

School Board Meeting
November 17, 2022 6:30 PM
HJSHS Cafeteria

- I. Call to Order
- II. Roll Call
- III. Consent Agenda
 - A. October 2022 Bills
 - B. October 2022 Financial Report
 - C. October 6, 2022 Regular Board Meeting
- IV. Agenda Approval
- V. Regular Agenda
 - A. The extension of the contract of employment for the Director of Schools, Dr. Janice Epperson.
 - B. School Compliance
 - C. December Board Meeting
 - D. Board Policy Update - 2nd Reading
 - 1. 6.2011 Voluntary Pre-K Attendance
 - E. Superintendent's Report
 - 1. Personnel Report
- VI. Citizens Concern
- VII. Adjournment

School Board Meeting

October 6, 2022 6:30 PM
HJSHS Cafeteria

Attendance Taken at 6:30 PM.

Rev. Mark Hodge: Absent
Mr. Terry Johnson: Present
Mr. Wayne McLemore: Present
Mr. Leon McNeal: Present
Ms. Valeria Wedley: Present

Also present: Dr. Janice Epperson, Superintendent

I. Call to Order

II. Roll Call

III. Consent Agenda

Motion passed: Motion to approve the Consent Agenda as presented passed with a motion by Mr. Terry Johnson and a second by Mr. Wayne McLemore.

Rev. Mark Hodge: Absent
Mr. Terry Johnson: Yea
Mr. Wayne McLemore: Yea
Mr. Leon McNeal: Yea
Ms. Valeria Wedley: Yea
Yea: 4, Nay: 0, Absent: 1

A. September 2022 Bills

B. September 2022 Financial Report

C. September 8, 2022 Regular Board Meeting

IV. Agenda Approval

Motion passed: Motion to approve the agenda passed with a motion by Mr. Wayne McLemore and a second by Mr. Terry Johnson.

Rev. Mark Hodge: Absent
Mr. Terry Johnson: Yea
Mr. Wayne McLemore: Yea
Mr. Leon McNeal: Yea
Ms. Valeria Wedley: Yea
Yea: 4, Nay: 0, Absent: 1

V. Regular Agenda

A. Superintendent's Evaluation Report

Ms. Wedley, Board Chairman, reported that Dr. Epperson's evaluation score was above expectations.

B. Superintendent's Contract Extension Discussion (Led by Chairman)

The discussion of and consideration for the extension of the contract of employment for the Director of Schools, Dr. Janice Epperson, will be voted on at the November Board Meeting.

C. Budget Amendments

Motion passed: Motion to approve passed with a motion by Mr. Wayne McLemore and a second by Mr. Terry Johnson.

Rev. Mark Hodge: Absent
Mr. Terry Johnson: Yea
Mr. Wayne McLemore: Yea
Mr. Leon McNeal: Yea
Ms. Valeria Wedley: Yea
Yea: 4, Nay: 0, Absent: 1

D. ESSER 3.0

Motion passed: Motion to approve passed with a motion by Mr. Terry Johnson and a second by Mr. Leon McNeal.

Rev. Mark Hodge: Absent
Mr. Terry Johnson: Yea
Mr. Wayne McLemore: Yea
Mr. Leon McNeal: Yea
Ms. Valeria Wedley: Yea
Yea: 4, Nay: 0, Absent: 1

E. Board Policy Updates - 2nd Reading

Motion passed: Motion to approve as amended passed with a motion by Mr. Terry Johnson and a second by Mr. Leon McNeal.

Rev. Mark Hodge: Absent
Mr. Terry Johnson: Yea
Mr. Wayne McLemore: Yea
Mr. Leon McNeal: Yea
Ms. Valeria Wedley: Yea
Yea: 4, Nay: 0, Absent: 1

1. 4.205 Enrollment in Advanced Courses

2. 4.210 Credit Recovery

F. Board Policy Update - 1st Reading

The following policy was presented for the first reading.

1. 6.2011 Voluntary Pre-K Attendance

G. Superintendent's Report

- September Attendance & Discipline Data
- September Attendance Awareness Month
- Fall Break October 10th-14th
- Fall Break Academic Intercession October 10th-13th from 9:00-1:00
- TDOE Accountability Appeals Update
- 2021-22 Accountability Designation

- Students, Teachers and Support Staff of the Month for September
- Principal Harwell's ACT 21+ Club
- Aspiring Administrators Academy Cohort #2 2022-2023
- Patti Thomas and Teresa Marable accepted into the Tennessee School Nutrition Leadership Academy
- Homecoming Oct. 14th against Trenton

VI. Citizens Concern

VII. Adjournment

Motion passed: Motion to adjourn passed with a motion by Mr. Wayne McLemore and a second by Mr. Leon McNeal.

Rev. Mark Hodge: Absent
 Mr. Terry Johnson: Yea
 Mr. Wayne McLemore: Yea
 Mr. Leon McNeal: Yea
 Ms. Valeria Wedley: Yea
 Yea: 4, Nay: 0, Absent: 1

Valeria Wedley, Chairman

Date

Dr. Janice Epperson, Superintendent

Date



2022 Local Education Agency Compliance Report

Local education agencies (LEAs) are required to comply with all federal and state education laws and State Board of Education (SBE) rules. This annual compliance report is one mechanism the department uses to ensure education laws and rules are faithfully executed. The commissioner of education is charged with taking corrective action when an LEA is noncompliant with those laws and rules or is not following a department-approved compliance plan.

Each LEA must submit this report and, if applicable, the corresponding corrective action plan, to the department by **November 30, 2022**. During completion, an LEA should carefully check the status of its compliance with all federal and state education laws and SBE rules. The department monitors and verifies LEA compliance via multiple data sources (e.g., Education Information System, internal program managers) and will consider those sources in making a final determination of an LEA's compliance. **Please be advised annual compliance report data may inform an LEA's approval classification.**

- I certify that the LEA is in compliance with all federal and state education laws and SBE rules.
- I certify that, with the exception of areas indicated in the **attached corrective action plan**, the LEA is in compliance with all federal and state education laws and SBE rules.

LEA Name: Humboldt City Schools

Director of Schools/Superintendent Name: Dr. Janice Epperson

Director of Schools/Superintendent Signature:

School Board Chair Name: Valeria Smith Wedley

School Board Chair Signature:

Date of School Board Approval:

UPLOAD COMPLETED REPORT TO ePlan BY NOVEMBER 30, 2022

(including the corresponding corrective action plan if applicable).

Upload instructions are accessible [here](#).

Appendix A

2022 Noncompliance Corrective Action Plan

Instructions: Below is a screenshot of the corrective action plan template. The actual template, which is provided [here](#) in Word format, includes an example and can also be accessed by downloading and opening this PDF and then clicking the attachment (paper clip) icon in the navigation pane.

Additionally, the current edition of *Commissioner's Update for Directors* includes individual links to the compliance report, corrective action plan template, and ePlan submission instructions.

Area of Noncompliance	Scope and Reason(s) for Noncompliance	Corrective Action Step(s)	Person(s) Responsible	Anticipated Completion Date(s)
T.C.A. § 49-5-413(a) (background checks)	Due to a misunderstanding of T.C.A. § 49-5-413(a) compliance requirements, 104 employees hired prior to 2000 have not been fingerprinted.	<ul style="list-style-type: none"> Notify the 104 impacted employees and their supervisors of the outstanding requirement and next steps in writing. Coordinate fingerprinting scheduling, results processing and related communications. Notify the TDOE director of LEA approval of compliance plan completion. 	Human Resources Director Human Resources Director Human Resources Director (with director of schools copied)	Oct. 12, 2022 Oct. 13 – Dec. 6, 2022 December 7, 2022

Appendix B

For your convenience, the following is a list of helpful links to state education laws and SBE rules:

Public chapters regarding education passed during the 2022 legislative session: https://www.tn.gov/content/dam/tn/education/legal/2022_Legislative_Report_final.pdf

Current and pending SBE rules:

<https://www.tn.gov/sbe/rules--policies-and-guidance.html>

SBE frequently asked questions:

<https://www.tn.gov/sbe/about-us/frequently-asked-questions.html>

Tennessee Code Annotated:

<http://www.lexisnexis.com/hottopics/tncode/>

If you have questions regarding education laws or SBE rules, please contact the department's general counsel, Christy Ballard, at (615) 741-2921 or Christy.Ballard@tn.gov.



Dr. Tiffany Purnell- Principal
Debbie Sheehan-Instructional Coach
Brandi Martz-Pre-k Director



October 17, 2022

Stigall Primary is in compliance with all state and federal educational laws and the state board of education rules.

ALISHA BASKERVILLE

From: DEBBIE SHEEHAN
Sent: Monday, October 17, 2022 11:03 AM
To: ALISHA BASKERVILLE
Subject: RE: LEA Compliance

We are in compliance with all state and federal educational laws and the state board of education rules.

**Debbie
Sheehan**
Principal

**East
Elementary**
1560 N 30th Ave.
Humboldt, Tn. 38343

731-784-4171
debbie.sheehan@hcsvikings.org

From: ALISHA BASKERVILLE <ALISHA.BASKERVILLE@hcsvikings.org>
Sent: Monday, October 17, 2022 9:42 AM
To: TIFFANY PURNELL <TIFFANY.BEAUREGARD@hcsvikings.org>; DEBBIE SHEEHAN <DEBBIE.SHEEHAN@hcsvikings.org>; GROVER HARWELL <GROVER.HARWELL@hcsvikings.org>
Cc: ALISHA BASKERVILLE <ALISHA.BASKERVILLE@hcsvikings.org>; Wayne Sheehan <wayne.sheehan@hcsvikings.org>; JANICE EPPERSON <JANICE.EPPERSON@hcsvikings.org>; JENNIFER ROTEN <JENNIFER.ROTEN@hcsvikings.org>
Subject: LEA Compliance
Importance: High

Good Morning,

I need a confirmation stating that you are in compliance with all state and federal educational laws and the state board of education rules. Please reply back by Friday, October 21 as to your compliance status.

2022 LEA Compliance Report

Audience: Directors of Schools

Contact: LaQuisha.Oliver@tn.gov

LEAs are required to comply with all federal and state education laws and State Board of Education (SBE) rules. The Commissioner of Education is responsible for ensuring school laws and SBE rules are executed as well as

taking corrective action when an LEA is noncompliant with those laws and rules or is not following a department-approved compliance plan.

The LEA Compliance Report is a document used by the department in its annual process of ensuring compliance.

Thanks,

Mrs. Alisha Baskerville, MBA

Pupil Services/Attendance Coordinator

Humboldt City Schools

Phone: 731-784-2652

Fax: 731-784-2480

Absences Matter and You Can Help!!!

Engagement = Attendance

ALISHA BASKERVILLE

From: GROVER HARWELL
Sent: Wednesday, October 19, 2022 9:54 AM
To: ALISHA BASKERVILLE
Subject: RE: LEA Compliance

We are in compliance with all the Federal and State Education laws and State Board of Education rules.

From: ALISHA BASKERVILLE <ALISHA.BASKERVILLE@hcsvikings.org>
Sent: Monday, October 17, 2022 9:42 AM
To: TIFFANY PURNELL <TIFFANY.BEAUREGARD@hcsvikings.org>; DEBBIE SHEEHAN <DEBBIE.SHEEHAN@hcsvikings.org>; GROVER HARWELL <GROVER.HARWELL@hcsvikings.org>
Cc: ALISHA BASKERVILLE <ALISHA.BASKERVILLE@hcsvikings.org>; Wayne Sheehan <wayne.sheehan@hcsvikings.org>; JANICE EPPERSON <JANICE.EPPERSON@hcsvikings.org>; JENNIFER ROTEN <JENNIFER.ROTEN@hcsvikings.org>
Subject: LEA Compliance
Importance: High

Good Morning,

I need a confirmation stating that you are in compliance with all state and federal educational laws and the state board of education rules. Please reply back by Friday, October 21 as to your compliance status.

2022 LEA Compliance Report

Audience: Directors of Schools

Contact: LaQuisha.Oliver@tn.gov

LEAs are required to comply with all federal and state education laws and State Board of Education (SBE) rules. The Commissioner of Education is responsible for ensuring school laws and SBE rules are executed as well as taking corrective action when an LEA is noncompliant with those laws and rules or is not following a department-approved compliance plan.

The LEA Compliance Report is a document used by the department in its annual process of ensuring compliance.

Thanks,

Mrs. Alisha Baskerville, MBA

Pupil Services/Attendance Coordinator

Humboldt City Schools

Phone: 731-784-2652

Fax: 731-784-2480

Absences Matter and You Can Help!!!
Engagement = Attendance

Humboldt City Board of Education

Monitoring: Review: Annually, in March	Descriptor Term: Voluntary Pre-K Attendance	Descriptor Code: 6.2011	Issued Date: 11/09/17
		Rescinds:	Issued:

1 The board may establish an early childhood education program to address the educational needs of
2 eligible four-year old children. The program will provide educational services in accordance with state
3 law and the policies, rules, and regulations of the state board of education and the department of
4 education.¹

5 While enrollment in an approved pre-kindergarten program is voluntary², attendance is a key factor in
6 student achievement; therefore, students are expected to be present each day school is in session.

7 **EXCUSED ABSENCES**

8 Absences shall be classified as either excused or unexcused as determined by the site-level
9 administrator. Excused absences shall include, but not be limited to:

- 10 1. The child has a personal illness or injury;
- 11
- 12 2. The child has other ongoing health related ailments which temporarily prevent attendance;
- 13
- 14 3. The child contracts a communicable disease (virus or flu);
- 15
- 16 4. Religious observances;
- 17
- 18 5. Death in the family; and
- 19
- 20 6. Limited medical/dental/therapy appointments.

21 **UNEXCUSED ABSENCES**

22 Students who have four (4) or more unexcused absences within one (1) month shall be reported to the
23 site-level administrator who will, in turn, contact the parent(s)/guardian(s) of the student and determine
24 the child's participation status in the program. The site-level administrator shall document all
25 communication attempts to contact the parent(s)/guardian(s) and the outcomes of those attempts.

26 Students who have five (5) or more unexcused absences in a three (3) month period shall be reported to
27 the site-level administrator who will, in turn, contact the parent(s)/guardian(s) of the student and
28 develop an attendance plan with the help of the parent(s)/guardian(s) and other appropriate school
29 personnel. The attendance plan shall:

- 30 1. Identify the reasons for the absences;

- 1 2. Include a specific plan and date for establishing regular attendance or alternative services that
- 2 meet the student's educational goals; and
- 3
- 4 3. Include the documentation of services and student outcomes to determine the effectiveness of
- 5 the attendance plan.

6 **DISMISSAL**

7 Students who are absent five (5) days or more within one (1) month or ten (10) days in one (1) year
8 without adequate excuse may be terminated from the program. The site-level administrator shall
9 submit dismissal documentation to the Department of Education's Voluntary Pre-K director for
10 approval.

11 The district shall not dismiss a student without first implementing an attendance plan, unless there are
12 special circumstances approved by the state VPK director.

13 Once dismissal is approved, a waiting list applicant who meets eligibility determinations may fill the
14 vacant position.

15 The student may re-enter the program after a 30-day waiting period and a parent conference if there are
16 any available vacancies.

17 **DISTRICT VOLUNTARY PRE-K CONTACT**

18 **Tiffany Purnell**
19 **Principal, Stigall Primary School**
20 **Phone – 731-784-2825/email – tiffany.purnell@hcsvikings.org**

Legal References

1. TCA 49-6-101 et seq.; TRR/MS 0520-12-01
2. TCA 49-6-103(a)

Cross References

Attendance 6.200

Resignations

Noah Shackelford – East 5th Grade
Frankie Adkisson – HJSHS Sp. Ed. EA
Erica Davidson – East Elem. Sp. Ed. EA

Retirement

Andrea Barnett – East Elem. P. E.

New Hires

Susie Thomas – HJSHS Sp. Ed. EA
Joel Beard – HJSHS Band Director
Angela Reid – Stigall Restorative Practices Coordinator
Jacques Harris – East Elem. Sp. Ed. EA