

GMSD Work Session

June 23, 2020 5:30 PM

Electronic / Virtual Meeting

1. Renewal of Superintendent's Contract
2. Miscellaneous FY 2020-21 Budget Amendment # 1- CARES Act Funding
3. GMSD FY 2020-2021 Federal, Capital, Cafeteria, Health Insurance and OPEB Budgets after
Second Reading and Final Reading
4. Farmington Gymnasium Audio Visual Project
5. Further Business



Germantown Municipal School District Budget Amendment

Fiscal Year: 2020 - 2021

Amendment # 1

GMSD Acct #	GMSD Acct	Original Budget	Approved Changes	Requested Changes	Amended Budget
142-71100-369 - REGED	Contracts for Substitute Teachers - Certified	-	-	100,000	100,000
142-71100-429	Instructional Supplies and Materials	-	-	11,500	11,500
142-71100-471	Software	-	-	250,000	250,000
142-71200-128 - SPED	Homebound Teachers	-	-	56,000	56,000
142-71200-188	Instructional Responsibility	-	-	60,000	60,000
142-71200-201	Social Security	-	-	7,192	7,192
142-71200-204	TCRS	-	-	11,902	11,902
142-71200-206	Life Insurance	-	-	175	175
142-71200-207	Medical Insurance	-	-	11,515	11,515
142-71200-212	Medicare	-	-	1,682	1,682
142-71200-312	Contracts with Private Agencies	-	-	25,000	25,000
142-71200-369	Contracts for Substitute Teachers - Certified	-	-	10,000	10,000
142-71200-370	Contracts for Substitute Teachers - Non-certified	-	-	5,500	5,500
142-71200-429	Instructional Supplies and Materials	-	-	50,000	50,000
142-71200-725	SPED Equipment	-	-	20,000	20,000
142-72120-312 - HEALTH	Contracts with Private Agencies	-	-	80,000	80,000
142-72120-399	Other Contracted Services	-	-	42,432	42,432
142-72120-524	In-service/Staff Development	-	-	20,000	20,000
142-72210-189 - REGED SUPPT	Other Salaries & Wages	-	-	30,000	30,000
142-72210-201	Social Security	-	-	1,860	1,860
142-72210-204	TCRS	-	-	3,078	3,078
142-72210-212	Medicare	-	-	435	435
142-72210-524	In-service/Staff Development	-	-	90,000	90,000
142-72220-124 - SPED SUPPT	Psychological Personnel	-	-	68,000	68,000
142-72220-201	Social Security	-	-	4,216	4,216
142-72220-204	TCRS	-	-	7,000	7,000
142-72220-206	Life Insurance	-	-	175	175
142-72220-207	Medical Insurance	-	-	11,515	11,515
142-72220-212	Medicare	-	-	986	986
142-72220-312	Contracts with Private Agencies	-	-	10,000	10,000
142-72220-355	Travel - mileage	-	-	3,635	3,635
142-72220-499	Other Supplies & Materials	-	-	50,000	50,000
142-72220-524	In-service/Staff Development	-	-	58,468	58,468
142-72250-189 - TECH	Other Salaries & Wages	-	-	10,624	10,624
142-72250-201	Social Security	-	-	659	659
142-72250-204	Retirement	-	-	1,090	1,090
142-72250-212	Medicare	-	-	154	154
142-72250-790	Other Equipment	-	-	12,300	12,300
142-72610-410 OPERATIONS	Custodial Supplies	-	-	269,800	269,800
142-72610-720	Plant Operation Equipment	-	-	14,500	14,500
142-99100-504 - TRANSFERS	Indirect Costs	-	-	66,991	66,991
142-47301	Revenues - CARES Act	-	-	1,478,384	1,478,384

REASON FOR AMENDMENT:

To appropriate Elementary and Secondary School Emergency Relief - ESSER (aka CARES Act) federal funding for COVID-19 related items - project 931

APPROVAL / DENIAL:

_____ Budget revision is approved effective 07.01.2020.

_____ Budget revision is denied for the following reason(s):

GMSD Board Chair Date

GMSD Superintendent Date



Germantown Municipal School District Budget Amendment

Fiscal Year: 2020 - 2021

Amendment # 1

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142-71100-429	Instructional Supplies and Materials	-	-	11,500	11,500
142-71100-471	Software	-	-	250,000	250,000
142-71100-722	Regular Instruction Equipment	-	-	14,203	14,203
142-71200-128 - SPED	Homebound Teachers	-	-	56,000	56,000
142-71200-189	Other Salaries & Wages	-	-	60,000	60,000
142-71200-201	Social Security	-	-	7,192	7,192
142-71200-204	TCRS	-	-	11,902	11,902
142-71200-206	Life Insurance	-	-	175	175
142-71200-207	Medical Insurance	-	-	11,515	11,515
142-71200-212	Medicare	-	-	1,682	1,682
142-71200-312	Contracts with Private Agencies	-	-	25,000	25,000
142-71200-369	Contracts for Substitute Teachers - Certified	-	-	10,000	10,000
142-71200-370	Contracts for Substitute Teachers - Non-certified	-	-	5,500	5,500
142-71200-429	Instructional Supplies and Materials	-	-	50,000	50,000
142-71200-725	SPED Equipment	-	-	20,000	20,000
142-72120-312 - HEALTH	Contracts with Private Agencies	-	-	80,000	80,000
142-72120-399	Other Contracted Services	-	-	42,432	42,432
142-72120-524	In-service/Staff Development	-	-	20,000	20,000
142-72210-189 - REGED SUPPT	Other Salaries & Wages	-	-	30,000	30,000
142-72210-201	Social Security	-	-	1,860	1,860
142-72210-204	TCRS	-	-	3,078	3,078
142-72210-212	Medicare	-	-	435	435
142-72210-524	In-service/Staff Development	-	-	90,000	90,000
142-72220-124 - SPED SUPPT	Psychological Personnel	-	-	68,000	68,000
142-72220-201	Social Security	-	-	4,216	4,216
142-72220-204	TCRS	-	-	7,000	7,000
142-72220-206	Life Insurance	-	-	175	175
142-72220-207	Medical Insurance	-	-	11,515	11,515
142-72220-212	Medicare	-	-	986	986
142-72220-312	Contracts with Private Agencies	-	-	10,000	10,000
142-72220-355	Travel - mileage	-	-	3,635	3,635
142-72220-499	Other Supplies & Materials	-	-	25,000	25,000
142-72220-524	In-service/Staff Development	-	-	58,468	58,468
142-72220-790	Other Equipment	-	-	25,000	25,000
142-72250-189 - TECH	Internet Connectivity	-	-	10,624	10,624
142-72610-410 OPERATIONS	Custodial Supplies	-	-	269,800	269,800
142-72610-720	Plant Operation Equipment	-	-	14,500	14,500
142-99100-504 - TRANSFERS	Indirect Costs	-	-	66,991	66,991
142-47301	Revenues - CARES Act	-	-	1,478,384	1,478,384

REASON FOR AMENDMENT:

To appropriate Elementary and Secondary School Emergency Relief - ESSER (aka CARES Act) federal funding for COVID-19 related items - project 931
Changes in green are at the request of the TNDOE. Changes in blue are third revisions.

APPROVAL / DENIAL:

_____ Budget revision is approved effective 07.01.2020.

_____ Budget revision is denied for the following reason(s):

GMSD Board Chair

Date

GMSD Superintendent

Date



2021 GMSD OTHER FUNDS

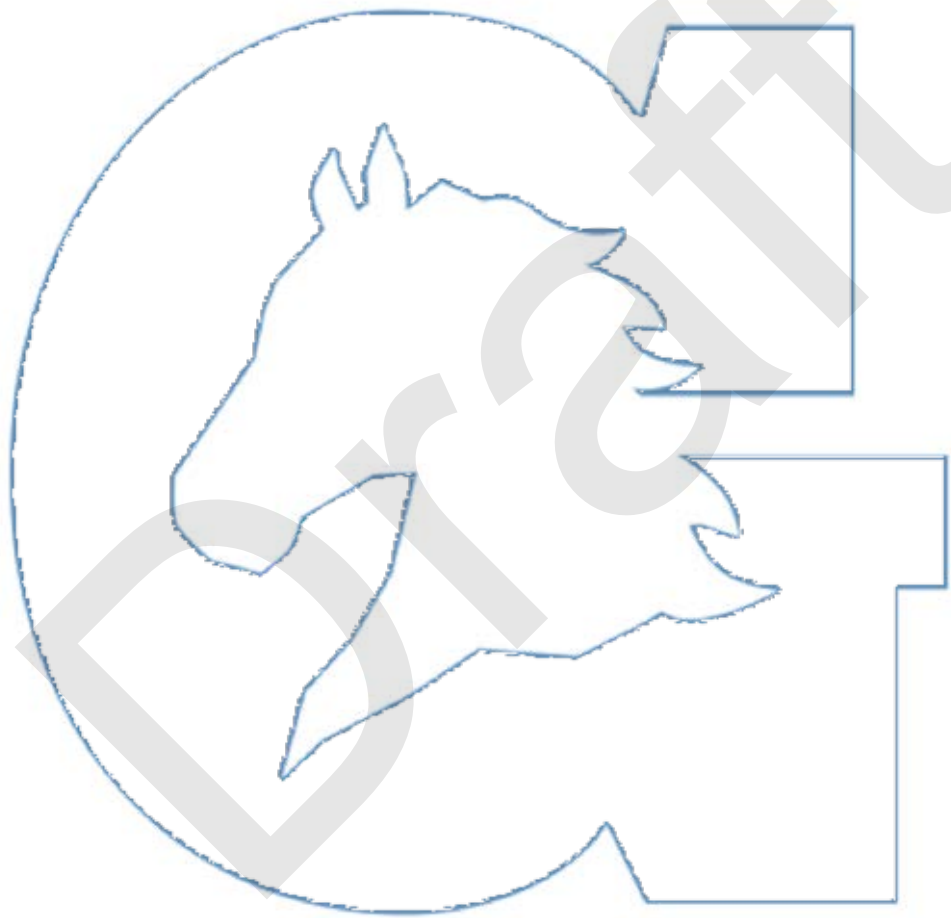
Second Reading – June 23, 2020

KEVIN JONES,
CHIEF FINANCIAL OFFICER

JOSH CATHEY,
DEPUTY SUPERINTENDENT

JASON MANUEL,
SUPERINTENDENT

REBECCA LUTER,
SCHOOL BOARD CHAIR





GERMANTOWN MUNICIPAL SCHOOL DISTRICT

BOARD OF EDUCATION

Rebecca Luter	Chair
Amy Eoff	Vice-Chair
Linda Fisher	Board member
Angela Griffith	Board member
Betsy Landers	Board member

ADMINISTRATION

Jason Manuel	Superintendent
Chauncey Bland	Assistant Superintendent, Student Services
Josh Cathey	Deputy Superintendent
Sarah Huffman	Assistant Superintendent, Exceptional Student Education
Kevin Jones	Chief Financial Officer
John Pierce	Director of Technology
Teresa Price	Assistant Superintendent of Teaching, Learning, and Assessment
Elissa Stratton	Executive Director of Human Resources

GERMANTOWN MUNICIPAL SCHOOL DISTRICT

SCHOOL DISTRICT VISION, MISSION, AND GOALS

VISION

Inspiring Personal Excellence

MISSION

Cultivate the knowledge and skills that empower our students to achieve their full potential as lifelong learners and contributing global citizens.

GOALS

1. Engaging, Challenging & Innovative Academics
2. Development of the Whole Child
3. Recruit, Develop & Retain Exemplary Employees
4. Resource Management & Long-term Planning
5. Community Partnerships



CONTENTS

OTHER FUNDS

4

FEDERAL PROJECTS REVENUES

Carl Perkins Basic, Consolidated Administration, Title I, Title II, Title III, Title IV, IDEA Part B, IDEA Preschool, IDEA SPDG

6

FEDERAL PROJECTS EXPEND

Carl Perkins Basic, Consolidated Administration, Title I, Title II, Title III, Title IV, IDEA Part B, IDEA Preschool, IDEA SPDG

24

SCHOOL NUTRITION

2
6

CAPITAL IMPROVEMENTS

2
8

HEALTH INSURANCE

3
0

OPEB TRUST

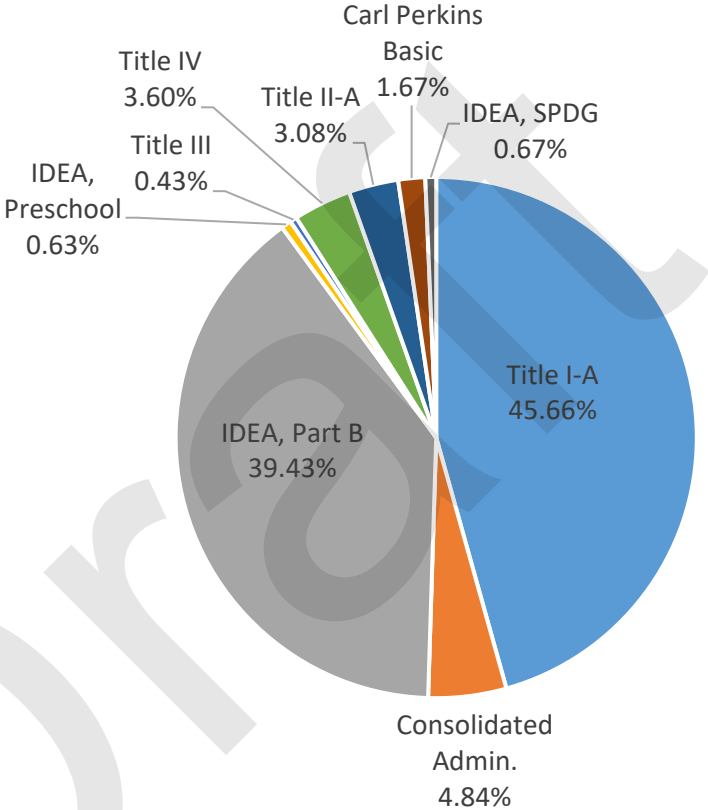
Excellence. Always.

Our Germantown Municipal School District's focus is: to place students at the forefront of all our decisions; to respect our state department of education's plan and ambitions with Tennessee Succeeds; and to focus on developing a local public school system that excels in all academic and non-academic areas.

FEDERAL PROJECTS REVENUES



\$2,987,249



Subcategories

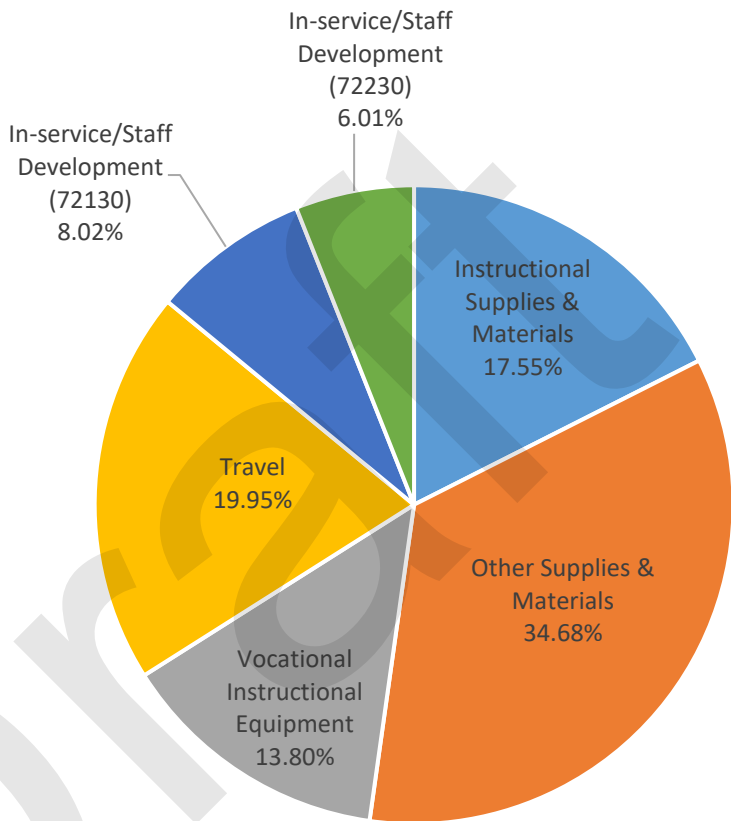
- Consolidated Admin
- Title I-A
- Title II-A
- Title III
- Title IV
- IDEA, Part B
- IDEA, Preschool

FEDERAL PROJECTS REVENUES

<u>Fund</u>	<u>Description</u>	<u>FY 2021 Budget</u>	<u>FY 2020 Budget</u>	<u>FY 2019 Actual</u>
47131	Carl Perkins Basic	49,887	58,169	57,156
47131	Carl Perkins Reserve	0	34,000	5,725
47141	Title I-A	1,363,897	2,051,028	2,143,175
47141	Consolidated Admin.	144,537	144,537	239,383
47143	IDEA, Part B	1,177,842	1,443,740	1,056,374
47143	IDEA, Preschool	18,912	19,528	10,842
47143	IDEA, SPDG	20,000	0	0
47143	IDEA, Preschool Discretionary	0	33,000	0
47146	Title III	12,723	13,051	12,455
47147	Title IV	107,449	148,916	128,656
47189	Title II-A	92,002	150,669	88,793
FEDERAL PROJECTS REVENUES TOTAL:		<u>2,987,249</u>	<u>4,096,638</u>	<u>3,742,559</u>



CARL PERKINS BASIC



\$49,887

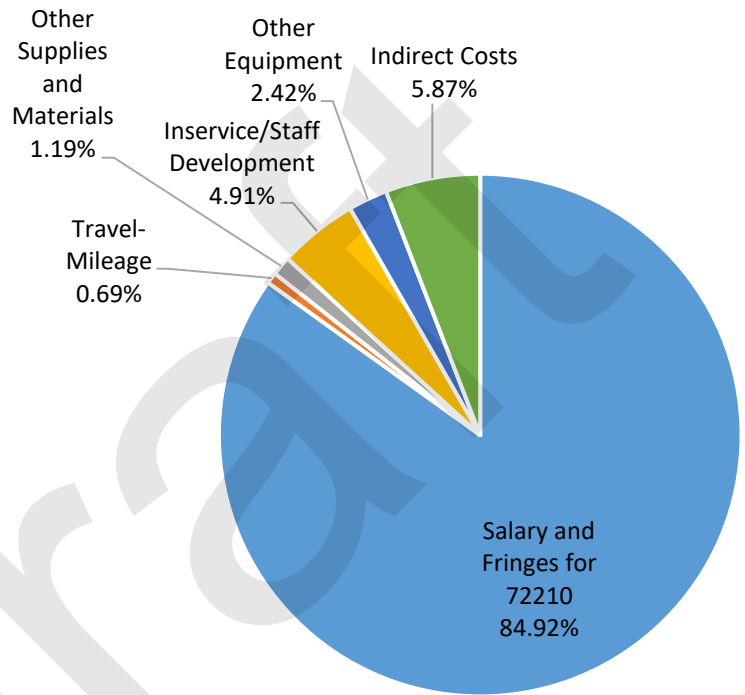
Overview

Carl Perkins provides funding for secondary career and technical education programs. The funding is used for secondary and adult career and technical programs, technology program improvement, technology preparation, and career enhancement.

CARL PERKINS BASIC

<u>Fund</u>	<u>Description</u>	<u>FY 2021 Budget</u>	<u>FY 2020 Budget</u>	<u>FY 2019 Actual</u>
Vocational Instruction (71300)				
429	Instructional Supplies & Materials	8,755	10,700	0
499	Other Supplies & Materials	17,300	10,150	11,525
730	Vocational Instructional Equipment	6,882	15,892	29,934
Other Student Support (72130)				
355	Travel	9,950	11,634	11,406
524	In-service/Staff Development	4,000	7,200	2,456
Support: Vocational Education (72230)				
524	In-service/Staff Development	3,000	2,093	1,360
599	Other Charges	0	500	475
Transfers Out (99100)				
504	Indirect Costs	0	0	0
CARL PERKINS BASIC TOTAL:		<u>49,887</u>	<u>58,169</u>	<u>57,156</u>

CONSOLIDATED ADMINISTRATION



\$144,537

Overview

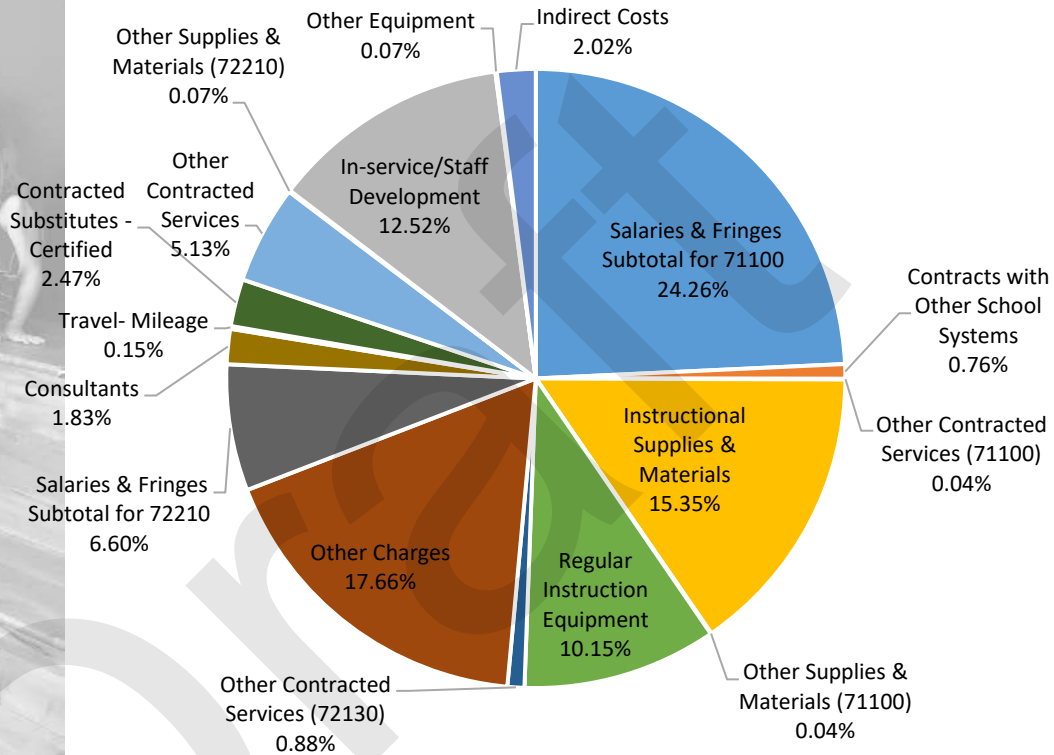
Consolidated Administration funds are utilized to administer Elementary and Secondary Education Act (ESEA) programs which provide services for children, teachers, principals, other instructional staff, and parents. These resources are also used to ensure compliance with all applicable statutes, regulations, and procedures. Programs included are Title I, Part A; Title II, Part A; and Title III, Part A.

CONSOLIDATED ADMIN

<u>Fund</u>	<u>Description</u>	<u>FY 2021 Budget</u>	<u>FY 2020 Budget</u>	<u>FY 2019 Actual</u>
Support: Regular Instruction (72210)				
189	Other Salaries & Wages (1 FTE)	96,656	94,761	171,733
201	Social Security	5,993	5,875	10,205
204	State Retirement	10,275	10,073	15,732
206	Life Insurance	153	224	413
207	Medical Insurance	8,255	8,255	12,725
212	Medicare	1,402	1,374	2,387
	Salaries & Fringes Subtotal for 72210 :	122,734	120,562	213,195
355	Travel- Mileage	1,000	1,000	72
499	Other Supplies and Materials	1,723	3,857	1,033
524	Inservice/Staff Development	7,091	7,091	6,452
790	Other Equipment	3,500	2,500	0
Transfers Out (99100)				
504	Indirect Costs	8,489	9,527	18,631
CONSOLIDATED ADMIN TOTAL:		144,537	144,537	239,383



TITLE I-A



\$1,363,897

Overview

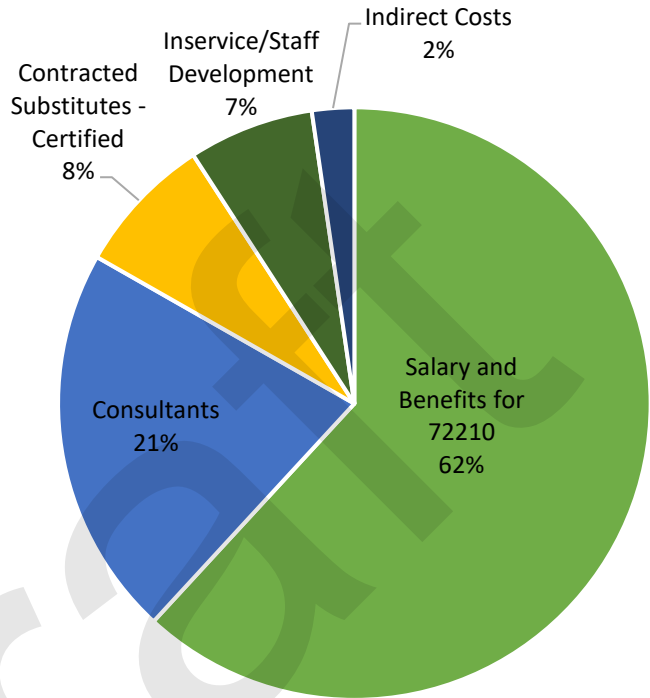
Title I, Improving Academic Achievement, provides resources to help ensure that all children have a fair, equal, and significant opportunity to obtain a high-quality education, and reach, at a minimum, proficiency on challenging state academic standards and state academic assessments. The major focus of this funding are school improvement, assessment, and accountability.

TITLE I-A

<u>Fund</u>	<u>Description</u>	<u>FY 2021 Budget</u>	<u>FY 2020 Budget</u>	<u>FY 2019 Actual</u>
Regular Instruction (71100)				
116	Teachers (3 FTEs)	192,785	179,581	113,365
189	Other Salaries & Wages	80,836	99,039	83,376
201	Social Security	16,964	17,275	11,909
204	State Retirement	27,015	27,741	15,900
206	Life Insurance	305	441	267
207	Medical Insurance	8,942	8,942	4,471
212	Medicare	3,967	4,040	2,785
	Salaries & Fringes Subtotal for 71100 :	330,814	337,059	232,073
311	Contracts with Other School Systems	10,392	34,400	34,393
399	Other Contracted Services (71100)	500	2,000	1,050
429	Instructional Supplies & Materials	209,326	464,246	527,223
499	Other Supplies & Materials (71100)	500	500	0
722	Regular Instruction Equipment	138,414	564,163	775,741
399	Other Contracted Services (72130)	12,050	26,348	347
599	Other Charges	240,904	17,374	28,113
Support: Regular Instruction (72210)				
189	Other Salaries & Wages (1)	76,035	137,727	137,353
201	Social Security	4,715	8,331	8,364
204	State Retirement	8,083	14,283	14,491
206	Life Insurance	103	314	314
207	Medical Insurance	0	11,407	4,512
212	Medicare	1,103	1,948	1,956
	Salaries & Fringes Subtotal for 72210 :	90,039	174,010	166,990
308	Consultants	25,000	0	0
355	Travel- Mileage	2,000	2,000	1,690
369	Contracted Substitutes - Certified	33,654	19,970	0
399	Other Contracted Services	70,000	60,000	0
499	Other Supplies & Materials (72210)	1,000	3,000	100
524	In-service/Staff Development	170,771	312,423	303,614
790	Other Equipment	1,000	6,000	1,841
Transfers Out (99100)				
504	Indirect Costs	27,533	27,535	70,000
TITLE I-A TOTAL:		1,363,897	2,051,028	2,143,175



TITLE II-A



\$92,002

Overview

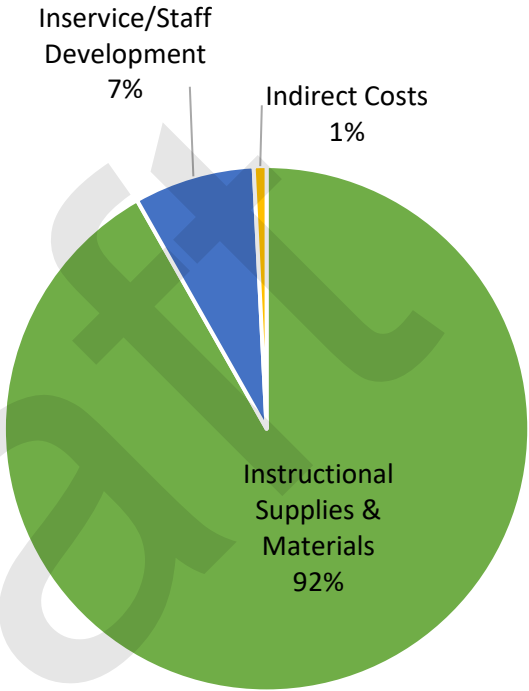
Title II, Training & Recruiting, is to increase the academic achievement of all students by helping schools and districts improve teacher and principal quality and ensure that all teachers are highly qualified. These funds are utilized to provide professional development activities.

TITLE II-A

<u>Fund</u>	<u>Description</u>	<u>FY 2020 Budget</u>	<u>FY 2019 Budget</u>	<u>FY 2018 Actual</u>
Support: Regular Instruction (72210)				
189	Other Salaries & Wages (0.6 FTE)	47,864	57,153	61,941
201	Social Security	2,968	3,543	3,446
204	State Retirement	5,088	6,075	6,476
206	Life Insurance	61	135	152
207	Medical Insurance	230	6,909	7,772
212	Medicare	694	829	806
308	Consultants	19,675	0	0
369	Contracted Substitutes - Certified	7,000	0	0
499	Other Supplies & Materials	0	2,072	450
524	Inservice/Staff Development	6,302	56,833	5,750
790	Other Equipment	0	15,000	0
Transfers Out (99100)				
504	Indirect Costs	2,120	2,120	2,000
TITLE II-A TOTAL:		<u>92,002</u>	<u>150,669</u>	<u>88,793</u>



TITLE III



\$12,723

Overview

Title III, English Language Acquisition, is to provide special English language development classes, tutoring, training, and instructional supplies for ELL students.

TITLE

III

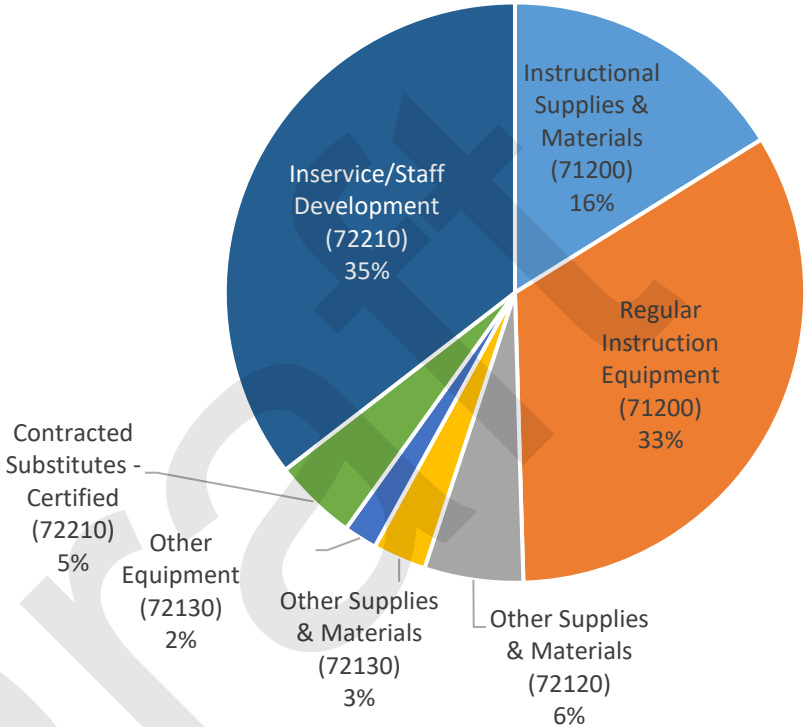
<u>Fund</u>	<u>Description</u>	<u>FY 2021 Budget</u>	<u>FY 2020 Budget</u>	<u>FY 2019 Actual</u>
Regular Instruction (71100)				
429	Instructional Supplies & Materials	11,678	11,678	10,457
Support: Regular Instruction (72210)				
524	Inservice/Staff Development	945	1,273	1,898
Transfers Out (99100)				
504	Indirect Costs	100	100	100
TITLE III TOTAL:		<u>12,723</u>	<u>13,051</u>	<u>12,455</u>

Draft

TITLE IV



\$107,449



Overview

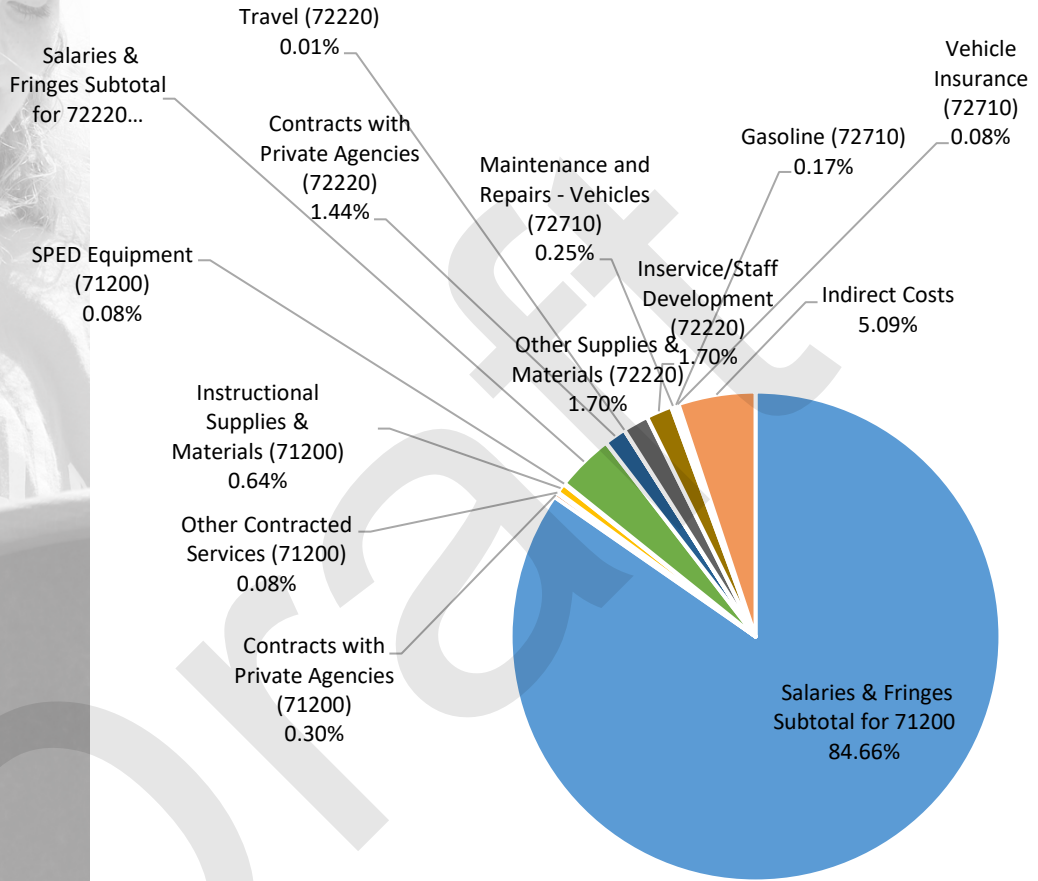
Title IV, Student Support and Academic Enrichment (SSAE), is intended to improve students' academic achievement by increasing the capacity of state educational agencies, local educational agencies, and local communities to provide all students with access to a well-rounded education, improve school conditions for student learning, and improve the use of technology in order to improve the digital literacy of all students.

**TITLE
IV**

<u>Fund</u>	<u>Description</u>	<u>FY 2021 Budget</u>	<u>FY 2020 Budget</u>	<u>FY 2019 Actual</u>
Regular Instruction (71100)				
429	Instructional Supplies & Materials	17,352	24,200	23,657
722	Regular Instruction Equipment	35,872	51,491	47,942
Health Services (72120)				
499	Other Supplies & Materials	5,925	5,925	2,497
Other Student Support (72130)				
499	Other Supplies & Materials	3,200	5,200	16,584
790	Other Equipment	2,000	3,000	0
Support: Regular Instruction (72210)				
369	Contracted Substitutes - Certified	5,000	5,000	0
524	Inservice/Staff Development	38,100	54,100	37,976
TITLE IV TOTAL:		<u>107,449</u>	<u>148,916</u>	<u>128,656</u>

Draft

IDEA, PART B



\$1,177,842

Overview

IDEA, Part B, is for students ranging in ages of three through twenty-one who are eligible for special education services. The Individuals with Disabilities in Education Act (IDEA, Part B) provides services such as specialized instruction and programs, interpretation services, and behavior interventions.

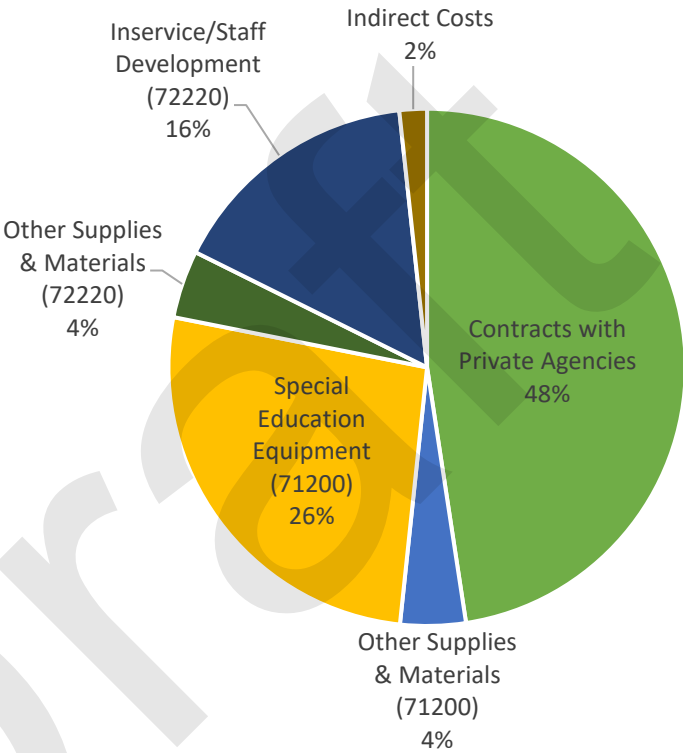
IDEA-

B

Fund	Description	FY 2021 Budget	FY 2020 Budget	FY 2019 Actual
Special Education (71200)				
116	Teachers (2 FTEs)	114,582	112,335	110,186
163	Educational Assistants (26 FTEs)	617,916	605,800	504,164
201	Social Security	45,415	49,501	33,101
204	State Retirement	67,380	68,099	54,770
206	Life Insurance	7,000	7,000	1,482
207	Medical Insurance	134,250	134,250	108,409
212	Medicare	10,621	10,413	7,741
	Salaries & Fringes Subtotal for 71200 :	<u>997,164</u>	<u>987,398</u>	<u>819,853</u>
312	Contracts with Private Agencies	3,500	25,387	40,144
399	Other Contracted Services	1,000	0	34,500
429	Instructional Supplies & Materials	7,500	124,525	15,722
725	SPED Equipment	1,000	31,277	5,243
Support: Special Education (72220)				
105	Supervisor/Director	33,873	33,209	27,552
201	Social Security	2,100	2,059	1,562
204	State Retirement	3,479	3,530	2,882
206	Life Insurance	75	75	67
207	Medical Insurance	4,491	4,491	3,143
212	Medicare	491	482	365
	Salaries & Fringes Subtotal for 72220 :	<u>44,509</u>	<u>43,846</u>	<u>35,571</u>
312	Contracts with Private Agencies	17,007	20,000	0
355	Travel	100	300	255
399	Other Contracted Services	0	0	0
499	Other Supplies & Materials	20,000	35,000	18,391
524	Inservice/Staff Development	20,062	60,000	40,661
599	Other Charges	0	12,000	0
Transportation (72710)				
338	Maintenance and Repairs - Vehicles	3,000	3,000	0
425	Gasoline	2,000	3,000	183
511	Vehicle Insurance	1,000	3,000	844
729	Transportation Equipment	0	50,000	0
Transfers Out (99100)				
504	Indirect Costs	<u>60,000</u>	<u>45,007</u>	<u>45,007</u>
	IDEA-B TOTAL:	<u><u>1,177,842</u></u>	<u><u>1,443,740</u></u>	<u><u>1,056,374</u></u>



IDEA PRESCHOOL



\$18,912

Overview

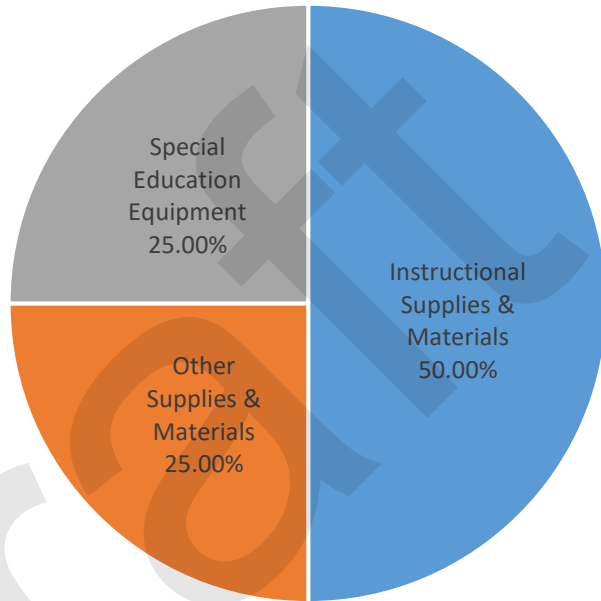
Federal funds provided for special education services to preschool students.

IDEA- PRESCHOOL

<u>Fund</u>	<u>Description</u>	<u>FY 2021 Budget</u>	<u>FY 2020 Budget</u>	<u>FY 2019 Actual</u>
Special Education (71200)				
312	Contracts with Private Agencies	9,000	10,000	0
429	Instructional Supplies & Materials	0	0	5,076
499	Other Supplies & Materials	773	0	0
725	Special Education Equipment	5,000	2,584	1,604
Support: Special Education (72220)				
399	Other Contracted Services	0	0	77
499	Other Supplies & Materials	800	573	1,946
524	Inservice/Staff Development	3,014	6,046	1,814
Transfers Out (99100)				
504	Indirect Costs	325	325	325
IDEA- PRESCHOOL TOTAL:		<u>18,912</u>	<u>19,528</u>	<u>10,842</u>

Draft

IDEA, SPDG



\$20,000

Overview

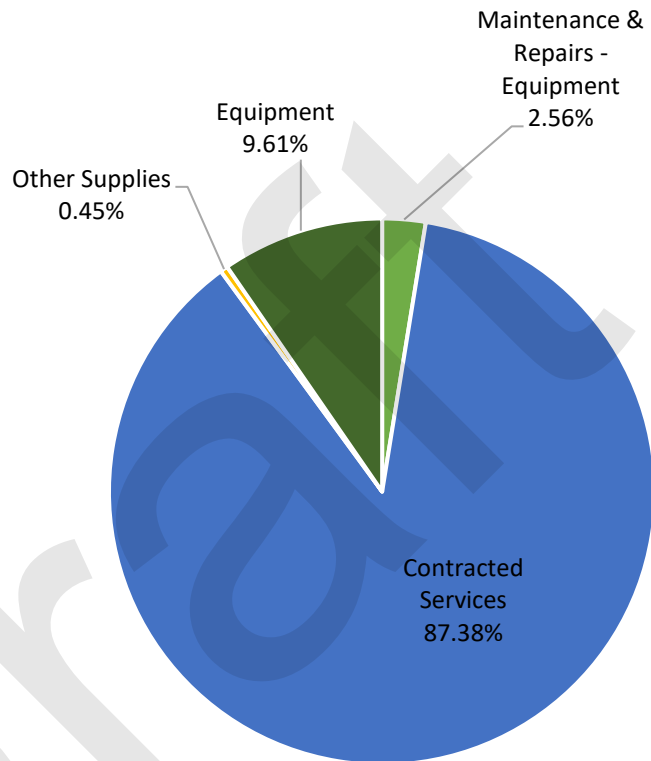
State Personnel Development Grant (SPDG) grant to assist students with disabilities in their ability to access Tier One instruction.

IDEA- PARTNERSHIP FOR SYSTEMIC CHANGE – SPDG INCENTIVE FUNDS

<u>Fund</u>	<u>Description</u>	<u>FY 2021 Budget</u>	<u>FY 2020 Budget</u>	<u>FY 2019 Actual</u>
Special Education (71200)				
429	Instructional Supplies & Materials	10,000	0	0
499	Other Supplies & Materials	5,000	0	0
725	Special Education Equipment	5,000	0	0
		<hr/>	<hr/>	<hr/>
	IDEA- SPDG TOTAL:	<u>20,000</u>	<u>0</u>	<u>0</u>
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Draft

SCHOOL NUTRITION



\$1,606,069

Overview

Aramark, an independent contractor, is responsible for all District cafeteria operations. All sales and USDA breakfast and lunch reimbursements are received directly by the District.

SCHOOL NUTRITION

REVENUES

<u>Acct</u>	<u>Description</u>	<u>FY 2021 Budget</u>	<u>FY 2020 Budget</u>	<u>FY 2019 Actual</u>
43521	Lunch Income- Children	695,608	604,485	599,484
43522	Lunch Income- Adults	8,000	7,687	8,225
43523	Breakfast Income	43,155	40,749	43,236
43525	Ala Carte Sales	526,450	505,802	514,799
47111	USDA Lunch	238,129	303,611	228,813
47113	USDA Breakfast	38,443	33,735	39,131
47112	USDA Commodities	73,417	-	33,620
47121	Miscellaneous - Other Revenue	2,458	10,000	1,882
49800	Transfers In	100,000	100,000	-
	Reserves		65,000	-
	TOTAL NUTRITION REVENUES:	<u>1,725,660</u>	<u>1,671,069</u>	<u>1,469,190</u>

Includes federal reimbursements from the Federal Government for meals served, payments made by students, teachers, and parents eating at schools, and other miscellaneous revenues.

EXPENDITURES

<u>Acct</u>	<u>Description</u>	<u>FY 2021 Budget</u>	<u>FY 2020 Budget</u>	<u>FY 2019 Actual</u>
33600	Maintenance & Repairs - Equipment	40,000	40,000	48,261
39900	Contracted Services	1,364,115	1,344,844	1,367,916
49900	Other Supplies	7,000	7,000	4,775
71000	Equipment	150,000	139,000	32,371
	TOTAL NUTRITION EXPENDITURES:	<u>1,561,115</u>	<u>1,530,844</u>	<u>1,453,323</u>

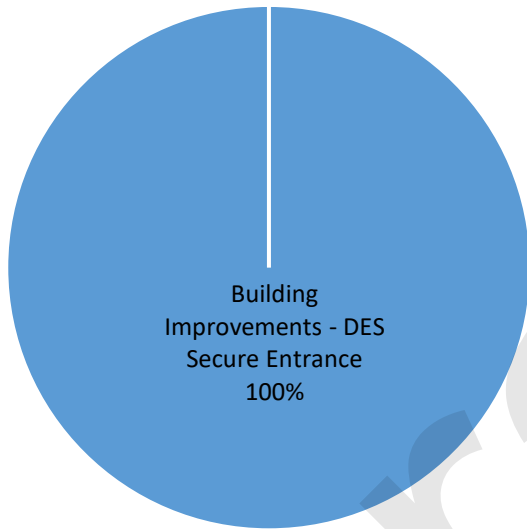
Includes expected contracted service to food service management company.

CHANGE IN CAFETERIA FUND BALANCE:

<u>164,545</u>	<u>140,225</u>	<u>15,867</u>
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CAPITAL IMPROVEMENTS



\$500,000

Overview

Sources to fund capital improvement projects come from the Shelby County Commission and from the City of Germantown. Budgeted amounts include funds for building improvements to include a secured entrance at Dogwood Elementary School.

CAPITAL IMPROVEMENT

REVENUES

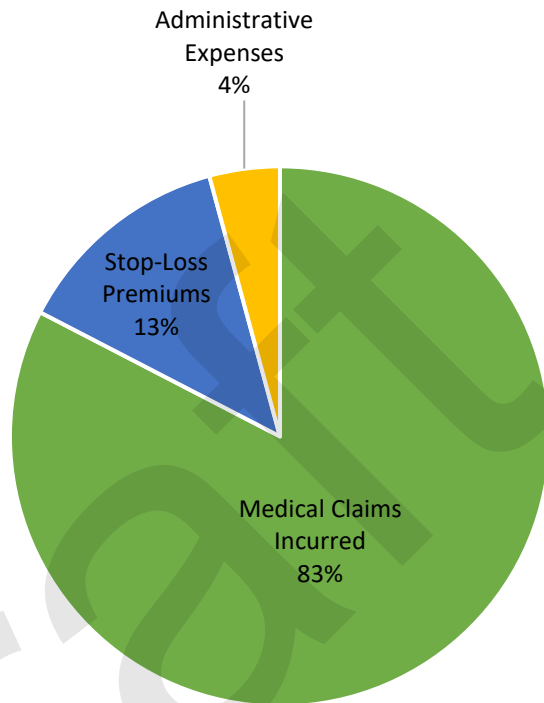
<u>Acct</u>	<u>Description</u>	<u>FY 2021 Budget</u>	<u>FY 2020 Budget</u>	<u>FY 2019 Actual</u>
44190	County Commission	-	1,300,000	2,227,293
49100	Bond Proceeds	-	2,350,000	18,872,235
49810	Transfers from the City of Germantown	500,000	7,800,000	3,637,299
39000	Reserves	-	1,000,000	-
TOTAL CAPITAL IMPROV. REVENUE:		<u>500,000</u>	<u>12,450,000</u>	<u>24,736,827</u>

EXPENDITURES

<u>Acct</u>	<u>Description</u>	<u>FY 2021 Budget</u>	<u>FY 2020 Budget</u>	<u>FY 2019 Actual</u>
30400	Architects	-	400,000	421,966
70600	Building Construction	-	8,350,000	20,587,568
70700	Building Improvements - DES Secure Entrance	500,000	3,700,000	2,650,654
TOTAL CAPITAL IMPROV. EXPENDITURES:		<u>500,000</u>	<u>12,450,000</u>	<u>23,660,188</u>
CHANGE IN CAPITAL IMPROVEMENT FUND BALANCE:		<u>-</u>	<u>-</u>	<u>1,076,639</u>



HEALTH INSURANCE



\$5,690,000

Overview

During 20 pay periods of the year, employees, through payroll deduction, and the District make contributions to the health insurance fund to pay actual medical and pharmacy claims incurred during the year. Stop-loss insurance covers any claims above \$115,000. Contributions also cover any administrative expenses paid to third-party administrators and consultants.

HEALTH INSURANCE

REVENUES

<u>Acct</u>	<u>Description</u>	FY 2021 <u>Budget</u>	FY 2020 <u>Budget</u>	FY 2019 <u>Actual</u>
42000	Employee Contributions	1,766,260	1,672,760	1,648,669
42100	Employer Contributions	3,295,640	3,261,640	3,353,724
42500	COBRA payments	0	0	20,731
42900	Other Income	200,000	11,000	52,810
44110	Interest income	0	0	22,168
	Reserves	428,100	320,604	0
TOTAL HEALTH INSURANCE FUND REVENUES:		<u>5,690,000</u>	<u>5,266,004</u>	<u>5,098,102</u>

Includes employees' and the District's contributions for health insurance. Other income includes pharmacy rebates.

EXPENDITURES

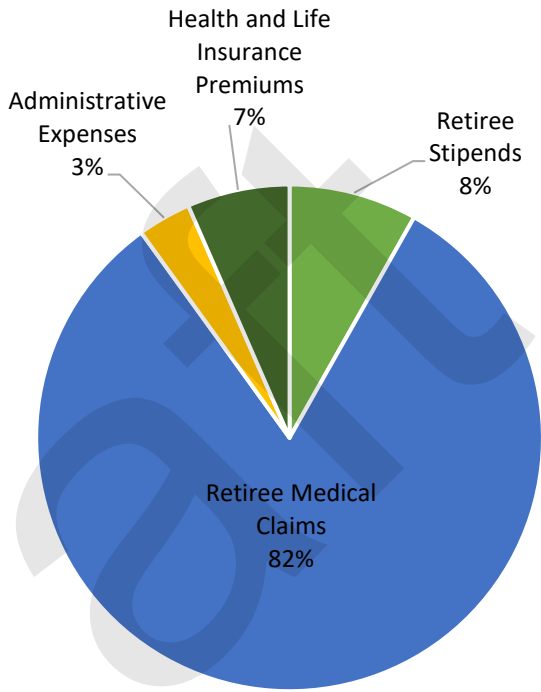
<u>Acct</u>	<u>Description</u>	FY 2021 <u>Budget</u>	FY 2020 <u>Budget</u>	FY 2019 <u>Actual</u>
28000	Medical Claims Incurred	4,700,000	4,494,004	4,284,249
28100	Stop-Loss Premiums	750,000	562,000	484,413
28200	Administrative Expenses	240,000	210,000	185,160
TOTAL HEALTH INSURANCE FUND EXPENDITURES:		<u>5,690,000</u>	<u>5,266,004</u>	<u>4,953,822</u>

Includes claims expense for medical and pharmacy, stop loss premiums, and third-party administrative expenses.

CHANGE IN HEALTH INSURANCE FUND BALANCE:	<u>0</u>	<u>0</u>	<u>144,280</u>
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OPEB TRUST



\$733,000

Overview

The District and retirees participating in the health insurance plan make contributions to the Other Post-Employment Benefits (OPEB) trust during the year. Contributions cover actual retiree medical and pharmacy claims, retiree stipends to help cover premiums, certain health and life insurance premiums, custodial and investment management fees, and actuarial costs.

OPEB TRUST

REVENUES

<u>Acct</u>	<u>Description</u>	<u>FY 2021 Budget</u>	<u>FY 2020 Budget</u>	<u>FY 2019 Actual</u>
42100	Employer Contributions	755,000	755,000	725,467
42200	Retiree Contributions	75,000	75,000	75,000
44110	Investment Income	75,000	75,000	67,259
44111	Unrealized and Realized Gain/Loss on Investment	210,000	175,000	90,302
TOTAL OPEB TRUST FUND REVENUES:		<u>1,115,000</u>	<u>1,080,000</u>	<u>958,028</u>

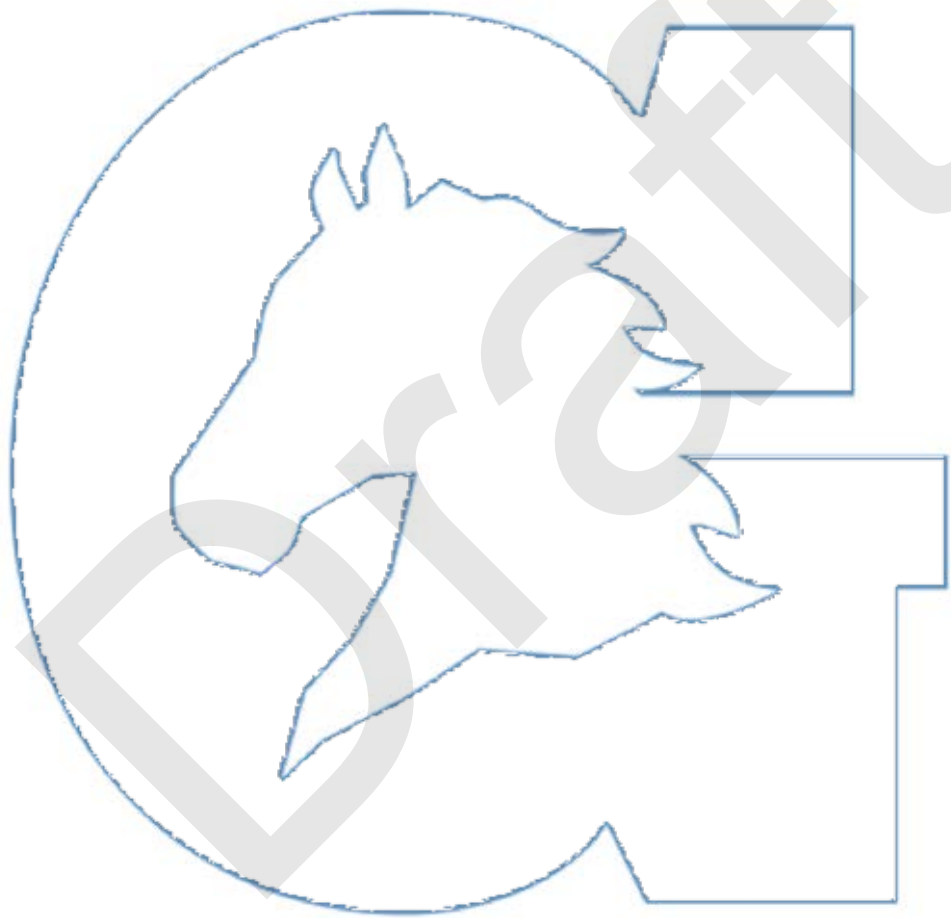
Includes District's contributions for health and life insurance benefits for retirees. Retiree contributions include amounts from TCRS withheld from their pension check and transmitted to GMSD. Unrealized gain on investment assumes a 7% rate of return on investments.

EXPENDITURES

<u>Acct</u>	<u>Description</u>	<u>FY 2021 Budget</u>	<u>FY 2020 Budget</u>	<u>FY 2019 Actual</u>
28000	Retiree Stipends	60,000	45,000	35,100
28100	Retiree Medical Claims	600,000	620,000	350,338
28200	Administrative Expenses	25,000	25,000	11,350
28300	Health and Life Insurance Premiums	48,000	40,000	39,788
TOTAL OPEB TRUST FUND EXPENDITURES:		<u>733,000</u>	<u>730,000</u>	<u>436,576</u>

Includes claims expense for medical and pharmacy claims, retiree stipends for health insurance, health and life insurance premiums for retirees, and third-party administrative expenses.

CHANGE IN OPEB TRUST FUND BALANCE:	<u>382,000</u>	<u>350,000</u>	<u>521,452</u>
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Farmington AVL Upgrade

Advance Electric

Base Bid

\$ 119,767.00

All work as shown in specifications

Add Alternate #1

\$ 12,990.00

Furnish and install Gymnasium Scoreboard in accordance with specifications

Bond per \$1000

\$ 8.75

Bid Bond

5%

One (1) bid received

Advance Electric

COI included?

yes

STATEMENT OF NO BID

Not Applicable

Please take a few minutes to complete this form and return it to Purchasing@gmsdk12.org if you are submitting a "No Bid" response.

We ask that you place an "X" on the appropriate blank that corresponds with your company's "No Bid" response.

- 1. _____ Specifications too "tight," i.e. geared toward one (1) brand or manufacturer only. (Briefly explain below.)
- 2. _____ Specifications are unclear. (Briefly explain below.)
- 3. _____ We are unable to meet specifications.
- 4. _____ Insufficient time to respond to Invitation to Bid (Briefly explain below, if fault of GMSD.)
- 5. _____ Our schedule would not permit us to perform within the required time.
- 6. _____ We are unable to meet bond requirements.
- 7. _____ We are unable to meet insurance requirement.
- 8. _____ We do not offer this product or service.
- 9. _____ Other (Specify below.)

Further remarks: _____

Company Name: _____

Date: _____ **Time:** _____

Name: _____ **Title:** _____

Signature: _____

BID FORM
BID # GMSD BID #FY2020-05
Farmington Elementary Gymnasium
Audio Visual Upgrade

**Project can begin possibly sooner, but no later than May 25, 2020*


***Project must be completed no later than Friday, July 31 2020. BIDDER:**

Bid shall be filled in completely, by the Contractor, in the bid schedule by indicating total dollars and cents. All costs, including hourly rates, will be included here and will be fully-burdened to include, but not limited to: wages, transportation, lodging, overhead, and per diem. All figures shall be written in ink or typed. Penciled entries will NOT be accepted, and will be considered irregular and rejected.

Bidders must indicate project completion time after receipt of order (A.R.O.). Project Completion Date is critical and will be a factor in the evaluation and award of this bid. Dates of work and schedule must be coordinated with Josh Cathey, Deputy Superintendent, Germantown Municipal School District, josh.cathey@gmsdk12.org, 901-752-7900.

Project Completion Date:

State your cost per \$1000.00 for Performance, Materials and Labor Bond (if required): \$ 8.75 per \$1000.

Company Name: Advance Electric Company Inc.		Address: 10500 Highway 178				
Organized and existing under the laws of the State of: TN	and doing business as:	a corporation XX	a partnership	an individual	a limited liability company	other
City: Olive Branch	State: MS	Zip: 38654	Telephone (with Area Code): 662-895-6335	Fax (with Area Code): 662-895-6361		
Name: Edward J. Odom			Title: President			
Authorized Signature: 			Date: March 24, 2020			

THIS PAGE MUST BE SIGNED (IN INK) & RETURNED WITH YOUR BID

SECTION 00310-BID FORM

The Base Bid includes all work shown on the plans and listed in the specifications.

BASE BID:

One Hundred Nineteen Thousand Seven Hundred Sixty-Seven Dollars and 00/100 Cents
(\$ 119,767.00) State amount in both words and figures.

ADD/ALTERNATE NO. 1:

Furnish and install gymnasium scoreboard in accordance to Specification Section 11500-
Gymnasium Scoreboard.

Twelve Thousand Nine Hundred Ninety Dollars and 00/100 Cents (\$ 12,990.00)
State amount in both words and figures.

Bidder understands that the Owner reserves the right to reject any or all bids and to waive any informalities in bidding.

The bidder agrees that his bid shall be good and may not be withdrawn for a period of ONE HUNDRED TWENTY (120) days after the scheduled closing time for receiving bids.

Upon receipt of written notice of acceptance of this bid, Bidder will submit the following documents within ten (10) days:

1. Executed formal contract (attached as Section 00510)
2. Executed performance bond (attached as Section 00610)
3. Certificates of insurance coverage per Section 00710 Article 20

The bid security attached in the sum of five percent (5%) of the bid is to become the property of the Owner in the event the contract, bond and insurance certificates are not executed within the time limit set forth, as liquidated damages for the delay and additional expenses to the Owner caused thereby.

Bidder acknowledges receipt of Addendum(s) Nos. 1 - Dated March 19, 2020

Respectfully submitted,

Contractor's Name: Advance Electric Company, Inc.

Signature:  _____

Printed or Typed Name and Title Edward J. Odom, President

Business Address 10500 Hwy 178, Olive Branch, MS 38654

Seal Required - if bid is by a corporation

**GERMANTOWN MUNICIPAL SCHOOL DISTRICT
 INVITATION TO BID
 GMSD BID #FY2020-05
 Farmington Elementary Gymnasium Audio Visual Upgrade**

Important Documents to Return to GERMANTOWN MUNICIPAL SCHOOL DISTRICT

Included	Name of Document
1	GMSD Vendor Registration Packet, Including COI (SEPARATE ATTACHMENT) (WITH BID)
2	NIGP Coding Sheets (SEPARATE ATTACHMENT) (WITH BID)
3	W9 (SEPARATE ATTACHMENT) (WITH BID)
4	Certification of Understanding and Agreement (WITH BID)
5	Bid Certification Signature Page (WITH BID)
6	<p style="text-align: center;">Bid Form (WITH BID)</p> <p style="text-align: center;">Bid Packet Included two different bid forms. Both are located under this tab.</p>
7	Bid Label (ON BID SUBMISSION)
8	<p style="text-align: center;">Contractor's Qualifications and References (WITH BID)</p> <p style="text-align: center;">Includes copy of TN Contractors License, and Shelby County License</p>
9	Drug and Alcohol Testing Acknowledgement & Affidavit (WITH BID)
10	Iran Divestment Act- Attachment B- Signed & Notarized (WITH BID)
11	Bid Bond (If Applicable) (WITH BID)
12	Addenda (ALL SIGNED) (WITH BID)
N/A	Statement of No Bid (IF you choose not to respond to this bid, please fill out and return)



Germantown Municipal School District

6685 Poplar Avenue, Suite 202
Germantown TN 38138
901-752-7900

Jacqueline Saunders, Purchasing Analyst
Jacqueline.Saunders@gmsdk12.org
FAX (901)757-6479

GMSD Vendor/Contractor Application and Information Packet

This packet should be submitted via mail, fax or email. Unless otherwise noted, each section should be completed. If a section is to be omitted, it will be designated with the signature on page 7 (or at the end of the document) of a GMSD District Office employee.

VENDOR/CONTRACTOR INFORMATION

Date of Application: March 24, 2020 **Business Location(County & State):** Olive Branch, MS

Business Name (as listed on W-9): Advance Electric Company Inc.

Federal Employer ID Number (as listed on W-9): 62-1205589

Mailing Address (as listed on W-9): _____ **Telephone:** 662-895-6335

10500 Highway 178 **Fax:** 662-895-6361

Olive Branch, MS 38654-8186 **Email:** eodom@advance-electric.net

Type of Business (Check One) Manufacturer ___ Construction X Distributor ___ Agent/Rep ___
Other ___ (please specify _____)

Organization (Check One) Individual ___ Partnership ___ Corporation X Non-Profit Org. ___

Business Certification Yes ___ No X

Uniform Certification Agency Number: N/A

(Please Select Only Those Categories That Apply)

SMALL BUSINESS ENTERPRISE _____

WOMEN-OWNED BUSINESS _____

MINORITY BUSINESS ENTERPRISE:

Asian/Pacific Female _____	Black-Non Hispanic Female _____	Native American Indian/Alaskan Female _____
Asian/Pacific Male _____	Black-Non Hispanic Male _____	Native American Indian/Alaskan Male _____
Asian/Indian Female _____	Black _____	White American Female _____
Asian/Indian Male _____	Hispanic Female _____	White American Male _____
	Hispanic Male _____	

How Long in Present Business 25+

Average Number of Employees 120

Average Annual Sales \$ 20,000,000.

LIST OTHER TN CUSTOMERS YOU HAVE SOLD / SERVICED TO:

University of Memphis Phone # 901-678-2265 - Mark Thomas, Procurement Compliance Officer

Dyer County Schools Phone # 731-285-6712 - Dyer County Board of Education, Purchasing

Oxford School District Phone # 662-232-2862 - Brian Harvey, Superintendent

Approximate Inventory Normally Stocked \$ 500,000. (if applicable)

Location of Warehouse Facility: physical address and/or Location of Service Facility: physical address
10500 Highway 178, Olive Branch, MS 38654

NAMES OF OFFICERS, MEMBERS OR OWNERS, PARTNERSHIP, ETC.:

PRESIDENT: Edward J. Odom

VICE-PRESIDENT: Justin Odom

SECRETARY: James Odom

TREASURER: James Odom

PERSONS AUTHORIZED TO SIGN BIDS & CONTRACTS:

NAME: Edward J. Odom

OFFICIAL CAPACITY: President

Note: Each manufacturer, supplier and vendor is responsible for notifying GMSD Purchasing of any change to any/all information listed above.

By requesting to be placed on GMSD's Vendor/Contractor/Bidder's List, each manufacturer, supplier and vendor is agreeing to do business with GMSD. Each manufacturer, supplier, vendor also agrees to extend credit to GMSD without requiring a credit application and to fulfill any Purchase Orders and/or contractual obligation that may occur. If a credit application is required, a submitted bid may be rejected.

GERMANTOWN MUNICIPAL SCHOOL DISTRICT POLICIES & AGREEMENTS

DRUG AND ALCOHOL TESTING

Due to the safety-sensitive nature of education, GMSD employees, without limitation, are subject to reasonable suspicion and post-accident drug and alcohol testing. All COMPANIES attest that such COMPANY operates a drug-free workplace program or other drug and alcohol testing program with requirements at least as stringent as that of GMSD. **The COMPANY will attach a copy of their drug and alcohol testing policy.**

BACKGROUND CHECK

By agreeing to provide services to any school within GMSD, the COMPANY attests that it is aware of its obligations under T.C.A. 49-5-413(D) to ensure that all of its employees who have direct contact with students of GMSD or students in GMSD's child care program or who have access to the grounds of GMSD when children are present have completed the following:

- (1) Supplied a fingerprint sample and submitted to a criminal history records check conducted by the Tennessee Bureau of Investigation and the Federal Bureau of Investigation prior to having any contact with GMSD's children or entering the grounds of GMSD. T.C.A. 49-5-413(d)(2)(A)
- (2) Successfully passed the aforementioned criminal history records check. An employer or employee may not come in direct contact with GMSD's children or children in GMSD's child care program and may not enter the grounds of GMSD when children are present if the criminal history records check indicates that the employee has ever been convicted of any of the following offenses, or the same or similar offense in any jurisdiction, including convictions for the solicitation of, attempt to commit, conspiracy, or acting as an accessory to:
 - (i) A sexual offense or a violent sexual offense as defined in § 40-39-202;
 - (ii) Any offense in title 39, chapter 13;
 - (iii) §§ 39-14-301 and 39-14-302;
 - (iv) §§ 39-14-401 -- 39-14-404;
 - (v) §§ 39-15-401 and 39-15-402;
 - (vi) § 39-17-417;
 - (vii) § 39-17-1320; or
 - (viii) Any other offense in title 39, chapter 17, part 13.

In addition, the COMPANY also agrees that if one of its employees commits such an offense after it has conducted its initial criminal history check on such employee, said employee will notify the COMPANY of the offense within seven (7) days from the date of conviction and the COMPANY will subsequently not permit that employee to have contact with students of GMSD or to children in GMSD's child care program or to enter the grounds of GMSD.

The COMPANY shall ensure that subcontractors comply with the statutory requirements described in this background check policy. The COMPANY will attach a copy of their background check policy, including what COMPANY they utilize for background checks.

CODE OF ETHICS

All employees representing the COMPANY are expected to abide by a Code of Ethics for COMPANIES established by GMSD:

1. Any employee representing the COMPANY shall not be in physical, verbal or any other type of contact or communication with any students on GMSD property except as required by the scope of contracted services.
2. The use of tobacco products, drugs or alcohol by any employee representing the COMPANY on GMSD property or during GMSD meetings or events is strictly forbidden.

3. All employees representing the COMPANY shall treat all representatives of GMSD with the utmost respect. Employees will not engage in any conduct that could reasonably be construed as exploitative, physically intimidating, discriminatory, harassing on the basis of gender, race, ethnicity, religion, national origin, sexual orientation, age, or any other protected category. No profanity of any kind will be tolerated on GMSD property.

The Germantown Municipal School District ("GMSD") conducts its programs, services and activities consistent with applicable federal, state and local laws and regulations. GMSD provides equal employment and educational opportunities to all qualified persons without discrimination on the basis of race, color, national origin (including ancestry, or any other subcategory of national origin recognized by applicable law), religion, sex (including any subcategory of sex recognized by applicable law), age, disability, veteran status, genetic information, or any other basis protected by applicable law in employment and in any program or activity offered or sponsored by GMSD or GMSD schools. Sex discrimination includes sexual harassment and is strictly prohibited.

The Contractor agrees to conduct its business and to provide services to GMSD in accordance with GMSD policy and all applicable federal, state and local laws and regulations governing discrimination and harassment. The Contractor certifies that it does not discriminate against its employees or applicants on grounds of race, color, religion, national origin, sex, disability, veteran's status, or age with regard to persons forty (40) years of age and older.

4. All employees representing the COMPANY shall abide by all guidelines set at the school level, including, but not limited to parking, checking in and out at the front office, any time an employee of the COMPANY is on campus, and working within the framework of the school and administration of the school to provide services that are least disruptive to the education environment of the school.
5. All employees representing the COMPANY are forbidden from using any technology available at the schools unless they have express written permission from the school administration.
6. In the event that an employee representing the COMPANY is required to take a cell phone call for personal or business reasons, the employee must do so in a manner and setting that causes the least disruption to the educational environment.
7. All employees representing the COMPANY are forbidden from taking photographs, video or footage of any kind on GMSD property without written consent of a School Administrator or the District Office.
8. All employees representing the COMPANY understand that unauthorized removal of any kind will not be tolerated on GMSD property and will be grounds for a request by the District to remove that employee from the property.
9. All employees representing the COMPANY shall represent GMSD in a positive ethical, legal and moral manner.

CONFLICTS OF INTEREST

The employees of the COMPANY shall avoid any conflict of interest that could interfere with the duties and responsibilities designated by the Germantown Municipal School Board or could reflect in a manner detrimental to the system. The following is prohibited:

- Any pecuniary transaction, indirectly or directly, by a professional employee or school board member concerned with supplying books, maps, school furniture, and/or other apparatus to the school system of employment or to act as agent for anyone is expressly forbidden by statute (T.C.A. 49-6-2003).
- Selling items or soliciting money for personal gain or profit during school hours or at an off-campus event attended by students and staff.
- Soliciting, referring, or encouraging students into programs, schools, or universities for personal compensatory gain.

Transactions with parties with whom a conflicting interest exists may be undertaken only if all of the following are observed:

1. The conflicting interest is fully disclosed;
2. The person with the conflict of interest is excluded from the discussion and approval of such transaction;
3. A competitive bid or comparable valuation exists; and
4. The [board or a duly constituted committee thereof] has determined that the transaction is in the best interest of the organization.

Disclosure in the organization should be made to the Superintendent (or if he/she is the one with the conflict, then to the GMSD Board of Education Chair), who shall bring the matter to the attention of the Board or Ethics Committee established in accordance with Policy 1.106 . Disclosure involving Board Members should be made to the GMSD Board of Education Chair, (or if he/she is the one who shall bring these matters to the Board or Ethics Committee. The Board or Ethics Committee shall determine whether a conflict exists and in the case of an existing conflict, whether the contemplated transaction may be authorized. The decision of the Board or Ethics Committee on these matters will rest in their sole discretion, and their concern must be the welfare of Germantown Municipal School District and the advancement of its purpose.

Germantown Municipal School District Policy References

1. Professional Employment HR 5.102
2. Drug-Free Schools SP 6.307
3. Drug and Alcohol Testing for Employees
4. Drug-Free Workplace SBO 1.804
5. Code of Ethics SBO 1.106
6. Tobacco Free Schools SBO 1.803
7. Conflict of Interest HR 5.601

Tennessee State Code Policy References

1. TCA 49-5-413(d)
2. TCA 40-39-202

CONFIDENTIALITY AND NON-DISCLOSURE

All records, documents, files, data and/or information maintained by GMSD shall, at all times remain the sole and exclusive property of GMSD.

The COMPANY agrees that its employees, agents, successors, assigns, legal representatives or subcontractors will not access, use, divulge or disclose, either directly or indirectly, any records, documents, files, data and/or information maintained by GMSD, specifically including but not limited to, student records and information about employees made confidential by law (the "Non-Public Information"), unless and except as required by the COMPANY's scope of services for GMSD or as otherwise required by law. The COMPANY further agrees to take all necessary steps to safeguard private information from accidental or intentional disclosure.

The COMPANY agrees to return to GMSD all records, documents, files, data and/or information; and, all copies thereof in any format in which they may exist, that are in the possession of the COMPANY when the contract terminates and/or the scope of services is complete. Where return is not possible or practical, the PARTIES may agree that such records, documents, files, data and/or information will be destroyed if permitted by law.

The COMPANY shall not assign or transfer any of its contract rights or obligations unless expressly provided by the contract or agreed by prior written consent of Germantown Municipal School District.

HOLD HARMLESS

As a condition precedent to Contractor being awarded contract with GMSD, Contractor hereby agrees to indemnify and hold harmless the Germantown Municipal School District, its board members, administrators, employees, and agents (individually an "Indemnitees") from and against any and all claims, demands, actions, suits, losses, costs, charges, expenses, damages and liabilities whatsoever, whether under federal or state law, which the Indemnitee(s) may pay, sustain, suffer, or incur by reason of or in connection with the services, equipment or products provided by Contractor pursuant to the contract, including, without limiting the generality of the foregoing, all costs and expenses (including legal expenses) incurred in connection with any such loss or damage.

INSURANCE REQUIREMENTS WITH GERMANTOWN MUNICIPAL SCHOOL DISTRICT

The COMPANY shall purchase and maintain the insurance outlined below to provide protection from the COMPANY's negligent acts. The COMPANY shall provide this insurance as required by the Contract documents. All Certificates should be issued with an Insurance Company (or Companies) maintaining an AM Best Rating of A- or better and a Financial Size of IX or greater. All Insurance Companies shall be authorized to conduct business in the State of Tennessee. The negligence by any subcontractor, by anyone directly or indirectly employed by any of them, shall be considered a negligent act of the COMPANY.

- Commercial General Liability Insurance in the amount of \$1,000,000 per occurrence. This must include Products/Completed Operations, Explosion/Collapse/Underground Coverage and Contractual Liability. The Germantown Municipal School District must be named Additional Insured using a CG 2010 (11/85) endorsement (or equivalent) and this must be noted on the Certificate of Insurance. The Insurance Company agrees to waive their Right of Subrogation against the Germantown Municipal School District and this must be noted on the Certificate of Insurance.
- Auto Liability Insurance in the amount of \$1,000,000 Combined Single Limit. The Germantown Municipal School District must be named Additional Insured and the Insurance Company agrees to waive their Right of Subrogation against the Germantown Municipal School District and this must be noted on the Certificate of Insurance.
- Statutory Workers Compensation with Employers Liability- the Insurance Company agrees to waive their Right of Subrogation against the Germantown Municipal School District and this must be noted on the Certificate of Insurance.
- Umbrella Liability in the amount of \$2,000,000 per occurrence- the terms and conditions of the Umbrella must conform to the primary insurance.

The Cancellation Clause on the Certificate of Insurance is amended to read: Should any of the described policies on the attached Certificate of Insurance be cancelled, non-renewed or reduced in coverage- the issuing Insurance Company will mail 30 days written notice by registered mail, return receipt requested, or email to:

Germantown Municipal School District
ATTN: Jacqueline Saunders
6685 Poplar Avenue
Suite 202
Germantown TN 38138

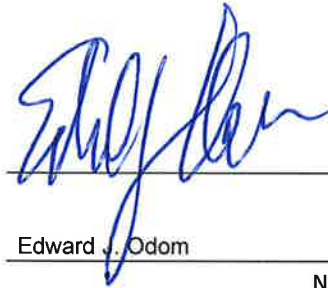
The Company agrees that it shall maintain the above insurance through both final acceptance and any Warranty Period defined by the contract documents.

I have read the aforementioned terms set forth by GMSD and attest I have reviewed the TCA statutes and Board policies referenced in this document. My signature below indicates my company and its representatives agree to abide by all the terms set forth in this agreement.

If any provision of this Agreement shall be held by a court of competent jurisdiction to be unenforceable, the remaining provisions shall remain in full force and effect.

I understand that for this application to be complete, my company must also submit:

- Completed W-9
- Certificate of Insurance (listing GMSD—6685 Poplar Avenue, Suite 202, Germantown TN 38138-- as Additional Insured)
- Copy of Drug and Alcohol Policy
- Copy of Background Check Policy and Company Utilizing



Signature

Edward J. Odom

Name (Please Print)

President

Title

Dated: March 24, 2020

District Office Signature: _____

Raptor may be used in lieu of Background Check Requirements
No COI required for this submission

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Advance Electric Company, Inc.

2 Business name/disregarded entity name, if different from above
Advance Electric Company, Inc.

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC

C Corporation

S Corporation

Partnership

Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
10500 Highway 178

6 City, state, and ZIP code
Olive Branch, MS 38654-8186

7 List account number(s) here (optional)

8 Requester's name and address (optional)

Print or type. See Specific Instructions on page 3.

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-			-			
--	--	--	---	--	--	---	--	--	--

or

Employer identification number

6	2	-	1	2	0	5	5	8	9
---	---	---	---	---	---	---	---	---	---

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶  Date ▶ **2/2/2020**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.


Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (Interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

	<p align="center">Safety & Health Manual</p>	<p align="right">Section 30 Page 1 of 8</p>
	<p align="center">Substance Abuse & Testing Program</p>	<p align="right">LAST REVISION: 07/2013</p>

POLICY STATEMENT:

To help ensure a safe, healthy and productive work environment for employees of ADVANCE ELECTRIC (Hereinafter referred to as "Company") and others on Company property, to protect Company property and assets and to assure efficient operations, Company has adopted this Policy on drugs, alcohol and other prohibited items effective April 1, 2005.


Furthermore, it is the intent of the General Assembly of the State of Tennessee to promote drug-free workplaces in order that employers in the state be afforded the opportunity to maximize their levels of productivity, enhance their competitive positions in the marketplace and reach their desired levels of success without experiencing the costs, delays and tragedies associated with work-related accidents resulting from drug abuse by employees. It is further the intent of the General Assembly that drug abuse be discouraged and that employees who choose to engage in drug abuse face the risk of unemployment and the forfeiture of workers' compensation benefits. The Workers' Compensation Reform Act of 1996 has been enacted to provide Tennessee companies with guidelines to facilitate a Drug-Free Workplace.

It is the policy of the Company to adopt the provisions of the Workers' Compensation Reform Act of 1996 and to maintain a Drug-Free Workplace. It is also the policy of the Company, based on the provisions of Section 49 of said Act, that certain employees who fail a drug and/or alcohol test following an accident may have workers' compensation benefits denied.

This Policy restricts certain items and substances from being brought on or being present on Company property, prohibits Company employees and others working or being present on Company property from having detectable levels or identifiable trace quantities of certain drugs and other substances, and prohibits the unauthorized possession, by employees or others, of property, equipment, materials or proprietary information belonging to the Company or others.

COMPANY PROPERTY AND PREMISES:

For purposes of this Policy, the term "Company property" or "Company premises" is used in its broadest sense and includes all property, facilities, land, offices, living quarters, buildings, structures, fixtures, installation, trailers, equipment, automobiles, trucks, all other vehicles, and parking areas, whether owned, leased, used or under the control of the Company. This may also include other work locations, including the job site of the customer, or to and from those locations while in the course and scope of Company employment.

	<p align="center">Safety & Health Manual</p>	<p align="right">Section 30 Page 2 of 8</p>
	<p align="center">Substance Abuse & Testing Program</p>	<p align="right">LAST REVISION: 07/2013</p>

PROHIBITIONS:


Company prohibits the following:

A. The use, possession, selling, manufacture, distributing, concealing, or transporting on Company property, or on Company business, or during working hours by employees or others, of any of the following items or substances:

1. Illegal drugs, controlled substances, mood or mind-altering substances, "look-alike" substances, designer and synthetic drugs, and certain inhalants at detectable levels or established levels. ("Illegal drugs", for purposes of this Policy, include drugs, which are not legally obtainable, and drugs, which are legally obtainable but have been obtained illegally. "Detectable levels" or "Identifiable trace quantities", for purposes of this Policy, is the presence of an illegal or prohibited drug or substance found in the body fluids at levels of detection above the lowest cut-off level as established by the analytical methods used by the testing laboratory.) [See section III C for alcohol levels and Sections VII B for drug levels].
2. Unauthorized alcohol beverages; intoxicating substances, except as specifically authorized for Company functions or events.
3. Equipment, paraphernalia and literature pertaining to illegal drug or substance use.

B. Prescription drugs and over-the-counter medications except under the following conditions:

1. The drugs have been prescribed by a licensed physician for the person in possession of the drugs.
2. The drugs/medications are kept in their original container(s).
3. A registered/licensed pharmacist filled the prescription within the last twelve (12) months for the person possessing the drug/medication and the drug/medications in the original container(s) from the pharmacy.
4. The Company, at all times, reserves the right to have a physician determine if a prescription drug or medication produces hazardous effects and may restrict the employees work activity.
 - A. Being under the influence of licit or illicit drugs or alcohol on Company premises or during Company business working hours or while having a detectable amount of an illegal or prohibited drug or substance found in the body fluids at levels of detection above the lowest cut-off level as established by the analytical methods used by the testing laboratory. Alcohol levels equal to or in excess of .04 percent blood alcohol content while on company property/premises will be considered a violation of this policy.
 - B. Use of alcohol off Company premises that adversely affects the individual's work performance, his own or others safety at work, or the Company's regard or reputation in the community.

	<p align="center">Safety & Health Manual</p>	<p>Section 30 Page 3 of 8</p>
	<p align="center">Substance Abuse & Testing Program</p>	<p>LAST REVISION: 07/2013</p>

- C. Possession, use, manufacture, distribution, dispensation or sale of illegal drugs off Company premises that adversely affects the individual's work performance, his own or others safety at work, or the Company's regard or reputation in the community.
- D. Switching or adulterating any specimen submitted for testing.
- E. Refusing consent to testing or to submit a specimen for testing when requested by management.
- F. Refusing to submit to a search when requested by management.
- G. Failing to adhere to the requirements of any drug or alcohol treatment or counseling program in which the employee is enrolled.
- H. Conviction under any criminal drug statute for a violation occurring in the workplace.
- I. Refusing to sign a statement agreeing to abide by the Company's Substance Abuse Policy/Program.


ARREST OR CONVICTION UNDER CRIMINAL DRUG STATUTE:

Employees must notify their immediate supervisor of any criminal drug statute conviction no later than five (5) days after such conviction.

POLICY ENFORCEMENT:

Because of the importance of this Policy, Company reserves the right, at all times, and employee accepts as a condition of employment, that while on the premises and property described above and circumstances warrant, to have Company supervisors and/or authorized Search and Inspection Specialists, including scent-trained dogs, conduct searches and inspections of employee's, or other person's personal property and effects to include, but not limited to, living quarters, lockers, baggage, offices, desks, tool boxes, clothing, and vehicles, for the purpose of determining if such employee or other person(s) are using, possessing, selling, manufacturing, distributing, concealing or transporting any of the prohibited items and substances contained in this Policy.

- A. Any person who is found in violation of any portion of the policy will be removed from Company property and will be subject to disciplinary action as follows:
- B. Anyone caught selling or distributing prohibited substances on the company property/premises will be terminated.
- C. Anyone refusing to provide a specimen for drug or alcohol testing will be terminated.
- D. Any employee who has a positive drug or alcohol screen for a prohibited item will be subject to disciplinary action, which may include immediate termination. Disciplinary action will be at the employer's sole discretion when, in the employer's determination, the employee's use of drugs or alcohol threatens or jeopardizes other company employees, company property, or company accounts, clients and customers.

	<p align="center">Safety & Health Manual</p>	<p>Section 30 Page 4 of 8</p>
	<p align="center">Substance Abuse & Testing Program</p>	<p>LAST REVISION: 07/2013</p>

TESTING, SEARCHES AND INSPECTIONS:

The employee's supervisor has the right to conduct an on-the-spot search and inspection of employee's, or others' personal property and effects, as described above, if said supervisor has a reasonable suspicion* that employee, or others, are in direct violation of any part of this Policy. All searches and inspections conducted by outside authorized specialists will be in the presence of a Company representative. Searches will be performed with concern for the privacy of each employee or individual.

Testing, as defined herein, may require employees and others present on Company property to submit to a urine drug test and/or blood test. These tests may be utilized under the following circumstances:


- A. Pre-employment. Required of any qualified applicant or candidate as a condition of consideration of employment with the Company.
- B. Post-accident. Following any on-the-job injury that requires treatment at a medical facility, or following a serious or potentially serious accident or incident involving damage to Company property; including, but not limited to vehicles and other equipment. All persons involved and within the immediate vicinity of the incident may be required to be tested.
- C. Random. All employees will be subject to random drug testing at locations and a frequency specified by the Company.
- D. Reasonable Suspicion. When an employee's supervisor has a reasonable suspicion* that an employee, or other person on Company property, is intoxicated, using or under the influence of prohibited drugs and substances. Whenever Company suspects that an employee's work performance or on-the-job behavior may have been affected in any way by alcohol or drugs, or that an employee has otherwise violated this Policy.

When an employee or person is found in possession of suspected illicit or unauthorized drugs and/or alcohol or when any of these items are found in an area controlled or used exclusively by designated employees.

E. Return to duty. An employee who has been suspended by the Company for violation of this policy may not return to duty until the employee has passed a drug and/or alcohol test and certain other conditions are met (as described under part VIII of this Policy).

FOR PURPOSES OF THIS POLICY:

* "Reasonable suspicion" is a belief based on objective and articulable facts either physical, behavioral, or work performance related that are sufficient to lead a prudent supervisor to suspect that the employee, or other person, is using a prohibited drug, alcohol or substance.


	<p align="center">Safety & Health Manual</p>	<p align="right">Section 30 Page 5 of 8</p>
	<p align="center">Substance Abuse & Testing Program</p>	<p align="right">LAST REVISION: 07/2013</p>

PROCEDURES:

- A. Specimen Collection. Specimen collection facilities will be established convenient to
- B. Company locations. Specimen collections will be conducted in accordance with standard industry practices in order to assure the integrity of the specimen.
- C. Laboratory Testing. All drug testing will be performed by a SAMHSA/NIDA certified laboratory. Initial screening will be by immunoassay testing. All specimens, which screen positive, will be confirmed positive by Gas Chromatography/Mass Spectrometry (GC/MS). The Company will screen covered employees or applicants for the following substances:

	<u>Initial Test Levels</u>	<u>Confirmation Test Levels</u>
Ethyl Alcohol	.04% BAC	.04% BAC
Amphetamines	1000 ng/ml	500 ng/ml
Opiate Metabolites	300 ng/ml	300 ng/ml
Cocaine Metabolites	300 ng/ml	150 ng/ml
Marijuana Metabolites	50 ng/ml	15 ng/ml
Phencyclidine	25 ng/ml	25 ng/ml

- D. A list of the most common medications, by brand name or common names, as applicable, as well as by chemical name, which may alter or affect a drug test is available from the Company Drug-Free Workplace Coordinator.
- E. Medical Review. All tests will be reported directly from the testing laboratory to a Medical Review Officer (MRO). The MRO will interpret, evaluate, and monitor the drug-testing program. The MRO will review and interpret each confirmed positive and interview the donor to determine if there is an alternative medical explanation for the positive test result. The MRO will perform all reviewing and reporting of drug test results in accordance with DHHS guidelines. The MRO is a physician trained and experienced in substance abuse. All employees will be afforded the right to discuss their drug test results with the MRO.
- F. Confidentiality. All test results will remain confidential and under the control of the MRO. The Company will keep drug test results information in a secure location separate from personnel files to minimize the exposure and possible breach of confidentiality.

	<p align="center">Safety & Health Manual</p>	<p align="right">Section 30 Page 6 of 8</p>
	<p align="center">Substance Abuse & Testing Program</p>	<p align="right">LAST REVISION: 07/2013</p>

REINSTATEMENT:


Any Company employee who has been suspended for violation of this Policy may be considered for reinstatement if all of the following conditions are met:

- A. Work is available.
- B. A statement is obtained from a drug and alcohol assessment counselor stating that the employee is fit for duty. If the counselor recommends further treatment, the employee must remain in an approved treatment program and may return to duty if, the managers of said treatment program and the MRO agree the employee is fit for duty. The employee's expense for assessment, treatment and all rehabilitation will be the sole responsibility of the employee.
- C. The employee agrees to and passes a return to duty drug and/or alcohol test.
- D. The employee agrees to additional drug and/or alcohol tests during the next 5 years. The Company will determine the timing of these additional tests.
- E. Any other conditions deemed necessary by the Company.

Failure of any of the tests as defined in section VIII. REINSTATEMENT will result in the termination of the employee with no opportunity for rehire.


EMPLOYEE ASSISTANCE:

- A. Employees who have substance abuse problems and voluntarily request assistance will be directed to a provider of such services without disciplinary action, provided the request was not generated as the result of a positive drug screen or the request of Company management to submit to a "random", "post-accident" or "reasonable suspicion" drug or alcohol test. Whether or not the employee is allowed to continue to work at Company facilities during treatment will depend on the recommendation of the treatment provider as it pertains to the employee's ability to perform the duties identified in the appropriate Company job description.
- B. Employees seeking reinstatement under Section VIII of this policy and program will be referred to a source of referral to an Employee Assistance Program.
- C. Referral to an Employee Assistance Program is readily available from State and Federal Agencies. Information regarding treatment centers is available through most major medical facilities. Numerous medical clinics that specialize in these services are listed in the *Yellow Pages*.
- D. The selection of the EAP facility, assessment counselor, and approved treatment programs as well as the costs of said services are the responsibility of the employee.

	<p align="center">Safety & Health Manual</p>	<p align="right">Section 30 Page 7 of 8</p>
	<p align="center">Substance Abuse & Testing Program</p>	<p align="right">LAST REVISION: 07/2013</p>

NOTICE

This Substance Abuse Policy/Program does not constitute a contractual undertaking by the Company and the Company does not, through this Policy, assume or offer to assume any obligations beyond that which may be imposed by applicable law. The Company reserves the right to alter, amend, or discontinue any policy or program included in the Substance Abuse Policy/Program with or without notice at its sole discretion. The failure of the Company to exercise any function in any particular way shall not be considered a waiver of the Company's right to exercise such function or preclude the Company from exercising that prerogative in some other way. The employee is responsible to notify the Company, its agents, including but not limited to insurance carriers, testing laboratory, medical review officer and testing administrators of any administrative or civil action brought pursuant to this section.

	<p align="center">Safety & Health Manual</p>	<p>Section 30 Page 8 of 8</p>
	<p align="center">Substance Abuse & Testing Program</p>	<p>LAST REVISION: 07/2013</p>

**ADVANCE ELECTRIC
DRUG AND ALCOHOL SCREENING**

**NOTIFICATION AND CONSENT
MEDICAL AUTHORIZATION AND RELEASE**

I HEREBY ACKNOWLEDGE that I have received and read the Company's Substance Abuse Policy and understand that I must abide by it as a condition of employment. I also understand that as part of my application for employment and during my employment I may be required to submit to a drug and/or alcohol test and that submission to such testing is a condition of employment and disciplinary action, including termination, may result if I refuse to submit to such testing, or if the test results in a violation of the Company's Policy concerning substance abuse.

Furthermore, I hereby acknowledge that the Company complies with the provisions of the Tennessee Workers' Compensation Reform Act of 1996 especially Section 49 of the Act. I understand that failing or refusing to submit to a drug and/or alcohol test may result in denial of workers' compensation and/or unemployment benefits.

THE UNDERSIGNED STATES THAT HE OR SHE HAS READ THE PREVIOUS ACKNOWLEDGEMENT AND UNDERSTANDS THE CONTENTS THEREIN.

EMPLOYEE SIGNATURE

DATE

EMPLOYEE NAME (PLEASE PRINT)

WITNESS

DATE



Advance Electric Company Inc. conducts extensive background checks on all new hire employees.

These test are processed through Fortier Substance Abuse Testing, Inc.

Attached please find a copy of a sample questionnaire and a sample report.

If you have any questions please give me a call.

Sincerely,

A handwritten signature in blue ink, appearing to read "Angela Ruddell". The signature is fluid and cursive, with a large initial "A" and "R".

Angela Ruddell
Office Manager

Background Investigation Requested By:
Fortier Substance Abuse Testing, Inc.
2267 Jackson Downs Blvd.
Nashville, TN 37214

Background Investigation Compiled By:
Fowlers' Profile Links, Inc.
P. O. Box 291043
Nashville, TN 37229-1043

Fortier Substance Abuse Testing, Inc.

DISCLOSURE AND AUTHORIZATION FORM

(I) BACKGROUND INVESTIGATION QUESTIONNAIRE:

Name: _____
(Last) (First) (Middle Name)

Address: _____
(Street) (City) (State) (Zip Code)

Social Security Number: _____ Telephone Number: _____

Other Name (s): _____ / _____
(Used Within the Last 7YRS. E.g. Maiden, Other Married Names) Year of Name Change

Driver's License Number: _____ State _____ Date of Birth: _____

Name on Driver's License: _____

Previous Residential Addresses (Previous 7 years):

Former Address:

Street _____ City _____ State _____ Years Resided _____

Former Address:

Street _____ City _____ State _____ Years Resided _____

Former Address:

Street _____ City _____ State _____ Years Resided _____

Have you been convicted of any criminal offense, either misdemeanor or felony, other than minor traffic violations in the last 7 years?
Yes _____ No _____

Are you currently charged or under investigation for any violation of the law other than minor traffic violations?
Yes _____ No _____

DISCLOSURE AND AUTHORIZATION [IMPORTANT - PLEASE READ CAREFULLY BEFORE SIGNING AUTHORIZATION]

DISCLOSURE REGARDING BACKGROUND INVESTIGATION

Fortier Substance Abuse Testing, Inc. (Company") may obtain information about you from a consumer reporting agency for employment purposes. Thus, you may be the subject of a "consumer report" and/or an "investigative consumer report" which may include information about your character, general reputation, personal characteristics, and/or mode of living and

which can involve personal interviews with sources such as your neighbors, friends, or associates. These reports may contain information regarding your credit history, criminal history, social security verification, motor vehicle records ("driving records"), verification of your education or employment history, or other background checks. You have the right, upon written request made within a reasonable time after receipt of this notice, to request disclosure of the nature and scope of any investigative consumer report. Please be advised that the nature and scope of the most common form of investigative consumer report obtained with regard to applicants for employment is an investigation into your education and/or employment history conducted by **Fowlers' Profile Links, Inc., PO Box 291043, Nashville, TN, 37229, 1-866-887-7581** or another outside organization. The scope of this notice and authorization is all-encompassing, however, allowing **Fortier Substance Abuse Testing, Inc.** to obtain from any outside organization all manners of consumer reports and investigative consumer reports now and throughout the course of your employment to the extent permitted by law. As a result, you should carefully consider whether to exercise your right to request disclosure of the nature and scope of any investigative consumer report.

New York applicants or employees only: You have the right to inspect and receive a copy of any investigative consumer report requested by [Employer] by contacting the consumer reporting agency identified above directly.

ACKNOWLEDGMENT AND AUTHORIZATION

I acknowledge receipt of the DISCLOSURE REGARDING BACKGROUND INVESTIGATION and A SUMMARY OF YOUR RIGHTS UNDER THE FAIR CREDIT REPORTING ACT and certify that I have read and understand both of those documents. I hereby authorize the obtaining of "consumer reports" and/or "investigative consumer reports" by the Company at any time after receipt of this authorization and throughout my employment, if applicable. To this end, I hereby authorize, without reservation, any law enforcement agency, administrator, state or federal agency, institution, school or university (public or private), information service bureau, employer, or insurance company to furnish any and all background information requested by **Fowlers' Profile Links, Inc., PO Box 291043, Nashville, TN, 37229, 1-866-887-7581** another outside organization acting on behalf of **Fortier Substance Abuse Testing, Inc.,** and/or **Fortier Substance Abuse Testing, Inc.,** itself. I agree that a facsimile ("fax"), electronic or photographic copy of this Authorization shall be as valid as the original.

Minnesota and Oklahoma applicants or employees only: Please check this box if you would like to receive a copy of a consumer report if one is obtained by the Company.

California applicants or employees only: By signing below, you also acknowledge receipt of the NOTICE REGARDING BACKGROUND INVESTIGATION PURSUANT TO CALIFORNIA LAW. Please check this box if you would like to receive a copy of an investigative consumer report or consumer credit report at no charge if one is obtained by the Company whenever you have a right to receive such a copy under California law.

NOTICE: Fowlers' Profile Links, Inc. requests your Date of Birth solely for the purpose of verifying certain records that may be produced in connection with Fowlers' Profile Links, Inc. background investigation. It is the policy of this facility to provide equal opportunity to persons regardless of race, religion, age, gender, disability or any other classification in accordance with federal, state and local statutes, regulations and ordinances.

SIGNATURE: _____ DATE: _____

Para informacion en espanol, visite www.ftc.gov/credit o escribe a la FTC Consumer Response Center, Room 130-A 600 Pennsylvania Ave. N.W., Washington, D.C. 20580.

A Summary of Your Rights Under the Fair Credit Reporting Act

The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Here is a summary of your major rights under the FCRA. **For more information, including information about additional rights, go to www.ftc.gov/credit or write to: Consumer Response Center, Room 130-A, Federal Trade Commission, 600 Pennsylvania Ave. N.W., Washington, D.C. 20580.**

- **You must be told if information in your file has been used against you.** Anyone who uses a credit report or another type of consumer report to deny your application for credit, insurance, or employment – or to take another adverse action against you – must tell you, and must give you the name, address, and phone number of the agency that provided the information.

- **You have the right to know what is in your file.** You may request and obtain all the information about you in the files of a consumer reporting agency (your “file disclosure”). You will be required to provide proper identification, which may include your Social Security number. In many cases, the disclosure will be free.

You are entitled to a free file disclosure if:

- a person has taken adverse action against you because of information in your credit report;
- you are the victim of identify theft and place a fraud alert in your file;
- your file contains inaccurate information as a result of fraud;
- you are on public assistance;
- you are unemployed but expect to apply for employment within 60 days.

In addition, by September 2005 all consumers will be entitled to one free disclosure every 12 months upon request from each nationwide credit bureau and from nationwide specialty consumer reporting agencies. See www.ftc.gov/credit for additional information.

- **You have the right to ask for a credit score.** Credit scores are numerical summaries of your credit-worthiness based on information from credit bureaus. You may request a credit score from consumer reporting agencies that create scores or distribute scores used in residential real property loans, but you will have to pay for it. In some mortgage transactions, you will receive credit score information for free from the mortgage lender.

- **You have the right to dispute incomplete or inaccurate information.** If you identify information in your file that is incomplete or inaccurate, and report it to the consumer reporting agency, the agency must investigate unless your dispute is frivolous. See www.ftc.gov/credit for an explanation of dispute procedures.

- **Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information.** Inaccurate, incomplete or unverifiable information must be removed or corrected, usually within 30 days. However, a consumer reporting agency may continue to report information it has verified as accurate.

- **Consumer reporting agencies may not report outdated negative information.** In most cases, a consumer reporting agency may not report negative information that is more than seven years old, or bankruptcies that are more than 10 years old.

- **Access to your file is limited.** A consumer reporting agency may provide information about you only to people with a valid need – usually to consider an application with a creditor, insurer, employer, landlord, or other business. The FCRA specifies those with a valid need for access.

• **You must give your consent for reports to be provided to employers.** A consumer reporting agency may not give out information about you to your employer, or a potential employer, without your written consent given to the employer. Written consent generally is not required in the trucking industry. For more information, go to www.ftc.gov/credit.

• **You may limit "prescreened" offers of credit and insurance you get based on information in your credit report.** Unsolicited "prescreened" offers for credit and insurance must include a toll-free phone number you can call if you choose to remove your name and address from the lists these offers are based on. You may opt-out with the nationwide credit bureaus at 1-888-567-8688.

• **You may seek damages from violators.** If a consumer reporting agency, or, in some cases, a user of consumer reports or a furnisher of information to a consumer reporting agency violates the FCRA, you may be able to sue in state or federal court.

• **Identity theft victims and active duty military personnel have additional rights.** For more information, visit www.ftc.gov/credit. **States may enforce the FCRA, and many states have their own consumer reporting laws. In some cases, you may have more rights under state law. For more information, contact your state or local consumer protection agency or your state Attorney General. Federal enforcers are:**

TYPE OF BUSINESS:	CONTACT:
Consumer reporting agencies, creditors and others not listed below	Federal Trade Commission: Consumer Response Center -FCRA Washington, DC 20580 1-877-382-4357
National banks, federal branches/agencies of foreign banks (word "National" or initials "N.A." appear in or after bank's name)	Office of the Comptroller of the Currency Compliance Management, Mail Stop 6-6 Washington, DC 20219 800-613-6743
Federal Reserve System member banks (except national banks, and federal branches/agencies of foreign banks)	Federal Reserve Board Division of Consumer & Community Affairs Washington, DC 20551 202-452-3693
Savings associations and federally chartered savings banks (word "Federal" or initials "F.S.B." appear in federal institution's name)	Office of Thrift Supervision Consumer Complaints Washington, DC 20552 800-842-6929
Federal credit unions (words "Federal Credit Union" appear in institution's name)	National Credit Union Administration 1775 Duke Street Alexandria, VA 22314 703-519-4600
State-chartered banks that are not members of the Federal Reserve System	Federal Deposit Insurance Corporation Consumer Response Center, 2345 Grand Avenue, Suite 100 Kansas City, Missouri 64108-2638 1-877-275-3342
Air, surface, or rail common carriers regulated by former Civil Aeronautics Board or Interstate Commerce Commission	Department of Transportation, Office of Financial Management Washington, DC 20590 202-366-1306
Activities subject to the Packers and Stockyards Act, 1921	Department of Agriculture Office of Deputy Administrator - GIPSA Washington, DC 20250 202-720-7051



Fowlers Profile Links, Inc.
 Reports Department
 P.O. Box 291043
 Nashville, TN 37229
 Ph. (615) 874-0508
 Fax (615) 874-0905
 Email: reports@profilelinks.com

NOTICES

This report does not guarantee the accuracy or truthfulness of the information as to the subject of the investigation, but only that it is accurately copied from public records, and information generated as a result of identity theft, including evidence of criminal activity, may be inaccurately associated with the consumer who is the subject of the report.

The agency providing this report will provide, when contacted by the consumer seeking a copy of this report or making a request to review his/her file with the agency, a written notice in English and Spanish setting forth the terms and conditions of his/her right to receive disclosures of information such as office hours, any charges for disclosures, identification required for the release of information, names of recipients of reports on the consumer, what assistance is available to the consumer in reviewing/understanding the information and similar instructions.

BACKGROUND REPORT

Requested: 11/25/2019 **Completed:** 12/2/2019 **Printed:** 12/3/2019
Prepared for: Fortier Substance Abuse Testing, Inc.
Department: Advance Electric **Recruiter:** Kendra Robinson
Prepared by: Fowlers Profile Links, Inc.
Name of Applicant: ~~Monica Cameron Blake~~ **Applicant ID:** ~~801911252000306~~
Send Copy to Applicant: NO

SUMMARY

SSN	XXX-XX-XXXX	Complete
County Criminal	De Soto MS	Complete
Nationwide Criminal	US	Complete
Sex Offender Registry	Sex Offender Registry	Complete

SSN TRACE

Complete
Date Ordered: 11/25/2019 **SSN #:** XXX-XX-XXXX
Comments: The SSN Trace matches the information provided by this individual.

COURT

Complete **Court Type:** County Criminal **Location:** De Soto MS
Name Checked: ~~Monica Cameron Blake~~
Date Ordered: 11/25/2019 **Years:** 7
Comments: No Record Found.

Complete **Court Type:** Nationwide Criminal **Location:** US
Name Checked: ~~Monica Cameron Blake~~
Date Ordered: 11/26/2019 **Years:** 7
Comments: This multi-jurisdiction criminal database search returned no records.

SEX OFFENDER REGISTRY**Category: Sex Offender Registry**

Complete

Comments:

Nationwide Sexual Offender Registries for all 50 states,

the District of Columbia, Puerto Rico, Guam, Northern Mariana Islands, and Indian Country.

No Record Located.

END OF REPORT

Per your contract with Fowlers Profile Links, Inc. you acknowledge that this report does not guarantee the accuracy or truthfulness of the information as to the subject of the investigation, but only that it is accurately copied from public records. Furthermore, you have agreed to comply with all FCRA, state, and local laws governing the confidentiality and dissemination of this information.

The information contained in this Consumer Report was either obtained as public information or verified in the process of making the Consumer Report within a three-month period preceding the date of the subsequent report. Any applicant who disputes information provided in this Consumer Report shall notify Fowlers' Profile Links, Inc. within a 60 day period and have the information researched and confirmed as accurate or incorrect information. When the Consumer Report contains information gathered from a third party, the identity and address will be furnished to the applicant which will enable the applicant to correct adverse information. Fowlers' Profile Links, Inc. P.O. Box 291043 Nashville, TN 37229-1043, Telephone: 615-874-0508 Fax: 615-874-0905.

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[Pre-Adverse Action Letter](#) [Adverse Action Letter](#) [FCRA Rights](#)

PLEASE INDICATE WHICH PRODUCTS AND/OR SERVICES YOUR COMPANY CAN SUPPLY.

- | | |
|--------------------------|---|
| <input type="checkbox"/> | CLASS: 005-00 - ABRASIVES |
| <input type="checkbox"/> | CLASS: 010-00 - ACOUSTICAL TILE, INSULATING MATERIALS, AND SUPPLIES |
| <input type="checkbox"/> | CLASS: 015-00 - ADDRESSING, COPYING, MIMEOGRAPH, AND SPIRIT DUPLICATING
MACHINE SUPPLIES: CHEMICALS, INKS, PAPER, ETC. |
| <input type="checkbox"/> | CLASS: 025-00 - AIR COMPRESSORS AND ACCESSORIES |
| <input type="checkbox"/> | CLASS: 031-00 - AIR CONDITIONING, HEATING AND VENTILATING
EQUIPMENT: PARTS AND ACCESSORIES (SEE CLASS 740) |
| <input type="checkbox"/> | CLASS: 045-00 - APPLIANCES AND EQUIPMENT, HOUSEHOLD TYPE |
| <input type="checkbox"/> | CLASS: 050-00 - ART EQUIPMENT AND SUPPLIES |
| <input type="checkbox"/> | CLASS: 055-00 - AUTOMOTIVE ACCESSORIES FOR AUTOMOBILES, BUSES, TRUCKS, ETC. |
| <input type="checkbox"/> | CLASS: 060-00 - AUTOMOTIVE AND TRAILER EQUIPMENT AND PARTS |
| <input type="checkbox"/> | CLASS: 065-00 - AUTOMOTIVE BODIES, ACCESSORIES, AND PARTS |
| <input type="checkbox"/> | CLASS: 070-00 - AUTOMOTIVE AND RELATED TRANSPORTATION EQUIPMENT |
| <input type="checkbox"/> | CLASS: 071-00 - AUTOMOBILES, SCHOOL BUSES, SUVs, AND VANS |
| <input type="checkbox"/> | CLASS: 072-00 - TRUCKS |
| <input type="checkbox"/> | CLASS: 073-00 - TRAILERS |
| <input type="checkbox"/> | CLASS: 075-00 - AUTOMOTIVE SHOP EQUIPMENT AND SUPPLIES |
| <input type="checkbox"/> | CLASS: 080-00 - BADGES, EMBLEMS, NAME TAGS AND PLATES, JEWELRY, ETC. |
| <input type="checkbox"/> | CLASS: 085-00 - BAGS, BAGGING, TIES, AND EROSION CONTROL EQUIPMENT |
| <input type="checkbox"/> | CLASS: 090-00 - BAKERY EQUIPMENT, COMMERCIAL |
| <input type="checkbox"/> | CLASS: 095-00 - BARBER AND BEAUTY SHOP EQUIPMENT AND SUPPLIES |
| <input type="checkbox"/> | CLASS: 100-00 - BARRELS, DRUMS, KEGS, AND CONTAINERS |
| <input type="checkbox"/> | CLASS: 105-00 - BEARINGS |
| <input type="checkbox"/> | CLASS: 110-00 - BELTS AND BELTING: AUTOMOTIVE AND INDUSTRIAL |
| <input type="checkbox"/> | CLASS: 125-00 - BOOKBINDING SUPPLIES |
| <input type="checkbox"/> | CLASS: 150-00 - BUILDER'S SUPPLIES |
| <input type="checkbox"/> | CLASS: 155-00 - BUILDINGS AND STRUCTURES: FABRICATED AND PREFABRICATED |
| <input type="checkbox"/> | CLASS: 165-00 - CAFETERIA AND KITCHEN EQUIPMENT, COMMERCIAL |
| <input type="checkbox"/> | CLASS: 175-00 - CHEMICAL LABORATORY EQUIPMENT AND SUPPLIES |
| <input type="checkbox"/> | CLASS: 190-00 - CHEMICALS AND SOLVENTS, COMMERCIAL (IN BULK) |
| <input type="checkbox"/> | CLASS: 192-00 - CLEANING COMPOSITIONS, DETERGENTS, SOLVENTS, AND STRIPPERS-
PREPACKAGED |
| <input type="checkbox"/> | CLASS: 193-00 - CLINICAL LABORATORY REAGENTS AND TESTS |
| <input type="checkbox"/> | CLASS: 195-00 - CLOCKS, TIMERS, WATCHES, AND JEWELERS' AND WATCHMAKERS TOOLS
AND EQUIPMENT |
| <input type="checkbox"/> | CLASS: 200-00 - CLOTHING, ATHLETIC, CASUAL, DRESS, UNIFORM, WEATHER RELATED, WORK |
| <input type="checkbox"/> | CLASS: 201-00 - CLOTHING ACCESSORIES (SEE CLASS 800 FOR SHOES AND BOOTS) |
| <input type="checkbox"/> | CLASS: 204-00 - COMPUTER HARDWARE AND PERIPHERALS AND MICROCOMPUTERS |
| <input type="checkbox"/> | CLASS: 206-00 - COMPUTER HARDWARE AND PERIPHERALS FOR MINI AND MAIN FRAME
COMPUTERS |
| <input type="checkbox"/> | CLASS: 207-00 - COMPUTER ACCESSORIES AND SUPPLIES |
| <input type="checkbox"/> | CLASS: 208-00 - COMPUTER SOFTWARE AND MICROCOMPUTERS (PREPROGRAMMED) |
| <input type="checkbox"/> | CLASS: 209-00 - COMPUTER SOFTWARE FOR MINI AND MAINFRAME COMPUTERS
(PREPROGRAMMED) |
| <input type="checkbox"/> | CLASS: 220-00 - CONTROLLING, INDICATING, MEASURING, MONITORING, & RECORDING |

	CLASS: 225-00 - COOLERS, DRINKING WATER, (WATER FOUNTAINS)
	CLASS: 232-00 - CRAFTS, GENERAL
	CLASS: 233-00 - CRAFTS, SPECIALIZED
	CLASS: 240-00 - CUTLERY, COOKWARE, DISHES, GLASSWARE, SILVERWARE, UTENSILS, SUPPLIES
	CLASS: 250-00 - DATA PROCESSING CARDS AND PAPER
	CLASS: 255-00 - DECALS AND STAMPS
	CLASS: 265-00 - DRAPERIES, CURTAINS, AND UPHOLSTERY MATERIAL (INCLUDING AUTO)
	CLASS: 280-00 - ELECTRICAL CABLES AND WIRES (NOT ELECTRONIC)
	CLASS: 285-00 - ELECTRICAL EQUIPMENT AND SUPPLIES (EXCEPT CABLE AND WIRE)
	CLASS: 287-00 - ELECTRONIC COMPONENTS, REPLACEMENT PARTS, AND ACCESSORIES
	CLASS: 310-00 - ENVELOPES, PLAIN
	CLASS: 315-00 - EPOXY BASED FORMULATIONS FOR ADHESIVES, COATINGS, AND RELATED AGENTS
	CLASS: 318-00 - FARE COLLECTION EQUIPMENT AND SUPPLIES
	CLASS: 330-00 - FENCING
	CLASS: 335-00 - FERTILIZERS AND SOIL CONDITIONERS
	CLASS: 340-00 - FIRE PROTECTION EQUIPMENT AND SUPPLIES
	CLASS: 345-00 - FIRST AID AND SAFETY EQUIPMENT AND SUPPLIES
	CLASS: 350-00 - FLAGS, FLAG POLES, BANNERS, AND ACCESSORIES
	CLASS: 360-00 - FLOOR COVERING, FLOOR COVERING INSTALLATION AND REMOVAL EQUIPMENT AND SUPPLIES
	CLASS: 365-00 - FLOOR MAINTENANCE MACHINES, PARTS, AND ACCESSORIES
	CLASS: 375-00 - FOODS: BAKERY PRODUCTS (FRESH)
	CLASS: 380-00 - FOODS: DAIRY PRODUCTS (FRESH)
	CLASS: 385-00 - FOODS, FROZEN
	CLASS: 390-00 - FOODS: PERISHABLE
	CLASS: 393-00 - FOODS: STAPLE GROCERY AND GROCER'S MISCELLANEOUS ITEMS
	CLASS: 395-00 - FORMS, CONTINUOUS, COMPUTER PAPER, FORM LABELS, SNAP-OUT FORMS, AND FOLDERS AND FORMS
	CLASS: 405-00 - FUEL, OIL, GREASE AND LUBRICANTS
	CLASS: 410-00 - FURNITURE: HEALTH CARE AND HOSPITAL FACILITY
	CLASS: 415-00 - FURNITURE: LABORATORY
	CLASS: 420-00 - FURNITURE: CAFETERIA, CHAPEL, DORMITORY, HOUSEHOLD, LIBRARY, LOUNGE, SCHOOL
	CLASS: 425-00 - FURNITURE: OFFICE
	CLASS: 440-00 - GLASS AND GLAZING SUPPLIES
	CLASS: 445-00 - HAND TOOLS (POWERED AND NON-POWERED), ACCESSORIES & SUPPLIES
	CLASS: 450-00 - HARDWARE AND RELATED ITEMS
	CLASS: 460-00 - HOSE, ACCESSORIES, AND SUPPLIES: INDUSTRIAL, COMMERCIAL, AND GARDEN
	CLASS: 470-00 - HOSPITAL AND RELATED SPECIALIZED EQUIPMENT AND SUPPLIES: MOBILITY, SPEECH IMPAIRED, AND RESTRAINT ITEMS
	CLASS: 475-00 - HOSPITAL, SURGICAL, AND RELATED MEDICAL ACCESSORIES AND SUNDRY ITEMS
	CLASS: 485-00 - JANITORIAL SUPPLIES, GENERAL LINE
	CLASS: 490-00 - LABORATORY EQUIPMENT AND ACCESSORIES

	CLASS: 493-00 - LABORATORY EQUIPMENT AND ACCESSORIES: BIOCHEMISTRY, CHEMISTRY, ENVIRONMENTAL SCIENCE, ETC
	CLASS: 495-00 - LABORATORY AND FIELD EQUIPMENT AND SUPPLIES: BIOLOGY, BOTANY, GEOLOGY, MICROBIOLOGY, ZOOLOGY, ETC
	CLASS: 500-00 - LAUNDRY AND DRY CLEANING EQUIPMENT, ACCESSORIES, PARTS, AND SUPPLIES-COMMERCIAL
	CLASS: 515-00 - LAWN MAINTENANCE EQUIPMENT, ACCESSORIES
	CLASS: 525-00 - LIBRARY AND ARCHIVAL EQUIPMENT, MACHINES, AND SUPPLIES
	CLASS: 530-00 - LUGGAGE, BRIEF CASES, PURSES AND RELATED ITEMS
	CLASS: 545-00 - MACHINERY AND HARDWARE, INDUSTRIAL
	CLASS: 550-00 - MARKERS, PLAQUES AND TRAFFIC DEVICES
	CLASS: 555-00 - MARKING AND STENCILING DEVICES
	CLASS: 556-00 - MASS TRANSPORTATION-TRANSIT BUS
	CLASS: 557-00 - MASS TRANSPORTATION-TRANSIT BUS ACCESSORIES AND PARTS
	CLASS: 560-00 - MATERIAL HANDLING AND STORAGE EQUIPMENT AND ALLIED ITEMS
	CLASS: 575-00 - MICROFICHE AND MICROFILM EQUIPMENT, ACCESSORIES, AND SUPPLIES
	CLASS: 580-00 - MUSICAL INSTRUMENTS, ACCESSORIES, AND SUPPLIES
	CLASS: 590-00 - NOTIONS AND RELATED SEWING ACCESSORIES AND SUPPLIES
	CLASS: 595-00 - NURSERY STOCK, EQUIPMENT, AND SUPPLIES
	CLASS: 600-00 - OFFICE MACHINES, EQUIPMENT, AND ACCESSORIES
	CLASS: 605-00 - OFFICE MECHANICAL AIDS, SMALL MACHINES, AND APPARATUSES
	CLASS: 610-00 - OFFICE SUPPLIES: CARBON PAPER AND RIBBONS, ALL TYPES
	CLASS: 615-00 - OFFICE SUPPLIES, GENERAL
	CLASS: 620-00 - OFFICE SUPPLIES: ERASERS, INKS, LEADS, PENS, PENCILS, ETC
	CLASS: 630-00 - PAINT, PROTECTIVE COATINGS, VARNISH, WALLPAPER, AND RELATED PRODUCTS
	CLASS: 635-00 - PAINTING EQUIPMENT AND ACCESSORIES
	CLASS: 640-00 - PAPER AND PLASTIC PRODUCTS, DISPOSABLE
	CLASS: 645-00 - PAPER, FOR OFFICE AND PRINT SHOP USE
	CLASS: 650-00 - PARK, PLAYGROUND, RECREATION AREA AND SWIMMING POOL EQUIP
	CLASS: 652-00 - PERSONAL HYGIENE AND GROOMING EQUIPMENT AND SUPPLIES
	CLASS: 655-00 - PHOTOGRAPHIC EQUIPMENT AND SUPPLIES (NOT INCLUDING GRAPHIC ARTS, AND MICROFILM, AND X-RAY)
	CLASS: 658-00 - PIPE, TUBING, AND ACCESSORIES
	CLASS: 659-00 - PIPE AND TUBING FITTINGS
	CLASS: 665-00 - PLASTICS, RESINS, FIBERGLASS: CONSTRUCTION, FORMING, LAMINATING AND MOLDING EQUIPMENT
	CLASS: 670-00 - PLUMBING EQUIPMENT, FIXTURES, AND SUPPLIES
	CLASS: 680-00 - POLICE EQUIPMENT AND SUPPLIES
	CLASS: 690-00 - POWER GENERATION EQUIPMENT, ACCESSORIES, AND SUPPLIES
	CLASS: 691-00 - POWER TRANSMISSION EQUIPMENT (ELECTRICAL, MECHANICAL, AIR AND HYDRAULIC)
	CLASS: 700-00 - PRINTING PLANT EQUIPMENT AND SUPPLIES (EXCEPT PAPER)
	CLASS: 710-00 - PROSTHETIC DEVICES, HEARING AIDS, AUDITORY TESTING EQUIPMENT, ELECTRONIC READING DEVICES, ETC
	CLASS: 715-00 - PUBLICATIONS, AUDIOVISUAL MATERIALS, BOOKS, TEXTBOOKS
	CLASS: 720-00 - PUMPING EQUIPMENT AND ACCESSORIES

	CLASS: 725-00 - RADIO COMMUNICATION, TELEPHONE, AND TELECOMMUNICATION EQUIPMENT, ACCESSORIES, AND SUPPLIES
	CLASS: 730-00 - RADIO COMMUNICATION AND TELECOMMUNICATION TESTING, MEASURING, AND ANALYZING EQUIPMENT, ACCESSORIES AND SUPPLIES
	CLASS: 740-00 - REFRIGERATION EQUIPMENT AND ACCESSORIES
	CLASS: 745-00 - ROAD AND HIGHWAY BUILDING MATERIALS
	CLASS: 770-00 - ROOFING
	CLASS: 780-00 - SCALES AND WEIGHING APPARATUS
	CLASS: 785-00 - SCHOOL EQUIPMENT AND SUPPLIES
	CLASS: 795-00 - SEWING AND TEXTILE MACHINERY, AND ACCESSORIES
	CLASS: 801-00 - SIGNS, SIGN MATERIALS, SIGN MAKING EQUIPMENT, AND RELATED SUPPLIES
	CLASS: 803-00 - SOUND SYSTEMS, COMPONENTS, AND ACCESSORIES: GROUP INTERCOM, MUSIC, PUBLIC ADDRESS, ETC
	CLASS: 805-00 - SPORTING GOODS, ATHLETIC EQUIPMENT AND ATHLETIC FACILITY EQUIPMENT
	CLASS: 810-00 - SPRAYING EQUIPMENT
	CLASS: 815-00 - STEAM AND HOT WATER FITTINGS, ACCESSORIES, AND SUPPLIES
	CLASS: 820-00 - STEAM AND HOT WATER BOILERS AND STEAM HEATING EQUIPMENT
	CLASS: 830-00 - TANKS (METAL, WOOD, AND SYNTHETIC MATERIALS)
	CLASS: 832-00 - TAPE
	CLASS: 838-00 - TELECOMMUNICATIONS EQUIPMENT, ACCESSORIES, AND SUPPLIES
	CLASS: 839-00 - TELEPHONE EQUIPMENT, ACCESSORIES, AND SUPPLIES
	CLASS: 840-00 - TELEVISION EQUIPMENT AND ACCESSORIES
	CLASS: 845-00 - TESTING APPARATUS AND INSTRUMENTS
	CLASS: 855-00 - THEATRICAL EQUIPMENT AND SUPPLIES
	CLASS: 863-00 - TIRES AND TUBES
	CLASS: 870-00 - VENETIAN BLINDS, AWNINGS, AND SHADES
	CLASS: 880-00 - VISUAL EDUCATION EQUIPMENT AND SUPPLIES
	CLASS: 883-00 - VOICE RESPONSE SYSTEMS
	CLASS: 895-00 - WELDING EQUIPMENT AND SUPPLIES
	CLASS: 906-00 - ARCHITECTURAL SERVICES, PROFESSIONAL
	CLASS: 907-00 - ARCHITECTURAL AND ENGINEERING SERVICES, NON-PROFESSIONAL
	CLASS: 908-00 - REBINDING AND REPAIRING SERVICES
	CLASS: 909-00 - BUILDING CONSTRUCTION SERVICES, NEW
	CLASS: 910-00 - BUILDING MAINTENANCE, INSTALLATION, AND REPAIR SERVICES
	CLASS: 912-00 - CONSTRUCTION SERVICES, GENERAL
	CLASS: 913-00 - CONSTRUCTION SERVICES, HEAVY
	CLASS: 914-00 - CONSTRUCTION SERVICES, TRADE
	CLASS: 915-00 - COMMUNICATIONS AND MEDIA RELATED SERVICES
	CLASS: 918-00 - CONSULTING SERVICES
	CLASS: 920-00 - DATA PROCESSING, COMPUTER, AND SOFTWARE SERVICES
	CLASS: 924-00 - EDUCATIONAL SERVICES
	CLASS: 925-00 - ENGINEERING SERVICES, PROFESSIONAL
	CLASS: 926-00 - ENVIRONMENTAL AND ECOLOGICAL SERVICES
	CLASS: 928-00 - EQUIP. MAINT., AND REPAIR SERVICES FOR AUTOMOBILES, TRUCKS, TRAILERS, TRANSIT BUS AND OTHER

	CLASS: 931-00 - EQUIP. MAINT., AND REPAIR SERVICES-APPLIANCE, ATHLETIC, CAFETERIA, FURNITURE, MUSICAL INSTRUMENTS, & SEWING EQUIP.
	CLASS: 936-00 - EQUIP. MAINT., AND REPAIR SERVICES-GENERAL
	CLASS: 939-00 - EQUIP. MAINT., AND REPAIR SERVICES-COMPUTERS, OFFICE, PHOTOGRAPHIC, RADIO/TELEVISION EQUIPMENT
	CLASS: 941-00 - EQUIP. MAINT., REPAIR, AND RELATED SERVICES-POWER GENERATION
	CLASS: 946-00 - FINANCIAL SERVICES
	CLASS: 948-00 - HEALTH RELATED SERVICES
	CLASS: 952-00 - HUMAN SERVICES
	CLASS: 953-00 - INSURANCE, AND INSURANCE SERVICES ALL TYPES
	CLASS: 956-00 - LIBRARY AND SUBSCRIPTION SERVICES
	CLASS: 958-00 - MANAGEMENT SERVICES
	CLASS: 962-00 - MISCELLANEOUS SERVICES, NO. 2
	CLASS: 965-00 - PRINTING PREPARATIONS
	CLASS: 966-00 - PRINTING
	CLASS: 971-00 - REAL PROPERTY RENTAL OR LEASE
	CLASS: 975-00 - RENTAL OR LEASE SERVICES
	CLASS: 977-00 - RENTAL OR LEASE SERVICES OF APPLIANCES
	CLASS: 981-00 - RENTAL OR LEASE OF EQUIPMENT-GENERAL EQUIPMENT
	CLASS: 984-00 - RENTAL OR LEASE OF SERVICES OF COMPUTERS, DATA PROCESSING, AND WORD PROCESSING EQUIPMENT
	CLASS: 985-00 - RENTAL OR LEASE SERVICES OF EQUIPMENT-OFFICE
	CLASS: 988-00 - ROADSIDE, GROUNDS, RECREATIONAL AND PARK AREA SERVICES
	CLASS: 990-00 - SECURITY, FIRE, SAFETY, AND EMERGENCY SERVICES
	CLASS: 992-00 - TESTING AND CALIBRATION SERVICES
	CLASS: 998-00 - SALE OF SURPLUS & OBSOLETE ITEMS

Commodity Code Search by Keyword View

Please enter a keyword and click submit to search by commodity item descriptions.
 Otherwise, switch to the [category and class](#) view.

electric

Class #	Item #	Description
025	025-30	025-30 - Compressor, Base/Tank Mounted, Electric/Engine Driven, 15 HP
025	025-40	025-40 - Compressor, Base/Tank Mount, Electric/Engine Driven, Over 15
025	025-45	025-45 - Compressor, Portable, Electric/Engine Driven, 5 HP and Less
031	031-57	031-57 - Heaters, Electric (Baseboard Type) and Parts
031	031-58	031-58 - Heaters, Electric (Panel or Wall Type) and Parts
031	031-59	031-59 - Heaters, Electric (Portable) and Parts
031	031-65	031-65 - Heating Elements, Electric
031	031-91	031-91 - Unit Heaters, Electric (Duct and Suspended Types)
045	045-06	045-06 - Appliances, Small, Electric (Not Otherwise Classified)
045	045-12	045-12 - Appliances, Small, Non-Electric (Not Otherwise Classified)
045	045-46	045-46 - Hot Plates and Burners, Gas or Electric (Household)
045	045-54	045-54 - Ranges, Stove Tops, and Ovens, Electric
045	045-70	045-70 - Skillets, Electric, Household
045	045-78	045-78 - Vacuum Cleaners, Electric (Including Parts and Accessories)
060	060-09	060-09 - Batteries and Charging Stations For Electric Vehicles
060	060-15	060-15 - Brakes, Electric Controller
060	060-21	060-21 - Brakes, Repairs, and Replacements (Not Electric Controller)
060	060-36	060-36 - Electrical Accessories: Alternators, Regulators, Starters, etc.
060	060-37	060-37 - Electrical Parts (Not Ignition) (Not Otherwise Classified)
070	070-20	070-20 - Motor Scooters/Trucksters, Electric Power Golf Carts
070	070-23	070-23 - Passenger Vehicles, Electric
071	071-20	071-20 - Electric Personal Assistive Mobility Device (EPAMD)
075	075-02	075-02 - Alarm Systems, Visual/Audio For Electrical/Mechanical Doors
075	075-44	075-44 - Lifts and Hoists, Floor Type: Electric, Hydraulic, Pneumatic
075	075-65	075-65 - Spark Plug Cleaner and Tester, Electric

120	120-36	120-36 - Electrical Accessories and Parts, Marine
120	120-57	120-57 - Motors, Marine, Electric
150	150-19	150-19 - Door Operators (Not Closers): Hoist Type, Electric, Etc.
150	150-20	150-20 - Door Openers and Parts, Electric
150	150-32	150-32 - Fireplaces, Wood, Gas or Electric Fired
160	160-24	160-24 - Grinders and Accessories, Meat, Heavy Duty, Electric
160	160-60	160-60 - Saws, Meat, Electric, All Types
160	160-64	160-64 - Slicers, Heavy Duty, Electric
160	160-65	160-65 - Smokehouses and Parts, Portable, Gas or Electric
160	160-72	160-72 - Stuffers, Meat, Heavy Duty, Electric
165	165-10	165-10 - Can Openers and Knife Sharpeners, Electric
165	165-73	165-73 - Ranges, Griddles, Hot Plates, Warmers - Electric and Gas
165	165-91	165-91 - Toasters, Electric and Gas
175	175-49	175-49 - Interval Timers and Actuators, Electrical and Mechanical
195	195-08	195-08 - Alarm Clocks, Electric and Spring
195	195-18	195-18 - Clocks, Electric, Commercial
195	195-83	195-83 - Wall Clocks, Electric
200	200-91	200-91 - Work Clothes, Arc Rated for Electrical Work
220	220-42	220-42 - Photoelectric Control Devices
220	220-85	220-85 - Vibration Generating Equipment: Piezoelectric, Sonic, Etc.
225	225-30	225-30 - Coolers, Electric (Water Fountains)
225	225-32	225-32 - Coolers, Non-Electric (Water Fountains)
280	280-00	280-00 - Electrical Cables and Wires (Not Electronic)
285	285-00	285-00 - Electrical Equipment and Supplies (Except Cable)
285	285-02	285-02 - Analyzer, Electric Power Demand
285	285-09	285-09 - Cabinets, Electrical Service Entrance
285	285-15	285-15 - Coatings, Protective, Electrical
285	285-25	285-25 - Current Collection Equipment and Accessories, Electrical
285	285-30	285-30 - Dielectric Tools, Tool Handles, Hydraulic Hose and Fittings
285	285-36	285-36 - Gates, Electric (Including Card Readers, Etc.)
285	285-68	285-68 - Motors and Parts, Fractional H.P. Electric
285	285-69	285-69 - Misc. Electrical Equipment and Supplies (Not Classified)
285	285-70	285-70 - Motors and Parts, Integral H.P., Single Phase, Electric
285	285-71	285-71 - Motors and Parts, Integral H.P., Three Phase, Electric
285	285-81	285-81 - Tools/Accessories, Electricians' and Lineman's (See 285-30)
285	285-87	285-87 - Transformers, Power, Electric Sub-Station
290	290-80	290-80 - Solar Powered Electrical Systems For Battery Charging, Etc.

290	290-95	290-95 - Wind Electrical Generating Systems and Accessories
305	305-44	305-44 - Erasers and Erasing Machines, Electric
306	306-44	306-44 - Erasers and Erasing Machines, Electric , Envir. Cert.
345	345-48	345-48 - Gloves, Safety: Electrician, Lineman, Etc. (Incl. Sleeves)
425	425-42	425-42 - Filing Systems, Mobile, High Density (Electrical & Mechanica
445	445-40	445-40 - Handles, Tool, All Kinds (See 285-30 for Dielectric Handles)
445	445-45	445-45 - Leather/Canvas Aprons/Tool Pouches, Carpenter/Electrician
450	450-25	450-25 - Cords, Power, Electrical
450	450-30	450-30 - Electric Fence Controllers and Accessories
450	450-94	450-94 - Wire, Non Electric, Iron, Steel, Nonferrous Metal
460	460-45	460-45 - Hydraulic Hose/Fittings (285-30 - Dielectric Hose/Fittings)
465	465-29	465-29 - Electrical Safety Analyzers (For Current Leakage Detection)
485	485-59	485-59 - Insect Control Units, Chemical or Electric, Lures and Traps
486	486-59	486-59 - Insect Control Units, Chemical or Electric, Envir. Cert
493	493-54	493-54 - Photometers, Photoelectric (Colorimeters, Transmittance)
500	500-15	500-15 - Drying Tumblers, Steam, Electric, Gas Fired (50 Pounds Plus)
500	500-17	500-17 - Drying Tumblers, Steam, Electric, Gas Fired (Up to 50 Lbs.)
500	500-55	500-55 - Patching Machines, Electric
520	520-74	520-74 - Shoe Shine Machines, Electric
545	545-16	545-16 - Drills, Stationary, Electric Powered: Arbor, Press, Etc.
545	545-22	545-22 - Heat Treating/Tracing Equipment, Parts, Accessories Electric
545	545-24	545-24 - Impact Tools, Electric Powered (Not Road Building)
545	545-54	545-54 - Planers, Electric
545	545-63	545-63 - Router, Electric
545	545-75	545-75 - Saws, Stationary, Powered: Band, Electric, Scroll, Table, etc.
550	550-79	550-79 - Traffic Control Devices: Non-Electric Incl. Rumble Strips, etc
550	550-80	550-80 - Traffic Controls and Equipment, Electric Systems
550	550-81	550-81 - Traffic Controls and Equipment, Electric Parts
550	550-88	550-88 - Traffic Signals and Equipment, Electric Systems
550	550-89	550-89 - Traffic Signals and Equipment, Electric Parts
556	556-20	556-20 - Coach, Transit (Electric)
556	556-87	556-87 - Trolley, Transit, Rubber Tired (Electric)
557	557-25	557-25 - Electrical Accessories and Parts (Not Lighting)
558	558-35	558-35 - Locomotives, Electric
559	559-40	559-40 - Electrical Accessories and Parts (Not Lighting)
600	600-68	600-68 - Letter Openers, Electric
600	600-86	600-86 - Typewriters, Electric, Accessories and Parts
605	605-60	605-60 - Pencil Sharpeners, Electric and Battery Operated

605	605-65	605-65 - Punches, Paper, Electric
605	605-85	605-85 - Stapling Machines, Electric; and Parts
635	635-08	635-08 - Compressors, Portable Paint Sprayer, Electric/Engine Driven
652	652-64	652-64 - Razors and Blades, Electric
670	670-10	670-10 - Dryers, Hand, Electric
691	691-31	691-31 - Clutches and Brakes (Pneumatic, Electric, Etc.)
700	700-74	700-74 - Punching and Binding Machines, Electric
755	755-15	755-15 - Asphalt Heaters, Electric
760	760-27	760-27 - Electrical Accessories, Heavy Equipment: Alternators, Etc.
801	801-91	801-91 - Signs, Railroad Crossing (Electric)
832	832-26	832-26 - Tape, Electrical
832	832-36	832-36 - Tape, Insulating, All Types (Except Electrical)
832	832-40	832-40 - Tape, Insulating, Electrical
895	895-10	895-10 - Arc Welders, Electric Driven
895	895-25	895-25 - Electric Spot Welder
895	895-27	895-27 - Electric Welding Torch, Flameless
906	906-92	906-92 - Utilities (Gas, Steam, Electric) - Architectural
910	910-82	910-82 - Wiring and Other Electrical Maintenance and Repair Services
914	914-38	914-38 - Electrical
918	918-97	918-97 - Utilities: Gas, Water, Electric Consulting
925	925-29	925-29 - Electric Utility Protection and Control Engineering
925	925-31	925-31 - Electrical Engineering (Incl. Cogeneration Design Services)
925	925-50	925-50 - Hydroelectric Engineering
925	925-95	925-95 - Utilities (Gas, Steam, Electric)/Engineering
928	928-38	928-38 - Electrical (Alternator/Generator, Battery, Ignition, Etc.)
929	929-61	929-61 - Motor Rewinding and Repairing, Electric
936	936-25	936-25 - Electrical Equipment Maintenance and Repair
936	936-37	936-37 - Gates, Electric (Card Reader, Etc.) Maintenance and Repair
936	936-77	936-77 - Substation/High Voltage (Electrical) Maintenance and Repair
936	936-82	936-82 - Tool Maintenance and Repair, Electric
940	940-54	940-54 - Power Supply Installation, Electric
940	940-55	940-55 - Power Supply Maintenance and Repair, Electric
941	941-21	941-21 - Blade Maintenance and Repair, Electric Power Generator
961	961-65	961-65 - Scanning and Testing for Electrical Hot-Spots, Etc.
961	961-83	961-83 - Utility Services, Electric
967	967-37	967-37 - Electrical & Electronic Products (Incl. Computers & Peripher)
968	968-48	968-48 - Inspection Services, Electrical Instrumentation and Control

981	981-30	981-30 - Electrical Equipment and Supply Rental or Lease
992	992-39	992-39 - Electrical Systems Testing Services
992	992-40	992-40 - Electronic and Electrical Cable Testing Services
998	998-37	998-37 - Electrical Supplies

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Commodity Code Search by Keyword View

Please enter a keyword and click submit to search by commodity item descriptions.
Otherwise, switch to the [category and class](#) view.

electrical

Class #	Item #	Description
060	060-36	060-36 - Electrical Accessories:Alternators,Regulators, Starters,etc.
060	060-37	060-37 - Electrical Parts (Not Ignition) (Not Otherwise Classified)
075	075-02	075-02 - Alarm Systems, Visual/Audio For Electrical/Mechanical Doors
120	120-36	120-36 - Electrical Accessories and Parts, Marine
175	175-49	175-49 - Interval Timers and Actuators, Electrical and Mechanical
200	200-91	200-91 - Work Clothes, Arc Rated for Electrical Work
280	280-00	280-00 - Electrical Cables and Wires (Not Electronic)
285	285-00	285-00 - Electrical Equipment and Supplies (Except Cable)
285	285-09	285-09 - Cabinets, Electrical Service Entrance
285	285-15	285-15 - Coatings, Protective, Electrical
285	285-25	285-25 - Current Collection Equipment and Accessories, Electrical
285	285-69	285-69 - Misc. Electrical Equipment and Supplies (Not Classified)
290	290-80	290-80 - Solar Powered Electrical Systems For Battery Charging, Etc.
290	290-95	290-95 - Wind Electrical Generating Systems and Accessories
425	425-42	425-42 - Filing Systems, Mobile, High Density (Electrical & Mechanica
450	450-25	450-25 - Cords, Power, Electrical
465	465-29	465-29 - Electrical Safety Analyzers (For Current Leakage Detection)
557	557-25	557-25 - Electrical Accessories and Parts (Not Lighting)
559	559-40	559-40 - Electrical Accessories and Parts (Not Lighting)
760	760-27	760-27 - Electrical Accessories, Heavy Equipment: Alternators, Etc.
832	832-26	832-26 - Tape, Electrical
832	832-36	832-36 - Tape, Insulating, All Types (Except Electrical)
832	832-40	832-40 - Tape, Insulating, Electrical
910	910-82	910-82 - Wiring and Other Electrical Maintenance and Repair Services
914	914-38	914-38 - Electrical

925	925-31	925-31 - Electrical Engineering (Incl. Cogeneration Design Services)
928	928-38	928-38 - Electrical (Alternator/Generator, Battery, Ignition, Etc.)
936	936-25	936-25 - Electrical Equipment Maintenance and Repair
936	936-77	936-77 - Substation/High Voltage (Electrical) Maintenance and Repair
961	961-65	961-65 - Scanning and Testing for Electrical Hot-Spots, Etc.
967	967-37	967-37 - Electrical & Electronic Products (Incl. Computers & Peripher)
968	968-48	968-48 - Inspection Services, Electrical Instrumentation and Control
981	981-30	981-30 - Electrical Equipment and Supply Rental or Lease
992	992-39	992-39 - Electrical Systems Testing Services
992	992-40	992-40 - Electronic and Electrical Cable Testing Services
998	998-37	998-37 - Electrical Supplies

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Commodity Code Search by Keyword View

Please enter a keyword and click submit to search by commodity item descriptions. Otherwise, switch to the [category and class](#) view.

construction

Search

Reset

Class #	Item #	Description
150	150-07	150-07 - Boxes, Shoring (For Construction Worker Protection)
150	150-10	150-10 - Construction Materials (Not Otherwise Classified)
155	155-05	155-05 - Barriers and Enclosures, Construction
155	155-38	155-38 - Field Offices and Sheds, Construction Type
285	285-46	285-46 - Lamps: Construction Equipment, and Miniature
330	330-55	330-55 - Fencing, Temporary (For Construction, Industrial, Etc.)
540	540-92	540-92 - Timbers, Construction Type (Laminated, Treated, Untreated)
545	545-31	545-31 - Industrial & Construction Machinery, Equip, Components, Parts
670	670-53	670-53 - Pipeline Equipment/Tools (For Construction/Laying Pipeline)
801	801-60	801-60 - Signs: Construction (Including Roll-Up Type Message Signs)
906	906-38	906-38 - General Construction - Architectural
909	909-00	909-00 - Building Construction Services, New
909	909-10	909-10 - Airport Facility Construction
909	909-16	909-16 - Athletic Facility Construction
909	909-21	909-21 - Building Construction, Industrial (Warehouse, Etc.)
909	909-22	909-22 - Building Construction, Non-Residential (Office Bldg., Etc.)
909	909-23	909-23 - Building Construction, Residential (Apartments, Etc.)
909	909-24	909-24 - Building Construction, Commercial and Institutional
909	909-25	909-25 - Building Construction, Prefabricated (All Types)
909	909-26	909-26 - Building Construction, Agricultural
909	909-27	909-27 - Building Construction, Educational
909	909-28	909-28 - Building Construction, Medical
909	909-29	909-29 - Building Construction, Religious
909	909-30	909-30 - Building Construction (Not Otherwise Classified)
909	909-31	909-31 - Building Construction, Sustainable, Green

909	909-54	909-54 - Home Construction, Single Family
909	909-75	909-75 - Site Clean-up, Post-Construction
909	909-77	909-77 - Special Construction: Observatory, Security, Rooms, Etc.
912	912-00	912-00 - Construction Services, General
912	912-20	912-20 - Construction, Fire Protection (Includes Fire Escapes)
912	912-21	912-21 - Construction, Energy Related (All Types)
912	912-22	912-22 - Construction, Equestrian Arena
912	912-23	912-23 - Construction, General (Digging, Ditching, Road Grading, etc.)
912	912-25	912-25 - Construction, Golf Course
912	912-26	912-26 - Construction, Hike and Bike Trail
912	912-27	912-27 - Construction, Irrigation System
912	912-29	912-29 - Construction, Oil and Gas Refinery
912	912-30	912-30 - Construction, Power Plant
912	912-31	912-31 - Construction, Statues and Monuments
912	912-32	912-32 - Construction, Street Lighting
912	912-33	912-33 - Construction, Swimming Pool
912	912-35	912-35 - Construction, Tennis/Sports Court
912	912-38	912-38 - Construction Services, Hazardous Waste (Incl. Site Management)
912	912-75	912-75 - Quality Control Testing Services for Construction
913	913-00	913-00 - Construction Services, Heavy
913	913-10	913-10 - Construction: Airport Roadway, Runway and Taxiway
913	913-13	913-13 - Construction, Bridge and Drawbridge-Includes Reconstruction
913	913-15	913-15 - Construction, Canal or Aqueduct
913	913-16	913-16 - Construction, Communication Equipment-Includes Antenna Tower
913	913-19	913-19 - Construction, Curb and Gutter (Maintenance, Repair, Removal)
913	913-23	913-23 - Construction, Defense and Military Structure
913	913-27	913-27 - Construction, Highway and Road
913	913-36	913-36 - Construction, Parking Lot and Alley
913	913-38	913-38 - Construction, Chilled Water Pipe Installation
913	913-39	913-39 - Construction, Pipe Culvert
913	913-40	913-40 - Construction, Pipeline
913	913-41	913-41 - Construction, Power Line (Installation, Maintenance, Repair)
913	913-44	913-44 - Construction, Railroad
913	913-45	913-45 - Construction, Sewer and Storm Drain
913	913-47	913-47 - Construction, Sidewalk and Driveway (Pedestrian and Ramps)
913	913-48	913-48 - Construction, Special Foundation
913	913-50	913-50 - Construction, Street - Major/Residential (Reconstruction)

913	913-55	913-55 - Construction, Tunnel
913	913-56	913-56 - Construction, Utility/Underground Projects
913	913-57	913-57 - Construction, Vaulted Sidewalk
913	913-58	913-58 - Construction, Viaduct (Includes Reconstruction)
913	913-59	913-59 - Construction and Upgrades, Wastewater Treatment Plant
913	913-60	913-60 - Construction, Water System/Plants, Main and Service Line
914	914-00	914-00 - Construction Services, Trade (New Construction)
914	914-28	914-28 - Cleaning, Interior/Exterior, New Construction
914	914-84	914-84 - Trade Services, Construction (Not Otherwise Classified)
918	918-31	918-31 - Construction Consulting
925	925-44	925-44 - General Construction: Management, Scheduling, Etc.
929	929-31	929-31 - Construction Equipment Maintenance and Repair (Not Listed)
936	936-48	936-48 - Industrial Equipment (Not Construction, Repair, HVAC) Repair
940	940-00	940-00 - Equipment, Maintenance, Repair, Construction - Railroad
940	940-29	940-29 - Construction, Elevated Transit Station (Including Repair)
940	940-31	940-31 - Construction, Rail Station/Shop (Including Repair)
940	940-33	940-33 - Construction, Subway and Subway Station Maintenance/Repair
940	940-34	940-34 - Construction, Transit Facility, Other (Maintenance/Repair)
940	940-65	940-65 - Railroad Construction at Street Intersection (Maintenance)
940	940-85	940-85 - Tower Construction
940	940-88	940-88 - Track Construction and Inspection
940	940-90	940-90 - Tram Construction and Maintenance Services
958	958-26	958-26 - Construction Management Services
959	959-00	959-00 - Marine Construction Services; Equipment Maintenance/Repair
959	959-26	959-26 - Breakwater Construction, Maintenance, and Repair
959	959-34	959-34 - Construction Services: Boats, Barges, Ferries, Ships, Etc.
959	959-35	959-35 - Construction Services, General (Marine)
959	959-39	959-39 - Dam and Levee Construction, Maintenance, Management/Repair
959	959-65	959-65 - Reef Construction Services Including Maintenance and Repair
959	959-90	959-90 - Waterfront Construction Services-Piers, Docks, Decking, Etc.
962	962-18	962-18 - Cable Construction, Installation, Maintenance (Fiber Optic)
968	968-47	968-47 - Inspection Services, Construction Type
975	975-24	975-24 - Construction Equipment (Not Classified) Rental or Lease
975	975-83	975-83 - Tractors, Industrial and Construction, Rental or Lease
988	988-63	988-63 - Park Area Construction/Renovation

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Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Advance Electric Company, Inc.

2 Business name/disregarded entity name, if different from above
Advance Electric Company, Inc.

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC C Corporation S Corporation Partnership Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
10500 Highway 178

6 City, state, and ZIP code
Olive Branch, MS 38654-8186

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number

				-			-			
--	--	--	--	---	--	--	---	--	--	--

or

Employer identification number

6	2	-	1	2	0	5	5	8	9
---	---	---	---	---	---	---	---	---	---


Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶  Date ▶ 2/2/2020

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*

- Form 1099-INT (interest earned or paid)

**GERMANTOWN MUNICIPAL SCHOOL DISTRICT
INVITATION TO BID
GMSD BID #FY2020-05
Farmington Elementary Gymnasium
Audio Visual Upgrade
CERTIFICATION OF UNDERSTANDING AND AGREEMENT**

In compliance with this Invitation to Bid, in consideration of the detailed description attached hereto; and subject to all conditions thereof, the undersigned agrees, if this bid be accepted to furnish any or all of the items upon which prices have been quoted in accordance with the specifications applying at the price set opposite each item.

The undersigned further agrees, if awarded an order or contract, to indemnify, protect, defend and hold harmless Germantown Municipal School District, its Board Members, agents and employees from all judgments, claims, suits or demands for payment that may be brought against Germantown Municipal School District, its agents and employees arising out of the use of any product or article that is provided pursuant to the bid.

The bidder further agrees to indemnify, protect, defend and hold harmless Germantown Municipal School District, its Board Members, agents and employees from all judgments, claims, demands for payments, or suits or actions of every nature and description brought against the aforementioned alleging injuries or damages sustained by any person arising out of or in the course of the bidder performing or failing to perform the service and/or providing or failing to provide the goods related to this Bid.

I further attest and agree to immediately notify the Procurement Analyst, Germantown Municipal School District, if either I or the entity I represent can no longer make the foregoing certification. I understand that failure to notify the District may invalidate any and all agreements I have with the District.

I agree and certify my understanding of the requirements of the below:

The Contractor Licensing Act of 1994 of the General Assembly of the State of Tennessee and Amendments thereto, Tennessee Code Annotated (T.C.A.), Title 62, Chapter 6, Section 62-6-119 requires that all contractors must be licensed contractors in the State of Tennessee. Companies responding to this bid shall provide, in accordance to TCA, Title 62, Chapter 6, Section 62-6-119, Paragraph (b), **"...name, license number, expiration date thereof, and license classification of the contractors applying to bid or the prime contract and for the masonry contract where the total cost of the masonry portion of the construction project exceeds one hundred thousand dollars (\$100,000), materials and labor, electrical, plumbing, heating, ventilation, and air conditioning contracts, appear on the outside of the envelope containing the bid or in the submission of an electronic bid except when the bid is in an amount less than twenty-five thousand dollars (\$25,000). Only one (1) contractor in such classification may be listed. Prime contractor bidders who are to perform the masonry portion of the construction project which exceeds one hundred thousand dollars (\$100,000), material and labor, the electrical, plumbing, heating, ventilation and air conditioning must be so designated upon the outside of the envelope or in the electronic bid. Failure of any bidder to comply therewith shall void such bid and such bid shall not be considered. It is the duty and responsibility of the awarding person or entity who received the envelope containing the bid or the electronic bid to verify only the completeness of the required licensure information. Prior to the opening of the envelope or acceptance of an electronic bid, the names of all contractors listed thereon or therein shall be read aloud at the official bid opening and incorporated into the bid. Prior to awarding a contract, the awarding person or entity and its authorized representatives shall verify the accuracy, correctness and completeness of the information required hereby. The failure of any bidder to comply with all of the provisions hereof shall automatically disqualify such bid. However, bids administered by the Tennessee Department of General Services shall require that the information be furnished within the bid or bid document only. When the bid is less than twenty-five thousand dollars, (\$25,000), the name of the contractor only may appear on the outside of the envelope containing the bid or in the electronic bid document, and upon opening the envelope or review of the electronic bid, if such bid is in excess of twenty-five thousand (\$25,000), the same shall automatically be disqualified.**

Germantown Municipal School District reserves the right to require a Performance, Materials and Labor Bond from the successful proposer. In such an event the document cost for the Performance, Materials and Labor Bond will be reimbursed to the successful proposer. If a notarized Performance, Materials and labor Bond is required by the Owner the notarized Performance, Materials and Labor Bond must be from an insurance company licensed in the State of Tennessee for 100% of the contract amount awarded. If required, the notarized Performance, Materials and Labor Bond must be provided to:

Mr. Josh Cathey, Deputy Superintendent
 Germantown Municipal School District
 3350 S. Forest Hill Irene Road
 Germantown, TN 38138

State the cost per \$1000.00 for Performance, Materials and Labor Bond, if required: \$8.75/per \$1000

The successful Bidder shall be prohibited from discriminating against any individual on the basis of race, color, national origin (including ancestry, or any other subcategory or national origin recognized by applicable law), religion, sex (including any subcategory of sex recognized by applicable law), age, disability, veteran status, genetic information, or any other basis protected by applicable law.

Germantown Municipal School District encourages qualified minority and/or women-owned businesses to submit bids.

Germantown Municipal School District offers educational and employment opportunities without regard to race, color, national origin (including ancestry, or any other subcategory or national origin recognized by applicable law), religion, sex (including any subcategory of sex recognized by applicable law), age, disability, veteran status, genetic information, or any other basis protected by applicable law.

Advance Electric Company Inc.

 COMPANY NAME
 10500 Highway 178

 ADDRESS
 Olive Branch, MS 38654

 CITY STATE ZIP

TERMS: Net 30 Days DELIVERY: Days A.R.O.
 662-895-6335 662-895-6361

 PHONE FAX
 Edward J. Odom, President eodom@advance-electric.net

 EMAIL ADDRESS

Name and Signature below certifies that you understand and agree to all information contained in this bid.

Edward J. Odom, President

 AUTHORIZED REPRESENTATIVE (PRINT)

3/24/2020

 DATE

GERMANTOWN MUNICIPAL SCHOOLDISTRICT
BID CERTIFICATION SIGNATURE PAGE
Germantown Municipal School District
3350 South Forest Hill Irene Rd.
Germantown, TN 38138

BID # GMSD FY2020-05

BID TITLE: Farmington Elementary Gymnasium Audio Visual Upgrade

This response is submitted in accordance with all documents and provisions of the specified Bid Number and Title detailed above. By my signature below, I accept the terms and conditions as incorporated into this bid. As the undersigned, I certify I am authorized to sign and submit this response for the Contractor.

Federal identification Number 62-1205589	Contractor's License No. 24805	Addtl. License Nos. (if Required)	
Company Name Advance Electric Company Inc.		State of Domicile Tennessee	
Mailing Address 10500 Highway 178	City Olive Branch	State MS	Zip Code 38654
Contractor or Authorized Representative's Printed Name Edward J. Odom, President		Phone Number (with Area Code) 662-895-6335	
E-Mail Address eodom@advance-electric.net		Fax Number (with Area Code) 662-895-6361	

By signing, the contractor acknowledges his/her responsibility for this bid, and that he/she will comply with all the terms, conditions, and specifications of this bid.

Contractor or Authorized Representative's Signature 	Date Signed March 18, 2020
--	-------------------------------

If **not domiciled** in the State of Tennessee, please provide an address where business is conducted in the State of Tennessee, if applicable:

By signing, the contractor acknowledges his/her responsibility for this bid, and that he/she will comply with all the terms, conditions, and specifications of this bid.	Contractor or Authorized Representative's Signature	Date Signed	If not domiciled in the State of Tennessee, please provide an address where business is conducted in the State of Tennessee, if applicable:
By signing, the contractor acknowledges his/her responsibility for this bid, and that he/she will comply with all the terms, conditions, and specifications of this bid.	Contractor or Authorized Representative's Signature	Date Signed	If not domiciled in the State of Tennessee, please provide an address where business is conducted in the State of Tennessee, if applicable:

This page must be signed with an original signature and returned with your BID documents.

ITB # GMSD BID #FY2020-05

**FARMINGTON ELEMENTARY Gymnasium Audio
Visual Upgrade**

GMSD Department of Operations

**Note: drawings are incorporated as part
of this bid.**

SPECIFICATIONS FOR FARMINGTON ELEMENTARY SCHOOL GYMNASIUM AUDIO/VISUAL UPGRRADE

GERMANTOWN MUNICIPAL
SCHOOL DISTRICT
2085 CORDES ROAD
GERMANTOWN, TN 38138



3/2/20

PREPARED BY:

DePOUW
ENGINEERING
ELECTRICAL LLC
DESIGN CONSULTANTS

9056 South Corporate Edge Dr.
Germantown, TN 38138
tel 901-754-2535
fax 901-754-2536
web: www.depouw.com



2117 HILLSHIRE CIRCLE, MEMPHIS, TN 38133, TELE. 901-761-3880

DATE: 3/2/20

TABLE OF CONTENTS

DIVISION 16 - ELECTRICAL SPECIFICATIONS		PAGES
SECTION 00310	BID FORM	2
SECTION 01010	SUMMARY OF WORK	6
SECTION 01200	PROJECT MEETINGS	2
SECTION 01340	SHOP DRAWINGS AND PRODUCT DATA	4
SECTION 01500	CONSTRUCTION FACILITIES AND TEMPORARY	3
SECTION 01600	MATERIAL AND EQUIPMENT	3
SECTION 01700	CONTRACT CLOSEOUT	3
SECTION 01710	CLEANING	2
SECTION 01720	PROJECT RECORD DRAWINGS	3
SECTION 11500	GYMNASIUM SCOREBOARD	4
SECTION 16010	ELECTRICAL GENERAL PROVISIONS	7
SECTION 16050	BASIC MATERIALS AND METHODS	6
SECTION 16170	GROUNDING AND BONDING	2
SECTION 16400	SERVICE AND DISTRIBUTION	3
SECTION 16500	LIGHTING AND LIGHTING CONTROL	2
SECTION 16930	GYMNASIUM AUDIO, VIDEO AND PRESENTATION LIGHTING	12

DIVISION 16 - ELECTRICAL DRAWINGS

DRAWING E0.1	LEGEND AND GENERAL NOTES
DRAWING E1.0	GYMNASIUM PLAN - LIGHTING
DRAWING E1.1	GYMNASIUM PLAN - POWER
DRAWING E2.0	PARTIAL RISER DIAGRAM
DRAWING AV.01	A/V/L BLOCK DIAGRAMS
DRAWING AV.02	DEVICE PLATE AND A/V RACK DETAILS
DRAWING AV.03	A/V/L SYSTEMS EQUIPMENT LAYOUT

SECTION 00310-BID FORM

The Base Bid includes all work shown on the plans and listed in the specifications.

BASE BID:

One Hundred Nineteen Thousand Seven Hundred Sixty-Seven Dollars and 00/100 Cents
(\$ 119,767.00) State amount in both words and figures.

ADD/ALTERNATE NO. 1:

Furnish and install gymnasium scoreboard in accordance to Specification Section 11500 – Gymnasium Scoreboard.

Twelve Thousand Nine Hundred Ninety Dollars and 00/100 Cents (\$ 12,990.00)
State amount in both words and figures.

Bidder understands that the Owner reserves the right to reject any or all bids and to waive any informalities in bidding.

The bidder agrees that his bid shall be good and may not be withdrawn for a period of ONE HUNDRED TWENTY (120) days after the scheduled closing time for receiving bids.

Upon receipt of written notice of acceptance of this bid, Bidder will submit the following documents within ten (10) days:

1. Executed formal contract (attached as Section 00510)
2. Executed performance bond (attached as Section 00610)
3. Certificates of insurance coverage per Section 00710 Article 20

The bid security attached in the sum of five percent (5%) of the bid is to become the property of the Owner in the event the contract, bond and insurance certificates are not executed within the time limit set forth, as liquidated damages for the delay and additional expenses to the Owner caused thereby.

Bidder acknowledges receipt of Addendum(s) Nos.

Addendum 1 - Dated March 19, 2020

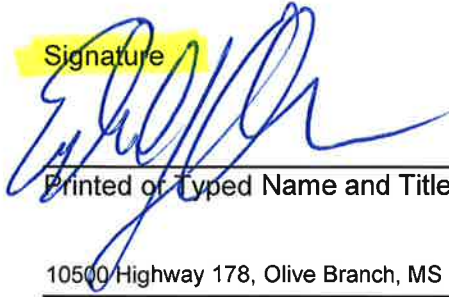
Respectfully submitted:

Advance Electric Company Inc.

Contractor's Name


Edward J. Odom, President

Signature



Printed or Typed Name and Title

10500 Highway 178, Olive Branch, MS 38654

Business Address

Seal Required - if bid is by a corporation

END OF SECTION

All bids must be received, and time stamped at Germantown Municipal School District Administrative Offices, 3350 South Forest Hill Irene Rd. Germantown, TN 38138, prior to stated bid opening date and time. Bids received after the specified date and time will be considered late and will not be opened.

All price quotations and related materials must be received in a sealed envelope. Time, date and nature of bid must be clearly marked on face of sealed envelope as well as appropriate Contractor's License information.

Advance Electric Company Inc.
10500 Highway 178
Olive Branch, MS 38654
License Number 24805
Expiration Date January 31, 2021
License Classification Unlimited; BC-22; CE

Jackie Saunders
Procurement Analyst
Germantown Municipal School
District
3350 Forest Hill Irene Rd.
Germantown, TN 38138

BID # GMSD FY2020-05
Farmington Elementary
Gymnasium Audio Visual
Upgrade
Tuesday, March 24, 2020 @
2:00 p.m. Central Time

CONTRACTOR'S QUALIFICATIONS & REFERENCES

All Contractors/vendors for these services must have adequate industry and professional qualifications. The District will confirm the below qualifications and references prior to awarding the Contract.

- 1. All contractors/vendors must be in business for a minimum of **at least three continuous years**.
- 2. Please note contractor license and qualifications(if applicable): ID: 24805, Unlimited; BC-22; CE

Legal Name of Company: Advance Electric Company Inc.

Street/Mailing Address: 10800 Highway 178, Olive Branch, MS 38654

Type of Entity (Corp., LLC, etc.): Corporation **State Est:** TN

Main Telephone No.: 662-895-6335 **Main Fax No.:** 662-895-6361

Number of Continuous Years in Business: 25+

Number of Employees Full-Time: 120+ **Part-Time:** 0

Name of the main contact person and project superintendent (if applicable) planned for this project (including qualifications, experience and technical skills):

Edward J. Odom, President - Advance Electric Company Inc.

Dewayne Adams, Project Manager/Supt. - Advance Electric Company Inc.

Cory Reaves, Project Supt. - Advance Electric Company Inc.

(See Information Sheet Attached)

Largest similar construction project completed from 2014 to present (if applicable):

- **Name of Customer and/or Project and Cost:** \$399,900.00
Germantown Performing Arts Center - Lighting Upgrades (Our Job 10653)

Project experience with renovations and/or building of similar projects:

- **Name of Customer and/or Project and Cost:** \$176,061.17
Houston High School Auditorium Renovations. GMSD Bid #FY2020-01 (Our Job 19917)

CONTRACTOR'S QUALIFICATIONS & REFERENCES
(continued)

REFERENCES (Provide three (3) references.)

- 1. Name:** City of Germantown - Great Hall and Conference Center Dimming - \$44,234.00 Bid No. COG2019-09
Date of Project (if applicable): November 2017
Specific Services Provided: Electrical for Great Hall and Conference Center Dimming System Upgrades

Primary Contact Name: City of Germantown, City Procurement Director, Lisa Piefer
Address: 1930 South Germantown Road, Germantown, TN 38138
Telephone: Ph: 901-757-7200, Fax: 901-757-7292
- 2. Name:** Barnes and Brower (GC) Jones and Theatre - HVAC upgrades - \$145,000.00
Date of Project (if applicable): 2019
Specific Services Provided: Electrical HVAC Upgrades for Jones and Theatre

Primary Contact Name: Ryan Barnes
Address: 3787 Old Getwell Road, Memphis, TN 38118
Telephone: Ph: 901-794-3481, Fax: 901-794-3482
- 3. Name:** FedEx Forum Lighting Control Upgrade - Memphis Grizzlies - \$551,935.00
Date of Project (if applicable): 2019
Specific Services Provided: Electrical - Lighting Control Project at FedEx Forum

Primary Contact Name: Dwight Johnson, Vice President of Arena Operations
Address: 191 Beale Street, Memphis, TN 38103
Telephone: Ph: 901-205-1501

Advance Electric Co., Inc.

Physical Location:

10500 Highway 178, Olive Branch, MS 38654

PH: 662-895-6335, FAX: 662-895-6361

Mission Statement and Customer Focus:

Advance Electric is a full-service electrical contractor that has been servicing the mid-south for over 30 years. We have a reputation for taking on a variety of commercial and industrial projects of all complexities and sizes.

The key to our success has always been quality workmanship, as well as customer service and support. With technicians on call 24/7, we strive to keep our customers up and running at all times.

In the field, our first priority is the safety of our employees and those around them. In addition to staying current on safety training, we are also a drug free/tobacco free work place.

Tennessee Contractors License:

ID Number 24805, Expiration: January 31, 2021

Principals of Company:

Edward J. Odom, President – Address: 10500 Hwy 178, Olive Branch, MS 38654

Justin Odom, Vice-President – Address: 10500 Hwy 178, Olive Branch, MS 38654

James D. Odom, Sec/Treas. – Address: 10500 Hwy 178, Olive Branch, MS 38654

Experienced Job Superintendent:

Dewayne Adams, dadams@advance-electric.net (Resume available upon request)

Other:

Advance Electric maintains a fleet of more than (55) vehicles and a vast array of job required equipment. With an employee base of about 100, we have adequate experience and job knowledge to complete projects on time and on budget.

Financial statement is available upon request.



Cory Wayne Reaves – Resume

Cory Reaves has been employed with Advance Electric Company, Inc. since October 2001.

He has worked as a Journeyman Electrician and is currently an active Project Manager/Lead Person. He currently holds electrical licenses in the states of Arkansas, Mississippi and Texas.

Cory Wayne Reaves brings years of experience and job knowledge to the projects that he participates in or manages.

Completed Projects:

Job 4156 – Univ. of MS N. Residential College – Electrical: Lighting, Circuits and Distribution, Temp Power and Underground Raceways. Approx. 1400 work hrs.

Job 6182 – Smith Doyle – MCIS Electrolyte – Electrical and Instrument work. Approx. 1000 work hrs.

Job 7315 – Thad Cochran, NCNP II – Electrical: Temp Power, Utility Manhole and Conduit Excavation and Install, Basement Branch Power, Conduit, Wire Install, Feeder Conduit, Utility Cable, Temp Generators, Transformers and Supervision of Project. Approx. 3,600 work hrs.

Job 9360 – Univ. of MS – Ole Miss Arena. Electrical: Temp Power, Light Fixtures, Site Lighting, Switch Gear and Panel Boards, Disconnects and Enclosure Breakers, Conduit and Wire. Approx. 3,100 work hrs.

Job 11106 – Univ of MS – Vaught Hemmingway North End Zone – Electrical: Supervision, Fixtures, Conduit and Boxes, Wire, Site Work and Trenching. Approx. 1,500 work hrs.

Job 13289 – Univ of MS – Oxford-Swayze Field Addition and Renovation – Electrical: Switchgear, High Voltage Cables, Communication Manhole and Pull Boxes, Underground and Above ground Conduits, Above ground wire. Approx. 400 wok hrs.

Job 13880 – Univ of MS – STEM Site Utility Relocation. Electrical: Supervision of project, Wire and Conduit, Transformer, Med Voltage to T-3, T-4, and T-5 Wire. MVS Lab and Equipment, Demo, Repair KVA Wire, Hume High Volt Duct Bank. Approx. 1,200 work hrs.

Job 13958 – FedEx Ground Hub-Olive Branch. Electrical: Temp Power, Site Lighting, Hub Expansion, Load Wing, New Panel. Approx. 450 work hrs.



Completed Projects (continued)

Job 15601 – FedEx WTC 90 Lab Consolidation. Electrical – Demo, Power, Lighting and Fire Alarm. Approx. 500 work hrs.

Job 16407 – Fed Ex Research and Development Facility. Electrical: Demo Lighting, Power and Fire Alarm. Approx. 650 work hrs.

Job 18031 – New Oxford Elementary School. Electrical: Project Manager for new elementary school. Job is still in progress.

Job 18433 – Oxford High School, fine Arts Building. Electrical: Project Manager for the Fine Arts Building. Job is still in progress.

Certifications include:

OSHA 30 Hour - Construction (4/2015)

OSHA 10 Hr – Construction (10/2008)

CPR, AED, and First Aid (2011)

Electrical Safe Work Practices (12/2014)

Safe Operation of Skid Steer Loader, Track Hoe, Back Hoe, Trencher, Mini Excavator (5/2013)

Elevated Lift Platform and Industrial Telescopic Boom Forklift Certification (2011)

Scissors/Telescopic Boom, Aerial Lift Certification (10/2008)

Qualified Rigger/Signal Person (8/2014)

Contact Info:

Cory Reaves – Cell Phone – 901-387-7334, Email: creaves@advance-electric.net

**State of Arkansas
Board of Electrical Examiners**

THIS IS TO CERTIFY

CORY REAVES

15299 HWY 5

ASHLAND, MS 38603

IS LICENSED AS:

Journeyman

Expires: 09/30/2019



J-10741

STATE OF TEXAS

CORY WAYNE REAVES

JOURNEYMAN ELECTRICIAN



LICENSE NUMBER 368274
EXPIRES 09/27/2019

TEXAS DEPARTMENT OF LICENSING AND REGULATION

No 2928

This Is To Certify That
CORY REAVES JE0685



Is Licensed to Pursue His Trade of
JOURNEYMAN ELECTRICIAN

in Southaven, Mississippi for the Year of 2019

12/31/2019
Exp. Date

By James Gentry
Building Official



certifies that

CORY REAVES

has successfully completed

OSHA 30 Hour Construction

and has earned 3 IACET CEUs and 30.3 Contact Hours.

This course was developed and presented by ClickSafety.com, Inc.



I confirm that I personally took the course listed above.

12373600
SERIAL NUMBER

4/24/2015
COMPLETION DATE

30.25 HOURS
COURSE DURATION

STUDENT SIGNATURE

As an Authorized OSHA Outreach Training Provider, ClickSafety will ensure that this OSHA Outreach Training course was completed in accordance with OSHA Outreach Training Program requirements. ClickSafety will document this date to the OSHA Authorizing Training Organization. Upon successful review of the documentation, ClickSafety will provide each student their DOI OSHA card within 90 days of the completion date of the OSHA course.

Certificate of Completion

The undersigned participant has completed 8 hours of training with TEGG.

Electrical Safe Work Practices Seminar

Olive Branch, MS

Date of attendance: December 8, 2014

Cory Reaves

Signature of Seminar Participant

B SM

Brian Myers, Senior Vice President

Joseph D. Gierlach, Jr.

Joe Gierlach, Vice President Technical Training and Support

TEGG[®]
SERVICE

OSHA

002130217



Department of Labor
Occupational Safety and Health Administration

CORY REAVES

Completed a 10-hour Occupational Safety and Health

Construction Safety & Health

[Signature]

[Signature]
(Date)



Cory W. Reaves

Qualified Rigger / Signal Person
Qualified to perform rigging work engaged in lifting single loads. Other than rigging for special lifts, or the erection, dismantling or reconfiguring of cranes. Qualified person trained to communicate hand, voice guidance and radio transmitted signals to crane operators in hoisting & placement.

Instructor *[Signature]*
Date: August 21, 2014
Edwin G. Myers

601-930-0273
00101

Fortier Loss Control Consultants Inc.
Certificate of Training
CORY REAVES

ADVANCE ELECTRIC
COMPLETED TRAINING AND IS
CERTIFIED IN SAFE OPERATION OF THE
EQUIPMENT LISTED ON THE REVERSE

05/14/13
Date

[Signature]
Instructor

Fortier Loss Control Consultants Inc.
Certificate of Training

CORY REAVES

ADAVACE ELECTRIC
Has completed a course in:
SCISSORS/TELESCOPIC BOOM AERIAL LIFT
CERTIFICATION

10/28/08
Date

[Signature]
Instructor



Fortier Loss Control Consultants Inc.
Certificate of Training
CORY REAVES

**ADVANCE ELECTRIC
COMPLETED TRAINING AND IS
CERTIFIED IN SAFE OPERATION OF THE
EQUIPMENT LISTED ON THE REVERSE**

05/14/13
Date


Instructor

**Skid Steer Loader
Track Hoe
Back Hoe
Trencher
Mini Excavator**



Fortier Loss Control Consultants Inc.
Certificate of Training

CORY REAVES

ADVANCE ELECTRIC

Has completed a course in:

ELEVATED LIFT PLATFORM CERTIFICATION

12/06/2011

Date

C. Reaves

Instructor



Fortier Loss Control Consultants Inc.
Certificate of Training

CORY REAVES

ADVANCE ELECTRIC

Has completed a course in:

**INDUSTRIAL/TELESCOPIC BOOM FORKLIFT
CERTIFICATION**

12/06/2011

Date

C. Reaves

Instructor

Certification
Card

BasicPlus

2010

*CPR, AED, and First Aid
For Adults*

Cory Reeves

has successfully completed and competently performed
the required knowledge and skill objectives for this program.

MEDIC
First Aid

Walter K. Buehler

Authorized Instructor (Print Name)

31297

Registry No.

12/16/2011

Class Completion Date

12/16/2013

Expiration Date

9013883517

Training Center Phone No

120576

Training Center ID

This card certifies the holder has demonstrated the required knowledge and skill objectives to a currently authorized MEDIC First Aid instructor. Certification does not guarantee future performance, or imply licensure or credentialing. Course content conforms to the 2010 AHA Guidelines for CPR and ECC, and other evidence-based treatment recommendations. Certification period may not exceed 24 months from class completion date. More frequent refreshment of skills is recommended.



ADVANCE ELECTRIC CO., INC.

351377

ID NUMBER: 24805
LIC STATUS: ACTIVE
EXPIRATION DATE: January 31, 2021

**BOARD FOR LICENSING CONTRACTORS
CONTRACTOR**

THIS IS TO CERTIFY THAT ALL REQUIREMENTS
OF THE STATE OF TENNESSEE HAVE BEEN MET

ADVANCE ELECTRIC CO., INC.
10500 HWY 178
OLIVE BRANCH, MS 38654

State of Tennessee

351377 1377612

BOARD FOR LICENSING CONTRACTORS

CONTRACTOR

ADVANCE ELECTRIC CO., INC.

This is to certify that all requirements of the State of Tennessee have been met.

ID NUMBER: 24805
LIC STATUS: ACTIVE
EXPIRATION DATE: January 31, 2021
UNLIMITED; AC-22; CE



IN-1313
DEPARTMENT OF
COMMERCE AND INSURANCE



**MEMPHIS AND SHELBY COUNTY
BUSINESS TAX LICENSE**

RECEIPT NUMBER	191011826
LICENSE NUMBER	795666587
THIS LICENSE EXPIRES	11/15/2020
CLASSIFICATION	4

OWNER(S)	
ADVANCE ELECTRIC CO INC	

BUSINESS LOCATION ADDRESS	
10500 HIGHWAY 178	
OLIVE BRANCH, MS 38654	

**MUST DISPLAY IN A CONSPICUOUS
PLACE**

ADVANCE ELECTRIC COMPANY

**10500 HIGHWAY 178
OLIVE BRANCH, MS 38654**

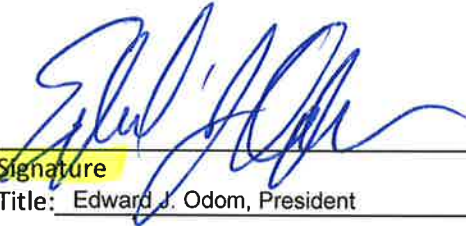
DRUG AND ALCOHOL TESTING ACKNOWLEDGEMENT STATEMENT AND AFFIDAVIT

Comes Edward J. Odom, President, for and on behalf of

(Printed Name of Principal Officer of Company)

Advance Electric Company, Inc., the "Company" and makes oath that:

(i) the Company has received a copy of the relevant portions of Germantown Municipal School District Vendor Registration Packet and Policies; (ii) the Company understands that it must have a drug and alcohol policy in effect for its employees.

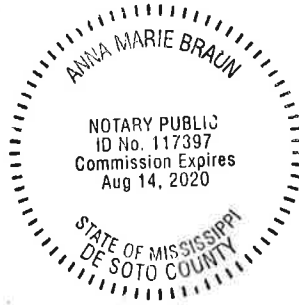

Signature
Title: Edward J. Odom, President

Sworn to and subscribed before me, a Notary Public, this 24 day of March 2020, ~~2019~~


Notary Public Anna Marie Braun

My Commission Expires:


August 14, 2020



**Germantown Municipal School District
Bidder's Certification of Compliance with Iran Divestment Act
TCA § 12-12-101 et seq.**

Comes Edward J. Odom, President, for and on behalf
(Printed name of Principal Office of Company)
Advance Electric Company Inc., (the "Company") and, after being duly
authorized by the Company so to do, makes oath that:

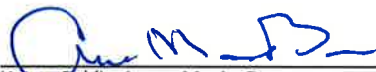
By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to the Iran Divestment Act, TCA § 12-12-106.



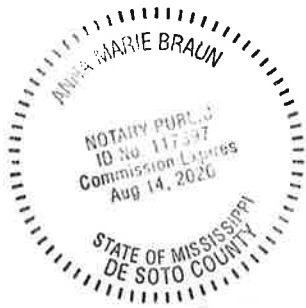
Signature
Edward J. Odom, President

Title

Sworn to and subscribed before me, a Notary Public, this 24 day of March, 2020.



Notary Public Anna Marie Braun
My Commission Expires:
August 14, 2020



THE AMERICAN INSTITUTE OF ARCHITECTS

Casualty and Surety Company of America



AIA Document A310

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we Advance Electric Co., Inc. as Principal, hereinafter called the Principal, and Travelers Casualty and Surety Company of America as Surety, hereinafter called the Surety, are held and firmly bound unto Germantown Municipal School District as Obligee, hereinafter called the Obligee, in the sum of Five Percent of Amount Bid Dollars (\$ 5%),

for the payment of which sum and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for Farmington Elementary School Gymnasium Audio Visual Upgrade GMSD Bid #FY2020 Farmington Elementary, 2085 Cordes Road, Germantown, TN 38138

NOW, THEREFORE, if the Obligor shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents, good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contractive such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty herebetween the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise it shall remain in full force and effect.

Signed and sealed this 24th day of March, 2020.

[Signature] (Witness)

Advance Electric Co., Inc.

[Signature] (Principal)

Fred [Signature] (Title) & President

Travelers Casualty and Surety Company of America (Surety)

[Signature] (Title) Joseph Madden III, Attorney-in-Fact

[Signature] (Witness)

Nicole Lovett