

School Board Meeting
May 18, 2017 6:30 PM
HJSHS Library

- I. Call to Order
- II. Roll Call
- III. Consent Agenda
 - A. April 2017 Bills
 - B. April 2017 Financial Report
 - C. April 6, 2017 Regular Board Meeting
- IV. Agenda Approval
- V. Regular Agenda
 - A. Track Team Request
 - B. Boys Basketball Recognition
 - C. HOSA State Conference Recognition
 - D. Graduation
 - E. Board Policy 3.500 Food Service Management - 2nd Reading
 - F. Adult Staff and Visitor Meal Prices
 - G. Girls Basketball Camp
 - H. Workers' Compensation Insurance Bid
 - I. Trash Pick-up Bid
 - J. E-RATE Vendors
 - K. Superintendent's Report
 - 1. Personnel Report
- VI. Citizens Concern
- VII. Adjournment

School Board Meeting

April 06, 2017 6:30 PM
HJSHS Library

Attendance Taken at 6:30 PM:

Present Board Members:

Mr. Phillip Hardee
Mr. Wayne McLemore
Mr. Leon McNeal
Mr. Chuck Samples

Absent Board Members:

Mr. Terry Johnson

Also present: Dr. Versie Hamlett, Superintendent

Oath of Office

Mr. Wayne McLemore was sworn in by Mayor Marvin Sikes.

I. Call to Order

II. Roll Call

III. Consent Agenda

Motion Passed: Motion to approve the Consent Agenda as presented passed with a motion by Mr. Chuck Samples and a second by Mr. Leon McNeal.

4 Yeas - 0 Nays.

Mr. Phillip Hardee	Yes
Mr. Terry Johnson	Absent
Mr. Wayne McLemore	Yes
Mr. Leon McNeal	Yes
Mr. Chuck Samples	Yes

III.A. March 2017 Bills

III.B. March 2017 Financial Report

III.C. March 9, 2017 Regular Board Meeting

IV. Agenda Approval

Motion Passed: Motion to approve the agenda passed with a motion by Mr. Chuck Samples and a second by Mr. Leon McNeal.

4 Yeas - 0 Nays.

Mr. Phillip Hardee	Yes
Mr. Terry Johnson	Absent
Mr. Wayne McLemore	Yes
Mr. Leon McNeal	Yes
Mr. Chuck Samples	Yes

V. Regular Agenda

V.A. SCOPE Recognition

Students who attended the 2017 TSBA SCOPE Conference were recognized.

V.B. 2017-2018 Textbook Adoption

Motion Passed: Motion to approve the Blanket Adoption for CTE textbooks passed with a motion by Mr. Chuck Samples and a second by Mr. Leon McNeal.

4 Yeas - 0 Nays.

Mr. Phillip Hardee	Yes
Mr. Terry Johnson	Absent
Mr. Wayne McLemore	Yes
Mr. Leon McNeal	Yes
Mr. Chuck Samples	Yes

V.C. Board Policy Updates

V.C.1. 3.500 Food Service Management - 1st Reading

Board Policy 3.500 Food Service Management was presented for the first reading.

V.C.2. 6.411 Student Wellness - 2nd Reading

Motion Passed: Motion to approve the policy as amended passed with a motion by Mr. Chuck Samples and a second by Mr. Leon McNeal.

4 Yeas - 0 Nays.

Mr. Phillip Hardee	Yes
Mr. Terry Johnson	Absent
Mr. Wayne McLemore	Yes
Mr. Leon McNeal	Yes
Mr. Chuck Samples	Yes

V.D. Superintendent's Report

The Superintendent's Report consisted of:

- Mrs. Shivley and Mr. Walker shared presentations on their strategies being used to implement programs at their school.
- T-CAP testing will be April 18-May 5.
- Diane Hammonds explained the schedule and tests being given.
- Strawberry Festival City Tour will include a visit to Stigall at 9:30 on Friday, April 7th.
- Kindergarten registration is set for April 18th.
- Good Friday is April 14th and school will be closed.
- There is an ARISE2Read celebration at Viking Park on April 29th from 10-1.
- The last day of school has been rescheduled due to State Basketball Tournament. The last day for students will be May 24th and the last day for teachers will be May 30th.
- The May Board Meeting is May 18th.

V.D.1. Personnel Report

The Board was updated as to the personnel changes that have taken place since the March Board Meeting.

VI. Citizens Concern

VII. Adjournment

Motion Passed: Motion to adjourn passed with a motion by Mr. Phillip Hardee and a second by Mr. Leon McNeal.

4 Yeas - 0 Nays.

Mr. Phillip Hardee	Yes
Mr. Terry Johnson	Absent
Mr. Wayne McLemore	Yes
Mr. Leon McNeal	Yes
Mr. Chuck Samples	Yes

Phillip Hardee, Chairman Date

Dr. Versie Hamlett, Superintendent Date

Humboldt City Board of Education

Monitoring: Review: Annually, in October	Descriptor Term: Food Service Management	Descriptor Code: 3.500	Issued Date: Click here to enter a date.
		Rescinds: 3.500	Issued:

1 The School Nutrition Program shall be operated on a nonprofit basis and shall comply with all rules
 2 and regulations pertaining to nutrition, health, sanitation, internal accounting procedures, and service
 3 of foods and will meet all state and federal and local requirements necessary for participation.¹

4 The system's food service supervisor will oversee the program. All products and services necessary for
 5 the operation of the school nutrition department shall be procured using a procurement plan which
 6 must comply with federal and state purchasing procedures.

7 School Nutrition may include the following programs: National School Lunch Program, Fresh Fruit
 8 and Vegetable Program, School Breakfast Program, Seamless Summer Option, and Afterschool Snack
 9 Program. Meals and snacks that are offered shall meet the federal requirements for reimbursement as
 10 defined by federal regulations.²

11 As required for participation in the School Nutrition Programs, the board agrees to the following:

- 12 1. Meals must be made available to all students in attendance.
- 13 2. Because of participation in the Community Eligibility Provision, free meals/snacks are made
 14 available to all students.

15 Students will be permitted to bring their lunches from home and to purchase allowable beverages and a
 16 la carte items at school.

17 Procedures for implementing guidelines established by the State Department of Education, School
 18 Nutrition Program are on file in the district food service procedures manual.

19 *Students Requesting Modified Meals*

20 The School Nutrition Program shall make reasonable modifications to accommodate children with
 21 disabilities. These modifications will be made on a case-by-case basis when supported by a written
 22 statement from a licensed healthcare professional who is authorized to write prescriptions under state
 23 law.

24 The director of schools shall develop procedures for notifying parents/guardians of the process for
 25 requesting meal modifications, and arrange for an impartial hearing process to resolve grievances
 26 related to requests for modifications based on a disability.

- 1 *Competitive Foods*
- 2 The sale of competitive foods must comply with all local procedures, but at a minimum must be as
- 3 stringent as the current state and federal regulations concerning competitive foods.³
- 4 Students are not permitted to charge due to Community Eligibility Provision participation.

Legal References

1. TCA 49-6-2302, 2303; TRR/MS 0520-01-06-.04
2. 7 CFR § 210.10-.13
3. 7 CFR § 210.11

Cross References

Deposit of Funds 2.500
Financial Reports and Records 2.701

HUMBOLDT CITY SCHOOLS
School Nutrition Program
2602 Viking Drive
Humboldt, Tennessee
Phone 731-784-1441 Fax 731-784-2480

To: Humboldt Board of Education
From: Ginny Hatch, Nutrition Supervisor
Date: April 24, 2017
RE: Adult Staff and Visitor Meal Prices

School Nutrition is currently charging \$3.00 for staff meals and \$3.25 for visitor/guest meals. Based on the formula developed by the State School Nutrition Department, we are raising the price of staff meals to \$3.75 and visitor/guest meals to \$4.00.

Special meal prices, Thanksgiving Day, Grandparents Day, etc..., visitor/guest meal price will be \$5.00.

HUMBOLDT CITY SCHOOLS BOARD OF EDUCATION

OVERNIGHT EDUCATIONAL TRIPS AND OUT-OF-STATE AND OVERNIGHT TRIPS

Chandra Maclin requests to travel to

Bethel University Summer Basketball Camp

The educational objective of the trip is extend knowledge of basketball and apply skills learned.

Girls Basketball will depart HOSHS at on 6/13/17, and

will return at on 6/15/17. Students will travel by bus and the

personal expense of each student is 0. Parents have been notified they are not

required to pay this fee (yes/no).

The following chaperones will accompany the students:

Antonio Lambert, coach Male Chaperone

Chandra Maclin, coach Female Chaperone

Male Chaperone

Brandy Thomas, coach Female Chaperone

Female Chaperone

Signature of Teacher

Signature of Principal

Signature of Superintendent

5-10-17

Date

April 11, 2017

2017-2018 Workers Comp Bid Quotes

Limits \$1,000,000/\$1,000,000/\$1,000,000

Class Codes/Payrolls Estimated	7380 Drivers/Monitors/School Patrol	\$ 138,000
	9101 Maintenance/Custodians/Cafeteria	\$ 629,000
	8868 All Other – Professional & Clerical	\$7,035,000

A+ Rated Companies

NGU Risk Management

Hendersonville, Tennessee

Agents: Chris Stites & Mark Bilyev

Company: Tennessee Risk Management Trust

Premium - \$20,416.00

Simons First Insurance Services of TN, LLC

Humboldt, Tennessee

Agent: John Hale & Gail Pillow

Company: The Argos Group – Benchmark Insurance Companies

Premium - \$25,980.00

Public Risk Insurers

Brentwood, Tennessee

Agents: Laura Jungmichel & Butch Twyman

Company: Key Risk

Premium - \$28,746.00

The following companies requested bid documents, but did not turn in bids.

Assured Partners

Franklin, Tennessee

Education Intelligence, Inc.

Nashville, Tennessee

Onvia

Seattle, Washington

Saville Public Entity

Norcross, Georgia



**REPUBLIC
SERVICES**

12976 Saint Charles Rock Road, Bridgeton, MO 63044
o 636-947-5959 f 314-738-4911 republicservices.com

March 7, 2017 for July 1st, 2017

Humboldt City Schools
Board Of Education
2602 Viking Drive
Humboldt, TN 38343

Tyler,

Thank you for this opportunity to continue services for your solid waste removal and disposal needs. Barker Brothers Waste, a Division of Republic Services is a local leading provider of solid waste collection and has remained in continuous operation since 1974. We remain dedicated to providing the most cost-effective programs for trash disposal as well as a "Service With Pride" standard of excellence.

Very few companies can provide the operational capabilities, financial stability, capital resources, broad experience, and proven skills to equal Barker Brothers.

Our commitment is simple...we promise to provide you with quality and environmentally sound service that exceeds your highest expectations.

Below is Barker Brothers Waste's rates for July 1st, 2017 - June 30th 2018

in-school rates

6 - 8yd containers going 3x week...

\$197.65 with \$27.45 fuel/enviro fees, \$225.10 each

East Elementary- 2, Stigall Primary -1, Humboldt High -3

2- 4yds 1x week...

Middle school -1, Stigall maintenance shop-1

\$74.75 with \$27.45 fees, \$102.20 each

Summer rates

8yds going 1x week:

\$93.02 with \$27.45 ; \$120.47 total each

East Ele.-2, Stigall -1, High sch.-1

High school, 2-8yds by Café still going 3x wk at \$197.65 with fees of \$27.45 \$225.10 each

2- 4yds 1x week...(starting July 1st)

Middle school -1(swapping the 8yd), (adding) Stigall maintenance shop-1

\$74.75 with \$27.45 fees, \$102.20 each

Robbie Tittle

Outside Sales Representative

email rtittle@republicservices.com

office 731-885-7979 cell 731-988-8909

fax 731-885-0927 web republicservices.com

Republic Services

Date, 3-7-17

Humboldt Schools

Date _____



Humboldt City Schools
Board of Education
2602 Viking Drive
Humboldt, Tennessee 38343
Phone 731-784-2652 • Fax 731-784-2480

Date: 5/8/2017
To: Dr. Versie Hamlett, Superintendent
From: Wayne Sheehan, Technology Supervisor
RE: E-RATE Vendors 2017-18

It is my recommendation that we continue to use the following vendors for eligible E-RATE services.

<u>Vendor</u>	<u>Services</u>
Central Knox****	Switch Maintenance
Aeneas Communications ****	Local and Long Distance
Verizon****	Cellular Services
Infostructure**** 500MB Internet Egress 10GB WAN	WAN and Internet Access

****Currently these are the bid holders for the above services and have extensions available for renewal.