
SPECIAL CALLED BOARD MEETING
Tuesday, January 18, 2022 6:00 PM
Room 203 Central Office

- I. Call To Order
- II. Approval of Agenda
- III. Items Requiring Board Action
 - A. Trip Request
 - 1. HCHS JROTC
 - B. Calculator Bid
 - C. HCHS Library Furniture Bid
 - D. Desktop Computers and Monitors Bid
- IV. Announcements
 - A. Next Board Meeting: Monday, February 7, 2022, at 7:00 p.m.
- V. Adjourn



AMY BRYANT
9589 S. Lick Creek Rd., Lyles, TN 37098

RONALD GAMMONS
6419 Rice Ln., Lyles, TN 37098

TIM HOBBS
9220 Old Bon Aqua Rd., Bon Aqua, TN 37025

JIM HUDGINS
1297 E. Grinders Switch Rd., Centerville, TN 37033

JANE HERRON
1222 Hwy 100., Centerville, TN 37033

STEVE GIANAKOS
9792 Dogwood Dr., Bon Aqua, TN 37025

VANCE WILLIS
2868 Hwy 48 N., Nunnely, TN 37137

Michelle Gilbert
Director of Schools
115 MURPHREE AVENUE
CENTERVILLE, TN 37033

The Hickman County Board of Education will meet in a special called session on Tuesday, January 18, 2022, at 6:00 p.m. in room 203 of the Central Office Building.

- I. Call to Order
- II. Moment of Silence
- III. Pledge of Allegiance
- IV. Approval of Agenda
- V. Items Requiring Board Action
 - A. Trip Request
 1. HCHS JROTC--Sponsor and Students
 - B. Calculator Bid Award--Director of Schools
 - C. HCHS Library Furniture Bid--Director of Schools
 - D. Desktop Computers and Monitors Bid--Director of Schools
- VI. Announcements
 - A. Next Board Meeting: February 7, 2022, 7:00 p.m.



Hickman County Schools Board Agenda Item Request

Date: 8-Dec-21

Name of School: Hickman County High School

Item Requested: Out of State Event

Explanation: HCHS Drill Team request to travel to North Bullitt County High

School to attend a drill competition on 22 January 2022.

Attachments (if necessary and appropriate):

Signature of Person requesting to be placed on the agenda:

Signature of Building Principal

Becky Malen

Invitation To Bid

The Hickman County Finance Office is accepting bids for TI-84 Plus Calculators.

Bid with specifications are online at: www.hickmank12.org/request-for-proposal.

All bidders will be required to submit a conflict of interest disclosure form that can be obtained at: www.hickmank12.org/request-for-proposal.

Sealed bids must be mailed or delivered to the Hickman County Finance Office, 114 North Central Avenue, Suite 203, Centerville, TN 37033 and clearly marked on the outside of the envelope "TI-84 Plus Calculators". Bids will be opened on Tuesday, December, 14, 2021 at 1:00 p.m. in the Finance Office.

The Hickman County Board of Education reserves the right to accept or reject any and all bids or parts of bids and to waive any informalities that would prevent the acceptance of a better bid.

Present Renny Mayberry
Marty Weems

	<u>TI-84 Plus</u>	<u>TI-84 Plus Schoolhouse Yellow</u>	<u>TI-84 SmartView</u>
The Bach Company	99.90	999.00	135.00 License
Seantex	101.50	1015.00	70.00 5+
Staples	107.42	1359.99	64.10
School Specialty	139.14	1391.41	No Bid
			168.92

The Hickman County Board of Education is requesting bids for TI- 84 Plus calculators for the Hickman County School System.

The Hickman County Board of Education reserves the right to award this bid on QUALITY, PRICE, AND AVAILABILITY OF THE PRODUCT SPECIFIED. Specifications and instructions are as follows:

The Hickman County Board of Education intends by this bid, to purchase “TI-84 Plus Calculators” for our school system. The following specifications will apply:

Bid pricing to include delivery.

Bid price to be valid for one (1) year from date of School Board approval.

Item #	Description	\$	Bid Price
* 1	TI-84 Plus		99.90 ea.
* 2	TI-84 Plus Schoolhouse Yellow (set of 10)		999.00 / Ten-Pack
3	TI-84 SmartView emulator software (84EMU/VP/ESW)	1 license 5+ licenses	135.00 / license 70.00 / license
* Three-Year Unconditional Warranty on all calculator hardware			

If any additional information is needed, please contact Debbie Breece at 931-729-3391 ext 0. All bids could, if the Board of Education chooses, be awarded on a line item basis.

Sealed bids must be mailed or delivered to the Hickman County Finance Office, 114 North Central Avenue, Suite 203, Centerville, TN 37033 and clearly marked on the outside of the envelope “TI-84 Plus Calculators”. Bids will be opened on Tuesday, December 14, 2021 at 1:00 pm in the Finance Office

The Hickman County Board of Education requests you to bid on items subject to these conditions:

- The Board reserves the right to increase or decrease amounts and/or quantities at its sole discretion. Quantities have been provided as an approximation and may be estimates of potential purchases and are not necessarily guaranteed initial purchase quantities.
- HCBOE is a tax-exempt organization. The Bidder is responsible for and bid cost must reflect any/all sales and use tax for the materials and or equipment.
- This bid is ultimately subject to funding.
- HCBOE reserves the right to waive any formalities to accept any bids as a whole, split bid, and/or accept any individual item or items within a bid or to reject any or all bids whichever is in the best interest of HCBOE. The Board reserves the right to reject any/and all bids for any reason.

THE BACH COMPANY
760 San Antonio Rd.
Palo Alto, CA. 94303

- Items of various manufacturers may be bid; however, it is the responsibility of the bidder to satisfy the Board's representative that substituted items are equal to or better than the specified items. All items bid however, must be of such character, quality and design as will serve the purpose for which it is intended to be used equally as well as that specified, and be equally suitable to the needs of the HCBOE. When submitting on items other than specified, include complete specifications on the items submitted. When no reference is made by the bidder to the make or grade proposed to be furnished it is understood that the specific article or services named in the bid are to be furnished. The bidder will abide by and comply with the true intent of the specifications and not take advantage of any unintentional error or omission, but shall fully address the intent and meaning of each aspect of the specifications. The Board's representative shall make all determinations in regard to equal to or better than.
- By submission of this bid the vendor agrees to all terms and conditions stated therein. Disputes or legal matters will be litigated in Hickman County or the Middle Tennessee District. Issuance of the purchase order will be the award notice.
- Awarded bidder shall indemnify, defend, save and hold harmless HCBOE, its officers, agents and employees from all suits, claims, actions or damages of any nature brought because of, arising out of, or due to breach of the agreement by Bidder, its subcontractors, suppliers, agents, or employees or due to any negligent act or occurrence or any omission or commission of bidder, its subcontractors, suppliers, agents or employees submitted on the attached form and signed by the bidder. All bids are to be complete in every detail as required. Those that are incomplete, contain irregularities or are not in accordance with the specifications may be rejected.
- All bids are to be sealed and marked with the bid number on the outside of the envelope. Bids can be hand delivered or mailed before the bid date and time. Bids submitted by Fax or E-mail will not be accepted.
- Bids are to be valid for a minimum of sixty (60) days or until awarded whichever comes first.
- It is the bidder's responsibility to comply with all local, state, and federal laws, regulations, statues, codes, licensing, permits, ordinances, and other requirements. The bidder must be prepared to substantiate compliance upon request by the Board's representative. In the event a bidder fails to preform, HCBOE reserves the right to begin negotiations with the "next best bidder". HCBOE reserves the right to terminate this agreement with or without cause at any time.
- Bid prices shall include delivery of all items F.O.B. destination. The term F.O.B. destination shall mean delivered and unloaded in-house or on-site service, with all charges for transportation and unloading prepaid by the bidder.
- It is the bidder's responsibility to submit a completed IRS Form W-9 or their social security number before any invoices can be paid.

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- Bids may not be awarded to any party which is debarred or suspended or is otherwise excluded for participation in Federal assistance programs under Executive Order 12549, "Debarment and Suspension".
- Any and all bidders, and bidder employees, and any bidder sub-contractors and its employees that perform any services at Hickman County Schools must submit to a criminal history records check, at the bidders' expense, conducted by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation prior to permitting the employee to have contact with students or enter school grounds when students are present. Reference Tennessee Code Annotated Section 49-5-413. Bidders are to complete the Criminal Background Compliance Affidavit and return with the bid documents.
- If a contractor, has five or more employees receiving pay, the contractor shall have a drug-free workplace program that complies with Title 50, Chapter 9 of the Code of Tennessee. Contractor shall ensure that it is in compliance with Public Acts, 2000, Chapter No. 919. Contractor to complete the attached Drug-Free Workplace Compliance Affidavit and return with their bid documents.
- Per Tennessee Code Annotated Title 12, effective July 1, 2016: By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to Title 12-12-106.
- Bidder agrees that no person on the grounds of handicap, age, race, color, religion, sex or national origin, shall be excluded from participation in, or be denied benefits of, or be otherwise subjected to discrimination in the performance of this agreement, or in the employment practices of the bidder. Bidder shall upon request show proof of such non-discrimination, and shall post in conspicuous places available to all employees and applicants notices of non-discrimination. Bidder covenants that it complies with the Fair Wage and Hour Laws, the National Labor relations Act, and other federal and state employment laws as applicable. Bidder covenants that it does not engage in illegal employment practices. Bidder covenants that it has no public or private interest, and shall not acquire directly or indirectly any interest that would conflict in any manner with the provision of its goods or performance of its services.
- Hickman County Board of Education follows Tenn. Code Ann. 12-3-1203 - Purchases for local governmental units - Any municipality, county, utility district, or other local government unit of the state may, upon request purchase supplies, equipment, and services for any other municipality, county, utility district, or other local governmental unit. The Hickman County Board of Education reserves the right to award this bid on QUALITY, PRICE, AND AVAILABILITY OF THE PRODUCT SPECIFIED.

THE BACH COMPANY
760 San Antonio Rd.
Palo Alto, CA. 94303



QUOTATION

760 SAN ANTONIO RD. PALO ALTO, CA 94303
 TOLL FREE 1-800-248-2224 FAX 1-650-494-1995

www.bachcompany.com

larry.bach@bachcompany.com

<u>SCHOOL NAME & ADDRESS</u> Hickman County Board of Education Centerville, TN		<u>PHONE</u>		
<u>REQUESTED BY</u> Hickman County Board of Education		<u>FAX</u>		
<u>REQUESTED DATE</u> 12/09/2021		<u>QUOTATION BY</u> Larry Bach		
<u>QUOTATION NUMBER</u> TI-84Plus Calculators, One Year Bid				
<u>LINE</u>	<u>ITEM NUMBER and DESCRIPTION</u>	<u>QTY</u>	<u>UNIT PRICE</u>	<u>EXTENDED</u>
1	TI-84PLUS Texas Instruments TI-84Plus gray-scale display graphing calculator with USB port.	TBD	\$ 99.90 / Each	
2	TI-84PLUS TP YELLOW Ten-pack of TI-84PLUS graphing calculators with "EZ SPOT" School Property markings. Each pack of ten calculators includes a wall poster and instructional material.	TBD	\$ 999.00 / Ten-Pack	
3	TI-SMARTVIEW CE™ Windows™ and MAC based calculator emulator for the TI-84PLUS family. The TI-SmartView CE™ v 4.0 emulator is an easy-to-use demonstration tool for classroom instruction of math concepts.	1 ea. License	\$ 135.00 / License	
4	TI-SMARTVIEW™ CE / VP Volume/Perpetual License. Windows™ and Mac™ based emulator for the TI-84PLUS Family. The TI-SmartView™ CE emulator is an easy-to-use demonstration tool for classroom instruction of math and science concepts.	Min. Order of 5 or more Licenses	\$ 70.00 / License	
5				
6	* <u>Unconditional, Extended Three-Year (3 Year) Warranty on all Texas Instruments™ hardware and accessories. Warranty covers accidental damage from classroom use as well as initial factory defects.</u>			No Charge Shipping
7				
8				
9				
10				

SCANTEX BUSINESS SYSTEMS

P.O. BOX 47398

ATLANTA, GA 30362

(770) 394-4500

(800) 241-0348

FAX (770) 452-7822

BID: TI-84 Plus Calculators

CUSTOMER:

Hickman County Finance Office

114 North Central Avenue

Suite 203

Centerville, tN 37033

DATE:

12/7/2021

DESCRIPTION	UNIT	ORDER NO.	QTY	PRICE/UNIT	TOTAL PRICE
TI-84Plus in a trapped blister	ea	84PL/TBL/1L1		101.50	
TI-84Plus EZ Spot/TP	TP	84PL/TPK/1L1		1,015.00	
TI-SmartView™ Software - PC/Mac® Compatible					
84 - Volume Perpetual (Electronic). Min. order 5 seats. Ea Seat:	ea	84EMU/VP/ESW		64.10	
Note: When ordering Electronic Download Software, please provide one email address for download.					

TERMS: Net 30
DELIVERY: 10 Days ARO

Per Kolmers

Signature

Sub Total:	
S & H:	Included
Total:	

Please send P.O.'s to:
Scantex Business Systems
P.O. Box 47398
Atlanta, GA 30362
Email: sales@ticalculators.com
Fax: 770-452-7822

Please remit to:
Scantex Business Systems
1424 Odenton Road
Odenton, MD 21113

The Hickman County Board of Education is requesting bids for TI- 84 Plus calculators for the Hickman County School System.

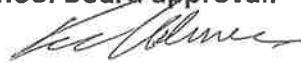
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Bid price to be valid for one (1) year from date of School Board approval.

Scantex Business systems



Item #	Description	Bid Price
1	TI-84 Plus	101.50
2	TI-84 Plus Schoolhouse Yellow (set of 10)	1,015.00
3	TI-84 SmartView emulator software (84EMU/VP/ESW) (Min.order 5 seats). Each Seat:	64.10

Delivery: 10 days ARO Terms: Net 30

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- Items of various manufacturers may be bid; however, it is the responsibility of the bidder to satisfy the Board's representative that substituted items are equal to or better than the specified items. All items bid however, must be of such character, quality and design as will serve the purpose for which it is intended to be used equally as well as that specified, and be equally suitable to the needs of the HCBOE. When submitting on items other than specified, include complete specifications on the items submitted. When no reference is made by the bidder to the make or grade proposed to be furnished it is understood that the specific article or services named in the bid are to be furnished. The bidder will abide by and comply with the true intent of the specifications and not take advantage of any unintentional error or omission, but shall fully address the intent and meaning of each aspect of the specifications. The Board's representative shall make all determinations in regard to equal to or better than.
- By submission of this bid the vendor agrees to all terms and conditions stated therein. Disputes or legal matters will be litigated in Hickman County or the Middle Tennessee District. Issuance of the purchase order will be the award notice.
- Awarded bidder shall indemnify, defend, save and hold harmless HCBOE, its officers, agents and employees from all suits, claims, actions or damages of any nature brought because of, arising out of, or due to breach of the agreement by Bidder, its subcontractors, suppliers, agents, or employees or due to any negligent act or occurrence or any omission or commission of bidder, its subcontractors, suppliers, agents or employees submitted on the attached form and signed by the bidder. All bids are to be complete in every detail as required. Those that are incomplete, contain irregularities or are not in accordance with the specifications may be rejected.
- All bids are to be sealed and marked with the bid number on the outside of the envelope. Bids can be hand delivered or mailed before the bid date and time. Bids submitted by Fax or E-mail will not be accepted.
- Bids are to be valid for a minimum of sixty (60) days or until awarded whichever comes first.
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- Bid prices shall include delivery of all items F.O.B. destination. The term F.O.B. destination shall mean delivered and unloaded in-house or on-site service, with all charges for transportation and unloading prepaid by the bidder.
- It is the bidder's responsibility to submit a completed IRS Form W-9 or their social security number before any invoices can be paid.

- Bids may not be awarded to any party which is debarred or suspended or is otherwise excluded for participation in Federal assistance programs under Executive Order 12549, "Debarment and Suspension".
- Any and all bidders, and bidder employees, and any bidder sub-contractors and its employees that perform any services at Hickman County Schools must submit to a criminal history records check, at the bidders' expense, conducted by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation prior to permitting the employee to have contact with students or enter school grounds when students are present. Reference Tennessee Code Annotated Section 49-5-413. Bidders are to complete the Criminal Background Compliance Affidavit and return with the bid documents.
- If a contractor, has five or more employees receiving pay, the contractor shall have a drug-free workplace program that complies with Title 50, Chapter 9 of the Code of Tennessee. Contractor shall ensure that it is in compliance with Public Acts, 2000, Chapter No. 919. Contractor to complete the attached Drug-Free Workplace Compliance Affidavit and return with their bid documents.
- Per Tennessee Code Annotated Title 12, effective July 1, 2016: By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to Title 12-12-106.
- Bidder agrees that no person on the grounds of handicap, age, race, color, religion, sex or national origin, shall be excluded from participation in, or be denied benefits of, or be otherwise subjected to discrimination in the performance of this agreement, or in the employment practices of the bidder. Bidder shall upon request show proof of such non-discrimination, and shall post in conspicuous places available to all employees and applicants notices of non-discrimination. Bidder covenants that it complies with the Fair Wage and Hour Laws, the National Labor relations Act, and other federal and state employment laws as applicable. Bidder covenants that it does not engage in illegal employment practices. Bidder covenants that it has no public or private interest, and shall not acquire directly or indirectly any interest that would conflict in any manner with the provision of its goods or performance of its services.
- Hickman County Board of Education follows Tenn. Code Ann. 12-3-1203 - Purchases for local governmental units - Any municipality, county, utility district, or other local government unit of the state may, upon request purchase supplies, equipment, and services for any other municipality, county, utility district, or other local governmental unit. The Hickman County Board of Education reserves the right to award this bid on QUALITY, PRICE, AND AVAILABILITY OF THE PRODUCT SPECIFIED.

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
TechMart Computer Products, Inc.

2 Business name/disregarded entity name, if different from above
Scantex Business Systems

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC

C Corporation

S Corporation

Partnership

Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
1424 Odenton Road

6 City, state, and ZIP code
Odenton, MD 21113

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

				-					
--	--	--	--	---	--	--	--	--	--

or

Employer identification number

5	2	-	1	4	5	9	2	5	6
---	---	---	---	---	---	---	---	---	---

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person ▶ 

Date ▶ 12/9/2021

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

December 14, 2021

Debbie Breece
Hickman County Board of Education
115 Murphree Ave
Centerville, TN 37033

Dear Debbie:

Thank you for inviting Staples to participate in the bidding process for Hickman County Board of Education's TI-84 calculator program. At Staples, we are dedicated to helping organizations get more done every day. That's why Staples makes finding, buying and delivering the right products and solutions faster and easier. Staples provides customized solutions to help your organization achieve their goals. The highlights of our solution include:

- Competitive program pricing through Sourcewell Cooperative, based on your Request for Proposal requirements.
- Support from an Account Management team you can count on, dedicated to providing insights and program recommendations.
- Free, Fast Delivery* – Most items delivered next day to business and home addresses via our reliable, professional delivery team. *On qualifying orders
- Easy online ordering, with the ability to set spend limits and approval flows, a line-item budget center to charge orders to multiple departments and transactional details to easily reconcile orders. Order management is easy with shopping lists for fast reordering, order tracking, delivery notifications, free returns, reporting and online bill pay.

This proposal provides pricing to which Staples is hereby committed. Our pricing offer is valid for 90 days from submission of this proposal. Should a contract not be executed in that time, we reserve the right to adjust pricing based on any incurred manufacturer price increases. Notwithstanding anything to the contrary, Staples reserves the right to adjust pricing due to the impact of tariffs, customs or duties imposed on the products. Legal or business terms, covenants and conditions are subject to further discussion and good faith negotiations between Hickman County Board of Education and Staples. No terms (including any pricing) shall apply prior to the date the parties fully execute an agreement.

We welcome the opportunity for further discussion.

Sincerely,

Michael Haun
Business Development Executive
501-831-6453
Michael.Haun@Staples.com



The Hickman County Board of Education is requesting bids for TI- 84 Plus calculators for the Hickman County School System.

The Hickman County Board of Education reserves the right to award this bid on **QUALITY, PRICE, AND AVAILABILITY OF THE PRODUCT SPECIFIED**. Specifications and instructions are as follows:

The Hickman County Board of Education intends by this bid, to purchase “TI-84 Plus Calculators” for our school system. The following specifications will apply:

Bid pricing to include delivery.

Bid price to be valid for one (1) year from date of School Board approval.

Item #	Description	Bid Price
1	TI-84 Plus	\$107.42 #566641
2	TI-84 Plus Schoolhouse Yellow (set of 10)	\$1,359.99 #731603
3	TI-84 SmartView emulator software (84EMU/VP/ESW)	No Bid

If any additional information is needed, please contact Debbie Breece at 931-729-3391 ext 0. All bids could, if the Board of Education chooses, be awarded on a line item basis.

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- HCBOE is a tax-exempt organization. The Bidder is responsible for and bid cost must reflect any/all sales and use tax for the materials and or equipment.
- This bid is ultimately subject to funding.
- HCBOE reserves the right to waive any formalities to accept any bids as a whole, split bid, and/or accept any individual item or items within a bid or to reject any or all bids whichever is in the best interest of HCBOE. The Board reserves the right to reject any/and all bids for any reason.

- Items of various manufacturers may be bid; however, it is the responsibility of the bidder to satisfy the Board's representative that substituted items are equal to or better than the specified items. All items bid however, must be of such character, quality and design as will serve the purpose for which it is intended to be used equally as well as that specified, and be equally suitable to the needs of the HCBOE. When submitting on items other than specified, include complete specifications on the items submitted. When no reference is made by the bidder to the make or grade proposed to be furnished it is understood that the specific article or services named in the bid are to be furnished. The bidder will abide by and comply with the true intent of the specifications and not take advantage of any unintentional error or omission, but shall fully address the intent and meaning of each aspect of the specifications. The Board's representative shall make all determinations in regard to equal to or better than.
- By submission of this bid the vendor agrees to all terms and conditions stated therein. Disputes or legal matters will be litigated in Hickman County or the Middle Tennessee District. Issuance of the purchase order will be the award notice.
- Awarded bidder shall indemnify, defend, save and hold harmless HCBOE, its officers, agents and employees from all suits, claims, actions or damages of any nature brought because of, arising out of, or due to breach of the agreement by Bidder, its subcontractors, suppliers, agents, or employees or due to any negligent act or occurrence or any omission or commission of bidder, its subcontractors, suppliers, agents or employees submitted on the attached form and signed by the bidder. All bids are to be complete in every detail as required. Those that are incomplete, contain irregularities or are not in accordance with the specifications may be rejected.
- All bids are to be sealed and marked with the bid number on the outside of the envelope. Bids can be hand delivered or mailed before the bid date and time. Bids submitted by Fax or E-mail will not be accepted.
- Bids are to be valid for a minimum of sixty (60) days or until awarded whichever comes first.
- It is the bidder's responsibility to comply with all local, state, and federal laws, regulations, statutes, codes, licensing, permits, ordinances, and other requirements. The bidder must be prepared to substantiate compliance upon request by the Board's representative. In the event a bidder fails to perform, HCBOE reserves the right to begin negotiations with the "next best bidder". HCBOE reserves the right to terminate this agreement with or without cause at any time.
- Bid prices shall include delivery of all items F.O.B. destination. The term F.O.B. destination shall mean delivered and unloaded in-house or on-site service, with all charges for transportation and unloading prepaid by the bidder.
- It is the bidder's responsibility to submit a completed IRS Form W-9 or their social security number before any invoices can be paid.

- Bids may not be awarded to any party which is debarred or suspended or is otherwise excluded for participation in Federal assistance programs under Executive Order 12549, "Debarment and Suspension".
- Any and all bidders, and bidder employees, and any bidder sub-contractors and its employees that perform any services at Hickman County Schools must submit to a criminal history records check, at the bidders' expense, conducted by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation prior to permitting the employee to have contact with students or enter school grounds when students are present. Reference Tennessee Code Annotated Section 49-5-413. Bidders are to complete the Criminal Background Compliance Affidavit and return with the bid documents.
- If a contractor, has five or more employees receiving pay, the contractor shall have a drug-free workplace program that complies with Title 50, Chapter 9 of the Code of Tennessee. Contractor shall ensure that it is in compliance with Public Acts, 2000, Chapter No. 919. Contractor to complete the attached Drug-Free Workplace Compliance Affidavit and return with their bid documents.
- Per Tennessee Code Annotated Title 12, effective July 1, 2016: By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to Title 12-12-106.
- Bidder agrees that no person on the grounds of handicap, age, race, color, religion, sex or national origin, shall be excluded from participation in, or be denied benefits of, or be otherwise subjected to discrimination in the performance of this agreement, or in the employment practices of the bidder. Bidder shall upon request show proof of such non-discrimination, and shall post in conspicuous places available to all employees and applicants notices of non-discrimination. Bidder covenants that it complies with the Fair Wage and Hour Laws, the National Labor relations Act, and other federal and state employment laws as applicable. Bidder covenants that it does not engage in illegal employment practices. Bidder covenants that it has no public or private interest, and shall not acquire directly or indirectly any interest that would conflict in any manner with the provision of its goods or performance of its services.
- Hickman County Board of Education follows Tenn. Code Ann. 12-3-1203 - Purchases for local governmental units - Any municipality, county, utility district, or other local government unit of the state may, upon request purchase supplies, equipment, and services for any other municipality, county, utility district, or other local governmental unit. The Hickman County Board of Education reserves the right to award this bid on QUALITY, PRICE, AND AVAILABILITY OF THE PRODUCT SPECIFIED.

Hickman County Government

Conflict of Interest Disclosure Form

The County Financial Management System of 1981 contains the most stringent conflict of interest provisions. TCA §5-21-121 provides:

- (a) The director, purchasing agent, members of the committee, members of the county legislative body or other officials, employees, or members of the board of education or highway commission shall not be financially interested or have any personal beneficial interest, either directly or indirectly, in the purchase of any supplies, materials, equipment or contractual services for the county.
- (b) No firm, corporation, partnership, association or individual furnishing any such supplies, materials, equipment or contractual services, shall give or offer, nor shall the director or purchasing agent or any assistant or employee accept or receive directly or indirectly from any person, firm, corporation, partnership or association to whom any contract may be awarded, by rebate, gift or otherwise, any money or other things of value whatsoever, or any promise, obligation or contract for future reward or compensation.

Date: 12/6/2021 Name: Michael Hawn

Please describe below any relationships, transactions, positions you hold (volunteer or otherwise), or circumstances that you believe could contribute to a conflict of interest:

I have no conflict of interest to report.

I have the following conflict of interest to report (please specify any boards or committees you (and/or your spouse) sit on, the name of your employer and any businesses you or your spouse may own.

I hereby certify that the information set forth above is true and complete to the best of my knowledge.

Date: 12/6/2021 Signature: Michael Hawn



December 02, 2021

**HICKMAN COUNTY SCHOOL DISTRICT
115 MURPHREE AVE
CENTERVILLE, TN 37033-1443 US**

Account # 268635

RE: 8540009 TI-84 PLUS CALCULATORS

On behalf of School Specialty LLC, it is my pleasure to submit the enclosed bid response for your consideration.

Pricing will be valid from **January 14, 2022 through December 31, 2022.**

Once you've awarded these bid items, save time and money by:

- Providing a copy of the **bid tabulation** (and/or a copy of awarded vendors). This allows us to set up your special pricing in advance of your orders and ensures you receive the best price possible on future bids.
- Referencing your School Specialty bid number **Q-138316** on your orders. This ensures fast and efficient order entry and accurate pricing.
 - ❖ *Prices do not include sales tax. If applicable, taxes will be added to your invoice. All prices are FOB destination (free shipping).*

****Live specimens (prefix L) and hazardous materials (prefix H) may incur additional charges. Please refer to www.schoolspecialty.com for more information.**

Remember, School Specialty is even easier to do business with. We've **simplified** access to all our products. One bid covers all your educational needs. ***It's that simple!***

Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script that reads "Erin Marchildon".

Erin Marchildon



Contact Information

Questions regarding this offer:

Erin Marchildon

W6316 Design Drive

Greenville, WI 54942

Phone (800) 554-7632

Fax (800) 675-1775

Email: bidwestnotices@schoolspecialty.com

Sales Representative

Michael Warfield

Phone: (615) 203-4415

Email: michael.warfield@schoolspecialty.com

Customer Care:

*Questions regarding order status,
shipment status, damages, shortages*

Attn: Customer Care Department

Phone (888) 388-3224

Email: customercare@schoolspecialty.com

Order Processing:

To place your order

Attn: Order Department

Phone (888) 388-3224

orders@schoolspecialty.com

Payment Remit To:

School Specialty, LLC

PO Box 825640

Philadelphia, PA 19182-5640

Phone (800) 305-0174

Email: billing@schoolspecialty.com

The Hickman County Board of Education is requesting bids for TI- 84 Plus calculators for the Hickman County School System.

The Hickman County Board of Education reserves the right to award this bid on QUALITY, PRICE, AND AVAILABILITY OF THE PRODUCT SPECIFIED. Specifications and instructions are as follows:

The Hickman County Board of Education intends by this bid, to purchase “TI-84 Plus Calculators” for our school system. The following specifications will apply:

Bid pricing to include delivery.

Bid price to be valid for one (1) year from date of School Board approval.

Item #	Description	Bid Price
1	TI-84 Plus SSL # 078653	\$139.14
2	TI-84 Plus Schoolhouse Yellow (set of 10) SSL # 081052	\$1,391.41
3	TI-84 SmartView emulator software (84EMU/VP/ESW) SSL # 2087472	\$168.92

If any additional information is needed, please contact Debbie Breece at 931-729-3391 ext 0. All bids could, if the Board of Education chooses, be awarded on a line item basis.

Sealed bids must be mailed or delivered to the Hickman County Finance Office, 114 North Central Avenue, Suite 203, Centerville, TN 37033 and clearly marked on the outside of the envelope “TI-84 Plus Calculators”. Bids will be opened on Tuesday, December 14, 2021 at 1:00 pm in the Finance Office

The Hickman County Board of Education requests you to bid on items subject to these conditions:

- The Board reserves the right to increase or decrease amounts and/or quantities at its sole discretion. Quantities have been provided as an approximation and may be estimates of potential purchases and are not necessarily guaranteed initial purchase quantities.
- HCBOE is a tax-exempt organization. The Bidder is responsible for and bid cost must reflect any/all sales and use tax for the materials and or equipment.
- This bid is ultimately subject to funding.
- HCBOE reserves the right to waive any formalities to accept any bids as a whole, split bid, and/or accept any individual item or items within a bid or to reject any or all bids whichever is in the best interest of HCBOE. The Board reserves the right to reject any/and all bids for any reason.

- Items of various manufacturers may be bid; however, it is the responsibility of the bidder to satisfy the Board's representative that substituted items are equal to or better than the specified items. All items bid however, must be of such character, quality and design as will serve the purpose for which it is intended to be used equally as well as that specified, and be equally suitable to the needs of the HCBOE. When submitting on items other than specified, include complete specifications on the items submitted. When no reference is made by the bidder to the make or grade proposed to be furnished it is understood that the specific article or services named in the bid are to be furnished. The bidder will abide by and comply with the true intent of the specifications and not take advantage of any unintentional error or omission, but shall fully address the intent and meaning of each aspect of the specifications. The Board's representative shall make all determinations in regard to equal to or better than.
- By submission of this bid the vendor agrees to all terms and conditions stated therein. Disputes or legal matters will be litigated in Hickman County or the Middle Tennessee District. Issuance of the purchase order will be the award notice.
- Awarded bidder shall indemnify, defend, save and hold harmless HCBOE, its officers, agents and employees from all suits, claims, actions or damages of any nature brought because of, arising out of, or due to breach of the agreement by Bidder, its subcontractors, suppliers, agents, or employees or due to any negligent act or occurrence or any omission or commission of bidder, its subcontractors, suppliers, agents or employees submitted on the attached form and signed by the bidder. All bids are to be complete in every detail as required. Those that are incomplete, contain irregularities or are not in accordance with the specifications may be rejected.
- All bids are to be sealed and marked with the bid number on the outside of the envelope. Bids can be hand delivered or mailed before the bid date and time. Bids submitted by Fax or E-mail will not be accepted.
- Bids are to be valid for a minimum of sixty (60) days or until awarded whichever comes first.
- It is the bidder's responsibility to comply with all local, state, and federal laws, regulations, statutes, codes, licensing, permits, ordinances, and other requirements. The bidder must be prepared to substantiate compliance upon request by the Board's representative. In the event a bidder fails to perform, HCBOE reserves the right to begin negotiations with the "next best bidder". HCBOE reserves the right to terminate this agreement with or without cause at any time.
- Bid prices shall include delivery of all items F.O.B. destination. The term F.O.B. destination shall mean delivered and unloaded in-house or on-site service, with all charges for transportation and unloading prepaid by the bidder.
- It is the bidder's responsibility to submit a completed IRS Form W-9 or their social security number before any invoices can be paid.

- Bids may not be awarded to any party which is debarred or suspended or is otherwise excluded for participation in Federal assistance programs under Executive Order 12549, "Debarment and Suspension".
- Any and all bidders, and bidder employees, and any bidder sub-contractors and its employees that perform any services at Hickman County Schools must submit to a criminal history records check, at the bidders' expense, conducted by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation prior to permitting the employee to have contact with students or enter school grounds when students are present. Reference Tennessee Code Annotated Section 49-5-413. Bidders are to complete the Criminal Background Compliance Affidavit and return with the bid documents.
- If a contractor, has five or more employees receiving pay, the contractor shall have a drug-free workplace program that complies with Title 50, Chapter 9 of the Code of Tennessee. Contractor shall ensure that it is in compliance with Public Acts, 2000, Chapter No. 919. Contractor to complete the attached Drug-Free Workplace Compliance Affidavit and return with their bid documents.
- Per Tennessee Code Annotated Title 12, effective July 1, 2016: By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to Title 12-12-106.
- Bidder agrees that no person on the grounds of handicap, age, race, color, religion, sex or national origin, shall be excluded from participation in, or be denied benefits of, or be otherwise subjected to discrimination in the performance of this agreement, or in the employment practices of the bidder. Bidder shall upon request show proof of such non-discrimination, and shall post in conspicuous places available to all employees and applicants notices of non-discrimination. Bidder covenants that it complies with the Fair Wage and Hour Laws, the National Labor relations Act, and other federal and state employment laws as applicable. Bidder covenants that it does not engage in illegal employment practices. Bidder covenants that it has no public or private interest, and shall not acquire directly or indirectly any interest that would conflict in any manner with the provision of its goods or performance of its services.
- Hickman County Board of Education follows Tenn. Code Ann. 12-3-1203 - Purchases for local governmental units - Any municipality, county, utility district, or other local government unit of the state may, upon request purchase supplies, equipment, and services for any other municipality, county, utility district, or other local governmental unit. The Hickman County Board of Education reserves the right to award this bid on QUALITY, PRICE, AND AVAILABILITY OF THE PRODUCT SPECIFIED.

BID

SSI Bid Number: Q-138316

Currency: USD

Customer Bid Number: 8540009 TI-84 PLUS CALCULATORS

Due Date: 12-14-2021, 3:00 PM

Expiration Date: 12-31-2022

Customer Number: 268635

Requestor Name:

Bill To: HICKMAN COUNTY SCHOOL DISTRICT
 115 MURPHREE AVE
 CENTERVILLE, TN 37033-1443



Send Orders & Correspondence to:
 Customer Care Ph. 888-388-3224
 Email: orders@schoolspecialty.com
 Bid Team: bidnotices@schoolspecialty.com

Lift Gate Truck Required:

Inside Delivery:

Notes:

Customer Item #	SSI Item	Alt Item	Image	Item Description	Pack Size	Item Qty	List Price	Your Price	Extended Price
	078653	<input type="checkbox"/>		CALCULATOR TI 84 PLUS GRAPHING 84PL/TBL/1L1	Each	1	\$210.19	\$139.14	\$139.14
	081052	<input type="checkbox"/>		CALCULATOR TI 84 PLUS GRAPHING TEACHER KIT SET OF 10 84PL/TPK/1L1	Pack of 10	1	\$2,159.49	\$1,391.41	\$1,391.41
	2087472	<input type="checkbox"/>		CALCULATOR SOFTWARE SMARTVIEW EMULATOR FOR TI-84 CE PLUS FAMILY SINGLE PERPETUAL	Each	1	\$334.39	\$168.92	\$168.92

Subtotal \$1,699.47

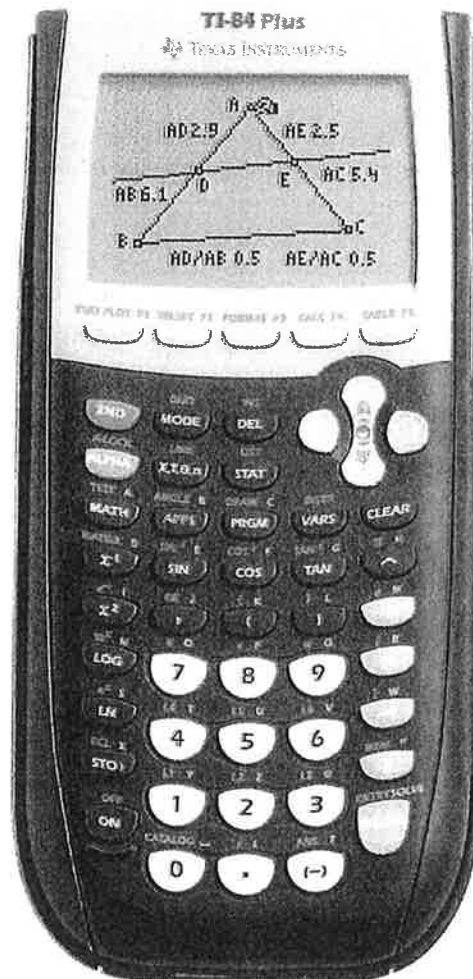
Estimated Taxes

Total \$1,699.47



Texas Instruments TI-84 Plus Graphing Calculator, 3-1/3 x 9/10 x 7-1/2 Inches

Texas Instruments TI-84 Plus Graphing Calculator ideal for grades 9 and up, includes all the features of TI-83 Plus, required for teaching algebra through calculus plus statistics and finance with enhanced capabilities.



Customer Name: HICKAMN COUNTY BOARD OF EDUCATION
Bid# 8540009 TI-84 PLUS CALCULATORS
SEQ# N/A
School Specialty Item #078653



Texas Instruments TI-84 Plus Graphing Calculator Teacher Kit, Pack of 10

The TI-84 Plus Graphing Calculator is ideal for high school math and science. Its MathPrint technology engages students by enabling them to enter fractions and equations in proper notation to they see it on the display exactly as it's printed in texts and on the board. Powered by (4) AAA batteries (included). Standardized testing organizations have approved the TI-84 Plus for use on the PSAT, SAT, and ACT college entrance exams, IB and AP tests.



**Customer Name: HICKAMN COUNTY BOARD OF EDUCATION
Bid# 8540009 TI-84 PLUS CALCULATORS
SEQ# N/A
School Specialty Item #081052**



Texas Instruments Emulator Software for TI-84 Plus

Texas Instruments Emulator Software is for use with TI-84 plus family of graphing calculators featuring pre-record automated key presses on the calculator for automated playback, create and save multiple screen captures easily, visual key pressing feature highlights pressed keys and key press history to the entire class. It also projects an expanded calculator screen to show details in large or crowded classrooms. TI-SmartView emulator software offers an easy-to use, effective demonstration tool for teaching math and science to an entire classroom of students. View3 feature projects multiple representations simultaneously to help increase student understanding. Project your lesson while simultaneously using the TI-84 Plus graphing calculator to engage students and facilitate activities.



TEXAS INSTRUMENTS

**Customer Name: HICKAMN COUNTY BOARD OF EDUCATION
Bid# 8540009 TI-84 PLUS CALCULATORS
SEQ# N/A
School Specialty Item #2087472**

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. SCHOOL SPECIALTY, LLC		
	2 Business name/disregarded entity name, if different from above		
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ <u>P</u> <small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small> <input type="checkbox"/> Other (see instructions) ▶	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>	
	5 Address (number, street, and apt. or suite no.) See instructions. W6316 DESIGN DR	Requester's name and address (optional)	
	6 City, state, and ZIP code GREENVILLE, WJ 54942		
	7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
OR								
Employer identification number								
8	5	-	2	1	6	2	6	8 4

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶ <i>Andy Steen</i>	Date ▶ 3/2/2021
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Invitation To Bid

The Hickman County Finance Office is accepting bids for Library Furniture for HCHS.

Bid with specifications are online at: www.hickmank12.org/request-for-proposal.

All bidders will be required to submit a conflict of interest disclosure form that can be obtained at: www.hickmank12.org/request-for-proposal.

Sealed bids must be mailed or delivered to the Hickman County Finance Office, 114 North Central Avenue, Suite 203, Centerville, TN 37033 and clearly marked on the outside of the envelope "Library Furniture - HCHS". Bids will be opened on Tuesday, December, 14, 2021 at 1:30 p.m. in the Finance Office.

The Hickman County Board of Education reserves the right to accept or reject any and all bids or parts of bids and to waive any informalities that would prevent the acceptance of a better bid.

Present Penny Mayhew
Misty Williams

Bids Rec'd from

Dunes

School Specialty

Bids are attached



December 7, 2020

Hickman County Finance Office
Bid: Library Furniture -- HCHS
114 N Central Ave, Ste 203
Centerville, TN 37033

To Whom It May Concern:

Enclosed you will find the bid documents for the HCHS furniture bid.

Thank you,

Kim Satterlee
Inside Sales Specialist
Phone: 800-462-8709
Email: quote@demco.com

The Hickman County Board of Education is requesting bids for Library Furniture for Hickman County High School.

The Hickman County Board of Education and/or Hickman County High School reserves the right to award this bid on QUALITY, PRICE, AND AVAILABILITY OF THE PRODUCT SPECIFIED. Specifications and instructions are as follows:

Hickman County High School intends by this bid, to purchase "Library Furniture" for Hickman County High School. The following specifications will apply:

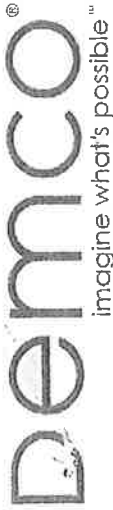
- Bid pricing to include delivery.
- Bid price to be valid for sixty (60) days from date of bid approval.

Bid Sheet			
Item #	Description	Qty	Bid Price (per item)
1	Rectangular Table – 60"W x 36"D <ul style="list-style-type: none"> • Wood Finish • Table Height – 29" • Leg Style - Square • 1-1/8" thick, 45 lb. industrial-grade particleboard tops • Solid-wood aprons • 2-3/8" thick legs made from select kiln-dried American red oak or maple (or similar) • Lock nuts screw into 14-gauge steel corner leg braces • Adjustable metal floor glides 	10	581.59 each SUBTOTAL 5815.90
2	Round Table – 42" Diameter <ul style="list-style-type: none"> • Wood Finish • Table Height – 29" • Leg Style - Square • 1-1/8" thick, 45 lb. industrial-grade particleboard tops • Solid-wood aprons • 2-3/8" thick legs made from select kiln-dried American red oak or maple (or similar) • Lock nuts screw into 14-gauge steel corner leg braces • Adjustable metal floor glides 	5	639.99 each SUBTOTAL 3199.95
3	Square Table – 42" <ul style="list-style-type: none"> • Wood Finish • Table Height – 29" • Leg Style - Square • 1-1/8" thick, 45 lb. industrial-grade particleboard tops • Solid-wood aprons • 2-3/8" thick legs made from select kiln-dried American red oak or maple (or similar) • Lock nuts screw into 14-gauge steel corner leg braces • Adjustable metal floor glides 	11	564.79 each SUBTOTAL 6212.69
4	Chair (34-1/2" x 18-1/2" x 21-1/2") <ul style="list-style-type: none"> • Style – (JSI Americana Chair or Similar style) • Painted Finish • Solid Oak - wood construction • Reinforced frames with glued and doweled stretcher rails • Saddled seats for added comfort • 250 lb. weight capacity • Back has curved, 1"W slats or similar • 18" seat height 	115	199.99 each SUBTOTAL 22998.85
5	Delivery Cost (or Delivery Cost can be specified per item)		1636.57

GRAND TOTAL 39863.96

If any additional information is needed, please contact Debbie Breece at 931-729-3391 ext 0. All bids could, if the Board of Education chooses, be awarded on a line-item basis.

Demco QUOTE T1316004



QUOTATION

P.O. Box 7488
 Madison, WI 53707-7488
 PH 800-462-8709 FAX 888-329-4728

Reference: T1316004
 Contract/Bid ID: K04885
 Today: 12/07/21
 Quote Expiration Date: 1/28/22

NAME: Hickman County Schools
 CONTACT: TABBY PLUNKETT
 PHONE: 931-729-3594
 EMAIL: tabby.plunkett@hickmank12.org

Line	Qty	Product	Product Description	Colors/Finished/Options	Unit Price	Discount	Ext Total
1	10	WL4207450	Lincoln Table 60"W x 36"D	Wood Finish Bourbon Medium on Maple Edge Style Transitional Table Height Adult 29"H Leg Style Square - S	561.59	Net	5,615.90
PLEASE NOTE: This item may not be returned unless damaged or defective.							
2	5	WL4207160	Lincoln Table 42" Diameter	Wood Finish Bourbon Medium on Maple Edge Style Transitional Table Height Adult 29"H Leg Style Square - S	639.99	Net	3,199.95
PLEASE NOTE: This item may not be returned unless damaged or defective.							
3	11	WL4706770	Lincoln Table 42" Square	Wood Finish Bourbon Medium on Maple Edge Style Transitional Table Height Adult 29"H Leg Style Square - S	564.79	Net	6,212.69
PLEASE NOTE: This item may not be returned unless damaged or defective.							
4	115	WL2242590	Americana Chair	Paint Finish Tricorn Black Wood type? Oak	199.99	Net	22,998.85
PLEASE NOTE: This item may not be returned unless damaged or defective.							



QUOTATION

P.O. Box 7488
 Madison, WI 53707-7488
 PH 800-462-8709 FAX 888-329-4728

Reference: T1316004
 Contract/Bid ID: K04885
 Today: 12/07/21
 Quote Expiration Date: 1/28/22

NAME: Hickman County Schools
 CONTACT: TABBY FLUNKETT
 PHONE: 931-729-3594
 EMAIL: tabby.flunkett@hickmank12.org

Line	Qty	Product	Product Description	Colors/Finished/Options	Unit Price	Discount	Ext Total
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5	13	WL9221020	Pallet Charge		.00	Net	.00
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PLEASE NOTE: This item may not be returned unless damaged or defective.

Order Subtotal	38,227.39
*Shipping/Processing	1,636.57
Sales Tax	Exempt
Grand Total	39,863.96

*Delivery Provisions: This quote has been specifically prepared to deliver with:

Tailgate Delivery : 1416.5
 Call Ahead - Delivery App: 0.00
 Inside Delivery : 80.00
 Power Lift Gate : 140.00

Additional Note: PRICING: No additional promotions or discounts may be combined with this bid/quote. Reductions in volume may affect the quoted pricing.
 ESTIMATED DELIVERY: 19-20 weeks after receipt of complete and accurate order. Lead times may vary depending on time of order and available products.
 SHIPPING AND PROCESSING: Standard shipping is for tailgate delivery. Liftgate truck and inside delivery are additional services and those charges are in addition to the tailgate delivery charge. See attached freight terms for explanation of delivery services.

PAYMENT TERMS: Net/30 days subject to Accounting approval. Pre-payment may be required.
 REFER TO QUOTE: Please reference quote T1316004 when ordering to receive discounted pricing and shipping charges. Quote pricing may not be applied if quote number is not referenced.
 FURNITURE AND EQUIPMENT: Furniture and equipment items are non-returnable unless received damaged or defective.
 RESTOCKING FEES: Products are non-returnable unless received damaged or defective. If returnable, restocking fees may apply.

CANCELLATIONS: Once the order is placed and processing has started the order may not be cancelled without approval from Demco and/or manufacturer of product. Cancellation fees may apply.

Order Provisions: Please note the attached freight terms.

BILL TO:	Hickman County Schools 115 Murphree Ave Centerville TN 37033-1443	SHIP TO:	Hickman County High School 1645 Bulldog Blvd Centerville TN 37033-1198	CONTACT:	TABBY FLUNKETT HICKMAN COUNTY HIGH SCHOOL 1645 BULLDOG BLVD CENTERVILLE TN 37033-1198	SALES REP:	Kim Satterlee Email: kims@demco.com Phone: 800-462-8709 Fax: 888-329-4728
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Freight Terms

Tailgate Delivery: The driver will move the shipment to the end of the truck trailer or slide it off onto a loading dock if one is available. The customer is responsible for moving the merchandise from the truck trailer or the dock area into the building.

Inside Delivery: The driver will assist the customer in movement of the merchandise from the truck into the first door of the building. The customer is responsible for moving the merchandise beyond that point. Inside delivery must be requested when placing the order. This service carries an additional charge.

Prior Notification: The trucking company will contact the customer directly to schedule a convenient time for delivery, allowing time to plan for the appropriate staff or storage. Prior notification must be requested when placing the order. This service carries an additional charge.

Lift Gate Truck Delivery: The driver will be using a truck that will lower the shipment to ground level. The customer is responsible for moving the merchandise into the building. Lift Gate Truck Delivery must be requested when placing the order. This service carries an additional charge.

Hickman County Government

Conflict of Interest Disclosure Form

The County Financial Management System of 1981 contains the most stringent conflict of interest provisions. TCA §5-21-121 provides:

- (a) The director, purchasing agent, members of the committee, members of the county legislative body or other officials, employees, or members of the board of education or highway commission shall not be financially interested or have any personal beneficial interest, either directly or indirectly, in the purchase of any supplies, materials, equipment or contractual services for the county.
- (b) No firm, corporation, partnership, association or individual furnishing any such supplies, materials, equipment or contractual services, shall give or offer, nor shall the director or purchasing agent or any assistant or employee accept or receive directly or indirectly from any person, firm, corporation, partnership or association to whom any contract may be awarded, by rebate, gift or otherwise, any money or other things of value whatsoever, or any promise, obligation or contract for future reward or compensation.

Date: 12/2/2021 Name: Kim Satterlee, Demco, Inc

Please describe below any relationships, transactions, positions you hold (volunteer or otherwise), or circumstances that you believe could contribute to a conflict of interest:

I have no conflict of interest to report.

I have the following conflict of interest to report (please specify any boards or committees you (and/or your spouse) sit on, the name of your employer and any businesses you or your spouse may own.

I hereby certify that the information set forth above is true and complete to the best of my knowledge.

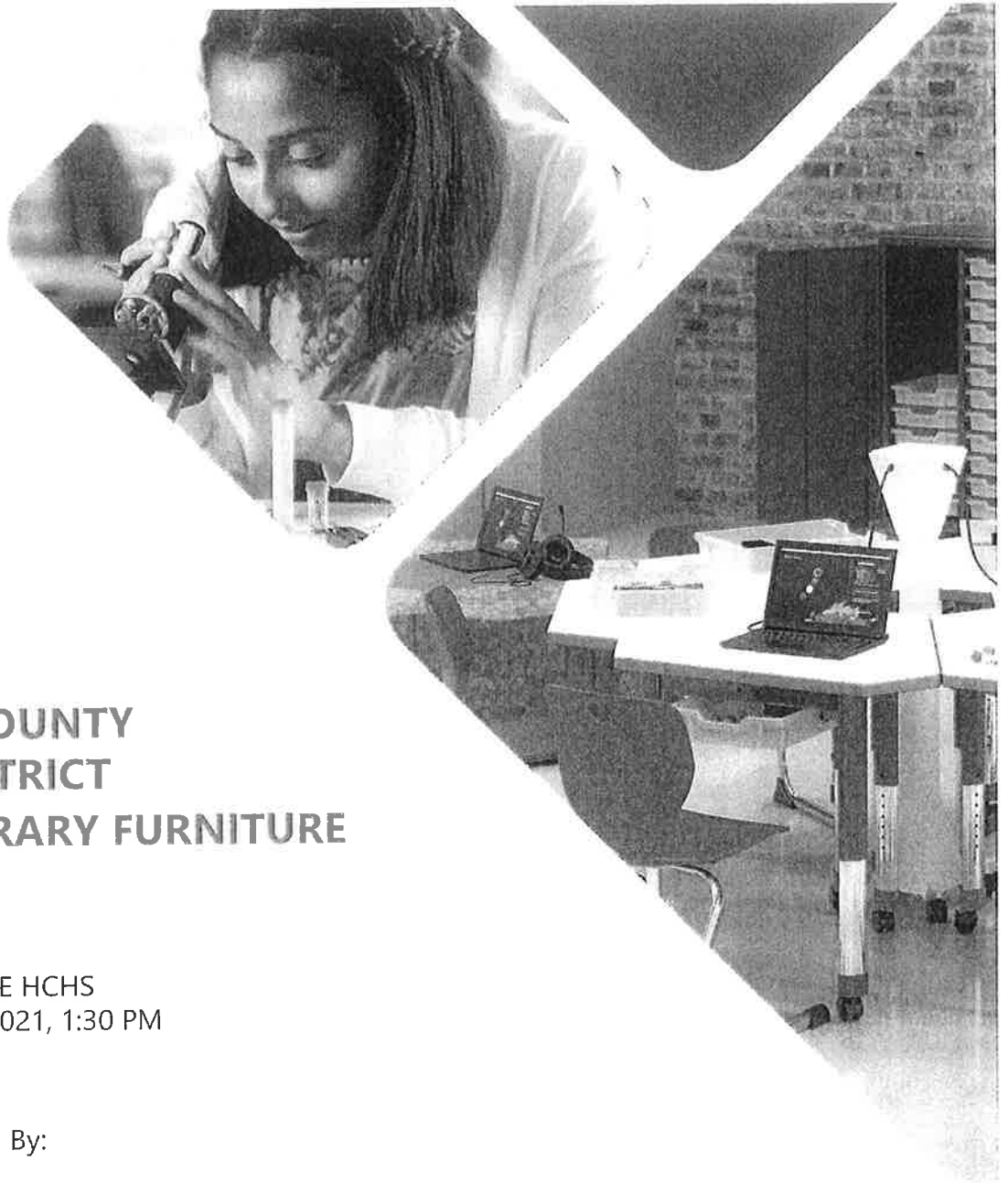
Date: 12/2/2021 Signature: Kim Satterlee

Sealed bids must be mailed or delivered to the Hickman County Finance Office, 114 North Central Avenue, Suite 203, Centerville, TN 37033 and clearly marked on the outside of the envelope "Library Furniture - HCHS". Bids will be opened on Tuesday, December 14, 2021 at 1:30 pm in the Finance Office.

The Hickman County Board of Education requests you to bid on items subject to these conditions:

- The Board reserves the right to increase or decrease amounts and/or quantities at its sole discretion. Quantities have been provided as an approximation and may be estimates of potential purchases and are not necessarily guaranteed initial purchase quantities.
- HCBOE is a tax-exempt organization. The Bidder is responsible for and bid cost must reflect any/all sales and use tax for the materials and or equipment.
- This bid is ultimately subject to funding.
- HCBOE reserves the right to waive any formalities to accept any bids as a whole, split bid, and/or accept any individual item or items within a bid or to reject any or all bids whichever is in the best interest of HCBOE. The Board reserves the right to reject any/and all bids for any reason.
- Items of various manufacturers may be bid; however, it is the responsibility of the bidder to satisfy the Board's representative that substituted items are equal to or better than the specified items. All items bid however, must be of such character, quality and design as will serve the purpose for which it is intended to be used equally as well as that specified, and be equally suitable to the needs of the HCBOE. When submitting on items other than specified, include complete specifications on the items submitted. When no reference is made by the bidder to the make or grade proposed to be furnished it is understood that the specific article or services named in the bid are to be furnished. The bidder will abide by and comply with the true intent of the specifications and not take advantage of any unintentional error or omission, but shall fully address the intent and meaning of each aspect of the specifications. The Board's representative shall make all determinations in regard to equal to or better than.
- By submission of this bid the vendor agrees to all terms and conditions stated therein. Disputes or legal matters will be litigated in Hickman County or the Middle Tennessee District. Issuance of the purchase order will be the award notice.
- Awarded bidder shall indemnify, defend, save and hold harmless HCBOE, its officers, agents and employees from all suits, claims, actions or damages of any nature brought because of, arising out of, or due to breach of the agreement by Bidder, its subcontractors, suppliers, agents, or employees or due to any negligent act or occurrence or any omission or commission of bidder, its subcontractors, suppliers, agents or employees submitted on the attached form and signed by the bidder. All bids are to be complete in every detail as required. Those that are incomplete, contain irregularities or are not in accordance with the specifications may be rejected.
- All bids are to be sealed and marked with the bid title on the outside of the envelope. Bids can be hand delivered or mailed before the bid date and time. Bids submitted by Fax or E-mail will not be accepted.
- Bids are to be valid for a minimum of sixty (60) days or until awarded whichever comes first.
- It is the bidder's responsibility to comply with all local, state, and federal laws, regulations, statues, codes, licensing, permits, ordinances, and other requirements. The bidder must be prepared to substantiate compliance upon request by the Board's representative. In the event a bidder fails to preform, HCBOE reserves the right to begin negotiations with the "next best bidder". HCBOE reserves the right to terminate this agreement with or without cause at any time.

- Bid prices shall include delivery of all items F.O.B. destination. The term F.O.B. destination shall mean delivered and unloaded in-house or on-site service, with all charges for transportation and unloading prepaid by the bidder.
- It is the bidder's responsibility to submit a completed IRS Form W-9 or their social security number before any invoices can be paid.
- Bids may not be awarded to any party which is debarred or suspended or is otherwise excluded for participation in Federal assistance programs under Executive Order 12549, "Debarment and Suspension".
- Any and all bidders, and bidder employees, and any bidder sub-contractors and its employees that perform any services at Hickman County Schools must submit to a criminal history records check, at the bidders' expense, conducted by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation prior to permitting the employee to have contact with students or enter school grounds when students are present. Reference Tennessee Code Annotated Section 49-5-413. Bidders are to complete the Criminal Background Compliance Affidavit and return with the bid documents.
- If any additional information is needed, please contact Debbie Breece at 931-729-3391 ext 0. All bids could, if the Board of Education chooses, be awarded on a line item basis.
- Bidder agrees that no person on the grounds of handicap, age, race, color, religion, sex or national origin, shall be excluded from participation in, or be denied benefits of, or be otherwise subjected to discrimination in the performance of this agreement, or in the employment practices of the bidder. Bidder shall upon request show proof of such non-discrimination, and shall post in conspicuous places available to all employees and applicants notices of non-discrimination. Bidder covenants that it complies with the Fair Wage and Hour Laws, the National Labor relations Act, and other federal and state employment laws as applicable. Bidder covenants that it does not engage in illegal employment practices. Bidder covenants that it has no public or private interest, and shall not acquire directly or indirectly any interest that would conflict in any manner with the provision of its goods or performance of its services.
- Hickman County Board of Education follows Tenn. Code Ann. 12-3-1203 - Purchases for local governmental units - Any municipality, county, utility district, or other local government unit of the state may, upon request purchase supplies, equipment, and services for any other municipality, county, utility district, or other local governmental unit.



**HICKMAN COUNTY
SCHOOL DISTRICT
Bid No – LIBRARY FURNITURE
HCHS**

LIBRARY FURNITURE HCHS
Due Date: : 12-14-2021, 1:30 PM

Proposal Submitted By:
Todd Hudson
Phone: (270) 605-4142
Email: todd.hudson@schoolspecialty.com

The Hickman County Board of Education is requesting bids for Library Furniture for Hickman County High School.

The Hickman County Board of Education and/or Hickman County High School reserves the right to award this bid on QUALITY, PRICE, AND AVAILABILITY OF THE PRODUCT SPECIFIED. Specifications and instructions are as follows:

Hickman County High School intends by this bid, to purchase "Library Furniture" for Hickman County High School. The following specifications will apply:

- **Bid pricing to include delivery.**
- **Bid price to be valid for sixty (60) days from date of bid approval.**

Bid Sheet			
Item #	Description	Qty	Bid Price (per item)
1	Rectangular Table – 60"W x 36"D <ul style="list-style-type: none"> • Wood Finish • Table Height – 29" • Leg Style - Square • 1-1/8" thick, 45 lb. industrial-grade particleboard tops • Solid-wood aprons • 2-3/8" thick legs made from select kiln-dried American red oak or maple (or similar) • Lock nuts screw into 14-gauge steel corner leg braces • Adjustable metal floor glides 	10	\$645.48 – Community/JSI #LI3660L- CBSA
2	Round Table – 42" Diameter <ul style="list-style-type: none"> • Wood Finish • Table Height – 29" • Leg Style - Square • 1-1/8" thick, 45 lb. industrial-grade particleboard tops • Solid-wood aprons • 2-3/8" thick legs made from select kiln-dried American red oak or maple (or similar) • Lock nuts screw into 14-gauge steel corner leg braces • Adjustable metal floor glides 	5	\$667.91 – Community/JSI #LI42RL- CBSA
3	Square Table – 42" <ul style="list-style-type: none"> • Wood Finish • Table Height – 29" • Leg Style - Square • 1-1/8" thick, 45 lb. industrial-grade particleboard tops • Solid-wood aprons • 2-3/8" thick legs made from select kiln-dried American red oak or maple (or similar) • Lock nuts screw into 14-gauge steel corner leg braces • Adjustable metal floor glides 	11	\$596.85 – Community/JSI #LI4242L- CBSA
4	Chair (34-1/2" x 18-1/2" x 21-1/2") <ul style="list-style-type: none"> • Style – (JSI Americana Chair or Similar style) • Painted Finish • Solid Oak - wood construction • Reinforced frames with glued and doweled stretcher rails • Saddled seats for added comfort • 250 lb. weight capacity • Back has curved, 1"W slats or similar • 18" seat height 	115	\$215.94 – Community/JSI #303A
5	Delivery Cost (or Delivery Cost can be specified per item)		Freight is included in price above

If any additional information is needed, please contact Debbie Breece at 931-729-3391 ext 0. All bids could, if the Board of Education chooses, be awarded on a line-item basis.

Sealed bids must be mailed or delivered to the Hickman County Finance Office, 114 North Central Avenue, Suite 203, Centerville, TN 37033 and clearly marked on the outside of the envelope "Library Furniture - HCHS". Bids will be opened on Tuesday, December 14, 2021 at 1:30 pm in the Finance Office.

The Hickman County Board of Education requests you to bid on items subject to these conditions:

- The Board reserves the right to increase or decrease amounts and/or quantities at its sole discretion. Quantities have been provided as an approximation and may be estimates of potential purchases and are not necessarily guaranteed initial purchase quantities.
- HCBOE is a tax-exempt organization. The Bidder is responsible for and bid cost must reflect any/all sales and use tax for the materials and or equipment.
- This bid is ultimately subject to funding.
- HCBOE reserves the right to waive any formalities to accept any bids as a whole, split bid, and/or accept any individual item or items within a bid or to reject any or all bids whichever is in the best interest of HCBOE. The Board reserves the right to reject any/all bids for any reason.
- Items of various manufacturers may be bid; however, it is the responsibility of the bidder to satisfy the Board's representative that substituted items are equal to or better than the specified items. All items bid however, must be of such character, quality and design as will serve the purpose for which it is intended to be used equally as well as that specified, and be equally suitable to the needs of the HCBOE. When submitting on items other than specified, include complete specifications on the items submitted. When no reference is made by the bidder to the make or grade proposed to be furnished it is understood that the specific article or services named in the bid are to be furnished. The bidder will abide by and comply with the true intent of the specifications and not take advantage of any unintentional error or omission, but shall fully address the intent and meaning of each aspect of the specifications. The Board's representative shall make all determinations in regard to equal to or better than.
- By submission of this bid the vendor agrees to all terms and conditions stated therein. Disputes or legal matters will be litigated in Hickman County or the Middle Tennessee District. Issuance of the purchase order will be the award notice.
- Awarded bidder shall indemnify, defend, save and hold harmless HCBOE, its officers, agents and employees from all suits, claims, actions or damages of any nature brought because of, arising out of, or due to breach of the agreement by Bidder, its subcontractors, suppliers, agents, or employees or due to any negligent act or occurrence or any omission or commission of bidder, its subcontractors, suppliers, agents or employees submitted on the attached form and signed by the bidder. All bids are to be complete in every detail as required. Those that are incomplete, contain irregularities or are not in accordance with the specifications may be rejected.
- All bids are to be sealed and marked with the bid title on the outside of the envelope. Bids can be hand delivered or mailed before the bid date and time. Bids submitted by Fax or E-mail will not be accepted.
- Bids are to be valid for a minimum of sixty (60) days or until awarded whichever comes first.
- It is the bidder's responsibility to comply with all local, state, and federal laws, regulations, statutes, codes, licensing, permits, ordinances, and other requirements. The bidder must be prepared to substantiate compliance upon request by the Board's representative. In the event a bidder fails to

perform, HCBOE reserves the right to begin negotiations with the “next best bidder”. HCBOE reserves the right to terminate this agreement with or without cause at any time.

- Bid prices shall include delivery of all items F.O.B. destination. The term F.O.B. destination shall mean delivered and unloaded in-house or on-site service, with all charges for transportation and unloading prepaid by the bidder.
- It is the bidder’s responsibility to submit a completed IRS Form W-9 or their social security number before any invoices can be paid.
- Bids may not be awarded to any party which is debarred or suspended or is otherwise excluded for participation in Federal assistance programs under Executive Order 12549, “Debarment and Suspension”.
- Any and all bidders, and bidder employees, and any bidder sub-contractors and its employees that perform any services at Hickman County Schools must submit to a criminal history records check, at the bidders’ expense, conducted by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation prior to permitting the employee to have contact with students or enter school grounds when students are present. Reference Tennessee Code Annotated Section 49-5-413. Bidders are to complete the Criminal Background Compliance Affidavit and return with the bid documents.
- If any additional information is needed, please contact Debbie Breece at 931-729-3391 ext 0. All bids could, if the Board of Education chooses, be awarded on a line item basis.
- Bidder agrees that no person on the grounds of handicap, age, race, color, religion, sex or national origin, shall be excluded from participation in, or be denied benefits of, or be otherwise subjected to discrimination in the performance of this agreement, or in the employment practices of the bidder. Bidder shall upon request show proof of such non-discrimination, and shall post in conspicuous places available to all employees and applicants notices of non-discrimination. Bidder covenants that it complies with the Fair Wage and Hour Laws, the National Labor relations Act, and other federal and state employment laws as applicable. Bidder covenants that it does not engage in illegal employment practices. Bidder covenants that it has no public or private interest, and shall not acquire directly or indirectly any interest that would conflict in any manner with the provision of its goods or performance of its services.
- Hickman County Board of Education follows Tenn. Code Ann. 12-3-1203 - Purchases for local governmental units - Any municipality, county, utility district, or other local government unit of the state may, upon request purchase supplies, equipment, and services for any other municipality, county, utility district, or other local governmental unit.



Community Lincoln Library Table 60" W x 36" D



Community Library Table measuring 60 W x 36 D x 29 H inches is made of solid oak base apron rails of size 2-5/8 x 3/4 inches for comfortable reading or working. High quality table features tapered legs that are attached to the base with lumber corner blocks, two hanger bolts for added durability and 1-1/8 inches thick, 3-ply flake board tops with plastic laminate surface/edge. All tables are covered by a full 5 year warranty against any defects in materials and/or workmanship

**Customer Name: Hickman County School District
Bid# Library Furniture HCHS
SEQ# 1
JSI/Community #LI3660L-CBSA**



Community Lincoln Library Table 42" D



Community Round Library Table measuring 42 round x 29 H inches is made of solid oak base apron rails of size 2-5/8 x 3/4 inches for comfortable reading or working. High quality table features tapered legs that are attached to the base with lumber corner blocks, two hanger bolts for added durability and 1-1/8 inches thick, 3-ply flake board tops with plastic laminate surface/edge.

**Customer Name: Hickman County School District
Bid# Library Furniture HCHS
SEQ# 2
JSI/Community #LI42RL-CBSA**



Community Lincoln Library Table 42" x 42"



Community Square Library Table measuring 42x42 inches is made of solid oak base apron rails of size 2-5/8 x 3/4 inches for comfortable reading or working. High quality table features tapered legs that are attached to the base with lumber corner blocks, two hanger bolts for added durability and 1-1/8 inches thick, 3-ply flake board tops with plastic laminate surface/edge.

**Customer Name: Hickman County School District
Bid# Library Furniture HCHS
SEQ# 3
JSI/Community #LI4242L-CBSA**



Community Americana Library Chair 18"



Community Americana Library Chair 18" seat height. Solid oak construction.

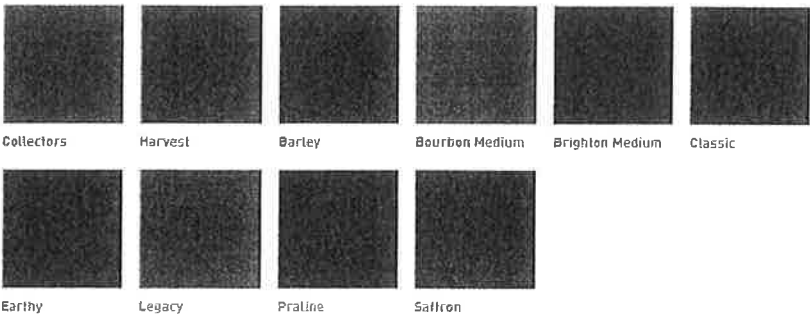
**Customer Name: Hickman County School District
Bid# Library Furniture HCHS
SEQ# 4
JSI/Community #303A**

Community/JSI – Lincoln Series Finishes

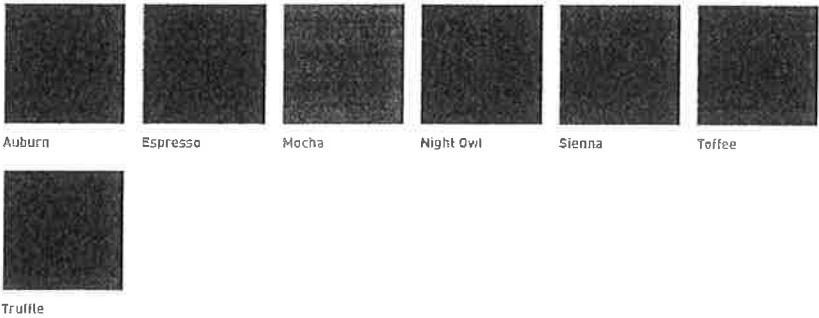
Maple



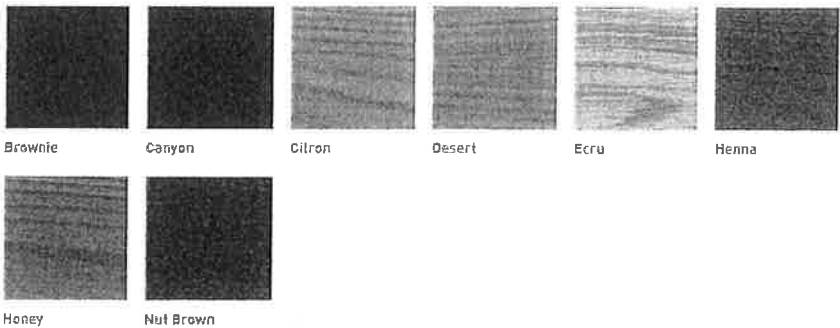
Cherry



Walnut

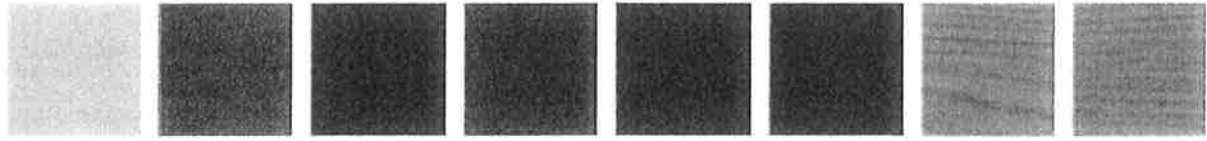


Red Oak

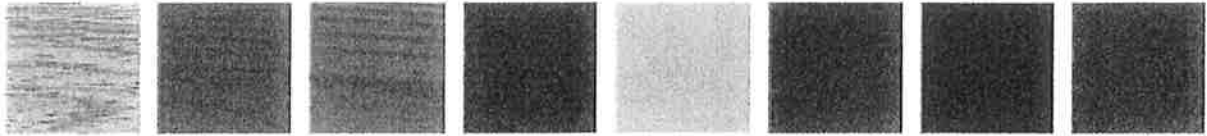


Community/JSI – Americana Finishes

Seating + Solids



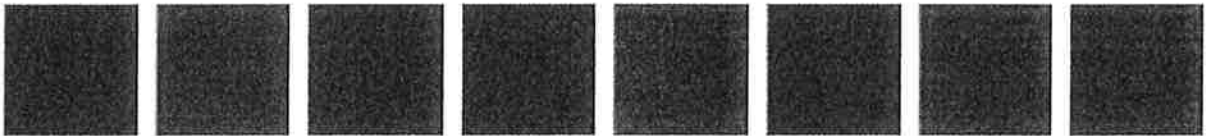
Ale Light Coordinate Bourbon Light Coordinate Brighton Light Coordinate Calladors Brownie Canyon Citron Desert



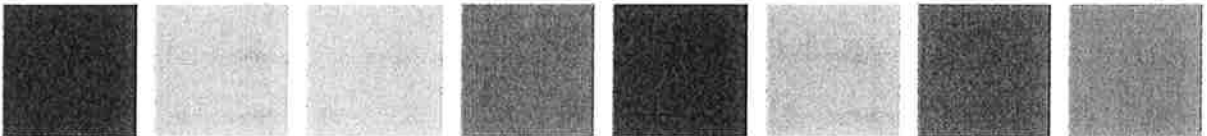
Ecra Henna Honey Nut Brown Ale Medium Butterscotch Cinnamon Flax



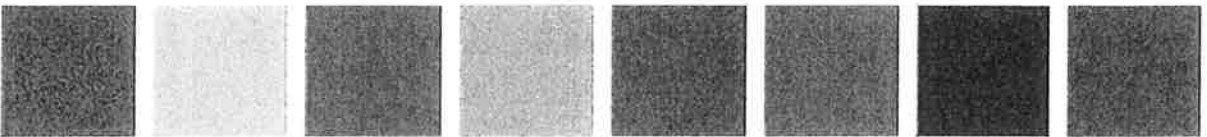
Vanstlan Harvest Baney Bourbon Medium Brighton Medium Classic Early Legacy



Praline Saffron Auburn Espresso Mocha Night Owl Sienna Toffee



Truffle Agave Ash Coordinate Elonda Echo Coordinate Brazilwood Coordinate Coffee Coordinate Cremello Coordinate Florence Walnut Coordinate Fossil Coordinate



Graphite Coordinate High Line Coordinate Khaki Coordinate Oatmeal Cookie Coordinate Pinnacle Walnut Coordinate Studio Teak Coordinate Vintage Coordinate Walnut Heights Coordinate



Weathered Ash Coordinate

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. SCHOOL SPECIALTY, LLC	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ <u> P </u> Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ▶	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
5 Address (number, street, and apt. or suite no.) See instructions. W6316 DESIGN DR	Requester's name and address (optional)
6 City, state, and ZIP code GREENVILLE, WI 54942	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
or									
Employer identification number									
8	5	-	2	1	6	2	6	8	4

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ *Andy Steen*

Date ▶ 3/2/2021

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Invitation To Bid

The Hickman County Finance Office is accepting bids for Desktop Computers and Monitors.

Bid with specifications are online at: www.hickmank12.org/request-for-proposal.

All bidders will be required to submit a conflict of interest disclosure form that can be obtained at: www.hickmank12.org/request-for-proposal.

Sealed bids must be mailed or delivered to the Hickman County Finance Office, 114 North Central Avenue, Suite 203, Centerville, TN 37033 and clearly marked on the outside of the envelope "Desktop Computers and Monitors". Bids will be opened on Tuesday, December, 14, 2021 at 1:15 p.m. in the Finance Office.

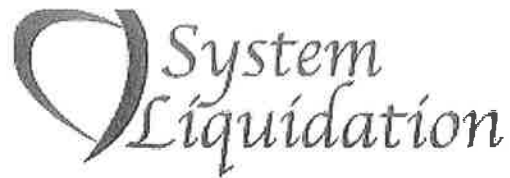
The Hickman County Board of Education reserves the right to accept or reject any and all bids or parts of bids and to waive any informalities that would prevent the acceptance of a better bid.

*Present Penny Mayberry
Misty Weems*

*Bids Rec'd
Avery Jones*

System Liquidation Inc

Bids are attached



Hickman County Finance Office.
114 North Central Avenue Suite 203
Centerville, TN 37033

Desktop Computers & Monitors Bid

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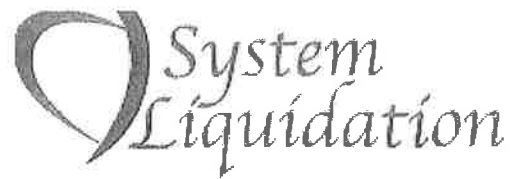
Page 8. Warranty Policy.

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System Liquidation Inc
1652, South 2ND Street
Plainfield, NJ 07061
Ph: 908-668-0008 X 322
Fax: 908-668-0088
Contact: Ken@systemliquidation.com





Company Overview

System Liquidation. is North America's leading provider of refurbished information technology equipment. A Microsoft Authorized Gold Certified Partner and Refurbisher, we have access to millions of dollars of IT products from Tier 1 vendors like: HP, Dell, IBM, Lenovo, Samsung, and others. We have 2 warehouses-One 20,000 square foot located in New jersey and 2nd 75,000 square foot located in Ontario, Canada. We sell our top-quality equipment to many vertical including: Government, Education, Healthcare, Manufacturers and Value-Added Resellers. System Liquidation Inc offers a strategic approach to information technology resource management and provides a cost-effective IT solution to today's demanding marketplace. System Liquidation understands that corporate capital expenditures are continuously constrained by the ever-changing economic IT marketplace.

Company Strategy and Mission

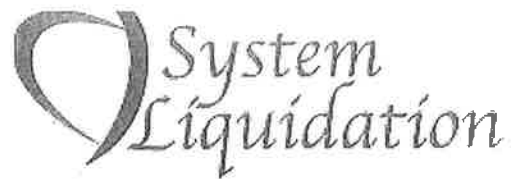
Through an efficient and diversified multi-channel marketing system, we provide customers a unique shopping experience by offering the best prices and great service on a broad selection of products and services. The mission of System Liquidation is to provide our customers with strategic cost-effective quality solutions to help resolve the continually evolving budgetary challenges associated with today's information technology.

Business Scope

Asset Disposition planning is at the core of our business model. We help our partners with the safe and environmentally conscious removal of IT equipment as their technology needs evolve. Further, as much of this equipment continues to retain value, it is our goal to allocate top value to these devices toward the purchase of newer, current, and relevant IT devices.

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Background and Workforce

System Liquidation founded in 2007 Plainfield NJ. System Liquidation and their sister company employs over 100 individuals who have a wide range of industry certification including: MCSE's, CCNA's and A+. The number is expected to increase in the coming years. In addition to, our employee collectively has many years of relevant work experience with professional relationships within a multitude of industries. Our staff is also able to communicate in over 10 languages. This talented group of people possess post-secondary education in many fields including; Business, Computer Science, and Electronic Engineering.

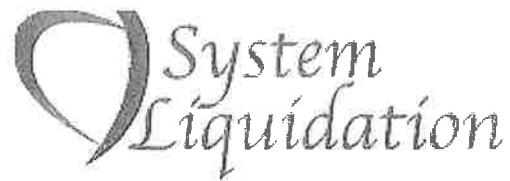
System Liquidation are dedicated to continuous measurable improvement in all our activities, which meet our customer requirements. Honesty and trust and mutual respect will be the basis for all dealings with our associates, customers, suppliers and society at large. We will constantly strive to be the industry's best suppliers of high-quality products and services. We are committed to the continuous improvement of all that we offer our clients.

Trust

We trust our customers implicitly and run our company accordingly. A good example is our warranty policy. When a customer needs to fulfill warranty, we no longer have to verify whether they are at fault or retrieve the damaged equipment first. Our clients simply tell us what parts are needed and we ship them. This way of thinking permeates through everything we do and the end result is that you never have to fight us to do what you want—we're always on the same side.

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Financial and Business Viability

System Liquidation Inc. confirms that we have not:

- a) Declared bankruptcy or made a voluntary assignment in bankruptcy;
- b) Made a proposal under any legislation related to bankruptcy or insolvency; or,
- c) Been subject to or instituted any proceedings, arrangement, or compromise with creditors including having had a receiving and/or manager appointed to hold its assets.

Proof of Insurance

System Liquidation Inc. confirms that we are able to obtain Insurance Coverage for this assignment.

Deliverables

System Liquidation Inc. confirms that we can complete and execute the Deliverables outlined in our submission document.

Non-Collusion

System Liquidation Inc. certifies that this proposal is made without any previous understanding, agreement or connection with any person, firm, or corporation making a proposal for the same project, and is in all respects fair, without outside control, collusion, fraud, or otherwise illegal action.

Bid Compliance

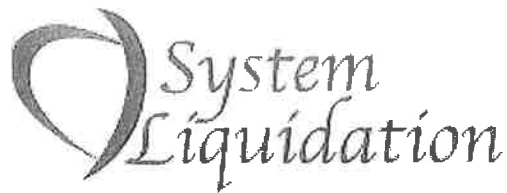
System Liquidation Inc. has complied with all bid requirements and agrees to the terms and conditions as outlined in the bid document.

Willingness to Enter into Agreement

System Liquidation Inc. confirms that we are prepared to enter into an agreement with the School District.

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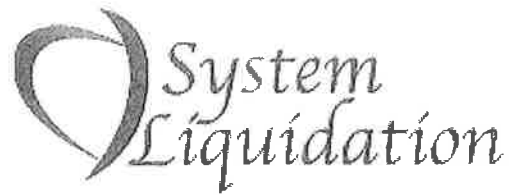
Option 1(PART A): HP ELITEDESK 800 G3 i5 SFF

Model	HP ELITEDESK 800 G3 SFF
Processor	Intel Core i5-6500 3.2GHz 6th Gen
Ram	8GB DDR4 RAM
Video	GT 710/720 2GB VIDEO CARD BRAND NEW (BRAND MAY VARY- NO EVGA)
Sound	On-Board
Hard Drive	512GB Solid State Hard Drive
Optical Drive	DVD +/-RW
Network	10/100/1000 Onboard NIC
Operating System	Windows 10 Pro 64-Bit SYSTEMS WILL BE PRE-LOADED WITH WINDOWS 11 PRO AS SYSTEMS ARE TPM 2.0
Warranty	5 year on system. Video card carries manufacturer Warranty
Price	\$366 Each Inclusive of Freight Includes a USB Keyboard, Mouse and WIFI adaptor and Display port to HDMI Adaptor
Upgrade to 16GB Ram	Additional \$35
Upgrade to i7 6700 processor	Additional \$120

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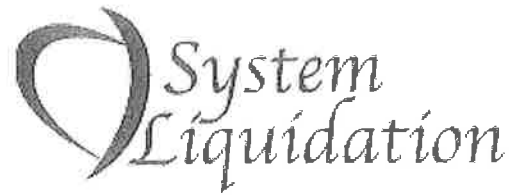


Option 2(PART B): HP EliteDesk 800 G3 i5 SFF
(No Video Card)

Model	HP EliteDesk 800 G3 SFF
Processor	Intel Core i5-6500 3.2GHz 6 th Gen
Ram	8GB DDR4 Ram
Sound	On-Board
Hard Drive	512GB Solid State Hard Drive
Optical Drive	DVD +/-RW
Network	10/100/1000 Onboard NIC
Operating System	Windows 10 Pro 64-Bit SYSTEMS WILL BE PRE-LOADED WITH WINDOWS 11 PRO AS SYSTEMS ARE TPM 2.0
Warranty	5 year on system.
Price	\$259 Each Inclusive of Freight Includes a USB Keyboard, Mouse and WIFI adaptor and Display port to HDMI Adaptor.
Upgrade to 16GB Ram	Additional \$35
Upgrade to i7 6700 processor	Additional \$120

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Option 3(PART A): Monitors

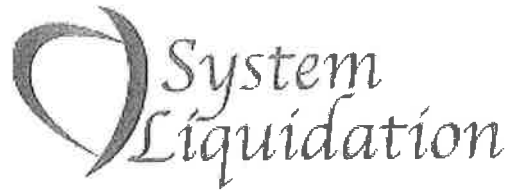
Model	DELL 22" LCD GRADE A WIDESCREEEN
Screen Size	22"
Warranty	5 years
Price	\$79 Each inclusive of Freight
Includes	VGA cable, Display cable and Power cord

Model	HP 22" LCD GRADE A WIDESCREEEN
Screen Size	22"
Warranty	5 years
Price	\$79 Each inclusive of Freight
Includes	VGA cable, Display Cable and Power cord

Model	DELL 27" LCD GRADE A WIDESCREEEN
Screen Size	27"
Warranty	5 years
Price	\$139 Each inclusive of Freight
Includes	VGA cable, Display Cable and Power cord

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Warranty Policy

System Liquidation Inc Re-Certified computers are scrutinized closely prior to shipment that we include a **5 Years parts replacement Warranty** on all of our fully Re-Certified Desktops.

No matter how good our hardware, or how thorough our process, a small percentage of our units will have "issues" during the course of the warranty period. If you do experience any trouble with your hardware, and your equipment is within the original warranty period, the process is simple: You call us or e-mail us – your choice.

If you call during our standard business hours of 9:30am to 5:30pm Eastern Time, you will be greeted by a live person and transferred to a technician dedicated to resolving your issue. You will be walked through a series of very basic steps to qualify and diagnose your specific issue. If it is determined that a replacement part is required, the replacement part will generally ship that same day.

When a warranty part is needed, a school staff member can contact either sales rep or their support staff for obtaining items needed. The communication can be via email or phone. To obtain a warranty part, provide the part needed along with the service tag on the machine that needs a replacement and the part will be sent out to the school at the address requested. Parts are usually shipped in 48-72 hrs,
We pay for shipping both ways.

System Liquidation inc also offers the option of providing the school with buffer stock units, so that they can swap the units on-site. This can be discussed with your sales rep.

Customer support: Call 1-888-714-1545 Or Email rma@systemliquidation.com

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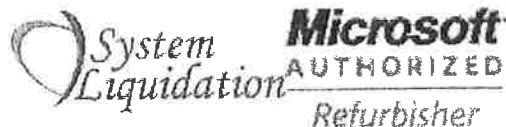


Product Preparation and Testing

All our products are originated from end of the lease corporate customers, ensuring they are the highest quality corporate grade models from clean office environments.

1. **Asset Tag**
Every computer gets a unique asset tag number. This number is labeled, bar coded and scanned into our system allowing us to track every single component, every technician who tested it and other pertinent information (service work, custom upgrades, quality assurance, etc.)
2. **Power up tests**
All the units we receive are powered up to make sure no immediate and obvious failures occurred during receiving.
3. **Dust Removal**
Cases are removed and our state-of-the-art dust containment station uses a combination of pressurized air and suction system to remove every bit of dust from within the unit, including such hard-to-reach places as power supply and CPU fans.
4. **Surface Cleaning**
Using non-toxic, environmentally friendly cleaners our cleaning team cleans all external surfaces. Specialized chemicals are used for specific cleaning tasks (sticker glue removed, general cleaning, etc.)
5. **Total Cleaning**
Individual techs hand cleans each unit, paying special attention to hard-to-reach places as well as any grime missed by the surface cleaners.
6. **Component Check**
Using custom diagnostic software each unit connects to our testing server where every single component is checked and verified. This both ensures that components are all working and that the unit has the same original components it was manufactured with (for proper imaging).
7. **Windows Driver Test**
Units are plugged in and allowed to boot up fully to windows. Every driver is checked to make sure there are no conflicts or invisible hardware. Basic functions are tested as is the fidelity of the custom image. Units that pass the above tests are placed on the shelf ready for sale
8. **Custom Imaging (Upon Request)**
Custom imaging is done on customer's request.

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Hickman County Government

Conflict of Interest Disclosure Form

The County Financial Management System of 1981 contains the most stringent conflict of interest provisions. TCA §5-21-121 provides:

- (a) The director, purchasing agent, members of the committee, members of the county legislative body or other officials, employees, or members of the board of education or highway commission shall not be financially interested or have any personal beneficial interest, either directly or indirectly, in the purchase of any supplies, materials, equipment or contractual services for the county.
- (b) No firm, corporation, partnership, association or individual furnishing any such supplies, materials, equipment or contractual services, shall give or offer, nor shall the director or purchasing agent or any assistant or employee accept or receive directly or indirectly from any person, firm, corporation, partnership or association to whom any contract may be awarded, by rebate, gift or other otherwise, any money or other things of value whatsoever, or any promise, obligation or contract for future reward or compensation.

Date: December 9th 2021 Name: Rohit Gera

Please describe below any relationships, transactions, positions you hold (volunteer or otherwise), or circumstances that you believe could contribute to a conflict of interest:

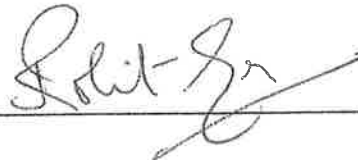
X I have no conflict of interest to report.

 I have the following conflict of interest to report (please specify any boards or committees you (and/or your spouse) sit on, the name of your employer and any businesses you or your spouse may own.

N/A

I hereby certify that the information set forth above is true and complete to the best of my knowledge.

Date: December 9th 2021 Signature: _____

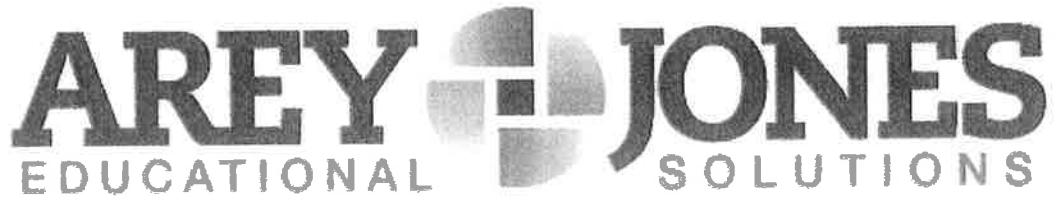


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Microsoft
AUTHORIZED
Refurbisher



**The Hickman County Finance Office - Desktop
Computers and Monitors**

Desktop Specification A

Description	Qty	Unit Price	Ext. Price	Tax
HP ProDesk 600 G6 Small Form Factor Desktop Windows 10 Pro i5-10500 8GB 2666 MHz DDR4 RAM 512GB NVMe M.2 SSD DVD-Writer - SATA Limited Warranty - Parts and Labor - 3 Years - On-site	1	\$730.00	\$730.00	N

Price Subtotal: **\$730.00**

Desktop Specification B

Description	Qty	Unit Price	Ext. Price	Tax
HP 23.8" EliteOne 800 G6 All-in-One Desktop Windows 10 Pro 23.8 inch LED IPS Display 1920 x 1080 Resolution i5-10500 16GB 2666 MHz DDR4 RAM 256GB NVMe M.2 SSD Intel Wi-Fi 6 AX 201 5 Megapixel FHD Webcam No optical drive Dual 5 W speakers Dual array microphone Limited Warranty - Parts and Labor - 3 Years - On-site	1	\$1,008.00	\$1,008.00	N

Price Subtotal: **\$1,008.00**

Monitor Specification A

Description	Qty	Unit Price	Ext. Price	Tax
HP P22h G4 FHD Monitor Display size (diagonal) 21.5" FHD (1920 x 1080) 1 DisplayPort™; 1 HDMI 1.4 ; 1 VGA AC power cord; DisplayPort™ cable; HDMI cable	1	\$161.00	\$161.00	N

Price Subtotal: **\$161.00**

JJ 57050- Hickman County Schools

Prepared by:
San Diego, CA
Matt Aaronson
(800) 998-9199
Fax 800-403-8828
matthew.aaronson@areyjones.com
Contract:
NA

Prepared for:
Hickman County Schools - TN
Brad Gilbert
brad.gilbert@hickmank12.org

Quote Information:
Quote # **MA057050.1**
Quote Date: 12/13/2021
Expiration Date: 01/12/2022
Product Category: N/A

Quote Summary

Description	Amount
Desktop Specification A	\$730.00
Desktop Specification B	\$1,008.00
Monitor Specification A	\$161.00
Non-taxable Subtotal:	\$1,899.00
Grand Subtotal:	\$1,899.00
Grand Total:	\$1,899.00