

SHERRI BAKER
9037 E 40 Rd., Bon Aqua, TN 37025

RONALD GAMMONS
6419 Rice Ln., Lyles, TN 37098

TIM HOBBS
9220 Old Bon Aqua Rd., Bon Aqua, TN 37025

TABITHA CUDE
4141 Lewis Rd., Centerville, TN 37033



DOUG LANE
2059 Lake Dr., Centerville, TN 37033

CHRISTY MAYS
450 Hwy 50, Centerville, TN 37033

JANE HERRON
PO Box 13, Nunnely, TN 37137

John Mullins
Director of Schools
115 MURPHREE AVENUE
CENTERVILLE, TN 37033

REGULAR BOARD MEETING
Monday, April 7, 2025 6:30 PM
Central Office - Room 203

I. Call To Order

II. Public Comment

Citizens that would like an opportunity to speak to the Board of Education during public comment should sign up on the sheet provided at the meeting location. Anyone desiring to speak on any subject may speak for 3 minutes without prior school board notification. The sign-up sheet will be available from 5:30 p.m. - 6:30 p.m.

III. Moment of Silence

IV. Pledge of Allegiance

V. Agenda for April 7, 2025

VI. Regular Meeting Minutes for March 3, 2025

VII. Special Recognition

A. Employees of the Month

B. HCHS Boys Basketball Team

C. Certificate Presentation to TSBA SCOPE Conference Delegates

D. HCHS JROTC Community Service Presidential Awards

E. VFW Award to HCHS Student - Jake Tidwell

VIII. Consent Agenda Items

A. Board Chair's Report

1. Chair's Countersigned Warrants

B. Director's Report

C. Financial Report

D. ESSER Updates

E. Director's Monthly Attendance Report

IX. Update on HCMS Gym Repairs

X. Items Requiring Board Action

A. Trip Request

1. HCHS TN Strong

2. HCHS Senior Trip 2025

3. HCMS 8th Grade Trip

4. HCHS JROTC Cadet Leadership Challenge

- B. 2025-2026 Attendance Zones
- C. TSBA 2026 Membership Dues
- D. Approval of E-Rate Purchase
- E. Approval of Bid for Welding Equipment
- F. Appoint all Board Members to the Budget Committee
- G. Approval of Science Textbook Adoption
- H. Budget Amendments
- I. Budget FY26 Update
- J. Board Policies

- 1. Board Policies Review - 5.701--6.2011; 5.400, 5.40, 5.402, 5.403

XI. Announcements

- A. Regular Board Meeting for May 5, 2025 will be held in the Library at HCHS due to Teacher of the Year recognitions.
- B. Board Work Session in April - TBD

XII. Closing Comments

- A. Legislative Representative
- B. Board Chair, Board Members, Student Representatives and Director of Schools

XIII. Adjourn



DOUG LANE
2059 Lake Drive, Centerville, TN 37033

PIPPA TAYLOR
6585 Oak Hill Rd., Lyles, TN 37098

TIM HOBBS
9220 Old Bon Aqua Rd., Bon Aqua, TN 37025

TABITHA CUDE
4141 Lewis Rd., Centerville, TN 37033

John Mullins
Superintendent of Schools
115 MURPHREE AVENUE
CENTERVILLE, TN 37033

CHRISTY MAYS
450 Hwy. 50, Centerville, TN 37033

SHERRI BAKER
9037 E 40 Rd., Bon Aqua, TN 37025

JANE HERRON
PO Box 13, Nunnally, TN 37137

The Hickman County Board of Education will meet in regular session on Monday, April 7, 2025 at 6:30 p.m. in Room 203 of the Central Office Complex.

- I. Call to Order
- II. Public Comment
Citizens that would like an opportunity to speak to the Board of Education during public comment should sign up on the sheet provided at the meeting location. Anyone desiring to speak on any subject may speak for 3 minutes without prior school board notification. The sign-up sheet will be available from 5:30 p.m. - 6:30 p.m.
- III. Moment of Silence
- IV. Pledge of Allegiance
- V. Agenda for April 7, 2025
- VI. Regular Meeting Minutes for March 3, 2025
- VII. Special Recognition
 - A. Employees of the Month—Jane Herron
 - B. HCHS Boys Basketball Team—Christy Mays
 - C. Certificate Presentation to TSBA SCOPE Conference Delegates—Sherri Baker
 - D. HCHS JROTC Community Service Presidential Awards—Dr. Tabitha Cude
 - E. VFW Award to HCHS Student - Jake Tidwell—Rob Mitchell
- VIII. Consent Agenda Items
 - A. Board Chair's Report
 1. Chair's Countersigned Warrants
 - B. Director's Report
 - C. Financial Report
 - D. ESSER Updates
 - E. Director's Monthly Attendance Report
- IX. Update on HCMS Gym Repairs—Director of Schools
- X. Items Requiring Board Action
 - A. Trip Request
 1. HCHS TN Strong—Sponsor and Students
 2. HCHS Senior Trip—Sponsor and Students
 3. HCMS 8th Grade Trip—Sponsor and Students
 4. HCHS JROTC Leadership Challenge—Instructor and Cadets
 - B. 2025-2026 Attendance Zones—Director of Schools
 - C. TSBA 2026 Membership Dues—Director of Schools
 - D. Approval of E-Rate Purchase—Technology Coordinator
 - E. Approval of Bid for Welding Equipment—CTE Director
 - F. Appoint all Board Members to the Budget Committee—Board Chair
 - G. Approval of Science Textbook Adoption—Textbook Coordinator
 - H. Budget Amendments—Business Officer
 - I. Budget FY26 Update—Business Officer
 - J. Board Policies
 1. Board Policy Review 5.701—6.2011; 5.400, 5.40, 5.402, 5.403 —Misty Shelton
- XI. Announcements
 - A. Regular Board Meeting for May 5, 2025 will be held in the Library at HCHS (teacher recognitions)
 - B. Board Work Session in April – TBD
- XII. Closing Comments
 - A. Legislative Representative
 - B. Board Chair, Board Members, Student Representatives and Director of Schools
- XIII. Adjourn

HICKMAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING---March 3, 2025

The Hickman county Board of Education met on March 3, 2025, at 6:30 PM in Central Office - Room 203.

Present: Tabitha Cude, Jane Herron, Tim Hobbs, Doug Lane, Christy Mays, Pippa Taylor, **Absent:** Sherri Baker.

John Mullins

Jack Morgan

I. Call To Order

II. Public Comment

Citizens that would like an opportunity to speak to the Board of Education during public comment should sign up on the sheet provided at the meeting location. Anyone desiring to speak on any subject may speak for 3 minutes without prior school board notification. The sign-up sheet will be available from 5:30 p.m. - 6:30 p.m.

III. Moment of Silence

IV. Pledge of Allegiance

V. Agenda for March 3, 2025

Motion to approve the agenda for March 3, 2025 with one additional budget amendment on X.D.

Motion made by Tim Hobbs.

Motion seconded by Jane Herron.

Motion Result: Passed

Sherri Baker: Absent

Tabitha Cude: Yea

Jane Herron: Yea

Tim Hobbs: Yea

Doug Lane: Yea

Christy Mays: Yea

Pippa Taylor: Yea

Yea: 6, Nay: 0, Absent: 1

VI. Regular Meeting Minutes for February 3, 2025

Motion to approve the Regular Meeting Minutes for February 3, 2025.

Motion made by Tabitha Cude.

Motion seconded by Tim Hobbs.

Motion Result: Passed

Sherri Baker: Absent

Tabitha Cude: Yea

Jane Herron: Yea

Tim Hobbs: Yea

Doug Lane: Yea

Christy Mays: Yea

Pippa Taylor: Yea

Yea: 6, Nay: 0, Absent: 1

VII. Special Recognition

HICKMAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING---March 3, 2025

A. Employee of the Month

VIII. Consent Agenda Items

Director Mullins: Series of emails about hiring in the system with regard to Drivers Education with the current teacher on leave - Nick Bentley has Drivers Ed qualifications, which means shifts will need to occur in physical education at CIS and CES. The job was offered to at least 5 applicants, all 5 declined. Mullins referred to several policies. Policy 5.7 allows for an employee to

Motion to approve the consent agenda items.

Motion made by Jane Herron.

Motion seconded by Tabitha Cude.

Motion Result: Passed

Sherrri Baker: Absent

Tabitha Cude: Yea

Jane Herron: Yea

Tim Hobbs: Yea

Doug Lane: Yea

Christy Mays: Yea

Pippa Taylor: Yea

Yea: 6, Nay: 0, Absent: 1

A. Board Chair's Report

1. Chair's Countersigned Warrants

B. Director's Report

C. Financial Report **(will be attached on 2/28/25)**

D. ESSER Updates

E. Director's Monthly Attendance Report **(will be attached on 2/28/25)**

F. Family Engagement Policy and School-Parent Compacts for Title I Schools

IX. Overview of RUS-DLT Grant Application

X. Items Requiring Board Action

A. Trip Request

1. EHHS FBLA

Motion to approve EHHS FBLA trip.

Motion made by Tim Hobbs.

Motion seconded by Jane Herron.

Motion Result: Passed

Sherrri Baker: Absent

Tabitha Cude: Yea

Jane Herron: Yea

Tim Hobbs: Yea

Doug Lane: Yea

Christy Mays: Yea

Pippa Taylor: Yea

HICKMAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING---March 3, 2025

Yea: 6, Nay: 0, Absent: 1

2. HCHS FCCLA

Motion to approve HCHS FCCLA trip.

Motion made by Tim Hobbs.

Motion seconded by Jane Herron.

Motion Result: Passed

Sherri Baker: Absent

Tabitha Cude: Yea

Jane Herron: Yea

Tim Hobbs: Yea

Doug Lane: Yea

Christy Mays: Yea

Pippa Taylor: Yea

Yea: 6, Nay: 0, Absent: 1

B. EHHS Prom Request

Motion to approve EHHS Prom Request.

Motion made by Christy Mays.

Motion seconded by Pippa Taylor.

Motion Result: Passed

Sherri Baker: Absent

Tabitha Cude: Yea

Jane Herron: Yea

Tim Hobbs: Yea

Doug Lane: Yea

Christy Mays: Yea

Pippa Taylor: Yea

Yea: 6, Nay: 0, Absent: 1

C. HCHS Prom Request

Motion to approve HCHS Prom Request.

Motion made by Tabitha Cude.

Motion seconded by Pippa Taylor.

Motion Result: Passed

Sherri Baker: Absent

Tabitha Cude: Yea

Jane Herron: Yea

Tim Hobbs: Yea

Doug Lane: Yea

Christy Mays: Yea

Pippa Taylor: Yea

Yea: 6, Nay: 0, Absent: 1

D. Budget Ammendments

Motion to approve budget ammendments as listed including the one added to the agenda.

Motion made by Doug Lane.

HICKMAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING---March 3, 2025

Motion seconded by Tim Hobbs.

Motion Result: Passed

Sherri Baker: Absent

Tabitha Cude: Yea

Jane Herron: Yea

Tim Hobbs: Yea

Doug Lane: Yea

Christy Mays: Yea

Pippa Taylor: Yea

Yea: 6, Nay: 0, Absent: 1

E. Approve Purchase of Pre-K Playground Equipment

Motion to approve purchase of pre-k playground equipment.

Motion made by Tim Hobbs.

Motion seconded by Tabitha Cude.

Motion Result: Passed

Sherri Baker: Absent

Tabitha Cude: Yea

Jane Herron: Yea

Tim Hobbs: Yea

Doug Lane: Yea

Christy Mays: Yea

Pippa Taylor: Yea

Yea: 6, Nay: 0, Absent: 1

F. Board Policies

1. Revised Board Policies 4.600, 4.603, 5.118, 3.218.2 (2nd Reading)

Motion to approve revised board policies 4.600, 4.603, 5.118, 3.218.2 (2nd Reading).

Motion made by Jane Herron.

Motion seconded by Pippa Taylor.

Motion Result: Passed

Sherri Baker: Absent

Tabitha Cude: Yea

Jane Herron: Yea

Tim Hobbs: Yea

Doug Lane: Yea

Christy Mays: Yea

Pippa Taylor: Yea

Yea: 6, Nay: 0, Absent: 1

2. Board Policies Review 5.600--5.700 ; 5.3052--5.310

Motion to approve the review X.F.2. Board Policies Review 5.600--5.700 ; 5.3052--5.310.

Motion made by Doug Lane.

Motion seconded by Tim Hobbs.

Motion Result: Passed

HICKMAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING---March 3, 2025

Sherri Baker: Absent
Tabitha Cude: Yea
Jane Herron: Yea
Tim Hobbs: Yea
Doug Lane: Yea
Christy Mays: Yea
Pippa Taylor: Yea
Yea: 6, Nay: 0, Absent: 1

XI. Announcements

- A. Regular Board Meeting for April 7, 2025
- B. Board Work Session(s) in March - TBD (if necessary)

XII. Closing Comments

- A. Legislative Representatives
- B. Board Chair, Board Members, Student Representatives and Director of Schools

XIII. Adjourn

Motion to adjourn the meeting.
Motion made by Tim Hobbs.
Motion seconded by Pippa Taylor.
Motion Result: Passed

Sherri Baker: Absent
Tabitha Cude: Yea
Jane Herron: Yea
Tim Hobbs: Yea
Doug Lane: Yea
Christy Mays: Yea
Pippa Taylor: Yea
Yea: 6, Nay: 0, Absent: 1

HCHS Boys Basketball 2024-2025

The Hickman County Bulldogs boys' basketball team has experienced a remarkable 2024-2025 season, including a 16-game winning streak at one point. In the regular season, the Bulldogs dominated their district, finishing with an 6-0 record. Their post season journey includes securing the District Championship with a 58-40 victory over Harpeth High School on February 25th. This momentum carried them through the Region 6-2A tournament, where they defeated Stewart County and Camden Central before defeating Harpeth High School 66-51 on March 6th. They punched their ticket for the state tournament with a thrilling 58-56 victory against Cannon County in the Class AA Sectional on March 10th earning them a spot in the TSSAA Class 2A State Basketball Tournament for the second year in a row.

This year's team consists of:

Seniors - Elisha Puckett, Charlie Blystad, Braydon Fowlkes

Juniors - Timothy Puckett, Brody Worley, Tyler McKinnon, Dylan Qualls, Will McDonald, Atticus Lane, Evan Mathis

Sophomores - Bradyn Brown, Dane Gilbert, Taylor Hutchinson, Kylan Seale

Freshmen - Karsten Weber, Aden Weber, Brayden Armstrong, Eli Journey

Managers - Kai Scates, Judd Rochelle

Coaches - Chris Dawson, DJ Key, Brian Buttrey

Memorandum

To: School Board Secretaries

From: Brittany Massey, TSBA Director of Finance and Member Services

Subject: 2025 TSBA SCOPE Student Certificates

Thank you very much for sending student delegates from your system to attend the 2025 TSBA SCOPE Conference. 246 high school students joined their peers at Belmont University on March 11 to express their views on public education in Tennessee.

Enclosed you will find SCOPE certificates for your students that attended the conference. TSBA will develop a report of the student's policy recommendations, which will be printed in the TSBA April Journal. We asked students to report their conference experience to the local board of education at one of their upcoming meetings. We encourage all school boards to invite these students to an upcoming school board meeting and present them with these certificates.

Thank you again for your system's involvement in this year's SCOPE Conference. If you have any questions, please do not hesitate to call me at 615-815-3908 or email me at bmassey@tsba.net.

Thank you.

Certificate of Achievement

Presented by the Tennessee School Boards Association to

Andrew Bryant

representing

Hickman County

for serving with distinction as a delegate to the

Student Congress on Policies in Education

on Tuesday, March 11, 2025



TSBA Executive Director



TSBA President

Certificate of Achievement

Presented by the Tennessee School Boards Association to

Emily Kuhn

representing

Hickman County

for serving with distinction as a delegate to the

Student Congress on Policies in Education

on Tuesday, March 11, 2025



TSBA Executive Director



TSBA President



Hickman County Schools Board Agenda Item Request

Date: 5 MAY 25

Name of School: HCHS

Item Request: Community Service Presidential Award

Explanation:

Recognition for these cadets performing community
service this past school year. These cadets earned the
presidential award for their contributions. Gold is 250 hrs,
Silver 200 hrs, Bronze 100 hrs.

Attachments (if necessary and appropriate):

Signature of Person requesting to be placed on the agenda:

Seneca Moore JROTC

Signature of Building Principal:

Roby Emond

Gold Members

Cadet Lieutenant Colonel Charles Riley
Cadet Command Sergeant Major Emma Brashears

Silver Members

Cadet Major Renzo Arcega
Cadet Captain Michael Adcox

Bronze Members

Cadet Major Isabella Barber
Cadet Captain Brittany Carrera
Cadet Captain Amber Lynch
Cadet Second Lieutenant Gage King
Cadet Second Lieutenant Meleah Gibbs
Cadet Sergeant Major Sawyer Rhoden
Cadet 1st Sergeant Briley Parker
Cadet Sergeant Isabella Jenkins
Cadet SSG Caden Cundiff

Hickman County Finance
Payment Register By Account Control

Bank Name Bank Number
General Purpose 141

<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>
41002570	Amazon	727	02/27/2025	141- -11140	\$388.73
41002571	Anderson, Belinda	8051	02/27/2025	141- -11140	\$350.14
41002572	Ferrellgas	7446	02/27/2025	141- -11140	\$2,119.92
41002573	Hickman Co Solid Waste Man.	2746	02/27/2025	141- -11140	\$57.84
41002574	Hickman Co Trustee	2722	02/27/2025	141- -11140	\$1,636.50
41002575	Hickman Co. General Sessions	2858	02/27/2025	141- -11140	\$831.35
41002576	Hickman County Trustee	2937	02/27/2025	141- -11140	\$379,570.54
41002577	Anderson, Lynne	8643	02/27/2025	141- -11140	\$40.20
41002578	Matrix Mechanical Solutions, LLC	7974	02/27/2025	141- -11140	\$11,097.81
41002579	Metropolitan Life	3677	02/27/2025	141- -11140	\$120.00
41002580	Mobile Communications America, Inc.	7213	02/27/2025	141- -11140	\$392.88
41002581	Monica Ogles PT	7756	02/27/2025	141- -11140	\$3,042.66
41002582	Optimus Pest Solutions	47	02/27/2025	141- -11140	\$1,500.00
41002583	Republic Service, LLC #840	4739	02/27/2025	141- -11140	\$3,645.45
41002584	Rietveid, Stephanie	993	02/27/2025	141- -11140	\$1,950.00
41002585	Save A Lot	4820	02/27/2025	141- -11140	\$68.27
41002586	Warren, Shelby	8530	02/27/2025	141- -11140	\$337.15
41002587	Soliant Health, LLC	8569	02/27/2025	141- -11140	\$876.13
41002588	Tennessee Farmers Life Insurance	5297	02/27/2025	141- -11140	\$750.00
41002589	The Brook Center Therapy Solutions, LLC	8659	02/27/2025	141- -11140	\$450.00
41002590	Totty, Ashley	5748	02/27/2025	141- -11140	\$238.80
41002591	Town Of Centerville	5315	02/27/2025	141- -11140	\$1,988.26
41002592	Wascon, Inc.	6003	02/27/2025	141- -11140	\$3,768.60
41002593	Water Authority Of Dickson Co.	5874	02/27/2025	141- -11140	\$705.63
41002594	Zayo Education, Inc.	8745	02/27/2025	141- -11140	\$2,422.25
141 Total:					\$418,349.11
Bank Total:					\$418,349.11
Bank Payment Count:					25

Hickman County Finance
Payment Register By Account Control

<u>Bank Name</u>	<u>Bank Number</u>					
Federal	142					
<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>		<u>Amount</u>
42000703	Hickman County Trustee	2937	02/27/2025	142-010-11140		\$3,168.58
					142-010 Total:	\$3,168.58
42000703	Hickman County Trustee	2937	02/27/2025	142-101-11140		\$10,332.74
42000704	Postmaster	4334	02/27/2025	142-101-11140		\$167.00
42000706	Time For Kids	5445	02/27/2025	142-101-11140		\$993.75
					142-101 Total:	\$11,493.49
42000703	Hickman County Trustee	2937	02/27/2025	142-170-11140		\$1,495.68
					142-170 Total:	\$1,495.68
42000703	Hickman County Trustee	2937	02/27/2025	142-201-11140		\$1,489.64
					142-201 Total:	\$1,489.64
42000701	Amazon	727	02/27/2025	142-401-11140		\$548.59
					142-401 Total:	\$548.59
42000703	Hickman County Trustee	2937	02/27/2025	142-801-11140		\$262.98
					142-801 Total:	\$262.98
42000702	Chapter 13 Trustee	1265	02/27/2025	142-901-11140		\$180.00
42000703	Hickman County Trustee	2937	02/27/2025	142-901-11140		\$11,456.25
42000705	Tennessee Farmers Life Insurance	5297	02/27/2025	142-901-11140		\$30.00
					142-901 Total:	\$11,666.25
42000703	Hickman County Trustee	2937	02/27/2025	142-911-11140		\$257.68
					142-911 Total:	\$257.68
					Bank Total:	\$30,382.89
					Bank Payment Count:	6

<u>Bank Name</u>	<u>Bank Number</u>					<u>Amount</u>
Cafeteria	143					
<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>		
43000460	American Fidelity Assurance Co	636	02/27/2025	143- -11140		\$1,133.92
43000461	Ameritas Life Insurance Corp.	7442	02/27/2025	143- -11140		\$64.62
43000462	Beam Insurance Administrators LLC	7435	02/27/2025	143- -11140		\$311.51
43000463	Hickman Co Trustee	2722	02/27/2025	143- -11140		\$1,408.89
43000464	Hickman County Trustee	2937	02/27/2025	143- -11140		\$17,718.87
43000465	Tennessee Farmers Life Insurance	5297	02/27/2025	143- -11140		\$25.00
143 Total:						<u>\$20,662.81</u>
Bank Total:						<u>\$20,662.81</u>
Bank Payment Count:						6

Hickman County Finance
Payment Register By Account Control

Bank Name Bank Number
General Purpose 141

<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>
41002595	Carter, David	1639	03/03/2025	141- -11140	\$168.00
41002596	Cdw-G	1375	03/03/2025	141- -11140	\$443.10
41002597	County Of Hickman Misc Acct	1633	03/03/2025	141- -11140	\$54,103.84
41002598	Cross, Emily	1744	03/03/2025	141- -11140	\$145.60
41002599	East Hickman High School	2110	03/03/2025	141- -11140	\$10,000.00
41002600	Hickman Co Trustee	2722	03/03/2025	141- -11140	VOID \$180.00
41002601	Hickman County High School	2917	03/03/2025	141- -11140	\$10,000.00
41002602	Hickman County Trustee	2937	03/03/2025	141- -11140	\$5,060.86
41002603	Newsom, Glenda Carol	8735	03/03/2025	141- -11140	\$37.15
41002604	Rush Truck Centers of Tennessee, Inc.	8662	03/03/2025	141- -11140	\$5,985.70
41002605	Soliant Health, LLC	8569	03/03/2025	141- -11140	\$244.50
41002606	Herrera, Tammy	8538	03/03/2025	141- -11140	\$36.40
41002607	Whitaker, Wesley	7554	03/03/2025	141- -11140	\$179.20
141 Total:					\$86,584.35
Bank Total:					\$86,584.35
Bank Payment Count:					13

Hickman County Finance
Payment Register By Account Control

<u>Bank Name</u>		<u>Bank Number</u>				
Federal		142				
<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>	
42000707	Amazon	727	03/03/2025	142-010-11140	\$174.02	
42000710	Mayberry, Kimberly D.	4108	03/03/2025	142-010-11140	\$199.22	
					142-010 Total:	\$373.24
42000707	Amazon	727	03/03/2025	142-101-11140	\$113.60	
42000708	King, Dalton Chevelle	8498	03/03/2025	142-101-11140	\$210.00	
					142-101 Total:	\$323.60
42000707	Amazon	727	03/03/2025	142-401-11140	\$1,719.69	
					142-401 Total:	\$1,719.69
42000709	County Of Hickman Misc Acct	1633	03/03/2025	142-901-11140	\$167.48	
					142-901 Total:	\$167.48
					Bank Total:	\$2,584.01
					Bank Payment Count:	4

Date/Time: 3/3/2025 12:06 PM

Hickman County Finance
Payment Register By Account Control

User:

Misty Weems
Page 1 of 1

<u>Bank Name</u>	<u>Bank Number</u>					<u>Amount</u>
Cafeteria	143					
<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>		
43000466	Thornton, Sarah	8747	03/03/2025	143- -11140		\$17.12
					143 Total:	\$17.12
					Bank Total:	\$17.12
					Bank Payment Count:	1

Hickman County Finance
Payment Register By Account Control

Bank Name **Bank Number**
General Purpose 141

<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>
41002608	A Dirty Job	665	03/06/2025	141- -11140	\$2,100.00
41002609	Ace Hardware	635	03/06/2025	141- -11140	\$427.14
41002610	Amazon	727	03/06/2025	141- -11140	\$331.70
41002611	American Fidelity Assurance	637	03/06/2025	141- -11140	\$13,870.92
41002612	American Fidelity Assurance Co	636	03/06/2025	141- -11140	\$76,014.07
41002613	American Fidelity Assurance Co	652	03/06/2025	141- -11140	\$7,198.00
41002614	Beam Insurance Administrators LLC	7435	03/06/2025	141- -11140	\$11,722.28
41002615	Bennett & DeCamp PLLC	8071	03/06/2025	141- -11140	\$709.50
41002616	Bon Aqua Lyles Utility Distric	851	03/06/2025	141- -11140	\$2,020.95
41002617	Brewer, Robert G.	7665	03/06/2025	141- -11140	\$156.80
41002618	County Of Hickman Misc Acct	1633	03/06/2025	141- -11140	\$185,341.68
41002619	Cummins, Inc.	1749	03/06/2025	141- -11140	\$882.71
41002620	Don Kennedy Roofing Co., Inc.	6673	03/06/2025	141- -11140	\$1,261.26
41002621	Duley, L.C.S.W., Joe	1814	03/06/2025	141- -11140	\$2,990.00
41002622	Evans, Meghan	987	03/06/2025	141- -11140	\$212.80
41002623	Gilbert, Allison P.	310	03/06/2025	141- -11140	\$37.15
41002624	Goodheart-Wilcox Company, Inc.	2711	03/06/2025	141- -11140	\$2,604.00
41002625	Gross, Debbie	2675	03/06/2025	141- -11140	\$183.05
41002626	Hibbs, Polly	3038	03/06/2025	141- -11140	\$39.20
41002627	Karco Parts	3364	03/06/2025	141- -11140	\$128.63
41002628	Laird, Monica L.	8320	03/06/2025	141- -11140	\$37.15
41002629	Larue, Stacy	217	03/06/2025	141- -11140	\$109.43
41002630	Matrix Mechanical Solutions, LLC	7974	03/06/2025	141- -11140	\$3,712.54
41002631	McCaleb, Rachel	7746	03/06/2025	141- -11140	\$132.65
41002632	Meriwether Lewis Electric Coop.	3694	03/06/2025	141- -11140	\$43,884.18
41002633	O'Reilly Auto Parts	4265	03/06/2025	141- -11140	\$1,567.61
41002634	Plumbmaster, Inc.	4379	03/06/2025	141- -11140	\$621.24
41002635	Polk, Kenda	4485	03/06/2025	141- -11140	\$37.15
41002636	Prince Hardware, LLC	4321	03/06/2025	141- -11140	\$718.71
41002637	RBC Insulation, LLC	8724	03/06/2025	141- -11140	\$2,300.00
41002638	McDonald, Roger	8755	03/06/2025	141- -11140	\$60.20
41002639	Sampson, Scott	8756	03/06/2025	141- -11140	\$37.15
41002640	SSC Service Solutions Compass Group USA, Inc.	4832	03/06/2025	141- -11140	\$61,839.56
41002641	Tanner, Katelyn	6315	03/06/2025	141- -11140	\$101.50
41002642	Tennessee School Board Assoc.	61	03/06/2025	141- -11140	\$172.00
41002643	The Local Place, LLC.	7609	03/06/2025	141- -11140	\$240.00
41002644	Breece, Tonia	8443	03/06/2025	141- -11140	\$37.15
41002645	Town Of Centerville	5315	03/06/2025	141- -11140	\$10,190.01
41002646	Zayo Education, LLC	2133	03/06/2025	141- -11140	\$912.50
141 Total:					\$434,942.57
Bank Total:					\$434,942.57

Bank Payment Count:

Hickman County Finance
 Payment Register By Account Control

<u>Bank Name</u>	<u>Bank Number</u>						<u>Amount</u>
Federal	142						
<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>		<u>Amount</u>	
42000712	American Fidelity Assurance Co	636	03/06/2025	142-010-11140		\$290.28	
42000714	County Of Hickman Misc Acct	1633	03/06/2025	142-010-11140		\$385.38	
					142-010 Total:	\$675.66	
42000713	Beam Insurance Administrators LLC	7435	03/06/2025	142-101-11140		\$222.25	
42000714	County Of Hickman Misc Acct	1633	03/06/2025	142-101-11140		\$2,269.42	
					142-101 Total:	\$2,491.67	
42000714	County Of Hickman Misc Acct	1633	03/06/2025	142-170-11140		\$352.87	
					142-170 Total:	\$352.87	
42000712	American Fidelity Assurance Co	636	03/06/2025	142-201-11140		\$294.13	
42000713	Beam Insurance Administrators LLC	7435	03/06/2025	142-201-11140		\$74.07	
42000714	County Of Hickman Misc Acct	1633	03/06/2025	142-201-11140		\$290.03	
					142-201 Total:	\$658.23	
42000712	American Fidelity Assurance Co	636	03/06/2025	142-801-11140		\$59.76	
42000715	Turpin, Jennifer	5444	03/06/2025	142-801-11140		\$357.68	
					142-801 Total:	\$417.44	
42000711	American Fidelity Assurance	637	03/06/2025	142-901-11140		\$300.00	
42000712	American Fidelity Assurance Co	636	03/06/2025	142-901-11140		\$2,267.14	
42000713	Beam Insurance Administrators LLC	7435	03/06/2025	142-901-11140		\$110.63	
42000714	County Of Hickman Misc Acct	1633	03/06/2025	142-901-11140		\$963.37	
42000716	Wilson, Anita	7954	03/06/2025	142-901-11140		\$840.00	
					142-901 Total:	\$4,481.14	
					Bank Total:	\$9,077.01	
					Bank Payment Count:	6	

Hickman County Finance
 Payment Register By Account Control

Bank Name Bank Number
 Cafeteria 143

<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>
43000467	County Of Hickman Misc Acct	1633	03/06/2025	143- -11140	\$9,665.74
43000468	Gordon Food Service, Inc.	2488	03/06/2025	143- -11140	\$85,733.78
43000469	Murfreesboro Pure Milk Co, Inc.	7552	03/06/2025	143- -11140	\$1,507.60
43000470	Optimus Pest Solutions	47	03/06/2025	143- -11140	\$240.00
43000471	Pepsi Cola	6726	03/06/2025	143- -11140	\$1,682.06
43000472	Petrowski, Jera	4345	03/06/2025	143- -11140	\$156.80
43000473	Prairie Farms Dairy	18	03/06/2025	143- -11140	\$13,740.14
43000474	Town Of Centerville	5315	03/06/2025	143- -11140	\$113.70
143 Total:					\$112,839.82
Bank Total:					\$112,839.82
Bank Payment Count:					8

<u>Bank Name</u>	<u>Bank Number</u>
General Purpose	141

<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>
41002647	Hickman County Trustee	2937	03/07/2025	141- -11140	\$3,962.75
41002648	State Disbursement Unit	8524	03/07/2025	141- -11140	\$128.52
141 Total:					\$4,091.27
Bank Total:					\$4,091.27
Bank Payment Count:					2

Hickman County Finance
 Payment Register By Account Control

<u>Bank Name</u>		<u>Bank Number</u>				
General Purpose		141				
<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>		<u>Amount</u>
41002649	Amazon	727	03/10/2025	141- -11140		\$159.88
41002650	American Fidelity Administrative Services, LLC	802	03/10/2025	141- -11140		\$1,111.80
41002651	AT & T	7542	03/10/2025	141- -11140		\$188.78
41002652	Brewer Chemicals & Equip, LLC	861	03/10/2025	141- -11140		\$420.00
41002653	Central States Bus Sales, Inc.	1326	03/10/2025	141- -11140		\$289.54
41002654	Finocchiaro, Gerald	8762	03/10/2025	141- -11140		\$189.00
41002655	McManus, Christy	8120	03/10/2025	141- -11140		\$414.54
41002656	Quality Tire & Service, LLC	7433	03/10/2025	141- -11140		\$2,730.00
41002657	Soliant Health, LLC	8569	03/10/2025	141- -11140		\$876.13
41002658	Stellar Therapy Services, LLC	8260	03/10/2025	141- -11140		\$3,255.00
41002659	The King's Daughter's School	7928	03/10/2025	141- -11140		\$5,000.00
41002660	Town Of Centerville	5284	03/10/2025	141- -11140		\$15,172.36
41002661	Walmart	5868	03/10/2025	141- -11140		\$2,133.81
41002662	West, John	5995	03/10/2025	141- -11140		\$125.00
141 Total:						\$32,065.84
Bank Total:						\$32,065.84
Bank Payment Count:						14

Hickman County Finance
Payment Register By Account Control

<u>Bank Name</u>	<u>Bank Number</u>					<u>Amount</u>
Federal	142					
<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>		
42000718	Thomasson, Julia	192	03/10/2025	142-010-11140		\$92.40
					142-010 Total:	\$92.40
42000717	Turpin, Jennifer	5444	03/10/2025	142-801-11140		\$141.40
					142-801 Total:	\$141.40
42000719	National Institute For Excellence In Teaching	4172	03/10/2025	142-959-11140		\$33,762.50
					142-959 Total:	\$33,762.50
					Bank Total:	\$33,996.30
					Bank Payment Count:	3

Bank Name Bank Number
Cafeteria 143

<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>
43000475	Matrix Mechanical Solutions, LLC	7974	03/10/2025	143- -11140	\$4,960.01
43000476	Prince Hardware, LLC	4321	03/10/2025	143- -11140	\$388.54
43000477	SNA Depository	4878	03/10/2025	143- -11140	\$14.00
143 Total:					\$5,362.55
Bank Total:					\$5,362.55
Bank Payment Count:					3

<u>Bank Name</u>	<u>Bank Number</u>
General Purpose	141

<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>
41002663	Bon Aqua Lyles Utility Distric	851	03/10/2025	141- -11140	\$534.00
141 Total:					\$534.00
Bank Total:					\$534.00
Bank Payment Count:					1

Hickman County Finance
Payment Register By Account Control

<u>Bank Name</u>		<u>Bank Number</u>				
Federal		142				
<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>	
42000724	Hickman Co Trustee	2722	03/13/2025	142-010-11140	\$103.40	
					142-010 Total:	\$103.40
42000720	Amazon	727	03/13/2025	142-101-11140	\$559.96	
42000723	Carolina Biological Supply Co.	1330	03/13/2025	142-101-11140	\$424.50	
42000724	Hickman Co Trustee	2722	03/13/2025	142-101-11140	\$428.70	
42000725	Wholesale School Supplies	8744	03/13/2025	142-101-11140	\$1,357.64	
					142-101 Total:	\$2,770.80
42000724	Hickman Co Trustee	2722	03/13/2025	142-170-11140	\$39.50	
					142-170 Total:	\$39.50
42000724	Hickman Co Trustee	2722	03/13/2025	142-201-11140	\$103.40	
					142-201 Total:	\$103.40
42000721	American Paper & Twine Company	797	03/13/2025	142-401-11140	\$416.00	
					142-401 Total:	\$416.00
42000720	Amazon	727	03/13/2025	142-601-11140	\$135.27	
					142-601 Total:	\$135.27
42000722	Career Safe	8456	03/13/2025	142-801-11140	\$1,920.00	
42000724	Hickman Co Trustee	2722	03/13/2025	142-801-11140	\$39.50	
					142-801 Total:	\$1,959.50
42000724	Hickman Co Trustee	2722	03/13/2025	142-901-11140	\$1,150.10	
					142-901 Total:	\$1,150.10
					Bank Total:	\$6,677.97
					Bank Payment Count:	6

Hickman County Finance
Payment Register By Account Control

<u>Bank Name</u>		<u>Bank Number</u>				
General Purpose		141				
<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>		<u>Amount</u>
41002664	Amazon	727	03/13/2025	141- -11140		\$1,102.22
41002665	AT & T	7542	03/13/2025	141- -11140		\$416.68
41002666	County Of Hickman Misc Acct	1633	03/13/2025	141- -11140		\$6,371.44
41002667	Freed-Hardeman Univ.	4633	03/13/2025	141- -11140		\$40.00
41002668	Harvill, Nancy	2758	03/13/2025	141- -11140		\$5,582.50
41002669	Hickman Co Trustee	2722	03/13/2025	141- -11140		\$256,925.51
41002670	Hobbs, Kara	6361	03/13/2025	141- -11140		\$358.51
41002671	Lowe's	3498	03/13/2025	141- -11140		\$1,659.00
41002672	Lumber Yard, The	3652	03/13/2025	141- -11140		\$494.18
41002673	Mayberry, Brandy	6647	03/13/2025	141- -11140		\$136.22
41002674	Quill, LLC	4574	03/13/2025	141- -11140		\$242.44
41002675	Sam's Club MC/SYNCB	4828	03/13/2025	141- -11140		\$100.00
41002676	Stellar Therapy Services, LLC	8260	03/13/2025	141- -11140		\$1,890.00
41002677	Tays, Shannon	6491	03/13/2025	141- -11140		\$114.52
41002678	Totty, Ashley	5748	03/13/2025	141- -11140		\$205.38
41002679	Town Of Centerville	5315	03/13/2025	141- -11140		\$4,144.42
41002680	Unifirst Corp.	5758	03/13/2025	141- -11140		\$449.28
41002681	UPS	8274	03/13/2025	141- -11140		\$78.82
41002682	Verizon Wireless	5823	03/13/2025	141- -11140		\$68.04
41002683	Visa	8268	03/13/2025	141- -11140		\$39.12
41002684	Walk-In Medical Clinic Linden, LLC	6040	03/13/2025	141- -11140		\$85.00
41002685	Youth Town of Tennessee, Inc.	6951	03/13/2025	141- -11140		\$1,325.00
141 Total:						<u>\$281,828.28</u>
Bank Total:						\$281,828.28
Bank Payment Count:						22

Bank Name Bank Number
General Purpose 141

<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>
41002686	George, Steven	2496	03/17/2025	141- -11140	\$125.00
41002687	Matrix Mechanical Solutions, LLC	7974	03/17/2025	141- -11140	\$2,521.78
41002688	Pace Analytical National	2230	03/17/2025	141- -11140	\$710.20
41002689	Tanner, Rachel	5345	03/17/2025	141- -11140	\$45.00
141 Total:					\$3,401.98
Bank Total:					\$3,401.98
Bank Payment Count:					4

Hickman County Finance
Payment Register By Account Control

Bank Name Federal Bank Number 142

<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>
42000726	Amazon	727	03/17/2025	142-101-11140	\$3,563.40
42000729	Renaissance Learning	4608	03/17/2025	142-101-11140	\$450.00
42000730	Scholastic, Inc.	4871	03/17/2025	142-101-11140	\$1,646.50
142-101 Total:					\$5,659.90
42000727	Blick Art Materials	901	03/17/2025	142-401-11140	\$1,279.18
42000728	Music In Motion	3724	03/17/2025	142-401-11140	\$7,079.80
142-401 Total:					\$8,358.98
42000726	Amazon	727	03/17/2025	142-601-11140	\$2,612.81
142-601 Total:					\$2,612.81
Bank Total:					\$16,631.69
Bank Payment Count:					5

<u>Bank Name</u>	<u>Bank Number</u>					<u>Amount</u>
Cafeteria	143					
<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>		
43000478	AT & T	7542	03/17/2025	143- -11140		\$50.95
					143 Total:	\$50.95
					Bank Total:	\$50.95
					Bank Payment Count:	1

Hickman County Finance
Payment Register By Account Control

<u>Bank Name</u>	<u>Bank Number</u>						<u>Amount</u>
General Purpose	141						
<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>			
41002690	American Fidelity Assurance	637	03/20/2025	141- -11140		\$14,120.92	
41002691	American Fidelity Assurance Co	636	03/20/2025	141- -11140		\$77,264.87	
41002692	American Fidelity Assurance Co	652	03/20/2025	141- -11140		\$6,498.00	
41002693	Ameritas Life Insurance Corp.	7442	03/20/2025	141- -11140		\$2,948.30	
41002694	AT & T	7542	03/20/2025	141- -11140		\$963.72	
41002695	Beam Insurance Administrators LLC	7435	03/20/2025	141- -11140		\$11,617.87	
41002696	Dewitte, Kandice	2017	03/20/2025	141- -11140		\$300.00	
41002697	Dickson Electric System	1806	03/20/2025	141- -11140		\$32,438.74	
41002698	East Hickman Intermediate School Cafeteria	2101	03/20/2025	141- -11140		\$125.75	
41002699	Ed's Supply, Inc.	2103	03/20/2025	141- -11140		\$404.27	
41002700	FaciliServe, Inc.	1394	03/20/2025	141- -11140		\$2,034.00	
41002701	Ferrellgas	7446	03/20/2025	141- -11140		\$4,916.19	
41002702	Hickman Co Solid Waste Man.	2746	03/20/2025	141- -11140		\$105.69	
41002703	Interpreters Unlimited, Inc.	6501	03/20/2025	141- -11140		\$156.25	
41002704	Kelsan, Inc.	3379	03/20/2025	141- -11140		\$3,489.47	
41002705	Anderson, Lynne	8643	03/20/2025	141- -11140		\$50.40	
41002706	Main Street Emporium	7541	03/20/2025	141- -11140		\$41.50	
41002707	McCaleb, Rachel	7746	03/20/2025	141- -11140		\$38.50	
41002708	McManus, Christy	8120	03/20/2025	141- -11140		\$414.54	
41002709	Monica Ogles PT	7756	03/20/2025	141- -11140		\$2,417.20	
41002710	Oriental Trading Co., Inc.	6258	03/20/2025	141- -11140		\$906.22	
41002711	Owen's Oil Co., Inc.	4257	03/20/2025	141- -11140		\$18,372.32	
41002712	Quill, LLC	4574	03/20/2025	141- -11140		\$492.05	
41002713	Rj Young Company	4691	03/20/2025	141- -11140		\$4,386.74	
41002714	Soliant Health, LLC	8569	03/20/2025	141- -11140		\$937.25	
41002715	Tanner, Katelyn	6315	03/20/2025	141- -11140		\$31.50	
41002716	Unifirst Corp.	5758	03/20/2025	141- -11140		\$928.39	
41002717	Yablonski, Dionne	6336	03/20/2025	141- -11140		\$37.15	
41002718	Zayo Education	2141	03/20/2025	141- -11140		\$2,422.56	
141 Total:						\$188,860.36	
Bank Total:						\$188,860.36	
Bank Payment Count:						29	

Hickman County Finance
Payment Register By Account Control

<u>Bank Name</u>	<u>Bank Number</u>				<u>Amount</u>
Federal	142				
<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	
42000740	Rj Young Company	4691	03/20/2025	142-010-11140	\$254.12
142-010 Total:					\$254.12
42000731	Amazon	727	03/20/2025	142-101-11140	\$1,383.88
42000732	American Fidelity Assurance Co	636	03/20/2025	142-101-11140	\$1,522.01
42000733	Ameritas Life Insurance Corp.	7442	03/20/2025	142-101-11140	\$19.88
42000736	Lakeshore Learning	3463	03/20/2025	142-101-11140	\$1,078.58
42000737	Learning Without Tears	8751	03/20/2025	142-101-11140	\$5,741.29
42000738	Math Teachers Press, Inc.	8750	03/20/2025	142-101-11140	\$1,705.00
42000739	Quill, LLC	4574	03/20/2025	142-101-11140	\$123.93
42000740	Rj Young Company	4691	03/20/2025	142-101-11140	\$189.48
42000741	Scholastic, Inc.	4871	03/20/2025	142-101-11140	\$1,403.38
42000742	School Specialty	1433	03/20/2025	142-101-11140	\$2,844.30
42000744	Woodburn Press	6615	03/20/2025	142-101-11140	\$539.55
142-101 Total:					\$16,551.28
42000734	Beam Insurance Administrators LLC	7435	03/20/2025	142-170-11140	\$263.18
142-170 Total:					\$263.18
42000733	Ameritas Life Insurance Corp.	7442	03/20/2025	142-201-11140	\$18.00
42000734	Beam Insurance Administrators LLC	7435	03/20/2025	142-201-11140	\$74.07
142-201 Total:					\$92.07
42000732	American Fidelity Assurance Co	636	03/20/2025	142-401-11140	\$4.87
142-401 Total:					\$4.87
42000731	Amazon	727	03/20/2025	142-801-11140	\$709.95
42000735	East Hickman High School	2110	03/20/2025	142-801-11140	\$274.67
142-801 Total:					\$984.62
42000733	Ameritas Life Insurance Corp.	7442	03/20/2025	142-901-11140	\$49.70
42000734	Beam Insurance Administrators LLC	7435	03/20/2025	142-901-11140	\$110.62
142-901 Total:					\$160.32
42000743	Trane U.S. Inc	5383	03/20/2025	142-933-11140	\$121,955.72
42000745	Zayo Education	2141	03/20/2025	142-933-11140	\$14,050.00
142-933 Total:					\$136,005.72
Bank Total:					\$154,316.18
Bank Payment Count:					15

Hickman County Finance
Payment Register By Account Control

Bank Name Bank Number
Cafeteria 143

<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>
43000479	Weir, Kasi	8770	03/20/2025	143- -11140	\$37.15
43000480	Bailey, Katelyn	8769	03/20/2025	143- -11140	\$37.15
43000481	O'Brien, Linda	8768	03/20/2025	143- -11140	\$37.15
43000482	Rj Young Company	4691	03/20/2025	143- -11140	\$336.83
143 Total:					<u>\$448.28</u>
Bank Total:					\$448.28
Bank Payment Count:					4

Hickman County Finance
Payment Register By Account Control

<u>Bank Name</u>		<u>Bank Number</u>					
Cafeteria		143					
<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>			<u>Amount</u>
43000483	American Fidelity Assurance Co	636	03/26/2025	143- -11140			\$1,133.92
43000484	Ameritas Life Insurance Corp.	7442	03/26/2025	143- -11140			\$64.62
43000485	Beam Insurance Administrators LLC	7435	03/26/2025	143- -11140			\$311.51
43000486	Hickman Co Trustee	2722	03/26/2025	143- -11140			\$1,408.89
43000487	Hickman County Trustee	2937	03/26/2025	143- -11140			\$18,192.74
43000488	Tennessee Farmers Life Insurance	5297	03/26/2025	143- -11140			\$25.00
143 Total:							<u>\$21,136.68</u>
Bank Total:							<u>\$21,136.68</u>
Bank Payment Count:							6

Hickman County Finance
 Payment Register By Account Control

<u>Bank Name</u>	<u>Bank Number</u>						<u>Amount</u>
Federal	142						
<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>			
42000747	Hickman County Trustee	2937	03/26/2025	142-010-11140			\$3,168.58
					142-010 Total:		\$3,168.58
42000747	Hickman County Trustee	2937	03/26/2025	142-101-11140			\$10,332.60
					142-101 Total:		\$10,332.60
42000747	Hickman County Trustee	2937	03/26/2025	142-170-11140			\$1,495.68
					142-170 Total:		\$1,495.68
42000747	Hickman County Trustee	2937	03/26/2025	142-201-11140			\$1,489.64
					142-201 Total:		\$1,489.64
42000747	Hickman County Trustee	2937	03/26/2025	142-801-11140			\$262.98
					142-801 Total:		\$262.98
42000746	Chapter 13 Trustee	1265	03/26/2025	142-901-11140			\$180.00
42000747	Hickman County Trustee	2937	03/26/2025	142-901-11140			\$11,456.25
42000748	Tennessee Farmers Life Insurance	5297	03/26/2025	142-901-11140			\$30.00
					142-901 Total:		\$11,666.25
42000747	Hickman County Trustee	2937	03/26/2025	142-911-11140			\$257.68
					142-911 Total:		\$257.68
					Bank Total:		\$28,673.41
					Bank Payment Count:		3

Hickman County Finance
Payment Register By Account Control

Bank Name Bank Number
General Purpose 141

<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>
41002719	Hickman Co Trustee	2722	03/26/2025	141- -11140	\$2,446.70
41002720	Hickman County Trustee	2937	03/26/2025	141- -11140	\$381,632.45
41002721	Metropolitan Life	3677	03/26/2025	141- -11140	\$120.00
41002722	Tennessee Farmers Life Insurance	5297	03/26/2025	141- -11140	\$750.00
141 Total:					<u>\$384,949.15</u>
Bank Total:					<u>\$384,949.15</u>
Bank Payment Count:					4

Hickman County Finance
Payment Register By Account Control

Bank Name Bank Number
Federal 142

<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>
42000749	Amazon	727	03/31/2025	142-801-11140	\$314.45
42000750	East Hickman High School	2110	03/31/2025	142-801-11140	\$2,137.33
42000751	Hickman Co Board Of Ed.	2734	03/31/2025	142-801-11140	\$2,995.05
42000752	Hickman County High School	2917	03/31/2025	142-801-11140	\$986.00
42000753	Visa	8268	03/31/2025	142-801-11140	\$1,260.00
142-801 Total:					\$7,692.83
Bank Total:					\$7,692.83
Bank Payment Count:					5

Hickman County Finance
Payment Register By Account Control

Bank Name Bank Number
General Purpose 141

<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>
41002723	Amazon	727	04/01/2025	141- -11140	\$569.48
41002724	Anderson, Belinda	8051	04/01/2025	141- -11140	\$203.70
41002725	Bon Aqua Lyles Utility Distric	851	04/01/2025	141- -11140	\$3,318.64
41002726	CNB Computers USA, Inc.	6586	04/01/2025	141- -11140	\$22,724.00
41002727	Don Kennedy Roofing Co., Inc.	6673	04/01/2025	141- -11140	\$104,476.32
41002728	Duley, L.C.S.W., Joe	1814	04/01/2025	141- -11140	\$2,275.00
41002729	Evans, Meghan	987	04/01/2025	141- -11140	\$201.60
41002730	Gross, Debbie	2675	04/01/2025	141- -11140	\$139.65
41002731	Harvill, Nancy	2758	04/01/2025	141- -11140	\$4,725.00
41002732	Hibbs, Polly	3038	04/01/2025	141- -11140	\$14.00
41002733	Jasper Engines & transmission	8766	04/01/2025	141- -11140	\$5,392.00
41002734	Kaplan	3381	04/01/2025	141- -11140	\$90.00
41002735	Kelsan, Inc.	3379	04/01/2025	141- -11140	\$3,495.96
41002736	Lumen/Centurylink	4577	04/01/2025	141- -11140	\$25.87
41002737	Matlock Clements, P.C.	8774	04/01/2025	141- -11140	\$35,000.00
41002738	Meriwether Lewis Electric Coop.	3694	04/01/2025	141- -11140	\$39,760.00
41002739	Optimus Pest Solutions	47	04/01/2025	141- -11140	\$750.00
41002740	Oriental Trading Co., Inc.	6258	04/01/2025	141- -11140	\$580.17
41002741	Owen's Oil Co., Inc.	4257	04/01/2025	141- -11140	\$5,560.00
41002742	Piney River Waste	8397	04/01/2025	141- -11140	\$542.75
41002743	Quill, LLC	4574	04/01/2025	141- -11140	\$447.54
41002744	Republic Service, LLC #840	4739	04/01/2025	141- -11140	\$3,641.44
41002745	Rietveid, Stephanie	993	04/01/2025	141- -11140	\$1,020.00
41002746	Soliant Health, LLC	8569	04/01/2025	141- -11140	\$997.68
41002747	Stellar Therapy Services, LLC	8260	04/01/2025	141- -11140	\$7,700.00
41002748	Herrera, Tammy	8538	04/01/2025	141- -11140	\$44.80
41002749	Tennessee School Board Assoc.	61	04/01/2025	141- -11140	\$125.00
41002750	Town Of Centerville	5315	04/01/2025	141- -11140	\$11,903.17
41002751	Walmart	5868	04/01/2025	141- -11140	\$2,082.45
41002752	Water Authority Of Dickson Co.	5874	04/01/2025	141- -11140	\$1,256.70

141 Total: \$259,062.92

Bank Total: \$259,062.92

Bank Payment Count: 30

Hickman County Finance
 Payment Register By Account Control

<u>Bank Name</u>	<u>Bank Number</u>					<u>Amount</u>
Federal	142					
<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>		
42000758	Rochester 100 Inc.	4736	04/01/2025	142-101-11140		\$624.00
42000759	School Mate	5217	04/01/2025	142-101-11140		\$1,463.00
					142-101 Total:	\$2,087.00
42000757	Quill, LLC	4574	04/01/2025	142-601-11140		\$739.74
					142-601 Total:	\$739.74
42000754	Amazon	727	04/01/2025	142-901-11140		\$257.99
42000756	NCS Pearson Inc.	4359	04/01/2025	142-901-11140		\$221.01
					142-901 Total:	\$479.00
42000755	Bulk Bookstore	8165	04/01/2025	142-959-11140		\$289.50
					142-959 Total:	\$289.50
					Bank Total:	\$3,595.24
					Bank Payment Count:	6

Redding, Jayda
Rosas-Adair, Suzan
Sampson, Scott
Shults, Patricia
Summers, Justin
Linda O'Brein

Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Food Service

Resignation

Professional

Support Staff

Breanna O'Guin
Doug Wilson
Maria Kennedy

CES Assistant
Food Service
Food Service

Retirement

Professional

Support Staff

Transfers

Professional

Support Staff

Appointment

Professional

Support Staff

Open Positons

Bus Drivers
Sp Ed Teacher

*Denotes a relationship under board policy 1.108. Applicants are qualified for the positions

Hickman County Finance
 Summary Financial Statement
 March 2025

141 General Purpose School		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
Revenues							
40110	Current Property Tax	3,032,648.00	(3,090,255.96)	101.90%	252,720.67	(103,106.43)	40.80%
40120	Trustee's Collections - Prior Year	65,000.00	(61,993.45)	95.37%	5,416.67	(13,197.88)	243.65%
40125	Trustee's Collections - Bankruptcy	500.00	(87.63)	17.53%	41.67	(6.34)	15.22%
40130	Cir Clk/Clk & Master Collections-Pr Yr	47,000.00	(20,201.41)	42.98%	3,916.67	(3,467.80)	88.54%
40140	Interest And Penalty	15,000.00	(10,059.97)	67.07%	1,250.00	(3,555.66)	284.45%
40161	Payments In Lieu Of Taxes - T. V. A.	4,000.00	(2,167.30)	54.18%	333.33	(240.81)	72.24%
40162	Payments In Lieu Of Taxes-Local	6,000.00	(6,000.00)	100.00%	500.00	0.00	0.00%
40210	Local Option Sales Tax	2,535,177.00	(2,165,980.77)	85.44%	211,264.75	(248,996.04)	117.86%
40270	Business Tax	35,000.00	(12,239.63)	34.97%	2,916.67	(3,357.42)	115.11%
41110	Marriage Licenses	1,300.00	(893.00)	68.69%	108.33	(28.50)	26.31%
43570	Receipts From Individual Schools	30,000.00	(4,140.86)	13.80%	2,500.00	0.00	0.00%
43582	Community Service Fees - Adults	200.00	(56.10)	28.05%	16.67	0.00	0.00%
44120	Lease/Rentals/PPP	10,000.00	(905.00)	9.05%	833.33	(555.00)	66.60%
44170	Miscellaneous Refunds	30,000.00	(315.31)	1.05%	2,500.00	0.00	0.00%
44530	Sale Of Equipment	15,000.00	(15,195.20)	101.30%	1,250.00	(313.20)	25.06%
44560	Damages Recovered From Individuals	3,000.00	(16,892.13)	563.07%	250.00	0.00	0.00%
44570	Contributions & Gifts	57,000.00	(66,000.00)	115.79%	4,750.00	(4,000.00)	84.21%
46175	On-Behalf Contributions For OPEB	35,000.00	0.00	0.00%	2,916.67	0.00	0.00%
46510	Tennessee Investment in Student	24,228,618.00	(19,814,295.67)	81.78%	2,019,051.50	(2,445,126.33)	121.10%
46515	Early Childhood Education	621,613.12	(171,222.34)	27.54%	51,801.09	0.00	0.00%
46520	School Food Service	22,000.00	(16,683.87)	75.84%	1,833.33	(16,683.87)	910.03%
46550	Driver Education	5,000.00	0.00	0.00%	416.67	0.00	0.00%
46590	Other State Education Funds	240,000.00	0.00	0.00%	20,000.00	0.00	0.00%
46610	Career Ladder Program	45,000.00	(20,515.13)	45.59%	3,750.00	0.00	0.00%
46790	Other Vocational	1,720,907.63	(53,770.62)	3.12%	143,408.97	0.00	0.00%
46851	State Revenue Sharing -T.V.A.	230,000.00	(101,309.82)	44.05%	19,166.67	0.00	0.00%
46980	Other State Grants	192,531.41	0.00	0.00%	16,044.28	0.00	0.00%
46990	Other State Revenues	258,804.00	0.00	0.00%	21,567.00	0.00	0.00%
47640	Rotc Reimbursement	70,000.00	(58,947.94)	84.21%	5,833.33	(36,842.46)	631.59%
48130	Contributions	0.00	(120,000.00)	0.00%	0.00	0.00	0.00%
48990	Other	183,000.00	(45,531.36)	24.88%	15,250.00	(2,770.34)	18.17%
49700	Insurance Recovery	15,936.18	0.00	0.00%	1,328.02	0.00	0.00%
49800	Transfers In	141,936.38	0.00	0.00%	11,828.03	0.00	0.00%
	Total Revenues	33,897,171.72	(25,875,660.47)	76.34%	2,824,764.31	(2,882,248.08)	102.03%
Expenditures							
71100	Regular Instruction Program	(16,173,689.80)	11,366,268.88	70.28%	(1,347,807.48)	1,528,731.00	113.42%
71150	Alternative Instruction Program	(297,165.00)	161,068.90	54.20%	(24,763.75)	15,892.32	64.18%

Hickman County Finance
 Summary Financial Statement
 March 2025

141 General Purpose School		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
71200	Special Education Program	(3,961,979.12)	2,010,318.46	50.74%	(330,164.93)	266,439.91	80.70%
71300	Career and Technical Education	(1,998,298.87)	717,255.21	35.89%	(166,524.91)	103,151.39	61.94%
72110	Attendance	(221,255.00)	132,878.53	60.06%	(18,437.92)	13,195.86	71.57%
72120	Health Services	(865,892.00)	481,460.93	55.60%	(72,157.67)	57,628.57	79.86%
72130	Other Student Support	(1,254,128.00)	624,694.44	49.81%	(104,510.67)	78,996.98	75.59%
72210	Regular Instruction Program	(1,675,053.38)	887,058.44	52.96%	(139,587.78)	105,817.94	75.81%
72220	Special Education Program	(379,981.00)	199,780.52	52.58%	(31,665.08)	23,480.86	74.15%
72230	Career and Technical Education	(245,411.41)	120,836.61	49.24%	(20,450.95)	11,398.34	55.74%
72250	Technology	(463,782.00)	301,639.22	65.04%	(38,648.50)	36,115.25	93.45%
72290	Other Programs	(35,000.00)	26,390.84	75.40%	(2,916.67)	0.00	0.00%
72310	Board Of Education	(716,803.00)	458,505.15	63.97%	(59,733.58)	11,696.58	19.58%
72320	Director Of Schools	(330,801.00)	203,829.25	61.62%	(27,566.75)	19,570.68	70.99%
72410	Office Of The Principal	(2,090,218.00)	1,084,512.72	51.89%	(174,184.83)	118,236.78	67.88%
72510	Fiscal Services	(50,000.00)	0.00	0.00%	(4,166.67)	0.00	0.00%
72610	Operation Of Plant	(2,681,750.00)	1,902,432.71	70.94%	(223,479.17)	186,846.60	83.61%
72620	Maintenance Of Plant	(1,421,686.41)	724,048.57	50.93%	(118,473.87)	48,470.78	40.91%
72710	Transportation	(2,242,651.18)	1,263,964.43	56.36%	(186,887.60)	94,818.53	50.74%
72810	Central And Other	(369,528.90)	103,945.05	28.13%	(30,794.08)	20,608.84	66.92%
73100	Food Service	(44,809.00)	0.00	0.00%	(3,734.08)	0.00	0.00%
73300	Community Services	(115,277.00)	55,546.68	48.19%	(9,606.42)	6,154.31	64.06%
73400	Early Childhood Education	(519,555.00)	289,723.26	55.76%	(43,296.25)	62,939.71	145.37%
76100	Regular Capital Outlay	(1,526,734.21)	320,088.00	20.97%	(127,227.85)	272,761.00	214.39%
	Total Expenditures	(39,681,449.28)	23,436,246.80	59.06%	(3,306,787.44)	3,082,952.23	93.23%
Total	141 General Purpose School	(5,784,277.56)	(2,439,413.67)	-42.17%	(482,023.13)	200,704.15	41.64%

Hickman County Finance
 Summary Financial Statement
 March 2025

142 School Federal Projects		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
Revenues							
44170	Miscellaneous Refunds	0.00	0.00	0.00%	0.00	0.00	0.00%
47131	Vocational Educ - Basic Grants To	74,394.32	(37,139.68)	49.92%	6,199.53	0.00	0.00%
47141	Title 1 Grants To Local Educ Agencies	1,249,111.22	(522,951.96)	41.87%	104,092.60	(76,091.17)	73.10%
47143	Special Education - Grants To States	1,142,048.92	(486,574.69)	42.61%	95,170.74	(69,550.97)	73.08%
47145	Special Education Preschool Grants	50,643.08	(9,065.04)	17.90%	4,220.26	0.00	0.00%
47146	English Language Acquisition Grants	0.00	(77,203.02)	0.00%	0.00	(3,491.18)	0.00%
47148	Rural Education	120,160.42	(57,272.00)	47.66%	10,013.37	0.00	0.00%
47189	Eisenhower Prof Development State	205,381.20	(68,951.82)	33.57%	17,115.10	(12,689.47)	74.14%
47309	COVID-19 Grant D	88,000.00	0.00	0.00%	7,333.33	0.00	0.00%
47401	American Rescue Plan Act Grant #1	1,638,423.78	(1,437,315.32)	87.73%	136,535.32	(23,244.82)	17.02%
47590	Other Federal Through State	166,755.57	0.00	0.00%	13,896.30	0.00	0.00%
Total Revenues		4,734,918.51	(2,696,473.53)	56.95%	394,576.54	(185,067.61)	46.90%
Expenditures							
71100	Regular Instruction Program	(1,612,004.53)	1,136,861.58	70.52%	(134,333.71)	78,297.19	58.29%
71150	Alternative Instruction Program	(7,865.50)	7,675.20	97.58%	(655.46)	0.00	0.00%
71200	Special Education Program	(961,160.58)	477,463.40	49.68%	(80,096.72)	39,505.82	49.32%
71300	Career and Technical Education	(69,639.02)	62,075.73	89.14%	(5,803.25)	9,363.86	161.36%
72110	Attendance	(2,338.00)	2,335.10	99.88%	(194.83)	0.00	0.00%
72120	Health Services	(11,555.00)	10,392.10	89.94%	(962.92)	0.00	0.00%
72130	Other Student Support	(81,349.54)	65,801.38	80.89%	(6,779.13)	4,813.09	71.00%
72210	Regular Instruction Program	(977,156.44)	562,745.06	57.59%	(81,429.70)	69,204.46	84.99%
72220	Special Education Program	(375,579.15)	211,693.45	56.36%	(31,298.26)	25,799.12	82.43%
72230	Career and Technical Education	(7,589.30)	3,779.09	49.79%	(632.44)	499.08	78.91%
72250	Technology	(68,604.09)	60,938.84	88.83%	(5,717.01)	(86,550.00)	-1,513.90%
72320	Director Of Schools	(3,549.50)	3,546.50	99.92%	(295.79)	0.00	0.00%
72410	Office Of The Principal	(17,343.00)	13,840.20	79.80%	(1,445.25)	0.00	0.00%
72610	Operation Of Plant	(265,092.49)	236,928.00	89.38%	(22,091.04)	0.00	0.00%
72620	Maintenance Of Plant	(8,245.50)	7,676.25	93.10%	(687.13)	0.00	0.00%
72710	Transportation	(51,780.00)	32,490.00	62.75%	(4,315.00)	1,050.00	24.33%
73100	Food Service	(73,389.50)	72,567.26	98.88%	(6,115.79)	0.00	0.00%
73300	Community Services	(2,393.00)	2,390.00	99.87%	(199.42)	0.00	0.00%
73400	Early Childhood Education	(6,904.00)	6,333.95	91.74%	(575.33)	0.00	0.00%
76100	Regular Capital Outlay	(14,443.99)	14,443.99	100.00%	(1,203.67)	0.00	0.00%
99100	Transfers Out	(116,936.38)	0.00	0.00%	(9,744.70)	0.00	0.00%
Total Expenditures		(4,734,918.51)	2,991,977.08	63.19%	(394,576.54)	141,982.62	35.98%
Total	142 School Federal Projects	0.00	295,503.55	100.00%	0.00	(43,084.99)	0.00%

Hickman County Finance
 Summary Financial Statement
 March 2025

143 Central Cafeteria		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
Revenues							
43521	Lunch Payments - Children	0.00	35,225.08	0.00%	0.00	0.00	0.00%
43522	Lunch Payments - Adults	28,498.00	(15,924.97)	55.88%	2,374.83	0.00	0.00%
43523	Income From Breakfast	2,969.00	(919.50)	30.97%	247.42	0.00	0.00%
43525	A La Carte Sales	225,000.00	(181,214.48)	80.54%	18,750.00	17.12	-0.09%
43570	Receipts From Individual Schools	0.00	(20,164.29)	0.00%	0.00	(20,164.29)	0.00%
44110	Investment Income	1,000.00	(205.85)	20.59%	83.33	(21.48)	25.78%
44170	Miscellaneous Refunds	0.00	0.00	0.00%	0.00	0.00	0.00%
47111	USDA School Lunch Program	1,700,000.00	(1,170,173.51)	68.83%	141,666.67	(136,515.25)	96.36%
47113	Breakfast	750,000.00	(430,345.95)	57.38%	62,500.00	(49,324.51)	78.92%
47114	USDA - Other	0.00	(7,261.21)	0.00%	0.00	(1,684.32)	0.00%
	Total Revenues	2,707,467.00	(1,790,984.68)	66.15%	225,622.25	(207,692.73)	92.05%
Expenditures							
73100	Food Service	(3,248,963.00)	2,882,359.41	88.72%	(270,746.92)	404,686.08	149.47%
	Total Expenditures	(3,248,963.00)	2,882,359.41	88.72%	(270,746.92)	404,686.08	149.47%
Total	143 Central Cafeteria	(541,496.00)	1,091,374.73	201.55%	(45,124.67)	196,993.35	436.55%



Hickman County Schools Trip Request

Name of School: HCHS

Name of Club/Group: TN Strong

Trip Requested: TN Strong Youth Summit in Chattanooga

Purpose: tobacco prevention

Date and Time frame: July 13-15 Number of students: 10+

Number of Chaperones: Male 1 Female 2 who?

Costs associated: 0

Levi Griego
Megan Bailey
Janie Morley

Attachments (any information or permission slips that are sent home with students)

Has the cafeteria been notified? N/A Number of Lunches needed? N/A

How will the students travel? State provided transportation

what does this mean?

Is a transportation request attached if system transportation is needed? N/A

See attached

Signature of person requesting the trip [Signature]

Signature of Principal Rob Emerson

Signature of Instructional Supervisor Angie Mauer 3/7/25

Signature of Director of Schools John Mullins - 3-7-25

*Per Hickman County Board of Education policy 4.302, any requested trip that has an out-of-state destination and/or is planned for overnight must have prior approval by the Board of Education.

2024/2025 Hickman Co. High School

Request for Field Trip

This form is to be completed for ALL field trips, including academic or athletic competitions at any level. This request must be submitted at least two weeks before the planned travel date. It must also be filled out completely at least one month before the field trip, including a roster and an itinerary from the time you leave until you return.

If the field trip is approved, you will fill out the District Field Trip Request.

- This request is for a National or State Competition
- This request is for an athletic competition
- This request is for an academic event.
- CTSO Career Development Events

Teacher's name: Levi Griego Subject Area: TNStrong

How is this trip an integral part of an approved course of study?

TNStrong Summit provides education and training to teens help them educate their peers and raise awareness about the effects of Tobacco use & to develop programs to reduce the tobacco use among teens in TN. students will participate in breakout sessions on various topics that will help empower them.

Prior to this field trip, the class will be involved in the following preliminary activities to prepare for this trip:

TNStrong is developing an anti-vaping program. The members want to help reduce the use of Vapes in Hickman County by students by educating them about the effects. They are training in a program called "Catch my Breath". Students have been collecting data on the current usage in H.C.

Follow-up activities for this unit will include the following activities:

The students will utilize the skill to finalize the program, they will present their request to the board for approval to present to the program to the Elem, Inter, & middle schools.

What is the Date of the Trip? July 13-15 Departure Time? 8:00 am Return Time? 4-5 pmish

Will a substitute be required to cover your classes/responsibilities? NO

What are the plans for the students not going on the trip?

N/A

Have you notified the cafeteria if you will need sack lunches or if your students will not be present for lunch? N/A

Do you need a transportation form? NO

Have you notified Mrs. Plunkett to place it on the calendar? Summer Activity

Do you have your student authorization to attend field trip form ready for other teachers to sign? N/A

Principal Approval: Rob Emasser Date: 3-4-25

TNStrong Youth Summit
Chattanooga, TN
July 13-15 2025

Sunday - July 13

- 8:00 meet at HCHS
- 8:30 Departure
- 1:00 Chattanooga experience ?
- 3-5:00
 - Hotel Check-in
 - Conference center check-in
- 5:00 - 7:30
 - Dinner
 - Chaperone Meeting
 - Summit Kick-Off
- 8:00pm - 10:00pm - Youth Summit Scavenger Hunt / City Tour

Monday July 14

- 8:00am - 7:30pm - Break out sessions and Activities
- 8:00pm - 10:00pm - Youth Summit Scavenger Hunt / City Tour

Tuesday July 15

- 7:30 am - Hotel Check out
- 8:00 - 12:30 Youth Summit Breakout sessions and Activities
- 1:00 - Depart Chattanooga
- Chattanooga Experience?

This program is fully funded by Dept of Health.

The Hotel, Summit, meals at summit, and transportation. Dept of Health rents mini-vans

for chaperones to transport students to & from

Chattanooga, inc. expenses.

TNStrong Youth Summit - July 13-15, 2025
Student and Guardian Agreement

Dear Parents and Guardians

Your TNStrong member is encouraged to participate in the TNStrong Youth Summit this year in Chattanooga. While this is a great opportunity for growth, learning, and leadership, I must also make you aware of some rules and expectations. **These are non-negotiable.** These were developed by the TN Dept of Health and TNStrong to promote safety and to encourage students to be at their most professional as representatives of HCHS.

1. Each student must bathe daily and provide for their personal hygiene.
2. All medications must be given to a chaperone to hold and dispense.
3. Any student that takes prescription medication must complete the Prescription Medication form and submit it with the medication to a chaperone at drop off July 13th.
4. Students will **NOT** engage in bullying. All types of Bullying or Teasing is strictly forbidden.
5. Students will participate fully.
 - a. This includes following all directions, expectations, and requests from chaperones and conference staff.
 - b. Students will sign up, attend, and fully participate in all breakout sessions and events.
6. Students will not leave the venue or hotel at any time unless accompanied by a chaperone.
 - a. Students will not enter the hotel rooms of other schools or enter rooms assigned to students of the opposite gender.
7. Students will not use tobacco products, vapes, illegal drugs, or any other substance not permitted. Any use or possession of any substance is strictly forbidden.
8. Students will be held accountable for their actions at all times.
9. As a representative of HCHS, students are expected to follow all school expectations and rules.
10. Students will HAVE FUN!

*****Violation of any of the above may result in:**

- **School Disciplinary Action**
- **Being removed as a member of TNStrong for the 25/26 school year.**
- **Being removed from the conference.**
 - **If removed from the Summit, parents will be contacted and are required to pick up their student from Chattanooga ASAP.**
_____ - Parent initials

_____ date _____
Guardian Signature

_____ date _____
Student Signature

TNStrong Youth Summit
Health Info, First Aid, and OTC Permission Form

I give TNStrong Chaperones permission to administer the following over the counter medications to _____.(Student's name)

Medication Name		These will be provided by staff and will be administered based on symptom and appropriate dosage listed on the medication package.
Pepto Bismol (Chewable)	Yes No	
Tylenol	Yes No	
Ibuprofen	Yes No	

Other OTC Medication Provided by Parent	Dosage	Quantity	How often	Other Instructions

Students are not allowed to carry PRN medications. All medications must be given to Chaperones.

First Aid Care (please initial)

_____ Yes. I give permission for Basic first aid to be provided. This includes minor injuries which require the use of Neosporin, Antiseptic Rinse, Band-Aids, etc.

_____ No. I do not give permission for Basic first aid to be provided.

_____ date _____
Guardian Signature

_____ date _____
Student Signature

TNStrong Youth Summit
Health Info, First Aid, and OTC Permission Form

Health Information

- Current Injuries Yes No

○ _____

- Dietary Restrictions Yes No

○ _____

- Medical Conditions Yes No

○ _____

- Physical Limitations Yes No

○ _____

- Medication Allergies Yes No None Known

○ _____

- Any other Relevant Information

○ _____

○ _____

○ _____

○ _____

○ _____

○ _____

- Emergency Contact information

○ Name: _____ Phone _____

○ Name: _____ Phone _____

○ Name: _____ Phone _____

TN Strong Conference
Prescription Medication

Student _____

Please list all prescription medications (including emergency medications).

Medication Name	Dosage	Quantity	How often	Other Instructions

Information must match prescription bottle

- Any student that needs medication must leave it with a chaperone.
- Chaperones will administer the medication at the prescribed times.
- Medication must be in the original bottle.
- Students may not keep their own medication.
- The exception is inhalers, epipens, or other emergency medication. Chaperones must be informed of all emergency medications.

_____ date _____
Guardian Signature

_____ date _____
Student Signature



Hickman County Schools Board Agenda Item Request

Date: 3-11-25

Name of School: Hickman County High School

Item Request: HCHS Senior Trip 2025 Holiday World

Explanation:

We are wanting to take the senior trip to
Holiday World Splash & Safari. There will be around
50 students and 6 chaperones. We will take
a charter bus.

May 14, 2025

5:00 AM - 8:00 PM

Attachments (if necessary and appropriate):

Signature of Person requesting to be placed on the agenda:

Ben Bunt

Signature of Building Principal:

Roby Emerson
Ange Manor 3/12/25



Hickman County Schools Trip Request

Name of School: Hickman Co Middle School

Name of Club/Group: 8th Graders (meeting requirements)

Trip Requested: Beechbend / Bowling Green KY

Purpose: Reward / End of year (Annual Trip for 8th graders)

Date and Time frame: Saturday May 10th, 9:00^{am} - 6:00^{pm} Number of students: 70

Number of Chaperones: Male 3 Female 3

Costs associated: \$30 per student

Attachments (any information or permission slips that are sent home with students)

Has the cafeteria been notified? N/A Number of Lunches needed? 0

How will the students travel? School bus

Is a transportation request attached if system transportation is needed? yes

Signature of person requesting the trip Christie Carter

Signature of Principal Ima S. Shipper

Signature of Instructional Supervisor [Signature]

Signature of Director of Schools _____

*Per Hickman County Board of Education policy 4.302, any requested trip that has an out-of-state destination and/or is planned for overnight must have prior approval by the Board of Education.



The time has come to make plans for our 8th grade trip! We are so excited to say that we are, once again, able to attend Beechbend Amusement Park in Bowling Green, KY. The 8th grade class will be making this trip on Saturday May 10, 2025. Travel time is approximately 2 hours to Bowling Green. Details about departure time etc will come later, but for now we need to know how many students will be attending. The cost of this trip will be \$30. That only covers the admission price to the park, as well as transportation costs. **Understand that students will still need to bring additional money for lunch/snacks the day of the trip.** There are several vendors around the park where they can get lunch. The deadline to turn in money for this trip is Friday, April 11th.

By signing this form you are giving permission for your child, _____
to attend the 8th grade trip to Beechbend, KY on May 10, 2025 You also need to enclose \$30(cash or check), payable to Hickman County Middle School.

Parent Signature

*Students are ineligible for the trip if they:

- Received two or more majors
- Had at least one trip to alternative school
- Have a failing final average at the end of the 3rd nine weeks in any subject.
- Missed more than 17 days during the school year.

If your child becomes ineligible after final payment has been sent to Beechbend, your payment will be nonrefundable

TRANSPORTATION REQUEST

INSTRUCTIONS

1. Requests must be submitted prior to each trip and sent to the Transportation Department.
2. A separate request form must be filled out for each trip.
3. Send white and blue copies to Transportation.
4. Blue copy will be returned by Transportation following approval.

THIS SECTION TO BE COMPLETED BY TEACHER/PRINCIPAL

DATE OF TRIP: <i>Saturday, May 10</i>	SCHOOL: <i>Hickman Middle</i>	DESTINATION: <i>Beechbend KY</i>	
DEPARTURE TIME <i>7:00am</i>	RETURN TIME <i>6:00pm</i>	GROUP: <i>5th Grade</i>	
FROM SCHOOL: <i>70</i>	TO SCHOOL: <i>Christie Carter</i>	TEACHER IN CHARGE: <i>HCMS</i>	DATE SUBMITTED: <i>3/13/25</i>
COMMENTS: (INCLUDE ALL DIRECTIONS OR SPECIAL INSTRUCTIONS) <i>will need two buses, already have two drivers</i>			
APPROVED BY:	TITLE:	DATE APPROVED:	
THIS SECTION TO BE COMPLETED BY TRANSPORTATION DEPARTMENT			
DATE RECEIVED:	DATE ACKNOWLEDGED:	VEHICLE:	
		<input type="checkbox"/> VAN <input type="checkbox"/> BUS <input type="checkbox"/> COACH	
COMMENTS:			
APPROVED BY:	TITLE:	DATE APPROVED:	

WHITE - TRANSPORTATION

BLUE - TRANSPORTATION (Return to Office)

YELLOW - TEACHER

PINK - OFFICE



Hickman County Schools Board Agenda Item Request

Date: 3-7 June 2025
Name of School: Hickman County High School
Item Request: Approval For JROTC Cadet Leadership Challenge (JCLC)
Explanation: Out of State Request - KY

The mission of JCLC is to provide cadets the opportunity to experience adventure and leadership training while interacting with their peers in a military setting while having fun.

Attachments (if necessary and appropriate):

Signature of Person requesting to be placed on the agenda:

Severin Moore

Signature of Building Principal:

Roby Emerson



Hickman County Schools Trip Request

Name of School: Hickman County High School

Name of Club/Group: JROTC - Out of State - KY

Trip Requested: JROTC cadet leadership Challenge

Purpose: Cadets to experience leadership and adventure training

Date and Time frame: 3-7 June Number of students: 10

Number of Chaperones: Male 1 Female 1

Costs associated: Ø

Attachments (any information or permission slips that are sent home with students)

Has the cafeteria been notified? N/A Number of Lunches needed? N/A

How will the students travel? Bus

Is a transportation request attached if system transportation is needed? YES

Signature of person requesting the trip Seneca Moore

Signature of Principal Robyn Emerson

Signature of Instructional Supervisor _____

Signature of Director of Schools _____

*Per Hickman County Board of Education policy 4.302, any requested trip that has an out-of-state destination and/or is planned for overnight must have prior approval by the Board of Education.

It is the recommendation of the Director of Schools that the boundaries for the school zones remain the same as originally drawn for the 2007-2008 school year and that the Attendance Zone Review Committee remain active for the 2025-2026 school year.



P.O. Box 440011
 Nashville, TN 37244-0011

Phone: (615) 815-3908 Fax: (615) 815-3911
 Email: bmassey@tsba.net

Invoice

Date	Invoice #
3/21/2025	40465

Bill To
Hickman County Board of Education Attn: Finance 115 Murphree Avenue Centerville, TN 37033

P.O. No.

Description	Qty	Rate	Amount
TSBA 2026 Membership Dues	1	6,376.00	6,376.00
Total			\$6,376.00
Payments/Credits			\$0.00
Balance Due			\$6,376.00

Please make checks payable to:
 Tennessee School Boards Association,
 Attention Finance Department.

LEA Name Hickman County School District

Billed Entity Number 128211

Proposal Submitted By*:

Company Name:	Central Knox dba Central Technologies Inc
Company SPIN (498 ID):	143035655
Contact Name:	Jordan Walker
Contact E-mail:	jwalker@centralinc.com
Contact Phone:	843.425.2265
TEBC Schedule/Contract	68595

Internal Connections

Must Be Completed By School or School District (Applicant)						Must Be Completed by Vendor		Only required for vendors submit quotes (different manufac
School/Building Name	Category	Manufacturer	Description (optional)	Model Number	Estimated	Price/Unit	Extended Price	Equivalent Make
Hickman County Schools	Switches	Aruba	JL658A 6300M 24SFP+ 4SFP56	JL658A	9	\$8,740	\$78,660	
Hickman County Schools	Switches	Aruba	Power Supplies	JL085A	18	\$280	\$5,040	
Hickman County Schools	Switches	Aruba	6200F 24 port	JL725B	36	\$2,200	\$79,200	
Hickman County Schools	Switches	Aruba	6200F 48 port	JL727B	17	\$3,400	\$57,800	
Hickman County Schools	Switches	Aruba	1M DAC Cable	J9281D	50	\$70	\$3,500	
Hickman County Schools	Switches	Aruba	3M DAC Cable	J9283D	10	\$90	\$900	
Hickman County Schools	Switches	Aruba	Aruba 5yr 6200F switch license	Q9Y75AAE	53	\$715	\$37,895	
Hickman County Schools	Switches	Aruba	Aruba 5yr 6300M switch license	Q9Y80AAE	9	\$1,120	\$10,080	
Hickman County Schools	IC	APC	Short Depth 1U Rack Mount UPS System Minimum 750VA	500VA	17	\$695	\$11,815	SMT750RM1U
Hickman County Schools	IC	APC	Regular Depth 2U Rack/Tower Mount UPS System Minimum	1000VA	10	\$875	\$8,750	SMT1500RM2UC
						Total	\$293,640	

Signature Below Accepts the Following:

Term of Service April 1, 2025 - September 30, 2026

<input checked="" type="checkbox"/>	Purchase IS contingent upon E-Rate funding approval
<input type="checkbox"/>	Purchase IS NOT contingent upon E-Rate funding approval

Order may be cancelled if E-Rate and/or local budget approval is not secured

Accepted By (Signature) John Mullins

Print Name John Mullins

Title Director of Schools

DATE 3/3/24

*By submitting a quote in response to the Customer's request, and if selected, the Service Provider agrees to abide the Terms and Conditions of the referenced SMC and proceed with the project accordingly subject to coordination with the Customer.

OUR PART

\$58,728

FROM THIS YEAR'S BUDGET

Invitation to Bid

The Hickman County Finance Office is accepting sealed bids for the purchase of welding equipment.

Bid documents with specifications are online at www.hickmank12.org/request-for-proposal.

All bidders will be required to submit a conflict-of-interest disclosure form that can be obtained at www.hickmank12.org/request-for-proposal.

Sealed bids must be mailed or delivered to the Hickman County Finance Office, 114 North Central Avenue, Suite 203, Centerville, TN 37033 and clearly marked on the outside of the envelope "Welding Equipment" by March 20, 2025, 10 AM. Bids will be opened on March 20, 2025, 10:05 AM at HC Board of Education offices located at 115 Murphree Ave., Centerville, TN 37033.

Then Hickman County Board of Education reserves the right to accept or reject any and all bids or parts of bids and to waive any informalities that would prevent the acceptance of a better bid.

Present Penny Mayberry -
Debbie Breece

See Attached

BIDDER INFORMATION SHEET

Full Name of Bidder: Learning Labs, Inc.

Legal Identity
(Corporation, Partnership, Individual, etc.) Learning Labs, Inc.

Address PO Box 1419
Calhoun GA 30703

Telephone 706-629-4624 / 800-334-4943

Fax 706-629-6761

Taxpayer Identification Number 58-0975085

Contact Person Laura Holbert

Phone 706-629-4624 / 800-334-4943

Email laura.holbert@lli.com

Welding Equipment Specifications

Hickman County Schools are seeking bids for the following welding equipment:

Quantity	Description	Price each
2	Miller Syncrowave 400 (951873) or equivalent (with wireless foot control)	\$ <u>12,925.60</u>
4	Miller Spectrum 875 Plasma Cutter (907583001) or equivalent (with torch and 50 ft cable)	\$ <u>3,332.40</u>
2	Miller Multimatic 235 Multiprocess Welder (951847) or equivalent (TIG Pack with dual cylinder)	\$ <u>3,869.65</u>
8	Miller CST 282 208-575V, Tweco (907770) or equivalent	\$ <u>3,438.60</u>

***Price shall include all shipping and delivery charges.
All equipment shall be warranted for at least 1 year from the date of receipt.***

Estimated delivery time after receipt of order 15-30 days.

Hickman County Schools are exempt from sales tax. A tax exempt form will be provided when the purchase order is submitted.

AFFIDAVIT ACKNOWLEDGEMENT

AMERICANS WITH DISABILITIES ACT

Bidder shall take the necessary actions to ensure its facilities and employment practices are in compliance with the applicable requirements of the Americans with Disabilities Act. Any costs of such compliance will be the sole responsibility of the bidder.

DRUG FREE WORKPLACE REQUIREMENTS

Private employers with five or more employees desiring to contract for construction services attest that they have a drug free workplace program in effect in accordance with Tennessee Code Annotated Section 50-9-112.

IRAN DIVESTMENT ACT

Under the Iran Divestment Act, T.C.A. §§ 12-12-101--12-12-113, political subdivisions in Tennessee are prohibited from entering into any procurement or contract over \$1,000 with a person who engages in investment activities in Iran. The state's chief procurement officer is required under T.C.A. § 12-12-106 to create a list of persons who engage in investment activities in Iran. Any person who is on the list is ineligible to contract with any political subdivision of this state, and any such contract is declared void ab initio under § 12-12-110. On or after July 1, 2016, every bid or proposal submitted to a political subdivision where competitive bidding is required must contain the following statement, submitted by the bidder under penalties of perjury:

"By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12- 12-106."

COLLUSION AMONG BIDDERS

The bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and municipal officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached.

1. Bidder is fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such bid; and
2. neither the bidder nor anyone subject to the bidder's direction or control has been a party;

- a. to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding,
 - b. to any collusion with any municipal official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract, nor
 - c. in any discussions between bidders and any municipal official concerning exchange of money or other things of value for special consideration in the letting of a contract.
3. no officer or employee of HCS either directly or indirectly, owns any interest in the bidder's business.

NON-BOYCOTT OF ISRAEL

Concerning the Non-Boycott of Israel Act (TCA 12-4-1 et seq.), by submission of this bid/quote/proposal, each supplier and each person signing on behalf of any supplier certifies, and in the case of a joint bid/quote/proposal, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each supplier is not boycotting Israel pursuant to § 12-4-1 and will not during the term of any award. Note: Applicable only to contracts of \$250,000 or more and to suppliers with 10 or more employees.

The undersigned hereby acknowledges receipt of these affidavits and certifies that the submittal in response to this solicitation is in full compliance with the listed requirements. Failure to properly acknowledge issues concerning the above is grounds for bid rejection and may subject the signer to penalties as directed by the appropriate laws.

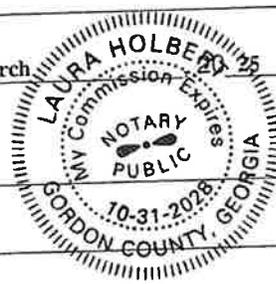
Chris Rattall

SIGNATURE OF AUTHORIZED AGENT _____

Subscribed and sworn to before me this 18th day of March

Signature of Notary Public Laura Holbert

My Commission Expires 10/31/2028



The Affidavits Acknowledgment must be completed, signed by an authorized agent and notarized and submitted with bid documents

Hickman County Government

Conflict of Interest Disclosure Form

The County Financial Management System of 1981 contains the most stringent conflict of interest provisions. TCA §5-21-121 provides:

(a) The director, purchasing agent, members of the committee, members of the county legislative body or other officials, employees, or members of the board of education or highway commission shall not be financially interested or have any personal beneficial interest, either directly or indirectly, in the purchase of any supplies, materials, equipment or contractual services for the county.

(b) No firm, corporation, partnership, association or individual furnishing any such supplies, materials, equipment or contractual services, shall give or offer, nor shall the director or purchasing agent or any assistant or employee accept or receive directly or indirectly from any person, firm, corporation, partnership or association to whom any contract may be awarded, by rebate, gift or otherwise, any money or other things of value whatsoever, or any promise, obligation or contract for future reward or compensation.

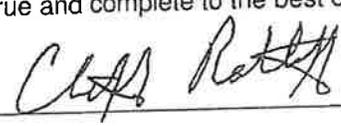
Date: 03/18/2025 Name: Learning Labs, Inc.

Please describe below any relationships, transactions, positions you hold (volunteer or otherwise), or circumstances that you believe could contribute to a conflict of interest:

I have no conflict of interest to report.

I have the following conflict of interest to report (please specify any boards or committees you (and/or your spouse) sit on, the name of your employer and any businesses you or your spouse may own.

I hereby certify that the information set forth above is true and complete to the best of my knowledge.

Date: 03/18/2025 Signature: 

BIDDER INFORMATION SHEET

Full Name of Bidder:___
MIAMI INDUSTRIAL GASES, INC. D/B/A SERVICE WELDING SUPPLY

Legal Identity
(Corporation, Partnership, Individual, etc.)_____CORPORATION

Address **3746 NW 81 ST**
MIAMI, FL 33147

Telephone 305-693-9088

Fax: **NO FAX,**

EMAIL: **natasha@swsmiami.com**

Taxpayer Identification Number___**59-2050673**

Contact Person: Natasha Titus

Phone: 305-693-9088

Email: **Natasha@swsmiami.com**

Welding Equipment Specifications

Hickman County Schools are seeking bids for the following welding equipment:

Quantity	Description	Price each
2	Miller Syncrowave 400 (951873) or equivalent (with wireless foot control)	\$__12,940.00__
4	Miller Spectrum 875 Plasma Cutter (907583001) or equivalent (with torch and 50 ft cable)	\$__3,340.00__
2	Miller Multimatic 235 Multiprocess Welder (951847) or equivalent (TIG Pack with dual cylinder)	\$__3,875.00__
8	Miller CST 282 208-575V, Tweco (907770) or equivalent	\$__3443.00__

***Price shall include all shipping and delivery charges.
All equipment shall be warrantied for at least 1 year from the date of receipt.***

Estimated delivery time after receipt of order __30__ days.

Hickman County Schools are exempt from sales tax. A tax exempt form will be provided when the purchase order is submitted.

AFFIDAVIT ACKNOWLEDGEMENT

AMERICANS WITH DISABILITIES ACT

Bidder shall take the necessary actions to ensure its facilities and employment practices are in compliance with the applicable requirements of the Americans with Disabilities Act. Any costs of such compliance will be the sole responsibility of the bidder.

DRUG FREE WORKPLACE REQUIREMENTS

Private employers with five or more employees desiring to contract for construction services attest that they have a drug free workplace program in effect in accordance with Tennessee Code Annotated Section 50-9-112.

IRAN DIVESTMENT ACT

Under the Iran Divestment Act, T.C.A. §§ 12-12-101--12-12-113, political subdivisions in Tennessee are prohibited from entering into any procurement or contract over \$1,000 with a person who engages in investment activities in Iran. The state's chief procurement officer is required under T.C.A. § 12-12-106 to create a list of persons who engage in investment activities in Iran. Any person who is on the list is ineligible to contract with any political subdivision of this state, and any such contract is declared void ab initio under § 12-12-110. On or after July 1, 2016, every bid or proposal submitted to a political subdivision where competitive bidding is required must contain the following statement, submitted by the bidder under penalties of perjury:

"By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12- 12-106."

COLLUSION AMONG BIDDERS

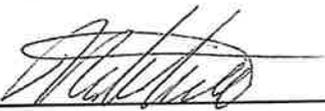
The bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and municipal officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached.

1. Bidder is fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such bid; and
2. neither the bidder nor anyone subject to the bidder's direction or control has been a party;
 - a. to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding,
 - b. to any collusion with any municipal official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract, nor
 - c. in any discussions between bidders and any municipal official concerning exchange of money or other things of value for special consideration in the letting of a contract.
3. no officer or employee of HCS either directly or indirectly, owns any interest in the bidder's business.

NON-BOYCOTT OF ISRAEL

Concerning the Non-Boycott of Israel Act (TCA 12-4-1 et seq.), by submission of this bid/quote/proposal, each supplier and each person signing on behalf of any supplier certifies, and in the case of a joint bid/quote/proposal, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each supplier is not boycotting Israel pursuant to § 12-4-1 and will not during the term of any award. Note: Applicable only to contracts of \$250,000 or more and to suppliers with 10 or more employees.

The undersigned hereby acknowledges receipt of these affidavits and certifies that the submittal in response to this solicitation is in full compliance with the listed requirements. Failure to properly acknowledge issues concerning the above is grounds for bid rejection and may subject the signer to penalties as directed by the appropriate laws.

SIGNATURE OF AUTHORIZED AGENT 

Subscribed and sworn to before me this 18th day of March, 2025.

Signature of Notary Public 

My Commission Expires June 30, 2025

The Affidavits Acknowledgment must be completed, signed by an authorized agent and notarized and submitted with bid documents



ADRIAN MIJANGOS
 Commission # HH 566828
 Expires June 30, 2028

Hickman County Government

Conflict of Interest Disclosure Form

The County Financial Management System of 1981 contains the most stringent conflict of interest provisions. TCA §5-21-121 provides:

(a) The director, purchasing agent, members of the committee, members of the county legislative body or other officials, employees, or members of the board of education or highway commission shall not be financially interested or have any personal beneficial interest, either directly or indirectly, in the purchase of any supplies, materials, equipment or contractual services for the county.

(b) No firm, corporation, partnership, association or individual furnishing any such supplies, materials, equipment or contractual services, shall give or offer, nor shall the director or purchasing agent or any assistant or employee accept or receive directly or indirectly from any person, firm, corporation, partnership or association to whom any contract may be awarded, by rebate, gift or other otherwise, any money or other things of value whatsoever, or any promise, obligation or contract for future reward or compensation.

Date: 3/18/2025 Name: Natasha Titus

Please describe below any relationships, transactions, positions you hold (volunteer or otherwise), or circumstances that you believe could contribute to a conflict of interest:

I have no conflict of interest to report.

I have the following conflict of interest to report (please specify any boards or committees you (and/or your spouse) sit on, the name of your employer and any businesses you or your spouse may own.

I hereby certify that the information set forth above is true and complete to the best of my knowledge.

Date: 3/18/2025 Signature: 

BIDDER INFORMATION SHEET

Full Name of Bidder: C & C Oxygen Co.

Legal Identity
(Corporation, Partnership, Individual, etc.) ~~Corporation~~ Company

Address ~~70~~ 3615 Rossville Blvd.
Chattanooga TN 37407

Telephone 423-867-2369 Cell 423-413-3907

Fax 423-867-2369

Taxpayer Identification Number 62-0961222

Contact Person Mark Bishop

Phone 423-413-3907

Email Markbishop@CLOxygen.com

Welding Equipment Specifications

Hickman County Schools are seeking bids for the following welding equipment:

Quantity	Description	Price each
2	Miller Syncrowave 400 (951873) or equivalent (with wireless foot control)	\$ <u>No Bid</u>
4	Miller Spectrum 875 Plasma Cutter (907583001) or equivalent <i>Hypertherm Powermax 65 SYNC</i> <i>PN 083344</i> (with torch and 50 ft cable)	\$ <u>3,609.00 EA</u>
2	Miller Multimatic 235 Multiprocess Welder (951847) or equivalent (TIG Pack with dual cylinder)	\$ <u>No Bid</u>
8	Miller CST 282 208-575V, Tweco (907770) or equivalent	\$ <u>No Bid</u>

***Price shall include all shipping and delivery charges.
All equipment shall be warranted for at least 1 year from the date of receipt.***

Estimated delivery time after receipt of order 7-10 days.

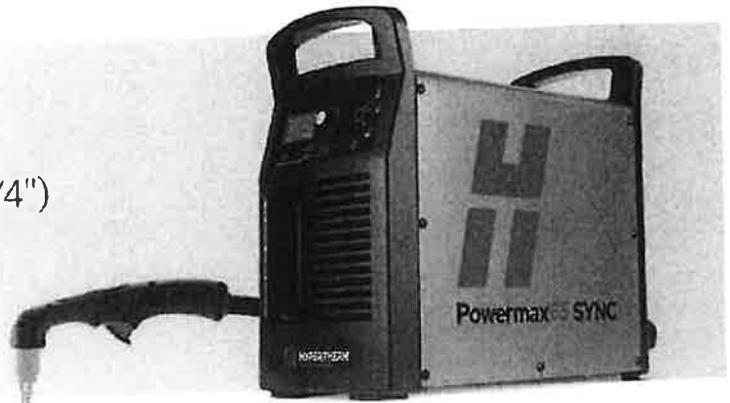
Hickman County Schools are exempt from sales tax. A tax exempt form will be provided when the purchase order is submitted.

Powermax65 SYNC

Recommended cut capacity of 20 mm (3/4")

Severance capacity of 32 mm (1-1/4")

Professional grade



Part of the Powermax® family, the Powermax65 SYNC features advanced torch communication for automated setup and patented single-piece cartridges for hand cutting, mechanized or robotic cutting, or gouging.

Key business benefits

Simplify operations and boost productivity

Single-piece cartridge simplifies operations and dramatically reduces training time

Minimize operating costs

Up to 5x longer consumable life compared to competitors decreases operating costs

Reduce secondary operations

Improved cut quality over consumable life delivers better part consistency to reduce secondary operations

Powermax65 SYNC. Easy to use. Versatile. Reliable.

For metal workers who want the most versatile system available to gouge and cut, Powermax65 SYNC delivers the best return on investment. It features a patented single-piece cartridge, greater cutting power than higher-amperage competitors, an automated system process set-up, and SmartSYNC® torches that provide trackable utilization data.

Powermax65 SYNC cut and gouge capacities

Cut capacity	Thickness	Cut speed
Recommended	20 mm (3/4")	500 mm/min (20 ipm)
	25 mm (1")	250 mm/min (10 ipm)
Severance (hand cutting)	32 mm (1-1/4")	125 mm/min (5 ipm)
Pierce*	16 mm (5/8")	
*Pierce rating for handheld use or with automatic torch height control		
Gouge capacity	Metal removal rate	Groove profile
Typical gouge	4.0 kg (8.8 lbs) per hour	2.9 mm (.11") D x 6.4 mm (.25") W
Torch output**	9 kW	
	65 A x 139 V ÷ 1000 W = 9.0 kW	

**Higher output voltage at the torch plus efficiently designed consumables result in a faster, cleaner cut.

"I've been using the new Powermax65 SYNC since last summer. One cartridge. No slag, beautiful lines, even fine ones."

Ray Ripple, Artist, welder, published author

**THE BEST
INVESTMENT
IS IN YOUR
POWER**

Ordering information

Below are the standard system configurations, which include a power supply, torch and work cable.

CE – for use in Europe, Australia & New Zealand - RCM, Serbia, UK - UKCA, Ukraine, and other countries where accepted.			75° hand torch		75° and 15° hand torch	180° full-length machine torch			180° full-length machine torch and 75° hand torch	
CCC – for use in China			7.6 m (25')	15.2 m (50')	7.6 m (25')	7.6 m (25')	10.7 m (35')	15.2 m (50')	10.7 m/7.6 m (35'/25')	
CSA – for use in the Americas and Asia, except China						✓		✓	✓	
CE	CCC	CSA	Torch lead length			✓ = With remote pendant				

Powermax65 SYNC® power supplies		Handheld			Mechanized							
↔	↔	Standard power supply	083356	083357	083360							
	↔	Standard power supply	083343	083344	083347							
↔	↔	Power supply with CPC port and voltage divider	083358	083359		083362	083327		083363	083364	083365	
	↔	Power supply with CPC port and voltage divider	083345	083346		083348	083349		083361	083350	083351	
↔	↔	Power supply with CPC port, voltage divider, and serial port					083366	083377		083367		
	↔	Power supply with CPC port, voltage divider, and serial port				083352		083375*		083376*		

* with ring terminated work lead

Custom configurations

Select power supply, torch, work cable, cartridge, and other components

Power supply options

CE – for use in Europe, Australia & New Zealand - RCM, Serbia, UK - UKCA, Ukraine, and other countries where accepted.		Standard	With CPC port and voltage divider	With CPC port, voltage divider and serial port	
CCC – for use in China					
CSA – for use in the Americas and Asia, except China					
CE	CCC	CSA			
↔	↔	Powermax65 SYNC 380-400 V	083368	083369	083370
	↔	Powermax65 SYNC 200-600 V	083371	083372	083373

Work leads

	Hand clamp	C-clamp	Ring terminal
7.6 m (25')	223125	223194	223200
15.2 m (50')	223126	223195	223201
22.8 m (75')	223127	223196	223202

Cable options

Cable length	Remote pendant	Control cables				
		CNC, spade connector, divided voltage	CNC, spade connector, no divided voltage	CNC, D-sub connector, divided voltage	RS-485 Serial comm, unterminated	RS-485 Serial comm, D-sub
7.6 m (25')	128650	228350	023206	223048	223236	223239
15.2 m (50')	128651	228351	023279	123896	223237	223240
22.8 m (75')	128652					



Hypertherm Powermax cartridge consumable platform

With its revolutionary single-piece design, the new cartridge consumable for Powermax® systems will change the way you cut and gouge metal forever. Your consumable inventory management will be streamlined. Select your cartridge and with a simple twist onto the torch you're ready to go.

MENU



CONTACT AN EXPERT

Benefits of Hypertherm Powermax cartridges

Easy to use

- SmartSYNC® torches with the cartridge automatically set the correct amperage and operating mode, eliminating setup errors.
- Easy to identify single-piece cartridges are color-coded by process to eliminate parts mix-up and simplify consumable inventory management.
- End-of-life detection lets the operator know when it's time to change the cartridge.
- Simplified operation minimizes downtime, troubleshooting, waste, and training time.
- Upgrading to the Hypertherm cartridge platform is easy for Powermax45 XP/65 /85 /105 systems via a torch adapter for Duramax® torches.



Learn more about the cartridge

Max removal and max control gouging

FlushCut options

HyAccess options

Powermax SYNC system options



[\(/hypertherm/powermax/powermax45-sync/\)](/hypertherm/powermax/powermax45-sync/)

Powermax45 SYNC plasma cutter (</hypertherm/powermax/powermax45-sync/>)

Powermax (</products/?DefaultProductLine=Powermax>)

For metal workers who want the most versatile system available to gouge, cut, and mark, the Powermax45[®] SYNC delivers the best return on investment. Part of the Hypertherm[®] Powermax[®] family, Powermax45 SYNC features built-in intelligence, a patented single-piece cartridge, and up to 5 times longer consumable life and greater cutting power than higher-amperage competitors.

[Read more \(/hypertherm/powermax/powermax45-sync/\)](/hypertherm/powermax/powermax45-sync/)

AFFIDAVIT ACKNOWLEDGEMENT

AMERICANS WITH DISABILITIES ACT

Bidder shall take the necessary actions to ensure its facilities and employment practices are in compliance with the applicable requirements of the Americans with Disabilities Act. Any costs of such compliance will be the sole responsibility of the bidder.

DRUG FREE WORKPLACE REQUIREMENTS

Private employers with five or more employees desiring to contract for construction services attest that they have a drug free workplace program in effect in accordance with Tennessee Code Annotated Section 50-9-112.

IRAN DIVESTMENT ACT

Under the Iran Divestment Act, T.C.A. §§ 12-12-101--12-12-113, political subdivisions in Tennessee are prohibited from entering into any procurement or contract over \$1,000 with a person who engages in investment activities in Iran. The state's chief procurement officer is required under T.C.A. § 12-12-106 to create a list of persons who engage in investment activities in Iran. Any person who is on the list is ineligible to contract with any political subdivision of this state, and any such contract is declared void ab initio under § 12-12-110. On or after July 1, 2016, every bid or proposal submitted to a political subdivision where competitive bidding is required must contain the following statement, submitted by the bidder under penalties of perjury:

"By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12- 12-106."

COLLUSION AMONG BIDDERS

The bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and municipal officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached.

1. Bidder is fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such bid; and
2. neither the bidder nor anyone subject to the bidder's direction or control has been a party;

- a. to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding,
 - b. to any collusion with any municipal official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract, nor
 - c. in any discussions between bidders and any municipal official concerning exchange of money or other things of value for special consideration in the letting of a contract.
3. no officer or employee of HCS either directly or indirectly, owns any interest in the bidder's business.

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The undersigned hereby acknowledges receipt of these affidavits and certifies that the submittal in response to this solicitation is in full compliance with the listed requirements. Failure to properly acknowledge issues concerning the above is grounds for bid rejection and may subject the signer to penalties as directed by the appropriate laws.

SIGNATURE OF AUTHORIZED AGENT Mark Biss

Subscribed and sworn to before me this 18 day of March, 2025.

Signature of Notary Public [Signature]
My Commission Expires September 28, 2026

My Commission Expires _____

The Affidavits Acknowledgment must be completed, signed by an authorized agent and notarized and submitted with bid documents



Hickman County Government

Conflict of Interest Disclosure Form

The County Financial Management System of 1981 contains the most stringent conflict of interest provisions. TCA §5-21-121 provides:

(a) The director, purchasing agent, members of the committee, members of the county legislative body or other officials, employees, or members of the board of education or highway commission shall not be financially interested or have any personal beneficial interest, either directly or indirectly, in the purchase of any supplies, materials, equipment or contractual services for the county.

(b) No firm, corporation, partnership, association or individual furnishing any such supplies, materials, equipment or contractual services, shall give or offer, nor shall the director or purchasing agent or any assistant or employee accept or receive directly or indirectly from any person, firm, corporation, partnership or association to whom any contract may be awarded, by rebate, gift or other otherwise, any money or other things of value whatsoever, or any promise, obligation or contract for future reward or compensation.

Date: 3/18/25 Name: Mark Bishop

Please describe below any relationships, transactions, positions you hold (volunteer or otherwise), or circumstances that you believe could contribute to a conflict of interest:

I have no conflict of interest to report.

I have the following conflict of interest to report (please specify any boards or committees you (and/or your spouse) sit on, the name of your employer and any businesses you or your spouse may own.

I hereby certify that the information set forth above is true and complete to the best of my knowledge.

Date: 3/18/25 Signature: Mark Bishop

BIDDER INFORMATION SHEET

Full Name of Bidder: Mike Qualls
Legal Identity
(Corporation, Partnership, Individual, etc.) Corp.
Address 979 Panama Rd
Dickson, TN 37055
Telephone 615-446-5035
Fax N/A
Taxpayer Identification Number _____
Contact Person Mike Qualls
Phone 615-446-5035
Email mike@alcqases.com

AFFIDAVIT ACKNOWLEDGEMENT

AMERICANS WITH DISABILITIES ACT

Bidder shall take the necessary actions to ensure its facilities and employment practices are in compliance with the applicable requirements of the Americans with Disabilities Act. Any costs of such compliance will be the sole responsibility of the bidder.

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1. Bidder is fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such bid; and
2. neither the bidder nor anyone subject to the bidder's direction or control has been a party.

Welding Equipment Specifications

Hickman County Schools are seeking bids for the following welding equipment:

Quantity	Description	Price each
2	Miller Syncrowave 400 (951873) or equivalent (with wireless foot control)	\$13,056.16
4	Miller Spectrum 875 Plasma Cutter (907583001) or equivalent (with torch and 50 ft cable)	\$3,366.06
2	Miller Multimatic 235 Multiprocess Welder (951847) or equivalent (TIG Pack with dual cylinder)	\$
8	Miller CST 282 208-575V. Tweco (907770) or equivalent	\$

**Price shall include all shipping and delivery charges.
All equipment shall be warranted for at least 1 year from the date of receipt.**

Estimated delivery time after receipt of order: 10 days.

Hickman County Schools are exempt from sales tax. A tax exempt form will be provided when the purchase order is submitted.

GENERAL TERMS AND CONDITIONS OF SEALED BIDS

THESE ITEMS APPLY TO AND BECOME A PART OF THE BID NO EXCEPTIONS TO THESE TERMS & CONDITIONS WILL BE CONSIDERED

- Sealed bids must be mailed or hand delivered to the Hickman County Finance Office at 114 North Central Ave. Suite 203, Centerville, TN 37033 and clearly marked on the outside of the envelope "Welding Equipment" before 10:00 AM on March 20, 2025, at which time sealed bids will be opened at the Hickman County Board of Education located at 115 Murphree Ave. Centerville, TN 37033. For building projects that exceed \$25,000, Tennessee State Contractor's License number should be listed on the outside of the envelope and a copy provided with the bid proposal. Hickman County Schools (HCS) will not accept bid responses after 10:00 AM, March 20, 2025. Proposals submitted by fax or electronic mail will not be accepted.
- No bidder may withdraw their proposal for a period of sixty (60) days after the date and hour set for the opening of bids.
- Any exceptions or deviations from written specifications shall be shown in writing and attached to the bid form. (See "Specifications" sheet for additional detail.)
- Affidavit Acknowledgement MUST be signed and notarized, and returned with the bid.
- HCS reserves the right to reject any, all or parts of bids, and to waive any technicalities in the bidding and to award each item to different bidders or all items to a single bidder.

Hickman County Government

Conflict of Interest Disclosure Form

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- (b) No firm, corporation, partnership, association or individual furnishing any such supplies, materials, equipment or contractual services, shall give or offer, nor shall the director or purchasing agent or any assistant or employee accept or receive directly or indirectly from any person, firm, corporation, partnership or association to whom any contract may be awarded, by rebate, gift or other otherwise, any money or other things of value whatsoever, or any promise, obligation or contract for future reward or compensation.

Date: _____ Name: _____
 Please describe below any relationships, transactions, positions you hold (volunteer or otherwise), or circumstances that you believe could contribute to a conflict of interest:

I have no conflict of interest to report.

_____ I have the following conflict of interest to report (please specify any boards or committees you (and/or your spouse) sit on, the name of your employer and any businesses you or your spouse may own.

I hereby certify that the information set forth above is true and complete to the best of my knowledge.

Date: 3-5-25 Signature: Mike Qualls

- a. to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding.
- b. to any collusion with any municipal official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract, nor
- c. in any discussions between bidders and any municipal official concerning exchange of money or other things of value for special consideration in the letting of a contract.
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NON-BOYCOTT OF ISRAEL

Concerning the Non-Boycott of Israel Act (TCA 12-4-1 et seq.), by submission of this bid/quote/proposal, each supplier and each person signing on behalf of any supplier certifies, and in the case of a joint bid/quote/proposal, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each supplier is not boycotting Israel pursuant to § 12-4-1 and will not during the term of any award. Note: Applicable only to contracts of \$250,000 or more and to suppliers with 10 or more employees

The undersigned hereby acknowledges receipt of these affidavits and certifies that the submittal in response to this solicitation is in full compliance with the listed requirements. Failure to properly acknowledge issues concerning the above is grounds for bid rejection and may subject the signer to penalties as directed by the appropriate laws.

SIGNATURE OF AUTHORIZED AGENT _____

Subscribed and sworn to before me this _____ day of _____, 20_____.

Signature of Notary Public _____

My Commission Expires _____

The Affidavits Acknowledgment must be completed, signed by an authorized agent and notarized and submitted with bid documents

Company	Syncrowave 400	Plasma Cutter	235 Multi	282 Tweco	Total	Notarized	Conflict
A-L	\$13,056.16	\$3,366.06				no	yes
Service Welding Supply	\$12,940.00	\$3,340.00	\$3,875.00	\$3,443.00	\$74,534.00	yes	yes
Learning Labs Inc	\$12,925.60	\$3,332.40	\$3,869.65	\$3,438.60	\$74,428.90	yes	yes
C&C Oxygen		\$3,609.00		Hypertherm Powermax 65	\$14,436.00	yes	yes

March 19, 2025

Angie Manor
Secondary Curriculum Supervisor
Hickman County Schools
115 Murphree Ave
Centerville, TN 37033

Dear Ms. Manor:

Thank you for being a loyal customer and for your interest in Savvas Learning Company's K-12 science programs. Designed to provide students with active, inquiry-based learning experiences, our Tennessee science programs encourage curiosity and exploration through phenomena-driven, experiential learning that engages and excites students.

Please know that at Savvas, we uphold the strictest editorial standards and take pride in developing the highest-quality K-12 instructional materials so that all students have access to rigorous, evidence-based, standards-aligned curriculum. Great care is taken to ensure our learning solutions present balanced, unbiased, accurate, and fact-based content.

In response to your recent inquiry, we are confident that our full line of science programs meets the requirements of the Tennessee "Divisive Concepts in Instruction" statute and rules. Additionally, all of our K-12 science programs listed below have been comprehensively reviewed by the Tennessee Department of Education, which determined they are fully aligned to the new Tennessee Academic Standards for Science, and were approved by the Tennessee State Board of Education for statewide adoption:

- *Tennessee elevateScience*
- *Tennessee Miller & Levine Experience Biology*
- *Tennessee Experience Chemistry*
- *Experience Physics*
- *Environmental Science: Your World, Your Turn*

We appreciate the opportunity to serve as your educational partner and share your goal of increasing the academic outcomes of all of your students. Please do not hesitate to reach out to me or your Savvas account manager should you have any additional questions.

Sincerely,



Ben Koth
Senior Vice President, Sales
ben.koth@savvas.com

**Hickman County Board of Education
 Budget Amendment 29
 General Purpose (141)
 April 7, 2025**

Account	Description	Debit	Credit	Justification
49700 - - 76100 - 799 -	Insurance Recovery Other Capital Outlay	\$ 212,960.62		HCMS - Roof and Gym Floor Replacement
			\$212,960.62	
48990 - - 72810 - 599 - SS	Other Revenue Other Charges	\$ 4,000.00		Outside Donation for Schools
			\$ 4,000.00	
46790 71300 - 599 -	Other CTE Revenue Other Charges	36,989.75		TCAT Revenue
			36,989.75	
TOTALS		\$ 253,950.37	\$ 253,950.37	

Approved:

Attest:

Board Chair

John Mullins

Hickman County Board of Education
Budget Amendment 30
General Purpose (141)
April 7, 2025

Account	Description	Debit	Credit	Justification
72810 - 599 -	Other Charges	5,000.00		To track outside donations
72810 - 499 - SS	Other Supplies & Mat		5,000.00	
TOTALS		\$ 5,000.00	\$ 5,000.00	

Approved:

Attest:

Board Chair

John Mullins



Misty Shelton

VPK Supervisor/Licensure Coordinator/Board Policies

Hickman County Schools
115 Murphree Avenue
Centerville, Tennessee 37033

To: School Board Members

From: Misty Shelton

Date: April 2025

The following policies are up for review.

Up for Review:

5.701 Substitute Teachers

5.702 Student Teachers

5.800 Director of Schools

5.801 Recruitment and Selection

5.802 Qualifications and Duties of the Director of Schools

5.803 Evaluation of the Director of Schools

6.100 Student Goals

6.200 Attendance

6.2001 Attendance During Postsecondary Visits

6.201 Compulsory Attendance Ages

6.2011 Voluntary Pre-K Attendance

*5.400 Health Examinations/Communicable Diseases

*5.40 Acquired Immune Deficiency Syndrome

*5.402 Hepatitis B

*5.403 Drug and Alcohol Testing for Employees

Thank you for your careful consideration of these policies.

931-729-3391 ext. 2226

misty.shelton@hickmank12.org

fax 931-729-3834

Hickman County Board of Education

Descriptor Term: Substitute Teachers	Descriptor Code: 5.701	Issued Date: 08/05/24
	Rescinds: 5.701	Issued: 02/06/23

1 Substitute teachers are those teachers used to replace teachers on leave or to fill temporary vacancies.^{1,2}
2 Substitute teachers may be employed and paid directly by the board of education or by a third party
3 public or private employer through an agreement between such third party employer and the board of
4 education. Substitute teachers employed by third party entities shall be subject to the same
5 unemployment benefit eligibility conditions as substitute teachers employed directly by the board of
6 education.²

7 APPLICATION/QUALIFICATIONS

8 Criminal history record checks and fingerprinting of applicants for substitute teaching are required.³

9 Applicants with revoked licenses or certificates according to the Department of Education shall not be
10 hired.⁴

11 Qualifications for substitute teachers shall be: (1) a high school diploma or GED; (2) attendance at an
12 orientation session.

13 A list of substitute teachers will be prepared by the director of schools who will maintain files which
14 may include transcripts, credentials, recommendations and other pertinent information.

15 COMPENSATION

16 If employed directly by the board of education, the compensation of substitute teachers shall be
17 determined annually by the Board.

18 Retired teachers serving as substitutes who do not have an active teaching license shall be paid the same
19 as a retired substitute teacher with an active teaching license. This only applies to teachers who retired
20 after July 1, 2011 through July 1, 2016.⁵

21 CERTIFICATION

22 When substituting for a regular teacher who has been absent for twenty (20) consecutive days, a
23 substitute teacher must possess a teaching certificate with endorsement in the discipline(s) to be taught.⁶
24 When substituting for a teacher without sick leave, the substitute shall be certified and paid according to
25 the state salary schedule.¹

26 EMERGENCY NEEDS

1 All teacher aides, secretaries and clerks are approved substitute teachers for use in emergency situations.
 2 Emergency use shall be defined as less than a full day due to the regular or substitute teacher being
 3 unable to arrive on time or remain for the full day.

4 Said substitutes shall receive the proportionate equivalent salary regular substitute teachers would
 5 receive under similar circumstances or their regular salary, if higher; however, they shall not receive pay
 6 for both positions at the same time.

7 Licensed personnel can be used as a substitute teacher in another class in emergency situations in which
 8 another substitute is unable to arrive on time or remain for the full day. Licensed personnel who volunteer
 9 to substitute in a class in addition to their normal instructional duties and complete after-school planning
 10 time will be compensated per class period in which they are utilized.

11 TRAINING AND ORIENTATION

12 The director of schools shall be responsible for ensuring that there are appropriate training and
 13 development programs for substitute teachers that includes the annual school safety training required by
 14 state law.⁷

15 RESPONSIBILITIES

16 Substitute teachers shall assume the same responsibilities as the regular teacher, including, but not
 17 limited to, bus duty and playground supervision.

18 RE-EMPLOYMENT/TERMINATION

19 On an annual basis, the director of schools, with input from the principals, shall determine which
 20 substitute teachers performed at an acceptable level. Substitute teachers who performed below an
 21 acceptable level shall not be re-employed.

22 All substitutes shall be responsible for providing correct addresses and phone numbers and for notifying
 23 the principal and/or third party employer if they wish to terminate their service as substitutes.

Legal References

1. [TRR/MS 0520-01-02-.04\(5\)](#)
2. [TCA 49-5-709](#)
3. [TCA 49-5-413\(a\)\(2\)](#)
4. [TCA 49-2-203\(a\)\(14\)\(C\)](#)
5. [TCA 49-3-312\(b\)](#)
6. [TCA 49-3-312\(a\); TRR/MS 0520-01-02-.04\(5\)\(b\)](#)
7. [Public Acts of 2024, Chapter No. 735; TCA 49-6-805\(7\)](#)

Cross References

- Background Investigations 5.118
 Employment of Retirees 5.119

Hickman County Board of Education

	Descriptor Term: Student Teachers	Descriptor Code: 5.702	Issued Date: 02/06/23
		Rescinds: 5.702	Issued: 12/07/20

- 1 In an efficiently administered program of student teaching, the students are provided opportunities for
2 laboratory experiences in practical teaching situations under the guidance and supervision of experienced
3 classroom teachers, principal and supervising personnel.
- 4 The local system, in addition to rendering a much needed service to the teaching profession, has the
5 opportunity of observing beginning teachers and evaluating their ability and potential in applying for
6 vacancies when they occur.
- 7 Student teachers shall be accepted or refused by the director of schools, the principal or the supervising
8 teacher.
- 9 Student teachers will be expected to observe all rules and regulations established by the Board.
- 10 A student teacher shall be accorded the same protection of the laws as a certificated teacher and shall
11 comply with all rules and regulations of the Board and observe all duties of teachers as set forth in state
12 statute.¹
- 13 In addition, student teachers shall be required to fulfill all normal local responsibilities, both school and
14 extracurricular, and shall familiarize themselves with the policies of the Board and the school.
- 15 No classroom student shall have more than one (1) student teacher per year in a given subject. Any
16 exception to this policy must have prior approval from the director of schools.
- 17 The evaluation of a student teacher shall be based upon a joint agreement between the cooperating
18 teacher and the student's supervising teacher.
- 19 A student teacher may be asked to terminate his or her service upon the mutual consent of the principal,
20 the cooperating teacher and the supervising teacher at any time during the term.

Legal References

1. TCA 49-5-403(c); TCA 49-5-201

Hickman County Board of Education

	Descriptor Term: Director of Schools	Descriptor Code: 5.800	Issued Date: 02/06/23
		Rescinds: 5.800	Issued: 12/07/20

1 The director of schools shall be the chief executive officer of the school system and shall have, under
2 the direction of the Board, general supervision of all the public schools, personnel and departments of
3 the school system. The director of schools is responsible for the management of the schools under the
4 Board's policies and is accountable to the Board.¹

5 The director of schools, at his/her discretion, may delegate any of his/her duties to other school
6 personnel.

Legal References

1. TCA 49-2-301(a)

Hickman County Board of Education

Descriptor Term: Director of Schools Recruitment and Selection	Descriptor Code: 5.801	Issued Date: 02/06/23
	Rescinds: 5.801	Issued: 12/07/20

1 When a vacancy occurs, the appointment of a director of schools is a function of the Board.¹ The Board
2 is responsible for finding the person it believes can most effectively translate into action the policies of
3 the Board and the goals of the community and the professional staff.

4 The Board may employ a consultant to advise and assist the Board in the search and selection process.
5 However, final selection shall rest with the Board after a thorough consideration of qualified
6 applicants. An interim director of schools appointed during the time of a search shall not become a
7 candidate unless the Board expressly permits such inclusion in the selection procedures. A board
8 member may not apply for or in any other way be considered for the position of director of schools.²

9 If the Board chooses to conduct a search to fill the position, the Board shall initially develop the
10 following:

- 11 1. A job description
- 12 2. A timeline
- 13 3. A process for accepting and reviewing applications
- 14 4. Selection procedures which shall include, but not be limited to, the following:³
 - 15 a. The Board may invite the community, including board employees, to participate in the
16 process of selecting a director of schools. Resumes of persons interviewed by the Board
17 shall be available in the central office for public inspection.
 - 18 b. The interview process for each finalist shall include at least one interview with the
19 entire board.
 - 20 c. Candidates shall be interviewed by the Board in an open session. Only board members
21 will be allowed to ask questions during the interview. The Board may additionally
22 choose to conduct closed-session one-on-one interviews between individual board
23 members and individual candidates. The Board may additionally choose to conduct
24 "town hall" type meetings where the public can engage the candidates with questions
25 via an appropriate moderator.
 - 26 d. The Board shall attempt to select a director by unanimous vote, but a simple majority
27 vote of the membership of the board shall be required for the appointment of a director
28 of schools.

Legal References

1. TCA 49-2-203(a)(14)
2. TCA 49-2-203(a)(1)(D)
3. TCA 49-2-203(a)(14)(B)

Hickman County Board of Education

Descriptor Term: Qualifications and Duties of the Director of Schools	Descriptor Code: 5.802	Issued Date: 08/05/24
	Rescinds: 5.802	Issued: 02/06/23

1 **QUALIFICATIONS**

- 2 1. A professional educator's license
- 3 2. A master's degree in education with a preference for a doctorate degree
- 4 3. Three (3) years of successful experience in school administration
- 5 4. Such other qualifications as the board deems desirable

6 **REPORTS TO:** The Board of Education

7 **SUPERVISES:** All administrative and supervisory personnel in the district

8 **JOB GOAL:** To provide leadership in developing and maintaining the best possible educational
9 programs and services

10 **SCOPE OF RESPONSIBILITY:** The management responsibilities of the director of schools shall
11 extend to all activities of the district, to all phases of the educational program, to all aspects of the
12 financial operation, to all facility management, and to the conduct of such other duties as may be assigned
13 by the board. The director of schools may delegate these duties together with appropriate authority but
14 may not delegate nor relinquish ultimate responsibility for results or any portion of accountability.

15 **ESSENTIAL FUNCTIONS**

16 **General Administrative**

- 17 1. Provides leadership in identification of priorities and assures that all activities reflect those
18 board-established priorities.
- 19 2. Prepares and recommends short and long-range plans for board approval and implements those
20 plans when approved.
- 21 3. Prepares, in conjunction with the board chair, agenda recommendations relative to all matters
22 requiring board action, including all facts, information, options, and reports needed to assure
23 informed decisions. Provides advice and counsel to the board on matters before it.
- 24 4. Attends all regular and special meetings of the board and keeps a complete and accurate record
25 of the proceedings of all meetings of the board and of its official acts.
- 26 5. Recommends drafts of new policies or changes to the board. Anticipates potential problems.
27 Recommends policies or courses of staff action.

- 1 6. Develops administrative procedures to implement board policy or for the items deemed
2 necessary for the efficient operation of the schools and disseminates these procedures to
3 appropriate staff.
- 4 7. Keeps the board informed regarding development in other districts or at state and national levels
5 that would be helpful to the district.
- 6 8. Ensures that all local, state, and federal standards for the health and safety of the students and
7 staff are maintained and that required reports are maintained.
- 8 9. Fulfills all statutory obligations and implements the education law of the State of Tennessee and
9 the rules and regulations of the State Board of Education.¹

10 **Financial Management**

- 11 1. Provides direction to and supervision of school business functions. Encourages development and
12 implementation of sound business practices. Continually assesses business practices to achieve
13 efficiency.
- 14 2. Prepares, annually, a budget and submits it to the board for approval. Presents approved budget
15 to the appropriate local funding body for adoption.
- 16 3. Makes appropriate written reports for the board detailing all receipts and expenditures of the
17 public school funds and submits them to the local funding body.
- 18 4. Ensures that funds are spent prudently by providing adequate control and accounting of the
19 district's financial and physical resources.

20 **Personnel Administration**

- 21 1. Establishes lines of authority which shall be approved by the board and shown on the system
22 organization chart. Lines of authority shall not restrict the practical working relationships of all
23 staff members at all levels.
- 24 2. Employs such personnel as may be necessary within the limits of budgetary provisions and
25 recommends to the board teachers who are eligible for tenure.
- 26 3. Develops recruitment procedures to assure well-qualified applicants for professional and non-
27 professional positions.
- 28 4. Assigns and transfers employees as the interest of the district may dictate and reports such action
29 to the board for information and record.
- 30 5. Holds meetings of teachers and other employees as necessary for the discussion of matters
31 concerning the welfare and improvement of the schools.
- 32 6. Communicates directly or through delegation all actions of the board relating to personnel
33 matters to all and receives employees' communications to be made to the board.
- 34 7. Evaluates principals annually.

- 1
2 8. Informs the Office of Educator Licensing of licensed educators or educators who have a
3 temporary teaching permit who have been suspended or dismissed, who have resigned,
4 following allegations of conduct, including sexual misconduct, which, if substantiated, would
5 warrant consideration for license suspension or revocation, or who have been convicted of a
6 felony. This report shall also be made if the licensed educator has pleaded guilty or nolo
7 contendere to, or has been convicted or otherwise found guilty of such an offense or equivalent
8 offense in another jurisdiction.² The report shall be submitted within thirty (30) days of the
9 suspension, dismissal, or resignation or of receiving knowledge of the felony conviction.²

10 **Instructional Leadership**

- 11 1. Serves as the chief school executive. Ensures the development and maintenance of a positive
12 educational program designed to meet the needs of the community and to carry out the policies
13 of the board. Ensures that a system of thorough and efficient education, as defined by state law,
14 is available to all students.
- 15 2. Recommends to the board for its adoption all courses of study, curriculum guides, and major
16 changes in tests and time schedules to be used in the schools.
- 17 3. Oversees the timely revisions of all curriculum guides and courses of study.
- 18 4. Develops guidelines and direction for monitoring the effectiveness of existing and new
19 programs.
- 20 5. Conducts a periodic audit of the total school program and advises the board of recommendations
21 for the educational advancement of the schools.
- 22 6. Seeks out available sources for grant funding to support programs and projects.
- 23 7. Ensures that the goals of the school system are adequately reflected in its educational program
24 and operations.

25 **Community/Public Relations**

- 26 1. Promotes community support of the schools. Interprets district programs and services, reports,
27 plans, events, and activities of interest and solicits community opinions regarding school and
28 educational issues.
- 29 2. Identifies available community resources and links to social service agencies that support
30 education and healthy child development.
- 31 3. Develops strategies to promote parental involvement in their student's education and provides
32 opportunities for parent-teacher interaction.
- 33 4. Maintains contact and good relations with local media. Acts as the board's spokesperson.

1 5. Ensures that the district interests will be represented in meetings and activities of municipal and
2 other governmental agencies.

3 6. Represents the school system and its interests in community organizations, activities, and
4 projects.

5 **TERMS OF EMPLOYMENT:** Serves in accordance with the terms of the contract between the board
6 and the director of schools. Salary to be determined by the board. A written contract can be executed
7 with a duration up to four (4) years which may be renewed.

8 **EVALUATION:** Performance of this job will be evaluated in accordance with provisions of state law
9 and the board's policy on evaluation of the director of schools.

10 **GENERAL REQUIREMENTS:** The above statements are intended to describe the general nature and
11 level of work being performed by the person assigned to this position. They are not intended to be a
12 complete list of responsibilities, duties, and skills required of personnel so assigned.

Legal References

1. [TCA 49-2-301](#)
2. [TRR/MS 0520-02-03-.09\(2\)](#); [TCA 49-5-417\(c\)](#);
[TCA 49-5-106\(f\)](#); [Public Acts of 2024, Chapter No. 577](#)

Cross References

Executive Committee 1.301
Board-Media Relations 1.502
Administrative Procedures 1.601
Administrative Committees 1.602
Administrative Reports 1.603
School District Planning 1.701
Job Descriptions 5.103
Application and Employment 5.106
Evaluation of the Director of Schools 5.803

Hickman County Board of Education

Descriptor Term:

Evaluation of the Director of Schools

Descriptor Code:
5.803

Issued Date:
02/06/23

Rescinds:
5.803

Issued:
12/07/20

1 Through an annual evaluation of the director of schools,¹ the Board will strive to accomplish the
2 following:

- 3 1. Clarify the role of the director according to Board Policy 5.802;
- 4
- 5 2. Develop harmonious working relationships between the Board and the director; and
- 6
- 7 3. 3. Develop improvements in the administrative leadership of the school system.

8 The Board will develop, with the director, a set of performance objectives based on the needs of the
9 system. The performance of the director will be reviewed in accordance with these specified goals. The
10 performance objectives will be memorialized in an evaluation plan that includes, at a minimum, sections
11 regarding job performance, student achievement, relationships with staff and personnel, relationships
12 with board members, and relationships with the community.¹

13 At a time agreed to by the Board and the director, the Board will meet as a body to evaluate the director's
14 performance.

15 The following guidelines will be used in the evaluation process:

- 16 1. The director will know the standards upon which he/she will be evaluated and will be involved
17 in the development of those standards.
- 18
- 19 2. A part of the evaluation may be a composite of the evaluation by individual board members, but
20 the Board, as a whole, will meet with the director to discuss the composite evaluation.
- 21
- 22 3. The evaluation shall include a discussion of strengths as well as weaknesses.
- 23
- 24 4. Both the Board and director will prepare for the evaluation; the director will conduct a self-
25 evaluation and board members will document the evidence used in rating the director's
26 performance.
- 27
- 28 5. All documentation will be supported by objective evidence.

Legal References

1. TCA 49-2-203(a)(15)

Cross References

Board-Director Relations 1.205
Qualifications/Duties of the Director of Schools 5.802

Hickman County Board of Education

Descriptor Term: Student Goals	Descriptor Code: 6.100	Issued Date: 03/06/23
	Rescinds: 6.100	Issued: 01/04/21

1 In order to establish an environment conducive to learning for each student, the Board establishes the
2 following goals:

- 3 1. To assure all students the same educational opportunities regardless of race, color, creed, religion,
4 ethnic origin, sex or disabilities. ¹
- 5 2. To protect and observe the legal rights of students;
- 6 3. To promote a learning environment which provides opportunities for all students without regard
7 to race, creed, ethnic origin, sex or disabilities;
- 8 4. To enhance the self-image of each student by helping him/her feel respected and worthy through
9 a learning environment which provides positive encouragement from frequent success;
- 10 5. To provide an environment of reality in which students can learn personal and civic responsibility
11 for their actions through meaningful experiences as school citizens;
- 12 6. To deal with students in matters of discipline in a fair and constructive manner;
- 13 7. To provide for the safety, health and welfare of students; and
- 14 8. To promote faithful attendance and good work.
- 15
- 16
- 17
- 18
- 19
- 20
- 21

Legal References

1. 20 USCA § 1703; TCA 49-6-3109

Cross References

School District Goals 1.700
Instructional Goals 4.100
Basic Program 4.201
Student Discrimination, Harassment, Bullying, Cyber-
bullying, and Intimidation 6.304

Hickman County Board of Education

Descriptor Term: Attendance	Descriptor Code: 6.200	Issued Date: 04/08/24
	Rescinds: 6.200	Issued: 08/07/23

1 Attendance is a key factor in student achievement and therefore, students are expected to be present each
2 day school is in session. The official school day for students begins at 8:00 a.m. and concludes at 3:00
3 p.m. unless so noted on the Board approved calendar.

4 The attendance supervisor shall oversee the entire attendance program which shall include: ¹

- 5 1. All accounting and reporting procedures and their dissemination;
- 6
- 7 2. Alternative program options for students who severely fail to meet minimum attendance
8 requirements;
- 9
- 10 3. Ensuring that all school age children attend school;
- 11
- 12 4. Providing documentation of enrollment status upon request for students applying for new or
13 reinstatement of driver's permit or license; and
- 14
- 15 5. Notifying the Department of Safety whenever a student with a driver's permit or license
16 withdraws from school.²

17 Student attendance records shall be given the same level of confidentiality as other student records. Only
18 authorized school officials with legitimate educational purposes may have access to student information
19 without the consent of the student or parent/guardian.³

20 Absences shall be classified as either excused or unexcused as determined by the principal/designee.
21 Excused absences shall include:⁴

- 22 1. Personal illness;
- 23
- 24 2. Illness of immediate family member;
- 25
- 26 3. Death in the family;
- 27
- 28 4. Extreme weather conditions;
- 29
- 30 5. Religious observances;⁵
- 31
- 32 6. Pregnancy;
- 33

- 1 7. School-endorsed activities;
- 2
- 3 8. Summons, subpoena, or court order; or
- 4
- 5 9. Circumstances which in the judgment of the principal create emergencies over which the
- 6 student has no control.

7 The principal shall be responsible for ensuring that:⁶

- 8 1. Attendance is checked and reported daily for each class;
- 9
- 10 2. Daily absentee sheets contain sign in/sign out sheets and indicate students present or absent
- 11 for the majority of the day;
- 12
- 13 3. All student absences are verified;
- 14
- 15 4. Written excuses are submitted for absences and tardiness;
- 16
- 17 5. System-wide procedures for accounting and reporting are followed.

18 **TRUANCY**

19 *General*

20 Annually, the Director of Schools/designee will provide written notice to parent(s)/guardian(s) that
21 attendance at school is required. Students shall be present at least fifty percent (50%) of the scheduled
22 school day in order to be counted present. Students may attend part-time days, alternating days, or for a
23 specific amount of time as indicated in their Individualized Education Plan or 504 Plan and shall be
24 considered present for school attendance purposes. If a student is required to participate in a remedial
25 instruction program outside of the regular school day where there is no cost to the parent(s) and the
26 school system provides transportation, unexcused absences from these programs shall be reported in the
27 same manner.⁷

28 Students who are absent five (5) days without adequate excuse shall be reported to the director of
29 schools/designee who will, in turn, provide written notice to the parent(s)/guardian(s) of the student's
30 absence. If a parent does not provide documentation within adequate time excusing those absences, or
31 request an attendance hearing, then the Director of Schools shall implement the progressive truancy
32 intervention plan described below prior to referral to juvenile court.

33 The director of schools/designee shall develop appropriate administrative procedures to implement this
34 policy.

35 *Progressive Truancy Intervention Plan*⁸

36 Prior to referral to juvenile court, the following progressive truancy intervention plan will be
37 implemented.

38 Students with three (3) unexcused absences shall be subject to the progressive truancy intervention
39 framework outlined below.

1 Tier I

2 Tier I of the progressive truancy plan shall apply to all students within the district and include schoolwide
3 prevention-oriented supports to assist with satisfactory attendance. These supports shall include, but are
4 not limited to,

5 1. A conference with the student and the student's parent/guardian;

6
7 2. An attendance contract, based on the conference, signed by the student, the parent/guardian, and
8 an attendance officer. The contract shall include:

9
10 a. A specific description of the school's attendance expectations for the student;

11 ~~b.~~ The period for which the contract is effective.

12 c. Penalties for additional absences and alleged school offenses, including additional
13 disciplinary action and potential referral to juvenile court; and

14
15 3. Regularly scheduled follow-up meetings to discuss the student's progress.

16 If the student accumulates additional unexcused absences in violation of the attendance contract, in Tier
17 I, he/she shall be subject to Tier II.

18 Tier II

19 An individualized assessment by a school employee of the reasons a student has been absent from school.
20 This may result in referral to counseling, community-based services, or other services to address the
21 student's attendance problems.

22 Tier III

23 This tier shall be implemented if the truancy interventions under Tier II are unsuccessful.

24 Tier III interventions must include a review of the previous individualized assessment and an amended
25 attendance contract but may also result in further action including but not limited to a review of grades
26 and the discipline record, a referral to restorative justice programs, a referral to community-based
27 services, or a referral to the Department of Children's Services.

28 These interventions shall be determined by a team formed at each school. The interventions shall
29 address student needs in an age-appropriate manner. Finalized plans shall be approved by the Director
30 of Schools/designee.

31 NON-SCHOOL SPONSORED EXTRACURRICULAR ACTIVITY⁹

32 A principal/designee may excuse a student to participate in non-school sponsored extracurricular
33 activities. The principal shall document the approval in writing and shall excuse no more than ten (10)
34 absences each school year. No later than seven (7) business days prior to the student's absence, the
35 student shall provide documentation to the school as proof of the student's participation along with a
36 written request for the excused absence from the student's parent/guardian. The request shall include
37 the following:

- 1 1. Student's name and personal identification number;
- 2
- 3 2. Student's grade;
- 4
- 5 3. The dates of the student's absence;
- 6
- 7 4. The reason for the student's absence; and
- 8
- 9 5. The signatures of the student and parent/guardian.

10 **RELEASED TIME COURSE¹⁰**

11 A principal/designee may excuse a student to attend a course in religious moral instruction for up to
12 one (1) class period per school day. Students shall not be excused during any class which requires an
13 examination for state or federal accountability purposes.

14 The student shall submit a written consent form signed by the student's parent/guardian prior to
15 participation in the released time course. The principal/designee shall document the approval in
16 writing. The student shall provide documentation to the principal/designee as proof of the student's
17 participation in the released time course.

18 The district shall not be responsible for transporting students to and from the place of instruction.

19 Upon submission of the student's transcript from the entity that provided the released time course, the
20 student may be awarded one-half (1) unit of elective credit.

21 The Director of Schools shall develop procedures with secular criteria for determining whether credit
22 shall be awarded.

23 **MAKE-UP WORK**

24 All missed class work or tests (whether from excused or unexcused absence) may be made up provided
25 the student makes the request immediately upon returning to school and provided instruction time is not
26 taken from other students.

27 A grade of incomplete will be received for any work missed until the work is completed. A student may
28 have up to three (3) days to make up work from a single absence and up to five (5) days to make up work
29 from an absence longer than a single day. It is the student's responsibility to make arrangements for
30 make-up work, and if not completed in the allotted time, a grade of zero (0) will be recorded for the
31 assignments.

32 For school-sponsored activities, the student will be required to make up all work missed and will receive
33 full credit for the assignment or upon completion of a test. The student will not be counted absent for a
34 school sponsored event (school planned, school-directed, and teacher supervised).

35 **STATE-MANDATED TESTS/END OF COURSE EXAMS**

36 Students who are absent the day of the scheduled End of Course Exams must present a signed doctor's
37 excuse or must have been given an excused release by the principal prior to testing to receive an excused

1 absence. Students who have excused absences will be allowed to take a make-up exam that will count
2 as 15% of their grade. Excused students will receive an incomplete in the course until they have taken
3 the End of Course Exam.

4 Students who have an unexcused absence shall receive a failing grade on the course exam which shall
5 be averaged into their final grade at 15%.

6 **CREDIT/PROMOTION DENIAL**

7 Credit/promotion denial determinations may include student attendance, however, student attendance
8 may not be the sole criterion.¹¹ However, if attendance is a factor, prior to credit/promotion denial, the
9 following shall occur:

10
11 1. Parents and students shall be advised if a student is in danger of credit/promotion denial due
12 to excessive absenteeism.

13 2. Procedures in due process are available to the student when credit or promotion is denied.

14 **DRIVER'S LICENSE REVOCATION²**

15 More than ten (10) consecutive or fifteen (15) reported unexcused absences by a student during any
16 semester renders a student ineligible to retain a driver's permit or license, or to obtain such if of age.

17 **ATTENDANCE HEARING¹²**

18 Students with excessive (more than 5) unexcused absences or those in danger of credit/promotion denial
19 shall have the opportunity to appeal to an attendance hearing committee appointed by the principal. If
20 the student chooses to appeal, the student or their parent/guardian shall be provided written or actual
21 notice of the appeal hearing and shall be given the opportunity to address the committee. The committee
22 will conduct a hearing to determine if any extenuating circumstances exist or to determine if the student
23 has met attendance requirements that will allow him/her to pass the course or be promoted. Upon
24 notification of the attendance committee decision, the principal shall send written notification to the
25 director of schools/designee and the parent(s)/guardian(s) of the student of any action taken regarding
26 the excessive unexcused absences. The notification shall advise parents/guardian(s) of their right to
27 appeal such action within two (2) school days to the director of schools/designee.

28 The appeal shall be heard no later than ten (10) school days after the request for appeal is received.

29 Within five (5) school days of the director of schools/designee rendering a decision, the student's
30 parent(s)/guardian(s) may request a hearing by the Board, and the Board shall review the record.
31 Following the review, the Board may affirm or overturn the decision of the director of schools/designee.
32 The action of the Board shall be final.

33 The director of schools/designee shall ensure that this policy is posted in each school building and
34 disseminated to all students, parents, teachers and administrative staff.

Legal References

1. TCA 49-6-3006
2. TCA 49-6-3017(c)
3. 20 USCA § 1232g
4. TRR/MS 0520-01-02-.17(5); State Board of Education Policy 4.100
5. TCA 49-6-2904(b)(5)
6. TCA 49-6-3007
7. TCA 49-6-3021
8. TCA 49-6-3007; TCA 49-6-3009
9. TCA 49-6-3022
10. TCA 49-2-130
11. TCA 49-2-203(b)(7); TCA 49-6-3002(b); Public Acts of 2023, Chapter No. 130
12. TRR/MS 0520-01-02-.17(7)

Cross References

School Calendar 1.800
Extracurricular Activities 4.300
Interscholastic Athletics 4.301
Field Trips/Excursions/Competitions 4.302
Reporting Student Progress 4.601
Promotion and Retention 4.603
Recognition of Religious Beliefs, Customs, & Holidays 4.803
Voluntary Pre-K Attendance 6.2011
Homeless Students 6.503
Students in Foster Care 6.505
Students from Military Families 6.506
Student Records 6.600

Hickman County Board of Education

	Descriptor Term: Attendance During Postsecondary Visits	Descriptor Code: 6.2001	Issued Date: 03/06/23
		Rescinds: 6.2001	Issued: 01/04/21

1 While postsecondary school visits are not required, any high school student wishing to participate in a
2 postsecondary school visit during the school year shall submit to the principal/designee prior notice
3 from the his/her parent/guardian specifying the date of the school visit. The parent(s)/guardian(s) of the
4 student shall be responsible for facilitating any postsecondary school visits and for ensuring the safety
5 of the student during the visit.¹

6 The principal/designee shall count a student present for no more than 6 days throughout their high
7 school career for students participating in a postsecondary school visit. The student shall be counted
8 present for the day of the postsecondary school visit and shall not be counted present during any travel
9 days.

10 In order to be counted present for the school day missed, the student shall submit to the
11 principal/designee a signed letter or form from a campus official verifying that the visit to the
12 postsecondary school occurred.

13 The student shall complete any school work missed due to the student participating in a postsecondary
14 school visit.

Legal References

1. State Board of Education Policy 4.100

Cross References

Attendance 6.200

Hickman County Board of Education

Descriptor Term: Compulsory Attendance Ages	Descriptor Code: 6.201	Issued Date: 03/06/23
	Rescinds: 6.201	Issued: 01/04/21

1 Children between the ages of six (6) and seventeen (17) years, both inclusive, must attend a public or
2 private school.¹ A parent/guardian or legal custodian who believes that their child is not ready to attend
3 school at the designated age of mandatory attendance may make application to the principal of the public
4 school which the child would attend for a one (1) semester or one year deferral in required attendance.
5 Any such deferral shall be reported to the director of schools by the principal.² Under certain
6 circumstances, the Board may temporarily excuse students from complying with the provisions of the
7 compulsory attendance law.³

8 Any child residing within the state who is or will be five (5) years of age on or before August 31 for the
9 2013-2014 school year and on or before August 15 for all school years thereafter, who makes application
10 for admission, shall be enrolled in the school designated by the Board.⁴

11 If a child will be five (5) years of age on or before September 30, such child's parent(s)/legal guardian(s)
12 may request that the child be admitted into kindergarten.⁵ Upon a request, the director of schools shall
13 administer an evaluation and examination. If the results indicate that the child is sufficiently mature
14 emotionally and academically, then the child may be enrolled into kindergarten. The director of schools
15 shall develop procedures and forms to implement the provisions of this policy.⁴

16 No child shall be eligible to enter first grade without having attended an approved kindergarten program.⁶

17 A child entering a special education program shall be no less than three (3) years of age.⁷

18 A person eighteen (18) years of age or older who applies for admission must have the application
19 approved by the principal and director of schools when:

- 20 1. He/she fails to enroll within thirty (30) calendar days after school officially starts; or
- 21 2. He/she has dropped out of school and wants to re-enter.

22 The compulsory attendance law shall not apply to the following:⁸

- 23 1. A student who has received a diploma or other certificate of graduation;
- 24 2. A student who is enrolled and making satisfactory progress in a course leading to a GED;
- 25 3. A student who is six (6) years or younger and whose parent or guardian has filed notice of
26 intent to conduct home school with the director of schools; or
- 27 4. A student enrolled in a home school who has reached the age of seventeen (17).
28
29
30

Legal References

1. TCA 49-6-3001(c)(1)
2. TCA 49-6-3001(c)(5)
3. TCA 49-6-3005
4. TCA 49-6-201(b)(3); TCA 49-6-3001(b)(1)
5. TCA 49-6-3001(b)(2)(B)
6. TCA 49-6-201(d)
7. 20 USCA §§ 1400—1485
8. TCA 49-6-3001(c)(2)

Cross References

Special Education 4.202
Adult Education Program 4.208
Home Schools 6.202
Special Education Students 6.500

Hickman County Board of Education

Descriptor Term: Voluntary Pre-K Attendance	Descriptor Code: 6.2011	Issued Date: 03/06/23
	Rescinds: 6.2011	Issued: 01/04/21

1 The board may establish an early childhood education program to address the educational needs of
2 eligible four-year old children. The program will provide educational services in accordance with state
3 law and the policies, rules, and regulations of the state board of education and the department of
4 education.¹

5 While enrollment in an approved pre-kindergarten program is voluntary², attendance is a key factor in
6 student achievement; therefore, students are expected to be present each day school is in session.

7 **EXCUSED ABSENCES**

8 Absences shall be classified as either excused or unexcused as determined by the site-level
9 administrator. Excused absences shall include, but not be limited to:

- 10 1. The child has a personal illness or injury;
- 11
- 12 2. The child has other ongoing health related ailments which temporarily prevent attendance;
- 13
- 14 3. The child contracts a communicable disease (virus or flu);
- 15
- 16 4. Religious observances;
- 17
- 18 5. Severe parent illness;
- 19
- 20 6. Death in the family; and
- 21
- 22 7. Limited medical/dental/therapy appointments.

23 **UNEXCUSED ABSENCES**

24 Students who have four (4) or more unexcused absences within one (1) month shall be reported to the
25 site-level administrator who will, in turn, contact the parent(s)/guardian(s) of the student and determine
26 the child's participation status in the program. The site-level administrator shall document all
27 communication attempts to contact the parent(s)/guardian(s) and the outcomes of those attempts.

28 Students who have five (5) or more unexcused absences in a three (3) month period shall be reported to
29 the site-level administrator who will, in turn, contact the parent(s)/guardian(s) of the student and
30 develop an attendance plan with the help of the parent(s)/guardian(s) and other appropriate school
31 personnel. The attendance plan shall:

- 1 1. Identify the reasons for the absences;
- 2
- 3 2. Include a specific plan and date for establishing regular attendance or alternative services that
- 4 meet the student's educational goals; and
- 5
- 6 3. Include the documentation of services and student outcomes to determine the effectiveness of
- 7 the attendance plan.

8 **DISMISSAL**

9 Students who are absent five (5) days or more within one (1) month or ten (10) days in one (1) year
10 without adequate excuse may be terminated from the program. The site-level administrator shall
11 submit dismissal documentation to the Department of Education's Voluntary Pre-K director for
12 approval.

13 The district shall not dismiss a student without first implementing an attendance plan, unless there are
14 special circumstances approved by the state VPK director.

15 Once dismissal is approved, a waiting list applicant who meets eligibility determinations may fill the
16 vacant position.

17 The student may re-enter the program after a 30-day waiting period and a parent conference if there are
18 any available vacancies.

19 **DISTRICT VOLUNTARY PRE-K CONTACT**

20 Misty Shelton
21 Pre-K Director
22 931-729-3391 ext. 2226
23 misty.shelton@hickmank12.org

Legal References

1. TCA 49-6-101 et seq.; TRR/MS 0520-12-01
2. TCA 49-6-103(a)

Cross References

Attendance 6.200

Hickman County Board of Education

Descriptor Term: Personnel Health Examinations / Communicable Diseases	Descriptor Code: 5.400	Issued Date: 03/06/23
	Rescinds: 5.400	Issued: 11/02/20

- 1 All employees, prior to entering service, shall present a certificate showing a satisfactory health record.¹
2 Employees shall inform the director of schools whenever they contract a contagious or communicable
3 disease.
- 4 No employee who has any communicable disease shall perform his/her duties in any location where such
5 might endanger the health of school children. The Board shall require any employee to submit to a
6 physical examination by a physician whenever there is reason to believe that the employee has any
7 communicable disease.²
- 8 The director of schools shall reassign or suspend any employee who is suspected of having a
9 communicable disease which might endanger the health of children, pending investigation and final
10 disposition of the case before the Board.
- 11 To assist the Board in making final disposition of the case, the director of schools may refer the case to
12 the County Health Office or other medical experts.
- 13 The Board shall use the written report to determine the employment status of the employee.

Legal References

1. TCA 49-5-404
2. TCA 49-2-203(b)(2); TCA 49-5-710(a)(7)

Cross References

Section 504 & ADA Grievance Procedures 1.802
Suspension/Dismissal 5.200-202

Hickman County Board of Education

Descriptor Term: Acquired Immune Deficiency Syndrome (AIDS)	Descriptor Code: 5.401	Issued Date: 03/06/23
	Rescinds: 5.401	Issued: 11/02/20

1 **LIABILITY AND NON-DISCRIMINATION**

2 No employee who is diagnosed with HIV infection or AIDS shall be prevented from continuing his/her
3 employment. No disciplinary action may be taken against an employee solely on the basis of HIV
4 infection or AIDS. Action may be taken against an employee only if s/he is disabled and the disability
5 interferes with his/her ability to perform the activities involved in employment duties. The Board shall
6 make reasonable accommodation to enable the employee to perform employment duties as may be
7 required by state or federal law.¹

8 **HIV/AIDS TESTING**

9 No school official can require any employee to undergo an HIV antibody test or other HIV-related test.
10 This does not preclude school officials from requiring an employee to undergo an examination when
11 another communicable illness is suspected.²

12 **CONFIDENTIALITY**

13 If information is received regarding an employee's HIV status, the director of schools may consult with
14 the school board attorney on the appropriate course of action to pursue, bearing in mind the school
15 system's potential liability for defamation, employment discrimination, and breach of confidentiality
16 requirements.³

17 Information about an employee's HIV status is not to be documented in the employee's personnel file
18 and shall not be faxed.^{1,3}

19 Information obtained is confidential and may not be released to anyone except:³

- 20 1. Persons named on an Authorization for Release of Confidential HIV-Related
21 Information Form;
- 22 2. Persons listed on a court order, and
- 23 3. Persons authorized to receive such information without a release or court order according
24 to TCA 68-10-113.

25
26
27
28 **Under no circumstances shall information identifying an employee with AIDS be released to the**
29 **public.**

30 **INFECTION CONTROL**

1 To prevent and manage exposure in the workplace, all school system employees will receive in-service
2 training and education annually regarding HIV/AIDS and OSHA's Blood-borne Pathogens Standard.
3 The Board shall follow the most current Centers for Disease Control and Prevention (CDC) Universal
4 Precautions for Prevention of Transmission of Human Immunodeficiency Virus, Hepatitis B Virus, and
5 Other Blood-borne Pathogens in Health Care Settings.³

6 **EDUCATION AND TRAINING**

7 Annually, the director of schools shall ensure that all employees, including newly hired staff, receive
8 current HIV training. These programs can utilize the educational/training resources of agencies or private
9 institutions with personnel trained in the areas of HIV/AIDS prevention education.¹

10 The director of schools shall be responsible for developing, revising and implementing the administrative
11 guidelines and procedures for this policy. The director of schools shall be responsible for enforcing this
12 policy by communicating it to all personnel and by providing necessary instruction to all administrators.

Legal References

1. State Board of Education Policy 5.300
2. 29 CFR § 1630.13(b); TCA 49-2-203(b)(2); TCA 49-5-710(a)(7); TCA 49-5-404
3. TCA 68-10-113

Cross References

Section 504 and ADA Grievance Procedures 1.802
Promoting Student Welfare 6.400

Hickman County Board of Education

Descriptor Term: Hepatitis B (HBV)	Descriptor Code: 5.402	Issued Date: 03/06/23
	Rescinds: 5.402	Issued: 11/02/20

1 All schools shall provide a sanitary environment and shall establish routines for handling body fluids
2 that are recommended by appropriate health professionals.¹

3 All school district personnel shall be advised of routine procedures to follow in handling body fluids.
4 These procedures shall provide simple and effective precautions against transmission of diseases to
5 persons potentially exposed to the blood or body fluids of another. These procedures shall be standard
6 health and safety practices. No distinction shall be made between body fluids from individuals with a
7 known disease and individuals without symptoms or with an undiagnosed disease.

8 The administration shall develop, in consultation with medical personnel, a regulation to be distributed
9 to all staff. Training and appropriate supplies shall be available to all personnel including those involved
10 in transportation and custodial services.

11 In addition to insuring that these health and safety practices are carried out on a districtwide basis, special
12 emphasis shall be placed in those areas of school district operation that potentially present a greater need
13 for these precautions.

14 **CONFIDENTIALITY AND NON-DISCRIMINATION²**

15 In all instances, district personnel shall respect the individual's right to privacy and treat any medical
16 diagnosis as confidential information. The director of schools shall initiate procedures to insure that all
17 medical information will be held in strict confidence. Any school staff member who violates
18 confidentiality shall be subject to appropriate disciplinary measures.

19 Under no circumstances shall information identifying an employee with HBV be released to the public.

20 **SAFETY**

21 Employees who are at high risk of occupational exposure shall be identified and provided with personal
22 protective equipment, including HBV vaccinations. Employees considered to be at high risk shall
23 include custodians, school nurses, special education teachers and instructional assistants, playground
24 supervisors, coaches and physical education teachers.

25 When any employee is known to have been exposed to HBV on the job site, the employee will be notified
26 immediately by a supervisor, and the Board shall provide vaccinations.

27 The principal will ensure that an accident report is filed for all accidents. The report will include the
28 employee's name, date of the accident, an explanation of the accident and the care used in treating the
29 individual. These reports will be kept on file in the principal's office for a minimum of one (1) year.

30 **EDUCATION AND UNIVERSAL PRECAUTIONS**

- 1 HBV education, including universal precautions on handling blood and other body fluids, will be
- 2 provided to all school personnel and volunteers and may include members of the Board.

Legal References

1. 29 CFR § 1910.1030
2. TCA 68-10-113

Hickman County Board of Education

Descriptor Term: Drug & Alcohol Testing for Employees	Descriptor Code: 5.403	Issued Date: 03/06/23
	Rescinds: 5.403	Issued: 11/02/20

1 REASONABLE SUSPICION DRUG TESTING

2 Trained supervisors have the responsibility to observe and document the cause for reasonable
3 suspicion and when appropriate, refer the matter to the director of schools/designee. It is not the
4 supervisor's responsibility to attempt diagnosis. All information, facts and circumstances leading to
5 and supporting this suspicion should be included in a written report detailing the basis for the
6 suspicion. After the report is filed, the employee should be notified.

7 Any employee may be required to submit to substance screening if the following conditions exist: (list
8 is not inclusive)

- 9 1. Observed use, possession or sale of illegal drugs and/or use, possession, sale, or abuse of
10 alcohol and/or prescription drugs.
- 11 2. Apparent physical state of impairment of motor functions.
- 12 3. Marked changes in personal behavior not attributed to other factors.
- 13 4. Employee involvement in or contribution to an accident where the use of alcohol or drugs
14 is reasonably suspected or employee involvement in a pattern of repetitive accidents
15 whether or not they involve actual or potential injury.
- 16 5. Violation of criminal statutes involving the use of illegal drugs, alcohol or prescription
17 drugs and/or violations of drug statutes.

22 TESTING FOR CDL EMPLOYEES

23 All drivers and applicants for driver positions who are required to hold a Commercial Drivers License
24 (CDL) to perform their job function must adhere to the requirements of this policy and all procedures
25 relating to this policy.¹

26 The use, possession, sale, purchase or transfer of any controlled substances except medically prescribed
27 drugs on school property, while on school business or while operating school vehicles and equipment is
28 prohibited. Drinking alcoholic beverages during working hours, four (4) hours before reporting to work
29 or having any measurable amount of alcohol in his/her system during working hours is prohibited,
30 whether on or off school property. Working hours include all breaks. Off-duty use of drugs and alcohol
31 is prohibited to the extent that it affects driver's attendance or performance and his/her ability to pass
32 required DOT alcohol and controlled substance tests. Any violation of this policy is grounds for
33 termination as employee of the Board and possible legal prosecution.

1 The use of any prescription drug that could affect the central nervous system or one that would impair
2 reaction time shall be reported to the director of schools/director of transportation. Notice shall be given
3 of non-prescription (over-the-counter) drugs being taken on a regular basis. The notice shall include the
4 duration of ingestion and the possible side effects.

5 **Procedures**

6 The execution and enforcement of this policy will follow set procedures to screen bodily fluids, conduct
7 breath testing, and/or search all employee/applicants for alcohol and drug use, and those employees
8 suspected of violating this policy who are involved in a reportable accident or who are periodically or
9 randomly selected. The procedures are designed not only to detect violations of this policy, but also to
10 ensure fairness to each employee. Disciplinary action will be taken as necessary.

11 **Implementation**

12 The director of schools/director of transportation is authorized to implement this policy and procedures
13 for the drug testing program, including a periodic review of the program to address any problems,
14 changes and/or revisions of it, maintenance of all records required by the federal regulations, and
15 determination upon Board approval of how the program will be accomplished, whether in-house,
16 contracted or by consortium.

17 **Dissemination**

18 The director of schools/director of transportation shall be responsible for communicating this policy
19 and the procedures to all employees affected by this policy and shall be accountable for its consistent
20 enforcement.² The director of schools/director of transportation is designated to answer questions
21 about this policy, procedures and all other matters involved in alcohol and controlled substance testing
22 of CDL drivers and the reasonable suspicion testing of all other employees.

Legal References

1. 49 USCA § 5331; Alcohol and Controlled
Substances Testing (Omnibus Transportation
Employee Testing Act of 1991)
2. 49 CFR 382.601

Cross References

Drug-Free Workplace 1.804

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name Student Engagement

Proposed fundraising activities: School Store

Purposed Uses of funds raised

Student incentives for behavior and attendance

Expected student involvement (school-wide or specific school organization) _____

School wide

Method by which school will receive profit check

Requested by Amy McAbee Date 2/27/25
Name/Title

Approved by Amy McAbee Date 2/28/25
Principal

Approved by John Mullens Date 2/28/25
Director of Schools*

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name Bunny Hop
Proposed fundraising activities: running and getting donations

Purposed Uses of funds raised Instructional item
for school wide.

Expected student involvement (school-wide or specific school organization) ☒
Community wide

Method by which school will receive profit cash or check

Requested by Hannah Redden Date 3-13-25
Name/Title

Approved by Regina Cible Date 3/13/25
Principal

Approved by John Mullens Date 3/13/25
Director of Schools*

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES

Fund/Account Name: EHMS Boys' Basketball

Proposed Fundraising Activities: 3 day basketball
camp

Proposed Uses of Funds Raised: equipment

Expected Student Involvement (school-wide or specific school organization):
Boys' Basketball

Method by which school will receive profit: check/cash

Requested by (Name/Title): Tara Rhea, AD Date: 3/10/25

Approved by (Principal): Jana Wilho Date: 3-11-25

Approved by (Director of Schools): John Mullin Date: 3-11-25

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name Rewards (possibly maintenance... depending on how much is raised)

Proposed fundraising activities: Selling small pieces of the gym floor.

Purposed Uses of funds raised

Rewards for students + teachers and possibly maintenance projects such as landscaping (depending on how much is raised)

Expected student involvement (school-wide or specific school organization) _____

Community Fundraising Project

Method by which school will receive profit Currency (cash or check)

Requested by Zach Bentley AP
Name/Title

Date 3-19-25

Approved by Lina Shippen
Principal

Date 3-19-25

Approved by John Mullens
Director of Schools*

Date 3-19-25

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name HCMS Student Council

Proposed fundraising activities: Field Day T-Shirt Sale

Purposed Uses of funds raised To purchase volleyball nets for 6th grade & 7th grade recess areas

Expected student involvement (school-wide or specific school organization) School-wide

Method by which school will receive profit US currency

Requested by Abigail Capps - Student Council Date 3/14/25
Name/Title

Approved by Uma S. Hughes Date 3-18-25
Principal

Approved by John Mullins Date 3-18-25
Director of Schools*

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name HCMS Cross Country

Proposed fundraising activities: ~~Madras~~ KrispyKreme

Purposed Uses of funds raised Uniforms

Expected student involvement (school-wide or specific school organization) Cross Country 2025 season

Method by which school will receive profit profits from sales

Requested by Kimberly Clark Date 2025 March 6
Name/Title

Approved by Inia S. Shup Date 3-7-25
Principal

Approved by John Mullens Date 3-7-25
Director of Schools*

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name Pride + Spirit

Proposed fundraising activities: "Say yes to the
prom dress"

Purposed Uses of funds raised
pep-rally supplies, Senior night flowers,
spirit week supplies

Expected student involvement (school-wide or specific school organization) Dresses
Can be bought by all in need of a prom dress.

Method by which school will receive profit Cash / check

Requested by Jillian Estes / Teacher Date 3/11/25
Name/Title

Approved by Roby Emousem Date 3-12-25
Principal

Approved by John Mullins Date 3-12-25
Director of Schools*

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

DOUG LANE
2059 Lake Drive, Centerville, TN 37033

RONALD GAMMONS
6419 Rice Ln., Lyles, TN 37098

TIM HOBBS
9220 Old Bon Aqua Rd., Bon Aqua, TN 37025

TABITHA CUDE
4141 Lewis Rd., Centerville, TN 37033



John Mullins
Superintendent of Schools
115 MURPHREE AVENUE
CENTERVILLE, TN 37033

CHRISTY MAYS
450 Hwy 50, Centerville, TN 37033

SHERRI BAKER
9037 E 40 Rd., Bon Aqua, TN 37025

JANE HERRON
PO Box 13, Nunnely, TN 37137

~~School Support Organization~~
Request For Fundraising Activities

Organization FCCLA + ~~FFA~~ FACS classes

Proposed Fundraising Activity Selling shirts + gear for \$ for state/nationals + lab supplies

Date(s) March 12-21st if possible

Location(s) HCHS

Requested By [Signature] 3-7-25
President/Chair of Organization Date

Recommended By [Signature] 3-7-25
Principal Date

Approved [Signature] 3-7-25
Director of Schools or Designee Date

Not Approved _____
Director of Schools or Designee Date

**** A signed copy will be mailed to the organization and forwarded to the school****

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name Beta Club

Proposed fundraising activities: Krispy Kreme donuts

Purposed Uses of funds raised Convention

Expected student involvement (school-wide or specific school organization) Beta club members to sell to school

Method by which school will receive profit sell donuts

Requested by K. Carter Date 3/5/25
Name/Title

Approved by Ruby Emerson Date 3-5-25
Principal

Approved by John Mullins Date 3-5-25
Director of Schools*

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES



East Hickman High School
7700 Hwy 7, Lyles, TN 37098
Phone 931-670-1366 Fax 931-670-1039

Fund/Account Name EHHS Tennis

Account Number _____

Proposed fundraising activities: Community Tennis day w/ instruction by
players for beginner players - kids & Adults ^{plus} Red ball tennis
tournament in afternoon

Purposed Uses of funds raised: _____
tennis equipment including uniforms, racquets
and teaching equipment

Expected Student involvement (school-wide or specific school organization): _____
Tennis team - boys & girls

Method by which school will receive profit: check

Requested by: Robin Gilliam Tennis Coach 3-19-25
Name/Title Date

Acknowledge by: [Signature] 3-19-25
Bookkeeper Date

Approved by: [Signature] 3-19-25
Principal Date

Approved by: [Signature] 3-19-25
Director of Schools* Date

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

DOUG LANE
2059 Lake Drive, Centerville, TN 37033

RONALD GAMMONS
6419 Rice Ln., Lyles, TN 37098

TIM HOBBS
9220 Old Bon Aqua Rd., Bon Aqua, TN 37025

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4141 Lewis Rd., Centerville, TN 37033



John Mullins
Superintendent of Schools
115 MURPHREE AVENUE
CENTERVILLE, TN 37033

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450 Hwy 50, Centerville, TN 37033

SHERRI BAKER
9037 E 40 Rd., Bon Aqua, TN 37025

JANE HERRON
PO Box 13, Nunnely, TN 37137

**School Support Organization
Request For Fundraising Activities**

Organization EHHS Eagles Soccer

Proposed Fundraising Activity Golf Tournament/Scramble

Date(s) 4/5/25

Location(s) Greystone Golf Club

Requested By Tanika M. Cox 3/18/25 JW
President/Chair of Organization Date

Recommended By Carol M. [Signature] 3/18/25
Principal Date

Approved John Mullins 3-18-25
Director of Schools or Designee Date

Not Approved _____
Director of Schools or Designee Date

**** A signed copy will be mailed to the organization and forwarded to the school****

2:42

100

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PROPOSED FUNDRAISING ACTIVITIES



East Hickman High School
7700 Hwy 7, Lyles, TN 37098
Phone 931-670-1366 Fax 931-670-1039

Fund/Account Name Football (601)

Account Number 601

Proposed fundraising activities: Alumni Football Game

Game = April 12th Collecting Funds: March 22nd - April 12

Purposed Uses of funds raised: Team Gear

Locker room updates

Expected Student involvement (school-wide or specific school organization):

Student-Athletes will be expected to help at the game. Water, equipment, set up, trash...

Method by which school will receive profit: \$60 per person to play split gate w/ Fairview High.

Requested by: Chick P / Head Football Coach 2/26/25
Name/Title Date

Acknowledge by: [Signature] 2/26/25
Bookkeeper Date

Approved by: [Signature] 2/26/25
Principal Date

Approved by: John Mullens 3-13-25
Director of Schools* Date

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

Ms. Nordike
TO: Ms Moulton
Coach Austin
Coach Taylor

FROM: John Mullins

DATE: 3-13-25

RE: Alumni Football Game

It is absolutely
imperative that every
participant, including
"alumni coaches" sign
the waiver.

John Mullins

Waiver and Release Agreement For Hickman County High School Alumni Football Games

In consideration of being permitted to participate in any way in Hickman County High School Alumni Football Games, including all games, practices or all other activities related thereto ("Activity") I, for myself, my personal representatives, assigns, heirs, and next of kin: 1. Acknowledge, agree and represent that I understand the nature of the Activity and its risks, and that I am qualified, in good health, and in proper physical condition to participate in such Activity. I further agree and warrant that if at any time I believe conditions to be unsafe, I will immediately discontinue further participation in the Activity. I also represent that I am at least eighteen years of age. 2. I fully understand that: (a) athletic activities involve risks and dangers of serious injury, including permanent disability, paralysis, and death ("Risks"); (b) these Risks and dangers may be caused by my own actions or inactions, the actions or inactions of others participating in the Activity, the condition in which the Activity takes place, or the negligence of the "Releasees" named below; (c) there may be other risks and social and economic losses either not known to me or not readily foreseeable at this time I fully accept and assume all such risks and all responsibility for injuries, losses, costs and damages I incur as a result of my participation in the Activity. 3. I hereby release, discharge and covenant not to sue the Hickman County Board of Education, its director, its board members, its employees including coaches, or its volunteers, clubs, officials, administrators, other participants, sponsors and any other party indemnified and held harmless by Hickman County Board of Education (each also considered one of the Releasees herein) from all liability, claims, demands, losses, or damages on my account caused or alleged to be caused in whole or in part by the negligence of the Releasees or otherwise, including negligent rescue operations, negligent security and recreational operations and activities; and I further agree that if, despite this release and waiver of liability, assumption of risk and indemnity agreement I, or anyone on my behalf, makes a claim against any of the Releasees I will indemnify, same and hold harmless each of the Releasees from any litigation expenses, attorney fees, loss liability, damage, or cost which they may incur as a result of such claim. I have read this Agreement, fully understand its terms, understand that I am giving up substantial rights by signing it and sign it freely and without any inducement or assurance of any nature and intend it to be a complete and unconditional release of all liability to the greatest extent allowed by law and agree that if any portion of this Agreement is held to be invalid the balance shall continue in full force and effect.

Date: _____

Printed Name of Participant _____

Participant's Signature _____