

**School Board Meeting**  
**November 14, 2024 5:30 PM**  
**HJSHS Library**

- I. Call to Order
- II. Roll Call
- III. Consent Agenda
  - A. October 2024 Bills
  - B. October 2024 Financial Report
  - C. October 17, 2024 Regular Board Meeting
- IV. Agenda Approval
- V. Regular Agenda
  - A. School Compliance
  - B. December Board Meeting
  - C. Superintendent's Report
    - 1. Personnel Report
    - 2. Threat Assessment Report
- VI. Public Comment

"Individuals speaking to the Board shall address remarks to the chairman and may direct questions to individual board members or staff members only upon approval of the chairman. Each person speaking shall state his/her name, address (must be a resident of Humboldt, TN), and subject of presentation. Remarks will be limited to five (5) minutes unless time is extended by the Board." **The School Board cannot take action on input/request(s), but the School Board may place an item on the agenda of a subsequent meeting for action by notifying School Board Chair, Ms. Valeria Smith-Wedley at [vswedley@icloud.com](mailto:vswedley@icloud.com).**

- VII. Adjournment

**School Board Meeting**

October 17, 2024 5:30 PM  
HJSHS Library

Attendance Taken at 5:30 PM.

Mr. Tommy Colvin: Present  
Rev. Mark Hodge: Present  
Mr. Terry Johnson: Present  
Mr. Leon McNeal: Present  
Ms. Valeria Wedley: Present

Also present: Dr. Janice Epperson, Superintendent

**I. Call to Order**

**II. Roll Call**

**III. Consent Agenda**

**Motion passed:** Motion to approve the Consent Agenda as presented passed with a motion by Rev. Mark Hodge and a second by Mr. Terry Johnson.

Mr. Tommy Colvin: Yea  
Rev. Mark Hodge: Yea  
Mr. Terry Johnson: Yea  
Mr. Leon McNeal: Yea  
Ms. Valeria Wedley: Yea  
Yea: 5, Nay: 0

**A. September 2024 Bills**

**B. September 2024 Financial Report**

**C. September 12, 2024 Regular Board Meeting**

**IV. Agenda Approval**

**Motion passed:** Motion to approve the agenda passed with a motion by Rev. Mark Hodge and a second by Mr. Tommy Colvin.

Mr. Tommy Colvin: Yea  
Rev. Mark Hodge: Yea  
Mr. Terry Johnson: Yea  
Mr. Leon McNeal: Yea  
Ms. Valeria Wedley: Yea  
Yea: 5, Nay: 0

**V. Regular Agenda**

**A. Superintendent's Evaluation Report**

Ms. Wedley, Board Chairman, reported that Dr. Epperson's evaluation score was above expectations.

**B. ESSER 3.0**

**Motion passed:** Motion to approve passed with a motion by Rev. Mark Hodge and a second by Mr. Tommy Colvin.

Mr. Tommy Colvin: Yea  
Rev. Mark Hodge: Yea  
Mr. Terry Johnson: Yea  
Mr. Leon McNeal: Yea  
Ms. Valeria Wedley: Yea  
Yea: 5, Nay: 0

**C. TISA Accountability (template)**

**Motion passed:** Motion to approve passed with a motion by Rev. Mark Hodge and a second by Mr. Terry Johnson.

Mr. Tommy Colvin: Yea  
Rev. Mark Hodge: Yea  
Mr. Terry Johnson: Yea  
Mr. Leon McNeal: Yea  
Ms. Valeria Wedley: Yea  
Yea: 5, Nay: 0

**D. Superintendent's Report**

- Mission and Vision Statements
- Tutor U Literacy Grant Update
- Portrait of a Graduate Monthly Focus Characteristics
- Collaboration with Jackson State for Dual Credit Update
- 2023-2024 Federal Accountability Appeals and CCR Data Verification Phase II Timelines
- 2025 Coca-Cola Scholar Foundation Scholarship Semi-Finalist - Kaniyah Davis

**1. Personnel Report**

The Board was updated as to the personnel changes that have taken place since the September Board Meeting.

**2. Threat Assessment Report**

**X. Public Comment**

"Individuals speaking to the Board shall address remarks to the chairman and may direct questions to individual board members or staff members only upon approval of the chairman. Each person speaking shall state his/her name, address (must be a resident of Humboldt, TN), and subject of presentation. Remarks will be limited to five (5) minutes unless time is extended by the Board." The School Board cannot take action on input/request(s), but the School Board may place an item on the agenda of a subsequent meeting for action by notifying School Board Chair, Ms. Valeria Smith-Wedley at [vswedley@icloud.com](mailto:vswedley@icloud.com).

**XI. Adjournment**

**Motion passed:** Motion to adjourn passed with a motion by Mr. Leon McNeal and a second by Mr. Terry Johnson.

Mr. Tommy Colvin: Yea

Rev. Mark Hodge: Yea

Mr. Terry Johnson: Yea

Mr. Leon McNeal: Yea

Ms. Valeria Wedley: Yea

Yea: 5, Nay: 0

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Valeria Smith-Wedley, Chairman

Date

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Dr. Janice Epperson, Superintendent

Date

## 2024 Local Education Agency Compliance Report

Local education agencies (LEAs) are required to comply with all federal and state education laws and State Board of Education (SBE) rules. This annual compliance report is one mechanism the department uses to ensure education laws and rules are faithfully executed. The commissioner of education is charged with taking corrective action when an LEA is noncompliant with those laws and rules or is not following a department-approved compliance plan.

Each LEA must submit this report and, if applicable, the corresponding corrective action plan, to the department by **November 29, 2024**. During completion, an LEA should carefully check the status of its compliance with all federal and state education laws and SBE rules. The department monitors and verifies LEA compliance via multiple data sources (e.g., Education Information System, internal program managers) and will consider those sources in making a final determination of an LEA's compliance. Please be advised annual compliance report data may inform an LEA's approval classification.

- I certify that the LEA is in compliance with all federal and state education laws and SBE rules.
- I certify that, with the exception of areas indicated in the **attached corrective action plan**, the LEA is in compliance with all federal and state education laws and SBE rules.

**LEA Name:** Humboldt City Schools

**Director of Schools/Superintendent Name:** Janice Epperson

**Director of Schools/Superintendent Signature:**

**School Board Chair Name:** Valeria Wedley

**School Board Chair Signature:**

**Date of School Board Approval:**

**UPLOAD COMPLETED REPORT TO ePlan BY NOVEMBER 29, 2024**

(including the corresponding corrective action plan if applicable).

Upload instructions are accessible [here](#).

## Appendix A

### 2024 Noncompliance Corrective Action Plan

**Instructions:** Below is a screenshot of the corrective action plan template. The actual template, which is provided [here](#) in Word format, includes an example and can also be accessed by downloading and opening this PDF and then clicking the attachment (paper clip) icon in the navigation pane.

Additionally, the current edition of *Commissioner's Update for Directors* includes individual links to the compliance report, corrective action plan template, and ePlan submission instructions.

Area of Noncompliance	Scope and Reason(s) for Noncompliance	Corrective Action Step(s)	Person(s) Responsible	Anticipated Completion Date(s)
T.C.A. § 49-5-413(a) (background checks)	An internal audit conducted on October 1, 2024, revealed eleven (13) employees with an expired background check.  <b>E</b>	<ul style="list-style-type: none"> <li>▪ Notify the thirteen (13) impacted employees and their managers of the noncompliance in writing and include next steps.</li> <li>▪ Coordinate fingerprinting scheduling, results processing, and related communications. <b>X</b></li> <li>▪ Notify the TDOE director of LEA approval of corrective action plan completion.</li> </ul>	Human Resources Director  <b>L E</b>  Human Resources Director (with director of schools copied)	Oct. 15, 2024  Oct. 15 – Oct. 29, 2024  Nov. 1, 2024

## Appendix B

For your convenience, the following is a list of helpful links to state education laws and SBE rules:

Public chapters regarding education passed during the 2024 legislative session: [https://www.tn.gov/content/dam/tn/education/legal/2024\\_Legislative\\_Report\\_Final.pdf](https://www.tn.gov/content/dam/tn/education/legal/2024_Legislative_Report_Final.pdf)

Current and pending SBE rules:

<https://www.tn.gov/sbe/rules--policies-and-guidance.html>

SBE frequently asked questions:

<https://www.tn.gov/sbe/about-us/frequently-asked-questions.html>

Tennessee Code Annotated:

<http://www.lexisnexis.com/hottopics/tncode/>

If you have questions regarding education laws or SBE rules, please contact the department's general counsel, Christy Ballard, at (615) 741-2921 or [Christy.Ballard@tn.gov](mailto:Christy.Ballard@tn.gov).



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October 2, 2024

Stigall Primary is in compliance with all state and federal educational laws and the state board of education rules.

## Wayne Sheehan

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**From:** DEBBIE SHEEHAN  
**Sent:** Thursday, November 7, 2024 12:12 PM  
**To:** Wayne Sheehan  
**Subject:** RE: Compliance Report

We are in compliance with all state and federal educational laws and the state board of education rules.

**Debbie  
Sheehan**  
*Principal*

**East  
Elementary**  
1560 N 30<sup>th</sup> Ave.  
Humboldt, Tn. 38343

☎ 731-784-4171  
✉ [debbie.sheehan@hcsvikings.org](mailto:debbie.sheehan@hcsvikings.org)

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**From:** Wayne Sheehan <wayne.sheehan@hcsvikings.org>  
**Sent:** Thursday, November 7, 2024 10:11 AM  
**To:** DEBBIE SHEEHAN <DEBBIE.SHEEHAN@hcsvikings.org>  
**Subject:** Compliance Report

Good Morning,

I need a confirmation stating that you are in compliance with all state and federal educational laws and the state board of education rules. Please reply back by **Friday, October 4** as to your compliance status.

## ★ 2024 LEA Compliance Report

**Audience:** Directors of Schools

**Contact:** [LaQuisha.Oliver@tn.gov](mailto:LaQuisha.Oliver@tn.gov)

Local education agencies (LEAs) are required to comply with all federal and state education laws and State Board of Education (SBE) rules. The department is responsible for ensuring school laws and SBE rules are executed or implementing corrective action if an LEA is noncompliant with the laws and rules or is not following a department-approved compliance plan.

The LEA Compliance Report is a document used by the department in its annual process of ensuring compliance. All LEAs are required to complete the report [here](#), including the corrective action plan template [here](#), if applicable, and upload it to ePlan (instructions [here](#)) by **November 29**.

## Wayne Sheehan

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**From:** GROVER HARWELL  
**Sent:** Thursday, September 26, 2024 9:29 AM  
**To:** Wayne Sheehan  
**Subject:** RE: Compliance Report

Good morning,  
HJSHS is in compliance with all federal and state education laws, and State Board of Education rules.

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**From:** Wayne Sheehan <wayne.sheehan@hcsvikings.org>  
**Sent:** Thursday, September 26, 2024 9:16 AM  
**To:** Principals <Principals@hcsvikings.org>  
**Cc:** JENNIFER ROTEN <JENNIFER.ROTEN@hcsvikings.org>; JANICE EPPERSON <JANICE.EPPERSON@hcsvikings.org>  
**Subject:** Compliance Report

Good Morning,

I need a confirmation stating that you are in compliance with all state and federal educational laws and the state board of education rules. Please reply back by Friday, October 4 as to your compliance status.

## ★ 2024 LEA Compliance Report

**Audience:** Directors of Schools

**Contact:** [LaQuisha.Oliver@tn.gov](mailto:LaQuisha.Oliver@tn.gov)

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The LEA Compliance Report is a document used by the department in its annual process of ensuring compliance. All LEAs are required to complete the report [here](#), including the corrective action plan template [here](#), if applicable, and upload it to ePlan (instructions [here](#)) by **November 29**.

Thanks,



**Wayne Sheehan**

Technology Supervisor  
EIS/Attendance Supervisor  
Humboldt City Schools

Phone: 731-784-1331  
Fax: 731-784-4047  
Email: [wayne.sheehan@hcsvikings.org](mailto:wayne.sheehan@hcsvikings.org)

2602 Viking Drive  
Humboldt, TN 38343

[www.hcsvikings.org](http://www.hcsvikings.org)

**NEW HIRES**

Laura Cano – District Translator  
Shelia Lockett – Stigall, SRO Officer  
Marlon Polk – Stigall, Cafeteria Monitor

**RESIGNATIONS**

Candace Williamson – Stigall, Educational Asst.