



## **Williamson County Board Policy Committee**

February 7, 2022 6:00 PM

Williamson County Administrative Complex Training Center, 1st Floor

### **1. Agenda**

#### **2. Board Policies First Reading**

- a. 1.703 School Attendance Areas, Zoning and Nonresident Students
- b. 3.210 Naming Facilities
- c. 6.306 Interference/Disruption of School Activities (New)
- d. 6.500 Special Education Students (New)

# Williamson County Board of Education

Monitoring: <b>Review: Annually, in August</b>	Descriptor Term: <b>School Attendance Areas, Zoning and Nonresident Students</b>	Descriptor Code: <b>1.703</b>	Issued Date: <b>08/19/19</b>
		Rescinds: <b>1.703</b>	Issued: <b>11/26/18</b>

1 *General*

2 **All out-of-zone requests must be submitted for approval by ~~May 15<sup>th</sup>~~ *April 15<sup>th</sup>*.**

3 Except as provided in this policy, no out-of-district student will be eligible to attend Williamson  
4 County Schools.<sup>1</sup> The Williamson County Board of Education will provide transportation to all  
5 students attending the assigned school within an attendance transportation zone. Transportation to any  
6 school outside the attendance transportation zone will be the responsibility of the parent or guardian.  
7 Transportation exceptions may be made for groups of students as needed for the best interests of the  
8 district when approved in advance by the Board.

9 Out-of-zone approvals are granted to continue through the highest grade level of the school unless  
10 rescinded by the principal for failure to follow school procedures. A sibling of a student currently  
11 enrolled in an out-of-zone school and who will be enrolled in that school the upcoming school year  
12 may enroll in that same school, even if the school zone has closed. A sibling request must be submitted  
13 for approval by ~~May 15<sup>th</sup>~~ *April 15<sup>th</sup>*.

14 **ESTABLISHING TRANSPORTATION ZONES**

15 Prior to any vote concerning transportation zone changes, the Board shall establish parameters as  
16 direction for WCS staff rezoning proposals.

17 **OUT OF ZONE PROCESS**

18 **General:** Students residing in Williamson County, including Franklin Special School District, may be  
19 approved to attend a school outside their attendance transportation zone provided that school is an  
20 open zoned school, the zoned school principal has signed and acknowledged notice of the request, and  
21 the student has been recommended by the out-of-zone principal and the Superintendent. Other  
22 approvals for out-of-zone requests may be made and approved under other guidelines within this  
23 policy. The reason for the request shall be stated on the application.

24 **Curricular:** A student may apply for an out of zone school placement for specific curricular needs, or  
25 a particular course of study. A course of study is defined as the International Baccalaureate (I.B.)  
26 program or a series of courses in the career/technical area. Failure to register for the approved course  
27 of study or approved curriculum will cause the student to be returned to the zoned school immediately.  
28 Further, the student shall continue to enroll in the approved course of study or curriculum needs until  
29 requirements are met to graduate. With the exception of the I.B. program, students requesting to attend  
30 an out of zone school shall be denied if the school's base building capacity is exceeded or will be  
31 exceeded in the coming school year, and/or if oversized classes in the approved course of study or  
32 approved curriculum will result.

**1 OPEN ZONED SCHOOLS**

2 Upon recommendation of the Superintendent, each year the Board will approve which schools will be  
3 available for open zoning. That decision will be based on current and future available space for  
4 students, principal recommendation, and any other appropriate consideration needed at that time.

5 All other schools are closed for enrollment to any student not residing in that specific school  
6 transportation zone or not approved under the guidelines specified in this policy. A student approved  
7 through this process may continue in the next level of the feeder pattern unless attendance would result  
8 in overcrowding of the school and/or oversized classrooms or unless denied by the Principal for failure  
9 to follow school procedures.

**10 MOVING TO ZONE**

11 A student residing in Williamson County may enroll in another Williamson County School District  
12 school if the parents provide to the principal to enrollment a copy of a bona fide non-contingent contract  
and other supporting documentation of their intent to move into that transportation school zone within  
the current school year. An approved out-of-zone application must be filed with the out-of-zone school  
(no signature required from the zoned school principal of the temporary residence).

13 A non-resident student may enroll in Williamson County school if the parents provide to the principal  
14 prior to enrollment a notarized statement of intent to reside in the Williamson County School District  
15 during the forthcoming semester, with supporting documentation submitted to validate intent to reside.  
16 Approval may be granted on a semester basis only. A family tuition rate applicable to families who  
17 have shown this documentation shall be established by the School Board. This rate shall be established  
18 by the school board each year and shall be based on the previous year's financial expenditures.

**19 EXCEPTIONS WCS AND WILLIAMSON COUNTY EMPLOYEES (RESIDENT)**

20 Williamson County Board of Education or Williamson County employees who are residents of  
21 Williamson County and who work full-time in a work assignment located in a WCS school, office, or  
22 facility are eligible to have children in their legal and physical custody and step-children who live in  
23 their home to attend out-of-zone any school within the high school feeder zone in which the  
24 employee's work assignment is located. If there is more than one feeder school, the out-of-zone  
25 approval is at the discretion of the principals of the feeder schools involved.

**26 WCS AND WILLIAMSON COUNTY EMPLOYEES (NON-RESIDENT)**

27 Williamson County Board of Education or Williamson County employees who reside outside  
28 Williamson County but who work full-time in a work assignment located in a WCS school, office, or  
29 facility are eligible, at the Board established tuition rate, to have children in their legal and physical  
30 custody and step-children who live in their home to attend any school within the high school feeder  
31 zone in which the employee's work assignment is located. If there is more than one feeder school, the  
32 out-of-zone approval is at the discretion of the principals of the feeder schools involved.

33 If employment is terminated and the employee is not a resident of Williamson County, the child may  
34 complete the school year in the Williamson County School.

1 A high school student classified as a second semester junior or as a senior may complete the senior  
2 year, totally or in part, with the payment of tuition required on a semester basis.

3 High school age children of Franklin Special School District professional staff who reside outside the  
4 county will be eligible to attend Centennial High School. The established family tuition rate shall be  
5 charged.

## 6 **GRANDFATHER PROVISION:**

### 7 1. REZONING FOR EXISTING and OPENING NEW SCHOOLS

8 Students re-zoned due to the opening of a new school or the rezoning of an existing school may request  
9 and be grandfathered to continue in former zoned school as follows:

10	Elementary School:	rising 5th grade students
11	Middle School:	rising 8th grade students
12	High School:	rising 11th and 12th grade students

13 Requests should be submitted by ~~May 15<sup>th</sup>~~ *April 15<sup>th</sup>* of the preceding year. Parents are responsible for  
14 transportation to the out-of-zone school.

### 15 2. RELOCATION WITHIN WILLIAMSON COUNTY SCHOOLS

16 Rising 5th grade, 8th grade, 11th grade and 12th grade students currently attending a school and who  
17 move out of their transportation zone and maintain residence within Williamson County may request  
18 out-of-zone approval through the out-of-zone principal to continue attendance in that school as long as  
19 they have lived in that zone for at least twelve consecutive months, and they provide their  
20 transportation. Only the out of zone principal's approval signature is required. Requests should be  
21 submitted by ~~May 15<sup>th</sup>~~ *April 15<sup>th</sup>*. Students who relocate within Williamson County during a school year  
but have not lived in the said transportation zone for more than twelve consecutive months may  
complete only that school year at the original school.

## 22 **SIBLINGS**

23 When a student is attending an out-of-zone school, that student and his siblings may attend through the  
24 highest grade level of that school, provided that each newly enrolling sibling must submit an out of  
25 zone request for approval by ~~May 15<sup>th</sup>~~ *April 15<sup>th</sup>*. Any such attendance may be denied or rescinded by  
the principal for failure to follow school procedures. A sibling may only apply to attend an out-of-zone  
26 school if there is a sibling currently attending that school who will be enrolled in that school the  
27 upcoming school year.

## 28 **TRANSFERS**

29 No transfers from one county school to another will be permitted during the school year unless  
30 approved through the Renaissance High School application process.

**1 RETURN TO ZONED SCHOOL**

2 Requests for students to return to their transportation zoned school will be reviewed by a staff  
3 committee appointed by the Superintendent for determination to be made at the semester end. Any  
4 student as determined by the principal as violating school rules may be returned to the zoned school at  
5 the end of any semester.

**6 PRIMARY RESIDENCE OUTSIDE COUNTY BUT SUBJECT TO WILLIAMSON COUNTY  
7 PROPERTY TAX**

8 Children of custodial parents who are registered to vote in Williamson County pursuant to the out-of-  
9 county voting provisions of T.C.A. § 2-2-122(d) may attend Williamson County Schools with no  
10 payment of tuition. Said children shall be zoned to the school whose zone includes the Williamson  
11 County property nearest that parent's residence.

**12 APPEALS**

13 Any appeal for exception to this policy or determination of the proper application of the policy shall be  
14 reviewed by a special committee, including at least one Board member, appointed by the  
15 Superintendent. The committee shall consider appeals based on a student's specific curricular and/or  
16 documented needs. Principals shall review all specific curricular exceptions annually; when the  
17 conditions upon which the exception was granted are not adhered to, the out-of-zone approval shall be  
18 revoked. The decision of the special committee regarding appeals is final.

**19 RENAISSANCE HIGH SCHOOL APPLICATIONS**

20 Renaissance High School applications may be made from time to time during the school year, and  
21 admission shall be based on criteria established by the Renaissance High School Principal.

**22 REPORT TO THE BOARD**

23 A report shall be made to the Board annually of all students attending schools outside their  
24 transportation areas.

**25 TUITION**

26 Tuition will be paid in full by approved out-of-county students on a semester basis prior to enrollment  
27 in any semester (e.g. 50% of the annual tuition rate). Tuition will be refunded in full for the semester  
28 when the student establishes documented permanent residence within Williamson County at any time  
29 during the semester. No refund will be made if residence has not been established by the end of the  
30 semester.

31 Any student (K-12) who moves out of Williamson County during the school year may complete that  
32 school year in the Williamson County School System. No tuition will be charged for a current semester  
33 in progress; however, tuition must be paid for any new semester enrolled (e.g. student moves October  
34 3 or November 10, no tuition would be paid for first semester; tuition would be paid for the second  
35 semester).

- 1 Any high school student classified as a second semester junior or as a senior who moves out of the
- 2 county may complete the senior year, totally or in part, with the payment of tuition required on a
- 3 semester basis.

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Legal References

1. TCA 49-6-403(c)

# Williamson County Board of Education

Monitoring: <b>Review: Annually, in October</b>	Descriptor Term: <b>Naming Facilities</b>	Descriptor Code: <b>3.210</b>	Issued Date: <b>02/18/19</b>
		Rescinds: <b>3.210</b>	Issued: <b>09/16/02</b>

2 The process for selecting a name for a new school and for renaming a school shall be as follows:

- 3
- 4 1. The Superintendent shall appoint a naming committee composed of Board members, county
- 5 commissioners, and WCS staff members.
- 6
- 7 2. Schools shall not be named after, commercial developments, or residential developments.
- 8 Schools may be named for the area or community in which the school is located even if the
- 9 area or community is named after a family.
- 10
- 11 3. If a school is named for an individual, then a school will be named according to the following
- 12 naming criteria:
- 13
  - 14 a. The individual played a critical role or contributed to society in ways that supported the
  - 15 success and well-being of the individuals who lived in Williamson County, Tennessee,
  - 16 the State of Tennessee or the United States, now and in the future.
  - 17 b. The individual's principal legacy (i.e. the key activity, advocacy or accomplishment for
  - 18 which the individual is most known) aligns with or reflects the WCS mission, vision,
  - 19 core values and beliefs.
  - 20 c. The individual has been deceased for ten (10) or more years.
  - 21 d. No building may bear the name of an individual convicted of a felony.
- 22
- 23 4. Community input shall be solicited through a variety of appropriate methods.
- 24
- 25 5. The naming committee shall review and consider all proposed names submitted by the
- 26 community.
- 27
- 28 6. The naming committee shall submit a one-page summary, which includes a list of *no more*
- 29 *than* three names and the justifications of the recommendation for each of the three names to
- 30 the Superintendent, who will present the summary to the Board for consideration. *The*
- 31 *naming committee may rank the names presented to the Board.* The Superintendent shall
- 32 provide the Board with the summary prior to the work session in which the Board will be
- 33 discussing the three names presented by the naming committee.
- 34
- 35 7. The Board shall make the final selection of the name.

# Williamson County Board of Education

Monitoring:  <b>Review: Annually, in March</b>	Descriptor Term: <b>Interference/Disruption of School Activities</b>	Descriptor Code: <b>6.306</b>	Issued Date:
		Rescinds:	Issued:

1 *General*

2 A student shall not engage in conduct which causes the disruption or interference with the operation of  
 3 the school while on school property, in school vehicles or buses, or at school-sponsored events,  
 4 whether on or off campus. The student shall not urge other students to engage in such conduct.

5 Employees are authorized to take reasonable measures to establish appropriate school behavior and  
 6 have the authority to control the conduct of any student while under the supervision of the school  
 7 district.<sup>1</sup>

8 A student may receive disciplinary action ranging from verbal reprimand to suspension and/or expulsion  
 9 depending on the severity of the offense and the student’s prior record.<sup>2</sup>

10 **REMOVAL OF STUDENT<sup>3</sup>**

11 If a student repeatedly or substantially interferes with the learning environment, the teacher may  
 12 submit a written request along with the required documentation to the principal/designee to remove the  
 13 student from the teacher’s classroom. The student will be given notice of the rationale for the request  
 14 as well as the opportunity to offer an explanation.

15 The principal/designee will investigate the request and make a decision regarding the student’s  
 16 placement. The principal will notify the teacher as to his/her decision.

17 If a teacher abuses or overuses the student removal process, the principal/designee shall address the  
 18 abuse or overuse with the teacher and may require the teacher to complete additional professional  
 19 development to improve the teacher’s classroom management skills.

20 *Appeal Process*

21 If the teacher’s request for removal is denied, he/she may file an appeal with the Superintendent of  
 22 Schools/designee. He/she will review the teacher’s request for removal as well as the decision of the  
 23 principal/designee and make a determination as to the student’s placement.

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Legal References

1. TCA 49-6-4102
2. TCA 49-6-3401
3. Public Acts of 2021, Chapter No. 77

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Cross References

- Student Expulsion/Suspension 6.316  
 Safe Relocation of Students 6.4081

# Williamson County Board of Education

Monitoring: <b>Review: Annually, in April</b>	Descriptor Term: <b>Special Education Students</b>	Descriptor Code: <b>6.500</b>	Issued Date:
		Rescinds:	Issued:

- 1 Special education students between the ages of three (3) and twenty-one (21), inclusive, shall receive  
2 the benefit of a free appropriate public education. These students shall be educated with the general  
3 student population to the maximum extent appropriate and should be placed in separate or special  
4 classes only when the severity of the disability is such that education in regular classes, even with the  
5 use of supplementary aids and services, cannot be accomplished satisfactorily.<sup>1</sup>
- 6 Eligibility standards and options of service for special education services shall be based upon the  
7 criteria specified in state regulations.<sup>2</sup>
- 8 Students receiving special education services shall not be restrained except as permitted by state law  
9 and regulations.<sup>3,4</sup> The Superintendent of Schools shall develop administrative procedures to govern  
10 the following:
- 11 1. Personnel authorized to use isolation and restraint;
  - 12
  - 13 2. Training requirements for personnel working with special education students; and
  - 14
  - 15 3. Incident reporting procedures.<sup>4</sup>

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#### Legal References

1. TCA 49-10-103(c)
2. TRR/MS 0520-01-09-.01
3. TCA 49-10-1301 *et seq.*
4. TRR/MS 0520-01-09-.23

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#### Cross References

Special Education 4.202  
Compulsory Attendance Ages 6.201  
Safe Relocation of Students 6.4081