

Board of Education Regular Meeting

June 12, 2023 6:30 PM

Franklin Elementary School, 1501 Figuers Drive, Franklin, Tennessee 37064

- I. **MEETING CALLED TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **RECOGNITIONS/GOOD NEWS AWARDS**
- IV. **PUBLIC INPUT**
- V. **REPORTS/PRESENTATIONS/DISCUSSIONS**
 - V.1. Teaching & Learning Spotlight
 - V.2. Construction Report
- VI. **APPROVAL OF BOARD AGENDA**
- VII. **APPROVAL OF CONSENT AGENDA**
 - VII.1. Minutes of Board Meeting dated May 8, 2023
 - VII.2. Minutes of Budget Work Session dated May 15, 2023
 - VII.3. Director of Schools Surety Bond
 - VII.4. Bids: Transportation Department Fleet Services
 - VII.5. Budget Amendments
 - VII.6. 2023-2024 Board Meeting Schedule
- VIII. **BUSINESS BEFORE THE BOARD**
 - VIII.1. Continuation Budget
 - VIII.2. Proposed 2023-2024 Annual Tuition Rates
 - VIII.3. Policy Revision: Application and Employment (5.106) - *1st Reading*
 - VIII.4. Policy Revision: Employment of Retirees (5.119) - *1st Reading*
 - VIII.5. Policy Revision: Physical Assault Leave (5.307) - *1st Reading*
 - VIII.6. Policy Revision: Home Schools (6.202) - *1st Reading*
 - VIII.7. Policy Revision: Code of Conduct (6.300) - *1st Reading*
 - VIII.8. Policy Revision: Zero Tolerance Offenses (6.309) - *1st Reading*

VIII.9. **Policy Revision: Alternative Education (6.319) - *1st Reading***

IX. **DIRECTOR OF SCHOOLS REPORT**

X. **UPDATES**

X.1. **Teaching and Learning**

X.2. **Finance and Administration**

XI. **ANNOUNCEMENTS**

XII. **ADJOURNMENT**

FSSD Student Artist of the Month

Wendy Mendez, age 13 • Freedom Middle School



Freedom Middle School rising eighth-grader **Wendy Mendez** is the FSSD Student Artist of the Month for June. Wendy created this beautiful landscape, titled “Naturely” during a lesson under the supervision of art teacher Nicole Goode. Ms. Goode offers students an opportunity outside of class to work independently in a studio environment, creating a freestyle artwork in the subject matter and art medium of their choice. The goal is for students to demonstrate originality and self-expression.

Wendy’s artwork is currently displayed in the Director of Schools’ office for the summer and is featured on our employee birthdays for the month of June. A special thank you to Chuck Sugg and **Sonic Drive-In** for sponsoring the student artist of the month program with a generous \$15 gift card.

Recognitions

Freedom Middle School and Freedom Intermediate School: We are proud to report that Freedom Middle School and Freedom Intermediate School are the top two winners in this year's FSSD/Williamson County Schools Darrell Waltrip Drive Away Hunger Contest. In fact, of the 14 participating middle schools, the FSSD's three middle schools finished in the top four, with all of their donations benefitting GraceWorks. Freedom Middle teacher **Leah Bishop** organized, sponsored, and promoted the food drive at first-place Freedom Middle, which resulted in a donation of 11,840 pounds at 22.7 pounds per student; while Freedom Intermediate, under the direction of Brittany Martin and Jules Bergman, donated 7,255 pounds, or 14 pounds per student. Both schools were awarded a trophy and a check for \$1,250 from Darrell Waltrip Automotive.

Also of note is Poplar Grove Middle's 4th place finish with school counselor Keith Welch as the sponsor. Thank you to all who donated and to the teachers for coordinating this generous effort.

Franklin Special Board of Education

Monitoring: Review: Annually, in July	Descriptor Term: Appeals to and Appearances Before the Board	Descriptor Code: 1.404	Issued Date: 08/08/16
		Rescinds: 1.404	Issued: 09/14/98

1 APPEALS TO THE BOARD

2 Any matter relating to the operation of the school system may be appealed to the Board. However, the Board
3 desires that all matters be settled at the lowest level of responsibility and will not hear complaints or concerns
4 which have not advanced through the proper administrative procedure from the point of origin. If all steps of the
5 administrative procedure have been pursued and there is still a desire to appeal to the Board, the matter shall be
6 referred in writing to the office of the director of schools and the Board shall determine whether to hear the appeal.

7 APPEARING BEFORE THE BOARD

8 Individuals desiring to appear before the Board must submit a written request with descriptive materials to the
9 office of the director of schools six (6) days before the meeting. If the request is approved by the Executive
10 Committee, the item will be placed on the agenda. Individuals placed on the agenda will be recognized at the
11 beginning of the meeting and given time to speak when their topic of interest is addressed on the agenda. All
12 requests submitted will be included in the board packet.

13 If an individual wishes to address the Board on an item on the agenda, he/she may sign up on the form provided
14 before the beginning of the board meeting to request time to speak. Delegations must select only one individual
15 to speak on their behalf unless otherwise determined by the Board.

16 The chair may recognize individuals not on the agenda for remarks to the Board if it is determined that such is in
17 the public interest. A majority vote of members present can overrule the decision of the chair. Recognition of
18 individuals who are not citizens of the school system is to be determined by a majority vote of the Board.

19 Individuals speaking to the Board shall address remarks to the chair and may direct questions to individual board
20 members or staff members only upon approval of the chair. Each person speaking shall state his name, address,
21 and subject of presentation. Remarks will be limited to three (3) minutes unless time is extended by the Board.
22 The chair shall have the authority to terminate the remarks of any individual who is disruptive or does not adhere
23 to Board rules.¹ Members of the Board and the director may have the privilege of asking questions of any person
24 who addresses the Board.

25 Individuals desiring additional information about any item on the agenda shall direct such inquiries to the office
26 of the director of schools.

Legal References

1. TCA 39-17-306

Cross References

- School Board Meetings 1.400
- Agendas 1.403
- Complaints About School Personnel 5.502

FSSD Teaching and Learning

Excellence in Teaching and Learning for All



Date: June 1, 2023
To: David Snowden, Director of Schools
From: Mary Decker, Associate Director of Schools for Teaching and Learning
Subject: Summary of Teaching and Learning Activity for the June Board Meeting



Spotlight:

Checking In with The Building Level Instructional Technology Leader Program

The Board may recall that a year ago, we had a glimpse into the various endeavors of the building level instructional technology leaders (BLITLs). This is a leadership role that empowers educators, in their own schools, to share effective strategies for the integration of instructional technology and resources with their peers. The BLITLs work closely with the instructional technology specialists to ensure the accomplishment of the FSSD strategic plan goal to prepare students for college and career readiness, and they have a positive impact on the literacy goal, as well, through their support for digital high-quality instructional materials. You can view a listing, compiled by the FSSD Instructional Technology Department, of the numerous online resources available to students, parents and school staff by visiting the [Student & Family Resource Dashboard](#) and/or the [Faculty & Staff Dashboard](#). At the end of this spotlight, you will see several icons representing some of the exemplary digital resources implemented in the FSSD.

Responsibilities of the BLITLs may include: attending and providing professional learning, coordinating district and/or school-based initiatives in the BLITL's building, serving as a communicator for the BLITL's school, and more. This leadership opportunity comes complete with a stipend.

Qualities of an excellent BLITL candidate may include:

- A high level of effectiveness with regard to student learning
- An eagerness to work with adults
- Evidence of knowledge and use of district instructional technology resources
- Ability to contribute instructional technology integration strategies
- A record of effective teacher leadership

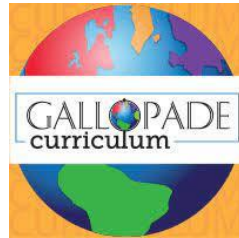
Regularly during the school year, the three instructional technology specialists, Dr. Josh Bracamontes, Ms. Shelly Robinson, and Ms. Amber Whitley, present and facilitate professional learning for the BLITLs. During these sessions, they review several high-quality resources at each

collaboration, provide time for everyone to share their best technology tips, deep-dive into the expectations of the role, discuss evidence-based strategies, develop success plans, and more, depending on the current needs and questions from the schools.

During the 2022-23 year, the BLITLs' work focused on several areas in particular, including:

- Entering books in the Libib app when teachers add titles to their classroom libraries, to ensure compliance with the Age-Appropriate Materials Act of 2022.
- Addressing questions around Clever, the FSSD's single sign-on platform.
- Obtaining Common Sense Media school certification, which ensures students are educated on important topics related to digital citizenship. With every school earning recognition, FSSD is recognized as a Common Sense Certified District.
- Providing appropriate building professional learning (PL) opportunities for teachers to support the integration of instructional technology.
- Advocating for student data privacy by continuously monitoring and lifting up the digital resource request process.
- Bridging communication between instructional technology and teachers in their building.

This evening, please welcome Freedom Middle School's BLITL and seventh grade English language arts teacher, Ms. Rachel Lessing. She is here to share firsthand the perspective of a BLITL and the impact of the role.



Instructional Technology – Josh Bracamontes **Third Grade TCAP Retake**

- Across the district's 327 third grade students, 22 were identified as candidates for retaking the English language arts (ELA) portion of the Tennessee Comprehensive Assessment Program (TCAP) test under the requirements of Tennessee's third-grade promotion law. Dr. Wiemers and Dr. Bracamontes administered the retake opportunities at each school in order to mitigate scheduling and staffing modifications. All assessment retake opportunities were conducted on Chromebooks through the online Schoolnet secure testing browser provided by the Tennessee

Department of Education (TNDOE), and each session progressed without technical or logistical error.

Skyward Discipline

- Beginning in the '23/'24 school year, the FSSD's elementary schools will begin using Skyward as their sole discipline reporting platform. Previously, Skyward discipline was successfully piloted and subsequently adopted in grades 5-8. Utilizing a uniform platform provides for consistency and accuracy in reporting. Celby Glass, Robb Walters, and Dr. Bracamontes have been working directly with school administration on training and structured implementation.

Leadership Team WIDA Presentation

- On May 9, 2023, Dr. Bracamontes and Dr. Kirkpatrick presented a brief overview of the WIDA ACCESS assessment to members of the district's leadership team that was previously presented to the Teaching and Learning team. As a reminder, WIDA ACCESS is the TNDOE required assessment used to determine the level of English language proficiency for students qualifying as English language learners. The purpose of this presentation was to provide insights into logistics, assessment criteria, and assessment items in order to ensure a consistent and sufficient understanding of WIDA ACCESS as members of the leadership team support the academic efforts of English learners within the FSSD. The assessment items center on the WIDA English Language Development Standards that embody significant overlap with the Tennessee Academic Standards. The standards are assessed through the four language domains of *listening*, *speaking*, *reading*, and *writing*. Specific question types align to the language domain being assessed and range from standard multiple-choice questions and writing prompts to verbal responses. Clear understanding of the assessment requirements increases capacity to support broader academic goals.

BLITL End-Of-Year One-On-One Meetings

- During the month of May, the building level instructional technology leaders (BLITLs) in each school wrapped up another successful year of supporting teachers with integrating technology to increase instructional effectiveness and ensure digital citizenship and safety among students. A key component of this position's contractual obligations is a one-on-one meeting between each individual serving in the role and an instructional technology specialist. During these meetings, discussions revolved around successes, challenges, and future goals. Each individual expressed their enthusiasm to continue in this role during the next school year.

Curriculum & Professional Learning – Summer Carlton Consolidated Application

- Mrs. Carlton, along with Dr. Wiemers, Dr. Kirkpatrick and Dr. Robey, worked and submitted the Consolidated Application for federal funds. Mrs. Carlton specifically completed the Title II-A section regarding the use of funds for activities that strengthen the quality and effectiveness of teachers, principals, and other school leaders through professional learning. Under the consolidated application, we also have to provide equitable services for non-public schools. Three private schools qualify and have opted into using Title II-A funds. Mrs. Carlton had consultations with these private schools to discuss the use of their allotted Title II-A funds.

Summer Learning Camp Curriculum and Onboarding

- Dr. Looney and Mrs. Carlton worked to organize the Summer Learning Camp (SLC) curricular resources and update the pacing guides for our SLC teachers at all grade levels in both

reading and math. These curricular resources and pacing guides will focus our four weeks on the essential standards to be covered. Dr. Collins and Dr. Wallace, our SLC administrators, asked Mrs. Carton to provide support regarding the SLC curricular resources and pacing guides to the teachers during the onboarding session on June 1.

Professional Learning Hours Submission

- Teachers are responsible for a minimum of 18 hours of professional learning as part of their contract days. The deadline to submit documentation for these hours was May 25, 2023. Mrs. Carlton worked with teachers throughout the month of May to ensure that they were able to complete their needed hours.

Essential Standards and Updated Standards-Based Report Cards

- Mrs. Carlton and Dr. Looney worked with a committee of teachers and instructional coaches representing every campus to identify essential standards and update the K-4 standards-based report cards. The committee worked to align the standards-based report cards with the essential standards and the new Tennessee Academic Standards for math that go into effect beginning August 2023. Essential standards are defined as a subset of the state standards that all students need to master in order to be successful in the next grade level. Teachers will continue to teach all required standards, but the essential standards will drive intervention and professional learning community conversations around student mastery.

Communications – Susannah Gentry

Summer Programming

- Ms. Gentry has been working to promote the following FSSD summer programs with flyers, social media, and press releases:
 - Summer Learning Camp (registration information, bus schedules, camp details)
 - Story Bus (schedule and details)
 - Young Scholars Institute (continuing registration and updates)

Third-Grade Retention Law

- A large part of the work this May also focused on communication regarding the state's third-grade retention law, including three different letters to each family based on their child's TCAP scores and next steps, and two specific letters for retake results. Ms. Gentry also generated social media posts and a website announcement to publicly report the district's positive results on the third-grade ELA portion of TCAP and the fact that NO FSSD third grader will need to be retained based on TCAP scores.

Transportation Updates

- The last month of school was especially challenging for the transportation department. Ms. Gentry worked with the transportation supervisor to ensure families were notified daily of any bus changes and delays so they could track their child's bus on Edulog Parent Portal Lite.

Brand Strategy Work

- The district is working with BrandMettle to conduct focus groups and personal interviews as the FSSD endeavors to formulate goals and objectives for its strategic planning, marketing, and recruiting efforts for staff and students.

Communications Items

- Planning for a June groundbreaking on the new central office is underway as soon as the city approves the grading permit. Details will be shared as they are confirmed.
- Work on the website is continuous to ensure up-to-date content and information over the summer. Web analytics show 38,116 page views to fssd.org in April with the most visited pages being the home page, about us, and careers.

Attendance – Celby Glass

Enrollment

- New Student Online Enrollment (NSOE) and re-registration has gone well thus far, with parents enrolling their children, uploading required documents, and providing any other important documents to the school. Attendance secretaries are processing enrollments and providing support to families during this process when needed. Administrators are wrapping up the year while also providing any information to new families moving here and wishing to enroll their child/children.

Summer Learning Camp (SLC) Attendance Reporting

- Database Manager Robb Walters is in the process of entering FSSD student names in the state's electronic platform for documenting SLC attendance, called Summer Programming Enrollment and Attendance Reporting (SPEAR). Once all enrolled students are entered, assigned to teachers and rosters are created, Celby will work with the SLC administrators to ensure daily attendance data are entered correctly.

Summer Program Safety Protocols

- Celby met with the SLC administrators and the Young Scholars Institute (YSI) administrators to review safety protocols and plans, including safety drills that need to be conducted. SLC and YSI have run safety drills for several years. In 2023, the state sent guidance that drills are recommended. We are ahead of the curve when it comes to safety planning for summer programs and, while there is always more to do, the administrators of these programs are pleased with the safety practices that are in place.

Administrator Safety Training

- Celby is planning the annual summer administrator safety training that will be held July 17. The session will be conducted by Celby. The Williamson County Sheriff's Department and possibly other community partners will share valuable information.

Student Support Services – Lee Kirkpatrick

Voluntary Pre-K

- The district received news this month from the TDOE Office of Early Learning that the same number of VPK classrooms (five) will be funded by the Tennessee Voluntary Pre-K (VPK) Grant for the 2023-2024 school year. The TN VPK Grant technically funds 100 student seats, but the district places fewer children (16) in each class, and has historically chosen to fund one class from the general purpose budget. Recruiting families throughout the district is a high priority for Dr. Kirkpatrick during the months of June through September.

School Counselors, Coordinated School Health, Student Support Facilitators and School Social Workers

- These exemplary educators will participate in professional learning on July 12 and 13. Topics include a presentation by The Responsive Counselor, Davis House Child Advocacy Center, Baptist Children's Home, Unite4Hope and team collaboration time.

English Learners (EL)

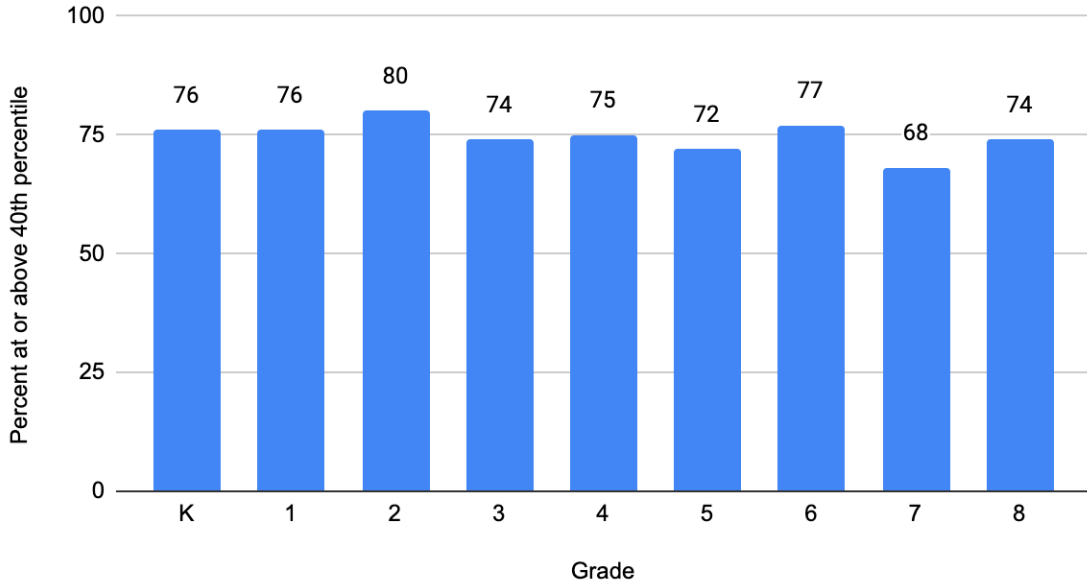
- Currently Dr. Kirkpatrick and school principals are finalizing English learner (EL) personnel assignments for the 2023-2024 school year. These placements are based on the needs and numbers of EL students on all eight campuses. Although some roles and school assignments may change, the team of 16 teachers will be back in its entirety.

Reading & Rtl Coordinator – Gina Looney

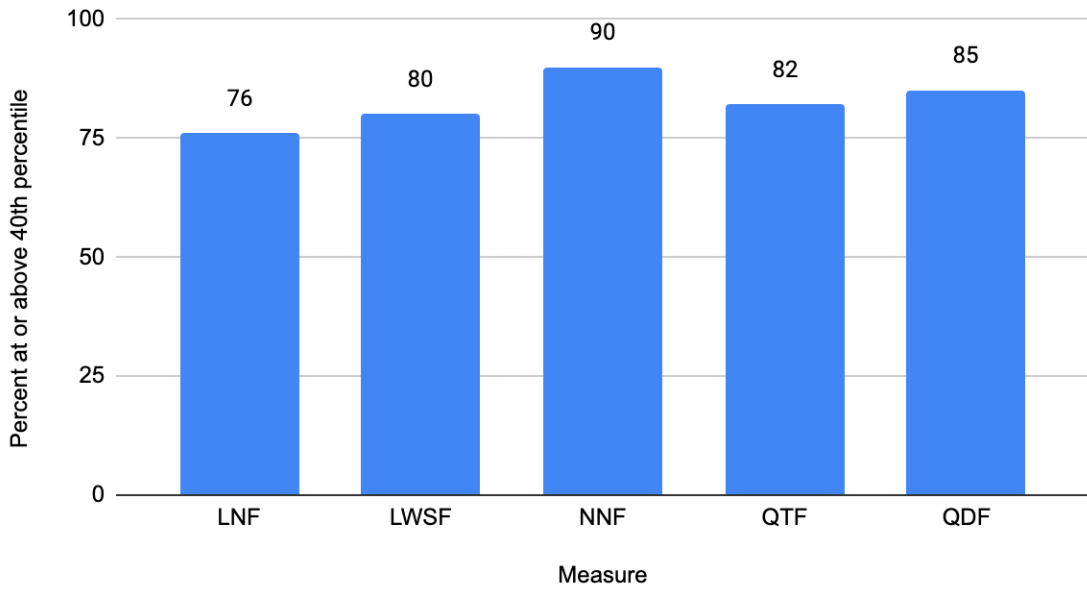
Literacy/Rtl Updates

- Numerous teachers and administrators are working their way through the state-required Read 360 Foundational Literacy training.
- Dr. Looney has been working with Summer Carlton to ensure materials, logins, and lesson plans are ready to go for the on-boarding day for the Summer Learning Camp (SLC) staff.
- Dr. Looney and Summer Carlton will meet with SLC teachers to share digital information and lesson plans as well as to distribute instructional materials.
- As the leadership retreat approaches, Teaching and Learning groups are meeting to prepare engaging experiences. Dr. Looney will be involved in sessions focusing on high-quality materials, English learners, instructional coaching, and equity.
- Summer professional learning sessions are being prepared and scheduled. There are many literacy-related opportunities for teachers this summer. Teachers will be able to learn more about essential standards and the revised standards-based report cards.
- The Story Bus will be out and about this summer! Thank you to Kroger for being easy to work with and willing to allow us space to bring this literacy service to children. Thanks, again, to Chuck Sugg for providing free food coupons for our Story Bus visitors.
- End-of-year assessments were completed and those data are included here:

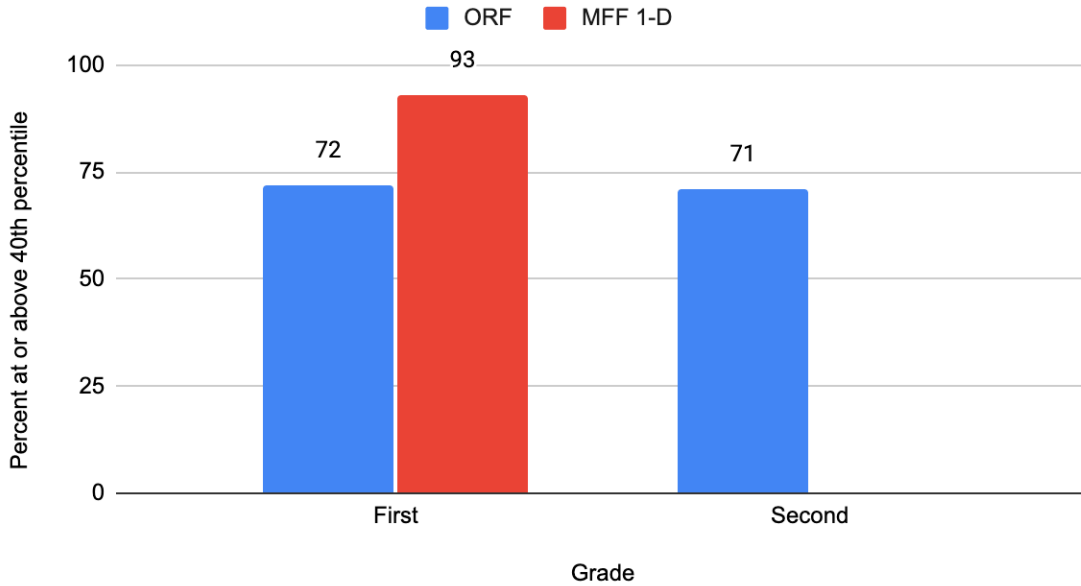
iReady Math K-8 Spring 23



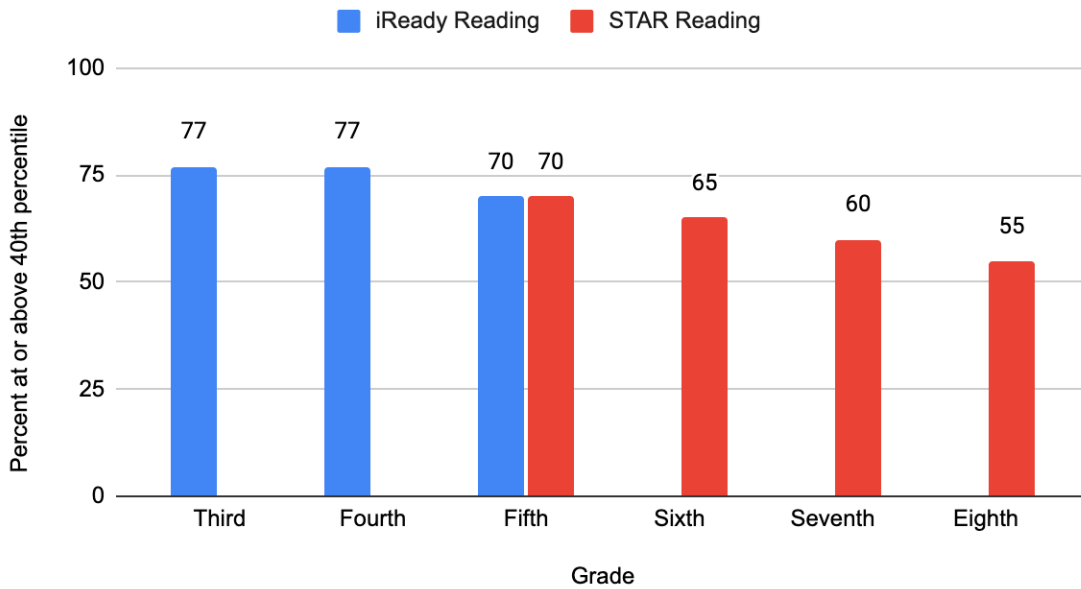
KG Aimsweb Spring 23



Aimsweb First and Second



Grades 3-8 Reading Spring 23



PAC Operations Manager – Jeremy Maxwell

FSSD Events

- May was the busiest month yet for the PAC! We hosted 34 events, meetings, and rehearsals, including choir, orchestra and band concerts, fifth-grade promotion ceremony (this event successfully used our ticketing system to allot four seats to each student’s family), a professional learning session, and a presentation to middle school students on drugs and vaping. The Franklin Fire Department presented its *Great Escape!* program to fifth grade students from one school, and the presenters were so impressed with the facility they are now interested in renting the PAC for future events.

Rentals

- Many more organizations have made inquiries into the PAC. These organizations include government agencies, private schools, and dance companies.
- The first two weekends in June are already booked, earning a rental revenue for the PAC of \$13,000.
- About 30 more rental inquiries have been made for the next year, and Mr. Maxwell is working with those organizations in the rental process.

A/V Punch List

- Many punch-list items have been resolved. Stage inputs are all working, and new intercom plates have been installed in the backstage areas. A handful of items still remain.

Special Populations –Cheryl Robey

Tennessee Early Intervention System (TEIS) Meeting

- On April 25, special education supervisors met with Amanda Sheaffer (TEIS) and Shelby Ritter (TDOE) for a focused discussion regarding the TEIS Extended Option and transition from Part C to Part B occurring within districts. This meeting provided essential information and updates for supervisors to address upcoming transitions of students currently receiving early intervention services prior to a child's third birthday.

FSSD Preschool Strategic Action Planning

- The FSSD Inclusion Leadership Team (ILT) met with AnLar's Casey Archer and Elizabeth Colin on April 26 and May 17 to continue the district strategic planning.
 - During the April meeting, the team reviewed its priorities, compiled and discussed our team's hopes and fears, and drafted team norms. The team is hopeful our vision for the preschool program will be effective and encompass the FSSD district mission and vision, and that the team's goals are aligned and an explicit plan is developed to achieve our identified goals.
 - During the second meeting, the team reviewed and finalized our team norms, created our team's intended outcomes from this process, and decided to meet again over the summer.

FSSD Training Discussion with the Treatment & Research Institute for Autism Spectrum Disorders (TRIAD)

- On May 16, a meeting took place with Becky Haynes, Behavior Analyst in Pediatrics, Associate Director of Training at Vanderbilt Kennedy Center - TRIAD to discuss district and student needs around behavior. We are hopeful to schedule a district behavior training with TRIAD on the November district professional learning day to address behavior concerns.

Special Education Directors Call

- During the May special education director's call:
 - Dr. Jennifer Jordan, Assistant Commissioner of Special Education and Intervention Programs, provided updates on personnel, upcoming training, and supports.
 - Amanda Mason, Statewide Coordinator UT Knoxville, shared information about the Access for All Learning Network K-8 and early childhood applications and grants, and FAQs regarding Indicator 12, Part C to B Transition.
 - Angela Wegner, Senior Director of Special Education Strategy, shared information about supports from the Tennessee Technical Assistance Network (TN-TAN).

- AnLar's Britt Braun, and TRIAD's Becky Haynes and John Staubitz provided information about preschool and autism supports and complex behavior supports.
- Zachary Stone, Senior Director of Data Analysis for Special Populations, shared information about the annual performance report (APR), unique learning needs and the new data management platform:TN PULSE.

Middle Tennessee Special Education Supervisors Council

Middle Tennessee special education supervisors met on May 4. The TDOE shared information on a variety of topics during our meeting.

- Kim Raybon, Mid-Cumberland Special Education Interventionist, shared information and updates.
- Special education supervisors discussed Tennessee Technical Assistance Network (TN -TAN) updates, the new TN Platform - TN Pulse: (Planning for Unique Learning Success and Excellence), and the Federal Programs Conference scheduled for August 21-25 in Nashville.
- Brett Printz, Middle TN IDEA Oversight Coordinator, shared information about private school proportionate share (PSPS) FY24 calculation forms, American Rescue Plan (ARP) funds and maintenance of effort (MOE).

FSSD Special Education Parent Advisory Council Virtual Meeting

- The FSSD Special Education Parent Advisory Council met virtually on May 15 from 4:00p.m.- 5:00p.m. to discuss post-secondary options that are available for students with disabilities and the four types of diploma options available.

FSSD Special Education Newsletter

The June FSSD Special Education newsletters may be accessed at the following link:

<https://www.smore.com/0ezya>

Instructional Technology – Shelly Robinson

5-8 Instructional Technology End-of-Year Newsletter

- Shelly Robinson worked closely with Mrs. Whitley to build out the end-of-year instructional technology newsletter for grades 5-8 faculty and staff. Topics covered include end-of-year guidelines, information and registration for the Google trainings we will host throughout the summer, and more. The newsletter can be viewed [here](#).

Building Level Instructional Technology Leader End-of-Year Meetings

- Shelly Robinson, Mrs. Whitley, and Dr. Bracamontes met with each building level instructional technology leader separately to discuss their thoughts, feedback, and any other important information in relation to instructional technology in their schools. Additionally, they discussed the instructional technology changes that will come with the new school year and how to best prepare for them. Through these meetings and conversations, Mrs. Robinson, Mrs. Whitley, and Dr. Bracamontes gathered themes and ideas on which to focus in the upcoming 2023-2024 school year as they continue supporting this program.

End-of-Year Data Analysis

- Shelly Robinson, along with other members from the Teaching and Learning team, met with representatives from Curriculum Associates to review our i-Ready end-of-year data. Through this presentation, they were able to see the progress and growth FSSD students have made

throughout the year. Additionally, they will use these data to help guide the use of i-Ready in the 2023-2024 school year.

- Shelly Robinson, along with other members of the Teaching and Learning team, worked together to analyze a collection of data from the 2022-2023 school year. Data included STAR, aimsweb, TCAP, i-Ready, and more. Through this “data dive” discussions around individual school and overall district strengths and needs took place. Setting aside time to review a variety of data provides the opportunity to work towards ensuring all students are growing and schools are feeling supported by the team.

Instructional Technology – Amber Whitley

Building Support

- With the school year coming to a close, Mrs. Whitley communicated with administrators about the process for collecting Chromebooks. This required students and teachers to clean and check devices for damage before turning them in for the summer. Ms. Whitley worked at one building to assist with the check-in process, which went smoothly thanks to the flawless planning of the building’s assistant principal.

Professional Learning

- After receiving feedback from a lunch and learn, Ms. Whitley set up a training in Discovery Education that focused on creating virtual field trips based on content standards and the videos hosted in Discovery Ed. Sixth-grade social studies teachers attended this training during their planning period one day, and Ms. Whitley received positive feedback from them. After providing this information to Mrs. Carlton, she is planning to offer this session again for one of the district professional learning days next school year.

Building Level Instructional Technology Leader (BLITL) Program

- 2022-23 was the fourth year of the BLITL program. As in previous years, the instructional technology specialists met with each building technology leader to gather feedback regarding their year. They reflected on areas of strength and items they want to improve upon next year. All of these leaders are planning to continue in this role for the 2023-24 school year.

District Support

- The district will discontinue the use of Exchange for email next year. All employees will begin using Gmail over the summer. During the month of May, Mrs. Whitley worked with Drew Bingham and the other instructional technology specialists to create training content that will be offered in June and July. Teachers were encouraged to attend one of these seven trainings that will last three hours each. Some individuals have already migrated to Gmail, and Mrs. Whitley has worked with them in a 1:1 setting.

Schoolzilla Implementation

- Mrs. Whitley continued to work with representatives from Schoolzilla, a data warehousing, analytics, and reporting platform, to adjust the metrics on the platform to reflect the most important data from our universal screeners, state tests, and Skyward, our Student Information System (SIS).

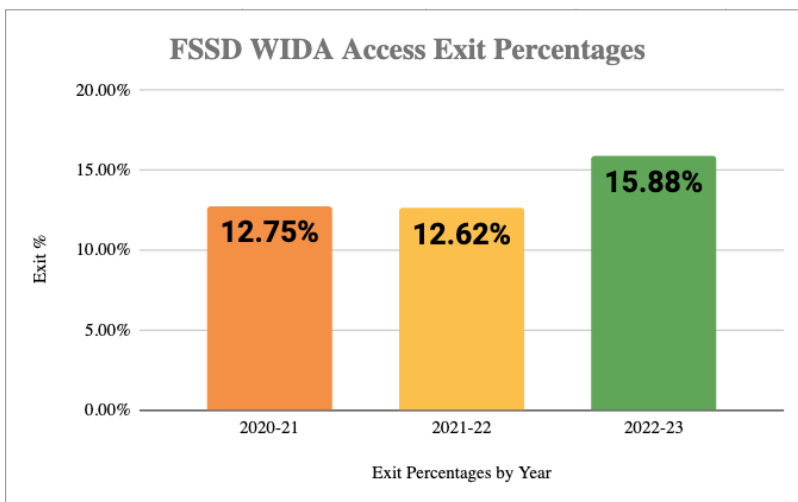
Student Performance & Federal Programs –Pax Wiemers

TCAP

- TCAP testing went very smoothly this year, and we successfully navigated the shift to online testing in grades 6-8 for all subject areas. Middle school teachers reported only positive experiences with the platform and with their overall testing sessions. There were no reported errors during testing, and the platform (Pearson Access Next) was operational during the entirety of online testing. In grades 3-5, students still completed TCAP testing in paper workbooks with answer sheets in grades 4-5. All materials were accounted for before shipping materials back to Pearson, and there were no security issues with the administration of testing or handling of materials. We received raw scores on Friday, May 19, but these only showed how many points students received out of the total points possible. We anticipate that we'll receive performance levels, scale scores, and percentiles in the middle of June. Further accountability information will be released in July and August.

WIDA ACCESS

- We received our English learner students' WIDA Access scores on May 11. There are two notable positive takeaways from our students' data. First, we had 57 students exit ELL services by scoring high enough in literacy and overall to exit. This increased our exit percentage from 12.62% in 2021-22 to 15.88% in 2022-23, which underscores the hard work of ELL and classroom teachers in helping students with language acquisition. Second, we have calculated the growth of students (known as ELPA in accountability), and our student growth percentage rose from 49% of students meeting the growth standard on WIDA testing in 2021-22 to 58% of students meeting the growth standard in 2022-23.



Third Grade Testing

- Our district was very organized and ready to receive third grade TCAP ELA scores on Friday, May 19. When they finally were posted around 3:30p.m. on that date, Dr. Wiemers sorted them by school and updated our school spreadsheets to show whether students were proficient or not and whether they met an exemption or would need to do the retake test. Within an hour and a half, our schools had received all their results for their third grade students, and they communicated with all families on the following day (Saturday, May 20) to share whether students were proficient, not proficient, or exempt. We conducted the third grade ELA retake test between May 22-24 at all five elementary schools. Dr. Wiemers administered this test, along with Dr. Bracamontes and at least one school employee. We only had 22 students (7%

of our total third-grade population) that were eligible for the retake test, and eight of these students passed the retake. The school administrators communicated directly with families about the results of the retake and then walked families through next steps, including options for summer learning camp, fourth grade tutoring, or submitting an appeal to the state.

School Improvement Plans (SIPs)

- The school improvement plan (SIP) process opened in InformTN on May 1, but due to TCAP testing and so many activities at the end of the school year, we typically don't begin our planning process until the summer months. On May 18, Dr. Wiemers sent our school administrators an email with all the resources they will need for conducting their summer planning, including a training video created to walk them through the platform and processes, a step-by-step planning sheet with guidance and links to resources, and a shared folder of other planning resources. During the summer, Dr. Wiemers will schedule meetings with each team of school administrators to answer questions and assist with their planning.

Consolidated Funding Application (CFA)

- The CFA for next year (FY24) was submitted by the deadline of May 12. This application included our budgets for Title I, Title II, Title III, Title IV, IDEA Part B, and IDEA Preschool for next fiscal year. At this time, we are awaiting feedback from our state reviewers in regard to this application. It is not unusual that we might have some revisions to complete, typically only minor corrections for the sake of consistency throughout the application. Once we have full approval from the state, the Board will be asked to approve these budgets, which will be discussed in further detail at the June budget work session.



Bond Fund/Capital Projects Status Update – June, 2023

Central Office Complex:

1. Phase 1: Facilities & Transportation Center:
 - a. Phase IA: Exterior & Structural Repairs– GMP is \$1,866,681 – this phase is substantially complete.
 - b. Phase IB: Interior Buildout: GMP is \$3,609,228
 - i. Mechanical, electrical and plumbing rough-in substantially complete
 - ii. Overhead doors have been installed
 - iii. Will be hanging & finishing drywall over the next 2 weeks
2. Phase 2: Central Office Building & Sitework:
 - a. The GMP for phase 2 is included in your board packets. The amount inclusive of all sitework and alternates is \$29,063,922. If accepted, the total GMP for all phases of the Central Office Complex totals to be \$34,539,831.
 - b. Grading Permit has been issued and earthwork began Monday June 5, 2023.
 - c. The abatement & Demo of existing is awaiting COF permitting.

Johnson Kitchen Renovation/Expansion and Roof Replacement:

1. JES Kitchen: The Kitchen is substantially complete.
2. JES Roof: Guaranteed Maximum Price currently is set at \$1,401,927. Roof membrane work began on 5/30. The anticipated completion is currently August, 2023

FES Re-roof of 1999 addition: Guaranteed Maximum Price is currently set at \$879,794.

1. Roofing substantially complete. The edge metal work anticipated to be completed by the end of June, 23.



Franklin Special School District

SINCE 1906

David L. Snowden, Ph.D., Director of Schools • 507 New Highway 96 West • Franklin, TN 37064 • 615-794-6624 • 615-790-4716 (fax) • www.fssd.org

TO: Members of the Franklin Special School District Board of Education and Local News Media
FROM: David L. Snowden, Ph.D., Director of Schools
DATE: June 7, 2023
RE: Agenda for the Franklin Special School District Board of Education meeting to be held on Monday, June 12, 2023 at 6:30 p.m., to be held at Franklin Elementary School, 1501 Figuers Drive, Franklin.

- I. MEETING CALLED TO ORDER 6:30 p.m.
- II. PLEDGE OF ALLEGIANCE 6:32 p.m.
- III. RECOGNITIONS/GOOD NEWS 6:35 p.m.
- IV. PUBLIC INPUT *Please limit comments to three (3) minutes per speaker* 6:40 p.m.
- V. REPORTS/PRESENTATIONS/DISCUSSIONS 6:45 p.m.
 1. Teaching and Learning Report
 2. Construction Report
- VI. APPROVAL OF BOARD AGENDA 6:50 p.m.
- VII. APPROVAL OF CONSENT AGENDA 7:15 p.m.
 1. Minutes of Board Meeting dated May 8, 2023
 2. Minutes of Budget Work Session dated May 15, 2023
 3. Director of Schools Surety Bond
 4. Bids: Transportation Department Fleet Services
 5. Budget Amendments
 6. 2023-2024 Board Meeting Schedule
- VIII. BUSINESS BEFORE THE BOARD 7:20 p.m.
 1. Continuation Budget
 2. Proposed 2023-2024 Annual Tuition Rates
 3. Policy Revision: Application and Employment (5.106) – 1st Reading
 4. Policy Revision: Employment of Retirees (5.119) – 1st Reading
 5. Policy Revision: Physical Assault Leave (5.307) – 1st Reading
 6. Policy Revision: Home Schools (6.202) – 1st Reading
 7. Policy Revision: Code of Conduct (6.300) - 1st Reading
 8. Policy Revision: Zero Tolerance Offenses (6.309) - 1st Reading
 9. Policy Revision: Alternative Education (6.319) - 1st Reading
- IX. DIRECTOR OF SCHOOLS REPORT 7:25 p.m.
- X. UPDATES 7:30 p.m.
 1. Teaching and Learning
 2. Finance and Administration
- XI. ANNOUNCEMENTS 7:35 p.m.
- XII. ADJOURNMENT 7:40 p.m.

All Franklin Special School District meetings are open to the public.

Excellence in Teaching and Learning for All

The Franklin Special School District is an equal opportunity employer

May 8, 2023
Franklin, Tennessee

The Franklin Special School District Board of Education met at 6:30 p.m. on Monday, May 8, 2023, at Freedom Middle School, 750 New Highway 96 West, Franklin. A link to the recording may be found at <https://youtube.com/live/3wo9bvunTlg?feature=share>.

The following members were present: Chair Robert Blair, Allena Bell, Robin Newman and Kevin Townsel. Not present were Alicia Barker and Tim Stillings.

Others present were: Dr. David Snowden, Dr. David Esslinger, Dr. Mary Decker, Carol Riordan, Amanda Parks, Lisa Chatman, Amy Fisher, Leslie Duke, Mark Anderson, Drew Bingham, Celby Glass, Dr. Pax Wiemers, Jeremy Maxwell, Robbin Cross, principals, other district leadership team members, FSSDEA and community.

I. MEETING CALLED TO ORDER

A reception was held beginning at 6:00 for the FSSD Classified Employees of the Year. The meeting was called to order at 6:31.

II. PLEDGE OF ALLEGIANCE

Freedom Middle Assistant Principal Adam Demonbreun welcomed those in attendance and led the Pledge of Allegiance. Chair Robert Blair called for a moment of silence before being seated.

III. RECOGNITIONS/GOOD NEWS – (all on file)

- 1. Good News Awards: Student Artist of the Month** – FIS 5th grader **Pippa Cotton**, whose pencil sketch drawing is featured for the employee May birthday cards. Thanks to Sonic Drive-in and Chuck Sugg for sponsoring the student artist of the month with a \$15 gift card (on file).

Recognitions – MES Food and Culinary Services Manager **Chantal Parker**, named School Nutrition Association's Southeast Regional Manager of the Year; MES art teacher **David Reynolds**, selected to present at the National Art Education Association Conference in San Antonio in April; Grandparent **Chris Watson**, who went above and beyond on a morning at PGES helping tow a stalled car from morning drop off; **PGMS Softball team**, Division A Champions of the Harpeth Valley Athletic Association: Coaches Randy Stevens and Howard Washington, players Ava Scott, Whitney Anderson, Mivie Lamb, Garland Kay Daniel, Cameron Bain, Nina Narciso, MaKenna Beckingham, Evelyn Bader, Kylie Bowie, Ellison Chesak, Chelsea McCandless, Riley Walsh, Layla Saunders, Riley Chandler, Avery Mallard, Caitlin Kelly, Layla Venable, Bristol Cox, Avery Clark, Aubrey McAlister and Harper Vaughn.

- 2. Classified Employees of the Year:** FSSD Classified Employee of the Year JES **Jackie Morton** (permanent sub and MAC Site Manager). Department and School-Level Winners are, from FES: **Cathy Davis** (paraprofessional); from LES: **Brenda Holt** (custodian); from MES: **Amy Workman** (custodian); from PGES: **Kim Shuff** (paraprofessional); from FIS: **Caitlin Cox** (student support facilitator); from FMS:

Jayne Thames (bookkeeper); from PGMS: **Rhonda Clarkson** (attendance secretary); from Maintenance/Landscaping **Bobby Dickson**; from CO: **Celby Glass** (Attendance and Safety Supervisor; and from Transportation: **Shawn Otey**. Thanks to First Horizon Bank for sponsoring the CEOY monetary awards: \$100 for building- and department-level representatives and \$500 for the district representative, presented by Joe Walker, and Juanita Patton.

IV. PUBLIC INPUT

There was no public input for this meeting.

V. REPORTS / PRESENTATIONS / DISCUSSIONS

1. **Teaching and Learning Spotlight** – Updates from the T&L Department was provided for the Board (on file).
2. **Construction Report** – Presented by Dr. Esslinger (on file).

VI. APPROVAL OF BOARD AGENDA

Allena Bell made a **motion** to approve the Board Agenda as presented. Kevin Townsel **seconded** the motion, which **passed 4-0**.

VII. APPROVAL OF CONSENT AGENDA

Robin Newman made a **motion** to approve the Consent Agenda as presented. Allena Bell **seconded** the motion, which **passed 4-0**.

Approved under Consent Agenda (on file) were:

1. **Minutes of Board Meeting dated April 10, 2023**
2. **Minutes of Budget Work Session dated April 17, 2023**
3. **Minutes of 2023-34 DOS Performance Goals Work Session dated April 17, 2023**
4. **Surplus Property Authorization: 208 Thomas Built Type D Diesel School Bus**
5. **Budget Amendments**

VIII. BUSINESS BEFORE THE BOARD

1. **2023-24 Director of Schools Performance Goals** - Mr. Townsel presented this item. Highlighted updates were provided for the Board prior to the meeting, and Dr. Snowden has approved of all updates. Performance point allocation will be the same as those this year. Mr. Townsel stated that this is a rigorous plan appropriate for Dr. Snowden's performance goals this coming year.

Kevin Townsel made a **motion** to approve the 2023-24 Director of Schools Performance Goals as presented. Allena Bell **seconded** the motion, which **passed 4-0**.

VIII. DIRECTOR OF SCHOOLS REPORT

- **FSSD Volunteer of the Year** – The District Volunteer Selection Committee selected Liberty Elementary's PTO Co-President Meaghan Odom as the 2022-23 FSSD District Volunteer of the Year! Mrs. Odom has been nominated on behalf of our district to be

considered for the TSBA Mid-Cumberland District Volunteer Recognition Award. We are grateful each of our many volunteers, whether they are parents or community members, and are so proud to have Mrs. Odom represent our district as our FSSD Volunteer of the Year.

- **TCAP** – Standardized testing has gone very smoothly this year, with online testing for older grades. Dr. Snowden thanked Dr. Wiemers for his leadership, also Faith Maxwell for organization, district assistant principals, teachers and other staff members. Scale scores for 3rd grade will be back to the district level by May 19 with proficiency cut scores available at that time. Communications will go out to parents based on the cut score.
- **District Retirement Celebration** – This year’s celebration was a great success! Plans are already being made for next year’s to be bigger and better than ever, and may have some new surprises in store.
- **Budget Process FY 2023-24** – The next budget work sessions will be **May 15 and June 19**, each to be held in the Teacher Center. The first session concentrated on the Operations Budgets for both Finance & Administration and Teaching & Learning. The May 15 work session will focus on Revenue and Personnel, with the third work session held to review the cumulative impact of the budget work from the first two sessions and facilitate the possible completion of the budget process.
- **2023 FSSD Private Act Amendment** – Private Chapter No. 9 amending Chapter 563 of the Private Acts of 1949 was signed by our Tennessee Speakers of the House and Senate March 23rd and was signed by Governor Bill Lee April 12th. This will enable our district to buy and sell a portion of bonds previously approved by our Board to be partially used in the construction of our new Central Office complex. We appreciate Senator Johnson and Representative Whitson’s help for this amendment.
- **FSSD Teacher and Staff Appreciation** – To be celebrated the week of **May 8-12**, we look forward to making our personnel feel special with baskets of treats headed their way.
- **Memorial Day – May 29** – All offices will be closed.
- **Last Day of School – May 25** – This will be an abbreviated day for students.
- **Summer MAC** - We are looking forward to a fun filled summer where the magic of reading will be celebrated each week! Every week has a different book theme with hands on art projects, STEM activities, and cooking and writing projects that correlate with the book. We will also have special guest speakers, projects with Third Coast Clay, Shannon Haas painting, and the Williamson County Health Department. We also have fun field trips throughout the summer! Summer MAC has a registration deadline of Tuesday, **May 9** before wait-listing. It will operate at Johnson Elementary this summer from 6:00 to 6:00, May 30th – August 1st, closed the week of July 3-7 and August 2-3. The cost for the program is only charged by the days you attend along with a \$35.00 materials fee. Scholarships are provided to our students who are on the LEAPS program or qualify for McKinney Vento.
- **Story Bus** – Our Story Bus is a free community service offered in the summer by the FSSD designed to foster a love of reading in children. The mobile library is for ages 4 through 4th grade (younger if accompanied by an adult) and will be running from 9:00 – 12:00 Mondays, Tuesdays and Thursdays from June 5 through July 20, with the exception of the week of July 3-7. Parents may sign their children on board for up to 45

minutes while shopping at the Kroger corresponding to its location - information on its location is posted on our website, or call our office to inquire.

- **Young Scholars Institute – Weeks of June 5-9 and 12-16** – Registration applications are online for the 2023 camp, for those students who have completed 1st through 8th grade. At present we have 460 registrations.
- **Summer Learning Camps** – Final preparations are being made for this camp. We look forward to providing an exceptional and enriching experience for those students that attend. Dates of the camp are June 5-29.

XII. UPDATES

Teaching & Learning – Dr. Mary Decker, Associate Director for Teaching & Learning, provided the following (on file):

- Demographics Report for May 2023

Finance & Administration – David Esslinger, Associate Director for Finance & Administration, provided the following (on file):

- Personnel Change Report April/May 2023
- Investment Report
- Revenue and Expenditure Reports
- Sales Tax Revenue Comparison Report for May

XI. ANNOUNCEMENTS

- Some of our board members will be attending the One Gen Away Spring Breakfast on Friday.
- Dr. Esslinger reported on the tax comparison and shared revenues adjustment.

XIV. ADJOURNMENT

Chair Blair adjourned the meeting at 6:59 p.m.

Robert Blair, Chair

Date

ATTEST:

Kevin Townsel, Secretary

Date

May 15, 2023
Franklin, Tennessee

The Franklin Special School District Board of Education met in a Work Session on Monday, May 15, 2023 at 5:30 p.m. in the Teacher Center at Moore Elementary School, 1061 Lewisburg Pike, Franklin, Tennessee, with the following members present: Robert Blair, Chair, Alicia Barker, Allena Bell, Robin Newman, Tim Stillings and Kevin Townsel. Others present were: Dr. David L. Snowden, Dr. David Esslinger, Dr. Mary Decker, Carol Riordan, FSSDEA President Elect Jennifer Lampley, Teresa Dickson, Principals and Supervisors.

MEETING CALLED TO ORDER

Chairman Blair called the meeting to order at 5:34 p.m.

The Board met for a continued overview of the budget presented by Associate Director for Finance & Administration, Dr. David Esslinger. At this work session, sections covered were Employee Salaries/Schedules and Employee Benefits, FSSDEA Proposal, Director of Schools/Central Services, Board of Education, ADM Allocations, and BEP Funding and General Purpose Budget.

Dr. Snowden requested individual input and discussion regarding a proposal for family tuition for those living outside our boundaries. If there is no interest, it will not be brought before the Board for a vote at the June meeting.

Drew Bingham presented a choice of new devices for the Board in preparation of replacement of their older iPads, and requested questions/feedback.

A proposal for driver recruitment and retention was discussed. This program will provide bonuses. The flier with information regarding the plan was proposed to the Board for feedback.

FSSDEA President Jennifer Lampley presented the FSSDEA proposal to the Board.

In the non-personnel budget review, TISA calculations are from April estimates with explanation of the funding formula.

An analysis of the General Purpose Fund Balance was presented and discussed. As part of the General Purpose Budget review, it is noted that professional dues are no longer allowed as payroll deductions, due to change in state law.

Dr. Snowden and Associate Directors will be scrutinizing projected enrollments, and notes to the Board that class sizes fluctuate naturally within each school, giving the need to move teachers as necessary. Some schools have added or lost positions for the upcoming year based on this fluctuations.

An additional full-time counselor is requested based on student needs so that FIS and FMS do

not have to share this position.

Also reviewed were Board of Education and Director of Schools budgets.

The third work session has been rescheduled for Tuesday, June 20th beginning at 6:00.

ADJOURNMENT

Chair Robert Blair adjourned the work session at 7:26 p.m. with **no action taken** by the Board.

	_____	_____
	Robert Blair, Chair	Date
ATTEST:	_____	_____
	Kevin Townsel, Secretary	Date

UNAPPROVED



SURETY'S BOND NO. 82C000392

STATE OF TENNESSEE

Franklin Special

SCHOOL DISTRICT

OFFICIAL STATUTORY BOND
TREASURER OR FISCAL AGENT FOR
LOCAL EDUCATION AGENCY
OFFICE OF Director of Schools

KNOW ALL MEN BY THESE PRESENTS:

That David L. Snowden of Franklin (Special/City School District), of Franklin Tennessee, as Principal, and The Ohio Casualty Insurance Company as Surety, are held and firmly bound unto THE STATE OF TENNESSEE in the full amount of One Million Five Hundred Twenty-five Thousand Seven Hundred Twenty-one Dollars And Zero Cents Dollars (\$ 1,525,721.00) lawful money of the United States of America for the full and prompt payment whereof we bind ourselves, our representatives, successors and assigns, each jointly and severally, firmly and unequivocally by these presents.

WHEREAS, The said Principal was duly appointed to the office of Director of Schools of and for Franklin Special School District for the year term beginning on the 1st day of July, 2023 and ending on the 1st day of July, 2024, and in such capacity is required to give this bond under T. C. A. § 49-3-315(b).

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH:

- That if the said David L. Snowden, Principal, shall:
1. Faithfully perform the duties of the office of Director of Schools of Franklin Special School District during such person's term of office or continuance therein; and,
 2. Pay over to the persons authorized by law to receive them, all moneys, properties, or things of value that may come into such Principal's hands during such Principal's term of office or continuance therein without fraud or delay, and shall faithfully and safely keep all records required in such Principal's official capacity, and at the expiration of the term, or in case of resignation or removal from office, shall turn over to the successor all records and property which have come into such Principal's hands, then this obligation shall be null and void; otherwise to remain in full force and effect.

WITNESS our hands and seals this 9th day of June, 2023.

WITNESS - ATTEST:

David Esslinger
David Esslinger

PRINCIPAL:

David L. Snowden

SURETY:

COUNTERSIGNED BY:

[Signature]
Tennessee Resident Agent



by:

Laura Jungmichel

Attorney-in-Fact

(Attach evidence of authority to execute bond)

ACKNOWLEDGEMENT OF PRINCIPAL

STATE OF TENNESSEE

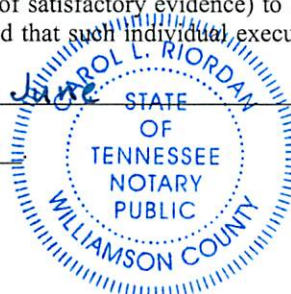
COUNTY OF Williamson

Before me, a Notary Public, of the State and County aforesaid, personally appeared David L. Snowden to me known (or proved to me on the basis of satisfactory evidence) to be the individual described in the foregoing bond as Principal, and who, upon oath, acknowledged that such individual executed the foregoing bond as such individual's free act and deed.

Witness my hand and seal this 12th day of June, 2023.

My Commission Expires:

March 2, 2024



Carol L. Riordan
Notary Public

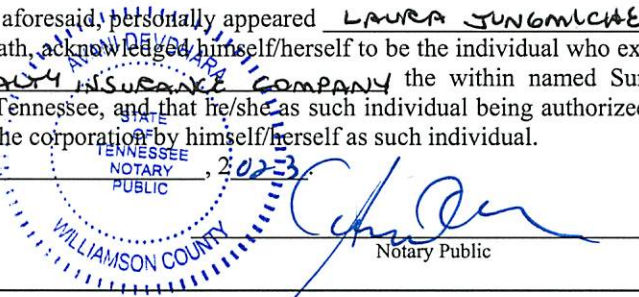
(over)

ACKNOWLEDGEMENT OF SURETY

STATE OF Tennessee
COUNTY OF WILLIAMSON

Before me, a Notary Public, of the State and County aforesaid, personally appeared LAURA JUNGMICHEL with whom I am personally acquainted and, who, upon oath, acknowledged himself/herself to be the individual who executed the foregoing bond on behalf of THE OHIO CASUALTY INSURANCE COMPANY the within named Surety, a corporation duly licensed to do business in the State of Tennessee, and that he/she as such individual being authorized so to do, executed the foregoing bond, by signing the name of the corporation by himself/herself as such individual.

Witness my hand and seal this 12 day of June, 2023.
My Commission Expires: May 26, 2024.



APPROVAL AND CERTIFICATION

SECTION I. (Applicable to Treasurer and Fiscal Agents of Local Education Agencies)

Bond and Sureties approved by Robert Blair, Chairman of Board, Franklin Special School District, on this 12th day of June, 2023.

Signed: _____
Chairman Board of Education

CERTIFICATION:

I, Kevin Townsel, Secretary of Board, Franklin Special School District, hereby certify that the foregoing bond was approved by the Board of Education, in open session on the 12th day of June, 2023, and entered upon the minutes thereof.

Signed: _____
Secretary

SECTION II.

FOR USE BY REGISTER OF DEEDS

SECTION III.

ENDORSEMENT:

Filed with the Office of the County Clerk, County of _____, this ____ day of _____, 2____.

Signed: _____
County Clerk

Form Prescribed by the Comptroller of the Treasury, State of Tennessee
Form Approved by the Attorney General, State of Tennessee



This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

The Ohio Casualty Insurance Company
POWER OF ATTORNEY

Surety Bond Number: 82c000392 Principal: David L Snowden

Bond Amount: (\$1,525,721.00) One Million Five Hundred Twenty-five Thousand Seven Hundred Twenty-one Dollars And Zero Cents

KNOW ALL PERSONS BY THESE PRESENTS: that The Ohio Casualty Insurance Company, a corporation duly organized under the laws of the State of New Hampshire (herein collectively called the "Company"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Laura Jungmichel

all in the city of Franklin, state of TN each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Company in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Company and the corporate seal of the Company has been affixed thereto this 26th day of September, 2016.



The Ohio Casualty Insurance Company

By: David M. Carey

David M. Carey, Assistant Secretary

STATE OF PENNSYLVANIA ss
COUNTY OF MONTGOMERY

On this 26th day of September, 2016, before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of The Ohio Casualty Insurance Company and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Plymouth Meeting, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal
Teresa Pastella, Notary Public
Montgomery County
My commission expires March 28, 2025
Commission number 1128044
Member, Pennsylvania Association of Notaries

By: Teresa Pastella

Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-law and Authorizations of The Ohio Casualty Insurance Company, which is now in full force and effect reading as follows:

ARTICLE IV - OFFICERS - Section 12. Power of Attorney. Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

Certificate of Designation - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, of The Ohio Casualty Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Company, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Company this 9th day of June, 2023.



By: Renee C. Llewellyn

Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

For bond and/or Power of Attorney (POA) verification inquiries, please call 610-832-8240 or email HOSUR@libertymutual.com.



Franklin Special School District

SINCE 1906

David L. Snowden, Ph.D., Director of Schools • 507 New Highway 96 West • Franklin, TN 37064 • 615-794-6624 • 615-790-4716 (fax) • www.fssd.org

To: FSSD Board of Education Members

From: Bo Alexander, Transportation Supervisor

Re: Maintenance and Repair Bids

On Wednesday, May 17, 2023, sealed bids were opened at the FSSD Central Office for the provision of two (2) years of fleet maintenance and repair services.

The following bid was received:

Tomlin Diesel, LLC

\$ 125.00 hour shop labor (inclusive)

\$ 150.00 mobile labor (inclusive)

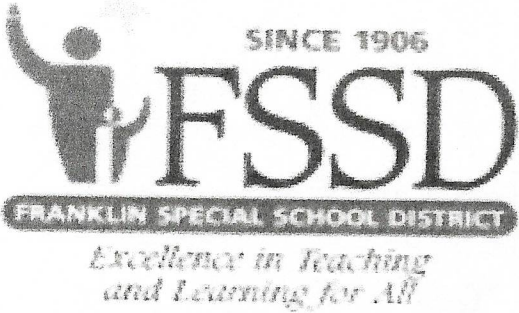
20% markup on parts

Shop is located 3.5 miles from the bus yard

No other bids were submitted.

I respectfully recommend acceptance of the Tomlin Diesel bid, and establishing contract with them.

Bo Alexander
Transportation Supervisor
June 5, 2023



Franklin Special School District
Franklin, Tennessee

**Bus and Vehicle Maintenance and
Repair Services
Bid Proposal**

Specification	Bid Price
Hourly Rate – Labor – Maintenance and Repair	125.00 per hour
Mobile Service / Service Truck	150.00 per hour
	Or _____
_____ per call	

% Markup on Parts Over Actual Cost to Vendor* 20 %

Distance From Bidder's Work Location to FSSD Bus Yard** 3.3 miles

Successful bid/award of contract is intended to run from July 1, 2023 to June 30, 2025. Upon mutual agreement of FSSD authorized representative and successful bidder, two (2) annual extensions may be exercised, provided that each line item cost does not rise by more than five percent (5%) annually.

* FSSD reserves the right to periodically review invoices and documentation for verification.

** FSSD Bus Yard is located at 205 Eddy Lane, Franklin TN. To reduce costs of moving buses to and from the bidder's work location, preference may be granted to bidders within thirty (30) miles of the Bus Yard.

FSSD reserves the right to reject any and all bids and to negotiate both prices and specifications with the lowest and best bidder. FSSD reserves the right to award based on quality, price, and availability of services whichever is in the best interest of FSSD. FSSD reserves the right to award based on lowest/best/most responsive competitive bid as determined to be in the best interests of the FSSD.

Bidder/Vendor Name Tomlin Diesel LLC.

Address 110 Century Ct

Phone 615-791-0902 E-Mail Service@TomlinDiesel.com

Contact Person Jason Tomlin

Title CO-Owner / MGR

Signature of Authorized Representative

Jean M Tomlin

Signature by authorized representative indicates understanding of all terms and conditions, and warranties that the submitted bid meets all minimum specifications. Signature further certifies that this bid is submitted without consultation or collusion with any other company, firm, corporation or competing entity. Signature certifies that this bid is submitted, in all respects fair, and without fraud.

TOMLIN DIESEL _____ LLC.

May 16, 2023

To whom it may concern:

Due to the economic inflation, Tomlin Diesel LLC has had to raise labor rates in order to attract & retain employees.

Tomlin Diesel LLC sincerely appreciates the business from Franklin Special School District and looks forward to continuing business in the future.

Thank you,

Jason Tomlin
Tomlin Diesel LLC
110 Century Ct.
Franklin, TN 37064

PHONE (615) 791-0902 FAX (615) 791-0920
110 CENTURY COURT FRANKLIN, TN 37064

**Franklin Special School District
Budget Amendments
Fiscal Year 2022-2023**

**General Purpose Fund
Amendment #8**

Budget Code	Budget Code Description	Increase	Decrease
EXPENDITURES			
141 E 72130 499 000 15000 000	Other Supplies & Materials		\$ 300.00
141 E 71100 429 000 15000 000	Instructional Supplies & Materials	300.00	
141 E 72210 355 000 15000 000	Travel		1,146.00
141 E 72210 189 000 15000 000	Other Salaries & Wages	1,000.00	
141 E 72210 201 000 15000 000	Social Security	62.00	
141 E 72210 204 000 15000 000	State Retirement	69.00	
141 E 72210 212 000 15000 000	Employer Medicare	15.00	
141 E 72410 399 000 04000 000	Other Contracted Services		12,500.00
141 E 72410 320 000 04000 000	Dues & Memberships		295.00
141 E 72210 524 000 04000 000	In-Service/Staff Development		963.00
141 E 71100 399 000 04000 000	Other Contracted Services	13,758.00	
141 E 72130 322 000 16000 000	Evaluation & Testing		4,900.00
141 E 71100 499 000 16000 000	Other Supplies & Materials	400.00	
141 E 71100 429 000 16000 000	Instructional Supplies & Materials	4,500.00	
141 E 71100 429 000 08000 000	Instructional Supplies & Materials		350.00
141 E 71100 599 000 08000 000	Other Charges		50.00
141 E 72210 524 000 08000 000	In-Service/Staff Development		3,926.10
141 E 72410 399 000 08000 000	Other Charges		1,692.50
141 E 72410 348 000 08000 000	Postal Charges		28.16
141 E 71100 722 000 08000 000	Regular Instructional Equipment	3,734.53	
141 E 72410 435 000 08000 000	Office Supplies	636.65	
141 E 72410 599 000 08000 000	Other Charges	250.00	
141 E 72410 701 000 08000 000	Administrative Equipment	1,425.58	
141 E 71100 599 000 02000 000	Other Charges		367.00
141 E 71100 429 000 02000 000	Instructional Supplies & Materials	367.00	
141 E 71150 311 000 00000 000	Contracts W/Other School Systems	278.00	
141 E 72120 131 000 00000 000	Medical Personnel	13,500.00	
141 E 72120 204 000 00000 000	State Retirement	400.00	
141 E 72120 189 000 40000 000	Other Salaries & Wages		14,623.00
141 E 72210 119 000 00000 000	Bookkeepers	14,623.00	
141 E 72310 510 000 00000 000	Trustee Commission	39,000.00	
141 E 72320 207 000 00000 000	Medical Insurance	2,500.00	
141 E 72610 415 000 00000 000	Electricity	162,000.00	
141 E 72610 434 000 00000 000	Natural Gas	35,000.00	
141 E 72610 454 000 00000 000	Water & Sewer	9,000.00	
141 E 72810 399 000 22000 000	Other Contracted Services	21,595.00	
141 E 73300 399 000 67000 000	Other Contracted Services	300.00	
141 E 73300 599 000 67000 000	Other Charges	12,800.00	
141 E 71100 116 000 00000 000	Teachers	-	296,373.00
141 E 72220 189 000 00000 000	Other Salaries & Wages	70,000.00	
141 E 72220 201 000 00000 000	Social Security	4,340.00	
141 E 72220 204 000 00000 000	State Retirement	6,118.00	
141 E 72220 212 000 00000 000	Employer Medicare	875.00	
141 E 71200 163 000 00000 000	Educational Assistants		70,000.00
141 E 71200 201 000 00000 000	Social Security		4,340.00
141 E 71200 204 000 00000 000	State Retirement		6,118.00
141 E 71200 212 000 00000 000	Employer Medicare		875.00
141 E 71100 499 000 17000 000	Other Supplies & Materials		60.00
141 E 72210 312 000 17000 000	Contracts W/Private Agencies	60.00	
		\$ 418,906.76	\$ 418,906.76
Explanation: Reclassify budgeted expenditures.			

**Franklin Special School District
Budget Amendments
Fiscal Year 2022-2023**

**General Purpose Fund
Amendment #9**

Budget Code	Budget Code Description	Increase	Decrease
REVENUE			
141 R 46790 000 000 00000 137	ISM Grant	\$ 1,000,000.00	
EXPENDITURES			
141 E 71100 116 000 00000 137	Teachers	\$ 225,000.00	
141 E 71100 195 000 00000 137	Subs	3,000.00	
141 E 71100 198 000 00000 137	Subs	3,000.00	
141 E 71100 201 000 00000 137	Social Security	13,950.00	
141 E 71100 204 000 00000 137	State Retirement	19,552.50	
141 E 71100 206 000 00000 137	Life Insurance	126.00	
141 E 71100 207 000 00000 137	Medical Insurance	18,884.00	
141 E 71100 208 000 00000 137	Dental Insurance	459.00	
141 E 71100 212 000 00000 137	Employer Medicare	3,262.50	
141 E 71100 299 000 00000 137	Other Fringe Benefits	839.00	
141 E 71100 429 000 00000 137	Instructional Supplies & Materials	12,000.00	
141 E 71300 599 000 00000 137	Other Charges	564,302.00	
141 E 72210 524 000 00000 137	In-Service/Staff Development	5,000.00	
141 E 72250 471 000 00000 137	Software	6,000.00	
141 E 72250 790 000 00000 137	Other Equipment	64,625.00	
141 E 72710 399 000 00000 137	Other Charges	60,000.00	
		\$ 1,000,000.00	
Explanation: Increased budgeted revenue & increase budgeted expenditures for the ISM Grant. No local tax funds involved.			

**General Purpose Fund
Amendment #10**

Budget Code	Budget Code Description	Increase	Decrease
REVENUE			
141 R 46590 000 000 61000 000	Other State Education Funds	\$ 266,362.88	
141 R 47590 000 000 61000 000	Other Federal Through State	185,099.00	
		\$ 451,461.88	
EXPENDITURES			
141 E 71100 116 000 61000 000	Teachers	\$ 226,000.00	
141 E 71100 163 000 61000 000	Educational Assistants	43,000.00	
141 E 71100 201 000 61000 000	Social Security	16,650.00	
141 E 71100 204 000 61000 000	State Retirement	19,100.00	
141 E 71100 212 000 61000 000	Employer Medicare	3,900.00	
141 E 71100 429 000 61000 000	Instructional Supplies & Materials	37,000.00	
141 E 71100 499 000 61000 000	Other Supplies & Materials	32,027.88	
141 E 72120 131 000 61000 000	Medical Personnel	6,085.00	
141 E 72120 201 000 61000 000	Social Security	378.00	
141 E 72120 204 000 61000 000	State Retirement	532.00	
141 E 72120 212 000 61000 000	Employer Medicare	89.00	
141 E 72410 104 000 61000 000	Principal(s)	25,575.00	
141 E 72410 162 000 61000 000	Clerical Personnel	7,655.00	
141 E 72410 201 000 61000 000	Social Security	2,061.00	
141 E 72410 204 000 61000 000	State Retirement	2,412.00	
141 E 72410 212 000 61000 000	Employer Medicare	482.00	
141 E 72610 166 000 61000 000	Custodial Personnel	4,461.00	
141 E 72610 204 000 61000 000	State Retirement	368.00	
141 E 72610 212 000 61000 000	Employer Medicare	61.00	
141 E 73100 422 000 61000 000	Food Supplies	19,800.00	
141 E 73100 499 000 61000 000	Other Supplies & Materials	3,825.00	
		\$ 451,461.88	
Explanation: Increased budgeted revenue & increase budgeted expenditures for the Summer Learning Grant. No local tax funds involved.			

**Franklin Special School District
Budget Amendments
Fiscal Year 2022-2023**

**General Purpose Fund
Amendment #11**

Budget Code	Budget Code Description	Increase	Decrease
REVENUE			
141 R 40115 000 000 00000 000	Discount on Property Tax	\$ 16,000.00	
141 R 43570 000 000 67000 000	Receipts from Individual Schools	300.00	
141 R 44121 000 000 67000 000	Event Sales Revenue	200.00	
141 R 44123 000 000 67000 000	Facilities Fee Revenue	6,532.00	
141 R 44125 000 000 67000 000	Service Fee Revenue	4,300.00	
141 R 44131 000 000 67000 000	Concessions	300.00	
141 R 44560 000 000 00000 000	Damages Recovered from Individuals	2,540.00	
141 R 44570 000 000 00000 000	Contributions & Gifts	1,776.00	
141 R 44570 000 000 55000 000	Contributions & Gifts	12,884.00	
141 R 44570 000 000 67000 000	Contributions & Gifts	2.00	
141 R 40110 000 000 00000 000	Current Property Tax	200,000.00	
141 R 44110 000 000 00000 000	Interest Earned	250,000.00	
		\$ 494,834.00	
Explanation: Increased budgeted revenues to reflect additional revenue received.			

**Franklin Special School District
Budget Amendments
Fiscal Year 2022-2023**

**Debt Service Fund
Amendment #1**

Budget Code	Budget Code Description	Increase	Decrease
REVENUE			
156 R 44990 000 000 000000 000	Interest	\$ 85,000.00	
156 R 49800 000 000 000000 000	Transfers In	590,222.00	
		\$ 675,222.00	
EXPENDITURES			
156 E 72310 510 000 000000 000	Trustee Commission	\$ 226,000.00	
156 E 82230 603 000 000000 000	Interest on Bonds	43,000.00	
156 E 82330 699 000 000000 000	Other Debt Service	16,650.00	
		\$ 285,650.00	

Explanation: Increased budgeted revenue & increase budgeted expenditures for the Debt Service.
No local tax funds involved.

**Franklin Special School District
Budget Amendments
Fiscal Year 2022-2023**

**Capital Projects Fund
Amendment #1**

Budget Code	Budget Code Description	Increase	Decrease
REVENUE			
177 R 49100 000 000 50000 000	Bonds Issued	\$ 1,000,000.00	
177 E 49110 000 000 50000 000	Interest	550,000.00	
		\$ 1,550,000.00	
EXPENDITURES			
177 E 91300 707 000 50000 000	Building Improvement		\$ 590,223.00
177 E 99100 590 000 50000 000	Transfers Out	590,223.00	
		\$ 590,223.00	\$ 590,223.00

Explanation: Increased budgeted revenue & reclassify budgeted expenditures for the Capital Projects.
No local tax funds involved.

**Franklin Special School District
Budget Amendments
Fiscal Year 2022-2023**

**Food & Culinary Services Fund
Amendment #1**

Budget Code	Budget Code Description	Increase	Decrease
<u>REVENUE</u>			
		\$ -	
<u>EXPENDITURES</u>			
143 E 73100 422 000 02000 000	Food Supplies	\$ 39,485.00	
143 E 73100 422 000 03000 000	Food Supplies	39,485.00	
143 E 73100 422 000 04000 000	Food Supplies	39,485.00	
143 E 73100 422 000 05000 000	Food Supplies	39,485.00	
143 E 73100 422 000 06000 000	Food Supplies	39,485.00	
143 E 73100 422 000 07000 000	Food Supplies	39,485.00	
143 E 73100 422 000 09000 000	Food Supplies	39,486.84	
		\$ 276,396.84	\$ -
<p>Explanation: Increased budgeted expenditures for the Food & Culinary Service. No local tax funds involved.</p>			



BOARD OF EDUCATION MEETINGS 2023-2024

<u>DATE</u>	<u>LOCATION</u>	<u>TIME</u>
July 17 (3 rd Monday)	Poplar Grove Elementary	6:30 p.m.
August 14	Johnson Elementary	6:30 p.m.
September 18 (3 rd Monday)	Freedom Intermediate	6:30 p.m.
October 16 (3 rd Monday)	Moore Elementary	6:30 p.m.
November 13	Liberty Elementary	6:30 p.m.
December 11	Freedom Middle	6:30 p.m.
January 6 (Retreat)	Teacher Center	8:30 a.m.
January 8	Franklin Elementary	6:30 p.m.
February 12	Poplar Grove Middle	6:30 p.m.*
March 18 (3 rd Monday)	Freedom Intermediate	6:30 p.m.
April 15	Moore Elementary	6:30 p.m.*
May 13	Freedom Middle	6:30 p.m.
June 10	Franklin Elementary	6:30 p.m.
July 22 (4 th Monday)	Poplar Grove Elementary	6:30 p.m.
August 12	Johnson Elementary	6:30 p.m.

* Reception beginning at 6:00 p.m. precedes the meeting

Please note: Agenda items must be submitted in writing to the Director of Schools office to be placed on the agenda and eight (8) copies of documentation delivered to the Director of Schools office by noon on Tuesday, prior to the board meeting.

Principals: Please have student(s) available to lead the Pledge of Allegiance prior to the meeting.

5.106 APPLICATION AND EMPLOYMENT – *1st Reading*

School districts are prohibited from hiring individuals on Tennessee's Department of Children's Services list of perpetrators of child abuse and those on the registry of abuse of vulnerable persons maintained by the Department of Health. A change to state law, Public Chapter 222, clarifies that districts may not hire individuals who appear on similar lists maintained by other states. We have updated our policy to align with this change with language recommended by TSBA.

Franklin Special Board of Education

Monitoring: Review: Annually, in February	Descriptor Term: Application and Employment	Descriptor Code: 5.106	Issued Date: Proposed
		Rescinds: 5.106	Issued: 08/09/21

1 APPLICATION

2 An individual desiring a position ~~with the board~~ shall make application to the Director of Schools on
3 forms developed by his/her office. To ensure the safety and welfare of students and staff, the district
4 shall require criminal history background checks, fingerprinting and pre-employment drug screening of
5 applicants for teaching positions and any other positions that require proximity to children.¹ If applying
6 for a teaching position, the Director of Schools/**designee** shall also check the applicant's license status
7 in the State Board of Education's database to determine if there is a hold on that applicant's license, and
8 if so, the reasoning behind the hold.²

9 Knowingly falsifying information shall be sufficient grounds for termination of employment and shall
10 also constitute a Class A misdemeanor which must be reported to the District Attorney General for
11 prosecution.³

12 Any costs incurred to perform these background checks and fingerprinting shall be paid by the applicant.
13 The Board may reimburse the applicant if the position is offered and accepted.⁴

14 *Professional Employees*

15 The application shall include a transcript of credits earned at the colleges or universities attended along
16 with references from persons such as previous employers, college professors, and supervisors of student
17 teachers. Other information shall include whether such applicant has been dismissed for cause from a
18 school district.⁵ If previously employed by a local board of education, the applicant shall provide
19 evidence of acceptable resignation.

20 No person shall be employed:

- 21 1. Who does not hold a valid license to teach or a temporary permit to teach from the State Board
22 of Education;⁶
- 23 2. Who has been identified by the Department of Children's Services, **or on a similar registry in**
24 **another jurisdiction,** as a perpetrator of child abuse, severe child abuse, child sexual abuse, or
25 child neglect; or who poses an immediate threat to the health, safety, or welfare of children;⁷
- 26 3. Who is listed on the state's abuse of vulnerable persons registry maintained by the Department
27 of Health, **or on a similar registry in another jurisdiction;**⁷
- 28 4. Who does not present a physician's certificate showing a satisfactory health record or has any
29 contagious or communicable disease in such form that might endanger the health of school
30 children;⁸
- 31 5. Who refuses to take and subscribe to an oath to support the Constitution of the State of Tennessee
32 and of the United States of America;⁹

- 1 6. Who fails to make a full disclosure of any prior criminal record and any prior dismissals from
- 2 employment for cause;
- 3 7. Who does not receive a satisfactory background check; or
- 4 8. Who does not pass a pre-employment drug screening.

5 *Support Employees*

6 No person shall be employed:

- 7 1. Who has any contagious or communicable disease in such form that might endanger the health
- 8 of the children;⁸
- 9 2. Who has been identified by the Department of Children's Services as a perpetrator of child
- 10 abuse, severe child abuse, child sexual abuse, or child neglect, or who poses an immediate
- 11 threat to the health, safety, or welfare of children;⁷
- 12 3. Who is listed on the state's abuse of vulnerable persons registry maintained by the Department
- 13 of Health;⁷
- 14 4. Who has not complied with the Immigration Reform and Control Act of 1986;¹¹
- 15 5. Who fails to make a full disclosure of any prior criminal record and any prior dismissals from
- 16 employment for cause;
- 17 6. Who does not receive a satisfactory background check¹⁰; or
- 18 7. Who does not pass a pre-employment drug screening.

19 **EMPLOYMENT**

20 *Professional Employees*

21 After checking references and receiving written recommendations, the Director of Schools shall hire and

22 assign qualified applicants.

23 *Initial Employment for Professional Employees*

24 ~~Upon initial employment,~~ The Director of Schools shall notify such person, in writing, of the offer and

25 conditions of employment. Upon receipt of employment notification, such person shall respond within

26 the timeline established by state law.¹² From the date of the written acceptance, such person is considered

27 to be under employment with the district and is subject to all rights, privileges and duties.

28 *Initial Employment for Support Employees*

29 After checking references and receiving written recommendations from principals and/or supervisors,

30 the Director of Schools shall hire and assign qualified applicants. The contract of each support employee

31 shall contain a statement regarding the required ninety (90) day probationary period.

Legal References

1. TCA 49-5-406; TCA 49-5-413
2. State Board of Education Policy 5.501
3. TCA 49-5-406(a)(2)(A)
4. TCA 49-5-413(c)
5. TCA 49-2-131
6. TCA 49-5-403; TCA 49-5-101; TCA 49-5-106
7. TCA 49-5-413(e); Public Acts of 2023, Chapter No. 222
8. TCA 49-5-404
9. TCA 49-5-405
10. TCA 49-5-413(a), (f)
11. Immigration Reform and Control Act of 1986; Pub. L. No. 99-603, 100 Stat. 3359, 8 USCA § 1101 *et seq.*
12. TCA 49-5-406(b)

Cross References

Orientation and Probation 5.107
Compensation Guides & Contracts 5.110
Background Investigations 5.118
Recommendations and File Transfers 5.203
Interim Employees 5.700
Qualifications and Duties of the Director of Schools 5.802

Franklin Special Board of Education			
Monitoring: Review: Annually, in February	Descriptor Term: Application and Employment	Descriptor Code: 5.106	Issued Date: 08/09/21
		Rescinds: 5.106	Issued: 07/16/18

1 **APPLICATION**

2 An individual desiring a position with the board shall make application to the director of schools on
 3 forms developed by his/her office. To ensure the safety and welfare of students and staff, the district
 4 shall require criminal history background checks, fingerprinting and pre-employment drug screening of
 5 applicants for teaching positions and any other positions that require proximity to children.¹ If applying
 6 for a teaching position, the director of schools shall also check the applicant’s license status in the State
 7 Board of Education’s database to determine if there is a hold on that applicant’s license, and if so, the
 8 reasoning behind the hold.²

9 Knowingly falsifying information shall be sufficient grounds for termination of employment and shall
 10 also constitute a Class A misdemeanor which must be reported to the District Attorney General for
 11 prosecution.³

12 Any costs incurred to perform these background checks and fingerprinting shall be paid by the applicant.
 13 The board may reimburse the applicant if the position is offered and accepted.⁴

14 *Professional Employees*

15 The application shall include a transcript of credits earned at the colleges or universities attended along
 16 with references from persons such as previous employers, college professors, and supervisors of student
 17 teachers. Other information shall include whether such applicant has been dismissed for cause from a
 18 school district.⁵ If previously employed by a local board of education, the applicant shall provide
 19 evidence of acceptable resignation.

20 No person shall be employed:

- 21 1. Who does not hold a valid license to teach or a temporary permit to teach from the State Board
 22 of Education;⁶
- 23 2. Who has been identified by the Department of Children’s Services as a perpetrator of child abuse,
 24 severe child abuse, child sexual abuse, or child neglect, or who poses an immediate threat to the
 25 health, safety, or welfare of children;⁷
- 26 3. Who is listed on the state’s abuse of vulnerable persons registry maintained by the Department
 27 of Health;⁷
- 28 4. Who does not present a physician's certificate showing a satisfactory health record or has any
 29 contagious or communicable disease in such form that might endanger the health of school
 30 children;⁸
- 31 5. Who refuses to take and subscribe to an oath to support the Constitution of the State of Tennessee
 32 and of the United States of America;⁹

- 1 6. Who fails to make a full disclosure of any prior criminal record and any prior dismissals from
- 2 employment for cause;
- 3 7. Who does not receive a satisfactory background check; or
- 4 8. Who does not pass a pre-employment drug screening.

5 *Support Employees*

6 No person shall be employed:

- 7 1. Who has any contagious or communicable disease in such form that might endanger the health
- 8 of the children;⁸
- 9 2. Who has been identified by the Department of Children's Services as a perpetrator of child
- 10 abuse, severe child abuse, child sexual abuse, or child neglect, or who poses an immediate
- 11 threat to the health, safety, or welfare of children;⁷
- 12 3. Who is listed on the state's abuse of vulnerable persons registry maintained by the Department
- 13 of Health;⁷
- 14 4. Who has not complied with the Immigration Reform and Control Act of 1986;¹¹
- 15 5. Who fails to make a full disclosure of any prior criminal record and any prior dismissals from
- 16 employment for cause;
- 17 6. Who does not receive a satisfactory background check¹⁰; or
- 18 7. Who does not pass a pre-employment drug screening.

19 **EMPLOYMENT**

20 *Professional Employees*

21 After checking references and receiving written recommendations, the director of schools shall hire and

22 assign qualified applicants.

23 *Initial Employment*

24 Upon initial employment, the director of schools shall notify such person, in writing, of the offer and

25 conditions of employment. Upon receipt of employment notification, such person shall respond within

26 the timeline established by state law.¹² From the date of the written acceptance, such person is considered

27 to be under employment with the system and is subject to all rights, privileges and duties.

28 *Support Employees*

29 After checking references and receiving written recommendations from principals and/or supervisors,

30 the director of schools shall hire and assign qualified applicants. The contract of each support employee

31 shall contain a statement regarding the required ninety (90) day probationary period.

Legal References

1. TCA 49-5-406
2. State Board of Education Policy 5.501
3. TCA 49-5-406(a)(2)(A)
4. TCA 49-5-413(c)
5. TCA 49-2-131
6. TCA 49-5-403; TCA 49-5-101; Public Acts of 2021, Chapter No. 211
7. TCA 49-5-413(e)
8. TCA 49-5-404
9. TCA 49-5-405
10. TCA 49-5-413(a), (f)
11. Immigration Reform and Control Act of 1986; Pub. L. No. 99-603, 100 Stat. 3359, 8 USCA § 1101 *et seq.*
12. TCA 49-5-406(b)

Cross References

- Orientation and Probation 5.107
- Compensation Guides & Contracts 5.110
- Background Investigations 5.118
- Recommendations and File Transfers 5.203
- Interim Employees 5.700
- Qualifications and Duties of the Director of Schools 5.802

5.119 EMPLOYMENT OF RETIREES – *1st Reading*

In the past legislative session, the General Assembly passed Public Chapter 425 which allows more flexibility in hiring retirees due to ongoing teacher shortages. This change allows retirees to work as substitutes beyond the typical 120 day contract and permits retirees to serve as regular classroom teachers on an ongoing basis. TSBA has provided suggested language for our revisions.

Franklin Special Board of Education

Monitoring: Review: Annually, in January	Descriptor Term: Employment of Retirees	Descriptor Code: 5.119	Issued Date: Proposed
		Rescinds: 5.119	Issued: 08/08/22

1 General

2 The Director of Schools may hire a retired individual if certain conditions are met as provided for in
3 state law.

4 EMPLOYMENT CONTRACTS FOR UP TO 120 DAYS

5 ~~Teachers who retire under the Tennessee Consolidated Retirement System (TCRS) may be employed~~
6 ~~for up to one hundred twenty (120) days per year without loss of retirement benefits. Retired teachers~~
7 ~~may substitute teach for additional days if the Director of Schools certifies in writing to the Division of~~
8 ~~Retirement that no other qualified personnel are available to substitute teach.¹ Retirees substitute~~
9 ~~teaching through a third party employer will not require certification to the Division of Retirement.~~
10 Retired members under the Tennessee Consolidated Retirement System (TCRS) may be employed for
11 up to one hundred twenty (120) days per year without loss of retirement benefits. Retired members may
12 substitute teach for additional days.¹

13 GENERAL EMPLOYMENT CONTRACTS FOR ONE YEAR

14 The Director of Schools may employ **retired** teachers ~~retired for at least one (1) year for full-time~~
15 ~~employment as a kindergarten through twelfth (K-12) grade teacher on a year-to-year basis.~~ Retirement
16 benefits will not be lost or suspended under certain conditions which include, but are not limited to, the
17 following:²

- 18 1. ~~The Director of Schools of the employing district shall certify in writing that no other qualified~~
19 ~~individuals are available to fill the position;~~
- 20 2. ~~The Commissioner of Education shall certify that the employing school district serves an area~~
21 ~~that lacks qualified teachers to serve in the position to be filled;~~
- 22 3. The retired teacher shall hold a valid license and shall not be entitled to tenure status;
- 23 4. The retired teacher shall not be eligible to accrue additional retirement benefits, accrue leave, or
24 receive medical insurance coverage; and
- 25 5. The salary paid to the retired teacher shall not be less than the rate of compensation set by the
26 Board for teachers with no experience filling similar positions or more than eighty-five percent
27 (85%) of the rate of compensation set by the Board for teachers with comparable training and
28 years of experience filling similar positions.

1 ADDITIONAL EMPLOYMENT OPTION FOR RETIREES³

2 Retired members of TCRS or a similar system may be offered reemployment for up to one (1) year as
3 a kindergarten through eighth (K-~~12~~ 8) grade teacher, substitute teacher, or bus driver under the
4 following conditions:

- 5 1. The retired member has been retired for at least sixty (60) calendar days;
6
- 7 2. The retirement benefit payable to the retired member is reduced to seventy percent (70%) of the
8 retirement allowance;
9
- 10 ~~3. The retired member's employment can't be longer than a one (1) year period; however, the~~
11 ~~retired member can be reemployed for additional one (1) year periods;~~
12
- 13 4. The retired member is not drawing disability retirement benefits; and
14
- 15 5. The retired member can't accrue additional retirement benefits.

16 The Director of Schools shall notify TCRS of the member's reemployment ~~and certify in writing that~~
17 ~~the retired member has the required experience and training for the position and that no other qualified~~
18 ~~persons are available to fill the position.~~ Once the retired member is hired by the district, the district
19 shall pay TCRS as prescribed by state law. The school district shall pay to TCRS during the period of
20 reemployment the greater of (1) a payment equal to the amount the school district would have
21 contributed to TCRS; or (2) an amount equal to five percent (5%) of the retired member's pay rate.
22

Legal References

1. TCA 8-36-805; Public Acts of 2023, Chapter No. 425
2. TCA 8-36-821; Public Acts of 2023, Chapter No. 425
3. TCA 8-36-822; Public Acts of 2023, Chapter No. 425

Cross References

Application and Employment 5.106
Substitute Teachers 5.701

Franklin Special Board of Education			
Monitoring: Review: Annually, in January	Descriptor Term: Employment of Retirees	Descriptor Code: 5.119	Issued Date: 08/08/22
		Rescinds:	Issued:

1 *General*

2 The Director of Schools may hire a retired individual if certain conditions are met as provided for in
3 state law.

4 **EMPLOYMENT CONTRACTS FOR UP TO 120 DAYS**

5 Teachers who retire under the Tennessee Consolidated Retirement System (TCRS) may be employed
6 for up to one hundred twenty (120) days per year without loss of retirement benefits. Retired teachers
7 may substitute teach for additional days if the Director of Schools certifies in writing to the Division of
8 Retirement that no other qualified personnel are available to substitute teach.¹ Retirees substitute
9 teaching through a third party employer will not require certification to the Division of Retirement.

10 **EMPLOYMENT CONTRACTS FOR ONE YEAR**

11 The Director of Schools may employ teachers retired for at least one (1) year for full-time employment
12 as a kindergarten through twelfth (K-12) grade teacher on a year-to-year basis. Retirement benefits will
13 not be lost or suspended under certain conditions which include, but are not limited to, the following:²

- 14 1. The Director of Schools of the employing district shall certify in writing that no other qualified
15 individuals are available to fill the position;
- 16
- 17 2. The Commissioner of Education shall certify that the employing school district serves an area
18 that lacks qualified teachers to serve in the position to be filled;
- 19
- 20 3. The retired teacher shall hold a valid license and shall not be entitled to tenure status;
- 21
- 22 4. The retired teacher shall not be eligible to accrue additional retirement benefits, accrue leave, or
23 receive medical insurance coverage; and
- 24
- 25 5. The salary paid to the retired teacher shall not be less than the rate of compensation set by the
26 Board for teachers with no experience filling similar positions or more than eighty-five percent
27 (85%) of the rate of compensation set by the Board for teachers with comparable training and
28 years of experience filling similar positions.

1 ADDITIONAL EMPLOYMENT OPTION FOR RETIREES³

2 Retired members of TCRS or a similar system may be offered reemployment for up to one (1) year as
3 a kindergarten through twelfth (K-12) grade teacher, substitute teacher, or bus driver under the
4 following conditions:

- 5 1. The retired member has been retired for at least sixty (60) calendar days;
6
- 7 2. The retirement benefit payable to the retired member is reduced to seventy percent (70%) of the
8 retirement allowance;
9
- 10 3. The retired member's employment can't be longer than a one (1) year period; however, the
11 retired member can be reemployed for additional one (1) year periods;
12
- 13 4. The retired member is not drawing disability retirement benefits; and
14
- 15 5. The retired member can't accrue additional retirement benefits.

16 The Director of Schools shall notify TCRS of the member's reemployment and certify in writing that
17 the retired member has the required experience and training for the position and that no other qualified
18 persons are available to fill the position.

19 Once the retired member is hired by the district, the district shall pay TCRS as prescribed by state law.
20 The school district shall pay to TCRS during the period of reemployment the greater of (1) a payment
21 equal to the amount the school district would have contributed to TCRS; or (2) an amount equal to five
22 percent (5%) of the retired member's pay rate.
23

Legal References

1. TCA 8-36-805
2. TCA 8-36-821
3. Public Acts of 2022, Chapter No. 821

Cross References

Application and Employment 5.106
Separation Practices for Tenured Teachers 5.200
Separation Practices for Non-Tenured Teachers 5.201
Substitute Teachers 5.701

5.307 PHYSICAL ASSAULT LEAVE – *1st Reading*

A new state law, Public Chapter 343, clarifies that teachers will receive their full salary while on leave due to a physical assault. Our policy 5.307 has been revised to reflect this change based on TSBA suggested language.

Franklin Special Board of Education

Monitoring: Review: Annually, in February	Descriptor Term: Physical Assault Leave	Descriptor Code: 5.307	Issued Date: Proposed
		Rescinds: 5.307	Issued: 07/15/13

1 ~~A teacher who is absent from assigned duties as a result of personal injury caused by physical assault or~~
2 ~~other violent criminal acts committed in the course of the teacher's employment duties, shall receive~~
3 ~~workers' compensation or comparable benefits without loss of accumulated or granted sick, personal or~~
4 ~~professional leave.¹~~

5 ~~The school system shall continue to pay the teacher's full benefits including, but not limited to health~~
6 ~~insurance benefits, until the earlier of the date on which the teacher is released by the teacher's physician~~
7 ~~to return to work or the date on which the teacher is determined by the teacher's physician to be~~
8 ~~permanently disabled from returning to work.²~~

9 A teacher who is absent from assigned duties as a result of personal injury caused by physical assault or
10 other violent criminal acts committed in the course of the teacher's employment duties shall receive
11 his/her full salary and full benefits until the teacher is released by his/her physician to return to work or
12 his/her physician determines the teacher is permanently unable to return to work. If the teacher receives
13 workers' compensation or other similar benefits, the Board shall pay the difference between that amount
14 and the teacher's full salary.¹

15 A signed statement listing the cause of the absence shall be provided by the employee on forms furnished
16 by the director of schools and shall promptly be given to the immediate supervisor in support of all
17 claims. A certificate from the physician on forms furnished by the director of schools may also be
18 required to verify the extent of the injury.^{3 2}

19
20

Legal References

1. TCA 49-5-714(a); Public Acts of 2023, Chapter No. 343
2. TRR/MS 0520-01-02-.04(4)(b)

Cross References

- Worker's Compensation 3.602
- Sick Leave 5.302
- Long Term Leaves of Absence 5.304

Franklin Special Board of Education			
Monitoring: Review: Annually, in February	Descriptor Term: Physical Assault Leave	Descriptor Code: 5.307	Issued Date: 07/15/13
		Rescinds:	Issued:

1 A teacher who is absent from assigned duties as a result of personal injury caused by physical assault or
2 other violent criminal acts committed in the course of the teacher's employment duties, shall receive
3 workers' compensation or comparable benefits without loss of accumulated or granted sick, personal or
4 professional leave.¹

5 The school system shall continue to pay the teacher's full benefits including, but not limited to health
6 insurance benefits, until the earlier of the date on which the teacher is released by the teacher's physician
7 to return to work or the date on which the teacher is determined by the teacher's physician to be
8 permanently disabled from returning to work.²

9 A signed statement listing the cause of the absence shall be provided by the employee on forms furnished
10 by the director of schools and shall promptly be given to the immediate supervisor in support of all
11 claims. A certificate from the physician on forms furnished by the director of schools may also be
12 required to verify the extent of the injury.³

13
14

Legal References

1. TCA 49-5-714(a)
2. TCA 49-5-714(b)
3. TRR/MS 0520-01-02-.04(5)(b)

Cross References

- Worker's Compensation 3.602
Long Term Leaves of Absence 5.304

6.202 HOME SCHOOLS – *1st Reading*

Revisions are to bring the policy to current law with Public Chapters 114 and 296:

Public Chapter 114 requires the acceptance of GED, HiSET, and other types of high school equivalency credentials approved by the State Board of Education. TSBA has provided suggested language in their model policy to include these other types of credentials in accordance with state law.

Additionally, Public Chapter 296 removes the requirement that parents of home school students provide proof of immunizations, only that health services and examinations as required by state law have been received by the home school student. Our 6.202 has also been updated in line with the new requirements.

Franklin Special Board of Education

Monitoring: Review: Annually, in March	Descriptor Term: Home Schools	Descriptor Code: 6.202	Issued Date: Proposed
		Rescinds: 6.202	Issued: 08/09/21

1 General

2 A "home school" is a school conducted or directed by a parent(s)/guardian(s) for their own children.
 3 Home schools which teach K-8 where the parent(s)/guardian(s) are associated with an organization that
 4 conducts church-related schools¹ are exempt from the following provisions but ~~must~~ shall follow
 5 procedures issued by the State Department of Education.

6 A parent/guardian wishing to conduct a home school shall meet the following requirements:²

- 7 1. Provide annual notice to the Director of Schools/designee before the commencement of each school
 8 year of the intent to conduct a home school;
- 9 2. Submit to the Director of Schools/designee the name, number, age, grade level of children involved,
 10 location of the school, curriculum to be offered, proposed hours of instruction, and qualifications of
 11 the parent-teacher;
- 12 3. Maintain attendance records, subject to inspection of the Director of Schools/designee;
- 13 4. Submit attendance records to the Director of Schools/designee at the end of each school year;
- 14 5. Provide instruction for at least four (4) hours per day for the same number of instructional days as
 15 are required by state law;³
- 16 6. ~~Possess a minimum of high school diploma, GED, or HiSET;~~ Possess a high school diploma or a
 17 high school equivalency credential approved by the State Board of Education;⁴
- 18 7. Cooperate in the administration to home school students of appropriate tests by the Commissioner
 19 of Education/designee or by a professional testing service in grades five (5) and seven (7);
- 20 8. Take actions according to state law if home school student falls behind appropriate grade level;
- 21 ~~9. Submit proof to the Director of Schools/designee that the home school student has been vaccinated
 22 as required by state law;⁵~~
- 23 10. Submit proof to the Director of Schools/designee that ~~other~~ health services and examinations as
 24 required by state law have been received by the home school student; and
- 25 11. In the event of illness or inadequacy of the home school parent-teacher to teach a specific subject,
 26 employ a tutor having the same qualifications as required of parent-teacher.

1 If one or more of these requirements are not met, the Board authorizes the Director of Schools to take
 2 formal action to bring the child into compliance with the compulsory attendance law, either in the home
 3 school or in a public, private, or church-related school.

4 **FACILITIES USE**

5 School facilities shall be available for home school instruction only when all of the following conditions
 6 exist:

- 7 1. Special needs courses are being taught which require services unavailable to the home school
 8 student;
- 9 2. These services cannot be provided through any means other than the schools;
- 10 3. Requests for services are made known by the home school parent when notice is given to the
 11 Director of Schools/designee of the intent to conduct a home school;
- 12 4. The Director of Schools/designee investigates the request and makes recommendations to the
 13 Board;
- 14 5. No overcrowding, additional expenses, including providing transportation, or other special
 15 situations which interfere with the normal operation of the school system shall be incurred; and
- 16 6. Approval by the Board shall be on a case-by-case basis.

17 **RECORD ACCESS**

18 The Director of Schools, through the Attendance Supervisor, shall have the attendance records of the
 19 home school inspected upon request at least two (2) times each school year in order to provide assistance
 20 in implementing the compulsory attendance law.

21 **STUDENT PERFORMANCE** ^{6.5}

22 The Director of Schools/designee shall develop administrative procedures regarding necessary
 23 consultations with home school parents in regard to student performance.

Legal References

1. TCA 49-50-801(a)
2. TCA 49-6-3050(b)
3. TCA 49-6-3004(a); TCA 49-6-3050(b)(3)
4. TCA 49-6-3050(b)(4); Public Acts of 2023,
Chapter No. 114
5. TCA 49-6-3050(b)(6)

Cross References

- Compulsory Attendance Ages 6.201
- Student Performance – Home Schools 6.202.1
 Enrollment/Placement of Students from Home Schools 6.202.2
 Extracurricular Athletics – Home Schools 6.202.3

Franklin Special Board of Education			
Monitoring: Review: Annually, in March	Descriptor Term: Home Schools	Descriptor Code: 6.202	Issued Date: 08/09/21
		Rescinds:	Issued: 07/20/20

1 *General*

2 A "home school" is a school conducted or directed by a parent(s)/guardian(s) for their own children.
 3 Home schools which teach K-8 where the parent(s)/guardian(s) are associated with an organization that
 4 conducts church-related schools¹ are exempt from the following provisions but must follow procedures
 5 issued by the State Department of Education.

6 A parent/guardian wishing to conduct a home school shall meet the following requirements:²

- 7 1. Provide annual notice to the Director of Schools/designee before the commencement of each school
 8 year of the intent to conduct a home school;
- 9 2. Submit to the Director of Schools/designee the name, number, age, grade level of children involved,
 10 location of the school, curriculum to be offered, proposed hours of instruction, and qualifications of
 11 the parent-teacher;
- 12 3. Maintain attendance records, subject to inspection of the Director of Schools/designee;
- 13 4. Submit attendance records to the Director of Schools/designee at the end of each school year;
- 14 5. Provide instruction for at least four (4) hours per day for the same number of instructional days as
 15 are required by state law;³
- 16 6. Possess a minimum of high school diploma, GED, or HiSET;⁴
- 17 7. Cooperate in the administration to home school students of appropriate tests by the Commissioner
 18 of Education/designee or by a professional testing service in grades five (5) and seven (7);
- 19 8. Take actions according to state law if home school student falls behind appropriate grade level;
- 20 9. Submit proof to the Director of Schools/designee that the home school student has been vaccinated
 21 as required by state law;⁵
- 22 10. Submit proof to the Director of Schools/designee that other health services and examinations as
 23 required by state law have been received by the home school student; and
- 24 11. In the event of illness or inadequacy of the home school parent-teacher to teach a specific subject,
 25 employ a tutor having the same qualifications as required of parent-teacher.

1 If one or more of these requirements are not met, the Board authorizes the Director of Schools to take
2 formal action to bring the child into compliance with the compulsory attendance law, either in the home
3 school or in a public, private, or church-related school.

4 **FACILITIES USE**

5 School facilities shall be available for home school instruction only when all of the following conditions
6 exist:

- 7 1. Special needs courses are being taught which require services unavailable to the home school
8 student;
- 9 2. These services cannot be provided through any means other than the schools;
- 10 3. Requests for services are made known by the home school parent when notice is given to the
11 Director of Schools/designee of the intent to conduct a home school;
- 12 4. The Director of Schools/designee investigates the request and makes recommendations to the
13 Board;
- 14 5. No overcrowding, additional expenses, including providing transportation, or other special
15 situations which interfere with the normal operation of the school system shall be incurred; and
- 16 6. Approval by the Board shall be on a case-by-case basis.

17 **RECORD ACCESS**

18 The Director of Schools, through the Attendance Supervisor, shall have the attendance records of the
19 home school inspected upon request at least two (2) times each school year in order to provide assistance
20 in implementing the compulsory attendance law.

21 **STUDENT PERFORMANCE**⁶

22 The Director of Schools/designee shall develop administrative procedures regarding necessary
23 consultations with home school parents in regard to student performance.

Legal References

1. TCA 49-50-801(a)
2. TCA 49-6-3050(b)
3. TCA 49-6-3004(a)
4. Public Acts of 2021, Chapter No. 493
5. TCA 49-6-5001
6. TCA 49-6-3050(b)(6)

Cross References

- Compulsory Attendance Ages 6.201
- Student Performance – Home Schools 6.202.1
Enrollment/Placement of Students from Home Schools 6.202.2
Extracurricular Athletics – Home Schools 6.202.3

6.300 CODE OF CONDUCT – *1st Reading*

TSBA has revised their model policies 6.300 and 6.309 to reflect a new zero tolerance offense added to state law, reflected in the revisions presented for your consideration.

Public Chapter 299 adds threats of mass violence to the list of offenses punishable by a one year expulsion. Law becomes effective July 1, 2023.

In addition, this policy has been further reviewed and updated to current language and practice.

Franklin Special Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Code of Conduct	Descriptor Code: 6.300	Issued Date: Proposed
		Rescinds: 6.300	Issued: 11/18/19

1 The board delegates to the Director of Schools the responsibility of developing specific codes of conduct
 2 which are appropriate for each level of school. ¹ Codes of conduct for students in pre-kindergarten or
 3 kindergarten shall utilize alternative disciplinary practices such as Regional Intervention Program (RIP)
 4 or appropriate others. Exclusionary discipline shall only be used as a measure of last resort. ² The
 5 development of each code shall involve principals and faculty members of each level and shall
 6 be ~~consistent with the relevant policies as adopted by the board.~~¹ based on evidence-based behaviors
 7 supports and interventions. ³

8 The following levels of misbehavior and disciplinary procedures and options are standards designed to
 9 protect all members of the educational community in the exercise of their rights and duties and to
 10 maintain a safe learning environment where orderly learning is possible and encouraged. ²⁻⁴ These
 11 misbehaviors apply to student conduct on school buses, on school property, and while students are on
 12 school sponsored outings. Staff members **have the authority to enforce the code of conduct**³ and shall
 13 ensure that disciplinary measures are implemented in a manner that: ^{3 5}

- 14 1. Balances accountability with an understanding of traumatic behavior;
- 15
- 16 2. Teaches school and classroom rules while reinforcing that violent or abusive behavior is not
 17 allowed at school;
- 18
- 19 3. Minimizes disruptions to education with an emphasis on positive behavioral supports and
 20 behavioral intervention plans;
- 21
- 22 4. Creates consistent rules and consequences; and
- 23
- 24 5. Models respectful, non-violent interactions.

25 In order to ensure that these goals are accomplished, the school district shall utilize the following trauma-
 26 informed discipline practices: restorative practices, RTI²B, multi-tiered system of supports, and behavior
 27 intervention plans. **Principals shall use appropriate discipline management techniques when enforcing
 28 the code of conduct.**

29 MISBEHAVIORS: LEVEL I

30 This level includes minor misbehavior on the part of the student which impedes orderly classroom,
 31 school, playground, or hall procedures or interferes with the orderly operation of the school, but which
 32 can usually be handled by an individual staff member (teacher, para-professional, substitute teacher,
 33 student teacher).

1 *Examples* (not an exclusive listing):

- 2 • School or class tardiness (unexcused/habitual)
- 3 • Unacceptable language
- 4 • Classroom disturbances
- 5 • Lack of classroom materials
- 6 • Cheating and/or lying
- 7 • Non-defiant failure to do assignments or carry out directions
- 8 • Wearing while on the grounds of a public school during the regular school day, clothing
- 9 that exposes underwear or body parts in an indecent manner that disrupts the learning
- 10 environment ⁴
- 11 • Victimization of any student (harassment (sexual, racial, ethnic, religious), bullying,
- 12 cyber-bullying, and/or hazing)

13 *Disciplinary Procedures:*

- 14 • Staff member intervenes immediately.
- 15 • Staff member determines what offense was committed and its severity.
- 16 • Staff member determines who committed the offense and if he/she understands the nature
- 17 of the offense.
- 18 • Staff member employs appropriate disciplinary options.
- 19 • The record of the offense and disciplinary action shall be maintained by staff member.

20 *Disciplinary Options* (not an exclusive listing):

- 21 • Verbal reprimand
- 22 • Parent/guardian conference
- 23 • Detention
- 24 • Special Assignment
- 25 • Restricting activities
- 26 • Assigning work details
- 27 • In-school counseling
- 28 • Withdrawal of privileges
- 29 • Issuance of demerits
- 30 • Strict supervised study
- 31 • In-school suspension
- 32 • Social Story
- 33 • Community referrals
- 34 • Check-in, check-out

35 **MISBEHAVIORS: LEVEL II**

36 This level includes misbehavior whose frequency or seriousness tends to disrupt the learning climate of
37 the school. These misbehaviors do not represent a direct threat to the health and safety of others but have
38 educational consequences serious enough to require corrective action on the part of administrator/
39 designee.

1 *Examples* (not an exclusive listing):

- 2 • Continuation of unmodified Level I behaviors
- 3 • School or class truancy
- 4 • Leaving school without permission
- 5 • Using forged notes, excuses, admit slips, and corridor passes
- 6 • Disruptive classroom behavior
- 7 • Disrespect or insubordination
- 8 • Use of profanity
- 9 • Obscenity
- 10 • Sexual misconduct
- 11 • Intimidation
- 12 • Committing any act of civil wrong or crime
- 13 • Victimization of any student (Harassment (Sexual, Racial, Ethnic, Religious), Bullying,
- 14 Cyber-bullying, and/or Hazing)
- 15 • Use, possession, sale, and/or distribution of tobacco products in any form,
- 16 electronic/battery operated devices, vapor products, and all other associated paraphernalia
- 17 during the regular school day while on school campus or on school-provided
- 18 transportation (includes all student participants in all educational and/or extra-curricular
- 19 functions)

20 *Disciplinary Procedures:*

- 21 • The student is referred to administrator/designee for appropriate disciplinary action.
- 22 • The administrator/designee communicates with the student and teacher.
- 23 • The administrator/designee hears the accusation made by the teacher and allows the
- 24 student the opportunity to explain his/her conduct.
- 25 • The administrator/designee takes appropriate disciplinary action and notifies the teacher
- 26 of the action.
- 27 • The record of offense and disciplinary action shall be maintained by school administrator.

28 *Disciplinary Options* (not an exclusive listing):

- 29 • Parent/guardian conference/notification
- 30 • In-school suspension
- 31 • Notify law enforcement agency and/or file legal charges
- 32 • Modified probation
- 33 • Behavior modification
- 34 • Social probation
- 35 • Peer counseling (restorative practices)
- 36 • Referral to outside agency
- 37 • Detention
- 38 • Suspension from school-sponsored activities or from riding school bus
- 39 • Restricting school related honors
- 40 • Out-of-school suspension (not to exceed ten (10) days)

- 1 • In-School counseling
- 2 • District social worker referral
- 3 • Functional Behavior Assessment (FBA)
- 4 • Behavior Intervention Plan (BIP)

5 **MISBEHAVIORS: LEVEL III**

6 **This level** acts directly against persons or property but whose consequences do not seriously endanger
7 the health or safety of others in the school.

8 *Examples* (not an exclusive listing):

- 9 • Continuation of unmodified Level I and II behaviors
- 10 • Fighting (simple)
- 11 • Vandalism (minor)
- 12 • Use, possession, sale, distribution, and/or being under the influence of tobacco or
- 13 alcohol
- 14 • Use, possession, sale, or distribution of drug paraphernalia
- 15 • Use, sale, distribution, and/or being under the influence of drugs
- 16 • Stealing
- 17 • Threats to others
- 18 • Victimization of any student (Harassment (Sexual, Racial, Ethnic, Religious), Bullying,
- 19 Cyber-bullying, and/or Hazing)
- 20 • Breaking and entering
- 21 • Committing any act involving a serious civil wrong or crime

22 *Disciplinary Procedures:*

- 23 • The student is referred to the administrator/designee for appropriate disciplinary action.
- 24 • The administrator/designee communicates with the student and teacher.
- 25 • The administrator/designee hears the accusation and allows the student the opportunity
- 26 to explain his/her conduct.
- 27 • The administrator/designee takes appropriate disciplinary action.
- 28 • The administrator/designee may refer the incident to the director of schools and make
- 29 recommendations for consequences.
- 30 • If the student's program is to be changed, adequate notice shall be given to the student
- 31 and his/her parent(s)/guardian(s) of the charges against him, his/her right to appear at a
- 32 hearing, and his/her right to be represented by a person of his/her choosing.
- 33 • Any change in school assignment is appealable to the board.
- 34 • The record of offense and disciplinary action shall be maintained by school administrator.

35 *Disciplinary Options* (not an exclusive listing):

- 36 • Parent/guardian conference/notification
- 37 • Notify law enforcement agency and/or file legal charges
- 38 • In-school suspension

- 1 • Out-of-school suspension not to exceed ten (10) days
- 2 • Detention
- 3 • Restitution from loss, damage or stolen property
- 4 • In-school counseling
- 5 • Expulsion
- 6 • Functional Behavior Assessment (FBA)
- 7 • Behavior Intervention Plan (BIP)
- 8 • District social worker referral
- 9 • Referral to outside agency

10 **MISBEHAVIORS: LEVEL IV**

11 This level of misbehavior includes acts which result in violence to another's person or property or which
 12 pose a threat to the safety of others in the school. These acts are so serious that they usually require
 13 administrative actions which result in the immediate removal of the student from the school, the
 14 intervention of law enforcement authorities, and/or action by the Board.

15 If a student's action poses a threat to the safety of others in the school, a teacher, principal, school
 16 employee, or school bus driver may use reasonable force when necessary to prevent bodily harm or death
 17 to another person.⁵⁷

18 *Examples (not an exclusive listing):*

- 19 • Unmodified Level I, II and III behaviors
- 20 • Possessing or using a controlled substance or drug paraphernalia on school property or at
 21 any school-related function, unless the substance was obtained as the result of a valid
 22 prescription or doctor's order and being used as prescribed by the individual for whom
 23 prescribed*
- 24 • Use, possession, sale, and/or distribution of drugs and/or alcohol, includes being under
 25 the influence of alcohol or drugs (i.e. any controlled substance, controlled substance
 26 analogue, or legend drug)*
- 27 • Death threat (~~hit list~~)
- 28 • Threat of mass violence on school property or at a school-related activity*
- 29 • Extortion
- 30 • Bomb threat* or false fire alarm
- 31 • Possession/use/transfer of dangerous weapons *
- 32 • Assault that results in bodily injury upon any teacher, principal, administrator, any other
 33 employee of the school, or a school resource officer* or anyone who is lawfully on school
 34 property
- 35 • Aggravated assault*
- 36 • Vandalism
- 37 • Theft/possession/sale of stolen property
- 38 • Arson/possession of unauthorized substances *
- 39 • Use/transfer of unauthorized substances
- 40 • Victimization of any student (harassment (sexual, racial, ethnic, religious), bullying,
 41 cyber-bullying, and/or hazing)

- 1 • Electronic threat to cause bodily injury or death to another student or school employee*

2 * Designates zero tolerance offenses.

3 *Disciplinary Procedures:*

- 4 • The administrator/designee confers with appropriate staff members and with the student.
- 5 • The administrator/designee hears the accusations and allows the student the opportunity
- 6 to explain his/her conduct.
- 7 • The parent(s)/guardian(s) are notified.
- 8 • Law enforcement officials are contacted.
- 9 • The incident is reported, and recommendations made to the director of schools.
- 10 • Complete and accurate reports are submitted to the director of schools.
- 11 • The principal notifies the staff members of the resolution.
- 12 • ~~The parent(s)/guardian(s) and student are offered the opportunity for a hearing before~~
- 13 ~~disciplinary hearing authority.~~ If the student's placement is to be changed, adequate
- 14 notice of the charges shall be given to the student and his/her parent(s)/guardian(s) and
- 15 his/her right to appear at a hearing.
- 16 •

17 *Disciplinary Options* (not an exclusive listing):

- 18 • Expulsion*
- 19 • Alternative schools
- 20 • Other hearing authority or Board action which results in appropriate placement

21 * Expulsion/Remand for a period of not less than one (1) calendar year subject to modification by the

22 director of schools on a case-by-case basis.

23 **ADDITIONAL GUIDELINES:**

- 24 • A student shall not be suspended solely because charges are pending against him/her in
- 25 juvenile or other court.
- 26 • An administrator/designee shall not impose successive short term suspensions that
- 27 cumulatively exceed ten (10) days for the same offense.⁴
- 28 • A teacher or other school official shall not reduce or authorize the reduction of a student's
- 29 grade because of discipline problems except in department or citizenship.
- 30 • A student shall not be denied the passing of a course or grade promotion solely on the basis
- 31 of absences except as provided by board policy.
- 32 • A student shall not be denied the passing of a course or grade promotion solely on the basis
- 33 of failure to:
- 34 ○ pay any activity fee;
- 35 ○ pay a library or other school fine; or
- 36 ○ make restitution for lost or damaged school property.

Legal References

1. TCA 49-6-4005
2. TCA 49-6-3024
3. TCA 49-6-2801
4. TCA 49-6-4002
5. TCA 49-6-4109
6. TCA 49-6-4009
7. TCA 49-6-2802
8. TCA 39-16-517; TCA 49-6-3401(g); Public Acts of 2023, Chapter No. 299

Cross References

- Traffic and Parking Controls 3.403
- Procedural Due Process 6.302
- Student Discrimination, Harassment, Bullying, Cyber-bullying, and Intimidation 6.304
- Title IX & Sexual Harassment 6.3041
- Interference/Disruption of School Activities 6.306
- Bus Safety and Conduct 6.308
- Zero Tolerance Offenses 6.309
- Dress Code 6.310
- Corporal Punishment 6.314
- Detention 6.315
- Suspension 6.316
- Safe Relocation of Students 6.4081

Franklin Special Board of Education			
Monitoring: Review: Annually, in April	Descriptor Term: Code of Conduct	Descriptor Code: 6.300	Issued Date: 11/18/19
		Rescinds: 6.300 6.313	Issued: 12/09/13 05/13/19

1 The board delegates to the director of schools the responsibility of developing specific codes of conduct
 2 which are appropriate for each level of school. Codes of conduct for students in pre-kindergarten or
 3 kindergarten shall utilize alternative disciplinary practices such as Regional Intervention Program (RIP)
 4 or appropriate others. Exclusionary discipline shall only be used as a measure of last resort. The
 5 development of each code shall involve principals and faculty members of each level and shall be
 6 consistent with the relevant policies as adopted by the board.¹

7 The following levels of misbehavior and disciplinary procedures and options are standards designed to
 8 protect all members of the educational community in the exercise of their rights and duties and to
 9 maintain a safe learning environment where orderly learning is possible and encouraged.² These
 10 misbehaviors apply to student conduct on school buses, on school property, and while students are on
 11 school sponsored outings. Staff members shall ensure that disciplinary measures are implemented in a
 12 manner that: ³

- 13 1. Balances accountability with an understanding of traumatic behavior;
- 14 2. Teaches school and classroom rules while reinforcing that violent or abusive behavior is not
15 allowed at school;
- 16 3. Minimizes disruptions to education with an emphasis on positive behavioral supports and
17 behavioral intervention plans;
- 18 4. Creates consistent rules and consequences; and
- 19 5. Models respectful, non-violent interactions.

20 In order to ensure that these goals are accomplished, the school district shall utilize the following trauma-
 21 informed discipline practices: restorative practices, RTI²B, multi-tiered system of supports, and behavior
 22 intervention plans.

23 **MISBEHAVIORS: LEVEL I**

24 This level includes minor misbehavior on the part of the student which impedes orderly classroom,
 25 school, playground, or hall procedures or interferes with the orderly operation of the school, but which
 26 can usually be handled by an individual staff member (teacher, para-professional, substitute teacher,
 27 student teacher).

28 *Examples* (not an exclusive listing):

- 29 • School or class tardiness (unexcused/habitual)
- 30 • Unacceptable language
- 31 • Classroom disturbances

- 1 • Lack of classroom materials
- 2 • Cheating and/or lying
- 3 • Non-defiant failure to do assignments or carry out directions
- 4 • Wearing while on the grounds of a public school during the regular school day, clothing
- 5 that exposes underwear or body parts in an indecent manner that disrupts the learning
- 6 environment ⁴
- 7 • Victimization of any student (Harassment (Sexual, Racial, Ethnic, Religious), Bullying,
- 8 Cyber-bullying, and/or Hazing)

9 *Disciplinary Procedures:*

- 10 • Staff member intervenes immediately.
- 11 • Staff member determines what offense was committed and its severity.
- 12 • Staff member determines who committed the offense and if he/she understands the nature
- 13 of the offense.
- 14 • Staff member employs appropriate disciplinary options.
- 15 • The record of the offense and disciplinary action shall be maintained by staff member.

16 *Disciplinary Options (not an exclusive listing):*

- 17 • Verbal reprimand
- 18 • Parent/guardian conference
- 19 • Detention
- 20 • Special Assignment
- 21 • Restricting activities
- 22 • Assigning work details
- 23 • In-school counseling
- 24 • Withdrawal of privileges
- 25 • Issuance of demerits
- 26 • Strict supervised study
- 27 • In-school suspension
- 28 • Social Story
- 29 • Community referrals
- 30 • Check-in, check-out

31 **MISBEHAVIORS: LEVEL II**

32 This level includes misbehavior whose frequency or seriousness tends to disrupt the learning climate of
33 the school. These misbehaviors do not represent a direct threat to the health and safety of others but have
34 educational consequences serious enough to require corrective action on the part of administrator/
35 designee.

36 *Examples (not an exclusive listing):*

- 37 • Continuation of unmodified Level I behaviors
- 38 • School or class truancy

- 1 • Leaving school without permission
- 2 • Using forged notes, excuses, admit slips, and corridor passes
- 3 • Disruptive classroom behavior
- 4 • Disrespect or insubordination
- 5 • Use of profanity
- 6 • Obscenity
- 7 • Sexual misconduct
- 8 • Intimidation
- 9 • Committing any act of civil wrong or crime
- 10 • Victimization of any student (Harassment (Sexual, Racial, Ethnic, Religious), Bullying,
- 11 Cyber-bullying, and/or Hazing)
- 12 • Use, possession, sale, and/or distribution of tobacco products in any form,
- 13 electronic/battery operated devices, vapor products, and all other associated paraphernalia
- 14 during the regular school day while on school campus or on school-provided
- 15 transportation (includes all student participants in all educational and/or extra-curricular
- 16 functions)

17 *Disciplinary Procedures:*

- 18 • The student is referred to administrator/designee for appropriate disciplinary action.
- 19 • The administrator/designee communicates with the student and teacher.
- 20 • The administrator/designee hears the accusation made by the teacher and allows the
- 21 student the opportunity to explain his/her conduct.
- 22 • The administrator/designee takes appropriate disciplinary action and notifies the teacher
- 23 of the action.
- 24 • The record of offense and disciplinary action shall be maintained by school administrator.

25 *Disciplinary Options (not an exclusive listing):*

- 26 • Parent/guardian conference/notification
- 27 • In-school suspension
- 28 • Notify law enforcement agency and/or file legal charges
- 29 • Modified probation
- 30 • Behavior modification
- 31 • Social probation
- 32 • Peer counseling (restorative practices)
- 33 • Referral to outside agency
- 34 • Detention
- 35 • Suspension from school-sponsored activities or from riding school bus
- 36 • Restricting school related honors
- 37 • Out-of-school suspension (not to exceed ten (10) days)
- 38 • In-School counseling
- 39 • District social worker referral
- 40 • Functional Behavior Assessment (FBA)
- 41 • Behavior Intervention Plan (BIP)

1 MISBEHAVIORS: LEVEL III

2 Acts directly against persons or property but whose consequences do not seriously endanger the health
3 or safety of others in the school.

4 *Examples (not an exclusive listing):*

- 5 • Continuation of unmodified Level I and II behaviors
- 6 • Fighting (simple)
- 7 • Vandalism (minor)
- 8 • Stealing
- 9 • Threats to others
- 10 • Victimization of any student (Harassment (Sexual, Racial, Ethnic, Religious), Bullying,
- 11 Cyber-bullying, and/or Hazing)
- 12 • Breaking and entering
- 13 • Committing any act involving a serious civil wrong or crime

14 *Disciplinary Procedures:*

- 15 • The student is referred to the administrator/designee for appropriate disciplinary action.
- 16 • The administrator/designee communicates with the student and teacher.
- 17 • The administrator/designee hears the accusation and allows the student the opportunity
- 18 to explain his/her conduct.
- 19 • The administrator/designee takes appropriate disciplinary action.
- 20 • The administrator/designee may refer the incident to the director of schools and make
- 21 recommendations for consequences.
- 22 • If the student's program is to be changed, adequate notice shall be given to the student
- 23 and his/her parent(s)/guardian(s) of the charges against him, his/her right to appear at a
- 24 hearing, and his/her right to be represented by a person of his/her choosing.
- 25 • Any change in school assignment is appealable to the board.
- 26 • The record of offense and disciplinary action shall be maintained by school administrator.

27 *Disciplinary Options (not an exclusive listing):*

- 28 • Parent/guardian conference/notification
- 29 • Notify law enforcement agency and/or file legal charges
- 30 • In-school suspension
- 31 • Out-of-school suspension not to exceed ten (10) days
- 32 • Detention
- 33 • Restitution from loss, damage or stolen property
- 34 • In-school counseling
- 35 • Expulsion
- 36 • Functional Behavior Assessment (FBA)
- 37 • Behavior Intervention Plan (BIP)
- 38 • District social worker referral
- 39 • Referral to outside agency

1 MISBEHAVIORS: LEVEL IV

2 This level of misbehavior includes acts which result in violence to another's person or property or which
3 pose a threat to the safety of others in the school. These acts are so serious that they usually require
4 administrative actions which result in the immediate removal of the student from the school, the
5 intervention of law enforcement authorities, and/or action by the board.

6 If a student's action poses a threat to the safety of others in the school, a teacher, principal, school
7 employee, or school bus driver may use reasonable force when necessary to prevent bodily harm or death
8 to another person.⁵

9 *Examples (not an exclusive listing):*

- 10 • Unmodified Level I, II and III behaviors
- 11 • Possessing or using a controlled substance or drug paraphernalia on school property or at
12 any school-related function, unless the substance was obtained as the result of a valid
13 prescription or doctor's order and being used as prescribed by the individual for whom
14 prescribed*
- 15 • Use, possession, sale, and/or distribution of drugs and/or alcohol, includes being under
16 the influence of alcohol or drugs (i.e. any controlled substance, controlled substance
17 analogue, or legend drug)*
- 18 • Death threat (hit list)
- 19 • Extortion
- 20 • Bomb threat or false fire alarm
- 21 • Possession/use/transfer of dangerous weapons *
- 22 • Assault that results in bodily injury upon any teacher, principal, administrator, any other
23 employee of the school, or a school resource officer* or anyone who is lawfully on school
24 property
- 25 • Aggravated assault*
- 26 • Vandalism
- 27 • Theft/possession/sale of stolen property
- 28 • Arson/possession of unauthorized substances *
- 29 • Use/transfer of unauthorized substances
- 30 • Victimization of any student (Harassment (Sexual, Racial, Ethnic, Religious), Bullying,
31 Cyber-bullying, and/or Hazing)
- 32 • Electronic threat to cause bodily injury or death to another student or school employee*

33 * Designates zero tolerance offenses.

34 *Disciplinary Procedures:*

- 35 • The administrator/designee confers with appropriate staff members and with the student.
- 36 • The administrator/designee hears the accusations and allows the student the opportunity
37 to explain his/her conduct.
- 38 • The parent(s)/guardian(s) are notified.
- 39 • Law enforcement officials are contacted.

- 1 • The incident is reported, and recommendations made to the director of schools.
 2 • Complete and accurate reports are submitted to the director of schools.
 3 • The parent(s)/guardian(s) and student are offered the opportunity for a hearing before
 4 disciplinary hearing authority.

5 *Disciplinary Options* (not an exclusive listing):

- 6 • Expulsion*
 7 • Alternative schools
 8 • Other hearing authority or Board action which results in appropriate placement

9 * Expulsion/Remand for a period of not less than one (1) calendar year subject to modification by the
 10 director of schools on a case-by-case basis.

11 **ADDITIONAL GUIDELINES:**

- 12 • A student shall not be suspended solely because charges are pending against him/her in
 13 juvenile or other court.
 14 • An administrator/designee shall not impose successive short term suspensions that
 15 cumulatively exceed ten (10) days for the same offense.⁴
 16 • A teacher or other school official shall not reduce or authorize the reduction of a student's
 17 grade because of discipline problems except in department or citizenship.
 18 • A student shall not be denied the passing of a course or grade promotion solely on the basis
 19 of absences except as provided by board policy.
 20 • A student shall not be denied the passing of a course or grade promotion solely on the basis
 21 of failure to:
 22 ○ pay any activity fee;
 23 ○ pay a library or other school fine; or
 24 ○ make restitution for lost or damaged school property.

Legal References

1. TCA 49-6-4005
2. TCA 49-6-4002 to 4005; 20 USCA § 7114, 7118
3. Public Acts of 2019, Chapter No. 421
4. TCA 49-6-4009
5. TCA 49-6-4008

Cross References

Traffic and Parking Controls 3.403
 Procedural Due Process 6.302
 Student Discrimination, Harassment, Bullying,
 Cyber-bullying, and Intimidation 6.304
 Bus Safety and Conduct 6.308
 Zero Tolerance Offenses 6.309
 Dress Code 6.310
 Detention 6.315
 Suspension/Expulsion/Remand 6.316
 Safe Relocation of Students 6.4082

6.309 ZERO TOLERANCE OFFENSES – *1st Reading*

Revisions are to bring the policy to current practice.

As in policy 6.300, these revisions are in accordance with Public Chapter 299, which adds threats of mass violence to the list of offenses punishable by a one year expulsion. Law becomes effective July 1, 2023.

In addition, this policy has been further reviewed and updated to current language and practice.

Franklin Special Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Zero Tolerance Offenses	Descriptor Code: 6.309	Issued Date: <i>Proposed</i>
		Rescinds: 6.309	Issued: 09/14/20

1 In order to ensure a safe and secure learning environment, the following offenses shall not be tolerated:¹

- 2 1. Possessing, handling, transmitting, using, or attempting to use any dangerous weapon on school
3 buses, on school property, or while on school sponsored outings. Dangerous weapons for the
4 purposes of this policy shall include, but are not limited to, a firearm or anything manifestly
5 designed, made, or adapted for the purpose of inflicting death or serious bodily injury or anything
6 that in the manner of its use or intended use is capable of causing death or serious bodily injury.^{1,2}
7
- 8 ~~2. In accordance with state law, any student who unlawfully possesses any drug, including any~~
9 ~~controlled substance, controlled substance analogue, or legend drug on school grounds or at a school-~~
10 ~~sponsored event;³ Unlawful possession of any drug, including any controlled substance, controlled~~
11 ~~substance analogue, or legend drug on school grounds or at a school-sponsored event;³~~
12
- 13 3. Aggravated assault;⁴
- 14
- 15 4. Assault that results in bodily injury⁵ upon any teacher, principal, administrator, any other employee
16 of the school, or school resource officer; or
- 17
- 18 ~~5. Transmission by an electronic device of any communication containing a credible threat to cause~~
19 ~~bodily injury or death to another student or school employee and the transmission of such threat~~
20 ~~creates actual disruptive activity at the school that requires administrative intervention.~~ **Threats of**
21 **mass violence on school property or at a school-related activity.⁶**

22 Committing any of these offenses shall result in a student being expelled from the regular school program
23 for at least one (1) calendar year unless modified by the Director of Schools. Modification of the length
24 of time shall be granted on a case-by-case basis. Students that commit zero tolerance offenses may be
25 assigned to an alternative school or program at the discretion of the Director of Schools.^{6,7}

26 When it is determined that a student has violated this policy, the principal shall notify the student's
27 parent(s)/guardian(s) and the criminal justice or juvenile delinquency system as required by law.^{7,8}

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Legal References

1. TCA 49-6-3401(g)
2. 18 USCA § 921(a)(3); 20 USCA § 7961
3. TCA 39-17-454; TCA 53-10-101
4. TCA 39-13-102
5. TCA 39-13-101(a)(1)
6. TCA 39-16-517; Public Acts of 2023, Chapter No. 299
7. TCA 49-6-3401(g)(2); TCA 49-6-3402
8. TCA 49-6-4209; TCA 39-17-1312; 20 USCA § 7961(h)(1)

Cross References

- Code of Conduct 6.300
- Drug-Free Schools 6.307
- Suspension 6.316
- Student Disciplinary Hearing Authority 6.317
- Alternative Education 6.319
- Safe Relocation of Students 6.4081

Franklin Special Board of Education			
Monitoring: Review: Annually, in April	Descriptor Term: Zero Tolerance Offenses	Descriptor Code: 6.309	Issued Date: 09/14/20
		Rescinds: 6.309	Issued: 09/17/18

1 In order to ensure a safe and secure learning environment, the following offenses shall not be tolerated:¹

- 2 1. Possessing, handling, transmitting, using, or attempting to use any dangerous weapon on school
3 buses, on school property, or while on school sponsored outings. Dangerous weapons for the
4 purposes of this policy shall include, but are not limited to, a firearm or anything manifestly
5 designed, made, or adapted for the purpose of inflicting death or serious bodily injury or anything
6 that in the manner of its use or intended use is capable of causing death or serious bodily injury.^{1,2}
7
- 8 2. In accordance with state law, any student who unlawfully possesses any drug, including any
9 controlled substance, controlled substance analogue, or legend drug on school grounds or at a school-
10 sponsored event;³
11
- 12 3. Aggravated assault;⁴
13
- 14 4. Assault that results in bodily injury⁵ upon any teacher, principal, administrator, any other employee
15 of the school, or school resource officer; or
16
- 17 5. Transmission by an electronic device of any communication containing a credible threat to cause
18 bodily injury or death to another student or school employee and the transmission of such threat
19 creates actual disruptive activity at the school that requires administrative intervention.

20 Committing any of these offenses shall result in a student being expelled from the regular school program
21 for at least one (1) calendar year unless modified by the Director of Schools. Modification of the length
22 of time shall be granted on a case-by-case basis. Students that commit zero tolerance offenses may be
23 assigned to an alternative school or program at the discretion of the Director of Schools.⁶

24 When it is determined that a student has violated this policy, the principal shall notify the student's
25 parent(s)/guardian(s) and the criminal justice or juvenile delinquency system as required by law.⁷

Legal References

1. TCA 49-6-3401(g)
2. 18 USCA § 921(a)(3); 20 USCA § 7961
3. TCA 39-17-454; TCA 53-10-101
4. TCA 39-13-102
5. TCA 39-13-101(a)(1)
6. TCA 49-6-3401(g)(2); TCA 49-6-3402; Public Acts of 2020, Chapter No. 603
7. TCA 49-6-4209; TCA 39-17-1312; 20 USCA § 7961(h)(1)

Cross References

- Code of Student Conduct 6.300
- Drug-Free Schools 6.307
- Suspension/Expulsion/Remand 6.316
- Student Disciplinary Hearing Authority 6.317
- Alternative Education 6.319

6.319 ALTERNATIVE EDUCATION – *1st Reading*

Revisions are to update this policy and therefore practice to current state law:

Public Chapter 279 provides an additional statutory reason that a Director of Schools could require a student to serve a suspension at home rather than on school property. This change to state law allows the Director of Schools discretion if assigning the student to an alternative school or program may endanger the safety of the students or staff.

Franklin Special Board of Education

Monitoring: Review: Annually, in March	Descriptor Term: Alternative Education	Descriptor Code: 6.319	Issued Date: Proposed
		Rescinds: 6.319	Issued: 09/20/21

1 *General*¹

2 The Board shall have provisions for an alternative school program for students in grades seven through
3 eight (7-8) who have been suspended or expelled from the regular school program. In addition, the board
4 may provide for an alternative school program for grades one through six (1-6) as necessary.

5 An alternative school is a short-term intervention program designed to provide educational services
6 outside the regular school program for students who have been suspended or expelled. The alternative
7 school is located in a separate facility from the regular school program.

8 An alternative program is a short-term intervention program designed to provide educational services
9 outside the regular school program for students who have been suspended or expelled. Alternative
10 programs may be located in a separate facility from the regular school program or be a self-contained
11 program within a school. Alternative programs shall include, but are not limited to, the following: in-
12 school suspension, Saturday or before/after school suspension, and county-wide alternative learning
13 center.

14 The alternative school and/or program shall be operated in accordance with state laws and the rules of
15 the State Board of Education, and instruction shall proceed as nearly as practicable in accordance with
16 the instructional programs at the student's home school. The Director of Schools shall develop
17 procedures that provide appropriate educational opportunities for all students assigned to the alternative
18 education program. These educational opportunities shall adhere to Tennessee's academic standards.²

19 **ASSIGNMENT**

20 Students who have been suspended for more than ten (10) days or expelled shall be assigned to the
21 alternative school or program if there is staff and space available.³ Availability of staff and space shall
22 be determined at the time the disciplinary decision is rendered. The Director of Schools/designee shall
23 make this determination by evaluating factors including, but not limited to, the following:

- 24 1. Level of supervision available;
- 25
- 26 2. Safety considerations; and
- 27
- 28 3. Type of infraction.

29 The Director of Schools/designee is not required to assign a student to the alternative school or program
30 if the student committed one of the following:

- 1 1. A zero tolerance offense;⁴ or
- 2
- 3 2. An offense of violence or threatened violence, or an offense that threatened the safety of other
- 4 students at the school, if the location of the alternative school or program is on the same grounds
- 5 as the school from which the student was disciplined or assigning the student to that location
- 6 would endanger the safety of the students or staff.⁵

7 Consideration to assign these students to the alternative school or program will be determined by the

8 Director of Schools/designee on a case-by-case basis.

9 Prior to the assignment of the student to an alternative school program, the director of schools/designee

10 shall provide written notice to the student's parent/guardian stating the reason for the student's

11 placement.⁶

12 Placement in an alternative education setting shall be reserved for students who significantly disrupt the

13 educational process. If a student has an active Individualized Education Plan, a 504 plan, or is suspected

14 of having a disability, all state and federal laws, and rules and regulations related to special education

15 shall be followed. The Director of Schools/designee shall develop procedures regarding placement of

16 students in the program, taking in to consideration the impact of exclusionary discipline practices.⁷

17 The Director of Schools/designee shall monitor and regularly evaluate the academic progress of each

18 student enrolled in the alternative school.

19 **REMOVAL**⁸

20 A student may be removed from the alternative school or program if:

- 21 1. He/she violates the rules of the alternative school or program; or
- 22
- 23 2. He/she is not benefitting from the assignment and all interventions have been exhausted
- 24 unsuccessfully.

25 **ADDITIONAL OFFENSES**⁹

26 Any new disciplinary offense committed during a student's original suspension or expulsion period shall

27 be treated as a new and separate offense. These offenses shall not constitute an extension of the original

28 suspension or expulsion.

29 **TRANSITION PLAN**¹⁰

30 The Director of Schools/designee shall develop procedures regarding the implementation of transition

31 plans for the integration of students assigned to the alternative school.

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Legal References

1. TCA 49-6-3402; TRR/MS 0520-01-02-.09
2. TRR/MS 0520-01-02-.09(9)(a)
3. TCA 49-6-3402(c)(1)(A)
4. TRR/MS 0520-01-02-.09(6)(a); TCA 49-6-3402(c)(1)(B)
5. TCA 49-6-3402(c)(1)(C); Public Acts of 2023, Chapter No. 279
6. TRR/MS 0520-01-02-.09(9)(i)
7. TRR/MS 0520-01-02-.09(9)(h)
8. TCA 49-6-3402(c)(2)(B)
9. TRR/MS 0520-01-02-.09(9)(g)(2)
10. TRR/MS 0520-01-02-.09(9)(m)

Cross References

Special Education 4.202
Virtual Education Program 4.212
Suspension 6.316
Student Disciplinary Hearing Authority 6.317
Special Education Students 6.500

Franklin Special Board of Education			
Monitoring: Review: Annually, in March	Descriptor Term: Alternative Education	Descriptor Code: 6.319	Issued Date: 09/20/21
		Rescinds: 6.319	Issued: 10/19/20

1 *General¹*

2 The Board shall have provisions for an alternative school program for students in grades seven through
3 eight (7-8) who have been suspended or expelled from the regular school program. In addition, the board
4 may provide for an alternative school program for grades one through six (1-6) as necessary.

5 An alternative program is a short-term intervention program designed to provide educational services
6 outside the regular school program for students who have been suspended or expelled. Alternative
7 programs may be located in a separate facility from the regular school program or be a self-contained
8 program within a school. Alternative programs shall include, but are not limited to, the following: in-
9 school suspension, Saturday or before/after school suspension, and county-wide alternative learning
10 center.

11 The alternative school and/or program shall be operated in accordance with state laws and the rules of
12 the State Board of Education, and instruction shall proceed as nearly as practicable in accordance with
13 the instructional programs at the student’s home school. The Director of Schools shall develop
14 procedures that provide appropriate educational opportunities for all students assigned to the alternative
15 education program. These educational opportunities shall adhere to Tennessee’s academic standards.²

16 **ASSIGNMENT**

17 Students who have been suspended for more than ten (10) days or expelled shall be assigned to the
18 alternative school or program if there is staff and space available.³ Availability of staff and space shall
19 be determined at the time the disciplinary decision is rendered. The Director of Schools/designee shall
20 make this determination by evaluating factors including, but not limited to, the following:

- 21 1. Level of supervision available;
- 22
- 23 2. Safety considerations; and
- 24
- 25 3. Type of infraction.

26 The Director of Schools/designee is not required to assign a student to the alternative school or program
27 if the student committed one of the following:

- 28 1. A zero tolerance offense;⁴ or
- 29
- 30 2. An offense of violence or threatened violence, or an offense that threatened the safety of other
31 students at the school, if the location of the alternative school or program is on the same grounds
32 as the school from which the student was disciplined.⁵

1 Consideration to assign these students to the alternative school or program will be determined by the
2 Director of Schools/designee on a case-by-case basis.

3 Prior to the assignment of the student to an alternative school program, the director of schools/designee
4 shall provide written notice to the student's parent/guardian stating the reason for the student's
5 placement.⁶

6 Placement in an alternative education setting shall be reserved for students who significantly disrupt the
7 educational process. If a student has an active Individualized Education Plan, a 504 plan, or is suspected
8 of having a disability, all state and federal laws, and rules and regulations related to special education
9 shall be followed. The Director of Schools/designee shall develop procedures regarding placement of
10 students in the program, taking in to consideration the impact of exclusionary discipline practices.⁷

11 The Director of Schools/designee shall monitor and regularly evaluate the academic progress of each
12 student enrolled in the alternative school.

13 **REMOVAL⁸**

14 A student may be removed from the alternative school or program if:

- 15 1. He/she violates the rules of the alternative school or program; or
- 16 2. He/she is not benefitting from the assignment and all interventions have been exhausted
17 unsuccessfully.

19 **ADDITIONAL OFFENSES⁹**

20 Any new disciplinary offense committed during a student's original suspension or expulsion period shall
21 be treated as a new and separate offense. These offenses shall not constitute an extension of the original
22 suspension or expulsion.

23 **TRANSITION PLANS¹⁰**

24 The Director of Schools/designee shall develop procedures regarding the implementation of transition
25 plans for the integration of students assigned to the alternative school.

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Legal References

1. TCA 49-6-3402;TRR/MS 0520-01-02-.09
2. TRR/MS 0520-01-02-.09(9)(a)
3. TCA 49-6-3402(c)(1)(A)
4. TRR/MS 0520-01-02-.09(6)(a); TCA 49-6-3402(c)(1)(B)
5. Public Acts of 2021, Chapter No. 229
6. TRR/MS 0520-01-02-.09(9)(i)
7. TRR/MS 0520-01-02-.09(9)(h)
8. TCA 49-6-3402(c)(2)(A)
9. TRR/MS 0520-01-02-.09(9)(g)(2)
10. TRR/MS 0520-01-02-.09(9)(m)

Cross References

Special Education 4.202
Suspension/Expulsion/Remand 6.316
Student Disciplinary Hearing Authority 6.317
Students with Disabilities - Special Education Services 6.500

	FES				JES				LES				MES				PGES			
	Female	Male	Teachers	Avg	Female	Male	Teachers	Avg	Female	Male	Teachers	Avg	Female	Male	Teachers	Avg	Female	Male	Teachers	Avg
Pre-Kindergarten (P3)	2	7	2	4.5	5	4	1	9.0	2	2	1	2.0	1	1	1	2.0	3	5	1	0
Pre-Kindergarten (P4)	13	10	1	23.0	11	4	1	15.0	9	11	1	20.0	10	10	1	20.0	6	12	1	18
Kindergarten	39	33	4	18.0	24	22	3	15.3	48	37	4	21.3	50	50	5	20.0	23	30	3	17.6666
Pre-First	0	0	0	0.0	0	0	0	0.0	0	0	0	0.0	0	0	0	0.0	0	0	0	0
Grade 1	23	39	3	20.7	23	25	3	16.0	44	44	5	17.6	39	46	5	17.0	27	27	4	13.5
Grade 2	29	27	4	14.0	22	31	3	17.7	56	42	5	19.6	44	47	5	18.2	31	29	5	12
Grade 3	39	28	4	16.8	16	21	3	12.3	35	42	4	19.3	37	50	5	17.4	23	33	3	18.6666
Grade 4	23	21	3	14.7	23	20	3	14.3	25	46	4	17.8	44	42	5	17.2	31	46	4	19.25
Total Students	168	165		333	124	127		251	217	224		441	225	246		471	144	182		326
American Indian	0		0%				0%		2		0%		1		0%		1		0%	
Asian	7		2%		26		11%		23		5%		38		8%		9		3%	
Black or African American	13		5%		66		29%		28		7%		46		10%		26		9%	
Hispanic or Latino	41		15%		62		27%		116		28%		77		17%		123		41%	
Native Hawaiian-Pacific Islander	1		0%				0%		3		1%		2		0%		0		0%	
White	219		78%		73		32%		247		59%		285		63%		141		47%	
TOTAL WITHOUT PRE-K	281				227				419				449				300			
	FIS				FMS								PGMS							
	Female	Male	Teachers	Avg	Female	Male	Teachers	Avg					Female	Male	Teachers	Avg				
Grade 5	135	126	12	21.8									40	35	4	18.75				
Grade 6	117	136	12	21.1									34	41	4	18.75				
Grade 7					116	139	12	21.3					36	39	4	18.75				
Grade 8					127	138	12	22.1					33	53	4	21.5				
Total Students	252	262		514	243	277		520					143	168		311				
American Indian	5		1%		3		1%		FSSD Demographics - 06/05/2023				3		1%					
Asian	25		5%		29		6%						10		3%					
Black or African American	80		16%		85		16%						16		5%					
Hispanic or Latino	129		25%		128		25%						127		41%					
Native Hawaiian-Pacific Islander	2		0%		1		0%						1		0%					
White	274		53%		274		53%						154		50%					
TOTAL WITHOUT PRE-K	515				520				311											
TOTAL WITHOUT PRE-K	3022	TOTAL WITH PRE-K			3167	TOTAL PRE-K			126											

FRANKLIN SPECIAL SCHOOL DISTRICT
Investment Report
April 30, 2023

Local Government Investment Pool

Interest Rate for April 4.71%

General Investment Account	
Beginning Balance	\$ 6,626,521.90
Interest	75,062.58
Withdrawals	(700,000.00)
Deposits	14,000,000.00
Total Invested	\$ 20,001,584.48

Debt Service Investment Account	
Beginning Balance	\$ 2,987,945.23
Interest	23,176.06
Withdrawals	
Deposits	3,213,000.00
Total Invested	\$ 6,224,121.29

Capital Projects Investment Account	
Beginning Balance	\$ 2.76
Interest	0.01
Withdrawals	-
Deposits	-
Total Invested	\$ 2.77

Construction Investment Account	
Beginning Balance	\$ 24,282,271.16
Interest	93,363.77
Withdrawals	(724,645.50)
Deposits	
Total Invested	\$ 23,650,989.43

FRANKLIN SPECIAL SCHOOL DISTRICT
Investment Report
April 30, 2023

First Tennessee Bank

General Purpose Checking	
Beginning Balance	\$ 16,901,917.75
Receipts	4,285,712.90
Receipts - Loan from First Horizon (Tax Anticipation)	
Payment of Loan fr Debt Svc.	
Loan fr Capital	
Interest	9,702.32
Transfer from Investments	700,000.00
Transfer to Investments	(14,000,000.00)
Pmt of Tax Anticipation Loan to First Horizon	
RePmt Loan to Debt Svc.	
RePmt of Loan to Capt Svc.	
Disbursements	(4,868,423.88)
Ending Balance	\$ 3,028,909.09
Debt Service Checking	
Beginning Balance	\$ 3,216,214.05
Receipts	270,256.93
Receipts - Loan Payment fr GP	
Loan fr GP	
Interest	853.14
Transfer from Investments	(3,213,000.00)
Transfer to Investments	
Loan to GP	
Disbursements	(450.00)
Ending Balance	\$ 273,874.12
Capital Projects Checking	
Beginning Balance	\$ 58,990.67
Receipts	51,543.36
Interest	252.39
Payment fr GP of Loan	
Transfer to GP Loan	
Reimb fr GP-Exp	
Disbursements	(32,568.69)
Ending Balance	\$ 78,217.73
Construction Checking	
Beginning Balance	\$ 61,297.38
Receipts (Bond Issuance)	
Interest	71.89
Transfer fr LGIP	724,645.50
Transfer to LGIP	
Transf fr GP Reimb Exp	
Disbursements	(713,721.58)
Ending Balance	\$ 72,293.19

Fnd T Acct	Obj	Pri	Loc	Prq	Acct	General Purpose	2022-23		2022-23		2022-23		2022-23		Uncollected Balance
							Original Budget	Budget Revisions	Revised Budget	Monthly Activity	FXD Activity	Balance			
141															
141 R 40110						Current Year Property Tax	12,146,151.00	0.00	12,146,151.00	722,402.97	12,852,998.56	-706,847.56			
141 R 40115						Discount on Property Taxes	0.00	0.00	0.00	0.00	16,192.96	-16,192.96			
141 R 40120						Trustee's Collections Prior Ye	70,000.00	0.00	70,000.00	4,036.72	68,772.80	1,227.20			
141 R 40130						Circuit Clerk/Csm-Prior Year	32,000.00	0.00	32,000.00	2,793.09	21,224.74	10,775.26			
141 R 40140						Interest & Penalty	20,000.00	0.00	20,000.00	3,080.98	23,880.68	-3,880.68			
141 R 40161						Payments In Lieu Of Taxes-Tva	0.00	0.00	0.00	0.00	0.00	0.00			
141 R 40163						Payments In Lieu Of Taxes-Othe	70,000.00	0.00	70,000.00	3,385.08	60,661.97	9,338.03			
141 R 40210						Local Option Sales Tax	7,100,000.00	0.00	7,100,000.00	851,712.94	6,430,541.65	669,458.35			
141 R 40275						Mixed Drink Tax (St)	130,000.00	0.00	130,000.00	25,561.75	131,658.71	-1,658.71			
141 R 40350						Interstate Telecomm Tax	0.00	0.00	0.00	0.00	0.00	0.00			
141 R 40610						Current Year Property Tax	20,364,475.00	0.00	20,364,475.00	122,660.42	20,411,275.90	-46,800.90			
141 R 40620						Prior Year Property Tax	110,000.00	0.00	110,000.00	983.64	103,000.82	6,999.18			
141 R 40630						Interest & Penalty	25,000.00	0.00	25,000.00	3,577.78	29,341.20	-4,341.20			
141 R 40640						Pick-Up Taxes	50,000.00	0.00	50,000.00	7,749.45	80,245.08	-30,245.08			
141 R 41110						Licenses & Permits	500.00	0.00	500.00	71.17	499.48	0.52			
141 R 43511						Tuition-Regular Day Students	30,000.00	0.00	30,000.00	2,000.00	68,123.80	-38,123.80			
141 R 43513						Tuition-YSI	200,000.00	0.00	200,000.00	42,570.00	118,045.00	81,955.00			
141 R 43517						Tuition-Other	50,000.00	0.00	50,000.00	0.00	39,070.00	10,930.00			
141 R 43570						Receipts From Individual Schoo	30,000.00	0.00	30,000.00	6,177.15	22,848.95	7,151.05			
141 R 43990						Other Charges For Services	0.00	0.00	0.00	0.00	0.00	0.00			
141 R 44110						Interest Earned	40,000.00	0.00	40,000.00	83,946.46	334,374.06	-294,374.06			
141 R 44120						Lease/Rentals	20,000.00	0.00	20,000.00	2,877.50	20,392.00	-392.00			
141 R 44121						Event Sales Revenue	0.00	0.00	0.00	11,163.00	11,163.00	-11,163.00			
141 R 44122						Membership Sales Revenue	0.00	0.00	0.00	0.00	0.00	0.00			
141 R 44123						Facilities Fee Revenue	0.00	0.00	0.00	0.00	6,532.36	-6,532.36			
141 R 44124						Equipment Rental	0.00	0.00	0.00	0.00	0.00	0.00			
141 R 44125						Service Fee Revenue	0.00	0.00	0.00	2,412.00	4,300.50	-4,300.50			
141 R 44131						Concessions Food	0.00	0.00	0.00	0.00	311.63	-311.63			
141 R 44132						Concessions School Merch/T-Sh	0.00	0.00	0.00	0.00	0.00	0.00			
141 R 44133						Concessions	0.00	0.00	0.00	0.00	0.00	0.00			
141 R 44146						E-Rate Funding	25,000.00	0.00	25,000.00	0.00	0.00	25,000.00			
141 R 44170						Miscellaneous Refunds	10,000.00	0.00	10,000.00	838.75	9,197.79	802.21			
141 R 44520						Insurance Recovery	0.00	0.00	0.00	0.00	0.00	0.00			
141 R 44530						Sale of Equipment	10,000.00	0.00	10,000.00	0.00	6,457.00	3,543.00			
141 R 44540						Sale of Property	0.00	0.00	0.00	0.00	0.00	0.00			
141 R 44560						Damage Recovered from Individu	0.00	0.00	0.00	557.75	2,541.75	-2,541.75			
141 R 44570						Contributions & Gifts	0.00	0.00	0.00	0.00	14,663.14	-14,663.14			
141 R 44990						Other Local Revenue	500.00	0.00	500.00	119.70	770.20	-370.20			

End T Acct	Obj	Prj	LOC	Prq	Acct	General Purpose	2022-23		2022-23		2022-23		2022-23		Uncollected
							Original Budget	Budget Revisions	Revised Budget	Monthly Activity	FYTD Activity	Balance			
141 R 46511						Basic Education Program	14,729,000.00	0.00	14,729,000.00	0.00	13,283,100.00	1,445,900.00			
141 R 46515						Early Childhood Education	303,156.00	3,153.79	306,309.79	25,868.80	216,078.25	90,231.54			
141 R 46590						Other State Education Funds	80,000.00	-80,000.00	0.00	0.00	250.00	-250.00			
141 R 46591						Coordinated School Health	0.00	80,000.00	80,000.00	6,581.37	65,450.21	14,549.79			
141 R 46592						Internet Connectivity	0.00	0.00	0.00	0.00	0.00	0.00			
141 R 46610						Career Ladder	50,000.00	0.00	50,000.00	15,972.35	44,771.18	5,228.82			
141 R 46612						Extended Contracts	0.00	0.00	0.00	0.00	0.00	0.00			
141 R 46790						Other Vocational	0.00	0.00	0.00	0.00	0.00	0.00			
141 R 46850						Mixed Drink Tax	0.00	0.00	0.00	0.00	0.00	0.00			
141 R 46980						Other State Grants	0.00	0.00	0.00	0.00	0.00	0.00			
141 R 46981						Safe Schools	60,000.00	-3,470.67	56,529.33	0.00	56,529.33	0.00			
141 R 47143						Ed Of Handicap_IDEA	0.00	91,600.86	91,600.86	0.00	91,600.86	0.00			
141 R 47145						IDEA Preschool	0.00	0.00	0.00	0.00	0.00	0.00			
141 R 47304						Remote Technology Grant	0.00	0.00	0.00	0.00	0.00	0.00			
141 R 47590						Other Federal Through State	0.00	0.00	0.00	6,157.56	47,551.41	-47,551.41			
141 R 48130						CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00			
141 R 48990						Other-Citizens Group	10,000.00	0.00	10,000.00	0.00	20,426.25	-10,426.25			
141 R 49700						Insurance Recovery	0.00	0.00	0.00	0.00	0.00	0.00			
141 R 49800						Transfers In	55,000.00	0.00	55,000.00	0.00	0.00	55,000.00			
141						General Purpose	55,820,782.00	91,283.98	55,912,065.98	1,955,278.38	54,714,843.22	1,197,222.76			

Fnd F Acct	Obj	Pri	Loc	Pct	Acct	General Purpose	2022-23		May 2022-23		2022-23		Encumbered		Unencumbered	
							Original Budget	Revised Budget	Monthly Activity	FYTD Activity	Amount	Balance	Amount	Balance		
141	E	72130				Cash	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
141	E	71100				Regular Education Program	27,574,075.00	27,569,858.00	2,306,599.13	21,244,058.07	51,533.47	6,274,266.46	51,533.47	6,274,266.46		
141	E	71150				Alternative Schools	89,000.00	89,000.00	0.00	89,276.90	0.00	-276.90	0.00	-276.90		
141	E	71200				Special Education Program	6,099,860.00	6,446,460.86	556,121.91	4,711,701.72	63,898.55	1,370,860.59	63,898.55	1,370,860.59		
141	E	71300				Vocational Education Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
141	E	72110				Attendance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
141	E	72120				Health Services	813,647.00	805,646.00	75,107.90	664,907.59	1,533.54	139,204.87	1,533.54	139,204.87		
141	E	72130				Other Student Support	1,076,780.00	1,077,280.00	80,917.15	846,024.13	7,476.33	223,779.54	7,476.33	223,779.54		
141	E	72140				Regular Instruction Program	3,002,681.00	3,061,442.33	279,032.52	2,526,682.45	9,674.75	525,085.13	9,674.75	525,085.13		
141	E	72200				Special Education Instruction	1,490,733.00	1,530,733.00	126,336.79	1,256,217.21	26,566.29	247,949.50	26,566.29	247,949.50		
141	E	72250				TECHNOLOGY	1,344,683.00	1,324,683.00	112,729.31	1,243,096.60	6,989.43	74,596.97	6,989.43	74,596.97		
141	E	72310				Board Of Education Services	1,528,522.00	1,528,522.00	63,249.36	1,402,604.18	47,775.78	78,142.04	47,775.78	78,142.04		
141	E	72320				Director Of Schools	514,230.00	514,480.00	41,931.30	420,687.07	3,879.19	89,913.74	3,879.19	89,913.74		
141	E	72410				Office Of The Principal	3,796,801.00	3,794,006.00	312,048.68	3,225,605.34	16,359.83	552,040.83	16,359.83	552,040.83		
141	E	72510				Fiscal Services	770,909.00	770,909.00	64,294.11	675,761.37	1,162.79	93,984.84	1,162.79	93,984.84		
141	E	72520				Human Resources	409,181.00	409,181.00	27,650.60	301,340.51	8,386.87	99,453.62	8,386.87	99,453.62		
141	E	72610				Operation Of Plant	3,693,431.00	3,693,431.00	263,624.97	3,404,949.85	83,663.26	204,817.89	83,663.26	204,817.89		
141	E	72620				Maintenance Of Plant	856,944.00	756,944.00	72,407.61	660,810.14	45,469.23	89,664.63	45,469.23	89,664.63		
141	E	72710				Transportation	2,294,126.00	2,294,126.00	158,525.85	1,710,711.47	59,988.62	523,425.91	59,988.62	523,425.91		
141	E	72810				Central And Other	264,847.00	293,847.00	32,191.59	257,043.86	15,215.68	21,587.46	15,215.68	21,587.46		
141	E	73100				Food Supplies	0.00	0.00	3,757.22	3,757.22	67.78	-3,825.00	67.78	-3,825.00		
141	E	73300				Community Service	358,335.00	358,335.00	9,449.98	14,273.08	18,534.35	325,527.57	18,534.35	325,527.57		
141	E	73400				Early Childhood Education	576,185.00	578,559.79	50,550.64	449,444.33	1,320.87	127,794.59	1,320.87	127,794.59		
141	E	81300				Education Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
141	E	82130				Principal	221,105.00	221,105.00	18,410.00	202,510.00	18,595.00	0.00	18,595.00	0.00		
141	E	82230				Interest	31,619.00	31,619.00	317.00	15,509.60	132.00	15,977.40	132.00	15,977.40		
141	E	82330				Other Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
141	-	-	-	-	-	General Purpose	56,807,664.00	56,850,167.98	4,655,252.62	45,326,972.69	489,223.61	11,073,971.68	489,223.61	11,073,971.68		

Fnd T	Acct	Obj	Pri	Loc	Prq	Acct	2022-23		May 2022-23		2022-23		Encumbered		Unencumbered		
							Original Budget	Revised Budget	Monthly Activity	FYTD Activity	Amount	Balance	Amount	Balance			
142						Federal Programs											
142	E	71100				Regular Education Program	256,218.00	568,232.90	52,191.10	453,278.19	8,972.15	105,982.56					
142	E	71200				Special Education Program	810,055.00	1,167,432.54	82,967.56	817,237.84	13,376.45	336,818.25					
142	E	72110				Attendance	0.00	0.00	0.00	0.00	0.00	0.00					
142	E	72120				Health Services	20,000.00	38,973.63	1,667.00	36,696.31	1,914.50	362.82					
142	E	72130				Other Student Support	100,399.00	200,152.88	14,050.08	154,320.77	330.48	45,501.63					
142	E	72210				Regular Instruction Program	200,629.00	314,832.72	11,217.48	200,991.90	22,458.49	91,382.33					
142	E	72220				Special Education Instruction	4,667.00	79,303.48	10,928.59	70,873.87	1,921.25	6,508.36					
142	E	72250				TECHNOLOGY	0.00	131,652.15	0.00	144,817.05	0.00	-13,164.90					
142	E	72320				Director of Schools	0.00	0.00	0.00	0.00	0.00	0.00					
142	E	72410				Office Of The Principal	0.00	24,467.00	0.00	22,747.00	1,647.00	73.00					
142	E	72510				Fiscal Services	0.00	0.00	0.00	0.00	0.00	0.00					
142	E	72520				Human Resources	0.00	0.00	0.00	0.00	0.00	0.00					
142	E	72510				Operation Of Plant	0.00	109,790.43	0.00	53,990.93	0.00	55,799.50					
142	E	72620				Maintenance Of Plant	0.00	4,625.71	0.00	0.00	4,625.71	0.00					
142	E	72710				Transportation	17,077.00	31,339.94	10,819.46	11,265.81	929.44	19,144.69					
142	E	73100				Food Supplies	0.00	0.00	0.00	0.00	0.00	0.00					
142	E	73300				Community Service	0.00	0.00	0.00	0.00	0.00	0.00					
142	E	73400				Early Childhood Education	0.00	0.00	0.00	0.00	0.00	0.00					
142	E	76100				Regular Capital Outlay	0.00	827,742.36	0.00	28,211.60	0.00	799,530.76					
142	E	99100				Operating Transfer	64,726.00	110,772.31	0.00	0.00	0.00	110,772.31					
142						Federal Programs	1,473,771.00	3,609,318.05	182,941.27	1,994,431.27	56,175.47	1,558,711.31					

Fnd T Acct	Obj Prj Loc	Prq Acct	2022-23		2022-23		2022-23		2022-23		Uncollected
			Original Budget	Budget Revisions	Revised Budget	Monthly Activity	FYTD Activity	Balance			
146		Community Service (MAC)									
146 R 43581		Community Services Fees	1,497,358.00	0.00	1,497,358.00	54,370.42	1,008,127.86	489,230.14			
146 R 43584		Registration Fees-School Year	25,550.00	0.00	25,550.00	135.00	20,670.00	4,880.00			
146 R 43585		Registration Fees-Summer	7,500.00	0.00	7,500.00	1,890.00	4,285.00	3,215.00			
146 R 43990		Other Charges For Services	0.00	0.00	0.00	0.00	658.00	-658.00			
146 R 44120		Lease/Rentals	0.00	0.00	0.00	0.00	0.00	0.00			
146 R 44170		Miscellaneous Refunds	36,000.00	0.00	36,000.00	0.00	79.57	35,920.43			
146 R 44530		Sale of Equipment	0.00	0.00	0.00	0.00	250.00	-250.00			
146 R 44570		Contributions & Gifts	4,500.00	0.00	4,500.00	0.00	1,025.00	3,475.00			
146 R 44990		Other Local Revenue	0.00	0.00	0.00	0.00	0.00	0.00			
146 R 46590		Other State Education Funds	80,231.00	0.00	80,231.00	0.00	31,231.73	48,999.27			
146 R 47590		Other Federal Through State	0.00	404,936.99	404,936.99	0.00	814,873.98	-409,936.99			
146 -		Community Service (MAC)	1,651,139.00	404,936.99	2,056,075.99	56,395.42	1,881,201.14	174,874.85			

Fnd	T	Acct	Obj	Pri	Loc	Prj	Acct	2022-23		May 2022-23	2022-23	2022-23	Encumbered	Unencumbered		
								Original Budget	Revised Budget	Monthly Activity	FYTD Activity	Amount	Balance			
146								Community Service (WAC)								
146	E	73300						1,647,595.00	2,052,531.99	140,314.94	1,516,806.53	16,417.37	519,308.09			
								0.00	0.00	0.00	0.00	0.00	0.00			
146	E	99100						0.00	0.00	0.00	0.00	0.00	0.00			
146								1,647,595.00	2,052,531.99	140,314.94	1,516,806.53	16,417.37	519,308.09			

Fnd T Acct	Obj	Prj	Loc	Prj	Acct	2022-23		2022-23		2022-23		2022-23		Uncollected	
						Original Budget	Budget Revisions	Revised Budget	Monthly Activity	FYTD Activity	Balance				
156					Debt Service										
156 R 40610	---	---	---	---	Current Year Property Tax	6,369,823.00	0.00	6,369,823.00	38,373.31	6,377,188.23	-7,365.23				
156 R 40620	---	---	---	---	Prior Year Property Tax	50,000.00	0.00	50,000.00	307.68	39,209.57	10,790.43				
156 R 40630	---	---	---	---	Interest & Penalty	10,500.00	0.00	10,500.00	1,119.07	9,193.06	1,306.94				
156 R 40640	---	---	---	---	Pick-Up Taxes	20,000.00	0.00	20,000.00	2,423.95	25,180.89	-5,180.89				
156 R 44110	---	---	---	---	Interest Earned	2,000.00	0.00	2,000.00	21,956.82	87,689.73	-85,689.73				
156 R 44990	---	---	---	---	Other Local Revenue	0.00	0.00	0.00	0.00	0.00	0.00				
156 R 49800	---	---	---	---	Transfers In	0.00	0.00	0.00	590,222.78	590,222.78	-590,222.78				
156 -	---	---	---	---	Debt Service	6,452,323.00	0.00	6,452,323.00	654,403.61	7,128,684.26	-676,361.26				

Fnd T Acct	Obj	Prj	Loc	Prj	Acct	2022-23		May 2022-23		2022-23	Encumbered	Unencumbered
						Original Budget	Revised Budget	Monthly Activity	PYTD Activity			
156					Debt Service							
156 E 72310					Board Of Education Services	128,701.00	128,701.00	820.02	129,013.11		0.00	-312.11
156 E 82130					Principal	3,140,000.00	3,140,000.00	3,140,000.00	3,140,000.00		0.00	0.00
156 E 82230					Interest	3,141,567.00	3,141,567.00	1,921,055.53	3,251,888.28		0.00	-110,321.28
156 E 82330					Other Debt Service	1,500.00	1,500.00	0.00	1,350.00		0.00	150.00
156 -					Debt Service	6,411,768.00	6,411,768.00	5,061,875.55	6,522,251.39		0.00	-110,483.39

End T Acct	Obj	Prj	Loc	Prj	Acct	2022-23 Original Budget	2022-23 Budget Revisions	2022-23 Revised Budget	May 2022-23 Monthly Activity	2022-23 FYTD Activity	Uncollected Balance
177					Capital Projects						
177 R	40210				Local Option Sales Tax	0.00	0.00	0.00	0.00	0.00	0.00
177 R	40390				Other Statutory Local Tax	825,000.00	0.00	825,000.00	77,454.03	453,921.60	371,078.40
177 R	44110				Interest Earned	10,400.00	0.00	10,400.00	97,132.52	564,021.21	-553,621.21
177 R	44530				Sale of Equipment	0.00	0.00	0.00	0.00	0.00	0.00
177 R	44570				Contributions & Gifts	0.00	0.00	0.00	0.00	0.00	0.00
177 R	44990				Other Local Revenue	0.00	0.00	0.00	0.00	0.00	0.00
177 R	46530				Energy Efficient Schools Grant	0.00	0.00	0.00	0.00	0.00	0.00
177 R	48130				CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00
177 R	49100				Bonds Issued	26,494,987.00	0.00	26,494,987.00	0.00	27,995,163.05	-1,500,176.05
177					Capital Projects	27,330,387.00	0.00	27,330,387.00	174,586.55	29,013,105.86	-1,682,718.86

End T Acct	Obj	Pri	Loc	Prg	Acct	2022-23 Original Budget	2022-23 Budget Revisions	2022-23 Revised Budget	May 2022-23 Monthly Activity	2022-23 FYFD Activity	Uncollected Balance
						95,261,862.00	2,631,768.02	97,893,630.02	3,248,377.28	96,899,258.05	984,371.97
Grand Revenue Totals											

Number of Accounts: 363

***** End of report *****

End. I. Acct.	Obj.	Proj.	Loc.	Req.	Acct.	2022-23 Original Budget	2022-23 Revised Budget	May 2022-23 Monthly Activity	FYTD Activity	Encumbered Amount	Unencumbered Balance
						89,834,435.00	92,457,423.02	11,699,544.52	70,249,402.17	8,033,606.35	14,174,414.50
Grand Expense Totals											

Number of Accounts: 4765

***** End of report *****

FRANKLIN SPECIAL SCHOOL DISTRICT
Comparison of Sales Tax Revenue
FY 2021-2022 to FY 2022-2023

Received During	For the Month of	Actual Sales Tax Revenue				Increase (Decrease) FY22-23 from FY21-22		% Chg FY20-21 compared to FY19-20	% Chg FY21-22 compared to FY20-21	% Chg FY22-23 compared to FY21-22	% Chg FY22-23 compared to FY21-22
		FY19-20	FY20-21	FY21-22	FY22-23	Month-to-Month	Year-to-Date	Month-to-Month	Month-to-Month	Month-to-Month	Year-to-Date
Aug	May	\$ 493,498	\$ 486,669	\$ 596,966	\$ 630,152	\$ 33,186	\$ 33,186	-1.4%	22.7%	5.6%	5.6%
Sep	June	507,478	533,432	620,365	620,525	\$ 160	\$ 33,346	5.1%	16.3%	0.0%	2.7%
Oct	July	493,500	523,021	619,147	605,780	\$ (13,367)	\$ 19,979	6.0%	18.4%	-2.2%	1.1%
Nov	Aug	505,911	532,701	606,729	586,419	\$ (20,310)	\$ (331)	5.3%	13.9%	-3.3%	0.0%
Dec	Sept	492,597	544,613	637,185	597,545	\$ (39,640)	\$ (39,971)	10.6%	17.0%	-6.2%	-1.3%
Jan	Oct	514,543	555,813	634,248	584,861	\$ (49,387)	\$ (89,358)	8.0%	14.1%	-7.8%	-2.4%
Feb	Nov	542,968	562,186	674,124	616,549	\$ (57,575)	\$ (146,933)	3.5%	19.9%	-8.5%	-3.3%
Mar	Dec	744,403	816,850	829,679	753,642	\$ (76,037)	\$ (222,970)	9.7%	1.6%	-9.2%	-4.3%
Apr	Jan	479,353	555,149	581,999	583,357	\$ 1,358	\$ (221,612)	15.8%	4.8%	0.2%	-3.8%
ADA Adjustment		(67,495)	(306,074)	(763,167)	287,134	\$ 1,050,301	\$ 828,689	353.5%	149.3%	-137.6%	16.5%
May	Feb	439,802	462,905	580,125	536,943	\$ (43,182)	\$ 785,507	5.3%	25.3%	-7.4%	14.0%
June	March	479,700	561,919	598,238	649,595	\$ 51,357	\$ 836,864	17.1%	6.5%	8.6%	13.5%
July	April	426,422	593,537	603,419							
Total YTD		\$ 6,052,681	\$ 6,422,720	\$ 6,819,057	\$ 7,052,502	\$ 836,864					
FY 2022-2023 Budgeted Total					\$ 7,100,000						
Actual Over (Under) Budget					\$ (47,498)						
% of Budget Received YTD					99.3%						
ADA Adjustment (Sales Tax)											
19-20		-67,495									
20-21		-306,074									
21-22		-763,167									
22-23		287,134									