

AMY BRYANT
9589 S. Lick Creek Rd., Lyles, TN 37098

RONALD GAMMONS
6419 Rick Ln., Lyles, TN 37098

TIM HOBBS
9220 Old Bon Aqua Rd., Bon Aqua, TN 37025

JIM HUDGINS
1297 E. Grinders Switch Rd., Centerville, TN 37033



Michelle Gilbert
Director of Schools
115 MURPHREE AVENUE
CENTERVILLE, TN 37033

JANE HERRON
1222 Hwy. 100, Centerville, TN 37033

STEVE GIANAKOS
9792 Dogwood Dr., Bon Aqua, TN 37025

VANCE WILLIS
2868 Hwy. 48 N., Nunnely, TN 37137

HCBOE Regular Meeting
Monday, May 6, 2019 7:00 PM
HCHS Library

- I. Call To Order
- II. Approval of April 1, 2019 Regular Board Meeting Minutes
- III. Approval of Agenda
- IV. Special Recognition
 - A. Employee of the Month
 - B. Graduate Recognition
 - C. Teachers of the Year
 1. Centerville Elementary School
 2. East Hickman Elementary School
 3. Centerville Intermediate School
 4. East Hickman Intermediate School
 5. Hickman County Middle School
 6. East Hickman Middle School
 7. East Hickman High School
 8. Hickman County High School
 9. Grades PK-4 Teacher of the Year

10. Grades 5-8 Teacher of the Year

11. Grades 9-12 Teacher of the Year

D. Employee of the Year

E. Friend of Education

V. Communications to the Board

A. Director's Report

B. Financial Report

C. OPEB Financial Statement

VI. Items Requiring Board Action

A. Trip Requests

1. HCHS Senior Trip

2. EHHS Envirothon Trip

3. EHHS Band

B. Budget Amendments

C. Recommendations for Teacher Tenure

D. CIS Job Share Request

E. Transportation Truck Replacement Request

F. EHHS Capital Improvement Security Project

G. EHMS Capital Paving Project

H. HCMS Carpet Replacement Project

I. Fire Damper Inspection Services

J. Technology Service Plan

K. Revised Board Policy 1.405 (1st Reading)

L. Revised Board Policy 2.804 (2nd Reading)

M. Revised Board Policy 2.806 (2nd Reading)

N. Revised Board Policy 3.400 (1st Reading)

O. Revised Board Policy 6.312 (2nd Reading)

P. Board Policies 6.603, 6.702, 6.706 (2nd Reading) Deletion

Q. Board Policy Review 1.100 -- 1.108

VII. Announcements

A. Director of Schools Performance Evaluation

B. Special Called Meeting on May 20, 2019

VIII. Adjourn

HICKMAN COUNTY BOARD OF EDUCATION
REGULAR BOARD MEETING---April 1, 2019

The Hickman County Board of Education met in regular session on Monday, April 1, 2019, at 7:00 p.m. in Room 203 of the Central Office building. Members present were: Chair Amy Bryant, Tim Hobbs, Ron Gammons, Jane Herron, Steve Gianakos, Vance Willis, and Jim Hudgins.

Vance Willis made a motion to amend the minutes from the board meeting on March 4, 2019, to reflect school bus purchases included seat belts as an accessory. Ron Gammons seconded the motion. On a voice vote the motion was approved 7-0.

Ron Gammons made a motion to approve the minutes from the board meeting on March 4, 2019, as amended. Tim Hobbs seconded the motion.

The Hickman County Board of Education met in regular session on Monday, March 4, 2019, at 7:00 p.m. in Room 203 of the Central Office building. Members present were: Chair Amy Bryant, Tim Hobbs, Ron Gammons, Jane Herron, Steve Gianakos, Vance Willis, and Jim Hudgins.

Vance Willis made a motion to approve the minutes from the board meeting on Monday, February 4, 2019. Jim Hudgins seconded the motion. On a voice vote, the motion was approved 7-0.

Jane Herron made a motion to approve the agenda. Steven Gianakos seconded the motion.

The Hickman County Board of Education will meet in regular session on Monday, March 4, 2019, at 7:00 p.m. in Room 203 of the Central Office. A work session will be held in Room 203 of the Central Office at 6:00 p.m.

- I. Call to Order
- II. Approval of February 4, 2019 Regular Board Meeting Minutes
- III. Approval of Agenda
- IV. Special Recognition
 - A. Employee of the Month--Steve Gianakos
- V. Communications to the Board
 - A. Director's Report--Director of Schools
 - B. Financial Report--Business Officer
 - C. Budget Calendar--Director of Schools
- VI. Items Requiring Board Action
 - A. Trip Requests--Sponsor and Students
 1. HCMS 8th Grade Class--Sponsor and Students
 2. EHHS Senior Class--Sponsor and Students
 3. HCHS FCCLA--Sponsor and Students
 4. HCHS JROTC--Instructor and Cadets
 5. EHHS FFA--Sponsor and Students
 6. HCHS FFA--Sponsor and Students
 7. EHHS HOSA--Sponsor and Students
 - B. Event Requests--
 1. HCHS JROTC Adventure Camp--Instructor and Cadets
 2. HCHS JROTC Military Ball--Instructor and Cadets
 - C. Budget Amendment #9 Correction--Business Officer
 - D. Budget Amendments--Business Officer
 - E. 2019-2020 Attendance Zones--Director of Schools
 - F. Capital Project--Gym Floor Surfacing--Maintenance Director
 - G. Capital Project--School Buses--Transportation Director

- H. Mowing Services--Maintenance Director
- I. Revised Board Policies (1st Reading)--Director of Accountability
- J. Board Policy Review 6.603-6.709, 1.405, 3.402--Director of Accountability
- VII. Announcements
- VIII. Adjourn

On a voice vote, the motion was approved 7-0.

Steve Gianakos read a letter recognizing Barbara Brooks as the Employee of the Month for March.

Ron Gammons made a motion to approve the Director's Report. Jim Hudgins seconded the motion.

Memorandum

To: Board Members
 From: Michelle Gilbert
 Date: February 22, 2019
 RE: March Director's Report

Leave of Absence

Professional

Support Staff

Cynthia Monroe

FMLA (extended through March 4, 2019)

Hiring

Professional

Mary Green

EHES Interim Pre-K

Support Staff

Marcille Pence

Food Service

Misty Newcomb

EHIS Special Education Assistant

Stephanie Bodine

EHES Special Education Assistant

Laura Harris

EHIS Special Education Assistant

Ruth Gardner

HCHS Special Education Assistant

Renee Parsley

CES Bookkeeper

Resignation

Professional

Suzi Miley

EL Services

Support Staff

Wanda Beard

Food Service

Karen Mangrum

CIS Special Education Assistant

Retirement

Professional

Support Staff

Transfers

Professional

Support Staff

Appointment

Professional

Ron Gammons made a motion to accept the Financial Report as presented. Vance Willis seconded the motion. On a voice vote, the motion was approved 7-0.

The Director of Schools announced the budget calendar for the 2019-2020 school year. A budget work session will be held on March 18 at the HCHS PD Center at 6:30 p.m. and a budget work session will be held on April 1 at the Central Office building at 6:00 p.m. in Room 203.

Jim Hudgins made a motion to approve the HCMS 8th grade students to go to Beech Bend Park in Bowling Green, KY, on May 17, 2019. Steve Gianakos seconded the motion. On a voice vote, the motion was approved 7-0.

Tim Hobbs made a motion to approve the EHHS Senior Class to go to Holiday World in Santa Claus, IN, in May. Jim Hudgins seconded the motion. On a voice vote, the motion was approved 7-0.

Jane Herron made a motion to approve the HCHS FCCLA to attend State Competition in Chattanooga, TN, on March 20-22, 2019. Ron Gammons seconded the motion. On a voice vote, the motion was approved 7-0.

Ron Gammons made a motion to approve for HCHS JROTC to attend the Leadership Challenge on June 6-10, 2019, in Greenville, KY. Tim Hobbs seconded the motion. On a voice vote, the motion was approved 7-0.

Vance Willis made a motion to approve the EHHS FFA to attend State Competition in Gatlinburg, TN, on March 24-27, 2019. Ron Gammons seconded the motion. On a voice vote, the motion was approved 7-0.

Ron Gammons made a motion to approve the HCHS FFA to attend State Competition in Gatlinburg, TN, on March 24-27, 2019. Tim Hobbs seconded the motion. On a voice vote, the motion was approved 7-0.

Ron Gammons made a motion to approve the EHHS HOSA State Competition in Chattanooga, TN, on March 24-27, 2019. Jim Hudgins seconded the motion. On a voice vote, the motion was approved 7-0.

Ron Gammons made a motion to approve the HCHS JROTC Adventure Camp in Clarksville, TN, on May 20-25, 2019. Tim Hobbs seconded the motion. On a voice vote, the motion was approved 7-0.

Jim Hudgins made a motion to approve the HCHS JROTC Military Ball and Awards Night on May 4, 2019 in the gymnasium of HCHS. Steve Gianakos seconded the motion. On a voice vote, the motion was approved 7-0.

Jim Hudgins made a motion to approve the correction to Budget Amendment #9. Vance Willis seconded the motion.

<u>Aye</u>	<u>Nay</u>	<u>Pass</u>	<u>Absent</u>
Amy Bryant			
Ron Gammons			
Steve Gianakos			
Jane Herron			
Tim Hobbs			
Jim Hudgins			
Vance Willis			

On a roll call vote, the motion was approved 7-0.

Jim Hudgins made a motion to approve budget amendment #10. Steve Gianakos seconded the motion.

<u>Aye</u>	<u>Nay</u>	<u>Pass</u>	<u>Absent</u>
Amy Bryant			
Ron Gammons			
Steve Gianakos			
Jane Herron			
Tim Hobbs			
Jim Hudgins			
Vance Willis			

On a roll call vote, the motion was approved 7-0.

Vance Willis made a motion for the attendance zones to remain as established currently for the 2019-2020 school year. Ron Gammons seconded the motion. On a voice vote, the motion was approved 7-0.

Vance Willis made a motion to approve the capital project and award the gym floor bid to BAM floors for sealing except for EHES and EHHS and allocate \$26, 466.00 for sanding the gym floor at the EHHS to BAM Floors. Jim Hudgins seconded the motion.

<u>Aye</u>	<u>Nay</u>	<u>Pass</u>	<u>Absent</u>
Amy Bryant			
Ron Gammons			
Steve Gianakos			
Jane Herron			
Tim Hobbs			
Jim Hudgins			
Vance Willis			

On a roll call vote, the motion was approved 7-0.

Vance Willis made a motion to approve the capital project to purchase buses with seat belts as an accessory and award the bid to Central States with seat belts at \$96, 499.00 for each bus to purchase 4 buses.

<u>Aye</u>	<u>Nay</u>	<u>Pass</u>	<u>Absent</u>
Amy Bryant			
Ron Gammons			
Steve Gianakos			
Jane Herron			
Tim Hobbs			
Jim Hudgins			
Vance Willis			

On a roll call vote, the motion was approved 7-0.

Vance Willis made a motion to split the award for the mowing services bid between Petty and Sons and Three Rivers for mowing services, to be awarded for the lowest bid at each campus. Jim Hudgins seconded the motion.

<u>Aye</u>	<u>Nay</u>	<u>Pass</u>	<u>Absent</u>
Amy Bryant			
Ron Gammons			
Steve Gianakos			
	Jane Herron		
Tim Hobbs			
Jim Hudgins			
Vance Willis			

On a roll call vote, the motion was approved 6-1.

Vance Willis made a motion to approve revised board policies 1.803, 4.209, 4.603 including the addition of exceptions to include: decisions made by a student's IEP team or extenuating medical or psychological situations. Jim Hudgins seconded the motion. On a voice vote, the motion was approved 7-0.

Vance Willis made a motion to approve the review of board policies 6.603-6.709, 1.405, 3.402, as presented and for 6.709 to remain as currently stated. Jane Herron seconded the motion. On a voice vote, the motion was approved 7-0.

The meeting was adjourned at 8:16 p.m.

On a voice vote, the motion to approve the minutes was approved 7-0.

Amy Bryant made a motion to amend the agenda to add item VI. N. Declaration of Surplus. Jim Hudgins seconded the motion. On a voice vote, the motion was approved 7-0

Steve Gianakos made a motion to approve the amended agenda for the board meeting. Jane Herron seconded the motion.

The Hickman County Board of Education will meet in regular session on Monday, April 1, 2019, at 7:00 p.m. in the library at East Hickman High School. A work session will be held at 6:00 p.m. to discuss the 2019-2020 school budget and board agenda topics.

- I. Call to Order
- II. Approval of March 4, 2019 Regular Board Meeting Minutes
- III. Approval of Agenda
- IV. Special Recognition
 - A. Employee of the Month--Amy Bryant
 - B. ACT Recognition--High School Principals
 - C. SCOPE Conference Recognition--High School Principals
 - D. 4-H Governor--Secondary Supervisor
 - E. Haslam Scholarship--Secondary Supervisor and TNAdvise Counselor
- V. Communications to the Board
 - A. Director's Report--Director of Schools
 - B. Financial Report--Business Officer
 - C. Desktop Monitoring Results--Federal Programs Director
- VI. Items Requiring Board Action
 - A. Trip Requests--Sponsor and Students
 - B. Textbook Adoption Approval--Deputy Superintendent
 - C. Budget Amendments--Business Officer
 - D. Job Share Request--Principals and Supervisors
 - 1. CIS Physical Education--Principal and Supervisor
 - 2. EHES 2nd Grade--Principal and Supervisor
 - E. Capital Purchase Approval Desktop Computers--Technology Director
 - F. Capital Purchase Approval Chromebook Computers--Technology Director
 - G. Capital Outlay Project Security Cameras--Technology Director
 - H. Revised Board Policy 6.312 (1st reading)--Director of Schools
 - I. Addition of Board Policy --Director of Schools
 - J. Revised Board Policies 1.803, 4.209, 4.603 (2nd reading)--Director of Accountability
 - K. Board Policy Review 2.701, 2.702, 2.802, 2.803, 2.804, 2.806, 2.900--Director of Accountability
 - L. Board Policy Deletion 6.603, 6.702, 6.706 (1st reading)--Director of Accountability
 - M. Benefits - Memorandum of Understanding
 - N. Declaration of Surplus--Maintenance Director
- VII. Announcements
- VIII. Adjourn

On a voice vote, the motion was approved 7-0.

Amy Bryant read a letter to recognize Amy Bryant as the April Employee of the Month.

Principals from East Hickman High School and Hickman County High School recognized students that scored 29 and above on the ACT, students that attended the SCOPE Conference, the TN 4-H Governor, and the Haslam Scholarship recipient.

Jane Herron made a motion to accept the Director's Report. Jim Hudgins seconded the motion.

Memorandum

To: Board Members
From: Michelle Gilbert
Date: March 20, 2019
RE: April Director's Report

Leave of Absence

Professional
Support Staff

Alison Brady

April 1-May 21, 2019 (FMLA)

Hiring

Professional
Support Staff

Resignation

Professional
Support Staff

Kendra Beard (coaching responsibilities)

HCMS Volleyball Coach

Retirement

Professional
Support Staff

Transfers

Professional
Chris Austin

HCMS History and Assistant Football Coach to EHHS History and Head Football Coach

Support Staff

Appointment

Professional

On a voice vote, the motion was approved 7-0.

Ron Gammons made a motion to accept the Financial Report as presented. Jim Hudgins seconded the motion. On a voice vote, the motion was approved 7-0.

The Director of Schools reported that the Federal Programs for Title I and Special Education were desktop monitored during the fall semester. Our school system received good reports from the monitoring. Jim Hudgins made a motion to accept the report. Vance Willis seconded the motion. On a voice vote, the motion was approved 7-0.

Jim Hudgins made a motion to approve the submission of textbook adoption selections in the areas of Social Studies, Spanish, Economics, Business, and Computer Applications. Steve Gianakos seconded the motion. On a voice vote, the motion was approved 7-0.

Vance Willis made a motion to approve Budget Amendments 11 and 12. Ron Gammons seconded the motion.

Aye

Nay

Pass

Absent

Amy Bryant

Ron Gammons

Steve Gianakos

Jane Herron

Tim Hobbs

Jim Hudgins

Vance Willis

On a roll call vote, the motion was approved 7-0.

Jim Hudgins made a motion to approve the job share request from Centerville Intermediate School in physical education. Tim Hobbs seconded the motion. On a voice vote, the motion was approved 7-0.

Jim Hudgins made a motion to approve the job share request from East Hickman Elementary School in second grade. Jane Herron seconded the motion. On a voice vote, the motion was approved 7-0.

Vance Willis made the motion to purchase computers from System Liquidation and monitors from STS for 110 work stations in the amount of \$27, 390.00. Ron Gammons seconded the motion.

<u>Aye</u>	<u>Nay</u>	<u>Pass</u>	<u>Absent</u>
Amy Bryant			
Ron Gammons			
Steve Gianakos			
Jane Herron			
Tim Hobbs			
Jim Hudgins			
Vance Willis			

On a roll call vote, the motion was approved 7-0.

Jim Hudgins made a motion to purchase Chromebooks from Firefly for the price of \$252.00/unit for 300 Chromebooks in the amount of \$75,600.00. Ron Gammons seconded the motion.

<u>Aye</u>	<u>Nay</u>	<u>Pass</u>	<u>Absent</u>
Amy Bryant			
Ron Gammons			
Steve Gianakos			
Jane Herron			
Tim Hobbs			
Jim Hudgins			
Vance Willis			

On a roll call vote, the motion was approved 7-0.

Jim Hudgins made a motion to approve the purchase of security cameras from BGC not to exceed \$81, 583.00. Steve Gianakos seconded the motion.

<u>Aye</u>	<u>Nay</u>	<u>Pass</u>	<u>Absent</u>
Amy Bryant			
Ron Gammons			
Steve Gianakos			
Jane Herron			
Tim Hobbs			
Jim Hudgins			
Vance Willis			

On a roll call vote, the motion was approved 7-0.

Vance Willis made a motion to approve revised board policy 6.312 on first reading. Ron Gammons seconded the motion. On a voice vote, the motion was approved 7-0.

Vance Willis made a motion to approve revised board policies 1.803, 4.209, and 4.603 on second reading. Jim Hudgins seconded the motion. On a voice vote, the motion was approved 7-0.

Vance Willis made a motion to revise board policy 2.806 to add "Hickman County Government" where the local governmental body is referenced. Jim Hudgins seconded the motion. On a voice vote, the motion was approved 7-0.

Amy Bryant made a motion to accept the review of board policies 2.701, 2.702, 2.802, 2.803, 2.804, 2.900, and to seek guidance regarding the approval of the mileage rate on board policy 2.804. Vance Willis seconded the motion. On a voice vote, the motion was approved 7-0.

Vance Willis made a motion to delete board policies 6.603, 6.702, and 6.706 as recommended by TSBA on first reading. Steve Gianakos seconded the motion. On a voice vote, the motion was approved 7-0.

Jim Hudgins made a motion to approve the Benefits Administration Memorandum of Understanding and submit it to the state. Vance Willis seconded the motion. On a voice vote, the motion was approved 7-0.

Tim Hobbs made a motion to accept the list of declared surplus provided by the Maintenance Director. Vance Willis seconded the motion. On a voice vote, the motion was approved 7-0.

Michelle Gilbert announced a budget work session would be held on Thursday, April 11, at 6:30 p.m. in Building B at HCHS.

The meeting was adjourned at 8:00 p.m.



AMY BRYANT
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VANCE WILLIS
2868 Hwy 48 N., Nunnely, TN 37137

Michelle Gilbert
Director of Schools
115 MURPHREE AVENUE
CENTERVILLE, TN 37033

The Hickman County Board of Education will meet in regular session on Monday, May 6, 2019, at 7:00 p.m. in the library at Hickman County High School. A reception honoring the Teachers of the Year and the Hickman County Graduates of Distinction will be held at 6:30 p.m. in the library at Hickman County High School.

- I. Call to Order
- II. Approval of April 1, 2019 Regular Board Meeting Minutes
- III. Approval of Agenda
- IV. Special Recognition
 - A. Employee of the Month--Jim Hudgins
 - B. Graduate Recognition--High School Principals and Secondary Supervisor
 - C. Teachers of the Year
 - A. Centerville Elementary School--Jim Hudgins
 - B. East Hickman Elementary School--Amy Bryant
 - C. Centerville Intermediate School--Vance Willis
 - D. East Hickman Intermediate School--Tim Hobbs
 - E. Hickman County Middle School--Jane Herron
 - F. East Hickman Middle School--Steve Gianakos
 - G. East Hickman High School--Ron Gammons
 - H. Hickman County High School--Vance Willis
 - I. Grades PK-4 Teacher of the Year--Jane Herron
 - J. Grades 5-8 Teacher of the Year--Ron Gammons
 - K. Grades 9-12 Teacher of the Year--Steve Gianakos
 - D. Employee of the Year--Tim Hobbs
 - E. Friend of Education--Amy Bryant
- V. Communications to the Board
 - A. Director's Report--Director of Schools
 - B. Financial Report--Business Officer
 - C. OPEB Financial Statement--Board Chair

VI. Items Requiring Board Action

- A. Trip Requests--Sponsor and Students
 - 1. HCHS Senior Trip--Sponsor and Students
 - 2. EHHS Envirothon Trip--Sponsor and Students
 - 3. EHHS Band--Band Director and Students
- B. Budget Amendments--Business Officer
- C. Recommendations for Teacher Tenure--Academic Supervisors
- D. CIS Job Share Request--Principals and Supervisor
- E. Transportation Truck Replacement--Transportation Director
- F. EHHS Capital Improvement Security Project--Maintenance Director
- G. EHMS Capital Paving Project--Maintenance Director
- H. HCMS Carpet Replacement Project--Maintenance Director
- I. Fire Damper Inspection Services--Maintenance Director
- J. Technology Service Plan--Technology Coordinator
- K. Revised Board Policy 1.405 (1st reading)--Director of Accountability
- L. Revised Board Policy 2.804 (2nd reading)--Director of Accountability
- M. Revised Board Policy 2.806 (2nd reading)--Director of Accountability
- N. Revised Board Policy 3.400 (1st reading) --Director of Schools
- O. Revised Board Policy 6.312 (2nd reading)--Director of Schools
- P. Board Policies 6.603, 6.702, 6.706 (2nd reading) Deletion--Director of Accountability
- Q. Board Policy Review 1.100-1.108 --Director of Accountability

VII. Announcements

- A. Director of Schools Performance Evaluation--Board Chair
- B. Special Called Meeting on May 20, 2019--Director of Schools

VIII. Adjourn



AMY BRYANT
9589 S. Lick Creek Rd., Lyles, TN 37098

RONALD GAMMONS
6419 Rice Ln., Lyles, TN 37098

TIM HOBBS
9220 Old Bon Aqua Rd., Bon Aqua, TN 37025

JIM HUDGINS
1297 E. Grinders Switch Rd., Centerville, TN 37033

JANE HERRON
1222 Hwy 100., Centerville, TN 37033

STEVE GIANAKOS
9792 Dogwood Dr., Bon Aqua, TN 37025

VANCE WILLIS
2868 Hwy 48 N., Nunnely, TN 37137

Michelle Gilbert
Director of Schools
115 MURPHREE AVENUE
CENTERVILLE, TN 37033

Memorandum

To: Board Members
From: Michelle Gilbert
Date: April 24, 2019
RE: May Director's Report

Leave of Absence

Professional

Support Staff
Brandi Jenkins
Cynthia Monroe

FMLA (through May 6, 2019)
FMLA (extended through May 17, 2019)

Hiring

Professional

Support Staff
Loren Roberts
Amanda Scott

HCMS Volleyball Coach
School Food Service

Resignation

Professional

Laura Manning
Demetria Worley
Barry Eddings
James Scruggs
Christina Williams
Rita Shull

EHES School Counselor
EHHS Math
EHHS Wellness
EHHS English
EHHS Library
CES Teacher

Support Staff

Chloe Bell
Hope Brewer
Kyle Churchwell

CES Assistant
HCMS Assistant
HCHS ISS

Retirement

Professional

Support Staff

Transfers

Professional

Support Staff

Appointment

Professional

Support Staff
Craig Shelton

HCHS Golf Coach



Memorandum

To: Ms. Amy Bryant, Hickman County Board Chairman
Ms. Michelle Gilbert, Hickman County Superintendent

From: Tammy Grissom, TSBA OPEB Trust Administrator

Subject: TSBA OPEB Trust Quarterly Investment Statement

Date: April 15, 2019

Enclosed is your March 31, 2019 Morgan Stanley quarterly statement. Please share with your Finance Director. If you have any questions, please call me at 615/815-3901 or email at tammyg@tsba.net. Thank you.

Account Activity Summary
Hickman
01/01/2019 - 03/31/2019

Beginning Value ^{1 See Definitions}	\$	1,938,422.20
<hr/>		
Additions ²		
Contributions ³	\$	-
Dividends & Interest ⁴	\$	7,181.44
Withdrawals ⁵		
TSBA Fee ⁶	\$	(1,210.60)
MS Fees ⁷	\$	(863.31)
System Distributions ⁸	\$	-
Unadjusted Investment Earnings ⁹	\$	182,591.15
<hr/>		
Ending Value ¹⁰	\$	2,126,120.88

Definitions:

1. Beginning Value: The total account value at the start of business on the first day of the specified reporting period.
2. Additions: All credits to the account in which total account value is increased within the specified reporting period.
3. Contributions: The sum of total cash deposits and/or other asset transfers into the Morgan Stanley account from outside of the Morgan Stanley account and by instruction of the client within the specified reporting period.
4. Dividends and Interest: The sum of all dividend, interest, and capital gain payments credited to the account and those in the which settlement date lies within the specified reporting period. **NOTE**: Any dividend, interest, or capital gain distribution in which a settlement date lies outside of the reporting period or in which was included in the beginning value will not be included 'Dividends and Interest' total for the period.
5. Withdrawals: The sum of total cash and/or other asset transfers out of the Morgan Stanley account to any other account whether inside or outside of the firm.
6. TSBA Fee: The fee calculated by instruction of the client and is based on the account value at the end of business on the last day of the prior quarter.
7. MS Fees: The sum of all quarterly fees charged by Morgan Stanley and any adjustments made to this charge within the specified reporting period in which client is in agreement for investment advisory and brokerage services provided.
8. System Distributions: The sum of any distributions to the beneficiary (public school system) of the GASB 45 Trust within the specified reporting period.
9. Unadjusted Investment Earnings: The earnings of asset investments in the Morgan Stanley account unadjusted for any fees charged or withdrawals in the account by instruction of Morgan Stanley or the client and within the specified reporting period.
10. Ending Value: The Account Value at the end of business on the last day of the specified reporting period.

The information and data contained in this report are from sources considered reliable, but their accuracy and completeness is not guaranteed. This report has been prepared for illustrative purposes only and is not intended to be used as a substitute for monthly transaction statements you receive on a regular basis from Morgan Stanley Smith Barney LLC. Please compare the data on this document carefully with your monthly statements to verify its accuracy. The Company strongly encourages you to consult with your own accountants or other advisors with respect to any tax questions.

Account Dividend & Interest Summary
Hickman
01/01/2019 - 03/31/2019

ACTIVITY DATE	ACTIVITY	DESCRIPTION		TYPE
01/02/2019	Dividend	PGIM SHORT-TERM CORP BOND Z	654.85	Cash
01/02/2019	Dividend	PIONEER BOND Y	370.86	Cash
01/02/2019	Dividend	NUVEEN STRATEGIC INCOME INST	191.21	Cash
01/02/2019	Dividend	PUTNAM FLOATING RATE INC Y	247.95	Cash
01/16/2019	Dividend	TEMPLETON GLOBAL BD FD ADV	230.37	Cash
02/01/2019	Dividend	PGIM SHORT-TERM CORP BOND Z	703.85	Cash
02/01/2019	Dividend	PIONEER BOND Y	375.77	Cash
02/01/2019	Dividend	NUVEEN STRATEGIC INCOME INST	191.85	Cash
02/01/2019	Dividend	PUTNAM FLOATING RATE INC Y	243.19	Cash
02/01/2019	Interest Income	MORGAN STANLEY BANK N.A.	43.43	Cash
02/19/2019	Dividend	TEMPLETON GLOBAL BD FD ADV	189.56	Cash
02/28/2019	Interest Income	MORGAN STANLEY BANK N.A.	29.80	Cash
03/01/2019	Dividend	PGIM SHORT-TERM CORP BOND Z	638.64	Cash
03/01/2019	Dividend	PIONEER BOND Y	376.98	Cash
03/01/2019	Dividend	NUVEEN STRATEGIC INCOME INST	206.14	Cash
03/01/2019	Dividend	PUTNAM FLOATING RATE INC Y	251.13	Cash
03/01/2019	Dividend	E V SHT DURTAION GOVT INC I	5.46	Cash
03/18/2019	Dividend	TEMPLETON GLOBAL BD FD ADV	202.70	Cash
03/26/2019	Dividend	VANGUARD INDEX FDS S&P 500 ETF	472.91	Cash
03/26/2019	Dividend	ISHARES SP SMALLCAP 600 INDEX	133.61	Cash
03/26/2019	Dividend	ISHARES S&P MIDCAP 400 INDEX	75.69	Cash
03/26/2019	Dividend	ISHARES CORE S&P U.S. GROWTH	419.55	Cash
03/26/2019	Dividend	ISHARES CORE S&P U.S. VALUE	706.09	Cash
03/28/2019	Dividend	VANGUARD FTSE EMERGING MARKETS	40.47	Cash
03/28/2019	Dividend	PUTNAM EQUITY INCOME Y	165.30	Cash
03/29/2019	Interest Income	MORGAN STANLEY BANK N.A.	14.08	Cash
		Total Dividends and Interest	7,181.44	

The information and data contained in this report are from sources considered reliable, but their accuracy and completeness is not guaranteed. This report has been prepared for illustrative purposes only and is not intended to be used as a substitute for monthly transaction statements you receive on a regular basis from Morgan Stanley Smith Barney LLC. Please compare the data on this document carefully with your monthly statements to verify its accuracy. The Company strongly encourages you to consult with your own accountants or other advisors with respect to any tax questions.

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Hickman County Schools Trip Request

Name of School: Hickman County HS

Name of Club/Group: Class of 2019

Trip Requested: Beech Bend Park (senior trip)

Purpose: Senior trip

Date and Time frame: Saturday, May 11, 2019

Number of Students: 50

Number of Chaperones: Male 2 Female 2 → depends on the number that signs up

Costs associated: ~~at least \$1000~~ \$35 admission & transportation lunch on your own

Attachments (any information or permission slips that are sent home with students)

Has the cafeteria been notified? — Number of Lunches needed? —

How will students travel? School bus

Is a transportation request attached if system transportation is needed? yes

Signature of person requesting the trip Melissa G. B...

Signature of Principal Ken D. E...

Signature of Instructional Supervisor _____

*Per Hickman County Board of Education policy 4.302, any requested trip that has an out-of-state destination and/or is planned for overnight must have prior approval by the Board of Education.

Hickman County High School
Field Trip Parent/Guardian
Permission Form

_____ has my permission to go to _____
(Name of Student)
Beech Bend Park with Class of 2019 Senior Trip
(Destination) (Teacher's Name and Organization)
on Sat., May 11 for Senior Trip
(Date) (Purpose)

I understand that he/she will leave school at approximately 8:30am and return to school at
(Time)
approximately 8:30pm. I understand that travel will be by school bus
(Time) (Mode of Transportation)

I understand that the cost of this trip is \$35 plus any incidental expenses my
(Cost)

student may incur. I understand that all school rules apply while my student is on this field trip
and that any violation of those rules may result in disciplinary action.

Other Information (if applicable): Food not included. Please bring
extra money for meals and souvenirs.

(Signature of Parent or Guardian)

(Date)

(Emergency Contact Number)

This form must be returned to the teacher in charge before your student will be allowed to participate in the trip. It will be kept on file for the duration of the trip in case of emergency.



COOL SCHOOL DAYS 2019



BEECH BEND INVITES YOUR CLASS, SCHOOL OR GROUP TO ENJOY A SPECIAL DAY TO CELEBRATE ALL OF THE TEACHERS' AND STUDENTS' HARD WORK. IT'S A FUN-FILLED DAY OF RIDES, SLIDES AND TIDES. DURING THESE SPECIAL DAYS, BEECH BEND PARK OFFERS SPECIAL ADMISSION RATES AND MEAL VOUCHERS FOR GROUPS OF 10 OR MORE STUDENTS ATTENDING.

BEECH BEND PARK ONLY DATES

MAY 4, 9, 10, 11, 16, 17, 22, 23 AND 24

BEECH BEND & SPLASH LAGOON DATES

MAY 18, 19, 25, 26, 27, 28, 29, 30, 31 AND JUNE 1 - 7

ADMISSION & LUNCH COMBO-----\$23.99 EACH

ADMISSION TICKET ONLY-----\$19.99 EACH

MEAL DEAL VOUCHER-----\$9.00 EACH



SPLASH LAGOON WATER PARK IS INCLUDED WITH ADMISSION BEGINNING MAY 18 ON SELECT DATES. WATER PARK SCHEDULE IS SUBJECT TO CHANGE MAY 28-31, PLEASE CHECK BEECHBEND.COM. GO-KARTS, LASER FURY 360 AND GAMES ARE NOT INCLUDED WITH ADMISSION, BUT MAY BE PURCHASED SEPARATELY.

FREE PARKING - FREE SUNSCREEN - FREE TUBES & MATS!

ONE TEACHER ADMITTED FOR FREE WITH EACH PURCHASE OF 15 STUDENTS. DRIVERS OF FULL-SIZED BUSES BRINGING GROUPS TO PARK WILL RECEIVE FREE ADMISSION. COMMERCIAL DRIVER'S LICENSE REQUIRED. VANS DO NOT QUALIFY.

ALL SCHOOL GROUP RATES REQUIRE ONE SINGLE PAYMENT. GROUPS ELIGIBLE INCLUDE KINDERGARTEN THROUGH 12TH GRADE; PRE-SCHOOL; DAY CARE GROUPS; ATHLETIC GROUPS; BAND GROUPS; GIRL SCOUTS; BOY SCOUTS; ANY OTHER SCHOOL RELATED GROUPS.

DRUG AWARENESS & SELF-ESTEEM MAGIC SHOW

FOR 32 YEARS DINKY GOWEN HAS BROUGHT HIS EDUCATIONAL MAGIC SHOWS TO SCHOOLS THROUGHOUT KENTUCKY, TENNESSEE AND INDIANA. THE "MAGIC OF BEING YOU," MESMERIZES STUDENTS WHILE PROVIDING A STRONG MESSAGE ON THE IMPORTANT ISSUES OF DRUG AWARENESS AND SELF-ESTEEM. THE MAGICAL ILLUSIONS CAPTURE AND HOLD THE STUDENTS' ATTENTION AND BEFORE THEY KNOW IT, THEY ARE LEARNING SOME OF LIFE'S MOST IMPORTANT LESSONS - THE THREE A'S - ATTENDANCE, ATTITUDE, AND ACHIEVEMENT.

EDUCATIONAL GUIDES

BEECH BEND HAS DEVELOPED A SCIENCE DAY PROGRAM THAT PROVIDES A TEACHER'S MANUAL AND STUDENT LESSON PLAN FOR MANY AMUSEMENT PARK-RELATED SCIENCE QUESTIONS. A TEACHER'S MANUAL AND STUDENT LESSON PLAN IS AVAILABLE BY REQUEST, AT NO COST TO SCHOOLS VISITING BEECH BEND, OR YOU CAN BE CREATIVE AND CREATE YOUR OWN PLAN -- SEVERAL KINDERGARTEN AND FIRST GRADE CLASSES HAVE BROUGHT THEIR "LETTER PEOPLE" OR "FLAT STANLEYS" WITH THEM TO BEECH BEND!

CALL 270-781-7634 OR VISIT WWW.BEECHBEND.COM FOR HOURS, DATES AND DETAILS. 798 BEECH BEND PARK ROAD, BOWLING GREEN, KY - JUST TAKE EXIT 28 FROM I-65.



Hickman County Schools Trip Request

Name of School: East Hickman High School

Name of Club/Group: Envirothon team

Trip Requested: Envirothon state competition

Purpose: Compete in state Envirothon Competition

Date and Time frame: May 7th & 8th overnight

Number of Students: 5

Number of Chaperones: Male 1 Female 1

Costs associated: Sub cost only all expenses paid for students

Attachments (any information or permission slips that are sent home with students)

Has the cafeteria been notified? yes Number of Lunches needed? 5

How will students travel? School V.C.N

Is a transportation request attached if system transportation is needed? _____

Signature of person requesting the trip [Signature]

Signature of Principal [Signature]

Signature of Instructional Supervisor _____

*Per Hickman County Board of Education policy 4.302, any requested trip that has an out-of-state destination and/or is planned for overnight must have prior approval by the Board of Education.



Hickman County Schools Board Agenda Item Request

Date: 4-25-19

Name of School: East Hickman High School

Item Request: Environment State Competition

Explanation:

please see attached document.

Attachments (if necessary and appropriate):

please see attached document

Signature of Person requesting to be placed on the agenda:

[Signature] Leanne McCaleb

Signature of Building Principal:

Michael Breen

Envirothon State Competition

Envirothon explanation:

If you are wondering what an Envirothon competition consist of it is an academic completion we're students compcte in topics of wildlife identification and facts, aquatic ecology, forestry management and logging practices, soil judging, and this year's special topic "Agriculture and the Environment: Knowledge and technology to feed the world".

At the state competition each team takes written test, skills test and is given an environmental scenario that they must solve and present. Each team has only 7 hours to prepare there presentation. The next day the students present their presentation in front of leading experts in the state of Tennessee. The panel consist of professional from UT agriculture department, TWRA, Tennessee Forestry Department, and NRCS. The winners of the State competition then will advance to the National Competition Which will be held in Nothing Carolina this year.

I am requesting permission East Hickman Envirothon team to attend the State Envirothon Competition at the York 4-H Center in Crossville, Tennessee on May 7-8. This will be an overnight event.

The following students and teachers plan to attend the State envirothon competition:

Teachers:

Leanna McCaleb

John Flowers

Students:

Spincer tomlinson

Destiny Shephard

Logan Sutton

Andre Walker

Gracie Delanie

Altraments:**Landon Sutton****Olivia Plunket****Blake Walker**

If our students get to attend the competition, there will be no cost for the students. The Buffalo Duck River (RCD) Council will pay for all student expenses. Their housing and all food will be provided by the York 4-H Center in Crossville. We will use the school van to transport the students. There will be both a male and a female sponsor attending the event. We have attached documentation about the state competition.



TENNESSEE ENVIROTHON 2019
 Tuesday & Wednesday, May 7th & 8th, 2019
 Clyde York 4-H Camp, Crossville, TN
Registration Form



RC&D COUNCIL Area: Duck River RD&C

(Race, Ethnicity and Sex info needed for grant reporting)

Name of Sponsoring School	Teacher or Advisor (Adult #1)	Chaperone (Adult #2)	Schools Address	Advisors Email address (REQUIRED)	Advisor's Work & Cell Phone Numbers (REQUIRED)	Names of Team Members (Please Type or Block Print)	Race	Disability (Yes or No)	Sex	T-Shirt Size (S-3X)
East Hickman High	Leanne McCaleb	David Flowers	7700 Hwy 7 Lyles TN 37098	Leanne.mccalb@hickman.k12.org	615-347-4225	1. Spence Tomlinson	W	N	M	M
						2. Destiny Shepherd	W	N	F	S
						3. Logan Sutton	W	N	M	M
						4. Aundre Walker	B	N	M	L
						5. Gracie Deane	W	N	F	S

Do any students have special needs? E.g. Diet, disability: _____
 *Please note that student participants and chaperones will be in a cabin which requires them to bring their own bedding (sleeping bag or sheets and pillow) along with towels/washcloths.
 Is there a change in team members from your Regional Envirothon? No Yes, please identify and explain changes.

*Please submit completed form to Kathy Daugherty at kdaugh@charter.net by COB April 30th, 2019. Medical Release Forms and \$50.00 Registration Fee (payable to TN RCD) must be received prior to event by mailing to: 2209 Hitchcock Drive, Cookeville, TN 38506, in order to participate in contest, unless other arrangements have been approved.

Field Trip Parental Permission Form

_____ has my permission to take part in the Field Trip sponsored by
_____ to _____ on _____. The student is
expected to represent his school well and to realize that all normal school rules in regard to
deportment and dress will be in effect during the Field Trip.

Teacher

Parent or Guardian

Notification of Teachers:

- 1st period _____
- 2nd period _____
- 3rd period _____
- 4th period _____
- 5th period _____
- 6th period _____
- 7th period _____

TN ENVIROTHON MEDICAL & LIABILITY RELEASE FORM

I hereby give permission for my child _____ to attend and participate in the TN ENVIROTHON competition on _____.

I understand that the competition will be under the supervision of a teacher and/or chaperone, and I therefore relieve the TN RC&D Council, Inc. of all responsibility beyond that of reasonable supervision. I also agree to indemnify, save and hold harmless, the TN RC&D Council, Inc. and all paid and volunteer workers involved with the TN ENVIROTHON from any liability arising out of the event. If your child should become ill or needs medical assistance, may we have your permission to consult a doctor or take your child to the hospital? Yes _____ No _____

If yes, please indicate any further instructions and provide any medical insurance company and the policy number applicable to the child _____

If no, your child will not be able to participate in this event. This is considered to be a school function and all rules of your child's school system will be in effect and enforced.

Your signature acknowledges that TN RC&D Council, Inc., its officers, staff, and volunteers are not responsible for any medical treatment, diagnosis, or liability brought by their actions given in this release.

Parent or Guardian: _____ Date: _____

Daytime telephone number: _____

TENNESSEE ENVIROTHON RULES & REGULATIONS (Revised 3-2019), 5 Pages

The Tennessee (TN) Envirothon competition will be conducted under the following rules and regulations, as provided by the TN Envirothon Committee (TEC). The TEC consists of members of the TN RC&D Executive Committee and the TN Envirothon Program Manager (TN EPM). The TN Envirothon provides critical thinking development to our future environmental leaders so they may address the issues that may exponentially grow in future generations. The Envirothon is of indeterminable value and continues to seek partners and sponsorship opportunities.

1. Team Eligibility Requirements

- 1.1. The TN Envirothon Annual Competition is open to students enrolled in grades 9 through 12 or equivalent home school ranking in the school year immediately preceding the current competition. Students must have reached age 14, and be no older than 19, by August 8th of the current competition year.
- 1.2. Each Active RC&D Council and/or other pre-approved Regional Envirothon Competition is entitled to send one team to the current year's State Envirothon Competition.:
Council who is actively participating in the
TN RC&D Council, Inc., by paying the current year's membership dues prior to the Annual State Envirothon Competition, participating in TN RC&D Council meetings, and communicating with TEC, TN EPM, other councils, and their members.
- 1.2.2. Team must have competed in the current year's Annual Regional/Area Envirothon competition in order to compete at the Annual State Envirothon Competition.
- 1.2.3. All teams must be affiliated with their local Active RC&D Council, a local Tennessee Soil Conservation District, or other equivalent conservation agency.
- 1.2.4. All team members and advisors must read, agree to, and sign the Tennessee Envirothon Rules and Regulations (most recently approved) to be eligible to participate at the Annual TN State Envirothon Competition.
- 1.2.5. All team members must sign the Medical Release Form in order to participate in the TN Envirothon competition. No team member will be allowed at the contests or to participate in the contest without signing the respective Medical Release Form.
- 1.2.6. Teams without Active RC&D Council representation may compete in the closest Regional Envirothon Competition or a pre-approved organized Area Competition under the sponsorship of the TN Association of Conservation Districts (TACD). Only the highest scoring team from among those teams will advance to the State Annual Envirothon Competition to represent TACD as the 'At-Large' team.
- 1.2.7. At the discretion of the TEC and TN EPM, the next highest scoring team(s) from among all teams competing at the Regional/Area competitions may be allowed to attend the Annual State Envirothon Competition as (a) 'Wild Card' team(s).
- 1.3. Each Team will consist of a minimum of three and a maximum of five members from the same school, home-schooled group, or local organization. Only five (5) member teams are eligible to advance from the State Envirothon competition to the National (North American) competition. The inclusion of three (3) or four (4) member teams in Regional/Area and State Envirothon competitions provides students an exposure to the professionals who understand our present and future conservation needs at the local, state and national level.
 - 1.3.1 Each school is permitted to send a maximum of two teams to the Regional/Area Envirothon Competition (maximum of two home-schooled teams per county) for judging, as long as they have the same coach. For example: Teams may represent science clubs, 4-H, FFA, Youth Boards, or other conservation related groups. The same coach cannot be coaching, supervising, or chaperoning more than two teams per county. More than two teams per school may be

- allowed to attend and participate at Regional/Area Competitions without their scores being ranked in the competition, if permitted by the local contest host representative.
- 1.3.2. All teams are requested to submit the names of alternate team members at registration for the Regional/Area Envirothon Competitions. Team members from the same school with the same coach may be listed as alternates for the other team. Alternate team members may then substitute for regular team members at Regional/Area and State Envirothon Competitions, if properly registered at the Regional/Area Envirothon Competition. Alternate students may NOT attend the competition if they are not needed to substitute for another student.
 - 1.3.3. More than two team member substitutions at any competition must be approved by the Regional/Area Envirothon Competition Contact (for Regional/Area competitions) or the TN EPM (for the Annual State Envirothon Competition). For the Annual State Envirothon Competition, the number of substitutions cannot exceed a simple majority of those who participated on the winning team at the Annual Regional/Area competition. If alternate substitutions are not available or allowed, the next team placing is to be given the opportunity to attend the next higher level of competition.
 - 1.3.4. All Registration forms must be legible and received for the Regional/Area and/or Annual State Envirothon Competition by designated deadlines along with any stated entry/registration fees unless pre-arranged with the Regional/Area contacts or the TN EPM, respectively. Failure to do so may be ruled default with the next highest-ranking team ruled eligible to attend. Regional/Area contacts may revise Pre-registration forms, at the team coach's request, for their respective competing teams, based on team member availability on the day of the Regional/Area Competition.
 - 1.3.5 Only five (5) member teams may advance from the Annual TN State Envirothon Competition to the Annual National Envirothon Competition. If the First-Place winning team at the Annual TN State Envirothon competition contains less than 5 eligible members, the next highest scoring five (5) member team will represent TN and advance to the Annual National Envirothon Competition.
- 1.4. Each team must be accompanied by an adult team advisor(s)/chaperone(s) and/or a public agency or Soil Conservation District Representative(s). Advisor/chaperone must remain on site while their team is at the competition.
 - 1.5. The team representing TN at the Annual National (North American) Envirothon Competition will follow the most recently approved National (North American) Envirothon Competition.
 - 1.5.1. The team representing TN will be required to provide an adult male chaperone, age 21 or older, for any male team member(s) and an adult female, age 21 or older, for chaperone for any female team member(s).
 - 1.5.2. The team representing TN will be required to provide insurance coverage for all team members, chaperones, and any guests (if allowed) who attend the Annual National Envirothon Competition.
 - 1.5.3. Teams advancing to the Annual National Envirothon Competition are responsible for their National Envirothon Registration Fees, along with travel and expenses, to and from, and during the contest. Financial assistance may be provided by the TEC, Councils, and other organizations or individuals.
 - 1.5.4. All deadlines must be adhered to for the Annual State Envirothon Competition and National Envirothon Competition as set by the NCF-Envirothon Operating Committee (NCFEOC) and the TN EPM, respectively, for prompt certification and registration requirements. Failure to comply may result in default with the next highest scoring team deemed eligible to attend the competition.
 - 1.5.5 All team members of the team representing TN advancing to the National (North American) Envirothon Competition must have competed in the current year's TN Envirothon Competition at either the Regional/Area or State level competition.
 - 1.6. Advisors/chaperones are responsible for their student's behavior and actions.

- 1.7. The TN RC&D Envirothon and TN RC&D Committee will not be responsible for improperly chaperoned teams.
- 1.8. All team members and advisors are required to attend all scheduled functions, to be prompt, and show respect to those in the audience and at the podium. Team members and advisors/chaperones may not leave the campus or competition during the Regional/Area or State Envirothon Competition without notifying the Regional/Area contact or the TN EPM, respectively.

2. Competition

- 2.1. The TN EPM will identify and/or provide reference materials to assist students in their preparation for the Annual TN Envirothon Competitions. References may include printed materials, websites, or other sources of information about natural resources or environmental issues.
- 2.2. The Annual TN Envirothon Competitions will be conducted by personnel employed by cooperating local, state, and federal agencies or independent environmental organizations. Teams may not contact personnel responsible for designing, preparing, writing, or creating any portions of an Envirothon Competition test to request information and/or coaching prior to an Envirothon competition.
- 2.3. Only materials identified by the TEC may be used by the students during the training, testing, and the oral competition preparation portion of the Annual TN State Envirothon Competition.
- 2.4. No electronic, battery-powered, or solar powered equipment (i.e., cell phones) may be used by or be in the possession of team members during the Annual TN Envirothon Competitions, including the instructional periods, field testing, oral presentation preparation, or oral presentations unless such equipment is provided by the Regional/Area Envirothon Competition Contact or the TN EPM for use during the competition. Prior approval may be granted by the Regional Area Envirothon Competition Contact or the TN EPM to provide for the use of specific equipment to compensate for limiting physical or mental challenges.
- 2.5. Cheating, in any fashion or format, is not permitted by students, advisors, chaperones, or guests during study sessions, field tests, orals preparation or orals presentations.
- 2.6. Training and testing sites:
 - 2.6.1. Any team, team member, team advisor/chaperone, or resource person associated with a team discovered on, near, or around the training site, test site or testing stations prior to the competition may be subject to immediate disqualification.
 - 2.6.2. Any team, team member, team advisor/chaperone, or resource person associated with a team discovered on, near, or around the test site or testing stations other than only during scheduled times during the competition may be subject to immediate disqualification.
- 2.7. No advisor or other non-team leader is to provide input in any manner to his/her students once the oral presentation has been presented at the Annual TN State Envirothon Competition. This will continue from the moment of the original presentation, through the student question period, preparation, and final presentations. This does not limit the advisors from interacting with their students as long as it is understood that there will be absolutely no discussion of the presentation topic or the execution of the presentation. Sufficient personnel will be available to provide adequate advice and direction for team members.
- 2.8. No animal, other than a service animal on which the individual is physically dependent, will be allowed at the Annual TN Envirothon Competitions. Animals used for the purpose of training, testing, or demonstration will be permitted.
- 2.9. The Regional/Area Contacts will observe deadlines requested by the TEC and/or TN EPM unless prior arrangements are made.
- 2.10. The decision of the Regional/Area Envirothon Competition Contact and/or the TN EPM will be final with the TN EPM being the higher authority.

3. Scoring

- 3.1. The Annual TN Envirothon Competition is scored in 5 stations: Aquatics, Forestry, Soils, Wildlife, and a Current Environmental Issue which is selected by the National Envirothon Operating Committee.
- 3.2. At the Annual Regional/Area Envirothon Competitions, scores from each of the 5 stations are totaled for a total high score per team.
- 3.3. At the Annual TN State Envirothon Competition each of the 5 stations will comprise 1/7th of the total score; the oral presentation will comprise 2/7th of the total score.
- 3.4. Tiebreakers for the Annual TN Envirothon Competitions shall be as follows: The Current Issue score; Soils score; Aquatics score; Forestry score; and Wildlife score.
- 3.5. The highest scoring team from each Annual Regional Envirothon Competition will advance to the Annual TN State Envirothon Competition.
- 3.6. Teams without Active RC&D Council representation may compete in the closest Regional Envirothon Competition or a pre-approved organized Area Competition under the sponsorship of the TACD. The highest scoring team from among those teams will advance to the Annual State Envirothon Competition to represent TACD as the 'At-Large' team.
- 3.7. The next highest scoring team(s) from among all teams competing at the Regional/Area competitions may be allowed to attend the Annual State Envirothon Competition as (a) 'Wild Card' team(s) at the discretion of the TEC and TN EPM. The presence of 'Wild Card' teams or the number of 'Wild Card' teams will be determined at the beginning of each competition year by the TEC.
- 3.8. The team's advisor will notify their Regional/Area Envirothon Contact and the TN EPM within one week if they are unable to attend the Annual TN State Envirothon Competition in order for the next available highest scoring team to attend.
- 3.8. The highest scoring five (5) member team from the Annual State Envirothon Competition will advance to the National Envirothon Competition. The team's advisor will notify the TN EPM within one week if they are unable to attend the Annual National Envirothon Competition in order for the next available highest scoring five (5) member team to attend.
- 3.9. Station leader scoring will be final at the completion of each individual Annual TN Envirothon Competition.
- 3.10. Tests may be taken apart at each station event to be completed by different team members and reattached prior to submitting to the station leader for scoring.
- 3.11. All tests at each Annual TN Envirothon Competitions are to be retained the day of the competition and NOT PROVIDED to any student, advisor/chaperone, volunteer, other professional, and/or guest.

4. Conduct

- 4.1. TN Envirothon participants, their advisors/chaperones, volunteers, and professionals have an excellent reputation for honesty, sportsmanship and integrity. Conduct at the Annual TN Envirothon Competition function should make a positive contribution to the reputation that has been established by those who have previously participated.
- 4.2. The TN Envirothon Program and its participants operate on a nondiscriminatory basis without regard to race, color, religion, national origin, sex, age, marital status or physical/mental challenges.
- 4.3. Student/minor guest conduct is the responsibility of the student/minor guest and his/her advisor/chaperone.
- 4.4. Adult participants conduct is the responsibility of each individual at the event.
- 4.5. Individual behavior at all times should be such that it is a positive reflection upon the individual, their school, the local/TN RC&D Council, the Soil Conservation District, and the TN Envirothon Program.
- 4.6. Participants are expected to attend all scheduled activities, be prompt, and show respect to those in the audience, and at the podium. Team members and advisors/chaperones may not leave the campus or competition during the Regional/Area or Annual State Envirothon Competition without notifying the Regional/Area contact or the TN EPM, respectively.

- 4.7. All attendees are expected to observe the designated agenda and curfew times.
- 4.8. Any accident, injury or illness is to be reported to an advisor/chaperone, the Regional/Area Envirothon Contact, and the TN EPM immediately.
- 4.9. Any participant determined to be responsible for stealing, vandalism, or fighting will be expected to pay for any and all damages. If a student, the responsible party will be his/her parents. They will be disqualified or deemed unqualified as a member of their team or as an adult coach or chaperone.
- 4.10. No tobacco or vapor products (including smokeless) will be used by individuals in tobacco-free areas. No alcoholic beverages or illegal/illicit drugs will be used or possessed anywhere on the Regional/Area or Annual State Envirothon Competition campus.
- 4.11. Anyone determined to be disregarding the TN Envirothon Rules and Regulations will be asked to leave the event at their own expense. They will be disqualified or deemed unqualified as a member of their team or as an adult coach or chaperone. This status may remain throughout the next competition year based upon the ruling of the TEC and the TN EPM.

THE TENNESSEE RULES AND REGULATIONS ABOVE APPLY TO EACH TN ENVIROTHON COMPETITION HELD WITHIN THE STATE OF TENNESSEE.

TENNESSEE ENVIROTHON RULES & REGULATIONS (Revised 3-2019) approved by the TN RC&D Council, Inc. 3/25/2019 date.

A SIGNED FORM IS REQUIRED IN ORDER TO COMPLETE YOUR REGISTRATION AND PARTICIPATION AT THE ANNUAL TN STATE ENVIROTHON COMPETITION. SIGN BELOW IF YOU HAVE READ AND CLEARLY UNDERSTAND EACH OF THE MOST RECENTLY APPROVED TENNESSEE ENVIROTHON RULES AND REGULATIONS.

TEAM SCHOOL East Hickman High School

Leanne McCalieb
ADVISOR/CHAPERONE NAME

4-25-19

DATE

David Flowers
ADVISOR/CHAPERONE NAME

4-25-19

DATE

TEAM MEMBER NAME

DATE

TEAM MEMBER NAME

DATE

TEAM MEMBER NAME

DATE

TEAM MEMBER NAME

DATE

TEAM MEMBER NAME

DATE

2019 TN State Envirothon Agenda

Clyde York 4-H Camp – Recreation Hall

Tuesday May 7th, 2019	
11:00 am to 12:30 pm	Clyde York 4-H Camp: Recreation Hall Team Registration and Room Check In
1:00 pm to 1:10 pm	Recreation Hall Welcome & Orientation
1:10 pm to 3:00 pm	Competition Begins – Individual Stations Station Testing: Soils, Aquatics, Wildlife, Forestry & Current Issue
3:00 pm to 3:15 pm	Break
3:15 pm to 3:45 pm	Recreation Hall Station Testing Review
3:45 pm to 4:00 pm	Recreation Hall Team Scenario Presentation & Discussion: Current Issue
6:00 pm to 6:45 pm	Dining Hall Students and Advisors/ Chaperones Dine in Separate Areas Presentation Order to be Determined
7:00 pm to 10:00 pm	Team Presentation Preparations Finalized
10:30 pm	Lights Out.
Wednesday May 8th, 2019	
7:00 am to 7:45 am	Breakfast in Dining Hall
8:00 am to 11:40 am	Recreation Hall Team Presentations: "Quiet Please"
12 Noon to 12:45 pm	Lunch in Dining Hall
1:00 pm to 1:30 pm	Recreation Hall Closing Ceremony: Awards Presentations
1:30 pm to 1:45 pm	Break (Photos, Please!!!)
2:00 pm to 3:30 pm	TN RC&D Council Quarterly Business Meeting
3:30 pm to 3:45 pm	Event Wrap Up with Clyde York 4-H Camp



Hickman County Schools Board Agenda Item Request

Date: 4/11/2019

Name of School: East Hickman High

Item Request: Band Camp - Overnight Trip^{Camp}

Explanation:

The EHHS Marching Eagles would like to hold their Band Camp at EHHS as in years past, but instead of hosting a day-camp, we would like permission to stay overnight at the school from Sunday, July 7 - Friday morning, July 12. We will provide an adequate number of background-checked chaperones to make sure all events run smoothly.

Attachments (if necessary and appropriate):

Signature of Person requesting to be placed on the agenda:

Gregory W. Ginter

Signature of Building Principal:

Michael B...

Hickman County Board of Education
 Budget Amendment 13
 Fund 142 - Federal Programs
 May 6, 2019

Account	Description	Debit	Credit	Justification	
47590 - - - 441	Revenue	\$ 1,200.00			
72210 - 355 - - 441	Travel		\$ 125.00	Trauma Informed Schools Grant (Title IV Part A)	
72210 - 499 - - 441	Other Supplies and Materials		500.00		
72210 - 524 - - 441	In-Service		575.00		
47590 - - - 202	Revenue	3,012.20			
72210 - 105 - - 202	Supervisor		2,000.00	Principal Pipeline - To budget state funded stipend for supervisor and substitute pay	
72210 - 198 - - 202	Substitutes		1,171.30		
72210 - 201 - - 202	Social Security		153.00		
72210 - 204 - - 202	State Retirement		209.20		
72210 - 355 - - 202	Travel	521.30			
71300 - 163 - - 801	Educational Assistants	384.04			
71300 - 201 - - 801	Social Security	28.90		CTE Perkins - To bring budget in line with anticipated YE expenditures and ePlan	
71300 - 204 - - 801	State Retirement	61.73			
71300 - 210 - - 801	Unemployment	100.00			
71300 - 399 - - 801	Other Contracted Services	725.00			
71300 - 499 - - 801	Other Supplies and Materials		656.00		
71300 - 730 - - 801	Vocational Instruction Equipment	677.73			
72130 - 524 - PD - 801	In-service		1,321.40		
47590 - - - 720	Revenue	69,000.00			
71100 - 116 - - 720	Teachers		26,400.00	Read-to-be-Ready Summer Grant	
71100 - 198 - - 720	Non-Certified Substitutes		1,378.00		
71100 - 201 - - 720	Social Security		2,125.02		
71100 - 204 - - 720	State Retirement		2,761.44		
71100 - 429 - - 720	Instructional Supplies & Materials		16,056.34		
71100 - 599 - - 720	Other Charges		3,000.00		
72130 - 499 - - 720	Other Supplies & Materials		3,784.45		
72210 - 105 - - 720	Supervisor		6,426.00		
72210 - 201 - - 720	Social Security		491.59		
72210 - 204 - - 720	State Retirement		672.16		
72210 - 348 - - 720	Postal Charges		1.00		
72310 - 533 - - 720	Criminal Investigation of Applicants		144.00		
73100 - 422 - - 720	Food Supplies		5,760.00		
TOTALS		<u>\$ 75,710.90</u>	<u>\$ 75,710.90</u>		

Approved:

Attest:

Amy Bryant

Michelle Gilbert

Hickman County Board of Education
 Budget Amendment 14
 Fund 141 - General Purpose
 May 6, 2019

Account	Description	Debit	Credit	Justification
72620 - 207 -	Medical Insurance	\$ 28,200.00		
72620 - 425 -	Gasoline	1,000.00		
72620 - 204 -	State Retirement	800.00		
72620 - 335 -	Maint & Rep Svc - Bldgs		\$ 10,000.00	Budget for possible additional maintenance needs for May & June
72620 - 336 -	Maint & Rep Svc - Equip		20,000.00	
72620 - 201 -	Social Security	1,550.00		Cover expenditures
72620 - 399 -	Other Contracted Services		1,550.00	
48990 - -	Other Revenue	14,000.00		To budget Revenue related to grant from Hickman County ECDA
72620 - 707 -	Bldg Improvements		14,000.00	
72610 - 502 -	Building & Contents Insurance	30,000.00		Cover expenditures relating to Natural Gas usage
72610 - 434 -	Natural Gas		30,000.00	
TOTALS		<u>\$ 75,550.00</u>	<u>\$ 75,550.00</u>	

Approved:

Attest:

Amy Bryant

Michelle Gilbert

Recommendations for Tenure

May 2019

(Required: Names Read Aloud and Voted upon by Board of Education)

Lynne Anderson

Christine Hoover

Rachael Atkinson

Lindsey Nieuwenhuis

Ashley Maddox

Rachel McCaleb

Jessica O'Daniel

Melinda Morton

Kim Smith

Michael Redding

Ashley Totty

Sarah Delaney

Mary Ellen Watson

Cynthia Gasparro

Stacey Alexa

Katelyn Tanner

Approved: Michelle Hebert

Director of Schools

March 20, 2019

To whom it may concern:

We are requesting a job share position for the 2019-2020 school year. The purpose of requesting a job share position is to be able to better care for our young families while continuing to serve as educators. We held a job share position for 2016-2017 and 2017-2018 school years and the current year, but we understand that according to Board Policy 5.1051: Job Sharing Guidelines, that this position is based on year to year approval by the board. The following attachment includes our plan and other important information regarding job sharing.

Thank you for consideration on this matter.

Sincerely,

Ashley Rochelle

Meredith Qualls

The Job-Share Plan for 2019-2020

- Ashley would work every Monday and Wednesday.
- Meredith would work every Tuesday and Thursday.
- Ashley and Meredith would alternate each Friday.
- Both teachers would be responsible for teaching all subject areas on their designated day.
- Both teachers would be present for Inservice, Parent/Teacher Conferences, and for the first full week of school.
- One teacher would fill in for the other teacher should the need arise (rather than getting a substitute).
- Teachers would keep a communication book. The book would be used daily to keep each other informed and record pertinent information such as attendance, student behavior, notes from parents, and school news.
- If approved, teachers will provide a detailed calendar for the 2019-2020 school year.

Positives to Consider

- Both teachers requesting to job share have a Level 5 in overall effectiveness in the past.
- Teachers have taught together for over 6 years and have very similar behavior management/teaching styles.
- Teachers successfully job shared for the 2016-2017, 2017-2018 school years and the current year.
- No substitutes are needed.
- Students benefit from a variety of teaching styles and two fresh, energized educators.

-Prepares students for the upcoming year, wherein they may have 2 to 3 different teachers.

-Quality of teaching may be improved due to a “two heads are better than one” problem solving approach.

-School system saves money due to teachers not receiving benefits.

-Job sharing is a practice in many surrounding counties, in grades that include even as young as kindergarten. Our school system has had a successful job sharing experiences in the past.

-By being exposed to the styles of two teachers, children learn to work with different people and personalities. The ability to work with others is a valuable lifelong skill that all people need throughout their time in school and later in the workforce.

-Children who have behavior problems get a fresh start every day. Negative feelings are less likely to carry over to the next morning.

-In studies done in the United States, all administrators surveyed agreed that job sharing had not diminished the quality of education... (Garman, 1988). Similarly, seventy-five percent of parents in another study felt that the quality of their children’s education had either improved or stayed the same in job sharing classrooms.

-Consider this analogy: Children have two parents. They love both of them for different reasons and are comfortable with them. The two parents are different from each other and will react differently to similar situations. Children can understand this. When children have two teachers, it not unlike having two parents. The two teachers are individuals who are appreciated for different reasons. Their expectations are alike; their personalities are different. It is not difficult for a child to accept the two people and to learn from each of them.

-It is educationally valuable for students to be exposed to different styles and energies. They benefit from the variety and enjoy the enthusiasm of two different educators.

Parent Survey

-An anonymous parent input survey was sent home in February 2017 in regard to the 2016-1017 job share experience . Parents were asked to rate the job-share experience based on seven categories: overall communication, teacher accessibility, academic growth, meeting students' individual needs, classroom environment, overall student happiness, and discipline. This survey was based on a scale of 1 to 4 (1 being low, 4 being high). Out of the surveys returned, every one of the 7 categories had an **average** of 4.

Parent Quotes from the survey:

“It’s been a great year!”

“It has been great. There has been wonderful support from both teachers, and we greatly appreciate it.”

“This year was the first year with a co-teacher classroom. I thought it was great. My daughter really enjoyed the co-teacher experience.”

“I really believe that having co-teachers is great.”

“This experience has been really good. The students seem very happy as do the teachers.”

Other Quotes Concerning Job-Sharing

“The year I job shared was the best year ever. It can be great for kids if it is the right team. In Sumner County at my school right now there are two job shares. One is extremely dynamic in Kindergarten, and the other is a 5th grade team.” - Tressa Sanders (Former employee and job share position holder of Hickman County Schools)

“When my daughter was in kindergarten at Gower Elementary in Nashville she had teachers that job shared. One teacher worked Mon, Tues and every other Wed and the other worked Thurs, Fri and every other Wed. If one of them needed a day off for

personal reasons or sick kids the other took her spot so they never needed a sub! This was a great experience for us. Our daughter loved both teachers and the different qualities they brought. The kids got so many different ways of learning between the two of them!”- Sarah Price (Parent of a child in a job share classroom)



Hickman County Schools Board Agenda Item Request

Date: 4/22/19


Name of School: Transportation

Item Request: Director of Transportation Truck Replacement

Explanation: See Attached

Attachments (if necessary and appropriate):

Signature of Person requesting to be placed on the agenda:



Signature of Building Principal:

2019 1500 4X4 Truck

For the Schools Transportation Department

Checking roads is performed in the early hours around 3am or as late as 7-8 pm here lately more 3 am than anything. Because of such an early hour and seems to be an ongoing event the truck needs to be dependable at all hours to check roads or to go to a bus in need at any time or place and pull a tire service trailer to any place we could need it. We have buses on the road sometimes 6 days a week from 5:45 am to 1pm in the case of a Stewart County Game.

This truck is to replace the Director of Transportation's 2wd truck that is 18 years old with 130,000 miles. This price is turn key and no additional beds or purchases are needed to be road ready. The Transportation Budget has **\$25,000.00** in a Plant Operation line 720 for this expenditure but will require a budget amendment to cover the **\$1,599.25** overage needed.

Total cost not to exceed

\$26,599.25



Q U O T E

Number RXRYQ1945

Date Feb 13, 2019

106 S. James Campbell Blvd, Columbia, TN 38401
 L 615-631-1248 F. 988-628-4003

Sold To	Ship To	Your Sales Rep
Hickman Co Schools Steven George 115 Murphree Ave Centerville, TN 37033	Hickman Co Schools Steven George 115 Murphree Ave Centerville, TN 37033	Rodney 615-631-1248 rking@cdjrcolumbia.com

Phone (931) 729-3391
Fax (931) 729-5328

Phone (931) 729-3391
Fax (931) 729-5328

Vehicle must be ordered.

Terms	P.O. Number	Ship Via
Net 30 Days	Required	Ground

Line	Qty	Description	Unit Price	Ext. Price
1		Statewide Contract #209 - 56442:		
2	1	2019 1500 Classic ST Quad Cab 4xr (140" WB 6'4" Box) (DS6L41), base price including: 5.7L V8 Hemi 8-Spd Automatic Transmission Interior Color: Black/Diesel Gray Power Windows, Locks, & Mirrors See Attached List of Standard Features for More Info	\$24,432.00	\$24,432.00
3		Running SubTotal		\$24,432.00
4		Factory Selected Options:		
5	1	Exterior Color: Bright White Clear Coat	\$0.00	\$0.00
6	1	Black Tubular Side Steps	\$645.00	\$645.00
7	1	Popular Equipment Group, including: 1-Yr. SiriusXM Radio Service SiriusXM Satellite Radio Carpet Floor Covering Cloth 40/20/40 Bench Seat Remote Keyless Entry with All-Secure	\$825.00	\$825.00
8	1	Remote Start & Security Alarm Group, including: Remote Start System Security Alarm	\$395.00	\$395.00
9	1	Trailer Brake Control	\$295.00	\$295.00
10		SubTotal		\$2,160.00
11		Running SubTotal		\$26,592.00
12		Miscellaneous Items:		

Line	Qty	Description	Unit Price	Ext. Price
13	1	Temporary Tag	\$7.25	\$7.25
14		Running SubTotal		\$26,599.25
			SubTotal	\$26,599.25
			Tax	\$0.00
			Shipping	\$0.00
			Total	\$26,599.25

Pricing Good For Current Model Year Only Subsequent Model Price May Vary
Vehicles Subject to Production by Fiat-Chrysler Automobiles
Production Lead Times Vary by Model & Options are subject to control by FCA Group



**STATE OF TENNESSEE, DEPARTMENT OF GENERAL SERVICES
CENTRAL PROCUREMENT OFFICE**

Statewide Multi-Year Contract Issued to:

TT of Columbia Inc
106 S James Campbell Blvd

Columbia, TN 38401

Vendor ID: 0000141027

Contract Number: 000000000000000000056442

Title: SWC# 209 - Vehicles

Start Date : October 05, 2017 End Date: September 30, 2019

Is this contract available to local government agencies in addition to State agencies?: Yes

Authorized Users. This Contract establishes a source or sources of supply for all Tennessee State Agencies. "Tennessee State Agency" refers to the various departments, institutions, boards, commissions, and agencies of the executive branch of government of the State of Tennessee with exceptions as addressed in Tenn. Comp. R. & Regs. 0690-03-01-.01. The Contractor shall provide all goods or services and deliverables as required by this Contract to all Tennessee State Agencies. The Contractor shall make this Contract available to the following entities, who are authorized to and who may purchase off of this Statewide Contract ("Authorized Users"):

- a. all Tennessee State governmental entities (this includes the legislative branch; judicial branch; and, commissions and boards of the State outside of the executive branch of government);
- b. Tennessee local governmental agencies;
- c. members of the University of Tennessee or Tennessee Board of Regents systems;
- d. any private nonprofit institution of higher education chartered in Tennessee; and,
- e. any corporation which is exempted from taxation under 26 U.S.C. Section 501(c)(3), as amended, and which contracts with the Department of Mental Health and Substance Abuse to provide services to the public (Tenn. Code Ann. § 33-2-1001).

These Authorized Users may utilize this Contract by purchasing directly from the Contractor according to their own procurement policies and procedures. The State is not responsible or liable for the transactions between the Contractor and Authorized Users.

Note: If "no", attach exemption request addressed to the Central Procurement Officer.

Contract Contact Information:

State of Tennessee
Department of General Services, Central Procurement Office
Contract Administrator: Michael Neely
3rd Floor, William R Snodgrass, Tennessee Tower
312 Rosa L. Parks Avenue
Nashville, TN 37243-1102
Phone:
Fax: 615-741-0684

Line Information

Line 1

Item ID: 1000179934
Police Vehicles, Generic SWC209 Asset (Regions 1-4)
Unit of Measure: EA
Vendor Item/Part #: SWC209-TTOC-001
Manufacturer Item #:
Unit Price: \$ 0

Line 2

Item ID: 1000179935
Sedans, Generic SWC209 Asset (Regions 1-4)
Unit of Measure: EA
Vendor Item/Part #: SWC209-TTOC-001
Manufacturer Item #:
Unit Price: \$ 0

Line 3

Item ID: 1000179936
Minivan and Full-size Vans (Passenger, Cargo, Cut-Away), Generic SWC209 Asset (Regions 1-4)
Unit of Measure: EA
Vendor Item/Part #: SWC209-TTOC-003
Manufacturer Item #:
Unit Price: \$ 0

Line 4

Item ID: 1000179937
Sport Utility Vehicles (SUVs), Generic SWC209 Asset (Regions 1-4)
Unit of Measure: EA
Vendor Item/Part #: SWC209-TTOC-004
Manufacturer Item #:
Unit Price: \$ 0

Line 5

Item ID: 1000179938
Light Trucks (Class 1,2,3,4,5) Pickup or Chassis Cab, Generic SWC209 Asset (Regions 1-4)
Unit of Measure: EA
Vendor Item/Part #: SWC209-TTOC-005
Manufacturer Item #:
Unit Price: \$ 0

Line 6

Item ID: 1000179941

Optional Equipment, Generic SWC209 Asset

Unit of Measure: EA

Vendor Item/Part #: SWC209-TTOC-008

Manufacturer Item #:

Unit Price: \$ 0

APPROVED: Michael F. Perry - KH
CHIEF PROCUREMENT OFFICER

Digitally signed by Michael F. Perry, RN
DN: cn=Michael F. Perry, o=State of Tennessee,
c=United States, email=Michael.Perry@procure.tn.gov,
serial=1000179941, date=2017.10.03 16:11:11 -0500

BY: 
PURCHASING AGENT

10/3/2017
DATE

The Hickman County Finance Office is accepting sealed bids for Security Doors at East Hickman High School.

Bidders must comply with all Federal, State and Local laws and regulations regarding employees working on school grounds (i.e., background checks) (TCA 49-5-406 and 413) in that no prior convicted felons or sex offenders may be employed by schools or be permitted to work on school property at any time.

All bidders must be a minimum of 5 years of experience in store front door business, have a TN business license, 1 million liability insured, and workman compensation insurance certificates to be attached to bid.

Part B specifications are available in the building maintenance office at 115 Murphree Ave, Centerville, TN 37033, or by calling 931-729-3391 Ext. 2243 or online at: www.hickmank12.org/request-for-proposal.

Sealed bids must be mailed or delivered to the Hickman County Finance Office, 114 North Central Avenue, Suite 203, Centerville, TN 37033 and clearly marked on the outside of the envelope "Security Doors - EHHS". Bids will be opened on Monday, April 22, 2019 at 10:00 a.m. in the Finance Office.

The Hickman County Board of Education reserves the right to accept or reject any and all bids or parts of bids and to waive any informalities that would prevent the acceptance of a better bid.

Present Penny Mayberry
Candi Daws

No bids Rec'd

Invitation To Bid

The Hickman County Finance Office is accepting sealed bids for "School Paving". Additional Paving in this bid will be paving by the yard to be utilized at any other Hickman County Property location.

The work for this bid may be scheduled anytime from May 15th 2019 to June 30th 2020. Work may be done in installments, or separate scheduled projects. Specifications are available in the Building Maintenance Office at 115 Murphree Ave, Centerville TN 37033 or online at: www.hickmank12.org/request-for-proposal.

Sealed bids must be mailed or hand delivered to the Hickman County Finance Office, 114 North Central Avenue, Suite 203, Centerville TN 37033 and clearly marked on the outside of the envelope "School Paving". Bids will be opened on Tuesday, March 12, 2019 at 10:00 a.m. in the Finance Office.

For questions regarding this bid, please contact Mike Plunkett at 931-729-3391 ext. 3.

The Hickman County Board of Education reserves the right to accept or reject any and all bids or parts of bids, and to waive any informalities that would prevent its acceptance of a better bid.

Present Penny Mayberry
Amanda Dunn

Cat A	Four Star Paving	Sessions
	23.50 per sq. yd.	22.00
New Paving	114,400.00 gym side lot	109,328.00
	219,240.00 Hwy 100 turn out	209,656.00
<hr/>		
Cat B		
Top Coat	15.00 per sq. yd.	13.50
2 inch	69,216.00	69,380*
	137,185.00	121,985**
<hr/>		
Cat C		
Patch Work	130.00*	68.00
	105.00*	56.00

* Includes 2500.00 for marking
** Includes 750.00 for marking

* minimum 00 sq per campus

The Hickman County Finance Office will be accepting sealed bids for "HCMS Library Carpet".

All bidders must have TN business license, 1 million liability insurance, and workman compensation insurance certificates to be attached to bid. Bidders must meet the TCA code 49-5-406 complying with all local, State, and Federal laws regarding employees being permitted to work in school properties and no prior convicted felons, drug offenders, or sex offenders will be employed to work on any school properties. All sealed bids are to be clearly marked on the outside of the mailing envelope "HCMS Library Carpet" and must be mailed or hand delivered to the Hickman County Finance Office, 114 North Central Avenue, Suite 203 Centerville TN 37033.

Bids will be opened on Monday, May 6, 2019 at 10:00 a.m. in the Finance Office.

The Hickman County Board of Education reserves the right to accept or reject any and all bids or parts of bids and to waive any informalities that would prevent its acceptance of a better bid.

Present
Benny Mayberry
Jomanda Dunn

No bids rec'd

The Hickman County Finance Office will be accepting sealed bids for annual "Fire Damper Inspections".

All bidders must have TN business license, 1 million liability insurance, and workman compensation insurance and certificates to be attached to bid. Bidders must meet the TCA code 49-5-406 complying with all local, State, and Federal laws regarding employees being permitted to work in school properties and no prior convicted felons, drug offenders, or sex offenders will be employed to work on any school properties.

All sealed bids must be clearly marked on the outside of the mailing envelope "Fire Damper Inspections" and must be mailed or hand delivered to the Hickman County Finance Office, 114 North Central Avenue, Suite 203 Centerville TN 37033.

Bids will be opened on Monday, May 6, 2019 at 10:30 a.m. in the Finance Office.

The Hickman County Board of Education reserves the right to accept or reject any and all bids or parts of bids and to waive any informalities that would prevent its acceptance of a better bid.

Present
Denny Mayberry
Amanda Dunn

National HVAC Service \$21,778.00

2019-2020 SCHOOL YEAR SERVICE PROPOSAL FOR FIRE DAMPER OPERATIONAL INSPECTIONS

May 1, 2019 through June 30, 2020.

LABOR RATES FOR ANY NEEDED DAMPER REPAIRS:

Regular Time \$80.00/hr. For Lead Tech / \$64.00/hr. For Helper
Overtime \$120.00/hr. For Lead Tech / \$96.00/hr. For Helper
Flat trip charge \$ 25.00 per trip.

Material Markup:
35% on all parts.

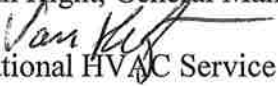
ACTUAL FIRE DAMPER INSPECTION COST PER LOCATION:

EHHS – 225 DAMPERS (94 combo, 131 fire) - \$6,926.00
EHMS – 111 DAMPERS (all fire) - \$2,770.00
EHIS – 12 DAMPERS (all fire) - \$575.00
EHES – 0 DAMPERS (according to prints) – will inspect for free to insure none exist.
HCHS – 360 DAMPERS (no break down on prints) - \$8,162.00
HCMS- 111 DAMPERS (all fire) - \$2,770.00
CIS – 12 DAMPERS (all fire) - \$575.00
CES – 0 DAMPERS (according to prints) –will inspect for free to insure none exist.

Total all schools: \$21,778.00

National HVAC Service will label, map, and mark all fire damper locations in each school, we will also use XOEYE (video technology) Technology to document the inspections of all the dampers. This price includes any damper temperature links we find needing to be replaced during the inspection. Any combo (fire smoke-electric dampers) dampers needing test switches installed, will be extra to the PM and billed at above listed rates, after being approved by the customer.

Van Kight, General Manager – TN


National HVAC Service
5211 Linbar Drive, Suite 510
Nashville, Tn 37211
615-331-8110

Invitation To Bid

The Hickman County Finance Office is accepting sealed bids for a yearly technology service plan to assist the Technology Department of Hickman County Schools. The plan will include server maintenance, network planning and troubleshooting, on-site network and general maintenance, and other tasks as assigned by the district. Additional Specifications can be found at www.hickmank12.org/request-for-proposal.

Quoted prices must be planned to be effective starting July 1, 2019 and extend through June 30th, 2020. Hickman County School District retains the right to extend this contract for up to two more years in one year increments from July 1, 2020 if applicable.

Sealed bids must be mailed or delivered to the Hickman County Finance Office, 114 North Central Avenue, Suite 203, Centerville, TN 37033 and clearly marked on the outside of the bid envelope "School System Technology Service Plan". Bids will be opened on Monday April 29, 2019 at 10:00 A.M. in the Finance Office. The Hickman County School District reserves the right to reject any and or all bids or proposals and to waive any informalities, which in the opinion of the school system, would prevent the acceptance of a better bid.

Present
Remy Mayberry
Caridi Oaus

BGC Systems \$45,000.00 per year



Scope of Work

ATTENTION:
Hickman County School District
Brad Gilbert

FROM:
Bluegrass Computer Systems, LLC
174 Saundersville Road, Suite 501
Hendersonville, TN 37075

SUBJECT:
Yearly Technology Service Plan

Technical Acknowledgements/ Notes /Scope of Work

- 1) BGCSystems acknowledges the goal of HCSS to obtain a yearly service agreement in order to assist the Hickman County Schools Technology Department. In order to provide the best possible accomplishment of this goal, BGCSystems provides an outline of service offerings.
 - a. BGCS will utilize Datto RMM, which is a combination of a remote monitoring, access tool and Webroot Anti-Virus. The software will allow BGCS to remotely access all HCSS servers and 1 Technician PC. This proposed plan includes licensing for 8 servers and 1 Technician PC. The Technician PC will be provided by BGCS and remain the property of BGCS throughout the service agreement period. HCSS shall provide a remote tool to allow connection to other network attached PCs, such as Dameware. The continued costs related to remote connection to workstations, such as Dameware, should continue to be the responsibility of HCSS.

- b.** Service time is to be unlimited in regards to both remote and onsite services. All mileage and travel costs are included in the pricing of this agreement.
- c.** The service scope of unlimited should be defined as an onsite “maintenance” day, with a minimum of 1 day per week and a maximum of 3 days per week. This weekly visit will be to provide service to tickets assigned to BGCS from the HCSS Technology Department. In addition, BGCS will provide remote service on an as needed basis for “break/fix” or “maintenance” tasks.
- d.** BGCS will provide unlimited remote and onsite assistance in the event of a network or server outage, one which results in the diminished capacities of the school network or server cluster. This is to include failed items such as, switches, wireless access points, and servers. Response time should be at least by phone within 4 business hours, remote support within 8 business hours, and on-onsite response should be within 24 business hours (if required).
- e.** BGCS will provide help desk monitoring and response in the absence of the technology director for illness, vacation, or personnel changes. Remote assistance for help desk tickets should be provided as same day service. Onsite assistance for help desk tickets should be scheduled and provided within 1 business week. Please note that this service is for break/fix or maintenance tickets, not for server or network outages. Please see Section 1d.
- f.** BGCS will provide a dedicated account manager, Matthew Barnes, President, to HCSS. HCSS may direct all service calls, onsite scheduling requests and out of office notifications of technology department personnel towards this account manager. In addition, Philip Draude and Kayla Barnes will assist with onsite and remote technical service as well as serve as backup account managers.

2) References

- a.** For the past 2 years, BGCS has provided HCSS onsite and remote technology services. While mainly focusing on enterprise network, server, and wireless tasks, BGCS has recently provided onsite assistance for help desk and maintenance tickets by providing an onsite technician up to one day a week. Remote service for help desk has been provided successfully for the past 4 months using the above described methods.
- b.** For the past 6 years, BGCS has provided a similar service to Charleston R-1 School District in Charleston, MO. Charleston R-1 is another K-12 school district with large scale wired and wireless network, as well as a VMWare Virtual Server and Altigen On Prem PBX. Mr. Nate Burton is the technology director and can provide a reference to our service. Mr. Burton can be reached at 573-233-6012.

3) Pricing

- a.** Pricing Stated is per year, per posted RFP.
- b.** Payment may be made in yearly or quarterly payments beginning on July 1, 2019.
- c.** BGCS recognizes that HCSS may not be in a position to cut a service agreement PO prior to July 31st. Regardless, services may be rendered by BGCS to HCSS starting on July 1st with the agreement and understand that a PO would be issued on or around July 31st.
- d.** Entering into this new service agreement automatically voids any current service agreement held between BGCS and HCSS. That means that any unused hours from the previous service agreement will be credited to HCSS by BGCS in preparation for the new service agreement to begin. Additionally, \$1,000.00 worth of unused software expenses will be applied as a credit. These credits will apply to the new PO issued on July 31st.
- e.** BGCS recognizes the posted RFP renewal stipulation and agrees to continue with the same terms and conditions above for two additional years.
- f.** Pricing shall be \$45,000 per year



Misty Shelton
Director of Accountability
Hickman County Schools
115 Murphree Avenue
Centerville, Tennessee 37033

To: School Board Members
From: Misty Shelton
Date: March 22, 2019
Up for 1st reading: 1.405
Up for 2nd reading: 2.804, 2.806
Up for review: 1.100-1.108

Up for 1st reading:

1.405- Rules of Order Additionally, TSBA wanted to let you know about a potential legal concern with policy 1.405. This policy states that the rules of order may be suspended by a two-thirds vote (line 14). TSBA recommends against using this language as it conflicts with TCA 49-2-202(g) ("A majority of all of the members constituting the board, and not merely a majority of the quorum, shall be required to transact all business coming before the board in regular or special meetings.").

Up for 2nd reading:

2.804- Expenses and Reimbursements- change in line 10 to reflect *authorized by the Finance Office*

2.806 Bids and Quotations- change to line 3 to reflect *the Hickman County government.*

Up for review:

1.100-1.108

Thank you in advance for your careful consideration of these policies.

931-729-3391 ext. 2226

misty.shelton@hickmank12.org

fax 931-729-3834

Hickman County Board of Education

	Descriptor Term: Rules of Order	Descriptor Code: 1.405	Issued Date: 03/05/19
		Rescinds: 1.405	Issued: 08/02/99

1 The rules contained in the current edition of *Robert's Rules Of Order, Newly Revised*, shall govern the
2 Board in all cases to which they are applicable, except as otherwise provided by any statutes applicable
3 to the Board, or by policies of this Board including the following exceptions:

4 **VOTING METHOD**

5 When a formal vote is taken on any question brought before the Board, the decision shall be made on
6 the basis of a majority of the membership of the Board.¹

7 Roll call votes will be used at the discretion of the chairman or upon the request of any board member.
8 Each member's vote shall be recorded in the minutes on a roll call vote. Upon request, any member's
9 individual vote may be recorded in the minutes. No secret votes shall be used.²

10 **CHAIRMAN'S PARTICIPATION**

11 The person chairing a meeting may participate in discussion, make motions, and vote on all issues as
12 any other member without relinquishing the chair.³

13 **SUSPENSION OF RULES**

14 ~~Rules of order may be suspended by a two-thirds vote at any regular or special meeting.~~

Legal References

1. TCA 49-2-202(g)
2. TCA 8-44-104(b)
3. *Reeder v. Trotter*, 142 Tennessee 37 (1919)

Hickman County Board of Education

Monitoring: Review: Annually, in January	Descriptor Term: Expenses and Reimbursements	Descriptor Code: 2.804	Issued Date: 08/02/99
		Rescinds:	Issued:

1 *Central Office*

2 Annually the Board shall review expense allowances and reimbursement guidelines.

3 **SCHOOL PERSONNEL**

4 School personnel who incur expenses in carrying out their authorized duties will be reimbursed upon
5 submission of an approved voucher and supporting receipts.

6 Expenses for travel will be reimbursed when the travel has the advance authorization of the director of
7 schools. The director of schools may grant this authorization without prior board action when the travel
8 expense has been anticipated and incorporated into the operational budget of the particular program
9 involved.

10 Mileage will be paid at a rate authorized by the Finance Office.

11 The Board shall be responsible for all expenses pertaining to staff development. Student activity funds
12 shall not be used for this purpose.¹

13 **BOARD MEMBERS**

14 The members of the Board shall be paid for transportation, lodging, meals and other pertinent expenses
15 when traveling on business for the Board. Salary and other benefits shall be determined by the County
16 Commission.² Attendance at conventions or other educational meetings or travel for other school
17 purposes shall be authorized in advance by the Board.³

18 Expenses shall be submitted to the director of schools' office within thirty (30) days of the date of
19 completion of such travel. The rate of payment shall be the same as the rate for members of the
20 professional staff.

Legal References:

1. *Tennessee Internal School Uniform Accounting Policy Manual*, Section 5-20
2. TCA 49-2-202(d)
3. TCA 49-2-2001(c)

Hickman County Board of Education

Monitoring: Review: Annually, in January	Descriptor Term: Bids and Quotations	Descriptor Code: 2.806	Issued Date: 10/02/06
		Rescinds: 2.806	Issued: 08/02/99

1 **General**

2 All purchases of supplies, materials, equipment and contractual services shall be purchased and/or bid
3 under the same criteria as the Hickman County government.¹

4 **EXEMPTIONS FROM COMPETITIVE BIDDING**

5 Contracts for legal services, educational consultants, insurance purchased through a plan authorized
6 and approved by any organization or governmental entities representing cities and counties² and
7 similar services by professional persons or groups of high ethical standards shall not be based upon
8 competitive bids, but shall be awarded on the basis of recognized competence and integrity.³

Legal References:

1. Public Acts 2006, Public Chapter 567
2. TCA 29-20-407
3. TCA 12-4-106

DRAFT

Hickman County Board of Education			
Monitoring: Review: Annually, in October	Descriptor Term: Student Transportation Management	Descriptor Code: 3.400	Issued Date: 05/06/19
		Rescinds: 3.400	Issued: 08/01/05

General

School buses shall be maintained and operated in accordance with state law and State Board Rules and Regulations.¹

Each bus shall be equipped with the phone number for reporting safety complaints. This number shall appear on the rear bumper.²

To avoid the financial burden of replacing an aging bus fleet at any one time, the board shall attempt to replace a certain number of buses each year on a rotating basis.

All accidents, regardless of the damage involved, must be reported to the transportation supervisor, including incidents in which any part of the bus contacts any other object or vehicle.

The director of schools shall develop procedures to ensure compliance with the statutory and regulatory requirements for the transportation program.

TRANSPORTATION SUPERVISOR³

The director of schools shall appoint a transportation supervisor for the system. He/she shall be responsible for the monitoring and oversight of transportation services for the district.

The transportation supervisor shall complete a student transportation management training program upon appointment. Every year the transportation supervisor shall complete a minimum of four (4) hours of training annually.

The director of schools shall ensure that training is completed and provide the state department of education with appropriate documentation.

COMPLAINT PROCESS⁴

The following procedure will govern how students, teachers, staff, and community members shall submit bus safety complaints:

1. All complaints shall be submitted to the transportation supervisor; and
2. Forms may be submitted in person, via phone, mail, or email.
 - a. Written complaints shall be submitted on forms located on the district’s website. In the case of a complaint received via phone, the person receiving the phone call shall be responsible for filling out the form and submitting it to the transportation supervisor.

The transportation supervisor shall begin an investigation of all bus safety complaints within twenty-four (24) hours of receipt.

Within forty-eight (48) hours of receipt of the initial complaint, the transportation supervisor shall submit a preliminary report to the director of schools. This report shall include:

1. The time and date the complaint was received;
2. The name of the bus driver;
3. A copy or summary of the complaint; and
4. Any prior complaints or disciplinary actions taken against the driver.

Within sixty (60) school days of receiving the initial complaint, the transportation supervisor shall submit a final written report to the director of schools that details the investigation's findings as well as the action taken in response to the complaint.

An annual notice of this complaint process shall be provided to parents and students. This information shall be made available in the student handbook.

RECORDKEEPING⁵

The transportation supervisor shall be responsible for the collection and maintenance of the following records:

1. Bus maintenance and inspections forms;
2. Bus driver credentials, including required background checks, health records, and performance reviews;
3. Driver training records; and
4. Complaints received and any records related to the investigation and complaints.
5. D

SCHOOL BUS SAFETY RESTRAINT SYSTEMS

The Hickman County Board of Education operates some school buses with three-point lap/shoulder seat restraint systems (and integrated child restraint systems).

Use of seat restraint systems shall be mandatory for all student riders on buses equipped with this safety technology.

SEAT RESTRAINT NON-COMPLIANCE

Students who forget to put on their seat restraint will be given a verbal reminder/warning. Students removing their seat restraint during the route or refusing to wear their seat restraint will be issued a written discipline referral. The local school authority will discipline the student in a manner consistent with other safety-related behavioral infractions.

SEAT RESTRAINT TRAINING

The transportation supervisor will conduct annual training for all school bus drivers on the implementation and use of seat restraints.

School bus drivers will train students on the proper implementation and use of seat restraints annually at the start of each school year to ensure each passenger is familiar with the operation of seat restraints. The driver will emphasize that each rider remains secured in their seat with their seat restraint fastened at all times during their ride.

All students will receive additional instruction on the proper use of seat restraints at least two (2) additional times per year.

Bus drivers will instruct students to put on their seat restraints at three time periods:

1. Morning: When students board the bus, the driver will inform student to buckle up.
2. On Route: If a student takes their restraint off (visibly) while riding.
3. Afternoon: The driver will walk from the front to the back of the bus one time prior to departure.

Note: Drivers and attendants are not responsible (i.e., liable) for students wearing their seat restraints while riding. Drivers and attendants are responsible for instructing students to put on the seat restraint and/or referring the student for discipline if the student refuses to be compliant with seat restraint utilization.

SEAT RESTRAINT MALFUNCTION

If the seat restraint cannot be disengaged while in use, the driver is required to assist the passenger and, if necessary, cut the belt to relieve the restraint and safely remove the passenger.

SCHOOL BUS IDLING POLICY

This policy applies to the operation of every district-owned and/or contracted school bus.

Rationale: Exhaust from idling school buses can accumulate in and around the bus and pose a health risk to children, drivers and the community at large. Exposure to exhaust can cause lung damage and respiratory problems. Exhaust may exacerbate asthma and existing allergies. Idling buses also waste fuel and financial resources.

Purpose: Eliminate unnecessary idling by Hickman County Board of Education school buses (including activity buses) and minimize idling time in all aspects of school bus operation.

Guidance:

1. If there is a wait time of more than fifteen (15) minutes when arriving at a loading/unloading zone to pick up or drop off students, school bus drivers shall turn off their buses as soon as possible to eliminate idling time and reduce harmful emissions. The school bus should not be restarted until it is ready to depart and there is a clear path to exit the pick-up area. Exceptions include conditions that would compromise passenger safety, such as extreme weather, idling in direct traffic, or necessary idling for use of bus safety lights/equipment or wheelchair type lifts.
2. Limit idling time during early morning warm-up to what is recommended by the manufacturer (3-5 minutes) in all but the coldest weather. Exceptions include idling necessary for pre-trip inspection and idling necessary to defrost windows and mirrors for safe operation of the school bus.
3. Buses should not idle while waiting for students during field trips, extracurricular activities, or other events where students are transported off school grounds.
4. In cold weather, schools are directed to provide a space inside the school where bus drivers can wait if they have shut down their bus.
5. In colder weather, if the warmth of the bus is an issue, idling is to be at a very minimum and occur outside the school zone. The “warmed” bus is to enter the school zone as close to pick-up time as possible to maintain warmth and then shut down if there is a wait time of more than fifteen (15) minutes.
6. All currently employed drivers shall receive a copy of this policy and be trained regarding the policy’s requirements. As a part of the onboarding and/or new hire process,

all new drivers shall receive a copy of this policy and be trained regarding the policy's requirements.

7. Excessive idling by the driver may result in disciplinary action.

General Exemptions: The actions outlined in the guidance section above need not apply for the period(s) during which idling is necessary:

1. While stopped:

a. For an official traffic control device;

b. For an official traffic control signal;

c. For traffic conditions over which the driver has no control, including, but not limited to, stopped in a line of traffic; or

d. At the direction of a law enforcement officer;

2. To ascertain that the school bus is in safe operating condition and equipped as required by all provisions of law, and all equipment is in good working order, either as part of the driver's daily vehicle inspection, or as otherwise needed;

3. For testing, servicing, repairing, or diagnostic purposes by maintenance staff;

4. To cool down a turbo-charged diesel engine for turning the engine off, for a period not to exceed 5 minutes (as per the recommendation of the manufacturer);

5. To operate:

a. A lift or other piece of equipment designed to ensure safe loading, unloading, or transport of persons with one or more disabilities; or

b. A heater or an air conditioner of a bus or vehicle that has, or will have, one or more children with exceptional medical needs aboard whose IEP requires such;

6. To operate defrosters, heaters, air conditioners, or other equipment to ensure the safety or health of the driver or passengers;

7. To recharge a battery or other energy storage unit of a hybrid electric bus.

Additionally, zero emission electric buses are exempt from this policy as they do not emit harmful exhaust while at idle. Non-electric buses may also be exempt from this policy as

they do not emit harmful exhaust while at idle. Non-electric buses may also be exempt from this policy in the instance that they are equipped with onboard anti-idling technologies (e.g., fuel operated heaters / direct fired heaters).

Legal References

1. TCA 49-6-2109; TRR/MS 0520-01-05
2. Public Acts of 2017, Chapter No. 289(1)(d)(3)
3. Public Acts of 2017, Chapter No. 289(1)(a)-(c)
4. Public Acts of 2017, Chapter No. 289(1)(d)(2)
5. Public Acts of 2017, Chapter No. 289(1)(d)(5)

Cross References

Bus Safety and Conduct 6.308
Homeless Students 6.503

DRAFT

Hickman County Board of Education

	Descriptor Term: Use of Personal Communication Devices and Electronic Devices	Descriptor Code: 6.312	Issued Date: 04/01/19
		Rescinds: 6.312	Issued: 07/07/14

- 1 Students in grades K-12 may possess personal communication devices and personal electronic devices
- 2 while on school property. Such devices include, but are not limited to, wearable technology such as
- 3 eye glasses, rings, or watches that have the capability to record, live stream, or interact with wireless
- 4 technology; cell phones; laptops; pagers; tablets; and mp3 players.

- 5 For students in grades K-5, the device must be in the off mode and must be kept in a backpack, pocket,
- 6 purse, or similar personal carry-all and may not be used during school hours without specific
- 7 permission from the principal/designee.

- 8 For students in grades 6-12, principals/designees will determine appropriate times when such devices
- 9 may be used.

- 10 At the direction of the teacher, and with the approval of the administration, students are encouraged to
- 11 bring personal electronic devices to school that support learning. Use of devices must be aligned with
- 12 the instruction taking place in a classroom.

- 13 At no time shall a student operate any device with video or picture taking capabilities in a locker room,
- 14 classroom, bathroom, or other location where such operation may violate the privacy rights of another
- 15 person. A device used outside these parameters shall result in confiscation of the device until such
- 16 time as it may be released to the student's parent/guardian. A student in violation of this policy is
- 17 subject to disciplinary action.

- 18 The student who possesses any such device shall assume responsibility for its use and care. At no time
- 19 shall the school be responsible for theft, loss or damage to devices that are brought on school property.

Hickman County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: School District – School Board Legal Status and Authority	Descriptor Code: 1.100	Issued Date: 03/06/17
		Rescinds: 1.100	Issued: 08/02/99

1 The legal basis for education in the school district of Hickman County, Tennessee, is vested in the will
 2 of the people as expressed in the Constitution of the state, the status pertaining to education, court
 3 interpretation of the validity of these laws and the powers implied in them. School boards are
 4 instruments of the state, and members of the Board are state officers chosen by citizens of the district to
 5 represent them and the state in the management of the public schools.¹

6 The official name of the school district shall be: Hickman County Schools.

7 The school district shall serve residents of Hickman County and non-residents under conditions specified
 8 by state law and the Board of Education.²

9 The governing body shall be the Board of Education.

10 Because all powers of the Board lie in its action as a group, individual board members exercise their
 11 authority over district affairs only as they vote to take action at a legal meeting of the Board.

12 In other instances, an individual board member, including the chairman, shall have power only when
 13 specified by state law or when the Board, by vote, has delegated authority to him/her.

Legal References:

- 1. TCA 49-1-101; TCA 49-1-102 (c); TCA 49-1-103
- 2. TCA 49-6-3104

Hickman County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: <div style="text-align: center; font-weight: bold; font-size: 1.2em;">Board Goals</div>	Descriptor Code: 1.1001	Issued Date: 03/06/17
		Rescinds: 1.1001	Issued: 08/02/99

1 The Board is responsible to the people, for whose benefit the school district has been established. To
 2 meet this responsibility requires long-range planning in addition to attention to immediate problems.

3 The Board's primary objective is to establish those purposes, programs and procedures which will best
 4 produce the educational achievement needed by district students. The Board shall fulfill these
 5 responsibilities by functioning primarily as a legislative body to formulate and adopt policy and by
 6 evaluating results. Further, it must carry out its functions openly, while seeking the involvement and
 7 contributions of the public, students, and staff in its decision-making processes.

8 In accordance with these principals, the Board shall seek to achieve the following goals:

- 9 1. To provide leadership in order that the goals and objectives of the school district can be
 10 effectively carried out;
- 11 2. To conduct Board business openly, soliciting and encouraging broad-based involvement in
 12 the schools' decision-making processes by the public, students and staff;
- 13 3. To concentrate the Board's collective effort on its policy-making and planning
 14 responsibilities;
- 15 4. To formulate board policies which best serve the educational interests of each student and
 16 which conform to state and federal laws;
- 17 5. To provide the director of schools with sufficient and adequate guidelines for implementing
 18 board policies; and
- 19 6. To maintain effective communication with the public, staff and students in order to be
 20 aware of attitudes, opinions, desires and ideas.
- 21
- 22
- 23
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- 25

Hickman County Board of Education			
Monitoring: Review: Annually, in September	Descriptor Term: Role of the Board of Education	Descriptor Code: 1.101	Issued Date: 03/06/17
		Rescinds: 1.101	Issued: 09/10/01

1 The Board will be guided by the general mandatory powers and duties of the Board as defined through
 2 statute¹ which state or imply that a local Board of Education has full power to operate the local public
 3 schools as it deems fit in compliance with state and federal mandates. The Board functions only when
 4 in session.

5 The Board sees these as its required functions:

- 6 1. **Policy Oversight:**² The Board will develop policy and employ a chief school administrator
 7 who shall carry out its policies through the development and implementation of administrative
 8 procedures. The Board will evaluate the effectiveness of its policies and their implementation.
 9 This includes setting and evaluating goals in educational and financial areas.
- 10 2. **Educational Planning:**³ The Board will require reliable information from responsible sources
 11 which enable it and the staff to work toward the continuous improvement of the educational
 12 program.
- 13 3. **Provision of Financial Resources:**⁴ The Board will adopt a budget to provide the necessary
 14 funding in terms of buildings, staff, materials and equipment to enable the school system to
 15 carry out its functions.
- 16 4. **Interpretation:** The Board will keep the local community informed about the school and keep
 17 itself informed about the wishes of the public. The Board will build public support for the
 18 schools by involving the public in the planning process.

19 The Board will provide, within the financial limitations set by the community, the best educational
 20 opportunities possible for all children.

21 The Board shall exercise its powers through the legislation of policies for the organization and operation
 22 of the school district. The Board will delegate the administration of the schools to the director of schools.

Legal References:

1. TCA 49-2-203
2. TCA 49-2-207
3. TCA 49-1-302(a)(3); TRR/MS 0520-2-1-.01

Cross References:

- Policy Development & Adoption 1.600
- Administrative Procedures 1.601
- School District Goals 1.700

Hickman County Board of Education			
Monitoring: Review: Annually, in September	Descriptor Term: Board Members Legal Status	Descriptor Code: 1.102	Issued Date: 03/06/17
		Rescinds: 1.102	Issued: 12/06/04

1 The legal status of board members shall be as follows:¹

2 **NUMBER**

3 The Board is composed of seven (7) members. One member shall be elected from each school district,
4 each school district being composed of one (1) County Commission district.

5 **QUALIFICATIONS**

6 Members of the Board shall be residents of and elected on a non-partisan basis from districts of
7 substantially equal population,¹ and shall be citizens of recognized integrity, intelligence, and ability to
8 administer the duties of the office.² To qualify as a candidate, an individual must show proof of
9 graduation from high school or receipt of a G.E.D. No member of the County Commission nor any other
10 County official shall be eligible for election as a member of the county Board of Education.³

11 **TERMS OF OFFICE**

12 Members of the Board shall serve four (4) year terms.¹

13 **METHOD OF ELECTION**

14 Members of the Board shall be elected by qualified voters of Hickman County at the August election.

15 **VACANCIES**

16 Vacancies shall be declared to exist on account of death, resignation, removal from the district which
17 elected him, removal from the school system,⁵ or through due process proceedings.⁴

18 When a vacancy occurs, the unexpired term shall be filled at the next regular or special meeting of the
19 County Commission.⁵ Such appointment shall continue until the next regular election.⁶

Legal References:

1. TCA 49-2-201
2. TCA 49-2-202(a)(1)
3. TCA 49-2-202(a)(2)
4. TCA 8-47-101; TCA 49-1-611
5. TCA 49-2-202(e); TCA 8-48-101(3)
6. Tennessee Constitution, Article VII, Section 2

Hickman County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Board Self-Evaluation	Descriptor Code: 1.103	Issued Date: 03/06/17
		Rescinds: 1.103	Issued: 08/02/99

1 For the purpose of improvement of school board leadership, the board of education will conduct an
2 annual evaluation of its operational procedures.

3 This annual evaluation shall be developed based upon the following premises:

4 a) Board members shall know and be involved in the development of standards by which
5 they will evaluate themselves.

6 b) Evaluation shall be at a scheduled time with no other items on the agenda and with all
7 board members present.

8 c) The evaluation shall be a composite of individual board member's opinions but the
9 board as a whole shall meet to discuss the results.

10 d) Evaluation shall include discussion of strengths as well as weaknesses.

11 e) The board is not required to limit itself to those items included in any formal evaluation
12 instrument which is used.

13 f) Each judgment shall be supported by as much rational and objective evidence as
14 possible.

15 g) At the conclusion of the evaluation, the board will develop a series of board goals for
16 the ensuing year which are stated in terms of behavioral change or productivity gains.
17

Hickman County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Memberships	Descriptor Code: 1.104	Issued Date: 03/06/17
		Rescinds: 1.104	Issued: 08/02/99

- 1 The Board shall maintain membership in the Tennessee School Boards Association,¹ and through its
2 membership in TSBA shall be an affiliate member of the Southern Region School Boards Association
3 and the National School Boards Association.
- 4 The Board shall seek to participate as fully as possible in the activities of these organizations.
5 Information obtained at conferences, conventions or workshops shall be shared at subsequent board
6 meetings.
- 7 Dues for membership in the Tennessee School Boards Association shall be included in each annual
8 budget in accordance with state statute.
- 9 The Board may also maintain institutional membership in other educational organizations which the
10 Board finds to be of benefit to members and school system personnel.

Legal Reference:

1. TCA 49-2-2001

Hickman County Board of Education			
Monitoring: Review: Annually, in September	Descriptor Term: Code of Ethics	Descriptor Code: 1.106	Issued Date: 03/06/17
		Rescinds: 1.106	Issued: 08/04/08

CODE OF ETHICS

HICKMAN COUNTY SCHOOL DISTRICT

Section 1. Definitions.

(1) “School district” means Hickman County School District, which was duly created by a public or private act of the General Assembly and which includes all boards, committees, commissions, authorities, corporations, or other instrumentalities appointed or created by the school district or an official of the school district.

(2) “Official and employees” means and includes any official, whether elected or appointed, officer, employee or servant, or any member of any board, agency, commission, authority, or corporation (whether compensated or not), or any officer, employee, or servant thereof, of the school district.

(3) “Personal interest” means, for the purpose of disclosure of personal interests in accordance with this Code of Ethics, a financial interest of the official or employee, or a financial interest of the official’s or employee’s spouse or child living in the same household, in the matter to be voted upon, regulated, supervised, or otherwise acted upon in an official capacity.

Section 2. Disclosure of personal interest in voting matters. An official or employee with the responsibility to vote on a measure shall disclose during the meeting at which the vote takes place, before the vote and to be included in the minutes, any personal interest that affects or that would lead a reasonable person to infer that it affects the official’s or employee’s vote on the measure. In addition, the official or employee may, to the extent allowed by law, recuse himself or herself from voting on the measure.

Section 3. Disclosure of personal interest in non-voting matters. An official or employee who must exercise discretion relative to any matter other than casting a vote and who has a personal interest in the matter that affects or that would lead a reasonable person to infer that it affects the exercise of the discretion shall disclose, before the exercise of the discretion when possible, the interest on the attached disclosure form and file the disclosure form with the school district’s central office. In addition, the official or employee may, to the extent allowed by law, recuse himself or herself from the exercise of discretion in the matter.

Section 4. Acceptance of gifts and other things of value. An official or employee, or an official’s or employee’s spouse or child living in the same household, may not accept, directly or indirectly, any gift, money, gratuity, or other consideration or favor of any kind from anyone other than the school district that a reasonable person would understand was intended to influence the vote, official action or

1 judgment of the official or employee in executing decision-making authority affecting the school
2 district.

3 It shall not be considered a violation of this policy for an official or employee to receive entertainment,
4 food, refreshments, meals, health screenings, amenities, foodstuffs, or beverages that are provided in
5 connection with a conference sponsored by an established or recognized statewide association of
6 school board officials or by an umbrella or affiliate organization of such statewide association of
7 school board officials.

8 **Section 5. Ethics Complaints.** The school district may create a School District Ethics Committee (the
9 “Ethics Committee”) consisting of three members who will be appointed to one-year terms by the
10 Chairman of the Board of Education with confirmation by the board of education. At least two
11 members of the committee shall be members of the board of education. The Ethics Committee shall
12 convene as soon as practicable after its appointment and elect a chair and a secretary. The records of
13 the Ethics Committee shall be maintained by the secretary and shall be filed in the office of the director
14 of schools, where they shall be open to public inspection.

15 Questions and complaints regarding violations of this Code of Ethics or of any violation of state law
16 governing ethical conduct should be directed to the chair of the Ethics Committee. Complaints shall be
17 in writing and signed by the person making the complaint, and shall set forth in reasonable detail the
18 facts upon which the complaint is based.

19 The School District Ethics Committee may investigate any credible complaint against an official or
20 employee charging any violation of this Code of Ethics, or may undertake an investigation on its own
21 initiative when it acquires information indicating a possible violation, and make recommendations for
22 action to end or seek retribution for any activity that, in the Committee’s judgment, constitutes a
23 violation of this Code of Ethics. If a member of the Committee is the subject of a complaint, such
24 member shall recuse himself or herself from all proceedings involving such complaint.

25 The Committee may:

- 26 (1) refer the matter to the Board Attorney for a legal opinion and/or recommendations for action;
- 27 (2) in the case of an official, refer the matter to the school board body for possible public censure if
28 the board body finds such action warranted;
- 29 (3) in the case of an employee, refer the matter to the official responsible for supervision of the
30 employee for possible disciplinary action if the official finds discipline warranted;
- 31 (4) in a case involving possible violation of state statutes, refer the matter to the district attorney
32 for possible ouster or criminal prosecution;

33 The interpretation that a reasonable person in the circumstances would apply shall be used in
34 interpreting and enforcing this Code of Ethics. When a violation of this Code of Ethics also constitutes
35 a violation of a personnel policy or a civil service policy, the violation shall be dealt with as a violation
36 of the personnel or civil service provisions rather than as a violation of this Code of Ethics.

Hickman County Board of Education			
Monitoring: Review: Annually, in September	Descriptor Term: Boardmanship Code of Ethics	Descriptor Code: 1.1061	Issued Date: 06/05/17
		Rescinds: 1.1061	Issued: 03/06/2017

1 The board adopts these standards as recommended by the Tennessee School Boards Association as a
2 guide to its members as they provide educational leadership for the youth of our state.

3 **ARTICLE I. MY RELATIONS TO THE CHILDREN**

4 Section 1. I will at all times think in terms of “children first,” always determining
5 other important things according to how they affect education and
6 training of children.

7 Section 2. I will seek to provide equal educational opportunities for all children
8 regardless of ability, race, color, sex, creed, or location of residence.

9 **ARTICLE II. MY RELATIONS TO MY COMMUNITY**

10 Section 1. I will endeavor to appraise fairly both the present and future educational
11 needs of the community and to support improvements as finances permit.

12 Section 2. I will represent at all times the entire school community and refuse to
13 represent special interests or partisan politics.

14 Section 3. I will endeavor to keep the community informed about the progress and
15 needs of the schools.

16 **ARTICLE III. MY RELATIONS TO TEACHERS AND PERSONNEL**

17 Section 1. I will support the employment of those persons best qualified to serve as
18 employees and insist on a regular and impartial evaluation of all staff.

19 Section 2. I will support and protect personnel in performance of their duties.

20 Section 3. I will not criticize employees publicly but will make such criticism to the
21 director of schools for investigation and action if necessary.

22 **ARTICLE IV. MY RELATIONS WITH OTHER BOARD MEMBERS**

23 Section 1. I will recognize that authority rests only with the board in official
24 meetings, and that the individual member has no legal status outside of
25 such meetings.

1 Section 2. I will refuse to make promises as to how I will vote on a matter
2 that will come before the board as a whole.

3 Section 3. I will make decisions only after full discussion of matters at a
4 board meeting.

5 Section 4. I will respect the opinion of other members and will accept the
6 principle of "majority rule."

7 **ARTICLE V. MY RELATIONS WITH THE DIRECTOR OF SCHOOLS**

8 Section 1. I will support the full administrative authority as well as
9 responsibility for the director of schools to properly discharge all
10 professional duties.

11 Section 2. I will support the director of schools' accountability for working
12 and requiring staff to work within the framework of policies set
13 up by the board.

14 Section 3. I will refer all complaints and concerns to the director of schools.

15 **ARTICLE VI. MY RELATIONS TO MYSELF**

16 Section 1. I will inform myself about my duties and responsibilities and
17 current educational issues by individual study and through
18 participation in programs providing needed information, such as
19 those sponsored by my state and national school boards
20 associations.

21 Section 2. I will avoid being placed in a position of conflict of interest and
22 will refrain from using my board position for personal or partisan
23 gain.

1 **HICKMAN COUNTY SCHOOL DISTRICT CODE OF ETHICS**
2 **CONFLICT OF INTEREST DISCLOSURE STATEMENT**

3 **Instructions:** This form is for reporting personal interests required to be disclosed under Section 3 of
4 the Code of Ethics of this school district. Officials and employees are required to disclose personal
5 interests in matters that affect or would lead a reasonable person to infer that it would affect the
6 exercise of discretion of an official or employee.

7 1. Date of disclosure: _____

8 2. Name of official or employee: _____

9 3. Office and position: _____

10 4. Description of personal interest (describe below in detail):

11 _____
12 Signature of official or employee

13 _____
14 Witness Signature

Click here to choose a school board. **Hickman County Board of Education**

Monitoring: Review: Annually, in September	Descriptor Term: Nepotism	Descriptor Code: 1.108	Issued Date: 04/02/18
		Rescinds: 1.108	Issued: 03/06/17

1 Whenever a person is considered by the director of schools for initial employment or transfer in the
 2 system and that person is related to a member of the Board, the director of schools, an administrator in
 3 the system, a county commissioner, or any appointed or elected county official, the relationship shall
 4 be publicly made known to the Board prior to the employment of such person.¹

5 If a member of the Board has a relative who is an employee in the system, prior to voting on any
 6 matter of business that may have an effect upon the employment of the relative, the member shall
 7 declare such relationship. In making such a declaration, the member shall certify that his/her vote on
 8 the pending matter will be in the best interest of the school system.¹

9 No person shall supervise or be supervised by an employee if he/she is related to the employee.

10 For purposes of this policy, the terms “related to” and "relative" include the following relationships:
 11 spouse, parent, parent-in-law, child, son-in-law, daughter-in-law, grandparent, grandchild, brother,
 12 sister, uncle, aunt, nephew, niece, or any person who resides in the same household.²

Legal References

1. TCA 49-2-202(a)(3)
2. TCA 49-2-202(a)(3)(ii)

Cross References

- Supervision 5.108
 Assignment/Transfer 5.115

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name Cheerleading

Proposed fundraising activities: Sponsorship letter

Purposed Uses of funds raised
Sponsor a cheerleader for camp wear, shoes, warmups, camp

Expected student involvement (school-wide or specific school organization) _____
Cheer Squad

Method by which school will receive profit check

Requested by Diselle Smith Date 4-12-19
Name/Title

Approved by Michael Bean Date 4-12-19
Principal

Approved by Michelle Hebert Date 4/15/19
Director of Schools*

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name Cheerleading

Proposed fundraising activities: World's Finest Chocolate

Purposed Uses of funds raised
Camp wear, travel & squad classes

Expected student involvement (school-wide or specific school organization)
Cheerleaders

Method by which school will receive profit Cash, Check

Requested by Russell Smith / Cheer Coach Date 4-24-19
Name/Title

Approved by Michael Bean Date 4-24-19
Principal

Approved by Michelle Alvar Date 4/26/19
Director of Schools*

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name Cheerleading

Proposed fundraising activities: Painting with a Twist

Purposed Uses of funds raised
help pay for camp wear, shoes,
travel & supplies for signs

Expected student involvement (school-wide or specific school organization) _____
Cheer squad

Method by which school will receive profit check

Requested by Discille Smith, Cheer Coach Date 4/4/19
Name/Title

Approved by Nurul Beem Date _____
Principal

Approved by Michelle Hewitt Date 4/8/19
Director of Schools*

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name Cheerleading
Proposed fundraising activities: Spirit Night @ Dos Bros
Mexican Grill

Purposed Uses of funds raised
Purchase paint & supplies & travel
expenses

Expected student involvement (school-wide or specific school organization) _____
Cheer Squad

Method by which school will receive profit Check

Requested by Dixie Smith Cheer Coach Date 4-4-19
Name/Title

Approved by Malik Boen Date _____
Principal

Approved by Michelle Shiver Date 4/8/19
Director of Schools*

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES



East Hickman High School
7700 Hwy 7, Lyles, TN 37098
Phone 931-670-1366 Fax 931-670-1039

Fund/Account Name EHHS Football

Account Number 601

Proposed fundraising activities: Football Lift-A-Thon

Purposed Uses of funds raised: For Summer Camp / Athlete Apparel

Expected Student involvement (school-wide or specific school organization): Football team sponsors

Method by which school will receive profit: Cash or Check

Requested by: Chris Austin / Head Football Coach 4/8/19
Name/Title Date

Approved by: Michael Beaman 4/8/19
Principal Date

Approved by: Michelle Hewitt 4/9/19
Director of Schools* Date

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.



AMY BRYANT
0589 S. Lick Creek Rd., Lyles, TN 37088

JACKIE DEITMEN
1911 Deitmen Ln., Nunnely, TN 37137

TIM HOBBS
9220 Old Bon Aqua Rd., Bon Aqua, TN 37025

JIM HUDGINS
1297 E. Grinders Switch Rd., Centerville, TN 37033

JEWELL PRINCE
2439 Skyview Dr., Centerville, TN 37033

KATHY REDDEN
11378 Moss Branch Rd., Bon Aqua, TN 37025

MIKE THOMASSON
105 Hickory Trace, Lyles, TN 37088

Michelle Gilbert
SUPERINTENDENT
115 MURPHREE AVENUE
CENTERVILLE, TN 37033

School Support Organization
Request For Fundraising Activities

Organization Soar and Score Booster Club

Proposed Fundraising Activity Thanksgiving Invitational Tournament

Date(s) November 29th and 30th

Location(s) EHHS Gym

Requested By Pippa Jaylon
President/Chair of Organization

Date 4/8/19

Recommended By Michelle Bevan
Principal

Date 4/8/19

Approved Michelle Hewitt
Director of Schools or Designee

Date 4/11/19

Not Approved _____
Director of Schools or Designee

Date _____

Please check the days to verify the gym is available and not in summer maintenance.

A signed copy will be mailed to the organization and forwarded to the school



AMY BRYANT
3589 S. Lick Creek Rd., Lyles, TN 37098

JACKIE DEITMEN
1911 Deitmen Ln., Nunnely, TN 37137

TIM HOBBS
9220 Old Bon Aqua Rd., Bon Aqua, TN 37025

JIM HUDGINS
1297 E. Grinders Switch Rd., Centerville, TN 37033

JEWELL PRINCE
2439 Skyview Dr., Centerville, TN 37033

KATHY REDDEN
11379 Moss Branch Rd., Bon Aqua, TN 37025

MIKE THOMASSON
105 Hickory Trace, Lyles, TN 37098

Michelle Gilbert
SUPERINTENDENT
115 MURPHREE AVENUE
CENTERVILLE, TN 37033

School Support Organization
Request For Fundraising Activities

Organization Soar and Score Booster Club

Proposed Fundraising Activity Sunny Day Beauty Pageant (in conjunction with Sunny Day Craft Festival)

Date(s) June 21st + 22nd

Location(s) EHHS Auditorium

Requested By Pippa Taylor
President/Chair of Organization

Date 4/8/19

Recommended By Wendy Haen
Principal

Date 4/9/19

Approved Michelle Gilbert
Director of Schools or Designee

Date 4/11/19

Not Approved _____
Director of Schools or Designee

Date _____



AMY BRYANT
9588 S. Lick Creek Rd., Lyles, TN 37098

JACKIE DEITMEN
1911 Deitmen Ln., Nunnally, TN 37137

TIM HOBBS
9220 Old Bon Aqua Rd., Bon Aqua, TN 37026

JIM HUDGINS
1297 E. Grinders Switch Rd., Centerville, TN 37033

JEWELL PRINCE
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MIKE THOMASSON
105 Hickory Trace, Lyles, TN 37098

Michelle Gilbert
SUPERINTENDENT
115 MURPHREE AVENUE
CENTERVILLE, TN 37033

**School Support Organization
Request For Fundraising Activities**

Organization EH Band Boosters

Proposed Fundraising Activity Bake Sale

Date(s) April 27, 2019

Location(s) Dickson Walmart

Requested By [Signature]
President/Chair of Organization

Date _____

Recommended By [Signature]
Principal

Date 4/12/19

Approved [Signature]
Director of Schools or Designee

Date 4/15/19

Not Approved _____
Director of Schools or Designee

Date _____

A signed copy will be mailed to the organization and forwarded to the school



AMY BRYANT
8598 S. Lick Creek Rd., Lyles, TN 37098

JACKIE DEITMEN
1811 Deitmen Ln., Nunnally, TN 37137

TIM HOBBS
8220 Old Bon Aqua Rd., Bon Aqua, TN 37025

JIM HUDGINS
1287 E. Grinders Switch Rd., Centerville, TN 37033

JEWELL PRINCE
2438 Skyview Dr., Centerville, TN 37033

KATHY REDDEN
11379 Moss Branch Rd., Bon Aqua, TN 37025

MIKE THOMASSON
105 Hickory Trace, Lyles, TN 37098

Michelle Gilbert
SUPERINTENDENT
115 MURPHREE AVENUE
CENTERVILLE, TN 37033

**School Support Organization
Request For Fundraising Activities**

Organization EH Band Boosters

Proposed Fundraising Activity Spaghetti Dinner @ ^{EH} Community Center

Date(s) April 30, 2019

Location(s) EH Community Center

Requested By [Signature] Date _____
President/Chair of Organization

Recommended By [Signature] Date 4/12/19
Principal

Approved [Signature] Date 4/15/19
Director of Schools or Designee

Not Approved _____ Date _____
Director of Schools or Designee

A signed copy will be mailed to the organization and forwarded to the school

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name Senior C10 2019 graduation Fund

Proposed fundraising activities: Asking local businesses for
donations - see attached letter.

Purposed Uses of funds raised Graduation Fund
2019

Expected student involvement (school-wide or specific school organization) School-wide
Community-wide

Method by which school will receive profit donation

Requested by Ashley Totty ^{a senior sponsor} (teacher) Date April 4, 2019
Name/Title

Approved by Ken D. Ed Date 4/9/19
Principal

Approved by _____ Date _____
Director of Schools*

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

denied
4/8/19

Michelle Helbert



Hickman County High School

Kevin Eady, EDS, Principal
Julie Rice, Assistant Principal

1645 Bulldog Boulevard • Centerville, Tennessee 37033
Telephone 931-729-2616 • Fax 931-729-2925

Hickman County Sr. High School Raising Funds for Graduation ~2019

5 April 2019

Hello! I am a Senior class sponsor and am writing you to ask for your support for the Class of 2019. At this time, we are short graduation funds and would be very appreciative of any amount that you would give (in a one time donation).

The Seniors are currently selling chocolate bars to raise money. In honor of your support, we will announce all sponsors aloud during the graduation ceremony on May 18, 2019 at 10am in our gymnasium.

Thank you for your support and consideration in helping the Class of 2019!

Sincerely,

A handwritten signature in black ink that reads "Ashley Totty". The signature is written in a cursive, flowing style.

Ashley Totty

ashley.totty@hickmank12.org

(931) 729-2616

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name E. H. M. S. FOOTBALL

Proposed fundraising activities: CHEESECAKE / COOKIE DOUGH SALE

Purposed Uses of funds raised
PURCHASE OF FOOTBALL EQUIPMENT / SUPPLIES

Expected student involvement (school-wide or specific school organization) _____
MIDDLE SCHOOL FOOTBALL PLAYERS

Method by which school will receive profit CHECK OR CASH

Requested by ROBERT PHILLIPS Date 4-1-19
Name/Title

Approved by Eric Connor Date 4/1/19
Principal

Approved by Michelle Hewitt Date 4/8/19
Director of Schools*

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PROPOSED FUNDRAISING ACTIVITIES

Fund/account name Faculty play

Proposed fundraising activities: sell tickets to pay for cost of
scripts of and performance of play

Purposed Uses of funds raised
see above.

Expected student involvement (school-wide or specific school organization) _____

any student may purchase a ticket

Method by which school will receive profit ticket sales - \$1⁰⁰ (May 6-8)
2⁰⁰ (May 9)

Requested by Beth Robinson Date 5-3-19
Name/Title
Student Council Sponsor

Approved by Michael Boen Date 5-3-19
Principal

Approved by Michelle Gilbert Date 5/6/19
Director of Schools*

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PROPOSED FUNDRAISING ACTIVITIES

Fund/account name East Hickman Middle School Girls Basketball

Proposed fundraising activities: Free Throw - A-Thon

Purposed Uses of funds raised
Camps, leagues, apparel, equipment

Expected student involvement (school-wide or specific school organization) Girls Basketball
players

Method by which school will receive profit Checks + Cash

Requested by Tucker Hobbs Date 05/01/19
Name/Title

Approved by Eric Cannon Date 5/2/19
Principal

Approved by Michelle Gilbert Date 5/3/19
Director of Schools*

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.

PROPOSED FUNDRAISING ACTIVITIES

Fund/account name HCMS Cheerleading

Proposed fundraising activities: Georgia peaches (Lane Company)

Purposed Uses of funds raised equipment, shirts

Expected student involvement (school-wide or specific school organization) 12 Cheer squad members

Method by which school will receive profit currency

Requested by Mandy Harrison/teacher & coach Date 4-26-19
Name/Title

Approved by Inia S. Hugg Date 4-26-19
Principal

Approved by Michelle Fliert Date 4/29/19
Director of Schools*

* The Director of Schools must approve all fundraising activities that involve the participation of the general student population in the marketing process of the fundraising effort.



CENTERVILLE ELEMENTARY SCHOOL

Jennifer Hudgins, Principal
(931) 729-2212

104 Mary Field Ave.
Centerville, TN 37033

April Staff Report

- April 5 Special Olympics
- April 11- Career Day
- April 11- 2nd Grade Planning
- April 15- 1st Grade Planning
- April 16-26- 2nd Grade Assessment
- April 22- 1st Grade Field Trip to Gentry Farms
- April 26- Kindergarten Field Trip to Wolf Creek Ranch
- April 26- 1st Grade Math Bee
- April- Pre-K and Kindergarten teachers used planning days to upload Portfolio

EHMS Staff Report

Academics

- We completed our TN Ready testing!
- Several of our math and science classes are working on end-of-the-year research projects.
- Our ELA classes are wrapping up their first attempt at unit starters.

Sports

- We will host the softball tournament on May 11th.
- Baseball and Softball celebrated their 8th-graders on April 29th.

School Life

- Our Leadership Team continues to work on the planning portion of E-Plan with the help of Katrina Davis.
- We are very excited to announce that Ms. Rose Korte will be working with Mrs. Kara Hobbs on a Fuel Up to Play 60 grant.
- Our band and choir evening performance is scheduled for May 7th.
- EHMS Career Day will take place on May 9th.
- EHMS will feature our student talent on May 9th.
- Our 8th-graders will head to Beech Bend Park on May 10th.
- EHMS Field Day will be held on May 15th.
- We will hold our Awards Day on May 16th.