

SHERRI BAKER
9037 E 40 Rd., Bon Aqua, TN 37025

RONALD GAMMONS
6419 Rick Ln., Lyles, TN 37098

TIM HOBBS
9220 Old Bon Aqua Rd., Bon Aqua, TN 37025

JIM HUDGINS
1297 E. Grinders Switch Rd., Centerville, TN 37033



John Mullins
Director of Schools
115 MURPHREE AVENUE
CENTERVILLE, TN 37033

JAMES LANE
2059 Lake Dr., Centerville, TN 37033

CHRISTY MAYS
450 Hwy 50, Centerville, TN 37033

VANCE WILLIS
2868 Hwy. 48 N., Nunnely, TN 37137

SPECIAL CALLED BOARD MEETING
Wednesday, September 7, 2022 6:00 PM
Room 203 Central Office

- I. Call To Order
- II. Approval of Agenda
- III. Communications to the Board
 - A. Board Policy 1.2021
- IV. Items Requiring Board Action
 - A. **2022-2023 Return to In-Person Learning and Continuity of Services**
 - B. Federal Grants Approval
 - 1. **ESSER Public Plan for Remaining Funds**
 - 2. Consolidated Application
 - C. Edmentum Contract
 - D. Budget Amendments
- V. Announcements
- VI. Adjourn

The Hickman County Board of Education will meet in a special called session on Wednesday, September 7, 2022, at 6:00 p.m. in Room 203 of the Hickman County Board of Education Central Office. A work session will be held in Room 203 following the special called board meeting.

- I. Call to Order
- II. Moment of Silence
- III. Pledge of Allegiance
- IV. Approval of Agenda
- V. Communications to the Board
 - A. Board Policy 1.2021--Board of Education Vice-Chair
- VI. Items Requiring Board Action
 - A. 2022-2023 Return to In-Person Learning and Continuity of Services--Director of Schools
 - B. 2022-2023 Federal Grants Approval--Director of Schools
 - 1. ESSER Public Plan for Remaining Funds--Director of Schools
 - 2. Consolidated Application--Federal Programs Director
 - C. Edmentum contract--Business Officer
 - D. Employee Insurance--Director of Schools
 - E. Budget Amendments--Business Officer
- IX. Announcements
- X. Adjourn

Hickman County Board of Education

Descriptor Term: Boardsmanship Code of Conduct	Descriptor Code: 1.2021	Issued Date: 10/04/21
	Rescinds: 1.1061	Issued: 11/04/2019

1 The Board adopts these standards as recommended by the Tennessee School Boards Association as a
2 guide to its members as they provide educational leadership for the youth of our state.

3 **MY RELATIONS TO THE CHILDREN**

4 1. I will at all times think in terms of “children first,” always determining how my actions and
5 decisions will affect the education and training of children.

6
7 2. I will seek to provide equal educational opportunities for all children.

8 **MY RELATIONS TO MY COMMUNITY**

9 1. I will endeavor to appraise fairly both the present and future educational needs of the
10 community and to support improvements as finances permit.

11
12 2. I will represent at all times the entire school community and refuse to represent special interests
13 or partisan politics.

14
15 3. I will endeavor to keep the community informed about the progress and needs of the schools.

16 4. I will represent the Board and the school district to the public in such a way as to promote both
17 interest and support.

18
19 5. I will refer to other board members, staff, students, and the public with respect when using
20 social media.

21 **MY RELATIONS TO TEACHERS AND PERSONNEL**

22 1. I will support the employment of those best qualified to serve as employees and insist on a
23 regular and impartial evaluation of all staff.

24
25 2. I will support and protect personnel in performance of their duties.

26
27 3. I will not criticize employees publicly but will express any relevant concerns to the Director of
28 Schools for investigation and action if necessary.

29 **MY RELATIONS WITH OTHER BOARD MEMBERS**

- 1 1. I will understand that the Board makes decisions as a team and that individual board members
2 may not commit the Board to any action.
- 3 2. I will accept the will of the majority vote in all cases and give support to the resulting action.
- 4 3. I will work harmoniously with other board members without trying to dominate the Board or
5 neglect my share of the work.
- 6
- 7 4. I will refuse to make promises as to how I will vote on a matter that will come before the
8 Board.
- 9
- 10 5. I will make decisions only after a complete discussion of items at a board meeting.
- 11

12 **MY RELATIONS WITH THE DIRECTOR OF SCHOOLS**

- 13 1. I will support the full administrative authority as well as responsibility for the Director of
14 Schools to properly discharge all professional duties.
- 15
- 16 2. I will hold the Director of Schools accountable for working with staff and requiring them to
17 work within the framework of policies set up by the Board.
- 18
- 19 3. I will understand that the Board sets the standards for the school district through policy and that
20 board members do not manage the district on a day-to-day basis.
- 21
- 22 4. I will refer all complaints and concerns to the Director of Schools and abstain from individual
23 counsel and action in regard to staff members.

24 **MY RELATIONS TO MYSELF**

- 25 1. I will uphold the integrity and independence of the position.
- 26
- 27 2. I will become familiar with federal and state education laws and school board policies.
- 28
- 29 3. I will educate myself about my duties and responsibilities and current educational issues by
30 individual study and through participation in programs providing needed information.
- 31
- 32 4. I will continually advocate for the goals of the school district.
- 33
- 34 5. I will vote and act impartially for the good of the school district.
- 35
- 36 6. I will avoid conflicts of interest, and I will refrain from using my position on the Board for
37 personal or partisan gain.
- 38 7. I will attend all board meetings and become informed concerning the issues to be considered at
39 those meetings.
- 40

- 1 8. I will model civility to students, employees, and all elements of the community by encouraging
- 2 the free expression of opinion by all board members and engaging in respectful dialogue with
- 3 fellow board members on matters being considered by the Board.

Safe Return to In-person Instruction and Continuity of Services Plan Addendum Guidance 2022-2023

LEAs are required to update the Safe Return to In-Person Instruction and Continuity of Services Plan every six months through **Sept. 30, 2023**. Each time, local education agencies (LEAs) must seek public input on the plan and any revisions and must take such input into account. The purpose of the plan is to keep stakeholders informed.

Every LEA should complete the addendum and upload it to ePlan in the LEA document library and post it to the LEA's website (Feb. 15 and Sept. 15). Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

Please consider the following when completing the addendum:

- Ensure the LEA used multiple models of engagement offered to stakeholders. Examples may include surveys, in-person or virtual committee meetings, town hall meetings, or other inclusive engagement opportunities.
- LEAs should engage all applicable groups noted in meaningful consultation during the crafting of the plan and when making any significant revisions or updates to the plan.
- The number of stakeholders engaged should represent the composition of students. For example, if students with disabilities make up 15 percent of students, then 10-20 percent of respondents should represent this subgroup.
- Ensure the stakeholder engagement happened prior to the development/revision of the plan.
- The LEA must engage the health department in the development and revision of the plan. This is different from providing the health department with COVID-19 numbers.
- Plans must explicitly address every bullet point in Question 3 regarding district policies and strategies.
- Plans require local board approval and public posting.
- LEAs must update the *Safe Return to In-Person Instruction and Continuity of Services Plan* at least every six months through Sept. 30, 2023, seek public input on the plan and any revisions, and take such input into account. All revisions must include an explanation and rationale of why the revisions were made.
- All revisions must include an explanation and rationale, with meaningful public consultation and in an understandable format. The American Rescue Plan (ARP) Act requires LEAs to post their Health and Safety Plans online in a language that parents/caregivers can understand, or, if it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

Safe Return to In-Person Instruction and Continuity of Services Plan Addendum

The Elementary and Secondary School Emergency Relief 3.0 (ESSER 3.0) Fund under the American Rescue Plan (ARP) Act of 2021, Public Law 117-2, was enacted on March 11, 2021. Funding provided to states and local educational agencies (LEAs) helps safely reopen and sustain the safe operation of schools and address the impact of the coronavirus pandemic on the nation's students.

In the fall of 2021, LEAs developed and made publicly available a Safe Return to In-Person Instruction and Continuity of Services Plan. All plans were developed with meaningful public consultation with stakeholder groups. LEAs are required to update the plan every six months through Sept. 30, 2023, and must seek public input on the plan and any revisions and must take such input into account. LEAs also must review and update their plans and ensure they align with any significant changes to CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

The following information is intended to update stakeholders and address the requirement.

LEA Name: **Hickman County Schools**

Date:

1. Describe how the LEA has continued to engage in meaningful consultation with stakeholders in the development of the revised plan. Describe how the LEA engaged the health department in the development of the revised plan.

The Hickman County School System continues to engage with stakeholders in multiple ways. There continue to be four task force groups that work on initiatives in the school system's strategic plan. Each task force group includes school and district administrators, teachers, parents, and community stakeholders. Each school also has a leadership team that consists of educators, support staff, and parents. Hickman County also has a parent advisory committee that provides feedback to the school system on district goals and initiatives. Feedback for school system priorities is discussed in those meetings and through parent and community surveys. Surveys were sent to the community and parents, as well as the Hickman County Chamber of Commerce, the Hickman County Business Education Council, and the Hickman County Economic Development Association. All faculty and staff members were surveyed to get their feedback on how the ESSER funds should be budgeted and prioritized in our school system. The Hickman County School System surveyed community members, parents, business and community leaders, and employees through promotion on our school system website, social media outlets, and our local newspaper. Student and parent survey responses represented the composition of district students. The school system compiled the survey results and utilized the results to review the district's initial plan. The Hickman County School System has consulted with the local department of health and developed updated COVID-19 protocols (attached). The district provides seating charts and relevant contact information to the department of health who then contacts families to notify them of the contact tracing and subsequent quarantine procedures.

2. Provide the extent to which the LEA has updated adopted policies and a description of any such policies on each of the following health and safety strategies.

<i>Appropriate accommodations for children with disabilities with respect to health and safety policies</i>
No specific policy changes are being requested. Reasonable and appropriate accommodations for children with disabilities with respect to health and safety policies will continue to be made. Additional nursing and cleaning services have also been contracted for the 2022-2023 school year.
<i>Physical distancing (e.g., use of cohorts/podding)</i>
No specific policy changes are being requested. Additional spacing in classrooms is provided as feasible.
<i>Hand washing and respiratory etiquette</i>
No specific policy changes are being requested. The district will continue to teach, model, and provide time for proper hand washing and respiratory etiquette in all grades in the school system.
<i>Cleaning and maintaining healthy facilities including improving ventilation</i>
No specific policy changes are being requested. Common areas in the hallways, restrooms, and cafeteria are cleaned regularly throughout the school day and our schools are utilizing ESSER funding to improve ventilation and air circulation
<i>Contact tracing in combination with isolation and quarantine</i>
No specific policy changes are being requested. The Hickman County School System provides information and links to the Tennessee Department of Health guidelines for isolation and quarantine and also provides links to that information online.
<i>Diagnostic and screening testing</i>
No specific policy changes are being requested. Hickman County Schools does not provide onsite testing, but school nursing staff continue to screen students as needed based on symptoms and advise parents/guardians of screening results.
<i>Efforts to provide vaccinations to educators, other staff, and students, if eligible</i>
No specific policy changes are being requested. The Hickman County School System continues to provide opportunities for all employees to receive vaccinations during the school year.
<i>Universal and correct wearing of masks</i>
No specific policy changes are being requested. Wearing masks is at the discretion of the students and staff members.

3. Provide a current description as to how the LEA is ensuring continuity of services including but not limited to services that address students' academic needs and students' and staff's social, emotional, mental health, and other needs, which may include student health and food services.

Students are provided continual educational services through Google classroom and personal contact with instructors if they should need to be away from school. Support through enrichment classes is provided to support social emotional learning. Nutritional services are provided to students upon

request if they are away from school due to COVID-19 protocols. Students receiving mental health services will be provided tele-health virtually. In addition, the AWARE team works to provide teachers and staff with social, emotional, and mental health support as needed.



ESSER 2.0

\$2,517,037.13

Teacher stipends for tutoring and support for virtual learning environment	\$23,330.00
Additional outdoor playground equipment for K-5 schools	\$100,000.00
Purchase document cameras for classrooms	\$6,435.00
Part-time special education assistants to provide tutoring and support learning acceleration for students with disabilities	\$58,131.00
Support staff position to support student attendance, schedule conferences with parents, communicate with families and schools regarding attendance concerns	\$41,599.19
Additional LPN for 2022-2023 for health services	\$38,571.00
Nursing services for summer learning camp (2 nurses)	\$11,007.36
Additional month for Coordinated School Health to supervise nurses, submit health plans, and prepare clinics	\$6,408.72
Position for grant management	\$58,630.13
Technology position to maintain 1:1 devices and network	\$60,496.80
Additional cleaning in schools as needed to prevent spread of illness	\$60,000.00
HVAC unit upgrades	\$900,000.00
Professional Services for ESSER projects	\$150,000.00
Door and window replacement	\$1,000,000.00
Summer Learning Camp 2023 Materials	\$2,427.93
Total	\$2,517,037.13

ESSER 3.0

\$7,071,352.20

Additional teaching positions in grades K-5 to accelerate student learning and/or provide interventions for 2022-2023 and 2023-2024	\$532,678.44
Computer programming for learning acceleration and instruction for grades K-12	\$900,000.00
Contract with Edmentum to provide remediation through credit recovery and learning acceleration through expanded course offerings	\$80,000.00
Purchase lab materials and consumables for STEM classes and science classes	\$40,000.00
Purchase additional materials for literacy instruction	\$200,000.00
Purchase high quality materials for math instruction (manipulatives, workbooks, textbooks)	\$400,000.00
Purchase educational technology to maintain 1:1 devices for teachers and students	\$315,000.00
Audio Visual enhancements for classrooms	\$300,000.00
Desktop computers for classrooms with webcams and monitors	\$150,000.00
Hire full-time math tutors for secondary schools that have interest in becoming math teachers	\$100,000.00
Part-time alternative school teacher to provide tutoring for students	\$49,171.84
Part-time special education assistants to provide tutoring and support learning acceleration for students with disabilities	\$80,737.50
Support staff position to support student attendance, schedule conferences with parents, communicate with families and schools regarding attendance concerns	\$41,599.19
Additional month for Coordinated School Health to supervise nurses, submit health plans, and prepare clinics	\$6,933.28
Pay social workers an additional month to provide student support during summer learning camp in 2023 and 2024	\$24,215.10
Supervisor position for tutoring services and student support services (also the matching portion for TN All Corps Grant)	\$189,449.19

STEM positions	\$267,015.78
Professional development for technology integration for instruction	\$6,000.00
Technology position to maintain 1:1 devices and network	\$62,823.60
HVAC units upgrade	\$522,548.17
Facility assessment plan needs and project professional engineering and construction management services (plumbing, mechanical, electrical)	\$2,200,000.00
Summer learning camp expenses (salaries, materials, transportation, nursing, security, food service)	\$275,000.00
Middle and high school ACT-- Middle School Duke Talent Search, P-ACT opportunities, High school tutoring program for learning acceleration for ACT (Prep classes, books, materials)	\$15,000.00
Upgrade telephone system for better communication	\$30,000.00
Stipends for teachers to attend professional development sessions in their content area	\$30,000.00
Establish high school tutoring program (peer to peer and teacher to student) (stipends, materials, work based learning training)	\$50,000.00
Expand CTE Project-based learning to middle school (materials for collaborative projects and career explorations) based on student interests and create a career exploration lab/makerspace at each middle school	\$62,004.58
Contracted services for the wireless network upgrade and maintenance	\$100,000.00
Substitute teachers for teachers to provide professional development, mentoring opportunities, and peer observation	\$10,000.00
Additional cleaning and cleaning supplies for 2023-2024 as needed to prevent the spread of illness	\$31,176.53
Total	\$7,017,352.20



Date: 08/15/2022
 Order Number: Q-465310
 Revision: 1
 Order Form Expiration Date: 08/23/2022

ORDER FORM

Please fax all pages to 1.877.519.9555 or email to orders@edmentum.com
 Orders Under \$25,000.00 may pay by Credit Card:
 Call 214.294.9901 or e-mail creditcardprocessing@edmentum.com

Customer and Billing Address

Customer No.: 119776
 Customer Name: Hickman Co School District
 Billing Address: 115 Murphree Ave
 Centerville, TN 37033-1443

Products and Services

Products	Qty	License Start Date	License End Date	License Term (Months)
Courseware: Comprehensive Library - Program License	250	08/24/2022	08/23/2023	12
Exact Path: Diagnostic and Learning Path Core Library - Program License	250	08/24/2022	08/23/2023	12
Exact Path: Edmentum Integration	1	08/24/2022	08/23/2023	12
Courseware Blended Onboarding Package	1	08/24/2022	08/23/2023	12
Exact Path Elevate Package	1	08/24/2022	08/23/2023	12

Subtotal: \$43,900.00

Subtotal: \$43,900.00

Estimated Tax: \$0.00

Total US Funds: \$43,900.00

** Unless otherwise specified in this Order Form, the Start Date for your license(s) will be one of the following: (a) the day immediately following the expiration date of the prior license term or (b) the date in which we have accepted your order and have issued log-in credentials for your software license.

*** Services purchased are valid for an annual term. Any service offering that is not used during the applicable term will expire and cannot be carried over or used in subsequent periods.

Invoicing and Payment Terms

The full amount of Your Order will be invoiced when accepted by Us. Payment is due 15 days after invoice date.

Terms and Conditions

For the purposes of this Order Form, "you" and "your" refer to Customer, and "we", "us" and "our" refer to edmentum Inc. and affiliates. This Order Form and any documents it incorporates (including the Standard Purchase and License Terms located at

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<http://www.edmentum.com/standardterms> and the documents it references) form the entire agreement between you and us ("Agreement"). You acknowledge that any terms and conditions in your purchase order or any other documents you provide that enhance our obligations or restrictions or contradict the Agreement do not have force and effect.

Purchase Order

You acknowledge that this Agreement is non-cancellable and you will submit a purchase order for the full amount of this Order Form. Your order will not be scheduled for delivery until you have submitted a purchase order referencing and conforming to this Order Form.

Acceptance

This offer will expire on the Order Form Expiration Date noted above unless we earlier withdraw or extend the offer in writing.

I represent that I have read the terms and conditions included in this Agreement, that I am authorized to accept this offer and the Agreement's terms and conditions on behalf of the customer identified above and that I do accept this offer on behalf of the customer who agrees to adhere to the Agreement's terms and conditions. To the extent that either parties process does not require that I execute this Order Form, I accept, acknowledge and agree to the terms and conditions identified in and referenced in this Agreement as signified by my receipt, use or access of the products and/or services identified. Please fax all pages to 1.877.519.9555 or email to orders@edmentum.com.

Customer Signature

Name (Printed or Typed)

Title

Date





Date: 08/15/2022
 Order Number: Q-465330
 Revision: 1
 Order Form Expiration Date: 08/23/2022

ORDER FORM

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Customer and Billing Address

Customer No.: 119776
 Customer Name: Hickman Co School District
 Billing Address: 115 Murphree Ave
 Centerville, TN 37033-1443

Products and Services

Products	Qty	License Start Date	License End Date	License Term (Months)
Courseware: Comprehensive Library - Program License	250	08/24/2022	08/23/2025	36
Exact Path: Diagnostic and Learning Path Core Library - Program License	250	08/24/2022	08/23/2025	36
Exact Path: Edmentum Integration	1	08/24/2022	08/23/2025	36
Courseware Virtual Onboarding Package	1	08/24/2024	08/23/2025	12
Courseware Virtual Onboarding Package	1	08/24/2023	08/23/2024	12
Courseware Virtual Onboarding Package	1	08/24/2022	08/23/2023	12
Exact Path Virtual Elevate Package	1	08/24/2023	08/23/2024	12
Exact Path Virtual Elevate Package	1	08/24/2024	08/23/2025	12
Exact Path Virtual Elevate Package	1	08/24/2022	08/23/2023	12

Subtotal: \$116,995.00

Subtotal:	\$116,995.00
Estimated Tax:	\$0.00
Total US Funds:	\$116,995.00

** Unless otherwise specified in this Order Form, the Start Date for your license(s) will be one of the following: (a) the day immediately following the expiration date of the prior license term or (b) the date in which we have accepted your order and have issued log-in credentials for your software license.

*** Services purchased are valid for an annual term. Any service offering that is not used during the applicable term will expire and cannot be carried over or used in subsequent periods.

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Invoicing and Payment Terms

The full amount of Your Order will be invoiced when accepted by Us. Payment is due 15 days after invoice date.

Terms and Conditions

For the purposes of this Order Form, "you" and "your" refer to Customer, and "we", "us" and "our" refer to edmentum Inc. and affiliates. This Order Form and any documents it incorporates (including the Standard Purchase and License Terms located at <http://www.edmentum.com/standardterms> and the documents it references) form the entire agreement between you and us ("Agreement"). You acknowledge that any terms and conditions in your purchase order or any other documents you provide that enhance our obligations or restrictions or contradict the Agreement do not have force and effect.

Purchase Order

You acknowledge that this Agreement is non-cancellable and you will submit a purchase order for the full amount of this Order Form. Your order will not be scheduled for delivery until you have submitted a purchase order referencing and conforming to this Order Form.

Acceptance

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I represent that I have read the terms and conditions included in this Agreement, that I am authorized to accept this offer and the Agreement's terms and conditions on behalf of the customer identified above and that I do accept this offer on behalf of the customer who agrees to adhere to the Agreement's terms and conditions. To the extent that either parties process does not require that I execute this Order Form, I accept, acknowledge and agree to the terms and conditions identified in and referenced in this Agreement as signified by my receipt, use or access of the products and/or services identified. Please fax all pages to 1.877.519.9555 or email to orders@edmentum.com.

Customer Signature

Name (Printed or Typed)

Title

Date

