



Special Called Board Meeting

September 9, 2020 6:00 PM

Support Services Building - Professional Development Room

1. School Board Members were sworn in by Mayor Rogers Anderson: Angela Durham, District 1; Eliot Mitchell, District 3; Jennifer Aprea, District 5; Sheila Cleveland, District 7 and KC Haugh, District 11. District 9 School Board Member Rick Wimberly was sworn in earlier in the day by Mayor Anderson.

2. Call To Order

a. The Williamson County School Board is meeting in person at 1761 West Main Street, Franklin TN but has limited capacity. As a result, Williamson County Schools is officially meeting electronically as it is necessary to protect public health, safety, and welfare in light of the coronavirus pursuant to Executive Order # 16 signed by Governor Bill Lee and Waiver of Williamson County School Board Policy 1.400.

b. Pledge of Allegiance

3. Record Attendance

4. Superintendent's Report

a. Mid-month update of on-campus learning and WCS Online

5. New Business

a. Addition of Two Secretary Positions for Online Program

b. 2020-2021 School Board Budget

I. Approval of Additional Staff Related to COVID

II. Approval of COVID 19 Expenses

6. Adjournment

1320 West Main Street, Suite 202
Franklin, TN 37064-3700
(615) 472-4000
fax (615) 472-4190



TO: Williamson County School Board

FROM: Vickie Hall, Assistant Superintendent of Human Resources

RE: Addition of Two Secretaries for Online Program

DATE: September 9, 2020

Based on the student assignments to the online program, there is a need to add two additional online secretary positions - one for elementary and one for secondary. These positions will assist with placement of substitutes, student attendance and responding to emails and phone calls. There are sufficient funds in the secretary line of the current budget to cover the cost of these two positions.

Staff recommend approval.

To: Board of Education
From: Leslie C. Holman, Assistant Superintendent/CFO
RE: 2020-2021 Budget Late Filed Resolutions
Date: September 2, 2020



The following budget resolutions requires yours and county commission approval as well. These will be late filed for September since the filing date has passed.

Resolutions:

General Purpose School Fund

09.20.ADDL STAFF RELATED TO COVID

After school started and we began dealing with Covid related demands due to the needs caused by the situation, we currently are requesting additional personnel and overtime costs to catch up and continue to offer services during this unprecedented time during the pandemic. Since we did not meet our enrollment projections there are funds within the budget to transfer at this time to cover these needs. **\$224,755**

09.20.Covid 19 Expenses

Due to the overwhelming demand that Covid 19 has caused, there is a need to coordinate Covid related expenses. Also, since school has begun, we are also needing to hire additional personnel to track Covid cases and make calls to families as they come about. These are two directly related expenses that staff feels that we can use FEMA funds for to help in these areas. FEMA will reimburse up to 75% of the costs and 25% will need to be covered by fund balance. We have filed for certain reimbursements from these funds and have yet to be reimbursed, however, the only things we have submitted are a direct cause from this situation and we feel assured we will receive those funds for these purposes. **\$206,195**

These budget resolutions will be shown to the budget committee on Tuesday so they will be aware they will be coming if approved by you in your special called meeting.

Staff recommends approval of the above noted budget resolutions.

If you have any questions about these resolutions, please email me or call me at 615-962-0072.

Sept Special Called worksession.docx

Requested by: Board of Education

**RESOLUTION APPROVING AN INTERCATEGORY TRANSFER WITHIN THE 2020-2021
GENERAL PURPOSE SCHOOL BUDGET FOR ADDITIONAL PERSONNEL AND RELATED
EXPENSES DUE TO COVID**

WHEREAS, COVID is a reality that the school system is adapting to and changing the way that education is being conducted for our students and there is a need to add additional personnel and overtime to the budget to deal with the district wide efforts to give education to all students; and

WHEREAS, a survey was completed by administration to determine areas and needs to ensure that the school year continue smoothly with additional resources; and

WHEREAS, due to enrollment not meeting projections there are funds within the budget that can be transferred to meet these increased costs due to COVID; and

WHEREAS, this amendment addresses current needs as we see them but may not be all that we request in the future, due to the uncertainty of these times;

NOW, THEREFORE BE IT RESOLVED, that the Williamson County Board of County Commissioners meeting in regular session on September 14, 2020, approve and amend the 2020-2021 General Purpose School Fund budget in the following manner:

Expenditure Decrease			
141.71100.518900	Other Salaries and Wages	\$184,000	
141.71100.520100	Fica	13,000	
141.71100.520400	Retirement	19,000	
141.71100.521200	Medicare	8,755	
Expenditure Increase			
141.72250.512100	Data Processing Personnel (2)		\$81,755
141.72250.518700	Overtime		25,000
141.72250.529900	Benefits		28,800
141.72320.518700	Overtime		6,000
141.72320.529900	Benefits		750
141.72510.516900	Part-time personnel		25,000
141.72510.529900	Benefits		1,950
141.72520.516100	HR Specialists (interim) (1)		37,500
141.72520.518700	Overtime		5,000
141.72520.529900	Benefits		13,000
	Total	\$224,755	\$224,755

Commissioner

Committees Referred to & Action Taken

- | | |
|--------------------------|-----------------------------|
| 1. School Board | For ___ Against ___ |
| 2. Education | For ___ Against ___ |
| 3. Budget | For ___ Against ___ |
| COMMISSION ACTION TAKEN: | For ___ Against ___ ABS Out |

Elaine Anderson - County Clerk

Tommy Little - Commission Chairman

Date

Rogers Anderson - County Mayor

RESOLUTION NO. _____

Requested by: Board of Education

RESOLUTION AMENDING THE 2020-2021 GENERAL PURPOSE SCHOOL BUDGET FOR COVID 19 RELATED EXPENSES TO BE PARTIALLY REIMBURSED BY FEMA FUNDS

WHEREAS, due to the COVID 19 situation we have incurred many costs associated with the event that were not anticipated: and

WHEREAS, we are in need of a position to coordinate these costs and ensure that all costs that can be recoverable are, and that all needs attributed to COVID be centralized to a point of contact, and for additional part-time nurses to track Covid cases making contacts with students and families; and

WHEREAS, we have applied for federal funds to cover a portion of these costs through a FEMA grant at 75% of approved costs with fund balance being used to fund the remaining portion;

NOW, THEREFORE BE IT RESOLVED, that the Williamson County Board of County Commissioners meeting in regular session on September 14, 2020 approve and amend the 2020-2021 General Purpose School Fund budget in the following manner:

General Purpose School Fund			
141.47000	Federal Funds	\$154,645	
141.39000	Fund balance	51,550	
Expenditures			
141.72910.518900.P8020	Other Salaries and Wages- Covid/Exec Dir (1) and Part time nurses (3)		180,000
141.72910.520100.P8020	Fica		11,000
141.72910.520400.P8020	Retirement		4,500
141.72910.520600.P8020	Life		40
141.72910.520700.P8020	Medical		7,575
141.72910.520800.P8020	Dental		380
141.72910.521200.P8020	Medicare		2,700
		\$206,195	\$206,195

Commissioner

Committees Referred to & Action Taken

- 1. School Board For ___ Against ___
 - 2. Education For ___ Against ___
 - 3. Budget For ___ Against ___
- COMMISSION ACTION TAKEN: For ___ Against ___ ABS ___ Out ___

Elaine Anderson - County Clerk

Tommy Little - Commission Chairman

Date

Rogers Anderson - County Mayor