

Committee on American Civics - Open Meeting
Thursday, May 2, 2024 5:30 PM
Administration Center Board Room

1. Call Meeting to Order - This Committee on American Civics meeting of the Plattsmouth Community Schools Board of Education is called to order on May 2, 2024, at 5:30 PM in the Plattsmouth Community Schools Administration Center Boardroom at 1912 Old Hwy. 34, Plattsmouth, NE.
2. Acknowledge Open Meetings Law posted on the wall in the boardroom.
3. Publication of Meeting - Notice of the meeting was published in the Apr. 26, 2024 edition of The Daily Record and posted in the display case outside the administration center, at the Plattsmouth location of the U.S. Postal Service, and on the district website at www.pcsd.org.
4. Pledge of Allegiance
5. Roll Call: Muller, Shuey, Woracek
6. 3. Discuss and review the social studies curriculum to ensure alignment with the Nebraska Department of Education standards and LB 399.
 - 6.1. Open the hearing for public input at _____ PM.
 - 6.2. Close the hearing at _____ PM.
7. Obtain stakeholder feedback relative to a draft Policy 5106 Student Personal Electronic Devices.
8. Adjournment. Time__

Student Personal Electronic Devices

**Plattsmouth Community Schools
Student Personal Electronic Devices
(i.e. Cell phones, headphones, earbuds, smartwatches, etc.)**

These guidelines and procedures are being implemented to help maximize instructional time, reduce the number of outside distractions for students during the school day, standardize communication, and enhance student and staff safety.

Plattsmouth Elementary School and Middle School (K-8):

The expectation is that all elementary school students and middle school will keep personal electronic devices turned off or on silent in their lockers (MS) or other designated area (ES).

- First offense: Phone (or other electronic device) is brought to the office by your teacher. You may pick it up at the end of the day.
- Second offense: Phone is brought to the office by your teacher. Your parent/guardian will pick it up at the end of the day.
- Third offense: Phone is brought to the office by your teacher. Your parent/guardians will pick it up at the end of the day. YOU MAY NOT BRING YOUR PHONE TO SCHOOL FOR 30 DAYS or turn it into the office each day.
- Fourth offense: Students will be required to turn their phones into the office at the start of the school day where it will remain locked in the safe until the student's day is done.
- It is recommended that these devices stay at home as the school is not responsible for the loss of personal items brought to school.
- Parents or guardians who need to communicate immediate information with their student during school hours can continue to contact the school office and a message will be shared with the student as soon as possible.

Plattsmouth High School (9-12)

- Students may use their personal devices before and after school, during passing periods, and during lunch in the lunchroom.
- All personal electronic devices must be out of sight or placed in the designated area and completely silenced or powered off during the instructional period (unless given permission by the teacher or it is required as part of the student's individualized education plan (i.e. IEP, 504, MTSS plan, health plan, etc. This includes all classrooms, library, gym, locker room, fitness center, auditorium, music room, etc.
- Smartwatches may be worn, but cannot be used for communication purposes. If a violation occurs with a smartwatch, students will be asked to remove them to follow the digital device procedures.
- Earbuds and headphones will not be allowed in the classroom unless it is required as part of the instructional activities and/or the student's individualized education plan (i.e. IEP, 504, MTSS plan, health plan, etc.).
- If earbuds or headphones are worn before school, after school, during passing period or during lunch, only one earbud may be worn due to safety concerns.
- If an electronic device is seen during the instructional period, the staff member will follow this procedure:

Step 1: The staff member will confiscate the phone or electronic device and keep it until the end of the period.

Step 2: The staff member will confiscate the phone or electronic device and the device will be sent to the main office. The phone or electronic device will stay in the office for at least the rest of the school day.

Step 3: The staff member will confiscate the phone or electronic device and the device will be sent to the main office. Parents and school personnel will collaborate to have the phone turned in at the beginning of the day and picked up prior to leaving for the day.

- Please note: If the student does not comply with this request and refuses to turn over the device, this interaction becomes a student disciplinary issue for refusal to comply and not following directions. Consequences for refusal to comply and not following directions will be administered in alignment with Policy 5101 Student Discipline.
- The teacher will contact the office and the device will be held in the main office for the remainder of the day and the incident will be logged as cell phone misuse.
- Students who need to contact parents/guardians for emergency reasons during the school day may request to use the phone in the school office.
- Parents/guardians who need to communicate immediate information with their student during school hours may contact the school office and a message will be shared with the student as soon as possible.
- Please note that the school is not responsible for the loss of student personal items brought to school.
- Students also have the opportunity and choice to leave their electronic device at home, in their vehicle, or to place the electronic device in their school locker during the school day.

Adopted: July 8, 2024

DRAFT