



Williamson County School Board Meeting

February 20, 2023 6:30 PM

Williamson County Administrative Complex - Auditorium

1. Call to Order

- a. Record Attendance
- b. Pledge of Allegiance and a Moment of Silence

2. Items of Particular Public Interest (Public Comment)

3. Approval of Agenda

4. Approval of Consent Agenda

- a. Approval of January 17, 2023 School Board Meeting Minutes
- b. Board Policies - Second Reading
 - I. 4.302 Field Trips
 - II. 4.600 Report Cards and Grading Systems
 - III. 5.310 Vacations and Holidays
- c. Recommendation for Field Trip Fee Requests
- d. Approval of ePlan's Title III Immigrant Grant
- e. Approval of ePlan's Resilient Communities Grant
- f. Approval of ESSER 3.0 Public Plan for Remaining Funds Addendum 2022-2023
- g. Approval of Safe Return to In-Person Instruction and Continuity of Services Plan Addendum 2022-2023
- h. Approval of Town of Thompson's Station Request for a Utility Easement at Independence High School.

5. Communications to the Board

- a. Superintendent's Report
 - I. Student, Staff and School Spotlights
- b. Board Chair Report

6. New Business

- a. 2022 - 2023 School Board Budget
 - I. Approval of Central Cafeteria Fund Amendment 02.23 Supply Chain Assistance First Award - \$66,687.00
 - II. Approval of Central Cafeteria Fund Amendment 02.23 Supply Chain Assistance Second Award - \$1,168,932.02
 - III. Approval of Capital Fund Amendment 02.23 Intracategory Transfer - Cox and Wilkes - \$580,000.00
 - IV. Capital Fund Amendment 02.23 Intracategory Transfer Mill Creek Middle Softball Field - \$336,356.00
 - V. General Purpose School Fund Amendment 02.23 Disproportionality from IDEA - \$207,356.85

VI. General Purpose School Fund Resolution 03.23

Nursing Intracategory Transfer - \$38,634.00

VII. Central Cafeteria Fund Resolution 03.23 Central

Cafeteria Excess Fund Balance - \$3,363,130.28

b. Approval of the 2023-2024 Family Tuition Rate (Annual Agenda Item)

c. Approval of School Fees (Annual Agenda Item)

d. Approval of ENCORE Summer 2023 Enrichment Program Fees (Annual Agenda Item)

e. Board Policies

I. Board Policies - First Reading

1. 1.703 School Attendance Areas, Zoning and Nonresident

2. 4.406 Use of Internet (New)

II. Board Policy for Deletion First Reading

1. 1.805 Use of Electronic Mail

III. Board Policy - First and Final Reading (Editorial Change)

1. 2.805 Purchasing

f. Approval of the Reconsideration Committee's Recommendation for the following Library Books: Speak, Perks of Being a Wallflower, The Field Guide to the North American Teenager, and Where the Crawdads Sing

g. Approval of the Reconsideration Committee's Recommendation for the following Library Book: Extremely Loud and Incredibly Close

h. Approval of the Name for the new Elementary School located on Cox Road

i. Approval of the Name for the new Elementary School located on Wilkes Lane

7. Adjournment



Williamson County School Board Meeting
January 17, 2023 6:30 PM
Williamson County Administrative Complex - Auditorium

Attendance Taken at 6:31 PM.

Mrs. Jennifer Aprea: Present
Mr. Drason Beasley: Present
Mr. Joshua Brown: Present
Mr. Dan Cash: Present
Mrs. Donna Clements: Present
Ms. Sheila Cleveland: Present
Mrs. Angela Durham: Present
Mr. Jay Galbreath: Present
Mr. KC Haugh: Present
Mr. Eliot Mitchell: Present
Mr. Eric Welch: Present
Mr. Rick Wimberly: Present
Present: 12.

1. Call to Order

- a. Record Attendance
- b. Pledge of Allegiance and a Moment of Silence

Madam Chair Durham thanked Sheriff's Deputies Mark Gorman and Ron Hooper for attending the meeting. Durham led the Pledge of Allegiance, followed by a moment of silence.

2. Items of Particular Public Interest (Public Comment)

Lillian Stone spoke about Antisemitism.

Ella Mars Griffin spoke about racism.

Eli Givens spoke about racism.

Jennifer Cortez spoke about the need for Professional Development for Counselors and Teachers surrounding DEI issues.

Revida Rahman spoke about racism.

3. Approval of Agenda

Madam Chair Durham presented the agenda for approval.

Motion Passed: Motion by Mr. Eric Welch to approve. A second was made by Mr. KC Haugh.

Mr. Drason Beasley: Yes
Mrs. Angela Durham: Yes
Mr. Dan Cash: Yes
Mr. Eliot Mitchell: Yes
Mr. Joshua Brown: Yes
Mrs. Jennifer Aprea: Yes

Mr. Jay Galbreath: Yes
Ms. Sheila Cleveland: Yes
Mrs. Donna Clements: Yes
Mr. Rick Wimberly: Yes
Mr. Eric Welch: Yes
Mr. KC Haugh: Yes
Yes: 12, Nay: 0

4. Approval of Consent Agenda

Madam Chair Durham presented the consent agenda for approval.

Motion Passed: Motion by Mrs. Donna Clements to approve. A second was made by Mr. Eliot Mitchell.

Mrs. Angela Durham: Yes
Mr. Dan Cash: Yes
Mr. Eliot Mitchell: Yes
Mr. Joshua Brown: Yes
Mrs. Jennifer Aprea: Yes
Mr. Jay Galbreath: Yes
Ms. Sheila Cleveland: Yes
Mrs. Donna Clements: Yes
Mr. Rick Wimberly: Yes
Mr. Eric Welch: Yes
Mr. KC Haugh: Yes
Mr. Drason Beasley: Yes

Yes: 12, Nay: 0

- a. Approval of November 28, 2022 School Board Meeting Minutes
- b. Recommendation for Field Trip Fee Requests
- c. Annual Review of Board Policies (Annual Agenda Item)
- d. City of Brentwood's Request for Sanitary Sewer Utility Easement at Scales Elementary School
- e. Resignation of Math Textbook Committee Member and Approval of Replacement

5. Communications to the Board

a. Superintendent's Report

Superintendent Golden thanked all the students and parents who spoke during public comment. Golden spoke about the Fostering Healthy Solutions Report and the ongoing goals. He reminded the public of the Cultural Strategy page on our website.

He spoke about the Third Grade Retention Law in effect this summer. A letter will be sent to parents whose children are at risk.

Golden stated that there were 120 individuals who attended the Classified Career Fair. He thanked Vickie Hall, Assistant Superintendent of Human Resources and the HR staff for conducting the fair.

Lipscomb University staff have begun facilitating the Strategic Planning sessions with the Leadership Team and WCEA. The core community meetings are February 7 at Independence High, February 9 at Brentwood Middle, February 13 at Franklin High, February 21 at Fairview High and February 23 at Mill Creek Middle. All community meetings are 5:30-7 p.m. and the public is invited. A final Strategic Plan will be brought to the School Board in May.

School Board Members Appreciation Week is January 23-27. Superintendent Golden also thanked the Board for all they do for Williamson County Schools.

Superintendent Golden told the public about the announcement of the Teachers and Principal of the Year. The videos will be in InFocus.

I. Student, Staff and School Spotlights

In Student Spotlights, 15 high schoolers were recognized for their perfect ACT composite scores. Brentwood High's Nihar Sanku and Zachary Villaruz, as well as Franklin High's Jason Bowles, Jade Horne, Joshua Murray, Jack Parker and Jonathan Zink, were all honored. Independence High's Rylee Lent and Nolensville High's William Flanigan were celebrated, as were Page High's Evan Ingmire, Pharris Livingston and Eugene Smalley. Several Ravenwood High students were also recognized: Margaret MacGurn, Caleb Park and Siddharth Singh.

Brentwood High's Helen Corey and Jaehyeon Sung were recognized for being part of the Middle Tennessee Band and Orchestra Association (MTSBOA) All-State Band. Franklin High's Harley Gallers, Caedmon Goettel, Judy Hsu, Jessica Huang, Rinaz Jamal, Jason Johnson, Finn Saylor, Sam Swan, Lukas Varden and November Varden were also honored. Nolensville High's Nora Romano and Page High's Jack Jones, Caden Mohnke and Peter Singletary were celebrated as well. Emily Barnes, Joseph McCoy and Isabelle Motsenbocker from Ravenwood High were also recognized.

Students were also celebrated for being part of the MTSBOA All-State Orchestra. Ivy Allen, Andy Gan, Noah Kim, Joanna Li, Geon Park, Elizabeth Park, Gordon Sheng, Amy Xu and Brian Xu from Brentwood High were among those recognized, as was Noah Murray from Centennial High and Dylan Cook and Chloe Robinson from Franklin High. Independence High's William Honken-Kraus was honored along with Nolensville High's Jason Lim and Ethan Oh. Ravenwood High's Sydney Doak, Luka Hernandez-Palmer, Phoebe Kelso, Megan Loh, Mitchell Loh, Jason Wang, Sophia Wang and Brayden Zhang were also recognized.

In Staff Spotlights, Mill Creek Elementary teacher Lauren Hawks was recognized as the 2022 Literacy Association of Tennessee Reading Teacher of the Year.

b. Board Chair Report

Madam Chair Durham thanked the School Board for attending the Board Retreat last week. She reminded the board members of the min-retreat in a couple of months.

6. New Business

a. 2022 - 2023 School Board Budget

I. Approval of General Purpose School Fund Amendment 01.23 CTE Middle School STEM Grant-\$29,998.00

Madam Chair Durham called upon Superintendent Golden, who recommended approval.

Motion Passed: Motion by Mr. Rick Wimberly to approve. A second was made by Ms. Sheila Cleveland.

Mr. Dan Cash:	Yes
Mr. Eliot Mitchell:	Yes
Mr. Joshua Brown:	Yes
Mrs. Jennifer Aprea:	Yes
Mr. Jay Galbreath:	Yes
Ms. Sheila Cleveland:	Yes
Mrs. Donna Clements:	Yes
Mr. Rick Wimberly:	Yes
Mr. Eric Welch:	Yes
Mr. KC Haugh:	Yes
Mr. Drason Beasley:	Yes
Mrs. Angela Durham:	Yes

Yes: 12, Nay: 0

II. Approval of General Purpose School Fund Resolution 02.23 Intercategory Transfer Salary 2022-2023 - \$9,214,688.00

Madam Chair Durham called upon Superintendent Golden, who recommended approval.

Motion Passed: Motion by Mr. Drason Beasley to approve. A second was made by Mr. KC Haugh.

Mr. Eliot Mitchell: Yes
Mr. Joshua Brown: Yes
Mrs. Jennifer Aprea: Yes
Mr. Jay Galbreath: Yes
Ms. Sheila Cleveland: Yes
Mrs. Donna Clements: Yes
Mr. Rick Wimberly: Yes
Mr. Eric Welch: Yes
Mr. KC Haugh: Yes
Mr. Drason Beasley: Yes
Mrs. Angela Durham: Yes
Mr. Dan Cash: Yes
Yes: 12, Nay: 0

b. Board Policies - First Reading

I. 4.302 Field Trips

Madam Chair Durham called upon Superintendent Golden, who recommended approval on first reading.

Motion Passed: Motion by Mrs. Donna Clements to approve. A second was made by Mr. Eliot Mitchell.

Mr. Joshua Brown: Yes
Mrs. Jennifer Aprea: Yes
Mr. Jay Galbreath: Yes
Ms. Sheila Cleveland: Yes
Mrs. Donna Clements: Yes
Mr. Rick Wimberly: Yes
Mr. Eric Welch: Yes
Mr. KC Haugh: Yes
Mr. Drason Beasley: Yes
Mrs. Angela Durham: Yes
Mr. Dan Cash: Yes
Mr. Eliot Mitchell: Yes

Yes: 12, Nay: 0

II. 4.600 Report Cards and Grading Systems

Madam Chair Durham called upon Superintendent Golden, who recommended approval on first reading.

Motion Passed: Motion by Mr. Jay Galbreath to approve. A second was made by Mr. Eliot Mitchell.

Mrs. Jennifer Aprea: Yes
Mr. Jay Galbreath: Yes
Ms. Sheila Cleveland: Yes
Mrs. Donna Clements: Yes
Mr. Rick Wimberly: Yes
Mr. Eric Welch: Yes
Mr. KC Haugh: Yes
Mr. Drason Beasley: Yes
Mrs. Angela Durham: Yes
Mr. Dan Cash: Yes
Mr. Eliot Mitchell: Yes

Mr. Joshua Brown: Yes

Yes: 12, Nay: 0

III. 5.310 Vacations and Holidays

Madam Chair Durham called upon Superintendent Golden, who recommended approval on first reading.

Motion Passed: Motion by Mr. Rick Wimberly to approve. A second was made by Mr. KC Haugh.

Mr. Jay Galbreath: Yes

Ms. Sheila Cleveland: Yes

Mrs. Donna Clements: Yes

Mr. Rick Wimberly: Yes

Mr. Eric Welch: Yes

Mr. KC Haugh: Yes

Mr. Drason Beasley: Yes

Mrs. Angela Durham: Yes

Mr. Dan Cash: Yes

Mr. Eliot Mitchell: Yes

Mr. Joshua Brown: Yes

Mrs. Jennifer Aprea: Yes

Yes: 12, Nay: 0

c. Board Policy - First and Final Reading

I. 4.603 Promotion and Retention

Madam Chair Durham called upon Superintendent Golden, who recommended approval on first and final reading.

Motion Passed: Motion by Mr. Dan Cash to approve on first and final reading. A second was made by Mrs. Jennifer Aprea.

Ms. Sheila Cleveland: Yes

Mrs. Donna Clements: Yes

Mr. Rick Wimberly: Yes

Mr. Eric Welch: Yes

Mr. KC Haugh: Yes

Mr. Drason Beasley: Nay

Mrs. Angela Durham: Yes

Mr. Dan Cash: Yes

Mr. Eliot Mitchell: Nay

Mr. Joshua Brown: Yes

Mrs. Jennifer Aprea: Yes

Mr. Jay Galbreath: Yes

Yes: 10, Nay: 2

d. Approval of 2023-2024 Opened and/or Closed Zoned Schools (Annual Agenda Item)

Madam Chair Durham called upon Superintendent Golden, who recommended approval.

Motion Passed: Motion by Mrs. Jennifer Aprea to approve the Open and / or Closed Zone School List as amended. A second was made by Mr. KC Haugh.

Mr. Eric Welch: Yes

Mr. KC Haugh: Yes

Mr. Drason Beasley: Yes

Mrs. Angela Durham: Yes

Mr. Dan Cash: Yes

Mr. Eliot Mitchell: Yes

Mr. Joshua Brown: Yes
Mrs. Jennifer Aprea: Yes
Mr. Jay Galbreath: Yes
Ms. Sheila Cleveland: Yes
Mrs. Donna Clements: Yes
Mr. Rick Wimberly: Yes
Yes: 12, Nay: 0

Amended Motion Passed: Amended Motion by Mr. Joshua Brown to approve rising 9th graders attending any Williamson County middle school that has less than 15% of its students zoned to a different high school than other students may choose to attend the out of zone high school in the feeder pattern prior to any open zone requests being granted and provided the high school has capacity and is eligible for open zoning. A second was made by Ms. Sheila Cleveland.

Mrs. Donna Clements: Yes
Mr. Rick Wimberly: Yes
Mr. Eric Welch: Yes
Mr. KC Haugh: Yes
Mr. Drason Beasley: Yes
Mrs. Angela Durham: Yes
Mr. Dan Cash: Yes
Mr. Eliot Mitchell: Yes
Mr. Joshua Brown: Yes
Mrs. Jennifer Aprea: Yes
Mr. Jay Galbreath: Yes
Ms. Sheila Cleveland: Yes
Yes: 12, Nay: 0

Motion Failed: Motion by Mr. Eliot Mitchell approve 8th graders taking advanced classes at an out of zone high school shall be permitted to attend the out of zone high school. A second was made by Mrs. Jennifer Aprea.

Mr. Rick Wimberly: Nay
Mr. Eric Welch: Nay
Mr. KC Haugh: Nay
Mr. Drason Beasley: Nay
Mrs. Angela Durham: Nay
Mr. Dan Cash: Nay
Mr. Eliot Mitchell: Yes
Mr. Joshua Brown: Nay
Mrs. Jennifer Aprea: Nay
Mr. Jay Galbreath: Nay
Ms. Sheila Cleveland: Nay
Mrs. Donna Clements: Nay
Yes: 1, Nay: 11

e. Approval of 2023-2024 Proposed Calendar (Annual Agenda Item)

Madam Chair Durham called upon Superintendent Golden, who recommended approval.

Motion Passed: Motion by Mr. KC Haugh to approve. A second was made by Mr. Eric Welch.

Mr. KC Haugh: Yes
Mr. Drason Beasley: Yes

Mrs. Angela Durham: Yes
Mr. Dan Cash: Yes
Mr. Eliot Mitchell: Yes
Mr. Joshua Brown: Yes
Mrs. Jennifer Aprea: Yes
Mr. Jay Galbreath: Yes
Ms. Sheila Cleveland: Yes
Mrs. Donna Clements: Yes
Mr. Rick Wimberly: Yes
Mr. Eric Welch: Yes
Yes: 12, Nay: 0

f. Approval of 2023-2024 Late Start/Early Release Schedule

Madam Chair Durham called upon Superintendent Golden, who recommended approval.

Motion Passed: Motion by Mr. KC Haugh to approve. A second was made by Mrs. Jennifer Aprea.

Mr. Drason Beasley: Yes
Mrs. Angela Durham: Yes
Mr. Dan Cash: Yes
Mr. Eliot Mitchell: Yes
Mr. Joshua Brown: Yes
Mrs. Jennifer Aprea: Yes
Mr. Jay Galbreath: Yes
Ms. Sheila Cleveland: Yes
Mrs. Donna Clements: Yes
Mr. Rick Wimberly: Yes
Mr. Eric Welch: Nay
Mr. KC Haugh: Yes
Yes: 11, Nay: 1

7. Adjournment

There being no further business, Madam Chair Durham adjourned the meeting at 8:39 p.m.

Chairperson

Superintendent

Williamson County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Field Trips	Descriptor Code: 4.302	Issued Date: 04/20/20
		Rescinds: 4.302	Issued: 11/27/17

1 All school-sponsored field trips must be educational in nature and be clearly relevant to a specific lesson
2 or unit of study in the established curriculum. All school-sponsored field trips must be approved by the
3 school Principal. Overnight school-sponsored field trips must be approved in advance by the school
4 Principal and the Superintendent of Schools.

5 Each student shall have written permission from a parents or guardian on file at the school, prior to
6 leaving on a trip.

7 The individual school must pay from its funds the cost of hiring the bus driver as per Board approved
8 schedule.

9 At least one teacher must accompany each bus on any school-sponsored field trip.

10 **Post-Secondary Institution Visits**

11 Seniors *and juniors* may visit post-secondary institutions during the school year for no more than four
12 (4) days per year. The student must bring documentation from the post-secondary institution indicating
13 the student visited. Post-secondary institution visits will be considered field trips for attendance
14 purposes as long as the student provides documentation. Documentation must be returned to the school
15 following the post- secondary institution visit within three (3) school days for the student's absence to be
16 considered a field trip for attendance purposes.

12 **Independently Planned Trips**

13 Trips privately planned by school district employees, acting outside the scope of their employment, are
14 not authorized by the school district.

15 These trips are not approved by the Board and are not considered a part of the curriculum. Total
16 Responsibility for privately planned trips rests with the chaperone(s) as well as with the
17 parent(s)/guardian(s) of the students participating in the trip. The following restrictions shall apply:

- 18 1. Board funds or resources shall not be used;
 - 19 2. School district materials shall not be used;
 - 20 3. The Board shall not assume any liability;
 - 21 4. Employees are not authorized to act on behalf of the school district;
 - 22 5. Recruitment efforts made by an employee shall not occur during the instructional school day;
 - 23 and
 - 24 6. Absences caused by participation in privately planned trips shall be considered unexcused.
-

Cross References

Special Use of School Vehicles 3.402

Extracurricular Activities 4.300

Attendance 6.200

Williamson County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: <h2 style="text-align: center;">Report Cards and Grading Systems</h2>	Descriptor Code: 4.600	Issued Date: Click here to enter a date.
		Rescinds: 4.600	Issued: 05/16/22

1 **REPORT CARDS**

2 The Superintendent shall develop an administrative procedure to establish a system of grading and
 3 assessment for evaluating and reporting student progress in conjunction with Tennessee academic
 4 standards for grades K-12.

5 The report cards shall indicate the information necessary to communicate effectively with the parents
 6 concerning their child’s academic progress, conduct and attendance.

7 When a student’s academic performance or behavior noticeably or suddenly changes, the teacher shall
 8 promptly inform the parents, maintain a record of the contact, and make an effort to have a conference
 9 with the parent. Parents will receive interim progress reports or other notification whenever a
 10 significant change in performance occurs or whenever a student is failing.

11 Report cards communicating student academic progress or status (grades) and attendance will be
 12 provided to parents on a regular basis (9 weeks).

13 Teachers may use supplemental reports to communicate additional progress as appropriate.

14 **K-1 STANDARDS-BASED GRADING SCALE**

15 The student consistently demonstrates understanding and application of the standard.

16 The student is making progress toward the standard.

17 The student is not making progress toward the standard

18 **GRADES 2- 12 NUMERICAL GRADING SCALE:¹**

<u>Grade</u>	<u>Grade Range</u>
19 A	90 - 100
20 B	80 - 89
21 C	70 - 79
22 D	60 - 69
23 F	0 - 59
24 I	Incomplete (must be removed during the next grading period)
25 P/F	Credit by Examination

1 This grading system shall be uniform throughout the school district for each grade.

2 Numerical grades may be used for tests and other daily or weekly work that is readily quantifiable and
3 shall be used on report cards. Only LETTER GRADES (A, B, C, etc.) will be used on high school
4 transcripts. No plus (+) or minus (-) notations will be used on high school transcripts.

5 **WEIGHTED GRADES**

6 Advanced coursework grades shall be weighted with additional percentage points to calculate the
7 semester average. Depending on the course taken, the following percentage points shall be assigned:

8 For Advanced Placement (A.P.) and International Baccalaureate (I.B.) courses, teachers will add five
9 (5) percentage points to grade each grading period and each semester exam. For the second semester,
10 the student must sit for the exam in order to earn five (5) percentage points for the second semester.

11 For Honors and Pre-AP courses, including middle school courses taught at high school honors level,
12 teachers will add three (3) percentage points to each grading period and each semester exam.

13 For courses that include an opportunity for industry certification and dual enrollment, teachers will add
14 four (4) percentage points for each grading period and each semester exam. For the second semester,
15 students must sit for the appropriate exam in order to earn the four (4) additional percentage points.

16 *The methodology used to calculate the dual enrollment percentage points and the conversion chart*
17 *shall be included annually in the High School Programming Guide.*

18 For local and statewide dual credit courses, students will receive four (4) additional percentage points
19 for each grading period and each semester exam. For the second semester, students must sit for the
20 appropriate exam in order to earn the four (4) additional percentage points.

21 I.B. Math Studies shall be treated as an Honors, not an A.P. / I.B. course for GPA and weighting
22 purposes.

23 High School courses taken by middle school students will receive honors credit only if taught at the
24 honors level.

25 Middle school students taking high school courses and high school students taking online courses, will have
26 their grades recorded on the high school transcript with the earned letter grade and corresponding
27 grade point average (GPA).

28

29 ~~High School students taking courses in high school for college credit through dual enrollment and~~
30 ~~those taking courses specifically designated as pass/fail on the high school approved course list will~~
31 ~~have their grades recorded on the high school transcript as pass/fail (p/f) with no GPA value.~~

32

33

34

1

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3 **GPA CALCULATION FOR HIGH SCHOOL COURSES**

4 <u>Grade</u>	<u>Value</u>	<u>Regular</u>	<u>Honors/Pre-AP</u>	<u>Statewide/Local Dual Credit/AP/IB/<i>Dual Enrollment</i></u>
5				
6 A	90 – 100	4	4.5	5
7 B	80 – 89	3	3.5	4
8 C	70 – 79	2	2.5	3
9 D	60 – 69	1	1.5	2
10 F	0 – 59	0	0	0

11 This weighted grading scale shall be used for all official purposes including report cards, GPA, honor
12 roll, etc.

13 **LOTTERY SCHOLARSHIPS²**

14 Each school counselor shall provide incoming freshman with information on college core courses
15 required for lottery scholarships as well as necessary criteria (grade point average, ACT and SAT
16 score, etc.) that must be met in order to receive a scholarship.

17 Seniors may apply for the Tennessee HOPE Scholarship by completing the Free Application for Federal
18 Student Aid (FAFSA). The FAFSA is available at the counseling office or online. Students shall be made
19 aware of all applicable FAFSA deadlines and encouraged to submit applications in a timely manner.

20 ~~Elementary school counselors shall explain the HOPE Scholarship and its requirements to their students
21 and impress upon them the benefits of making good grades.~~

22 **LOTTERY SCHOLARSHIP DAY**

23 Each school year, prior to scheduling courses for the following school year, schools teaching students in
24 grades 8-11 shall conduct a lottery scholarship day for students and their parents.³

25 **COLLEGE ADMISSIONS**

26 For purposes of communicating with college admissions offices and scholarship granting agencies, grade
27 point averages (GPA) will be calculated.

28 **HONORS RECOGNITION**

- 1 The weighted GPA will be calculated on all course work using the Williamson County Grading Scale.
2 GPA will also be calculated using the Tennessee Uniform Grading Scale for Lottery/Hope Scholarship
3 purposes. Both the Williamson County weighted GPA and the Tennessee Uniform GPA will appear on
4 the transcript.
- 5 Williamson County Schools will not rank students numerically.
- 6 For the purposes of honors recognition WCS will use the following Latin System:
- 7 Summa Cum Laude 4.25 and above
8 Magna Cum Laude 4.00-4.24
9 Cum Laude 3.75-3.99
- 10 Valedictorian and Salutatorian will be chosen using the following criteria:
- 11 Student must qualify for the highest Latin System honor awarded in the respective school.
12 Student must sit for the AP /IB exam for every course in which enrolled and must achieve a score of 3
13 or above on 75% of the AP / IB exams taken.
14 Student will participate in at least 20 hours of community service during their four years of high
15 school.
- 16 Students must earn the highest overall ACT composite for their graduating class. The highest ACT is
17 considered the valedictorian(s) and the second highest is considered the salutatorian(s).

Legal References

1. TRR/MS 0520-01-03-.02, State Board of Education
Policy 3.301; Public Acts of 2022, Chapter No. 1080
[TCA 49-6-407](#)

Cross References

- Credit Recovery 4.210
Promotion and Retention 4.603

2. TCA 49-4-904, 907
3. TCA 49-4-932(f)

Williamson County Board of Education

Monitoring: Review: Annually, in January	Descriptor Term: Vacations and Holidays	Descriptor Code: 5.310	Issued Date: 03/25/19
		Rescinds: 5.310	Issued: 02/17/14

1 VACATIONS

2 Regular, twelve (12) month employees earn and accrue vacation as follows:

3 Full-Time Classified and management team as defined by the Professional Educators Collaborative
4 Conferencing Act (“PECCA”)*:

- 5 1. 1 day per month worked for the first 5 years of service
- 6 2. 1.25 days per month worked during the 6th year through the 10th year of service
- 7 3. 1.5 days per month worked during the 11th through the 15th year of service
- 8 4. 1.75 days per month worked during the 16th through the 20th year of service
- 9 5. 2 days per month worked with more than 20 years of service

10 Other Full-time Professional: (In accordance with the WCEA MOU)

11 A maximum of twenty-four (24) days may be carried forward from one fiscal year to the next. Annual
12 leave accrued in excess of the applicable maximum shall be transferred to sick leave on June 30 each
13 year. All leave requests must be approved by the employee’s immediate supervisor.

14 Upon termination of employment, any accrued vacation in excess of the appropriate carry forward
15 amount shall be credited to the sick leave balance of the terminating employee. Payment for accrued
16 vacation shall be paid at employee’s current rate of pay.

17 The increased accrual rates are based on the length of service and become effective on the anniversary
18 of the employee’s date of hire, provided they have been in continuous service.

19 Retirees and those that resign with accrued vacation may request lump sum payments of vacation.
20 However, the amount of payment cannot be reported or used as part of the average final compensation.
21 Should a retiree elect not to receive the lump sum payment for vacation, the retiree will be extended on
22 the payroll until all vacation has been used. Future benefits will not accrue after the last working day
23 (physically at work), such as vacation, sick, holiday pay, and insurance benefits. In such a case, the
24 school system will make retirement contributions on behalf of the employee and creditable service for
25 retirement will be granted.

26 Temporary and part-time employees are not entitled to vacation.

27 Vacation for employees is calculated on a daily basis and maintained on a fiscal year basis. Vacation
28 may be taken in hourly increments for non-exempt employees.

1 An employee must be in a paid status a minimum of twenty (20) days per month in order to accrue one
2 (1) vacation day.

3 Principals / immediate supervisors must consider school / district business needs prior to approving an
4 employee's vacation request. Normally, vacation requests should be made at least two (2) weeks in
5 advance.

6 All vacation time shall be paid at the employee's current rate of pay. Vacation may not be taken until
7 earned without approval from the Superintendent.

8 **SYSTEM CLOSED DAYS**

9 Paid system closed days for full-time twelve (12) month personnel covered in this section shall be Fall
10 Break (as designated by the calendar approved by the School Board), Thanksgiving Break (as designated
11 by the calendar approved by the School Board), Winter Break (the last teacher day to the first system-
12 wide day), and Spring Break (as designated by the calendar approved by the School Board). Twelve
13 (12) month personnel covered in this section are not required to report to work unless directed to do so
14 by their supervisor. Employees reporting to work on system closed days shall be permitted to take
15 another regular work day off, or paid appropriate overtime if prior approval is given by Superintendent
16 or designee.

17 **HOLIDAYS**

18
19 Paid holidays for full-time ~~school year secretaries, teacher assistants, and food service~~ *ten (10) month*
20 *and eleven (11) month* employees shall be Labor Day, Thanksgiving Day, Christmas Day, New Year's
21 Day, and Martin Luther King, Jr., *plus five (5) additional days during winter break.*
22

23 Paid holidays for full-time twelve (12) month personnel shall be Labor Day, Thanksgiving Day,
24 Christmas Day, New Year's Day, Martin Luther King, Jr. Day, Memorial Day, and Independence Day.

25 When a recognized holiday falls on Saturday, it shall be observed on the preceding Friday. When a
26 recognized holiday falls on Sunday, it shall be observed on the following Monday.

27 To qualify for each above paid holiday, each employee must be in a paid work status or paid leave status
28 on the day immediately preceding and the day immediately following that holiday. If an employee is
29 resigning and/or retiring, that employee must be in an active work status (physically at work) on the day
30 following the holiday to receive pay for the holiday.

31 * "Management team" includes professional employees whose principal responsibilities are
32 administration rather than teaching, including but not limited to supervisors and principals.

Cross References

Short Term Leaves of Absence 5.300

School Board Field Trip Approval Report

(Field Trips With Student Fees over \$100)

Trip ID	Trip Date	Return Date	Approved	Origin	Trip Name	Trip Type	Activity Type	#	Destination
36842	3/9/2023	3/11/2023	1/30/2023	Brentwood High	State DECA	CTE Trip	Career/Technical - DE	90	Chattanooga Convention Center
Notes/Fees <i>over100 \$275.00 per student maximum.No WCS buses needed. We are chartering buses</i>									
36508	3/23/2023	3/25/2023	1/4/2023	Brentwood High	TN Jr Classical League Convent	Academic Field Trip	9th - 12th grade	30	Crowne Plaza Knoxville Downtown U
Notes/Fees <i>over100 maximum \$185.00 per student. NO WCS BUS AVAILABLE.</i>									
36843	4/21/2023	4/26/2023	1/30/2023	Brentwood High	International DECA	CTE Trip	Career/Technical - DE	20	Orange County Convention Center
Notes/Fees <i>over100 - \$800.00 per student maximum.No WCS buses needed</i>									
36934	6/19/2023	6/22/2023	1/30/2023	Brentwood High	UCA Camp	Athletic Trip	Varsity Cheer	50	University of Tennesse
Notes/Fees <i>over100 \$432.00 per student. No Driver/Buses needed</i>									
36679	3/3/2023	3/4/2023	1/18/2023	Brentwood Middle	VEX IQ State Championship	Academic Field Trip	Robotic Team	28	St. George's Independent School
Notes/Fees <i>over100 - Cost per student approximately \$250.00 for lodging and food. This is an optional tournament. Parents providing transportation to and from event.</i>									
36680	4/30/2023	5/3/2023	1/26/2023	Brentwood Middle	VEX IQ World Championship	CTE Trip	Robotic Team	20	Kay Bailey Hutchison Convention Cen
Notes/Fees <i>over100 - Cost per student approximately \$1,015 for airfare, lodging and food. This is an optional tournament based on an earned competition space. Parents providing transportation to and from the event.</i>									
36929	6/19/2023	6/22/2023	2/2/2023	Brentwood Middle	UCA Cheer Camp	Athletic Trip	Varsity Cheer	30	UT Knoxville
Notes/Fees <i>over100 - Cost per cheerleader is \$432. NO SCHOOL BUS NEEDED. Parents are providing transportation to and from the camp Cost includes room and board at college for the camp.</i>									
36140	3/12/2023	3/16/2023	2/2/2023	Centennial High	Gulf Coast Classic	Athletic Trip	Varsity Softball	13	Gulf Shores High School
Notes/Fees <i>over100. \$515 per player, fundraising will offset costs. No bus needed.</i>									
36140	3/12/2023	3/16/2023	2/2/2023	Centennial High	Gulf Coast Classic	Athletic Trip	Varsity Softball	13	Gulf Shores High School
Notes/Fees <i>over100. \$515 per player, fundraising will offset costs. No bus needed.</i>									
36635	2/23/2023	2/26/2023	1/10/2023	Fairview High	Youth in Government Conference	Academic Field Trip	Youth in Government	17	Doubletree Hotel Nashville
Notes/Fees <i>over100 - No bus needed. Trip costs more than 100. Students will be required to provide transportation to and from Doubletree. No bus/driver is needed.</i>									
36194	3/18/2023	3/18/2023	1/24/2023	Fairview High	State FFA Convention	CTE Trip	Career/Technical FFA	6	Gatlinburg
Notes/Fees <i>over100 - \$200 per student. CTE will provide transportation.</i>									
36705	3/30/2023	4/2/2023	1/19/2023	Fairview High	Youth in Government Tri Star C	Academic Field Trip	Youth in Government	20	Doubletree Hotel Nashville
Notes/Fees <i>over100 - Students will provide their own transportation to and from Doubletree. No driver/bus needed.</i>									
36495	4/29/2023	4/30/2023	1/10/2023	Fairview High	Fairview Band @ Dollywood	Band Trip	9th - 12th grade	45	DOLLYWOOD
Notes/Fees <i>over100 - Taking 1 55 Seat Coach Bus: Anchor Transportation 3108 Blevins Rd, Whites Creek, TN 37189. Trip cost per student is \$175 which pays for their park admission, performance, and coach bus for the day. We will be stopping at a High School near Dollywood prior to the theme park to compete in the Music in the Parks tournament (location TBA). We perform in the AM, spend the day at the park, then have an awards ceremony at 6pm in the park. This is a single day trip. We will not be staying over night.</i>									
36575	3/24/2023	3/26/2023	1/5/2023	Fairview Middle	SC Convention	Academic Field Trip	Student Council	18	Houston High School
Notes/Fees <i>over100 - Total cost per student is between \$250 and \$300 but we expect fundraising to cover at least \$200 so their final cost will most likely be less than \$100. NO BUS IS NEEDED for the trip</i>									
36734	3/10/2023	3/11/2023	1/17/2023	Mill Creek Middle	Show Choir Opryland Resort	Fine Arts	Chorus/Choir	34	Opryland Hotel
Notes/Fees <i>over100 - \$450/student - multiple fundraising opportunities have been provided for students. On Friday after school, students will depart from MCMS and carpool with parent chaperones to the Opryland Hotel. For dinner that evening, the competition event is hosting a catered dinner and line-dancing event at the Wildhorse Saloon (this is a private event in the entire venue). Parents will carpool students to the Wildhorse Saloon and back to the Opryland Hotel that evening. We will spend the night at Opryland Hotel and compete in the choral assessment event the next day at the hotel. Upon conclusion of the event, students will carpool with parents back to MCMS to be picked up by their parents. NO BUS AND NO DRIVERS ARE NEEDED.</i>									
36274	3/9/2023	3/11/2023	1/24/2023	Nolensville High School	DECA States	Academic Field Trip	Career/Technical - DE	20	Chattanooga Convention Center
Notes/Fees <i>over100 - Not to exceed \$350. Students pay for room and food.</i>									
36274	3/9/2023	3/11/2023	1/26/2023	Nolensville High School	DECA States	Academic Field Trip	Career/Technical - DE	20	Chattanooga Convention Center
Notes/Fees <i>over100 - Not to exceed \$350. Students pay for room and food.</i>									
36685	2/11/2023	2/11/2023	1/12/2023	Page High	JROTC Ski trip	Fine Arts	9th - 12th grade	47	Perfect North Slopes
Notes/Fees <i>over100 - No bus needed-Charter bus Cost per student \$160</i>									
36511	3/9/2023	3/11/2023	1/25/2023	Page High	DECA State	CTE Trip	Career/Technical - DE	50	Chattanooga Convention Center
Notes/Fees <i>over100 - Bus needed. Cost max \$150 per student plus meals.</i>									

School Board Field Trip Approval Report

(Field Trips With Student Fees over \$100)

Trip ID	Trip Date	Return Date	Approved	Origin	Trip Name	Trip Type	Activity Type	#	Destination
36195	3/18/2023	3/22/2023	1/25/2023	Page High	State FFA Convention	CTE Trip	Career/Technical FFA	20	Gatlinburg Convention Center
<i>Notes/Fees over100 - \$200.00 per student. CTE will provide transportation</i>									
37127	3/9/2024	3/13/2024	2/7/2023	Page High	PAGE BAND SPRING BREAK 20	Band Trip	Concert	80	Disney World
<i>Notes/Fees over100 - Cost per student: \$1,450.00. Will fundraise to help cover cost. NO DRIVER NEEDED. I have sample itinerary if needed. Contact me at taylor.kollmeier@wcs.edu</i>									
36702	3/19/2023	3/22/2023	1/19/2023	Page Middle	Page Middle FFA TN Convention	CTE Trip	Career/Technical FFA	8	Gatlinburg Convention Center
<i>Notes/Fees over100 - Cost per student is \$170.00 each for hotel and registration fee. Food is not included in this charge. Parents will be purchasing their own hotel rooms. Parents will be driving their student, there will be no bus needed.</i>									
36570	3/29/2023	4/1/2023	1/18/2023	Ravenwood High	TSA State Conference	CTE Trip	Career/Technical TSA	40	Chattanooga Convention Center
<i>Notes/Fees over100 - Cost/student = \$300.00</i>									
36718	3/9/2023	3/11/2023	1/25/2023	Summit High	DECA State	CTE Trip	Career/Technical - DE	15	Chattanooga Convention Center
<i>Notes/Fees over100 - Transportation is needed to and from the hotel and convention center. Cost per student not to exceed \$250 (hotel and food).</i>									

1320 West Main Street Suite 202
Franklin, Tennessee 37064-3700
Phone (615) 472-4000
Fax (615) 472-4190
Website: <http://www.wcs.edu>



MEMORANDUM

TO: Williamson County School Board

FROM: Jason Golden, Superintendent

DATE: February 20, 2023

RE: Approval of ePlan's Title III Immigrant grant

This memo is to request the approval of the FY2023 Federal Fund 142 ePlan Application for Title III Immigrant Grant and Budget with the following statement allowing superintendent approval of revisions and amendments:

“The Williamson County Board of Education Approves the FY2023 ePlan Application and Budget for the Title III Immigrant Grant, and authorizes the superintendent to file any necessary budget revisions, plan agenda, or transfer requests.”

This grant has been made available for \$17,887.77 to assist with changing demographics in our growing immigrant population. Funds will be used for a full time bilingual educational assistant to work in our Title III program performing duties in translation, interpretation and support for families and students as families arrive during the school year. Remaining funds will be used to identify and acquire curricular materials, educational software, and technologies to support immigrant students.

The funds can be spent over a period of one year for the above services.

1320 West Main Street Suite 202
Franklin, Tennessee 37064-3700
Phone (615) 472-4000
Fax (615) 472-4190
Website: <http://www.wcs.edu>



MEMORANDUM

TO: Williamson County School Board

FROM: Jason Golden, Superintendent

DATE: February 20, 2023

RE: Approval of ePlan's Resilient School Communities Grant

This memo is to request approval of the FY2023 Federal Fund 142 ePlan Application for the Resilient School Communities Grant and Budget (previously approved at the November, 2022 board meeting in the General Purpose School Budget) with the following statement allowing superintendent approval of revisions and amendments:

“The Williamson County Board of Education Approves the FY2023 ePlan Application and Budget for the Resilient School Communities Grant, and authorizes the superintendent to file any necessary budget revisions, plan agenda, or transfer requests.”

This grant has been made available for \$39,134.98 to provide mental health supports in our schools. The budget application includes providing professional development training and regular supports to implement the SAVERS techniques, combining habits that improve overall health and directly improves mental health of our teachers and staff which in turn will be used to teach and support students in developing mental health supports.

The funds can be spent over a period of two years for the above services.

1320 West Main Street Suite 202
Franklin, Tennessee 37064-3700
Phone (615) 472-4000
Fax (615) 472-4190
Website: <http://www.wcs.edu>



MEMORANDUM

TO: Williamson County Board of Education

FROM: Rachel Farmer, Assistant Superintendent of Budget and Finance

CC: Jason Golden, Superintendent
Laurette Carle, Executive Director of Teaching, Learning and Assessment

DATE: February 20, 2023

RE: Approval of ePlan Elementary and Secondary School Emergency Relief Fund (ESSER 3.0) under the American Rescue Plan Act (ARPA) of 2021 Public Plan for Remaining Funds.

This memo is to request the approval of the FY2023 Federal Fund 142 ePlan Public Plan for Remaining Funds, year two (of three) of ESSER 3.0 (American Rescue Plan Act, ARPA) with the following statement, allowing superintendent approval of revisions and amendments:

“The Williamson County Board of Education approves the FY2023 ePlan Application and Budget for the Elementary and Secondary Emergency School Relief 3.0 Fund under the American Rescue Plan Act (ARPA) of 2021, and authorizes the superintendent to file any necessary budget revisions, plan addenda, or transfer requests.”

This grant was made available in FY2022 for expenditures related to COVID-19 for a period of three years. Remaining funds of \$3,382,940.13 were previously re-budgeted as carryover for year two in FY2023 with no change in either allocation or purpose for (1) learning loss intervention, (2) digital learning support, and (3) mental health services for students. The Public Plan for Remaining Funds and budget summary are attached.

Staff recommends approval.

ESSER 3.0 Public Plan for Remaining Funds Addendum Guidance 2022-23

Local educational agencies (LEAs) are required to update the ESSER 3.0 Public Plan every six months through Sept. 30, 2023. Each time, LEAs must seek public input on the plan and any revisions and must take such input into account.

Each LEA must complete the addendum and upload it to ePlan in the LEA Document Library (Feb. 15 and Sept. 15). The LEA must also post the addendum to the LEA's website. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website. The plan intends to provide transparency to stakeholders.

Please consider the following when completing the addendum:

- On the summary page, the amounts should total the carryover amount for FY23 for each relief fund: ESSER 2.0, and ESSER 3.0.
- The LEA must respond to all questions in the document.
- The stakeholder engagement responses should closely align with the stakeholder engagement in the Health and Safety Plan.
- The LEA should ensure it uses multiple models of engagement offered to stakeholders. Examples may include surveys, in-person or virtual committee meetings, town hall meetings, or other inclusive engagement opportunities.
- LEAs should engage all applicable groups noted in meaningful consultation during the crafting of the plan and when making any significant revisions or updates to the plan.
- The number of stakeholders engaged should represent the composition of students. For example, if students with disabilities make up 15 percent of students, then 10-20 percent of respondents should represent this subgroup.
- Ensure the stakeholder engagement happened prior to the development/revision of the plan.
- Plans require local board approval and public posting.
- LEAs must update the ESSER Public Plan at least every six months through Sept. 30, 2023, seek public input on the plan and any revisions, and take such input into account.
- The American Rescue Plan (ARP) Act requires LEAs to post plans online in a language that parents/caregivers can understand, or it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

ESSER 3.0 Public Plan for Remaining Funds

The Elementary and Secondary School Emergency Relief 3.0 (ESSER 3.0) Fund under the American Rescue Plan (ARP) Act of 2021, Public Law 117-2, was enacted on March 11, 2021. Funding provided to states and local educational agencies (LEAs) helps safely reopen and sustain the safe operation of schools and address the impact of the coronavirus pandemic on the nation’s students.

In the fall of 2021, LEAs developed and made publicly available a *Public Plan - Federal Relief Spending*. All plans were developed with meaningful public consultation with stakeholder groups. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA’s publicly available website.

The following information is intended to update stakeholders and address the requirement.

General Information

LEA Name: Williamson

Director of Schools (Name): Jason Golden

ESSER Director (Name): Laurette Carle

Address: 1320 West Main St., Suite 202

Phone #:615-472-4000 District Website: www.wcs.edu

Addendum Date: February 1, 2023

Total Student Enrollment:	42,471
Grades Served:	PK-12
Number of Schools:	50

Funding

ESSER 2.0 Remaining Funds:	0
ESSER 3.0 Remaining Funds:	\$3,382,940.13
Total Remaining Funds:	\$3,382,940.13

Budget Summary

		ESSER 2.0 Remaining Funds	ESSER 3.0 Remaining Funds
Academics	Tutoring		
	Summer Programming		
	Early Reading		
	Interventionists		2,144,111.98
	Other		
	Sub-Total		
Student Readiness	AP and Dual Credit/ Enrollment Courses		
	High School Innovation		
	Academic Advising		
	Special Populations		
	Mental Health		621,492.18
	Other		
	Sub-Total		
Educators	Strategic Teacher Retention		
	Grow Your Own		
	Class Size Reduction		
	Other		
	Sub-Total		
Foundations	Technology		
	High-Speed Internet		
	Academic Space (facilities)		
	Auditing and Reporting		443,749.00
	Other		173,586.97
	Sub-Total		
Total			3,382,940.13

Academics

1. Describe strategic allocations to accelerate **Academic Achievement**, including how allocations support the investments identified in the district’s needs assessment.

ESSER 3.0 funds continue to be used to hire interventionists to work with students needing Tier 3 level intervention in reading and/or math according to our universal screeners in grades K-8. This need was supported in the needs assessment done at the time of the grant application.

2. Describe initiatives included in the “other” category.

N/A

Student Readiness

1. Describe strategic allocations to support **Student Readiness** and the School-Related Supports necessary to access high-quality instruction, including how allocations support the investments identified in the district’s needs assessment.

We continue to use ESSER 3.0 funding to meet the increased mental health referral need of our district by contracting to hire additional mental health professionals to provide services for students who cannot access services otherwise.

2. Describe initiatives included in the “other” category.

N/A

Educators

1. Describe strategic allocations to **Recruit, Retain and Support Educators and School Personnel**, including how allocations support the investments identified in the district’s needs assessment.

We have not used and do not plan to use ESSER funds for this purpose.

2. Describe initiatives included in the “other” category.

N/A

Foundations

1. Describe strategic allocations to **Strengthen Structural Expectations**, including how allocations support the investments identified in the district's needs assessment.

We budgeted for indirect costs as allowable in the ESSER 3.0 grant for the LEA work by locally funded staff and structures to support the monitoring and management of the grants.

2. Describe initiatives included in the "other" category.

We are using ESSER 3.0 funds for stipends for a team of teachers serving as Digital Learning Leaders and doing work outside their classroom to support the effective integration of technology, software and applications after our accelerated COVID-19 required shift to a learning management system and achieving a 1:1 student to device system.

Monitoring, Auditing, and Reporting

1. Outline how the LEA is continuing to actively monitor allocations; conducting interim audits to ensure an appropriate application of funds; collecting and managing data elements required to be reported; and reporting this information to the community.

The Assistant Superintendents meet regularly to assess the progress on use of the ESSER 3.0 funds and the effectiveness of the support put in place with that funding. It is a monthly agenda item in their weekly meetings. Budget and Finance sends monthly expenditure reports to the ESSER director so she can monitor spending and ask any clarifying questions needed. Expenditure requires multiple levels of approval. The ESSER director coordinates program reporting as necessary for submission to TDOE in ePlan. ESSER director works with the Communications Department to update our website and keep the community informed. CFO and Federal Programs Accountant coordinate fiscal monitoring and reporting.

2. Describe how the LEA is meeting the requirements to spend 20 percent of **the total ESSER 3.0 allocation** on direct services to students to address learning loss, or indicate participation in TN ALL Corps.

We are spending 88% of our ESSER 3.0 on direct services to students with both the interventionists and mental health services providers who provide direct services to students.

Family and Community Engagement

1. Describe how the LEA has continued to engage in meaningful consultation with stakeholders in the development of the revised plan.

We had no revisions in our ESSER 3.0 plan since we engaged stakeholders for the initial plan approved at the end of September 2021. See original Public Plan and Community Engagement templates approved September 2021. We held community meetings and proactively sought input from various stakeholders at that time. Since implementation of the plan, we have updated our ESSER 3.0 page on our website and we continue to update our school board and school communities on our progress.

2. Describe how the LEA engaged at minimum 10 percent of the total stakeholders engaged vs. responses received in the development of the revised plan.

No revisions. See original Public Plan and Community Engagement template approved September 2021. We engaged well over 10 percent of total stakeholders through a variety of public meetings, surveys and outreach meetings.

3. Describe how the LEA engaged a representation of a diverse population of stakeholders.

No revisions. See original Public Plan and Community Engagement template approved September 2021. We had participation from students, families, special education administrators, elected officials, principals, school leaders, other educators, school staff, a disability rights organization, a gifted education organization, and those working with students who are incarcerated.

4. Describe how the LEA used multiple modes of engagement (such as surveys, scheduled in-person or virtual meetings, and town halls) to gain input from stakeholders in the development of the revised plan.

No revisions. See original Community Engagement template approved September 2021. We will continue to share ESSER information with our community on our website and through our main communication tool, the InFocus newsletter. We keep our Board and public informed through regular Superintendent's reports when necessary. Our schools have community engagement plans which can include meaningful reporting of the implementation of ESSER funded programs and services as well as the gathering of family input.

Safe Return to In-person Instruction and Continuity of Services Plan

Addendum Guidance

2022-2023

LEAs are required to update the Safe Return to In-Person Instruction and Continuity of Services Plan every six months through **Sept. 30, 2023**. Each time, local education agencies (LEAs) must seek public input on the plan and any revisions and must take such input into account. The purpose of the plan is to keep stakeholders informed.

Every LEA should complete the addendum and upload it to ePlan in the LEA document library and post it to the LEA's website (Feb. 15 and Sept. 15). Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

Please consider the following when completing the addendum:

- Ensure the LEA used multiple models of engagement offered to stakeholders. Examples may include surveys, in-person or virtual committee meetings, town hall meetings, or other inclusive engagement opportunities.
- LEAs should engage all applicable groups noted in meaningful consultation during the crafting of the plan and when making any significant revisions or updates to the plan.
- The number of stakeholders engaged should represent the composition of students. For example, if students with disabilities make up 15 percent of students, then 10-20 percent of respondents should represent this subgroup.
- Ensure the stakeholder engagement happened prior to the development/revision of the plan.
- The LEA must engage the health department in the development and revision of the plan. This is different from providing the health department with COVID-19 numbers.
- Plans must explicitly address every bullet point in Question 3 regarding district policies and strategies.
- Plans require local board approval and public posting.
- LEAs must update the *Safe Return to In-Person Instruction and Continuity of Services Plan* at least every six months through Sept. 30, 2023, seek public input on the plan and any revisions, and take such input into account. All revisions must include an explanation and rationale of why the revisions were made.
- All revisions must include an explanation and rationale, with meaningful public consultation and in an understandable format. The American Rescue Plan (ARP) Act requires LEAs to post their Health and Safety Plans online in a language that parents/caregivers can understand, or, if it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

Safe Return to In-Person Instruction and Continuity of Services Plan Addendum

The Elementary and Secondary School Emergency Relief 3.0 (ESSER 3.0) Fund under the American Rescue Plan (ARP) Act of 2021, Public Law 117-2, was enacted on March 11, 2021. Funding provided to states and local educational agencies (LEAs) helps safely reopen and sustain the safe operation of schools and address the impact of the coronavirus pandemic on the nation's students.

In the fall of 2021, LEAs developed and made publicly available a Safe Return to In-Person Instruction and Continuity of Services Plan. All plans were developed with meaningful public consultation with stakeholder groups. LEAs are required to update the plan every six months through Sept. 30, 2023, and must seek public input on the plan and any revisions and must take such input into account. LEAs also must review and update their plans and ensure they align with any significant changes to CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

The following information is intended to update stakeholders and address the requirement.

LEA Name: Williamson County

Date: 2/1/23_____

1. Describe how the LEA has continued to engage in meaningful consultation with stakeholders in the development of the revised plan.

The district did not fully revise our plan. We updated pieces of the plan based on actual statistical data after consultations with our Health Advisory Committee. Therefore, we did not hold any additional consultation meetings with stakeholders.

2. Describe how the LEA engaged the health department in the development of the revised plan.

The district utilized the local hospital, Williamson Medical Center and other consulting physicians who also serve on our Health Advisory Committee. We did utilize the local and state health department's guidelines and revised our illness guidelines and mitigation strategies as much as was possible and practical when the changes were made at the state level.

3. Provide the extent to which the LEA has updated adopted policies and a description of any such policies on each of the following health and safety strategies.

<i>Appropriate accommodations for children with disabilities with respect to health and safety policies</i>
School Board approved a COVID-19 protocol to provide student accommodations for students with disabilities to have an equal opportunity to participate in WCS programs, benefits, and services as required by law.
<i>Physical distancing (e.g., use of cohorts/podding)</i>
Continued using cohort groups and podding where possible.
<i>Hand washing and respiratory etiquette</i>
No changes – Please see the originally approved template from the Fall of 2021.
<i>Cleaning and maintaining healthy facilities including improving ventilation</i>
No changes – Please see the originally approved template from the Fall of 2021.
<i>Contact tracing in combination with isolation and quarantine</i>
Updated our illness guidelines to the CDC guidance for isolation timelines for infection. Adjusted our Illness Guidelines to no longer reflect quarantines based on the state no longer doing contact tracing.
<i>Diagnostic and screening testing</i>
Made available self-testing COVID-19 kits for staff.
<i>Efforts to provide vaccinations to educators, other staff, and students, if eligible</i>
No Change – Please see the originally approved template from the Fall of 2021.
<i>Universal and correct wearing of masks</i>
School Board voted to not require masks in WCS in November 2021.

4. Provide a current description as to how the LEA is ensuring continuity of services including but not limited to services that address students’ academic needs and students’ and staff’s social, emotional, mental health, and other needs, which may include student health and food services.

The district has been able to keep all schools open for in-school instruction with only a few special education early childhood classrooms going remote for a few days during the year. We have continued with a full slate of extracurricular activities, and full-service school nutrition program. Attendance for the district has averaged

in the mid 90s percentile. Our before and after childcare program has also continued to operate during this time.



MEMORANDUM

February 6, 2023

TO: Williamson County Board of Education

**CC: Jason Golden, Superintendent of School
Kevin Fortney, Assistant Superintendent of Operations**

FROM: Eric J. Gardner, P.E., Director of Facilities & Construction

RE: Town of Thompson's Station Request for a Utility Easement at Independence High School

The Town of Thompson's Station is proposing an extension of their sanitary sewer system that can serve additional properties near Independence High School. The proposed sewer line will extend from the existing sanitary sewer in the Tollgate Development to the west side of the CSX Railroad, adjacent to Williamson County BoE property. The Town is requesting a 20-foot permanent utility easement and 10-foot temporary construction easements on either side of the permanent easement for the proposed extension.

Included with this memo is a copy of the easement document with an exhibit. Staff recommends approval of this request.

This instrument was prepared by:
Sidwell, Barrett, Gore & Reynolds P.C.
121 First Avenue South, Suite 200
Franklin, TN 37064

UTILITY EASEMENT

THIS UTILITY EASEMENT (this “Easement”) is dated as of _____, 2023 (the “Effective Date”), and made by the undersigned **Williamson County Board of Education**, with its principal office at 1320 W. Main Street, Franklin, TN 37064 (herein called “Grantor”) to the **Town of Thompson’s Station, Tennessee**, with a mailing of address of P. O. Box 100, Thompson’s Station, TN 37179, together with its successors and assigns (said entity and its successors and assigns are herein collectively called “Grantee”).

WITNESSETH:

WHEREAS, Grantor is the owner of certain real property more particularly described as Williamson County Tax Assessor’s Map 132, Parcel 41.04 by deed of record in Book 5499, Page 267, Registrar’s Office for Williamson County, Tennessee (the “Property”);

WHEREAS, Grantor does hereby covenant with Grantee, that Grantor is the lawful owner of the Property in fee simple and has a good right to make the conveyances described herein without joinder of any other party;

WHEREAS, Grantee desires to obtain an easement from Grantor for the purposes described herein and in further consideration for the agreements set forth herein and Grantor has agreed to grant the easement to Grantee across Grantor’s real property pursuant to the terms of this Easement; and

WHEREAS, Grantor has agreed to convey said certain easements to Grantee.

NOW, THEREFORE, in consideration of the sum of TEN DOLLARS (\$10.00), and other good and valuable consideration paid by Grantee to Grantor, the receipt of which is hereby acknowledged, Grantor and Grantee hereby agree as follows:

1. **Recitals.** The foregoing recitals are contractual in nature and are the representations of the parties.

2. **Permanent Easement for Utilities.** Grantor hereby grants, sells, and conveys unto Grantee, a free and unobstructed twenty (20) foot-wide easement for the purpose of laying, constructing, operating, maintaining, inspecting, repairing, replacing, changing the size of, relocating and changing the route or routes of, and abandoning in place and removing at will, in whole or in part, utility lines and similar improvements over, across, under and upon the area described on **Exhibit “A”** and **Exhibit “B”** attached and made parts hereof (collectively, the “Permanent Easement”).

Such Permanent Easement shall remain in effect in perpetuity from the Effective Date and the rights granted hereby shall bind and inure to the benefit of the parties hereto and their respective successors and assigns.

3. **Temporary Construction Easement.** Grantors further do hereby grant, transfer, and convey to Grantee, including its agents, successors, assigns, and affiliates, a temporary easement extending an additional ten (10) feet from the Permanent Easement, as shown in greater detail on **Exhibit “B”** attached hereto and incorporated by reference herein (the “Temporary Easement”). Such Temporary Easement shall remain in effect from the Effective Date until the termination of this Temporary Easement by Grantee, during which time the agreements contained herein and the rights granted hereby shall bind and inure to the benefit of the parties hereto and their respective successors and assigns.

4. **Covenants Running with the Land.** The covenants and agreements set forth in this Agreement shall run with the land and be binding upon the successors and assigns of the parties hereto.

5. **Grantee Property.** Grantor agrees that any and all pipes, lines, and other facilities or equipment, installed in, upon, or under the above-described lands shall remain the property of Grantee, removable at Grantee’s option.

6. **Amendment.** This Easement may be amended, in whole or in part, at any time or from time to time by an instrument executed and acknowledged (in the manner required by law for the execution and acknowledgment of deeds) by Grantor and Grantee.

7. **Default; Attorney’s Fees.** Grantor and Grantee shall be entitled forthwith to full and adequate relief by injunction to all other legal and equitable remedies for the consequences of any breach of this Easement. If Grantor or Grantee institutes any litigation to enforce any of the terms, covenants, easements, or obligations set out in this Easement, the prevailing party in such litigation shall be entitled to collect court costs and reasonable attorney’s fees from the non-prevailing party.

8. **No Partnership.** Nothing contained herein shall be construed to make Grantor and Grantee partners or joint venturers or to render any of said parties liable for the debts or obligations of the other.

9. **ENTIRE AGREEMENT. BY SIGNING THIS DOCUMENT EACH PARTY REPRESENTS AND AGREES THAT: (A) THIS DOCUMENT REPRESENTS THE FINAL AGREEMENT BETWEEN PARTIES WITH RESPECT TO THE SUBJECT MATTER HEREOF, (B) THERE ARE NO UNWRITTEN ORAL AGREEMENTS BETWEEN THE PARTIES, AND (C) THIS DOCUMENT MAY NOT BE CONTRADICTED BY EVIDENCE OF ANY PRIOR, CONTEMPORANEOUS, OR SUBSEQUENT ORAL AGREEMENTS OR UNDERSTANDING OF THE PARTIES.**

10. Counterparts. This Easement may be executed in one or more counterparts, each of which shall be deemed an original, all of which together shall constitute one and the same agreement.

[The remainder of this page has been left blank intentionally; signature page(s) to follow.]

EXECUTED this _____ day of _____, 2023.

GRANTOR:

Williamson County Board of Education

By: _____
Its: _____

**STATE OF TENNESSEE
COUNTY OF WILLIAMSON**

Personally appeared before me, _____, a Notary Public for the State and County aforesaid, _____, with whom I am personally acquainted (or who proved to me his/her identity on the basis of satisfactory evidence), and who, proved himself to be the _____, of Williamson County Board of Education, and who being authorized to do so, acknowledged he/she executed the foregoing instrument for the purposes therein contained.

Witness my hand, at office, this _____ day of _____, _____.

My commission expires:

Notary Public

GRANTEE:

Town of Thompson's Station, Tennessee

By: _____
Its: _____

STATE OF TENNESSEE
COUNTY OF WILLIAMSON

Personally appeared before me, _____, a Notary Public for the State and County aforesaid, _____, with whom I am personally acquainted (or who proved to me his/her identity on the basis of satisfactory evidence), and who, proved himself to be the _____, of **TOWN OF THOMPSON'S STATION, TENNESSEE**, and who being authorized to do so, acknowledged he/she executed the foregoing instrument for the purposes therein contained.

Witness my hand, at office, this ____ day of _____, _____.

My commission expires:

Notary Public

EXHIBIT "A"
WILLIAMSON COUNTY, TENNESSEE
EASEMENT DESCRIPTION

**20' UTILITY EASEMENT
WILLIAMSON COUNTY BOARD OF EDUCATION PROPERTY
MAP 132, PARCEL 041.04
EASEMENT DESCRIPTION**

Being a proposed Utility Easement (20 feet in width as shown on the attached Exhibit "A") in the Fourteenth (14th) Civil District of Williamson County, Town of Thompson's Station, Tennessee. Being a portion of Parcel 041.04 as shown on Williamson County Property Map 132 and being more particularly described as follows:

Commencing on a 3/4-inch iron pipe (old) in the South line of the Daniel Peter Lindstrom and Rene Paine Lindstrom property of record in Book 6800, Page 616, Register's Office of Williamson County, Tennessee (R.O.W.C.T.), the same being Tract 1 as shown plat entitled "Survey for John Paine, Etal" of record in Plat Book P47, Page 138, R.O.W.C.T. in the north line of the Station Hill, LLC property of record in Book 7305, Page 883, R.O.W.C.T., said pipe being North 85 degrees 50 minutes 16 seconds West, 34.12 feet from the southeast corner of said Tract 1 and the northeast corner of said Station Hill, LLC;

Thence, with said north and east line of said Station Hill, LLC property the next two (2) calls:

1. South 85 degrees 50 minutes 16 seconds East, 34.12 feet to a point in the centerline of the railroad (50-foot right of way and 200-foot charter right of way);
2. With the centerline of said railroad, along a non-tangent curve to the left, having an arc length of 23.04 feet, a radius of 5729.65 feet, a delta angle of 00 degrees 13 minutes 49 seconds and a chord bearing and distance of South 02 degrees 52 minutes 24 seconds East, 23.04 feet to the **Point of Beginning**, said point being the northwest corner of herein described easement;

Thence, leaving said east line and the centerline of said railroad, crossing the Williamson County Board of Education (Circuit Court of Williamson County, Tennessee Docket No. 01699) property of record in Book 5499, Page 267, R.O.W.C.T. the next nine (9) calls:

1. North 87 degrees 36 minutes 37 seconds East, 180.27 feet;
2. South 44 degrees 11 minutes 20 seconds East, 29.90 feet;
3. South 03 degrees 33 minutes 47 seconds East, 221.17 feet;
4. South 62 degrees 21 minutes 04 seconds East, 135.14 feet;
5. North 65 degrees 31 minutes 34 seconds East, 226.49 feet;
6. South 69 degrees 28 minutes 26 seconds East, 36.66 feet;
7. South 22 degrees 05 minutes 56 seconds East, 78.28 feet;
8. South 71 degrees 19 minutes 27 seconds East, 26.93 feet;
9. North 89 degrees 04 minutes 55 seconds East, 98.63 feet to a point in the west line of Open Space 1 as shown on plat entitled "Tollgate Village, Section 5, Resubdivision of Lots 512, 513, and Open Space 1" of record in Plat Book P55, Page 137, R.O.W.C.T.;

Thence, with said west line of Open Space 1, South 25 degrees 20 minutes 45 seconds East, 21.97 feet;

Thence, leaving said west line and crossing said Williamson County Board of Education (Circuit Court of Williamson County, Tennessee Docket No. 01699) property the next nine (9) calls:

1. South 89 degrees 04 minutes 55 seconds West, 111.17 feet;
2. North 71 degrees 19 minutes 27 seconds West, 39.53 feet;
3. North 22 degrees 12 minutes 22 seconds West, 78.81 feet;
4. North 69 degrees 28 minutes 26 seconds West, 19.41 feet;
5. South 65 degrees 31 minutes 34 seconds West, 227.99 feet;
6. North 62 degrees 21 minutes 04 seconds West, 156.19 feet;
7. North 03 degrees 33 minutes 47 seconds West, 225.04 feet;
8. North 44 degrees 11 minutes 20 seconds West, 13.55 feet;
9. South 87 degrees 36 minutes 36 seconds West, 171.08 feet to a point in the centerline of said railroad and the east line of said Station Hill, LLC property;

Thence, with said east line and the centerline of said railroad, along a curve to the right, having an arc length of 20.00 feet, a radius of 5729.65 feet, a delta angle of 00 degrees 12 minutes 00 seconds and a chord bearing and distance of North 03 degrees 05 minutes 19 seconds West, 20.00 feet to the **Point of Beginning**, containing an area of **20,768 square feet or 0.48 acres**, more or less.

Together with a temporary construction easement, lying 10 feet adjacent to and parallel with the above described utility easement as shown on the attached "Exhibit A."

Being a portion of the same property conveyed to Williamson County Board of Education from Rodger Cotton and wife, Mayme King Cotton by Quitclaim Deed of record in Book 5499, Page 267, Register's Office for Williamson County, Tennessee.

EXHIBIT "B"
WILLIAMSON COUNTY, TENNESSEE
EASEMENT AREA

GENERAL NOTES

1. THE PURPOSE OF THIS EXHIBIT IS TO SHOW A PROPOSED UTILITY EASEMENT CROSSING THE INDEPENDENCE HIGH SCHOOL/WILLIAMSON COUNTY BOARD OF EDUCATION PROPERTY.
2. THIS SURVEY IS NOT A GENERAL PROPERTY SURVEY AS DEFINED UNDER RULES OF TENNESSEE STATE BOARD OF EXAMINERS FOR LAND SURVEYORS, CHAPTER 0820-3-07.
3. THE LOCATION OF THE 12" EXISTING FORCE MAIN LINE AND 10" REUSE LINE WAS TAKEN FROM APPROVED PLANS PREPARED BY PLANNING DESIGN & RESEARCH, INC. ENTITLED "TOLLGATE VILLAGE, RESIDENTIAL SANITARY SEWER - PHASE II" AND DATED OCTOBER 10, 2005.



RaganSmith

Nashville - Murfreesboro - Chattanooga
ragansmith.com

OFFSITE UTILITY EASEMENT

FOR
THE ENCLAVE AT STATION HILL

4TH CIVIL DISTRICT OF WILLIAMSON COUNTY, TOWN OF THOMPSON'S STATION, TENNESSEE

Scale: 1"=50'

Date: DECEMBER 22, 2022

Approved By: K. BIRDWELL

Revisions:

3	2023.02.07	REVISED EASEMENT LABELS
2	2023.02.02	REVISED FORCE MAIN AND ESMT. LOCATION
1	2023.01.25	ADDED STREAM BUFFER AND TEMP. CONST. ESMT.

Drawing Title:

EASEMENT EXHIBIT

Drawing No.

1

Project No.
17130-0960



(ZONED D1)
MAP 131, PARCEL 003.02
**DANIEL PETER LINDSTROM
AND RENE PAINE LINDSTROM**
BOOK 6800, PAGE 616
R.O.W.C.T.

**TRACT 1
SURVEY FOR JOHN PAINE ETAL**
PLAT BOOK P47, PAGE 138
R.O.W.C.T.

**THE ENCLAVE AT
STATION HILL**

MAP 131, PARCEL 007.01
STATION HILL, LLC
BOOK 7305, PAGE 883
R.O.W.C.T.

**TOLLGATE VILLAGE
REVISION TO OPEN SPACE
(TOLLGATE AMENITY AREA)**
PLAT BOOK P54, PAGE 127
R.O.W.C.T.

**TOLLGATE VILLAGE
SECTION 4**
PLAT BOOK P42, PAGE 125
R.O.W.C.T.

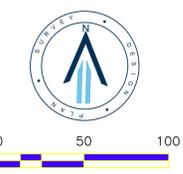
**TOLLGATE VILLAGE
SECTION 5, REVISION 1**
PLAT BOOK P54, PAGE 127
R.O.W.C.T.

**TOLLGATE VILLAGE
SECTION 5
RESUBDIVISION OF LOTS
512, 513, AND OPEN SPACE 1**
PLAT BOOK P55, PAGE 137
R.O.W.C.T.

**INDEPENDENCE
HIGH SCHOOL**

MAP 132, PARCEL 41.04
**WILLIAMSON COUNTY
BOARD OF EDUCATION**
CIRCUIT COURT OF WILLIAMSON COUNTY,
TENNESSEE, DOCKET NO. 01699
BOOK 5499, PAGE 267
R.O.W.C.T.

- LEGEND**
- SANITARY SEWER MANHOLE
 - XXX LOT NUMBER
 - R.O.W. RIGHT-OF-WAY
 - R.O.W.C.T. REGISTER'S OFFICE FOR WILLIAMSON COUNTY, TN
 - SA- SANITARY SEWER LINE
 - FM- SEWER FORCE MAIN LINE
 - X-X FENCE



01/23/2023 09:00 AM (LOCAL TIME) WILLIAMSON COUNTY REGISTER'S OFFICE PRELIMINARY DRAWING FOR OFFICE REVIEW ONLY
 PLOTTED BY: AMANDA REED ON: 12/22/2022 10:25 AM. LAST UPDATED BY: AMANDA REED ON: 12/22/2022 10:25 AM

Amendment

AMENDING THE 2022-2023 CENTRAL CAFETERIA FUND BUDGET BY \$66,687 FOR NSLP-SUPPLY CHAIN ASSISTANCE GRANT REALLOCATION

WHEREAS, the USDA awarded a supply chain assistance grant to provide targeted financial relief for those impacted by disruptions due to supply chain issues; and

WHEREAS, a subsequent reallocation was made by the state agency; and

WHEREAS, funds will be used to purchase only domestic unprocessed or minimally processed foods; and

WHEREAS, since this grant runs on a different fiscal year than the normal Central Cafeteria budget, remaining funds on June 30th will have to carry forward to the next fiscal year;

NOW, THEREFORE BE IT RESOLVED, that the Williamson County Board of Education meeting in regular session on February 20, 2023, approve and amend the **2022-2023** Central Cafeteria fund budget in the following manner:

Revenue 143.471140.G1431	USDA-Other	\$66,687	
Expenditure 143.73100.542200.G1431	Food Supplies		\$66,687
		Total	\$66,687
			\$66,687

ACTION TAKEN:
School Board

For _____ Against _____

Amendment

**AMENDING THE 2022-2023 CENTRAL CAFETERIA FUND BUDGET BY \$1,168,932.02 FOR
NSLP-SUPPLY CHAIN ASSISTANCE GRANT REALLOCATION**

WHEREAS, the USDA awarded a second supply chain assistance grant to provide targeted financial relief for those impacted by disruptions due to supply chain issues; and

WHEREAS, a subsequent reallocation was made by the state agency; and

WHEREAS, funds will be used to purchase only domestic unprocessed or minimally processed foods; and

WHEREAS, since this grant runs on a different fiscal year than the normal Central Cafeteria budget, remaining funds on June 30th will have to carry forward to the next fiscal year;

NOW, THEREFORE BE IT RESOLVED, that the Williamson County Board of Education meeting in regular session on February 20, 2023, approve and amend the **2022-2023** Central Cafeteria fund budget in the following manner:

Revenue		
143.471140.G1431	USDA-Other	\$1,168,932.02
Expenditure		
143.73100.542200.G1431	Food Supplies	1,168,932.02
	Total	\$1,168,932.02 \$1,168,932.02

ACTION TAKEN:
School Board

For _____ Against _____



To: Board of Education

From: Rachel Farmer, Chief Financial Officer *RF*

RE: Intra-category transfer – East Cox and Wilkes

Date: February 20, 2023

Initial supplies and materials start-up costs for new schools can either be paid out of our General Purpose Fund Balance or from Capital. Wilkes Lane and Cox Road Elementary need additional funding to complete the supplies and materials cost. We are requesting you to move these funds out of our Rural Contingency Fund. The funds from contingency are left over from past completed projects. We are asking to move from Contingency, because we previously pulled funding from our GP Fund balance totaling \$1,850,000 to complete Cox Road Elementary’s IT needs.

From:			
177.91300.579920.510.00.C4925	Contingency	\$580,000	
To:			
177.91300.579920.510.00.R3201	Other Capital Outlay		\$290,000
177.91300.579920.510.00.R3202	Other Capital Outlay		<u>\$290,000</u>
		<u>\$580,000</u>	<u>\$580,000</u>

ACTION TAKEN:
School Board Vote Yes _____ No _____

To: Board of Education
 From: Rachel Farmer, Assistant Superintendent - Finance
 RE: Intra-category transfer – Mill Creek Middle Softball Field
 Date: February 20, 2023



The Operations Department is requesting authorization to construct a softball field on the Mill Creek Middle School site. The location of the proposed field is south of the existing middle school baseball field. The softball field is needed to comply with Title IX rules, which require equality in all sports for girls and boys. We are requesting the transfer of funds from our Contingency account to cover the costs.

From:			
177.91300.579920.510.00.C4925	Contingency - Rural	\$336,356	
To:			
177.91300.579920.510.00.R2023	Other Capital Outlay	_____	<u>\$336,356</u>
		\$336,356	\$336,356

ACTION TAKEN:
School Board Vote Yes____ No____

Amendment:

APPROPRIATING AN ADDITIONAL \$207,356.85 TRANSFERRED FROM THE SCHOOL FEDERAL PROJECTS FUND TO THE GENERAL PURPOSE SCHOOL FUND FOR DISPROPORTIONALITY FROM IDEA

WHEREAS, the State has required that we use a portion of our IDEA funds for disproportionality; and

WHEREAS, these funds will be used for personnel costs, contracted services, and professional development; and

WHEREAS, these funds will be provided by a transfer from the School Federal Projects fund from their additional IDEA appropriation from the federal government;

NOW, THEREFORE BE IT RESOLVED that the Williamson County Board of Education meeting in regular session on February 20, 2023, approve and amend the 2022-2023 General Purpose School Fund budget as follows:

Revenue			
141.49800.P1436	Transfer in from School Federal Projects fund	\$207,356.85	
Expenditure			
141.72130.518900.000.90.P1436	Other Salaries and Wages		\$4,866.08
141.72130.520400.000.90.P1436	Pension		302.00
141.72130.520600.000.90.P1436	Life		212.00
141.72130.520700.000.90.P1436	Medical		7,160.00
141.72130.520800.000.90.P1436	Dental		3,025.00
141.72130.539900.389.90.P1436	Contracted Services		161,791.00
141.72130.552400.389.90.P1436	In Service/Staff Develop.		30,000.77
	Total	\$207,356.85	\$207,356.85

ACTION TAKEN:

School Board

For _____ Against _____

RESOLUTION NO. _____

Requested by: BOARD OF EDUCATION

**RESOLUTION OF THE WILLIAMSON COUNTY BOARD OF EDUCATION
REQUESTING AN INTRACATEGORY TRANSFER TO PLACE FUNDS IN CORRECT
ACCOUNT**

WHEREAS, the School Health Department had a need to provide medical services that were budgeted for in other contracted services line; and

WHEREAS, they were unable to fill these needs through contracted services; and

WHEREAS, they were able to hire someone as a part-time position to fulfill the services; and

WHEREAS, there are sufficient funds within the School Health Department in other contracted services to cover the payroll costs;

NOW THEREFORE BE IT RESOLVED, that the Williamson County Board of County Commissioners meeting in regular session on March 13, 2023, approve and amend the **2022-2023** General Purpose School fund budget in the following manner

Expenditure (Increase)

141-72120-513150-375	MP- Nurses	\$33,164
141-72120-520100-375	Social Security	2,056
141-72120-520400-375	Pension	2,882
141-72120-520600-375	Life Insurance	51
141-72120-521200-375	Medicare	<u>481</u>
		\$38,634

Expenditure Decrease

141-72120-539900-375	Other Contracted Services	<u>\$38,634</u>
-----------------------------	---------------------------	------------------------

Commissioner Ricky Jones

COMMITTEES REFERRED TO & ACTION TAKEN:

School Board:	For ___	Against ___	Pass ___	Out ___
Education Committee:	For ___	Against ___	Pass ___	Out ___
Budget Committee:	For ___	Against ___	Pass ___	Out ___
Commission Action Taken:	For ___	Against ___	Pass ___	Out ___

Jeff Whidby, County Clerk

Brian Beathard, Commission Chairman

Rogers C. Anderson, County Mayor

Date

RESOLUTION NO. _____
Requested by: Board of Education

**RESOLUTION AMENDING THE 2022-2023 CENTRAL CAFETERIA FUND BUDGET
\$3,363,130.28 FOR ADDITIONAL EXPENDITURES FROM EXCESS FUND BALANCE**

WHEREAS, the Central Cafeteria Fund is limited to maintaining a fund balance not to exceed the average costs of three months of operational expenses; and

WHEREAS, for the fiscal year 2021-2022 the State determined the Central Cafeteria Fund ended the year with an excess fund balance of \$3,363,130.28 that must be spent; and

WHEARAS, for the last several years the Cafeteria Fund has forgone needed equipment replacements due to conservative budgeting because of the unknowns related to COVID-19; and

WHEREAS, the Central Cafeteria Fund has completed an extensive review and plan for the most needed equipment up-dates throughout the county;

NOW, THEREFORE BE IT RESOLVED, that the Williamson County Board of County Commissioners meeting in regular session on March 13, 2023, approve and amend the **2022-2023** Central Cafeteria Fund budget in the following manner:

Revenue		
143.30000.347550	Cafeteria Fund Balance	\$3,363,130.28
Expenditure		
143.73100.571000	Food Service Equipment	\$3,363,130.28

Commissioner Ricky Jones

COMMITTEES REFERRED TO & ACTION TAKEN:

School Board:	For ___	Against ___	Pass ___	Out ___
Education Committee:	For ___	Against ___	Pass ___	Out ___
Budget Committee:	For ___	Against ___	Pass ___	Out ___
Commission Action Taken:	For ___	Against ___	Pass ___	Out ___

Jeff Whidby, County Clerk

Brian Beathard, Commission Chairman

Rogers Anderson, County Mayor

Date

To: Williamson County Board of Education

From: Rachel Farmer, Assistant Superintendent - Finance nb

Subject: Family Tuition Calculation Info 2023-2024

State funds on out of county students follow the student to the local system; therefore, I am recommending the rate of **\$7,864** per year based on the following calculation of local revenue for the General Purpose Operating Budget of **2022-23**, local capital funding and local funding of the General and Rural Debt Service Funds for school related debt. These amounts are taken from the June 27, 2022, adopted budget.

	2022-2023	2021-2022
Total Local Taxes	\$262,946,095	\$252,172,951
Other Local Revenues	746,200	1,273,250
Indirect Costs	250,000	250,000
General Debt Service	21,015,000	18,750,000
Rural Debt Service	29,560,000	32,720,000
Capital Appropriation	12,514,650	10,213,666
Total	\$327,031,945	\$315,379,867

Green indicates an increase over the prior year, red indicates a decrease, black stayed the same.

The enrollment for the end of the first month of 2022-2023 school year was **41,584** resulting in a rate of **\$7,864**.

Historically, the current budget is the basis of the projected rate because next year's budget is not far enough along to be able to project an accurate figure now nor reflect approval. This rate is a decrease of **\$68** from the prior year tuition of **\$7,932**.

The employee rate will be **\$2,000** for the first year and will follow SOP 2.523 for subsequent year amounts.

1320 West Main Street Suite 202
Franklin, TN 37064-3700
Phone (615) 472-4000
Website: [http:// www.wcs.edu](http://www.wcs.edu)



MEMORANDUM

TO: Williamson County Board of Education

FROM: Juli L. Oyer, Assistant Superintendent of Elementary Schools

CC: Jason Golden, Superintendent of Schools

DATE: February 16, 2023

SUBJECT: Elementary Student Supply Fee

Elementary schools request approval of a \$25.00 voluntary student supply fee for instructional materials and supplies with an additional \$5.00 voluntary student supply fee for the purchase of student recorders in schools where recorders are used as part of music instruction.

The instructional materials and supplies purchased with the fees are to be consumables used directly by students. These materials and supplies are used as supplemental materials to the district's curriculum provided. Each school will have a grade-level listing of the materials and supplies that are being purchased on file.

The \$25.00 instructional materials and supplies fee, as well as the \$5.00 recorder fee, are the same fee requests as in previous years.

Schools will increase the fee amount for the credit card processing fee up to 5% of the WCS approved fee.

The fees are strictly voluntary.

Staff recommend approval.

1320 West Main Street, Suite 202
Franklin, Tennessee 37064-3700
Phone (615) 472-4000
Fax (615) 472-4190
Website: <http://www.wcs.edu>



MEMORANDUM

Date: February 9, 2023

To: Williamson County Board of Education

From: Leigh Webb, Ed.D.
Assistant Superintendent of Secondary Schools

Cc: Jason A. Golden
Superintendent of Schools

RE: Middle and High School Fees 2023-2024

We are recommending approval of the attached middle and high school fees for the 2023-2024 school year.

Thank you.

**Williamson County Schools
2023-2024 Middle School Fees**

Fees may only be charged for the items listed and may not exceed the approved amount. Please check with individual school for their fee schedule.
School Board Approval Date:

VOLUNTARY FEES	
Basic fees are requested from all students. The activities listed represent most of the areas for which fees have been charged in the past. Fees are not collected in every school for each activity.	
ACTIVITY	FEE
Art	\$100.00
Computer Labs	
Copy Expenses	
Counseling Department	
Drama	
Instructional Materials	
Lab Supplies	
Music	
Physical Education	
School Paper	
Technology Lab	
Workbooks / Periodicals	
Annual calculator lease for all math courses offered	

REQUIRED FEES	
Summer School	\$50 per course

PARTICIPATION FEES	
Participation fees are collected from students who choose to participate in an optional activity.	
ACTIVITY	FEE
Band/Orchestra: Music, Method Book(s), entry fees for festivals, transportation, performance uniform, band shirt/hoodie, awards/celebrations/end-of-year banquet, reeds, valve oil, key oil, bore oil, mutes, slide grease, cork grease, strings, rosin, tuners, pick ups for tuners, fees for solo and ensemble festival and Mid-State audition and selection.	\$200.00
Art Club	\$75.00
Beta Club	
Book Club	
Chess Club	
Debate Team	
Fencing/ Archery NEW NAME	
Junior Honor Society	
Math Team	
Media	

**Williamson County Schools
2023-2024 Middle School Fees**

Fees may only be charged for the items listed and may not exceed the approved amount. Please check with individual school for their fee schedule.
School Board Approval Date:

PARTICIPATION FEES	
Participation fees are collected from students who choose to participate in an optional activity.	
ACTIVITY	FEE
Model United Nations	\$75.00
Quiz Bowl	
Robotics	
Science Olympiad Team NEW NAME	
Spanish	
STARS	
Student Council	
Youth Legislature	
Chorus	\$50.00
Coding Club	\$100.00
Drama	\$150.00
Forensics	\$325.00
PSAT 8/9	\$16.00
Science Club	\$150.00
Athletic fee is per person, per sport: Uniforms, equipment, officials, transportation, security, entry fees, awards, field maintenance.	\$100.00
Bowling: Uniforms, practice and match lane fees, transportation, awards.	\$200.00
Cheerleading: Uniforms, practice gear, transportation, entry fees, awards, summer camp.	\$250.00
Dance: Uniforms, practice gear, transportation, entry fees, awards, summer camp.	\$250.00
Football: Purchase & reconditioning helmets; shoulder pads, uniforms, practice gear, transportation, entry fees, awards, summer camp. NEW	\$150.00
Golf: Uniforms, practice and match green fees, golf balls, transportation, awards.	\$250.00

Schools will increase the fee amount for credit card processing fee up to 5% of the approved fee.

**Williamson County Schools
2023-2024 High School Voluntary Fees**

Fees may only be charged for the items listed and may not exceed the approved amount. Please check with individual school/class for their fee schedule.

School Board Approval Date:

DEPARTMENT & COURSE	FEE	DEPARTMENT & COURSE	FEE
ENGLISH DEPARTMENT		Calculus Honors	15.00
Creative Writing	10.00	Pre-Calculus, Honors	20.00
English Regular	20.00	Geometry, Honors	12.00
English Honors	30.00	Mathematics IB	75.00
English AP/IB	50.00	Statistics	15.00
Journalism	20.00	Statistics AP	75.00
Special Courses	30.00	Annual calculator lease for all math courses offered	25.00
Speech	3.00	SCIENCE DEPARTMENT	
FINE ARTS DEPARTMENT		Anatomy & Physiology Honors	50.00
Art History AP	50.00	Biology I, Honors	25.00
Band	100.00	Biology II AP	65.00
Choir	45.00	Biology IB, Chemistry IB, Physics IB (Increased \$15-25)	65.00
Commercial Art	60.00	Chemistry I, Honors	30.00
Commercial Music	50.00	Chemistry II, Honors, AP	50.00
Dance	15.00	Ecology	30.00
Film IB	50.00	Environmental Science AP	25.00
Guitar	40.00	Physical Science, Honors	15.00
Media Arts	20.00	Physics Honors, AP	40.00
Music Theory	20.00	Scientific Research	50.00
Orchestra	100.00	Special Courses	30.00
Photography/Visual Arts	70.00	SOCIAL STUDIES DEPARTMENT	
Studio Art AP	135.00	Standard	20.00
Theatre Arts I, II, III, IV & Production Design	20.00	Honors	25.00
Theory AP	20.00	AP/IB	45.00
Visual Art IB	100.00	Personal Finance	30.00
Visual Art I	50.00	Special Courses	30.00
Visual Art II	60.00	WORLD LANGUAGE DEPARTMENT	
Visual Art III & IV	70.00	World Languages - Regular	20.00
MATH DEPARTMENT (TI-83 or TI-84 Required)		World Languages - Honors	30.00
Algebra I, II Advanced & Honors	5.00	AP/IB	60.00
Applied Math	15.00	National Foreign Language Exam	15.00
Bridge Math	5.00	STUDENT SUPPORT SERVICES	
Calculus AP	75.00	Transition I & II	15.00

**Williamson County Schools
2023-2024 High School Voluntary Fees**

Fees may only be charged for the items listed and may not exceed the approved amount. Please check with individual school/class for their fee schedule.

School Board Approval Date:

DEPARTMENT & COURSE	FEE	DEPARTMENT & COURSE	FEE
CAREER & TECHNICAL (Includes Computer/Business)			
Accounting I, II	30.00	Engineering Design I	50.00
Advanced Fashion Design	30.00	Engineering Design II	50.00
Agricultural Education Courses (per course unless listed)	25.00	Fashion Design	30.00
AP Computer Science Principles	25.00	Foundations of Fashion Design	30.00
Applied Arts Practicum	60.00	Fundamentals of Construction	25.00
Architecture & Engineering (per course)	25.00	Health Science Courses (per course unless listed)	30.00
Audio Technology Courses	20.00	Honors Biomedical Applications	30.00
Banking & Finance	25.00	Honors Civil Engineering & Architecture (PLTW)	50.00
Business Management	25.00	Honors Coding Practicum (Optional \$100 for Certification)	25.00
Coding (per course unless listed)	25.00	Honors Digital Electronics (PLTW)	50.00
Coding Practicum / Autonomous Vehicles	25.00	Honors Emergency Medical Services (Optional First Responders Certification \$110)	30.00
Collision Repair: Non-Structural (Optional \$100 I-Car Certification & Option \$235 I-Car Steel Mig-Welding Certification)	50.00	Honors Engineering Your World (UT Austin)	25.00
Collision Repair: Painting & Refinishing (Optional \$100 I-Car Certification & Optional \$235 I-Car Steel Mig-Welding Certification)	50.00	Honors Human Body Systems (PLTW)	30.00
Collision Repair: Damage, Analysis, Estimating & Customer Serv. (Optional \$100 I-Car Certification & Optional \$235 I-Car Steel Mig-Welding Certification)	50.00	Honors Introduction of Engineering (PLTW)	25.00
Computer Applications	30.00	Honors Nursing Education (Optional CAN test/lic \$98)	50.00
Computer Technology Courses	15.00	Honors Principles of Biomedical Science (PLTW)	50.00
Cosmetology I	25.00	Honors Principles of Engineering (PLTW)	25.00
Cosmetology II, III & IV	45.00	Honors STEM Research	50.00
Criminal Justice Courses (per course)	10.00	Human Services Practicum	30.00
Culinary Arts I	50.00	Introduction to Collision Repair	50.00
Culinary Arts II	100.00	Marketing Courses (per course)	25.00
Culinary Arts III	70.00	Mechatronics I & II (per course)	25.00
Cybersecurity	35.00	Medical Interventions	50.00
Digital Arts & Design I	35.00	Nutrition Across the Lifespan	30.00
Digital Arts & Design II	60.00	Nutrition Science & Diet Therapy	30.00
Digital Arts & Design III	60.00	Physical Education Courses	20.00
Digital Electronics	50.00	Principles of Engineering & Technology	50.00
Early Childhood Education (per course)	30.00	Principles of Manufacturing	50.00
Emergency Preparedness	30.00	Residential Interior Design	30.00

Williamson County Schools 2023-2024 High School Voluntary Fees			
Fees may only be charged for the items listed and may not exceed the approved amount. Please check with individual school/class for their fee schedule.			
<i>School Board Approval Date:</i>			
DEPARTMENT & COURSE	FEE	DEPARTMENT & COURSE	FEE
Robotics & Automated Systems	50.00	Teen Parent Support Program Fee (CTE Childcare)	540.00
STEM-Technology Design-Engineering by Design (per course)	20.00	TV & Film (per course)	35.00
Structural Systems (per course)	25.00	Unmanned Aerial Systems (per course)	75.00
Teaching as a Profession (per course)	30.00	Web Development	30.00

Williamson County Schools 2023-2024 Required Fees For Participation			
<i>School Board Approval Date:</i>			
DEPARTMENT & COURSE	FEE	DEPARTMENT & COURSE	FEE
ACT Prep Class Books	25.00	Student Council	20.00
AP Research*	150.00	Student Led Clubs	25.00
AP Seminar*	150.00	Thespians	200.00
AP Test (each)*	100.00	Winter Drum Line	200.00
Credit Recovery / Summer School	\$50/.5 Credit	Winter Guard	200.00
Content Recovery for Algebra I	25.00	Youth in Government / Youth Legislature	450.00
IB Test (each)	104.00	Athletic fee is per person per sport and CTE e-Sports: Uniforms, equipment, officials, transportation, security, entry fees, event fees, awards, field maintenance.	100.00
IB Test Registration	151.00	Bowling: Uniforms, practice and match lane fees, transportation, awards.	250.00
PSAT (each)	20.00	Cheerleading: Uniforms, practice gear, transportation, entry fees, awards, summer camp.	250.00
Chorus	125.00	Dance: Uniforms, practice gear, transportation, entry fees, awards, summer camp.	250.00
Counseling Department	2.00	Football: Purchase & reconditioning helmets; shoulder pads, uniforms, practice gear, transportation, entry fees, awards, summer camp. NEW	200.00
Driver's Education	300.00	Golf: Uniforms, practice and match green fees, golf balls, transportation, awards.	300.00
Forensics	300.00	Marching Band: Uniforms, equipment, transportation, supplies, materials, festivals, music, awards, summer camp.	300.00
Graduation	100.00	CAREER & TECHNICAL STUDENT ORGANIZATION	
JROTC	20.00	DECA (Distributive Education Clubs of America) (Increased \$15)	45.00
Mock Trial	50.00	FBLA (Future Business Leaders of America)	9.00
Model United Nations	400.00	FCCLA (Family, Career & Community Leaders of America)	35.00
Orchestra	125.00	FFA (Future Farmers of America)	12.00
Parking	15.00	HOSA (Health Occupations Students of America)	40.00
Play Production (Covers major productions not to exceed \$200.00 for the school year)	100.00	Skills USA	25.00
Student Assignment Books	6.00	TSA (Technology Student Association)	35.00
Summer Online Course (per Semester Credit)	300.00		

*May charge up to the amount of the AP College Board fee

Schools will increase the fee amount for credit card processing fee up to 5% of the approved fee.

Schools may collect student exam, audition, competition, and membership fees for payments to outside organizations for individual student participation. The collected fee amount will not exceed the individual student participation amount plus applicable processing fees.

1320 West Main Street Suite 202
Franklin, TN 37064-3700
Phone (615) 472-4000
Website: <http://www.wcs.edu>



MEMORANDUM

TO: Williamson County Board of Education

FROM: Juli L. Oyer, Assistant Superintendent of Elementary Schools

CC: Jason Golden, Superintendent of Schools

DATE: February 16, 2023

We have ten schools that are projected to offer ENCORE! this summer. As granted in the past, we request the tuition be waived for ENCORE! instructors' children to attend. All ENCORE! instructors/presenters will be paid \$30 per hour rate per WCS guidelines and ENCORE! SOP 6.127p

The following schools will be hosting ENCORE! during the summer of 2023.

School	Dates	Tuition/Fees
AES	July 17-21	\$175
CCES	July 10-14	\$175
HBES	July 10-14	\$175
HES	July 10-14	\$175
JES	July 10-14	\$175
KES	July 10-14	\$175
MCES	July 10-14	\$175
OVES	July 10-14	\$175
SES	July 10-14	\$175
WSES	July 17-21	\$175

Schools will increase the fee amount for the credit card processing fee up to 5% of the WCS approved fee.

Staff recommend approval.

Williamson County Board of Education

Monitoring: Review: Annually, in August	Descriptor Term: School Attendance Areas, Zoning and Nonresident Students	Descriptor Code: 1.703	Issued Date: 02/21/22
		Rescinds: 1.703	Issued: 08/19/19

1 *General*

2 **All out-of-zone requests must be submitted for approval by April 15th.**

3 Except as provided in this policy, no out-of-district student will be eligible to attend Williamson
4 County Schools.¹ The Williamson County Board of Education will provide transportation to all
5 students attending the assigned school within an attendance transportation zone. Transportation to any
6 school outside the attendance transportation zone will be the responsibility of the parent or guardian.
7 Transportation exceptions may be made for groups of students as needed for the best interests of the
8 district when approved in advance by the Board.

9 Out-of-zone approvals are granted to continue through the highest grade level of the school unless
10 rescinded by the principal for failure to follow school procedures. A sibling of a student currently
11 enrolled in an out-of-zone school and who will be enrolled in that school the upcoming school year
12 may enroll in that same school, even if the school zone has closed. A sibling request must be submitted
13 for approval by April 15th.

14 **ESTABLISHING TRANSPORTATION ZONES**

15 Prior to any vote concerning transportation zone changes, the Board shall establish parameters as
16 direction for WCS staff rezoning proposals.

17 **OUT OF ZONE PROCESS**

18 **General:** Students residing in Williamson County, including Franklin Special School District, may be
19 approved to attend a school outside their attendance transportation zone provided that school is an
20 open zoned school, ~~the zoned school principal has signed and acknowledged notice of the request, and~~
21 ~~the student has been recommended by the out-of-zone principal and the Superintendent.~~ Other
22 approvals for out-of-zone requests may be made and approved under other guidelines within this
23 policy. The reason for the request shall be stated on the application.

24 **Curricular:** A student may apply for an out of zone school placement for specific curricular needs, or
25 a particular course of study. A course of study is defined as the International Baccalaureate (I.B.)
26 program or a series of courses in the career/technical area. Failure to register for the approved course
27 of study or approved curriculum will cause the student to be returned to the zoned school immediately.
28 Further, the student shall continue to enroll in the approved course of study or curriculum needs until
29 requirements are met to graduate. With the exception of the I.B. program, students requesting to attend
30 an out of zone school shall be denied if the school's base building capacity is exceeded or will be
31 exceeded in the coming school year, and/or if oversized classes in the approved course of study or
32 approved curriculum will result.

1. OPEN ZONED SCHOOLS

2. *Before February 1 of each school year, the district's instruction staff and principals will identify which schools that, based on the school's capacities per grade, class and program levels, have space available to serve additional students. In determining available space at the class level, the school district will use averages specified in TCA 49-1-104, building capacity, and other appropriate considerations.*
3. *The number of spaces available for enrollment in each school by grade, class, and program levels will be posted on the district's website at least fourteen (14) days before the beginning of the open enrollment period. A reasonable amount of enrollment spaces will be reserved to accommodate the potential enrollment of students who may relocate within the respective school zone, students who may have a sibling enrolled at the respective school, and students who may have a parent who teaches at the respective school. Rising 9th graders attending any Williamson County middle school that has less than 15% of its students zoned to a different high school than other students may choose to attend the out of zone high school in the feeder pattern prior to any open zone requests for that high school being granted and provided the high school has capacity and is eligible for open zoning.*
4. *If an open zoned request is granted, transportation must be provided by the custodial parent or legal guardian to the school outside the attendance transportation zone. Bus transportation will not be provided to or from the out-of-zone school.*
5. *Violators of this policy (i.e. students using incorrect addresses, aliases, etc.) will be reassigned to their school of zone immediately.*
6. ~~Upon recommendation of the Superintendent, each year the Board will approve which schools will be~~
7. ~~available for open zoning. That decision will be based on current and future available space for~~
8. ~~students, principal recommendation, and any other appropriate consideration needed at that time.~~
9. ~~All other schools are closed for enrollment to any student not residing in that specific school~~
10. ~~transportation zone or not approved under the guidelines specified in this policy.~~
11. A student approved through this process may continue in the next level of the feeder pattern unless attendance would result in overcrowding of the school and/or oversized classrooms or unless denied by the Principal for failure to follow school procedures.

12. MOVING TO ZONE

13. A student residing in Williamson County may enroll in another Williamson County School District
14. school if the parents provide to the principal to enrollment a copy of a bona fide non-contingent contract and other supporting documentation of their intent to move into that transportation school zone within the current school year. An approved out-of-zone application must be filed with the out-of-zone school (no signature required from the zoned school principal of the temporary residence).
15. A non-resident student may enroll in Williamson County school if the parents provide to the principal
16. prior to enrollment a notarized statement of intent to reside in the Williamson County School District
17. during the forthcoming semester, with supporting documentation submitted to validate intent to reside.
18. Approval may be granted on a semester basis only. A family tuition rate applicable to families who
19. have shown this documentation shall be established by the School Board. This rate shall be established

20. by the school board each year and shall be based on the previous year's financial expenditures.

21. **EXCEPTIONS WCS AND WILLIAMSON COUNTY EMPLOYEES (RESIDENT)**

22. Williamson County Board of Education or Williamson County employees who are residents of
 23. Williamson County and who work full-time in a work assignment located in a WCS school, office, or
 24. facility are eligible to have children in their legal and physical custody and step-children who live in
 25. their home to attend out-of-zone any school within the high school feeder zone in which the
 26. employee's work assignment is located. If there is more than one feeder school, the out-of-zone
 27. approval is at the discretion of the principals of the feeder schools involved.

28. **WCS AND WILLIAMSON COUNTY EMPLOYEES (NON-RESIDENT)**

29. Williamson County Board of Education or Williamson County employees who reside outside
 30. Williamson County but who work full-time in a work assignment located in a WCS school, office, or
 31. facility are eligible, at the Board established tuition rate, to have children in their legal and physical
 32. custody and step-children who live in their home to attend any school within the high school feeder
 33. zone in which the employee's work assignment is located. If there is more than one feeder school, the
 34. out-of-zone approval is at the discretion of the principals of the feeder schools involved.

35. If employment is terminated and the employee is not a resident of Williamson County, the child may
 36. complete the school year in the Williamson County School.

37. A high school student classified as a second semester junior or as a senior may complete the senior
 38. year, totally or in part, with the payment of tuition required on a semester basis.

39. High school age children of Franklin Special School District professional staff who reside outside the
 40. county will be eligible to attend Centennial High School. The established family tuition rate shall be
 41. charged.

42. **GRANDFATHER PROVISION:**

43. **1. REZONING FOR EXISTING and OPENING NEW SCHOOLS**

44. Students re-zoned due to the opening of a new school or the rezoning of an existing school may request
 45. and be grandfathered to continue in former zoned school as follows:

- Elementary School: rising 5th grade students
- Middle School: rising *7th and* 8th grade students
- High School: rising *10th*, 11th and 12th grade students

46. Requests should be submitted by April 15th of the preceding year. Parents are responsible for transportation to the
 47. out-of-zone school.

~~48. *When a student is attending an out-of-zone school, that student and his/her siblings may attend*~~
~~49. *through the highest grade level of that school, provided that each newly enrolling sibling must submit*~~
~~50. *an out-of zone request for approval by April 15th. Any such attendance may be denied or rescinded by*~~
~~51. *the principal for failure to follow school procedures. A sibling may only apply to attend an out-of*~~
~~52. *zone school if there is a sibling currently attending that school who will be enrolled in that school the*~~
~~53. *upcoming school year.*~~

1 **2. OPENING NEW SCHOOLS**

2 *Students re-zoned due to the opening of a new school may request and be grandfathered to continue*
 3 *in former zoned school as follows:*

4 *Elementary School: rising 5th grade students*

5 *Middle School: rising 8th grade students*

6 *High School: rising 11th and 12th grade students*

7
 8
 9
 10 *Requests should be submitted by April 15th of the preceding year. Parents are responsible for*
 11 *transportation to the out-of-zone school.*

12 ~~*When a student is attending an out-of-zone school, that student and his/her siblings may attend*~~
~~*through the highest grade level of that school, provided that each newly enrolling sibling must submit*~~
~~*an out-of-zone request for approval by April 15th. Any such attendance may be denied or rescinded by*~~
~~*the principal for failure to follow school procedures. A sibling may only apply to attend an out-of-*~~
~~*zone school if there is a sibling currently attending that school who will be enrolled in that school the*~~
 13 ~~*upcoming school year.*~~

14 **3. RELOCATION WITHIN WILLIAMSON COUNTY SCHOOLS**

15 Rising 5th grade, *7th*, 8th grade, *10th*, 11th grade and 12th grade students currently attending a school
 16 and who move out of their transportation zone and maintain residence within Williamson County may
 17 request out-of-zone approval through the out-of-zone principal to continue attendance in that school as
 long as they have lived in that zone for at least twelve consecutive months, and they provide their
 transportation. Only the out of zone principal's approval signature is required. Requests should be
 submitted by April 15th. Students who relocate within Williamson County during a school year but have
 not lived in the said transportation zone for more than twelve consecutive months may complete only
 that school year at the original school.

18 **SIBLINGS**

19 When a student is attending an out-of-zone school, that student and his siblings may attend through the
 20 highest grade level of that school, provided that each newly enrolling sibling must submit an out of
 21 zone request for approval by April 15th. Any such attendance may be denied or rescinded by the
 22 principal for failure to follow school procedures. A sibling may only apply to attend an out-of-zone
 23 school if there is a sibling currently attending that school who will be enrolled in that school the
 upcoming school year.

24 **TRANSFERS**

25 No transfers from one county school to another will be permitted during the school year unless
 26 approved through the Renaissance High School application process.

1 RETURN TO ZONED SCHOOL

2 Requests for students to return to their transportation zoned school will be reviewed by a staff
3 committee appointed by the Superintendent for determination to be made at the semester end. Any
4 student as determined by the principal as violating school rules may be returned to the zoned school at
5 the end of any semester.

**6 PRIMARY RESIDENCE OUTSIDE COUNTY BUT SUBJECT TO WILLIAMSON COUNTY
7 PROPERTY TAX**

8 Children of custodial parents who are registered to vote in Williamson County pursuant to the out-of-
9 county voting provisions of T.C.A. § 2-2-122(d) may attend Williamson County Schools with no
10 payment of tuition. Said children shall be zoned to the school whose zone includes the Williamson
11 County property nearest that parent's residence.

12 APPEALS

13 Any appeal for exception to this policy or determination of the proper application of the policy shall be
14 reviewed by a special committee, including at least one Board member, appointed by the
15 Superintendent. The committee shall consider appeals based on a student's specific curricular and/or
16 documented needs. Principals shall review all specific curricular exceptions annually; when the
17 conditions upon which the exception was granted are not adhered to, the out-of-zone approval shall be
18 revoked. The decision of the special committee regarding appeals is final.

19 RENAISSANCE HIGH SCHOOL APPLICATIONS

20 Renaissance High School applications may be made from time to time during the school year, and
21 admission shall be based on criteria established by the Renaissance High School Principal.

22 REPORT TO THE BOARD

23 A report shall be made to the Board annually of all students attending schools outside their
24 transportation areas.

25 TUITION

26 Tuition will be paid in full by approved out-of-county students on a semester basis prior to enrollment
27 in any semester (e.g. 50% of the annual tuition rate). Tuition will be refunded in full for the semester
28 when the student establishes documented permanent residence within Williamson County at any time
29 during the semester. No refund will be made if residence has not been established by the end of the
30 semester.

31 Any student (K-12) who moves out of Williamson County during the school year may complete that
32 school year in the Williamson County School System. No tuition will be charged for a current semester
33 in progress; however, tuition must be paid for any new semester enrolled (e.g., student moves October
34 3 or November 10, no tuition would be paid for first semester; tuition would be paid for the second
35 semester).

- 1 Any high school student classified as a second semester junior or as a senior who moves out of the
- 2 county may complete the senior year, totally or in part, with the payment of tuition required on a
- 3 semester basis.

Legal References

1. TCA 49-6-403(c)

Williamson County Schools

Monitoring: Review: Annually, in September	Descriptor Term: <h2 style="text-align: center;">Use of the Internet</h2>	Descriptor Code: 4.406	Issued Date: Click here to enter a date.
		Rescinds: 4.406	Issued: 08/14/18

1 The Board supports the right of students *and staff* to have reasonable access to various information
 2 formats and believes it incumbent upon students *and staff* to use this privilege in an appropriate and
 3 responsible manner.

4 ~~The Superintendent shall develop and implement appropriate procedures to provide guidance for student
 5 access to electronic media. Guidelines shall address ethical use of electronic media (such as internet) and
 6 issues of privacy versus administrative review of the electronic files and communications and shall
 7 prohibit utilization of networks for prohibited or illegal activities, the intentional spreading of embedded
 8 messages or the use of other programs with the potential of damaging or destroying programs or data.~~

9 ~~Parental permission shall be required prior to the student being granted independent access to electronic
 10 telecommunications, including the internet, involving district technological resources. The required
 11 permission/agreement form, which shall specify acceptable uses, rules of on-line behavior, access
 12 privileges and penalties for policy/procedural violations, must be signed by the parent/legal guardian of
 13 minor students (those under 18 years of age) and also by the student as part of the electronic registration
 14 process. This digital record of agreement shall be kept on file as a legal, binding document. In order to
 15 modify or rescind the agreement, the student's parent/guardian (or the student who is at least 18 years
 16 old) must provide the Superintendent with a written request.~~

17 ~~The Board will comply with the rules established by the Children's Internet Protection Act (CIPA) and
 18 the Federal Communications Commission (FCC) by completing the following tasks or showing ongoing
 19 efforts to be in compliance with the following:~~

- 20 ~~1. Create and distribute an internet safety policy;~~
- 21 ~~2. Disseminate and discuss the school system's internet safety policy at a public meeting; and~~
- 22 ~~3. Implement technology blocking measures to prevent students from accessing inappropriate~~
 23 ~~material from all school computers.~~

24 ~~School officials shall apply the same criterion of educational suitability used to review other educational
 25 resources when questions arise concerning access to specific databases or other electronic media.~~

26 ~~The Board shall review and approve an Acceptable Use Guidelines for internet usage each year.~~

27

28

29

1 EMPLOYEES

2 *Before any employee is allowed use of the district's Internet or intranet access, the employee shall*
3 *sign a written agreement, developed by the Superintendent/designee that sets out the terms and*
4 *conditions of such use. Any employee who accesses the district's computer system for any purpose*
5 *agrees to be bound by the terms of that agreement, even if no signed written agreement is on file.*

6 *The Superintendent or his/her designee shall develop and implement procedures for appropriate*
7 *Internet use which shall address the following:*

- 8 *1. Development of the Network and Internet Use Agreement.*
- 9 *2. General rules and ethics of Internet access.*
- 10 *3. Guidelines regarding appropriate instruction and oversight of student Internet use.*
- 11 *4. Prohibited and illegal activities, including but not limited to the following:¹*
 - 12 *• Sending or displaying offensive messages or pictures;*
 - 13 *• Using obscene language;*
 - 14 *• Harassing, insulting, defaming, or attacking others;*
 - 15 *• Damaging computers, computer systems or computer networks;*
 - 16 *• Hacking or attempting unauthorized access to any computer;*
 - 17 *• Violation of copyright laws;*
 - 18 *• Trespassing in another's folders, work, or files;*
 - 19 *• Intentional misuse of resources;*
 - 20 *• Using another's password or other identifier (impersonation);*
 - 21 *• Use of the network for commercial purposes; and*
 - 22 *• Buying or selling on the Internet.*

23 SOCIAL NETWORKING

24 *1. District staff who have a presence on social networking websites are prohibited from posting*
25 *data, documents, photographs, or inappropriate information that is likely to create a material*
26 *and substantial disruption of classroom activity.*

27 *2. District staff are prohibited from accessing personal social networking sites on school*
28 *computers or during school hours except for legitimate instructional purposes.*

29 *3. The Board discourages district staff from socializing with students on social networking*
30 *websites. The same relationship, exchange, interaction, information, or behavior that would*
31 *be unacceptable in a non-technological medium is unacceptable when done through the use*
32 *of technology.*
33

34 STUDENTS

35 *The Superintendent or his/her designee shall develop and implement procedures for appropriate*
36 *Internet use by students. Procedures shall address the following:*

- 37 *1. General rules and ethics of Internet use.*

1 **2. Prohibited or illegal activities, including, but not limited to:¹**

- 2 • *Sending or displaying offensive messages or pictures;*
 3 • *Using obscene language;*
 4 • *Harassing, insulting, defaming, or attacking others;*
 5 • *Damaging computers, computer systems or computer networks;*
 6 • *Hacking or attempting unauthorized access;*
 7 • *Violation of copyright laws;*
 8 • *Trespassing in another's folders, work, or files;*
 9 • *Intentional misuse of resources;*
 10 • *Using another's password or other identifier (impersonation);*
 11 • *Use of the network for commercial purposes; and*
 12 • *Buying or selling on the Internet.*

13 **INTERNET SAFETY MEASURES²**

14 *Internet safety measures shall be implemented that effectively address the following:*

- 15 1. *Controlling access by students to inappropriate matter on the Internet;*
 16 2. *Safety and security of students when they are using electronic mail, chat or messaging*
 17 *applications, and other forms of direct electronic communications;*
 18 3. *Preventing unauthorized access, including "hacking" and other unlawful activities by*
 19 *students online;*
 20 4. *Unauthorized disclosure, use and dissemination of personal information regarding*
 21 *students; and*
 22 5. *Restricting students' access to materials harmful to them.*

23 *The Superintendent/designee shall establish a process to ensure the district's education technology is*
 24 *not used for purposes prohibited by law or for accessing sexually explicit materials. The process shall*
 25 *include, but not be limited to:*

- 26 1. *Utilizing technology that filters, blocks, or otherwise prevents internet access (for both*
 27 *students and adults) to material that is obscene or pornographic;³*
 28 2. *Prohibiting and preventing a user from sending, receiving, viewing, or downloading*
 29 *materials that are deemed to be harmful to minors;⁴*
 30 3. *Maintaining and securing a usage log; and*
 31 4. *Monitoring on-line activities of students.²*

32 *The board shall provide reasonable public notice of, and at least one (1) public hearing or meeting to*
 33 *address and communicate, its Internet safety measures.²*

34 **E-MAIL**

35 *Users with network access shall not utilize district resources to establish electronic mail accounts*
 36 *through third-party providers or any other nonstandard electronic mail system. All data including e-*
 37 *mail communications stored or transmitted on school system computers shall be monitored.*
 38 *Employees/students have no expectation of privacy with regard to such data. E-mail correspondence*
 39 *may be a public record under the public records law and may be subject to public inspection.⁵ The*
 40 *Tennessee Open Meetings Act is not to be circumvented by the use of e-mail.⁶*

1 **INTERNET SAFETY INSTRUCTION³**

2 *Students will be given appropriate instruction in internet safety as a part of any instruction utilizing*
 3 *computer resources. The Superintendent or his/her designee shall provide adequate in-service*
 4 *instruction on internet safety. Parents and students will be provided with material to raise awareness*
 5 *of the dangers posed by the internet and ways in which the internet may be used safely.*

6 **VIOLATIONS**

7 *Violations of this policy or a procedure promulgated under its authority shall be handled in*
 8 *accordance with the existing disciplinary procedures of this District.*

9 **VENDOR CONTRACTS³**

10 *Prior to entering into any contract for the provision of digital or online materials created or*
 11 *marketed for kindergarten through grade twelve (K-12), the district shall obtain an assurance that*
 12 *the vendor shall adhere to state law. This determination includes ensuring that the vendor filters,*
 13 *blocks, or otherwise prevents access to pornography or obscenity and verifying that the technology*
 14 *prevents a user from sending, receiving, viewing, or downloading materials that are harmful to*
 15 *minors.*

Legal References

1. *TCA 39-14-602*
2. *47 USCA § 254 (h)(5)(A) – (C), 254(l); 47 CFR § 54.520(e)(1)(i); 20 USCA § 7131*
3. *TCA 49-1-221*
4. *TCA 39-17-901; TCA 49-1-221*
5. *TCA 10-7-512*
6. *TCA 8-44-102(c)*

Cross References

Use of Email 1.805
School and System Websites 4.407
Student Publications 6.704

Williamson County Board of Education

Monitoring: Review: Annually, in August	Descriptor Term: School System's Electronic Mail	Descriptor Code: 1.805	Issued Date: 11/26/18
		Rescinds: 1.805	Issued: 08/21/06

1 It is the policy of the Williamson County Board of Education (Board) to utilize new technology that is
2 available to the Board and that has the capacity to enhance the efficiency of the Board, its schools, staff
3 and its departments. The Board finds that the use of electronic mail (e-mail) through the Board's
4 computer system is such a tool. E-mail is to be used at all times in a professional manner that is geared
5 toward Board efficiency and respect for each Board member and the employees of the Board. It is an
6 invaluable tool for communicating but one which is to be used according to the law and as a positive
7 example to the students of the Williamson County school system of professional communications
8 among Board members and staff. The Board recognizes, however, that the use of e-mail has
9 limitations that should be recognized, and it wishes to adopt a policy that will ensure that the use of e-
10 mail will conform to sensible and professional practices and comply with the law.

- 11 1. The Board of Education and any of its employees, parents, and students are prohibited from
12 using e-mail through the Board's computer system for personal financial gain. Board
13 communications are subject to the Public Records Act (TCA 10-7-503) which says in the
14 opening paragraph of the Act that "**ALL** . . . county records . . . except any public documents
15 authorized to be destroyed by the county public records commission in accordance with TCA
16 10-7-404, **SHALL** at all times, during business hours, be open for personal inspection by any
17 citizen of Tennessee, and those in charge of such records shall not refuse such right of
18 inspection to any citizen, unless otherwise provided by law." (Emphasis supplied.)
19 Communications sent through the Board's computer system are stored in the system and
20 retrievable if necessary or required. Therefore, the Board reminds its members and its
21 employees that sending messages through its network is similar to sending a photocopy of a
22 hard copy communication to the central office. Just as such a hard copy would then become a
23 public record, so it is with stored electronic e-mail.
24
- 25 2. The Tennessee Open Meetings Act is not to be circumvented by the use of e-mail. The Board
26 is aware of TCA 8-44-102(c) which states, in part, "No electronic communication shall be used
27 to **DECIDE** or **DELIBERATE** public business in circumvention of the spirit or requirements
28 of this part." (Emphasis supplied.)
29
- 30 3. Any individual student information is confidential and cannot be released as a public record.
31 Such confidential student information includes, but is not limited to, grades, test scores, health
32 information, student behavioral and disciplinary records, psychological reports, Individualized
33 Educational Program records, and Section 504 Accommodation Plans. Such information shall
34 not be transmitted via electronic mail, except when the communication occurs between school
35 system professional staff (e.g., teacher-to-teacher, counselor-to-counselor, etc.) or between a
36 specific teacher and the specific parent/guardian of the student involved. In no case will such
37 information be released to the public or press.

Cross References

Use of the Internet 4.406

Williamson County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Purchasing	Descriptor Code: 2.805	Issued Date: 09/19/22
		Rescinds: 2.805	Issued: 02/17/20

1 PURCHASING AUTHORITY

2 The Executive Committee or its designee, the Purchasing Manager, is responsible for and has authority
3 to purchase all equipment, services, and supplies for the exclusive use of the school system.

4 The Executive Committee and others (purchasing agent) shall be the only persons authorized to obligate
5 the district for the purchase of supplies, equipment, and services.

6 Purchases made by anyone not authorized by the appropriate officials shall become the personal
7 responsibility of the persons making the purchase or purchases. The Board and the Superintendent of
8 Schools will not under any circumstances be responsible for payment of any material or supplies
9 purchased by unauthorized individuals or in an un-prescribed manner.

10 The Superintendent of Schools and other employees designated by the Board shall be authorized to act
11 for the Williamson County Schools in acquiring Federal surplus property through the Tennessee General
12 Services Department for Surplus Property and in entering into agreements, certifications, and covenants
13 of compliance concerning the use of federal surplus property. Those so designated may delegate this
14 authority to other Board members on dates specified by letter of designation. This delegation of
15 purchasing authority may be made solely for the purpose of purchasing surplus Federal property.¹

16 GENERAL

17 The primary responsibility of every purchaser is to obtain “the best value for the dollar” for products and
18 services for the School System.²

19 All purchases shall be made in accordance with Tennessee State Law. All purchases of supplies,
20 materials, and equipment in excess of fifty thousand dollars (\$50,000.00), including those of individual
21 schools, shall be based upon competitive bids.³ These bids shall be solicited by advertisement in a
22 newspaper of general circulation in the district. However, said newspaper advertisement may be waived
23 by the purchasing agent in case of emergency. The purchasing agent shall advertise for bids. However,
24 bids are not required where the purchases will be made from State or Federal GSA Contract. Also, when
25 the purchasing agent deems that the state contract is not in the best interest of the taxpayer, alternative
26 pricing will be obtained.

27 All purchases estimated to be between ~~\$20,000.00~~ 2,500 and \$50,000.00, including those of individual
28 schools, may be made in the open market without newspaper notice, but shall be based on at least three
29 (3) competitive quotes.³

30 The lowest and best bid shall be accepted, provided the Board reserves the right to reject any or all bids
31 or any part of any bid, and if applicable, to accept the bid which is best as evidenced by reasons relative

1 to the purpose of the purchase. Any bid may be withdrawn prior to the scheduled time for opening of
2 bids. Any bid received after the time and date specified shall not be considered. The Board recognizes
3 that the lowest bid may not be the most responsible nor most advantageous to the public. Factors to be
4 considered should include the responsibility of the bidders, warranty offered, availability of service parts,
5 past service experience, life cycle costing, stocking of parts, and training expenses. Any bid that is not
6 the low bid will require Board approval. Monthly summaries of bids shall be submitted to the Board of
7 Education.

8 The practice of splitting an order or dividing items to be purchased in order to avoid the use of bidding
9 or other purchasing procedures is prohibited.

10 Contracts for legal services, educational consultants, services from an insurance provider, and similar
11 services by professional persons or groups of high ethical standards shall not be based upon competitive
12 bids but shall be awarded on the basis of competence and integrity.⁴

13 **EMERGENCY PURCHASES**

14 Purchases of specific materials, supplies, equipment or services may be made in the open market for
15 immediate delivery only to meet bona fide emergencies arising from unforeseen cause. All bona fide
16 emergencies must be approved by the Purchasing Manager, and a written report on the circumstances of
17 any such emergency justifying the purchase shall be prepared and accompany the requisition. However,
18 purchases will not be considered an emergency when lack of proper planning has taken place. All
19 emergency purchases shall, if practical, be made on the basis of competitive bids.⁵

20 **COORDINATION BETWEEN DIRECTORS AND PURCHASING OFFICE**

21 The Directors and the purchasing office shall follow the standard operating procedure in scheduling bids,
22 review of specifications, advertisement and awarding of bid. This procedural guideline will be on file in
23 the Finance Department.

24 **BID SPECIFICATIONS**

25 It is the responsibility of the requesting department head to submit complete bid specifications to the
26 purchasing department. The purchasing department may amend bid specifications to guard the Board's
27 interests. Justification must be provided on any sole source or brand name item. Specifications provided
28 for bids must have language that will not restrict vendors from quoting or justification must be attached.

29 The Superintendent of Schools shall give top priority to and exercise tight quality control.

30 All purchases shall be made strictly according to law. No contract for supplying educational needs shall
31 be made with any member of the Board, with the Superintendent of Schools, or with any business
32 organization in which any Board member of the Superintendent of Schools has any financial interest
33 whatsoever.

34 The District will purchase materials and services for those sources able to offer the best prices, consistent
35 with quality, delivery, and service.

- 1 The Board shall establish the specifications which it expects suppliers and manufacturers to meet or
- 2 exceed in the supplies and equipment sold to the Williamson County Schools. The Board may
- 3 occasionally solicit the assistance of outside agencies in the spot checking of materials purchased by the
- 4 school district.

- 5 The Superintendent of Schools or designee is responsible for assuring that all bills are checked to
- 6 determine if the price is consistent with market conditions and extra value is received for quantity orders.

- 7 The Board may occasionally cooperate with other governmental agencies in the purchasing of goods,
- 8 services, and equipment in order to obtain them at a lower cost.

Legal References

1. TCA 49-2-203(a)(3); TCA 12-3-1212
2. TCA 6-36-115; TCA 12-4-106; TCA 49-2-206(b)(3); TCA 49-6-2003
3. TCA 49-2-203; TCA 49-2-206(b)(2); TCA 12-3-1212
4. TCA 29-20-407; TCA 12-3-1209; TCA 12-4-107; TCA 12-3-1209
5. Tennessee Internal School Uniform Accounting Procedure Manual, Section 4-8

Cross References

Executive Committee 1.301
Purchase Orders and Contracts 2.808



MEMORANDUM

TO: Williamson County Board of Education

FROM: Jason Golden, Superintendent

CC: Willie Dickerson, Chair of Library Book Review Committee
Dana Ausbrooks, WCS Attorney

DATE: February 2, 2023

RE: Committee Recommendation on Request for Reconsideration for the following Library Books: Speak, Perks of Being a Wallflower, The Field Guide to the North American Teenager, and Where the Crawdads Sing

Board Members, attached is a community member Request for Reconsideration and the Recommendation from the Review Committee that was established pursuant to the new Board Policy 4.403, Library Materials.

The Committee reviewed a Request for Reconsideration of Library Materials that asked for removal of the novels listed above from WCS' High School libraries. Our office made copies available to you in November 2022.

The following is an excerpt from page 3 of the report that includes the committee's recommendation:

Without having clear guidance on how to determine the "level" of objectionable content or age appropriateness that would dictate the removal of a book from the library per State law; the committee recommendation is that all four books-Speak, Perks of Being a Wallflower, The Field Guide to the North American Teenager, and Where the Crawdads Sing-should not be removed from our high school libraries.

Per Tennessee law and Board Policy, the Board shall review the challenged library material, review the committee recommendation, and make the determination whether the material is appropriate for the age and maturity levels of the students who have access to it and whether the material is suitable for, and consistent with, the educational mission of the school.

The following is a direct link to Board Policy 4.403 on the WCS website:

<https://onedrive.live.com/view.aspx?resid=C425CC264269ABEF!5757&ithint=file%2cdocx&authkey=!AJdVcG6scluRT34>.

If you have any questions regarding the new law and process, feel free to call WCS Attorney Dana Ausbrooks.

Committee for the Reconsideration of Library Books

Section I: Conclusion Report

Committee Members

Willie Dickerson, Executive Director of Secondary Education, Chair of Committee
Sarah Jones, PTO Representative
Brian Bass, WCS Secondary School Principal
Jay Galbreath, WCS School Board member
Melissa Ralston, WCEA Representative

Structure and Process of Committee

The reconsideration committee was established by Superintendent Jason Golden in October 2022. Books were purchased and each committee member was given the books named in the complaint to read.

The complaint received from the complainant was twofold. First, there was an objection to five books being used as a part of the curriculum. Second, there was an objection to four books being a part of the library collections that students may select to read. This report addresses the second complaint.

The committee met on October 28, 2022, by Zoom to determine future meeting dates and the structure of our meetings. Following the meeting, the committee was sent a copy of the complaint that was filed with the attachments: Board policy 4.403, revised Board policy 4.403, Board policy 4.401, SOP 4.403, and the rubric for reconsideration committee. Included in the email was a list of agreed meeting dates. The committee decided to meet on November 10, November 14, December 1, and December 6 all at 3:00 p.m., December 9 at 10:00 a.m. and January 4 at 3:00p.m. We agreed to discuss Speak, Where the Crawdads Sing, and The Perks of Being a Wallflower on November 10. We agreed to have these read by November 7. Our deadline for reading Every Last Word (not asked to be removed from the library) and The Field Guide to The North American Teenager was December 1.

Due to changes in Board policy 4.403 and related state policy, the committee asked for the guidance of the legal department as to which policy we should use to guide our work. Legal met with the committee during the Nov. 10th meeting and again during our December 1st meeting. It was determined that the committee should use policy 4.403 because it was the existing policy when the complaint was received. The State Textbook committee met at the end of November to give guidance to school districts on library books. That and two subsequent meetings were postponed, and no guidance has been received to date.

Per policy 4.403, the committee met on December 6th with the complainant to hear his concerns about these books. The committee also met with the school's 10th-grade ELA curriculum team responsible for planning this assignment and selecting the books which gave students choice in the selection of an optional text. In addition to hearing from the complainant and teachers, the committee consulted with a variety of resources which included: recognized evaluative reviews of the books from several sources,

librarians in WCS, and the Secondary HS ELA curriculum specialist, who also attended several of the committee meetings.

The committee met for approximately **18+ hours in face-to-face or Zoom meetings** to complete the work. This time does not include the individual reading of the 5 books, nor does it include the compilation of the findings into the Conclusion Report.

Selection Process for Library Books in High Schools

School libraries exist to provide all students with a quality education that supports their intellectual, physical, emotional, and social development. Library Media Specialists in Williamson County Schools have been guided by local Board Policy 4.402 which for many years included the following considerations for all collections:

1. To provide materials that will enrich and support the curriculum and personal needs of the students, taking into consideration their varied interests, abilities, and learning styles;
2. To provide materials that will stimulate growth in factual knowledge, literary appreciation, aesthetic values, and ethical standards;
3. To provide a background of information which will enable pupils to make intelligent judgments in their daily lives;
4. To provide materials on opposing sides of controversial issues so that students may develop, under guidance, the practice of critical analysis;
5. To provide materials which realistically represent our pluralistic society and reflect the contributions made by these groups and individuals to our American heritage; and
6. To place principles above personal opinion and reason above prejudice in the selection of materials of the highest quality in order to assure a comprehensive media collection appropriate for the users.

They also consider the school curriculum, staff requests, student/parent suggestions, community demographics, peer-reviewed journals, national and regional award winners, and the balance within a collection. A Book Selection Team seeks out reviews from professional journals, especially noting those materials with starred reviews and noting the age of the recommended audience. They utilize respected sources of book jobbers such as Follett, PermaBound, Bound-to-Stay-Bound, and the Junior Library Guild. The librarian works within the site level budget to select and purchase books from a jobber with approval from the school principal. The books then enter the collection for circulation. Books that no longer meet the school's needs are removed from the collection when they are no longer relevant, current, of interest to students or in poor condition.

Librarians include books with sensitive content because those books can provide a safe format for parents to converse with their student about sensitive issues and because books can allow students to vicariously experience situations and prepare them for navigating their own future.

Students and parents are encouraged to discuss family standards in book selection so that the student can practice voluntary inquiry with their privilege of selecting a book for reading enjoyment and learning.

Complainant

When asked about what would you like your library/school to do about this work? The complainant checked and stated the following: Do not assign/lend it to my child; return it to the staff selection committee/department for re-evaluation; and remove books from class and library.

Recommendation of Committee

Without having clear guidance on how to determine the “level” of objectionable content or age appropriateness that would dictate the removal of a book from the library per State law; the committee recommendation is that all four books—Speak, Perks of Being a Wallflower, The Field Guide to the North American Teenager, and Where the Crawdads Sing—should not be removed from our high school libraries.

Section II: Library Book Review

Reviews taken from Booklist. Booklist is a book-review magazine that has been published by the American Library Association for more than 100 years and is widely viewed as offering the most reliable reviews to help libraries decide what to buy and to help library patrons and students decide what to read, view, or listen to.

Where the Crawdad Sings

Booklist (July 2018 (Vol. 114, No. 21))

Owens’ (*Secrets of the Savanna*, 2006) first novel is a leisurely, lyrical tale of a young woman growing up in isolation in the 1950s and 60s, in a marsh on the North Carolina coast. Kya is abandoned by her troubled mother when she is only six. Soon after, her four, much-older siblings leave, as does her alcoholic father a couple of years later. As Kya matures and teaches herself to be a naturalist, she is torn between two slightly older boys: kind, observant Tate and rascally, attractive Chase. Chase dies falling from a fire tower in his twenties, and the investigation of his possible murder, which alternates with the story of Kya’s coming-of-age, provides much of the novel’s suspense. Because the characters are painted in broad, unambiguous strokes, this is not so much a naturalistic novel as a mythic one, with its appeal rising from Kya’s deep connection to the place where she makes her home, and to all of its creatures.

Speak

Booklist (Vol. 96, No. 2 (September 15, 1999))

Gr. 8-12. Having broken up an end-of-summer party by calling the police, high-school freshman Melinda Sordino begins the school year as a social outcast. She’s the only person who knows the real reason behind

her call: she was raped at the party by Andy Evans, a popular senior at her school. Slowly, with the help of an eccentric and understanding art teacher, she begins to recover from the trauma, only to find Andy threatening her again. Melinda's voice is distinct, unusual, and very real as she recounts her past and present experiences in bitterly ironic, occasionally even amusing vignettes. In her YA fiction debut, Anderson perfectly captures the harsh conformity of high-school cliques and one teen's struggle to find acceptance from her peers. Melinda's sarcastic wit, honesty, and courage make her a memorable character whose ultimate triumph will inspire and empower readers.

Field Guide to the North American Teenager

Booklist (November 15, 2018 (Vol. 115, No. 6))

Grades 9-12. For Norris Kaplan, Austin, Texas—location of his mother's new professor gig—is the antithesis of his true home in Montreal, Canada. Gone are hockey hooligans and routinely spoken French, replaced by relentless heat and the ubiquitous orange of the UT Longhorns. Compounding these differences is the fact that Norris is a black Haitian Canadian kid stuck in cowboy country. He resolves to build a barrier of snark to keep everyone out until he can get back north, where he hopes to reunite with his estranged father. However, Norris doesn't count on falling head over heels for the devilishly mysterious, soulful, and fiery Aarti Puri. Philippe's protagonist is as acerbic as they come, tossing one-liners at breakneck speed. His repartee with other characters, especially his closest friends Liam and Maddie, is hilarious and engaging. These friendships are the most interesting aspect of the book, even

over the love story, which has a few twists along the way. Readers looking for a diverse, fun, coming-of-age tale need not look any further than this fantastic debut.

Perks of Being a Wallflower

Booklist (Vol. 95, No. 12 (February 15, 1999))

" Dear friend, I am writing to you because she said you listen and understand." In his letters to a never-identified person, 15-year-old Charlie's freshman high-school year (1991-92) and coming-of-age ring fresh and true. First-novelist Chbosky captures adolescent angst, confusion, and joy as Charlie reveals his innermost thoughts while trying to discover who he is and whom he is to become. Intellectually precocious, Charlie seems a tad too naive in many other ways, yet his reflections on family interactions, first date, drug experimentation, first sexual encounter, and regular participation in Rocky Horror Picture Show screenings are compelling. He vacillates between full involvement in the crazy course of his life and backing off completely. Eventually, he discovers that to be a whole person who knows how to be a real friend rather than a patsy, he must confront his past--and remember what his beloved, deceased Aunt Helen did to him. Charlie is a likable kid whose humor-laced trials and tribulations will please both adults and teens.

Every Last Word

Booklist (June 1, 2015 (Vol. 111, No. 19))

Grades 9-12. Stone's third YA novel is a thoughtful romance with a strong message about self-acceptance. On the surface, Samantha McAllister has it all—success in the pool as a competitive swimmer and a group of popular friends. But inside she struggles with a secret that she fears could unravel everything: her purely obsessional OCD. At the start of junior year, Sam meets Caroline, who helps her manage her obsessions and draws her into the secret Poet's Corner, where she meets AJ, whom she falls hard for, and who is equally falling for her. But now that she has found her tribe, does she need to keep up the ruse of being “normal”? This sensitive novel boasts strong characterizations and conflicts that many teens will relate to. She deftly grounds Sam's OCD support system with both her mother and therapist and gives readers an endearing romantic lead to root for. A twist toward the end will surprise many readers, yet what follows falls perfectly in line with the story's hopeful message. Eminently readable.

Relevant Tennessee Law

- TCA § 49-6-3803 Materials Review for Age-Appropriate Instructional Materials Act of 2022

Relevant U.S. Supreme Court Cases

- Tinker v. Des Moines Independent Community School District, 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969).
- Abrams v. United States, 250 U.S. 616, 40 S.Ct. 17, 63 L.Ed. 1173 (1919)
- Brown v. Louisiana, 383 U.S. 131, 86 S.Ct. 719, 15 L.Ed.2d 637 (1966)
- Bd. of Educ. v. Pico, 457 U.S. 853 (1982)
- Miller v. State of California, 413 U.S. 15 (1973)

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MEMORANDUM

TO: Williamson County Board of Education

FROM: Jason Golden, Superintendent

CC: Laurette Carle, Chair of Library Book Review Committee
Dana Ausbrooks, WCS Attorney

DATE: February 2, 2023

RE: Committee Recommendation on Request for Reconsideration of the following Library Book: Extremely Loud and Incredibly Close

Board Members, attached is the Request for Reconsideration and a Summary and Recommendation from the Review Committee that was established pursuant to the new Board Policy 4.403, Library Materials. The following is a direct link to that policy on the WCS website:

<https://onedrive.live.com/view.aspx?resid=C425CC264269ABEF!5757&ithint=file%2cdocx&authkey=!AJdVcG6scluRT34>.

The Committee reviewed a Request for Reconsideration of Library Materials that asked for removal of the novel Extremely Loud and Incredibly Close from the Franklin High School library. Our office made a copy available to you in December 2022.

The following is an excerpt from page 5 of the report that includes the committee's recommendation:

The committee unanimously recommends the book remain in the high school library; however, we have conflicting recommendations about availability. Four committee members recommend it remain available for all high school students while one committee member recommends it only be available to students ages 16 and older.

Per Tennessee law and Board Policy, the Board shall review the challenged library material, review the committee recommendation, and make the determination whether the material is appropriate for the age and maturity levels of the students who have access to it and whether the material is suitable for, and consistent with, the educational mission of the school. If you have any questions regarding the new law and process, feel free to call WCS Attorney Dana Ausbrooks.

Committee for the Reconsideration of Library Materials

January 20, 2023

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Section I: Conclusion Report

Committee Members

Laurette Carle, Executive Director of Teaching, Learning, and Assessment

Donna Clements, WCS (Williamson County Schools) Board of Education member appointed by Board Chair

Brigid Day, WCEA (Williamson County Education Association) representative, appointed by WCEA President

Allison Fisher, WCS high school level principal

Abby Peterson, parent organization leader at school involved

Structure and Process of Committee

The reconsideration committee was established by Superintendent Jason Golden on November 7, 2022, per prior Board Policy 4.403 Library Materials. Books were purchased and provided to each of the five members so they could read the book in its entirety before the first in-person meeting. There were five meetings for the committee. Each member spent an average of approximately 30 hours on this reconsideration including reading, meeting together, researching, and considering. Only the teacher member of the committee received compensation for this work. Others added it to existing professional and personal time and responsibilities.

- A kickoff meeting was held virtually for introductions and a brief review of the Policy and task before us. After this meeting, all members were provided with copies of the Board Policy and the Request for Reconsideration submitted by the complainant.
- The second meeting was to receive legal guidance from WCS General Counsel Dana Ausbrooks and then discuss the concerns raised by the complainant about the book to surface questions the committee needed answered by either the complainant or other parties to inform our decision.
- A third meeting was the official hearing for the complainant to help the committee fully understand the request.
- A fourth meeting was held to judge the material for its strengths and values and the objectionable content raised by the complainant. During this meeting, we had a lot of discussions but did not reach consensus, so we decided to meet again after the Winter Break.
- A fifth meeting was held to reach a recommendation by majority vote and review wording in this report. Each member reviewed a draft of the committee summary and used their own notes to offer input on collaborative edits on a template started by the chair prior to the meeting.
- A sixth meeting was held via Zoom to approve final editorial edits.

Selection Process for Library Books in High Schools

School libraries exist to provide all students with a quality education that supports their intellectual, physical, emotional, and social development. Library Media Specialists in Williamson County Schools have been guided by local Board Policy 4.402 (deleted October 2022 during revisions and merging of policies) which for many years included the following considerations for all collections:

1. To provide materials that will enrich and support the curriculum and personal needs of the students, taking into consideration their varied interests, abilities, and learning styles;
2. To provide materials that will stimulate growth in factual knowledge, literary appreciation, aesthetic values, and ethical standards;
3. To provide a background of information which will enable pupils to make intelligent judgments in their daily lives;
4. To provide materials on opposing sides of controversial issues so that students may develop, under guidance, the practice of critical analysis;
5. To provide materials which realistically represent our pluralistic society and reflect the contributions made by these groups and individuals to our American heritage; and
6. To place principles above personal opinion and reason above prejudice in the selection of materials of the highest quality in order to assure a comprehensive media collection appropriate for the users.

Library Media Specialists also consider the school curriculum, staff requests, student/parent suggestions, community demographics, peer-reviewed journals, national and regional award winners, and the balance within a collection. An informal book selection team seeks out reviews from professional journals, especially noting those materials with starred reviews and noting the age of the recommended audience. They utilize respected sources of book jobbers such as Follett, PermaBound, Bound-to-Stay-Bound, and the Junior Library Guild. The librarian works within the site level budget to select and purchase books from a jobber with approval from the school principal. The books then enter the collection for circulation. Books that no longer meet the school's needs are removed from the collection when they are no longer relevant, current, of interest to students or in poor condition.

Librarians include books with varied content because those books can provide a safe format for parents to converse with their student about sensitive issues and because books can allow students to vicariously experience situations and prepare them for navigating their own future.

Students and parents are encouraged to discuss family standards in book selection so that the student can practice voluntary inquiry selecting a book for reading enjoyment and learning.

[Policies and State Law for Reconsideration](#)

Because this reconsideration request was initiated at the school level before a new Board Policy went into effect on October 24, 2022, the committee followed the structure and procedure of the previous Board Policy 4.403 (Library Materials, last revised 04/16/2019) for composition of the committee. However, with the passage of the Age-Appropriate Materials Act of 2022 in Public Chapter 744 (codified in TCA 49-6-3803), the committee was charged with making a *recommendation* to the principal and to the superintendent and School Board instead of presenting a *decision* to the school principal, complainant, affected school employees, and Superintendent of Schools. That step aligns with the new Board Policy 4.403 for Library Materials (issued 10/24/2022) and state law. The Age-Appropriate Instructional Materials Act of 2022 charges districts to ensure that materials are both age-appropriate and aligned with the mission of the school.

Reconsideration Timeline

Date	Action
October 18, 2022	Reconsideration forms from complainant turned in to Assistant Superintendent of Teaching, Learning and Assessment
October 19, 2022	School principal and librarian met with the complainant to discuss concerns about the book and request for removal of the book from library
October 22, 2022	WCS School Board revised Policy 4.403
October 31, 2022	School emailed complainant about their decision to keep the book in the library; complainant decided to move forward with reconsideration at the district level
November 7, 2022	Ad hoc Reconsideration Committee established, and Committee Chair appointed by Superintendent
November 11, 2022	Committee Chair emailed committee members about coordination for getting book to them and inviting them to a kickoff Zoom meeting
November 16, 2022	Held Committee kickoff introductory meeting via Zoom and later via phone for those who could not attend at arranged time
December 5, 2022	Met for legal guidance from WCS General Counsel and to surface questions for both the hearing and the committee discussion
December 13, 2022	Held hearing to listen to concerns of complainant and ask clarifying questions
December 15, 2022	Met for discussion and worked toward consensus recommendation
January 9, 2023	Met to reach recommendation and edit draft summary report
January 19, 2023	Met virtually for confirmations agreeing to final language and edits for recommendation report
January 20, 2023	Submitted final recommendation and conclusion report to Board Chair and Superintendent for consideration to put on next appropriate School Board meeting agenda

Complainant

The complainant met with the principal and librarian of the high school in mid-October before deciding to formally submit the reconsideration request on October 31, 2022. The complainant is a concerned community member who is neither a WCS staff member nor a parent of an enrolled student. The complainant was provided with a one-hour hearing with the committee on December 13, 2022, during which all concerns were shared and heard by the committee members. The committee learned that the complainant first became concerned with *Extremely Loud & Incredibly Close* by Jonathan Safran Foer upon receiving a list of 44 books from a citizens group based in Florida who had flagged certain pages of each book on their own template to ask for reconsideration of books in Florida. The complainant used that group's template to summarize concerns about this book. The pages of the book were 42, 84, 127, 145, 177, and 275. The complainant had not read the book in its entirety.

Conclusion of Committee

Even though we did not receive the guidance expected from the Tennessee Textbook and Instructional Materials Quality Commission on how to determine the “level” of objectionable content or age appropriateness of materials that might dictate the removal of a book from the library per state law and recognizing the professional duties and expertise of our school librarians and procedures in place for parent communication regarding student library use, the committee recommendation is that the book *Extremely Loud & Incredibly Close* by Jonathan Safran Foer remain in our high school library. The committee unanimously recommends the book remain in the high school library; however, we have conflicting recommendations about availability. Four committee members recommend it remain available for all high school students while one committee member recommends it only be available to students ages 16 and older.

Section II: Library Book Review

Book Overview

The reconsideration request asked for the removal of the book *Extremely Loud & Incredibly Close* by Jonathan Safran Foer (Houghton Mifflin Harcourt, 2005) from the Franklin High School library. The book has been in circulation at Franklin High School for 8 years. It has also been in 3 other high school libraries, but no libraries at the middle or elementary levels. There have been no complaints from students or the families of students who have checked out the book.

Summary of the book (from the publisher):

Nine-year-old Oskar Schell has embarked on an urgent, secret mission that will take him through the five boroughs of New York. His goal is to find the lock that matches a mysterious key that belonged to his father, who died in the World Trade Center on the morning of September 11.

This seemingly impossible task will bring Oskar into contact with survivors of all sorts on an exhilarating, affecting, often hilarious, and ultimately healing journey.

Jonathan Safran Foer emerged as one of the most original writers of his generation with his best-selling debut novel, *Everything Is Illuminated*. Now, with humor, tenderness, and awe, he confronts the traumas of our recent history.

Strength and value of the book (from the ad hoc committee):

The committee experienced the book as a beautifully written, powerful story with strong character development and unique literary devices. The multigenerational story is challenging and rigorous for readers and is one of the only historical fiction books available related to the personal impact of September 11, 2001. It depicts both internal and external conflicts very well. The mystery portion of the plot is engaging while the ultimate message is that love and connection with others is critical for overcoming incredible sadness and grief after tragedy.

The book does contain a few pages with profanity and mature content of a sexual nature. If read in isolation, these few passages may raise questions for some. When taken in context within the entire work, they do not outweigh the opportunity and option for some high school students to experience the book’s inherent strength and value. The committee does not see the six quoted pages as evidence that the book is pervasively vulgar. Four committee members determined it is

age-appropriate for high school students. One committee member determined it is age-appropriate for students ages 16 and older.

Noteworthy Reviews

Booklist (February 1, 2005 (Vol. 101, No. 11))

This follow-up to Foer's extremely good and incredibly successful *Everything Is Illuminated* (2002) stars one Oskar Schell, a nine-year-old amateur inventor and Shakespearean actor. But Oskar's boots, as he likes to say, are very heavy--his father, whom he worshiped, perished in the World Trade Center on 9/11. In his dad's closet a year later, Oskar finds a key in a vase mysteriously labeled "Black." So he goes searching after the lock it opens, visiting (alphabetically) everyone listed in the phone book with the surname Black. Oskar, who's a cross between *The Tin Drum*'s Oskar Matzerath and *The Curious Incident of the Dog in the Night Time*'s Christopher Boone, doesn't always sound like he's nine, but his first-person narration of his journey is arrestingly beautiful, and readers won't soon forget him. A subplot about Oskar's mute grandfather, who survived the bombing of Dresden, isn't as compelling as Oskar's quest for the lock, but when the stories finally come together, the result is an emotionally devastating climax. No spoilers here, but we will say that the book--which includes a number of photographs and some eccentric typography--ends with what is undoubtedly the most beautiful and heartbreaking flip book in all of literature.

Kirkus Reviews starred (January 1, 2005)

The search for the lock that fits a mysterious key dovetails with related and parallel quests in this (literally) beautifully designed second from the gifted young author (*Everything Is Illuminated*, 2002).

The searcher is nine-year-old Oskar Schell, an inventive prodigy who (albeit modeled on the protagonist of Grass's *The Tin Drum*) employs his considerable intellect with refreshing originality in the aftermath of his father Thomas's death following the bombing of the World Trade Center. That key, unidentified except for the word "black" on the envelope containing it, impels Oskar to seek out every New Yorker bearing the surname Black, involving him with a reclusive centenarian former war correspondent, and eventually the nameless elderly recluse who rents a room in his paternal grandma's nearby apartment. Meanwhile, unmailed letters from a likewise unidentified "Thomas" reveal their author's loneliness and guilt, while stretching backward to wartime Germany and a horrific precursor of the 9/11 atrocity: the firebombing of Dresden. In a riveting narrative animated both by Oskar's ingenuous assumption of adult responsibility and understanding (interestingly, he's "playing Yorick" in a school production of *Hamlet*) and the letter-writer's meaningful silences, Foer sprinkles his tricky text with interpolated illustrations that render both objects of Oskar's many interests and the word and memories of a survivor who has forsworn speech, determined to avoid the pain of loving too deeply. The story climaxes as Oskar discovers what the key fits, and also the meaning of his life (all our lives, actually), in a long-awaited letter from astrophysicist Stephen Hawking.

Much more is revealed as this brilliant fiction works thrilling variations on, and consolations for, its plangent message: that "in the end, everyone loses everyone." Yes, but look what Foer has found.

Library Journal (June 1, 2011)

In this tender novel, nine-year-old Oskar scours New York City searching for a lock that will fit a key belonging to his father, who died in the Twin Towers. (LJ 3/1/05) (c) Copyright 2011. Library Journals LLC, a wholly owned subsidiary of Media Source, Inc. No redistribution permitted.

Publishers Weekly (January 31, 2005)

Oskar Schell, hero of this brilliant follow-up to Foer's bestselling *Everything Is Illuminated*, is a nine-year-old amateur inventor, jewelry designer, astrophysicist, tambourine player and pacifist. Like the second-language narrator of *Illuminated*, Oskar turns his naively precocious vocabulary to the understanding of historical tragedy, as he searches New York for the lock that matches a mysterious key left by his father when he was killed in the September 11 attacks, a quest that intertwines with the story of his grandparents, whose lives were blighted by the firebombing of Dresden. Foer embellishes the narrative with evocative graphics, including photographs, colored highlights and passages of illegibly overwritten text, and takes his unique flair for the poetry of miscommunication to occasionally gimmicky lengths, like a two-page soliloquy written entirely in numerical code. Although not quite the comic tour de force that *Illuminated* was, the novel is replete with hilarious and appalling passages, as when, during show-and-tell, Oskar plays a harrowing recording by a Hiroshima survivor and then launches into a Poiindexterish disquisition on the bomb's "charring effect." It's more of a challenge to play in the same way with the very recent collapse of the towers, but Foer gambles on the power of his protagonist's voice to transform the cataclysm from raw current event to a tragedy at once visceral and mythical. Unafraid to show his traumatized characters' constant groping for emotional catharsis, Foer demonstrates once again that he is one of the few contemporary writers willing to risk sentimentalism in order to address great questions of truth, love and beauty. Agent, Nicole Aragi. 11-city author tour; foreign rights sold in 12 countries. (Apr. 4) Copyright 2005 Reed Business Information.

School Library Journal (July 1, 2005)

Adult/High School-Oskar Schell is not your average nine-year-old. A budding inventor, he spends his time imagining wonderful creations. He also collects random photographs for his scrapbook and sends letters to scientists. When his father dies in the World Trade Center collapse, Oskar shifts his boundless energy to a quest for answers. He finds a key hidden in his father's things that doesn't fit any lock in their New York City apartment; its container is labeled "Black." Using flawless kid logic, Oskar sets out to speak to everyone in New York City with the last name of Black. A retired journalist who keeps a card catalog with entries for everyone he's ever met is just one of the colorful characters the boy meets. As in *Everything Is Illuminated* (Houghton, 2002), Foer takes a dark subject and works in offbeat humor with puns and wordplay. But *Extremely Loud* pushes further with the inclusion of photographs, illustrations, and mild experiments in typography reminiscent of Kurt Vonnegut's *Breakfast of Champions* (Dell, 1973). The humor works as a deceptive, glitzy cover for a fairly serious tale about loss and recovery. For balance, Foer includes the subplot of Oskar's grandfather, who survived the World War II bombing of Dresden. Although this story is not quite as evocative as Oskar's, it does carry forward and connect firmly to the rest of the novel. The two stories finally intersect in a powerful conclusion that will make even the most jaded hearts fall. -Matthew L. Moffett, Northern Virginia Community College, Annandale Copyright 2005 Reed Business Information.

School Library Journal's Adult Books for High School Students: 2005

School Library Journal editors appoint a group of professionals working with teens in library settings to review and select a list of exceptional adult level books to recommend to high school students. The list usually includes both fiction and non-fiction books. The *School Library Journal's Adult Books 4 Teens* list was tracked through NovelList Lists through 2018. Jonathan Foer's book *Extremely Loud and Incredibly Close* was added to the list in 2005 and 2006.

Reviews & Awards

- Booklist, 02/01/05
- Kirkus Reviews starred, 01/01/05
- Library Journal starred, 03/01/05
- Publishers Weekly starred, 01/31/05
- School Library Journal, 07/01/05
- Teacher Librarian, 10/01/09
- Wilson's Fiction, 10/01/10
- Wilson's Senior High School Core Collection*, 10/01/07
- Wilson's Senior High School Core Collection*, 10/01/11**

*H.W. Wilson's Senior High Core Collection (23rd Edition) identifies essential material available for high school libraries and young adult collections. It is a helpful guide to over 4,500 recommended fiction and nonfiction titles for adolescents and young adults, grade nine through twelve.

Librarians have relied on the expert recommendations in Senior High Core Collection for years for collection development guidance. It is an ideal tool for Purchasing & Title Selection, Readers' Advisory, Curriculum Support, Collection Development & Maintenance and Professional Development.

** Taken from another format.

Learning Connections

This library book is not being used in classrooms for instruction in WCS curriculum. It is on a College Board resource list as a choice for AP English Literature. It does connect with certain topics in the high school curriculum, including but not limited to:

- U.S. History Standard US.92 includes the impact of the September 11, 2001, terrorist attacks
- U.S. History Standard US.47 includes analyzing the response of the U.S. to the plight of European Jews before the start of the war, the U.S. liberation of concentration camps during the war, and the immigration of Holocaust survivors after the war.
- English I, Unit I: American Voices Essential Question: What does it mean to be American?

- English III, Unit 5: Facing our Fears Essential Question: Victims and Victors: How do we respond when challenged by fear?

Relevant Tennessee Law

- TCA § 49-6-3803 Materials Review for Age-Appropriate Instructional Materials Act of 2022

Relevant U.S. Supreme Court Cases

- Tinker v. Des Moines Independent Community School District, 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969).
- Abrams v. United States, 250 U.S. 616, 40 S.Ct. 17, 63 L.Ed. 1173 (1919)
- Brown v. Louisiana, 383 U.S. 131, 86 S.Ct. 719, 15 L.Ed.2d 637 (1966)
- Bd. of Educ. v. Pico, 457 U.S. 853 (1982)
- Miller v. State of California, 413 U.S. 15 (1973)



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MEMORANDUM

TO: Williamson County School Board
FROM: Juli L. Oyer, Assistant Superintendent of Elementary Schools
DATE: February 16, 2023
RE: School Naming Committee Recommendations

WCS has two new schools scheduled to open in Fall of 2023. The School Naming Committees for the two elementary schools—currently referred to as Cox Road and Wilkes Lane—met to determine naming recommendations. They met collectively on January 10, 2023, to discuss School Board policy 3.210, the timeline of the naming process, the process for gathering input, and to hear the history of both the Cox Road and Wilkes Lane area. Each individual Committee met a second time to review the history of the school, view, share, and analyze community input, and reach consensus on recommended names. The Cox Road Committee met on January 24, 2023. The Wilkes Lane Committee met on January 26, 2023.

In accordance with *WCS School Board Policy 3.210, Naming Facilities*, the Committees submit to you the following names for consideration for each of the two schools.

Cox Road: The school names are listed in order of recommendation, with the first name being the top choice of the Naming Committee.

1. Arrington Elementary School
 - The committee feels this name represents the community and the area in a sensible and respectful manner that honors the history of the community. The early settlement of the area was called “Petersburg” and was later changed because of the nearby creek. There is significant pride in the tightknit community and the name represents this well. This was the top choice of those who provided community input to the naming committee.
2. Patton Elementary School
 - The Patton family was one of the first families to own land in the Arrington community. Patton Elementary School was the name of the first Black school in the area and it was also a church in the area in 1882—Patton's Chapel. The committee believes this name represents the historical element of the community and has a focus on the education legacy of the area as well.
3. Arrington Creek Elementary School

- Arrington Creek was significant in the naming of the Arrington community. The early settlement of the area was called “Petersburg” and was later changed because of the nearby creek. The committee found this a compelling name but noted the creek does not run on the school property.

Wilkes Lane: The Naming Committee chose not to rank the order of the recommendations.

- Amanda H. North Elementary School
 - Amanda North was a lifelong educator in Williamson County. Her legacy impacts the lives of many students throughout the County. Mrs. North began her teaching career in 1934 at Boxy Valley School. Her career was spent as both a teacher and principal in one room schools. She began teaching immediately following high school. She taught during the school year and went to college during the summer months until she graduated from Tennessee A & I State College. She was the last female African American principal at Thompson’s Station school, which was a grades 1-8 school for African American students. At the end of her career, she also taught Adult Education at night at Natchez High School. The committee felt that honoring Mrs. North’s legacy is strongly in line with the mission and values of Williamson County Schools. The committee offers “Amanda H. North” as the recommendation but would be satisfied with the shortening of the name to “Amanda North Elementary School”. This was the top choice of those who provided community input to the naming committee.
- North Star Elementary School
 - Star Pointer was a horse born on a farm neighboring the Wilkes Lane property in 1889. Star Pointer was the first horse in harness to run a mile in under two minutes. This name combines the legacy of both “Amanda North” and “Star Pointer” and provides the school with a name that represents the beacon that education provides in the life of students. It represents the navigation of life and learning with a clear focus on the “North Star” of education.



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