



Williamson County School Board Meeting

May 20, 2024 6:30 PM

Williamson County Administrative Complex - Auditorium

1. Call to Order

- a. Record Attendance
- b. Pledge of Allegiance and a Moment of Silence

2. Items of Particular Public Interest (Public Comment)

3. Approval of Agenda

4. Approval of Consent Agenda

- a. Approval of the April 15, 2024, School Board Meeting Minutes
- b. Board Policies - Second Reading
 - I. 4.409 Online Learning Program
 - II. 6.200 Attendance
- c. Kingdom Chasers Church at Creekside Elementary School
- d. Request for Middle Tennessee Electric Easement at Maintenance Building
- e. Request for Middle Tennessee Electric Easement at Transportation Building
- f. Recommendation for Field Trip Fee Requests

5. Communications to the Board

- a. Superintendent's Report
 - I. Student, Staff and School Spotlights
- b. Board Chair Report

6. New Business

- a. Approval of Revised 2024-25 Budget
 - I. Approval of General Purpose School Fund- \$555,060,228
 - II. Approval of Central Cafeteria Fund - \$19,668,669
 - III. Approval of Extended School Program Fund - \$7,010,239
 - IV. Approval of Education Capital Projects Fund Intracategory Transfer - Technology- \$2,500,000
- b. 2023 - 2024 School Board Budget
 - I. Approval of General Purpose School Fund Amendment 05.24 Summer Learning Camps Grant - \$4,400,725
 - II. Approval of General Purpose School Fund Amendment 05.24 Summer Learning Transportation Grant - \$798,171
 - III. Approval of General Purpose School fund Amendment 05.24 Fine Arts Donation - \$48,825

IV. Approval of General Purpose School Fund Resolution
06.24 Reallocation to Contracted Services - \$275,000

V. Approval of General Purpose School Fund Resolution
06.24 Student Support Services Legal Expenses -
\$300,000

VI. Approval of General Purpose School Fund Resolution
06.24 Trustee Commission - \$800,000

VII. Approval of General Purpose School Fund Resolution
06.24 ESCO Payment - \$1,141,922.32

VIII. Approval of General Purpose School Fund Resolution
06.24 Additional Insurance Expenses - \$800,000

IX. Approval of General Purpose School Fund Resolution
06.24 Additional Operational Expenses - \$200,000

X. Approval of Extended School Program Fund Resolution
06.24 Additional Extended School Program Expenses-
\$263,286

c. Board Policies - First Reading

I. 4.403 Library Materials - New Statutory Amendments

7. Adjournment



Williamson County School Board Meeting
April 15, 2024 6:30 PM
Williamson County Administrative Complex - Auditorium

Attendance Taken at 6:32 PM.

Mrs. Jennifer Aprea: Present
Mr. Drason Beasley: Present
Mr. Joshua Brown: Present
Mr. Dan Cash: Present
Mrs. Donna Clements: Present
Ms. Sheila Cleveland: Absent
Mrs. Angela Durham: Present
Mr. Jay Galbreath: Present
Mr. KC Haugh: Present
Mr. Eliot Mitchell: Absent
Mr. Eric Welch: Present
Mr. Rick Wimberly: Present
Present: 10, Absent: 2.

1. Call to Order

Madam Chair Durham called the meeting to order. Durham asked the Board members to record their attendance. She called upon Board Member Rick Wimberly to lead the Pledge of Allegiance, followed by a moment of silence.

- a. Record Attendance
- b. Pledge of Allegiance and a Moment of Silence

2. Items of Particular Public Interest (Public Comment)

Madam Chair Durham called upon the following individuals who signed up to speak during public comment.

Jeni Davis spoke about pay disparity for arts teachers.
Rosalie Mobley spoke about disparity for arts teachers.
Grey Rose spoke about the low pay for arts teachers.
Izzy Rose spoke about arts teacher pay.
Cassy Gilchrist spoke about arts teacher pay.
Mary Jane Brown spoke about funding parity and the mental health crisis in adolescents.
Bryson Merryman spoke about paying teachers more.
Angela Frederick spoke about teacher burnout and retention.
Adeleigh Worden spoke about the Fine Arts Teacher's pay scale.
Owen Keeler spoke about equitable pay for arts teachers.
Lucy Hedegard spoke about theater teacher pay.
Jack Hedegard spoke about raising fine arts teacher supplements.
Bryant Herbert spoke about the diversity and equity Fostering Healthy Solutions report.

3. Approval of Agenda

Madam Chair Durham called upon Superintendent Golden, who recommended approval for the Agenda.

Motion Passed: Motion by Mr. Eric Welch to approve. A second was made by Mrs. Jennifer Aprea.

Ms. Sheila Cleveland: Absent
Mr. Eliot Mitchell: Absent
Mr. Jay Galbreath: Yes
Mrs. Donna Clements: Yes
Mr. Rick Wimberly: Yes
Mr. Eric Welch: Yes
Mr. KC Haugh: Yes
Mr. Drason Beasley: Yes
Mrs. Angela Durham: Yes
Mr. Dan Cash: Yes
Mr. Joshua Brown: Yes
Mrs. Jennifer Aprea: Yes
Yes: 10, Nay: 0, Absent: 2

4. Approval of Consent Agenda

Madam Chair Durham called upon Superintendent Golden, who recommended approval of the Consent Agenda.

Motion Passed: Motion by Mr. Rick Wimberly to approve. A second was made by Mrs. Donna Clements.

Ms. Sheila Cleveland: Absent
Mr. Eliot Mitchell: Absent
Mrs. Donna Clements: Yes
Mr. Rick Wimberly: Yes
Mr. Eric Welch: Yes
Mr. KC Haugh: Yes
Mr. Drason Beasley: Yes
Mrs. Angela Durham: Yes
Mr. Dan Cash: Yes
Mr. Joshua Brown: Yes
Mrs. Jennifer Aprea: Yes
Mr. Jay Galbreath: Yes
Yes: 10, Nay: 0, Absent: 2

- a. Approval of the March 18, 2024 School Board Meeting Minutes
- b. Approval of Facilities Use Fee Schedule (Board Policy 3.206) (Annual Agenda Item)
- c. Approval of Centennial High School Outdoor Hitting Structure
- d. Approval of Page High School Exterior Improvements
- e. Recommendation for Field Trip Fee Requests

5. Communications to the Board

a. Superintendent's Report

Superintendent Golden thanked the public speakers. He was encouraged by the parents and students asking for improved pay for the teachers who have made a difference for them. Golden thanked the WCEA President, Ms. Frederick for making comments about teachers. WCS works on key components to evaluate employee engagement. WCS is staffed at 92%. This year, WCS has asked for a 6% pay increase for all employees. The County Commission votes on the final WCS budget in June. TCAPS started this week. The Winstead Singers who performed before the Board meeting sang a song about managing TCAPS. Golden talked about the State Legislator session. There are no final bills at this time.

I. Student, Staff and School Spotlights

In Student Spotlights, many students were recognized for their success at the DECA State Career Development Conference. From Ravenwood High, Devansh Nigam and Alexander White won the Buying and Merchandising Team Decision Making category; Ananya Antony and Riya Koranne won the Entrepreneurship and Team Decision Making category; Aayush Kumar won the Financial Consulting Event; Tanya Bhatia and Simran Daruwalla won the Financial Services Team Decision Making; Carson Flores, Alex Lee and Hemachandra Rambha won the Innovation Plan category; Vihaan Bussa, Varun Kilaru and Samuel Michael won the Integrated Marketing Campaign category; and Gautham Giri, Sowmil Kumble and Abhinav Vijayanand won the Sales project category. They are coached by Bryan Stuck.

From Brentwood High, Will Corum won the Entrepreneurship Series; Lucy Wyatt won the Human Resources Management Series; Lexi McDonnough won the Marketing Communications Series; and Polly Kate Brown won the Retail Merchandising Series. They are coached by Lisa Nease.

Summit High's Nathan Hoggard won the Principles of Finance category. He is coached by Rebekah Brashier.

Independence High's Alyssa Watkins won the Human Growth and Development category at the HOSA State Leadership Conference. She is coached by Brandi Mangrum.

The Board also celebrated many students for their work at the Technology Student Association (TSA) State Conference. From Legacy Middle, Joel Parker placed first in the Cybersecurity category; Whit Lacey, Dalton Mauk and Clayton Kelley won the Inventions and Innovations category; Max Penix Kai Schwab, Eston Sharp, Caroline Scogins and Avery Shelton won the Off the Grid category; Kai Schwab and Ryan Dugar won the Problem Solving category; Dash McLeod, Whit Lacey and Daniel Baugh won the Tech Bowl; and Lleyton Taylor and Maverick Rupert won the Technical Design category. They are coached by Robert Baltz and Amber Whiting.

From Page High, Tommy Delk, Evan Moore, Bailey Murray, Huntley Peck, Arhaan Shaik and Amith Sudhagoni won the Engineering Design category; Shruthika Kakumani and Shruthi Mogan won the Forensic Science category; Erica Bowman won the Prepared Presentation category; Bailey Murray won the Promotional Design category; Shivam Bhardwaj, Logan Garland and Shruthi Mogan won the STEM Mass Media category; and Shruthika Kakumani, Shruthi Mogan and Evan Moore won the Tech Bowl. They are coached by Jay Emmons.

From Ravenwood High, Manu Kalaskiam, Varun Kilaru, Samuel Michael, Yug Patel, Adam Rakhmanov and Malvika Rao won the Biotechnology Design category; Erica Goh, Laasya Kandali, Varshini Mohanasekaran, Anushri Mukherjee, Harshita Nallaka and Meghana Sappidi won the Children's Stories category; Srikar Kusumanchi and Satya Peddibholta won the Software Development category; Rohan Kilaru and Aneek Polepalli won the Structural Design and Engineering series; and Vihaan Bussa, Caelan Dunlea, Rohan Kilaru, Aneek Polepalli and Koushik Sanjay Saravana Kumar won the VEX Robotics Competition. They are coached by Jeremy Paisley.

Students who competed in the Future Farmers of America (FFA) State Convention were also honored. Page Middle's Christian Waskey, Toa Lemaota, Jack Paiva and Killian Carey are the first middle school in Tennessee to win a State FFA contest after winning the Agronomy category. Their adviser is Tommy Green.

Page High's Abigail Berny was named the Middle TN Star Farmer. Abigail, Luke Watkins, Gavon Veach, Addison Moore, Leah Rovey and David Agostino received their State Degree. Shana Boteler is their adviser.

Fairview High's Amelia Ralston, Ashlyn Anderson, Jayden Gossett, Kailee Tuttle and Laura Kennedy also received their State Degrees. Their adviser is Kolton Porter.

Several media students were also recognized for their success at the Tennessee High School Press

Association (THSPA) Student Media Awards. Page High's Ruby Rouse won Best Photo Essay; Lincoln Campbell won Best Sports Video; Hayley Zehnder won Best Television Reporter; and Shepard White and Hannah Johnson won Best Public Service Announcement. Their teacher is David Holt.

From Brentwood High, David Ward, Hudson Gray and Michael Gorokhovsky tied for Best Commercial, and WBHS 9 won Best Coverage of a Live Sports Event. Their teacher is Sloan Ashworth.

Fairview High's Hutson Hargrove, Jonathan Lester and Parker Billingsley tied for Best Commercial. Their teacher is Rob Gregory.

Franklin High's Anna Raye Jones won Best Videographer. Her teacher is Keri Thompson.

Four students were also celebrated for earning a perfect ACT composite: Brentwood High's Carolyn Burke, Centennial High's Levi Sponsel, Franklin High's Adelaide Edwards and Page High's Nisanth Sundar.

In Staff Spotlights, Page High Principal Dr. Katie Hill was named THSPA Administrator of the Year.

b. Board Chair Report

Madam Chair Durham thanked Sheriff's Deputies Eddie Courtas and Mitchell Britton for attending the meeting. She thanked the Fairview community for coming out to speak during public comment.

6. **New Business**

a. 2023 2024 School Board Budget

I. Approval of Intent to Fund Capital Projects Fund 05.24 Asphalt, Roof and HVAC - \$11,405,000.00
Madam Chair Durham called upon Superintendent Golden, who recommended approval of Intent to Fund Capital Projects Fund 05.24 Asphalt. Roof and HVAC in the amount of 11,405,000.00.

Motion Passed: Motion by Mr. Eric Welch to approve. A second was made by Mr. Dan Cash.

Ms. Sheila Cleveland: Absent
Mr. Eliot Mitchell: Absent
Mr. Rick Wimberly: Yes
Mr. Eric Welch: Yes
Mr. KC Haugh: Yes
Mr. Drason Beasley: Yes
Mrs. Angela Durham: Yes
Mr. Dan Cash: Yes
Mr. Joshua Brown: Yes
Mrs. Jennifer Aprea: Yes
Mr. Jay Galbreath: Yes
Mrs. Donna Clements: Yes

Yes: 10, Nay: 0, Absent: 2

II. Approval of Intent to Fund Capital Projects Fund 05.24 Information Technology - \$12,881,249.00
Madam Chair Durham called upon Superintendent Golden, who recommended approval of Intent to Fund Capital Projects Fund 05.24 Information Technology in the amount of 12,881,249.

Motion Passed: Motion by Mr. Rick Wimberly to approve. A second was made by Mr. Drason Beasley.

Ms. Sheila Cleveland: Absent
Mr. Eliot Mitchell: Absent
Mr. Eric Welch: Yes
Mr. KC Haugh: Yes

Mr. Drason Beasley: Yes
Mrs. Angela Durham: Yes
Mr. Dan Cash: Yes
Mr. Joshua Brown: Yes
Mrs. Jennifer Aprea: Yes
Mr. Jay Galbreath: Yes
Mrs. Donna Clements: Yes
Mr. Rick Wimberly: Yes
Yes: 10, Nay: 0, Absent: 2

b. Board Policies - First Reading

I. 4.409 Online Learning Program

Madam Chair Durham called upon Superintendent Golden, who recommended approval of Board Policy 4.409 Online Learning Program on first reading.

Motion Passed: Motion by Mrs. Jennifer Aprea to approve. A second was made by Mrs. Donna Clements.

Ms. Sheila Cleveland: Absent
Mr. Eliot Mitchell: Absent
Mr. KC Haugh: Yes
Mr. Drason Beasley: Yes
Mrs. Angela Durham: Yes
Mr. Dan Cash: Yes
Mr. Joshua Brown: Yes
Mrs. Jennifer Aprea: Yes
Mr. Jay Galbreath: Yes
Mrs. Donna Clements: Yes
Mr. Rick Wimberly: Yes
Mr. Eric Welch: Yes
Yes: 10, Nay: 0, Absent: 2

c. Approval of Board Meeting Dates (Annual Agenda Item)

Madam Chair Durham called upon Superintendent Golden, who recommended approval of Board Meeting Dates for 24-25 (Annual Agenda Item).

Motion Passed: Motion by Mr. Joshua Brown to approve. A second was made by Mr. Eric Welch.

Ms. Sheila Cleveland: Absent
Mr. Eliot Mitchell: Absent
Mr. Drason Beasley: Yes
Mrs. Angela Durham: Yes
Mr. Dan Cash: Yes
Mr. Joshua Brown: Yes
Mrs. Jennifer Aprea: Yes
Mr. Jay Galbreath: Yes
Mrs. Donna Clements: Yes
Mr. Rick Wimberly: Yes
Mr. Eric Welch: Yes
Mr. KC Haugh: Yes
Yes: 10, Nay: 0, Absent: 2

d. Tenure Recommendation of Superintendent to School Board (Annual Agenda Item)

Madam Chair Durham called upon Superintendent Golden, who recommended approval of the Tenure Recommendation of Superintendent to School Board (Annual Agenda Item).

Motion Passed: Motion by Mr. KC Haugh to approve. A second was made by Mrs. Jennifer Aprea.

Ms. Sheila Cleveland: Absent
Mr. Eliot Mitchell: Absent
Mrs. Angela Durham: Yes
Mr. Dan Cash: Yes
Mr. Joshua Brown: Yes
Mrs. Jennifer Aprea: Yes
Mr. Jay Galbreath: Yes
Mrs. Donna Clements: Yes
Mr. Rick Wimberly: Yes
Mr. Eric Welch: Yes
Mr. KC Haugh: Yes
Mr. Drason Beasley: Yes

Yes: 10, Nay: 0, Absent: 2

e. Approval of Revised Schools Fees Schedule for Secondary

Madam Chair Durham called upon Superintendent Golden, who recommended approval of the Approval of the Revised School Fees Schedule for Secondary.

Motion Passed: Motion by Mrs. Jennifer Aprea to approve. A second was made by Mr. Eric Welch.

Ms. Sheila Cleveland: Absent
Mr. Eliot Mitchell: Absent
Mr. Dan Cash: Yes
Mr. Joshua Brown: Yes
Mrs. Jennifer Aprea: Yes
Mr. Jay Galbreath: Nay
Mrs. Donna Clements: Yes
Mr. Rick Wimberly: Yes
Mr. Eric Welch: Yes
Mr. KC Haugh: Yes
Mr. Drason Beasley: Yes
Mrs. Angela Durham: Yes

Yes: 9, Nay: 1, Absent: 2

7. Adjournment

There being no further business, Madam Chair Durham adjourned the meeting at 7:52 p.m.

Chairperson

Superintendent

Williamson County Board of Education

Monitoring: Review: Annually, in December	Descriptor Term: Online Learning Program	Descriptor Code: 4.409	Issued Date: 06/17/19
		Rescinds: 4.6053	Issued: 04/16/18

1 GENERAL

2 The Board authorizes the creation of an Online Learning Program (OLP). The WCS-OLP shall consist
3 of courses taught by WCS teachers and courses provided by an approved vendor.

4 The program must comply with state law and regulations.

5 The program may allow WCS students in grades 9-12 to enroll in online courses.

6 The Superintendent will establish administrative procedures to govern the operation of the online
7 program.

8 Williamson County Schools will use online classes with the intent to provide students with alternative
9 learning opportunities. Enrollment in the online classes is a privilege, not a right. Students may be
10 denied the privilege of enrollment if their academic and behavioral record does not indicate the
11 academic ability and self-discipline needed to succeed in online classes.

12 The following guidelines shall be followed:

- 13 1. The school district shall not prohibit an enrolled student from applying to enroll in the WCS
14 Online Program (WCS-OLP) as long as the course is academically appropriate, and the
15 student's request has been approved by the school principal or designee.
16
- 17 2. Enrollment in online courses must first occur in consultation with the student's high school
18 counselor and must first be approved by the school principal or designee.
19
- 20 3. A student who enrolls in an online course not offered by WCS shall take this course through
21 the WCS approved vendor at the parents' expense. Some courses may be paid for by WCS
22 based on extenuating circumstances with prior approval only.
23
- 24 4. The school district shall grant academic credit and a letter grade that is calculated in the
25 student's grade point average for WCS online courses. For online courses not offered by WCS,
26 the course will be entered on the high school transcript *as it is listed on the transcript provided
27 by the accredited online institution.* ~~with a pass/fail grade with no grade point value.~~
28
- 29 5. A student with a disability may enroll in an online learning course or program if the student's
30 IEP team determines that online learning is appropriate for the student.

1 6. All coursework must meet the WCS scope and sequence and be aligned to the Tennessee State
2 Standards.

3 **CONFLICTS**

4 In regards to online learning opportunities, courses, and school, this board policy will supersede all
5 other WCS board policies that are in conflict with expectations set forth in this policy.

Williamson County Board of Education

Monitoring: Review: Annually, in March	Descriptor Term: Attendance	Descriptor Code: 6.200	Issued Date: 09/14/23
		Rescinds: 6.200	Issued: 11/18/19

1 Attendance is a key factor in student achievement, and therefore, students are expected to be present
2 each day school is in session. The Superintendent of Schools/designee shall develop appropriate
3 administrative procedures to implement this policy.

4 The attendance supervisor shall oversee the entire attendance program which shall include:¹

- 5 1. All accounting and reporting procedures and their dissemination;
- 6 2. Alternative program options for students who severely fail to meet minimum attendance
7 requirements;
- 8 3. Ensuring that all school age children attend school;
- 9 4. Providing documentation of enrollment status upon request for students applying for new or
10 reinstatement of driver's permit or license; and
11
- 12 5. Notifying the Department of Safety whenever a student with a driver's permit or license
13 withdraws from school.²

14 Student attendance records shall be given the same level of confidentiality as other student records. Only
15 authorized school officials with legitimate educational purposes may have access to student information
16 without the consent of the student or parent(s)/guardian(s).³

17 Absences shall be classified as either excused or unexcused as determined by the principal/designee.
18 Excused absences shall include:⁴

- 19 1. Personal illness/injury (The Principal may require a doctor's statement);
20
- 21 2. Illness of immediate family member which requires absence of the student from school (The
22 Principal may require a doctor's statement);
23
- 24 3. Death in the immediate family of the student (should not exceed 5 days);
25
- 26 4. ~~Extreme weather conditions;~~
27
- 28 5. Religious holidays regularly observed by persons of the student's faith⁵ (The Principal may
29 require a statement from the minister or other person recognized by the given religious group);
30

- 1 6. Pregnancy;
- 2
- 3 7. School-endorsed activities;
- 4
- 5 8. Summons, subpoena, or court order; ~~or~~
- 6
- 7 9. Circumstances which in the judgment of the principal warrant absence from school and over
- 8 which the student has no control; *or*
- 9

10 ~~10. Up to five (5) absences over the school year with a note from a parent or guardian that will~~
11 ~~be deemed excused as long as the student has no unexcused absences. Parents or legal~~
12 ~~guardians may submit notes for students to be excused up to five (5) days per semester, for~~
13 ~~any reason. To be excused, notes must be provided by the parent or legal guardian, and~~
14 ~~received by the school within five (5) school days of the absence. After five (5) days of total~~
15 ~~absences per semester, official documentation, as outlined above, should be submitted in~~
16 ~~order for the absence to be excused.~~

17 The principal/designee shall be responsible for ensuring that:⁶

- 18 1. Attendance is checked and reported daily for each class;
- 19
- 20 2. Daily absentee sheets contain sign in/sign out sheets and indicate students present or absent
- 21 for the majority of the day;
- 22
- 23 3. All student absences are verified;
- 24
- 25 4. Written excuses are submitted for absences and tardiness; and
- 26
- 27 5. System-wide procedures for accounting and reporting are followed.

28 ***MILITARY SERVICE OF PARENT/GUARDIAN⁷***

29 *School principals shall provide students with a one-day excused absence prior to the deployment of*
30 *and a one-day excused absence upon the return of a parent or custodian serving active military*
31 *service.*

32 *Principals shall also allow up to ten (10) excused cumulative absences per year for students to visit a*
33 *parent/guardian during a deployment cycle. The student shall provide documentation to the school as*
34 *proof of his/her parent's/guardian's deployment. Students shall be permitted to make up schoolwork*
35 *missed during these absences.*

36 ***NON-SCHOOL SPONSORED EXTRACURRICULAR ACTIVITY⁸***

37 *A principal/designee may excuse a student to participate in non-school sponsored extracurricular*
38 *activities. The principal shall document the approval in writing and shall excuse no more than ten*
39 *(10) absences each school year. No later than seven (7) business days prior to the student's absence,*
40 *the student shall provide documentation to the school as proof of the student's participation along*

1 *with a written request for the excused absence from the student's parent/guardian. The request shall*
2 *include the following:*

3 *1. Student's name and personal identification number;*

4 *2. Student's grade;*

5 *3. The dates of the student's absence;*

6 *4. The reason for the student's absence; and*

7 *5. The signatures of the student and parent/guardian.*

8 **TRUANCY**

9 *General*

10 Annually, the Superintendent of Schools/designee will provide written notice to parent(s)/guardian(s)
11 that attendance at school is required. Students shall be present at least fifty percent (50%) of the
12 scheduled school day in order to be counted present. Students may attend part-time days, alternating
13 days, or for a specific amount of time as indicated in their Individualized Education Plan or 504 Plan
14 and shall be considered present for school attendance purposes. If a student is required to participate in
15 a remedial instruction program outside of the regular school day where there is no cost to the
16 parent(s)/guardian(s) and the school system provides transportation, unexcused absences from these
17 programs shall be reported in the same manner.⁹

18 A student who is absent five (5) days without adequate excuse shall be reported to the Superintendent of
19 Schools/designee who will, in turn, provide written notice to the parent(s)/guardian(s) of the student's
20 absence. If a parent does not provide documentation within adequate time excusing those absences, or
21 request an attendance hearing, then the Superintendent of Schools shall implement the progressive
22 truancy intervention plan described below prior to referral to juvenile court.

23 *Progressive Truancy Intervention Plan*¹⁰

24 Prior to referral to juvenile court, the following progressive truancy intervention plan will be
25 implemented.

26 Tier I of the progressive truancy plan shall apply to all students within the district and include schoolwide
27 prevention-oriented supports to assist with satisfactory attendance.

28 **Tier II**

29 This tier of the progressive truancy plan shall be implemented after the student accumulates five (5)
30 unexcused absences, but before referral to juvenile court, and includes the following:

31 1. A conference with the student and the student's parent(s)/guardian(s);
32

- 1 2. An attendance contract, based on the conference, signed by the student, the parent(s)/guardian(s),
2 and the Attendance Supervisor/designee. The contract shall include:
3
4 a. A specific description of the school's attendance expectations for the student;
5 b. The period for which the contract is effective; and
6 c. Penalties for additional absences and alleged school offenses, including additional
7 disciplinary action and potential referral to juvenile court.
8
9 3. Regularly scheduled follow-up meetings to discuss the student's progress; and
10
11 4. A school employee shall conduct an individualized assessment detailing the reasons a student
12 has been absent from school. The employee may refer the student to counseling, community-
13 based services, or other services to address the student's attendance problems.

14 **Tier III**

15 This tier shall be implemented if the truancy interventions under Tier II are unsuccessful.

16 These interventions shall be determined by a team formed at each school. The interventions shall
17 address student needs in an age-appropriate manner. Finalized plans shall be approved by the
18 Superintendent of Schools/designee.

19 **MAKE-UP WORK**

20 Any student whose absence is unexcused will be expected to make up the work missed or due on dates
21 of absence.

22 All missed class work or tests from absences may be made up provided that the student makes the
23 request immediately upon returning to school and provided class time is not taken from other students.

24 **CREDIT/PROMOTION DENIAL**

25 Credit/promotion denial determinations may include student attendance; however, student attendance
26 may not be the sole criterion.¹⁰ If attendance is a factor prior to credit/promotion denial, the following
27 shall occur:

- 28 1. The student and the parent(s)/guardian(s) shall be advised if the student is in danger of
29 credit/promotion denial due to excessive absenteeism.
30
- 31 2. Procedures in due process are available to the student when credit or promotion is denied.

32 **DRIVER'S LICENSE REVOCATION²**

33 More than ten (10) consecutive or fifteen (15) reported unexcused absences by a student during any
34 semester renders a student ineligible to retain a driver's permit or license or to obtain such if of age.

1 ATTENDANCE HEARING¹²

2 Students with excessive (more than five (5)) unexcused absences or those in danger of credit/promotion
 3 denial shall have the opportunity to appeal to an attendance hearing committee appointed by the
 4 principal. If the student chooses to appeal, the student or his/her parent(s)/guardian(s) shall be provided
 5 written or actual notice of the appeal hearing and shall be given the opportunity to address the committee.
 6 The committee will conduct a hearing to determine if any extenuating circumstances exist to excuse an
 7 absence(s) or to determine if the student has met attendance requirements that will allow him/her to pass
 8 the course or be promoted. Upon notification of the attendance committee's decision, the principal shall
 9 send written notification to the Superintendent of Schools/designee and the parent(s)/guardian(s) of the
 10 student of any action taken regarding the excessive unexcused absences. The notification shall advise
 11 parent(s)/guardian(s) of their right to appeal such action within two (2) school days to the Superintendent
 12 of Schools/designee.

13 The appeal shall be heard no later than ten (10) school days after the request for appeal is received.

14 Within five (5) school days of the Superintendent of Schools/designee rendering a decision, the student's
 15 parent(s)/guardian(s) may request a hearing by the Board, and the Board shall review the record.
 16 Following the review, the Board may affirm or overturn the decision of the Superintendent of
 17 Schools/designee. The action of the Board shall be final.

Legal References

1. TCA 49-6-3006
2. TCA 49-6-3017
3. 20 USCA § 1232g
4. TRR/MS 0520-01-02-.17(5); State Board of Education Policy 4.100
5. TCA 49-6-2904(b)(5)
6. TCA 49-6-3007
7. ***TCA 49-6-3022***
8. ***TRR/MS 0520-01-02-.17(7)***
9. TCA 49-6-3021
10. TCA 49-6-3007; TCA 49-6-3009
11. TCA 49-6-3019
12. TCA 49-2-203(b)(7); TCA 49-6-3002(b)

Cross References

- School Calendar 1.800
- Extracurricular Activities 4.300
- Interscholastic Athletics 4.301
- Field Trips 4.302
- Promotion and Retention 4.603
- Homeless Students 6.503
- Students in Foster Care 6.505
- Students from Military Families 6.506
- Student Records 6.600



M E M O R A N D U M

DATE: Thursday, May 2, 2024

TO: School Board Members

FROM: Eric Gardner
Director of Facilities & Construction

CC: Jason Golden, Superintendent

RE: Kingdom Chasers Church at Creekside Elementary School

Kingdom Chasers Church has requested use of Creekside Elementary School for worship services for an extended period of time. This request is governed under WCS School Board Policy 3.206 and related administrative guidelines. The lease request is for the following:

- Gym
- Use period – Weekly on Sunday for worship services.
- Term of lease – September 1, 2024, to August 31, 2025, with renewal each year thereafter to a maximum of 6 years total (September 1, 2030).
- The tenant will be required to reimburse WCS for all use fees and building supervision not waived.

Staff recommends approval.

**REQUEST FOR USE OF
WILLIAMSON COUNTY SCHOOLS & FACILITIES
BY COMMUNITY ORGANIZATIONS**

Central Office Use

ID NUMBER _____

School to be Used: Creekside Elementary

Purpose of Use: Church Service Expected Attendance _____

Organization Name: Kingdom Charter Church Title in _____

Request Made By: Boney George Organization President

Mailing Address: 419 Snowden St. W City Franklin Zip 37064

Cell Number: 615-424-2962 E-Mail boney@kingdomcharters.church

BUILDING USAGE **PLEASE FILL THIS FORM OUT IN ITS ENTIRETY**

Date & Days of Use _____ S M T W TH F ST

Reoccurring Use _____ S M T W TH F ST

Weekly on: S M T W TH F ST

Reoccurring Use _____ 1st 2nd 3rd 4th 5th S M T W TH F ST

Monthly on: _____ S M T W TH F ST

Starting Date September 15 2024 Ending Date _____

Starting Time 7 AM PM Ending Time 12:30 AM PM

FEE SCHEDULE - If applicable *DO NOT LEAVE BLANK*

Area(s) Needed

Classroom(s) **Room #s** _____ \$16 per day per room S _____
Limited classroom use per board policy

Auditorium \$296 per day S _____

Stage Light Y N Sound System Y N One fee for either or both \$100 plus personnel fee S _____

Gymnasium \$302 per day S _____

Auxiliary Gym (High Schools Only) \$302 per day S _____

Gym for Jr. Sports Groups Only \$19 per hour (Max \$302 per day) S _____

Stadium/Track/or other Game Field S _____

Tennis \$ S _____

Campus (Outside Building) S _____

Cafeteria (This is for the seating area only) \$19 per hour (Max \$135 per day) S _____

Kitchen (This is for the serving line area and main kitchen)
(One WCS kitchen staff member must be present when the use of the kitchen is requested. They must be present for the entire time you request use of the kitchen. This cost will be determined by each school site.) S _____

Supervision - Required

Building Supervision *See Note 1* \$21.50 per hour (incl tax) S _____

Name of Supervisor _____ Check if supervisor is waiving fees.

Custodial Services **Check here if needed** S _____

**Custodial service based on actual time for (for cleaning as needed and determined by contractor* S _____

TOTAL ESTIMATED FEE S _____

Note 1: When multiple rooms are used, supervision is calculated on one room. Supervision for outside as required

MAKE PAYMENT TO: WILLIAMSON COUNTY SCHOOLS, 1320 West Main Street, Suite 202, Franklin, TN 37064
No funds shall be paid individually to any employee or individual school for use of facilities.
Hold Harmless Clause on page 2 must be completed. See page 2 for policy and procedures.

REQUEST FOR USE OF WILLIAMSON COUNTY SCHOOLS & FACILITIES

All organizations requesting use of Williamson County School Facilities shall ATTACH a Certificate of Insurance with the Request for Facilities Use form. The Policy must name Williamson County Board of Education as additionally insured for no less than ONE MILLION DOLLARS (\$1,000,000.00) for the duration of the organization's use of the facility. PLEASE MARK "PUBLIC SCHOOL USE" ON THE CERTIFICATE along with "No Participant is Excluded".

AGREEMENT

I/We agree to be responsible for the conduct of the audience in and about the building and for any damage incurred. I/We have reviewed the policy rules and regulations of the WCS Board of Education, and further agree that the school property will be used in accordance with the rules and regulations of the Williamson County Board of Education. I/We understand that no contract shall extend beyond June 30th of the current fiscal year.

I/We agree to indemnify and hold harmless the WILLIAMSON COUNTY BOARD OF EDUCATION from:

- (A) Any claims, damages, costs and attorney fees for injuries or damages arising, in part or in whole from the organization's use of the facility described above; and,
- (B) Any claims, damages, penalties, costs and attorney fees arising from any failure of the organization, its officers, employees and/or agents, to observe applicable laws.

I/We further acknowledge that the Williamson County Government does not warrant that the facility requested is being currently maintained and will not be responsible for inspection and maintenance of the facility while it is being used by the requesting organization.

I/We acknowledge that all estimated fees for use of Williamson County School Facilities shall be paid in advance of use.

I/We understand that building supervision, custodial services, cafeteria worker and cafeteria manager fee will be charged as needed for building supervision, clean up, and use of kitchen facilities. I/We agree to pay the amount(s) billed after use of the facility. *Please do not alter the verbiage on this form in any way*

Authorized Signature 	Date 9/12/24
Name: (PRINT ONLY) BONEY GEORGE	

THIS IS NOT A FINAL INVOICE

This is not a final invoice – only an estimate. Your invoice will be calculated upon approval of the requested use and a final invoice will be sent at that time.

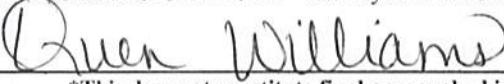
FORWARD COMPLETED REQUEST TO:

SCHOOL PRINCIPAL

QUESTIONS?

Facilities & Construction Department - Lenny Ramirez
615-472-4043

Upon acceptance by the WCS Facilities & Construction Department,
an approved copy of this Request will be returned to School Administration.

PRINCIPAL SIGNATURE - Facility is available during time and dates requested: 
This does not constitute final approval which resides with Facilities Dept/Central Office
Central Office - Event falls within policy guidelines and insurance sufficient for use <input type="checkbox"/> <input type="checkbox"/>
Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/01/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER King & Associates Insurance 725 Cool Springs Blvd Suite 400 Franklin TN 37067		CONTACT NAME: Karen Taylor PHONE (A/C. No. Ext): 615-329-8121 FAX (A/C. No): (615)329-0557 E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A : Erie Ins Exch	NAIC # 26271
INSURED		INSURER B :	
Kingdom Chasers Church 419 Snowden St W		INSURER C :	
Franklin TN 37064		INSURER D :	
		INSURER E :	
		INSURER F :	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			Q61-0387312	04/25/2024	04/25/2025	EACH OCCURRENCE	\$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
	Williamson County Board of Education						MED EXP (Any one person)	\$ 5,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						PERSONAL & ADV INJURY	\$ 1,000,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> OWNED AUTOS ONLY	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS ONLY	<input type="checkbox"/> NON-OWNED AUTOS ONLY					PROPERTY DAMAGE (Per accident)	\$
								\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB			Q28-0570630	04/25/2024	04/25/2025	EACH OCCURRENCE	\$ 1,000,000
	<input type="checkbox"/> EXCESS LIAB	<input checked="" type="checkbox"/> OCCUR	<input type="checkbox"/> CLAIMS-MADE				x	AGGREGATE
	DED	RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE	OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y / N	N / A				E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Williamson County Board of Education 1320 W Main Franklin, TN 37064	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	---

Fax:

Email:

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ACORD 25 (2016/03)

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Tre Hargett
Secretary of State

Division of Business Services
Department of State
State of Tennessee
312 Rosa L. Parks AVE, 6th FL
Nashville, TN 37243-1102

Filing Information

Name: **Kingdom Chasers Church**

General Information

SOS Control #	001289104	Formation Locale:	TENNESSEE
Filing Type:	Nonprofit Corporation - Domestic	Date Formed:	02/28/2022
	02/28/2022 12:06 PM	Fiscal Year Close	12
Status:	Active	Religious Corp:	Yes
Duration Term:	Perpetual		
Public/Mutual Benefit:	Public		

Registered Agent Address

ROBERT M PAUTIENUS III
FIDELIS LAW PLLC
STE 104
1585 MALLORY LN
BRENTWOOD, TN 37027-3036

Principal Address

419 SNOWDEN ST W
FRANKLIN, TN 37064

The following document(s) was/were filed in this office on the date(s) indicated below:

<u>Date Filed</u>	<u>Filing Description</u>	<u>Image #</u>
02/29/2024	2023 Annual Report	B1514-5071
08/03/2023	Articles of Amendment	B1400-5716
	Filing Name Changed From: Moksha City To: Kingdom Chasers Church	
05/19/2023	Articles of Amendment	B1347-5761
	Principal Address 1 Changed From: 1600 WILSON PIKE To: 419 SNOWDEN ST W	
	Principal City Changed From: BRENTWOOD To: FRANKLIN	
	Principal Postal Code Changed From: 37027-7987 To: 37064	
01/18/2023	2022 Annual Report	B1320-0881
	Principal Address 1 Changed From: 316 SOUTHGATE CT To: 1600 WILSON PIKE	
02/28/2022	Initial Filing	B1163-0191

<u>Active Assumed Names (if any)</u>	<u>Date</u>	<u>Expires</u>
--------------------------------------	-------------	----------------



LEASE

THIS LEASE made and entered into this 20th day of May, 2024, between Williamson County Board of Education, hereinafter called "Landlord" and Kingdom Chasers Church, hereinafter called "Tenant".

WITNESSETH:

FOR AND in consideration of the rentals, undertakings and mutual covenants hereinafter set forth, Landlord hereby leases to Tenant, and Tenant hereby leases from Landlord, subject to the terms and conditions hereinafter expressed, certain portions of improved real estate located in Williamson County, Tennessee, and described more particularly as:

Name: Creekside Elementary School
Address: 4239 Gosey Hill Road
Franklin, TN 37064
Description of Space: Gym

Said improved real estate is hereinafter referred to sometimes as the "leased premises." TO USE the leased premises, together with the improvements and appurtenances thereto belonging, unto Tenant, its successors and assigns for a term of 12 months, beginning September 1, 2024 and ending August 31, 2025, unless sooner terminated as hereinafter provided. Said lease may be extended for a term not to exceed five (5) annual renewals at the discretion of the Landlord upon application by the Tenant. The terms of this lease shall be subject to all Board of Education policies as amended from time to time.

THE PARTIES HERETO MUTUALLY COVENANT AND AGREE AS FOLLOWS, THIS LEASE BEING EXPRESSLY SUBJECT TO THE TERMS AND CONDITIONS HEREINAFTER SET OUT:

1. Rent. Tenant agrees to pay to Landlord for the leased premises during the term hereof basic rent at the rate of seven thousand twenty dollars and zero cents (\$ 7,020.00) per annum, payable in twelve (12) installments of approximately five hundred eighty-five dollars and zero cents (\$ 585.00) per month. All rentals are payable in advance on the first day of each and every month and shall be payable without notice or demand and without deduction, set-off or abatement except as otherwise provided specifically in this Lease. The amount of rent designated herein is subject to change as the areas requested for use in the premises change. All areas used and charges therefore shall be designated in an exhibit to be attached to the lease. Changes in the rental amount resulting from changes in the space the Tenant wishes to lease shall be effectuated by amendment to the original exhibit and shall not constitute a new lease nor shall it extend any lease into which Landlord and Tenant have entered. Applicable fees will be charged for building supervision, custodial services, supplies, cafeteria use, WCS food service employees, and manager fees. Tenant agrees to pay the amounts billed for any said expenses. The Tenant and Landlord agree that the following areas of the premises are leased on the days of the week noted for the agreed to period of lease.

Name of School: Creekside Elementary School
Areas to be Used: Gym
Use period: Sunday Each Week Beginning September 1, 2024 through August 31, 2025
Estimated Supervision Cost: \$ 6,469.32.00 per annum.
Estimated Custodial Cost: \$5,980.00 per annum.

The Tenant agrees that no other areas of the building may be used without authorization, in writing and amended to this lease agreement. The time period the building may be occupied is an eight (8) hour period per day, beginning not before 7:00 A.M. and ending by 6:00 P.M.

2. Conditions. Tenant agrees that it has examined the leased premises and accepts the same in their present state and condition as of the date hereof without any representations or warranties, express or implied, in fact or in law, by Landlord as to the nature, condition or usability thereof or as to the use or uses to which the leased premises may be put. Williamson County Schools does not warrant that the facility is being currently maintained and will not be responsible for inspection and maintenance of the facility while it is being used by Tenant.

3. Signage. Tenant shall not be permitted to place signage over any signs erected by Williamson County Schools that are used to identify the property. Tenant further agrees that no temporary signage shall be placed upon property without the express written consent of the school district. Should the district agree to allow signage, it shall be in accordance with the written conditions set forth by the district, county, city and other governing agencies. Tenant shall be responsible for all permits and fees for signage. Signs may not be erected more than twenty-four hours before usage of the facility and must be promptly removed upon completion of the use.

4. Use. Tenant agrees that it will not use or allow the leased premises or any part thereof to be used or occupied for any unlawful purpose or any purpose contrary to the published policies of the Williamson County Board of Education and will not permit any act to be done or any condition to exist on the leased premises which may constitute a nuisance, public or private, or which may make void or voidable any insurance then in force with respect to the leased premises. Tenant agrees that it will comply promptly with all laws and regulations of federal, state and municipal authorities applicable to the leased premises and to the business conducted thereon.

5. Improvements and Repairs. Landlord shall have no obligation of any kind, nature or description with respect to the leased premises or any improvements thereon. No structural alterations of, or additions to, any improvements currently on the leased premises or the construction or placement of any other improvements upon the leased premises shall be made by Tenant. Tenant covenants that at no time during the term hereof will it create, or permit to be created or to remain, and will promptly discharge, any lien, encumbrance or charge upon the leased premises.

6. Assumption of Risk. Tenant shall, and does hereby, assume all risks of loss or injury to the property or person of all persons at any time coming upon the leased premises during the term hereof and Tenant shall, and does hereby agree to, indemnify and save harmless Landlord for and from any and all claims, demands, suits, judgment costs or expenses on account of any such loss or injury and any loss or injury which arise from any failure of Tenant, its officers, agents or employees to obey any applicable laws. Tenant shall be responsible for any attorney's fees and costs of Landlord incurred as a result of any such loss. To that end, Tenant shall, at its own cost and expense, maintain general public liability insurance for and on the leased premises, naming itself and Landlord as insured parties, with limits of not less than one million dollars (\$1,000,000) per occurrence for bodily injury or death and one million dollars (\$1,000,000) per occurrence for property damage. Such insurance shall

be affected by a valid and enforceable policy or policies issued by an insurance company of recognized responsibility licensed to do business in the State of Tennessee and shall contain a provision that coverage cannot be cancelled without ten (10) days' written notice to Landlord. Tenant shall furnish to Landlord a copy of such policy or policies evidencing that the required insurance is in full force and effect.

7. Damage or Destruction. Tenant shall at all times during the term hereof, at its own cost and expense, insure and keep in full force and effect on any improvements situated on the leased premises a policy or policies of fire and casualty insurance (extended coverage) in the minimum amount of one million dollars (\$1,000,000). Such policy or policies shall name Landlord as the loss payee and shall contain a provision that coverage cannot be cancelled without ten (10) days' written notice to Landlord. Such insurance shall be effected by a valid and enforceable policy or policies issued by an insurance company of recognized responsibility doing business in the State of Tennessee, and Tenant shall furnish to Landlord a copy of such policy or policies evidencing that the required insurance is in full force and effect. In the event said improvements are destroyed or damaged by fire or other casualty to the extent that Tenant cannot continue to operate and occupy any portion thereof, Landlord may, at its option, elect to rebuild, replace or restore the improvements or may elect not to do so. The basic rental payments hereunder shall cease as of the date of total destruction of said improvements and shall not commence again until the same have been repaired or replaced. In the event said improvements are destroyed and Landlord elects not to rebuild, restore or replace, then this Lease shall be terminated upon the date of such destruction and all insurance proceeds shall be retained by Landlord as its own.

8. Condemnation. If the whole of the leased premises, or such portion thereof as will make the leased premises unsuitable for Tenant's purposes, is condemned for any public use or purpose of any legally constituted authority, this Lease shall be terminated automatically upon the date when possession is taken by such public authority, and rent shall be accounted for between Landlord and Tenant as of the date of surrender of possession. In the event only a portion of the leased premises is condemned for any public use or purpose without rendering the leased premises unsuitable for the purposes of Tenant, there shall be no termination of the Lease on such account and no abatement of rent. Any and all monetary awards for the taking of the leased premises by eminent domain or under the threat thereof and for incidental damages thereto shall belong to and inure to the exclusive benefit of Landlord.

9. Quiet Enjoyment. Landlord covenants that it has good title to the leased premises and is under no disability which would impair its right to enter into this Lease. Tenant, upon the payment of the rent herein provided and upon performance of all the terms and conditions hereof shall quietly have and enjoy the leased premises during the term hereof without hindrance by or disturbance from Landlord or anyone claiming by or through Landlord.

10. Surrender. Tenant shall, upon the last day of the term or upon the sooner termination as herein provided, peaceably and quietly surrender the leased premises to Landlord, including all improvements thereon, in as good condition and repair as at the commencement of the term, normal wear and tear excepted. Tenant may, upon the termination of this Lease if it is not in default hereunder, remove from the leased premises all movable trade fixtures and equipment installed by Tenant thereon, provided any damage or other injury to the leased premises resulting from such removal be adequately repaired and the leased premises fully restored by Tenant. All such fixtures and equipment not removed promptly by Tenant upon the termination hereof shall become the property of Landlord.

11. Termination and Landlord's Rights upon Default. This lease may be terminated by Landlord without cause at any time upon ninety (90) days written notice to Tenant. Further, if proceedings are commenced against or by Tenant in any court under a Bankruptcy Act or for the appointment of a Trustee or Receiver of Tenant's property, or if there shall be a default in the payment of rent or any part thereof, or other payment due hereunder, for more than ten (10) days after written notice of such default is given by Landlord to Tenant, or if there shall be default in the performance of any other covenant, agreement or condition herein contained on the part of Tenant for more than thirty (30) days after written notice by Landlord, this Lease shall thereupon be terminated at Landlord's option, and Landlord shall have the right to re-enter or repossess the leased premises and dispossess and remove there from Tenant, or other occupants thereof and their effects, without being liable for any prosecution therefore. In such case, Landlord may, at its option, re-let the leased premises or any part thereof as the agent of Tenant, and Tenant shall pay the difference between the rent and other costs and charges herein reserved and agreed to be paid by Tenant for the portion of the term remaining at the time of re-entry or repossession and the amount, if any, received or to be received under such re-letting for such portion of the term. Should this Lease be placed in the hands of an attorney for default or breach, or for the enforcement of any rights herein reserved or stipulated, Tenant agrees to pay all costs incident thereto, including a reasonable attorney's fee.

12. Landlord's Right to Perform. If Tenant shall default in the performance of any covenant or condition of this Lease required to be performed by Tenant, Landlord may, at its option, perform such covenant or condition for the account and at the expense of Tenant. The amount of any expense so incurred shall be deemed additional rent and may, at the option of Landlord, be added to any subsequent installment of the net monthly rent due and payable under this Lease, in which event Landlord shall have the remedies for default in the payment thereof provided by this Lease. The provisions of this paragraph shall survive the termination of this Lease.

13. No Waiver. The failure of Landlord or Tenant to insist upon a strict performance of any term or condition of this Lease shall not be deemed a waiver of any right or remedy that Landlord or Tenant may have and shall not be deemed a waiver of any subsequent breach of such term or condition.

14. Landlord-Tenant Relationship. It is expressly agreed and understood that Landlord shall not be construed or held to be a partner or associate of Tenant in the conduct of its business, it being expressly understood and agreed that the sole relationship between the parties hereto is that of landlord and tenant.

15. Assignment. Tenant covenants not to assign this Lease or sublet the leased premises in whole or in part.

16. Notices. All notices and other communications to be given hereunder by either party shall be in writing and shall be delivered personally or mailed, postage prepaid, by first class mail to the other (and the date of any notice by certified or registered mail shall be deemed to be the date of certification or registration thereof) delivered or addressed to the parties as follows:

Landlord: Williamson County Board of Education
1320 West Main Street, Suite 202
Franklin, Tennessee 37064
Attn: Jason Golden, Superintendent of Schools

Tenant: Kingdom Chasers Church
419 SNOWDEN ST W
FRANKLIN, TN 37064
Attn: Boney George, President

or, at such other address as either party may later designate in writing.

17. Entire Agreement. The entire agreement between the parties hereto is contained in this instrument and it is expressly agreed that no obligations of Landlord or Tenant shall be implied in addition to those herein expressly contained. Any amendment to this Lease must be in writing signed by the parties hereto in order to be binding.
18. Binding Effect. The terms and provisions of this Lease shall be binding upon and inure to the benefit of the parties hereto and to their respective successors and assigns.

IN WITNESS WHEREOF, the parties hereto on the day and date first above written have executed this Lease at Franklin, Tennessee.

LANDLORD: Williamson County Board of Education

By: _____

Jason Golden, Director of Schools

TENANT: _____

By: Boney George, President



MEMORANDUM

May 7, 2024

TO: Williamson County Board of Education

**CC: Jason Golden, Superintendent of School
Brian King, Assistant Superintendent of Operations**

FROM: Eric J. Gardner, P.E., Director of Facilities & Construction

RE: Middle Tennessee Electric Request for an Easement at Maintenance Building

Middle Tennessee Electric (MTE) is proposing upgrades and improvements to its system along West Main Street/Carter's Creek Pike in Franklin. As part of the future work, MTE is proposing to add a new utility pole on Williamson County Board of Education property in front of the Maintenance Building. MTE is requesting an easement for the proposed utility pole and associated work.

Included with this memo is a copy of the easement document with an exhibit. Staff recommends approval of this request.

Right-of-Way

Easement

This instrument prepared by: MTE
 555 New Salem Highway, Murfreesboro, TN 37129
 _____ Employee Initials



Service Location # _____ Meter Set SO # _____ WO# _____

Grantor: _____ And/by _____

Select one of the following: unmarried married business entity

FOR GOOD AND VALUABLE CONSIDERATION, the receipt and sufficiency of which are hereby acknowledged, the Grantor, whether one or more, does hereby grant unto Middle Tennessee Electric Membership Corporation, a Tennessee not-for-profit corporation ("Grantee" or "MTE"), its affiliates, successors or assigns, a perpetual easement (the "Easement") that, except as may be otherwise indicated on Exhibit 1, if attached, shall be twenty feet (20') from the centerline (total of 40') for any overhead transmission and/or distribution line or system, including anchoring, and ten feet (10') from the centerline (total of 20') for any underground transmission and/or distribution line or system with the right to:

- install, construct, reconstruct, rephase, operate and maintain an electric transmission and/or distribution line or system;
- inspect and make such repairs, changes, alterations, improvements, removals from, substitutions and additions to its facilities as Grantee may from time to time deem advisable, including, by way of example and not by way of limitation, the right to increase or decrease the number of conduits, wires, cables, poles, guy wire and anchors, hand holes, manholes, connection boxes, transformers and transformer enclosures;
- cut, trim and control the growth by chemical means, machinery or otherwise of trees and shrubbery within the Easement, or any tree that may interfere with or threaten to endanger the operation and maintenance of said line or system;
- prohibit, prevent and restrict the planting and/or maintenance of any trees, shrubbery or vegetation not approved in writing by Grantee (except those trees that appear on MTE's approved standard planting guide) which approval may be withheld by Grantee in its sole discretion if it determines said trees, shrubbery or vegetation may in the future interfere with or threaten to endanger the operation and maintenance of said line or system;
- prohibit the planting of any trees, shrubbery or vegetation within 15' of a pole or pad-mounted equipment;
- keep the Easement clear of all buildings, structures or other obstructions;
- license, permit or otherwise agree to the joint use or occupancy of the lines, system or, if any of said system is placed underground, of the trench and related underground facilities, by any other person, association or corporation for electrification, for other utility or commercial purposes;
- install and maintain guy additions to overhead lines if any portion of the lines or system is placed underground;

over, across; and through the land owned by Grantor as further described below (the "Property");

County _____ State of Tennessee Tax Map: _____ Group: _____ Parcel: _____

Address _____
House/building# Street/Road Name City Zip

and such Property being of record in Deed Book _____, Page _____, Register's Office of the above-named county, and as may be further described according to Exhibit 1 attached hereto and incorporated herein by reference, if attached, together with the right of ingress and egress over adjacent lands of the Grantor, and Grantor's successors and assigns for the purposes of this Easement.

The Grantor agrees that all poles, wires, and other facilities, including any main service entrance equipment, installed in, upon or under the Property at Grantee's expense shall remain the property of the Grantee and removable at the option of the Grantee. The Grantor hereby expressly releases any claims, demands, actions, or causes of action for trespass related to the Grantee's use of this Easement as described herein. The grant and other provisions of this Easement shall run with the land for the benefit of the Grantee, its affiliates, successor and assigns.

IN WITNESS WHEREOF, the Grantor has executed this instrument this _____ day of _____, 202____.

 Print Name/Title of Authorized Signatory

 Print Name/Title of Authorized Signatory

 Legal Signature

 Legal Signature

STATE OF _____

STATE OF _____

COUNTY OF _____

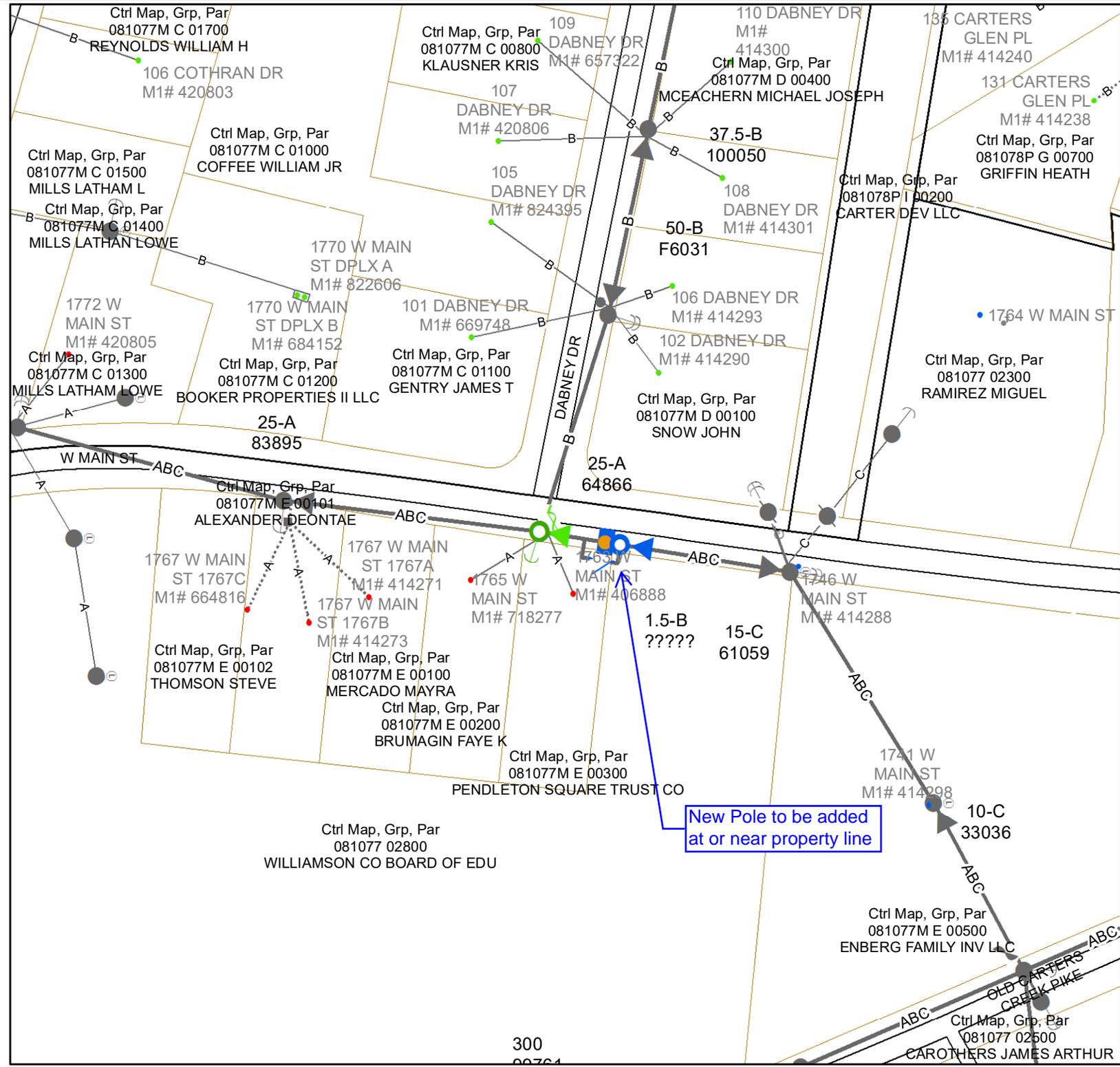
COUNTY OF _____

On the ____ day of _____, 202____, personally appeared before me, the within named bargainer(s), with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence) and who acknowledged that such person(s) executed the within instrument for the purposes therein contained.

On the ____ day of _____, 202____, personally appeared before me, the within named bargainer(s), with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence) and who acknowledged that such person(s) executed the within instrument for the purposes therein contained.

 Notary Signature My Commission Expires _____

 Notary Signature My Commission Expires _____



- ### Legend
- Utility Lines
 - Existing Utility Pole
 - Proposed Utility Pole
 - ⊞ Manhole
 - ⊞ Vault
 - ⊞ Primary Pullbox
 - ⊞ Secondary Pullbox
 - UG Sector
 - ▶ Overhead Transformer
 - ◻ Underground Transformer
 - ← Anchor Guy
 - Span Guy

Disclaimer:
 Middle Tennessee Electric Membership Corporation ("MTE") makes no representation, warranty, or certification as to map accuracy, including, but not limited to, its accuracy as to underground conductor locations, property boundaries, rights-of-ways, or placement and location of any map features or data. This exhibit is not intended to be an ALTA/ACSM, Category I Boundary, or any other type of land survey. The drawing is not to scale. The location of the easement centerline and/or easement dimensions as shown are approximate and may vary with actual construction. After actual construction, the as-built electric lines and/or equipment shall be deemed to be the centerline of the easement. MTE expressly disclaims liability for any errors or omissions.

Initials: _____
 Job Number: 16172243
 Location: Carters Creek Pk and W Main St
 Description:

Map: 4152-H
 Scale: 1 inch = 102 feet
 Print Date: 4/22/2024



Exhibit "1"



MEMORANDUM

May 8, 2024

TO: Williamson County Board of Education

**CC: Jason Golden, Superintendent of School
Brian King, Assistant Superintendent of Operations**

FROM: Eric J. Gardner, P.E., Director of Facilities & Construction

RE: Request for Middle Tennessee Electric Easement at Transportation Building

Middle Tennessee Electric (MTE) is requesting an easement to install a meter to serve the addition at the Transportation Building. The proposed easement will allow MTE to set the meter and have access to maintain their equipment.

Included with this memo is a copy of the easement document with an exhibit. Staff recommends approval of this request.

Right-of-Way

Easement

This instrument prepared by: MTE
 555 New Salem Highway, Murfreesboro, TN 37129
 _____ Employee Initials



Service Location # _____ Meter Set SO # _____ WO# _____

Grantor: _____ And/by _____

Select one of the following: unmarried married business entity

FOR GOOD AND VALUABLE CONSIDERATION, the receipt and sufficiency of which are hereby acknowledged, the Grantor, whether one or more, does hereby grant unto Middle Tennessee Electric Membership Corporation, a Tennessee not-for-profit corporation ("Grantee" or "MTE"), its affiliates, successors or assigns, a perpetual easement (the "Easement") that, except as may be otherwise indicated on Exhibit 1, if attached, shall be twenty feet (20') from the centerline (total of 40') for any overhead transmission and/or distribution line or system, including anchoring, and ten feet (10') from the centerline (total of 20') for any underground transmission and/or distribution line or system with the right to:

- install, construct, reconstruct, rephase, operate and maintain an electric transmission and/or distribution line or system;
- inspect and make such repairs, changes, alterations, improvements, removals from, substitutions and additions to its facilities as Grantee may from time to time deem advisable, including, by way of example and not by way of limitation, the right to increase or decrease the number of conduits, wires, cables, poles, guy wire and anchors, hand holes, manholes, connection boxes, transformers and transformer enclosures;
- cut, trim and control the growth by chemical means, machinery or otherwise of trees and shrubbery within the Easement, or any tree that may interfere with or threaten to endanger the operation and maintenance of said line or system;
- prohibit, prevent and restrict the planting and/or maintenance of any trees, shrubbery or vegetation not approved in writing by Grantee (except those trees that appear on MTE's approved standard planting guide) which approval may be withheld by Grantee in its sole discretion if it determines said trees, shrubbery or vegetation may in the future interfere with or threaten to endanger the operation and maintenance of said line or system;
- prohibit the planting of any trees, shrubbery or vegetation within 15' of a pole or pad-mounted equipment;
- keep the Easement clear of all buildings, structures or other obstructions;
- license, permit or otherwise agree to the joint use or occupancy of the lines, system or, if any of said system is placed underground, of the trench and related underground facilities, by any other person, association or corporation for electrification, for other utility or commercial purposes;
- install and maintain guy additions to overhead lines if any portion of the lines or system is placed underground;

over, across; and through the land owned by Grantor as further described below (the "Property");

County _____ State of Tennessee Tax Map: _____ Group: _____ Parcel: _____

Address _____
House/building# Street/Road Name City Zip

and such Property being of record in Deed Book _____, Page _____, Register's Office of the above-named county, and as may be further described according to Exhibit 1 attached hereto and incorporated herein by reference, if attached, together with the right of ingress and egress over adjacent lands of the Grantor, and Grantor's successors and assigns for the purposes of this Easement.

The Grantor agrees that all poles, wires, and other facilities, including any main service entrance equipment, installed in, upon or under the Property at Grantee's expense shall remain the property of the Grantee and removable at the option of the Grantee. The Grantor hereby expressly releases any claims, demands, actions, or causes of action for trespass related to the Grantee's use of this Easement as described herein. The grant and other provisions of this Easement shall run with the land for the benefit of the Grantee, its affiliates, successor and assigns.

IN WITNESS WHEREOF, the Grantor has executed this instrument this _____ day of _____, 202____.

 Print Name/Title of Authorized Signatory

 Print Name/Title of Authorized Signatory

 Legal Signature

 Legal Signature

STATE OF _____

STATE OF _____

COUNTY OF _____

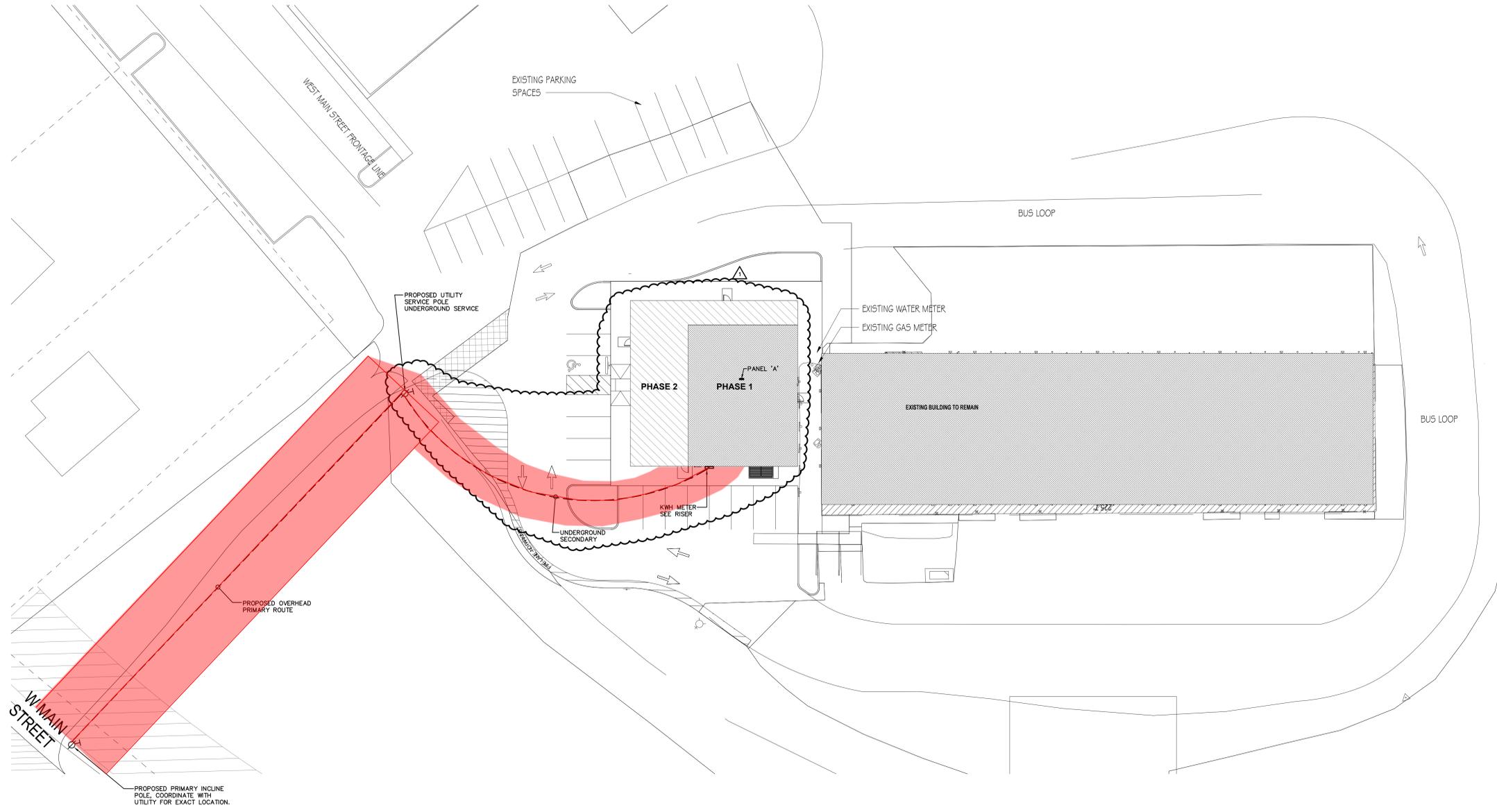
COUNTY OF _____

On the ____ day of _____, 202____, personally appeared before me, the within named bargainer(s), with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence) and who acknowledged that such person(s) executed the within instrument for the purposes therein contained.

On the ____ day of _____, 202____, personally appeared before me, the within named bargainer(s), with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence) and who acknowledged that such person(s) executed the within instrument for the purposes therein contained.

 Notary Signature My Commission Expires _____

 Notary Signature My Commission Expires _____



ELECTRICAL SITE PLAN
SCALE: 1" = 20'-0"

Project: 23042 Drawing: 23042-E001(Revision#01).dwg

22 midclinton street nashville, tennessee 37210

KLINE SWINNEY ASSOCIATES
architecture + interior design + planning



Reproduction of these drawings or any part thereof is prohibited without written approval of the architect, KLINE SWINNEY ASSOCIATES. These drawings are protected by U.S. copyright laws and violators are subject to legal recourse.

ELECTRICAL SITE PLAN
WCS TRANSPORTATION DEPT. BUILDING
1777 W MAIN STREET
FRANKLIN, TN 37054

REVISIONS	
1	9/13/2023

PROJECT NO.
2220.00
DATE
6/02/23
SHEET NO.

E0.01



Trip Tracker - School Board Field Trip Approval Report

(Field Trips With Student Fees over \$100)

Trip ID	Trip Date	Return Date	Approved	Origin	Trip Name	Trip Type	Activity Type	#	Destination
40867	5/30/2024	5/30/2024	4/29/2024	Brentwood High	BHS Bruinettes Dance Camp	Athletic Trip	Dance Team	36	Apex Dance Center
	Notes/Fees	<i>over100 \$255 per student Day one of camp is from 11:30 am - 4:00 pm</i>							
40868	5/31/2024	5/31/2024	4/29/2024	Brentwood High	BHS Bruinettes Dance Camp	Athletic Trip	Dance Team	36	Apex Dance Center
	Notes/Fees	<i>over100 \$255 per student Day two of camp is from 9 am - 4 pm</i>							
40869	6/1/2024	6/1/2024	4/29/2024	Brentwood High	BHS Bruinettes Dance Camp	Athletic Trip	Dance Team	36	Apex Dance Center
	Notes/Fees	<i>over100 \$255 per student Day three of camp is from 9 am - 4 pm</i>							
40991	6/17/2024	6/20/2024	5/8/2024	Brentwood Middle	Varsity Cheer Camp	Athletic Trip	Varsity Cheer	28	University of Tennessee
	Notes/Fees	<i>over100 - \$455.00 Fundraising to cover the cost. Parents are responsible for bring their students to the camp and picking them up. Students staying at the college for the camp</i>							
40804	4/26/2024	5/1/2024	4/12/2024	Centennial High	DECA International Conference	CTE Trip	CTE - DECA	4	Anaheim Convention Center
	Notes/Fees	<i>over100.00 Flying Southwest Airlines-No Bus RequiredStudent Cost - \$1,500.00 Advisor Cost - \$3,500.00</i>							
40717	5/3/2024	5/4/2024	4/15/2024	Centennial High	CHS Orchestra Competition	Fine Arts	9th - 12th grade	50	Gatlinburg
	Notes/Fees	<i>over100. Cost per student: \$200 Cost will be reduced by fundraising.No Transportation Needed.</i>							
40789	6/11/2024	6/14/2024	4/12/2024	Centennial High	UDA Dance Camp	Athletic Trip	Dance Team	12	TN Tech University
	Notes/Fees	<i>over100. \$395 per person, fundraising will offset cost. No driver needed.</i>							
40960	6/5/2024	6/9/2024	4/29/2024	Franklin High	Lander Wrestling Camp	Athletic Trip	Varsity Wrestling	30	Erskine University
	Notes/Fees	<i>over100 - \$350 per student, no bus needed.</i>							
40911	5/24/2024	5/26/2024	4/23/2024	Ravenwood High	Science Olympiad Nationals	Academic Field Trip	Science Olympiad	18	Michigan State University
	Notes/Fees	<i>over100 - \$400 / per student estimated maximum. Trip is from 5.23.2024 to 5.26.2024. Please note that the system would not let me put in the actual departure date of 5.23.2024 so the departure date listed above is incorrect. Students are responsible for their own transportation to and from Michigan State and some meals. Three nights at either a hotel or dormitory will be paid from RHS SciOly account (fundraising and donations over the past 12 months).</i>							

Thursday, May 09, 2024

TRIP FINDER - School Board Field Trip Approval Report*(Field Trips With Student Fees Over \$100)*

Trip ID	Trip Date	Return Date	Approved	Origin	Trip Name	Trip Type	Activity Type	#	Destination
566	07/07/2024	07/12/2024	05/02/2024	Brentwood High	Mu Alpha Theta National Convention	Academic	Math Competition	1	Alexis Park Hotel
<i>Notes/Fees over100. \$700/student. No bus needed.</i>									
504	06/26/2024	06/30/2024	04/22/2024	Legacy Middle	TSA National Conference	CTE Overnight	CTE-TSA	4	Cabana Bay Beach Resort
<i>Notes/Fees over100. \$1300/student. Includes registration, hotel, airline & Universal Studios tickets. Fundraising has been done to offset cost.</i>									
478	03/06/2025	03/11/2025	04/04/2025	Nolensville High	Choir Disney Trip	Fine Arts Overnight	Chorus/Choir	90	Holiday Inn, Buena Vista
<i>Notes/Fees over100. \$1600/student. Fundraising will be done to offset cost. Performing at Disney Springs & Give Kids the World. When not performing, will go to Disney World.</i>									
505	07/18/2024	07/21/2024	04/23/2024	Nolensville High	Girls Soccer UTC Camp	Athletic Overnight	Varsity Soccer	25	UT Chattanooga
<i>Notes/Fees over100. \$417/student for registration only. No driver needed. Shelton will drive bus.</i>									
529	03/14/2025	03/19/2025	04/25/2024	Nolensville High	Band - NYC March 2025	Fine Arts Overnight	Marching Band	160	New York, NY
<i>Notes/Fees over100. \$2000/student. St. Patrick's Day Parade. Fundraising will be done to offset cost.</i>									

Thursday, May 9, 2024

To: Board of Education

From: Rachel Farmer, Assistant Superintendent/CFO *RF*

RE: Proposed Budget Amendments for the 2024-2025 Budget for GP, Cafeteria and Extended School Program and Intracategory Transfer

Date: May 16, 2024



The following budget amendments and Intracategory transfer require your approval only.

GENERAL PURPOSE SCHOOL FUND:

Amendment:

Budget Amendment to reduce Board approved 24-25 General Purpose Fund Budget to **\$555,060,228** from the originally approved balance of \$566,960,603. **A total reduction of \$11,900,375** due to **\$9,400,375** reduction of medical insurance cost and **\$2,500,000** reduction in overall budget. See Intracategory Transfer below for further explanation.

CENTRAL CAFETERIA FUND:

Amendment:

Budget Amendment to reduce Board approved 24-25 Cafeteria Fund Budget to **\$19,668,669** from the originally approved balance of \$19,941,669. **A total reduction of \$273,000** due to medical insurance cost decrease.

EXTENDED SCHOOL PROGRAM FUND:

Amendment:

Budget Amendment to reduce Board approved 24-25 Extended School Program Budget to **\$7,010,239** from the originally approved balance of \$7,099,489. **A total reduction of \$89,250** due to medical insurance cost decrease.

EDUCATION CAPITAL PROJECTS FUND

Intracategory Transfer:

5.24. Intracategory Technology

The County Commission Budget Committee reduced our overall proposed General Purpose Fund Budget Request for 24-25 by \$2,500,000. We are reducing the allocation in our General Purpose Budget in the technology line because we have contingency funds available in capital to help cover the purchase of the needed devices. Funds in contingency are a result of balances leftover from closed projects. **\$2,500,000**

Staff recommends approval of the above noted budget amendments and Intracategory transfer.

**WILLIAMSON COUNTY BOARD OF EDUCATION
SUMMARY OF OPERATIONS - GENERAL PURPOSE SCHOOL FUND
JULY 1 2024 THROUGH JUNE 30, 2025**

Row Labels	22.23 LY Actual	23.24 CY Original Budget	23.24 CY Revised Budget	24.25 Board
141 - GENERAL PURPOSE SCHOOL				
Revenue	-467,332,856	-474,824,550	-493,663,741	-493,112,433
40000 - REVENUES	-467,332,856	-474,824,550	-493,663,741	-493,112,433
Expense	466,633,379	517,589,466	542,071,222	555,060,228
71100 - REGULAR INSTRUCTION	219,876,102	234,386,949	240,092,026	250,999,752
71150 - ALTERNATIVE INSTRUCTION	687,841	785,382	849,882	738,297
71200 - SPECIAL EDUCATION INSTRUCTION	66,470,879	75,606,094	79,488,777	81,034,473
71300 - CAREER AND TECHNICAL EDUCATION	9,709,336	9,908,222	10,535,998	10,245,244
71400 - STUDENT BODY EDUC PRGM	1,780,901	1,970,000	1,970,000	2,035,000
72110 - ATTENDANCE	561,419	763,572	779,019	786,664
72120 - HEALTH SERVICES	8,187,426	8,758,813	9,285,969	9,511,246
72130 - OTHER STUDENT SUPPORT	16,623,586	19,529,229	21,534,522	20,560,571
72210 - INSTRUCTION SUPPORT	15,186,176	16,082,761	16,740,698	16,581,271
72215 - ALTERNATIVE SUPPORT	217,051	296,362	375,202	378,906
72220 - SPECIAL EDUCATION SUPPORT	9,630,410	11,003,368	11,146,734	11,560,646
72230 - CAREER/TECH EDUC SUPPORT	494,902	547,021	591,352	557,678
72250 - TECHNOLOGY	12,452,249	14,002,177	14,182,478	18,920,227
72310 - BOARD OF EDUCATION	8,338,678	23,888,571	8,364,450	25,723,356
72320 - OFFICE OF SUPERINTENDENT	1,943,966	2,267,744	2,412,552	2,463,113
72410 - OFFICE OF PRINCIPAL	29,374,702	31,073,904	32,387,502	33,112,279
72510 - FISCAL SERVICES	2,332,872	2,647,771	2,777,771	2,862,583
72520 - HUMAN SERVICES/PERSONNEL	2,340,987	2,576,600	2,715,215	3,003,407
72610 - OPERATION OF PLANT	20,111,944	22,539,183	22,573,609	23,118,849
72620 - MAINTENANCE OF PLANT	11,256,657	12,415,006	14,573,822	13,145,104
72710 - TRANSPORTATION	24,611,491	24,063,623	27,592,792	25,106,465
73300 - COMMUNITY SERVICES	1,304,838	1,529,394	1,592,144	1,563,929
73400 - EARLY CHILDHOOD/PRE K	896,279	947,720	1,006,703	1,051,169
99100 - TRANSFERS OUT	2,132,000.00	0.00	3,252,690.00	0.00
141 - GENERAL PURPOSE SCHOOL Total				
Grand Total	-699,477	42,764,916	48,407,481	61,947,795

\$ (493,112,433) PROJECTED**
 \$ (68,388,396) EST FUND BALANCE 4/29/24
\$ (561,500,829) TOTAL RESOURCES
 \$ 555,060,228 EXPENSES
 \$ 16,651,807 3%
\$ 571,712,035 TOTAL EXP AND 3%

 \$ 10,211,206 GAP

**WILLIAMSON COUNTY BOARD OF EDUCATION
SUMMARY OF OPERATIONS - CAFETERIA FUND
JULY 1 2024 THROUGH JUNE 30, 2025**

Row Labels	LY Actual	CY Original Budget	CY Revised Budget	Board
143 - CENTRAL CAFETERIA				
Revenue	-20,709,115	-18,789,718	-19,782,926	-18,979,718
40000 - REVENUES	-20,709,115	-18,789,718	-19,782,926	-18,979,718
Expense	20,841,424	19,015,289	23,389,625	19,668,669
73100 - FOOD SERVICE	20,841,423.65	19,015,289.00	23,389,625.44	19,668,669.00
99100 - TRANSFERS OUT	0.00	0.00	0.00	0.00
143 - CENTRAL CAFETERIA Total				
Grand Total	132,308	225,571	3,606,699	688,951

\$	(18,979,718)	PROJECTED
\$	(8,833,580)	EST FUND BAL 3/31/24
\$	(27,813,298)	TOTAL RESOURCES
\$	19,668,669	EXPENSES
\$	(8,144,629)	NO GAP

WILLIAMSON COUNTY BOARD OF EDUCATION
 SUMMARY OF OPERATIONS - EXTENDED SCHOOL PROGRAM FUND
 JULY 1, 2024 THROUGH JUNE 30, 2025

Row Labels	LY Actual	CY Original Budget	CY Revised Budget	Board
146 - EXTENDED SCHOOL PROGRAM				
Revenue	-5,398,053	-6,206,050	-6,206,050	-6,140,000
40000 - REVENUES	-5,398,053	-6,206,050	-6,206,050	-6,140,000
Expense	5,476,593	6,337,642	6,337,642	7,010,239
73300 - COMMUNITY SERVICES	5,476,593	6,337,642	6,337,642	7,010,239
99100 - TRANSFERS OUT	0.00	0.00	0.00	
146 - EXTENDED SCHOOL PROGRAM Total				
Grand Total	78,540	131,592	131,592	870,239

\$ (6,140,000) PROJECTED
 \$ (2,069,821) EST FUND BAL 3/29/23
\$ (8,209,821) TOTAL RESOURCES
 \$ 7,010,239 EXPENSES
\$ (1,199,582) NO GAP



To: Board of Education

From: Rachel Farmer, Chief Financial Officer *rf*

RE: Intra-category transfer – Technology

Date: May 20, 2024

The County Commission Budget Committee reduced our overall proposed General Purpose Fund Budget Request for 2024-2025 by \$2,500,000. We are reducing the allocation in our General Purpose Budget in the technology line because we have contingency funds available in capital to help cover the purchase of the needed devices. Funds in contingency are a result of balances leftover from closed projects. **\$2,500,000**

From:			
177.4000.441100	Contingency Interest Earnings		\$2,500,000
To:			
177.91300.539900.610.00.C4241	Technology	<u> </u>	<u>2,500,000</u>
		\$2,500,000	\$2,500,000

**ACTION TAKEN
SCHOOL BOARD**

Yes____ No____

To: Board of Education

From: Rachel Farmer, Assistant Superintendent/CFO *rf*

RE: Amendments, Resolutions and Intracategory Transfer for the 2023-2024 Budget for GP, and Extended School Program

Date: May 16, 2024



GENERAL PURPOSE SCHOOL FUND

The following amendments require your approval only.

Amendments:

05.24 Summer Learning Camps Grant

We have been allocated funds from the State Summer Learning Camps Grant to fund Summer Learning Camps in the summer of 2024 to address learning loss. We will receive the funds on a reimbursement basis. **\$4,400,725**

05.24 Summer Learning Transportation Grant

We have been allocated funds from the State Summer Learning Transportation Grant to fund Summer Learning Camps transportation costs for students attending the Summer Learning Camps. We will receive the funds on a reimbursement basis. **\$798,171**

05.24 Fine Arts Donation

Fine arts received a donation from Gibson Guitar to be used to pay for the middle and high school orchestra programs. **\$48,825**

The following end of year resolutions will require both board and commission approval.

Resolutions:

06.24 Reallocation to Contracted Services

There was a need for psychological services for some of our students and we had unfilled positions in this payroll line. As a result, we used contract services to provide those services and need to reallocate funding to the proper line. **\$275,000**

06.24 Additional SSS Expenses

Certain student support service department needs are not able to be properly forecasted during the budget process in that they are tied to student needs. Legal expenses are one of those areas where we need to budget additional funds. Fund balance will be used to cover the increases. **\$300,000**

06.24 Trustee Commission

There is a need to increase the trustee's commission by **\$800,000** based on the amount of local revenue we received. We only budget 92% of anticipated property tax collections and received more than 98% and, therefore will use this account to fund this need.

06.24 ESCO Payment

The school system completed an infrastructure upgrade that allowed us to participate in an energy savings program. In an agreement with the county, we will reimburse the debt service principal and interest payments related to these infrastructure up-grades from fund balance in the amount of **\$1,141,922.32**.

06.24 Additional Insurance Expenses

Due to increases in insurance costs and claims that are hard to forecast, certain insurance lines need to be increased. Fund balance will cover the cost. **\$800,000**

06.24 Additional Operational Expenses

Certain operational needs increased during the year both due to necessity and cost. There was an increase in the cost of janitorial services. Fund balance will cover the increased costs. **\$200,000**

EXTENDED SCHOOL PROGRAM FUND**06.24 Additional Extended School Program Expenses**

SACC and the payroll lines need to be increased due to the actual cost of hired employees. There is sufficient fund balance to cover all the costs. **\$263,286**

Staff recommend approval of the above noted amendments and resolutions.

May worksession.docx

Amendment:

**APPROPRIATING \$4,400,725 FOR SUMMER LEARNING CAMPS GRANT FUNDS IN THE
GENERAL PURPOSE SCHOOL FUND 2023-2024 BUDGET FOR
SUMMER LEARNING CAMP EXPENDITURES**

WHEREAS, the Tennessee Learning Loss Remediation and Student Acceleration Act outline summer programming to address gaps in learning; and

WHEREAS, students are being prioritized for summer learning; and

WHEREAS, Summer Learning Camps are being offered to catch-up and accelerate learning because of COVID-19; and

WHEREAS, Summer Learning Camps require 6 hours per day of programming serving students entering grades kindergarten through nine; and

WHEREAS, the State is providing funding to cover costs of these mandated camps;

NOW, THEREFORE BE IT RESOLVED that the Williamson County Board of Education meeting in regular session on May 20, 2024, approve and amend the 2023-2024 General Purpose School Fund budget as follows:

Revenue

141.465900.G21LC	Other State Education Funds	\$4,400,725
	Summer Learning Camps Grant	

Expenditures

See attached for detail of various expenditure accounts	\$4,400,725
---	--------------------

TOTAL	\$4,400,725	\$4,400,725
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School Board Vote

Yes____ **No**__

Amendment:

71100-Regular Instruction Program

511600.000.G21LC	Teachers	1,100,736
516300.000.G21LC	Educational Assistants	184,320
518900.000.G21LC	Other Salaries & Wages	170,856
519500.000.G21LC	Certified Subs	1,750
519800.000.G21LC	Non-certified Subs	1,050
520100.000.G21LC	Social Security	90,440
520400.000.G21LC	Retirement	115,663
521200.000.G21LC	Employer Medicare	21,151
521700.000.G21LC	Retirement-Hybrid Stabilization	13,170
542900.000.G21LC	Instructional Supplies & Materials	<u>2,002,089</u>
		3,701,225

72120-Health Services

513100.000.G21LC	Medical Personnel	86,272
520100.000.G21LC	Social Security	5,349
520400.000.G21LC	Retirement	6,858
521200.000.G21LC	Employer Medicare	1,251
521700.000.G21LC	Retirement-Hybrid Stabilization	<u>906</u>
		100,636

72130-Other Student Support

518900.000.G21LC	Other Salaries & Wages	46,060
520100.000.G21LC	Social Security	2,856
520400.000.G21LC	Retirement	3,662
521200.000.G21LC	Employer Medicare	668
521700.000.G21LC	Retirement-Hybrid Stabilization	<u>484</u>
		53,730

72210-Support Services/Regular Instruction

510500.000.G21LC	Camp Directors	110,592
518900.000.G21LC	Other Salaries & Wages	67,392
520100.000.G21LC	Social Security	11,035
520400.000.G21LC	Retirement	14,150
521200.000.G21LC	Employer Medicare	2,581
521700.000.G21LC	Retirement-Hybrid Stabilization	<u>1,869</u>
		207,619

72610-Operation of Plant

532800.000.G21LC	Janitorial Services	18,000
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73100-Food Service

510500.000.G21LC	Cafeteria Managers	32,256
516500.000.G21LC	Cafeteria Personnel	46,080
520100.000.G21LC	Social Security	4,857
520400.000.G21LC	Retirement	6,142
521200.000.G21LC	Employer Medicare	1,136
542200.000.G21LC	Food Supplies	<u>229,044</u>
		<u>319,515</u>

TOTAL

\$4,400,725

Amendment:

**APPROPRIATING \$798,171 FOR SUMMER LEARNING TRANSPORTATION GRANT FUNDS
IN THE GENERAL PURPOSE SCHOOL FUND
2023-2024 BUDGET FOR CAMP TRANSPORTATION**

WHEREAS, the Tennessee Learning Loss Remediation and Student Acceleration Act outline summer programming to address gaps in learning; and

WHEREAS, students are being prioritized for summer learning; and

WHEREAS, Summer Learning Camps are being offered to catch-up and accelerate learning because of COVID-19; and

WHEREAS, Summer Learning Camps require 6 hours per day of programming serving students entering grades kindergarten through nine; and

WHEREAS, the State is providing funding to cover transportation costs of these mandated camps;

NOW, THEREFORE BE IT RESOLVED that the Williamson County Board of Education meeting in regular session on May 20, 2024, approve and amend the **2023-2024** General Purpose School Fund budget as follows:

Revenue

141.465900.G22SL	Other State Education Funds	\$798,171
	Summer Learning Transportation Grant	

Expenditures

72710-Transportation

514600.000.G22SL	Bus Drivers	\$227,200
518900.000.G22SL	Bus Attendants	131,328
520100.000.G22SL	Social Security	22,229
520400.000.G22SL	Retirement	28,109
521200.000.G22SL	Employer Medicare	5,199
541200-000-G22SL	Diesel Fuel	383,125
542500-000-G22SL	Gasoline	981

TOTAL	\$798,171	\$798,171
--------------	------------------	------------------

School Board Vote

Yes____ **No**__

RESOLUTION NO. _____
Requested by: Board of Education

**RESOLUTION AMENDING THE 2023-2024 GENERAL PURPOSE SCHOOL BUDGET
\$275,000 FOR ADDITIONAL SPECIAL EDUCATION EXPENSES**

WHEREAS, the Student Support Services Department has a need to provide psychological support services that were budgeted for in a payroll line; and

WHEREAS, they were unable to fill these needs due to unfilled positions; and

WHEREAS, they were able to hire contracted services to fulfill the services; and

WHEREAS, there are sufficient funds within the Student Support Services psychological personnel payroll line to cover the contracted services costs;

NOW, THEREFORE BE IT RESOLVED, that the Williamson County Board of County Commissioners meeting in regular session on June 10, 2024, approve and amend the **2023-2024** General Purpose School Fund budget in the following manner:

Expenditure 141.72220.539999.389	Other Contracted Services	\$275,000
Expenditure 141.72220.512400	Psychological Personnel	\$275,000

Commissioner Tom Tunncliffe

COMMITTEES REFERRED TO & ACTION TAKEN:

School Board:	For ___	Against ___	Pass ___	Out ___
Education Committee:	For ___	Against ___	Pass ___	Out ___
Budget Committee:	For ___	Against ___	Pass ___	Out ___
Commission Action Taken:	For ___	Against ___	Pass ___	Out ___

Jeff Whidby, County Clerk

Brian Beathard, Commission Chairman

Rogers Anderson, County Mayor

Date

RESOLUTION NO. _____
Requested by: Board of Education

**RESOLUTION AMENDING THE 2023-2024 GENERAL PURPOSE SCHOOL BUDGET
\$300,000 FOR ADDITIONAL SPECIAL EDUCATION EXPENSES**

WHEREAS, the Student Support Services Department has estimated there is a need to increase the amount for legal expenses; and

WHEREAS, increases like these arise during the year on a student by student need and are necessary based on a student's particular need for this current school year that were not known during the budget process; and

WHEREAS, we will use fund balance to fund this need;

NOW, THEREFORE BE IT RESOLVED, that the Williamson County Board of County Commissioners meeting in regular session on June 10, 2024, approve and amend the **2023-2024** General Purpose School Fund budget in the following manner:

Revenue 141.39000	Fund Balance	\$300,000
Expenditure 141.72220.539999.389	OCS – Legal	\$300,000

Commissioner Tom Tunncliffe

COMMITTEES REFERRED TO & ACTION TAKEN:

School Board:	For ___	Against ___	Pass ___	Out ___
Education Committee:	For ___	Against ___	Pass ___	Out ___
Budget Committee:	For ___	Against ___	Pass ___	Out ___
Commission Action Taken:	For ___	Against ___	Pass ___	Out ___

Jeff Whidby, County Clerk

Brian Beathard, Commission Chairman

Rogers Anderson, County Mayor

Date

RESOLUTION NO. _____
Requested by: Board of Education

**RESOLUTION APPROPRIATING \$800,000 IN THE GENERAL PURPOSE SCHOOL FUND
BUDGET FROM CURRENT REVENUES FOR RELATED TRUSTEE COMMISSION**

WHEREAS, there is a need for an additional **\$800,000** in the trustee commission line item due to the actual revenue for property taxes exceeding budgeted amounts; and

WHEREAS, the expense for Trustee's Commission is directly related to the amount collected in property tax;

NOW, THEREFORE BE IT RESOLVED, that the Williamson County Board of County Commissioners meeting in regular session on June 10, 2024, amend the **2023-2024** General Purpose School Fund budget in the following manner:

Revenue 141.40000.401100	Property Tax Collections	\$800,000	
Expenditures 141.72310.551000	Trustee Commission		\$800,000

Commissioner Tom Tunncliffe

COMMITTEES REFERRED TO & ACTION TAKEN:

School Board:	For	___	Against	___	Pass	___	Out	___
Education Committee:	For	___	Against	___	Pass	___	Out	___
Budget Committee:	For	___	Against	___	Pass	___	Out	___
Commission Action Taken:	For	___	Against	___	Pass	___	Out	___

Jeff Whidby, County Clerk

Brian Beathard, Commission Chairman

Rogers Anderson, County Mayor

Date

RESOLUTION NO. _____
Requested by: Board of Education

**RESOLUTION TO TRANSFER FUNDS TO THE RURAL AND GENERAL DEBT SERVICE
FUNDS TO PAY PRINCIPAL AND INTEREST ON
ENERGY SYSTEMS CONSERVATION DEBT**

WHEREAS, Williamson County Schools initiated an energy savings program whereby savings resulting from the upgrade of infrastructure relating to utilities in our schools will offset the related debt; and

WHEREAS, the Board entered into an agreement with the county to reimburse the debt service interest and principal payments;

NOW, THEREFORE BE IT RESOLVED, that the Williamson County Commission meeting in regular session on June 10, 2024, approve the following funds and amend the **2023-2024** General Purpose School Fund as follows:

Revenue 141.39000	Fund Balance	\$1,141,922.32
Expenditures Increase 141.82330.562000.510	Debt Service Contributions to Primary Government	\$1,141,922.32

Commissioner Tom Tunncliffe

COMMITTEES REFERRED TO & ACTION TAKEN:

School Board:	For ___	Against ___	Pass ___	Out ___
Education Committee:	For ___	Against ___	Pass ___	Out ___
Budget Committee:	For ___	Against ___	Pass ___	Out ___
Commission Action Taken:	For ___	Against ___	Pass ___	Out ___

Jeff Whidby, County Clerk

Brian Beathard, Commission Chairman

Rogers Anderson, County Mayor

Date

RESOLUTION NO. _____
Requested by: Board of Education

**RESOLUTION APPROPRIATING \$800,000 IN THE 2023-2024 GENERAL
PURPOSE SCHOOL OPERATING BUDGET FOR
LIABILITY, WORKERS COMP AND PROPERTY INSURANCE CLAIMS**

WHEREAS, based on claims to date, projected future payments and the anticipated accrual at year end, the liability, workers comp, and property insurance costs for the school department will exceed budgeted projections; and

WHEREAS, these are unexpected and sometimes hard to forecast due to the nature of the expenses; and

WHEREAS, we will fund this need from excess property tax collections;

NOW, THEREFORE BE IT RESOLVED, that the Williamson County Board of County Commissioners meeting in regular session on June 10, 2024, approve and amend the **2023-2024** General Purpose School Fund operating budget in the following manner:

Revenue			
141.39000	Fund Balance		\$800,000
Expenditure			
141.72310.550600	Liability/Excess Risk		\$ 100,000
141.72310.551300	Workers Comp Ins		475,000
141.72610.550200	Building and Content		225,000
			\$800,000

Commissioner Tom Tunncliffe

COMMITTEES REFERRED TO & ACTION TAKEN:

School Board:	For ___	Against ___	Pass ___	Out ___
Education Committee:	For ___	Against ___	Pass ___	Out ___
Budget Committee:	For ___	Against ___	Pass ___	Out ___
Commission Action Taken:	For ___	Against ___	Pass ___	Out ___

Jeff Whidby, County Clerk

Brian Beathard, Commission Chairman

Rogers Anderson, County Mayor

Date

RESOLUTION NO. _____
Requested by: Board of Education

**RESOLUTION AMENDING THE 2023-2024 GENERAL PURPOSE SCHOOL BUDGET
\$200,000 FOR ADDITIONAL OPERATIONAL EXPENSES**

WHEREAS, there is a need for additional janitorial fees in that this line is hard to budget for any year;
and

WHEREAS, we will fund these needs through fund balance;

NOW, THEREFORE BE IT RESOLVED, that the Williamson County Board of County
Commissioners meeting in regular session on June 10, 2024, approve and
amend the **2023-2024** General Purpose School Fund budget in the following
manner:

Revenue		
141.39000	Fund Balance	\$200,000
Expenditures		
141.72610.532800.510	Janitorial	\$200,000

Commissioner Tom Tunncliffe

COMMITTEES REFERRED TO & ACTION TAKEN:

School Board:	For ___	Against ___	Pass ___	Out ___
Education Committee:	For ___	Against ___	Pass ___	Out ___
Budget Committee:	For ___	Against ___	Pass ___	Out ___
Commission Action Taken:	For ___	Against ___	Pass ___	Out ___

Jeff Whidby, County Clerk

Brian Beathard, Commission Chairman

Rogers Anderson, County Mayor

Date

RESOLUTION NO. _____
Requested by: Board of Education

**RESOLUTION AMENDING THE 2023-2024 EXTENDED SCHOOL PROGRAM FUND BUDGET
\$263,286 FOR ADDITIONAL EXPENDITURES FROM EXISTING FUNDS**

WHEARAS, budgets are based on estimated average cost of salaries per category; and

WHEARAS, additional funds are needed to cover salary and benefit costs associated with actual hired employees; and

WHEREAS, the Extended School Program has adequate fund balance to cover the cost;

NOW, THEREFORE BE IT RESOLVED, that the Williamson County Board of County Commissioners meeting in regular session on June 10, 2024, approve and amend the **2023-2024** Extended School Program Fund budget in the following manner:

Revenue		
146.30000.347550	Fund Balance	\$263,286
Expenditure		
146.73300.516400	Attendants	\$200,000
146.73300.518700	Overtime Pay	38,000
146.73300.518900	Other Salaries & Wages	7,500
146.73300.520100	Social Security	14,415
146.73300.521200	Employer Medicare	3,371
		<hr/>
		\$263,286 \$263,286

Commissioner Tom Tunncliffe

COMMITTEES REFERRED TO & ACTION TAKEN:

School Board:	For	___	Against	___	Pass	___	Out	___
Education Committee:	For	___	Against	___	Pass	___	Out	___
Budget Committee:	For	___	Against	___	Pass	___	Out	___
Commission Action Taken:	For	___	Against	___	Pass	___	Out	___

Jeff Whidby, County Clerk

Brian Beathard, Commission Chairman

Rogers Anderson, County Mayor

Date

Williamson County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Library Materials	Descriptor Code: 4.403	Issued Date: 05/15/23
		Rescinds: 4.403	Issued: 04/16/19

~~The Board of Education supports principles of intellectual freedom inherent in the First Amendment of the Constitution of the United States.~~ ***The discretion of local school boards to remove books from the shelves of school libraries must be exercised in a manner consistent with First Amendment principles of free expression and intellectual freedom.***¹

Material shall not be excluded from library collections because of doctrinal approval/disapproval or based upon disagreement with viewpoints, political ideas or social perspectives discussed in the books.

The school librarians shall be responsible for the library materials physically located in the school's library. Teachers shall be responsible for library collection development for the materials maintained in a teacher's classroom. Library materials are defined as print and non-print materials curated, processed, and inventoried by school librarians and/or classroom teachers in collaboration with building Principals, but does not include materials made available to students as part of a course curriculum. Library materials shall be reviewed to ensure the content aligns with state **and federal** law.² ~~The library collection shall~~ ***Prior to placing new material in the school library (or in the library collection of a classroom), the responsible librarian or teacher shall determine that the material*** adheres to the following criteria, ***using the Library Materials Decision Tree:***

1. Materials shall be suitable for and consistent with the educational mission of the school. Every effort will be made to provide materials that present many points of view concerning the problems and issues of our times--international, national, and local. ~~Instructional materials of sound factual authority shall not be proscribed or removed from library shelves or classrooms because of partisan or doctrinal approval/disapproval.~~
2. *Materials shall be appropriate for the age and maturity levels of the students who may access them. The determining factor will be based on an assessment of any mature themes or content. (i.e., violence, sexual content, vulgar language, substance abuse).* ***Material should not be excluded from library collections based upon disagreement with viewpoints, political ideas or social perspectives discussed in the books.***

State law provides that materials containing any of the following are not appropriate for the age or maturity level of a student in any of the grades K-12 and "must not be maintained in a school's library collection":

- (a) ***Excess violence, meaning the depiction of acts of violence in such a graphic or bloody manner as to exceed common limits of custom and candor, or in such a manner that it is apparent that the predominant appeal of the material is portrayal of violence for violence's sake;***

1 *(b) Nudity, meaning the showing of the human male or female genitals, pubic area,*
 2 *or buttocks with less than a fully opaque covering or the showing of the female*
 3 *breast with less than a fully opaque covering of any portion below the top of the*
 4 *nipple, or the depiction of covered male genitals in a discernibly turgid state;*

5
 6 *(c) Sadomasochistic abuse, meaning flagellation or torture or physical restraint by or*
 7 *upon a person for the purpose of sexual gratification of either person;*

8
 9 *(d) Sexual conduct, meaning:*

10 *(i) Patently offensive representations or descriptions of ultimate sexual acts*
 11 *(meaning sexual intercourse, anal or otherwise, fellatio, cunnilingus or sodomy),*
 12 *normal or perverted, actual or simulated. A sexual act is simulated when it depicts*
 13 *explicit sexual activity that gives the appearance of ultimate sexual acts, anal, oral or*
 14 *genital.*

15 *(ii) Patently offensive representations or descriptions of masturbation,*
 16 *excretory functions, and lewd exhibition of the genitals;*

17
 18 *(e) Sexual excitement, meaning the condition of human male or female genitals*
 19 *when in a state of sexual stimulation or arousal;*

20
 21 *(f) Patently offensive material, meaning that which goes substantially beyond*
 22 *customary limits of candor in describing or representing such matters; and*

23
 24 *(g) Material appealing to the prurient interest, meaning a shameful or morbid*
 25 *interest in sex.*

26
 27 3. Materials shall contain literary, historical, *scientific* and/or artistic value and merit.

28 School librarians shall be responsible for periodically reviewing the district's library materials physically
 29 located in the school's library in line with *the above criteria*. ~~these established standards.~~ Classroom
 30 teachers shall be responsible for periodically reviewing the library materials physically located in the
 31 teacher's classroom in line with *the above criteria*. ~~these established standards.~~ *Each year, each school*
 32 *librarian and classroom teacher shall review at least fifteen percent (15%) of the existing books in the*
 33 *library in line with the above criteria, using the Library Materials Decision Tree as a guide, as well*
 34 *as undertaking review when a concern about any particular existing book is presented by a current*
 35 *WCS employee, student, or parent/guardian. A current WCS employee, student, and parent/guardian*
 36 *may also raise concerns using the Complaint process outlined below.*

37 COMPLAINTS/FEEDBACK

38 A complaint about library materials may only be made by a current WCS employee, student, or
 39 parent/guardian. If there is a complaint, this process is to be followed:

- 40 1. *The individual who receives the complaint shall inform the principal, who shall advise the*
 41 *complainant of the selection procedures and make no commitments. request that the*
 42 *complainant submit a Request for Reconsideration of Library Materials form outlining the*
 43 *individual's specific feedback related to the material in question, including specific*

objections to the content of the materials.

- ~~2.~~ Request the complainant to submit a Request for Reconsideration of Library Materials form.
3. ~~2. Upon receipt submission of the Request for Reconsideration form, the~~ Inform the principal ~~shall inform the Superintendent of Schools, who shall inform the Board Chair.~~ and other appropriate personnel. ~~The Principal shall also inform the school librarian, who will review the material in question in order to make a recommendation to the Board.~~
4. ~~3. The~~ Keep challenged materials *shall remain* available for use during the reconsideration process.
- ~~5.~~ Upon receipt of the completed form, the principal shall notify the Superintendent or his/her designee.
- ~~6.~~ The principal shall request review of the challenged materials by an ad hoc materials review committee within fifteen (15) days. The ad hoc review committee is appointed by the principal and includes certified library media personnel, representatives from classroom teachers, one or more parents, and may include one or more students. The principal will inform the Superintendent or his/her designee of the review committee's progress.
4. The *Board of Education* ad hoc review committee shall *receive the feedback via the Request for Reconsideration form at its next regularly scheduled meeting following submission of the Request for Reconsideration form.* The Board shall take the following steps *within sixty (60) days* after receiving the *Request for Reconsideration form at the regularly scheduled meeting* challenged materials:
 - a. Read, view, or listen to the contested material in its entirety;
 - b. Check general acceptance of the material by reading recognized and evaluative reviews, *including but not limited to any recommendation from the school librarian;*
 - c. Determine the extent to which the material *is appropriate for the age and maturity levels of the students who have access to the materials and whether the material is suitable for, and consistent with,* supports the educational mission of the school *using the Library Materials Decision Tree. State law (as outlined in numbered paragraph 2 on page 1 of this policy) enumerates specific types of material that are deemed not appropriate for students of any age in K-12 public schools.*
 - ~~d.~~ Complete the appropriate Checklist for Reconsideration of Library Materials, judging the material for its strength and value; *Determine Make a recommendation to principal regarding whether the book meets the requirements of c., above. should be retained in; and*
 - e. *Notify the complainant and Superintendent and in writing of the recommendation decision.*
 - ~~f.~~ Present recommendation to principal and the Superintendent for further action. The Superintendent will make a recommendation to the Board.

If the Board does not make a determination within sixty (60) days from the date on which the Request for Reconsideration form was received, then the student, student's parent/guardian or

1 *school employee who submitted the form may request the State Textbook and Instructional*
2 *Materials Quality Commission to evaluate the material, pursuant to Tenn. Code Ann. 49-6-2201.*
3 ~~*The complainant may appeal the decision to the Board within (10) calendar days. The Board shall*~~
4 ~~*evaluate the material using the Library Materials Decision Tree as a guide and shall determine*~~
5 ~~*whether the material is appropriate for the age and maturity levels of the students who have access*~~
6 ~~*to the materials and whether the material is suitable for, and consistent with, the educational*~~
7 ~~*mission of the school.*~~

8 *If it is determined by the Board or by the State Textbook and Instructional Materials Quality*
9 *Commission that the material is not appropriate for the age and maturity levels of the students who*
10 *have access to them or is not suitable for, and consistent with, the educational mission of the school,*
11 *the material shall be removed from the library collection.*

12 5. ~~Board members shall review the challenged library material(s), review the recommendation~~
13 ~~presented by the review committee, and make the determination whether the material is~~
14 ~~appropriate for the age and maturity levels of the students who have access to the materials and~~
15 ~~whether the material is suitable for, and consistent with, the educational mission of the school.~~

16
17 6. ~~If it is determined that the material is not appropriate for the age and maturity levels of the~~
18 ~~students who have access to them or is not suitable for, and consistent with, the educational~~
19 ~~mission of the school, the Board shall require the school to remove the material from the library~~
20 ~~collection.~~

21 After the Board votes, a written notification shall be provided by the principal or assistant principal to
22 all parent(s)/guardian(s) of students in all same grade-band-level schools. The notification shall
23 include the title and author of the challenged material, the action taken by the Board, and the process
24 the parent/guardian should follow to opt his/her child out of checking out library materials.

25 *An employee, student, or parent/guardian may appeal a determination made by the Board to remove*
26 *a book from any school library pursuant to this policy. The appeal is to the State Textbook*
27 *Commission, and the process may be found at*
28 *[https://www.tn.gov/content/dam/tn/education/textbook/commission/TBC Library Guidance Docum](https://www.tn.gov/content/dam/tn/education/textbook/commission/TBC_Library_Guidance_Document.pdf)*
29 *[ent.pdf](https://www.tn.gov/content/dam/tn/education/textbook/commission/TBC_Library_Guidance_Document.pdf)*
30

31 *The decision of the Board or of the State Textbook Commission regarding any particular book shall*
32 *be binding for a minimum of two (2) years from the date of final determination. Any book removed*
33 *from a school library by the Board or the State Textbook Commission pursuant to this policy shall*
34 *be removed from all District schools in the corresponding grade band(s).*

Legal References

1. *Board of Education, Island Trees Union Free School District No. 26 v. Pico*, 457 U.S. 853, 102 S. Ct. 2799 (1982).
2. *TCA 49-6-3803*

Cross References

Textbooks and Instructional Materials 4.401

Standard Operating Procedure 4.103.2p as referenced in WCBOE Policy 4.403

Library Materials Decision Tree

