposed Policy Revisions

The Administration, in consultation and under the advisement of the Board's attorneys, has reviewed and recommended the following policies for a first reading.

POLICY #	**POLICY TITLE**
4.200	Curriculum Development
4.202	Exceptional Education
4.204	Career & Technical Education
4.206	Early Postsecondary Opportunities
4.207	Supplementary Programs
4.208	Virtual Education Program
4.210	Credit Recovery
4.211	Work-Based Learning Program
4.402	Selection of Instructional Materials (Other than Textbooks)
4.501	School Volunteers
4.605	Lottery Scholarships
4.609	Promotion and Retention

The changes are presented for a first read only. Proposed changes/revisions must receive approval by the Board upon a second and final reading at a future meeting to take effect.

Hamilton County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Annually, in November	**Curriculum Development**	**4.200**	**12/16/04**
		Rescinded:	Revised: ~~**12/13/18**~~

"What" teachers teach is defined by state academic standards approved by the State Board of Education. "How well" students are mastering those standards is measured through aligned assessment. Teachers have autonomy in terms of the "how" through their pedagogy – or instructional practice. We must ensure that our teachers understand best practices and are able to integrate them in their classrooms to facilitate student learning.

Administration supports curriculum development through providing curriculum guides, assessment items, and other instructional materials that are aligned to state academic standards.[1]

In the development of curriculum guides, Hamilton County will work to ensure each teacher's ability to succeed in addressing the educational needs of all students as they continue to advance in the general curriculum. Teachers in each school shall participate in the system-wide development of the curriculum guides in their appropriate subject areas. Assignments for curriculum guide development will be made by directors in the Teaching and Learning department, in consultation with principals.

The curriculum guides will be revised and updated regularly through professional development programs and curriculum planning sessions.

The complete curriculum guide shall be accessible to each school. Copies of the portion which pertains to their area of teaching shall be available to all teachers. Curriculum guide orientation shall be provided for all new teachers.

SPECIAL COURSES

A special course is defined as a high school elective course that is intended to meet the unique needs of a school or district that cannot be met using the courses and standards approved in the State Board of Education (SBE) Approved High School Courses Policy (SBE Policy 3.205) and listed in the Correlation of Course Codes.

Effective January 2017, the SBE approved a policy change to adjust the length of approval for special course applications~~. This policy revision is intended to align the Special Courses Policy (SBE Policy 3.201) with the Standards Review Policy (SBE Policy 3.209), which requires instructional standards to be reviewed and approved by the board no less than every six years.~~ The revised policy allows for the approval of special courses for one, three, or six years, after which time the district is required to submit a special course application to continue offering the course. ~~This ensures that special course standards are reviewed and approved on an ongoing basis by the district and the department to ensure high levels of rigor and alignment with Tennessee Academic Standards.~~

~~All special courses, including those granted permanent status, which were approved prior to the 2016-17 school year are valid through the end of the 2017-18 school year. In order to continue offering that special course, the district must submit a special course application.~~ The state

department opens the application process in early spring. Applications and their developed curriculum are submitted to the Executive Director of Teaching and Learning ~~Chief Schools Officer~~, Deputy Superintendent of Schools and the Hamilton County Board of Education. Special Course requests are then submitted to the state board of education for consideration of approval.

IMPLEMENTATION

The primary responsibility for the effective operation of the curriculum program and activities shall be delegated to the director of schools and/or his designee.

The school principals shall be responsible for administering the established instructional programs and for the development and supervision of a coordinated plan for the improvement of instruction in their schools.

_____

Legal References and Cross References:

1. 1. TCA 49-1-302(a);(1);(2);(3);(8)
2. TCA 49-2-301(b)(1)(H)
3. Board Policy 5.113 - In-Service & Staff Development Opportunities

Hamilton County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually, in November	**Exceptional Education**	**4.202**	**12/16/18**
		Rescinded:	Revised: **~~12/13/18~~**

The Board shall provide access to a free appropriate public education to all students with disabilities ages 3-21 who reside within the jurisdiction of the district and who are in need of exceptional education and related services. Implementation of appropriate instruction and exceptional education services shall be based upon the Individualized Education Program for each student and provided in accordance with applicable and current federal[1] and state laws,[2] rules and regulations ensuring that the rights of disabled students and their parents are protected.[3]

To the maximum extent appropriate, students with disabilities eligible for exceptional education services, shall be educated with students who are not disabled. Special classes, separate schooling or other removal of students with disabilities from the regular education environment shall occur only if the nature or the severity of the disability is such that education in regular classes cannot be achieved satisfactorily with the use of supplementary aids and services.

A continuum of services shall be available to meet the needs of students with disabilities who are eligible for exceptional education and related services. Placement determinations for students eligible for exceptional education and related services shall be made by a group of persons, including the parents (or adult student) and others knowledgeable about the student, the meaning of the evaluation data, and the placement option and a review of IEP at least every three years to determine the necessity for a complete re-evaluation. Placement decisions must be made in conformity with the least restrictive environment, determined at least annually, based on the student's IEP, and as close as possible to the student's home. Students with disabilities who are eligible for exceptional education and related services shall not be removed from education in age-appropriate regular classrooms solely because of needed modifications in the general education curriculum.

Each student with a disability who is eligible for exceptional education and related services must be given the opportunity to participate with nondisabled students in nonacademic, career and technical, and extracurricular activities to the maximum extent appropriate to the individual needs of that student.

Legal References:

1. Education of Individuals with Disabilities 20 U.S. C. Sections 1400-1485. Section 504 of the Rehabilitation Act of 1973. (Note: 504 of the Rehabilitation Act of 1973 has been interpreted by the courts to include individuals with contagious diseases to be handicapped.)
2. TCA 49-10-101 et. seq.
3. TRR/MS 0520-1-3-.09

Hamilton County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Annually, in November	**Career & Technical Education**	**4.204**	**12/16/04**
		Rescinded:	Revised: ~~**12/13/18**~~

The Board shall offer sequenced career and technical educational programs that provide individuals with the academic and technical skills required in pursuing further education and careers in current or emerging employment sectors. Those employment sectors shall align with state approved career clusters and associated programs of study. The approved career clusters are as follows:

- Advanced Manufacturing
- Agriculture, Food, & Natural Resources
- Architecture & Construction
- Arts, Audio/Visual Technology, & Communications
- Business Management & Administration
- Education & Training
- Finance
- Government & Public Administration
- Health Science
- Hospitality & Tourism
- Human Services
- Information Technology
- Law, Public Safety, Corrections, & Security
- Marketing, Distribution and Logistics
- STEM (Science, Technology, Engineering and Math)
- Transportation

Our district's goal is that every student ~~in~~ graduates high school prepared for postsecondary coursework and qualified for quality employment. To achieve this, we will seek to place students in career-aligned learning pathways through robust career and technical education (CTE) programs that culminate in the achievement of nationally recognized industry certifications, capstone work-based learning experiences, and/or attainment of postsecondary credit hours through early postsecondary opportunities (EPSOs), reference policy 4.206.

The district will offer industry certification opportunities aligned to the ~~42~~ certifications that have been vetted and promoted by the state department of education ~~as of the 2018-19 school year~~. The Board will continue to review and add programs of study and industry certifications that reflect future workforce demand in our region.

Implementation of appropriate programs shall be provided in accordance with applicable and current federal and state laws, rules, and regulations of the State Board of Education.

_____

Cross References:

1. Board Policy 4.206 – Early Postsecondary Opportunities

Hamilton County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Annually, in November	**Early Postsecondary Opportunities**	**4.206**	**12/16/04**
		Rescinded:	Revised: ~~**12/13/18**~~

Early postsecondary opportunities (EPSOs) provide students with the opportunity to earn college credit while in high school, develop the confidence and skills necessary for success in postsecondary, make informed postsecondary and career decisions, and decrease the time and cost of completing a certificate of degree.

ADVANCED PLACEMENT, INTERNATIONAL BACCALAUREATE, CAMBRIDGE INTERNATIONAL AND COLLEGE LEVEL EXAM PROGRAM COURSES

College Board's Advanced Placement (AP) courses, International Baccalaureate (IB) Diploma Programme courses, Cambridge International Examination (CIE) courses and College Board's College Level Examination Program (CLEP) exams offer motivated high school students the opportunity to take challenging college level courses while in high school. Courses follow the learning objectives and course descriptions as defined by the College Board, International Baccalaureate, or Cambridge International and prepare students for culminating national exams that, if passed, can provide students college credit, advanced standing, or both. The cost of AP courses to the student is the examination fee and the cost of IB course work is the registration fee and any individual course costs.

While these courses are open to all students, those who choose to take Advanced Placement, International Baccalaureate, or Cambridge International courses, as well as their parents, must be committed to the college level academic demands necessary to the course as defined by the respective programs. In addition, students are expected to complete the exams that are required for students to earn college credit. Whenever possible, the district will seek to support families who need financial assistance to pay examination fees, through waiver applications with program sponsors and/or direct funding from school or district budget.

Grades earned in college level courses will be included in determining class rank, grade point average, and class valedictorian or salutatorian.

LOCAL DUAL CREDIT

Local dual credit is a high school course aligned to a local postsecondary institutions course and exam. Students who pass the exam earn credits that are accepted and/or recognized by the specific postsecondary institution(s) participating in the articulation agreement. Courses are taught by licensed high school teachers or certified college instructors approved by Hamilton County Schools and the postsecondary institution.

Grades earned in college level courses will be included in determining class rank, grade point average, and class valedictorian or salutatorian.

STATEWIDE DUAL CREDIT

A statewide dual credit (SDC) course is a high school course that incorporates postsecondary learning objectives and is aligned with an approved dual credit challenge exam. These college level courses are taught at the high school level by trained high school teachers.

All students enrolled in an identified statewide dual credit course offered through the district must sit for the challenge exam. Students which meet or exceed the exam 'cut score' receive college credit that can be applied to any Tennessee public postsecondary institution. Grades earned in college level courses will be included in determining class rank, grade point average, and class valedictorian or salutatorian.

DUAL ENROLLMENT

Dual enrollment (DE) is a postsecondary course, taught either at the postsecondary institution or at the high school, by postsecondary faculty or credentialed adjunct faculty. Dual enrollment instructors must meet postsecondary requirements, but do not have to meet specific TN teacher licensure or endorsement requirements. Dual enrollment courses can be taught at the postsecondary campus, the high school, or online. The location of the course does not affect its status as a dual enrollment course.

Students who are in good standing in their high schools and who met the registration requirements of the college and successfully complete the course earn both college credits and credits toward their high school diploma. ~~Written~~ aApproval by the principal shall be required before enrollment. The state department of education currently provides funding for ~~two dual~~ five enrollment courses for all students. Beyond those state funds, students are expected to pay college tuition, purchase college textbooks, and provide transportation when the college class in not on the high school campus.

Grades earned in college level courses will be included in determining class rank, grade point average, and class valedictorian or salutatorian.

INDUSTRY CERTIFICATION

Industry certifications (IC) are earned through secondary and postsecondary career and technical education programs and courses. High school students are encouraged to focus their elective credits on robust, career-aligned learning pathways. Robust learning pathways should culminate with the achievement of nationally recognized industry certifications, meaningful work-based learning experiences, and/or attainment of postsecondary credit hours through early postsecondary opportunities. As it pertains to industry certifications, all department-promoted certifications are aligned with postsecondary and employment opportunities and with the competencies and skills that students should have acquired through their chosen programs of study.

HAMILTON COUNTY COLLEGIATE HIGH

Hamilton County Collegiate High is a partnership between the Hamilton County Schools and Chattanooga State Community College where students earn both a high school diploma and college credits with the potential of earning an associate's degree. Students who attend the Hamilton County Collegiate High and who meet the admission requirements for the sponsoring college pay tuition, purchase textbooks, and furnish transportation. Students must meet Hamilton County graduation requirements.

EARLY ADMISSION

In keeping with the State Board of Education's endorsement of the Early Admission Program, a high school student may complete the twelfth grade at a participating institution of higher learning.[1] The student will earn a year's credit in college at the same time that he earns credit for his/her senior year in high school.

_____

Legal References:

1. TRR/MS 0520-1-3-.06(4)(a)
2. TRR/MS 0520-1-3-.04(3)(h)

Hamilton County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Annually, in November	**Supplementary Programs**	**4.207**	**12/16/04**
		Rescinded:	Revised: ~~12/13/18~~

The district provides supplemental programs to support student learning, promotion and credit attainment beyond standard enrollment during the traditional school day or school calendar.

SUMMER PROGRAMS

Summer programs shall be under the control and management of the Board and shall comply with Rules and Regulations of the State Board of Education.[1] The summer programs shall provide opportunities for remediation and enrichment at the elementary, middle, and high school levels and special programs funded by state, federal, and/or private grants.

~~ADULT EDUCATION~~ GRADUATION SUCCESS PROGRAM

An adult education program may be provided to enable persons to meet GED or graduation requirements. The director of schools will appoint a member of the staff to coordinate, plan, and develop the program.

EVENING EDUCATION PROGRAMS

Evening programs shall be made available for students who have a need for additional options to earn credits and/or other concerns as identified by school staff.[2]

Evening education programs are managed at the school level. Principals in consultation with the appropriate executive director should coordinate, plan, and develop the program.

VIRTUAL LEARNING PROGRAMS

Virtual Learning Programs provide an alternative way for students to earn academic credits. The Director of Schools will appoint a member of the staff to coordinate, plan, and develop the program.

_____

Legal References:

1. 2. TRR/MS 0520-1-3-..03(7)(A)
2. TCA 49-6-501

Hamilton County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually in November	**Virtual Education Program**	4.208	08/19/21
		Rescinded:	Revised:

In order to provide students of the Hamilton County Schools a broader range of educational opportunities, the Hamilton County Board of Education hereby authorizes the development of virtual education programs in accordance with T.C.A. §§ 49-16-101-49-16105 and the Rules of the Tennessee Board of Education. For purposes of this policy, "virtual education program" means a course or series of courses offered using technology and does not mean full time attendance at a virtual school.

Providing students a broader range of educational opportunities includes any of the following:

1. Academic remediation or enrichment, or providing students access to a wider range of courses.

2. Continuity of educational service for students who are homebound pursuant to the Rules of the Tennessee Board of Education.

3. Continuity of educational service for students enrolled in an alternative education program.

4. ~~For the 2021-2022 school year continuity of educational service for students who are quarantined due to COVID-19.~~

Unless a student has an IEP that requires otherwise, virtual education programs must be comprised of individual courses accessed by students in an entirely virtual setting. However, teachers of virtual education program courses may meet with students in-person for non-instructional time such as office hours.

Remote instruction via a virtual education program shall not constitute the majority of a student's total instructional time per school semester unless the student meets one of the following criteria:

1. The student is temporarily receiving all of their instruction via a virtual education program pursuant to a homebound or an alternate educational placement.

2. The student is taking course coursework virtually so they may participate in a work-based learning program or internship that takes place during regular school hours;

3. The student is accessing Advanced Placement (AP) courses or similar advanced coursework virtually; or

4. The student is taking virtual coursework for purposes of credit recovery.

A student may participate in a virtual education program without enrolling a virtual school; provided, however, that the student must be enrolled at the school where the student receives the majority of

his/her instruction each school year. A student's participation in a virtual education program shall be at the discretion of the Administration.

Each school shall maintain attendance policies and procedures for determining when a student is present in a course offered via the virtual education program. Methods of confirming attendance include two or more of the following:

1. Students participating in a phone call with a teacher, with parent or legal guardian support as appropriate for the age of the student;

2. Students participating in synchronous virtual instruction;

3. Students completing work in a learning management system;

4. Students submitting work via hard-copy or virtual formats; or

5. Students complete or submit other work as assigned by the school which shows evidence of engagement with virtual learning.

A student that meets the attendance requirements set forth in the previous paragraph will be considered present and marked with the appropriate attendance code in the district's student information system. A student who fails to meet these requirements will be considered absent according to Hamilton County Board of Education policy 6.200, "Attendance."

Virtual education programs must be taught using district-approved textbooks and instructional materials. Schools must ensure students participating in virtual education programs are given access to instructional materials, technology such as a computer that may be necessary for participation in the virtual program, and offered an internet connection. Students with special needs, including students with disabilities and limited English proficiency, shall not be excluded from enrolling and participating in virtual education programs and must receive all services required by the student's Individualized Education Program (IEP), Section 504 Plan, or Individual Learning Plan (ILP).

Legal References:
T.C.A. §§ 49-16-101–49-16-105
Tennessee State Board of Education Policy 0520-01-03

Cross References:
HCDE Board Policy 6.200, Attendance
HCDE Board Policy 6.310, Alternative School Program
HCDE Board Policy 6.506, Homebound Instruction

Hamilton County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually, in November	**Credit Recovery**	**4.210**	**04/20/17**
		Rescinds:	Revised: ~~04/20/17~~

GENERAL

Credit recovery is a course-specific, standards based extended learning opportunity for students who have previously been unsuccessful in mastering the standards required to receive course credit or earn promotion. Credit recovery programs, in general, have a primary focus of helping students stay in school and graduate on time.

The director of schools shall ensure that credit recovery facilitators receive training regarding course organization, online instruction management and related technology.

Credit recovery teachers shall comply with all State Board of Education certification requirements.[1]

ADMISSION AND REMOVAL[1]

No student shall be admitted to or otherwise enrolled in credit recovery courses unless:

1. The student's parent/guardian gives written consent for the student to enroll in the proposed credit recovery course. Parents/guardians should be informed that not all postsecondary institutions will accept credit recovery courses for credit and that the NCAA Clearinghouse will not accept credit recovery courses for credit; and

2. The student has previously taken an initial, non-credit recovery section of the proposed course and received a grade of at least fifty percent (50%). Students who receive a grade of below fifty percent (50%) in the non-credit recovery section of the course must re-take the course.

If a student is seeking to recover credit for the first semester of a two-semester course, the student may not receive the full credit for the course until he/she has enrolled in and passed the second semester of the course and taken any applicable End of Course examinations.

The board shall track students enrolled in credit recovery courses as directed by the Tennessee Department of Education.

Hamilton County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually, in November	**Credit Recovery**	**4.210**	**04/20/17**
		Rescinds:	Revised: ~~4/20/2017~~

INSTRUCTION AND CONTENT

Credit recovery teachers shall work closely with credit recovery facilitators to correlate class content and instruction.

The director of schools shall ensure that all credit recovery courses:

1. Align with Tennessee's current academic standards for the relevant course content area, as approved by the State Board of Education; and

2. Differentiate instruction to address individual student growth needs based on diagnostic assessment or End of Course data.

Students in credit recovery programs shall:

1. Complete a course skill-specific diagnostic to determine skill-specific goals;

2. Meet individual skill-specific goals in a flexible time frame as established by identified student need; and

3. Master all individualized skill-specific goals as established by the diagnostic process in order to earn credit.

GRADES

The director of schools shall establish a grading formula for credit recovery courses that includes the original failing grade in the calculation of the final credit recovery grade.

- Students passing credit recovery shall receive a grade of ~~seventy~~ sixty percent (~~70%~~ 60%).
- The student transcript shall denote that the credit was attained through credit recovery.
- The original failing grade may also be listed on the transcript, but shall not factor into the students GPA, in accordance with the State Board of Education's Uniform Grading Policy (3.103).

Grades awarded in credit recovery courses shall adhere to the State Board of Education's Uniform Grading Policy.

Legal Reference

1. SBOE Policy 2.103

Hamilton County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Annually, in November	**Work-based Learning and Appreciceship Program**	**4.211**	**04/20/17**
		Rescinded:	Revised: ~~12/13/18~~

Students shall have access to a system of structured work-based learning (WBL) experiences that allow them to apply classroom theories to practical problems as well as explore career options.

The overarching policy guidance for work-based learning programs are as follows:

- Capstone WBL experiences and training must be aligned with the student's area of elective focus and updated Plan of Study (as required in state board high school policy), equate to a full time equivalent credit, meet the standards of the Career Practicum or other WBL course in which they are enrolled, and facilitate intentional progress toward the attainment of knowledge and skills necessary to pursue the student's postsecondary and career goals.
- Participating students must be on track to meet the requirements for graduation as adopted by the state board and may earn WBL credit over the summer term if all WBL program requirements are met.
- Structured WBL experiences may be paid or unpaid, may occur in public, private, or non-profit organizations, or on-site at the school; they may occur during or outside of school hours and may result in the attainment of academic credit when WBL course standards are met. In all instances, all federal and state labor laws shall be observed.
- WBL programs shall align with general and implementation policies detailed in the *Work-Based Learning Policy Guide* published by the Tennessee Department of Education, May 2017 (www.tn.gov/education/career-and-technical-education/work-based-learning.html).

The director of schools shall develop administrative procedures to govern the ~~e cient~~ administration of the WLB program. Such procedures shall include, among other things: (a) supervision of students; (b) development of personalized learning plans; (c) student assessment using multiple measures; and (d) evaluation of program to ensure that it is of high quality and meets the needs of students.[1]

Legal References:

1. State Board of Education Policy 2.103

Hamilton County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Annually, in November	**Selection of Instructional Materials (Other than Textbooks)**	**4.402**	**12/16/04**
		Rescinded:	Revised: **~~07/21/22~~**

The Board will seek to provide a wide range of instructional materials on varying levels of difficulty, with diversity of appeal, and the presentation of different points of view.

Teachers, school administrators, and instructional supervisors/specialists will work together to select appropriate high-quality instructional materials. Such materials could include (but are not limited to) books, magazines, newspapers, journals, and video, audio, digital, and web resources. These materials may be in the library, reading centers, or teacher's classrooms.

Selection of instructional materials will be based on the criteria listed below and should be continuously re-evaluated in relation to changing curriculum content, pedagogical research, and the needs of students, teachers, and administrators.

All resources used during a course of study or in conjunction with school-wide activities will be disclosed to parents/guardians and other stakeholders sufficiently in advance of their use with students for parents to request an alternate assignment should they have a concern about the selected materials. (See note below regarding parental disclosure for Library Collection and Optional Materials.) Alternate assignments will receive the same level of instructional and assessment rigor as the primary Assignment.

Instructional materials prescribed within the established curricula for Advanced Placement, dual enrollment, dual credit, and International Baccalaureate Program courses are on a post-secondary level and are considered appropriate for this level of academic endeavor. Enrollment in these courses constitutes acceptance of the instructional program. Alternate assignments will not be available for this level of coursework.

The Director of Schools, or a designee, will establish an administrative procedure for review and selection of materials subject to this policy. As set forth below, particular attention will be paid to addressing the suitability of instructional materials that include content which might be considered offensive to community standards by parents or students (for example, materials that contain coarse language, graphic violence, explicit sexual content, illegal use of drugs or alcohol). Approved materials may be reconsidered per Board Policy Number 4.403.

CRITERIA FOR SELECTION OR RECONSIDERATION OF MATERIALS

The Board recognizes that some materials, even if they have educational merit, may not be suitable for inclusion in the instructional program of the school or in the library. When initially selecting materials, accepting donations of materials, or reviewing materials for their continued use per Board Pol. No. 4.403, the administration will consider the following criteria:

- Educational purpose (as defined by state standards)
- Contribution the subject matter makes to the curriculum and to the interests of the students
- Appropriateness to social, emotional, and intellectual level of intended audience
- Favorable reviews found in standard selection sources
- Favorable recommendations based on preview and examination of materials by professional personnel
- Reputation and significance of the author, producer, and publisher
- Validity, currency, and appropriateness of the material
- Contribution the materials make to the breadth of representative viewpoints on controversial issues
- High degree of potential user appeal
- High artistic quality and/or literary style
- Quality and variety of format
- Value commensurate with cost and/or need
- Timeliness or permanence of the content
- The extent to which the content may be considered offensive to contemporary standards, i.e., graphic depictions of violence or sex, etc.; provided, however, that otherwise offensive materials may still be used if their relative literary value, as measured in part by the criteria above, outweighs the offensiveness of the content; the further provided that the judgment of the Board, acting per Board Pol. No. 4.403, shall be final.

LIBRARY COLLECTION AND OPTIONAL MATERIALS

Parental disclosure and prior notice do not include books located in the school's library collection that are intended to provide *optional* reading material on each student's individual reading level. However, schools shall maintain a list of all materials covered by this policy including those located in libraries, reading centers, or classrooms. This list will be posted on the school's website.

The Administration will develop procedures to ensure that these materials will be monitored and reviewed, and no donated materials will be entered into the library or classroom collections without consideration of the criteria above; however, there may be sensitive content contained in these books that were not previously reviewed by school personnel. Parents should alert the administration about any sensitive content that is found in these optional materials. The Administration will then undertake the reconsideration process as outlined in Policy 4.403.

_____

Legal References and Cross References:

1. TCA 49-3-359
3. Board Policy 4.403 – Reconsideration of Instructional Material and Textbooks

Hamilton County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually in November	**School Volunteers**	4.501	12/16/04
		Rescinded:	Revised: ~~09/20/18~~

The Board endorses a volunteer program in the schools[1] and authorizes principals to develop such a program for each school.

IN-SCHOOL VOLUNTEERS

All volunteers wishing to serve in the school during the regular school day or in support of a school sponsored extracurricular program must be approved by the principal and shall serve under the supervision and direction of the professional personnel of the school to which they are assigned. Any such volunteer having unmonitored contact with children must first ~~be background checked per Board Policy No. 5.1061~~ undergo a background check in accordance with provisions set forth in Tenn. Code Ann. 49.5.413 every three years.

The principal shall ensure that before any volunteer performs any work, the volunteer must complete the volunteer request form, which is available on the Human Resources website. While the substance of this form changes from time to time, this form basically acknowledges that the individual is responsible for their own health and safety while performing work on the campus of the Hamilton County Schools. They understand they are not employees of the school system and shall serve without compensation.~~identify appropriate tasks for volunteers and shall be responsible for planning and conducting orientation programs including, but not limited to, training regarding Board Policies Nos. 6.304 and 6.409.~~

Volunteers may assist professional personnel in the performance of their teaching and administrative responsibilities. They may not teach but may reinforce skills taught by the professional staff.

The principal shall ensure that appropriate recognition of volunteer services is made annually. Volunteers shall serve without compensation but shall be insured by the Board against loss or damage in the performance of their duties. [2]

VOLUNTEER SERVICE GROUPS

Principals may partner with any local service group, including faith-based groups, who want to organize service projects on school campuses. Some of these projects might include landscaping, painting, and other manual labor.

Any group that wants perform volunteer work in one of the schools must do the following:

- The group and the principal must have a clear understanding of the type of work the group will be doing. Both the group and the building principal are responsible for discussing the group's plan with Ancillary Services in the event there plans for the school that might conflict with or obscure the work that the group proposes to do.

- The group and the building principal should schedule the group's work for a time students will not be present on campus. If students are present, and if any of the work is to be performed in close proximity to children, then each member of the volunteer group will have to undergo a background check. For this reason, it is advisable to schedule any work after hours, on weekends, or even during breaks or holidays. However, if a student also happens to be a member of the volunteer group, such as a sixth grader who is volunteering his time to work with his Scout troop, then that student may work with the group without requiring the entire group to be background checked.

- Any time any member of the group is on campus performing work, at least one building level administrator must be present. Depending upon the nature of the work being performed, the building administrator should consider whether other precautions might also be necessary, such as the ready availability of someone trained in CPR and basic first aid.

- Before any member of any volunteer group performs any work, ~~the group must complete the volunteer application form, which is available from the Risk Management Office.~~ the member must complete the volunteer request form and criminal background history check form, which are available on the Human Resources website. While the substance of this form changes from time to time, this form basically acknowledges that the group and each of its members are responsible for their own health and safety while performing work on the campus of the Hamilton County Schools. They understand and agree that they are not employees of the school system and are, therefore, not covered by any policy of insurance or any health benefit plan. They also agree that they are responsible for any damages they cause to the property of the Hamilton County Schools or any injury they cause to a student or employee of the Hamilton County Schools.

- With regard to any faith-based group performing work on campus, they are free to have a moment of prayer, meditation, or other similar faith-based observance while on campus provided that any such observance is incidental to the group's primary purpose for being on campus, i.e., to work. Furthermore, faith-based groups may not use any portion of the time they are on campus to proselytize students or faculty members who are not already members of the group.

Legal References:

1. TCA 49-6-7001
2. TCA 29-20-310 (e)
3. TCA 49-5-413
4. Board Policy 6.304 - Student Discrimination/Harassment/Hazing and Bullying/Intimidation
5. Board Policy 6.409 - Child Abuse and Neglect

Cross References:

Hamilton County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually, in November	**Lottery Scholarships**	**4.605**	12/16/04
		Rescinds:	Revised: ~~12/16/2004~~

Each school counselor shall provide incoming freshman with information on college core courses required for lottery scholarships as well as necessary criteria (grade point average, ACT and SAT score, etc.) that must be met in order to receive a scholarship.

Seniors may apply for the Tennessee HOPE Scholarship by completing the Free Application for Federal Student Aid (FAFSA). The FAFSA is available at the ~~guidance~~ counseling office or on-line at www.fafsa.ed.gov. The priority date for FAFSA completion is May 1.

Legal Reference:

1. TCA 49-4--904-907

Hamilton County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually in November	**Promotion and Retention**	4.609	06/19/14
		Rescinded:	Revised: ~~12/13/18~~

GENERAL

All promotion and retention decisions shall be made on a case-by-case basis and comply with state and federal law, as well as local promotion guidance. The superintendent, or his/her designee, shall be responsible for all decisions regarding promotion, retention, and acceleration. Promotion, retention, or acceleration shall be considered on the basis of what is best for the child. All decisions shall be made in consultation with a student's IEP and/or 504, if applicable.[1]

The teacher is responsible for making the recommendation after consulting with the appropriate professional staff. ~~In all cases, parent~~ Parent preference must be taken into account. The parents may appeal the decision to the principal. ~~The principal retains the final decision on promotion or retention.~~

Students who have difficulty in achieving the requirements for promotion may be considered for retention. Schools shall identify these students by February 1st. Students may be identified for retention after the February 1st deadline if the delay in identifying a student is due to:

1. Lack of instructional availability; or
2. Additional information acquired after results of local assessment, screening, monitoring, or 3rd quarter grades are released.

PROMOTION PLANS

When a student is considered for retention, the student's parent/guardian shall be notified within fifteen (15) days, and an individualized promotion plan shall be developed to help the student avoid retention. The plan shall be developed in coordination with the student's teachers, IEP or 504 team, if applicable, and may also include input from the student's parent(s)/guardian(s), school counselor, or other appropriate school personnel.

A copy of the plan will be provided to the student's parent(s)/guardian(s), and the school shall offer the opportunity for a parent-teacher conference to discuss the plan.

A student who demonstrates sufficient academic progress according to his/her promotion plan shall be promoted to the next grade level unless retention is required per additional requirements for students in third grade.[2]

If a student has not demonstrated sufficient academic progress according to his/her promotion plan by the end of the school year, the student shall be eligible to enroll in a summer reading or learning program, if available. Parent(s)/guardian(s) shall be notified of a decision for retention at least ten (10) calendar days prior to the start of the next school year if the student was enrolled in a summer program. However, if the student wasn't enrolled in a summer program, the parent(s)/guardian(s) shall be

notified of a decision for retention at least thirty (30) calendar days prior to the start of the next school year.[3]

~~Students who have satisfactorily completed requirements for a grade or subject area are promoted.~~

RETENTION

A student may be retained when such retention is in the best interest of the student or when retention is required per additional requirements for students in third grade. However, a student shall not be retained more than once in any grade.

If a student is retained, the school shall develop an individualized academic remediation plan within thirty (30) calendar days after the beginning of the next school year. A copy of the plan shall be provided to the student's parent(s)/guardian(s) within ten (10) calendar days of its development. The individualized academic remediation plan shall be completed in compliance with local guidance.

3rd Grade Retention Decisions

Third grade students shall not be promoted to the next grade unless they are determined to be proficient (i.e., receive a performance level rating of "met expectations" or "exceeded expectations") in English language arts (ELA) based on the student's most recent TCAP test.

For third grade students with disabilities, retention and promotion decisions shall be made on a case-by-case basis and in consultation with the student's IEP and/or 504 team to determine whether the student's performance on the ELA portion of TCAP was due to the student's disability. The school district shall not retain a student with a disability or a suspected disability that impacts their ability to read.

Students who are not proficient in ELA may still be promoted if the conditions outlined in TCA 49.6.3115 are met.

~~When a student is not making adequate progress in a grade or subject and faces possible retention, the parent shall be notified in writing nine (9) weeks prior to the close of the academic year. It shall be the responsibility of the principal to send to the Director of Schools a list of pupils who have been retained stating the pupil's name, grade and/or subject.~~

~~**ACCELERATION**~~ **APPEALS**

For students where retention is required per the additional requirements for students in third grade, parent(s)/guardian(s) may appeal this decision directly to the Department of Education in accordance with state law.[4]

For all other grade levels, when a student is identified for retention, the parent(s)/guardian(s) shall be notified about the decision to retain the student and provided with information on the right to appeal the decision.

Legal Reference:

1. 20 USCA 1400 es seq.; 29 U.S.C. 794 (Section 504); TRR/MS 0520-01-03-.16; TCA 49-6-3115
2. TRR/MS 0520-01-03-.16(6)(f)
3. TRR/MS 0520-01-03-.16(6)(e)
4. TRR/MS 0520-01-03-.16(7)(f)

Hamilton County Department of Education
Operations Office
3074 Hickory Valley Rd
Chattanooga, TN 37421
(423) 498-7023

Memorandum

To: Hamilton County Board of Education

Justin Robertson, Ed.D.
Superintendent

From: Robert Sharpe, Ed.D
Chief Operations Officer

Date: November 17, 2022

Re: October 2022 Legal Services Summary

The following reflects the legal fees paid for the month of October.

Bennett & DeCamp, PLLC (retainer)	20,000.00
TOTAL	**$20,000.00**

Events and Announcements
November 17, 2022

A. November 23-25, 2022
Schools Closed for Thanksgiving
CO Closed November 24-25, 2022

B. Monday, November 28, 2022
Board Facilities Committee Meeting 5:30 p.

C. Thursday, December 8, 2022
Board Work Session 4:30 p.m.
Board Meeting Quarterly Session 6:00 p.m.

Ben Connor - No Kid Hungry TN

m.