

School Board Meeting
April 6, 2017 6:30 PM
HJSHS Library

- I. Call to Order
- II. Roll Call
- III. Consent Agenda
 - A. March 2017 Bills
 - B. March 2017 Financial Report
 - C. March 9, 2017 Regular Board Meeting
- IV. Agenda Approval
- V. Regular Agenda
 - A. SCOPE Recognition
 - B. 2017-2018 Textbook Adoption
 - C. Board Policy Updates
 - 1. 3.500 Food Service Management - 1st Reading
 - 2. 6.411 Student Wellness - 2nd Reading
 - D. Superintendent's Report
 - 1. Personnel Report
- VI. Citizens Concern
- VII. Adjournment

School Board Meeting

March 09, 2017 6:30 PM
HJSHS Library

Attendance Taken at 6:30 PM:

Present Board Members:

Mr. Phillip Hardee
Mr. Terry Johnson
Mr. Leon McNeal
Mr. Chuck Samples
Mr. Lee Williams

Also present: Dr. Versie Hamlett, Superintendent

I. Call to Order

II. Roll Call

III. Consent Agenda

Motion Passed: Motion to approve the Consent Agenda as presented passed with a motion by Mr. Lee Williams and a second by Mr. Chuck Samples.

5 Yeas - 0 Nays.

| | |
|--------------------|-----|
| Mr. Phillip Hardee | Yes |
| Mr. Terry Johnson | Yes |
| Mr. Leon McNeal | Yes |
| Mr. Chuck Samples | Yes |
| Mr. Lee Williams | Yes |

III.A. February 2017 Bills

III.B. February 2017 Financial Report

III.C. February 9, 2017 Regular Board Meeting

IV. Agenda Approval

Motion Passed: Motion to approve the agenda as amended adding Boys Basketball Overnight Trip to the regular agenda passed with a motion by Mr. Lee Williams and a second by Mr. Leon McNeal.

5 Yeas - 0 Nays.

| | |
|--------------------|-----|
| Mr. Phillip Hardee | Yes |
| Mr. Terry Johnson | Yes |
| Mr. Leon McNeal | Yes |
| Mr. Chuck Samples | Yes |
| Mr. Lee Williams | Yes |

V. Regular Agenda

V.A. 2017-2018 School Calendar

Motion Passed: Motion to approve the 2017-18 School Calendar passed with a motion by Mr. Leon McNeal and a second by Mr. Chuck Samples.

5 Yeas - 0 Nays.

| | |
|--------------------|-----|
| Mr. Phillip Hardee | Yes |
| Mr. Terry Johnson | Yes |
| Mr. Leon McNeal | Yes |
| Mr. Chuck Samples | Yes |
| Mr. Lee Williams | Yes |

V.B. 2017 Board Meeting Dates

Motion Passed: Motion to amend the 2017 Board Meeting dates passed with a motion by Mr. Leon McNeal and a second by Mr. Terry Johnson.

5 Yeas - 0 Nays.

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|--------------------|-----|
| Mr. Phillip Hardee | Yes |
| Mr. Terry Johnson | Yes |
| Mr. Leon McNeal | Yes |
| Mr. Chuck Samples | Yes |
| Mr. Lee Williams | Yes |

V.C. 2017-2018 Budget Committee Selection

Mr. Hardee, Board Chairman, appointed Mr. McNeal to serve on the Budget Committee for 2017-2018.

V.D. Lawn Maintenance Contract

Motion Passed: Motion to extend the lawn maintenance contract for one year passed with a motion by Mr. Leon McNeal and a second by Mr. Chuck Samples.

5 Yeas - 0 Nays.

| | |
|--------------------|-----|
| Mr. Phillip Hardee | Yes |
| Mr. Terry Johnson | Yes |
| Mr. Leon McNeal | Yes |
| Mr. Chuck Samples | Yes |
| Mr. Lee Williams | Yes |

V.E. Board Policy Updates

V.E.1. 6.411 Student Wellness - 1st Reading

Board Policy 6.411 Student Wellness was presented for the first reading.

V.E.2. 1.404 Appeals to and Appearances Before the Board - 2nd Reading

Motion by Mr. Leon McNeal to approve the policy 1.404 Appeals to and Appearances Before the Board failed for lack of second.

V.F. Boys Basketball Overnight Trip

Motion Passed: Motion to approve the Boys Basketball overnight trip passed with a motion by Mr. Lee Williams and a second by Mr. Chuck Samples.

5 Yeas - 0 Nays.

| | |
|--------------------|-----|
| Mr. Phillip Hardee | Yes |
| Mr. Terry Johnson | Yes |
| Mr. Leon McNeal | Yes |
| Mr. Chuck Samples | Yes |
| Mr. Lee Williams | Yes |

V.G. Superintendent's Report

The Superintendent's Report consisted of:

- Congratulations to the Boys Basketball Team for winning District, Regional and Sub-state.
- Mr. Walker reported on the dates and times the team will play in state tournament in Murfreesboro and invited everyone to the pep rally at 2:30 on March 14th.
- School will be closed on Thursday, March 16th for the state tournament.
- A special thank you to Lee Williams for his time and dedication to the school board for the last five years.
- Mr. Lee Williams officially resigned his position as school board member.

V.G.1. Personnel

The Board was updated as to the personnel changes that have taken place since the February Board Meeting.

VI. Citizens Concern

VII. Adjournment

Motion Passed: Motion to adjourn passed with a motion by Mr. Phillip Hardee and a second by Mr. Leon McNeal.

5 Yeas - 0 Nays.

| | |
|--------------------|-----|
| Mr. Phillip Hardee | Yes |
| Mr. Terry Johnson | Yes |
| Mr. Leon McNeal | Yes |
| Mr. Chuck Samples | Yes |
| Mr. Lee Williams | Yes |

Phillip Hardee, Chairman Date

Dr. Versie Hamlett, Superintendent Date

Humboldt City Board of Education

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|--|--|----------------------------------|---|
| Monitoring: Review: Annually, in October | Descriptor Term: Food Service Management | Descriptor Code: 3.500 | Issued Date: Click here to enter a date. |
| | | Rescinds: 3.500 | Issued: |

1 The School Nutrition Program shall be operated on a nonprofit basis and shall comply with all rules
 2 and regulations pertaining to nutrition, health, sanitation, internal accounting procedures, and service
 3 of foods and will meet all state and federal and local requirements necessary for participation.¹

4 The system's food service supervisor will oversee the program. All products and services necessary for
 5 the operation of the school nutrition department shall be procured using a procurement plan which
 6 must comply with federal and state purchasing procedures.

7 School Nutrition may include the following programs: National School Lunch Program, Fresh Fruit
 8 and Vegetable Program, School Breakfast Program, Seamless Summer Option, and Afterschool Snack
 9 Program. Meals and snacks that are offered shall meet the federal requirements for reimbursement as
 10 defined by federal regulations.²

11 As required for participation in the School Nutrition Programs, the board agrees to the following:

- 12 1. Meals must be made available to all students in attendance.
- 13 2. Because of participation in the Community Eligibility Provision, free meals/snacks are made
 14 available to all students.

15 Students will be permitted to bring their lunches from home and to purchase allowable beverages and a
 16 la carte items at school.

17 Procedures for implementing guidelines established by the State Department of Education, School
 18 Nutrition Program are on file in the district food service procedures manual.

19 *Students Requesting Modified Meals*

20 The School Nutrition Program shall make reasonable modifications to accommodate children with
 21 disabilities. These modifications will be made on a case-by-case basis when supported by a written
 22 statement from a licensed healthcare professional who is authorized to write prescriptions under state
 23 law.

24 The director of schools shall develop procedures for notifying parents/guardians of the process for
 25 requesting meal modifications, and arrange for an impartial hearing process to resolve grievances
 26 related to requests for modifications based on a disability.

- 1 *Competitive Foods*
- 2 The sale of competitive foods must comply with all local procedures, but at a minimum must be as
- 3 stringent as the current state and federal regulations concerning competitive foods.³
- 4 Students are not permitted to charge due to Community Eligibility Provision participation.

Legal References

1. TCA 49-6-2302, 2303; TRR/MS 0520-01-06-.04
2. 7 CFR § 210.10-.13
3. 7 CFR § 210.11

Cross References

Deposit of Funds 2.500
Financial Reports and Records 2.701

Humboldt City Board of Education

| | | | |
|--|---|----------------------------------|--------------|
| Monitoring: Review: Annually, in May | Descriptor Term: Student Wellness | Descriptor Code: 6.411 | Issued Date: |
| | | Rescinds: | Issued: |

1 The board recognizes the value of proper nutrition, physical activity, and other health conscious
2 practices and the impact that such practices have on student academic achievement, health, and well-
3 being. In order to provide an environment conducive to overall student wellness, this policy shall be
4 followed by all schools in the District.¹

5 **COMMITMENT TO COORDINATED SCHOOL HEALTH**

6 All schools shall implement the CDC's Coordinated School Health approach to managing new and
7 existing wellness related programs and services in schools and the surrounding community based on
8 State law and State Board of Education CSH standards and guidelines. The district's Coordinated
9 School Health Coordinator shall be responsible for overseeing compliance with State Board of
10 Education CSH standards and guidelines in the school district.

11 **SCHOOL HEALTH ADVISORY COUNCIL^{2,3}**

12 A district school health advisory council shall be established to serve as a resource to school sites for
13 implementing policies and programs and develop an active working relationship with the county health
14 council. The council shall consist of individuals representing the school and community, including
15 parents, students, teachers, school administrators, health professionals, school food service
16 representatives, and members of the public. The primary responsibilities of the council include but are
17 not limited to:

- 18 1. Developing, implementing, monitoring, reviewing and as necessary, making recommendations
19 as to physical activity and nutrition policies;
- 20 2. Ensuring all schools within the district create and implement an action plan related to all
21 School Health Index modules;
- 22 3. Ensuring that the results of the action plan are annually reported to the council; and
- 23 4. Ensuring that school level results include measures of progress on each indicator of the School
24 Health Index.

25 The State Board of Education's Coordinated School Health and Physical Activity Policies shall be used
26 as guidance by the Council to make recommendations. The board will consider recommendations of
27 the Council in making policy changes or revisions.

28 Additionally, each school will have a Healthy School Team consisting of teachers, students, parents
29 and administrators.² The Team will hold Healthy School Team meetings during the school year to
30 assess needs and oversee planning and implementation of school health efforts. The director of
31 schools/designee will ensure compliance with the school Wellness Policy, to include an assessment of

1 the implementation of the Wellness Policy and the progress made in attaining the policy goals. The
2 assessment will be made available to the public.

3 **COMMITMENT TO NUTRITION**

4 All schools within the District shall participate in the USDA child nutrition programs, which may
5 include but not be limited to, the National School Lunch Program, the School Breakfast Program, the
6 Summer Food Service Program, and the After School Snack Program.^{4,5,6}

7 Meals shall be accessible to all students in a non-stigmatizing manner. Students will be given adequate
8 time to enjoy healthy meals and relax in a pleasant environment. Good nutritional habits shall be
9 encouraged. All food including vending machines, fundraising items, and concessions must meet
10 guidelines set forth by the Healthy, Hunger-free Kids Act, 2010, Smart Snacks in Schools.^{4,5,6} The
11 school principal/designee shall be responsible for overseeing the school district's compliance with the
12 State Board of Education Rules and Regulations for sale of food items in the school district.^{2,5,6}

13 **DISTRICT GOALS**

14 The district will promote healthy nutrition through various activities, including nutrition related
15 newsletters, informational links on the district website, healthy eating posters and bulletin boards in
16 dining areas, and informational booths at various community functions. Nutrition Education will be
17 offered as part of a standards based program designed to provide students with the knowledge and
18 skills needed to promote and protect their health as outlined in the State Board of Education
19 Health Education and Lifetime Wellness Standards. Nutrition Education will discourage teachers
20 from using high fat, sugar, and sodium foods as rewards and encourage students to start each day with
21 a healthy breakfast.

22 **COMMITMENT TO PHYSICAL ACTIVITY AND PHYSICAL EDUCATION**

23 The board recognizes that physical activity is extremely important to the overall health of a child.
24 Schools shall support and promote physical activity. Physical activity may be integrated into any areas
25 of the school program.

26 Physical Education classes shall be offered as part of a standards based program designed to provide
27 developmentally appropriate moderate to vigorous physical activity as an integral part of the class. All
28 physical education classes shall comply with the State Board of Education's Physical Education
29 Standards. In addition to the district's physical education program, non-structured physical activity
30 periods shall be offered as required by law.⁷

31 Schools shall continue to offer after school sports and activities. Physical activity shall not be
32 employed as a form of discipline or punishment.

33 **COMMITMENT TO CURRICULUM³**

34 All applicable courses of study should be based on State-approved curriculum standards.

1 SCHOOL HEALTH INDEX³

2 All schools within the district shall annually administer a baseline assessment on each of the three
3 recommended School Health Index modules. Results shall be submitted to the School Health Advisory
4 Council and reported to the State Department of Education.

5 RECORD KEEPING COMPLAINECE

6 The district's Coordinated School Health Coordinator shall ensure that records demonstrating
7 compliance with community involvement requirements are maintained. The Coordinated School
8 Health Coordinator shall additionally document that the school wellness policy and triennial
9 assessments are made available to the public.⁸

Legal References

1. TCA 49-1-1002
2. State Board of Education Policy 4.204
3. State Board of Education Policy 4.206
4. 42 U.S.C. 1758b (Section 204 of the Healthy, Hunger-Free Kids Act of 2010 (Public Law 111-296))
5. TRR/MS 0520-1-6, Child Nutrition Programs
6. 7 C.F.R. 210 and 220
7. Public Acts of 2016, Chapter No. 669
8. 7 C.F.R. § 210.31(f)

Cross References