

Hamilton County Department of Education
Board Meeting - Regular Session
July 18, 2019 5:30 PM
3074 Hickory Valley Road

I. Roll Call

II. ****Approval of the Agenda - As Amended**

III. Executive Session - No

IV. Pledge to the Flag and Meditation - Andrea Edmondson, Principal of Red Bank Middle School

V. Recognitions

A. Request to Recognize Nolan Hendricks, Daisy Elementary Student - Rhonda Thurman, District 1

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 HICKORY VALLEY ROAD
CHATTANOOGA, TENNESSEE 37421**

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Bryan Johnson, Superintendent

FROM: Rhonda Thurman, District 1

DATE: July 18, 2019

RE: Request to Recognize Nolan Hendricks, Daisy Elementary Student

The Hamilton County Board of Education is pleased to recognize Nolan Hendricks, a student at Daisy Elementary.

B. Recognition of Central High School Head Football Coach, Curt Jones - Dr. John Tharp

HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 Hickory Valley Road
Chattanooga, TN 37421

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Bryan Johnson, Superintendent

FROM: Dr. Neelie Parker, Executive Director, North River Learning Community
Dr. John Tharp, Executive Director, Harrison Bay Learning Community

DATE: July 18, 2019

RE: Recognition of Central High School Football Coach, Curt Jones

Central High School Football Coach Curt Jones was on a beach vacation at the Panama City Beach this summer and rescued a seven year old boy from drowning. Coach Jones was playing catch with his own son as life guards put up warning flags that the rip tides were too dangerous to swim in the water. At that time, he saw the young boy in the water and the tide was pulling him out to sea. Coach Jones swam out about 50 yards and pulled the young boy back to safety on the beach and very possibly preventing him from drowning.

We recognize Coach Jones for his heroism and bravery in taking this selfless act to prevent a tragedy.

C. Recognition of JROTC Achievements - LTC Bill Brooks, Director JROTC

HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 Hickory Valley Road
Chattanooga, TN 37421

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Bryan Johnson, Superintendent

FROM: LTC Bill Brooks, Director JROTC

DATE: July 18, 2019

RE: JROTC achievements

At this time, the JROTC Department would like to recognize the following JROTC Marching Units from the Armed Forces Day parade.

Red Bank High
Central High
Hixson High

Plaques will be presented by the Chattanooga Area Veterans Council.

Thank you.

VI. Delegations

A. Jeanette Omarkhail, HCEA

VII. Dr. Bryan Johnson, Superintendent

A. Future Ready 2023 Updates

**Hamilton County Department of Education
3074 Hickory Valley Road
Chattanooga, Tennessee 37421**

MEMORANDUM

To: Hamilton County Board of Education

From: Dr. Bryan Johnson, Superintendent

Date: July 18, 2019

RE: FUTURE READY 2023 UPDATES TO SCHOOL BOARD

In order to provide the School Board up-to-date information on strategies being implemented and progress towards the goals outlined with the Future Ready 2023 plan, district leadership will provide a monthly report describing the work being done.

Future Ready 2023 outlines five action areas:

- Accelerating Student Achievement
- Future Ready Students
- Great Teachers and Leaders
- Effective and Efficient Operations
- Engaged Community

VIII. **Approval of the Consent Agenda
A. Executive Committee Report

**Hamilton County Department of Education
3074 Hickory Valley Road
Chattanooga, Tennessee 37421**

MEMORANDUM

TO: Hamilton County Board of Education

FROM: Sherrie Ford

DATE: July 18, 2019

RE: Executive Committee Report

The Executive Committee of the Board may act on behalf of the full Board during the time between Board meetings. The Executive Committee items submitted to me for the agenda packet for the period of June 20, 2019 through July 18, 2019 are included. These items include previously approved field trips indicated by an asterisk and various early/emergency approvals presented for ratification.

B. Approval of the Minutes of the June 20, 2019 Quarterly Session

I. Roll Call

II. **Approval of the Agenda

III. Executive Session - Yes

IV. Pledge to the Flag and Meditation - LaFrederick Thirkill, Principal of Orchard Knob Elementary

V. Exemplars of Excellence

- A. Xavier Chavez - Chattanooga High School Center for Creative Arts - U.S. Presidential Scholar**

VI. Delegations

- A. Jeanette Omarkhail, HCEA**

VII. **Approval of the Consent Agenda

- A. Approval of the Minutes of the May 23, 2019 Regular Session**

- B. Executive Committee Report**

- C. Chief Schools Officer - Dr. Justin Robertson**

1. Field Trips

- a. Dr. Larrie Reynolds and Dr. Robert Sharpe – Executive Directors**

- b. Dr. Neelie Parker and Dr. John Tharp, Executive Directors**

- D. Chief Business Officer - Brent Goldberg**

1. Bids/Contracts

2. Financial Reports

3. Budget Amendments

- a. Federal Grants and Self-Funded Programs**

- b. Revision of Pre-K**

- c. Priority Schools Principal Incentive State Grant**

4. School Accounts Payable Approval Request

5. Grant Application Request

- a. 1) UTC – Science of Heterogeneous Multi-Objective Set Covering Problems and Cross-Disciplinary Applications of Multi-Objective Optimization. (Funded by NSF for \$565,828. See attached. Contact- Dr. Justin Robertson.)**

- b. 2) UTC – A Family of Novel Multinary Chalcogenide Nanocrystals from Non-Heavy Metals and Engineered Photoluminescence for Quantum Dot Light Emitting Device. (Funded by NSF for \$471,386. See attached. Contact- Dr. Justin Robertson.)**

- c. Federal Programs Consolidated Application**

- E. Chief Operations Officer - Dr. Ken Bradshaw**

- 1. Community Eligibility Provision (CEP) Renewal for the SY 2019-2020 - Kristen Nauss, School Nutrition Director**

- F. Chief Talent Officer - Keith Fogleman**

- 1. Teachers Eligible for Tenure**

- 2. Teachers Eligible for Reinstatement of Tenure**

- G. Chief Equity Officer - Dr. Marsha Drake**

- 1. Year-End Bullying Prevention Compliance Report - Karen Glenn, STARS/Safe Learning**

VIII. Administrative Business Matters

- A. Chief Talent Officer - Keith Fogleman**

- 1. **Request for New Voluntary Pre-Kindergarten Positions (pending State Department of Education approval of the Voluntary Pre-Kindergarten Grant) - Becky Covington, Director of**

Early Learning

IX. Board Matters

A. Chief Talent Officer - Keith Fogleman

1. First Reading MOU between HCDE and HCEA

B. Chief Operations Officer - Dr. Ken Bradshaw

1. **East Ridge Elementary-TDOT Property Acquisition - Justin Witt

C. Presentation and Discussion - Jason Atkins, 1 Vision Media

D. **Renaming of the CSAS Basketball Court and the Orchestra Room

X. Information Only

A. Legal Services Report

XI. Events/Announcements

A. July 4, 2019 - Independence Day
CO Closed

B. July 18, 2019 - School Board Meeting
Regular Session 5:30 p.m.

**Hamilton County Board of Education
Board Meeting - Quarterly Session**

June 20, 2019 5:00 PM
3074 Hickory Valley Road
Chattanooga, TN 37421

I. Roll Call

Attendance Taken at 5:00 PM.

Dr. Steve Highlander: Present
Mrs. Jenny Hill: Present
Mrs. Karitsa Jones: Absent
Mrs. Kathy Lennon: Present
Mr. Tucker McClendon: Present
Mrs. Tiffanie Robinson: Absent
Mr. Joe Smith: Present
Mrs. Rhonda Thurman: Present
Mr. Joe Wingate: Present

Also Present: Dr. Bryan Johnson, Superintendent

II. **Approval of the Agenda

Approval of the agenda with a request by the Chairman to move Item D under IX. Board Matters to immediately after VI. Delegations passed with a motion by Dr. Steve Highlander and a second by Mrs. Kathy Lennon.

Mrs. Karitsa Jones: Absent
Mrs. Tiffanie Robinson: Absent
Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 7, No: 0, Absent: 2

The meeting was recessed at 5:08 p.m. into Executive Session.

III. Executive Session – Yes

The meeting reconvened at 5:38 p.m.

IV. Pledge to the Flag and Meditation - LaFrederick Thirkill, Principal of Orchard Knob Elementary

V. Exemplars of Excellence

A. Xavier Chavez - Chattanooga High School Center for Creative Arts - U.S. Presidential Scholar

VI. Delegations

A. Jeanette Omarkhail, HCEA

VII. **Approval of the Consent Agenda

**Approval of the Consent Agenda with the following items being pulled: Mrs. Hill - VII.D.1.Bids/Contracts - Items 1V. CKLA Curriculum Materials for Pilot and 1W. EL Curriculum Materials for Pilot; also VII.G. Chief Equity Officer, Dr. Marsha Drake - VII.G.1. Year-End Bullying Prevention Compliance Report; Mrs. Thurman - VII.D.3.b. Revision of Pre-K; Mr. McClendon - VIID.1.1B - Solid Waste Removal Bid 13-34; passed with a motion by Dr. Steve Highlander and a second by Mrs. Kathy Lennon.

Mrs. Karitsa Jones: Absent
Mrs. Tiffanie Robinson: Absent
Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 7, No: 0, Absent: 2

Add back to the agenda and approve VII.D.1.Bids/Contracts - Items 1V. CKLA Curriculum Materials for Pilot passed with a motion by Mrs. Jenny Hill and a second by Dr. Steve Highlander.

Mrs. Karitsa Jones: Absent
Mrs. Tiffanie Robinson: Absent
Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes

Yes: 7, No: 0, Absent: 2

Add back to the agenda and approve 1W. EL Curriculum Materials for Pilot passed with a motion by Mrs. Jenny Hill and a second by Mr. Tucker McClendon.

Mrs. Karitsa Jones: Absent
Mrs. Tiffanie Robinson: Absent
Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 7, No: 0, Absent: 2

Add back to the agenda and approve VII.G. Chief Equity Officer, Dr. Marsha Drake - VII.G.1. Year-End Bullying Prevention Compliance Report passed with a motion by Mrs. Jenny Hill and a second by Mrs. Kathy Lennon.

Mrs. Karitsa Jones: Absent
Mrs. Tiffanie Robinson: Absent
Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 7, No: 0, Absent: 2

Add back to the agenda and approve VII.D.3.b. Revision of Pre-K passed with a motion by Mrs. Jenny Hill and a second by Mrs. Kathy Lennon.

Mrs. Karitsa Jones: Absent
Mrs. Tiffanie Robinson: Absent
Mrs. Rhonda Thurman: No
Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes

Mr. Joe Smith: Yes
Mr. Joe Wingate: Yes
Yes: 6, No: 1, Absent: 2
Mrs. Rhonda Thurman: No

Add back to the agenda and approve VIID.1.1B - Solid Waste Removal Bid 13-34 passed with a motion by Mrs. Jenny Hill and a second by Mrs. Kathy Lennon.

Mrs. Karitsa Jones: Absent
Mrs. Tiffanie Robinson: Absent
Mr. Tucker McClendon: No
Dr. Steve Highlander: Yes
Mrs. Jenny Hill: Yes
Mrs. Kathy Lennon: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 6, No: 1, Absent: 2
Mr. Tucker McClendon: No

A. Approval of the Minutes of the May 23, 2019 Regular Session

B. Executive Committee Report

C. Chief Schools Officer - Dr. Justin Robertson

1. Field Trips

a. Dr. Larrie Reynolds and Dr. Robert Sharpe – Executive Directors

b. Dr. Neelie Parker and Dr. John Tharp, Executive Directors

D. Chief Business Officer - Brent Goldberg

1. Bids/Contracts

2. Financial Reports

3. Budget Amendments

a. Federal Grants and Self-Funded Programs

b. Revision of Pre-K

c. Priority Schools Principal Incentive State Grant

4. School Accounts Payable Approval Request

5. Grant Application Request

a. UTC – Science of Heterogeneous Multi-Objective Set Covering Problems and Cross-Disciplinary Applications of Multi-Objective Optimization. (Funded by NSF for

\$565,828. See attached. Contact- Dr. Justin Robertson.)

b. UTC – A Family of Novel Multinary Chalcogenide Nanocrystals from Non-Heavy Metals and Engineered Photoluminescence for Quantum Dot Light Emitting Device. (Funded by NSF for \$471,386. See attached. Contact- Dr. Justin Robertson.)

c. Federal Programs Consolidated Application

E. Chief Operations Officer - Dr. Ken Bradshaw

1. Community Eligibility Provision (CEP) Renewal for the SY 2019-2020 - Kristen Nauss, School Nutrition Director

F. Chief Talent Officer - Keith Fogleman

1. Teachers Eligible for Tenure
2. Teachers Eligible for Reinstatement of Tenure

G. Chief Equity Officer - Dr. Marsha Drake

1. Year-End Bullying Prevention Compliance Report - Karen Glenn, STARS/Safe Learning

VIII. Administrative Business Matters

A. Chief Talent Officer - Keith Fogleman

1. **Request for New Voluntary Pre-Kindergarten Positions (pending State Department of Education approval of the Voluntary Pre-Kindergarten Grant) - Becky Covington, Director of Early Learning

Approval of new voluntary pre-kindergarten positions (pending State Department of Education approval of the Voluntary Pre-Kindergarten Grant) passed with a motion by Mrs. Jenny Hill and a second by Mrs. Kathy Lennon.

Mrs. Karitsa Jones:	Absent
Mrs. Tiffanie Robinson:	Absent
Mrs. Rhonda Thurman:	No
Dr. Steve Highlander:	Yes
Mrs. Jenny Hill:	Yes
Mrs. Kathy Lennon:	Yes
Mr. Tucker McClendon:	Yes
Mr. Joe Smith:	Yes
Mr. Joe Wingate:	Yes
Yes: 6, No: 1, Absent: 2	
Mrs. Rhonda Thurman:	No

IX. Board Matters

A. Chief Talent Officer - Keith Fogleman

1. First Reading MOU between HCDE and HCEA

B. Chief Operations Officer - Dr. Ken Bradshaw

1. **East Ridge Elementary-TDOT Property Acquisition - Justin Witt

Approval of East Ridge Elementary-TDOT Property Acquisition passed with a motion by Dr. Steve Highlander and a second by Mr. Tucker McClendon.

Mrs. Karitsa Jones: Absent

Mrs. Tiffanie Robinson: Absent

Dr. Steve Highlander: Yes

Mrs. Jenny Hill: Yes

Mrs. Kathy Lennon: Yes

Mr. Tucker McClendon: Yes

Mr. Joe Smith: Yes

Mrs. Rhonda Thurman: Yes

Mr. Joe Wingate: Yes

Yes: 7, No: 0, Absent: 2

C. Presentation and Discussion - Jason Atkins, 1 Vision Media

D. **Renaming of the CSAS Basketball Court and the Orchestra Room

Approval to rename the Chorus Room at CSAS in honor of Gary Wilkes passed with a motion by Dr. Steve Highlander and a second by Mrs. Kathy Lennon.

Mrs. Karitsa Jones: Absent

Mrs. Tiffanie Robinson: Absent

Dr. Steve Highlander: Yes

Mrs. Jenny Hill: Yes

Mrs. Kathy Lennon: Yes

Mr. Tucker McClendon: Yes

Mr. Joe Smith: Yes

Mrs. Rhonda Thurman: Yes

Mr. Joe Wingate: Yes

Yes: 7, No: 0, Absent: 2

Approval to rename the basketball court (gym floor) at CSAS in honor of Coach Mark Drago passed with a motion by Dr. Steve Highlander and a second by Mr. Tucker McClendon.

Mrs. Karitsa Jones: Absent

Mrs. Tiffanie Robinson: Absent

Dr. Steve Highlander: Yes

Mrs. Jenny Hill: Yes
Mrs. Kathy Lennon: Yes
Mr. Tucker McClendon: Yes
Mr. Joe Smith: Yes
Mrs. Rhonda Thurman: Yes
Mr. Joe Wingate: Yes
Yes: 7, No: 0, Absent: 2

This item was moved up in the agenda and was processed after VI. Delegations.

X. Information Only

A. Legal Services Report

XI. Events/Announcements

XII. Adjourn – The meeting was adjourned at 7:07 p.m.

Chairperson

Superintendent

C. Chief Schools Officer - Dr. Justin Robertson

1. Field Trips

a. Dr. Larrie Reynolds and Dr. Robert Sharpe - Executive Directors

HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 Hickory Valley Road
Chattanooga, TN 37421

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Bryan Johnson, Superintendent

FROM: Dr. Larrie Reynolds, Executive Director
Dr. Robert Sharpe, Executive Director

DATE: July 18, 2019

RE: Overnight Field Trips

This is to request Board approval of the following overnight field trips:

- # 1. Chattanooga School for the Liberal Arts** – Forty-eight students enrolled in eighth grade will travel to Washington, DC November 19-23, 2019 to study eighth grade social studies curriculum in person.

HAMILTON COUNTY SCHOOLS Request for Field Trip Approval

Day **Overnight** (Must go to Board for Approval) Today's Date: 5-23-2019

Career/Tech. Exceptional Ed Learning Community Opportunity Zone PreK

School CSLA Grade/Group/Team 8th grade-all students

Departure Date/Time 11/19/2019 8:00 PM Return Date/Time 11/23/2019 6:30 AM

Event/Venue Washington, DC Address various

Instructional value alignment with 8th grade social studies curriculum and standards

Evaluation DC scrapbook, written reflections, seminar

Fee Requested \$ 610-665 How Acquired? students/parents-all students may attend regardless of fee

Total # of Students 40-48 Total # of Staff 6 Total # of Chaperones 0 Nurse Required: Yes No

Number of subs needed none Funding source for subs n/a

- Total # of Students with 504 Plan 0 Modifications Needed n/a
- Total # of Students with Disabilities 0 Modifications Needed n/a

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

County School Bus Cost \$ _____ Handicap Accessible Bus Cost \$ _____

Charter Bus (Board Approved) arranged by tour company Cost \$ _____

Cars List Driver(s) _____ Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Krystal Scarbrough or Jenna Ormsby, Jane Varnell, Jim Alverson, Joe Dangler, and either Adrienne Cowan or Jennifer Gober

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons none

*Number of trips this group expects to take which will require funds 5

*Estimated cost to parent support groups for this trip \$ 610-665

*Projects students have undertaken to secure funds pre-payment options provided to parents

*Co-ed trips require co-ed chaperones. Have you complied? Yes

*Travel itinerary attached with name/address of accommodations Yes

Teacher's Signature: <u>Jane Varnell</u>	Date: <u>5/23/2019</u>
Principal's Signature: <u>Krystal Scarbrough</u>	Date: <u>5/23/19</u>
Director's Signature: <u>Jim Alverson</u>	Date: <u>6/19/19</u>

SEND TO APPROPRIATE SCHOOL DIRECTOR FOR APPROVAL

HCS School Leadership
Received 6/17/19

b. Dr. Neelie Parker and Dr. John Tharp, Executive Directors (2)

HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 Hickory Valley Road
Chattanooga, TN 37421

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Bryan Johnson, Superintendent

FROM: Dr. Neelie Parker, Executive Director, North River Learning Community
Dr. John Tharp, Executive Director, Harrison Bay Learning Community

DATE: July 18, 2019

RE: Overnight Field Trips

This is to request Board approval of the following overnight field trips:

- # 1. **Ooltewah High School** – Twenty-two members of the Girls Soccer Team will travel to Dayton, TN to attend soccer camp.
- #2. **Ooltewah High School** – Eighteen members of the Varsity Volleyball Team will travel to Knoxville, TN August 23-24, 2019 to compete in a tournament.

HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval

Day **Overnight** (Must go to Board for Approval) Today's Date: 5/21/19

Career/Tech. Exceptional Ed Learning Community Opportunity Zone PreK
School Ooltewah High School Grade/Group/Team Girls Soccer

Departure Date/Time 8/2/19 3:00 pm Return Date/Time 8/4/19 3:00 pm

Event/Venue Camp - Ft Bluff Address 370 Fort Bluff Camp Rd Dayton, TN 37321

Instructional value Soccer Season preparation

Evaluation Coaches

Fee Requested \$ 167 How Acquired? players pay

Total # of Students 22 Total # of Staff 2 Total # of Chaperones 1 Nurse Required: Yes No

Number of subs needed NA Funding source for subs _____

- Total # of Students with 504 Plan NA Modifications Needed _____
- Total # of Students with Disabilities NA Modifications Needed _____

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

County School Bus Cost \$ _____ Handicap Accessible Bus Cost \$ _____

Charter Bus (Board Approved) _____ Cost \$ _____

Cars List Driver(s) Parents will drive their kids to and from camp Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: Rick Adolph / Bill Fischer

Chaperones: Melissa Warner

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

*Number of students not attending for economic reasons 0




*Number of trips this group expects to take which will require funds 1

*Estimated cost to parent support groups for this trip \$ 0

*Projects students have undertaken to secure funds None

*Co-ed trips require co-ed chaperones. Have you complied? Yes

*Travel itinerary attached with name/address of accommodations Yes

Teacher's Signature:		Date:	<u>5/22/19</u>
Principal's Signature:		Date:	<u>5/23/19</u>
Director's Signature:		Date:	<u>6/21/19</u>

SEND TO APPROPRIATE SCHOOL DIRECTOR FOR APPROVAL

**HAMILTON COUNTY SCHOOLS
Request for Field Trip Approval**

Day **Overnight** (Must go to Board for Approval) Today's Date: JUNE 5, 2019

Career/Tech. Exceptional Ed Learning Community Opportunity Zone PreK
School OOLTEWAH HIGH SCHOOL Grade/Group/Team VARSITY VOLLEYBALL

Departure Date/Time AUG. 23, 2019 1:00 PM Return Date/Time AUG. 24, 2019 7:00 PM

Event/Venue KNOXVILLE CONVENTION CENTER Address 701 HENLEY STREET, KNOXVILLE, TN 37902

Instructional value TOURNAMENT PLAY

Evaluation WIN/LOSS RATIO

Fee Requested \$ 375.00 How Acquired? FUND RAISER

Total # of Students 18 Total # of Staff 4 Total # of Chaperones _____ Nurse Required: Yes No

Number of subs needed 0 Funding source for subs _____

- Total # of Students with 504 Plan _____ Modifications Needed _____
- Total # of Students with Disabilities _____ Modifications Needed _____

Transportation: The PRINCIPAL is responsible for verifying that ALL drivers are properly licensed and insured.

County School Bus Cost \$ _____ Handicap Accessible Bus Cost \$ _____
Charter Bus (Board Approved) Cost \$ _____
Cars List Driver(s) ELAINE PEIGEN, KERRILYN MONGAR, TRACY MANNING MARYBETH WILSON Cost \$ _____

WRITTEN parental permission (and medical information, if overnight) for each student is required and must be received before the student is permitted to attend.

List Chaperones:

Staff: ELAINE PEIGEN, KERRILYN MONGAR, TRACY MANNING, MARY BETH WILSON

Chaperones: _____

Background checks on non HCDE employee chaperones with unsupervised contact with students. Have you complied? Yes

***Overnight Field Trips**

- *Number of students not attending for economic reasons 0
- *Number of trips this group expects to take which will require funds 2
- *Estimated cost to parent support groups for this trip \$ 0
- *Projects students have undertaken to secure funds FUND RAISER
- *Co-ed trips require co-ed chaperones. Have you complied? Yes
- *Travel itinerary attached with name/address of accommodations Yes

Teacher's Signature: <u>Elaine M. Peigen</u>	Date: <u>6/19/2019</u>
Principal's Signature: <u>[Signature]</u>	Date: <u>6-19-19</u>
Director's Signature: <u>[Signature]</u>	Date: <u>6/19/19</u>

SEND TO APPROPRIATE SCHOOL DIRECTOR FOR APPROVAL



D. Chief Business Officer - Brent Goldberg

1. Bids/Contracts

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 HICKORY VALLEY ROAD
CHATTANOOGA, TN 37421**

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Bryan Johnson, Superintendent

FROM: Brent Goldberg, Chief Business Officer

DATE: July 18, 2019

RE: Bids/Contracts

1. Attached for your approval are bids/contracts for the following:
 - A. Request approval of Grease/Interceptor Pumping and Cleaning Contract (RFP/Bid File 19-43)
 - B. Request approval of license and service agreement with Insights to Behavior for 2019-2020 school year
 - C. Request approval to renew with Book Systems, Inc. for Atrium Support and Maintenance Solution and Lexile Enhancement Service.
 - D. Request approval to purchase Instructional Classroom Resources.
 - E. Request approval to purchase Print Shop Equipment.
 - F. Request approval of Renewal of International Baccalaureate Annual Fees
 - G. Request approval to purchase materials for the new Elementary Curriculum Pilot Program.
2. Ratification of Emergency/Early approval for the Renewal Agreement with Educator Software Solutions for 2019-2020 school year.
3. For your information is the purchase of motor fuel.
4. Bids procured by the Purchasing Department, in all cases, low bids meeting specifications are recommended.
5. Recommend approval as presented.

BG:de



MEMORANDUM

TO: Hamilton County Board of Education
Dr. Bryan Johnson, HCDE Superintendent

FROM: Dr. Kenneth Bradshaw, Chief Operations Officer
Kristen Nauss, School Nutrition Director

DATE: July 18, 2019

RE: Recommendation for Bid Approval for the School Nutrition Program

It is recommended that the following vendor be approved to provide the following products/services listed below for the School Nutrition Program for SY 2019-2020:

<u>Company/Vendor</u>	<u>Product/Service</u>	<u>Bid File Number</u>
Onsite Environmental	Grease/Interceptor Pumping and Cleaning	RFP File # 19-43

**Hamilton County Department of Education
 Bid Opening – May 29, 2019 – 2:00 P.M.
 RFP to Provide Grease Trap Interceptor Pumping & Cleaning
 (Bid File 19-43)
Tabulation Sheet**

BIDDERS:	Onsite Environmental
Outside Interceptor Pumping/Cleaning (per gal.)	.25
Inside Trap Pumping/Cleaning (per gal. or flat rate)	150.00 (Flat)
Fee for each additional inside trap at same location (per gal. or flat rate)	75.00
Emergency Service Fee	225.00
Replacement of Sanitary Tee (each)	100.00
Replacement of Sanitary Tee in confined space (each)	350.00

Recommend Award of Bid To: Onsite Environmental

Bid Sent To 15 **Vendors** 1 **Vendor Responded**

Funds to be Provided By: School Nutrition Budget

This institution is an equal opportunity provider.

DE.jg

**Hamilton County Department of Education
Exceptional Education Department
3074 Hickory Valley Road
Chattanooga, TN. 37421**

MEMORANDUM:

To: Hamilton County Department of Education
Dr. Bryan Johnson, Superintendent

From: Garfield Adams, Director Exceptional Education

Date: July 18, 2019

Re: Exceptional Education – Insights to Behavior

I am requesting that you approve the agreement with Insights to Behavior for the 2019-2020 school year. This a behavior management system used by school districts across the country. The program helps school districts put research-based interventions in place to serve students with behavior and discipline issues. Insights to Behavior streamlines the process of collecting ABC (Antecedent, Behavior Consequence Data), provides a behavior screener to determine the function of the behavior, provides interventions, and progress monitoring. The program tracks and works for students by race, gender, disability, and discipline. The system allows for the district to track what percentage of discipline and behaviors are happening across the district through an interactive dashboard. Insights to Behavior track this data longitudinally over time. This will be paid with the CCEIS mandatory funds not to exceed \$86,000.00.

Thank you for your consideration of this agreement.



Quotation

DATE: 06/26/19

Hamilton County Department of Education
Exceptional Education Department
3074 Hickory Valley Road
Chattanooga, TN 37421

Attn: Garfield Adams- Director of Exceptional Education

Product	#	Item Cost	AMOUNT
Insights to Behavior (Exceptional Education Wide)	1	\$61,000	\$61,000

Program Components:

Behavior Management Component:

- Behavior Intervention Plans
- Functional Behavior Assessment
- Progress Monitoring, Reports & Graphs

Social & Emotional Skills Development Component:

- 300 Objectives to Target Deficits
- 5000 Activities to Support Objectives
- Progress Monitoring, Reports & Graphs

E-Learning Professional Development Component:

- 40 Online Workshops w / Competency Plans
- ABA Evidence-Based Best Practices
- 24/7 Online Accessibility

Training Day(s) PD days delivered onsite	10	\$2,500	\$25,000
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Total			\$86,000
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If you have any questions concerning this quotation, contact Brian Blaydes at 888.821.5933

THANK YOU FOR YOUR BUSINESS!

P.O Detail

Briton Education LLC.

dba Insights to Behavior

Fed Tax ID# 46-1735936

6620 Acorn Drive

Oklahoma City, OK 73151

Email- bblaydes@insightstobehavior.com



June 26, 2019

Garfield Adams
Director of Exceptional Education
Hamilton County Schools
3074 Hickory Valley Road
Chattanooga, TN 37421

Dear Mr. Adams:

This letter is to stipulate that Insights to Behavior is owned and distributed by Briton Education LLC dba Insights to Behavior.

Purchase of The Software is only available direct from the publisher/owner, Briton Education LLC.

Please call me if you have any questions. I can be reached directly at 405-590-1685

Sincerely,

A handwritten signature in black ink, appearing to read "B. Blaydes", written in a cursive style.

Brian Blaydes
Executive Vice President

**Briton Education dba Insights To Behavior
License and Service Agreement**

This License and Services Agreement is made April 12, 2019, and entered between, Briton Education LLC an Oklahoma based company ("ITB") with principal offices at 6620 Acorn Dr, Oklahoma City, OK 73151 and Hamilton County Department of Education

Licensee Information		Licensee Main Contact Information	
Entity Name:	Hamilton County Department of Education	Contact Name(s):	Garfield Adams
Address	3074 Hickory Valley Road Chattanooga, TN 37421	Contact Role:	Director of Exceptional Education
Account Phone:	423.498.7113	Phone(s):	423.498.7113
Account Website:		Contact Email:	adams_garfield@HCDE.ORG
		Contact Fax:	
		Purchasing/Acctg. Contact:	
		Phone:	
		Email:	

Agreement Information			
Total Agreement Length:	1 Yr	# of Yrs Pre-Paid:	N/A
Agreement Start Date:	July 1, 2019	Agreement End Date:	June 30, 2020
License Fees:	\$61,000		
Support Services:	\$25,000	Includes: See Page two for details.	
Customized Services:			
Taxes:			
Total Fees:	\$86,000		
Initial Payment:		Due Date:	Upon Receipt
Comments:			

- Agreement Terms:**
- Prices guaranteed not to increase by more than 10% in each year of this agreement.
 - Fees due upon invoice unless otherwise specified.
 - Site licenses are transferable (from one site to another) at the start of each fiscal year with approval from ITB

Licensee shall pay all sales, use and excise taxes, and all other taxes, duties, and, if applicable, levies on imports or exports relating to, or under, this Agreement (exclusive of taxes based on ITB's net income), unless Licensee is exempt from the payment of such taxes and provides ITB or one of its partner organizations with evidence of such exemption. All amounts in this Agreement and any Exhibits included are in US dollars and payable in US dollars. Cancellation of pre-paid agreements will result in full price subscription fees being charged.

Execution of Service Agreement

By signing below you certify that you have read and agree to the Terms and Conditions and any Addendums of this License and Services Agreement and you further certify that you are authorized to sign this Agreement on behalf of the Subscribing Institution and are hereby committing the Licensee Institution to be bound by this Agreement. Please return a signed copy to: ITB/Insights To Behavior - Fax: 800-507-2881.

By signing this agreement, I agree to all Terms and Conditions of this License and Service Agreement

Licensee/Customer

Name (Print): _____ Title (Print): _____

Date of Signing: _____ Signature: _____

Please fax this signed form to: (800)507-2881

Or mail to: Briton Education dba Insights To Behavior, 6620 Acorn Dr, Oklahoma City, OK 73151

For Internal Purposes Only						
ITB Quote/Invoice #:						
ITB Sales Contact:	Brian Blaydes 888.821.5933					
Customer PO#:				Contract #		
Reviewed By:	Implementation:		Sales:		Admin:	

Annual License Subscription Information

Offering	Quantity	Description	Unit Price	Extension
Insight To Behavior		Exceptional Education License		\$61,000
Training	10	Onsite Training	\$2,500	\$25,000
Total			Grand total	\$86,000

License Grant

The license(s) granted under this Agreement are expressly conditioned on the Licensee's compliance with each of the following conditions:

- a. Only a Licensee staff member who has been provided with a user ID and password is authorized as an "Authorized User" to use Insights To Behavior from any point of access to the Internet.
- b. Authorized Users may use INSIGHTS TO BEHAVIOR with codes provided by ITB, to gain entry into INSIGHTS TO BEHAVIOR for which they have been licensed and neither the Licensee nor any Authorized Users may copy any portion of the INSIGHTS TO BEHAVIOR content except for purposes of creating training materials for internal district use to train users to operate the application.
- c. The Licensee may not copy any portion of INSIGHTS TO BEHAVIOR content, or allow any Authorized Users to copy any portion of INSIGHTS TO BEHAVIOR content, unless expressly permitted in writing by ITB.
- d. Only Licensee and Licensee's Authorized Users are permitted to access INSIGHTS TO BEHAVIOR. Licensee shall assure that all use by Authorized Users of INSIGHTS TO BEHAVIOR shall be pursuant to the terms and conditions of this Agreement.
- e. Licensee may not resell, transfer, assign, sublicense, pledge, lease, rent or share INSIGHTS TO BEHAVIOR or their rights to access INSIGHTS TO BEHAVIOR hereunder or disclose any portion of INSIGHTS TO BEHAVIOR content to any third party, unless expressly permitted under this Agreement or with prior written permission from ITB.
- f. Licensee shall comply to the terms as they appear in this agreement and not change, modify, disassemble, decompile, "unlock," reverse engineer or in any manner decode the system.
- g. This Agreement will be governed by the laws of Oklahoma without regard to its conflict of laws principles. The parties waive all rights to object to venue in said courts. In the event that any provision or provisions of this Agreement will be held to be unenforceable, this Agreement will continue in full force and effect without said provision and will be interpreted to reflect the original intent of the parties.

The data used in the Licensee's application of the INSIGHTS TO BEHAVIOR software is the exclusive property of the Licensee. ITB will not use any of this data, outside of supporting the Licensee's, without written permission from Licensee. In addition ITB will take reasonable steps, consistent with the sensitivity of the data, and to be consistent with ITB's Privacy Policies.

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Briton Education LLC	
	2 Business name/disregarded entity name, if different from above dba Insights To Behavior	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ S <small>Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.</small> <input type="checkbox"/> Other (see instructions) ▶	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>	
	5 Address (number, street, and apt. or suite no.) 6620 Acorn Dr	Requester's name and address (optional)
	6 City, state, and ZIP code Oklahoma City, OK 73151	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number	
[] [] [] - [] [] - [] [] [] []	
or	
Employer identification number	
4 6 - 1 7 3 5 9 3 6	

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶	Date ▶ 12/8/16
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 Hickory Valley Road
Chattanooga, TN 37421**

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Bryan Johnson, Superintendent

FROM: Dr. Justin Robertson, Chief Schools Officer
Becky Covington, Director of Pre-K

DATE: July 18, 2019

SUBJECT: Book Systems, Inc. - Atrium

We are respectfully requesting renewal of this web-based automation system that meets our library needs as well as provides our students and faculty with easy access to their school's online catalog. Having this web-based automation system allows teachers, students, and parents to have home access to their school's online library catalog and educationally appropriate websites. Teachers are able to make connections between the library collection and state standards, and students will have a user-friendly online catalog when searching for reading and research materials.

Total amount requested is \$32,190, which will be funded through a self-funded program.

Thank you for your consideration of the automation system for Hamilton County School's libraries.



4901 University Square, Ste. 3 Huntsville, AL 35816

Tel: (800) 219-6571 Fax: (800) 230-4183
(256) 533-9746 (256) 536-1175

QUOTE

Quote Number: BSIQ24634

Quoted On: Jun 27, 2019

Prepared For

Irene Pagnani Hamilton County Department of Educati 3074 Hickory Valley Rd. Chattanooga, TN 37421	Phone: 423 498-7147 Fax: Email: pagnani_irene@hcde.org
--	--

Project	Sales Representative	Expires On
Atrium Support Renewal	Scott Burton Ext. 6768 sburton@booksys.com	08/08/2019

Description	Part No.	Unit Price	Qty	Ext. Price
Atrium CSA annual support & maintenance (Aug 2019 - Aug 2020) Schools included: Allen Elementary School Alpine Crest Elementary School Apison Elementary School Barger Academy of Fine Arts Battle Academy Bess T. Shepherd Elementary School Big Ridge Elementary School Brainerd School Library Brown Academy Brown Middle School Calvin Donaldson Environmental Science Academy Center for Creative Arts Central High School Library Chattanooga School for the Arts & Sciences - Lower Chattanooga School for the Arts & Sciences - Upper Chattanooga School for the Liberal Arts Clifton Hills Elementary School Daisy Elementary School Dalewood Middle School Dawn School DuPont Elementary School East Brainerd Elementary School East Hamilton School East Lake Academy of Fine Arts East Lake Elementary School East Ridge Elementary East Ridge High School East Ridge Middle School Chattanooga East Side Elementary School Hardy Elementary School Harrison Elementary School TN Hillcrest Elementary School Chattanooga	60-SAA	\$395.00	72	\$28,440.00

Prices Quoted Must Remain Confidential

Terms: Net 30 Days

Thank you for your interest in Book Systems and our resource management solutions. Note that prices quoted are subject to change without notice.



Description	Part No.	Unit Price	Qty	Ext. Price
Hixson Elementary School Hixson High School Library Hixson Middle School Howard School Hunter Middle School Lakeside Academy Loftis Middle School Lookout Mountain Elementary School Lookout Valley Elementary School Lookout Valley Middle-High School McConnell Elementary School Middle Valley Elementary School Nolan Elementary School Normal Park Museum Magnet - Upper Normal Park Museum Magnet Lower North Hamilton County Elementary School Ooltewah Elementary School Ooltewah High School Ooltewah Middle School Orchard Knob Elementary School Orchard Knob Middle School Red Bank Elementary School Red Bank High School Red Bank Middle School Rivermont Elementary School Sale Creek Middle-High School Sequoyah High School Soddy Daisy SMMHS Snow Hill Elementary School Soddy Daisy High School Soddy Daisy Middle School Soddy Elementary School Spring Creek Elementary School Thrasher Elementary School Tyner Academy High School Tyner Middle Academy Library Wallace A. Smith Elementary School Westview Elementary School TN Wolftever Creek Elementary School Woodmore Elementary School				
Lexile Enhancement Service - MARC enhanced data (MEND) service; Yearly Subscription Renewal. Oct 2019 - Oct 2020 Schools included: Battle Academy Brainerd High School TN Brown Middle School Center for Creative Arts Central High School Harrison Chatt. School for Arts & Sciences-Lower Chattanooga School for the Liberal Arts Dalewood Middle School East Hamilton School East Lake Academy of Fine Arts East Ridge High School East Ridge Middle School Chattanooga Hixson High School Hixson Middle School Howard School Hunter Middle School Loftis Middle School	60-LEX	\$125.00	30	\$3,750.00

Prices Quoted Must Remain Confidential

Terms: Net 30 Days

Thank you for your interest in Book Systems and our resource management solutions. Note that prices quoted are subject to change without notice.



Description	Part No.	Unit Price	Qty	Ext. Price
Lookout Valley Middle-High School Normal Park Museum Magnet Upper Ooltewah Elementary School Ooltewah High School Orchard Knob Elementary School Red Bank Elementary School Red Bank High School Rivermont Elementary School Sale Creek Middle-High School Snow Hill Elementary School Soddy Daisy High School Tyner Academy High School Tyner Middle Academy				
Total				\$32,190.00

Prices Quoted Must Remain Confidential

Terms: Net 30 Days

Thank you for your interest in Book Systems and our resource management solutions. Note that prices quoted are subject to change without notice.



HAMILTON COUNTY SCHOOLS
3074 Hickory Valley Road
Chattanooga, TN 37421

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Bryan Johnson, Superintendent

FROM: Dr. Justin Robertson, Chief of Schools

DATE: July 18, 2019

SUBJECT: Social Studies and Chemistry Textbook Adoption
Purchase of Instructional Resources

The Textbook Adoption Committees worked diligently throughout the second semester of the 2018-2019 school year to carefully analyze and select high quality instructional classroom resources. The purchase of the following resources for the 2019-2020 school year is recommended. The total amount requested is \$1,425,728.

GRADE/COURSE	RECOMMENDED TEXTBOOK	COST
Middle School Social Studies		\$630,171.00
Grade 6	World History Ancient (Student and Teacher Resource); Publisher – Houghton Mifflin Harcourt; ISBN 1719440; 9781328510570; 1719352; 9781328510495	
Grade 7	World Civilizations (Student and Teacher Resource); Publisher - Houghton Mifflin Harcourt; ISBN 1671284; 9781328699459; 1671301;9781328699626	
Grade 8	2018 United States History: Beginnings to 1877 (Student and Teacher Resource); Publisher - Houghton Mifflin Harcourt; ISBN 1671126; 9781328698537; 1671143; 9781328698704	
High School Social Studies		\$644,164.00
9 th World History & Geography	9 th Grade World History & Geography; (Digital, Teacher Resource at No Cost); Publisher – Pearson Education; ISBN 9781418285609	
Economics	2018 Economics (Digital, Student and Teacher Resources); Publisher – Houghton Mifflin Harcourt; ISBN 1672057; 9781328704245; 16720499781328704160	
Government	Government (Digital, Student and Teacher Edition); Publisher – McGraw Hill; ISBN 9780076913329	

GRADE/COURSE	RECOMMENDED TEXTBOOK	COST
11 th US History & Geography	11 th Grade US History & Geography – 2018 United States History; Beginnings to 1877 Digital, Student and Teacher Resources); Publisher - Houghton Mifflin Harcourt; ISBN 1671126; 9781328698537; 1671143; 9781328698704	
African American History	African American History (Digital, Student and Teacher Resource); Publisher - Houghton Mifflin Harcourt; ISBN 1755710; 9780358151562	
Geography	Geography (Digital, Student and Teacher Resource); Publisher – McGraw Hill; ISBN 97800076884834	
Sociology	Sociology (Digital, Student and Teacher Resources); Publisher - Houghton Mifflin Harcourt; ISBN 97800076884889	
Psychology	2018 Psychology (Digital, Student and Teacher Resources); Publisher - Houghton Mifflin Harcourt; ISBN 1672405; 9781328705297; 1672413; 9781328705372	
	Total Cost for Middle and High Social Studies	\$1,274,335.00
Chemistry	Chemistry (Digital, Teacher Resources, and Equipment) PASCO Scientific; ISBN 9781937492243; 9781937492175; 9781937492212; 9781937492274; PD1047; 9781937492236; OS3591,	Chemistry \$151,393.00



Quote

Inquiries: PASCO scientific
 Customer Service
 800-772-8700
custserv@pasco.com

Quote Number	
QT111969	
Quote Date	Page
17-Apr-2019	1 of 2
Expire Date	Payment Terms
20-Oct-2019	NET 30

Billing Address 00017587	Shipping Address 17587-11
---------------------------------	----------------------------------

Hamilton Co SD
 Accts Payable
 3074 Hickory Valley Road
 Chattanooga, TN 37421
 United States

Attn: Lory Heron
 Hamilton Co SD
 3074 Hickory Valley Rd
 Chattanooga, TN 37421
 United States
 Email: heron_lory@hcde.org

Incoterms: 2010 DAP Chattanooga, United States

LN	Item	Description	Qty	Price	Disc %	Net Price	Extended Price
1	978-1-937492-24-3 (EC-6351)	Teacher Resource EC1	27	\$ 999.00	89.99	\$ 100.00	\$ 2,700.00
		<u>Includes:</u>					
	EC-6350-USB	Student Ebook USB EC1	1				
	EC-6351-TUG	Teacher User Guide EC1	1				
	EC-6351-USB	Teacher Resource USB EC1	1				
2	978-1-937492-17-5 (EC-6350)	Student Textbook EC1	27	\$ 65.00	100.00	\$ 0.00	\$ 0.00
3	978-1-937492-21-2 (EC-6350-EB5)	Student Ebook Acc EC1 5Y	1,800	\$ 39.00		\$ 39.00	\$ 70,200.00
4	978-1-937492-27-4 (EC-6352)	Student Lab Manual EC1	27	\$ 25.00	20.00	\$ 20.00	\$ 540.00
5	PD-1047	PASCO CUSTOM PD - TIER 1 1 DAY TNG 1-10 PARTICIP	1	\$ 2,500.00	100.00	\$ 0.00	\$ 0.00
6	978-1-937492-23-6 (EC-6361)	Standard Equipment Kit EC1	162	\$ 525.00	10.86	\$ 468.00	\$ 75,816.00
		<u>Includes:</u>					
	EC-6360-GTR	Basic Sensor Set, EC1	1				
	EC-3403	Spectrum Cards	1				
	EC-3404	Periodic Table 11 X 8.5	1				
	EC-3405	Periodic Trend Cards	1				
	PS-3201	Wireless Temperature Sensor	1				
	PS-3204	Wireless pH Sensor	1				
	PS-3210	Wi Conductivity Sensor	1				
	PS-3402	Condenser	1				

10101 Foothills Blvd., Roseville, CA 95747-7100 USA

www.pasco.com | Phone: 800-772-8700 or 916-786-3800 | Fax: 916-786-7565 | Email: custserv@pasco.com or support@pasco.com



Quote

Quote Number	
QT111969	
Quote Date	Page
17-Apr-2019	2 of 2
Expire Date	Payment Terms
20-Oct-2019	NET 30

LN	Item	Description	Qty	Price	Disc %	Net Price	Extended Price	
6	978-1-937492-23-6	Standard Equipment Kit EC1	----- Continued from previous page-----					
	PS-3505	Electrode Support		1				
	EC-6361-GTR	EXPANSION SENSOR SET EC1		1				
	PS-3203	Wireless Pressure Sensor		1				
	PS-3211	Wireless Voltage Sensor		1				
	PS-3215	Wi Color/Turbidimeter		1				
	PS-3400	Molecular Model Kit		1				
7	PS-3501	USB Charging Station	27	\$ 60.00	16.67	\$ 50.00	\$ 1,350.00	

Tax Date:	19-Apr-2019	Subtotal:	\$	150,606.00
Non-Taxable Amount:	\$ 151,393.00	Shipping and Handling:	\$	787.00
Taxable Amount:	\$ 0.00	Tax:	\$	0.00
		Total:	\$	151,393.00

10101 Foothills Blvd., Roseville, CA 95747-7100 USA

www.pasco.com | Phone: 800-772-8700 or 916-786-3800 | Fax: 916-786-7565 | Email: custserv@pasco.com or support@pasco.com



Houghton Mifflin Harcourt

Proposal

Prepared For

Hamilton Co School District

3074 Hickory Valley Rd
Chattanooga TN 37421

For the Purchase of:

**Social Studies Middle school, HS US History,
Psychology, American History Economics #4**

Prepared By
Tricia M. Seely
tricia.seely@hnhco.com
Coupon Code: PRODPB10

PLEASE SUBMIT THIS PROPOSAL WITH YOUR PURCHASE ORDER.



Cost Proposal Discount Charge

Houghton Mifflin Harcourt

Coupon Code: PRODPB10

Attention:
Rachel Turner
turner_r@hcde.org
HMH Confidential and Proprietary

Customer Experience
9205 South Park Center Loop
Orlando, FL 32819
FAX: 800-269-5232
k12orders@hnhco.com

Hamilton Co School District

Social Studies Middle school, HS US History, Psychology, American History Economics #4

ISBN	Title	Price	Quantity	Value of all Materials	Value of Free Materials	Value of Charged Materials
<u>-2019 Wold History: Ancient Civilization</u>						
Teacher						
1719351	9781328510488 2019 World History: Ancient Civilization Teacher Resource Package with 5 Year Digital Grade 6-8	\$375.24	43	\$16,135.32	\$1,613.56	\$14,521.96
<i>Package Includes:</i>						
<i>Student Edition</i>						
<i>Online Teacher Digital Management Center 5-Year</i>						
<i>Downloadable Teacher Resource Tool PDF</i>						
<i>Teacher Guide Bundle</i>						
<i>Guided Reading Workbook Answer Key</i>						
<i>Spanish/English Guided Reading Workbook</i>						
Total for Teacher				\$14,521.96		
Student						
1626161	9780544674264 2019 HMH Social Studies: Ancient Civilizations Online Edition Student5-Year	\$54.76	3,300	\$180,708.00	\$18,067.50	\$162,624.00
Total for Student				\$162,624.00		
Total for -2019 Wold History: Ancient Civilization				\$177,145.96		
<u>US History Beginnings to 1877</u>						
Teacher						
1671144	9781328698711 2018 United States History: Beginnings to 1877 Teacher Resource Package with 5 Year Digital	\$393.90	41	\$16,149.90	\$1,614.99	\$14,534.91
<i>Package includes:</i>						
<i>Student Edition</i>						
<i>Teacher Guide Bundle Grades 6-8</i>						
<i>Online Teacher Digital Management Center 5-Year</i>						
<i>Downloadable Teacher Resource Tool PDF Grades 6-8</i>						
<i>Spanish/English Guided Reading Workbook</i>						
<i>Guided Reading Workbook Answer Key</i>						
Total for Teacher				\$14,534.91		
Student						
1678538	9781328751171 2018 United States History: Beginnings to 1877 Digital Student Resource Package 5 Year Digital	\$67.00	3,500	\$234,500.00	\$23,449.13	\$211,050.00
<i>Package includes:</i>						
<i>Online Student Edition 5-Year</i>						
<i>Student Edition eTextbook ePub3, 5-Year</i>						
Total for Student				\$211,050.00		
Total for US History Beginnings to 1877				\$225,584.91		
<u>2018 World Civilizations Hybrid Package</u>						
Teacher						



Cost Proposal Discount Change

Houghton Mifflin Harcourt

Coupon Code: PRODPB10

Attention:
 Rachel Turner
 turner_r@hcde.org
HMH Confidential and Proprietary

Customer Experience
 9205 South Park Center Loop
 Orlando, FL 32819
 FAX: 800-269-5232
 k12orders@hnhco.com

Hamilton Co School District

Social Studies Middle school, HS US History, Psychology, American History Economics #4

ISBN	Title	Price	Quantity	Value of all Materials	Value of Free Materials	Value of Charged Materials
<u>2018 World Civilizations Hybrid Package</u>						
1671302	9781328699633 2018 World History; World Civilizations Teacher Resource Package with 5 Year Digital	\$396.36	43	\$17,043.48	\$1,704.32	\$15,338.96
<i>Package includes:</i> Student Edition Teacher Guide Bundle Grades 6-8 Online Teacher Digital Management Center 5-Year Downloadable Teacher Resource Tool PDF Grades 6-8 Spanish/English Guided Reading Workbook Guided Reading Workbook Answer Key						
Student						
1678773	9781328752826 2018 World History; World Civilizations Digital Student Resource Package 5 Year Digital	\$64.30	3,500	\$225,050.00	\$22,504.13	\$202,545.00
<i>Package includes:</i> Online Student Edition 5-Year Student Edition eTextbook ePub3, 5-Year						
Total for Teacher			\$217,883.96			
Total for 2018 World Civilizations Hybrid Package			\$217,883.96			
<u>2018 American History: Reconstruction to the Present</u>						
Student						
1678670	9781328752437 2018 American History: Reconstruction to the Present Digital Student Resource Package 5 Year Digital	\$71.26	2,000	\$142,520.00	\$14,250.00	\$128,260.00
<i>Package includes:</i> Online Student Access (5-Year) Student Edition eTextbook ePub (5-Year)						
Total for Student			\$128,260.00			
Teacher						
1671836	9781328700506 2018 American History: Reconstruction to the Present Premium/Hybrid Teacher Resource Package with 5 Year Digital	\$326.00	34	\$11,084.00	\$1,108.41	\$9,975.60
<i>Package includes:</i> Student Edition Spanish/English Guided Reading Student Workbook Guided Reading Student Workbook Teacher Guide Bundle Teacher Digital Management Center (5-Year) Downloadable Teacher Resource Tool Guided Reading Workbook Answer Key						
Total for Teacher			\$9,975.60			
Total for 2018 American History: Reconstruction to the Present			\$138,235.60			
<u>African American History</u>						
Student						
1755096	9780358142959 2018 African American History Interactive Student Edition Online 5 Year Digital	\$22.60	500	\$11,300.00		\$11,300.00
Total for Student			\$11,300.00			



Cost Proposal Discount Change

Houghton Mifflin Harcourt

Coupon Code: PRODPB10

Attention:
 Rachel Turner
 turner_r@hcde.org
HMH Confidential and Proprietary

Customer Experience
 9205 South Park Center Loop
 Orlando, FL 32819
 FAX: 800-269-5232
 k12orders@hmhco.com

Hamilton Co School District

Social Studies Middle school, HS US History, Psychology, American History Economics #4

ISBN	Title	Price	Quantity	Value of all Materials	Value of Free Materials	Value of Charged Materials
<u>African American History</u>						
Teacher						
1673111	9780358278047 2018 African American History Teacher Resource Package with 5 Year Digital	\$71.20	11	\$783.20		\$783.20
Total for Teacher				\$783.20		
Total for African American History				\$12,083.20		
<u>Economics</u>						
Teacher						
1672050	9781328704177 2018 Economics Premium/Hybrid Teacher Resource Package with 5 Year Digital	\$308.00	32	\$9,856.00	\$985.61	\$8,870.40
<i>Package Includes: Reading Study Guide Teacher Edition Teacher Digital Management Center (5-Year) Downloadable Teacher Resource Tool Reading Study Guide Answer Key</i>						
Total for Teacher				\$8,870.40		
Student						
1678911	9781328754677 2018 Economics Digital Student Resource Package 5 Year Digital	\$69.50	1,430	\$99,385.00	\$9,938.86	\$89,446.50
<i>Package Includes: Online Student Access (5-Year) Student Edition eTextbook ePub (5-Year)</i>						
Total for Student				\$89,446.50		
Total for Economics				\$98,316.90		
<u>Psychology</u>						
Student						
1678970	9781328755278 2018 Psychology Digital Student Resource Package 5 Year Digital	\$64.40	400	\$25,760.00	\$2,576.10	\$23,184.00
<i>Package Includes: Online Student Access (5-Year) Student Edition eTextbook ePub (5-Year)</i>						
Total for Student				\$23,184.00		
Teacher						
1672406	9781328705303 2018 Psychology Premium/Hybrid Teacher Resource Package with 5 Year Digital	\$255.00	13	\$3,315.00	\$331.50	\$2,983.50
<i>Package Includes: Reading Activity Student Workbook Teacher Edition Teacher Digital Management Center (5-Year) Downloadable Teacher Resource Tool Reading Activity Workbook Answer Key</i>						
Total for Teacher				\$2,983.50		



Cost Proposal Discount Change

Houghton Mifflin Harcourt

Coupon Code: PRODPB10

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turner_r@hcde.org
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9205 South Park Center Loop
Orlando, FL 32819
FAX: 800-269-5232
k12orders@hmhco.com

Hamilton Co School District

Social Studies Middle school, HS US History, Psychology, American History Economics #4

ISBN	Title	Price	Quantity	Value of all Materials	Value of Free Materials	Value of Charged Materials
<u>Total for Psychology Professional Development</u>				\$26,167.50		
PD1						
1652274	9780544889699 Houghton Mifflin Harcourt Technical Services Consultative Day Onsite	\$2,800.00	1	\$2,800.00	\$280.00	\$2,520.00
<i>Tech Services experts support your HMH technical implementation onsite with customized services such as beginning-of-year planning, end-of-year reporting, data management best practices, and rostering. Our Technical Services team ensures your programs and technology work efficiently for optimal results in your classrooms, schools and districts.</i>						
<u>Total for PD1</u>				\$2,520.00		
<u>Total for Professional Development</u>				\$2,520.00		

Proposal Summary

Total Savings:	\$98,424.11
Subtotal Purchase Amount:	\$897,938.03
Shipping & Handling (10.50%):	\$7,035.90
Total Cost of Proposal (PO Amount):	\$904,973.93



Cost Proposal Discount Change

Houghton Mifflin Harcourt

Coupon Code: PRODPB10

Attention:
Rachel Turner
turner_r@hcde.org
HMH Confidential and Proprietary

Customer Experience
9205 South Park Center Loop
Orlando, FL 32819
FAX: 800-269-5232
k12orders@hmc.com

Hamilton Co School District
Social Studies Middle school, HS US History, Psychology, American
History Economics #4

Total Cost of Proposal (PO Amount): \$ 904,973.93

Thank you for considering HMH as your partner. We are committed to providing an excellent experience and delivering ongoing, high-quality service to our customers. To meet these goals, we want to ensure you are aware of the below Terms of Purchase. These terms help us process your order quickly, efficiently, and accurately, ensuring successful delivery and implementation of our solutions.

- Please return this cost proposal with your signed purchase order that matches product, prices and shipping charges.
- Provide the exact address for *delivery* of print materials. The shipping address may be your district warehouse or individual school sites, but it is essential that this is accurate.
- Please supply the name of each important district point of contact for all aspects of the solution including their direct contact information (email/phone):
 - o Point of Contact for Print materials
 - o Point of Contact for Digital materials
 - o Point of Contact for Scheduling Professional Development
- Please confirm that we have the correct 'Ship to' and 'Sold to' information on the cost proposal.

Ship to:
 Hamilton County School District
 3074 Hickory Valley Rd
 Chattanooga TN 37421-1273

Sold to:
 Hamilton County School District
 3074 Hickory Valley Rd
 Chattanooga TN 37421-1273

- Please provide funding start and end dates.
- Please note that all products and services will be billed upon the processing of your purchase order.
- Our payment terms are 30 days from the invoice date.
- Print subscription material quantities may be adjusted across grades for like for like products, to accommodate enrollment fluctuations, quantities cannot be adjusted between different programs or copyrights.
- Our standard shipping terms are FOB Shipping Point. The shipping term for your proposal is FOB Shipping Point.
- Should any of these Terms of Sale conflict with any preprinted terms on your purchase order, the HMH terms of service shall apply.

Thank you in advance for supplying us with the necessary information at time of purchase. Our goal is to ensure your success throughout the duration of this agreement, which starts with a highly successful delivery of our solution. For greater detail, the complete Terms of Purchase may be reviewed here: <http://www.hmhco.com/common/terms-conditions>

Date of Proposal: 5/6/2019

Proposal Expiration Date:6/20/2019



Houghton Mifflin Harcourt



Cost Proposal Discount Change

Houghton Mifflin Harcourt

Coupon Code: PRODPB10

Attention:
 Rachel Turner
 turner_r@hcde.org
HMH Confidential and Proprietary

Customer Experience
 9205 South Park Center Loop
 Orlando, FL 32819
 FAX: 800-269-5232
 k12orders@hnhco.com



Because learning changes everything.™

QUOTE PREPARED FOR:

Hamilton Co School District

ACCOUNT NUMBER: 408902

CONTACT:

Rachel Turner
turner_r@hcde.org
(423) 209-8400

SUBSCRIPTION/DIGITAL CONTACT:

Rachel Turner
turner_r@hcde.org
(423) 209-8400

SALES REP INFORMATION:

Jerome Weaver
jerry.weaver@mheducation.com
865-389-2231

Section Summary	Value of All Materials	Free Materials	Product Subtotal
TN GOVERNMENT	\$140,415.00	(\$13,860.00)	\$126,555.00
TN GEOGRAPHY: THE HUMAN AND PHYSICAL WORLD	\$8,293.50	(\$1,800.00)	\$6,493.50
TN SOCIOLOGY AND YOU	\$29,064.00	(\$3,600.00)	\$25,464.00
PRODUCT TOTAL*	\$177,772.50	(\$19,260.00)	\$158,512.50
ESTIMATED S&H**			\$0.00
ESTIMATED TAX**			TBD
GRAND TOTAL*			\$158,512.50

* Price firm for 45 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes are not included in the quote total. If applicable, actual tax charges will be applied at time of order.

Comments:

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw-Hill Education | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 05/14/2019

ACCOUNT NAME: Hamilton Co School District

EXPIRATION DATE: 06/28/2019

QUOTE NUMBER: JHORTON-05142019-002

ACCOUNT #: 408902

PAGE #: 1



Because learning changes everything.™

Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
TN GOVERNMENT					
US GOVT & CIVICS G12 TN ONLINE STUDENT EDITION 5 YEAR SUBSC (ONE SEMESTER)	978-0-07-691341-1	1430	\$88.50	\$0.00	\$126,555.00
US GOVT AND CIVICS G12 TN UNIFORM TEACHER RESOURCE PACKAGE 5-YEAR SUBSCRIPTION	978-0-07-691339-8	28	\$495.00	\$13,860.00	*Free Materials
TN GOVERNMENT Subtotal:				\$13,860.00	\$126,555.00
TN GEOGRAPHY: THE HUMAN AND PHYSICAL WORLD					
GEOGRAPHY THE HUMAN AND PHYSICAL WORLD STUDENT LEARNING CENTER 5 YR SUBSCRIPTION	978-0-07-901228-9	90	\$72.15	\$0.00	\$6,493.50
GEOGRAPHY THE HUMAN AND PHYSICAL WORLD TENNESSEE UNIFORM TEACHER RESOURCE 5YRPKG	978-0-07-688485-8	4	\$450.00	\$1,800.00	*Free Materials
TN GEOGRAPHY: THE HUMAN AND PHYSICAL WORLD Subtotal:				\$1,800.00	\$6,493.50
TN SOCIOLOGY AND YOU					
SOCIOLOGY AND YOU STUDENT LEARNING CENTER 5 YEAR SUBSCRIPTION	978-0-07-901215-9	400	\$63.66	\$0.00	\$25,464.00
SOCIOLOGY AND YOU TENNESSEE UNIFORM TEACHER RESOURCE 5YR PKG	978-0-07-688490-2	8	\$450.00	\$3,600.00	*Free Materials
TN SOCIOLOGY AND YOU Subtotal:				\$3,600.00	\$25,464.00

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw-Hill Education | PO Box 182605 | Columbus, OH 43218-2605
 Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 05/14/2019

ACCOUNT NAME: Hamilton Co School District

EXPIRATION DATE: 06/28/2019

QUOTE NUMBER: JHORTON-05142019-002

ACCOUNT #: 408902

PAGE #: 2



QUOTE PREPARED FOR:

Hamilton Co School District

ACCOUNT NUMBER: 408902

CONTACT:

Rachel Turner
turner_r@hcde.org
(423) 209-8400

VALUE OF ALL MATERIALS	\$177,772.50
FREE MATERIALS	(\$19,260.00)
PRODUCT TOTAL*	\$158,512.50
ESTIMATED SHIPPING & HANDLING**	\$0.00
ESTIMATED TAX**	TBD
GRAND TOTAL	\$158,512.50

SUBSCRIPTION/DIGITAL CONTACT:

Rachel Turner
turner_r@hcde.org
(423) 209-8400

Comments:

* Price firm for 45 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes are not included in the quote total. If applicable, actual tax charges will be applied at time of order.

Terms of Service:

By placing an order for digital products (the 'Subscribed Materials'), the entity that this price quote has been prepared for ('Subscriber') agrees to be bound by the Terms of Service and any specific provisions required by Subscriber's state law, each located in the applicable links below. Subject to Subscriber's payment of the fees set out above, McGraw-Hill School Education, LLC hereby grants to Subscriber a non-exclusive, non-transferable license to allow only the number of Authorized Users that corresponds to the quantity of Subscribed Materials set forth above to access and use the Subscribed Materials under the terms described in the Terms of Service and any specific provisions required by Subscriber's state law, each located in the applicable links below. The subscription term for the Subscribed Materials shall be as set forth in the Product Description above. If no subscription term is specified, the initial term shall be one (1) year from the date of this price quote (the 'Initial Subscription Term'), and thereafter the Subscriber shall renew for additional one (1) year terms (each a 'Subscription Renewal Term'), provided MHE has chosen to renew the subscription and has sent an invoice for such Subscription Renewal Term to Subscriber.

[Terms Of Service](#)

[Provisions required by Subscriber State law](#)

ATTENTION: In our effort to protect our customer's data, we will no longer store credit card data in any manner within in our system. Therefore, as of April 30, 2016 we will no longer accept credit card orders via email, fax, or mail/package delivery. Credit card orders may be placed over the phone by calling the number listed above or via our websites by visiting www.mheducation.com (or www.mhecoast2coast.com).

School Purchase Order Number: _____

Name of School Official (Please Print)

Signature of School Official

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw-Hill Education | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 05/14/2019

ACCOUNT NAME: Hamilton Co School District

EXPIRATION DATE: 06/28/2019

QUOTE NUMBER: JHORTON-05142019-002

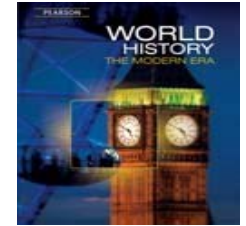
ACCOUNT #: 408902

PAGE #: 3



Cost Proposal for Hamilton County Schools, TN
 Ms. Julie Allen, Account General Manager, 423-605-1185

Product	Purchase	Value Free
World History: Modern Era Edition ©2016		
Grade Nine	\$ 210,848.67	\$ 5,625.51
Subtotal	\$ 210,848.67	\$ 5,625.51
S & H TN Bk Co	\$ -	\$ -
Total	\$ 210,848.67	\$ 5,625.51



ISBN 13	Description	Grade	TN Bid Price	Qty Purchase	Qty FREE 1:75	Purchase	Value FREE
Pearson World History: Modern Era Edition ©2016, Ellis et al.							
9780133335385	Student Digital Courseware 5-Year License	9	\$ 83.97	2,511		\$ 210,848.67	\$ -
9781418285616	Uniform Teacher Resource Package contains 1 of each:		\$ 170.47		33	\$ -	\$ 5,625.51
9781418287016	Tennessee Teacher Edition		\$ 159.82			\$ -	\$ -
9780328880478	Reading & Note-Taking Study Guide - Student Edition		\$ 18.97			\$ -	\$ -
9780328880485	Reading & Note-Taking Study Guide - Answer Key		\$ 12.47			\$ -	\$ -
N/A	Downloadable ExamView Assessment Program		\$ -			\$ -	\$ -
Also Available for Purchase:							
9780133335378	Digital Courseware 1-Year Student License		\$ 23.97			\$ -	\$ -
Subtotal Grade 9:						\$ 210,848.67	\$ 5,625.51

To Order: Tennessee Book Company
 1550 Heil Quaker Boulevard
 La Vergne, TN 37086
 Phone: 1-800-456-0418 or 1-615-793-5040
 Fax: 1-615-213-9545
www.tennesseebook.com

HAMILTON COUNTY SCHOOLS
3074 Hickory Valley Road
Chattanooga, TN 37421

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Bryan Johnson, Superintendent

FROM: Dr. Justin Robertson, Chief of Schools

DATE: July 18, 2019

SUBJECT: Social Studies and Chemistry Textbook Adoption
Purchase of Instructional Resources

The Textbook Adoption Committees worked diligently throughout the second semester of the 2018-2019 school year to carefully analyze and select high quality instructional classroom resources. The purchase of the following resources for the 2019-2020 school year is recommended. The total amount requested is \$1,425,728.

GRADE/COURSE	RECOMMENDED TEXTBOOK	COST
Middle School Social Studies		\$630,171.00
Grade 6	World History Ancient (Student and Teacher Resource); Publisher – Houghton Mifflin Harcourt; ISBN 1719440; 9781328510570; 1719352; 9781328510495	
Grade 7	World Civilizations (Student and Teacher Resource); Publisher - Houghton Mifflin Harcourt; ISBN 1671284; 9781328699459; 1671301;9781328699626	
Grade 8	2018 United States History: Beginnings to 1877 (Student and Teacher Resource); Publisher - Houghton Mifflin Harcourt; ISBN 1671126; 9781328698537; 1671143; 9781328698704	
High School Social Studies		\$644,164.00
9 th World History & Geography	9 th Grade World History & Geography; (Digital, Teacher Resource at No Cost); Publisher – Pearson Education; ISBN 9781418285609	
Economics	2018 Economics (Digital, Student and Teacher Resources); Publisher – Houghton Mifflin Harcourt; ISBN 1672057; 9781328704245; 16720499781328704160	
Government	Government (Digital, Student and Teacher Edition); Publisher – McGraw Hill; ISBN 9780076913329	

GRADE/COURSE	RECOMMENDED TEXTBOOK	COST
11 th US History & Geography	11 th Grade US History & Geography – 2018 United States History; Beginnings to 1877 Digital, Student and Teacher Resources); Publisher - Houghton Mifflin Harcourt; ISBN 1671126; 9781328698537; 1671143; 9781328698704	
African American History	African American History (Digital, Student and Teacher Resource); Publisher - Houghton Mifflin Harcourt; ISBN 1755710; 9780358151562	
Geography	Geography (Digital, Student and Teacher Resource); Publisher – McGraw Hill; ISBN 97800076884834	
Sociology	Sociology (Digital, Student and Teacher Resources); Publisher - Houghton Mifflin Harcourt; ISBN 97800076884889	
Psychology	2018 Psychology (Digital, Student and Teacher Resources); Publisher - Houghton Mifflin Harcourt; ISBN 1672405; 9781328705297; 1672413; 9781328705372	
	Total Cost for Middle and High Social Studies	\$1,274,335.00
Chemistry	Chemistry (Digital, Teacher Resources, and Equipment) PASCO Scientific; ISBN 9781937492243; 9781937492175; 9781937492212; 9781937492274; PD1047; 9781937492236; OS3591,	Chemistry \$151,393.00



Hamilton County Department of Education
Operations Office
3074 Hickory Valley Rd
Chattanooga, TN 37421
(423) 498-6577

Memorandum

To: Hamilton County Board of Education

From: Dr. Ken Bradshaw
Chief Operations Officer

Date: July 18, 2019

Re: Purchase of Print Shop Equipment

We would like to recommend the purchase of equipment to enhance our print shop in an effort to reduce outsourcing and decrease cost of duplication services for Hamilton County Schools.

Please find attached a description of the digital press, a price comparison sample and a quote for the requested equipment. Funds for this purchase will be from the approved budget, which was appropriated from fund balance in May 2019.

We recommend approval as requested.

Samples of Savings Verses Outside Vendors

Office Depot Quote

HCDE Price List

Sample Job	Quantity	Price	Turn Time
Envelope Black Ink	500	\$62.00	7-10 Bus Days
Envelope Black Ink	1000	\$126.00	7-10 Bus Days
Business Cards 4 Color	500	\$35.00	7-10 Bus Days
2 Part NCR Form	1000	\$290.00	7-10 Bus Days
3 Part NCR Form	1000	\$410.00	7-10 Bus Days
lesson plan 1 sheet 2 sided	1000	\$180.00	7-10 Bus Days
Mailing Labels Color	3000	\$190.00	7-10 Bus Days
Booklet 50 Pages Stapled	1000	\$2,530.00	2 Weeks Plus
500 Coil Bound Books Black Ink	500	\$4,015.00	2 Weeks Plus

\$7,838.00

Sample Job	Quantity	Price	Turn Time
Envelope Black Ink	500	\$15.59	7-10 Bus Days
Envelope Black Ink	1000	\$24.94	7-10 Bus Days
Business Cards 4 Color	500	\$6.18	7-10 Bus Days
2 Part NCR Form	1000	\$87.00	7-10 Bus Days
3 Part NCR Form	1000	\$130.00	7-10 Bus Days
lesson plan 1 sheet 2 sided	1000	\$30.00	7-10 Bus Days
Mailing Labels Color	3000	\$4.41	7-10 Bus Days
Booklet 50 Pages Stapled	1000	\$500.00	2 Weeks Plus
500 Coil Bound Books Black Ink	500	\$1,834.08	2 Weeks Plus

\$2,632.20

PDS EQUIPMENT

1934 Seminole Ave. Nashville TN 37211

800-737-1734

print@pdsequipment.com

July 1, 2019

Grant Crosslin
Operations print specialist
1161 West 40th.
Chattanooga TN

This letter is to inform Hamilton County Board of Education that PDE Equipment, location in Nashville TN is the exclusive distributor for Horizon finishing equipment for the State of Tennessee, Arkansas, and Louisiana.

PDS Equipment is required to provide warranty support service for the Horizon brand. Also required is PDS Equipment must have certified factory trained technicians. We maintain a showroom and stock some equipment models that is ready for customer demonstrations. We have full access the national demo floor in Andover MA where most all models are ready to provide customer demonstrations. This is also the training center for the Horizon brand equipment.

Any questions you may have please feel free to give me a call or reach out by email.

I thank you for the opportunity to help with your print finishing equipment needs.

Bill Lydick
President PDS Equipment LLC.



Grant Crosslin
Hamilton County Board of Education
Chattanooga TN

1/15/19

Dear Grant,

Thank you for your interest in our Presstek 34DI, Four Color Digital Press. It was very nice to visit with you. Mark Andy Print Products is offering Education In-Plant Shops an opportunity to upgrade any offset press to a Presstek CPO 34DI-E, at an extremely discounted package purchase price. It's the perfect opportunity to move expensive color clicks from your toner machine, and become more efficient and productive on your high-quality four-color work!

As we discussed, adding a Presstek Certified Pre-Owned 34DI-E Digital Press to your production facility would give you many advantages over conventional offset:

- Improve Productivity by Eliminating Off-Line Plate Making!
- Increase Production by Reducing Job Make Ready from 1 hour to 10 Minutes!
- Improve your Printed Quality with our 300 Line Screen On-Press Imaging!
- Improve Solids with Four True Ink Form Rollers!
- No More Loading Plates with on Press Imaging!
- No Ink and Water Balance with Waterless Printing!
- Expand your business with no additional personal by going DI, Direct Digital Printing!

Jay and I are pleased to present the following proposal to you. This proposal is based on availability of a model Presstek 34DI-E Press, we have acquired. The machine will head to our Factory and be completely refurbished, from the ground up, and then re-certified to new press standards so we can attach a New Machine Warranty to the press. This CPO program offers you a **NO RISK** solution to upgrade your Shop. PDS, thanks you for your consideration of the following proposal and we want to earn your business!

Respectfully,

Bill Lydick
Digital Print & Finishing Specialists/President
PDS Equipment LLC.
800-737-1734 print@pdsequipment.com

PDS **EQUIPMENT**

Equipment Proposal

Presstek 34DI-E CPO Press Package



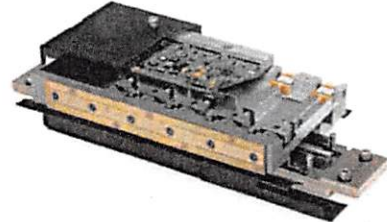
Prepared for
Hamilton County Board of Education
Chattanooga, TN

PDS **EQUIPMENT**

Presstek 34DI-E Productivity

The Quality of Offset with the Speed of Digital...

The Presstek 34DI-E combines the high quality of offset printing with the automation and speed of digital printing! The 34DI-E is the ideal solution for printers and service providers seeking to grow their business in today's competitive environment. The 34DI-E helps you achieve this growth by enabling you to capture jobs you may be turning away today – high quality, quick turnaround, short run 4-color work. In addition, you will experience savings by doing some of your current work more efficiently.



The Presstek 34DI-E Represents a Clear Course to Success...

Direct imaging technology has evolved over the last decade. Today DI is found on an installed base of over 3,000 presses worldwide. Industry studies indicate that gross profit numbers for direct imaging presses are approaching twice those of conventional offset. Growth in DI press applications and business opportunities is also above that of conventional offset.

There is no secret to the results - DI presses are reaping the benefits afforded by complete digital production. On-press plate making yields fast make-readies and quick turnaround. In this area, the Presstek 34DI-E stands head and shoulders above the rest. All 34DI-E owners will experience the following benefits:

- Lightning fast make-readies
- Superior print quality through waterless printing
- Reduced waste sheet counts
- More efficient workflow from file to printed sheet
- A better printed product resulting from accurate color management and technology enhancement services.

Support When You Need It, Where You Need It...

Even though the Presstek 34DI-E is simple to use for an experienced press operator, our Application Specialists will make sure that your operators are trained completely and thoroughly. Presstek provides in-depth training for each of your press and pre-press operators. You will receive one full week of training on your press covering mechanical operations and maintenance, as well as software and calibration adjustments.

Your equipment is the heart of your business. If you have a problem, you want help now, and you want it on-site. Presstek provides complete service and support, no matter where you are, all across the country. With a support staff of trained specialists, help is never more than a phone call away. This nationwide service network means less time spent getting to you, and more time is spent with you!

Presstek also maintains a call center staffed by Support Specialists to take your call and help you out. In terms of parts availability, you're in good hands. Parts can be dispatched overnight or on the "next flight out" if necessary.

Your Success Is Our Primary Objective...

Presstek is dedicated to your business. We are the DI leader in the Graphic Arts industry. Our primary concern is developing products to increase your profitability and productivity. Our research and development keeps delivering products that are ahead of the competition so you can stay ahead of yours. At our state-of-the-art manufacturing facilities, we intensely monitor all the details so the products you receive are the best available. Support staff is there when you need them, helping you to achieve your highest goals.

PDS **EQUIPMENT**

Presstek 34DI-E Features

Advanced Technology Designed to Boost Your Productivity

What the Presstek 34DI-E means to your business is simple; you'll get more jobs on and off the press every day than you thought possible. From desktop to printed sheet, the 34DI-E takes advantage of state-of-the-art technologies and workflow solutions. Pre-press sources can now connect directly to on-press imaging technology and produce superior offset quality with incredible consistency. All of this is supported by a fully digital workflow.

Unique Compact Design

The Presstek 34DI-E utilizes the proven Satellite "V" compact cylinder design. This unique "V" shape design gives the 34DI-E a compact footprint and features a triple size impression cylinder along with two double sized blanket cylinders. In addition, the twin plate cylinder is a breakthrough design that permits the use of only two imaging heads. The paper is held on the impression cylinder for two rotations to complete 4-color printing. The results are exceptional registration color-to-color and minimal paper deflection. Added to this is a double diameter chain delivery that effectively eliminates the need for anti-scuffing equipment. Ink rollers engage alternately during the two rotations of the paper on its path. This effectively doubles the ink recovery time permitting the printing of heavy solids and tints.

Zero Transfer Printing (ZTP) Process

The 34DI-E is designed to deliver precise first sheet registration. Unlike conventional presses where registration is challenged by the tower-to-tower transfer of paper, the 34DI-E achieves precise registration with Presstek's Zero Transfer Print (ZTP) process—all four colors are laid down onto the sheet without any transfer between grippers.

Centralized Control

The operator at the central control station easily controls all press functions. Job data, ink key preset and cleaning are all performed at this central station. The operator's screen and functions are easy to learn and make ramp-up of installations very fast.

Efficient Workflow

Postscript and PDF information can be sent directly to the RIP (raster image processor) from your network. Macintosh or Windows environments are both supported with equal simplicity. This enables you to handle jobs from a variety of sources easily and effectively. Files can be sent as 1Bit Tiff's to DI Tools or using the RIP's screening options including up to 300 lpi AM & FM or Hybrid Screening. Bitmap data is quickly generated from incoming files and is delivered to the press for plate imaging. Operators can preview data before allowing it to transfer to the imaging heads or can send a file to a digital proofing device (optional).

Automatic Cleaning

The 34DI-E has automated the cleaning of ink rollers and blankets. These standard operations, along with centrally controlled impression cylinder, are initiated from the console. These features represent significant productivity enhancements that will allow users to move on to additional jobs quickly and efficiently.

Auto Print Mode

Quicker make-ready and printing all translate into more jobs per day. More jobs per day add to the bottom line. The 34DI-E packs a lot of profit-building features into its design:

- ♦ Two-stage plate cleaning provides print ready plates immediately after imaging, with no handwork or other intervention required. This press technology, combined with Presstek 34DI-E waterless plates add up to a true digital workflow.
- ♦ Auto plate advance & mount. Presstek 34DI-E plates are supplied and loaded as rolls with 28 plates on each roll. Feed, mount-to-plate cylinder and transfer into take-up cassette are all automatic. Includes Plate Saver Feature.
- ♦ The Presstek 34DI-E utilizes two award winning ProFire Excel imaging modules. Each module has six laser diodes; each laser diode has four individually addressable beams.
- ♦ Maintaining temperature control is critical in delivering consistent quality throughout the day. Roller temperature is maintained by a controlled flow of water inside the oscillating and fountain rollers.
- ♦ Automatic ink key preset from ripped file information translates into quick set-up and reduced waste.

PDS EQUIPMENT

Presstek 34DI-E Technical Information

Press Specifications

- ♦ Largest sheet size..... 18.11" x 13.39" (460 x 340 mm)
- ♦ Smallest sheet size..... 3.54" x 3.94" (90 x 100 mm)
- ♦ Maximum image area 12.99" x 17.72" (330 x 450 mm)
- ♦ Max. speed (impressions per hour)..... 7,000 iph
- ♦ Paper feed orientation..... Portrait
- ♦ Stock thickness..... 0024" - .020" (.06 - .5 mm)
- ♦ Press dimensions..... 128" x 106" x 64" with steps
- ♦ Press weight 9,950 lbs. (4500 kg)

Plate Information

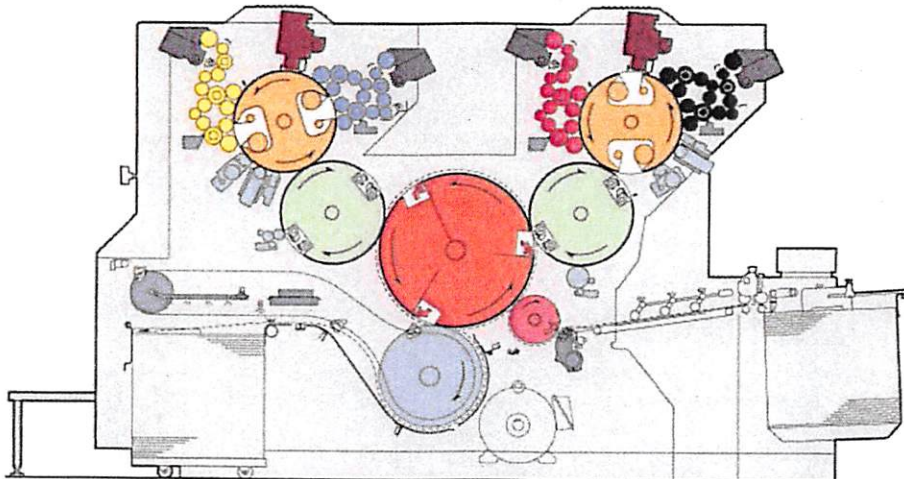
- ♦ Plate Presstek Profire Excel Digital Media
- ♦ Plate material..... Polyester (28 full size per roll)
- ♦ Plate Saver Feature Variable plate length
- ♦ Run length of plate material 20,000+ impressions
- ♦ Plate loading time 30 seconds for all 4 colors
- ♦ Cleaning of imaged plate Automatic, 2 minutes

Laser Imaging Specifications

- ♦ RIP workstation options Facet, Momentum or DI Tools
- ♦ Type of lasers (2) Presstek ProFire Excel Imaging Modules
- ♦ Number of laser diodes..... 6 diodes per imaging module
- ♦ Make-ready time <10 minutes
- ♦ Imaging time 4.5 minutes @ 2540 dpi
- ♦ Laser spot size..... 16 microns @ 2540 dpi
- ♦ Screening up to 300 lpi AM, (Optional) FM-Stochastic

Ink Systems

- ♦ Ink type Waterless offset
- ♦ Ink form rollers to plate..... 4 form rollers
- ♦ Number of rollers in ink train 15



PDS **EQUIPMENT**

Presstek Company Profile

Since the company's inception in 1987, Presstek has been focused on developing process-free, stable, laser-imaging technologies and consumables for the offset printing market and are now a leading manufacturer and marketer of environmentally responsible high-tech digital imaging solutions for the graphic arts and laser imaging markets. Presstek's patented DI[®], CTP and plate media products provide a streamlined workflow in a chemistry-free environment, thereby reducing printing cycle time and lowering production costs. Presstek solutions are designed to make it easier for printers to cost effectively meet increasing customer demand for high-quality, shorter print runs and faster turnaround while providing improved profit margins.

Since its founding, Presstek has received or has pending, well over 300 patents on thermal imaging, direct-to-press systems, laser-ablation and others, which directly affect on and off-press imaging.

As printing manufacturers race to meet the emerging demands of the graphic communications industry, Presstek continues to lead the market with innovative, proven, practical business solutions for computer-to-press, and computer-to-plate applications. Presstek is recognized by many as one of the world's premier providers of direct imaging solutions for the offset printing market. Presstek has been the recipient of four prestigious GATF InterTech awards and has been recognized by numerous other industry sources for our innovation in business and technology.

Presstek is the industries leading supplier of on-press imaging technology. Presstek's ProFire Excel, ProFire and PEARL imaging technologies team with Presstek's innovative plate products to enable over 90% of the world's DI press installations.

In this rapidly changing market, your buying decisions are critical to the continued growth and health of your business. By choosing the acknowledged technology leader, you are assured of state-of-the-art systems and place yourself in a better position to address technological and market changes. You can also count on the highest level of post-sale support from Presstek. We look forward to a mutually beneficial future with your company.

Presstek is proud to Partner with Printers and Duplicator Service as our Official, Authorized Presstek Dealer for the State of Tennessee. All service, support, installation and training, would be performed by Presstek Field Service Technicians. Printers & Duplicator Service offers local support and a full line of Presstek DI Supplies.



Investment Summary for Hamilton Board of Education

Presstek CPO 34DI-E Digital Offset Press		<u>Extended Price</u>
Direct Imaging Four Color Press, with Ink Control Station Console		\$149,995
Auto Blanket Cleaners		Standard
Auto Ink Roller Cleaners		Standard
IR Integrated Dryer		Standard
High Grade Powder Sprayer		Standard
Plate Saver Feature		Standard
GTI Viewing Station for press console		Standard
NEW RIP Server Computer with DI Tools		Standard
NEW MRIP Presstek DI RIP		Standard
Presstek Start Up Supply Kit	\$,5000	NO CHARGE
12 Months Parts & Labor Warranty		Included
<i>Warranty, Installation & Training:</i>		
Standard Installation	Included	Included
5 Days Press Training on Site	Included	Included
3 Days Pre-press Training on Site	Included	Included
<hr/>		
Sub Total		\$149,995
<hr/>		
Shipping & Rigging		NO Charge
<hr/>		
Total Package Price	NEW	\$149,995
<hr/>		

2008 Model Certified Pre-Owned Presstek 34DI-E

Press Delivery is 90 Days, and includes all above

Options and Accessories, w/ New Machine Warranty: \$149,995

Less Trade In on Ryobi Press & Itek 615 Plate maker: (\$10,000)

Bindery Finishing Package \$101,745

Bottom Line Package Purchase Price: **\$241,740**

Quote is based on Availability of 34DI-E Press, Serial # TBA.

Financial Services
Presstek 34DI-E

PDS & Presstek are pleased to aid Hamilton County Board of Education in securing financing for your equipment acquisition. Our lending partner offers a variety of leasing options, and for State Government, we offer a Municipal Lease. The Municipal Lease would be for a term of 60 Months, with One Payment in Advance and a \$1.00 Purchase Option.

The estimated monthly payments below are based on the sale price, \$ 220,585.00 and interest rates for July 1, 2019 * Rates subject to change.

<u>Finance Term</u>	<u>Monthly Payment</u>
60 Month Lease with \$1.00 Buyout Subject to Approval by Leasing Company All assume payments in arrears and a \$1.00 buyout at the end of the lease term. All have cancellation for non-appropriations language	\$ 4205.00
One Refurb 34DI-E available at this price.	

Lease payments quoted are in arrears. Credit approval and any additional conditions for approval are at the sole discretion of the leasing company.

Financial information required by the leasing company may include but is not limited to:

- Completed and signed credit application
- Last two years audited financial statements (P&L and Balance Sheet)
- Most current interim financial statements
- Last two years personal tax returns on principals (if sole proprietorship)

ADVANTAGES OF LEASING

No Money Down = No down payments are required; therefore, existing capital is preserved for alternative enhancements or investments which may provide greater return.

Fixed or Rate Financing = Customers may select payment schedules according to budgetary and cash availability requirements.

Preservation of Existing Credit Capacity = Leasing leaves established credit lines intact and does not interfere with the equity in your property which may be utilized for future borrowing requirements.

Tax Advantages = When a customer leases equipment, they may apply the same rent deduction to both the accounting and tax records thus not creating the gap which would be subject to the alternative minimum tax.

Hedge Against Inflation = Leasing allows the customer to pay today's costs with tomorrow's inflated dollars.

Hedge Against Obsolescence = Leasing provides an economic vehicle to replace technology obsolete equipment with state-of-the-art equipment in times of growth and new technology development.

Presstek is dedicated to providing our customers with the most cost-effective means to finance their capital equipment needs.



May 3, 2019

Mr. Grant Crosslin
Hamilton County Board of Education
3074 Hickory Valley Rd.
Chattanooga, TN 37421

Dear Mr. Crosslin,

Thank you for your consideration of a Presstek DI Digital Offset Printing Press. Presstek invented DI® (direct imaging) which simply put, is an on-press chemistry-free plate imaging technology that simplifies offset platemaking. The Presstek DI Digital Offset Press is a Four Color Complete Printing System. Our customers benefit with on-press platemaking, digital efficiencies and true offset print quality—a perfect hybrid combination.

Presstek conceptualized the world's first waterless offset printing press. Since then Presstek has continued to research and refine DI. Today, the industry proven DI technology is installed on thousands of "DI-enabled" waterless printing presses worldwide. Lastly, Presstek invented the DI plate media that is these brands utilize, a combination for optimal results.

Presstek is the only manufacturer offering brand New DI presses and we are the only manufacturer offering *Factory Certified* Pre-Owned DI® presses. Mark Andy is currently the only authorized channel in the US to sell New DI presses and *Factory Certified* Pre-Owned DI presses. Printers & Duplicator Service is our only Authorized Mark Andy Dealer in Tennessee. All Presstek DI Press Packages will be installed by our Presstek Field Service Technicians and will come with a New Press, One Year, Parts and Labor Warranty.

After installation, Presstek will support you throughout your ownership of the press with a network of customer care representatives and expert Field Service Technicians. Thank you again for this opportunity to work with you as you consider growing your four color capabilities.

Sincerely,

A handwritten signature in black ink that reads 'Ralph Jenkins'.

Ralph Jenkins
Director of Sales
Mark Andy Print Products
201 W. Oakton St.
Des Plaines, IL 60018

HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 Hickory Valley Road
Chattanooga, TN 37421

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Bryan Johnson, Superintendent

FROM: Dr. Justin Robertson, Chief Schools Officer

DATE: July 18, 2019

RE: **Renewal of International Baccalaureate Annual Fees**

Approval is being requested for payment of the International Baccalaureate annual renewal fees for the following schools and amounts:

Ooltewah High School	\$ 11, 650.00
Signal Mountain Middle	\$ 9,547.00
Signal Mountain High	<u>\$ 11,147.00</u>
	\$ 32,344.00

A description of what these fees cover is attached. These memberships are for the 2019-2020 school year. This expense will be taken from the General Purpose Budget.

Thank you.

Quotation



Erica Hitchcox Ooltewah High School 6123 Mountain View Rd Ooltewah TN 37363 United States	School / Ac.No: S029015 Programme: DIP Invoice Number: 11648695 Invoice Date: 04-JUN-2019 Reference: 11648695
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Here are the charges for Annual School Fee

Description	No.	Price USD	Total USD
Diploma Annual fee: 01/09/19 - 31/08/20	1	11,650.00	11,650.00
Total charges excluding tax			11,650.00

Tax	Amount USD	Rate	Total USD
Total tax			

TOTAL PAYABLE IN USD	11,650.00
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Payment

Payment terms are 30 days from invoice date in full without deductions or withholdings. Please make payment quoting your **school code** and **invoice number** to:

Beneficiary Name: International Baccalaureate Organization
Bank Name: JP Morgan Chase Bank N.A.
Bank Address: 4 New York Plaza, 17th Floor, New York, NY 10004
Bank Account Number: 6302307847
Bank Swift Code: CHASUS33
Bank Sort Code: 00002
Bank Routing Number: 021000021

Schools in US - payment by check:
International Baccalaureate Organization
PO Box 5950, New York, NY 10087-5950

Schools in Canada - payment by check:
International Baccalaureate Organization
PO Box 15081, Station "A", Toronto, Ontario M5W 1C1, Canada

If you need help

Telephone : +1 301 202 3176
Email : myaccount@ibo.org

When making payment(s) to the IB, please provide your school code and details of payment including invoice number, so we can update your account timely and accurately.

Thank you for your support and understanding.

Payment is made in consideration for the IB's services and constitutes an acceptance of and agreement to the rules, regulations and other terms and conditions, accessible at <http://www.ibo.org/>.

International Baccalaureate Organization
Route des Morillons 15, CH-1218 Grand-Saconnex, Switzerland
Swiss VAT no: CHE - 107.025.266 TVA

Quotation



International Baccalaureate
Baccalauréat International
Bachillerato Internacional

Marquita Thomas
Signal Mountain Middle/High School
2650 Sam Powell Trail
Signal Mountain TN 37377
United States

School / Ac.No: S004087
Programme: DIP
Invoice Number: 11648332
Invoice Date: 04-JUN-2019
Reference: 11648332

Here are the charges for Annual School Fee

Description	No.	Price USD	Total USD
Diploma Annual fee: 01/09/19 - 31/08/20	1	11,650.00	11,650.00
Annual fee reduction (2 programmes)	1	-503.00	-503.00
Total charges excluding tax			11,147.00

Tax	Amount USD	Rate	Total USD
Total tax			

TOTAL PAYABLE IN USD	11,147.00
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Payment

Payment terms are 30 days from invoice date in full without deductions or withholdings. Please make payment quoting your **school code** and **invoice number** to:

Beneficiary Name: International Baccalaureate Organization
Bank Name: JP Morgan Chase Bank N.A.
Bank Address: 4 New York Plaza, 17th Floor, New York, NY 10004
Bank Account Number: 6302307847
Bank Swift Code: CHASUS33
Bank Sort Code: 00002
Bank Routing Number: 021000021

Schools in US - payment by check:

International Baccalaureate Organization
PO Box 5950, New York, NY 10087-5950

Schools in Canada - payment by check:

International Baccalaureate Organization
PO Box 15081, Station "A", Toronto, Ontario M5W 1C1, Canada

If you need help

Telephone : +1 301 202 3176
Email : myaccount@ibo.org

When making payment(s) to the IB, please provide your school code and details of payment including invoice number, so we can update your account timely and accurately.

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International Baccalaureate Organization
Route des Morillons 15, CH-1218 Grand-Saconnex, Switzerland
Swiss VAT no: CHE - 107.025.266 TVA

Quotation



Marquita Thomas Signal Mountain Middle/High School 2650 Sam Powell Trail Signal Mountain TN 37377 United States	School / Ac.No: S004087 Programme: MYP Invoice Number: 11646962 Invoice Date: 04-JUN-2019 Reference: 11646962
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Here are the charges for Annual School Fee

Description	No.	Price USD	Total USD
MYP Annual fee: 01/09/19 - 31/08/20	1	10,050.00	10,050.00
Annual fee reduction (2 programmes)	1	-503.00	-503.00
Total charges excluding tax			9,547.00

Tax	Amount USD	Rate	Total USD
Total tax			

TOTAL PAYABLE IN USD	9,547.00
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Payment

Payment terms are 30 days from invoice date in full without deductions or withholdings. Please make payment quoting your **school code** and **invoice number** to:

Beneficiary Name: International Baccalaureate Organization
Bank Name: JP Morgan Chase Bank N.A.
Bank Address: 4 New York Plaza, 17th Floor, New York, NY 10004
Bank Account Number: 6302307847
Bank Swift Code: CHASUS33
Bank Sort Code: 00002
Bank Routing Number: 021000021

Schools in US - payment by check:
International Baccalaureate Organization
PO Box 5950, New York, NY 10087-5950

Schools in Canada - payment by check:
International Baccalaureate Organization
PO Box 15081, Station "A", Toronto, Ontario M5W 1C1, Canada

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Telephone : +1 301 202 3176
Email : myaccount@ibo.org

When making payment(s) to the IB, please provide your school code and details of payment including invoice number, so we can update your account timely and accurately.

Thank you for your support and understanding.

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International Baccalaureate Organization
Route des Morillons 15, CH-1218 Grand-Saconnex, Switzerland
Swiss VAT no: CHE - 107.025.266 TVA

Fees for authorized schools

Each year, an International Baccalaureate® (IB) World School pays a fee for each programme they are authorised to teach; and, according to when they were authorized, pay certain one-off fees for other purposes.

The fees below apply only to fully authorized IB World Schools. If you are a representative of a school currently a candidate for authorization, or of a school wishing to understand the fees associated with beginning the process of becoming an IB World School, please see our [fees for candidate schools](#).

You may also wish to [read about assessment fees](#) for examinations in the Middle Years Programme (MYP), Diploma Programme (DP) and Career-related Programme (CP).

Annual school fee

There is only one annual fee, per programme, associated with being an IB World School.

Fees for 2018-19

The fees for the next academic year, beginning September 2018, are below. These fees are valid until August 2019.

Annual school fee	USD	CHF	GBP	SGD	EUR
Diploma Programme	11,650	13,860	6,990	13,865	8,300
Middle Years Programme	10,050	11,960	6,030	11,945	7,160
Primary Years Programme	8,520	10,130	5,110	10,130	6,070
Career-related Programme*	1,480	1,750	890	1,760	1,055

**For schools that offer the DP in conjunction*

Beginning in 2018 there will be two ways for schools to offer the CP.

Schools already offering the DP will continue to pay the amount in the above chart - but schools will also be able to offer the CP without being authorized to offer the DP.

To reflect this change, there will be a **separate fee structure for schools offering the CP without the DP**, as reflected

in the table below.

USD	EUR	CHF	GBP	SGD
8,500	6,480	9,930	5,360	11,200

If you have any questions about implementing the CP, or the fee structure for the standalone programme, please [contact the development team](#) in your regional office.

Discounts on the annual school fee (for authorized schools)

If a school offers a combination of the Primary Years Programme (PYP), the Middle Years Programme (MYP) and the Diploma Programme (DP) and/or Career-related Programme (CP), that school pays a reduced fee to reflect their commitment to the IB. The discount a school receives depends on the number of programmes they offer.

Before Aug 2018

Non-continuum school with any two programmes from the above programmes: 10% on lowest priced programme

Continuum schools: 10% on the two lowest priced programmes

After Aug 2018

Non-continuum school with any two programmes from the above programmes: 10% on lowest priced programme

Continuum schools: 20% discount on each programme

Effective from August 2018, continuum schools will be entitled to a 20% discount on each program. Continuum schools are schools that offer the PYP/MYP/DP or PYP/MYP/DP/CP or PYP/MYP/CP. For example, a US authorized school with PYP/MYP/DP will be entitled to a total discount of US\$6,044 to the annual fee instead of US\$1,857 based on the previous discount. This is an additional US\$4,187 discount as compared to the previous discount model.

Additional fees

The annual school fee is the only fee charged each year to IB World Schools. However, there are other fees and services available, such as consultation visits. The IB also conducts periodic evaluation visits, which have a fee attached.

If you have any questions, please [contact your regional office](#).

HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 Hickory Valley Road
Chattanooga, TN 37421

MEMORANDUM:

To: Hamilton County Board of Education
Dr. Bryan Johnson, Superintendent

From: Dr. Justin Robertson, Chief Schools Officer

Date: July 18, 2019

Subject: **Additional Materials for Elementary Pilot**

We are requesting Thrasher Elementary be added to the new elementary curriculum pilot program. This new curriculum, approved at the June 2019 board meeting, will be piloted in six schools for the 2019-2020 school year.

This will be an additional \$7,856.00 for the materials for Thrasher's program. If approved, the materials will be purchased through Open Up Resources and funds will come out of the Textbook Budget. Proposal and sole source letter attached.

Thank you.



Proposal for Partnership

Quote Number	Q-04628	Created Date	07/09/2019
Contact Name	Yvette Stewart	Expiration Date	07/31/2019
		Account Name	Thrasher Elementary School
Prepared By	Keylea Garrison	Bill To	
Title	Field Specialist		
Email	keylea.garrison@openup.org		
Phone	+1 4176930850		

Introduction

Open Up Resources is pleased to submit this proposal for partnership. We are poised to deliver a best-in-class solution that suits your approach to teaching and learning.

The following quote outlines pricing for the requested materials and services; please contact us should your needs change. We will confirm this order upon receipt of your purchase order(s).

Thank you!

Product	Product Code	Description	Sales Price	Qty.	Total Price
OUR EL GK LANG ART SDNT COURSE	9781683623670	OUR EL Education, Grade K: Language Arts & Labs. Student Full Course Bundle (Updated)	\$22.00	80	\$1,760.00
OUR EL GK SKILLS DC SDNT COURS	9781643112893	OUR EL Education, Grade K: Skills Block Decodables. Student Full Course (Updated)	\$10.00	80	\$800.00
OUR EL GK LANG ART TCHR COURSE	9781643112923	OUR EL Education, Grade K: Language Arts & Labs. Teacher Full Course Bundle (Updated)	\$320.00	4	\$1,280.00
OUR EL GK SKILLS TCHR COURSE	9781643112985	OUR EL Education, Grade K: Skills Block. Teacher Full Course Bundle (Updated)	\$297.00	4	\$1,188.00
OUR EL GK RQ TRADE M 1 25-SET	9781643114545	OUR EL Education Grade K. Required Trade, Module 1, 25-Student Set	\$189.00	4	\$756.00

OUR EL GK RQ TRADE M 2 25-SET	978164311455 2	OUR EL Education Grade K. Required Trade, Module 2, 25-Student Set	\$208.00	4	\$832.00
OUR EL GK RQ TRADE M 3 25-SET	978164311456 9	OUR EL Education Grade K. Required Trade, Module 3, 25-Student Set	\$115.00	4	\$460.00
OUR EL GK RQ TRADE M 4 25-SET	978164311457 6	OUR EL Education Grade K. Required Trade, Module 4, 25-Student Set	\$195.00	4	\$780.00

Subtotal: \$7,856.00

Total: \$7,856.00

Terms & Conditions

Pricing Information:

- All prices are in US dollars and valid for 30 days from the date of this proposal. After this time period, prices, products, and services are subject to change without notice.
- Note: This is a cost proposal, not a formal contract.
- Due to some titles occasionally going out of print, the availability of recommended titles in tradebook bundles may change at any time. This includes titles contained in custom tradebook bundles. If a title cannot be included in your order, we will update your invoice to reflect the updated contents of your order. Please review the packing slip included with your order, to be certain you know which products you have received.
- Due to changes in book pricing, tradebook prices may be subject to change. If a tradebook price changes after we have submitted a quote to you, we may contact you to provide an updated quote.

Shipping and Handling Charges:

- **All orders for Alaska and Hawaii will be charged shipping based on weight and distance.**
- Standard orders will be shipped via ground carrier, standard delivery.
- Books are packed in cartons labeled with Grade and Unit Number. Pallets will be organized by the receiving school or district to aid in distribution to the appropriate locations. To minimize the number of pallets shipped per school, materials for more than one grade level may appear on a single pallet.
- Additional charges may apply for expedited shipments or exceptionally large orders; please contact your field specialist if you have special shipping or delivery requirements. Requests for shipping or product order changes after submission of your order will be accommodated whenever possible, though fees for re-direction may apply.

Ordering Information:

Please submit your official purchase order, with authorized signature(s), electronically to your field specialist. Include:

- Your complete billing address.
- A primary contact name, email address, phone number, title, school, district, street address, city, state, and zip code.
- A copy of this proposal.
- Any additional special requirements for delivery.

Payment Information:

- We kindly request payment within 30 days. Open Up Resources is a 501C3 not-for-profit organization.
- A 3% service charge will be applied for credit card payments.
- After 90 days, a fee of 1.5% per month will be charged on unpaid balances

Shortages and Damaged Materials

Please inventory your materials upon receipt. Open Up Resources will replace damaged, missing, or incorrect materials from an order at no cost to the customer if notified within 30 days of the shipment arrival date.

Returns

In most cases, Open Up Resources will refund returned materials that are unused and undamaged if notified within 30 days of the shipment arrival date. Please see below for more information on what materials can be returned.

Open Up Resources will accept returns of the following materials:

- Complete sets of unused, undamaged student workbooks and teacher materials
- Unused, undamaged a la carte trade books
- Complete sets of unused, undamaged required and recommended standard bundles in their bins
- Standard add-on packs
- Unused, undamaged additional bins (must be returned flat)

The following materials are not refundable:

- Custom trade book bundles and their bins
- Lab Materials Kits

Warranty:

- Open Up warrants to the District that for one year from the date of purchase (the 'Warranty Period'), all printed textbooks provided by Open Up pursuant to this RFP ('Textbooks') will be free from material manufacturing defects in material and workmanship that render such Textbooks unusable. To the extent that a material manufacturing defect that makes any Textbook unusable is discovered during the Warranty Period, Open Up will provide the District with a functionally equivalent replacement Textbook at no additional cost to the District. EXCEPT FOR THE WARRANTY SET FORTH ABOVE, OPEN UP MAKES NO WARRANTY WHATSOEVER WITH RESPECT TO THE TEXTBOOKS, INCLUDING ANY (A) WARRANTY OF MERCHANTABILITY OR (B) WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, WHETHER EXPRESS OR IMPLIED BY LAW, COURSE OF DEALING, COURSE OF PERFORMANCE, USAGE OF TRADE OR OTHERWISE. THIS WARRANTY DOES NOT APPLY TO LAB MATERIALS KITS.
- The District must make best efforts to inspect books for material defects within 60 days of receipt to ensure timely replacement.
- Issues requiring warranty support may be directed to support@openup.org.



Federal TIN- 47-324063

June 10, 2019

Hamilton County Department of Education
3074 Hickory Valley Road
Chattanooga, TN 37421

To Whom It May Concern:

Open Up Resources, a 501(c)3 not-for-profit corporation developing the highest quality full-course curricula available to K-12 districts, is the sole authorized publisher/distributor of the high quality, in-color print and kitted comprehensive K-5 EL Education curriculum materials. As the publisher, we have assembled a unique solution offered only through Open Up to assist school districts in the adoption of the EL Education curriculum, including integrated services providing in-color print materials, kitted trade books, lab materials and instructor guides in a format optimized for teacher high performance and effective implementation. For a complete list of the ISBN'ed materials solely offered through Open Up Resources please see your requested materials quote or ask your Open Up Resources' district Field Specialist.

If you need additional information, please do not hesitate to contact us at 800-460-9216.

Sincerely,

Jessica Sliwerski | CEO
Open Up Resources
jessica.sliwerski@openup.org
1600 El Camino Real, Suite 155
Menlo Park, CA 94025



6/7/2019

EL Education
247 West 35th Street
Eighth Floor
New York, New York
10001
ELeducation.org

To Whom It May Concern:

This is to confirm that EL Education, Inc. is the sole source provider for the following professional development services to support implementation of EL Education's curriculum. These services may only be purchased directly from EL Education at the address listed above.

EL Education provides the following uniquely:

- an approach to implementation review and data analysis in the EL Education Dimensions Data Platform.
- a unique and highly qualified set of staff designed professional learning materials for partners.
- support for learning walks and routines/processes for instructional leadership teams.
- school based coaching, implementation support from highly skilled coaches and designers.
- virtual content supports

Sincerely,

A handwritten signature in cursive script that reads "Kathleen Schwille".

Kathleen Schwille

Chief Curriculum Services Officer

EL Education

247 West 35th Street

Eighth Floor

New York, NY 10001





3074 Hickory Valley Road
Chattanooga, TN 37421
(423) 498-7048

REQUEST FOR EMERGENCY/EARLY APPROVAL

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Bryan Johnson, Superintendent

FROM: Keith Fogleman, Chief Talent Officer

DATE: June 26, 2019

RE: Renewal Agreement with Educator Software Solutions

Please consider Board of Education approval of this agreement with Educator Software Solutions. This item was not submitted within the timeframe necessary for it to be placed on the agenda for the scheduled June Board Session because Educator Software Solutions (ESS) failed to provide the information prior to the June Board Session as requested. We received the quote on June 25, 2019.

ESS provides the hosting, maintaining, and technical support for our Project Coach website (T-Eval), which was created in 2010. ESS has not only continued to maintain our evaluation data-management site, they have been consistent in their quick responses whenever we request website revisions, report creations, and technical support. The site was expanded in 2014-15, with the addition of the Project Coach Administrator Evaluation Framework that they continue to maintain. Last year ESS expanded the site to include classified evaluation data for no additional cost.

In order to maintain continuing service, support, and maintenance for this site, we are requesting approval of a one-year extension to continue these services through the 2019-2020 school year at no increased cost from the 2018-2019 agreement. The total cost is \$36,000 broken down as follows:

- T-Eval Data Management Site for All Employee Evaluations \$32,400
 - Hosting, maintenance, and technical support
 - Houses and archives annual evaluation data for all certified and classified employees.
 - July, 2019 – June, 2020

- T-Eval Data Management Site for Administrator Evaluations \$3,600
 - Hosting, maintenance, and technical support
 - Houses and archives annual evaluation data for all school-based administrators.
 - July, 2019 – June, 2020

We request your approval to continue these services for the timeframes noted above.

SUPERINTENDENT:
Dr. Bryan Johnson

SCHOOL BOARD CHAIRMAN:
Joe Wingate

(Signatures on file in the Purchasing Department)

(signature)

(signature)

**HAMILTON COUNTY SCHOOLS
 BID OPENING – JUNE 12, 2019
 PURCHASE OF MOTOR FUEL**

TABULATION SHEET

BIDDERS:

Sweetwater Valley
Oil Co.

Dupree Oil Co.

Collins Oil Co.

JAT Oil Co.

ITEM NO.	QTY.	DESCRIPTION	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	8,000 gal (For: Service Center)	Gasoline, Unleaded Regular,Conventional/Clear	1.8311	14,648.80	2.35	18,800.00	1.8340	14,672.00	1.86	14,880.00

Recommend Award of Bid to: Sweetwater Valley Oil Company

Funds provided by: Warehouse Inventory Fund

2. Financial Reports

HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Bryan Johnson, Superintendent

FROM: Brent Goldberg, Chief Business Officer

DATE: July 18, 2019

SUBJECT: Monthly Financial Report

Attached is the monthly financial report comparing budget to actual through May, 2019. The presentation of the monthly financial statement compares actual year-to-date expenditures to the original adopted budget and the year-to-date amended budget.

**HAMILTON COUNTY SCHOOLS
REVENUE/OBLIGATIONS VS BUDGET
PERIOD ENDED MAY, 2019**

REVENUES	General Purpose			Federal Programs			Self-Funded Programs			Child Nutrition			Grand Totals		
	Budget	Revised Budget	YTD Actual	Budget	Revised Budget	YTD Actual	Budget	Revised Budget	YTD Actual	Budget	Revised Budget	YTD Actual	Budget	Revised Budget	YTD Actual
LOCAL TAXES	217,273,109	217,273,109	195,798,129									-	217,273,109	217,273,109	195,798,129
LICENSES AND PERMITS	12,500	12,500	9,562									-	12,500	12,500	9,562
CHARGES FOR CURRENT SERVICES	385,674	385,674	430,053							3,730,590	3,730,590	3,631,357	4,116,264	4,116,264	4,061,410
OTHER LOCAL REVENUES	1,987,500	1,987,500	4,644,502				3,725,210	3,747,361	3,892,652	31,815	31,815	168,759	5,744,525	5,766,676	8,705,913
STATE OF TENNESSEE	162,380,483	167,058,340	149,985,661	389,224	3,023,514	1,076,563				193,000	193,000	193,368	162,962,707	170,274,854	151,255,592
OTHER STATE REVENUES	1,115,000	1,115,000	1,431,882									-	1,115,000	1,115,000	1,431,882
FEDERAL GOVERNMENT	946,647	946,647	969,956	26,892,797	34,765,772	18,134,845				17,396,224	17,396,224	15,500,245	45,235,668	53,108,643	34,605,046
OTHER SOURCES	1,306,764	1,306,764	802,602				2,490,201	3,800,051	2,041,085			-	3,796,965	5,106,815	2,843,687
INVESTMENTS									2,250			-	-	2,250	-
RESERVES/FUND BALANCE		20,600,000			496,632				1,681,867			-	-	22,778,499	-
TOTAL REVENUES	385,407,677	410,685,534	354,072,347	27,282,021	38,285,918	19,211,408	6,215,411	9,231,529	5,933,737	21,351,629	21,351,629	19,493,729	440,256,738	479,554,610	398,711,221
EXPENDITURES															
REGULAR INSTRUCTION PROGRAM	193,553,297	200,997,631	164,982,631	6,434,792	11,457,327	8,180,056	2,065,114	3,530,924	2,719,584				202,053,203	215,985,882	175,882,271
SPECIAL EDUCATION INSTR PROG	36,992,898	36,834,065	30,612,475	6,224,712	6,991,681	4,238,272	250,000	656,612	730,336				43,467,610	44,482,358	35,581,083
VOCATIONAL ED INSTR PROG	8,829,314	9,005,600	7,445,220	442,631	474,275	458,292	-	130,000	17,303				9,271,945	9,609,875	7,920,815
ATTENDANCE	2,058,691	2,075,340	1,661,347										2,058,691	2,075,340	1,661,347
HEALTH SERVICES	4,447,237	4,496,156	3,695,227	180,000	180,000	161,232	7,500	57,066	41,868				4,634,737	4,733,222	3,898,327
OTHER STUDENT SUPPORT	9,430,012	10,452,071	8,777,298	2,013,781	2,935,154	1,747,122	82,928	93,532	20,697				11,526,721	13,480,757	10,545,117
REG INST SUPPORT	11,323,152	11,461,792	8,826,626	7,617,413	10,357,831	6,364,536	317,723	588,014	335,801				19,258,288	22,407,637	15,526,963
SPECIAL ED INST SUPPORT	3,336,228	3,326,542	2,779,351	2,951,314	3,226,343	2,400,595							6,287,542	6,552,885	5,179,946
VOCATIONAL ED INST SUPPORT	243,247	269,419	219,797	12,500	10,202	10,002							255,747	279,621	229,799
EDUCATION TECHNOLOGY	4,318,102	6,651,948	4,206,277	137,496	146,788	81,370							4,455,598	6,798,736	4,287,647
BOARD OF EDUCATION	6,198,374	6,212,425	6,066,794		-			152,960	62,800				6,198,374	6,365,385	6,129,594
OFFICE OF SUPERINTENDENT	1,836,006	2,013,615	1,623,479				90,201	93,100	77,034				1,926,207	2,106,715	1,700,513
OFFICE OF PRINCIPAL	27,074,169	26,929,341	23,637,749					100,000	82,540				27,074,169	27,029,341	23,720,289
FISCAL SERVICES	3,152,211	3,050,404	2,466,757				10,000	10,000	7,132				3,162,211	3,060,404	2,473,889
HUMAN RESOURCES	1,585,536	1,661,112	1,408,291					250	-				1,585,536	1,661,362	1,408,291
OPERATION OF PLANT	25,199,082	25,886,638	23,197,416										25,199,082	25,886,638	23,197,416
MAINTENANCE OF PLANT	9,476,260	9,508,486	8,368,327		631,460				56,419	26,149			9,476,260	10,196,365	8,394,476
TRANSPORTATION	17,652,125	17,714,911	16,069,106	250,708	368,723	251,002			16,455	6,455			17,902,833	18,100,089	16,326,563
CENTRAL AND OTHER	460,789	679,361	290,494		1,344	1,342			8,552	700			460,789	689,257	292,536
FOOD SERVICE	-	-	-										21,351,629	21,351,629	19,357,035
COMMUNITY SERVICES	338,997	412,975	160,212	563,633	882,376	577,146	3,222,463	3,305,255	2,891,357				4,125,093	4,600,606	3,628,715
EARLY CHILDHOOD EDUCATION	2,818,428	2,860,824	2,133,346				169,482	432,390	180,512				2,987,910	3,293,214	2,313,858
REGULAR CAPITAL OUTLAY	130,000	130,000	129,755										130,000	130,000	129,755
EDUCATION DEBT SERVICE	-	-	-										-	-	-
EDUCATION CAPITAL PROJECTS	-	-	-										-	-	-
OTHER USES (TRANSFERS)	14,953,522	28,054,878	11,138,132	453,041	622,414	14,269							15,406,563	28,677,292	11,152,401
TOTAL EXPENDITURES	385,407,677	410,685,534	329,896,107	27,282,021	38,285,918	24,485,236	6,215,411	9,231,529	7,200,268	21,351,629	21,351,629	19,357,035	440,256,738	479,554,610	380,938,646

3. Budget Amendments

a. Federal Grants and Self-Funded Programs

HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Bryan Johnson, Superintendent

FROM: Brent Goldberg, Chief Business Officer

DATE: July 18, 2019

SUBJECT: Budget Amendments – State Grants, Federal Grants and Self-Funded Programs

The following budget amendments for State Grants and Self-Funded Programs for FY2020 are recommended for your approval.

The State Programs budget is amended by item #1. Item # 1 is a current year award.

The Self-Funded Programs budget is amended by items # 2 and 3, and consists of grants awarded by non-federal agencies and designed for a specific purpose. Items # 2 and 3 are current year contributions.

1. Transition School to Work Grant, totaling \$50,000
2. Student Success Planning Self-Funded Program, totaling \$336,000
3. Benwood Foundation Self-Funded Program, totaling \$130,000

SELF FUNDED PROGRAMS
USE OF FUNDS

July 18, 2019

	REGULAR INSTRUCTION 71100	OTHER STUDENT SUPPORT 72130	TOTAL AMENDMENT AMOUNT	AMENDMENT ITEM #
BUDGET AMENDMENTS				
Student Success Planning		336,000	336,000	2
Benwood Foundation	130,000		130,000	3
	<u>130,000</u>	<u>336,000</u>	<u>466,000</u>	

SELF FUNDED PROGRAMS
SOURCE OF FUNDS

July 18, 2019

	RESTRICTED FOR EDUCATION FUND BALANCE	OTHER LOCAL REVENUES	TOTAL AMENDMENT AMOUNT	AMENDMENT ITEM #
BUDGET AMENDMENTS	34555	44000		
Student Success Planning		336,000	336,000	2
Benwood Foundation	130,000		130,000	3
	<u>130,000</u>	<u>336,000</u>	<u>466,000</u>	

STATE PROGRAMS
USE OF FUNDS

July 18, 2019

BUDGET AMENDMENTS	SPECIAL EDUCATION SUPPORT 72220	EARLY CHILDHOOD EDUCATION 73400	TOTAL AMENDMENT AMOUNT	AMENDMENT ITEM #
Transition School to Work Grant	50,000		50,000	1

STATE PROGRAMS
SOURCE OF FUNDS

July 18, 2019

BUDGET AMENDMENTS	STATE REVENUE 46000	TOTAL REVENUE	AMENDMENT ITEM #
Transition School to Work Grant	50,000	50,000	1

**HAMILTON COUNTY DEPT OF EDUCATION
STATE FUNDED PROGRAMS
TRANSITION SCHOOL TO WORK GRANT
BUDGET FISCAL YEAR 2019-2020**

SOURCE OF FUNDS SUMMARY

ORGANIZATION KEY	OBJECT CODE	DESCRIPTION	FY2020 BUDGET 7/18/2019
12210000	41426590	OTHER STATE EDUCATION REVENUE	50,000

USE OF FUNDS SUMMARY

ORGANIZATION KEY	OBJECT CODE	DESCRIPTION	FY2020 BUDGET 7/18/2019
12210000	52221899	Transition Case Manager	33,685
12210000	52222011	Social Security	2,089
12210000	52222041	State Retirement	3,581
12210000	52222061	Life Insurance	65
12210000	52222071	Medical Insurance	9,500
12210000	52222081	Dental Reimbursement	345
12210000	52222101	Unemployment	180
12210000	52222121	Medicare	488
12210000	52222991	Long Term Disability	67
		Total 72220--Special Education Support	50,000
		TOTAL GRANT	50,000

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
 SELF-FUNDED PROGRAMS
 STUDENT SUCCESS PLANNING
 BUDGET FISCAL YEAR 2019-2020**

SOURCE OF FUNDS SUMMARY

ORGANIZATION KEY	OBJECT CODE	DESCRIPTION	FY2020 BUDGET 7/18/2019
34180000	41434570	Contributions & Gifts	336,000

USE OF FUNDS SUMMARY

ORGANIZATION KEY	OBJECT CODE	DESCRIPTION	FY2020 BUDGET 7/18/2019
34180000	52131232	Integrated Student Support Program Manager	59,006
34180000	52132011	Social Security	3,658
34180000	52132041	Retirement	6,272
34180000	52132061	Life Insurance	65
34180000	52132071	Medical Insurance	9,500
34180000	52132081	Dental Reimbursement	345
34180000	52132101	Unemployment Compensation	180
34180000	52132121	Medicare	856
34180000	52132991	Long Term Disability	118
34180000	52133999	Other Contracted Services	256,000
		Total 72130 - Other Student Support	336,000
		TOTAL BUDGET	336,000

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
 SELF-FUNDED PROGRAMS
 BENWOOD FOUNDATION
 BUDGET FISCAL YEAR 2019-2020**

SOURCE OF FUNDS SUMMARY

ORGANIZATION KEY	OBJECT CODE	DESCRIPTION	FY2020 BUDGET 7/18/2019
10000000	30004555	Restricted For Education	130,000
Total Source of Funds			130,000

ORGANIZATION KEY	OBJECT CODE	DESCRIPTION	FY2020 BUDGET 7/18/2019
34726102	51103995	Software	299
34726102	51104291	Instructional Supplies	16,665
34726102	51107221	Equipment - Instructional	83,036
Total 71100 - Regular Instruction Program			100,000
Total Budget - Howard MS xfactor Lab			100,000
34726102	51103995	Software	325
34726102	51104291	Instructional Supplies	24,001
34726102	51107221	Equipment - Instructional	5,674
Total 71100 - Regular Instruction Program			30,000
Total Budget - Howard MS STEM Collaboratory			30,000
TOTAL BUDGET BENWOOD			130,000

4. School Fees (Revised) - This item was pulled from the agenda by consensus of the Board.

HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

ACTION ITEM

TO: Hamilton County Board of Education
Dr. Bryan Johnson, Superintendent

FROM: Brent Goldberg, Chief Business Officer

DATE: July 18, 2019

SUBJECT: Approval of Revised School Fees

Board approval is needed in order to allow schools to charge fees to students.

On May 23, 2019, the Board approved a schedule of fees that eliminated general instruction and class fees for core content areas. The schedule of fees included a standardized \$20 fee for art, science, and technology. This schedule of fees was pending budget approval from the Hamilton County Commission.

Due to the revision of the FY 20 Proposed Budget, board approval is required for a new schedule of fees. Two fee schedule options are presented.

Option A: Schedule of Fees to be used if FY 20 Budget includes funding to eliminate general fees.

Option B: Schedule of Fees to be used if FY 20 Budget does NOT include funding to eliminate general instruction fees.

Note: Elimination of general fees is pending FY 20 budget approval by the Board of Education and the Hamilton County Commission.

Attachments:

Schedule of Fees - Board Approved 5/23/19
Schedule of Fees - Option A
Schedule of Fees - Option B

E. Director of Exceptional Education - Garfield Adams

1. Exceptional Education - MOU with Blue Cross Blue Shield for Project SEARCH

**Hamilton County Department of Education
Exceptional Education Department
3074 Hickory Valley Road
Chattanooga, TN. 37421**

MEMORANDUM:

To: Hamilton County Department of Education
Dr. Bryan Johnson, Superintendent

From: Garfield Adams, Director Exceptional Education

Date: July 18, 2019

Re: Exceptional Education – MOU with Blue Cross Blue Shield for Project SEARCH

I am respectfully requesting that you approve the attached memorandum of understanding (MOU) with the Blue Cross Blue Shield of Tennessee. The purpose of this agreement is to establish working procedures between Hamilton County Department of Education and Blue Cross Blue Shield to collaborate and cooperate to create a High School Project SEARCH Transition program for eligible students with disabilities. The MOU outlines the roles and responsibilities of the parties as they work in partnership to increase opportunities for students with disabilities. NO funds are needed or requested with this agreement.

Thank you for your consideration of this agreement.

Agreement of Roles and Responsibilities For Project SEARCH

The Parties to this Memorandum of Understanding are BlueCross BlueShield of Tennessee (“BCBST”) as the host business, Hamilton County (TN) Department of Education (“HCDE”) as the educational partner, Siskin Hospital for Physical Rehabilitation (“Siskin”) as the community rehabilitation partner, Environmental Service System, LLC (“ESS”) and the Tennessee Department of Human Services, Division of Vocational Rehabilitation Services (“DVRs”).

I. Purpose

The Parties to this Memorandum of Understanding will collaborate and cooperate to create a Project SEARCH Transition program at BCBST for adult students with developmental disabilities, and to foster and facilitate the acquisition of jobs by people with disabilities when possible. This Memorandum of Understanding specifies the roles and responsibilities of the Parties as they work in partnership to increase opportunities for persons with disabilities. The program will be titled “Project SEARCH at BCBST”. It is modeled after Project SEARCH at the Cincinnati Children’s Hospital Medical Center in Cincinnati, Ohio.

II. Roles and Responsibilities

The Parties agree to the following roles and responsibilities:

A. BCBST will:

- Provide classroom space (with white board or chalk board, small tables to be used as student work areas, chairs, locked cabinet for student files, and computer connections), and Instructor space (separate if possible), with telephone, fax, and photocopy equipment, supplies, computer and internet access.
- Provide a business liaison that is available on a frequent basis to assist with job site development, introduce Project SEARCH staff to the business staff, market the program internally, and attend periodic meetings to discuss, evaluate program progress, and work with the Instructor to reinforce workplace rules.
- Develop 5 – 10 intern work sites and a point of contact at each site for the purpose of teaching competitive, marketable skills to the program participants. Facilitate job analysis of those sites for the Project SEARCH staff.
- Provide access to hiring opportunities if a Project SEARCH participant is appropriate for an internal job opening.

- Provide badges and parking access for Project SEARCH staff.
- Provide managers of departments that are being used as work sites to give direction, feedback and evaluation to students during their internship.
- Provide access to conference space for Open Houses.
- Provide assistance to the Project SEARCH staff through the marketing department, including marketing materials and public relations expertise.
- Establish student eligibility guidelines and select students for program as a participating partner of the Advisory Committee.

B. HCDE will:

- Provide a Special Education Instructor with transition experience to teach the program.
- Develop and provide curriculum and instructional materials that encompass employability skills, health and wellness, financial literacy, job readiness and job development. Project SEARCH Curriculum already approved by many Ohio School Districts is housed on the educational platform: www.schoology.com.
- Assist the other Parties with development of an internship program, and coordinate and monitor student activities.
- Facilitate student recruitment activities.
- Facilitate family involvement activities.
- Establish student eligibility guidelines and select students for program as a participating partner of the Advisory Committee.
- Provide travel training for students as necessary before program begins.
- Provide expertise in adaptations and accommodations, and implement as necessary.
- Provide student liability insurance.
- Provide travel reimbursement to teachers for family meetings, job development, etc.
- Secure relationship with DVRS for each student to allow for partial funding of Skills trainer and job development.

- Provide additional support for students, if necessary, such as interpreter service, speech or occupational therapy, transportation, etc.
- Coordinate regular meetings to discuss and evaluate program progress.
- Coordinate monthly meetings to discuss student progress. Invite family and all team members.
- Collect data on student outcomes and report to all partners and enter data into national database.
- Liaison with Cincinnati Project SEARCH for technical assistance, data collection and other issues related to model integrity
- Assist with public relation activities to promote Project SEARCH.

C. Siskin will:

- Provide a supervisor to assist in coordinating the planning and implementation efforts and ensure that program is moving forward within the framework of the projected timeline, and to assist in any way necessary to facilitate success of the program.
- Provide skills trainers to work with students on work sites throughout BCBST.
- Work with participating departments to identify intern work site opportunities for individuals with disabilities and perform job analyses.
- Work with human resources staff at BCBST and instructor to examine existing open positions and determine their applicability for people with disabilities and student interns, predetermine high turnover, entry level support positions or other applicable positions for proactive job analysis, and recommend pre-screened applicants to BCBST.
- Assist with classroom set up, curriculum development and work site rotation planning.
- Assist with student recruitment activities.
- Establish student eligibility guidelines and select students for the program as a participating partner of the Advisory Committee.
- Provide travel training for students as necessary before program begins.
- Provide expertise in adaptations and accommodations, and implement as necessary.

- Work with DVRS to assist with obtaining adaptations and accommodations as necessary, and to help secure funding for skills training and job development.
- Provide education and training to BCBST employees regarding supporting people with disabilities in the workplace as necessary.
- Attend regular meetings with team members from the Parties to this Memorandum of Understanding to discuss and evaluate program progress.
- Assist with public relation activities to promote the Project SEARCH program.
- Liaison with Project SEARCH Headquarters at Cincinnati Children's Hospital for technical assistance, data collection and other issues related to model integrity.

D. DVRS will:

- Provide funding support for eligible individuals to participate in Project SEARCH at BCBST in accordance with applicable law and rules.
- Provide expertise and assistance in adaptations and job accommodations.
- Establish student eligibility guidelines and select students for program as a participating partner of the Advisory Committee.
- Attend steering committee meetings to discuss and evaluate program progress.
- Participate in interns' employment planning meetings.
- Assist with public relation activities to promote Project SEARCH.

E. ESS will:

- Offer intern work sites for program participants.
- Identify tasks and core skills for interns.
- Help develop job descriptions for interns.
- Help determine orientation and training requirements for interns.
- Provide supervision for the interns.
- Suggest new skills as interns master essential functions/core skills.

- Work with supervisor, skills trainer and instructor to identify and address the need for additional skill development.
- Communicate with all Parties.
- Provide evaluations for each intern at the conclusion of the internship.
- Consider interns for permanent employment, when appropriate.
- Provide letters of recommendation for interns, when appropriate.

F. Together the Parties will:

- Work with other community partners to identify additional intern work sites and perform job analyses.
- Coordinate with local, county and regional agencies on education and training for BCBST employees regarding disability employment information.
- Assist with program organization, planning, internship site development, and travel training for community employment.
- Establish student eligibility guidelines and select students for the program as a participating partner of the Advisory Committee.
- Provide expertise in designing individual adaptations and accommodations, and work with outside agencies to provide funding when necessary.
- Attend regular meetings with team members from the Parties to this Memorandum of Understanding to discuss and evaluate program progress.
- Assist with public relation activities to promote the Project SEARCH program.
- Liaison with Project SEARCH Headquarters at Cincinnati Children's Hospital for technical assistance, data collection and other issues related to model integrity.

III. Measurable Objectives:

All Parties will work collaboratively to:

- Provide internship opportunities for 5 – 10 student participants with developmental disabilities per year.

- Assist each intern who completes the program in obtaining competitive employment.
- Develop a minimum of 5-10 internship sites during the first year of the program, and continue to develop work sites as the program progresses.
- Publicize the collaboration and program activities with a minimum of two written materials and two public presentations.

IV. Period of Agreement:

The effective date of this Memorandum of Understanding will be July 1, 2019 to June 30, 2020. The Memorandum of Understanding may be renewed for subsequent years with the prior written permission of the Parties.

V. Limitation of Agreement:

It is understood among the Parties that this Memorandum of Understanding is not a contract and is not meant to be binding.

VI. Relationship of Parties:

No agent or employee of one Party shall be deemed an agent or employee of any other Party. Each Party will be solely and entirely responsible for the acts of its agents, subcontractors, or employees.

This Memorandum of Understanding is executed for the benefit of the Parties and the public generally. It is not intended nor may it be construed to create any third party beneficiaries.

Signatures/Titles:

BlueCross BlueShield of Tennessee

By: Gary Steele
 Printed Name: Gary Steele
 Title: VP, Human Resources
 Date: 6/19/2019

Hamilton County Department of Education

By: _____
 Printed Name: Dr. Bryan Johnson
 Title: Superintendent
 Date: _____

Siskin Hospital for Physical Rehabilitation

By: _____
 Printed Name: _____
 Title: _____
 Date: _____

Hamilton County Department of Education

By: _____
 Printed Name: Dr. Steve Highlander
 Title: Board Chairman
 Date: _____

Environmental Service System

By: _____

Printed Name: _____

Title: _____

Date: _____

Division of Vocational Rehabilitation Services

By: _____

Printed Name: _____

Title: _____

Date: _____

F. Chief Talent Officer - Keith Fogleman

1. Use and Maintenance Agreement for Smart Find Express

HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 Hickory Valley Road
Chattanooga, TN 37421
(423) 498-7020

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Bryan Johnson, Superintendent

FROM: Keith Fogleman, Chief Talent Officer- Human Resources
Ben Coulter, Director of I.T.

DATE: July 18, 2019

RE: Use and Maintenance Agreement for Smart Find Express

For more than ten years, “PowerSchool” has provided support of the SEMS automated substitute-finder system, “Smart Find Express.” HCS currently utilizes the 2.0 version of this program.

SmartFindExpress 2.0 contains innovative, time-saving features that make the job of filling absentee-teacher vacancies easier and more cost-efficient, preventing lost learning days. This system is easy to access for both employees and substitute teachers via IVR, a text-to-speech engine, a web-user interface, and a mobile iPhone application. It also provides a wide range of tools and reports, including statistics on absences per employee plus school and location trends, which are designed to improve efficiency.

We request your approval to continue this program for the next fiscal year, through the 2019-20 school year. This system is funded by the IT Department – at a cost of \$36,959.14.

Thank you for your consideration of this request. Please do not hesitate to contact me or Mr. Coulter if you have any questions.



PowerSchool Group LLC
150 Parkshore Drive
Folsom, CA 95630
www.powerschool.com

RE: PowerSchool Group LLC Sole Source Affirmation

To Whom It May Concern:

The purpose of this letter is to inform you that PowerSchool Group LLC and its affiliate companies (collectively, "PowerSchool") are the sole source from which your school, school district or other educational institution may purchase the PowerSchool software and accompanying support, including fixes and enhancements.

- PowerSchool software includes student information systems (SIS) such as PowerSchool SIS; PowerSchool eSchoolPlus SIS; PowerSchool iNow SIS; and PowerSchool Trillium SIS.
- PowerSchool Unified Classroom™ solution which includes Unified Classroom Assessment, Unified Classroom Learning, Unified Classroom Gradebook, and Unified Classroom Special Programs.
- PowerSchool Unified Administration™ solution which includes, Unified Administration eFinancePlus, Unified Administration BusinessPlus; Unified Administration Atrieve Finance; Unified Administration Atrieve HR; and Unified Administration Atrieve Payroll.
- PowerSchool Unified Talent™ solution include SchoolSpring Job Board; Applicant Tracking; Candidate Assessment; Employee Records; Perform; Professional Learning; and Absence Management.
- PowerSchool Unified Insights™ solution includes, Student; Talent for Absence Management; and Operations for Finance and HR.
- For those districts that have non-PowerSchool solutions, PowerSchool also offers standalone products including PowerSchool Performance Matters (Assessment and Analytics modules respectively), PowerSchool Special Programs; PowerSchool Enrollment; PowerSchool Learning, and all other software that PowerSchool may offer as part of PowerSchool's product line in the future.
- PowerSchool also offers, under the PeopleAdmin brand: PeopleAdmin Hire and Recruit, PeopleAdmin Applicant Tracking, Select Suite, PeopleAdmin Positions, People Admin Onboard, Records, PeopleAdmin Performance, PeopleAdmin Faculty (Activity management, CV management, Promotion and Tenure), PeopleAdmin Professional Development, PAAEx, and all other software as part of PowerSchool's future product line.

Additionally, any services provided using the PowerSchool software including, without limitation, hosting and implementation services for the PowerSchool product are only available through PowerSchool, unless PowerSchool provides explicit approval for an outside party to provide Services on PowerSchool's behalf."

Sincerely,

DocuSigned by:

8BE50052286C432
Gregg Clevenger
Chief Financial Officer
PowerSchool Group LLC

Prepared By: Emiliano Lara
 Customer Name: Hamilton County Department of
 Education
 Contract Term: 12 Months
 Start Date: 7/1/2019
 End Date: 6/30/2020

Customer Contact: Angela Askins
 Title: Director of Human Resources
 Address: 3074 Hickory Valley Road
 City: Chattanooga
 State/Province: Tennessee
 Zip Code: 37421
 Phone #:

Product Description	Quantity	Unit	Unit Price	Extended Price
License and Subscription Fees				
SmartFind Express NonSub Eligible	1.00	Each	USD 3,114.99	USD 3,114.99
SmartFind Express Sub Eligible	1.00	Each	USD 33,844.15	USD 33,844.15

License and Subscription Totals: **USD 36,959.14**

Year One Total	USD 36,959.14
-----------------------	----------------------

On-Going PowerSchool Subscription/Maintenance & Support Fees are invoiced at then current rates & enrollment per terms of the Licensed Product and Services Agreement, which may be subject to an annual increase after the first year for non-multi-year contracts and/or enrollment increases.

Any applicable state sales tax has not been added to this quote. Subscription Start and expiration Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order.

In the event that this quote includes promotional pricing, such promotional pricing may not be valid for the entire period stated on this quote.

All invoices shall be paid within thirty (30) days of the date of invoice.

All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for administrative purposes only and shall not impact the terms or conditions reflected in this quote and the applicable PowerSchool Licensed Product and Services Agreement.

This quote is subject to and incorporates the terms and conditions of the PowerSchool Licensed Product and Services Agreement found at <https://www.powerschool.com/customer-contract-terms-and-conditions-us-6-2-17/>; and the supplemental terms for the applicable product(s) in this quote located at: <https://www.powerschool.com/additional-documentation-for-peopleadmin-talented-and-performance-matters/>.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC

Hamilton County Department of Education

Signature:



Signature: _____

Printed Name: Gregg Clevenger

Printed Name: _____

Title: Chief Financial Officer

Title: _____

Date: 6-4-2019

Date: _____

PO Number: _____

IX. Chief of Staff - Dr. Nakia Towns Edwards

A. Board Policies - First Reading

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 HICKORY VALLEY ROAD
CHATTANOOGA, TENNESSEE 37421**

MEMORANDUM

TO: Hamilton County Board of Education

Dr. Bryan Johnson
Superintendent

FROM: Dr. Nakia Towns Edwards
Chief of Staff

DATE: July 18, 2019

RE: First Reading
Proposed Policy Revisions

Based on administration review of policies related to Personnel, the following recommendations have been made, please see attached proposed revisions for impacted board policies as outlined below.

No.	Policy #	Policy Title	Proposed Revisions
1.	5.6001	Workplace Violence	Revise language to reflect efficient procedures.
2.	5.602	Time Schedules and Extra Duty	Revise language to reflect the Wage and Hour Law.
3.	5.606	Staff-Community Relations	Update language not to references to specific social media sites.
4.	5.702	Student Teachers	Revise language to include requirements for student teacher host qualification and university placement procedures.

These revisions are presented for Board approval upon a second and final reading at the August regular session.

Hamilton County Board of Education

Monitoring: Review: Annually in March	Descriptor Term: Workplace Violence	Descriptor Code: 5.6001	Issued Date: 12/16/04
		Rescinded:	Revised: 07/18/19

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Hamilton County Schools will promptly and thoroughly investigate all reports of threats of (or actual) violence and ~~of~~ suspicious individuals or activities. The identity of the individual making a report will be protected as much as is practical. In order to maintain workplace safety and the integrity of ~~it its~~ investigations, the superintendent may suspend employees pending investigation.

Anyone determined to be responsible for threats of (or actual) violence or other conduct that is in violation of these guidelines will be subject to prompt disciplinary action up to and including termination of employment.

Hamilton County Schools encourages employees to bring their disputes or differences with other employees to the attention of their supervisors or the Human Resources Office before the situation escalates into potential violence. Hamilton County Schools is eager to assist in the resolution of employee disputes, and will not discipline employees for raising such concerns.

Hamilton County Board of Education

Monitoring: Review: Annually in March	Descriptor Term: Time Schedules and Extra Duty	Descriptor Code: 5.602	Issued Date: 01/17/08
		Rescinded:	Revised: 07/18/19

Professional Personnel

DAILY SCHEDULES

The normal workday for ~~teachers~~ professional employees shall be seven and one-half (7.5) hours. Workday shall mean the length of time a professional employee is required by the immediate supervisor to be at an assigned work location(s). ~~Teachers will be at their assigned work location ten (10) minutes before the workday begins and remain in the afternoon five (5) minutes after the workday ends.~~ ¹ Professional employees will report to work 15 minutes prior to the beginning of the student day and remain 15 minutes beyond the end of the student day.

EXTRA DUTIES

Teachers may be assigned duties beyond the normal workday, provided, however, that such duties shall be distributed on an equitable basis, as determined by the principal and the faculty.

At least one (1) principal or teacher must be on the school grounds when a bus arrives and at least one (1) teacher or principal must remain after the close of the school day until all buses depart.

PLANNING TIME

An unencumbered schedule for any teacher is to provide time for planning, student and/or parent conferences, preparation for effective teaching and attention to major program improvement.²

LEAVING CLASSROOM

Teachers shall not be called from their classroom, unit or area while students are under their immediate supervision for any purpose other than an emergency concerning the teacher's immediate family or property or for purposes, as deemed by the principal, to be official school business needing immediate attention.

Classified Personnel³

The school system shall comply with Wage and Hour Regulations as administered by the U.S. Department of Labor. Actual hours worked are to be reported by each employee. No employee shall be at the job location unless so directed by the immediate supervisor.

WORK SCHEDULES

1
2 Supervisors shall prepare a daily work schedule for both school and non-school months. The daily
3 schedule includes the time to begin work, lunch time and ending time.
4

5 Each employee is required to work according to his/her schedule unless there is an emergency. When
6 an emergency arises, the immediate supervisor shall be notified as soon as possible.
7

8 All authorized overtime or time-on-the-job-location not within the scheduled time must be approved
9 by the immediate supervisor before the overtime occurs.
10

11 **TIME RECORDS REQUIRED**

12
13 Each employee covered by the Wage and Hour Law shall keep a time record of *actual hours worked*.
14

15 At the end of each reporting period, employees shall turn in time records to their immediate
16 supervisor for approval. All time records will be forwarded to the payroll office for calculations.
17

18 **LUNCH PERIODS**

19
20 All employees covered by the Wage and Hour Law have at least a thirty (30) minutes lunch period.
21 ~~without pay~~. During this scheduled lunch period, the employee shall be relieved of all duties of any
22 nature.
23

24 **EMPLOYEES NOT COVERED BY WAGE AND HOUR LAW**

25
26 All employees are covered by the Wage and Hour Law except:

- 27 • Students who work an hour or less per day;
- 28 • Volunteer workers other than regular employees; and
- 29 • Those set forth in the Fair Labor Standards Act as executives, administrative employees
30 and professional (to include all certified personnel).
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41 Legal References:

- 42 1. TRR/MS 0520-1-3-.03(1)
- 43 2. TRR/MS 0520-1-3-.03(4)
- 44 3. TCA 5-23-101;104
- 45

Cross References:

- School Day 1.801
- Curriculum Development 4.200
- Reporting Student Progress 4.601

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In-Service & Staff Development Activities 5.113
Supervision of Students 6.408

Hamilton County Board of Education			
Monitoring: Review: Annually in March	Descriptor Term: Staff-Community Relations	Descriptor Code: 5.606	Issued Date: 04/22/10
		Rescinded:	Revised: 07/18/19

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COMMUNITY ACTIVITIES

Employees of the Hamilton County Board of Education have a right to express their views on any issue or to associate with any group of their choosing. When exercising these rights, however, any employee must not give the impression that his or her views or actions represent those of the Hamilton County Board of Education. Whenever an employee acts in a capacity where the public would be aware of his or her employment with the Hamilton County Board of Education, he or she should act appropriately and professionally.

When using social media sites ~~such as Facebook, Twitter and MySpace~~, employees must be mindful of the policies of the Hamilton County Board of Education, including this policy, policies relating to student confidentiality, and policies governing an employee's interaction with students.

POLITICAL ACTIVITIES

Employees may, on their own time, campaign for or against any candidate or referendum, but they shall not use the schools, the classroom or system position for political forum nor engage in any political promotion or solicitation during school hours.

Any discussions of politics in the classroom is to be handled in such a manner as to give unbiased information and present all points of view. The teacher shall not impose or attempt to impose, the teacher's point of view or political philosophy upon the students.

Any employee who intends to campaign for an elective public office which infringes upon a contracted agreement shall present a proposed solution to the Board for consideration. The essential element to be determined by the Board is whether the activities proposed by the employee are consistent with his services to the school system and the best interests of education.

Cross References:

- Board-Community Relations 1.500
- News Releases, News Conferences & Interviews 1.503

1

Advertising & Distribution of Materials in Schools 1.806

Hamilton County Board of Education

Monitoring: Review: Annually in March	Descriptor Term: Student Teachers	Descriptor Code: 5.702	Issued Date: 01/21/16
		Rescinded:	Revised: 07/18/19

1
2 Student teachers shall be accepted or refused by principal. Cooperating/Host teachers shall be
3 assigned by the principal and should possess the following dispositions: have three (3) or more years
4 of experience, effective (be considered effective or highly effective on the evaluation model),
5 consciously competent (ability to coach, mentor, model and reflect on best practices in education),
6 supportive and confidential (maintains a high level of professionalism and has a desire to mentor pre-
7 service teachers towards success and independence) or in addition shall meet the criteria set forth by
8 the college/university making the placement request. ~~With the exception of pre-approved full year~~
9 ~~internship or residency programs, no classroom teacher, guidance counselor, social worker, or other~~
10 ~~certified employee whose assignment requires a license, shall be assigned more than one (1) student~~
11 ~~teacher, intern, or practicum student per semester, and no longer than one (1) quarter per semester.~~
12 ~~Assignments longer than one (1) quarter shall have prior approval by the Director of Schools and the~~
13 ~~school principal.~~ All requests for student teacher placements must be made through the Human
14 Resources department. Universities should refrain from contacting school administrators directly.

15
16 Student teachers will be expected to observe all rules and regulations established by the Board.

17
18 A student teacher shall be afforded the same protection of the laws as a certified teacher and shall
19 comply with all rules and regulations of the Board and observe all duties of teachers as set forth in
20 state statute.¹

21
22 In addition, student teachers shall be required to fulfill all normal local responsibilities, both school
23 and extracurricular, and shall familiarize themselves with the policies of the Board and the school.

24
25 ~~The presence of the student teacher does not relieve the regular teacher of the responsibility of~~
26 ~~instruction. The principal shall have the responsibility to regulate the absence of the regular teacher in~~
27 ~~the classroom. The student teacher should be given an opportunity to gain a sense of total classroom~~
28 ~~control with a minimum of absences of the regular teacher.~~

29
30 No classroom ~~student~~ shall have more than one (1) student teacher, intern, or practicum student per
31 semester in a given subject or area. Any exception to this policy must have prior approval from the
32 Director of Schools and/or designee.

33
34 The compensation provided by the teacher training institution shall be mutually agreed to by the insti-
35 tution and the Board. Compensation, other than monetary, may be provided by the institution to the
36 cooperating/host teacher. Any monetary compensation shall be given to the cooperating/host teacher's
37 school. The money received by the school shall be placed into the cooperating teacher's account or the
38 department's account.

39

1 The evaluation of a student teacher shall be based upon a joint agreement between the
2 cooperating/host teacher and the college/university supervisor.

3
4 A student teacher, intern, or practicum student may be asked to terminate his or her service upon the
5 mutual consent of the school principal, the cooperating/host teacher, and the college/university
6 supervi- sor at any time during the term.

7
8 No HCDE School should accommodate more student teachers, interns, or practicum students than
9 it can provide optimal educational experiences for during any semester.

10

11

12 _____
Legal Reference:

13

14 ¹TCA 49-5-403 (a); TCA 49-5-201; TRR/MS 0520-2-3-.11(3)

X. Administrative Business Matters

A. Chief Operations Officer - Dr. Ken Bradshaw

1. **American Logistics Contract Continuation - David Eaves, Director of Transportation



Transportation Division

2501 Dodds Avenue
Chattanooga, TN 37407

MEMORANDUM

To: Dr Bryan Johnson, Superintendent
Hamilton County Board of Education

From: David Eaves, Transportation Supervisor

Date: July 18, 2019

Re: American Logistics Contract Continuation

I would like to remind the Board of the **NIPA Renewal Award of Contract #R141501** for **American Logistics Company, LLC** which is a specialized transport service that meets the needs that school buses are unable to facilitate.

Please find the attached Award Letter outlining the contract, which will expire at the end of its fifth year, December 31, 2019. It is my desire that the Transportation Department be able to continue utilizing American Logistics through the remainder of the 2019-2020 school year, as it is a vital component to our operations. Appropriate documentation will be provided as we near the December expiration.

Thank you for your consideration.

Other attachments:
Certificate of Liability
Purchase Order from 7/18/2018

July 3, 2018

Mr. Craig Puckett
President
American Logistics Company, LLC
alc@alcsolutions.com
520 West Dyer Road
Santa Ana, CA 92707

Re: Renewal Award of Contract # R141501

Dear Mr. Puckett.:

Per official action taken by the Board of Directors of Education Service Center, Region 4 on June 19, 2018, National IPA is pleased to announce that American Logistics Company, LLC has been awarded an annual contract renewal for the following, based on the sealed proposal submitted to Region 4 on September 4, 2014, and subsequent performance thereafter:

Contract

Alternative Student Transportation

The contract will expire on December 31, 2019 completing the fifth and final year of a five-year term contract. **If you have any questions or if your company is not in agreement, please contact your designated Contract Manager, Michael Lasley at Michael.lasley@nationalipa.org or 615-236-9072.**

The partnership between American Logistics Company, LLC and Region 4 can be of great help to participating agencies. Please provide copies of this letter to your sales representative(s) to assist in their daily course of business.

Sincerely,

Kelly Cunningham

Kelly Cunningham
Contracting Coordinator



**HAMILTON COUNTY DEPARTMENT OF EDUCATION
PURCHASING DEPARTMENT
3074 HICKORY VALLEY ROAD
CHATTANOOGA, TN 37421
PHONE: (423) 498-7030
FAX: (423) 498-6677**

PURCHASE ORDER	
P.O. NUMBER	P58088
DATE	07/18/18
VENDOR I.D.	V008808
DELIVERY DATE	
FOB	
REQUISITION NO	R66649
OUR PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKING LIST AND CORRESPONDENCE.	

TO: AMERICAN LOGISTICS CO LLC
STE 107
101 S EL CAMINO REAL
SAN CLEMENTE, CA 92672

PHONE# (866) 999-3371 FAX# (714) 782-6067

DELIVER ITEMS TO:
TRANSPORTATION DEPARTMENT
2501 DODDS AVE
CHATTANOOGA, TN 37407

SEND INVOICE TO:
HAMILTON COUNTY DEPARTMENT OF EDUCATION
ACCOUNTS PAYABLE
3074 HICKORY VALLEY ROAD
CHATTANOOGA, TN 37421

ANY CHANGE TO THIS PURCHASE ORDER MUST BE AUTHORIZED BY THE PURCHASING DEPARTMENT ONLY. UNAUTHORIZED CHANGES WILL NOT BE ACCEPTED.

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	EXTENSION
001	Contract for Specialized transportation services for School year 2018-2019. Not to exceed 175,000.00 Ref: NIPA Contract #R141501 Attn: David Eaves Phone 423-498-7329 PER PRICE QUOTE ---->DO NOT MAIL P.O. TO VENDOR! -----IMPORTANT----- By acceptance of this Purchase Order, the Vendor hereby acknowledges compliance with all applicable state and federal regulations governing K-12 purchases.	1	YR	175,000.00	175,000.00
TOTAL					175,000.00

THE ARTICLES SPECIFIED ARE SUBJECT TO THE FOLLOWING CONDITIONS:

1. Goods other than those specified on this order must not be substituted or prices changed without authorization.
2. The right of cancellation in case of long delay in shipment is reserved.
3. If the quantity shipped is short of the purchase order quantity, specify on the packing slip if that quantity is on back order or cancelled.
4. Ship "Open Account." No C.O.D.'s will be accepted.

There is a balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.

Christie N. Jordan
FINANCE ADMINISTRATOR

Don Reynolds
COUNTY PURCHASING AGENT / OR SUPERINTENDENT OF SCHOOLS / OR DOE PURCHASING AGENT

2. **Howard-TDOT Easement Closing Documents - Justin Witt, Director of Maintenance and Operations

Hamilton County Department of Education
3074 Hickory Valley Road
Chattanooga, Tennessee 37421

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Bryan Johnson, Superintendent

FROM: Justin Witt

DATE: July 18, 2019

RE: Howard High School TDOT Easement

Please see the attached closing documents for the TDOT easement at Howard High School. The “sellers acknowledgment of sale price and conditions” was previously approved at the March Board meeting.

I recommend approval.

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

▶ **Go to www.irs.gov/FormW9 for instructions and the latest information.**

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor or single-member LLC

C Corporation

S Corporation

Partnership

Trust/estate

Limited liability company. Enter the tax classification (C=S corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ _____

4 Exemptions (codes apply only to certain entities; not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

6 City, state, and ZIP code

7 List account number(s) here (optional)

Requester's name and address (optional)

Print or type.
 See **Specific Instructions** on page 3.

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number	-	-	-	-	-	-	-	-	-
Employer identification number	-	-	-	-	-	-	-	-	-

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and

4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here U.S. person ▶

Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)

- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)

- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)

- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

STATE OF TENNESSEE
DEPARTMENT OF TRANSPORTATION
CLOSING STATEMENT

FEDERAL PROJ. NH-1-24-3(90)
STATE PROJ. 33002-2169-44

COUNTY: HAMILTON
TRACT NO. 9

TOTAL ACQUISITION PARTIAL ACQUISITION CLOSING DATE: _____
**Easement Only*

PART I DISBURSEMENT \$26,300.00

A. Sale Price: _____

- B. Taxes for year 20 _____
- 1. Paid by Seller before Closing - No Charges.
- 2. Not paid before Closing - Charges as below:

City: _____ \$ _____

County: _____ \$ _____

- C. Mortgage(s) Paid
- 1-a Principal and Interest..... \$ _____
- 1-b Prepayment Penalty/Mtg. Release Cost..... \$ _____
- 2-a Principal and Interest..... \$ _____
- 2-b Prepayment Penalty/Mtg. Release Cost..... \$ _____
- D. OTHER (Describe, if any) \$ _____

1-a \$ _____

1-b \$ _____

TOTAL CHARGE: \$ _____

\$26,300.00

NET TO SELLER(S) _____

I certify that the above itemized charges deducted from the purchase price are true and correct.

Date _____ Signature of Closing Agent Grada S. Dardina

I (we) hereby acknowledge receipt of the amount shown as NET TO SELLER(S) on the above statement as due me (us). Date _____ Signature(s) of Seller(s) _____

(See Back)

PART II WITHHOLDING OF PERFORMANCE DEPOSIT

In accordance with the provisions of ROW Form 32A \$ _____ has been collected from the property owner and a Cashier's Check in that amount is hereby forwarded to the State.

Date _____ Signature of Closing Agent Grada S. Dardina

PART III-STATEMENT AND CLAIM FOR REIMBURSEMENT OF INCIDENTAL EXPENSES:

Refer to the reverse side of this document for information and instruction relating to this Part. The before value of the property as determined by the State is herewith given:

Before Value \$ _____

A. TAX REFUND (Use only when B.1 is designated in Part I and when an amount is allocable to a period after date of closing.)

1. Total amount of taxes paid through taxable year 20 ____: \$ _____ No. days after closing to end of taxable year: _____ days remaining. If total acquisition, the amount due will be the number of days remaining divided by 365, multiplied by the amount paid for the taxable year. If a refund is indicated, show figures and attach copies tax receipts.

2. If partial acquisition, divide the sale price by the before value and multiply by the final amount shown in A1, above. Show figures. (Paid) = \$ _____

3. Refund due (A.1. or A.2.) = \$ _____ (before value) X \$ _____ = \$ _____

B. MORTGAGE PREPAYMENT PENALTIES AND MORTGAGE RELEASE COSTS (From Part I)

From Part I: C.1-b Date recorded or filed _____, 20 _____ \$ _____

C.2-b Date recorded or filed _____, 20 _____ \$ _____

C. OTHER (Describe and attach receipts or receipted bills)

..... \$ _____

TOTAL REIMBURSABLE INCIDENTAL EXPENSES..... \$ _____

I (we), the Seller(s), certify that the expenses listed above were incurred by me (us) as incidental to transfer of the property to the State. I hereby make claim to be reimbursed in the amount of: \$ _____

Date _____ Signature(s) _____ (See Back)

I certify that the above tabulation of incidental expenses is true and correct to the best of my knowledge.

Date _____ Signature of Closing Agent Grada S. Dardina

PAYMENT OF THIS CLAIM (PART III) IS APPROVED:

Date _____ Signature _____

INSTRUCTIONS FOR COMPLETION OF PART III OF ROW FORM-24

The Tennessee Code Annotated provides for reimbursement by the State to the Seller of "Expenses Incidental to Transfer of Property." It states:

Any person, agency or other entity acquiring real property pursuant to the exercise of eminent domain shall as soon as practicable after the date of payment of the purchase price or the date of deposit into court of funds to satisfy the award of compensation in a condemnation proceeding to acquire real property, whichever is earlier, reimburse the owner, to the extent that such acquiring party deems fair and reasonable for expenses he necessarily incurred for:(1) recording fees, transfer taxes, and similar expenses incidental to conveying such real property to the acquiring party;(2) penalty costs for repayment of any pre-existing recorded mortgage entered into in good faith encumbering such real property; and (3) the pro rata portion of real property taxes paid which are allocable to a period subsequent to the date of vesting title in the acquiring party, or the effective date of possession by the acquiring party, whichever is earlier.

Accordingly, such incidental expenses shall be itemized in Part III of this document by the Closing Agent, and if found to be true and correct by the Civil Engineering Manager 1, a voucher shall be requested and the total of such expenses shall be reimbursed to the Seller. The listing in Part I of this document of an eligible expense shall constitute evidence that the expense has been incurred. Claims for other eligible expenses shall be supported by receipts or receipted bills. In the case of a partial acquisition, the pro rata portion, if any, of real property taxes paid by the Seller which are allocable to a period subsequent to the date of vesting title in the State (date of closing for purposes of this document) shall be pro rated on the basis of the before and after value of the property as determined by the State. The Civil Engineering Manager 1 shall furnish the Closing Agent with the before value of the parcel as determined by the Department in the case of a partial acquisition. An original and two copies shall be dated and signed by both the Seller and the Closing Agent. The Closing Agent may make an additional copy for his files if he so desires. An executed copy of ROW Form-24 shall be given to the Seller at the time of closing. The executed original and one copy or ROW Form-24 shall be forwarded to the Civil Engineering Manager 1 immediately after closing.

When no amount is due the Seller for incidental expenses, the word NONE shall be inserted for the claimed amount, and Part III shall be executed by date and signature of both the Seller and the Closing Agent as if an amount were to be reimbursed to the Seller.

Joint Sellers shall be treated as one Seller and payment shall be made to them jointly, to be allocated by them.

The undersigned acknowledge(s) the disbursement of funds in accordance with Part 1 of Page 1 of this Closing Statement.

HAMILTON COUNTY BOARD OF EDUCATION

NAME/TITLE

SIGNATURE

E A S E M E N T

<u>PROJECT</u>	<u>COUNTY</u>	<u>TRACT</u>	<u>MAP/PARCEL</u>
NH-1-24-3(90) 33002-2169-44	HAMILTON	9	155D-A-005

KNOW ALL MEN BY THESE PRESENTS, that the undersigned,

HAMILTON COUNTY BOARD OF EDUCATION,

(“Grantor(s)”) have bargained and sold, and by these presents do transfer and convey unto the STATE OF TENNESSEE (“Grantee”) the easement(s) for the land, more particularly described as follows:

Located in Hamilton County, Tennessee:

Parcel No. 1: Being a proposed slope easement on Highway Project No. NH-1-24-3(90) and lying south of and adjacent to the present right-of-way line of State Route 1-24 and beginning on present right of way and C&A fence line on EB Ramp being EB ramp project centerline station 376+70 ± and ending on present right of way and C& A fence line of EB ramp project centerline station 380+00 and having a width varying from 0 feet to 10 feet more or less,, and containing 4002 square feet more or less..

The above described parcel of land is hereby conveyed as an easement for the construction of slopes outside the proposed right of way line. The land on which the slopes are to be constructed remains the property of the grantor. This easement shall terminate upon the completion of the construction of the project.

Parcel No. 2: Being a temporary construction easement on Highway Project No. NH-1-24-3(90) and lying south of and adjacent to the slope easement as described in parcel no.1 and adjacent to the present right of way and C&A fence line and beginning Ramp EB project centerline station 375+70 ± and ending on EB Ramp project centerline station 381+70 ±.having a width of 5 feet, more or less.

The above described parcel of land is hereby conveyed as a temporary easement for the construction of slopes outside of the proposed right of way line. The title to the above described land remains vested in the grantor and is to be used by the State of Tennessee, its contractors or assigns for a period of 3 years years from and after the commencement of construction. .

Parcel No. 3: Being a temporary construction easement on Highway Project No. NH-1-24-3(90) and lying south of and adjacent to the present right-of-way line of Ramp EB present right of way and C&A fence line being ramp EB project centerline station 373+40 and ending at present right of way and C&A fence line EB Ramp project centerline station 374+30 ± having a width of 3 feet more or less.

The above described parcel of land is hereby conveyed as a temporary easement for the construction of slopes outside of the proposed right of way line. The title to the above described land remains vested in the grantor and is to be used by the State of Tennessee, its contractors or assigns for a period of 3 year years from and after the commencement of construction.

Parcel No.4: Being a temporary construction easement on Highway Project No. NH-1-24-3(90) and lying south of and adjacent to the present right-of-way line of and controlled access fence line of 1-24 and beginning at EB RAMP project centerline station 372+40 ± and ending at Market Street project centerline station 50+40 ± having a width of 3 feet, more or less.

The above described parcel of land is hereby conveyed as a temporary easement for the construction of slopes outside of the proposed right of way line. The title to the above described land remains vested in the grantor and is to be used by the State of Tennessee, its contractors or assigns for a period of 3 year years from and after the commencement of construction.

Parcels 2, 3, 4 containing 0.145 acres more or less.

The consideration mentioned herein includes payment for the property taken, also payment for any and all incidental damages to the remainder compensable under eminent domain.

Being all or a portion of the property conveyed to Grantor(s) under instruments of record in G.I. Book 10648, Page 526, in the Register's Office of Hamilton County, Tennessee.

REFERENCE: The legal descriptions of the property rights conveyed herein was taken from the right-of-way plans for the above referenced Highway Project NH-1-24-3(90) on file with the Tennessee Department of Transportation in Nashville, Tennessee, and it was prepared by an employee or agent of said Department. If and when metric data is contained in the said legal descriptions then that metric data is to be relied upon, as the English conversions are provided for information and convenience only.

This conveyance is made in consideration of Twenty Six Thousand Three Hundred Dollars, (\$26,300.00), cash in hand paid, the receipt of which is hereby acknowledged, and said consideration includes payment for the property conveyed herein, and any other additions/features specifically noted herein or appearing in the Department of Transportation plans of the captioned project and tract.

The above consideration also includes payment for or the elimination of all actual or incidental damages to the remainder otherwise compensable under the Tennessee laws of eminent domain.

TO HAVE AND TO HOLD said easement(s) and interest thereto belonging, except as may be specified otherwise herein, to the Grantee. Grantor(s) covenant with the Grantee that Grantor(s) are lawfully seized and possessed of said land in fee simple, have a right to convey the easement(s) and the same is unencumbered.

And Grantor(s) do further covenant and bind ourselves/itself and our/its representatives, to warrant and forever defend the easement(s) to the Grantee against the lawful claims of all persons whomsoever. Whenever used, the singular number shall include the plural, the plural the singular, and the use of any gender shall be applicable to all genders.

Witness my/our hand(s) this _____ day of _____, 2019.

HAMILTON COUNTY BOARD OF EDUCATION,

By: _____

Title: _____

STATE OF _____)
COUNTY OF _____)

Before me, the undersigned, a Notary Public within and for the State and County aforesaid, duly commissioned and duly qualified, personally appeared _____, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), and who upon oath acknowledged himself/herself to be the _____, being of HAMILTON COUNTY BOARD OF EDUCATION, the within named bargainer, and that he/she as such _____, authorized so to do, executed the foregoing instrument for the purposes therein contained, by signing the name of HAMILTON COUNTY BOARD OF EDUCATION, by himself/herself as such _____.

WITNESS my hand at office this _____ day of _____, 2019.

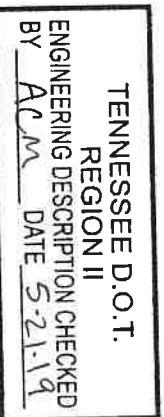
NOTARY PUBLIC

My Commission Expires: _____

This Instrument Prepared By:
Department of Transportation
Region II – Right of Way
7512 Volkswagen Dr.
Chattanooga, TN 37416

Easement(s) Owner's Name and Address:
State of Tennessee
Department of Transportation
600 James K. Polk Bldg.
505 Deaderick St.
Nashville, TN 37243-0337

Mail Tax Bills
Hamilton County
Board of Education
3070 Hickory Valley Rd.
Chattanooga, TN 37421



XI. Information Only

A. Legal Services Report



**HAMILTON
COUNTY
SCHOOLS**

**Hamilton County Department of Education
Operations Office
3074 Hickory Valley Rd
Chattanooga, TN 37421
(423) 498-7023**

Memorandum

To: Hamilton County Board of Education

Bryan Johnson, Ed.D.
Superintendent

From: Dr. Ken Bradshaw, Ed.D.
Chief Operations Officer

Date: July 18, 2019

Re: June 2019 Legal Services Summary

The following reflects the legal fees paid for the month of June.

Bennett & DeCamp, PLLC	\$20,000.00
TOTAL	\$20,000.00

XII. Events/Announcements - Amended

Events and Announcements

July 18, 2019

- A. July 23, 2019 - Joint Meeting with County Commission at the McDaniel Building - 9:30 a.m.
- B. July 25, 2019 - Special Called Session 5:30 p.m.
- C. July 27, 2019 - Better Together Various Schools
- D. July 29, 2019 - Unum Awards Presentation 3:30-5:00 p.m.
- E. August 1, 2019 - Administrative Inservice School Based
- F. August 2, 2019 - Registration Day for Students - No Classes
- G. August 2, 2019 - Administrative Inservice School Based
- H. August 3, 2019 - Back to School Bash 9:00 a.m.-2:00 p.m. - Finley Stadium
- I. August 4, 2019 - Brainerd Together Building Reveal 3:00-5:00 p.m.
- J. August 5, 2019 - Administrative Inservice System-wide
- K. August 6, 2019 - Administrative Inservice School Based
- L. August 7, 2019 - First Day of School
- M. August 12, 2019 - Board Agenda Review
- N. August 15, 2019 - Board Meeting Regular Session

XIII. Adjourn