

**Board of Education Regular Meeting**

**July 22, 2024 6:30 PM**

Poplar Grove Elementary School, 2959 Del Rio Pike, Franklin, Tennessee 37069

- I. **MEETING CALLED TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **RECOGNITIONS/GOOD NEWS AWARDS**
- IV. **PUBLIC INPUT**
- V. **REPORTS/PRESENTATIONS/DISCUSSIONS**
  - V.1. Teaching & Learning Spotlight
  - V.2. Construction Report
- VI. **APPROVAL OF BOARD AGENDA**
- VII. **APPROVAL OF CONSENT AGENDA**
  - VII.1. Minutes of Board Meeting dated June 10, 2024
  - VII.2. Minutes of Budget Work Session dated June 17, 2024
  - VII.3. 2024-2025 Board Meeting Annual Agenda
  - VII.4. Budget Amendments
- VIII. **BUSINESS BEFORE THE BOARD**
  - VIII.1. Employment Action Related to Jessica Chervenak
  - VIII.2. 2024-2025 FSSD Budget
  - VIII.3. 2024-2025 FSSD Tax Rate
  - VIII.4. 2024-2025 Director of Schools Annual Performance Goals
  - VIII.5. Policy Revision: Visitors to Schools/District Properties - Security Management (1.501) - *1st Reading*
  - VIII.6. Policy Revision: School Calendar (1.800) - *1st Reading*
  - VIII.7. Policy Revision: Surplus Property Sales (2.403) - *1st Reading*
  - VIII.8. Policy Revision: Bids and Quotations (2.806) - *1st Reading*
  - VIII.9. Policy Revision: Emergency Preparedness Plan (3.202) - *1st Reading*
  - VIII.10. Policy Revision: Security (3.205) - *1st Reading*

- VIII.11. **Policy Revision: Student Transportation Management (3.400) - 1st Reading**
- VIII.12. **Policy Revision: Interscholastic Athletics (4.301) - 1st Reading**
- VIII.13. **Policy Revision: Library Materials (4.403) - 1st Reading**
- VIII.14. **Policy Revision: Class Size Ratios (4.410) - 1st Reading**
- VIII.15. **Policy Revision: Grading System (4.600) - 1st Reading**
- VIII.16. **Policy Revision: Promotion and Retention (4.603) - 1st Reading**
- VIII.17. **Policy Revision: Physical Assault Leave (5.307) - 1st Reading**
- VIII.18. **Policy Revision: Drug & Alcohol Testing for Employees (5.403) - 1st Reading**
- VIII.19. **Policy Revision: Substitute Personnel (5.701) - 1st Reading**
- VIII.20. **Policy Revision: Qualifications and Duties of the Director of Schools (5.802) - 1st Reading**
- VIII.21. **Policy Revision: School Admissions (6.203) - 1st Reading**
- VIII.22. **Policy Revision: Code of Conduct (6.300) - 1st Reading**
- VIII.23. **Policy Revision: Zero Tolerance Offenses (6.309) - 1st Reading**
- VIII.24. **Policy Revision: Suspension/Expulsion/Remand (6.316) - 1st Reading**
- VIII.25. **Policy Revision: Admission of Suspended or Expelled Students (6.318) - 1st Reading**
- VIII.26. **Policy Revision: Reporting Child Abuse (6.409) - 1st Reading**
- VIII.27. **New Policy: Family Life Education (4.213) - 1st Reading**
- VIII.28. **New Policy: Use of Artificial Intelligence Programs (4.214) - 1st Reading**
- VIII.29. **New Policy: Opioid Antagonist (6.4052) - 1st Reading**

IX. **DIRECTOR OF SCHOOLS REPORT**

X. **UPDATES**

X.1. **Teaching and Learning**

X.2. **Finance and Administration**

XI. **ANNOUNCEMENTS**

XII. **ADJOURNMENT**

# Franklin Special Board of Education

Monitoring: <b>Review: Annually, in July</b>	Descriptor Term: <b>Appeals to and Appearances Before the Board</b>	Descriptor Code: <b>1.404</b>	Issued Date: <b>08/08/16</b>
		Rescinds: <b>1.404</b>	Issued: <b>09/14/98</b>

## 1 APPEALS TO THE BOARD

2 Any matter relating to the operation of the school system may be appealed to the Board. However, the Board  
3 desires that all matters be settled at the lowest level of responsibility and will not hear complaints or concerns  
4 which have not advanced through the proper administrative procedure from the point of origin. If all steps of the  
5 administrative procedure have been pursued and there is still a desire to appeal to the Board, the matter shall be  
6 referred in writing to the office of the director of schools and the Board shall determine whether to hear the appeal.

## 7 APPEARING BEFORE THE BOARD

8 Individuals desiring to appear before the Board must submit a written request with descriptive materials to the  
9 office of the director of schools six (6) days before the meeting. If the request is approved by the Executive  
10 Committee, the item will be placed on the agenda. Individuals placed on the agenda will be recognized at the  
11 beginning of the meeting and given time to speak when their topic of interest is addressed on the agenda. All  
12 requests submitted will be included in the board packet.

13 If an individual wishes to address the Board on an item on the agenda, he/she may sign up on the form provided  
14 before the beginning of the board meeting to request time to speak. Delegations must select only one individual  
15 to speak on their behalf unless otherwise determined by the Board.

16 The chair may recognize individuals not on the agenda for remarks to the Board if it is determined that such is in  
17 the public interest. A majority vote of members present can overrule the decision of the chair. Recognition of  
18 individuals who are not citizens of the school system is to be determined by a majority vote of the Board.

19 Individuals speaking to the Board shall address remarks to the chair and may direct questions to individual board  
20 members or staff members only upon approval of the chair. Each person speaking shall state his name, address,  
21 and subject of presentation. Remarks will be limited to three (3) minutes unless time is extended by the Board.  
22 The chair shall have the authority to terminate the remarks of any individual who is disruptive or does not adhere  
23 to Board rules.<sup>1</sup> Members of the Board and the director may have the privilege of asking questions of any person  
24 who addresses the Board.

25 Individuals desiring additional information about any item on the agenda shall direct such inquiries to the office  
26 of the director of schools.

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### Legal References

1. TCA 39-17-306

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### Cross References

- School Board Meetings 1.400
- Agendas 1.403
- Complaints About School Personnel 5.502

# FSSD Teaching and Learning

Excellence in Teaching and Learning for All



Date: July 1, 2024

To: David Snowden, Director of Schools

From: Mary Decker, Associate Director of Schools for Teaching and Learning

Subject: Summary of Teaching and Learning Activity for the July Board Meeting



## **Spotlight:** **Leadership Retreat 2024**

This annual event is a treasured opportunity for leadership to spend three days reflecting, learning, and collaborating in summary of the prior school year and in intense preparation for the next. The goal of the Teaching and Learning team, in planning the retreat, is that every moment be well worth the participants' time and attention, is actionable, and is directly connected to student achievement and educator and staff member efficacy.

This summer we kicked off our time together, with the entire team present, at Freedom Intermediate School with a session titled "Lead Like Lasso" and facilitated by longtime collaborator Dr. Joelle Hood (her website is linked [here](#)). Through her courses, Dr. Hood endeavors to provide guidance and coaching "about a different way of BEing. When we become the best possible version of ourselves, then we have more capacity to empower others to do the same. As leaders, we want to help others tap into their highest potential and utilize their strengths to create a team that is the best it can be. Through research-based practices and strategies from the areas of Organizational Leadership, Employee Engagement, Mindfulness, Positive Psychology, Emotional Intelligence, and Social Psychology, we will work together to strengthen your influence and impact as an extraordinary leader."

We explored the numerous leadership lessons from the television show *Ted Lasso*, which in a happy coincidence, align closely with the concepts from the book currently being studied by the leadership team – *Trust & Inspire: How Truly Great Leaders Unleash Greatness in Others* by Stephen M.R. Covey! Dr. Hood highlighted these connections, which was particularly fortuitous as we also delved into chapter seven of *Trust & Inspire* later the same day. Primary takeaways included the crucial nature of genuine connections, care, compassion, and humor amongst leaders and teams, of

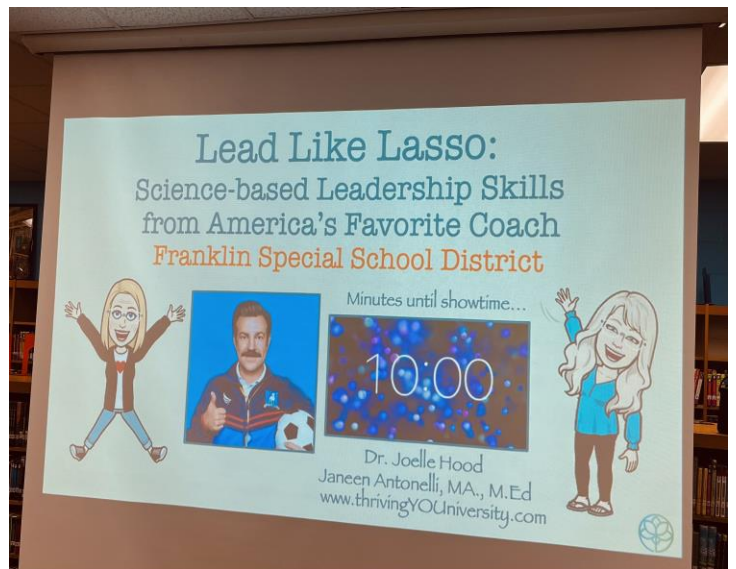
forgiveness and kindness alongside high expectations and accountability, and of the honest acknowledgement of difficult circumstances while looking forward and proceeding onward – together.

The afternoon portion of that Monday included a check in on the progress of the access control project that involves the transition from physical keys to electronic access and a rousing team building activity (no competitiveness was observed, wink, wink). A middle school's administrative team spoke to their targeted efforts around regularly scheduled remediation for all students who require it, so that every student can reach proficiency in essential standards and concepts. As always, inspirational videos and ice breakers that leadership members can utilize with their faculty and staff were woven throughout the agenda on the first two days of the retreat.

Day two generally focuses on academic and social/personal competencies topics, with Dr. Snowden, Dr. Esslinger, school administrators, and of course T&L in attendance. Key district documents (such as assessment and professional learning schedules) were distributed, an overview of the new state science standards and textbook adoption (both to be implemented in 2025-26) was provided, as was additional information on the new requirements related to computer science standards/instruction. The group discussed the upcoming new district branding and strategic plan (aspire 2029) and how both will be approached and enacted at each school site. Clarifications about characteristics of dyslexia, how those characteristics are identified, and how both relate to the Response to Intervention (RtI) process made for an in-depth conversation.

A game of educational charades ensured Tuesday's team building was low-key (ha ha!) and involved testing attendees' wordless communication of terms such as "SRO," "paraprofessional," "i-Ready Math," and "StoryBus," to name just a few. On a much more serious but still engrossing note, we looked deeply into and determined the necessary next steps to refine the district as a Professional Learning Community (PLC)/Professional Learning Team (PLT), an integral component of aspire 2029. It made sense to then also spend structured time considering and planning for the maximization of Tier I instructional time and the continued focus on the growth and proficiency of English learners. An indispensable piece of all these sessions was the reading and analysis of research-based articles/texts.

Finally, the entire leadership team reconvened for the final day of the retreat, held for the first time ever at our spectacular performing arts center. The state-required yearly drug-free workplace for supervisors training was completed, then the group undertook a top-secret but soon to be revealed project for the August 1 opening day welcome session. All in all, we have synthesized knowledge and understanding gained from the school year just concluded and we are well-prepared and eager to take on 2024-25!



**Curriculum & Professional Learning – Summer Carlton Young Scholars Institute**

- Young Scholars Institute (YSI) had a successful two weeks! Our final enrollment was:
  - Week 1: 265 Junior Scholars and 114 Senior Scholars
  - Week 2: 250 Junior Scholars and 114 Senior Scholars
- YSI provided 12 scholarships across both weeks. Students were engaged in an exciting opportunity for challenging and exploratory classes. A big thank you to the hard work of our directors, Eric Ellison, Crystal Lepping, Hollie Osteen, and Travis King, and all our YSI teachers and staff!

**Leadership Retreat**

- Mrs. Carlton collaborated with other members of Teaching & Learning to plan and facilitate three sessions during leadership retreat. Mrs. Carlton also scheduled the opening professional learning with Dr. Joelle Hood of Thriving YOUiversity titled “Lead Like Lasso.” Descriptions of these sessions are included below.

- **Lead Like Lasso** with Dr. Joelle Hood: “Lead Like Lasso” is a dynamic and engaging professional development session that draws inspiration from the popular TV show Ted Lasso and its beloved protagonist of the same name. In this transformative session, participants will explore science-based insights that can elevate their leadership abilities. Inspired by the empathetic, optimistic, and authentic qualities of Ted Lasso, attendees will learn practical strategies to become exceptional leaders who inspire and motivate their teams. Through interactive activities, neuroscience research, and discussions, participants will better understand the human mind and how to leverage it for effective leadership.
  - **Science Textbook Adoption & New Standards:** Mrs. Carlton discussed the science textbook adoption timeline, expectations, and guidelines for the 2024-25 school year. The new Tennessee Academic Standards for Science were introduced, and campus teams worked together to compare the current and new science standards specifically around what is changing, what is staying the same, and what are the grade level implications for teachers and students. The new science standards and new textbooks will be implemented in the 2025-26 school year.
  - **PLCs: What’s Next?:** In this session, participants identified the why, how, and what of a professional learning community (PLC). They engaged with an article discussing team collaboration with high levels of collective efficacy and then identified the gaps in their own understanding and the gaps in their individual and school practices.
  - **Maximizing Tier 1 Instruction:** Based on the research of John Hattie and instructional practices that have a high effect on learning, this session discussed practical strategies that could be applied at all phases of the lesson cycle with the goal of maximizing Tier 1 instruction.
- Each of these sessions provided opportunities for campus leadership and district leadership to collaborate and provide feedback around the great things going on in each of these areas as well as opportunities for growth.

## ***Communications – Susannah Gentry***

### **New Branding**

- Work continues to prepare for debuting the rebrand on opening day for FSSD employees, with students, families, and the community announcement to follow shortly after. We are collaborating with BrandMettle web design staff and a videographer, and we are acquiring new marketing assets to be used throughout the year, which is ongoing. Opening day will include the new brand rollout and marketing strategies, and the public rollout will soon follow. We are very excited to begin sharing our new branded identity.

### **Summer Communications Items**

- Photos from Summer Learning Camp, Summer Storytime and the Young Scholars Institute were shared on our social media accounts.
- The state provided information about third-grade ELA scores, which was shared with a few local media who inquired.
- Planning for the Student Panel on Belonging and Wellbeing, which took place July 10 at the PAC.
- The district is phasing in a new mass notification and communication hub platform called ParentSquare. This will replace and upgrade the services and features of Blackboard Connect, offering parents a dedicated platform to receive information from their school, the district, and,

in the future, from their children's teachers. Two administrative training days have occurred, and families have been notified by email of the change.

- Mrs. Gentry attended the National School Public Relations Association conference in Seattle, July 15-17. This conference is the gold standard for best practices in school communications.
- Creation of the monthly birthday cards and FSSD student artist recognitions.
- The Summer Free Meals Program information was shared with families via email and social media, reminding them that there are two dine-in sites (Johnson Elementary and Franklin Housing Authority) this summer.

## ***Attendance – Celby Glass***

### **Attendance**

- Celby, Nichole Johnson, and Robb Walters developed a way to create attendance letters more efficiently by using a Skyward template. The first of these letters will be sent this summer to the parent of any student who missed 15 or more days in the 2023-2024 school year and are an important reminder to families of the importance of regular school attendance.
- Celby and Nichole recently crafted a streamlined, law-based attendance section for all schools to include in their parent handbook. Dr. Decker, principals, and assistant principals reviewed this text and offered feedback prior to its finalization.
- A few truancy cases filed in the 2023-2024 school year will carry over to the fall. This is because the judge/magistrate requested that the families report back to court to ensure that the child is attending school regularly as the school year begins.

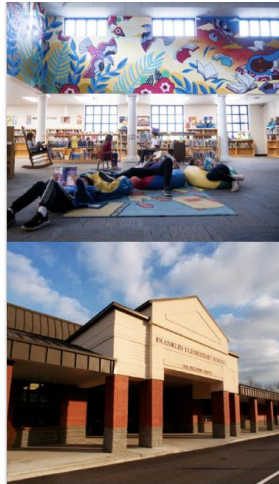
### **Safety**

- The Williamson County Emergency Management Agency has partnered with the Williamson County School District, the Franklin Special School District, Franklin Transit, Vanderbilt University, and six other municipalities to apply for a Transportation Network Growth Opportunity (TNGO) grant. The grant would provide software to aid in bus routing and rerouting due to planned and unplanned utility and road construction projects, driver absenteeism, automobile accidents, and other significant events, as well as the issuance of real-time alerts for school bus transportation departments, parents, and students regarding delays, school bus assignments, and alternate bus routes.
- Ongoing projects on which Celby is working:
  - Access control (with Drew Bingham)
  - Updated technology for vestibules/front office visitor access
  - Vape detection equipment for restrooms (with Drew Bingham)
  - Security laminate installation
  - Planning for fall school staff safety training at every campus

## ***Reading & Rtl Coordinator – Gina Looney***

### **Literacy/Rtl Update**

- The Story Bus is being renovated this summer, but we now have Storytime at the FES Media Center. Here is the flyer:



Franklin Special School District

## SUMMER STORYTIME

A **FREE** summer library  
for ages 4 through 4th grade



## SCHEDULE

**Mondays - 9:00 - 12:00**

**Wednesdays - 9:00 - 12:00**

**Franklin Elementary School Library**  
1501 Figuers Dr  
Franklin, TN 37064

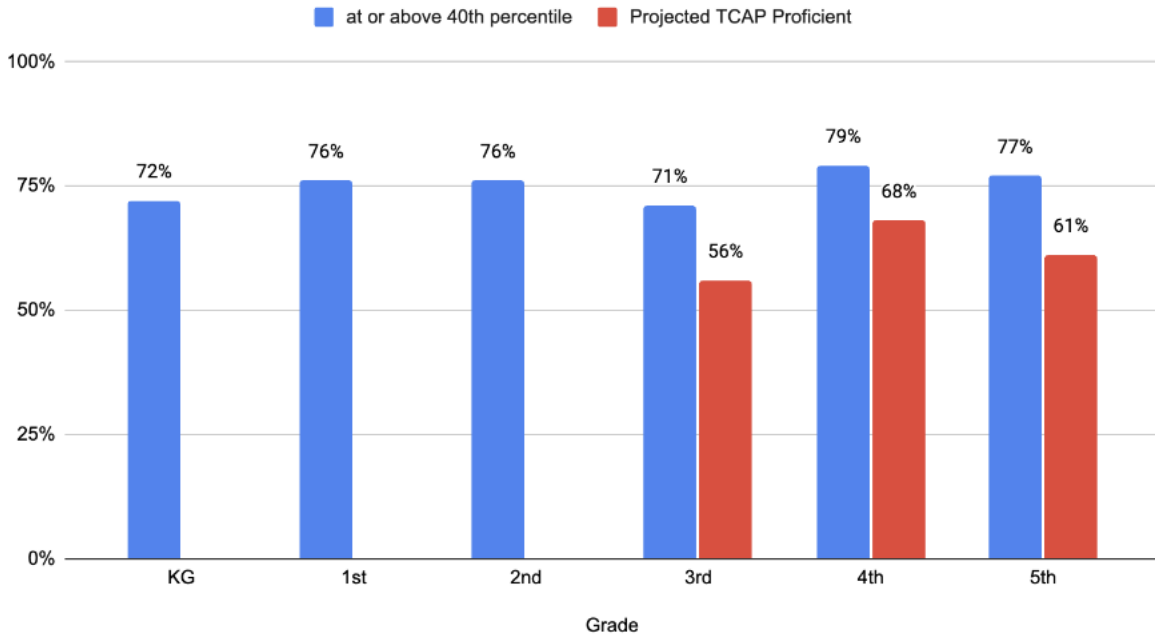
While the Story Bus is being renovated... We invite you to **Summer Storytime** at Franklin Elementary! This free community service offered by the Franklin Special School District is designed to foster and maintain a love of reading with easy access to books over the summer months. Children ages 4 through the 4th grade (younger if accompanied by an adult) will have dedicated reading time and storytelling offered by FSSD staff members. After choosing a good book, children can curl up on a beanbag and read or have books read to them by the staff.

Upon registration at the school library, parents may depart for up to 60 minutes to run an errand or two. A cell phone number must be provided at the time of drop-off in case a parent needs to be contacted.

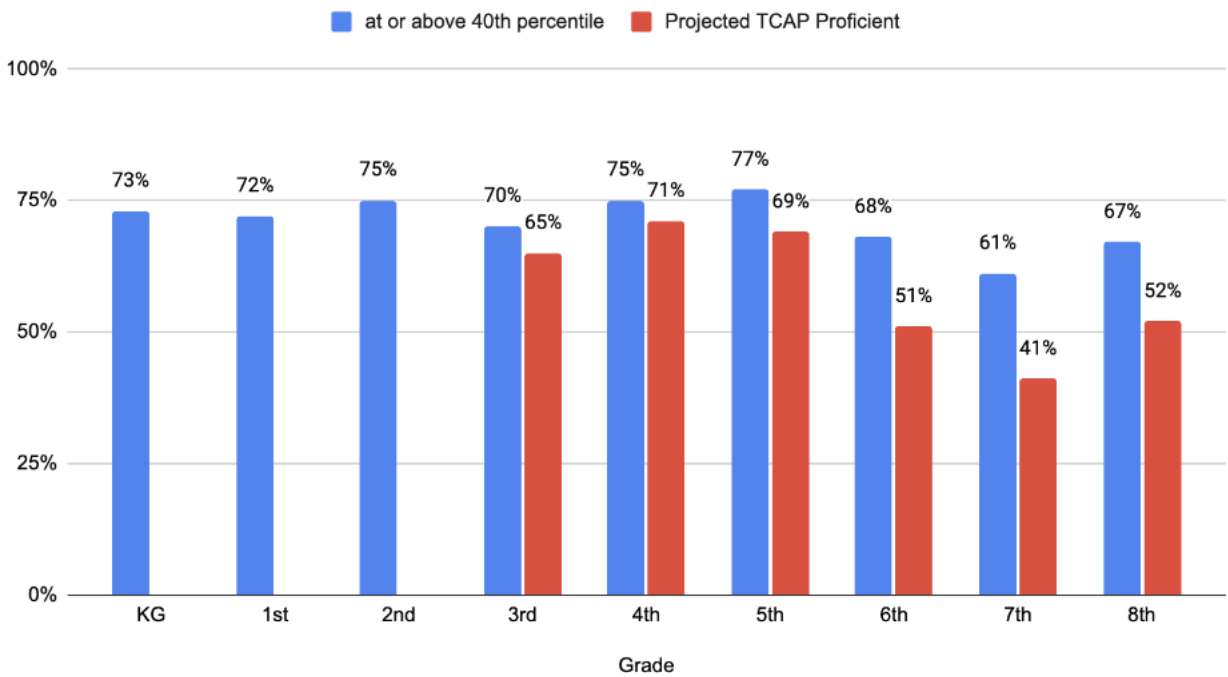
**Summer Storytime will be Mondays and Wednesdays between June 3 through July 17**  
(excluding the week of July 1 - 6)

- Dr. Looney presented to administrators at leadership retreat recently. The presentation topics were:
  - Dyslexia and RtI Updates (Looney)
  - Maximizing Tier One Instruction (Carlton, Looney, Wiemers)
  - PLCs - What's Next? (Carlton, Decker, Looney)
- This month, a group of coaches and teachers are working on district common assessments that teachers can use to assess essential standards.
- The writing effort continues as the instructional coaches study more about the resource titled Writing Revolution and participate in the professional learning offered to support it. This work will resume in full force in August.
- The district is required to submit to the state a foundational literacy skills plan (FLSP) that describes our literacy efforts in K-5. Dr. Looney recently updated and submitted this document.
- End of year benchmark screening data can be found below:

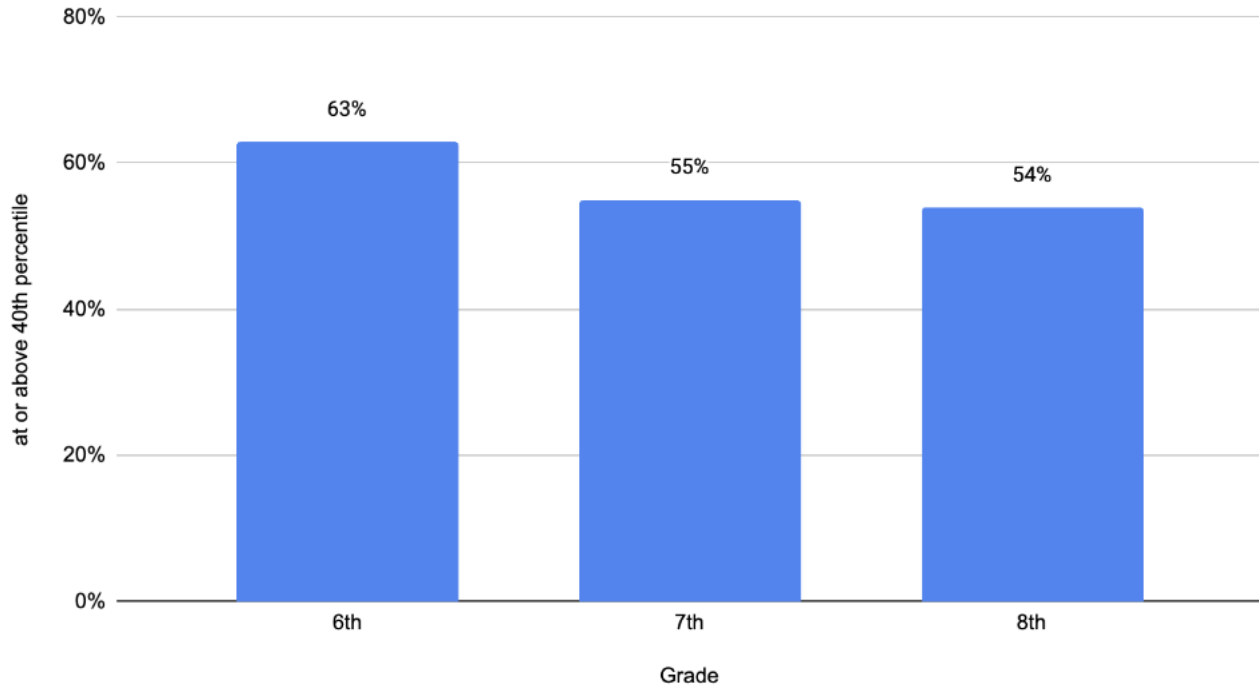
### IReady Reading K-5 Spring 23-24



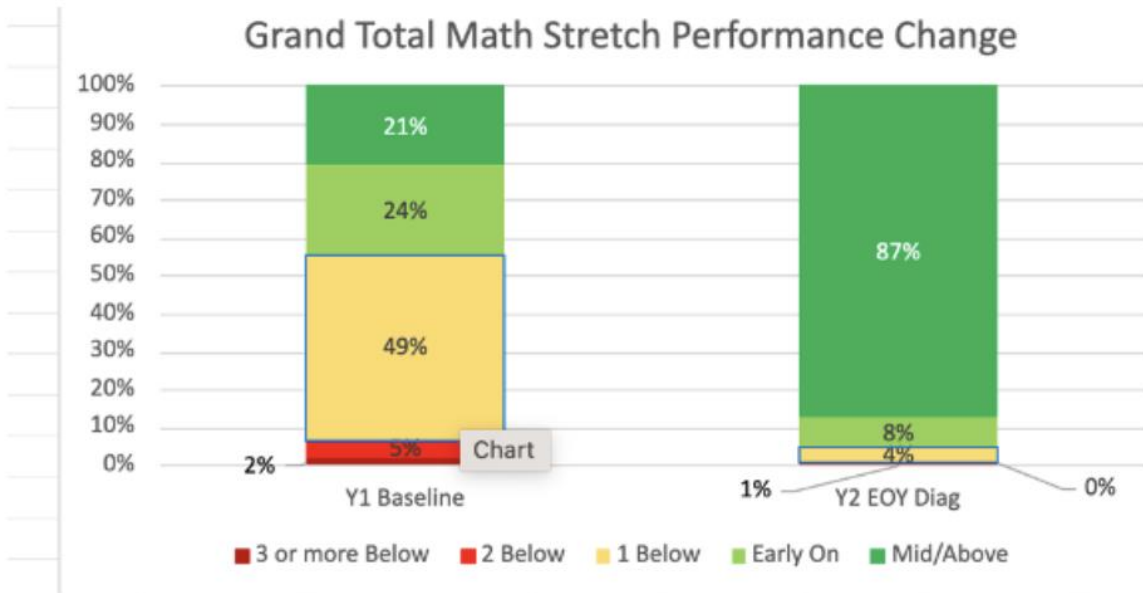
### IReady Math K-8 Spring 23-24



## STAR Reading Grades 6-8 Spring 23-24

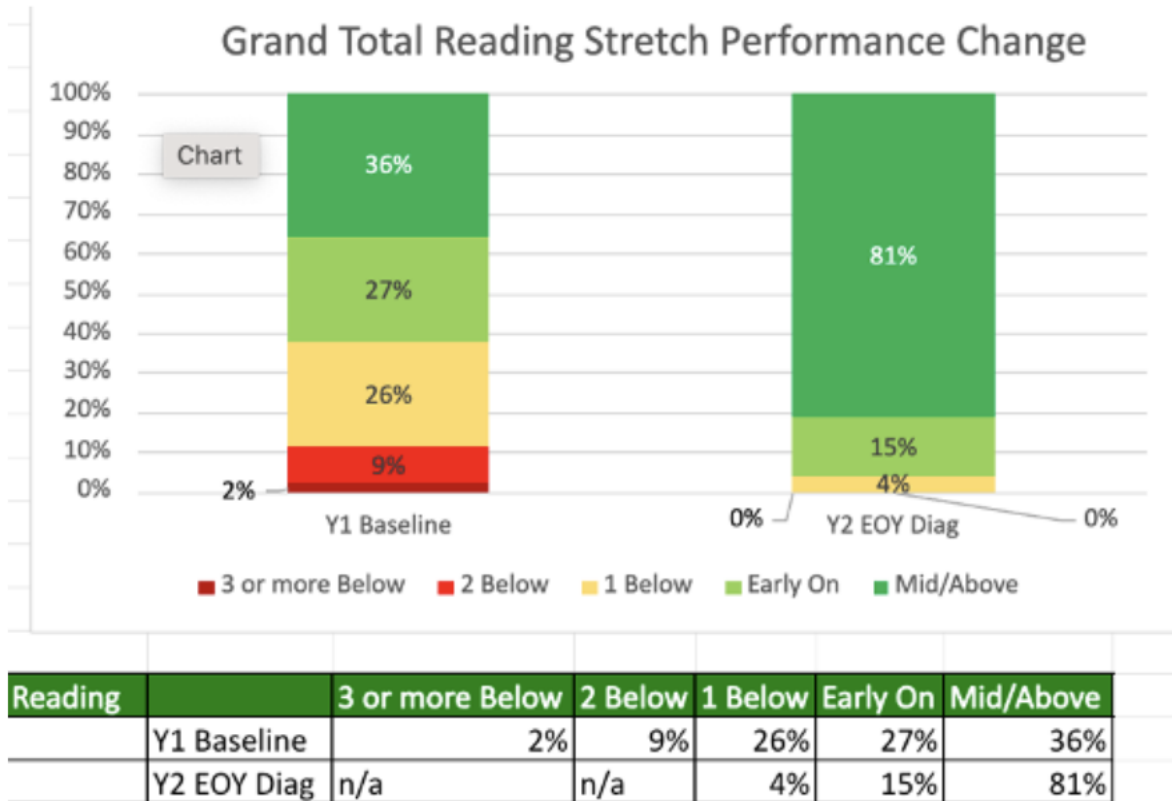


- Our partners at i-Ready (Curriculum Associates) provided us with data for our students who reached stretch growth (beyond typical growth) for two years in a row. This is a terrific accomplishment for students that yields significant results. Here are the results for math:



Math	3 or more Below	2 Below	1 Below	Early On	Mid/Above
Y1 Baseline	2%	5%	49%	24%	21%
Y2 EOY Diag	1%	0%	4%	8%	87%

- The math graphs represent the data of our students who made two years of stretch growth. They started 56% in “below” categories. After two years of stretch, there is one percent at three years or more below grade level and four percent who are one grade below. This is a change of 56% below to 5% below after two years of stretch growth!
- Similarly, the reading graphs below represent our fourth and fifth grade students who made two years of stretch growth. They started with 37% in “below” categories. After two years of stretch growth, only four percent of these students remain one grade below grade level. This is a change of 37% below grade level to 4% below after two years of stretch growth!



**PAC Operations Manager – Jeremy Maxwell**

**FSSD PAC Events**

- With the end of the school year, there was an obvious slowdown of FSSD events, though there were still plenty of exciting things happening at the PAC:
  - June 14: Leadership Retreat
  - June 17: Franklin Tomorrow’s “Frank Talks” with Dr. Snowden and WCS’ Mr. Golden presenting “*A Report Card for the 2023-24 School Year*”
  - June 21: Connector Gallery – A FSSD middle school literacy committee meeting

**Community Rental Events**

- June 2-15: A local youth theatre group held productions of *Hello, Dolly!* and *Newsies*
- June 28: A local youth theatre group held a production of *Bye, Bye Birdie*

### **Other Notes of Interest**

- Mid-June marked the end of event season at the PAC. Whew! Since early April the PAC was in use almost every day.
- The major A/V issues in the auditorium have been resolved, and the on-stage lectern is now fully functional.
- Mr. Maxwell had the opportunity to lead a team-building game for leadership retreat, as well as provide direction for the filming and light choreography of the leadership team's portion of the opening day video, which was filmed on-stage at the PAC.

### ***Special Populations –Cheryl Robey***

#### **IEP Coach Meeting**

- On May 31, FSSD IEP coaches and Dr. Robey discussed the roles and responsibilities of the IEP coaches for the 2024-25 school year. We are excited that each school site will have an IEP coach who will:
  - Collaborate with special education staff to support the development of IEPs.
  - Conduct IEP compliance checks throughout the building at least twice a month.
  - Provide necessary training annually to special education staff and administration on creation of IEPs, IEP compliance and timeline requirements.
  - Assist classroom and special education teachers in modifying curricula as needed.
  - Attend school-level and district-level special education meetings to ensure consistent practices across the district.
  - Maintain professional relationships with parents, students, and colleagues.
  - Maintain a written record of trainings conducted, IEP compliance checks, and other tasks related to this position.
  - Follow district safety protocols and emergency procedures.

#### **FSSD Preschool Inclusion Leadership Team (ILT) Meeting**

- On June 3, Elizabeth Colin and Rachel Page, AnLar Technical Assistance Specialists, invited FSSD to send representatives to speak at the TDOE's TN-TAN event. Dr. Kirkpatrick and Dr. Robey shared information about our work with AnLar and how AnLar has supported leadership development in FSSD preschool staff and teachers, promoted systems change, and supported a plan for inclusion that will lead to improved outcomes for our preschool children. Highlighting the progress made toward increasing inclusive opportunities in FSSD was valuable information to share with participants attending the event. The preschool ILT will continue to focus on our vision and to work towards expanding our inclusive preschool programs.

#### **FSSD Special Education Procedures Manual Updates**

- On June 18 and 19, Dr. Robey and two special educators worked on needed updates to the FSSD Special Education Procedures Manual. The transition to TN Pulse and the numerous updates from TDOE regarding special education requirements and timelines made these updates necessary.

#### **FSSD Special Education Newsletter**

The July FSSD Special Education Newsletter may be accessed at the following link:

<https://secure.smores.com/n/y8hvx>

## ***Instructional Technology – Shelly Robinson***

### **Leadership Retreat**

- Shelly Robinson was thrilled to participate in her third FSSD Leadership Retreat. Mrs. Robinson had the opportunity to work with members of the Teaching & Learning team to help build and deliver a variety of professional learning experiences. Amongst the sessions on which she collaborated, a highlight was sharing an updated version of her virtual organization professional learning experience. Other highlights included when Mrs. Robinson furnished updates on the new computer science standards and worked with Dr. Decker and Mrs. Whitley to facilitate a session where principals and assistant principals prioritized what retreat content they intend to turn around at their schools. As always, the entire event was filled with great, insightful conversations and opportunities to dive into the work to ensure student learning continues to be at the forefront.

### **ParentSquare**

- For the 2024-2025 school year, Mrs. Robinson has been working closely with members of the Teaching & Learning team and Technology to ensure the rollout of ParentSquare will run smoothly and successfully. ParentSquare is a unified communication platform that works to build connections between the district, teachers, parents, and students. It will replace Blackboard Connect with the option for teachers to use it as a parent/guardian communication platform, as well. Mrs. Robinson has participated in all the meetings and training to ensure she is prepared to offer her full support throughout the rollout. She and Mrs. Whitley will also offer teachers a summer professional learning opportunity to learn about the classroom communication tools in ParentSquare.

### **Summer Learning Camp**

- Mrs. Robinson was very happy to show her support on the first day of Summer Learning Camp (SLC), assisting with welcoming students and escorting them to their assigned class groups. In addition to that, Mrs. Robinson created i-Ready report groups for all rising first through fifth grade students so teachers could track and assess student progress. For the rising kindergarten students, Mrs. Robinson set all students and teachers up with Imagine Learning accounts. For rising fifth grade students, Mrs. Robinson created Google Classrooms for the teachers to use, as interested. Finally, Mrs. Robinson offered support by just opening communication and being a helping hand when any instructional technology needs arose.

## ***Instructional Technology – Amber Whitley***

### **District Support**

- Mrs. Whitley, along with other members of T&L, helped SLC students and teachers on the first day to get settled into their new classes. Mrs. Whitley and Mrs. Robinson provided digital support to these teachers through the creation of classes on various digital platforms and ActivPanel support.
- The district will roll out a new mass communication tool, ParentSquare, next year to replace Blackboard Connect. Mrs. Whitley, Mrs. Robinson, Mrs. Gentry, and Mr. Bingham worked with administrators to become familiar with the platform and learn how to post announcements and alerts during two June sessions. Additional teacher training is being offered in July, as there is a teacher-to-family component as well. Over 40 teachers have signed up for the sessions in July.
- Mrs. Whitley and Mrs. Robinson met with the building instructional technology leaders in May. During that time, the BLITs expressed an interest in developing an “FSSD tech day.” So, Mrs.

Whitley and Mrs. Robinson used time in June to nail down sessions and presenters for this event to be offered in July.

- The annual leadership retreat occurred in mid-June. This week is always full of learning as a district leadership team. Mrs. Whitley presented a session along with Dr. Decker and Mrs. Robinson that helped administrators reflect on their learning and prioritize next steps in their buildings.
- A few years ago, Mrs. Whitley moved WeeMAC's registration process from paper-based to Google Forms. This summer, Mrs. Whitley worked with Ms. Parks to move MAC's registration process to Google Forms for the 2024-25 school year. This registration will be posted on the FSSD website and sent to existing families via email in July.
- The month of July is always full of training sessions and preparing for teachers to return. Because of this, Mrs. Whitley and Mrs. Robinson spent time in June developing new training sessions for summer professional learning opportunities. In addition, they updated presentations for EQUiP and their annual road show to include new information for the coming school year.
- Mrs. Whitley, Mrs. Robinson, and Mr. Bingham presented at the TETA Summer Institute in Knoxville the week after July 4. They developed a new presentation to share how they work together to ensure all district teachers and staff are supported throughout the year. In other districts, it is uncommon for the technology supervisor to work alongside instructional support roles. So, they shared how this is a best practice and has benefited the district repeatedly over the years.

## ***Student Performance & Federal Programs –Pax Wiemers***

### **Student Performance**

- **Testing Data:** During late May and into the middle of June, TCAP results were released to districts. First, we received just the raw scores, which only showed the points scored out of the total points possible for each student in all tested areas. In June we were given the data file that contained performance levels for each student, which showed the fuller picture of how our students performed this spring on TCAP tests. The school-level student results were added to a Google Sheet and sent to each school administration team for their review only, as the data was embargoed until late June. Dr. Wiemers assisted schools with determining success rates (percentage of students who scored proficient) for each grade level subject area that was tested, and he calculated the district-level results. These were just initial calculations though, as the final success rates will exclude any ELL newcomer students (within the first two years in a US school) and any student who wasn't in the FSSD for 50% of the school year. Further accountability information will be released to districts in July and August.
- **Third Grade:** There were 24 students in total across our five elementary schools that took the TCAP ELA retake test on either May 22 or May 23, just before the school year concluded. Of those 24, there were eight students who passed the retake test by scoring at the *Met* or *Exceeded Expectations* level. Principals contacted parents immediately after receiving the results to inform them of their child's status. Once the appeals window opened, principals worked with parents to submit the formal appeal paperwork to the state for any student who was eligible (in these instances, students were eligible based on having a spring ELA benchmark at or above the 40th percentile). In all, 13 appeals were submitted to the state, and all 13 were approved. These 13 students will attend tutoring during their entire fourth grade year but will not need to show adequate growth on the fourth grade ELA TCAP test. Of the remaining three students still in the promotion pathway, one will not return to the FSSD next year, and the other two attended SLC. Dr. Wiemers administered the ELA post-test during the

last week of SLC, and as of this writing, one student had a chance to exit the pathway if adequate growth was met. The remaining student will also need to attend tutoring in fourth grade. As with last year though, no FSSD third grade students will be retained in third grade, and all will advance to fourth grade in this coming school year.

- **SLC:** During the last week of SLC, students were required to complete post-tests in ELA and math. Our rising K students took short, skill-based tests in Educational Software for Guiding Instruction (ESGI). Our rising first-third grade students took Aimsweb tests for ELA and short, paper-based tests for math. For rising fourth-ninth grade students, they were administered ELA and math tests in the state's Schoolnet platform. Dr. Wiemers created directions for teachers on administering the Schoolnet tests, providing teachers with usernames and passwords, and ensuring that students had the necessary accommodations, where applicable. He administered the third grade ELA post-test, monitored and provided reporting for Schoolnet assessments, and assisted with Aimsweb testing as needed. The state will have or be provided access to all post-testing results.

### **Federal Programs**

- **Budgeting:** During June, we completed requested revisions from the state reviewers for our consolidated application for the 2024-25 school year. As of this writing, we anticipate that we will receive full approval by the end of June. In addition, we closely monitored our current fiscal year Title programs and grants and ensured that purchase orders were closed, funds were expended, and everything was ready for final expenditure reports (FERs) to be completed in July. We are also in the final stages of the ARP Homeless 2.0 grant and should be ready to fully close out the grant once the FER is completed.
- **ESSER 3.0:** We are also in the final days of the ESSER 3.0 grant, which officially closes at the end of September. As such, we have been working diligently to ensure that all expenditures are processed and closed out. As of this writing, we anticipate that everything will be received and paid out by June. During the month of July, the FER will be completed and the indirect costs we budgeted will be pulled down. At the end of this process, the ESSER 3.0 grant will be fully completed!
- **SIPs:** The state's process for school improvement plans (SIPs) opened at the beginning of May. However, due to the busyness of the May schedule for administrators, Dr. Wiemers waited to send SIP resources to school administrators until the week after school ended. The resources included a digital checklist, an instructional screencast video within the planning platform, shared files, and other state-provided documents. Over the summer months, school administrators have been working on their school's SIP in the InformTN platform, and Dr. Wiemers checks in with administrators and provides support as needed. The SIPs are due to be submitted at the beginning of September, at which time a team from T&L will review and provide feedback to schools on their plans.

## **Bond Fund/Capital Projects Status Update – July, 2024**

### Central Office Complex:

1. Phase 1: Facilities & Transportation Center:
  - a. Phase IA: Exterior & Structural Repairs– GMP is \$1,866,681 – this phase is complete.
  - b. Phase IB: Interior Buildout: GMP is \$3,609,228
    - i. Attention to exterior punch list items is on going
  
2. Phase 2: Central Office Building & Sitework:
  - a. The GMP for phase 2 inclusive of all sitework and alternates is \$29,063,922. The total GMP for all phases of the Central Office Complex is \$34,539,831.
  - b. We have continued with drywall on the 1<sup>st</sup> floor and are now working on finishing the drywall to prepare for painting to continue.
  - c. Exterior masonry is substantially complete, and windows are being set on the South elevation.
  - d. This upcoming month will see our window installation be completed along the exterior of the building and transition to lobby curtainwall installation.
  - e. Painting will continue on the 1<sup>st</sup> floor, followed by ceiling framing, and drywall will continue on the 2<sup>nd</sup> floor.
  - f. Click the link to see the latest flyover video of the progress:
    - i. [Central Office Timelapse June 2024](#)
    - ii. [Central Office Aerial June 2024](#)

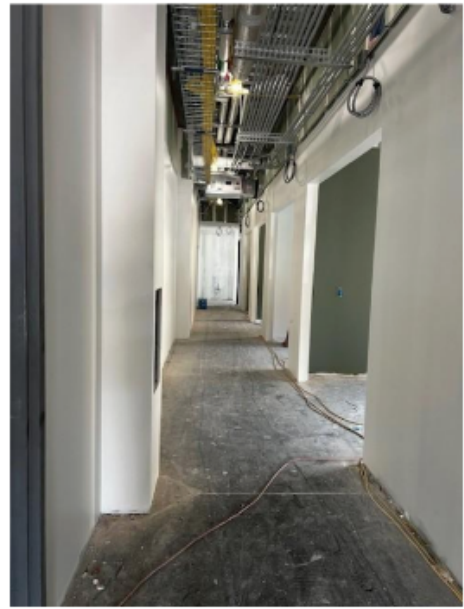
### JUNE 2024 PROGRESS

#### CURRENT ACTIVITIES

Interior Masonry  
1st Floor Drywall Finishing  
1st Floor Painting  
2nd Floor Drywall  
Curtainwalls - South

#### UPCOMING ACTIVITIES

Lobby Curtainwalls  
Exterior Metal Panels  
2nd Floor Drywall Finishing  
2nd Floor Painting  
1st Floor Ceilings



FMS, PGS, and FES freezers and coolers replacement: The contract has been awarded to Thrash Construction Services for the amount of \$684,000.

1. Cooler / Freezers installed at all 3 schools.
2. Fire sprinkler re-work into coolers/freezers to completed
3. Data cabling run to data closets complete.
4. Trim-out and connections to outdoor equipment are next tasks.
5. Project is expected to be substantially complete by 7/18/24.



# Franklin Special School District

SINCE 1906

David L. Snowden, Ph.D., Director of Schools • 507 New Highway 96 West • Franklin, TN 37064 • 615-794-6624 • 615-790-4716 (fax) • www.fssd.org

**TO:** Members of the Franklin Special School District Board of Education and Local News Media  
**FROM:** David L. Snowden, Ph.D., Director of Schools  
**DATE:** July 18, 2024  
**RE:** Agenda for the Franklin Special School District Board of Education meeting to be held on Monday, July 22, 2024 at 6:30 p.m., to be held at Poplar Grove Elementary School, 1030 Excellence Way, Franklin.

- I. **MEETING CALLED TO ORDER** 6:30 p.m.
- II. **PLEDGE OF ALLEGIANCE** 6:32 p.m.
- III. **RECOGNITIONS/GOOD NEWS** 6:35 p.m.
- IV. **PUBLIC INPUT** *Please limit comments to three (3) minutes per speaker* 6:35 p.m.
- V. **REPORTS/PRESENTATIONS/DISCUSSIONS** 6:40 p.m.
  1. Teaching and Learning Report
  2. Finance and Administration Report
- VI. **APPROVAL OF BOARD AGENDA** 6:45 p.m.
- VII. **APPROVAL OF CONSENT AGENDA** 6:50 p.m.
  1. Minutes of Board Meeting dated June 10, 2024
  2. Minutes of Budget Work Session dated June 17, 2024
  3. 2024-2025 Board Meeting Annual Agenda
  4. Budget Amendments
- VIII. **BUSINESS BEFORE THE BOARD** 6:55 p.m.
  1. Employment Action Related to Jessica Chervenak
  2. 2024-2025 FSSD Budget
  3. 2024-2025 FSSD Tax Rate
  4. 2024-2025 Director of Schools Annual Performance Goals
  5. Policy Revision: Visitors to Schools/District Properties - Security Management (1.501) – *1<sup>st</sup> Reading*
  6. Policy Revision: School Calendar (1.800) – *1<sup>st</sup> Reading*
  7. Policy Revision: Surplus Property Sales (2.403) – *1<sup>st</sup> Reading*
  8. Policy Revision: Bids and Quotations (2.806) – *1<sup>st</sup> Reading*
  9. Policy Revision: Emergency Preparedness Plan (3.202) – *1<sup>st</sup> Reading*
  10. Policy Revision: Security (3.205) – *1<sup>st</sup> Reading*
  11. Policy Revision: Student Transportation Management (3.400) – *1<sup>st</sup> Reading*
  12. Policy Revision: Interscholastic Athletics (4.301) – *1<sup>st</sup> Reading*
  13. Policy Revision: Library Materials (4.403) – *1<sup>st</sup> Reading*
  14. Policy Revision: Class Size Ratios (4.410) – *1<sup>st</sup> Reading*
  15. Policy Revision: Grading System (4.600) – *1<sup>st</sup> Reading*
  16. Policy Revision: Promotion and Retention (4.603) – *1<sup>st</sup> Reading*
  17. Policy Revision: Physical Assault Leave (5.307) – *1<sup>st</sup> Reading*
  18. Policy Revision: Drug & Alcohol Testing for Employees (5.403) – *1<sup>st</sup> Reading*
  19. Policy Revision: Substitute Personnel (5.701) – *1<sup>st</sup> Reading*
  20. Policy Revision: Qualifications and Duties of the Director of Schools (5.802) – *1<sup>st</sup> Reading*
  21. Policy Revision: School Admissions (6.203) – *1<sup>st</sup> Reading*
  22. Policy Revision: Code of Conduct (6.300) – *1<sup>st</sup> Reading*
  23. Policy Revision: Zero Tolerance Offenses (6.309) – *1<sup>st</sup> Reading*

*All Franklin Special School District meetings are open to the public.*

**Excellence in Teaching and Learning for All**

The Franklin Special School District is an equal opportunity employer



June 10, 2024  
Franklin, Tennessee

The Franklin Special School District Board of Education met at 6:30 p.m. on Monday, June 10, 2024, at Franklin Elementary School, 1501 Figuers Drive, Franklin. A link to the recording may be found at <https://youtube.com/live/0Zi4Zy7dEhw?feature=share> .

The following members were present: Chair Robert Blair, Vice Chair Allena Bell, Treasurer Robin Newman, Secretary Kevin Townsel. Not present was Board Member Alicia Barker and Board Member Tim Stillings.

Others present were: Dr. David Snowden, Dr. Mary Decker, Dr. David Esslinger, Carol Riordan, Susannah Gentry, Drew Bingham, Leslie Duke, Dr. Pax Wiemers, Dr. Charles Farmer, Sam Vega and Jake Habegger.

**I. MEETING CALLED TO ORDER**

The meeting was called to order at 6:31.

**II. PLEDGE OF ALLEGIANCE**

Franklin Elementary Principal Dr. April Carrigan welcomed those in attendance and led the Pledge of Allegiance. Chair Robert Blair called for a moment of silence before being seated.

**III. RECOGNITIONS/GOOD NEWS – (on file)**

**Student Artist of the Month** – Poplar Grove Middle student Melany Morquecho Perez is the featured student artist and whose artwork will be on birthday cards for personnel during June. Her art teacher is Lauren Lowry. Thanks to Sonic, a community partner, for sponsoring a \$15 gift card for Olivia.

**IV. PUBLIC INPUT**

Judy Barnhill and Barbara Anderson, both retired teachers, presented a plaque that represented all who served children at the original Franklin Middle School, which is now Franklin Elementary. Dr. Snowden and Principal Dr. Carrigan accepted the plaque, which will be displayed in the school.

**IV. REPORTS / PRESENTATIONS / DISCUSSIONS**

**1. Teaching and Learning Spotlight** – "Poplar Grove Middle School Student Tech Repair Program" (on file). Dr. Decker introduced the program, followed by a News Channel 5 previous story was viewed, which had interviews with Mr. Habegger, Mr. Vega and students in the class. Teacher Jake Habegger, Computer Technician and class instructor Sam Vega, Technology Supervisor Drew Bingham, and Instructional Technologist Amber Whitley were recognized. Dr. Decker noted that there has been interest in having the same class at Freedom Middle School in the future. This subject as well as other Teaching & Learning updates can be found on the T&L Report (on file).

2. **Finance and Administration Report – Bond Fund Capital Projects Status Update** - presented in advance by Dr. Esslinger (on file). The report outlining the status of the Phase 1: FTC and Phase 2: CO Building and Sitework, as well as the FMS, PGS and FES freezers and coolers replacement were outlined in the report.

## VII. APPROVAL OF BOARD AGENDA

Allena Bell made a **motion** to approve the Board Agenda as presented. Kevin Townsel **seconded** the motion, which **passed 4-0**.

## VIII. APPROVAL OF CONSENT AGENDA

Robin Newman made a **motion** to approve the Consent Agenda as presented. Allena Bell **seconded** the motion, which **passed 4-0**.

Approved under Consent Agenda (on file) were:

1. **Minutes of Board Meeting dated May 13, 2024**
2. **Minutes of Work Session dated May 20, 2024**
3. **2024-2025 Consolidated Application Approval for IDEA/ESEA**
4. **Director of Schools Surety Bond**
5. **Budget Amendments**
6. **Surplus Property Authorization – Freedom Middle Canopies**
7. **Surplus Property Authorization – Transportation Department Type D Buses**
8. **2024-2025 Board Meeting Schedule**
9. **2024-2025 Board Member Development Opportunities**

## IX. BUSINESS BEFORE THE BOARD

1. **Employment Action Related to Jessica Chervenak** – The Board received a copy of the charges for the dismissal of Jessica Chervenak, a tenured teacher with the Franklin Special School District, prior to the meeting. Based upon these charges, as Director of Schools, Dr. Snowden recommended dismissal for Ms. Chervenak, a tenured teacher employed by the district. He also requested that a copy of these charges be attached as an exhibit to the minutes of this meeting. Chair Robert Blair reiterated what Dr. Snowden has recommended Ms. Chervenak’s dismissal, and that Dr. Snowden requests that she be given an opportunity for a hearing resulting from this dismissal. The only decision that this board was charged with making at this time was that if any of these charges is true, dismissal from service as a tenured teacher was warranted and that Ms. Chervenak has the right to a hearing on the charges. Mr. Blair then asked for any discussion from the board concerning the charges, after which he asked for a motion.

Robin Newman made a **motion** to vote that if any of the charges presented is true, that dismissal from service is proper and that Ms. Chervenak be given notice of her right to a hearing before a hearing officer whom the Director of Schools will appoint. Allena Bell **seconded** the motion. By roll call vote, the motion **passed 4-0**

Mr. Blair then instructed Dr. Snowden to notify Ms. Chervenak that this Board has voted that if any of the charges presented is true, then dismissal from service was warranted.

Also to give Ms. Chervenak notice of the right to a hearing on these charges with the stipulation that her request for a hearing must be received by your office within thirty (30) days of receipt of the notice. This notice should be provided to Ms. Chervenak by certified mail, return receipt requested, by first class U.S. mail, by personal service, email, or by any other reliable and necessary means.

As Chair of the Board, Mr. Blair also directed that a copy of the charges of dismissal against Ms. Chervenak be attached to the minutes of this meeting of the board.

2. **Continuation Budget** – Due to the fiscal year officially ending on June 30, 2024, the administration recommended Board approval of a continuation budget to operate until the new fiscal year's budget is adopted. The continuation budget does not allow for new expenditures that may occur in the next fiscal year. All expenditures that extend into the next fiscal year in this continuation budget are based upon the current budgeted amounts in all categories. The administration recommended approval.

Allena Bell made a **motion** to approve the continuation budget until the new fiscal year's budget is adopted. Kevin Townsel **seconded** the motion. By roll call vote, the motion **passed 4-0**.

3. **2024-2025 Annual Tuition Rates** – The administration recommended tuition charges for the family rate of Williamson County residents who reside outside the FSSD remain at the full rate of \$2,000 per child for the first students, and additional siblings at the rate of ½, or \$1,000 per student. The tuition charge for those residing outside of Williamson County is recommended to remain at \$4,000 per student. The administration recommended approval.

Allena Bell made a **motion** to approve the 2024-2025 Annual Tuition Rates as proposed. The first student in the household that resides within Williamson County but outside our district at the rate of \$2,000 per year, additional siblings in the same household at ½ the rate, or \$1,000 per student. Each student residing outside Williamson County will remain at \$4,000 per student. Robin Newman **seconded** the motion. By roll call vote, the motion **passed 4-0**.

4. **Resolution Federal Projects Budget** – A resolution was presented in support of having the Fiscal Year 2025 budgets of the School Federal Projects Fund be the budget approved for separate projects within the fund by the TDOE. With this resolution, budget amendments will no longer be needed each time the allocations are made within the School Federal Projects Fund. The Comptroller recommended having this resolution. The administration recommended approval.

Kevin Townsel made a **motion** to approve the Resolution in support of having the Fiscal Year 2025 budgets of the School Federal Projects Fund be the budget approved for separate projects within the fund by the TDOE as presented. Robin Newman **seconded** the motion, which **passed 4-0**.

5. **Policy Revision: Enrollment in Advanced Courses (4.205) – 2<sup>nd</sup> Reading** - Revisions in this policy follow updates to the Honors Program Guidelines. There were no changes by the Board upon 1<sup>st</sup> Reading. The administration requested approval of the 2<sup>nd</sup> Reading for this policy.

Allena Bell made a **motion** to approve 2<sup>nd</sup> Reading of Policy 4.205 Enrollment in Advanced Courses as presented. Robin Newman **seconded** the motion, which **passed 4-0**.

6. **Policy Revision: Health Examinations / Communicable Diseases (5.400) – 2<sup>nd</sup> Reading** - Revisions are to bring the policy to current practice. There were no changes by the Board upon 1<sup>st</sup> Reading. The administration requested approval of the 2<sup>nd</sup> Reading for this policy.

Robin Newman made a **motion** to approve 2<sup>nd</sup> Reading of Policy 5.400 Health Examinations / Communicable Diseases as presented. Kevin Townsel **seconded** the motion, which **passed 4-0**.

## **X. DIRECTOR OF SCHOOLS REPORT**

- **United4Hope Operation Andrew Group** – Marian Campos, the Program Manager for FSSD, reported that, in the 2023-2024 academic year, a total of **192.5** volunteer hours were completed by United4Hope Franklin churches and **\$15,554.96** was generously donated to the Franklin Special School District. In your board packet there is a breakdown of data by school and church, provided by Ms. Campos. Thanks to Ms. Campos, Ms. Laura Varela and the many churches that have continued to partner with FSSD this past year. As you may recall, this was the first year of our partnership with United4Hope and we anticipate this to continue to grow and provide an impact in our district.
- **Budget Process FY 2024-25** – Next week’s budget work session will be held **June 17, beginning at 5:30** in the Teacher Center. Having reviewed the Operations Budgets, Revenue and Personnel, in our third work session we will review the cumulative impact of the budget work from the first two sessions and facilitate the possible completion of the budget process.
- **Administrator Summer Training** – District and School administrators will be involved in several different professional learning opportunities this summer. From **June 10, 11 and 14**, our Leadership Team Retreat will occur. June 10<sup>th</sup> will have the entire team, June 11<sup>th</sup> will include Teaching & Learning and all school administrators, and June 14<sup>th</sup> will have annual required training for our Drug-Free Workplace certification. On the first morning we will have guest Dr. Joelle Hood with us on the subject: **“Lead Like Lasso.”**
- **Ongoing Summer Programs** –

- **Summer Learning Camps are being held at PGES June 3 - 27** (excluding Fridays).
- **MAC** is in full swing at Johnson Elementary with activities galore.
- **FSSD Summer Storytime** at the FES Media Center, for children ages 4 through 4<sup>th</sup> grade (and younger if accompanied by an adult), is running Mondays and Wednesdays from 9:00-12:00 June 3 through July 17, closed week of July 1-5.
- **Young Scholars Institute** is in its final week (the week of our Board meeting) at FMS.
- **JES Playground** – open weekdays 12:45 – 1:30 following the Summer Food Program dining.

We look forward to providing these experiences for students around the district this summer. Information on all of these programs are online.

- **FSSD Summer Food Program** – For the 15<sup>th</sup> consecutive year, we are partnering with the USDA to offer a summer food service program to all 18 and under, regardless of income. There is no income eligibility and no identification required.
  - JES and Franklin Housing Authority (100 Spring Street) are dine-in sites. The dine-in sites are replacing all meal drop-offs this year, so please plan to dine in with us!
  - Operating May 28 through July 19, Monday through Friday throughout the summer (excluding the week of July 1-5).
  - Breakfast (8:00-8:30)
  - Lunch (12:15-12:45)
  - Adults may receive a meal at a low cost (breakfast \$2.25 / lunch \$4.00).
  - Signage will direct diners to enter at the JES MAC entrance.
- **Other dates of note:**
  - **Summer Break July 1-5** – All district offices and buildings will be closed.
  - **State of the County Address by Mayor Rogers Anderson July 22** – 11:30-1:00 at Franklin Marriott CoolSprings – Dr. Snowden, Robert, Robin, Allena and Tim are registered.
  - **EQUIP Training for new teachers July 29-31** – to be held at JES.
  - **Opening Day Celebration and Professional Learning August 1** – Please mark your calendars to join us on this important day. (Our new strategic plan AND new name and logo will be revealed, along with hosting our special guest speaker.) Venues are being explored.

## **XI. UPDATES**

**Teaching & Learning** – Dr. Mary Decker, Associate Director for Teaching & Learning, provided the following (on file):

- Demographics Report for June 2024

**Finance & Administration** – David Esslinger, Associate Director for Finance & Administration, provided the following (on file):

- Personnel Change Report May/June 2024
- Investment Report dated April 30, 2024



**BEFORE THE FRANKLIN SPECIAL BOARD OF EDUCATION**

**IN RE: Jessica Chervenak, a Teacher at Freedom Middle School**

**Recommendation for Dismissal from Service**

**FACTUAL ALLEGATIONS:**

Ms. Chervenak has displayed a pattern of behavior that does not meet the professional standards established by Franklin Special School District. This pattern of behavior stretches back several years and has remained persistent despite the implementation of two Performance Improvement Plans, multiple written and verbal reprimands, and extensive mentoring and coaching support from administration. Ms. Chervenak has consistently failed to meet district expectations in the areas of timely communication with parents and colleagues; maintenance of accurate records and documents; adherence to deadlines established by the school, district, and state; and attendance.

Ms. Chervenak has demonstrated that she is either incapable or unwilling to communicate with parents and colleagues in a timely, efficient manner. Educators at Freedom Middle School are expected to respond to emails within 24 hours of receipt. Although this expectation was well-known to Ms. Chervenak, she habitually responded to emails from parents and colleagues after several days had elapsed. Due to these communication habits, Ms. Chervenak failed to timely convene a student's IEP team meeting in January of this year. When she did finally schedule the meeting, she failed to invite all necessary team members. On another occasion in October of 2023, Ms. Chervenak failed to communicate her last-minute cancellation of parent-teacher conferences, which resulted in at least one confused parent searching for Ms. Chervenak at the school.

Ms. Chervenak's poor communication with her colleagues likewise created chaos and confusion for individualized education program ("IEP") team members and substitutes. Ms. Chervenak notified IEP team members of mandatory meetings on the day those meetings were scheduled (November 2023), sometimes with as little as two-hours' notice (March 2023). On other occasions, Ms. Chervenak would take weeks to schedule necessary IEP meetings (April 2023) or respond to a colleagues' request for information regarding one of her students (December 2022).

Ms. Chervenak also struggled with meeting deadlines set by the school, district, and state. She failed to schedule a mandatory meeting with the district's insurer as required by the insurance plan covering the district in September of 2023. She failed to timely notify the district's payroll department of her unpaid absences in the spring of 2024 as required by Board Policy 5.302. Ms. Chervenak had been instructed on this same policy in April of 2019 when she similarly failed to report her unpaid leave to the district.

More concerning is Ms. Chervenak's failure to comply with deadlines set by the state concerning special education services provided to children with disabilities. Ms. Chervenak was placed on her first

Performance Improvement Plan on November 10, 2022 after her delay in finalizing IEP documents for two students. Ms. Chervenak continued to demonstrate an inability or refusal to adhere to state requirements and district expectations concerning the development of IEPs and the maintenance of accurate records for her special education students through the end of that school year. On the last day of school in May of 2023, Dr. Charles Farmer had to insist that Ms. Chervenak complete one student's IEP before leaving for summer break.

Compounding these issues was Ms. Chervenak's long history of excessive absences. Ms. Chervenak exhausted her paid leave by the spring semester of every school year dating back to 2019. During the 2023-2024 school year, however, Ms. Chervenak's attendance worsened. On September 8, 2023, Ms. Chervenak left school early without notifying administration or securing coverage for her classroom. She similarly failed to secure a substitute in a timely manner on September 19, 2023. Between January 4-12, 2024, Ms. Chervenak missed five out of seven days of school with very little notice to administrators each day. During this period of time, she failed to secure a substitute twice and failed to provide lesson plans for the class. On January 26, 2024, Ms. Chervenak was placed on her second Performance Improvement Plan to address the shortcomings in her attendance, communication, recordkeeping, and professionalism.

While under monitoring pursuant to the 2024 Performance Improvement Plan, Ms. Chervenak walked out of the school building on February 12, 2024 and left her students unattended. She again left early on February 22, 2024. Despite telling administration that her classes were covered, she had not arranged for a substitute. If her colleagues had not hastily intervened, her class would have been unsupervised for a second time that month. Ms. Chervenak was placed on unpaid, administrative leave on February 26, 2024 following these two instances of neglect of duty and her longer history of unacceptable performance.

#### **THE APPLICABLE LAW:**

Tennessee Code Annotated §49-5-511(a)(2) provides that a tenured teacher may be dismissed for any of the following causes: "incompetence, inefficiency, neglect of duty, unprofessional conduct, and insubordination."

These causes are defined in Tennessee Code Annotated § 49-5-501:

(6) "Inefficiency" means being below the standards of efficiency maintained by others currently employed by the board for similar work, or habitually tardy, inaccurate or wanting in effective performance of duties.

(7) "Insubordination" may consist of:

A. Refusal or continued failure to obey the school laws of this state, to comply with the rules and regulations of the board or to carry out specific assignments made by the board, the director of schools or the principal, each

acting within its own jurisdiction, when the rules, regulations and assignments are reasonable and not discriminatory;

B. Failure to participate in an in-service training program as set up by the local board of education and approved by the state board of education;”

(8) “Neglect of duty” means gross or repeated failure to perform duties and responsibilities that reasonably can be expected of one in such capacity or continued unexcused or unnecessary absence from duty.”

Tennessee Code Annotated § 49-5-501(3) defines “Conduct unbecoming a member of the teaching profession” [Unprofessional Conduct] to include “(D) Disregard of the teacher code of ethics in part 10 of this chapter, in such manner as to make one obnoxious as a member of the profession[.]”

Applicable provisions of the Teacher Code of Ethics, found at Tennessee Code Annotated, § 49-5-1003(b) states as follows:

(b) [a]n educator shall:

(1) Abide by all applicable federal and state laws;

(3) Provide the student with professional education services in a nondiscriminatory manner and in consonance with accepted best practices known to the educator;

(4) Respect the constitutional rights of the student;

(7) Make reasonable effort to protect the student from conditions harmful to learning or to health and safety;

#### **FRANKLIN SPECIAL SCHOOL DISTRICT BOARD OF EDUCATION POLICIES:**

##### Policy 5.600 – Staff Rights & Responsibilities (in pertinent part)

Each staff member has the responsibility to:

1. Make themselves familiar with and abide by, the laws of the state, the policies of the Board, and the procedures designed to implement them;

2. To adhere to the Teacher Code of Ethics, to the extent applicable;

5. Keep all records and prepare and submit promptly all reports that may be required by state law, State Board of Education rules and regulations, board policy and administrative procedures;

##### Policy 5.611 – Ethics (in pertinent part)

These standards include the following:

1. The maintenance of just and courteous professional relationships with student, parent(s), staff members and others;

In fulfillment of the obligation to the student, the educator:

- d. Shall make reasonable effort to protect the student from conditions harmful to learning or to health and safety;

Policy 5.701 – Substitute Personnel (in pertinent part)

In order to make the work of the substitute teacher as satisfactory as possible, the regular teacher shall make available:

1. Daily schedule (academic and supervisory);
2. Class rolls;
3. Lesson plans and other information for the day's activities. In case of emergency when plans are not provided, the principal/designee shall provide the substitute with directions for the day; and
4. Classroom rules/discipline procedures.

Policy 5.302 – Sick Leave (in pertinent part)

If an employee has used his/her accumulated sick leave and must be absent for reasons defined in this policy, the employee must apply for unpaid leave on a form provided by the Director of Schools/designee.

**RECOMMENDATION:**

As Director of Schools for the Franklin Special School District, I determined that Ms. Chervenak should be dismissed from service for her actions. Tennessee Code Annotated § 49-5-512 states that the teacher has a right to a hearing on these charges and the dismissal. I request that the board find that, if any of the charges presented is true, as will be determined by an independent hearing officer, then the dismissal was warranted and proper.

---

Dr. David Snowden  
Director of Schools

June 17, 2024  
Franklin, Tennessee

The Franklin Special School District Board of Education met in a Work Session on Tuesday, June 17, 2024 at 5:30 p.m. in the Teacher Center at Moore Elementary School, 1061 Lewisburg Pike, Franklin, Tennessee, with the following members present: Robert Blair, Chair, Alicia Barker, Allena Bell, Robin Newman, Tim Stillings and Kevin Townsel.

Others present were: Dr. David Snowden, Dr. David Esslinger, Dr. Mary Decker, Carol Riordan, Teresa Dickson, and Supervisors Leslie Duke (HR), Amanda Parks (MAC) and Robbin Cross (FCS), Dr. Pax Wiemers (Federal Programs), Jeremy Maxwell (PAC), Chip Sternenberg (Operations), Bo Alexander (Transportation), Drew Bingham (Technology), Principal Dr. Joel Hoag and Leadership intern Kiera Crite.

**MEETING CALLED TO ORDER**

Chairman Blair called the meeting to order at 5:33 p.m.

The Board met for a continued overview of the budget presented by Associate Director for Finance & Administration, Dr. David Esslinger. At this work session, sections covered were detailed review of the “Other Funds”, which included FCS and MAC budgets, Debt Service Fund, Federal Projects Fund, Debt Service, and Regular and Bond Funded Capital Projects. Also reviewed was a recap of the total projected budget.

Dr. Esslinger noted that he and Mrs. Dickson were both conservative in revenue projections, looking at historical patterns to consider in the budget.

In the Bond Funded Project Schedule, the following are scheduled expenditures for the 2024-25 budget: roof, HVAC, and buses replacement; instructional equipment; cooler and freezer replacements in three schools; paving; and plant operation equipment. Revenues expected from interest earned on bond funds and funds from the sale of the central office annex are forecasted in this budget year.

Dr. Snowden reiterated to the Board that facing a budget deficit and tax increase are difficult but defensible with the current inflation rate and cost of living adjustment needed for all employees: the Board has proven year after year of being fiscally responsible with the district’s budget.

In the updated analysis of the general purpose fund balance, an \$.11 tax increase will be recommended for the Board’s approval, bringing the FSSD tax to \$.8151 per \$100, \$.204 going to debt service and \$.6011 to the general purpose fund.

All updated figures will be presented to the Board prior to the presentation of the final budget at the July 22 Board meeting.

**ADJOURNMENT**

Chair Robert Blair adjourned the work session at 6:49 p.m. with **no action taken** by the Board.

		7/22/24
	Robert Blair, Chair	Date
ATTEST:		7/22/24
	Kevin Townsel, Secretary	Date

2024-2025

# ANNUAL AGENDA

**FRANKLIN SPECIAL SCHOOL DISTRICT  
BOARD OF EDUCATION**



Submitted by  
David L. Snowden, Ph.D.  
Director of Schools

July 2024

**ANNUAL AGENDA  
FSSD BOARD OF EDUCATION  
2024-2025**

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# JULY

## FOR BOARD CONSIDERATION:

- I. Budget Approval
- II. FSSD Tax Rate
- III. Board Policy Revisions
- IV. Board of Education Meeting Schedule (Policy 1.402)\* (June/July; election years – send out again in September)
- V. Annual Agenda (Policy 1.403)\* (June/July)
- VI. Board Member Development Opportunities (Policy 1.204)\* (June/July; election years – September)
- VII. Consolidated Application for IDEA/ESEA\* (June/July)
- VIII. Federal Programs Budget Proposals and Resolution\*
- IX. Bids: Various Departments\*
- X. Surplus over \$500: Various locations (various months)\*  
*\*Consent Agenda items*

## ACTIVITIES OF NOTE:

1. State of the County (July 22, 2024 at The Factory)
2. Regularly Scheduled Board Meeting (July 22, 2024 at PGES)
3. TSBA Summer Law Institute (July 19-20, 2024 and August 9, 2024)
4. School Opening Plans
3. New Teacher Induction Program – EQUIP (July 29-31, 2024)
4. District closed during week corresponding with July 4 (June 30- July 4, 2025)
5. Summer Feeding Program continues
6. Story Bus Plus continues – this year only, Story Time at FES
7. Reports to the Board:
  - Teaching & Learning Spotlight
  - Construction Update

# AUGUST

## FOR BOARD CONSIDERATION:

- I. Budget Approval (if not in July)
- II. FSSD Tax Rate (if not in July)
- III. Board Policy Revisions
- IV. Board of Education Meeting Schedule for upcoming year\* (if not in June/July)
- V. Board Member Development Opportunities\* (if not in June/July)
- VI. Extended Contract Program Proposals\*
- VII. Overnight Field Trip Requests\*
- VIII. Budget Amendments\*  
\*Consent Agenda items

## ACTIVITIES OF NOTE:

1. School Opening Celebration, Professional Learning (August 1, 2024, 8:00 at Rolling Hills Community Church)
2. Recognition of New Teachers and Staff at Opening Celebration
3. Meet and Greet at schools (August 5, 2024)
4. Regularly Scheduled Board Meeting (August 12, 2024 at JES)
5. Parent Leadership Council (standing invitation, generally October and May)
6. Reports to the Board:
  - Student Enrollment
  - Student Performance – Value-Added Scores (if not September)
  - Summer MAC
  - Story Bus Plus (Summer 2024 Story Time at FES)
  - FCS Summer Feeding
  - Teaching & Learning Spotlight
  - Construction Update
  - Tuition Students – Williamson County, outside Williamson County
  - Employee Waiver Students

# SEPTEMBER

## FOR BOARD CONSIDERATION:

- I. Newly Elected Board Members' Oath of Office (in election years, 1<sup>st</sup> on agenda)
- II. Reorganization of Board of Education (Election of Board Officers, each year)
- III. Annual Contract to Audit Accounts (September/October)
- IV. Board Policy Revisions
- V. Extended Contract Proposals\*
- VI. Community Pre-K Advisory Council Board Representative
- VII. Overnight Field Trip Requests\*
- VIII. Budget Amendments\*

*\*Consent Agenda items*

## ACTIVITIES OF NOTE:

1. Regularly Scheduled Board Meeting (September 9, 2024 at FES)
2. COSSBA Federal Advocacy Conference (September 8-10, 2024)
3. State of the Schools Chamber event (September 11, 2024 at The Factory, registration required)
4. TSBA Mid-Cumberland Fall District Meeting (September 12, 2024 at Rutherford County's Rockvale High School)
5. Board Self-Evaluation and Results
6. Board Critique from another Board (renewal years for Board of Distinction)
7. TSBA Convention Delegates chosen by Board
8. Director of Schools CEO Training
9. Director of Schools Advisory Council members selected by school/department
10. Appointment of Complaints / Grievances Managers (Policy 5.501)
11. Insurance/benefits informational meetings begin for full-time employees and Board members (September or October)
12. Parent Leadership Council (open invitation)
13. Reports to the Board:
  - Student Enrollment (unless done in August)
  - Student Performance – Value-Added Scores (unless done in August)
  - Coordinated School Health Update – (September/October)
  - Student Tuition follow-up
  - Teaching & Learning Spotlight
  - Construction Update

# OCTOBER

## FOR BOARD CONSIDERATION:

- I. Annual Contract to Audit Accounts (September/October)
- II. Board Policy Revisions
- III. Appointment of Student Disciplinary Hearing Authority (Policy 6.317)\*
- IV. Budget Amendments\*  
*\*Consent Agenda items*

## ACTIVITIES OF NOTE:

1. Fall Break (district closed) (October 7-11, 2024)
2. Regularly Scheduled Board Meeting (October 21, 2024 at LES)
3. NSBA CUBE Annual Conference (October 28-30, 2024)
4. Board Self-Evaluation Results (on Board of Distinction renewal years, may be alternate month)
5. Parent Leadership Council (open invitation)
6. Open enrollment for insurance/benefits and all mandatory sign-offs for full-time employees and Board members
7. Retirement informational meetings begin
8. Director of Schools Advisory Council meetings begin
9. Reports to the Board:
  - Teaching & Learning Spotlight
  - Construction Report

# NOVEMBER

## FOR BOARD CONSIDERATION:

- I. Board Policy Revisions
- II. LEA Compliance Report\*
- III. Budget Amendments\*  
\*Consent Agenda items

## ACTIVITIES OF NOTE:

1. TSBA Leadership Conference (November 7-8, 2024 – FSD presenting 11/8)
2. TSBA Annual Convention (November 8-10, 2024)
3. City of Franklin Veterans Day Parade (Monday, November 11, 2024)
4. Regularly Scheduled Board Meeting (November 18, 2024 at PGMS)
5. American Education Week (November 18-22, 2024)
6. NABSE Annual Conference (November 20-24, 2024)
7. Thanksgiving Break (district closed) (November 25-29, 2024)
8. Parent/Teacher Conferences
9. Be Nice Week with Proclamation at meeting
10. Parent Leadership Council (open invitation)
11. Reports to the Board:
  - Teaching & Learning Spotlight
  - Construction Report

# DECEMBER

## FOR BOARD CONSIDERATION:

- I. **Audit Report**
- II. **Board Policy Revisions**
- III. **Bids: Various Departments\***
- IV. **Budget Amendments\***  
*\*Consent Agenda items*

## ACTIVITIES OF NOTE:

1. **Regularly Scheduled Board Meeting (December 9, 2024 at FIS)**
2. **City of Franklin Christmas Parade (date TBA)**
3. **CO Holiday Brunch (December 12, 2024 at PAC Connector)**
4. **Winter Break (district closed) (December 23 – January 3, 2025)**
5. **FSSD Report Card from the State Department of Education**
6. **Parent Leadership Council (open invitation)**
7. **Holiday MAC**
8. **Reports to the Board:**
  - **Teaching & Learning Spotlight**
  - **Construction Report**

# JANUARY

## FOR BOARD CONSIDERATION:

- I. School Calendar for next year (if not February)
- II. Audit Reports for previous year
- III. Strategic Plan updates - Aspire 2029 – 5 year plan process
- IV. Board Policy Revisions
- V. Textbook Adoption Committee Approval ED-2150\* (January/February)
- VI. Bids: Various Departments\*
- VII. Budget Amendments\*

*\*Consent Agenda items*

## ACTIVITIES OF NOTE:

1. Board Retreat - Leadership Team to attend as requested (January 11, 2025)
2. Regularly Scheduled Board Meeting (January 13 at FMS)
3. Board Members' Statement of Disclosure to TN Ethics Commission (by January 31)
4. School Board Appreciation Week in Tennessee and Proclamation at meeting
5. Director of Schools Performance Scoring (occurs after State of the System report - January – March)
6. Parent Leadership Council (open invitation)
7. Reports to the Board:
  - Director of Schools State of the System Annual Report – Report to the Board (after receipt of State Report Card – January/February)
  - Teaching & Learning Spotlight
  - Construction Report

# ***FEBRUARY***

## **FOR BOARD CONSIDERATION:**

- I. School Calendar for next year (January/February)**
- II. Director of Schools Performance Scoring/Composite Score (January - March)**
- III. Director of Schools Performance Goals Development / Revisions (after Performance Review scoring - February - April)**
- IV. Audit Reports (January/February)**
- V. School Improvement Plan (follows after Retreat)**
- VI. Teachers Recommended for Tenure by Principals**
- VII. Textbook Adoption Committee Approval ED-2150\* (if not in January)**
- VIII. Bids: Various Departments\***
- IX. Budget Amendments\***

*\*Consent Agenda items*

## **ACTIVITIES OF NOTE:**

- 1. Regularly Scheduled Board Meeting (February 10, 2025 at MES with reception)**
- 2. TSBA Legislative and Legal Institute (February 10-11, 2025)**
- 3. Retiree Valentine's Brunch (February 13, 2025 at LES)**
- 4. Newly Tenured Teachers Reception and Recommendations during meeting**
- 5. African American History Month**
- 6. Parent Leadership Council (open invitation)**
- 7. Pupil Transportation Appreciation Day recognized with Proclamation**
- 8. Reports to the Board:**
  - Teaching & Learning Spotlight**
  - Construction Report**

# MARCH

## FOR BOARD CONSIDERATION:

- I. **Director of Schools Annual Performance Goals Development / Revisions**  
(carry-over from prior month, to be done before budget work sessions underway)
- II. **FSSD Volunteer of the Year Selection Committee approval\*** (March/April)
- III. **Local Textbook Adoption TB-2153\*** (March/April)
- IV. **Textbook Certification of Compliance ED-2152\*** (March/April)
- V. **Bids: Various Departments\***
- VI. **Budget Amendments\***  
*\*Consent Agenda items*

## ACTIVITIES OF NOTE:

1. **Spring Break (district closed)** (March 10-14, 2025)
2. **COSSBA Annual Conference** (March 21-23, 2025)
3. **Regularly Scheduled Board Meeting** (March 24, 2025 at PGES)
4. **8<sup>th</sup> Grade visit to Columbia State Community College**
5. **Parent Leadership Council (open invitation)**
6. **Recognize SROs at meeting**
7. **Personnel Recruiting Fairs – ongoing March/April/May/June**
8. **Reports to the Board:**
  - **Teaching & Learning Spotlight**
  - **Construction Report**

# APRIL

## FOR BOARD CONSIDERATION:

- I. Approval of Director of School Performance Goals (March - May)
- II. Board Policy Revisions
- III. Student Tuition amounts for 2025-2026 School Year
- IV. Textbook Local Adoption (TB-2153)\*
- V. Bids: Various Departments\*
- VI. Budget Amendments\*  
*\*Consent Agenda items*

## ACTIVITIES OF NOTE:

1. Regularly Scheduled Board Meeting (April 14, 2025 at CO with reception)
2. FSSD Top 40 Volunteers Reception and Recognition during meeting
3. FSSD Night of Celebration (April 24, 2025, 5:00 reception, 6:00 program at PAC)  
recognizing:
  - New Legacy Award Recipients
  - National Board Certified Teachers pinning
  - Teachers of the Year
  - Novice Teachers of the Year
  - Classified Employees of the Year
  - Principal of the Year
  - Supervisor of the Year
  - 2024-2025 Retirees
4. Budget Work Sessions begin (April 28, 2025)
5. Parent Leadership Council (open invitation)
6. Online Registration begins
7. TCAP Testing Window begins
8. Reports to the Board:
  - Report on Debt Obligation
  - Teaching & Learning Spotlight
  - Construction Report

# MAY

## FOR BOARD CONSIDERATION:

- I. Board Policy Revisions
- II. Disposition of Surplus Property\*
- III. Bids: Various Departments\*
- IV. Budget Amendments\*  
*\*Consent Agenda items*

## ACTIVITIES OF NOTE:

1. Regularly Scheduled Board Meeting (May 12, 2025 at CO)
2. Budget Work Sessions continue (May 19, 2025 at CO)
9. Faculty/Staff Appreciation Week
10. Parent Leadership Council (open invitation)
11. Reports to the Board:
  - Summer Feeding Program
  - Summer MAC
  - Young Scholars Institute (may be in T&L Summary)
  - Faculty/Staff Professional Development Opportunities (may be in T&L Summary)
  - Teaching & Learning Spotlight
  - Construction Report
  - Summer Learning Camps

# JUNE

## FOR BOARD CONSIDERATION:

- I. Continuation Budget approval
- II. Board Policy Revisions
- III. Official Statutory Bond for Director of Schools\*
- IV. Board of Education Meeting Schedule\* (June/July; election years - September)
- V. Annual Agenda\* (June/July)
- VI. Board Member Development Opportunities\* (June/July; election years with new members – September)
- VII. Consolidated Application for IDEA/ESEA\* (June/July)
- VIII. Bids: Various Departments\*
- IX. Budget Amendments\*  
\*Consent Agenda items

## ACTIVITIES OF NOTE:

1. Regularly Scheduled Board Meeting (June 9, 2025)
2. Budget Work Sessions continue (June 16, 2025)
3. Leadership Team (Administrative) Retreat
4. Parent Leadership Council (standing invitation)
5. Summer Learning Camp and Summer Bridge Camp
6. Young Scholars Institute (YSI)
7. Summer MAC
8. Story Bus Plus
9. Summer Feeding Program
10. Summer Learning Camps
11. Reports to the Board:
  - Teaching & Learning Spotlight
  - Construction Report
  - AI Utilization for 2025-2026

7/11/2024

**Franklin Special School District  
Budget Amendments  
Fiscal Year 2023-2024**

**General Purpose Fund  
Amendment #14**

Budget Code	Budget Code Description	Increase	Decrease
<b>REVENUE</b>			
141 R 44126 000 000 67000 000	Fee Revenue	\$ 21,000.00	
141 R 46990 000 000 59000 000	Parental Leave	124,676.22	
		145,676.22	
<b>EXPENDITURES</b>			
141 E 73300 599 000 67000 000	Other Charges	21,000.00	
141 E 71100 429 000 04000 137	Instructional Supplies & Materials	10,000.00	
141 E 71100 429 000 09000 137	Instructional Supplies & Materials	10,000.00	
141 E 72210 524 000 00000 137	In-Service/Staff Development	18,000.00	
141 E 72250 790 000 00000 137	Other Equipment	20,000.00	
141 E 71300 599 000 00000 137	Other Charges		58,000.00
		\$ 79,000.00	\$ 58,000.00
<p>Explanation: Increased budgeted revenue &amp; increase budgeted expenditures for the ISM Grant and the Parental Leave. No local tax funds involved.</p>			

**Franklin Special School District  
Budget Amendments  
Fiscal Year 2023-2024**

**Food & Culinary Services Fund  
Amendment #2**

Budget Code	Budget Code Description	Increase	Decrease
<b>EXPENDITURES</b>			
143 E 73100 421	Food Preparation Supplies	70,000.00	
143 E 73100 710	Food Service Equipment	20,000.00	
		<b>\$ 90,000.00</b>	
Explanation: Increased budgeted expenditures for the Food & Culinary Service. No local tax funds involved.			

**Franklin Special School District  
Budget Amendments  
Fiscal Year 2023-2024**

**Capital Projects Fund  
Amendment #2**

Budget Code	Budget Code Description	Increase	Decrease
<b>REVENUE</b>			
177 R 44540 000 000 50000 000	Sale of Property		\$ 8,000,000.00
177 R 44110 000 000 50000 000	Interest Earned	220,000.00	
177 R 44110 000 000 00000 000	Interest Earned	600.00	
		<b>\$ 220,600.00</b>	<b>\$ 8,000,000.00</b>
			<b>\$ (7,779,400.00)</b>
<b>Explanation: Decreased budgeted revenue for the Capital Projects. No local tax funds involved.</b>			

**FRANKLIN SPECIAL SCHOOL DISTRICT  
TOTAL BUDGET - REVENUES AND EXPENDITURES  
2024-2025**

Number	Program	Account Level Description	2023-2024 Revised Budget	2024-2025 Budget Grand Total	2024-2025 Increase (Decrease)	Pctg. Increase Totals
<b>REVENUES</b>						
<b>GENERAL PURPOSE REVENUES - FUND 141:</b>						
141 R 40110 000 000 00000 000	Local Revenue	Current Year Property Tax	\$ 12,349,672	\$ 13,080,737	\$ 731,065	
141 R 40115 000 000 00000 000	Local Revenue	Discount on Property Tax	\$ -	\$ -	\$ -	
141 R 40120 000 000 00000 000	Local Revenue	Trustee's Collections Prior Ye	\$ 70,000	\$ 80,000	\$ 10,000	
141 R 40130 000 000 00000 000	Local Revenue	Circuit Clerk/C&m-Prior Year	\$ 35,000	\$ 35,000	\$ -	
141 R 40140 000 000 00000 000	Local Revenue	Interest & Penalty	\$ 20,000	\$ 25,000	\$ 5,000	
141 R 40161 000 000 00000 000	Local Revenue	Payments In Lieu Of Taxes	\$ -	\$ -	\$ -	
141 R 40163 000 000 00000 000	Local Revenue	Payments In Lieu Of Taxes-Othe	\$ 65,000	\$ 80,000	\$ 15,000	
141 R 40210 000 000 00000 000	Local Revenue	Local Option Sales Tax	\$ 7,300,000	\$ 7,900,000	\$ 600,000	
141 R 40275 000 000 00000 000	Local Revenue	Mixed Drink Tax (ST)	\$ 140,000	\$ 175,000	\$ 35,000	
141 R 40350 000 000 00000 000	Local Revenue	Interstate Telecomm Tax	\$ -	\$ -	\$ -	
141 R 40610 000 000 00000 000	Local Revenue	Current Year Property Tax (FSSD)	\$ 20,297,649	\$ 23,548,564	\$ 3,250,915	
141 R 40620 000 000 00000 000	Local Revenue	Prior Year Property Tax	\$ 110,000	\$ 120,000	\$ 10,000	
141 R 40630 000 000 00000 000	Local Revenue	Interest & Penalty	\$ 30,000	\$ 32,000	\$ 2,000	
141 R 40640 000 000 00000 000	Local Revenue	Pick-Up Taxes	\$ 75,000	\$ 75,000	\$ -	
141 R 41110 000 000 00000 000	Local Revenue	Licenses & Permits	\$ 500	\$ 500	\$ -	
141 R 43511 000 000 00000 000	Local Revenue	Tuition-Regular Day Students	\$ 50,000	\$ 115,000	\$ 65,000	
141 R 43513 000 000 00000 000	Local Revenue	Tuition-YSI	\$ 169,812	\$ 169,683	\$ (129)	
141 R 43517 000 000 00000 000	Local Revenue	Tuition-Other	\$ 40,000	\$ 45,000	\$ 5,000	
141 R 43570 000 000 00000 000	Local Revenue	Receipts From Individual Schoo	\$ 25,000	\$ 25,000	\$ -	
141 R 43990 000 000 00000 000	Local Revenue	Other Charges For Services	\$ -	\$ -	\$ -	
141 R 44120 000 000 00000 000	Local Revenue	Interest Earned	\$ 150,000	\$ 500,000	\$ 350,000	
141 R 44120 000 000 00000 000	Local Revenue	Lease/Rentals	\$ 20,000	\$ 25,000	\$ 5,000	
141 R 44121 000 000 67000 000	Local Revenue	PAC - Event Sales Revenue	\$ 75,000	\$ 125,000	\$ 50,000	
141 R 44122 000 000 67000 000	Local Revenue	PAC - Membership Sales Revenue	\$ -	\$ -	\$ -	
141 R 44123 000 000 67000 000	Local Revenue	PAC - Facilities Fee Revenue	\$ 3,000	\$ 4,000	\$ 1,000	
141 R 44124 000 000 67000 000	Local Revenue	PAC - Equipment Rental	\$ -	\$ -	\$ -	
141 R 44125 000 000 67000 000	Local Revenue	PAC - Fee Revenue(other)	\$ -	\$ 35,000	\$ 35,000	
141 R 44126 000 000 67000 000	Local Revenue	Service (Facilities) Fee Reven	\$ -	\$ -	\$ -	
141 R 44131 000 000 67000 000	Local Revenue	PAC - Concessions Food	\$ -	\$ -	\$ -	
141 R 44132 000 000 67000 000	Local Revenue	PAC - Concessions T-Shirts	\$ -	\$ -	\$ -	
141 R 44133 000 000 67000 000	Local Revenue	PAC - Concessions-School Merchan	\$ -	\$ -	\$ -	
141 R 44146 000 000 00000 000	Local Revenue	E-Rate Funding	\$ 25,000	\$ 25,000	\$ -	
141 R 44170 000 000 00000 000	Local Revenue	Miscellaneous Refunds	\$ 10,000	\$ 5,000	\$ (5,000)	
141 R 44530 000 000 00000 000	Local Revenue	Sale of Equipment	\$ 15,000	\$ 15,000	\$ -	
141 R 44540 000 000 00000 000	Local Revenue	Sale of Property	\$ -	\$ -	\$ -	
141 R 44560 000 000 00000 000	Local Revenue	Damage Recovered from Individu	\$ -	\$ -	\$ -	
141 R 44570 000 000 00000 000	Local Revenue	Contributions & Gifts (all locations)	\$ -	\$ -	\$ -	
141 R 44990 000 000 00000 000	Local Revenue	Other Local Revenue	\$ 500	\$ 500	\$ -	
<b>TOTAL LOCAL REVENUES - GENERAL PURPOSE</b>			<b>\$ 41,076,133</b>	<b>\$ 46,243,484</b>	<b>\$ 5,167,351</b>	
141 R 46510 000 000 00000 000	State Revenue	TN Investment in Student Achieven	\$ 14,729,100	\$ 14,374,324	\$ (354,776)	
141 R 46511 000 000 00000 000	State Revenue	Basic Education Program	\$ -	\$ -	\$ -	
141 R 46515 000 000 00000 000	State Revenue	Early Childhood Education	\$ 307,654	\$ 307,654	\$ (0)	
141 R 46590 000 000 00000 000	State Revenue	Other State Education Funds (all lo	\$ -	\$ -	\$ -	
141 R 46591 000 000 00000 000	State Revenue	Coordinated School Health	\$ 80,000	\$ -	\$ (80,000)	
141 R 46610 000 000 00000 000	State Revenue	Career Ladder	\$ 40,000	\$ 40,000	\$ -	
141 R 46790 000 000 00000 137	State Revenue	Other Vocational-ISM Grant	\$ -	\$ -	\$ -	
141 R 46980 000 000 00000 000	State Revenue	Other State Grants	\$ 126,289	\$ -	\$ (126,289)	
141 R 46981 000 000 00000 000	State Revenue	Safe Schools	\$ 53,870	\$ -	\$ (53,870)	
141 R 46990 000 000 59000 000	State Revenue	Other State Revenue	\$ -	\$ -	\$ -	
<b>TOTAL STATE REVENUES - GENERAL PURPOSE</b>			<b>\$ 15,336,913</b>	<b>\$ 14,721,978</b>	<b>\$ (614,935)</b>	
141 R 47143 000 000 00000 000	Federal Revenue	Ed Of Handicap_IDEA	\$ -	\$ -	\$ -	
141 R 47145 000 000 00000 000	Federal Revenue	IDEA Preschool High Cost	\$ -	\$ -	\$ -	
141 R 47304 000 000 00000 000	Federal Revenue	Remote Technology Grant	\$ -	\$ -	\$ -	
141 R 47590 000 000 00000 000	Federal Revenue	Other Federal Through State (all lo	\$ -	\$ -	\$ -	
<b>TOTAL FEDERAL THROUGH STATE REVENUES - GP</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
141 R 48130 000 000 00000 000	Other Revenue	CONTRIBUTIONS	\$ -	\$ -	\$ -	
141 R 48990 000 000 00000 000	Other Revenue	Other-Citizens Group	\$ 20,000	\$ 65,000	\$ 45,000	
141 R 49700 000 000 00000 000	Other Revenue	Insurance Recovery	\$ -	\$ -	\$ -	
141 R 49800 000 000 00000 000	Other Revenue	Transfers In	\$ 40,000	\$ 40,000	\$ -	
<b>TOTAL OTHER REVENUES - GENERAL PURPOSE</b>			<b>\$ 60,000</b>	<b>\$ 105,000</b>	<b>\$ 45,000</b>	
OPEB(IN REVENUE AND EXP.)			\$ -	\$ -	\$ -	
<b>GRAND TOTAL GENERAL PURPOSE REVENUE FUND 141</b>			<b>\$ 56,473,046</b>	<b>\$ 61,070,462</b>	<b>\$ 4,597,416</b>	<b>8.1%</b>

**FRANKLIN SPECIAL SCHOOL DISTRICT**  
**TOTAL BUDGET - REVENUES AND EXPENDITURES**  
**2024-2025**

Number	Program	Account Level Description	2023-2024 Revised Budget	2024-2025	2024-2025	Pctg. Increase Totals
				Budget Grand Total	Increase (Decrease)	
<b>FEDERAL PROJECTS REVENUES - FUND 142:</b>						
142 R 47141 000 101 00000 000	Federal Projects Revenue	Title I Part A	\$ 396,378	\$ 334,248	\$ (62,130)	
142 R 47143 000 901 00000 000	Federal Projects Revenue	Ed Of Handicap_IDEA	\$ 844,621	\$ 897,771	\$ 53,150	
142 R 47145 000 911 00000 000	Federal Projects Revenue	IDEA Preschool	\$ 25,457	\$ 26,958	\$ 1,501	
142 R 47146 000 301 00000 000	Federal Projects Revenue	Title III Part A	\$ 42,623	\$ 46,462	\$ 3,839	
142 R 47147 000 401 00000 000	Federal Projects Revenue	Title IV Safe & Drug-Free Scho	\$ 25,779	\$ 26,879	\$ 1,100	
142 R 47189 000 201 00000 000	Federal Projects Revenue	Title II Part A	\$ 91,106	\$ 82,409	\$ (8,697)	
<b>GRAND TOTAL FEDERAL PROJECTS REVENUES - FUND 142</b>			<b>\$ 1,425,965</b>	<b>\$ 1,414,728</b>	<b>\$ (11,237)</b>	<b>-0.8%</b>
<b>FOOD AND CULINARY SERVICES REVENUES - FUND 143</b>						
143 R 43521 --- --- --- ---	Child Nutrition Revenue	Lunch Payments-Children	\$ 618,439	\$ 653,625	\$ 35,186	
143 R 43522 --- --- --- ---	Child Nutrition Revenue	Lunch Payments-Adults	\$ 46,796	\$ 60,000	\$ 13,204	
143 R 43523 --- --- --- ---	Child Nutrition Revenue	Income From Breakfast	\$ 127,422	\$ 121,500	\$ (5,922)	
143 R 43525 --- --- --- ---	Child Nutrition Revenue	Ala Carte Sales	\$ 160,000	\$ 185,000		
143 R 43546 --- --- --- ---	Child Nutrition Revenue	Contracts w/ Other LEAs	\$ -	\$ -	\$ -	
143 R 43990 --- --- --- ---	Child Nutrition Revenue	Other Charges For Services	\$ 90,000	\$ 75,000		
143 R 44530 --- --- --- ---	Child Nutrition Revenue	Sale of Equipment	\$ 300	\$ 300	\$ -	
143 R 44560 --- --- --- ---	Child Nutrition Revenue	Damage Recovered from Individual	\$ -	\$ -	\$ -	
143 R 44570 --- --- --- ---	Child Nutrition Revenue	Contributions & Gifts	\$ -	\$ -	\$ -	
143 R 44990 --- --- --- ---	Child Nutrition Revenue	Other Local Revenue	\$ 10,000	\$ -	\$ (10,000)	
143 R 46520 --- --- --- ---	Child Nutrition Revenue	School Food Service	\$ 19,000	\$ 16,473	\$ (2,527)	
143 R 46980 --- --- --- ---	Child Nutrition Revenue	Other State Grants	\$ -	\$ -	\$ -	
143 R 47111 --- --- --- ---	Child Nutrition Revenue	USDA School Lunch Program	\$ 925,000	\$ 986,125	\$ 61,125	
143 R 47112 --- --- --- ---	Child Nutrition Revenue	USDA Commodities	\$ 179,652	\$ 164,868	\$ (14,784)	
143 R 47113 --- --- --- ---	Child Nutrition Revenue	USDA Breakfast	\$ 295,000	\$ 306,349	\$ 11,349	
143 R 47114 --- --- --- ---	Child Nutrition Revenue	USDA Other	\$ 182,000	\$ 140,000	\$ (42,000)	
143 R 47115 --- --- --- ---	Child Nutrition Revenue	USDA Food Service Equipment Gr	\$ 23,000	\$ -	\$ (23,000)	
143 R 47590 --- --- --- ---	Child Nutrition Revenue	Other Federal Through State	\$ 99,861	\$ -	\$ (99,861)	
<b>GRAND TOTAL CHILD NUTRITION REVENUE - FUND 143</b>			<b>\$ 2,776,470</b>	<b>\$ 2,749,240</b>	<b>\$ (27,230)</b>	<b>-1.0%</b>
<b>MORNING AND AFTER CARE REVENUES - FUND 146</b>						
146 R 43581 --- --- --- ---	Morning and After Care Reve	Community Services Fees	\$ 1,596,233	\$ 1,626,907	\$ 30,674	
146 R 43584 --- --- --- ---	Morning and After Care Reve	Registration Fees-School Year	\$ 28,430	\$ 29,615	\$ 1,185	
146 R 43585 --- --- --- ---	Morning and After Care Reve	Registration Fees-Summer	\$ 7,000	\$ 12,125	\$ 5,125	
146 R 43990 --- --- --- ---	Morning and After Care Reve	Other Charges For Services	\$ -	\$ 300	\$ 300	
146 R 44120 --- --- --- ---	Morning and After Care Reve	Lease Rentals	\$ -	\$ -	\$ -	
146 R 44170 --- --- --- ---	Morning and After Care Reve	Miscellaneous Refunds	\$ 39,000	\$ 47,000	\$ 8,000	
146 R 44570 --- --- --- ---	Morning and After Care Reve	Contributions & Gifts	\$ -	\$ -	\$ -	
146 R 44990 --- --- --- ---	Morning and After Care Reve	Other local Revenue	\$ -	\$ -	\$ -	
146 R 46590 --- --- --- ---	Morning and After Care Reve	Other State Education Funds	\$ 80,000	\$ 80,000	\$ -	
146 R 47590 --- --- --- ---	Morning and After Care Reve	Other Federal Through State	\$ -	\$ -	\$ -	
<b>GRAND TOTAL MAC REVENUE - FUND - 146</b>			<b>\$ 1,750,663</b>	<b>\$ 1,795,947</b>	<b>\$ 45,284</b>	<b>2.6%</b>
<b>DEBT SERVICE REVENUES - FUND 156</b>						
156 R 40610 --- --- --- ---	Debt Service Revenue	Current Year Property Tax (FSSD)	\$ 6,348,920	\$ 7,861,082	\$ 1,512,162	
156 R 40620 --- --- --- ---	Debt Service Revenue	Prior Year Property Tax	\$ 45,000	\$ 45,000	\$ -	
156 R 40630 --- --- --- ---	Debt Service Revenue	Interest & Penalty	\$ 10,500	\$ 10,500	\$ -	
156 R 40640 --- --- --- ---	Debt Service Revenue	Pick-Up Taxes	\$ 25,000	\$ 25,000	\$ -	
156 R 44110 --- --- --- ---	Debt Service Revenue	Interest Earned	\$ 40,000	\$ 50,000	\$ 10,000	
156 R 49800 --- --- --- ---	Debt Service Revenue	Transfers In	\$ -	\$ -	\$ -	
<b>GRAND TOTAL DEBT SERVICE REVENUE - FUND 156</b>			<b>\$ 6,469,420</b>	<b>\$ 7,991,582</b>	<b>\$ 1,522,162</b>	<b>23.5%</b>
<b>CAPITAL PROJECT REVENUES - FUND 177</b>						
177 R 40390 --- --- --- ---	Capital Projects Revenue	Other Statutory Local Tax	\$ 600,000	\$ 600,000	\$ -	
177 R 44110 --- --- --- ---	Capital Projects Revenue	Interest Earned	\$ 500	\$ 1,500	\$ 1,000	
177 R 44110 --- --- 50000 ---	Capital Projects Revenue	Interest Earned - Bonds	\$ 250,000	\$ 400,000	\$ 150,000	
177 R 44530 --- --- --- ---	Capital Projects Revenue	Sale of Equipment	\$ -	\$ -	\$ -	
177 R 44540 --- --- --- ---	Capital Projects Revenue	Sale of property (COA)	\$ 8,000,000	\$ 8,000,000	\$ -	
177 R 44570 --- --- --- ---	Capital Projects Revenue	Contributions & Gifts	\$ -	\$ -	\$ -	
177 R 44990 --- --- --- ---	Capital Projects Revenue	Other Local Revenue	\$ -	\$ -	\$ -	
177 R 46530 --- --- --- ---	Capital Projects Revenue	Energy Efficient Schools Grant	\$ -	\$ -	\$ -	
177 R 48130 --- --- --- ---	Capital Projects Revenue	Contributions	\$ -	\$ -	\$ -	
177 R 49100 --- --- 50000 ---	Capital Projects Revenue	Bond Proceeds (Net)	\$ -	\$ -	\$ -	
<b>GRAND TOTAL CAPITAL PROJECTS REVENUE - FUND 177</b>			<b>\$ 8,850,500</b>	<b>\$ 9,001,500</b>	<b>\$ 151,000</b>	<b>1.7%</b>
<b>GRAND TOTAL REVENUES - ALL FUNDS</b>			<b>\$ 77,746,064</b>	<b>\$ 84,023,459</b>	<b>\$ 6,277,395</b>	<b>8.1%</b>

**FRANKLIN SPECIAL SCHOOL DISTRICT**  
**TOTAL BUDGET - REVENUES AND EXPENDITURES**  
**2024-2025**

Number	Program	Account Level Description	2023-2024 Revised Budget	2024-2025	2024-2025	Pctg. Increase Totals
				Budget Grand Total	Increase (Decrease)	
<b>EXPENDITURES</b>						
<b>GENERAL PURPOSE FUND - 141</b>						
141 E 71100 116 000 00000 000	Regular Education Program	Teachers	\$ 19,552,177	\$ 20,148,439	\$ 596,262	
141 E 71100 116 000 00000 000	Regular Education Program	Teachers	\$ 137,185	\$ 142,932	\$ 5,747	
141 E 71100 117 000 00000 000	Regular Education Program	Career Ladder Program	\$ 32,000	\$ 22,000	\$ (10,000)	
141 E 71100 127 000 00000 000	Regular Education Program	Extended Contracts	\$ 68,000	\$ 68,000	\$ -	
141 E 71100 128 000 00000 000	Regular Education Program	Homebound Teachers	\$ 20,000	\$ 20,000	\$ -	
141 E 71100 163 000 00000 000	Regular Education Program	Educational Assistants	\$ 1,279,251	\$ 1,195,138	\$ (84,113)	
141 E 71100 189 000 14000 000	Regular Education Program	Other Salaries & Wages	\$ 3,990	\$ 4,990	\$ 1,000	
141 E 71100 189 000 20000 000	Regular Education Program	Other Salaries & Wages	\$ 2,000	\$ 2,000	\$ -	
141 E 71100 201 000 00000 000	Regular Education Program	Social Security	\$ 1,296,624	\$ 1,325,692	\$ 29,068	
141 E 71100 201 000 14000 000	Regular Education Program	Social Security	\$ 235	\$ 309	\$ 74	
141 E 71100 201 000 20000 000	Regular Education Program	Social Security	\$ 124	\$ 124	\$ -	
141 E 71100 204 000 00000 000	Regular Education Program	State Retirement	\$ 1,425,371	\$ 1,406,085	\$ (19,286)	
141 E 71100 204 000 14000 000	Regular Education Program	State Retirement	\$ 333	\$ 317	\$ (16)	
141 E 71100 204 000 20000 000	Regular Education Program	State Retirement	\$ 174	\$ 127	\$ (47)	
141 E 71100 206 000 00000 000	Regular Education Program	Life Insurance	\$ 16,895	\$ 16,082	\$ (813)	
141 E 71100 207 000 00000 000	Regular Education Program	Medical Insurance	\$ 2,887,446	\$ 2,941,462	\$ 54,016	
141 E 71100 208 000 00000 000	Regular Education Program	Dental Insurance	\$ 54,560	\$ 56,126	\$ 1,566	
141 E 71100 209 000 00000 000	Regular Education Program	Disability Insurance	\$ 46,133	\$ 47,564	\$ 1,431	
141 E 71100 209 000 14000 000	Regular Education Program	Disability Insurance	\$ 10	\$ 12	\$ 2	
141 E 71100 209 000 20000 000	Regular Education Program	Disability Insurance	\$ 5	\$ 5	\$ (0)	
141 E 71100 212 000 00000 000	Regular Education Program	Employer Medicare	\$ 303,243	\$ 293,378	\$ (9,865)	
141 E 71100 212 000 14000 000	Regular Education Program	Employer Medicare	\$ 55	\$ 72	\$ 17	
141 E 71100 212 000 20000 000	Regular Education Program	Employer Medicare	\$ 29	\$ 29	\$ -	
141 E 71100 217 000 14000 000	Regular Education Program	Retirement-Hybrid Stabilizatio	\$ 8	\$ -	\$ (8)	
141 E 71100 299 000 00000 000	Regular Education Program	Other Fringe Benefits	\$ 25,036	\$ 24,538	\$ (498)	
<b>TOTAL SALARIES AND BENEFITS - 71100 REGULAR EDUCATION</b>			<b>\$ 27,150,884</b>	<b>\$ 27,715,423</b>	<b>\$ 564,539</b>	
141 E 71100 336 000 04000 000	Regular Education Program	Maint & Repair-Equipment	\$ 3,000	\$ 4,000	\$ 1,000	
141 E 71100 369 000 00000 053	Regular Education Program	Contracts Subs-Certified	\$ 75,000	\$ 65,000	\$ (10,000)	
141 E 71100 369 000 00000 054	Regular Education Program	Contracts Subs-Certified	\$ 18,713	\$ 16,218	\$ (2,495)	
141 E 71100 370 000 00000 053	Regular Education Program	Contracts Subs-Non-Certified	\$ 200,000	\$ 200,000	\$ -	
141 E 71100 370 000 00000 054	Regular Education Program	Contracts Subs-Non-Certified	\$ 49,900	\$ 49,900	\$ -	
141 E 71100 399 000 09000 000	Regular Education Program	Other Contracted Services	\$ 1,000	\$ 1,000	\$ -	
141 E 71100 399 000 10000 000	Regular Education Program	Other Contracted Services	\$ 351,550	\$ 430,746	\$ 79,196	
141 E 71100 399 000 14000 000	Regular Education Program	Other Contracted Services	\$ 2,275	\$ 2,250	\$ (25)	
141 E 71100 429 000 00000 000	Regular Education Program	Instructional Supplies & Mater	\$ 9,700	\$ 75,000	\$ 65,300	
141 E 71100 429 000 02000 000	Regular Education Program	Instructional Supplies & Mater	\$ 24,669	\$ 16,527	\$ (8,142)	
141 E 71100 429 000 03000 000	Regular Education Program	Instructional Supplies & Mater	\$ 19,430	\$ 12,600	\$ (6,830)	
141 E 71100 429 000 04000 000	Regular Education Program	Instructional Supplies & Mater	\$ 39,439	\$ 27,483	\$ (11,956)	
141 E 71100 429 000 05000 000	Regular Education Program	Instructional Supplies & Mater	\$ 37,800	\$ 27,425	\$ (10,375)	
141 E 71100 429 000 06000 000	Regular Education Program	Instructional Supplies & Mater	\$ 23,600	\$ 12,240	\$ (11,360)	
141 E 71100 429 000 07000 000	Regular Education Program	Instructional Supplies & Mater	\$ 25,580	\$ 16,370	\$ (9,210)	
141 E 71100 429 000 08000 000	Regular Education Program	Instructional Supplies & Mater	\$ 27,058	\$ 19,800	\$ (7,258)	
141 E 71100 429 000 09000 000	Regular Education Program	Instructional Supplies & Mater	\$ 22,050	\$ 14,000	\$ (8,050)	
141 E 71100 429 000 10000 000	Regular Education Program	Instructional Supplies & Mater	\$ 7,000	\$ 7,000	\$ -	
141 E 71100 429 000 13000 000	Regular Education Program	Instructional Supplies & Mater	\$ 51,230	\$ 64,803	\$ 13,573	
141 E 71100 429 000 15000 000	Regular Education Program	Instructional Supplies & Mater	\$ 2,800	\$ 2,800	\$ -	
141 E 71100 429 000 16000 000	Regular Education Program	Instructional Supplies & Mater	\$ 1,350	\$ 1,350	\$ -	
141 E 71100 429 000 19000 000	Regular Education Program	Instructional Supplies & Mater	\$ 400	\$ 400	\$ -	
141 E 71100 429 000 20000 000	Regular Education Program	Instructional Supplies & Mater	\$ 2,400	\$ 2,400	\$ -	
141 E 71100 429 000 21000 000	Regular Education Program	Instructional Supplies & Mater	\$ 4,400	\$ 4,400	\$ -	
141 E 71100 449 000 00000 000	Regular Education Program	Textbooks	\$ 455,988	\$ 469,597	\$ 13,609	
141 E 71100 499 000 10000 000	Regular Education Program	Other Supplies & Materials	\$ 25,000	\$ 25,000	\$ -	
141 E 71100 499 000 14000 000	Regular Education Program	Other Supplies & Materials	\$ 400	\$ 400	\$ -	
141 E 71100 499 000 15000 000	Regular Education Program	Other Supplies & Materials	\$ 800	\$ 800	\$ -	
141 E 71100 499 000 16000 000	Regular Education Program	Other Supplies & Materials	\$ 800	\$ 800	\$ -	
141 E 71100 499 000 17000 000	Regular Education Program	Other Supplies & Materials	\$ 2,000	\$ 2,000	\$ -	
141 E 71100 499 000 21000 000	Regular Education Program	Other Supplies & Materials	\$ 800	\$ 800	\$ -	
141 E 71100 535 000 00000 000	Regular Education Program	Fee Waivers	\$ 20,000	\$ 20,000	\$ -	
141 E 71100 599 000 02000 000	Regular Education Program	Other Charges	\$ 500	\$ 300	\$ (200)	
141 E 71100 599 000 05000 000	Regular Education Program	Other Charges	\$ 1,000	\$ 1,000	\$ -	
141 E 71100 599 000 06000 000	Regular Education Program	Other Charges	\$ 200	\$ 1,000	\$ 800	
141 E 71100 599 000 09000 000	Regular Education Program	Other Charges	\$ 1,250	\$ 1,250	\$ -	
141 E 71100 722 000 02000 000	Regular Education Program	Regular Instructional Equipmen	\$ 500	\$ 300	\$ (200)	
141 E 71100 722 000 03000 000	Regular Education Program	Regular Instructional Equipmen	\$ 2,000	\$ 2,000	\$ -	

**FRANKLIN SPECIAL SCHOOL DISTRICT**  
**TOTAL BUDGET - REVENUES AND EXPENDITURES**  
**2024-2025**

Number	Program	Account Level Description	2023-2024	2024-2025	2024-2025	Pctg. Increase Totals
			Revised Budget	Budget Grand Total	Increase (Decrease)	
141 E 71100 722 000 05000 000	Regular Education Program	Regular Instructional Equipmen	\$ 1,500	\$ 1,500	\$ -	
141 E 71100 722 000 06000 000	Regular Education Program	Regular Instructional Equipmen	\$ 200	\$ 500	\$ 300	
141 E 71100 722 000 07000 000	Regular Education Program	Regular Instructional Equipmen	\$ 1,350	\$ 1,000	\$ (350)	
141 E 71100 722 000 08000 000	Regular Education Program	Regular Instructional Equipmen	\$ 500	\$ 500	\$ -	
141 E 71100 722 000 09000 000	Regular Education Program	Regular Instructional Equipmen	\$ 1,350	\$ 1,250	\$ (100)	
141 E 71100 722 000 26000 000	Regular Education Program	Regular Education Program - Re	\$ 1,000	\$ 1,000	\$ -	
<b>TOTAL OTHER EXPENDITURES - 71100 REGULAR INSTRUCTION</b>			<b>\$ 1,517,482</b>	<b>\$ 1,604,709</b>	<b>\$ 87,227</b>	
<b>GRAND TOTAL EXPENDITURES - 71100 REGULAR INSTRUCTION</b>			<b>\$ 28,668,366</b>	<b>\$ 29,320,132</b>	<b>\$ 651,766</b>	
141 E 71150 311 000 00000 000	Alternative Schools	Contracts W/Other School Syste	\$ 109,000	\$ 117,000	\$ 8,000	
<b>TOTAL OTHER EXPENDITURES - 71150 ALTERNATIVE SCHOOLS</b>			<b>\$ 109,000</b>	<b>\$ 117,000</b>	<b>\$ 8,000</b>	
<b>GRAND TOTAL EXPENDITURES - 71150 ALTERNATIVE SCHOOLS</b>			<b>\$ 109,000</b>	<b>\$ 117,000</b>	<b>\$ 8,000</b>	
141 E 71200 116 000 00000 000	Special Education Program	Teachers	\$ 3,376,580	\$ 3,585,278	\$ 208,698	
141 E 71200 117 000 00000 000	Special Education Program	Career Ladder Program	\$ 5,000	\$ 5,000	\$ -	
141 E 71200 163 000 00000 000	Special Education Program	Educational Assistants	\$ 1,023,722	\$ 1,426,150	\$ 402,428	
141 E 71200 171 000 00000 000	Special Education Program	Speech Pathologists	\$ 480,378	\$ 565,802	\$ 85,424	
141 E 71200 189 000 00000 000	Special Education Program	Other Salaries & Wages	\$ 36,276	\$ -	\$ (36,276)	
141 E 71200 201 000 00000 000	Special Education Program	Social Security	\$ 305,161	\$ 346,098	\$ 40,937	
141 E 71200 204 000 00000 000	Special Education Program	State Retirement	\$ 336,159	\$ 392,965	\$ 56,806	
141 E 71200 206 000 00000 000	Special Education Program	Life Insurance	\$ 4,447	\$ 4,903	\$ 456	
141 E 71200 207 000 00000 000	Special Education Program	Medical Insurance	\$ 737,840	\$ 891,650	\$ 153,810	
141 E 71200 208 000 00000 000	Special Education Program	Dental Insurance	\$ 13,494	\$ 16,876	\$ 3,382	
141 E 71200 209 000 00000 000	Special Education Program	Disability Insurance	\$ 10,425	\$ 11,976	\$ 1,551	
141 E 71200 212 000 00000 000	Special Education Program	Employer Medicare	\$ 71,368	\$ 80,942	\$ 9,574	
141 E 71200 217 000 00000 000	Special Education Program	Retirement-Hybrid Stabilizatio	\$ -	\$ -	\$ -	
141 E 71200 299 000 00000 000	Special Education Program	Other Fringe Benefits	\$ 6,572	\$ 7,292	\$ 720	
<b>TOTAL SALARIES AND BENEFITS - 71200 SPECIAL EDUCATION</b>			<b>\$ 6,407,422</b>	<b>\$ 7,334,933</b>	<b>\$ 927,511</b>	
141 E 71200 312 000 00000 000	Special Education Program	Contract W/Private Agencies	\$ 225,000	\$ 630,141	\$ 405,141	
141 E 71200 336 000 00000 000	Special Education Program	Maint & Repair-Equipment	\$ 2,000	\$ 3,500	\$ 1,500	
141 E 71200 369 000 00000 053	Special Education Program	Contracts Subs-Certified	\$ 15,000	\$ 15,000	\$ -	
141 E 71200 369 000 00000 054	Special Education Program	Contracts Subs-Certified	\$ 3,743	\$ 3,743	\$ (1)	
141 E 71200 370 000 00000 053	Special Education Program	Contracts Subs-Non-Certified	\$ 35,000	\$ 50,000	\$ 15,000	
141 E 71200 370 000 00000 054	Special Education Program	Contracts Subs-Non-Certified	\$ 8,733	\$ 12,475	\$ 3,742	
141 E 71200 429 000 00000 000	Special Education Program	Instructional Supplies & Mater	\$ 25,000	\$ 55,000	\$ 30,000	
141 E 71200 499 000 00000 000	Special Education Program	Other Supplies & Materials	\$ 2,000	\$ 2,000	\$ -	
141 E 71200 725 000 00000 000	Special Education Program	Special Education Equipment	\$ 10,000	\$ 30,000	\$ 20,000	
<b>TOTAL OTHER EXPENDITURES - 71200 SPECIAL EDUCATION</b>			<b>\$ 326,476</b>	<b>\$ 801,859</b>	<b>\$ 475,383</b>	
<b>GRAND TOTAL EXPENDITURES - 71200 SPECIAL EDUCATION</b>			<b>\$ 6,733,898</b>	<b>\$ 8,136,792</b>	<b>\$ 1,402,894</b>	
141 E 72110 355 000 00000 000	Attendance	Travel	\$ -	\$ 500	\$ 500	
141 E 72110 399 000 00000 000	Attendance	Other Contracted Svc	\$ -	\$ 5,000	\$ 5,000	
141 E 72110 499 000 00000 000	Attendance	Other Supplies & Mat.	\$ -	\$ 1,900	\$ 1,900	
141 E 72110 524 000 00000 000	Attendance	Inservice /Staff Development	\$ -	\$ 8,000	\$ 8,000	
141 E 72110 599 000 00000 000	Attendance	Other Charges	\$ -	\$ 300	\$ 300	
<b>TOTAL OTHER EXPENDITURES - 72110 ATTENDANCE</b>			<b>\$ -</b>	<b>\$ 15,700</b>	<b>\$ 15,700</b>	
<b>GRAND TOTAL EXPENDITURES - 72110 Attendance</b>			<b>\$ -</b>	<b>\$ 15,700</b>	<b>\$ 15,700</b>	
141 E 72120 105 000 36000 000	Health Services	Supervisor/Director	\$ 39,258	\$ 41,092	\$ 1,834	
141 E 72120 105 000 40000 000	Health Services	Supervisor/Director	\$ 36,238	\$ 37,932	\$ 1,694	
141 E 72120 131 000 00000 000	Health Services	Medical Personnel	\$ 507,808	\$ 518,650	\$ 10,842	
141 E 72120 189 000 36000 000	Health Services	Other Salaries & Wages	\$ 18,733	\$ 19,875	\$ 1,142	
141 E 72120 189 000 40000 000	Health Services	Other Salaries & Wages	\$ 36,238	\$ -	\$ (36,238)	
141 E 72120 201 000 00000 000	Health Services	Social Security	\$ 31,869	\$ 32,392	\$ 523	
141 E 72120 201 000 36000 000	Health Services	Social Security	\$ 3,424	\$ 3,635	\$ 211	
141 E 72120 201 000 40000 000	Health Services	Social Security	\$ 4,280	\$ 2,261	\$ (2,019)	
141 E 72120 204 000 00000 000	Health Services	State Retirement	\$ 44,925	\$ 47,125	\$ 2,200	
141 E 72120 204 000 36000 000	Health Services	State Retirement	\$ 4,827	\$ 2,052	\$ (2,775)	
141 E 72120 204 000 40000 000	Health Services	State Retirement	\$ 6,033	\$ 204	\$ (5,829)	
141 E 72120 206 000 00000 000	Health Services	Life Insurance	\$ 463	\$ 447	\$ (16)	
141 E 72120 206 000 36000 000	Health Services	Life Insurance	\$ 50	\$ 49	\$ (1)	
141 E 72120 206 000 40000 000	Health Services	Life Insurance	\$ 28	\$ 27	\$ (1)	
141 E 72120 207 000 00000 000	Health Services	Medical Insurance	\$ 77,294	\$ 78,621	\$ 1,327	
141 E 72120 207 000 36000 000	Health Services	Medical Insurance	\$ 7,953	\$ 8,525	\$ 572	
141 E 72120 207 000 40000 000	Health Services	Medical Insurance	\$ 3,544	\$ 3,706	\$ 162	
141 E 72120 208 000 00000 000	Health Services	Dental Insurance	\$ 1,590	\$ 1,677	\$ 87	
141 E 72120 208 000 36000 000	Health Services	Dental Insurance	\$ 178	\$ 187	\$ 9	
141 E 72120 208 000 40000 000	Health Services	Dental Insurance	\$ 98	\$ 103	\$ 5	
141 E 72120 209 000 00000 000	Health Services	Disability Insurance	\$ 1,258	\$ 1,556	\$ 298	
141 E 72120 209 000 36000 000	Health Services	Disability Insurance	\$ 137	\$ 141	\$ 4	
141 E 72120 209 000 40000 000	Health Services	Disability Insurance	\$ 85	\$ 88	\$ 3	
141 E 72120 212 000 00000 000	Health Services	Employer Medicare	\$ 7,453	\$ 7,576	\$ 123	

**FRANKLIN SPECIAL SCHOOL DISTRICT**  
**TOTAL BUDGET - REVENUES AND EXPENDITURES**  
**2024-2025**

Number	Program	Account Level Description	2023-2024	2024-2025	2024-2025	Pctg. Increase Totals
			Revised Budget	Budget Grand Total	Increase (Decrease)	
141 E 72120 212 000 36000 000	Health Services	Employer Medicare	\$ 801	\$ 850	\$ 49	
141 E 72120 212 000 40000 000	Health Services	Employer Medicare	\$ 1,001	\$ 529	\$ (472)	
141 E 72120 217 000 00000 000	Health Services	Retirement-Hybrid Stabilizatio	\$ -	\$ -	\$ -	
141 E 72120 299 000 00000 000	Health Services	Other Fringe Benefits	\$ 792	\$ 758	\$ (34)	
141 E 72120 299 000 36000 000	Health Services	Other Fringe Benefits	\$ 75	\$ -	\$ (75)	
141 E 72120 299 000 40000 000	Health Services	Other Fringe Benefits	\$ 35	\$ -	\$ (35)	
<b>TOTAL SALARIES AND BENEFITS - 72120 HEALTH SERVICES</b>			<b>\$ 836,468</b>	<b>\$ 810,057</b>	<b>\$ (26,411)</b>	
141 E 72120 307 000 36000 000	Health Services	Communication	\$ 600	\$ 600	\$ -	
141 E 72120 312 000 00000 053	Health Services	Contracts W/Private Agencies	\$ 12,000	\$ 12,000	\$ -	
141 E 72120 312 000 00000 054	Health Services	Contracts W/Private Agencies	\$ 2,994	\$ 2,994	\$ -	
141 E 72120 355 000 36000 000	Health Services	Travel	\$ 300	\$ 300	\$ -	
141 E 72120 399 000 00000 000	Health Services	Other Contracted Services	\$ 1,610	\$ 1,285	\$ (325)	
141 E 72120 413 000 00000 000	Health Services	Drugs & Medical Supplies	\$ 5,840	\$ 5,600	\$ (240)	
141 E 72120 499 000 00000 000	Health Services	Other Supplies & Materials	\$ 300	\$ 400	\$ 100	
141 E 72120 499 000 36000 000	Health Services	Other Supplies & Materials	\$ 1,000	\$ 1,000	\$ -	
141 E 72120 524 000 00000 000	Health Services	In-Service/Staff Development	\$ 2,000	\$ 1,695	\$ (305)	
141 E 72120 524 000 36000 000	Health Services	In-Service/Staff Development	\$ 6,200	\$ 6,200	\$ -	
141 E 72120 599 000 00000 000	Health Services	Other Charges	\$ 1,350	\$ 1,444	\$ 94	
141 E 72120 599 000 36000 000	Health Services	Other Charges	\$ 10,000	\$ 10,000	\$ -	
141 E 72120 735 000 00000 000	Health Services	Health Equipment	\$ 1,225	\$ 1,901	\$ 676	
<b>TOTAL OTHER EXPENDITURES - 72120 HEALTH SERVICES</b>			<b>\$ 45,419</b>	<b>\$ 45,419</b>	<b>\$ -</b>	
<b>GRAND TOTAL EXPENDITURES - 72120 HEALTH SERVICES</b>			<b>\$ 881,887</b>	<b>\$ 855,476</b>	<b>\$ (26,411)</b>	
141 E 72130 117 000 00000 000	Other Student Support	Career Ladder Program	\$ 1,000	\$ 1,000	\$ -	
141 E 72130 123 000 00000 000	Other Student Support	Guidance Personnel	\$ 705,182	\$ 872,413	\$ 167,231	
141 E 72130 189 000 00000 000	Other Student Support	Other Salaries & Wages	\$ 246,197	\$ 259,176	\$ 12,979	
141 E 72130 201 000 00000 000	Other Student Support	Social Security	\$ 59,048	\$ 70,221	\$ 11,173	
141 E 72130 204 000 00000 000	Other Student Support	State Retirement	\$ 66,297	\$ 75,894	\$ 9,597	
141 E 72130 206 000 00000 000	Other Student Support	Life Insurance	\$ 3,948	\$ 3,816	\$ (132)	
141 E 72130 207 000 00000 000	Other Student Support	Medical Insurance	\$ 116,562	\$ 159,614	\$ 43,052	
141 E 72130 208 000 00000 000	Other Student Support	Dental Insurance	\$ 2,159	\$ 2,923	\$ 764	
141 E 72130 209 000 00000 000	Other Student Support	Disability Insurance	\$ 2,023	\$ 2,504	\$ 481	
141 E 72130 212 000 00000 000	Other Student Support	Employer Medicare	\$ 13,810	\$ 16,423	\$ 2,613	
141 E 72130 217 000 00000 000	Other Student Support	Retirement-Hybrid Stabilizatio	\$ -	\$ -	\$ -	
141 E 72130 299 000 00000 000	Other Student Support	Other Fringe Benefits	\$ 1,044	\$ 1,332	\$ 288	
<b>TOTAL SALARIES AND BENEFITS - 72130 OTHER STUDENT SUPPORT</b>			<b>\$ 1,217,270</b>	<b>\$ 1,465,316</b>	<b>\$ 248,046</b>	
141 E 72130 322 000 16000 000	Other Student Support	Evaluation & Testing	\$ 7,000	\$ 7,000	\$ -	
141 E 72130 399 000 00000 000	Other Student Support	Other Contracted Services	\$ 31,168	\$ 32,201	\$ 1,033	
141 E 72130 499 000 15000 000	Other Student Support	Other Supplies & Materials	\$ 300	\$ 300	\$ -	
141 E 72130 499 000 19000 000	Other Student Support	Other Supplies & Materials	\$ 2,000	\$ 2,000	\$ -	
141 E 72130 524 000 13000 000	Other Student Support	In-Service/Staff Development	\$ 6,000	\$ 6,000	\$ -	
141 E 72130 524 000 20000 000	Other Student Support	In-Service/Staff Development	\$ 11,150	\$ 11,150	\$ -	
141 E 72130 599 000 19000 000	Other Student Support	Other Charges	\$ 400	\$ 400	\$ -	
141 E 72130 599 000 20000 000	Other Student Support	Other Charges	\$ 600	\$ 600	\$ -	
<b>TOTAL OTHER EXPENDITURES - 72130 OTHER STUDENT SUPPORT</b>			<b>\$ 58,618</b>	<b>\$ 59,651</b>	<b>\$ 1,033</b>	
<b>GRAND TOTAL EXPENDITURES - 72130 OTHER STUDENT SUPPORT</b>			<b>\$ 1,275,888</b>	<b>\$ 1,524,967</b>	<b>\$ 249,079</b>	
141 E 72210 105 000 00000 000	Regular Instruction Program	Supervisor/Director	\$ 523,816	\$ 556,356	\$ 32,540	
141 E 72210 117 000 00000 000	Regular Instruction Program	Career Ladder Program	\$ 2,000	\$ 2,000	\$ -	
141 E 72210 119 000 00000 000	Regular Instruction Program	Accountants/Bookkeepers	\$ 34,791	\$ 36,911	\$ 2,120	
141 E 72210 127 000 00000 000	Regular Instruction Program	Extended Contracts	\$ 1,200	\$ 1,200	\$ -	
141 E 72210 129 000 00000 000	Regular Instruction Program	Librarian(s)	\$ 508,854	\$ 615,618	\$ 106,764	
141 E 72210 137 000 00000 000	Regular Instruction Program	Educational Media Personnel	\$ 212,607	\$ 229,006	\$ 16,399	
141 E 72210 138 000 00000 000	Regular Instruction Program	Instructional Computer Personn	\$ 295,523	\$ 207,685	\$ (87,838)	
141 E 72210 161 000 00000 000	Regular Instruction Program	Secretary(s)	\$ 103,535	\$ 78,893	\$ (24,642)	
141 E 72210 189 000 00000 000	Regular Instruction Program	Other Salaries & Wages	\$ 379,945	\$ 566,497	\$ 186,552	
141 E 72210 189 000 10000 000	Regular Instruction Program	Other Salaries & Wages	\$ 26,400	\$ 26,400	\$ -	
141 E 72210 189 000 15000 000	Regular Instruction Program	Other Salaries & Wages	\$ 15,000	\$ 14,000	\$ (1,000)	
141 E 72210 189 000 19000 000	Regular Instruction Program	Other Salaries & Wages	\$ 194,053	\$ 233,012	\$ 38,959	
141 E 72210 189 000 21000 000	Regular Instruction Program	Other Salaries & Wages	\$ 2,000	\$ 2,000	\$ -	
141 E 72210 189 000 26000 000	Regular Instruction Program	Other Salaries & Wages	\$ 8,000	\$ 8,000	\$ -	
141 E 72210 201 000 00000 000	Regular Instruction Program	Social Security	\$ 128,434	\$ 142,794	\$ 14,360	
141 E 72210 201 000 10000 000	Regular Instruction Program	Social Security	\$ 1,637	\$ 1,637	\$ (0)	
141 E 72210 201 000 15000 000	Regular Instruction Program	Social Security	\$ 930	\$ 868	\$ (62)	
141 E 72210 201 000 19000 000	Regular Instruction Program	Social Security	\$ 11,458	\$ 13,891	\$ 2,433	
141 E 72210 201 000 21000 000	Regular Instruction Program	Social Security	\$ 124	\$ 124	\$ -	
141 E 72210 201 000 26000 000	Regular Instruction Program	Social Security	\$ 496	\$ 496	\$ -	
141 E 72210 204 000 00000 000	Regular Instruction Program	State Retirement	\$ 123,347	\$ 121,458	\$ (1,889)	
141 E 72210 204 000 10000 000	Regular Instruction Program	State Retirement	\$ 2,294	\$ 1,679	\$ (615)	
141 E 72210 204 000 15000 000	Regular Instruction Program	State Retirement	\$ 1,304	\$ 890	\$ (414)	

**FRANKLIN SPECIAL SCHOOL DISTRICT**  
**TOTAL BUDGET - REVENUES AND EXPENDITURES**  
**2024-2025**

Number	Program	Account Level Description	2023-2024	2024-2025	2024-2025	Pctg. Increase Totals
			Revised Budget	Budget Grand Total	Increase (Decrease)	
141 E 72210 204 000 19000 000	Regular Instruction Program	State Retirement	\$ 16,153	\$ 20,209	\$ 4,056	
141 E 72210 204 000 21000 000	Regular Instruction Program	State Retirement	\$ 136	\$ 127	\$ (9)	
141 E 72210 204 000 26000 000	Regular Instruction Program	State Retirement	\$ 696	\$ 509	\$ (187)	
141 E 72210 206 000 00000 000	Regular Instruction Program	Life Insurance	\$ 1,705	\$ 1,759	\$ 54	
141 E 72210 207 000 00000 000	Regular Instruction Program	Medical Insurance	\$ 263,082	\$ 305,936	\$ 42,854	
141 E 72210 208 000 00000 000	Regular Instruction Program	Dental Insurance	\$ 5,506	\$ 6,044	\$ 538	
141 E 72210 209 000 00000 000	Regular Instruction Program	Disability Insurance	\$ 5,182	\$ 5,609	\$ 427	
141 E 72210 209 000 10000 000	Regular Instruction Program	Disability Insurance	\$ 63	\$ 63	\$ 0	
141 E 72210 209 000 15000 000	Regular Instruction Program	Disability Insurance	\$ 36	\$ 34	\$ (2)	
141 E 72210 209 000 21000 000	Regular Instruction Program	Disability Insurance	\$ 5	\$ 5	\$ (0)	
141 E 72210 209 000 26000 000	Regular Instruction Program	Disability Insurance	\$ 20	\$ 19	\$ (1)	
141 E 72210 212 000 00000 000	Regular Instruction Program	Employer Medicare	\$ 30,037	\$ 33,395	\$ 3,358	
141 E 72210 212 000 10000 000	Regular Instruction Program	Employer Medicare	\$ 383	\$ 383	\$ (0)	
141 E 72210 212 000 15000 000	Regular Instruction Program	Employer Medicare	\$ 218	\$ 203	\$ (15)	
141 E 72210 212 000 19000 000	Regular Instruction Program	Employer Medicare	\$ 234	\$ 3,249	\$ 3,015	
141 E 72210 212 000 21000 000	Regular Instruction Program	Employer Medicare	\$ 29	\$ 29	\$ -	
141 E 72210 212 000 26000 000	Regular Instruction Program	Employer Medicare	\$ 116	\$ 116	\$ -	
141 E 72210 217 000 00000 000	Regular Instruction Program	Retirement-Hybrid Stabilizatio	\$ -	\$ -	\$ -	
141 E 72210 299 000 00000 000	Regular Instruction Program	Other Fringe Benefits	\$ 2,673	\$ 2,889	\$ 216	
<b>TOTAL SALARIES AND BENEFITS - 72210 REGULAR INSTRUCTION</b>			<b>\$ 2,904,022</b>	<b>\$ 3,241,995</b>	<b>\$ 337,973</b>	
141 E 72210 312 000 17000 000	Regular Instruction Program	Contracts W/Private Agencies	\$ 5,000	\$ 5,000	\$ -	
141 E 72210 355 000 15000 000	Regular Instruction Program	Travel	\$ 1,500	\$ 1,500	\$ -	
141 E 72210 355 000 16000 000	Regular Instruction Program	Travel	\$ 60	\$ 100	\$ 40	
141 E 72210 355 000 26000 000	Regular Instruction Program	Travel	\$ 5,500	\$ 6,500	\$ 1,000	
141 E 72210 369 000 00000 053	Regular Instruction Program	Contracts Subs-Certified	\$ 4,000	\$ 2,500	\$ (1,500)	
141 E 72210 369 000 00000 054	Regular Instruction Program	Contracts Subs-Certified	\$ 998	\$ 624	\$ (374)	
141 E 72210 369 000 26000 053	Regular Instruction Program	Contracts Subs-Certified	\$ 1,500	\$ 1,500	\$ -	
141 E 72210 369 000 26000 054	Regular Instruction Program	Contracts Subs-Certified	\$ 374	\$ 374	\$ -	
141 E 72210 370 000 00000 053	Regular Instruction Program	Contracts Subs-Non-Certified	\$ 7,000	\$ 12,000	\$ 5,000	
141 E 72210 370 000 00000 054	Regular Instruction Program	Contracts Subs-Non-Certified	\$ 1,747	\$ 2,994	\$ 1,247	
141 E 72210 370 000 26000 053	Regular Instruction Program	Contracts Subs-Non-Certified	\$ 500	\$ 500	\$ -	
141 E 72210 370 000 26000 054	Regular Instruction Program	Contracts Subs-Non-Certified	\$ 125	\$ 125	\$ -	
141 E 72210 399 000 12000 000	Regular Instruction Program	Other Contracted Services	\$ 60	\$ 60	\$ -	
141 E 72210 399 000 15000 000	Regular Instruction Program	Other Contracted Services	\$ 500	\$ -	\$ (500)	
141 E 72210 399 000 17000 000	Regular Instruction Program	Other Contracted Services	\$ 1,000	\$ 1,000	\$ -	
141 E 72210 399 000 21000 000	Regular Instruction Program	Other Contracted Services	\$ 5,720	\$ 5,720	\$ -	
141 E 72210 399 000 26000 000	Regular Instruction Program	Other Contracted Services	\$ 500	\$ -	\$ (500)	
141 E 72210 399 000 31000 000	Regular Instruction Program	Other Contracted Services	\$ 59,450	\$ 201,000	\$ 141,550	
141 E 72210 432 000 02000 000	Regular Instruction Program	Library Books/Media	\$ 4,750	\$ 4,750	\$ -	
141 E 72210 432 000 03000 000	Regular Instruction Program	Library Books/Media	\$ 2,750	\$ 2,750	\$ -	
141 E 72210 432 000 04000 000	Regular Instruction Program	Library Books/Media	\$ 6,050	\$ 6,100	\$ 50	
141 E 72210 432 000 05000 000	Regular Instruction Program	Library Books/Media	\$ 5,000	\$ 4,000	\$ (1,000)	
141 E 72210 432 000 06000 000	Regular Instruction Program	Library Books/Media	\$ 5,700	\$ 5,700	\$ -	
141 E 72210 432 000 07000 000	Regular Instruction Program	Library Books/Media	\$ -	\$ 6,000	\$ 6,000	
141 E 72210 432 000 08000 000	Regular Instruction Program	Library Books/Media	\$ 1,500	\$ 2,000	\$ 500	
141 E 72210 432 000 09000 000	Regular Instruction Program	Library Books/Media	\$ 3,500	\$ 3,500	\$ -	
141 E 72210 437 000 03000 000	Regular Instruction Program	Periodicals	\$ 150	\$ 150	\$ -	
141 E 72210 437 000 04000 000	Regular Instruction Program	Periodicals	\$ 500	\$ 500	\$ -	
141 E 72210 437 000 09000 000	Regular Instruction Program	Periodicals	\$ 500	\$ 500	\$ -	
141 E 72210 499 000 04000 000	Regular Instruction Program	Other Supplies & Materials	\$ 700	\$ 700	\$ -	
141 E 72210 499 000 12000 000	Regular Instruction Program	Other Supplies & Materials	\$ 300	\$ 300	\$ -	
141 E 72210 499 000 21000 000	Regular Instruction Program	Other Supplies & Materials	\$ 1,000	\$ 1,000	\$ -	
141 E 72210 499 000 31000 000	Regular Instruction Program	Other Supplies & Materials	\$ 3,750	\$ 19,685	\$ 15,935	
141 E 72210 524 000 02000 000	Regular Instruction Program	In-Service/Staff Development	\$ 3,500	\$ 3,000	\$ (500)	
141 E 72210 524 000 03000 000	Regular Instruction Program	In-Service/Staff Development	\$ -	\$ 2,390	\$ 2,390	
141 E 72210 524 000 04000 000	Regular Instruction Program	In-Service/Staff Development	\$ 1,070	\$ 2,232	\$ 1,162	
141 E 72210 524 000 05000 000	Regular Instruction Program	In-Service/Staff Development	\$ 2,310	\$ 2,425	\$ 115	
141 E 72210 524 000 06000 000	Regular Instruction Program	In-Service/Staff Development	\$ 3,000	\$ 4,500	\$ 1,500	
141 E 72210 524 000 07000 000	Regular Instruction Program	In-Service/Staff Development	\$ -	\$ 9,000	\$ 9,000	
141 E 72210 524 000 08000 000	Regular Instruction Program	In-Service/Staff Development	\$ -	\$ 4,000	\$ 4,000	
141 E 72210 524 000 09000 000	Regular Instruction Program	In-Service/Staff Development	\$ 1,300	\$ 1,340	\$ 40	
141 E 72210 524 000 14000 000	Regular Instruction Program	In-Service/Staff Development	\$ 1,187	\$ 2,500	\$ 1,313	
141 E 72210 524 000 15000 000	Regular Instruction Program	In-Service/Staff Development	\$ 20,000	\$ 20,000	\$ -	
141 E 72210 524 000 16000 000	Regular Instruction Program	In-Service/Staff Development	\$ 3,000	\$ 3,000	\$ -	
141 E 72210 524 000 19000 000	Regular Instruction Program	In-Service/Staff Development	\$ 1,350	\$ 1,350	\$ -	
141 E 72210 524 000 21000 000	Regular Instruction Program	In-Service/Staff Development	\$ 3,000	\$ 3,000	\$ -	
141 E 72210 524 000 26000 000	Regular Instruction Program	In-Service/Staff Development	\$ 7,000	\$ 5,000	\$ (2,000)	
141 E 72210 524 000 31000 000	Regular Instruction Program	In-Service/Staff Development	\$ 5,500	\$ 6,000	\$ 500	

**FRANKLIN SPECIAL SCHOOL DISTRICT**  
**TOTAL BUDGET - REVENUES AND EXPENDITURES**  
**2024-2025**

Number	Program	Account Level Description	2023-2024	2024-2025	2024-2025	Pctg. Increase Totals
			Revised Budget	Budget Grand Total	Increase (Decrease)	
141 E 72210 599 000 14000 000	Regular Instruction Program	Other Charges	\$ 500	\$ 500	\$ -	
141 E 72210 599 000 15000 000	Regular Instruction Program	Other Charges	\$ 1,500	\$ 1,500	\$ -	
141 E 72210 599 000 21000 000	Regular Instruction Program	Other Charges	\$ 3,300	\$ 3,300	\$ -	
141 E 72210 599 000 26000 000	Regular Instruction Program	Other Charges	\$ 1,300	\$ 1,300	\$ -	
141 E 72210 790 000 14000 000	Regular Instruction Program	Other Equipment	\$ 1,200	\$ 1,100	\$ (52,770)	
141 E 72210 790 000 22000 000	Regular Instruction Program	Other Equipment	\$ 53,870	\$ 53,870	\$ 52,670	
<b>TOTAL OTHER EXPENDITURES - 72210 REGULAR INSTRUCTION</b>			<b>\$ 245,571</b>	<b>\$ 430,439</b>	<b>\$ 184,868</b>	
<b>GRAND TOTAL EXPENDITURES - 72210 REGULAR INSTRUCTION</b>			<b>\$ 3,149,593</b>	<b>\$ 3,672,434</b>	<b>\$ 522,841</b>	
141 E 72220 105 000 00000 000	Special Education Instruction	Supervisor/Director	\$ 126,510	\$ 133,859	\$ 7,349	
141 E 72220 124 000 00000 000	Special Education Instruction	Psychological Personnel	\$ 506,642	\$ 583,246	\$ 76,604	
141 E 72220 127 000 00000 000	Special Education Instruction	Extended Contracts	\$ 2,000	\$ 2,000	\$ -	
141 E 72220 131 000 00000 000	Special Education Instruction	Medical Personnel	\$ 302,177	\$ 370,939	\$ 68,762	
141 E 72220 161 000 00000 000	Special Education Instruction	Secretary(s)	\$ 54,731	\$ 115,449	\$ 60,718	
141 E 72220 189 000 00000 000	Special Education Instruction	Other Salaries & Wages	\$ 227,726	\$ 226,375	\$ (1,351)	
141 E 72220 189 000 24000 000	Special Education Instruction	Other Salaries & Wages	\$ -	\$ 32,000	\$ 32,000	
141 E 72220 201 000 00000 000	Special Education Instruction	Social Security	\$ 75,627	\$ 88,776	\$ 13,149	
141 E 72220 201 000 24000 000	Special Education Instruction	Social Security	\$ -	\$ 1,984	\$ 1,984	
141 E 72220 204 000 00000 000	Special Education Instruction	State Retirement	\$ 89,956	\$ 104,005	\$ 14,049	
141 E 72220 204 000 24000 000	Special Education Instruction	State Retirement	\$ -	\$ 464	\$ 464	
141 E 72220 206 000 00000 000	Special Education Instruction	Life Insurance	\$ 1,064	\$ 805	\$ (259)	
141 E 72220 207 000 00000 000	Special Education Instruction	Medical Insurance	\$ 156,690	\$ 140,071	\$ (16,619)	
141 E 72220 208 000 00000 000	Special Education Instruction	Dental Insurance	\$ 3,231	\$ 2,987	\$ (244)	
141 E 72220 209 000 00000 000	Special Education Instruction	Disability Insurance	\$ 2,797	\$ 2,598	\$ (199)	
141 E 72220 209 000 24000 000	Special Education Instruction	Disability Insurance	\$ -	\$ 86	\$ 86	
141 E 72220 212 000 00000 000	Special Education Instruction	Employer Medicare	\$ 17,687	\$ 20,762	\$ 3,075	
141 E 72220 212 000 24000 000	Special Education Instruction	Employer Medicare	\$ -	\$ 2,180	\$ 2,180	
141 E 72220 217 000 00000 000	Special Education Instruction	Retirement-Hybrid Stabilizatio	\$ -	\$ -	\$ -	
141 E 72220 299 000 00000 000	Special Education Instruction	Other Fringe Benefits	\$ 1,181	\$ 929	\$ (252)	
<b>TOTAL SALARIES AND BENEFITS - 72220 SPECIAL EDUCATION INSTRUCTION</b>			<b>\$ 1,568,019</b>	<b>\$ 1,829,514</b>	<b>\$ 261,495</b>	
141 E 72220 312 000 00000 000	Special Education Instruction	Contracts W/Private Agencies	\$ 80,000	\$ 100,000	\$ 20,000	
141 E 72220 348 000 00000 000	Special Education Instruction	Postal Charges	\$ 125	\$ 125	\$ -	
141 E 72220 355 000 00000 000	Special Education Instruction	Travel	\$ 250	\$ 250	\$ -	
141 E 72220 399 000 00000 000	Special Education Instruction	Other Contracted Services	\$ 78,000	\$ 80,000	\$ 2,000	
141 E 72220 499 000 00000 000	Special Education Instruction	Other Supplies & Materials	\$ 22,000	\$ 25,000	\$ 3,000	
141 E 72220 524 000 00000 000	Special Education Instruction	In-Service/Staff Development	\$ 25,000	\$ 65,000	\$ 40,000	
141 E 72220 599 000 00000 000	Special Education Instruction	Other Charges	\$ 1,500	\$ 1,500	\$ -	
141 E 72220 790 000 00000 000	Special Education Instruction	Other Equipment	\$ 2,500	\$ 2,500	\$ -	
<b>TOTAL OTHER EXPENDITURES- 72220 SPECIAL EDUCATION INSTRUCTION</b>			<b>\$ 209,375</b>	<b>\$ 274,375</b>	<b>\$ 65,000</b>	
<b>GRAND TOTAL EXPENDITURES - 72220 SPECIAL EDUCATION INSTRUCTION</b>			<b>\$ 1,777,394</b>	<b>\$ 2,103,889</b>	<b>\$ 326,495</b>	
141 E 72250 121 000 00000 000	TECHNOLOGY	Data Processing Personnel	\$ 664,916	\$ 735,192	\$ 70,276	
141 E 72250 161 000 00000 000	TECHNOLOGY	Secretary(s)	\$ 52,875	\$ 41,964	\$ (10,911)	
141 E 72250 201 000 00000 000	TECHNOLOGY	Social Security	\$ 44,503	\$ 48,184	\$ 3,681	
141 E 72250 204 000 00000 000	TECHNOLOGY	State Retirement	\$ 62,735	\$ 70,099	\$ 7,364	
141 E 72250 206 000 00000 000	TECHNOLOGY	Life Insurance	\$ 463	\$ 447	\$ (16)	
141 E 72250 207 000 00000 000	TECHNOLOGY	Medical Insurance	\$ 91,926	\$ 99,437	\$ 7,511	
141 E 72250 208 000 00000 000	TECHNOLOGY	Dental Insurance	\$ 1,632	\$ 1,722	\$ 90	
141 E 72250 209 000 00000 000	TECHNOLOGY	Disability Insurance	\$ 1,791	\$ 1,770	\$ (21)	
141 E 72250 212 000 00000 000	TECHNOLOGY	Employer Medicare	\$ 10,408	\$ 11,269	\$ 861	
141 E 72250 217 000 00000 000	TECHNOLOGY	Retirement-Hybrid Stabilizatio	\$ -	\$ -	\$ -	
141 E 72250 299 000 00000 000	TECHNOLOGY	Other Fringe Benefits	\$ 792	\$ 792	\$ -	
<b>TOTAL SALARIES AND BENEFITS - 72250 TECHNOLOGY</b>			<b>\$ 932,041</b>	<b>\$ 1,010,876</b>	<b>\$ 78,835</b>	
141 E 72250 350 000 10000 000	TECHNOLOGY	Internet Connectivity	\$ 87,000	\$ 84,000	\$ (3,000)	
141 E 72250 355 000 10000 000	TECHNOLOGY	Travel	\$ 4,500	\$ 4,500	\$ -	
141 E 72250 399 000 10000 000	TECHNOLOGY	Other Contracted Services	\$ 495,190	\$ 495,100	\$ (90)	
141 E 72250 435 000 10000 000	TECHNOLOGY	Office Supplies	\$ 3,000	\$ 3,000	\$ -	
141 E 72250 499 000 10000 000	TECHNOLOGY	Other Supplies & Materials	\$ 2,300	\$ 2,300	\$ -	
141 E 72250 524 000 10000 000	TECHNOLOGY	In-Service/Staff Development	\$ 8,500	\$ 8,500	\$ -	
<b>TOTAL OTHER EXPENDITURES - 72250 TECHNOLOGY</b>			<b>\$ 600,490</b>	<b>\$ 597,400</b>	<b>\$ (3,090)</b>	
<b>GRAND TOTAL EXPENDITURES - 72250 TECHNOLOGY</b>			<b>\$ 1,532,531</b>	<b>\$ 1,608,276</b>	<b>\$ 75,745</b>	
141 E 72310 210 000 00000 000	Board Of Education Services	Unemployment Compensation	\$ 20,000	\$ 20,000	\$ -	
141 E 72310 299 000 00000 000	Board Of Education Services	Other Fringe Benefits	\$ 339,099	\$ 305,525	\$ (33,574)	
<b>TOTAL SALARY AND BENEFITS - 72210 BOARD OF EDUCATION SERVICES</b>			<b>\$ 359,099</b>	<b>\$ 325,525</b>	<b>\$ (33,574)</b>	
141 E 72310 305 000 00000 000	Board Of Education Services	Audit Services	\$ 29,070	\$ 29,070	\$ -	
141 E 72310 320 000 00000 000	Board Of Education Services	Dues & Memberships	\$ 14,500	\$ 8,500	\$ (6,000)	
141 E 72310 331 000 00000 000	Board Of Education Services	Legal Services	\$ 100,000	\$ 100,000	\$ -	
141 E 72310 355 000 00000 000	Board Of Education Services	Travel	\$ 35,000	\$ 35,000	\$ -	
141 E 72310 399 000 00000 000	Board Of Education Services	Other Contracted Services	\$ 6,000	\$ 7,800	\$ 1,800	

**FRANKLIN SPECIAL SCHOOL DISTRICT**  
**TOTAL BUDGET - REVENUES AND EXPENDITURES**  
**2024-2025**

Number	Program	Account Level Description	2023-2024	2024-2025	2024-2025	Pctg. Increase Totals
			Revised Budget	Budget Grand Total	Increase (Decrease)	
141 E 72310 506 000 00000 000	Board Of Education Services	Liability Insurance	\$ 94,603	\$ 111,239	\$ 16,636	
141 E 72310 508 000 00000 000	Board Of Education Services	Premium on Corporate Surety Bo	\$ 2,478	\$ 2,527	\$ 49	
141 E 72310 510 000 00000 000	Board Of Education Services	Trustee Commissions	\$ 725,000	\$ 750,000	\$ 25,000	
141 E 72310 513 000 00000 000	Board Of Education Services	Workman's Compensation Insuran	\$ 142,108	\$ 142,773	\$ 665	
141 E 72310 524 000 00000 000	Board Of Education Services	In-Service/Staff Development	\$ 20,000	\$ 20,000	\$ -	
141 E 72310 533 000 00000 000	Board Of Education Services	Criminal Investigation of Appl	\$ 2,000	\$ 2,000	\$ -	
141 E 72310 599 000 00000 000	Board Of Education Services	Other Charges	\$ 5,580	\$ 12,000	\$ 6,420	
141 E 72310 599 000 51000 000	Board Of Education Services	Other Charges	\$ 23,757	\$ 16,990	\$ (6,767)	
<b>TOTAL OTHER EXPENDITURES - 72310 BOARD OF EDUCATION SERVICES</b>			<b>\$ 1,200,096</b>	<b>\$ 1,237,899</b>	<b>\$ 37,803</b>	
<b>GRAND TOTAL EXPENDITURES - BOARD OF EDUCATION SERVICES</b>			<b>\$ 1,559,195</b>	<b>\$ 1,563,424</b>	<b>\$ 4,229</b>	
141 E 72320 101 000 00000 000	Director of Schools	Director of Schools	\$ 276,099	\$ 290,716	\$ 14,617	
141 E 72320 117 000 00000 000	Director of Schools	Career Ladder Program	\$ 1,000	\$ 1,000	\$ -	
141 E 72320 161 000 00000 000	Director of Schools	Secretary(s)	\$ 126,864	\$ 141,289	\$ 14,425	
141 E 72320 201 000 00000 000	Director of Schools	Social Security	\$ 25,046	\$ 26,846	\$ 1,800	
141 E 72320 204 000 00000 000	Director of Schools	State Retirement	\$ 32,043	\$ 31,297	\$ (746)	
141 E 72320 206 000 00000 000	Director of Schools	Life Insurance	\$ 135	\$ 130	\$ (5)	
141 E 72320 207 000 00000 000	Director of Schools	Medical Insurance	\$ 37,706	\$ 36,568	\$ (1,138)	
141 E 72320 208 000 00000 000	Director of Schools	Dental Insurance	\$ 612	\$ 646	\$ 34	
141 E 72320 209 000 00000 000	Director of Schools	Disability Insurance	\$ 935	\$ 449	\$ (486)	
141 E 72320 212 000 00000 000	Director of Schools	Employer Medicare	\$ 5,857	\$ 6,279	\$ 422	
141 E 72320 299 000 00000 000	Director of Schools	Other Fringe Benefits	\$ 324	\$ 288	\$ (36)	
<b>TOTAL SALARIES AND BENEFITS - 72320 DIRECTOR OF SCHOOLS</b>			<b>\$ 506,621</b>	<b>\$ 535,508</b>	<b>\$ 28,887</b>	
141 E 72320 320 000 00000 000	Director of Schools	Dues & Memberships	\$ 6,800	\$ 7,200	\$ 400	
141 E 72320 355 000 00000 000	Director of Schools	Travel	\$ 4,500	\$ 12,500	\$ 8,000	
141 E 72320 399 000 00000 000	Director of Schools	Other Contracted Services	\$ 18,000	\$ 15,000	\$ (3,000)	
141 E 72320 399 000 00000 053	Director of Schools	Other Contracted Services	\$ 500	\$ 500	\$ -	
141 E 72320 399 000 00000 054	Director of Schools	Other Contracted Services	\$ 125	\$ 125	\$ -	
141 E 72320 524 000 00000 000	Director of Schools	In-Service/Staff Development	\$ 2,500	\$ 4,000	\$ 1,500	
141 E 72320 599 000 00000 000	Director of Schools	Other Charges	\$ 11,000	\$ 12,000	\$ 1,000	
<b>TOTAL OTHER EXPENDITURES - 72320 DIRECTOR OF SCHOOLS</b>			<b>\$ 43,425</b>	<b>\$ 51,325</b>	<b>\$ 7,900</b>	
<b>GRAND TOTAL EXPENDITURES - 72320 DIRECTOR OF SCHOOLS</b>			<b>\$ 550,046</b>	<b>\$ 586,833</b>	<b>\$ 36,787</b>	
141 E 72410 104 000 00000 000	Office Of The Principal	Principal(s)	\$ 1,058,321	\$ 1,103,738	\$ 45,417	
141 E 72410 119 000 00000 000	Office Of The Principal	Accountants/Bookkeepers	\$ 331,268	\$ 343,693	\$ 12,425	
141 E 72410 127 000 00000 000	Office Of The Principal	Extended Contracts	\$ 1,800	\$ 1,800	\$ -	
141 E 72410 139 000 00000 000	Office Of The Principal	Assistant Principal(s)	\$ 1,111,225	\$ 1,188,869	\$ 77,644	
141 E 72410 161 000 00000 000	Office Of The Principal	Secretary(s)	\$ 336,214	\$ 352,509	\$ 16,295	
141 E 72410 162 000 00000 000	Office Of The Principal	Clerical Personnel	\$ 109,457	\$ 120,524	\$ 11,067	
141 E 72410 201 000 00000 000	Office Of The Principal	Social Security	\$ 182,794	\$ 192,890	\$ 10,096	
141 E 72410 204 000 00000 000	Office Of The Principal	State Retirement	\$ 215,773	\$ 209,140	\$ (6,633)	
141 E 72410 206 000 00000 000	Office Of The Principal	Life Insurance	\$ 2,257	\$ 2,180	\$ (77)	
141 E 72410 207 000 00000 000	Office Of The Principal	Medical Insurance	\$ 430,255	\$ 445,535	\$ 15,280	
141 E 72410 208 000 00000 000	Office Of The Principal	Dental Insurance	\$ 7,412	\$ 7,775	\$ 363	
141 E 72410 209 000 00000 000	Office Of The Principal	Disability Insurance	\$ 7,195	\$ 7,389	\$ 194	
141 E 72410 212 000 00000 000	Office Of The Principal	Employer Medicare	\$ 42,750	\$ 45,111	\$ 2,361	
141 E 72410 217 000 00000 000	Office Of The Principal	Retirement-Hybrid Stabilizatio	\$ -	\$ -	\$ -	
141 E 72410 299 000 00000 000	Office Of The Principal	Other Fringe Benefits	\$ 3,816	\$ 3,852	\$ 36	
<b>TOTAL SALARIES AND BENEFITS - 72410 OFFICE OF THE PRINCIPAL</b>			<b>\$ 3,840,537</b>	<b>\$ 4,025,006</b>	<b>\$ 184,469</b>	
141 E 72410 320 000 02000 000	Office Of The Principal	Dues & Memeberships	\$ 250	\$ 250	\$ -	
141 E 72410 320 000 04000 000	Office Of The Principal	Dues & Memberships	\$ 706	\$ -	\$ (706)	
141 E 72410 320 000 06000 000	Office Of The Principal	Dues & Memberships	\$ 500	\$ 500	\$ -	
141 E 72410 348 000 02000 000	Office Of The Principal	Postal Charges	\$ 125	\$ 136	\$ 11	
141 E 72410 348 000 03000 000	Office Of The Principal	Postal Charges	\$ 650	\$ 300	\$ (350)	
141 E 72410 348 000 05000 000	Office Of The Principal	Postal Charges	\$ 400	\$ 250	\$ (150)	
141 E 72410 348 000 06000 000	Office Of The Principal	Postal Charges	\$ 300	\$ 300	\$ -	
141 E 72410 348 000 07000 000	Office Of The Principal	Postal Charges	\$ 700	\$ 700	\$ -	
141 E 72410 348 000 08000 000	Office Of The Principal	Postal Charges	\$ 300	\$ 200	\$ (100)	
141 E 72410 348 000 09000 000	Office Of The Principal	Postal Charges	\$ 400	\$ 400	\$ -	
141 E 72410 355 000 02000 000	Office Of The Principal	Travel	\$ 100	\$ -	\$ (100)	
141 E 72410 355 000 05000 000	Office Of The Principal	Travel	\$ 200	\$ 200	\$ -	
141 E 72410 355 000 06000 000	Office Of The Principal	Travel	\$ 400	\$ 600	\$ 200	
141 E 72410 355 000 07000 000	Office Of The Principal	Travel	\$ 500	\$ -	\$ (500)	
141 E 72410 355 000 09000 000	Office Of The Principal	Travel	\$ 100	\$ -	\$ (100)	
141 E 72410 399 000 02000 000	Office Of The Principal	Other Contracted Services	\$ 5,000	\$ 4,000	\$ (1,000)	
141 E 72410 399 000 03000 000	Office Of The Principal	Other Contracted Services	\$ 8,000	\$ 9,500	\$ 1,500	
141 E 72410 399 000 04000 000	Office Of The Principal	Other Contracted Services	\$ 9,800	\$ 10,500	\$ 700	
141 E 72410 399 000 05000 000	Office Of The Principal	Other Contracted Services	\$ 10,500	\$ 9,500	\$ (1,000)	
141 E 72410 399 000 06000 000	Office Of The Principal	Other Contracted Services	\$ 10,000	\$ 10,000	\$ -	
141 E 72410 399 000 07000 000	Office Of The Principal	Other Contracted Services	\$ 8,000	\$ 8,500	\$ 500	

**FRANKLIN SPECIAL SCHOOL DISTRICT**  
**TOTAL BUDGET - REVENUES AND EXPENDITURES**  
**2024-2025**

Number	Program	Account Level Description	2023-2024	2024-2025	2024-2025	Pctg. Increase Totals
			Revised Budget	Budget Grand Total	Increase (Decrease)	
141 E 72410 399 000 08000 000	Office Of The Principal	Other Contracted Services	\$ 7,500	\$ 7,500	\$ -	
141 E 72410 399 000 09000 000	Office Of The Principal	Other Contracted Services	\$ 5,500	\$ 5,500	\$ -	
141 E 72410 435 000 02000 000	Office Of The Principal	Office Supplies	\$ 986	\$ 600	\$ (386)	
141 E 72410 435 000 03000 000	Office Of The Principal	Office Supplies	\$ 500	\$ 500	\$ -	
141 E 72410 435 000 05000 000	Office Of The Principal	Office Supplies	\$ 700	\$ 700	\$ -	
141 E 72410 435 000 06000 000	Office Of The Principal	Office Supplies	\$ 1,500	\$ 1,500	\$ -	
141 E 72410 435 000 07000 000	Office Of The Principal	Office Supplies	\$ 2,500	\$ 2,000	\$ (500)	
141 E 72410 435 000 08000 000	Office Of The Principal	Office Supplies	\$ 1,000	\$ 1,000	\$ -	
141 E 72410 435 000 09000 000	Office Of The Principal	Office Supplies	\$ 750	\$ 750	\$ -	
141 E 72410 524 000 02000 000	Office Of The Principal	In-Service/Staff Development	\$ 2,000	\$ 1,000	\$ (1,000)	
141 E 72410 524 000 04000 000	Office Of The Principal	In-Service/Staff Development	\$ -	\$ 1,000	\$ 1,000	
141 E 72410 524 000 06000 000	Office Of The Principal	In-Service/Staff Development	\$ 1,000	\$ 1,500	\$ 500	
141 E 72410 524 000 07000 000	Office Of The Principal	In-Service/Staff Development	\$ 1,000	\$ -	\$ (1,000)	
141 E 72410 524 000 15000 000	Office Of The Principal	In-Service/Staff Development	\$ 18,000	\$ 23,000	\$ 5,000	
141 E 72410 599 000 02000 000	Office Of The Principal	Other Charges	\$ 2,500	\$ 3,000	\$ 500	
141 E 72410 599 000 03000 000	Office Of The Principal	Other Charges	\$ 950	\$ 950	\$ -	
141 E 72410 599 000 05000 000	Office Of The Principal	Other Charges	\$ 2,500	\$ 2,500	\$ -	
141 E 72410 599 000 06000 000	Office Of The Principal	Other Charges	\$ 2,000	\$ 1,000	\$ (1,000)	
141 E 72410 599 000 07000 000	Office Of The Principal	Other Charges	\$ 3,000	\$ 3,000	\$ -	
141 E 72410 599 000 08000 000	Office Of The Principal	Other Charges	\$ 500	\$ 500	\$ -	
141 E 72410 599 000 09000 000	Office Of The Principal	Other Charges	\$ 2,500	\$ 2,500	\$ -	
141 E 72410 701 000 00000 000	Office Of The Principal	Administration Equipment	\$ 8,000	\$ 8,000	\$ -	
141 E 72410 701 000 02000 000	Office Of The Principal	Administration Equipment	\$ 100	\$ -	\$ (100)	
141 E 72410 701 000 06000 000	Office Of The Principal	Administration Equipment	\$ 7,000	\$ 3,500	\$ (3,500)	
141 E 72410 701 000 07000 000	Office Of The Principal	Administration Equipment	\$ 500	\$ 500	\$ -	
141 E 72410 701 000 08000 000	Office Of The Principal	Administration Equipment	\$ 400	\$ 500	\$ 100	
141 E 72410 701 000 09000 000	Office Of The Principal	Administration Equipment	\$ 500	\$ 500	\$ -	
<b>TOTAL OTHER EXPENDITURES - 72410 OFFICE OF THE PRINCIPAL</b>			<b>\$ 130,317</b>	<b>\$ 128,836</b>	<b>\$ (1,481)</b>	
<b>GRAND TOTAL EXPENDITURES - 72410 OFFICE OF THE PRINCIPAL</b>			<b>\$ 3,970,854</b>	<b>\$ 4,153,842</b>	<b>\$ 182,988</b>	
141 E 72510 105 000 00000 000	Fiscal Services	Supervisor/Director	\$ 159,643	\$ 169,602	\$ 9,959	
141 E 72510 117 000 00000 000	Fiscal Services	Career Ladder Program	\$ 1,000	\$ 1,000	\$ -	
141 E 72510 119 000 00000 000	Fiscal Services	Accountants/Bookkeepers	\$ 414,277	\$ 470,852	\$ 56,575	
141 E 72510 161 000 00000 000	Fiscal Services	Secretary(s)	\$ 48,337	\$ 51,196	\$ 2,859	
141 E 72510 201 000 00000 000	Fiscal Services	Social Security	\$ 38,642	\$ 42,944	\$ 4,302	
141 E 72510 204 000 00000 000	Fiscal Services	State Retirement	\$ 51,372	\$ 57,939	\$ 6,567	
141 E 72510 206 000 00000 000	Fiscal Services	Life Insurance	\$ 405	\$ 391	\$ (14)	
141 E 72510 207 000 00000 000	Fiscal Services	Medical Insurance	\$ 76,826	\$ 80,486	\$ 3,660	
141 E 72510 208 000 00000 000	Fiscal Services	Dental Insurance	\$ 1,386	\$ 1,462	\$ 76	
141 E 72510 209 000 00000 000	Fiscal Services	Disability Insurance	\$ 1,542	\$ 1,583	\$ 41	
141 E 72510 212 000 00000 000	Fiscal Services	Employer Medicare	\$ 9,037	\$ 10,043	\$ 1,006	
141 E 72510 299 000 00000 000	Fiscal Services	Other Fringe Benefits	\$ 540	\$ 540	\$ -	
<b>TOTAL SALARIES AND BENEFITS - 72510 FISCAL SERVICES</b>			<b>\$ 803,007</b>	<b>\$ 888,040</b>	<b>\$ 85,033</b>	
141 E 72510 320 000 00000 000	Fiscal Services	Dues & Memeberships	\$ 650	\$ 550	\$ (100)	
141 E 72510 355 000 00000 000	Fiscal Services	Travel	\$ 250	\$ 250	\$ -	
141 E 72510 399 000 00000 000	Fiscal Services	Other Contracted Services	\$ 4,000	\$ 4,000	\$ -	
141 E 72510 411 000 00000 000	Fiscal Services	Data Processing Supplies	\$ 2,000	\$ 1,500	\$ (500)	
141 E 72510 435 000 00000 000	Fiscal Services	Office Supplies	\$ 2,000	\$ 2,000	\$ -	
141 E 72510 524 000 00000 000	Fiscal Services	In-Service/Staff Development	\$ 1,950	\$ 1,500	\$ (450)	
141 E 72510 599 000 00000 000	Fiscal Services	Other Charges	\$ 750	\$ 500	\$ (250)	
141 E 72510 701 000 00000 000	Fiscal Services	Administration Equipment	\$ 3,750	\$ 3,500	\$ (250)	
<b>TOTAL OTHER EXPENDITURES - 72510 FISCAL SERVICES</b>			<b>\$ 15,350</b>	<b>\$ 13,800</b>	<b>\$ (1,550)</b>	
<b>GRAND TOTAL EXPENDITURES - 72510 FISCAL SERVICES</b>			<b>\$ 818,357</b>	<b>\$ 901,840</b>	<b>\$ 83,483</b>	
141 E 72520 105 000 00000 000	Human Resources	Supervisor/Director	\$ 119,448	\$ 123,884	\$ 4,436	
141 E 72520 119 000 00000 000	Human Resources	Accountants/Bookkeepers	\$ 78,890	\$ 83,686	\$ 4,796	
141 E 72520 161 000 00000 000	Human Resources	Secretary(S)	\$ 42,119	\$ 43,537	\$ 1,418	
141 E 72520 189 000 00000 000	Human Resources	Other Salaries & Wages	\$ 7,500	\$ 7,500	\$ -	
141 E 72520 189 000 57000 000	Human Resources	Other Salaries & Wages	\$ 34,000	\$ 34,000	\$ -	
141 E 72520 201 000 00000 000	Human Resources	Social Security	\$ 15,373	\$ 16,034	\$ 661	
141 E 72520 201 000 57000 000	Human Resources	Social Security	\$ 2,108	\$ 2,108	\$ -	
141 E 72520 204 000 00000 000	Human Resources	State Retirement	\$ 19,366	\$ 20,031	\$ 665	
141 E 72520 204 000 57000 000	Human Resources	State Retirement	\$ 2,315	\$ 2,162	\$ (153)	
141 E 72520 206 000 00000 000	Human Resources	Life Insurance	\$ 174	\$ 168	\$ (6)	
141 E 72520 207 000 00000 000	Human Resources	Medical Insurance	\$ 32,217	\$ 28,315	\$ (3,902)	
141 E 72520 208 000 00000 000	Human Resources	Dental Insurance	\$ 408	\$ 646	\$ 238	
141 E 72520 209 000 00000 000	Human Resources	Disability Insurance	\$ 613	\$ 619	\$ 6	
141 E 72520 209 000 57000 000	Human Resources	Disability Insurance	\$ -	\$ 82	\$ 82	
141 E 72520 212 000 00000 000	Human Resources	Employer Medicare	\$ 3,595	\$ 3,610	\$ 15	
141 E 72520 212 000 57000 000	Human Resources	Employer Medicare	\$ 493	\$ 633	\$ 140	

**FRANKLIN SPECIAL SCHOOL DISTRICT**  
**TOTAL BUDGET - REVENUES AND EXPENDITURES**  
**2024-2025**

Number	Program	Account Level Description	2023-2024	2024-2025	2024-2025	Pctg. Increase Totals
			Revised Budget	Budget Grand Total	Increase (Decrease)	
141 E 72520 299 000 00000 000	Human Resources	Other Fringe Benefits	\$ 252	\$ 288	\$ 36	
<b>TOTAL SALARIES AND BENEFITS - 72520 HUMAN RESOURCES</b>			<b>\$ 358,871</b>	<b>\$ 367,302</b>	<b>\$ 8,431</b>	
141 E 72520 320 000 00000 000	Human Resources	Dues & Memberships	\$ 500	\$ 500	\$ -	
141 E 72520 355 000 00000 000	Human Resources	Travel	\$ 2,500	\$ 2,500	\$ -	
141 E 72520 399 000 00000 000	Human Resources	Other Contracted Services	\$ 26,000	\$ 30,000	\$ 4,000	
141 E 72520 499 000 00000 000	Human Resources	Other Supplies & Materials	\$ 2,000	\$ 2,000	\$ -	
141 E 72520 524 000 00000 000	Human Resources	In-Service/Staff Development	\$ 12,000	\$ 12,000	\$ -	
141 E 72520 599 000 00000 000	Human Resources	Other Charges	\$ 24,000	\$ 24,000	\$ -	
<b>TOTAL OTHER EXPENDITURES - 72520 HUMAN RESOURCES</b>			<b>\$ 67,000</b>	<b>\$ 71,000</b>	<b>\$ 4,000</b>	
<b>GRAND TOTAL EXPENDITURES - 72520 HUMAN RESOURCES</b>			<b>\$ 425,871</b>	<b>\$ 438,302</b>	<b>\$ 12,431</b>	
141 E 72610 166 000 00000 000	Operation Of Plant	Custodial Personnel	\$ 1,536,947	\$ 1,573,964	\$ 37,017	
141 E 72610 189 000 00000 000	Operation Of Plant	Other Salaries & Wages	\$ 185,198	\$ 194,554	\$ 9,356	
141 E 72610 201 000 00000 000	Operation Of Plant	Social Security	\$ 106,773	\$ 109,648	\$ 2,875	
141 E 72610 204 000 00000 000	Operation Of Plant	State Retirement	\$ 150,515	\$ 159,520	\$ 9,005	
141 E 72610 206 000 00000 000	Operation Of Plant	Life Insurance	\$ 2,025	\$ 1,882	\$ (143)	
141 E 72610 207 000 00000 000	Operation Of Plant	Medical Insurance	\$ 319,931	\$ 335,510	\$ 15,579	
141 E 72610 208 000 00000 000	Operation Of Plant	Dental Insurance	\$ 6,911	\$ 7,076	\$ 165	
141 E 72610 209 000 00000 000	Operation Of Plant	Disability Insurance	\$ 3,970	\$ 4,039	\$ 69	
141 E 72610 212 000 00000 000	Operation Of Plant	Employer Medicare	\$ 24,971	\$ 25,644	\$ 673	
141 E 72610 299 000 00000 000	Operation Of Plant	Other Fringe Benefits	\$ 2,880	\$ 2,772	\$ (108)	
<b>TOTAL SALARIES AND BENEFITS - 72610 OPERATION OF PLANT</b>			<b>\$ 2,340,121</b>	<b>\$ 2,414,609</b>	<b>\$ 74,488</b>	
141 E 72610 336 000 00000 000	Operation Of Plant	Maint & Repair-Equipment	\$ 7,000	\$ 7,500	\$ 500	
141 E 72610 351 000 00000 000	Operation Of Plant	Rentals	\$ 1,000	\$ 1,000	\$ -	
141 E 72610 359 000 00000 000	Operation Of Plant	Disposal Fees	\$ 85,000	\$ 105,000	\$ 20,000	
141 E 72610 399 000 00000 000	Operation Of Plant	Other Contracted Services	\$ 136,230	\$ 155,920	\$ 19,690	
141 E 72610 399 000 00000 053	Operation Of Plant	Other Contracted Services	\$ 10,000	\$ 10,000	\$ -	
141 E 72610 399 000 00000 054	Operation Of Plant	Other Contracted Services	\$ 2,995	\$ 2,995	\$ -	
141 E 72610 410 000 00000 000	Operation Of Plant	Custodial Supplies	\$ 115,000	\$ 120,000	\$ 5,000	
141 E 72610 415 000 00000 000	Operation Of Plant	Electricity	\$ 900,000	\$ 950,000	\$ 50,000	
141 E 72610 434 000 00000 000	Operation Of Plant	Natural Gas	\$ 100,000	\$ 105,000	\$ 5,000	
141 E 72610 451 000 00000 000	Operation Of Plant	Uniforms	\$ 10,000	\$ 14,000	\$ 4,000	
141 E 72610 454 000 00000 000	Operation Of Plant	Water & Sewer	\$ 95,000	\$ 99,000	\$ 4,000	
141 E 72610 455 000 00000 000	Operation Of Plant	Stormwater Fees	\$ 34,000	\$ 34,000	\$ -	
141 E 72610 499 000 00000 000	Operation Of Plant	Other Supplies & Materials	\$ 10,000	\$ 10,000	\$ -	
141 E 72610 502 000 00000 000	Operation Of Plant	Building & Content Insurance	\$ 264,016	\$ 368,835	\$ 104,819	
141 E 72610 524 000 00000 000	Operation Of Plant	In-Service/Staff Development	\$ 500	\$ 500	\$ -	
141 E 72610 599 000 00000 000	Operation Of Plant	Other Charges	\$ 2,500	\$ 2,500	\$ -	
<b>TOTAL OTHER EXPENDITURES - 72610 OPERATION OF PLANT</b>			<b>\$ 1,773,241</b>	<b>\$ 1,986,250</b>	<b>\$ 213,009</b>	
<b>GRAND TOTAL EXPENDITURES - 72610 OPERATION OF PLANT</b>			<b>\$ 4,113,362</b>	<b>\$ 4,400,859</b>	<b>\$ 287,497</b>	
141 E 72620 105 000 00000 000	Maintenance Of Plant	Supervisor/Director	\$ 111,451	\$ 118,038	\$ 6,587	
141 E 72620 167 000 00000 000	Maintenance Of Plant	Maintenance Personnel	\$ 315,868	\$ 312,414	\$ (3,454)	
141 E 72620 201 000 00000 000	Maintenance Of Plant	Social Security	\$ 26,494	\$ 26,688	\$ 194	
141 E 72620 204 000 00000 000	Maintenance Of Plant	State Retirement	\$ 37,348	\$ 38,827	\$ 1,479	
141 E 72620 206 000 00000 000	Maintenance Of Plant	Life Insurance	\$ 331	\$ 320	\$ (11)	
141 E 72620 207 000 00000 000	Maintenance Of Plant	Medical Insurance	\$ 51,786	\$ 54,261	\$ 2,475	
141 E 72620 208 000 00000 000	Maintenance Of Plant	Dental Insurance	\$ 1,204	\$ 1,270	\$ 66	
141 E 72620 209 000 00000 000	Maintenance Of Plant	Disability Insurance	\$ 968	\$ 1,079	\$ 111	
141 E 72620 212 000 00000 000	Maintenance Of Plant	Employer Medicare	\$ 6,196	\$ 6,242	\$ 46	
141 E 72620 299 000 00000 000	Maintenance Of Plant	Other Fringe Benefits	\$ 569	\$ 461	\$ (108)	
<b>TOTAL SALARIES AND BENEFITS - 72620 MAINTENANCE OF PLANT</b>			<b>\$ 552,215</b>	<b>\$ 559,600</b>	<b>\$ 7,385</b>	
141 E 72620 307 000 00000 000	Maintenance Of Plant	Communication	\$ 7,000	\$ -	\$ (7,000)	
141 E 72620 335 000 00000 000	Maintenance Of Plant	Maint & Repair-Building	\$ 120,000	\$ 160,000	\$ 40,000	
141 E 72620 336 000 00000 000	Maintenance Of Plant	Maint & Repair-Equipment	\$ 45,000	\$ 50,000	\$ 5,000	
141 E 72620 338 000 00000 000	Maintenance Of Plant	Maint & Repair-Vehicles	\$ 10,000	\$ 10,000	\$ -	
141 E 72620 355 000 00000 000	Maintenance Of Plant	Travel	\$ 500	\$ 500	\$ -	
141 E 72620 399 000 00000 000	Maintenance Of Plant	Other Contracted Services	\$ 500	\$ 500	\$ -	
141 E 72620 418 000 00000 000	Maintenance Of Plant	Equipment & Machinery Parts	\$ 60,000	\$ 80,000	\$ 20,000	
141 E 72620 425 000 00000 000	Maintenance Of Plant	Gasoline	\$ 20,000	\$ 20,000	\$ -	
141 E 72620 426 000 00000 000	Maintenance Of Plant	General Construction	\$ 2,000	\$ 2,000	\$ -	
141 E 72620 499 000 00000 000	Maintenance Of Plant	Other Supplies & Materials	\$ 17,500	\$ 20,000	\$ 2,500	
141 E 72620 511 000 00000 000	Maintenance Of Plant	Vehicle & Equipment Insurance	\$ 9,000	\$ 10,000	\$ 1,000	
141 E 72620 524 000 00000 000	Maintenance Of Plant	In-Service/Staff Development	\$ 1,200	\$ 1,200	\$ -	
141 E 72620 599 000 00000 000	Maintenance Of Plant	Other Charges	\$ 500	\$ 500	\$ -	
141 E 72620 717 000 00000 000	Maintenance Of Plant	Maintenance Equipment	\$ 2,500	\$ 3,000	\$ 500	
<b>TOTAL OTHER EXPENDITURES - 72620 MAINTENANCE OF PLANT</b>			<b>\$ 295,700</b>	<b>\$ 357,700</b>	<b>\$ 62,000</b>	
<b>GRAND TOTAL EXPENDITURES - 72620 MAINTENANCE OF PLANT</b>			<b>\$ 847,915</b>	<b>\$ 917,300</b>	<b>\$ 69,385</b>	
141 E 72710 105 000 00000 000	Transportation	Supervisor/Director	\$ 111,451	\$ 118,038	\$ 6,587	

**FRANKLIN SPECIAL SCHOOL DISTRICT**  
**TOTAL BUDGET - REVENUES AND EXPENDITURES**  
**2024-2025**

Number	Program	Account Level Description	2023-2024	2024-2025	2024-2025	Pctg. Increase Totals
			Revised Budget	Budget Grand Total	Increase (Decrease)	
141 E 72710 146 000 00000 000	Transportation	Bus Drivers	\$ 1,355,582	\$ 1,319,086	\$ (36,496)	
141 E 72710 162 000 00000 000	Transportation	Clerical Person	\$ 30,972	\$ 32,724	\$ 1,752	
141 E 72710 189 000 00000 000	Transportation	Other Salaries & Wages	\$ 118,034	\$ 137,565	\$ 19,531	
141 E 72710 201 000 00000 000	Transportation	Social Security	\$ 100,194	\$ 99,660	\$ (534)	
141 E 72710 204 000 00000 000	Transportation	State Retirement	\$ 141,242	\$ 144,989	\$ 3,747	
141 E 72710 206 000 00000 000	Transportation	Life Insurance	\$ 1,905	\$ 2,046	\$ 141	
141 E 72710 207 000 00000 000	Transportation	Medical Insurance	\$ 295,477	\$ 351,728	\$ 56,251	
141 E 72710 208 000 00000 000	Transportation	Dental Insurance	\$ 6,566	\$ 7,187	\$ 621	
141 E 72710 209 000 00000 000	Transportation	Disability Insurance	\$ 2,952	\$ 3,614	\$ 662	
141 E 72710 212 000 00000 000	Transportation	Employer Medicare	\$ 23,433	\$ 23,307	\$ (126)	
141 E 72710 299 000 00000 000	Transportation	Other Fringe Benefits	\$ 2,815	\$ 3,067	\$ 252	
<b>TOTAL SALARIES AND BENEFITS - 72710 TRANSPORTATION</b>			<b>\$ 2,190,623</b>	<b>\$ 2,243,010</b>	<b>\$ 52,387</b>	
141 E 72710 307 000 00000 000	Transportation	Communication	\$ 20,500	\$ 17,500	\$ (3,000)	
141 E 72710 313 000 00000 000	Transportation	Contracts With Parents	\$ 13,200	\$ 13,200	\$ -	
141 E 72710 338 000 00000 000	Transportation	Maint & Repair-Vehicles	\$ 200,000	\$ 240,000	\$ 40,000	
141 E 72710 399 000 00000 000	Transportation	Other Contracted Services	\$ 13,500	\$ 31,500	\$ 18,000	
141 E 72710 412 000 00000 000	Transportation	Diesel Fuel	\$ 178,025	\$ 178,025	\$ -	
141 E 72710 425 000 00000 000	Transportation	Gasoline	\$ 13,500	\$ 13,500	\$ -	
141 E 72710 450 000 00000 000	Transportation	Tires & Tubes	\$ 22,500	\$ 22,500	\$ -	
141 E 72710 453 000 00000 000	Transportation	Vehicle Parts	\$ 18,500	\$ 18,500	\$ -	
141 E 72710 499 000 00000 000	Transportation	Other Supplies & Materials	\$ 15,000	\$ 15,000	\$ -	
141 E 72710 511 000 00000 000	Transportation	Vehicle & Equipment Insurance	\$ 62,123	\$ 75,661	\$ 13,538	
141 E 72710 524 000 00000 000	Transportation	In-Service/Staff Development	\$ 4,000	\$ 4,000	\$ -	
141 E 72710 599 000 00000 000	Transportation	Other Charges	\$ 18,475	\$ 18,475	\$ -	
141 E 72710 701 000 00000 000	Transportation	Administration Equipment	\$ 500	\$ 500	\$ -	
141 E 72710 729 000 00000 000	Transportation	Transportation Equipment	\$ 15,000	\$ 45,000	\$ 30,000	
<b>TOTAL OTHER EXPENDITURES - 72710 TRANSPORTATION</b>			<b>\$ 594,823</b>	<b>\$ 693,361</b>	<b>\$ 98,538</b>	
<b>GRAND TOTAL EXPENDITURES - 72710 TRANSPORTATION</b>			<b>\$ 2,785,446</b>	<b>\$ 2,936,371</b>	<b>\$ 150,925</b>	
141 E 72810 105 000 00000 000	Central And Other	Supervisor/Director	\$ 75,185	\$ 80,118	\$ 4,933	
141 E 72810 161 000 00000 000	Central And Other	Secretary	\$ -	\$ 49,720	\$ 49,720	
141 E 72810 121 000 00000 000	Central And Other	Data Processing Personnel	\$ 18,900	\$ 18,000	\$ (900)	
141 E 72810 189 000 67000 000	Central And Other	Other Salaries & Wages	\$ -	\$ 15,000	\$ 15,000	
141 E 72810 201 000 00000 000	Central And Other	Social Security	\$ 5,833	\$ 8,856	\$ 3,023	
141 E 72810 201 000 67000 000	Central And Other	Social Security	\$ -	\$ 930	\$ 930	
141 E 72810 204 000 00000 000	Central And Other	State Retirement	\$ 7,831	\$ 13,194	\$ 5,363	
141 E 72810 204 000 67000 000	Central And Other	State Retirement	\$ -	\$ 954	\$ 954	
141 E 72810 206 000 00000 000	Central And Other	Life Insurance	\$ 58	\$ 56	\$ (2)	
141 E 72810 207 000 00000 000	Central And Other	Medical Insurance	\$ 14,201	\$ 14,874	\$ 673	
141 E 72810 208 000 00000 000	Central And Other	Dental Insurance	\$ 204	\$ 215	\$ 11	
141 E 72810 209 000 00000 000	Central And Other	Disability Insurance	\$ 229	\$ 262	\$ 33	
141 E 72810 209 000 67000 000	Central And Other	Disability Insurance	\$ -	\$ 36	\$ 36	
141 E 72810 212 000 00000 000	Central And Other	Employer Medicare	\$ 1,364	\$ 2,144	\$ 780	
141 E 72810 212 000 67000 000	Central And Other	Employer Medicare	\$ -	\$ 218	\$ 218	
141 E 72810 299 000 00000 000	Central And Other	Other Fringe Benefits	\$ 108	\$ 108	\$ -	
<b>TOTAL SALARIES AND BENEFITS - 72810 CENTRAL AND OTHER</b>			<b>\$ 123,913</b>	<b>\$ 204,686</b>	<b>\$ 80,773</b>	
141 E 72810 307 000 00000 000	Central And Other	Communication	\$ 33,000	\$ -	\$ (33,000)	
141 E 72810 307 000 10000 000	Central And Other	Communication	\$ 77,000	\$ 60,000	\$ (17,000)	
141 E 72810 348 000 00000 000	Central And Other	Postal Charges	\$ 10,000	\$ 8,000	\$ (2,000)	
141 E 72810 355 000 22000 000	Central And Other	Travel	\$ 2,000	\$ 500	\$ (1,500)	
141 E 72810 399 000 00000 000	Central And Other	Other Contracted Services	\$ 2,160	\$ 2,160	\$ -	
141 E 72810 399 000 22000 000	Central And Other	Other Contracted Services	\$ 39,725	\$ 7,000	\$ (32,725)	
141 E 72810 399 000 67000 000	Central And Other	Other Contracted Services	\$ 2,000	\$ 6,000	\$ 4,000	
141 E 72810 435 000 00000 000	Central And Other	Office Supplies	\$ 8,000	\$ 8,000	\$ -	
141 E 72810 435 000 67000 000	Central And Other	Office Supplies	\$ 500	\$ 500	\$ -	
141 E 72810 499 000 22000 000	Central And Other	Other Supplies & Materials	\$ 4,900	\$ 3,000	\$ (1,900)	
141 E 72810 499 000 67000 000	Central And Other	Other Supplies & Materials	\$ 56,429	\$ 61,607	\$ 5,178	
141 E 72810 524 000 22000 000	Central And Other	In-Service/Staff Development	\$ 2,600	\$ 500	\$ (2,100)	
141 E 72810 524 000 67000 000	Central And Other	In-Service/Staff Development	\$ 500	\$ -	\$ (500)	
141 E 72810 599 000 00000 000	Central And Other	Other Charges	\$ 750	\$ 750	\$ -	
141 E 72810 599 000 22000 000	Central And Other	Other Charges	\$ 100	\$ 100	\$ -	
141 E 72810 599 000 67000 000	Central And Other	Other Charges	\$ 500	\$ -	\$ (500)	
141 E 72810 701 000 67000 000	Central And Other	Administrative Equipment	\$ 39,235	\$ 5,000	\$ (34,235)	
<b>TOTAL OTHER EXPENDITURES - 72810 CENTRAL AND OTHER</b>			<b>\$ 279,399</b>	<b>\$ 163,117</b>	<b>\$ (116,282)</b>	
<b>GRAND TOTAL EXPENDITURES - 72810 CENTRAL AND OTHER</b>			<b>\$ 403,312</b>	<b>\$ 367,803</b>	<b>\$ (35,509)</b>	
141 E 73300 189 000 28000 000	Community Service	Other Salaries & Wages	\$ 7,600	\$ 7,600	\$ -	
141 E 73300 201 000 28000 000	Community Service	Social Security	\$ 471	\$ 471	\$ 0	
141 E 73300 204 000 28000 000	Community Service	State Retirement	\$ 612	\$ 483	\$ (129)	
141 E 73300 209 000 28000 000	Community Service	Disability Insurance	\$ 19	\$ 18	\$ (1)	

**FRANKLIN SPECIAL SCHOOL DISTRICT  
TOTAL BUDGET - REVENUES AND EXPENDITURES  
2024-2025**

Number	Program	Account Level Description	2023-2024	2024-2025	2024-2025	Pctg. Increase Totals
			Revised Budget	Budget Grand Total	Increase (Decrease)	
141 E 73300 212 000 28000 000	Community Service	Employer Medicare	\$ 111	\$ 110	\$ (1)	
<b>TOTAL SALARIES AND BENEFITS - 73300 COMMUNITY SERVICE</b>			<b>\$ 8,813</b>	<b>\$ 8,683</b>	<b>\$ (130)</b>	
141 E 73300 369 000 28000 053	Community Service	Contracts Subs-Certified	\$ 65,000	\$ 65,000	\$ -	
141 E 73300 369 000 28000 054	Community Service	Contracts Subs-Certified	\$ 6,500	\$ 6,500	\$ -	
141 E 73300 370 000 28000 053	Community Service	Contracts Subs-Non-Certified	\$ 55,000	\$ 55,000	\$ -	
141 E 73300 370 000 28000 054	Community Service	Contracts Subs-Non-Certified	\$ 5,500	\$ 5,500	\$ -	
141 E 73300 429 000 28000 000	Community Service	Instructional Supplies & Mater	\$ 20,000	\$ 20,000	\$ -	
141 E 73300 599 000 28000 000	Community Service	Other Charges	\$ 9,000	\$ 9,000	\$ -	
141 E 73300 599 000 67000 000	Community Service	Other Charges	\$ -	\$ 18,000	\$ 18,000	
<b>TOTAL OTHER EXPENDITURES - 73300 COMMUNITY SERVICE</b>			<b>\$ 161,000</b>	<b>\$ 179,000</b>	<b>\$ 18,000</b>	
<b>GRAND TOTAL EXPENDITURES - 73300 COMMUNITY SERVICE</b>			<b>\$ 169,813</b>	<b>\$ 187,683</b>	<b>\$ 17,870</b>	
141 E 73400 116 000 00000 029	Early Childhood Education	Teachers	\$ 143,278	\$ 164,469	\$ 21,191	
141 E 73400 116 000 00000 135	Early Childhood Education	Teachers	\$ 221,832	\$ 234,037	\$ 12,205	
141 E 73400 163 000 00000 029	Early Childhood Education	Educational Assistants	\$ 102,646	\$ 115,044	\$ 12,398	
141 E 73400 201 000 00000 029	Early Childhood Education	Social Security	\$ 14,394	\$ 17,330	\$ 2,936	
141 E 73400 201 000 00000 135	Early Childhood Education	Social Security	\$ 13,754	\$ 14,510	\$ 756	
141 E 73400 204 000 00000 029	Early Childhood Education	State Retirement	\$ 17,524	\$ 12,362	\$ (5,162)	
141 E 73400 204 000 00000 135	Early Childhood Education	State Retirement	\$ 15,108	\$ 14,885	\$ (223)	
141 E 73400 206 000 00000 029	Early Childhood Education	Life Insurance	\$ 290	\$ 373	\$ 83	
141 E 73400 206 000 00000 135	Early Childhood Education	Life Insurance	\$ 174	\$ -	\$ (174)	
141 E 73400 207 000 00000 029	Early Childhood Education	Medical Insurance	\$ 71,690	\$ 72,432	\$ 742	
141 E 73400 207 000 00000 135	Early Childhood Education	Medical Insurance	\$ 42,570	\$ -	\$ (42,570)	
141 E 73400 208 000 00000 029	Early Childhood Education	Dental Insurance	\$ 1,020	\$ 1,462	\$ 442	
141 E 73400 208 000 00000 135	Early Childhood Education	Dental Insurance	\$ 612	\$ -	\$ (612)	
141 E 73400 209 000 00000 029	Early Childhood Education	Disability Insurance	\$ -	\$ 997	\$ 997	
141 E 73400 212 000 00000 029	Early Childhood Education	Employer Medicare	\$ 3,368	\$ 4,053	\$ 685	
141 E 73400 212 000 00000 135	Early Childhood Education	Employer Medicare	\$ 3,217	\$ 3,394	\$ 177	
141 E 73400 299 000 00000 029	Early Childhood Education	Other Fringe Benefits	\$ 540	\$ 576	\$ 36	
141 E 73400 299 000 00000 135	Early Childhood Education	Other Fringe Benefits	\$ 324	\$ -	\$ (324)	
<b>TOTAL SALARIES AND BENEFITS - 73400 EARLY CHILDHOOD EDUCATION</b>			<b>\$ 652,341</b>	<b>\$ 655,924</b>	<b>\$ 3,583</b>	
141 E 73400 369 000 53000 029	Early Childhood Education	Contracts Subs-Certified	\$ -	\$ 1,000	\$ 1,000	
141 E 73400 369 000 53000 135	Early Childhood Education	Contracts Subs-Certified	\$ 1,200	\$ 1,200	\$ -	
141 E 73400 369 000 54000 029	Early Childhood Education	Contracts Subs-Certified	\$ -	\$ 250	\$ 250	
141 E 73400 369 000 54000 135	Early Childhood Education	Contracts Subs-Certified	\$ 300	\$ 300	\$ -	
141 E 73400 370 000 53000 029	Early Childhood Education	Contracts Subs-Non-Certified	\$ -	\$ 2,000	\$ 2,000	
141 E 73400 370 000 53000 135	Early Childhood Education	Contracts Subs-Non-Certified	\$ 3,280	\$ 4,500	\$ 1,220	
141 E 73400 370 000 54000 029	Early Childhood Education	Contracts Subs-Non-Certified	\$ -	\$ 500	\$ 500	
141 E 73400 370 000 54000 135	Early Childhood Education	Contracts Subs-Non-Certified	\$ 820	\$ 1,121	\$ 301	
141 E 73400 399 000 00000 135	Early Childhood Education	Other Contracted Services	\$ 1,463	\$ 1,763	\$ 300	
141 E 73400 429 000 00000 029	Early Childhood Education	Instructional Supplies & Mater	\$ -	\$ -	\$ -	
141 E 73400 429 000 00000 135	Early Childhood Education	Instructional Supplies & Mater	\$ 1,500	\$ 1,500	\$ -	
141 E 73400 524 000 00000 029	Early Childhood Education	In-Service/Staff Development	\$ -	\$ -	\$ -	
141 E 73400 524 000 00000 135	Early Childhood Education	In-Service/Staff Development	\$ 1,500	\$ 1,500	\$ -	
141 E 73400 722 000 00000 029	Early Childhood Education	Regular Instructional Equipment	\$ -	\$ -	\$ -	
<b>TOTAL OTHER EXPENDITURES - 73400 EARLY CHILDHOOD EDUCATION</b>			<b>\$ 10,063</b>	<b>\$ 15,634</b>	<b>\$ 5,572</b>	
<b>GRAND TOTAL EXPENDITURES - 73400 EARLY CHILDHOOD EDUCATION</b>			<b>\$ 662,404</b>	<b>\$ 671,558</b>	<b>\$ 9,154</b>	
141 E 82130 612 000 00000 000	Principal	Principal on Other Loans - Lighting	\$ 223,241	\$ 18,688	\$ (204,553)	
141 E 82230 604 000 00000 000	Interest	Interest on Notes - Tax Anticipator	\$ 28,000	\$ 8,000	\$ (20,000)	
141 E 82230 613 000 00000 000	Interest	Interest on Other Loans - Lighting F	\$ 1,483	\$ 14	\$ (1,469)	
<b>GRAND TOTAL DEBT RELATED EXPENDITURES</b>			<b>\$ 252,724</b>	<b>\$ 26,702</b>	<b>\$ (226,022)</b>	
			\$ -	\$ -	\$ -	
<b>GRAND TOTAL GENERAL PURPOSE SALARIES AND BENEFITS</b>			<b>\$ 52,752,287</b>	<b>\$ 55,636,007</b>	<b>\$ 2,883,720</b>	
<b>GRAND TOTAL GENERAL PURPOSE OTHER EXPENDITURES</b>			<b>\$ 7,935,569</b>	<b>\$ 8,871,176</b>	<b>\$ 935,607</b>	
			\$ -	\$ -	\$ -	
<b>GRAND TOTAL GENERAL PURPOSE EXPENDITURES - FUND 141</b>			<b>\$ 60,687,856</b>	<b>\$ 64,507,183</b>	<b>\$ 3,819,327</b>	<b>6.3%</b>
<b>FEDERAL PROJECTS - FUND 142</b>						
142 E 71100 163 100	Title 1	Educational Assistants	\$ -	\$ 76,788	\$ -	
142 E 71100 189 100	Title 1	Other Salaries and Wages	\$ -	\$ 6,000	\$ -	
142 E 71100 189 300	Title 3	Other Salaries and Wages	\$ -	\$ 1,000	\$ -	
142 E 71100 201 100	Title 1	Social Security	\$ -	\$ 5,133	\$ -	
142 E 71100 201 300	Title 3	Social Security	\$ -	\$ 100	\$ -	
142 E 71100 204 100	Title 1	Pensions	\$ -	\$ 7,308	\$ -	
142 E 71100 204 300	Title 3	Pensions	\$ -	\$ 200	\$ -	
142 E 71100 206 100	Title 1	Life Insurance	\$ -	\$ 80	\$ -	

**FRANKLIN SPECIAL SCHOOL DISTRICT  
TOTAL BUDGET - REVENUES AND EXPENDITURES  
2024-2025**

Number	Program	Account Level Description	2023-2024	2024-2025	2024-2025	Pctg. Increase Totals
			Revised Budget	Budget Grand Total	Increase (Decrease)	
142 E 71100 207 100	Title 1	Medical Insurance	\$ -	\$ 7,500	\$ -	
142 E 71100 208 100	Title 1	Dental Insurance	\$ -	\$ 286	\$ -	
142 E 71100 212 100	Title 1	Employer Medicare	\$ -	\$ 1,200	\$ -	
142 E 71100 212 300	Title 3	Employer Medicare	\$ -	\$ 50	\$ -	
142 E 71100 299 100	Title 1	Other Fringe Benefits	\$ -	\$ 213	\$ -	
142 E 71100 370 100	Title 1	Contracts for Substitutes - non cert	\$ -	\$ 1,100	\$ -	
142 E 71100 399 300	Title 3	Other Contracted Services	\$ -	\$ 10,000	\$ -	
142 E 71100 429 100	Title 1	Instructional Supplies and Material	\$ -	\$ 56,061	\$ -	
142 E 71100 429 300	Title 3	Instructional Supplies and Material	\$ -	\$ 27,000	\$ -	
142 E 71100 722 100	Title 1	Regular Instructional Equipment	\$ -	\$ 19,126	\$ -	
142 E 71100 722 300	Title 3	Regular Instructional Equipment	\$ -	\$ 4,000	\$ -	
<b>Total Expenditures - 71100 - Regular Education Program</b>			<b>\$ -</b>	<b>\$ 223,145</b>	<b>\$ 223,145</b>	
142 E 71200 163 900	IDEA part B	Educational Assistants	\$ -	\$ 468,638	\$ -	
142 E 71200 163 910	IDEA Preschool	Educational Assistants	\$ -	\$ 9,771	\$ -	
142 E 71200 169 900	IDEA part B	Part Time Personnel	\$ -	\$ 37,808	\$ -	
142 E 71200 171 910	IDEA Preschool	Speech Pathologist	\$ -	\$ 5,000	\$ -	
142 E 71200 195 900	IDEA part B	Certified Substitute Teachers	\$ -	\$ 10,000	\$ -	
142 E 71200 201 900	IDEA part B	Social Security	\$ -	\$ 28,171	\$ -	
142 E 71200 201 910	IDEA Preschool	Social Security	\$ -	\$ 606	\$ -	
142 E 71200 204 900	IDEA part B	Pensions	\$ -	\$ 40,984	\$ -	
142 E 71200 206 900	IDEA part B	Life Insurance	\$ -	\$ 1,470	\$ -	
142 E 71200 207 900	IDEA part B	Medical Insurance	\$ -	\$ 204,404	\$ -	
142 E 71200 208 900	IDEA part B	Dental Insurance	\$ -	\$ 1,372	\$ -	
142 E 71200 210 900	IDEA part B	Unemployment Compensation	\$ -	\$ 818	\$ -	
142 E 71200 212 900	IDEA part B	Employer Medicare	\$ -	\$ 5,633	\$ -	
142 E 71200 212 910	IDEA Preschool	Employer Medicare	\$ -	\$ 142	\$ -	
142 E 71200 299 900	IDEA part B	Other Fringe Benefits	\$ -	\$ 2,846	\$ -	
142 E 71200 312 900	IDEA part B	Contracts w/ Private Agencies	\$ -	\$ 24,107	\$ -	
142 E 71200 312 910	IDEA Preschool	Contracts w/ Private Agencies	\$ -	\$ 6,740	\$ -	
142 E 71200 370 900	IDEA part B	Contracts for Substitutes - non cert	\$ -	\$ 7,516	\$ -	
142 E 71200 370 910	IDEA Preschool	Contracts for Substitutes - non cert	\$ -	\$ 3,268	\$ -	
<b>Total Expenditures - 71200 - Special Education Program</b>			<b>\$ -</b>	<b>\$ 859,292</b>	<b>\$ 859,292</b>	
142 E 72120 399 400	Title 4	Other Contracted Services	\$ -	\$ 25,000	\$ -	
<b>Total Expenditures - 72120 - Health Services</b>			<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	
142 E 72130 123 100	Title 1	Guidance Personnel	\$ -	\$ 4,000	\$ -	
142 E 72130 201 100	Title 1	Social Security	\$ -	\$ 248	\$ -	
142 E 72130 204 100	Title 1	Pensions	\$ -	\$ 361	\$ -	
142 E 72130 212 100	Title 1	Employer Medicare	\$ -	\$ 58	\$ -	
142 E 72130 499 100	Title 1	Other Supplies and Materials	\$ -	\$ 3,200	\$ -	
<b>Total Expenditures - 72130 - Other Student Support</b>			<b>\$ -</b>	<b>\$ 7,867</b>	<b>\$ 7,867</b>	
142 E 72210 399 100	Title 1	Other Contracted Services	\$ -	\$ 2,068	\$ -	
142 E 72210 499 100	Title 1	Other Supplies and Materials	\$ -	\$ 7,652	\$ -	
142 E 72210 499 400	Title 4	Other Supplies and Materials	\$ -	\$ 1,005	\$ -	
142 E 72210 524 100	Title 1	Inservice / Staff Development	\$ -	\$ 119,418	\$ -	
142 E 72210 524 200	Title 2	Inservice / Staff Development	\$ -	\$ 82,409	\$ -	
142 E 72210 524 300	Title 3	Inservice / Staff Development	\$ -	\$ 4,112	\$ -	
142 E 72210 599 100	Title 1	Other Charges	\$ -	\$ 9,300	\$ -	
<b>Total Expenditures - 72210 - Regular Instruction Program</b>			<b>\$ -</b>	<b>\$ 225,965</b>	<b>\$ 225,965</b>	
142 E 72610 399 400	Title 4	Other Contracted Services	\$ -	\$ 608	\$ -	
<b>Total Expenditures - 72610 - Operation of Plant</b>			<b>\$ -</b>	<b>\$ 608</b>	<b>\$ 608</b>	
142 E 72710 189 900	IDEA part B	Other Salaries and Wages	\$ -	\$ 15,096	\$ -	
142 E 72710 201 900	IDEA part B	Social Security	\$ -	\$ 936	\$ -	
142 E 72710 210 900	IDEA part B	Unemployment Compensation	\$ -	\$ 27	\$ -	
142 E 72710 212 900	IDEA part B	Employer Medicare	\$ -	\$ 219	\$ -	
142 E 72710 299 900	IDEA part B	Other Fringe Benefits	\$ -	\$ 37	\$ -	
142 E 72710 311 100	Title 1	Contracts w/ Other Schools	\$ -	\$ 400	\$ -	
142 E 72710 313 100	Title 1	Contracts w/ Parents	\$ -	\$ 700	\$ -	
<b>Total Expenditures - 72710 - Transportation</b>			<b>\$ -</b>	<b>\$ 17,415</b>	<b>\$ 17,415</b>	
142 E 99100 504 100	Title 1	Indirect Costs	\$ -	\$ 6,047	\$ -	
142 E 99100 504 400	Title 4	Indirect Costs	\$ -	\$ 267	\$ -	
142 E 99100 504 900	IDEA part B	Indirect Costs	\$ -	\$ 47,690	\$ -	
142 E 99100 504 910	IDEA Preschool	Indirect Costs	\$ -	\$ 1,432	\$ -	
<b>Total Expenditures - 99100 - Operating Transfer</b>			<b>\$ -</b>	<b>\$ 55,435</b>	<b>\$ 55,435</b>	
142 - - - - -	<b>Federal Programs</b>	<b>Grand Total Expenditures</b>	<b>\$ 1,425,965</b>	<b>\$ 1,414,728</b>	<b>\$ (11,237)</b>	<b>-0.8%</b>
<b>FOOD AND CULINARY SERVICES - FUND 143</b>						

**FRANKLIN SPECIAL SCHOOL DISTRICT  
TOTAL BUDGET - REVENUES AND EXPENDITURES  
2024-2025**

Number	Program	Account Level Description	2023-2024	2024-2025	2024-2025	Pctg. Increase Totals
			Revised Budget	Budget Grand Total	Increase (Decrease)	
143 E 73100 105	Food Service	Supervisor/Director	\$ 112,942	\$ 119,483	\$ 6,541	
144 E 73100 162	Food Service	Clerical Personnel	\$ 12,730	\$ 13,311	\$ 581	
143 E 73100 165	Food Service	Cafeteria Personnel (F/T)	\$ 663,550	\$ 645,843	\$ (17,707)	
143 E 73100 169	Food Service	Cafeteria Personnel (P/T)	\$ 277,702	\$ 352,472	\$ 74,770	
143 E 73100 189	Food Service	Other Personnel	\$ 66,137	\$ 70,105	\$ 3,968	
143 E 73100 201	Food Service	Social Security	\$ 70,250	\$ 74,475	\$ 4,225	
143 E 73100 204	Food Service	State Retirement	\$ 74,758	\$ 76,557	\$ 1,799	
143 E 73100 206	Food Service	Life Insurance	\$ 1,054	\$ 1,172	\$ 118	
143 E 73100 207	Food Service	Medical Insurance	\$ 131,642	\$ 158,760	\$ 27,118	
143 E 73100 208	Food Service	Dental Insurance	\$ 3,305	\$ 3,612	\$ 307	
143 E 73100 209	Food Service	Disability Insurance	\$ 2,719	\$ 2,883	\$ 164	
143 E 73100 212	Food Service	Medicare	\$ 16,429	\$ 17,418	\$ 989	
143 E 73100 299	Food Service	Other Fringe Benefits	\$ 1,521	\$ 1,724	\$ 203	
143 E 73100 336	Food Service	Maintenance & Repair-Equipment	\$ 20,000	\$ 20,000	\$ -	
143 E 73100 354	Food Service	Transportation - Non Student	\$ 8,500	\$ 8,500	\$ -	
143 E 73100 355	Food Service	Travel	\$ 1,000	\$ 1,000	\$ -	
143 E 73100 399	Food Service	Other Contracted Services	\$ 6,000	\$ 6,000	\$ -	
143 E 73100 399 053	Food Service	Other Contracted Services- Staff EZ	\$ 15,000	\$ -	\$ (15,000)	
143 E 73100 399 054	Food Service	Other Contracted Services- Staff EZ	\$ 4,118	\$ -	\$ (4,118)	
143 E 73100 421	Food Service	Food Preparation Supplies	\$ 50,000	\$ 90,000	\$ 40,000	
143 E 73100 422	Food Service	Food Supplies	\$ 850,000	\$ 950,000	\$ 100,000	
143 E 73100 435	Food Service	Office Supplies	\$ 2,500	\$ 2,000	\$ (500)	
143 E 73100 451	Food Service	Uniforms	\$ 6,000	\$ 2,000	\$ (4,000)	
143 E 73100 469	Food Service	USDA - Commodities	\$ 179,652	\$ 164,868	\$ (14,784)	
143 E 73100 499	Food Service	Other Supplies and Materials	\$ 5,000	\$ 1,000	\$ (4,000)	
143 E 73100 524	Food Service	In-Service Staff Development	\$ 6,000	\$ 3,000	\$ (3,000)	
143 E 73100 599	Food Service	Other Charges	\$ 15,000	\$ 5,000	\$ (10,000)	
143 E 73100 710	Food Service	Food Service Equipment	\$ 20,000	\$ -	\$ (20,000)	
<b>143 E 73100</b>	<b>Child Nutrition</b>	<b>Grand Total Expenditures</b>	<b>\$ 2,623,509</b>	<b>\$ 2,791,184</b>	<b>\$ 167,675</b>	<b>6.4%</b>
<b>MORNING AND AFTERSCHOOL CARE - FUND 146</b>						
146 E 73300 105	Community Service	Supervisor/Director Salary	\$ 80,497	\$ 84,069	\$ 3,572	
146 E 73300 116	Community Service	MAC Teachers	\$ 69,880	\$ 50,000	\$ (19,880)	
146 E 73300 162	Community Service	MAC Clerical Personnel	\$ 43,672	\$ 45,859	\$ 2,187	
146 E 73300 169	Community Service	MAC Part-Time Personnel	\$ 777,190	\$ 824,443	\$ 47,253	
146 E 73300 188	Community Service	Bonuses	\$ -	\$ -	\$ -	
146 E 73300 189	Community Service	MAC Other Salaries and Wages	\$ 256,964	\$ 258,504	\$ 1,540	
146 E 73300 201	Community Service	MAC Social Security	\$ 76,149	\$ 78,298	\$ 2,149	
146 E 73300 204	Community Service	MAC State Retirement	\$ 81,863	\$ 79,500	\$ (2,363)	
146 E 73300 206	Community Service	MAC Life Insurance	\$ 800	\$ 1,024	\$ 224	
146 E 73300 207	Community Service	MAC Medical Insurance	\$ 117,900	\$ 132,050	\$ 14,150	
146 E 73300 208	Community Service	MAC Dental Insurance	\$ 2,622	\$ 2,973	\$ 351	
146 E 73300 209	Community Service	MAC Disability Insurance	\$ 2,825	\$ 3,031	\$ 206	
146 E 73300 212	Community Service	MAC Medicare	\$ 17,809	\$ 18,312	\$ 503	
146 E 73300 217	Community Service	MAC Retirement - Hybrid	\$ -	\$ 80	\$ 80	
146 E 73300 299	Community Service	MAC Other Fringe Benefits	\$ 1,282	\$ 1,640	\$ 358	
146 E 73300 369-053	Community Service	Contracts for Subs-Certified - Staff	\$ 2,500	\$ 300	\$ (2,200)	
146 E 73300 369-054	Community Service	Contracts for Subs-Certified - Staff	\$ 624	\$ 100	\$ (524)	
146 E 73300 370-053	Community Service	Contracts for Subs - Non Certified -	\$ 8,500	\$ 15,000	\$ 6,500	
146 E 73300 370-054	Community Service	Contracts for Subs - Non Certified -	\$ 2,121	\$ 4,500	\$ 2,379	
146 E 73300 399	Community Service	MAC Other Contracted Services	\$ 39,200	\$ 47,300	\$ 8,100	
146 E 73300 422	Community Service	MAC Food Supplies	\$ 62,700	\$ 66,600	\$ 3,900	
146 E 73300 429	Community Service	MAC Instructional Materials & Supp	\$ 12,324	\$ 12,324	\$ -	
146 E 73300 499	Community Service	MAC Other Supplies and Materials	\$ 42,550	\$ 34,400	\$ (8,150)	
146 E 73300 524	Community Service	MAC Inservice and Professional Dev	\$ 7,180	\$ 7,180	\$ -	
146 E 73300 790	Community Service	MAC Other Equipment	\$ 41,500	\$ 21,000	\$ (20,500)	
<b>146 E 73300</b>	<b>MAC</b>	<b>Grand Total Expenditures</b>	<b>\$ 1,748,652</b>	<b>\$ 1,788,487</b>	<b>\$ 39,835</b>	<b>2.3%</b>
<b>DEBT SERVICE - FUND 156</b>						
156 E 72310 510	Board Of Education Services	Trustee's Commission	\$ 128,233	\$ 158,477	\$ 30,244	
156 E 82130 601	Principal paid on Bonds	Principal On Bonds	\$ 3,370,000	\$ 3,650,000	\$ 280,000	
156 E 82230 603	Interest Paid On Bonds	Interest On Bonds	\$ 3,769,992	\$ 4,545,228	\$ 775,236	
156 E 82330 699	Ed Debt Service-Other	Other Debt Service	\$ 1,500	\$ 1,500	\$ -	
<b>156</b>	<b>Education Debt Service</b>	<b>Grand Total Expenditures</b>	<b>\$ 7,269,725</b>	<b>\$ 8,355,204</b>	<b>\$ 1,085,479</b>	<b>14.9%</b>
<b>CAPTIAL PROJECTS - FUND 177</b>						

**FRANKLIN SPECIAL SCHOOL DISTRICT  
TOTAL BUDGET - REVENUES AND EXPENDITURES  
2024-2025**

Number	Program	Account Level Description	2023-2024 Revised Budget	2024-2025 Budget Grand Total	2024-2025 Increase (Decrease)	Pctg. Increase Totals
177 E 82330 699 000 50000 000	Other Debt Service	Other Debt Services	\$ -	\$ -	\$ -	
177 E 91300 --- --- 50000	Education Capital Projects	Total Bond Projects	\$ 24,896,213	\$ 15,800,062	\$ (9,096,151)	
177 E 99100 --- --- 50000	Transfers Out	Transfers Out	\$ -	\$ -	\$ -	
177 E 91300 304 --- --- ---	Education Capital Projects	Architects	\$ -	\$ -	\$ -	
177 E 91300 701 --- --- ---	Education Capital Projects	Administration Equipment	\$ 64,500	\$ 55,000	\$ (9,500)	
177 E 91300 707 --- --- ---	Education Capital Projects	Building Improvements	\$ 333,607	\$ 300,200	\$ (33,407)	
177 E 91300 708 --- --- ---	Education Capital Projects	Communication Equipment	\$ -	\$ 55,000	\$ 55,000	
177 E 91300 709 --- --- ---	Education Capital Projects	Data Processing Equipment	\$ 25,000	\$ 25,000	\$ -	
177 E 91300 711 --- --- ---	Education Capital Projects	Furniture and Fixtures	\$ 35,000	\$ 25,000	\$ (10,000)	
177 E 91300 712 --- --- ---	Education Capital Projects	HVAC Equipment	\$ 25,000	\$ 25,000	\$ -	
177 E 91300 719 --- --- ---	Education Capital Projects	Office Equipment	\$ 5,000	\$ 5,000	\$ -	
177 E 91300 720 --- --- ---	Education Capital Projects	Plant Operation Equipment	\$ 78,400	\$ 79,800	\$ 1,400	
177 E 91300 722 --- --- ---	Education Capital Projects	Regular Instruction Equipment	\$ -	\$ -	\$ -	
177 E 91300 724 --- --- ---	Education Capital Projects	Site Development	\$ 4,000	\$ 4,000	\$ -	
177 E 91300 729 --- --- ---	Education Capital Projects	Transportation Equipment	\$ -	\$ -	\$ -	
177 E 91300 790 --- --- ---	Education Capital Projects	Other Equipment	\$ 30,000	\$ 30,000	\$ -	
177 E 91300 799 --- --- ---	Education Capital Projects	Other Capital Outlay	\$ -	\$ -	\$ -	
<b>177 - -----</b>	<b>Capital Projects</b>	<b>Grand Total Expenditures</b>	<b>\$ 25,496,720</b>	<b>\$ 16,404,062</b>	<b>\$ (9,092,658)</b>	<b>-35.7%</b>
<b>GRAND TOTAL REVENUES - ALL FUNDS</b>			<b>\$ 77,746,064</b>	<b>\$ 84,023,459</b>	<b>\$ 6,277,395</b>	<b>8.07%</b>
<b>GRAND TOTAL EXPENDITURES - ALL FUNDS</b>			<b>\$ 99,252,427</b>	<b>\$ 95,260,848</b>	<b>\$ (3,991,579)</b>	<b>-4.02%</b>
			<b>\$ (11,237,389)</b>			

**FY 2024-2025 Summary of All Budgets Broken Down By Fund:**

	2024-2025 Projected Revenues	24-25 Projected Expenditures	Difference	Projected Fund Balance 7/1/24	Projected Fund Balance 6/30/25
<b>Fund 141 – General Purpose</b>	\$ 61,070,462	\$ 64,507,183	\$ (3,436,721)	\$ 13,320,673	\$ 9,883,952
<b>Fund 142 - Federal Projects</b>	\$ 1,414,728	\$ 1,414,728	\$ -	\$ -	\$ -
<b>Fund 143 - Food and Culinary Services</b>	\$ 2,749,240	\$ 2,791,184	\$ (41,944)	\$ 241,435	\$ 199,492
<b>Fund 146 - Morning and Afternoon Care</b>	\$ 1,795,947	\$ 1,788,487	\$ 7,460	\$ 131,831	\$ 139,291
<b>Fund 156 - Debt Service</b>	\$ 7,991,582	\$ 8,355,204	\$ (363,623)	\$ 1,448,185	\$ 1,084,563
<b>Fund 177 - Capital Projects - Bond</b>	\$ 400,000	\$ 15,800,062	\$ (15,400,062)	\$ 21,761,403	\$ 6,361,341
<b>Fund 177 - Capital Projects - Regular/ Sale of Property Funded</b>	\$ 8,601,500	\$ 604,000	\$ 7,997,500	\$ 164,209	\$ 8,161,709
<b>All Funds</b>	<b>84,023,459</b>	<b>95,260,848</b>	<b>-11,237,389</b>	<b>37,067,736</b>	<b>25,830,347</b>



# Franklin Special School District

SINCE 1906

David L. Snowden, Ph.D., Director of Schools • 507 New Highway 96 West • Franklin, TN 37064 • 615-794-6624 • 615-790-4716 (fax) • www.fssd.org

July 23, 2024

The Honorable Karen Paris  
Williamson County Trustee  
1320 West Main Street, Suite 203  
Franklin, Tennessee 37064

Dear Ms. Paris,

This letter is notification that the Franklin Special School District property tax rate for the 2024-2025 fiscal year has been set by the Board of Education as follows:

General Purpose Fund	\$ 0.6111
Debt Service Fund	<u>\$ 0.2040</u>
Total	\$ 0.8151

Please let me know if additional information is needed.

Sincerely,

David L. Snowden, Ph.D.  
Director of Schools

c: Robert Blair, Board Chairman  
Brad Coleman, Property Assessor  
David Esslinger, Associate Director for Finance and Administration

DS/clr



**Franklin Special School District  
Board of Education  
Director of Schools Annual Performance Goals**

for

**Dr. David Snowden  
Director of Schools**

**School Year  
2024-2025**

**Adopted by the FSSD Board of Education**

**Date: July 22, 2024**

**THE VISION** of the Franklin Special School District and the Board of Education:

*Excellence in Teaching and Learning for All*

**THE MISSION** of the Franklin Special School District and the Board of Education:

*Committed to Excellence through*

- *Affirming Self-Worth*
- *Challenging the Intellect*
- *Inspiring for the Future*

*In order to fulfill our mission and transform our vision to reality, the Board of Education of the Franklin Special School District establishes the following goals and objectives for its Director of Schools for school/fiscal year 2024-2025.*

**I. Improvement of Student Performance:**

- A. Employ a comprehensive database of student performance information to assist in the development and implementation of an Individual Learning Plan for each student.
- B. Pursue innovative approaches to curriculum and instruction, to improve literacy and math proficiency by 10% and increase student growth in all grade levels to overcome achievement gaps.

**II. Effective Management of District Resources:**

- A. Work cooperatively with the Board of Education to ensure a safe, secure environment for teaching and learning.
- B. Proactively identify and support only state funding models that adequately fund and support the unique mission of the FSD. The Director will proactively advocate for FSD and public education.
- C. Work with the Board of Education to prioritize the list of capital improvements to be completed.
- D. Provide effective personnel recruitment and assimilation, as well as professional and leadership development programs that attract, retain and support the best personnel with a focus on building sustainability.
- E. Provide effective professional learning, support, and communications for teachers and administrators to ensure their continued success for all learners.
- F. Work with the Board and construction management firm to complete construction projects within the GMP.
- G. Provide maximum effort in recruiting and retaining students.

**III. Execute on the District and Board's Vision of *Excellence in Teaching and Learning For All*:**

- A. Facilitate an annual retreat with the BOE (and invited staff and administration) to review and revise, as necessary, the new comprehensive five-year (2024-2029) strategic plan "aspire 2029" and discuss other matters important to the Board's vision.
- B. Continue to implement school equity throughout the district.

- C. To enhance the social, emotional and mental well-being of our students, support each school in creating and implementing a plan that cultivates well-being and belonging (including behavior) - for staff, students, and families.
- D. Continue efforts to recruit, hire and retain diverse and inclusive administrators, teachers and staff.
- E. Continue professional learning for teachers and administrators on strategies to develop culturally responsive teaching practices.

**IV. Provide the Highest Level of Internal and External Communication:**

- A. Proactively communicate with all stakeholders the historical significance and importance of the FSD in meeting the unique educational needs of the diverse FSD community, district improvements, and progress in meeting district goals.
- B. Develop, implement, and continually refine innovative methods, including the expansion of community presence, family engagement, and marketing strategies, to increase parent involvement and awareness of our resources and efforts, as well as a clear understanding of the district's purpose, high standards, and exceptional offerings.

## PERFORMANCE REVIEW SUMMARY

I.	Improvement of Student Performance	<b>35 points</b>
II.	Effective Management of District Resources	<b>30 points</b>
III.	Execute on the Board's Vision	<b>20 points</b>
IV.	Provide the Highest Level of Internal and External Communication	<b>15 points</b>

## **DIRECTOR OF SCHOOLS PERFORMANCE REVIEW PROCESS**

Annually, upon receipt of the State of Tennessee Report Card for the recently concluded school year, the Director of Schools shall prepare and present a “State of the System” report for delivery to the Board of Education at its next regularly scheduled meeting. This report shall serve also as the Director’s self-evaluation, specifically addressing progress in each area of performance measurement. This report shall be submitted in advance to members of the Board of Education no later than inclusion in the pre-meeting Board packet.

Prior to the next regularly scheduled meeting of the Board of Education, each board member shall have individually scored the Director’s performance within each individual objective and submitted his/her individual evaluation to the Board of Education Assistant for compilation. The Board’s Assistant may request the Board chairperson to appoint an additional person(s) to assist in validating and reporting scores. Each individual board member shall directly contact the Director to discuss any aspect of the performance evaluation in which the member does not feel acceptable performance levels were attained.

A Total Composite Score from scored evaluations submitted by members of the Board of Education shall be determined as follows:

- The highest score and the lowest score in each of the four individual objectives will be removed from the calculation. Any objective not scored will also be removed from the calculation.
- The remaining scores shall then be averaged, by objective.
- The average total score from each objective category shall then be added together and the sum rounded to the nearest whole number to produce a “Total Composite Score.”

Annually, the Director of Schools is eligible to receive a Performance Bonus equal to 10% of current annual salary, based on the following table, which shows the possible total composite score:

96 – 100	100% of Bonus Pool
91 – 95	75% of Bonus Pool
86 – 90	50% of Bonus Pool
81 – 85	25% of Bonus Pool

Annually, prior to commencement of its first budget work session for an upcoming school/fiscal year, the Board will approve performance objectives and an evaluation process. From time to time, consideration of special circumstances outside FSSD control may require an extension of this deadline, which by mutual agreement, may be approved. If performance objectives and an evaluation process are not approved by the Board of Education prior to the deadline (or its mutually agreed extension), the performance objectives and evaluation process from the most recent school/fiscal year are automatically renewed for the upcoming school/fiscal year. In the Director’s final year of service, payment of bonus may be paid before the end of the final term.

**1.501 VISITORS TO THE SCHOOLS/DISTRICT PROPERTIES –  
SECURITY MANAGEMENT - *1<sup>st</sup> Reading***

Public Chapter 810 requires Boards to adopt a code of conduct for each school in the district. This code must be placed where visitors can see it and must also contain the name and the board of professional responsibility number of the attorney who reviewed it. TSBA has updated their model policy to reflect the new requirements. Additionally, TSBA recommends that Boards work closely with their attorney to develop a code of conduct for each school to meet the requirements of the new law.

<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in September</b>	Descriptor Term: <b>Visitors to the Schools/District Properties Security Management</b>	Descriptor Code: <b>1.501</b>	Issued Date: <b>Proposed</b>
		Rescinds: <b>1.501</b>	Issued: <b>05/08/17</b>

1 ~~The Board encourages parents and other citizens of the community to visit the schools and classrooms to~~  
2 ~~observe the work of students, teachers, and other employees.~~

3 ~~The safety of students and staff is a priority of the Franklin Special School District. The district reviews safety~~  
4 ~~and security plans and protocols on an annual basis to determine possible changes that would enhance a safe and~~  
5 ~~secure environment for all occupants of a school or district office, as well as for its' visitors.<sup>1</sup>~~

6 ~~All visitors shall report to the main office of the school or district office complex upon arrival. All visitors shall~~  
7 ~~be required to present a valid, government issued, photo ID when they enter any school building or office during~~  
8 ~~normal hours of operation and all visitors may be subject to a background check.~~

9 ~~In schools/offices where an electronic visitor management/building access program is utilized, a visitor shall be~~  
10 ~~required to scan a valid, government issued, photo ID when they enter into the building vestibule. Upon a~~  
11 ~~successful scan, the system will print a badge for the visitor to wear in a visible manner during the duration of~~  
12 ~~his/her visit. In schools that do not currently operate electronic entry systems, visitors will sign in after~~  
13 ~~presentation of a valid, government issued, photo ID and receive a visitor badge to wear in a visible manner for~~  
14 ~~the duration of their visit.~~

## 15 **General**

16 **Except** on occasions such as school programs, athletic events, open houses and similar public events, **all visitors**  
17 ~~may be allowed to attend without presenting a valid, government issued, photo ID.~~ **will report to the school**  
18 **office when entering the school and will sign-in. Authorization to visit elsewhere in the building or on**  
19 **the school campus will be determined by the principal/designee. Guest passes shall be issued for all**  
20 **persons other than students and employees of the school.<sup>1</sup>**

21 In order to maintain **a safe, secure and orderly teaching learning environment,** **the conditions and atmosphere**  
22 **suitable for learning,** no other person shall enter onto the grounds or into the school buildings during the  
23 ~~normal hours of operation~~ **hours of student instruction** except students assigned to that school, the staff of the  
24 school, parents/guardians of students, and other persons with lawful and valid ~~reasons~~ **business** to be on the  
25 school premises.<sup>2</sup>

## 26 **VISITOR CONDUCT**

27 **Persons who come onto school property shall be under the jurisdiction of the site**  
28 **administrator/designee. Individuals who come onto school property or who contact employees on**  
29 **school or district business are expected to behave accordingly. The Director of Schools shall develop a**  
30 **visitor code of conduct to be presented to the board attorney, and then, approved by the Board.<sup>3</sup> This**  
31 **code shall prohibit the following:**

- 32 • **Cursing and use of obscenities;**

- 1 • Disrupting or threatening to disrupt school or office operations;
- 2 • Acting in an unsafe manner that could threaten the health or safety of others;
- 3 • Verbal or written statements or gestures indicating intent to harm an individual or property; and
- 4 • Physical attacks intended to harm an individual or substantially damage property.

5 The visitor code of conduct shall be posted on the district’s website as well as the school’s website,  
 6 and copies of the code shall be provided to all teachers, counselors, administrative staff, and other  
 7 school employees. In addition, each school entrance shall have the visitor code of conduct posted  
 8 prominently along with the phone number of someone in the school’s administration who can answer  
 9 questions about the code.

10 Annually, parent(s)/guardian(s) shall be provided with a printed copy of the code of conduct, along  
 11 with the phone number of someone in the school’s administration who can answer questions about the  
 12 code. Parent(s)/guardian(s) shall sign a statement acknowledging that they have read and understood  
 13 the code of conduct.

14 **CONSEQUENCES FOR CODE OF CONDUCT VIOLATION**

15 The principal/designee has the authority to exclude from the school premises any persons disrupting the  
 16 educational process in the classroom or in the school, disturbing the teachers or students on the premises, or  
 17 ~~accessing~~ on the premises for the purpose of committing an illegal act.<sup>2</sup>

18 The principal shall ~~notify the School Resource Officer and/or other~~ contact law enforcement officials when  
 19 he/she believes the situation warrants such measures.

20 ~~Students may not bring non-student siblings to school.~~

21 ~~This policy shall be strictly enforced.~~

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Legal References

1. [TCA 49-2-303\(b\)\(4\)](#)
2. [TCA 49-6-2008; TCA 39-14-406](#)
3. [Public Acts of 2024, Chapter No. 810](#)

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Cross References

- Board-Community Relations 1.500
- Section 504 and ADA Grievance Procedures 1.802
- Vendor Relations 2.809
- Safety 3.201
- Security 3.205
- School Volunteers 4.501
- Care of School Property 6.311

<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in September</b>	Descriptor Term: <b>Visitors to the Schools/District Properties Security Management</b>	Descriptor Code: <b>1.501</b>	Issued Date: <b>05/08/17</b>
		Rescinds: <b>1.501</b>	Issued: <b>08/19/99</b>

- 1 The Board encourages parents and other citizens of the community to visit the schools and classrooms to
- 2 observe the work of students, teachers, and other employees.
  
- 3 The safety of students and staff is a priority of the Franklin Special School District. The district reviews safety
- 4 and security plans and protocols on an annual basis to determine possible changes that would enhance a safe and
- 5 secure environment for all occupants of a school or district office, as well as for its' visitors.<sup>1</sup>
  
- 6 All visitors shall report to the main office of the school or district office complex upon arrival. All visitors shall
- 7 be required to present a valid, government-issued, photo ID when they enter any school building or office during
- 8 normal hours of operation and all visitors may be subject to a background check.
  
- 9 In schools/offices where an electronic visitor management/building access program is utilized, a visitor shall be
- 10 required to scan a valid, government-issued, photo ID when they enter into the building vestibule. Upon a
- 11 successful scan, the system will print a badge for the visitor to wear in a visible manner during the duration of
- 12 his/her visit. In schools that do not currently operate electronic entry systems, visitors will sign in after
- 13 presentation of a valid, government-issued, photo ID and receive a visitor badge to wear in a visible manner for
- 14 the duration of their visit.
  
- 15 On occasions such as school programs, athletic events, open houses and similar public events, visitors may be
- 16 allowed to attend without presenting a valid, government-issued, photo ID.
  
- 17 In order to maintain a safe, secure and orderly teaching-learning environment, no other person shall enter onto
- 18 the grounds or into the school buildings during the normal hours of operation except students assigned to that
- 19 school, the staff of the school, parents/guardians of students, and other persons with lawful and valid reasons to
- 20 be on the school premises.
  
- 21 The principal or his/her designee has the authority to exclude from the school premises any persons disrupting
- 22 the educational process in the classroom or in the school, disturbing the teachers or students on the premises, or
- 23 accessing the premises for the purpose of committing an illegal act.<sup>2</sup>
  
- 24 The principal shall notify the School Resource Officer and/or other law enforcement officials when he/she
- 25 believes the situation warrants such measures.
  
- 26 Students may not bring non-student siblings to school.
  
- 27 This policy shall be strictly enforced.

Legal References

1. TCA 49-2-203(b)(4)
2. TCA 49-6-2008; TCA 39-14-406

Cross References

- Section 504 & ADA Grievance Procedures 1.802  
 Vendor Relations 2.809  
 Security 3.205  
 Care of School Property 6.311

**1.800 SCHOOL CALENDAR – *1<sup>st</sup> Reading***

A recent change to state law may require some districts to close on the day of the presidential election primary. TSBA has added language to their model policy 1.800 to highlight this consideration in the school calendar adoption process. Ours is updated to reflect the recommended changes.

# Franklin Special Board of Education

Monitoring: <b>Review: Annually, in September</b>	Descriptor Term: <b>School Calendar</b>	Descriptor Code: <b>1.800</b>	Issued Date: <b><i>Proposed</i></b>
		Rescinds: <b>1.800</b>	Issued: <b>09/14/98</b>

No later than the end of the school year, the Board will adopt, upon the recommendation of the Director of Schools, an official school calendar for the succeeding school year. The calendar will identify holidays, vacation days, summer sessions and other extensions of the school year. The calendar may be revised by the Board, upon recommendation of the Director of Schools, due to inclement weather or other factors.

The regular school year shall be 200 days<sup>1</sup> and scheduled as follows:

- A minimum of 180 student attendance days;
- A minimum of five (5) days in-service education for all certificated personnel;
- One (1) day for parent-teacher conferences;
- Ten (10) days paid vacation for all ~~certificated~~ certified personnel; ~~and~~
- Four (4) discretionary days; ~~and~~
- In election years, closed for the general and/or primary elections, as requested by the Board.<sup>2</sup>

~~Extended contracts shall include twenty (20) days for each additional month employed.~~

~~The Director of Schools shall plan each year's program accounting for a 200-day year and shall recommend it to the Board for approval.~~ The calendar shall be distributed to the school staff at the opening of the school term.

## STUDENT ATTENDANCE DAYS

When schools are closed due to emergencies or unforeseen circumstances such as epidemics or inclement weather, the time lost shall be made up to the required minimum unless otherwise approved by the State Department of Education.<sup>1</sup>

## IN-SERVICE EDUCATION

Each day of in-service education included in the school calendar shall be equivalent to not less than six (6) hours of planned activities.<sup>2-3</sup>

## PAID VACATION

~~All full-time certificated personnel shall earn one (1) day of paid vacation per twenty (20) days worked.~~

## DISCRETIONARY DAYS

Four (4) discretionary days shall be included in the calendar and may be designated by the Board as student attendance days, in-service days or administrative days, which may be used by administrators, faculty and staff for preparation for commencement of classes, record keeping, grading examinations, parent-teacher conferences and other classroom functions.<sup>1</sup>

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Legal References

1. [TCA 49-6-3004\(a\)\(1\)-\(6\)](#)
2. [Public Acts of 2024, Chapter No. 573](#)
3. [TN Dept. of Education, \*Guidelines for Planning Approvable In-Service Education Activities\*](#)

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Cross References

Board Member Development Opportunities 1.204  
Reporting Student Progress 4.601  
Compensation Guides and Contracts 5.110  
In-Service and Professional Learning Opportunities 5.113  
Attendance 6.200

# Franklin Special Board of Education

Monitoring: <b>Review: Annually, in September</b>	Descriptor Term:  <b>School Calendar</b>	Descriptor Code: <b>1.800</b>	Issued Date: <b>09/14/98</b>
		Rescinds: <b>AEA</b>	Issued: <b>01/25/93</b>

1 No later than the end of the school year, the Board will adopt, upon the recommendation of the director  
2 of schools, an official school calendar for the succeeding school year. The calendar will identify  
3 holidays, vacation days, summer sessions and other extensions of the school year. The calendar may  
4 be revised by the Board, upon recommendation of the director, due to inclement weather or other  
5 factors.

6 The regular school year shall be 200 days<sup>1</sup> and scheduled as follows:

7       A minimum of 180 student attendance days;

8       A minimum of five (5) days in-service education for all certificated personnel;

9       One (1) day for parent-teacher conferences;

10       Ten (10) days paid vacation for all certificated personnel; and

11       Four (4) discretionary days.

12 Extended contracts shall include twenty (20) days for each additional month employed.

13 The director of schools shall plan each year's program accounting for a 200-day year and shall  
14 recommend it to the Board for approval. The calendar shall be distributed to the school staff at the  
15 opening of the school term.

## 16 **STUDENT ATTENDANCE DAYS**

17 When schools are closed due to emergencies or unforeseen circumstances such as epidemics or  
18 inclement weather, the time lost shall be made up to the required minimum unless otherwise approved  
19 by the State Department of Education.

## 20 **IN-SERVICE EDUCATION**

21 Each day of in-service education included in the school calendar shall be equivalent to not less than six  
22 (6) hours of planned activities.<sup>2</sup>

## 23 **PAID VACATION**

24 All full-time certificated personnel shall earn one (1) day of paid vacation per twenty (20) days  
25 worked.

## 27 **DISCRETIONARY DAYS**

28 Four (4) discretionary days shall be included in the calendar and may be designated by the Board as  
29 student attendance days, in-service days or administrative days, which may be used by administrators,  
30 faculty and staff for preparation for commencement of classes, record keeping, grading examinations,  
31 parent-teacher conferences and other classroom functions.<sup>1</sup>

Legal References:

1. TCA 49-6-3004
2. State Board of Education Guidelines for Planning Approvable In-service Education Activities

Cross References:

Compensation Guides and Contracts 5.110  
In-Service & Staff Development Opportunities 5.113  
Attendance 6.200

**2.403 SURPLUS PROPERTY SALES – *1<sup>st</sup> Reading***

Previously, legal notices were required to be placed in newspapers. Under a new change to state law, these notices are also required to be placed online on a "news and information website." TSBA has added language to policy 2.403 to align with this new requirement.

# Franklin Special Board of Education

Monitoring: <b>Review: Annually, in January</b>	Descriptor Term: <b>Surplus Property Sales</b>	Descriptor Code: <b>2.403</b>	Issued Date: <b>Proposed</b>
		Rescinds: <b>2.403</b>	Issued: <b>08/12/19</b>

1 ~~As deemed necessary, the Director of Schools/designee shall prepare listings of equipment, books,~~  
 2 ~~materials, and other property that no longer have an intended use by the system or are no longer capable~~  
 3 ~~of being used because of condition, the Board shall declare them surplus property and authorize their~~  
 4 ~~disposal.~~<sup>1</sup> The Director of Schools shall prepare a list of unusable items for board approval.<sup>1</sup> The list  
 5 shall contain the following information: name of item, date of purchase, and reason for disposal.

6 All unusable items shall be sold to the highest bidder after advertising in a newspaper of general  
 7 circulation at least seven (7) days prior to the sale.<sup>2</sup> Notice shall also be published on a news and  
 8 information website in accordance with state law.<sup>3</sup> ~~The sale may be to the highest bidder through an~~  
 9 ~~internet auction website used by the district, state, or other local government.~~

10 Surplus property which has no value or has a value of less than five hundred dollars (\$500) may be  
 11 disposed of without the necessity of bids. In order for such disposal without bids, the Director of Schools  
 12 and the Board Chair shall agree in written form that the property is of no value or is of less value than  
 13 five hundred dollars (\$500).<sup>2 4</sup>

14 If reasonable attempts to dispose of surplus properties fail to produce monetary return to the district, the  
 15 Board shall approve other methods of disposal.<sup>3 5</sup>

16 Surplus equipment will be auctioned off by the district by the end of the school year. The Board shall  
 17 approve all surplus equipment prior to the materials being disposed of by the end of the school year.  
 18

19 Any revenue derived from the sale of surplus property and equipment shall be deposited in the general  
 20 purpose fund of the Board.

## 21 **DISPOSITION OF EQUIPMENT PURCHASED WITH FEDERAL DOLLARS** <sup>4 6</sup>

22 When equipment that was purchased with federal dollars is no longer needed for the original project or  
 23 program or for other activities currently or previously supported by a federal agency, disposition of the  
 24 equipment shall be made as follows:

- 25 1. Items of equipment with a current per-unit fair market value of less than \$5,000 may be retained,  
 26 sold, or otherwise disposed of with no further obligation to the awarding agency; or
- 27 2. Items of equipment with a current per unit fair market value in excess of \$5,000 may be retained  
 or sold, and the awarding agency shall have a right to an amount calculated by multiplying the  
 current market value or proceeds from sale by the awarding agency's share of the equipment.

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Legal References

1. [TCA 49-6-2006\(b\)\(3\); TCA 49-6-2208](#)
2. [TCA 49-6-2007\(b\)](#)
3. [Public Acts of 2024, Chapter No. 793](#)
4. [TCA 49-6-2007\(d\)](#)
5. [TCA 12-2-403\(a\)](#)
6. [2 CFR § 200.313\(e\)](#)

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Cross References

Duties of Officers 1.201  
Inventories 2.702  
Textbooks and Instructional Materials 4.400

# Franklin Special Board of Education

Monitoring: <b>Review: Annually, in January</b>	Descriptor Term: <b>Surplus Property Sales</b>	Descriptor Code: <b>2.403</b>	Issued Date: <b>08/12/19</b>
		Rescinds: <b>2.403</b>	Issued: <b>01/14/13</b>

1 As deemed necessary, the Director of Schools/designee shall prepare listings of equipment, books,  
2 materials, and other property that no longer have an intended use by the system or are no longer capable  
3 of being used because of condition, the Board shall declare them surplus property and authorize their  
4 disposal.<sup>1</sup>

5 All unusable items shall be sold to the highest bidder after advertising in a newspaper of general  
6 circulation at least seven (7) days prior to the sale. The sale may be to the highest bidder through an  
7 internet auction website used by the district, state, or other local government.

8 Surplus property which has no value or has a value of less than five hundred dollars (\$500) may be  
9 disposed of without the necessity of bids. In order for such disposal without bids, the Director of Schools  
10 and the Board Chair shall agree in written form that the property is of no value or is of less value than  
11 five hundred dollars (\$500).<sup>2</sup>

12 If reasonable attempts to dispose of surplus properties fail to produce monetary return to the district, the  
13 Board shall approve other methods of disposal.<sup>3</sup>

14 Any revenue derived from the sale of surplus property and equipment shall be deposited in the general  
15 purpose fund of the Board.

## 16 **DISPOSITION OF EQUIPMENT PURCHASED WITH FEDERAL DOLLARS** <sup>4</sup>

17 When equipment that was purchased with federal dollars is no longer needed for the original project or  
18 program or for other activities currently or previously supported by a federal agency, disposition of the  
19 equipment shall be made as follows:

- 20 1. Items of equipment with a current per-unit fair market value of less than \$5,000 may be retained,  
21 sold, or otherwise disposed of with no further obligation to the awarding agency; or  
22
2. Items of equipment with a current per unit fair market value in excess of \$5,000 may be retained  
or sold, and the awarding agency shall have a right to an amount calculated by multiplying the  
current market value or proceeds from sale by the awarding agency's share of the equipment.

---

Legal References

1. TCA 49-6-2006(b)(3); TCA 49-6-2208
2. TCA 49-6-2007; Public Acts of 2019, Chapter No. 413
3. TCA 12-2-403(a)
4. 2 CFR § 200.313

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Cross References

- Duties of Officers 1.201  
Inventories 2.702  
Textbooks 4.401

**2.806 BIDS AND QUOTATIONS – *1<sup>st</sup> Reading***

Several changes to state law impact policies on bids and quotations. In addition to the legal requirement to post the information online, as described above, the bidding threshold has been changed, and there is a new exemption from competitive bidding.

Public Chapter 793 states that, beginning July 1<sup>st</sup>, legal notices that are required to be published in a newspaper of general circulation should now also be published on a news and information website that has a URL, and outlines the standards pertaining to that website.

Public Chapter 513 removes the \$10,000 threshold and standardizes bidding thresholds at \$25,000 or \$50,000 for Boards that do not follow the procedures of their local funding body. Please note, the \$50,000 is available to Boards with a centralized purchasing authority and the \$25,000 applies if there is no centralized purchasing. *We are already using the \$50,000 threshold.*

Additionally, Public Chapter 661 exempts bulk fuel purchases that exceed bidding limits from bidding requirements.

# Franklin Special Board of Education

Monitoring: <b>Review: Annually, in January</b>	Descriptor Term: <b>Bids and Quotations</b>	Descriptor Code: <b>2.806</b>	Issued Date: <b><i>Proposed</i></b>
		Rescinds: <b>2.806</b>	Issued: <b>08/08/22</b>

1 All purchases of supplies, materials, equipment, and contractual services in excess of fifty thousand  
2 dollars (\$50,000), including those of individual schools, shall be based on competitive bids.<sup>1</sup> These bids  
3 shall be solicited by advertisement in a newspaper of general circulation within the school **system district**  
4 **and by publication on a news and information website in accordance with state law.**<sup>2</sup> The purchasing  
5 agent shall advertise for bids and receive quotations. The advertisement may be waived by the  
6 purchasing agent in an emergency.<sup>2 3</sup>

7 The principal shall serve as purchasing agent in each school when using school activity funds.

8 All purchases of fifty thousand dollars (\$50,000) or less, including those of individual schools, may be  
9 made in the open market without newspaper notice, but shall, whenever possible, be based on at least  
10 three (3) competitive bids.<sup>2 3</sup>

11 The lowest and/or best bid shall be accepted, provided the purchaser reserves the right to reject any or  
12 all bids or any part of any bid and, if applicable, to accept the bid which is best as evidenced by reasons  
13 relative to the purpose of the purchase.<sup>3 4</sup> Any bid may be withdrawn prior to the scheduled time for the  
14 opening of bids. Any bid received after the time and date specified shall not be considered.

15 The bidder to whom the award is made may be required to enter into a written contract.

16 The practice of splitting an order or dividing items to be purchased in order to avoid the use of bidding  
17 or other purchasing procedures is strictly prohibited.

## 18 EXEMPTIONS FROM COMPETITIVE BIDDING

19 Contracts for legal services, educational consultants, **services from an insurance producer,** and similar  
20 services by professional persons or groups of high ethical standards shall not be based upon competitive  
21 bids but shall be awarded on the basis of recognized competence and integrity.<sup>4 5</sup>

22 **Purchases of fuel in bulk amounts that would exceed the bid limits may be made in the open market**  
23 **without public advertisement or competitive bidding. Whenever possible, however, at least three (3)**  
24 **documented quotes shall be obtained.**<sup>6</sup>

1

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Legal References

1. [TCA 49-2-203\(a\)\(3\); TCA 12-3-1212; Public Acts of 2024, Chapter No. 513](#)
2. [Public Acts of 2024, Chapter No. 793](#)
3. [TCA 49-2-203\(a\)\(3\)\(A\)-\(B\); TCA 49-2-206\(b\)\(2\); TCA 12-3-1212; Public Acts of 2024, Chapter No. 513](#)
4. [TCA 49-2-203\(a\)\(3\)\(D\)\(i\)\(c\)](#)
5. [TCA 12-3-1209; TCA 12-4-107; TCA 29-20-407](#)
6. [Public Acts of 2024, Chapter No. 661](#)

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Cross References

Executive Committee 1.301  
Conflict of Interest 5.601

<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in January</b>	Descriptor Term: <b>Bids and Quotations</b>	Descriptor Code: <b>2.806</b>	Issued Date: <b>08/08/22</b>
		Rescinds: <b>2.806</b>	Issued: <b>08/09/21</b>

1 All purchases of supplies, materials, equipment, and contractual services in excess of fifty thousand  
 2 dollars (\$50,000), including those of individual schools, shall be based on competitive bids.<sup>1</sup> These bids  
 3 shall be solicited by advertisement in a newspaper of general circulation within the school system. The  
 4 purchasing agent shall advertise for bids and receive quotations. The advertisement may be waived by  
 5 the purchasing agent in an emergency.<sup>2</sup>

6 The principal shall serve as purchasing agent in each school when using school activity funds.

7 All purchases of fifty thousand dollars (\$50,000) or less, including those of individual schools, may be  
 8 made in the open market without newspaper notice, but shall, whenever possible, be based on at least  
 9 three (3) competitive bids.<sup>2</sup>

10 The lowest and/or best bid shall be accepted, provided the purchaser reserves the right to reject any or  
 11 all bids or any part of any bid and, if applicable, to accept the bid which is best as evidenced by reasons  
 12 relative to the purpose of the purchase.<sup>3</sup> Any bid may be withdrawn prior to the scheduled time for the  
 13 opening of bids. Any bid received after the time and date specified shall not be considered.

14 The bidder to whom the award is made may be required to enter into a written contract.

15 The practice of splitting an order or dividing items to be purchased in order to avoid the use of bidding  
 16 or other purchasing procedures is strictly prohibited.

17 **EXEMPTIONS FROM COMPETITIVE BIDDING**

18 Contracts for legal services, educational consultants, and similar services by professional persons or  
 19 groups of high ethical standards shall not be based upon competitive bids but shall be awarded on the  
 20 basis of recognized competence and integrity.<sup>4</sup>

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Legal References

1. TCA 49-2-203(a)(3); Public Acts of 2022, Chapter No. 1016
2. TCA 49-2-203(a)(3)(A)-(B); TCA 49-2-206(b)(2); Public Acts of 2022, Chapter No. 1016
3. TCA 49-2-203(a)((D)(c)
4. TCA 12-3-1209; TCA 12-4-107; Public Acts of 2022, Chapter No. 719; TCA 29-20-407

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Cross References

- Executive Committee 1.301  
 Conflict of Interest 5.601

**3.202      EMERGENCY PREPAREDNESS PLAN – *1<sup>st</sup> Reading***

Public Chapter 563 requires districts to develop procedures on how staff will determine the cause of fire alarm activation including the potential for an active shooter event.

TSBA has included a provision on this requirement in their model policy and will include a model template in their upcoming administrative procedure update. As the contents of the procedure will differ across districts, TSBA recommends working with local law enforcement and the local fire department to develop the specifics of individual procedures. This new law will also require updates to the district's safety plan.

<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in October</b>	Descriptor Term: <b>Emergency Preparedness Plan</b>	Descriptor Code: <b>3.202</b>	Issued Date: <b>Proposed</b>
		Rescinds: <b>3.202</b>	Issued: <b>07/17/23</b>

1 *General*

2 The Director of Schools shall be responsible for developing, maintaining, and acquiring board approval  
3 of the district Emergency Preparedness Plan,<sup>1</sup> which shall include procedures for bomb threats, civil  
4 disturbances, armed intruders, earthquakes, fires, tornadoes or other severe weather, and medical  
5 emergencies.

6 The principal of each school shall develop and implement emergency preparedness drills which shall be  
7 approved by the Director of Schools. When appropriate, such drills shall be held in conjunction with  
8 emergency response agencies.

9 **FIRE AND SAFETY DRILLS**

10 The principal shall ensure that one (1) fire drill requiring full evacuation is given every thirty (30) school  
11 days, with two (2) fire drills occurring during the first thirty (30) full days of the school year.  
12 Additionally, he/she shall ensure that four (4) fire safety educational announcements are conducted  
13 throughout the year.<sup>2</sup>

14 The principal shall ensure that three (3) additional safety drills are given during the school year.<sup>3</sup> These  
15 drills may cover inclement weather, earthquakes, armed intruders, or other emergency drills that do not  
16 require full evacuation. A record of all fire or safety drills, including the time and date, shall be kept in  
17 each school's office.<sup>3</sup>

18 The principal shall regularly check the quantity, locations, and conditions of fire extinguishers and shall  
19 give all school personnel instructions on how to properly use fire extinguishers.

20 The district shall work with local law enforcement and the local fire department to develop a procedure  
21 for identifying the cause of fire alarm activation. This procedure must be in place by January 1, 2025  
22 and shall be reviewed and updated annually thereafter.<sup>4</sup>

23 **ANNUAL DRILLS** <sup>4-5</sup>

24 The principal shall ensure that the school safety team conducts each of the following type of drills  
25 annually:

- 26 1. An armed intruder drill in coordination with local law enforcement;
- 27
- 28 2. An incident command drill; and
- 29
- 30 3. An emergency safety bus drill.

**1 AED DRILLS <sup>5 6</sup>**

2 All schools shall conduct a CPR and AED drill to ensure awareness of the steps that shall be taken in the  
3 event of a medical emergency. The principal shall ensure the drill occurs.

4 The Director of Schools shall develop the necessary administrative procedures on AED and CPR  
5 training, planning, notification, and maintenance to comply with state law.

**6 MEDICAL EMERGENCIES/PANDEMIC FLU <sup>6 7</sup>**

7 In the event of medical emergencies, such as a pandemic flu outbreak, school officials shall cooperate  
8 and consult with the local and state health departments and other local emergency or healthcare providers  
9 in protecting students and the community from further infection. The Director of Schools shall develop  
10 procedures for health emergencies in accordance with state law and regulations.

**11 REMOTE LEARNING DRILLS <sup>7 8</sup>**

12 At least once each school year, a remote learning drill shall be conducted. The drill shall accurately  
13 reflect how students will transition to remote learning in the event of a disruption to school operations.  
14 Students shall not be asked or required to transition to remote learning at any time during the drill.

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**Legal References**

1. [TRR/MS 0520-01-02-30\(2\)](#); [TCA 49-6-804](#); [TCA 49-6-805\(8\)](#)
2. [TCA 68-102-137\(b\)](#)
3. [TCA 68-102-137\(f\)](#)
4. [Public Acts of 2024, Chapter No. 563](#)
5. [TCA 49-6-807](#)
6. [TCA 49-2-122](#); [TCA 49-6-1208](#); [Public Acts of 2024, Chapter No. 625](#)
7. [TCA 49-6-3004\(a\), \(e\)](#); [TCA 49-5-404](#)
8. [TCA 49-2-139](#)

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**Cross References**

Emergency Closings 1.8011  
Safety 3.201  
Community Use of School Facilities 3.206

<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in October</b>	Descriptor Term: <b>Emergency Preparedness Plan</b>	Descriptor Code: <b>3.202</b>	Issued Date: <b>07/17/23</b>
		Rescinds: <b>3.202</b>	Issued: <b>07/25/22</b>

1 *General*

2 The Director of Schools shall be responsible for developing, maintaining, and acquiring board approval  
3 of the district Emergency Preparedness Plan,<sup>1</sup> which shall include procedures for bomb threats, civil  
4 disturbances, armed intruders, earthquakes, fires, tornadoes or other severe weather, and medical  
5 emergencies.

6 The principal of each school shall develop and implement emergency preparedness drills which shall be  
7 approved by the Director of Schools. When appropriate, such drills shall be held in conjunction with  
8 emergency response agencies.

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13 throughout the year.<sup>2</sup>

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15 drills may cover inclement weather, earthquakes, armed intruders, or other emergency drills that do not  
16 require full evacuation. A record of all fire or safety drills, including the time and date, shall be kept in  
17 each school's office.<sup>3</sup>

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19 give all school personnel instructions on how to properly use fire extinguishers.

20 **ANNUAL DRILLS<sup>4</sup>**

21 The principal shall ensure that the school safety team conducts each of the following type of drills  
22 annually:

- 23 1. An armed intruder drill in coordination with local law enforcement;
- 24 2. An incident command drill; and
- 25 26 3. An emergency safety bus drill.

28

29

**1 AED DRILLS<sup>5</sup>**

2 All schools shall conduct a CPR and AED drill to ensure awareness of the steps that shall be taken in the  
3 event of a medical emergency. The principal shall ensure the drill occurs.

4 The Director of Schools shall develop the necessary administrative procedures on AED and CPR  
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8 and consult with the local and state health departments and other local emergency or healthcare providers  
9 in protecting students and the community from further infection. The Director of Schools shall develop  
10 procedures for health emergencies in accordance with state law and regulations.

**11 REMOTE LEARNING DRILLS<sup>7</sup>**

12 At least once each school year, a remote learning drill shall be conducted. The drill shall accurately  
13 reflect how students will transition to remote learning in the event of a disruption to school operations.  
14 Students shall not be asked or required to transition to remote learning at any time during the drill.

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**Legal References**

1. TRR/MS 0520-01-02-.30(2); TCA 49-6-804; TCA 49-6-805(8)
2. TCA 68-102-137(b)
3. TCA 68-102-137(f)
4. TCA 49-6-807; Public Acts of 2023, Chapter No. 367
5. TCA 49-2-122; TCA 49-6-1208
6. TCA 49-6-3004(a), (e); TCA 49-5-404
7. TCA 49-2-139

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**Cross References**

Emergency Closings 1.8011  
Safety 3.201  
Community Use of School Facilities 3.206

**3.205 SECURITY – *1<sup>st</sup> Reading***

A new state law, Public Chapter 882, requires that principals immediately report certain types of assaults and certain acts of vandalism to local law enforcement and the Director of Schools. TSBA has updated their model policy to include this requirement.

# Franklin Special Board of Education

Monitoring: <b>Review: Annually, in October</b>	Descriptor Term:  <b>Security</b>	Descriptor Code: <b>3.205</b>	Issued Date: <b>Proposed</b>
		Rescinds: <b>3.205</b>	Issued: <b>07/17/23</b>

## 1 General<sup>1</sup>

2 The Director of Schools shall establish procedures to protect school property which shall include, but  
3 not be limited to:

- 4 1. Closing and securing teacher work areas when left unattended or at the end of the day;
- 5
- 6 2. Denying students permission to use the classrooms, laboratories, gymnasiums or other school  
7 facilities, or equipment without appropriate supervision;
- 8
- 9 3. Controlling the issuance of keys;
- 10
- 11 4. Developing programs which contribute to the proper care and use of school facilities and  
12 equipment; and
- 13 5. Ensuring that equipment purchased with federal funds is managed as directed by federal law.<sup>2</sup>

14 All exterior doors leading into a school building shall be locked at all times and access to school buildings  
15 is limited to the school's primary entrance during the school day as well as when students are present  
16 outside of regular school hours.<sup>3</sup>

17  
18 The principal shall immediately call law enforcement officials and the Director of Schools in cases  
19 involving illegal entry, assault and battery resulting in serious personal injury or involving the use of a  
20 weapon, building damage, theft or vandalism, endangering life health, or safety, or valid threats of mass  
21 violence.<sup>4</sup> ~~The principal shall notify the Director of Schools as soon as practical, but no longer than~~  
22 ~~twenty-four (24) hours after a case of vandalism, theft, building damage and/or illegal entry.~~ The Director  
23 of Schools/designee is authorized to sign a criminal complaint and press charges. The Director of Schools  
24 shall report all signing of such complaints to the Board.

## 25 AFTER SCHOOL HOURS

26 If, outside of regular school hours, there is a need to unlock the doors during a school activity, a school  
27 district employee shall be stationed by the door to ensure access is limited to authorized persons.<sup>3</sup>

## 28 LAW ENFORCEMENT SERVICES<sup>1</sup>

29 The Board may enter into collaborative partnerships with appropriate law enforcement agencies.  
30 Partnerships may include, but not be limited to, education and recreational programs, delinquency  
31 prevention, and mentoring initiatives.

1 The Board may enter into a memorandum of understanding (MOU) with the chief of a law enforcement  
2 agency to provide school policing. The MOU shall address, at a minimum, the following issues:

- 3 1. Any school resource officer (SRO) assigned under the MOU shall be in compliance with all laws,  
4 regulations, and rules of the Peace Officer Standards and Training Commission at the time of  
5 assignment and remain compliant throughout his/her assignment.
- 6 2. As a condition of assignment, any SRO shall participate in forty (40) hours of basic training in  
7 school policing within twelve (12) months of assignment. Every year thereafter, the SRO shall  
8 participate in a minimum of sixteen (16) hours of training specific to school policing. All training  
9 programs shall be approved by the Peace Officers Standards and Training Commission.<sup>3 5</sup>
- 10 3. Any SRO assigned under the MOU remains an employee of the law enforcement agency and is  
11 subject to that agency's direction, control, supervision, and discipline.
- 12 4. No SRO shall be assigned to a school, or continue in such an assignment, without the consent of  
13 the Director of Schools.
- 14 5. In the event that more than one (1) SRO is assigned to a school district, the law enforcement  
15 agency shall designate one (1) of the SROs as the senior SRO. The duties of the senior SRO shall  
16 include, but not be limited to, the following:
  - 17 a. Representing and carrying out the policies of the law enforcement agency assigning the  
18 SROs;
  - 19 b. Supervising the SROs in the performance of their duties;
  - 20 c. Consulting with the Director of Schools regarding the best use of the available resources  
21 for school policing; and
  - 22 d. Resolving disputes between the SROs and students or staff members.
- 23 6. The MOU may be effective for any length of time, **including** continuing until terminated by the  
24 parties, and may contain any reasonable notice requirement for the termination of the MOU.  
25 However, the MOU shall contain a provision allowing the Director of Schools to suspend the  
26 active participation of any SROs in the event that the Director of Schools believes that such  
27 suspension is best for the health, safety, or wellbeing of the students or staff members.

## 28 **CYBERSECURITY** <sup>5 6</sup>

29 The Director of Schools/designee shall develop an administrative procedure regarding the district's  
30 cybersecurity plan to identify cybersecurity risks, implement mitigation planning, and protect  
31 cyberinfrastructure against cyberattacks and other cybersecurity threats and incidents.

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Legal References

1. [TCA 49-6-805\(3\)](#)
2. [2 CFR § 200.313](#)
3. [TCA 49-6-817](#)
4. [Public Acts of 2024, Chapter No. 882](#)
5. [TCA 49-6-4217](#)
6. [TCA 49-6-805\(9\)](#)

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Cross References

- Visitors to the Schools/District Properties - Security  
Management 1.501  
Inventories 2.702  
Care of School Property 6.311

# Franklin Special Board of Education

Monitoring: <b>Review: Annually, in October</b>	Descriptor Term:  <b style="text-align: center;">Security</b>	Descriptor Code: <b>3.205</b>	Issued Date: <b>07/17/23</b>
		Rescinds: <b>3.205</b>	Issued: <b>09/20/21</b>

## 1 *General*<sup>1</sup>

2 The Director of Schools shall establish procedures to protect school property which shall include, but  
3 not be limited to:

- 4 1. Closing and securing teacher work areas when left unattended or at the end of the day;
- 5
- 6 2. Denying students permission to use the classrooms, laboratories, gymnasiums or other school  
7 facilities, or equipment without appropriate supervision;
- 8
- 9 3. Controlling the issuance of keys;
- 10
- 11 4. Developing programs which contribute to the proper care and use of school facilities and  
12 equipment; and
- 13 5. Ensuring that equipment purchased with federal funds is managed as directed by federal law.<sup>2</sup>

14 All exterior doors leading into a school building shall be locked at all times and access to school buildings  
15 is limited to the school's primary entrance during the school day as well as when students are present  
16 outside of regular school hours.<sup>3</sup>

17  
18 The principal shall call law enforcement officials in cases involving illegal entry, building damage, theft  
19 or vandalism. The principal shall notify the Director of Schools as soon as practical, but no longer than  
20 twenty-four (24) hours after a case of vandalism, theft, building damage and/or illegal entry.

21  
22 The Director/designee is authorized to sign a criminal complaint and press charges. The Director of  
23 Schools shall report all signing of such complaints to the Board.

## 24 **AFTER SCHOOL HOURS**

25 If, outside of regular school hours, there is a need to unlock the doors during a school activity, a school  
26 district employee shall be stationed by the door to ensure access is limited to authorized persons.<sup>3</sup>

## 27 **LAW ENFORCEMENT SERVICES**<sup>1</sup>

28 The Board may enter into collaborative partnerships with appropriate law enforcement agencies.  
29 Partnerships may include, but not be limited to, education and recreational programs, delinquency  
30 prevention, and mentoring initiatives.

- 1 The Board may enter into a memorandum of understanding (MOU) with the chief of a law enforcement  
2 agency to provide school policing. The MOU shall address, at a minimum, the following issues:
- 3 1. Any school resource officer (SRO) assigned under the MOU shall be in compliance with all laws,  
4 regulations, and rules of the Peace Officer Standards and Training Commission at the time of  
5 assignment and remain compliant throughout his/her assignment.
  - 6 2. As a condition of assignment, any SRO shall participate in forty (40) hours of basic training in  
7 school policing within twelve (12) months of assignment. Every year thereafter, the SRO shall  
8 participate in a minimum of sixteen (16) hours of training specific to school policing. All training  
9 programs shall be approved by the Peace Officers Standards and Training Commission.<sup>3</sup>
  - 10 3. Any SRO assigned under the MOU remains an employee of the law enforcement agency and is  
11 subject to that agency's direction, control, supervision, and discipline.
  - 12 4. No SRO shall be assigned to a school, or continue in such an assignment, without the consent of  
13 the Director of Schools.
  - 14 5. In the event that more than one (1) SRO is assigned to a school district, the law enforcement  
15 agency shall designate one (1) of the SROs as the senior SRO. The duties of the senior SRO shall  
16 include, but not be limited to, the following:
    - 17 a. Representing and carrying out the policies of the law enforcement agency assigning the  
18 SROs;
    - 19 b. Supervising the SROs in the performance of their duties;
    - 20 c. Consulting with the Director of Schools regarding the best use of the available resources  
21 for school policing; and
    - 22 d. Resolving disputes between the SROs and students or staff members.
  - 23 6. The MOU may be effective for any length of time, including continuing until terminated by the  
24 parties, and may contain any reasonable notice requirement for the termination of the MOU.  
25 However, the MOU shall contain a provision allowing the Director of Schools to suspend the  
26 active participation of any SROs in the event that the Director of Schools believes that such  
27 suspension is best for the health, safety, or wellbeing of the students or staff members.

## 28 **CYBERSECURITY** <sup>5</sup>

29 The Director of Schools/designee shall develop an administrative procedure regarding the district's  
30 cybersecurity plan to identify cybersecurity risks, implement mitigation planning, and protect  
31 cyberinfrastructure against cyberattacks and other cybersecurity threats and incidents.

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Legal References

1. TCA 49-6-805(3)
2. 2 CFR § 200.313
3. Public Acts of 2023, Chapter No. 367
4. TCA 49-6-4217
5. TCA 49-6-805(9)

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Cross References

Visitors to the Schools/District Properties - Security  
Management 1.501  
Inventories 2.702  
Care of School Property 6.311

**3.400 STUDENT TRANSPORTATION MANAGEMENT – *1<sup>st</sup> Reading***

TSBA has provided language in their model policy regarding a recent change in legislation found in Public Chapter 122, which goes into effect July 1, 2024. This new state law requires Boards to issue certificates to bus drivers. These certificates may be revoked if the bus driver is no longer fit to operate a school bus.

In addition, Public Chapter 548 requires notices to be posted on buses stating that only authorized individuals may enter.

Other revisions remove duplicate language (e.g., p.2, paragraph beginning with line 34 is captured in p.1 first paragraph) and bring the policy up to current practice.

Franklin Special Board of Education			
Monitoring: Review: Annually, in October	Descriptor Term: <b>Student Transportation Management</b>	Descriptor Code: 3.400	Issued Date: <b>Proposed</b>
		Rescinds: 3.400	Issued: 10/23/17

1 *General*

2 School buses shall be maintained and operated in accordance with state law and ~~State Board Rules and~~  
3 ~~Regulations.~~<sup>4</sup> in accordance with the specifications developed by the Department of Education and  
4 approved by the Department of Safety.<sup>1</sup>

5 Each bus shall be equipped with the phone number for reporting safety complaints. This number shall  
6 appear on the rear bumper.<sup>2</sup> Buses shall also include notice in a conspicuous place that only authorized  
7 persons shall enter the bus. This notice shall include appropriate contact information in case of an issue  
8 on the bus.<sup>3</sup>

9 To avoid the financial burden of replacing an aging bus fleet at any one time, the Board shall attempt  
10 to replace a certain number of buses each year on a rotating basis.

11 ~~The school transportation program shall be monitored daily by the principals and the supervisor of~~  
12 ~~transportation and subjected to periodic evaluations by them as necessary. An overall evaluation shall~~  
13 ~~be conducted by the supervisor of transportation on or before November 1 and June 15 of each school~~  
14 ~~year, and a summary report of same submitted to the director of schools.~~

15 All accidents, regardless of the damage involved, must be reported to the transportation supervisor,  
16 including incidents in which any part of the bus contacts any other object or vehicle.

17 The Director of Schools shall develop procedures to ensure compliance with the statutory and  
18 regulatory requirements for the transportation program.

19 **SCHOOL BUS DRIVERS**

20 Each school bus driver shall receive a certificate from the Board prior to operating a school bus for the  
21 school district. The issuance of a certificate to a school bus driver shall be based on the qualifications  
22 of school bus drivers as determined by the Director of Schools.<sup>4</sup>

23 Annually, the Board shall require each school bus driver to have a physical and mental examination.  
24 The Board shall revoke the certificate of any school bus driver found to be physically, mentally, or  
25 morally unfit to operate a school bus. Additionally, a certificate shall be revoked if the school bus  
26 driver is convicted of driving under the influence, vehicular assault, vehicular homicide, aggravated  
27 vehicular homicide, or the manufacture, delivery, sale, or possession of a controlled substance or  
28 analogue.<sup>5</sup>

29 **TRANSPORTATION SUPERVISOR** <sup>3 6</sup>

1 The Director of Schools shall appoint a Transportation Supervisor for the **system district**. He/she shall  
2 be responsible for the monitoring and oversight of transportation services for the district.

3 The Transportation Supervisor shall complete a student transportation management training program  
4 upon appointment. ~~Every year~~; The Transportation Supervisor shall complete a minimum of four (4)  
5 hours of training annually.

6 The Director of Schools/designee shall ensure that training is completed and provide the **state**  
7 Department of Education with appropriate documentation.

#### 8 **COMPLAINT PROCESS** <sup>4 7</sup>

9 The following procedure will govern how students, teachers, staff, and community members shall  
10 submit bus safety complaints:

- 11 1. All complaints shall be submitted to the Transportation Supervisor; and
- 12
- 13 2. Forms may be submitted in person, via phone, mail, or email. Written complaints shall be  
14 submitted on forms located on the district's website. In the case of a complaint received via  
15 phone, the person receiving the phone call shall be responsible for filling out the form and  
16 submitting it to the Transportation Supervisor.

17 The Transportation Supervisor shall begin an investigation of all bus safety complaints within twenty-  
18 four (24) hours of receipt.

19 Within forty-eight (48) hours of receipt of the initial complaint, the Transportation Supervisor shall  
20 submit a preliminary report to the Director of Schools. This report shall include:

- 21 1. The time and date the complaint was received;
- 22
- 23 2. The name of the bus driver;
- 24
- 25 3. A copy or summary of the complaint; and
- 26
- 27 4. Any prior complaints or disciplinary actions taken against the driver.

28 Within sixty (60) school days of receiving the initial complaint, the Transportation Supervisor shall  
29 submit a final written report to the Director of Schools that details the investigation's findings as well  
30 as the action taken in response to the complaint.

31 An annual notice of this complaint process shall be provided to parent(s)/guardian(s) and students.  
32 This information shall be made available on the district website.

#### 33 **RECORDKEEPING** <sup>5 8</sup>

34 ~~All buses and other vehicles owned and operated by the Board shall be given safety inspections by the~~  
35 ~~assigned driver and the transportation supervisor on a regular basis. The transportation supervisor~~  
36 ~~shall develop and maintain a safety inspection record which shall be filled out and signed by the~~

1 ~~individual who conducts the inspection. In addition, all buses shall be available for regular state~~  
2 ~~inspections. Any defects noted by either the regular local or state inspection shall be remedied~~  
3 ~~immediately.~~

4 The Transportation Supervisor shall be responsible for the collection and maintenance of the following  
5 records:

- 6 1. Bus maintenance and inspections forms;
- 7
- 8 2. Bus driver credentials, including required background checks, health records, and performance  
9 reviews;
- 10
- 11 3. Driver training records; and
- 12
- 13 4. Complaints received and any records related to the investigation and complaints.

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Legal References

- 1. [TCA 49-6-2109; TRR/MS 0520-01-05; Public Acts of 2023, Chapter No. 122](#)
- 2. [TCA 49-6-2116\(d\)\(3\)](#)
- 3. [Public Acts of 2024, Chapter No. 548](#)
- 4. [TCA 49-6-2107](#)
- 5. [TCA 49-6-2107\(e\)\(1\); Public Acts of 2023, Chapter No. 122](#)
- 6. [TCA 49-6-2116\(a\)-\(c\)](#)
- 7. [TCA 49-6-2116\(d\)\(1\)-\(2\)](#)
- 8. [TCA 49-6-2116\(d\)\(5\)](#)

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Cross References

- Bus Safety and Conduct 6.308
- Homeless Students 6.503

<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in October</b>	Descriptor Term: <b>Student Transportation Management</b>	Descriptor Code: <b>3.400</b>	Issued Date: <b>10/23/17</b>
		Rescinds: <b>3.400</b>	Issued: <b>08/19/99</b>

1 *General*

2 School buses shall be maintained and operated in accordance with state law and State Board Rules and  
3 Regulations.<sup>1</sup>

4 Each bus shall be equipped with the phone number for reporting safety complaints. This number shall  
5 appear on the rear bumper.<sup>2</sup>

6 To avoid the financial burden of replacing an aging bus fleet at any one time, the board shall attempt to  
7 replace a certain number of buses each year on a rotating basis.

8 The school transportation program shall be monitored daily by the principals and the supervisor of  
9 transportation and subjected to periodic evaluations by them as necessary. An overall evaluation shall  
10 be conducted by the supervisor of transportation on or before November 1 and June 15 of each school  
11 year, and a summary report of same submitted to the director of schools.

12 All accidents, regardless of the damage involved, must be reported to the transportation supervisor,  
13 including incidents in which any part of the bus contacts any other object or vehicle.

14 The director of schools shall develop procedures to ensure compliance with the statutory and  
15 regulatory requirements for the transportation program.

16 **TRANSPORTATION SUPERVISOR<sup>3</sup>**

17 The director of schools shall appoint a transportation supervisor for the system. He/she shall be  
18 responsible for the monitoring and oversight of transportation services for the district.

19 The transportation supervisor shall complete a student transportation management training program  
20 upon appointment. Every year the transportation supervisor shall complete a minimum of four (4)  
21 hours of training annually.

22 The director of schools or his designee shall ensure that training is completed and provide the state  
23 department of education with appropriate documentation.

24 **COMPLAINT PROCESS<sup>4</sup>**

25 The following procedure will govern how students, teachers, staff, and community members shall  
26 submit bus safety complaints:

1 1. All complaints shall be submitted to the transportation supervisor; and

2  
3 2. Forms may be submitted in person, via phone, mail, or email.

4 a. Written complaints shall be submitted on forms located on the district's website. In the  
5 case of a complaint received via phone, the person receiving the phone call shall be  
6 responsible for filling out the form and submitting it to the transportation supervisor.

7 The transportation supervisor shall begin an investigation of all bus safety complaints within twenty-  
8 four (24) hours of receipt.

9 Within forty-eight (48) hours of receipt of the initial complaint, the transportation supervisor shall  
10 submit a preliminary report to the director of schools. This report shall include:

11 1. The time and date the complaint was received;

12  
13 2. The name of the bus driver;

14  
15 3. A copy or summary of the complaint; and

16  
17 4. Any prior complaints or disciplinary actions taken against the driver.

18 Within sixty (60) school days of receiving the initial complaint, the transportation supervisor shall  
19 submit a final written report to the director of schools that details the investigation's findings as well as  
20 the action taken in response to the complaint.

21 An annual notice of this complaint process shall be provided to parents and students. This information  
22 shall be made available on the district website.

### 23 **RECORDKEEPING<sup>5</sup>**

24 All buses and other vehicles owned and operated by the Board shall be given safety inspections by the  
25 assigned driver and the transportation supervisor on a regular basis. The transportation supervisor  
26 shall develop and maintain a safety inspection record which shall be filled out and signed by the  
27 individual who conducts the inspection. In addition, all buses shall be available for regular state  
28 inspections. Any defects noted by either the regular local or state inspection shall be remedied  
29 immediately.

30 The transportation supervisor shall be responsible for the collection and maintenance of the following  
31 records:

32 1. Bus maintenance and inspections forms;

33  
34 2. Bus driver credentials, including required background checks, health records, and performance  
35 reviews;

36  
37 3. Driver training records; and

38  
39 4. Complaints received and any records related to the investigation and complaints.

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Legal References

1. TCA 49-6-2109; TRR/MS 0520-01-05
2. Public Acts of 2017, Chapter No. 289(1)(d)(3)
3. Public Acts of 2017, Chapter No. 289(1)(a)-(c)
4. Public Acts of 2017, Chapter No. 289(1)(d)(2)
5. Public Acts of 2017, Chapter No. 289(1)(d)(5)

**4.301      INTERSCHOLASTIC ATHLETICS – *1<sup>st</sup> Reading***

Per a new state law, Public Chapter 639, home school students will be able to participate in interscholastic athletics in schools that are not members with TSSAA or TMSAA. Essentially, this will allow home school student participation in all sports.

<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in November</b>	Descriptor Term: <b>Interscholastic Athletics</b>	Descriptor Code: <b>4.301</b>	Issued Date: <b>Proposed</b>
		Rescinds: <b>4.301</b>	Issued: <b>02/21/22</b>

1 *General*

2 No person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, be  
 3 treated differently from another person or otherwise be discriminated against in any athletic program of  
 4 the school. Equal athletic opportunities shall be provided for members of both sexes.<sup>1</sup> Student athletes  
 5 shall only be allowed to participate in athletic activities or events that align with the student’s sex  
 6 indicated on his/her original birth certificate.<sup>2</sup> The Director of Schools/designee shall require the  
 7 parent/guardian to provide the student’s original birth certificate prior to participation in any  
 8 interscholastic athletics. If the original birth certificate is not available or does not indicate the student’s  
 9 sex at the time of birth, the parent/guardian shall provide medical documentation showing evidence of  
 10 the student’s sex at birth.

11 Interscholastic athletics shall be administered as a part of the regular school program and shall be the  
 12 principal’s responsibility. Principals shall ensure that school regulations regarding participation in a sport  
 13 are reasonable. Athletic schedules shall be filed in each school principal’s office. The principal/designee  
 14 shall accompany an athletic team on trips. Transportation of teams to athletic games is approved by the  
 15 Board, provided the team’s school reimburses the Board for mileage.

16 School athletics shall be coached only by personnel employed by the Franklin Special School District.  
 17 Such coaches are to be compensated only from district funds, according to the current schedule. Such  
 18 coaching positions shall only be part-time with no benefits associated.

19 Bylaws of the Tennessee Secondary School Athletic Association (TSSAA), the Williamson Middle  
 20 Athletic Association (WMAA) and the Harpeth Valley Athletic Conference (HVAC) shall regulate the  
 21 operation and control of athletics.<sup>3</sup> The Director of Schools shall develop a code of conduct for all  
 22 coaches to follow in order to ensure the health and safety of athletes.<sup>4</sup>

23 **INSURANCE & PHYSICAL EXAMINATIONS**

24 In the event that the school's insurance provider does not extend coverage to an athlete, the athlete shall  
 25 provide proof of independently secured catastrophic coverage and liability coverage, with the school  
 26 district as a named insured, of not less than the limits set forth in state law.<sup>5</sup> It shall be the responsibility  
 27 of the parent(s)/guardian(s) to provide health and hospitalization insurance for all students participating  
 28 in interscholastic athletics.

29 Prior to participation in interscholastic athletics, every student shall complete an annual physical  
 30 examination.<sup>6</sup> The parent(s)/guardian(s) of each student shall be responsible for covering the cost of the  
 31 examination, and these records shall be on file in the principal’s office.

32

## 1 SCHEDULING CONFLICTS

2 No principal or teacher shall dismiss his/her school or any group of students for the purpose of attending  
3 the practice of any interscholastic sport during the school day without written permission from the  
4 Board.<sup>7</sup> This does not prevent the inclusion of regular physical training lessons in the daily school  
5 program.

6 Students shall not be required to attend a school athletic event, or event related to participation on a  
7 school athletic team, if the event is on an official school holiday, observed day of worship, or religious  
8 holiday. The student's parent/guardian shall notify the coach in writing three (3) full school days prior  
9 to the event.<sup>8</sup>

## 10 SEVERE WEATHER<sup>4</sup>

11 Severe weather is any type of weather that could impede the safety of any athlete by compromising the  
12 playing conditions of the interscholastic sport. Severe weather includes, but is not limited to, thunder,  
13 lightning, and extreme temperatures. When severe weather is forecasted, suspension of play shall be  
14 discussed with all players, coaches, and officials, if applicable.

15 All coaches who oversee or participate in outdoor training, practice, or competition shall annually  
16 complete a heat illness prevention course approved by the Tennessee Department of Health as well as  
17 receive training on activity modifications based on environmental conditions.

## 18 PROHIBITION AGAINST HAZING

19 Coaches, employees, and volunteers of the school district shall not encourage, permit, condone or tolerate hazing  
20 activities.<sup>9</sup>

## 21 HOME SCHOOL STUDENT PARTICIPATION<sup>10</sup>

22 Home school students shall be permitted to participate in accordance with TSSAA or TMSAA  
23 guidelines. If a school is not a member with these organizations, home school students that are zoned for  
24 the school shall be permitted to participate in interscholastic athletics to the same extent as other students.

### Legal References

1. [34 CFR § 106.41; 20 USCA § 1681 \*et seq.\*](#)
2. [TCA 49-6-310\(a\)](#)
3. [TRR/MS 0520-01-02-.08\(1\)](#)
4. [TCA 49-6-3601](#)
5. [TCA 29-20-403](#)
6. [20 USCA § 1232h\(c\); TRR/MS 0520-01-13-.01\(1\)\(a\)](#)
7. [TCA 49-6-1002\(a\)](#)
8. [TCA 49-6-1002\(c\)](#)
9. [TCA 49-2-120](#)
10. [Public Acts of 2024, Chapter No. 639](#)

### Cross References

- Special Use of School Vehicles 3.402  
Student Insurance Program 3.601  
Extracurricular Activities 4.300  
Attendance 6.200

<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in November</b>	Descriptor Term: <b>Interscholastic Athletics</b>	Descriptor Code: <b>4.301</b>	Issued Date: <b>02/21/22</b>
		Rescinds: <b>4.301</b>	Issued: <b>07/19/21</b>

1 *General*

2 No person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, be  
 3 treated differently from another person or otherwise be discriminated against in any athletic program of  
 4 the school. Equal athletic opportunities shall be provided for members of both sexes.<sup>1</sup> Student athletes  
 5 shall only be allowed to participate in athletic activities or events that align with the student’s sex  
 6 indicated on his/her original birth certificate.<sup>2</sup> The Director of Schools/designee shall require the  
 7 parent/guardian to provide the student’s original birth certificate prior to participation in any  
 8 interscholastic athletics. If the original birth certificate is not available or does not indicate the student’s  
 9 sex at the time of birth, the parent/guardian shall provide medical documentation showing evidence of  
 10 the student’s sex at birth.

11 Interscholastic athletics shall be administered as a part of the regular school program and shall be the  
 12 principal’s responsibility. Principals shall ensure that school regulations regarding participation in a sport  
 13 are reasonable. Athletic schedules shall be filed in each school principal’s office. The principal/designee  
 14 shall accompany an athletic team on trips. Transportation of teams to athletic games is approved by the  
 15 board, provided the team’s school reimburses the board for mileage.

16 School athletics shall be coached only by personnel employed by the Franklin Special School District.  
 17 Such coaches are to be compensated only from district funds, according to the current schedule. Such  
 18 coaching positions shall only be part-time with no benefits associated.

19 Bylaws of the Tennessee Secondary School Athletic Association (TSSAA), the Williamson Middle  
 20 Athletic Association (WMAA) and the Harpeth Valley Athletic Conference (HVAC) shall regulate the  
 21 operation and control of athletics.<sup>3</sup> The Director of Schools shall develop a code of conduct for all  
 22 coaches to follow in order to ensure the health and safety of athletes.<sup>4</sup>

23 **INSURANCE & PHYSICAL EXAMINATIONS**

24 In the event that the school's insurance provider does not extend coverage to an athlete, the athlete shall  
 25 provide proof of independently secured catastrophic coverage and liability coverage, with the school  
 26 district as a named insured, of not less than the limits set forth in state law.<sup>5</sup> It shall be the responsibility  
 27 of the parent(s)/guardian(s) to provide health and hospitalization insurance for all students participating  
 28 in interscholastic athletics.

29 Prior to participation in interscholastic athletics, every student shall complete an annual physical  
 30 examination.<sup>6</sup> The parent(s)/guardian(s) of each student shall be responsible for covering the cost of the  
 31 examination, and these records shall be on file in the principal’s office.

32

## 1 SCHEDULING CONFLICTS

2 No principal or teacher shall dismiss his/her school or any group of students for the purpose of attending  
3 the practice of any interscholastic sport during the school day without written permission from the  
4 board.<sup>7</sup> This does not prevent the inclusion of regular physical training lessons in the daily school  
5 program.

6 Students shall not be required to attend a school athletic event, or event related to participation on a  
7 school athletic team, if the event is on an official school holiday, observed day of worship, or religious  
8 holiday. The student's parent/guardian shall notify the coach in writing three (3) full school days prior  
9 to the event.<sup>8</sup>

## 10 SEVERE WEATHER<sup>4</sup>

11 Severe weather is any type of weather that could impede the safety of any athlete by compromising the  
12 playing conditions of the interscholastic sport. Severe weather includes, but is not limited to, thunder,  
13 lightning, and extreme temperatures. When severe weather is forecasted, suspension of play shall be  
14 discussed with all players, coaches, and officials, if applicable.

15 All coaches who oversee or participate in outdoor training, practice, or competition shall annually  
16 complete a heat illness prevention course approved by the Tennessee Department of Health as well as  
17 receive training on activity modifications based on environmental conditions.

## 18 PROHIBITION AGAINST HAZING

19 Coaches, employees, and volunteers of the school district shall not encourage, permit, condone or tolerate hazing  
20 activities.<sup>9</sup>

---

### Legal References

1. 34 CFR § 106.41; 20 USCA § 1681 et seq.
2. Public Acts of 2021, Chapter No. 40
3. TRR/MS 0520-01-02-.08(1)
4. Public Acts of 2021, Chapter No. 272
5. TCA 29-20-403
6. 20 USCA § 1232h(c); TRR/MS 0520-01-13-.01(1)(a)
7. TCA 49-6-1002(a)
8. TCA 49-6-1002(c)
9. TCA 49-2-120

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### Cross References

Special Use of School Vehicles 3.402  
Student Insurance Program 3.601  
Extracurricular Activities 4.300  
Attendance 6.200

**4.403 LIBRARY MATERIALS – *1<sup>st</sup> Reading***

Public Chapter 782 revises the "Age Appropriate Materials Act of 2022". These changes to state law establish standards for immediate removal of material if it contains content defined in TCA 39-17-901 (i.e., nudity, sexual excitement, sexual conduct, excess violence, sadomasochistic abuse, material that is patently offensive or appeals to the prurient interest). Additionally, if the Board does not take action on feedback within sixty days, the student, parent/guardian, or employee who submitted the feedback may appeal to the State Textbook and Instructional Materials Quality Commission to evaluate the material.

# Franklin Special Board of Education

Monitoring: <b>Review: Annually, in November</b>	Descriptor Term:  <b>Library Materials</b>	Descriptor Code: <b>4.403</b>	Issued Date: <b>Proposed</b>
		Rescinds: <b>4.403</b>	Issued: <b>08/14/23</b>

## 1 *General*

2 The library media specialist, with oversight from the principal and the district curriculum and  
3 professional learning supervisor, shall be responsible for library collection development. The school  
4 shall post the list of library materials online. Library materials shall be reviewed to ensure the content  
5 aligns with state law.<sup>+</sup> Prior to the purchase of new materials, librarians shall review the age and maturity  
6 level along with the reading level of the selected items for suitability.<sup>1</sup> A list of new materials shall be  
7 reviewed by the principal.

8 The library media specialist shall be responsible for periodically reviewing the district's library  
9 collection in line with these established standards below. Any materials found to be out of alignment  
10 with the standards shall be removed, and this action shall be documented in writing and presented to the  
11 Director of Schools and the Board.

## 12 **STANDARDS<sup>2</sup>**

13 The library collection shall adhere to the following criteria:

- 14 1. Materials shall be suitable for and consistent with the educational mission of the school;
- 15
- 16 2. Materials shall be appropriate for the age and maturity levels of the students who may access  
17 them. The determining factor will be based on an assessment of any mature themes or content  
18 (i.e., violence, sexual content, vulgar language, substance abuse);
- 19
- 20 3. Materials shall contain literary, historical, scientific, and/or artistic value and merit; and
- 21
- 22 4. The collection as a whole shall offer a variety of viewpoints.

23 Any materials that meet the following criteria shall be removed and excluded from the district's library  
24 collection:

- 25 1. Contains nudity, descriptions or depictions of sexual excitement, sexual conduct, excess  
26 violence, or sadomasochistic abuse as defined in state law<sup>3</sup>;
- 27
- 28 2. Are patently offensive as defined in state law; or
- 29
- 30 3. Appeal to the prurient interest as defined in state law.

1 The Board shall be notified when any library materials are challenged or removed pursuant to this policy.

## 2 COMPLAINTS <sup>2-4</sup>

### 3 ~~Tier I~~

4 If a complaint is made by an employee, student, or parent/guardian, the person receiving the complaint  
5 shall:

- 6 1. Inform the complainant of the selection procedures and make no commitments.
- 7
- 8 2. Request the complainant to submit a Request for Reconsideration of Library Materials form.
- 9
- 10 3. Inform the principal (and other appropriate personnel).
- 11
- 12 4. Keep challenged materials available for use during the reconsideration process.
- 13

14 Upon receipt of the completed form, the principal may notify the Director of Schools. The principal may  
15 request review of the challenged materials by an ad hoc materials review committee within ~~fifteen (15)~~  
16 ~~thirty (30)~~ days. ~~The review committee is appointed by the principal and~~ If the principal appoints a  
17 review committee, it should include certified library media personnel, representatives from classroom  
18 teachers and one or more parents, ~~and may include one or more students~~. The principal will inform the  
19 Director of Schools of the review committee's progress.

20  
21 After receiving the challenged materials, the following steps should occur:

- 22 1. Read, view, or listen to the contested material in its entirety;
- 23
- 24 2. Check general acceptance of the material by reading recognized and evaluative reviews;
- 25
- 26 3. Determine the extent to which the material is appropriate for the age and maturity levels  
27 of the students who have access to the materials and whether the material is suitable for,  
28 and consistent with, the educational mission of the school; and
- 29
- 30 4. Complete the appropriate Checklist for Reconsideration of Library Materials, judging  
31 the material for its strength and value.
- 32

### 33 ~~Tier Two~~

34  
35 ~~The complainant may appeal the principal's decision. The appeal shall be to the Director of~~  
36 ~~Schools. He/she shall review the recommendation presented by the review committee along with~~  
37 ~~the principal's recommendation and make the determination whether the material is appropriate for~~  
38 ~~the age and maturity levels of the students who have access to the materials and whether the~~  
39 ~~material is suitable for, and consistent with, the educational mission of the school.~~

### 40 ~~Tier Three~~

41  
42 ~~The complainant may appeal the decision of the Director of Schools. The Board shall evaluate the~~  
43 ~~material to determine whether the material is appropriate for the age and maturity levels of the~~

1 ~~students who have access to the materials and whether the material is suitable for, and consistent~~  
2 ~~with, the educational mission of the school.~~

3 The principal shall present a recommendation to the Director of Schools. The Director of Schools shall  
4 assess the findings along with the recommendation of the principal and present a recommendation to  
5 the Board.

6 The Board shall evaluate the recommendations of the principal and the Director of Schools along with  
7 the material to determine whether it is appropriate for the age and maturity levels of the students who  
8 have access to the materials and whether the material is suitable for, and consistent with, the  
9 educational mission of the school. The Board shall review the findings and affirm, overturn, or modify  
10 the decision within sixty (60) days from which the feedback was received.

### 11 **REMOVAL OF LIBRARY MATERIALS**

12 If, ~~at any tier~~, it is determined that the material is not appropriate for the age and maturity levels of the  
13 students who have access to them or is not suitable for, and consistent with, the educational mission of  
14 the school, the material shall be removed from the library collection.

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#### Legal References

1. *Board of Education, Island Trees Union Free School District No. 26 v. Pico*, 457 U.S. 853, 102 S. Ct. 2799 (1982); TCA 49-6-3803
2. Public Acts of 2024, Chapter No. 782
3. TCA 39-17-901
4. TCA 49-6-3803

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#### Cross References

Textbooks and Instructional Materials 4.400  
School and System Websites 4.407  
Controversial Materials 4.801

# Franklin Special Board of Education

Monitoring:  <b>Review: Annually, in November</b>	Descriptor Term:  <h2 style="margin: 0;">Library Materials</h2>	Descriptor Code: <b>4.403</b>	Issued Date: <b>08/14/23</b>
		Rescinds: <b>4.403</b>	Issued: <b>08/08/22</b>

1 *General*

2 The library media specialist, with oversight from the principal and the district curriculum and  
 3 professional learning supervisor, shall be responsible for library collection development. Library  
 4 materials shall be reviewed to ensure the content aligns with state law.<sup>1</sup> The library collection shall adhere  
 5 to the following criteria:

- 6 1. Materials shall be suitable for and consistent with the educational mission of the school;
- 7
- 8 2. Materials shall be appropriate for the age and maturity levels of the students who may access  
 9 them. The determining factor will be based on an assessment of any mature themes or content  
 10 (i.e., violence, sexual content, vulgar language, substance abuse);
- 11
- 12 3. Materials shall contain literary, historical, and/or artistic value and merit; and
- 13
- 14 4. The collection as a whole shall offer a variety of viewpoints.

15 The library media specialist shall be responsible for periodically reviewing the district’s library  
 16 collection in line with these established standards. The school shall post the list of library materials  
 17 online.

18 **COMPLAINTS** <sup>2</sup>

19 **Tier I**

20 If a complaint is made by an employee, student, or parent/guardian, the person receiving the complaint  
 21 shall:

- 22 1. Inform the complainant of the selection procedures and make no commitments.
- 23
- 24 2. Request the complainant to submit a Request for Reconsideration of Library Materials form.
- 25
- 26 3. Inform the principal (and other appropriate personnel).
- 27
- 28 4. Keep challenged materials available for use during the reconsideration process.
- 29

30 Upon receipt of the completed form, the principal may notify the Director of Schools. The principal may  
 31 request review of the challenged materials by an ad hoc materials review committee within fifteen (15)

1 days. The review committee is appointed by the principal and should include certified library media  
2 personnel, representatives from classroom teachers, one or more parents, and may include one or more  
3 students. The principal will inform the Director of Schools of the review committee's progress.  
4

5 After receiving the challenged materials, the following steps should occur:  
6

- 7 1. Read, view, or listen to the contested material in its entirety;
- 8
- 9 2. Check general acceptance of the material by reading recognized and evaluative reviews;
- 10
- 11 3. Determine the extent to which the material is appropriate for the age and maturity levels  
12 of the students who have access to the materials and whether the material is suitable for,  
13 and consistent with, the educational mission of the school; and
- 14
- 15 4. Complete the appropriate Checklist for Reconsideration of Library Materials, judging  
16 the material for its strength and value.  
17

### 18 **Tier Two**

19  
20 The complainant may appeal the principal's decision. The appeal shall be to the Director of  
21 Schools. He/she shall review the recommendation presented by the review committee along with  
22 the principal's recommendation and make the determination whether the material is appropriate for  
23 the age and maturity levels of the students who have access to the materials and whether the  
24 material is suitable for, and consistent with, the educational mission of the school.  
25

### 26 **Tier Three**

27  
28 The complainant may appeal the decision of the Director of Schools. The Board shall evaluate the  
29 material to determine whether the material is appropriate for the age and maturity levels of the  
30 students who have access to the materials and whether the material is suitable for, and consistent  
31 with, the educational mission of the school.

32 If, at any tier, it is determined that the material is not appropriate for the age and maturity levels of  
33 the students who have access to them or is not suitable for, and consistent with, the educational  
34 mission of the school, the material shall be removed from the library collection.

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#### Legal References

1. *Board of Education, Island Trees Union Free School District No. 26 v. Pico*, 457 U.S. 853, 102 S. Ct. 2799 (1982); Public Acts of 2022, Chapter No. 744

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#### Cross References

Textbooks and Instructional Materials 4.400  
School and System Websites 4.407  
Controversial Materials 4.801

**4.410 CLASS SIZE RATIOS – *1<sup>st</sup> Reading***

The name of the policy has been updated from “Class Size” to better describe the contents.

Effective July 1, 2024, Public Chapter 712 modifies class size requirements to allow greater flexibility in Career and Technical Education class sizes for grades 6-8. TSBA has provided language in their model policy to reflect this change, which has been added with this revision.

## Franklin Special Board of Education

Monitoring:  <b>Review: Annually, in November</b>	Descriptor Term:  <h3 style="margin: 0;">Class Size Ratios</h3>	Descriptor Code: <b>4.410</b>	Issued Date: <b>Proposed</b>
		Rescinds: <b>4.410</b>	Issued: <b>02/10/20</b>

1 *General*<sup>1</sup>

2 Pupil-teacher ratios shall not exceed the averages outlined in state law. Further, class sizes shall not  
 3 exceed the maximum allowed by state law.

4 Classes shall be limited to the following sizes per FSSD Board policy:

	<u>Grade Level</u>	<u>Average</u>	<u>Maximum Class Size</u>
5	K-3 .....	20 Students .....	25 Students
6	4-6 .....	25 Students .....	30 Students
7	7-12 <b>8</b> .....	30 Students .....	35 Students
8	Vocational .....	20 Students .....	25 Students
9			

10 The goal of the school district is to provide a pupil-teacher ratio at or below the average listed in the  
 11 policy as long as ample certified teachers can be secured.

12 Class size limits may be exceeded in such areas as keyboarding and instrumental and vocal music classes  
 13 if in the judgment of the Director of Schools effectiveness of the instructional program in these areas is  
 14 not impaired.<sup>1</sup>

15 **WAIVERS**

16 The Director of Schools/designee may seek a waiver from the Commissioner of Education to extend  
 17 the career and technical education (CTE) classes in grades six through eight (6-8) as long as these class  
 18 sizes do not exceed the maximum class size set for CTE. Also for grades six through eight (6-8), the  
 19 class size may be extended, but the class size and average must not exceed those for general education  
 20 classes in grades seven and eight (7-8).<sup>2</sup>

21 If a natural disaster results in the enrollment of displaced students, the Commissioner of Education may  
 22 grant a waiver from the maximum class sizes.

23 The Director of Schools shall apply for additional waivers as needed in compliance with state law.

Legal References

1. [TCA 49-1-104; TRR/MS 0520-01-02-.31\(4\)](#)
2. [TCA 49-1-104\(g\); Public Acts of 2024, Chapter No. 712](#)

Cross References

- Waivers of Statute, Rules, and Regulations 4.607
- Religious Content of Courses 4.804
- Student Goals 6.100
- Student Concerns 6.305

## Franklin Special Board of Education

Monitoring:  <b>Review: Annually, in November</b>	Descriptor Term:  <h3 style="margin: 0;">Class Size</h3>	Descriptor Code: <b>4.410</b>	Issued Date: <b>02/10/20</b>
		Rescinds: <b>4.410</b>	Issued: <b>09/14/98</b>

1 *General*<sup>1</sup>

2 Pupil-teacher ratios shall not exceed the averages outlined in state law. Further, class sizes shall not  
 3 exceed the maximum allowed by state law.

4 Classes shall be limited to the following sizes per FSSD Board policy:

	<u>Grade Level</u>	<u>Average</u>	<u>Maximum Class Size</u>
5			
6	K-3 .....	20 Students .....	25 Students
7	4-6 .....	25 Students .....	30 Students
8	7-12 .....	30 Students .....	35 Students
9	Vocational .....	20 Students .....	25 Students

10 The goal of the school district is to provide a pupil-teacher ratio at or below the average listed in the  
 11 policy as long as ample certified teachers can be secured.

12 Class size limits may be exceeded in such areas as keyboarding and instrumental and vocal music classes  
 13 if in the judgment of the director of schools effectiveness of the instructional program in these areas is  
 14 not impaired.<sup>1</sup>

15 **WAIVERS**

16 If a natural disaster results in the enrollment of displaced students, the Commissioner of Education may  
 17 grant a waiver from the maximum class sizes.

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Legal References

1. TCA 49-1-104; TRR/MS 0520-01-03-.03(3)

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Cross References

- Religious Content of Courses 4.804  
 Student Goals 6.100  
 Student Concerns, Complaints, and Grievances 6.305

**4.600 GRADING SYSTEM – *1<sup>st</sup> Reading***

TSBA has updated their model policy to reflect changes due to recent legislation such as implementing a Lottery Scholarship Day for our 8<sup>th</sup> graders. We have also brought updates to our policy in standard language and practice with this revision request.

Franklin Special Board of Education			
Monitoring: <b>Review: Annually, in April</b>	Descriptor Term: <b>Grading System</b>	Descriptor Code: <b>4.600</b>	Issued Date: <b>Proposed</b>
		Rescinds: <b>4.600</b>	Issued: <b>10/17/22</b>

1 The Director of Schools shall develop an administrative procedure to establish a system of grading and  
 2 assessment for evaluating and recording student progress and to measure student performance in  
 3 conjunction with board-adopted content standards for grades K-8. The grading/assessment system shall  
 4 follow all applicable statutes and rules and regulations of the State Board of Education. **The**  
 5 **grading/assessment system shall be uniform, district-wide, at comparable grade levels, except that the**  
 6 Director of Schools shall have the authority to establish and operate ungraded and/or unstructured classes  
 7 in grades K-3 according to state rules and regulations.<sup>1</sup>

8 **The Director of Schools shall submit a copy of the grading and assessment systems to the Board before**  
 9 **the system is implemented. These guidelines shall be communicated annually to students and**  
 10 **parent(s)/guardian(s).**

11 Behavior and Responsibility will be reported in a section separate from the Academic Standards and  
 12 will not be used as part of the Academic ratings.

13 Student progress toward state curriculum goals will be measured using daily work, written assignments  
 14 and other assessments.

15 Grades are not to be changed once recorded on a report card. If an erroneous grade has been recorded,  
 16 correction must be made on a new card.

#### 17 **GRADING SYSTEM: GRADES KINDERGARTEN – FOURTH (K-4):**

18 In grades K-4, a standards based report card will be used, with academic progress toward the Tennessee  
 19 State Curriculum Standards in Reading/Language Arts, Math, Science and Social Studies communicated  
 20 to parents through a Standards Rating Key.<sup>1</sup>

21 Academic Progress of K-2 grade students will be rated as follows:

- 22 **3** – Demonstrates proficiency of the grade level standard. Producing the required grade level
- 23 work with teacher direction.
- 24 **2** – Demonstrates partial mastery of the standard. Extra support is needed.
- 25 **1** – Not meeting the standard. Additional time and support is required.
- 26 **M** – Standards have been modified to support student needs.

27 Academic Progress of 3rd - 4th grade students will be rated as follows:

- 28 ~~**4** – Exceeds the grade level standard. The student consistently and independently produces~~
- 29 ~~above grade level quality work.~~
- 30 **3** – Demonstrates proficiency of the grade level standard. Producing the required grade level

- 1 work with teacher direction.  
2 **2** – Demonstrates partial mastery of the standard. Extra support is needed.  
3 **1** – Not meeting the standard. Additional time and support is required.  
4 **M**– Standards have been modified to support student needs.

### 5 **GRADING SYSTEM: GRADES FIVE - EIGHT (5-8):**

6 For grades 5-8, subject-area grades shall be expressed by the letters "A", "B", "C", "D", and "F", with  
7 corresponding numerical values.<sup>1</sup>

- 8 • A (93–100)  
9 • B (86–92)  
10 • C (76–85)  
11 • D (70–75)  
12 • F (0–69)

### 13 **HIGH SCHOOL COURSES TAKEN IN MIDDLE SCHOOL<sup>2</sup>**

14 FSSD students enrolled in high school courses will be subject to the Williamson County Board of  
15 Education's Policy 4.600 (Report Cards and Grading Systems). The following grading scale will be  
16 used:<sup>1</sup>

- 17 • A (90-100)  
18 • B (80-89)  
19 • C (70-79)  
20 • D (60-69)  
21 • F (0-59)  
22 • I Incomplete (must be removed during the next grading period)

23 Any student taking high school courses - algebra, geometry, languages, etc. at the middle school level  
24 will receive high school honors credit by passing (grade 60 or above) both semesters of the course. For  
25 Honors courses that are taught at high school level, teachers will add three (3) percentage points to  
26 each grading period and each midterm and final exam. After completing all requirements of an honors  
27 level course, these courses will count towards the Williamson County Honors Diploma.

### 28 **ASSESSMENTS**

29 All students enrolled in high school courses will be required to take State End-of-Course Assessments  
30 (EOC's) and/or district-developed Common Comprehensive Examinations (CCE's). Students enrolled  
31 in Algebra I or geometry in the FSSD will take the State EOC; students enrolled in languages (Spanish  
32 I, French I, etc.) will take the District-developed CCE. The State provides the grading scale for State  
33 EOC's and mandates that these assessments count 15% of the second semester grade. Grading  
34 practices for District-developed CCE's will reflect the State's grading practices.

35

36

1 **LOTTERY SCHOLARSHIP DAY**

2 Each school year, prior to scheduling courses for the following school year, schools teaching students in  
3 grades 8-11 shall conduct a lottery scholarship day for students and their parents.<sup>3</sup>  
4

5

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Legal References

1. [TCA 49-2-203\(b\)\(16\); TCA 49-2-301\(b\)\(1\)\(H\)](#)
2. [TRR/MS 0520-01-03-.02; State Board of Education Policy 3.301; TCA 49-6-407](#)
3. [TCA 49-4-904, 905, 907](#)  
[TCA 49-4-932\(f\)](#)

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Cross References

Reporting Student Progress 4.601  
Promotion and Retention 4.603  
Transcript Alterations 4.608

<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in April</b>	Descriptor Term:  <b>Grading System</b>	Descriptor Code: <b>4.600</b>	Issued Date: <b>10/17/22</b>
		Rescinds: <b>4.600</b>	Issued: <b>10/23/17</b>

1 The Director of Schools shall develop an administrative procedure to establish a system of grading and  
 2 assessment for evaluating and recording student progress and to measure student performance in  
 3 conjunction with board-adopted content standards for grades K-8. The grading/assessment system shall  
 4 follow all applicable statutes and rules and regulations of the State Board of Education.<sup>1</sup>

5 In grades K-4, a standards based report card will be used, with academic progress toward the Tennessee  
 6 State Curriculum Standards in Reading/Language Arts, Math, Science and Social Studies communicated  
 7 to parents through a Standards Rating Key.<sup>1</sup>

8 Academic Progress of K-2 grade students will be rated as follows:

- 9           **3** – Demonstrates proficiency of the grade level standard. Producing the required grade level  
 10           work with teacher direction.
- 11           **2** – Demonstrates partial mastery of the standard. Extra support is needed.
- 12           **1** – Not meeting the standard. Additional time and support is required.
- 13           **M** – Standards have been modified to support student needs.

14 Academic Progress of 3rd - 4th grade students will be rated as follows:

- 15           **4** – Exceeds the grade level standard. The student consistently and independently produces  
 16           above grade level quality work.
- 17           **3** – Demonstrates proficiency of the grade level standard. Producing the required grade level  
 18           work with teacher direction.
- 19           **2** – Demonstrates partial mastery of the standard. Extra support is needed.
- 20           **1** – Not meeting the standard. Additional time and support is required.
- 21           **M** – Standards have been modified to support student needs.

22 Behavior and Responsibility will be reported in a section separate from the Academic Standards and  
 23 will not be used as part of the Academic ratings.

24 Student progress toward state curriculum goals will be measured using daily work, written assignments  
 25 and other assessments.

26 Grades are not to be changed once recorded on a report card. If an erroneous grade has been recorded,  
 27 correction must be made on a new card.

28 The director of schools shall have the authority to establish and operate ungraded and/or unstructured  
 29 classes in grades K-3 according to state rules and regulations.<sup>1</sup>

1 For grades 5-8, subject-area grades shall be expressed by the letters "A", "B", "C", "D", and "F", with  
2 corresponding numerical values.<sup>1</sup>

3	A .....	93 – 100
4	B .....	86 – 92
5	C .....	76 – 85
6	D .....	70 – 75
7	F .....	0 – 69

8 **HIGH SCHOOL COURSES TAKEN IN MIDDLE SCHOOL**

9 FSSD students enrolled in high school courses will be subject to the Williamson County Board of  
10 Education's Policy 4.600 (Report Cards and Grading Systems). The following grading scale will be  
11 used:<sup>1</sup>

12	A .....	90 – 100
13	B .....	80 – 89
14	C .....	70 – 79
15	D .....	60 – 69
16	F .....	0 – 59
17	I .....	Incomplete (must be removed during the next grading period)

18 Any student taking high school courses - algebra, geometry, languages, etc. at the middle school level  
19 will receive high school honors credit by passing (grade 60 or above) both semesters of the course. For  
20 Honors courses that are taught at high school level, teachers will add three (3) percentage points to  
21 each grading period and each midterm and final exam. After completing all requirements of an honors  
22 level course, these courses will count towards the Williamson County Honors Diploma.

23 **ASSESSMENTS**

24 All students enrolled in high school courses will be required to take State End-of-Course Assessments  
25 (EOC's) and/or district-developed Common Comprehensive Examinations (CCE's). Students enrolled  
26 in Algebra I or geometry in the FSSD will take the State EOC; students enrolled in languages (Spanish  
27 I, French I, etc.) will take the District-developed CCE. The State provides the grading scale for State  
28 EOC's and mandates that these assessments count 15% of the second semester grade. Grading  
29 practices for District-developed CCE's will reflect the State's grading practices.

30

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Legal References

1. TRR/MS 0520-01-03-.02, State Board of Education Policy 3.301; Public Acts of 2022, Chapter No. 1080
2. TCA 49-2-203(b)(7); TCA 49-2-301(b)(1)(H)

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Cross References

- Reporting Student Progress 4.601  
Promotion and Retention 4.603  
Transcript Alterations 4.608

**4.603 PROMOTION AND RETENTION – *1<sup>st</sup> Reading***

TSBA has provided recommendations for updates on this policy for changes during the past legislative session.

Two new state laws make further changes to promotion and retention. Public Chapter 829 allows parents/guardians to voluntarily retain their students in grades K-2 if the student has a documented academic or behavior delay and the parent/guardian believes retention may benefit the student.

Additionally, Public Chapter 989 creates a new promotion pathway to the 5th grade for students facing possible retention in the 4th grade. Under the new law, when certain students do not meet adequate growth on the ELA portion of the 4th grade TCAP test, a committee including the student's parent/guardian, ELA teacher, and principal will convene to determine whether the student will be promoted or retained. Each category of participants in the committee may make a recommendation to promote or retain the student. For example, if two parents attend the committee meeting, they still only get to contribute 1 of the 3 total recommendations. If at least 2 of the 3 committee members agree that the student is ready for the 5th grade, then that student may be promoted, provided they participate in mandatory tutoring for the entirety of their 5th grade year.

# Franklin Special Board of Education

Monitoring: <b>Review: Annually, in December</b>	Descriptor Term:  <b>Promotion and Retention</b>	Descriptor Code: <b>4.603</b>	Issued Date: <b>Proposed</b>
		Rescinds: <b>4.603</b>	Issued: <b>10/17/22</b>

## 1 *General*

2 All promotion and retention decisions shall be made on a case-by-case basis and comply with state and  
3 federal law. All decisions shall be made in consultation with a student's IEP and/or 504 team, if  
4 applicable.<sup>1</sup>

5 Students who have difficulty in achieving the requirements for promotion may be considered for  
6 retention. Schools shall identify these students by February 1<sup>st</sup>. Factors used to identify students for  
7 retention **may shall** include:<sup>2</sup>

- 8 1. Ability to perform at the current grade level;
- 9
- 10 2. Results of local assessments, screening, or monitoring tools;
- 11
- 12 3. State assessments, as applicable;
- 13
- 14 4. Home Literacy Reports;<sup>3</sup>
- 15
- 16 5. Overall academic achievement of the student;
- 17
- 18 6. Likelihood of success with more difficult material if promoted to the next grade;
- 19
- 20 7. Attendance record; and
- 21
- 22 8. The student's maturity.

23 Students may be identified for retention after the February 1<sup>st</sup> deadline if the delay in identifying a student  
24 is due to:<sup>4</sup>

- 25 1. Date of enrollment;
- 26
- 27 2. Additional information acquired after results of local assessment, screening, or monitoring are  
28 released; or
- 29
- 30 3. Additional limited situations.

## 31 **VOLUNTARY RETENTION**

1 A parent/guardian of a student enrolled in kindergarten through second grade may choose to retain  
2 his/her student in the current grade level if:

3 1. The student has a documented academic or behavioral delay; and

4  
5 2. The parent/guardian believes that retention may benefit the student.<sup>5</sup>

## 6 **PROMOTION PLANS<sup>6</sup>**

7 When a student is identified for retention, the student's parent(s)/guardian(s) shall be notified within  
8 fifteen (15) calendar days, and an individualized promotion plan shall be developed to help the student  
9 avoid retention. The plan shall be developed in coordination with the student's teachers, IEP or 504 team,  
10 if applicable, and may also include input from the student's parent(s)/guardian(s), school counselor, or  
11 other appropriate school personnel.

12 Promotion plans shall incorporate evidence-based strategies, including expectations and measurements  
13 that will verify whether a student has made sufficient progress to be promoted to the next grade level,  
14 and be tailored to the student's learning needs. Promotion plans for students in third and fourth grade  
15 will include additional requirements for promoting students in these grades. A copy of the plan will be  
16 provided to the student's parent(s)/guardian(s), and the school shall offer the opportunity for a parent-  
17 teacher conference to discuss the plan. If a student is not making progress on the promotion plan, then  
18 the strategies shall be modified. Parent(s)/guardian(s) shall be provided with any changes to the  
19 promotion plan.

20 A student who demonstrates sufficient academic progress according to his/her promotion plan shall be  
21 promoted to the next grade level unless retention is required per additional requirements for students in  
22 third and fourth grade.<sup>6 7</sup>

23 If a student has not demonstrated sufficient academic progress according to his/her promotion plan by  
24 the end of the school year, the student shall be eligible to enroll in a summer reading or learning program,  
25 if available. Parent(s)/guardian(s) shall be notified of a decision for retention at least ten (10) calendar  
26 days prior to the start of the next school year if the student was enrolled in a summer program. However,  
27 if the student wasn't enrolled in a summer program, the parent(s)/guardian(s) shall be notified of a  
28 decision for retention at least thirty (30) calendar days prior to the start of the next school year.<sup>7-8</sup>

## 29 **RETENTION<sup>6 7</sup>**

30 A student may be retained when such retention is ~~determined to be~~ in the best interests of the student or  
31 when retention is required per additional requirements for students in third and fourth grade.

### 32 *Decision of Retention – General<sup>8 9</sup>*

33 If a student is retained, the Director of Schools/designee shall develop an individualized academic  
34 remediation plan within thirty (30) calendar days after the beginning of the next school year. A copy of  
35 the plan shall be provided to the student's parent(s)/guardian(s) within ten (10) calendar days of its  
36 development. This plan shall include at least one of the following strategies:

37 1. Adjustment to the current instructional strategies or materials;

2. Additional instructional time;
3. Individual tutoring;
4. Modification to the student's classroom assignment to ensure the student receives instruction from a teacher with a level of overall effectiveness of above expectations (level 4) or significantly above expectations (level 5); or
5. Attendance or truancy interventions.

A student shall not be retained more than once in any grade. The progress of students who are retained shall be closely monitored and reported to parent(s)/guardian(s) at least three (3) times during the school year in which the student is retained. The Director of Schools shall develop procedures to ensure appropriate recordkeeping of students who are retained.

#### *Decision of Retention – Third Grade<sup>9-10</sup>*

Third grade students shall not be promoted to the next grade unless they are determined to be proficient (i.e., receive a performance level rating of “on track” or “mastered”) in English language arts (ELA) based on the student's most recent TCAP test.

Students who are not proficient in ELA may still be promoted if the following conditions are met:

1. A student in third grade receiving a performance level rating of “approaching” on the ELA portion of the student's most recent TCAP test may be promoted if:
  - a. The student is an English language learner and has received less than two (2) full years of ELA instruction;
  - b. The student was previously retained in grades K-3;
  - c. The student is retested before the next school year and scores proficient in ELA;
  - d. The student attends a learning loss bridge camp before the next school year, maintains a ninety percent (90%) attendance rate, and demonstrates adequate growth on the post-test at the end of the camp; ~~or~~
  - e. The student receives tutoring for the entirety of the next school year in accordance with state law; ~~or~~
  - f. Beginning with the 2023-2024 school year, the student demonstrates proficiency in ELA standards by scoring within the fiftieth percentile on the most recently administered state-provided benchmark assessment and the district provides tutoring services to the student during the entire fourth grade school year and notifies the student's parent/guardian, in writing, of the benefits of enrolling the student in summer programming.
2. A student in third grade receiving a performance level rating of “below” on the ELA portion of the student's most recent TCAP test may be promoted if:

- a. The student is an English language learner and has received less than two (2) full years of ELA instruction;
- b. The student was previously retained in grades K-3;
- c. The student is retested before the next school year and scores proficient in ELA; or
- d. The student attends a learning loss bridge camp before the next school year, maintains a ninety percent (90%) attendance rate, and receives tutoring for the entirety of the next school year in accordance with state law.

#### *Decision of Retention – Fourth Grade*<sup>9</sup> <sup>10</sup>

Students in the following categories ~~shall show adequate growth in the following ways before being promoted to the fifth grade:~~ may be promoted to fifth grade if they demonstrate adequate growth on the fourth-grade ELA portion of the TCAP test:

1. A student who ~~is~~ was promoted to the fourth grade due to receiving tutoring for the entirety of the fourth-grade school year; and
2. ~~next school year in accordance with state law or because of~~ A student who was promoted to fourth grade due to attending a learning loss bridge camp ~~must maintain~~ while maintaining a ninety percent (90%) attendance rate; and receiving tutoring for the entirety of the ~~next~~ fourth grade school year ~~in accordance with state law shall be required to show adequate growth on the fourth grade ELA portion of TCAP before the student may be promoted to fifth grade.~~

If a student that was promoted to fourth grade under one of the provisions above does not demonstrate adequate growth on the fourth-grade ELA portion of the TCAP test, then the following shall occur:

1. The student's principal shall convene a conference consisting of the following parties: the student's parent(s)/legal guardian, the student's ELA teacher, and the student's principal.
2. The conference shall review the student's fourth grade ELA performance to determine if the student should be promoted to fifth grade.
3. At the conclusion of the conference, a majority of the parties shall agree to one of the following:
  - a. The student will be promoted to fifth grade and be assigned a tutor for the entirety of the student's fifth-grade year; or
  - b. The student will be retained in fourth grade. A student shall not be retained more than once in fourth grade.

#### *Decision of Retention – Students with Disabilities*<sup>10</sup> <sup>11</sup>

Retention and promotion decisions shall be made on a case-by-case basis and in consultation with the student's IEP and/or 504 team to determine whether the student's performance on the ELA portion of TCAP was due to the student's disability. The school district shall not retain a student with a disability or a suspected disability that impacts their ability to read.

#### **APPEALS**<sup>7,11</sup> <sup>8,12</sup>

1 When a student is identified for retention, the parent(s)/guardian(s) shall be notified about the decision  
 2 to retain the student and provided with information on the right to appeal the decision. Appeals shall be  
 3 made to a committee appointed by the principal **within five (5) days**. The student and his/her  
 4 parent(s)/guardian(s) shall be provided written or actual notice of the appeal hearing and shall be given  
 5 the opportunity to address the committee. The committee shall conduct a hearing **within ten (10) days**  
 6 to determine if the student will be promoted and issue such decision **within five (5) days**. Upon  
 7 notification of the committee decision, the principal shall send written notification to the Director of  
 8 Schools/designee and the parent(s)/guardian(s). The notification shall advise parent(s)/guardian(s) of  
 9 their right to appeal such action **within five (5) days** to the Director of Schools/designee.

10 **The appeal shall be heard no later than ten (10) business days after the request for appeal is received. A**  
 11 **decision shall be issued within five (5) days.**

12 **Within five (5) business days of the Director of Schools/designee rendering a decision, the student's**  
 13 **parent(s)/guardian(s) may request a hearing by the Board, and the Board shall review the record.**  
 14 **Following the review, the Board may affirm or overturn the decision of the Director of Schools/designee.**  
 15 **The action of the Board shall be final.**

16 For students where retention is required per the additional requirements for students in third and fourth  
 17 grade, parent(s)/guardian(s) may appeal this decision **directly to the Department of Education in**  
 18 **accordance with state law.<sup>12</sup> in accordance with state law.<sup>13</sup>**

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 Legal References

1. [20 USCA § 1400 et seq.](#); [29 U.S.C. § 794 \(Section 504\)](#); [TRR/MS 0520-01-03-.16](#); [TCA 49-6-3115](#)
2. [TRR/MS 0520-01-03-.16\(5\)](#)
3. [TCA 49-1-905\(e\)](#)
4. [TRR/MS 0520-01-03-.16\(4\)](#)
5. [Public Acts of 2024, Chapter No. 829](#)
6. [TRR/MS 0520-01-03-.16\(6\)](#)
7. [TRR/MS 0520-01-03-.16\(6\)\(f\)](#)
8. [TRR/MS 0520-01-03-.16\(6\)\(e\)](#)
9. [TRR/MS 0520-01-03-.16\(6\)\(g\)](#)
10. [TRR/MS 0520-01-03-.16\(7\)](#)
11. [29 U.S.C. § 794 \(Section 504\)](#); [20 USCA § 1400 et seq.](#); [TRR/MS 0520-01-03-.16\(7\)\(e\)](#); [Public Acts of 2024, Chapter No. 989](#)
12. [TRR/MS 0520-01-03-.16\(3\)](#); [TRR/MS 0520-01-02-.17\(7\)](#); [TCA 49-6-3102\(e\)\(1\)](#)
13. [TRR/MS 0520-01-03-.16\(7\)\(f\)](#)

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 Cross References

Grading System 4.600  
 Reporting Student Progress 4.601  
 Attendance 6.200  
 Student Assignments 6.205  
 Homeless Students 6.503  
 Student Records 6.600

# Franklin Special Board of Education

Monitoring: <b>Review: Annually, in December</b>	Descriptor Term:  <b>Promotion and Retention</b>	Descriptor Code: <b>4.603</b>	Issued Date: <b>10/17/22</b>
		Rescinds: <b>4.603</b>	Issued: <b>10/14/19</b>

1 *General*

2 All promotion and retention decisions shall be made on a case-by-case basis and comply with state and  
3 federal law. All decisions shall be made in consultation with a student's IEP and/or 504 team, if  
4 applicable.<sup>1</sup>

5 Students who have difficulty in achieving the requirements for promotion may be considered for  
6 retention. Schools shall identify these students by February 1<sup>st</sup>. Factors used to identify students for  
7 retention may include:<sup>2</sup>

- 8 1. Ability to perform at the current grade level;
- 9
- 10 2. Results of local assessments, screening, or monitoring tools;
- 11
- 12 3. State assessments, as applicable;
- 13
- 14 4. Home Literacy Reports;<sup>3</sup>
- 15
- 16 5. Overall academic achievement of the student;
- 17
- 18 6. Likelihood of success with more difficult material if promoted to the next grade;
- 19
- 20 7. Attendance record; and
- 21
- 22 8. The student's maturity.

23 Students may be identified for retention after the February 1<sup>st</sup> deadline if the delay in identifying a student  
24 is due to:<sup>4</sup>

- 25 1. Date of enrollment;
- 26
- 27 2. Additional information acquired after results of local assessment, screening, or monitoring are  
28 released; or
- 29
- 30 3. Additional limited situations.

31 When a student is identified for retention, the student's parent(s)/guardian(s) shall be notified within  
32 fifteen (15) calendar days, and an individualized promotion plan shall be developed to help the student

1 avoid retention. The plan shall be developed in coordination with the student's teachers, IEP or 504 team,  
2 if applicable, and may also include input from the student's parent(s)/guardian(s), school counselor, or  
3 other appropriate school personnel.

4 Promotion plans shall incorporate evidence-based strategies, including expectations and measurements  
5 that will verify whether a student has made sufficient progress to be promoted to the next grade level,  
6 and be tailored to the student's learning needs. Promotion plans for students in third and fourth grade  
7 will include additional requirements for promoting students in these grades. A copy of the plan will be  
8 provided to the student's parent(s)/guardian(s), and the school shall offer the opportunity for a parent-  
9 teacher conference to discuss the plan. If a student is not making progress on the promotion plan, then  
10 the strategies shall be modified. Parent(s)/guardian(s) shall be provided with any changes to the  
11 promotion plan.

12 A student who demonstrates sufficient academic progress according to his/her promotion plan shall be  
13 promoted to the next grade level unless retention is required per additional requirements for students in  
14 third and fourth grade.<sup>6</sup>

15 If a student has not demonstrated sufficient academic progress according to his/her promotion plan by  
16 the end of the school year, the student shall be eligible to enroll in a summer reading or learning program,  
17 if available. Parent(s)/guardian(s) shall be notified of a decision for retention at least ten (10) calendar  
18 days prior to the start of the next school year if the student was enrolled in a summer program. However,  
19 if the student wasn't enrolled in a summer program, the parent(s)/guardian(s) shall be notified of a  
20 decision for retention at least thirty (30) calendar days prior to the start of the next school year.<sup>7</sup>

## 21 **RETENTION<sup>6</sup>**

22 A student may be retained when such retention is determined to be in the best interest of the student or  
23 when retention is required per additional requirements for students in third and fourth grade.

### 24 *Decision of Retention – General<sup>8</sup>*

25 If a student is retained, the Director of Schools/designee shall develop an individualized academic  
26 remediation plan within thirty (30) calendar days after the beginning of the next school year. A copy of  
27 the plan shall be provided to the student's parent(s)/guardian(s) within ten (10) calendar days of its  
28 development. This plan shall include at least one of the following strategies:

- 29 1. Adjustment to the current instructional strategies or materials;
- 30
- 31 2. Additional instructional time;
- 32
- 33 3. Individual tutoring;
- 34
- 35 4. Modification to the student's classroom assignment to ensure the student receives instruction
- 36 from a teacher with a level of overall effectiveness of above expectations (level 4) or
- 37 significantly above expectations (level 5); or
- 38
- 39 5. Attendance or truancy interventions.

1 A student shall not be retained more than once in any grade. The progress of retained students shall be  
2 closely monitored and reported to parent(s)/guardian(s) at least three (3) times during the school year in  
3 which the student is retained. The Director of Schools shall develop procedures to ensure appropriate  
4 recordkeeping of students who are retained.

5 *Decision of Retention – Third Grade<sup>9</sup>*

6 Third grade students shall not be promoted to the next grade unless they are determined to be proficient  
7 (i.e., receive a performance level rating of “on track” or “mastered”) in English language arts (ELA)  
8 based on the student’s most recent TCAP test.

9 Students who are not proficient in ELA may still be promoted if the following conditions are met:

- 10 1. A student in third grade receiving a performance level rating of “approaching” on the ELA  
11 portion of the student’s most recent TCAP test may be promoted if:
- 12 a. The student is an English language learner and has received less than two (2) full years  
13 of ELA instruction;
  - 14 b. The student was previously retained in grades K-3;
  - 15 c. The student is retested before the next school year and scores proficient in ELA;
  - 16 d. The student attends a learning loss bridge camp before the next school year, maintains a  
17 ninety percent (90%) attendance rate, and demonstrates adequate growth on the post-test  
18 at the end of the camp; or
  - 19 e. The student receives tutoring for the entirety of the next school year in accordance with  
20 state law.
- 21
- 22 2. A student in third grade receiving a performance level rating of “below” on the ELA portion of  
23 the student’s most recent TCAP test may be promoted if:
- 24 a. The student is an English language learner and has received less than two (2) full years  
25 of ELA instruction;
  - 26 b. The student was previously retained in grades K-3;
  - 27 c. The student is retested before the next school year and scores proficient in ELA; or
  - 28 d. The student attends a learning loss bridge camp before the next school year, maintains a  
29 ninety percent (90%) attendance rate, and receives tutoring for the entirety of the next  
30 school year in accordance with state law.

31 *Decision of Retention – Fourth Grade<sup>9</sup>*

32 Students in the following categories shall show adequate growth in the following ways before being  
33 promoted to the fifth grade:

- 34 1. A student who is promoted to the fourth grade due to receiving tutoring for the entirety of the  
35 next school year in accordance with state law or because of attending a learning loss bridge camp  
36 must maintain a ninety percent (90%) attendance rate; and  
37
- 38 2. A student receiving tutoring for the entirety of the next school year in accordance with state law  
39 shall be required to show adequate growth on the fourth grade ELA portion of TCAP before the  
40 student may be promoted to fifth grade.

1 A student shall not be retained more than once in fourth grade.

2 *Decision of Retention – Students with Disabilities*<sup>10</sup>

3 Retention and promotion decisions shall be made on a case-by-case basis and in consultation with the  
 4 student’s IEP and/or 504 team to determine whether the student’s performance on the ELA portion of  
 5 TCAP was due to the student’s disability. The school district shall not retain a student with a disability  
 6 or a suspected disability that impacts their ability to read.

7 **APPEALS**<sup>7,11</sup>

8 When a student is identified for retention, the parent(s)/guardian(s) shall be notified about the decision  
 9 to retain the student and provided with information on the right to appeal the decision. Appeals shall be  
 10 made to a committee appointed by the principal. The student and his/her parent(s)/guardian(s) shall be  
 11 provided written or actual notice of the appeal hearing and shall be given the opportunity to address the  
 12 committee. The committee shall conduct a hearing to determine if the student will be promoted and issue  
 13 such decision. Upon notification of the committee decision, the principal shall send written notification  
 14 to the Director of Schools/designee and the parent(s)/guardian(s). The notification shall advise  
 15 parent(s)/guardian(s) of their right to appeal such action to the Director of Schools/designee.

16 For students where retention is required per the additional requirements for students in third and fourth  
 17 grade, parent(s)/guardian(s) may appeal this decision directly to the Department of Education in  
 18 accordance with state law.<sup>12</sup>

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Legal References

1. 20 USCA § 1400 *et seq.*; 29 U.S.C. § 794 (Section 504); TRR/MS 0520-01-03-.16; TCA 49-6-3115
2. TRR/MS 0520-01-03-.16(5)
3. TCA 49-1-905(e)
4. TRR/MS 0520-01-03-.16(4)
5. TRR/MS 0520-01-03-.16(6)
6. TRR/MS 0520-01-03-.16(6)(f)
7. TRR/MS 0520-01-03-.16(6)(e)
8. TRR/MS 0520-01-03-.16(6)(g)
9. TRR/MS 0520-01-03-.16(7)
10. 29 U.S.C. § 794 (Section 504); 20 USCA § 1400 *et seq.*; TRR/MS 0520-01-03-.16(7)(e)
11. TRR/MS 0520-01-03-.16(3); TRR/MS 0520-01-02-.17(7); TCA 49-6-3102(e)(1)
12. TRR/MS 0520-01-03-.16(7)(f)

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Cross References

- Grading System 4.600
- Reporting Student Progress 4.601
- Attendance 6.200
- Student Assignments 6.205
- Homeless Students 6.503
- Student Records 6.600

**5.307      PHYSICAL ASSAULT LEAVE – *1<sup>st</sup> Reading***

Previously, per state law, physical assault leave was only available to teachers.

Public Chapter 839 expands this type of leave to include any employee who is absent from assigned duties as a result of physical assault or other violent criminal acts committed in the course of their employment duties.

There is also a notice requirement per Public Chapter 915, of the employee's right to report a physical assault to the appropriate law enforcement agency.

TSBA has updated their model policy to reflect these changes, and they are reflected in this policy revision.

## Franklin Special Board of Education

Monitoring: <b>Review: Annually, in February</b>	Descriptor Term: <b>Physical Assault Leave</b>	Descriptor Code: <b>5.307</b>	Issued Date: <b><i>Proposed</i></b>
		Rescinds: <b>5.307</b>	Issued: <b>06/12/23</b>

### 1 **General**

2 Employees shall be notified of their right to report a physical assault to the appropriate law enforcement  
3 agency.<sup>1</sup>

4 ~~A teacher~~ An employee who is absent from assigned duties as a result of personal injury caused by  
5 physical assault or other violent criminal acts committed in the course of the ~~teacher's~~ employee's  
6 employment duties shall receive his/her full salary and full benefits until the ~~teacher~~ employee is released  
7 by his/her physician to return to work or his/her physician determines the teacher is permanently unable  
8 to return to work. Hourly employees shall receive an amount representing the average number of hours  
9 the employee works for the district per pay period along with their full benefits, if available, until the  
10 employee is released by his/her physician to return to work or his/her physician determines the employee  
11 is permanently unable to return to work. An hourly employee is not eligible to receive the continued pay  
12 and benefits if he/she has been employed by the district for less than one (1) full pay period.<sup>2</sup>

13 If the ~~teacher~~ employee receives workers' compensation or other similar benefits, the Board shall pay  
14 the difference between that amount and the ~~teacher's~~ employee's full salary, or average pay, as  
15 applicable.<sup>1 2</sup> The district shall pay the full salary or average salary, or the difference between the  
16 employee's full salary or average pay, as applicable, and the workers' compensation or similar benefits,  
17 if any, for up to one (1) year.

### 18 **PHYSICIAN STATEMENT**

19 A signed statement listing the cause of the absence shall be provided by the employee on forms furnished  
20 by the Director of Schools and shall promptly be given to the immediate supervisor in support of all  
21 claims. A certificate from the physician on forms furnished by the Director of Schools may also be  
22 required to verify the extent of the injury.<sup>2 3</sup>

#### Legal References

1. [Public Acts of 2024, Chapter No. 915](#)
2. [TCA 49-5-714\(a\); Public Acts of 2024, Chapter No. 839](#)
3. [TRR/MS 0520-01-02-.04\(4\)\(b\)](#)

#### Cross References

Worker's Compensation 3.602  
Sick Leave 5.302  
Long Term Leaves of Absence 5.304

<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in February</b>	Descriptor Term: <b>Physical Assault Leave</b>	Descriptor Code: <b>5.307</b>	Issued Date: <b>06/12/23</b>
		Rescinds: <b>5.307</b>	Issued: <b>07/15/13</b>

1 A teacher who is absent from assigned duties as a result of personal injury caused by physical assault or  
2 other violent criminal acts committed in the course of the teacher's employment duties shall receive  
3 his/her full salary and full benefits until the teacher is released by his/her physician to return to work or  
4 his/her physician determines the teacher is permanently unable to return to work. If the teacher receives  
5 workers' compensation or other similar benefits, the Board shall pay the difference between that amount  
6 and the teacher's full salary.<sup>1</sup>

7 A signed statement listing the cause of the absence shall be provided by the employee on forms furnished  
8 by the director of schools and shall promptly be given to the immediate supervisor in support of all  
9 claims. A certificate from the physician on forms furnished by the director of schools may also be  
10 required to verify the extent of the injury.<sup>2</sup>

11  
12

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Legal References

1. TCA 49-5-714(a); Public Acts of 2023, Chapter No. 343
2. TRR/MS 0520-01-02-.04(4)(b)

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Cross References

- Worker's Compensation 3.602  
Sick Leave 5.302  
Long Term Leaves of Absence 5.304

**5.403 DRUG & ALCOHOL TESTING FOR EMPLOYEES – *1<sup>st</sup> Reading***

Key Risk Insurers has provided updated guidance from the TN Attorney General regarding drug testing indicating that, as a public entity, pre-employment and random drug testing has been deemed a possible violation of the Fourth Amendment rights of candidates for employment. Given this guidance, we are recommending these changes that limit pre-employment and random testing to required Department of Transportation positions only. These changes are reflected in the updates provided to you. Additionally, it has been confirmed that these changes will allow us to continue to qualify as a “Drug-free Workplace” and maintain our eligibility for the 5% discount on our Workers’ Compensation premium.

We would like to request that the Board consider waiving a second reading and passing these changes on first reading to allow our practices to adhere to this guidance immediately.

Franklin Special Board of Education			
Monitoring: Review: Annually, in February	Descriptor Term: <b>Drug &amp; Alcohol Testing for Employees</b>	Descriptor Code: <b>5.403</b>	Issued Date: <b>Proposed</b>
		Rescinds: <b>5.403</b>	Issued: <b>03/13/17</b>

1 ~~**PRE-EMPLOYMENT DRUG SCREENING**~~

2 ~~All job applicants will undergo testing for substance abuse as a condition of employment.<sup>1</sup>~~

3 ~~Applicants will sign an acknowledgement prior to substance screening, permitting the summary result~~  
4 ~~to be sent to the director of schools/designee.~~

5 ~~Refusal to sign the acknowledgment or to submit to substance screening will be considered as with-~~  
6 ~~drawal of the individual's application for employment. The applicant will not be permitted to reapply for~~  
7 ~~employment for at least twelve (12) months.<sup>2</sup>~~

8 ~~If substance screening shows a confirmed positive result for which there is no current physician's~~  
9 ~~prescription, a second test will be required. If the second drug screen is also positive, any job offer will~~  
10 ~~be revoked. The applicant will not be permitted to reapply for employment for at least twelve (12)~~  
11 ~~months.~~

12 ~~**RANDOM DRUG TESTING**~~

13 ~~All school transportation personnel shall be notified in writing at the beginning of each school year that~~  
14 ~~they shall be subject to testing for drugs and alcohol during the period of employment. Employees will~~  
15 ~~be required to submit to random drug testing without advance notice.~~

16 ~~All other employees may also be subject to random drug testing. Failure to submit to a required substance~~  
17 ~~abuse test is misconduct and shall be subject to discipline up to and including termination.~~

18 ~~Any employee who tests positive is subject to the following disciplinary action:~~

19 ~~1. Employees who test positive for the use of prescribed or non-prescribed (over-the-counter) drugs,~~  
20 ~~absent the notice required above, shall be suspended for ten (10) working days without pay for~~  
21 ~~each violation of this policy. Re-testing with negative results shall be required as a pre-requisite~~  
22 ~~for reinstatement.~~

23  
24 ~~2. Employees who test positive for the use of controlled substances shall be terminated on the first~~  
25 ~~offense.~~

26 ~~**REASONABLE SUSPICION DRUG TESTING**~~

27 ~~Trained supervisors have the responsibility to observe and document the cause for reasonable suspicion~~  
28 ~~and when appropriate, refer the matter to the Director of Schools/designee. It is not the supervisor's~~  
29 ~~responsibility to attempt diagnosis. All information, facts and circumstances leading to and supporting~~

1 this suspicion should be included in a written report detailing the basis for the suspicion. After the report  
2 is filed, the employee should be notified.

3 Any employee may be required to submit to substance screening if the following conditions exist, (~~list~~  
4 ~~is not inclusive~~) including but not limited to:

- 5 1. ~~Observed use, possession or sale of illegal drugs and/or use, possession, sale, or abuse of alcohol~~  
6 ~~and/or prescription drugs;~~ Observed manufacture, distribution, dispense, possession, use, or  
7 under the influence of any illegal or unauthorized drugs or any alcohol;
- 8 2. Apparent physical state of impairment of motor functions;
- 9 3. Marked changes in personal behavior not attributed to other factors;
- 10 4. Employee involvement in or contribution to an accident where the use of alcohol or drugs is  
11 reasonably suspected or employee involvement in a pattern of repetitive accidents whether or not  
12 they involve actual or potential injury; or
- 13 5. Violation of criminal statutes involving the use of illegal or ~~unauthorized~~ drugs ~~or any~~ alcohol  
14 ~~and/or prescription drugs and/or~~ violations of drug statutes.

## 15 POST ACCIDENT TESTING

16 When an employee has caused or contributed to an on-the-job injury that resulted in the loss of work  
17 time (any period of time during which an employee stops performing the normal duties of employment)  
18 and leaves the place of employment to seek care from a licensed medical provider, or is involved in an  
19 on-the-job accident where personal injury or damage to district property occurs, the employee will be  
20 subject to a substance abuse test.

## 21 TESTING FOR CDL EMPLOYEES

22 All drivers and applicants for driver positions who are required to hold a Commercial Driver's License  
23 (CDL) to perform their job function must adhere to the requirements of this policy and all procedures  
24 relating to this policy.<sup>1</sup>

25 The use, possession, sale, purchase or transfer of any controlled substances except medically prescribed  
26 drugs on school property, while on school business, or while operating school vehicles and equipment,  
27 is prohibited. Drinking alcoholic beverages during working hours, four (4) hours before reporting to  
28 work, or having any measurable amount of alcohol in their system during working hours is prohibited,  
29 whether on or off school property. Working hours include all breaks. Off-duty use of drugs and alcohol  
30 is prohibited to the extent that it affects driver's attendance or performance and ~~their~~ his/her ability to  
31 pass required Department of Transportation alcohol and controlled substance tests. Any violation of this  
32 policy is grounds for termination as an employee of the board as well as possible legal prosecution.

33 The use of any prescription drug that could affect the central nervous system or one that would impair  
34 reaction time shall be reported to the Director of Schools/~~director of transportation~~/designee. Notice shall  
35 be given of non-prescription (over-the-counter) drugs being taken on a regular basis. The notice shall  
36 include the duration of ingestion and the possible side effects.

## 1 CONFIDENTIALITY

2 The confidentiality of any information received by the employer through a substance abuse testing  
3 program shall be maintained, except as otherwise provided by law.

## 4 ~~OPPORTUNITY TO CONTEST OR EXPLAIN TEST RESULTS~~

5 ~~Employees and job applicants who have positive confirmed drug or alcohol test results may explain or~~  
6 ~~contest the results to the medical officer within five (5) working days after receiving written notification~~  
7 ~~of their test result from the medical officer; if an employee's or job applicant's explanation or challenge~~  
8 ~~is unsatisfactory to the medical review officer, the review officer shall report a positive test result back~~  
9 ~~to the district. A person may contest the drug test result pursuant to rules adopted by the Tennessee~~  
10 ~~Department of Labor.~~

### 11 *Procedures*

12 The execution and enforcement of this policy will follow set procedures to screen bodily fluids, conduct  
13 breath testing, and/or search all employees/applicants for alcohol and drug use, and those employees  
14 suspected of violating this policy who are involved in a reportable accident or who are periodically or  
15 randomly selected. The procedures are designed not only to detect violations of this policy, but also to  
16 ensure fairness to each employee. Disciplinary action will be taken as necessary.

### 17 *Implementation*

18 The Director of Schools/~~director of transportation~~ /designee is authorized to implement this policy and  
19 procedures for the drug testing program, including a periodic review of the program to address any  
20 problems, changes and/or revisions of it, maintenance of all records required by the federal regulations,  
21 and determination upon board approval of how the program will be accomplished, whether in-house,  
22 contracted, or by consortium.

### 23 *Dissemination*

24 The Director of Schools/~~director of transportation~~ /designee shall be responsible for communicating this  
25 policy and the procedures to all employees affected by this policy and shall be accountable for its  
26 consistent enforcement.<sup>2</sup> The Director of Schools/~~director of transportation~~ /designee is designated to  
27 answer questions about this policy, procedures, and all other matters involved in alcohol and controlled  
28 substance testing of CDL drivers and the reasonable suspicion testing of all other employees.

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#### Legal References

1. Omnibus Transportation Employee Testing Act of  
1991 49 USCS § 5331
2. 49 CFR § 382.601

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#### Cross References

Alcohol- and Drug Free Workplace 1.804

<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in February</b>	Descriptor Term: <b>Drug &amp; Alcohol Testing for Employees</b>	Descriptor Code: <b>5.403</b>	Issued Date: <b>03/13/17</b>
		Rescinds: <b>5.403</b>	Issued: <b>04/20/09</b>

1 **PRE-EMPLOYMENT DRUG SCREENING**

- 2 All job applicants will undergo testing for substance abuse as a condition of employment.<sup>1</sup>
- 3 Applicants will sign an acknowledgement prior to substance screening, permitting the summary result  
4 to be sent to the director of schools/designee.
- 5 Refusal to sign the acknowledgment or to submit to substance screening will be considered as with-  
6 drawal of the individual's application for employment. The applicant will not be permitted to reapply for  
7 employment for at least twelve (12) months.<sup>2</sup>
- 8 If substance screening shows a confirmed positive result for which there is no current physician's  
9 prescription, a second test will be required. If the second drug screen is also positive, any job offer will  
10 be revoked. The applicant will not be permitted to reapply for employment for at least twelve (12)  
11 months.

12 **RANDOM DRUG TESTING**

- 13 All school transportation personnel shall be notified in writing at the beginning of each school year that  
14 they shall be subject to testing for drugs and alcohol during the period of employment. Employees will  
15 be required to submit to random drug testing without advance notice.
- 16 All other employees may also be subject to random drug testing. Failure to submit to a required substance  
17 abuse test is misconduct and shall be subject to discipline up to and including termination.
- 18 Any employee who tests positive is subject to the following disciplinary action:
- 19 1. Employees who test positive for the use of prescribed or non-prescribed (over-the-counter) drugs,  
20 absent the notice required above, shall be suspended for ten (10) working days without pay for  
21 each violation of this policy. Re-testing with negative results shall be required as a pre-requisite  
22 for reinstatement.
  - 23
  - 24 2. Employees who test positive for the use of controlled substances shall be terminated on the first  
25 offense.

26 **REASONABLE SUSPICION DRUG TESTING**

27 Trained supervisors have the responsibility to observe and document the cause for reasonable suspicion  
28 and when appropriate, refer the matter to the director of schools/designee. It is not the supervisor's  
29 responsibility to attempt diagnosis. All information, facts and circumstances leading to and supporting

1 this suspicion should be included in a written report detailing the basis for the suspicion. After the report  
2 is filed, the employee should be notified.

3 Any employee may be required to submit to substance screening if the following conditions exist (list is  
4 not inclusive):

- 5 1. Observed use, possession or sale of illegal drugs and/or use, possession, sale, or abuse of alcohol  
6 and/or prescription drugs;
- 7 2. Apparent physical state of impairment of motor functions;
- 8 3. Marked changes in personal behavior not attributed to other factors;
- 9 4. Employee involvement in or contribution to an accident where the use of alcohol or drugs is  
10 reasonably suspected or employee involvement in a pattern of repetitive accidents whether or not  
11 they involve actual or potential injury; or
- 12 5. Violation of criminal statutes involving the use of illegal drugs, alcohol or prescription drugs  
13 and/or violations of drug statutes.

#### 14 **POST ACCIDENT TESTING**

15 When an employee has caused or contributed to an on-the-job injury that resulted in the loss of work  
16 time (any period of time during which an employee stops performing the normal duties of employment)  
17 and leaves the place of employment to seek care from a licensed medical provider, or is involved in an  
18 on-the-job accident where personal injury or damage to district property occurs, the employee will be  
19 subject to a substance abuse test.

#### 20 **TESTING FOR CDL EMPLOYEES**

21 All drivers and applicants for driver positions who are required to hold a Commercial Driver's License  
22 (CDL) to perform their job function must adhere to the requirements of this policy and all procedures  
23 relating to this policy.<sup>1</sup>

24 The use, possession, sale, purchase or transfer of any controlled substances except medically prescribed  
25 drugs on school property, while on school business or while operating school vehicles and equipment is  
26 prohibited. Drinking alcoholic beverages during working hours, four (4) hours before reporting to work,  
27 or having any measurable amount of alcohol in their system during working hours is prohibited, whether  
28 on or off school property. Working hours include all breaks. Off-duty use of drugs and alcohol is  
29 prohibited to the extent that it affects driver's attendance or performance and their ability to pass required  
30 DOT alcohol and controlled substance tests. Any violation of this policy is grounds for termination as  
31 an employee of the board as well as possible legal prosecution.

32 The use of any prescription drug that could affect the central nervous system or one that would impair  
33 reaction time shall be reported to the director of schools/director of transportation. Notice shall be given  
34 of non-prescription (over-the-counter) drugs being taken on a regular basis. The notice shall include the  
35 duration of ingestion and the possible side effects.

## 1 **CONFIDENTIALITY**

2 The confidentiality of any information received by the employer through a substance abuse testing  
3 program shall be maintained, except as otherwise provided by law.

## 4 **OPPORTUNITY TO CONTEST OR EXPLAIN TEST RESULTS**

5 Employees and job applicants who have positive confirmed drug or alcohol test results may explain or  
6 contest the results to the medical officer within five (5) working days after receiving written notification  
7 of their test result from the medical officer; if an employee's or job applicant's explanation or challenge  
8 is unsatisfactory to the medical review officer, the review officer shall report a positive test result back  
9 to the district. A person may contest the drug test result pursuant to rules adopted by the Tennessee  
10 Department of Labor.

## 11 **Procedures**

12 The execution and enforcement of this policy will follow set procedures to screen bodily fluids, conduct  
13 breath testing, and/or search all employees/applicants for alcohol and drug use, and those employees  
14 suspected of violating this policy who are involved in a reportable accident or who are periodically or  
15 randomly selected. The procedures are designed not only to detect violations of this policy, but also to  
16 ensure fairness to each employee. Disciplinary action will be taken as necessary.

## 17 **Implementation**

18 The director of schools/director of transportation is authorized to implement this policy and procedures  
19 for the drug testing program, including a periodic review of the program to address any problems,  
20 changes and/or revisions of it, maintenance of all records required by the federal regulations, and  
21 determination upon board approval of how the program will be accomplished, whether in-house,  
22 contracted or by consortium.

## 23 **Dissemination**

24 The director of schools/director of transportation shall be responsible for communicating this policy and  
25 the procedures to all employees affected by this policy and shall be accountable for its consistent  
26 enforcement.<sup>2</sup> The director of schools/director of transportation is designated to answer questions about  
27 this policy, procedures and all other matters involved in alcohol and controlled substance testing of CDL  
28 drivers and the reasonable suspicion testing of all other employees.

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### Legal References

1. 49 USCS § 5331; Alcohol and Controlled Substances Testing (Omnibus Transportation Employee Testing Act of 1991)
2. 49 CFR 382.601

**5.701      SUBSTITUTE PERSONNEL – *1<sup>st</sup> Reading***

Public Chapter 735 requires that substitute teachers receive annual school safety training. We have updated our model policy to include a provision on this requirement.

# Franklin Special Board of Education

Monitoring: <b>Review: Annually, in February</b>	Descriptor Term: <b>Substitute Personnel</b>	Descriptor Code: <b>5.701</b>	Issued Date: <b>Proposed</b>
		Rescinds: <b>5.701</b>	Issued: <b>08/08/22</b>

1 Substitutes are those personnel used to replace teachers and other employees on leave or to fill temporary  
2 vacancies.<sup>1,2</sup> References to substitutes, substitute personnel and substitute teachers may be used  
3 interchangeably within this policy.

4 Substitute personnel may be employed and paid directly by the Board of Education or by a third party  
5 public or private employer through an agreement between such third party employer and the Board of  
6 Education. Substitute personnel employed by third party entities shall be subject to the same  
7 unemployment benefit eligibility conditions as substitute personnel employed directly by the Board of  
8 Education.<sup>2</sup>

9 When a teacher or other personnel is unable to meet job duties for any reason, the following procedures  
10 shall be observed:

- 11 1. The employee shall notify the principal/supervisor/designee as soon as possible;
- 12 2. The employee shall report the absence online and request a substitute in the substitute  
13 management system if the position is required to be filled;
- 14 3. The principal/designee shall have the option to move substitutes within the building as needed to  
15 provide for best educational practices.

## 16 APPLICATION/QUALIFICATIONS

17 All substitute applicants must be interviewed. Qualifications shall follow the same policies, state  
18 laws and regulations as outlined for regular personnel.<sup>3,4</sup> All applicants must be at least 18 years of age  
19 and have a high school diploma or GED equivalent. Applicants are required to complete an online  
20 application. Criminal history record checks, fingerprinting and drug screening of applicants for  
21 substitutes are required.<sup>3</sup> Applicants with revoked licenses or certificates according to the Department of  
22 Education shall not be hired.<sup>4</sup>

23 A list of substitutes will be prepared by the Director of Schools/designee, who will maintain file(s) which  
24 may include transcripts, credentials, recommendations and other pertinent information.

## 25 COMPENSATION

26 If employed directly by the Board of Education, the compensation of substitute teachers shall be  
27 determined annually by the Board.

28 Retired teachers serving as substitutes who do not have an active teaching license shall be paid the same  
29 as a retired substitute teacher with an active teaching license. This only applies to teachers who retired  
30 after July 1, 2011 through July 1, 2016.<sup>5</sup>

## 1 CERTIFICATION

2 When substituting for a regular teacher who has been absent for twenty (20) consecutive days, a  
3 substitute teacher must possess a teaching certificate with endorsement in the discipline(s) to be taught.<sup>6</sup>

4 When substituting for a teacher without sick leave, the substitute shall be certified and paid according to  
5 the state salary schedule.<sup>1</sup>

## 6 EMERGENCY NEEDS

7 All teacher aides, secretaries and clerks are approved substitute teachers for use in emergency situations.  
8 Emergency use shall be defined as less than a full day due to the regular or substitute teacher being  
9 unable to arrive on time or remain for the full day.

10 Such substitutes shall receive the proportionate equivalent salary regular substitute teachers would  
11 receive under similar circumstances or their regular salary, if higher; however, they shall not receive pay  
12 for both positions at the same time.

## 13 TRAINING AND ORIENTATION

14 The Director of Schools/designee shall be responsible for ensuring that there are appropriate training and  
15 development programs for substitute personnel that includes the annual school safety training required  
16 by state law.<sup>7</sup>

17 All substitute teachers are required to attend training to receive information regarding FSSD guidelines  
18 and procedures, best practices for substitute teaching, and a Substitute Teacher Handbook.

19 In order to make the work of the substitute teacher as satisfactory as possible, the regular teacher shall  
20 make available:

- 21 1. Daily schedule (academic and supervisory);
- 22 2. Class rolls;
- 23 3. Lesson plans and other information for the day's activities. In case of emergency when plans are  
24 not provided, the principal/designee shall provide the substitute with directions for the day; and
- 25 4. Classroom rules/discipline procedures.

26 All substitute teachers will be given a copy of the local school's guidelines on the first day they substitute  
27 in the school. These guidelines shall contain, but shall not be limited to:

- 28 1. Attendance procedures;
- 29 2. Lunchroom schedule and procedures;
- 30 3. Procedures for supervising student behavior;
- 31 4. Names and assignments of regular staff members;
- 32 5. Emergency evacuation procedures; and
- 33 6. Other helpful information particular to the local school.

## 34 RESPONSIBILITIES

35 Substitute teachers shall:

- 1 1. Assume the same responsibilities and have the same authority as the regular teacher, including
- 2 bus duty and playground supervision;
- 3 2. Report fifteen (15) minutes before the official school opening and review all plans and schedules
- 4 to be followed during the teaching day;
- 5 3. Write a note about work completed at the end of each teaching day and leave it for the regular
- 6 classroom teacher; and
- 7 4. Report to the principal/designee at the conclusion of the day and/or as requested.

## 8 **RE-EMPLOYMENT/TERMINATION**

9 On an annual basis, the Director of Schools, with input from the principals/supervisors, shall determine  
10 which substitute personnel performed at an acceptable level. Substitutes who performed below an  
11 acceptable level shall not be re-employed.

12 All substitutes shall be responsible for providing correct addresses and phone numbers and for notifying  
13 the principal and/or third party employer if they wish to terminate their service as substitutes.

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### Legal References:

1. [TRR/MS 0520-01-02-.04\(5\)](#)
2. [TCA 49-5-709](#)
3. [TCA 49-5-413\(a\)\(2\)](#)
4. [TCA 49-2-203\(a\)\(14\)\(C\)](#)
5. [TCA 49-3-312\(b\)](#)
6. [TCA 49-3-312\(a\); TRR/MS 0520-01-02-.04\(5\)\(b\)](#)
7. [Public Acts of 2024, Chapter No. 735; TCA 49-6-805\(7\)](#)

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### Cross References:

Background Investigations 5.118  
Employment of Retirees 5.119  
Separation Practices of Tenured Teachers 5.200  
Separation Practices of Non-Tenured Teachers 5.201

# Franklin Special Board of Education

Monitoring:  <b>Review: Annually, in February</b>	Descriptor Term:  <h2 style="text-align: center;">Substitute Personnel</h2>	Descriptor Code: <b>5.701</b>	Issued Date: <b>08/08/22</b>
		Rescinds: <b>5.701</b>	Issued: <b>11/08/21</b>

1 Substitutes are those personnel used to replace teachers and other employees on leave or to fill temporary  
 2 vacancies.<sup>1,2</sup> References to substitutes, substitute personnel and substitute teachers may be used  
 3 interchangeably within this policy.

4 Substitute personnel may be employed and paid directly by the Board of Education or by a third party  
 5 public or private employer through an agreement between such third party employer and the Board of  
 6 Education. Substitute personnel employed by third party entities shall be subject to the same  
 7 unemployment benefit eligibility conditions as substitute personnel employed directly by the Board of  
 8 Education.<sup>2</sup>

9 When a teacher or other personnel is unable to meet job duties for any reason, the following procedures  
 10 shall be observed:

- 11 1. The employee shall notify the principal/supervisor/designee as soon as possible;
- 12 2. The employee shall report the absence online and request a substitute in the substitute  
 13 management system if the position is required to be filled;
- 14 3. The principal/designee shall have the option to move substitutes within the building as needed to  
 15 provide for best educational practices.

## 16 APPLICATION/QUALIFICATIONS

17 All substitute applicants must be interviewed. Qualifications shall follow the same policies, state  
 18 laws and regulations as outlined for regular personnel.<sup>3,4</sup> All applicants must be at least 18 years of age  
 19 and have a high school diploma or GED equivalent. Applicants are required to complete an online  
 20 application. Criminal history record checks, fingerprinting and drug screening of applicants for  
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 24 may include transcripts, credentials, recommendations and other pertinent information.

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26 If employed directly by the Board of Education, the compensation of substitute teachers shall be  
 27 determined annually by the Board.

28 Retired teachers serving as substitutes who do not have an active teaching license shall be paid the same  
 29 as a retired substitute teacher with an active teaching license. This only applies to teachers who retired  
 30 after July 1, 2011 through July 1, 2016.<sup>5</sup>

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5 the state salary schedule.<sup>1</sup>

**6 EMERGENCY NEEDS**

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8 Emergency use shall be defined as less than a full day due to the regular or substitute teacher being  
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10 Such substitutes shall receive the proportionate equivalent salary regular substitute teachers would  
11 receive under similar circumstances or their regular salary, if higher; however, they shall not receive pay  
12 for both positions at the same time.

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17 and procedures, best practices for substitute teaching, and a Substitute Teacher Handbook.

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19 make available:

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- 21 2. Class rolls;
- 22 3. Lesson plans and other information for the day's activities. In case of emergency when plans are  
23 not provided, the principal/designee shall provide the substitute with directions for the day; and
- 24 4. Classroom rules/discipline procedures.

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- 28 2. Lunchroom schedule and procedures;
- 29 3. Procedures for supervising student behavior;
- 30 4. Names and assignments of regular staff members;
- 31 5. Emergency evacuation procedures; and
- 32 6. Other helpful information particular to the local school.

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34 Substitute teachers shall:

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- 4 to be followed during the teaching day;
- 5 3. Write a note about work completed at the end of each teaching day and leave it for the regular
- 6 classroom teacher; and
- 7 4. Report to the principal/designee at the conclusion of the day and/or as requested.

## 8 RE-EMPLOYMENT/TERMINATION

- 9 On an annual basis, the Director of Schools, with input from the principals/supervisors, shall determine  
10 which substitute personnel performed at an acceptable level. Substitutes who performed below an  
11 acceptable level shall not be re-employed.
- 12 All substitutes shall be responsible for providing correct addresses and phone numbers and for notifying  
13 the principal and/or third party employer if they wish to terminate their service as substitutes.

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### Legal References:

1. TRR/MS 0520-01-02-.04(5)
2. TCA 49-5-709
3. TCA 49-5-413(a)(2)
4. TCA 49-2-203(a)(14)
5. TCA 49-3-312(b)
6. TCA 49-3-312(a); TRR/MS 0520-01-02-.04(5)(b)

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### Cross References:

- Background Investigations 5.118  
Employment of Retirees 5.119  
Separation Practices of Tenured Teachers 5.200  
Separation Practices of Non-Tenured Teachers 5.201

**5.802      QUALIFICATIONS AND DUTIES OF THE DIRECTOR OF SCHOOLS**  
– *1<sup>st</sup> Reading*

State law now requires the Director of Schools to report additional educator information to the State Board of Education. Public Chapter 577 requires that a report be made if an educator has pleaded guilty, nolo contendere to, or has been convicted or otherwise found guilty of certain offenses in another jurisdiction.

<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in February</b>	Descriptor Term: <b>Qualifications and Duties of the Director of Schools</b>	Descriptor Code: <b>5.802</b>	Issued Date: <b><i>Proposed</i></b>
		Rescinds: <b>5.802</b>	Issued: <b>08/09/21</b>

1 **QUALIFICATIONS**

- 2       1. A professional educator's license  
3       2. A master's degree in education with a preference for a doctorate degree  
4       3. Three (3) years of successful experience in school administration  
5       4. Such other qualifications as the board deems desirable

6 **REPORTS TO:** The Board of Education

7 **SUPERVISES:** All administrative and supervisory personnel in the district

8 **JOB GOAL:** To provide leadership in developing and maintaining the best possible educational  
9 programs and services

10 **SCOPE OF RESPONSIBILITY:** The management responsibilities of the director of schools shall  
11 extend to all activities of the district, to all phases of the educational program, to all aspects of the  
12 financial operation, to all facility management, and to the conduct of such other duties as may be assigned  
13 by the board. The director of schools may delegate these duties together with appropriate authority but  
14 may not delegate nor relinquish ultimate responsibility for results or any portion of accountability.

15 **ESSENTIAL FUNCTIONS**

16 *General Administrative*

- 17       1. Provides leadership in identification of priorities and assures that all activities reflect those  
18       board-established priorities.
- 19       2. Prepares and recommends short and long-range plans for board approval and implements those  
20       plans when approved.
- 21       3. Prepares, in conjunction with the board chair, agenda recommendations relative to all matters  
22       requiring board action, including all facts, information, options, and reports needed to assure  
23       informed decisions. Provides advice and counsel to the board on matters before it.
- 24       4. Attends all regular and special meetings of the board and keeps a complete and accurate record  
25       of the proceedings of all meetings of the board and of its official acts.
- 26       5. Recommends drafts of new policies or changes to the board. Anticipates potential problems.  
27       Recommends policies or courses of staff action.

- 1 6. Develops administrative procedures to implement board policy or for the items deemed  
2 necessary for the efficient operation of the schools and disseminates these procedures to  
3 appropriate staff.
- 4 7. Keeps the board informed regarding development in other districts or at state and national levels  
5 that would be helpful to the district.
- 6 8. Ensures that all local, state, and federal standards for the health and safety of the students and  
7 staff are maintained and that required reports are maintained.
- 8 9. Fulfills all statutory obligations and implements the education law of the State of Tennessee and  
9 the rules and regulations of the State Board of Education.<sup>1</sup>

#### 10 *Financial Management*

- 11 1. Provides direction to and supervision of school business functions. Encourages development and  
12 implementation of sound business practices. Continually assesses business practices to achieve  
13 efficiency.
- 14 2. Prepares, annually, a budget and submits it to the board for approval. Presents approved budget  
15 to the appropriate local funding body for adoption.
- 16 3. Makes appropriate written reports for the board detailing all receipts and expenditures of the  
17 public school funds and submits them to the local funding body.
- 18 4. Ensures that funds are spent prudently by providing adequate control and accounting of the  
19 district's financial and physical resources.

#### 20 *Personnel Administration*

- 21 1. Establishes lines of authority which shall be approved by the board and shown on the system  
22 organization chart. Lines of authority shall not restrict the practical working relationships of all  
23 staff members at all levels.
- 24 2. Employs such personnel as may be necessary within the limits of budgetary provisions and  
25 recommends to the board teachers who are eligible for tenure.
- 26 3. Develops recruitment procedures to assure well-qualified applicants for professional and non-  
27 professional positions.
- 28 4. Assigns and transfers employees as the interest of the district may dictate and reports such action  
29 to the board for information and record.
- 30 5. Holds meetings of teachers and other employees as necessary for the discussion of matters  
31 concerning the welfare and improvement of the schools.
- 32 6. Communicates directly or through delegation all actions of the board relating to personnel  
33 matters to all and receives employees' communications to be made to the board.

- 1 7. Evaluates principals annually.
- 2 8. Informs the Office of Educator Licensing of licensed educators or educators who have a  
3 temporary teaching permit who have been suspended or dismissed, or who have resigned,  
4 following allegations of conduct which, including sexual misconduct, which, if substantiated,  
5 would warrant consideration for license suspension or revocation, or who have been convicted  
6 of a felony. This report shall also be made if the licensed educator has pleaded guilty or nolo  
7 contendere to, or has been convicted or otherwise found guilty of such an offense or equivalent  
8 offense in another jurisdiction. The report shall be submitted within thirty (30) days ~~of the~~  
9 ~~suspension, dismissal, or resignation or of receiving knowledge of the felony conviction.~~<sup>2</sup>

#### 10 *Instructional Leadership*

- 11 1. Serves as the chief school executive. Ensures the development and maintenance of a positive  
12 educational program designed to meet the needs of the community and to carry out the policies  
13 of the board. Ensures that a system of thorough and efficient education, as defined by state law,  
14 is available to all students.
- 15 2. Recommends to the board for its adoption all courses of study, curriculum guides, and major  
16 changes in tests and time schedules to be used in the schools.
- 17 3. Oversees the timely revisions of all curriculum guides and courses of study.
- 18 4. Develops guidelines and direction for monitoring the effectiveness of existing and new  
19 programs.
- 20 5. Conducts a periodic audit of the total school program and advises the board of recommendations  
21 for the educational advancement of the schools.
- 22 6. Seeks out available sources for grant funding to support programs and projects.
- 23 7. Ensures that the goals of the school system are adequately reflected in its educational program  
24 and operations.

#### 25 *Community/Public Relations*

- 26 1. Promotes community support of the schools. Interprets district programs and services, reports,  
27 plans, events, and activities of interest and solicits community opinions regarding school and  
28 educational issues.
- 29 2. Identifies available community resources and links to social service agencies that support  
30 education and healthy child development.
- 31 3. Develops strategies to promote parental involvement in their student's education and provides  
32 opportunities for parent-teacher interaction.
- 33 4. Maintains contact and good relations with local media. Acts as the board's spokesperson.

1 5. Ensures that the district interests will be represented in meetings and activities of municipal and  
2 other governmental agencies.

3 6. Represents the school system and its interests in community organizations, activities, and  
4 projects.

5 **TERMS OF EMPLOYMENT:** Serves in accordance with the terms of the contract between the board  
6 and the director of schools. Salary to be determined by the board.

7 **EVALUATION:** Performance of this job will be evaluated in accordance with provisions of state law  
8 and the board's policy on evaluation of the director of schools.

9 **GENERAL REQUIREMENTS:** The above statements are intended to describe the general nature and  
10 level of work being performed by the person assigned to this position. They are not intended to be a  
11 complete list of responsibilities, duties, and skills required of personnel so assigned.

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Legal References

1. [TCA 49-2-301](#)
2. [TRR/MS 0520-02-03-.09\(2\)](#); [TCA 49-5-417\(c\)](#);  
[TCA 49-5-106\(f\)](#); [Public Acts of 2024, Chapter No. 577](#)

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Cross References

Executive Committee 1.301  
Board-Media Relations 1.502  
Administrative Procedures 1.601  
Administrative Committees 1.602  
Administrative Reports 1.603  
School District Planning 1.701  
Application and Employment 5.106  
Evaluation of the Director of Schools 5.803

<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in February</b>	Descriptor Term: <b>Qualifications and Duties of the Director of Schools</b>	Descriptor Code: <b>5.802</b>	Issued Date: <b>08/09/21</b>
		Rescinds: <b>5.802</b>	Issued: <b>09/17/18</b>

1 **QUALIFICATIONS**

- 2 1. A professional educator's license  
3 2. A master's degree in education with a preference for a doctorate degree  
4 3. Three (3) years of successful experience in school administration  
5 4. Such other qualifications as the board deems desirable

6 **REPORTS TO:** The Board of Education

7 **SUPERVISES:** All administrative and supervisory personnel in the district

8 **JOB GOAL:** To provide leadership in developing and maintaining the best possible educational  
9 programs and services

10 **SCOPE OF RESPONSIBILITY:** The management responsibilities of the director of schools shall  
11 extend to all activities of the district, to all phases of the educational program, to all aspects of the  
12 financial operation, to all facility management, and to the conduct of such other duties as may be assigned  
13 by the board. The director of schools may delegate these duties together with appropriate authority but  
14 may not delegate nor relinquish ultimate responsibility for results or any portion of accountability.

15 **ESSENTIAL FUNCTIONS**

16 *General Administrative*

- 17 1. Provides leadership in identification of priorities and assures that all activities reflect those  
18 board-established priorities.
- 19 2. Prepares and recommends short and long-range plans for board approval and implements those  
20 plans when approved.
- 21 3. Prepares, in conjunction with the board chair, agenda recommendations relative to all matters  
22 requiring board action, including all facts, information, options, and reports needed to assure  
23 informed decisions. Provides advice and counsel to the board on matters before it.
- 24 4. Attends all regular and special meetings of the board and keeps a complete and accurate record  
25 of the proceedings of all meetings of the board and of its official acts.
- 26 5. Recommends drafts of new policies or changes to the board. Anticipates potential problems.  
27 Recommends policies or courses of staff action.

- 1 6. Develops administrative procedures to implement board policy or for the items deemed  
2 necessary for the efficient operation of the schools and disseminates these procedures to  
3 appropriate staff.
- 4 7. Keeps the board informed regarding development in other districts or at state and national levels  
5 that would be helpful to the district.
- 6 8. Ensures that all local, state, and federal standards for the health and safety of the students and  
7 staff are maintained and that required reports are maintained.
- 8 9. Fulfills all statutory obligations and implements the education law of the State of Tennessee and  
9 the rules and regulations of the State Board of Education.<sup>1</sup>

#### 10 *Financial Management*

- 11 1. Provides direction to and supervision of school business functions. Encourages development and  
12 implementation of sound business practices. Continually assesses business practices to achieve  
13 efficiency.
- 14 2. Prepares, annually, a budget and submits it to the board for approval. Presents approved budget  
15 to the appropriate local funding body for adoption.
- 16 3. Makes appropriate written reports for the board detailing all receipts and expenditures of the  
17 public school funds and submits them to the local funding body.
- 18 4. Ensures that funds are spent prudently by providing adequate control and accounting of the  
19 district's financial and physical resources.

#### 20 *Personnel Administration*

- 21 1. Establishes lines of authority which shall be approved by the board and shown on the system  
22 organization chart. Lines of authority shall not restrict the practical working relationships of all  
23 staff members at all levels.
- 24 2. Employs such personnel as may be necessary within the limits of budgetary provisions and  
25 recommends to the board teachers who are eligible for tenure.
- 26 3. Develops recruitment procedures to assure well-qualified applicants for professional and non-  
27 professional positions.
- 28 4. Assigns and transfers employees as the interest of the district may dictate and reports such action  
29 to the board for information and record.
- 30 5. Holds meetings of teachers and other employees as necessary for the discussion of matters  
31 concerning the welfare and improvement of the schools.
- 32 6. Communicates directly or through delegation all actions of the board relating to personnel  
33 matters to all and receives employees' communications to be made to the board.

- 1 7. Evaluates principals annually.
- 2 8. Informs the Office of Educator Licensing of licensed educators or educators who have a  
3 temporary teaching permit who have been suspended or dismissed, or who have resigned,  
4 following allegations of conduct which, including sexual misconduct, which, if substantiated,  
5 would warrant consideration for license suspension or revocation, or who have been convicted  
6 of a felony. The report shall be submitted within thirty (30) days of the suspension, dismissal, or  
7 resignation or of receiving knowledge of the felony conviction.<sup>2</sup>

#### 8 *Instructional Leadership*

- 9 1. Serves as the chief school executive. Ensures the development and maintenance of a positive  
10 educational program designed to meet the needs of the community and to carry out the policies  
11 of the board. Ensures that a system of thorough and efficient education, as defined by state law,  
12 is available to all students.
- 13 2. Recommends to the board for its adoption all courses of study, curriculum guides, and major  
14 changes in tests and time schedules to be used in the schools.
- 15 3. Oversees the timely revisions of all curriculum guides and courses of study.
- 16 4. Develops guidelines and direction for monitoring the effectiveness of existing and new  
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19 for the educational advancement of the schools.
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25 plans, events, and activities of interest and solicits community opinions regarding school and  
26 educational issues.
- 27 2. Identifies available community resources and links to social service agencies that support  
28 education and healthy child development.
- 29 3. Develops strategies to promote parental involvement in their student's education and provides  
30 opportunities for parent-teacher interaction.
- 31 4. Maintains contact and good relations with local media. Acts as the board's spokesperson.
- 32 5. Ensures that the district interests will be represented in meetings and activities of municipal and  
33 other governmental agencies.

1           6. Represents the school system and its interests in community organizations, activities, and  
2           projects.

3   **TERMS OF EMPLOYMENT:** Serves in accordance with the terms of the contract between the board  
4   and the director of schools. Salary to be determined by the board.

5   **EVALUATION:** Performance of this job will be evaluated in accordance with provisions of state law  
6   and the board's policy on evaluation of the director of schools.

7   **GENERAL REQUIREMENTS:** The above statements are intended to describe the general nature and  
8   level of work being performed by the person assigned to this position. They are not intended to be a  
9   complete list of responsibilities, duties, and skills required of personnel so assigned.

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Legal References

- 1. TCA 49-2-301
- 2. TRR/MS 0520-02-03-.09(2); TCA 49-5-417(c);  
Public Acts of 2021, Chapter No. 211

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Cross References

- Executive Committee 1.301
- Administrative Procedures 1.601
- Administrative Committees 1.602
- Administrative Reports 1.603
- School District Planning 1.701
- Application and Employment 5.106
- Evaluation of the Director of Schools 5.803

**6.203 SCHOOL ADMISSIONS – *1<sup>st</sup> Reading***

While state law already requires parents/guardians to provide information to the school district if their student has been adjudicated delinquent for certain offenses, Public Chapter 721 clarifies that principals may specifically request this information from parents/guardians.

TSBA has provided language to update policies 6.203 and 6.318 to include this option.

# Franklin Special Board of Education

Monitoring: <b>Review: Annually, in April</b>	Descriptor Term: <b>School Admissions</b>	Descriptor Code: <b>6.203</b>	Issued Date: <b>Proposed</b>
		Rescinds: <b>6.203</b>	Issued: <b>11/09/20</b>

1 *General*

2 Any student entering school for the first time shall present:

- 3 1. A birth certificate or officially acceptable evidence of date of birth at the time of registration;<sup>1</sup>  
 4  
 5 2. Evidence of a current medical examination;<sup>2</sup> and  
 6  
 7 3. Evidence of state-required immunizations or exemption as authorized by state law.<sup>3</sup>

8 The name used on the records of a student entering school must be the same as that shown on the birth  
 9 certificate unless evidence is presented that such name has been legally changed through a court as  
 10 prescribed by law. If the parent does not have or cannot obtain a birth certificate, then the name used  
 11 on the records of such student will be the same as that shown on documents which are acceptable to the  
 12 school principal as proof of date of birth.<sup>4</sup>

13 A child whose care, custody, and support have been assigned to a resident of the district by a power of  
 14 attorney or order of the court shall be enrolled in school provided appropriate documentation has been  
 15 filed with the central office.<sup>4 5</sup>

16 A student may transfer into the school system at any time during the year if his/her parent(s)/  
 17 guardian(s) moves his/her residence into the school system.

18 **ADJUDICATED DELINQUENT STUDENT**<sup>6</sup>

19  
 20 ~~If a student has at any time been adjudicated delinquent for any offense listed in TCA 49-6-~~  
 21 ~~3051(b), the parent(s)/guardian(s) and a school administrator of any school having previously~~  
 22 ~~received similar notice from the juvenile court or another source shall provide to the principal/~~  
 23 ~~designee the abstract<sup>5</sup> or other similar written information when any such student.<sup>6</sup>~~

24 A principal or principal's designee may ask a parent/guardian in writing if their student has been  
 25 adjudicated delinquent for an offense listed in TCA 49-6-3051 within thirty (30) days of the student  
 26 first enrolling in the school and when any such student:

- 27 1. ~~Initially enrolls in the district;~~  
 28  
 29 2. Resumes school attendance after suspension, expulsion, or adjudication of delinquency; or  
 30

1           3. Changes schools within this state.

2   This information shall be shared only with school employees who have responsibility for classroom  
3   instruction of the student, the counselor, social worker or psychologist who is developing a plan for the  
4   student while in the school, and the school resource officer. Such information is otherwise confidential  
5   and shall not be released to others, and the written notification shall not become a part of the student's  
6   record.<sup>6 7</sup>

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Legal References

1. [TCA 49-6-3008\(b\)](#)
2. [TRR/MS 0520-01-13-.01\(1\)\(a\); 20 USCA § 1232h\(c\)](#)
3. [TCA 49-6-5001\(c\)](#)
4. [TCA 49-6-5106](#)
5. [TCA 49-6-3001\(c\)\(6\)](#)
6. [TCA 37-1-153\(e\), 154; TCA 49-6-3051; Public Acts of 2024, Chapter No. 721](#)
7. [TCA 49-6-3051\(d\)](#)

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Cross References

Admission of Suspended or Expelled Students 6.318  
Homeless Students 6.503  
Migrant Students 6.504  
Students in Foster Care 6.505  
Students from Military Families 6.506

# Franklin Special Board of Education

Monitoring:  <b>Review: Annually, in April</b>	Descriptor Term:  <b>School Admissions</b>	Descriptor Code: <b>6.203</b>	Issued Date: <b>11/09/20</b>
		Rescinds: <b>6.203</b>	Issued: <b>07/20/15</b>

1    *General*

2    Any student entering school for the first time shall present:

- 3        1. A birth certificate or officially acceptable evidence of date of birth at the time of registration.<sup>1</sup>
- 4
- 5        2. Evidence of a current medical examination.<sup>2</sup>
- 6
- 7        3. Evidence of state-required immunizations.<sup>3</sup>

8    The name used on the records of a student entering school must be the same as that shown on the birth  
 9    certificate unless evidence is presented that such name has been legally changed through a court as  
 10   prescribed by law. If the parent does not have or cannot obtain a birth certificate, then the name used  
 11   on the records of such student will be the same as that shown on documents which are acceptable to the  
 12   school principal as proof of date of birth.

13   A child whose care, custody, and support have been assigned to a resident of the district by a power of  
 14   attorney or order of the court shall be enrolled in school provided appropriate documentation has been  
 15   filed with the central office.<sup>4</sup>

16   A student may transfer into the school system at any time during the year if his/her parent(s)/  
 17   guardian(s) moves his/her residence into the school system.

18   **ADJUDICATED DELINQUENT STUDENT**

19

20   If a student has at any time been adjudicated delinquent for any offense listed in TCA 49-6-  
 21   3051(b), the parent(s)/guardian(s) and a school administrator of any school having previously  
 22   received similar notice from the juvenile court or another source shall provide to the principal/  
 23   designee the abstract<sup>5</sup> or other similar written information when any such student:<sup>6</sup>

- 24        1. Initially enrolls in the district;
- 25
- 26        2. Resumes school attendance after suspension, expulsion, or adjudication of delinquency; or
- 27
- 28        3. Changes schools within this state.

- 1 This information shall be shared only with school employees who have responsibility for classroom
- 2 instruction of the student, the counselor, social worker or psychologist who is developing a plan for the
- 3 student while in the school, and the school resource officer. Such information is otherwise confidential
- 4 and shall not be released to others, and the written notification shall not become a part of the student's
- 5 record.<sup>6</sup>

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**Legal References**

1. TCA 49-6-3008(b)
2. TRR/MS 0520-01-03-.08(2)(a); 20 USCA § 1232h(c)
3. TCA 49-6-5001(c)
4. TCA 49-6-3001(c)(6)
5. TCA 37-1-153, 154
6. TCA 49-6-3051

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**Cross References**

Admission of Suspended or Expelled Students 6.318  
Homeless Students 6.503  
Migrant Students 6.504  
Students in Foster Care 6.505  
Students from Military Families 6.506

**6.300 CODE OF CONDUCT – *1<sup>st</sup> Reading***

Public Chapter 882 requires that assaults on school property be immediately reported to local law enforcement and the Director of Schools. TSBA has incorporated the modified language in Tier IV to reflect this requirement.

Additionally, Public Chapter 915 creates a separate category of assault for school discipline purposes (i.e., it is distinct from aggravated assault or assault that results in bodily injury). Based on this change to state law, the list of offenses to clarify this distinct offense have also been incorporated into this policy revision.

<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in April</b>	Descriptor Term:  <b>Code of Conduct</b>	Descriptor Code: <b>6.300</b>	Issued Date: <b><i>Proposed</i></b>
		Rescinds: <b>6.300</b>	Issued: <b>06/12/23</b>

1 The board delegates to the Director of Schools the responsibility of developing specific codes of conduct  
 2 which are appropriate for each level of school. <sup>1</sup> Codes of conduct for students in pre-kindergarten or  
 3 kindergarten shall utilize alternative disciplinary practices such as Regional Intervention Program (RIP)  
 4 or appropriate others. Exclusionary discipline shall only be used as a measure of last resort.<sup>2</sup> The  
 5 development of each code shall involve principals and faculty members of each level and shall be based  
 6 on evidence-based behaviors supports and interventions.<sup>3</sup>

7 The following levels of misbehavior and disciplinary procedures and options are standards designed to  
 8 protect all members of the educational community in the exercise of their rights and duties and to  
 9 maintain a safe learning environment where orderly learning is possible and encouraged.<sup>4</sup> These  
 10 misbehaviors apply to student conduct on school buses, on school property, and while students are on  
 11 school sponsored outings. Staff members have the authority to enforce the code of conduct<sup>3</sup> and shall  
 12 ensure that disciplinary measures are implemented in a manner that:<sup>5</sup>

- 13 1. Balances accountability with an understanding of traumatic behavior;
- 14 2. Teaches school and classroom rules while reinforcing that violent or abusive behavior is not  
15 allowed at school;
- 16 3. Minimizes disruptions to education with an emphasis on positive behavioral supports and  
17 behavioral intervention plans;
- 18 4. Creates consistent rules and consequences; and
- 19 5. Models respectful, non-violent interactions.

20 In order to ensure that these goals are accomplished, the school district shall utilize the following trauma-  
 21 informed discipline practices: restorative practices, RTI<sup>2</sup>B, multi-tiered system of supports, and behavior  
 22 intervention plans. Principals shall use appropriate discipline management techniques when enforcing  
 23 the code of conduct.

#### 24 **MISBEHAVIORS: LEVEL I**

25 This level includes minor misbehavior on the part of the student which impedes orderly classroom,  
 26 school, playground, or hall procedures or interferes with the orderly operation of the school, but which  
 27 can usually be handled by an individual staff member (teacher, para-professional, substitute teacher,  
 28 student teacher).

29 *Examples* (not an exclusive listing):

- 30 • School or class tardiness (unexcused/habitual)
- 31 • Unacceptable language

- 1 • Classroom disturbances
- 2 • Lack of classroom materials
- 3 • Cheating and/or lying
- 4 • Non-defiant failure to do assignments or carry out directions
- 5 • Wearing while on the grounds of a public school during the regular school day, clothing
- 6 that exposes underwear or body parts in an indecent manner that disrupts the learning
- 7 environment <sup>4</sup>
- 8 • Victimization of any student (harassment (sexual, racial, ethnic, religious), bullying,
- 9 cyber-bullying, and/or hazing)

10 *Disciplinary Procedures:*

- 11 • Staff member intervenes immediately.
- 12 • Staff member determines what offense was committed and its severity.
- 13 • Staff member determines who committed the offense and if he/she understands the nature
- 14 of the offense.
- 15 • Staff member employs appropriate disciplinary options.
- 16 • The record of the offense and disciplinary action shall be maintained by staff member.

17 *Disciplinary Options (not an exclusive listing):*

- 18 • Verbal reprimand
- 19 • Parent/guardian conference
- 20 • Detention
- 21 • Special Assignment
- 22 • Restricting activities
- 23 • Assigning work details
- 24 • In-school counseling
- 25 • Withdrawal of privileges
- 26 • Issuance of demerits
- 27 • Strict supervised study
- 28 • In-school suspension
- 29 • Social Story
- 30 • Community referrals
- 31 • Check-in, check-out

32 **MISBEHAVIORS: LEVEL II**

33 This level includes misbehavior whose frequency or seriousness tends to disrupt the learning climate of  
34 the school. These misbehaviors do not represent a direct threat to the health and safety of others but have  
35 educational consequences serious enough to require corrective action on the part of administrator/  
36 designee.

37 *Examples (not an exclusive listing):*

- 38 • Continuation of unmodified Level I behaviors

- 1 • School or class truancy
- 2 • Leaving school without permission
- 3 • Using forged notes, excuses, admit slips, and corridor passes
- 4 • Disruptive classroom behavior
- 5 • Disrespect or insubordination
- 6 • Use of profanity
- 7 • Obscenity
- 8 • Sexual misconduct
- 9 • Intimidation
- 10 • Committing any act of civil wrong or crime
- 11 • Victimization of any student (Harassment (Sexual, Racial, Ethnic, Religious), Bullying,
- 12 Cyber-bullying, and/or Hazing)
- 13 • Use, possession, sale, and/or distribution of tobacco products in any form,
- 14 electronic/battery operated devices, vapor products, and all other associated paraphernalia
- 15 during the regular school day while on school campus or on school-provided
- 16 transportation (includes all student participants in all educational and/or extra-curricular
- 17 functions)

18 *Disciplinary Procedures:*

- 19 • The student is referred to administrator/designee for appropriate disciplinary action.
- 20 • The administrator/designee communicates with the student and teacher.
- 21 • The administrator/designee hears the accusation made by the teacher and allows the
- 22 student the opportunity to explain his/her conduct.
- 23 • The administrator/designee takes appropriate disciplinary action and notifies the teacher
- 24 of the action.
- 25 • The record of offense and disciplinary action shall be maintained by school administrator.

26 *Disciplinary Options (not an exclusive listing):*

- 27 • Parent/guardian conference/notification
- 28 • In-school suspension
- 29 • Notify law enforcement agency and/or file legal charges
- 30 • Modified probation
- 31 • Behavior modification
- 32 • Social probation
- 33 • Peer counseling (restorative practices)
- 34 • Referral to outside agency
- 35 • Detention
- 36 • Suspension from school-sponsored activities or from riding school bus
- 37 • Restricting school related honors
- 38 • Out-of-school suspension (not to exceed ten (10) days)
- 39 • In-School counseling
- 40 • District social worker referral
- 41 • Functional Behavior Assessment (FBA)

- 1           • Behavior Intervention Plan (BIP)

2   **MISBEHAVIORS: LEVEL III**

3   This level acts directly against persons or property but whose consequences do not seriously endanger  
4   the health or safety of others in the school.

5           *Examples* (not an exclusive listing):

- 6           • Continuation of unmodified Level I and II behaviors  
7           • Fighting (simple)  
8           • Vandalism (minor)  
9           • Use, possession, sale, distribution, and/or being under the influence of tobacco or  
10          alcohol  
11          • Use, possession, sale, or distribution of drug paraphernalia  
12          • Use, sale, distribution, and/or being under the influence of drugs  
13          • Stealing  
14          • Threats to others  
15          • Victimization of any student (Harassment (Sexual, Racial, Ethnic, Religious), Bullying,  
16          Cyber-bullying, and/or Hazing)  
17          • Breaking and entering  
18          • Committing any act involving a serious civil wrong or crime

19          *Disciplinary Procedures:*

- 20          • The student is referred to the administrator/designee for appropriate disciplinary action.  
21          • The administrator/designee communicates with the student and teacher.  
22          • The administrator/designee hears the accusation and allows the student the opportunity  
23          to explain his/her conduct.  
24          • The administrator/designee takes appropriate disciplinary action.  
25          • The administrator/designee may refer the incident to the director of schools and make  
26          recommendations for consequences.  
27          • If the student's program is to be changed, adequate notice shall be given to the student  
28          and his/her parent(s)/guardian(s) of the charges against him, his/her right to appear at a  
29          hearing, and his/her right to be represented by a person of his/her choosing.  
30          • Any change in school assignment is appealable to the board.  
31          • The record of offense and disciplinary action shall be maintained by school administrator.

32          *Disciplinary Options* (not an exclusive listing):

- 33          • Parent/guardian conference/notification  
34          • Notify law enforcement agency and/or file legal charges  
35          • In-school suspension  
36          • Out-of-school suspension not to exceed ten (10) days  
37          • Detention  
38          • Restitution from loss, damage or stolen property

- 1 • In-school counseling
- 2 • Expulsion
- 3 • Functional Behavior Assessment (FBA)
- 4 • Behavior Intervention Plan (BIP)
- 5 • District social worker referral
- 6 • Referral to outside agency

#### 7 **MISBEHAVIORS: LEVEL IV**

8 This level of misbehavior includes acts which result in violence to another's person or property or which  
9 pose a threat to the safety of others in the school. These acts are so serious that they usually require  
10 administrative actions which result in the immediate removal of the student from the school, the  
11 intervention of law enforcement authorities, and/or action by the Board.

12 If a student's action poses a threat to the safety of others in the school, a teacher, principal, school  
13 employee, or school bus driver may use reasonable force when necessary to prevent bodily harm or death  
14 to another person.<sup>7</sup>

15 *Examples (not an exclusive listing):*

- 16 • Unmodified Level I, II and III behaviors
- 17 • Possessing or using a controlled substance or drug paraphernalia on school property or at  
18 any school-related function, unless the substance was obtained as the result of a valid  
19 prescription or doctor's order and being used as prescribed by the individual for whom  
20 prescribed\*
- 21 • Use, possession, sale, and/or distribution of drugs and/or alcohol, includes being under  
22 the influence of alcohol or drugs (i.e. any controlled substance, controlled substance  
23 analogue, or legend drug)\*
- 24 • Death threat
- 25 • Threat of mass violence on school property or at a school-related activity\*
- 26 • Extortion
- 27 • Bomb threat\* or false fire alarm
- 28 • Possession/use/transfer of dangerous weapons \*
- 29 • **Assault**
- 30 • Assault that results in bodily injury upon any teacher, principal, administrator, any other  
31 employee of the school, or a school resource officer\* or anyone who is lawfully on school  
32 property
- 33 • Aggravated assault\*
- 34 • Vandalism
- 35 • Theft/possession/sale of stolen property
- 36 • Arson
- 37 • Possession of unauthorized substances (e.g., any controlled substance, controlled  
38 substance analogue, or legend drug)\*
- 39 • Use/transfer of unauthorized substances
- 40 • Victimization of any student (harassment (sexual, racial, ethnic, religious), bullying,  
41 cyber-bullying, and/or hazing)

- Electronic threat to cause bodily injury or death to another student or school employee\*

\* Designates zero tolerance offenses.

#### *Disciplinary Procedures:*

- Law enforcement officials and the Director of Schools are immediately contacted, if applicable.<sup>9</sup>
- The administrator/designee confers with appropriate staff members and with the student.
- The administrator/designee hears the accusations and allows the student the opportunity to explain his/her conduct.
- The parent(s)/guardian(s) are notified.
- ~~The incident is reported, and~~ Recommendations are made to the director of schools.
- ~~Complete and accurate reports are submitted to the director of schools.~~
- The principal notifies the staff members of the resolution.
- If the student's placement is to be changed, adequate notice of the charges shall be given to the student and his/her parent(s)/guardian(s) and his/her right to appear at a hearing.

#### *Disciplinary Options* (not an exclusive listing):

- Expulsion\*
- Alternative schools
- Other hearing authority or Board action which results in appropriate placement

\* Expulsion/Remand for a period of not less than one (1) calendar year subject to modification by the director of schools on a case-by-case basis.

#### **ADDITIONAL GUIDELINES:**

- A student shall not be suspended solely because charges are pending against him/her in juvenile or other court.
- An administrator/designee shall not impose successive short term suspensions that cumulatively exceed ten (10) days for the same offense.<sup>4</sup>
- A teacher or other school official shall not reduce or authorize the reduction of a student's grade because of discipline problems except in department or citizenship.
- A student shall not be denied the passing of a course or grade promotion solely on the basis of absences except as provided by board policy.
- A student shall not be denied the passing of a course or grade promotion solely on the basis of failure to:
  - pay any activity fee;
  - pay a library or other school fine; or
  - make restitution for lost or damaged school property.

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Legal References

1. [TCA 49-6-4005](#)
2. [TCA 49-6-3024](#)
3. [TCA 49-6-2801](#)
4. [TCA 49-6-4002](#)
5. [TCA 49-6-4109](#)
6. [TCA 49-6-4009](#)
7. [TCA 49-6-2802](#)
8. [TCA 39-16-517; TCA 49-6-3401\(g\); Public Acts of 2024, Chapter No. 882; Public Acts of 2024, Chapter No. 915;](#)
9. [Public Acts of 2024, Chapter No. 882](#)

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Cross References

Security 3.205  
Traffic and Parking Controls 3.403  
Procedural Due Process 6.302  
Student Discrimination, Harassment, Bullying, Cyber-bullying, and Intimidation 6.304  
Title IX & Sexual Harassment 6.3041  
Interference/Disruption of School Activities 6.306  
Bus Safety and Conduct 6.308  
Zero Tolerance Offenses 6.309  
Dress Code 6.310  
Corporal Punishment 6.314  
Detention 6.315  
Suspension 6.316  
Safe Relocation of Students 6.4081

<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in April</b>	Descriptor Term:  <b>Code of Conduct</b>	Descriptor Code: <b>6.300</b>	Issued Date: <b>06/12/23</b>
		Rescinds: <b>6.300</b>	Issued: <b>11/18/19</b>

1 The board delegates to the Director of Schools the responsibility of developing specific codes of conduct  
 2 which are appropriate for each level of school. <sup>1</sup> Codes of conduct for students in pre-kindergarten or  
 3 kindergarten shall utilize alternative disciplinary practices such as Regional Intervention Program (RIP)  
 4 or appropriate others. Exclusionary discipline shall only be used as a measure of last resort.<sup>2</sup> The  
 5 development of each code shall involve principals and faculty members of each level and shall be based  
 6 on evidence-based behaviors supports and interventions.<sup>3</sup>

7 The following levels of misbehavior and disciplinary procedures and options are standards designed to  
 8 protect all members of the educational community in the exercise of their rights and duties and to  
 9 maintain a safe learning environment where orderly learning is possible and encouraged.<sup>4</sup> These  
 10 misbehaviors apply to student conduct on school buses, on school property, and while students are on  
 11 school sponsored outings. Staff members have the authority to enforce the code of conduct<sup>3</sup> and shall  
 12 ensure that disciplinary measures are implemented in a manner that:<sup>5</sup>

- 13 1. Balances accountability with an understanding of traumatic behavior;
- 14 2. Teaches school and classroom rules while reinforcing that violent or abusive behavior is not  
15 allowed at school;
- 16 3. Minimizes disruptions to education with an emphasis on positive behavioral supports and  
17 behavioral intervention plans;
- 18 4. Creates consistent rules and consequences; and
- 19 5. Models respectful, non-violent interactions.

20 In order to ensure that these goals are accomplished, the school district shall utilize the following trauma-  
 21 informed discipline practices: restorative practices, RTI<sup>2</sup>B, multi-tiered system of supports, and behavior  
 22 intervention plans. Principals shall use appropriate discipline management techniques when enforcing  
 23 the code of conduct.

24 **MISBEHAVIORS: LEVEL I**

25 This level includes minor misbehavior on the part of the student which impedes orderly classroom,  
 26 school, playground, or hall procedures or interferes with the orderly operation of the school, but which  
 27 can usually be handled by an individual staff member (teacher, para-professional, substitute teacher,  
 28 student teacher).

29 *Examples* (not an exclusive listing):

- 30 • School or class tardiness (unexcused/habitual)
- 31 • Unacceptable language

- 1 • Classroom disturbances
- 2 • Lack of classroom materials
- 3 • Cheating and/or lying
- 4 • Non-defiant failure to do assignments or carry out directions
- 5 • Wearing while on the grounds of a public school during the regular school day, clothing
- 6 that exposes underwear or body parts in an indecent manner that disrupts the learning
- 7 environment <sup>4</sup>
- 8 • Victimization of any student (harassment (sexual, racial, ethnic, religious), bullying,
- 9 cyber-bullying, and/or hazing)

10 *Disciplinary Procedures:*

- 11 • Staff member intervenes immediately.
- 12 • Staff member determines what offense was committed and its severity.
- 13 • Staff member determines who committed the offense and if he/she understands the nature
- 14 of the offense.
- 15 • Staff member employs appropriate disciplinary options.
- 16 • The record of the offense and disciplinary action shall be maintained by staff member.

17 *Disciplinary Options (not an exclusive listing):*

- 18 • Verbal reprimand
- 19 • Parent/guardian conference
- 20 • Detention
- 21 • Special Assignment
- 22 • Restricting activities
- 23 • Assigning work details
- 24 • In-school counseling
- 25 • Withdrawal of privileges
- 26 • Issuance of demerits
- 27 • Strict supervised study
- 28 • In-school suspension
- 29 • Social Story
- 30 • Community referrals
- 31 • Check-in, check-out

32 **MISBEHAVIORS: LEVEL II**

33 This level includes misbehavior whose frequency or seriousness tends to disrupt the learning climate of  
34 the school. These misbehaviors do not represent a direct threat to the health and safety of others but have  
35 educational consequences serious enough to require corrective action on the part of administrator/  
36 designee.

37 *Examples (not an exclusive listing):*

- 38 • Continuation of unmodified Level I behaviors

- 1 • School or class truancy
- 2 • Leaving school without permission
- 3 • Using forged notes, excuses, admit slips, and corridor passes
- 4 • Disruptive classroom behavior
- 5 • Disrespect or insubordination
- 6 • Use of profanity
- 7 • Obscenity
- 8 • Sexual misconduct
- 9 • Intimidation
- 10 • Committing any act of civil wrong or crime
- 11 • Victimization of any student (Harassment (Sexual, Racial, Ethnic, Religious), Bullying,
- 12 Cyber-bullying, and/or Hazing)
- 13 • Use, possession, sale, and/or distribution of tobacco products in any form,
- 14 electronic/battery operated devices, vapor products, and all other associated paraphernalia
- 15 during the regular school day while on school campus or on school-provided
- 16 transportation (includes all student participants in all educational and/or extra-curricular
- 17 functions)

18 *Disciplinary Procedures:*

- 19 • The student is referred to administrator/designee for appropriate disciplinary action.
- 20 • The administrator/designee communicates with the student and teacher.
- 21 • The administrator/designee hears the accusation made by the teacher and allows the
- 22 student the opportunity to explain his/her conduct.
- 23 • The administrator/designee takes appropriate disciplinary action and notifies the teacher
- 24 of the action.
- 25 • The record of offense and disciplinary action shall be maintained by school administrator.

26 *Disciplinary Options (not an exclusive listing):*

- 27 • Parent/guardian conference/notification
- 28 • In-school suspension
- 29 • Notify law enforcement agency and/or file legal charges
- 30 • Modified probation
- 31 • Behavior modification
- 32 • Social probation
- 33 • Peer counseling (restorative practices)
- 34 • Referral to outside agency
- 35 • Detention
- 36 • Suspension from school-sponsored activities or from riding school bus
- 37 • Restricting school related honors
- 38 • Out-of-school suspension (not to exceed ten (10) days)
- 39 • In-School counseling
- 40 • District social worker referral
- 41 • Functional Behavior Assessment (FBA)

- Behavior Intervention Plan (BIP)

### MISBEHAVIORS: LEVEL III

This level acts directly against persons or property but whose consequences do not seriously endanger the health or safety of others in the school.

#### *Examples (not an exclusive listing):*

- Continuation of unmodified Level I and II behaviors
- Fighting (simple)
- Vandalism (minor)
- Use, possession, sale, distribution, and/or being under the influence of tobacco or alcohol
- Use, possession, sale, or distribution of drug paraphernalia
- Use, sale, distribution, and/or being under the influence of drugs
- Stealing
- Threats to others
- Victimization of any student (Harassment (Sexual, Racial, Ethnic, Religious), Bullying, Cyber-bullying, and/or Hazing)
- Breaking and entering
- Committing any act involving a serious civil wrong or crime

#### *Disciplinary Procedures:*

- The student is referred to the administrator/designee for appropriate disciplinary action.
- The administrator/designee communicates with the student and teacher.
- The administrator/designee hears the accusation and allows the student the opportunity to explain his/her conduct.
- The administrator/designee takes appropriate disciplinary action.
- The administrator/designee may refer the incident to the director of schools and make recommendations for consequences.
- If the student's program is to be changed, adequate notice shall be given to the student and his/her parent(s)/guardian(s) of the charges against him, his/her right to appear at a hearing, and his/her right to be represented by a person of his/her choosing.
- Any change in school assignment is appealable to the board.
- The record of offense and disciplinary action shall be maintained by school administrator.

#### *Disciplinary Options (not an exclusive listing):*

- Parent/guardian conference/notification
- Notify law enforcement agency and/or file legal charges
- In-school suspension
- Out-of-school suspension not to exceed ten (10) days
- Detention
- Restitution from loss, damage or stolen property

- 1 • In-school counseling
- 2 • Expulsion
- 3 • Functional Behavior Assessment (FBA)
- 4 • Behavior Intervention Plan (BIP)
- 5 • District social worker referral
- 6 • Referral to outside agency

#### 7 **MISBEHAVIORS: LEVEL IV**

8 This level of misbehavior includes acts which result in violence to another's person or property or which  
 9 pose a threat to the safety of others in the school. These acts are so serious that they usually require  
 10 administrative actions which result in the immediate removal of the student from the school, the  
 11 intervention of law enforcement authorities, and/or action by the Board.

12 If a student's action poses a threat to the safety of others in the school, a teacher, principal, school  
 13 employee, or school bus driver may use reasonable force when necessary to prevent bodily harm or death  
 14 to another person.<sup>7</sup>

15 *Examples (not an exclusive listing):*

- 16 • Unmodified Level I, II and III behaviors
- 17 • Possessing or using a controlled substance or drug paraphernalia on school property or at  
 18 any school-related function, unless the substance was obtained as the result of a valid  
 19 prescription or doctor's order and being used as prescribed by the individual for whom  
 20 prescribed\*
- 21 • Use, possession, sale, and/or distribution of drugs and/or alcohol, includes being under  
 22 the influence of alcohol or drugs (i.e. any controlled substance, controlled substance  
 23 analogue, or legend drug)\*
- 24 • Death threat
- 25 • Threat of mass violence on school property or at a school-related activity\*
- 26 • Extortion
- 27 • Bomb threat\* or false fire alarm
- 28 • Possession/use/transfer of dangerous weapons \*
- 29 • Assault that results in bodily injury upon any teacher, principal, administrator, any other  
 30 employee of the school, or a school resource officer\* or anyone who is lawfully on school  
 31 property
- 32 • Aggravated assault\*
- 33 • Vandalism
- 34 • Theft/possession/sale of stolen property
- 35 • Arson/possession of unauthorized substances \*
- 36 • Use/transfer of unauthorized substances
- 37 • Victimization of any student (harassment (sexual, racial, ethnic, religious), bullying,  
 38 cyber-bullying, and/or hazing)
- 39 • Electronic threat to cause bodily injury or death to another student or school employee\*

40 \* Designates zero tolerance offenses.

*Disciplinary Procedures:*

- The administrator/designee confers with appropriate staff members and with the student.
- The administrator/designee hears the accusations and allows the student the opportunity to explain his/her conduct.
- The parent(s)/guardian(s) are notified.
- Law enforcement officials are contacted.
- The incident is reported, and recommendations made to the director of schools.
- Complete and accurate reports are submitted to the director of schools.
- The principal notifies the staff members of the resolution.
- If the student's placement is to be changed, adequate notice of the charges shall be given to the student and his/her parent(s)/guardian(s) and his/her right to appear at a hearing.

*Disciplinary Options* (not an exclusive listing):

- Expulsion\*
- Alternative schools
- Other hearing authority or Board action which results in appropriate placement

\* Expulsion/Remand for a period of not less than one (1) calendar year subject to modification by the director of schools on a case-by-case basis.

**ADDITIONAL GUIDELINES:**

- A student shall not be suspended solely because charges are pending against him/her in juvenile or other court.
- An administrator/designee shall not impose successive short term suspensions that cumulatively exceed ten (10) days for the same offense.<sup>4</sup>
- A teacher or other school official shall not reduce or authorize the reduction of a student's grade because of discipline problems except in deportment or citizenship.
- A student shall not be denied the passing of a course or grade promotion solely on the basis of absences except as provided by board policy.
- A student shall not be denied the passing of a course or grade promotion solely on the basis of failure to:
  - pay any activity fee;
  - pay a library or other school fine; or
  - make restitution for lost or damaged school property.

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**Legal References**

1. TCA 49-6-4005
2. TCA 49-6-3024
3. TCA 49-6-2801
4. TCA 49-6-4002

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**Cross References**

Traffic and Parking Controls 3.403  
 Procedural Due Process 6.302  
 Student Discrimination, Harassment, Bullying,  
 Cyber-bullying, and Intimidation 6.304  
 Title IX & Sexual Harassment 6.3041

5. TCA 49-6-4109
6. TCA 49-6-4009
7. TCA 49-6-2802
8. TCA 39-16-517; TCA 49-6-3401(g); Public Acts of 2023, Chapter No. 299

- Interference/Disruption of School Activities 6.306
- Bus Safety and Conduct 6.308
- Zero Tolerance Offenses 6.309
- Dress Code 6.310
- Corporal Punishment 6.314
- Detention 6.315
- Suspension 6.316
- Safe Relocation of Students 6.4081

**6.309 ZERO TOLERANCE OFFENSES – *1<sup>st</sup> Reading***

Public Chapter 882 modifies the current list of zero tolerance offenses in state law. Now, a threat assessment team will determine whether a threat of mass violence is valid before the offense can be classified as zero tolerance. TSBA has provided updated language in their model policy to align with this change, which has been incorporated with this revision.

## Franklin Special Board of Education

Monitoring: <b>Review: Annually, in April</b>	Descriptor Term: <b>Zero Tolerance Offenses</b>	Descriptor Code: <b>6.309</b>	Issued Date: <b>Proposed</b>
		Rescinds: <b>6.309</b>	Issued: <b>06/12/23</b>

1 In order to ensure a safe and secure learning environment, the following offenses shall not be tolerated:<sup>1</sup>

- 2 1. Possessing, handling, transmitting, using, or attempting to use any dangerous weapon on school  
3 buses, on school property, or while on school sponsored outings. Dangerous weapons for the  
4 purposes of this policy shall include, but are not limited to, a firearm or anything manifestly  
5 designed, made, or adapted for the purpose of inflicting death or serious bodily injury or anything  
6 that in the manner of its use or intended use is capable of causing death or serious bodily injury.<sup>2</sup>  
7
- 8 2. Unlawful possession of any drug, including any controlled substance, controlled substance analogue,  
9 or legend drug on school grounds or at a school-sponsored event;<sup>3</sup>  
10
- 11 3. Aggravated assault;<sup>4</sup>  
12
- 13 4. Assault that results in bodily injury<sup>5</sup> upon any teacher, principal, administrator, any other employee  
14 of the school, or school resource officer; or  
15
- 16 5. **Valid threats of mass violence on school property or at a school-related activity as determined by a**  
17 **threat assessment team.**<sup>6</sup>

18 Committing any of these offenses shall result in a student being expelled from the regular school program  
19 for at least one (1) calendar year unless modified by the Director of Schools. Modification of the length  
20 of time shall be granted on a case-by-case basis. Students that commit zero tolerance offenses may be  
21 assigned to an alternative school or program at the discretion of the Director of Schools.<sup>7</sup>

22 When it is determined that a student has violated this policy, the principal shall notify the student's  
23 parent(s)/guardian(s) and the criminal justice or juvenile delinquency system as required by law.<sup>8</sup>

### Legal References

1. [TCA 49-6-3401\(g\)](#)
2. [18 USCA § 921\(a\)\(3\); 20 USCA § 7961](#)
3. [TCA 39-17-454; TCA 53-10-101](#)
4. [TCA 39-13-102](#)
5. [TCA 39-13-101\(a\)\(1\)](#)
6. [TCA 39-16-517; TCA 49-6-3401\(g\)\(2\)\(D\); Public Acts of 2024, Chapter No. 882](#)
7. [TCA 49-6-3401\(g\)\(2\); TCA 49-6-3402](#)
8. [TCA 49-6-4209; TCA 39-17-1312; 20 USCA § 7961\(h\)\(1\); Public Acts of 2024, Chapter No. 882](#)

### Cross References

Threat Assessment Team 3.204  
Code of Conduct 6.300  
Drug-Free Schools 6.307  
Suspension 6.316  
Student Disciplinary Hearing Authority 6.317  
Alternative Education 6.319  
Safe Relocation of Students 6.4081

<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in April</b>	Descriptor Term: <b>Zero Tolerance Offenses</b>	Descriptor Code: <b>6.309</b>	Issued Date: <b>06/12/23</b>
		Rescinds: <b>6.309</b>	Issued: <b>09/14/20</b>

1 In order to ensure a safe and secure learning environment, the following offenses shall not be tolerated:<sup>1</sup>

- 2 1. Possessing, handling, transmitting, using, or attempting to use any dangerous weapon on school  
3 buses, on school property, or while on school sponsored outings. Dangerous weapons for the  
4 purposes of this policy shall include, but are not limited to, a firearm or anything manifestly  
5 designed, made, or adapted for the purpose of inflicting death or serious bodily injury or anything  
6 that in the manner of its use or intended use is capable of causing death or serious bodily injury.<sup>2</sup>  
7
- 8 2. Unlawful possession of any drug, including any controlled substance, controlled substance analogue,  
9 or legend drug on school grounds or at a school-sponsored event;<sup>3</sup>  
10
- 11 3. Aggravated assault;<sup>4</sup>  
12
- 13 4. Assault that results in bodily injury<sup>5</sup> upon any teacher, principal, administrator, any other employee  
14 of the school, or school resource officer; or  
15
- 16 5. Threats of mass violence on school property or at a school-related activity.<sup>6</sup>

17 Committing any of these offenses shall result in a student being expelled from the regular school program  
18 for at least one (1) calendar year unless modified by the Director of Schools. Modification of the length  
19 of time shall be granted on a case-by-case basis. Students that commit zero tolerance offenses may be  
20 assigned to an alternative school or program at the discretion of the Director of Schools.<sup>7</sup>

21 When it is determined that a student has violated this policy, the principal shall notify the student's  
22 parent(s)/guardian(s) and the criminal justice or juvenile delinquency system as required by law.<sup>8</sup>

23

Legal References

1. TCA 49-6-3401(g)
2. 18 USCA § 921(a)(3); 20 USCA § 7961
3. TCA 39-17-454; TCA 53-10-101
4. TCA 39-13-102
5. TCA 39-13-101(a)(1)
6. TCA 39-16-517; Public Acts of 2023, Chapter No. 299
7. TCA 49-6-3401(g)(2); TCA 49-6-3402
8. TCA 49-6-4209; TCA 39-17-1312; 20 USCA § 7961(h)(1)

Cross References

- Code of Conduct 6.300
- Drug-Free Schools 6.307
- Suspension 6.316
- Student Disciplinary Hearing Authority 6.317
- Alternative Education 6.319
- Safe Relocation of Students 6.4081

**6.316      SUSPENSION/EXPULSION/REMAND – *1<sup>st</sup> Reading***

TSBA has also modified policy 6.316 to specify that invalid threats of mass violence (i.e., those determined by the threat assessment team to not be valid) can result in suspension.

Additionally, Public Chapter 915 states if a student assaults an employee, the student can be suspended from attendance at school-sponsored activities for one year. As this new law does not define the term "school-sponsored event", TSBA has included a suggested definition for the Board's consideration.

# Franklin Special Board of Education

Monitoring: <b>Review: Annually, in April</b>	Descriptor Term: <b>Suspension/Expulsion/Remand</b>	Descriptor Code: <b>6.316</b>	Issued Date: <b>Proposed</b>
		Rescinds: <b>6.316</b>	Issued: <b>10/19/20</b>

## 1 *Definitions*<sup>†</sup>

2 “Suspension” means dismissed for any reason from attendance at school not exceeding ten (10)  
3 consecutive days. Multiple suspensions shall not run consecutively, nor shall multiple suspensions be  
4 applied to avoid expulsion from school.

5 “Expulsion” means removal from attendance for more than ten (10) consecutive days or more than  
6 fifteen (15) days in a month of school attendance. Multiple suspensions that occur consecutively  
7 constitute expulsion.

8 “Remand” means assignment to an alternative school.

## 9 *General*

10 ~~A principal may suspend/expel a student from attendance at school or any school-related activity on or~~  
11 ~~off campus, or from attendance at a specific class or classes, or from riding a school bus, without~~  
12 ~~suspending such student from attendance at school (in-school suspension), for good and sufficient~~  
13 ~~reasons including, but not limited to:~~<sup>2</sup>

14 REWRITTEN TO: A principal may suspend a student from attendance in a specific class or school  
15 related activity without suspending the student from attendance at school. Based on the severity of the  
16 offense, a principal may suspend a student from attendance at school and all school activities.

17 Students may be suspended for good and sufficient reasons including, but not limited to:<sup>1</sup>

- 18 1. Willful and persistent violation of the rules of the school;
- 19
- 20 2. Immoral or disreputable conduct, including vulgar or profane language;
- 21
- 22 3. Violence or threatened violence against the person of any personnel attending or assigned to any
- 23 public school;
- 24
- 25 4. Willful or malicious damage to real or personal property of the school or the property of any
- 26 person attending or assigned to the school;
- 27
- 28 5. Inciting, advising or counseling of others to engage in any of the action that would justify
- 29 suspension;
- 30

- 1 6. Marking, defacing, or destroying school property;
- 2
- 3 7. Possession of a pistol, gun or firearm on school property;<sup>3 2</sup>
- 4
- 5 8. Possession of a knife or other weapons, as defined by state law, on school property;<sup>4 3</sup>
- 6
- 7 9. Assaulting a principal, teacher, school bus driver or other school personnel with vulgar, obscene
- 8 or threatening language;
- 9
- 10 10. Unlawful use or possession of barbitol or legend drugs, as defined in state law;<sup>5 4</sup>
- 11
- 12 11. Engaging in behavior which disrupts a class or school-sponsored activity;
- 13
- 14 12. Making a threat, including a false report, to use a bomb, dynamite, any other deadly explosive or
- 15 destructive device including chemical weapons on school property or at a school-sponsored
- 16 event, **or an invalid threat of mass violence;**<sup>5</sup>
- 17
- 18 13. One (1) or more students initiating a physical attack on an individual student on school property
- 19 or at a school activity, including travel to and from school;
- 20 **14. Assault against a school employee as defined in state law;**<sup>6</sup>
- 21
- 22 15. Off-campus criminal behavior resulting in felony charges;
- 23
- 24 16. When behavior poses a danger to persons or property or disrupts the educational process;~~or~~
- 25
- 26 17. Any other conduct prejudicial to good order or discipline in any school.

27 Except in an emergency, a principal shall not suspend any student until that student has been advised  
28 of the nature of his/her misconduct, questioned about it, and allowed to give an explanation.

29 If, as a result of an investigation, a principal/designee finds that a student acted in self-defense under a  
30 reasonable belief that the student, or another to whom the student was coming to the defense of, may  
31 have been facing the threat of imminent danger of death or serious bodily injury, then the student may  
32 not face any disciplinary action.<sup>6 5</sup>

33 When a student is suspended, the principal shall notify the parent(s)/guardian(s) and the Director of  
34 Schools/designee of the following:

- 35 1. Student's suspension;
- 36
- 37 2. Cause for the suspension; and
- 38
- 39 3. Any conditions for readmission which may include a meeting of the parent(s)/guardian(s),
- 40 student, and the principal.

1 If a student is suspended during the last ten (10) days of any term or semester, he/she shall be permitted  
2 to take such final examinations or submit such required work as necessary to complete the course of  
3 instruction for that semester, subject to conditions prescribed by the principal.<sup>7 6</sup>

#### 4 **IN-SCHOOL SUSPENSION<sup>8 7</sup>**

5 In-school suspension shall be offered to students as an alternative program (if applicable) to complete  
6 academic assignments and receive credit for work completed.

7 Students given an in-school suspension in excess of one (1) day from classes shall attend special classes  
8 attended only by students guilty of misconduct or be placed in an isolated area appropriate for study.  
9 Personnel responsible for in-school suspension shall ensure that each student is supervised at all times  
10 and has textbooks and classwork assignments from his/her regular teachers.

#### 11 **SUSPENSIONS LONGER THAN FIVE DAYS<sup>9</sup>**

12 If a suspension is longer than five (5) days, the principal shall develop and implement a plan for  
13 improving the student's behavior.

#### 14 **SUSPENSIONS LONGER THAN TEN DAYS<sup>10</sup>**

15 If the principal suspends a student for longer than ten (10) days, he/she shall immediately give written  
16 notice to the parent(s)/guardian(s) and the student of the right to appeal the decision. All appeals shall  
17 be filed within five (5) days of receipt of the notice. These appeals may be filed by the  
18 parent(s)/guardian(s), the student, or any person holding a teaching license who is employed by the  
19 school district if requested by the student.

20 The appeal from this decision shall be to the Disciplinary Hearing Authority appointed by the Board. If  
21 a Disciplinary Hearing Authority has not been appointed, then the appeal shall be to the Board.

#### 22 **SCHOOL-SPONSORED EVENTS<sup>6</sup>**

23 If a student assaults an employee, he/she shall be suspended from school-sponsored events for one (1)  
24 calendar year unless modified by the Director of Schools. A school-sponsored event is an activity that  
25 is not directly related to a student's grade in a course of instruction.

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Legal References

1. ~~TCA 49-6-3007(g)~~
1. [TCA 49-2-203\(a\)\(7\); TCA 49-6-3401\(a\)](#)
2. [TCA 39-17-1309\(b\)](#)
3. [TCA 39-17-1309](#)
4. [TCA 53-10-101; TCA 39-17-454](#)
5. [Public Acts of 2024, Chapter No. 882](#)
6. [Public Acts of 2024, Chapter No. 915; TCA 39-13-101](#)
7. [TCA 49-6-3401\(i\)](#)
8. [TCA 49-6-3401\(d\)](#)
9. [TCA 49-6-3401\(b\)](#)
10. [TCA 49-6-3401\(c\)\(3\)](#)
11. [TCA 49-6-3401\(a\)-\(c\); Goss v. Lopez, 419 U.S. 565 \(1975\); 20 USCA § 1415](#)

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Cross References

Traffic and Parking Controls 3.403  
Code of Conduct 6.300  
Procedural Due Process 6.302  
Interference/Disruption of School Activities 6.306  
Drug-Free Schools 6.307  
Bus Safety and Conduct 6.308  
Zero Tolerance Offenses 6.309  
Dress Code 6.310  
Student Disciplinary Hearing Authority 6.317  
Alternative Education 6.319

# Franklin Special Board of Education

Monitoring: <b>Review: Annually, in April</b>	Descriptor Term: <b>Suspension/Expulsion/Remand</b>	Descriptor Code: <b>6.316</b>	Issued Date: <b>10/19/20</b>
		Rescinds: <b>6.316</b>	Issued: <b>07/16/18</b>

## 1 *Definitions*<sup>1</sup>

2 “Suspension” means dismissed for any reason from attendance at school not exceeding ten (10)  
3 consecutive days. Multiple suspensions shall not run consecutively, nor shall multiple suspensions be  
4 applied to avoid expulsion from school.

5 “Expulsion” means removal from attendance for more than ten (10) consecutive days or more than  
6 fifteen (15) days in a month of school attendance. Multiple suspensions that occur consecutively  
7 constitute expulsion.

8 “Remand” means assignment to an alternative school.

## 9 *General*

10 A principal may suspend/expel a student from attendance at school or any school-related activity on or  
11 off campus, or from attendance at a specific class or classes, or from riding a school bus, without  
12 suspending such student from attendance at school (in-school suspension), for good and sufficient  
13 reasons including, but not limited to:<sup>2</sup>

- 14 1. Willful and persistent violation of the rules of the school;
- 15 2. Immoral or disreputable conduct, including vulgar or profane language;
- 16 3. Violence or threatened violence against the person of any personnel attending or assigned to any  
17 public school;
- 18 4. Willful or malicious damage to real or personal property of the school or the property of any  
19 person attending or assigned to the school;
- 20 5. Inciting, advising or counseling of others to engage in any of the action that would justify  
21 suspension;
- 22 6. Marking, defacing, or destroying school property;
- 23 7. Possession of a pistol, gun or firearm on school property;<sup>3</sup>
- 24 8. Possession of a knife or other weapons, as defined by state law, on school property;<sup>4</sup>
- 25 9. Assaulting a principal, teacher, school bus driver or other school personnel with vulgar, obscene  
26 or threatening language;
- 27 10. Unlawful use or possession of barbitol or legend drugs, as defined in state law;<sup>5</sup>
- 28 11. Engaging in behavior which disrupts a class or school-sponsored activity;
- 29 12. Making a threat, including a false report, to use a bomb, dynamite, any other deadly explosive or  
30 destructive device including chemical weapons on school property or at a school-sponsored  
31 event;

- 1 13. One (1) or more students initiating a physical attack on an individual student on school property
- 2 or at a school activity, including travel to and from school;
- 3 14. Off-campus criminal behavior resulting in felony charges;
- 4 15. When behavior poses a danger to persons or property or disrupts the educational process; or
- 5 16. Any other conduct prejudicial to good order or discipline in any school.

6 Except in an emergency, a principal shall not suspend any student until that student has been advised  
7 of the nature of his/her misconduct, questioned about it, and allowed to give an explanation.

8 If, as a result of an investigation, a principal/designee finds that a student acted in self-defense under a  
9 reasonable belief that the student, or another to whom the student was coming to the defense of, may  
10 have been facing the threat of imminent danger of death or serious bodily injury, then the student may  
11 not face any disciplinary action.<sup>6</sup>

12 When a student is suspended, the principal shall notify the parent(s)/guardian(s) and the Director of  
13 Schools/designee of the following:

- 14 1. Student's suspension;
- 15 2. Cause for the suspension; and
- 16 3. Any conditions for readmission which may include a meeting of the parent(s)/guardian(s),  
17 student, and the principal.

18 If a student is suspended during the last ten (10) days of any term or semester, he/she shall be permitted  
19 to take such final examinations or submit such required work as necessary to complete the course of  
20 instruction for that semester, subject to conditions prescribed by the principal.<sup>7</sup>

### 21 **IN-SCHOOL SUSPENSION<sup>8</sup>**

22 In-school suspension shall be offered to students as an alternative program (if applicable) to complete  
23 academic assignments and receive credit for work completed.

24 Students given an in-school suspension in excess of one (1) day from classes shall attend special classes  
25 attended only by students guilty of misconduct or be placed in an isolated area appropriate for study.  
26 Personnel responsible for in-school suspension shall ensure that each student is supervised at all times  
27 and has textbooks and classwork assignments from his/her regular teachers.

### 28 **SUSPENSIONS LONGER THAN FIVE DAYS<sup>9</sup>**

29 If a suspension is longer than five (5) days, the principal shall develop and implement a plan for  
30 improving the student's behavior.

### 31 **SUSPENSIONS LONGER THAN TEN DAYS<sup>10</sup>**

32 If the principal suspends a student for longer than ten (10) days, he/she shall immediately give written  
33 notice to the parent(s)/guardian(s) and the student of the right to appeal the decision. All appeals shall  
34 be filed within five (5) days of receipt of the notice. These appeals may be filed by the  
35 parent(s)/guardian(s), the student, or any person holding a teaching license who is employed by the  
36 school district if requested by the student.

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**Legal References**

1. TCA 49-6-3007(g)
2. TCA 49-2-203(a)(7); TCA 49-6-3401(a)
3. TCA 39-17-1309(b)
4. TCA 39-17-1309
5. TCA 53-10-101; TCA 39-17-454
6. TCA 49-6-3401(i)
7. TCA 49-6-3401(d)
8. TCA 49-6-3401(b)(1)
9. TCA 49-6-3401(c)(3)
10. TCA 49-6-3401(a)-(c) ; *Goss v Lopez*, 419 U.S. 565 (1975); 20 USCA 1415

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**Cross References**

Code of Conduct 6.300  
Procedural Due Process 6.302  
Interference/Disruption of School Activities 6.306  
Drug Free Schools 6.307  
Bus Safety and Conduct 6.308  
Zero Tolerance Offenses 6.309  
Dress Code 6.310  
Student Disciplinary Hearing Authority 6.317  
Alternative School Programs 6.319  
  
In-School Suspension and Expulsion 6.316.1

**6.318      ADMISSION OF SUSPENDED OR EXPELLED STUDENTS – *1<sup>st</sup> Reading***

While state law already requires parents/guardians to provide information to the school district if their student has been adjudicated delinquent for certain offenses, Public Chapter 721 clarifies that principals may specifically request this information from parents/guardians.

TSBA has provided language to update policies 6.203 and 6.318 to include this option.

<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in April</b>	Descriptor Term: <b>Admission of Suspended or Expelled Students</b>	Descriptor Code: <b>6.318</b>	Issued Date: <b>Proposed</b>
		Rescinds: <b>6.318</b>	Issued: <b>07/25/22</b>

1 The Board may deny admission of any student (except those in state custody) who has been expelled  
 2 or suspended from another school system in Tennessee or another state even though the student has  
 3 established residency in the system in which he/she seeks enrollment.

4 After a request for enrollment is made, the Director of Schools shall investigate the facts surrounding  
 5 the suspension/expulsion from the former school **system** district. The principal may ask the  
 6 parent(s)/guardian(s) in writing if their student has been adjudicated delinquent for an offense listed in  
 7 TCA 49-6-3051 and submit any records to the Director of Schools.<sup>1</sup> Based on the results of the  
 8 investigation, the Director of Schools shall make a recommendation to the Board to approve or deny  
 9 the request.

10 The Board shall not deny enrollment beyond the length of imposed suspension **or** expulsion.

11 A student may be dismissed if it is determined subsequent to the enrollment that the student has been  
 12 suspended or expelled from the former school **system** district.<sup>+2</sup>

<hr/> <p>Legal References</p> <ol style="list-style-type: none"> <li>1. <a href="#">Public Acts of 2024, Chapter No. 721</a></li> <li>2. <a href="#">TCA 49-6-3401(f); 20 USCA § 1232g(b)(4), (h)</a></li> </ol>	<hr/> <p>Cross References</p> <p>School Admissions 6.203              Student Records 6.600</p>
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<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in April</b>	Descriptor Term: <b>Admission of Suspended or Expelled Students</b>	Descriptor Code: <b>6.318</b>	Issued Date: <b>07/25/22</b>
		Rescinds: <b>6.318</b>	Issued: <b>02/08/21</b>

- 1 The Board may deny admission of any student (except those in state custody) who has been expelled
- 2 or suspended from another school system in Tennessee or another state even though the student has
- 3 established residency in the system in which he/she seeks enrollment.
  
- 4 After a request for enrollment is made, the director of schools shall investigate the facts surrounding
- 5 the suspension/expulsion from the former school system and make a recommendation to the Board to
- 6 approve or deny the request.
  
- 7 The Board shall not deny enrollment beyond the length of imposed suspension/expulsion.
  
- 8 A student may be dismissed if it is determined subsequent to the enrollment that the student has been
- 9 suspended or expelled from the former school system.<sup>1</sup>

---

Legal References

1. TCA 49-6-3401(f); Public Acts of 2022, Chapter No. 868; 20 USCA § 1232g(b)(4), (h)

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Cross References

- School Admissions 6.203  
Student Records 6.600

**6.409      REPORTING CHILD ABUSE – *1<sup>st</sup> Reading***

Per Public Chapter 571, districts are required to report the names of the Child Abuse Coordinator and the Alternate Child Abuse Coordinator to the Department of Children's Services. TSBA has updated their corresponding model policy to align with this language.

<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in April</b>	Descriptor Term: <b>Reporting Child Abuse</b>	Descriptor Code: <b>6.409</b>	Issued Date: <b>Proposed</b>
		Rescinds: <b>6.409</b>	Issued: <b>08/08/22</b>

1 *General*2 The Director of Schools shall:<sup>1</sup>

- 3 1. Designate one employee as the Child Abuse Coordinator (the Coordinator) and an additional  
4 employee to serve as the Alternate Child Abuse Coordinator (the Alternate) for each school  
5 **and submit this information to the Department of Children's Services;**  
6
- 7 2. Require that the Coordinator and the Alternate receive appropriate training;  
8
- 9 3. Supply the Coordinator with all necessary resources;  
10
- 11 4. Ensure that all employees working directly with students annually complete the child abuse  
12 training program required by state law.<sup>2</sup>

13 The Coordinator shall assist any employee with appropriately reporting and responding to instances of  
14 child abuse or child sexual abuse.

15 **REPORTING**

16 All personnel shall be alert for any evidence of child abuse or neglect.<sup>3</sup> If personnel know or have  
17 reasonable cause to suspect child abuse, sexual abuse, or neglect, a report shall be filed immediately with  
18 the Coordinator, the Department of Children's Services (DCS), and law enforcement.<sup>4</sup> When alleged  
19 abuse involves someone employed by, previously employed by, or otherwise affiliated with the school,  
20 the report may be made directly to the DCS and law enforcement prior to notifying the Coordinator.<sup>5</sup>

21 The report shall include, to the extent known by the reporter:<sup>6</sup>

- 22 1. The name, address, telephone number, and age of the child;  
23
- 24 2. The name, address, and telephone number of the parents or persons having custody of the child;  
25
- 26 3. The nature and extent of the abuse or neglect; and  
27
- 28 4. Any evidence to the cause or any other information that may relate to the cause or extent of the  
29 abuse or neglect.

30 The Director of Schools/designee shall develop reporting procedures, including sample indicators of  
31 abuse and neglect, and shall disseminate the procedures to all school personnel.

## 1 CONFIDENTIALITY

2 District employees shall keep all information regarding any child abuse confidential in accordance  
3 with state law.

## 4 INVESTIGATIONS

5 School administrators and employees have a duty to cooperate, provide assistance and information in  
6 child abuse investigations<sup>7</sup> including permitting DCS teams to conduct interviews while the child is at  
7 school. The principal may control the time, place and circumstances of the interview but may not  
8 insist that a school employee be present even if the suspected abuser is a school employee or another  
9 student. The principal is not in violation of any laws by failing to inform parent(s)/guardian(s) that the  
10 child is to be interviewed even if the suspected abuser is not a member of the child's household. <sup>7</sup><sup>8</sup>

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### Legal References

1. [TCA 49-6-1601; Public Acts of 2024, Chapter No. 571](#)
2. [TCA 37-1-408](#)
3. [TCA 37-1-403\(a\)\(1\); TCA 37-1-412; TCA 37-1-602; TCA 37-1-605\(a\)\(4\)](#)
4. [TCA 37-1-403\(a\)\(2\); TCA 49-6-1601](#)
5. [TCA 49-6-1601\(d\)\(1\)\(B\)\(v\)](#)
6. [TCA 37-1-403\(b\)](#)
7. [TCA 37-1-611\(b\)](#)
8. [Tenn. Op. Atty. Gen. No. 87-101 \(June 9, 1987\)](#)

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### Cross References

Recommendations and File Transfers 5.206  
Staff-Student Relations 5.610  
Interrogations and Searches 6.303  
Student Discrimination, Harassment, Bullying,  
Cyber-bullying, and Intimidation 6.304  
Title IX & Sexual Harassment 6.3041  
Promoting Student Welfare 6.400  
  
Reporting of Child Abuse and Neglect 6.409.1  
Suspected Child Abuse Form 6.409.2

# Franklin Special Board of Education

Monitoring: <b>Review: Annually, in April</b>	Descriptor Term: <b>Reporting Child Abuse</b>	Descriptor Code: <b>6.409</b>	Issued Date: <b>08/08/22</b>
		Rescinds: <b>6.409</b>	Issued: <b>08/10/20</b>

## 1 *General*

2 The Director of Schools shall:<sup>1</sup>

- 3 1. Designate one employee as the Child Abuse Coordinator (the Coordinator) and an additional  
4 employee to serve as the Alternate Child Abuse Coordinator (the Alternate) for each school;  
5
- 6 2. Require that the Coordinator and the Alternate receive appropriate training;  
7
- 8 3. Supply the Coordinator with all necessary resources;  
9
- 10 4. Ensure that all employees working directly with students annually complete the child abuse  
11 training program required by state law.<sup>2</sup>

12 The Coordinator shall assist any employee with appropriately reporting and responding to instances of  
13 child abuse or child sexual abuse.

## 14 **REPORTING**

15 All personnel shall be alert for any evidence of child abuse or neglect.<sup>3</sup> If personnel know or have  
16 reasonable cause to suspect child abuse, sexual abuse, or neglect, a report shall be filed immediately with  
17 the Coordinator, the Department of Children's Services (DCS), and law enforcement.<sup>4</sup> When alleged  
18 abuse involves someone employed by, previously employed by, or otherwise affiliated with the school,  
19 the report may be made directly to the DCS and law enforcement prior to notifying the Coordinator.<sup>5</sup>

20 The report shall include, to the extent known by the reporter:<sup>6</sup>

- 21 1. The name, address, telephone number, and age of the child;
- 22 2. The name, address, and telephone number of the parents or persons having custody of the child;
- 23 3. The nature and extent of the abuse or neglect; and
- 24 4. Any evidence to the cause or any other information that may relate to the cause or extent of the  
25 abuse or neglect.

26 The director of schools/designee shall develop reporting procedures, including sample indicators of  
27 abuse and neglect, and shall disseminate the procedures to all school personnel.

## 28 **CONFIDENTIALITY**

29 District employees shall keep all information regarding any child abuse confidential in accordance  
30 with state law.

## 1 INVESTIGATIONS

2 School administrators and employees have a duty to cooperate, provide assistance and information in  
3 child abuse investigations<sup>7</sup> including permitting DCS teams to conduct interviews while the child is at  
4 school. The principal may control the time, place and circumstances of the interview but may not  
5 insist that a school employee be present even if the suspected abuser is a school employee or another  
6 student. The principal is not in violation of any laws by failing to inform parent(s)/guardian(s) that the  
7 child is to be interviewed even if the suspected abuser is not a member of the child's household.<sup>7</sup>

---

### Legal References

1. TCA 49-6-1601
2. TCA 37-1-408; Public Acts of 2022, Chapter No. 841
3. TCA 37-1-403(a)(1); TCA 37-1-412; TCA 37-1-602; TCA 37-1-605(a)(4)
4. TCA 37-1-403(a)(2); TCA 49-6-1601
5. Public Acts of 2022, Chapter No. 781
6. TCA 37-1-403(b)
7. TCA 37-1-611(b)
8. Tenn. Op. Atty. Gen. No. 87-101 (June 9, 1987)

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### Cross References

Recommendations and File Transfers 5.206  
Staff-Student Relations 5.610  
Interrogations and Searches 6.303  
Student Discrimination, Harassment, Bullying,  
Cyber-bullying, and Intimidation 6.304  
Title IX & Sexual Harassment 6.3041  
Promoting Student Welfare 6.400  
  
Reporting of Child Abuse and Neglect 6.409.1  
Suspected Child Abuse Form 6.409.2

**4.213 FAMILY LIFE EDUCATION – *1<sup>st</sup> Reading, New Policy***

Several changes to state law impact instruction on family life curriculum. Public Chapter 571 requires that information on internet crimes against children be incorporated in this instruction and that the name of the instructor be reported to the Department of Children's Services. Separately, Public Chapter 795 requires that family life curriculum that covers human growth, human development, or human sexuality, include a video of fetal development. Finally, Public Chapter 970 prohibits instruction on topics related to sexual activity for students in grades K-5.

# Franklin Special Board of Education

Monitoring: <b>Review: Annually, in November</b>	Descriptor Term: <b>Family Life Education</b>	Descriptor Code: <b>4.213</b>	Issued Date: <b>Proposed</b>
		Rescinds:	Issued:

1 *General*

2 A family life education program shall be implemented within the school district in compliance with state  
3 law.<sup>1</sup>

4 A parent/guardian who chooses not to have a student participate in the family life education program  
5 shall submit such request in writing to the principal. A student who is excused from the program shall  
6 be assigned alternative health activities and shall not be penalized academically.

7 **FAMILY LIFE INSTRUCTION**

8 The curriculum for the family life education program shall, in a manner that is age-appropriate and  
9 factually and medically accurate, include the following:<sup>2</sup>

- 10 1. Teach the skills needed to make healthy decisions in all aspects of marriage and family life, only  
11 in grades 6-8;
- 12 2. Encourage sexual health by helping students understand how the whole person is affected by  
13 sexual activity as well as other risk behaviors, only in grades 6-8;
- 14 3. Provide information about human reproduction, including conception, birth, and prenatal care,  
15 as well as the process of adoption and its benefits;
- 16 4. Provide information on the family unit and the responsibilities and consequences related to sexual  
17 activity, including the challenges of single teen parenting, only in grades 6-8;
- 18 5. Promote only sexual risk avoidance through abstinence and the positive results of avoiding  
19 sexual activity, only in grades 6-8;
- 20 6. Provide instruction on the detection, intervention, prevention, and treatment of child sexual  
21 abuse, including such abuse that may occur in the home, human trafficking in which a victim is  
22 the child, and internet crimes against children;
- 23 7. Provide instruction on the prevention of dating violence;
- 24 8. Encourage communication between parent(s)/guardian(s) and students;
- 25
- 26
- 27
- 28
- 29
- 30
- 31

1 9. Only in grades 6-8, address the legal aspects of sexual activity with emphasis on the rights of  
2 the student; and

3  
4 10. Include the presentation of a high-quality, computer-generated animation or high-definition  
5 ultrasound of a least three (3) minutes in duration that shows the development of the brain, heart,  
6 and other vital organs in early fetal development per state academic standards.<sup>3</sup>

7 Instruction in topics related to sexual activity are not age-appropriate for students in grades kindergarten  
8 through five (K-5) and shall not be taught as part of the family life curriculum. This does not prohibit  
9 instruction on detection, intervention, prevention, and treatment of child sexual abuse and human  
10 trafficking of children.<sup>4</sup>

11 The family life education program shall be reviewed annually to ensure that the prohibited items of  
12 instruction, as provided for in state law,<sup>5</sup> are not included in the curriculum.

### 13 **TRAINING ON INSTRUCTION**

14 Personnel providing family life instruction shall receive training prior to presenting such instruction.  
15 Personnel shall conduct such instruction with maturity and discretion.

### 16 **REPORTING<sup>2</sup>**

17 At the beginning of each school year, the Director of Schools shall provide the contact information to  
18 the Department of Children's Services of each employee or trained professional providing instruction  
19 on family life curriculum related to child sex abuse, human trafficking, and internet crimes. The Director  
20 shall also report on the curriculum selected by the Board of Education.

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#### Legal References

1. [TCA 49-6-1302](#)
2. [TCA 49-6-1304; Public Acts of 2024, Chapter No. 571](#)
3. [Public Acts of 2024, Chapter No. 795](#)
4. [Public Acts of 2024, Chapter No. 970](#)
5. [TCA 49-6-1304\(b\)](#)

**4.214 USE OF ARTIFICIAL INTELLIGENCE PROGRAMS –**  
***New Policy 1<sup>st</sup> Reading***

Public Chapter 550 requires all Boards to adopt a policy on the use of artificial intelligence for instructional and assignment purposes. TSBA has created a new model policy that covers this topic. As this is an emerging area of technology, TSBA recommends working closely with district staff to ensure implementation aligns with board policy. More updates to this policy may be forthcoming as this area of law and technology develops.

<b>Franklin Special Board of Education</b>			
Monitoring: <b>Review: Annually, in November</b>	Descriptor Term: <b>Use of Artificial Intelligence Programs</b>	Descriptor Code: <b>4.214</b>	Issued Date: <b>Proposed</b>
		Rescinds:	Issued:

1 *General*

2 Artificial Intelligence (AI) programs as defined by state law may be used by staff and students in the  
3 district.<sup>1</sup>

4 Only approved AI programs may be utilized in student instruction or in completing student work. Staff  
5 will submit additional programs for approval via the curricular resource request process.

6 District technology and instructional staff are tasked with overseeing the implementation of AI programs.  
7 These staff members will review artificial intelligence programs to ensure compliance with district  
8 policies as well as state and federal student data privacy laws and present recommendations to the  
9 Director of Schools for approval. Any approved programs shall be accessible to all students with  
10 consideration of age-appropriateness.

11 Employees shall not place personally identifiable information, financial information, intellectual  
12 property, or other confidential information into an AI system even after the resource is approved.

13 The Director of Schools shall incorporate training programs on AI into professional learning for district  
14 staff. This training shall focus on responsible use of AI and best practices for use in school settings and  
15 include instruction regarding personally identifiable information and the need to comply with state and  
16 federal data privacy laws. Emphasis shall be placed on the importance of securing and properly storing  
17 any data that is collected by the district in compliance with state and federal law.

18 **STAFF USE**

19 Staff may use AI in the completion of their own work. This may include, but not be limited to, drafting  
20 communications, notes, images, and the development of content for instructional or administrative  
21 purposes, as well as analyzing data and information. The following requirements shall be adhered to  
22 when using AI in the completion of work:

- 23 1. Employees shall disclose their use of a generative AI tool if failure to do so would:  
24 a. Violate the terms of the use of the AI tool;  
25 b. Would mislead a supervisor or others as to the nature of the work; or  
26 c. Would be inconsistent with the teacher code of ethic;<sup>2</sup>

- 27  
28 2. Employees shall take all reasonable precautions to ensure the security of private student data  
29 when utilizing AI programs;

30

3. Outputs from AI programs shall be verified by reliable sources and reviewed prior to use in order to reduce the risk of errors and inaccuracies; and
4. Outputs shall not be incorporated into proprietary content or works.

## STUDENT USE

Students will not use AI programs for instructional purposes at this time due to Federal Privacy restrictions.

## ACADEMIC INTEGRITY

Students shall be instructed on responsible use standards including but not limited to the following:

1. Effective use of generative AI;
2. When it is appropriate to use AI in assignments;
3. How to determine whether AI responses are accurate;
4. Users assume responsibility for incorporating AI content responsibly; and
5. The difference between cheating and seeking support.

## NOTICE TO PARENTS

The Director of Schools shall provide notice to parent(s)/guardian(s) about the use of AI programs in the district. An approved list of AI programs can be found on the district website or at this link: [https://docs.google.com/spreadsheets/d/1VbUhfZaIjdJZBWaPiZaQbB8sxNbfZ90b\\_VgO4F9144/edit?gid=0#gid=0](https://docs.google.com/spreadsheets/d/1VbUhfZaIjdJZBWaPiZaQbB8sxNbfZ90b_VgO4F9144/edit?gid=0#gid=0) .

## REPORTING

The Director of Schools shall submit a report to the Board of Education each June on how this policy will be enforced in the upcoming school year. The Board shall approve the report and the Director shall submit it to the Department of Education by July 1<sup>st</sup>.

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### Legal References

1. [Public Acts of 2024, Chapter No. 550](#)
2. [TCA 49-5-1001](#)

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### Cross References

Use of the Internet 4.406

**6.4052 OPIOID ANTAGONIST – *New Policy 1<sup>st</sup> Reading***

Public Chapter 629 requires that opioid antagonists be stored in accordance with the manufacturer's instructions and states that school district staff may not prohibit individuals from possessing an opioid antagonist on school property or at off-campus school events. TSBA has updated their model policy 6.4052 to reflect these changes.

# Franklin Special Board of Education

Monitoring:  <b>Review: Annually, in April</b>	Descriptor Term:  <b>Opioid Antagonist</b>	Descriptor Code: <b>6.4052</b>	Issued Date: <b>Proposed</b>
		Rescinds:	Issued:

1 *General*

2 The school district shall maintain an opioid antagonist at each school in at least two (2) unlocked,  
 3 secure locations to be administered to any student believed to be having a drug overdose.<sup>1</sup> The opioid  
 4 antagonist shall be stored in accordance with the manufacturer’s instructions.<sup>2</sup> School nurses and other  
 5 school personnel expected to provide emergency care to students shall be trained according to the  
 6 Tennessee Department of Health guidelines. The school nurse or other trained school personnel may  
 7 utilize the school’s supply of opioid antagonists to respond to a drug overdose under a standing  
 8 protocol from a physician.

9 School district staff shall not prohibit a student, employee, or visitor from possessing an opioid  
 10 antagonist while the person is on school property or attending a school-sponsored activity held at a  
 11 location that is not school property.<sup>2</sup>

12 **PARENTAL NOTIFICATION**

13 The school district shall notify the parent(s)/guardian(s) of any student to whom an opioid antagonist  
 14 has been administered.

15 **PROCEDURES**

16 The Director of Schools shall develop procedures for the maintenance and usage of opioid antagonists  
 17 as well as procedures regarding record keeping and reporting after any incident.

---

Legal References

1. [State Board of Education Policy 4.205: TCA 49-50-1604](#)
2. [Public Acts of 2024, Chapter No. 629](#)



FRANKLIN SPECIAL SCHOOL DISTRICT  
Investment Report  
May 31, 2024

Local Government Investment Pool
----------------------------------

Interest Rate for May 5.32%

General Investment Account

Beginning Balance	\$	21,636,275.86
Interest		90,749.59
Withdrawals		(4,200,000.00)
Deposits		
Total Invested	\$	<u>17,527,025.45</u>

Debt Service Investment Account

Beginning Balance	\$	6,233,917.28
Interest		16,678.04
Withdrawals		(5,254,996.00)
Deposits		
Total Invested	\$	<u>995,599.32</u>

Capital Projects Investment Account

Beginning Balance	\$	2.89
Interest		0.01
Withdrawals		-
Deposits		-
Total Invested	\$	<u>2.90</u>

Construction Investment Account

Beginning Balance	\$	26,504,238.76
Interest		112,490.32
Withdrawals		(3,151,729.23)
Deposits		
Total Invested	\$	<u>23,464,999.85</u>

FRANKLIN SPECIAL SCHOOL DISTRICT  
Investment Report  
May 31, 2024

First Tennessee Bank
----------------------

General Purpose Checking	
Beginning Balance	\$ 3,142,867.99
Receipts	1,026,072.98
Receipts - Loan from First Horizon (Tax Anticipation)	
Payment of Loan fr Debt Svc.	
Interest	6,595.05
Transfer from LGIP	4,200,000.00
Transfer to LGIP	
Reimb Const Public School Security Grant	(134,638.04)
Pmt of Tax Anticipation Loan to First Horizon	
RePmt Loan to Debt Svc.	
RePmt of Loan to Capt Svc.	
Disbursements	<u>(5,480,196.74)</u>
Ending Balance	<u>\$ 2,760,701.24</u>
Debt Service Checking	
Beginning Balance	\$ 325,053.92
Receipts	36,893.25
Receipts - Loan Payment fr GP	
From Capital Reimb	177,004.18
Interest	1,035.47
Transfer from Investments	5,254,996.00
Transfer to Investments	
Loan to Capital	
Disbursements	<u>(5,432,449.93)</u>
Ending Balance	<u>\$ 362,532.89</u>
Capital Projects Checking	
Beginning Balance	\$ 106,682.81
Receipts	98,745.52
Interest	420.19
Transf Exp from Capital Svc	
Transfer to GP Loan	
Reimb to GP-Exp	
Disbursements	<u>(15,438.38)</u>
Ending Balance	<u>\$ 190,410.14</u>
Construction Checking	
Beginning Balance	\$ 338,834.82
Interest	2,584.90
Transfer fr LGIP	3,151,729.23
Transfer to LGIP	
Transf fr GP (Public School Security)	134,638.04
Transf to Capital for Exp	(177,004.18)
Disbursements	<u>(2,954,392.88)</u>
Ending Balance	<u>\$ 496,389.93</u>

Fnd T Acct	Obj Prj Loc	Prg	Acct	2023-24	2023-24	2023-24	June 2023-24	2023-24	Uncollected		
				Original Budget	Budget Revisions	Revised Budget	Monthly Activity	FYTD Activity	Balance		
141	General Purpose										
141 R 44990	---	---	-----	---	Other Local Revenue	500.00	0.00	500.00	18.71	1,725.94	-1,225.94
141 R 46510	---	---	-----	---	TISA	14,729,100.00	0.00	14,729,100.00	1,116,965.25	14,825,818.25	-96,718.25
141 R 46511	---	---	-----	---	Basic Education Program	0.00	0.00	0.00	0.00	0.00	0.00
141 R 46515	---	---	-----	---	Early Childhood Education	305,000.00	2,653.77	307,653.77	48,544.82	233,945.11	73,708.66
141 R 46590	---	---	-----	---	Other State Education Funds	0.00	340,817.26	340,817.26	0.00	0.00	340,817.26
141 R 46591	---	---	-----	---	Coordinated School Health	80,000.00	0.00	80,000.00	0.00	0.00	80,000.00
141 R 46592	---	---	-----	---	Internet Connectivity	0.00	0.00	0.00	0.00	0.00	0.00
141 R 46610	---	---	-----	---	Career Ladder	40,000.00	0.00	40,000.00	1,144.60	42,973.95	-2,973.95
141 R 46612	---	---	-----	---	Extended Contracts	0.00	0.00	0.00	0.00	0.00	0.00
141 R 46790	---	---	-----	---	Other Vocational	0.00	0.00	0.00	0.00	63,130.29	-63,130.29
141 R 46850	---	---	-----	---	Mixed Drink Tax	0.00	0.00	0.00	0.00	0.00	0.00
141 R 46980	---	---	-----	---	Other State Grants	0.00	225,760.24	225,760.24	134,638.04	144,743.26	81,016.98
141 R 46981	---	---	-----	---	Safe Schools	53,870.00	0.00	53,870.00	0.00	0.00	53,870.00
141 R 46990	---	---	-----	---	Other State Revenue	0.00	0.00	0.00	72,715.24	105,094.39	-105,094.39
141 R 47143	---	---	-----	---	Ed Of Handicap_IDEA	0.00	113,966.63	113,966.63	0.00	113,966.63	0.00
141 R 47145	---	---	-----	---	IDEA Preschool	0.00	0.00	0.00	0.00	0.00	0.00
141 R 47304	---	---	-----	---	Remote Technology Grant	0.00	0.00	0.00	0.00	0.00	0.00
141 R 47590	---	---	-----	---	Other Federal Through State	0.00	195,299.78	195,299.78	956.65	54,169.09	141,130.69
141 R 48130	---	---	-----	---	CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00
141 R 48990	---	---	-----	---	Other-Citizens Group	20,000.00	0.00	20,000.00	0.00	60,535.00	-40,535.00
141 R 49700	---	---	-----	---	Insurance Recovery	0.00	0.00	0.00	0.00	51,108.52	-51,108.52
141 R 49800	---	---	-----	---	Transfers In	40,000.00	0.00	40,000.00	88,817.87	89,200.52	-49,200.52
141 -	-----	---	-----	---	General Purpose	56,344,103.00	878,497.68	57,222,600.68	2,450,207.87	57,976,297.34	-753,696.66

Fnd T Acct Obj Prj Loc Prg Acct	2023-24	2023-24	June 2023-24	2023-24	Encumbered	Unencumbered
	Original Budget	Revised Budget	Monthly Activity	FYTD Activity	Amount	Balance
141	General Purpose					
141 E 11130 --- --- --- --- --- Cash	0.00	0.00	0.00	0.00	0.00	0.00
141 E 71100 --- --- --- --- --- Regular Education Program	28,667,844.00	28,786,643.45	5,262,108.33	27,450,911.54	0.00	1,335,731.91
141 E 71150 --- --- --- --- --- Alternative Schools	109,000.00	118,350.00	0.00	117,791.40	0.00	558.60
141 E 71200 --- --- --- --- --- Special Education Program	6,733,898.00	7,206,838.83	1,314,983.00	7,081,729.84	0.00	125,108.99
141 E 71300 --- --- --- --- --- Vocational Education Program	0.00	626,146.00	0.00	65,030.50	0.00	561,115.50
141 E 72110 --- --- --- --- --- Attendance	0.00	0.00	0.00	0.00	0.00	0.00
141 E 72120 --- --- --- --- --- Health Services	881,887.00	890,765.00	141,284.17	832,154.02	0.00	58,610.98
141 E 72130 --- --- --- --- --- Other Student Support	1,275,888.00	1,360,235.00	246,646.88	1,345,382.34	0.00	14,852.66
141 E 72210 --- --- --- --- --- Regular Instruction Program	3,150,206.00	3,340,809.00	543,949.22	3,267,507.81	0.00	73,301.19
141 E 72220 --- --- --- --- --- Special Education Instruction	1,777,394.00	1,679,394.00	266,115.12	1,576,136.77	0.00	103,257.23
141 E 72250 --- --- --- --- --- TECHNOLOGY	1,532,531.00	1,562,031.00	154,692.65	1,494,464.67	0.00	67,566.33
141 E 72310 --- --- --- --- --- Board Of Education Services	1,559,195.00	1,546,270.00	45,198.12	1,409,523.73	0.00	136,746.27
141 E 72320 --- --- --- --- --- Director of Schools	550,046.00	557,721.00	93,278.80	539,808.08	0.00	17,912.92
141 E 72410 --- --- --- --- --- Office Of The Principal	3,970,763.00	4,045,720.00	524,756.98	3,936,001.02	0.00	109,718.98
141 E 72510 --- --- --- --- --- Fiscal Services	818,357.00	818,357.00	99,383.87	817,925.72	0.00	431.28
141 E 72520 --- --- --- --- --- Human Resources	425,953.00	425,953.00	63,103.83	377,488.47	0.00	48,464.53
141 E 72610 --- --- --- --- --- Operation Of Plant	4,113,362.00	4,119,591.00	395,658.33	3,993,715.00	0.00	125,876.00
141 E 72620 --- --- --- --- --- Maintenance Of Plant	847,915.00	1,089,101.04	105,483.90	1,038,344.59	0.00	50,756.45
141 E 72710 --- --- --- --- --- Transportation	2,785,446.00	2,893,313.59	483,120.49	2,541,077.97	0.00	352,235.62
141 E 72810 --- --- --- --- --- Central And Other	403,312.00	403,312.00	51,720.45	316,457.79	0.00	86,854.21
141 E 73100 --- --- --- --- --- Food Supplies	0.00	22,290.00	13,411.70	17,998.80	0.00	4,291.20
141 E 73300 --- --- --- --- --- Community Service	169,813.00	169,813.00	146,534.58	177,214.87	0.00	-7,401.87
141 E 73400 --- --- --- --- --- Early Childhood Education	625,141.00	662,403.77	125,011.22	619,410.32	0.00	42,993.45
141 E 81300 --- --- --- --- --- Education Debt Service	0.00	0.00	0.00	0.00	0.00	0.00
141 E 82130 --- --- --- --- --- Principal	223,241.00	223,241.00	18,696.00	223,241.00	0.00	0.00
141 E 82230 --- --- --- --- --- Interest	29,483.00	29,483.00	31.00	1,483.00	0.00	28,000.00
141 E 82330 --- --- --- --- --- Other Debt Service	0.00	0.00	0.00	0.00	0.00	0.00
141 - --- --- --- --- --- General Purpose	60,650,675.00	62,577,781.68	10,095,168.64	59,240,799.25	0.00	3,336,982.43

Fnd T Acct	Obj Prj Loc	Prg	Acct	2023-24	2023-24	2023-24	June 2023-24	2023-24	Uncollected	
				Original Budget	Budget Revisions	Revised Budget	Monthly Activity	FYTD Activity	Balance	
142			Federal Programs							
142 R 47141	---	---	---	Title I Part A	396,378.00	68,297.07	464,675.07	120,699.27	443,471.58	21,203.49
142 R 47143	---	---	---	Ed Of Handicap_IDEA	844,621.00	197,312.19	1,041,933.19	356,645.42	1,022,099.93	19,833.26
142 R 47145	---	---	---	IDEA Preschool	25,457.00	24,276.30	49,733.30	12,872.41	31,570.51	18,162.79
142 R 47146	---	---	---	Title III Part A	42,623.00	6,391.06	49,014.06	9,471.86	43,593.99	5,420.07
142 R 47147	---	---	---	Title IV	25,779.00	2,721.00	28,500.00	9,747.39	28,193.79	306.21
142 R 47149	---	---	---	Title IX McKinney-Vento	0.00	23,604.10	23,604.10	5,215.53	8,554.61	15,049.49
142 R 47189	---	---	---	Title II Part A	91,107.00	38,186.40	129,293.40	20,946.97	83,255.16	46,038.24
142 R 47301	---	---	---	ESSER Grant	0.00	0.00	0.00	0.00	0.00	0.00
142 R 47303	---	---	---	LEA Reopening Grant	0.00	0.00	0.00	0.00	0.00	0.00
142 R 47306	---	---	---	Emergency Loss of Income Grant	0.00	0.00	0.00	0.00	0.00	0.00
142 R 47307	---	---	---	ESSER 2.0	0.00	0.00	0.00	0.00	0.00	0.00
142 R 47309	---	---	---	Literacy Training Teacher Stip	0.00	0.00	0.00	0.00	0.00	0.00
142 R 47311	---	---	---	First To The Top	0.00	0.00	0.00	0.00	0.00	0.00
142 R 47401	---	---	---	ESSER 3.0	0.00	179,613.69	179,613.69	79,986.02	179,613.69	0.00
142 R 47402	---	---	---	ARP IDEA Part B	0.00	0.00	0.00	0.00	0.00	0.00
142 R 47403	---	---	---	ARP IDEA Preschool	0.00	7,798.55	7,798.55	0.00	7,798.55	0.00
142 R 47404	---	---	---	ARP Homeless 2.0	0.00	14,971.72	14,971.72	4,702.07	14,971.72	0.00
142 R 47590	---	---	---	Other Federal Through State	0.00	0.00	0.00	-2,049.60	0.00	0.00
142 R 47990	---	---	---	Other Direct Federal Revenue	0.00	0.00	0.00	0.00	0.00	0.00
142 R 49800	---	---	---	Transfers In	0.00	0.00	0.00	0.00	0.00	0.00
142 -	---	---	---	Federal Programs	1,425,965.00	563,172.08	1,989,137.08	618,237.34	1,863,123.53	126,013.55

Fnd T Acct Obj Prj Loc Prg Acct	2023-24	2023-24	June 2023-24	2023-24	Encumbered	Unencumbered
	Original Budget	Revised Budget	Monthly Activity	FYTD Activity	Amount	Balance
142	Federal Programs					
142 E 71100 --- --- --- --- Regular Education Program	234,472.00	303,169.33	26,837.64	291,870.59	0.00	11,298.74
142 E 71200 --- --- --- --- Special Education Program	807,320.00	1,021,208.64	215,861.55	988,590.88	0.00	32,617.76
142 E 72110 --- --- --- --- Attendance	0.00	0.00	0.00	0.00	0.00	0.00
142 E 72120 --- --- --- --- Health Services	24,000.00	24,595.27	2,049.60	24,595.20	0.00	0.07
142 E 72130 --- --- --- --- Other Student Support	119,564.00	124,858.33	17,367.72	118,686.47	0.00	6,171.86
142 E 72210 --- --- --- --- Regular Instruction Program	159,592.00	328,114.76	39,088.27	262,084.52	0.00	66,030.24
142 E 72220 --- --- --- --- Special Education Instruction	4,667.00	11,643.42	580.78	5,458.30	0.00	6,185.12
142 E 72250 --- --- --- --- TECHNOLOGY	0.00	0.00	0.00	0.00	0.00	0.00
142 E 72320 --- --- --- --- Director of Schools	0.00	0.00	0.00	0.00	0.00	0.00
142 E 72410 --- --- --- --- Office Of The Principal	0.00	0.00	0.00	0.00	0.00	0.00
142 E 72510 --- --- --- --- Fiscal Services	0.00	0.00	0.00	0.00	0.00	0.00
142 E 72520 --- --- --- --- Human Resources	0.00	0.00	0.00	0.00	0.00	0.00
142 E 72610 --- --- --- --- Operation Of Plant	0.00	0.00	0.00	0.00	0.00	0.00
142 E 72620 --- --- --- --- Maintenance Of Plant	0.00	30,159.56	0.00	30,159.56	0.00	0.00
142 E 72710 --- --- --- --- Transportation	15,992.00	34,889.01	2,870.30	30,622.33	0.00	4,266.68
142 E 73100 --- --- --- --- Food Supplies	0.00	0.00	0.00	0.00	0.00	0.00
142 E 73300 --- --- --- --- Community Service	0.00	0.00	0.00	0.00	0.00	0.00
142 E 73400 --- --- --- --- Early Childhood Education	0.00	0.00	0.00	0.00	0.00	0.00
142 E 76100 --- --- --- --- Regular Capital Outlay	0.00	21,855.16	0.00	21,855.16	0.00	0.00
142 E 99100 --- --- --- --- Operating Transfer	60,358.00	88,643.60	88,817.87	89,200.52	0.00	-556.92
142 - --- --- --- --- Federal Programs	1,425,965.00	1,989,137.08	393,473.73	1,863,123.53	0.00	126,013.55

End T	Acct	Obj	Prj	Loc	Prg	Acct	2023-24	2023-24	2023-24	June 2023-24	2023-24	Uncollected
							Original Budget	Budget Revisions	Revised Budget	Monthly Activity	FYTD Activity	Balance
143						Food Service						
143	R	43521	---	---	---	Lunch Payments-Children	618,439.00	0.00	618,439.00	0.00	596,518.35	21,920.65
143	R	43522	---	---	---	Lunch Payments-Adults	46,796.00	0.00	46,796.00	55.50	51,544.25	-4,748.25
143	R	43523	---	---	---	Income From Breakfast	127,422.00	0.00	127,422.00	8.50	115,945.15	11,476.85
143	R	43525	---	---	---	Ala Carte Sales	160,000.00	0.00	160,000.00	0.00	171,570.50	-11,570.50
143	R	43546	---	---	---	Contract for Food Services w/	0.00	0.00	0.00	0.00	34,327.70	-34,327.70
143	R	43990	---	---	---	Other Charges For Services	90,000.00	0.00	90,000.00	13,047.62	72,363.43	17,636.57
143	R	44530	---	---	---	Sale of Equipment	300.00	0.00	300.00	0.00	4,578.66	-4,278.66
143	R	44560	---	---	---	Damage Recovered from Individu	0.00	0.00	0.00	0.00	0.00	0.00
143	R	44570	---	---	---	Contributions & Gifts	0.00	0.00	0.00	0.00	0.00	0.00
143	R	44990	---	---	---	Other Local Revenue	10,000.00	0.00	10,000.00	15,709.53	30,971.60	-20,971.60
143	R	46520	---	---	---	School Food Service	19,000.00	0.00	19,000.00	0.00	16,473.39	2,526.61
143	R	46980	---	---	---	Other State Grants	0.00	0.00	0.00	0.00	0.00	0.00
143	R	47111	---	---	---	USDA School Lunch Program	925,000.00	0.00	925,000.00	40,961.96	840,860.20	84,139.80
143	R	47112	---	---	---	USDA Commodities	179,652.00	0.00	179,652.00	172,253.55	172,253.55	7,398.45
143	R	47113	---	---	---	Breakfast	295,000.00	0.00	295,000.00	14,482.65	291,357.19	3,642.81
143	R	47114	---	---	---	USDA Other	182,000.00	0.00	182,000.00	0.00	200,916.85	-18,916.85
143	R	47115	---	---	---	USDA Food Service Equipment Gr	23,000.00	0.00	23,000.00	-28.50	22,875.00	125.00
143	R	47590	---	---	---	Other Federal Through State	99,861.00	0.00	99,861.00	71,308.75	149,996.25	-50,135.25
143	-	-----	---	---	---	Food Service	2,776,470.00	0.00	2,776,470.00	327,799.56	2,772,552.07	3,917.93

Fnd T Acct	Obj Prj Loc Prg Acct	2023-24	2023-24	June 2023-24	2023-24	Encumbered	Unencumbered
		Original Budget	Revised Budget	Monthly Activity	FYTD Activity	Amount	Balance
143	Food Service						
143 E 73100	--- --- --- --- --- Food Supplies	2,623,509.00	2,623,509.00	540,811.91	3,016,248.89	0.00	-392,739.89
143 E 73300	--- --- --- --- --- Community Service	0.00	0.00	0.00	0.00	0.00	0.00
143 -	----- --- --- --- --- Food Service	2,623,509.00	2,623,509.00	540,811.91	3,016,248.89	0.00	-392,739.89

Fnd T Acct Obj Prj Loc Prg Acct	2023-24	2023-24	2023-24	June 2023-24	2023-24	Uncollected	
	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Revised Budget</u>	<u>Monthly Activity</u>	<u>FYTD Activity</u>	<u>Balance</u>	
146	Community Service (MAC)						
146 R 43581 --- --- --- --- ---	Community Services Fees	1,596,233.00	0.00	1,596,233.00	79,194.63	1,109,624.94	486,608.06
146 R 43584 --- --- --- --- ---	Registration Fees-School Year	28,430.00	0.00	28,430.00	100.00	20,920.00	7,510.00
146 R 43585 --- --- --- --- ---	Registration Fees-Summer	7,000.00	0.00	7,000.00	125.00	7,510.00	-510.00
146 R 43990 --- --- --- --- ---	Other Charges For Services	0.00	0.00	0.00	0.00	539.30	-539.30
146 R 44120 --- --- --- --- ---	Lease/Rentals	0.00	0.00	0.00	0.00	0.00	0.00
146 R 44170 --- --- --- --- ---	Miscellaneous Refunds	39,000.00	0.00	39,000.00	0.00	0.00	39,000.00
146 R 44530 --- --- --- --- ---	Sale of Equipment	0.00	0.00	0.00	0.00	0.00	0.00
146 R 44570 --- --- --- --- ---	Contributions & Gifts	0.00	0.00	0.00	0.00	0.00	0.00
146 R 44990 --- --- --- --- ---	Other Local Revenue	0.00	0.00	0.00	0.00	0.00	0.00
146 R 46590 --- --- --- --- ---	Other State Education Funds	0.00	80,000.00	80,000.00	3,151.74	45,906.27	34,093.73
146 R 47590 --- --- --- --- ---	Other Federal Through State	0.00	0.00	0.00	0.00	357,317.48	-357,317.48
146 - --- --- --- --- ---	Community Service (MAC)	1,670,663.00	80,000.00	1,750,663.00	82,571.37	1,541,817.99	208,845.01

End T Acct	Obj	Prj	Loc	Prg	Acct	2023-24	2023-24	June 2023-24	2023-24	Encumbered	Unencumbered
						<u>Original Budget</u>	<u>Revised Budget</u>	<u>Monthly Activity</u>	<u>FYTD Activity</u>	<u>Amount</u>	<u>Balance</u>
146					Community Service (MAC)						
146 E 73300	---	---	-----	---	Community Service	1,668,652.00	1,748,652.00	210,075.43	1,813,855.21	0.00	-65,203.21
146 E 99100	---	---	-----	---	Operating Transfer	0.00	0.00	0.00	0.00	0.00	0.00
146 -	-----	---	-----	---	Community Service (MAC)	1,668,652.00	1,748,652.00	210,075.43	1,813,855.21	0.00	-65,203.21

Fnd T Acct	Obj Prj Loc	Prg	Acct	2023-24	2023-24	2023-24	June 2023-24	2023-24	Uncollected
				<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Revised Budget</u>	<u>Monthly Activity</u>	<u>FYTD Activity</u>	<u>Balance</u>
156			Debt Service						
156 R 40610	---	---	---	---	---	---	---	---	---
			Current Year Property Tax	6,348,920.00	0.00	6,348,920.00	24,620.48	6,334,014.03	14,905.97
156 R 40620	---	---	---	---	---	---	---	---	---
			Prior Year Property Tax	45,000.00	0.00	45,000.00	5.04	36,649.96	8,350.04
156 R 40630	---	---	---	---	---	---	---	---	---
			Interest & Penalty	10,500.00	0.00	10,500.00	1,085.40	8,013.71	2,486.29
156 R 40640	---	---	---	---	---	---	---	---	---
			Pick-Up Taxes	25,000.00	0.00	25,000.00	4,987.22	13,853.76	11,146.24
156 R 44110	---	---	---	---	---	---	---	---	---
			Interest Earned	40,000.00	61,200.00	101,200.00	5,431.15	123,194.25	-21,994.25
156 R 44990	---	---	---	---	---	---	---	---	---
			Other Local Revenue	0.00	0.00	0.00	0.00	0.00	0.00
156 R 49800	---	---	---	---	---	---	---	---	---
			Transfers In	0.00	177,005.00	177,005.00	0.00	177,004.18	0.82
156 -	-----	-----	-----	-----	-----	-----	-----	-----	-----
			Debt Service	6,469,420.00	238,205.00	6,707,625.00	36,129.29	6,692,729.89	14,895.11

Fnd T Acct	Obj Prj Loc	Prg	Acct	2023-24	2023-24	June 2023-24	2023-24	Encumbered	Unencumbered
				Original Budget	Revised Budget	Monthly Activity	FYTD Activity	Amount	Balance
156			Debt Service						
156 E 72310	---	---	Board Of Education Services	128,233.00	129,433.00	579.19	128,001.28	0.00	1,431.72
156 E 82130	---	---	Principal	3,370,000.00	3,370,000.00	0.00	3,370,000.00	0.00	0.00
156 E 82230	---	---	Interest	3,769,992.00	3,946,997.00	0.00	3,946,995.68	0.00	1.32
156 E 82330	---	---	Other Debt Service	1,500.00	5,000.00	900.00	2,700.00	0.00	2,300.00
156 -	-----	-----	Debt Service	7,269,725.00	7,451,430.00	1,479.19	7,447,696.96	0.00	3,733.04

Fnd T Acct	Obj	Prj	Loc	Prg	Acct	2023-24	2023-24	2023-24	June 2023-24	2023-24	Uncollected
						Original Budget	Budget Revisions	Revised Budget	Monthly Activity	FYTD Activity	Balance
177					Capital Projects						
177 R 40210	---	---	-----	---	Local Option Sales Tax	0.00	0.00	0.00	0.00	0.00	0.00
177 R 40390	---	---	-----	---	Other Statutory Local Tax	600,000.00	0.00	600,000.00	136,867.84	687,596.99	-87,596.99
177 R 44110	---	---	-----	---	Interest Earned	250,500.00	718,100.00	968,600.00	102,573.51	964,089.49	4,510.51
177 R 44530	---	---	-----	---	Sale of Equipment	0.00	0.00	0.00	0.00	0.00	0.00
177 R 44540	---	---	-----	---	Sale of Property	8,000,000.00	-8,000,000.00	0.00	0.00	0.00	0.00
177 R 44570	---	---	-----	---	Contributions & Gifts	0.00	0.00	0.00	0.00	0.00	0.00
177 R 44990	---	---	-----	---	Other Local Revenue	0.00	1,400.00	1,400.00	0.00	1,370.00	30.00
177 R 46530	---	---	-----	---	Energy Efficient Schools Grant	0.00	0.00	0.00	0.00	0.00	0.00
177 R 48130	---	---	-----	---	CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00
177 R 49100	---	---	-----	---	Bonds Issued	0.00	21,669,000.00	21,669,000.00	0.00	21,668,292.25	707.75
177 -	-----	---	-----	---	Capital Projects	8,850,500.00	14,388,500.00	23,239,000.00	239,441.35	23,321,348.73	-82,348.73

Fnd T Acct	Obj Prj Loc	Prg	Acct	2023-24	2023-24	June 2023-24	2023-24	Encumbered	Unencumbered		
				Original Budget	Revised Budget	Monthly Activity	FYTD Activity	Amount	Balance		
177	Capital Projects										
177 E 81300	---	---	-----	---	Education Debt Service	0.00	0.00	0.00	0.00	0.00	
177 E 82130	---	---	-----	---	Principal	0.00	0.00	0.00	0.00	0.00	
177 E 82230	---	---	-----	---	Interest	0.00	0.00	0.00	0.00	0.00	
177 E 82330	---	---	-----	---	Other Debt Service	26,000.00	96,000.00	0.00	93,878.68	0.00	2,121.32
177 E 91300	---	---	-----	---	Education Capital Projects	25,470,720.00	28,299,420.00	2,392,081.49	24,072,670.38	0.00	4,226,749.62
177 E 99100	---	---	-----	---	Operating Transfer	0.00	177,005.00	0.00	177,004.18	0.00	0.82
177 -	-----	---	-----	---	Capital Projects	25,496,720.00	28,572,425.00	2,392,081.49	24,343,553.24	0.00	4,228,871.76

End T Acct	Obj	Prj	Loc	Prg	Acct	2023-24 Original Budget	2023-24 Budget Revisions	2023-24 Revised Budget	June 2023-24 Monthly Activity	2023-24 FYTD Activity	Uncollected Balance
Grand Revenue Totals						77,537,121.00	16,148,374.76	93,685,495.76	3,754,386.78	94,167,869.55	-482,373.79

Number of Accounts: 373

\*\*\*\*\* End of report \*\*\*\*\*

<u>Fnd T Acct</u>	<u>Obj</u>	<u>Prj</u>	<u>Loc</u>	<u>Prg</u>	<u>Acct</u>	<u>2023-24</u>	<u>2023-24</u>	<u>June 2023-24</u>	<u>2023-24</u>	<u>Encumbered</u>	<u>Unencumbered</u>
						<u>Original Budget</u>	<u>Revised Budget</u>	<u>Monthly Activity</u>	<u>FYTD Activity</u>	<u>Amount</u>	<u>Balance</u>
Grand Expense Totals						99,135,246.00	104,962,934.76	13,633,090.39	97,725,277.08	0.00	7,237,657.68

Number of Accounts: 4841

\*\*\*\*\* End of report \*\*\*\*\*

**FRANKLIN SPECIAL SCHOOL DISTRICT**  
**Comparison of Sales Tax Revenue**  
**FY 2022-2023 to FY 2023-2024**

Received During	For the Month of	Actual Sales Tax Revenue				Increase (Decrease) FY23-24 from FY22-23		% Chg FY21-22 compared to FY20-21	% Chg FY22-23 compared to FY21-22	% Chg FY23-24 compared to FY22-23	% Chg FY23-24 compared to FY22-23
		FY20-21	FY21-22	FY22-23	FY23-24	Month-to- Month	Year-to- Date	Month-to- Month	Month-to- Month	Month-to- Month	Year-to- Date
Aug	May	\$ 486,669	\$ 596,966	\$ 630,152	\$ 673,793	\$ 43,641	\$ 43,641	22.7%	5.6%	6.9%	6.9%
Sep	June	533,432	620,365	620,525	672,365	\$ 51,840	\$ 95,481	16.3%	0.0%	8.4%	7.6%
Oct	July	523,021	619,147	605,780	652,325	\$ 46,545	\$ 142,026	18.4%	-2.2%	7.7%	7.7%
Nov	Aug	532,701	606,729	586,419	638,368	\$ 51,949	\$ 193,975	13.9%	-3.3%	8.9%	7.9%
Dec	Sept	544,613	637,185	597,545	645,418	\$ 47,873	\$ 241,848	17.0%	-6.2%	8.0%	8.0%
Jan	Oct	555,813	634,248	584,861	654,065	\$ 69,204	\$ 311,052	14.1%	-7.8%	11.8%	8.6%
Feb	Nov	562,186	674,124	616,549	692,106	\$ 75,557	\$ 386,609	19.9%	-8.5%	12.3%	9.1%
Mar	Dec	816,850	829,679	753,642	852,757	\$ 99,115	\$ 485,724	1.6%	-9.2%	13.2%	9.7%
Apr	Jan	555,149	581,999	583,357	601,380	\$ 18,023	\$ 503,747	4.8%	0.2%	3.1%	9.0%
<b>ADA Adjustment</b>		<b>(306,074)</b>	<b>(763,167)</b>	<b>287,134</b>	<b>(107,591)</b>	<b>\$ (394,725)</b>	<b>\$ 109,022</b>	<b>149.3%</b>	<b>-137.6%</b>	<b>-137.5%</b>	<b>1.9%</b>
May	Feb	462,905	580,125	536,943	592,528	\$ 55,585	\$ 164,607	25.3%	-7.4%	10.4%	2.6%
June	March	561,919	598,238	649,595	646,884	\$ (2,711)	\$ 161,896	6.5%	8.6%	-0.4%	2.3%
July	April	593,537	603,419	632,614	665,765	\$ 33,151	\$ 195,047	1.7%	4.8%	5.2%	2.5%
<b>Total YTD</b>		<b>\$ 6,422,720</b>	<b>\$ 6,819,057</b>	<b>\$ 7,685,116</b>	<b>\$ 7,880,163</b>	<b>\$ 195,047</b>					
<b>FY 2023-2024 Budgeted Total</b>					<b>\$ 7,300,000</b>						
<b>Actual Over (Under) Budget</b>					<b>\$ 580,163</b>						
<b>% of Budget Received YTD</b>					<b>107.9%</b>						
<b>ADA Adjustment (Sales Tax)</b>											
19-20		-67,495									
20-21		-306,074									
21-22		-763,167									
22-23		287,134									
23-24		-107,591									