

**Board of Education Regular Meeting
September 14, 2020 6:30 PM**

Franklin Elementary School, 1501 Figuers Drive, Franklin, Tennessee 37064

- I. **MEETING CALLED TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **OATH OF OFFICE**
- IV. **2020-21 ELECTION OF BOARD OFFICERS**
- V. **RECOGNITIONS/GOOD NEWS AWARDS**
- VI. **PUBLIC INPUT**
- VII. **REPORTS/PRESENTATIONS/DISCUSSIONS**
 - VII.1. **Teaching & Learning Spotlight**
 - VII.2. **Construction Report**
 - VII.3. **2020-21 Community Pre-K Advisory Council Board Representative**
 - VII.4. **2020-21 TSBA Legislative Liaison**
 - VII.5. **2020 TSBA Convention Delegates**
- VIII. **APPROVAL OF BOARD AGENDA**
- IX. **APPROVAL OF CONSENT AGENDA**
 - IX.1. **Minutes of Board Meeting Dated August 10, 2020**
 - IX.2. **Minutes of Special Called Board Meeting dated September 10, 2020**
 - IX.3. **Student Disciplinary Hearing Authority Appointment**
 - IX.4. **Budget Amendments**
- X. **BUSINESS BEFORE THE BOARD**
 - X.1. **Bond Refunding Resolution**
 - X.2. **Annual Contract to Audit Accounts**
 - X.3. **Resolution in Support of BEP Hold Harmless Legislation FY 21-22**
 - X.4. **Policy Revision: Transfers Within the System (6.206) - *1st Reading***
 - X.5. **New Policy: Title IX & Sexual Harassment (6.3041) - *1st Reading***

X.6. **Policy Revision: Student Discrimination, Harassment, Bullying, Cyber-Bullying and Intimidation (6.304) - 1st Reading**

X.7. **Policy Revision: Student Concerns (6.305) - 1st Reading**

X.8. **Policy Revision: Zero Tolerance Offenses (6.309) - 1st Reading**

X.9. **Policy Revision: Suspension/Expulsion/Remand (6.316) - 1st Reading**

X.10. **Policy Revision: Student Disciplinary Hearing Authority (6.317) - 1st Reading**

X.11. **Policy Revision: Alternative Education (6.319) - 1st Reading**

XI. **DIRECTOR OF SCHOOLS REPORT**

XII. **UPDATES**

XII.1. **Teaching and Learning**

XII.2. **Finance and Administration**

XIII. **ANNOUNCEMENTS**

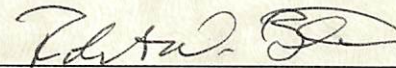
XIV. **ADJOURNMENT**

Oath of Office

STATE OF TENNESSEE
COUNTY OF WILLIAMSON

I, Robert Blair, do solemnly swear that I will support the Constitution of the United States of America and the Constitution of the State of Tennessee and that I will perform with fidelity, and to the best of my skill and ability the duties of my office as School Board Member of the Franklin Special School District, so help me God.

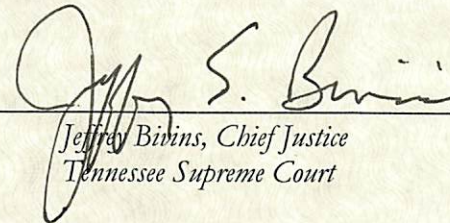
This 14th day of September 2020.



Robert Blair, Board Member
Franklin Special School District

I have this day administered the Oath of Office to Robert Blair, Franklin Special School District School Board Member, as prescribed by law.

This 14th day of September 2020.



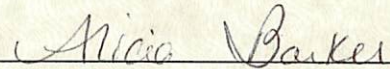
Jeffrey S. Bivins, Chief Justice
Tennessee Supreme Court

Oath of Office

STATE OF TENNESSEE COUNTY OF WILLIAMSON

I, Alicia Barker, do solemnly swear that I will support the Constitution of the United States of America and the Constitution of the State of Tennessee and that I will perform with fidelity, and to the best of my skill and ability the duties of my office as School Board Member of the Franklin Special School District, so help me God.

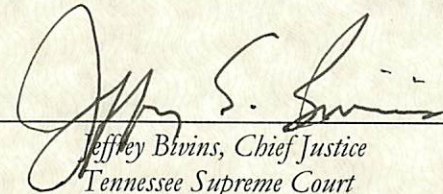
This 14th day of September 2020.



*Alicia Barker, Board Member
Franklin Special School District*

I have this day administered the Oath of Office to Alicia Barker, Franklin Special School District School Board Member, as prescribed by law.

This 14th day of September 2020.



*Jeffrey Blvins, Chief Justice
Tennessee Supreme Court*

Oath of Office

**STATE OF TENNESSEE
COUNTY OF WILLIAMSON**

I, Kevin Townsel, do solemnly swear that I will support the Constitution of the United States of America and the Constitution of the State of Tennessee and that I will perform with fidelity, and to the best of my skill and ability the duties of my office as School Board Member of the Franklin Special School District, so help me God.

This 14th day of September 2020.



*Kevin Townsel, Board Member
Franklin Special School District*

I have this day administered the Oath of Office to Kevin Townsel, Franklin Special School District School Board Member, as prescribed by law.

This 14th day of September 2020.



*Jeffrey Binns, Chief Justice
Tennessee Supreme Court*

Franklin Special Board of Education

Monitoring: Review: Annually, in July	Descriptor Term: Appeals to and Appearances Before the Board	Descriptor Code: 1.404	Issued Date: 08/08/16
		Rescinds: 1.404	Issued: 09/14/98

1 APPEALS TO THE BOARD

2 Any matter relating to the operation of the school system may be appealed to the Board. However, the Board
3 desires that all matters be settled at the lowest level of responsibility and will not hear complaints or concerns
4 which have not advanced through the proper administrative procedure from the point of origin. If all steps of the
5 administrative procedure have been pursued and there is still a desire to appeal to the Board, the matter shall be
6 referred in writing to the office of the director of schools and the Board shall determine whether to hear the appeal.

7 APPEARING BEFORE THE BOARD

8 Individuals desiring to appear before the Board must submit a written request with descriptive materials to the
9 office of the director of schools six (6) days before the meeting. If the request is approved by the Executive
10 Committee, the item will be placed on the agenda. Individuals placed on the agenda will be recognized at the
11 beginning of the meeting and given time to speak when their topic of interest is addressed on the agenda. All
12 requests submitted will be included in the board packet.

13 If an individual wishes to address the Board on an item on the agenda, he/she may sign up on the form provided
14 before the beginning of the board meeting to request time to speak. Delegations must select only one individual
15 to speak on their behalf unless otherwise determined by the Board.

16 The chair may recognize individuals not on the agenda for remarks to the Board if it is determined that such is in
17 the public interest. A majority vote of members present can overrule the decision of the chair. Recognition of
18 individuals who are not citizens of the school system is to be determined by a majority vote of the Board.

19 Individuals speaking to the Board shall address remarks to the chair and may direct questions to individual board
20 members or staff members only upon approval of the chair. Each person speaking shall state his name, address,
21 and subject of presentation. Remarks will be limited to three (3) minutes unless time is extended by the Board.
22 The chair shall have the authority to terminate the remarks of any individual who is disruptive or does not adhere
23 to Board rules.¹ Members of the Board and the director may have the privilege of asking questions of any person
24 who addresses the Board.

25 Individuals desiring additional information about any item on the agenda shall direct such inquiries to the office
26 of the director of schools.

Legal References

1. TCA 39-17-306

Cross References

- School Board Meetings 1.400
- Agendas 1.403
- Complaints About School Personnel 5.502

FSSD Teaching and Learning

Excellence in Teaching and Learning for All



Date: September 1, 2020

To: David Snowden, Director of Schools

From: Mary Decker, Associate Director of Schools for Teaching and Learning

Subject: Summary of Teaching and Learning Activity for the September Board Meeting



Spotlight: The Continuous Learning Plan (CLP)

The COVID-19 pandemic has greatly impacted education in Tennessee and across the nation. Existing learning and achievement gaps have been highlighted and the urgency to close those gaps with the most effective instructional strategies and materials is even more pressing. This is particularly true for students in grades PreK-2, those with existing achievement gaps, and pupils who require additional school-based services.

To ensure high-quality instruction in the current circumstances and throughout the school year, on June 22, 2020, the Tennessee State Board of Education promulgated the Continuous Learning Plan (CLP) Emergency Rule 0520-01-17 and Policy 3.210. Based on that rule and policy, the Tennessee Department of Education (TDOE) produced a template and rubric on June 26, 2020. The CLP rubric and template can be accessed at the links below:

[Continuous Learning Plans: Rubric](#)

[Continuous Learning Plans: Template](#)

In the CLP, school districts were required to utilize the template and rubric to outline extremely detailed plans, resources, and key personnel for seven areas: Programmatic Model, Standards-Based Instruction, Attendance, Instructional Technology, Professional Development (for Remote Teaching and Learning), Implementation Monitoring, and Communications. The CLP delineates each component of the work that was necessary to safely reopen schools and ensures that comprehensive plans are in place for each student to receive academic instruction daily, whether in person at school or virtually, at home.

To quote the CLP page on the TDOE website, “the CLP is intended to address how a local education agency (LEA) will continue to provide quality instruction to students in the event of COVID-19 related disruptions to traditional school operations during the 2020-21 school year. Approved CLPs would

ensure that LEAs can count days when instruction was provided toward the 180-day requirement in the law (pursuant to the CLP), and that LEAs will be able to continue receiving BEP funding in remote learning environments.”

The FSSD’s CLP was submitted with more than 75 artifacts on August 14 and was approved by the TDOE on August 17 on the first submission with no corrections or revisions. The plan can be viewed here:

[CLP](#)

A heartfelt thank you goes to the Teaching and Learning team for their tremendous, coordinated effort in producing an exemplary CLP.

Instructional Technology – Josh Bracamontes

Remote and Virtual Learning

- The necessity for remote and virtual learning opportunities for students increased the district’s commitment to frictionless unified communications. As it applies to academic instruction, a five-resource strategy effected seamless integrations and consistent procedures from classroom to classroom across the district. This empowered students and families to effectively engage with online instruction as the knowledge and skills needed to utilize the educational resources were no longer a barrier to learning. The five resources are described here.
 - Skyward – This platform is the district’s student information system. Within this resource, students are scheduled to teachers and courses. That information automatically generates student accounts within all applicable learning resources through nightly updates.
 - Clever – This single sign-on platform is a website that allows students and teachers to log into all of their high-quality district provided learning resources with a single click.
 - Google Classroom – This is the hub for all assignments and coursework. Students know their daily assignments, instructions, procedures, and resources will be available by opening the Google Classroom for each of their classes.
 - Zoom – Teachers are using this videoconferencing platform to meet with their entire class, small groups within their class, and schedule individual learning sessions with their students. Whole-class Zoom sessions are recorded and posted in Google Classroom so students who were absent may engage in the learning and students who were present may review.
 - Screencastify – In contrast to live Zoom meetings, this screen recording resource has been very popular for asynchronous learning activities – learning which takes place individually when the student chooses. Teachers have been using this to allow students to practice sight words, listen to book readings, introduce new concepts, and everything in-between.
- The five-resource approach, which was heavily supported by teacher/administrator training and frequent consistent communications, enabled students and teachers to engage in the learning process beginning the first day of the school year. There were, of course, numerous idiosyncratic instances of difficulty, but none of them emerged as systemic barriers across the district. While this initiative was an enormous undertaking, the resulting impact has been profoundly beneficial for students.

Curriculum & Professional Learning – Summer Carlton

2020-2021 Pacing Guides

All of our 2020-2021 pacing guides have been finalized and posted to the district website. The pacing guides include English language arts, math, science, and social studies for kindergarten through eighth Grade. These updated pacing guides were developed by our teachers with Power School consultants to address potential instructional gaps resulting from the extended school closure. Adjustments will focus on the critical standards that will greatly impact new content that is built upon in the next grade level.

New ELA Adoption

All of our newly-adopted ELA instructional resources have arrived and the digital resources are up and running. Our teachers received professional learning centered around these new resources this past summer and on August 3rd. Additional professional learning opportunities to support the implementation of these new resources will occur on October 2nd and January 4th.

Instructional Technology – Cindy Cook

Instructional Technology Professional Learning

On the August 3rd opening day, the Instructional Technology Specialists partnered with three of the Building Level Instructional Technology leaders, Rachel Lessing, Mandy Wiemers, and Dinah Wade, along with Federal Programs and Student Performance Supervisor Pax Wiemers to provide professional learning sessions for all FSSD teachers and paraprofessionals who had not attended training during the summer. Content for these learning sessions addressed the use and implementation of Google Classroom as the learning hub for all students, Zoom as the FSSD videoconferencing platform, and Screencastify as the FSSD screen recording resource. With the addition of the newly district-funded Zoom and Screencastify resources, participants were guided through establishing settings and best practices with the use of these programs. Additionally, participants were provided with organizational strategies and examples for managing content in the Google Classroom learning management platform. Three sessions were provided in the morning and four sessions were provided in the afternoon. Participants were socially distanced and one of the sessions was recorded to accommodate any faculty/staff who were unable to attend in person. Instructional technology specialists and building-level instructional technology leaders are providing follow-up training and support throughout the year for these resources in planning and PLC meetings.

Teacher Support

Throughout the month of August, Dr. Cook has provided support to teachers and students by participating in teachers' class Zoom meetings, assisting with GoGuardian sessions, and facilitating grade-level planning/PLC meetings to review the digital components of the district-adopted resources and online instruction strategies. Teachers and students are experiencing success with the district-adopted resource platforms and are utilizing the excellent features provided within the platforms for differentiated instruction. Students are successfully accessing all district adopted resources through our Clever Single Sign-on portal.

Communications – Susannah Gentry

Website Updates

Communication efforts this month have focused on adding and updating information to the website with new pacing guides, syllabi, assessment information, faculty changes, federal notices, and calendar and event notices. Susannah continues to work with FinalSite on building a new website and transferring content. The goal is for a second semester launch date.

Return to Learn 2020

Susannah is working to communicate to parents any changes in the Return to Learn plan, such as Illness Guidelines, while keeping the Return to Learn website current. This month we have added Health Reminders and updated Illness Guidelines.

United Way Partnership

A meeting with United Way officials yielded an opportunity to delay the usual beginning of the year employee campaign. The United Way was generous in their response and mentioned the possibility of partnering businesses with schools to provide resources to families as well as employees. This will be an ongoing conversation and we appreciate our strong partnership with the United Way.

Press Liaison

Serving as liaison to the press, Susannah has been busy filling requests, scheduling media opportunities, and providing information to local and regional media members.

District Social Media

As part of daily continual work, Susannah maintains and updates district social media accounts. The past week has provided many opportunities to engage with parents on these platforms, including an official statement on face coverings as the county mask mandate has expired, health reminders, glimpses inside the buildings, and route reminders for returning in-person learners who ride the bus.

FSSD Performing Arts Center and PGES Gym Groundbreaking

Susannah has been working with Nabholz Construction and Poplar Grove Elementary and Middle on a September 9 groundbreaking for the FSSD Performing Arts Center and the PGES Gym. The 8:00 AM event will be small in order to ensure social distancing and it will be recorded for posting on the website for others to view later.

Attendance – Celby Glass

Attendance

Attendance for remote/virtual learners is coded differently than in-person attendance in Skyward. Celby has provided related training to the attendance secretaries via Zoom. Celby worked with Database Manager Drew Bingham and the instructional technology specialists to create video tutorials and frequently asked questions (FAQs) documents to share with all schools so that the appropriate personnel learn these new attendance tracking procedures. In addition, Celby has provided faculty trainings via Zoom when requested by school administrators. It is important that all teachers know how to take attendance in this manner, as in-person learners may need to pivot to remote learning due to COVID-19 exposure or a positive COVID-19 test and attendance must be coded properly.

Safety

Celby's weekly threat assessment team meetings with the Williamson County Sheriff's Office and Williamson County Schools have resumed. These meetings are extremely helpful as they provide opportunities for Celby to discuss any active investigations occurring in the district related to staff or student issues.

Safe Schools Grant

Celby is working on her annual application for the Safe Schools Grant available from the state. Should FSSD receive the grant, the funds will be allocated for various safety projects, one being phase three of the window film project.

Student Support Services – Lee Kirkpatrick

Voluntary Pre-K- As of August 27, 2020, the five Voluntary Pre-K classes have 74 income-qualifying children enrolled. The TN Voluntary Pre-K Grant funds 100 seats and in a normal school year the district operates 6 classes. The pandemic has significantly impacted the number of families applying

for VPK seats. We are continuing to receive applications and will place qualifying families until program capacity is reached.

Williamson Inc. – Please save the date October 20th for a Williamson Inc. Chamber of Commerce signature event. This event will incorporate State of the Schools addresses by Dr. Snowden and Mr. Golden from Williamson County Schools, as well as highlights and news regarding economic development and city and county government updates. The location is tentatively The Field at Franklin; times and a confirmed location will be provided to The Board of Education soon. Thank you for supporting our close collaboration with Williamson Inc.

School Counselors- The counselors will attend the Tennessee School Counselor and Administrator Institute from September 13-15 in Murfreesboro. This year the theme of the conference is *Inspire, Empower and Embrace*. Ancillary themes are diversity and equity, trauma-informed school practices, combating chronic absenteeism, implementation of the American School Counselors Association Model, 4th Edition and developing school counseling goals aligned with school and district improvement plans. The school counselors look forward to this annual opportunity to collaborate with colleagues from across the state of Tennessee.

Mercy Community Healthcare Partnership- The district is pleased to continue its partnership with Mercy Community Healthcare to provide mental health counseling to students. The pandemic resulted in all but one therapist being furloughed during the spring and summer months. Since then, Mercy has been able to bring back one therapist and post an open position.

Parent Liaisons- The FSSD Parent Liaison Team has concluded the busy beginning-of-the-year activities and is now transitioning to providing interpretation services for upcoming parent/teacher Conferences and IEP Meetings. Parent liaisons play a key role in ensuring that teacher and school communication reaches all FSSD families. We greatly appreciate the invaluable services provided by our parent liaisons.

Reading & Rtl Coordinator – Gina Looney

Reading

- Coaches have been busy kicking off the new school year by supporting new teachers, administering assessments for instruction, assisting with intervention decisions, and supporting new core English language arts ELA programs.
- The Achieve 3000 implementation is in its the third year. There are some new highlights that we will share with fifth grade teachers on the September 4th early dismissal day. In addition, a 90-minute fall universal screening is reaching a conclusion. These assessments were administered in a new way this year! Virtual students, and many remote students as well, completed the STAR Reading assessment and the i-Ready math diagnostic at home. Aimsweb has been administered to in-person students as well as via Zoom. Teachers and coaches have done a great job making this work!

RTI Update

- The first Academic/Behavior Support Team (ABST) meetings have occurred and teams are making decisions about interventions.
- Dyslexia screenings are in process and these results will determine whether students receive a dyslexia-specific intervention.
- Data is being shared between schools so coaches have access to data for all virtual students. These students will be monitored in the same manner as in-person students.
- Discussions are being held to determine how to best provide interventions for virtual students.

Special Populations –Cheryl Robey

Middle TN Supervisors of Special Education Study Council

- On August 13, 2020, and August 27, 2020, the Middle TN Special Education Supervisors Study Council met for continued collaboration and discussion around the impact of the pandemic and the rendering of services for students with disabilities. The Council was joined by Theresa Nicholls, Assistant Commissioner of Special Populations, Crystal McCarver, Senior Director of Regional Engagement Division of Special Populations and John Stults, IDEA Middle TN Oversight Coordinator for the August 27th meeting. The agenda focused on Tennessee Department of Education (TDOE) updates, recent updates added to the Special Populations Reopening Toolkit and possible solutions and guidance to address current issues within our districts.

Special Education Newsletter

- The August FSSD Special Education newsletter may be accessed at the following link:
<https://www.smores.com/brsn2>

Special Education District-Wide Professional Learning Community

- The first district-wide special education PLC meeting was held on Tuesday, August 25, 2020, from 3:30-4:30pm at the Teacher Center. The team discussed the overall well-being of the special education staff as they are scheduling virtual learning, in-person learning, IEP meetings, Contingency Plan meetings and addressing the individual needs of our students with disabilities. The discussion during the meeting was very beneficial for all team members.

COVID-19 District & School Based Support

- Dr. Robey has shared guidance documents, updates, and resources for students with disabilities with special education teachers, site-based administrators and district personnel.
- Dr. Robey continues to participate in Zoom meetings, face-to-face meetings (*while using social distancing*), and phone conferences to discuss parent and teacher concerns and appropriate plans, services, and communication to support students with disabilities.
- Additionally, Dr. Robey provides assistance at school sites during the return of students to in-person learning.

Student Performance & Federal Programs –Pax Wiemers

Student Performance

- The state released embargoed data to districts at the end of July. Due to the lack of state testing results this year, this data included WIDA results for ELL students and attendance metrics for Chronically Out of School students. During the two weeks in which the data were embargoed, an accountability spreadsheet was created with relevant charts and graphs to highlight the results. This past year, the district had 17.2% of students who exited the ELL program from the spring's WIDA test, down about 5% from the prior year. Additionally, the district percentage for Chronically Out of School students was 5.2%, up from 3.8% in 2018-19.
- On August 10th a new testing practice platform called Schoolnet was launched. This online program imports students and teachers through a link to our Student Information System (SIS) - Skyward. In Schoolnet, teachers can administer a Start of Year Checkpoint test in ELA and Math for grades 3-8, which reveals student mastery of the previous year's standards. Later this fall, Schoolnet will include thousands of released TCAP items, and teachers can create their own tests and formative assessments to check on students' mastery of their curriculum. In addition, teachers can give practice tests to students in preparation for state standardized tests.

- There was a new District Testing Coordinators' (DTC) virtual training held on August 25th. This all-day training was hosted by the TDOE and included presentations, interactive activities, and support for district leaders who were new to the role of DTC.
- In collaboration with Dr. Decker and Josh Bracamontes, Pax has been helping to create the Alternative Growth Model ESGI assessments for PreK and Kindergarten in ELA and Math. These assessments will be given at the beginning of the year and then again at the end of the year. The growth results of teachers' students on the ESGI will be used for these teachers' 35% measure in calculating their overall LOE (level of effectiveness) score.
- Preparations for September meetings of the Administrative Honors Committee and Building Testing Coordinators (BTC) were made. These preparations included: updating Honors forms for the 2020-21 school year, developing an Honors Committee meeting agenda, making digital copies of Honors forms, developing an agenda for the BTC meeting, creating a shared drive in Google with organized resources for BTCs, and providing ongoing support and communication with assistant principals who serve as BTCs for their schools.

Federal Programs

- The entire Teaching and Learning team worked hard throughout July and August to develop and cultivate resources for the district's Continuous Learning Plan (CLP). Pax's role in this process was to develop an organizational system for labeling artifacts, as well as to be the point person for uploading everything to ePlan for submission to the state. The CLP was submitted on Friday, 8/14, with more than 75 artifacts for the 8 sections. The state fully approved our CLP with no corrections or resubmissions needed on Monday, 8/17. It was a complete team effort to pull this all together and produce a high-quality, final CLP.
- After collaborative discussion, it was decided that Pax would reach out to state personnel and request an extension for our annual School Improvement Plans (SIPs), which were originally due in the state platform by 9/1. The TDOE had received numerous such requests due to many districts starting the year in a remote learning situation. The decision was made to push back the SIP due date until 9/30. In addition to providing communication and support, Pax has been working with schools on the development of their plans. A district committee will review each school's SIP in October and will provide feedback and suggestions.
- At the beginning of August, carryover funds for federal programs were calculated and uploaded into ePlan. Title I had approximately \$70,000 that was carried over into Title I programs for this year. Additionally, Title IV had around \$17,000, which was then transferred to Title I. These additional funds were reallocated into two main areas: more funding to support students identified as homeless and additional funding for each of the district's six Title I schools. Pax created budget spreadsheets for each school for their Title I funds and shared them with administrators and bookkeepers. As schools finalize their SIPs, one task is to allocate the use of their Title I funds for their school. These new allocations are then edited in the district's consolidated application in ePlan so that schools can begin using these funds.
- In late July, Pax downloaded a Skyward report with the answers to the FSSD Residency Questionnaire. This spreadsheet allows us to identify any family who answered YES to any of the 6 questions on this questionnaire. The next phase involves contacting families and using other means to identify which students do not meet the 3 criteria for sufficient housing: fixed, adequate, regular. Dr. Kay Boan has agreed to assist the district on an extended contract for the purpose of serving as a McKinney-Vento Program Assistant. Together with parent liaisons and Amanda Fisher, the FSSD social worker, students have been identified as meeting the criteria to be served under the McKinney-Vento Act. Support includes assistance with providing transportation, MAC fees, free meals, etc.
- In collaboration with Mark Anderson, Pax completed the application for the state's Remote Learning Technology grant. The application and necessary supporting documentation were

uploaded into ePlan. If awarded this grant, the district will receive \$24,000 in reimbursement for technology expenditures from spring 2020. Currently, we are also working on the LEA Reopening and Programmatic Support Grant, which would make us eligible for \$60,000 to help support the implementation of our CLP.

- If you haven't already done so, follow us on Twitter for more information on federal programs and student performance: @FSSDPrograms.


Instructional Technology – Amber Whitley

GoGuardian

- The district has partnered with GoGuardian this year to provide additional filtering for student Google accounts used with Chrome devices. This platform monitors student online behavior and notifies administrators and district leaders when students exhibit behaviors of concern. In addition to this, GoGuardian offers teachers insight into what students are accessing during their classroom instruction. Teachers can see what tabs students have open during class and the platform allows them to close unwanted tabs, push out specific links, and redirect students through a direct message. At the end of a classroom session, teachers are sent an email summary which details the events during their class. Teachers began using this platform in August and have been able to easily manage it while providing instruction.
- Amber worked with Drew Bingham to process the logistics of setting up GoGuardian's administrator alerts and to become familiar with all that this new platform has to offer.

Little SIS/Google Classroom Updates

- The district is using Little SIS this year. Little SIS auto-populates Google Classroom classes according to how students are scheduled in Skyward and updates class rosters as new students enroll and other students unenroll. With this being said, some teachers have chosen to create their own Google Classrooms in order to manually control the students in them.
- Little SIS also allowed us to auto-populate parent/guardian email addresses into Google Classroom. When turned on, this generated an email inviting the parents/guardians to opt in to "guardian summaries." These summaries include details about a student's work from the previous week and upcoming assignments. Examples of guardian summaries can be seen below.


Google Classroom

Weekly summary for Felix
Aug 1 – Aug 5, 2016

Student work

Missing from last week

U.S. History – due Jul 26
My top five influential figures in American History
Create a top 5 list of the most influential figures in American history from the people listed in the handout. For each figure, write a brief explanation (in your own words) on why they are on your list. We will be going over this in class so make sure you are ready to justify your choices.

English and American Literature – due Jul 27
What is the Harlem Renaissance? Who started it?

Due next week

U.S. History – Due Aug 9
"The Price of Free Speech" Reading and Questions
Read the handout attached and answer the questions listed in the Google Doc. All answers should be in your words.

Marine Biology – Due Aug 13
Aquarium Investigation Project
Select three aquatic animals you would like to learn more about this semester. Answer the questions in the Google Doc. These facts will be used as the basis for your end of year presentation.

Class activity from last week



U.S. History

Kristen Gould

Assignment – Due Aug 9

"The Price of Free Speech" Reading and Questions

Read the handout attached and answer the questions listed in the Google Doc. All answers should be in your words.

Posted Aug 5

Question

What document ended the War? What were the major components of the document?

Posted Aug 5

Assignment – Due Aug 16

Birth of a Nation

List out the strengths and weaknesses that the British and colonists' possess during the revolution. For the weaknesses listed, please provide a paragraph on some ways that it could be avoided.

Posted Aug 5



American Literature

Anthony Gonzales

Assignment – Due Aug 16

Write Edgar Allan Poe's "The Raven" as gothic fiction

In class, we learned about the qualities of gothic fiction. Gothic fiction is a genre or mode of literature and film that combines fiction and horror, death, and at times romance. For this assignment, I would like you to work in pairs and rewrite Edgar Allan Poe's "The Raven" as a Gothic fiction. I've attached some story starters in the worksheet attached. If you have any questions please send me a private comment and I'll be able to address it in class later.

Posted Aug 6

Question – Due Aug 17

Compare and contrast Bradford's and Byrd's definition of the American Dream

Posted Aug 9

Teacher Support:

- Zoom support was critical during the opening days of school, as most students in the district were learning at home. Teachers provided their Zoom link to students through their Clever teacher page, just as they did during the extended closure last spring. Amber provided Zoom support to teachers and students as needed.
- Teachers have used Google Classroom for years. This year teachers began integrating HyperDocs. HyperDocs, when used alongside direct instruction, provides students with activities to take them through many steps in the learning cycle. For example, HyperDocs provides students the opportunity to engage, explore, explain, apply, reflect, and extend learning on a specific standard or topic. Amber has worked with teachers to ensure the rollout of these learning experiences goes smoothly.
- Amber provided support to sixth grade ELA teachers on their new district adoption: Savvas (formerly Pearson). Teachers have been eager to utilize the online resources on this platform since the beginning of the school year.



Maintenance & Landscaping Department
750 New Hwy 96 West Franklin, TN 37064
Chip Sternenberg, Facilities Supervisor
Phone # (615) 790-4707

Bond Fund/Capital Projects Report Status Update - September, 2020

1. PGS Gymnasium and District PAC:
 - a. VE (value engineering) is in process and will continue throughout the project
 - i. Ballistic Film was accepted for a savings of approximately \$435k.
 - b. Discussed adding UV light filters to HVAC system to help "clean" the air in both Gym and PAC, pricing to come.
 - c. Nabholz is on site. Site work to fully start in about 2 weeks.
 - d. Permits:
 - i. City of Franklin Planning Commission – Approved
 - ii. City of Franklin Building Permit – Third set of comments has been received and will be returned at the end of next week (Sept 17). Nabholz does not need the building permit until the end of September so the schedule is still on target.
 - iii. State Fire Marshal – Approved

2. LES Renovation:
 - a. Contract with Romach is in process.
 - b. Jared Brown and Steve Griffin from Wold HFR presented the project to teachers and parents on August 19th. The presentation went very well and allowed for many questions to be answered.
 - c. Romach and Wold HFR have started reviewing submittal documents.

3. Parks and Recreation Master Plan:
 - a. The bids came in significantly over budget. Lose Design is evaluating the project to identify potential cost savings. Value engineering items are expected to be received from the City in the next couple of weeks which will require the drawings to be updated prior to going back out for bids.

4. Central Office Complex program is being reviewed.



Franklin Special School District

SINCE 1906

David L. Snowden, Ph.D., Director of Schools • 507 New Highway 96 West • Franklin, TN 37064 • 615-794-6624 • 615-790-4716 (fax) • www.fssd.org

TO: Members of the Franklin Special School District Board of Education and Local News Media
FROM: David L. Snowden, Ph.D., Director of Schools
DATE: September 9, 2020
RE: Agenda for the Franklin Special School District Board of Education meeting to be held on Monday, September 14, 2020 at 6:30 p.m., at Franklin Elementary School, 1501 Figuers Drive, Franklin, TN

The link for live streaming of the September School Board Meeting will be posted at <https://fssd.org/board-members/board-meetings/> prior to the meeting.

- | | | |
|--------------|---|-----------|
| I. | <u>MEETING CALLED TO ORDER</u> | 6:30 p.m. |
| II. | <u>PLEDGE OF ALLEGIANCE</u> | 6:32 p.m. |
| III. | <u>OATH OF OFFICE</u> | 6:35 p.m. |
| IV. | <u>2020-21 ELECTION OF BOARD OFFICERS</u> | 6:45 p.m. |
| V. | <u>RECOGNITIONS/GOOD NEWS AWARDS</u> | 6:55 p.m. |
| VI. | <u>PUBLIC INPUT</u> <i>Please limit comments to three (3) minutes per speaker</i> | 7:05 p.m. |
| VII. | <u>REPORTS/PRESENTATIONS/DISCUSSIONS</u> | 7:10 p.m. |
| | 1. Teaching and Learning Report | |
| | 2. Construction Report | |
| | 3. 2020-21 Community Pre-K Advisory Council Board Representative | |
| | 4. 2020-21 TSBA Legislative Liaison | |
| | 5. 2020 TSBA Convention Delegates | |
| VIII. | <u>APPROVAL OF BOARD AGENDA</u> | 7:20 p.m. |
| IX. | <u>APPROVAL OF CONSENT AGENDA</u> | 7:25 p.m. |
| | 1. Minutes of Board Meeting dated August 10, 2020 | |
| | 2. Minutes of Special Called Board Meeting dated September 10, 2020 | |
| | 3. Budget Amendments | |
| X. | <u>BUSINESS BEFORE THE BOARD</u> | 7:30 p.m. |
| | Consideration of: | |
| | 1. Bond Refunding Resolution | |
| | 2. Annual Contract to Audit Accounts | |
| | 3. Resolution in Support of BEP Hold Harmless Legislation | |
| | 4. Policy Revision: Transfers Within the System (6.206) – 1 st Reading | |
| | 5. New Policy: Title IX & Sexual Harassment (6.3041) – 1 st Reading | |
| | 6. Policy Revision: Student Discrimination, Harassment, Bullying, Cyber-Bullying and Intimidation (6.304) – 1 st Reading | |
| | 7. Policy Revision: Student Concerns (6.305) – 1 st Reading | |
| | 8. Policy Revision: Zero Tolerance Offenses (6.309) – 1 st Reading | |
| | 9. Policy Revision: Suspension/Expulsion/Remand (6.316) – 1 st Reading | |
| | 10. Policy Revision: Student Disciplinary Hearing Authority (6.317) – 1 st Reading | |
| | 11. Policy Revision: Alternative Education (6.319) – 1 st Reading | |
| XI. | <u>DIRECTOR OF SCHOOLS REPORT</u> | 8:00 p.m. |
| XII. | <u>UPDATES</u> | 8:10 p.m. |
| | 1. Teaching and Learning | |
| | 2. Finance and Administration | |
| XIII. | <u>ANNOUNCEMENTS</u> | 8:15 p.m. |
| XIV. | <u>ADJOURNMENT</u> | 8:20 p.m. |

All Franklin Special School District meetings are open to the public.

Excellence in Teaching and Learning for All

The Franklin Special School District is an equal opportunity employer

August 10, 2020
Franklin, Tennessee

The Franklin Special School District Board of Education met at 6:30 p.m. on Monday, August 10, 2020 at Freedom Middle School, 750 New Highway 96 West, Franklin, with the following members present:

Tim Stillings, Chair
Robert Blair, Vice Chair
Allena Bell
Kevin Townsel
Alicia Barker
Robin Newman

Others present were: Dr. David Snowden by phone, Dr. Mary Decker, Dr. David Esslinger, Mark Anderson, Drew Bingham, Principals and members of the Leadership Team, FSSDEA and parents.

The August 10, 2020 Board Meeting was live streamed at <https://youtu.be/3328Fp5iqwo> .

I. MEETING CALLED TO ORDER

Chair Stillings called the meeting to order at 6:33. An announcement regarding COVID-19 safety precautions was made at the beginning of the meeting: all attendees were screened as they entered the building with temperatures taken, seats have been physically distanced, masks may be removed for speaking or if properly distanced, otherwise masks are requested to be worn if possible. A moment of silence was requested for students, faculty, administration, parents and those grieving for the loss of their loved ones.

II. PLEDGE OF ALLEGIANCE

FMS Principal Dr. Charles Farmer welcomed those in attendance and led the Pledge of Allegiance.

III. PUBLIC INPUT

No one from the public addressed the Board.

IV. REPORTS / PRESENTATIONS / DISCUSSIONS

- 1. Teaching and Learning Spotlight**, "Get to Know the Teaching & Learning Team: Safety and Attendance Supervisor Celby Glass" – Presented by Dr. Mary Decker, Associate Director (on file), Mrs. Celby Glass addressed the Board with updates on attendance procedures that are in effect this year due to remote and virtual learning.
- 2. Construction Report** – Presented by Dr. David Esslinger, Associate Director (on file).

IV. APPROVAL OF BOARD AGENDA

Kevin Townsel made a **motion** to approve the board agenda as presented. Robin Newman **seconded** the motion, which **carried 6-0**.

V. APPROVAL OF CONSENT AGENDA

Allena Bell made a **motion** to approve the consent agenda as presented. Robert Blair **seconded** the motion, which **carried 6-0**.

The items on the Consent Agenda are as follows:

1. Minutes of Board Meeting dated July 20, 2020
2. 2020-21 Extended Contract Proposals
3. Surplus: 2008 Thomas Built Type D School Bus
4. Budget Amendments

VI. BUSINESS BEFORE THE BOARD

Consideration of:

1. **Approval of Bid for Liberty Elementary Renovations** – The bids for the LES renovations were opened on Thursday, July 30, 2020. Architects for HFR Design have reviewed the bids and verified that the license classification for the General Contractor and Subcontractors listed on the Bid Envelope are current. The positive news for this project is that the total cost was estimated to be between \$10.5 and \$11 million and the total bid came in, including all alternates, at \$8.345 million. The successful low bidder for the LES project was submitted by Romach, Inc. HFR Design’s Stephen Griffin (Senior Vice President) and Jared Brown (Designer) were on hand to answer questions. The administration recommended approval to award the LES renovation contract to Romach, Inc. for the lump sum fee of \$8,345,000.00.

Robert Blair made a **motion** to approve the **Bid for Liberty Elementary Renovations as submitted**. Alicia Barker **seconded** the motion. **By roll call vote**, the motion **passed 6-0**.

2. **Resolution in Support of Moratorium on State Standardized Testing FY 20-21** – This Resolution “supports and respectfully requests a moratorium on state standardized testing and accountability associated with such testing for FY 2020-21, to include end-of-year examinations and formative assessments throughout the year. The Franklin Special School District Board of Education requests that, if state standardized testing does continue in some format for FY 2020-21 school year, the results of that testing be used as metrics of student progress rather than to determine district rankings and scorings statewide, due to the disparity in learning methods that will be used across the state in light of COVID-19 and focus on recoupment of students’ academic and social/emotional skills lost during the extended school closure.” The administration recommended adopting this Resolution.

Allena Bell made a **motion** to approve the **Resolution in Support of Moratorium on State Standardized Testing FY 20-21** as presented. Kevin Townsel **seconded** the motion, which **passed 6-0**.

- 3. Policy Revision: Reporting Child Abuse (6.409) – 2nd Reading** – TSBA Director of Policy & Staff Attorney recommends revising this policy to align with new law enacted by the General Assembly, effective August 1st, which makes significant changes to several statutes that govern child abuse reporting requirements. Two of the most notable changes are: (1) the requirement to have one employee designated as the Child Abuse Coordinator at each school; and (2) the prohibition against notifying parents/guardians when educational officials suspect child abuse may have occurred. The name of the policy is also updated to reflect the content of the policy. There were no changes requested by the Board upon first reading. The administration recommended approval of the second reading.

Tim Stillings made a **motion** to approve the second reading of the revisions for **Reporting Child Abuse (6.409)** as presented. Robin Newman **seconded** the motion, which **passed 6-0**.

- 4. Policy Revision: Student Records (6.600) – 2nd Reading** - This revision request updates legal and cross references as well as brings the policy up to current language. It is included in consideration of approval due to the request for deletion of the Student Records policy (6.603) which contains duplicate language. There were no changes requested by the Board upon first reading. The administration recommended approval of the second reading.

Robert Blair made a **motion** to approve the second reading of the revisions for **Student Records (6.600)** as presented. Allena Bell **seconded** the motion, which **passed 6-0**.

- 5. Policy Deletion: Use of Records (6.603) – 2nd Reading** – As stated for Policy 6.600, this request for deletion is due to both policies containing the same language. The administration recommended approval of the second reading for deletion.

Allena Bell made a **motion** for the second reading to delete **Use of Records (6.603)** as presented. Alicia Barker **seconded** the motion, which **passed 6-0**.

VII. DIRECTOR OF SCHOOLS REPORT

- Dr. Snowden acknowledged our principals, assistant principals, members of the Leadership Team, and all employees of the district for the hard work and planning to make a smooth beginning of school in spite of COVID-19.
- **Opening of Schools Recap** – Personnel returned on Monday, August 3rd with professional learning occurring throughout the district, which included departmental personnel and school personnel. Included in the learning that day and the following days was orientation on health protocols that will be strictly followed, as well as student learning methods and scheduling for our first days back. Chromebooks and

chrome tablets are due to be distributed at the end of this week, August 6 and 7. Our Pre-K, Kindergarten through Grade 2 as well as other select groups of students will begin in-person learning on August 10th, while our remaining students in grades 3-8 will begin the year with remote learning. Virtual Learning classes will also begin the week of August 10th for students whose families have selected that option for the first semester. We currently have 844 students who will attend our Virtual Learning model.

- **Monitoring of COVID-19 Data Spread & Decisions For Total In-Person Learning** - We continue to review the COVID-19 Data in the County and locally. The trend over the past week to ten days continues to demonstrate a decrease in the spread. We attribute that decrease to the overwhelming response of the community to the utilization of masks, social distancing and other mediation protocols being followed. While there is some anxiety regarding how our limited in-person opening of schools will impact the spread, we are optimistic the mediation protocols will greatly reduce the chances of spread in schools. However, realistically, just as in other school districts that have opened in Tennessee and other states, we do expect to have positive cases and exposures to COVID-19. We have procedures and protocols in place to address those occurrences as effectively and efficiently as possible. We will provide timely notifications to parents and employees and will be transparent with information within the guidelines and compliance of HIPAA and any related confidentiality requirements.
- **Recent retirements/resignations** – Over the past couple of days and weeks, we have experienced an unusually higher number of late retirements/resignations. We speculate many of these are directly or indirectly related to COVID-19. Additionally, our substitute pool is still low and this is definitely concerning if we do begin to see an unusually high number of absences due to COVID-related issues and/or other health/family related factors. Mrs. Duke, Human Resources Supervisor, told the Board that we are still receiving applications to fill late resignations and retirements.
- **Upcoming conferences and meetings:** the Board received updates on upcoming educational opportunities for Board members with their packet.

X. UPDATES

Teaching & Learning – Dr. Decker provided the following (on file):

- Demographics for August 2020

Finance & Administration – Dr. Esslinger provided the following (on file):

- Personnel Change Report July/August 2020
- Investment Report dated 6-30-2020
- Revenue and Expenditure Reports dated 8-4-20
- Sales Tax Revenue Comparison Report for August

XI. ANNOUNCEMENTS

- Dr. Esslinger reported that tax collection received is 1.4% lower than last year at this time.
- Mr. Stillings congratulated Mr. Townsel, Mr. Blair and Dr. Barker for their re-election for another four-year term. Our three Board members ran unopposed in the August election.
- Mr. Stillings announced that Dr. Snowden will be receiving the 2020 Williamson County Boy Scouts of America Good Scout Award, which is a tribute to those who live their lives through Boy Scout ideals.

XII. ADJOURNMENT

Chair Stillings adjourned the meeting at 6:58 p.m.

Chair Date

ATTEST: _____
Secretary Date

September 10, 2020
Franklin, Tennessee

The Franklin Special School District Board of Education met at 6:30 p.m. on Thursday, September 10, 2020 in a Special Called Meeting remotely, Franklin, with the following members present:

Tim Stillings, Chair
Robert Blair, Vice Chair
Allena Bell
Kevin Townsel
Alicia Barker
Robin Newman

Others present were: Dr. David Snowden, Dr. David Esslinger and Carol Riordan.

This Special Called Meeting recording is available at <https://youtu.be/TeWmJw5m7T8> .

I. MEETING CALLED TO ORDER

Chair Stillings called the meeting to order at 6:32 and took a roll call of the members. He introduced the items of this meeting before recognizing Mr. Kevin Townsel to facilitate the meeting. Mr. Townsel noted Board policy enables the Board to meet scheduling 48 hours notice to the public for matters that should be addressed before then next regularly scheduled meeting.

II. APPROVAL OF BOARD AGENDA

Allena Bell made a motion to approved the agenda, Alicia Barker seconded the motion, which carried 6-0.

III. BUSINESS BEFORE THE BOARD

1. Statements from Board Members -

Mr. Townsel read a statement collectively from the Board, also linked on our website homepage, issued on September 5, 2020 regarding a controversial post on social media by Mr. Stillings, of which a copy follows:

“September 5, 2020

Members of the Franklin Special School District Community:

We, the members of the Board of Education of the Franklin Special School District, are aware of a controversial posting on social media by Tim Stillings, who serves as an elected, at-large member of the Board of Education. The now-deleted posting does not bear any endorsement from the Board and does not represent or reflect the values and beliefs of the Franklin Special School District. The members of the Board, the Director of Schools and Mr. Stillings appreciate the many phone calls, personal remarks and emails we have received over the past two days about this posting. We agree with many others who found the posting inappropriate and offensive and we

have all expressed these sentiments to Mr. Stillings and to the Director of Schools. While it was posted on his personal account, there is no place in our society where comments such as those he posted, even in jest, are acceptable. As an elected public official and chairman of our school board, we hold Mr. Stillings – as well as ourselves – to a higher degree of accountability. Moving forward, the Board encourages Mr. Stillings to listen, learn and understand more about how such microaggressions can harm public trust and create divisiveness. Mr. Stillings has removed the offensive post and replaced it with an apology and a promise to speak directly to those who would like to share their thoughts with him.

The FSSD Board of Education has a diverse membership from many different walks of life. Our range of voices and perspectives enable us to have meaningful conversations around difficult topics. We are also proud of the extraordinary effort it takes to be a perennial Tennessee School Boards Association Board of Distinction. A large part of that honor is derived from the many hours of professional learning in which we all participate to become better public servants. This event, while unfortunate, shines a light on the need for more conversation and growth in the areas of racial sensitivity and awareness. The Board will continue to work together, alongside members of our community, district staff, and students, to strengthen the social emotional influences that we can provide to of all members of the Franklin Special School District family.

Alicia Barker
Robin Newman

Allena Bell
Kevin Townsel

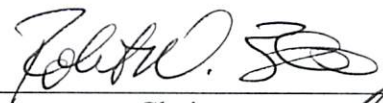
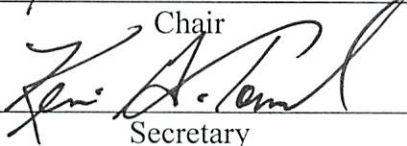
Robert Blair
Tim Stillings



Following the statement from the Board, Mr. Stillings and each other member made a statement regarding the error in judgement, the opportunity for professional development and how best to proceed for growth in this area, and/or steps that they will take together as a Board to serve the community and district in the future with takeaways from this incident. Mr. Stillings again apologized to the community and Board for “creating this controversy, this discussion, this unnecessary distraction,” recalling his day immediately before sharing and immediately after this reposting and avenues of reparation since that time, that he does not share the beliefs and values of the meme. He upholds the district’s vision statement of “Excellence in Teaching and Learning for All.” Mr. Stillings has served as Board Chair for the past six years; with the annual reorganization of the Board each September, pointed to the other members for leadership moving forward noting that all members are highly qualified for each position.

- 2. Discussion of Slate of Officers** – The Board briefly discussed interest in the upcoming reorganization of officers (Board Policy 1.200).

IV. ADJOURNMENT

With no action taken by the Board, Mr. Townsel adjourned the meeting at 6:58 p.m.

ATTEST:  Chair  Secretary

 Date  Date

**Franklin Special School District
Budget Amendments
Fiscal Year 2020-2021**

**General Purpose Fund
Amendment #1**

Budget Code	Budget Code Description	Increase	Decrease
EXPENDITURES			
141 E 73400 116 000 00000 135	Teachers	\$ 24,145.98	
141 E 73400 116 000 00000 029	Teachers		125,377.00
141 E 73400 116 000 00000 000	Teachers	101,231.02	
141 E 73400 163 000 00000 135	Educational Assistants		17,031.00
141 E 73400 163 000 00000 029	Educational Assistants	657.00	
141 E 73400 163 000 00000 000	Educational Assistants	15,374.00	
141 E 73400 189 000 00000 135	Other Salaries & Wages	1,000.00	
141 E 73400 201 000 00000 135	Social Security		237.00
141 E 73400 201 000 00000 029	Social Security		7,674.00
141 E 73400 201 000 00000 000	Social Security	7,911.00	
141 E 73400 204 000 00000 135	State Retirement		721.00
141 E 73400 204 000 00000 029	State Retirement		14,659.00
141 E 73400 204 000 00000 000	State Retirement	15,380.00	
141 E 73400 206 000 00000 135	Life Insurance	200.00	
141 E 73400 206 000 00000 029	Life Insurance	225.00	
141 E 73400 206 000 00000 000	Life Insurance		391.00
141 E 73400 208 000 00000 000	Dental Insurance		34.00
141 E 73400 207 000 00000 135	Medical Insurance	31,000.00	
141 E 73400 207 000 00000 029	Medical Insurance	33,810.00	
141 E 73400 207 000 00000 000	Medical Insurance		62,658.00
141 E 73400 204 000 00000 000	State Retirement		2,152.00
141 E 73400 208 000 00000 135	Dental Insurance	1,000.00	
141 E 73400 208 000 00000 029	Dental Insurance	850.00	
141 E 73400 208 000 00000 000	Dental Insurance		1,850.00
141 E 73400 212 000 00000 135	Employer Medicare		81.00
141 E 73400 212 000 00000 029	Employer Medicare		1,705.00
141 E 73400 212 000 00000 000	Employer Medicare	1,786.00	
141 E 73400 217 000 00000 135	Hybrid Retirement	2,000.00	
141 E 73400 217 000 00000 029	Hybrid Retirement	1,000.00	
141 E 73400 204 000 00000 000	State Retirement		3,000.00
141 E 73400 299 000 00000 135	Other Benefits	1,000.00	
141 E 73400 299 000 00000 029	Other Benefits	300.00	
141 E 73400 299 000 00000 000	Other Benefits		633.00
141 E 73400 204 000 00000 000	State Retirement		667.00
141 E 73400 399 000 53000 135	Other Contracted Services	7,000.00	
141 E 73400 399 000 54000 135	Other Contracted Services	1,000.00	
141 E 73400 399 000 53000 000	Other Contracted Services		6,000.00
141 E 73400 399 000 54000 000	Other Contracted Services		1,497.00
141 E 73400 212 000 00000 000	Employer Medicare		503.00
141 E 73400 429 000 00000 135	Instructional Supplies & Materials		300.00
141 E 73400 429 000 00000 000	Instructional Supplies & Materials	300.00	
141 E 73400 524 000 00000 135	In-Service/Staff Development		3,500.00
141 E 73400 524 000 00000 029	In-Service/Staff Development		2,100.00
141 E 73400 524 000 00000 000	In-Service/Staff Development	5,600.00	
141 E 73400 722 000 00000 135	Regular Instructional Equipment	2,000.00	
141 E 73400 524 000 00000 000	In-Service/Staff Development		2,000.00
		\$ 254,770.00	\$ 254,770.00

Explanation: Reclassify budgeted expenditures for the State Pre-K Grant.
No local tax funds involved.

**Franklin Special School District
Budget Amendments
Fiscal Year 2020-2021**

**General Purpose Fund
Amendment #2**

Budget Code	Budget Code Description	Increase	Decrease
EXPENDITURES			
141 E 72120 105 000 36000 000	Supervisor/Director		\$ 137.00
141 E 72120 189 000 36000 000	Other Salaries & Wages	1,317.00	
141 E 72120 189 000 40000 000	Other Salaries & Wages		834.00
141 E 72120 201 000 36000 000	Social Security		85.00
141 E 72120 204 000 36000 000	State Retirement	150.00	
141 E 72120 207 000 36000 000	Medical Insurance		134.00
141 E 72120 208 000 36000 000	Dental Insurance		
141 E 72120 212 000 36000 000	Employer Medicare		20.00
141 E 72120 355 000 36000 000	Travel		50.00
141 E 72120 499 000 36000 000	Other Supplies & Material		33.00
141 E 72120 524 000 36000 000	In-Service/Staff Development		174.00
		\$ 1,467.00	\$ 1,467.00

Explanation: Reclassify budgeted expenditures for the CSH Grant to Match ePlan.
No local tax funds involved.

**Franklin Special School District
Budget Amendments
Fiscal Year 2020-2021**

**Federal Projects Fund
Amendment #1**

Budget Code	Budget Code Description	Increase	Decrease
REVENUE			
142 R 47143 000 895 00000 000	IDEA Innovation	\$ 18,615.52	
EXPENDITURES			
142 E 71200 116 895 00000 000	Teachers	5,074.00	
142 E 71200 201 895 00000 000	Social Security	457.72	
142 E 71200 204 895 00000 000	State Retirement	749.92	
142 E 71200 212 895 00000 000	Employer Medicare	105.88	
142 E 71200 399 895 00000 000	Other Contracted Services	2,228.00	
142 E 71200 499 895 00000 000	Other Supplies & Materials	3,000.00	
142 E 72220 312 895 00000 000	Contracts w/Private Agencies	3,000.00	
142 E 72220 524 895 00000 000	In-Service/Staff Development	4,000.00	
		\$ 18,615.52	

Explanation: Increase budgeted revenue & expenditures under the IDEA Innovation.
No local tax funds involved

**Federal Projects Fund
Amendment #2**

Budget Code	Budget Code Description	Increase	Decrease
REVENUE			
142 R 47143 000 896 00000 000	IDEA Partnership for Systemic Change (K-12)	\$ 10,000.00	
EXPENDITURES			
142 E 71200 312 896 00000 000	Contracts w/Private Agencies	1,000.00	
142 E 71200 429 896 00000 000	Instructional Supplies & Materials	7,000.00	
142 E 72220 524 896 00000 000	In-Service/Staff Development	2,000.00	
		\$ 10,000.00	

Explanation: Increase budgeted revenue & expenditures under the IDEA Partnership for Systemic Change (K-12).
No local tax funds involved

**Federal Projects Fund
Amendment #3**

Budget Code	Budget Code Description	Increase	Decrease
REVENUE			
142 R 47145 000 897 00000 000	IDEA Partnership for Systemic Change (Preschool)	\$ 10,000.00	
EXPENDITURES			
142 E 71200 312 897 00000 000	Contracts w/Private Agencies	3,000.00	
142 E 72220 524 897 00000 000	In-Service/Staff Development	7,000.00	
		\$ 10,000.00	

Explanation: Increase budgeted revenue & expenditures under the IDEA Partnership for Systemic Change (Preschool).
No local tax funds involved

**Franklin Special School District
Budget Amendments
Fiscal Year 2020-2021**

**Federal Projects Fund
Amendment #4**

Budget Code	Budget Code Description	Increase	Decrease
REVENUE			
142 R 47301 000 931 00000 000	ESSER	\$ 388,870.40	
EXPENDITURES			
142 E 71100 471 931 00000 000	Software	29,800.00	
142 E 71100 722 931 00000 000	Regular Instructional Equipment	310,717.67	
142 E 71200 725 931 00000 000	Special Education Equipment	17,700.00	
142 E 72120 499 931 00000 000	Other Supplies & Materials	3,000.00	
142 E 72210 524 931 00000 000	In-Service/Staff Development	1,141.60	
142 E 72250 350 931 00000 000	Internet Connectivity	26,000.00	
142 E 72710 412 931 00000 000	Diesel Fuel	511.13	
		\$ 388,870.40	
<p>Explanation: Increase budgeted revenue & expenditures under the ESSER. No local tax funds involved.</p>			

**Franklin Special School District
Budget Amendments
Fiscal Year 2020-2021**

**Community Service
Amendment #1**

Budget Code	Budget Code Description	Increase	Decrease
REVENUE			
146 R 46590 000 000 00000 140	Other State Education Funds	\$ 10,111.00	
146 R 46590 000 000 02000 140	Other State Education Funds	26,874.00	
146 R 46590 000 000 06000 140	Other State Education Funds	43,223.00	
146 R 46590 000 000 08000 140	Other State Education Funds	43,224.00	
		\$ 123,432.00	
EXPENDITURES			
146 E 73300 116 000 02000 140	Teachers	7,400.00	
146 E 73300 116 000 06000 140	Teachers	11,600.00	
146 E 73300 116 000 08000 140	Teachers	11,600.00	
146 E 73300 169 000 02000 140	Part-Time Personnel	6,300.00	
146 E 73300 169 000 06000 140	Part-Time Personnel	12,600.00	
146 E 73300 169 000 08000 140	Part-Time Personnel	12,600.00	
146 E 73300 189 000 00000 140	Other Salaries & Wages	6,200.00	
146 E 73300 189 000 02000 140	Other Salaries & Wages	2,500.00	
146 E 73300 189 000 06000 140	Other Salaries & Wages	3,700.00	
146 E 73300 189 000 08000 140	Other Salaries & Wages	3,700.00	
146 E 73300 201 000 00000 140	Social Security	384.00	
146 E 73300 201 000 02000 140	Social Security	1,004.00	
146 E 73300 201 000 06000 140	Social Security	1,730.00	
146 E 73300 201 000 08000 140	Social Security	1,730.00	
146 E 73300 204 000 00000 140	State Retirement	637.00	
146 E 73300 204 000 02000 140	State Retirement	1,017.00	
146 E 73000 204 000 06000 140	State Retirement	1,571.00	
146 E 73300 204 000 08000 140	State Retirement	1,571.00	
146 E 73300 204 000 00000 140	Employer Medicare	90.00	
146 E 73300 212 000 02000 140	Employer Medicare	235.00	
146 E 73300 212 000 06000 140	Employer Medicare	404.00	
146 E 73300 212 000 08000 140	Employer Medicare	405.00	
146 E 73300 399 000 02000 140	Other Contracted Services	1,000.00	
146 E 73300 399 000 06000 140	Other Contracted Services	1,500.00	
146 E 73300 399 000 08000 140	Other Contracted Services	1,500.00	
146 E 73300 422 000 02000 140	Food Supplies	500.00	
146 E 73300 422 000 06000 140	Food Supplies	700.00	
146 E 73300 422 000 08000 140	Food Supplies	700.00	
146 E 73300 429 000 02000 140	Instructional Supplies & Materials	5,618.00	
146 E 73300 429 000 06000 140	Instructional Supplies & Materials	7,518.00	
146 E 73300 429 000 08000 140	Instructional Supplies & Materials	7,518.00	
146 E 73300 499 000 02000 140	Other Supplies & Materials	300.00	
146 E 73300 499 000 06000 140	Other Supplies & Materials	400.00	
146 E 73300 499 000 08000 140	Other Supplies & Materials	400.00	
146 E 73300 524 000 00000 140	In-Service/Staff Development	2,800.00	
146 E 73300 790 000 02000 140	Other Equipment	1,000.00	
146 E 73300 790 000 06000 140	Other Equipment	1,500.00	
146 E 73300 790 000 08000 140	Other Equipment	1,500.00	
		\$ 123,432.00	\$ -

Explanation: Increase budgeted revenues and expenditures under the LEAPs Grant.
No local tax funds involved.

August 10, 2020
Franklin, Tennessee

The Franklin Special School District Board of Education met at 6:30 p.m. on Monday, August 10, 2020 at Freedom Middle School, 750 New Highway 96 West, Franklin, with the following members present:

Tim Stillings, Chair
Robert Blair, Vice Chair
Allena Bell
Kevin Townsel
Alicia Barker
Robin Newman

Others present were: Dr. David Snowden by phone, Dr. Mary Decker, Dr. David Esslinger, Mark Anderson, Drew Bingham, Principals and members of the Leadership Team, FSSDEA and parents.

The August 10, 2020 Board Meeting was live streamed at <https://youtu.be/3328Fp5iqwo>.

I. MEETING CALLED TO ORDER

Chair Stillings called the meeting to order at 6:33. An announcement regarding COVID-19 safety precautions was made at the beginning of the meeting: all attendees were screened as they entered the building with temperatures taken, seats have been physically distanced, masks may be removed for speaking or if properly distanced, otherwise masks are requested to be worn if possible. A moment of silence was requested for students, faculty, administration, parents and those grieving for the loss of their loved ones.

II. PLEDGE OF ALLEGIANCE

FMS Principal Dr. Charles Farmer welcomed those in attendance and led the Pledge of Allegiance.

III. PUBLIC INPUT

No one from the public addressed the Board.

IV. REPORTS / PRESENTATIONS / DISCUSSIONS

1. **Teaching and Learning Spotlight**, "Get to Know the Teaching & Learning Team: Safety and Attendance Supervisor Celby Glass"– Presented by Dr. Mary Decker, Associate Director (on file), Mrs. Celby Glass addressed the Board with updates on attendance procedures that are in effect this year due to remote and virtual learning.
2. **Construction Report** – Presented by Dr. David Esslinger, Associate Director (on file).

IV. APPROVAL OF BOARD AGENDA

Kevin Townsel made a **motion** to approve the board agenda as presented. Robin Newman **seconded** the motion, which **carried 6-0**.

V. APPROVAL OF CONSENT AGENDA

Allena Bell made a **motion** to approve the consent agenda as presented. Robert Blair **seconded** the motion, which **carried 6-0**.

The items on the Consent Agenda are as follows:

1. Minutes of Board Meeting dated July 20, 2020
2. 2020-21 Extended Contract Proposals
3. Surplus: 2008 Thomas Built Type D School Bus
4. Budget Amendments

VI. BUSINESS BEFORE THE BOARD

Consideration of:

1. **Approval of Bid for Liberty Elementary Renovations** – The bids for the LES renovations were opened on Thursday, July 30, 2020. Architects for HFR Design have reviewed the bids and verified that the license classification for the General Contractor and Subcontractors listed on the Bid Envelope are current. The positive news for this project is that the total cost was estimated to be between \$10.5 and \$11 million and the total bid came in, including all alternates, at \$8.345 million. The successful low bidder for the LES project was submitted by Romach, Inc. HFR Design’s Stephen Griffin (Senior Vice President) and Jared Brown (Designer) were on hand to answer questions. The administration recommended approval to award the LES renovation contract to Romach, Inc. for the lump sum fee of \$8,345,000.00.

Robert Blair made a **motion** to approve the **Bid for Liberty Elementary Renovations as submitted**. Alicia Barker **seconded** the motion. **By roll call vote, the motion passed 6-0**.

2. **Resolution in Support of Moratorium on State Standardized Testing FY 20-21** – This Resolution “supports and respectfully requests a moratorium on state standardized testing and accountability associated with such testing for FY 2020-21, to include end-of-year examinations and formative assessments throughout the year. The Franklin Special School District Board of Education requests that, if state standardized testing does continue in some format for FY 2020-21 school year, the results of that testing be used as metrics of student progress rather than to determine district rankings and scorings statewide, due to the disparity in learning methods that will be used across the state in light of COVID-19 and focus on recoupment of students’ academic and social/emotional skills lost during the extended school closure.” The administration recommended adopting this Resolution.

Allena Bell made a **motion** to approve the **Resolution in Support of Moratorium on State Standardized Testing FY 20-21** as presented. Kevin Townsel **seconded** the motion, which **passed 6-0**.

- 3. Policy Revision: Reporting Child Abuse (6.409) – 2nd Reading** – TSBA Director of Policy & Staff Attorney recommends revising this policy to align with new law enacted by the General Assembly, effective August 1st, which makes significant changes to several statutes that govern child abuse reporting requirements. Two of the most notable changes are: (1) the requirement to have one employee designated as the Child Abuse Coordinator at each school; and (2) the prohibition against notifying parents/guardians when educational officials suspect child abuse may have occurred. The name of the policy is also updated to reflect the content of the policy. There were no changes requested by the Board upon first reading. The administration recommended approval of the second reading.

Tim Stillings made a **motion** to approve the second reading of the revisions for **Reporting Child Abuse (6.409)** as presented. Robin Newman **seconded** the motion, which **passed 6-0**.

- 4. Policy Revision: Student Records (6.600) – 2nd Reading** - This revision request updates legal and cross references as well as brings the policy up to current language. It is included in consideration of approval due to the request for deletion of the Student Records policy (6.603) which contains duplicate language. There were no changes requested by the Board upon first reading. The administration recommended approval of the second reading.

Robert Blair made a **motion** to approve the second reading of the revisions for **Student Records (6.600)** as presented. Allena Bell **seconded** the motion, which **passed 6-0**.

- 5. Policy Deletion: Use of Records (6.603) – 2nd Reading** – As stated for Policy 6.600, this request for deletion is due to both policies containing the same language. The administration recommended approval of the second reading for deletion.

Allena Bell made a **motion** for the second reading to delete **Use of Records (6.603)** as presented. Alicia Barker **seconded** the motion, which **passed 6-0**.

VII. DIRECTOR OF SCHOOLS REPORT

- Dr. Snowden acknowledged our principals, assistant principals, members of the Leadership Team, and all employees of the district for the hard work and planning to make a smooth beginning of school in spite of COVID-19.
- **Opening of Schools Recap** – Personnel returned on Monday, August 3rd with professional learning occurring throughout the district, which included departmental personnel and school personnel. Included in the learning that day and the following days was orientation on health protocols that will be strictly followed, as well as student learning methods and scheduling for our first days back. Chromebooks and

chrome tablets are due to be distributed at the end of this week, August 6 and 7. Our Pre-K, Kindergarten through Grade 2 as well as other select groups of students will begin in-person learning on August 10th, while our remaining students in grades 3-8 will begin the year with remote learning. Virtual Learning classes will also begin the week of August 10th for students whose families have selected that option for the first semester. We currently have 844 students who will attend our Virtual Learning model.

- **Monitoring of COVID-19 Data Spread & Decisions For Total In-Person Learning** - We continue to review the COVID-19 Data in the County and locally. The trend over the past week to ten days continues to demonstrate a decrease in the spread. We attribute that decrease to the overwhelming response of the community to the utilization of masks, social distancing and other mediation protocols being followed. While there is some anxiety regarding how our limited in-person opening of schools will impact the spread, we are optimistic the mediation protocols will greatly reduce the chances of spread in schools. However, realistically, just as in other school districts that have opened in Tennessee and other states, we do expect to have positive cases and exposures to COVID-19. We have procedures and protocols in place to address those occurrences as effectively and efficiently as possible. We will provide timely notifications to parents and employees and will be transparent with information within the guidelines and compliance of HIPAA and any related confidentiality requirements.
- **Recent retirements/resignations** – Over the past couple of days and weeks, we have experienced an unusually higher number of late retirements/resignations. We speculate many of these are directly or indirectly related to COVID-19. Additionally, our substitute pool is still low and this is definitely concerning if we do begin to see an unusually high number of absences due to COVID-related issues and/or other health/family related factors. Mrs. Duke, Human Resources Supervisor, told the Board that we are still receiving applications to fill late resignations and retirements.
- **Upcoming conferences and meetings:** the Board received updates on upcoming educational opportunities for Board members with their packet.

X. UPDATES

Teaching & Learning – Dr. Decker provided the following (on file):

- Demographics for August 2020

Finance & Administration – Dr. Esslinger provided the following (on file):

- Personnel Change Report July/August 2020
- Investment Report dated 6-30-2020
- Revenue and Expenditure Reports dated 8-4-20
- Sales Tax Revenue Comparison Report for August

**CONTRACT TO AUDIT ACCOUNTS
OF
Franklin Special School District**

FROM July 01, 2020 TO June 30, 2021

This agreement made this 10th day of August 2020, by and between Matlock Clements, PC, 270 Glenis Drive, Suite A, Murfreesboro, TN 37129, hereinafter referred to as the "auditor" and Franklin Special School District, of 507 New Hwy 96, West, Franklin, TN 37064, hereinafter referred to as the "organization", as follows:

1. In accordance with the requirements of the laws and/or regulations of the State of Tennessee, the auditor shall perform a financial and compliance audit of the organization for the period beginning July 01, 2020, and ending June 30, 2021 with the exceptions listed below:

2. The auditor shall conduct the audit in accordance with *Government Auditing Standards* issued by the Comptroller General of the United States and requirements prescribed by the Comptroller of the Treasury, State of Tennessee, as detailed in the *Audit Manual*. Additional information and procedures necessary to comply with requirements of governments other than the State of Tennessee are permissible provided they do not conflict with or undermine the requirements previously referenced. If applicable, the audit is to be conducted in accordance with the provisions of the Single Audit Act and Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)*. The audit is also to be conducted in accordance with any other applicable federal agency requirements. It is agreed that this audit will conform to standards, procedures, and reporting requirements established by the Comptroller of the Treasury. It is further agreed that any deviation from these standards and procedures will be approved in writing by the Comptroller of the Treasury prior to the execution of the contract. The interpretation of this contract shall be governed by the above-mentioned publications and the laws of the State of Tennessee.

3. The auditor shall, as part of the written audit report, submit to the organization's management and those charged with governance:

- a) a report containing an expression of an unmodified or modified opinion on the financial statements, as prescribed by the *Audit Manual*. This report shall state the audit was performed in accordance with *Government Auditing Standards*, except when a disclaimer of opinion is issued. If the organization is a component unit or fund of another entity, it is agreed that: (a) the financial statements may be included in the financial statements of the other entity; (b) the principal auditor for the other entity may rely upon the contracted auditor's report; and (c) any additional information required by the principal auditor of the other entity will be provided in a timely manner.
- b) a report on the internal control and on compliance with applicable laws and regulations and other matters. This report shall be issued regardless of whether the organization received any federal funding. Audit reports of entities which are subject to the provisions of the Single Audit Act and OMB's Uniform Guidance shall include the additional reports required by that guidance. The reports will set forth findings, recommendations for improvement, concurrence or nonconcurrence of appropriate officials with the audit findings, comments on management's responses as appropriate, and comments on the disposition of prior year findings.

4. If a management letter or any other reports or correspondence relating to other matters involving internal controls or noncompliance are issued in connection with this audit, a copy shall be filed with the Comptroller of the Treasury by the auditor. Such management letters, reports, or correspondence shall be consistent with the findings published in the audit report (i.e., they shall disclose no reportable matters or significant deficiencies not also disclosed in the findings found in the published audit report). The report should also include a corrective action plan for findings developed under OMB's Uniform Guidance and for other findings in accordance with Section 9-3-407, *Tennessee Code Annotated* and the *Audit Manual*. The corrective action plan is only applicable to findings published in the audit report.

5. The auditor shall file **one (1)** electronic copy of said report with the Comptroller of the Treasury, State of Tennessee. The auditor shall furnish printed copies and/or an electronic copy of the report to the organization's management and those charged with governance. It is anticipated that the auditor's report shall be filed prior to November 15, 2021, **but in no case, shall be filed later than six (6) months following the period to be audited, without explanation to the Comptroller of the Treasury, State of Tennessee and the organization. (Audit documentation for additional procedures for centralized cafeteria systems contracted with audits of internal school funds must be completed and available for review by September 30.)** Requirements for additional copies, including those to be filed with the appropriate officials of granting agencies, are listed below:

6. The auditor agrees to retain working papers for no less than five (5) years from the date the report is received by the Comptroller of the Treasury, State of Tennessee. In addition, the auditor agrees that all audit working papers shall, upon request, be made available in the manner requested by the Comptroller for review by the Comptroller of the Treasury or the Comptroller's representatives, agents, and legal counsel, while the audit is in progress and/or subsequent to the completion of the report. Furthermore, at the Comptroller's discretion, it is agreed that the working papers will be reviewed at the

office of the auditor, the entity, or the Comptroller and that copies of the working papers can be made by the Comptroller's representatives or may be requested to be made by the firm and may be retained by the Comptroller's representatives.

7. Any reasonable suspicion of fraud, (regardless of materiality) or other unlawful acts including, but not limited to, theft, forgery, credit/debit card fraud, or any other act of unlawful taking, waste, or abuse of, or official misconduct, as defined in *Tennessee Code Annotated*, § 39-16-402, involving public money, property, or services shall, upon discovery, be promptly reported in writing by the auditor to the Comptroller of the Treasury, State of Tennessee, who shall under all circumstances have the authority, at the discretion of the Comptroller, to directly investigate such matters. Notwithstanding anything herein to the contrary, the Comptroller of the Treasury, State of Tennessee, acknowledges that the auditor's responsibility hereunder is to design its audit to obtain reasonable, but not absolute, assurance of detecting fraud that would have a material effect on the financial statements, as well as other illegal acts or violations of provisions of contracts or grant agreements having a direct and material effect on financial statement amounts. If the circumstances disclosed by the audit call for a more detailed investigation by the auditor than necessary under ordinary circumstances, the auditor shall inform the organization's management and those in charge of governance in writing of the need for such additional investigation and the additional compensation required therefor. Upon approval by the Comptroller of the Treasury, an amendment to this contract may be made by the organization's management, those charged with governance, and the auditor for such additional investigation.

8. **Group Audits.** The provisions of Section 8, relate exclusively to contracts to audit components of a group under AU-C 600. (See definitions in AU-C 600, Paragraph 11.) Section 8 is only applicable to an auditor that audits a component (e.g. a fund, component unit, or other component) **of a county government that is audited by the Division of Local Government Audit (LGA)**. Section 8 is intended to satisfy the communication requirements for the group auditor (LGA) to the component auditor under AU-C 600.

- a) The Division of Local Government Audit (LGA) shall be considered the "group auditor" for any contract to audit a component of an applicable county government. LGA shall present the county's financial statements in compliance with U.S. Generally Accepted Accounting Principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB). LGA shall conduct the audit in accordance with auditing standards generally accepted in the United States of America and the auditing standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States.
- b) The contracting auditor shall be considered the "component auditor" for purposes of this section.
- c) The financial statements audited by the component auditor should be presented in accordance with GAAP as promulgated by GASB. If the financial reporting framework for any component does not conform to this basis, the financial reporting framework should be disclosed in Section 9 (Special Provisions). (Component financial statements that are not presented using the same financial reporting framework as the county's financial statements may cause this contract to be rejected.)
- d) The component auditor shall conduct the component audit in accordance with auditing standards generally accepted in the United States of America and the auditing standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States.
- e) The component auditor shall cooperate with LGA to accomplish the group audit. It is anticipated that LGA will make reference to the component auditor's report in the group audit report. Should LGA find it necessary to assume responsibility for the component auditor's work, the terms, if any, shall be negotiated under a separate addendum to this contract.
- f) The component auditor shall follow the ethical requirements of *Government Auditing Standards* and affirms that the component auditor is independent to perform the audit and will remain independent throughout the course of the component audit engagement.
- g) The component auditor affirms that the component auditor is professionally competent to perform the audit. LGA may confirm certain aspects of the component auditor's competence through the Tennessee State Board of Accountancy.
- h) The component auditor will be contacted via email by the LGA's Audit Review Manager with the estimated date of the conclusion of LGA's audit of the county government. The component auditor agrees to **update subsequent events** between the date of the component auditor's report and the date of the conclusion of LGA's audit of the county government. Additional subsequent events should be communicated via email to LGA's Audit Review Manager.
- i) The component auditor shall read LGA's audited financial statements for the county government for the previous fiscal year noting in particular **related parties** in the notes to the financial statements, and **material misstatement** findings in the Findings and Questioned Costs Section. The previous year audited financial statements can be obtained from the Comptroller's website at www.comptroller.tn.gov. As required by generally accepted auditing standards, we have identified Management Override of Controls and Improper Revenue Recognition as presumptive fraud risks. The component auditor shall communicate to LGA (i.e. group management) on a timely basis **related parties** not previously identified by the group management in LGA's prior year audited financial statements. Related parties should be communicated via email to LGA's Audit Review Manager.
- j) The component auditor's report should not be restricted as to use in accordance with AU-C 905.
- k) Sections 1-7 and Sections 9-13 of this contract are also applicable to the component auditor during the performance of the component audit.

9. (Special Provisions)

10. In consideration of the satisfactory performance of the provisions of this contract, the organization shall pay to the auditor a fee of (Fees may be fixed amounts or estimated.) (Fixed Amount: **\$20,000.00**) or (Estimated gross fee:)

(If not a fixed amount, an estimated gross fee should be furnished to the governing unit for budgetary purposes. A schedule of fees and/or rates should be set forth below. Interim billings may be arranged with consent of both parties to this contract.) Provision for the payment of fees under this agreement has been

or will be made by appropriation of management and those charged with governance.

SCHEDULE OF FEES AND/OR RATES:

- 11. As the authorized representative of the firm, I do hereby affirm that:
 - our firm and all individuals participating in the audit are in compliance with all requirements of the Tennessee State Board of Accountancy and;
 - our firm has participated in an external quality control review at least once every three (3) years, conducted by an organization not affiliated with our firm, and that a copy of our most recent external quality control review report has been provided to the organization and the office of the Tennessee Comptroller of the Treasury approving this contract;
 - all members of the staff assigned to this audit have obtained the necessary hours of continuing professional education required by *Government Auditing Standards*;
 - all auditors participating in the engagement are independent under the requirements of the American Institute of Certified Public Accountants and *Government Auditing Standards*.

12. This writing, including any amendments or special provisions, contains all terms of this contract. There are no other agreements between the parties hereto and no other agreements relative hereto shall be enforceable, unless entered into in accordance with the procedures set out herein and approved by the Comptroller of the Treasury, State of Tennessee. In the event of a conflict or inconsistency between this contract and the special provisions contained in paragraph 9 of this contract, the special provision(s) are deemed to be void. Any changes to this contract must be agreed to in writing by the parties hereto and must be approved by the Comptroller of the Treasury, State of Tennessee. All parties agree that the digital signatures, that is, the electronic signatures applied by submitting the contract, are acceptable as provided for in the Uniform Electronic Transaction Act. Any paper documents submitted related to this contract will be converted to an electronic format and such electronic document(s) will be treated as the official document(s).

13. If any term of this contract is declared by a court having jurisdiction to be illegal or unenforceable, the validity of the remaining terms will not be affected, and, if possible, the rights and obligations of the parties are to be construed and enforced as if the contract did not contain that term.

Matlock Clements, PC

Audit firm

Governmental Unit or Organization



Andy Matlock, CPA

By _____

Signature

By _____

Signature

Title/Position: _____

Audit Manager

Title/Position: _____

E-mail address _____

eric@matlockclements.com

E-mail address _____

Date: _____

August 10, 2020

Date: _____

Approved by the Comptroller of the Treasury, State of Tennessee

For the Comptroller:

By _____

Date: _____

**CONTRACT TO AUDIT ACCOUNTS
OF
Franklin Special School District - Internal School Funds**

FROM July 01, 2020 TO June 30, 2021

This agreement made this 6th day of August 2020, by and between Matlock Clements, PC, 270 Glenis Drive, Suite A, Murfreesboro, TN 37129, hereinafter referred to as the "auditor" and Franklin Special School District - Internal School Funds, of 506 New Hwy 96 West, Franklin, TN 37064, hereinafter referred to as the "organization", as follows:

1. In accordance with the requirements of the laws and/or regulations of the State of Tennessee, the auditor shall perform a financial and compliance audit of the organization for the period beginning July 01, 2020, and ending June 30, 2021 with the **exceptions listed below**:

2. The auditor shall conduct the audit in accordance with *Government Auditing Standards* issued by the Comptroller General of the United States and requirements prescribed by the Comptroller of the Treasury, State of Tennessee, as detailed in the *Audit Manual*. Additional information and procedures necessary to comply with requirements of governments other than the State of Tennessee are permissible provided they do not conflict with or undermine the requirements previously referenced. If applicable, the audit is to be conducted in accordance with the provisions of the Single Audit Act and Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)*. The audit is also to be conducted in accordance with any other applicable federal agency requirements. It is agreed that this audit will conform to standards, procedures, and reporting requirements established by the Comptroller of the Treasury. It is further agreed that any deviation from these standards and procedures will be approved in writing by the Comptroller of the Treasury prior to the execution of the contract. The interpretation of this contract shall be governed by the above-mentioned publications and the laws of the State of Tennessee.

3. The auditor shall, as part of the written audit report, submit to the organization's management and those charged with governance:

- a) a report containing an expression of an unmodified or modified opinion on the financial statements, as prescribed by the *Audit Manual*. This report shall state the audit was performed in accordance with *Government Auditing Standards*, except when a disclaimer of opinion is issued. If the organization is a component unit or fund of another entity, it is agreed that: (a) the financial statements may be included in the financial statements of the other entity; (b) the principal auditor for the other entity may rely upon the contracted auditor's report; and (c) any additional information required by the principal auditor of the other entity will be provided in a timely manner.
- b) a report on the internal control and on compliance with applicable laws and regulations and other matters. This report shall be issued regardless of whether the organization received any federal funding. Audit reports of entities which are subject to the provisions of the Single Audit Act and OMB's Uniform Guidance shall include the additional reports required by that guidance. The reports will set forth findings, recommendations for improvement, concurrence or nonconcurrence of appropriate officials with the audit findings, comments on management's responses as appropriate, and comments on the disposition of prior year findings.

4. If a management letter or any other reports or correspondence relating to other matters involving internal controls or noncompliance are issued in connection with this audit, a copy shall be filed with the Comptroller of the Treasury by the auditor. Such management letters, reports, or correspondence shall be consistent with the findings published in the audit report (i.e., they shall disclose no reportable matters or significant deficiencies not also disclosed in the findings found in the published audit report). The report should also include a corrective action plan for findings developed under OMB's Uniform Guidance and for other findings in accordance with Section 9-3-407, *Tennessee Code Annotated* and the *Audit Manual*. The corrective action plan is only applicable to findings published in the audit report.

5. The auditor shall file **one (1)** electronic copy of said report with the Comptroller of the Treasury, State of Tennessee. The auditor shall furnish **20** printed copies and/or an electronic copy of the report to the organization's management and those charged with governance. It is anticipated that the auditor's report shall be filed prior to October 15, 2021, **but in no case, shall be filed later than six (6) months following the period to be audited, without explanation to the Comptroller of the Treasury, State of Tennessee and the organization. (Audit documentation for additional procedures for centralized cafeteria systems contracted with audits of internal school funds must be completed and available for review by September 30.)** Requirements for additional copies, including those to be filed with the appropriate officials of granting agencies, are listed below:

6. The auditor agrees to retain working papers for no less than five (5) years from the date the report is received by the Comptroller of the Treasury, State of Tennessee. In addition, the auditor agrees that all audit working papers shall, upon request, be made available in the manner requested by the Comptroller for review by the Comptroller of the Treasury or the Comptroller's representatives, agents, and legal counsel, while the audit is in progress and/or subsequent to the completion of the report. Furthermore, at the Comptroller's discretion, it is agreed that the working papers will be reviewed at the

office of the auditor, the entity, or the Comptroller and that copies of the working papers can be made by the Comptroller's representatives or may be requested to be made by the firm and may be retained by the Comptroller's representatives.

7. Any reasonable suspicion of fraud, (regardless of materiality) or other unlawful acts including, but not limited to, theft, forgery, credit/debit card fraud, or any other act of unlawful taking, waste, or abuse of, or official misconduct, as defined in *Tennessee Code Annotated*, § 39-16-402, involving public money, property, or services shall, upon discovery, be promptly reported in writing by the auditor to the Comptroller of the Treasury, State of Tennessee, who shall under all circumstances have the authority, at the discretion of the Comptroller, to directly investigate such matters. Notwithstanding anything herein to the contrary, the Comptroller of the Treasury, State of Tennessee, acknowledges that the auditor's responsibility hereunder is to design its audit to obtain reasonable, but not absolute, assurance of detecting fraud that would have a material effect on the financial statements, as well as other illegal acts or violations of provisions of contracts or grant agreements having a direct and material effect on financial statement amounts. If the circumstances disclosed by the audit call for a more detailed investigation by the auditor than necessary under ordinary circumstances, the auditor shall inform the organization's management and those in charge of governance in writing of the need for such additional investigation and the additional compensation required therefor. Upon approval by the Comptroller of the Treasury, an amendment to this contract may be made by the organization's management, those charged with governance, and the auditor for such additional investigation.

8. **Group Audits.** The provisions of Section 8, relate exclusively to contracts to audit components of a group under AU-C 600. (See definitions in AU-C 600, Paragraph 11.) Section 8 is only applicable to an auditor that audits a component (e.g. a fund, component unit, or other component) **of a county government that is audited by the Division of Local Government Audit (LGA)**. Section 8 is intended to satisfy the communication requirements for the group auditor (LGA) to the component auditor under AU-C 600.

- a) The Division of Local Government Audit (LGA) shall be considered the "group auditor" for any contract to audit a component of an applicable county government. LGA shall present the county's financial statements in compliance with U.S. Generally Accepted Accounting Principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB). LGA shall conduct the audit in accordance with auditing standards generally accepted in the United States of America and the auditing standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States.
- b) The contracting auditor shall be considered the "component auditor" for purposes of this section.
- c) The financial statements audited by the component auditor should be presented in accordance with GAAP as promulgated by GASB. If the financial reporting framework for any component does not conform to this basis, the financial reporting framework should be disclosed in Section 9 (Special Provisions). (Component financial statements that are not presented using the same financial reporting framework as the county's financial statements may cause this contract to be rejected.)
- d) The component auditor shall conduct the component audit in accordance with auditing standards generally accepted in the United States of America and the auditing standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States.
- e) The component auditor shall cooperate with LGA to accomplish the group audit. It is anticipated that LGA will make reference to the component auditor's report in the group audit report. Should LGA find it necessary to assume responsibility for the component auditor's work, the terms, if any, shall be negotiated under a separate addendum to this contract.
- f) The component auditor shall follow the ethical requirements of *Government Auditing Standards* and affirms that the component auditor is independent to perform the audit and will remain independent throughout the course of the component audit engagement.
- g) The component auditor affirms that the component auditor is professionally competent to perform the audit. LGA may confirm certain aspects of the component auditor's competence through the Tennessee State Board of Accountancy.
- h) The component auditor will be contacted via email by the LGA's Audit Review Manager with the estimated date of the conclusion of LGA's audit of the county government. The component auditor agrees to **update subsequent events** between the date of the component auditor's report and the date of the conclusion of LGA's audit of the county government. Additional subsequent events should be communicated via email to LGA's Audit Review Manager.
- i) The component auditor shall read LGA's audited financial statements for the county government for the previous fiscal year noting in particular **related parties** in the notes to the financial statements, and **material misstatement** findings in the Findings and Questioned Costs Section. The previous year audited financial statements can be obtained from the Comptroller's website at www.comptroller.tn.gov. As required by generally accepted auditing standards, we have identified Management Override of Controls and Improper Revenue Recognition as presumptive fraud risks. The component auditor shall communicate to LGA (i.e. group management) on a timely basis **related parties** not previously identified by the group management in LGA's prior year audited financial statements. Related parties should be communicated via email to LGA's Audit Review Manager.
- j) The component auditor's report should not be restricted as to use in accordance with AU-C 905.
- k) Sections 1-7 and Sections 9-13 of this contract are also applicable to the component auditor during the performance of the component audit.

9. (Special Provisions) **This is an audit of the internal schools funds, as outlined by the Tennessee Internal School Uniform Accounting Policy Manual.**

10. In consideration of the satisfactory performance of the provisions of this contract, the organization shall pay to the auditor a fee of (Fees may be fixed amounts or estimated.) (Fixed Amount: **\$8,500.00**) or (Estimated gross fee:)

(If not a fixed amount, an estimated gross fee should be furnished to the governing unit for budgetary purposes. A schedule of fees and/or rates should be set

forth below. Interim billings may be arranged with consent of both parties to this contract.) Provision for the payment of fees under this agreement has been or will be made by appropriation of management and those charged with governance.

SCHEDULE OF FEES AND/OR RATES:

11. As the authorized representative of the firm, I do hereby affirm that:
- our firm and all individuals participating in the audit are in compliance with all requirements of the Tennessee State Board of Accountancy and;
 - our firm has participated in an external quality control review at least once every three (3) years, conducted by an organization not affiliated with our firm, and that a copy of our most recent external quality control review report has been provided to the organization and the office of the Tennessee Comptroller of the Treasury approving this contract;
 - all members of the staff assigned to this audit have obtained the necessary hours of continuing professional education required by *Government Auditing Standards*;
 - all auditors participating in the engagement are independent under the requirements of the American Institute of Certified Public Accountants and *Government Auditing Standards*.

12. This writing, including any amendments or special provisions, contains all terms of this contract. There are no other agreements between the parties hereto and no other agreements relative hereto shall be enforceable, unless entered into in accordance with the procedures set out herein and approved by the Comptroller of the Treasury, State of Tennessee. In the event of a conflict or inconsistency between this contract and the special provisions contained in paragraph 9 of this contract, the special provision(s) are deemed to be void. Any changes to this contract must be agreed to in writing by the parties hereto and must be approved by the Comptroller of the Treasury, State of Tennessee. All parties agree that the digital signatures, that is, the electronic signatures applied by submitting the contract, are acceptable as provided for in the Uniform Electronic Transaction Act. Any paper documents submitted related to this contract will be converted to an electronic format and such electronic document(s) will be treated as the official document(s).

13. If any term of this contract is declared by a court having jurisdiction to be illegal or unenforceable, the validity of the remaining terms will not be affected, and, if possible, the rights and obligations of the parties are to be construed and enforced as if the contract did not contain that term.

Matlock Clements, PC

Audit firm

Governmental Unit or Organization



Andy Matlock, CPA

By

Signature

By

Signature

Title/Position:

Audit Manager

Title/Position:

E-mail address

eric@matlockclements.com

E-mail address

Date:

August 10, 2020

Date:

Approved by the Comptroller of the Treasury, State of Tennessee

For the Comptroller:

By

Date:

RESOLUTION
OF THE FRANKLIN SPECIAL SCHOOL DISTRICT
BOARD OF EDUCATION
IN SUPPORT OF A BASIC EDUCATION PROGRAM HOLD HARMLESS LEGISLATION
FOR THE 2021-2022 SCHOOL YEAR

WHEREAS, Coronavirus Disease 2019 (COVID-19) is a global pandemic that can lead to serious illness or death and spreads through close contact among individuals; and

WHEREAS, COVID-19 continues to spread at a rapid rate in Tennessee and has impacted school districts across the state; and

WHEREAS, Tennessee schools, in order to comply with Tennessee State Board of Education requirements, will likely have to engage in remote learning, in whole or in part, during the 2020-2021 academic school year due to the continued spread of COVID-19; and

WHEREAS, Tennessee school districts will be implementing different plans for learning from county to county and school district to school district across the state FY 2020-2021, based upon the needs of their students and COVID-19 outbreaks in each county; and

WHEREAS, the Basic Education Program (BEP) is the funding formula through which state education dollars are generated and distributed to Tennessee schools; and

WHEREAS, student enrollment (average daily membership) is the primary driver of funds generated by the BEP; and there are 47 BEP components, most of which are based on student enrollment; and the funds generated by the BEP are divided into state and local shares for each of the three major categories: instructional, classroom and non-classroom; and

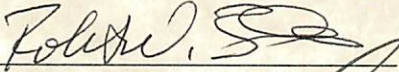
WHEREAS, because of COVID-19, it is likely that many families across the state may remove their students from public schools during the 2020-2021 school year and choose other learning options; and

WHEREAS, Tennessee schools may see a decrease in attendance in the 2020-2021 school year as families take precautions to combat the spread of COVID-19; and

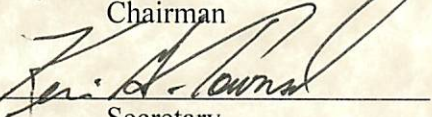
WHEREAS, there is a one-year lag in how enrollment affects BEP funding amounts; and

NOW, THEREFORE, be it resolved unanimously by all of the Board Members on this 14th day of September, 2020 that the Franklin Special School District:

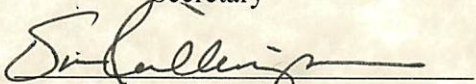
Supports and respectfully requests that BEP funding will not decrease for the 2021-2022 school year. The Franklin Special School District Board of Education requests the BEP allocation amounts provided to districts for the 2021-2022 school year be equal to or greater than the allocations for the 2020-2021 school year. The BEP allocations should not be negatively impacted based on student ADM of the 2020-2021 school year.



Chairman

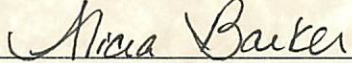


Secretary

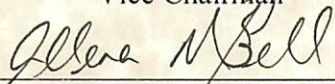


Board Member

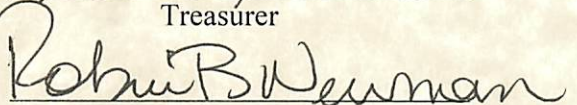




Vice Chairman



Treasurer



Board Member

6.206 TRANSFERS WITHIN THE SYSTEM – *1st Reading*

This revision request is to update the policy to current procedure and clarify language.

Franklin Special Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Transfers Within the System	Descriptor Code: 6.206	Issued Date: <i>Proposed</i>
		Rescinds: 6.206	Issued: 09/14/98

1 Transfer students will meet the same enrollment requirements as new students.

2 Up to two (2) weeks prior to the beginning of the school year, a ~~student~~ parent/guardian may ~~choose~~
3 ~~request to attend a school in the designated zone, if available,~~ that his/her child attend a school within
4 the system other than the one to which the child is zoned.** The director of schools/designee shall
5 review such requests and, if adequate space is available, grant such transfers unless a transfer would be
6 adverse to the best interests of the child or the school system. ~~However~~ If granted, the student must
7 provide his/her own transportation to and from the school.†

8 After a student has enrolled in one (1) school within the system, he/she will not be permitted to transfer
9 to another unless there is a change in residence of the student's parents or guardian outside the area in
10 which the student enrolled. Any exception to this policy must be brought before the director of schools
11 for evaluation and decision.

12 Students whose families transfer their residence to another school area after the first month of school
13 may request to complete the school year at their former school upon approval by the director of
14 schools. Students who present evidence that they will move during the school year and who desire to
15 enroll in a new school in the new area may do so with prior written request for a change of school area.
16 The director may grant other exceptions to this policy for good and sufficient reasons.

17 Principals shall allow credit for work transferred from other schools ~~only when substantiated by~~
18 ~~official transcripts or successful completion of comprehensive written examinations approved,~~
19 ~~administered and graded by the principal or his/her designated representative.†~~

Legal References

1. TCA 49-2-128

Cross References

Student Assignments 6.205

** Not effective in event of federally-mandated desegregation order.

Franklin Special Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: <h2 style="text-align: center;">Transfers Within the System</h2>	Descriptor Code: 6.206	Issued Date: 09/14/98
		Rescinds: JBCDA	Issued: 05/12/88

- 1 Transfer students will meet the same enrollment requirements as new students.

- 2 Up to two (2) weeks prior to the beginning of the school year, a student may choose to attend a school
- 3 in the designated zone, if available, within the system.** However, the student must provide his/her
- 4 own transportation to and from the school.

- 5 After a student has enrolled in one (1) school within the system, he/she will not be permitted to transfer
- 6 to another unless there is a change in residence of the student’s parents or guardian outside the area in
- 7 which the student enrolled. Any exception to this policy must be brought before the director of schools
- 8 for evaluation and decision.

- 9 Students whose families transfer their residence to another school area after the first month of school
- 10 may complete the school year at their former school. Students who present evidence that they will
- 11 move during the school year and who desire to enroll in a new school in the new area may do so with
- 12 prior written request for a change of school area. The director may grant other exceptions to this policy
- 13 for good and sufficient reasons.

- 14 Principals shall allow credit for work transferred from other schools only when substantiated by
- 15 official transcripts or successful completion of comprehensive written examinations approved,
- 16 administered and graded by the principal or his/her designated representative.¹

Legal Reference:

1. TRR/MS 0520-1-3-.03 (11)(b).
 ** Not effective in event of federally-mandated desegregation order.

6.3041 TITLE IX & SEXUAL HARASSMENT – *New Policy - 1st Reading*

The U.S. Department of Education has recently released updated Title IX regulations that require school districts to respond to allegations of sexual harassment in very specific ways, and are effective as of August 14th. TSBA has reviewed these regulations and created a new model policy to align with the updated requirements. Per TSBA, because the new regulations go into more detail about what is required of school districts when they respond to claims of sexual harassment, TSBA has created a stand-alone model policy to align with those requirements. Fully complying with the new regulations will require a combination of reviewing and updating current policies and procedures, training staff, and ensuring that appropriate notification of these changes are publicized to the community.

Franklin Special Board of Education			
Monitoring: Review: Annually, in March	Descriptor Term: Title IX & Sexual Harassment	Descriptor Code: 6.3041	Issued Date: Proposed
		Rescinds:	Issued:

1 *General*

2 In order to maintain a safe, civil, and supportive learning environment, all forms of sexual harassment
 3 and discrimination on the basis of sex are prohibited.¹ This policy shall cover employees, employees'
 4 behaviors, students, and students' behaviors while on school property, at any school-sponsored activity,
 5 on school-provided equipment or transportation, or at any official school bus stop in accordance with
 6 federal law. This policy shall be disseminated annually to all school staff, students, and
 7 parent(s)/guardian(s).² The Title IX Coordinator as well as any personnel chosen to facilitate the
 8 grievance process shall not have a conflict of interest against any party of the complaint.³ These
 9 individuals shall receive training as to how to promptly and equitably resolve student and employee
 10 complaints.³

11 All employees shall receive training on complying with this policy and federal law.⁴

12 **TITLE IX COORDINATOR⁵**

13 The Title IX Coordinator shall respond promptly to all general reports as well as formal complaints of
 14 sexual harassment. He/she shall be kept informed by school-level personnel of all investigations and
 15 shall provide input on an ongoing basis as appropriate.

16 Any individual may contact the Title IX Coordinator at any time using the information below:

17
 18 Title IX Coordinator
 19 Franklin Special School District
 20 507 New Highway 96 West
 21 Franklin, TN 37064
 22 615-794-6624

23 **DEFINITIONS⁴**

24 “Complainant” is an individual who is alleged to be the victim of conduct that could constitute sexual
 25 harassment.

26 “Respondent” is an individual who is reported to be the perpetrator of conduct that could constitute
 27 sexual harassment.

28 “Sexual harassment” is conduct on the basis of sex that satisfies one or more of the following:³

- 1 1. A school district employee conditioning an aid, benefit, or service of an education program or
2 activity on an individual's participation in unwelcome sexual conduct;
3
- 4 2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and
5 objectively offensive that it effectively denies a person equal access to the education program or
6 activity; or
- 7 3. Sexual assault,⁶ dating violence,⁷ domestic violence,⁸ or stalking⁹ as defined in state and federal
8 law.

9 Behaviors that constitute sexual harassment may include, but are not limited to:

- 10 1. Sexually suggestive remarks;
11
- 12 2. Verbal harassment or abuse;
13
- 14 3. Sexually suggestive pictures;
15
- 16 4. Sexually suggestive gesturing;
17
- 18 5. Harassing or sexually suggestive or offensive messages that are written or electronic;
19
- 20 6. Subtle or direct propositions for sexual favors; and
21
- 22 7. Touching of a sexual nature.

23 Sexual harassment may be directed against a particular person or persons, or a group, whether of the
24 opposite sex or the same sex.

25 "Supportive measures" are non-disciplinary, non-punitive, individualized services and shall be offered
26 to the complainant and the respondent, as appropriate. These measures may include, but are not limited
27 to, the following:

- 28 1. Counseling;
29
- 30 2. Course modifications;
31
- 32 3. Schedule changes; and
33
- 34 4. Increased monitoring or supervision.

35 The measures offered to the complainant and the respondent shall remain confidential to the extent that
36 maintaining such confidentiality would not impair the ability of the school district to provide the
37 supportive measures.

38 GRIEVANCE PROCESS

1 Upon learning of an instance of alleged sexual harassment, even if no formal complaint is filed, the
2 Title IX Coordinator shall:

- 3 1. Promptly contact the complainant to discuss the availability of supportive measures;
- 4
- 5 2. Consider the complainant's wishes with respect to supportive measures;
- 6
- 7 3. Inform the complainant of the availability of supportive measures; and
- 8
- 9 4. Explain the process for filing a formal complaint.¹⁰

10 While the school district will respect the confidentiality of the complainant and the respondent as much
11 as possible, some information may need to be disclosed to appropriate individuals. All disclosures shall
12 be consistent with the school district's legal obligations and the necessity to investigate allegations of
13 harassment and take disciplinary action.

14 Disciplinary consequences or sanctions shall not be initiated against the respondent until the grievance
15 process has been completed. Unless there is an immediate threat to the physical health or safety of any
16 student arising from the allegation of sexual harassment that justifies removal, the respondent's
17 placement shall not be changed.¹¹ If the respondent is an employee, he/she may be placed on
18 administrative leave during the pendency of the grievance process.¹² The Title IX Coordinator shall
19 keep the Director of Schools informed of any employee respondents so that he/she can make any
20 necessary reports to the State Board of Education in compliance with state law.¹³

21 **Complaints**

22 Any individual who has knowledge of behaviors that may constitute a violation of this policy shall
23 immediately report such information to the Title IX Coordinator, however, nothing in this policy requires
24 a complainant to either report or file a formal complaint within a certain timeframe. If the complaint
25 involves the Title IX Coordinator, the complaint shall be filed with the Director of Schools.

26 If a complaint involves allegations of child abuse, including child abuse on school grounds, appropriate
27 notification shall be made per the board policy on reporting child abuse.

28 Upon receipt of a formal complaint, the Title IX Coordinator shall promptly:¹⁴

- 29 1. Provide written notice of the allegations, and the grievance process to all known parties to give
30 the respondent time to prepare a response before an initial interview;
- 31
- 32 2. Inform the parties of the prohibition against making false statement or knowingly submitting
33 false information;
- 34
- 35 3. Inform the parties that they may have an advisor present during any subsequent meetings; and
- 36
- 37 4. Offer supportive measures in an equitable manner to both parties.

1 If the Title IX Coordinator dismisses a complaint, written notice, including the reasons for dismissal,
2 shall be provided to both parties simultaneously.¹⁵

3 **Investigations**¹⁶

4 NOTE: While the Title IX Coordinator may serve as the investigator, the investigator, decision-maker,
5 and the entity that hears appeals must all be separate persons/entities.

6 The Title IX Coordinator shall serve as the investigator and be responsible for investigating complaints
7 in an equitable manner that involves an objective evaluation of all relevant evidence. The burden for
8 obtaining evidence sufficient to reach a determination regarding responsibility rests on the school district
9 and not the complainant or respondent.

10 Once a complaint is received, the Investigator shall initiate an investigation within forty-eight (48) hours
11 of receipt of the complaint. If an investigation is not initiated within forty-eight (48) hours, the
12 investigator shall provide the Title IX Coordinator with appropriate documentation detailing the reasons
13 why the investigation was not initiated within the required timeframe.

14 All investigations shall be completed within twenty (20) calendar days from the receipt of the initial
15 complaint. If the investigation is not complete within twenty (20) calendar days, the investigator shall
16 provide the Title IX Coordinator with appropriate documentation detailing the reasons why the
17 investigation has not been completed.

18 All investigations shall:

- 19 1. Provide an equal opportunity for the parties to present witnesses and evidence;
- 20
- 21 2. Not restrict the ability of either party to discuss the allegations under investigation or gather
22 and present relevant evidence;
- 23
- 24 3. Refrain from requiring, allowing, relying upon, or otherwise using questions or evidence that
25 seek disclosure of information protected under a legally recognized privilege unless such
26 privilege has been waived;¹⁷
- 27
- 28 4. Provide the parties with the same opportunities to have others present during any grievance
29 proceeding;
- 30
- 31 5. Provide to parties whose participation is requested written notice of the date, time, location,
32 participants, and purpose of all investigative interviews, or other meetings, with sufficient time
33 for the party to prepare to participate;
- 34
- 35 6. Provide both parties an equal opportunity to inspect and review any evidence directly related to
36 the allegations in the formal complaint; and
- 37
- 38 7. Result in the creation of an investigative report that fairly summarizes relevant evidence.
- 39

- 1 a. Prior to the completion of the investigative report, the investigator shall send to each
2 party the evidence subject to inspection and review. All parties shall have at least ten
3 (10) days to submit a written response which shall be taken into consideration in
4 creating the final report.

5 Within the parameters of the federal Family Educational Rights and Privacy Act,¹⁸ the Title IX
6 Coordinator shall keep the complainant and the respondent informed of the status of the investigation
7 process. At the close of the investigation, a written final report on the investigation will be delivered to
8 the parent(s)/guardian(s) of the complainant, parent(s)/guardian(s) of the respondent, and to the
9 Director of Schools.

10 **Determination of Responsibility**¹⁹

11 The respondent is presumed not responsible for the alleged conduct until a determination regarding
12 responsibility is made at the conclusion of the grievance process.²⁰ The clear and convincing evidence
13 standard shall be used in making this determination.²¹

14 The Associate Director for Teaching and Learning shall act as the decision-maker. He/she shall receive
15 the final report of the investigation and allow each party the opportunity to submit written questions that
16 he/she wants asked of any party or witness prior to the determining responsibility.

17 The decision-maker shall make a determination regarding responsibility and provide the written
18 determination to the parties simultaneously along with information about how to file an appeal.

19 A substantiated charge against a student may result in corrective or disciplinary action up to and
20 including expulsion. A substantiated charge against an employee shall result in disciplinary action up to
21 and including termination.

22 After a determination of responsibility is made, the Title IX Coordinator shall work with the complainant
23 to determine if further supportive measures are necessary. The Title IX Coordinator shall also determine
24 whether any other actions are necessary to prevent reoccurrence of the harassment.

25 **APPEALS**²²

26 Either party may appeal from a determination of responsibility based on a procedural irregularity that
27 affected the outcome, new evidence that was not reasonably available at the time of the determination
28 that could affect the outcome, or an alleged conflict of interest on the part of the Title IX Coordinator or
29 any personnel chosen to facilitate the grievance process. Appeals shall be submitted to the Title IX
30 Coordinator within ten (10) days of a determination of responsibility.

31 Upon receipt of an appeal, the Title IX Coordinator shall:

- 32 1. Assign an impartial hearing officer, the Associate Director for Finance and Administration,
33 within five (5) days of receipt of the appeal; and
 - 34 2. Notify the parties in writing.
- 35

1 During the appeal process, the parties shall have a reasonable, equal opportunity to submit written
 2 statements. Within ten (10) calendar days, the hearing officer shall issue a written decision describing
 3 the result of the appeal and the rationale for the result. The written decision shall be provided
 4 simultaneously to both parties.

5 RETALIATION²³

6 Retaliation against any person who makes a report or complaint or assists, participates, or refuses to
 7 participate in any investigation of an act alleged in this policy is prohibited.

Legal References

1. 34 CFR § 106.1
2. 34 CFR § 106.8(b),(c)
3. 34 CFR § 106.45(b)(1)(iii); 34 CFR § 106.45(b)(10)(D)
4. 34 CFR § 106.30(a)
5. 34 CFR § 106.8(a)
6. 20 USCA 1092(f)(6)(A)(v); TCA 36-3-601(10); TCA 71-6-302
7. 34 USCA 12291(a)(10)
8. 34 USCA 12291(a)(8); TCA 40-14-109
9. 34 USCA 12291(a)(30); TCA 39-17-315; TCA 36-3-601(11)
10. 34 CFR § 106.44(a)
11. 34 CFR § 106.44(c)
12. 34 CFR § 106.44(d)
13. TRR/MS 0520-02-03-.09(2); TCA 49-5-417(c)
14. 34 CFR § 106.45(b)(2)
15. 34 CFR § 106.45(b)(3)
16. 34 CFR § 106.45(b)(5); 34 CFR § 106.45(b)(1)(v)
17. 34 CFR § 106.45(b)(1)(x)
18. 20 USCA § 1232g
19. 34 CFR § 106.45(b)(7)
20. 34 CFR § 106.45(b)(1)(iv)
21. 34 CFR § 106.45(b)(1)(vii)
22. 34 CFR § 106.45(b)(8)
23. 34 CFR § 106.71

Cross References

Section 504 and ADA Grievance Procedures 1.802
 Discrimination/Harassment of Employees (Sexual, Racial,
 Ethnic, Religious) 5.500
 Staff-Student Relations 5.610
 Code of Conduct 6.300
 Student Discrimination, Harassment, Bullying, Cyber-
 bullying, and Intimidation 6.304
 Child Abuse and Neglect 6.409

**6.304 STUDENT DISCRIMINATION, HARASSMENT, BULLYING,
CYBER-BULLYING AND INTIMIDATION – *1st Reading***

This policy revision updates language for clarity. It is a recommended update from TSBA, of note to highlight the differences between this and the Title IX & Sexual Harassment policy.

Franklin Special Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Student Discrimination, Harassment, Bullying, Cyber-bullying and Intimidation	Descriptor Code: 6.304	Issued Date: Proposed
		Rescinds: 6.304	Issued: 07/18/16

~~The Franklin Special School District Board of Education has determined that~~ In order to maintain a safe, civil, and supportive environment in school is necessary for students to learn and achieve high academic standards. ~~In order to maintain that environment,~~ acts of bullying, cyber-bullying, discrimination, harassment, hazing or any other victimization of students, based on any actual or perceived traits or characteristics, are prohibited.¹

This policy shall be disseminated annually to all school staff, students, and parent(s)/guardian(s).² This policy shall cover employees, employees' behaviors, students and students' behaviors while on school property, at any school-sponsored activity, on school-provided equipment or transportation, or at any official school bus stop. If the act takes place off of school property or outside of a school-sponsored activity, this policy is in effect if the conduct is directed specifically at a student ~~or students~~ and has the effect of creating a hostile educational environment or otherwise creating a substantial disruption to the educational environment or learning process.

~~Building administrators are~~ The principal/designee is responsible for educating and training their respective staff and students as to the definition and recognition of discrimination/harassment.³

The Director of Schools shall develop forms and procedures to ensure compliance with the requirements of this policy and state law. (MOVED FROM PAGE 4)

DEFINITIONS⁴

“Bullying/Intimidation/Harassment” is an act that substantially interferes with a student’s educational benefits, opportunities, or performance, and the act has the effect of:

1. Physically harming a student or damaging a student’s property;
2. Knowingly placing a student or students in reasonable fear of physical harm to the student or damage to the student’s property;
3. Causing emotional distress to a student or students; or
4. Creating a hostile educational environment.

Bullying, intimidation, or harassment may also be unwelcome conduct based on a protected class (race, nationality, origin, color, gender, age, disability, religion) that is severe, pervasive, or persistent and creates a hostile environment.

“Cyber-bullying” is a form of bullying undertaken through the use of electronic devices. Electronic devices include, but are not limited to, telephones, cellular phones or other wireless telecommunication

1 devices, text messaging, emails, social networking sites, instant messaging, videos, web sites or fake
2 profiles.
3

4 **“Hazing”** is an intentional or reckless act by a student or group of students that is directed against any
5 other student(s) that endangers the mental or physical health or safety of the student(s) or that induces
6 or coerces a student to endanger his/her mental or physical health or safety. Coaches and other
7 employees of the school district shall not encourage, permit, condone or tolerate hazing activities.^{3 5}
8

9 Hazing does not include customary athletic events or similar contest or competitions and is limited to
10 those actions taken and situations created in connection with initiation into or affiliation with any
11 organization.
12

13 COMPLAINTS AND INVESTIGATIONS

14 ~~Alleged victims of the above referenced offenses shall report these incidents immediately to a teacher, counselor~~
15 ~~or building administrator.² All school employees are required to report alleged violations of this policy to the~~
16 ~~principal/designee. All other members of the school community, including students, parents, volunteers, and~~
17 ~~visitors, are encouraged to report any act that may be a violation of this policy.~~ Any individual who has
18 knowledge of behaviors that may constitute a violation of this policy shall promptly report such
19 information to the principal/designee.⁶
20

21 While reports may be made anonymously, an individual's need for confidentiality ~~must~~ shall be balanced
22 with obligations to cooperate with police investigations or legal proceedings, to provide due process to
23 the accused, to conduct a thorough investigation, or to take necessary actions to resolve a complaint. The
24 identity of parties and witnesses may be disclosed in appropriate circumstances to individuals with a
25 need to know.
26

27 The principal/designee at each school shall be responsible for investigating and resolving complaints.
28 Once a complaint is received, the principal/designee shall initiate an investigation within forty-eight (48)
29 hours of receipt of the report.⁴ If ~~a report~~ an investigation is not initiated within forty-eight (48) hours,
30 the principal/designee shall provide the director of schools with appropriate documentation detailing the
31 reasons why the investigation was not initiated within the required time frame.^{4 7} The principal/designee
32 shall **immediately** notify the parent(s)/guardian(s) when a student is involved in an act of discrimination,
33 harassment, intimidation, bullying, or cyber-bullying. The principal/designee shall provide information
34 on district counseling and support services. Students involved in an act of discrimination, harassment,
35 intimidation, bullying, or cyber-bullying shall be referred to the appropriate school counselor by the
36 principal/designee when deemed necessary.^{4,4 8}
37

38 The principal/designee is responsible for determining whether an alleged act constitutes a violation of
39 this policy, and such act shall be held to violate this policy when it meets one of the following conditions:
40

- 41 1. It places the student in reasonable fear or harm for the student's person or property;
- 42 2. It has a substantially detrimental effect on the student's physical or mental health;
- 43 3. It has the effect of substantially interfering with the student's academic performance; or
- 44 4. It has the effect of substantially interfering with the student's ability to participate in or benefit
45 from the services, activities, or privileges provided by a school.
46

1 Upon the determination of a violation, the principal/designee shall conduct a prompt, thorough, and
2 complete investigation of each alleged incident. All investigations shall be completed and appropriate
3 intervention taken within twenty (20) calendar days from the receipt of the initial report.^{4 7} If the
4 investigation is not complete or intervention has not taken place within twenty (20) calendar days, the
5 principal/designee shall provide the director of schools with appropriate documentation detailing the
6 reasons why the investigation has not been completed or the appropriate intervention has not taken place.
7 ^{4 7} Within the parameters of the federal Family Educational Rights and Privacy Act (FERPA)⁹ ~~at 20~~
8 ~~U.S.C. §1232g~~, a written report on the investigation will be delivered to ~~the parents of the complainant,~~
9 ~~parents of the accused students~~ **all involved parties** and to the Director of Schools.

11 **RESPONSE AND PREVENTION**¹⁰

13 ~~School administrators~~ **The principal/designee** shall consider the nature and circumstances of the incident,
14 the age of the ~~violation~~ **individual**, the degree of harm, previous incidences or patterns of behavior, or any
15 other factors, as appropriate, to properly respond to each situation.

17 ~~Remedial measures shall be designed to:~~

- 19 ~~• Correct the problem behavior;~~
- 21 ~~• Prevent other occurrences of the behavior; and~~
- 23 ~~• Protect the victim of the act.~~

25 A substantiated charge against an employee shall result in disciplinary action up to and including
26 termination. ~~An~~ The employee ~~disciplined for violation of this policy~~ may appeal ~~the~~ **this** decision by
27 contacting the Federal Rights Coordinator or the Franklin Special School District Director of Schools.

29 A substantiated charge against a student may result in corrective or disciplinary action up to and
30 including suspension. ~~Any~~ **The** student ~~disciplined for violation of this policy~~ may appeal ~~the~~ **this**
31 decision in accordance with disciplinary policies and procedures.

33 **REPORTS**

35 When a complaint is filed alleging a violation of this policy where there is physical harm or the threat of
36 physical harm to a student or a student's property, the principal/designee of each intermediate / middle
37 school shall report the findings and any disciplinary actions taken to the director of schools and the chair
38 of the board ~~of education~~. ¹¹

40 By July 1 of each year, the director of schools/designee shall prepare a report of all of the bullying cases
41 brought to the attention of school officials during the prior academic year. The report shall also indicate
42 how the cases were resolved and/or the reasons they are still pending. This report shall be presented to
43 the board ~~of education~~ at its regular July meeting, and it shall be submitted to the state department of
44 education by August 1. ¹²

1 ~~The director of schools shall develop forms and procedures to ensure compliance with the requirements~~
 2 ~~of this policy and TCA 49-6-4503.~~ (MOVED TO PAGE 1)
 3

4 RETALIATION AND FALSE ACCUSATIONS

5
 6 Retaliation against any person who reports or assists in any investigation of an act alleged in this policy
 7 is prohibited. The consequences and appropriate remedial action for a person who engages in retaliation
 8 shall be determined by the ~~administrator~~ principal/designee after consideration of the nature, severity,
 9 and circumstances of the act.¹³
 10

11 False accusations accusing another person of having committed an act prohibited under this policy are
 12 prohibited. The consequences and appropriate remedial action for a person found to have falsely accused
 13 another may range from positive behavioral interventions up to and including ~~suspension and~~ expulsion.
 14

Legal References

1. TCA 49-6-4503
2. 20 USC §1681 to 1686
3. TCA 49-2-120
4. Public Acts of 2016, Chp. No. 783

1. TCA 49-6-4503(a), (b)(3)
2. TCA 49-6-4503(b)(11)
3. TCA 49-6-4503(b)(12)
4. TCA 49-6-4503(b)(2), (13)
5. TCA 49-2-120
6. TCA 49-6-4503(b)(5)
7. TCA 49-6-4503(b)(6)
8. TCA 49-6-4503(b)(14)
9. 20 USCA § 1232g
10. TCA 49-6-4503(b)(4), (7)-(8)
11. TCA 49-6-4503(d)(3)
12. TCA 49-6-4503(c)(2)(B)
13. TCA 49-6-4503(b)(9)
14. TCA 49-6-4503(b)(10)
15. 20 USCA §§ 1681 to 1686

Cross References

- Appeals To and Appearances Before the Board 1.404
- Section 504 and ADA Grievance Procedures 1.802
- Workplace Bullying 5.504
- Staff-Student Relations 5.610
- Student Goals 6.100
- Title IX & Sexual Harassment 6.3041
- Code of Conduct 6.300
- Student Concerns, Complaints and Grievances 6.305
- Child Abuse and Neglect 6.409
- Student Suicide Prevention 6.415

Franklin Special Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: <h2 style="text-align: center;">Student Discrimination, Harassment, Bullying, Cyber-bullying and Intimidation</h2>	Descriptor Code: <h3 style="text-align: center;">6.304</h3>	Issued Date: <h3 style="text-align: center;">07/18/16</h3>
		Rescinds: <h3 style="text-align: center;">6.304</h3>	Issued: <h3 style="text-align: center;">02/09/09</h3>

1 The Franklin Special School District Board of Education has determined that a safe, civil, and supportive
 2 environment in school is necessary for students to learn and achieve high academic standards. In order
 3 to maintain that environment, acts of bullying, cyber-bullying, discrimination, harassment, hazing or any
 4 other victimization of students, based on any actual or perceived traits or characteristics, are prohibited.¹
 5

6 This policy shall be disseminated annually to all school staff, students, and parents. This policy shall
 7 cover employees, employees' behaviors, students and students' behaviors while on school property, at
 8 any school-sponsored activity, on school-provided equipment or transportation, or at any official school
 9 bus stop. If the act takes place off school property or outside of a school-sponsored activity, this policy
 10 is in effect if the conduct is directed specifically at a student or students and has the effect of creating a
 11 hostile educational environment or otherwise creating a substantial disruption to the educational
 12 environment or learning process.
 13

14 Building administrators are responsible for educating and training their respective staff and students as
 15 to the definition and recognition of discrimination/harassment.
 16

17 **DEFINITIONS**

18
 19 Bullying/Intimidation/Harassment - An act that substantially interferes with a student's educational
 20 benefits, opportunities, or performance, and the act has the effect of:
 21

- 22 • Physically harming a student or damaging a student's property;
- 23
- 24 • Knowingly placing a student or students in reasonable fear of physical harm to the
- 25 student or damage to the student's property;
- 26
- 27 • Causing emotional distress to a student or students; or
- 28
- 29 • Creating a hostile educational environment.
 30

31 Bullying, intimidation, or harassment may also be unwelcome conduct based on a protected class (race,
 32 nationality, origin, color, gender, age, disability, religion) that is severe, pervasive, or persistent and
 33 creates a hostile environment.
 34

35 Cyber-bullying - A form of bullying undertaken through the use of electronic devices. Electronic devices
 36 include, but are not limited to, telephones, cellular phones or other wireless telecommunication devices,
 37 text messaging, emails, social networking sites, instant messaging, videos, web sites or fake profiles.

1
2 Hazing - An intentional or reckless act by a student or group of students that is directed against any other
3 student(s) that endangers the mental or physical health or safety of the student(s) or that induces or
4 coerces a student to endanger his/her mental or physical health or safety. Coaches and other employees
5 of the school district shall not encourage, permit, condone or tolerate hazing activities.³
6

7 “Hazing” does not include customary athletic events or similar contest or competitions and is limited to
8 those actions taken and situations created in connection with initiation into or affiliation with any
9 organization.
10

11 **COMPLAINTS AND INVESTIGATIONS**

12
13 Alleged victims of the above-referenced offenses shall report these incidents immediately to a teacher,
14 counselor or building administrator.² All school employees are required to report alleged violations of
15 this policy to the principal/designee. All other members of the school community, including students,
16 parents, volunteers, and visitors, are encouraged to report any act that may be a violation of this policy.
17

18 While reports may be made anonymously, an individual's need for confidentiality must be balanced with
19 obligations to cooperate with police investigations or legal proceedings, to provide due process to the
20 accused, to conduct a thorough investigation or to take necessary actions to resolve a complaint, and the
21 identity of parties and witnesses may be disclosed in appropriate circumstances to individuals with a
22 need to know.
23

24 The principal/designee at each school shall be responsible for investigating and resolving complaints.
25 Once a complaint is received, the principal/designee shall initiate an investigation within forty-eight (48)
26 hours of receipt of the report.⁴ If a report is not initiated within forty-eight (48) hours, the
27 principal/designee shall provide the director of schools with appropriate documentation detailing the
28 reasons why the investigation was not initiated within the required time frame.⁴

29 The principal/designee shall notify the parent/legal guardian when a student is involved in an act of
30 discrimination, harassment, intimidation, bullying, or cyber-bullying. The principal/designee shall
31 provide information on district counseling and support services. Students involved in an act of
32 discrimination, harassment, intimidation, bullying, or cyber-bullying shall be referred to the appropriate
33 school counselor by the principal/designee when deemed necessary.^{1, 4}
34

35 The principal/designee is responsible for determining whether an alleged act constitutes a violation of
36 this policy, and such act shall be held to violate this policy when it meets one of the following conditions:
37

38 It places the student in reasonable fear or harm for the student’s person or property;
39

40 It has a substantially detrimental effect on the student’s physical or mental health;
41

42 It has the effect of substantially interfering with the student’s academic performance; or
43

44 It has the effect of substantially interfering with the student’s ability to participate in or benefit from
45 the services, activities, or privileges provided by a school.
46

1 Upon the determination of a violation, the principal/designee shall conduct a prompt, thorough, and
2 complete investigation of each alleged incident. All investigations shall be completed and appropriate
3 intervention taken within twenty (20) calendar days from the receipt of the initial report.⁴ If the
4 investigation is not complete or intervention has not taken place within twenty (20) calendar days, the
5 principal/designee shall provide the director of schools with appropriate documentation detailing the
6 reasons why the investigation has not been completed or the appropriate intervention has not taken
7 place.⁴ Within the parameters of the federal Family Educational Rights and Privacy Act (FERPA) at 20
8 U.S.C. §1232g, a written report on the investigation will be delivered to the parents of the complainant,
9 parents of the accused students and to the Director of Schools.

11 **RESPONSE AND PREVENTION**

12 School administrators shall consider the nature and circumstances of the incident, the age of the violator,
13 the degree of harm, previous incidences or patterns of behavior, or any other factors, as appropriate to
14 properly respond to each situation.

15 Remedial measures shall be designed to:

- 16 • Correct the problem behavior;
- 17 • Prevent other occurrences of the behavior; and
- 18 • Protect the victim of the act.

19 A substantiated charge against an employee shall result in disciplinary action up to and including
20 termination. A substantiated charge against a student may result in corrective or disciplinary action up
21 to and including suspension.

22 An employee disciplined for violation of this policy may appeal the decision by contacting the Federal
23 Rights Coordinator or the Franklin Special School District Director of Schools. Any student disciplined
24 for violation of this policy may appeal the decision in accordance with disciplinary policies and
25 procedures.

26 **REPORTS**

27 When a complaint is filed alleging a violation of this policy where there is physical harm or the threat
28 of physical harm to a student or a student's property, the principal/designee of each intermediate /
29 middle school shall report the findings and any disciplinary actions taken to the director of schools and
30 the chair of the board of education.

31 By July 1 of each year, the director of schools/designee shall prepare a report of all of the bullying
32 cases brought to the attention of school officials during the prior academic year. The report shall also
33 indicate how the cases were resolved and/or the reasons they are still pending. This report shall be
34 presented to the board of education at its regular July meeting, and it shall be submitted to the state
35 department of education by August 1.

1 The director of schools shall develop forms and procedures to ensure compliance with the requirements
2 of this policy and TCA 49-6-4503.
3

4 **RETALIATION AND FALSE ACCUSATIONS**

5

6 Retaliation against any person who reports or assists in any investigation of an act alleged in this policy
7 is prohibited. The consequences and appropriate remedial action for a person who engages in retaliation
8 shall be determined by the administrator after consideration of the nature, severity, and circumstances of
9 the act.
10

11 False accusations accusing another person of having committed an act prohibited under this policy are
12 prohibited. The consequences and appropriate remedial action for a person found to have falsely accused
13 another may range from positive behavioral interventions up to and including suspension and expulsion.

Legal References

1. TCA 49-6-4503
2. 20 USC §1681 to 1686
3. TCA 49-2-120
4. Public Acts of 2016, Chp. No. 783

Cross References

Appeals To and Appearances Before the Board 1.404
Workplace Bullying 5.504
Staff-Student Relations 5.610
Student Complaints and Grievances 6.305
Discipline Procedures 6.313

6.305 STUDENT CONCERNS – *1st Reading*

As part of our policy subscription with TSBA, this policy was reviewed in conjunction with the creation of the Title IX policy for 1st Reading at this month's meeting. The revision is suggested by the TSBA Policy Department to avoid creating conflicts with other policies in this section, becoming more condensed and focused on responding to general student complaints rather than creating a formal grievance process. The title also changes with this revision request. A standard form for filing a concern with the school will be available in our district procedures manual, which is currently in process for district use.

Franklin Special Board of Education

Monitoring: Review: Annually, in March	Descriptor Term: Student Concerns	Descriptor Code: 6.305	Issued Date: Proposed
		Rescinds: 6.305	Issued: 04/16/18

1 **STUDENT CONCERNS AND COMPLAINTS**

2 Decisions made by school personnel - such as aides, teachers, or assistant principals, which students
3 believe are unfair or in violation of pertinent policies of the board or individual school rules may be
4 appealed to the school principal ~~or a designated representative~~ /designee. To appeal, students ~~will~~ shall
5 contact the principal's office in their school and provide their name, the issue, and the reason for their
6 appeal on a printed form available at the school office within two (2) days. The appeal ~~will~~ shall usually
7 be decided confidentially and promptly, preferably within ten (10) school days.

8 However, if the principal does not make a decision within ten (10) school days ~~following the date of~~
9 ~~complaint~~, students or parent(s)/guardian(s) may appeal at that time by contacting the director of schools/
10 ~~or his/her~~ designee at the central office. The information provided should include the student's name, the
11 school, and a description of the problem.

12 An investigation and decision will be made within two (2) school days and communicated to the school
13 principal and student by telephone. A written copy of the decision also ~~will~~ shall be sent to the student
14 and the principal.

15 **DISCRIMINATION/HARASSMENT GRIEVANCE PROCEDURES**

16 ~~Filing a Complaint—Any student of this school district who wishes to file a discrimination or~~
17 ~~harassment grievance against another student or an employee of the district may file a written or oral~~
18 ~~(recorded, if possible) complaint with a complaint manager.[†] Students may also report an allegation of~~
19 ~~discrimination/harassment to any teacher or other adult employed in the school who shall inform a~~
20 ~~complaint manager of the allegation. The complaint should include the following information:~~

- 21 ~~1.—identity of the alleged victim and person accused;~~
- 22 ~~2.—location, date, time and circumstances surrounding the alleged incident;~~
- 23 ~~3.—description of what happened;~~
- 24 ~~4.—identity of witnesses; and~~
- 25 ~~5.—any other evidence available~~

26 ~~Investigation—Within twenty four (24) hours of receiving the student's complaint, the complaint~~
27 ~~manager shall notify the complaining student's parent/guardian and the principal who shall inform the~~
28 ~~director of schools. The parent/guardian shall be given notice of the right to attend an interview of the~~
29 ~~student in a non-intimidating environment in order to elicit full disclosure of the student's allegations.~~
30 ~~This interview shall take place within five (5) days from the time the complaint was first made. If no~~
31 ~~parent/guardian attends the interview, another adult, mutually agreed upon by the student and the~~
32 ~~complaint manager, shall attend and may serve as the student's advocate. After a complete investigation,~~

1 if the allegations are substantiated, immediate and appropriate corrective or disciplinary action shall be
2 initiated. The complaint and identity of the complainant will not be disclosed except (1) as required by
3 law or this policy; or (2) as necessary to fully investigate the complaint; or (3) as authorized by the
4 complainant. A school representative will meet with and advise the complainant regarding the findings,
5 and whether corrective measures and/or disciplinary action were taken. The investigation and response
6 to the complainant will be completed within thirty (30) school days. Copies of the report will be sent to
7 the student, principal, Federal Rights Coordinator and the director of schools. One copy shall be kept in
8 the complaint manager's file for one (1) year beyond the student's eighteenth (18th) birthday. The director
9 of schools shall keep the Board informed of all complaints.

10 *Decision and Appeal*— If the complainant is not in agreement with the findings of fact as reported by
11 the complaint manager, an appeal may be made within five (5) work days to the director of schools. The
12 director of schools will review the investigation, make any corrective action deemed necessary and
13 provide a written response to the complainant. If the complainant is not in agreement with the director
14 of schools' findings of fact, appeal may be made to the Board of Education within five (5) work days.
15 The Board shall, within thirty (30) days from the date the appeal was received, review the investigation
16 and the actions of the director of schools and may support, amend or overturn the actions based upon
17 review and report their decision in writing to the complainant.

18 **APPOINTING COMPLAINT MANAGERS**

19 The director of schools shall appoint at least two complaint managers, one of each gender for each school.
20 The Federal Rights Coordinator may serve as a complaint manager. Complaint managers serving at the
21 school level will be composed of school administrators or their appointees. Contact information, address
22 and telephone number for each school may be obtained from our website or from our Central Office
23 during business hours at 507 New Highway 96 West, Franklin, Tennessee 37064, 615-794-6624.

24 This policy shall be published in the parent/student handbook distributed annually to every student.
25 Building administrators are responsible for educating and training their respective staff and students as
26 to the definition and recognition of discrimination/harassment.

Legal References:

1. Title IX, Education Amendment of 1972, 20 U.S.C. 1681, et seq.

Cross References

Appeals To & Appearances Before the Board 1.404
Instructional Goals 4.100
Basic Curriculum Program 4.201
Student Discrimination, Harassment, Bullying, Cyber-
bullying, and Intimidation 6.304
Title IX & Sexual Harassment 6.3041

Franklin Special Board of Education

Monitoring: Review: Annually, in March	Descriptor Term: Student Concerns, Complaints, and Grievances	Descriptor Code: 6.305	Issued Date: 04/16/18
		Rescinds: 6.305	Issued: 11/09/98

1 STUDENT CONCERNS AND COMPLAINTS

2 Decisions made by school personnel - such as aides, teachers, or assistant principals - which students
3 believe are unfair or in violation of pertinent policies of the board or individual school rules may be
4 appealed to the school principal or a designated representative. To appeal, students will contact the
5 principal's office in their school and provide their name, the issue, and the reason for their appeal on a
6 printed form available at the school office within two (2) days. The appeal will usually be decided
7 confidentially and promptly, preferably within ten (10) school days.

8 However, if the principal does not make a decision within ten (10) school days following the date of
9 complaint, students or parents may appeal at that time by contacting the director of schools or his/her
10 designee at the central office. The information provided should include the student's name, the school,
11 and a description of the problem.

12 An investigation and decision will be made within two (2) school days and communicated to the school
13 principal and student by telephone. A written copy of the decision also will be sent to the student and
14 the principal.

15 DISCRIMINATION/HARASSMENT GRIEVANCE PROCEDURES

16 *Filing a Complaint* — Any student of this school district who wishes to file a discrimination or
17 harassment grievance against another student or an employee of the district may file a written or oral
18 (recorded, if possible) complaint with a complaint manager.¹ Students may also report an allegation of
19 discrimination/harassment to any teacher or other adult employed in the school who shall inform a
20 complaint manager of the allegation. The complaint should include the following information:

- 21 1. identity of the alleged victim and person accused;
- 22 2. location, date, time and circumstances surrounding the alleged incident;
- 23 3. description of what happened;
- 24 4. identity of witnesses; and
- 25 5. any other evidence available

26 *Investigation* — Within twenty-four (24) hours of receiving the student's complaint, the complaint
27 manager shall notify the complaining student's parent/guardian and the principal who shall inform the
28 director of schools. The parent/guardian shall be given notice of the right to attend an interview of the
29 student in a non-intimidating environment in order to elicit full disclosure of the student's allegations.
30 This interview shall take place within five (5) days from the time the complaint was first made. If no
31 parent/guardian attends the interview, another adult, mutually agreed upon by the student and the
32 complaint manager, shall attend and may serve as the student's advocate. After a complete investigation,

1 if the allegations are substantiated, immediate and appropriate corrective or disciplinary action shall be
2 initiated. The complaint and identity of the complainant will not be disclosed except (1) as required by
3 law or this policy; or (2) as necessary to fully investigate the complaint; or (3) as authorized by the
4 complainant. A school representative will meet with and advise the complainant regarding the findings,
5 and whether corrective measures and/or disciplinary action were taken. The investigation and response
6 to the complainant will be completed within thirty (30) school days. Copies of the report will be sent to
7 the student, principal, Federal Rights Coordinator and the director of schools. One copy shall be kept in
8 the complaint manager's file for one (1) year beyond the student's eighteenth (18th) birthday. The director
9 of schools shall keep the Board informed of all complaints.

10 *Decision and Appeal* — If the complainant is not in agreement with the findings of fact as reported by
11 the complaint manager, an appeal may be made within five (5) work days to the director of schools. The
12 director of schools will review the investigation, make any corrective action deemed necessary and
13 provide a written response to the complainant. If the complainant is not in agreement with the director
14 of schools' findings of fact, appeal may be made to the Board of Education within five (5) work days.
15 The Board shall, within thirty (30) days from the date the appeal was received, review the investigation
16 and the actions of the director of schools and may support, amend or overturn the actions based upon
17 review and report their decision in writing to the complainant.

18 **APPOINTING COMPLAINT MANAGERS**

19 The director of schools shall appoint at least two complaint managers, one of each gender for each school.
20 The Federal Rights Coordinator may serve as a complaint manager. Complaint managers serving at the
21 school level will be composed of school administrators or their appointees. Contact information, address
22 and telephone number for each school may be obtained from our website or from our Central Office
23 during business hours at 507 New Highway 96 West, Franklin, Tennessee 37064, 615-794-6624.

24 This policy shall be published in the parent/student handbook distributed annually to every student.
25 Building administrators are responsible for educating and training their respective staff and students as
26 to the definition and recognition of discrimination/harassment.

Legal References:

1. Title IX, Education Amendment of 1972, 20 U.S.C. 1681, et seq.

Cross References

Appeals To & Appearances Before the Board 1.404
Basic Curriculum Program 4.201
Student Discrimination, Harassment, Bullying, Cyber-
bullying, and Intimidation 6.304

6.309 ZERO TOLERANCE OFFENSES – *1st Reading*

This revision request is part of the updates with the group of student discipline policies which include 6.316, 6.317 and 6.319. This policy has been reviewed and rewritten to streamline the language by TSBA and to ensure there are no conflicts with the update in law. Legal and cross references have also been updated.

Franklin Special Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Zero Tolerance Offenses	Descriptor Code: 6.309	Issued Date: Proposed
		Rescinds: 6.309	Issued: 09/17/18

1 In order to ensure a safe and secure learning environment, the following offenses shall not be tolerated:¹

- 2 1. Possessing, handling, transmitting, using, or attempting to use any dangerous weapon on school
3 buses, on school property, or while on school sponsored outings. Dangerous weapons for the
4 purposes of this policy shall include, but are not limited to, a firearm or anything manifestly
5 designed, made, or adapted for the purpose of inflicting death or serious bodily injury or anything
6 that in the manner of its use or intended use is capable of causing death or serious bodily injury.^{1 2}
7
- 8 2. In accordance with state law, any student who unlawfully possesses any drug, including any
9 controlled substance, controlled substance analogue, or legend drug on school grounds or at a school-
10 sponsored event;³
11
- 12 3. Aggravated assault;⁴
13
- 14 4. Assault that results in bodily injury⁵ upon any teacher, principal, administrator, any other employee
15 of the school, or school resource officer; or
16
- 17 5. Transmission by an electronic device of any communication containing a credible threat to cause
18 bodily injury or death to another student or school employee and the transmission of such threat
19 creates actual disruptive activity at the school that requires administrative intervention.

20 Committing any of these offenses shall result in a student being expelled from the regular school program
21 for at least one (1) calendar year unless modified by the Director of Schools. Modification of the length
22 of time shall be granted on a case-by-case basis. Students that commit zero tolerance offenses may be
23 assigned to an alternative school or program at the discretion of the Director of Schools.⁶

24 When it is determined that a student has violated this policy, the principal shall notify the student's
25 parent(s)/guardian(s) and the criminal justice or juvenile delinquency system as required by law.⁷

Legal References

1. TCA 49-6-3401(g)
2. 18 USCA § 921(a)(3); 20 USCA § 7961
3. TCA 39-17-454; TCA 53-10-101
4. TCA 39-13-102
5. TCA 39-13-101(a)(1)
6. TCA 49-6-3401(g)(2); TCA 49-6-3402; Public Acts of 2020, Chapter No. 603
7. TCA 49-6-4209; TCA 39-17-1312; 20 USCA § 7961(h)(1)

Cross References

Code of Student Conduct 6.300
Drug-Free Schools 6.307
Suspension/Expulsion/Remand 6.316
Student Disciplinary Hearing Authority 6.317
Alternative Education 6.319

Franklin Special Board of Education			
Monitoring: Review: Annually, in April	Descriptor Term: Zero Tolerance Offenses	Descriptor Code: 6.309	Issued Date: 09/17/18
		Rescinds: 6.309	Issued: 07/15/13

1 In order to ensure a safe and secure learning environment, the following offenses shall not be tolerated:

2 **WEAPONS & DANGEROUS INSTRUMENTS**

3 Students shall not possess, handle, transmit, use, or attempt to use any dangerous weapon on school
4 buses, on school property, or while on school sponsored outings.¹

5 Dangerous weapons for the purposes of this policy shall include, but are not limited to, a firearm or
6 anything manifestly designed, made, or adapted for the purpose of inflicting death or serious bodily
7 injury or anything that in the manner of its use or intended use is capable of causing death or serious
8 bodily injury.²

9 Violators of this section shall be subject to suspension and/or expulsion from school.

10 **FIREARMS³**

11 In accordance with state law, any student who brings to school or is in unauthorized possession of a
12 firearm on school property shall be expelled for a period of not less than one (1) calendar year. The
13 director of schools shall have the authority to modify this expulsion requirement on a case-by-case basis.⁴

14 **DRUGS**

15 In accordance with state law, any student who unlawfully possesses any drug, including any controlled
16 substance, controlled substance analogue, or legend drug on school grounds or at a school-sponsored
17 event, shall be expelled for a period of not less than one (1) calendar year. The director of schools shall
18 have the authority to modify this expulsion requirement on a case-by-case basis.⁴

19 **ASSAULT**

20 In accordance with state law, any student who commits aggravated assault⁵ or commits assault that
21 results in bodily injury⁶ upon any teacher, principal, administrator, any other employee of the school, or
22 school resource officer shall be expelled for a period of not less than one (1) calendar year. The director
23 of schools shall have the authority to modify this expulsion requirement on a case-by-case basis.⁴

24 **ELECTRONIC THREATS**

25 In accordance with state law, any student who transmits by an electronic device any communication
26 containing a credible threat to cause bodily injury or death to another student or school employee and
27 the transmission of such threat creates actual disruptive activity at the school that requires administrative

1 intervention shall be expelled for a period of not less than one (1) calendar year. The director of schools
2 shall have the authority to modify this expulsion requirement on a case-by-case basis.⁴

3 **NOTIFICATION**

4 When it is determined that a student has violated this policy, the principal of the school shall notify the
5 student's parent(s)/guardian(s) and the criminal justice or juvenile delinquency system as required by
6 law.⁷

Legal References

1. TCA 39-17-1309
2. TCA 39-11-106(a)(5)
3. 18 USCA § 921; 20 USCA § 7961(b)(3)
4. TCA 49-6-4216(b); TCA 49-6-3401(g)
5. TCA 39-13-102
6. TCA 39-13-101(a)(1); Public Acts 2018, Chapter No. 958
7. TCA 49-6-4209; TCA 39-17-1312

Cross References

- Code of Student Conduct 6.313
- Drug-Free Schools 6.307
- Suspension/Expulsion/Remand 6.316

6.316 SUSPENSION / EXPULSION / REMAND – *1st Reading*

With recent review of student discipline policies by TSBA, this policy is being presented adding additional language for suspension longer than five and longer than ten days, as well as reference updates to current law. Procedures in this policy will be available in our district procedures manual, which is currently in process for district use.

Franklin Special Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Suspension/Expulsion/Remand	Descriptor Code: 6.316	Issued Date: Proposed
		Rescinds: 6.316	Issued: 07/16/18

1 *Definitions*¹

2 “Suspension” means dismissed for any reason from attendance at school not exceeding ten (10)
3 consecutive days. Multiple suspensions shall not run consecutively, nor shall multiple suspensions be
4 applied to avoid expulsion from school.

5 “Expulsion” means removal from attendance for more than ten (10) consecutive days or more than
6 fifteen (15) days in a month of school attendance. Multiple suspensions that occur consecutively ~~shall~~
7 constitute expulsion.

8 “Remand” means assignment to an alternative school.

9 ~~REASONS FOR SUSPENSION / EXPULSION~~ *General*

10 ~~Any~~ principal, ~~principal teacher or assistant principal (herein called principal)~~ may suspend/expel ~~any~~
11 student from attendance at school or any school-related activity on or off campus, or from attendance at
12 a specific class or classes, or from riding a school bus, without suspending such student from attendance
13 at school (in-school suspension), for good and sufficient reasons including, but not limited to: ²

- 14 1. Willful and persistent violation of the rules of the school;
- 15 2. Immoral or disreputable conduct, including vulgar or profane language;
- 16 3. Violence or threatened violence against the person of any personnel attending or assigned to any
17 public school;
- 18 4. Willful or malicious damage to real or personal property of the school or the property of any
19 person attending or assigned to the school;
- 20 5. Inciting, advising or counseling of others to engage in any of the ~~acts herein enumerated~~ *action*
21 *that would justify suspension;*
- 22 6. *Marking, defacing, or destroying school property;*
- 23 7. Possession of a pistol, gun or firearm on school property; ³
- 24 8. Possession of a knife or other weapons, as defined ~~in TCA-39-17-1309~~ *by state law*, on school
25 property;⁴
- 26 9. Assaulting a principal, teacher, school bus driver or other school personnel with vulgar, obscene
27 or threatening language;
- 28 10. Unlawful use or possession of barbitol or legend drugs, as defined in ~~TCA-53-10-101~~ *state law;*
29 ⁵
- 30 11. Engaging in behavior which disrupts a class or school-sponsored activity;

12. Making a threat, including a false report, to use a bomb, dynamite, any other deadly explosive or destructive device including chemical weapons on school property or at a school-sponsored event;
13. One (1) or more students initiating a physical attack on an individual student on school property or at a school activity, including travel to and from school;
14. Off-campus criminal behavior resulting in felony charges;
15. When behavior poses a danger to persons or property or disrupts the educational process; **and** **or**
16. Any other conduct prejudicial to good order or discipline in any school.

Except in an emergency, a principal shall not suspend any student until that student has been advised of the nature of his/her misconduct, questioned about it, and allowed to give an explanation.

If, as a result of an investigation, a principal/designee finds that a student acted in self-defense under a reasonable belief that the student, or another to whom the student was coming to the defense **of**, may have been facing the threat of imminent danger of death or serious bodily injury, then the student may not face any disciplinary action. ⁶

When a student is suspended, the principal shall notify the parent(s)/guardian(s) and the Director of Schools/designee of the following:

1. Student's suspension;
2. Cause for the suspension; and
3. Any conditions for readmission which may include a meeting of the parent(s)/guardian(s), student, and the principal.

If a student is suspended during the last ten (10) days of any term or semester, he/she shall be permitted to take such final examinations or submit such required work as necessary to complete the course of instruction for that semester, subject to conditions prescribed by the principal. ⁷

IN-SCHOOL SUSPENSION⁸

~~Students given in-school suspension shall be required~~ In-school suspension shall be offered to students as an alternative program (if applicable) to complete academic assignments and **shall** receive credit for work completed.

Students given an in-school suspension in excess of one (1) day from classes shall attend **either** special classes attended only by students guilty of misconduct or be placed in an isolated area appropriate for study. Personnel responsible for in-school suspension ~~will-see~~ **shall ensure** that each student is supervised at all times and has textbooks and classwork assignments from his/her regular teachers.

SUSPENSIONS LONGER THAN FIVE DAYS⁹

If a suspension is longer than five (5) days, the principal shall develop and implement a plan for improving the student's behavior.

SUSPENSIONS LONGER THAN TEN DAYS¹⁰

1 If the principal suspends a student for longer than ten (10) days, he/she shall immediately give written
2 notice to the parent(s)/guardian(s) and the student of the right to appeal the decision. All appeals shall
3 be filed within five (5) days of receipt of the notice. These appeals may be filed by the
4 parent(s)/guardian(s), the student, or any person holding a teaching license who is employed by the
5 school district if requested by the student.

6 ~~PROCEDURES FOR IN-SCHOOL SUSPENSION AND EXPULSION:~~⁶

- 7 ~~1. Unless the student's continued presence in the school, class or school-related activity presents an~~
8 ~~immediate danger to the student or other persons or property, no principal shall suspend/expel~~
9 ~~any student until that student has been advised of the nature of his/her misconduct, questioned~~
10 ~~about it, and allowed to give an explanation. (MOVED TO PAGE 2)~~
- 11 ~~2. Upon suspension/expulsion of any student (in school suspension in excess of one (1) day), the~~
12 ~~principal shall make an immediate attempt to contact the parent/guardian to inform them of the~~
13 ~~suspension/expulsion. The student shall not be sent home before the end of the school day unless~~
14 ~~the parent/guardian has been contacted.~~
- 15 ~~3. The principal shall notify the parent/guardian and the director of schools/designee in writing:~~
 - 16 ~~a. Of the suspension/expulsion and the cause for it; and~~
 - 17 ~~b. A request for a meeting with the parent/guardian, student and principal, to be held as soon as~~
18 ~~possible, but no later than five (5) days following the suspension/expulsion.~~
- 19 ~~4. Immediately following the scheduled meeting, whether or not attended by the parent/guardian or~~
20 ~~student, the principal shall determine the length of the suspension/expulsion and set conditions~~
21 ~~for readmission. If the principal determines the length of the suspension to be between six (6)~~
22 ~~and the maximum of ten (10) days, the principal shall develop and implement a plan for~~
23 ~~correcting the behavior when the student returns to school.~~
- 24 ~~5. If at the time of the suspension the principal determines that an offence has been committed~~
25 ~~which, in the judgement of the principal, would justify a suspension/expulsion for more than ten~~
26 ~~(10) days, he/she may suspend/expel/remand the student unconditionally for a specified period~~
27 ~~of time or upon such terms and conditions as are deemed reasonable.~~
- 28 ~~6. The principal shall immediately give written or actual notice to the parent/guardian and the~~
29 ~~student of the right to appeal the decision to suspend/expel/remand for more than ten (10) days.~~
30 ~~The notice shall include a statement that, unless the student's parent/guardian requests an open~~
31 ~~hearing in writing within five (5) days of receipt of the notice, any hearing will be closed to the~~
32 ~~public. All appeals must be filed, orally or in writing, within five (5) days after receipt of the~~
33 ~~notice and may be filed by the parent/guardian, the student, or any person holding a teaching~~
34 ~~license who is employed by the district, if requested by the student.~~
- 35 ~~7. The appeal from this decision shall be to the board or to a disciplinary hearing authority (DHA)~~
36 ~~appointed by the board/director of schools.~~
- 37 ~~8. If the suspension/expulsion occurs during the last ten (10) days of any term or semester, the~~
38 ~~student shall be permitted to take such final examinations or submit such required work as~~
39 ~~necessary to complete the course of instruction for that semester, subject to conditions prescribed~~
40 ~~by the principal. (MOVED TO PAGE 2)~~

Legal References

1. TCA 49-6-3007(g)
2. TCA 49-2-203(a)(7); TCA 49-6-3401(a)
3. TCA 39-17-1309 (b)
4. TCA 39-17-1309
5. TCA 53-10-101; TCA 39-17-454
6. TCA 49-6-3401(i)
7. TCA 49-6-3401(d)
8. TCA 49-6-3401(b)(1)
9. TCA 49-6-3401(c)(3)
10. TCA 49-6-3401(a)-(c) ; *Goss v Lopez*, 419 U.S. 565 (1975); 20 USCA 1415

Cross References

Code of Conduct 6.300
Procedural Due Process 6.302
Interference/Disruption of School Activities 6.306
Drug Free Schools 6.307
Bus Safety and Conduct 6.308
Zero Tolerance Offenses 6.309
Dress Code 6.310
Student Disciplinary Hearing Authority 6.317
Alternative School Programs 6.319

Franklin Special Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: <h2 style="text-align: center;">Suspension/Expulsion/Remand</h2>	Descriptor Code: 6.316	Issued Date: 07/16/18
		Rescinds: 6.316	Issued: 08/12/13

1 **DEFINITIONS:** ¹

2 **Suspension:** Dismissed from attendance at school for any reason not more than ten (10) consecutive
 3 days. Multiple suspensions shall not run consecutively nor shall multiple suspensions be applied to
 4 avoid expulsion from school.

5 **Expulsion:** Removal from attendance for more than ten (10) consecutive days or more than fifteen (15)
 6 days in a month of school attendance. Multiple suspensions that occur consecutively shall constitute
 7 expulsion.

8 **Remand:** Assignment to an alternative school.

9 **REASONS FOR SUSPENSION / EXPULSION:**

10 Any principal, principal-teacher or assistant principal (herein called principal) may suspend/expel any
 11 student from attendance at school or any school-related activity on or off campus, or from attendance at
 12 a specific class or classes, or from riding a school bus, without suspending such student from attendance
 13 at school (in-school suspension), for good and sufficient reasons including, but not limited to: ²

- 14 1. Willful and persistent violation of the rules of the school;
- 15 2. Immoral or disreputable conduct, including vulgar or profane language;
- 16 3. Violence or threatened violence against the person of any personnel attending or assigned to any
 17 public school;
- 18 4. Willful or malicious damage to real or personal property of the school, or the property of any
 19 person attending or assigned to the school;
- 20 5. Inciting, advising or counseling of others to engage in any of the acts herein enumerated;
- 21 6. Possession of a pistol, gun or firearm on school property; ³
- 22 7. Possession of a knife or other weapons as defined in TCA 39-17-1309, on school property;
- 23 8. Assaulting a principal, teacher, school bus driver or other school personnel with vulgar, obscene
 24 or threatening language;
- 25 9. Unlawful use or possession of barbitol or legend drugs, as defined in TCA 53-10-101; ³
- 26 10. Engaging in behavior which disrupts a class or school-sponsored activity;
- 27 11. Making a threat, including a false report to use a bomb, dynamite, any other deadly explosive or
 28 destructive device including chemical weapons, on school property or at a school sponsored
 29 event;
- 30 12. One (1) or more students initiating a physical attack on an individual student on school property
 31 or at a school activity, including travel to and from school;

- 1 13. Off-campus criminal behavior resulting in felony charges; when behavior poses a danger to
- 2 persons or property or disrupts the educational process; and
- 3 14. Any other conduct prejudicial to good order or discipline in any school.

4 If as a result of an investigation, a principal or his/her designee finds that a student acted in self-defense
5 under a reasonable belief that the student, or another to whom the student was coming to the defense,
6 may have been facing the threat of imminent danger of death or serious bodily injury, then, the student
7 may not face any disciplinary action. ⁴

8 **IN-SCHOOL SUSPENSION:** ⁵

- 9 1. Students given an in-school suspension in excess of one (1) day from classes shall attend either
- 10 special classes attended only by students guilty of misconduct or be placed in an isolated area
- 11 appropriate for study; and
- 12 2. Personnel responsible for in-school suspension will see that each student is supervised at all times
- 13 and has textbooks and classwork assignments from his/her regular teachers. Students given in-
- 14 school suspension shall be required to complete academic assignments and shall receive credit
- 15 for work completed.

16 **PROCEDURES FOR IN-SCHOOL SUSPENSION AND EXPULSION:** ⁶

- 17 1. Unless the student's continued presence in the school, class or school-related activity presents an
- 18 immediate danger to the student or other persons or property, no principal shall suspend/expel
- 19 any student until that student has been advised of the nature of his/her misconduct, questioned
- 20 about it, and allowed to give an explanation.
- 21 2. Upon suspension/expulsion of any student (in-school suspension in excess of one (1) day), the
- 22 principal shall make an immediate attempt to contact the parent/guardian to inform them of the
- 23 suspension/expulsion. The student shall not be sent home before the end of the school day unless
- 24 the parent/guardian has been contacted.
- 25 3. The principal shall notify the parent/guardian and the director of schools/designee in writing:
- 26 a. Of the suspension/expulsion and the cause for it; and
- 27 b. A request for a meeting with the parent/guardian, student and principal, to be held as soon as
- 28 possible, but no later than five (5) days following the suspension/expulsion.
- 29 4. Immediately following the scheduled meeting, whether or not attended by the parent/guardian or
- 30 student, the principal shall determine the length of the suspension/expulsion and set conditions
- 31 for readmission. If the principal determines the length of the suspension to be between six (6)
- 32 and the maximum of ten (10) days, the principal shall develop and implement a plan for
- 33 correcting the behavior when the student returns to school.
- 34 5. If at the time of the suspension the principal determines that an offence has been committed
- 35 which, in the judgement of the principal, would justify a suspension/expulsion for more than ten
- 36 (10) days, he/she may suspend/expel/remand the student unconditionally for a specified period
- 37 of time or upon such terms and conditions as are deemed reasonable.
- 38 6. The principal shall immediately give written or actual notice to the parent/guardian and the
- 39 student of the right to appeal the decision to suspend/expel/remand for more than ten (10) days.
- 40 The notice shall include a statement that, unless the student's parent/guardian requests an open
- 41 hearing in writing within five (5) days of receipt of the notice, any hearing will be closed to the
- 42 public. All appeals must be filed, orally or in writing, within five (5) days after receipt of the

- 1 notice and may be filed by the parent/guardian, the student, or any person holding a teaching
2 license who is employed by the district, if requested by the student.
- 3 7. The appeal from this decision shall be to the board or to a disciplinary hearing authority (DHA)
4 appointed by the board/director of schools.
- 5 8. If the suspension/expulsion occurs during the last ten (10) days of any term or semester, the
6 student shall be permitted to take such final examinations or submit such required work as
7 necessary to complete the course of instruction for that semester, subject to conditions prescribed
8 by the principal.

Legal References

1. TCA 49-6-3007(h)
2. TCA 49-2-203(a)(7); TCA 49-6-3401(a)
3. TCA 49-6-4216; TCA 39-17-1309 (b)
4. TCA 49-6-3401(i)
5. TCA 49-6-3401(b)(l)
6. TCA 49-6-3401(a – c) ; Goss v Lopez, 419 U.S. 565 (1975); Individuals with Disabilities Act Amendments of 1997 § 615

Cross References

Code of Behavior and Discipline 6.300
Procedural Due Process 6.302
Interference/Disruption of School Activities 6.306
Drug Free Schools 6.307
Bus Conduct 6.308
Zero Tolerance Offenses 6.309
Dress Codes 6.310
Code of Student Conduct 6.313
Student Disciplinary Hearing Authority 6.317

6.317 STUDENT DISCIPLINARY HEARING AUTHORITY – *1st Reading*

This revision request is part of the updates with the group of student discipline policies which include 6.309, 6.316 and 6.319. This policy has been reviewed and streamlined by TSBA to ensure there are no conflicts with the update in law, along with updating references.

Franklin Special Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Student Disciplinary Hearing Authority	Descriptor Code: 6.317	Issued Date: Proposed
		Rescinds: 6.317	Issued: 07/16/18

1 A Disciplinary Hearing Authority (DHA) shall conduct appeals for students who have been
 2 suspended/expelled/remanded for more than ten (10) school days.⁺ The board shall appoint members to
 3 the DHA which shall consist of three (3) members (maximum number must not exceed total membership
 4 of the board). At least one (1) DHA member shall be a licensed employee of the district. All appointments
 5 are for one (1) year terms and subject to reappointment. Board members shall not serve on the DHA.[!]

6 The director of schools shall appoint a chair of the DHA from the members appointed by the board. The
 7 chair shall perform the following duties:
 8 ~~1. Identify the members of the DHA assigned to hear each individual case;~~
 9 2. Set the time, place, and date for each hearing;
 10 3. Maintain order and structure during each hearing; and
 11 4. Prepare, sign, and disseminate the minutes of each meeting.

12 Upon receiving notification of a request to appeal the suspension decision, the DHA shall provide written
 13 notification to the parent(s)/guardian(s) of the student, the student, and any other appropriate person of
 14 the time, place, and date of the hearing. The hearing must be held no later than ten (10) days after the
 15 beginning of the suspension.⁺ ²

16 The DHA may take the following disciplinary actions:² ³
 17 1. Affirm the decision of the school principal;
 18 2. Order removal of the suspension unconditionally;
 19 3. Order removal of the suspension upon such terms and conditions as it deems reasonable;
 20 4. Assign the student to an alternative program; or
 21 5. Suspend the student for a specified period of time.*

22 Within five (5) days of the DHA rendering a decision, the student, principal, principal-teacher, or
 23 assistant principal may request a review by the board, and the board shall review the record. Following
 24 the review, the board may ~~grant or deny the request for a hearing or affirm or overturn the decision of~~
 25 ~~the DHA with or without a hearing. The board shall not impose a more severe penalty than that imposed~~
 26 ~~by the DHA without first providing an opportunity for a hearing before the board.~~³ take the following
 27 actions.

28 *Grant Request for Hearing*⁴

29 If the Board grants a hearing, it shall provide notice to the student and/or his/her parent(s)/guardian(s).
 30 The notice of the hearing shall include a statement that, unless the student's parent/guardian requests an
 31 open hearing in writing within five (5) days of receipt of the notice, the hearing shall be closed to the
 32 public.³

1 The Board may affirm, overturn, or modify the decision of the DHA.

2 *Deny Request for Hearing*⁴

3 If the Board does not grant a hearing, it may affirm, overturn, or modify the decision of the DHA. The
4 Board shall not impose a more severe penalty than that imposed by the DHA without first providing an
5 opportunity for a hearing before the Board.

6 * Note: Zero-tolerance offenses as set forth in statute require mandatory calendar year expulsion ~~or~~
7 ~~assignment to alternative placement for a calendar year~~ unless modified by the director of schools.

Legal References

1. ~~TCA 49-6-3401(e)(4)(A)~~
2. ~~TCA 49-6-3401(e)(5)~~
3. ~~TCA 49-6-3401(e)(6)~~

1. TCA 49-6-3401(c)(4)(C)
2. TCA 49-6-3401(c)(4)(D)
3. TCA 49-6-3401(c)(5)
4. TCA 49-6-3401(c)(6)

Cross References

Procedural Due Process 6.302
Zero Tolerance Offenses 6.309
Suspension/Expulsion/Remand 6.316
Alternative ~~School Programs~~ Education 6.319
Student Records 6.600

Franklin Special Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Student Disciplinary Hearing Authority	Descriptor Code: 6.317	Issued Date: 07/16/18
		Rescinds: 6.317	Issued: 08/11/14

1 A Disciplinary Hearing Authority (DHA) shall conduct appeals for students who have been
 2 suspended/expelled/remanded for more than ten (10) school days.¹ The board shall appoint members to
 3 the DHA which shall consist of three (3) members (maximum number must not exceed total membership
 4 of the board). At least one (1) DHA member shall be a licensed employee of the district. All appointments
 5 are for one (1) year terms and subject to reappointment. Board members shall not serve on the DHA.

6 The director of schools shall appoint a chair of the DHA from the members appointed by the board. The
 7 chair shall perform the following duties:

- 8 1. Identify the members of the DHA assigned to hear each individual case;
- 9 2. Set the time, place, and date for each hearing;
- 10 3. Maintain order and structure during each hearing; and
- 11 4. Prepare, sign, and disseminate the minutes of each meeting.

12 Upon receiving notification of a request to appeal the suspension decision, the DHA shall provide written
 13 notification to the parent/guardian of the student, the student, and any other appropriate person of the
 14 time, place, and date of the hearing. The hearing must be held no later than ten (10) days after the
 15 beginning of the suspension.¹

16 The DHA may take the following disciplinary actions:²

- 17 1. Affirm the decision of the school principal;
- 18 2. Order removal of the suspension unconditionally;
- 19 3. Order removal of the suspension upon such terms and conditions as it deems reasonable;
- 20 4. Assign the student to an alternative program; or
- 21 5. Suspend the student for a specified period of time.*

22 Within five (5) days of the DHA rendering a decision, the student, principal, principal-teacher, or
 23 assistant principal may request a review by the board, and the board shall review the record. Following
 24 the review, the board may grant or deny the request for a hearing or affirm or overturn the decision of
 25 the DHA with or without a hearing. The board shall not impose a more severe penalty than that imposed
 26 by the DHA without first providing an opportunity for a hearing before the board.³

27 The notice of the hearing shall include a statement that, unless the student's parent/guardian requests an
 28 open hearing in writing within five (5) days of receipt of the notice, the hearing shall be closed to the
 29 public.³

30 * Note: Zero-tolerance offenses as set forth in statute require mandatory calendar year expulsion or
 31 assignment to alternative placement for a calendar year unless modified by the director of schools.

Legal References

1. TCA 49-6-3401(c)(4)(A)
2. TCA 49-6-3401(c) (5)
3. TCA 49-6-3401(c)(6)

Cross References

Procedural Due Process 6.302
Suspension/Expulsion/Remand 6.316
Alternative School Programs 6.319
Student Records 6.600

6.319 ALTERNATIVE EDUCATION – *1st Reading*

TSBA recommends revision of our current policy based on the recent passage of the General Assembly’s Public Chapter 603 “which clarifies that students who commit zero tolerance offenses are not required to be placed in alternative schools or programs. Additionally, the State Board recently approved a regulation clarifying the differences between alternative schools and programs as well as the reasons that may justify removing a student from an alternative school or program.” This policy also changes its name from “Alternative School Programs” to “Alternative Education” to align with the updates.

Franklin Special Board of Education

Monitoring: Review: Annually, in March	Descriptor Term: Alternative Education	Descriptor Code: 6.319	Issued Date: Proposed
		Rescinds: 6.319	Issued: 06/11/18

1 *General*¹

2 The board shall have provisions for an alternative school program for students in grades seven through
3 eight (7-8) who have been suspended or expelled from regular school programs. In addition, the board
4 may provide for an alternative school program for grades one through six (1-6) as necessary.⁴

5 An alternative program is a short-term intervention program designed to provide educational services
6 outside the regular school program for students who have been suspended or expelled. Alternative
7 programs may be located in a separate facility from the regular school program or be a self-contained
8 program within a school. Alternative programs shall include, but are not limited to, the following: in-
9 school suspension, Saturday or before/after school suspension, and county-wide alternative learning
10 center.

11 The alternative school and/or programs shall be operated in accordance with state laws and the rules of
12 the State Board of Education, and instruction shall proceed as nearly as practicable in accordance with
13 the instructional programs at the student’s home school.² The director of schools shall develop
14 procedures that provide appropriate educational opportunities for all students assigned to an the
15 alternative education program. These educational opportunities shall utilize adhere to Tennessee’s
16 academic standards.² ~~incorporate innovative teaching strategies, deliver research-based instructional
17 techniques, and provide the resources necessary to foster student learning and achievement.~~³

18 ~~Annually, the director of schools/designee shall submit the following information to the Department of
19 Education:~~³

- 20 ~~1. Alternative school(s) or program(s) currently in collaboration with Williamson County Schools
21 and Williamson County Juvenile Services;~~
- 22
- 23 ~~2. Number and grade level of students served in an alternative education program;~~
- 24
- 25 ~~3. Primary reason for student assignment to an alternative education program; and~~
- 26
- 27 ~~4. Number of faculty and staff serving each alternative education program.~~

28 **ASSIGNMENT**³

29 Students who have been suspended for more than ten (10) days or expelled shall be assigned to the
30 alternative school or program if there is staff and space available.³ Availability of staff and space shall
31 be determined at the time the disciplinary decision is rendered. The Director of Schools/designee shall
32 make this determination by evaluating factors including, but not limited to, the following:

1 1. Level of supervision available;

2
3 2. Safety considerations; and

4
5 3. Type of infraction.

6 Students who have committed zero tolerance offenses are not required to be assigned to alternative
7 schools or programs.⁴

8 Prior to the assignment of the student to an alternative school program, the director of schools/designee
9 shall provide written notice to the student's parent/guardian stating the reason for the student's
10 placement.

11 Placement in an alternative education setting shall be reserved for students who significantly disrupt the
12 educational process. If a student has an active Individualized Education Plan, a 504 plan, or is suspected
13 of having a disability, all state and federal laws, and rules, and regulations related to special education
14 shall be followed. The director of schools/designee shall develop procedures regarding placement of
15 students in the program, taking in to consideration the impact of exclusionary discipline practices.⁶

16 Attendance in alternative school programs shall be mandatory, and students attending an alternative
17 school shall provide their own transportation.

18 The director of schools/designee shall monitor and regularly evaluate the academic progress of each
19 student enrolled in ~~an alternative education program~~ the alternative school.

20 **REMOVAL⁷**

21 A student may be removed from the alternative school or program if:

22 1. He/she violates the rules of the alternative school or program; or

23
24 2. He/she is not benefitting from the assignment and all interventions have been exhausted
25 unsuccessfully.

26 **ADDITIONAL OFFENSES⁸**

27 Any new disciplinary offense committed during a student's original suspension or expulsion period
28 shall be treated as a new and separate offense. These offenses shall not constitute an extension of the
29 original suspension or expulsion.

30 **TRANSITION PLANS^{3 9}**

31 The director of schools/designee shall develop procedures regarding the implementation of transition
32 plans for the integration of students ~~entering and exiting the program~~ assigned to the alternative school.

Legal References

- ~~1. TCA 49-6-3402(a); State Board of Education Policy 2.302~~
- ~~2. TCA 49-6-3402(b); TRR/MS 0520-01-02-.09~~
- ~~3. State Board of Education Policy 2.302~~
1. TCA 49-6-3402(a); Public Acts of 2020, Chapter No. 603; TRR/MS 0520-01-02-.09
2. TRR/MS 0520-01-02-.09(9)(a)
3. Public Acts of 2020, Chapter No. 603
4. Public Acts of 2020, Chapter No. 603; TRR/MS 0520-01-02-.09(6)(a)
5. TRR/MS 0520-01-02-.09(9)(i)
6. TRR/MS 0520-01-02-.09(9)(h)
7. Public Acts of 2020, Chapter No. 603
8. TRR/MS 0520-01-02-.09(9)(g)(2)
9. TRR/MS 0520-01-02-.09(m)

Cross References

Special Education 4.202
Suspension/Expulsion/Remand 6.316
Student Disciplinary Hearing Authority 6.317
Students with Disabilities - Special Education **Students Services** 6.500

Franklin Special Board of Education			
Monitoring: Review: Annually, in March	Descriptor Term: Alternative School Programs	Descriptor Code: 6.319	Issued Date: 06/11/18
		Rescinds:	Issued:

1 *General*

2 The board shall have provisions for an alternative school program for students in grades seven through
3 eight (7-8) who have been suspended or expelled from regular school programs. In addition, the board
4 may provide for an alternative school program for grades one through six (1-6) as necessary.¹

5 Alternative school programs shall be operated in accordance with state laws and the rules of the State
6 Board of Education, and instruction shall proceed as nearly as practicable in accordance with the
7 instructional programs at the student’s home school.²

8 The director of schools shall develop procedures that provide appropriate educational opportunities for
9 all students assigned to an alternative education program. These educational opportunities shall utilize
10 Tennessee’s academic standards, incorporate innovative teaching strategies, deliver research-based
11 instructional techniques, and provide the resources necessary to foster student learning and
12 achievement.³

13 Annually, the director of schools/designee shall submit the following information to the Department of
14 Education:³

- 15 1. Alternative school(s) or program(s) currently in collaboration with Williamson County Schools
16 and Williamson County Juvenile Services;
- 17
- 18 2. Number and grade level of students served in an alternative education program;
- 19
- 20 3. Primary reason for student assignment to an alternative education program; and
- 21
- 22 4. Number of faculty and staff serving each alternative education program.

23 **ASSIGNMENT³**

24 Prior to the assignment of the student to an alternative school program, the director of schools/designee
25 shall provide written notice to the student’s parent/guardian stating the reason for the student’s
26 placement.

27 Placement in an alternative education setting shall be reserved for students who significantly disrupt the
28 educational process. If a student has an active Individualized Education Plan, a 504 plan, or is suspected
29 of having a disability, all state and federal laws, rules, and regulations related to special education shall
30 be followed. The director of schools/designee shall develop procedures regarding placement of students
31 in the program, taking in to consideration the impact of exclusionary discipline practices.

1 Attendance in alternative school programs shall be mandatory, and students attending an alternative
2 school shall provide their own transportation.

3 The director of schools/designee shall monitor and regularly evaluate the academic progress of each
4 student enrolled in an alternative education program.

5 **TRANSITION PLANS³**

6 The director of schools/designee shall develop procedures regarding the implementation of transition
7 plans for the integration of students entering and exiting the program.

Legal References

1. TCA 49-6-3402(a); State Board of Education Policy 2.302
2. TCA 49-6-3402(b); TRR/MS 0520-01-02-.09
3. State Board of Education Policy 2.302

Cross References

Special Education 4.202
Suspension/Expulsion/Remand 6.316
Disciplinary Hearing Authority 6.317
Special Education Students 6.500

	FES					JES					LES					MES					PGES			
	Female	Male	Teachers	Avg		Female	Male	Teachers	Avg		Female	Male	Teachers	Avg		Female	Male	Teachers	Avg		Female	Male	Teachers	Avg
Pre-Kindergarten (P3)	0	2	2	1.0		0	3	1	3.0		0	2	1	2.0		1	0	1	1.0		1	3	0	0
Pre-Kindergarten (P4)	11	17	1	28.0		12	11	1	23.0		7	13	2	10.0		8	11	2	9.5		12	7	1	19
Kindergarten	30	19	3	16.3		28	30	4	14.5		64	45	5	21.8		40	44	6	14.0		35	26	3	20.33
Pre-First	0	0	0	0.0		0	0	0	0.0		0	0	0	0.0		0	0	0	0.0		0	0	0	0
Grade 1	45	31	5	15.2		30	37	4	16.8		40	47	5	17.4		39	57	6	16.0		27	33	4	15
Grade 2	23	24	3	15.7		28	29	4	14.3		25	49	5	14.8		46	41	5	17.4		29	44	4	18.25
Grade 3	38	22	4	15.0		32	35	4	16.8		49	58	6	17.8		46	37	5	16.6		37	24	4	15.25
Grade 4	22	36	4	14.5		32	40	4	18.0		35	51	5	17.2		43	51	5	18.8		32	31	4	15.75
Total Students	169	151		320		162	185		347		220	265		485		223	241		464		173	168		341

Asian	7		2%			44		14%			17		4%			56		13%			7		2%	
Black	49		17%			90		28%			51		11%			41		9%			25		8%	
Hispanic-All Races	37		13%			78		24%			131		28%			76		17%			131		41%	
Native American	2		1%			0		0%			1		0%			1		0%			2		1%	
Hawaiian/Pacific Islander	1		0%			0		0%			2		0%			3		1%			0		0%	
White	194		67%			109		34%			261		56%			267		60%			153		48%	
TOTAL WITHOUT PRE-K	290					321					463					444					318			

	FIS					FMS					PGMS												
	Female	Male	Teachers	Avg		Female	Male	Teachers	Avg		Female	Male	Teachers	Avg									
Grade 5	135	142	12	23.1												37	34	4	17.75				
Grade 6	134	132	12	22.2												33	58	4	22.75				
Grade 7						117	137	13	19.5							57	49	4	26.5				
Grade 8						144	139	12	23.6							36	44	4	20				
Total Students	269	274		543		261	276		537							163	185		348				

Grade	Average Size
K-3	16.5
4-6	18.9
7-8	22.4

Asian	42		8%			33		6%								14		4%					
Black	92		17%			108		20%								14		4%					
Hispanic-All Races	134		25%			130		24%								138		40%					
Native American	4		1%			4		1%								3		1%					
Hawaiian/Pacific Islander	1		0%			2		0%								4		1%					
White	270		50%			260		48%								175		50%					
TOTAL WITHOUT PRE-K	543					537										348							
TOTAL WITHOUT PRE-K	3264				TOTAL WITH PRE-K	3385			TOTAL PRE-K	121													

FSSD Demographics - 8/20/2020

Bullying and Harassment

1.

Individual responsible for state bullying and harassment compliance for the 2019-2020 school year			
Name	Title	Phone Number	Email Address
Dr. Lee Kirkpatrick	Student Support Serv	(615) 591-2802	kirkpatricklee@fssd.

2. Has an LEA employee attended a policy-to-practice training provided by the department of education's office of safe and supportive schools during the 2018-19 or 2019-20 school year?

YES NO

3. Does the LEA have a policy on bullying and harassment in compliance with T.C.A. § 49-6-4503?

YES NO

(If so, please submit a copy of the policy for the 2019-2020 school year with this form.)

4. Did the following receive a copy of your LEA's bullying and harassment policy and grievance procedure?

Students and parents/guardians

Teachers

School Counselors

Other school staff (including cafeteria, janitorial, and transportation staff)

5. Did teachers and school counselors receive information on bullying prevention and strategies to address bullying and harassment when it happens? YES NO

6. Was information relative to bullying prevention programs made available to students and parents and was discussion permitted with respect to prevention policies and strategies? YES NO

7.

Bullying Complaint Data	
Total number of harassment, intimidation, bullying, or cyber-bullying cases brought to the attention of school officials in the 2019-2020 school year	68
Total number of harassment, intimidation, bullying, or cyber-bullying cases where investigation indicated bullying occurred	34
Total number of confirmed harassment, intimidation, bullying, or cyber-bullying cases involving race, color, or national origin	0
Total number of confirmed harassment, intimidation, bullying, or cyber-bullying cases involving sex or gender-based discrimination	0
Total number of confirmed harassment, intimidation, bullying, or cyber-bullying cases involving disability	0
Total number of confirmed harassment, intimidation, bullying, or cyber-bullying cases involving the use of electronic technology	4
Total number of harassment, intimidation, bullying, or cyber-bullying cases where investigation was not initiated within forty-eight (48) hours and attach a document disclosing the reasons they were not initiated within 48 hours	0
Total number of harassment, intimidation, bullying, or cyber-bullying cases where appropriate intervention was not initiated within twenty (20) calendar days and attach a document disclosing the reasons intervention took longer than 20 days	0
Total number of harassment, intimidation, bullying, or cyber-bullying cases still pending	0
Total number of harassment, intimidation, bullying, or cyber-bullying cases resulting in any disciplinary action other than out of school suspension, including but not limited to student/parent conference, in-school suspension, safety plans, etc.	49
Total number of harassment, intimidation, bullying, or cyber-bullying cases resulting in out of school suspension less than 10 days	6
Total number of harassment, intimidation, bullying, or cyber-bullying cases resulting in out of school suspension of 10 days or more	0

FRANKLIN SPECIAL SCHOOL DISTRICT
Investment Report
July 31, 2020

Local Government Investment Pool

Interest Rate for July: .31%

General Investment Account	
Beginning Balance	\$ 5,378,651.52
Interest	997.84
Withdrawals	(2,550,000.00)
Deposits	
Total Invested	\$ 2,829,649.36

Debt Service Investment Account	
Beginning Balance	\$ 232,712.15
Interest	61.27
Withdrawals	-
Deposits	
Total Invested	\$ 232,773.42

Capital Projects Investment Account	
Beginning Balance	\$ 2.69
Interest	-
Withdrawals	-
Deposits	-
Total Invested	\$ 2.69

Construction Investment Account	
Beginning Balance	\$ 27,304,909.03
Interest	7,182.75
Withdrawals	(189,185.59)
Deposits	-
Total Invested	\$ 27,122,906.19

FRANKLIN SPECIAL SCHOOL DISTRICT
Investment Report
July 31, 2020

First Tennessee Bank

General Purpose Checking	
Beginning Balance	\$ 2,203,425.74
Receipts	1,237,537.27
Receipts - Loan from First Horizon (Tax Anticipation)	
Receipts - Loan	
Interest	120.66
Transfer from Investments	2,550,000.00
Transfer to Investments	
Pmt of Tax Anticipation Loan First Horizon	
Pmt of Loan to - Debt	
Disbursements	(4,890,801.67)
Ending Balance	<u>\$ 1,100,282.00</u>
Debt Service Checking	
Beginning Balance	\$ 416,453.51
Receipts	18,282.21
Receipts - Loan Payment fr GP	
Interest	19.82
Transfer from Investments	
Transfer to Investments	
Loan to Capital Proj	(200,000.00)
Disbursements	
Ending Balance	<u>\$ 234,755.54</u>
Capital Projects Checking	
Beginning Balance	\$ 61,177.79
Receipts	74,373.98
Interest	7.68
Loan fr Debt Service	200,000.00
Transfer from GP Loan	
Reimb fr GP-Exp	
Disbursements	(230,094.23)
Ending Balance	<u>\$ 105,465.22</u>
Construction Checking	
Beginning Balance	\$ 27,646.54
Receipts	
Interest	3.59
Transfer fr LGIP	189,185.59
Transfer fr Investments	
Transfer fr Investments	
Disbursements	(187,692.83)
Ending Balance	<u>\$ 29,142.89</u>

End T Acct	Obj	Pri	Loc	Prq	Acct	Original Budget	Budget Revisions	Revised Budget	Monthly Activity	FYTD Activity	Uncollected Balance
General Purpose						2020-21	2020-21	2020-21	August 2020-21	2020-21	2020-21
141	R				Current Year Property Tax	13,356,309.00	0.00	13,356,309.00	0.00	0.00	13,356,309.00
141 R 40120					Trustee's Collections Prior Ye	80,000.00	0.00	80,000.00	13,263.74	13,263.74	66,736.26
141 R 40130					Circuit Clerk/Cam-Prior Year	40,000.00	0.00	40,000.00	16,846.48	16,846.48	23,153.52
141 R 40140					Interest & Penalty	20,000.00	0.00	20,000.00	1,342.13	1,342.13	18,657.87
141 R 40161					Payments In Lieu Of Taxes-Tva	0.00	0.00	0.00	0.00	0.00	0.00
141 R 40163					Payments In Lieu Of Taxes-Other	50,000.00	0.00	50,000.00	0.00	0.00	50,000.00
141 R 40210					Local Option Sales Tax	5,974,000.00	0.00	5,974,000.00	486,669.12	486,669.12	5,487,330.88
141 R 40275					Mixed Drink Tax (ST)	105,000.00	0.00	105,000.00	1,769.42	1,769.42	103,230.58
141 R 40350					Interest State Telecom Tax	0.00	0.00	0.00	0.00	0.00	0.00
141 R 40610					Current Year Property Tax	17,229,242.00	0.00	17,229,242.00	0.00	0.00	17,229,242.00
141 R 40620					Prior Year Property Tax	100,000.00	0.00	100,000.00	33,440.23	33,440.23	66,559.77
141 R 40630					Interest & Penalty	25,000.00	0.00	25,000.00	2,496.83	2,496.83	22,503.17
141 R 40640					Pick-Up Taxes	35,000.00	0.00	35,000.00	49,847.86	49,847.86	-14,847.86
141 R 41110					Licenses & Permits	500.00	0.00	500.00	0.00	0.00	500.00
141 R 43511					Tuition-Regular Day Students	30,000.00	0.00	30,000.00	4,500.00	7,500.00	22,500.00
141 R 43513					Tuition-YSI	349,540.00	0.00	349,540.00	0.00	0.00	349,540.00
141 R 43517					Tuition-Other	28,000.00	0.00	28,000.00	18,000.00	28,600.00	-600.00
141 R 43570					Receipts From Individual Schoo	40,000.00	0.00	40,000.00	0.00	0.00	40,000.00
141 R 43990					Other Charges For Services	10.00	0.00	10.00	0.00	0.00	10.00
141 R 44110					Interest Earned	50,000.00	0.00	50,000.00	414.82	1,533.32	48,466.68
141 R 44120					Lease/Rentals	25,000.00	0.00	25,000.00	0.00	0.00	25,000.00
141 R 44146					E-Rate Funding	34,900.00	0.00	34,900.00	0.00	0.00	34,900.00
141 R 44170					Miscellaneous Refunds	10,000.00	0.00	10,000.00	0.20	36,295.20	-26,295.20
141 R 44520					Insurance Recovery	0.00	0.00	0.00	0.00	0.00	0.00
141 R 44530					Sale of Equipment	1,500.00	0.00	1,500.00	250.00	250.00	1,250.00
141 R 44540					Sale of Property	0.00	0.00	0.00	0.00	0.00	0.00
141 R 44570					Contributions & Gifts	0.00	0.00	0.00	0.00	0.00	0.00
141 R 44990					Other Local Revenue	2,000.00	0.00	2,000.00	0.00	11.79	1,988.21
141 R 46511					Basic Education Program	14,845,000.00	0.00	14,845,000.00	1,484,500.00	1,484,500.00	13,360,500.00
141 R 46515					Early Childhood Education	304,603.00	0.00	304,603.00	0.00	0.00	304,603.00
141 R 46580					Other State Education Funds	138,510.00	0.00	138,510.00	0.00	0.00	138,510.00
141 R 46592					Internet Connectivity	0.00	0.00	0.00	0.00	0.00	0.00
141 R 46610					Career Ladder	100,000.00	0.00	100,000.00	0.00	0.00	100,000.00
141 R 46612					Extended Contracts	0.00	0.00	0.00	0.00	0.00	0.00
141 R 46850					Mixed Drink Tax	0.00	0.00	0.00	0.00	0.00	0.00
141 R 46980					Other State Grants	0.00	0.00	0.00	0.00	0.00	0.00
141 R 47143					Ed Of Handicap_IDEA	0.00	0.00	0.00	0.00	0.00	0.00
141 R 47590					Other Federal Through State	0.00	0.00	0.00	179.22	248.54	-248.54

End T	Acct	Obj	Prt	Loc	Prp	Acct	Original Budget	Budget Revisions	Revised Budget	August 2020-21	2020-21	Uncollected
General Purpose										Monthly Activity	FYTD Activity	Balance
141	R	48130				CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00
141	R	48990				Other-Citizens Group	26,000.00	0.00	26,000.00	1,292.88	1,292.88	24,707.12
141	R	49700				Insurance Recovery	0.00	0.00	0.00	0.00	0.00	0.00
141	R	49800				Transfers In	60,000.00	0.00	60,000.00	0.00	0.00	60,000.00
141						General Purpose	53,060,114.00	0.00	53,060,114.00	2,114,812.93	2,165,907.54	50,894,206.46

End T Acct	Obj	Prt	Loc	Prg	Acct	Original Budget	Revised Budget	Monthly Activity	FYTD Activity	Encumbered Amount	Unencumbered Balance
General Purpose						2020-21	2020-21	2020-21	2020-21		
141 E	71100	---	---	---	Regular Education Program	26,882,100.00	26,882,100.00	1,207,699.09	1,659,322.85	297,551.56	24,925,225.59
141 E	71150	---	---	---	Alternative Schools	85,000.00	85,000.00	0.00	0.00	0.00	85,000.00
141 E	71200	---	---	---	Special Education Program	5,915,341.00	5,915,341.00	186,328.91	242,301.61	94,252.24	5,578,787.15
141 E	72110	---	---	---	Attendance	0.00	0.00	127.17	884.67	0.00	-884.67
141 E	72120	---	---	---	Health Services	736,141.00	736,141.00	29,801.48	42,440.35	543.44	693,157.21
141 E	72130	---	---	---	Other Student Support	1,164,882.00	1,164,882.00	47,054.03	68,163.21	2,220.00	1,094,498.79
141 E	72210	---	---	---	Regular Instruction Program	2,835,810.00	2,835,810.00	126,811.33	185,567.75	23,999.25	2,626,243.00
141 E	72220	---	---	---	Special Education Instruction	1,365,517.00	1,365,517.00	42,859.95	66,106.69	7,625.80	1,291,784.51
141 E	72250	---	---	---	TECHNOLOGY	1,138,584.00	1,138,584.00	93,607.51	249,407.76	709.89	888,466.35
141 E	72310	---	---	---	Board Of Education Services	1,498,298.00	1,498,298.00	11,340.20	305,811.04	364,151.75	828,335.21
141 E	72320	---	---	---	Director of Schools	469,409.00	469,409.00	33,630.60	54,980.91	22,929.00	391,499.09
141 E	72410	---	---	---	Office Of The Principal	3,534,347.00	3,534,347.00	260,611.15	422,394.66	67,506.12	3,044,446.22
141 E	72510	---	---	---	Fiscal Services	687,694.00	687,694.00	56,515.25	93,953.88	300.00	593,440.12
141 E	72520	---	---	---	Human Resources	370,019.00	370,019.00	41,089.99	49,403.81	5,003.65	315,611.54
141 E	72610	---	---	---	Operation Of Plant	3,377,841.00	3,377,841.00	271,284.23	527,153.62	142,916.11	2,707,771.27
141 E	72620	---	---	---	Maintenance Of Plant	650,337.00	650,337.00	62,616.85	109,506.16	108,912.71	431,918.13
141 E	72710	---	---	---	Transportation	1,989,904.00	1,989,904.00	54,787.88	137,973.81	133,631.95	1,718,298.24
141 E	72810	---	---	---	Central And Other	152,219.00	152,219.00	8,447.04	18,946.65	10,721.07	122,551.28
141 E	73100	---	---	---	Food Supplies	0.00	0.00	0.00	0.00	0.00	0.00
141 E	73300	---	---	---	Community Service	349,540.00	349,540.00	0.00	0.00	0.00	349,540.00
141 E	73400	---	---	---	Early Childhood Education	741,629.00	741,629.00	18,479.26	23,032.14	829.57	717,767.29
141 E	81300	---	---	---	Education Dabt Service	0.00	0.00	0.00	0.00	0.00	0.00
141 E	82130	---	---	---	Principal	216,733.00	216,733.00	18,046.00	36,092.00	180,641.00	0.00
141 E	82230	---	---	---	Interest	32,991.00	32,991.00	681.00	1,362.00	6,629.00	25,000.00
141 E	82330	---	---	---	Other Debt Service	0.00	0.00	0.00	0.00	0.00	0.00
141 -	----	----	----	----	General Purpose	54,194,336.00	54,194,336.00	2,571,818.92	4,294,805.57	1,471,074.11	48,428,456.32

End T Acct	Obj	Prj	Loc	Prq	Acct	2020-21 Original Budget	2020-21 Budget Revisions	2020-21 Revised Budget	August 2020-21 Monthly Activity	2020-21 YTD Activity	Uncollected Balance
142					Federal Programs						
142 R	47141				Title I Part A	396,216.00	0.00	396,216.00	0.00	0.00	396,216.00
142 R	47143				Ed Of Handicap_IDEA	829,142.00	0.00	829,142.00	0.00	0.00	829,142.00
142 R	47145				IDEA Preschool	24,191.00	0.00	24,191.00	0.00	0.00	24,191.00
142 R	47146				Title III Part A	45,204.00	0.00	45,204.00	0.00	0.00	45,204.00
142 R	47147				Title IV Safe & Drug-Free Scho	28,534.00	0.00	28,534.00	0.00	0.00	28,534.00
142 R	47149				Title X McKinney-Vento	0.00	0.00	0.00	0.00	0.00	0.00
142 R	47189				Title II Part A	89,822.00	0.00	89,822.00	0.00	0.00	89,822.00
142 R	47301				ESSER Grant	0.00	0.00	0.00	0.00	0.00	0.00
142 R	47306				Emergency Loss of Income Grant	0.00	0.00	0.00	194,878.00	194,878.00	-194,878.00
142 R	47311				First To The Top	0.00	0.00	0.00	0.00	0.00	0.00
142 R	47590				Other Federal Through State	0.00	0.00	0.00	0.00	0.00	0.00
142 R	47990				Transfers In	0.00	0.00	0.00	0.00	0.00	0.00
142 R	49800				Federal Programs	1,413,109.00	0.00	1,413,109.00	194,878.00	194,878.00	1,218,231.00

Fnd T Acct	Obj	Prj	Loc	Prog	Acct	2020-21		2020-21		2020-21		2020-21		Encumbered Amount	Unencumbered Balance
						Original Budget	Revised Budget	Monthly Activity	PTTD Activity						
142					Federal Programs										
142 E					Regular Education Program	318,631.00	318,631.00	36,566.55	64,839.05	323,312.77	-69,520.82				
142 E					Special Education Program	801,250.00	801,250.00	24,024.12	36,930.45	46,475.68	717,843.87				
142 E					Health Services	15,984.00	15,984.00	0.00	0.00	0.00	15,984.00				
142 E					Other Student Support	2,394.00	2,394.00	6,626.06	6,626.06	0.00	-4,232.06				
142 E					Regular Instruction Program	200,246.00	200,246.00	13,327.03	24,603.79	33,300.78	142,341.43				
142 E					Special Education Instruction	7,585.00	7,585.00	384.20	575.47	0.00	7,009.53				
142 E					TECHNOLOGY	0.00	0.00	2,384.48	2,384.48	7,615.52	-10,000.00				
142 E					Transportation	17,164.00	17,164.00	0.00	0.00	0.00	17,164.00				
142 E					Operating Transfer	49,855.00	49,855.00	0.00	0.00	0.00	49,855.00				
142 -					Federal Programs	1,413,109.00	1,413,109.00	83,312.44	135,959.30	410,704.75	866,444.95				

Fnd T Acct	Obj Prj Loc	Prs Acct	2020-21		2020-21		2020-21		2020-21		Uncollected Balance
			Original Budget	Budget Revisions	Revised Budget	Monthly Activity	RYTD Activity	Balance			
143		Food Service									
143 R 43521		Lunch Payments-Children	467,000.00	0.00	467,000.00	13,990.40	13,990.40	453,009.60			
143 R 43522		Lunch Payments-Adults	49,000.00	0.00	49,000.00	2,231.25	2,231.25	46,768.75			
143 R 43523		Income From Breakfast	87,000.00	0.00	87,000.00	2,741.10	2,741.10	84,258.90			
143 R 43525		Ala Carte Sales	150,000.00	0.00	150,000.00	2,540.85	2,540.85	147,459.15			
143 R 43990		Other Charges For Services	135,000.00	0.00	135,000.00	314.50	314.50	134,685.50			
143 R 44530		Sale of Equipment	500.00	0.00	500.00	0.00	0.00	500.00			
143 R 44570		Contributions & Gifts	0.00	0.00	0.00	1,500.00	1,500.00	-1,500.00			
143 R 46520		School Food Service	16,500.00	0.00	16,500.00	0.00	0.00	16,500.00			
143 R 46980		Other State Grants	0.00	0.00	0.00	0.00	0.00	0.00			
143 R 47111		USDA School Lunch Program	830,000.00	0.00	830,000.00	0.00	0.00	830,000.00			
143 R 47112		USDA Commodities	141,580.00	0.00	141,580.00	0.00	0.00	141,580.00			
143 R 47113		Breakfast	320,000.00	0.00	320,000.00	0.00	0.00	320,000.00			
143 R 47114		USDA Other	16,000.00	0.00	16,000.00	0.00	0.00	-57,969.78			
143 R 47115		USDA Food Service Equipment Gr	0.00	0.00	0.00	0.00	0.00	0.00			
143 R 47590		Other Federal Through State	172,000.00	0.00	172,000.00	6,379.75	6,379.75	165,620.25			
143 -		Food Service	2,384,580.00	0.00	2,384,580.00	29,697.85	103,667.63	2,280,912.37			

Fund	T Acct	Obj	Pri	Loc	Prog	Acct	2020-21		2020-21		2020-21		2020-21	
							Original Budget	Revised Budget	Monthly Activity	FYTD Activity	Encumbered Amount	Unencumbered Balance		
143						Food Service								
143	W	73100				Food Supplies	2,336,363.00	2,336,363.00	94,913.07	157,855.44	1,006,196.89	1,172,310.67		
143						Food Service	2,336,363.00	2,336,363.00	94,913.07	157,855.44	1,006,196.89	1,172,310.67		

End T	Acct	Obj	Prt	Loc	Prq	Acct	Original Budget	Budget Revisions	Revised Budget	Monthly Activity	FYTD Activity	Uncollected Balance
Community Service (MAC)							2020-21	2020-21	2020-21	August 2020-21	2020-21	
146	R	43581				Community Services Fees	1,516,200.00	0.00	1,516,200.00	67,563.14	96,463.41	1,419,736.59
146	R	43584				Registration Fees-School Year	32,150.00	0.00	32,150.00	13,335.00	15,045.00	17,105.00
146	R	43585				Registration Fees-Summer	10,750.00	0.00	10,750.00	0.00	140.00	10,610.00
146	R	43990				Other Charges For Services	0.00	0.00	0.00	0.00	0.00	0.00
146	R	44120				Lease/Rentals	33,912.00	0.00	33,912.00	0.00	5,652.00	28,260.00
146	R	44170				Miscellaneous Refunds	36,000.00	0.00	36,000.00	0.00	0.00	36,000.00
146	R	44570				Contributions & Gifts	500.00	0.00	500.00	0.00	0.00	500.00
146	R	46590				Other State Education Funds	0.00	0.00	0.00	0.00	0.00	0.00
146	-					Community Service (MAC)	1,629,512.00	0.00	1,629,512.00	81,298.14	117,300.41	1,512,211.59

End T Acct	Obj	Pri	Loc	Prog	Acct	2020-21		2020-21		August 2020-21		2020-21		Encumbered Amount	Unencumbered Balance
						Original Budget	Revised Budget	Monthly Activity	FYTD Activity						
146					Community Service (MAC)										
146	B	73300			Community Service	1,317,100.00	1,317,100.00	83,034.38	118,576.53	7,983.74	1,190,539.73				
146	B	99100			Operating Transfer	0.00	0.00	0.00	0.00	0.00	0.00				
146	-				Community Service (MAC)	1,317,100.00	1,317,100.00	83,034.38	118,576.53	7,983.74	1,190,539.73				

Fnd	T	Acct	Obj	Prj	Loc	Prq	Acct	2020-21		2020-21		2020-21		2020-21		Uncollected Balance
								Original Budget	Budget Revisions	Revised Budget	Monthly Activity	FYTD Activity	Monthly Activity	FYTD Activity		
156	R	40610					Debt Service	5,587,119.00	0.00	5,587,119.00	0.00	0.00	0.00	0.00	5,587,119.00	
							Current Year Property Tax									
156	R	40620					Prior Year Property Tax	50,000.00	0.00	50,000.00	10,844.01	10,844.01	809.68	809.68	39,155.99	
156	R	40630					Interest & Penalty	12,000.00	0.00	12,000.00	809.68	809.68	11,190.32	11,190.32		
156	R	40640					Pick-Up Taxes	20,000.00	0.00	20,000.00	16,164.69	16,164.69	3,835.31	3,835.31		
156	R	44110					Interest Earned	15,000.00	0.00	15,000.00	74.38	74.38	155.47	155.47		
156	R	44990					Other Local Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
156	R	49800					Transfers In	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
156	-	-					Debt Service	5,684,119.00	0.00	5,684,119.00	27,992.76	27,992.76	27,973.85	27,973.85	5,656,145.15	

End T Acct	Obj	Prj	Loc	Prq	Acct	2020-21 Original Budget	2020-21 Revised Budget	August 2020-21 Monthly Activity	2020-21 FYTD Activity	Encumbered Amount	Unencumbered Balance
156					Debt Service						
156 E 72310					Board Of Education Services	113,062.00	113,062.00	490.34	490.34	0.00	112,571.66
156 E 82130					Principal	2,890,000.00	2,890,000.00	0.00	0.00	0.00	2,890,000.00
156 E 82230					Interest	2,422,168.00	2,422,168.00	0.00	0.00	0.00	2,422,168.00
156 E 82330					Other Debt Service	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00
156 -					Debt Service	5,430,230.00	5,430,230.00	490.34	490.34	0.00	5,429,739.66

Fnd T	Acct	Obj	Prj	Loc	Prj	Acct	2020-21		2020-21		2020-21		2020-21		Uncollected
							Original Budget	Budget Revisions	Revised Budget	Monthly Activity	RYTD Activity	Balance			
Capital Projects															
177	R	40210				Local Option Sales Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
177	R	40390				Other Statutory Local Tax	900,000.00	0.00	900,000.00	75,107.66	75,107.66	824,892.34			
177	R	44110				Interest Earned	251,200.00	0.00	251,200.00	6,232.57	13,426.59	237,773.41			
177	R	44530				Sale of Equipment	0.00	0.00	0.00	0.00	0.00	0.00			
177	R	44570				Contributions & Gifts	0.00	0.00	0.00	0.00	0.00	0.00			
177	R	44990				Other Local Revenue	0.00	0.00	0.00	0.00	0.00	0.00			
177	R	46530				Energy Efficient Schools Grant	0.00	0.00	0.00	0.00	0.00	0.00			
177	R	48130				CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00			
177	R	49100				Bonds Issued	0.00	0.00	0.00	0.00	0.00	0.00			
177	-	-	-	-	-	Capital Projects	1,151,200.00	0.00	1,151,200.00	81,340.23	89,534.25	1,062,665.75			

Fund T Acct	Obj	Pri	Loc	Prg	Acct	2020-21		August 2020-21		2020-21		Encumbered Amount	Unencumbered Balance
						Original Budget	Revised Budget	Monthly Activity	FYTD Activity				
177					Capital Projects								
177 E	81300				Education Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
177 E	82130				Principal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
177 E	82230				Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
177 E	82330				Other Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
177 E	91300				Education Capital Projects	24,919,500.00	24,919,500.00	10,276.10	206,289.62	1,270,892.62	23,442,317.76		
177 E	99100				Operating Transfer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
177					Capital Projects	24,919,500.00	24,919,500.00	10,276.10	206,289.62	1,270,892.62	23,442,317.76		

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Franklin Special, TN
Expenditures (Date: 8/2020)

09/08/20 Page: 7
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End T Acct Obj Prt Loc Prg Acct 2020-21 Original Budget 2020-21 Revised Budget August 2020-21 Monthly Activity 2020-21 FYTD Activity Encumbered Amount Unencumbered Balance

Grand Expense Totals 89,610,638.00 89,610,638.00 2,843,845.25 4,913,976.80 4,166,852.11 80,529,809.09

Number of Accounts: 3317

***** End of report *****

FRANKLIN SPECIAL SCHOOL DISTRICT

Comparison of Sales Tax Revenue

FY 2019-20 to FY 2020-21

Received During	For the Month of	Actual Revenue - Sales Tax		Increase (Decrease)			
		FY 2019-2020	FY 2020-2021	\$ Change		% Change	
				Month-to- Month	Year-to- Date	Month-to- Month	Year-to- Date
Aug	May	\$ 493,498	\$ 486,669	\$ (6,829)	\$ (6,829)	-1.4%	-1.4%
Sep	June	507,478	533,432	\$ 25,954	\$ 19,125	5.1%	1.9%
Oct	July	493,500					
Nov	Aug	505,911					
Dec	Sept	492,597					
Jan	Oct	514,543					
Feb	Nov	542,968					
Mar	Dec	744,403					
Apr	Jan	479,353					
<i>ADA Adjustment</i>		(67,495)					
May	Feb	439,802					
June	March	479,700					
July	April	426,422					
Total YTD		\$ 6,052,681	\$ 1,020,101	\$ 19,125			
FY 2019-2020 Budgeted Total			\$ 5,974,000				
Actual Over (Under) Budget			\$ (4,953,899)				
% of Budget Received YTD			17.1%				