



Williamson County School Board Meeting

February 15, 2021 6:30 PM

Electronically pursuant to Executive Orders #16 and #78 signed by Governor Bill Lee

1. Call to Order

a. As it is necessary to protect public health, safety, and welfare, Williamson County Schools is officially meeting electronically in light of the coronavirus pursuant to Executive Orders # 16 and #71 signed by Governor Bill Lee and Waiver of Williamson County School Board Policy 1.400.

b. Record Attendance

c. Pledge of Allegiance

2. Items of Particular Public Interest (Public Comment)

3. Approval of Agenda

4. Approval of Consent Agenda

a. Approval of January 19, 2021 School Board Meeting Minutes

b. Board Policies - Second Reading

I. 1.901 Charter School Applications

II. 5.400 Personnel Health Exams

III. 5.401 Acquired Immune Deficiency Syndrome (AIDS)

IV. 5.402 Hepatitis B (HBV)

5. Communications to the Board

a. Superintendent's Report

b. District Update

I. Student Spotlight

II. Staff Spotlight

c. Board Chair Report

6. New Business

a. 2020-2021 School Board Budget

I. General Purpose School Fund Resolutions 03.21 GPS Transfer to Extended School Program- \$260,000.

II. General Purpose School Fund Resolution 3.21 Bonus in All Funds - \$1,046,362.

III. Intent to Fund- 03.21 Elementary/Middle/High Land Purchase - \$11,250,000.

IV. Intent to Fund- 03.21 Central Office/Complex- \$2,250,000.

V. Intent to Fund- 03.21 Brentwood Middle School - \$2,000,000.

VI. Intent to Fund- 03.21 Middle School East - \$2,000,000.

VII. Intent to Fund- 03.21 Summit High and Ravenwood High Additions - \$16,000,000.

VIII. Intent to Fund- 03.21 Synthetic Turf Football Fields at Ravenwood, Centennial and Fairview High Schools - \$3,600,000.

IX. Intent to Fund- 03.21 Asphalt, Roofs, and Wastewater Plants - \$6,072,655.

b. Approval of School Fees (Annual Agenda Item)

c. Approval of ePlan Esser II, CARES Act Grant for FY2021

d. Resolution Regarding Rezoning a Portion of 1724 Wilkes Lane, Spring Hill TN.

e. Approval of the 2021-2022 Family Tuition Rate (Annual Agenda Item)

f. Approval of the Acceptable Use and Internet Safety Agreement for Students and Staff (Annual Agenda Item)

g. Approval of "Fostering Healthy Solutions" Services

7. Adjournment



Williamson County School Board Meeting

January 19, 2021 6:30 PM

Electronically pursuant to Executive Orders #16 and #71 signed by Governor Bill Lee

Attendance Taken at 6:32 PM.

Mrs. Jennifer Aprea: Present
Mr. Dan Cash: Present
Ms. Sheila Cleveland: Present
Mrs. Angela Durham: Present
Mrs. Candace Emerson: Present
Mr. Brad Fiscus: Present
Mr. Jay Galbreath: Present
Mrs. Nancy Garrett: Present
Mr. KC Haugh: Present
Mr. Eliot Mitchell: Present
Mr. Eric Welch: Present
Mr. Rick Wimberly: Present

Present: 12.

1. Call to Order

a. As it is necessary to protect public health, safety, and welfare, Williamson County Schools is officially meeting electronically in light of the coronavirus pursuant to Executive Orders #16 and #71 signed by Governor Bill Lee and Waiver of Williamson County School Board Policy 1.400.

b. Record Attendance

Madam Chair Garrett requested a roll call attendance record.

c. Pledge of Allegiance and a Moment of Silence

Madam Chair Garrett led the Pledge of Allegiance. It was followed by a moment of silence.

2. Items of Particular Public Interest (Public Comment)

Tizgel High- 1577 Red Oak Lane, Brentwood TN- spoke on diversity, equity, and inclusion

Kate Keese - 614 A Shenandoah Drive, Brentwood TN- spoke on the support of diversity, inclusion efforts, and establishing a parent committee

Kate Cotton- 440 Essex Park Circle, Franklin, TN- spoke on cultural competency work

Robert Lewis- 1119 Warrior Drive, Franklin, TN- spoke on diversity, inclusion, and establishing a parent committee

Nikki Ottolini- 6848 Pulltight Hill Rd, College Grove TN- spoke on diversity, equity establishing a parent committee

Randy Mauldin- 2241 Oak Branch Circle, Franklin TN- TRANE Energy Solutions check presentation

3. Approval of Agenda

Madam Chair Garrett presented the Agenda for approval. She then requested a roll call vote.

Motion Passed: Motion by Mr. Eliot Mitchell to approve. A second was made by Mr. Dan Cash.

Mrs. Angela Durham: Absent

Mr. KC Haugh: Yes

Mr. Eric Welch: Yes

Mrs. Nancy Garrett: Yes
Mr. Dan Cash: Yes
Mr. Eliot Mitchell: Yes
Mr. Brad Fiscus: Yes
Mrs. Jennifer Aprea: Yes
Mr. Jay Galbreath: Yes
Ms. Sheila Cleveland: Yes
Mrs. Candace Emerson: Yes
Mr. Rick Wimberly: Yes

Yes: 11, Nay: 0, Absent: 1

4. Approval of Consent Agenda

Madam Chair Garrett presented the Consent Agenda for approval. She then requested a roll call vote.

Motion Passed: Motion by Mr. Rick Wimberly to approve. A second was made by Ms. Sheila Cleveland.

Mrs. Angela Durham: Absent

Mr. Eric Welch: Yes
Mrs. Nancy Garrett: Yes
Mr. Dan Cash: Yes
Mr. Eliot Mitchell: Yes
Mr. Brad Fiscus: Yes
Mrs. Jennifer Aprea: Yes
Mr. Jay Galbreath: Yes
Ms. Sheila Cleveland: Yes
Mrs. Candace Emerson: Yes
Mr. Rick Wimberly: Yes
Mr. KC Haugh: Yes

Yes: 11, Nay: 0, Absent: 1

- a. Approval of December 17, 2020 Special Called School Board Meeting Minutes
- b. Annual Review of Board Policies (Annual Agenda)

5. Communications to the Board

a. Superintendent's Report

Superintendent Jason Golden thanked all the individuals who spoke during public comment. He gave an update on how we continue to focus and serve our diverse community. Golden also gave an update on COVID-19 response, including the district's application to be a vaccine administrator for school employees. He encouraged students and families to reach out to the teachers and principals to maximize the child's participation during an absence. He also thanked the teachers and staff in our schools stating, "We have Stars in our schools, and we can't thank them enough". Superintendent Golden thanked the School Board and announced that next week, January 24-30 is School Board Appreciation Week.

b. District Update

I. Student Spotlight

Brentwood High's Eric Youngberg, Ravenwood High's Riya Mitra and Ravenwood High's Sophia Wang all earned perfect PSAT scores.

Dozens of students were recognized after being named to the Tennessee All-State Choirs. From Brentwood High, Vivian Hirst, Caroline Kunkel and Ella Saliba were selected. Their instructor is Natalie Pratt. Centennial High's Kyle Brukl, Graeme Cadaret, Sydney Hoover, Sivani Kasibhotla, David Moore, Natalie Peterson Lopes, Lucca Silva, Riley Tuttle, Nicole Varenkamp and Nicholas Youngstead were also selected. They are led by Johnathon Vest. Franklin High students Asha Henshaw and Molly Pope, led by Angela Beale, earned places on the choirs, as did Independence High's Parks Garner and Nicholas Perrone, led by Justin Kirby. Isabella Wickham from Nolensville High was also selected. Her teacher is Cassidy Lenstrom. From Ravenwood High, Sullivan Dickerson, Mark Dvogalyuk, Brynn Gianatassio, Nathan Jessop, Trisha Mazumdar, Caroline Meyer, Ella Miller, Natalie Porter, Mason Risser, Walker Risser, Aidan Schacht, Madeline Thomas and Jasper Vasileyskis were all selected. Their instructor is Ethan Bennett. Summit High's Madeline Bauer, Logan Benton, Aubrey Clark, Sarah Davis, Annabeth Elston, Maggie Harris, Ava Podewitz, Kelsey Tardiff, Livia Thomas and Ainslee Wagner also earned places

on the choirs. Their instructor is Jenna Elsberry.

Summit High's football team won the Tennessee Secondary School Athletic Association (TSSAA) 5A football championship.

c. Board Chairman's Report

Madam Chair Garrett reminded board members to file their annual state report due by January 25. She also stated that the special Legislative session started today. Garrett asked Board Members Rick Wimberly and Sheila Cleveland to give an update on the Legislative session. She thanked all the Teachers of the Year.

6. New Business

a. 2020 - 2021 School Board Budget Amendments and Resolutions

I. General Purpose School Fund Amendment 01.21.CARES Reimbursement \$2,633,866.62

Madam Chair Garrett called on Superintendent Golden who recommended approval of the General Purpose School Fund Amendment 01.21 CARES Reimbursement in the amount of \$2,633,866.62.

She then requested a roll call vote.

Motion Passed: Motion by Mr. Eliot Mitchell to approve. A second was made by Mr. Dan Cash.

Mrs. Nancy Garrett: Yes
Mrs. Angela Durham: Yes
Mr. Dan Cash: Yes
Mr. Eliot Mitchell: Yes
Mr. Brad Fiscus: Yes
Mrs. Jennifer Aprea: Yes
Mr. Jay Galbreath: Yes
Ms. Sheila Cleveland: Yes
Mrs. Candace Emerson: Yes
Mr. Rick Wimberly: Yes
Mr. KC Haugh: Yes
Mr. Eric Welch: Yes

Yes: 12, Nay: 0

II. Education Capital Projects Fund Amendment 01.21.Capital Interest \$600,000.00

Madam Chair Garrett called on Superintendent Golden who recommended approval of the Education Capital Fund Amendment 01.21 Capital Interest in the amount of \$600,000.00.

She then requested a roll call vote.

Motion Passed: Motion by Mr. Rick Wimberly to approve. A second was made by Ms. Sheila Cleveland.

Mrs. Angela Durham: Yes
Mr. Dan Cash: Yes
Mr. Eliot Mitchell: Yes

Mr. Brad Fiscus: Yes
Mrs. Jennifer Aprea: Yes
Mr. Jay Galbreath: Yes
Ms. Sheila Cleveland: Yes
Mrs. Candace Emerson: Yes
Mr. Rick Wimberly: Yes
Mr. KC Haugh: Yes
Mr. Eric Welch: Yes
Mrs. Nancy Garrett: Yes

Yes: 12, Nay: 0

III. General Purpose School Fund Resolution 02.21 Special Education Asst From Federal \$234,735.00

Madam Chair Garrett called on Superintendent Golden who recommended approval of the General Purpose School Fund Resolution 02.21 Special Education Assistance in the amount of \$234,735.00.

She then requested a roll call vote.

Motion Passed: Motion by Mrs. Jennifer Aprea to approve. A second was made by Mrs. Candace Emerson.

Mr. Dan Cash: Yes
Mr. Eliot Mitchell: Yes
Mr. Brad Fiscus: Yes
Mrs. Jennifer Aprea: Yes
Mr. Jay Galbreath: Yes
Ms. Sheila Cleveland: Yes
Mrs. Candace Emerson: Yes
Mr. Rick Wimberly: Yes
Mr. KC Haugh: Yes
Mr. Eric Welch: Yes
Mrs. Nancy Garrett: Yes
Mrs. Angela Durham: Yes

Yes: 12, Nay: 0

IV. General Purpose School Fund Resolution 02.21 Buses \$2,806,800.00

Madam Chair Garrett called on Superintendent Golden who recommended approval of the General Purpose School Fund Resolution 02.21 Buses in the amount of \$2,806,800.00.

She then requested a roll call vote.

Motion Passed: Motion by Mrs. Candace Emerson to approve. A second was made by Mr. Eliot Mitchell.

Mr. Eliot Mitchell:	Yes
Mr. Brad Fiscus:	Yes
Mrs. Jennifer Aprea:	Yes
Mr. Jay Galbreath:	Yes
Ms. Sheila Cleveland:	Yes
Mrs. Candace Emerson:	Yes
Mr. Rick Wimberly:	Yes
Mr. KC Haugh:	Yes
Mr. Eric Welch:	Yes
Mrs. Nancy Garrett:	Yes
Mrs. Angela Durham:	Yes
Mr. Dan Cash:	Yes

Yes: 12, Nay: 0

V. General Purpose School Fund Resolution 02.21 Intercategory \$200,000.00

Madam Chair Garrett called on Superintendent Golden who recommended approval of the General Purpose School Fund Resolution 02.21 Inter-category in the amount of \$200,000.00.

She then requested a roll call vote.

Motion Passed: Motion by Mr. Eliot Mitchell to approve. A second was made by Mrs. Jennifer Aprea.

Mr. Brad Fiscus:	Yes
Mrs. Jennifer Aprea:	Yes
Mr. Jay Galbreath:	Yes
Ms. Sheila Cleveland:	Yes
Mrs. Candace Emerson:	Yes
Mr. Rick Wimberly:	Yes
Mr. KC Haugh:	Yes

Mr. Eric Welch: Yes
 Mrs. Nancy Garrett: Yes
 Mrs. Angela Durham: Yes
 Mr. Dan Cash: Yes
 Mr. Eliot Mitchell: Yes

Yes: 12, Nay: 0

b. Approval of Open and/or Closed Zoned Schools for 2021-2022 (Annual Agenda)

Madam Chair Garrett called on Superintendent Golden who recommended approval of the 2021-2022 Open Zoned School. This is an annual agenda item.

She then requested a roll call vote.

Motion Passed: Motion by Mr. Eliot Mitchell to approve. A second was made by Ms. Sheila Cleveland.

Mrs. Jennifer Aprea: Yes
 Mr. Jay Galbreath: Yes
 Ms. Sheila Cleveland: Yes
 Mrs. Candace Emerson: Yes
 Mr. Rick Wimberly: Yes
 Mr. KC Haugh: Yes
 Mr. Eric Welch: Yes
 Mrs. Nancy Garrett: Yes
 Mrs. Angela Durham: Yes
 Mr. Dan Cash: Yes
 Mr. Eliot Mitchell: Yes

Mr. Brad Fiscus: Yes

Yes: 12, Nay: 0

c. Approval of Charter School Review Committee 2021

Madam Chair Garrett called on Superintendent Golden who recommended approval of the 2021 Charter School Review Committee.

She then requested a roll call vote.

Motion Passed: Motion by Mrs. Jennifer Aprea to approve. A second was made by Mr. Rick Wimberly.

Mr. Jay Galbreath: Yes
 Ms. Sheila Cleveland: Yes
 Mrs. Candace Emerson: Yes
 Mr. Rick Wimberly: Yes
 Mr. KC Haugh: Yes
 Mr. Eric Welch: Yes
 Mrs. Nancy Garrett: Yes

Garrett:
Mrs. Angela Yes
Durham:
Mr. Dan Cash: Yes
Mr. Eliot Mitchell: Yes

Mr. Brad Fiscus: Yes

Mrs. Jennifer Yes
Aprea:

Yes: 12, Nay: 0

d. Board Policies - First Reading

I. 1.901 Charter School Applications

Madam Chair Garrett called on Superintendent Golden who recommended approval on First Reading of Board Policy 1.901 Charter School Applications.

She then requested a roll call vote.

Motion Passed: Motion by Mr. Dan Cash to approve. A second was made by Mr. KC Haugh.

Mrs.
Candace Yes
Emerson:
Mr. Rick Yes
Wimberly:
Mr. KC Yes
Haugh:
Mr. Eric Yes
Welch:
Mrs. Nancy Yes
Garrett:
Mrs. Angela Yes
Durham:
Mr. Dan Yes
Cash:
Mr. Eliot Yes
Mitchell:
Mr. Brad Yes
Fiscus:
Mrs.
Jennifer Yes
Aprea:
Mr. Jay Yes
Galbreath:
Ms. Sheila Yes
Cleveland:

Yes: 12, Nay: 0

II. 5.400 Personnel Health Exams

Madam Chair Garrett called on Superintendent Golden who recommended approval on First Reading of Board Policy 5.400 Personnel Health Exams.

She then requested a roll call vote.

Motion Passed: Motion by Ms. Sheila Cleveland to approve. A second was made by Mr. KC Haugh.

Mr. Rick Yes
Wimberly:
Mr. KC Yes
Haugh:
Mr. Eric Yes

Welch:
Mrs. Nancy
Garrett: Yes
Mrs. Angela
Durham: Yes
Mr. Dan
Cash: Yes
Mr. Eliot
Mitchell: Yes
Mr. Brad
Fiscus: Yes
Mrs.
Jennifer
Aprea: Yes
Mr. Jay
Galbreath: Yes
Ms. Sheila
Cleveland: Yes
Mrs.
Candace
Emerson: Yes

Yes: 12, Nay: 0

III. 5.401 Acquired Immune Deficiency Syndrome (AIDS)

Madam Chair Garrett called on Superintendent Golden who recommended approval on First Reading of Board Policy 5.401 Acquired Immune Deficiency Syndrome (AIDS),

She then requested a roll call vote.

Motion Passed: Motion by Mr. Brad Fiscus to approve. A second was made by Mrs. Jennifer Aprea.

Mr. KC
Haugh: Yes
Mr. Eric
Welch: Yes
Mrs. Nancy
Garrett: Yes
Mrs. Angela
Durham: Yes
Mr. Dan
Cash: Yes
Mr. Eliot
Mitchell: Yes
Mr. Brad
Fiscus: Yes
Mrs.
Jennifer
Aprea: Yes
Mr. Jay
Galbreath: Yes
Ms. Sheila
Cleveland: Yes
Mrs.
Candace
Emerson: Yes
Mr. Rick
Wimberly: Yes

Yes: 12, Nay: 0

IV. 5.402 Hepatitis B (HBV)

Madam Chair Garrett called on Superintendent Golden who recommended approval on First Reading of Board Policy 5.402 Hepatitis B (HBV).

She then requested a roll call vote.

Motion Passed: Motion by Mr. Eliot Mitchell to approve. A second was made by Mr. Rick Wimberly.

Mr. Eric Welch:	Yes
Mrs. Nancy Garrett:	Yes
Mrs. Angela Durham:	Yes
Mr. Dan Cash:	Yes
Mr. Eliot Mitchell:	Yes
Mr. Brad Fiscus:	Yes
Mrs. Jennifer Aprea:	Yes
Mr. Jay Galbreath:	Yes
Ms. Sheila Cleveland:	Yes
Mrs. Candace Emerson:	Yes
Mr. Rick Wimberly:	Yes
Mr. KC Haugh:	Yes
Yes: 12, Nay: 0	

7. Adjournment

There being no further business, Madam Chair Garrett adjourned the meeting at 7:51 pm.

Nancy Garrett

Chair

Superintendent

Monitoring: Review: Annually, in January	Descriptor Term: Charter School Applications	Descriptor Code: 1.901	Issued Date: Click here to enter a date.
		Rescinds:	Issued:

1 *General*

2 This policy shall apply to sponsors and potential sponsors of charter schools. It shall not apply to
3 charter schools converting from existing public schools. Proposals from existing charter school
4 operators or replicators and applicants proposing to contract with educational service providers shall be
5 in accordance with state law.¹

6 **APPLICATION PROCESS²**

7 A prospective charter school sponsor shall send notice to the Superintendent of Schools of its intent
8 sixty (60) calendar days prior to February 1st of the year preceding the year in which the proposed
9 charter school plans to begin operation as a charter school.

10 A sponsor seeking board approval of an initial charter school application shall complete the forms
11 provided by the Department of Education. The application shall provide all the information required by
12 state law. The sponsor shall demonstrate that the proposed charter school meets the purpose prescribed
13 by state law for the formation of a charter school, and the proposed charter school will be able to
14 implement a viable program of quality education for its students.³

15 Applications shall be submitted to the Board and Department of Education on or before 4:30 p.m. on
16 February 1st of the year preceding the year in which the proposed charter school plans to begin
17 operation as a charter school. If the 1st of February falls on a Saturday, Sunday, or holiday on which
18 the school district offices are closed, applications will be accepted on the next business day on or
19 before 4:30 p.m. Late applications will not be accepted, without exception. The sponsor shall pay an
20 application fee of \$2,500.00.²

21 **REVIEW TEAM¹**

22 If necessary, the Board shall appoint a review team to assist in reviewing and evaluating charter school
23 applications. The team shall be comprised of members of the administrative staff for the district,
24 community members, and a member of the Board with relevant educational, organizational, financial,
25 and legal experience. At a public meeting in December of each year, the Superintendent of Schools
26 shall make a recommendation to the Board on which members of his/her administrative staff should be
27 appointed to the team. The Board shall name the members of the team at its meeting in January of each
28 year. The Board shall designate a Chair of the review team as the contact person for answering
29 questions about the application process and receiving applications. The Superintendent of Schools
30 and/or designee shall develop an orientation for the team to ensure consistent evaluation standards and
31 the elimination of real or perceived conflicts of interest.

1 The Board shall require the Superintendent of Schools and/or designee to develop a procedure for
2 receiving, reviewing, and ruling on applications for the establishment of charter schools by the review
3 team. The procedure shall include a timeline for the application and review process. A copy of the
4 procedure, including the review criteria, shall be available to any interested party upon request.

5 The review team shall:

- 6 1. Evaluate all charter school applications based on the review criteria adopted by the Board;
7
- 8 2. Recommend one of the following options to the Board for each application: approve, reject, or
9 reject with stipulations for reconsideration; and
10
- 11 3. Make recommendations for revocation, renewal, or non-renewal of charter school contracts.

12 **APPROVAL/DENIAL OF APPLICATION⁴**

13 The Board shall rule by resolution on the approval or denial of a charter school application within
14 ninety (90) calendar days of receipt of the completed application, or the application shall be deemed
15 approved by state law. The Superintendent of Schools shall report the action taken by the Board to the
16 Department of Education.

17 *Approval*

18 The sponsor of a charter school that is approved by the Board shall enter into a written agreement with
19 the Board which shall be binding on the charter school's governing body. The charter school agreement
20 shall be in writing and signed by the sponsor and the Board.

21 The Board will receive an annual authorizer fee of three percent (3%) of the annual per student state
22 and local allocations or thirty-five thousand dollars (\$35,000), whichever is less.⁵

23 Charter schools approved by the Board are expected to implement the application as submitted and
24 approved. Material variations in operations from the approved application require amendment pursuant
25 to state law and the charter school agreement.⁶

26 The Board shall not provide services to charter schools that are not requested during the application
27 process except for those services that are required under state or federal law. Services agreed to be
28 provided to the charter school by the Board shall be provided at board actual cost. The Board and
29 charter school shall execute a service contract for any additional services.

30 New charter school agreements are approved for a ten (10) year period.⁷ The Board may revoke or
31 deny renewal of a charter school agreement for any of the reasons enumerated in state law.⁸

32 *Denial*

33 Upon written receipt of the grounds for denial, the sponsor shall have thirty (30) calendar days within
34 which to submit an amended application to correct the deficiencies. The Board shall have sixty (60)
35 calendar days either to deny or to approve the amended application, or the application shall be deemed
36 approved by state law.⁴

- 1 Within ten (10) calendar days of final denial, an appeal may be filed with the Tennessee Charter
- 2 School Commission.⁹

Legal References

1. TCA 49-13-106; State Board of Education Policy 6.111
2. TCA 49-13-107; TCA 1-3-102; TCA 49-13-108; TRR/MS 0520-14-01
3. TCA 49-13-110
4. TCA 49-13-108; TRR/MSS 0520-14-01
5. TCA 49-13-128
6. TRR/MS 0520-14-01-06; TCA 49-13-110
7. TCA 49-13-110
8. TCA 49-13-122
9. TCA 49-13-108(b)(5)

Williamson County Board of Education

Monitoring: Review: Annually, in February	Descriptor Term: <h2 style="text-align: center;">Personnel Health Examinations / Communicable Diseases</h2>	Descriptor Code: <h3 style="text-align: center;">5.400</h3>	Issued Date:
		Rescinds: <h3 style="text-align: center;">5.4001</h3>	Issued: <h3 style="text-align: center;">06/18/14</h3>

- 1 All employees, prior to entering service, shall present a certificate showing a satisfactory health record.¹
- 2 Employees shall inform the Superintendent of Schools whenever they contract a contagious or
- 3 communicable disease.

- 4 No employee who has any communicable disease shall perform his/her duties in any location where such
- 5 might endanger the health of school children. The Board shall require any employee to submit to a
- 6 physical examination by a physician whenever there is reason to believe that the employee has any
- 7 communicable disease.²

- 8 The Superintendent of Schools shall reassign or suspend any employee who is suspected of having a
- 9 communicable disease which might endanger the health of children, pending investigation and final
- 10 disposition of the case before the Board.³

- 11 To assist the Board in making final disposition of the case, the Superintendent of Schools may refer the
- 12 case to the County Health Office or other medical experts.

- 13 The Board shall use the written report to determine the employment status of the employee.

Legal References

1. TRR/MS 0520-01-03-.08(2)(f)
2. TCA 49-2-203(b)(2); TCA 49-5-710(a)(7); TCA 49-5-404
3. TCA 49-5-511(a)(3)

Cross References

Section 504 and ADA Grievance Procedures 1.802

Williamson County Board of Education

Monitoring: Review: Annually, in February	Descriptor Term: Acquired Immune Deficiency Syndrome (AIDS)	Descriptor Code: 5.401	Issued Date:
		Rescinds:	Issued:

1 **LIABILITY AND NON-DISCRIMINATION**

2 No employee who is diagnosed with HIV infection or AIDS shall be prevented from continuing their
3 employment. No disciplinary action may be taken against an employee solely on the basis of HIV
4 infection or AIDS.

5 Action may be taken against an employee only if the employee is disabled and the disability interferes
6 with their ability to perform their employment duties.

7 The Board shall make reasonable accommodation to enable the employee to perform employment duties
8 as may be required by state or federal law.¹

9 **HIV/AIDS TESTING**

10 No school official can require any employee to undergo an HIV antibody test or other HIV-related test.
11 This does not preclude school officials from requiring an employee to undergo an examination when
12 another communicable illness is suspected.²

13 **CONFIDENTIALITY**

14 If information is received regarding an employee's HIV status, the Superintendent of Schools may
15 consult with the school board attorney on the appropriate course of action to pursue, bearing in mind the
16 school system's potential liability for defamation, employment discrimination, and breach of
17 confidentiality requirements.³

18 Information about an employee's HIV status is not to be documented in the employee's personnel file
19 and shall not be faxed.^{1,3}

20 Information obtained is confidential and may not be released to anyone except:³

- 21 1. Persons named on an Authorization for Release of Confidential HIV-Related Information Form;
- 22 2. Persons listed on a court order, and
- 23 3. Persons authorized to receive such information without a release or court order according to state
24 law.

25 **Under no circumstances shall information identifying an employee with AIDS be released to the**
26 **public.**

1 INFECTION CONTROL

2 To prevent and manage exposure in the workplace, all school system employees will receive in-service
3 training and education annually regarding HIV/AIDS and OSHA's Blood-borne Pathogens Standard.
4 The Board shall follow the most current Centers for Disease Control and Prevention (CDC) Universal
5 Precautions for Prevention of Transmission of Human Immunodeficiency Virus, Hepatitis B Virus, and
6 Other Blood-borne Pathogens in Health Care Settings.¹

7 EDUCATION AND TRAINING

8 Annually, the Superintendent of Schools shall ensure that all employees, including newly hired staff,
9 receive current HIV training. These programs can utilize the educational/training resources of agencies
10 or private institutions with personnel trained in the areas of HIV/AIDS prevention education.¹

11 The Superintendent of Schools shall be responsible for developing, revising, and implementing the
12 administrative guidelines and procedures for this policy.⁴ The Superintendent of Schools shall be
13 responsible for enforcing this policy by communicating it to all personnel and by providing necessary
14 instruction to all administrators.
15

Legal References

1. State Board of Education Policy 5.300
2. 29 CFR § 1630.13(b)
3. TCA 68-10-113
4. TRR/MS 0502-01-03-.08(2)(g)

Cross References

Section 504 and ADA Grievance Procedures 1.802

Williamson County Board of Education

Monitoring: Review: Annually, in February	Descriptor Term: Hepatitis B (HBV)	Descriptor Code: 5.402	Issued Date:
		Rescinds:	Issued:

1 All schools shall provide a sanitary environment and shall establish routines for handling body fluids
2 that are recommended by appropriate health professionals.¹

3 All school district personnel shall be advised of routine procedures to follow in handling body fluids.
4 These procedures shall provide simple and effective precautions against transmission of diseases to
5 persons potentially exposed to the blood or body fluids of another. These procedures shall be standard
6 health and safety practices. No distinction shall be made between body fluids from individuals with a
7 known disease and individuals without symptoms or with an undiagnosed disease.

8 The administration shall develop, in consultation with medical personnel, a regulation to be distributed
9 to all staff. Training and appropriate supplies shall be available to all personnel including those involved
10 in transportation and custodial services.

11 In addition to insuring that these health and safety practices are carried out on a district-wide basis,
12 special emphasis shall be placed in those areas of school district operation that potentially present a
13 greater need for these precautions.

14 **CONFIDENTIALITY AND NON-DISCRIMINATION²**

15 In all instances, district personnel shall respect the individual's right to privacy and treat any medical
16 diagnosis as confidential information. The Director of Schools shall initiate procedures to ensure that all
17 medical information will be held in strict confidence. Any school staff member who violates
18 confidentiality shall be subject to appropriate disciplinary measures.

19 Under no circumstances shall information identifying an employee with HBV be released to the public.

20 **SAFETY**

21 Employees who are at high risk of occupational exposure shall be identified and provided with personal
22 protective equipment, including HBV vaccinations. Employees considered to be at high risk shall include
23 custodians, school nurses, special education teachers and instructional assistants, playground
24 supervisors, coaches, and physical education teachers.

25 When any employee is known to have been exposed to HBV on the job site, the employee will be notified
26 immediately by a supervisor, and the Board shall provide vaccinations.

27 The principal will ensure that an accident report is filed for all accidents. The report will include the
28 employee's name, date of the accident, an explanation of the accident, and the care used in treating the
29 individual. These reports will be kept on file in the principal's office for a minimum of one (1) year.

1 **EDUCATION AND UNIVERSAL PRECAUTIONS**

- 2 HBV education, including universal precautions on handling blood and other body fluids, will be
3 provided to all school personnel and volunteers and may include members of the Board.
4

Legal References

1. 29 CFR § 1910.1030
2. TCA 68-10-113

RESOLUTION NO. _____
Requested by: BOARD OF EDUCATION

**RESOLUTION TRANSFERRING UP TO \$260,000 GENERAL PURPOSE SCHOOL FUNDS TO THE
EXTENDED SCHOOL PROGRAM FUND FOR THE PURPOSE OF PROVIDING MONEY FOR A
SUFFICIENT CASH BALANCE IN THE EXTENDED SCHOOL PROGRAM FUND**

- WHEREAS,** due to COVID and paying our school employees working in our extended school program with limited resources the cash balance will be depleted in the Extended School Program Fund by year end; and
- WHEREAS** the Extended School Program Fund needs additional funds to be able to pay its bills and payroll; and
- WHEREAS,** Generally Accepted Accounting Principles (GAAP) consider a cash deficit in any fund to be a significant deficiency in internal controls; and
- WHEREAS,** Williamson County Board of Education does not desire to operate any fund with a cash deficit; and
- WHEREAS,** the expectation is that the Extended School Program Fund will reimburse the General Purpose School Fund the amount of this transfer when it begins to accumulate a sufficient fund balance to be able to operate at a future time;

NOW, THEREFORE BE IT RESOLVED, that the Williamson County Board of County Commissioners meeting in regular session on March 8, 2021 approve the following transfer and amend the 2020-2021 General Purpose School Fund and Extended School fund budgets as follows:

General Purpose School Fund

Revenue			
141-30000-390000	Undesignated Fund Balance	\$260,000	
Expenditure			
141-99100-559000-510	Operating Transfer Out		\$260,000

Extended School Program Fund

Revenue			
146-40000-498000-000-00-10-00-00	Operating Transfers In	\$260,000	
Reserve			
146-30000-347550	Designated Fund Balance		\$260,000

Commissioner Tom Tunncliffe

COMMITTEES REFERRED TO & ACTION TAKEN:

School Board:	For	___	Against	___	Pass	___	Out	___
Education Committee:	For	___	Against	___	Pass	___	Out	___
Budget Committee:	For	___	Against	___	Pass	___	Out	___
Commission Action Taken:	For	___	Against	___	Pass	___	Out	___

Elaine Anderson, County Clerk

Tommy Little, Commission Chairman

Rogers Anderson, County Mayor

Date

RESOLUTION NO. _____
Requested by: BOARD OF EDUCATION

RESOLUTION FOR BONUS TO ALL EMPLOYEES FOR THE 2020-2021 BUDGET YEAR DUE TO COVID TO BE FUNDED BY A STATE ALLOCATION AND LOCAL FUNDING FROM ALL FUNDS

- WHEREAS,** the General Assembly and Governor Lee passed legislation to provide additional funding for certain teachers and nurses as determined by the BEP formula for the classroom component in the amount of \$1,731,500 ; and
- WHEREAS,** these funds were not sufficient to cover all professional positions as the BEP only covers teachers generated through a formula and does not include those that are needed beyond that component ; and
- WHEREAS,** the Board recognizes that all full-time and part-time personnel including classified and those professionals not covered by the state allotment approved by the state, have gone above and beyond during the pandemic and should receive extra compensation; and
- WHEREAS,** there is a need for an additional **\$1,046,362** to provide to all full-time and part-time employees of the General Purpose School fund that are employed on or before February 01, 2021; and
- WHEREAS,** this would include as well those employees in the Cafeteria and SACC program from their respective funds; and
- WHEREAS,** the uncovered cost of the raise will come from the available fund balances;
- NOW, THEREFORE BE IT RESOLVED,** that the Williamson County Board of County Commissioners meeting in regular session on March 8, 2021 amend the 2020-2021 General Purpose School Funds' budgets as follows:

General Purpose School Fund

Revenue			
141.46551	BEP Special Allocation	\$1,731,500	
141.39000	Fund Balance	882,778	
Expenditure			
See attached Account Codes for Detail	Various Salary and Benefit accounts		\$2,614,278

Central Cafeteria Fund

Revenue			
143.39000	Fund Balance	\$111,067	
Expenditure			
See attached Account Codes for Detail	Various Salary and Benefit accounts		\$111,067

Extended School Program Fund

Revenue			
146.39000	Fund Balance	\$52,517	
Expenditure			
See attached Account Codes for Detail	Various Salary and Benefit accounts		\$52,517

Commissioner Tom Tunncliffe

COMMITTEES REFERRED TO & ACTION TAKEN:

School Board:	For	___	Against	___	Pass	___	Out	___
Education Committee:	For	___	Against	___	Pass	___	Out	___
Budget Committee:	For	___	Against	___	Pass	___	Out	___
Commission Action Taken:	For	___	Against	___	Pass	___	Out	___

Elaine Anderson, County Clerk

Tommy Little, Commission Chairman

Rogers Anderson, County Mayor

Date

RESOLUTION NO. _____
Requested by: BOARD OF EDUCATION

RESOLUTION OF THE WILLIAMSON COUNTY BOARD OF COUNTY COMMISSIONERS' APPROVAL OF AN INTENT TO FUND OF UP TO \$11,250,00 FOR LAND PURCHASES FOR ELEMENTARY/MIDDLE/HIGH SCHOOL

WHEREAS, the Williamson County Board of Education approved in November their capital outlay needs for 5 years; and

WHEREAS, there is a need to request **\$11,250,000** for the purpose of land purchases for additional elementary, middle and high school locations as indicated on the 10 year growth plan; and

WHEREAS, this resolution's purpose is to obtain the Commission's understanding for the need and consent on this project so that work can begin with future intent to funds to be requested based on actual cash flow needs, with an **estimated** total cost for this project of up to \$29,250,000 as noted on the current five-year plan; and

NOW THEREFORE BE IT RESOLVED that the Williamson County Board of County Commissioners meeting in regular session on March 8, 2021 approve funding of an amount not to exceed **\$11,250,000** for the land purchases;

BE IT ALSO FURTHER RESOLVED, that the County may fund the above noted project in anticipation of the issuance of tax exempt bonds, with the expectation that the County will reimburse itself for any funding with the proceeds of the tax-exempt bond issues; and that this resolution shall be placed in the minutes of the Williamson County Board of County Commissioners and made available for inspection by the general public at the office thereof; and that this resolution constitutes a declaration of official intent under Treas. Reg. §1.150-2.

Commissioner Tom Tunnicliffe

COMMITTEES REFERRED TO & ACTION TAKEN:

School Board:	For	___	Against	___	Pass	___	Out	___
Education Committee:	For	___	Against	___	Pass	___	Out	___
Budget Committee:	For	___	Against	___	Pass	___	Out	___
Commission Action Taken:	For	___	Against	___	Pass	___	Out	___

Elaine Anderson, County Clerk

Tommy Little -Commission Chairman

Rogers Anderson, County Mayor

Date

RESOLUTION NO. _____
Requested by: BOARD OF EDUCATION

**RESOLUTION OF THE WILLIAMSON COUNTY BOARD OF COUNTY COMMISSIONERS'
APPROVAL OF AN INTENT TO FUND OF UP TO \$2,250,000 FOR LAND PURCHASE FOR
CENTRAL OFFICE/SUPPORT COMPLEX**

WHEREAS, the Williamson County Board of Education approved in November their 5 year capital outlay plan; and

WHEREAS, there is a need to request \$2,250,000 for the purpose of purchasing land for a central office /support complex; and

WHEREAS, this resolution's purpose is to obtain the Commission's understanding for the need and consent on this project so that land can be procured not to exceed \$2,250,000 as noted on the current five-year plan; and

NOW THEREFORE BE IT RESOLVED that the Williamson County Board of County Commissioners meeting in regular session on March 8, 2021 approve funding of an amount not to exceed \$2,250,000 for this purchase;

BE IT ALSO FURTHER RESOLVED, that the County may fund the above noted project in anticipation of the issuance of tax exempt bonds, with the expectation that the County will reimburse itself for any funding with the proceeds of the tax-exempt bond issues; and that this resolution shall be placed in the minutes of the Williamson County Board of County Commissioners and made available for inspection by the general public at the office thereof; and that this resolution constitutes a declaration of official intent under Treas. Reg. §1.150-2.

Commissioner Tom Tunncliffe

COMMITTEES REFERRED TO & ACTION TAKEN:

School Board:	For	___	Against	___	Pass	___	Out	___
Education Committee:	For	___	Against	___	Pass	___	Out	___
Budget Committee:	For	___	Against	___	Pass	___	Out	___
Commission Action Taken:	For	___	Against	___	Pass	___	Out	___

Elaine Anderson, County Clerk

Tommy Little -Commission Chairman

Rogers Anderson, County Mayor

Date

RESOLUTION NO. _____
Requested by: BOARD OF EDUCATION

**RESOLUTION OF THE WILLIAMSON COUNTY BOARD OF COUNTY COMMISSIONERS'
APPROVAL OF AN INTENT TO FUND OF \$2,000,000 for BUILDING REPLACEMENT OF
BRENTWOOD MIDDLE SCHOOL**

WHEREAS, the Williamson County Board of Education has completed their five-year capital plan with projects for the 2021-2022 that have not been funded; and

WHEREAS, Brentwood Middle School is in need of replacement due to overcrowding along with the age of the existing building and in order to start design we are requesting **\$2,000,000** of the funds now with an estimated completion cost of up to \$44,000,000;

NOW THEREFORE BE IT RESOLVED that the Williamson County Board of County Commissioners meeting in regular session on March 8, 2021 approve their intent to fund an amount not to exceed **\$2,000,000** for this project and take the appropriate actions as necessary to provide funding; and

BE IT ALSO FURTHER RESOLVED, that the County may fund the above noted project in anticipation of the issuance of tax exempt bonds, with the expectation that the County will reimburse itself for any funding with the proceeds of the tax-exempt bond issues; and that this resolution shall be placed in the minutes of the Williamson County Board of County Commissioners and made available for inspection by the general public at the office thereof; and that this resolution constitutes a declaration of official intent under Treas. Reg. §1.150-2.

Commissioner Tom Tunncliffe

COMMITTEES REFERRED TO & ACTION TAKEN:

School Board:	For	___	Against	___	Pass	___	Out	___
Education Committee:	For	___	Against	___	Pass	___	Out	___
Budget Committee:	For	___	Against	___	Pass	___	Out	___
Commission Action Taken:	For	___	Against	___	Pass	___	Out	___

Elaine Anderson, County Clerk

Tommy Little, Commission Chairman

Rogers Anderson, County Mayor

Date

RESOLUTION NO. _____

Requested by: BOARD OF EDUCATION

**RESOLUTION OF THE WILLIAMSON COUNTY BOARD OF COUNTY COMMISSIONERS'
APPROVAL OF AN INTENT TO FUND OF \$2,000,000 for the BUILDING OF MIDDLE
SCHOOL EAST**

WHEREAS, the Williamson County Board of Education has completed their five-year capital plan and the plan has projects for 2021-2022 that have not been funded; and

WHEREAS, there is a need for a middle school by the fall of 2023 in the east section of the county and in order to start the building design and some site prep there is a need for approximately **\$2,000,000** now with an estimated completion cost of up to \$42,000,000;

NOW THEREFORE BE IT RESOLVED that the Williamson County Board of County Commissioners meeting in regular session on March 8, 2021 approve their intent to fund an amount not to exceed **\$2,000,000** for this project and take the appropriate actions as necessary to provide funding; and

BE IT ALSO FURTHER RESOLVED, that the County may fund the above noted project in anticipation of the issuance of tax exempt bonds, with the expectation that the County will reimburse itself for any funding with the proceeds of the tax-exempt bond issues; and that this resolution shall be placed in the minutes of the Williamson County Board of County Commissioners and made available for inspection by the general public at the office thereof; and that this resolution constitutes a declaration of official intent under Treas. Reg. §1.150-2.

Commissioner Tom Tunncliffe

COMMITTEES REFERRED TO & ACTION TAKEN:

School Board:	For	___	Against	___	Pass	___	Out	___
Education Committee:	For	___	Against	___	Pass	___	Out	___
Budget Committee:	For	___	Against	___	Pass	___	Out	___
Commission Action Taken:	For	___	Against	___	Pass	___	Out	___

Elaine Anderson, County Clerk

Tommy Little, Commission Chairman

Rogers Anderson, County Mayor

Date

RESOLUTION NO. _____

Requested by: BOARD OF EDUCATION

**RESOLUTION OF THE WILLIAMSON COUNTY BOARD OF COUNTY COMMISSIONERS'
APPROVAL OF AN INTENT TO FUND OF \$16,000,000 FOR IMPROVEMENTS, NEW
CONSTRUCTION and EQUIPPING AN ADDITION FOR RAVENWOOD AND SUMMIT HIGH
SCHOOLS**

WHEREAS, the Williamson County Board of Education approved in November their capital outlay needs for 5 years; and

WHEREAS, there is a need for growth due to overcrowding at both Ravenwood and Summit High Schools; and

WHEREAS, the Board appropriated \$2,000,000 from unencumbered capital funds in September 2020 to fund the design of these buildings and there is a need to get the rest of the funds (\$16,000,000 so construction, furnishing and equipping of these additions can be accomplished; and

WHEREAS, this resolution's purpose is to obtain the Commission's understanding for the need and consent on these project so that work can begin and future intent to funds to be requested based on actual cash flow needs, with a combined estimated total cost for these two projects of \$16,000,000;

NOW THEREFORE BE IT RESOLVED that the Williamson County Board of County Commissioners meeting in regular session on March 8, 2021 approve funding of an amount not to exceed \$16,000,00 for the completion of additions at Ravenwood High School and Summit High School and take the appropriate actions as necessary to provide funding; and

BE IT ALSO FURTHER RESOLVED, that the County may fund the above noted project in anticipation of the issuance of tax exempt bonds, with the expectation that the County will reimburse itself for any funding with the proceeds of the tax-exempt bond issues; and that this resolution shall be placed in the minutes of the Williamson County Board of County Commissioners and made available for inspection by the general public at the office thereof; and that this resolution constitutes a declaration of official intent under Treas. Reg. §1.150-2.

Commissioner Tom Tunnicliffe

COMMITTEES REFERRED TO & ACTION TAKEN:

School Board:	For	___	Against	___	Pass	___	Out	___
Education Committee:	For	___	Against	___	Pass	___	Out	___
Budget Committee:	For	___	Against	___	Pass	___	Out	___
Commission Action Taken:	For	___	Against	___	Pass	___	Out	___

Elaine Anderson, County Clerk

Tommy Little, Commission Chairman

Rogers Anderson, County Mayor

Date

RESOLUTION NO. _____

Requested by: BOARD OF EDUCATION

**RESOLUTION OF THE WILLIAMSON COUNTY BOARD OF COUNTY COMMISSIONERS'
APPROVAL OF AN INTENT TO FUND OF \$3,600,000 FOR THE INSTALLATION OF
SYNTHETIC TURF FOOTBALL FIELDS AT CENTENNIAL, RAVENWOOD AND FAIRVIEW
HIGH SCHOOLS**

WHEREAS, the Williamson County Board of Education approved in November their capital outlay needs for 5 years; and

WHEREAS, there is a need to install synthetic turf football fields where they will be available for summer use with a request of **\$1,200,000** for each field for a total of **\$3,600,000**; and

WHEREAS, this resolution's purpose is to obtain the Commission's understanding for the need and consent on this project so that work can begin with an estimated cost of **\$3,600,000** in total for the three locations for Centennial, Ravenwood and Fairview High Schools; and

NOW THEREFORE BE IT RESOLVED, that the Williamson County Board of County Commissioners meeting in regular session on March 8, 2021 approve funding of an amount not to exceed **\$3,600,000** for the installation of synthetic turf fields; and

BE IT ALSO FURTHER RESOLVED, that the County may fund the above noted project in anticipation of the issuance of tax exempt bonds, with the expectation that the County will reimburse itself for any funding with the proceeds of the tax-exempt bond issues; and that this resolution shall be placed in the minutes of the Williamson County Board of County Commissioners and made available for inspection by the general public at the office thereof; and that this resolution constitutes a declaration of official intent under Treas. Reg. §1.150-2.

Commissioner TomTunnickliffe

COMMITTEES REFERRED TO & ACTION TAKEN:

School Board:	For	___	Against	___	Pass	___	Out	___
Education Committee:	For	___	Against	___	Pass	___	Out	___
Budget Committee:	For	___	Against	___	Pass	___	Out	___
Commission Action Taken:	For	___	Against	___	Pass	___	Out	___

Elaine Anderson, County Clerk

Tommy Little, Commission Chairman

Rogers Anderson, County Mayor

Date

RESOLUTION NO. _____
Requested by: Board of Education

RESOLUTION REQUESTING AN INTENT TO FUND IN THE AMOUNT OF \$6,472,655 FOR THE WILLIAMSON COUNTY BOARD OF EDUCATION 2020-2021 MAJOR ASPHALT, ROOFS AND WASTEWATER PLANT NEEDS

WHEREAS, the Williamson County Board of Education has reviewed and revised its 5-year capital outlay plan based on current needs and assessment audit for pavement projects (\$1,122,655), roof replacements (\$3,350,000) and wastewater treatment plant upgrades (\$1,600,000): and

WHEREAS, the Board is requesting approval of not to exceed **\$6,072,655** for the following projects; and

	<u>Rural Debt</u>	<u>General Debt</u>
ASPHALT/PAVING	\$851,655	\$271,000
ROOFS	2,100,000	1,250,000
WASTEWATER PLANT TREATMENT	1,600,000	0
Total	<u>\$6,072,655</u>	

WHEREAS, this resolution's purpose is to obtain the Commissions' approval of the projects so that work can begin and funds for these needs being requested based on actual cash flow needs, not to exceed **\$6,072,655**;

NOW, THEREFORE BE IT SO RESOLVED, that the Williamson County Board of County Commissioners' meeting in regular session on March 8, 2021 approve **\$6,072,655** as noted in the projects above and take the appropriate actions that are necessary to fund this amount.

BE IT ALSO FURTHER RESOLVED, that the County may fund the above noted project in anticipation of the issuance of tax exempt bonds, with the expectation that the County will reimburse itself for any funding with the proceeds of the tax-exempt bond issues; and that this resolution shall be placed in the minutes of the Williamson County Board of County Commissioners and made available for inspection by the general public at the office thereof; and that this resolution constitutes a declaration of official intent under Treas. Reg. §1.150-2.

Commissioner Tom Tunncliffe

COMMITTEES REFERRED TO & ACTION TAKEN:

School Board:	For ___	Against ___	Pass ___	Out ___
Education Committee:	For ___	Against ___	Pass ___	Out ___
Budget Committee:	For ___	Against ___	Pass ___	Out ___
Commission Action Taken:	For ___	Against ___	Pass ___	Out ___

Elaine Anderson, County Clerk

Tommy Little, Commission Chairman

Rogers Anderson, County Mayor

Date

1320 West Main Street Suite 202
Franklin, TN 37064-3700
Phone (615) 472-4000
Website: <http://www.wcs.edu>



MEMORANDUM

TO: Williamson County Board of Education

FROM: Juli L. Oyer, Assistant Superintendent of Elementary Schools

CC: Jason Golden, Superintendent of Schools

DATE: January 8, 2021

SUBJECT: Elementary Student Supply Fee

Elementary schools request approval of a \$25.00 voluntary student supply fee for instructional materials and supplies with an additional \$5.00 voluntary student supply fee for the purchase of student recorders in schools where recorders are used as part of music instruction.

The instructional materials and supplies purchased with the fees are to be consumables used directly by students. These materials and supplies are used as supplemental materials to the district's provided curriculum. Each school will have a grade-level listing of the materials and supplies that are being purchased on file.

The \$25.00 instructional materials and supplies fee, as well as the \$5.00 recorder fee, are the same fee requests as in previous years.

The fees are strictly voluntary.

Staff recommends approval.

1320 West Main Street, Suite 202
Franklin, Tennessee 37064-3700
Phone (615) 472-4000
Fax (615) 472-4190
Website: <http://www.wcs.edu>



MEMORANDUM

Date: February 3, 2021

To: Williamson County Board of Education

From: Leigh Webb, Ed.D.
Assistant Superintendent of Secondary Schools

Cc: Jason A. Golden
Superintendent of Schools

RE: Middle and High School Fees 2021-2022

We are recommending approval of the attached middle and high school fees for the 2021-2022 school year.

Thank you.

**WILLIAMSON COUNTY SCHOOLS
MIDDLE SCHOOL VOLUNTARY FEES FOR 2021-2022**

School Board Approval Date:

Fees may only be charged for the items listed and may not exceed the approved amount. Please check with individual school for their fee schedule.

BASIC FEES

Basic fees are requested from all students. The activities listed represent most of the areas for which fees have been charged in the past. Fees are not collected in every school for each activity.

Activity	Maximum
Art	\$100.00
Computer Labs	
Copy Expenses	
Drama	
World Language	
Counseling Department	
Instructional Materials	
Lab Supplies	
Music	
Physical Education	
School Paper	
Technology Lab	
Workbooks/Periodicals	

Annual calculator lease for all math courses offered (optional) - \$25.00

REQUIRED FEES	
Summer School	\$50.00 per course

PARTICIPATION FEES

Participation fees are collected from students who choose to participate in an optional activity.

Activity	Maximum
Chorus Increase \$15	\$50.00
Clubs such as: Art, Beta, Book, Chess, Debate Team, Fencing, Junior Honor Society, Math Team, Media, Model UN, Quiz Bowl, Robotics, Science Olympiad, Spanish, STARS, Student Council, Youth Legislature	\$75.00
Coding Club	\$100.00
Drama	\$150.00
Forensics	\$325.00
PSAT 8/9	\$14.00
Science Club	\$150.00

**WILLIAMSON COUNTY SCHOOLS
MIDDLE SCHOOL PARTICIPATION FEES FOR 2021-2022**

School Board Approval Date:

WCS Middle School Annual Participation Fee Change Justification

Every middle school is at a different place based upon the revenue stream of the zone as well as current funds or the lack of funds. The request for changes in participation fees is not meant to be all inclusive of needs of all major/minor specific sports or activities. Several major/ minor sports have emerged exceptional based upon unique standards. Therefore, those fees have been separated from the major/minor list. Once fee payment is made, no other participation fee for that sport/activity will be assessed by the school. If more expenses are agreed upon through a team booster organization, it is understood fundraising/donations will occur to generate more revenue for each sport/activity to offset costs. The participation fee listed is the maximum paid.

Major Sport Fees \$100 per student per sport listed below:	Minor Sport Fees \$80 per student per sport listed below:
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Baseball, Basketball, Football, Soccer, Softball, Volleyball, Wrestling	Cross County, Tennis, Track
---	-----------------------------

Field/Court Maintenance and Upkeep	County Tournament Fees
------------------------------------	------------------------

Payment for Officials (approx. 10K+ yr.)	End of Year Awards/Celebrations
--	---------------------------------

Equipment Safety Updates	Practice Equipment
--------------------------	--------------------

County Tournament Fees	Game Balls
------------------------	------------

Offsetting the cost of personal items needed for playing (sport specific)	Offsetting the cost of personal items needed for playing (sport specific)
---	---

End of Year Awards/Celebrations	Payment for any Field/Facility Usage
---------------------------------	--------------------------------------

Uniform Updates/Refurbishment	Uniform Updates/Refurbishment
-------------------------------	-------------------------------

Practice Equipment	Transportation
--------------------	----------------

Game Balls	
------------	--

Upkeep of Field Equipment	
---------------------------	--

Payment for any Field/Facility Usage	
--------------------------------------	--

Transportation	
----------------	--

Cheerleading \$220 per student each squad

Awards/Celebration	Transportation
--------------------	----------------

Summer Camp	Uniform Updates/Refurbishment
-------------	-------------------------------

Dance \$220 per student

Uniform	Choreography Consultant
---------	-------------------------

Golf \$300 per student

Rounds for Tryouts (min \$15 per student)	2 Tournament Days - Mayors Cup
---	--------------------------------

Practice Rounds (min \$15 per student)	WMAA Tournament Green Fees
--	----------------------------

Minimum 6 Matches/Green Fees (min\$15/student)	Golf Balls - 2 Dozen
--	----------------------

Strings/Band \$200 per student

*Some school instruments are available for students who do not have personal instruments or cannot rent their instrument. Fundraising is used to fund many of the following items leaving little monies to purchase larger instruments such as: Euphonium (2800); tuba (3800); bassoon (4000); bass clarinet (2000); Tenor Saxophone (2000); Bari Saxophone (4200); French Horn (3200); oboe (2300); cello (900); string bass (1600). Instrument prices vary based on brand and specifications.

Student Expenses	Supplies & Materials
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Copyright Music	(Determined by Instrument)
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Method Book(s)	Awards/Celebrations
----------------	---------------------

Festivals (Regional, State)	Optional Festivals/Invitational
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Transportation to Festivals	Solo
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Performance Uniform	Mid-State
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Band Shirt or Hoodie	End of Year Banquet
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**Williamson County Schools
2021-2022 High School Voluntary Fees**

Fees may only be charged for the items listed and may not exceed the approved amount. Please check with individual school/class for their fee schedule. **School Board Approval Date:**

	FEE		FEE	
ENGLISH DEPARTMENT				
Creative Writing	10.00	Pre-Calculus, Honors	20.00	
English Regular	20.00	Geometry, Honors	12.00	
English Honors	30.00	Mathematics IB	75.00	
English AP/IB	50.00	Statistics	15.00	
Journalism	20.00	Statistics AP	75.00	
Special Courses	30.00	Annual calculator lease for all math courses offered	25.00	
Speech	3.00	SCIENCE DEPARTMENT		
FINE ARTS DEPARTMENT				
		Anatomy & Physiology Honors	40.00	
Art History AP	50.00	Biology I, Honors	25.00	
Band	Increase \$15	100.00	Biology II AP	65.00
Choir	25.00	Biology IB	40.00	
Commercial Art	60.00	Chemistry I, Honors	30.00	
Commercial Music	50.00	Chemistry II, Honors, AP/IB	50.00	
Dance	15.00	Ecology	30.00	
Film IB	50.00	Environmental Science AP	25.00	
Guitar	40.00	Physical Science, Honors	15.00	
Media Arts	20.00	Physics Honors, AP/IB	40.00	
Music Theory	20.00	Scientific Research	50.00	
Orchestra	Increase \$15	100.00	Special Courses	30.00
Photography/Visual Arts	70.00	SOCIAL STUDIES DEPARTMENT		
Studio Art AP	135.00	Standard	20.00	
Theatre Arts I, II, III, IV & Production Design	20.00	Honors	25.00	
Theory AP	20.00	AP/IB	45.00	
Visual Art IB	50.00	Personal Finance	30.00	
Visual Art I & II	50.00	Special Courses	30.00	
Visual Art III & IV	70.00	WORLD LANGUAGE DEPARTMENT		
MATH DEPARTMENT (TI-83 or TI-84 Required)				
		World Languages - Regular	20.00	
Algebra I, II Advanced & Honors	5.00	World Languages - Honors	30.00	
Applied Math	15.00	AP/IB	60.00	
Bridge Math	5.00	National Foreign Language Exam	15.00	
Calculus AP	75.00	STUDENT SUPPORT SERVICES		
Calculus Honors	15.00	Transition I & II	15.00	

**Williamson County Schools
2021-2022 High School Voluntary Fees**

Fees may only be charged for the items listed and may not exceed the approved amount. Please check with individual school/class for their fee schedule.

School Board Approval Date:

	FEE		FEE
CAREER & TECHNICAL (Includes Computer/Business)			
Accounting I, II	30.00	Engineering Design I	NEW 50.00
Advanced Fashion Design	30.00	Engineering Design II	NEW 50.00
Agricultural Education Courses (per course unless listed)	25.00	Fashion Design	30.00
AP Computer Science Principles	25.00	Foundations of Fashion Design	30.00
Applied Arts Practicum	NEW 60.00	Fundamentals of Construction	25.00
Architecture & Engineering (per course)	25.00	Health Science Courses (per course unless listed)	30.00
Audio Technology Courses	20.00	Honors Biomedical Applications	30.00
Banking & Finance	25.00	Honors Civil Engineering & Architecture (PLTW)	50.00
Business Management	25.00	Honors Coding Practicum (Optional \$100 for Certification)	25.00
Coding (per course unless listed)	25.00	Honors Digital Electronics (PLTW)	50.00
Coding Practicum / Autonomous Vehicles	25.00	Honors Emergency Medical Services (Optional First Responders Certification \$110)	30.00
Collision Repair: Non-Structural (Optional \$100 I-Car Certification & Option \$235 I-Car Steel Mig-Welding Certification)	50.00	Honors Engineering Your World (UT Austin)	25.00
Collision Repair: Painting & Refinishing (Optional \$100 I-Car Certification & Optional \$235 I-Car Steel Mig-Welding Certification)	50.00	Honors Human Body Systems (PLTW)	30.00
Collision Repair: Damage, Analysis, Estimating & Customer Serv. (Optional \$100 I-Car Certification & Optional \$235 I-Car Steel Mig-Welding Certification)	50.00	Honors Introduction of Engineering (PLTW)	25.00
Computer Applications	30.00	Honors Nursing Education (Optional CAN test/lic \$98)	50.00
Computer Technology Courses	15.00	Honors Principles of Biomedical Science (PLTW)	30.00
Cosmetology I	25.00	Honors Principles of Engineering (PLTW)	25.00
Cosmetology II, III & IV	45.00	Honors STEM Research	50.00
Criminal Justice Courses (per course)	10.00	Human Services Practicum	25.00
Culinary Arts I	50.00	Introduction to Collision Repair	50.00
Culinary Arts II	100.00	Marketing Courses (per course)	25.00
Culinary Arts III	70.00	Mechatronics I & II (per course)	25.00
Cyber Security	NEW 25.00	Medical Interventions	NEW 50.00
Digital Arts & Design I	35.00	Nutrition Across the Lifespan	25.00
Digital Arts & Design II	60.00	Nutrition Science & Diet Therapy	25.00
Digital Arts & Design III	60.00	Physical Education Courses	20.00
Digital Electronics	50.00	Principles of Engineering & Technology	50.00
Early Childhood Education (per course)	30.00	Principles of Manufacturing	50.00
Emergency Preparedness	30.00	Residential Interior Design	30.00

**Williamson County Schools
2021-2022 High School Voluntary Fees**

Fees may only be charged for the items listed and may not exceed the approved amount. Please check with individual school/class for their fee schedule. **School Board Approval Date:**

	FEE		FEE
Robotics & Automated Systems NEW	50.00	Teen Parent Support Program Fee (CTE Childcare)	540.00
STEM-Technology Design-Engineering by Design (per course)	20.00	TV & Film (per course)	35.00
Structural Systems (per course)	25.00	Unmanned Aerial Systems (per course)	75.00
Teaching as a Profession (per course)	30.00	Web Development	30.00

**Williamson County Schools
2021-2022 Required Fees For Participation**
School Board Approval Date:

	FEE		FEE
ACT Prep Class Books	25.00	Summer Online Course (per Semester Credit)	300.00
AP Research*	150.00	Student Council	20.00
AP Seminar*	150.00	Student Clubs	25.00
AP Test (each)*	100.00	Thespians	200.00
Credit Recovery	\$50/.5 Credit	Winter Drum Line	200.00
Content Recovery for Algebra I	25.00	Winter Guard	200.00
IB Test (each)	104.00	Youth in Government	375.00
IB Test Registration	151.00	Athletic fee is per person per sport: Uniforms, equipment, officials, transportation, security, entry fees, awards, field maintenance	100.00
PSAT (each)	19.00	Cheerleading: Uniforms, practice gear, transportation, entry fees, awards, summer camp	200.00
Chorus	125.00	Dance: Uniforms, practice gear, transportation, entry fees, awards, summer camp	200.00
Counseling Department	2.00	Golf: 20 rounds of golf per player	300.00
Driver's Education	300.00	Marching Band: Uniforms, equipment, transportation, supplies, materials, festivals, music, awards, summer camp Increase \$50	300.00
Forensics	300.00	CAREER & TECHNICAL STUDENT ORGANIZATION	
Graduation	100.00	DECA	30.00
JROTC	20.00	FBLA	9.00
Mock Trial	50.00	FCCLA	35.00
Model UN	350.00	FFA	12.00
Orchestra	125.00	HOSA	40.00
Parking	15.00	Skills USA	25.00
Play Production (Covers major productions not to exceed \$200.00 for the school year)	100.00	TSA	35.00
Student Assignment Books	6.00		

***May charge up to the amount of the AP College Board fee**

Schools may collect student exam, audition, competition, and membership fees for payments to outside organizations for individual student participation. The collected fee amount will not exceed the individual student participation amount plus applicable processing fees.

1320 West Main Street Suite 202
Franklin, Tennessee 37064-3700
Phone (615) 472-4000
Fax (615) 472-4190
Website: <http://www.wcs.edu>



MEMORANDUM

TO: Williamson County School Board

FROM: Jason Golden, Superintendent 

DATE: February 11, 2021

RE: Approval of ePlan ESSER II, CARES Act Grant for FY2021

This memo is to request the approval of the FY2021 Federal Fund 142 ePlan Application for ESSER II, Cares Act Grant and Budget with the following statement, allowing superintendent approval of revisions and amendments:

"The Williamson County Board of Education approves the FY2021 ePlan Application and Budget for the Elementary and Secondary Emergency School Relief II CARES Act Grant and authorizes the superintendent to file any necessary budget revisions, plan addenda, or transfer requests."

This grant has been made available for expenditures related to COVID-19 for \$2,235,327.03.

The Grant can be used for all expenses allowed under ESSER I, including learning loss, school facility repairs and improvements, long-term school closures, unique needs of special populations, purchasing education technology, mental health services, or for conducting other activities necessary to maintain operation of services, employ existing staff, and coordinating activities. Budget detail will follow in March, 2021.

Resolution No. _____
Requested by: Board of Education

RESOLUTION TO OVERRIDE THE CITY OF SPRING HILL BOARD OF MAYOR AND ALDERMEN'S VOTE AGAINST REZONING A TWENTY-THREE (23) ACRE PORTION OF 1724 WILKES LANE

WHEREAS, Williamson County Schools desires to purchase and build an elementary school on a twenty-three (23) acre portion of 1724 Wilkes Lane, located in the city limits of the City of Spring Hill; and

WHEREAS, Williamson County Schools' staff coordinated with the staffs of the Town of Thompson's Station and the City of Spring Hill to gather information regarding planned residential developments to project school populations and population growth continues in that area of Williamson County; and

WHEREAS, Longview Elementary School's current enrollment is 102% of capacity and Thompson's Station Elementary School (TSES) is 92% of capacity with continued growth in that area; and

WHEREAS, The property on Wilkes Lane under consideration by Williamson County Schools provides relief for Longview Elementary School and Thompson's Station Elementary School while limiting impacts to the other elementary schools in the area (i.e. rezoning); and

WHEREAS, The properties in the area that could be considered for an elementary school are limited due to factors including existing infrastructure, size, environmental impacts, and availability, largely due to residential construction and the Wilkes Lane property is desirable because it meets the criteria needed for an elementary school, and the owner is willing to sell the property at a mutually agreeable price; and

WHEREAS, The property located at 1724 Wilkes Lane is currently zoned agricultural (AG); and

WHEREAS, Williamson County Schools submitted a request to the Planning Commission for the City of Spring Hill and the Board of Mayor and Aldermen for the City of Spring Hill to rezone a twenty-three (23) acre portion of the property to Institutional Campus District (IC); and

WHEREAS, The Planning Commission for the City of Spring Hill considered this rezoning request at their meeting on September 14, 2020 and a motion to recommend approval of the rezoning request failed by a 3-3-1 vote, and a second motion to send the rezoning request to the Board of Mayor and Aldermen for the City of Spring Hill with no recommendation from the Planning Commission passed by a 6-0-1 vote; and

WHEREAS, At their meeting on October 12, 2020, the Planning Commission for the City of Spring Hill considered the site plan for the elementary school on the Wilkes Lane property proposed by Williamson County Schools and a motion to approve the site plan passed by a 6-0 vote; and

WHEREAS, Board of Mayor and Aldermen for the City of Spring Hill considered this rezoning request at their meeting on December 21, 2020 and a motion to recommend approval of the rezoning request failed by a 2-6-1 vote; and

WHEREAS, pursuant to Tennessee Code Annotated, Section 13-4-104 and the established case

law of the State of Tennessee, the Williamson County Board of Education and the Board of Commissioner have the authority to override the Board of Mayor and Aldermen of the City of Spring Hill where it disapproved the District's proposed rezoning of the twenty-three (23) acre portion of 1724 Wilkes Lane, located in the city limits of the City of Spring Hill.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners meeting in regular session on this the 8th day of March 2021 hereby overrides the disapproval of Williamson County Schools' request to rezone the twenty-three (23) acre portion of 1724 Wilkes Lane by the City of Spring Hill Board of Mayor and Aldermen and authorizes the appropriate Williamson County Schools staff to proceed with the project.

NOW, THEREFORE BE IT FURTHER RESOLVED, that a copy of this Resolution shall be transmitted to the Mayor of City of Spring Hill, Rick Graham as well as to Planning Director, Steve Foote.

County Commissioner

COMMITTEES REFERRED TO & ACTION TAKEN

School Board:	For _____	Against _____
Education Committee:	For _____	Against _____
Budget Committee:	For _____	Against _____

COMMISSION ACTION TAKEN: For _____ Against _____ Pass _____ Out _____

Elaine Anderson, County Clerk

Tommy Little, Commission Chairman

Rogers Anderson, County Mayor

Date

To: Williamson County Board of Education

From: Rachel Farmer, Assistant Superintendent - Finance

Subject: Family Tuition Calculation Info 2021-22

State funds on out of county students follow the student to the local system; therefore I am recommending the rate of **\$7,741** per year based on the following calculation of local revenue for the General Purpose Operating Budget of **2020-21**, local capital funding and local funding of the General and Rural Debt Service Funds for school related debt. These amounts are taken from the July 13, 2020 adopted budget.

	2021-2020	2019-2020
Total Local Taxes	\$223,839,599	\$214,732,474
Other Local Revenues	956,200	956,200
Fund Balance Appropriated	23,010,439	19,769,645
Indirect Costs	300,000	300,000
General Debt Service	20,952,000	21,776,000
Rural Debt Service	33,940,000	31,090,000
Capital Appropriation	<u>9,936,647</u>	<u>10,000,000</u>
Total	\$312,934,885	\$298,624,319

Green indicates an increase over prior year, red indicates decrease, black stayed the same.

The enrollment for the seventh month of 2020-2021 school year was **40,425** resulting in a rate of **\$7,741**.

Historically, the current budget is the basis of the projected rate because next year's budget is not far enough along to be able to project an accurate figure now nor reflects approval. This rate is an increase of **\$302** over the prior year tuition of **\$7,439**.

The employee rate will be **\$3,850** for the first year and will follow SOP 2.523 for subsequent year amounts.



MEMORANDUM

DATE: 2-2-2021

TO: Williamson County Board of Education

FROM: Jason Golden, Superintendent

RE: Acceptable Use Guidelines

The proposed 2021-2022 Acceptable Use Guidelines are attached, as required by the WCS annual agenda. Tennessee law requires the Board to approve Acceptable Use Guidelines to address internet use. These guidelines have been reviewed, and they reflect no change from the current guidelines.

Staff recommends approval of the Acceptable Use Guidelines.

Williamson County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Acceptable Use and Internet Safety Agreement	Descriptor Code: 4.4061	Issued Date: 02/18/19
		Rescinds: 4.406p	Issued: 01/18/18

1 PURPOSE

2 In compliance with Board Policy 4.406 and federal law, the purpose of this agreement is to inform
3 students and families of the district's procedures related to student Internet and electronic media use.

4 The district has taken measures to protect students from obscene information and restrict access to
5 materials that are harmful to minors. Failure to follow all or part of these guidelines or any action taken
6 that may expose WCS to risks of unauthorized access to data, disclosure of information, legal liability,
7 potential system failure, or compromised user safety is prohibited and may result in disciplinary action
8 up to and including criminal prosecution.

9 WCS has implemented methods to limit approved online service providers to access only student
10 records in which they have a legitimate educational interest. The service providers are under the direct
11 control of the district with regard to the use and maintenance of the records, and the provider must use
12 FERPA-protected information only for the purposes for which the disclosure was made. Disclosure to
13 other parties without authorization is prohibited.

14 1. Media Release

15 Parents who wish to have their student names, images, or work posted to the WCS website or any other
16 district or external publications, social media, or other media must first consent to the Acceptable Use
17 and Internet Safety Agreement and WCS media release. Both documents must be signed and filed
18 annually.

19 2. Email

20 Students shall be issued a WCS e-mail account for completing school work. These accounts may be
21 used for participation in WCS internal chat and message boards. The WCS-provided e-mail account is
22 the only e-mail students may use for instructional purposes. The use of profanity, obscenity or
23 offensive language in any communication through WCS e-mail is prohibited and will result in
24 disciplinary action.

25 The e-mail system is intended only for legitimate WCS-related communication, and any employee e-
26 mail communications to a student shall originate from the WCS employee's WCS e-mail address and
27 shall be directed to the student's WCS e-mail address.

1 **3. Social Media and Other Electronic Communication**

2 The district provides internal, password-protected social media tools and allows use of district
3 approved resources for eLearning. All video content created by students and staff shall be hosted on
4 the district YouTube channel or must seek approval from the Communications and Instructional
5 Technology Departments.

6 All external social media tools and other electronic communication to be used for instruction must be
7 vetted by the district prior to teacher or student use. The following are the acceptable forms of
8 electronic communication between employees and students: email, employee to student texting, and
9 the use of Twitter for educational purposes. Additional parent/guardian permission may be required
10 prior to student use of such tools.

11 Students should recognize that by using social media, they are creating a digital footprint that will
12 remain with them beyond their K-12 school experience.

- 13 • Students shall only use the WCS e-mail address for school-sanctioned social media activities.
- 14 • Students shall always protect their own privacy during online activities, taking care to not give
15 out personally identifiable information in any online forum.
- 16 • Students shall not post photographs, video, or audio of fellow students or WCS employees
17 taken at school or on district transportation without permission from a teacher or administrator.
- 18 • Students shall not use personal social media accounts or unapproved social media sites during
19 school hours or on district transportation.
- 20 • Students may be subject to consequences for inappropriate use of internal, school sanctioned
21 social media that disrupts the work and discipline of the classroom.
- 22 • Personal social media use has the potential to result in disruption in the classroom and on
23 district transportation and can violate district policy and/or local, state, or federal law. In this
24 event, administration may have an obligation to take appropriate investigative and/or
25 disciplinary action.

26 **4. Student Use of Personal Devices**

27 Students in grades 3-12 may bring personal portable devices to school for instructional use. The use of
28 personal technology to enhance learning is not a necessity, but rather a privilege. When abused, this
29 privilege may be taken away.

30 Any personal device used for instructional purposes must be able to access the Internet through the
31 “WCS-Guest” network. All personal device internet access while at school must occur through the
32 “WCS-Guest” network. Students are not permitted to use a cellular network adapter or other Wi-Fi
33 networks to access the internet while at school.

34 **Security and Damages**

1 WCS, its employees and agents are not liable for personal devices stolen or damaged while at school,
2 during school-sponsored activities, or on district transportation. Such instances will be handled through
3 the school administrative office in a manner befitting any other stolen or damaged personal property.

4 Guidelines for Use

- 5 • Students may not use personal devices to record, transmit or post photographic images, audio
6 or video of any person during school activities or on district transportation unless permission is
7 obtained from an authorized WCS employee.
- 8 • Students may only use personal devices to access files or internet sites relevant to the
9 classroom curriculum. Students must comply with a teacher's directions regarding use of
10 personal devices.
- 11 • The district's network filters are applied to the "WCS-Guest" network and shall not be
12 circumvented. The district Internet filters are designed to protect students from obscene,
13 pornographic and other material harmful or inappropriate to minors while at school. However,
14 these protections do not extend to the personal device when it is used outside the school setting.
15 Parents are encouraged to monitor student devices outside the school setting.
- 16 • Personal devices must run successfully on their own battery power without the aid of plugs
17 while at school.
- 18 • With reasonable suspicion of a violation of a school rule, law or these acceptable use
19 procedures, the school district may collect and examine any device at any time for the purpose
20 of investigating the suspected violation.

21 **5. Copyright Policy**

22 Students shall comply with applicable copyright laws in the use of media and materials.

23 **6. Internet Safety**

- 24 • All K-12 students shall participate in Internet safety and citizenship instruction integrated into
25 the district's instructional program.
- 26 • Family and community digital citizenship outreach programs shall be conducted annually in the
27 first semester of the school year. Schools shall use existing avenues of communication to
28 further inform parents about Internet safety and policy throughout the school year.

29 **7. Network Security**

30 The WCS network and computer equipment may only be accessed by users with valid WCS network
31 accounts. Students shall only use their assigned network accounts when accessing the district network
32 or when using machines or devices owned by WCS. Students shall not provide their network password
33 or account information to any group or individual other than authorized district personnel. Students
34 shall never allow another user access to a device while logged into their own network account.

35 Alternative network shall be created or used by students unless approved by the IT Department.
36 "Alternative network" is defined as any wired or wireless network or sub-network located on or
37 accessible from any WCS property that is not part of the primary network managed by the IT
38 Department. Virtual Private Network (VPN) mobile applications or Virtual Private Network (VPN)

1 software is not permitted unless approved or provided by the IT Department. All network equipment
2 must be approved and installed by IT Department staff.

3 For the protection and security of WCS data, all devices accessing the WCS secured network, with the
4 exception of the “WCS-Guest” network, must be the property of WCS.

5 Use of software designed to gain passwords or digital access beyond the rights assigned to a user or
6 device is prohibited. Use of such programs risks the security of the network and is a violation of
7 Tennessee and federal law. If students discover passwords or any other measure used to obtain
8 unauthorized access to the WCS network, data, or applications, they shall report the discovery to their
9 teacher or school administrator.
10

11 No student shall hide or attempt to hide files or folders stored on a network server or local workstation
12 unless such action is approved by the IT Department administrative staff.

13 All WCS accounts may be monitored and searched at any time by authorized district personnel to
14 protect the rights and property of WCS and ensure quality of service. Accounts shall be searched upon
15 the reasonable suspicion of a violation of law, Board or school policy, or breach of this agreement.

16 **8. Workstation/Computer Use**

17 Students are prohibited from installing any software on district-owned devices without district
18 authorization.

19 Student use of any WCS device for illegal, obscene, pornographic, commercial, political or religious
20 activity or for personal profit is prohibited.

21 Changing or tampering with any WCS-owned device’s system configuration is prohibited.

22 Any attempt to bypass the internet content filtering by use of a proxy or other means is prohibited
23 unless such action is expressly authorized by the IT Department. Content is filtered for all users
24 accessing the Internet through the WCS network.

25 **9. Viruses and Virus Protection**

26 WCS will install and maintain all virus protection and related software for district-owned equipment.

27 The intentional spreading of messages or files containing damaging or destructive programs or data is
28 against federal law. Violators will be prosecuted. Contact the IT Department immediately to report a
29 device that may contain a virus or malware.

30 If you are under the age of 18, a parent or guardian must also read and sign this contract.

My signature indicates my understanding and acceptance of the guidelines described in the Student Acceptable Use and Internet Safety Agreement. I understand that failure to comply with these guidelines may result in disciplinary action.

Student Name (Please Print)

Student Signature

Date

By signing below, I give permission for my son or daughter to access the Internet and other WCS technology resources under the conditions set forth above.

Parent or Guardian Name (Please Print)

Parent or Guardian Signature

Date

Cross References

Use of Electronic Mail (e-mail) 1.805
 Student Access to Electronic Media 4.406
 School and System Websites 4.407
 Controversial Materials 4.801
 Student Publications 6.704

Williamson County Board of Education

Monitoring: Review: Annually, in February	Descriptor Term: Employee Acceptable Use and Internet Safety Agreement	Descriptor Code: 5.6121	Issued Date: 02/18/19
		Rescinds: 5.404p	Issued: 01/18/18

1 PURPOSE

2 In compliance with Board Policy 5.404 and federal law, the purpose of this agreement is to inform
3 employees of the district's procedures related to student Internet and electronic media use.

4 The district has taken measures to protect students from obscene information and restrict access to
5 materials that are harmful to minors. Failure to follow all or part of these guidelines or any action taken
6 that may expose WCS to risks of unauthorized access to data, disclosure of information, legal liability,
7 potential system failure, or compromised user safety is prohibited and may result in disciplinary action
8 up to and including termination of employment and/or criminal prosecution.

9 WCS has implemented methods to ensure approved online service providers can access only student
10 records in which they have a legitimate educational interest. The service providers are under the direct
11 control of the district with regard to the use and maintenance of the records, and the provider must use
12 FERPA-protected information only for the purposes for which the disclosure was made. Disclosure to
13 other parties without authorization is prohibited.

14 1. Email.

15 The WCS e-mail system has been provided to facilitate internal and external communication for Board
16 members and employees. The e-mail system may not be used for personal gain, political or religious
17 activities or be used in any illegal, offensive or unethical manner. The e-mail system is intended only
18 for legitimate WCS-related communication, and any e-mail communications to a student shall always
19 originate from the employee's WCS e-mail address and be directed to the student's WCS e-mail
20 address.

21 Pursuant to the Tennessee Public Records Act, T.C.A. § 10-7-501 et seq., all e-mail communications
22 originating in or received by the WCS e-mail system in the transaction of official WCS business are
23 open to public inspection by any citizen of Tennessee. All confidential information contained in such
24 e-mail communications shall be redacted prior to public inspection. Examples of confidential
25 information that shall not be shared with the public include student education and health-related
26 information made confidential by the Family Educational Rights and Privacy Act ("FERPA"),
27 employee health information made confidential by the Health Insurance Portability and Accountability

1 Act (“HIPAA”), and information designated as confidential by the Tennessee Public Records Act or
2 any other state or federal rule, regulation, or law.

3 WCS reserves the right to access employee e-mail for any business purpose or for investigations
4 related to potential disciplinary or legal action.

5 **2. Social Media and Other Electronic Communication**

6 Professional social media should be designed to support reasonable instructional, educational or extra-
7 curricular programs under the direct supervision of building and district administration. WCS
8 employees who choose to engage in social media shall maintain a clear distinction between personal
9 and professional social media accounts. No school business shall be conducted over any social media
10 account not approved by the district.

11 The district provides internal, password-protected social media tools and allows use of district
12 approved resources for the conducting of school business. There is only one district-approved
13 Facebook account which is maintained by the district communications office, and all video content
14 created by students and staff shall be hosted on the district YouTube channel or must seek approval
15 from the Communications and Instructional Technology Departments.

16 All external professional social media tools and other electronic communication must be vetted by the
17 district prior to employee use. The following are the acceptable forms of electronic communication
18 between employees and students: email, employee to student texting, and the use of Twitter for
19 educational purposes. Additional parent/guardian permission and/or employee training may be
20 required prior to employee use of such tools.

21 Professional Use of Social Media

22 WCS Employees shall treat social media as a professional workplace. The same standards expected in
23 WCS professional settings are expected in social media engagement.

- 24 • Employees shall only use the WCS e-mail address for professional social media activities.
- 25 • All professional social media accounts shall be associated with district provided and/or
26 managed login credentials and shall conform to district-dictated privacy settings.
- 27 • Users who establish login credentials for any WCS-approved external social media for use in a
28 school or classroom shall provide their username and password to their immediate supervisor.
- 29 • The district may log in to any employee’s professional social media at any time.
- 30 • Employees shall not disclose any personally identifiable student information through social
31 media outlets, including but not limited to student photographs, if the student does not have a
32 current media release on file.
- 33 • Employees shall not disclose confidential information about staff through social media outlets.
- 34 • Employees are responsible for reporting inappropriate social media use to building
35 administration

1 Personal Use of Social Media

- 2 • Personal social media must be maintained separately from professional social media.
3 Employees shall not use the WCS e-mail address for any personal social media activity.
- 4 • WCS employees shall not communicate with any current WCS student through personal social
5 media if that student is not a relative. If an employee receives a request from a current WCS
6 student to connect or communicate through personal social media, he or she shall refuse the
7 request.
- 8 • Employees shall not disclose any personally identifiable student information through personal
9 social media outlets.
- 10 • Employees shall not access personal social media accounts during the workday.

11 Personal social media use has the potential to result in disruption in the workplace and can violate
12 district policy and/or local, state, or federal law. In this event, administration may have an obligation to
13 take appropriate investigative and/or disciplinary action.

14 3. Employee Use of Personal Devices

15 Employees shall not maintain student records, including but not limited to photographs or recordings
16 of students, on personal devices.

17 4. Copyright Policy

18 Employees shall model legal and ethical practice related to technology use as established in
19 Williamson County Board of Education Policy 4.404.

20 5. Internet Safety Training

21 All teachers and administrators shall participate in annual Internet safety professional development.

22 6. Network Security

23 The WCS network and computer equipment may only be accessed by users with valid WCS network
24 accounts. Employees shall only use their assigned network accounts when accessing the district
25 network or when using machines or devices owned by WCS. Employees shall not provide their
26 network password or account information to any group or individual other than authorized district
27 personnel. Employees shall never allow another user access to a device while logged into their own
28 network account.

29 No alternative network shall be created or used by staff unless approved by the IT Department.
30 “Alternative network” is defined as any wired or wireless network or sub-network located on or
31 accessible from any WCS property that is not part of the primary network managed by the IT
32 Department. Virtual Private Network (VPN) mobile applications or Virtual Private Network (VPN)
33 software is not permitted unless approved or provided by the IT Department. All network equipment
34 must be approved and installed by IT Department staff.

1 For the protection and security of WCS data, all devices accessing the WCS secured network, with the
2 exception of the “WCS-Guest” network, must be the property of WCS.

3 Use of software designed to gain passwords or digital access beyond the rights assigned to a user or
4 device is prohibited. Use of such programs risks the security of the network is a violation of Tennessee
5 and federal law. If employees discover passwords or any other measure used to obtain unauthorized
6 access to the WCS network, data, or applications, they shall report the discovery to their supervisor.

7 No employee shall hide or attempt to hide files or folders stored on a network server or local
8 workstation unless such action is approved by the IT Department administrative staff.

9 All WCS accounts may be monitored and searched at any time by authorized district personnel to
10 protect the rights and property of WCS and ensure quality of service. Accounts shall be searched upon
11 the reasonable suspicion of a violation of law, board policy, standard operating procedure, or breach of
12 this agreement.

13 **7. Workstation/Device Use**

14 Employees are prohibited from installing any software on district-owned devices without district
15 authorization.

16 Employee use of any WCS device for illegal, obscene, pornographic, commercial, political or religious
17 activity or for personal profit is prohibited. District-owned devices or devices are intended only for
18 legitimate WCS work-related activities.

19 Changing or tampering with any WCS-owned device’s system configuration is prohibited. Any
20 attempt to bypass the internet content filtering by use of a proxy or other means is prohibited unless
21 such action is authorized by the IT Department. Content is filtered for all users accessing the Internet
22 through the WCS network.

23 **8. Viruses and Virus Protection**

24 WCS will install and maintain all virus protection and related software for district-owned equipment.
25 The intentional spreading of messages or files containing damaging or destructive programs or data is
26 against federal law. Violators will be prosecuted. Contact the IT Department immediately to report a
27 device that may contain a virus or malware.

My signature indicates my understanding and acceptance of the guidelines described in the Employee Acceptable Use and Internet Safety Agreement. I understand that failure to comply with these guidelines may result in disciplinary action up to and including termination and/or criminal prosecution.

Employee Name (Please Print)

Employee Signature

Date

Cross References

Employee Access to Electronic Media 5.612



Consulting Agreement

THIS AGREEMENT (the “agreement”), is entered into on this date _____, 20____ by and between:

Fostering Healthy Solutions, LLC. (hereby known as the “Consultant”), and;

Williamson County Schools (WCS), (hereby known as the (“client”);

WHEREAS, WCS is engaged in the business of ADVISORY CONSULTANT SERVICES;
and

WHEREAS, WCS wishes to engage the Consultant as an independent contractor for WCS for the purpose of providing the professional services set forth in Exhibit A attached hereto and made a part hereof (the “Services”) on the terms and conditions set forth below; and

WHEREAS, the Consultant wishes to provide the Services in accordance with the terms of this Agreement; and

WHEREAS, each Party is duly authorized and capable of entering into this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants made by the parties hereto, the Parties agree as follows:

THE SERVICES

The Consultant agrees that it shall render services to the Client on matters pertaining to Advisory Consulting Services as outlined in Exhibit A herein.

COMPENSATION

The Client shall provide payment to the Consultant monthly and paid upon receipt of invoice, beginning the next month of the commencement of this Agreement:

- (a) Terms and Conditions. WCS shall pay the Consultant in accordance with the terms and conditions set forth in Exhibit A.
- (b) Timing of Payment. Payments shall be made to the Consultant within thirty (30) days of WCS's receipt of the Consultant's invoice (supported by reasonable documentation) for all Services performed in accordance with Exhibit A.
- (c) No Payments in Certain Circumstances. Notwithstanding the foregoing, no payment shall be payable to the Consultant under any of the following circumstances:
 - A. if prohibited under applicable government law, regulation, or policy;
 - B. if the Consultant did not directly perform or complete the mutually agreed upon Services described in Exhibit A;
- (d) No Other Compensation. The compensation set out above shall be the Consultant's sole compensation under this Agreement.
- (e) Expenses. Additional expenses incurred by the Consultant in the performance of this Agreement deemed necessary and agreed upon by both parties will be invoiced and the responsibility of the client.
- (f) Taxes. The Consultant is solely responsible for the payment of all income, social security, employment-related, or other taxes incurred as a result of the performance of the Services by the Consultant under this Agreement and for all obligations, reports, and timely notifications relating to such taxes. WCS shall have no obligation to pay or withhold any sums for such taxes. Request for taxpayer in Exhibit B attached.

TERM

This Agreement shall commence immediately after signing by both parties and shall continue monthly through the fiscal school year-end, identified by WCS, unless otherwise terminated by the Consultant or Client or by mutual agreement of the parties herein. This Agreement is renewable as identified herein for all Services performed in accordance with Exhibit A without penalty.

TERMINATION

In the event that the Client desires to terminate the Services of the Consultant hereunder, the Client shall submit a letter to the Consultant no less than thirty (30) days prior to the desired date of termination. All monies receivable by the Consultant shall immediately be due and demandable.

In the event that a law or regulation is passed, the operation or implementation of which would result in the non-execution of the obligation of any parties to this Contract, shall automatically result to expiration and be deemed terminated upon the date of its occurrence.

INTELLECTUAL PROPERTY

The Parties acknowledge that the Client shall hold all rights proprietary in any work product resulting from the Consulting Services including, but not limited to, copyrights and patents. The Consultant agrees not to claim any such ownership in any intangible property created insofar as to the services provided for the Client at any time prior to or after the completion and delivery of work to the said Client.

CONFIDENTIALITY

The Consultant agrees to refrain from disclosing to any third party any details regarding the Client's business, including any information regarding any of the Client's stakeholders and vendors.

The terms and conditions contained in this Contract shall constitute confidential information, and the recipient of the confidential information undertakes and agrees to keep confidential the information by applying the same care that it would employ with respect to its own confidential information. The Consultant shall not disclose, transmit, or convey, wholly or partially, the confidential information to any third party without the written consent of the other party.

The foregoing notwithstanding, in the event that the recipient of the confidential information is legally compelled or required by any governmental body, court, or competent authority to disclose any such confidential information; it shall promptly notify the other party so that the latter may be able to seek a protective order or avail itself of other appropriate remedies and/or waive compliance with the provisions hereof. The provisions of this section shall survive the termination of this Contract by all means.

NO CONFLICT OF INTEREST; OTHER ACTIVITIES

The Consultant hereby warrants to WCS that, to the best of its knowledge, it is not currently obliged under an existing contract or other duty that conflicts with or is inconsistent with this Agreement. During the Term (as defined below), the Consultant is free to engage in other independent contracting activities; provided, however, the Consultant shall not accept work, enter into contracts, or accept obligations inconsistent or incompatible with the Consultant's obligations or the scope of Services to be rendered for WCS pursuant to this Agreement.

NON SOLICITATION

The Consultant shall not, directly or indirectly, do any acts or attempt to perform any acts of recruitment, solicitation, or indictment to any of WCS's employees, or contractors to work for another company.

MODIFICATIONS

No amendment, change, or modification of this Agreement shall be valid unless fully executed in writing and duly signed by both Parties hereto.

FORCE MAJEURE

A Party shall be not be considered in breach of or in default under this Agreement on account of, and shall not be liable to the other Party for, any delay or failure to perform its obligations hereunder by reason of fire, earthquake, flood, explosion, strike, riot, war, terrorism, or similar event beyond that Party's reasonable control (each a "Force Majeure Event"); provided, however, if a Force Majeure Event occurs, the affected Party shall, as soon as practicable:

- (a) notify the other Party of the Force Majeure Event and its impact on performance under this Agreement; and
- (b) use reasonable efforts to resolve any issues resulting from the Force Majeure Event and perform its obligations hereunder.

GOVERNING LAW

This Agreement shall be governed by the laws of the state of Tennessee. In the event that litigation results from or arises out of this Agreement or the performance thereof, the Parties agree to reimburse the prevailing Party's reasonable attorneys' fees, court costs, and all other expenses, whether or not taxable by the court as costs, in addition to any other relief to which the prevailing Party may be entitled.

IN WITNESS WHEREOF, each of the Parties has executed this Consulting Agreement, and all of the requirements contained in Exhibit A, both Parties by its duly authorized officer, as of the day and year set forth as of the date first above written.

COMPANY

WILLIAMSON COUNTY SCHOOLS

Signature:

Name:

Title:

CONSULTANT

FOSTERING HEALTHY SOLUTIONS, LLC.

Signature:

Name:

Title:

EXHIBIT A

SCOPE, OBJECTIVES, AND COMPENSATION

Project Scope

Note: This is an initial contract binding through July 2021 and renewable in accordance with the fiscal year set forth by WCS. Fees identified are two-fold based on the separation of school terms, however, without a break in services. School year 2020-2021 is identified as term complete in July 2021. School year 2021-2022 is identified as a full year contract renewal and will be provided as a separate contract.

Consulting services with the following deliverables:

- Attend regularly scheduled monthly meetings focused on healthy solutions to diversity challenges.
- Provide feedback consistent with the mission and vision of WCS, core values of Fostering Healthy Solutions, and data driven approach for diversity, equity, and inclusion practices.
- On-demand consulting for WCS and its Board.

Project Objective

Provide professional assistance in developing a cultural strategic plan, diversity expertise in education and training, policy review and update, advisory committee facilitation. Assess, facilitate, educate, train, and monitor processes established within the scope of services. Inform executive roles with key information in diversity and inclusion practices. Provide recommendations consistent with the mission and vision of this project.

Compensation

- Rate: \$55,000 Inclusive
- Invoiced monthly

Included services

- Getting to know WCS
- Consultations and established benchmarks for success
- Designing your customized solutions identified.
- Implementing and executing solutions and managing change.

Exhibit B

Please find a completed W-9 as a separate document attached to this contract.