



Williamson County Board Work Session

May 13, 2021 6:00 PM

Support Services Building - Professional Development Room

1. Call to Order

2. Consent Agenda

a. Approval of April 19, 2021 School Board Meeting Minutes

b. Board Policies - Second Reading

I. 1.403 Agendas

c. Physician-Supported Request for Child to be Excused from Compulsory Attendance

d. Approval of ePlan Applications and Budgets for FY2021-2022 142 School Federal Projects to include ESEA Grants, Title I-A, I Delinquent, I Neglected, Title IIA, Title IIIA, IV, IDEA, Part B, IDEA Pre-School Grants, IDEA Partnership for Systemic Change, K-12, and Carl Perkins Basic Grant, with Superintendent Authorizations (Annual Agenda Item)

3. Superintendent's Report (60 Minutes)

a. Safety Planning after the 2020-2021 School Year

4. Operations Report (5 Minutes)

5. Board Chair Report (10 Minutes)

6. New Business

a. Superintendent's Evaluation (Annual Agenda Item)

b. 2020–2021 School Board Budget (10 Minutes)

I. Approval of General Purpose School Fund Amendment 05.21 SRO Grant- \$35,000.

II. Approval General Purpose School Fund Amendment 05.21 Literacy Training Grant - \$471,800.

III. Approval General Purpose School Fund Resolution 06.21 Additional Student Support Services Expenses - \$250,000.

IV. Approval General Purpose School Fund Resolution 06.21 Trustee Commission - \$250,000.

V. Approval General Purpose School Fund Resolution 06.21 ESCO
Payment - \$1,082,578.26.

VI. Approval General Purpose School Fund Resolution 06.21 COVID-19
Related Needs - Payroll - \$2,396,000.

VII. Approval General Purpose School Fund Resolution 06.21 COVID-19
Related Needs - General Purpose - \$956,500.

c. Approval of the 2021-2022 Revised General Purpose Budget -
\$414,579,134.

d. Board Policies - First Reading (10 Minutes)

I. 3.604 Public Records Request

II. 5.100 Personnel Goals (New)

III. 5.202 Separation Practices for Classified Employees

IV. 6.405 Medicines

e. Policy for Deletion

I. 5.3051 Families First Coronavirus Response Act

f. 2021-2022 Late Start Days

g. Approval of Williamson County Schools Representative for Growth Plan
Coordinating Committee

7. Board Items for Discussion

a. Curriculum

8. Monthly Reports & Miscellaneous Information

a. April End of the Month Financials

b. April Purchasing Report



Williamson County School Board Meeting

April 19, 2021 6:30 PM

Electronically pursuant to Executive Orders #16 and #78 signed by Governor Bill Lee

Attendance Taken at 6:32 PM.

Mrs. Jennifer Aprea: Present
Mr. Dan Cash: Present
Ms. Sheila Cleveland: Present
Mrs. Angela Durham: Present
Mrs. Candace Emerson: Present
Mr. Brad Fiscus: Present
Mr. Jay Galbreath: Absent
Mrs. Nancy Garrett: Present
Mr. KC Haugh: Present
Mr. Eliot Mitchell: Present
Mr. Eric Welch: Present
Mr. Rick Wimberly: Present

Present: 11, Absent: 1.

1. Call to Order

a. As it is necessary to protect public health, safety, and welfare, Williamson County Schools is officially meeting electronically in light of the coronavirus pursuant to Executive Orders #16 and #78 signed by Governor Bill Lee and Waiver of Williamson County School Board Policy 1.400.

b. Record Attendance

c. Pledge of Allegiance

Madam Chair Garrett called on School Board Member Dan Cash to lead the Pledge of Allegiance, followed by a moment of silence.

2. Items of Particular Public Interest (Public Comment)

Channing Brown spoke about the amount of homework and mental health.

Cornelia Gipson spoke about appreciation and encouragement for the DEI efforts.

3. Approval of Agenda

Madam Chair Garrett presented the Agenda for approval. She then called for a roll call vote.

Motion Passed: Motion by Mr. Eric Welch to approve. A second was made by Mr. Brad Fiscus.

Mr. Jay Galbreath: Absent

Mrs. Nancy Garrett: Yes

Mrs. Angela Durham: Yes

Mr. Dan Cash: Yes

Mr. Eliot Mitchell: Yes

Mr. Brad Fiscus: Yes

Mrs. Jennifer Aprea: Yes

Ms. Sheila
Cleveland: Yes

Mrs. Candace: Yes

Emerson:

Mr. Rick Wimberly: Yes

Mr. Eric Welch: Yes

Mr. KC Haugh: Yes

Yes: 11, Nay: 0, Absent: 1

4. Approval of Consent Agenda

Madam Chair Garrett presented the Consent Agenda for approval. She then called for a roll call vote.

Motion Passed: Motion by Mr. Eric Welch to approve. A second was made by Mr. Brad Fiscus.

Mr. Jay Galbreath: Absent

Mrs. Angela Durham: Yes

Mr. Dan Cash: Yes

Mr. Eliot Mitchell: Yes

Mr. Brad Fiscus: Yes

Mrs. Jennifer Aprea: Yes

Ms. Sheila
Cleveland: Yes

Mrs. Candace
Emerson: Yes

Mr. Rick Wimberly: Yes

Mr. Eric Welch: Yes

Mr. KC Haugh: Yes

Mrs. Nancy Garrett: Yes

Yes: 11, Nay: 0, Absent: 1

Yes: 11, Nay: 0, Absent: 1

a. Approval of the March 22, 2021 School Board Meeting Minutes

b. Board Policies - Second Reading

I. 4.600 Report Cards and Grading Systems

II. 5.104 Equal Opportunity Employment

III. 5.200 Separation Practices for Tenured Teachers

IV. 5.201 Separation Practices for Non-Tenured Teachers

c. Approval of Centennial High School Football Locker Replacement

5. Communications to the Board

a. Superintendent's Report

Superintendent Jason Golden thanked the board members for all they do and for attending the meeting. He gave a review of his presentation from the School Board Work Session, including staying with masks for the last few weeks of school based on the health authorities guidelines, WCS Online, Summer School Program, and Culture Strategy Plan. Golden presented a video of all the hard work of the students and staff this school year, up to to date.

I. Student, Staff and School Spotlights

In Student Spotlights, more than 25 high school students were recognized for scoring a perfect composite score on the ACT. From Brentwood High, Jack Hudson, Mannan Goel, Oakley Martin, Maxwell Aulino, Francis Bailey, John Dawson, Harinishree Sathu, Sienna Shepherd, Harper Thompson, Noah True and Langjia Zhang all scored a 36 composite. Two Centennial High students, Delaney Devlin and Abhinay Dixit, also earned perfect composite scores, as did Franklin High's Lening Cui, James Williams, James Anisi and Emily Taylor. Srivatsav Nemmani and Hunter Basola, both Independence High students, also earned perfect composite scores. Nolensville High's Nathan Montpool and Robert Shelton can both add a perfect ACT score to their list of achievements. Ravenwood High's Sharada Ghantasala, Regan Enderle, Amanda Huang and Connor Wojtak also scored a 36 on their ACT exams. Renaissance High's first perfect ACT score comes from Mason Adams.

Centennial High's Daniel Kuk is the district's first All-State Jazz Band piano player. He is directed by Scott Miller. Both the Franklin and Summit high school winter guard teams came out on top at the Southeastern Color Guard Circuit Tennessee Championship. The Franklin High team is the Scholastic A Division champion. The team is led by Michael Horvath and Levi Brandenburg. The Summit High team is the Scholastic AA Division champion. Those students are led by Tristen Hamilton and Jeremy Hewgley.

In Staff Spotlights, Franklin High College, Career and Technical Education (CCTE) teacher Brent Greene was named the Nashville Technology Council's Technology Educator of the Year.

b. Board Chair Report

Madam Chair Garrett reminded the School Board members of the 2021 TSBA Convention and training in November. She mentioned a board retreat this spring.

6. New Business

a. 2020-2021 School Board Budget

I. Approval of General Purpose School Fund Amendment 4.21 Private Grant for Sunset Middle Walking Trail - \$20,000.

Madam Chair Garrett called on Superintendent Golden who recommended approval of the General Purpose School Fund Amendment 4.21 Private Grant for Sunset Middle Walking Trail in the amount of \$20,000.

Motion Passed: Motion by Mrs. Candace Emerson to approve. A second was made by Mr. Eliot Mitchell.

Mr. Jay Galbreath: Absent

Mr. Dan Cash: Yes

Mr. Eliot Mitchell: Yes

Mr. Brad Fiscus: Yes

Mrs. Jennifer Aprea: Yes

Ms. Sheila Cleveland: Yes

Mrs. Candace Emerson: Yes

Mr. Rick Wimberly: Yes

Mr. Eric Welch: Yes

Mr. KC Haugh: Yes

Mrs. Nancy Garrett: Yes

Mrs. Angela Durham: Yes

Yes: 11, Nay: 0, Absent: 1

II. Approval of Resolution 5.21 Transfer from School Federal Projects to General Purpose School Fund for ESSER Grant 2.0 - \$2,325,328.

Madam Chair Garrett called on Superintendent Golden who recommended approval of Resolution 5.21 Transfer from School Federal Projects to General Purpose School Fund for ESSER Grant 2.0 in the amount of \$2,325,328.00.

Motion Passed: Motion by Ms. Sheila Cleveland to approve. A second was made by Mr. Dan Cash.

Mr. Jay Galbreath: Absent

Mr. Eliot Mitchell: Yes

Mr. Brad Fiscus: Yes

Mrs. Jennifer Aprea: Yes

Ms. Sheila Cleveland: Yes

Mrs. Candace Emerson: Yes

Emerson:
Mr. Rick Wimberly: Yes
Mr. Eric Welch: Yes
Mr. KC Haugh: Yes
Mrs. Nancy Garrett: Yes
Mrs. Angela Durham: Yes
Mr. Dan Cash: Yes

Yes: 11, Nay: 0, Absent: 1

III. Approval of 2021-2022 Capital Fund

Madam Chair Garrett called on Superintendent Golden who recommended approval of 2021-2022 Capital Fund in the amount of \$10,213,666.

Motion Passed: Motion by Mr. Rick Wimberly to approve. A second was made by Mr. Eliot Mitchell.

Mr. Jay Galbreath: Absent
Mr. Brad Fiscus: Yes
Mrs. Jennifer Aprea: Yes
Ms. Sheila Cleveland: Yes
Mrs. Candace Emerson: Yes
Mr. Rick Wimberly: Yes
Mr. Eric Welch: Yes
Mr. KC Haugh: Yes
Mrs. Nancy Garrett: Yes
Mrs. Angela Durham: Yes
Mr. Dan Cash: Yes
Mr. Eliot Mitchell: Yes

Yes: 11, Nay: 0, Absent: 1

b. Foundations Autism Charter School Application

Madam Chair Garrett called on Superintendent Golden who recommended the approval of the resolution to deny the Foundations Autism Charter School.

Motion Passed: Motion by Mr. Eliot Mitchell to approve. A second was made by Mrs. Jennifer Aprea.

Mr. Jay Galbreath: Absent
Mrs. Jennifer Aprea: Yes
Ms. Sheila Cleveland: Yes
Mrs. Candace Emerson: Yes

Emerson:
Mr. Rick Yes
Wimberly:
Mr. Eric Welch: Yes
Mr. KC Haugh: Yes
Mrs. Nancy
Garrett: Yes
Mrs. Angela
Durham: Yes
Mr. Dan Cash: Yes
Mr. Eliot Mitchell: Yes

Mr. Brad Fiscus: Yes

Yes: 11, Nay: 0, Absent: 1

c. Approval of the 2019-2020 Tenure Recommendations - (Annual Agenda Item)

Madam Chair Garrett called on Superintendent Golden who recommended approval of the 2019-2020 Tenure Recommendations (Annual Agenda Item).

Motion Passed: Motion by Mr. Rick Wimberly to approve. A second was made by Mr. KC Haugh.

Mr. Jay
Galbreath: Absent
Ms. Sheila
Cleveland: Yes
Mrs. Candace
Emerson: Yes
Mr. Rick
Wimberly: Yes
Mr. Eric Welch: Yes
Mr. KC Haugh: Yes
Mrs. Nancy
Garrett: Yes
Mrs. Angela
Durham: Yes
Mr. Dan Cash: Yes
Mr. Eliot Mitchell: Yes

Mr. Brad Fiscus: Yes

Mrs. Jennifer
Aprea: Yes

Yes: 11, Nay: 0, Absent: 1

d. Approval of Facilities Use Fee Schedule (Board Policy 3.206) (Annual Agenda Item)

Madam Chair Garrett called on Superintendent Golden who recommended approval of the 2021-2022 Facilities Use Fee Schedule (Board Policy 3.206) (Annual Agenda Item).

Motion Passed: Motion by Mr. Dan Cash to approve. A second was made by Mr. Eric Welch.

Mr. Jay
Galbreath: Absent
Mrs. Candace
Emerson: Yes
Mr. Rick
Wimberly: Yes
Mr. Eric Welch: Yes
Mr. KC Haugh: Yes
Mrs. Nancy
Garrett: Yes

Mrs. Angela Durham: Yes
Mr. Dan Cash: Yes
Mr. Eliot Mitchell: Yes

Mr. Brad Fiscus: Yes

Mrs. Jennifer Aprea: Yes

Ms. Sheila Cleveland: Yes

Yes: 11, Nay: 0, Absent: 1

e. Approval of WCS Online K-8 School and High School

Madam Chair Garrett called on Superintendent Golden who recommended approval of the 2021-2022 WCS Online K-8 School and WCS Online High School.

Motion Passed: Motion by Ms. Sheila Cleveland to approve. A second was made by Mr. Eric Welch.

Mr. Jay Galbreath: Absent

Mr. Rick Wimberly: Yes

Mr. Eric Welch: Yes

Mr. KC Haugh: Yes

Mrs. Nancy Garrett: Yes

Mrs. Angela Durham: Yes

Mr. Dan Cash: Yes

Mr. Eliot Mitchell: Yes

Mr. Brad Fiscus: Yes

Mrs. Jennifer Aprea: Yes

Ms. Sheila Cleveland: Yes

Mrs. Candace Emerson: Yes

Yes: 11, Nay: 0, Absent: 1

f. Board Policies - First Reading

I. 1.403 Agendas

Madam Chair Garrett called on Superintendent Golden who recommended approval on first reading of Board Policy 1.403 Agendas.

Motion Passed: Motion by Mr. Eliot Mitchell to approve. A second was made by Ms. Sheila Cleveland.

Mr. Jay Galbreath: Absent

Mr. Eric Welch: Yes

Mr. KC Haugh: Yes

Mrs. Nancy Garrett: Yes

Mrs. Angela Durham: Yes

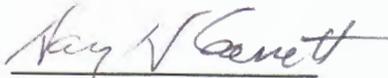
Mr. Dan Cash: Yes

Mr. Eliot Mitchell: Yes
Mr. Brad Fiscus: Yes
Mrs. Jennifer Aprea: Yes
Ms. Sheila Cleveland: Yes
Mrs. Candace Emerson: Yes
Mr. Rick Wimberly: Yes

Yes: 11, Nay: 0, Absent: 1

7. Adjournment

There being no further business, Madam Chair Garrett adjourned the meeting at 7:25 p.m.



Chairperson



Superintendent

Williamson County Board of Education

Monitoring: Review: Annually, in July	Descriptor Term: Agendas	Descriptor Code: 1.403	Issued Date: 01/21/20
		Rescinds: 1.403	Issued: 01/18/18

1 The Chair and the Superintendent of Schools shall determine the agenda.¹ While developing the
2 agenda, the Chair and Superintendent shall identify routine or non-controversial items to be placed on
3 the consent agenda, which shall become a part of the regular agenda. If any member objects to
4 including an item on the consent agenda, that item shall be moved to the regular agenda as an action
5 item requiring discussion. The remaining consent items shall be adopted in a single vote without
6 discussion.

7 Additional items of business may be placed on the board work session agenda under “Topics for
8 Discussion” at the request of a board member made in writing. Board members wishing to suggest an
9 item of business for the agenda shall notify the Superintendent and Chair in writing at least ten (10)
10 working days before the board work session. The Board may from time to time invite subject matter
11 experts to provide informational presentations as part of the work session agenda.

12 Regular meetings shall be conducted under the following order of business:

- 13 1. Call to Order, Pledge and Moment of Silence
- 14 2. Items of Public Interest (Public Comment)**
- 15 3. Approval of Agenda*/Items of Consent (Consent Agenda)
- 16 4. Communications to the Board (requiring no action)
- 17 5. Unfinished Business
- 18 6. New Business
- 19 7. Adjournment

20 *Note: Once the agenda has been approved, it may not be changed without action to set aside Board
21 policy.

22 **Thirty (30) minutes will be placed on the agenda for the Chair to recognize individuals to make
23 comments. At the discretion of the Chair, this time may be extended. Williamson County residents and
24 WCS employees shall have first priority. In the event time remains, the Chair may allow nonresidents
25 to speak. All persons addressing the Board will state his/her name, provide his/her address and provide
26 the name of the organization or group he/she represents before addressing the Board. The Board
27 reserves the right to limit the time of any speaker. The Chair shall have the authority to terminate the
28 remarks of any individual who is disruptive or does not adhere to Board rules.²

29 Under the tenure recommendations section of the agenda, if a Board member requests that any specific
30 tenure recommendation(s) be acted upon separately, this request will be honored automatically.

31 Agendas for special meetings of the School Board shall be established pursuant to requirements
32 established by Tennessee law. *Thirty (30) minutes will be placed on the agenda for the Chair to*

- 1 *recognize individuals to make public comment. At the discretion of the Chair, this time may be*
2 *extended. Public Comment is limited to the business related to the call of the meeting and the details*
3 *related to the agenda item(s) discussed or transacted by the Board at a special meeting. Williamson*
4 *County residents and WCS employees shall have first priority. In the event time remains, the Chair*
5 *may allow nonresidents to speak. All persons addressing the Board will state his/her name, provide*
6 *his/her address and provide the name of the organization or group he/she represents before addressing*
7 *the Board. The Board reserves the right to limit the time of any speaker. The Chair shall have the*
8 *authority to terminate the remarks of any individual who is disruptive or does not adhere to Board*
9 *rules.*³.
- 10 The agenda shall be available at each meeting for visitors. The agenda shall be available online to the
11 members, the media, and the public.

Legal References

1. TCA 49-2-206
2. TCA 39-17-306
3. [TCA 39-17-306](#)

Cross References

- Duties of Officers 1.201
Executive Committee 1.301

1320 West Main Street Suite 202
Franklin, Tennessee 37064-3700
Phone (615) 472-4000
Fax (615) 472-4190
Website: <http://www.wcs.edu>



MEMORANDUM

TO: Williamson County Board of Education

FROM: Dana M. Ausbrooks, General Counsel

CC: Jason Golden, Superintendent of Schools

DATE: May 3, 2021

SUBJECT: Physician-Supported Request for Child to be Excused from Compulsory Attendance

THE DOCUMENTS SUPPORTING THIS MEMORANDUM ARE FERPA-PROTECTED AND CONFIDENTIAL. ANY DISCLOSURE OF PERSONALLY IDENTIFIABLE STUDENT INFORMATION RELATED TO THIS REQUEST IS A VIOLATION OF FEDERAL LAW.

Included in a prior, separate confidential message from myself to you is a copy of a request from a family to exempt their child from the compulsory attendance law, along with a supporting letter from the child's medical doctor. TCA §49-6-3005(a)(1) allows the Board to approve this request, upon the recommendation of the Principal and Superintendent, if a child is "mentally or physically incapacitated to perform school duties, such disability to be attested by a duly licensed physician in all cases." Under that law, the Board must vote to approve this request. Please note that FERPA, 20 USC §1232(g), the federal student privacy law, still applies to this request. As a result, the Board cannot discuss at a public meeting any personally identifiable information related to this child.

Staff recommends that the Board approve this family's request to exempt their child from compulsory attendance based on the confidential information provided to you. Upon a vote approving this request, Mrs. Garrett as Board Chair would sign the State exemption form which includes the child's name.

1320 West Main Street Suite 202
Franklin, Tennessee 37064-3700
Phone (615) 472-4000
Fax (615) 472-4190
Website: <http://www.wcs.edu>



MEMORANDUM

TO: Williamson County School Board

FROM: Jason Golden, Superintendent 

DATE: May 17, 2021

RE: Approval of ePlan Applications for FY2022 to include ESEA Grants as Amended by Every Student Succeeds Act, IDEA, Part B, IDEA Pre-School, IDEA Partnership for Systemic Change, K-12, and Carl Perkins Basic Grant

This memo is to request the approval of the FY2022 Federal Fund 142 ePlan Applications and Budgets with the following statement, allowing superintendent approval of revisions and amendments:

“The Williamson County Board of Education approves the FY2022 ePlan Applications and Budgets for ESEA Grants (Titles IA, I-Delinquent, I-Neglected, IIA, III, IV), IDEA, Part B, IDEA Pre-School, IDEA Partnership for Systemic Change, K-12, and Carl Perkins Basic Grant and authorizes the superintendent to file any necessary budget revisions, plan addenda, or transfer requests.”

2021-2022 BUDGET FOR 142 SCHOOL FEDERAL PROJECTS

WILLIAMSON COUNTY BOARD OF EDUCATION APPROVAL MAY 17, 2021

(Includes Special Education I.D.E.A., Part B, & I.D.E.A. Pre-School, I.D.E.A. Partnership for Systemic Change, K-12, Carl Perkins Basic, and ESEA Grants (Title I, I Delinquent, I Neglected, IIA, III, IV) As Amended by Every Student Succeeds Act

REVENUES

47131	Carl Perkins Basic Grant	\$341,168
47141	Title IA, I Neglected, I Delinquent Grants to States	\$723,698
47143	Special Education Grants to States	\$6,704,201
47145	Special Education Pre-School	\$119,666
47146	Title III, English Language Acquisition	\$82,318
47189	Title IIA, Eisenhower Professional Development State Grants	\$534,505
47590	Title IV, Other Federal Through State (Student Support and Academic Enrichment)	\$53,743

REVENUES

TOTAL **\$8,559,299**

EXPENDITURES

71100	Regular Instruction Program	\$693,940
71200	Special Education Instruction Program	\$3,898,689
71300	Vocational Education Program	\$238,616
72120	Health Services	\$866,504
72130	Other Student Support	\$120,554
72210	Other Instructional Support	\$629,718
72220	Instructional Staff Support	\$869,238
72230	Career and Technical Staff Support	\$8,428
72710	Transportation	\$800
99100	Transfers Out (Indirect Cost and CCEIS Disproportionality)	\$1,232,812

EXPENDITURES

TOTAL **\$8,559,299**

142 2021-2022 PROPOSED BUDGET IN EPLAN FOR ESEA AS AMENDED BY EVERY STUDENT SUCCEEDS ACT									
(ePlan defined as "Tennessee Electronic Planning and Grants Management System")									
WILLIAMSON COUNTY BOARD OF EDUCATION APPROVAL									
17-May-21									
DESCRIPTION	BUDGET	EPLAN	EPLAN TITLE	EPLAN TITLE I	EPLAN	EPLAN	EPLAN	EPLAN	TOTALS BY CATEGORY
EXPENDITURES	LINES	TITLE I A	NEGLECTED	DELINQUENT	TITLE IIA	TITLE III	TITLE IV		
INSTRUCTION									
	71100								
Teachers	71100 116	416,000.00							
Educational Assistants	71100 163					39,182.00			
Other Salaries & Wages	71100 189		4,000.00	14,300.00		10,000.00			
Social Security	71100 201	25,792.00	248.00	887.00		3,050.00			
State Retirement	71100 204	42,848.00	412.00	1,472.90		2,990.00			
Life Insurance	71100 206	336.00				42.00			
Medical Insurance	71100 207	85,600.00				10,700.00			
Dental Insurance	71100 208	4,000.00				500.00			
Employer Medicare	71100 212	6,032.00	58.00	208.00		714.00			
Contracts with Other School Systems	71100 311	3,000.00							
Instructional Supplies & Materials	71100 429		658.00			9,696.04	8,000.00		
Regular Instruction Equipment	71100 722						3,214.00		
TOTAL INSTRUCTION		\$ 583,608.00	\$ 5,376.00	\$ 16,867.90		\$ 76,874.04	\$ 11,214.00	\$	693,939.94
OTHER STUDENT SUPPORT									
	72130								
Other Salaries & Wages	72130 189	1,200.00							
Social Security	72130 201	75.00							
State Retirement	72130 204	124.00							
Employer Medicare	72130 212	19.00							
In-Service/Staff Development	72130 524						24,000.00		
Other Charges--Parent Involvement	72130 599	5,569.00							
TOTAL OTHER STUDENT SUPPORT		\$ 6,987.00					\$ 24,000.00	\$	30,987.00
INSTRUCTIONAL SUPPORT									
	72210								
Education Media Personnel	72210 137					53,646.00			
Secretary(s)	72210 161					18,172.00			
Other Salaries & Wages	72210 189	53,661.00				272,642.00			
In-Service Training	72210 196					5,000.00	2,000.00		
Social Security	72210 201	3,327.00				21,667.00	124.00		
State Retirement	72210 204	5,527.00				35,995.00	206.00		
Life Insurance	72210 206	42.00				210.00			
Medical Insurance	72210 207	10,700.00				53,500.00			
Dental Insurance	72210 208	500.00				2,500.00			
Employer Medicare	72210 212	778.00				5,068.00	29.00		
Travel--Mileage	72210 355					6,000.00			
Other Contracted Services	72210 399					21,447.00			
Other Supplies and Materials	72210 499						6,000.00		
In-Service/Staff Development	72210 524	11,961.00		2,077.59	25,268.00	3,000.00	8,670.17		
TOTAL INSTRUCTIONAL SUPPORT		\$ 86,496.00		\$ 2,077.59	\$ 521,115.00	\$ 3,000.00	\$ 17,029.17	\$	629,717.76
TRANSPORTATION									
	72710								
Contract with Parents	72710 313	500.00							
Contract with Vehicle Owners	72710 315	300.00							
TOTAL TRANSPORTATION		800.00						\$	800.00
TRANSFERS OUT									
	99100								
Indirect Cost	99100 504	20,743.00	164.00	579.00	13,390.00	2,444.00	1,500.00		
TOTAL TRANSFERS OUT		\$ 20,743.00	\$ 164.00	\$ 579.00	\$ 13,390.00	\$ 2,444.00	\$ 1,500.00	\$	38,820.00
TOTAL EXPENDITURES		\$ 698,634.00	\$ 5,540.00	\$ 19,524.49	\$ 534,505.00	\$ 82,318.04	\$ 53,743.17	\$	1,394,264.70
REVENUE									
TITLE I, Grants to Local Education Agencies	47141	\$ 723,698.49							
TITLE III, English Language Acquisition Grants	47146	\$ 82,318.04							
TITLE IIA, Eisenhower Prof.Dev.State Grants	47189	\$ 534,505.00							
Title IV, Other Federal Through State (Student Support and Academic Enrichment)	47590	\$ 53,743.17							
TOTAL REVENUE		\$ 1,394,264.70							

142 2021-2022 PROPOSED BUDGET IN EPLAN FOR INDIVIDUALS WITH DISABILITIES ACT, PART B, I.D.E.A. PRE-SCHOOL, and I.D.E.A. PARTNERSHIP for SYSTEMIC CHANGE, K-12 (SUSTAINABILITY) (ePlan defined as "Tennessee Electronic Planning and Grants Management System") WILLIAMSON COUNTY BOARD OF EDUCATION APPROVAL						
DESCRIPTION	17-May-21 BUDGET LINES	EPLAN IDEA IDEA, PART B	EPLAN IDEA PRE-SCHOOL	EPLAN IDEA PARTNERSHIP FOR SYSTEM.CHGE (K-12)	TOTALS BY CATEGORY	EPLAN IDEA,PT.B MANDATORY
EXPENDITURES - SPECIAL EDUCATION						
INSTRUCTION						
71200						
Teachers	71200 116		41,756.00			
Educational Assistants	71200 163	1,661,000.00	45,240.00			
Other Salaries & Wages	71200 189	261,320.00				
Social Security	71200 201	119,185.00	5,395.00			
State Retirement	71200 204	96,120.00	4,301.00			
Life Insurance	71200 206	3,864.00	43.00			
Medical Insurance	71200 207	984,400.00	10,700.00			
Dental Insurance	71200 208	46,000.00	500.00			
Employer Medicare	71200 212	27,875.00	1,265.00			
Contracts with Private Agencies	71200 312	581,214.00	2,106.00			
Instructional Supplies & Materials	71200 429	597.85	4,807.00			
Other Materials & Supplies	71200 499	1,000.00				
TOTAL SPECIAL EDUCATION						
INSTRUCTION		\$ 3,782,575.85	\$ 116,113.00		\$ 3,898,688.85	
HEALTH SERVICES						
72120						
Medical Personnel	72120 131	635,930.00				
Social Security	72120 201	39,429.00				
State Retirement	72120 204	65,502.00				
Life Insurance	72120 206	420.00				
Medical Insurance	72120 207	107,000.00				
Dental Insurance	72120 208	5,000.00				
Employer Medicare	72120 212	9,223.00				
Travel--Mileage	72120 355	4,000.00				
TOTAL HEALTH SERVICES		\$ 866,504.00			\$ 866,504.00	
OTHER STUDENT SUPPORT						
72130						
Other Salaries & Wages	72130 189					494,969.00
Social Security	72130 201					30,689.00
State Retirement	72130 204					50,426.00
Life Insurance	72130 206					357.00
Medical Insurance	72130 207					90,950.00
Dental Insurance	72130 208					4,250.00
Employer Medicare	72130 212					7,178.00
Other Contracted Services	72130 399					364,000.00
In-Service/Staff Development	72130 524					20,315.15
TOTAL OTHER STUDENT SUPPORT					\$ -	\$ 1,063,134.15
INSTRUCTIONAL STAFF SUPPORT						
72220						
Psychological Personnel	72220 124	124,290.00				
Secretary(s)	72220 161	41,025.00				
Other Salaries & Wages	72220 189	469,970.00				
In-Service Training	72220 196			1,200.00		
Social Security	72220 201	39,386.00		76.00		
State Retirement	72220 204	51,113.00		123.00		
Life Insurance	72220 206	336.00				
Medical Insurance	72220 207	85,600.00				
Dental Insurance	72220 208	4,000.00				
Employer Medicare	72220 212	9,212.00		19.00		
Travel--Mileage	72220 355	8,000.00				
In-Service/Staff Development	72220 524			34,888.00		
TOTAL SPECIAL EDUCATION						
INSTRUCTIONAL STAFF SUPPORT		\$ 832,932.00		\$ 36,306.00	\$ 869,238.00	
TRANSFERS OUT						
99100						
Indirect Cost	99100 504	167,749.00	3,553.00			
Mandatory CCEIS	99100 590	1,018,134.15				
TOTAL TRANSFERS OUT		\$ 1,185,883.15	\$ 3,553.00		\$ 1,189,436.15	
TOTAL SPECIAL EDUCATION						
EXPENDITURES		\$ 6,667,895.00	\$ 119,666.00	\$ 36,306.00	\$ 6,823,867.00	
47100						
REVENUE						
Special Education - Grants to States	47143	\$ 6,704,201.00				
Special Education Pre-School Grants	47145	119,666.00				
TOTAL REVENUE		\$ 6,823,867.00				

WCBOE APPROVAL OF 142 2021-2022 PROPOSED BUDGET FOR CARL D. PERKINS CAREER AND TECHNICAL EDUCATION ACT			
of 2006 AS AMENDED BY THE STRENGTHENING CAREER & TECHNICAL EDUCATION FOR THE 21ST CENTURY			
ACT (PERKINS V)			
WILLIAMSON COUNTY BOARD OF EDUCATION APPROVAL			
(ePlan defined as "Tennessee Electronic Planning and Grants Management System")			
17-May-21		EPLAN	
DESCRIPTION	BUDGET LINES	CARL PERKINS	TOTALS BY CATEGORY
		BASIC GRANT	
EXPENDITURES			
VOCATIONAL AND TECHNICAL EDUCATION			
INSTRUCTION			
	71300		
Teachers	71300 116	22,140.00	
Clerical Personnel	71300 162	17,361.00	
Social Security	71300 201	2,455.00	
State Retirement	71300 204	3,150.00	
Life Insurance	71300 206	37.00	
Medical Insurance	71300 207	9,363.00	
Dental Insurance	71300 208	438.00	
Employer Medicare	71300 212	579.00	
Vocational Instruction Equipment	71300 730	183,093.47	
TOTAL CAREER & TECHNICAL EDUCATION			
INSTRUCTION		\$ 238,616.47	\$ 238,616.47
OTHER STUDENT SUPPORT			
	72130		
Other Salaries & Wages (PD)	72130 189	8,500.00	
Social Security	72130 201	527.00	
State Retirement	72130 204	876.00	
Employer Medicare	72130 212	125.00	
Travel--Mileage (CTSO)	72130 355	62,232.00	
In-Service/Staff Development (PD)	72130 524	17,307.47	
TOTAL OTHER STUDENT SUPPORT			
		\$ 89,567.47	\$ 89,567.47
CAREER & TECHNICAL EDUCATION SUPPORT			
	72230		
Clerical Personnel	72230 162	5,788.00	
Social Security	72230 201	359.00	
State Retirement	72230 204	290.00	
Life Insurance	72230 206	6.00	
Medical Insurance	72230 207	1,338.00	
Dental Insurance	72230 208	63.00	
Employer Medicare	72230 212	84.00	
In-Service/Staff Development	72230 524	500.00	
TOTAL CAREER & TECHNICAL EDUCATION			
SUPPORT		\$ 8,428.00	\$ 8,428.00
TRANSFERS OUT			
	99100		
Indirect Cost	99100 504	4,555.95	
TOTAL TRANSFERS OUT			
		\$ 4,555.95	\$ 4,555.95
TOTAL VOCATIONAL EXPENDITURES			\$ 341,167.89
REVENUE			
Vocational Education - Basic Grants to States	47131	\$341,167.89	
TOTAL REVENUE			
	47131	\$341,167.89	

To: Board of Education
From: Rachel Farmer, Assistant Superintendent/CFO
RE: Budget Amendment and Resolutions for the 20.21 Budget
Date: May 17, 2021



The following amendments will require board approval only:

General Purpose School Fund Amendments:

05.21 SRO Grant

We were awarded **\$35,000** from the School Resource Officer Grant to help offset expenses for the second year for Creekside Elementary School's SRO pay.

05.21 Literacy Training Grant

The State is funding a program for Early Literacy Training for teachers and will pay a \$1,000 stipend for those that complete the two-week course. The maximum number of teachers we can provide the training to is 400, resulting in the maximum expense associated with this training to be **\$471,800** for salaries and benefits.

The following resolutions will require both board and commission approval.

General Purpose School Fund Resolutions:

06.21 Additional SSS Expenses

Certain students support service department needs are not able to be properly forecasted during the budget process in that they are tied to student needs. Legal expense for due process procedures is one of those expenses. There are some funds available within department to offset the expense. Fund balance will be used for the remaining. Total needed is **\$250,000**.

06.21 Trustee Commission

There is a need to increase the trustee's commission by **\$250,000** based on the amount of local revenue we receive. We only budget 92% of anticipated property tax collections and receive in excess of 98% and therefore will use this account to fund this need.

06.21 ESCO Payment

The school system completed an infrastructure up-grade that allowed us to participate in an energy savings program. In an agreement with the county, we will reimburse the debt service principal and interest payments related to these infrastructure up-grades in the amount of **\$1,082,578.26**.

06.21 COVID Related Needs - Payroll

There are salary lines that do not have enough budgeted funds available. These lines are related to super-subs (a result of COVID), the retired CFO working on contract and the CTE teacher line increase as a result of work experience increases. Student Support Services had various unfilled positions this year and these funds and fund balance can be used to cover the cost through an inter-category transfer of **\$2,396,000**.

06.21 COVID Related Needs - General Purpose

There are expenditure lines that do not have enough funds available. The costs are a result of additional needs related to instructional software technology, STARS contracts, internet connectivity, and unreimbursed TEMA expenditures all related to COVID-19. The fund balance will need to cover these overages totaling **\$956,500**.

Staff recommends approval of the amendment and resolutions.

May Work Session Memo.docx

AMENDMENT:

APPROPRIATING \$35,000 FROM THE SCHOOL RESOURCE OFFICER GRANT

WHEREAS, the Board of Education has received a grant from the state which is used along with county funds to fund a portion of the new SRO program for the second year at Creekside Elementary; and

WHEREAS, the amount of funding from the state is for new SRO's only; and

NOW, THEREFORE BE IT RESOLVED, that the Williamson County Board of Education meeting in regular session on May 17, 2021 approve and amend the 2020-2021 General Purpose School Fund budget as follows:

Revenue

141.40000.465900.	Other State Ed-Safe Schools	\$35,000
381.00.31.G2280		

Expenditure

141.72130.530900.45	Contracts with Govt Agencies	\$35,000
7.G2280		

School Board Vote: **Yes**____ **No**____

Amendment:

**APPROPRIATING \$471,800, STATE LITERACY TRAINING TEACHER STIPEND GRANT IN
THE 2020-2021 GENERAL PURPOSE SCHOOL FUND BUDGET FOR TEACHERS
COMPLETING EARLY LITERACY TRAINING**

WHEREAS, the State initiated a program for training teachers in Early Literacy as part of READ 360;
and

WHEREAS, teachers must complete a two week course to qualify for a \$1,000 stipend; and

WHEREAS, we are hosting 8 cohorts of 50 teachers each for a total of 400 teachers participating; and

WHEREAS, no local funds will be necessary;

NOW, THEREFORE BE IT RESOLVED that the Williamson County Board of Education meeting
in regular session on May 17, 2021 approve and amend the 2020-2021 General
Purpose School Fund budget as follows:

Revenue		
141.40000.465900	Other State Funds	\$471,800
Expenditure		
141.71100.518900.388	Other Salaries and Wages	\$400,000
141.71100.520100.388	Social Security	24,800
141.71100.520400.388	Retirement	41,200
141.71100.521200.388	Medicare	5,800
	Total	\$471,800

School Board Vote

Yes____ **No**____

RESOLUTION NO. _____

Requested by: Board of Education

RESOLUTION AMENDING THE 2020-21 GENERAL PURPOSE SCHOOL BUDGET \$250,000 FOR ADDITIONAL STUDENT SUPPORT SERVICE EXPENSES

WHEREAS, the Student Support Services Department has estimated there is a need to increase the amount for contracted services for legal services associated with due process; and

WHEREAS, each year due processes are ended and started throughout the year and there is no way to determine the exact cost during the budget process; and

WHEREAS, there is an available amount within the Student Support Services Department to help cover a portion of these expenditures; and

WHEREAS, we will use fund balance to offset the remaining balance needed;

NOW, THEREFORE BE IT RESOLVED, that the Williamson County Board of County Commissioners meeting in regular session on June 14, 2021 approve and amend the 2020-21 General Purpose School Fund budget in the following manner:

Revenue/Expend. Decrease:

141.39000	Fund Balance	\$ 50,000
141.71200.531200.389	Contracts with Private Agencies	200,000

Expenditure Increase:

141.72220.539999.89	Other Contracted Services-Legal	\$250,000
	Total	\$250,000 \$250,000

Commissioner Tom Tunnicliffe

Committees Referred to & Action Taken

1. School Board	For ___ Against ___
2. Education	For ___ Against ___
3. Budget	For ___ Against ___
COMMISSION ACTION TAKEN:	For ___ Against ___ ABS Out ___

Elaine Anderson - County Clerk

Tommy Little - Commission Chairman

Date

Rogers Anderson - County Mayor

RESOLUTION NO. _____
Requested by : Board of Education

**RESOLUTION APPROPRIATING \$250,000 IN THE GENERAL PURPOSE SCHOOL FUND
BUDGET FROM CURRENT REVENUES FOR RELATED TRUSTEE COMMISSION**

WHEREAS, there is a need for an additional **\$250,000** in the trustee commission line item due to the actual revenue for property taxes exceeding budgeted amounts; and

WHEREAS, the expense for Trustee's Commission is directly related to the amount collected in property tax;

NOW, THEREFORE BE IT RESOLVED, that the Williamson County Board of County Commissioners meeting in regular session on June 14, 2021 amend the 2020-2021 General Purpose School Fund budget in the following manner:

Revenue 141.40110	Property Tax Collections	\$250,000
Expenditures 141.72310.551000	Trustee Commission	\$250,000

Commissioner, Tom Tunnicliffe

COMMITTEES REFERRED TO & ACTION TAKEN:

School Board:	For ___	Against ___	Pass ___	Out ___
Education Committee:	For ___	Against ___	Pass ___	Out ___
Budget Committee:	For ___	Against ___	Pass ___	Out ___
Commission Action Taken:	For ___	Against ___	Pass ___	Out ___

Elaine Anderson, County Clerk

Commission Chairman, Tommy Little

Rogers Anderson, County Mayor

Date

RESOLUTION NO. _____

Requested by: Board of Education

RESOLUTION TO TRANSFER FUNDS TO THE RURAL AND GENERAL DEBT SERVICE FUNDS TO PAY PRINCIPAL AND INTEREST ON ENERGY SYSTEMS CONSERVATION DEBT

WHEREAS, Williamson County Schools initiated an energy savings program whereby savings resulting from the upgrade of infrastructure relating to utilities in our school will offset the related debt; and

WHEREAS, the Board entered into an agreement with the county to reimburse the debt service interest and principal payments;

NOW, THEREFORE BE IT RESOLVED, that the Williamson County Commission meeting in regular session on June 14, 2021 approve the following funds and amend the 2020-2021 General Purpose School Fund as follows:

**Revenue
141.39000**

Fund Balance

\$1,082,578.26

**Expenditures Increase
141.82330.562000.510.**

**Debt Service Contributions to
Primary Government**

\$1,082,578.26

Commissioner, Tom Tunnicliffe

COMMITTEES REFERRED TO & ACTION TAKEN:

School Board:	For ___	Against ___	Pass ___	Out ___
Education Committee:	For ___	Against ___	Pass ___	Out ___
Budget Committee:	For ___	Against ___	Pass ___	Out ___
Commission Action Taken:	For ___	Against ___	Pass ___	Out ___

Elaine Anderson, County Clerk

Commission Chairman, Tommy Little

Rogers Anderson, County Mayor

Date

RESOLUTION NO. _____
Requested by: Board of Education

RESOLUTION REQUESTING THE WILLIAMSON COUNTY BOARD OF COUNTY COMMISSIONERS' APPROVAL OF INTERCATEGORY TRANSFERS FOR SALARY DEFFICIENCIES

WHEREAS, there are salary lines that do not have enough budgeted funds available for salaries in part due to certain COVID needs, specifically super- subs; and

WHEREAS, the CFO retired and has been placed on a 120 day contract for work on this year's budget; and

WHEREAS, there was a need for additional funding for CTE (vocational) teachers this school year due to experience increases; and

WHEREAS, Student Support Services had various unfilled positions such as teachers and special education teaching assistants, so that these funds can be used to meet the noted deficiencies; and

WHEREAS, this was unanticipated and fund balance can be used to fund the remaining amount;

NOW, THEREFORE BE IT RESOLVED, that the Williamson County Board of County Commissioners meeting in regular session on June 14, 2021 amend the 2020-2021 General Purpose School Fund budget in the following manner:

Revenue/Expenditures Decrease:

141.71200-511600	SSS Teachers	\$800,000
141-71200-516300	Educational Assistants	981,000
141-39000	Fund Balance	615,000

Expenditures Increase:

141.71100.519800	Non-Certified Subst. Teachers	\$2,000,000
141.71300.511600	Teachers	350,000
141.72510.510500	Supervisor/Director	46,000
	TOTAL	\$2,396,000 \$2,396,000

Commissioner, Tom Tunnicliffe

COMMITTEES REFERRED TO & ACTION TAKEN:

School Board: For ___ Against ___ Pass ___ Out ___
Education Committee: For ___ Against ___ Pass ___ Out ___

Budget Committee:
Commission Action Taken:

For ___ Against ___ Pass ___ Out ___
For ___ Against ___ Pass ___ Out ___

Elaine Anderson, County Clerk

Commission Chairman, Tommy Little

Rogers Anderson, County Mayor

Date

06.21 COVID RELATED NEEDS-PAYROLL.docx

Rogers Anderson, County Mayor

Date

06.21 COVID RELATED NEEDS- GP.docx



To: Board of Education
From: Rachel Farmer, Assistant Superintendent of Finance
Cc: Jason Golden , Superintendent
RE: **2021-2022 Revision to the Proposed Budget**
Date: May 13, 2021

Attached please find a revised 2021-2022 budget for the General Purpose School Fund.

1. Insurance: After you approved the budget on March 22, 2021, the county's purchasing and insurance committee approved an increase to the amount that the county, and all funds, should budget for medical insurance. Currently the amount we budget for medical insurance is \$10,100 per employee and has been for four years. They approved a \$600 increase raising the cost to \$10,700 and that amount was not in the budget that you approved.

We are not recommending adjusting the Central Cafeteria and Extended School Program Fund budgets for the insurance increase at this time as it will budget a deficit for them based on our current resource projections and thus, they will not receive state approval. It is best to wait until next year to budget an amendment for them based on actual fund balances known at that time.

During the Commission's education and budget committees' first review of the proposed budget, they asked that we include this insurance cost increase in our budget for 2021-2022 instead of bringing as a budget amendment in the next year. The attached proposed expenditures have been adjusted to reflect this increase of **\$2,973,283**.

2. WCS Online: In addition, the enrollment figures for the online schools that were included in the budget became available also after you approved the budget. The State has indicated for a student to go to school online full-time, they must be enrolled in an actual online school. This mandate led to a reduction in the number of students wanting to participate in the online program which in turn changed our staffing needs requests. Since we were asked to make the adjustment for the insurance by the Commission committees, we felt it was appropriate to include additional adjustments to our budget to align our projected cost of an online school with actual student enrollment. Staffing requests that decreased were 5 assistant principals, 2 interventionists, 3 counselors, 4 literacy coaches, 1 RTI teacher, 2 secretaries and a .5 librarian. We did have to increase the number of designated teachers for the Online Schools to 11 (or 7 additional) and we added 1 bookkeeper. As a result, we have a net reduction related to salaries and benefits for the Online Schools totaling **\$514,000**.
3. Total Net Budget Request: With the original budget, total approved expenditures were **\$412,119,851**. Revised with the two adjustments for insurance and Online Schools, the proposed budget request is now **\$414,579,134**.

In addition to the changes to appropriations, we have adjusted the property tax amount based on more current information from the county. Also based on more current revenue and expenditure projections as we get closer to year end, our estimate for fund balance has slightly increased.

Staff recommends approval of the increase to the 2021-2022 General Purpose School Fund proposed budget. We will give the Commission committees the revised copy of the attached statements once approved by the Board. These are presented in Commission format.

WILLIAMSON COUNTY BOARD OF EDUCATION
SUMMARY OF OPERATIONS - GENERAL PURPOSE SCHOOL
JULY 1 2021 THROUGH JUNE 30, 2022

Row Labels	LY Actual	CY Original Budget	CY Revised Budget	Board Amend	
141 - GENERAL PURPOSE SCHOOL					
Revenue	-374,029,460	-372,915,330	-380,658,243	-390,344,219	(390,344,219) PROJECTED
40000 - REVENUES	-374,029,460	-372,915,330	-380,658,243	-390,344,219	(30,896,436) EST FUND BALANCE 5.5.21
					(421,240,655) TOTAL RESOURCES
Expense	377,130,312	395,925,769	407,136,771	414,579,134	414,579,134 EXPENSES
71100 - REGULAR INSTRUCTION	185,603,655	189,330,385	191,667,523	190,394,584	12,437,374 3%
71150 - ALTERNATIVE INSTRUCTION	615,151	683,081	683,081	632,424	427,016,508 TOTAL EXP AND 3%
71200 - SPECIAL EDUCATION INSTRUCTION	53,256,265	59,432,553	59,467,288	60,803,754	
71300 - CAREER AND TECHNICAL EDUCATION	7,343,975	7,763,068	8,619,388	8,430,796	
71400 - STUDENT BODY EDUC PRGM	1,341,003	1,950,000	1,950,000	1,950,000	
72110 - ATTENDANCE	487,247	509,110	509,110	497,041	5,775,853 Need 0 or below
72120 - HEALTH SERVICES	5,954,611	6,160,540	6,180,540	7,218,227	
72130 - OTHER STUDENT SUPPORT	11,989,875	12,100,122	13,223,395	13,072,924	
72210 - INSTRUCTION SUPPORT	12,075,432	12,842,944	13,194,720	13,733,530	
72215 - ALTERNATIVE SUPPORT	205,416	206,574	206,574	215,735	
72220 - SPECIAL EDUCATION SUPPORT	6,863,099	7,003,571	7,183,571	7,740,680	
72230 - CAREER/TECH EDUC SUPPORT	311,896	324,251	370,212	445,931	
72250 - TECHNOLOGY	7,414,712	9,651,532	9,787,087	10,394,756	
72310 - BOARD OF EDUCATION	5,971,740	6,838,818	6,838,818	15,480,375	
72320 - OFFICE OF SUPERINTENDENT	1,476,375	1,619,786	1,652,775	1,711,573	
72410 - OFFICE OF PRINCIPAL	24,361,377	25,231,656	25,231,656	26,156,133	
72510 - FISCAL SERVICES	1,713,561	1,864,359	1,891,309	2,070,740	
72520 - HUMAN SERVICES/PERSONNEL	1,533,676	1,521,099	1,576,599	1,960,765	
72610 - OPERATION OF PLANT	16,820,006	19,510,519	19,530,519	20,038,006	
72620 - MAINTENANCE OF PLANT	9,808,371	9,391,043	10,247,428	9,748,973	
72710 - TRANSPORTATION	19,717,450	20,037,726	22,844,526	19,892,776	
73300 - COMMUNITY SERVICES	927,061	1,030,723	1,098,343	1,106,857	
73400 - EARLY CHILDHOOD/PRE K	838,358	922,309	922,309	882,554	
141 - GENERAL PURPOSE SCHOOL Total					
Grand Total	3,100,853	23,010,439	26,478,528	24,234,915	

Williamson County Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Public Records Request	Descriptor Code: 3.604	Issued Date: 04/20/20
		Rescinds: 3.604	Issued: 08/21/17

1 The Tennessee Public Records Act (“TPRA”) provides that all state, county and municipal records
2 shall, at all times during business hours be open for personal inspection by any citizen of this state, and
3 those in charge of the records shall not refuse such right of inspection to any Tennessee citizen, unless
4 otherwise provided by state law.¹ Accordingly, the public records of Williamson County Schools
5 (“WCS”) are presumed to be open for inspection unless otherwise provided by law. Access to public
6 records shall be limited to Tennessee citizens.

7 Personnel of Williamson County Schools shall timely and efficiently provide access and assistance to
8 Tennessee citizens requesting to view or receive copies of public records to the degree required by
9 applicable law. No provisions of this Policy shall be used to hinder access to open public records.
10 However, the integrity and organization of public records, as well as the efficient and safe operation of
11 Williamson County, shall be protected as provided by current law. Concerns about this Policy should
12 be addressed to the Public Records Request Coordinator for Williamson County Schools or to the
13 Tennessee Office of Open Records Counsel (“OORC”).

14 This Policy is available for inspection and duplication at the Williamson County School’s central
15 office and at www.wcs.edu. This Policy shall be reviewed every two years to ensure continued
16 compliance with applicable law.

17 This Policy shall be applied consistently throughout the various offices, departments, and/or divisions
18 of Williamson County Schools.

19 **Definitions:**

- 20 1. Records Custodian: The office, official or employee lawfully responsible for the direct custody
21 and care of a public record. The records custodian is not necessarily the original preparer or
22 receiver of the record.
23
- 24 2. Public Records: All documents, papers, letters, maps, books, photographs, microfilms,
25 electronic data processing files and output, films, sound recordings, or other material,
26 regardless of physical form or characteristics, made or received pursuant to law or ordinance or
27 in connection with the transaction of official business by any governmental agency.
28
- 29 3. Public Records Request Coordinator: The individual, or individuals, designated in Section III,
30 A.3 of this Policy who has, or have, the responsibility to ensure public record requests are
31 routed to the appropriate records custodian and are fulfilled in accordance with the TPRA. The
32 Public Records Request Coordinator (“PRRC”) may also be a records custodian.

- 1 4. Requestor: A Tennessee Citizen seeking access to a public record, whether it is for inspection
2 or duplication.

3 Requesting Access to Public Records

- 4 1. Public record requests shall be made to the Public Records Request Coordinator
5 ("Coordinator") or his/her designee in order to ensure public record requests are routed to the
6 appropriate records custodian and fulfilled in a timely manner.

7
8 ~~Requests for inspections may be made orally. WCS would, however, prefer but does not~~
9 ~~require a written or digital request. The Coordinator shall, however, request a U.S. mail address~~
10 ~~or email address from the Requestor in order to provide any written communication required~~
11 ~~under the TPRA.~~

- 12
13 2. Requests for inspection may be made orally, in writing or in person at the Williamson County
14 Schools Central Office located at 1320 Main Street, Suite 202, Franklin, Tennessee 37064; by
15 U.S. mail at the Williamson County Schools, 1320 Main Street, Suite 202, Franklin, Tennessee
16 37064 or by calling Williamson County Schools at 615-472-4000. *WCS would prefer but does*
17 *not require a written or digital request. The Coordinator shall, however, request a U.S. mail*
18 *address or email address from the Requestor in order to provide any written communication*
19 *required under the TPRA.*

- 20
21 3. Requests for copies of public records shall be made in writing delivered in one of the following
22 ways: in person at the Williamson County Schools Central Office located at 1320 Main Street,
23 Suite 202, Franklin, Tennessee 37064; by U.S. mail at the Williamson County Schools, 1320
24 Main Street, Suite 202, Franklin, Tennessee 37064 or by calling Williamson County Schools at
25 615-472-4000.

- 26
27 4. *Request made on social media will not be accepted. Requests for either inspection or copies*
28 *should be made in the manner described in the paragraphs above, directed to the PRRC as*
29 *provided herein, in order to receive prompt attention.*

- 30
31 5. Proof of Tennessee citizenship by presentation of a valid Tennessee driver's license or
32 alternative acceptable form of ID is not required as a condition to inspect or receive copies of
33 public records, unless there is an indication that the Requestor is not a Tennessee citizen.

34 Responding to Public Records Requests

- 35 1. The Coordinator shall review public record requests and make an initial determination of the
36 following: a. If the requestor provided evidence of Tennessee citizenship; b. Whether the
37 records requested are described with sufficient specificity to identify them; and c. Whether the
38 records are Williamson County Schools records and, if so, what Williamson County School is
39 the custodian of the records
- 40
41 2. The PRRC shall acknowledge receipt of the request and take any of the following appropriate
42 action(s):
43

- 1 a. Advise the requestor of this Policy and ask for proof of Tennessee citizenship;
- 2
- 3 b. If the requestor asks for copies explain the form that needs to be completed and any
- 4 fees, if not otherwise waived.
- 5
- 6 c. If permitted under this Policy, the Custodian shall inform the requestor in writing that
- 7 the request has been denied and an explanation of the reason why the request is denied,
- 8 including any one of the following reasons:
 - 9 i. The requestor is not, or has not presented evidence of being, a Tennessee citizen.
 - 10 ii. The requestor's description of the records is not specific enough to determine
 - 11 what records are being requested.
 - 12 iii. An exemption makes the record not subject to disclosure under the TPRA and
 - 13 provide the exemption in written detail.
 - 14 iv. Williamson County Schools are not the custodian of the requested records.
 - 15 v. The records do not exist.
- 16
- 17 d. If appropriate, contact the requestor to see if the public records request can be narrowed
- 18 and/or clarified.
- 19
- 20 e. If known, forward the records request to the appropriate records custodian in
- 21 Williamson County School.
- 22
- 23 f. If requested records are in the custody of a different governmental entity, and the
- 24 Coordinator knows the correct governmental entity, advise the requestor of the correct
- 25 governmental entity and Coordinator for that entity if known.
- 26
- 27 3. The designated Coordinators for Williamson County Schools are:
 - 28
 - 29 a. For Requests from citizens of the State of Tennessee to Williamson County Schools is
 - 30 the General Counsel for Williamson County Schools;
 - 31
 - 32 b. For Personnel Requests to Williamson County Schools is the Assistant Superintendent
 - 33 of Human Resources;
 - 34
 - 35 c. For Media Requests to Williamson County Schools is the Communications Director;
 - 36
 - 37 d. Contact Information: Williamson County Schools, 1320 West Main Street, Suite 202,
 - 38 Franklin, Tennessee 37064; public.records@wcs.edu.
 - 39
- 40 4. Distributing Public Records Request to the Appropriate Records Custodian:
 - 41
 - 42 a. Upon receiving a public records request, a records custodian shall promptly make
 - 43 requested public records available in accordance with Tenn. Code Ann. § 10-7-503. If
 - 44 the records custodian is uncertain that an applicable exemption applies, the custodian
 - 45 may consult with the Coordinator, legal counsel, or the Office of Records Counsel.
 - 46

- 1 b. If not practicable to promptly provide requested records because additional time is
2 necessary to determine whether the requested records exist; to search for, retrieve, or
3 otherwise gain access to records; to determine whether the records are open; to redact
4 records; or for other similar reasons, then a records custodian shall, within seven (7)
5 business days from the records custodian's receipt of the request notify the requestor in
6 writing.
- 7
- 8 c. If a records custodian denies a public record request, he or she shall deny the request in
9 writing.
- 10
- 11 d. If a records custodian reasonably determines production of records should be segmented
12 because the records request is for a large volume of records, or additional time is
13 necessary to prepare the records for access, the records custodian shall notify the
14 requestor in writing that production of the records will be in segments and that a records
15 production schedule will be provided as expeditiously as practicable. If appropriate, the
16 records custodian should contact the requestor to see if the request can be narrowed.
- 17
- 18 e. If a records custodian discovers records responsive to a records request were omitted,
19 the records custodian should contact the requestor concerning the omission and produce
20 the records as quickly as practicable.
- 21
- 22 5. Redacting Confidential Information or Information not otherwise subject to the Public Records
23 Act.
- 24
- 25 a. If a record contains confidential information or information that is not open for public
26 inspection, the records custodian shall prepare a redacted copy prior to providing
27 access. If questions arise concerning redaction, the records custodian should coordinate
28 with counsel or other appropriate parties regarding review and redaction of records.
- 29
- 30 b. Whenever a redacted record is provided, a records custodian should provide the
31 requestor with the basis for redaction. The basis given for redaction shall be general in
32 nature and not disclose confidential information. A records custodian is otherwise not
33 required to provide any sort of privilege log.
- 34
- 35 6. Inspection of Records
- 36
- 37 a. There shall be no charge for inspection of open public records that are subject to
38 inspection under the TPRA.
- 39
- 40 b. Inspection of public records shall take place at Williamson County Schools located in
41 Williamson County, Tennessee. The location for inspection of public records within
42 Williamson County Schools shall be determined by the PRRC or the appropriate
43 records custodian. A member of WCS staff will assist the requestor while inspecting
44 public records.
- 45

- 1 c. Appointments for inspection of public records are required. The record Custodian will
2 cooperate with the requester and try to schedule a time during regular business hours
3 that is convenient for the requestor.

4 7. Copies of Records

- 5
6 a. A records custodian shall promptly respond to a public record request for copies.
7
8 b. Copies will be available for pickup at a location specified by the records custodian.
9
10 c. Upon payment for postage, copies will be delivered to the requestor's home address by
11 the United States Postal Service.
12
13 d. A requestor is not permitted to make copies of records with any type of personal
14 equipment, including but not limited to cell phones, portable scanners, flash drives or
15 portable copy machines, and is prohibited from removing the records to have copied by
16 a third party.

17
18 8. Fees and Charges and Procedures for Billing and Payment

- 19
20 a. Records custodians shall provide requestors with an itemized estimate of the charges
21 prior to producing copies of records, to the extent possible, and may require pre-
22 payment of such charges before producing requested records.
23
24 b. When fees for copies and labor do not exceed five dollars (\$5.00), the fees may be
25 waived. Requests for waivers of any fees above must be presented to the Coordinator
26 who is authorized to determine if such waiver is in the best interest of Williamson
27 County and in the public good. Fees associated with aggregated records requests will
28 not be waived.
29
30 c. The Superintendent, or his or her designee, may waive or reduce any part of the fees
31 calculated under this policy upon a submission of a written request for waiver or
32 reduction. Any decision to waive or reduce the fees is in the sole discretion of the
33 Superintendent, is not subject to judicial review and does not establish any precedent.
34
35 d. Payment in advance is required for all requests for copies of public records. *Requestors*
36 *must pay by personal or cashier's check payable to Williamson County Schools*
37 *delivered as specified by the PRRC. If the requestor's check does not clear, Williamson*
38 *County Schools will not comply with any public records requests by that requestor until*
39 *payment, including any processing fees related to the check, is received in full.*
40
41 e. Fees and charges for copies are as follows:
42 i. \$0.15 per page for letter- and legal-size black and white copies.
43 ii. \$0.50 per page for letter- and legal-size color copies.
44 iii. Other fees: A Public Records Custodian may charge higher fees for copies of
45 documents that are on a medium other than 8½ x 11 inch paper or 8½ x 14 inch
46 paper.

- 1 iv. Cost of Labor to produce copies. When the total time to fulfill a public records
2 request exceeds 1 hour the records custodian may charge the Requester a labor
3 fee after the Requester is notified of the labor charge.
 - 4 1. In calculating the charge for labor, a Records Custodian shall determine
5 the number of hours each employee spent producing a request.
 - 6 2. The Records Custodian shall then subtract the 1 hour threshold from the
7 number of hours the highest paid employee spent producing the request.
 - 8 3. The Records Custodian will then multiply the total number of hours to be
9 charged for the labor of each employee by that employee's hourly wage.
 - 10 4. Finally, the Records Custodian will add together the totals for all the
11 employees involved in the request and that will be the total amount of
12 labor that can be charged.
- 13 v. In calculating the charge for labor, a Records Custodian shall determine the
14 number of hours each employee spent producing a request.
- 15 vi. The Records Custodian shall then subtract the 1 hour threshold from the number
16 of hours the highest paid employee spent producing the request.
- 17 vii. The Records Custodian will then multiply the total number of hours to be
18 charged for the labor of each employee by that employee's hourly wage.
- 19 viii. Finally, the Records Custodian will add together the totals for all the employees
20 involved in the request and that will be the total amount of labor that can be
21 charged.
- 22 ix. If an outside vendor is used, the actual costs assessed by the vendor.

23 9. Aggregation of Frequent and Multiple Requests.

- 24 a. Williamson County Schools may aggregate public record requests when more than (4)
25 requests are received within a calendar month either from a single individual or a group
26 of individuals deemed working in concert, and WCS adopts the "Frequent and Multiple
27 Request Policy" and any successor policy developed by the Office of Open Records
28 Counsel.
29
- 30 b. Such requests may be aggregated on any level whether by school, department, program,
31 office or otherwise.
32
- 33 c. The PRRC is responsible for making the determination that a group of individuals are
34 working in concert. The PRRC must inform the individuals that they are deemed to be
35 working in concert and that they have the right to appeal the decision to the Office of
36 Open Records Counsel.
37

38 10. Failure to Inspect or to Pay for Copies

- 39 a. *If a requestor make two (2) or more requests to view a public record within a six-month*
40 *period and, for each request, the requestor fails to view the public record within fifteen*
41 *(15) business days of receiving notification that the record is available to view,*
42 *Williamson County Schools will not comply with any records request from that*
43 *requestor for a period of six (6) months from the date of the second request to view the*
44 *record.*
45

- 1 *public records request unless the Superintendent or designee determines there was*
2 *good cause for the failure to view the public record.*
3 *b. If, after agreeing to pay an estimated cost prior to the production of copies, a requestor*
4 *fails to pay the cost to produce the requested copies, Williamson County Schools will*
5 *not comply with any public records request from the requestor until payment is*
6 *received.*

Legal References

1. TCA 10-7-503(a)(2)(A)

PUBLIC RECORDS REQUEST FORM

The Tennessee Public Records Act (TPRA) grants Tennessee citizens the right to access open public records that exist at the time of the request. The TPRA does not require records custodians to compile information or create or recreate records that do not exist.

To: Williamson County Schools

Requestor's Name: _____

Requestor's Address: _____

Requestor's Phone Number and Email: _____

Is the requestor a Tennessee citizen? ___Yes___No

Request: ___ Inspection (The TPRA does not permit fees or require a written request for inspection only).

___ Copy/Duplicate (The cost for copies is .15 per page for black and white copies).

Records Requested:

Provide a detailed description of the record(s) requested, including (1) type of record; (2) timeframe or dates for the records sought; and (3) subject matter or key words related to the records. Under the TPRA, record requests must be sufficiently detailed to enable Williamson County Schools to identify the specific records sought. As such, your record request must provide enough detail to enable the records custodian responding to the request to identify the specific records you are seeking.

Signature of Requestor and Date Submitted

Date Received by Williamson County Schools

Williamson County Board of Education

Monitoring: Review: Annually, in January	Descriptor Term: <h2 style="text-align: center;">Personnel Goals</h2>	Descriptor Code: <h3 style="text-align: center;">5.100</h3>	Issued Date:
		Rescinds:	Issued:

1 The Board's personnel goals are as follows:

- 2 1. To ensure that the Superintendent of Schools recruits and employs the best qualified individuals
- 3 to staff the school district;
- 4 2. To provide compensation, benefits, and working environments sufficient to attract and retain
- 5 qualified employees;
- 6 3. To set goals for educator diversity that take into consideration the diversity of the student
- 7 population;¹
- 8 4. To provide an in-service training program for all employees to improve their performance; and
- 9 5. To conduct an evaluation program that will contribute to the continuous improvement of staff
- 10 performance.

Legal References

1. State Board of Education Policy 5.700; TCA 49-1-302(g)

Williamson County Board of Education

Monitoring: Review: Annually, in January	Descriptor Term: Separation Practices for Classified Employees	Descriptor Code: 5.202	Issued Date:
		Rescinds: 5.1064	Issued: 06/19/17

1 **SUSPENSION**

2 A Superintendent of Schools or his/her designee may suspend an employee at any time when deemed necessary.¹

3 **DISMISSAL**

4 All classified employees are employed at the will of the Superintendent. The Superintendent of Schools may
5 dismiss any non-certified employee during the year for any lawful reason.

6 **RESIGNATION**

7 Support personnel shall give the immediate supervisor written notice of resignation at least two (2) weeks (ten
8 (10) working days) in advance of the effective date of voluntary termination. The ten (10) working days may be
9 waived by the Superintendent of Schools for justifiable reason.

10 The immediate supervisor shall forward copies the day received to the Human Resources' office. The payroll
11 office will prepare final payment for the next appropriate scheduled pay day.

12 **RETIREMENT**

13 Retirement shall mean a termination of services under conditions which will allow the employee to draw benefits
14 from retirement plans and/or social security benefits. Employees eligible for retirement benefits may elect to retire
15 at any age according to the provisions of the retirement system.

16 Central office personnel shall assist employees in securing retirement benefits, however, it shall be the
17 responsibility of the retiring employee to obtain verification of eligibility in writing from TCRS to the central
18 office. It shall be the responsibility of the retiring employee to file for eligible benefits. Employees who retire
19 under TCRS may be employed up to one hundred twenty (120) days per year without loss of retirement benefits.
20

Legal References

1. TCA 49-2-301(b)(1)(EE)—(FF)

Cross References

Recommendations and File Transfers 5.203

Williamson County Board of Education

Monitoring: Review: Annually, in January	Descriptor Term: Discipline Procedures for Classified Personnel	Descriptor Code: 5.1064	Issued Date: 06/19/17
		Rescinds: 5.1064	Issued: 06/18/14

1 It shall be the duty of each classified employee to maintain high standards of cooperation, efficiency
2 and economy in the employee's work for the Board of Education ("Board"). A supervisor or designee
3 shall organize and direct work to achieve these objectives. When work habits, attitudes, or personal
4 conduct fall below a desirable standard, the supervisor or designee should promptly point out the
5 deficiencies. Warning in sufficient time for improvement should precede formal disciplinary action,
6 but nothing in this policy shall prevent immediate formal action whenever safety or the interest of the
7 Board requires it.

8 All classified personnel are expressly deemed to be at-will employees and serve at the will of the
9 Superintendent.¹

10 **TYPES OF DISCIPLINE**

11 In the interest of good discipline, the Superintendent may suspend an employee without pay pending
12 further investigation of the causes of said suspension and/or ultimate disposition of the case. An
13 employee who is suspended shall be given notice of the suspension and a statement of the reason for
14 action.

15 An employee may be: reprimanded either orally or in writing; demoted; suspended with or without pay
16 for a specified number of days; or dismissed.

17 **PROCEDURES**

18 The Superintendent or designee shall provide written notice to an employee when disciplinary action
19 other than oral or written reprimand has been recommended to the Superintendent by the employee's
20 immediate supervisor. The notice shall be accomplished by personal delivery or certified mail. In
21 addition to service by personal delivery or certified mail, the notice may be delivered electronically.
22 The notice shall contain the following information:

- 23 1. The factual basis for the consideration of disciplinary action.
- 24
- 25 2. A statement to the employee that he/she has a right to respond in writing to the notice within
26 ten (10) working days from the date shown on the notice sent to the employee.
- 27
- 28 3. A statement to the employee of his/her right to request a meeting with the Superintendent to
29 appeal the decision.
- 30

1 4. A statement that the employee shall be notified within ten (10) working days following the
2 meeting of the results.

3 The employee shall have the right to respond to the Superintendent regarding the recommendation
4 within ten (10) working days from the date shown on the notice sent to the employee. An employee's
5 failure to respond or request a meeting with the Superintendent shall be conclusive evidence of the
6 employee's acceptance of the disciplinary decision.

7 The decision of the Superintendent shall be final.

Legal References

1. TCA 49-2-301

Cross Reference

Dismissal of Employees 5.201

Williamson County Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Medicines	Descriptor Code: 6.405	Issued Date: 11/18/19
		Rescinds: 6.405	Issued: 06/23/14

1 If under exceptional circumstances a student is required to take non-prescription or prescription
2 medication during school hours and the parent/guardian cannot be at school to administer the medication,
3 only the principal/designee will assist in self-administration of the medication if the student is competent
4 to self-administer medicine with assistance in compliance with the following regulations.¹

5 Written instructions signed by the parent/guardian will be required and will include:

- 6 1. Child's name;
- 7 2. Name of medication;
- 8 3. Name of physician;
- 9 4. Time to be self-administered;
- 10 5. Dosage and directions for self-administration (non-prescription medicines must have label
11 direction);
- 12 6. Possible side effects, if known; and
- 13 7. Termination date for self-administration of the medication.

14
15 *Students with asthma shall be permitted to self-administer prescribed, metered dosage asthma-reliever*
16 *inhalers if the additional information is provided by a parent/guardian:*

- 17
- 18 1. *Written statement from the prescribing health care practitioner that the student suffers from*
19 *asthma and has been instructed in self-administration; and*
- 20
- 21 2. *Purpose of the medication.*
- 22

23 The medication *shall* ~~must be~~ delivered in person to either the school nurse or designated school
24 personnel by the parent/guardian of the student unless the medication must be retained by the student for
25 immediate self-administration (~~i.e. students with asthma~~).

26

27 The administrator/designee will:

- 28 1. Inform appropriate school personnel of the medication to be self-administered;
- 29 2. Keep written instructions from parent/guardian in student's record;
- 30 3. Keep an accurate record of the self-administration of the medication;

- 1 4. Keep all medication in a locked cabinet except medication retained by a student per physician's
2 order;
- 3 5. Return unused prescription to the parent/guardian only; and
- 4 6. Ensure that all guidelines developed by the Department of Health and the Department of
5 Education are followed.

6 The parent/guardian is responsible for informing the designated official of any change in the student's
7 health or change in medication.

8 A copy of this policy shall be provided to a parent/guardian upon receipt of a request for long-term
9 administration of medication.

10 **BLOOD GLUCOSE SELF-CHECKS²**

11 Upon written request of a parent/guardian and if included in the student's medical management plan and
12 in the Individualized Healthcare Plan (IHP), a student with diabetes shall be permitted to perform a blood
13 glucose check or administer insulin using any necessary diabetes monitoring and treatment supplies,
14 including sharps. The student shall be permitted to perform the testing in any area of the school or school
15 grounds at any time necessary.

16 Sharps shall be stored in a secure, but accessible location, including the student's person, until use of
17 such sharps is appropriate.

18 Use and disposal of sharps shall be in compliance with the guidelines set forth by the Tennessee
19 Occupational Safety and Health Administration (TOSHA).³

20 **STUDENTS WITH PANCREATIC INSUFFICIENCY OR CYSTIC FIBROSIS⁴**

21 Students diagnosed with pancreatic insufficiency or cystic fibrosis shall be permitted to self-manage
22 their prescribed medication in a manner directed by a licensed healthcare provider without additional
23 assistance or direction. The Superintendent of Schools/designee shall develop procedures for the
24 development of an IHP for every student that wishes to self-administer.

25 **STUDENTS WITH ADRENAL INSUFFICIENCY⁵**

26 The parent/guardian of a student diagnosed with adrenal insufficiency shall notify the school district of
27 the student's diagnosis. Once notified, the district shall observe the following procedure:

- 28 1. The district shall train school personnel who will be responsible for administering the
29 medication for the treatment of adrenal insufficiency and any who volunteer to administer the
30 medication.
- 31 2. The district shall maintain a record of all school personnel who have completed this training.
- 32 3. If a student is suffering from an adrenal crisis, a school nurse or other licensed health care
33 professional may administer the prescribed medication to the student. If a school nurse or other
34 professional may administer the prescribed medication to the student. If a school nurse or other
35 professional may administer the prescribed medication to the student.

1 licensed health care professional is not immediately available, trained school personnel may
2 administer the prescribed medication.

3 The Superintendent of Schools/designee shall develop procedures on the administration of medications
4 that treat adrenal insufficiency, *including the treatment of an adrenal crisis while on school*
5 *transportation and during activities such as field trips, and recordkeeping per state law.* ~~and~~
6 ~~recordkeeping per rules set forth by the State Board of Education.~~

Legal References

1. TCA 49-50-1602; *TRR/MS 0520-01-13.03*
2. TCA 49-50-1602(d)(7)
3. ~~TCA 49-50-1601~~; State Board of Education Policy 4.205; *TRR/MS 0800-01-10*
4. ~~TCA 49-50-1601~~ *TRR/MS 0520-01-12*; State Board of Education Policy 4.205
5. *TRR/MS 0520-01-13*; State Board of Education Policy 4.205

Cross References

Promoting Student Welfare 6.400
Emergency Allergy Response Plan 6.412

Williamson County Board of Education

Monitoring: Review: Annually, in January	Descriptor Term FAMILIES FIRST CORONAVIRUS RESPONSE ACT	Descriptor Code: 5.3051	Issued Date: 12/17/20
		Rescinds: 5.3051	Issued: 06/15/20

1 *General*¹

2 The Superintendent of Schools/designee shall post notice of FFCRA requirements and create any
3 necessary administrative procedures. Employees should seek clarification from the Assistant
4 Superintendent of Human Resources if they have questions regarding the total amount of leave and
5 pay available to them.

6 **PAID SICK LEAVE**

7 Employees are entitled to up to two (2) weeks of paid sick leave if they are unable to work or telework
8 because the employee:²

- 9 1. is subject to a Federal, State, or local quarantine or isolation order related to COVID-19;
- 10 11 2. has been advised by a health care provider to self-quarantine related to COVID-19;
- 12 13 3. is experiencing COVID-19 symptoms and is seeking a medical diagnosis;
- 14 15 4. is caring for an individual subject to or advised to quarantine or isolate due to COVID-19. The
16 individual must be someone with a personal relationship to the employee;
- 17 18 5. is caring for his/her son or daughter whose school or place of care is closed, or person who
19 regularly provides child care is unavailable, for reasons related to COVID-19 and no other
20 suitable person is available to care for the child during the requested period of leave. Son or
21 daughter is defined as a biological, adopted, or foster child, a stepchild, a legal ward, or a child
22 of a person standing *in loco parentis*, who is under 18 years of age; or 18 years of age or older
23 who is incapable of self-care because of a mental or physical disability; or
- 24 25 6. is experiencing any other substantially similar condition specified by the Secretary of Health
26 and Human Services, in consultation with the Secretaries of Labor and Treasury.

27 This paid leave may be taken if there is work available for the employee to complete and the employee
28 is unable to work or telework for one of the above reasons. Such leave is in addition to any paid leave
29 that an employee may already be entitled to (e.g. existing sick leave). Employees are not required to
30 exhaust any other paid leave benefit in order to utilize this new category of paid sick leave.

1 EXPANDED FMLA LEAVE

2 Full-time or part-time employees who have been on the payroll for thirty (30) calendar days prior to the
3 beginning of the leave are eligible for expanded FMLA leave (EFMLEA). This includes employees who
4 were laid off or terminated after March 1, 2020, who had worked for the district for at least thirty (30)
5 of the prior sixty (60) calendar days and were subsequently rehired or otherwise employed by the
6 district.³

7 Under the FFCRA, an employee qualifies for EFMLEA leave if the employee is unable to work or
8 telework due to the need to care for his/her son or daughter because of a school or child care facility
9 closure or because the person who regularly provides child care (i.e. this could include a family member
10 or a neighbor) is unavailable for reasons related to COVID-19.⁴ In these circumstances, a son or daughter
11 is defined as a biological, adopted, or foster child, a stepchild, a legal ward, or a child of a person standing
12 *in loco parentis*, who is under 18 years of age; or 18 years of age or older who is incapable of self-care
13 because of a mental or physical disability.

14 Qualifying employees may take twelve (12) weeks of EFMLEA leave.⁵ The amount of leave available
15 may be impacted by any prior use of FMLA.⁶

16 The first ten (10) days of EFMLEA leave shall be unpaid, however, an employee may choose to take
17 any existing leave benefit during this time. After ten (10) days, EFMLEA leave is paid at two-thirds
18 (2/3) the rate of the employee's regular rate of pay, unless he/she chooses to utilize accrued sick leave
19 or annual leave to cover those days or the amount is capped per federal law.⁷

Legal References

1. Families First Coronavirus Response Act, Pub. L. No. 116-127, §§ 3102, 5101, et seq. (2020)
2. 29 CFR § 826.20(a); 29 CFR § 826.21; 29 CFR § 826.30(a)
3. 29 CFR § 826.30(b); Coronavirus Aid, Relief, and Economic Security Act (CARES Act), § 3605 (2020)
4. 29 CFR § 826.20(b)
5. 29 CFR § 826.23
6. 29 CFR § 826.23(b); 29 CFR § 826.70
7. 29 CFR § 826.24

Cross References

Sick Leave-Teacher 5.302
Sick Leave-Classified 5.3022

1320 West Main Street Suite 202
Franklin, Tennessee 37064-3700
Phone (615) 472-4000
Fax (615) 472-4190
Website: <http://www.wcs.edu>



TO: Members, Williamson County Board of Education

FROM: Leigh Webb, Ed.D.
Assistant Superintendent of Secondary Schools

Cc: Jason Golden, Superintendent

DATE: May 10, 2021

RE: 2021–2022 Middle and High School Late Start Days

Several district schools have requested the continuation of Late Start Days for the 2021-2022 school year. All district middle and high schools will be required to add seven extra minutes each day to implement the late start schedule.

Late Start Days will result in a 45 minute late start for one day per week (a few weeks will be excluded because of vacation periods) for approximately 27 weeks during the school year.

Staff recommends approval.

**2021-2022
Late Start Days**

First Semester
Date
Monday, August 16
Monday, August 23
Monday, August 30
Tuesday, September 7
Monday, September 13
Monday, September 20
Monday, September 27
Monday, October 4
Monday, October 18
Monday, October 25
Monday, November 1
Monday, November 8
Monday, November 15
Monday, November 29
Monday, December 6

Second Semester
Date
Monday, January 10
Tuesday, January 18
Monday, January 24
Monday, January 31
Monday, February 7
Monday, February 14
Tuesday, February 22
Monday, February 28
Monday, March 7
Monday, March 21
Monday, March 28
Monday, April 4

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MEMORANDUM

TO: Williamson County Board of Education

FROM: Dana M. Ausbrooks, General Counsel

CC: Jason Golden, Superintendent of Schools

DATE: May 3, 2021

SUBJECT: Recommendation to Appoint Superintendent Jason Golden to serve on the Growth Plan Coordinating Committee

Background

Williamson County's existing Growth Plan, which was developed pursuant to the requirements of Public Chapter 1101, was adopted in April of 2001. The Growth Plan established Urban Growth Boundaries ("UGB's") around each of the six Municipalities, as well as four Planned Growth Areas ("PGA's") within the County. These growth boundaries have not been altered since their adoption in 2001.

One of the chief recommendations of the County's recently adopted Comprehensive Land Use Plan ("Comp Plan") is the creation of a regional growth management plan in collaboration with the municipalities in order to guide land use decisions in a way that is beneficial to all jurisdictions.

Due to the age of the Williamson County Growth Plan, the significant changes in the community that have occurred since its adoption, and the need for coordinated planning, it is envisioned that an updated Growth Plan will serve as the best vehicle for creating the regional growth management plan called for in the County Comp Plan. It is also

envisioned that the updated Growth Plan will go beyond simply revisiting the boundaries of the UGB's, PGA's and Rural Areas. Instead, it would be more beneficial for the updated Growth Plan to also include policies, recommendations and strategies focusing on common goals and actions on critical issues that require coordination between the Municipalities and the County.

Process

This will be a collaborative process between the County and the Municipalities that will unfold over the next twelve (12) to eighteen (18) months. A Growth Plan Coordinating Committee, the membership of which is specifically set out in Tennessee Code Annotated Section 6-58-104(a)(1), will be assembled to work with technical staff and a consultant in the development of the revised plan. One of the statutory members of the Growth Plan Coordinating Committee is appointed by the board of the local education agency having the largest student enrollment in the county.

Recommendation

Staff recommends the Williamson County Board of Education vote to appoint Superintendent Jason Golden to serve on the Growth Plan Coordinating Committee.



TO: Williamson County Board of Education

FROM: Rachel Farmer, Assistant Superintendent – Finance *rf*

SUBJECT: End of Month Financials

DATE: May 13, 2021

Please find attached the activity statements for all of our funds for April 2021. These statements are prior to reconciliation with the trustee.

If you have any further questions, please call me at 472-4022.

05/04/2021 08:47
rachel.farmer

Williamson County Schools
YEAR-TO-DATE BUDGET REPORT

P 1
glytddbud

FOR 2021 10

JOURNAL DETAIL 2021 1 TO 2021 13

ACCOUNTS FOR:	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
141 GENERAL PURPOSE SCHOOL						
40000 REVENUES	0	0	-354,890,670.26	-19,872,464.13	.00	100.0%
71100 REGULAR INSTRUCTION	189,330,385	191,767,523	139,851,081.41	15,274,760.13	50,016,252.24	72.9%
71150 ALTERNATIVE INSTRUCTION	683,081	683,081	391,961.57	45,439.65	288,678.35	57.4%
71200 SPECIAL EDUCATION INSTRUCTION	59,432,553	59,467,288	43,039,069.44	4,982,942.34	16,053,051.70	72.4%
71300 CAREER AND TECHNICAL EDUCATIO	7,763,068	8,651,341	5,994,194.13	638,836.18	2,020,060.80	69.3%
71400 STUDENT BODY EDUC PRGM	1,950,000	1,950,000	1,430,095.63	316,700.23	309,139.15	73.3%
72110 ATTENDANCE	509,110	509,110	406,520.68	40,273.78	102,589.32	79.8%
72120 HEALTH SERVICES	6,160,540	6,180,540	4,687,990.30	523,499.35	1,440,706.35	75.9%
72130 OTHER STUDENT SUPPORT	12,100,122	13,223,395	9,533,138.37	1,088,145.68	3,101,978.16	72.1%
72210 INSTRUCTION SUPPORT	12,842,944	13,194,720	9,406,045.17	1,039,157.77	3,732,934.84	71.3%
72215 ALTERNATIVE SUPPORT	206,574	206,574	170,722.89	17,078.58	35,851.11	82.6%
72220 SPECIAL EDUCATION SUPPORT	7,003,571	7,183,571	5,412,450.43	608,148.73	1,559,533.27	75.3%
72230 CAREER/TECH EDUC SUPPORT	324,251	370,212	237,013.77	24,694.52	126,413.10	64.0%
72250 TECHNOLOGY	9,651,532	9,787,087	8,632,488.65	466,729.50	-856,667.69	88.2%
72310 BOARD OF EDUCATION	6,838,818	6,838,818	6,044,257.07	26,066.30	764,622.94	88.4%
72320 OFFICE OF SUPERINTENDENT	1,619,786	1,652,775	1,192,073.99	139,477.24	456,243.93	72.1%
72410 OFFICE OF PRINCIPAL	25,231,656	25,231,656	19,900,606.26	2,109,294.00	5,331,049.74	78.9%
72510 FISCAL SERVICES	1,864,359	1,891,309	1,551,233.05	137,644.78	294,155.95	82.0%
72520 HUMAN SERVICES/PERSONNEL	1,521,099	1,576,599	1,222,596.81	112,857.39	336,921.97	77.5%
72610 OPERATION OF PLANT	19,510,519	19,530,519	13,657,788.56	1,310,002.45	3,524,876.15	69.9%
72620 MAINTENANCE OF PLANT	9,391,043	10,247,428	6,542,427.85	770,277.52	1,784,335.35	63.8%
72710 TRANSPORTATION	20,037,726	22,844,526	14,581,504.43	1,691,857.32	5,443,188.55	63.8%
72901 COVID-19 SUPPORT SERVICES	0	206,195	482,479.11	44,822.22	-276,284.11	234.0%
73300 COMMUNITY SERVICES	1,030,723	1,098,343	752,044.34	58,460.94	330,191.83	68.5%
73400 EARLY CHILDHOOD/PRE K	922,309	922,309	596,642.61	67,096.94	322,960.20	64.7%
99100 TRANSFERS OUT	0	2,260,000	.00	.00	2,260,000.00	.0%
TOTAL GENERAL PURPOSE SCHOOL	395,925,769	407,474,919	-59,174,243.74	11,661,799.41	98,502,783.20	-14.5%
TOTAL REVENUES	0	0	-354,890,670.26	-19,872,464.13	.00	
TOTAL EXPENSES	395,925,769	407,474,919	295,716,426.52	31,534,263.54	98,502,783.20	
PRIOR FUND BALANCE				-11,417,476.97		
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES				59,174,243.74		
REVISED FUND BALANCE				47,756,766.77		

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ACCOUNTS FOR: 142	SCHOOL FEDERAL PROJECTS	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
40000	REVENUES	0	0	-7,161,001.85	-880,312.48	.00	100.0%
71100	REGULAR INSTRUCTION	670,237	1,116,869	717,575.84	66,785.08	365,007.05	64.2%
71200	SPECIAL EDUCATION INSTRUCTION	4,555,251	5,181,336	3,968,650.99	403,878.71	902,037.74	76.6%
71300	CAREER AND TECHNICAL EDUCATIO	205,415	282,022	147,584.13	9,732.96	19,455.41	52.3%
72120	HEALTH SERVICES	689,348	974,209	692,700.29	110,447.03	281,508.66	71.1%
72130	OTHER STUDENT SUPPORT	138,662	80,170	11,240.65	1,578.43	50,069.99	14.0%
72210	INSTRUCTION SUPPORT	568,349	845,546	426,708.93	39,174.80	346,737.06	50.5%
72220	SPECIAL EDUCATION SUPPORT	468,945	623,087	461,358.78	52,463.20	133,528.27	74.0%
72230	CAREER/TECH EDUC SUPPORT	18,707	8,102	6,327.32	632.74	1,774.68	78.1%
72250	TECHNOLOGY	0	1,913,203	.00	.00	1,913,203.28	.0%
72610	OPERATION OF PLANT	12,301	5,853	5,853.01	.00	.00	100.0%
72710	TRANSPORTATION	1,000	12,341	.00	.00	12,340.75	.0%
99100	TRANSFERS OUT	1,267,742	1,343,894	708,246.81	135,860.88	635,647.03	52.7%
TOTAL SCHOOL FEDERAL PROJECTS		8,595,957	12,386,632	-14,755.10	-59,758.65	4,661,309.92	-.1%
TOTAL REVENUES		0	0	-7,161,001.85	-880,312.48	.00	
TOTAL EXPENSES		8,595,957	12,386,632	7,146,246.75	820,553.83	4,661,309.92	
PRIOR FUND BALANCE					.00		
CHANGE IN FUND BALANCE -- NET OF REVENUES/EXPENSES					14,755.10		
REVISED FUND BALANCE					14,755.10		

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Williamson County Schools
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ACCOUNTS FOR: 143	CENTRAL CAFETERIA	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
40000	REVENUES	0	0	-8,907,203.20	-82.71	.00	100.0%
73100	FOOD SERVICE	14,557,636	14,668,703	10,006,054.54	1,209,557.54	3,917,691.03	68.2%
	TOTAL CENTRAL CAFETERIA	14,557,636	14,668,703	1,098,851.34	1,209,474.83	3,917,691.03	7.5%
	TOTAL REVENUES	0	0	-8,907,203.20	-82.71	.00	
	TOTAL EXPENSES	14,557,636	14,668,703	10,006,054.54	1,209,557.54	3,917,691.03	
	PRIOR FUND BALANCE				327,405.40		
	CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES				-1,098,851.34		
	REVISED FUND BALANCE				-771,445.94		

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ACCOUNTS FOR: 146	EXTENDED SCHOOL PROGRAM	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
40000	REVENUES	0	0	-2,556,963.76	602.80	.00	100.0%
73300	COMMUNITY SERVICES	6,983,988	7,036,505	3,406,532.63	278,384.23	3,611,792.45	48.4%
99100	TRANSFERS OUT	170,000	170,000	.00	.00	170,000.00	.0%
TOTAL EXTENDED SCHOOL PROGRAM		7,153,988	7,206,505	849,568.87	278,987.03	3,781,792.45	11.8%
TOTAL REVENUES		0	0	-2,556,963.76	602.80	.00	
TOTAL EXPENSES		7,153,988	7,206,505	3,406,532.63	278,384.23	3,781,792.45	
PRIOR FUND BALANCE					1,150,392.63		
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES					-849,568.87		
REVISED FUND BALANCE					300,823.76		

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Williamson County Schools
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ACCOUNTS FOR: 177	EDUCATION CAPITAL PROJECTS	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
40000	REVENUES	0	0	-824,379,356.17	12,759.38	.00	100.0%
82330	OTHER DEBT SERVICE	0	2,400,000	2,400,000.00	.00	.00	100.0%
91300	EDUCATION CAPITAL OUTLAY	635,581,201	905,454,073	737,674,158.12	2,613,797.77	148,434,229.96	81.5%
TOTAL EDUCATION CAPITAL PROJECTS		635,581,201	907,854,073	-84,305,198.05	2,626,557.15	148,434,229.96	-9.3%
TOTAL REVENUES		0	0	-824,379,356.17	12,759.38	.00	
TOTAL EXPENSES		635,581,201	907,854,073	740,074,158.12	2,613,797.77	148,434,229.96	
PRIOR FUND BALANCE					79,074,934.43		
CHANGE IN FUND BAL - NET OF REVENUES/EXPENSES					29,104,709.72		
REVISED FUND BALANCE					108,179,644.15		

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	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
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GRAND TOTAL	*****	*****	-141,545,776.68	15,717,059.77	259,297,806.56	-10.5%
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** END OF REPORT - Generated by Rachel Farmer **

1320 West Main Street, Suite 202
 Franklin, TN 37064-3700
 (615) 472-4000
 fax (615) 472-4190



(Handwritten initials)

To: Rachel Farmer
 From: Kirk Elliott
 Date: May 5, 2021
 RE: Purchasing Report

Contains bid projects conducted during the month of April 2021

The following is a summary of pertinent bid data for inclusion with the Board Materials to be reviewed at the next WCBOE meeting. The summary is in order of ascending bid sequence numbers and not necessarily by date. Pursuant to Board Policy this summary reports recent RFB's (Request for Bids) and RFP's (Request for Proposals) that were administered by the WCS Purchasing Department. As always any purchasing - bid project that may require Board action should appear on the Board Agenda. The projects listed below do not require Board action at the present time and are listed here for your information. If further details are needed please contact the Purchasing Department to review any of the related bid - project files. In addition to the projects listed in this monthly report the WCS Purchasing Department continues to review, approve and process numerous daily purchase orders that encompass day to day operations as well as negotiate renewals of previously bid contracts.

RFP #1228	Sapling Synchronized Clock Systems	
Project Description	To purchase clock systems for the schools.	
Department/Director	Adam Christopher, Maintenance	
Advertised	Wednesday, April 21, 2021 in the Tennessean	
Bid Opening	Thursday, April 29, 2021 at 2:00 p.m.	
Bidders Solicited for this Project	Name of Company	Bid Amount
	ACT Security	\$2,424.69
	Building Systems Tech.	no bid
	Anixter	nobid
	Gallaher & Associates	\$1,902.35
	Southeastern Sound	no bid
	SWC	\$2,087.46
Awarded	Gallaher & Associates	

RFP #1231	WCS Outsourced Lawncare Services	
Project Description	This project was for district wide outsourced lawncare services.	
Department/Director	Maintenance, Adam Christopher	
Advertised	Tuesday, March 9, 2021 in the Tennessean	
Bid Opening	Thursday, April 8, 2021 at 10:30 a.m.	
Bidders Solicited for this Project	Name of Company	Bid Amount
	Greenway	multiple amounts
	Southbound Erosion	multiple amounts
	Five Star Lawncare	multiple amounts
	Holton Landscaping	multiple amounts
	Gadco Lawn	multiple amounts
	SLI	multiple amounts
	D & D Lawncare	multiple amounts
	ABM Lawncare	multiple amounts
Awarded	Holton Landscaping	Southwest Zone
	Greenway	West-East Zone
	Southbound Erosion	Central Zone
	D & D Lawncare	Northeast Zone

RFP #1234	Franklin High School Gym Floor Replacement	
Project Description	This project is for gym floor replacement at Franklin High School.	
Department/Director	Facilities, Kevin Fortney	
Architect/Engineer	Keaton Pettit, Johnson + Bailey Architects P.C.	
Advertised	Wednesday April 21, 2021 in the Tennessean	
Bid Opening	Thursday, April 29, 2021 at 3:30 p.m.	
Bidders Solicited for this Project	Name of Company	Bid Amount
	Conrad Floors	\$251,300.00
	Romach	\$220,000.00
	Southern Flooring	\$149,600.00
	Dynamic Floors	
	Covington Floors	
Awarded	Southern Flooring	

RFB #1236	Early Childhood Development (EDC) Playground	
Project Description	Project for construction of new concrete playground pads at 12 elementary schools.	
Department/Director	Maintenance, Adam Christopher	
Architect or Engineer	Keaton Pettit, Project Architect at Johnson + Bailey Architects	
Advertised	Wednesday, April 21, 2021 in the Tennessean	
Bid Opening	Friday, April 30, 2021 at 11:00 a.m.	
Bidders Solicited for this Project	Name of Company	Bid Amount
	American Constructors	
	Bacar Constructors, Inc.	
	Baron Construction	
	Bell and Associates	
	Biscan Construction	
	Bliss Products	
	Cumberland Valley Constructors	
	Custom Recreation	Disqualified (Missing Contractor Qualification Stmt.)
	Dowdle Constructioin	
	Fellowship Construction	
	Great Southern	
	Kerry G. Campbell Construction	
	Mid South Recreation	
	Playworld	
	Pride Concrete	
	R.G. Anderson	
	Recreation Concepts	
	Rock City Construction	
	Romach Construction	
Sain Construction		
Sessions Paving Company	\$274,040.00	
Southeast Contractors		
Trinity Builders		
Awarded	Sessions Paving Company	

RFB #1237	Traffic Signalization at Lewisburg Pike and Henpeck Lane	
Project Description	Project was for the improvements and signilization at Lewisburg Pike and Henpeck Lane.	
Department/Director	Adam Christopher, Maintenance	
Architect or Engineer	Enoch Jarrell, Huddleston-Steele Engineering	
Advertised	Wednesday, April 21, 2021 in the Tennessean	
Bid Opening	Friday, April 30, 2021 at 2:30 p.m.	
Bidders Solicited for this Project	Name of Company	Bid Amount
	A & S Electrical	
	Anchor Electric	
	Rains Electric	
	Rogers Group	
	S & W Contracting Co	\$760,000.00
	Southern Lighting & Traffic	
	Stansell Electric	\$558,000.00
Stones River Electric		
Awarded	Stansell Electric	

RFB #1238	District Paving Projects	
Project Description	Pavement Repairs @ BMS, GMS, CRES, CCES, LVES and Renaissance HS	
Department/Director	Adam Christopher, Maintenance	
Architect or Engineer	Matt Campbell, Collier Engineering	
Advertised	Wednesday, April 21, 2021 in the Tennessean	
Bid Opening	Friday, April 30, 2021 at 10:00 a.m.	
Bidders Solicited for this Project	Name of Company	Bid Amount
	Civil Contractors	
	Jones Brothers	
	Gibbs Brothers	\$496,704.60
	PRI Paving	
	Southern Asphalt	
	Rogers Group	\$694,358.45
	Jarrett Builders	
	Tennessee Valley Paving	\$488,297.05
	Four Star Paving	\$639,926.90
	Rawso LLC.	
Sessions Paving	\$586,024.44	
Volunteer Paving	\$614,088.52	
Awarded	Tennessee Valley Paving	