



## **Williamson County Board Work Session**

August 13, 2020 6:00 PM

Professional Development Room 1761 West Main Street

### **1. Call to Order**

a. The Williamson County School Board is meeting in person at 1761 West Main Street, Franklin TN but has limited capacity. As a result, Williamson County Schools is officially meeting electronically as it is necessary to protect public health, safety, and welfare in light of the coronavirus pursuant to Executive Order # 16 signed by Governor Bill Lee and Waiver of Williamson County School Board Policy 1.400.

### **2. Consent Agenda**

- a. Approval of June 15, 2020 School Board Meeting Minutes
- b. Approval of July 13, 2020 Special Called Meeting
- c. Approval of 2020-2021 Annual Agenda
- d. Approval of Sick Bank Trustees
- e. Approval of Outstanding Purchase Orders for School Activity Funds
- f. Approval of ePlan Application and Budget for the FY2020, IDEA Innovation Grant
- g. Addition of Online Administrator and Edit to 2021 Classified Pay Chart
- h. Approval of Pedestrian Bridge and Sidewalk connecting Oak View Elementary and Legacy Middle Schools

### **3. Superintendent's Report (20 min)**

### **4. Operations Report (10 min)**

### **5. Board Chairman's Report (10 min)**

### **6. New Business**

- a. Approval of the Superintendent's Goals and Objectives
- b. Resolution Testing and Accountability 2020-21
- c. 2020-2021 School Board Budget Amendments and Resolution (10 min)

I. General Purpose Budget Amendment Carryforward Reserves

II. General Purpose Budget Amendment Safe Schools Grant

III. General Purpose Budget Amendment State Grant Carryover

IV. General Purpose Budget Amendment Leap Grant

V. General Purpose Budget Amendment Transition Grant

VI. General Purpose Budget Resolution 09.20. Additional Tech Staff

d. Board Policies - First Reading (10 min)

I. 5.305 Family and Medical Leave

II. 6.409 Reporting Child Abuse

III. 5.203 Recommendations and File Transfers

IV. 6.3041 Title IX and Sexual Harassment

V. 4.7002 Middle School Examinations

VI. 4.701 Maintaining Test Security

VII. 4.7001 Semester and Final Examinations

## **7. Monthly Reports & Miscellaneous Information**

a. Strategic Plan Reports

b. Organizational Chart

c. End of the Month Financials June and July 2020

d. Purchasing Report June and July 2020

e. Facilities and Construction August 2020 Project Update



**Williamson County School Board Meeting**  
June 15, 2020 6:30 PM  
Professional Development Room 1761 West Main Street  
Livestream/Zoom Meeting

**1. Call to Order**

Chairman Gary Anderson called the meeting to order at 6:30 p.m.

a. Record Attendance

Attendance Taken at 6:30 PM.

Mr. Gary Anderson:	Present
Mr. Dan Cash:	Present
Ms. Sheila Cleveland:	Present
Mrs. Angela Durham:	Present
Mrs. Candace Emerson:	Present
Mr. Brad Fiscus:	Present
Mr. Jay Galbreath:	Present
Mrs. Nancy Garrett:	Present
Mr. KC Haugh:	Present
Mr. Eliot Mitchell:	Absent
Mr. Eric Welch:	Present
Mr. Rick Wimberly:	Present

Present: 11, Absent: 1.

b. Pledge of Allegiance

Superintendent Jason Golden led the Pledge of Allegiance after which the Board observed a moment of silence.

**2. Chairman Anderson read the following statement: The Williamson County School Board is meeting electronically as it is necessary to protect public health, safety, welfare in light of the coronavirus.**

a. Williamson County School Board Meeting held pursuant to Executive Order #16 signed by Governor Bill Lee and Waiver of Williamson County School Board Policy 1.400 School Board Meetings and Work Sessions. Chairman Anderson asked for a motion and a second.

**Motion Passed:** Motion by Mrs. Nancy Garrett to approve. A second was made by Mr. Brad Fiscus. Chairman Anderson called for a roll call vote.

Mr. Eliot Mitchell:	Absent
Mrs. Candace Emerson:	Yes
Mr. Rick Wimberly:	Yes
Mr. KC Haugh:	Yes

Mr. Eric Welch: Yes  
Mrs. Nancy Garrett: Yes  
Mrs. Angela Durham: Yes  
Mr. Dan Cash: Yes  
Mr. Brad Fiscus: Yes  
Mr. Gary Anderson: Yes  
Mr. Jay Galbreath: Yes  
Ms. Sheila Cleveland: Yes  
Yes: 11, Nay: 0, Absent: 1

### 3. Items of Particular Public Interest (Public Comment)

- Alli Finney spoke regarding procedures for re-opening schools.
- Stephen Prather spoke regarding concerns of the tentative plans to re-open schools.
- Jennifer Cortez spoke regarding children of color in our schools.
- Anne McGraw spoke regarding children of color in our schools.

### 4. Superintendent of Schools Contract

Chairman Anderson opened the floor for a motion on the Superintendent's contract.

**Motion Passed:** Motion by Mr. Rick Wimberly to approve to extend the Superintendent's contract. The ending date of the agreement shall be extended from June 18, 2023 to June 17, 2024. A second was made by Mrs. Candace Emerson. Chairman Anderson called for a roll call vote.

Chairman Anderson asked Superintendent Golden if agreeable to the extension and Superintendent Golden accepted and thanked the Board.

Mr. Eliot Mitchell: Absent  
Mr. Rick Wimberly: Yes  
Mr. KC Haugh: Yes  
Mr. Eric Welch: Yes  
Mrs. Nancy Garrett: Yes  
Mrs. Angela Durham: Yes  
Mr. Dan Cash: Yes  
Mr. Brad Fiscus: Yes  
Mr. Gary Anderson: Yes  
Mr. Jay Galbreath: Yes  
Ms. Sheila Cleveland: Yes  
Mrs. Candace Emerson: Yes  
Yes: 11, Nay: 0, Absent: 1

### 5. Approval of Agenda

Chairman Anderson presented the Agenda for approval.

**Motion Passed:** Motion by Mr. Eric Welch to approve. A second was made by Mr. Dan Cash. Chairman Anderson called for a roll call vote.

Mr. Eliot Mitchell: Absent  
Mr. KC Haugh: Yes  
Mr. Eric Welch: Yes  
Mrs. Nancy Garrett: Yes  
Mrs. Angela Durham: Yes  
Mr. Dan Cash: Yes

Mr. Brad Fiscus: Yes  
Mr. Gary Anderson: Yes  
Mr. Jay Galbreath: Yes  
Ms. Sheila Cleveland: Yes  
Mrs. Candace Emerson: Yes  
Mr. Rick Wimberly: Yes  
Yes: 11, Nay: 0, Absent: 1

## 6. Approval of Consent Agenda

Chairman Anderson presented the Consent Agenda for approval.

**Motion Passed:** Motion by Mr. Eric Welch to approve. A second was made by Mr. Brad Fiscus. Chairman Anderson called for a roll call vote.

Mr. Eliot Mitchell: Absent  
Mr. Eric Welch: Yes  
Mrs. Nancy Garrett: Yes  
Mrs. Angela Durham: Yes  
Mr. Dan Cash: Yes  
Mr. Brad Fiscus: Yes  
Mr. Gary Anderson: Yes  
Mr. Jay Galbreath: Yes  
Ms. Sheila Cleveland: Yes  
Mrs. Candace Emerson: Yes  
Mr. Rick Wimberly: Yes  
Mr. KC Haugh: Yes  
Yes: 11, Nay: 0, Absent: 1

Chairman Anderson stated the following Consent Agenda items:

- a. May 18, 2020 School Board Meeting Minutes
- b. June 1, 2020 Special Called School Board Meeting Minutes
- c. Board Policies - Second Reading
  - I. 3.500 Food Service Management
  - II. 5.1082 Telework
  - III. 5.3051 Families First Coronavirus Response Act
- d. 2020-2021 SACC Fees Revision
- e. Approval of FY2021 ESSER (Elementary and Secondary Emergency Relief Grant)(CARES ACT) Application and Budget Superintendent Authorizations
- f. Approval of FY2021 IDEA Partnership for Systematic Change (K-12) Application and Budget with Superintendent Authorizations
- g. Approval of FY2021 IDEA, Part B, Compensatory Grant to Support Innovative Approaches for Student with Disabilities Application and Budget with Superintendent Authorizations
- h. 2020-2021 Pay Schedules

## 7. Communications to the Board

- a. Superintendent's Report  
Superintendent Jason Golden thanked the Board for their support and the community members who spoke during the Public Comment portion of the meeting. Golden also discussed the district's reopening plans and encouraged viewers to go back and watch the Board's June 11 work session for more details. He acknowledged the retirement on June 30<sup>th</sup> of Denise Goodwin, Assistant Superintendent of Elementary Schools and Rebecca Hagan, School Board Secretary
- b. Board Chairman's Report

Board Chairman Gary Anderson shared a plan to meet Monday, July 13, to go over the reopening plan with the Board and adjust as needed.

## 8. Unfinished Business

There was no unfinished business.

## 9. New Business

### a. 2019-2020 School Board Budget

#### I. Education Capital Projects Fund Amendment - Sunset MS Auditorium

Chairman Anderson called on Superintendent Golden who recommended approval for the Education Capital Projects Fund Amendment in the amount of \$250,000 for the Sunset Middle School Auditorium.

**Motion Passed:** Motion by Mrs. Candace Emerson to approve. A second was made by Mr. Gary Anderson. Chairman Anderson called for a roll call vote.

Mr. Eliot Mitchell:	Absent
Mrs. Angela Durham:	Yes
Mr. Dan Cash:	Yes
Mr. Brad Fiscus:	Yes
Mr. Gary Anderson:	Yes
Mr. Jay Galbreath:	Yes
Ms. Sheila Cleveland:	Yes
Mrs. Candace Emerson:	Yes
Mr. Rick Wimberly:	Yes
Mr. KC Haugh:	Yes
Mr. Eric Welch:	Yes
Mrs. Nancy Garrett:	Yes

Yes: 11, Nay: 0, Absent: 1

#### II. Intra-Category General Purpose School Fund Adjustment

Chairman Anderson called on Superintendent Golden who recommended approval for the Intra-Category General Purpose School Fund Adjustment.

**Motion Passed:** Motion by Mr. Rick Wimberly to approve. A second was made by Mr. Dan Cash. Chairman Anderson called for a roll call vote.

Mr. Eliot Mitchell:	Absent
Mr. Dan Cash:	Yes
Mr. Brad Fiscus:	Yes
Mr. Gary Anderson:	Yes
Mr. Jay Galbreath:	Yes
Ms. Sheila Cleveland:	Yes
Mrs. Candace Emerson:	Yes
Mr. Rick Wimberly:	Yes
Mr. KC Haugh:	Yes
Mr. Eric Welch:	Yes
Mrs. Nancy Garrett:	Yes
Mrs. Angela Durham:	Yes

Yes: 11, Nay: 0, Absent: 1

#### III. Intra-Category Transfer Central Cafeteria Adjustment

Chairman Anderson called on Superintendent Golden who recommended approval for the Intra-Category Transfer Central Cafeteria Adjustment.

**Motion Passed:** Motion by Mr. Eric Welch to approve. A second was made by Ms. Sheila Cleveland. Chairman Anderson called for a roll call vote.

Mr. Eliot Mitchell:	Absent
Mr. Brad Fiscus:	Yes
Mr. Gary Anderson:	Yes
Mr. Jay Galbreath:	Yes
Ms. Sheila Cleveland:	Yes
Mrs. Candace Emerson:	Yes
Mr. Rick Wimberly:	Yes
Mr. KC Haugh:	Yes
Mr. Eric Welch:	Yes
Mrs. Nancy Garrett:	Yes
Mrs. Angela Durham:	Yes
Mr. Dan Cash:	Yes

Yes: 11, Nay: 0, Absent: 1

IV. Intra-Category Transfer Extended School Program Fund Adjustment

Chairman Anderson called on Superintendent Golden who recommended approval for the Intra-Category Transfer Extended School Program Fund Adjustment.

**Motion Passed:** Motion by Mrs. Nancy Garrett to approve. A second was made by Mrs. Candace Emerson. Chairman Anderson called for a roll call vote.

Mr. Eliot Mitchell:	Absent
Mr. Jay Galbreath:	Yes
Ms. Sheila Cleveland:	Yes
Mrs. Candace Emerson:	Yes
Mr. Rick Wimberly:	Yes
Mr. KC Haugh:	Yes
Mr. Eric Welch:	Yes
Mrs. Nancy Garrett:	Yes
Mrs. Angela Durham:	Yes
Mr. Dan Cash:	Yes
Mr. Brad Fiscus:	Yes
Mr. Gary Anderson:	Yes

Yes: 11, Nay: 0, Absent: 1

V. General Purpose School Fund Resolution - Lease Purchase CTE

Chairman Anderson called on Superintendent Golden who recommended approval for the General Purpose School Fund Resolution for Lease Purchase agreements for Apple IMAC Computers for TV and Film Classes.

**Motion Passed:** Motion by Mr. Rick Wimberly to approve. A second was made by Mrs. Candace Emerson. Chairman Anderson called for a roll call vote.

Mr. Eliot Mitchell:	Absent
Ms. Sheila Cleveland:	Yes
Mrs. Candace Emerson:	Yes

Mr. Rick Wimberly: Yes  
Mr. KC Haugh: Yes  
Mr. Eric Welch: Yes  
Mrs. Nancy Garrett: Yes  
Mrs. Angela Durham: Yes  
Mr. Dan Cash: Yes  
Mr. Brad Fiscus: Yes  
Mr. Gary Anderson: Yes  
Mr. Jay Galbreath: Yes  
Yes: 11, Nay: 0, Absent: 1

b. 2020-2021 School Board Meeting Schedule

Chairman Anderson called on Superintendent Golden who recommended approval on the 2020-2021 School Board Meeting Schedule as presented.

**Motion Passed:** Motion by Mr. Eric Welch to approve. A second was made by Ms. Sheila Cleveland. Chairman Anderson called for a roll call vote.

Mr. Eliot Mitchell: Absent  
Mrs. Candace Emerson: Yes  
Mr. Rick Wimberly: Yes  
Mr. KC Haugh: Yes  
Mr. Eric Welch: Yes  
Mrs. Nancy Garrett: Yes  
Mrs. Angela Durham: Yes  
Mr. Dan Cash: Yes  
Mr. Brad Fiscus: Yes  
Mr. Gary Anderson: Yes  
Mr. Jay Galbreath: Yes  
Ms. Sheila Cleveland: Yes  
Yes: 11, Nay: 0, Absent: 1

c. Board Evaluation of Superintendent

Chairman Anderson called for a motion on the overall score of the Board Evaluation for Superintendent Golden.

**Motion Passed:** Motion by Mrs. Candace Emerson to approve the results of the evaluation.. A second was made by Mrs. Angela Durham. Chairman Anderson called for a roll call vote.

Mr. Eliot Mitchell: Absent  
Mr. Rick Wimberly: Yes  
Mr. KC Haugh: Yes  
Mr. Eric Welch: Yes  
Mrs. Nancy Garrett: Yes  
Mrs. Angela Durham: Yes  
Mr. Dan Cash: Yes  
Mr. Brad Fiscus: Yes  
Mr. Gary Anderson: Yes  
Mr. Jay Galbreath: Yes  
Ms. Sheila Cleveland: Yes

Mrs. Candace Emerson: Yes

Yes: 11, Nay: 0, Absent: 1

10. **Adjournment**

There being no further business Chairman Anderson adjourned the meeting at 8:14 p.m.

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Chairperson

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Superintendent



**Williamson County Board Special Called Meeting**  
July 13, 2020 6:00 PM  
Professional Development Room 1761 West Main Street

**1. Call to Order**

Chairman Gary Anderson called the meeting to order at 6:00 p.m.

a. Record Attendance

Attendance Taken at 6:00 p.m.

Mr. Gary Anderson:	Present
Mr. Dan Cash:	Present
Ms. Sheila Cleveland:	Present
Mrs. Angela Durham:	Present
Mrs. Candace Emerson:	Present
Mr. Brad Fiscus:	Present
Mr. Jay Galbreath:	Present
Mrs. Nancy Garrett:	Present
Mr. KC Haugh:	Present
Mr. Eliot Mitchell:	Present
Mr. Eric Welch:	Present
Mr. Rick Wimberly:	Present

Present: 12.

2. Chairman Anderson read the following statement: **The Williamson County School Board is meeting electronically as it is necessary to protect public health, safety, and welfare in light of the coronavirus pursuant to Executive Order # 16 signed by Governor Bill Lee and Waiver of Williamson County School Board Policy 1.400.**

**3. New Business**

a. Request that the Board approve the WCS Reopening Framework for families and students for the 2020-21 school year and allow the superintendent approval for revisions as necessary and, to the extent any of our policies are in conflict of the Framework, then the Framework controls through the end of 2020-21 school year. Motion made by Mr. Rick Wimberly. A second was made by Mr. Brad Fiscus.

• **Amendment to the Motion**

**Amendment to Motion Failed:** Amendment to the Motion offered by Mr. Jay Galbreath: If community spread decreases to Medium or Low Level, WCS will consult with the Health Department and evaluate the

ability to loosen the requirements for cloth or disposable face coverings. A second was made by Mr. Eliot Mitchell.

Mrs. Angela Durham:	Yes
Mr. Dan Cash:	Yes
Mr. Eliot Mitchell:	Yes
Mr. Brad Fiscus:	Nay
Mr. Gary Anderson:	Nay
Mr. Jay Galbreath:	Yes
Ms. Sheila Cleveland:	Nay
Mrs. Candace Emerson:	Yes
Mr. Rick Wimberly:	Nay
Mr. KC Haugh:	Nay
Mr. Eric Welch:	Nay
Mrs. Nancy Garrett:	Nay

Yes: 5, Nay: 7

**Motion Passed:** Motion by Mr. Rick Wimberly. A second was made by Mr. Brad Fiscus.

Mr. Dan Cash:	Yes
Mr. Eliot Mitchell:	Yes
Mr. Brad Fiscus:	Yes
Mr. Gary Anderson:	Yes
Mr. Jay Galbreath:	Nay
Ms. Sheila Cleveland:	Yes
Mrs. Candace Emerson:	Yes
Mr. Rick Wimberly:	Yes
Mr. KC Haugh:	Yes
Mr. Eric Welch:	Yes
Mrs. Nancy Garrett:	Yes
Mrs. Angela Durham:	Yes

Yes: 11, Nay: 1

#### 4. Adjournment

There being no further business, Chairman Gary Anderson adjourned the meeting at 12:30 a.m.

*Gary Anderson*

Chairperson

*Dean*

Superintendent

**WILLIAMSON COUNTY BOARD OF EDUCATION**  
**ANNUAL AGENDA**  
**(Approval of Annual Agenda based on Board Policy 1.4031)**  
**2020-2021**

**AUGUST**

- Board Approval of Sick Leave Bank Trustees
- Approval of Outstanding Purchase Orders for School Activity Funds
- Approval of Annual Agenda
- Review of Organizational Chart
- Superintendent Goals

**SEPTEMBER**

- Elect School Board Chairman & Vice Chairman (Board Policy 1.400)
- Approval of Collaborative Conferencing Team
- Public Hearing on Family Life Program Every Three Years (2016, 2019, 2022...)
- Adoption and Approval of Board Goals / Affirm Strategic Plan
- Approval of Calendar Committee Membership for Board
- Approval of Board Parameters School Calendar (Board Policy 1.800)

**OCTOBER**

- Superintendent and Chairman to Develop a Budget Preparation Calendar by November 1 of Each School Year (Board Policy 2.200)
- Adopt a Code of Ethics (Board Policy 1.106)
- Review of Board Norms (Board Policy 1.107)

## NOVEMBER

- Board Approval of Textbook Adoption Committee(s)
- Capital Improvement Plan Development
- LEA Compliance Report – Due November 30

## DECEMBER

## JANUARY

- Board approval of Proposed School Year Calendar (Board Policy 1.800)
- Policy Committee Report on Annual Review of Board Policies
- Board Approval of Open and/or Closed Zones (moved from February)

## FEBRUARY

- Approval of Family Tuition Rate
- Approval of School Fees
- Board Annual Approval of Acceptable Use Guidelines – (Board Policy 5.404p) was January

## MARCH

- Board Approval of Next Year’s Operational Budgets and Capital Requests
- Board Approval for High School Courses and Special Course Applications
- Board Approval of Textbooks Adoption Committee Recommendation
- Teen Pregnancy Rate (Board Policy 4.213 Family Life Education) ADDED

## APRIL

- Board Approval of Facilities Use Fee Schedule (Board Policy 3.206)
- ENCORE Summer Enrichment Program Fees
- Tenure Recommendations of Superintendent to Board

## MAY

- Board Evaluation of Superintendent
- Board Approval of ESEA Grants
- High Performing School District Flexibility Act (Every 3 years 2017, 2020...)

## JUNE

- Superintendent Contract Review and Extension
- Board Approval of PECCA Memorandum of Understanding and Salary Charts
- Differentiated Pay Plan-added
- Evaluation of Board Goals/Affirm Strategic Plan
- Approval of School Board Meeting Dates

**JULY**

Approved by Board August

1320 West Main Street Suite 202  
Franklin, Tennessee 37064-3700  
Phone (615) 472-4000  
Fax (615) 472-4190  
Website: <http://www.wcs.edu>



## MEMORANDUM

TO: Williamson County School Board

FROM: Vickie Hall, Assistant Superintendent of Human Resources

DATE: August 17, 2020

RE: Sick Bank Trustee Recommendation for 2020-21

Pursuant to Williamson County Board of Education Sick Leave Policies 5.3021, Educator Sick Leave Bank shall be administered by a committee of sick leave trustees. WCEA appoints and approves educators for the Educator Sick Bank Committee. One of the educators served her first year last year as an appointee, the other has previously served a three year term and is recommended to serve another term. The Board of Education is responsible for appointing two of its members to committee. Mr. Golden or his designee will chair the committee. Committee membership recommended for approval for the 2020-21 school year is as follows.

### Certified Sick Bank

KC Haugh (2<sup>nd</sup> year to serve)  
Angela Durham (1st year to serve)

### 2 WCEA Representatives

Kerry Vaughn (1<sup>st</sup> year to serve-reappointed)  
Celeste Grider (2<sup>nd</sup> year to serve)

Staff recommends approval.

# MEMORANDUM

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Date: July 29, 2020

To: Williamson County Board of Education Members

From: Rachel Farmer  
Staff Accountant/Internal Audit  
Budget and Finance Department

Re: Approval of Outstanding Purchase Orders for School Activity Funds

The Tennessee Internal School Uniform Accounting Policy Manual, Section 5, Title 3 (page 5-16) notes *“the local board must approve accounts payable that will not be liquidated during the current fiscal year.”* Attached you will find a list of all purchase orders issued by schools to be paid by school funds which were not liquidated as of June 30, 2020.

The reason that a particular item has not been liquidated varies by order, however, the most common reason is that the order and/or invoice was not received as of the cutoff date required for reporting the information. There are also occasions when an order must be placed during June, but the goods will not be shipped until school resumes. Although the Manual calls for reporting *accounts payable*, we are disclosing all open purchase orders in the event that goods are shipped or invoices received prior to June 30, 2020 without sufficient time to liquidate or in the bookkeeper’s absence, thus generating accounts payable.

The attached list includes the purchase order number, vendor, purchase order amount, and the reason the order has not been liquidated. Also included is the account information to include name, number and type of account that the purchase order is charged against. When “G” is noted, the account listed is a general fund expenditure account; “R” indicates a restricted account.

As noted in the Manual, please review and approve the attached list of outstanding purchase orders issued during the 2019-2020 school year that will be paid, upon delivery of goods, confirmation of delivery and presentation of an invoice, during the 2020-2021 school year. If you have any questions related to the attached list or the requirements of the Tennessee Internal School Uniform Accounting Policy Manual, please feel free to contact me by email at [rachel.farmer@wcs.edu](mailto:rachel.farmer@wcs.edu) or by telephone at 472-4015.

Thank you for your assistance in this matter.

**2019-2020 OPEN PO LISTING FROM SCHOOL ACTIVITY FUNDS**

School	Vendor	PO Number	Account (Number & Description)	Fund (G)eneral or (R)estricted	Amount	Reason Left Open
<b>ELEMENTARY SCHOOLS</b>						
BES	FOLLETT SCHOOL SOLUTIONS, INC	10634	414.000 LIBRARY EXPENSES	G	466.40	ITEMS NOT RECEIVED
<b>BES Total</b>					<u>\$ 466.40</u>	
CCES	AMAZON	3128	906.801 WORKROOM PTO	R	16.98	ITEMS NOT RECEIVED
CCES	OFFICE DEPOT, INC.	3129	906.801 WORKROOM PTO	R	17.04	ITEMS NOT RECEIVED
<b>CCES Total</b>					<u>\$ 34.02</u>	
CGES	SCHOOL TOOL BOX	9757	906.000 PTO	R	416.18	ITEMS NOT RECEIVED
CGES	KATHERINE LILLARD	9759	404.004 BOXTOP EXPENSE	G	100.00	ITEMS NOT RECEIVED
CGES	COMMTECH	9760	405.003 YEARBOOK EXPENSE	G	300.00	ITEMS NOT RECEIVED
<b>CGES Total</b>					<u>\$ 816.18</u>	
CRES	INTERACTIVE SPORTS GROUP, LLC	1444	700.600 PE DEPT; 906.000 RESTRICTE	R	3,695.50	ITEMS NOT RECEIVED
<b>CRES Total</b>					<u>\$ 3,695.50</u>	
CSES	GOPHER SPORTS	169	922.701 PE DEPARTMENT	R	4,481.24	ITEMS NOT RECEIVED
CSES	OFFICE DEPOT	171	902. VARIOUS TEACHER ACCOUNTS	R	815.11	ITEMS NOT RECEIVED
CSES	MOUNTAIN MATH/LANGUAGE, LLC	172	902.301 TOM CAMERON BEP	R	191.90	ITEMS NOT RECEIVED
CSES	REALLY GOOD STUFF	173	902.304 JENNIFER ZWOLINSKI BEP	R	95.91	ITEMS NOT RECEIVED
CSES	EAI EDUCATION	174	902.VARIOUS TEACHER ACCOUNTS	R	789.19	ITEMS NOT RECEIVED
CSES	HAND2MIND	175	903.002 PTA POOLED	R	259.15	ITEMS NOT RECEIVED
CSES	SCHOOL SPECIALTY	176	903.002 PTA POOLED	R	286.30	ITEMS NOT RECEIVED
CSES	CREATIVE MATHEMATICS	177	903.002 PTA POOLED	R	18.85	ITEMS NOT RECEIVED
CSES	SCHOOL SPECAILITY	178	903.002 PTA POOLED	R	140.38	ITEMS NOT RECEIVED
<b>CSES Total</b>					<u>\$ 7,078.03</u>	
JES	SCHOOL DATEBOOKS	799	402.000 CLASS FEE EXPENSES	G	679.14	ITEMS NOT RECEIVED
<b>JES Total</b>					<u>\$ 679.14</u>	
SES	1ST DAY SCHOOL SUPPLIES	1733	942.000 YEARBOOK	R	488.00	ITEMS NOT RECEIVED
<b>SES Total</b>					<u>\$ 488.00</u>	
WES	RAM ENTERPRISES	2229	918.000 RECYCLING AND 906.403 PTC	R	7,040.00	ITEMS NOT RECEIVED
<b>WES Total</b>					<u>\$ 7,040.00</u>	
WGES	RAM ENTERPRISES	2735	407.000 PTA DONATION	G	4,450.00	WORK NOT COMPLETED
WGES	RAM ENTERPRISES	2735	903.000 SQUARE ONE ART	R	6,750.00	WORK NOT COMPLETED
WGES	AMAZON	2747	401.800 PPE	G	863.28	INVOICE NOT RECEIVED
WGES	KATHRYN DONNELLY	2748	401.800 PPE	G	569.94	ITEMS NOT RECEIVED

**2019-2020 OPEN PO LISTING FROM SCHOOL ACTIVITY FUNDS**

<b>WGES Total</b>						<u>\$ 12,633.22</u>
<b>MIDDLE SCHOOLS</b>						
BMS	COMMTECH	192	401.000 ADMINISTRATIVE EXPENSE	G	774.00	ITEMS NOT RECEIVED
BMS	OPTIMA INC	213	401.000 ADMINISTRATIVE EXPENSE	G	5,603.40	INVOICE NOT RECEIVED
BMS	SOLUTION TREE	8405	401.000 ADMINISTRATIVE EXPENSE	G	586.94	ITEMS NOT RECEIVED
<b>BMS Total</b>						<u>\$ 6,964.34</u>
FMS	RIDDELL	3624	601.000 ATHLETICS	R	4,000.00	ITEMS NOT RECEIVED
FMS	MATHEWS TEAM SPORTS	3639	611.002 PE DONATION	R	1,960.20	ITEMS NOT RECEIVED
<b>FMS Total</b>						<u>\$ 5,960.20</u>
GMS	SOUTHERN SPRAY LAWN CARE	88037	601.000 ATHLETICS	R	1,805.00	INVOICE NOT RECEIVED
GMS	SEBCO BOOKS	88602	905.000 LMC DONATION	R	300.00	ITEMS NOT RECEIVED
GMS	MATHEWS TEAM SPORTS	88630	601.000 ATHLETICS	R	381.00	ITEMS NOT RECEIVED
GMS	MINUTEMAN PRESS	88633	621.001 VARSITY CHEER FUNDRAISER	R	1,400.00	ITEMS NOT RECEIVED
<b>GMS Total</b>						<u>\$ 3,886.00</u>
HEMS	GBI	3029	402.000 INSTRUCTIONAL EXPENSE	G	4,269.68	ITEMS NOT RECEIVED
HEMS	GBI	3030	402.000 INSTRUCTIONAL EXPENSE	G	4,902.05	ITEMS NOT RECEIVED
HEMS	SCHOOLMATE	3033	405.000 SCHOOL AGENDA EXPENSE	G	351.75	ITEMS NOT RECEIVED
HEMS	GBI	3039	960.000 RESTRICTED DONATION	R	4,080.74	ITEMS NOT RECEIVED
HEMS	GBI	3042	960.000 RESTRICTED DONATION	R	3,699.76	ITEMS NOT RECEIVED
HEMS	VARSITY SPIRIT	3045	618.014 CHEER FUNDRAISER	R	4,343.15	ITEMS NOT RECEIVED
HEMS	AMAZON	3046	401.000 ADMIN EXPENSE	G	96.47	ITEMS NOT RECEIVED
HEMS	CHEERLEADING.COM	3047	612.000 CHEER FEE	R	215.95	ITEMS NOT RECEIVED
HEMS	VARSITY SPIRIT	3048	612.000 CHEER FEE	R	4,530.35	ITEMS NOT RECEIVED
<b>HEMS Total</b>						<u>\$ 26,489.90</u>
HMS	MATHEWS	121617	604.001 FOOTBALL FUNDRAISER	R	7,855.00	ITEMS NOT RECEIVED
HMS	FLAGHOUSE	121759	920.000 RESTRICTED DONATIONS	R	783.24	ITEMS NOT RECEIVED
HMS	AMAZON	121761	920.000 RESTRICTED DONATIONS	R	798.24	ITEMS NOT RECEIVED
<b>HMS Total</b>						<u>\$ 9,436.48</u>
MCMS	AMAZON	1976	704.100 THEATRE FUNDRAISER	R	730.27	ITEMS NOT RECEIVED
MCMS	VARSITY	2052	612.000 CHEER	R	1,753.70	ITEMS NOT RECEIVED
MCMS	VARSITY	2053	613.000 DANCE TEAM	R	244.40	ITEMS NOT RECEIVED
MCMS	VARSITY	2054	612.000 CHEER	R	266.00	ITEMS NOT RECEIVED
MCMS	VARSITY	2055	613.010 DANCE TEAM FUNDRAISING	R	1,425.75	ITEMS NOT RECEIVED
<b>MCMS Total</b>						<u>\$ 4,420.12</u>

**2019-2020 OPEN PO LISTING FROM SCHOOL ACTIVITY FUNDS**

PMS	PINNACLE FINANCIAL	3145	601.000 ATHLETICS	R	500.00	INVOICE NOT RECEIVED
PMS	SHRED-IT	4025	401.000 ADMINISTRATIVE EXPENSE	G	1,000.00	INVOICE NOT RECEIVED
PMS	PITNEY BOWES	4170	401.000 ADMINISTRATIVE EXPENSE	G	1,000.00	INVOICE NOT RECEIVED
PMS	FUSIONSITE TENNESSEE	4680	601.000 ATHLETICS	R	500.00	INVOICE NOT RECEIVED
PMS	DRAKE UNIVERSITY	4743	401.000 ADMINISTRATIVE EXPENSE	G	5,306.00	ITEMS NOT RECEIVED
PMS	PINNACLE FINANCIAL	4758	701.000 STUDENT FEES	R	3,000.00	INVOICE NOT RECEIVED
<b>PMS Total</b>					<u>\$</u>	<u>11,306.00</u>
SSMS	GS IRRIGATION	4256	601.000 ATHLETICS	R	1,000.00	INVOICE NOT RECEIVED
SSMS	TN TROPHY AND AWARDS	4394	601.000 ATHLETICS	R	150.00	INVOICE NOT RECEIVED
SSMS	MATHEWS TEAM SPORTS	4397	603.000 BASEBALL	R	96.00	INVOICE NOT RECEIVED
SSMS	MT SCORE	4532	601.000 ATHLETICS	R	8,950.00	WORK NOT COMPLETE
SSMS	KENNEDYS SEPTIC	4538	601.000 ATHLETICS	R	200.00	INVOICE NOT RECEIVED
SSMS	PERMA-BOUND	4539	802.000 LIBRARY	R	880.59	INVOICE NOT RECEIVED
SSMS	SIMPLOT	4548	601.000 ATHLETICS	R	543.20	INVOICE NOT RECEIVED
SSMS	GS IRRIGATION	4552	601.000 ATHLETICS	R	2,000.00	INVOICE NOT RECEIVED
SSMS	RIDDELL	4557	601.000 ATHLETICS	R	1,480.00	INVOICE NOT RECEIVED
<b>SSMS Total</b>					<u>\$</u>	<u>15,299.79</u>
TSMS	SHUFFS MUSIC SALES AND STUDI	662	907.010 PTO DONATION ORCHESTRA	R	2,890.00	ITEMS NOT RECEIVED
TSMS	VARSITY	666	613.000 DANCE TEAM	R	929.81	ITEMS NOT RECEIVED
TSMS	VARSITY	666	601.000 ATHLETICS	R	1,565.69	ITEMS NOT RECEIVED
TSMS	VARSITY	669	612.000 CHEERLEADING	R	550.00	ITEMS NOT RECEIVED
TSMS	VARSITY	667	612.000 CHEERLEADING	R	3,588.83	ITEMS NOT RECEIVED
<b>TSMS Total</b>					<u>\$</u>	<u>9,524.33</u>
WMS	DEMCO, INC.	2831	407.210 PTO DONATIONS/DESIGNATI	G	6,343.81	ITEMS NOT RECEIVED
WMS	GBI	2832	407.210 PTO DONATIONS/DESIGNATI	G	867.65	ITEMS NOT RECEIVED
WMS	SCHOLASTIC INC.	2869	402.000 INSTRUCTIONAL EXPENSES	G	7,648.63	ITEMS NOT RECEIVED
WMS	MATHEWS TEAM SPORTS	2924	601.000 ATHLETICS	R	4,600.00	ITEMS NOT RECEIVED
WMS	SAM'S CLUB	2937	401.000 ADMINISTRATIVE EXPENSE	G	100.00	INVOICE NOT RECEIVED
WMS	HOME DEPOT CREDIT SERVICES	2999	601.000 ATHLETICS	R	700.00	INVOICE NOT RECEIVED
WMS	HERFF JONES, INC.	3000	930.000 YEARBOOK	R	2,000.00	INVOICE NOT RECEIVED
WMS	FOLLETT SCHOOL SOLUTIONS, IN	3116	917.000 LIBRARY	R	220.12	ITEMS NOT RECEIVED
WMS	AMAZON	3119	401.000 ADMINISTRATIVE EXPENSE	G	14.96	INVOICE NOT RECEIVED
WMS	MATHEWS TEAM SPORTS	3120	601.000 ATHLETICS	R	4,000.00	ITEMS NOT RECEIVED
WMS	MATHEWS TEAM SPORTS	3125	601.000 ATHLETICS	R	720.00	ITEMS NOT RECEIVED

**2019-2020 OPEN PO LISTING FROM SCHOOL ACTIVITY FUNDS**

WMS	AMAZON	3126	601.000 ATHLETICS	R	183.92	INVOICE NOT RECEIVED
WMS	OFFICE DEPOT, INC.	3127	401.000 ADMINISTRATIVE EXPENSE	G	55.34	INVOICE NOT RECEIVED
WMS	MATHEWS TEAM SPORTS	3130	630.000 ATHLETIC CONCESSIONS	R	3,810.00	ITEMS NOT RECEIVED
<b>WMS Total</b>					<u>\$</u>	<u>31,264.43</u>

**HIGH SCHOOLS**

BHS	HOME DEPOT	9956	901.000 BAND FUND	R	1,935.94	ITEMS NOT RECEIVED
BHS	LEAH CLO	10003	927.000 THEATRE PRODUCTIONS	R	872.47	INVOICE NOT RECEIVED
BHS	MATHEWS TEAM SPORTS	10022	609.000 BOYS SOCCER FUND	R	165.00	ITEMS NOT RECEIVED
BHS	BEACON ATHLETICS	10024	604.000 BASEBALL FUND	R	252.00	ITEMS NOT RECEIVED
BHS	FORK'S DRUM CLOSET	10161	901.000 BAND FUND	R	2.00	ITEMS NOT RECEIVED
BHS	HERFF JONES	10166	701.000 SENIOR GRADUATION	R	1,337.58	ITEMS NOT RECEIVED
BHS	VS ATHLETICS	10365	908.000 CITY IF BRENTWOOD FUND	R	1,616.20	ITEMS NOT RECEIVED
BHS	MATHEWS TEAM SPORTS	10392	614.000 VOLLEYBALL FUND	R	3,009.60	ITEMS NOT RECEIVED
BHS	BRENTWOOD GOLF SHOP	10396	608.000 GOLF FUND	R	2,475.00	ITEMS NOT RECEIVED
BHS	PRESTIGE TROPHIES	10398	927.000 THEATRE PRODUCTIONS	R	105.00	ITEMS NOT RECEIVED
BHS	JONES SCHOOL SUPPLY CO	10399	927.000 THEATRE PRODUCTIONS	R	42.24	ITEMS NOT RECEIVED
BHS	REIMBURSEMENTS	10404	847.000 RHO KAPPA-SOCIAL STUDIES	R	150.00	INVOICE NOT RECEIVED
BHS	SPORTS IMPORTS	10414	908.000 CITY IF BRENTWOOD FUND	R	434.14	ITEMS NOT RECEIVED
BHS	VARIOUS VENDORS	10415	611.000 SOFTBALL FUND	R	250.00	INVOICES NOT RECEIVED
BHS	FIRST PLACE TROPHY	10416	611.000 SOFTBALL FUND	R	100.00	ITEMS NOT RECEIVED
BHS	HIT AFTER HIT	10417	611.000 SOFTBALL FUND	R	288.00	ITEMS NOT RECEIVED
BHS	SCHOOL DATEBOOKS	10424	410.006 SCHOOL PLANNERS EXPENSE	G	4,480.81	ITEMS NOT RECEIVED
BHS	MATHEWS TEAM SPORTS	10427	601.145 VOLLEYBALL-GAME EQUIPM	R	132.00	ITEMS NOT RECEIVED
BHS	MATHEWS TEAM SPORTS	10427	601.525 VOLLEYBALL EVENTS-GAME I	R	462.00	ITEMS NOT RECEIVED
BHS	CARPENTER BUS	10428	601.144 VOLLEYBALL-TRANSPORTATI	R	2,100.00	INVOICES NOT RECEIVED
BHS	MATHEWS TEAM SPORTS	10434	601.176 BOYS BASKETBALL-UNIFORM	R	3,663.00	ITEMS NOT RECEIVED
BHS	AMAZON.COM	10437	904.000 BEP POOLED	R	1,009.81	ITEMS NOT RECEIVED
BHS	HERFF JONES	10438	932.000 YEARBOOK FUND	R	65,000.00	INVOICES NOT RECEIVED
BHS	GEORGE MCCLELLAN	10440	601.149 VOLLEYBALL-MISC	R	70.00	ITEMS NOT RECEIVED
BHS	MATHEWS TEAM SPORTS	10442	609.000 BOYS SOCCER FUND	R	792.00	ITEMS NOT RECEIVED
BHS	RIDDELL/ALL AMERICAN SPORTS	10444	601.075 FOOTBALL-GAME EQUIPMEN	R	7,500.00	ITEMS NOT RECEIVED
BHS	MATHEWS TEAM SPORTS	10446	601.146 VOLLEYBALL-UNIFORMS	R	1,201.20	ITEMS NOT RECEIVED
BHS	MATHEWS TEAM SPORTS	10448	601.075 FOOTBALL-GAME EQUIPMEN	R	2,970.00	ITEMS NOT RECEIVED
BHS	MATHEWS TEAM SPORTS	10448	601.077 FOOTBALL-PERSONAL EQUIP	R	737.00	ITEMS NOT RECEIVED

**2019-2020 OPEN PO LISTING FROM SCHOOL ACTIVITY FUNDS**

BHS	MATHEWS TEAM SPORTS	10449	601.076 FOOTBALL-UNIFORMS	R	3,333.00	ITEMS NOT RECEIVED
BHS	MATHEWS TEAM SPORTS	10450	601.076 FOOTBALL-UNIFORMS	R	10,868.00	ITEMS NOT RECEIVED
BHS	MATHEWS TEAM SPORTS	10451	601.075 FOOTBALL-GAME EQUIPMEN	R	1,650.00	ITEMS NOT RECEIVED
BHS	VARSITY SPIRIT FASHIONS	10453	630.000 CHEERLEADER FUND	R	3,000.00	ITEMS NOT RECEIVED
BHS	SPRINGTREE MEDIA GROUP	10454	931.000 TV PRODUCTIONS	R	1,856.10	ITEMS NOT RECEIVED
BHS	SPRINGTREE MEDIA GROUP	10455	931.000 TV PRODUCTIONS	R	1,250.00	ITEMS NOT RECEIVED
BHS	VS ATHLETICS	10456	908.000 CITY IF BRENTWOOD FUND	R	2,223.20	ITEMS NOT RECEIVED
BHS	MATHEWS TEAM SPORTS	10457	606.000 CROSS COUNTRY FUND	R	962.50	ITEMS NOT RECEIVED
BHS	STI HOLDINGS	10461	609.000 BOYS SOCCER FUND	R	162.52	ITEMS NOT RECEIVED
BHS	STI HOLDINGS	10461	610.000 GIRLS SOCCER FUND	R	162.52	ITEMS NOT RECEIVED
BHS	STI HOLDINGS	10461	604.000 BASEBALL FUND	R	325.04	ITEMS NOT RECEIVED
BHS	NASHVILLE NEEDLEWORKS	10463	931.000 TV PRODUCTIONS	R	154.51	ITEMS NOT RECEIVED
<b>BHS Total</b>					<u>\$ 129,100.38</u>	
CHS	SHUFFS MUSIC SALES AND STUDI	7103	917.000 PTSO DONATION	R	3,999.00	ITEMS NOT RECEIVED
CHS	MATHEWS TEAM SPORTS	7172	602.000 ATHLETIC UNIFORMS	R	5,820.00	ITEMS NOT RECEIVED
CHS	AMAZON	7173	701.000 STUDENT COUNCIL	R	150.00	INVOICE NOT RECEIVED
CHS	VARSITY	7177	660.000 DANCE TEAM FUNDRAISING	R	5,708.71	ITEMS NOT RECEIVED
CHS	VARSITY	7179	660.000 DANC TEAM FNDR AND 601	R	565.20	ITEMS NOT RECEIVED
<b>CHS Total</b>					<u>\$ 16,242.91</u>	
FHS	VARSITY SPIRIT FASHIONS	54658	607.000 CHEER	R	1,705.85	ITEMS NOT RECEIVED
FHS	VARSITY SPIRIT FASHIONS	54658	607.000 CHEER	R	313.50	ITEMS NOT RECEIVED
FHS	SOUTHERN SPRAY LAWNCARE	54763	617.000 SOFTBALL	R	420.00	WORK NOT COMPLETED
FHS	EDITH BISHOP PHOTOGRAPHY	54924	607.000 CHEER	R	150.00	WORK NOT COMPLETED
FHS	AMAZON	55397	903.075 DONATION WALK ACROSS AI	R	50.61	ITEMS NOT RECEIVED
FHS	MATHEWS TEAM SPORTS	55466	601.000 ATHLETICS	R	350.00	ITEMS NOT RECEIVED
FHS	AMAZON	55467	925.014 - IB PROGRAM	R	475.66	ITEMS NOT RECEIVED
FHS	CHEF WORKS	55481	501.005 CULLINARY ARTS II	G	460.00	ITEMS NOT RECEIVED
FHS	MOODY'S TIRE	55485	601.000 ATHLETICS	R	100.00	WORK NOT COMPLETED
FHS	OFFICE DEPOT	55488	905.000 GUIDANCE	R	50.11	ITEMS NOT RECEIVED
FHS	AMAZON	55491	401.000 ADMINISTRATIVE EXPENSE	G	401.16	ITEMS NOT RECEIVED
FHS	AMAZON	55493	918.000 RECYCLING,906.403 PTO DOI	R	604.80	ITEMS NOT RECEIVED
FHS	AMAZON	55494	401.000 ADMINISTRATIVE EXPENSE	G	340.00	INVOICE NOT RECEIVED
FHS	TWINE GRAPHICS	55495	401.000 ADMINISTRATIVE EXPENSE	G	1,645.00	ITEMS NOT RECEIVED
FHS	MATHEWS TEAM SPORTS	55498	601.000 ATHLETICS	R	7.00	ITEMS NOT RECEIVED

**2019-2020 OPEN PO LISTING FROM SCHOOL ACTIVITY FUNDS**

FHS	MATHEWS TEAM SPORTS	55501	607.000 CHEER	R	1,194.00	ITEMS NOT RECEIVED
FHS	MATHEWS TEAM SPORTS	55503	410.003 GRADUATION EXPENSE	G	2,500.00	ITEMS NOT RECEIVED
FHS	AMAZON	55504	401.000 ADMINISTRATIVE EXPENSE	G	942.36	ITEMS NOT RECEIVED
FHS	VARSITY SPIRIT FASHIONS	55506	607.000 CHEER	R	6,470.49	ITEMS NOT RECEIVED
FHS	MATHEWS TEAM SPORTS	55507	601.000 ATHLETICS	R	2,550.00	ITEMS NOT RECEIVED
FHS	THAT'S PRINTING	55510	410.003 GRADUATION EXPENSE	G	2,499.00	ITEMS NOT RECEIVED
FHS	CHEF WORKS	55557	501.004 CULINARY ARTS I	G	740.00	ITEMS NOT RECEIVED
<b>FHS Total</b>					<u>\$ 23,969.54</u>	
FVHS	VARSITY	5786	612.000 CHEER	R	5,588.20	ITEMS NOT RECEIVED
<b>FVHS Total</b>					<u>\$ 5,588.20</u>	
IHS	MTI ENTERPRISES	7385	804.000 DRAMA	R	350.00	ITEMS NOT RECEIVED
IHS	MATHEWS TEAM SPORTS	7477	601.065 GA-FOOTBALL-GAME EQUIP	R	7,839.20	ITEMS NOT RECEIVED
IHS	POCKET NURSE	7484	902.114 BEP-MANGRUM	R	137.26	ITEMS NOT RECEIVED
IHS	MATHEWS TEAM SPORTS	7521	609.000 BOYS SOCCER	R	547.60	ITEMS NOT RECEIVED
IHS	NORTH CENTRAL HIGH	7656	804.000 DRAMA	R	2,000.00	INVOICE NOT RECEIVED
IHS	NEVCO	7659	601.009 GA-MISC.	R	1,200.00	ITEMS NOT RECEIVED
IHS	NEVCO	7660	601.069 GA-FOOTBALL-MISC.	R	4,185.31	ITEMS NOT RECEIVED
IHS	NEVCO	7661	930.025 PEPSI DONATION	R	10,873.25	ITEMS NOT RECEIVED
IHS	EDUCATIONAL PRODUCTS	7662	842.000 FRESHMAN ACADEMY	R	5,200.00	ITEMS NOT RECEIVED
IHS	FUNKEY DESIGNS	7670	924.000 FACULTY FUND	R	1,102.07	INVOICE NOT RECEIVED
IHS	FUNKEY DESIGNS	7671	924.000 FACULTY FUND	R	100.00	INVOICE NOT RECEIVED
IHS	FUNKEY DESIGNS	7671	924.000 FACULTY FUND	R	1,526.20	INVOICE NOT RECEIVED
IHS	NEVCO	7672	601.069 GA-FOOTBALL-MISC.	R	10,581.56	ITEMS NOT RECEIVED
IHS	EDUCATIONAL PRODUCTS	7700	842.000 FRESHMAN ACADEMY	R	179.70	ITEMS NOT RECEIVED
IHS	WATERMONSTER HYDRATION	7701	601.009 GA-MISC.	R	150.00	ITEMS NOT RECEIVED
IHS	VARSITY	7702	631.000 VARSITY FOOTBALL CHEER	R	6,500.02	ITEMS NOT RECEIVED
IHS	JOSH HOUSTON & ASSOC	7703	410.002 GRADUATION EXPENSES	G	150.00	ITEMS NOT RECEIVED
IHS	RIVERBEND NURSERY	7704	730.000 CLASS OF 2020	R	1,215.51	ITEMS NOT RECEIVED
<b>IHS Total</b>					<u>\$ 53,837.68</u>	
NHS	ONECBI	3231	401.003 OFFICE EXPENSE	G	2,808.75	ITEMS NOT RECEIVED
NHS	VARSITY	3235	612.000 CHEER	R	6,135.35	ITEMS NOT RECEIVED
NHS	WATSON PRINTWORKDS	3236	610.000 VOLLEYBALL	R	1,599.00	ITEMS NOT RECEIVED
<b>NHS Total</b>					<u>\$ 10,543.10</u>	
PHS	MELHART	30197	910.000 PTO DONATION	R	985.00	ITEMS NOT RECEIVED

**2019-2020 OPEN PO LISTING FROM SCHOOL ACTIVITY FUNDS**

PHS	RIDDELL ALL AMERICAN	30205	601.000 ATHLETICS	R	4,560.00	ITEMS NOT RECEIVED
PHS	BALFOUR	30226	701.000 CLASS OF 2020	R	120.00	INVOICE NOT RECEIVED
PHS	MATHEWS TEAM SPORTS	30231	604.000 BOYS BASKETBALL FUNDRAS	R	150.00	ITEMS NOT RECEIVED
PHS	BALFOUR	30238	701.000 CLASS OF 2020	R	15.60	INVOICE NOT RECEIVED
PHS	THAT'S PRINTING	30246	701.000 CLASS OF 2020	R	899.30	ITEMS NOT RECEIVED
PHS	ON DECK SPORTS	30248	608.000 BASEBALL FUNDRAISER	R	5,502.50	ITEMS NOT RECEIVED
<b>PHS Total</b>					<u>\$</u>	<u>12,232.40</u>
RHS	MIDWEST COVER	23564	601.025 FIELD COSTS	R	1,135.00	ITEMS NOT RECEIVED
RHS	MATHEWS	24014	601.024 GA MISC	R	200.00	ITEMS NOT RECEIVED
RHS	JET'S PIZZA	24033	630.002 CONCESSIONS	R	774.00	INVOICE NOT RECEIVED
RHS	POWER TENNIS	24429	601.023 GA EQUIPMENT	R	2,279.00	ITEMS NOT RECEIVED
RHS	WALMART	24430	627.000 SIDELINE CHEER	R	200.00	INVOICE NOT RECEIVED
RHS	DWP LIVE	24443	907.019 THEATRE	R	3,112.00	ITEMS NOT RECEIVED
RHS	PRESTIGE TROPHIES	24449	413.003 GRADUATION EXPENSE	G	77.00	INVOICE NOT RECEIVED
RHS	TASSEL DEPOT	24461	810.000 NHS	R	557.00	INVOICE NOT RECEIVED
RHS	MATHEWS	24462	601.023 GA EQUIPMENT	R	6,055.60	ITEMS NOT RECEIVED
RHS	VEX ROBOTICS	24465	819.000 JROTC	R	911.14	ITEMS NOT RECEIVED
RHS	TASSEL DEPOT	24470	402.000 INSTRUCTIONAL	G	143.95	INVOICE NOT RECEIVED
RHS	TASSEL DEPOT	24473	842.000 SCIENCE NHS	R	217.95	INVOICE NOT RECEIVED
RHS	WALMART	24476	627.000 SIDELINE CHEER	R	268.00	INVOICE NOT RECEIVED
RHS	ERICKSON TURF	24480	601.025 FIELD COSTS	R	2,000.00	ITEMS NOT RECEIVED
RHS	PRESTIGE TROPHIES	24485	721.000 STUDENT COUNCIL	R	200.00	INVOICE NOT RECEIVED
RHS	FEDERAL EXPRESS	24486	721.000 STUDENT COUNCIL	R	150.00	INVOICE NOT RECEIVED
RHS	PARTY ANIMALS	24488	413.003 GRADUATION	G	400.00	INVOICE NOT RECEIVED
RHS	TWINE	24489	803.000 DECA CLUB	R	500.00	INVOICE NOT RECEIVED
RHS	MATHEWS	24492	601.023 GA EQUIPMENT	R	4,730.00	ITEMS NOT RECEIVED
RHS	SCOREVISION	24493	907.010 ATHLETIC DONATIONS	R	43,346.10	ITEMS NOT RECEIVED
RHS	MATHEWS	24494	601.023 GA EQUIPMENT	R	2,610.00	ITEMS NOT RECEIVED
RHS	HERFF JONES	24497	413.003 GRADUATION EXPENSE	G	4,175.52	INVOICE NOT RECEIVED
RHS	CANNON	24499	601.024 GA MISC	R	523.00	INVOICE NOT RECEIVED
RHS	BALFOUR	24500	601.024 GA MISC	R	6,831.25	ITEMS NOT RECEIVED
RHS	AMAZON	24507	409.000 PRINCIPALS LUNCHEON	G	394.75	INVOICE NOT RECEIVED
RHS	AMAZON	24509	903.018 LONG BEP	R	40.00	INVOICE NOT RECEIVED
RHS	MATHEWS	24510	601.023 GA EQUIPMENT	R	4,140.00	ITEMS NOT RECEIVED

**2019-2020 OPEN PO LISTING FROM SCHOOL ACTIVITY FUNDS**

RHS	AMRO MUSIC	24513	901.000 CITY OF BRENTWOOD	R	12,795.00	INVOICE NOT RECEIVED
RHS	ASE DIRECT	24513	601.024 GA MISC	R	138.16	ITEMS NOT RECEIVED
RHS	EDUCATIONAL THEATER	24516	907.019 THEATRE	R	420.00	ITEMS NOT RECEIVED
RHS	JARVIS SIGN	24518	907.016 CLASS OF 2019	R	6,880.00	ITEMS NOT RECEIVED
RHS	HERFF JONES	24519	817.000 YEARBOOK	R	43,900.00	INVOICE NOT RECEIVED
RHS	HERFF JONES	24520	817.000 YEARBOOK	R	3,200.00	INVOICE NOT RECEIVED
RHS	ALPHAGRAPHICS	24522	710.000 CLASS OF 2020	R	2,818.50	ITEMS NOT RECEIVED
RHS	AMAZON	24525	819.000 JROTC	R	44.44	ITEMS NOT RECEIVED
RHS	OFFICE DEPOT	24526	409.000 PRINCIPALS LUNCHEON	G	288.85	INVOICE NOT RECEIVED
<b>RHS Total</b>					<u>\$ 156,456.21</u>	
SHS	PLTW	16351	902.068 BEP SLOWEY	R	10.08	ITEMS NOT RECEIVED
SHS	KROGER	16633	769.000 CULINARY	R	113.68	ITEMS NOT RECEIVED
<b>SHS Total</b>					<u>\$ 123.76</u>	

1320 West Main Street Suite 202  
Franklin, Tennessee 37064-3700  
Phone (615) 472-4000  
Fax (615) 472-4190  
Website: <http://www.wcs.edu>



## MEMORANDUM

TO: Williamson County School Board

FROM: Jason Golden, Superintendent 

DATE: August 17, 2020

RE: Approval of ePlan Application for FY2020, IDEA Innovation Grant

This memo is to request the approval of the FY2020 Federal Fund 142 ePlan Application and Budget with the following statement, allowing superintendent approval of revisions and amendments:

“The Williamson County Board of Education approves the FY2020 ePlan Application and Budget for the IDEA Innovation Grant and authorizes the superintendent to file any necessary budget revisions, plan addenda, or transfer requests.”

This grant has been made available for Student Support Services due to COVID-19 for \$19,990.

The Grant will provide PPE equipment as well as stipends and benefits for additional instruction beyond the normal school day to students for Student Support Services teachers.

1320 West Main Street, Suite 202  
Franklin, TN 37064-3700  
(615) 472-4000  
fax (615) 472-4190



TO: Williamson County School Board

FROM: Vickie Hall, Assistant Superintendent of Human Resources

RE: Addition of One Online Administrator and Edit to 2020-2021 Classified Pay Schedule

DATE: August 17, 2020

Based on the need of online staffing due to COVID-19, there is a need to add one additional online administrator position. The position would be transferred from the unassigned pool of teachers currently in the budget.

One edit to the 2020-2021 classified pay schedule is also needed due to the demands of COVID-19 and the internal shifting of staff and responsibilities. The edit is to add the classification of "HR Manager" to line 2E. The position is already available in the current budget.

Staff recommend approval.

Operations/Facilities & Construction  
1320 West Main Street, Suite 202  
Franklin, TN 37064-3700  
Tel. (615)-472-4040  
Fax (615) 472-5621



## MEMORANDUM

August 5, 2019

**TO: Williamson County Board of Education**

**CC: Mark Samuels, Assist. Supt. of Operations**  
**Jason Golden, Superintendent of School**

**FROM: Kevin Fortney, Director of Facilities & Construction**

**RE: Legacy Middle School**  
**Proposal for Sidewalk and Bridge Connection to Oak View elementary School**

This is a request to construct a pedestrian and bicycle bridge and sidewalk to connect Legacy Middle School with Oak View Elementary School. We have received numerous requests from residents in the area that will have children at one or both schools for a safe way to walk between the two campuses. As there are no sidewalks in this area of the county, we propose to construct a precast concrete bridge and sidewalk. The estimated cost of the bridge and sidewalk is \$113,147.72. The estimate is attached. The general contractor is prepared to move forward with the construction upon approval by the School Board. Staff recommends approval.

June 12, 2020

**Bart Kline**  
**Kline Swinney Associates**  
**22 Middleton Street**  
**Nashville, TN 37210**

Re: Central East Middle School

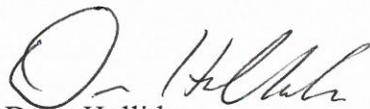
Enclosed with this letter is our breakdown of costs for the scope of work in RFP No. 31(Revised June 12, 2020) – Additional sidewalk and precast walk bridge.

If the attached proposal is in order, please issue a change order in the amount of \$113,147.72.

Also, we reserve the right to review time extensions at a later date for this work.

Sincerely,

The R. G. Anderson Company, Inc.



Drew Holliday  
Project Manager



## Form for Contractor's Subcontractor's Cost Itemization

Materials, Equipment, and Labor itemized below will be provided by: R.G. ANDERSON CO., INC. Page Number 1

Job Name: CENTRAL EAST MIDDLE SCHOOL Date Itemized 6/12/2020

Project Number: KLINE SWINNEY ASSOCIATES Proposal Number RFP 31

Description	Material				Equipment				Labor			
	Quantity	Unit	Cost	Extension	Quantity	Unit	Cost	Extension	Quantity	Unit	Cost	Extension
Add sidewalk extension and precast bridge				\$0.00				\$0.00				\$0.00
				\$0.00				\$0.00				\$0.00
6' Sidewalk	5075	SF	\$4.48	\$22,736.00				\$0.00	5075	SF	\$3.32	\$16,849.00
5" Decking Topping	200	SF	\$6.58	\$1,316.00				\$0.00	200	SF	\$4.75	\$950.00
HC Ramps	7.00	EA	\$100.00	\$700.00				\$0.00	5	EA	\$250.00	\$1,250.00
Sawcut existing sidewalk				\$0.00	13.00	LF	\$37.50	\$487.50	13	LF	\$1.50	\$19.50
				\$0.00				\$0.00				\$0.00
Erosion Control at creek				\$0.00				\$0.00				\$0.00
Silt Fence	200.00	LF	\$5.50	\$1,100.00	1.00	DAY	\$450.00	\$450.00	24	HR	\$25.00	\$600.00
				\$0.00				\$0.00				\$0.00
				\$0.00				\$0.00				\$0.00
				\$0.00				\$0.00				\$0.00
				\$0.00				\$0.00				\$0.00
				\$0.00				\$0.00				\$0.00
				\$0.00				\$0.00				\$0.00
				\$0.00				\$0.00				\$0.00
				\$0.00				\$0.00				\$0.00
				\$0.00				\$0.00				\$0.00
				\$0.00				\$0.00				\$0.00

Material Subtotal \$25,852.00 Sales Tax 9.75% \$2,520.57		Labor Subtotal \$19,668.50 45% Mark-Up \$5,900.55
---	--	--

<b>Material Costs Including Sales Tax Total</b> \$28,372.57	<b>Equipment Total</b>	\$937.50	<b>Labor Costs Including Mark-Up Total</b>	\$25,569.05
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SUBCONTRACTORS	COST							
KING	\$45,000.00				Material	\$28,372.57		
VOLUNTEER PAVING	\$1,750.00				Equipment	\$937.50		
					Labor	\$25,569.05		
					<b>M+E+L -- Subtotal</b>	<b>\$54,879.12</b>		
					10% Overhead	\$5,487.91		
					<b>((M+E+L)*10% OH -- Subtotal</b>	<b>\$60,367.03</b>		
					Subcontract Costs	\$46,750.00		
					<b>((M+E+L)*10% OH) + Subcontract Costs -- Subtotal</b>	<b>\$107,117.03</b>		
					5% Profit	\$5,355.85		
					<b>((((M+E+L)*10% OH)*5% Profit) -- Subtotal</b>	<b>\$112,472.88</b>		
					0.60% Bond Premium	\$674.84		
					<b>(((((M+E+L)*10% OH)*5% Profit)*Bond Premium) -- TOTAL</b>	<b>\$113,147.72</b>		

**SUB'S TOTAL** \$46,750.00

# HERSHBERGER & SONS, inc

2830 Neely Rd, Franklin, KY 42134

Quote for additional work , Pedestrian Bridge and associated grading.

1. Grade all proposed additional sidewalk areas and drainage features.
2. Excavate and pour cast in place footers for bridge.
3. Provide and install bridge and anchor in place.
4. Finish grade, seed and straw-mat the creek embankments and slopes adjacent to the bridge.

Total bid: \$45,000



P. O. Box 682423, Franklin, Tennessee 37068 P 931 364 2655 F 931 364 4115 [volunteerpaving.com](http://volunteerpaving.com)

June 11, 2020

***Change Order Request***

Drew Holiday  
R G Anderson Company

Re: Longitudinal Cross-walks per RFI #31

Dear Drew:

Description of Work:

- 1 Install painted Longitudinal Cross-walks as shown using previously approved line marking paint.
- 2 Work as describe above not to exceed 70 l. f. will be completed for \$25.00 per l. f. of driveway not to exceed 70 L. F. for the total of \$1,750.00.

Submitted by:  
Volunteer Paving, LLC

A handwritten signature in blue ink that reads "Ricky Sanford".

Ricky Sanford  
Project Manager / Estimator  
[Rsanford@volunteerpaving.com](mailto:Rsanford@volunteerpaving.com)

Accepted By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



# Kline Swinney Associates

## Proposal Request

22 Middleton Street  
Nashville, TN 37210  
tel: (615) 255-1854  
fax: (615) 244-1123  
email: mailbox@ksarchitects.com  
website: ksarchitects.com

PROJECT: **WCS RFB #1178 Central East Middle School**  
2380 Henpeck Lane  
Franklin, Tennessee

PROPOSAL REQUEST NO:  
**THIRTY-ONE (31)**

OWNER: **Williamson County Schools**  
1320 West Main Street, Suite 202  
Franklin, Tennessee 37064

DATE: **May 21, 2020**  
**Revised June 4, 2020**  
**Revised June 12, 2020**

GC: **R.G. Anderson Company Inc.**  
1801 West End Avenue, Suite 1800  
Nashville, Tennessee 37203

KSA PROJECT NO: 1812

Please submit an itemized quotation for changes in the Contract Sum and/or Time incidental to proposed modifications to the Contract Documents described herein.

**THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.**

### Description:

See attached revisions to the attached sidewalk and bridge extension. Note the revision was completed due to coordination with vault and relocating bridge to reduce conflicts with existing trees.

\_\_\_\_\_  
KLINE SWINNEY ASSOCIATES

By: Bart Kline

Date: June 12, 2020



## **MEMORANDUM**

DATE: 8-10-2020

TO: Williamson County Board of Education

FROM: Jason Golden, Superintendent  
Gary Anderson, Chair

RE: Superintendent Goals and Objectives

The following are the proposed Superintendent Goals for 2020-2021

1. To lead the district through the COVID-19 Pandemic with sustained instructional services through the 2020-2021 school year, making appropriate adjustments to plans based on new information that develops through the school year
2. To improve communication with stakeholders through the 2020-2021 school year.
3. To review the WCS Strategic Plan based on the impact of COVID-19 and revise administrative action steps and time schedules to address progress toward strategic plan goals in light of COVID-19.
4. To prepare a 2021-2022 budget that addresses changes and highest needs evidenced and brought on by COVID-19.



## MEMORANDUM

DATE: 8-10-2020

TO: Williamson County Board of Education

FROM: Jason Golden, Superintendent  
Gary Anderson, Chair

RE: Superintendent Goals and Objectives

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1. To lead the district through the COVID-19 Pandemic with sustained instructional services through the 2020-2021 school year.
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3. To review the WCS Strategic Plan based on the impact of COVID-19 and revise administrative action steps and time schedules to address progress toward strategic plan goals in light of COVID-19.
4. To prepare a 2021-2022 budget that addresses changes and highest needs evidenced and brought on by COVID-19.



# State of Tennessee

## PUBLIC CHAPTER NO. 652

### HOUSE BILL NO. 2818

**By Representatives Lamberth, Gant, White, Hicks, Hazlewood, Moody, Cochran, Byrd, DeBerry, Dunn, Love, Zachary, Cepicky, Ragan, Griffey, Lafferty, Matthew Hill, Curtis Johnson, Halford, Marsh, Todd, Moon, Keisling, Reedy, Van Huss, Howell, Smith, Freeman, Wright, Gloria Johnson, Thompson, Williams, Weaver, Grills, Rudder, Tillis, Holt, Eldridge, Doggett, Calfee, Beck, Potts, Leatherwood, Littleton, Carter, Farmer, Bricken, Baum, Helton, Sherrell, Clemmons, Hall, Hurt, Hakeem, Miller, Parkinson, Windle, Jerry Sexton, Hawk, Kumar, Vaughan, Travis, Mitchell, Timothy Hill, Rudd, Holsclaw, Hulsey, Dixie, Hodges, Boyd, Haston, Hardaway, Daniel, Crawford, Ogles, Powell, Lamar, Chism, Sparks, Curcio, Faison, Mr. Speaker Sexton, Ramsey, Russell, Lynn, Powers, Terry**

**Substituted for: Senate Bill No. 2672**

**By Senators Johnson, Pody, Crowe, Bell, Dickerson, Gresham, Hensley, Kelsey, Massey, Rose, Stevens, Watson, White**

AN ACT to amend Tennessee Code Annotated, Title 49, relative to education.

WHEREAS, on Tuesday, March 3, 2020, severe weather, including tornadoes and straight-line winds, ravaged Middle Tennessee, resulting in multiple fatalities and the destruction of homes, businesses, and schools; and

WHEREAS, two public schools in Wilson County, Stoner Creek Elementary School and West Wilson Middle School, were damaged beyond repair as a result of the severe weather, and three public schools in Davidson County, Robert Churchwell Museum Magnet Elementary School, Meigs Academic Magnet Middle School, and Lockeland Design Center Elementary were damaged as a result of the severe weather, with severe damage being sustained to Robert Churchwell Museum Magnet Elementary School and Meigs Academic Magnet Middle School; and

WHEREAS, on March 4, 2020, Governor Bill Lee issued Executive Order No. 13, declaring a state of disaster and state of emergency in Tennessee to provide relief to victims of the severe weather and tornadoes; and

WHEREAS, on March 12, 2020, Governor Bill Lee issued Executive Order No. 14, declaring a state of emergency in Tennessee to facilitate the treatment and containment of COVID-19, an infectious disease that threatens the health and safety of students and staff; and

WHEREAS, on March 16, 2020, Governor Bill Lee urged every school district in Tennessee to close as soon as practicable and to remain closed through March 31, 2020, to further mitigate the spread of COVID-19; and

WHEREAS, the health and safety risks to Tennesseans from COVID-19 are not yet fully understood and may necessitate school closures beyond March 31, 2020; and

WHEREAS, the General Assembly seeks to ensure that school districts, schools, teachers, and students are held harmless from testing requirements and accountability measures to provide some relief to Tennesseans during these difficult and uncertain times; now, therefore,

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF TENNESSEE:

SECTION 1. Tennessee Code Annotated, Title 49, Chapter 6, Part 60, is amended by adding the following as a new section:

Tennessee comprehensive assessment program (TCAP) tests, which include, but are not limited to, TNReady assessments, English learner assessments, alternate TCAP assessments, and end-of-course examinations, shall not be required in the spring

**HB 2818**

of the 2019-2020 school year. This section does not prohibit an LEA or school from voluntarily administering TCAP tests to students in the 2019-2020 school year.

SECTION 2. Tennessee Code Annotated, Section 49-1-302(d)(2), is amended by adding the following as new subdivisions:

(F) Notwithstanding subdivisions (d)(2)(B)(ii) and (iii), for the 2019-2020, 2020-2021, and 2021-2022 school years, student growth evaluation composites generated by assessments administered in the 2019-2020 school year shall be excluded from the student growth measure of a teacher's evaluation, as specified in subdivision (d)(2)(B)(ii), unless including the composites results in a higher evaluation score for the teacher.

(G) Notwithstanding subdivision (d)(2)(B)(ix), the state shall not require teachers in non-tested grades and subjects to be evaluated using an alternative growth model for the 2019-2020 school year. This subdivision (d)(2)(G) does not prohibit an LEA from evaluating teachers in non-tested grades and subjects using an alternative growth model for the 2019-2020 school year. If an LEA chooses to evaluate its teachers in non-tested grades and subjects using an alternative growth model for the 2019-2020 school year, then a teacher's evaluation score using the alternative growth model shall only be used to evaluate the teacher if such use results in a higher evaluation score for the teacher.

SECTION 3. Tennessee Code Annotated, Section 49-6-105, is amended by adding the following as a new subsection:

(h)

(1) Notwithstanding subsection (e) or § 49-1-302(d)(2)(B)(ix), the state shall not require pre-kindergarten and kindergarten teachers employed in an LEA that receives pre-kindergarten program approval under §§ 49-6-103 - 49-6-110 to be evaluated using the pre-k/kindergarten growth portfolio model approved by the state board of education, or a comparable alternative measure of student growth approved by the state board of education and adopted by the LEA, for the 2019-2020 school year.

(2) This subsection (h) does not prohibit an LEA from evaluating pre-kindergarten and kindergarten teachers using the pre-k/kindergarten growth portfolio model approved by the state board of education, or a comparable alternative measure of student growth approved by the state board of education and adopted by the LEA, for the 2019-2020 school year.

(3) If an LEA chooses to evaluate its pre-kindergarten and kindergarten teachers, for the 2019-2020 school year, using the pre-k/kindergarten growth portfolio model approved by the state board of education, or a comparable alternative measure of student growth approved by the state board of education and adopted by the LEA, then a teacher's evaluation score using the pre-k/kindergarten growth portfolio model approved by the state board of education, or a comparable alternative measure of student growth approved by the state board of education and adopted by the LEA, shall only be used to evaluate the teacher if such use results in a higher evaluation score for the teacher.

SECTION 4. Tennessee Code Annotated, Section 49-1-617, is amended by adding the following as a new subsection:

(d) Notwithstanding subsection (a), scores on Tennessee comprehensive assessment program (TCAP) tests, which include, but are not limited to, TNReady assessments, English learner assessments, alternate TCAP assessments, and end-of-course examinations, administered in the 2019-2020 school year shall not comprise a percentage of a student's final grade for the spring semester in the subject areas of mathematics, English language arts, science, and social studies, unless including TCAP test scores results in a higher final grade for the student.

SECTION 5. Tennessee Code Annotated, Section 49-1-228, is amended by adding the following as a new subsection:

**HB 2818**

(f) Notwithstanding subsections (a)-(c), student performance and student growth data from the Tennessee comprehensive assessment program (TCAP) tests, which include, but are not limited to, TNReady assessments, English learner assessments, alternate TCAP assessments, and end-of-course examinations, administered in the 2019-2020 school year shall not be used to assign a letter grade to a school, unless the use results in a higher letter grade for the school.

SECTION 6. Tennessee Code Annotated, Section 49-1-602(a), is amended by adding the following as a new subdivision:

(5) Notwithstanding any provision of this part to the contrary, student performance and student growth data from Tennessee comprehensive assessment program (TCAP) tests, which include, but are not limited to, TNReady assessments, English learner assessments, alternate TCAP assessments, and end-of-course examinations, administered in the 2019-2020 school year shall not be used to identify a school as a priority school or to assign a school to the achievement school district.

SECTION 7. Tennessee Code Annotated, Section 49-6-408, is amended by adding the following as a new subsection:

(g) Notwithstanding subsection (f), for the 2019-2020 school year, a student is not required to take and pass the civics test required in this section to meet the social studies course credit requirements to earn a full diploma upon graduation from high school.

SECTION 8. Tennessee Code Annotated, Section 49-6-3004(a)(6), is amended by designating the existing language as subdivision (A) and adding the following as a new subdivision (B):

(B) Notwithstanding subdivisions (a)(1) and (a)(6)(A), the commissioner of education shall waive the requirement under subdivision (a)(1) of one hundred eighty (180) days of classroom instruction for the 2019-2020 school year. This subdivision (a)(6)(B) does not prohibit a school from continuing classroom instruction after being issued a waiver from the commissioner pursuant to this subdivision (a)(6)(B).

SECTION 9. Tennessee Code Annotated, Section 49-3-317(a), is amended by designating the existing language as subdivision (1) and adding the following as a new subdivision (2):

(2) Notwithstanding subdivision (a)(1), the suspension of the operation of schools in an LEA during the 2019-2020 school year shall not operate to deprive the LEA of state funds to which the LEA would be entitled if the LEA otherwise meets the requirements of law. This subdivision (a)(2) does not require an LEA to petition the state board of education for a determination of an epidemic, natural disaster, or for other justifiable cause before an LEA may receive state funds under this part. For purposes of this subdivision (a)(2), justifiable cause exists for the 2019-2020 school year.

SECTION 10. Tennessee Code Annotated, Section 49-6-6001, is amended by adding the following as a new subsection:

(l) Notwithstanding subsection (b), for the 2019-2020 school year, public school students are not required to take an examination at grade eleven (11) to assess student readiness for postsecondary education.

SECTION 11. Tennessee Code Annotated, Section 49-6-6012, is amended by deleting the section and substituting instead the following:

(a) Notwithstanding any law to the contrary, no adverse action may be taken against any student, teacher, school, or LEA based, in whole or in part, on student achievement, student performance, or student growth data generated from:

(1) The 2017-2018 TNReady assessments; or

(2) The Tennessee comprehensive assessment program (TCAP) tests, which include, but are not limited to, TNReady assessments, English learner assessments, alternate TCAP assessments, and end-of-course examinations, administered in the 2019-2020 school year.

(b) As used in this section, "adverse action" includes, but is not limited to, employment termination decisions, adverse compensation decisions, the identification of a school as a priority school, the assignment of a school to the achievement school district, or an action taken in violation of § 49-1-228(f) or § 49-1-617(d).

SECTION 12. Tennessee Code Annotated, Title 49, Chapter 6, Part 3, is amended by adding the following as a new section:

(a) Notwithstanding § 49-1-201(d), upon application by an LEA for one (1) or more of the LEA's schools, and upon the approval of the state board of education, the commissioner of education shall waive a state board rule or statute that inhibits or hinders the LEA's ability to meet the LEA's goals or comply with the LEA's mission due solely to the outbreak of COVID-19 during the spring semester of the 2019-2020 school year.

(b) The commissioner shall not waive Section 1 of this act, § 49-1-302(d)(2)(F)-(G), § 49-6-105(h), § 49-1-617(d), § 49-1-228(f), § 49-1-602(a)(5), § 49-6-408(g), § 49-6-3004(a)(6)(B), § 49-3-317(a)(2), § 49-6-6001(l), § 49-6-6012, or any of the emergency rules promulgated by the state board of education to effectuate this act.

(c)

(1) The commissioner shall submit a report to the education committees of the senate and the house of representatives no later than February 28, 2021, on the implementation and use of this section.

(2) The report required under subdivision (c)(1) must identify the substance of each waiver request submitted to the commissioner; whether the LEA's request for a waiver was approved by the state board of education; and the effect of the waiver on the receiving LEA.

(3) The chairs of the education committees of the senate and the house of representatives may request interim reports from the commissioner on the implementation and use of this section before February 28, 2021.

(d) This section is repealed on March 1, 2021.

SECTION 13.

(a) The department of education shall promptly seek a waiver from the United States Department of Education, or seek to amend Tennessee's Every Student Succeeds Act (ESSA) Plan, as necessary and appropriate to implement this act.

(b) The state board of education shall promptly revise the high school graduation requirements for the 2019-2020 school year to ensure that high school seniors who were affected by school closures during the spring of the 2019-2020 school year do not fail to receive a high school diploma for which the student was on-track and otherwise eligible to receive on or before the effective date of this act.

(c) The state board of education shall consult with the department of education, Tennessee higher education commission, and public institutions of higher education to develop guidance, resources, and opportunities for high school students who were enrolled in dual credit or dual enrollment courses during the spring of the 2019-2020 school year, and who were adversely affected by school closures due to COVID-19.

(d) Notwithstanding Tennessee Code Annotated, Section 4-5-208(a):

(1) The state board of education may promulgate emergency rules as necessary to address any issues created by school closures due to the outbreak

**HB 2818**

of COVID-19 during the 2019-2020 school year. The rules must be promulgated according to the Uniform Administrative Procedures Act, compiled in title 4, chapter 5; and

(2) The Tennessee student assistance corporation and public institutions of higher education may promulgate emergency rules to protect the financial aid and credit opportunities for high school students who were enrolled in dual credit or dual enrollment courses during the spring of the 2019-2020 school year, and who were adversely affected by school closures due to COVID-19.

SECTION 14. This act shall take effect upon becoming a law, the public welfare requiring it.

HOUSE BILL NO. 2818

PASSED: March 19, 2020



CAMERON SEXTON, SPEAKER  
HOUSE OF REPRESENTATIVES



RANDY MCNALLY  
SPEAKER OF THE SENATE

APPROVED this 2<sup>nd</sup> day of April 2020



BILL LEE, GOVERNOR

**RESOLUTION OF THE WILLIAMSON COUNTY BOARD OF EDUCATION  
IN SUPPORT OF EXTENDING PUBLIC CHAPTER NO. 652  
FOR THE 2020-2021 SCHOOL YEAR**

**WHEREAS**, Coronavirus Disease 2019 (COVID-19) is a global pandemic that can lead to serious illness or death and spreads through close contact among individuals; and

**WHEREAS**, beginning on March 12, 2020, Governor Bill Lee declared Tennessee to be in a state of emergency until June 30, 2020, pursuant to Executive Orders 14 and 36, due to COVID-19; and

**WHEREAS**, beginning on March 16, 2020, Tennessee schools were closed for the remainder of the 2019-2020 school year, in response to requests made by Governor Bill Lee that they close to combat the spread of COVID-19; and

**WHEREAS**, on March of 2020, the Tennessee General Assembly passed legislature to ensure that school districts, schools, teachers, and students were held harmless from testing requirements and accountability measures to provide some relief to Tennesseans during these difficult and uncertain times for the 2019-2020 school year;

**WHEREAS**, on April 2, 2020, Governor Bill Lee signed Public Chapter 652 which removed the requirement for TNReady testing, end-of-course examinations, and other related testing and assessments; the Chapter also suspended the student growth measure of teacher's evaluations, with other teacher evaluation exemptions, and allowed the State Board of Education to promulgate necessary rules to address the issues created by COVID-19 in the 2019-2020 school year. As such the State has established a precedent for suspending standardized testing as the pandemic situation warrants;

**WHEREAS**, on June 22, 2020, the Tennessee State Board of Education approved Emergency Rule 0520-01-17-.01, which requires Tennessee school districts to provide students in grades one (1) through twelve (12) access to six and one half (6 1/2) hours of instructional time each school day during the 2020-2021 school year, even if there are school closures or disruptions related to outbreaks of COVID-19; and

**WHEREAS**, by Executive Order 50 signed by Governor Bill Lee on June 29, 2020, the state of Tennessee is to remain in a state of emergency until at least August 29, 2020 and COVID-19 continues to spread at a rapid rate in Tennessee; and

**WHEREAS**, Tennessee schools, in order to comply with State Board requirements, will likely have to engage in remote learning, in whole or in part, during the 2020-2021 academic school year due to the continued spread of COVID-19; and

**WHEREAS**, pursuant to State Board Emergency Rule Emergency Rule 0520-01-17-.01, Tennessee school districts are required to each create and implement their own plans to facilitate continuous learning in light of the continued spread of COVID-19; and

**WHEREAS**, Tennessee school districts will be implementing different plans for learning from county to county across the state for the 2020-2021, based upon the needs of their students and COVID-19 outbreaks in each county; and the district's ability or lack thereof to provide the needed technology resources; and

**WHEREAS**, Tennessee students will likely face significant academic and behavioral regression upon returning to school, having lost approximately two (2) months of standard instruction and attendance due to the extended closure; and

**WHEREAS**, when schools resume in August 2020, students will have spent approximately five (5) consecutive months out of school; and

**WHEREAS**, it will be difficult for school districts to comply with test security requirements if students are engaging in remote learning due to COVID-19; and

**WHEREAS**, Tennessee school districts will be focused not only on student growth and safety, but also on recoupment of academic and skills lost during the extended closure.

**NOW, THEREFORE, BE IT RESOLVED BY THE WILLIAMSON COUNTY BOARD OF EDUCATION AS FOLLOWS:**

Supports and respectfully requests the State of Tennessee to suspend all state required student assessments, including but not limited to, TN Ready testing, and suspend the student growth measure and/or any other portion of teacher evaluations directly related to student assessments to provide some relief to Tennesseans during these difficult and uncertain times and extend the provisions contained in Public Chapter No. 652 for the 2020-2021 school year.

Votes: \_\_\_\_\_ In Favor

\_\_\_\_\_ Against  
\_\_\_\_\_ Abstain

The Board authorizes its Chair to sign below, this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
**Gary Anderson, Chair**

\_\_\_\_\_  
**Date**

A copy of Public Chapter No. 652 is attached to this resolution.



To: Board of Education  
From: Leslie C. Holman, CFO *LCH*  
RE: Budget Amendments and Resolution for 2020-2021  
Date: August 12, 2020

**The following budget amendments for the 2020-2021 fiscal year will require your approval only.**

**General Purpose School Fund Amendments:**

**08.20. Carryforward Reserves**

This amendment reallocates funds donated or designated for specific purposes in the prior year, which are carried forward to the current budget for expenditure. **\$127,490,64**

**08.20. Safe Schools Grant**

We received funds last year from a State Safe Schools Grant which we are using to fund security measures at the schools. We receive the funds on a reimbursement basis and the amount we are appropriating is for the remaining encumbered funds from 2020. **\$338,865.06**

**08.20. State Grant Carryover**

Last year we received a grant for Post-Secondary for the purpose of expanding the Teaching as a Profession (TAP) program. The funds carried forward this year will be used to conduct an education summit in the fall. **\$15,000**

**08.20. Leap Grant**

CHS has been awarded for the 10<sup>th</sup> year in a row the Lottery for Education Afterschool Program. It is used for personnel, materials, and transportation. **\$67,620**

**08.20. Transition Grant**

We have received funds for a few years for a transition grant that pays a portion of a transition teacher's salary and for 3 mentors. It operates on an October - September year and this amount places the carryover funds in the accounts that need to reflect expenses not yet covered with the 20-21 Budget. **\$31,953**

**The following budget resolution for the 2020-2021 fiscal year will require your and country commission approval.**

**09.20. Addl Tech Staff**

Due to Covid 19 we have greatly increased our online education program and there is an immediate need for additional tech coaches and application specialists to help in this area. We will use fund balance to fund this resolution. **\$296,485**

**Staff recommends approval of the above noted budget amendments and resolution.**

**Amendment**

**AMENDING THE 2020-2021 GENERAL PURPOSE SCHOOL BUDGET FOR CARRY FORWARD RESERVES RESTRICTED FOR VARIOUS PURPOSES**

**WHEREAS,** the Board partners with various entities who have contributed funds during the year and restricted funds for various purposes; and

**WHEREAS,** the following amounts remained unspent unencumbered at the end of the prior year and need to be carried forward to the current year as follows: Principals Banquet fund (\$26,239.22); MTSU tuition account (\$45,960.91) and Wilco Athletic Events (\$55,290.51)

**NOW, THEREFORE BE IT RESOLVED,** that the Williamson County Board of Education meeting in regular session on August 17, 2020 approve the following funds and amend the **2020-2021** General Purpose School Fund as follows:

<b>Revenue</b>			
<b>141.347550</b>	<b>Committed for Education</b>	<b>\$127,490.64</b>	
<b>Expenditures</b>			
<b>141.72320.539900.320</b>	<b>Other Contracted Services</b>		\$26,239.22
<b>141.72230.539900.385P7010</b>	<b>Other Contracted Services</b>		45,960.91
<b>141.72210.549900.350.P3123</b>	<b>Other Materials and Supplies</b>		55,290.51
		<b>\$127,490.64</b>	<b>\$127,490.64</b>

**Action Taken:**

School Board

**Yes\_**

**No\_**

**Amendment**

**AMENDING THE 2020-2021 GENERAL PURPOSE SCHOOL FUND BUDGET BY \$338,865.06  
FOR SCHOOL SAFETY GRANT**

**WHEREAS**, during the budget prep for the 2019-20 budget, we applied and received a Safe Schools grant which we are using for safety enhancements in our schools; and

**WHEREAS**, we did not use all funds awarded last year and we must budget the remaining grant for the current fiscal year.

**NOW, THEREFORE BE IT RESOLVED**, that the Williamson County Board of Education meeting in regular session on August 17,2020 approve and amend the **2020-2021** General Purpose School fund budget in the following manner:

<b>Revenue</b>			
141.465900.G2280	<b>Other State Funds</b>	<b>\$338,865.06</b>	
<b>Expenditure</b>			
141.72130.549900.457.00.00.G2280	<b>Other Materials and Supplies</b>		<b>25,000.00</b>
141.72620.570100.457.00.00.G2280	<b>Capital Outlay- Safety</b>		<b>\$313,865.06</b>

**ACTION TAKEN:**

School Board

For\_\_ Against.\_\_ \_

**Amendment:**

**REAPPROPRIATING \$15,000 IN STATE GRANT FUNDS RECEIVED IN 2019-20 TO THE 2020-2021 GENERAL PURPOSE SCHOOL FUND BUDGET FOR EARLY POSTSECONDARY EXPANSION**

**WHEREAS**, the Board of Education applied for and received a Post-Secondary grant in 19-20 to give high schools funds to expand and diversify the Teaching as a Profession (TAP) program; and

**WHEREAS**, there is \$15,000 left to be used for an education summit in the fall; and

**WHEREAS**, no local funds will be necessary;

**NOW, THEREFORE BE IT RESOLVED that** the Williamson County Board of Education meeting in regular session on August 17,2020 approve and amend the 2020-2021 General Purpose School Fund budget as follows:

<b>Revenue</b>		
<b>141.346550</b>	<b>Committed for Education</b>	<b>15,000</b>
<b>Expenditure</b>		
<b>141.71300.549900.G5603</b>	<b>Other materials and Supplies</b>	<b>15,000</b>

**School Board Vote**

**Yes\_\_**

**No\_**

**Amendment:**

**APPROPRIATING \$67,620, STATE LOTTERY GRANT FUNDS IN THE GENERAL PURPOSE SCHOOL FUND 2020-2021 BUDGET FOR AFTER SCHOOL TUTORING PROGRAM AT CENTENNIAL HIGH SCHOOL**

**WHEREAS,** Centennial High School applied for and has been awarded for the tenth time the Lottery for Education Afterschool Programs (LEAPs) Grant in the amount of \$67,620 and

**WHEREAS,** these funds will be used for personnel costs, materials, supplies and travel expenses for the students needed for the program; and

**WHEREAS,** no local funds will be necessary;

**NOW, THEREFORE BE IT RESOLVED** that the Williamson County Board of Education meeting in regular session on August 17, 2020 approve and amend the 2020-2021 General Purpose School Fund budget as follows:

<b>Revenue</b>		
141.46590.G2500	<b>Other State Funds -LEAP Grant</b>	<b>\$67,620</b>
<b>Expenditure</b>		
141.73300.518900.381.G2500	<b>Other Salaries and Wages</b>	<b>\$54,000</b>
14173300.520100.381.G2500	<b>Fica</b>	<b>3,348</b>
141.73300.520400.381.G2500	<b>Retirement</b>	<b>4,887</b>
141.73300.521200.381.G2500	<b>Medicare</b>	<b>783</b>
141.73300.542900.381.G2500	<b>Instructional Materials and Supplies</b>	<b>632</b>
141.73300.539900.381.G2500	<b>Contracted services</b>	<b>2,700</b>
141.73300.552400.381.G2500	<b>Professional Development</b>	<b>1,270</b>
	<b>Total</b>	<b>\$67,620</b>

**School Board Vote**

**Yes\_\_**

**No\_**

**Amendment**

**AMENDING THE 2020-2021 GENERAL PURPOSE SCHOOL FUND BUDGET BY \$31,953  
FOR STATE TRANSITION GRANT**

**WHEREAS**, we applied and received a State Transition grant for the School Support Department which funds a portion of a transition teacher and 3 workplace readiness mentors; and

**WHEREAS**, these funds run on an October -September timeline like federal funds and we need to appropriate the carry over funds for the months of July through September;

**NOW, THEREFORE BE IT RESOLVED**, that the Williamson County Board of Education meeting in regular session on August 17, 2020 approve and amend the **2020-2021** General Purpose School fund budget in the following manner:

<b>Revenue</b>				
141.471390.G7250	<b>Other State Funds</b>		<b>\$31,953</b>	
<b>Expenditure</b>				
141.71300.520600.389.G7250	Life Ins			153
141.71300.520700.389.G7250	Medical			30,300
141.71300.520800.389.G7250	Dental			1,500
		<b>Total</b>	<b>\$31,953</b>	<b>\$31,953</b>

**ACTION TAKEN:**  
School Board

For\_\_ Against\_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

Requested by: Board of Education

**RESOLUTION AMENDING THE 2020-2021 GENERAL PURPOSE SCHOOL BUDGET  
\$296,485 FOR ADDITIONAL TECH COACHES AND SUPPORT SPECIALISTS**

**WHEREAS,** COVID is a reality that the school system is adapting to and changing the way that education is being conducted for our students and there is a need to add additional Technology coaches and support specialists to deal with the district wide efforts to give education to online students; and

**WHEREAS,** the district implemented a small on line education curriculum last year with the intent to grow the program gradually but with the onset of COVID 19, more students than anticipated have chosen to take on line courses and the need for support of this program is essential for the education of thousands of our students; and

**WHEREAS,** this was unexpected and fund balance can be used to fund this need;

**NOW, THEREFORE BE IT RESOLVED,** that the Williamson County Board of County Commissioners meeting in regular session on September 14, 2020, approve and amend the 2020-2021 General Purpose School Fund budget in the following manner:

<b>Revenue</b>		
<b>141.39000</b>	<b>Fund Balance</b>	<b>\$296,485</b>
<b>Expenditure</b>		
<b>141.72210.518900</b>	<b>Other Salaries and Wages ( 2 Tech coaches and 2 applic specialist)</b>	<b>\$220,048</b>
<b>141.72210.520100</b>	<b>FICA</b>	<b>13,643</b>
<b>141.72210.520400</b>	<b>Pension</b>	<b>17,000</b>
<b>141.72210.520600</b>	<b>Life</b>	<b>204</b>
<b>141.72210.520700</b>	<b>Medical</b>	<b>40,400</b>
<b>141.72210.520800</b>	<b>Dental</b>	<b>2,000</b>
<b>141.72210.521200</b>	<b>Medicare</b>	<b>3,190</b>
	<b>Total</b>	<b>\$296,485</b>

\_\_\_\_\_  
Commissioner

Committees Referred to & Action Taken

- |                                 |       |                |            |            |
|---------------------------------|-------|----------------|------------|------------|
| 1. School Board                 | For__ | Against__      |            |            |
| 2. Education                    | For__ | Against__      |            |            |
| 3. Budget                       | For   | <u>Against</u> |            |            |
| <b>COMMISSION ACTION TAKEN:</b> | For   | <u>Against</u> | <u>ABS</u> | <u>Out</u> |

\_\_\_\_\_  
Elaine Anderson - County Clerk

\_\_\_\_\_  
Tommy Little - Commission Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Rogers Anderson - County Mayor

# Williamson County Board of Education

Monitoring: <b>Review: Annually, in January</b>	Descriptor Term: <b>Family and Medical Leave</b>	Descriptor Code: <b>5.305</b>	Issued Date: Click here to enter a date.
		Rescinds:	Issued:

## 1 ELIGIBILITY

2 Anyone who has been employed for at least twelve (12) months by the school district and anyone who  
3 has at least 1,250 hours of service (hours used for leave, even FMLA leave, shall not be credited for  
4 service for purposes of FMLA eligibility<sup>1</sup>) during the previous twelve (12) month period shall be eligible  
5 to use FMLA leave.<sup>2</sup>

## 6 GENERAL PRINCIPLES

7 An eligible employee shall be granted, upon request, up to twelve (12) weeks unpaid leave during a  
8 calendar year for the following reasons:

- 9 1. The birth of a child;
- 10 11 2. The placement of a child with the employee for adoption or foster care;
- 12 13 3. A serious health condition of the employee that makes the employee unable to perform the  
14 essential functions of his/her job position;
- 15 16 4. The care of a spouse, child, or parent of the employee who has a serious health condition; and  
17
- 18 19 5. Any qualifying circumstances arising out of the fact that a spouse, child, or parent of the  
20 employee is on covered active duty or has been notified of an impending call or order to  
covered active duty in the Armed Forces.

21 Granting of leave under this policy shall be subject to, and in accordance with, the provisions of  
22 applicable federal and state laws. An employee may substitute accrued paid leave for unpaid time. Use  
23 of accrued paid leave shall run concurrently with and be counted toward the employee's total period of  
24 FMLA leave.

## 25 MATERNITY/PATERNITY LEAVE

- 26 1. *Relationship between FMLA leave and Tennessee Maternity Leave Act-* FMLA leave shall run  
27 concurrently with leave provided under the Tennessee Maternity Act, which affords eligible  
28 employees leave for a period not to exceed four (4) months for the adoption, pregnancy,  
29 childbirth, and nursing of a newborn child.<sup>3</sup>  
30

- 1           2. *Teachers' Leave*- In accordance with state law, any teacher who goes on maternity or paternity  
2 leave shall be allowed to use all or a portion of the teacher's accumulated sick or annual leave for  
3 maternity leave purposes. In order to be eligible to use sick leave, written request by the teacher  
4 accompanied by a statement from the teacher's physician verifying the medically necessary time  
5 period shall be submitted. Upon verification by a written statement from an adoption agency or  
6 other entity handling an adoption, a teacher may also be allowed to use accumulated leave for  
7 adoption of a child. If both adoptive parents are teachers employed by the district, however, only  
8 one (1) parent is entitled to use such leave.<sup>4</sup>  
9
- 10           3. Spouses who are both eligible employees of the school district are limited to a combined total of  
11 twelve (12) workweeks of FMLA leave in a single twelve (12) month period if the leave is taken  
12 for the birth and care of a newborn child, for the placement of a child with the employee for  
13 adoption or foster care, or to care for a parent who has a serious health condition. Under certain  
14 circumstances, spouses who share leave for the birth or adoption of a child may be eligible for  
15 limited amounts of additional leave for other qualifying FMLA reasons.<sup>5</sup>

## 16 **LEAVE FOR A SERIOUS HEALTH CONDITION<sup>6</sup>**

17 Eligible employees, upon request, shall be granted up to twelve (12) weeks of unpaid leave when he/she  
18 is unable to work because of a serious health condition or to care for a spouse, child or parent with a  
19 serious health condition. Granting of such leave shall be subject to the provisions of applicable federal  
20 and state laws. Employees shall contact Human Resources to determine if the reason for leave qualifies  
21 as FMLA leave. If the leave is foreseeable, the employee shall give thirty (30) days' notice. If the leave  
22 is not foreseeable, the employee shall notify Human Resources as soon as practicable, generally, either  
23 the same or next business day.

## 24 **LEAVE FOR MILITARY FAMILY MEMBERS**

- 25           1. *Qualifying Exigency Leave<sup>7</sup>* - Eligible employees are entitled to up to twelve (12) workweeks  
26 of leave because of any "qualifying exigency" arising out of the fact that the spouse, son,  
27 daughter, or parent of the employee, as defined under the FMLA, is on active duty, or has been  
28 notified of an impending call to active duty, or has been notified of an impending call to active  
29 duty status in the Armed Forces. Qualifying exigencies may include:  
30
- 31           a. Issues arising from the service member's short notice deployment;
  - 32           b. Military events and related activities (e.g. official ceremonies, support programs);
  - 33           c. Making or updating financial and legal arrangements;
  - 34           d. Attending counseling;
  - 35           e. Taking up to fifteen (15) days leave to spend time with a covered service member who  
36           is on short-term rest and recuperation leave during deployment; or
  - 37           f. Attending post-deployment activities.
- 38
- 39           2. *Military Caregiver Leave<sup>8</sup>* - An eligible employee who is the spouse, son, daughter, parent, or  
40 next of kin of a covered service member or covered veteran with a serious injury or illness is  
41 entitled to up to twenty-six (26) workweeks of leave in a "single twelve (12) month period." A  
42 covered service member is a current member of the Armed Forces, including a member of the  
43 National Guard or Reserves, who is undergoing medical treatment, recuperation, or therapy, is

1 otherwise in out-patient status, or is otherwise on the temporary disability retired list for a serious  
2 injury or illness.

3  
4 A covered veteran is an individual who was a member of the Armed Forces at any time during  
5 the period of five (5) years preceding the date of the medical treatment, recuperation, or therapy  
6 that has a serious injury or illness and who is currently receiving medical treatment, recuperation,  
7 or therapy.

8  
9 The “single twelve (12) month period” for military caregiver leave begins on the first day the  
10 employee takes leave for this reason and ends twelve (12) months later. An eligible employee is  
11 limited to a combined total of twenty-six (26) workweeks of leave to provide care for a covered  
12 service member. The maximum of twenty-six (26) workweeks may include no more than twelve  
13 (12) workweeks of leave that is taken for the birth and care of a newborn child, for the placement  
14 of a child for adoption or foster care, for care of a parent who has a serious health condition, or  
15 for the employee's own serious health condition.

## 16 **INTERMITTENT LEAVE<sup>9</sup>**

17 Eligible employees may take FMLA leave intermittently when medically necessary to care for a  
18 seriously ill family member or because of the employee's own serious health condition. When a licensed  
19 employee requests foreseeable leave for planned medical treatment and the employee would be on leave  
20 for greater than twenty percent (20%) of the total number of working days in the period during which  
21 the leave would extend, the school district may require that such employee elect either to take the leave  
22 for periods of a particular duration, not to exceed the duration of the planned medical treatment, or to  
23 transfer temporarily to an available alternative position offered by the school district for which the  
24 employee is qualified and that has equivalent pay and benefits and better accommodates recurring periods  
25 of leave.

## 26 **RESTRICTIONS**

### 27 1. Notice Requirements

- 28  
29 a. *Employee Notice<sup>10</sup>*- For foreseeable leave, the employee shall provide the  
30 Superintendent of Schools/designee with at least thirty (30) days written notice before  
31 the beginning of the anticipated leave.  
32  
33 b. *District Notice*- Once it has been established that the leave requested qualifies for  
34 FMLA, the Superintendent of Schools/designee shall notify the employee within five  
35 (5) business days (absent extenuating circumstances) that any leave taken pursuant to  
36 state leave statutes (paid vacation leave, personal leave, sick leave, or workers’  
37 compensation) shall run concurrently with FMLA leave.<sup>11</sup> The notice may be given  
38 orally or in writing. If the notice is oral, it shall be confirmed in writing, no later than  
39 the following pay day.<sup>12</sup>

1       2. Certification Requirement<sup>13</sup>

- 2
- 3           a. The Superintendent of Schools/designee may require that a request for leave be
- 4           supported by certification issued by a health care provider with the following
- 5           information:
- 6
- 7                i. The date on which the serious health condition commenced;
- 8                ii. The probable duration of the condition;
- 9                iii. The appropriate medical facts within the knowledge of the health care provider
- 10              regarding the condition; and
- 11              iv. A statement that the eligible employee is needed to care for the son, daughter,
- 12              spouse, or parent and an estimate of the amount of time that such employee is
- 13              needed.
- 14
- 15           b. If there is any reason to doubt the validity of the certification provided, the
- 16           Superintendent of Schools may require, at the expense of the school district, an opinion
- 17           of a second health care provider.
- 18

19       3. Period Near the End of an Academic Term (Professional Employees)<sup>14</sup>

- 20
- 21           a. If leave is taken more than five (5) weeks prior to the end of the term, the
- 22           Superintendent of Schools may require the employee to continue taking leave until the
- 23           end of the term if the leave is at least three (3) weeks of duration and the return of
- 24           employment would occur during the three (3) week period before the end of the term.
- 25
- 26           b. If the leave is taken five (5) weeks prior to the end of the term, the Superintendent of
- 27           Schools may require the employee to continue taking leave until the end of the term if the
- 28           leave is greater than two (2) weeks duration and the return to employment would occur
- 29           during the two (2) week period before the end of the term.

30       **REQUIREMENTS OF THE BOARD**<sup>15</sup>

- 31           1. The employee shall be restored to the same position of employment or an equivalent position
- 32           with no loss of benefits, pay, or other terms of employment.
- 33           2. The employee shall be kept under any group health plan for the duration of the leave.
- 34           3. The Board may recover the premium paid under the following conditions:
- 35
- 36                a. The employee fails to return from leave after the period of leave has expired; and
- 37
- 38                b. The employee fails to return to work for a reason other than the continuation,
- 39                recurrence, or onset of a serious health condition or other circumstances beyond the
- 40                control of the employee.

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**Legal References**

1. *Hinson v. Tecumseh Products Co.*, 2000 U.S. App. LEXIS 26778, at \*1—10 (6th Cir. Oct. 17, 2000)
2. Federal Family and Medical Leave Act of 1993, 29 USCA § 2601, 2611—2619
3. TCA 49-5-702; TCA 4-21-408
4. TCA 49-5-710(a)(2); TCA 8-50-802(a)(4); Public Acts of 2019, Chapter No. 248
5. 29 CFR § 825.120(a)(3)
6. 29 CFR § 825.113
7. 29 CFR § 825.126
8. 29 CFR § 825.124; 29 CFR § 825.127
9. 29 CFR § 825.202
10. 29 CFR § 825.302-825.304
11. 29 CFR § 825.207
12. OP Tenn. Atty Gen 94-006 (Jan 13, 1994); *Plant v. Morton International, Inc.*, 212 F. 3d 929, 932 (6th Cir. 2000)
13. 29 CFR § 825.305-825.313
14. 29 CFR § 825.602
15. 29 USCA § 2614

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**Cross References**

Sick Leave - Teacher 5.302  
Sick Leave – Classified 5.3022

# Williamson County Board of Education

Monitoring: <b>Review: Annually, in April</b>	Descriptor Term: <b>Reporting Child Abuse</b>	Descriptor Code: <b>6.409</b>	Issued Date:
		Rescinds:	Issued: <b>10/23/17</b>

## 1 *General*

2 The Superintendent of Schools shall:<sup>1</sup>

- 3 1. Designate one employee as the Child Abuse Coordinator (the Coordinator) and an additional  
4 employee to serve as the Alternate Child Abuse Coordinator (the Alternate) for each school;  
5
- 6 2. Require that the Coordinator and the Alternate receive appropriate training;  
7
- 8 3. Supply the Coordinator with all necessary resources;  
9
- 10 4. Ensure that all school personnel annually complete the child abuse training program required  
11 by state law.<sup>2</sup>

12 The Coordinator shall assist any employee with appropriately reporting and responding to instances of  
13 child abuse or child sexual abuse.

## 14 **REPORTING**

15 All personnel shall be alert for any evidence of child abuse, sexual abuse, or neglect.<sup>3</sup> If personnel  
16 know or have reasonable cause to suspect child abuse, sexual abuse, or neglect, a report shall be filed  
17 immediately with the Coordinator, the Department of Children's Services (DCS), and law  
18 enforcement.<sup>4</sup>

19 The report shall include, to the extent known by the reporter:<sup>5</sup>

- 20 1. The name, address, telephone number, and age of the child;  
21
- 22 2. The name, telephone number, and address of the parents or persons having custody of the child;  
23
- 24 3. The nature and extent of the abuse or neglect; and  
25
- 26 4. Any evidence to the cause or any other information that may relate to the cause or extent of the  
27 abuse or neglect.

28 ~~The identity of the person reporting shall remain confidential except when the juvenile court~~  
29 ~~determines otherwise.~~

30 ~~Notice that a report was filed, and any other information relevant to the wellbeing of the child, shall be~~  
31 ~~verbally provided to the parent(s)/guardian(s) within twenty four (24) hours of filing. This notice shall~~

1 ~~be made in connection with DCS. Notice shall not be provided if there is reasonable cause to believe~~  
 2 ~~that the parent/guardian may be the perpetrator or in any way responsible for abuse.~~

3 The Superintendent of Schools/designee shall develop reporting procedures, including sample  
 4 indicators of abuse and neglect, and shall disseminate the procedures to all school personnel.

## 5 **CONFIDENTIALITY**

6 District employees shall keep all information regarding any child abuse confidential in accordance  
 7 with state law.

## 8 **INVESTIGATIONS**

9 School administrators and employees have a duty to cooperate, provide assistance, and information in  
 10 child abuse investigations<sup>6</sup> including permitting DCS teams to conduct interviews while the child is at  
 11 school. The principal may control the time, place, and circumstances of the interview but may not  
 12 insist that a school employee be present even if the suspected abuser is a school employee or another  
 13 student. The principal is not in violation of any laws by failing to inform parent(s)/guardian(s) that the  
 14 child is to be interviewed even if the suspected abuser is not a member of the child's household.<sup>7</sup>

## 15 **TRAINING**

16 Employees of the school district will be provided with information of this board policy, as well as with  
 17 procedures for reporting suspected student abuse or neglect. This information, in addition to staff  
 18 development training, will be provided through materials and training offered during a faculty meeting  
 19 at each school during the first four weeks of the school term.

20 ~~Information materials, including applicable portions of the law and definitions of abuse and neglect~~  
 21 ~~will be distributed to all employees.~~

22 Staff development training will occur including types of child abuse and neglect, recognizing child  
 23 abuse and neglect, and procedures for reporting child abuse and neglect.

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### Legal References

1. H.B. 2461, 111<sup>th</sup> Tenn. Gen. Assembly (2020)
2. TCA 37-1-408
3. TCA 37-1-403(a)(1); TCA 37-1-412; TCA 37-1-602; TCA 37-1-605(a)(4)
4. TCA 37-1-403(a)(2); H.B. 2461, 111<sup>th</sup> Tenn. Gen. Assembly (2020)
5. TCA 37-1-403(b)
6. TCA 37-1-611(b)
7. Tenn. Op. Atty. Gen. No. 87-101 (June 9, 1987)

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### Cross References

Staff-Student Relations 5.610  
 Interrogations and Searches 6.303  
 Student Discrimination, Harassment, Bullying, Cyberbullying, and Intimidation 6.304  
 Title IX & Sexual Harassment 6.3041

# Williamson County Board of Education

Monitoring: <b>Review: Annually, in January</b>	Descriptor Term: <b>Recommendations and File Transfers</b>	Descriptor Code: <b>5.203</b>	Issued Date:
		Rescinds:	Issued:

1 Other than the routine transmission of administrative and personnel files, district employees are  
2 prohibited from assisting a school employee, contractor, or agent in obtaining a new job if the individual  
3 knows, or has probable cause to believe, that the person seeking a job change engaged in sexual  
4 misconduct regarding a minor or student in violation of the law.<sup>1</sup>

5 These requirements shall not apply if:

6 1. The information giving rise to probable cause has been properly reported to the appropriate law  
7 enforcement agency; and

8  
9 2. The matter has been officially closed in one of the following ways:

10  
11 a. The prosecutor or police have investigated the allegations and notified school officials  
12 that there is insufficient information to establish probable cause;

13  
14 b. The employee, contractor, or agent has been charged and either acquitted or exonerated;  
15 or

16  
17 c. The case remains open, and there have been no charges or indictment filed within four  
18 (4) years of the date the information was reported to the law enforcement agency.

19 Neither the district nor the Board shall enter into, or require a current or former employee to enter into,  
20 a non-disclosure agreement during a settlement for any act of sexual misconduct.<sup>1</sup>

21 The Superintendent of Schools shall develop administrative procedures to enforce this policy and  
22 comply with federal and state law.

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Legal References

1. 20 USCA § 7926; TCA 49-2-131

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Cross References

Hiring 5.106  
Reporting Child Abuse and Neglect 6.409

# Williamson County Board of Education

Monitoring: <b>Review: Annually, in March</b>	Descriptor Term: <b>Title IX and Sexual Harassment</b>	Descriptor Code: <b>6.3041</b>	Issued Date:
		Rescinds:	Issued:

1 *General*

2 In order to maintain a safe, civil, and supportive learning environment, all forms of sexual harassment  
3 and discrimination on the basis of sex are prohibited.<sup>1</sup> This policy shall cover employees, employees'  
4 behaviors, students, and students' behaviors while on school property, at any school-sponsored activity,  
5 on school-provided equipment or transportation, or at any official school bus stop in accordance with  
6 federal law. This policy shall be disseminated annually to all school staff, students, and  
7 parent(s)/guardian(s).<sup>2</sup> The Title IX Coordinator as well as any personnel chosen to facilitate the  
8 grievance process shall not have a conflict of interest against any party of the complaint.<sup>3</sup> These  
9 individuals shall receive training as to how to promptly and equitably resolve student and employee  
10 complaints.<sup>3</sup>

11 All employees shall receive training on complying with this policy and federal law.<sup>4</sup>

12 **TITLE IX COORDINATOR**<sup>5</sup>

13 The Title IX Coordinator shall respond promptly to all general reports as well as formal complaints of  
14 sexual harassment. He/she shall be kept informed by school-level personnel of all investigations and  
15 shall provide input on an ongoing basis as appropriate.

16 Any individual may contact the Title IX Coordinator at any time using the information below:

17 Title: Outreach and Engagement Coordinator

18 Address: 1320 West Main Street, Suite 202, Franklin, Tennessee 37064

19 Phone Number: 615-472-4000

20 Email: TitleIX.coordinator@wcs.edu

21 **DEFINITIONS**<sup>4</sup>

22 “Complainant” is an individual who is alleged to be the victim of conduct that could constitute sexual  
23 harassment.

24 “Respondent” is an individual who is reported to be the perpetrator of conduct that could constitute  
25 sexual harassment.

26 “Sexual harassment” is conduct on the basis of sex that satisfies one or more of the following:<sup>3</sup>

- 1 1. A school district employee conditioning an aid, benefit, or service of an education program or  
2 activity on an individual's participation in unwelcome sexual conduct;
- 3
- 4 2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and  
5 objectively offensive that it effectively denies a person equal access to the education program  
6 or activity; or
- 7 3. Sexual assault,<sup>6</sup> dating violence,<sup>7</sup> domestic violence,<sup>8</sup> or stalking<sup>9</sup> as defined in state and federal  
8 law.

9 Behaviors that constitute sexual harassment may include, but are not limited to:

- 10 1. Sexually suggestive remarks;
- 11
- 12 2. Verbal harassment or abuse;
- 13
- 14 3. Sexually suggestive pictures;
- 15
- 16 4. Sexually suggestive gesturing;
- 17
- 18 5. Harassing or sexually suggestive or offensive messages that are written or electronic;
- 19
- 20 6. Subtle or direct propositions for sexual favors; and
- 21
- 22 7. Touching of a sexual nature.

23 Sexual harassment may be directed against a particular person or persons, or a group, whether of the  
24 opposite sex or the same sex.

25 "Supportive measures" are non-disciplinary, non-punitive, individualized services and shall be offered  
26 to the complainant and the respondent, as appropriate. These measures may include, but are not limited  
27 to, the following:

- 28 1. Counseling;
- 29
- 30 2. Course modifications;
- 31
- 32 3. Schedule changes; and
- 33
- 34 4. Increased monitoring or supervision.

35 The measures offered to the complainant and the respondent shall remain confidential to the extent that  
36 maintaining such confidentiality would not impair the ability of the school district to provide the  
37 supportive measures.

## 1 **GRIEVANCE PROCESS**

2 Upon learning of an instance of alleged sexual harassment, even if no formal complaint is filed, the  
3 Title IX Coordinator shall:

- 4 1. Promptly contact the complainant to discuss the availability of supportive measures;
- 5
- 6 2. Consider the complainant's wishes with respect to supportive measures;
- 7
- 8 3. Inform the complainant of the availability of supportive measures; and
- 9
- 10 4. Explain the process for filing a formal complaint.<sup>10</sup>

11 While the school district will respect the confidentiality of the complainant and the respondent as much  
12 as possible, some information may need to be disclosed to appropriate individuals. All disclosures shall  
13 be consistent with the school district's legal obligations and the necessity to investigate allegations of  
14 harassment and take disciplinary action.

15 Disciplinary consequences or sanctions shall not be initiated against the respondent until the grievance  
16 process has been completed. Unless there is an immediate threat to the physical health or safety of any  
17 student arising from the allegation of sexual harassment that justifies removal, the respondent's  
18 placement shall not be changed.<sup>11</sup> If the respondent is an employee, he/she may be placed on  
19 administrative leave during the pendency of the grievance process.<sup>12</sup> The Title IX Coordinator shall  
20 keep the Superintendent of Schools informed of any employee respondents so that he/she can make  
21 any necessary reports to the State Board of Education in compliance with state law.<sup>13</sup>

## 22 **Complaints**

23 Any individual who has knowledge of behaviors that may constitute a violation of this policy shall  
24 immediately report such information to the Title IX Coordinator, however, nothing in this policy requires  
25 a complainant to either report or file a formal complaint within a certain timeframe. If the complaint  
26 involves the Title IX Coordinator, the complaint shall be filed with the Superintendent of Schools.

27 If a complaint involves allegations of child abuse, including child abuse on school grounds, appropriate  
28 notification shall be made per the board policy on reporting child abuse.

29 Upon receipt of a formal complaint, the Title IX Coordinator shall promptly:<sup>14</sup>

- 30 1. Provide written notice of the allegations, and the grievance process to all known parties to give  
31 the respondent time to prepare a response before an initial interview;
- 32
- 33 2. Inform the parties of the prohibition against making false statement or knowingly submitting  
34 false information;
- 35
- 36 3. Inform the parties that they may have an advisor present during any subsequent meetings; and
- 37
- 38 4. Offer supportive measures in an equitable manner to both parties.

1 If the Title IX Coordinator dismisses a complaint, written notice, including the reasons for dismissal,  
2 shall be provided to both parties simultaneously.<sup>15</sup>

### 3 **Investigations**<sup>16</sup>

4 The Employee Relations Coordinator shall serve as the investigator and be responsible for investigating  
5 complaints in an equitable manner that involves an objective evaluation of all relevant evidence. The  
6 burden for obtaining evidence sufficient to reach a determination regarding responsibility rests on the  
7 school district and not the complainant or respondent.

8 Once a complaint is received, the Investigator shall initiate an investigation within forty-eight (48) hours  
9 of receipt of the complaint. If an investigation is not initiated within forty-eight (48) hours, the  
10 investigator shall provide the Title IX Coordinator with appropriate documentation detailing the reasons  
11 why the investigation was not initiated within the required timeframe.

12 All investigations shall be completed within twenty (20) calendar days from the receipt of the initial  
13 complaint. If the investigation is not complete within twenty (20) calendar days, the investigator shall  
14 provide the Title IX Coordinator with appropriate documentation detailing the reasons why the  
15 investigation has not been completed.

16 All investigations shall:

- 17 1. Provide an equal opportunity for the parties to present witnesses and evidence;
- 18
- 19 2. Not restrict the ability of either party to discuss the allegations under investigation or gather  
20 and present relevant evidence;
- 21
- 22 3. Refrain from requiring, allowing, relying upon, or otherwise using questions or evidence that  
23 seek disclosure of information protected under a legally recognized privilege unless such  
24 privilege has been waived;<sup>17</sup>
- 25
- 26 4. Provide the parties with the same opportunities to have others present during any grievance  
27 proceeding;
- 28
- 29 5. Provide to parties whose participation is requested written notice of the date, time, location,  
30 participants, and purpose of all investigative interviews, or other meetings, with sufficient time  
31 for the party to prepare to participate;
- 32
- 33 6. Provide both parties an equal opportunity to inspect and review any evidence directly related to  
34 the allegations in the formal complaint; and
- 35
- 36 7. Result in the creation of an investigative report that fairly summarizes relevant evidence.  
37
- 38 a. Prior to the completion of the investigative report, the investigator shall send to each  
39 party the evidence subject to inspection and review. All parties shall have at least ten  
40 (10) days to submit a written response which shall be taken into consideration in  
41 creating the final report.

1 Within the parameters of the federal Family Educational Rights and Privacy Act,<sup>18</sup> the Title IX  
2 Coordinator shall keep the complainant and the respondent informed of the status of the investigation  
3 process. At the close of the investigation, a written final report on the investigation will be delivered to  
4 the parent(s)/guardian(s) of the complainant, parent(s)/guardian(s) of the respondent, and to the  
5 Superintendent of Schools.

#### 6 **Determination of Responsibility**<sup>19</sup>

7 The respondent is presumed not responsible for the alleged conduct until a determination regarding  
8 responsibility is made at the conclusion of the grievance process.<sup>20</sup> The clear and convincing evidence  
9 standard shall be used in making this determination.<sup>21</sup>

10 Executive Director of Elementary Education or the Executive Director of Secondary Education shall act  
11 as the decision-maker. He/she shall receive the final report of the investigation and allow each party the  
12 opportunity to submit written questions that he/she wants asked of any party or witness prior to the  
13 determining responsibility.

14 The decision-maker shall make a determination regarding responsibility and provide the written  
15 determination to the parties simultaneously along with information about how to file an appeal.

16 A substantiated charge against a student may result in corrective or disciplinary action up to and  
17 including expulsion. A substantiated charge against an employee shall result in disciplinary action up to  
18 and including termination.

19 After a determination of responsibility is made, the Title IX Coordinator shall work with the complainant  
20 to determine if further supportive measures are necessary. The Title IX Coordinator shall also determine  
21 whether any other actions are necessary to prevent reoccurrence of the harassment.

#### 22 **APPEALS**<sup>22</sup>

23 Either party may appeal from a determination of responsibility based on a procedural irregularity that  
24 affected the outcome, new evidence that was not reasonably available at the time of the determination  
25 that could affect the outcome, or an alleged conflict of interest on the part of the Title IX Coordinator or  
26 any personnel chosen to facilitate the grievance process. Appeals shall be submitted to the Title IX  
27 Coordinator within ten (10) days of a determination of responsibility.

28 Upon receipt of an appeal, the Title IX Coordinator shall:

- 29 1. Assign an impartial hearing officer within five (5) days of receipt of the appeal; and
- 30
- 31 2. Notify the parties in writing.

32 During the appeal process, the parties shall have a reasonable, equal opportunity to submit written  
33 statements. Within ten (10) calendar days, the hearing officer shall issue a written decision describing  
34 the result of the appeal and the rationale for the result. The written decision shall be provided  
35 simultaneously to both parties.

36

## 1 **RETALIATION**<sup>23</sup>

- 2 Retaliation against any person who makes a report or complaint or assists, participates, or refuses to  
 3 participate in any investigation of an act alleged in this policy is prohibited.

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### Legal References

1. 34 CFR § 106.1
2. 34 CFR § 106.8(b),(c)
3. 34 CFR § 106.45(b)(1)(iii); 34 CFR § 106.45(b)(10)(D)
4. 34 CFR § 106.30(a)
5. 34 CFR § 106.8(a)
6. 20 USCA 1092(f)(6)(A)(v); TCA 36-3-601(10); TCA 71-6-302
7. 34 USCA 12291(a)(10)
8. 34 USCA 12291(a)(8); TCA 40-14-109
9. 34 USCA 12291(a)(30); TCA 39-17-315; TCA 36-3-601(11)
10. 34 CFR § 106.44(a)
11. 34 CFR § 106.44(c)
12. 34 CFR § 106.44(d)
13. TRR/MS 0520-02-03-.09(2); TCA 49-5-417(c)
14. 34 CFR § 106.45(b)(2)
15. 34 CFR § 106.45(b)(3)
16. 34 CFR § 106.45(b)(5); 34 CFR § 106.45(b)(1)(v)
17. 34 CFR § 106.45(b)(1)(x)
18. 20 USCA § 1232g
19. 34 CFR § 106.45(b)(7)
20. 34 CFR § 106.45(b)(1)(iv)
21. 34 CFR § 106.45(b)(1)(vii)
22. 34 CFR § 106.45(b)(8)
23. 34 CFR § 106.71

### Cross References

Section 504 and ADA Grievance Procedures 1.802  
 Discrimination/Harassment of Employees (Sexual, Racial,  
 Ethnic, Religious) 5.500  
 Student Discrimination, Harassment, Bullying, Cyber-  
 bullying, and Intimidation 6.304  
 Reporting Child Abuse and Neglect 6.409

# Williamson County Board of Education

Monitoring: <b>Review: Annually, in November</b>	Descriptor Term: <b>Middle School Examinations</b>	Descriptor Code: <b>4.7002</b>	Issued Date: <b>06/17/19</b>
		Rescinds:	Issued:

1 One of the roles of the middle schools program is to help prepare students for the expectations of high  
2 school, as well as those mandated by the state of Tennessee. It is also the goal of the professional  
3 educators at the middle schools to ascertain the comprehensive learning that takes place in grades 6-8.  
4 To accomplish all of these objectives, appropriate written examinations shall be developed and given  
5 to middle school students within the following guidelines:  
6

- 7 1. For students enrolled in courses with state TCAP assessments, including high school End of  
8 Course (EOC) exams, ~~or district developed Common Comprehensive Examinations~~, the TCAP  
9 assessments ~~or CCEs~~ will serve as the final exam.
- 10 2. For 6th grade students, no comprehensive examinations will be given except for those students  
11 enrolled in courses with state TCAP assessments.
- 12 3. For 7th grade students, mid-term and final examinations may be at the discretion of the  
13 individual building-level team except for those students enrolled in courses with ~~either~~ state  
14 TCAP assessments ~~or district developed Common Comprehensive Examinations (CCEs)~~.
- 15 4. For 8th grade students, mid-term and final examinations will be given in all core academic  
16 areas and will be given to those students enrolled in courses that have ~~either~~ state TCAP  
17 assessments ~~or district developed CCEs~~. In all other courses (band, chorus, art, family and  
18 consumer science, computer, vocational – technology, general music), mid-term and/or final  
19 examinations may be given at building level discretion.
- 20 5. Examinations may be in the form of written tests, student projects, portfolio, or other  
21 assessment measures as established by the professional educators.
- 22 6. Grades will incorporate TCAP assessments results at the minimum weight allowed by  
23 Tennessee law (for TCAP assessments in grades 3 through 8) or the Tennessee State Board of  
24 Education (for high school TCAP assessments). All other mid-term and final exam results will  
25 be incorporated into student grades at the same weight as TCAP assessments results.
- 26 7. Any student having not attempted a required semester or final exam for a high school course  
27 will receive a score of “incomplete” until an attempt has been made. If the student does not  
28 attempt the exam by the end of the following semester ~~(including the End of Course~~  
29 ~~Examinations)~~, the exam grade will be calculated as a zero.  
30  
31  
32  
33  
34  
35

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Cross References

Staff Rights and Responsibilities 5.600

Student Publications 6.704

# Williamson County Board of Education

Monitoring:  <b>Review: Annually, in December</b>	Descriptor Term:  <h2 style="text-align: center;">Maintaining Test Security</h2>	Descriptor Code: <h3 style="text-align: center;">4.701</h3>	Issued Date: <h3 style="text-align: center;">06/17/19</h3>
		Rescinds: <h3 style="text-align: center;">4.701</h3>	Issued: <h3 style="text-align: center;">06/03/14</h3>

1 The Superintendent of Schools or designee will appoint a testing specialist as the ~~System~~ [District](#)  
 2 Testing Coordinator who shall be responsible for administering, monitoring and maintaining security  
 3 of all tests to be administered within the school system.<sup>1</sup> The Principal of each school shall serve as or  
 4 designate a Building ~~testing~~ [Testing](#) Coordinator who shall be responsible for the administering,  
 5 monitoring and maintaining security of all tests given in his/her school.

6 The Superintendent of Schools shall establish a Testing Code of Ethics for test administration.  
 7 Building Testing Coordinators, test administrators and proctors shall be required to sign a statement  
 8 that the security measures, testing procedures, and Testing Code of Ethics were followed. Any breach  
 9 of test security, ~~to include all WCS assessments, such as Common Comprehensive Assessments~~  
 10 ~~(CCA's)~~, shall be reported to the [District Testing Coordinator](#) ~~Superintendent of Schools~~ for  
 11 investigation.

12 The [System District](#) Testing Coordinator shall report within 24 hours a breach of TCAP security to the  
 13 Superintendent of Schools and the State Department of Education ~~Office of Accountability and any~~  
 14 ~~testing irregularity to the Assessment, Evaluation and Research Executive Director.~~

15 In any class, grade, and/or school where a security breach is suspected, central office staff may be  
 16 present during subsequent administration of tests for a period of two years. Any person found to have  
 17 not followed security guidelines and the Testing Code of Ethics ~~for administration of TCAP or any~~  
 18 ~~Williamson County Schools assessment, such as CCA's~~, or otherwise ~~compromising~~ [compromised](#) the  
 19 integrity of the test process shall be subject to disciplinary action which could result in dismissal.

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Legal References

1. TRR/MS 0520-01-03-.03(7)(b); TCA 49-1-607

# Williamson County Board of Education

Monitoring: <b>Review: Annually, in December</b>	Descriptor Term: <b>Semester and Final Examinations</b>	Descriptor Code: <b>4.7001</b>	Issued Date: <b>06/17/19</b>
		Rescinds: <b>4.7001</b>	Issued: <b>01/17/17</b>

1 Appropriate written examinations shall be developed and administered to students. [Examinations may](#)  
2 [be in the form of written tests, student projects, portfolio, or other assessment measures as established](#)  
3 [by the professional educators.](#) Examination results shall be recorded by the professional staff.

4 The professional staff shall continuously endeavor to ensure that all examinations are consistent with  
5 course goals and relevant in content and ensure that grades are consistent with content standards.

6 The Principal shall be responsible for storing copies of all student semester and final examinations for  
7 at least six months after the examination is administered.

8 ~~All high school students will take state or district developed common comprehensive final exams in~~  
9 ~~Language Arts, Math, Science, Social Studies and World Language core courses.~~<sup>†</sup> [All students in high](#)  
10 [school courses will take comprehensive final exams.](#) State mandated End of Course Examinations will  
11 serve as the final exam. ~~District developed Common Comprehensive Examinations will be~~  
12 ~~implemented in courses in those core curriculum areas not covered by state exams.~~ Grades will  
13 incorporate these exam results at the minimum weight allowed by the Tennessee State Board of  
14 Education.<sup>1</sup>

15 No exam may be administered **before** the scheduled exam day. An exam may be administered after  
16 the scheduled exam day with the Principal's approval.

17 **The provision of this policy set forth below shall be effective July 1, 2019.**

18 Semester and final exams in a subject shall not be required for those high school seniors who have  
19 maintained an A average in that subject, no unexcused absences, and have not been suspended during  
20 the semester. Absences may be excused by the Principal pursuant to the standards of Board Policy  
21 6.200, Attendance. Unless mandated by the State of Tennessee, seniors who meet the criteria for  
22 exemption are not required to take the final exam. Teachers will report the number of exempt students  
23 for each course to their Principal.

24

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#### Legal References

1. TRR/MS 0520-01-03-.06(1)(b)

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#### Cross References

- Field Trips 4.302  
Attendance 6.200



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6 August 2020

## MEMORANDUM

TO: Board of Education

FROM: Assistant Superintendent for Operations

RE: **Strategic Plan Update: Item II-7-3 “Identify and Acquire Technological Resources to Replace Outdated and Expensive Practices and Processes”**

1. Strategic Plan item II-7-3 is focused on ensuring that our operational support services are optimizing technology to provide the best services we can. Over the three years this item has been in-place, we have added or replaced numerous systems and equipment that are enabling us to work smarter. These systems have been incorporated across all operational support departments.
2. The following is a list and brief description of some of these systems.
  - a. SchoolDude FSAutomation Module: Automates the process from when a Facilities Use request is approved and the heating/cooling schedule is changed in support of each event. This has been made possible due to the ESCO program that has upgraded our HVAC controls in our buildings.
  - b. Food Service Point-of-Sales (PoS) Program: We shifted to an upgraded PoS to improve reliability and robustness of the dashboard that parents use to add and track school lunch funds in their child’s accounts. It also enables parents to put in controls over what the child can purchase.
  - c. New Building Management System (BMS) for HVAC Control: The ESCO program with Trane has provided an improved BMS that enables us to have better targeted control of our energy systems, resulting in savings that are paying for the upgrades. It also is enabling us to expand the use of the FSAutomation module mentioned above.
  - d. Bus Tracking and Out-of-Zone Requests: Planning & Zoning shifted to a new bus tracking software that provides us satellite views and address points. This provided more accurate school zones and bus stop locations along with its accompanying bus tracking app for parents/students. Additionally, they moved the Out-of-Zone request process from a paper based one to a web-based system that saves parents time in getting the necessary approvals.
  - e. Mass Thermal Scanning equipment: The Safety & Security Department researched, demonstrated, and specified what we needed to do mass scanning of the temperatures of people entering our buildings and/or events. We are purchasing some of that equipment for use during the current pandemic, with the capability to expand it for other security

purposes. The utility of these systems was clearly demonstrated during our graduation ceremonies at the Ag Center in July.

- f. Diagnostics capability for buses: We have installed equipment in our buses to enable mechanics to do low battery and check engine light diagnostics remotely. This gives us an early heads-up on low batteries on cold mornings before drivers get to the buses, as well as being able to determine if a bus is safe to continue the route given the nature of the check engine light. Additionally, we have purchased various diagnostic software packages that have reduced the number of repairs being outsourced, which in turn has reduced the out-of-service times.
- g. Access Control Systems: The Technology Department has shifted to a newer access control system that is being installed in our schools and provides a higher level of visitor control. This web-based system enables multiple staff to control building access from multiple entrances using their desktop computer or handheld device. This portable functionality makes it easier to manage this traffic flow and allows the staff to focus more on the visitor requesting entry.

3. The following initiatives are currently in-process:

- a. Facilities Project Management Software: Web-based life-cycle project management software for facilities that will provide proper documentation and change control of facilities from the inception of a new building through the construction and maintenance periods to final demolition of the building. Such a system would give maintainers, designers, managers the ability to access drawings and equipment histories remotely in the field via the web and help us more toward paperless records.
- b. Blood Glucose Monitoring: Health Services has been piloting the use of iPods/iPads to remotely monitor the blood glucose trends for one or more students who are diagnosed with diabetes. These devices can be utilized for continuous glucose monitoring during the school day with text alerts being sent to the school nurse.
- c. Portable Bus Lift Equip: These portable bus lifts provide us the flexibility to utilize any bay for chassis work, as well as enabling us to do more in-house repairs vice outsourcing to local shops.

4. Please contact me at [marks@wcs.edu](mailto:marks@wcs.edu) if you have further questions.

Sincerely,



Mark B. Samuels, P.E.

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## MEMORANDUM

TO: Williamson County School Board

FROM: Dr. David Allen, Assistant Superintendent of Teaching, Learning and Assessment

DATE: July 2020

RE: Strategic Plan Update  
Strategic Commitment: I  
Goal: 2  
Action Step: 10 Develop series of teacher leadership courses with blended learning format

### Status Report:

This action step had to be postponed due to COVID-19. We plan to develop during the next school year to be ready for teachers in spring 2021.

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## MEMORANDUM

TO: Williamson County School Board

FROM: David Allen, Assistant Superintendent of Teaching, Learning and Assessment

DATE: July 2020

RE: Strategic Plan Update  
Strategic Commitment: I  
Goal: 2  
Action Step: 11 Match all new employees, as well as employees transferring into a new position, with a person in a similar position to mentor them through the first year.

### Status Report:

We are still making progress on this action step. All new teachers and administrators are systemically matched with a mentor, but we still have progress to make regarding all employee groups. Most employee groups informally assign mentors, but we will continue working toward a systemic method to match all employee groups with a mentor.

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## MEMORANDUM

TO: Williamson County School Board

FROM: Dr. David Allen, Assistant Superintendent of Teaching, Learning and Assessment

DATE: July 2020

RE: Strategic Plan Update  
Strategic Commitment: III  
Goal: 1  
Action Step: 6 Provide teachers with professional development on reducing student academic anxiety

### Status Report:

We had two courses developed and ready for spring 2020, but they had to be cancelled due to COVID-19 as the facilitators could not convert them to virtual in a short timeline. We plan to offer them as soon as the facilitators are able during the next school year and again in early summer 2021. Our counselors posted student wellbeing resources for teachers and families on our remote learning resources site in the spring and they will continue to support teachers with resources on this topic.

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## MEMORANDUM

TO: Williamson County School Board

FROM: David Allen, Assistant Superintendent of Teaching, Learning and Assessment

DATE: July 2020

RE: Strategic Plan Update  
Strategic Commitment: III  
Goal: 4  
Action Step: 10 Train additional staff for AP Research

### Status Report:

This action step was completed a year early as we updated you last August. We had five teachers trained to teach this course in 2019-2020. This summer, we supported the training of an additional sixth teacher to be ready for 2020-2021.

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## MEMORANDUM

TO: Williamson County School Board

FROM: Dr. David Allen, Assistant Superintendent of Teaching, Learning and Assessment

DATE: July 2020

RE: Strategic Plan Update  
Strategic Commitment: III  
Goal: 5  
Action Step: 5 District-level PDs/support provided on STEM/computational thinking for elementary

### Status Report:

This action step is complete and ongoing. We assigned two EdTech coaches to support 11 elementary schools this past year in integrating STEM and computational thinking and coding into our library media centers as they evolve into learning commons. They modeled best practices and provided support to teachers in integrating these concepts and skills into lessons and guided collaborative planning of model lessons to be used in future years. The district also supported this work by writing and managing a Federal grant for equipment and supplies for this group of schools.

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## MEMORANDUM

TO: Williamson County School Board

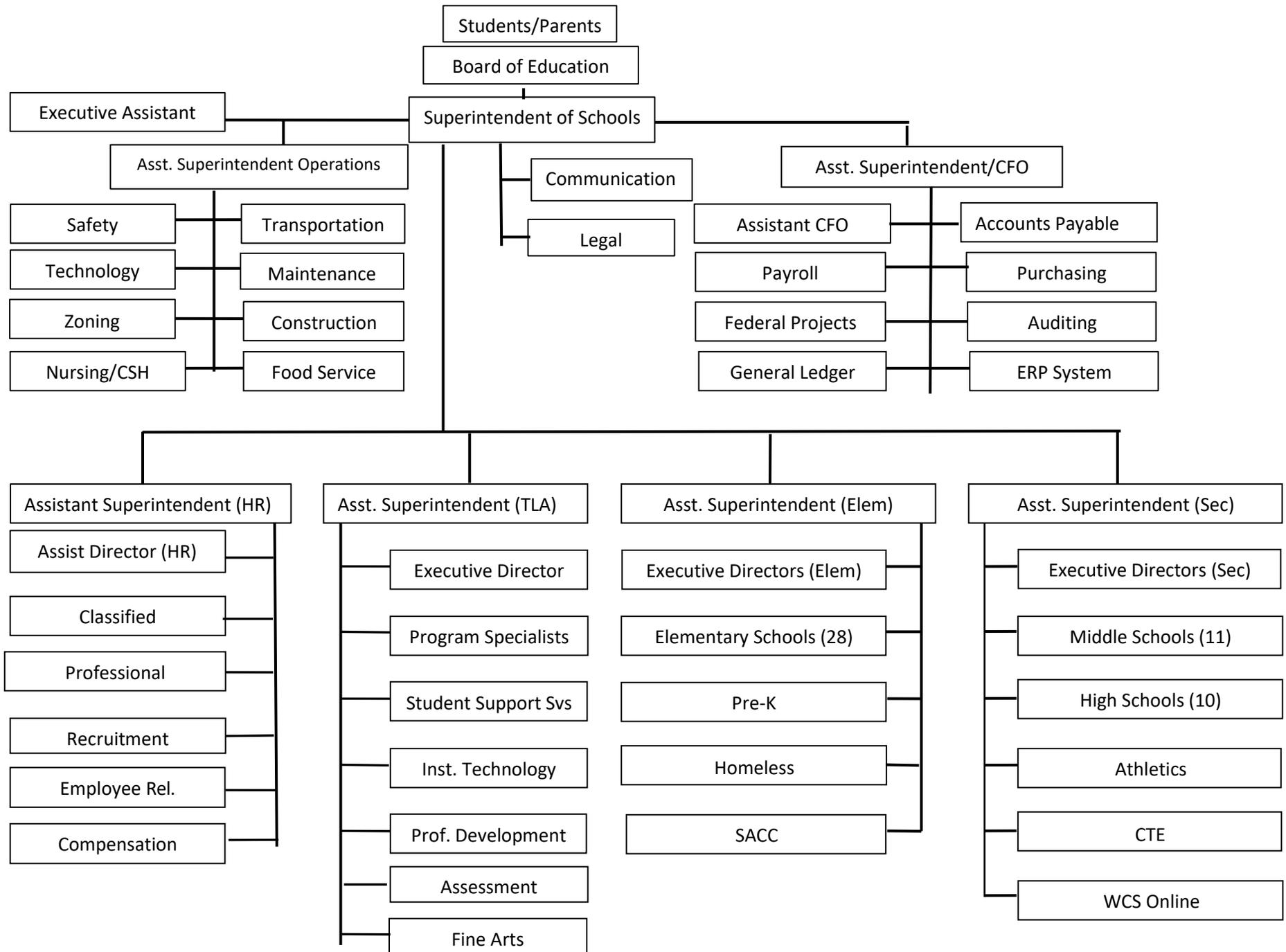
FROM: David Allen, Assistant Superintendent of Teaching, Learning and Assessment

DATE: July 2020

RE: Strategic Plan Update  
Strategic Commitment: III  
Goal: 5  
Action Step: 6 District-level PDs/support provided on STEM/computational thinking for elementary

### Status Report:

This action step has been delayed one year due to COVID-19.



To: Williamson County Board of Education  
From: Leslie C. Holman, Asst. Superintendent/CFO  
Subject: End of Month Financials  
Date: August 5, 2020



Please find attached the activity statements for all of our funds for **June 2020 and July 2020**. These statements are after reconciliation with trustee.

If you have any further questions, please call me at 472-4022

08/05/2020 08:33  
leslieh

Williamson County Schools  
YTD

P 1  
glytdbud

FOR 2020 13

*End of year*

ACCOUNTS FOR: 141	GENERAL PURPOSE SCHOOL	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
40000	REVENUES	-362,038,026	-366,014,464	-374,029,459.57	.00	.00	8,014,995.14	102.2%
71100	REGULAR INSTRUCTION	183,591,584	189,706,024	185,603,654.71	6,184,935.00	.00	4,102,369.29	97.8%
71150	ALTERNATIVE INSTRUCTION	682,052	682,052	615,151.27	542.40	.00	66,900.73	90.2%
71200	SPECIAL EDUCATION INSTRUCTION	52,561,802	55,297,827	53,256,264.71	99,062.21	.00	2,041,562.29	96.3%
71300	CAREER AND TECHNICAL EDUCATIO	7,434,885	8,544,335	7,363,541.57	84,954.20	.00	1,180,793.43	86.2%
71400	STUDENT BODY EDUC PRGM	1,850,000	1,850,000	1,341,003.41	57,110.36	.00	508,996.59	72.5%
71901	COVID-19 INSTRUCTIONAL	0	194,000	188,499.07	137,254.00	.00	5,500.93	97.2%
72110	ATTENDANCE	508,299	526,399	487,247.35	.00	.00	39,151.65	92.6%
72120	HEALTH SERVICES	5,615,854	6,162,155	5,954,610.69	30,273.98	.00	207,544.31	96.6%
72130	OTHER STUDENT SUPPORT	11,387,189	12,823,924	11,989,875.35	.00	.00	834,048.65	93.5%
72210	INSTRUCTION SUPPORT	12,157,740	12,556,220	12,075,431.73	54,660.65	.00	480,787.80	96.2%
72215	ALTERNATIVE SUPPORT	207,080	207,580	205,416.19	.00	.00	2,163.81	99.0%
72220	SPECIAL EDUCATION SUPPORT	6,216,644	7,366,515	6,863,099.43	82,248.10	.00	503,415.57	93.2%
72230	CAREER/TECH EDUC SUPPORT	281,480	337,722	311,895.81	4,281.00	.00	25,826.58	92.4%
72250	TECHNOLOGY	8,118,056	8,148,056	7,414,712.19	450,321.07	.00	733,343.81	91.0%
72310	BOARD OF EDUCATION	16,695,037	7,105,115	5,971,739.76	95,377.53	.00	1,133,375.24	84.0%
72320	OFFICE OF SUPERINTENDENT	1,596,660	1,658,375	1,476,375.18	11,213.25	.00	181,999.74	89.0%
72410	OFFICE OF PRINCIPAL	24,396,215	24,821,840	24,361,376.63	.00	.00	460,463.37	98.1%
72510	FISCAL SERVICES	1,663,518	1,743,498	1,713,561.03	220.00	.00	29,936.97	98.3%
72520	HUMAN SERVICES/PERSONNEL	1,515,316	1,605,046	1,533,676.11	88,981.50	.00	71,369.89	95.6%
72610	OPERATION OF PLANT	18,541,832	18,636,832	16,820,005.73	942,523.72	.00	1,816,826.27	90.3%
72620	MAINTENANCE OF PLANT	9,602,764	10,840,432	9,808,370.68	1,173,598.25	.00	1,032,061.75	90.5%
72710	TRANSPORTATION	19,842,348	21,987,611	19,717,450.41	162,170.85	.00	2,270,160.59	89.7%
72901	COVID-19 SUPPORT SERVICES	0	115,000	149,647.55	10,416.02	.00	-34,647.55	130.1%
73300	COMMUNITY SERVICES	973,220	1,043,470	927,060.89	5,285.00	.00	116,409.11	88.8%
73400	EARLY CHILDHOOD/PRE K	808,756	898,297	841,339.17	1,528.20	.00	56,957.83	93.7%
73901	COVID-19 NON-INSTRUCTIONAL	0	11,000	6,278.25	456.00	.00	4,721.75	57.1%
82330	OTHER DEBT SERVICE	0	1,084,033	1,079,510.57	.00	.00	4,522.03	99.6%
99100	TRANSFERS OUT	0	500,000	500,000.00	.00	.00	.00	100.0%
TOTAL REVENUES		-362,038,026	-366,014,464	-374,029,459.57	.00	.00	8,014,995.14	
TOTAL EXPENSES		386,248,331	396,453,358	378,576,795.44	9,677,413.29	.00	17,876,562.43	

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ACCOUNTS FOR: 142 SCHOOL FEDERAL PROJECTS	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
40000 REVENUES	-8,557,973	-10,998,952	-9,919,930.40	.00	.00	-1,079,021.78	90.2%
71100 REGULAR INSTRUCTION	676,173	899,607	786,558.71	.00	.00	113,048.16	87.4%
71200 SPECIAL EDUCATION INSTRUCTION	4,586,954	5,623,091	5,053,649.38	.00	.00	569,441.26	89.9%
71300 CAREER AND TECHNICAL EDUCATIO	195,858	261,964	261,380.02	.00	.00	583.61	99.8%
72120 HEALTH SERVICES	672,874	819,989	757,701.22	.00	.00	62,287.78	92.4%
72130 OTHER STUDENT SUPPORT	1,244,619	148,278	114,811.73	.00	.00	33,466.55	77.4%
72210 INSTRUCTION SUPPORT	471,672	757,345	560,860.98	.00	.00	196,483.82	74.1%
72220 SPECIAL EDUCATION SUPPORT	433,807	611,405	588,236.80	.00	.00	23,168.22	96.2%
72230 CAREER/TECH EDUC SUPPORT	14,461	8,012	8,005.88	.00	.00	5.65	99.9%
72710 TRANSPORTATION	1,000	1,443	534.24	.00	.00	908.76	37.0%
73100 FOOD SERVICE	0	567,331	567,330.82	.00	.00	.00	100.0%
99100 TRANSFERS OUT	260,555	1,300,489	1,220,860.62	.00	.00	79,627.97	93.9%
TOTAL REVENUES	-8,557,973	-10,998,952	-9,919,930.40	.00	.00	-1,079,021.78	
TOTAL EXPENSES	8,557,973	10,998,952	9,919,930.40	.00	.00	1,079,021.78	

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ACCOUNTS FOR: 143	CENTRAL CAFETERIA	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
40000	REVENUES	-13,480,000	-14,562,500	-11,174,151.22	.00	.00	-3,388,348.78	76.7%
73100	FOOD SERVICE	13,883,216	14,958,216	12,100,361.36	58,633.83	.00	2,857,854.64	80.9%
73901	COVID-19 NON-INSTRUCTIONAL	0	10,000	7,000.00	98.06	.00	3,000.00	70.0%
	TOTAL REVENUES	-13,480,000	-14,562,500	-11,174,151.22	.00	.00	-3,388,348.78	
	TOTAL EXPENSES	13,883,216	14,968,216	12,107,361.36	58,731.89	.00	2,860,854.64	

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ACCOUNTS FOR: 146 EXTENDED SCHOOL PROGRAM	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
40000 REVENUES	-6,595,000	-6,602,500	-5,177,403.75	.00	.00	-1,425,096.25	78.4%
73300 COMMUNITY SERVICES	6,901,113	6,901,113	5,807,603.68	1,590.30	.00	1,093,509.32	84.2%
73901 COVID-19 NON-INSTRUCTIONAL	0	10,000	8,088.52	617.58	.00	1,911.48	80.9%
99100 TRANSFERS OUT	165,145	165,145	.00	.00	.00	165,145.00	.0%
TOTAL REVENUES	-6,595,000	-6,602,500	-5,177,403.75	.00	.00	-1,425,096.25	
TOTAL EXPENSES	7,066,258	7,076,258	5,815,692.20	2,207.88	.00	1,260,565.80	

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ACCOUNTS FOR: 177	EDUCATION CAPITAL PROJECTS	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
40000	REVENUES	-399,097,811	-824,669,525	-750,700,635.52	.00	.00	-73,968,889.40	91.0%
82330	OTHER DEBT SERVICE	0	2,400,000	2,400,000.00	.00	.00	.00	100.0%
91300	EDUCATION CAPITAL OUTLAY	610,481,749	852,698,350	692,809,192.15	.00	.00	159,889,157.57	81.2%
	TOTAL REVENUES	-399,097,811	-824,669,525	-750,700,635.52	.00	.00	-73,968,889.40	
	TOTAL EXPENSES	610,481,749	855,098,350	695,209,192.15	.00	.00	159,889,157.57	

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	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	236,468,717	61,747,192	-49,372,608.91	9,738,353.06	.00	111,119,801.15	-80.0%

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ACCOUNTS FOR: 141	GENERAL PURPOSE SCHOOL	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
40000	REVENUES	-372,915,330	-372,915,330	-246,566.28	-246,566.28	.00	-372,668,763.72	.1%
71100	REGULAR INSTRUCTION	189,330,385	189,330,385	1,021,758.19	1,021,758.19	1,317,573.56	186,991,053.25	1.2%
71150	ALTERNATIVE INSTRUCTION	683,081	683,081	607.50	607.50	4,292.20	678,181.30	.7%
71200	SPECIAL EDUCATION INSTRUCTION	59,432,553	59,432,553	249,643.03	249,643.03	1,010,164.11	58,172,745.86	2.1%
71300	CAREER AND TECHNICAL EDUCATIO	7,763,068	7,763,068	124,844.30	124,844.30	582,849.23	7,055,374.47	9.1%
71400	STUDENT BODY EDUC PRGM	1,950,000	1,950,000	11,152.49	11,152.49	216,954.76	1,721,892.75	11.7%
72110	ATTENDANCE	509,110	509,110	34,957.19	34,957.19	.00	474,152.81	6.9%
72120	HEALTH SERVICES	6,160,540	6,160,540	46,307.24	46,307.24	8,082.88	6,106,149.88	.9%
72130	OTHER STUDENT SUPPORT	12,100,122	12,100,122	7,893.25	7,893.25	7,486.46	12,084,742.29	.1%
72210	INSTRUCTION SUPPORT	12,842,944	12,842,944	414,576.87	414,576.87	12,446.04	12,415,921.09	3.3%
72215	ALTERNATIVE SUPPORT	206,574	206,574	15,295.23	15,295.23	.00	191,278.77	7.4%
72220	SPECIAL EDUCATION SUPPORT	7,003,571	7,003,571	156,148.92	156,148.92	450,168.62	6,397,253.46	8.7%
72230	CAREER/TECH EDUC SUPPORT	324,251	324,251	14,448.80	14,448.80	10,039.00	299,763.20	7.6%
72250	TECHNOLOGY	9,651,532	9,651,532	1,878,030.93	1,878,030.93	889,277.66	6,884,223.41	28.7%
72310	BOARD OF EDUCATION	6,838,818	6,838,818	9,484.18	9,484.18	1,825.00	6,827,508.82	.2%
72320	OFFICE OF SUPERINTENDENT	1,619,786	1,619,786	126,694.38	126,694.38	5,326.24	1,487,765.38	8.2%
72410	OFFICE OF PRINCIPAL	25,231,656	25,231,656	1,055,114.11	1,055,114.11	.00	24,176,541.89	4.2%
72510	FISCAL SERVICES	1,864,359	1,864,359	243,511.92	243,511.92	.00	1,620,847.08	13.1%
72520	HUMAN SERVICES/PERSONNEL	1,521,099	1,521,099	144,461.62	144,461.62	.00	1,376,637.38	9.5%
72610	OPERATION OF PLANT	19,510,519	19,510,519	609,285.88	609,285.88	8,023,966.21	10,877,266.91	44.2%
72620	MAINTENANCE OF PLANT	9,391,043	9,391,043	487,314.08	487,314.08	1,011,881.28	7,891,847.64	16.0%
72710	TRANSPORTATION	20,037,726	20,037,726	187,939.39	187,939.39	235,763.91	19,614,022.70	2.1%
72901	COVID-19 SUPPORT SERVICES	0	0	52,918.96	52,918.96	62,099.98	-115,018.94	100.0%
73300	COMMUNITY SERVICES	1,030,723	1,030,723	49,040.82	49,040.82	6,954.63	974,727.55	5.4%
73400	EARLY CHILDHOOD/PRE K	922,309	922,309	9,357.36	9,357.36	20,576.22	892,375.42	3.2%
	TOTAL REVENUES	-372,915,330	-372,915,330	-246,566.28	-246,566.28	.00	-372,668,763.72	
	TOTAL EXPENSES	395,925,769	395,925,769	6,950,786.64	6,950,786.64	13,877,727.99	375,097,254.37	

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ACCOUNTS FOR: 142 SCHOOL FEDERAL PROJECTS	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
40000 REVENUES	-8,595,957	-8,663,882	-161,991.80	-161,991.80	.00	-8,501,890.52	1.9%
71100 REGULAR INSTRUCTION	670,237	670,237	6,473.78	6,473.78	5,140.00	658,623.33	1.7%
71200 SPECIAL EDUCATION INSTRUCTION	4,555,251	4,575,386	120,769.55	120,769.55	262,534.25	4,192,082.56	8.4%
71300 CAREER AND TECHNICAL EDUCATIO	205,415	205,415	1,898.08	1,898.08	.00	203,517.28	.9%
72120 HEALTH SERVICES	689,348	689,348	12,167.50	12,167.50	.00	677,180.50	1.8%
72130 OTHER STUDENT SUPPORT	138,662	138,662	.00	.00	25.00	138,637.00	.0%
72210 INSTRUCTION SUPPORT	568,349	568,349	12,052.24	12,052.24	.00	556,296.26	2.1%
72220 SPECIAL EDUCATION SUPPORT	468,945	516,695	26,748.00	26,748.00	.00	489,947.00	5.2%
72230 CAREER/TECH EDUC SUPPORT	18,707	18,707	632.72	632.72	.00	18,074.28	3.4%
72610 OPERATION OF PLANT	12,301	12,301	.00	.00	.00	12,300.99	.0%
72710 TRANSPORTATION	1,000	1,000	.00	.00	.00	1,000.00	.0%
99100 TRANSFERS OUT	1,267,742	1,267,782	.00	.00	.00	1,267,782.00	.0%
TOTAL REVENUES	-8,595,957	-8,663,882	-161,991.80	-161,991.80	.00	-8,501,890.52	
TOTAL EXPENSES	8,595,957	8,663,882	180,741.87	180,741.87	267,699.25	8,215,441.20	

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ACCOUNTS FOR: 143	CENTRAL CAFETERIA	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
40000	REVENUES	-14,355,000	-14,355,000	9,290.89	9,290.89	.00	-14,364,290.89	-.1%
73100	FOOD SERVICE	14,557,636	14,557,636	141,038.88	141,038.88	1,128,198.76	13,288,398.36	8.7%
	TOTAL REVENUES	-14,355,000	-14,355,000	9,290.89	9,290.89	.00	-14,364,290.89	
	TOTAL EXPENSES	14,557,636	14,557,636	141,038.88	141,038.88	1,128,198.76	13,288,398.36	

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ACCOUNTS FOR: 146	EXTENDED SCHOOL PROGRAM	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
40000	REVENUES	-7,223,000	-7,223,000	-2,213.23	-2,213.23	.00	-7,220,786.77	.0%
73300	COMMUNITY SERVICES	6,983,988	6,983,988	442,262.86	442,262.86	22,732.96	6,518,992.18	6.7%
99100	TRANSFERS OUT	170,000	170,000	.00	.00	.00	170,000.00	.0%
	TOTAL REVENUES	-7,223,000	-7,223,000	-2,213.23	-2,213.23	.00	-7,220,786.77	
	TOTAL EXPENSES	7,153,988	7,153,988	442,262.86	442,262.86	22,732.96	6,688,992.18	

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ACCOUNTS FOR: 177	EDUCATION CAPITAL PROJECTS	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
40000	REVENUES	-409,034,458	-835,617,354	-750,737,281.22	-36,645.70	.00	-84,880,072.49	89.8%
82330	OTHER DEBT SERVICE	0	2,400,000	2,400,000.00	.00	.00	.00	100.0%
91300	EDUCATION CAPITAL OUTLAY	620,418,396	862,634,997	694,640,479.27	1,831,287.12	45,563,826.53	122,430,690.92	85.8%
	TOTAL REVENUES	-409,034,458	-835,617,354	-750,737,281.22	-36,645.70	.00	-84,880,072.49	
	TOTAL EXPENSES	620,418,396	865,034,997	697,040,479.27	1,831,287.12	45,563,826.53	122,430,690.92	

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	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	234,528,001	52,561,706	-46,383,452.12	9,107,991.25	60,860,185.49	38,084,972.64	27.5%

\*\* END OF REPORT - Generated by Leslie Holman \*\*

1320 West Main Street, Suite 202  
 Franklin, TN 37064-3700  
 (615) 472-4000  
 fax (615) 472-4190



To: Leslie Holman *LEH*  
 From: Kirk Elliott  
 Date: August 3, 2020  
 RE: Purchasing Report

**Contains bid projects for the month of June and July 2020**

The following is a summary of pertinent bid data for inclusion with the Board Materials to be reviewed at the next meeting. The summary is in order of ascending bid sequence numbers and not necessarily by date. Pursuant to Board Policy this summary reports recent RFB's (Request for Bids) and RFP's (Request for Proposals) that were administered by the WCS Purchasing Department. As always any purchasing - bid project that may require Board action should appear on the Board Agenda. The projects listed below do not require Board action at the present time and are listed here for your information. If further details are needed please contact the Purchasing Department to review any of the related bid - project files. In addition to the projects listed in this monthly report the WCS Purchasing Department continues to review, approve and process numerous daily purchase orders that encompass day to day operations as well as negotiate renewals of previously bid contracts.

<b>RFP #1213</b>	<b>WCS-PPE and Related Products</b>	
<b>Project</b>	This project consisted of accepting electronic bids from qualified dealers and manufacturers for a special procurement of Personal Protective Equipment and Related Items to be ordered for use during the Covid-19 Pandemic of 2020. This was a high priority project by WCS administration.	
<b>Department/Director</b>	Nurse Coordinator, Tina Hamblin	
<b>Advertised</b>	Monday, May 25, 2020 in the Tennessean	
<b>Bid Opening</b>	Tuesday, June 2, 2020 at 2:30 p.m.	
<b>Bidders for this Project</b>	<b>Name of Company</b>	<b>Bid Amount</b>
	Allied Bearing	multiple items and prices
	ASE	multiple items and prices
	Cintas	multiple items and prices
	Cone Solvents	multiple items and prices
	Gupta Pratek - Civil Brand	multiple items and prices
	Hand to Mind	multiple items and prices
	Logo Brands	multiple items and prices
	PPE - USA	multiple items and prices
	Prologic ITS	multiple items and prices
	School Health	multiple items and prices
	The Link Co.	multiple items and prices
	UWePort	multiple items and prices
<b>Explanation of Award</b>	<b>WCS has never before had such a high demand RFP (in terms of interested bidders) for materials and supplies. The WCS Purchasing Dept. has been inundated by PPE provider-companies over the last 120 days---in an overwhelming demand (estimated at approx 90-100 separate companies). It was impractical to engage every single contact. We publicly advertised our intent to purchase PPE materials and supplies in the Tennessean Newspaper and on-line on the WCS website end of May / first week of June. The result was 8 companies that were selected / identified for WCS to procure PPE supplies.</b>	
<b>Awarded</b>	Tier I - Office Depot, Cintas, ASE	
	Tier II - PPE-USA, Logo Brands, The Link Co., School Health, Allied Companies	

<b>WCS Quick Bid (QB) #1216</b>	<b>WCS- Emergency Curriculum Dept - ELA Print Project</b>	
<b>Project</b>	This QB was to solicit a pool of printing companies qualified to perform a large emergency/rush print project for curriculum materials that were needed printed and delivered as soon as possible.	
<b>Department/Director</b>	Curriculum, Jenny Lopez	
<b>Bid Opening</b>	Friday, July 24, 2020 at 1:30 p.m.	
<b>Bidders Solicited for this Project</b>	<b>Name of Company</b>	<b>Bid Amount</b>
	Alphagraphics	\$28,088.70
	<b>Copy Solutions</b>	<b>\$25,135.80</b>
	Sir Speedy	\$38,342.70
<b>Awarded</b>	<b>Copy Solutions</b>	

Operations/Facilities & Construction  
1320 West Main Street, Suite 202  
Franklin, TN 37064-3700  
Tel. (615)-472-4040  
Fax (615) 472-5621



**To:** Mark Samuels, P.E., Assist. Supt. of Operations  
**From:** Kevin Fortney, Director of Facilities & Construction  
**Date:** August 5, 2020  
**Re:** Facilities and Construction Project Statuses Updates

**Legacy Middle School Completion Date August 2020**

- **Site Work**
  - All paving is complete for the entire project
  - Landscaping is 90 percent complete
  - Landscape sod placement is nearly 80 percent complete
  - Athletic fields are 65 percent with an estimated completion of August 30<sup>th</sup>
  
- **Building Work**
  - An occupancy certificate has been issued by the State Fire Marshal and State Electrical officials
  - Staff and students are now authorized to be in the building
  - Architect has issued punch lists and contractor has started correcting all punch list items
  - Gym floor system installation is complete
  - Finishing of gym floor to be complete by August 7th
  - Gym bleachers have been installed
  - All furniture is installed and the building is teacher and student ready
  - Cleaning of the exterior and interior of the building continues and will be complete by August 6<sup>th</sup>
  - All HVAC units are running, and Test and Balance has been completed
  - Contractor is correcting items detailed on Architect's punch list throughout the building

**Operations/Facilities & Construction**  
**1320 West Main Street, Suite 202**  
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Front of Legacy Middle School

**Operations/Facilities & Construction**  
**1320 West Main Street, Suite 202**  
**Franklin, TN 37064-3700**  
**Tel. (615)-472-4040**  
**Fax (615) 472-5621**



Administrative Office Entrance

**Operations/Facilities & Construction**  
1320 West Main Street, Suite 202  
Franklin, TN 37064-3700  
Tel. (615)-472-4040  
Fax (615) 472-5621



First Level Classroom & Administrative Corridor

**Operations/Facilities & Construction**  
**1320 West Main Street, Suite 202**  
**Franklin, TN 37064-3700**  
**Tel. (615)-472-4040**  
**Fax (615) 472-5621**



Legacy Gymnasium & Auditorium Entrance

**Operations/Facilities & Construction**  
1320 West Main Street, Suite 202  
Franklin, TN 37064-3700  
Tel. (615)-472-4040  
Fax (615) 472-5621



Legacy Auditorium Lobby

**Operations/Facilities & Construction**  
1320 West Main Street, Suite 202  
Franklin, TN 37064-3700  
Tel. (615)-472-4040  
Fax (615) 472-5621



View from Front of Legacy Auditorium

**Operations/Facilities & Construction**  
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Legacy Gymnasium Lobby

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Legacy Gymnasium Floor Finishing Underway – Complete by Aug. 8<sup>th</sup>

**Franklin High School Concession Stand and Athletic Building Addition Completion date  
End of August 2020**

**Athletic Building**

- Entire structure is complete
- Electrical contractor is 98% complete
- Plumbing contractor has set all plumbing fixtures
- Painting is 95% complete
- Contractor has started cleaning up around site preparing for pavement
- Epoxy flooring is complete

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Exterior of Athletic Building

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View of New Locker Room

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View of Girls Restroom Area

**Concession Stand**

- Plumber has started installing fixtures
- Electrician continues to work on electrical connections
- HVAC contractor completed installation HVAC and vent diffusers
- Painting continues
- Brick veneer is 99% complete



View of New Concession Restroom from South

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View of Girls Restroom in New Restroom Building

**Page High School Phase 2 Classroom & Administration Building – Completion May 2021**

- This is the 1st of 2 three story classroom and administration buildings
- CMU block placement continues at all sections
- Underground electrical conduit is complete
- Underground sanitary sewer lines in building are complete
- Site contractor is installing sanitary sewer line north of new building
- Precast planks have been set over section B
- Gravel, plastic, and wire mesh has been placed for concrete pour
- Underground storm and sanitary sewer in parking lot continue
- Footer placement continues in section B
- Main underground electrical installation continues



Section A prepared for concrete



Section B second story CMU



Coring concrete for plumbing



Section C first floor concrete slab

**Page Middle School Phase 2 – Completion date May 2021**

- This is the 2<sup>nd</sup> of 2 three story classroom additions to be built. The portion of the original building on this particular spot has been torn down and disposed of off site
- Electricians continue wall rough-in in sections A and B
- Sidewalk between new and old building is being formed

- Door frames have been set in section A and have begun in B
- Plumbers continue with in wall rough-in at sections A and B
- Concrete slab is complete for section A and B
- Masons continue CMU block placement in sections A and B



Section B



Section A



Section A interior walls



Sidewalk between buildings

**Fairview Middle School Phase 2 Renovation Completion Date is July 30<sup>th</sup>**

- Project is 99% complete
- New key cores have been installed
- Lockers to be shipped July 27 from manufacture and will be installed by August 5
- Acoustical Panels installation is complete
- A certificate of occupancy has been issued by the State Fire Marshal and State Electrical Inspector
- Building is teacher and student ready



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Acoustical panels



Installation of blinds is complete

**Sunset Middle School Auditorium – Projected Completion Date February 2021**

- CMU block placement continues
- Underground sewer installation is complete
- Underground electrical conduit installation is complete
- Concrete slab is 100% complete
- Under ground fire line is complete
- New sidewalks from Sunset road to school are complete
- Electrical and plumbing continues with wall rough-ins



Sidewalk to school



Sidewalk to school



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Backstage restroom rough-in



Auditorium

**Brentwood High School Addition & Renovation**

- Interior demo continues
- Exterior demo at front of building is complete
- Site excavation continues
- Foundation repair has started
- Interior electrical has started



Grading



Drywall and bulkhead installation

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Classroom demo



Foundation repair has started

**New South & Triune Area Elementary Schools – Projected Completion Date: July 2022**

- The architects and engineers have started design for the two new elementary schools that will be located in the southern and eastern portion of the county. We have determined the prototype design utilized for the recent Creekside Elementary School will be used. The plans will be updated to most recent building codes and development standards of the jurisdictional agencies.
- Land Update: Specific sites have been identified for the proposed east and south elementary schools. Due diligence studies are 95% complete with consultants compiling final reports. Consultants will follow up with the required surveys, soil testing, and other due diligence studies.
- We continue our search for future school sites detailed in the five-year capital plan.