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**SPECIAL CALLED BOARD MEETING**  
**Tuesday, June 30, 2020 6:00 PM**  
**Room 203 Central Office**

- I. Call To Order
- II. Approval of Agenda
- III. Items Requiring Board Action
  - A. 2020-2021 Consolidated Application
  - B. 2020-2021 ESSER Application
- IV. Adjourn



**AMY BRYANT**  
9589 S. Lick Creek Rd., Lyles, TN 37098

**RONALD GAMMONS**  
6419 Rice Ln., Lyles, TN 37098

**TIM HOBBS**  
9220 Old Bon Aqua Rd., Bon Aqua, TN 37025

**JIM HUDGINS**  
1297 E. Grinders Switch Rd., Centerville, TN 37033

**JANE HERRON**  
1222 Hwy 100., Centerville, TN 37033

**STEVE GIANAKOS**  
9792 Dogwood Dr., Bon Aqua, TN 37025

**VANCE WILLIS**  
2868 Hwy 48 N., Nunnely, TN 37137

**Michelle Gilbert**  
Director of Schools  
115 MURPHREE AVENUE  
CENTERVILLE, TN 37033

The Hickman County Board of Education will meet in special session on Tuesday, June 30, 2020, at 6:00 p.m. in Room 203 of the Central Office building. A work session will be held after the meeting to discuss the re-opening of school for the 2020-2021 school year in Room 203 of the Central Office Building.

- I. Call to Order
- II. Approval of Agenda
- III. Items Requiring Board Action
  - A. 2020-2021 Consolidated Application--Director of Schools
  - B. 2020-2021 ESSER Application--Director of Schools
- IV. Adjourn



## JOB DESCRIPTION

**JOB TITLE:** Academic Technology Specialist  
**REPORTS TO:** Technology Coordinator/Federal Programs Director  
**WORK DAYS/YEAR:** 10.5 months

### QUALIFICATIONS:

- Degree preferred
- Valid teacher's license with appropriate endorsement preferred/ or equivalent experience
- Minimum of three years' experience with technology integration or in education

**PURPOSE:** This individual will provide training and support to the teachers and staff on technology integration to improve, support and increase student learning to meet the challenging academic content standards. This individual will provide training and support to the teachers and staff on virtual teaching and learning. This individual will also assist teachers to improve communication, enhance thinking skills, make instruction more efficient and develop technological skills and understanding critical to be successful.

### SUMMARY:

- Develops and provides instructional technology training programs
- Provide training and professional development for individualized learning, small group, large group and workshops as directed
- Collaborate with teachers and other instructional staff to develop curriculum materials and specific lesson plans that integrate technology and engage students
- Assist teachers to implement research based digital learning strategies in the classroom setting
- Assist teachers with the use of technological resources to enhance the learning environment of students and staff
- Provide training on use of platforms, web based sites and resources that support instruction and student growth
- Model the integration of technology in all curriculum areas
- Assist teachers to provide strategies to increase student engagement
- Stay current on computer applications and web based programs in schools
- Become familiar with computer and applications used by teachers and students so assistance can be given
- Coordinates librarian technical assistance
- Develops and coordinates school-based instructional technology software and devices.
- Identifies and coordinates community resources to improve instructional technology equipment
- Coordinates with the technology department and assists with the maintenance, repair and upgrade of instructional technology equipment
- Adheres to and communicates copyright, as well as other laws and guidelines, pertaining

- to the distribution and ethical use of all resources
- Will assist teacher with identifying and problem solving tech equipment
- Other duties as assigned by the Supervisors

**EXPECTATIONS/GOALS**

- Dependable
- Manages time effectively and independently
- Detail-oriented
- Self-Motivated

**TECHNICAL SKILLS:**

- Has a basic knowledge of PC hardware.
- Ability to install and configure basic PC application software.
- Ability to install and configure / train on typical computer peripherals.
- Ability to assist in the delivery and setup of technology equipment.

**LANGUAGE SKILLS:**

Must be able to communicate effectively with all levels of staff, co-workers, customers, supervisors, Board Members, and vendors.

**REASONING ABILITY:**

Effective technical problem-solving techniques are mandatory including, but not limited to, software and hardware troubleshooting.

**PHYSICAL DEMANDS:**

Physical demands include but are not limited to driving, bending, lifting, climbing, walking long distances, pulling and pushing. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

FY21 Consolidated Application Approval for IDEA/ESEA  
School Year 2020-21

LEA #410

LEA Name (Legal Name of Agency): Hickman County Schools

LEA # <u>410</u>	LEA Name (Legal Name of Agency): Hickman County Schools
LEA Legal Making Address	
Street Address <u>115 Murphree Avenue</u>	
City: Centerville	State: TN      Zip: 38487

Consolidated Project begins 7/1/2020 and ends 6/30/2021

The facts, figures, and representations made in this application, including exhibits, attachments, and assurances herein, are true and correct to the best of my knowledge.

The Board of Education has reviewed and approved this project year application for filing.  
This action is recorded in the official minutes of the Agency's Board meeting held on the date entered below:

July 6, 2020  
Board Meeting Date

\_\_\_\_\_  
Director of Schools (Signature)

\_\_\_\_\_  
Board of Education Official (Signature)

\_\_\_\_\_  
Director of Schools (Print Name)

\_\_\_\_\_  
Board of Education Official (Print Name)

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Date Signed

Hickman County ESSER Spending Plan  
(CARES Act Funding)

Plan Component	Allocation
Total Project	\$879,730.25
Purchasing Educational Technology (devices, internet connectivity)	\$477,830.00
Providing Summer and Supplemental Learning	\$126,120.00
Planning for Long-Term Closures	\$41,400.00
Addressing the Unique Needs of Special Populations	\$126,574.00
Conducting Other Necessary Activities to maintain the operation of services, employing existing staff, coordinating activities, or providing principals and school leaders necessary resources	\$107,806.25
Total budgeted	\$879,730.25