



Williamson County School Board Meeting

February 20, 2024 6:30 PM

Williamson County Administrative Complex - Auditorium

1. Call to Order

- a. Record Attendance
- b. Pledge of Allegiance and a Moment of Silence

2. Items of Particular Public Interest (Public Comment)

3. Approval of Agenda

4. Approval of Consent Agenda

- a. Approval of the January 22, 2024 School Board Meeting Minutes
- b. Board Policies - Second Reading
 - I. 2.400 Revenues
 - II. 2.601 Fundraising Activities
 - III. 2.8051 Purchasing Cards, Credit Cards & Credit Lines
 - IV. 4.604 Credit for Prior Courses
 - V. 4.700 Testing Programs
 - VI. 5.305 Family and Medical Leave (FMLA)
- c. Approval of ePlan's Title III Immigrant Grant
- d. Approval of Middle Tennessee Electric Easement at Page High School
- e. Approval of Brentwood Middle School Video Scoreboard
- f. Approval of Sunset Elementary School Gaga Ball Pit
- g. Approval of St. Barbara Coptic Orthodox Church at Clovercroft Elementary School
- h. Approval of Sozo Church DBA Citizens Church at Pearre Creek Elementary School
- i. Recommendation for Field Trip Fee Requests

5. Communications to the Board

- a. Superintendent's Report
 - I. Student, Staff and School Spotlights
- b. Board Chair Report

6. New Business

- a. 2023 2024 School Board Budget
 - I. Approval of Central Cafeteria Amendment 02.24 Supply Chain Assistance First Award: \$993,208.14
 - II. Approval of General Purpose Fund Amendment 02.24 Disproportionality Carryover from IDEA : \$27,999.00

III. Approval of Central Cafeteria Fund Resolution 03.24

Central Cafeteria Excess Fund Balance: \$2,033,008.65

IV. Approval of Family Tuition (Annual Agenda Item)

b. Approval of School Fees (Annual Agenda Item)

c. Approval of ENCORE Summer Enrichment Program Fees
(Annual Agenda Item)

7. Adjournment



Williamson County School Board Meeting
January 22, 2024, 6:30 PM
Williamson County Administrative Complex - Auditorium

Attendance Taken at 6:31 AM.

Mrs. Jennifer Aprea:	Present
Mr. Drason Beasley:	Present
Mr. Joshua Brown:	Present
Mr. Dan Cash:	Present
Mrs. Donna Clements:	Present
Ms. Sheila Cleveland:	Absent
Mrs. Angela Durham:	Present
Mr. Jay Galbreath:	Present
Mr. KC Haugh:	Present
Mr. Eliot Mitchell:	Absent
Mr. Eric Welch:	Present
Mr. Rick Wimberly:	Present

Present: 10, Absent: 2.

1. Call to Order

- a. Record Attendance
- b. Pledge of Allegiance and a Moment of Silence

Madam Chair Durham called the meeting to order and asked the Board Members to record their attendance. She asked the Board members to record their attendance. Durham asked Board Member Eric Welch to lead the Pledge of Allegiance, followed by a moment of silence. Welch then asked for point of privilege. He spoke about the death of Mr. Bill Peach, who served as a School Board Member for both Williamson County Schools and Franklin Special School District.

2. Items of Particular Public Interest (Public Comment)

Madam Chair Durham called on the following individual who signed up to speak during public comment.

- Bill Petty spoke about Pride Flags and transgender students in our schools.

3. Approval of Agenda

Madam Chair Durham called upon Superintendent Golden, who recommended approval of the agenda.

Motion Passed: Motion by Mr. Eric Welch to approve. A second was made by Mrs. Jennifer Aprea.

Ms. Sheila Cleveland:	Absent
Mr. Eliot Mitchell:	Absent
Mr. Drason Beasley:	Yes
Mrs. Angela Durham:	Yes
Mr. Dan Cash:	Yes

Mr. Joshua Brown: Yes
Mrs. Jennifer Aprea: Yes
Mr. Jay Galbreath: Yes
Mrs. Donna Clements: Yes
Mr. Rick Wimberly: Yes
Mr. Eric Welch: Yes
Mr. KC Haugh: Yes
Yes: 10, Nay: 0, Absent: 2

4. Approval of Consent Agenda

Madam Chair Durham called upon Superintendent Golden, who recommended approval of the consent agenda.

Motion Passed: Motion by Mrs. Jennifer Aprea to approve. A second was made by Mr. Dan Cash.

Ms. Sheila Cleveland: Absent
Mr. Eliot Mitchell: Absent
Mrs. Angela Durham: Yes
Mr. Dan Cash: Yes
Mr. Joshua Brown: Yes
Mrs. Jennifer Aprea: Yes
Mr. Jay Galbreath: Yes
Mrs. Donna Clements: Yes
Mr. Rick Wimberly: Yes
Mr. Eric Welch: Yes
Mr. KC Haugh: Yes
Mr. Drason Beasley: Yes
Yes: 10, Nay: 0, Absent: 2

- a. Approval of November 27, 2023, School Board Meeting Minutes
- b. Board Policies - Second Reading
 - I. 1.402 Agendas
 - II. 4.211 Work Based Learning
- c. Annual Review of Board Policies (Annual Agenda Item)
- d. Approval of 2024-25 SACC Fees
- e. Recommendation for Field Trip Fee Requests
- f. Approval of Brentwood High Wrestling School Storage Shed
- g. Approval of Centennial High School Softball Batting Cage
- h. Approval of Nolensville High School Bleacher Fencing
- i. Approval of Nolensville High School Storage Shed
- j. Approval of Ravenwood High School Basketball Locker Room Renovation
- k. Approval of Renaissance High School Outdoor Patio
- l. Approval of Scales Elementary School Outdoor Classroom

5. Communications to the Board

- a. Superintendent's Report
Superintendent Golden began his report by thanking the School Board members for all that they do for the students and staff of Williamson County Schools. He acknowledged that this is School Board Appreciation week in Tennessee. Golden also recognized Mr. Bill Peach and his service to Williamson County Schools. He stated that Williamson County has always had Schools Board members to continue the great tradition. Golden talked about the current weather and the late start for Tuesday, January 23, 2024. He stated that WCS has now taken 5 of the 10 inclement weather days we have built into our calendar. Golden also mentioned March 5, 2024, has been approved by the State to use as an inclement day due to several schools being used as a polling place for the primary election.

Golden talked about the 4th grade retention law. He concluded with a presentation from Trane Corporation in the amount of \$94,139.69, a federal rebate for energy savings.

b. Board Chair Report

Madam Chair Durham thanked Sheriff's Deputy Randy Purcell for attending the meeting. She reminded the Board Members that their Disclosure Statement is due by January 31, 2024. Durham asked the Board to email the Board Secretary when they have completed the form.

6. New Business

a. 2023 2024 School Board Budget

I. Approval of General Purpose School Fund Amendment 01.24 Donation for CTE- \$30,000.00

Madam Chair Durham called upon Superintendent Golden, who recommended approval of the General Purpose School Fund Amendment 01.24 Donations for CTE in the amount of \$30,000.00.

Motion Passed: Motion by Mr. Eric Welch to approve. A second was made by Mr. KC Haugh.

Ms. Sheila Cleveland: Absent
Mr. Eliot Mitchell: Absent
Mr. Dan Cash: Yes
Mr. Joshua Brown: Yes
Mrs. Jennifer Aprea: Yes
Mr. Jay Galbreath: Yes
Mrs. Donna Clements: Yes
Mr. Rick Wimberly: Yes
Mr. Eric Welch: Yes
Mr. KC Haugh: Yes
Mr. Drason Beasley: Yes
Mrs. Angela Durham: Yes
Yes: 10, Nay: 0, Absent: 2

II. Approval of General Purpose School Fund Amendment 01.24 Opioid Task Force Grant - \$5,500.00

Madam Chair Durham called upon Superintendent Golden, who recommended approval of the General Purpose School Fund Amendment 01.24 Opioid Task Force Grant in the amount of \$5,500.00.

Motion Passed: Motion by Mr. KC Haugh to approve. A second was made by Mr. Drason Beasley.

Ms. Sheila Cleveland: Absent
Mr. Eliot Mitchell: Absent
Mr. Joshua Brown: Yes
Mrs. Jennifer Aprea: Yes
Mr. Jay Galbreath: Yes
Mrs. Donna Clements: Yes
Mr. Rick Wimberly: Yes
Mr. Eric Welch: Yes
Mr. KC Haugh: Yes
Mr. Drason Beasley: Yes
Mrs. Angela Durham: Yes
Mr. Dan Cash: Yes
Yes: 10, Nay: 0, Absent: 2

III. Approval of Education Capital Project Fund 01.24 Intracategory Transfer- Transportation Building- \$1,600,000.00

Madam Chair Durham called upon Superintendent Golden, who recommended approval of the Education Capital Project Fund 01.24 Intracategory Transfer- Transportation Building in the amount of \$1,600,000.00.

Motion Passed: Motion by Mr. Dan Cash to approve. A second was made by Mrs. Jennifer Aprea.

Ms. Sheila Cleveland: Absent
Mr. Eliot Mitchell: Absent
Mrs. Jennifer Aprea: Yes
Mr. Jay Galbreath: Yes
Mrs. Donna Clements: Yes
Mr. Rick Wimberly: Yes
Mr. Eric Welch: Yes
Mr. KC Haugh: Yes
Mr. Drason Beasley: Yes
Mrs. Angela Durham: Yes
Mr. Dan Cash: Yes
Mr. Joshua Brown: Yes
Yes: 10, Nay: 0, Absent: 2

b. Board Policies - First Reading

I. 2.400 Revenues

Madam Chair Durham called upon Superintendent Golden, who recommended approval of Board Policy 2.400 Revenues on first reading.

Motion Passed: Motion by Mrs. Jennifer Aprea to approve. A second was made by Mr. Joshua Brown.

Ms. Sheila Cleveland: Absent
Mr. Eliot Mitchell: Absent
Mr. Jay Galbreath: Yes
Mrs. Donna Clements: Yes
Mr. Rick Wimberly: Yes
Mr. Eric Welch: Yes
Mr. KC Haugh: Yes
Mr. Drason Beasley: Yes
Mrs. Angela Durham: Yes
Mr. Dan Cash: Yes
Mr. Joshua Brown: Yes
Mrs. Jennifer Aprea: Yes
Yes: 10, Nay: 0, Absent: 2

II. 2.601 Fundraising Activities

Madam Chair Durham called upon Superintendent Golden, who recommended approval of Board Policy 2.601 Fundraising Activities on first reading.

Motion Passed: Motion by Mrs. Jennifer Aprea to approve. A second was made by Mr. Eric Welch.

Ms. Sheila Cleveland: Absent
Mr. Eliot Mitchell: Absent
Mrs. Donna Clements: Yes
Mr. Rick Wimberly: Yes
Mr. Eric Welch: Yes

Mr. KC Haugh: Yes
Mr. Drason Beasley: Yes
Mrs. Angela Durham: Yes
Mr. Dan Cash: Yes
Mr. Joshua Brown: Yes
Mrs. Jennifer Aprea: Yes
Mr. Jay Galbreath: Yes
Yes: 10, Nay: 0, Absent: 2

III. 2.8051 Purchasing Cards, Credit Cards & Credit Lines

Madam Chair Durham called upon Superintendent Golden, who recommended approval of Board Policy 2.8051 Purchasing Cards, Credit Cards and Credit Lines on first reading.

Motion Passed: Motion by Mrs. Donna Clements to approve. A second was made by Mr. Eric Welch.

Ms. Sheila Cleveland: Absent
Mr. Eliot Mitchell: Absent
Mr. Rick Wimberly: Yes
Mr. Eric Welch: Yes
Mr. KC Haugh: Yes
Mr. Drason Beasley: Yes
Mrs. Angela Durham: Yes
Mr. Dan Cash: Yes
Mr. Joshua Brown: Yes
Mrs. Jennifer Aprea: Yes
Mr. Jay Galbreath: Yes
Mrs. Donna Clements: Yes
Yes: 10, Nay: 0, Absent: 2

IV. 4.600 Report Cards and Grading Systems, per Board Member request

Madam Chair Durham called upon Superintendent Golden, who deferred to Board member Brown to describe his request. Mr. Brown thanked the Board for allowing this on the agenda. Mr. Brown motioned to approve, seconded by Mr. Beasley. Mr. Brown withdrew his original motion. A second by Mr. Beasley.

Motion Passed: Mr. Brown motioned to defer to the March 2024 policy committee and the March work session to allow further discussion. A second was made by Mr. Eric Welch. Superintendent Golden recommended approval to defer.

Ms. Sheila Cleveland: Absent
Mr. Eliot Mitchell: Absent
Mr. Drason Beasley: Yes
Mrs. Angela Durham: Yes
Mr. Dan Cash: Yes
Mr. Joshua Brown: Yes
Mrs. Jennifer Aprea: Yes
Mr. Jay Galbreath: Yes
Mrs. Donna Clements: Yes
Mr. Rick Wimberly: Nay
Mr. Eric Welch: Yes
Mr. KC Haugh: Yes
Yes: 9, Nay: 1, Absent: 2

V. 4.604 Credit for Prior Courses

Madam Chair Durham called upon Superintendent Golden, who recommended approval of Board Policy 4.604 Credit for Prior Courses on first reading.

Motion Passed: Motion by Mr. Drason Beasley to approve. A second was made by Mrs. Jennifer Aprea.

Ms. Sheila Cleveland: Absent
Mr. Eliot Mitchell: Absent
Mrs. Angela Durham: Yes
Mr. Dan Cash: Yes
Mr. Joshua Brown: Yes
Mrs. Jennifer Aprea: Yes
Mr. Jay Galbreath: Yes
Mrs. Donna Clements: Yes
Mr. Rick Wimberly: Yes
Mr. Eric Welch: Yes
Mr. KC Haugh: Yes
Mr. Drason Beasley: Yes
Yes: 10, Nay: 0, Absent: 2

VI. 4.700 Testing Programs

Madam Chair Durham called upon Superintendent Golden, who recommended approval of Board Policy 4.700 Testing Programs on first reading.

Motion Passed: Motion by Mrs. Jennifer Aprea to approve. A second was made by Mr. Joshua Brown.

Ms. Sheila Cleveland: Absent
Mr. Eliot Mitchell: Absent
Mr. Dan Cash: Yes
Mr. Joshua Brown: Yes
Mrs. Jennifer Aprea: Yes
Mr. Jay Galbreath: Yes
Mrs. Donna Clements: Yes
Mr. Rick Wimberly: Yes
Mr. Eric Welch: Yes
Mr. KC Haugh: Yes
Mr. Drason Beasley: Yes
Mrs. Angela Durham: Yes
Yes: 10, Nay: 0, Absent: 2

VII. 5.305 Family and Medical Leave (FMLA)

Madam Chair Durham called upon Superintendent Golden, who recommended approval of Board Policy 5.305 Family and Medical Leave on first reading.

Motion Passed: Motion by Mrs. Jennifer Aprea to approve. A second was made by Mr. Drason Beasley.

Ms. Sheila Cleveland: Absent
Mr. Eliot Mitchell: Absent
Mr. Joshua Brown: Yes
Mrs. Jennifer Aprea: Yes

Mr. Jay Galbreath: Yes
Mrs. Donna Clements: Yes
Mr. Rick Wimberly: Yes
Mr. Eric Welch: Yes
Mr. KC Haugh: Yes
Mr. Drason Beasley: Yes
Mrs. Angela Durham: Yes
Mr. Dan Cash: Yes
Yes: 10, Nay: 0, Absent: 2

c. Approval of 2024-25 Open and/or Closed Zoned Schools (Annual Agenda Item)

Madam Chair Durham called upon Superintendent Golden, who recommended approval of the 2024-2025 Open/Closed Zone Schools.

Motion Passed: Motion by Mrs. Jennifer Aprea to approve. A second was made by Mr. Eric Welch.

Ms. Sheila Cleveland: Absent
Mr. Eliot Mitchell: Absent
Mrs. Jennifer Aprea: Yes
Mr. Jay Galbreath: Yes
Mrs. Donna Clements: Yes
Mr. Rick Wimberly: Yes
Mr. Eric Welch: Yes
Mr. KC Haugh: Yes
Mr. Drason Beasley: Yes
Mrs. Angela Durham: Yes
Mr. Dan Cash: Yes
Mr. Joshua Brown: Yes
Yes: 10, Nay: 0, Absent: 2

7. Adjournment

There being no further business, Madam Chair Durham adjourned the meeting at 7:37 p.m.

Chairperson

Superintendent

Williamson County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Revenues	Descriptor Code: 2.400	Issued Date: 02/18/19
		Rescinds: 2.400	Issued: 02/16/04

1 *General*

2 The schools may receive funds collected from activities and for events held at or in connection with
3 the school. All money collected by a school shall be properly receipted and documented as outlined in
4 the ~~Tennessee Internal School Uniform Accounting~~ *Funds* Policy Manual, 2011 **2023**. It is the
5 responsibility of each principal to determine the reconciliation method outlined in the manual to be
6 used for all events which require a ticket.¹

7 The purchase of items intended for resale for profit through the schools shall be subject to sales tax based
8 on the purchase price to the vendor providing the service or item. Resale activities not intended to
9 generate a profit shall be conducted at the discretion of the principal.²

10 **FEES**

11 In keeping with the establishment of free public schools in our state, all necessary elements of any school
12 activity in this school district, which constitutes an internal fundamental part of elementary and
13 secondary education, shall be provided free of charge to students.

14 In the event it becomes necessary to collect fees from pupils enrolled in certain academic subjects or
15 engaged in certain enrichment activities to maintain the desired instructional and activities program in
16 each school, then the school fees are to be kept to a minimum and may be expended only for the purposes
17 for which they were collected. The school shall not require any student to pay a fee to the school for any
18 purpose, except as authorized by the Board. No fees shall be required of any student as a condition to
19 attend the school or use its equipment.³

20 A schedule setting the maximum fee which can be charged for any subject area or for any activity or for
21 any service shall be recommended by the Principal or Superintendent of Schools and submitted to the
22 Board for authorization no later than the July meeting of the Board. School fees shall be waived for
23 students who receive free or reduced-price lunches.⁴ No student shall be forced to pay a fee for any
24 academic or enrichment activity during the school day, and no student will be penalized for nonpayment
25 of any school fee.

26 **EXTENDED SCHOOL PROGRAM**

27 Extended School Program Funds shall be collected at the individual schools, receipted and deposited in
28 a board assigned bank account. Since this is a Board operated program, monies will be transferred at
29 month end from these accounts to the Board's financial accounts on deposit with the Trustee.⁵

30

31 **FINES**

1 A student will be held responsible for the cost of replacing any materials or property which the student
2 loses or damages,⁶ including textbooks, library books, equipment, and buildings. All money collected as
3 fines shall be placed in the General Purpose School fund.

4 **TUITION INCOME**

5 Tuition collected from nonresident students, and out of county teachers shall be placed in the General
6 Purpose School fund.

7 **RENTAL INCOME**

8 All money received for use of a particular school facility or other school property will be collected and
9 accounted for through the central office and place in the General Purpose School fund.

10 **GRANTS**

11 Grants for educational purposes made available by the state, federal government and/or outside entities
12 such as nonprofits may be sought by the school system but only when the conditions of their
13 availability are in harmony with the purposes and policies of the Board and the laws of the state and
14 county. Principals may apply for and receive grants, but funds received must be recorded in a separate
15 restricted fund in the schools accounts.⁷

16 **ACCRUALS**

17 Funds anticipated but not received within sixty (60) days after the fiscal period ends will be accrued
18 within the fiscal period financial period. Instances where funds anticipated to cover related expenses
19 incurred in a fiscal period but not received within sixty (60) days, will also be accrued within the
20 corresponding fiscal period.

21 **COLLECTION OF FUNDS THROUGH ONLINE PAYMENT⁸**

22 *Approved district staff may use vendors approved in writing by the Superintendent of Schools/
23 designee for electronic transactions. The Superintendent of Schools/designee shall determine when
24 this type of transaction may be utilized on a case-by-case basis. At the individual school level, the
25 principal shall oversee the collection of funds and submit a plan that includes the following:*

- 26 *1. Adequate supporting documentation for the electronic collection method including a plan to*
27 *provide a total daily receipt summary;*
- 28
- 29 *2. Methods of providing receipts to payers;*
- 30
- 31 *3. Information on maintaining and inspecting any voided receipts;*
- 32
- 33 *4. How daily electronic collections shall be reconciled with the total daily receipt summary and*
34 *who will be assigned to complete this task; and*
- 35
- 36 *5. Provide adequate internal controls over the use of these methods.*

- 1 *Processing fees for these transactions shall be charged.*
- 2 *The Superintendent of School/designee shall establish adequate internal controls to ensure*
- 3 *compliance with the Internal School Funds Manual.*

Legal References

1. TCA 49-2-110(a); *Internal School Funds Manual, Section 5-4*
2. TCA 67-6-102 (77)-(79)
3. TCA 49-6-3001(a); TCA 49-2-110(c)
4. TCA 49-2-114
5. ~~Tennessee Internal School Uniform Accounting Policy~~ *Funds Manual*; Section 4-41
6. TCA 37-10-101, 102
7. ~~Tennessee Internal School Uniform Accounting Policy~~ *Funds Manual*; Section 4-37
8. *Internal School Funds Manual, Section 5-8*

Cross References

Fundraising Activities 2.601
Student Activity Funds Management 2.900
Food Service Management 3.500
Textbooks and Instructional Materials 4.401
Compensation Guides & Contracts 5.110
Student Fees and Fines 6.709

Williamson County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Fundraising Activities	Descriptor Code: 2.601	Issued Date: 09/16/19
		Rescinds: 6.701	Issued: 08/15/11

1 *General*

2 The following general guidelines shall be followed:¹

- 3 1. Fundraising activities shall be authorized by the Board and shall be for the purpose of
4 supplementing funds for established school programs and not for supplementing funds which are
5 the responsibility of the public.
- 6 2. Fundraising companies and other salespersons shall obtain permission in writing from the
7 Superintendent of Schools' office in order to visit the schools.
- 8 3. Any commission payable by companies shall be paid in the form of reduced prices to the students
9 or paid into the activity fund of the school for use by the school. No school employee shall
10 personally benefit from any fundraising activity.
- 11 4. The principal must obtain written approval from the Superintendent of Schools or his/her
12 designee for all fundraising activities, including online fundraising activities, that involve the
13 participation of the general student population in the marketing process of the fundraising effort.
14 All other fundraising activities, including online fundraising activities, must have written
15 approval from the principal and comply with all administrative procedures issued by the
16 Superintendent of Schools. The authorization request shall contain the following information:²
- 17 a. A list of the proposed fundraising activities;
- 18 b. Purpose of the fundraising activity;
- 19 c. Proposed uses of funds raised;
- 20 d. Expected student involvement in fundraising activity (school-wide or individual class or
21 club); ~~and~~
- 22 e. Margin of profit and how it is to be paid to the school; *and*
- 23 f. *Type of fundraising activity (e.g., in-person, crowdfunding, etc).*
- 24 5. The Superintendent of Schools shall determine whether the activity will benefit the school,
25 contribute to the welfare of the student body, and supplement, not replace, funds necessary to
26 fulfill the Board's required contributions.
- 27 6. Students shall not be excused from a regular class to participate in a fundraising activity. No
28 grade in a subject or course shall be affected by a student's participation in a fundraising activity.

1 7. No quotas shall be imposed on students involved, and their efforts shall be voluntary. Students
2 who do not participate in fundraising activities shall not be punished or discriminated against in
3 any way.

4 This policy shall not be construed as preventing a teacher from using instructional or informational
5 materials even though the materials might include reference to a brand, a product, or a service.

6 **ACTIVE FUNDRAISERS**

7 The Board authorizes the Superintendent of Schools/ designee to annually approve four (4) active
8 fundraisers for elementary schools and five (5) active fundraisers for middle and high schools.

9 Examples of fundraisers include, but are not limited to:

10 1. Active

11 a. School pictures, rings (if there is an assembly), some “fun-runs”, “read-a-thons” (if an
12 assembly or celebration party during instructional time is used as an incentive), prom
13 fashion assembly, assemblies where children pay to get in (teacher / student basketball
14 games, etc.), and spring fling or field day where items are sold as fundraisers.

15 2. Passive

16 a. Market Day, Kroger Cares, Christmas Greens, vending machines, some candy and cookie
17 sales (i.e., sold between classes), bookstores, phone book collection, can drives, yearbook
18 sales.
19

20 **LOTTERIES**

21 No fundraising activity shall be conducted which distributes prizes or makes awards to winners from
22 among purchasers of chances by means of tickets through a random selection process.³

23 **ONLINE FUNDRAISING¹**

24 Individual schools may establish school-wide online fundraising accounts. The accounts must meet all
25 fundraising requirements established by the Board and the *Tennessee-Internal School Funds Uniform*
26 *Accounting Policy Manual*. The principal or his/her designee of each school shall have access to the
27 established fundraising account to ensure all funds are properly accounted for, and the information is
28 recorded in the school’s accounting records by the designated personnel. Online fundraising shall not
29 be used on behalf and for the benefit of an outside party.

30 Employees shall not engage in online fundraising in their official capacity as district employees nor
31 make any reference to non-school sponsored fundraisers, online or otherwise, that would lead another
32 to believe such activity is an approved school fundraiser.

33 **FUNDRAISING FOR NONEDUCATIONAL PURPOSES⁴**

34 On approval of the principal, an employee may be authorized to raise and use funds for the following
35 noneducational purposes:

- 1 1. Bereavement support;
- 2 2. Award recognition;
- 3 3. Employee morale;
- 4 4. Banquets; or
- 5 5. Other situations at the principal's discretion.

6 These funds shall be derived from vending machine revenue from machines designated for teacher use
7 only or donations.

8 ***RECORDKEEPING'***

9 ***The Superintendent of Schools/designee shall ensure that the appropriate records are maintained***
10 ***for each fundraising activity and shall be responsible for collecting and maintaining the appropriate***
11 ***documents that show the approving, tracking, and monitoring of each fundraising activity.***

Legal References

1. *Tennessee Internal School **Funds Uniform Accounting Policy Manual**, Sections **4-28 through 4-31***
2. *Tennessee Internal School **Funds Uniform Accounting Policy Manual**, Section 4-29*
3. Tenn. Att'y Gen. Op. No. 03-049 (Apr. 22, 2003)
4. TCA 49-2-134

Cross References

School Support Organization 2.404
Student Activity Funds Management 2.900
Staff Gifts and Solicitations 5.605

Williamson County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: <h2 style="text-align: center;">Purchasing Cards, Credit Cards, & Credit Lines</h2>	Descriptor Code: 2.8051	Issued Date: Click here to enter a date.
		Rescinds:	Issued:

1 *General*

2 District purchasing and credit cards shall be maintained by the Superintendent of Schools/designee
 3 through procedures developed and maintained in the district office for the purchase of appropriate
 4 goods and services for district or school related purposes only.¹ The purchasing and credit cards will be
 5 kept in a secure location, and account numbers will remain confidential. Principals shall be the only
 6 employees authorized to apply for a credit card on a school’s behalf.

7 The Superintendent of Schools/designee shall review and approve card transactions. Purchases which
 8 are not approved by the Superintendent of Schools or the Assistant Superintendent of Finance will be
 9 reimbursed to the district within ten (10) days of notification.

10 **AUTHORIZED USE**

11 Purchasing card use shall be limited to small incidental emergency purchases and may not be used for
 12 normal operating expenditures. Cash withdrawals using district credit cards are prohibited.

13 Credit cards may be used for transactions in which the use of a standard purchase order is either
 14 impossible or would result in a delay of the delivery of goods or services during an emergency. Credit
 15 cards may also be used to facilitate out-of-town travel for official school business. Pre-travel
 16 authorization is required before any charges related to travel are made.

17 Card users shall be held accountable for appropriate use of purchasing and credit cards. Unauthorized
 18 use of a purchasing card, credit card, or credit line shall be grounds for disciplinary action, including
 19 termination of employment. Cash advances using district credit cards are prohibited.

20 Any school employee that purchases items with the purchasing card, credit card, or any approved
 21 credit line shall follow the guidelines outlined below:

- 22 1. Original receipts for each purchase shall be turned into the bookkeeper within three (3) working
 23 days of purchase;
- 24 2. If the credit card is used to pay for a conference or training, a copy of the registration form shall
 25 be turned in;
- 26 3. The bookkeeper or a separate employee shall check off on purchases and the physical inventory
 27 that is purchased;
- 28 3. The bookkeeper or a separate employee shall check off on purchases and the physical inventory
 29 that is purchased;
- 30

- 1 4. All purchases shall be district or school related purchases;
- 2
- 3 5. If there is any incurred finance or late charges, the responsibility will belong to the person or
- 4 program associated with said charges; and
- 5
- 6 6. Under no circumstances will the purchasing card, credit card, or credit line be used to make
- 7 personal purchases.

Legal Reference

- 1. *Internal School Funds Manual*, Section 4-6;
Sections 4-11 through 4-13

Cross References

- Executive Committee 1.301
- Purchasing 2.805
- Purchase Orders and Contracts 2.808

Williamson County Board of Education

Monitoring: Review: Annually, in December	Descriptor Term: Credit for Prior Courses	Descriptor Code: 4.604	Issued Date: 10/24/22
		Rescinds: 4.6041	Issued: 06/20/16

1 Students enrolled in grades 9 -12 who have completed a course equivalent to a high school level course
2 may earn high school credit toward graduation. Students may earn credit toward graduation upon passing
3 a comprehensive written examination in accordance with standards determined as follows:¹

- 4 1. The examination shall provide evidence that the students have mastered all of the terminal
5 objectives in the applicable curriculum framework adopted by the State Board of Education and
6 shall be scored and graded on the same scale as for high school students who enroll in the
7 course for which credit is being given.
8
- 9 2. Students must score proficient as determined by the comprehensive written examination in
10 order to receive credit toward high school graduation.
11
- 12 3. The course name and a course grade of pass *or no credit* will be entered on the high school
13 transcript with the notation “Cr. Ex.” for Credit by Exam beside the course.
14
- 15 4. Students eligible to test for credit may include students transferring from a district which does
16 not place high school courses taken at the middle school level on the high school transcript or
17 beginning 9th grade students with no high school transcript. ~~The WCS school must, however,
18 receive an official grade report along with documentation from the previous school that
19 confirms that the student has completed a high school level course at the middle school level
20 before testing for credit can occur.~~
- 21
22 5. In order for a student to test for credit, the WCS school must receive an official grade report
23 with documentation from the previous school to confirm the student has completed a course for
24 high school credit.

Legal References

1. TCA 49-6-1202; State Board of Education Policy
2.102

Williamson County Schools

Monitoring: Review: Annually, in December	Descriptor Term: Testing Programs	Descriptor Code: 4.700	Issued Date: 06/17/19
		Rescinds: 4.700	Issued: 01/17/17

1 *General*

2 The Board shall provide for a system-wide testing program which shall be periodically reviewed and
3 evaluated. The purposes of the program shall be to:

- 4 1. Assist in promoting accountability;
- 5
- 6 2. Determine the progress of students;
- 7
- 8 3. Assess the effectiveness of the instructional program and student learning;
- 9
- 10 4. Aid in counseling and guiding students in planning future education and other endeavors;
- 11
- 12 5. Analyze the improvements needed in each instructional area;
- 13
- 14 6. Assist in the screening of students with learning difficulties;¹
- 15
- 16 7. Assist in placing students in remedial programs;
- 17
- 18 8. Provide information for college entrance and placement; and
- 19
- 20 9. Assist in educational research by providing data.²

21 The Superintendent of Schools shall be responsible for planning and implementing the program which
22 includes:

- 23 1. Determining specific purposes for each test;
- 24
- 25 2. Selecting the appropriate test to be given;
- 26
- 27 3. Establishing procedures for administering the tests;
- 28
- 29 4. Making provisions for interpreting and disseminating the results;
- 30
- 31 5. Maintaining testing information in a consistent and confidential manner; and
- 32
- 33 6. Ensuring that results are obtained as quickly as possible, especially when placement in a special
34 learning program might be necessary.

1 State-mandated student testing programs shall be undertaken in accordance with guidelines published
2 by the State Department of Education.³

3 **WEIGHTING TCAP SCORES**

4 Student scores for all TNReady **TCAP** Grades 3-8 and End of Course tests shall be calculated as part of
5 the student's grade at the minimum weight required by the Tennessee State Board of Education and state
6 law.

7 *The Williamson County School System shall use the following methodology: cube root.*

8 The Superintendent of Schools may exclude these scores from students' final grades if results are not
9 received by the district at least five (5) instructional days before the end of the course.^{4,5}

10 **INTEREST INVENTORIES AND CAREER ASSESSMENTS⁶**

11 *Interest inventories shall be made available to middle and high school students. The interest*
12 *inventories shall made available to students include assessments such as YouScience, Kuder*
13 *assessment, Myers-Briggs Type Indicator, the ASVAB, ~~or~~ the College Board Career Finder, or other*
14 *interest or career inventory that assists students in determining the students' interest and in making*
15 *career decisions.*

16 *Career aptitude assessments shall be administered to middle schoolers in order to inform the student's*
17 *high school plan of study. Upon receiving the results from these assessments, the school shall provide*
18 *students with information on any available career and technical education opportunities in which the*
19 *student is eligible to participate in.*

20 *Prior to the dissemination of the survey to students, parent(s)/guardian(s) shall be notified of their*
21 *ability to review the materials. Such notification shall include information indicating the purpose of*
22 *the survey as well as who will have access to the results. The survey shall only be administered to*
23 *students under the age of eighteen (18) whose parent(s)/guardian(s) provide written, informed, and*
24 *voluntarily signed consent. A student who is eighteen (18) years of age or older may participate after*
25 *he/she provides written, informed, and voluntarily signed consent.*

26 **TESTING INFORMATION AND PARENTAL CONSENT**

27 Any test directly concerned with measuring student ability or achievement through individual or group
28 psychological or socio-metric tests shall not be administered by or with the knowledge of any employee
29 of the district without first obtaining written consent of the parent(s)/guardian(s).²

30 Results of all group tests shall be recorded on students' permanent records and shall be made available
31 to appropriate personnel in accordance with established board policies.⁷

32 No later than July 31st of each year, the Board shall publish on its website information related to state
33 and board mandated tests that will be administered during the school year. The information shall
34 include:⁸

- 1 1. The name of the test;
- 2
- 3 2. The purpose and use of the test;
- 4
- 5 3. The grade or class in which the test will be administered;
- 6
- 7 4. The tentative date or dates that the test will be administered;
- 8
- 9 5. The time and manner in which parent(s)/guardian(s) and students will be notified of the results
- 10 of the test;
- 11
- 12 6. How parent(s)/guardian(s) can access the questions and answers on their student's state-
- 13 required tests; and
- 14
- 15 7. If a board mandated test, how the test complements and enhances student instruction and
- 16 learning and how it serves a purpose distinct from state-required tests.

17 Testing information shall also be placed in student handbooks or other school publications that are
18 provided to parent(s)/guardian(s) on an annual basis.

19 ***TESTING TRANSFER STUDENTS FOR GRADE PLACEMENT FOR GRADES 1-8⁹***

20 *Students transferring from a Category IV church-related school, Category V private school, or*
21 *home school shall be awarded credit upon completion of a written exam with a qualifying score.*
22 *These exams shall be approved, administered, and graded by the school's principal/designee. Upon*
23 *request from a parent/guardian, student scores from a nationally standardized achievement test in*
24 *the relevant subject shall be accepted as a substitute for these exams.*

25 *For students in grades one through eight (1-8), the exam shall only cover the last grade completed.*
26 *The Superintendent of Schools shall provide notice to parent(s)/guardian(s) of these exams.*

27 ***TESTING TRANSFER STUDENTS FOR GRADE PLACEMENT AND/OR AWARDING CREDIT*** 28 ***FOR GRADES 9-12⁹***

29 *Students transferring from a Category IV church-related school, Category V private school, or*
30 *home school shall be awarded credit upon completion of a written exam with a qualifying score.*
31 *These exams shall be approved, administered, and graded by the school's principal/designee. Upon*
32 *request from a parent/guardian, student scores from a nationally standardized achievement test in*
33 *the relevant subject shall be accepted as a substitute for these exams.*

34 *For students in grades nine through twelve (9-12), the exam shall only cover the last course*
35 *completed by the student (for example, if a student has completed English I, II, and III, the*

1 *examination shall only cover English III). The Superintendent of Schools shall provide notice to*
 2 *parent(s)/guardian(s) of these exams.*

3 ***HIGH SCHOOL CREDIT EXAM FOR ELIGIBLE COURSES¹⁰***

4 *A student in grades nine through twelve (9-12) may receive credit for an eligible course in which the*
 5 *student is not enrolled but attains a qualifying score on the eligible course's credit exam.*

6 *The Superintendent of Schools/designee shall be responsible for determining which eligible courses*
 7 *will have a credit exam and shall provide high school students the opportunity to take a credit exam*
 8 *for an eligible course offered. Each eligible course's credit exam shall be administered to any*
 9 *student seeking course credit no less than once a calendar year. Student must make a request to*
 10 *school counselor in order to take credit exams. Before taking a credit exam, the student shall be*
 11 *notified of the qualifying score needed to receive credit for the eligible course and the grade that will*
 12 *be included in his/her overall grade point average if the student achieves a qualifying score on the*
 13 *credit exam. A student may only take a credit exam once.*

14 *A student may take up to four (4) exams, earning no more than four (4) credits that will be applied*
 15 *to the student's graduation requirements and be included in the student's overall grade point*
 16 *average.*

17 *The Superintendent of Schools/designee shall provide information on these exams to the*
 18 *Department of Education at the end of the school year per state law.*

Legal References

1. TCA 49-10-108
2. 20 USCA § 1232(g)
3. TRR/MS 0520-01-03-.03(11)
4. TCA 49-1-617; State Board of Education Policy 2.102
5. TRR/MS 0520-01-03-.03(10); State Board of Education Policy 2.103; TCA 49-1-617
6. ***TCA 49-6-412; TCA 49-2-211***
7. TCA 10-7-504(a)(4)(A)
8. TCA 49-6-6007; State Board of Education Policy 2.102; State Board of Education Policy 2.103
9. ***TRR/MS 0520-07-01-.03(3)***
10. ***TCA 49-6-6017; State Board of Education Policy 2.103***

Cross References

- Student Surveys, Analyses, and Evaluations 6.4001
 Student Records 6.600

Williamson County Board of Education

Monitoring: Review: Annually, in January	Descriptor Term: Family and Medical Leave	Descriptor Code: 5.305	Issued Date: 08/21/23
		Rescinds: 5.305	Issued: 09/21/20

1 ELIGIBILITY

2 Anyone who has been employed for at least twelve (12) months by the school district and anyone who
3 has at least 1,250 hours of service (hours used for leave, even FMLA leave, shall not be credited for
4 service for purposes of FMLA eligibility¹) during the previous twelve (12) month period shall be eligible
5 to use FMLA leave.²

6 GENERAL PRINCIPLES

7 An eligible employee shall be granted, upon request, up to twelve (12) weeks unpaid leave during a
8 calendar year for the following reasons:

- 9 1. The birth of a child;
- 10 11 2. The placement of a child with the employee for adoption or foster care;
- 12 13 3. A serious health condition of the employee that makes the employee unable to perform the
14 essential functions of his/her job position;
- 15 16 4. The care of a spouse, child, or parent of the employee who has a serious health condition; and
17
- 18 19 5. Any qualifying circumstances arising out of the fact that a spouse, child, or parent of the
20 employee is on covered active duty or has been notified of an impending call or order to
covered active duty in the Armed Forces.

21 The granting of leave under this policy shall be subject to, and in accordance with, the provisions of
22 applicable federal and state laws. An employee may substitute accrued paid leave for unpaid time. Use
23 of accrued paid leave shall run concurrently with and be counted toward the employee's total period of
24 FMLA leave.

25 MATERNITY/PATERNITY LEAVE

- 26 1. *Relationship between FMLA leave and Tennessee Maternity Leave Act*- FMLA leave shall run
27 concurrently with leave provided under the Tennessee Maternity Act, which affords eligible
28 employees leave for a period not to exceed four (4) months for the adoption, pregnancy,
29 childbirth, and nursing of a newborn child.³
30
- 31 2. *Teachers' Leave*- In accordance with state law, any teacher who goes on maternity or paternity
32 leave shall be allowed to use all or a portion of the teacher's accumulated sick or annual leave for

1 maternity leave purposes. In order to be eligible to use sick leave, written request by the teacher
2 accompanied by a statement from the teacher's physician verifying the medically necessary time
3 period shall be submitted. Upon verification by a written statement from an adoption agency or
4 other entity handling an adoption, a teacher may also be allowed to use accumulated leave for
5 adoption of a child.
6

7 3. Spouses who are both eligible employees of the school district are limited to a combined total of
8 twelve (12) workweeks of FMLA leave in a single twelve (12) month period if the leave is taken
9 for the birth and care of a newborn child, for the placement of a child with the employee for
10 adoption or foster care, or to care for a parent who has a serious health condition. Under certain
11 circumstances, spouses who share leave for the birth or adoption of a child may be eligible for
12 limited amounts of additional leave for other qualifying FMLA reasons.⁵
13

14 4. Paid Parental Leave – Under state law, an additional six (6) work weeks of paid leave is available
15 to eligible *licensed* employees after a birth, stillbirth, or adoption of a newly placed minor child.
16 An eligible employee taking leave under this provision shall not be required to utilize any other
17 type of accrued leave during this period. Eligible *licensed* employees include teachers, principals,
18 supervisors, or other individuals required by law to hold a valid license of qualification for
19 employment who have been employed with a school district full time for at least twelve (12)
20 consecutive months.

21 *All other full-time employees, who are not required to hold a license for employment, are*
22 *eligible for an additional six (6) work weeks of paid leave after a birth, stillbirth, or adoption*
23 *of a newly placed minor child. An eligible, non-licensed employee must have worked for WCS*
24 *for 12 consecutive months in a full-time status and be FMLA eligible in order to be approved*
25 *for the 6 weeks of paid parental leave.*
26

27 Employees shall provide notice to the school district thirty (30) days prior to the intended use of
28 the leave. If the employee learns about the need for leave less than thirty (30) days in advance,
29 the employee shall give notice as soon as reasonably possible in order to be eligible for the paid
30 leave. This paid leave does not need to be taken consecutively; however, the paid leave shall be
31 used within twelve (12) months of the qualifying event. The leave shall run concurrently with
32 FMLA leave.⁶

33 **LEAVE FOR A SERIOUS HEALTH CONDITION⁷**

34 Eligible employees, upon request, shall be granted up to twelve (12) weeks of unpaid leave when he/she
35 is unable to work because of a serious health condition or to care for a spouse, child, or parent with a
36 serious health condition. The granting of such leave shall be subject to the provisions of applicable
37 federal and state laws. Employees shall contact Human Resources to determine if the reason for leave
38 qualifies as FMLA leave. If the leave is foreseeable, the employee shall give thirty (30) days' notice. If
39 the leave is not foreseeable, the employee shall notify Human Resources as soon as practicable,
40 generally, either the same or the next business day.

41 **LEAVE FOR MILITARY FAMILY MEMBERS**

1 1. *Qualifying Exigency Leave*⁸ - Eligible employees are entitled to up to twelve (12) workweeks
2 of leave because of any “qualifying exigency” arising out of the fact that the spouse, son,
3 daughter, or parent of the employee, as defined under the FMLA, is on active duty, or has been
4 notified of an impending call to active duty or has been notified of an impending call to active
5 duty status in the Armed Forces. Qualifying exigencies may include:

- 6
7 a. Issues arising from the service member’s short notice deployment;
8 b. Military events and related activities (e.g., official ceremonies, support programs);
9 c. Making or updating financial and legal arrangements;
10 d. Attending counseling;
11 e. Taking up to fifteen (15) days leave to spend time with a covered service member who
12 is on short-term rest and recuperation leave during deployment; or
13 f. Attending post-deployment activities.

14
15 2. *Military Caregiver Leave*⁹ - An eligible employee who is the spouse, son, daughter, parent, or
16 next of kin of a covered service member or covered veteran with a serious injury or illness is
17 entitled to up to twenty-six (26) workweeks of leave in a “single twelve (12) month period.” A
18 covered service member is a current member of the Armed Forces, including a member of the
19 National Guard or Reserves, who is undergoing medical treatment, recuperation, or therapy, is
20 otherwise in out-patient status, or is otherwise on the temporary disability retired list for a serious
21 injury or illness.

22
23 A covered veteran is an individual who was a member of the Armed Forces at any time during
24 the period of five (5) years preceding the date of the medical treatment, recuperation, or therapy
25 that has a serious injury or illness and who is currently receiving medical treatment, recuperation,
26 or therapy.

27
28 The “single twelve (12) month period” for military caregiver leave begins on the first day the
29 employee takes leave for this reason and ends twelve (12) months later. An eligible employee is
30 limited to a combined total of twenty-six (26) workweeks of leave to provide care for a covered
31 service member. The maximum of twenty-six (26) workweeks may include no more than twelve
32 (12) workweeks of leave that is taken for the birth and care of a newborn child, for the placement
33 of a child for adoption or foster care, for care of a parent who has a serious health condition, or
34 for the employee's own serious health condition.

35 **INTERMITTENT LEAVE**¹⁰

36 Eligible employees may take FMLA leave intermittently when medically necessary to care for a
37 seriously ill family member or because of the employee's own serious health condition. When a licensed
38 employee requests foreseeable leave for planned medical treatment and the employee would be on leave
39 for greater than twenty percent (20%) of the total number of working days in the period during which
40 the leave would extend, the school district may require that such employee elect either to take the leave
41 for periods of a particular duration, not to exceed the duration of the planned medical treatment, or to
42 transfer temporarily to an available alternative position offered by the school district for which the
43 employee is qualified and that has equivalent pay and benefits and better accommodates recurring periods
44 of leave.

1 RESTRICTIONS

2 1. Notice Requirements

- 3
- 4 a. *Employee Notice*¹¹- For foreseeable leave, the employee shall provide the
5 Superintendent of Schools/designee with at least thirty (30) days written notice before
6 the beginning of the anticipated leave.
7
- 8 b. *District Notice*- Once it has been established that the leave requested qualifies for
9 FMLA, the Superintendent of Schools/designee shall notify the employee within five
10 (5) business days (absent extenuating circumstances) that any leave taken pursuant to
11 state leave statutes (paid vacation leave, personal leave, sick leave, or workers'
12 compensation) shall run concurrently with FMLA leave.¹² The notice may be given
13 orally or in writing. If the notice is oral, it shall be confirmed in writing, no later than
14 the following pay day.¹³

15 2. Certification Requirement¹⁴

- 16
- 17 a. The Superintendent of Schools/designee may require that a request for leave be
18 supported by certification issued by a health care provider with the following
19 information:
20
- 21 i. The date on which the serious health condition commenced;
 - 22 ii. The probable duration of the condition;
 - 23 iii. The appropriate medical facts within the knowledge of the health care provider
24 regarding the condition; and
 - 25 iv. A statement that the eligible employee is needed to care for the son, daughter,
26 spouse, or parent and an estimate of the amount of time that such employee is
27 needed.
- 28
- 29 b. If there is any reason to doubt the validity of the certification provided, the
30 Superintendent of Schools may require, at the expense of the school district, an opinion
31 of a second health care provider.
32

33 3. Period Near the End of an Academic Term (Professional Employees)¹⁵

- 34
- 35 a. If leave is taken more than five (5) weeks prior to the end of the term, the
36 Superintendent of Schools may require the employee to continue taking leave until the
37 end of the term if the leave is at least three (3) weeks of duration and the return of
38 employment would occur during the three (3) week period before the end of the term.
39
- 40 b. If the leave is taken five (5) weeks prior to the end of the term, the Superintendent of
41 Schools may require the employee to continue taking leave until the end of the term if the
42 leave is greater than two (2) weeks duration and the return to employment would occur
43 during the two (2) week period before the end of the term.
44

1 **REQUIREMENTS OF THE BOARD¹⁶**

- 2 1. The employee shall be restored to the same position of employment or an equivalent position
3 with no loss of benefits, pay, or other terms of employment.
- 4 2. The employee shall be kept under any group health plan for the duration of the leave.
- 5 3. The Board may recover the premium paid under the following conditions:
6
7 a. The employee fails to return from leave after the period of leave has expired; and
8
9 b. The employee fails to return to work for a reason other than the continuation,
10 recurrence, or onset of a serious health condition or other circumstances beyond the
11 control of the employee.

Legal References

1. *Hinson v. Tecumseh Products Co.*, 2000 U.S. App. LEXIS 26778, at *1—10 (6th Cir. Oct. 17, 2000)
2. Federal Family and Medical Leave Act of 1993, 29 USCA § 2601, 2611—2619
3. TCA 49-5-702; TCA 4-21-408
4. TCA 49-5-710(a)(2); TCA 8-50-802(a)
5. 29 CFR § 825.120(a)(3)
6. TCA 8-50-802
7. 29 CFR § 825.113
8. 29 CFR § 825.126
9. 29 CFR § 825.124; 29 CFR § 825.127
10. 29 CFR § 825.202
11. 29 CFR § 825.302-825.304
12. 29 CFR § 825.207
13. Tenn. Att’y Gen. Op. 94-006 (Jan 13, 1994); *Plant v. Morton International, Inc.*, 212 F. 3d 929, 932 (6th Cir. 2000)
14. 29 CFR § 825.305-825.313
15. 29 CFR § 825.602
16. 29 USCA § 2614

Cross References

- Sick Leave - Teacher 5.302
Sick Leave – Classified 5.3022

1320 West Main Street Suite 202
Franklin, Tennessee 37064-3700
Phone (615) 472-4000
Fax (615) 472-4190
Website: <http://www.wcs.edu>



MEMORANDUM

TO: Williamson County School Board

FROM: Jason Golden, Superintendent

DATE: February 20, 2024

RE: Approval of ePlan's Title III Immigrant grant

This memo is to request the approval of the FY2024 Federal Fund 142 ePlan Application for Title III Immigrant Grant and Budget with the following statement allowing superintendent approval of revisions and amendments:

“The Williamson County Board of Education Approves the FY2023 ePlan Application and Budget for the Title III Immigrant Grant, and authorizes the superintendent to file any necessary budget revisions, plan agenda, or transfer requests.”

This grant has been made available for \$20,484.78 to assist with changing demographics in our growing immigrant population. Funds will be used for a full time bilingual educational assistant to work in our Title III program performing duties in translation, interpretation and support for families and students as families arrive during the school year. Remaining funds will be used to identify and acquire curricular materials, educational software, and technologies to support immigrant students.

The funds can be spent over a period of one year for the above services.

FUND 142; SCHOOL FEDERAL PROJECTS
2023-2024; TITLE III IMMIGRANT

Category	DESCRIPTION	ePlan Allocation
REVENUE		
47146	Title III Immigrant (22-23 Carryover)	10,486.55
47146	Title III Immigrant (23-24 Allocation)	9,998.23
		20,484.78
<hr/>		
EXPENDITURES		Object Code
71100 REGULAR INSTRUCTION		
	Educational Assistants	163 11,000.00
	Social Security	201 682.00
	State Retirement	204 863.00
	Life Insurance	206 21.00
	Medical Insurance	207 5,726.00
	Dental Insurance	208 251.00
	Employer Medicare	212 160.00
	Instructional Materials	429 1,382.78
	TOTAL REGULAR INSTRUCTION	\$ 20,085.78
99100 TRANSFERS OUT		
	Indirect Cost	504 399.00
	TOTAL TRANSFERS OUT	\$ 399.00
	<u>TOTALS TITLE III IMMIGRANT</u>	<u>\$ 20,484.78</u>



MEMORANDUM

January 31, 2024

TO: Williamson County Board of Education

**CC: Jason Golden, Superintendent of School
Brian King, Assistant Superintendent of Operations**

FROM: Eric J. Gardner, P.E., Director of Facilities & Construction

RE: Request for Middle Tennessee Electric Easement at Page High School

Middle Tennessee Electric (MTE) is requesting an easement to install a meter to serve the Page High School softball building. The proposed easement will allow MTE to set the meter and have access to maintain their equipment.

Included with this memo is a copy of the MTE easement document. Staff recommends approval of this request.

Right-of-Way

Easement

This instrument prepared by: MTE
 555 New Salem Highway, Murfreesboro, TN 37129
 _____ Employee Initials



Service Location # _____ Meter Set SO # _____ WO# _____

Grantor: _____ And/by _____

Select one of the following: unmarried married business entity

FOR GOOD AND VALUABLE CONSIDERATION, the receipt and sufficiency of which are hereby acknowledged, the Grantor, whether one or more, does hereby grant unto Middle Tennessee Electric Membership Corporation, a Tennessee not-for-profit corporation ("Grantee" or "MTE"), its affiliates, successors or assigns, a perpetual easement (the "Easement") that, except as may be otherwise indicated on Exhibit 1, if attached, shall be twenty feet (20') from the centerline (total of 40') for any overhead transmission and/or distribution line or system, including anchoring, and ten feet (10') from the centerline (total of 20') for any underground transmission and/or distribution line or system with the right to:

- install, construct, reconstruct, rephase, operate and maintain an electric transmission and/or distribution line or system;
- inspect and make such repairs, changes, alterations, improvements, removals from, substitutions and additions to its facilities as Grantee may from time to time deem advisable, including, by way of example and not by way of limitation, the right to increase or decrease the number of conduits, wires, cables, poles, guy wire and anchors, hand holes, manholes, connection boxes, transformers and transformer enclosures;
- cut, trim and control the growth by chemical means, machinery or otherwise of trees and shrubbery within the Easement, or any tree that may interfere with or threaten to endanger the operation and maintenance of said line or system;
- prohibit, prevent and restrict the planting and/or maintenance of any trees, shrubbery or vegetation not approved in writing by Grantee (except those trees that appear on MTE's approved standard planting guide) which approval may be withheld by Grantee in its sole discretion if it determines said trees, shrubbery or vegetation may in the future interfere with or threaten to endanger the operation and maintenance of said line or system;
- prohibit the planting of any trees, shrubbery or vegetation within 15' of a pole or pad-mounted equipment;
- keep the Easement clear of all buildings, structures or other obstructions;
- license, permit or otherwise agree to the joint use or occupancy of the lines, system or, if any of said system is placed underground, of the trench and related underground facilities, by any other person, association or corporation for electrification, for other utility or commercial purposes;
- install and maintain guy additions to overhead lines if any portion of the lines or system is placed underground;

over, across; and through the land owned by Grantor as further described below (the "Property");

County _____ State of Tennessee Tax Map: _____ Group: _____ Parcel: _____

Address _____
House/building# Street/Road Name City Zip

and such Property being of record in Deed Book _____, Page _____, Register's Office of the above-named county, and as may be further described according to Exhibit 1 attached hereto and incorporated herein by reference, if attached, together with the right of ingress and egress over adjacent lands of the Grantor, and Grantor's successors and assigns for the purposes of this Easement.

The Grantor agrees that all poles, wires, and other facilities, including any main service entrance equipment, installed in, upon or under the Property at Grantee's expense shall remain the property of the Grantee and removable at the option of the Grantee. The Grantor hereby expressly releases any claims, demands, actions, or causes of action for trespass related to the Grantee's use of this Easement as described herein. The grant and other provisions of this Easement shall run with the land for the benefit of the Grantee, its affiliates, successor and assigns.

IN WITNESS WHEREOF, the Grantor has executed this instrument this _____ day of _____, 202____.

 Print Name/Title of Authorized Signatory

 Print Name/Title of Authorized Signatory

 Legal Signature

 Legal Signature

STATE OF _____

STATE OF _____

COUNTY OF _____

COUNTY OF _____

On the ____ day of _____, 202____, personally appeared before me, the within named bargainer(s), with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence) and who acknowledged that such person(s) executed the within instrument for the purposes therein contained.

On the ____ day of _____, 202____, personally appeared before me, the within named bargainer(s), with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence) and who acknowledged that such person(s) executed the within instrument for the purposes therein contained.

 Notary Signature My Commission Expires _____

 Notary Signature My Commission Expires _____



MEMORANDUM

January 29, 2024

TO: Williamson County Board of Education
CC: Jason Golden, Superintendent of School
Brian King, Assistant Superintendent of Operations
FROM: Eric J. Gardner, P.E., Director of Facilities & Construction
RE: Brentwood Middle School Video Scoreboards Request

As part of the Brentwood Middle School construction project, the contractor has provided power and conduit at each end of the gym for scoreboard use. The school is requesting permission to install scoreboards with video capability. The power and conduit installed by the contractor are adequate for video scoreboards, but an additional wall mount system to be located in one of the gym offices is also proposed by BMS for operating the scoreboards. The proposed scoreboard and wall mount system installation is being coordinated with the building contractor.

The project is fully funded by Brentwood Middle School. Staff recommends approval.

Building Modification Request

****PLEASE PRINT TO COMPLETE****

Incomplete forms and missing required documents will delay approval or cause denial of the request.

*** Required Fields**

- * School: Brentwood Middle School _____ Requested By: Bill Harlin
- * Justification for Request: (Ex: Increased Enrollment, Program Change, New Program Requirement) Brentwood Middle School has raised money for new video boards in the new gymnasium. These video boards would be used for scoring at wrestling matches, volleyball, basketball, and robotics. We would like to have it for awards days and schoolwide assemblies. We have the opportunity to run advertisements for additional revenue to the school and use it as a way to broadcast PSAs from the district.
- * Scope of work: We would mount two video boards one on either side of the gymnasium. We would have a 12 foot X 7 foot. We would have software to run it. We have to modify or enhance an existing electrical box. Data wiring would not be an extra cost.

* Attach plans and a sketched map showing the exact location.

* Funding Source: BMS Athletics and Funds from our Legacy Campaign Fundraiser

* Attach proof of available funding for total project amount.

* Estimated Cost (Attach quotes): \$100,000

* Principal Signature: [Signature] Date: 1-12-2024

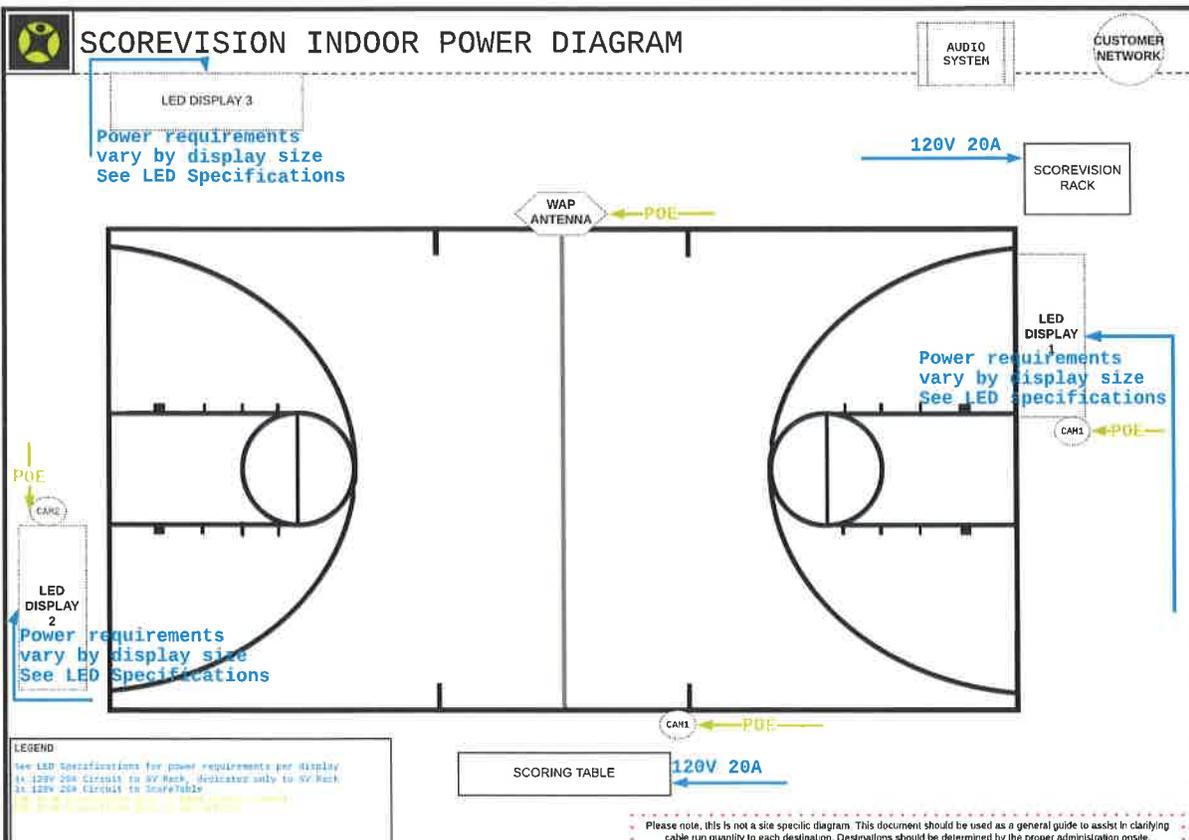
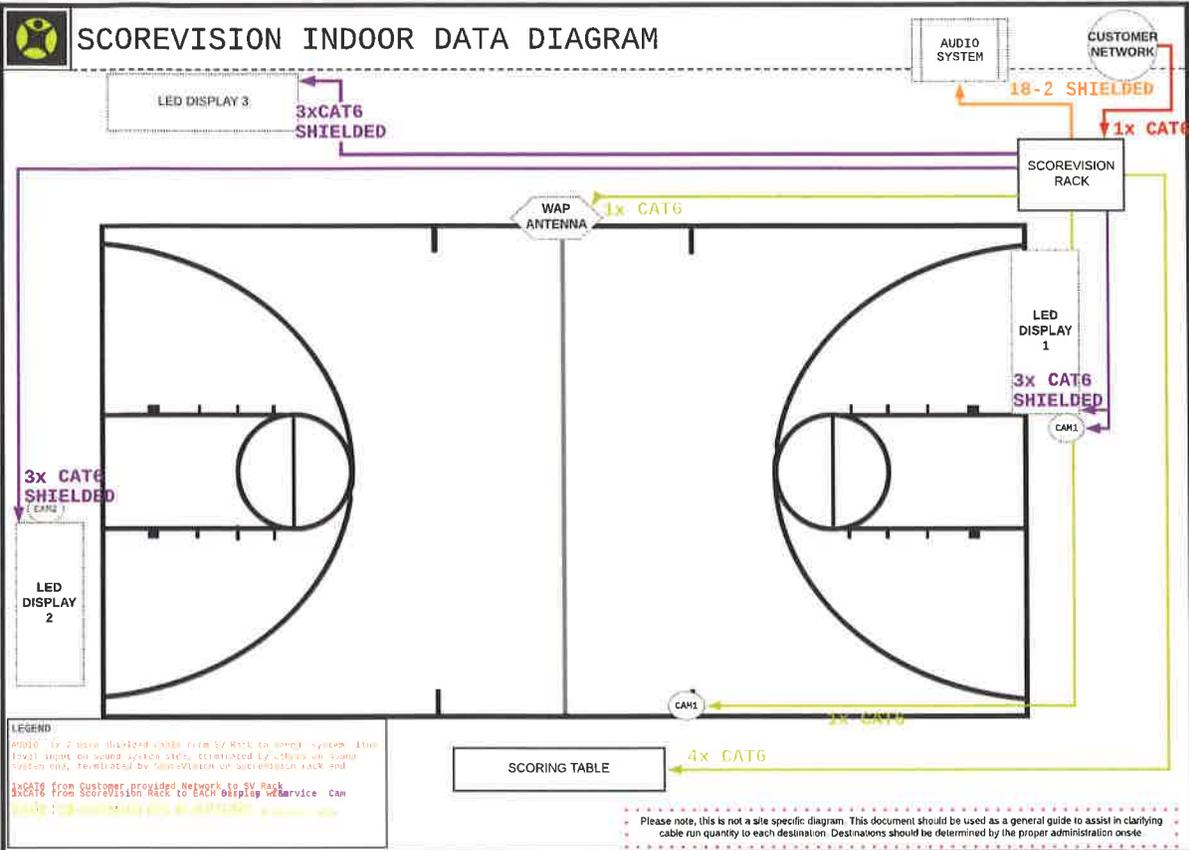
Principal, send this completed form and attachments to your Assistant Superintendent.

This section to be completed by Central Office staff.	
Ass't Superintendent Signature: <u>[Signature]</u>	Date: <u>1/12/24</u>
<i>(After reviewing, please send this form and attachments to the Director of Facilities & Construction)</i>	
Requires WCS Board Approval: Yes <input type="checkbox"/> No <input type="checkbox"/>	
Director of Facilities & Construction Comments: _____	
Director of Facilities & Construction Signature: _____ Date: _____	
Forwarded to Maintenance by Director of Facilities & Construction on _____	
Date: Maintenance Recommendations: _____	
Director of Maintenance Signature: _____ Date: _____	

RECEIVED

JAN 23 2024

Facilities & Construction





SCOREVISION

Brentwood Middle School - New Deal

Brentwood Middle School
5324 MURRAY LN
BRENTWOOD, Tennessee 37027-6205
United States

Reference: 20231009-130115491
Quote created: October 9, 2023
Quote expires: January 8, 2024
Quote created by: Stephen Healy

stephen.healy@scorevision.com
+17047785129

Bill Harlin
bill.harlin@wcs.edu

Ben Hahs
benjamin.hahs@wcs.edu
6154724250

Comments from Stephen Healy

Products & Services

Item & Description	Quantity	Unit Price	Total
Indoor LED Displays (1) 12x07 12' x 7' 896 x 512 3.9mm (1) 08x05 8' x 5' 640 x 384 3.9mm Warranty: 7-Year Parts, 5-Year Labor	1	\$56,994.00	\$56,994.00
ScoreVision Pro HD Rack ScoreVision Pro HD Rack (Standard Indoor) Includes 2 iPad Controllers	1	\$18,500.00	\$18,500.00

Item & Description	Quantity	Unit Price	Total
Installation and Commissioning Installation of LED and Rack Commissioning of LED, Rack and Software Includes lift and floor protection. *power, data, any structure upgrades NOT included	1	\$11,300.00	\$11,300.00
Software Subscription -ScoreVision Cloud Admin -Integrated Advertising -Scorekeeper Apps: basketball, volleyball, wrestling, football, soccer, baseball, softball, tennis, lacrosse, rugby and universal. -Producer App -SV Capture App: livestream, highlights, and moments -Fan App - Access to our world-class Support Team, new apps, continuous software updates, and future innovations	1	\$4,000.00 /year	\$4,000.00 /year for 1 year
Freight	1	\$1,179.00	\$1,179.00
Starter Pack Our standard package of creative elements that is included with every installation: <ul style="list-style-type: none"> • Personalized brand wrapper and school spirit banners • (15) QUIX sport animations • Best Practices Guide for Designing for LED • Media Design Specification Guide(s) • 90-day ad management support 	1	\$0.00	\$0.00
Annual subtotal			\$4,000.00
One-time subtotal			\$87,973.00
Total			\$91,973.00

Purchase terms

Quote Terms: 50% due upon signature, 25% due upon retrieval of hardware, and the remaining balance due upon project completion. State sales tax may be applicable to your invoice. Please notify your sales representative if your institution is tax-exempt.

Terms & Conditions:

This Sales Order, together with the End User License Agreement, Standard Terms & Conditions, and Standard Installation Plan & Agreement, which are attached hereto and incorporated herein (collectively, the "Agreement" or "Contract Documents") constitutes Customer's sales agreement with ScoreVision, LLC for the Software and Equipment. Unless otherwise defined herein, all defined terms within this Sales Order shall have the same meaning and definitions as provided elsewhere in the Contract Documents.

- **Initial term:** The term shall commence on the date this Sales Order is signed by both parties (the "Effective Date") and remain in effect for five (5) years (the "Term").
- **Confidentiality:** Each party understands and agrees that this Sales Order and the Contract Documents are Confidential Information pursuant to Section 8 (Confidentiality) of the End User License Agreement which is incorporated herein and may be viewed by clicking the link on the following page. Neither party may disclose this Sales Order or the Contract documents to any third party or cause the same to become publicly available without the prior written consent of the other party.
- **Warranty Information:** The LED displays we offer come with a 7 year parts warranty and 5 year Labor warranty. We provide up to 3% extra LED panels to be inventoried by the Customer. Damage caused by malicious acts or abnormal wear and tear are not covered under this warranty. Beyond the five year warranty, the Customer will be responsible for covering the cost of any new panels and freight.

Acknowledgment of Contract Documents

The parties hereby acknowledge and agree that the Contract Documents contained in this Sales Order, which include the Sales Order, End User License Agreement, Standard Terms & Conditions, and Standard Installation Plan & Agreement constitute the full and final understanding of the parties regarding the sale of the equipment and provision of services contained in this Sales Order. Customer acknowledges that it has had the opportunity and means to review the Contract Documents. Customer further acknowledges that this is a binding agreement and that the undersigned has the authority to execute these documents on behalf of the Customer.

The applicable documents referred to in this section shall be construed with, and as an integral part of, this document to the same extent as if they were set forth verbatim herein. Links to the contract documents which apply to this Sales Order are included below. A copy may be downloaded from each link and hard copies may be provided upon request.

- [Terms & Conditions](#)
- [End User License Agreement](#)

- [Installation Plan & Agreement](#)

ScoreVision Contact Information

- **ScoreVision Support:** support@scorevision.com | 866-213-8680
- **ScoreVision Billing:** billing@scorevision.com | 402-253-0250

Signature

Before you sign this quote, an email must be sent to you to verify your identity. Find your profile below to request a verification email.



Questions? Contact me



Stephen Healy
stephen.healy@scorevision.com
+17047785129

ScoreVision
11742 Stonegate Circle
Omaha, NE 68164
US



MEMORANDUM

January 31, 2024

TO: Williamson County Board of Education
CC: Jason Golden, Superintendent of School
Brian King, Assistant Superintendent of Operations
FROM: Eric J. Gardner, P.E., Director of Facilities & Construction
RE: Sunset Elementary School Gaga Ball Pit Request

Sunset Elementary School is requesting permission to construct a gaga ball pit adjacent to the playground. The scope would include construction of a concrete pad and installation of the gaga ball structure. The Williamson County Highway Department is assisting the school with the construction of the concrete pad. The project is fully funded by Sunset Elementary School. The following conditions apply to obtaining approval:

- The project must be submitted and approved by the Town of Nolensville.
- The vendor installing the gaga ball structure will submit a Certificate of Insurance naming WCS as additional insured and all employees working on WCS property will have passed a background check.
- Construction cannot begin until the Town of Nolensville has approved and permits have been issued.

Staff recommends approval of this request.

Building Modification Request

****PLEASE PRINT TO COMPLETE****

Incomplete forms and missing required documents will delay approval or cause denial of the request.

*** Required Fields**

* School: Sunset Elementary Requested By: Karen Caldwell

* Justification for Request: (Ex: Increased Enrollment, Program Change, New Program Requirement)
To expand the opportunities for physical activity at recess.

* Scope of Work: Excavating grass area near walkway, installing a concrete pad and gaga pit on top of concrete.

* Attach plans and a sketched map showing the exact location.

* Funding Source: Donation from PTO. See attached account history.

* Attach proof of available funding for total project amount.

* Estimated Cost (Attach quotes): Concrete: \$4715.00 Gaga Pit \$5789.52

* Principal Signature: Karen Caldwell Date: 1/9/24
Principal, send this completed form and attachments to your Assistant Superintendent.

This section to be completed by Central Office staff.

Ass't Superintendent Signature: Julie L. Byer Date: January 11, 2024
(After reviewing, please send this form and attachments to the Director of Facilities & Construction)

Requires WCS Board Approval: Yes No

Director of Facilities & Construction Comments:

Director of Facilities & Construction Signature: _____ Date: _____

Forwarded to Maintenance by Director of Facilities & Construction on

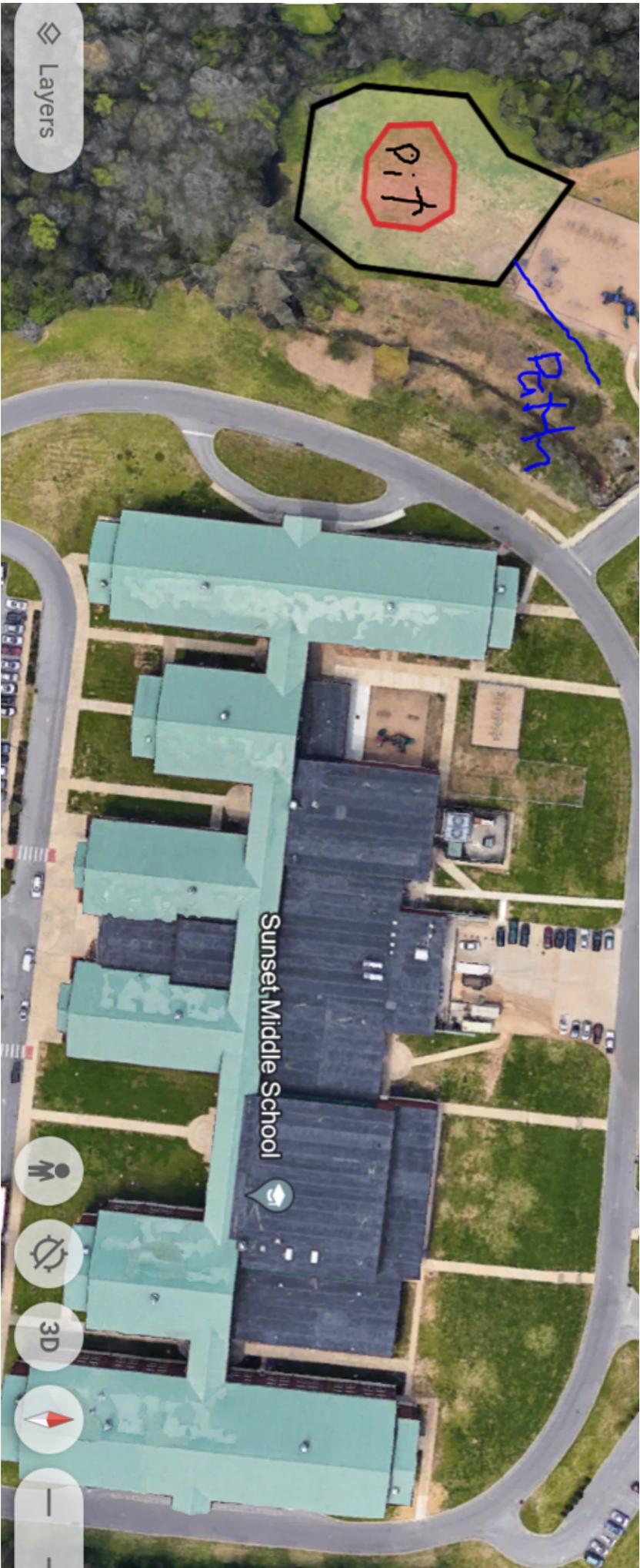
Date: Maintenance Recommendations: _____

Director of Maintenance Signature: _____ Date: _____

RECEIVED

JAN 23 2024

Facilities & Construction



Layers

Sunset Middle School

PIT

Pit



3D



WILLIAMSON COUNTY HIGHWAY DEPARTMENT
Sunset ES
January 5, 2024

Description	Estimate
EQUIPMENT AND LABOR:	
Dump Truck	\$ 1,035.00
Excavator	\$ 695.00
Concrete buggy and crew	\$ 1,465.00
Total Equipment and Labor	\$ 3,195.00
MATERIALS:	
20T rock	\$ 140.00
9 yds concrete	\$ 1,350.00
Total Materials	\$ 1,520.00
GRAND TOTAL	\$ 4,715.00

Coach Cliff's Gaga Ball Pits LLC
 PO Box 704
 Libertyville, IL 60048
 847.573.2377
 info@gagaballpits.com



Estimate

ADDRESS

Megan Ferrise
 Sunset Elementary PTO
 100 Sunset Trail
 Brentwood, TN 37027
 615.478.1916
 presidentsunset1@gmail.com

SHIP TO

Sunset Elementary School
 100 Sunset Trail
 Brentwood, TN 37027
 Attn: Val Shirley
 615.472.5020
 ssesbookkeeper@wcs.edu
 presidentsunset1@gmail.com

ESTIMATE # 26389

DATE 01/09/2024

EXPIRATION DATE 01/23/2024

SHIP VIA

FEG & LTLx2

P.O. NUMBER

PO to come

SALES REP

LM

QTY	SKU	DESCRIPTION	RATE	AMOUNT
4	00830-01-ORG	OCTAGON 30H bracket - ORANGE 1-Oct 30H bracket and fasteners	81.25	325.00T
4	00830-01-BLU	OCTAGON 30H bracket - BLUE 1-Oct 30H bracket and fasteners	81.25	325.00T
1	00830-01-00	Hole Drill Template, Assembly Instructions, Cut-Out Template and Instructions for Oct 30H Bracket System		T
1	03070	Metal Game Rules Sign, 11"x17" includes mounting screws	49.00	49.00T
10	03050	Classic Gaga Ball - 7"-10" lightweight, inflatable, vinyl ball. Ships deflated.	3.50	35.00T
24	T1-BLK-210-8	2x10x8 Tier 1 (Black) Structural Composite.	79.68	1,912.32T
24	090-FHD	Factory Hole Drilling per Structural Composite board to attach to corner brackets	3.75	90.00T
1	T1-BLK-CO	5/4x6x8 Tier 1 (Black) Structural Composite for Framing Cut-Out Opening.	35.40	35.40T
2	T1-BLK-CO	5/4x6x8 Tier 1 (Black) Structural Composite for Creating Baseboards for the 8 Brackets	35.40	70.80T
1	033024	24'x24' area, 24 piece set of 6'x4'x5/8" Rubber Tile for Oct 30H using 8ft	1,695.00	1,695.00T
1		Estimated ship cost will be finalized once order is placed. - Bracket System via GROUND = \$102 - Lumber via LTL Freight = \$459 - Flooring via LTL Freight = \$691 Note: Liftgate Service is included to assist with Rubber Flooring delivery only	1,252.00	1,252.00

The terms set forth at <https://www.gagaballpits.com> supersede all prior statements or understandings, whether oral or written, with regard to the purchase of goods and services from Coach Cliff's Gaga Ball Pits LLC and are incorporated by reference into the estimate and control over any inconsistent terms in your purchase order or other acceptance.

PLEASE SEND STATE SALES TAX EXEMPT FORM IF APPLICABLE
Mult with Est #25681
NOTE: Replaces Est #25682

SUBTOTAL	5,789.52
TAX (0%)	0.00
TOTAL	\$5,789.52

Accepted By

Accepted Date

The terms set forth at <https://www.gagaballpits.com> supersede all prior statements or understandings, whether oral or written, with regard to the purchase of goods and services from Coach Cliff's Gaga Ball Pits LLC and are incorporated by reference into the estimate and control over any inconsistent terms in your purchase order or other acceptance.



M E M O R A N D U M

DATE: February 8, 2024

TO: School Board Members

FROM: Eric Gardner
Director of Facilities & Construction

CC: Jason Golden, Superintendent

RE: St. Barbara Coptic Orthodox Church at Clovercroft Elementary School

St. Barbara Coptic Orthodox Church has requested use of Clovercroft Elementary School for worship services for an extended period of time. This request is governed under WCS School Board Policy 3.206 and related administrative guidelines. The lease request is for the following:

- Gym
- Use period – Weekly on Sunday for worship services.
- Term of lease – March 3rd, 2024, to March 2nd, 2025, with renewal each year thereafter to a maximum of 6 years total (March 4, 2030).
- The tenant will be required to reimburse WCS for all use fees and building supervision not waived.

Staff recommends approval.

**REQUEST FOR USE OF
WILLIAMSON COUNTY SCHOOLS & FACILITIES
BY COMMUNITY ORGANIZATIONS**

Central Office Use

ID NUMBER _____

396 / 22

School to be Used: Clovercroft Elementary School

Purpose of Use: Church Sunday worship Expected Attendance 100

Organization Name: St. Barbara Coptic Orthodox Church

Request Made By: Fr. Daniel (Benyamin) Ebrahim Title in Organization Priest

Mailing Address: 1427 Wolf Creek Dr, City Nolensville Zip 37135

Cell Number: 908-265-2832 E-Mail fr.daniel.ebrahim@gmail.com

BUILDING USAGE **PLEASE FILL THIS FORM OUT IN ITS ENTIRETY**

Date & Days of Use _____ S M T W TH F ST

Reoccurring Use _____ S M T W TH F ST
Weekly on:

Reoccurring Use _____ 1st 2nd 3rd 4th 5th S M T W TH F ST
Monthly on:

Starting Date ASAP March 2, 2024 Ending Date March 3, 2025

Starting Time 7:45 AM PM Ending Time 1:00 AM 1:00 PM

FEE SCHEDULE - If applicable *DO NOT LEAVE BLANK*

Area(s) Needed

<input type="checkbox"/>	Classroom(s) Room #s _____	\$16 per day per room	\$ _____
	Limited classroom use per board policy		
<input type="checkbox"/>	Auditorium	\$296 per day	\$ _____
	Stage Light <u>Y</u> <u>N</u>	One fee for either or both	\$100 plus personnel fee
	Sound System <u>Y</u> <u>N</u>		
<input checked="" type="checkbox"/>	Gymnasium	\$302 per day	\$ _____
<input type="checkbox"/>	Auxiliary Gym (High Schools Only)	\$302 per day	\$ _____
<input type="checkbox"/>	Gym for Jr. Sports Groups Only	\$19 per hour (Max \$302 per day)	\$ _____
<input type="checkbox"/>	Stadium/Track/or other Game Field		\$ _____
<input type="checkbox"/>	Tennis		\$ _____
<input type="checkbox"/>	Campus (Outside Building)		\$ _____
<input type="checkbox"/>	Cafeteria (This is for the seating area only)	\$19 per hour (Max \$135 per day)	\$ _____
	Kitchen (This is for the serving line area and main kitchen)		
	(One WCS kitchen staff member must be present when the use of the kitchen is requested. They must be present for the entire time you request use of the kitchen. This cost will be determined by each school site.)		
<input type="checkbox"/>			\$ _____
<input checked="" type="checkbox"/>	Supervision - Required		
<input checked="" type="checkbox"/>	Building Supervision <i>See Note 1</i>	\$21.50 per hour (incl tax)	\$ _____
<input type="checkbox"/>	Name of Supervisor _____	<input type="checkbox"/>	Check if supervisor is waiving fees.
<input type="checkbox"/>	Custodial Services	Check here if needed	<input type="checkbox"/>
	<i>*Custodial service based on actual time for for cleaning as needed and determined by contractor</i>		
			\$ _____
	TOTAL ESTIMATED FEE		\$ _____

Note 1: When multiple rooms are used, supervision is calculated on one room. Supervision for outside as required

MAKE PAYMENT TO: WILLIAMSON COUNTY SCHOOLS, 1320 West Main Street, Suite 202, Franklin, TN 37064
 No funds shall be paid individually to any employee or individual school for use of facilities.
 Hold Harmless Clause on page 2 must be completed. See page 2 for policy and procedures.

REQUEST FOR USE OF WILLIAMSON COUNTY SCHOOLS & FACILITIES

All organizations requesting use of Williamson County School Facilities shall ATTACH a Certificate of Insurance with the Request for Facilities Use form. The Policy must name Williamson County Board of Education as additionally insured for no less than ONE MILLION DOLLARS (\$1,000,000.00) for the duration of the organization's use of the facility. PLEASE MARK "PUBLIC SCHOOL USE" ON THE CERTIFICATE along with "No Participant is Excluded".

AGREEMENT

I/We agree to be responsible for the conduct of the audience in and about the building and for any damage incurred. I/We have reviewed the policy rules and regulations of the WCS Board of Education, and further agree that the school property will be used in accordance with the rules and regulations of the Williamson County Board of Education. I/We understand that no contract shall extend beyond June 30th of the current fiscal year.

I/We agree to indemnify and hold harmless the WILLIAMSON COUNTY BOARD OF EDUCATION from:

- (A) Any claims, damages, costs and attorney fees for injuries or damages arising, in part or in whole from the organization's use of the facility described above; and,
- (B) Any claims, damages, penalties, costs and attorney fees arising from any failure of the organization, its officers, employees and/or agents, to observe applicable laws.

I/We further acknowledge that the Williamson County Government does not warrant that the facility requested is being currently maintained and will not be responsible for inspection and maintenance of the facility while it is being used by the requesting organization.

I/We acknowledge that all estimated fees for use of Williamson County School Facilities shall be paid in advance of use.

I/We understand that building supervision, custodial services, cafeteria worker and cafeteria manager fee will be charged as needed for building supervision, clean up, and use of kitchen facilities. I/We agree to pay the amount(s) billed after use of the facility. *Please do not alter the verbiage on this form in any way*

Authorized Signature		Date	01/10/2024
Name: (PRINT ONLY)	Benyamin Ebrahim aka Fr Daniel		

THIS IS NOT A FINAL INVOICE

This is not a final invoice – only an estimate. Your invoice will be calculated upon approval of the requested use and a final invoice will be sent at that time.

FORWARD COMPLETED REQUEST TO:

SCHOOL PRINCIPAL

QUESTIONS?

Facilities & Construction Department - Lenny Ramirez
615-472-4043

Upon acceptance by the WCS Facilities & Construction Department,
an approved copy of this Request will be returned to School Administration.

PRINCIPAL SIGNATURE - Facility is available during time and dates requested:

This does not constitute final approval which resides with Facilities Dept/Central Office
Central Office - Event falls within policy guidelines and insurance sufficient for use <input type="checkbox"/> <input type="checkbox"/>
Date



Tre Hargett
Secretary of State

Division of Business Services
Department of State
State of Tennessee
312 Rosa L. Parks AVE, 6th FL
Nashville, TN 37243-1102

Filing Information

Name: **ST BARBARA COPTIC ORTHODOX CHURCH**

General Information

SOS Control #	001039345	Formation Locale:	TENNESSEE
Filing Type:	Nonprofit Corporation - Domestic	Date Formed:	07/12/2019
	07/12/2019 7:35 AM	Fiscal Year Close	7
Status:	Active	Religious Corp:	Yes
Duration Term:	Perpetual		
Public/Mutual Benefit:	Public		

Registered Agent Address

BENYAMIN EBRAHIM
1427 WOLF CREEK DR
NOLENSVILLE, TN 37135-9517

Principal Address

9000 CONCORD RD
BRENTWOOD, TN 37027-8507

The following document(s) was/were filed in this office on the date(s) indicated below:

Date Filed	Filing Description	Image #
08/22/2023	2023 Annual Report	B1443-8708
04/11/2023	Application for Reinstatement	B1377-0507
	Filing Status Changed From: Inactive - Dissolved (Administrative) To: ACTIVE	
	Inactive Date Changed From: 03/16/2023 To: No Value	
04/11/2023	2022 Annual Report	B1377-0429
03/16/2023	Dissolution/Revocation - Administrative	B1290-7739
	Filing Status Changed From: Active To: Inactive - Dissolved (Administrative)	
	Inactive Date Changed From: No Value To: 03/16/2023	
01/06/2023	Notice of Determination	B1290-4491
02/18/2022	2021 Annual Report	B1164-6507
01/12/2022	Notice of Determination	B1131-2062
10/14/2020	2020 Annual Report	B0937-8803
	Principal Address 1 Changed From: 1427 WOLF CREEK DR To: 9000 CONCORD RD	
	Principal City Changed From: NOLENSVILLE To: BRENTWOOD	
	Principal Postal Code Changed From: 37135-9517 To: 37027-8507	
08/19/2019	Amended and Restated Formation Documents	B0733-8853
	Registered Agent First Name Changed From: No Value To: BENYAMIN	

Filing Information

Name: **ST BARBARA COPTIC ORTHODOX CHURCH**

Registered Agent Last Name Changed From: No Value To: EBRAHIM

Registered Agent Organization Name Changed From: St Barbara Coptic Orthodox Church To: No Value

07/12/2019 Initial Filing

B0735-2102

Active Assumed Names (if any)

Date

Expires



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/11/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER ART GILES & ASSOCIATES, INC. PO Box 2277 Mt Juliet, TN 37121	CONTACT NAME: Art Giles	
	PHONE (A/C, No, Ext): (615)758-8052	FAX (A/C, No): (615)773-8225
E-MAIL ADDRESS: art@artgilesinsurance.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Southern Mutual Church Ins		26468
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

INSURED
ST Barbara Coptic Orthodox Church
c/o Fr Ebrahim 1427 Wolf Creek Drive
Nolensville, TN 37135
TN 37135

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	x		SMP 0068626	12/29/2023	8/2/2025	EACH OCCURRENCE	\$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence)						\$ 300,000	
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 3,000,000
							PRODUCTS - COMP/OP AGG	\$ 1,000,000
								\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

This Certificate Of Insurance is proof of insurance, for church to conduct/hold services/activities at Clovercroft Elementary School, 9336 Clovercroft Rd, Franklin, TN 37067, effective 1-14-24 or close thereafter, and below Certificate Holder is name as an Additional Insured during the times of use by church.

CERTIFICATE HOLDER Williamson County Board Of Education 1320 W Main Street Franklin, TN 37064	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	---

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LEASE

THIS LEASE made and entered into this 20th day of February 2024, between Williamson County Board of Education, hereinafter called "Landlord" and St. Barbara Coptic Orthodox Church, hereinafter called "Tenant".

WITNESSETH:

FOR AND in consideration of the rentals, undertakings and mutual covenants hereinafter set forth, Landlord hereby leases to Tenant, and Tenant hereby leases from Landlord, subject to the terms and conditions hereinafter expressed, certain portions of improved real estate located in Williamson County, Tennessee, and described more particularly as:

Name: Clovercroft Elementary
Address: 9366 Clovercroft Road
Franklin, TN 37067
Description of Space: Gym

Said improved real estate is hereinafter referred to sometimes as the "leased premises." TO USE the leased premises, together with the improvements and appurtenances thereto belonging, unto Tenant, its successors and assigns for a term of 12 months, beginning **March 3rd, 2024** and ending **March 2nd, 2025**, unless sooner terminated as hereinafter provided. Said lease may be extended for a term not to exceed five (5) annual renewals at the discretion of the Landlord upon application by the Tenant. The terms of this lease shall be subject to all Board of Education policies as amended from time to time.

THE PARTIES HERETO MUTUALLY COVENANT AND AGREE AS FOLLOWS, THIS LEASE BEING EXPRESSLY SUBJECT TO THE TERMS AND CONDITIONS HEREINAFTER SET OUT:

1. Rent. Tenant agrees to pay to Landlord for the leased premises during the term hereof basic rent at the rate of seven thousand twenty dollars and zero cents (\$7,020) per annum, payable in twelve (12) installments of approximately five hundred eighty-five dollars and zero cents (\$585.00) per month. All rentals are payable in advance on the first day of each and every month and shall be payable without notice or demand and without deduction, set-off or abatement except as otherwise provided specifically in this Lease. The amount of rent designated herein is subject to change as the areas requested for use in the premises change. All areas used and charges therefore shall be designated in an exhibit to be attached to the lease. Changes in the rental amount resulting from changes in the space the Tenant wishes to lease shall be effectuated by amendment to the original exhibit and shall not constitute a new lease nor shall it extend any lease into which Landlord and Tenant have entered. Applicable fees will be charged for building supervision, custodial services, supplies, cafeteria use, WCS food service employees, and manager fees. Tenant agrees to pay the amounts billed for any said expenses. The Tenant and Landlord agree that the following areas of the premises are leased on the days of the week noted for the agreed to period of lease.

Name of School: Clovercroft Elementary School
Areas to be Used: Gym
Use period: Sunday Each Week Beginning March 3, 2024, through March 2, 2025
Estimated Supervision Cost: \$ 6,708.00 per annum.
Estimated Custodial Cost: \$ 5,980.00 per annum.

The Tenant agrees that no other areas of the building may be used without authorization, in writing and amended to this lease agreement. The time period the building may be occupied is an eight (8) hour period per day, beginning not before 7:00 A.M. and ending by 6:00 P.M.

2. Conditions. Tenant agrees that it has examined the leased premises and accepts the same in their present state and condition as of the date hereof without any representations or warranties, express or implied, in fact or in law, by Landlord as to the nature, condition or usability thereof or as to the use or uses to which the leased premises may be put. Williamson County Schools does not warrant that the facility is being currently maintained and will not be responsible for inspection and maintenance of the facility while it is being used by Tenant.

3. Signage. Tenant shall not be permitted to place signage over any signs erected by Williamson County Schools that are used to identify the property. Tenant further agrees that no temporary signage shall be placed upon property without the express written consent of the school district. Should the district agree to allow signage, it shall be in accordance with the written conditions set forth by the district, county, city and other governing agencies. Tenant shall be responsible for all permits and fees for signage. Signs may not be erected more than twenty-four hours before usage of the facility and must be promptly removed upon completion of the use.

4. Use. Tenant agrees that it will not use or allow the leased premises or any part thereof to be used or occupied for any unlawful purpose or any purpose contrary to the published policies of the Williamson County Board of Education and will not permit any act to be done or any condition to exist on the leased premises which may constitute a nuisance, public or private, or which may make void or voidable any insurance then in force with respect to the leased premises. Tenant agrees that it will comply promptly with all laws and regulations of federal, state and municipal authorities applicable to the leased premises and to the business conducted thereon.

5. Improvements and Repairs. Landlord shall have no obligation of any kind, nature or description with respect to the leased premises or any improvements thereon. No structural alterations of, or additions to, any improvements currently on the leased premises or the construction or placement of any other improvements upon the leased premises shall be made by Tenant. Tenant covenants that at no time during the term hereof will it create, or permit to be created or to remain, and will promptly discharge, any lien, encumbrance or charge upon the leased premises.

6. Assumption of Risk. Tenant shall, and does hereby, assume all risks of loss or injury to the property or person of all persons at any time coming upon the leased premises during the term hereof and Tenant shall, and does hereby agree to, indemnify and save harmless Landlord for and from any and all claims, demands, suits, judgment costs or expenses on account of any such loss or injury and any loss or injury which arise from any failure of Tenant, its officers, agents or employees to obey any applicable laws. Tenant shall be responsible for any attorney's fees and costs of Landlord incurred as a result of any such loss. To that end, Tenant shall, at its own cost and expense, maintain general public liability insurance for and on the leased premises, naming itself and Landlord as insured parties, with limits of not less than one million dollars (\$1,000,000) per occurrence for bodily injury or death and one million dollars (\$1,000,000) per occurrence for property damage. Such insurance shall

be affected by a valid and enforceable policy or policies issued by an insurance company of recognized responsibility licensed to do business in the State of Tennessee and shall contain a provision that coverage cannot be cancelled without ten (10) days' written notice to Landlord. Tenant shall furnish to Landlord a copy of such policy or policies evidencing that the required insurance is in full force and effect.

7. Damage or Destruction. Tenant shall at all times during the term hereof, at its own cost and expense, insure and keep in full force and effect on any improvements situated on the leased premises a policy or policies of fire and casualty insurance (extended coverage) in the minimum amount of one million dollars (\$1,000,000). Such policy or policies shall name Landlord as the loss payee and shall contain a provision that coverage cannot be cancelled without ten (10) days' written notice to Landlord. Such insurance shall be effected by a valid and enforceable policy or policies issued by an insurance company of recognized responsibility doing business in the State of Tennessee, and Tenant shall furnish to Landlord a copy of such policy or policies evidencing that the required insurance is in full force and effect. In the event said improvements are destroyed or damaged by fire or other casualty to the extent that Tenant cannot continue to operate and occupy any portion thereof, Landlord may, at its option, elect to rebuild, replace or restore the improvements or may elect not to do so. The basic rental payments hereunder shall cease as of the date of total destruction of said improvements and shall not commence again until the same have been repaired or replaced. In the event said improvements are destroyed and Landlord elects not to rebuild, restore or replace, then this Lease shall be terminated upon the date of such destruction and all insurance proceeds shall be retained by Landlord as its own.

8. Condemnation. If the whole of the leased premises, or such portion thereof as will make the leased premises unsuitable for Tenant's purposes, is condemned for any public use or purpose of any legally constituted authority, this Lease shall be terminated automatically upon the date when possession is taken by such public authority, and rent shall be accounted for between Landlord and Tenant as of the date of surrender of possession. In the event only a portion of the leased premises is condemned for any public use or purpose without rendering the leased premises unsuitable for the purposes of Tenant, there shall be no termination of the Lease on such account and no abatement of rent. Any and all monetary awards for the taking of the leased premises by eminent domain or under the threat thereof and for incidental damages thereto shall belong to and inure to the exclusive benefit of Landlord.

9. Quiet Enjoyment. Landlord covenants that it has good title to the leased premises and is under no disability which would impair its right to enter into this Lease. Tenant, upon the payment of the rent herein provided and upon performance of all the terms and conditions hereof shall quietly have and enjoy the leased premises during the term hereof without hindrance by or disturbance from Landlord or anyone claiming by or through Landlord.

10. Surrender. Tenant shall, upon the last day of the term or upon the sooner termination as herein provided, peaceably and quietly surrender the leased premises to Landlord, including all improvements thereon, in as good condition and repair as at the commencement of the term, normal wear and tear excepted. Tenant may, upon the termination of this Lease if it is not in default hereunder, remove from the leased premises all movable trade fixtures and equipment installed by Tenant thereon, provided any damage or other injury to the leased premises resulting from such removal be adequately repaired and the leased premises fully restored by Tenant. All such fixtures and equipment not removed promptly by Tenant upon the termination hereof shall become the property of Landlord.

11. Termination and Landlord's Rights upon Default. This lease may be terminated by Landlord without cause at any time upon ninety (90) days written notice to Tenant. Further, if proceedings are commenced against or by Tenant in any court under a Bankruptcy Act or for the appointment of a Trustee or Receiver of Tenant's property, or if there shall be a default in the payment of rent or any part thereof, or other payment due hereunder, for more than ten (10) days after written notice of such default is given by Landlord to Tenant, or if there shall be default in the performance of any other covenant, agreement or condition herein contained on the part of Tenant for more than thirty (30) days after written notice by Landlord, this Lease shall thereupon be terminated at Landlord's option, and Landlord shall have the right to re-enter or repossess the leased premises and dispossess and remove there from Tenant, or other occupants thereof and their effects, without being liable for any prosecution therefore. In such case, Landlord may, at its option, re-let the leased premises or any part thereof as the agent of Tenant, and Tenant shall pay the difference between the rent and other costs and charges herein reserved and agreed to be paid by Tenant for the portion of the term remaining at the time of re-entry or repossession and the amount, if any, received or to be received under such re-letting for such portion of the term. Should this Lease be placed in the hands of an attorney for default or breach, or for the enforcement of any rights herein reserved or stipulated, Tenant agrees to pay all costs incident thereto, including a reasonable attorney's fee.

12. Landlord's Right to Perform. If Tenant shall default in the performance of any covenant or condition of this Lease required to be performed by Tenant, Landlord may, at its option, perform such covenant or condition for the account and at the expense of Tenant. The amount of any expense so incurred shall be deemed additional rent and may, at the option of Landlord, be added to any subsequent installment of the net monthly rent due and payable under this Lease, in which event Landlord shall have the remedies for default in the payment thereof provided by this Lease. The provisions of this paragraph shall survive the termination of this Lease.

13. No Waiver. The failure of Landlord or Tenant to insist upon a strict performance of any term or condition of this Lease shall not be deemed a waiver of any right or remedy that Landlord or Tenant may have and shall not be deemed a waiver of any subsequent breach of such term or condition.

14. Landlord-Tenant Relationship. It is expressly agreed and understood that Landlord shall not be construed or held to be a partner or associate of Tenant in the conduct of its business, it being expressly understood and agreed that the sole relationship between the parties hereto is that of landlord and tenant.

15. Assignment. Tenant covenants not to assign this Lease or sublet the leased premises in whole or in part.

16. Notices. All notices and other communications to be given hereunder by either party shall be in writing and shall be delivered personally or mailed, postage prepaid, by first class mail to the other (and the date of any notice by certified or registered mail shall be deemed to be the date of certification or registration thereof) delivered or addressed to the parties as follows:

Landlord: Williamson County Board of Education
1320 West Main Street, Suite 202
Franklin, Tennessee 37064
Attn: Jason Golden, Superintendent of Schools

Tenant: St. Barbara Coptic Orthodox Church
1427 Wolf Creek Drive
Nolensville, TN 37135
Attn: Fr. Daniel (Benyamin) Ebrahim

or, at such other address as either party may later designate in writing.

17. Entire Agreement. The entire agreement between the parties hereto is contained in this instrument and it is expressly agreed that no obligations of Landlord or Tenant shall be implied in addition to those herein expressly contained. Any amendment to this Lease must be in writing signed by the parties hereto in order to be binding.
18. Binding Effect. The terms and provisions of this Lease shall be binding upon and inure to the benefit of the parties hereto and to their respective successors and assigns.

IN WITNESS WHEREOF, the parties hereto on the day and date first above written have executed this Lease at Franklin, Tennessee.

LANDLORD: Williamson County Board of Education

By: _____

Jason Golden, Director of Schools

TENANT: By: _____

Fr. Daniel (Benyamin) Ebrahim



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/11/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER ART GILES & ASSOCIATES, INC. PO Box 2277 Mt Juliet, TN 37121	CONTACT NAME: Art Giles	
	PHONE (A/C, No, Ext): (615)758-8052	FAX (A/C, No): (615)773-8225
E-MAIL ADDRESS: art@artgilesinsurance.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Southern Mutual Church Ins		26468
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

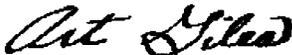
COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	x		SMP 0068626	12/29/2023	8/2/2025	EACH OCCURRENCE	\$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence)						\$ 300,000	
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 3,000,000
							PRODUCTS - COMP/OP AGG	\$ 1,000,000
								\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

This Certificate Of Insurance is proof of insurance, for church to conduct/hold services/activities at Clovercroft Elementary School, 9336 Clovercroft Rd, Franklin, TN 37067, effective 1-14-24 or close thereafter, and below Certificate Holder is name as an Additional Insured during the times of use by church.

CERTIFICATE HOLDER Williamson County Board Of Education 1320 W Main Street Franklin, TN 37064	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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M E M O R A N D U M

DATE: February 8, 2024

TO: School Board Members

FROM: Eric Gardner
Director of Facilities & Construction

CC: Jason Golden, Superintendent

RE: Sozo Church DBA Citizens Church at Pearre Creek Elementary School

Sozo Church DBA Citizens Church has requested use of Pearre Creek Elementary School for worship services for an extended period of time. This request is governed under WCS School Board Policy 3.206 and related administrative guidelines. The lease request is for the following:

- Cafeteria and Gym
- Use period – Weekly on Sunday for worship services.
- Term of lease – March 3rd, 2024, to March 2nd, 2025, with renewal each year thereafter to a maximum of 6 years total (March 4, 2030).
- The tenant will be required to reimburse WCS for all use fees and building supervision not waived.

Staff recommends approval.

REQUEST FOR USE OF WILLIAMSON COUNTY SCHOOLS & FACILITIES BY COMMUNITY ORGANIZATIONS		<i>Central Office Use</i>
		ID NUMBER _____
School to be Used:	Pearre Elementary School	
Purpose of Use:	Sunday Service for Church	Expected Attendance 250
Organization Name:	Citizens Church	
Request Made By:	Nathan Boley	Title in Organization Executive Director
Mailing Address:	2108 Burgin Drive	City Thompson's Station Zip 37179
Cell Number:	3346481067	E-Mail nathan@citizens.church
BUILDING USAGE **PLEASE FILL THIS FORM OUT IN ITS ENTIRETY**		
Date & Days of Use	Sunday	S M T W TH F ST x
Reoccurring Use	S M T W TH F ST	
Weekly on:	x	
Reoccurring Use	1st 2nd 3rd 4th 5th	S M T W TH F ST
Monthly on:		
Starting Date	March 3rd, 2024	Ending Date March 3rd, 2025
Starting Time	6:00 x AM PM	Ending Time 2:00 PM AM x PM
FEE SCHEDULE - If applicable *DO NOT LEAVE BLANK*		
Area(s) Needed		
Classroom(s) Room #s	_____	\$16 per day per room \$ _____
Limited classroom use per board policy		
Auditorium		\$296 per day \$ _____
Stage Light <input type="checkbox"/> Y <input type="checkbox"/> N	One fee for either or both	\$100 plus personnel fee
Sound System <input type="checkbox"/> Y <input type="checkbox"/> N		
X Gymnasium	\$302 per day	\$ 302.00
Auxiliary Gym (High Schools Only)	\$302 per day	\$ _____
Gym for Jr. Sports Groups Only	\$19 per hour (Max \$302 per day)	\$ _____
Stadium/Track/or other Game Field		\$ _____
Tennis		\$ _____
Campus (Outside Building)		\$ _____
X Cafeteria (This is for the seating area only)	\$19 per hour (Max \$135 per day)	\$ 135.00
Kitchen (This is for the serving line area and main kitchen)		\$ _____
(One WCS kitchen staff member must be present when the use of the kitchen is requested. They must be present for the entire time you request use of the kitchen. This cost will be determined by each school site.)		
Supervision - Required		
Building Supervision See Note 1	\$21.50 per hour (incl tax)	\$ 172.00
Name of Supervisor _____	<input type="checkbox"/> Check if supervisor is waiving fees.	
Custodial Services	Check here if needed	<input type="checkbox"/>
*Custodial service based on actual time for for cleaning as needed and determined by contractor		\$ _____
TOTAL ESTIMATED FEE		\$ 609.00
<i>Note 1:</i> When multiple rooms are used, supervision is calculated on one room. Supervision for outside as required		
MAKE PAYMENT TO: WILLIAMSON COUNTY SCHOOLS, 1320 West Main Street, Suite 202, Franklin, TN 37064 No funds shall be paid individually to any employee or individual school for use of facilities. Hold Harmless Clause on page 2 must be completed. See page 2 for policy and procedures.		

REQUEST FOR USE OF WILLIAMSON COUNTY SCHOOLS & FACILITIES

All organizations requesting use of Williamson County School Facilities shall ATTACH a Certificate of Insurance with the Request

for Facilities Use form. The Policy must name Williamson County Board of Education as additionally insured for no less than ONE MILLION DOLLARS (\$1,000,000.00) for the duration of the organization's use of the facility. PLEASE MARK "PUBLIC SCHOOL USE" ON THE CERTIFICATE along with "No Participant is Excluded".

AGREEMENT

I/We agree to be responsible for the conduct of the audience in and about the building and for any damage incurred. I/We have reviewed the policy rules and regulations of the WCS Board of Education, and further agree that the school property will be used in accordance with the rules and regulations of the Williamson County Board of Education. I/We understand that no contract shall extend beyond June 30th of the current fiscal year.

I/We agree to indemnify and hold harmless the WILLIAMSON COUNTY BOARD OF EDUCATION from:

- (A) Any claims, damages, costs and attorney fees for injuries or damages arising, in part or in whole from the organization's use of the facility described above; and,
- (B) Any claims, damages, penalties, costs and attorney fees arising from any failure of the organization, its officers, employees and/or agents, to observe applicable laws.

I/We further acknowledge that the Williamson County Government does not warrant that the facility requested is being currently maintained and will not be responsible for inspection and maintenance of the facility while it is being used by the requesting organization.

I/We acknowledge that all estimated fees for use of Williamson County School Facilities shall be paid in advance of use.

I/We understand that building supervision, custodial services, cafeteria worker and cafeteria manager fee will be charged as needed for building supervision, clean up, and use of kitchen facilities. I/We agree to pay the amount(s) billed after use of the facility.

Please do not alter the verbiage on this form in any way

Authorized Signature <i>Nathan Boley</i>	Date: 1/11/2024
Name: (PRINT ONLY) Nathan Boley	

THIS IS NOT A FINAL INVOICE

This is not a final invoice – only an estimate. Your invoice will be calculated upon approval of the requested use and a final invoice will be sent at that time.

FORWARD COMPLETED REQUEST TO:

SCHOOL PRINCIPAL

QUESTIONS?

Facilities & Construction Department - Lenny Ramirez
615-472-4043

Upon acceptance by the WCS Facilities & Construction Department,
an approved copy of this Request will be returned to School Administration.

PRINCIPAL SIGNATURE - Facility is available during time and dates requested: <i>Janet</i>
This does not constitute final approval which resides with Facilities Dept/Central Office
Central Office - Event falls within policy guidelines and insurance sufficient for use
Date



LEASE

THIS LEASE made and entered into this 20th day of February 2024, between Williamson County Board of Education, hereinafter called "Landlord" and Sozo Church DBA Citizens Church, hereinafter called "Tenant".

WITNESSETH:

FOR AND in consideration of the rentals, undertakings and mutual covenants hereinafter set forth, Landlord hereby leases to Tenant, and Tenant hereby leases from Landlord, subject to the terms and conditions hereinafter expressed, certain portions of improved real estate located in Williamson County, Tennessee, and described more particularly as:

Name: Pearre Creek Elementary
Address: 1811 Townsend Boulevard
Franklin, TN 37064
Description of Space: Gym and Cafeteria

Said improved real estate is hereinafter referred to sometimes as the "leased premises." TO USE the leased premises, together with the improvements and appurtenances thereto belonging, unto Tenant, its successors and assigns for a term of 12 months, beginning **March 3rd, 2024** and ending **March 2nd, 2025**, unless sooner terminated as hereinafter provided. Said lease may be extended for a term not to exceed five (5) annual renewals at the discretion of the Landlord upon application by the Tenant. The terms of this lease shall be subject to all Board of Education policies as amended from time to time.

THE PARTIES HERETO MUTUALLY COVENANT AND AGREE AS FOLLOWS, THIS LEASE BEING EXPRESSLY SUBJECT TO THE TERMS AND CONDITIONS HEREINAFTER SET OUT:

1. Rent. Tenant agrees to pay to Landlord for the leased premises during the term hereof basic rent at the rate of twenty-two thousand, seven hundred twenty-four dollars and zero cents (\$22,724.00) per annum, payable in twelve (12) installments of approximately one thousand eight hundred ninety three dollars and sixty-seven cents (\$1,893.67) per month. All rentals are payable in advance on the first day of each and every month and shall be payable without notice or demand and without deduction, set-off or abatement except as otherwise provided specifically in this Lease. The amount of rent designated herein is subject to change as the areas requested for use in the premises change. All areas used and charges therefore shall be designated in an exhibit to be attached to the lease. Changes in the rental amount resulting from changes in the space the Tenant wishes to lease shall be effectuated by amendment to the original exhibit and shall not constitute a new lease nor shall it extend any lease into which Landlord and Tenant have entered. Applicable fees will be charged for building supervision, custodial services, supplies, cafeteria use, WCS food service employees, and manager fees. Tenant agrees to pay the amounts billed for any said expenses. The Tenant and

Landlord agree that the following areas of the premises are leased on the days of the week noted for the agreed to period of lease.

Name of School:	Pearre Creek Elementary School
Areas to be Used:	Gym and Cafeteria
Use period:	Sunday Each Week Beginning March 3, 2024, through March 2, 2025
Estimated Supervision Cost:	\$ 8,944.00 per annum.
Estimated Custodial Cost:	\$ 5,980.00 per annum.

The Tenant agrees that no other areas of the building may be used without authorization, in writing and amended to this lease agreement. The time period the building may be occupied is an eight (8) hour period per day, beginning not before 7:00 A.M. and ending by 6:00 P.M.

2. Conditions. Tenant agrees that it has examined the leased premises and accepts the same in their present state and condition as of the date hereof without any representations or warranties, express or implied, in fact or in law, by Landlord as to the nature, condition or usability thereof or as to the use or uses to which the leased premises may be put. Williamson County Schools does not warrant that the facility is being currently maintained and will not be responsible for inspection and maintenance of the facility while it is being used by Tenant.

3. Signage. Tenant shall not be permitted to place signage over any signs erected by Williamson County Schools that are used to identify the property. Tenant further agrees that no temporary signage shall be placed upon property without the express written consent of the school district. Should the district agree to allow signage, it shall be in accordance with the written conditions set forth by the district, county, city and other governing agencies. Tenant shall be responsible for all permits and fees for signage. Signs may not be erected more than twenty-four hours before usage of the facility and must be promptly removed upon completion of the use.

4. Use. Tenant agrees that it will not use or allow the leased premises or any part thereof to be used or occupied for any unlawful purpose or any purpose contrary to the published policies of the Williamson County Board of Education and will not permit any act to be done or any condition to exist on the leased premises which may constitute a nuisance, public or private, or which may make void or voidable any insurance then in force with respect to the leased premises. Tenant agrees that it will comply promptly with all laws and regulations of federal, state and municipal authorities applicable to the leased premises and to the business conducted thereon.

5. Improvements and Repairs. Landlord shall have no obligation of any kind, nature or description with respect to the leased premises or any improvements thereon. No structural alterations of, or additions to, any improvements currently on the leased premises or the construction or placement of any other improvements upon the leased premises shall be made by Tenant. Tenant covenants that at no time during the term hereof will it create, or permit to be created or to remain, and will promptly discharge, any lien, encumbrance or charge upon the leased premises.

6. Assumption of Risk. Tenant shall, and does hereby, assume all risks of loss or injury to the property or person of all persons at any time coming upon the leased premises during the term hereof and Tenant shall, and does hereby agree to, indemnify and save harmless Landlord for and from any and all claims, demands, suits, judgment costs or expenses on account of any such loss or injury and any loss or injury which arise from any failure of Tenant, its officers, agents or employees to obey any applicable laws. Tenant shall be responsible for any attorney's fees and costs of Landlord incurred as a result of any such loss. To that end, Tenant shall, at its own cost and expense, maintain general public liability insurance for and on the leased premises, naming itself and Landlord as insured

parties, with limits of not less than one million dollars (\$1,000,000) per occurrence for bodily injury or death and one million dollars (\$1,000,000) per occurrence for property damage. Such insurance shall be affected by a valid and enforceable policy or policies issued by an insurance company of recognized responsibility licensed to do business in the State of Tennessee and shall contain a provision that coverage cannot be cancelled without ten (10) days' written notice to Landlord. Tenant shall furnish to Landlord a copy of such policy or policies evidencing that the required insurance is in full force and effect.

7. Damage or Destruction. Tenant shall at all times during the term hereof, at its own cost and expense, insure and keep in full force and effect on any improvements situated on the leased premises a policy or policies of fire and casualty insurance (extended coverage) in the minimum amount of one million dollars (\$1,000,000). Such policy or policies shall name Landlord as the loss payee and shall contain a provision that coverage cannot be cancelled without ten (10) days' written notice to Landlord. Such insurance shall be effected by a valid and enforceable policy or policies issued by an insurance company of recognized responsibility doing business in the State of Tennessee, and Tenant shall furnish to Landlord a copy of such policy or policies evidencing that the required insurance is in full force and effect. In the event said improvements are destroyed or damaged by fire or other casualty to the extent that Tenant cannot continue to operate and occupy any portion thereof, Landlord may, at its option, elect to rebuild, replace or restore the improvements or may elect not to do so. The basic rental payments hereunder shall cease as of the date of total destruction of said improvements and shall not commence again until the same have been repaired or replaced. In the event said improvements are destroyed and Landlord elects not to rebuild, restore or replace, then this Lease shall be terminated upon the date of such destruction and all insurance proceeds shall be retained by Landlord as its own.

8. Condemnation. If the whole of the leased premises, or such portion thereof as will make the leased premises unsuitable for Tenant's purposes, is condemned for any public use or purpose of any legally constituted authority, this Lease shall be terminated automatically upon the date when possession is taken by such public authority, and rent shall be accounted for between Landlord and Tenant as of the date of surrender of possession. In the event only a portion of the leased premises is condemned for any public use or purpose without rendering the leased premises unsuitable for the purposes of Tenant, there shall be no termination of the Lease on such account and no abatement of rent. Any and all monetary awards for the taking of the leased premises by eminent domain or under the threat thereof and for incidental damages thereto shall belong to and inure to the exclusive benefit of Landlord.

9. Quiet Enjoyment. Landlord covenants that it has good title to the leased premises and is under no disability which would impair its right to enter into this Lease. Tenant, upon the payment of the rent herein provided and upon performance of all the terms and conditions hereof shall quietly have and enjoy the leased premises during the term hereof without hindrance by or disturbance from Landlord or anyone claiming by or through Landlord.

10. Surrender. Tenant shall, upon the last day of the term or upon the sooner termination as herein provided, peaceably and quietly surrender the leased premises to Landlord, including all improvements thereon, in as good condition and repair as at the commencement of the term, normal wear and tear excepted. Tenant may, upon the termination of this Lease if it is not in default hereunder, remove from the leased premises all movable trade fixtures and equipment installed by Tenant thereon, provided any damage or other injury to the leased premises resulting from such removal be adequately repaired and the leased premises fully restored by Tenant. All such fixtures and equipment not removed promptly by Tenant upon the termination hereof shall become the property of Landlord.

11. Termination and Landlord's Rights upon Default. This lease may be terminated by Landlord without cause at any time upon ninety (90) days written notice to Tenant. Further, if proceedings are commenced against or by Tenant in any court under a Bankruptcy Act or for the appointment of a Trustee or Receiver of Tenant's property, or if there shall be a default in the payment of rent or any part thereof, or other payment due hereunder, for more than ten (10) days after written notice of such default is given by Landlord to Tenant, or if there shall be default in the performance of any other covenant, agreement or condition herein contained on the part of Tenant for more than thirty (30) days after written notice by Landlord, this Lease shall thereupon be terminated at Landlord's option, and Landlord shall have the right to re-enter or repossess the leased premises and dispossess and remove there from Tenant, or other occupants thereof and their effects, without being liable for any prosecution therefore. In such case, Landlord may, at its option, re-let the leased premises or any part thereof as the agent of Tenant, and Tenant shall pay the difference between the rent and other costs and charges herein reserved and agreed to be paid by Tenant for the portion of the term remaining at the time of re-entry or repossession and the amount, if any, received or to be received under such re-letting for such portion of the term. Should this Lease be placed in the hands of an attorney for default or breach, or for the enforcement of any rights herein reserved or stipulated, Tenant agrees to pay all costs incident thereto, including a reasonable attorney's fee.

12. Landlord's Right to Perform. If Tenant shall default in the performance of any covenant or condition of this Lease required to be performed by Tenant, Landlord may, at its option, perform such covenant or condition for the account and at the expense of Tenant. The amount of any expense so incurred shall be deemed additional rent and may, at the option of Landlord, be added to any subsequent installment of the net monthly rent due and payable under this Lease, in which event Landlord shall have the remedies for default in the payment thereof provided by this Lease. The provisions of this paragraph shall survive the termination of this Lease.

13. No Waiver. The failure of Landlord or Tenant to insist upon a strict performance of any term or condition of this Lease shall not be deemed a waiver of any right or remedy that Landlord or Tenant may have and shall not be deemed a waiver of any subsequent breach of such term or condition.

14. Landlord-Tenant Relationship. It is expressly agreed and understood that Landlord shall not be construed or held to be a partner or associate of Tenant in the conduct of its business, it being expressly understood and agreed that the sole relationship between the parties hereto is that of landlord and tenant.

15. Assignment. Tenant covenants not to assign this Lease or sublet the leased premises in whole or in part.

16. Notices. All notices and other communications to be given hereunder by either party shall be in writing and shall be delivered personally or mailed, postage prepaid, by first class mail to the other (and the date of any notice by certified or registered mail shall be deemed to be the date of certification or registration thereof) delivered or addressed to the parties as follows:

Landlord: Williamson County Board of Education
1320 West Main Street, Suite 202
Franklin, Tennessee 37064
Attn: Jason Golden, Superintendent of Schools

Tenant: Sozo Church dba Citizens Church
2108 Burgin Drive
Thompson's Station, TN 37179
Attn: Nathan Boley

or, at such other address as either party may later designate in writing.

17. Entire Agreement. The entire agreement between the parties hereto is contained in this instrument and it is expressly agreed that no obligations of Landlord or Tenant shall be implied in addition to those herein expressly contained. Any amendment to this Lease must be in writing signed by the parties hereto in order to be binding.
18. Binding Effect. The terms and provisions of this Lease shall be binding upon and inure to the benefit of the parties hereto and to their respective successors and assigns.

IN WITNESS WHEREOF, the parties hereto on the day and date first above written have executed this Lease at Franklin, Tennessee.

LANDLORD: Williamson County Board of Education

By: _____

Jason Golden, Director of Schools

TENANT: By: _____

Nathan Boley, Executive Director



Tre Hargett
Secretary of State

Division of Business Services
Department of State
State of Tennessee
312 Rosa L. Parks AVE, 6th FL
Nashville, TN 37243-1102

Filing Information

Name: **Sozo Church**

General Information

SOS Control #	001294548	Formation Locale:	TENNESSEE
Filing Type:	Nonprofit Corporation - Domestic	Date Formed:	03/14/2022
	03/14/2022 2:44 PM	Fiscal Year Close	12
Status:	Active	Religious Corp:	Yes
Duration Term:	Perpetual		
Public/Mutual Benefit:	Public		

Registered Agent Address

CAPITOL CORPORATE SERVICES, INC.
STE B
992 DAVIDSON DR
NASHVILLE, TN 37205-1051

Principal Address

2108 BURGIN DR
THOMPSONS STATION, TN 37179-3003

The following document(s) was/were filed in this office on the date(s) indicated below:

<u>Date Filed</u>	<u>Filing Description</u>	<u>Image #</u>
03/10/2023	Assumed Name	B1353-0294
	New Assumed Name Changed From: No Value To: Citizens Church	
03/01/2023	2022 Annual Report	B1343-9633
	Principal Address 1 Changed From: 2616 PADDOCK PARK DR To: 2108 BURGIN DR	
03/18/2022	Articles/Statement of Correction	B1173-8823
	Public Benefit Changed From: Mutual To: Public	
03/18/2022	Articles of Amendment	B1173-8828
03/14/2022	Initial Filing	B1177-9322

Active Assumed Names (if any)

	<u>Date</u>	<u>Expires</u>
Citizens Church	03/15/2023	03/10/2028



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/5/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Cadence Insurance, A Gallagher Company 4041 Essen Lane, Suite 400 Baton Rouge LA 70809 License#: PC-1092395 SOZOCHU-01	CONTACT NAME: Miranda Chavis PHONE (A/C, No, Ext): 225-336-3200 E-MAIL ADDRESS: miranda.chavis@cadenceinsurance.com	FAX (A/C, No): 225-336-4536	
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED Sozo Church dba Citizens Church 2108 Burgin Dr Thompsons Station TN 37179	INSURER A : Mount Vernon Fire Insurance Co		26522
	INSURER B :		
	INSURER C :		
	INSURER D :		
	INSURER E :		

COVERAGES

CERTIFICATE NUMBER: 1677349802

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			NPP2579612B	9/30/2023	9/30/2024	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$
								\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED: RETENTION \$			CUP2553174	9/30/2023	9/30/2024	EACH OCCURRENCE	\$ 1,000,000
							AGGREGATE	\$ 1,000,000
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			PER STATUTE	OTHER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Certificate holder is considered an additional insured as respects to General Liability as required by written contract.

CERTIFICATE HOLDER**CANCELLATION**

Williamson County School Board of Education 1320 W Main Franklin TN 37064	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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TRIP FINDER - School Board Field Trip Approval Report

(Field Trips With Student Fees Over \$100)

Trip ID	Trip Date	Return Date	Approved	Origin	Trip Name	Trip Type	Activity Type	#	Destination
286	2/29/2024	3/2/2024	1/9/2024	Brentwood High	State DECA	CTE OVERNIGHT	CTE - DECA	100	Chattanooga Convention Center
<i>Notes/Fees over100 - Not to exceed \$300</i>									
287	4/26/2024	5/1/2024	1/9/2024	Brentwood High	International DECA Conference	CTE OVERNIGHT	CTE - DECA	30	Cambria Inn and Suites
<i>Notes/Fees over100 - Flying Southwest and have reserved 20 seats</i>									
334	3/6/2024	3/9/2024	1/24/2024	Franklin HS - CTE Paid	Franklin High Technology Student Association	CTE OVERNIGHT	CTE - TSA	15	Chattanooga Convention Center
<i>Notes/Fees over100 - \$80/student, plus hotel.</i>									
269	3/6/2024	3/9/2024	1/4/2024	Legacy MS - CTE Paid	2024 Tennessee TSA State Conference	CTE OVERNIGHT	CTE - TSA	35	Chattanooga Convention Center
<i>Notes/Fees over100 - \$300/student for registration & hotel. Fundraising will offset the cost of this trip for students.</i>									

Monday, January 29, 2024

TRIP TRACKER - School Board Field Trip Approval Report

(Field Trips With Student Fees over \$100)

Trip ID	Trip Date	Return Date	Approved	Origin	Trip Name	Trip Type	Activity Type	#	Destination
40180	3/11/2024	3/14/2024	1/22/2024	Brentwood High	Spring Break Tournament	Athletic Trip	Varsity Softball	19	Gulf Shores Sportsplex
	Notes/Fees	<i>over100 - \$526.00/STUDENT, no bus needed. Fundraising efforts will cover the vast majority of this cost.</i>							
40215	4/18/2024	4/20/2024	1/25/2024	Brentwood High	TN Jr Classical League Convent	Academic Field Trip	9th - 12th grade	12	University of Memphis
	Notes/Fees	<i>over100 - \$105.00 per student.NO BUS NEEDED. Students' parents/guardians are responsible for providing their own transportation to and from Memphis.</i>							
40161	4/24/2024	4/28/2024	1/22/2024	Brentwood High	2024 VEX World Championship	Academic Field Trip	Robotic Team	20	Kay Bailey Hutchison Conv Ctr
	Notes/Fees	<i>over100 \$1,105.00 per student. No driver needed. Team registration fees \$7,200 (\$1,800/team - 4 teams)-paid by BHS; Lodging \$6,500 (5 rooms - 4 nights at \$1,300 per room for stay); \$15,750 - airfare (21 pax-\$750 each); airport-hotel shuttle/car rentals (\$600). Some students share rooms (gender-separated) or will quarter with parents to lower lodging costs. Club fundraised team registration fees. Teacher travel cost reimbursement contingent to availability of CCTE travel funds (not budgeted, not guaranteed). Students to pay for lodging, airfare, ground transport, and meals.</i>							
40072	2/29/2024	3/3/2024	1/5/2024	Fairview High	Youth in Government Conference	Academic Field Trip	Youth in Government	16	Doubletree Hotel Nashville
	Notes/Fees	<i>over100; student cost is \$450; no driver needed</i>							
40131	5/4/2024	5/4/2024	1/8/2024	Hillsboro Elementary/Middle	Dollywood Music Festival	Fine Arts	Chorus/Choir	60	Dollywood Theme Park
	Notes/Fees	<i>over100 - No WCS bus needed. Using charter bus through Wise Coaches for est. \$3247.50. Total Dollywood charges est. \$5300 for 60 students and 10 adults. Cost could decrease based on number of students who attend.</i>							
40189	4/11/2024	4/14/2024	2/2/2024	Nolensville High School	NHS Youth in Government	Academic Field Trip	Youth in Government	40	Doubletree Hotel Nashville
	Notes/Fees	<i>over100 - \$425 per student for field trip cost. NO BUS TRANSPORTATION NEEDED</i>							
40209	5/11/2024	5/11/2024	1/31/2024	Ravenwood High	Music In The Parks Dollywood	Chorus/Choir	Fine Arts	100	DOLLYWOOD
	Notes/Fees	<i>over100 - \$135.00/per student. This will be the exact same trip we took in 2022, to the national Music In The Parks Competition in Dollywood. We will use charter buses and leave Ravenwood around 5am, returning around 11pm the same day. Cost for students is \$135 including transportation, park tickets, and contest registration.</i>							

Friday, February 7, 2024



To: Board of Education

From: Rachel Farmer, Assistant Superintendent- Budget and Finance *nb*

RE: Amendments and Resolutions for 2023-2024

Date: February 20, 2024

The following budget amendments for the 2023-2024 fiscal year will require your approval only.

Central Cafeteria Fund Amendment:

02.24. Supply Chain Assistance – First Award:

The USDA awarded assistance to the State of Tennessee who pushed the funds down to the local LEA's related to the purchase of minimally processed food items. **\$993,208.14**

General Fund Amendment:

02.24. Disproportionality Carryover From IDEA:

The State has required the use of any carryover from IDEA funds for disproportionality. These funds will be used for professional development. **\$27,999**

The following budget resolution amending the 2023-2024 fiscal year will require both yours and the County Commissions' approval.

Central Cafeteria Fund Resolution:

03.24. Central Cafeteria Excess Fund Balance:

The State has determined that the excess fund balance from last fiscal year needs to be spent and the Cafeteria Fund has a plan to use the funds for equipment replacements that are needed. **\$2,033,008.65**



BILL LEE
GOVERNOR

STATE OF TENNESSEE
DEPARTMENT OF EDUCATION
NINTH FLOOR, ANDREW JOHNSON TOWER
710 JAMES ROBERTSON PARKWAY
NASHVILLE, TN 37243-0375

LIZZETTE REYNOLDS
COMMISSIONER

December 21, 2023

SFA Name: Williamson County

SFA UEI: RJ9ZRJWC9NZ9

CFDA Name: NSLP-Supply Chain Assistance Grant

UEI: KSHBUKTGFMD5

Period of Performance: October 1, 2022-September 30, 2024

Federal Awarding Agency: United States Department of Agriculture Food and Nutrition Service

This is not a Research & Development Award.

Total Amount Awarded to the State Agency: \$25,429,841

Grant Award Date: October 1, 2022

Total Amount Awarded to the SFA: \$993,208.14

SFA # 940

Indirect Cost Rate: N/A

CFDA No: 10.555

FAIN #202323N890345

Dear Director,

The State of Tennessee is awarding federal funds for Supply Chain Assistance (SCA) round 4 from the United States Department of Agriculture (USDA). The USDA Food and Nutrition Services (FNS) is offering additional funds to state agencies administering the National School Lunch Program (NSLP) and School Breakfast Program (SBP) to provide local operators direct targeted financial relief for those impacted by disruptions to programs due to supply chain issues.

This grant funding is in response to the unprecedented challenges in purchasing and receiving food that operators of the National School Lunch Program (NSLP) and School Breakfast Program (SBP) **experienced** in School Year (SY) 2022-23. As a result of supply chain disruptions, school meal program operators in some localities across the nation have had to significantly revise planned menus, popular and previously available food items may have become more difficult to procure; and in some cases, shortages and price fluctuations have made it difficult to provide the meals which are appealing to students and meet the NSLP/SBP nutrition and meal pattern requirements.

General procurement standards: If applicable, the School Food Authority (SFA) must use its own documented procurement procedures, which reflect applicable state and local laws and regulations.

Competition: All procurement transactions must be conducted in a manner providing full and open competition consistent with 2 CFR 200.319.

SFAs must follow all existing Buy American provisions, with no limited exceptions provided. Examples of some allowable food products include fluid milk and other dairy foods such as cheese and yogurt; fruits and vegetables (including 100% juices); grain products such as pastas and rice; meats (whole, pieces, or food items such as ground meats); and meat alternates such as beans or legumes. Foods in a wide variety of minimal processing states (e.g., whole, cut, pureed, etc.) and/or forms (e.g., fresh, frozen, canned, dried, etc.) are allowable. Additionally, incidental costs (such as those related to shipping and handling or packaging) that are a part of the

normal or customary purchase price charged by a vendor for any given food product are an allowable use of SCA funds.

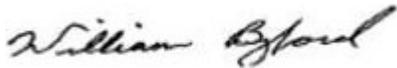
SFAs will be required to sign an attestation form in order to receive SCA funds. If you signed an attestation for round 1, you do not need to sign an additional attestation. The attestation form states that the SFA is experiencing supply chain disruptions, will only use SCA funds for purchasing unprocessed or minimally processed domestic food products; will not use funds for labor, indirect cost, or administrative expenses, will comply with recordkeeping and review requirements, and will follow federal procurement and financial management requirements per 2 CFR 200.

Based on the state agency payment calculation, we are pleased to announce that **Williamson County** has been awarded **\$993,208.14** from the Supply Chain Assistance Fund grant. The award will be provided to all SFAs in the same manner as the monthly meal claim reimbursement, so be sure to check with your trustee's/finance office for receipt of the grant funds.

All books and records relating to the grant award shall be made available as required by state and federal regulations, for inspection and audit by state and federal auditors. Records pertaining to this grant award shall be retained by the SFA for a period of three years. In line with these grant funds, the revenue code to use will be **47114** and be sure to denote the funding source for auditing purposes.

If you have any questions, please contact your field consultant or our office at (800) 354-3663. We look forward to working with you in creating ways to help students develop lifelong, healthy eating habits.

Sincerely,



Bill Byford, State Director of School Nutrition Program

CC: SNP Director
Regional Consultant

Amendment:

APPROPRIATING \$27,999 TRANSFERRED FROM THE SCHOOL FEDERAL PROJECTS FUND TO THE GENERAL PURPOSE SCHOOL FUND FOR DISPROPORTIONALITY CARRYOVER FROM IDEA

WHEREAS, the State has required the use of carryover from IDEA funds for disproportionality; and

WHEREAS, these funds will be used for professional development; and

WHEREAS, these funds will be provided by a transfer from the School Federal Projects fund from their IDEA appropriation from the federal government;

NOW, THEREFORE BE IT RESOLVED that the Williamson County Board of Education meeting in regular session on February 20, 2024, approve and amend the 2023-2024 General Purpose School Fund budget as follows:

Revenue 141.49800.P1436	Transfer in from School Federal Projects fund	\$27,999	
Expenditure 141.72210.552400.389.90.P1436	In Service/Staff Develop.		27,999
	Total	<hr/> \$27,999	<hr/> \$27,999
			<hr/>

School Board Vote

Yes____ **No**___

Resolution No. _____

Requested by: Board of Education

**RESOLUTION AMENDING THE 2023-2024 CENTRAL CAFETERIA FUND BUDGET
\$2,033,008.65 FOR ADDITIONAL EXPENDITURES FROM EXCESS FUND BALANCE**

WHEREAS, the Central Cafeteria Fund is limited to maintaining a fund balance not to exceed the average costs of three months of operational expenses; and

WHEREAS, for the fiscal year 2022-2023 the State determined the Central Cafeteria Fund ended the year with an excess fund balance of \$2,033,008.65 that must be spent; and

WHEREAS, after several years of the Central Cafeteria Fund forgoing needed equipment replacement and then completing an extensive review and plan for the most needed equipment up-dates throughout the county;

NOW, THEREFORE BE IT RESOLVED, that the Williamson County Board of County Commissioners meeting in regular session on March 11, 2024, approve and amend the **2023-2024** Central Cafeteria Fund budget in the following manner:

Revenue		
143.30000.347550	Cafeteria Fund Balance	\$2,033,008.65
Expenditure		
143.73100.571000	Food Service Equipment	\$2,033,008.65

Commissioner Tom Tunncliffe

COMMITTEES REFERRED TO & ACTION TAKEN:

School Board:	For ___	Against ___	Pass ___	Out ___
Education Committee:	For ___	Against ___	Pass ___	Out ___
Budget Committee:	For ___	Against ___	Pass ___	Out ___
Commission Action Taken:	For ___	Against ___	Pass ___	Out ___

Jeff Whidby, County Clerk

Brian Beathard, Commission Chairman

Rogers Anderson, County Mayor

Date

To: Williamson County Board of Education

From: Rachel Farmer, Assistant Superintendent - Finance

Subject: Family Tuition Calculation Info 2024-2025

nb

State funds on out of county students follow the student to the local system; therefore, I am recommending the rate of **\$8,584** per year based on the following calculation of local revenue for the General Purpose Operating Budget of **2023-24**, local capital funding and local funding of the General and Rural Debt Service Funds for school related debt. These amounts are taken from the June 26, 2023, adopted budget.

	2023-2024	2022-2023
Total Local Taxes	\$293,119,728	\$262,946,095
Other Local Revenues	802,200	746,200
Indirect Costs	250,000	250,000
General Debt Service	22,022,757	21,015,000
Rural Debt Service	26,482,100	29,560,000
Capital Appropriation	13,000,000	12,514,650
Total	\$355,676,785	\$327,031,945

Green indicates an increase over the prior year, red indicates a decrease, black stayed the same.

The enrollment for the end of the first month of 2023-2024 school year was **41,433** resulting in a rate of **\$8,584**.

Historically, the current budget is the basis of the projected rate because next year's budget is not far enough along to be able to project an accurate figure now nor reflect approval. This rate is an increase of **\$720** from the prior year tuition of **\$7,864**.

The employee rate will be **\$2,000** for the first year and will follow SOP 2.523 for subsequent year amounts.



1320 West Main Street Suite 202
Franklin, TN 37064-3700
Phone (615) 472-4000
Website: <http://www.wcs.edu>

MEMORANDUM

TO: Williamson County Board of Education

FROM: Juli L. Oyer, Assistant Superintendent of Elementary Schools

CC: Jason Golden, Superintendent of Schools

DATE: January 29, 2024

SUBJECT: Elementary Student Supply Fee

Elementary schools request approval of a \$25.00 voluntary student supply fee for instructional materials and supplies with an additional \$8.00 voluntary student supply fee for the purchase of student recorders in schools where recorders are used as part of music instruction.

The instructional materials and supplies purchased with the fees are to be consumables used directly by students. These materials and supplies are used as supplemental materials to the district's curriculum provided. Each school will have a grade-level listing of the materials and supplies being purchased on file.

The \$25.00 instructional materials and supplies fee is the same as in previous years. The recorder fee is an increase from \$5.00 to \$8.00 due to price increases across the musical instrument market.

Schools will increase the fee amount for the credit card processing fee up to 5% of the WCS approved fee.

The fees are strictly voluntary.

Staff recommend approval.

**Williamson County Schools
2024-2025 Middle School Fees**

Fees may only be charged for the items listed and may not exceed the approved amount. Please check with individual school for their fee schedule.

School Board Approval Date:

VOLUNTARY FEES

Basic fees are requested from all students. The activities listed represent most of the areas for which fees have been charged in the past. Fees are not collected in every school for each activity.

ACTIVITY	FEE
Art	\$100.00
Computer Labs	
Copy Expenses	
Counseling Department	
Drama	
Instructional Materials	
Lab Supplies	
Music	
Physical Education	
School Paper	
Technology Lab	
Workbooks / Periodicals	
Annual calculator lease for all math courses offered	

REQUIRED FEES

Summer School	\$50 per course
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PARTICIPATION FEES

Participation fees are collected from students who choose to participate in an optional activity.

ACTIVITY	FEE
Band/Orchestra: Music, Method Book(s), entry fees for festivals, transportation, performance uniform, band shirt/hoodie, awards/celebrations/end-of-year banquet, reeds, valve oil, key oil, bore oil, mutes, slide grease, cork grease, strings, rosin, tuners, pick ups for tuners, fees for solo and ensemble festival and Mid-State audition and selection.	\$200.00
Art Club	\$75.00
Beta Club	
Book Club	
Chess Club	
Debate Team	
Fencing/Archery	
Junior Honor Society	
Math Team	
Media	

**Williamson County Schools
2024-2025 Middle School Fees**

Fees may only be charged for the items listed and may not exceed the approved amount. Please check with individual school for their fee schedule.

School Board Approval Date:

PARTICIPATION FEES

Participation fees are collected from students who choose to participate in an optional activity.

ACTIVITY	FEE
Model United Nations	\$75.00
Quiz Bowl	
Robotics	
Science Team	
Spanish	
STARS	
Student Council	
Youth Legislature	
Chorus	
Coding Club	\$100.00
Drama	\$150.00
FFA (Future Farmers of America)	NEW \$12.00
Forensics	\$325.00
PSAT 8/9	\$16.00
Science Club	\$150.00
Athletic fee is per person, per sport: Uniforms, equipment, officials, transportation, security, entry fees, awards, field maintenance. Increase \$25 from \$100	\$125.00
Bowling: Uniforms, practice and match lane fees, transportation, awards.	\$200.00
Cheerleading: Uniforms, practice gear, transportation, entry fees, awards, summer camp.	\$250.00
Dance: Uniforms, practice gear, transportation, entry fees, awards, summer camp.	\$250.00
Football: Purchase & reconditioning helmets; shoulder pads, uniforms, practice gear, transportation, entry fees, awards, summer camp.	\$150.00
Golf: Uniforms, practice and match green fees, golf balls, transportation, awards.	\$250.00

Schools will increase the fee amount for credit card processing fee up to 5% of the approved fee.

Schools may collect student exam, audition, competition, and membership fees for payments to outside organizations for individual student participation. The collected fee amount will not exceed the individual student participation amount plus applicable processing fees.

**Williamson County Schools
2024-2025 High School Voluntary Fees**

Fees may only be charged for the items listed and may not exceed the approved amount. Please check with individual school/class for their fee schedule.
School Board Approval Date:

DEPARTMENT & COURSE	FEE	DEPARTMENT & COURSE	FEE
ENGLISH DEPARTMENT		Pre-Calculus, Honors	20.00
Creative Writing	10.00	Geometry, Honors	12.00
English Regular	20.00	Mathematics IB	75.00
English Honors	30.00	Statistics	15.00
English AP/IB	50.00	Statistics AP	75.00
Journalism	20.00	Annual calculator lease for all math courses offered	25.00
Special Courses	30.00	SCIENCE DEPARTMENT	
Speech	3.00	Anatomy & Physiology Honors	50.00
FINE ARTS DEPARTMENT		Biology I, Honors	25.00
Art History AP	50.00	Biology II AP	65.00
Band	100.00	Biology IB, Chemistry IB, Physics IB	65.00
Choir	45.00	Chemistry I, Honors	30.00
Commercial Art	60.00	Chemistry II AP	50.00
Commercial Music	50.00	Chemistry II, Honors	50.00
Dance	15.00	Ecology	30.00
Film IB	50.00	Environmental Science AP	25.00
Guitar	40.00	Physical Science, Honors	15.00
Media Arts	20.00	Physics AP	40.00
Music Theory	20.00	Physics Honors	40.00
Orchestra	100.00	Scientific Research	50.00
Photography/Visual Arts	70.00	Special Courses	30.00
Studio Art AP	135.00	SOCIAL STUDIES DEPARTMENT	
Theatre Arts I, II, III, IV & Production Design	20.00	Standard	20.00
Theory AP	20.00	Honors	25.00
Visual Art IB	100.00	AP/IB	45.00
Visual Art I	50.00	Personal Finance	30.00
Visual Art II	60.00	Special Courses	30.00
Visual Art III & IV	70.00	WORLD LANGUAGE DEPARTMENT	
MATH DEPARTMENT (TI-83 or TI-84 Required)		World Languages - Regular	20.00
Algebra I, II Advanced & Honors	5.00	World Languages - Honors	30.00
Applied Math To be deleted - Course no longer offered	15.00	AP/IB	60.00
Bridge Math To be deleted - Course no longer offered	5.00	National Foreign Language Exam	15.00
Calculus AP	75.00	STUDENT SUPPORT SERVICES	
Calculus Honors	15.00	Transition I & II	15.00
Pre-Calculus AP	NEW	75.00	

**Williamson County Schools
2024-2025 High School Voluntary Fees**

Fees may only be charged for the items listed and may not exceed the approved amount. Please check with individual school/class for their fee schedule.

School Board Approval Date:

DEPARTMENT & COURSE	FEE	DEPARTMENT & COURSE	FEE
CAREER & TECHNICAL (Includes Computer/Business)		Foundations of Fashion Design	30.00
Accounting I, II	30.00	Fundamentals of Construction	25.00
Advanced Fashion Design	30.00	Health Science Courses (per course unless listed)	
Agricultural Education Courses (per course unless listed)	25.00	Increase \$10 from \$30	40.00
AP Computer Science Principles	25.00	Honors Biomedical Applications	30.00
Applied Arts Practicum	60.00	Honors Civil Engineering & Architecture (PLTW)	50.00
Architecture & Engineering (per course)	25.00	Honors Coding Practicum (Optional \$100 for Certification)	25.00
Audio Technology Courses	20.00	Honors Digital Electronics (PLTW)	50.00
Banking & Finance	25.00	Honors Emergency Medical Services (Optional First Responders Certification \$110)	30.00
Business Management	25.00	Honors Engineering Your World (UT Austin)	25.00
Clinical Internship NEW	50.00	Honors Human Body Systems (PLTW)	30.00
Coding (per course unless listed)	25.00	Honors Introduction of Engineering (PLTW)	25.00
Coding Practicum / Autonomous Vehicles	25.00	Honors Nursing Education (Optional CAN test/lic \$98)	50.00
Collision Repair: Non-Structural (Optional \$100 I-Car Certification & Option \$235 I-Car Steel Mig-Welding Certification)	50.00	Honors Principles of Biomedical Science (PLTW)	50.00
Collision Repair: Painting & Refinishing (Optional \$100 I-Car Certification & Optional \$235 I-Car Steel Mig-Welding Certification)	50.00	Honors Principles of Engineering (PLTW)	25.00
Collision Repair: Damage, Analysis, Estimating & Customer Serv. (Optional \$100 I-Car Certification & Optional \$235 I-Car Steel Mig-Welding Certification)	50.00	Honors STEM Research	50.00
Computer Applications	30.00	Human Services Practicum	30.00
Computer Technology Courses	15.00	Introduction to Collision Repair	50.00
Cosmetology I	25.00	Marketing Courses (per course)	25.00
Cosmetology II, III & IV	45.00	Mechatronics I & II (per course)	25.00
Criminal Justice Courses (per course)	10.00	Medical Interventions	50.00
Culinary Arts I	50.00	Nutrition Across the Lifespan	30.00
Culinary Arts II	100.00	Nutrition Science & Diet Therapy	30.00
Culinary Arts III	70.00	Physical Education Courses	20.00
Cybersecurity	35.00	Principles of Engineering & Technology	50.00
Digital Arts & Design I	35.00	Principles of Manufacturing	50.00
Digital Arts & Design II	60.00	Residential Interior Design	30.00
Digital Arts & Design III	60.00	Robotics & Automated Systems	50.00
Digital Electronics	50.00	STEM-Technology Design-Engineering by Design (per course)	20.00
Early Childhood Education (per course)	30.00	Structural Systems (per course)	25.00
Emergency Preparedness	30.00	Teaching as a Profession (per course)	30.00
Engineering Design I	50.00	Teen Parent Support Program Fee (CTE Childcare)	540.00
Engineering Design II	50.00	TV & Film (per course)	35.00
Fashion Design	30.00	Unmanned Aerial Systems (per course)	75.00
		Web Development	30.00

Williamson County Schools
2024-2025 Required Fees For Participation
School Board Approval Date:

DEPARTMENT & COURSE	FEE	DEPARTMENT & COURSE	FEE
ACT Prep Class Books	25.00	Student Council	20.00
AP Research*	150.00	Student Led Clubs	25.00
AP Seminar*	150.00	Thespians	200.00
AP Test (each)*	100.00	Winter Drum Line Increase \$50 from \$200	250.00
Credit Recovery / Summer School	\$50/.5 Credit	Winter Guard Increase \$50 from \$200	250.00
Content Recovery for Algebra I Increase \$2 from \$25	27.00	Youth in Government / Youth Legislature	
		Increase \$75 from \$450	525.00
IB Test (each)	104.00	Athletic fee is per person per sport and CTE e-Sports: Uniforms, equipment, officials, transportation, security, entry fees, event fees, awards, field maintenance.	
		Increase \$25 from \$100	125.00
IB Test Registration	151.00	Bowling: Uniforms, practice and match lane fees, transportation, awards.	250.00
PSAT (each)	20.00	Cheerleading: Uniforms, practice gear, transportation, entry fees, awards, summer camp.	250.00
Chorus	125.00	Dance: Uniforms, practice gear, transportation, entry fees, awards, summer camp.	250.00
Counseling Department	2.00	Football: Purchase & reconditioning helmets; shoulder pads, uniforms, practice gear, transportation, entry fees, awards, summer camp.	200.00
Driver's Education	300.00	Golf: Uniforms, practice and match green fees, golf balls, transportation, awards.	300.00
Forensics	300.00	Marching Band: Uniforms, equipment, transportation, supplies, materials, festivals, music, awards, summer camp.	300.00
Graduation	100.00	CAREER & TECHNICAL STUDENT ORGANIZATION	
JROTC	20.00	DECA (Distributive Education Clubs of America)	45.00
Mock Trial	50.00	FBLA (Future Business Leaders of America)	9.00
Model United Nations Increase \$50 from \$400	450.00	FCCLA (Family, Career & Community Leaders of America)	35.00
Orchestra	125.00	FFA (Future Farmers of America)	12.00
Parking	15.00	HOSA (Health Occupations Students of America)	40.00
Play Production (Covers major productions not to exceed \$200.00 for the school year)	100.00	Skills USA	25.00
Student Assignment Books	6.00	TSA (Technology Student Association)	35.00
Summer Online Course (per Semester Credit)	300.00		

***May charge up to the amount of the AP College Board fee**

Schools will increase the fee amount for credit card processing fee up to 5% of the approved fee.

Schools may collect student exam, audition, competition, and membership fees for payments to outside organizations for individual student participation. The collected fee amount will not exceed the individual student participation amount plus applicable processing fees.



1320 West Main Street Suite 202
Franklin, TN 37064-3700
Phone (615) 472-4000
Website: <http://www.wcs.edu>

MEMORANDUM

TO: Williamson County Board of Education

FROM: Juli L. Oyer, Assistant Superintendent of Elementary Schools

CC: Jason Golden, Superintendent of Schools

DATE: January 26, 2024

SUBJECT: ENCORE! Program Fees

We have eight schools that are projected to offer ENCORE! this summer. As granted in the past, we request the tuition be waived for ENCORE! instructors' children to attend. All ENCORE! instructors/presenters will be paid \$30 per hour rate per WCS guidelines and ENCORE! SOP 6.127p.

The following schools will be hosting ENCORE! during the summer of 2024:

School	Dates	Tuition/Fees
Clovercroft	July 8-12	\$175
Heritage	July 8-12	\$175
Hunters Bend	July 8-12	\$175
Jordan	July 15-19	\$175
Kenrose	July 8-12	\$175
Scales	July 15-19	\$175
Oak View	July 8-12	\$175
Winstead	July 15-19	\$175

Schools will increase the fee amount for the credit card processing fee up to 5% of the WCS approved fee.

Staff recommend approval.