

School Board Meeting
April 7, 2016 6:30 PM
HJSHS Library

- I. Call to Order
- II. Roll Call
- III. Consent Agenda
 - A. March 2016 Bills
 - B. March 2016 Financial Report
 - C. March 10, 2016 Regular Board Meeting
- IV. Agenda Approval
- V. Regular Agenda
 - A. SCOPE Recognition
 - B. Administrative Action
 - C. 2016-2017 Textbook Adoption
 - D. Special Course Application
 - E. E-Rate Bids
 - 1. Extensions
 - 2. Firewall Solution
 - F. Superintendent's Report
 - 1. Personnel
- VI. Citizens Concern
- VII. Adjournment

School Board Meeting

March 10, 2016 6:30 PM
HJSHS Library

Attendance Taken at 6:30 PM:

Present Board Members:

Mr. Phillip Hardee
Mr. Terry Johnson
Mr. Leon McNeal
Mr. Chuck Samples
Mr. Lee Williams

Also present: Dr. Versie Hamlett, Superintendent

I. Call to Order

II. Roll Call

III. Consent Agenda

Motion Passed: Motion to approve the Consent Agenda as presented passed with a motion by Mr. Lee Williams and a second by Mr. Chuck Samples.

5 Yeas - 0 Nays.

Mr. Phillip Hardee	Yes
Mr. Terry Johnson	Yes
Mr. Leon McNeal	Yes
Mr. Chuck Samples	Yes
Mr. Lee Williams	Yes

III.A. February 2016 Bills

III.B. February 2016 Financial Report

III.C. February 11, 2016 Regular Board Meeting

IV. Agenda Approval

Motion Passed: Motion to approve the agenda passed with a motion by Mr. Chuck Samples and a second by Mr. Phillip Hardee.

5 Yeas - 0 Nays.

Mr. Phillip Hardee	Yes
Mr. Terry Johnson	Yes
Mr. Leon McNeal	Yes
Mr. Chuck Samples	Yes
Mr. Lee Williams	Yes

V. Regular Agenda

V.A. Administrative Action

Motion Passed: Motion to table passed with a motion by Mr. Leon McNeal and a second by Mr. Chuck Samples.

4 Yeas - 1 Nays.

Mr. Phillip Hardee	Yes
Mr. Terry Johnson	Yes
Mr. Leon McNeal	Yes
Mr. Chuck Samples	Yes
Mr. Lee Williams	No

V.B. Evaluation Instrument Approval

Motion Passed: Motion to approve the Evaluation Instrument as presented passed with a motion by Mr. Lee Williams and a second by Mr. Chuck Samples.

5 Yeas - 0 Nays.

Mr. Phillip Hardee	Yes
Mr. Terry Johnson	Yes
Mr. Leon McNeal	Yes
Mr. Chuck Samples	Yes
Mr. Lee Williams	Yes

V.C. 2016-2017 Budget Committee Selection

Mr. Johnson, Board Chairman, appointed Mr. Leon McNeal to serve on the Budget Committee for 2016-2017.

V.D. Strategic Plan Workshop

V.E. Lawn Maintenance Contract

Motion to Amend Passed: To amend the motion from: "Motion to extend the lawn maintenance contract for two years" to: "Motion to extend the lawn maintenance contract for one year" passed with a motion by Mr. Chuck Samples and a second by Mr. Lee Williams.

5 Yeas - 0 Nays.

Mr. Phillip Hardee	Yes
Mr. Terry Johnson	Yes
Mr. Leon McNeal	Yes
Mr. Chuck Samples	Yes
Mr. Lee Williams	Yes

Motion Passed: Motion to extend the lawn maintenance contract for one year passed with a motion by Mr. Chuck Samples and a second by Mr. Lee Williams.

5 Yeas - 0 Nays.

Mr. Phillip Hardee	Yes
Mr. Terry Johnson	Yes
Mr. Leon McNeal	Yes
Mr. Chuck Samples	Yes
Mr. Lee Williams	Yes

V.F. Long Range Facility Plan

Motion Failed for Lack of Second: To amend the original motion to separate the renovations and vote on line item by line item failed with a motion by Mr. Chuck Samples.

Motion Passed: Motion to accept the proposal to:(1) Complete renovation of Stigall Primary School(2) Jr. & Sr. High renovate gym air conditon and restrooms(3) Jr. & Sr. High football stadium, restroom facilities, and visitors' locker room(4) Jr. & Sr. High new concessions and additional restrooms(5) Renovate Jr. High campus to relocate Central Office Building/Auditorium passed with a motion by Mr. Leon McNeal and a second by Mr. Lee Williams.

5 Yeas - 0 Nays.

Mr. Phillip Hardee	Yes
Mr. Terry Johnson	Yes
Mr. Leon McNeal	Yes
Mr. Chuck Samples	Yes
Mr. Lee Williams	Yes

Motion to Amend Passed: To amend the motion from: "Motion to fund the recommended projects with a Variable Interest Rate of 1.22% for 20 years." to: "Motion to fund the recommended projects with a Variable Interest Rate of 1.22% for 20 years and to set up a reserve fund of \$35,000" passed with a motion by Mr. Lee Williams and a second by Mr. Leon McNeal.

4 Yeas - 1 Nays.

Mr. Phillip Hardee	Yes
Mr. Terry Johnson	No
Mr. Leon McNeal	Yes
Mr. Chuck Samples	Yes
Mr. Lee Williams	Yes

Motion Passed: Motion to fund the recommended proposal with a Variable Interest Rate of 1.22% for 20 years and to set up a reserve fund of \$35,000 passed with a motion by Mr. Leon McNeal and a second by Mr. Chuck Samples.

5 Yeas - 0 Nays.

Mr. Phillip Hardee	Yes
Mr. Terry Johnson	Yes
Mr. Leon McNeal	Yes
Mr. Chuck Samples	Yes
Mr. Lee Williams	Yes

Motion Passed: Motion to send the request of the proposal to the Humboldt City Board to approve funding and to retain the services of TLM and Lashlee-Rich to move forward with the project passed with a motion by Mr. Leon McNeal and a second by Mr. Lee Williams.

5 Yeas - 0 Nays.

Mr. Phillip Hardee	Yes
Mr. Terry Johnson	Yes
Mr. Leon McNeal	Yes
Mr. Chuck Samples	Yes
Mr. Lee Williams	Yes

V.G. Superintendent Report

Dr. Hamlett reported on the following: She thanked the Board for having the vision to move forward with this project; Mr. James Walker, HJSHS Principal, announced the 1st Annual Athletic Fundraiser to be held on April 30th at 7:00 p.m. at the Union University Carl Grant Events Center with Legendary LSU Coach

Dale Brown as the speaker; the Strategic Plan Workshop on Saturday from 9:00-12:00; Montessori Open House on March 17th at 6:00 p.m.; Spring Break March 21-25; and Humboldt City School's Best of the Best Winners.

VI. Citizens Concern

A concerned citizen commended and thanked the Board for their leadership in moving forward with the plan and asked that the Board put some things to rest and continue with the good things they are doing.

VII. Adjournment

Motion Passed: Motion to adjourn passed with a motion by Mr. Leon McNeal and a second by Mr. Phillip Hardee.

5 Yeas - 0 Nays.

Mr. Phillip Hardee	Yes
Mr. Terry Johnson	Yes
Mr. Leon McNeal	Yes
Mr. Chuck Samples	Yes
Mr. Lee Williams	Yes

Terry Johnson, Chairman Date

Dr. Versie Hamlett, Superintendent Date



2016-17 Renewal Application for Approval of Special Courses

Approved 2015-16 Special Course Application (must be on file with TDOE)

SCHOOL SYSTEM INFORMATION

Special Course Name: Tennessee Student Success	Date Submitted: April 11, 2016
School System: Humboldt City Schools	State System Number: 271
System Contact: Michelle Lewis	Email: <u>michelle.lewis@hcsvikings.org</u>
Contact Title: Academic Coordinator	Phone: 731-784-2652
Total units of credit required by your system for graduation: 24	

SPECIAL COURSE INFORMATION

Initial Approval Date:	Year of Renewal Request: Second <input checked="" type="checkbox"/> Third <input type="checkbox"/>	Approved Special Course Code Assigned for 2015-16: 9352
Grade Level(s) Eligible to Enroll: 11	Number of Credits that will be Awarded: 1	

Type of Course: General Education Career and Technical Education Special Populations Enrichment

Course Content Area:

<input type="checkbox"/> English Language Arts (HQ)	<input type="checkbox"/> Fine Arts (HQ)	<input type="checkbox"/> Career and Technical Education
<input type="checkbox"/> Math (HQ)	<input type="checkbox"/> World Language (HQ)	Specify career cluster: _____
<input type="checkbox"/> Science (HQ)	<input type="checkbox"/> Wellness & P.E.	<input checked="" type="checkbox"/> Other (HQ, if applicable)
<input type="checkbox"/> Social Studies (HQ)	<input type="checkbox"/> Special Populations	Specify subject(s) included: <u>Career Exploration/Guidance</u>



2016-17 Renewal Application for Approval of Special Courses

School Name	State School Number	Anticipated Course Enrollment	Teacher Name <i>List each teacher planning to teach this course</i>	Teacher Endorsement/s and Industry Certifications <i>List each teacher and all endorsements</i>
Humboldt JR&SR High School	020	70	Tamara Comer	476 Business Education 7-12

SPECIAL COURSE RENEWAL QUESTIONS

1. Are there any substantial changes to the course standards or instructional delivery since the original special course application submission?
No

2. Additional comments related to this special course:
Change in school calendar from Modified A/B Block to Semester Block

REQUIRED ATTACHMENTS

1. A copy of the course standards to be taught in the special course with the application
 - a. All special course standards should include references to Tennessee State Standards in Literacy at the appropriate grade band. References to Tennessee State Standards in Mathematics and/or Literacy in Technical Subjects are strongly recommended
 - b. References to standards from science, social studies, and other content areas should be included where appropriate.
 - c. References to Tennessee State Standards for Literacy in Technical Subjects are required for CTE special courses.
2. Summary and interpretation of the need for this course in your community *(CTE courses only)*
3. Current labor market data (with source cited) supporting the need for the proposed course *(CTE courses only)*

STATE VERIFICATION

This section will be completed by TDOE upon receipt of the application.



2016-17 Renewal Application for Approval of Special Courses

Receipt Date of Application:		Verification of Approved 2015-16 Application:	
Subject Area Content Specialist Name:		Signature:	
<input type="checkbox"/> Approved <input type="checkbox"/> Approved with conditions <input type="checkbox"/> Denied		Course Code Assigned:	
Comments/Conditions of Approval:			
SYSTEM VERIFICATION			
<i>The information on this application is complete and accurate. Assigning the proposed instructor(s) to this special course will not preclude having all State Board of Education approved courses taught by appropriately endorsed teachers.</i>			
Director of Schools Signature		Local School Board Chairperson Signature	
Date of Approval by Local Board of Education (must be approved annually): April 7, 2016			

2016-17 Renewal Application for Approval of Special Courses

Approved 2015-16 Special Course Application (must be on file with TDOE)

SCHOOL SYSTEM INFORMATION			
Special Course Name: ACT Prep – Mathematics	Date Submitted: April 11, 2016		
School System: Humboldt City Schools	State System Number: 271		
System Contact: Michelle Lewis	Email: <u>michelle.lewis@hcsvikings.org</u>		
Contact Title: Academic Coordinator	Phone: 731-784-2652		
Total units of credit required by your system for graduation: 24			
SPECIAL COURSE INFORMATION			
Initial Approval Date:	Year of Renewal Request: Second <input checked="" type="checkbox"/> Third <input type="checkbox"/>	Approved Special Course Code Assigned for 2015-16: 3197	
Grade Level(s) Eligible to Enroll: 11	Number of Credits that will be Awarded: 1		
Type of Course: <input checked="" type="checkbox"/> General Education <input type="checkbox"/> Career and Technical Education <input type="checkbox"/> Special Populations <input type="checkbox"/> Enrichment			
Course Content Area:			
<input type="checkbox"/> English Language Arts (HQ)	<input type="checkbox"/> Fine Arts (HQ)	<input type="checkbox"/> Career and Technical Education	
<input checked="" type="checkbox"/> Math (HQ)	<input type="checkbox"/> World Language (HQ)	Specify career cluster: _____	
<input type="checkbox"/> Science (HQ)	<input type="checkbox"/> Wellness & P.E.	<input type="checkbox"/> Other (HQ, if applicable) _____	
<input type="checkbox"/> Social Studies (HQ)	<input type="checkbox"/> Special Populations	Specify subject(s) included: _____	



2016-17 Renewal Application for Approval of Special Courses

School Name	State School Number	Anticipated Course Enrollment	Teacher Name <i>List each teacher planning to teach this course</i>	Teacher Endorsement/s and Industry Certifications <i>List each teacher and all endorsements</i>
Humboldt JR&SR High School	020	70	Logan Hubble	Math 7-12 (413)

SPECIAL COURSE RENEWAL QUESTIONS

- Are there any substantial changes to the course standards or instructional delivery since the original special course application submission?
New instructor
- Additional comments related to this special course:
Change in school calendar from Modified A/B Block to Semester Block

REQUIRED ATTACHMENTS

- A copy of the course standards to be taught in the special course with the application
 - All special course standards should include references to Tennessee State Standards in Literacy at the appropriate grade band. References to Tennessee State Standards in Mathematics and/or Literacy in Technical Subjects are strongly recommended
 - References to standards from science, social studies, and other content areas should be included where appropriate.
 - References to Tennessee State Standards for Literacy in Technical Subjects are required for CTE special courses.
- Summary and interpretation of the need for this course in your community (**CTE courses only**)
- Current labor market data (with source cited) supporting the need for the proposed course (**CTE courses only**)

STATE VERIFICATION

This section will be completed by TDOE upon receipt of the application.



2016-17 Renewal Application for Approval of Special Courses

Receipt Date of Application:		Verification of Approved 2015-16 Application:	
Subject Area Content Specialist Name:		Signature:	
<input type="checkbox"/> Approved <input type="checkbox"/> Approved with conditions <input type="checkbox"/> Denied		Course Code Assigned:	
Comments/Conditions of Approval:			
SYSTEM VERIFICATION			
<i>The information on this application is complete and accurate. Assigning the proposed instructor(s) to this special course will not preclude having all State Board of Education approved courses taught by appropriately endorsed teachers.</i>			
Director of Schools Signature		Local School Board Chairperson Signature	
Date of Approval by Local Board of Education (must be approved annually): April 7, 2016			

2016-17 Renewal Application for Approval of Special Courses

Approved 2015-16 Special Course Application (must be on file with TDOE)

SCHOOL SYSTEM INFORMATION			
Special Course Name: ACT Prep – English Language Arts	Date Submitted: April 11, 2016		
School System: Humboldt City Schools	State System Number: 271		
System Contact: Michelle Lewis	Email: <u>michelle.lewis@hcsvikings.org</u>		
Contact Title: Academic Coordinator	Phone: 731-784-2652		
Total units of credit required by your system for graduation: 24			
SPECIAL COURSE INFORMATION			
Initial Approval Date:	Year of Renewal Request: Second <input type="checkbox"/> Third <input type="checkbox"/>	Approved Special Course Code Assigned for 2015-16: 3097	
Grade Level(s) Eligible to Enroll: 11	Number of Credits that will be Awarded: 1		
Type of Course: <input checked="" type="checkbox"/> General Education <input type="checkbox"/> Career and Technical Education <input type="checkbox"/> Special Populations <input type="checkbox"/> Enrichment			
Course Content Area:			
<input checked="" type="checkbox"/> English Language Arts (HQ)	<input type="checkbox"/> Fine Arts (HQ)	<input type="checkbox"/> Career and Technical Education	
<input type="checkbox"/> Math (HQ)	<input type="checkbox"/> World Language (HQ)	Specify career cluster: _____	
<input type="checkbox"/> Science (HQ)	<input type="checkbox"/> Wellness & P.E.	<input type="checkbox"/> Other (HQ, if applicable) _____	
<input type="checkbox"/> Social Studies (HQ)	<input type="checkbox"/> Special Populations	Specify subject(s) included: _____	



2016-17 Renewal Application for Approval of Special Courses

School Name	State School Number	Anticipated Course Enrollment	Teacher Name <i>List each teacher planning to teach this course</i>	Teacher Endorsement/s and Industry Certifications <i>List each teacher and all endorsements</i>
Humboldt JR&SR High School	020	70	Ryan Thomas	English 7-12 (407)

SPECIAL COURSE RENEWAL QUESTIONS

- Are there any substantial changes to the course standards or instructional delivery since the original special course application submission?
No
- Additional comments related to this special course:
Change in school calendar from Modified A/B Block to Semester Block

REQUIRED ATTACHMENTS

- A copy of the course standards to be taught in the special course with the application
 - All special course standards should include references to Tennessee State Standards in Literacy at the appropriate grade band. References to Tennessee State Standards in Mathematics and/or Literacy in Technical Subjects are strongly recommended
 - References to standards from science, social studies, and other content areas should be included where appropriate.
 - References to Tennessee State Standards for Literacy in Technical Subjects are required for CTE special courses.
- Summary and interpretation of the need for this course in your community **(CTE courses only)**
- Current labor market data (with source cited) supporting the need for the proposed course **(CTE courses only)**

STATE VERIFICATION

This section will be completed by TDOE upon receipt of the application.

Humboldt City Schools
Board of Education
2602 Viking Drive
Humboldt, Tennessee 38343
Phone 731-784-2652 • Fax 731-784-2480

Date: 3/31/2016
To: Dr. Versie Hamlett, Superintendent
From: Wayne Sheehan, Technology Supervisor
RE: E-RATE Vendors 2016-17

It is my recommendation that we continue to use the following vendors for eligible E-RATE services.

<u>Vendor</u>	<u>Services</u>
Total Technology Solutions****	Switch Maintenance Service
Central Knox****	Switch Maintenance
Aeneas Communications ****	Local and Long Distance
Verizon****	Cellular Services
Infostructure**** 200MB Internet Egress 10GB WAN	WAN and Internet Access
School in Sites****	WebHosting

****Currently these are the bid holders for the above services and have extensions available for renewal.

Humboldt City Schools
Board of Education
2602 Viking Drive
Humboldt, Tennessee 38343
Phone 731-784-2652 • Fax 731-784-2480

Date: 3/31/2016
To: Dr. Versie Hamlett, Superintendent
From: Wayne Sheehan, Transportation Director
RE: Firewall Bids 2016-17

On March 29, 2016, bid openings were held for Firewall. The following vendors provided bids:

Wrightcore	\$17,455.07	Did not meet all bid specs.
Total Technology	\$15,680.55	Met all bid specs.

Having reviewed all bids received I am recommending that we use Total Technology Solutions.

E-RATE funding will cover 85% of the total cost. Our portion will be \$2,352.08. This will come out of the Technology Budget.

Retirements

Joyce Koelsch (effective May 30, 2016)
Emily Lovings (effective May 30, 2016)
Muzette Cooper (effective May 30, 2016)
Helen Fisher (effective May 30, 2016)