

SHERRI BAKER
9037 E 40 Rd., Bon Aqua, TN 37025

RONALD GAMMONS
6419 Rice Ln., Lyles, TN 37098

TIM HOBBS
9220 Old Bon Aqua Rd., Bon Aqua, TN 37025

TABITHA CUDE
4141 Lewis Rd., Centerville, TN 37033



DOUG LANE
2059 Lake Dr., Centerville, TN 37033

CHRISTY MAYS
450 Hwy 50, Centerville, TN 37033

JANE HERRON
PO Box 13, Nunnely, TN 37137

John Mullins
Director of Schools
115 MURPHREE AVENUE
CENTERVILLE, TN 37033

REGULAR BOARD MEETING
Monday, October 21, 2024 6:30 PM
Hickman County High School Library

I. Call To Order

II. Public Comment

Citizens that would like an opportunity to speak to the Board of Education during public comment should sign up on the sheet provided at the meeting location. Anyone desiring to speak on any subject may speak for 3 minutes without prior school board notification. The sign-up sheet will be available from 5:30 p.m. - 6:30 p.m.

III. Moment of Silence

IV. Pledge of Allegiance

V. Thank You to Hickman County Retired Teachers' Association for hosting the retirement reception.

VI. Agenda for October 21, 2024

VII. Regular Meeting Minutes for September 9, 2024

VIII. Special Recognition

- A. Employee of the Month
- B. Recognition of Retiring Employees

Lonnie Mayberry - 48 yrs. - Christy Mays

Mark Delaney - 25 yrs. - Jane Herron

Carolyn Middleton - 28 yrs. - Doug Lane

Ella Lassan - 25 yrs. - Sherri Baker

Terri Perkins - 6 yrs. - John Mullins

Tracey Winters - 26 yrs. - Tim Hobbs

Bill Watts - 26 yrs. - Ron Gammons

Donna Barber - 33 yrs. - Tabitha Cude

C. HCHS Student Recognition

IX. Consent Agenda Items

- A. Board Chair's Report

1. Chair's Countersigned Warrants
2. Approved/Signed Contracts/MOUs for 2024-2025
- B. Director's Report
- C. Financial Report
- D. ESSER Updates
- E. Director's Monthly Attendance Report
- F. Certification of Compliance of Textbooks
- G. 2024-2025 Science Textbook Selection Committee
- H. OPEB Quarterly Report
- X. Items Requiring Board Action
 - A. Trip Request
 1. HCMS Beta Convention
 - B. TISA Accountability Report
 - C. Budget Amendments
 - D. Board Policies
 1. Revised Board Policy 1.200 (1st Reading)
 2. Revised Board Policies 4.400, 4.403, 4.600 (2nd Reading)
 3. Board Policy Review 1.206--5.100
 - E. T.C.A. 2-3-1
- XI. Discussion
 - A. CTE Updates
 - B. Holiday Meals
 - C. School Threats
- XII. Announcements
 - A. Regular Board Meeting for November 4, 2024
 - B. 2024 TSBA Leadership Conference & Annual Convention - November 7-10
- XIII. Closing Comments
 - A. Legislative Representatives
 - B. Board Chair, Board Members, Student Representatives and Director of Schools
- XIV. Adjourn



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2059 Lake Drive, Centerville, TN 37033

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John Mullins
Superintendent of Schools
115 MURPHREE AVENUE
CENTERVILLE, TN 37033

The Hickman County Board of Education will meet in regular session on Monday, October 21, 2024 at 6:30 p.m. in the library of Hickman County High School.

- I. Call to Order
- II. Public Comment
Citizens that would like an opportunity to speak to the Board of Education during public comment should sign-up on the sheet provided at the meeting location. Anyone desiring to speak on any subject may speak for 3 minutes without prior school board notification. The sign-up sheet will be available from 5:30 p.m. - 6:30 p.m.
- III. Moment of Silence
- IV. Pledge of Allegiance
- V. Thank You to Hickman County Retired Teachers' Association for hosting the retirement reception
- VI. Agenda for October 21, 2024
- VII. Regular Meeting Minutes for September 9, 2024
- VIII. Special Recognition
 - A. Employee of the Month—Sherri Baker
 - B. Recognition of Retiring Employees
Lonnie Mayberry – 48 yrs. – Christy Mays
Mark Delaney – 25 yrs. – Jane Herron
Carolyn Middleton – 28 yrs. – Doug Lane
Ella Lassan – 25 yrs. – Sherri Baker
Terri Perkins – 6 yrs. – John Mullins
Tracey Winters – 26 yrs. – Tim Hobbs
Bill Watts – 26 yrs. – Ron Gammons
Donna Barber – 33 yrs. – Tabitha Cude
 - C. HCHS Student Recognition—HCHS Principal
- IX. Consent Agenda Items
 - A. Board Chair's Report
 1. Chair's Countersigned Warrants
 2. Approved/Signed Contracts/MOUs for 2024-2025
 - B. Director's Report
 - C. Financial Report
 - D. ESSER Updates
 - E. Director's Monthly Attendance Report
 - F. Certification of Compliance of Textbooks
 - G. 2024-2025 Science Textbook Selection Committee
 - H. OPEB Quarterly Report

- X. Items Requiring Board Action
 - A. Trip Request
 - 1. HCMS Beta Convention—Club Sponsor and Students
 - B. TISA Accountability Report—Dr. Belinda Anderson
 - C. Budget Amendments—Business Officer
 - D. Board Policies
 - 1. Revised Board Policy 1.200 (1st Reading)—Misty Shelton
 - 2. Revised Board Policies 4.400, 4.403, 4.600 (2nd Reading)—Misty Shelton
 - 3. Board Policy Review 1.206—5.100—Misty Shelton

- XI. Discussion
 - A. CTE Updates—CTE Director
 - B. Holiday Meals—Director of Schools
 - C. School Threats—Director of Schools

- XII. Announcements
 - A. Regular Board Meeting for November 4, 2024—Board Chair
 - B. 2024 TSBA Leadership Conference and Annual Convention – November 7-10

- XIII. Closing Comments
 - A. Legislative Representatives
 - B. Board Chair, Board Members, Student Representatives and Director of Schools

- XIV. Adjourn

**HICKMAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING---September 9, 2024**

The Hickman county Board of Education met on September 9, 2024, at 6:30 PM in Central Office - Room 203.

Present: Sherri Baker, Tabitha Cude, Ronald Gammons, Jane Herron, Tim Hobbs, Doug Lane, Christy Mays.
Superintendent, John Mullins

I. Call To Order

II. Public Comment

Citizens that would like an opportunity to speak to the Board of Education during public comment should sign up on the sheet provided at the meeting location. Anyone desiring to speak on any subject may speak for 3 minutes without prior school board notification. The sign-up sheet will be available from 5:30 p.m. - 6:30 p.m.

III. Moment of Silence

IV. Pledge of Allegiance

V. Agenda for September 9, 2024

Motion to approve agenda for September 9, 2024.

Motion made by Doug Lane.

Motion seconded by Jane Herron.

Motion Result: Passed

Sherri Baker: Yea

Tabitha Cude: Yea

Ronald Gammons: Yea

Jane Herron: Yea

Tim Hobbs: Yea

Doug Lane: Yea

Christy Mays: Yea

Yea: 7, Nay: 0

VI. Regular Meeting Minutes for August 5, 2024

Approval of August 5th minutes.

Motion made by Tim Hobbs.

Motion seconded by Sherri Baker.

Motion Result: Passed

Sherri Baker: Yea

Tabitha Cude: Yea

Ronald Gammons: Yea

Jane Herron: Yea

Tim Hobbs: Yea

Doug Lane: Yea

Christy Mays: Yea

Yea: 7, Nay: 0

VII. Board Policy 1.200 Method of Election of Officers

HICKMAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING---September 9, 2024

Motion to add the Legislative Representative as part of the election of officers. In the event that there is a runoff election, the board should postpone the election of officers until the first meeting after the election is certified.

Motion made by Doug Lane.

Motion seconded by Sherri Baker.

Motion Result: Failed

Tabitha Cude: Nay

Ronald Gammons: Nay

Jane Herron: Nay

Tim Hobbs: Nay

Christy Mays: Nay

Sherri Baker: Yea

Doug Lane: Yea

Yea: 2, Nay: 5

Motion to postpone the election of officers until the election is certified.

Motion made by Doug Lane.

Motion seconded by Sherri Baker.

Motion Result: Failed

Tabitha Cude: Nay

Ronald Gammons: Nay

Jane Herron: Nay

Tim Hobbs: Nay

Christy Mays: Nay

Sherri Baker: Yea

Doug Lane: Yea

Yea: 2, Nay: 5

Motion to change policy for future reference that we know the election is certified before we vote for officers. To go into effect prior to the next election.

Motion made by Christy Mays.

Motion seconded by Sherri Baker.

Motion Result: Passed

Sherri Baker: Yea

Tabitha Cude: Yea

Ronald Gammons: Yea

Jane Herron: Yea

Tim Hobbs: Yea

Doug Lane: Yea

Christy Mays: Yea

Yea: 7, Nay: 0

VIII. Board Officer Elections 2024-2025

HICKMAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING---September 9, 2024

A. Chair

Nomination for board chair, Tim Hobbs by Herron. Doug Lane by Christy Mays. Nominations ceased.

Mays - Lane
Baker - Lane
Herron - Hobbs
Lane - Lane
Gammons - Lane
Hobbs - Hobbs
Cude - Hobbs

Doug Lane is the board chair.

B. Vice Chair

Jane Herron nominated Tim Hobbs.
Ron Gammon nominated Sherri Baker.

Herron - Hobbs
Lane - Baker
Gammons - Baker
Hobbs - Hobbs
Cude - Hobbs
Mays - Hobbs
Baker - abstain

C. Pro-Tem

Hobbs nominated Herron.

Motion through acclamation for pro-tem.

Motion made by Doug Lane.

Motion seconded by Christy Mays.

Motion Result: Passed

Sherri Baker: Yea
Tabitha Cude: Yea
Ronald Gammons: Yea
Jane Herron: Yea
Tim Hobbs: Yea
Doug Lane: Yea
Christy Mays: Yea
Yea: 7, Nay: 0

D. Legislative Representative

Mays nominated Baker. Gammons nominated Hobbs.

Motion to put both Baker and Hobbs as legislative representatives.

Motion made by Doug Lane.

Motion seconded by Ronald Gammons.

Motion Result: Passed

Sherri Baker: Yea
Tabitha Cude: Yea
Ronald Gammons: Yea
Jane Herron: Yea

HICKMAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING---September 9, 2024

Tim Hobbs: Yea
Doug Lane: Yea
Christy Mays: Yea
Yea: 7, Nay: 0

E. Student Representatives' Mentors assigned by Chair
Chairperson appointed Ron Gammons for Morgan, Sherri Baker for Patel.

IX. Special Recognition

A. Employee of the Month

X. Consent Agenda Items

Motion to approve the consent agenda items.

Motion made by Ronald Gammons.

Motion seconded by Sherri Baker.

Motion Result: Passed

Sherri Baker: Yea
Tabitha Cude: Yea
Ronald Gammons: Yea
Jane Herron: Yea
Tim Hobbs: Yea
Doug Lane: Yea
Christy Mays: Yea
Yea: 7, Nay: 0

A. Board Chair's Report

1. Chair's Countersigned Warrants
2. Approved/Signed Contracts for 2024-2025

B. Director's Report

C. Financial Report

D. ESSER Updates

E. Director's Monthly Attendance Report

XI. Discussion Items

Strategic plan data presented by Director Mullins:

- Culture shown through the Teacher Educator Survey.
- Chronic Absenteeism moved 137 students from being chronically absent.
- 23-24 data shows 63% growth in the district. We have good teachers in HC schools.
- 87% scored a 3,4,5. TVAAS is 1. TCAP/EOC 1.3.
- We are working on lesson plans, walk-throughs, professional learning sessions.

Motion to add this document to the discussion item for the general public.

Motion made by Ronald Gammons.

Motion seconded by Sherri Baker.

Motion Result: Passed

HICKMAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING---September 9, 2024

Sherrri Baker: Yea
Tabitha Cude: Yea
Ronald Gammons: Yea
Jane Herron: Yea
Tim Hobbs: Yea
Doug Lane: Yea
Christy Mays: Yea
Yea: 7, Nay: 0

XII. Items Requiring Board Action

A. Approve Online Employee Payroll and HR Benefits Package
Approve online employee payroll and HR Benefits package for Hickman County.
HC has \$32,000 as share of the cost and is budgeted money.
Motion made by Sherrri Baker.
Motion seconded by Tim Hobbs.
Motion Result: Passed

Sherrri Baker: Yea
Tabitha Cude: Yea
Ronald Gammons: Yea
Jane Herron: Yea
Tim Hobbs: Yea
Doug Lane: Yea
Christy Mays: Yea
Yea: 7, Nay: 0

B. Budget Amendments
Budget amendment 6. CTE grant awarded by economic status, Tier 2. \$93,000.
Budget amendment 7. Donation from a family.
Budget amendment 8. ESSER budget. This lines everything up between HC and the State.
Budget amendment 9. Consolidated funds.
Budget amendment 10. Consolidated budget. Title 1,II, IV, V

Budget amendments 6,7,8,9 and 10 are approved.
Motion made by Jane Herron.
Motion seconded by Tabitha Cude.
Motion Result: Passed

Sherrri Baker: Yea
Tabitha Cude: Yea
Ronald Gammons: Yea
Jane Herron: Yea
Tim Hobbs: Yea
Doug Lane: Yea
Christy Mays: Yea
Yea: 7, Nay: 0

C. ESSER Budget

HICKMAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING---September 9, 2024

Motion to approve ESSER budget.
Motion made by Ronald Gammons.
Motion seconded by Tim Hobbs.
Motion Result: Passed

Sherri Baker: Yea
Tabitha Cude: Yea
Ronald Gammons: Yea
Jane Herron: Yea
Tim Hobbs: Yea
Doug Lane: Yea
Christy Mays: Yea

Yea: 7, Nay: 0

D. Approve Purchase of Intermediate Schools HVAC
Approve purchase of 7 HVAC units for \$52,346.
Motion made by Ronald Gammons.
Motion seconded by Sherri Baker.
Motion Result: Passed

Sherri Baker: Yea
Tabitha Cude: Yea
Ronald Gammons: Yea
Jane Herron: Yea
Tim Hobbs: Yea
Doug Lane: Yea
Christy Mays: Yea

Yea: 7, Nay: 0

Approve purchase of unit for EHS to the amount of \$127,613.
Motion made by Christy Mays.
Motion seconded by Jane Herron.
Motion Result: Passed

Sherri Baker: Yea
Tabitha Cude: Yea
Ronald Gammons: Yea
Jane Herron: Yea
Tim Hobbs: Yea
Doug Lane: Yea
Christy Mays: Yea

Yea: 7, Nay: 0

E. Discuss and Consider Extending the ESSER Grant Manager's Contract \$115,000 for indirect costs being charged to ESSER and transferred to the local budget. There is paperwork and additional items for ESSER that will need to occur during the conclusion of the ESSER budget as well as to absorb added safety protocols.
Motion to post an ESSER Grant manager position for 14 months.
Motion made by Tim Hobbs.

HICKMAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING---September 9, 2024

Motion seconded by Jane Herron.

Motion Result: Passed

Sherri Baker: Yea

Tabitha Cude: Yea

Ronald Gammons: Yea

Jane Herron: Yea

Tim Hobbs: Yea

Doug Lane: Yea

Christy Mays: Yea

Yea: 7, Nay: 0

F. Board Policies

1. Revised Board Policies 4.400, 4.403, 4.600 (1st Reading)

Motion to approve revised Board Policies 4.400, 4.403, 4.600 on 1st reading.

Motion made by Tim Hobbs.

Motion seconded by Tabitha Cude.

Motion Result: Passed

Sherri Baker: Yea

Tabitha Cude: Yea

Ronald Gammons: Yea

Jane Herron: Yea

Tim Hobbs: Yea

Doug Lane: Yea

Christy Mays: Yea

Yea: 7, Nay: 0

2. Board Policies Review 4.408--4.606

Motion to approve Board Policies 4.408-4.606 as being reviewed.

Motion made by Ronald Gammons.

Motion seconded by Sherri Baker.

Motion Result: Passed

Sherri Baker: Yea

Tabitha Cude: Yea

Ronald Gammons: Yea

Jane Herron: Yea

Tim Hobbs: Yea

Doug Lane: Yea

Christy Mays: Yea

Yea: 7, Nay: 0

XIII. Announcements

A. Regular Board Meeting for October 21, 2024 (location - HCHS library due to retiree awards).

The Hickman County Retired Teachers Association will host a reception for retirees in the cafeteria from 5:45 p.m. - 6:15 p.m.

HICKMAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING---September 9, 2024

XIV. Closing Comments

A. Legislative Representative

B. Board Chair, Board Members, Student Representatives and Director of Schools

XV. Adjourn

Motion to adjourn.

Motion made by Tim Hobbs.

Motion seconded by Jane Herron.

Motion Result: Passed

Sherrri Baker: Yea

Tabitha Cude: Yea

Ronald Gammons: Yea

Jane Herron: Yea

Tim Hobbs: Yea

Doug Lane: Yea

Christy Mays: Yea

Yea: 7, Nay: 0



Hickman High School

Robyn Emerson, Principal

Marc Higdon, Assistant Principal

1645 Bulldog Blvd

Centerville, TN 37033

(931) 729-2616

Mrs. Breece,

I request to be added to the agenda for the October 21st Board meeting. As the principal of Hickman County High School, we would like to recognize Lyndee J. Hinson for receiving a Letter of Commendation from the National Merit Scholarship Program. This is a significant honor, and we are extremely proud of Lyndee's accomplishment.

Thank you for your consideration,
Robyn Emerson, Ed. S
Proud Principal of Hickman County High School

Bank Name Bank Number
 Cafeteria 143

<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>
43000325	AT & T	7542	09/05/2024	143- -11140	\$207.85
43000326	Burns, Sharon	1057	09/05/2024	143- -11140	\$218.42
43000327	County Of Hickman Misc Acct	1633	09/05/2024	143- -11140	\$10,051.21
43000328	EMS LINQ INC.	7823	09/05/2024	143- -11140	\$9,909.00
43000329	Fitts, Connie S.	185	09/05/2024	143- -11140	\$87.10
43000330	Gordon Food Service, Inc.	2488	09/05/2024	143- -11140	\$134,579.92
43000331	Hobart Service, LLC	2740	09/05/2024	143- -11140	\$1,025.41
43000332	Murfreesboro Pure Milk Co, Inc.	7552	09/05/2024	143- -11140	\$3,724.00
43000333	Optimus Pest Solutions	47	09/05/2024	143- -11140	\$240.00
43000334	Pepsi Cola	6726	09/05/2024	143- -11140	\$3,734.61
43000335	Prairie Farms Dairy	18	09/05/2024	143- -11140	\$14,210.68
43000336	Prince Hardware, LLC	4321	09/05/2024	143- -11140	\$532.62
43000337	Town Of Centerville	5315	09/05/2024	143- -11140	\$70.08
43000338	Trident Beverage	6307	09/05/2024	143- -11140	\$1,390.50
43000339	Volco	5841	09/05/2024	143- -11140	\$525.00
143 Total:					\$180,506.40
Bank Total:					\$180,506.40
Bank Payment Count:					15

<u>Bank Name</u>		<u>Bank Number</u>				
Federal		142				
<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>		<u>Amount</u>
42000476	County Of Hickman Misc Acct	1633	09/05/2024	142-010-11140		\$385.38
142-010 Total:						\$385.38
42000476	County Of Hickman Misc Acct	1633	09/05/2024	142-101-11140		\$2,535.84
142-101 Total:						\$2,535.84
42000476	County Of Hickman Misc Acct	1633	09/05/2024	142-201-11140		\$290.03
142-201 Total:						\$290.03
42000476	County Of Hickman Misc Acct	1633	09/05/2024	142-901-11140		\$1,130.85
42000477	Wilson, Anita	7954	09/05/2024	142-901-11140		\$1,407.00
142-901 Total:						\$2,537.85
42000476	County Of Hickman Misc Acct	1633	09/05/2024	142-933-11140		\$1,065.03
142-933 Total:						\$1,065.03
Bank Total:						\$6,814.13
Bank Payment Count:						2

Bank Name **Bank Number**
General Purpose 141

<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>
41001793	A Dirty Job	665	09/05/2024	141- -11140	\$2,100.00
41001794	Ace Hardware	635	09/05/2024	141- -11140	\$661.70
41001795	Amazon	727	09/05/2024	141- -11140	\$751.13
41001796	AT & T	7542	09/05/2024	141- -11140	\$996.25
41001797	Bon Aqua Lyles Utility Distric	851	09/05/2024	141- -11140	\$5,257.45
41001798	Carter, David	1639	09/05/2024	141- -11140	\$214.40
41001799	County Of Hickman Misc Acct	1633	09/05/2024	141- -11140	\$230,231.50
41001800	Ed's Supply, Inc.	2103	09/05/2024	141- -11140	\$1,547.47
41001801	Evans, Meghan	987	09/05/2024	141- -11140	\$203.68
41001802	Gallaher & Associates, Inc.	7285	09/05/2024	141- -11140	\$510.00
41001803	Gilbert Electrical Service	2456	09/05/2024	141- -11140	\$900.00
41001804	Gross, Debbie	2675	09/05/2024	141- -11140	\$107.20
41001805	Hibbs, Polly	3038	09/05/2024	141- -11140	\$67.00
41001806	Hickman County Trustee	2937	09/05/2024	141- -11140	\$3.00
41001807	Hoods Unlimited	2965	09/05/2024	141- -11140	\$550.00
41001808	Jenkins, Michelle OTR/L	7423	09/05/2024	141- -11140	\$93.80
41001809	Karco Parts	3364	09/05/2024	141- -11140	\$32.45
41001810	Lumber Yard, The	3652	09/05/2024	141- -11140	\$37.77
41001811	Matrix Mechanical Solutions, LLC	7974	09/05/2024	141- -11140	\$4,734.17
41001812	Meriwether Lewis Electric	3675	09/05/2024	141- -11140	\$56,898.07
41001813	Plumbmaster, Inc.	4379	09/05/2024	141- -11140	\$326.32
41001814	Potts, Belinda	4335	09/05/2024	141- -11140	\$37.15
41001815	R & D Equipment Service	7792	09/05/2024	141- -11140	\$58.07
41001816	Rietveid, Stephanie	993	09/05/2024	141- -11140	\$1,140.00
41001817	Roman A/V, LLC.	7045	09/05/2024	141- -11140	\$1,315.00
41001818	Security Brothers, LLC	8466	09/05/2024	141- -11140	\$880.00
41001819	The Dreaded Lawncare	7933	09/05/2024	141- -11140	\$11,100.00
41001820	Town Of Centerville	5315	09/05/2024	141- -11140	\$325.03
41001821	Trane U.S. Inc	5383	09/05/2024	141- -11140	\$14,044.71
41001822	Zonar Systems, Inc.	6102	09/05/2024	141- -11140	\$219.87
141 Total:					\$335,343.19
Bank Total:					\$335,343.19
Bank Payment Count:					30

Bank Name Bank Number
General Purpose 141

<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>
41001823	Ed's Supply, Inc.	2103	09/06/2024	141- -11140	\$1,647.47
41001824	Suits Me Fine Farm	6330	09/06/2024	141- -11140	\$1,500.00
141 Total:					\$3,147.47
Bank Total:					\$3,147.47
Bank Payment Count:					2

<u>Bank Name</u>		<u>Bank Number</u>				<u>Amount</u>
General Purpose		141				
<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>		
41001825	American Paper & Twine Company	797	09/09/2024	141- -11140		\$3,112.00
41001826	AT & T	7542	09/09/2024	141- -11140		\$224.56
41001827	Baker, Sherri	7798	09/09/2024	141- -11140		\$86.43
41001828	Brewer Chemicals & Equip, LLC	861	09/09/2024	141- -11140		\$420.00
41001829	Brewer, Robert G.	7665	09/09/2024	141- -11140		\$192.96
41001830	Central Technologies, Inc.	1668	09/09/2024	141- -11140		\$2,400.00
41001831	Cross, Emily	1744	09/09/2024	141- -11140		\$107.20
41001832	Duley, L.C.S.W., Joe	1814	09/09/2024	141- -11140		\$2,307.50
41001833	Gilbert, Allison P.	310	09/09/2024	141- -11140		\$37.15
41001834	Harvill, Nancy	2758	09/09/2024	141- -11140		\$6,370.00
41001835	Hickman County Trustee	2937	09/09/2024	141- -11140		\$4,027.46
41001836	Monica Ogles PT	7756	09/09/2024	141- -11140		\$4,154.52
41001837	Owen's Oil Co., Inc.	4257	09/09/2024	141- -11140		\$15,948.62
41001838	Plunk, Tiffany	8514	09/09/2024	141- -11140		\$37.15
41001839	Postmaster	4334	09/09/2024	141- -11140		\$146.00
41001840	Robey, Cheryl	8512	09/09/2024	141- -11140		\$175.00
41001841	SSC Service Solutions Compass Group USA, Inc.	4832	09/09/2024	141- -11140		\$61,839.56
41001842	Tennessee School Board Assoc.	61	09/09/2024	141- -11140		\$525.00
41001843	Tn Attendance Supervisors Steering Committee	8296	09/09/2024	141- -11140		\$250.00
41001844	Town Of Centerville	5315	09/09/2024	141- -11140		\$8,825.34
					141 Total:	\$111,186.45
					Bank Total:	\$111,186.45
					Bank Payment Count:	20

Bank Name Bank Number
Cafeteria 143

<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>
43000340	Perry, Brittany	8508	09/09/2024	143- -11140	\$16.60
43000341	Glasgow, Lisa	8513	09/09/2024	143- -11140	\$53.05
143 Total:					<u>\$69.65</u>
Bank Total:					<u>\$69.65</u>
Bank Payment Count:					2

Hickman County Finance
Payment Register By Account Control

<u>Bank Name</u>		<u>Bank Number</u>					
General Purpose		141					
<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>		
41001845	Amazon	727	09/12/2024	141- -11140	\$328.31		
41001846	Centerville Elementary School	1540	09/12/2024	141- -11140	\$500.00		
41001847	Centerville Intermediate School	1290	09/12/2024	141- -11140	\$500.00		
41001848	Central States Bus Sales, Inc.	1326	09/12/2024	141- -11140	\$903.75		
41001849	County Of Hickman Misc Acct	1633	09/12/2024	141- -11140	\$6,056.50		
41001850	Cummins, Inc.	1749	09/12/2024	141- -11140	\$224.48		
41001851	East Hickman Elementary School	2212	09/12/2024	141- -11140	\$500.00		
41001852	East Hickman High School	2110	09/12/2024	141- -11140	\$500.00		
41001853	East Hickman High School	2113	09/12/2024	141- -11140	\$12,000.00		
41001854	East Hickman Intermediate School	2114	09/12/2024	141- -11140	\$500.00		
41001855	East Hickman Middle School	2097	09/12/2024	141- -11140	\$9,000.00		
41001856	East Hickman Middle School	2201	09/12/2024	141- -11140	\$500.00		
41001857	Hickman Co Middle School	8518	09/12/2024	141- -11140	\$500.00		
41001858	Hickman Co Trustee	2722	09/12/2024	141- -11140	\$241,033.49		
41001859	Hickman County High School	40	09/12/2024	141- -11140	\$500.00		
41001860	Hickman County High School	2917	09/12/2024	141- -11140	\$12,000.00		
41001861	Hickman County Middle School	2957	09/12/2024	141- -11140	\$6,000.00		
41001862	Matrix Mechanical Solutions, LLC	7974	09/12/2024	141- -11140	\$4,043.04		
41001863	Mid-South Bus Center, Inc	3706	09/12/2024	141- -11140	\$845.66		
41001864	NCS Pearson Inc.	4359	09/12/2024	141- -11140	\$123.00		
41001865	O'Reilly Auto Parts	4265	09/12/2024	141- -11140	\$529.38		
41001866	Optimus Pest Solutions	47	09/12/2024	141- -11140	\$750.00		
41001867	Quill, LLC	4574	09/12/2024	141- -11140	\$305.33		
41001868	Riverside Insights	6689	09/12/2024	141- -11140	\$447.22		
41001869	Southern Tire Mart	6979	09/12/2024	141- -11140	\$1,413.20		
41001870	United Farm & Home Co-op	2769	09/12/2024	141- -11140	\$79.99		
141 Total:					\$300,083.35		
Bank Total:					\$300,083.35		
Bank Payment Count:					26		

Bank Name **Bank Number**
Federal 142

<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>
42000480	Hickman Co Trustee	2722	09/12/2024	142-010-11140	\$103.40
42000481	Mayberry, Kimberly D.	4108	09/12/2024	142-010-11140	\$178.09
42000482	Quill, LLC	4574	09/12/2024	142-010-11140	\$386.74
142-010 Total:					\$668.23
42000480	Hickman Co Trustee	2722	09/12/2024	142-101-11140	\$973.73
142-101 Total:					\$973.73
42000480	Hickman Co Trustee	2722	09/12/2024	142-201-11140	\$103.40
42000483	Tennessee Association of School Librarians	6309	09/12/2024	142-201-11140	\$500.00
142-201 Total:					\$603.40
42000478	Amazon	727	09/12/2024	142-401-11140	\$1,843.46
142-401 Total:					\$1,843.46
42000479	Davidson, Raven	1859	09/12/2024	142-801-11140	\$99.56
42000480	Hickman Co Trustee	2722	09/12/2024	142-801-11140	\$39.50
142-801 Total:					\$139.06
42000480	Hickman Co Trustee	2722	09/12/2024	142-901-11140	\$1,253.50
142-901 Total:					\$1,253.50
42000480	Hickman Co Trustee	2722	09/12/2024	142-933-11140	\$481.13
142-933 Total:					\$481.13
Bank Total:					\$5,962.51
Bank Payment Count:					6

Hickman County Finance
Payment Register By Account Control

Bank Name Bank Number
Federal 142

<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>
42000486	Quill, LLC	4574	09/16/2024	142-010-11140	\$411.33
42000487	Visa	8268	09/16/2024	142-010-11140	\$307.50
142-010 Total:					<u>\$718.83</u>
42000485	King, Dalton Chevelle	8498	09/16/2024	142-101-11140	\$93.80
142-101 Total:					<u>\$93.80</u>
42000484	BER, Inc.	1241	09/16/2024	142-201-11140	\$295.00
142-201 Total:					<u>\$295.00</u>
Bank Total:					<u>\$1,107.63</u>
Bank Payment Count:					4

Hickman County Finance
Payment Register By Account Control

Bank Name Bank Number
General Purpose 141

<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>
41001871	Amazon	727	09/16/2024	141- -11140	\$703.81
41001872	American Fidelity Administrative Services, LLC	802	09/16/2024	141- -11140	\$1,076.10
41001873	CNB Computers USA, Inc.	6586	09/16/2024	141- -11140	\$4,040.00
41001874	Dickson Medical Associates	2022	09/16/2024	141- -11140	\$500.00
41001875	E3 Diagnostics	6717	09/16/2024	141- -11140	\$1,145.00
41001876	HH Technologies, Inc.	8511	09/16/2024	141- -11140	\$411.82
41001877	Mac Gill Discount	3773	09/16/2024	141- -11140	\$2,171.85
41001878	Main Street Emporium	7541	09/16/2024	141- -11140	\$20.75
41001879	Smith, Andrew R.	8520	09/16/2024	141- -11140	\$87.15
41001880	Town Of Centerville	5315	09/16/2024	141- -11140	\$4,627.54
41001881	Unifirst Corp.	5758	09/16/2024	141- -11140	\$800.98
41001882	Visa	8268	09/16/2024	141- -11140	\$38.71
141 Total:					\$15,623.71
Bank Total:					\$15,623.71
Bank Payment Count:					12

Bank Name Bank Number
 General Purpose 141

<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>
41001883	AT & T	7542	09/19/2024	141- -11140	\$54.30
41001884	Dickson Electric System	1806	09/19/2024	141- -11140	\$40,862.62
41001885	Ferrellgas	7446	09/19/2024	141- -11140	\$4,211.10
41001886	Mayberry, William L.	4116	09/19/2024	141- -11140	\$37.15
41001887	Teacher Synergy, LLC	5548	09/19/2024	141- -11140	\$127.53
41001888	Bartelmy, Thomas	8439	09/19/2024	141- -11140	\$37.15
41001889	UPS	8274	09/19/2024	141- -11140	\$34.70
41001890	Workwise Compliance	8510	09/19/2024	141- -11140	\$338.35
41001891	Zonar Systems, Inc.	6102	09/19/2024	141- -11140	\$499.11
141 Total:					\$46,202.01
Bank Total:					\$46,202.01
Bank Payment Count:					9

Bank Name Bank Number
Federal 142

<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>
42000489	Thomasson, Julia	192	09/19/2024	142-010-11140	\$292.34
142-010 Total:					\$292.34
42000488	King, Dalton Chevelle	8498	09/19/2024	142-101-11140	\$107.20
142-101 Total:					\$107.20
Bank Total:					\$399.54
Bank Payment Count:					2

<u>Bank Name</u>		<u>Bank Number</u>					
Cafeteria		143					
<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>		<u>Amount</u>	
43000342	American Fidelity Assurance Co	636	09/24/2024	143-	-11140	\$1,167.94	
43000343	Ameritas Life Insurance Corp.	7442	09/24/2024	143-	-11140	\$64.62	
43000344	Beam Insurance Administrators LLC	7435	09/24/2024	143-	-11140	\$311.51	
43000345	Hickman Co Trustee	2722	09/24/2024	143-	-11140	\$1,512.29	
43000346	Hickman County Trustee	2937	09/24/2024	143-	-11140	\$16,616.07	
43000347	Matrix Mechanical Solutions, LLC	7974	09/24/2024	143-	-11140	\$9,566.28	
43000348	Tennessee Farmers Life Insurance	5297	09/24/2024	143-	-11140	\$25.00	
143 Total:						\$29,263.71	
Bank Total:						\$29,263.71	
Bank Payment Count:						7	

Hickman County Finance
Payment Register By Account Control

<u>Bank Name</u>		<u>Bank Number</u>					
General Purpose		141					
<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>		<u>Amount</u>	
41001892	Amazon	727	09/24/2024	141-	-11140	\$995.81	
41001893	American Fidelity Assurance	637	09/24/2024	141-	-11140	\$13,134.69	
41001894	American Fidelity Assurance Co	636	09/24/2024	141-	-11140	\$76,570.22	
41001895	American Fidelity Assurance Co	652	09/24/2024	141-	-11140	\$7,321.00	
41001896	American Paper & Twine Company	797	09/24/2024	141-	-11140	\$326.40	
41001897	Ameritas Life Insurance Corp.	7442	09/24/2024	141-	-11140	\$3,173.20	
41001898	AT & T	7542	09/24/2024	141-	-11140	\$1,206.04	
41001899	Beam Insurance Administrators LLC	7435	09/24/2024	141-	-11140	\$11,613.42	
41001900	Daktronics, Inc	1878	09/24/2024	141-	-11140	\$2,980.00	
41001901	Hickman Co Trustee	2722	09/24/2024	141-	-11140	\$756.20	
41001902	Republic Service, LLC #840	4739	09/24/2024	141-	-11140	\$2,178.08	
41001903	State Of Tn Dept Of Labor	4824	09/24/2024	141-	-11140	\$55.00	
41001904	Tennessee Book Company	5286	09/24/2024	141-	-11140	\$13,412.55	
41001905	Vista Higher Learning	8476	09/24/2024	141-	-11140	\$199.90	
141 Total:						\$133,922.51	
Bank Total:						\$133,922.51	
Bank Payment Count:						14	

Hickman County Finance
Payment Register By Account Control

<u>Bank Name</u>		<u>Bank Number</u>				
Federal		142				
<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>	
42000491	American Fidelity Assurance Co	636	09/24/2024	142-010-11140	\$145.14	
42000495	Thomasson, Julia	192	09/24/2024	142-010-11140	\$150.08	
142-010 Total:					\$295.22	
42000491	American Fidelity Assurance Co	636	09/24/2024	142-101-11140	\$857.62	
42000492	Ameritas Life Insurance Corp.	7442	09/24/2024	142-101-11140	\$39.76	
42000493	Beam Insurance Administrators LLC	7435	09/24/2024	142-101-11140	\$95.25	
142-101 Total:					\$992.63	
42000491	American Fidelity Assurance Co	636	09/24/2024	142-201-11140	\$118.80	
42000492	Ameritas Life Insurance Corp.	7442	09/24/2024	142-201-11140	\$18.00	
42000493	Beam Insurance Administrators LLC	7435	09/24/2024	142-201-11140	\$63.49	
142-201 Total:					\$200.29	
42000491	American Fidelity Assurance Co	636	09/24/2024	142-801-11140	\$29.88	
142-801 Total:					\$29.88	
42000490	American Fidelity Assurance	637	09/24/2024	142-901-11140	\$150.00	
42000491	American Fidelity Assurance Co	636	09/24/2024	142-901-11140	\$1,235.24	
42000492	Ameritas Life Insurance Corp.	7442	09/24/2024	142-901-11140	\$59.64	
42000493	Beam Insurance Administrators LLC	7435	09/24/2024	142-901-11140	\$131.11	
142-901 Total:					\$1,575.99	
42000491	American Fidelity Assurance Co	636	09/24/2024	142-933-11140	\$150.12	
42000492	Ameritas Life Insurance Corp.	7442	09/24/2024	142-933-11140	\$53.48	
42000493	Beam Insurance Administrators LLC	7435	09/24/2024	142-933-11140	\$230.74	
42000494	Instructure	8152	09/24/2024	142-933-11140	\$50,845.00	
42000496	NCS Pearson Inc.	4359	09/24/2024	142-933-11140	\$13,600.00	
42000497	SchoolinSites	8047	09/24/2024	142-933-11140	\$10,800.00	
142-933 Total:					\$75,679.34	
Bank Total:					\$78,773.35	
Bank Payment Count:					8	

Bank Name Bank Number
General Purpose 141

<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>
41001921	Hickman Co Trustee	2722	09/26/2024	141- -11140	\$780.00
41001922	Hickman County Trustee	2937	09/26/2024	141- -11140	\$378,340.08
41001923	Metropolitan Life	3677	09/26/2024	141- -11140	\$120.00
41001924	Tennessee Farmers Life Insurance	5297	09/26/2024	141- -11140	\$750.00

141 Total: \$379,990.08

Bank Total: \$379,990.08

Bank Payment Count: 4

Hickman County Finance
Payment Register By Account Control

<u>Bank Name</u>		<u>Bank Number</u>				<u>Amount</u>
General Purpose		141				
<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>		
41001906	Chef's Deal Restaurant And Equipment Co.	1794	09/26/2024	141- -11140	\$8,230.00	
41001907	Daugherty, Tonya	7288	09/26/2024	141- -11140	\$107.20	
41001908	Dewitte, Kandice	2017	09/26/2024	141- -11140	\$300.00	
41001909	East Hickman Elementary School	2098	09/26/2024	141- -11140	\$2,000.00	
41001910	East Hickman Elementary School	2212	09/26/2024	141- -11140	\$1,000.00	
41001911	East Hickman High School	2110	09/26/2024	141- -11140	\$1,000.00	
41001912	Hickman County High School	2917	09/26/2024	141- -11140	\$1,000.00	
41001913	Interpreters Unlimited, Inc.	6501	09/26/2024	141- -11140	\$273.75	
41001914	Lumen/Centurylink	4577	09/26/2024	141- -11140	\$275.58	
41001915	Armstrong, Isabella M.	8527	09/26/2024	141- -11140	\$37.15	
41001916	Oscar Enterprises Inc	4263	09/26/2024	141- -11140	\$200.00	
41001917	Pace Analytical National	2230	09/26/2024	141- -11140	\$658.60	
41001918	Quill, LLC	4574	09/26/2024	141- -11140	\$99.83	
41001919	Skyward Accounting Dept	5111	09/26/2024	141- -11140	\$13,476.96	
41001920	Tennessee Book Company	5286	09/26/2024	141- -11140	\$3,258.00	
					141 Total:	\$31,917.07
					Bank Total:	\$31,917.07
					Bank Payment Count:	15

Hickman County Finance
Payment Register By Account Control

Bank Name Bank Number
Federal 142

<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>
42000499	Generations Genius, Inc.	6862	09/26/2024	142-101-11140	\$1,795.00
42000501	Renaissance Learning	4608	09/26/2024	142-101-11140	\$2,692.85
42000502	Scholastic, Inc	7439	09/26/2024	142-101-11140	\$996.88
142-101 Total:					\$5,484.73
42000498	Amazon	727	09/26/2024	142-801-11140	\$438.70
142-801 Total:					\$438.70
42000500	Instructure	8152	09/26/2024	142-933-11140	\$1,762.50
142-933 Total:					\$1,762.50
Bank Total:					\$7,685.93
Bank Payment Count:					5

Hickman County Finance
Payment Register By Account Control

<u>Bank Name</u>		<u>Bank Number</u>				
Federal		142				
<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>	
42000504	Hickman County Trustee	2937	09/26/2024	142-010-11140	\$3,192.06	
					142-010 Total:	\$3,192.06
42000504	Hickman County Trustee	2937	09/26/2024	142-101-11140	\$11,567.47	
					142-101 Total:	\$11,567.47
42000504	Hickman County Trustee	2937	09/26/2024	142-201-11140	\$1,508.58	
					142-201 Total:	\$1,508.58
42000504	Hickman County Trustee	2937	09/26/2024	142-801-11140	\$262.98	
					142-801 Total:	\$262.98
42000503	Chapter 13 Trustee	1265	09/26/2024	142-901-11140	\$180.00	
42000504	Hickman County Trustee	2937	09/26/2024	142-901-11140	\$12,050.35	
42000505	Tennessee Farmers Life Insurance	5297	09/26/2024	142-901-11140	\$30.00	
					142-901 Total:	\$12,260.35
42000504	Hickman County Trustee	2937	09/26/2024	142-911-11140	\$257.68	
					142-911 Total:	\$257.68
42000504	Hickman County Trustee	2937	09/26/2024	142-933-11140	\$3,846.55	
					142-933 Total:	\$3,846.55
					Bank Total:	\$32,895.67
					Bank Payment Count:	3

Bank Name Bank Number
Cafeteria 143

<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>
43000349	AT & T	7542	09/26/2024	143- -11140	\$50.52
143 Total:					\$50.52
Bank Total:					\$50.52
Bank Payment Count:					1

Bank Name **Bank Number**
 General Purpose 141

<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>
41001925	Warren, Shelby B.	8530	09/30/2024	141- -11140	\$37.15
41001926	County Of Hickman Misc Acct	1633	09/30/2024	141- -11140	\$49,461.13
41001927	Henson, Colin	8009	09/30/2024	141- -11140	\$566.03
41001928	Hickman County Trustee	2937	09/30/2024	141- -11140	\$215.97
41001929	Jenkins, Lora	8531	09/30/2024	141- -11140	\$130.12
41001930	Teachstone Training, LLC	6678	09/30/2024	141- -11140	\$109.34
41001931	Town Of Centerville	5315	09/30/2024	141- -11140	\$307.44
141 Total:					\$50,827.18
Bank Total:					\$50,827.18
Bank Payment Count:					7

Bank Name **Bank Number**
 Federal 142

<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>
42000507	Explore Learning	8141	09/30/2024	142-101-11140	\$1,225.00
42000508	Renaissance Learning	4608	09/30/2024	142-101-11140	\$3,327.25
142-101 Total:					\$4,552.25
42000509	Scholastic, Inc	7439	09/30/2024	142-401-11140	\$372.50
142-401 Total:					\$372.50
42000506	County Of Hickman Misc Acct	1633	09/30/2024	142-901-11140	\$167.48
142-901 Total:					\$167.48
42000506	County Of Hickman Misc Acct	1633	09/30/2024	142-933-11140	\$200.00
142-933 Total:					\$200.00
Bank Total:					\$5,292.23
Bank Payment Count:					4

<u>Bank Name</u>		<u>Bank Number</u>				<u>Amount</u>
General Purpose		141				
<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>		
41001932	Ace Hardware	635	10/03/2024	141- -11140		\$14.36
41001933	Allegra Print & Imaging	650	10/03/2024	141- -11140		\$1,014.86
41001934	Myles, Amanda	8290	10/03/2024	141- -11140		\$1,300.00
41001935	Amazon	727	10/03/2024	141- -11140		\$1,650.08
41001936	Anderson, Belinda	8051	10/03/2024	141- -11140		\$326.16
41001937	ASMS, LLC	646	10/03/2024	141- -11140		\$679.00
41001938	Atera Networks, Ltd.	8136	10/03/2024	141- -11140		\$8,996.40
41001939	Bennett & DeCamp PLLC	8071	10/03/2024	141- -11140		\$1,247.00
41001940	Bon Aqua Lyles Utility Distric	851	10/03/2024	141- -11140		\$8,709.02
41001941	Bowman, Amanda	964	10/03/2024	141- -11140		\$273.36
41001942	Brewer Chemicals & Equip, LLC	861	10/03/2024	141- -11140		\$420.00
41001943	Carter, David	1639	10/03/2024	141- -11140		\$171.52
41001944	Central States Bus Sales, Inc.	1326	10/03/2024	141- -11140		\$1,911.68
41001945	Cross, Emily	1744	10/03/2024	141- -11140		\$182.24
41001946	Cumberland International Trucks, Inc.	3366	10/03/2024	141- -11140		\$549.84
41001947	Duley, L.C.S.W., Joe	1814	10/03/2024	141- -11140		\$3,022.50
41001948	Evans, Meghan	987	10/03/2024	141- -11140		\$176.88
41001949	Everett Glass Company, LLC	8092	10/03/2024	141- -11140		\$239.00
41001950	Ferrellgas	7446	10/03/2024	141- -11140		\$925.77
41001951	Gallaher & Associates, Inc.	7285	10/03/2024	141- -11140		\$2,122.50
41001952	Gilbert Electrical Service	2456	10/03/2024	141- -11140		\$712.50
41001953	Glenn James And Son Wrecker Service	2469	10/03/2024	141- -11140		\$583.00
41001954	Gross, Debbie	2675	10/03/2024	141- -11140		\$127.64
41001955	Harvill, Nancy	2758	10/03/2024	141- -11140		\$6,790.00
41001956	Hibbs, Polly	3038	10/03/2024	141- -11140		\$21.44
41001957	Hickman Co High School Golf Team	2723	10/03/2024	141- -11140		\$3,000.00
41001958	Hickman County Trustee	2937	10/03/2024	141- -11140		\$138,690.38
41001959	Karco Parts	3364	10/03/2024	141- -11140		\$42.96
41001960	Matrix Mechanical Solutions, LLC	7974	10/03/2024	141- -11140		\$7,146.64
41001961	McManus, Christy	8120	10/03/2024	141- -11140		\$399.59
41001962	Mid-South Bus Center, Inc	3706	10/03/2024	141- -11140		\$1,513.78
41001963	Monica Ogles PT	7756	10/03/2024	141- -11140		\$4,473.58
41001964	O'Reilly Auto Parts	4265	10/03/2024	141- -11140		\$1,285.24
41001965	Oriental Trading Co., Inc.	6258	10/03/2024	141- -11140		\$956.05
41001966	Oscar Enterprises Inc	4263	10/03/2024	141- -11140		\$100.00
41001967	Prince Hardware, LLC	4321	10/03/2024	141- -11140		\$1,228.68
41001968	Puremaxx, LLC	8324	10/03/2024	141- -11140		\$3,432.16
41001969	Raptor Technologies, LLC	6690	10/03/2024	141- -11140		\$5,280.00
41001970	Rietveid, Stephanie	993	10/03/2024	141- -11140		\$1,230.00
41001971	Roman A/V, LLC.	7045	10/03/2024	141- -11140		\$3,315.00
41001972	Sanorbix, LLC	8529	10/03/2024	141- -11140		\$32,792.00

Hickman County Finance
Payment Register By Account Control

41001973	SSC Service Solutions Compass Group USA, Inc.	4832	10/03/2024	141-	-11140	\$61,839.56
41001974	Stellar Therapy Services, LLC	8260	10/03/2024	141-	-11140	\$2,712.50
41001975	Stericycle/Shred-it	1084	10/03/2024	141-	-11140	\$111.86
41001976	Herrera, Tammy	8538	10/03/2024	141-	-11140	\$61.64
41001977	Tennessee School Board Assoc.	61	10/03/2024	141-	-11140	\$1,025.00
41001978	The Dreaded Lawncare	7933	10/03/2024	141-	-11140	\$7,000.00
41001979	Tn Dept Env & Conservation	5367	10/03/2024	141-	-11140	\$690.00
41001980	Town Of Centerville	5315	10/03/2024	141-	-11140	\$467.65
41001981	Trane U.S. Inc	5383	10/03/2024	141-	-11140	\$1,142.79
41001982	Underwood, Scott	7738	10/03/2024	141-	-11140	\$77.05
41001983	Unifirst Corp.	5758	10/03/2024	141-	-11140	\$651.40
41001984	United Farm & Home Co-op	2769	10/03/2024	141-	-11140	\$271.00
41001985	Walmart	5868	10/03/2024	141-	-11140	\$946.84
41001986	Wonderland Tire Company	7931	10/03/2024	141-	-11140	\$1,600.00
141 Total:						\$325,650.10
Bank Total:						\$325,650.10

Bank Payment Count: 55

Hickman County Finance
 Payment Register By Account Control

Bank Name Bank Number
 Federal 142

<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>
42000513	Mayberry, Kimberly D.	4108	10/03/2024	142-010-11140	\$243.34
142-010 Total:					\$243.34
42000510	Amazon	727	10/03/2024	142-101-11140	\$105.50
42000512	Lexia Learning Systems, Inc.	3555	10/03/2024	142-101-11140	\$1,540.00
42000515	Starfall Education foundation	4891	10/03/2024	142-101-11140	\$355.00
142-101 Total:					\$2,000.50
42000514	Scholastic, Inc	7439	10/03/2024	142-401-11140	\$153.85
142-401 Total:					\$153.85
42000516	Wilson, Anita	7954	10/03/2024	142-901-11140	\$871.00
142-901 Total:					\$871.00
42000511	Hickman County Trustee	2937	10/03/2024	142-933-11140	\$7,032.00
42000517	You Science, LLC	7219	10/03/2024	142-933-11140	\$3,262.00
142-933 Total:					\$10,294.00
Bank Total:					\$13,562.69
Bank Payment Count:					8

Hickman County Finance
Payment Register By Account Control

<u>Bank Name</u>	<u>Bank Number</u>
Cafeteria	143

<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>
43000350	Hickman County Trustee	2937	10/03/2024	143- -11140	\$15,666.00
43000351	Town Of Centerville	5284	10/03/2024	143- -11140	\$120.95
143 Total:					\$15,786.95
Bank Total:					\$15,786.95
Bank Payment Count:					2

Bank Name Bank Number
General Purpose 141

<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>
41001987	County Of Hickman Misc Acct	1633	10/07/2024	141- -11140	\$183,639.21
41001988	Hickman County Trustee	2937	10/07/2024	141- -11140	\$5,160.03
41001989	State Disbursement Unit	8524	10/07/2024	141- -11140	\$249.74
41001990	Water Authority Of Dickson Co.	5874	10/07/2024	141- -11140	\$5,412.68
141 Total:					\$194,461.66
Bank Total:					\$194,461.66
Bank Payment Count:					4

Hickman County Finance
 Payment Register By Account Control

Bank Name Bank Number
 Federal 142

<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>
42000518	County Of Hickman Misc Acct	1633	10/07/2024	142-010-11140	\$385.38
142-010 Total:					\$385.38
42000518	County Of Hickman Misc Acct	1633	10/07/2024	142-101-11140	\$2,535.84
142-101 Total:					\$2,535.84
42000518	County Of Hickman Misc Acct	1633	10/07/2024	142-201-11140	\$290.03
142-201 Total:					\$290.03
42000518	County Of Hickman Misc Acct	1633	10/07/2024	142-901-11140	\$963.37
142-901 Total:					\$963.37
42000518	County Of Hickman Misc Acct	1633	10/07/2024	142-933-11140	\$865.03
142-933 Total:					\$865.03
Bank Total:					\$5,039.65
Bank Payment Count:					1

Date/Time: 10/7/2024 1:09 PM

Hickman County Finance
Payment Register By Account Control

User:

Misty Weems
Page 1 of 1

Bank Name Bank Number
Cafeteria 143

<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>
43000352	County Of Hickman Misc Acct	1633	10/07/2024	143- -11140	\$9,566.70
43000353	Hickman County Trustee	2937	10/07/2024	143- -11140	\$373.00
143 Total:					<u>\$9,939.70</u>
Bank Total:					<u>\$9,939.70</u>
Bank Payment Count:					2

Hickman County Finance
Payment Register By Account Control

Bank Name Bank Number
General Purpose 141

<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>	<u>Amount</u>
41001991	County Of Hickman Misc Acct	1633	10/11/2024	141- -11140	\$6,170.32
41001992	Hickman Co Trustee	2722	10/11/2024	141- -11140	\$237,741.05
141 Total:					<u>\$243,911.37</u>
Bank Total:					<u>\$243,911.37</u>
Bank Payment Count:					2

Hickman County Finance
 Payment Register By Account Control

<u>Bank Name</u>	<u>Bank Number</u>					<u>Amount</u>
Federal	142					
<u>Payment Number</u>	<u>Vendor Name</u>	<u>Vendor ID</u>	<u>Payment Date</u>	<u>Cash Account</u>		
42000519	Hickman Co Trustee	2722	10/11/2024	142-010-11140		\$103.40
					142-010 Total:	\$103.40
42000519	Hickman Co Trustee	2722	10/11/2024	142-101-11140		\$973.73
					142-101 Total:	\$973.73
42000519	Hickman Co Trustee	2722	10/11/2024	142-201-11140		\$103.40
					142-201 Total:	\$103.40
42000519	Hickman Co Trustee	2722	10/11/2024	142-801-11140		\$39.50
					142-801 Total:	\$39.50
42000519	Hickman Co Trustee	2722	10/11/2024	142-901-11140		\$1,253.50
					142-901 Total:	\$1,253.50
42000519	Hickman Co Trustee	2722	10/11/2024	142-933-11140		\$481.13
					142-933 Total:	\$481.13
					Bank Total:	\$2,954.66
					Bank Payment Count:	1

Memorandum of Understanding

Contract for Services

This agreement is made on this the 19th of September 2024 between Hickman County School System and the Clarvida (hereinafter referred to as "Contractor") and for good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties agree as follows:

Contractor Services. Contractor agrees to provide services to Hickman County School System in the form of Mental Health Provider in Schools with the primary goal of promoting developmentally appropriate mental health wellness across the k-12 grade levels.

Standard of Performance. Contractor agrees to perform the services in a manner consistent with the standard in the industry including but not limited to the following:

- Accept referrals of children when consistent and appropriate with agency admissions criteria using the mandated referral pathway provided by the Hickman County Schools
- Keep updated and accurate documentation on referrals via the HIPAA compliant web-based form provided and maintained by Hickman County Schools
- Assign Master's degree prepared counselor(s) to provide counseling and related services to identified children and their families
- Collaborate with Hickman County Schools staff in an effort to encourage families to sign "Release of Information Authorization" allowing Clarvida staff to discuss a child's progress with appropriate personnel
- Help increase Hickman County School System capacity to identify and respond to youth mental health needs through early identification and screening processes and risk assessment protocols
- Assist in the continuum of school-based mental health services to improve mental health by conducting initial screening, intervention planning and diagnostics as well as in-person school based therapy and teletherapy when appropriate, teletherapy must be approved by Director of HCSS Behavioral Health Department
- Refer any uninsured student for services directly to Hickman County Schools embedded social work as Hickman County Schools does *not* provide funding for school based therapy.
- Collaborate bi-weekly with the Hickman County Schools Behavior and Mental Health team to ensure continuity of care for referred to students as well as assessment initiation
- Review and update yearly the Memorandum of Understanding
- Sign in per Hickman County Schools Security policy each time a staff member enters a school building

Contractor agrees to perform the *case management* services in a manner consistent with the standard in the industry and to the satisfaction of the Hickman County School System including but not limited to the following:

- Assist with care management, resource management, monitoring, and communication with the Hickman County Schools Behavior and Mental Health team.
- Assist with indirect care via student/family education and in-service instruction as needed within the scope of practice.

Whereas Hickman School System agrees to the following:

- Assist with identification and referral of children with potential emotional/behavioral challenges using the HIPAA compliant web-based form provided and maintained by the State of Tennessee
- Provide a HIPAA compliant space for children to be assessed and counseled
- Notify Clarvida of challenges and issues pertaining to referrals, academics, and/or treatment identified children
- Assist with indirect care via consultation, supervision, student/family education, and in-service instruction as needed within the scope of practice
- Provide training for the required HIPAA compliant referral pathway and web-based documentation form.

Compliance and Assurances. Clarvida agrees to the following assurances in order to ensure quality and continuity of care:

- All Clarvida employees go through thorough credentialing processes which follow appropriate standards including but not limited to: background check, degree/license verification.
- Clarvida agrees to maintain liability insurance naming Hickman County Schools as an additional insured in an amount of at least \$2,000,000.00 for the duration of this Memorandum of Agreement. Clarvida shall provide Hickman County Schools a certificate of insurance evidencing the coverage required. The certificate of insurance shall be provided by September 1st or provided prior to any services performed by Clarvida and also upon renewal or replacement of coverage required by this Memorandum of Agreement. If the required insurance expires during the term of this Memorandum of Agreement, Hickman County Schools must receive a new certificate of insurance at least thirty (30) days prior to the insurance's expiration date. If Clarvida loses insurance coverage, does not renew coverage, or for any reason becomes uninsured during the term of this Memorandum of Agreement, Clarvida shall notify Hickman County Schools immediately
- Clarvida practitioners will provide services only in areas in which they are licensed, credentialed, and qualified.

Both parties agree to the following assurances:

Confidentiality. All aspects of services and/or releases of information will comply with applicable federal and state regulations, including HIPAA and FERPA regarding consumer privacy and confidentiality as such laws are applicable to each party.

- Records will be completed promptly in the secure, HIPAA-compliant online environment provided and maintained by Hickman County Schools that allows for the transmission and storage of referral and service dosage information among multiple users within the referral system
- Access to identifying information in these records will only be necessary for the purpose of performing responsibilities under this contract and by personnel interacting directly with the consumer as well as the proper management and administration of each party to the extent permitted by applicable law and as otherwise required by applicable law
- Appropriate disclosure contained in the records will be consistent with the confidentiality rights of all parties involved including the sharing of "need to know" information, which may contain but is not limited to diagnoses, testing results, social and behavioral functioning information, and familial information.

Billing. To ensure project sustainability and success, Clarvida will work closely with TennCare, as it will be the payer of choice for all students. Clarvida will be responsible for all payer source issues including parent questions regarding billing or mental health care.

Term and Termination. This agreement shall commence on September 19, 2024 and will require a yearly review prior to renewal.

Either party may contact the other at any time to review the agreement and make adjustments as needed. Either party may terminate the agreement without cause by providing at least thirty (30) days prior written notice.

Release. Contractor releases Hickman County School System from any and all claims, lawsuits, damages or losses occasioned by the latter's failure to secure adequate funding to implement or continue with the program.

No Oral Modifications. No modification, amendment, supplement to or waiver of this agreement or any of its provisions shall be binding upon the parties hereto unless made in writing and duly signed by all parties.

Waiver. A failure of any party to exercise any right provided herein, shall not be deemed to be a waiver of any right hereunder.

Entire Agreement. This agreement sets forth the entire understanding of the parties as to the subject matter and may not be modified except in writing executed by all parties.

Severability. In the event any one or more of the provisions of this agreement is invalid or otherwise unenforceable, the enforceability of the remaining provisions shall be unimpaired.

Jurisdiction. Each party hereby irrevocably consents to the jurisdiction of all state courts sitting in Tennessee or all federal courts sitting in Nashville, Tennessee and agrees to that venue for any legal action brought in connection with this agreement shall lie exclusively in such courts.

Binding Effect. This agreement shall be binding upon and inure to the benefit of the parties and upon their prospective successors, heirs, or assigns.

Choice of Law. This agreement shall be governed and construed in accordance with the laws of the State of Tennessee.

Notice. Any notice required or provided pursuant to this agreement shall be in writing and sent or delivered to the parties.

Titles and Subtitles. Titles of paragraphs and subparagraphs are for convenient reference only and shall not have the effect of modifying, amending, or changing the express terms of this agreement.

John Mullins

(Hickman County School System Superintendent)

9/20/24

(date)

Jennifer Predmore

(Clarvida Director of Business Development)

9-19-24

(date)

Memorandum of Understanding

Between Hickman County School System and Youth Villages, Inc.

This agreement is made on this the August 22, 2024, between **Hickman County School System** and **Youth Villages, Inc.** (hereinafter referred to as "Contractor") and for good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties agree as follows:

Contractor Services. Contractor agrees to provide services to Hickman County School System in the form of mental health services that may take place within the home or school setting of the identified clients, with the primary goal of promoting developmentally appropriate mental health wellness across the k-12 grade levels.

Standard of Performance. Contractor agrees to perform the services in a manner consistent with the standard in the industry including but not limited to the following:

- Accept referrals of children that are consistent and appropriate with Youth Villages admissions criteria using the mandated referral pathway provided by the Hickman County Schools.
- Keep updated and accurate documentation on referrals which can be uploaded via the HIPAA compliant web-based form provided and maintained by Hickman County Schools.
- Assign appropriate Master's or Bachelor's level Family Intervention Specialists (FIS) to provide evidence based clinical interventions and related services to identified children and their families.
- Collaborate with Hickman County Schools staff in an effort to encourage families to sign "Release of Information Authorization" allowing Youth Villages staff to discuss a child's progress with appropriate personnel.
- Help increase Hickman County School System capacity to identify and respond to youth mental health needs through early identification by using Youth Villages screening and assessment process, which may include the Columbia-Suicide Severity Rating Scale (CSSRS), or other evidence-based process identified by Youth Villages.
- Assist in the continuum of school-based mental health services to improve mental health by conducting initial screening, intervention planning and diagnostics as well as in-person school-based therapy and teletherapy when appropriate, teletherapy must be approved by Director of HCSS Behavioral Health Department.
- Refer any uninsured student for services directly to Hickman County Schools embedded social work as Hickman County Schools does *not* provide funding for school-based therapy.
- Collaborate bi-weekly with the Hickman County Schools Behavior and Mental Health team through in-person or virtual meetings, to discuss any active or closed referrals, on-going assessments for services, and referrals that have successfully entered into Youth Villages services.
- Review and update the Memorandum of Understanding, yearly.
- Sign in per Hickman County Schools Security policy each time a staff member enters a school building.

Contractor agrees to perform the *case management* services in a manner consistent with the standard in the industry and to the satisfaction of the Hickman County School System including but not limited to the following:

- Assist with resource linkage to help children and families find appropriate care management. Youth Villages will help families identify, make referrals to appropriate providers to assist families with achieving services outside the scope of Youth Villages services and communicate with the Hickman County Schools Behavior and Mental Health team referrals made to help families achieve appropriate care management.
- Assist with indirect care via student/family education and coordinate in-service instruction on Youth Villages processes, services, and follow through.

Whereas Hickman School System agrees to the following:

- Assist with identification and referral of children with potential emotional/behavioral challenges using the HIPAA compliant web-based form provided and maintained by the State of Tennessee.
- Provide a HIPAA compliant space for families to discuss services, complete assessments, and provide sessions to children within the school when identified by Youth Villages as necessary.
- Notify Agency of challenges and issues pertaining to referrals, academics, and/or treatment of identified children
- Assist with indirect care via consultation, supervision, student/family education, and in-service instruction as needed within the scope of practice.
- Provide training for the required HIPAA compliant referral pathway and web-based documentation form.

Compliance and Assurances.

Youth Villages agrees to the following assurances to ensure quality and continuity of care:

- All Youth Villages employees go through thorough credentialing processes which follow appropriate standards including but not limited to: background check, degree/license verification.
- Youth Villages agrees to maintain liability insurance naming Hickman County Schools as an additional insured in an amount of at least \$1,000,000.00 for the duration of this Memorandum of Agreement. Youth Villages shall provide Hickman County Schools with a certificate of insurance evidencing the coverage required. The certificate of insurance shall be provided by September 1st or provided prior to any services performed by Youth Villages and upon renewal or replacement of coverage required by this Memorandum of Agreement. If the required insurance expires during the term of this Memorandum of Agreement, Hickman County Schools must receive a new certificate of insurance at least thirty (30) days prior to the insurance's expiration date. If Youth Villages loses insurance coverage, does not renew coverage, or for any reason becomes uninsured during the term of this Memorandum of Agreement, Youth Villages shall notify Hickman County Schools immediately.
- Youth Villages practitioners will provide services only in areas in which they are licensed, credentialed, and qualified.

Both parties agree to the following assurances:

Confidentiality. All aspects of services and/or releases of information will comply with applicable federal and state regulations, including HIPAA and FERPA regarding consumer privacy and confidentiality as such laws are applicable to each party.

- Youth Villages will provide records that can be promptly entered into the secure, HIPAA-compliant online environment provided and maintained by Hickman County Schools that allows for the transmission and storage of referral and service dosage information among multiple users within the referral system.
- Access to identifying information in these records will only be necessary for the purpose of performing responsibilities under this contract and by personnel interacting directly with the consumer as well as the proper management and administration of each party to the extent permitted by applicable law and as otherwise required by applicable law
- Appropriate disclosure contained in the records will be consistent with the confidentiality rights of all parties involved including the sharing of "need to know" information, which may contain but is not limited to diagnoses, testing results, social and behavioral functioning information, and familial information.

Billing. To ensure project sustainability and success, Youth Villages will work closely with TennCare, as it will be the payer of choice for all students. Youth Villages will be responsible for identifying all payer source issues including parent questions regarding billing or mental health care. In the event that the student and/or family do not have TennCare, Youth Villages will work with the family to identify possible grant funded options for services. If Youth Villages is unable to identify appropriate funding for services, Youth Villages will help the family identify appropriate external agencies that may be able to provide services to the family outside of the school setting.

Term and Termination. This agreement shall ^{end}commence on June 30, 2025 and will require a yearly review prior to renewal. Either party may contact the other at any time to review the agreement and make adjustments as needed. Either party may terminate the agreement without cause by providing at least thirty (30) days prior written notice.

Release. Contractor releases Hickman County School System from any and all claims, lawsuits, damages or losses occasioned by the latter's failure to secure adequate funding to implement or continue with the program.

No Oral Modifications. No modification, amendment, supplement to or waiver of this agreement or any of its provisions shall be binding upon the parties hereto unless made in writing and duly signed by all parties.

Waiver. A failure of any party to exercise any right provided herein, shall not be deemed to be a waiver of any right hereunder.

Entire Agreement. This agreement sets forth the entire understanding of the parties as to the subject matter and may not be modified except in writing executed by all parties.

Severability. In the event any one or more of the provisions of this agreement is invalid or otherwise unenforceable, the enforceability of the remaining provisions shall be unimpaired.

Jurisdiction. Each party hereby irrevocably consents to the jurisdiction of all state courts sitting in Tennessee or all federal courts sitting in Nashville, Tennessee and agrees to that venue for any legal action brought in connection with this agreement shall lie exclusively in such courts.

Binding Effect. This agreement shall be binding upon and insure to the benefit of the parties and upon their prospective successors, heirs, or assigns.

Choice of Law. This agreement shall be governed and construed in accordance with the laws of the State of Tennessee.

Notice. Any notice required or provided pursuant to this agreement shall be in writing and sent or delivered to the parties.

Titles and Subtitles. Titles of paragraphs and subparagraphs are for convenient reference only and shall not have the effect of modifying, amending, or changing the express terms of this agreement.

John W. Mullins

(Hickman County School System Superintendent)

Robert Paine

Youth Villages, Inc. Robert E. Paine, COO

9-6-24

(Date)

09/13/2024

(Date)

Ronald Hammons
Board Chair

9/6/24
Date

MEMORANDUM OF UNDERSTANDING

The School-Based Services division of Centerstone Community Mental Health Centers, Inc. agrees to enter into a renewable agreement with Hickman County Public Schools. Centerstone will employ staff that will provide School-Based Mental Health Services in designated Hickman County Public Schools. The staff will be an employee of Centerstone's School-Based Program and will have experience working with school age children who have emotional and behavioral challenges.

Hickman County Public Schools will:

- Provide a suitable private space for individual counseling
- Develop a referral system for services
- Support the counseling services to allow the Therapist access to the students and classrooms when needed
- Include Therapist in IEP meetings, S-teams, and other appropriate meetings, with written parent permission.
- Inform parents/guardians of the services when student enters the school
- Provide feedback on the performance of the School-Based Therapist as requested
- Provide a locking file cabinet for storage of confidential information

Centerstone will:

- Provide Therapist(s) who will serve clients in Hickman County Public Schools
- Provide administrative and clinical supervision for staff
- Provide liability insurance as required by law
- Maintain caseload of 30-40 clients that meet insurance requirements
- Facilitate access and referrals to other clinic services and community based programs
- Provide Individual and/or Family Therapy services
- Provide therapy groups with identified clients when feasible
- Conduct home visits as needed
- Provide teacher consultation, support, and training as deemed necessary
- Safeguard all rights of the child as legally and ethically required
- Communicate on a weekly basis with designated administrative personnel in order to improve coordination of services
- Coordinate services with the child's mental health provider and other pertinent community staff
- Communicate with parents/guardians regarding student's behavior as necessary
- Keep all documentation (progress notes, care plans, assessments) in Centerstone agency's electronic medical record
- Ensure staff has access to a cell phone and laptop
- Accept referrals of children when consistent and appropriate with agency admissions criteria using the referral pathway provided by the Hickman County Schools.
- Upon obtaining a signed Release of Information authorizing Centerstone to release information to the school system, Centerstone will communicate the implementation of school based therapy services, via a method outside of Hickman County schools referral pathway system.

- Collaborate bi-weekly with the Hickman County Schools Behavior and Mental Health team to ensure continuity of care for referred students as well as assessment initiation

Centerstone's Therapist hired to work within Hickman County Public Schools will meet all standards set by Centerstone's credentialing committee to ensure candidates have met all new hire requirements. These requirements will comply with Hickman County Public Schools hiring policies, and Centerstone will be able to produce the required documentation if requested.

This agreement will take effect August 10, 2024 and will automatically renew each year unless there is written notification. Centerstone or Hickman County Public Schools may cancel this agreement with ninety days written notice.

<u>Ronald Hammons</u> Chairman of the Board Hickman County Public Schools	<u>9/6/24</u> Date
<u>John Mullins</u> Director of Schools Hickman County Public Schools	<u>9-6-24</u> Date
<u>Daniel F. Mansfield</u> Regional Vice President of Southern Region Services Centerstone	<u>9-17-2024</u> Date



John Mullins
Superintendent of Schools
115 MURPHREE AVENUE
CENTERVILLE, TN 37033

DOUG LANE
2059 Lake Drive, Centerville, TN 37033

RONALD GAMMONS
6419 Rice Ln., Lyles, TN 37098

TIM HOBBS
9220 Old Bon Aqua Rd., Bon Aqua, TN 37025

TABITHA CUDE
4141 Lewis Rd., Centerville, TN 37033

CHRISTY MAYS
450 Hwy. 50, Centerville, TN 37033

SHERRI BAKER
9037 E 40 Rd., Bon Aqua, TN 37025

JANE HERRON
PO Box 13, Nunnely, TN 37137

Memorandum

To: Board Members
From: John Mullins
Date: 10/14/2024
Re: October Director's Report

Leave of Absence

Professional

Support Staff

Crystal McCutchen

Medical Leave

9/18/24—1/7/25

Hiring

Professional

Amanda Myles
Megan Brewer
Megan Moore

School Nurse
EHES Teacher
EHHS AP

Support Staff

Gracie Acevedo
Dylan Alderson
Carol Bateman
Kathy Jean Brown
Amanda Buchanan
Floy Carl

Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher

Support Staff (cont)

Leah Case	Substitute Teacher
Jerry Finocchiaro	Substitute Teacher
Kay Hinson	Substitute Teacher
Jessica Holt	Substitute Teacher
Kyndra Imboden	Substitute Teacher
Melissa Lovell	Substitute Teacher
Larry Martin	Substitute Teacher
Charles Perkins	Substitute Teacher
Belinda Potts	Substitute Teacher
James Prince	Substitute Teacher
Mary-Katherine Prince	Substitute Teacher
Shelby Prince	Substitute Teacher
JoAnna Pruitt	Substitute Teacher
Joseph Phillip Robinson	Substitute Teacher
Avery Rochelle	Substitute Teacher
Hillary Runkles	Substitute Teacher
Aaron Rushton	Substitute Teacher
Christine Schroeder	Substitute Teacher
Amber Slate	Substitute Teacher
Kayla Sullivan	Substitute Teacher
Alina Suri	Substitute Teacher
Virginia Thompson	Substitute Teacher
Whitney Tidwell	Substitute Teacher
John West	Substitute Teacher
Noel Wood	Substitute Teacher
Thomas Bartelmy	Bus Driver
Stephanie Bodine	EHIS Teacher Assistant

Resignation

Professional

Virginia Smith	School Nurse
Colin Henson	EHHS Principal
Victoria Bell	HCHS Teacher

Support Staff

Caitlyn Bowdoin	EHIS Teacher Assistant
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Retirement

Professional

Support Staff

Transfers

Professional

Cayla Moulton

EHHS AP to EHHS Principal

Support Staff

Appointment

Professional

Support Staff

Open Positons

Bus Drivers

*Denotes a relationship under board policy 1.108. Applicants are qualified for the positions

Hickman County Finance
 Summary Financial Statement
 September 2024

141 General Purpose School		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
Revenues							
40110	Current Property Tax	3,032,648.00	(143.32)	0.00%	252,720.67	0.00	0.00%
40120	Trustee's Collections - Prior Year	65,000.00	(14,389.55)	22.14%	5,416.67	(1,096.06)	20.23%
40125	Trustee's Collections - Bankruptcy	500.00	(58.69)	11.74%	41.67	(12.52)	30.05%
40130	Cir Clk/Clk & Master Collections-Pr Yr	47,000.00	(9,574.53)	20.37%	3,916.67	(1,518.09)	38.76%
40140	Interest And Penalty	15,000.00	(1,040.43)	6.94%	1,250.00	(398.06)	31.84%
40161	Payments In Lieu Of Taxes - T. V. A.	4,000.00	(722.44)	18.06%	333.33	(240.82)	72.25%
40162	Payments In Lieu Of Taxes-Local	6,000.00	0.00	0.00%	500.00	0.00	0.00%
40210	Local Option Sales Tax	2,535,177.00	(518,662.88)	20.46%	211,264.75	(262,205.97)	124.11%
40270	Business Tax	35,000.00	(1,392.17)	3.98%	2,916.67	(322.01)	11.04%
41110	Marriage Licenses	1,300.00	(209.00)	16.08%	108.33	(123.50)	114.00%
43570	Receipts From Individual Schools	30,000.00	(722.94)	2.41%	2,500.00	(322.94)	12.92%
43582	Community Service Fees - Adults	200.00	(35.00)	17.50%	16.67	(35.00)	210.00%
44120	Lease/Rentals/PPP	10,000.00	(150.00)	1.50%	833.33	(150.00)	18.00%
44170	Miscellaneous Refunds	30,000.00	0.00	0.00%	2,500.00	0.00	0.00%
44530	Sale Of Equipment	15,000.00	0.00	0.00%	1,250.00	0.00	0.00%
44560	Damages Recovered From Individuals	3,000.00	(358.00)	11.93%	250.00	(358.00)	143.20%
44570	Contributions & Gifts	15,000.00	(51,900.00)	346.00%	1,250.00	(44,650.00)	3,572.00%
46175	On-Behalf Contributions For OPEB	35,000.00	0.00	0.00%	2,916.67	0.00	0.00%
46510	Tennessee Investment in Student	24,228,618.00	(4,890,252.67)	20.18%	2,019,051.50	(2,445,126.33)	121.10%
46515	Early Childhood Education	490,275.00	(29,427.66)	6.00%	40,856.25	(27,297.69)	66.81%
46520	School Food Service	22,000.00	0.00	0.00%	1,833.33	0.00	0.00%
46550	Driver Education	5,000.00	0.00	0.00%	416.67	0.00	0.00%
46590	Other State Education Funds	240,000.00	0.00	0.00%	20,000.00	0.00	0.00%
46610	Career Ladder Program	45,000.00	0.00	0.00%	3,750.00	0.00	0.00%
46790	Other Vocational	1,702,759.76	(1.00)	0.00%	141,896.65	(1.00)	0.00%
46851	State Revenue Sharing -T.V.A.	230,000.00	0.00	0.00%	19,166.67	0.00	0.00%
46980	Other State Grants	124,847.00	0.00	0.00%	10,403.92	0.00	0.00%
46990	Other State Revenues	258,804.00	0.00	0.00%	21,567.00	0.00	0.00%
47640	Rotc Reimbursement	70,000.00	0.00	0.00%	5,833.33	0.00	0.00%
48990	Other	161,000.00	(21,272.34)	13.21%	13,416.67	(5,823.49)	43.40%
49700	Insurance Recovery	10,000.00	0.00	0.00%	833.33	0.00	0.00%
49800	Transfers In	25,000.00	0.00	0.00%	2,083.33	0.00	0.00%
	Total Revenues	33,493,128.76	(5,540,312.62)	16.54%	2,791,094.06	(2,789,681.48)	99.95%
Expenditures							
71100	Regular Instruction Program	(16,193,159.00)	2,551,250.01	15.76%	(1,349,429.92)	1,423,006.70	105.45%
71150	Alternative Instruction Program	(297,165.00)	41,057.46	13.82%	(24,763.75)	20,516.19	82.85%
71200	Special Education Program	(3,873,641.00)	493,196.68	12.73%	(322,803.42)	245,429.95	76.03%

Hickman County Finance
 Summary Financial Statement
 September 2024

141 General Purpose School		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
71300	Career and Technical Education	(1,840,162.00)	176,628.49	9.60%	(153,346.83)	78,890.86	51.45%
72110	Attendance	(221,255.00)	39,475.40	17.84%	(18,437.92)	12,930.10	70.13%
72120	Health Services	(850,892.00)	131,925.04	15.50%	(70,907.67)	58,340.85	82.28%
72130	Other Student Support	(1,248,128.00)	168,574.69	13.51%	(104,010.67)	74,874.33	71.99%
72210	Regular Instruction Program	(1,558,117.00)	240,423.27	15.43%	(129,843.08)	118,365.44	91.16%
72220	Special Education Program	(312,981.00)	55,372.39	17.69%	(26,081.75)	23,409.22	89.75%
72230	Career and Technical Education	(231,125.00)	44,922.87	19.44%	(19,260.42)	20,900.73	108.52%
72250	Technology	(463,782.00)	180,436.19	38.91%	(38,648.50)	24,612.21	63.68%
72290	Other Programs	(35,000.00)	0.00	0.00%	(2,916.67)	0.00	0.00%
72310	Board Of Education	(716,803.00)	331,883.17	46.30%	(59,733.58)	4,864.37	8.14%
72320	Director Of Schools	(330,801.00)	70,262.91	21.24%	(27,566.75)	24,535.53	89.00%
72410	Office Of The Principal	(2,090,218.00)	345,454.39	16.53%	(174,184.83)	116,030.79	66.61%
72510	Fiscal Services	(50,000.00)	0.00	0.00%	(4,166.67)	0.00	0.00%
72610	Operation Of Plant	(2,681,750.00)	791,165.49	29.50%	(223,479.17)	193,755.69	86.70%
72620	Maintenance Of Plant	(1,360,002.00)	436,575.20	32.10%	(113,333.50)	175,594.46	154.94%
72710	Transportation	(2,236,715.00)	382,759.07	17.11%	(186,392.92)	67,415.25	36.17%
72810	Central And Other	(323,528.90)	24,101.06	7.45%	(26,960.74)	7,473.60	27.72%
73100	Food Service	(44,809.00)	0.00	0.00%	(3,734.08)	0.00	0.00%
73300	Community Services	(115,277.00)	13,571.61	11.77%	(9,606.42)	6,910.82	71.94%
73400	Early Childhood Education	(519,555.00)	70,135.32	13.50%	(43,296.25)	32,644.77	75.40%
76100	Regular Capital Outlay	(1,668,254.00)	34,027.00	2.04%	(139,021.17)	0.00	0.00%
	Total Expenditures	(39,263,119.90)	6,623,197.71	16.87%	(3,271,926.66)	2,730,501.86	83.45%
Total	141 General Purpose School	(5,769,991.14)	1,082,885.09	18.77%	(480,832.60)	(59,179.62)	-12.31%

Hickman County Finance
 Summary Financial Statement
 September 2024

142 School Federal Projects		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
Revenues							
44170	Miscellaneous Refunds	0.00	0.00	0.00%	0.00	0.00	0.00%
47131	Vocational Educ - Basic Grants To	72,275.00	0.00	0.00%	6,022.92	23,115.62	-383.79%
47141	Title 1 Grants To Local Educ Agencies	1,233,138.98	(66,918.21)	5.43%	102,761.58	(45,754.82)	44.53%
47143	Special Education - Grants To States	1,145,418.92	(77,088.07)	6.73%	95,451.58	(76,835.06)	80.50%
47145	Special Education Preschool Grants	28,633.00	(31,561.38)	110.23%	2,386.08	(1,813.01)	75.98%
47146	English Language Acquisition Grants	0.00	(15,382.56)	0.00%	0.00	(15,382.56)	0.00%
47148	Rural Education	120,160.42	0.00	0.00%	10,013.37	13,515.23	-134.97%
47189	Eisenhower Prof Development State	204,129.71	(6,230.10)	3.05%	17,010.81	(6,230.10)	36.62%
47401	American Rescue Plan Act Grant #1	1,638,423.78	(42,501.33)	2.59%	136,535.32	396,022.37	-290.05%
47590	Other Federal Through State	182,439.57	0.00	0.00%	15,203.30	79,238.67	-521.19%
Total Revenues		4,624,619.38	(239,681.65)	5.18%	385,384.95	365,876.34	-94.94%
Expenditures							
71100	Regular Instruction Program	(1,572,127.02)	450,427.55	28.65%	(131,010.59)	331,319.47	252.90%
71150	Alternative Instruction Program	(7,865.50)	3,043.50	38.69%	(655.46)	1,521.75	232.17%
71200	Special Education Program	(947,520.49)	96,716.91	10.21%	(78,960.04)	57,116.77	72.34%
71300	Career and Technical Education	(65,519.70)	17,171.69	26.21%	(5,459.98)	5,690.44	104.22%
72110	Attendance	(2,338.00)	0.00	0.00%	(194.83)	0.00	0.00%
72120	Health Services	(11,555.00)	0.00	0.00%	(962.92)	0.00	0.00%
72130	Other Student Support	(82,789.81)	26,641.28	32.18%	(6,899.15)	18,761.26	271.94%
72210	Regular Instruction Program	(927,653.95)	207,393.53	22.36%	(77,304.50)	129,275.54	167.23%
72220	Special Education Program	(375,579.16)	53,597.86	14.27%	(31,298.26)	24,817.43	79.29%
72230	Career and Technical Education	(5,589.30)	0.00	0.00%	(465.78)	0.00	0.00%
72250	Technology	(68,604.09)	143,059.85	208.53%	(5,717.01)	7,335.03	128.30%
72320	Director Of Schools	(3,549.50)	0.00	0.00%	(295.79)	0.00	0.00%
72410	Office Of The Principal	(17,343.00)	0.00	0.00%	(1,445.25)	0.00	0.00%
72610	Operation Of Plant	(265,092.49)	195,194.00	73.63%	(22,091.04)	195,194.00	883.59%
72620	Maintenance Of Plant	(8,245.50)	0.00	0.00%	(687.13)	0.00	0.00%
72710	Transportation	(49,180.00)	1,902.80	3.87%	(4,098.33)	1,608.00	39.24%
73100	Food Service	(73,389.50)	21,193.26	28.88%	(6,115.79)	21,193.26	346.53%
73300	Community Services	(2,393.00)	0.00	0.00%	(199.42)	0.00	0.00%
73400	Early Childhood Education	(6,904.00)	0.00	0.00%	(575.33)	0.00	0.00%
76100	Regular Capital Outlay	(14,443.99)	0.00	0.00%	(1,203.67)	0.00	0.00%
99100	Transfers Out	(116,936.38)	0.00	0.00%	(9,744.70)	0.00	0.00%
Total Expenditures		(4,624,619.38)	1,216,342.23	26.30%	(385,384.95)	793,832.95	205.98%
Total	142 School Federal Projects	0.00	976,660.58	100.00%	0.00	1,159,709.29	0.00%

143 Central Cafeteria		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
Revenues							
43521	Lunch Payments - Children	0.00	5,042.38	0.00%	0.00	8,546.06	0.00%
43522	Lunch Payments - Adults	28,498.00	(3,645.86)	12.79%	2,374.83	(1,678.35)	70.67%
43523	Income From Breakfast	2,969.00	(363.00)	12.23%	247.42	(175.50)	70.93%
43525	A La Carte Sales	225,000.00	(54,871.60)	24.39%	18,750.00	(31,746.81)	169.32%
43570	Receipts From Individual Schools	0.00	0.00	0.00%	0.00	0.00	0.00%
44110	Investment Income	1,000.00	(58.07)	5.81%	83.33	(28.16)	33.79%
47111	USDA School Lunch Program	1,700,000.00	(345,508.81)	20.32%	141,666.67	(168,449.20)	118.91%
47113	Breakfast	750,000.00	(129,240.24)	17.23%	62,500.00	(64,670.60)	103.47%
47114	USDA - Other	0.00	(1,016.40)	0.00%	0.00	(707.85)	0.00%
	Total Revenues	2,707,467.00	(529,661.60)	19.56%	225,622.25	(258,910.41)	114.75%
Expenditures							
73100	Food Service	(3,248,963.00)	1,206,921.00	37.15%	(270,746.92)	280,864.65	103.74%
	Total Expenditures	(3,248,963.00)	1,206,921.00	37.15%	(270,746.92)	280,864.65	103.74%
Total	143 Central Cafeteria	(541,496.00)	677,259.40	125.07%	(45,124.67)	21,954.24	48.65%

HCBOE ESSER Report October 2024

Allocation Summary

	Allocation:	Must be obligated by:	Amount reimbursed:	Remaining:
ESSER 1.0	\$879,730.25	June 30, 2022	\$879,730.25	\$0.00
ESSER 2.0	\$3,497,160.67	September 30, 2023	\$3,497,160.67	\$0.00
ESSER 3.0	\$7,985,825.28	September 30, 2024	\$6,486,987.64	\$1,498,837.64
Total:	\$11,482,985.95		\$9,984,148.31	\$1,498,837.64

ESSER Recent Developments

ESSER Next Steps

ESSER Personnel Funding

Location	Position	Filled
Central Office	Tutoring Supervisor/Instructional Coach	Yes
Central Office	ESSER Manager	Yes (through Sept 2024)
District	Technology Specialist	Yes
CES CIS EES EIS	Tier 1 Instructor/Intervention 4	Yes 3.5 (1 PT)
CIS EHIS	STEM Teacher 2	Yes 2
Alt School	PT Alt School Tutor	Yes
Middle Schools	PT SpEd Tutors 2	Yes 1
All Schools	Part-time Spec. Ed. Assistants 8	Yes 5
High Schools	Math and Language Tutors 3	Yes 2
District	Summer Nurses 2	
District	Summer Social Workers 3	
District	Summer Teachers 39 and assistants 23	

School District: Hickman County District No. 410 Date 10/16/24 Month of School
 School Name: District Summary School No. No. of Days In Session: 18
 Prepared By: Phone: Begin Date: 09/01/24 End Date: 09/30/24

Grade	Net Enrollment to Date			End of Month Membership	Average Daily Attendance	Average Daily Membership
	Male	Female	Total			
K	121	101	222	223	210.6660	223.8333
01	101	87	188	204	191.4993	203.3888
02	96	104	200	209	198.2772	209.6111
03	103	107	210	226	213.1659	225.9999
04	120	99	219	234	219.7213	233.9444
05	118	110	228	244	226.9992	241.4444
06	100	102	202	214	205.7772	215.7221
07	122	106	228	246	235.3326	246.2222
08	127	83	210	225	210.1805	224.2367
09	102	95	197	207	195.3882	209.1666
10	115	84	199	216	203.4993	216.1110
11	115	92	207	210	193.0549	212.1110
12	102	92	194	197	182.2216	199.0555
K-12	1,442	1,262	2,704	2,855	2685.7838	2860.8475
N	35	13	48	50	42.3088	46.0000
GRAND TOTAL	1,477	1,275	2,752	2,905	2728.0926	2906.8475

***** End of report *****



To Whom It May Concern:

This document serves as confirmation that all students at East Hickman Elementary School have received all necessary textbooks and workbook materials needed for the 2024-2025 school year. There has been a thorough review to ensure that every student and teacher have all textbooks and materials needed.

Principal Name: Leigha Coble

Principal Signature: Leigha Coble

Date: 9/20/2024



CENTERVILLE ELEMENTARY SCHOOL

Amy McAbee, Principal
(931) 729-2212

104 Mary Field Ave.
Centerville, TN 37033

September 13, 2024,

To Whom it May Concern:

This letter is to verify that a thorough check has been conducted and it has been verified that all students at CES have the correct textbooks for their classes. Additionally, teachers are using the appropriate high quality textbooks for instruction.

Thank you,

A handwritten signature in cursive script that reads "Amy McAbee".

Amy McAbee



Centerville Intermediate School

110 Mary Field Avenue

Centerville, TN 37033

Phone 931-729-2748

Fax 931-729-5497

Principal, Rose Korte Stites

Assistant Principal, Tarrah Lawson



September 6, 2024,

Mr. Mullins,

All teachers at CIS have given consent that they have the textbooks they need for their students and classroom instruction.

A handwritten signature in black ink, appearing to read "Rose Korte Stites". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Rose Korte Stites

East Hickman Intermediate School
Textbook Certification
2024-2025 SY

3rd Grade

Chenille Bonin - Chenille Bonin
Cheryl Kiessling - C. Kiessling
Celine Powell - C. Powell
Sarah Booker - Sarah Booker
Tonia Breece - Tonia Breece
Diana Lankford - Diana Lankford
Elizabeth Odom - Elizabeth Odom

4th Grade

Kelly Cochran - Kelly Cochran
Eden Creasy - Eden Creasy
Rushton (Interim) - Rushton
Michael Hanes - Michael Hanes
Tiffany Semore - Tiffany Semore
Dillon Shelby - Dillon Shelby

5th Grade

Sandra Schumann - Sandra Schumann
Lori Isbell - Lori Isbell
Tonda Gainey - Tonda Gainey
Jenny Sensing - Jenny Sensing
Nicki Jenkins - Nicki Jenkins


Jennifer Lange
Principal

HCBOE Policy 4.04 States: "Annually, before the director of schools and the chair of the Board certifies compliance of textbooks to the commissioner (due by October 15 of each year), each principal shall provide a signed document stating they have confirmed each student in their school has the correct textbook for each class and that teachers are utilizing the textbook as part of their teaching process."

Date: September 4, 2024

To Whom It May Concern,

This document serves as confirmation that all students enrolled in EHMS have received the correct textbook for each of their respective classes. We have conducted a thorough check to ensure that every student has the appropriate textbook required for their coursework.

Furthermore, we confirm that all teachers are actively utilizing these textbooks as part of their teaching process. Regular checks are conducted to ensure that the materials provided are being used effectively to support the students' education.

Principal's Signature: 
Principal's Name: Jana Willis
Date: 9-4-24

Textbooks

1 message

Tina Thigpen <tina.thigpen@hickmank12.org>

Tue, Sep 24, 2024 at 9:11 AM

To: John Mullins <john.mullins@hickmank12.org>, Angie Manor <angie.manor@hickmank12.org>

Dear Mr. Mullins and Mrs. Manor,

Please allow this email to serve as confirmation that all students enrolled in Hickman County Middle School have received the correct textbook for each of their respective classes. We have conducted a thorough check to ensure that every student has the appropriate textbook required for their coursework.

Also, we confirm that all teachers are utilizing these textbooks as part of their teaching process. Regular checks are conducted to ensure that the materials provided are being used effectively to support the students' education.

Respectfully,
Tina S. Thigpen, M.Ed
Principal
Hickman County Middle School
[1639 Bulldog Blvd.](#)
[Centerville, TN 37033](#)
[\(931\) 729-4234](#)
[Visit our Webpage!](#)



***"Real change.....Enduring change.....happens one step at a time."
--- Ruth Bader Ginsburg***

To Whom It May Concern,

This document serves as confirmation that all students enrolled in East Hickman High school have received the correct textbook for each of their respective classes. We have conducted a thorough check to ensure that every student has the appropriate textbook required for their coursework.

Furthermore, we confirm that all teachers are actively utilizing these textbooks as part of their teaching process. Regular checks are conducted to ensure that the materials provided are being used effectively to support the students' education.

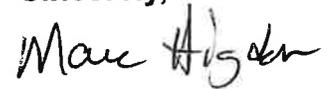
Carl Moulton

9-24-24

To Whom It May Concern,

This document serves as confirmation that all students at Hickman Co. High Schools have received the correct textbook for each of their respective classes. We have conducted a thorough check to ensure that every student has the appropriate textbook required for their coursework. Furthermore, we confirm that all teachers are actively utilizing these textbooks. Provided materials are being used to support students' education.

Sincerely,

A handwritten signature in black ink that reads "Marc Higdon". The signature is written in a cursive style with a large, stylized "H".

Marc Higdon

9/24/24

2024-2025 Science Textbook Selection Committee

CES	Valerie Gonzalez
EHES	Angelica Essary
CIS	Jennnifer Knight
EHIS	Sandra Schumann
HCMS	Paul Gilbert
EHMS	Michael Redding
HCHS	Logan Campbell
EHHS	Nikki Booth
Sp Ed	Shannon Tays

School Administrator - Robyn Emerson
District Instructional Coach - Christy McManus
Curriculum Coordinator - Angie Manor

Parent representatives - members of the District Parent Advisory Committee

Account Activity Summary
Hickman
07/01/2024 - 09/30/2024

<i>Beginning Value - Investment Account</i>	\$	2,791,625.14
<i>Beginning Value - Alternative Invest. Acct.</i>	\$	214,662.15
Total Beginning Value ^{1 See Definitions}	\$	3,006,287.29
<i>Additions</i> ²		
Contributions ³	\$	-
Dividends & Interest ⁴	\$	19,588.52
<i>Withdrawals</i> ⁵		
TSBA Fee ⁶	\$	(1,878.93)
MS Fees ⁷	\$	(2,202.23)
System Distributions ⁸	\$	-
<i>Unadjusted Investment Earnings</i> ⁹	\$	130,011.58
<i>Ending Value - Investment Account</i>	\$	2,868,517.57
<i>Ending Value - Alternative Invest. Acct.</i>	\$	283,288.66
Total Ending Value ¹⁰	\$	3,151,806.23

Definitions:

1. **Beginning Value:** The total account value at the start of business on the first day of the specified reporting period.
2. **Additions:** All credits to the account in which total account value is increased within the specified reporting period.
3. **Contributions:** The sum of total cash deposits and/or other asset transfers into the Morgan Stanley account from outside of the Morgan Stanley account and by instruction of the client within the specified reporting period.
4. **Dividends and Interest:** The sum of all dividend, interest, and capital gain payments credited to the account and those in the which settlement date lies within the specified reporting period. **NOTE:** Any dividend, interest, or capital gain distribution in which a settlement date lies outside of the reporting period or in which was included in the beginning value will not be included 'Dividends and Interest' total for the period.
5. **Withdrawals:** The sum of total cash and/or other asset transfers out of the Morgan Stanley account to any other account whether inside or outside of the firm.
6. **TSBA Fee:** The fee calculated by instruction of the client and is based on the account value at the end of business on the last day of the prior quarter.
7. **MS Fees:** The sum of all quarterly fees charged by Morgan Stanley and any adjustments made to this charge within the specified reporting period in which client is in agreement for investment advisory and brokerage services provided.
8. **System Distributions:** The sum of any distributions to the beneficiary (public school system) of the GASB 45 Trust within the specified reporting period.
9. **Unadjusted Investment Earnings:** The earnings of asset investments in the Morgan Stanley account unadjusted for any fees charged or withdrawals in the account by instruction of Morgan Stanley or the client and within the specified reporting period.
10. **Ending Value:** The Account Value at the end of business on the last day of the specified reporting period.

The information and data contained in this report are from sources considered reliable, but their accuracy and completeness is not guaranteed. This report has been prepared for illustrative purposes only and is not intended to be used as a substitute for monthly transaction statements you receive on a regular basis from Morgan Stanley Smith Barney LLC. Please compare the data on this document carefully with your monthly statements to verify its accuracy. The Company strongly encourages you to consult with your own accountants or other advisors with respect to any tax questions.

Account Contribution Summary
Hickman
07/01/2024 - 09/30/2024

ACTIVITY DATE	ACTIVITY	DESCRIPTION		TYPE
		Total Deposits	0.00	

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Account Dividend & Interest Summary
Hickman
07/01/2024 - 09/30/2024

ACTIVITY DATE	ACTIVITY	DESCRIPTION		TYPE
07/01/2024	Dividend	PGIM SHORT-TERM CORP BOND Z	640.27	Cash
07/01/2024	Dividend	PGIM TOTAL RETURN BOND Z	1,935.72	Cash
07/01/2024	Dividend	BLACKROCK HIGH EQ INCOME INST	1,335.78	Cash
07/01/2024	Dividend	JOHN HANCOCK BOND I	1,947.32	Cash
07/03/2024	Dividend	PACER US SML CAP CASH COWS ETF	289.22	Cash
07/31/2024	Interest Income	MORGAN STANLEY PRIVATE BANK NA	3.19	Cash
08/01/2024	Dividend	PGIM SHORT-TERM CORP BOND Z	726.95	Cash
08/01/2024	Dividend	PGIM TOTAL RETURN BOND Z	1,998.98	Cash
08/01/2024	Dividend	BLACKROCK HIGH EQ INCOME INST	1,306.29	Cash
08/01/2024	Dividend	JOHN HANCOCK BOND I	1,996.42	Cash
08/30/2024	Interest Income	MORGAN STANLEY PRIVATE BANK NA	23.80	Cash
08/30/2024	Interest Income	MORGAN STANLEY BANK N.A.	2.57	Cash
09/03/2024	Dividend	PGIM SHORT-TERM CORP BOND Z	726.96	Cash
09/03/2024	Dividend	PGIM TOTAL RETURN BOND Z	1,440.96	Cash
09/03/2024	Dividend	BLACKROCK HIGH EQ INCOME INST	1,493.05	Cash
09/03/2024	Dividend	JOHN HANCOCK BOND I	1,966.93	Cash
09/03/2024	Dividend	JANUS HENDERSON MLT SEC INC I	1,031.19	Cash
09/17/2024	Interest Income	MORGAN STANLEY PRIVATE BANK NA	9.14	Cash
09/30/2024	Dividend	ISHARES CORE S&P U.S. GROWTH	167.63	Cash
09/30/2024	Dividend	ISHARES CORE S&P U.S. VALUE	531.76	Cash
09/30/2024	Interest Income	MORGAN STANLEY PRIVATE BANK NA	0.04	Cash
09/30/2024	Interest Income	MORGAN STANLEY PRIVATE BANK NA	4.42	Cash
09/30/2024	Interest Income	MORGAN STANLEY BANK N.A.	9.93	Cash
		Total Dividends and Interest	19,588.52	

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Account Fee Summary
Hickman
07/01/2024 - 09/30/2024

ACTIVITY DATE	ACTIVITY	DESCRIPTION		TYPE
07/02/2024	CASH TRANSFER	FUNDS TRANSFERRED	-1,878.93	Cash
07/08/2024	Service Fee	ADV FEE 07/01-07/31	-420.51	Cash
07/17/2024	Service Fee Adj	NET PLATFORM CREDIT	0.55	Cash
08/07/2024	Service Fee	ADV FEE 08/01-08/31	-429.32	Cash
09/09/2024	Service Fee	ADV FEE 09/01-09/30	-422.95	Cash
09/30/2024	Account Fee	CADZX PLACE FEE	-930.00	Cash
		Total Withdrawals	-4,081.16	

***Cash Balance Includes Cash, Bank Deposits, MMF Balance, and Unsettled Cash.**

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Hickman County Schools Board Agenda Item Request

Date: 9-9-24

Name of School: HCMS

Item Request: Overnight stay @ Beta Convention

Explanation:

Students will be attending the convention
and participate in various activities
at the Opryland Hotel - November 24-26

Attachments (if necessary and appropriate):

Signature of Person requesting to be placed on the agenda:

Kim Tally

Signature of Building Principal:

Anna S. Shupp



Tennessee Investment in Student Achievement

2024-25 Accountability Report Template

The Tennessee Investment in Student Achievement (TISA) public school funding formula marks a significant change in how Tennessee invests in public education. The TISA funding formula updates the way Tennessee funds public education for the first time in over 30 years to empower each student to read proficiently by third grade, prepare each high school graduate for postsecondary success, and provide resources needed for all students to ensure they succeed.

As part of TISA, [T.C.A. § 49-3-112](#) requires each school district, starting in the 2023-24 school year, to submit an annual accountability report to the Tennessee Department of Education (department). This report must include:

- Goals for student achievement
 - One of the goals must include the district's plan to pursue the goal of seventy percent (70%) or more of the district's third grade students to score "met expectations" or "exceeded expectations" on the English Language Arts (ELA) portion of the TCAP tests. This goal must also detail the district's goal to increase 3rd grade ELA proficiency rates by 15% of the gap over the next three years (starting with the 2022-23 TCAP results) to achieve the district's stated goal of at least 70% of 3rd grade students proficient in ELA.¹
- Explanation how the district's stated goals can be met within the district's budget.
- For reports submitted **starting in the 2024-25** school year, a description of how the district's budget and expenditures from the prior school year enabled the district to make progress toward the stated student achievement goals.

Each district's TISA accountability report is required to be presented to the public for review and comment before the report is submitted to the department. The report must be submitted annually to the department by November 1st.

Furthermore, each district's TISA accountability report is required to be reviewed annually by the TISA Progress Review Board pursuant to [T.C.A. § 49-3-114](#) to determine whether the school district is taking the proper steps to achieve their stated goal.

This template is intended to assist districts in submitting their accountability reports to the department.

For questions, please review the TISA Accountability Report Guidance document or contact tnedu.funding@tn.gov

Completed reports should be submitted in ePlan by **November 1, 2024**.

¹ T.C.A. § 49-3-114 requires the TISA Progress Review Board to review district TISA accountability reports and set a district's minimum goal to increase the district's 3rd grade proficiency by 15% of the gap to 70% in 3 years, starting with the 2022-23 TCAP results. This does not apply to districts who have 70% or more of 3rd grade students proficient in ELA.

DISTRICT INFORMATION

District Name	Hickman County	
Director of Schools Name	John Mullins	
District Point of Contact for TISA Accountability Report	Name	Belinda Anderson
	Phone Number	931-729-3391
	Email Address	belinda.anderson@hickmank12.org
Percent of 3 rd grade students who scored proficient ("met expectations" or "exceeded expectations") on the English Language Arts (ELA) portion of the most recent spring TCAP	33%	

DISTRICT GOAL STATEMENT(S)

Goal Statement 1: 3 rd Grade ELA Proficiency	70% of students will score proficient on the 3 rd grade ELA TCAP by spring of 2030
Goal Statement 2: Academic Instruction K-12 : Literacy	Hickman County will show improvement in ELA Success Rate: grades 3-5 from 30.4% in 2021-22 to 35.00% by Spring of 2024 grades 6-8 from 22.1% to 24.69% grades 9-12 from 36.2% to 35.78% as measured on the State achievement assessment and/or EOCs.
Goal Statement 3: Academic Instruction K-12: Mathematics	Hickman County will show improvement in the math Success Rate: grades 3-5 from 35.1% in 2021-22 to 40.1% by Spring of 2024, for grades 6-8 from 17.3% to 22.3%, and for grades 9-12 from 8.0% to 19.4% as measured on the State achievement assessment and/or EOCs.

Goal Statement 1 (3rd grade ELA proficiency):

Year	Annual Outcome Target(s)	Associated Metrics/Data
Year 1: 2023-2024 school year (Use actuals)	33% of students scored proficiency on the most recent ELA spring TCAP test	2024 TCAP and EOC success rate all students as well as the gap formula for TISA
Year 2: 2024-2025 school year	The target for 24-25 is 40%.	
Year 3: 2025-2026 school year	District has a 22-23 3rd grade ELA TCAP proficiency of 44%. The target for 25-26 is 48%	
Year 4: 2026-2027 school year	The target for 26-27 is 55.7%	
Year 5: 2027-2028 school year	The target for 27-28 is 63.5%	
<p>Reflection: Did your district meet its Year 1 outcomes target(s)? How will this impact your action plan for the coming years?</p>	<p>Hickman County did not meet its Year 1 outcomes target of 47.9% proficiency, with ELA proficiency dropping from 44% to 33%, a 10% decline. This result will significantly impact the action plan for the coming years. To address this, Hickman County will strengthen the focus on fostering a culture of achievement and active participation by promoting regular attendance and ensuring the consistent preparation and execution of ELA High-Quality Instructional Materials (HQIM) across K-12. The proficiency gap has widened, making it even more critical to implement these strategies with fidelity.</p>	
<p>Prior Year Report: What were the 2-3 major TISA investments you made in the prior year toward this goal? For each, please note the amount expended (rough estimate) and reflections on whether or not the investment contributed to progressing toward the goal or not, and how so.</p>	<p>In the prior year, Hickman County made significant TISA investments to improve instruction by focusing on key areas such as learning walks, preparing instructional materials, and enhancing communication with educators.</p> <p>These efforts were supported by the FY24 HQIM Literacy and TISA budgets, with plans to continue leveraging TISA funds in FY25 and beyond to sustain and strengthen these initiatives.</p> <p>TISA funds were \$110,000 and then \$51,000 from HQIM. The investment contributed to progressing toward the goals.</p>	

Goal Statement 1 (3rd grade ELA proficiency):

<p>Action Plan: List detailed action steps or strategies for the 2024-2025 school year to meet your annual target.</p>	<p>For the 2024-2025 school year, Hickman County will implement three key strategies to meet its annual target: lesson plans, walkthroughs, and professional learning sessions.</p> <ol style="list-style-type: none">1. Lesson Plans: These serve as a roadmap for teachers, outlining what to teach, how to teach it, and when. They help ensure organization, effective time management, and the ability to adjust instruction based on students' diverse needs. Lesson plans also provide a basis for assessing student progress and refining teaching methods.2. Walkthroughs: Regular classroom observations provide valuable feedback to teachers, identifying both strengths and areas for growth. These walkthroughs promote collaboration among educators and aim to enhance instructional quality and student learning.3. Professional Development (PD) and Professional Learning Communities (PLCs): These sessions offer teachers ongoing training and a collaborative environment to share ideas, strategies, and best practices. This continuous professional growth contributes to improved teaching and better student outcomes. <p>These strategies were discussed during a four-day professional development mini-session, at monthly principal meetings, and during two district data days to ensure alignment and consistency across the district.</p>
<p>Budget Narrative: Describe how your district intends to use their budget to execute the action steps and meet the stated goal.</p>	<p>Hickman County intends to use its budget to support the execution of the instructional strategies outlined in the action steps. The district will focus on merging and utilizing funds to improve instruction by emphasizing learning walks, preparing instructional materials, and enhancing communication with educators. For FY25, the HQIM Literacy and TISA budgets will be used, while TISA funds will continue to support these efforts in FY26 and beyond. These resources will ensure that the district can effectively implement lesson planning, walkthroughs, and professional learning sessions to meet its stated goals.</p>

Goal Statement 2: Hickman County will show improvement in ELA Success Rate

Year	Annual Outcome Target(s)	Associated Metrics/Data
Year 1: 2023-2024 school year (Use actuals) Grade bands 3-5, 6-8, 9-12	34.30% 23.56% 31.00%	2024 TCAP and EOC success rate all students as well as AMO's for the following years
Year 2: 2024-2025 school year Grade bands 3-5, 6-8, 9-12	38.41% 28.34% 35.31%	
Year 3: 2025-2026 school year Grade bands 3-5, 6-8, 9-12	42.26% 32.82% 39.36%	
Year 4: 2026-2027 school year Grade bands 3-5, 6-8, 9-12	45.86% 37.02% 43.15%	
Year 5: 2027-2028 school year Grade bands 3-5, 6-8, 9-12	49.25% 40.95% 46.70%	
Reflection: Did your district meet its Year 1 outcomes target(s)? How will this impact your action plan for the coming years?	Hickman County did not fully meet its Year 1 outcomes targets for the grade bands, with results falling short by 0.7% for grades 3-5, 1.44% for grades 6-8, and 5% for grades 9-12. While the district fell short of its goals, the gaps are not significant enough to deter the existing action plan aimed at improving literacy. The current strategies will be maintained and strengthened in the coming years to close these small gaps and continue progressing toward literacy improvement.	

Goal Statement 2: Hickman County will show improvement in ELA Success Rate

Prior Year Report: What were the 2-3 major TISA investments you made in the prior year toward this goal? For each, please note the amount expended (rough estimate) and reflections on whether or not the investment contributed to progressing toward the goal or not, and how so.

In the prior year, Hickman County made two major TISA investments to support the ELA goals.
First, funds were allocated for learning walks, preparing instructional materials, and improving communication with educators.
Second, the district used its budget to increase school attendance and hire a district coach. The coach played a key role in implementing a county-wide writing process and facilitating PLC structures across the district.
These efforts were backed by the FY24 HQIM Literacy & TISA budgets, with plans to continue utilizing TISA funds in FY25 and beyond.
Approximately \$110,000 was invested and \$50,000 from HQIM. The investment contributed to progressing toward the goals.

Action Plan: List detailed action steps or strategies for the 2024-2025 school year to meet your annual target.

For the 2024-2025 school year, Hickman County will use three main strategies to improve literacy: lesson plans, classroom walkthroughs, and professional learning.

Lesson Plans: These serve as a guide for teachers, helping them organize what to teach and when, while also allowing them to adapt to students' needs and track progress.

Classroom Walkthroughs: Observations of teachers will provide feedback to help them improve instruction and support student learning.

Professional Development (PD) and Professional Learning Communities (PLCs): Ongoing training and collaboration sessions will help teachers share ideas and grow professionally.

The coaching cadre will meet every 2 weeks to discuss coaching strategies as well as examine Mastery Connect benchmark data compared to TCAP in order to stay focused on set AMO's. This information will be shared in monthly AP and Principal meetings in order for school leaders to lead PLCs and drive data at the school level.

Goal Statement 2: Hickman County will show improvement in ELA Success Rate

Budget Narrative: Describe how your district intends to use their budget to execute the action steps and meet the stated goal.

HQIM Implementation: Funds will be used to support additional texts and consumable classroom materials for HQIM implementation, K-2, 3-5, 6-8, 9-12 instructional coaches to support individual, small, and whole group coaching, professional development sessions for principals, and assistant principals who support PLCs and provide instructional support and feedback to classroom teachers.

High dosage, low ratio tutoring: Funds will be used to support additional texts, materials, and tutoring resources and 6 grade band specific tutors.

RTI2: Funds will be used to ensure all tiers have the necessary materials and resources.

Goal Statement 3: Academic Instruction K-12: Mathematics

Year	Annual Outcome Target(s)	Associated Metrics/Data
Year 1: 2023-2024 school year (Use actuals) Grade bands 3-5, 6-8, 9-12	43.09% 23.00% 15.48%	2024 TCAP and EOC success rate all students as well as AMO's for the following years
Year 2: 2024-2025 school year Grade bands 3-5, 6-8, 9-12	46.65% 27.81% 20.76%	
Year 3: 2025-2026 school year Grade bands 3-5, 6-8, 9-12	49.98% 32.32% 25.71%	
Year 4: 2026-2027 school year Grade bands 3-5, 6-8, 9-12	53.11% 36.55% 30.36%	
Year 5: 2027-2028 school year Grade bands 3-5, 6-8, 9-12	56.04% 40.52% 34.71%	
<p>Reflection: Did your district meet its Year 1 outcomes target(s)? How will this impact your action plan for the coming years?</p>	<p>Hickman County met its Year 1 outcomes target for the 9-12 grade band, achieving a score of 15.84% compared to the target of 15%. However, the 3-5 and 6-8 grade bands fell slightly short of their goals, with scores of 43.09% and 23% respectively, compared to targets of 44% and 24%.</p> <p>In response, the district will continue to focus on improving math instruction. This will involve utilizing instructional focus documents and strengthening instructional strategies through ongoing walkthroughs to address the marginal gaps in the 3-5 and 6-8 grade bands.</p>	

Goal Statement 3: Academic Instruction K-12: Mathematics

Prior Year Report: What were the 2-3 major TISA investments you made in the prior year toward this goal? For each, please note the amount expended (rough estimate) and reflections on whether or not the investment contributed to progressing toward the goal or not, and how so.

In the prior year, Hickman County made significant TISA investments to support its math goals. The district's key investments included:

1. **Facilitating Learning Walks:** Funds were used to conduct regular classroom observations, providing valuable feedback to teachers and enhancing instructional quality.
2. **Preparing Materials:** Budget allocations supported the development and distribution of high-quality instructional materials for math instruction.
3. **Fostering Communication with Educators:** Investments were made to improve communication and collaboration among educators, including funding for a district coach who supported a county-wide writing process and facilitated PLC structures.

These efforts were supported by the FY24 HQIM Literacy & TISA budgets, with continued investment in TISA funds planned for FY25 and beyond. TISA funds rough estimate is \$285,000 and HQIM was \$71,000. The investment contributed to progressing toward the goals.

Action Plan: List detailed action steps or strategies for the 2024-2025 school year to meet your annual target.

For the 2024-2025 school year, Hickman County will implement three key strategies to improve numeracy: lesson plans, classroom walkthroughs, and professional learning.

1. **Lesson Plans:** These will guide teachers in organizing math instruction, ensuring they know what to teach and when, while adapting to students' needs and tracking progress effectively.
2. **Classroom Walkthroughs:** Regular classroom observations will provide feedback to help teachers refine their math instruction and better support student learning.
3. **Professional Development (PD) and Professional Learning Communities (PLCs):** Ongoing training and collaborative sessions will allow teachers to share strategies and improve their teaching practices.

Additionally, the coaching team will meet every two weeks to discuss coaching strategies and review Mastery Connect benchmark data compared to TCAP results to stay focused on the district's Annual Measurable Objectives (AMOs). This data and insight will be shared at monthly AP and principal meetings, enabling school leaders to guide PLCs and drive data-informed decisions at the school level.

Goal Statement 3: Academic Instruction K-12: Mathematics

Budget Narrative: Describe how your district intends to use their budget to execute the action steps and meet the stated goal.

To develop skilled mathematicians, Hickman County will use its budget for several key strategies:

1. **Work with State-Approved Vendors:** Allocate funds to partner with vendors who offer valuable math resources and expertise.
2. **Adopt HQIM:** Invest in High-Quality Instructional Materials to ensure teachers have effective teaching tools.
3. **Engage Math Coaches:** Support district-level math coaches who will guide and improve teaching practices.
4. **Use Instructional Focus Documents (IFDs):** Implement IFDs to enhance math instruction across the district.
5. **Support New Teachers:** Provide resources for academic facilitators or coaches to help new teachers with math instruction.
6. **Monitor Data:** Consistently track data to make informed decisions and improve math teaching.
7. **Personalized Learning Communities (PLCs):** Develop PLCs at schools to encourage collaboration and continuous improvement.
8. **Offer Hard-to-Staff Stipends:** Provide stipends to attract and retain math teachers in challenging positions.

These budget investments will help improve math instruction and support students in becoming better problem-solvers and communicators.

Public Comment

The TISA accountability report must be presented for public comment to parents, educators, and local community members prior to its submission to the department by November 1.

Date(s) of opportunity for local public comment.	September 23- October 4th, Online via Website October 21st, Board Meeting - will be Board Reviewed in Draft Form prior to the meeting so that it can be uploaded on the due date.
Description of public comment opportunities (e.g. collection of written comments, public hearing, local board meeting discussion, etc.)	The public is invited to share their thoughts at the Board Meeting scheduled for October 14th, which will be broadcasted live on YouTube for everyone's convenience. Additionally, a feedback survey can be found on all our school websites and the primary Hickman County webpage for those wishing to provide comments. Please note that the last day to submit your feedback is October 21st.
Summary of public comment received, if any.	Public Comment Feedback: It's clear that there is passion and concern for the success of all students, and we can use that energy to drive positive change. Improving TCAP scores starts with a collective effort to ensure that every student is given the tools to succeed. Providing textbooks for all children is essential to give them access to learning materials at home. Shortening study guides and creating efficient resources, like flashcards, can further support students in mastering key concepts. Additionally, ensuring every child has access to nutritious meals, like many surrounding counties, would help level the playing field, fostering a supportive learning environment. Encouraging early reading habits in younger children would also set them up for future academic success. Working together—parents, teachers, administrators, and board members—can create a thriving, supportive system where every child can flourish.
Description of how your district did or did not incorporate public comment received into the final accountability report submission.	The District has integrated the public feedback into the report, emphasizing the importance of literacy for everyone in schools and offering differentiation for all students.

Hickman County Board of Education
 Budget Amendment No. 11
 Federal Programs - Fund 142
 October 21, 2024

Account	Description	Debit	Credit	Justification
47141 - - - 170	ATSI Revenue	\$75,000.00		ATSI Grant
72210 - 189 - - 170	Other Salaries and Wages		65,916.01	
72210 - 201 - - 170	Social Security		4,086.79	
72210 - 204 - - 170	State Retirement		4,041.42	
72210 - 212 - - 170	Employer Medicare		955.78	
47145 - - - 911	Revenue	22,059.08		IDEA Preschool - Budgeting of PY Carryover Funds
71200 - 429 - - 911	Instructional Supplies		5,000.00	
71200 - 499 - - 911	Other Supplies		6,463.60	
71200 - 725 - - 911	SPED Equipment		5,595.48	
72710 - 313 - - 911	Contracts with Parents		5,000.00	
Totals		\$ 97,059.08	\$ 97,059.08	

Approved:

Attest:

Board Chair

John Mullins

Hickman County Board of Education
Budget Amendment No. 12
Federal Programs - Fund 142
October 21, 2024

Account	Description	Debit	Credit	Justification
72210 - 355 - - 101	Travel	\$ 1,500.00		To properly record travel relating to PD
72210 - 524 - - 101	Professional Development		\$ 1,500.00	
71300 - 499 - - 801	Other Supplies		2,000.00	Adjust to CTE Perkins to agree with eplan
72130 - 524 - PD - 801	Professional Development		2,000.00	
72130 - 599 - - 801	Other Charges	6,000.00		
72230 - 524 - - 801	Professional Development		2,000.00	
Totals		\$ 7,500.00	\$ 7,500.00	

Approved:

Board Chair

Attest:

John Mullins

Hickman County Board of Education
Budget Amendment No. 13
General Purpose - Fund 141
October 21, 2024

Account	Description	Debit	Credit	Justification
49800 - -	Transfer In	\$ 116,936.38		
72210 - 189 -	Other Salaries		\$ 67,128.00	To budget ESSER 3.0 Indirect Cost funds to be used to provide oversight of ESSER 3.0 project completion
72210 - 201 -	Social Security		5,136.00	
72210 - 204 -	State Retirement		6,042.00	
72210 - 207 -	Medical Insurance		7,900.00	
72210 - 599 -	Other Charges		30,730.38	
49700 - -	Insurance Recovery	5,936.18		
72710 - 338 -	Vehicle Maint & Repair		5,936.18	
48990 -	Other Support	3,000.00		MLEC Grant
71100 - 499	Other Supplies		3,000.00	
44570 - -	Contributions & Gifts	2,000.00		Donation for EHES
72810 - 499 - SS	Other Supplies		2,000.00	
44570 - -	Contributions & Gifts	40,000.00		Donation
72810 - 599 - MBB	Other Charges		40,000.00	
TOTALS		\$ 167,872.56	\$ 167,872.56	

Approved:

Attest:

Board Chair

John Mullins

Hickman County Board of Education
Budget Amendment No. 14
General Purpose - Fund 141
October 21, 2024

Account	Description	Debit	Credit	Justification
72810 - 499 -	Other Supplies	\$ 2,000.00		Budget to Correct Line Item
72810 - 499 - SS	Other Supplies		\$ 2,000.00	
73300 - 499	Other Supplies	5,000.00		Budget to Correct Line Item
73300 - 499 - FRC	Other Supplies		2,500.00	
73300 - 499 - FRE	Other Supplies		2,500.00	
TOTALS		\$ 7,000.00	\$ 7,000.00	

Approved:

Attest:

Board Chair

John Mullins



Misty Shelton
VPK Supervisor/Licensure Coordinator/Board Policies
Hickman County Schools
115 Murphree Avenue
Centerville, Tennessee 37033

To: School Board Members
From: Misty Shelton
Date: October 2024

1st Reading

1.200 Method of Election of Officers- additional language noted on policy in yellow

2nd Reading

4.400- Instructional Materials- replace BEP with TISA on lines 12 and 16

4.403-Library Materials- changes recommended by TSBA regarding the review process due to changes in state law-additions are in yellow and items to be removed have been struck through

4.600- Grading System-Public Chapter 1005 prohibits creating a local grading policy or procedure that establishes a minimum grade above zero. Information about this change was sent in the June update. Based on questions from districts, TSBA added a provision to note this requirement.

The following policies are up for review.

Up for Review:

- 1.206 Student Board Representatives
- 4.607 Waivers of Statute, Rules and Regulations
- 4.608 Transcript Alterations
- 4.700 Testing Programs
- 4.701 Maintaining Test Security
- 4.702 Evaluations of Instructional Program
- 4.800 Controversial Issues
- 4.801 Controversial Material
- 4.802 Student Equal Access
- 4.803 Recognition of Religious Beliefs, Customs, & Holidays
- 4.804 Religious Content of Courses
- 5.100 Personnel Goals

Thank you for your careful consideration of these policies.

931-729-3391 ext. 2226

misty.shelton@hickmank12.org

fax 931-729-3834

Hickman County Board of Education

Descriptor Term: Method of Election of Officers	Descriptor Code: 1.200	Issued Date: 09/19/23
	Rescinds: 1.200	Issued: 08/02/21

1 At the third regular meeting in each fiscal year, the Board shall organize by electing a chairman¹ and a
2 vice chairman to serve one-year terms or until a successor is named. A chairman pro tem shall be
3 elected to preside during a meeting when neither the chairman or the vice chairman is present. In the
4 event that an officer's seat on the board is vacated, the board shall elect a successor to serve the
5 remainder of the officer's term. In the event of a run-off election for a district seat, board officers will
6 be elected at the first meeting after the election is certified. Each board officer shall be eligible for re-
7 election.

8 If no officer of the Board is serving at the third meeting date of the fiscal year, any member shall call
9 the meeting to order and preside until a chairman is elected as the first order of business.

10 If the office of chairman is vacated prior to the expiration of the annual term, the vice chairman shall
11 assume all responsibilities of the chairman until a new chairman is elected.

Legal References

1. TCA 49-2-202(c)(2)



Misty Shelton
VPK Supervisor/Licensure Coordinator/Board Policies
Hickman County Schools
115 Murphree Avenue
Centerville, Tennessee 37033

To: School Board Members
From: Misty Shelton
Date: October 2024

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Thank you for your careful consideration of these policies.

931-729-3391 ext. 2226

misty.shelton@hickmank12.org

fax 931-729-3834

Hickman County Board of Education

Descriptor Term: Instructional Materials	Descriptor Code: 4.400	Issued Date: 08/05/24
	Rescinds: 4.400	Issued: 10/03/22

1 All classrooms and learning centers shall be equipped with the instructional materials needed to
2 provide quality learning experiences for students.

3 The Board seeks to provide a wide range of instructional materials that cover all levels of difficulty,
4 generate critical thinking, and support the educational programs. The director of schools shall develop
5 procedures to review and reconsider instructional materials that are allegedly inappropriate.

6 A list of instructional materials adopted for use across the school system shall be revised annually by
7 building administrators under the direction of the director of schools.

8 Upon request, parents/guardians shall have the ability to inspect the following items: instructional
9 materials; teaching materials; teaching aids; handouts; and tests that are developed by and graded by
10 their child's teacher. The director of schools shall develop procedures for the inspection of materials
11 and distribute these procedures to each principal.

12 There is included in the Tennessee BEP TISA an amount of money sufficient to pay two hundred
13 dollars (\$200) for every teacher in kindergarten through grade twelve (K-12). This money shall be used
14 by the teachers for instructional supplies and shall be given to each teacher by October 31 of each
15 school year so that the teacher may spend it at any time during that school year on instructional
16 supplies as determined necessary by the teacher.¹ \$200.00 BEP-TISA allocations will be distributed by
17 August 1st of each school year, unless otherwise explained by the Director of Schools.

Legal References

1. [TCA 49-3-359](#)

Hickman County School System

Instructional Materials

4.400AP

Parent Request for Inspection of Instructional Materials

Hickman County School System

Date of request: _____

School: _____

Teacher: _____ Course: _____

Class Period: _____

Semester: _____

Subject: _____

Grade level: _____

Name of person requesting review: _____

Item you are requesting to review: _____

Reason/Concern:

Cc: Director of Schools Curriculum Supervisor

Hickman County Board of Education

Descriptor Term: Library Materials	Descriptor Code: 4.403	Issued Date: 08/05/24
	Rescinds: 4.403	Issued: 08/07/23

1 *General*

2 The Director of Schools shall be responsible for library collection development. Library materials shall
3 be reviewed to ensure the content aligns with state law.¹ He/she shall post the list of library materials
4 online. Library materials shall be reviewed to ensure the content aligns with state law. Prior to the
5 purchase of new materials, librarians shall review the age and maturity level along with the reading
6 level of the selected items for suitability.¹ A list of new materials shall be reviewed by the school
7 administration.

8 **STANDARDS²**

9 The library collection shall adhere to the following criteria:

- 10 1. Materials shall be suitable for and consistent with the educational mission of the school;
- 11 2. Materials shall be appropriate for the age and maturity levels of the students who may access
12 them. The determining factor will be based on an assessment of any mature themes or content
13 (i.e., violence, sexual content, vulgar language, substance abuse);
- 14 3. Materials shall contain literary, historical, and/or artistic value and merit; and
- 15 4. The collection as a whole shall offer a variety of viewpoints.

16
17
18
19 Any materials that meet the following criteria shall be removed and excluded from the district's library
20 collection:

- 21 1. Contains nudity, descriptions or depictions of sexual excitement, sexual conduct, excess
22 violence, or sadomasochistic abuse as defined in state law³;
- 23 2. Are patently offensive as defined in state law; or
- 24 3. Appeal to the prurient interest as defined in state law.

25 The Board shall be notified when any library materials are challenged or removed pursuant to this
26 policy.

27 Grade level supervisors shall be responsible for periodically reviewing the district's library collection
in line with these established standards. Any materials found to be out of alignment with the standards

1 shall be removed, and this action shall be documented in writing and presented to the Director of
2 Schools and the Board.

3 The Board supports principles of intellectual freedom inherent in the First Amendment of the
4 Constitution of the United States¹ and expressed in the *Library Bill of Rights* of the American Library
5 Association.

6 Because opinions differ, there may be questions concerning some instructional and library materials
7 despite the quality of the selection process.

8 **COMPLAINTS⁴**

9 **Tier 1**

10 If a complaint is made by an employee, student, or parent/guardian, this process is to be followed:

- 11 1. Inform the complainant of the selection procedures and make no commitments.
- 12
- 13 2. Request the complainant to submit a Request for Reconsideration of Library Materials form.
- 14
- 15 3. Inform the principal (and other appropriate personnel).
- 16
- 17 4. Keep challenged materials available for use during the reconsideration process.
- 18

19 Upon receipt of the completed form, the principal shall notify the Director of Schools. The
20 principal shall request review of the challenged materials by an ad hoc materials review
21 committee within ten business days. The review committee is appointed by the principal and
22 includes certified library media personnel, representatives from classroom teachers, one or
23 more parents, and may include one or more students. The principal will inform the Director of
24 Schools of the review committee's progress.

25 The review committee shall take the following steps after receiving the challenged materials:

- 26 1. Read, view, or listen to the contested material in its entirety;
- 27 2. Check general acceptance of the material by reading recognized and evaluative reviews;
- 28 3. Determine the extent to which the material supports the educational mission of the
29 school;
- 30 4. Complete the appropriate Checklist for Reconsideration of Library Materials, judging
31 the material for its strength and value; and
- 32 5. Present recommendation to principal for further action and to the Director of Schools
33 for purposes of information.
- 34

35 The principal shall present a recommendation to the Director of Schools. The Director of Schools shall
36 assess the findings along with the recommendation of the principal and present a recommendation to
37 the Board.

38 The Board shall evaluate the recommendations of the principal and the Director of Schools along with
39 the material to determine whether it is appropriate for the age and maturity levels of the students who
40 have access to the materials and whether the material is suitable for, and consistent with, the
41 educational mission of the school. The Board shall review the findings and affirm, overturn, or modify

1 the decision within sixty (60) days from which the feedback was received.

2 **Tier Two**

3 The complainant may appeal the principal's decision. The appeal shall be to the Director of Schools.
4 He/she shall review the recommendation presented by the review committee along with the principal's
5 recommendation and make the determination whether the material is appropriate for the age and
6 maturity levels of the students who have access to the materials and whether the material is suitable
7 for, and consistent with, the educational mission of the school.

8 **Tier Three**

9 The complainant may appeal the decision of the Director of Schools. The Board shall evaluate the
10 material to determine whether the material is appropriate for the age and maturity levels of the students
11 who have access to the materials and whether the material is suitable for, and consistent with, the
12 educational mission of the school.

13 If, at any tier, it is determined that the material is not appropriate for the age and maturity levels of the
14 students who have access to them or is not suitable for, and consistent with, the educational mission of
15 the school, the material shall be removed from the library collection.

Legal References

1. [Board of Education, Island Trees Union Free School District No. 26 v. Pico, 457 U.S. 853, 102 S. Ct. 2799 \(1982\); TCA 49-6-3803](#)
2. [Public Acts of 2024, Chapter No. 782](#)
3. [TCA 39-17-901](#)
4. [TCA 49-6-3803](#)

Cross References

Textbooks and Instructional Materials 4.400
School and System Websites 4.407
Controversial Materials 4.801

Hickman County School System

Library Materials

4.403AP

Library Services and Collection Policy

Library services are provided for each of the schools in the Hickman County School System and will follow the requirements established in the regulations of the Tennessee State Board of Education and Hickman County Board of Education Policy 4.403. The maintenance of a school's library collection is the responsibility of the school's library media specialist, in cooperation with school administrators, teachers, and other staff. Materials for each school library will adhere to the following criteria:

1. Materials shall be suitable for and consistent with the educational mission of the school; Materials shall be appropriate for the age and maturity levels of the students who may access them. The determining factor will be based on an assessment of any mature themes or content (i.e., violence, sexual content, vulgar language, substance abuse);
2. Materials shall contain literary, historical, and/or artistic value and merit; and
3. The collection as a whole shall offer a variety of viewpoints.

Each school will maintain an inventory of the school's library materials that are available for students. The inventory list will be available and posted on the school's website. Hickman County Schools has established procedures for the feedback and reconsideration of library materials for each school.

Hickman County Schools
Administrative Procedures for Complaints Regarding Library Materials Board Policy 4.403AP

If a complaint is made by an employee, student, or parent/guardian, this process is to be followed:

1. Inform the complainant of the selection procedures and make no commitments.
2. Request the complainant to submit a Request for Reconsideration of Library Materials form.
3. Inform the principal (and other appropriate personnel).
4. Keep challenged materials available for use during the reconsideration process.
5. Upon receipt of the completed form, the principal shall notify the Director of Schools.
6. The principal shall request review of the challenged materials by an ad hoc materials review committee within ten business days. The review committee is appointed by the principal and includes certified library media personnel, representatives from classroom teachers, one or more parents, and may include one or more students. The principal will inform the Director of Schools of the review committee's progress.
7. The review committee shall take the following steps after receiving the challenged materials:
 - a. Read, view, or listen to the contested material in its entirety;
 - b. Check general acceptance of the material by reading recognized and evaluative reviews;
 - c. Determine the extent to which the material supports the educational mission of the school;
 - d. Complete the appropriate Checklist for Reconsideration of Library Materials, judging the material for its strength and value; and
 - e. Present recommendation to principal for further action and to the Director of Schools for purposes of information.
8. If the complainant desires further action after receiving the recommendation of the committee and the decision of the principal, an appeal may be made to the Board.

Reconsideration of Library Materials Form-4.403AP

In accordance with Hickman County Board of Education Policy 4.403, Hickman County Schools provides an opportunity for library materials to be reviewed as to whether they should be a part of the school library collection. Library materials should meet the following requirements: 1) suitable and consistent with the mission of the school, 2) appropriate for the age and maturity levels of the students that will access them, 3) contain literary, historical, and/or artistic value or merit, and 4) offer a variety of viewpoints.

Completion of this form is the first step in the review procedures. If you wish to request reconsideration of library resources, please return the completed form to the school principal.

School Name _____

Date _____

Name _____

Address _____

City _____ State/Zip _____

Phone _____ Email _____

Do you represent yourself? Or an organization?

If representing an organization, name of organization _____

1. Resource on which you are commenting:
 Book (e-book) Movie Magazine Database Audio Recording
 Digital Resource Newspaper Streaming Media Other

Title _____

Author/Producer _____

2. What brought this resource to your attention?

3. Have you examined the entire resource? If not, what sections did you review? If not, what parts did you read (be specific, cite page numbers, chapters, scenes, sections, etc.)

4. What concerns you about the resource? Be specific, cite page numbers and quote exact passages; cite specific scenes and their location in the video.

5. If the work purports to be a work of nonfiction, what inaccuracies in the text, pictures, or content did you observe? Be specific as to dates, persons, historical content, legal, medical information, etc., citing specific examples and page numbers.

6. Are you aware of judgments of this work by literary critics and/or subject specialists? What reviews have you researched? (Give specific citations)

7. What action are you requesting the committee consider?

Signature of Complainant

Printed Name

Date

Checklist for Reconsideration of Library Materials-4.403AP
Nonfiction

Title: _____

Author: _____

Purpose

1. What is the purpose of the material? _____

2. Is the purpose accomplished? _____

Authenticity

1. Is the author competent and qualified in the field? _____

2. What is the reputation and significance of the author and publisher/producer in the field? _____

3. Is the material up-to-date? _____

4. Are information sources well documented? _____

5. Are translations and retellings faithful to the original? _____

Appropriateness

1. Does the material promote the education goals and objectives of the school? _____

2. Is it appropriate to the level of instruction intended? _____

3. Are the illustrations appropriate to the subject and the age levels? _____

Content

1. Is the content of this material well presented by providing adequate scope, range, depth, and continuity? _____

2. Does this material present information not otherwise available? _____

3. Does this material give a new dimension or direction to its subject? _____

Reviews

1. Source of review: _____

Favorable or unfavorable review? _____

2. Does this title appear in one or more reputable selection aides? _____

List the aides in which it appears. _____

Additional Comments: _____

Recommendation by Library Media Committee:

Date:

Committee Members' Signatures:

Checklist for Reconsideration of Library Materials-4.403AP
Fiction or Other Literary Forms

Title _____

Author _____

Purpose

1. What is the purpose, theme, or message of the material? How well does the author/producer/composer accomplish this purpose? .

2. If the story is fantasy, is it the type that has imaginative appeal and is suitable for children? For young adults?

If both are marked no, for what age group would you recommend?

3. Will the reading and/or viewing and/or listening to material result in a more compassionate understanding of human beings?

4. Does it offer an opportunity to better understand and appreciate the aspirations, achievements, and problems of various minority groups?

5. Are any questionable elements of the story an integral part of a worthwhile theme or message?

Content

1. Does a story about modern times give a realistic picture of life as it is now?

2. Does the story avoid an oversimplified view of life, one which leaves the reader with a general feeling that life is sweet and rosy or ugly and meaningless?

3. When factual information is part of the story, is it presented accurately?

4. Is prejudicial appeal readily identifiable by the potential reader?

5. Are concepts presented appropriate to the ability and maturity of the potential reader?

6. Do characters speak in a language true to the time period and section of the country in which they live?

7. Does the material offend in some special way the sensibilities of women or a minority group by the way it presents either the chief character or any of the minor characters?

8. Is there preoccupation with sex, violence, cruelty, brutality, and aberrant behavior that would make this material inappropriate for children?

For young adults?

9. If there is use of offensive language, is it appropriate to the purpose of the text for children?
For young adults?

10. Is the material free from derisive names and epithets that would offend minority groups?

Children?

Young adults?

11. Is the material well written or produced?

12. Does the story give a broader understanding of human behavior without stressing differences of class, race, color, sex, education, religion, or philosophy in any adverse way?

13. Does the material make a significant contribution to the history of literature or ideas?

14. Are the illustrations appropriate and in good taste?

Realistic in relation to the story?

Additional Comments: _____

Recommendation by Library Media Committee: _____

Date: _____

Committee Members' Signatures:

Hickman County Board of Education

Descriptor Term: Grading System	Descriptor Code: 4.600	Issued Date: 08/05/24
	Rescinds: 4.600	Issued: 07/11/22

1 The director of schools shall develop an administrative procedure to establish a system of grading and
2 assessment for evaluating and recording student progress and to measure student performance in
3 conjunction with Board-adopted content standards for grades K-8. The grading/assessment system
4 shall follow all applicable statutes and rules and regulations of the State Board of Education. The
5 grading/assessment system shall be uniform district-wide at comparable grade levels except that the
6 director of schools shall have the authority to establish and operate ungraded and/or unstructured
7 classes in grades K-3.¹

8 The director of schools shall submit a copy of the grading, reporting and assessment systems to the
9 Board before the system is implemented.² These guidelines shall be communicated annually to students
10 and parents/guardians.¹

11 **GRADING SYSTEM: GRADES NINE - TWELVE (9-12)¹**

13 Schools teaching grades nine (9) through twelve (12) shall use the uniform grading system established
14 by the State Board of Education. Using the uniform grading system, students' grades shall be reported
15 for the purposes of application for post-secondary financial assistance administered by the Tennessee
Student Assistance Corporation.

16 Subject-area grades shall be expressed by the following letters with their corresponding percentage
17 range:

- 18 • A (90-100)
- 19 • B (80-89)
- 20 • C (70-79)
- 21 • D (60-69)
- 22 • F (0-59)

23 **Grading floors with a minimum above zero are not permitted.³** This grading system shall be uniform
24 throughout the school district for each grade.

25 The following high school courses will have weighted grades:

- | | |
|---------------------------------|---------------------------------|
| 26 Honors English (Grades 9-12) | Trigonometry |
| 27 Honors Biology I and II | Honors Algebra II |
| 28 Honors Physical Science | Honors Geometry |
| 29 Honors Chemistry | Dual Enrollment College Courses |
| 30 Honors Physics | Honors American History |

1 Honors Anatomy Honors Algebra I
 2 Calculus
 3 SDC SAILS Statistics *Dual Enrollment TCAT
 4 SDC Pre-Calculus
 *Taught with college curriculum standards are eligible for rigor points

5 Advanced coursework grades will be weighted with additional percentage points to calculate the
 6 semester average. Depending on the course taken, the following percentage points will be assigned:

- 7 • Honors Courses – three (3) percentage points;
- 8
- 9 • Local and Statewide Dual Credit, Capstone Industry Certification Aligned – four (4) percentage
- 10 points; and
- 11
- 12 • Advanced Placement, Cambridge International, College Level Exam Program (CLEP),
- 13 International Baccalaureate Courses, and Dual Enrollment Courses – five (5) percentage points.

14 **Student Absent for State Mandated Exams:**

- 15 1. If a student taking high school assessed subjects is absent, the student will receive a zero or
- 16 incomplete. If the student is allowed to make up the exam, he or she will do so during the
- 17 next scheduled administration. A locally-created exam cannot be administered in lieu of a
- 18 state exam.
- 19
- 20 2. If a student, taking a K-8 State mandated assessment, is absent or unable to be administered
- 21 a defined part(s) of any content area or all of the content areas, the student must take an
- 22 alternate exam approved by the Chief Academic Officer to substitute for the corresponding
- content not tested.

23 Administration of the alternate exam shall be scheduled by the principal for such a time
 24 which shall allow for scoring to be completed before the end of the spring semester of the
 25 current school year.

26 Failure to complete the alternative assessment before the end of the spring semester shall
 27 result in the student receiving a grade of zero which shall be counted for fifteen (15%)
 28 percent of a student's final grade for the spring semester.

29 **Conduct shall be marked as follows:**

- 30 E Excellent
 31 S Satisfactory
 32 U Unsatisfactory

33 Conduct grades are based on behavior and shall not be deducted from scholastic grades.

1 Attendance records **will not** be the sole criterion in determining the awarding of grades or the passing
of a course or promotion or retention.

3 Plus and minus evaluations are not to be added to letter grades. Grades are not to be changed once
4 recorded on a report card. If an erroneous grade has been recorded, correction must be made on a new
5 card.

6 Grades given at the end of each nine (9) weeks period for elementary, intermediate, middle school, and
7 high school will be determined from daily work, homework, written assignments and tests. The
8 teacher will weigh the value of grades given for various assignments and tests within the applicable
9 period in computing the grade. This procedure will enable the teacher to allow for individual student
10 differences in the grading process. Any assignments and tests required of a student must be considered
11 in the computation of his grade.

12 At the middle school level and at the high school level, grades will be determined by an average of
13 grades for each of the two 9-week periods. The grades given at the end of each nine (9) weeks period
14 shall be the grade earned by the student, as computed by the teacher, and shall not be subject to
15 manipulation, regardless of the passing or failing nature of the grade provided that said teacher has
16 documented verification on file that he/she has reasonably attempted to contact the student's parent(s)
17 or guardian(s) making them aware of the student's failing grade or grades. The final grade of the year
18 will be determined by averaging the two (2) semester grades.

19 The work of a student whose grades are satisfactory but are withheld because of failure to complete the
required work shall be reported as incomplete (I). If the incomplete is not removed in the time
designated by the teacher, it will then become an "F".

22 **GRADES NINE - TWELVE GRADING SCALE AND LOTTERY SCHOLARSHIPS³**

23 Schools teaching grades nine through twelve shall use the uniform grading system established by the
24 State Board of Education. Using the uniform grading system, students' grades shall be reported for the
25 purposes of application for post secondary financial assistance administered by the Tennessee Student
26 Assistance Corporation.

27 Each school counselor shall provide incoming freshman with information on college core courses
28 required for lottery scholarships as well as necessary criteria (grade point average, ACT, and SAT
29 score, etc.) that must be met in order to receive a scholarship.

30 Seniors may apply for the Tennessee HOPE Scholarship by completing the Free Application for
31 Federal Student Aid (FAFSA). The FAFSA is available ~~at the guidance office or on-line~~ at
32 www.fafsa.ed.gov. Students shall be made aware of all applicable FAFSA deadlines and encouraged to
33 submit applications in a timely manner.

34 Elementary school counselors should explain the HOPE Scholarship and its requirements to their
35 students and impress upon them the benefits of making good grades.

LOTTERY SCHOLARSHIP DAY

- 1 Each school year, prior to scheduling courses for the following school year, schools teaching students
2 in grades 8-11 shall conduct a lottery scholarship day for students and their parents.⁴

Legal References

1. [TCA 49-2-203\(b\)\(16\); TCA 49-2-301\(b\)\(1\)\(H\)](#)
2. [TRR/MS 0520-01-03-.02; State Board of Education Policy 3.301; TCA 49-6-407](#)
3. [TCA 49-4-904, 905, 907; Public Acts of 2024, Chapter No. 1005](#)
4. [TCA 49-4-932\(f\)](#)

Cross References

Alternative Credit Options 4.209
Credit Recovery 4.210
Reporting Student Progress 4.601
Honor Roll, Awards, & Class Ranking 4.602
Promotion and Retention 4.603
Transcript Alterations 4.608

Hickman County School System

Grading

4.600AP

GRADING SYSTEM: GRADES NINE - TWELVE (9-12)

Schools teaching grades nine (9) through twelve (12) shall use the uniform grading system established by the State Board of Education. Using the uniform grading system, students' grades shall be reported for the purposes of application for post-secondary financial assistance administered by the Tennessee Student Assistance Corporation.

Subject-area grades shall be expressed by the following letters with their corresponding percentage range:

- A (90-100)
- B (80-89)
- C (70-79)
- D (60-69)
- F (0-59)

Grading floors with a minimum above zero are not permitted. This grading system shall be uniform throughout the school district for each grade.

High school courses listed in policy 4.600 shall have weighted grades.

Advanced coursework grades will be weighted with additional percentage points to calculate the semester average. Depending on the course taken, the following percentage points will be assigned:

- Honors Courses – three (3) percentage points;
- Local and Statewide Dual Credit and Capstone Industry Certification Aligned four (4) percentage points
- Advanced Placement, Cambridge International, College Level Exam Program (CLEP), Dual Enrollment Courses and International Baccalaureate Courses – five (5) percentage points. Student Absent for State Mandated Exams:

1. If a student taking high school assessed subjects is absent, the student will receive a zero or incomplete. If the student is allowed to make up the exam, he or she will do so during the next scheduled administration. A locally-created exam cannot be administered in lieu of a state exam.

2. If a student, taking a K-8 State mandated assessment, is absent or unable to be administered a defined part(s) of any content area or all of the content areas, the student must take an alternate exam approved by the Chief Academic Officer to substitute for the corresponding content not tested.

Administration of the alternate exam shall be scheduled by the principal for such a time which shall allow for scoring to be completed before the end of the spring semester of the current school year.

Failure to complete the alternative assessment before the end of the spring semester shall result in the student receiving a grade of zero which shall be counted for fifteen (15%) percent of a student's final grade for the spring semester.

Conduct shall be marked as follows:

E Excellent

S Satisfactory

U Unsatisfactory

Conduct grades are based on behavior and shall not be deducted from scholastic grades.

Attendance records will not be the sole criterion in determining the awarding of grades or the passing of a course or promotion or retention.

Plus and minus evaluations are not to be added to letter grades. Grades are not to be changed once recorded on a report card. If an erroneous grade has been recorded, correction must be made on a new card.

Grades given at the end of each nine (9) weeks period for elementary, intermediate, middle school, and high school will be determined from daily work, homework, written assignments and tests. The teacher will weigh the value of grades given for various assignments and tests within the applicable period in computing the grade. This procedure will enable the teacher to allow for individual student differences in the grading process. Any assignments and tests required of a student must be considered in the computation of his grade.

At the middle school level and at the high school level, grades will be determined by an average of grades for each of the two 9-week periods. The grades given at the end of each nine (9) weeks period shall be the grade earned by the student, as computed by the teacher, and shall not be subject to manipulation, regardless of the passing or failing nature of the grade provided that said teacher has documented verification on file that he/she has reasonably attempted to contact the student's parent(s) or guardian(s) making them aware of the student's failing grade or grades. The final grade of the year will be determined by averaging the two (2) semester grades.

The work of a student whose grades are satisfactory but are withheld because of failure to complete the required work shall be reported as incomplete (I). If the incomplete is not removed in the time designated by the teacher, it will then become an "F".

GRADES NINE - TWELVE GRADING SCALE AND LOTTERY SCHOLARSHIPS

Schools teaching grades nine through twelve shall use the uniform grading system established by the State Board of Education. Using the uniform grading system, students' grades shall be reported for the purposes of application for post-secondary financial assistance administered by the Tennessee Student Assistance Corporation.

Each school counselor shall provide incoming freshman with information on college core courses required for lottery scholarships as well as necessary criteria (grade point average, ACT, and SAT score, etc.) that must be met in order to receive a scholarship.

Seniors may apply for the Tennessee HOPE Scholarship by completing the Free Application for Federal Student Aid (FAFSA). The FAFSA is available at the guidance office or on-line at www.fafsa.ed.gov. Students shall be made aware of all applicable FAFSA deadlines and encouraged to submit applications in a timely manner.

Elementary school counselors should explain the HOPE Scholarship and its requirements to their students and impress upon them the benefits of making good grades.

LOTTERY SCHOLARSHIP DAY

Each school year, prior to scheduling courses for the following school year, schools teaching students in grades 8-11 shall conduct a lottery scholarship day for students and their parents.

Hickman County Board of Education

Monitoring: Review: Annually, in July	Descriptor Term: Student Board Representative	Descriptor Code: 1.206	Issued Date: 09/19/23
		Rescinds:	Issued:

1 The Board recognizes the value of communicating with students and considering their ideas and
 2 perspectives regarding the educational program. The Board also believes in supporting student
 3 leadership and fostering interest in public service. In order to facilitate student input and involvement,
 4 the Board establishes an advisory, non-voting Student Board Representative position.

5 One Student Board Representative will be selected from each High School by their principal or his/her
 6 designee from the TSBA Scope Candidates and shall serve a 1-year term, starting in September. S/he
 7 shall be a current Hickman County High School or East Hickman High School student in good
 8 standing entering his/her junior or senior year. In order to receive a diversity of opinions and
 9 perspective, the children of HCSS Staff and Board Members are not preferred.

10 The Board may remove a Student Board Representative during the term if s/he becomes ineligible or
 11 fails to fulfill his/her responsibilities. In the event of a vacancy prior to the expiration of the term, an
 12 alternate will be appointed by the Hickman County High School/East Hickman High School principal
 13 from the remaining TSBA Scope Candidates. If one is not able to serve, then the principal (s) shall
 select a student.

15 Student Board Representative will:

- 16 • Attend all regularly scheduled, monthly board work sessions and business meetings.
- 17 • Contribute to board discussion by being prepared for meetings and providing student insight
 18 and perspective.
- 19 • Report to students about the work of the board and district activities.
- 20 • Give a report to the Board at the end of their 1-year term regarding their experience of serving
 21 and provide any appropriate information that may help to improve the effectiveness of such a
 22 service.
- 23 • Act and dress, while serving, in a manner consistent with other school board members and in
 24 accordance with the school board Code of Ethics.
- 25 • Maintain his/her status as a student in good standing during his/her term of service.

27 Student Board Representative may:

- 28 • Attend some board special events and meetings after consultation with the Board mentor, and if
 29 scheduling allows.
- 30 • Present a report at regular meetings regarding student activities in the district.

31 Student Board Representative will NOT:

- 32 • Make motions, second motions, or vote.
- 33 • Attend executive sessions.
- 34 • Hold board offices.

- 1 • Participate in board discussions or receive board materials concerning topics such as, but not
2 limited to sensitive personnel matters, legal action strategy, negotiations strategy, individual
3 student discipline, or other confidential matters as deemed necessary by the Board.
4 • Receive compensation for their service to the school board.

5 The Board will:

- 6 • The Chair shall appoint a board member to serve as a mentor to each of the student board
7 members. This mentor shall serve as the primary contact between the student members and
8 the full board. The mentor will work with the student board members to support scheduling,
9 meeting preparation, and other duties as necessary.
10 • Ensure that the Student Board Representative receives training and monthly materials needed to
11 satisfactorily serve.
12 • Consider, respectfully, the Student Board Representative's positions and recommendations as
13 one element of its decision-making process.

Hickman County Board of Education

	Descriptor Term: Waivers of Statute, Rules and Regulations	Descriptor Code: 4.607	Issued Date: 07/11/22
		Rescinds: 4.607	Issued: 05/04/20

1 If the Board determines that it is in the best interest of the school district, application may be made to
2 the commissioner of education for a waiver of any state board rule or regulation that inhibits or hinders
3 the Board's ability to implement programs designed to improve student achievement.¹ However, the
4 Board will not seek a waiver from those rules and regulations that are specifically excluded by state law.²

5 Further, the Board may request from the Commissioner of Education a waiver of state law, rule or
6 regulation from maximum class sizes in the event a natural disaster has caused displaced students to
7 become enrolled in the school district.³

Legal References

1. TCA 49-1-201(d)(1)
2. TCA 49-1-104
3. TCA 49-1-104(f)

Hickman County Board of Education

	Descriptor Term: Transcript Alterations	Descriptor Code: 4.608	Issued Date: 07/11/22
		Rescinds: 4.608	Issued: 10/01/18

- 1 Any student transcript alteration shall be supported by documentation.¹ This documentation shall
- 2 include the reason for the transcript alteration and evidence that the student earned the grade reflected
- 3 in the altered transcript. Anyone without authorization found to be altering transcripts shall be subject
- 4 to dismissal.

- 5 Hickman County Schools shall not retaliate against an employee who brings unauthorized transcript
- 6 alterations to the attention of school officials.¹

- 7 The Director of Schools shall develop procedures to implement this policy.

Legal References

1. TCA 49-50-1101

Cross References

Grading System 4.600

Hickman County Board of Education			
	Descriptor Term: Testing Programs	Descriptor Code: 4.700	Issued Date: 10/02/23
		Rescinds: 4.700	Issued: 08/01/22

1 The Board shall provide for a system-wide testing program which shall be periodically reviewed and
 2 evaluated. The purposes of the program shall be to:

- 3 1. Assist in promoting accountability;
- 4
- 5 2. Determine the progress of students;
- 6
- 7 3. Assess the effectiveness of the instructional program and student learning;
- 8
- 9 4. Aid in counseling and guiding students in planning future education and other endeavors;
- 10
- 11 5. Analyze the improvements needed in a given instructional area;
- 12
- 13 6. Assist in the screening of students with learning difficulties;¹
- 14
- 15 7. Assist in placing students in remedial programs;
- 16
- 17 8. Provide information for college entrance and placement; and
- 18
- 19 9. Assist in educational research by providing data.²

20 The director of schools shall be responsible for planning and implementing the program, which includes:

- 21 1. Determining specific purposes for each test;
- 22
- 23 2. Selecting the appropriate test to be given;
- 24
- 25 3. Establishing procedures for administering the tests;
- 26
- 27 4. Making provision for interpreting and disseminating the results;
- 28
- 29 5. Maintaining testing information in a consistent and confidential manner; and
- 30
- 31 6. Ensuring that results are obtained as quickly as possible, especially when placement in a
 32 special learning program might be necessary.

33 State-mandated student testing programs shall be undertaken in accordance with procedures published
 34 by the State Department of Education.³

1 The director of schools may exclude Tennessee Comprehensive Assessment Program scores from
 2 students' final grades if scores are not received by the district at least five (5) instructional days before
 3 the end of the school year.^{4,5}

4 TNReady⁴ and EOC⁵ scores will be included in students' final grades as follows:

- 5 a) Grades 3-5 - 5% of the last nine (9) weeks
- 6 b) Grades 6-8 - 10% of the last nine (9) weeks
- 7 c) Grades 9-12 - 15% of the last nine (9) weeks

8
 9 EOC scores will be incorporated into a student's report card using the target score method that compares
 10 the student score to the distribution of the class. The director of schools may exclude end-of-course
 11 (EOC) scores from students' final grades if scores are not received by the district at least five (5)
 12 instructional days before the end of the course.^{4,5}

13 Before being included in the students' final grades, end-of-course (EOC) test scores will be converted
 14 to a 100-point scale using the Target Score Method, which adjusts each student's score based on the
 15 average of all students in the class in the county. The conversion is calculated as follows:
 16

$$17 \quad S_{EOC} = \left(\frac{P_{earned}}{P_{possible}} \right)^F \cdot 100\%$$

$$18 \quad F = \frac{\log_{10} \left(\frac{S_{avg}}{100} \right)}{\log_{10} \left(\frac{P_{avg}}{P_{possible}} \right)}$$

19 Where, for a specific subject:

20 S_{EOC} = the student's EOC score, converted to a 100-point scale using the Target Score Method

21 P_{earned} = points earned by the student on the EOC test

22 $P_{possible}$ = maximum points possible on the EOC test

23 F = scaling factor

24 S_{avg} = the average classroom grade for all Hickman County Students in the class

25 P_{avg} = the average points earned on the EOC test for all Hickman County students in the class

26 **INTEREST INVENTORIES AND CAREER ASSESSMENTS⁶**

27 Interest inventories shall be made available to 9th graders. These will include assessments such as the
 28 Kuder assessment, Myers-Briggs Type Indicator, the ASVAB, or the College Board Career Finder.

29 Career aptitude assessments shall be administered to 8th graders in order to inform the student's high
 30 school plan of study. Upon receiving the results from these assessments, the school shall provide students
 31 with information on any available career and technical education opportunities in which the student is
 32 eligible to participate in.

TESTING INFORMATION AND PARENTAL CONSENT

2 Any test directly concerned with measuring student ability or achievement through individual or group
3 psychological or socio-metric tests shall not be administered by or with the knowledge of any employee
4 of the system without first obtaining written consent of the parents or guardians.²

5 Results of all group tests shall be recorded on the students' permanent records and shall be made
6 available to appropriate personnel in accordance with established procedures.⁷

7 No later than July 31 of each year, the Board shall publish on its website information related to state
8 and board mandated tests that will be administered during the school year. The information shall
9 include:⁸

- 10 1. The name of the test;
- 11 2. The purpose and use of the test;
- 12 3. The grade or class in which the test will be administered;
- 13 4. The tentative date or dates that the test will be administered;
- 14 5. The time and manner in which parents and students will be notified of the results of the test;
- 15 6. How parents can access the questions and answers on their student's state-required tests; and
- 16 7. If a board mandated test, how the test complements and enhances student instruction and
17 learning and how it serves a purpose distinct from state-required test.

18 Beginning with the 2015-2016 school year and for school years thereafter, the testing information shall
19 also be placed in student handbooks or other school publications that are provided to parents on an
annual basis.

21 HIGH SCHOOL CREDIT EXAM FOR ELIGIBLE COURSES⁹

22 The Director of schools is authorized, but not required, to develop credit exams for eligible courses
23 designated by the Tennessee State Board of Education.¹ Any credit exams must be developed and
24 implemented in accordance with this policy.

25 Recognizing that credit exams are a substitute for taking an eligible course, any credit exams must
26 cover the entirety of Tennessee course standards. Traditional final exams are not sufficient for this
27 policy unless the final exam is aligned to and measures proficiency in the entire course content. Credit
28 exams will be offered at the end of the semester in which the eligible course is taught.

29 A student in grades 9-12 who is not enrolled in an eligible course may earn credit towards graduation
30 by scoring a least 80 on the credit exam. The grade will be computed in the student's GPA. A student
31 may take a credit exam only once per course, and the student may earn up to four credits toward
32 graduation.

33 At the end of the school year, the Director of Schools will provide to the Tennessee Department of
34 Education a copy of any credit exam that may have been developed for an eligible course as well as
35 data pertaining to how many students took credit exams, in what subjects were exams administered,
36 and how many students were successful in the exams.

1. TCA 49-10-108
2. 20 USCA § 1232(g)
3. TRR/MS 0520-01-03-.03(11)
4. TCA 49-1-617; State Board of Education Policy 2.102
5. TRR/MS 0520-01-03-.03(11)(e); State Board of Education Policy 2.103; TCA 49-1-617
6. TCA 49-6-412
7. TCA 10-7-504(a)(4)(A)
8. TCA 49-6-6007; State Board of Education Policy 2.102; State Board of Education Policy 2.103
9. State Board of Education Policy 2.103, Public Acts of 2023, Chapter No. 269

Student Surveys, Analyses, and Evaluations 6.4001
Student Records 6.600

Hickman County Board of Education

Descriptor Term: Maintaining Test Security	Descriptor Code: 4.701	Issued Date: 08/01/22
	Rescinds: 4.701	Issued: 06/01/20

1 Annually, the Board of Education will designate a System Testing Coordinator who shall be
2 responsible for administering, monitoring and maintaining security of all tests to be administered
3 within the school system. The principal of each school shall serve as or designate a Building Testing
4 Coordinator who shall be responsible for the administering, monitoring and maintaining security of all
5 tests given in his/her school. Test security procedures shall adhere to guidelines issued by the State
6 Department of Education.¹

7 Testing coordinators, test administrators and proctors shall be required to sign a statement that the
8 security measures and testing procedures were followed.²

9 The director of schools shall report within 24 hours a breach of security to the State Department of
10 Education Office of Accountability and any testing irregularity to the Division of State Testing. In any
11 class, grade, and/or school where a security breach is strongly suspected or verified, central office staff
12 will be present during subsequent administration of tests for a period of two years.

Legal References

1. TRR/MS 0520-01-03-.03(11)(f)
2. TCA 49-1-607

Hickman County Board of Education

	Descriptor Term: Evaluations of Instructional Programs	Descriptor Code: 4.702	Issued Date: 08/01/22
		Rescinds: 4.702	Issued: 06/01/20

1 The purposes of evaluation of instruction will be:

- 2 1. To indicate instructional strengths and weaknesses;
- 3
- 4 2. To provide information needed for future planning;
- 5
- 6 3. To provide data for public information;
- 7
- 8 4. To show the relationship between achievement and the school system's stated goals; and
- 9
- 10 5. To assess the suitability of the instructional program in terms of community requirements.

11 A continuing evaluation will be conducted at the school and system-wide level. The needs indicated
12 by this evaluation will be listed on a priority basis and school improvement programs will be aimed at
13 meeting these needs. Supervisors of the various instructional programs will report to the Board
annually.

15 The administration shall submit an annual report to the Board of Education stating the strengths and
16 weaknesses of the school program. Plans for correcting the weaknesses will be a part of the report

Cross References

School District Goals 1.700
Curriculum Development 4.200
Evaluation 5.109

Hickman County Board of Education

Descriptor Term: Controversial Issues	Descriptor Code: 4.800	Issued Date: 08/01/22
	Rescinds: 4.800	Issued: 06/01/20

1 The discussion of issues in the classroom which are politically, philosophically or socially
2 controversial shall be relevant to the subject matter being taught, related to educational objectives,
3 appropriate for the age and maturity of students, and shall not materially or substantially disrupt or
4 threaten to disrupt the discipline of the school.

5 To ensure that controversial issues are presented and discussed fairly and objectively and with
6 instruction as their goal, the following guidelines shall be observed:

- 7 1. All personnel will seek to create an atmosphere in which differences of opinion can be
8 voiced without fear and hostility and with mutual respect for all viewpoints;
- 9 2. Teachers will encourage students to withhold judgment and to avoid making of conclusions
10 until all relevant and significant facts have been assembled, critically examined, and
11 checked for accuracy;
- 12 3. Teachers will seek to develop in students a sense of responsibility for their beliefs,
13 opinions, attitudes and actions;
- 14 4. Teachers shall place major emphasis upon "why" and "how" to think rather than "what" to
15 think; and
- 16 5. If the subject matter being taught involves conflicting opinions, theories, or schools of
17 thought, the teacher will ensure that differing sides of an issue are explored in order to help
18 students develop their own critical faculties.

Cross References

Staff Rights and Responsibilities 5.600
Student Publications 6.704

Hickman County School System

Controversial Material

4.800AP

Request for Exemption from Required Use of Book, Materials, or Participation in an Activity

Hickman County Schools

I, _____, hereby request the Board of Education to excuse my
child, _____, from reading/using the book/
materials entitled _____ in _____ grade
at _____ School.

Reason(s) for this request:

I understand that the final authority concerning the use of the book, material, or activity rests with the Board of Education.

Parent Signature: _____

Date: _____

Contact Information: _____

Hickman County Board of Education

	Descriptor Term: Controversial Materials	Descriptor Code: 4.801	Issued Date: 08/01/22
		Rescinds: 4.801	Issued: 06/01/20

1 Parent(s) may request that a student not be required to read a book, use certain materials, or participate
2 in an activity, provided that a written request is submitted on the prescribed form to the director of
3 schools.

4 The director of schools shall present the written request to the Board. The final decision concerning
5 the use of controversial materials shall rest with the Board.

6 No student who is granted such a request by the Board shall be penalized academically for his failure
7 to participate in an activity, read a book or use certain materials. Rather, the student shall be given a
8 similar book, activity or materials and graded accordingly.
9

Cross References

Textbooks 4.401
Reconsideration of Instructional Materials 4.403
Use of the Internet 4.406
School and System Websites 4.407

Hickman County Board of Education

Descriptor Term: Student Equal Access (Limited Public Forum)	Descriptor Code: 4.802	Issued Date: 08/01/22
	Rescinds: 4.802	Issued: 06/01/20

1 STUDENT MEETINGS

2 Schools may allow students to form clubs or groups that meet before, during, and/or after the school
3 day. Requests to form such clubs or groups shall not be denied based upon the religious nature or
4 beliefs of proposed club or group. If permitted, school administrators shall ensure that all clubs and
5 groups have the same abilities to access facilities and advertise their meetings.¹

6 No funds shall be expended by the school for any such meeting beyond the incidental costs associated
7 with providing meeting space. Groups meeting under this policy may be required to pay a reasonable
8 fee for compensating school personnel in the supervision of the activity.

9 No student may be compelled to attend or participate in a meeting under this policy.

10 A student or a group of students who wish to conduct a meeting under this policy must file an
11 application with the principal at least three days prior to the proposed date.

12 The principal shall approve the meeting if he/she determines that:¹

- 13 1. The meeting is voluntary and student-initiated;
- 14 2. There is no sponsorship of the meeting or its content by the school, the Board, or its employees;
- 15 3. The meeting will not materially and substantially interfere with the orderly conduct of the
16 school's educational activities or conflict with other previously scheduled meetings;
- 17 4. Employees of the district are to be present in a non-participatory monitoring capacity; however,
18 no employee shall be required to attend in this capacity if the content of the meeting is contrary
19 to the beliefs of the employee; and
- 20 5. Non-school persons will not direct, control or regularly attend.

21 SCHOOL SPONSORED EVENTS²

22 If the Board or a school principal authorizes an event at which a student is to speak, a limited public
23 forum shall be established for such student speakers. The appropriate administrators shall ensure that:

- 24 1. The forum is provided in a manner that does not discriminate against a student's voluntary
25 expression of a religious viewpoint, if any, on an otherwise permissible subject;
- 26 2. There is an appropriate method of selecting student speakers which is based on neutral criteria;

- 1 3. Student speakers do not engage in speech that is obscene, vulgar, offensively lewd, indecent or
2 promotes illegal drug use.
- 3 To the extent possible and practical, prior to events in which students will speak, notice shall be
4 provided orally and/or in writing that the student's speech does not reflect the endorsement,
5 sponsorship, position, or expression of the Board and its employees.
- 6 Beginning with the 2015-2016 school year, notice of this policy shall be provided in student
7 handbooks and staff handbooks.

Legal References

1. 20 USCA § 4071; *Bd. Of Educ. v. Mergens ex rel. Mergens*, 496 U.S. 226 (1990); TCA 49-6-1805
2. TCA 49-6-1803

Cross References

- Recognition of Religious Beliefs 4.803
Prayer and Period of Silence 4.805

Hickman County Board of Education

Descriptor Term: Recognition of Religious Beliefs, Customs & Holidays	Descriptor Code: 4.803	Issued Date: 08/01/22
	Rescinds: 4.803	Issued: 06/01/20

1 No religious belief or nonbelief shall be promoted or belittled by the school system or its employees.
2 All students and staff members shall be tolerant of the views of others and not discriminate against
3 anyone for a religious viewpoint or lack of a religious viewpoint. Students and staff members shall be
4 excused from participating in practices which are contrary to their religious beliefs.¹

5 **STUDENTS' EXPRESSIONS OF RELIGIOUS VIEWPOINTS**

6 A student's voluntary expression of a religious viewpoint on an otherwise permissible subject shall be
7 treated in the same manner as a student's voluntary expression of a secular viewpoint.

8 Students may express religious beliefs in homework, artwork, and other written and oral assignments
9 free from discrimination based on the religious content of their submissions. These assignments shall
10 be judged by ordinary academic standards of substance and relevance and against other legitimate
11 academic concerns. A student shall not be penalized or rewarded on account of the religious content of
12 the student's work.²

13 **RELIGIOUS HOLIDAYS**

14 Observance of religious holidays shall be as follows:³

- 15 1. The several holidays throughout the year which have both a religious and a secular basis may
16 be observed in the public schools;⁴
 - 17 2. The historical and contemporary values and the origin of religious holidays may be explained
18 in an unbiased and objective manner without sectarian indoctrination;
 - 19 3. Music, art, literature and drama having religious themes or basis are permitted as part of the
20 curriculum for school-sponsored activities and programs if presented in a prudent and objective
21 manner and as a traditional part of the cultural and religious heritage of the particular holiday;
 - 22 4. The use of religious symbols that are part of a religious holiday are permitted as a teaching aid
23 or resource, provided such symbols are displayed as an example of the cultural and religious
24 heritage of the holiday and are temporary in nature; and
 - 25 5. The school district's calendar shall be prepared so as to attempt to minimize conflicts with
26 religious holidays of all faiths. All students and staff members shall be tolerant of the views of
27 others. Students and staff members shall be excused from participating in practices which are
28 contrary to their religious beliefs.¹
- 29
30
31
32

Legal References

1. TCA 49-6-2901 through 2906
2. TCA 49-6-1804
3. *Florey v. Sioux Falls Sch. Dist.*, 619 F. 2d 1311 (8th Cir. 1980)
4. TCA 49-6-3016

Cross References

Student Equal Access 4.802
Staff Rights and Responsibilities 5.600
Attendance 6.200

Hickman County Board of Education

	Descriptor Term: Religious Content of Courses	Descriptor Code: 4.804	Issued Date: 08/01/22
		Rescinds: 4.804	Issued: 06/01/20

1 Educational content which consists of religious themes shall be presented in a factual, objective, and
2 respectful manner in accordance with the following guidelines:

- 3 1. Religious themes may be a part of the curriculum for school-sponsored activities and programs
4 provided it is essential to the learning experience in the various fields of study and is presented
5 objectively;
- 6 2. The inclusion of religion shall be for educational purposes only;¹
- 7 3. The emphasis on religious themes should be only as extensive as necessary for a balanced and
8 comprehensive study of the curriculum. Such studies shall never be used to proselytize, establish,
9 foster, or demean any particular religion, religious tenets, or beliefs;¹ and
- 10 4. Student-initiated expressions to questions or assignments which reflect their beliefs or non-
11 beliefs about a religious theme shall be accommodated.

Legal References

1. TCA 49-6-1005(a)

Cross References

- Basic Curriculum Program 4.201
Staff Rights & Responsibilities 5.600

Hickman County Board of Education

Descriptor Term: Personnel Goals	Descriptor Code: 5.100	Issued Date: 10/03/22
	Rescinds: 5.100	Issued: 07/06/20

1 The general purpose of the administration shall be to coordinate and supervise, under Board policies, the
2 creation and operation of an environment in which students learn most effectively. The Board shall rely
3 on the director of schools to provide the professional administrative leadership.

4 The Board of Education shall clearly specify its requirements and expectations of the director of schools,
5 then holding the director of schools accountable by evaluating how well those requirements and
6 expectations have been met. In turn, the director of schools shall clearly specify requirements and
7 expectations for all administrators who report to him, then holding each accountable by evaluating how
8 well requirement and expectations have been met.

9 Major goals of administration will be:

- 10 1. To manage the system's various resources effectively and efficiently;
- 11 12 2. To provide professional advice and counsel to the Board and to advisory groups established
13 by Board action; and
- 15 3. To assure effective learning programs by:
 - 17 a. Keeping abreast of current educational developments;
 - 18 b. Arranging for staff development;
 - 19 c. Coordinating efforts to improve learning programs, facilities, equipment, and materials;
20 and
 - 21 d. Providing access to the decision-making process to staff, students, parents, and others.

22 The Board recognizes that high morale in the teaching staff is essential if education of the finest
23 quality is to prevail for the pupils of the school system. Teaching is a profession, and the interest of
24 the educational program is best served when mutual understanding, cooperation and communication
25 exist among the Board, the administration, and the instructional staff.

Cross References

School District Goals 1.700



CTE Report	21-22	22-23	23-24	24-25
Ready Graduate Qualifiers	82	88	90	-
Work Ethic Distinction Qualifiers	50	54	73	-
Industry Credentials Earned	43	199	280	-
Work-Based Learning Enrollment	52	54	67	50 (fall only)
CTE Dual Enrollment Enrollment ¹	260	192	482	391 (fall only)
High School CTE Enrollment ²	1839	1480	1692	1274 (fall only)
Middle School CTE Enrollment	-	-	288	656
Average ACT Score ³	EHHS- 17.8 HCHS-17.8	EHHS - 17.7 HCHS - 17.8	EHHS - 17.9 HCHS - 18.1	EHHS-16.75 HCHS-18.57

Ready Graduate - Any cohort graduate who meets one of the four criteria below:

- Scores 21 or higher on the ACT
- Earns 4 EPSOs
- Earns 2 EPSOs and an Industry Credential
- Earns 2 EPSOs and has a score of 31 or higher on the ASVAB AFQT

Work Ethic Distinction - Visit tncworkethic.com to see qualification standards that include points for Attendance, Tardiness, Discipline, GPA, CTE Participation, CTE Competition Participation, Community Service, Post-Secondary Planning, EPSO participation, Industry Credential, Work-Based Learning Participation.

¹ CTE DE numbers reflect all CTE DE courses a student is enrolled in; students can be counted more than once.

² CTE enrollment numbers reflect all CTE courses a student is enrolled in; students are counted more than once if enrolled in multiple CTE courses. The 21-22 number is higher due to the Student Success ½ credit course at EHHS during Eagle Time (35 minute flex period). The Student Success course is no longer recognized by TDOE.

³ ACT data is based on the entire graduating class (Ex: 21-22 is the graduating class of 2022). ACT averages for 21-22 and 22-23 were taken from the state report card from tn.gov and calculated by TDOE. ACT averages for 23-24 and for 24-25 were calculated by using ACT Success for Organizations. TDOE calculations will be updated and released after the appeals process closes.

EXHIBIT 1

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name Shirt Sale

Proposed fundraising activities: Will Sale

Spiritwear shirts for school fundraiser

Purposed Uses of funds raised

Books for vend machine

Expected student involvement (school-wide or specific school organization) 400+ Students.

School wide sale.

Method by which school will receive profit 9% of sales will

Go to the school.

Requested by Darlene Saleh / Bookkeeper Date 9-30-24
Name/Title

Approved by Reisha Cible Date 10/15/24
Principal

Approved by John Mullins Date 10/15/24
Director of Schools*

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES

Fund/Account Name: Cheerleading

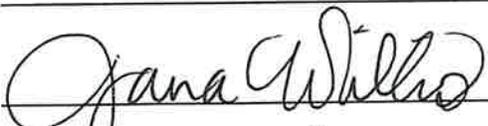
Proposed Fundraising Activities: BBQ Fundraiser

Proposed Uses of Funds Raised: Warm Ups and Competition Entry Fees

Expected Student Involvement (school-wide or specific school organization):
Cheerleaders

Method by which school will receive profit: Cash

Requested by (Name/Title): Samantha Barnhill / Coach Date: 09/30/2024

Approved by (Principal):  Date: 10-14-24

Approved by (Director of Schools):  Date: 10-14-24

PROPOSED FUNDRAISING ACTIVITIES

Fund/Account Name: Boys Basketball

Proposed Fundraising Activities: Banner Fundraiser

Proposed Uses of Funds Raised: general funds, new uniforms

Expected Student Involvement (school-wide or specific school organization):
Boys Basketball

Method by which school will receive profit: cash, check

Requested by (Name/Title): Quallera, AD Date: 9/13/24

Approved by (Principal): Jana Willis Date: 9-13-24

Approved by (Director of Schools): John Mullins Date: 9-24-24

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name HCMS Cheerleading Squad

Proposed fundraising activities: Cheer Clinic to Students

K-5th grade to learn fundamentals of cheer +
perform what has been learned at a half-time.

Purposed Uses of funds raised
Supplies to benefit the cheer program
@ HCMS.

Expected student involvement (school-wide or specific school organization) HCMS
Cheerleaders/any K-5th grade girls.

Method by which school will receive profit Cash/Check

Requested by Madelyn Owens/Coach Date 10/02/24
Name/Title

Approved by Ima S. Higgins Date 10-2-24
Principal

Approved by John Mullins Date 10-2-24
Director of Schools*

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name HCMS Boys Basketball

Proposed fundraising activities: Youth Basketball training 9-28 + 9-29

Purposed Uses of funds raised

Basketball equipment and concession stand products

Expected student involvement (school-wide or specific school organization) _____

K-2nd at CIS gym and 3rd - 5th at HCMS gym

Method by which school will receive profit _____

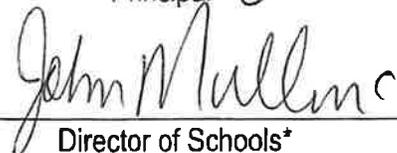
cash and checks

Requested by Mason Floyd/ HCMS Boys Coach
Name/Title

Date 9/12/2024

Approved by 
Principal

Date 9-20-24

Approved by 
Director of Schools*

Date 9-20-24

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name Beta Club

Proposed fundraising activities: Booth at Arts & Crafts

Autumn Fair on the Square

Purposed Uses of funds raised

To attend convention in November

Expected student involvement (school-wide or specific school organization) _____

Beta Club members

Method by which school will receive profit currency

Requested by Kim TOTY / Beta Sponsor Date 9-18-24
Name/Title

Approved by Anna S. Higgins Date 9-18-24
Principal

Approved by John Muller Date 9-18-24
Director of Schools*

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name HCMS Baseball

Proposed fundraising activities: Sponsorship Drive

Purposed Uses of funds raised

Equipment / Uniforms / other team expenses

Expected student involvement (school-wide or specific school organization) _____

HCMS Baseball team

Method by which school will receive profit Donations from businesses
and individuals

Requested by Clay Chen / Head Coach Date 9-18-24
Name/Title

Approved by Ima L. Shupen Date 9-19-24
Principal

Approved by John Miller F Date 9-19-24
Director of Schools*

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name Beta Club

Proposed fundraising activities: Booth at Arts & Crafts

Autumn Fair on the Square

Purposed Uses of funds raised

To attend convention in November

Expected student involvement (school-wide or specific school organization) _____

Beta Club members

Method by which school will receive profit currency

Requested by Kim TOTY / ^{Beta} Sponsor Date 9-18-24
Name/Title

Approved by Ima S. Higgins Date 9-18-24
Principal

Approved by John Mullins Date 9-18-24
Director of Schools*

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name Student Rewards

Proposed fundraising activities: Selling Concessions @ Tailgate Party this Friday, Sept. 20, 2024

Purposed Uses of funds raised
We would like to purchase playground equipment (Ga Ga Pits) for our students to use during recess.

Expected student involvement (school-wide or specific school organization) _____

Community Event

Method by which school will receive profit Currency

Requested by Zach Batty Date 9-18-24
Name/Title

Approved by Jina S. Shipp Date 9-18-24
Principal

Approved by John Mullins Date 9-18-24
Director of Schools*

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name Library

Proposed fundraising activities: Scholastic Book Fair

Purposed Uses of funds raised
Purchase books and supplies for the library

Expected student involvement (school-wide or specific school organization) everyone
will come to the book fair

Method by which school will receive profit Scholastic Dollars.
Cash, if I sell enough

Requested by Raei DeVault Date 9/9/24
Name/Title

Approved by Uma S. Huggins Date 9-9-24
Principal

Approved by John Mullins Date 9-9-24
Director of Schools*

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name Beta Club

Proposed fundraising activities: snowcone sales @ home

Football games - Sept. 19 & Sept 26

Purposed Uses of funds raised

help send Beta Kids to the convention.
del

Expected student involvement (school-wide or specific school organization) _____

Beta Members will work

Method by which school will receive profit currency

Requested by Kim Talley Date 8-30-24
Name/Title

Approved by Uma S. Shupier Date 8-30-24
Principal

Approved by John Mullins Date 8-30-24
Director of Schools*

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name GIRL'S BASKETBALL

Proposed fundraising activities: SPONSORSHIP BANNER

Purposed Uses of funds raised

BASKETBALL GEAR

Expected student involvement (school-wide or specific school organization) _____

Girls Basketball Team

Method by which school will receive profit Cash or Check Sponsorships

Requested by Ron Pickett / Girls Coach Date 9/4/24
Name/Title

Approved by Jina S. Jugg Date 9-6-24
Principal

Approved by John Mullins Date 9-6-24
Director of Schools*

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES



East Hickman High School
7700 Hwy 7, Lyles, TN 37098
Phone 931-670-1366 Fax 931-670-1039

Fund/Account Name Theatre Dept. Eagles Peak Playhouse/WEGU

Account Number _____

Proposed fundraising activities: Community Sponsorship (year-long)

Purposed Uses of funds raised: For Equipment, props, costumes, etc.

Expected Student involvement (school-wide or specific school organization): _____

Students will take letter of sponsorship to local businesses to get funds for tiered sponsorship.

Method by which school will receive profit: check or cash

Requested by: Ernesto Rosas / Theatre Teacher
Name/Title

9-23-24
Date

Acknowledge by: [Signature]
Bookkeeper

9-23-24
Date

Approved by: [Signature]
Principal

9-24-24
Date

Approved by: [Signature]
Director of Schools*

9-24-26
Date

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES



East Hickman High School
7700 Hwy 7, Lyles, TN 37098
Phone 931-670-1366 Fax 931-670-1039

Fund/Account Name Student Council

Account Number 838

Proposed fundraising activities: Spirit links for homecoming. Students can purchase links @ 10¢ each or pay a \$1.00 to cut links from another class

Purposed Uses of funds raised: homecoming needs - flowers, crans, materials for games. If money is left over used for student PBIS.

Expected Student involvement (school-wide or specific school organization): Students may purchase links as they choose.

Method by which school will receive profit: purchase of links

Requested by: Beth Robinson - Student Council sponsor
Name/Title

9-24-24
Date

Acknowledge by:

JGN
Bookkeeper

9-24-24
Date

Approved by:

Carol Moulton
Principal

9-24-19
Date

Approved by:

John Mullins
Director of Schools*

9-24-14
Date

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES



East Hickman High School
7700 Hwy 7, Lyles, TN 37098
Phone 931-670-1366 Fax 931-670-1039

Fund/Account Name Student Council

Account Number 838

Proposed fundraising activities: Homecoming volleyball tournament

Purposed Uses of funds raised: Homecoming needs - flowers, crowns, materials for games. Left over money will be used for student PBIS

Expected Student involvement (school-wide or specific school organization): Students purchase \$1.00 tickets for games on Sept. 30 and Oct. 1

Method by which school will receive profit: purchase of tickets

Requested by: Beth Robinson | Student Council
Name/Title

9-24-24
Date

Acknowledge by: [Signature]
Bookkeeper

9-24-24
Date

Approved by: [Signature]
Principal

9-24-24
Date

Approved by: [Signature]
Director of Schools*

9-24-24
Date

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES



East Hickman High School
7700 Hwy 7, Lyles, TN 37098
Phone 931-670-1366 Fax 931-670-1039

Fund/Account Name EHHS Baseball

Account Number 608

Proposed fundraising activities: Receiving/Asking Community buisnesses to sponsor us for the upcoming season.

Purposed Uses of funds raised: Field/facility upgrades including: wind screens, backstop padding, added dirt, field materials, new L-screens, and potentially a new batting practice portable cage.

Expected Student involvement (school-wide or specific school organization): Baseball players ask local, community buisnesses to sponsor our team, including a brochure with what their donation will go towards.

Method by which school will receive profit: Cash/Check

Requested by: Colton Hunt / Baseball Coach/Teacher
Name/Title

9/13/24
Date

Acknowledge by: [Signature]
Bookkeeper

9/13/24
Date

Approved by: [Signature]
Principal

9-13-24
Date

Approved by: [Signature]
Director of Schools*

9-18-24
Date

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES



East Hickman High School
7700 Hwy 7, Lyles, TN 37098
Phone 931-670-1366 Fax 931-670-1039

Fund/Account Name

Class of 2027

Account Number

Proposed fundraising activities:

Selling Class T-shirts

Purposed Uses of funds raised:

Class of 2027 funds for
class expenses

Expected Student involvement (school-wide or specific school organization):

buying class t-shirts

Method by which school will receive profit:

Cost per t-shirt \$9
sell price \$12 = \$3 profit per shirt sold

Requested by:

Crystal Wilson Class of 2027 sponsor

Name/Title

8/30/24

Date

Acknowledge by:

JGN

Bookkeeper

9/3/24

Date

Approved by:

Colin J. ...

Principal

9/4/24

Date

Approved by:

John Mullins

Director of Schools*

9/11/24

Date

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name Junior class of 2026 / 204

Proposed fundraising activities: Class t-shirt sale

Purposed Uses of funds raised

graduation / senior trip / end of year awards

Expected student involvement (school-wide or specific school organization) _____

Junior class

Method by which school will receive profit Sell t-shirt for \$ 5.00 above cost to have it made.

Requested by Tracy Poth / Class sponsor Date 8/30/24
Name/Title *ggw 8/21/24*

Approved by  Date 9/4/24
Principal

Approved by John Muller Date 9/11/24
Director of Schools*

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES



East Hickman High School
7700 Hwy 7, Lyles, TN 37098
Phone 931-670-1366 Fax 931-670-1039

Fund/Account Name EHHS - cheer

Account Number _____

Proposed fundraising activities: Sell of alumni shirt for cheer participants and donations for "cheer off" competition alum game in US

Purposed Uses of funds raised: transportation & potential competition fees

Expected Student involvement (school-wide or specific school organization): Community wide

Method by which school will receive profit: Cash

Requested by: Dudman Jenkins / Head Coach
Name/Title

9/4/24
Date

Acknowledge by: _____
Bookkeeper

Date

Approved by: [Signature]
Principal

9/4/24
Date

Approved by: John Mullin
Director of Schools*

9-4-24
Date

The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

Form 42022

PROPOSED FUNDRAISING ACTIVITIES



East-Hickman High School
7700 Hwy 7, Lyles, TN 37098
Phone 931-670-1366 Fax 931-670-1039

Fund/Account Name CHHS - Cheer

Account Number _____

Proposed fundraising activities: Poinsetta Sale and frozen wreath sale
sell in October

Proposed Uses of funds raised: Transportation fees and potential
Competition for Nationals (pending board approval)

Expected Student Involvement (school-wide or specific school organization): Community wide

Method by which school will receive profit: check / cash

Requested by: Audred Jenkins / head coach 9/4/24
Name/Title Date

Acknowledge by: _____ Date

Approved by: [Signature] 9/4/24
Bookkeeper Date

Approved by: [Signature] 9-4-24
Principal Date

Approved by: [Signature] _____
Director of Schools* Date

*The principal's consent must be given for all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

Revised 4/2022

PROPOSED FUNDRAISING ACTIVITIES



East Hickman High School
7700 Hwy 7, Lyles, TN 37098
Phone 931-670-1366 Fax 931-670-1039

Fund/Account Name East Hickman 1st and Goal

Account Number _____

Proposed fundraising activities: selling of merchandise apparel, concessions at football games, football programs

Purposed Uses of funds raised: provide food for pregame meals, footballs banquet, equipment purchases

Expected Student involvement (school-wide or specific school organization): football team (EHHS)

Method by which school will receive profit: sponsorships, donations,

cash at games

Requested by: Ashley Turner president 9/5/24
Name/Title Date

Approved by: Cayle Moulton 9/5/24
Principal Date

Approved by: John Mullens 9/5/24
Director of Schools* Date

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES



East Hickman High School
7700 Hwy 7, Lyles, TN 37098
Phone 931-670-1366 Fax 931-670-1039

Fund/Account Name Spanish Club

Account Number 705

Proposed fundraising activities: selling mexican food, snacks @ games (Spring events)
(winter events)

Purposed Uses of funds raised: field trips, cords

Expected Student involvement (school-wide or specific school organization): County-wide

Method by which school will receive profit: cash

Requested by: Elsa Rodriguez
Name/Title

9/4/24
Date

Acknowledge by: [Signature]
Bookkeeper

9-4-24
Date

Approved by: [Signature]
Principal

9-5-24
Date

Approved by: [Signature]
Director of Schools*

9-5-24
Date

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.



Hickman County Schools Trip Request

Name of School: East Hickman High

Name of Club/Group: Journalism

Trip Requested: Lipscomb University Journalism Workshop

Purpose: To learn more about writing and publishing

Date and Time frame: Sept. 16 (all day) Number of students: 9

Number of Chaperones: Male _____ Female 1

Costs associated: \$14.00 + lunch

Attachments (any information or permission slips that are sent home with students)

Has the cafeteria been notified? Upon approval Number of Lunches needed? _____

How will the students travel? By school van

Is a transportation request attached if system transportation is needed? Yes

Signature of person requesting the trip Cornie Graves

Signature of Principal [Signature]

Signature of Instructional Supervisor [Signature]

Signature of Director of Schools John Mullins 8-29-24

*Per Hickman County Board of Education policy 4.302, any requested trip that has an out-of-state destination and/or is planned for overnight must have prior approval by the Board of Education.

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name 869 JNOTC

Proposed fundraising activities: SNAP! (Email Fundraiser)

Purposed Uses of funds raised Offset Military Ball Cost, Assist w/trans-
portation ~~request~~ cost, competition fees, archery equipment.

Expected student involvement (school-wide or specific school organization) _____

JNOTC Student

Method by which school will receive profit Check from organization.

Requested by Isl- h'ly JNOTC instructor Date 10/14/2024
Name/Title

Approved by Robyn Emerson Date 10-14-24
Principal

Approved by John Mullens Date 10-16-24
Director of Schools*

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

DOUG LANE
2059 Lake Drive, Centerville, TN 37033

RONALD GAMMONS
6419 Rice Ln., Lyles, TN 37098

TIM HOBBS
9220 Old Bon Aqua Rd., Bon Aqua, TN 37025

TABITHA CUDE
4141 Lewis Rd., Centerville, TN 37033



John Mullins
Superintendent of Schools
115 MURPHREE AVENUE
CENTERVILLE, TN 37033

CHRISTY MAYS
450 Hwy 50, Centerville, TN 37033

SHERRI BAKER
9037 E 40 Rd., Bon Aqua, TN 37025

JANE HERRON
PO Box 13, Nunnely, TN 37137

School Support Organization
Request For Fundraising Activities

Organization Hickman Co. High School Baseball

Proposed Fundraising Activity Banner Sales

Date(s) 11-1-24 - 5-30-24

Location(s) HCHS

Requested By Cody Doucane 10-15-24
President/Chair of Organization Date

Recommended By Kobyn Emerson 10-15-24
Principal Date

Approved John Mullins 10-15-24
Director of Schools or Designee Date

Not Approved _____
Director of Schools or Designee Date

**** A signed copy will be mailed to the organization and forwarded to the school****

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name Band

Proposed fundraising activities: Fundraiser Calendar

Purposed Uses of funds raised Buy music, supplies, and other needs to support the band program

Expected student involvement (school-wide or specific school organization) All HCHS band students

Method by which school will receive profit Students will receive money to turn into Band director

Requested by Wyatt Anderson / Band Director Date 9/13/24
Name/Title

Approved by Man Figh Date 9/13/24
Principal

Approved by John Mullins Date 9-26-24
Director of Schools*

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name FBLA

Proposed fundraising activities: Calender Fundraiser

Purposed Uses of funds raised
Fund competition expenses

Expected student involvement (school-wide or specific school organization) _____
12

Method by which school will receive profit 100% profit from donations
of calender fundraiser

Requested by Becky Cude/Adviser Date 9-19-24
Name/Title

Approved by Roby Emerson Date 9-20-24
Principal

Approved by John Mullins Date 9-20-24
Director of Schools*

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DOUG LANE
2059 Lake Drive, Centerville, TN 37033

RONALD GAMMONS
6419 Rice Ln., Lyles, TN 37098

TIM HOBBS
9220 Old Bon Aqua Rd., Bon Aqua, TN 37025

TABITHA CUDE
4141 Lewis Rd., Centerville, TN 37033



John Mullins
Superintendent of Schools
115 MURPHREE AVENUE
CENTERVILLE, TN 37033

CHRISTY MAYS
450 Hwy 50, Centerville, TN 37033

SHERRI BAKER
9037 E 40 Rd., Bon Aqua, TN 37025

JANE HERRON
PO Box 13, Nunnely, TN 37137

School Support Organization Request For Fundraising Activities

Organization FTA

Proposed Fundraising Activity Poster Printing Sales

Date(s) 9/17/24 — end of school year

Location(s) HCHS

Requested By Matthew Dotson 9/17/24
President/Chair of Organization Date

Recommended By Ruby Emerson 9-18-24
Principal Date

Approved John Mullins 9-18-24
Director of Schools or Designee Date

Not Approved _____ Date
Director of Schools or Designee

**** A signed copy will be mailed to the organization and forwarded to the school****

DOUG LANE
2059 Lake Drive, Centerville, TN 37033

RONALD GAMMONS
6419 Rice Ln., Lyles, TN 37090

TIM HOBBS
9220 Old Bon Aqua Rd., Bon Aqua, TN 37025

TABITHA CUDE
4141 Lewis Rd., Centerville, TN 37033



John Mullins
Superintendent of Schools
115 MURPHREE AVENUE
CENTERVILLE, TN 37033

CHRISTY MAYS
450 Hwy 50, Centerville, TN 37033

SHERRI BAKER
9037 E 40 Rd., Bon Aqua, TN 37025

JANE HERRON
PO Box 13, Nunnally, TN 37137

**School Support Organization
Request For Fundraising Activities**

Organization HCHS Quarterback Club

Proposed Fundraising Activity Laundry Detergent Fundraiser

Date(s) 9-16-24 to 10-21-24

Location(s) HCHS Football field/field house, Facebook, form for
Players to take home to sell.

Requested By Brandie Craft 9-18-24
President/Chair of Organization Date

Recommended By Rob Emersue 9-19-24
Principal Date

Approved John Mullins 9-19-24
Director of Schools or Designee Date

Not Approved _____ Date
Director of Schools or Designee

**** A signed copy will be mailed to the organization and forwarded to the school****

DOUG LANE
2059 Lake Drive Centerville, TN 37033

RONALD GAMMONS
6419 Rice Ln Lyles, TN 37098

TIM HOBBS
9220 Old Bon Aqua Rd., Bon Aqua, TN 37025

TABITHA CUDE
4141 Lewis Rd , Centerville, TN 37033



John Mullins
Superintendent of Schools
115 MURPHREE AVENUE
CENTERVILLE, TN 37033

CHRISTY MAYS
450 Hwy 60, Cantarville, TN 37033

SHERRI BAKER
0037 E 40 Rd., Bon Aqua, TN 37025

JANE HERRON
PO Box 13, Nunnely, TN 37137

School Support Organization Request For Fundraising Activities

Organization HCHS Quarterback Club

Proposed Fundraising Activity Kick off fish fry

Date(s) 7-26-24

Location(s) HCHS cafeteria

Requested By Brandie Craft 7-23-24
President/Chair of Organization Date

Recommended By Keob Emese 9-19-24
Principal Date

Approved John Mullins 9-19-24
Director of Schools or Designee Date

Not Approved _____
Director of Schools or Designee Date

**** A signed copy will be mailed to the organization and forwarded to the school****

DOUG LANE
2059 Lake Drive, Centerville, TN 37033

RONALD GAMMONS
6419 Rice Ln., Lyles, TN 37098

TIM HOBBS
9220 Old Bon Aqua Rd., Bon Aqua, TN 37025

TABITHA CUDE
4141 Lewis Rd., Centerville, TN 37033



John Mullins
Superintendent of Schools
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CENTERVILLE, TN 37033

CHRISTY MAYS
450 Hwy 50, Centerville, TN 37033

SHERRI BAKER
9037 E 40 Rd, Bon Aqua, TN 37025

JANE HERRON
PO Box 13, Nunnally, TN 37137

School Support Organization Request For Fundraising Activities

Organization HCHS Quarterback Club

Proposed Fundraising Activity T-Shirt/Clothing Sales

Date(s) 7-26-24 - 11-31-24

Location(s) HCHS Football Field / Field house

Requested By Brandie Craft 7-23-24
President/Chair of Organization Date

Recommended By Rob Seman 9-19-24
Principal Date

Approved John Mullins 9-19-24
Director of Schools or Designee Date

Not Approved _____
Director of Schools or Designee Date

**** A signed copy will be mailed to the organization and forwarded to the school****

DOUG LANE
2059 Lake Drive, Centerville, TN 37033

RONALD GAMMONS
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TIM HOBBS
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CENTERVILLE, TN 37033

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450 Hwy 50, Centerville, TN 37033

SHERRI BAKER
9037 E 40 Rd., Bon Aqua, TN 37025

JANE HERRON
PO Box 13, Nunnally, TN 37137

School Support Organization Request For Fundraising Activities

Organization HCHS Quarterback Club

Proposed Fundraising Activity Ad program / banner fundraiser

Date(s) 7-26-24 to 11-31-24

Location(s) HCHS Football Field

Requested By Brandie Craft
President/Chair of Organization

7-23-24
Date

Recommended By R. Emmons
Principal

9-19-24
Date

Approved John Mullins
Director of Schools or Designee

9-19-24
Date

Not Approved _____
Director of Schools or Designee

Date

**** A signed copy will be mailed to the organization and forwarded to the school****

DOUG LANE
2059 Lake Drive Centerville, TN 37033

RONALD GAMMONS
6419 Rice Ln. Lyles, TN 37090

TIM HOBBS
9220 Old Bon Aqua Rd. Bon Aqua, TN 37025

TABITHA CUDE
4141 Lewis Rd. Centerville, TN 37033



John Mullins
Superintendent of Schools
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CENTERVILLE, TN 37033

CHRISTY MAYS
450 Hwy 50, Centerville, TN 37033

SHERRI BAKER
9037 E 40 Rd., Bon Aqua, TN 37025

JANE HERRON
PO Box 13, Nunnally, TN 37137

School Support Organization Request For Fundraising Activities

Organization HCHS Quarterback Club

Proposed Fundraising Activity Parking Pass Fundraiser

Date(s) 7-26-24 to 11-31-24

Location(s) HCHS Football field / parking lot

Requested By Brandie Craft 7-23-24
President/Chair of Organization Date

Recommended By Remondur 9-19-24
Principal Date

Approved John Mullins 9-19-24
Director of Schools or Designee Date

Not Approved _____
Director of Schools or Designee Date

**** A signed copy will be mailed to the organization and forwarded to the school****



SCHOOL SUPPORT ORGANIZATIONS PROPOSED FUNDRAISING ACTIVITIES

(Pursuant to Section 49-2-604, TCA,
To be submitted prior to scheduling any fundraising activity.)

IN COMPLIANCE WITH SCHOOL BOARD POLICY 2.404 AND TCA SECTION 49-2-601 ET SEQ.,
OUR SCHOOL SUPPORT ORGANIZATION SUBMITS THIS PROPOSED FUNDRAISING ACTIVITY
FOR THE DIRECTOR'S APPROVAL. WE REALIZE THAT THE DIRECTOR SHALL CONSIDER, AT A
MINIMUM, THE FOLLOWING WHEN APPROVING OR DENYING A REQUEST BY A SCHOOL
SUPPORT ORGANIZATION TO ENGAGE IN A FUNDRAISING ACTIVITY:

- 1) Whether the fundraising activity, as scheduled, conflicts with the fundraising activity of the school district or an individual school within the district, and
- 2) Whether the fundraising activity is consistent with the goals and mission of the school and/or the school district.

The undersigned submits that this fundraising activity is consistent with the goals and mission of the school and/or the school district, as well as the organization's mission, goals, and objectives.

ORGANIZATION: Back of the Net

DATE OF PROPOSED FUNDRAISING 12 Oct 24

PROPOSED FUNDRAISING ACTIVITY: Halloween costume party

PROPOSED USES OF FUNDS RAISED: We plan to use the funds to help offset the cost of the windbreakers the team's are getting.

OTHER COMMENTS/CONSIDERATIONS RELATED TO THE FUNDRAISER:

REQUESTED BY [Signature] (secretary)
Signature/Title

DATE 23 Aug 24

REVIEWED BY [Signature]
School Principal/Designee

DATE 9-16-23

APPROVED BY [Signature]
Director of Schools/Designee

DATE 9-16-23

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name Yearbook

Proposed fundraising activities: Selling old yearbooks

Purposed Uses of funds raised yearbook funds

Expected student involvement (school-wide or specific school organization) Community

Method by which school will receive profit Cash/Checks

Requested by Robyn Emerson/Principal Date 9-17-24
Name/Title

Approved by Robyn Emerson Date 9-17-24
Principal

Approved by John Mullins Date 9-17-24
Director of Schools*

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name Freshman - HCHS

Proposed fundraising activities: Selling meat sandwiches at tailgate football game 9-20

Purposed Uses of funds raised Freshman class funds

Expected student involvement (school-wide or specific school organization) School wide - ^{East will be} selling outside

Method by which school will receive profit Cash

Requested by Robyn Emerson Name/Title Date 9-17-24

Approved by Robyn Emerson Principal Date 9-17-24

Approved by John Mullins Director of Schools* Date 9-17-24

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name Pride & Spirit

Proposed fundraising activities: Selling poms at home
games for football & basketball

Purposed Uses of funds raised
pride & spirit typically pays for items for
graduation & senior nights

Expected student involvement (school-wide or specific school organization) Pride
& Spirit members

Method by which school will receive profit selling poms for \$1/pom
(cash)

Requested by Jillian Estes / Teacher
Name/Title

Date 9/17/24

Approved by Roby Emerson
Principal

Date 9-17-24

Approved by John Mullins
Director of Schools*

Date 9-17-24

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

(These are poms that pride & spirit purchased last year during basketball)

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name TNStrong

Proposed fundraising activities: Volentceering at the Banana Pudding Fest

Oct 5-6

Purposed Uses of funds raised

purchase prizes for our Anti-Vaping program

Expected student involvement (school-wide or specific school organization) _____

TNStrong students will assist BPF staff w/ needs

Method by which school will receive profit volentceering

Requested by Levi Griego TNStrong Sponsor
Name/Title

Date 8.9.24

Approved by Maec High
Principal

Date 8/30/24

Approved by John Muller
Director of Schools*

Date 8-30-24

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name ~~DAZZCYCLE~~ ELC Classroom

Proposed fundraising activities: Collection of Empty ink Cartridges to DAZZCYCLE.com

Purposed Uses of funds raised

ELC students collect, identify, separate, count, inventory, package, & mail used ink cartridges for recycling. Multiple boxes are located in the community, schools, etc. to collect empty cartridges.

Expected student involvement (school-wide or specific school organization) ELC class

Method by which school will receive profit recycling refund.

Requested by Levi Cariego ELC Teacher HCHS Date 8.9.24
Name/Title

Approved by Marc Higdon Date 8/30/24
Principal

Approved by John Mullen Date 8-30-24
Director of Schools*

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name Bulldog Bakery & Cafe / ELC class

Proposed fundraising activities: Selling student made consumables and handmade items.

Purposed Uses of funds raised
Classroom supplies & Program needs.

Expected student involvement (school-wide or specific school organization) ELC students

lead the program, HCHS students provide an opportunity for ELC students to increase vocational skills training & build on social skill to prepare them for employment after H.S.

Method by which school will receive profit sales

Requested by Levi Griggs ELC Teacher HCHS Date 8.9.24
Name/Title

Approved by Man Fisher Date 8/30/24
Principal

Approved by John Mullins Date 8-30-24
Director of Schools*

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name Band

Proposed fundraising activities: Fundraiser Calendar

Purposed Uses of funds raised Buy Music, supplies, and other needs to support the band program

Expected student involvement (school-wide or specific school organization) All HCHS band students

Method by which school will receive profit Students will receive money to turn into Band director

Requested by Wyatt Anderson / Band Director Date 9/13/24
Name/Title

Approved by Mark Figg Date 9/13/24
Principal

Approved by John Mullins Date 9-13-24
Director of Schools*

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.



Debbie Breece <debbie.breece@hickmank12.org>

2024 TSBA Leadership Conference and Annual Convention

1 message

Brittany Massey <bmassey@tsba.net>
To: Brittany Massey <bmassey@tsba.net>
Cc: Gwen Merrill <gmerrill@tsba.net>

Fri, Apr 19, 2024 at 10:00 AM

Good morning,

Please read this email in its entirety, as it explains the process for our Leadership Conference and Annual Convention registration.

We will be opening up registration for our 2024 Leadership Conference and Annual Convention on **Tuesday, April 23 at 9:00 a.m. CST**. There will be an e-blast sent to our membership outlining all events. After you register, you will receive a confirmation email. However, our room block at the Gaylord Opryland Resort and Convention Center will not open until **Thursday, April 25**. You will not be able to make reservations before that date.

I will send the hotel reservation information out on April 25. You will only be able to make room reservations for the people who are registered for the conference through TSBA.

The Leadership Conference agenda and Convention Schedule are attached. When registering, you will have the following options to select:

- Board Chairman Roundtable (Thursday, November 7) - \$0
- Leadership Conference (Thursday, November 7 – Friday, November 8) - \$225; includes breakfast on Friday Morning (this event counts towards required board member training for 2024-2025)
- Pre-Convention Workshops (Friday, November 8) - \$100; there are two options, but you can only choose one per person since they occur simultaneously
- Annual Convention (Friday, November 8 – Sunday, November 10) - \$400; includes general sessions, the exhibit hall, clinic sessions, Saturday and Sunday Breakfast, and Saturday Lunch
- Board Secretaries' Meeting (Saturday, November 9) - \$0
- Delegate Assembly (Saturday, November 9) - \$0; the 2024 Delegate Assembly Allowance sheet is attached. This will tell you how many delegates your system gets based on 2022-2023 enrollment numbers

If you have any questions, please let me know. We are excited to see everyone at Convention!

Brittany Massey

Director of Finance and Member Services

Tennessee School Boards Association

525 Brick Church Park Drive

Nashville, TN 37207

Phone: (615) 815-3908

Fax: (615) 815-3911

Email: bmassey@tsba.net

Tennessee School Boards Association
2024 Annual Convention Schedule
Gaylord Opryland Resort and Convention Center

Thursday, November 7

- 8:30 a.m.-6:30 p.m. Registration
10:00-11:45 a.m. Board Chairman Roundtable Discussion
Facilitator: Keys Fillauer
2:00-6:00 p.m. Leadership Conference

Friday, November 8

- 7:00 a.m.-6:15 p.m. Registration
7:30-8:15 a.m. Leadership Conference Breakfast
8:30-11:30 a.m. Leadership Conference
11:30 a.m.-12:45 p.m. Lunch (*on your own*)
12:00-4:00 p.m. Exhibit Hall/Reception
1:00-3:00 p.m. Pre-Convention Legal Workshop
1:00-3:00 p.m. Pre-Convention Advocacy Workshop
4:15-5:45 p.m. Opening General Session
Speaker: Sal Khan

Saturday, November 9

- 7:00 a.m.-5:00 p.m. Registration
7:00-10:30 a.m. Exhibit Hall Open
7:00-8:15 a.m. Exhibit Hall Breakfast
8:30-9:30 a.m. Clinic Session A
9:45-10:15 a.m. Exhibit Hall Door Prizes
10:30-11:30 a.m. Clinic Session B
11:45 a.m.-1:15 p.m. Convention Luncheon and Award Ceremony
Entertainment: Kris Thomas sponsored by ABM
1:30-2:30 p.m. Clinic Session C
3:00-4:30 p.m. Delegate Assembly
3:00-4:30 p.m. Board Secretaries' Meeting
8:00 p.m. Karaoke Party
Sponsored by: ABM, Rackley Roofing and USABLE Life

Sunday, November 10

- 7:00-10:00 a.m. Registration
7:15-8:15 a.m. Convention Breakfast
8:30-9:45 a.m. Closing General Session
Speaker: Inky Johnson
9:45 a.m. Adjourn

TSBA Leadership Conference
November 7-8, 2024
Gaylord Opryland Resort and Convention Center
AGENDA

November 7, 2024

2:00 p.m.	Welcome and Introductions	Dr. Dale Viox, TSBA President, Arlington
2:01 p.m.	From Conflict to Conversation	Matt Lehrman, Consultant, Social Prosperity Partners
3:30 p.m.	BREAK	
4:00 p.m.	From Conflict to Conversation (Continued)	
5:00 p.m.	Why Make the Investment in School Communications	Dr. Dale Viox Jeff Mayo, Superintendent, Arlington Tyler Hill, Director of Communications and Planning, Arlington
5:55 p.m.	Announcements	Dr. Dale Viox
6:00 p.m.	Adjourn	

November 8, 2024

7:30-8:15 a.m.	Leadership Conference Breakfast	
8:30 a.m.	Welcome and Introductions	Dr. Dale Viox
8:31 a.m.	Opioid Abuse and Its Impact on Our Students And Districts	Dr. Steve Loyd, Chief Medical Officer, Cedar Recovery; Chairman of TN Opioid Abatement Council
10:15 a.m.	BREAK	
10:30 a.m.	Going to the Dogs! How Therapy Dogs Positively Impact Our Schools	
	Panelists: Robert Blair, Franklin Special, Board Chairman Dr. David Snowden, Franklin Special, Director of Schools Mary Decker, Franklin Special, Associate Director of Schools Amy Patton, Franklin Special, Principal Dr. Charles Farmer, Freedom Middle School, Principal Carol Riordan, Franklin Special, Advisor/Board Secretary	
11:25 a.m.	Wrap Up	Dr. Dale Viox
11:30 a.m.	Adjourn	