



Williamson County Board Policy Committee

April 5, 2021 6:00 PM

Electronically pursuant to Executive Orders #16 and #78 signed by Governor Bill Lee

1. Agenda

a. As it is necessary to protect public health, safety, and welfare, Williamson County Schools is officially meeting electronically in light of the coronavirus pursuant to Executive Orders #16 and #78 signed by Governor Bill Lee and Waiver of Williamson County School Board Policy 1.400.

2. Board Policies Second Reading

- a. 4.600 Report Cards and Grading Systems
- b. 5.104 Equal Opportunity Employment
- c. 5.200 Separation Practices for Tenured Teachers
- d. 5.201 Separation Practices for Non-Tenured Teachers

3. Board Policies First Reading

- a. 1.403 Agendas

Williamson County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: <h2 style="margin: 0;">Report Cards and Grading Systems</h2>	Descriptor Code: 4.600	Issued Date: 10/19/20
		Rescinds: 4.600	Issued: 06/17/19

1 **REPORT CARDS**

2 The Superintendent shall develop an administrative procedure to establish a system of grading and
 3 assessment for evaluating and reporting student progress in conjunction with Tennessee academic
 4 standards for grades K-12.

5 The report cards shall indicate the information necessary to communicate effectively with the parents
 6 concerning their child’s academic progress, conduct and attendance.

7 When a student’s academic performance or behavior noticeably or suddenly changes, the teacher shall
 8 promptly inform the parents, maintain a record of the contact, and make an effort to have a conference
 9 with the parent. Parents will receive interim progress reports or other notification whenever a
 10 significant change in performance occurs or whenever a student is failing.

11 Report cards communicating student academic progress or status (grades) and attendance will be
 12 provided to parents on a regular basis (9 weeks).

13 Teachers may use supplemental reports to communicate additional progress as appropriate.

14 **K-1 STANDARDS-BASED GRADING SCALE**

15 The student consistently demonstrates understanding and application of the standard.

16 The student is making progress toward the standard.

17 The student is not making progress toward the standard

18 **GRADES 2- 12 NUMERICAL GRADING SCALE:**

<u>Grade</u>	<u>Grade Range</u>
19 A	91 – 100
20 B	81 – 90
21 C	72 – 80
22 D	70 – 71
23 F	0 – 69
24 I	Incomplete (must be removed during the next grading period)
25 P/F	Credit by Examination

1 Numerical grades may be used for tests and other daily or weekly work that is readily quantifiable and
 2 shall be used on report cards. Only **LETTER GRADES** (A, B, C, etc.) will be used on high school
 3 transcripts. No plus (+) or minus (-) notations will be used on high school transcripts.

4 **WEIGHTED GRADES:** For Advanced Placement (A.P.) and International Baccalaureate (I.B.)
 5 courses, teachers will add five (5) percentage points to the first semester period grade. For the second
 6 semester, the student must sit for the exam in order to earn five (5) percentage points for the second
 7 semester. For Honors courses, including middle school courses taught at high school honors level,
 8 teachers will add three (3) percentage points to each semester period grade.

9 For courses that include an opportunity for industry certification, teachers will add four (4) percentage
 10 points for the first semester. For the second semester, students must sit for the appropriate exam in
 11 order to earn the four (4) additional percentage points.

12 For local and statewide dual credit courses, students will receive four (4) additional percentage points
 13 for each semester. For the second semester, students must sit for the appropriate exam in order to earn
 14 the four (4) additional percentage points.

15 I.B. Math Studies shall be treated as an Honors, not an A.P. / I.B. course for GPA and weighting
 16 purposes.

17 High School courses taken by middle school students will receive honors credit only if taught at the
 18 honors level.

19 Middle school students taking high school honors courses and courses taken during high school for college
 20 credit, online course, and other courses specifically designated as pass/fail in the high school course
 21 approved list will be recorded on the high school transcript as pass/fail (p/f) with no GPA value.

22 **GPA CALCULATION FOR HIGH SCHOOL COURSES:**

23	<u>Grade</u>	<u>Value</u>	<u>Regular</u>	<u>Honors</u>	<u>Statewide/Local Dual Credit/AP/IB</u>
24	A	91 – 100	4	4.5	5
25	B	81 – 90	3	3.5	4
26	C	72 – 80	2	2.5	3
27	D	70 – 71	1	1.5	2
28	F	0 – 69	0	0	0

29 This weighted grading scale shall be used for all official purposes including report cards, GPA, honor
 30 roll, etc., except the Lottery /Hope Scholarship described below.

31 **TENNESSEE UNIFORM GRADING SCALE FOR LOTTERY/HOPE SCHOLARSHIP:** State
 32 law requires that students applying for lottery scholarships and other state scholarship funds be
 33 evaluated utilizing the State's uniform grading scale, listed below:

1	A	93 -- 100
2	B	85 -- 92
3	C	75 -- 84
4	D	70 -- 74

5 **COLLEGE ADMISSIONS:** For purposes of communicating with college admissions offices and
6 scholarship granting agencies, grade point averages (GPA) will be calculated.

7 **HONORS RECOGNITION:**

8 The weighted GPA will be calculated on all course work using the Williamson County Grading Scale.
9 GPA will also be calculated using the Tennessee Uniform Grading Scale for Lottery/Hope Scholarship
10 purposes. Both the Williamson County weighted GPA and the Tennessee Uniform GPA will appear on
11 the transcript.

12 Williamson County Schools will not rank students numerically.

13 For the purposes of honors recognition WCS will use the following Latin System:

14 Summa Cum Laude 4.25 and above

15 Magna Cum Laude 4.00-4.24

16 Cum Laude 3.75-3.99

17 Valedictorian and Salutatorian will be chosen using the following criteria:

18 Student must qualify for the highest Latin System honor awarded in the respective school.

19 Student must sit for the AP /IB exam for every course in which enrolled and must achieve a score of 3
20 or above on 75% of the AP / IB exams taken.

21 Student will participate in at least 20 hours of community service during their four years of high
22 school.

23 Students must earn the highest overall ACT composite for their graduating class. The highest ACT is
24 considered the valedictorian(s) and the second highest is considered the salutatorian(s).

Legal References

1. TCA 49-6-407

Cross References

- 4.212 Driver Education
- 4.604 Credit for Prior Courses
- 4.605 Graduation Requirements
- 4.6051 Credit Requirements for Graduation
- 6.709 Student Fees and Fines

Williamson County Board of Education

Monitoring: Review: Annually, in January	Descriptor Term: <h2 style="text-align: center;">Equal Opportunity Employment</h2>	Descriptor Code: <h3 style="text-align: center;">5.104</h3>	Issued Date: <h3 style="text-align: center;">06/18/01</h3>
		Rescinds:	Issued:

- 1 Williamson County Schools provides equal employment opportunities to all employees and applicants
 2 for employment and prohibits discrimination and harassment of any type without regard to race, color,
 3 religion, age, sex, national origin, disability status, genetic information, pregnancy, protected veteran
 4 status, sexual orientation, gender identity or expression, or any other characteristic protected by
 5 federal, state or local laws.
- 6 This policy applies to all terms and conditions of employment, including recruiting, hiring, placement,
 7 promotion, termination, layoff, transfer, leaves of absence, compensation and training.¹
- 8 ~~Opportunity for employment, as well as continuation and advancement in employment, shall be~~
 9 ~~afforded equally to members of all races, creeds, colors, sexes, religions, ages, national origins, and~~
 10 ~~individuals with disabilities or veteran status with regard only for qualifications for the positions~~
 11 ~~involved.~~

Legal References

1. U.S. Constitution, Amendment XIV; Title VII, Civil Rights Act of 1964; Title VI, Civil Rights Act of 1964; Title IX, Education Amendments of 1972; Age Discrimination Act of 1967; [Genetic Information Nondiscrimination Act of 2008](#); Section 504 of the Rehabilitation Act of 1973; 42 USCA § 12101-12213

Cross References

Section 504 and ADA Grievance Procedures 1.802
[Discrimination/Harassment of Employees](#) 5.500
 Complaints and Grievances 5.501

Williamson County Board of Education

Monitoring: Review: Annually, in January	Descriptor Term: Separation Practices for Tenured Teachers	Descriptor Code: 5.200	Issued Date:
		Rescinds:	Issued:

1 **SUSPENSION PENDING AN INVESTIGATION¹**

2 The Superintendent of Schools may suspend a teacher at any time that may seem necessary, pending
3 investigation, or final disposition of a case before the Board or an appeal. If the matter under
4 investigation is not the subject of an ongoing criminal investigation or a department of children's services
5 investigation, and if no charges for dismissal have been made, a suspension pending investigation shall
6 not exceed ninety (90) days in duration. If vindicated or reinstated, the teacher shall be paid full salary
7 for the period of suspension.

8 **SUSPENSION OF THREE DAYS OR LESS^{2,3}**

9 The Superintendent of Schools or his/her designee may suspend a teacher for incompetence, inefficiency,
10 neglect of duty, unprofessional conduct, and insubordination. Before an employee is suspended, he/she
11 shall be: (1) provided with written notice, including the reasons for the suspension along with an
12 explanation of the evidence; (2) given an opportunity to respond to the Superintendent at a conference,
13 if requested within five (5) days; and (3) given a written decision of the suspension within ten (10) days.
14 Both parties may be represented by counsel at the conference, which shall be recorded.

15 **DISMISSAL OR SUSPENSIONS GREATER THAN THREE DAYS⁴**

16 The Board shall maintain a list of qualified individuals who have indicated a willingness to act as
17 impartial hearing officers as defined by Tennessee law.

18 When charges are made against a tenured teacher, charging the teacher with offenses that may justify
19 dismissal or a suspension greater than three days, the charges shall be made in writing, specifically stating
20 the offenses that are charged, and shall be signed by the party or parties making the charges.

21 If, in the opinion of the Board, the charges are of such nature as to warrant the dismissal or a suspension
22 greater than three days of the teacher, the Superintendent of Schools shall give the teacher a written
23 notice of this decision, a copy of the charges against the teacher, and a copy of a form provided by the
24 Commissioner of Education advising the teacher of his/her legal duties, rights, and recourse.

25 A tenured teacher who has been given notice of charges against him/her may within thirty (30) days after
26 receipt of notice give written notice to the Superintendent of Schools of his/her request for a hearing.

27 The Superintendent of Schools shall, within five (5) days after receipt of request, assign a hearing officer
28 from the list maintained by the Board.

29 The hearing officer shall notify the parties, or their attorney, of the officer's assignment and direct the
30 parties or the attorneys for the parties, or both, to appear before the hearing officer for simplification of

1 issues and the scheduling of the hearing. That hearing shall be set no later than thirty (30) days following
2 receipt of the initial request for a hearing. In the discretion of the hearing officer, all or part of any
3 prehearing conference may be conducted by telephone if each participant has an opportunity to
4 participate, be heard, and to address proof and evidentiary concerns. The hearing officer is empowered
5 to issue appropriate orders and to regulate the conduct of the proceedings.

6 Either party may appeal to the Board an adverse ruling by giving written notice of appeal within ten (10)
7 working days of the hearing officer's delivery of the hearing officer's written findings and conclusions.
8 The Superintendent of Schools shall prepare a copy of the proceedings, including all transcripts and
9 evidence, documentary or otherwise, and transmit the same to the Board within twenty (20) working
10 days of the receipt of the notice of appeal.

11 The Board shall hear the appeal on the record, and no new evidence may be submitted by either party.
12 The appealing party may appear before the Board to argue why the adverse ruling should be overturned.
13 At the conclusion of the hearing, any member of the Board may vote to sustain the decision of the hearing
14 officer, send the record back for additional evidence, revise the penalty, or reverse the decision. The
15 Board shall render its decision within ten (10) working days after the conclusion of the hearing. In the
16 event that the decision of the Board is appealed to the chancery court, the Board shall transmit the entire
17 record to the chancery court for its review.

18 **RESIGNATION**

19 A teacher shall give the Superintendent of Schools notice of resignation at least thirty (30) days before
20 the effective date of the resignation. A teacher who fails to give such notice, in the absence of justifiable
21 extenuating circumstances, shall forfeit all tenure status. The Board may waive the thirty (30) days'
22 notice requirement and permit a teacher to resign in good standing.⁵

23 The conditions under which it is permissible to break a contract with the Board are as follows:⁶

- 24 1. The incapacity on the part of the teacher to perform the contract as evidenced by the certified
25 statement of a physician approved by the Board;
- 26 2. The drafting of a teacher into military service by a selective service board; and
- 27 3. The release, by written mutual consent, by the Board of the teacher from the contract that the
28 teacher has entered into with the Board.

29 Any teacher on leave shall notify the Superintendent of Schools in writing at least thirty (30) days prior
30 to the date of return if the teacher does not intend to return to the position from which he/she has taken
31 leave. Failure to render such notice may be considered a breach of contract.⁷

32 Upon a breach of contract, the Board, upon a motion recorded in its minutes, may file a complaint with
33 the Commissioner and request the suspension of a teacher's license. After the Commissioner has
34 provided the teacher an opportunity for defense during a hearing, the Commissioner may suspend the
35 license for no less than thirty (30) and no more than three hundred sixty-five (365) days.⁸

36 **RETIREMENT**

1 Retirement shall mean a termination of services under conditions that will allow the employee to draw
2 benefits from retirement plans and/or Social Security benefits. Employees eligible for retirement benefits
3 may elect to retire at any age according to the provisions of the retirement system.

4 Central office personnel shall assist employees in securing retirement benefits; however, it shall be the
5 responsibility of the retiring employee to provide verification of eligibility in writing from TCRS to the
6 central office. It shall be the responsibility of the retiring employee to file for benefits.

7 Employees who retire under TCRS may be employed up to one hundred twenty (120) days per year
8 without loss of retirement benefits. Retired teachers may substitute teach for additional days if the
9 Superintendent of Schools certifies in writing to the division of retirement that no other qualified
10 personnel are available to substitute teach.⁹

11 The Superintendent of Schools may employ teachers retired for at least one year for full-time
12 employment as a kindergarten through twelfth-grade teacher on a year-to-year basis. Retirement benefits
13 will not be lost or suspended under certain conditions, which include but are not limited to the
14 following:¹⁰

15 1. The Superintendent of Schools of the employing system must certify in writing that no other
16 qualified individuals are available to fill the position;

17 2. The Commissioner of Education must certify that the employing school system serves an area
18 that lacks qualified teachers to serve in the position to be filled;

19 3. The retired teacher must hold a valid license and shall not be entitled to tenure status;

20 4. The retired teacher shall not be eligible to accrue additional retirement benefits, accrue leave, or
21 receive medical insurance coverage; and

22 5. The salary paid to the retired member shall not be less than the rate of compensation set by the
23 Board for teachers with no experience filling similar positions, nor more than eighty-five
24 percent (85%) of the rate of compensation set by Board for teachers with comparable training
25 and years of experience filling similar positions.

Legal References

1. TCA 49-5-511(a)(3)
2. TCA 49-5-512(d)
3. TCA 49-5-511(a)(2)
4. TCA 49-5-511; TCA 49-5-512; TCA 49-5-513
5. TCA 49-5-508(a)
6. TCA 49-5-508(c)
7. TCA 49-5-706
8. TCA 49-5-411(b)
9. TCA 8-36-805
10. TCA 8-36-821

Cross References

- Hearings Before the Board of Education 1.401
Recommendations and File Transfers 5.203

Williamson County Board of Education

Monitoring: Review: Annually, in January	Descriptor Term: Separation Practices for Non-Tenured Teachers	Descriptor Code: 5.201	Issued Date:
		Rescinds: 5.201	Issued: 06/05/14

1 **SUSPENSION PENDING AN INVESTIGATION¹**

2 The Superintendent of Schools may suspend a teacher at any time that may seem necessary, pending
3 investigation, or final disposition of a case before the Board or an appeal. If the matter under investigation
4 is not the subject of an ongoing criminal investigation or a department of children's services
5 investigation, and if no charges for dismissal have been made, a suspension pending investigation shall
6 not exceed ninety (90) days in duration. If vindicated or reinstated, the non-tenured teacher shall be paid
7 full salary for the period of suspension.

8 **SUSPENSION OF THREE DAYS OR LESS²**

9 A Superintendent of Schools or his/her designee may suspend a teacher for incompetence, inefficiency,
10 neglect of duty, unprofessional conduct, and insubordination. Before an employee is suspended, he/she
11 shall be: (1) provided with written notice, including the reasons for the suspension along with an
12 explanation of the evidence; (2) given an opportunity to respond to the Superintendent at a recorded
13 conference, if requested within five (5) days; and (3) given a written decision of the suspension within
14 ten (10) days. Both parties may be represented by counsel at the conference, which shall be recorded.

15 **DISMISSAL OR SUSPENSION GREATER THAN THREE DAYS³**

16 The Superintendent of Schools may dismiss or suspend for more than three days any non-tenured teacher
17 during the contract year for incompetence, inefficiency, insubordination, improper conduct, or neglect
18 of duty after giving the non-tenured teacher, in writing, notice of the charge or charges.

19 The Superintendent of Schools shall give the non-tenured teacher an opportunity for a full and complete
20 hearing before an impartial hearing officer selected by the Board.

21 The hearing officer will hear the case and the employee shall have the right to:

- 22 1. be represented by counsel;
- 23
- 24 2. call and subpoena witnesses;
- 25
- 26 3. examine all witnesses; and
- 27
- 28 4. require that all testimony be given under oath.

29 Factual findings and decisions in all dismissal cases shall be reduced to written form and delivered to the
30 affected employee within ten (10) working days following the close of the hearing. The employee may
31 appeal the decision to the Board within ten (10) working days of the hearing officer rendering the written

1 decision to the employee. Written notice of appeal to the Board shall be given to the Superintendent of
2 Schools. Within twenty (20) working days of receipt of notice, the Superintendent of Schools shall
3 prepare a copy of the proceedings, transcript, documentary, and other evidence presented and provide
4 the Board a copy of the same.

5 The Board shall hear the appeal on the record. No new evidence shall be introduced. The non-tenured
6 teacher may appear in person or be represented by counsel and argue why the decision should be
7 modified or reversed. The Board shall take one of the following actions:

- 8 1. sustain the decision;
- 9
- 10 2. send the record back if additional evidence is necessary; or
- 11
- 12 3. revise the penalty or reverse the decision.

13 Before any decision to dismiss is made, a majority of the membership of the Board shall concur in
14 sustaining the charges. The Board shall render a decision on the appeal within ten (10) working days
15 after the conclusion of the hearing.

16 The Superintendent of Schools shall also have the right to appeal any adverse ruling by the hearing
17 officer in same manner as the non-tenured teacher.

18 Within twenty (20) working days after receipt of notice of the decision of the Board, either party may
19 appeal to the chancery court in the county where the school system is located. The Board shall provide
20 the entire record of the hearing and other evidence to the court.

21 **NONRENEWAL**

22 Non-tenured teachers are subject to the same rules and regulations and are entitled to the privileges of
23 employment enjoyed by tenured teachers except that they have no claim upon continuing employment
24 or tenure protections.

25 The Superintendent of Schools is under no obligation to re-employ non-tenured teachers at the end of
26 their contract period. If the Superintendent of Schools determines not to renew the contract of a non-
27 tenured teacher, written notice of non-renewal shall be hand delivered or sent to the employee by U.S.
28 mail so that it will be received by the employee within five (5) business days following the last
29 instructional day for the school year.⁴

30 **RESIGNATION**

31 A teacher shall give the Superintendent of Schools notice of resignation at least thirty (30) days before
32 the effective date of the resignation.⁵ The Board may waive the thirty (30) days-notice requirement and
33 permit a teacher to resign in good standing.

34 The conditions under which it is permissible to break a contract with the Board are as follows:⁶

- 35 1. The incapacity on the part of the teacher to perform the contract as evidenced by the certified
36 statement of a physician approved by the Board;

- 1 2. The drafting of a teacher into military service by a selective service board; and
- 2 3. The release, by written mutual consent, by the Board of the teacher from the contract which the
- 3 teacher has entered into with the Board.

4 Any teacher on leave shall notify the Superintendent of Schools in writing at least thirty (30) days prior
5 to the date of return if the teacher does not intend to return to the position from which he/she has taken
6 leave. Failure to render such notice may be considered a breach of contract.⁷

7 Upon a breach of contract, the Board, upon a motion recorded in its minutes, may file a complaint with
8 the Commissioner and request the suspension of a teacher's certificate. After the Commissioner has
9 provided the teacher an opportunity for defense during a hearing, the Commissioner may suspend the
10 certificate for no less than thirty (30) and no more than three hundred sixty-five (365) days.⁸

11 **RETIREMENT**

12 Retirement shall mean a termination of services under conditions which will allow the employee to draw
13 benefits from retirement plans and/or social security benefits.

14 Employees eligible for retirement benefits may elect to retire at any age according to the provisions of
15 the retirement system. Central office personnel shall assist employees in securing retirement benefits;
16 however, it shall be the responsibility of the retiring employee to provide verification of eligibility in
17 writing from TCRS to the central office. It shall be the responsibility of the retiring employee to file for
18 benefits.

19 Employees who retire under TCRS may be employed up to one hundred twenty (120) days per year
20 without loss of retirement benefits. Retired teachers may substitute teach for additional days if the
21 Superintendent of Schools certifies in writing to the division of retirement that no other qualified
22 personnel are available to substitute teach.⁹

23 The Superintendent of Schools may employ teachers retired for at least one year for full-time
24 employment as a kindergarten through twelfth grade teacher on a year-to-year basis. Retirement benefits
25 will not be lost or suspended under certain conditions, which include but are not limited to the
26 following:¹⁰

- 27 1. The Superintendent of Schools of the employing system must certify in writing that no other
28 qualified individuals are available to fill the position;
- 29 2. The Commissioner of Education must certify that the employing school system serves an area
30 that lacks qualified teachers to serve in the position to be filled;
- 31 3. The retired teacher must hold a valid license and shall not be entitled to tenure status;
- 32 3. The retired teacher must hold a valid license and shall not be entitled to tenure status;
- 33 4. The retired teacher shall not be eligible to accrue additional retirement benefits, accrue leave or
34 receive medical insurance coverage; and
- 35 5. The salary paid to the retired member shall not be less than the rate of compensation set by the
36 Board for teachers with no experience filling similar positions, nor more than eighty-five
37 percent (85%) of the rate of compensation set by Board for teachers with comparable training
38 and years of experience filling similar positions.
- 39 and years of experience filling similar positions.
- 40 and years of experience filling similar positions.

Legal References

1. TCA 49-5-511(a)(3)
2. TCA 49-5-512(d)
3. TCA 49-2-301(b)(1)(EE); TCA 49-5-512(d)
4. TCA 49-5-409
5. TCA 49-5-508(a)
6. TCA 49-5-411(a)
7. TCA 49-5-706
8. TCA 49-5-411(b)(4)
9. TCA 8-36-805
10. TCA 8-36-821

Cross References

Hearings Before the Board of Education 1.401
Recommendations and File Transfers 5.203

Williamson County Board of Education

Monitoring: Review: Annually, in July	Descriptor Term: <h2 style="text-align: center;">Agendas</h2>	Descriptor Code: 1.403	Issued Date: 01/21/20
		Rescinds: 1.403	Issued: 01/18/18

1 The Chair and the Superintendent of Schools shall determine the agenda.¹ While developing the
 2 agenda, the Chair and Superintendent shall identify routine or non-controversial items to be placed on
 3 the consent agenda, which shall become a part of the regular agenda. If any member objects to
 4 including an item on the consent agenda, that item shall be moved to the regular agenda as an action
 5 item requiring discussion. The remaining consent items shall be adopted in a single vote without
 6 discussion.

7 Additional items of business may be placed on the board work session agenda under “Topics for
 8 Discussion” at the request of a board member made in writing. Board members wishing to suggest an
 9 item of business for the agenda shall notify the Superintendent and Chair in writing at least ten (10)
 10 working days before the board work session. The Board may from time to time invite subject matter
 11 experts to provide informational presentations as part of the work session agenda.

12 Regular meetings shall be conducted under the following order of business:

- 13 1. Call to Order, Pledge and Moment of Silence
- 14 2. Items of Public Interest (Public Comment)**
- 15 3. Approval of Agenda*/Items of Consent (Consent Agenda)
- 16 4. Communications to the Board (requiring no action)
- 17 5. Unfinished Business
- 18 6. New Business
- 19 7. Adjournment

20 *Note: Once the agenda has been approved, it may not be changed without action to set aside Board
 21 policy.

22 **Thirty (30) minutes will be placed on the agenda for the Chair to recognize individuals to make
 23 comments. At the discretion of the Chair, this time may be extended. Williamson County residents and
 24 WCS employees shall have first priority. In the event time remains, the Chair may allow nonresidents
 25 to speak. All persons addressing the Board will state his/her name, provide his/her address and provide
 26 the name of the organization or group he/she represents before addressing the Board. The Board
 27 reserves the right to limit the time of any speaker. The Chair shall have the authority to terminate the
 28 remarks of any individual who is disruptive or does not adhere to Board rules.²

29 Under the tenure recommendations section of the agenda, if a Board member requests that any specific
 30 tenure recommendation(s) be acted upon separately, this request will be honored automatically.

31 Agendas for special meetings of the School Board shall be established pursuant to requirements
 32 established by Tennessee law. *Fifteen (15) minutes will be placed on the agenda for the Chair to*

1 *recognize individuals to make public comment. Public Comment is limited to the business related to*
2 *the call of the meeting and the details related to the agenda item(s) discussed or transacted by the*
3 *Board at a special meeting. Williamson County residents and WCS employees shall have first priority.*
4 *In the event time remains, the Chair may allow nonresidents to speak. All persons addressing the*
5 *Board will state his/her name, provide his/her address and provide the name of the organization or*
6 *group he/she represents before addressing the Board. The Board reserves the right to limit the time of*
7 *any speaker. The Chair shall have the authority to terminate the remarks of any individual who is*
8 *disruptive or does not adhere to Board rules.* ³.

9 The agenda shall be available at each meeting for visitors. The agenda shall be available online to the
10 members, the media, and the public.

Legal References

1. TCA 49-2-206
2. TCA 39-17-306
3. *TCA 39-17-306*

Cross References

Duties of Officers 1.201
Executive Committee 1.301