

March Regular Meeting  
Monday, March 13, 2023 7:00 PM  
Plattsmouth Administration Center

1. Call Meeting to Order-Acknowledge Open Meetings Law and Public Notice. Notice of the meeting was published on Mar. 7, 2023 in The Daily Record and posted in the display case outside the administration center, at the Plattsmouth location of the U.S. Postal Service, and on the district website at [www.pcsd.org](http://www.pcsd.org).
2. Roll Call: Cunningham-Swanson, Foster, Glup, Harvey, Muller, Shuey, Siemonsma, Tesarek-Parsons, Winters
  - 2.1. Motion to excuse absences
3. Public Forum: Reception of Delegates-A time limit of three minutes will be set for individual speakers on a given topic. A total time limit of thirty minutes will be set for all speakers on a given topic, with an effort to provide equal time for pros, cons, and neutral opinions. While the public forum is an opportunity for members of the public to speak during the meeting, there will not be back-and-forth discussions between members of the public and Board of Education members.
4. Celebrations of Excellence
  - 4.1. Quiz Bowl - Our middle school quiz bowl team earned first place in the 2023 Trailblazer Conference Tournament.
  - 4.2. Wrestling - Our middle school wrestling team earned first place in the 2023 Trailblazer Conference Tournament.
  - 4.3. Wrestling - Caleb Adkins earned 4th place at the State Wrestling Tournament.
5. Consent Agenda
  - 5.1. Agenda
  - 5.2. Minutes of the February 13, 2023 meeting
  - 5.3. Treasurer's Report
  - 5.4. Review of the Control Budget
  - 5.5. Claim and transfers in the amount of:

Accounts Payable and Prepaids \$376,719.22

Nutrition Services \$42,931.10

- 5.6. The administration recommends that high school special science teacher Megan Poppen be released from her contract effective at the end of the 2022-2023 school year.
  - 5.7. The administration recommends that speech-language pathologist Meredith Hubbard be released from her contract effective at the end of the 2022-2023 school year.
  - 5.8. The administration recommends the hiring of Meghan Rivera as a school psychologist intern with a one-year agreement for the 2023-2024 school year.
6. Administrative Reports
    - 6.1. Superintendent's Report
    - 6.2. High School Principal's Report
    - 6.3. Middle School Principal's Report
    - 6.4. Elementary Principal's Report
    - 6.5. Early Childhood Report
    - 6.6. Special Education Report
    - 6.7. Instructional Service Report
7. Action Items
    - 7.1. Discuss, consider, and take all action to approve the 2023-2024 Plattsmouth Community School District and Plattsmouth Education Association Negotiated Agreement.
    - 7.2. Discuss, consider, and take all action to approve the second reading of Policy Series 8000 Internal Board Policies (Operations Committee)
    - 7.3. Discuss, consider, and take all action to approve the first reading of Policy Series 5000 Students (Committee on American Civics)
    - 7.4. Discuss, consider, and take all action to approve the final reading of Policy Series 4000 Personnel (Finance Committee)

7.5. Discuss, consider, and take all action to approve the first reading of Policy 6281 Activity Funds Management.

7.6. Discuss, consider, and take all action to approve the final reading of 5204 Grading.

7.7. Discuss, consider, and take all action authorizing the superintendent to sell/ dispose of curriculum materials.

7.8. Discuss, consider, and take all action to approve a PHS Show Choir trip to Worlds of Fun in Kansas City, MO on May 30, 2023.

8. Announcements

8.1. Next meeting: Monday, April 10, 2023 6:30 PM Workshop 7 PM Regular Meeting

9. ADJOURNMENT. Time

10. \*Closed Session: If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Nebraska Open Meetings Act.

11. \*Sequence of Agenda: The sequence of the agenda topics is subject to change at the discretion of the board.

February Regular Meeting  
Monday, February 13, 2023 7:00 PM  
Plattsmouth Administration Center  
1912 Old Highway 34  
Plattsmouth, NE 68048

Subject to approval  
at the next regularly  
scheduled Board Meeting

**1. Call Meeting to Order - This regular meeting of the Plattsmouth Community Schools Board of Education is called to order on February 13, 2023 at 7:00 PM in the Plattsmouth Community Schools Administration Center Boardroom at 1912 Old Hwy. 34, Plattsmouth, NE.**

The meeting was called to order at 7:26 PM.

**2. Acknowledge Open Meetings Law posted on the wall in the boardroom.**

**3. Publication of Meeting - Notice of the meeting was published in the Feb. 7, 2023 The Daily Record and posted in the display case outside the administration center, at the Plattsmouth location of the U.S. Postal Service, and on the district website at [www.pcsd.org](http://www.pcsd.org).**

**4. Roll Call: Cunningham-Swanson, Foster, Glup, Harvey, Muller, Shuey, Siemonsma, Tesarek-Parsons, Winters**

Foster and Glup were absent. All other Board members were present.

**4.1. Motion to approve absences**

Motion to approve absences **passed 7-0** with a motion by Muller and a second by Winters.

**5. Public Forum: Reception of Delegates-A time limit of three minutes will be set for individual speakers on a given topic. A total time limit of thirty minutes will be set for all speakers on a given topic, with an effort to provide equal time for pros, cons, and neutral opinions. While the public forum is an opportunity for members of the public to speak during the meeting, there will not be back-and-forth discussions between members of the public and Board of Education members.**

No one addressed the Board.

**6. Celebrations of Excellence**

**6.1. High school teacher/coach Brett Shuler will be inducted into the Nebraska Scholastic Wrestling Coaches Association Hall of Fame Class of 2023 on June 9, 2023.**

**6.2. PHS had three (3) teams earn places in the top ten out of 328 teams competing in the Fall 2022 Nebraska Stock Market Game.**

**3rd Place: Peyton Aughenbaugh, Ciara Whitley, Teagan Glup**

**4th Place: Jonathan Allen, Elaina Field, Jase Milczski, Traceson Skalberg**

**8th Place: Devon Beccard, Abbie Siemonsma, Maeghan Bohnert**

**6.3. Justice Kahler plans to continue his academic and football careers at Midland University.**

**6.4. T.J. Fitzpatrick plans to continue his academic and football careers at Midland University.**

**6.5. Lainey Colbert plans to continue her academic and cheer careers at Iowa Western Community College.**

## **7. Consent Agenda**

**Motion passed 7-0 to approve the Consent Agenda with a motion by Winters and a second by Muller.**

**7.1. Agenda**

**7.2. Minutes**

**7.2.1. Minutes of the January 9, 2023 meeting**

**7.2.2. Minutes of the Jan. 21, 2023 special meeting**

**7.3. Treasurer's Report**

**7.4. Review of the Control Budget**

**7.5. Claim and transfers in the amount of:**

**Accounts Payable and Prepaids \$304,122.85**

**Line of Credit Payment \$1,117,980.99**

**Additional Loan Payment \$808,955.55**

**Nutrition Services \$37,248.76**

**7.6. The administration recommends that high school special education teacher Jamie Wood be released from her contract effective at the end of the 2022-2023 school year.**

**7.7. The administration recommends that high school mathematics teacher Rick Titus be released from his contract effective at the end of the 2022-2023 school year.**

**7.8. The administration recommends the hiring of Sara Stanton as our high school special education life skills teacher starting in 2023-2024.**

**7.9. The administration recommends the hiring of Randy Schroeder as our high school automotive/diesel program supervisor starting in 2023-2024.**

**7.10. The administration recommends the hiring of Micah Dority as our high school mathematics teacher starting in 2023-2024.**

## **8. Administrative Reports**

- 8.1. Superintendent's Report**
- 8.2. High School Principal's Report**
- 8.3. Middle School Principal's Report**
- 8.4. Elementary Principal's Report**
- 8.5. Early Childhood Report**
- 8.6. Special Education Report**

## **9. Action Items**

**9.1. Discuss, consider, and take all action to designate The Daily Record and the Cassgram as the district's primary newspapers of record.**

**Motion passed 7-0** with a motion by Winters and a second by Muller.

**9.2. Discuss, consider, and take all action to approve the first reading of Policy Series 8000 Internal Board Policies (Operations Committee)**

**Motion passed 7-0** with a motion by Winters and a second by Shuey.

**9.3. Discuss, consider, and take all action to approve the second reading of Policy Series 4000 Personnel (Finance Committee)**

**Motion passed 7-0** with a motion by Muller and a second by Tesarek-Parsons.

**9.4. Discuss, consider, and take all action to approve the final reading of Policy Series 1000 Community Relations (Operations Committee)**

**Motion passed 7-0** with a motion by Winters and a second by Muller.

**9.5. Discuss, consider, and take all action to approve the third reading of 5417 School Wellness Policy and 5417AR School Wellness Policy (Committee on American Civics)**

**Motion passed 7-0** with a motion by Muller and a second by Harvey.

**9.6. Discuss, consider, and take all action to approve the final reading of 5418 Homeless Students and 5418 Homeless Students Forms (Committee on American Civics)**

**Motion passed 7-0** with a motion by Muller and a second by Tesarek-Parsons.

**9.7. Discuss, consider, and take all action to acknowledge receipt of the 2021-2022 audit.**

**Motion passed 7-0** with a motion by Muller and a second by Winters.

**9.8. Discuss, consider, and take all action to approve the Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA) documents for 2023-2024 school year.**

**Motion passed 7-0** with a motion by Winters and a second by Siemonsma.

**9.9. Discuss, consider, and take all action to approve the Revised 2021-2022 Head Start Annual Report.**

**Motion passed 7-0** with a motion by Muller and a second by Siemonsma.

**9.10. Discuss, consider, and take all action to approve a high school band and choir trip to Orlando, FL in May of 2024.**

**Motion passed 7-0** with a motion by Tesarek-Parsons and a second by Winters.

**9.11. Discuss, consider, and take all action to approve an 1100C waiver for the Plattsmouth Community Foundation.**

**Motion passed 7-0** with a motion by Winters and a second by Siemonsma.

**9.12. Discuss, consider, and take all action to approve a high school DECA trip to the DECA International Career Development Conference in Orlando, FL from Apr. 21-25, 2023.**

**Motion passed 7-0** with a motion by Tesarek-Parsons and a second by Shuey.

**9.13. Discuss, consider, and take all action to approve having students in session on Mon., Apr. 10, 2023 and a full day on Thu., May 25, 2023, due to two (2) inclement weather cancelations on Dec. 21, 2022 and Jan. 18, 2023.**

**Motion passed 7-0** with a motion by Winters and a second by Tesarek-Parsons.

**9.14. Discuss, consider, and take all action to approve an Application and Certification of Payment #19 for Lund Ross Constructors in the amount of \$25,179.96 with a remaining balance of \$42,067.37 and authorize the Board President and/or Superintendent to sign the related pay app.**

**Motion passed 7-0** with a motion by Winters and a second by Muller.

## **10. Announcements**

**10.1. Nebraska Association of School Boards (NASB) Budget and Finance Workshop - Wed., Feb., 15, 2023 in La Vista. 5 PM Registration, 5:30 PM Dinner followed by workshops.**

**10.2. Next meeting: Monday, March 13, 2023 6:30 PM Workshop 7 PM Regular Meeting**

## **11. ADJOURNMENT.**

Motion to adjourn at 8:19 PM. **Passed 7-0** with a motion by Shuey and a second by Winters.

**12. \*Closed Session: If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Nebraska Open Meetings Act.**

**13. \*Sequence of Agenda: The sequence of the agenda topics is subject to change at the discretion of the board.**

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Chairperson

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Superintendent

DRAFT

## Robert E. Wiley Scholarship Update

January 28, 2022

BEG. VALUE 1-28-23	\$ 1,124,741.45
PLUS: INTEREST & DIVIDENDS	\$ 1522.17
Plus: CHANGE IN VALUE	\$ 30,861.34
LESS: FEES & CHARGES	\$ 907.09
ENDING VALUE 2-24-23	\$ 1,094,495.19

1. For the month the account decreased \$30246.26 after expenses, or 2.68%.
2. Currently at 50% equities.
3. Year to date account is up 2.25%.
4. No major changes made during the month.

CASS COUNTY SCHOOL DISTRICT #1  
1710 PHEASANT  
PLATTSMOUTH NE 68048-5682

## Portfolio Summary

Total Portfolio Value	
<b>\$1,137,468.75</b>	
1 Month Ago	\$1,168,872.14
1 Year Ago	\$1,311,508.83
3 Years Ago	\$1,198,163.57
5 Years Ago	\$1,243,767.33

### Important tax form information

As of Feb. 15, Edward Jones has furnished all required 2022 Consolidated 1099 Tax Statements to clients. If you received a Figures Not Final tax statement, that means we did not receive final tax information for at least one of your securities by Feb. 15. Security issuers may file extensions or have a March 15 deadline to provide information to brokers. Once we receive final information for your securities, we will furnish you a final tax form. Visit [edwardjones.com/taxcenter](http://edwardjones.com/taxcenter) to learn more.

### When was your last review?

If you haven't had a review with your financial advisor in the past 12 months, now is the time to do so. Together, you can discuss changes in - and outside - your life and determine if any changes are needed. Even if no action is necessary, a check-in can help ensure your finances are still on track toward your goals.

Overview of Accounts				
Accounts	Account Holder	Account Number	Value 1 Year Ago	Current Value
Association Account Select	Cass County School District #1	693-12506-1-4	\$45,456.43	\$42,973.56
Association Account Advisory Solutions Fund Model	Cass County School District #1	693-19740-1-5	\$1,266,052.40	\$1,094,495.19
<b>Total Accounts</b>			<b>\$1,311,508.83</b>	<b>\$1,137,468.75</b>

Although account information is provided on this page, it does not guarantee an actual statement was produced. Refer to your account statement for the exact registration and more specific details regarding each account.

Important disclosures; such as Statement of Financial Condition, Conditions that Govern Your Account, Account Safety, Errors, Complaints, Withholding, Free Credit Balance, Fair Market Value or Terminology; relating to your account(s) are available on the last page of this package or at [www.edwardjones.com/statementdisclosures](http://www.edwardjones.com/statementdisclosures).

**Summary of Assets** (as of February 24, 2023)

	Value as of 02/24	Value as of 01/28	Dollar Change	% of Total Value
<b>Assets Held at Edward Jones</b>				
Cash, Insured Bank Deposit & Money Market funds	0.36	2.12	-1.76	0.0%
Exchange traded and closed end funds	1,007,678.40	1,036,888.37	-29,209.97	92.07
Mutual funds	86,816.43	87,850.96	-1,034.53	7.93
<b>Total at Edward Jones</b>	<b>\$1,094,495.19</b>	<b>\$1,124,741.45</b>	<b>-\$30,246.26</b>	<b>100%</b>
<b>Account Value</b>	<b>\$1,094,495.19</b>	<b>\$1,124,741.45</b>	<b>-\$30,246.26</b>	

**Summary of Income**

Income distributions from securities	This Period			This Year		
	Taxable	Tax-free	Total	Taxable	Tax-free	Total
Money market dividends	\$0.29		\$0.29	\$0.44		\$0.44
Dividends						
Nonqualified (N)**	1,521.88		1,521.88	1,521.88		1,521.88
<b>Total</b>	<b>\$1,522.17</b>		<b>\$1,522.17</b>	<b>\$1,522.32</b>		<b>\$1,522.32</b>
<b>Other distributions or charges</b>	<b>This Period</b>			<b>This Year</b>		
Income reported in prior year						\$448.81
<b>Total</b>						<b>\$448.81</b>

\*\*Taxable

Note: Your year-end tax documents (eg. Form 1099) will provide specific classifications of your income distributions. Qualified (Q) dividends may be taxed at reduced rates. Nonqualified (N) dividends may be taxed at ordinary rates. A portion of your Partially Qualified (P) dividends may also be taxed at reduced rates. Edward Jones, its employees and financial advisors cannot provide tax or legal advice. You should review your specific situation with your tax or legal professionals.

Cass County School District #1

### Solutions for your needs

Have you considered Edward Jones for your saving, spending and borrowing needs? With an Edward Jones account, you have access to features that can help you keep your saving, spending and borrowing in line with your long-term financial goals. Ask your financial advisor for details.

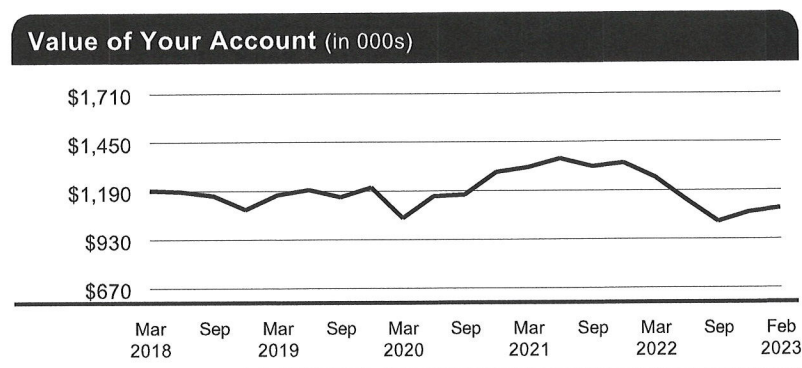
## Association - Advisory Solutions Fund Model

Portfolio Objective - Account: Balanced Growth and Income

For more information about the Advisory Solutions program go to [www.edwardjones.com/advisorybrochures](http://www.edwardjones.com/advisorybrochures).

**Performance Benchmark Update** - Starting this month, we're updating the international equity performance benchmark from the S&P700 to the MSCI EAFE, a commonly used financial industry index. While benchmarks don't impact your personal rate of return, they can be a helpful comparison tool. Your financial advisor can help with any benchmark questions.

Account Value	
<b>\$1,094,495.19</b>	
<b>1 Month Ago</b>	\$1,124,741.45
<b>1 Year Ago</b>	\$1,266,052.40
<b>3 Years Ago</b>	\$1,160,708.44
<b>5 Years Ago</b>	\$1,208,413.34



Value Summary		
	This Period	This Year
Beginning Value	\$1,124,741.45	\$1,070,460.96
Assets Added to Account	0.00	0.00
Assets Withdrawn from Account	0.00	0.00
Fees and Charges	-907.09	-1,799.81
Change In Value	-29,339.17	25,834.04
<b>Ending Value</b>	<b>\$1,094,495.19</b>	

For more information regarding the Value Summary section, please visit [www.edwardjones.com/mystatementguide](http://www.edwardjones.com/mystatementguide).

## Performance Summary

Portfolio Objective: **Balanced Growth & Income**

Michael A. Schultdt

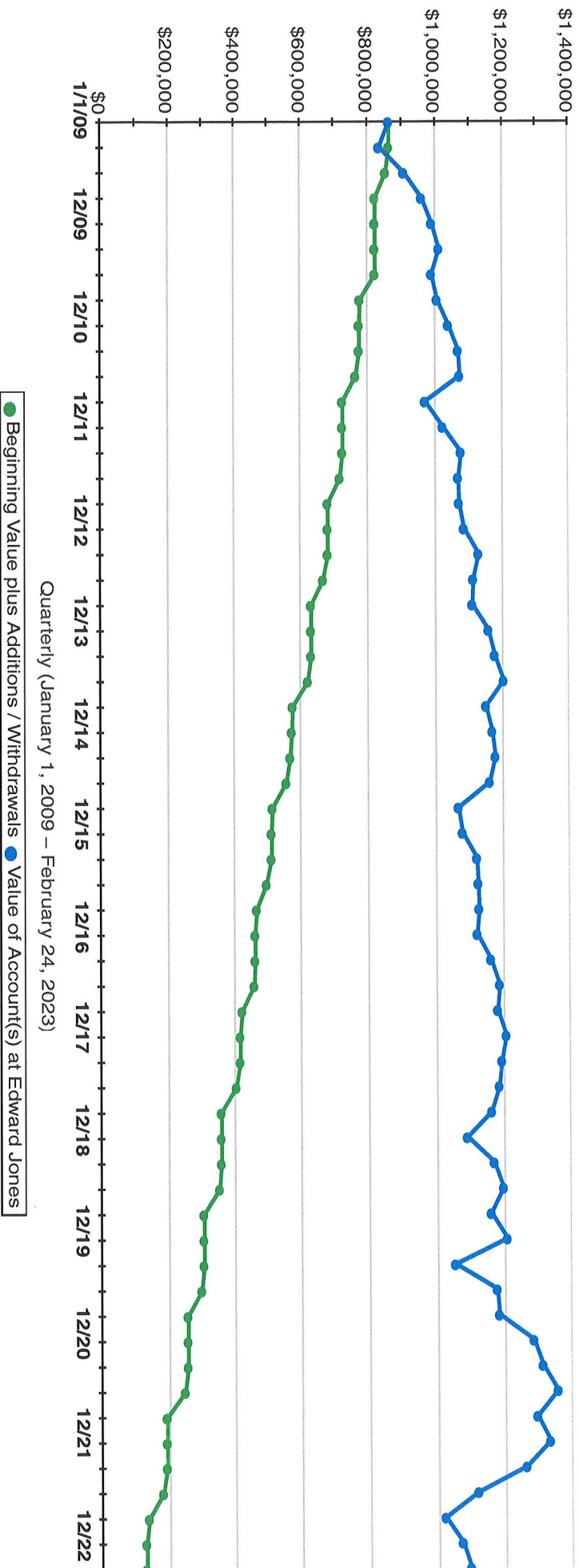
Prepared for: **WILEY SCHOLARSHIP FUND – COMBINED ACCTS**

February 27, 2023

Financial Advisor

Saving for **SCHOLARSHIPS**

This summary details the value of your account(s) at Edward Jones. It excludes information about assets held by a vendor outside of Edward Jones.

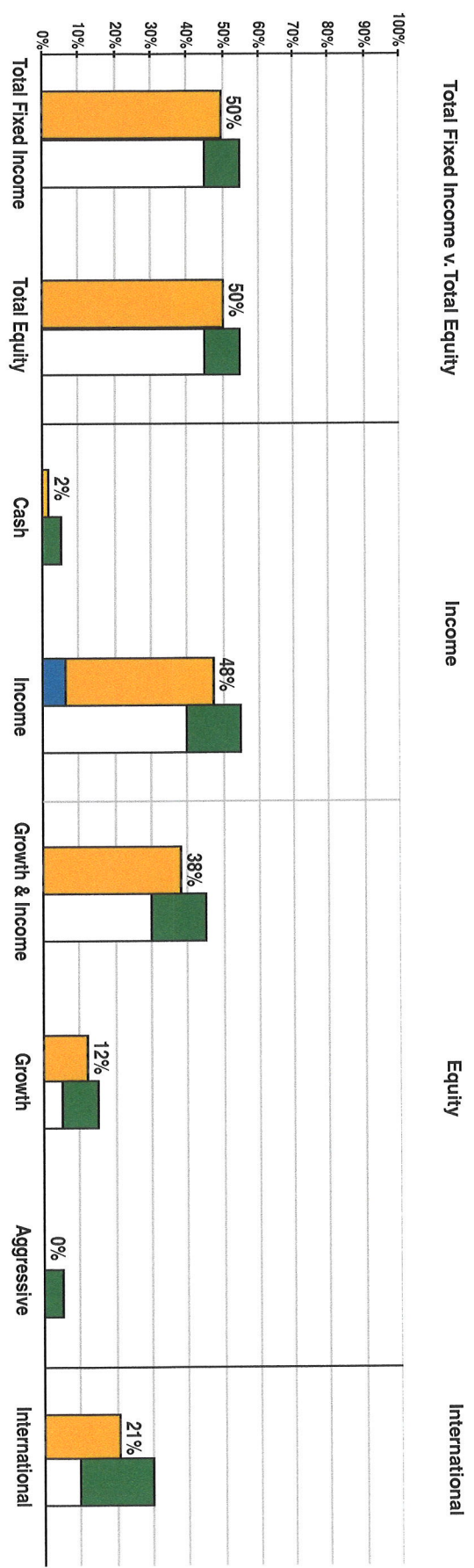


Value of Account(s) at Edward Jones	2020	2021	2022	2023	Since 01-Jan-2009
Beginning Value	\$1,207,286.46	\$1,286,910.79	\$1,335,333.57	\$1,070,466.76	\$864,350.66
Amount Added / Withdrawn	(\$49,000.00)	(\$63,000.00)	(\$62,400.00)	\$0.00	(\$734,980.93)
Return in \$	\$128,624.33	\$111,422.78	(\$202,466.81)	\$24,028.42	\$965,125.46
<b>Ending Value</b>	<b>\$1,286,910.79</b>	<b>\$1,335,333.57</b>	<b>\$1,070,466.76</b>	<b>\$1,094,495.18</b>	<b>\$1,094,495.18</b>
Your Personal Rate of Return as of Feb 24, 2023	10.85%	8.86%	-15.48%	2.24%	Annualized Return 7.20%

Please refer to "Putting Your Performance into Perspective" for Important Information.

## Diversification by Investment Category

Michael A Schult  
 Financial Advisor  
 Prepared for: WILEY SCHOLARSHIP FUND – COMBINED ACCTS  
 Saving for SCHOLARSHIPS  
 February 27, 2023



Investment Category	Value	Actual	Suggested Range	Recommended Target
<b>Fixed Income</b>				
Cash	\$20,384	1.86%	0–5%	Middle
Income	\$521,772	47.67%	40–55%	Middle
<b>Total Fixed Income</b>	<b>\$542,156</b>	<b>49.53%</b>	<b>45–55%</b>	<b>Middle</b>
<b>Equity</b>				
Growth and Income	\$416,889	38.09%	30–45%	Middle
Growth	\$135,436	12.37%	5–15%	Low
Aggressive	\$0	0.00%	0–5%	High
<b>Total Equity</b>	<b>\$552,324</b>	<b>50.46%</b>	<b>45–55%</b>	<b>Middle</b>
<b>Portfolio Total</b>	<b>\$1,094,481</b>			
International	\$229,485	20.97%	10–30%	High
Aggressive Income (Included in Income)	\$66,433	6.07%	0–15%	Middle

The Suggested Range reflects the Edward Jones Investment Policy Committee's recommended weightings for each investment category based on your Portfolio Objective. To take advantage of timely market opportunities and risks, we also recommend specific targets within those Suggested Ranges.

**Cash Flow Report**

Fund	Cash Flow Beginning Cash	Cash Flow Revenue During Month	Cash Flow Expenses During Month	Cash Flow Ending Cash
01 GENERAL	(2,930,304.85)	6,480,208.88	(1,742,726.76)	1,806,529.72
02 DEPRECIATION FUND	1,025,407.42	1.58	0.00	1,025,409.00
03 EMPLOYEE BENEFITS FUND	27,634.23	4,020.67	(4,208.19)	27,446.71
06 CAFETERIA	492,100.52	107,508.36	(70,449.75)	529,159.13
07 BOND FUND	78,269.11	49,328.45	0.00	127,597.56
08 SPECIAL BLDG FUND	313,308.46	600.59	(288.00)	313,621.05
09 QUALIFIED CAPITAL PURPOSE UNDERTAKING FU	105,817.93	17,908.22	0.00	123,726.15
<b>Grand Total:</b>	<b>(887,767.18)</b>	<b>6,659,576.75</b>	<b>(1,817,672.70)</b>	<b>3,953,489.32</b>

General Fund	February
Petty Cash	\$ 2,150.63
Accounts Payable	\$ 479,830.56
Payroll	\$ 4,245,085.43
<b>Total of bank accounts balances</b>	<b>\$ 4,727,066.62</b>
<b>Plus</b>	
Head Start bank balance	\$ 9,575.73
NLAF	\$ 98,821.43
<b>Total</b>	<b>\$ 4,835,463.78</b>
<b>Less</b>	
Line of Credit	\$ 1,500,000.00
Cafeteria Fund	\$ 529,159.13
Loan from Depreciation	\$ 999,500.00
Pending transfer back to student fees	\$ 274.93
<b>End of Month Fund Total</b>	<b>\$ 1,806,529.72</b>

\*\*Note - Actual Depreciation Account balance is \$25,909.00

**EXPENDITURE BY FUNCTION SUMMARY**  
02/2023

Account Number	Account Description	Revised Budget	During Month	To Date	% of Budget	Balance at EOM	Unencumbered Balance
<b>01</b>	<b>GENERAL</b>						
1100	REGULAR INSTRUCTIONAL PROGRAMS	\$7,556,750.00	\$593,577.93	\$3,629,370.54	48.10	\$3,927,379.46	\$3,921,968.56
1125	SA FLEX FUNDING	\$178,300.00	\$15,259.39	\$95,150.73	53.37	\$83,149.27	\$83,149.27
1150	LIMITED ENGLISH PROFICIENCY	\$78,250.00	\$8,068.98	\$45,870.47	58.62	\$32,379.53	\$32,379.53
1160	POVERTY PROGRAMS	\$895,450.00	\$59,549.15	\$385,578.73	43.06	\$509,871.27	\$509,871.27
1190	EARLY CHILDHOOD EDUC PROGRAMS	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00
1195	BAF FLEX FUNDING	\$24,300.00	\$2,454.15	\$15,165.51	62.41	\$9,134.49	\$9,134.49
1200	SPECIAL EDUCATION PROGRAMS	\$3,087,900.00	\$261,203.12	\$1,564,949.95	50.69	\$1,522,950.05	\$1,522,770.97
1291	SPED INSTRUCTIONAL PROGRAMS 3-5	\$383,110.00	\$27,115.10	\$160,323.25	42.00	\$222,786.75	\$222,219.97
1300	SUMMER SCHOOL	\$36,270.00	\$0.00	\$0.00	0.00	\$36,270.00	\$36,270.00
2110	SOCIAL WORK SERVICES	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00
2120	GUIDANCE SERVICES	\$304,100.00	\$24,762.55	\$148,575.30	48.86	\$155,524.70	\$155,524.70
2130	HEALTH SERVICES	\$100,900.00	\$13,517.74	\$71,432.46	71.03	\$29,467.54	\$29,227.17
2141	SCHOOL PSYCHOLOGY SERVICES	\$187,200.00	\$15,372.94	\$96,912.52	51.77	\$90,287.48	\$90,287.48
2151	SA SPEECH PATHOLOGY	\$200,000.00	\$26,501.15	\$56,892.60	28.50	\$143,107.40	\$142,992.40
2152	PK 3-5 SPEECH PATHOLOGY	\$120,000.00	\$0.00	\$0.00	0.00	\$120,000.00	\$120,000.00
2161	SA OCCUPATIONAL THERAPY	\$35,000.00	\$2,063.25	\$14,868.00	42.48	\$20,132.00	\$20,132.00
2162	PK OCCUPATIONAL THERAPY	\$35,000.00	\$3,843.00	\$20,097.00	57.42	\$14,903.00	\$14,903.00
2171	SA PHYSICAL THERAPY	\$20,000.00	\$1,291.50	\$7,843.50	39.22	\$12,156.50	\$12,156.50
2172	PK PHYSICAL THERAPY	\$18,000.00	\$1,669.50	\$9,749.25	54.16	\$8,250.75	\$8,250.75
2181	SA VISION	\$23,200.00	\$11,580.72	\$25,380.72	109.40	(\$2,180.72)	(\$2,180.72)
2212	INSTR AND CURRICULUM DEVELOPMENT	\$121,700.00	\$0.00	\$30,491.00	26.02	\$91,209.00	\$90,032.00
2213	INSTRUCTIONAL STAFF TRAINING	\$4,200.00	\$390.00	\$3,739.35	89.03	\$460.65	\$460.65
2214	IMPLEMENTATION OF STANDARDS	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00
2220	LIBRARY/MEDIA SERVICES	\$177,308.00	\$12,835.99	\$72,550.85	40.92	\$104,757.15	\$104,757.15

**EXPENDITURE BY FUNCTION SUMMARY**  
02/2023

Account Number	Account Description	Revised Budget	During Month	To Date	% of Budget	Balance at EOM	Unencumbered Balance
2230	INSTRUCTION RELATED TECHNOLOGY	\$23,500.00	\$230.93	\$1,627.92	30.42	\$21,872.08	\$16,352.08
2310	BOARD OF EDUCATION	\$297,300.00	\$7,798.22	\$252,467.57	84.92	\$44,832.43	\$44,832.43
2320	EXECUTIVE ADMIN. SERVICES	\$244,000.00	\$19,734.20	\$118,119.73	48.41	\$125,880.27	\$125,880.27
2330	DISTRICT LEGAL SERVICES	\$10,000.00	\$0.00	\$948.10	9.48	\$9,051.90	\$9,051.90
2410	OFFICE OF THE PRINCIPAL SERV.	\$1,353,750.00	\$119,495.10	\$721,267.32	53.28	\$632,482.68	\$632,482.68
2510	GENERAL BUSINESS SUPPORT	\$447,115.00	\$146,858.55	\$304,548.37	68.11	\$142,566.63	\$142,566.63
2530	DUPLICATNG SERVICES	\$88,000.00	\$6,520.23	\$72,971.19	83.59	\$15,028.81	\$14,439.40
2540	EVALUATION SERVICES	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00
2580	ADMIN TECHNOLOGY SERVICES	\$332,350.00	\$25,012.26	\$253,031.56	96.72	\$79,318.44	\$10,886.04
2610	OPERATION OF PLANT	\$923,350.00	\$75,978.35	\$445,631.11	48.26	\$477,718.89	\$477,718.89
2620	MAINTENANCE OF PLANT	\$545,000.00	\$44,942.79	\$321,328.18	59.92	\$223,671.82	\$218,430.99
2630	UPKEEP OF GROUNDS	\$51,000.00	\$640.00	\$72,251.10	141.67	(\$21,251.10)	(\$21,253.86)
2650	VEHICLE OPERATION/MAINTENANCE	\$14,000.00	\$1,953.36	\$10,521.70	75.16	\$3,478.30	\$3,478.30
2660	SECURITY SERVICES	\$70,000.00	\$1,628.00	\$33,268.00	47.53	\$36,732.00	\$36,732.00
2670	SAFETY SERVICES	\$6,000.00	\$26.00	\$2,324.00	38.73	\$3,676.00	\$3,676.00
2710	REGULAR STUDENT TRANSPORTATION	\$431,300.00	\$31,066.52	\$188,272.09	43.65	\$243,027.91	\$243,027.91
2712	SA SPED VEHICLE OPERATION	\$203,500.00	\$23,822.41	\$148,190.02	72.82	\$55,309.98	\$55,309.98
2713	PK VEHICLE OPERATION	\$20,000.00	\$0.00	\$2,298.86	11.49	\$17,701.14	\$17,701.14
3300	COMMUNITY SERVICE OPERATIONS	\$41,550.00	\$3,074.44	\$11,418.59	27.48	\$30,131.41	\$30,131.41
3400	GRANTS FR PRIVATE INTERESTS/EDQUEST	\$2,650.00	\$76.19	\$722.47	37.45	\$1,927.53	\$1,657.53
3500	STATE CATEGORICAL PROGRAMS/RULE 82	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00
3535	HIGH ABILITY LEARNERS	\$9,500.00	\$200.00	\$6,761.43	71.85	\$2,738.57	\$2,674.37
3541	BIRTH TO 3 ENDOWMENT	\$85,150.00	\$7,419.70	\$48,708.13	57.44	\$36,441.87	\$36,241.88
3550	OTHER STATE CATEGORICAL/RULE 4	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00
3575	NEBR INNOVATION GRANT PROGRAM	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00

**EXPENDITURE BY FUNCTION SUMMARY**  
02/2023

Account Number	Account Description	Revised Budget	During Month	To Date	% of Budget	Balance at EOM	Unencumbered Balance
3599	OTHER STATE CATEGORICAL PROGRAMS	\$10,000.00	\$0.00	\$0.00	0.00	\$10,000.00	\$10,000.00
6200	TITLE I PART A	\$304,900.00	\$15,416.95	\$131,093.02	43.00	\$173,806.98	\$173,806.98
6210	TITLE I PART A ACCOUNTABILITY	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00
6310	TITLE II PART A	\$57,000.00	\$2,316.87	\$22,120.24	38.81	\$34,879.76	\$34,879.76
6406	IDEA PRESCHOOL (619) BASE	\$13,220.00	\$1,141.34	\$6,534.14	49.43	\$6,685.86	\$6,685.86
6408	IDEA BASE/EP	\$432,000.00	\$27,015.80	\$234,161.00	54.20	\$197,839.00	\$197,839.00
6412	IDEA PART B PROPORTIONATE SHARE	\$31,800.00	\$1,175.56	\$7,053.36	22.18	\$24,746.64	\$24,746.64
6421	IDEA 611 ARP	\$60,000.00	\$0.00	\$61,261.00	102.10	(\$1,261.00)	(\$1,261.00)
6422	IDEA NON PUBLIC ARP	\$5,000.00	\$1,149.43	\$3,448.29	68.97	\$1,551.71	\$1,551.71
6423	IDEA 619 ARP	\$6,000.00	\$0.00	\$0.00	0.00	\$6,000.00	\$6,000.00
6690	OTHER NON CATEGORICAL EXP/MEDICAID	\$200.00	\$30.00	\$325.00	162.50	(\$125.00)	(\$125.00)
6700	PERKINS REVISION GRANT	\$35,430.00	\$0.00	\$17,810.64	50.27	\$17,619.36	\$17,619.36
6940	HEAD START	\$1,432,850.00	\$96,103.63	\$562,248.68	39.76	\$870,601.32	\$863,115.95
6968	TITLE IV PART B 21ST CENTURY	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00
6969	TITLE IVA STU SUPPORT & ACADEMIC ENRICH	\$10,000.00	\$0.00	\$8,623.01	86.23	\$1,376.99	\$1,376.99
6980	ADULT BASIC EDUCATION	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00
6990	OTHER FED CATEGORICAL SOURCES	\$190,000.00	\$0.00	\$0.00	0.00	\$190,000.00	\$190,000.00
6993	AMERICAN RESCUE PLAN HOMELESS HCY	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00
6996	ESSERS (EMERGENCY RELIEF)	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00
6997	ESSERS II	\$405,000.00	\$0.00	\$0.00	0.00	\$405,000.00	\$405,000.00
6998	ESSERS III	\$1,225,576.00	\$843.77	\$322,966.65	26.35	\$902,609.35	\$902,609.35
8000	TRANSFERS	\$26,000.00	\$0.00	\$0.00	0.00	\$26,000.00	\$26,000.00
9000	NON PROGRAM EXPENDITURES	\$1,112,981.00	\$0.00	\$8,968.21	0.81	\$1,104,012.79	\$1,104,012.79
01	GENERAL	\$24,143,910.00	\$1,742,726.76	\$10,858,232.41	45.37	\$13,285,677.59	\$13,190,183.50

**EXPENDITURE BY FUNCTION SUMMARY**  
02/2023

Account Number	Account Description	Revised Budget	During Month	To Date	% of Budget	Balance at EOM	Unencumbered Balance
<b>02</b>	<b>DEPRECIATION FUND</b>						
2900	OTHER SUPPORT SERVICES	\$1,075,379.00	\$0.00	\$0.00	0.00	\$1,075,379.00	\$1,075,379.00
8000	TRANSFERS	\$1,000.00	\$0.00	\$0.00	0.00	\$1,000.00	\$1,000.00
02	DEPRECIATION FUND	<u>\$1,076,379.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00</u>	<u>\$1,076,379.00</u>	<u>\$1,076,379.00</u>

**EXPENDITURE BY FUNCTION SUMMARY**  
02/2023

Account Number	Account Description	Revised Budget	During Month	To Date	% of Budget	Balance at EOM	Unencumbered Balance
<b>03</b>	<b>EMPLOYEE BENEFITS FUND</b>						
2900	OTHER SUPPORT SERVICES	\$75,359.00	\$4,208.19	\$28,123.78	37.32	\$47,235.22	\$47,235.22
8000	TRANSFERS	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00
03	EMPLOYEE BENEFITS FUND	<u>\$75,359.00</u>	<u>\$4,208.19</u>	<u>\$28,123.78</u>	<u>37.32</u>	<u>\$47,235.22</u>	<u>\$47,235.22</u>

**EXPENDITURE BY FUNCTION SUMMARY**  
02/2023

Account Number	Account Description	Revised Budget	During Month	To Date	% of Budget	Balance at EOM	Unencumbered Balance
<b>06</b>	<b>CAFETERIA</b>						
3100	FOOD SERVICE OPERATIONS	\$945,977.00	\$70,449.75	\$354,080.20	37.80	\$591,896.80	\$588,396.80
06	CAFETERIA	\$945,977.00	\$70,449.75	\$354,080.20	37.80	\$591,896.80	\$588,396.80

**EXPENDITURE BY FUNCTION SUMMARY**  
02/2023

Account Number	Account Description	Revised Budget	During Month	To Date	% of Budget	Balance at EOM	Unencumbered Balance
<b>07</b>	<b>BOND FUND</b>						
5000	DEBT SERVICES	\$1,418,705.00	\$0.00	\$481,348.13	33.93	\$937,356.87	\$937,356.87
07	BOND FUND	\$1,418,705.00	\$0.00	\$481,348.13	33.93	\$937,356.87	\$937,356.87

**EXPENDITURE BY FUNCTION SUMMARY**  
02/2023

Account Number	Account Description	Revised Budget	During Month	To Date	% of Budget	Balance at EOM	Unencumbered Balance
<b>08</b>	<b>SPECIAL BLDG FUND</b>						
2610	OPERATION OF PLANT	\$11,135.00	\$0.00	\$6,628.27	59.53	\$4,506.73	\$4,506.73
2660	SECURITY SERVICES	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00
2670	SAFETY SERVICES	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00
4100	BOND RELATED EXPENDITURES	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00
4300	FACILITY ACQ/ARCHITEC AND ENGINEERING	\$100,000.00	\$0.00	\$213.17	0.21	\$99,786.83	\$99,786.83
4500	BUILDING CONSTRUCTION	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00
4700	BUILDING IMPROVEMENTS	\$200,000.00	\$288.00	\$124,114.13	62.06	\$75,885.87	\$75,885.87
5000	DEBT SERVICES	\$0.00	\$0.00	\$205,000.00	0.00	(\$205,000.00)	(\$205,000.00)
<b>08</b>	<b>SPECIAL BLDG FUND</b>	<b>\$311,135.00</b>	<b>\$288.00</b>	<b>\$335,955.57</b>	<b>107.98</b>	<b>(\$24,820.57)</b>	<b>(\$24,820.57)</b>

**EXPENDITURE BY FUNCTION SUMMARY**  
02/2023

Account Number	Account Description	Revised Budget	During Month	To Date	% of Budget	Balance at EOM	Unencumbered Balance
<b>09</b>	<b>QUALIFIED CAPITAL PURPOSE UNDERTAKING FU</b>						
2515	CENTRAL SERVICES/BLDGS AND SITES	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00
2610	OPERATION OF PLANT	\$400,000.00	\$0.00	\$0.00	0.00	\$400,000.00	\$400,000.00
5000	DEBT SERVICES	\$453,480.00	\$0.00	\$428,208.75	94.43	\$25,271.25	\$25,271.25
09	QUALIFIED CAPITAL PURPOSE UNDERTAKING FU	\$853,480.00	\$0.00	\$428,208.75	50.17	\$425,271.25	\$425,271.25

**EXPENDITURE BY FUNCTION SUMMARY**  
02/2023

Account Number	Account Description	Revised Budget	During Month	To Date	% of Budget	Balance at EOM	Unencumbered Balance
<b>12</b>	<b>STUDENT FEES</b>						
2190	OTHER PUPIL SUPPORT SERVICES	\$132,908.00	\$1,235.31	\$10,472.30	8.33	\$122,435.70	\$121,835.65
12	STUDENT FEES	\$132,908.00	\$1,235.31	\$10,472.30	8.33	\$122,435.70	\$121,835.65

Fund: 01 GENERAL

Account Number	Description	Revised Budget	During Month	To Date	% of Budget	Budget Balance
01 1100	TAXED LEVIED BY SCHOOL DISTRICT	9,200,000.00	541,185.52	4,555,358.03	49.51	4,644,641.97
01 1115	CARLINE TAXES	9,000.00	0.00	1,136.62	12.63	7,863.38
01 1120	PUBLIC POWER DIST SALES TAX	160,000.00	0.00	0.00	0.00	160,000.00
01 1125	MOTOR VEHICLE TAX	900,000.00	0.00	388,193.41	43.13	511,806.59
01 1370	PRESCHOOL TUITION	60,000.00	7,046.30	48,714.30	81.19	11,285.70
01 1510	INTEREST ON INVESTMENTS	1,200.00	5,432.31	13,151.65	1,095.97	(11,951.65)
01 1510 0003	INTEREST ON INVESTMENTS/HD ST	0.00	0.34	0.57	0.00	(0.57)
01 1510 0004	INTEREST ON INVESTMENTS/HD ST	0.00	0.00	1.93	0.00	(1.93)
01 1800	REVENUE FR COMM SERVICE/GED/BDA	4,000.00	0.00	179.88	4.50	3,820.12
01 1910	RENTAL OF SCHOOL FACILITIES/PROPERTY	1,000.00	0.00	450.00	45.00	550.00
01 1911	LOCAL LICENSE FEES	5,000.00	0.00	3,925.00	78.50	1,075.00
01 1920	CONTRIB FR PRIVATE SOURCES	0.00	0.00	0.00	0.00	0.00
01 1921	CITY POLICE COURT FINES	5,000.00	0.00	58,796.73	1,175.93	(53,796.73)
01 1990	MISCELLANEOUS LOCAL REVENUE	23,000.00	0.00	30,978.92	134.69	(7,978.92)
01 1990 0003	MISC LOCAL REVENUE/HD ST	5,000.00	0.00	0.00	0.00	5,000.00
01 1990 0004	MISCELLANEOUS LOCAL REVENUE/HD ST	0.00	0.00	0.00	0.00	0.00
Subtotal: 1000		10,373,200.00	553,664.47	5,100,887.04	49.17	5,272,312.96
01 2110	COUNTY FINE & LICENSE FEES	90,000.00	10,947.54	10,947.54	12.16	79,052.46
01 2210	ESU RECEIPTS	4,500.00	0.00	0.00	0.00	4,500.00
Subtotal: 2000		94,500.00	10,947.54	10,947.54	11.58	83,552.46
01 3110	STATE AID TO DISTRICTS	4,661,377.00	466,138.00	2,796,828.00	60.00	1,864,549.00
01 3120	SPECIAL ED PROGRAMS	1,400,000.00	196,248.00	567,446.00	40.53	832,554.00
01 3125	SPECIAL ED TRANSPORTATION	100,000.00	0.00	0.00	0.00	100,000.00
01 3130	HOMESTEAD EXEMPTION	400,000.00	0.00	9,633.42	2.41	390,366.58
01 3131	RELIEF TO PROPERTY TAXPAYERS	410,000.00	0.00	0.00	0.00	410,000.00
01 3132	PERSONAL PROPERTY TAX CREDIT	200,000.00	0.00	0.00	0.00	200,000.00
01 3134	RAILROAD TAX/PUBLIC SERVICE ENTITIES	7,500.00	0.00	0.00	0.00	7,500.00
01 3155	RULE 4 TEXTBOOK LOAN	0.00	0.00	0.00	0.00	0.00
01 3165	PRESCHOOL FLEX FUNDING	4,000.00	0.00	0.00	0.00	4,000.00
01 3166	SCHOOL AGE FLEX	85,000.00	0.00	0.00	0.00	85,000.00
01 3175	ABE/STATE GRANT	1,500.00	0.00	0.00	0.00	1,500.00
01 3180	PRO-RATA MOTOR VEHICLE	21,000.00	0.00	5,411.40	25.77	15,588.60
01 3400	STATE APPORTIONMENT	205,000.00	279,707.51	279,707.51	136.44	(74,707.51)
01 3535	HIGH ABILITY LEARNERS	12,100.00	0.00	11,533.00	95.31	567.00
01 3541	BIRTH TO 3 ENDOWMENT	75,000.00	0.00	63,916.00	85.22	11,084.00
01 3575	NEBR INNOVATION GRANT	0.00	0.00	0.00	0.00	0.00
01 3990	OTHER STATE SOURCES	10,000.00	0.00	0.00	0.00	10,000.00
Subtotal: 3000		7,592,477.00	942,093.51	3,734,475.33	49.19	3,858,001.67
01 4105	USF - E RATE	0.00	0.00	0.00	0.00	0.00
01 4305	IMPACT AID PL 874	0.00	0.00	0.00	0.00	0.00
01 4307	AMERICAN INDIAN EDUCATION	0.00	0.00	0.00	0.00	0.00
01 4309 0003	HEAD START	500,000.00	100,527.63	193,583.75	38.72	306,416.25
01 4309 0004	HEAD START	500,000.00	0.00	462,891.16	92.58	37,108.84
01 4505	TITLE I ESEA	220,000.00	0.00	149,524.00	67.97	70,476.00
01 4506	TITLE I ACCOUNTABILITY	0.00	0.00	0.00	0.00	0.00
01 4509	TITLE II PART A	50,000.00	0.00	20,799.00	41.60	29,201.00
01 4512	IDEA POVERTY/BASE	5,000.00	0.00	0.00	0.00	5,000.00
01 4515	IDEA PART B SUPPLEMENTAL	0.00	0.00	61,261.00	0.00	(61,261.00)
01 4516	IDEA PART B (619) PRESCHOOL	14,000.00	8,341.00	8,341.00	59.58	5,659.00
01 4518	IDEA BASE AND E/P	419,000.00	0.00	376,095.00	89.76	42,905.00
01 4519	IDEA PART B E/POVERTY	0.00	0.00	0.00	0.00	0.00
01 4521	IDEA NON PUBLIC	20,000.00	0.00	9,211.00	46.06	10,789.00
01 4524	ROTC REIMBURSEMENT FROM DOD	75,000.00	8,779.73	48,749.96	65.00	26,250.04
01 4529	ADULT BASIC EDUCATION	500.00	0.00	0.00	0.00	500.00

**Fund: 01      GENERAL**

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
01 4530	OTHER FEDERAL RECEIPTS	100,000.00	0.00	0.00	0.00	100,000.00
01 4531	21ST CENTURY LEARNING GRANT/MS	10,000.00	0.00	0.00	0.00	10,000.00
01 4708	MEDICAID IN PUBLIC SCHOOLS	10,000.00	0.00	947.66	9.48	9,052.34
01 4709	MEDICAID ADM ACTIVITIES	20,000.00	0.00	20,861.52	104.31	(861.52)
01 4969	TITLE IV STUDENT SUPPORT	20,000.00	0.00	11,919.00	59.60	8,081.00
01 4995	PRESIDENTIAL DISASTER AID/ESSERS	0.00	0.00	0.00	0.00	0.00
01 4997	ESSER II	300,000.00	0.00	0.00	0.00	300,000.00
01 4998	ESSERS III	100,000.00	0.00	876,882.00	876.88	(776,882.00)
Subtotal: 4000		2,363,500.00	117,648.36	2,241,066.05	94.82	122,433.95
01 5150	TAX ANTICIPATION NOTES	0.00	4,840,450.00	4,840,450.00	0.00	(4,840,450.00)
01 5200	FUND TRANSFERS IN	100,000.00	0.00	0.00	0.00	100,000.00
01 5300	SALE OF PROPERTY	1,000.00	0.00	0.00	0.00	1,000.00
01 5690	OTHER NON-REVENUE RECEIPTS	1,000.00	15,405.00	15,674.50	1,567.45	(14,674.50)
Subtotal: 5000		102,000.00	4,855,855.00	4,856,124.50	4,760.91	(4,754,124.50)
Fund Total:		20,525,677.00	6,480,208.88	15,943,500.46	77.68	4,582,176.54

**Fund: 02 DEPRECIATION FUND**

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
02 1510	INVESTMENT INCOME	1,000.00	1.58	10.23	1.02	989.77
	Subtotal: 1000	1,000.00	1.58	10.23	1.02	989.77
02 5200	FUND TRANFERS IN	50,000.00	0.00	0.00	0.00	50,000.00
	Subtotal: 5000	50,000.00	0.00	0.00	0.00	50,000.00
	Fund Total:	51,000.00	1.58	10.23	0.02	50,989.77

**Fund: 03      EMPLOYEE BENEFITS FUND**

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
03 5200	FUND TRANSFERS IN	43,000.00	4,020.67	25,194.29	58.59	17,805.71
	Subtotal: 5000	43,000.00	4,020.67	25,194.29	58.59	17,805.71
	Fund Total:	43,000.00	4,020.67	25,194.29	58.59	17,805.71

**Fund: 06 CAFETERIA**

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
06 1611	DAILY SALES	45,000.00	24,558.49	139,489.12	309.98	(94,489.12)
06 1650	SUMMER MEAL PROGRAM	0.00	0.00	0.00	0.00	0.00
06 1990 0005	MISCELLANEOUS LOCAL REVENUE	0.00	0.00	0.00	0.00	0.00
	Subtotal: 1000	45,000.00	24,558.49	139,489.12	309.98	(94,489.12)
06 3150	STATE REIMBURSEMENT	5,000.00	0.00	33,304.72	666.09	(28,304.72)
	Subtotal: 3000	5,000.00	0.00	33,304.72	666.09	(28,304.72)
06 4210	FEDERAL REIMBURSEMENT	900,000.00	73,799.62	235,644.53	26.18	664,355.47
06 4211 0005	FED REIMB/CACFP	0.00	9,150.25	47,800.22	0.00	(47,800.22)
	Subtotal: 4000	900,000.00	82,949.87	283,444.75	31.49	616,555.25
06 5200	FUND TRANSFERS	35,000.00	0.00	0.00	0.00	35,000.00
	Subtotal: 5000	35,000.00	0.00	0.00	0.00	35,000.00
	Fund Total:	985,000.00	107,508.36	456,238.59	46.32	528,761.41

**Fund: 07 BOND FUND**

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
07 1100	LOCAL TAXES	900,000.00	20,295.50	478,639.52	53.18	421,360.48
07 1115	CARLINE TAXES	1,500.00	0.00	131.65	8.78	1,368.35
07 1120	PUBLIC POWER DIST SALES TAX	20,000.00	0.00	0.00	0.00	20,000.00
07 1510	INVESTMENT INCOME	100.00	8.35	93.43	93.43	6.57
Subtotal: 1000		921,600.00	20,303.85	478,864.60	51.96	442,735.40
07 3130	HOMESTEAD EXEMPTION	50,000.00	0.00	1,026.55	2.05	48,973.45
07 3131	RELIEF TO PROPERTY TAXPAYERS	30,000.00	0.00	0.00	0.00	30,000.00
07 3132	PERSONAL PROPERTY TAX CREDIT	20,000.00	29,024.60	29,024.60	145.12	(9,024.60)
07 3134	RAILROAD TAX/PUBLIC SERVICE ENTITIES	0.00	0.00	0.00	0.00	0.00
07 3180	PRO-RATA MOTOR VEHICLE	3,000.00	0.00	626.78	20.89	2,373.22
Subtotal: 3000		103,000.00	29,024.60	30,677.93	29.78	72,322.07
Fund Total:		1,024,600.00	49,328.45	509,542.53	49.73	515,057.47

**Fund: 08 SPECIAL BLDG FUND**

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
08 1100	LOCAL TAXES	0.00	0.00	3.41	0.00	(3.41)
08 1115	CARLINE TAXES	0.00	0.00	0.00	0.00	0.00
08 1510	INTEREST ON LOCAL RECEIPTS	0.00	600.59	4,089.63	0.00	(4,089.63)
08 1990	OTHER LOCAL RECEIPTS	0.00	0.00	0.00	0.00	0.00
Subtotal: 1000		0.00	600.59	4,093.04	0.00	(4,093.04)
08 3130	HOMESTEAD EXEMPTION	0.00	0.00	0.00	0.00	0.00
08 3131	RELIEF TO PROPERTY TAXPAYERS	0.00	0.00	0.00	0.00	0.00
08 3180	PRO-RATA MOTOR VEHICLE	0.00	0.00	0.00	0.00	0.00
Subtotal: 3000		0.00	0.00	0.00	0.00	0.00
08 5100	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00
08 5120	PREMIUM ON ISSUANCE OF BONDS	0.00	0.00	0.00	0.00	0.00
08 5300	SALE OF PROPERTY	0.00	0.00	0.00	0.00	0.00
08 5690	OTHER NON REVENUE RECEIPTS	0.00	0.00	0.00	0.00	0.00
Subtotal: 5000		0.00	0.00	0.00	0.00	0.00
Fund Total:		0.00	600.59	4,093.04	0.00	(4,093.04)

**Fund: 09 QUALIFIED CAPITAL PURPOSE UNDERTAKING FU**

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
09 1100	TAXES LEVIED BY SCHOOL DISTRICT	300,000.00	7,354.02	168,914.20	56.30	131,085.80
09 1115	CARLINE TAXES	500.00	0.00	46.17	9.23	453.83
09 1120	PUBLIC POWER DIST SALES TAX	5,000.00	0.00	0.00	0.00	5,000.00
09 1510	INVESTMENT INCOME	100.00	0.00	68.24	68.24	31.76
09 1990	OTHER LOCAL RECEIPTS	100.00	0.00	0.00	0.00	100.00
Subtotal: 1000		305,700.00	7,354.02	169,028.61	55.29	136,671.39
09 3130	HOMESTEAD EXEMPTION	15,000.00	0.00	368.58	2.46	14,631.42
09 3131	RELIEF TO PROPERTY TAXPAYERS	10,000.00	0.00	0.00	0.00	10,000.00
09 3132	PERSONAL PROPERTY TAX CREDIT	500.00	10,554.20	10,554.20	2,110.84	(10,054.20)
09 3134	RAILROAD TAX/PUBLIC SERVICE ENTITIES	500.00	0.00	0.00	0.00	500.00
09 3180	PRO-RATA MOTOR VEHICLE	1,000.00	0.00	219.81	21.98	780.19
Subtotal: 3000		27,000.00	10,554.20	11,142.59	41.27	15,857.41
09 5100	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00
09 5103	QUALIFIED SCHOOL CONSTRUCTION BONDS	0.00	0.00	0.00	0.00	0.00
Subtotal: 5000		0.00	0.00	0.00	0.00	0.00
Fund Total:		332,700.00	17,908.22	180,171.20	54.15	152,528.80

**Fund: 12      STUDENT FEES**

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
12 1741 1696	H.S. PARTICIPATION FEES	0.00	340.00	4,260.00	0.00	(4,260.00)
12 1741 1697	M.S. PARTICIPATION FEES	0.00	250.00	2,300.00	0.00	(2,300.00)
12 1741 1698	H.S. BAND RENTALS	0.00	0.00	575.00	0.00	(575.00)
12 1741 1706	M.S. BAND RENTALS	0.00	0.00	450.00	0.00	(450.00)
12 1741 1708	HEALTH FEES	0.00	180.00	540.00	0.00	(540.00)
12 1741 1710	H.S. ART FEES	0.00	0.00	450.00	0.00	(450.00)
12 1741 1723	HS LAPTOP INS FEE	0.00	292.50	1,269.99	0.00	(1,269.99)
Subtotal: 1000		0.00	1,062.50	9,844.99	0.00	(9,844.99)
Fund Total:		0.00	1,062.50	9,844.99	0.00	(9,844.99)

**Revenue Summary Report**

Processing Month: 02/2023

User ID: JSERKIZ

	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
Grand Total:	22,961,977.00	6,660,639.25	17,128,595.33	74.60	5,833,381.67

<u>Vendor Name</u>		<u>Vendor Description</u>	<u>Amount</u>
Checking	1		
<b>Checking</b>	<b>1</b>	<b>Fund: 01 GENERAL</b>	
3 ARE ONE, INC		ADVERTIZING	366.24
AA WHEEL & TRUCK SUPPLY INC		SUPPLIES	62.50
ADVANCED CLEANING EQUIPMENT INC		SERVICE	132.00
ALL COVERED		SERVICES	3,117.71
AMAZON CAPITAL SERVICES INC		SUPPLIES	9,823.52
BLACKWELL, KATHRYN		MILEAGE REIMBURSEMENT	880.32
BOMGAARS		SUPPLIES	776.96
BOO, INC		SERVICE/SUPPLIES	34.77
BORN TO RUN LLC		SERVICE	1,889.50
CANON FINANCIAL SERVICES, INC		COPIER LEASES	4,568.34
CAPITAL BUSINESS SYSTEMS INC		COPIER SUPPLIES/SERVICE	784.26
CENTRIFUNGAL ENGINEERED TECHNOLOGIES (CET)		SUPPLIER	1,383.55
CHANDLER, PHYLLIS		SERVICE	68.75
CHARTER COMMUNICATIONS HOLDING COMPANY LLC		SERVICE	152.26
CITY OF PLATTSMOUTH		WATER & SEWER	2,345.70
CITY OF PLATTSMOUTH		SUPPLIES/SERVICES	17,656.63
CRICK, RYAN		MUSIC ACCOMPANIST SERVICES	710.00
DIGGINS, JUSTIN		MILEAGE REIMBURSEMENT	844.95
DMG INC		SERVICE/SUPPLIES	508.60
DUECHTING, CYNTHIA		LEP SERVICES	3,097.21
EDUCATIONAL SERVICE UNIT #3		SERVICE	29,788.49
EXPERIA USA, INC		SUPPLIES	248.00
FASTENAL COMPANY		SUPPLIES	4,969.97
FIBER PLATFORM LLC		EDUC VIDEO BUNDLE	625.27
FIRST STUDENT INC		TRANSPORTATION	62,961.52
GOODWILL INDUSTRIES INC		WORK EXPERIENCE TUITION	4,902.00
HEARTLAND FAMILY SERVICE		TUITION	5,206.00

<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
HEARTLAND FOUNDATION	TUITION	20,868.00
HENRY MOTORS, INC	SALES/SERVICE	393.56
HOME DEPOT U.S.A. D/B/A HOME DEPOT PRO	SUPPLIES	3,226.42
HY-VEE STORES	FUEL/SUPPLIES	1,433.78
INTERKAL LLC	SUPPLIER	601.02
J.W. PEPPER & SON INC	SUPPLIES	229.26
JOHNSON HARDWARE CO	SUPPLIES	351.20
JOHNSON, AMBER	REIMBURSEMENT	38.92
JUST FOR KIDS THERAPY INC	SERVICES	8,142.75
KELLY'S CARPET LTD	CARPET	225.00
LORENZEN, KATIE	REIMBURSEMENT	286.93
MATHESON TRI-GAS INC	SUPPLIES	674.77
MCDONALD, NICOLE	OFFICIAL	50.00
MENARDS BELLEVUE	SUPPLIES	894.22
MICHAEL TODD & COMPANY INC	CHAINS	173.25
MOSS, DONNA	SPEECH LANGUAGE SERVICES	9,772.25
MULLENAX AUTO SUPPLY	SUPPLIES	508.59
MUSICSPOKE INC	MUSIC VENDOR	20.50
NCECBVI	VISION SERVICES	4,600.00
NEBR ASSOC OF SCHOOL BOARDS	INSERVICE/FEES	920.22
NEBRASKA PUBLIC POWER DISTRICT	ELECTRICITY	31,789.23
NEBRASKA STATE FIRE MARSHAL	FEE	180.00
NEW DIRECTIONS SOLUTIONS LLC	SERVICES	25,682.64
NIMCO	SUPPLIES	112.40
OMAHA PUBLIC POWER DISTRICT	UPS/SERVICE	45.80
ONE SOURCE THE BACKGROUND CHECK COMPANY	SERVICE	115.00
PAINTIN PLACE CERAMICS	SUPPLIES	652.80
PERMITE LLC	SERVICE	500.00

<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>
PERRY, GUTHERY, HAASE & GESSFORD PC LLO	SERVICES	656.00
PITSCO EDUCATION LLC	SUPPLIES	59.50
PRIME COMMUNICATIONS	REPAIRS	5,283.34
PRIME HOME DEVELOPMENTAL DISABILITIES SERVICES INC	SERVICES	8,290.00
PROFESSIONAL HEATING AND AIR	SERVICE	10,541.00
QUADIENT FINANCE USA INC	POSTAGE	1,300.00
QUALITY SIGNS	SIGNS	115.00
RALSTON PUBLIC SCHOOLS	HEARING IMPAIRED SERVICES	14,967.00
REALLY GREAT READING COMPANY, LLC	SUPPLIES	547.80
REGION V SERVICES	SERVICES	229.08
SAPP BROS INC	SUPPLIES/SERVICE	1,743.86
SCHOLASTIC BOOK CLUBS INC	BOOKS	338.12
SCHOLTING, ETHAN	REIMBURSEMENT	36.20
SCHOOL SPECIALTY LLC	SUPPLIES	212.70
SOLARWINDS WORLDWIDE LLC	SERVICE/SUPPLIES	1,490.00
STAUB - MULLER, LACEY	MILEAGE REIMBURSEMENT	1,647.72
TEACHSTONE TRAINING LLC	REGISTRATION	329.00
TITAN MACHINERY INC	EQUIPMENT	202.00
UNO MUSIC DEPT	REGISTRATION	175.00
US BANK NA	FUEL PURCHASES	1,006.93
VERIZON WIRELESS	CELL SERVICE	526.60
VOICE & DATA SYSTEMS INC	SERVICE	768.00
WASTE MANAGEMENT OF NEBRASKA INC	TRASH SERVICE	2,678.88
WHEELHOUSE SOLUTIONS LLC	SUPPLIER	138.35
WILBUR-ELLIS HOLDINGS II INC	SUPPLIES	747.12
WINDSTREAM	TELEPHONE SERVICE	5,308.35
WOODRIVER ENERGY LLC	FUEL	12,998.65

**Fund Total: 342,729.73**

Checking 1 Fund: 06 CAFETERIA

<u>Vendor Name</u>	<u>Vendor Description</u>	<u>Amount</u>		
3 ARE ONE, INC	ADVERTIZING	22.80		
AMAZON CAPITAL SERVICES INC	SUPPLIES	169.97		
ANDERSON, AARON	SERVICE	600.00		
BOMGAARS	SUPPLIES	99.99		
CONESTOGA SCHOOLS	LUNCHES	3,587.65		
COUNCIL BLUFFS WINNELSON	SUPPLIES	985.00		
HILAND DAIRY FOODS COMPANY LLC	DAIRY PRODUCTS	5,351.60		
PAN-O-GOLD BAKING CO.	BREAD SUPPLIER	2,640.75		
PERFORMANCE FOOD GROUP, INC	FOOD SUPPLIER	29,473.34		
			<b>Fund Total:</b>	<b>42,931.10</b>
<b>Checking</b>	<b>1</b>	<b>Fund: 08</b>	<b>SPECIAL BLDG FUND</b>	
LUND-ROSS CONSTRUCTORS INC	SERVICES	25,179.96		
PERRY, GUTHERY, HAASE & GESSFORD PC LLO	SERVICES	1,984.00		
REAL PROPERTY APPRAISALS PC	SERVICE	3,000.00		
			<b>Fund Total:</b>	<b>30,163.96</b>
<b>Checking</b>	<b>1</b>	<b>Fund: 12</b>	<b>STUDENT FEES</b>	
HAUFF MID-AMERICA SPORTS INC	SUPPLIES	359.45		
			<b>Fund Total:</b>	<b>359.45</b>
			<b>Checking Account Total:</b>	<b>416,184.24</b>
<u>Checking</u>	<u>3</u>			
<b>Checking</b>	<b>3</b>	<b>Fund: 05</b>	<b>ACTIVITY FUND</b>	
AMAZON CAPITAL SERVICES INC	SUPPLIES	1,795.88		
DIETZE MUSIC HOUSE	SUPPLIES	256.48		
FIRST STUDENT INC	TRANSPORTATION	304.29		
HY-VEE STORES	FUEL/SUPPLIES	508.32		
SCHROEDER, TYSON	REIMBURSEMENT	58.00		
			<b>Fund Total:</b>	<b>2,922.97</b>
			<b>Checking Account Total:</b>	<b>2,922.97</b>



*From the  
Superintendent's desk*

**Superintendent Dr. Richard E. Hasty**

*Working together to achieve Academic success, respectful Behavior,  
and Career readiness in a **Safe** environment.*

**PCS Superintendent Weekly Update  
Mar. 10, 2023**

**Plattsmouth High School**

**Career & Technical Education Building**

**OPEN HOUSE**



**March 22, 2023**

**5:30 - 7:30pm**

**Ribbon Cutting**

**6:00pm**



**Career Academies  
PLATTSMOUTH HIGH SCHOOL**

**After much construction and unexpected delays, we are having an open house to showcase and celebrate our career and technical education (CTE) building and the enhanced opportunities for our students!**

**Please join us on Wed., Mar. 22, 2023, at Plattsmouth High School, 1916 Old Hwy. 34, Plattsmouth, NE 68048. The open house runs from 5:30 PM to 7:30 PM. Please make sure to be here for the ribbon cutting at 6:00 PM. We are looking forward to seeing you here on Mar. 22!**

# COACHING UPDATE

**Congratulations to our new head high school coaches. Thank you to Kevin Tilson and Rick Titus for their commitment to our boys and girls basketball programs, Rick Titus with our softball program, and Ashley Classen with our volleyball program.**

**Head Boys Basketball - Connor Dukes**

**Head Girls Basketball - Justin Widick**

**Head Softball - Katie Bashus (Zimmerer)**

**Head Volleyball - Open at this time**



**Classes have been canceled on a few occasions due to inclement weather during this school year. On Feb. 13, 2023, our Board of Education approved changes to the calendar that include being in session on Mon, Apr. 10, 2023 and also making Thu., May 25, 2023 a full day (instead of a half-day) for students. Click [HERE](#) to see the updated 2022-2023 calendar.**

**Click [HERE](#) for the 2023-2024 calendar. We do not have any changes for 2023-2024.**



**PCS is hiring! Click [HERE](#) to view our open positions.**



**The Plattsmouth Community School District will use program-based budgeting to plan for the 2023-2024 fiscal year. The process provides a mechanism for establishing and funding the highest priorities for our district. Click [HERE](#) for more information about how to provide input into our budget.**

**Our Board of Education held some special meetings related to the budget in December 2022 and January 2023. Here is an update on those items.**

**PCS had a pre-existing \$2.5 mil. line of credit. If you are wondering why PCS is experiencing challenges with our revenues, please click [HERE](#) to read a document that I prepared in Sept. 2022.**

**Dec. 17, 2022 - Our Board approved borrowing an additional \$1,000,000 to meet payroll and expense obligations due to pending revenues. Ultimately, the First State Bank approved loaning PCS an additional \$800,000 and not \$1,000,000.  
Jan. 21, 2023 - Our Board approved issuing \$4.9 mil. in tax anticipation notes (TANs).**

**Feb. 10, 2023 -PCS used ESSER III reimbursement funds to pay back the \$800,000 loan and interest related to the Board action on Dec. 17, 2022. PCS used TANs funds to pay back \$1.5 mil. on our \$2.5 mil. line of credit plus interest.**

**The Finance Committee and Board will continue exploring ways for reducing our debt including program-based budgeting and ongoing efforts to fund payroll and expenses with TANs funds that are at a much lower interest rate than our line of credit.**



**Menus for the month of March 2023 are available at <https://www.pcsd.org/Page/4163>.**

PCS is in the process of conducting a request for proposals (RFP) relative to food service management companies. Our Board of Education is merely doing its due diligence and does not have to approve a company. They could choose to continue with district-operated food service. I anticipate they will review proposals, and also our district-operated food service, later in this school year and determine the best approach for our school district.

**FOOD RESOURCES**  
*for Nebraskans and Iowans*

Food Bank for the Heartland works with 544 Network Partners, including pantries, schools, churches, emergency shelters and other non-profit organizations to ensure consistent access to healthy foods.

**USE THE RESOURCES BELOW TO GET CONNECTED WITH FOOD IN YOUR COMMUNITY:**

**VISIT THE FOOD BANK WEBSITE**

Scan the QR code or go to [www.FoodBankHeartland.org](http://www.FoodBankHeartland.org) and click on "FIND FOOD" for an interactive map showing our partner food providers and mobile pantries.

Scan me!



**CALL THE SNAP/FOOD RESOURCE HOTLINE**

Food Bank for the Heartland's SNAP Outreach team can help you find a pantry, walk you through the SNAP (formerly Food Stamps) application process, and access additional community resources. Se habla español.

<b>NEBRASKA</b> <b>1-855-444-5556</b> Mon-Fri: 8am-6pm	<b>IOWA</b> <b>1-855-944-3663</b> Mon-Fri: 8am-5pm
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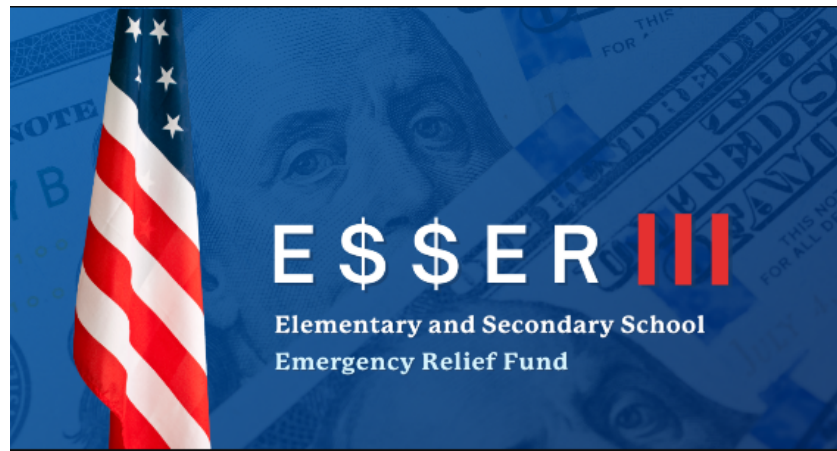
For additional support, including non-food resources, please call 211.

Please check out the flyer from the Food Bank for the Heartland that includes information about food resources. A website and QR code are available to find food using an interactive map that shows partner food providers and mobile pantries. Click [HERE](#) for a PDF version of the document.

# Board Meeting Minutes

Draft minutes from our Board of Education meeting on Feb. 13, 2023 are available by clicking [HERE](#).



On March 11, 2021, President Biden signed the American Rescue Plan (ARP) Act of 2021. The ARP Act includes nearly \$122 billion for the Elementary and Secondary School Emergency Relief (ESSER) III Fund that allows state and local education agencies (LEAs) to take additional steps for continued safe in-person instruction and to address unfinished teaching and learning to mitigate the pandemic. The ESSER III funding enables Nebraska school districts to promote safe school operations and equity-driven, sustainable, evidence-based programs to serve students – especially those who are the furthest from opportunity – and to continue to strengthen teaching and learning. PCS was eligible for \$1,505,865 of ESSER III funds.

In order to be eligible for ESSER III funding, Nebraska school districts had to submit an amendment to our ARP application by Sept. 15, 2021. Prior to submitting the application, we requested your input relative to the potential uses of the funds.

Thank you to everyone that provided input regarding the potential uses of ESSER III funds at PCS. I am pleased to inform you that we were able to incorporate many of the items in our amendment including updated curriculum materials, professional development for staff members, Clifton Strengths training and support for staff members, bleachers on the east side of the high school stadium, new activity buses and sport utility vehicles, staff dependent care, staff COVID-19 emergency leave (many districts no longer offer this to employees), renovation of the outdoor middle school concession stand to include restrooms, personal protective equipment, interactive technological devices, furniture and equipment, music risers, and musical instruments. If you do not see a specific item, it might be included in one of these broad categories or it might be obtained through other available funding sources

Business manager Jenni Serkiz and I will continue meeting with the Board of Education's Finance Committee to develop a plan and timeline for spending the funds. Unfortunately, we must pay for the items and wait for reimbursement

to arrive later. With other ARP funds, it has taken up to eight months for NDE to process the reimbursement request and transfer funding to our district.

Since we are already accessing a line of credit for our usual general fund expenses, we will have to be very strategic about spreading our ESSER III expenditures over the next two fiscal years. For instance, we plan to expend approximately \$1 mil. in the 2021-2022 fiscal year from Sept. 1 to Aug. 31, with the additional amount of about \$505,865 being spent in the 2022-2023 fiscal year.

Our plan for the expenditure of ESSER III funds is available by clicking [HERE](#). There were other requests submitted for ESSER III that are not included here, but many of them are being addressed with other funding sources available in the district.

Thank you, again, for providing your input for our amendment.



Thank you to everyone that provided input relative to our 2020-2021 COVID-19 protocols and items for consideration in the development of our *2021-2022 PCS Plan for Safe Return to School* which is available by clicking the link below. As part of our ESSER funding, we are required to post and periodically review our plan. Our plan is included below.

### [PCS Plan for Safe Return to School](#)

Our safety team includes certified and non-certified staff members from our early childhood center, elementary school, middle school, and high school, including administrators, nurses, school social workers/licensed mental health practitioners, school psychologists, Plattsmouth Education Association representatives, before and after school program directors, our nutrition services director, our transportation location manager, maintenance, and our school resource officer(s).

At this time, our safety team plans to resume quarterly meetings in the 2022-2023 school year. If there is a significant change in COVID-19 or related guidance, we might return to monthly meetings.

Click [HERE](#) to provide feedback relative to our 2022-2023 PCS Plan for Safe Return to School. Thank you for your support of the Plattsmouth Community Schools!



Thank you for your support of the Plattsmouth Community Schools. **#PLATTSMOUTHSTRONG**

Best regards,

Superintendent Dr. Richard E. Hasty

**Plattsmouth High School  
Principal's Report  
Todd Halvorsen  
March 13, 2023**

Helping students find their path in a **Positive Respectful Intentional Determined and Engaged** learning environment.

**Plattsmouth High School Enrollment**

Freshman- 136  
Sophomores-119  
Juniors- 120  
Seniors- 102  
Other- 11  
Total- 488

**High Academic Achievement and Professional Learning Communities (PLC)**

On March 1, 2023 administrators and counselors held an informational meeting in regards to registration for the 2023-2024 school year. During this meeting the registration process was explained along with academies and career pathways.

March 8th and 9th parents and students registered for their classes for 2023-2024. The registration took place by academies with the students advisor leading the conversation with parents and students. This was the first time we have done this and it was well received by those that attended.

**Students and Staff of The Week:**

**Staff -**

Thomas Howard - 2.13.23  
Deeny Nielsen - 2.20.23  
Carmen Hall - 2.27.23  
Katie Lorenzen - 3.6.23

**9th Grade -**

Izzy McGraw - 2.13.23  
Chloe Adkins - 2.20.23  
Fallyn Crom - 2.27.23  
Conor Monif - 3.6.23

**10th Grade -**

Gabe Spicer - 2.13.23  
Logan Ksiazek - 2.20.23  
Stella Campin - 2.27.23  
Gianna Alban-Rivera - 3.6.23

**11th Grade -**

Lincoln Bradney - 2.13.23  
Kia Shotkoski - 2.20.23  
Adam Allredge - 2.27.23  
Wyatt Jamvold - 3.6.23

### **12th Grade -**

Brock Endorf - 2.13.23

Carter Moss - 2.20.23

Reese Hinton - 2.27.23

Emily Young - 3.6.23

### **Guidance Counselor Report**

Dual Credit options at PHS continue to expand. This year, we added AP Calculus as a Dual Credit option through Southeast Community College. Students have also taken advantage of MCC's offer of FREE tuition for college classes by taking them as an Independent Study option. Other opportunities are being explored through SCC, UNO and Doane. There are 144 students taking Dual Credit or college credit for the 2022-23 school year.

The Student Peer Tutoring Program consists of older students helping their peers either in the mornings, during Intervention or Advisory and after school. We currently have 26 students receiving help in Math, Science, and English.

The following students have been selected to participate in various leadership opportunities:

Boys State - Maxwell Perry

Girls State - Emily Zitek

Junior Law Cadet - Holly Wilson

Class Registration has been changed this year. We are focusing more on students' academies to register them. We changed our parent/teacher conference nights into registration appointments. Students and parents are meeting with their advisory teacher to go over their course selections for next year and converse about their career plans. Typically our spring conferences are very poorly attended but after the first night our attendance was very high.

### **Academy Report**

During the month of February, we made preparations for a new course registration process for all students. This new process focused on streamlining course offerings to align with students' Career Academy. Career Pathways have been revised to meet the new NDE Program of Study requirements that begin next year.

The Business Advisory Board met on February 14, 2023 for their quarterly meeting. Topics of discussion included updating the Career Speaker form, suggestions of the CTE Open House planning and reviewing the new Career Pathways.

Attention has also been given to preparing our incoming freshman for course registration and Academy Selection. Current 8th grade students benefited from informational sessions about Academy Selection and Course Registration that took place at PCMS. The 8th grade students in Career Explorations this semester came to PHS on February 23rd. During this visit the students were guided by Academy Core Leaders as they toured the building and participated in a panel discussion about Academies and High School in general. The Academy Core Leaders, under the guidance of Mr. Dan Oatman did an outstanding job!

We are preparing for an Open House and Ribbon Cutting for the CTE Building on March 22, 2023. Tours will be offered by students throughout the event. Each Career and Technical Student Organization will display information about the experiences and accomplishments of students

through their involvement. Students and CTSO Sponsors will be available to discuss the opportunities and answer questions as well.

### **Activities Report**

Winter sports wrapped up. We had four wrestlers make it to state: Loogan Wooten, Mat Zitek, Caleb Adkins and Orion Parker. Caleb Adkins placed 4th. Both basketball teams finished 8-16 on the season. The Speech team had two near qualifiers in Samantha and Alden McKnight just missing out on state. Show Choir received the "Gold Award" at the Skutt competition and placed 6th in finals at Lincoln Northeast and brought home the Best Crew award! Connor Dukes, Justin Widick and Katie Bashus were named to head coaching positions of: boys basketball, girls basketball and softball and we are very excited for their tenure to begin.

Information has been sent out to PCS and PCS parents via infinite campus for our P.A.C.K. fundraiser at TopGolf on August 6th.

### **The 2022-2023 school year will focus on the following points:**

1. Continuing the growth of Wall to Wall Academies and expanding internship opportunities
2. Continue to develop a culture of respect, inclusion, encouragement, and celebration of students and staff.
3. Advancing civic engagement.

Plattsmouth High School staff continually seek to improve upon the processes of our curriculum and academy teams. That effort is focused upon data interpretation, identifying student needs, and responding with collective efficacy.

Educationally yours,  
Todd Halvorsen

Middle School Board Report  
John Campin-Principal  
March 13, 2023  
Current Enrollment Numbers for 2022-23

5th-95  
6th-97  
7th-94  
8th-96  
Total-382

I want to recognize the kitchen staff. What a big transition they have been through. Although days were harder than others, they have done a great job! The food is better than before and they listen to ideas and requests. Thank you to Kim and the crew!

A shout out to the wrestling team. They won the Trailblazer Wrestling tourney last weekend in Platteview. Also, congrats to the quiz bowl team. They also won the Trailblazer Tourney this past Tuesday in Nebraska City! Way to make us proud!

Check out our school Facebook page. You will see our weekly newsletter where we share students of the week in each grade and extra curricular updates.

# Plattsmouth Elementary School

Board of Education Report  
Dr. Amber Johnson, Elementary Principal  
March 14, 2023

## 1. **2022-2023 Student Enrollment:** \*As of March 1, 2023\*

Grade	Jul.	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.
<b>Kdg.</b>	85	73	80	80	78	79	82	81	79
<b>1st</b>	100	98	98	96	96	96	95	94	93
<b>2nd</b>	95	98	94	94	95	95	96	95	95
<b>3rd</b>	94	91	96	96	96	96	96	96	95
<b>4th</b>	85	80	81	82	81	81	79	80	80
<b>Total</b>	459	441	449	448	446	447	448	446	442

## 2. **March 10, 2023 Professional Development Agenda**

On Friday, March 10, 2023, our certificated teachers took part in the following professional development activities:

- Preschool-Kindergarten Transition Collaboration
- Really Great Reading Phonics Training
- Small group, Math, and NSCAS preparation
- Makerspace planning and development

## 3. **Coming Soon - 3rd & 4th Grade Nebraska Student Center Assessment System (NSCAS):**

This upcoming April, our 3rd and 4th grade students will be taking the Nebraska Student Center Assessment System (NSCAS) in the area of Reading and Math. Our educators are in the process of planning and preparing our students for this upcoming summative assessment. Please note, students will be provided ample opportunity to practice sample questions before the testing season. Student assessment results will be embargoed until Fall 2023.

## 4. **PES February Blue Devils of the Month:**

Congratulations to our February 2023 PES Blue Devils of the Month:

Kindergarten - Isaac Schaaf, Rogue Majerowicz, Mason Davenport, Alice Sauter, Averie Kush

1st - Miles Clague, Josephine Watkins, Derek Whitmore, Kyle Burgess, Paola Fernandez

2nd - Rosie Foster, Rhylee Ham, Ainsley Dacey, Bayle Nemetz

3rd - Jayven Reed, Emilia Dacey, Easton Lemke, Zuri Poppino

4th - Jayson Prusha, Liam Staab, Jakob Aponte, Gio Lozzi



**CASS COUNTY HEAD START & EARLY HEAD START  
PLATTSMOUTH EARLY CHILDHOOD CENTER**

Main office: 902 Main Street, Plattsmouth, NE 68048 Mailing address: 1912  
Old Highway 34 Plattsmouth, Nebraska 68048 402-296-5250



**Head Start Director's Report  
March, 2023**

**Early Childhood Numbers as of: 2/01/2023**

**Enrollment:**

**Accepted for Tuition/Head Start for 2022-2023:**

PECC	69
Conestoga Head Start	16
<b>Total for Head Start</b>	<b>85 out of 100</b>
Tuition at PECC	29
<i>Total Enrollment for PECC/Conestoga</i>	<i>114</i>

**Birth to Three Program Enrollment Report:**

Sixpence	13
Birth to 5 Special Education Home/Community Based/Speech	50
Early Head Start	<b>10 out of 10</b>

**Attendance (2022-2023)**

Week Of:	Head Start Only	Tuition Only	Combined
Feb. 6th	92.18%	84.14%	90.07%
Feb. 13th	87.96%	91.38%	88.86%
Feb. 20th	87.45%	93.10%	88.83%
Feb. 27th	89.73%	95.07%	91.11%

**Head Start Grant Information:**

The Fiscal Year (FY) 2023 continuation grant application was due on Oct. 1st, 2022. The grant was submitted on 9/29/2022. The chart below outlines the funding amounts for the grant for fiscal year 2023.

Funding Type	Projected Funding	Funded Federal Enrollment
Head Start Program Operations & Training and	\$1,026,018	100

Technical Assistance		
Early Head Start program Operations & Trainings and Technical Assistance	\$161,172	10
<b>Total Grand Funding</b>	<b>\$1,187,190</b>	<b>110</b>
In-Kind (non-federal share) for HS & EHS	\$296,948	
<b>Total Grant Amount</b>	<b>\$1,484,738</b>	

The American Rescue Plan (COVID-19) non-competing new one-time grant was submitted on May 17, 2021.

<b>Funding Type</b>	<b>Head Start</b>	<b>Early Head Start</b>
American Rescue Plan (COVID-19) Non-Competing New One-Time Grant #07HE001040		\$131,615
In-Kind (non-federal share) for HS & EHS -- Waiver		\$0
<b>TOTAL GRANT AMOUNT</b>		<b>\$131,615</b>

**Office of Head Start Communications:**

- **ACF-PI-HS-23-02: FY 2023 Head Start Funding Increase**

**Trainings:**

- Non- Federal Share Waiver  
Plattsmouth Community School District

**FY 2022 Head Start Grant Waiver for Non-Federal Share - Revised**

**Grant Number: 07CH010755**

**Waiver for Non-Federal Share – FY2022**

Plattsmouth Community School District (PCSD) requests a partial waiver of the required 20% non-federal share for the grant period of 1/1/2022 to 12/31/2022 (FY2022) for our Head Start and Early Head Start grants. We have conducted a review of all sources of non- federal share and have concluded that we will be unable to adequately meet the full 20% non- federal share during the current budget period. Due to the aftermath of COVID-19 pandemic and the rise of basic day to day costs, our community sponsorship is lower. We request your consideration of the following circumstances and your approval of our waiver request based on Head Start Act §640(b):

The COVID-19 pandemic is considered a major disaster and which has had a negative impact on non-federal share contributions in the following ways:

- Volunteers have not been at the required level due to some sickness from COVID-19, strep, RSV, and other viruses that have been prevalent this previous school year.

The community sponsorship has been more difficult to collect due to the raise in the day to day costs.

Therefore, we are requesting a partial reduction in non-federal share for the Head Start and Early Head Start grants in the amount of \$190,417. Please refer to the following charts for more specific information regarding non-federal share amounts.

**Head Start/Early Head Start (FY2022 Continuation Grant):**

	Funding (FY2022 Continuation Grant)	Actual (FY2022 Continuation Grant)	Over/Short Amount
Federal Share	\$1,187,790	\$1,187,790	-----
Non-Federal Share	\$296,498	\$106,081	<b>-\$190,417</b>
Total	\$1,484,738	\$1,293,871	<b>-\$190,417</b>

**Total Requested Reduction in Non-Federal Share: **-\$190,417****

Historically, Plattsmouth Community School District (PCSD) has met non-federal share for Head Start and Early Head Start grants. PCSD has been extremely supportive of the early childhood program including Head Start and Early Head Start. Much of the non-federal share is generated through the district’s financial support of the program.

**Personnel:**

- Welcome- Kaylee Gunnels- a paraeducator in Ms. Carolyn’s classroom.

**Policy Council:**

At the regular meeting on Tuesday, February 6th at 6pm and conducted the following business:

- Reviewed Early Childhood Grant application
- Reviewed 2021-2022 Head Start Annual Report
- Covid-19 Mitigation Policy
- Reviewed reports: Directors, Health, Education, and Family
- Reviewed Bids for the outdoor Classroom
  - GreenLife, Budget breakout is attached
  - Jensen Gardens, walk through visual video is the link
  - [Jensen Garden Bid](#)

Next meeting is scheduled for Monday, April 3rd 2023

Respectfully submitted,

Mrs. Juli Beck, Cass County Head Start Director





**CASS COUNTY HEAD START & EARLY HEAD START  
PLATTSMOUTH EARLY CHILDHOOD CENTER**

Main office: 902 Main Street, Plattsmouth, NE 68048 Mailing address: 1912  
Old Highway 34 Plattsmouth, Nebraska 68048 402-296-5250



**Head Start Treasurer's Report  
March, 2023**

<b>Continuation Grant from 1/1/2023 to 12/31/2023</b>	<b>\$ 1,484,738</b>
Total Head Start Grant Funds from 1/1/2023 to 12/31/2023	\$ 1,282,523
Total Early Head Start Grant Funds from 1/1/2023 to 12/31/2023	\$ 202,215
American Rescue Plan (COVID-19) Non-Competing One-Time Grant March 2023)	\$ 131,615 (use by
Head Start Expenditures for the Month of: February 2023	\$ 88,372
Early Head Start Expenditures for the Month of: February 2023	\$ 7,731
Total Grant Period Expenditures 1/1/2023 to 12/31/2023	
Head Start	\$174,526
Early Head Start	\$ 14,633
Percent of Budget 1/1/2023 to 12/31/2023	
Head Start	7 %
Early Head Start	13%
In-Kind for the Month of: February 2023	\$677.44
In-Kind Credited to Date:	
Head Start                      1/1/2023 to 12/31/2023	\$22,359
Early Head Start            1/1/2023 to 12/31/2023	\$ 3,104
Total                            1/1/2023 to 12/31/2023	\$25,463
Percent of Required In-Kind For Fiscal Year 2023	
Head Start (\$256,505 total required)	11.5%
Early Head (\$40,443 total required)	13%
Total Required (\$296,948)	11.7%
Head Start Nutrition Expenditures for the Months of: February 2023	\$70,416



# FY 2023 Head Start Funding Increase

[eclkc.ohs.acf.hhs.gov/policy/pi/acf-pi-hs-23-02](https://eclkc.ohs.acf.hhs.gov/policy/pi/acf-pi-hs-23-02)

[Find a Head Start job near you or anywhere in the U.S.](#)

## FY 2023 Head Start Funding Increase ACF-PI-HS-23-02

U.S. (United States) Department  
of Health and Human Services

ACF  
Administration for Children and Families

- 1. **Log Number:** ACF-PI-HS-23-02
- 2. **Issuance Date:** 02/21/2023
- 3. **Originating Office:** Office of Head Start
- 4. **Key Words:** Consolidated Appropriations Act; Appropriations; Fiscal Year 2023; Funding Increase; Cost of Living Adjustment; Quality Improvement

### Program Instruction

**To:** Head Start and Early Head Start Grantees and Delegate Agencies

**Subject:** FY 2023 Head Start Funding Increase

**Instruction:**

President Biden signed the Consolidated Appropriations Act, 2023, into law on December 29, 2022. The funding level for programs under the Head Start Act (the Act) is \$11,996,820,000, an increase of \$960 million over fiscal year (FY) 2022. This increase includes \$596 million to provide all Head Start, Early Head Start, and Early Head Start-Child Care (EHS-CC) Partnership grant recipients a 5.6% cost-of-living adjustment (COLA), \$262 million for quality improvement, and \$100 million for expansion of Head Start, Early Head Start, and EHS-CC (Early Head Start-Child Care) Partnership programs. The total appropriation also includes \$8 million for Tribal College and University Head Start (TCU-HS) Partnership programs, of which \$2 million is an increase over the FY 2022 funding level.

This Program Instruction (PI) primarily provides information about COLA (Cost-of-living Adjustment) and quality improvement funds available to all Head Start, Early Head Start, and EHS-CC (Early Head Start-Child Care) Partnership grant recipients. Grant recipients subject to competition for continued funding through the Designation Renewal System (DRS) are entitled to COLA (Cost-of-living Adjustment) funds through the end of their current award. However, the Administration for Children and Families reserves the right to delay decisions on quality improvement funding until DRS (Designation Renewal System) competition decisions are final. State collaboration grants are not eligible for COLA (Cost-of-living Adjustment) or quality improvement funding due to the statutory cap on their funding in the Head Start Act.

## **FY 2023 Quality Improvement**

Each grant recipient will be allocated an amount of quality improvement funding proportionate to their federal funded enrollment — approximately \$280 for each Head Start funded enrollment slot and \$420 for each Early Head Start funded enrollment slot. There will be a minimum floor established to ensure all recipients are able to make a meaningful investment in quality, consistent with [Sec. 640\(a\)\(4\)\(C\)](#) of the Act.

A program may apply to use quality improvement funds for activities consistent with Sec. 640(a)(5), as outlined in [Attachment A](#) [PDF, 28KB], except that any amount of these funds may be used on any of the activities specified in such section. In other words, programs are not bound by the requirement in Sec. 640(a)(5)(A) that at least 50% of quality improvement funds be used for staff compensation or the requirement in Sec. 640(a)(5)(B)(vii) that no more than 10% of quality improvement funds be used on transportation. However, the Office of Head Start (OHS) strongly encourages grant recipients to prioritize quality improvement funding to increase compensation for staff (wages and benefits) to help recruit and retain a qualified Head Start workforce. OHS (Office of Head Start) also strongly encourages recipients to consider investments to support and strengthen the mental health of children, families, and staff in the program.

A well-compensated staff is integral to delivering high-quality services for children and families. The Head Start workforce plays a critical role in fulfilling the Head Start mission by supporting the holistic development of children and economic stability for families. While staff qualifications have steadily increased in the last 10 years, compensation and benefits have not followed suit. Many Head Start programs have struggled to recruit and retain qualified staff with the ongoing early care and education workforce shortage. High-quality services for children and families are disrupted by high turnover rates and a shortage of frontline staff, particularly teachers, assistant teachers, home visitors, family child care providers, family service workers, transportation staff, and staff who provide mental and behavioral health services. Increasing compensation is a key strategy to promote recruitment and retention of qualified staff and ensure programs are competitive employers in their local communities. Improved retention of staff also helps to ensure high-quality classroom and home learning

environments, promote healthy developmental outcomes for children, and strengthen relationships with families. In September 2022, OHS (Office of Head Start) released Information Memorandum [ACF-IM-HS-22-06](#) directing Head Start grant recipients to permanently increase salaries for the purposes of recruiting and retaining staff. Head Start grant recipients are strongly encouraged to use quality funds to advance a strategy to permanently increase wages and benefits.

OHS (Office of Head Start) recognizes that many Head Start grant recipients are serving children and families with enhanced mental health needs. Increased symptoms of anxiety and depression, coupled with the impact of trauma, grief, and loss during the pandemic, has elevated the importance of supporting children's social and emotional well-being, as well as the mental well-being of adults who care for them. It is essential that children, staff, and families receive necessary supports for mental health and wellness as an integral part of program services. OHS (Office of Head Start) strongly encourages programs to consider ways to use quality improvement funding to invest in mental health supports at all levels of the program, including mental health consultation to support Head Start teachers in managing challenging behavior and supporting children.

Examples of investments that would reflect these OHS (Office of Head Start) priorities and also align with allowable uses of quality improvement funding as specified in the Act may include, but are not limited to, the following:

- Increase compensation, particularly for positions that are not receiving competitive wages and benefits (including consideration of elementary school compensation), experiencing higher rates of turnover, challenging to fill, or preventing programs from reaching full enrollment.
- Increase career opportunities for entry level staff through support for increased credentials and commensurate compensation increases, including through scholarships, mentors, and coaches.
- Support staff wellness with regularly scheduled breaks and access to employee assistance services.
- Improve preventive mental health screening, assessment, and interventions.
- Enhance mental health consultation — including hiring of additional mental health professionals — to better support staff and improve the organizational approach to identifying mental health needs and integrating supports and services for children, families, and staff.
- Hire additional qualified classroom staff or floaters to lower ratios, enhance adult-child relationships, and ensure staff can have breaks during the day.
- Hire additional qualified family services staff or home visitors to decrease caseloads and enhance family-staff relationships and improve quality of responsive, individualized services.
- Provide ongoing coaching and support to staff to address stress, burnout, and related turnover.

- Provide training on trauma-informed approaches to all staff, governing boards, and Policy Councils, and ensure training is accompanied with coaching and opportunities for reflective practice and supervision.
- Enhance transportation services to promote more regular participation by children and families in services designed to support development and learning and address trauma.

Finally, while grant recipients should prioritize ongoing, sustained investments in quality improvements, OHS (Office of Head Start) does acknowledge that one-time investments in FY 2023 may be necessary. Grant recipients encountering one-time program improvement needs that cannot be addressed with existing program funds are invited to apply for supplemental funding. See below for further discussion on one-time program improvement funding requests.

### **FY 2023 COLA (Cost-of-living Adjustment)**

Each grant recipient may apply for a COLA (Cost-of-living Adjustment) increase of 5.6% of the FY 2022 base funding level. Base funding excludes training and technical assistance funds and any one-time funding received during FY 2022.

Programs must use COLA (Cost-of-living Adjustment) funds to permanently increase the salaries of Head Start staff. This includes salaries of current staff and unfilled vacancies. Programs may consider a permanent uniform percent increase to the Head Start pay scale or differential COLA (Cost-of-living Adjustment) increases to the pay scale across position types within the program. For instance, in some programs, higher paid positions may already be receiving wages competitive with comparable positions in the community. In these instances, programs may choose to provide a smaller COLA (Cost-of-living Adjustment) to these positions. Programs could also think about providing a larger COLA (Cost-of-living Adjustment) to lower paid positions that are not currently receiving a wage sufficient to cover costs of living, or that are very challenging to fill due to low wages. Such positions may need more of an increase to support more competitive wages that are comparable with similar jobs in the community, including the consideration of salaries paid to staff in local elementary schools. If a grant recipient chooses to apply COLA (Cost-of-living Adjustment) differentially across positions, they must explain this choice in their application.

Sections [653](#) and [640\(j\)](#) of the Act provide further guidance on the uses and limitations of COLA (Cost-of-living Adjustment) funds. Sec. 653 restricts compensation to a Head Start employee that is higher than the average rate of compensation paid for substantially comparable services in the area where the program is operating. Any grant recipient concerned that they cannot increase salaries for staff due to wage comparability issues should ensure public school salaries for elementary school staff are included in their considerations. Sec. 653 also prohibits any Head Start employee from being compensated at a rate that exceeds that of an Executive Schedule Level II position, including employees

being paid through indirect costs. Sec. 640(j) of the Act requires that compensation of Head Start employees be improved regardless of whether the agency has the ability to improve the compensation of staff employed by the agency that do not provide Head Start services. Head Start grant recipients must provide delegate agencies and other partners an equivalent increase to adjust salaries and wages scales. If a grant recipient proposes to apply differential COLA (Cost-of-living Adjustment) increases between delegates or partners, they must justify this in their application. COLA (Cost-of-living Adjustment) funds must be applied from the start of a recipient's FY 2023 budget period, which may need to be retroactively applied.

As specified in [45 CFR §1302.90](#), each grant recipient is required to establish written personnel policies and procedures that are approved by the governing body and Policy Council. They must be made available to all staff. Personnel policies and procedures should be reviewed as they may contain information relevant to this COLA (Cost-of-living Adjustment).

Any remaining funds may be applied to fringe benefits costs or used to offset increased operating costs in other areas of the budget. This includes increased costs in rent, utilities, facilities maintenance and insurance, contractual arrangements, vehicle fuel and maintenance, and supplies.

### **Application Requirements for COLA (Cost-of-living Adjustment) and Quality Improvement Funding**

Grant recipients must request COLA (Cost-of-living Adjustment) and quality improvement funds through an application in the Head Start Enterprise System. A funding guidance letter will be issued shortly to specify each funding level and additional instructions on how to apply for these funds.

### **Expansion of Head Start, Early Head Start, and EHS-CC (Early Head Start-Child Care) Partnerships**

One hundred million dollars is available to support new grants for Head Start, Early Head Start, and EHS-CC (Early Head Start-Child Care) Partnership programs to increase access to high-quality early education services. Funding will be awarded by September 2024. A notice of funding opportunity is expected in fall 2023. More information on this opportunity will be available later this year.

### **TCU-HS (Tribal College and University Head Start) Partnership Program Funding**

Two million dollars is available to support TCU-HS (Tribal College and University Head Start) partnership programs. Per [Sec. 648\(g\)](#) of the Head Start Act, such funding is intended to support tribal colleges and universities to implement efforts to strengthen career pathways

and degree obtainment for Head Start staff, in partnership with American Indian and Alaska Native Head Start agencies. A competitive funding opportunity will be posted in spring or summer 2023. Funding will be awarded by the end of September 2023.

## **One-time Program Improvement Funding Requests**

Grant recipients encountering program improvement needs related to health and safety should contact their Regional Office and submit supplemental applications throughout the year as needs emerge. Programs must plan for major costs and should not be reliant on supplemental requests for major maintenance and purchases. Supplemental requests are intended for pressing program improvement needs that cannot be addressed with existing operational funds through careful planning, for instance if a recipient has an unexpected facility issue due to harsh climate or unexpected loss of equipment. These applications are addressed by priority and there is no guarantee on the availability of funds for supplemental requests.

Please direct any questions regarding this PI (Program Instruction) to your regional office.

Thank you for your work on behalf of children and families.

/ Tala Hooban /

Tala Hooban  
Acting Director  
Office of Head Start

Resources:

[Attachment A: Allowable Uses of Quality Improvement Funds as Specified in the Head Start Act](#) [PDF, 28KB]

See PDF Version of Program Instruction:

[FY 2023 Head Start Funding Increase](#) [PDF, 180KB]

Historical Document





**Plattsmouth Community Schools**  
**Board of Education Report**  
**Amanda Wright**  
**Special Education Administrator**  
**March 13, 2023**

**Special Education Student Numbers**

- Elementary: 91
- Middle School: 65
- High School: 78
- Non-Public: 13
- Total K-12: 247

**Special Education Policies and Procedures**

Each year, districts are required to verify that Special Education policies, procedures, and practices are in place as required by Part B of the Individuals with Disabilities Education Act (IDEA) and the Nebraska Regulations and Standards for Special Education Programs (Rule 51). Plattsmouth Community Schools has these policies and procedures in District Policy 6600. This policy was submitted to the Nebraska Department of Education for verification purposes.

**Maintenance of Effort (MOE) Compliance**

The 2021-2022 MOE Compliance submission opens on March 30th and is due on April 17th.

On an annual basis, the Nebraska Department of Education Office of Special Education determines whether each school district met MOE compliance standard by comparing the district's final audited expenditures for the current fiscal year with the amount expended in the last year that the District met MOE for each calculation method. Because a District may meet MOE in different years with different methods, there may be more than one comparison year.

Expenditure data are collected for the below four methods:

- Local funds only.
- Combination of state and local funds.
- Local funds only on a per capita basis.
- Combination of state and local funds on a per capita basis.

**Caseloads for 2023-2024**

PK-12 resource teachers are completing weighted rubrics for each student on their caseload to help determine what caseloads will look like next year. By using weighted rubrics, we hope to ensure more equitable distribution of students and resources.

Areas that teachers are rating include Curriculum, IEP goals, Specially Designed Instruction, Joint Planning and Consultation, Para Support, Communication, and Behavior.

In addition, Speech Language Pathologists are completing weighted rubrics for students they provide services to for the same purpose.

Areas that Speech Language Pathologists are rating include Articulation, Voice, Language, Fluency Pragmatic Language, Minutes Served per Week, and Special Considerations.

I have included a copy of both rubrics.

**-K-12 Resource Workload Weighting Rubric-**

Student: \_\_\_\_\_ Current Grade: \_\_\_\_\_ Teacher: \_\_\_\_\_

Students may have characteristics across quadrants. The weight assigned to each student is dependent upon the quadrant where the majority of characteristics are identified.

**Students should not be assigned half numbers.**

Note: Typically less than 1% of the total building population would be rated "4".

	<i>Curriculum</i>	<i>IEP Goals</i>	<i>Specially Designed Instruction</i>	<i>Joint Planning &amp; Consultation for Instructional and Support Services</i>	<i>Para Support</i>	<i>Communication</i>	<i>Behavior</i>
One Point	Student is functioning in the general education classroom at a level similar to peers	Student has IEP goals instructed by another teacher/service provider	Student requires no specially designed instruction	Joint planning that is typically provided for all students	Individual support needed is similar to peers	Student independently communicates and is their own self-advocate	Student is able to follow classroom and school rules without behavioral interventions
Two Points	Student requires limited modifications to the general curriculum	Student has 1-2 IEP goals monitored/supported by special education teacher	25% or less of instruction is specially designed and delivered by special education personnel	Special education teacher conducts joint planning with 1 general education grade over the course of each month	Additional individual adult support is needed for 25% or less of the school day	Student is able to independently communicate most wants and needs	Student responds to positive behavior supports and/or interventions
Three Points	Student requires significant modifications to the general curriculum	Student has 3-4 IEP goals monitored/supported by special education teacher	26%-75% of instruction is specially designed and delivered by special education personnel	Special education teacher conducts joint planning with 2 general education grades over the course of each month	Additional individual adult support is needed from 26% to 75% of the school day	Student's communication impedes/interferes with functional and academic progress	Student requires a behavior intervention plan that addresses concerns that disrupt the learning of self or others
Four Points	Extended indicators require specialized instructional strategies. Alternate assessment is used to measure progress	Student has 5 or more IEP goals monitored/supported by special education teacher	76%-100% of instruction is specially designed and delivered by special education personnel	Special education teacher conducts joint planning with 3 or more general education grades over the course of each month	Additional individual adult support is needed from 76% to 100% of the school day	Student requires augmentative communication or assistive technology support to communicate wants and needs across all settings	Student's behavior intervention plan on the IEP addresses significant physical, verbal, or aggressive behavioral concerns that disrupt the learning of self or others

POINT TOTAL: \_\_\_\_\_

### -Speech Language Workload Weighting Rubric-

Student: \_\_\_\_\_ Current Grade: \_\_\_\_\_ Teacher: \_\_\_\_\_

Students may have characteristics across quadrants. The weight assigned to each student is dependent upon the quadrant where the majority of characteristics are identified.

**Students should not be assigned half numbers.**

	<i>ARTICULATION</i>	<i>VOICE</i>	<i>LANGUAGE: RECEPTIVE &amp; EXPRESSIVE</i>	<i>FLUENCY</i>	<i>PRAGMATIC LANGUAGE</i>	<i>MINUTES SERVED PER WEEK</i>	<i>SPECIAL CONSIDERATIONS (circle each one that applies-1 point each)</i>
0	No articulation services	No voice services	No language services	No fluency services	No pragmatic services	Consult or Monitor	Collaborate with 2 or more service providers
1	Articulation services	Voice services	Language services	Fluency services	Pragmatic services	15-30 minutes/week	Part C/IFSP
2						31-60 minutes/week	Alternative Communication System (PECS, ASL, Device)
3						61-90 minutes/week	Individual Therapy
4						91+ minutes/week	SLP serves as case manager
							Bi-lingual/EL
							Re-Evaluation Due in 23-24 School Year

POINT TOTAL: \_\_\_\_\_

## Plattsmouth Director of Instructional Services

### *Board of Education Report*

Cherie Larson March 13, 2023

*Plattsmouth Community Schools*

*Working together to achieve Academic success, respectful Behavior, and Career readiness in a Safe environment.*

#### Academic Success

##### *Assessments*

- The ELPA21 assessment window is open. This assessment is for English Learners. It assesses their reading, writing, speaking, and listening skills.
  - All PCSD English Learners have been tested. We will get the results in April or May.
- The Nebraska NSCAS assessment window is opening on April 3<sup>rd</sup>.
  - Grades 3-8 will take NSCAS English Language Arts (ELA) and Math.
    - Alternate versions of these assessments are given to high needs students.
  - Grades 5 and 8 will take NSCAS Science.
  - Alternate versions of the NSCAS ELA, Math, and Science assessments are given to high needs students.
- Teachers reviewed the NWEA MAP winter data and made plans to support address any needs they identified.

##### *Curriculum Work*

- The Reading Curriculum work is in process.
  - Two highly rated programs per grade band are being piloted.
    - The names of these programs are on the Curriculum website and were shared with families over social media and through classroom communications.
      - K-12 are piloting SAVVAS My View and My Perspective programs.
      - K-5 are piloting Into Reading.
      - 6-12 are piloting Study Sync.
  - ELA representatives are collecting evidence of each program's impact on the learning of our students.
  - Representatives met on February 20<sup>th</sup> to review program elements and on March 10<sup>th</sup> to study how each program develops an important idea (Skills Trace).
  - In April, the committee will meet again to review all program information and take steps to select the best of the programs.
- K-1 Staff are implementing the Really Great Reading phonics/ phonemes/ graphemes curriculum.

- Second grade was trained on March 10th so they can prepare to implement the Really Great Reading program in 23-24.

### *Professional Development/Professional Learning Communities*

- The second round of professional development on the new math curriculum took place in February. This support built on the work started in November and December.
  - Each team received a half day of support with middle school and 4<sup>th</sup> grade on November 29<sup>th</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> on November 28<sup>th</sup>, and Kindergarten and 1<sup>st</sup> on December 6<sup>th</sup>.
    - Support based on teacher feedback:
      - Staff reviewed a tool for implementing the program well, got training on differentiating with the program, and reviewed the importance of using manipulatives in the classroom.
    - Staff identified their other needs and used the time to work to meet those needs (i.e., planning out the rest of the year, reviewing materials, etc.).
  - Individual support is also being provided based on input from staff. Staff have access to a Coaching Suite where one representative can reach out for program support at any time.
  - Follow-up sessions are being planned for the summer.

### *Continuous Improvement*

- All buildings reviewed their Continuous Improvement Plans and reflected on the NWEA data at the end of the testing session.
- The District Leadership Team will be meeting to review and update the district plan.
- All work will be aligned to the Board Strategic Plan (once it is complete).

### **Respectful Behavior**

- BIST training and support continues at the elementary.
- All staff were trained on Functional Behavior Assessment in February.

### **Career Readiness**

- Grant funds have been used to:
  - Provide high school staff with training on interdisciplinary teaching.
  - Funding a trip to Grand Island to view academies
  - Taking eight staff members to the National Career Academy Coalition conference.

- Providing materials for school-based businesses

*Grants*

- The Early Childhood Expansion grant was submitted to NDE (Nebraska Department of Education)
- A reVISION grant for high school career academies is being written. It is due March 24<sup>th</sup>.
- Work has started on the 2023-2024 Head Start grant.
- The district is preparing for an ESSA (Every Student Succeeds Act) monitoring review.

**PLATTSMOUTH COMMUNITY SCHOOL DISTRICT  
AND  
PLATTSMOUTH EDUCATION ASSOCIATION  
NEGOTIATED AGREEMENT 2023-2024**

This Agreement made and entered into this 13<sup>th</sup> day of March, 2023, by and between the Board of Education of the Plattsmouth Community School District, hereinafter referred to as the “District,” and Plattsmouth Education Association, hereinafter referred to as the “PEA.” The PEA is the exclusive bargaining agent for non-supervisory certificated employees employed as teachers, registered nurses, guidance counselors, and school social workers, hereinafter referred to as “Teachers.”

This agreement shall be for a term of one year commencing August 1, 2023, and continuing thereafter until 12:00 midnight, July 31, 2024 and the existing agreement will continue until replaced by a successor agreement or as amended by a final order of the commission.

The parties have reached certain understanding, which they desire to confirm in this agreement. It is agreed as follows:

1. **EMPLOYMENT**

**Degree Status:** It is the policy of the District to employ only teachers who are certificated by the Nebraska Department of Education.

**Certification:** All instructional staff shall be employed under the provisions of the Nebraska School Laws and the regulations of the Plattsmouth Community School District. All teachers are expected to fulfill the requirements of the Nebraska Department of Education for certification renewal. It is expected that teachers will apply for the appropriate certificate for which they are eligible. A valid teaching certificate shall be on file in the office of the Superintendent of Schools for each certificated employee before any salary is paid.

**Salary Schedule Placement:** Newly hired teachers will be placed on the salary schedule based upon their graduate hours, and upon their years of teaching experience as follows: For newly hired teachers with previous teaching experience, the District shall give credit for up to five years of actual experience, in addition new hires will receive half of all years beyond five, in an accredited school system. Teachers with teaching experience from unapproved/unaccredited systems or experience outside the K-12 realm will be subject to review and approval by the District. In instances where the number of applicants for a position is in a shortage area, as defined by the Nebraska Department of Education, and the teacher will be assigned to teach the majority of their classes in the shortage area, as an FTE of 1.0 for a minimum of one year, the District may offer a one-time stipend of up to \$2500.

2. **INSTRUCTIONAL STAFF MEMBER WORK YEAR**

Regular teaching contracts shall be for 186 days.

3. **COMPENSATION**

**Base Salary:** The base salary for the term of the Agreement shall be an amount of \$36,100 which shall be paid as set forth in the salary schedule, a copy of which is attached hereto as Exhibit “A” 2023-2024 Salary Schedule and incorporated herein by express reference. Teachers at BA, Step 1 for the 2023-2024 school year shall be paid \$36,100 for the 2023-2024 school year.

Teachers will be placed on the 2023-2024 salary schedule (Exhibit “A”) as noted in the attached document identified as Exhibit “B” 2023-2024 Salary Schedule Placement, unless they complete coursework that makes them eligible for horizontal movement. For the 2023-2024 Salary Schedule Placement, horizontal movement will be factored in after September 1, 2023.

**Extra Duty:** Extra duty compensation for the term of the Agreement shall be determined as set forth in the Extra Duty Schedule, a copy of which is attached hereto as Exhibit “C” 2023-2024 and incorporated herein by reference. \*Extra duty compensation will be guaranteed for the contract year should an extra duty activity be cancelled due to circumstances beyond the sponsors’ control.

After completion of five (5) consecutive years in the same extra duty position, the sponsor shall receive an additional 0.5 % compensation for each subsequent year that he/she remains in the position from the 6<sup>th</sup> through the 10<sup>th</sup> years.

After completion of ten (10) consecutive years in the same extra duty position, the sponsor shall receive an additional 0.5 % compensation for each subsequent year that he/she remains in the position, starting with the 11<sup>th</sup> year.

Summer school teaching shall be paid at an hourly rate of \$25.00. Staff development, curriculum work, school improvement work, and technology services that are approved by agreement shall be paid at an hourly rate of \$25.00.

**Safety Committee:** The Plattsmouth Education Association shall participate and accept the establishment of a district safety committee as established by the Board of Education in Policy 3240 Safety. The committee shall include representatives that are members of the PEA. Safety committee members shall be paid at an hourly rate of \$25.00 while attending required committee meetings outside of contract hours.

**Stipend:** Full-time Speech-Language Pathologists (SLPs) who have successfully completed, received, and hold the American Speech-Language-Hearing Association (ASHA) certification and the Nebraska Department of Health and Human Services Speech-Language Pathologist License will receive an annual salary stipend of \$2000. Part-time SLPs covered by the Negotiated Agreement will receive stipends on a pro-rated basis determined by their FTE. The District will approve those candidates who qualify for reimbursement.

**Health Insurance:** The group health insurance policy maintained by the School District during the term of this Agreement, shall provide health and dental insurance as follows:

- a. Educators Health Alliance Blue Cross/Blue Shield full \$1050 deductible PPO employee, spouse, and child(ren) medical and employee dental PPO (100% A, 75% B, and with 50% C-option 2) coverage. An employee may have the option of dependent dental coverage by paying the difference in premium.

OR

- b. Educators Health Alliance Blue Cross/Blue Shield full \$1050 deductible PPO employee and spouse medical and employee dental PPO (100% A, 75% B, and with 50% C-option 2). An employee may have the option of dependent dental coverage by paying the difference in premium.

OR

- c. Educators Health Alliance Blue Cross/Blue Shield full \$1050 deductible PPO employee and child(ren) medical and employee dental PPO (100% A, 75% B, and with 50% C-option 2). An employee may have the option of dependent dental coverage by paying the difference in premium.

OR

- d. Educators Health Alliance Blue Cross/Blue Shield full \$1050 deductible PPO employee medical and employee dental PPO (100% A, 75% B, and with 50% C) coverage, plus \$150 per month in cash. An employee may have the option of dependent dental coverage by paying the difference in premium.

OR

- e. The value of the \$786.60 monthly in cash for teachers who choose that option in lieu of health insurance. Cash-in-lieu amounts will remain frozen and not increase from year to year.

\*Teachers opting for cash-in-lieu must provide the human resources manager with written evidence of current employee medical coverage by August 1 of each contract year. Cash-in-lieu identified in options “d” and “e” will no longer be offered to teachers that begin employment with PCS on or after August 1, 2018. Cash-in-lieu will also no longer be available to teachers that were receiving only cash-in-lieu (option e) during the 2017-2018 school year, then switched to District insurance coverage in future years, and want to return to cash-in-lieu. Teachers that were receiving District insurance coverage at the end of the 2017-2018 school year also may not switch to cash-in-lieu for future school years.

OR

- f. Educators Health Alliance Blue Cross/Blue Shield \$3,800 High Deductible Health Plan. 100% of premium savings for employees that elect the \$3,800 High Deductible Health Plan will be deposited into the employee’s Health Savings Account (HSA). Teachers that choose this option, yet leave the district or change back to the \$1050 deductible plan on or after Jan. 1 of the following year, shall be billed for the HSA credit for the pro-rated portion of the year remaining on the current contract that has already been deposited in the teachers’ health savings accounts.

A Benefit Table is attached hereto as Exhibit “D” and incorporated herein by reference. The School District has adopted a Section 125 Plan Document that allows teachers to participate on a voluntary basis in a Medical Reimbursement or Dependent Care salary reduction program.

**Life Insurance:** The District shall maintain a \$20,000 life insurance policy for the 2023-2024 school years so long as the premium rate does not exceed \$6.00 per month per teacher. Should the premium rate change the District will consult with the PEA prior to making any changes.

The District utilizes provisions of Section 125 of the Internal Revenue Code for pre-taxing insurance premium amounts for its health and welfare plans. As members of the employer-sponsored tax-sheltered benefits plans, employees decrease their taxable income by the amount of their eligible contributions towards these plans. Participation in the Section 125 plans is automatic at the time of enrollment. The District will pay the premium for health insurance of eligible employees.

**Long-term Disability Insurance:** The District shall maintain long-term disability insurance for District teachers for the 2023-2024 school years so long as the rate does not exceed \$0.0064

times the teacher's combined annual salary and health insurance premium. Should the premium rate change the District will consult with the PEA prior to making any changes.

#### 4. **SALARY SCHEDULE ADVANCEMENT**

**Horizontal Advancement:** All college hours used for horizontal advancement on the schedule must be graduate hours with the exception of hours toward an endorsement for which the teacher's direct supervisor has confirmed in writing is related to courses that the teacher will be teaching in the current and/or subsequent school year OR will enable the teacher to make progress toward the 18-hour content area requirement that is necessary for the teacher to be the teacher of record for dual-credit coursework. In order for graduate hours beyond the BA + 9 step to be counted for advancement, they must be in a program leading to a graduate degree. A copy of the program and a letter of acceptance into the program must be furnished to the Superintendent. Horizontal movement beyond MA ~~(and BA + 36 for staff members with previous technology hours)~~ column on the salary schedule shall be allowed only for hours that are part of an approved course of study in a teacher's discipline area, directly related to instructional improvement, or approved in advance by the Superintendent. Graduate hours after the Master's Degree leading to the MA + 9 step must be completed after the Master's Degree has been awarded. Hours earned beyond MA + 36 must have been earned after January 1, 1994.

In order for a staff member to move horizontally on the salary schedule, the horizontal movement form, a copy of the graduate degree program, and a letter of acceptance into the program must be received at the Office of the Superintendent, prior to enrollment in the course. In order to move horizontally on the salary schedule, by September 1 of the year for which movement is requested, evidence from the college followed by an official college transcript as soon as possible showing successful completion of the identified course(s) must be provided to the Office of the Superintendent. A grade of "C" or higher must be received in order to be eligible for horizontal movement. Horizontal movement will only be allowed relative to courses for which the issuing college/university will allow advancement in their own programs.

**Credit for Attendance at Approved Conferences:** In the case of teachers attending conferences which allow or permit the award of college graduate credit, such credit may be considered for purposes of horizontal advancement on the salary schedule only upon the following express conditions: (1) the teacher pays any cost or expense associated with the granting of credit hours; (2) the teacher successfully completes the conference and/or any related course of study; and (3) the superintendent in his/her sole discretion and in advance of enrollment in the conference, reviews the nature and extent of the conference, the number of credit hours to be granted and, expressly approves, in writing, the use of such credit, if obtained for purposes of horizontal advancement on the salary schedule. The determination of the Superintendent shall be final and non-grievable.

**Vertical Advancement:** No vertical advancement will be allowed during any year unless the teacher shall receive an overall performance evaluation for the year of at least satisfactory. Continuing teachers shall be allowed no more than one vertical step in advancement on the schedule during any one-contract year regardless of length of service with the District.

**District Initiated Courses:** If the District requires, in writing, a teacher to take a course whether the course be undergraduate or graduate, the District will pay for the tuition and fees associated with such course. This course will allow for movement on the salary schedule if it meets the stipulations of Section 4 of this agreement or agreed to by the Superintendent prior to enrollment in the course. The use of this provision must be recommended by the Superintendent and agreed

to by both the teacher and the Board in advance of enrollment in the course. The teacher will be reimbursed for tuition and fees upon successful completion of the course with a grade of C or above.

5. **PART-TIME TEACHERS**

Part-time teachers will be offered all consideration granted in the Negotiated Agreement except as amended in this section, including:

- A. Initial placement on the salary schedule will be determined by the hours earned in a Bachelor's or Master's program and years of experience as specified elsewhere in this contract.
- B. Horizontal movement (accommodation for degree level and hours beyond the degree) will be granted on the first day of the contract year as specified elsewhere in this contract.
- C. Leave and accumulation will be the same number of days provided to full time teachers, provided that such leave and accumulation shall be measured in duty days at the individual teacher's full-time equivalency e.g. for example ten (10) sick days at .5 FTE per day.

Salary will be determined on a pro-rata basis (FTE X Step index X Base Salary.) All teachers will be eligible for the District's insurance policies (health, dental, LTD, Life, etc.) The District's contribution to health and dental insurance will be on a pro-rata basis.

6. **PAYDAY**

Teacher's annual salary shall be paid in twelve (12) monthly payments on or before the 20th day of each calendar month beginning on September 20. Teachers new to the District may choose to be paid in thirteen (13) monthly payments on or before the 20<sup>th</sup> day of each calendar month beginning on August 20.

7. **PERIOD OF EMPLOYMENT**

A regular period of employment along with a school calendar will be designated by the District and will be given to each teacher at the time contracts are issued.

It is understood and agreed that the daily work schedule of instructional staff members shall be determined by the District. The workday may be varied as necessary by the District to meet the District's requirements. The normal workday shall consist of eight and one-fourth (8¼) hours and normally will be from 7:30 a.m. to 3:45 p.m. Staff members will confer with their principal for a variance from the normal schedule. On days when school is dismissed because of inclement weather or other emergencies or on days immediately preceding scheduled holidays, the instructional staff member's day may end 10 minutes after the end of the pupil's school day.

**Faculty Workshops:** Monthly Faculty Workshops can be utilized for certificated staff members covered by the negotiated agreement to address, review, and work on the building School Improvement Goal, including but not limited to, curriculum development, instructional strategies, and webinars. Faculty Workshops are separate from staff meetings and are not used to replace them. The head building principal or principal's designee may still have a monthly staff meeting, if the administrator deems it is necessary. If a Faculty Workshop is held outside of contract hours and without compensation, the head building principal or principal's designee will release staff members at 2:45 p.m. on the following Friday or provide time compensation on another day or time within one week of the workshop. Specified time for a faculty workshop shall not exceed one hour.

8. **RELEASE FROM CONTRACT**

Release from a contract shall be dependent upon the ability of the District to secure a suitable replacement. A release should not be expected on less than a 30-day written

request. Releases from contracts are matters handled exclusively by the Board of Education.

## 9. LEAVE

**Sick Leave Policy:** Leave of one day per month (August to May) will be granted to all teachers. One additional day of leave shall be credited as of the first day of each month. Sick leave shall be cumulative up to a maximum of fifty (50).

Furthermore, a teacher may borrow unearned sick leave up to a total of 10 days for the school year. Any sick leave used that has not been earned will be deducted from the teacher's paycheck, prior to leaving at the end of the contract.

Sick leave days accumulation beyond 50 days shall be forfeited effective upon completion of the last day of the school year. A teacher may use sick leave in the case of illness of members of the immediate family. Immediate family will be defined to be: wife, husband, father, mother, brother, sister, son, daughter, other minor child in custody, grandparents, grandchild, aunt or uncle.

### **Exchange of Sick Leave for Personal Leave:**

Certified staff members have the option to exchange two accumulated sick leave days in order to gain one additional day of personal leave. In order to qualify for the exchange process, the following criteria must be met:

1. Staff members must have depleted all of their current personal leave days.
2. After completion of five (5) consecutive years of service as certified staff members of the district that are covered by the negotiated agreement, said employees may make one (1) such exchange during a contract year. The newly converted days may be used beginning with the sixth year of service.
3. After completion of ten (10) consecutive years of service as certified staff members of the district that are covered by the negotiated agreement, said employees may make two (2) such exchanges during a contract year. The newly converted days may be used beginning with the eleventh year of service.
4. Personal leave days gained through the exchange process must be used during the contract year in which the exchange takes place and are not eligible for personal leave attendance incentive compensation.
5. Approval is subject to a minimum, 30-day advance notice.

**Sick Leave Bank:** Any staff member subject to the negotiated agreement of the Plattsmouth Community School District may belong to the sick leave bank if he/she agrees to donate one full day of his/her annual sick leave to the bank each year that he/she wishes to participate in the plan. The day donated to the bank may not be withdrawn if the member decides to withdraw from the plan at a later date. Membership will only be taken prior to September 1<sup>st</sup> for staff who are employed for the entire school-year or by January 15 for staff who are employed starting at mid-year.

The PEA agrees to provide the Administration Center with a list of those members of the teaching staff who agree to donate one day of their annual sick leave to the Sick Leave Bank. This list will be made available on September 1<sup>st</sup> of the contract year for full year employees and by January 15 for mid-year employees. The Administration Center agrees to be responsible for the bookkeeping.

Any member who has contributed to the plan in the current contract year may draw out days of sick leave only after he/she has expended the sum of his/her annual and accumulated sick leave and personal days. Total days that can be accumulated in this bank are not to exceed 500. Days of sick leave granted by Sick Leave Bank are intended to be used only in case of personal illness or injury of

the certificated employee, or illness or injury of the spouse, child, or parent of the certified employee. Sick Leave Bank benefits, in the case of personal illness or injury of the certified employee, shall automatically cease upon the teacher becoming eligible for benefits under the long-term disability policy, workman's compensation or any other insurance or plan maintained by the District and only after the member has exhausted all accumulated sick leave and personal days. In the case of personal illness or injury to the spouse, child, or parent of the certified employee, the use of annual Sick Leave and Sick Leave Bank benefits shall not exceed 50 working days per school year or 25 working days for mid-year employed staff; the 50, or 25, working days includes sick leave and personal days used by the employee. To qualify for the Sick Leave Bank, the teacher shall present to the PEA a certificate from a physician acceptable to the PEA, setting forth the nature and extent of the illness or injury and stating that the employee is medically unable to work.

When any participating member has used the entire amount of his/her annual and accumulated sick leave and personal days, application may be made to the Executive Council of the PEA requesting additional days of sick leave. Valid applications for additional sick leave will be considered by the Executive Council and if granted a withdrawal will be made from the Sick Leave Bank in the amount requested whenever possible. When a member applies to the bank two (2) consecutive years, his/her application must be accompanied by a personal appearance before the Executive Council. Final approval will be determined by the Executive Council. Withdrawals are not limited to the number of days deposited by the member applying for the additional sick leave, but are based on the number of days requested. Maternal post-partum and/or newborn leave will qualify as part of sick leave bank usage only if a physician confirms that the person(s) is not physically and/or medically able to perform normal job duties.

Payout to eligible participants for the sick leave bank will occur on a quarterly basis. Submissions for reimbursement from the sick leave bank must be submitted to the PEA president by the first day of the month in which the payroll adjustment will occur (October 1, January 1, April 1 and July 1) and provided to the district no later than the 10th of the month, for processing in the certified payroll on the 20<sup>th</sup> of the month. Payroll adjustments will be made on the October, January, April and July paychecks. The district agrees to honor days of sick leave granted by the PEA Executive Council in an amount not to exceed the total number of days donated by the members of the sick leave bank.

Certified staff members working beyond the regular 186-day contract will be excluded from the provisions of the Sick Leave Bank during their extended contract period.

**Bereavement Leave:** The District shall grant a maximum of ten (10) days of bereavement leave annually. A teacher may use three (3) paid, funeral leave days per death of a family member. An additional two (2) days per death, if necessary, may be taken from available sick leave. Funeral-leave days may not be used in less than one-half day increments. Members of the family are defined to be: wife, husband, son, daughter, father, mother, father-in-law, mother-in-law, aunt, uncle, aunt-in-law, uncle-in-law, brother, sister, brother-in-law, sister-in-law, son-in-law, daughter-in-law, grandparents, grandparents-in-law, niece, nephew, grandchild, first cousin or anyone for whom the employee has financial responsibility.

**Personal Leave:** Two (2) days personal leave will be granted per year, for teachers that have less than ten years of teaching experience with the Plattsmouth Community Schools, unquestioned, provided that they are scheduled with the principal five days in advance and not more than two teachers per building request leave on the same day unless adequate substitutes can be obtained. Three (3) days personal leave will be granted per year for teachers with ten (10) years or more of

teaching experience with the Plattsmouth Community Schools, unquestioned, provided that they are scheduled with the principal five days in advance and not more than two teachers per building request leave on the same day unless adequate substitutes can be obtained. The date used for calculating personal days will be Dec. 31 of each year. No personal leave will be allowed during in-service workdays without the approval of the superintendent, in addition to the approval of the building principal.

**Personal Leave Attendance Incentive:** Teachers who do not use available personal leave shall be eligible to receive compensation for the unused leave as follows:

A teacher who has unused personal leave days remaining at the end of the school year shall receive \$25 per half day (\$50 per day) with a three-day maximum provision.

Amounts payable pursuant to the foregoing shall be computed as soon as is reasonably possible following the end of the school year and shall be payable to the teacher no later than the regular payroll date next following the date on which such amounts are determined.

**Association Leave:** Members of the PEA, collectively shall be entitled to up to an aggregate total of eight days of leave without loss of pay in order to conduct business related to the PEA. The PEA shall advise the Administration in writing of the names of each person who will be using the PEA Leave, the date on which the leave will be taken, and the length of time the person will be absent from assigned duties. Except for extraordinary circumstances beyond the reasonable control of the PEA, such notification will be given at least one week in advance of the proposed date of absence. Approval of proposed leave shall be subject to availability of substitutes.

**Extended Leave:** Certified personnel may be eligible for extended leave for one full school year without pay upon written application to the Superintendent. The Superintendent must receive the written application by March 1. This extended leave is subject to Board approval. Certified personnel are eligible to apply for extended leave after they have completed four years of successful teaching experience within the District. Extended leave requests will be considered on a first come, first serve basis to an annual maximum of three certified personnel. An employee returning from an extended leave will be assigned to the former position if it is deemed to be in the best interest of students, or they will receive another assignment. Requests will be granted only if an adequate replacement can be obtained for a period of one contract year. A certified staff member on extended leave must notify the Superintendent by March 1 if they plan to return to the District. Extended leave cannot be utilized for gainful employment and will only be approved for the purpose stated on the application. The existing position on the salary schedule and prior accumulated sick leave will be retained by the employee when they return to the District. Medical, dental, and life insurance programs provided by the District may be continued during the extended leave at the expense of the person requesting the leave and within the guidelines of the insurance company.

## 10. **PROFESSIONAL DEVELOPMENT**

It is the desire of the District that all certified employees take part in a continuous program of professional development. Such programs will involve creating professional materials, participation on various professional committees and activities, supervision of student teachers, professional travel, attendance at workshops and conferences, research projects, and attendance in advanced academic class work.

11. **TUITION REIMBURSEMENT**

An annual cumulative amount shall be negotiated each contract year for the purpose of tuition reimbursement. The amount shall not exceed \$12,000 cumulatively for the 2023-2024 school year. Should the amount of requests for reimbursement exceed \$12,000, money shall be granted to teachers on a first come, first served basis using the date of application for participation in the program rather than the date of completion. Should requests for reimbursement be less than \$12,000, the remaining funds shall not be carried over from year to year.

The Board of Education shall adopt a tuition reimbursement policy and establish implementation procedures defining eligibility criteria, selection criteria, reimbursement procedures, and other implementation guidance.

12. **POSTING VACANCIES**

The District will provide a District email notice to staff of vacancies and all new teaching positions occurring in the District and will post vacancies in the administrative office of each building. PEA may post vacancies in other conspicuous places so long as they are removed by PEA in a timely manner.

13. **403(b) PLANS**

The District will cooperate with certificated staff members who choose to participate in an investment program under a Internal Revenue Code Section 403(b) provided that the certificated employee executes a “Salary Reduction Agreement” provided by the District, and the vendor of the 403(b) Plan elected by the certificated staff member is on the District’s list of approved vendors and has entered in to a “Service Provider Agreement” with the District holding the District harmless from any liability that may arise out of such 403(b) Plan, including, but not limited to, tax reporting, notices and income withholding.

14. **WORKER’S COMPENSATION**

All certified personnel shall be covered by worker’s compensation and individual liability insurance by the District.

15. **EXTENDED CONTRACTS**

Days of extended contract compensation will be determined by dividing the salary schedule compensation by the number of contracted days (186). The salary schedule compensation does not include compensation for extra duty assignments. The District has the discretion and authority to annually add or delete days of extended contract.

16. **TEACHER SUBSTITUTING**

**Secondary Teacher Substitute Pay:** Teachers who are designated by their principal to substitute for another teacher during their scheduled planning period will be compensated at a rate of \$25.00 per hour, calculated on 15-minute increments, when used as a substitute.

**Elementary Teachers Substitute Pay:** Elementary teachers who are required to substitute in physical education, music, or library shall be compensated at the rate of \$25.00 per hour, calculated on 15-minute increments. In the event that pod teachers take additional students for the school day because of a shortage of substitute teachers, the amount of daily substitute compensation will be divided equally among the teachers who take responsibility for the absent teacher’s students. The teachers in that pod will be involved with the principal in making the decision as to the distribution of students.

17. **PLANNING TIME**

**High School:** High School teacher shall have a maximum of six assigned teaching periods and one additional student contact period; or shall have a maximum of seven teaching periods upon mutual agreement of the teacher and principal.

**Middle School:** The District will provide middle school teachers a block of planning time of a minimum of forty consecutive minutes. If a problem occurs in the administration of this planning time, the topic will be reopened; whereupon, a committee of three PEA representatives, an administrator, and two board members will meet to study the issue.

**Elementary School:** The District will provide elementary school teachers a block of planning time of a minimum of forty consecutive minutes. If a problem occurs in the administration of this planning time, the topic will be reopened; whereupon, a committee of three PEA representatives, an administrator, and two board members will meet to study the issue.

18. **PEA ADVISORY MEETINGS**

It is agreed that representatives of the administration and of the PEA shall meet, at the request of either party, at such times as may be mutually agreeable to both parties to discuss administration of this contract and/or issues of mutual concern. Meetings shall be held at the Office of the Superintendent of Schools or other locations agreeable to both parties.

Representatives of the administration and of the PEA shall attend the meetings. The meetings shall not become a means of bypassing traditional problem-solving, but rather an opportunity to proactively improve the learning environment of the Plattsburgh Community School District.

19. **GRIEVANCE PROCEDURE**

**Definition:** A grievance is a violation or an alleged violation of a provision of this negotiated agreement.

**Procedure:**

A. If a teacher believes they have a grievance, they shall first discuss the matter with the principal in an effort to resolve it. If they choose, they may have a representative of the PEA or anyone else they choose present at this discussion.

B. Fourteen calendar days after the alleged infraction is made, a written grievance will be filed with the principal. The principal will have ten calendar days to respond in writing.

C. If the principal's response is not satisfactory, the person filing the grievance will then have seven calendar days to file a written report with the superintendent. The superintendent will respond within 14 calendar days in writing.

D. If the superintendent's response is not satisfactory, the person filing the grievance will then have ten calendar days to file the grievance with the Board of Education. The Board of Education will schedule a hearing before the Board at their next regularly scheduled meeting providing the grievance is filed ten calendar days prior to the meeting. If it is filed less than ten calendar days prior to the meeting, the hearing can be deferred until the next regularly scheduled meeting.

20. **USE OF SCHOOL PROPERTY**

The PEA shall be allowed to make reasonable use of the District's communication system, including teacher mailboxes, intercom, teacher's bulletins and email. Such use shall not cause an interruption of the educational program of the school.

22. **SEVERABILITY**

In the event that any provision of this Agreement, or any part thereof, is for any reason found by a court of competent jurisdiction to be in violation of State or Federal Constitutions, statutes, or regulations, or otherwise unenforceable, the remainder of this Agreement, and each other provision a part thereof, shall be and remain in full force and effect.

23. **COMPLETE UNDERSTANDING**

The parties acknowledge that during the term of negotiations, which have resulted in this agreement, they and each of them have had the unlimited right and opportunity to present demands and proposals with respect to any and all matters lawfully subject to collective bargaining; that all of the understandings and agreements arrived at thereby are set forth in this agreement and that it shall be and constitute the entire agreement between the parties for the period herein stated and shall not be altered, amended, supplemented, deleted, enlarged or modified except through the mutual agreement set forth in writing, and signed by the parties hereto.

24. **RESERVATION OF RIGHTS**

The District, except as is expressly provided in this agreement, reserves exclusively unto itself all rights, powers, discretion, authorities and prerogatives vested in it whether exercised or not; nothing herein shall be construed in any way as constituting an implied deletion or waiver of any such rights, powers, discretion, authorities or prerogatives.

**Plattsmouth Education PEA**

**Plattsmouth Community School District**

\_\_\_\_\_  
PEA President                      Date  
Leigh LaRosa

\_\_\_\_\_  
BOE President                      Date  
Brian Harvey

\_\_\_\_\_  
PEA Head Negotiator                      Date  
Sherri Johnson

\_\_\_\_\_  
BOE Head Negotiator                      Date  
Karen Parsons



**EXHIBIT C 2023-2024**  
**EXTRA DUTY SCHEDULE**  
**Plattsmouth Community School District**

GROUP I - 15%

Head Football Coach (1)  
Head Boys Basketball Coach (1)  
Head Girls Basketball Coach (1)  
Head Wrestling Coach (1)  
Head Volleyball Coach (1)

GROUP II - 14%

HS Instrumental Music Director (1)  
Head Boys Soccer Coach (1)  
Head Girls Soccer Coach (1)  
Head Softball Coach (1)  
Head Baseball Coach (1- starts in 2010-2011)  
Head Track Coach (2)

GROUP III - 12%

Head Cross Country Coach (1)  
ABE/GED Director (1)

GROUP IV - 9.5%

Boys Golf Coach (1)  
Girls Golf Coach (1)  
Assistant Varsity Football Coach (4)  
Assistant Varsity Boys Basketball Coach (1)  
Assistant Varsity Girls Basketball Coach (1)  
Assistant Varsity Wrestling Coach (1)  
Assistant Varsity Volleyball Coach (1)  
Assistant Varsity Softball Coach (2)  
Assistant Baseball Coach (1-starts in 2010-2011)  
Assistant Varsity Boys Soccer Coach (1)  
Assistant Varsity Girls Soccer Coach (1)  
Assistant Varsity Track Coach (4)  
HS Vocal Music Director (1)  
MS Instrumental Music Director (1)  
Weightlifting Coach (2)

GROUP V - 8.5%

Head 9th Football Coach (1)  
9<sup>th</sup> Boys Basketball Coach (1)  
9<sup>th</sup> Girls Basketball Coach (1)  
9<sup>th</sup> Volleyball Coach (1)  
9<sup>th</sup> Wrestling Coach (1)  
HS Spirit Squad Sponsor (2)  
9<sup>th</sup> Baseball Coach (1)

GROUP VI - 8.0%

Assistant Cross Country (1)  
Assistant 9th Football Coach (1)  
MS Head Wrestling Coach (1)

GROUP VII - 7%

HS Cooperative Careers Sponsor (1)  
HS Speech Coach (1)  
MS Head Football Coach (2)  
MS Head Volleyball Coach (2)  
MS Head Boys Basketball Coach (2)  
MS Head Girls Basketball Coach (2)  
MS Head Track Coach (1)  
MS Assistant Wrestling (1)  
MS Cross Country (1)

GROUP VIII - 6.5%

MS Assistant Volleyball Coach (2)  
MS Assistant Football Coach (2)  
MS Assistant Boys Basketball Coach (2)  
MS Assistant Girls Basketball Coach (2)  
MS Assistant Track Coach (4)  
MS Assistant Cross Country (1)

GROUP IX - 6%

MS Vocal Music Director (1)  
Destination Imagination Director (1)

GROUP X - 5%

HS Play Director (1)  
HS Musical Director (1)  
HS Yearbook Sponsor (1)  
HS Student Council Sponsor (1)

GROUP XI - 4%

Junior Class Sponsor (1)  
One Act Play Director (1)  
HS Assistant Speech Coach (1)

GROUP XII - 3%

FCCLA Sponsor (2)  
DECA/FBLA Sponsor (1)  
National Honor Society Sponsor (1)  
Culinary Arts Sponsor (1)  
NCA Chairperson (3)  
Student Support Coordinator (4)  
Student Renaissance Sponsor (1)  
Flag Corp Sponsor (1)  
Drum Corp Sponsor (1)  
HS Academic Competition Coach (1)  
HS Assistant Musical Director (1)  
Future Farmers of America (1)  
Building Technology Facilitator (4)

GROUP XIII - 2.5%

Assistant Band Director (1)  
Assistant Vocal Music Director (1)

GROUP XIV - 2%

Special Education Chairperson (4)  
ES Grade Level Chairperson (5)  
MS Team Leader (6)  
HS Department Head (6)  
MS Yearbook Sponsor (1)  
MS Student Council Sponsor (1)  
Elem. Student Council Sponsor (1)  
Letterman Club Sponsor (1)  
Tech Club Sponsor (1)  
Destination Imagination Coach (3)  
National Junior Honor Society-MS (1)  
HOSA (1)

GROUP XV - 1%

Freshman Class Sponsor (1)  
Sophomore Class Sponsor (1)  
Elem. Yearbook (1)  
Art Club Sponsor (2)  
Math & Science Club Sponsor (1)

		TEACHER	MONTHLY OUT	MONTHLY	ANNUAL
	MONTHLY	MONTHLY	OUT OF POCKET COST	COST TO	COST TO
\$1,050 DEDUCTIBLE HEALTH OPTIONS	PREMIUM	CASH IN LIEU	TO TEACHER	DISTRICT	DISTRICT
Employee	\$ 802.22	\$ 150.00	\$ 0.00	\$ 952.22	\$ 11,426.64
Employee & Children	\$ 1,484.13	\$ 0.00	\$ 0.00	\$ 1,484.13	\$ 17,809.56
Employee & Spouse	\$ 1,684.67	\$ 0.00	\$ 0.00	\$ 1,684.57	\$ 20,214.84
Employee, Spouse & Children	\$ 2,262.08	\$ 0.00	\$ 0.00	\$ 2,262.08	\$ 27,144.96
No Health Insurance Coverage	**frozen	\$ 757.93	\$ 0.00	\$ 757.93	\$ 9,095.16

DENTAL OPTIONS					
Employee	\$ 29.54	NA	\$ 0.00	\$ 29.54	\$ 354.48
Employee & Children	\$ 54.61	NA	\$ 25.07	\$ 29.54	\$ 354.48
Employee & Spouse	\$ 62.00	NA	\$ 32.46	\$ 29.54	\$ 354.48
Employee, Spouse & Children	\$ 83.29	NA	\$ 53.75	\$ 29.54	\$ 354.48
No Dental Insurance Coverage	**frozen	\$ 28.67	\$ 0.00	\$ 28.67	\$ 344.04

\$3,800 HIGH DEDUCTIBLE OPTION (HEALTH SAVINGS ACCOUNT)					
Employee (676.84+29.54=\$706.38)	\$125.38	\$150.00	\$ 0.00	\$275.38	\$3,304.56
Employee & Children (1,252.20+29.54=\$1,281.74)	\$231.93	NA	\$ 0.00	\$231.93	\$2,783.16
Employee & Spouse (1,421.40+29.54=\$1,450.94)	\$263.27	NA	\$ 0.00	\$262.27	\$3,159.24
Employee, Spouse & Children (1,908.57+29.54=\$1,938.11)	\$353.51	NA	\$ 0.00	\$353.51	\$4,242.12

<b>NO HEALTH OR DENTAL OPTION</b>		\$ 786.60	\$ 0.00	\$ 786.60	\$ 9,439.00
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\*\*Cash in lieu options will no longer be offered to teachers who begin employment with PCS on or after August 1, 2018. See the language in the negotiated agreement for additional information relative to those employed with PCS prior to August 1, 2018.

InstructionActivity Funds Management

School activity funds may be expended only for purposes which may benefit the student body of the school. All rules, regulations, and procedures for the conduct, operation and maintenance of extra-curricular accounts, and for the safe-guarding, accounting and auditing of all monies received and derived there from are to contribute to that objective.

The accounting system for managing student activity funds shall be designed to encourage the largest possible educational return to students without sacrificing the safety of funds or exposing students to undue responsibility or unnecessary routine. The business manager shall manage the activities fund and serve as its treasurer. Funds in an activity's account after the activity ceases (including graduating classes) shall be transferred to the general activities fund.

Date of Adoption: March 13, 2006

Reviewed: Nov. 12, 2007, Nov. 10, 2008, Nov. 9, 2009, Nov. 8, 2010, Nov. 14, 2011, Nov. 12, 2012, Nov. 11, 2013, Nov. 10, 2014, Nov. 9, 2015, Nov. 14, 2016, Nov. 13, 2017, Nov. 12, 2018, Jan. 13, 2020, Dec. 14, 2020, Jan. 10, 2022, Dec. 12, 2022



**I. PURPOSE**

The purpose of grading is to measure student learning, based on the essentials/standards established by the District/State.

**II. GENERAL STATEMENT OF POLICY**

The Plattsmouth Community School District's grading and reporting system shall provide students, parents, teachers, and the community with a framework for accurately reporting student achievement. It is the District's responsibility to the community that all school members will work to challenge and support all students in the pursuit of their highest levels of academic and personal achievement. Therefore, the District, in order to stimulate achievement as measured by its extraordinary expectations, will establish a clear and accurate system of grading and reporting academic achievement.

As well, such a system can serve as an open communication link between the school, home, and the community in and outside of Plattsmouth. It will provide all parties with an awareness of their student's work and an understanding of how the grade reflects their student's achievement. Student and parents will be able to use this data for future course selection and post-secondary plans. In order to provide several formats to receive this vital information, the reporting system will be multi-faceted.

When a student graduates from the Plattsmouth Community School District, the summary of these grades, the academic transcript, will provide a permanent and accurate accounting of the student's achievement. Stakeholders will be able to count on the accuracy of this historic document.

The Plattsmouth Community School District is committed to support a system of guiding principles that will be used to arrive at a clear and accurate grading and reporting policy and procedures. In order to realize these goals, the grading and reporting system must:

- Reflect academic achievement.
- Contain meaningful feedback.
- Be honest, fair, transparent, credible, useful, and user-friendly.
- Be criterion-referenced.
- Align with the Plattsmouth Community School District curriculum.
- Reflect consistency within and among courses, grade levels, departments, and/or schools.
- Communicate information in a clear and timely manner to parties.
- Reflect high expectations of all students across all courses and programs.
- Be developmentally appropriate for all students.

**III. DEFINITIONS**

**Accommodation:** a change that does not alter the rigor of the standard. Examples include large print materials, extended testing time, and small group administration.

**Assessments:** multiple tools used to gather information about the student's performance on the standards taught.

**Cumulative Grade Point Average (GPA):** the student's numerical average for all courses taken. It is computed by adding the total number of the letter grades' point values and dividing it by the number of credits completed.

**Curriculum:** a written plan including standards, essential questions, an assessment plan, instructional resources and strategies, and time allocations for emphasis and pacing for the content to be taught.

**Essential:** a clear, specific description of knowledge or skills the student should acquire by a particular point in the student's schooling.

**Formative Assessments (Academic Practice):** work conducted when a student is still learning the material. It is an assessment that is designed to provide direction for both students and teachers. For the students, the adjustment may mean reviewing, additional practice, or confirmation that they are ready to move forward. For the teachers, it may mean changing instructional strategies, providing additional practice, or being ready to move forward (e.g. teacher observation, quizzes, homework, rough drafts, peer editing, or notebook checks).

**Grade:** a number or letter indicating a student's level of achievement relative to the grading scale.

**Grading:** the act of evaluating the student's academic work based on a set criteria and the assignment of a grade to it.

**Grading Scale:** a description for what each letter grade represents relative to the percentage of the student's mastery of subject goals. *See section V for examples.*

**Grading Syllabus:** a document given to students and parents at the start of each course outlining the grading criteria and procedures for the course.

**Homework:** includes learning tasks, assigned to students by teachers that are meant to be carried out. Students may also complete during non-class hours, most often at home. Homework may be formative or summative in nature depending on the intent of it.

**Instruction:** a teacher-led process, which transforms well-planned curriculum into student learning. Instruction is standards-focused teaching for the purpose of providing meaningful learning experiences that enable all students to master academic content and achieve personal goals.

**Modification:** a substantive change that alters the standard or the rigor of the standard. Used when appropriate for students receiving special education services, per their Individual Education Plans.

**Reporting:** the communicating of a student's achievement to the student and parents and in turn, this information may be shared with employers and post-secondary institutions.

**Standard:** a statement of what the student will be able to know, understand, and do.

**Summative Assessments (Academic Achievement):** work conducted when a student has received adequate instruction and practice to be responsible for the material. It is designed to provide information to be used in making judgment about a student's achievement at the end of a sequence of instruction (e.g. final drafts/attempts, tests, exams, assignments, projects, performances).

**Term Grade Point Average (GPA):** the student's numerical average for a given grading term. It is computed by adding the total number of the letter grades' point values and dividing it by the number of courses for a given grading term.

#### IV. GRADING PARAMETERS

##### GRADES K-5

Grades are recorded on report cards for kindergarten through fifth grade, as noted below.

A = Advanced  
 P+ = Proficient  
 P = Progressing  
 B = Beginning

Special area grades are as follows:

E = Excellent  
 S = Satisfactory  
 N = Needs Improvement  
 I = Improvement Shown

##### GRADES 6-12

A. The primary function of grading is to communicate the academic achievement status of students to the students, their families, and post-secondary institutions. Additional functions of grading include:

1. Providing information that the student can use for self-evaluation.
2. Providing information that teachers can use to modify planning and instruction.
3. Evaluating the effectiveness of instructional programs.

B. Teachers of the same course will apply the grading parameters in the same manner.

C. Course grades will reflect the level of the student's academic achievement. While non-academic factors may be highly valued and often contribute to the student's academic achievement, they should be reported separately from an achievement grade and will be addressed in other policy areas.

The following are examples of non-academic factors:

1. Behavior, if not part of the essentials/standards for the course (i.e. attendance, attitude, punctuality, certain class participation, effort)
2. Homework based solely on completion
3. Other evidence of student characteristics or habits

Combining these factors with achievement evidence can mask important learning problems and contribute to miscommunication about the student's knowledge.

- D. The term grade for a course can be calculated solely based on summative assessments or it may be calculated based on a combination of summative and formative assessments. The definitions provided in part III of this policy are the best guide for determining if an assessment is Academic Practice (formative) or Academic Achievement (summative).
1. The combinations of the Academic Achievement and Academic Practice grades will be based on embedded standards, course rigor, and/or grade level. The following calculations provide a framework for grades 6-12.
    - a. Grades 6-8  
Academic Practice grades will count for a maximum of 20% of the term grade.  
Academic Achievement grades will count for a minimum of 80%.
    - b. Grades 9-12  
Academic Practice grades will count for a maximum of 30% of the term grade.  
Academic Achievement grades will count for a minimum of 70%.
  2. In concert with the Instructional Services Director and building administrator, individual departments will determine what assessments and percentages are included in the Academic Practice and Academic Achievement categories.
- E. Reassessment opportunities may be made available to students at the discretion of the department. Students must have an acceptable reason to request a retake, and mastery must be shown before this opportunity is given. The student may be asked to take the second test on his or her own time (i.e. before or after school), or at the convenience of the teacher. The time from the initial assessment to the retake may not exceed two weeks.

Teachers may offer other options for the student to master the topic and for the student to improve his or her grade. These options can include, but are not limited to, test corrections, an essay over the topic of the test, or an additional project relating to the test.

- F. As the purpose of grading is to measure student learning, there needs to be a sufficient number of assignments to determine the level of achievement. To accomplish this, students will be held accountable for completing the work. Holding students to deadlines will help them succeed in college and their work life. If a student chooses not to complete an assignment by a given deadline determined by the teacher, a zero will be earned.

If a student feels that he or she has a valid reason for turning in a late assignment or for requesting a re-test, and that request is denied by the teacher, the student may fill out an appeal form and turn the form into the principal. After consulting with the teacher and the student, the principal will make the final decision regarding the late assignment or re-test.

- G. Clear criteria will be used to calculate a term and/or year long final course grade. It will be based on a combination of the term grades and final assessments. The teacher will communicate this in writing to parents and students at the start of the term/year.
1. In the event that student performance changes significantly over the term/year of the course, and the teacher does not believe that the calculated grade fairly represents the

student’s performance, a teacher may include additional assessments (either formative or summative) in order to have a more accurate description of student achievement and record the grade accordingly.

2. The PASS/FAIL option is for unusual personal circumstances and requires building principal approval. If a student is taking the course PASS/FAIL, the student must have passing work to receive credit for the course. All PASS/FAIL students in any course will take all tests and turn in all regular class work along with other students. Only the final mark is a PASS/FAIL mark. A subject taken on a PASS/FAIL basis will not affect a student’s class rank or honor roll standing. If the student passes the class, the student will receive a “P” and full semester credit on his/her report card for that class. If the student fails the class, the student would then receive an “F” (fail) on the report card. A student may have only one PASS/FAIL course per year except in very unusual circumstances as determined by the building principal.

**V. GRADING SCALE AND SYMBOL DEFINITIONS**

In order to calculate grades, the following scale is used to assign grades. In turn, the letter symbols give a description of the student’s academic achievement.

**Classes Other Than Advanced Placement, Honors, and Dual Credit**

GRADE	PERCENTILE RANGE	GPA
A	93-100	4.00
A-	90-92	3.67
B+	87-89	3.33
B	83-86	3.00
B-	80-82	2.67
C+	77-79	2.33
C	73-76	2.00
C-	70-72	1.67
D+	67-69	1.33
D	63-66	1.00
D-	60-62	0.67
F	0-59	0.00

**Advanced Placement, Honors, and Dual Credit Courses**

GRADE	PERCENTILE RANGE	GPA
A+	97-100	4.00
A	90-96	4.00
A-	87-89	3.67
B+	83-86	3.33
B	80-82	3.00
B-	77-79	2.67
C+	73-76	2.33
C	70-72	2.00

Article 5	STUDENTS		Policy No. 5204
C-	67-69		1.67
D+	63-66		1.33
D	60-62		1.00
F	0-59		0.00

**\*A middle school student that completes a high school course as a middle school student shall earn high school credit and the student's grade for such course shall be counted toward the student's high school grade point average (GPA) and class rank.**

## VI. GRADE POINT SCALES AND CALCULATIONS

A. Grade Point Average (GPA) is based on grades earned in the following grade level group:

Grades 9-12

- a. All courses for which the student receives from an A to an F are included in the GPA.
- b. Both a Term GPA and a Cumulative GPA are calculated.
- c. An official transcript is maintained for grades 9-12.
- d. Pass grades are not included in the GPA calculation, but do count for graduation credit.

B. Annual audits of courses offered within Plattsmouth High School and taught by qualified teachers will be conducted by examining the course rigor to determine potential grade weighting. The criteria for a grade to be weighted are that the course must be of college level rigor. Content must significantly exceed the Plattsmouth content standards.

## VII. COMMUNICATION

A shared understanding, between the District staff, students, and parents, of the District's grading and reporting system is essential for effective communication. In order for all parties to understand and trust the student achievement data, the District will provide all parties with the following:

- A clear purpose for the grading and reporting system;
- A common grading syllabus for all courses;
- A valid and accurate assessment of the student's achievement;
- Timely reporting;
- A comprehensive and multifaceted reporting system (i.e. Conferences, phone calls, curriculum nights, electronic messages, classroom websites, report cards, mid-term reports) and,
- A clear explanation of all symbols used.

## VIII. PROFESSIONAL DEVELOPMENT

A comprehensive, coherent, and sustained professional development program is necessary to enhance a teacher's ability to deliver high quality instruction and to design and use assessments that are purposeful, assess appropriate learning targets, and to assign grades consistent with this policy. To ensure this goal, the professional development program must be focused on the two themes of assessing accurately and using assessment to benefit students, not merely to grade and sort them. Teachers must be able to craft assessment experiences to maximize motivation.

Professional development activities must be an integral part of broad school-wide and District-wide educational improvement goals. Effective professional development must be school-based, collaborative, and differentiated in its delivery. District and site professional development plans

for effective classroom assessment and grading must include research-based training components of theory, demonstration, guided practice, feedback, and coaching.

#### **IX. AREAS OF RESPONSIBILITY**

The Board of Education is accountable, in its governance capacity, for the instructional program and delegates responsibilities as follows:

- A. The Superintendent, through designees, shall be responsible for implementation and evaluation of the Grading System and for development and implementation of procedures and practices for grading and reporting student achievement in the District.
- B. Principals shall be responsible for assuring implementation of the District's beliefs, procedures, and practices of effective grading and reporting.
- C. Teachers shall be responsible for effectively implementing classroom assessments and for applying the principles of effective grading and reporting practices.
- D. Parents are a vital link to successful home/school communication about student learning. Therefore, parents are strongly encouraged to participate in all available components of the District's grading and reporting system.
- E. Students are responsible for their own learning. All students shall actively participate in understanding the District's grading and reporting system. Students are able to use the Academic Practice (formative) grade to identify strengths and weaknesses with a particular topic and, as a result, seek additional help. As well, students are able to know that the Academic Achievement (summative) grade reflects a true level of understanding of a particular topic/unit/course. This information can help the student plan for future course selection and post-secondary options.

Adopted: June 13, 2005

Reviewed: July 14, 2008, July 13, 2009

Revised: July 12, 2010

Reviewed: July 11, 2011, Jan. 9, 2012, Apr. 8, 2013, Apr. 14, 2014, Apr. 13, 2015,

Apr. 11, 2016, Apr. 10, 2017, Apr. 9, 2018

Revised: June 10, 2019

Reviewed: August 10, 2020

Revised: July 12, 2021

Reviewed: May 9, 2022

Revised: Mar. 13, 2023



**Plattsmouth Community School District Central Office**  
**1912 East Highway 34**  
**Plattsmouth, NE 68048**  
**Dr. Richard E. Hasty, Superintendent/Special Ed. Director**  
**Dr. Cherie Larson, Director of Instructional Services**  
**Pamela Dobrovolny, Assistant Special Education Director**  
**and Early Childhood/Head Start Director**  
**Phone: (402) 296-3361 Fax: (402) 296-2667**

*Working in partnership to ensure **A**cademic achievement, responsible **B**ehavior and **C**ivic engagement.*

## Curriculum Materials Disposal Request

March 13, 2022

- Approximately 200 middle school library books
  - These books have been removed using a “weeding” process that typically takes place annually. Books are weeded out based on these criteria:
    - They are too old to include reliable information.
    - They have not been checked out for more than six years.
    - They are falling apart and unable to be fixed.
  - All PCSD identifying information will be removed from the books

6270A Out-of-State Field Trip Request Form  
Plattsmouth Community Schools

Chris Work	PHS Show Choir	February 13, 2023
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Kansas City, MO	5/30/2023
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Trip to Worlds of Fun
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No district transportation is required. (We are chartering a bus through the company but not using district funds.)	How Funded: District Funded   Grant Funded Donation/Fundraiser <u>Other</u> Explain: Donations, fundraising & parents, utilizing the Show Choir Activity Account
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PHS Band & Choir	
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Travelers: Estimating 40 students	Chaperones Required? <u>Yes</u> No If yes, how many? 4 self-pay
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<p>Notes: The PHS Show Choir plans to travel to Kansas City, MO in May 2023.</p> <p>There will be no cost to the district for this trip. The students have fundraised throughout the school year to pay for the bus. Students will also not miss any instructional days for this trip.</p> <p>Please let us know if there are any other questions.</p>
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