

Johnson City Board of Education Special Meeting

August 3, 2026 5:00 PM

Central Office

1. CALL TO ORDER AND PURPOSE OF MEETING

1.A. Review Policies

- 1.A.1. 1.403 - Agendas
- 1.A.2. 2.100 - Fiscal Management Goals and Objectives
- 1.A.3. 4.213 - Family Life Education
- 1.A.4. 4.215 - Instructional Use of Digital Devices
- 1.A.5. 4.301 - Interscholastic Athletics
- 1.A.6. 4.600 - Grading System
- 1.A.7. 5.303 - Personal and Professional Leave
- 1.A.8. 5.600 - Staff Rights & Responsibilities
- 1.A.9. 6.202 - Home Schools
- 1.A.10. 6.205 - Student Assignment
- 1.A.11. 6.303 - Questioning Students and Searches
- 1.A.12. 6.306 - Disruption of School and Student Activities
- 1.A.13. 6.318 - Admission of Suspended or Expelled Students

2. ADJOURNMENT

Johnson City Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Agendas	Descriptor Code: 1.403	Issued Date: 01/05/24
		Rescinds: 1.403	Issued: 01/03/22

The Executive Committee of the Board of Education shall be responsible for reviewing and developing the final agenda for each board meeting at least one (1) week prior to the Board meeting. Any Board member may place items on the agenda for discussion. The particular order may vary from meeting to meeting in keeping with the business at hand.

For a regular Board meeting, the agenda (which shall include the consent agenda), together with supporting materials, shall be distributed to board members at least four (4) days prior to the scheduled date of the meeting. The agenda shall be available for public inspection and/or distribution when it is distributed to the board members. **The final agenda, together with supporting materials, shall be published on the school district website no later than forty-eight (48) hours prior to the regular board meeting.**

At the beginning of each meeting the Board shall, by a majority vote, approve the agenda for the meeting, which may involve the addition to or deletion of items previously included on the agenda. The Board, however, shall not revise board policies or adopt new ones, unless such action has been scheduled.

Staff members or citizens of the district may suggest items for the agenda.

Items under consideration for inclusion on the agenda must be received in the Superintendent of Schools' office two (2) weeks prior to the scheduled date of the meeting. The person(s) requesting an item on the agenda shall forward any background information to the Superintendent of Schools' office so that the material will be included in the delivery to the board members prior to the meeting.

CONSENT AGENDA

While developing the agenda, the Chair and Superintendent of Schools shall identify routine or non-controversial items to be placed on the consent agenda, which shall become a part of the regular agenda. If any member objects to including an item on the consent agenda, that item shall be moved to the regular agenda as an action item requiring discussion. The remaining consent items shall be adopted in a single vote without discussion.

TIMED AGENDA

The Executive Committee may assign to each item a certain amount of time determined to be sufficient for disposing of each item on the agenda.

ANNUAL AGENDA

- 1 At the beginning of each fiscal year, the Board shall adopt an annual planning calendar, stating month-
- 2 by-month actions required by law and those required to carry out the Board's annual goals and
- 3 objectives and the State Board of Education's performance standards.

Cross References

Appearances Before the Board 1.404

Johnson City Board of Education

Monitoring: Review: Annually, in January	Descriptor Term: Fiscal Management Goals and Objectives	Descriptor Code: 2.100	Issued Date: 04/07/25
		Rescinds: 2.100	Issued: 06/04/24

The Board of Education shall practice sound fiscal management procedures which guarantee maximum use of all resources provided.¹

In fiscal management, the Board seeks to achieve the following goals:

1. To engage in advance planning, with broad-based staff and community involvement;
2. To establish levels of funding which will provide quality education for the system's students;
3. To use the available techniques for budget development and management;
4. To provide timely and appropriate information to all staff with fiscal management responsibilities; and,

To establish efficient procedures for accounting, reporting, purchasing and delivery, payroll, payment of vendors and contractors, **internal controls** and all other areas of fiscal management.

RESERVE FUNDS

The Board recognizes the need to maintain an operating reserve in the General Purpose School fund for the following purposes:

- Hold adequate working capital to meet cash flow needs during the fiscal year
- Reduce the need for short term borrowing
- Serve as a safeguard for unanticipated expenses
- Show fiscal responsibility to maintain a high credit rating which will help reduce future borrowing costs

The Board shall place emphasis on maintaining an unrestricted fund balance in the General Purpose School Fund to an amount equal to approximately 16 percent of the General Fund Operating budget expenditures. This represents approximately two (2) months of operating expenditures.

At the close of each budget year any excess of revenues over expenditures that will increase the cumulative unrestricted fund balance above the established target amount will be recorded as a restricted reserve account available for appropriation by the Board for one-time expenditures.

Legal References

1. [*Internal School Funds Manual, Section 3-1*](#)

Cross References

School District Goals 1.700

Johnson City Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Family Life Education	Descriptor Code: 4.213	Issued Date: 04/06/26
		Rescinds: 4.213	Issued: 08/05/24

A family life education program shall be implemented within the school system in compliance with state law.¹

Each semester, parents/guardians of students enrolled in a course that includes family life education will have the opportunity to review a printed copy of the materials at the school. A parent/guardian who chooses not to have a student participate in the family life education program shall submit such request in writing to the principal. A student who is excused from the program shall be assigned alternative health activities and shall not be penalized academically.

FAMILY LIFE INSTRUCTION

The curriculum for the family life education program shall, in a manner that is age-appropriate and factually and medically accurate, include the following:²

1. Teach the skills needed to make healthy decisions in all aspects of marriage and family life;
2. Encourage sexual health by helping students understand how the whole person is affected by sexual activity as well as other risk behaviors;
3. Provide information about human reproduction, including conception, birth, and prenatal care, as well as the process of adoption and its benefits;
4. Provide information on the family unit and the responsibilities and consequences related to sexual activity, including the challenges of single teen parenting;
5. Promote only sexual risk avoidance through abstinence and the positive results of avoiding sexual activity;
6. Provide instruction on the detection, intervention, prevention, and treatment of child sexual abuse, including such abuse that may occur in the home, human trafficking in which a victim is the child, and internet crimes against children;
7. Provide instruction on the prevention of dating violence;
8. Encourage communication between parent(s)/guardian(s) and students;

9. Address the legal aspects of sexual activity with emphasis on the rights of the student; and
10. Include the presentation of a high-quality, computer-generated animation or high-definition ultrasound of a least three (3) minutes in duration that shows the development of the brain, heart, and other vital organs in early fetal development per state academic standards.³

Instruction in topics related to sexual activity are not age-appropriate for students in grades kindergarten through five (K-5) and shall not be taught as part of the family life curriculum. This does not prohibit instruction on detection, intervention, prevention, and treatment of child sexual abuse and human trafficking of children.⁴

The family life education program shall be reviewed annually to ensure that the prohibited items of instruction, as provided for in state law,⁵ are not included in the curriculum.

TRAINING ON INSTRUCTION

Personnel providing family life instruction shall receive training prior to presenting such instruction. Personnel shall conduct such instruction with maturity and discretion.

CHILD TRAFFICKING PREVENTION EDUCATION

Instruction on child trafficking prevention and awareness shall be provided for all students in grades K-12 in a manner that is age-appropriate, grade-appropriate, and advances each year through developmentally appropriate instruction and skill building.⁶

The Superintendent of Schools/designee shall develop a plan to implement child trafficking prevention education into the school system's health education instruction and present it to the Board for approval.

REPORTING²

At the beginning of each school year, the Superintendent of Schools/designee shall provide the contact information to the Department of Children's Services of each employee or trained professional providing instruction on family life curriculum related to child sex abuse, human trafficking, and internet crimes. The Superintendent of Schools/designee shall also report on the curriculum selected by the Board of Education.

Legal References

1. [TCA 49-6-1302](#)
2. [TCA 49-6-1304\(a\)](#); [TCA 49-6-1601\(g\)\(2\)](#)
3. [TCA 49-6-1304\(c\)](#)
4. [TCA 49-6-1304\(d\)](#)
5. [TCA 49-6-1304\(b\)](#)
6. [Public Acts of 2026, Chapter No. 744](#)

Click here to choose a school board.

Monitoring: Review: Annually, in November	Descriptor Term: Instructional Use of Digital Devices	Descriptor Code: 4.215	Issued Date:
		Rescinds:	Issued:

1 In-person, teacher led instruction shall be the primary mode of instruction for students in grades
2 kindergarten through five (K-5).

3 Digital devices shall be utilized in these grades only when there is a clear educational benefit,
4 including use for remediation purposes. Further, electronic assessments and instructional tools shall be
5 developmentally appropriate and aligned with state academic standards.

6 The Superintendent of Schools shall provide guidance to staff on appropriate use of technology for
7 these grades. The Superintendent of Schools/designee shall create a process for ensuring that digital
8 instruction complies with this framework and state law.

9 **SOCIAL MEDIA USE**

10 Students in grades kindergarten through five (K-5) are prohibited from accessing social media
11 platforms using district provided internet during the school day.

12 **COMMUNICATION WITH PARENTS/GUARDIANS**

13 At the beginning of each school year, the Superintendent of Schools shall ensure that principals
14 provide parent(s)/guardian(s) with information on digital device use in the classroom. This shall
15 include the types of devices used and the instructional purposes for such use.
16

Legal References

1. [Public Acts of 2026, Chapter No. 808](#)

Cross References

Use of the Internet 4.406

Johnson City Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Interscholastic Athletics	Descriptor Code: 4.301	Issued Date: 04/06/26
		Rescinds: 4.301	Issued: 09/04/25

No person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, be treated differently from another person, or otherwise be discriminated against in any athletic program of the school. Equal athletic opportunities shall be provided for members of both sexes.¹ Student athletes shall only be allowed to participate in athletic activities or events that align with the student's sex indicated on their original birth certificate.² The Superintendent of Schools/designee shall require the parent/guardian to provide the student's original birth certificate prior to participation in any interscholastic athletics. If the original birth certificate is not available or does not indicate the student's sex at the time of birth, the parent/guardian shall provide medical documentation showing evidence of the student's sex at birth.

Interscholastic athletics shall be administered as a part of the regular school program and shall be the principal's responsibility. Athletic schedules shall be filed in each school principal's office. The principal/designee must accompany all athletic teams on out of town trips.

The Board of Education approves transportation of teams to athletic events, however such transportation must comply with the procedures and guidelines in place for all student trips. In addition, the athletic department must pay its own mileage and other related expenses.

Bylaws of the Tennessee Secondary School Athletic Association shall regulate the operation and control of secondary athletics.³ The Superintendent of Schools shall develop a code of conduct for all coaches to follow in order to ensure the health and safety of athletes.⁴

Participation in interscholastic athletics or marching band shall not be substituted for the lifetime wellness graduation requirement.

INSURANCE & PHYSICAL EXAMINATIONS

In the event that the school's insurance provider does not extend coverage to an athlete, the athlete shall provide proof of independently secured catastrophic coverage and liability coverage, with the school system as a named insured, of not less than the limits set forth in state law.⁵ It shall be the responsibility of the parent(s)/guardian(s) to provide health and hospitalization insurance for all students participating in interscholastic athletics.

Prior to participation in interscholastic athletics, every student shall complete an annual physical examination.⁶ The parent(s)/guardian(s) of each student shall be responsible for covering the cost of the examination, and the signed parent/guardian permission form and medical release form shall be kept on file at the school.

SCHEDULING

1 No principal or teacher of any school under the control of the Board shall dismiss their school or any
2 group of students for the purpose of permitting them to practice for or play interscholastic athletics
3 within the regular school hours of any school day of the week without written permission from the
4 Board.⁷ This does not prevent the inclusion of regular physical education classes in the daily school
5 program.

6 Students shall not be required to attend a school athletic event, or event related to participation on a
7 school athletic team, if the event is on an official school holiday, observed day of worship, or religious
8 holiday. The student's parent or legal guardian shall notify the coach in writing three (3) full school
9 days prior to the event if there is a conflict.⁸

10
11 Any changes in the venue for home competitions must have prior approval of the Board. In case of an
12 emergency situation, the Superintendent of Schools may approve a venue change.

13 14 **SEVERE WEATHER⁴**

15 Severe weather is any type of weather that could impede the safety of any athlete by compromising the
16 playing conditions of the interscholastic sport. Severe weather includes, but is not limited to, thunder,
17 lightning, and extreme temperatures. When severe weather is forecasted, suspension of play shall be
18 discussed with all players, coaches, and officials, if applicable.

19 All coaches who oversee or participate in outdoor training, practice, or competition shall annually
20 complete a heat illness prevention course approved by the Tennessee Department of Health as well as
21 receive training on activity modifications based on environmental conditions.

22 **PROHIBITION AGAINST HAZING**

23 Coaches, employees, and volunteers of the school system shall not encourage, permit, condone, or
24 tolerate hazing activities.⁹

25 **HOME SCHOOL STUDENT PARTICIPATION¹⁰**

26 Home school students shall be permitted to participate in accordance with TSSAA, TMSAA, or other
27 governing body organizations' guidelines. If a school is not a member with these organizations, home
28 school students that are zoned for the school shall be permitted to participate in interscholastic athletics
29 to the same extent as other students.

30 **VIRTUAL SCHOOL STUDENT PARTICIPATION¹¹**

31 Virtual school students shall be permitted to participate in accordance with TSSAA ~~or~~ TMSAA, or
32 other governing body organizations' guidelines. If a school is not a member with these
33 organizations, virtual school students that are zoned for the school shall be permitted to participate in
34 interscholastic athletics to the same extent as other students.

PRIVATE SCHOOL STUDENT PARTICIPATION¹²

While students from private schools are permitted to try out for interscholastic athletics teams, this does not guarantee that they will make the team. As with all students, those from other schools shall only be admitted to the team subject to the independent decision of the coach or other relevant school official.

Private school students shall be permitted to participate in accordance with TSSAA, TMSAA, or other governing body organizations’ guidelines subject to the following conditions. These students must:

- **Attend a private school that is not a member with TSSAA or TMSAA and serves fewer than two-hundred (200) students in grades six through eight (6-8) or fewer than two hundred students in grades nine through twelve (9-12);**
- **Satisfy the eligibility requirements established by TSSAA, TMSAA, or other governing body organizations; and**
- **Reside within the geographic boundaries of the district.**

These students shall be permitted to participate in athletic programs not offered by the private school, but only in the middle or high school that they are zoned to attend.

Legal References

1. [34 CFR § 106.41; 20 USCA § 1681 *et seq.*](#)
2. [TCA 49-6-310\(a\)](#)
3. [TCA 49-6-3601](#)
4. [TCA 29-20-403](#)
5. [20 USCA § 1232h\(c\); TRR/MS 0520-01-13-.01\(1\)\(a\)](#)
6. [TCA 49-6-1002\(a\)](#)
7. [TCA 49-6-1002\(c\)](#)
8. [TCA 49-2-120](#)
9. [TCA 49-6-3050\(e\)\(1\)\(B\)](#)
10. [TCA 49-16-216](#)
11. [TCA 49-16-216](#)
12. [Public Acts of 2026, Chapter No. 893](#)

Cross References

Special Use of School Vehicles 3.402
Student Insurance Program 3.601

Extracurricular Activities 4.300

Attendance 6.200
Discrimination/Harassment 6.304
Disruption of School and Student Activities 6.306

Johnson City Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Grading System	Descriptor Code: 4.600	Issued Date: 04/06/26
		Rescinds: 4.600	Issued: 08/05/24

The Superintendent of Schools shall develop an administrative procedure to establish a system of grading and assessment for evaluating and recording student progress and to measure student performance in conjunction with board-adopted content standards for grades K-8. The grading/assessment system shall follow all applicable statutes and rules and regulations of the State Board of Education. The grading/assessment system shall be uniform system-wide at comparable grade levels, except that the Superintendent of Schools shall have the authority to establish and operate ungraded and/or unstructured classes in grades K-3 according to state rules and regulations.¹

The Superintendent of Schools shall submit a copy of the grading, reporting and assessment systems to the Board before the system is implemented. These guidelines shall be communicated annually to students and parents/guardians.

GRADING SYSTEM: GRADES THREE - EIGHT (3-8)¹

Subject-area grades for grades 3-8, excluding classes for high school credit, shall be expressed by the following letters with their corresponding percentage range:

- A (90-100)
- B (80-89)
- C (70-79)
- D (60-69)
- F (50-59)

Grading floors with a minimum above zero are not permitted.³ This grading system shall be uniform throughout the school system for each grade. ~~No grade lower than a 50 will be recorded for any 9-week term or semester.~~

GRADING SYSTEM: CLASSES FOR HIGH SCHOOL CREDIT²

Classes for high school credit shall use the uniform grading system established by the State Board of Education. **This shall also apply to students enrolled in eighth grade for the grades achieved on high school courses.** Using the uniform grading system, students' grades shall be reported for the purposes of application for post-secondary financial assistance administered by the Tennessee Student Assistance Corporation.

Subject-area grades for grades 9–12 shall be expressed by the following letters with their corresponding percentage range:

- A (90-100)

- 1 • B (80-89)
- 2 • C (70-79)
- 3 • D (60-69)
- 4 • F (0-59)

5 Advanced coursework grades will be calculated with additional percentage points to calculate the
6 semester average. Depending on the course taken, the following percentage points will be assigned:

- 7 • Honors Courses – three (3) percentage points;
- 8 • Local and Statewide Dual Credit, Capstone Industry Certification Aligned, and Dual
- 9 Enrollment Courses – four (4) percentage points; and
- 10 • Advanced Placement, Cambridge International, and College Level Exam Program (CLEP)–
- 11 five (5) percentage points.

12 **WEIGHTING FOR HONORS, NATIONAL INDUSTRY CERTIFICATION, ADVANCED**

13 **PLACEMENT, STATEWIDE DUAL CREDIT AND DUAL ENROLLMENT COURSES**

14 The uniform grading system will be used for student application for postsecondary assistance
15 administered by the Tennessee Student Assistance Corporation. For other purposes a grading system
16 based on quality points to calculate overall Grade Point Averages will be used.

- 17 • Add .5 point to the numerical quality point value corresponding to the final letter grade
- 18 received in an honors course;
- 19 • Add .75 point to the numerical quality point value corresponding to the final letter grade
- 20 received in a local or statewide dual credit, or capstone industry certification course ; and
- 21 • Add 1 point to the numerical quality point value corresponding to the final letter grade received
- 22 in an AP, Cambridge International, or dual enrollment.

23 Conduct grades are based on behavior and shall not be deducted from scholastic grades.

24 Attendance records will be used in determining the awarding of grades or the passing of a course or
25 promotion or retention.

26 Plus and minus evaluations are not to be added to letter grades. A grade report may not be changed
27 once grades have been finalized. If an erroneous grade has been recorded, correction must be made on
28 a new report.

29 Grades given at the end of each nine (9) weeks period will be determined from daily work, homework,
30 written assignments and tests. The teacher will weigh the value of grades given for various
31 assignments and tests within the applicable period in computing the grade. This procedure will enable
32 the teacher to allow for individual student differences in the grading process. Any assignments and
33 tests required of a student must be considered in the computation of his grade.

34 **LOTTERY SCHOLARSHIPS³⁴**

35 Each school counselor shall provide incoming freshmen with information on college core courses
36 required for lottery scholarships as well as necessary criteria (grade point average, ACT and SAT
37 score, etc.) that must be met in order to receive a scholarship.

Seniors may apply for the Tennessee HOPE Scholarship by completing the Free Application for Federal Student Aid (FAFSA). The FAFSA is available at the guidance office or on-line at www.fafsa.ed.gov. The priority date for FAFSA completion is May 1. Students shall be made aware of all applicable FAFSA deadlines and encouraged to submit applications in a timely manner.

Elementary and middle school counselors should explain the HOPE Scholarship and its requirements to their students and impress upon them the benefits of making good grades.

TENNESSEE PROMISE

High school counselors will provide students with information on the Tennessee Promise scholarship and mentoring program, including eligibility standards and application information.

LOTTERY SCHOLARSHIP DAY

Each school year, prior to scheduling courses for the following school year, schools teaching students in grades 8-11 shall conduct a lottery scholarship day for students and their parents.⁴

HONORS RECOGNITION

The weighted GPA will be calculated on all course work using the school system's internal weighted GPA. GPA will also be calculated using the Tennessee Uniform Grading Scale for Lottery/Hope Scholarship purposes. Both the Johnson City School's weighted GPA and the Tennessee Uniform GPA will appear on the transcript. The Tennessee Uniform Grading Scale GPA (unweighted) will be utilized to determine recognition at the Board of Education's ceremony honoring graduates each spring.

For the purposes of local graduation honors recognition, the school system will use the following Latin System based on the weighted GPA:

Summa Cum Laude 4.25 and above

Magna Cum Laude 4.00-4.24

Cum Laude 3.75-3.99

Legal References

1. [TCA 49-2-203\(b\)\(16\)](#); [TCA 49-2-301\(b\)\(1\)\(H\)](#)
2. [TRR/MS 0520-01-03-.02](#); [State Board of Education Policy 3.301](#); [TCA 49-6-407](#)
3. [TCA 49-6-407\(c\)\(2\)](#)
4. [TCA 49-4-904](#), [905](#), [907](#)
5. [TCA 49-4-932\(f\)](#)

Cross References

Alternative Credit Options 4.209
 Credit Recovery 4.210
 Reporting Student Progress 4.601
 Honor Roll, Awards, & Class Ranking 4.602
 Promotion and Retention 4.603
 Transcript Alterations 4.608

Johnson City Board of Education

Monitoring:

**Review: Annually, in
December**

Descriptor Term:

Promotion and Retention

Descriptor Code:

4.603

Issued Date:

04/06/26

Rescinds:

4.603

Issued:

04/07/25

All promotion and retention decisions shall be made on a case-by-case basis and comply with state and federal law. All decisions shall be made in consultation with a student's ILP, IEP and/or 504 team, if applicable.¹

Students who have difficulty in achieving the requirements for promotion may be considered for retention. Schools shall identify these students by February 1st. Factors used to identify students for retention shall include:²

1. Ability to perform at the current grade level;
2. Results of local assessments, screening, or monitoring tools;
3. State assessments, as applicable;
4. Home Literacy Reports;³
5. Overall academic achievement of the student;
6. Likelihood of success with more difficult material if promoted to the next grade;
7. Attendance record; and
8. The student's maturity.

Students may be identified for retention after the February 1st deadline if the delay in identifying a student is due to:⁴

1. Date of enrollment;
2. Additional information acquired after results of local assessment, screening, or monitoring are released; or

VOLUNTARY RETENTION

A parent/guardian of a student enrolled in kindergarten through second grade may choose to retain their student in the current grade level if:

1
2 1. The student has a documented academic or behavioral delay; and

3
4 2. The parent/guardian believes that retention may benefit the student.⁵

5 This information shall be submitted in writing within thirty (30) days of the end of the school year. The
6 district shall send written notice to the parent/guardian confirming whether the student is eligible for
7 retention under state law.

8 **PROMOTION PLANS** ⁶

9 When a student is identified for retention, the student's parent(s)/guardian(s) shall be notified within
10 fifteen (15) calendar days, and an individualized promotion plan shall be developed to help the student
11 avoid retention. The plan shall be developed in coordination with the student's teachers, IEP or 504
12 team, if applicable, and may also include input from the student's parent(s)/guardian(s), school
13 counselor, or other appropriate school personnel.

14 Promotion plans shall incorporate evidence-based strategies, including expectations and measurements
15 that will verify whether a student has made sufficient progress to be promoted to the next grade level,
16 and be tailored to the student's learning needs. Promotion plans for students in third and fourth grade
17 will include additional requirements for promoting students in these grades. A copy of the plan will be
18 provided to the student's parent(s)/guardian(s), and the school shall offer the opportunity for a parent-
19 teacher conference to discuss the plan. If a student is not making progress on the promotion plan, then
20 the strategies shall be modified. Parent(s)/guardian(s) shall be provided with any changes to the
21 promotion plan.

22 A student who demonstrates sufficient academic progress according to his/her promotion plan shall be
23 promoted to the next grade level unless retention is required per additional requirements for students in
24 third and fourth grade.⁷

25 If a student has not demonstrated sufficient academic progress according to their promotion plan by the
26 end of the school year, the student shall be eligible to enroll in a summer reading or learning program,
27 if available. Parent(s)/guardian(s) shall be notified of a decision for retention at least ten (10) calendar
28 days prior to the start of the next school year if the student was enrolled in a summer program.
29 However, if the student wasn't enrolled in a summer program, the parent(s)/guardian(s) shall be
30 notified of a decision for retention at least thirty (30) calendar days prior to the start of the next school
31 year.⁸

32 **RETENTION** ⁷

33 A student may be retained when such retention is in the best interests of the student or when retention
34 is required per additional requirements for students in third and fourth grade.

35 ***Decision of Retention – General*** ⁹

36 If a student is retained, the Superintendent of Schools/designee shall develop an individualized
37 academic remediation plan within thirty (30) calendar days after the beginning of the next school year.

A copy of the plan shall be provided to the student's parent(s)/guardian(s) within ten (10) calendar days of its development. The plan shall include at least one of the following strategies:

1. Adjustment to the current instructional strategies or materials;
2. Additional instructional time;
3. Individual tutoring;
4. Modification to the student's classroom assignment to ensure the student receives instruction from a teacher with a level of overall effectiveness of above expectations (level 4) or significantly above expectations (level 5); or
5. Attendance or truancy interventions.

A student shall not be retained more than once in any grade. The progress of students who are retained shall be closely monitored and reported to parent(s)/guardian(s) at least three (3) times during the school year in which the student is retained. The Superintendent of Schools shall develop procedures to ensure appropriate recordkeeping of students who are retained.

Decision of Retention – Third Grade¹⁰

Third grade students shall not be promoted to the next grade unless they are determined to be proficient (i.e., receive a performance level rating of "on track" or "mastered") in English language arts (ELA) based on the student's most recent TCAP test.

Students who are not proficient in ELA may still be promoted if the following conditions are met:

1. A student in third grade receiving a performance level rating of "approaching" on the ELA portion of the student's most recent TCAP test may be promoted if:
 - a. The student is an English language learner and has received less than two (2) full years of ELA instruction;
 - b. The student was previously retained in grades K-3;
 - c. The student is retested before the next school year and scores proficient in ELA;
 - d. The student attends a learning loss bridge camp before the next school year, maintains a ninety percent (90%) attendance rate, and demonstrates adequate growth on the post-test at the end of the camp; or
 - e. The student receives tutoring for the entirety of the next school year in accordance with state law.
 - f. The student demonstrates proficiency in ELA standards by scoring at or above the fiftieth (50th) percentile on the most recently administered state-provided benchmark assessment and the district provides tutoring services to the student during the entire fourth grade school year and notifies the student's parent/guardian, in writing, of the benefits of enrolling the student in summer programming.
 - g. Parent/guardian or authorized school personnel appeals retention decision, documenting a score at or above the fortieth (40th) percentile on the TN-URS and an academic

remediation plan and unanimous recommendation for promotion from the ELA teacher and principal, and receives tutoring services during the entire fourth grade school year.

- h. **The student was administered a state-mandated assessment pursuant to TCA 49-1-616(d) as a third-grade student and the student demonstrates proficiency in ELA based on the student scoring within the fiftieth percentile on the most recently administered universal reading screener approved by the State Board of Education or the Tennessee universal reading screener.**¹¹

2. A student in third grade receiving a performance level rating of “below” on the ELA portion of the student’s most recent TCAP test may be promoted if:

- a. The student is an English language learner and has received less than two (2) full years of ELA instruction;
- b. The student was previously retained in grades K-3;
- c. The student is retested before the next school year and scores proficient in ELA; or
- d. The student attends a learning loss bridge camp before the next school year, maintains a ninety percent (90%) attendance rate, and receives tutoring for the entirety of the next school year in accordance with state law.

Students who fall into the criteria for required attendance in summer programming in order to be promoted to the fourth grade must attend with a 90% rate. Of the 20 days required for summer school attendance, students must attend 18 days. These days will be documented and options for make-up days will be provided by the summer programming committee.

Decision of Retention – Fourth Grade¹⁰

Students in the following categories shall show adequate growth in the following ways before being promoted to the fifth grade:

1. A student who is promoted to the fourth grade due to receiving tutoring for the entirety of the next school year in accordance with state law or because of attending a learning loss bridge camp must maintain a ninety percent (90%) attendance rate; and
2. A student receiving tutoring for the entirety of the next school year in accordance with state law shall be required to show adequate growth on the fourth grade ELA portion of TCAP before the student may be promoted to fifth grade.
3. If a student does not show adequate growth, as determined by the department, on the fourth grade ELA portion of the TCAP test, then the student’s LEA or public charter school shall convene a conference that must be attended by the following categories for participants: the student’s parent(s)/guardian(s), the student’s ELA teacher, and the student’s principal. The recommendation made by the majority of the categories of participants in the conference determines whether the student must be:
 - a. Promoted to the fifth grade and assigned a tutor to provide tutoring services to the student for the entirety of the student’s fifth grade year based on tutoring requirements established by the department; or

b. Retained in the fourth grade.

A student shall not be retained more than once in fourth grade.

Decision of Retention – Students with Disabilities¹¹

Retention and promotion decisions shall be made on a case-by-case basis and in consultation with the student's IEP and/or 504 team to determine whether the student's performance on the ELA portion of TCAP was due to the student's disability. The school district shall not retain a student with a disability or a suspected disability that impacts their ability to read.

APPEALS^{8,12}

When a student is identified for retention, the parent(s)/guardian(s) shall be notified about the decision to retain the student and provided with information on the right to appeal the decision. Appeals shall be made to a committee appointed by the principal within ten (10) school days. The student and their parent(s)/guardian(s) shall be provided written or actual notice of the appeal hearing and shall be given the opportunity to address the committee. The committee shall conduct a hearing within ten (10) school days to determine if the student will be promoted and issue such decision within five (5) calendar days. Upon notification of the committee decision, the principal shall send written notification to the Superintendent of Schools/designee and the parent(s)/guardian(s). The notification shall advise parent(s)/guardian(s) of their right to appeal such action within ten (10) calendar days to the Superintendent of Schools/designee.

The appeal shall be heard no later than ten (10) business days after the request for appeal is received. A decision shall be issued within five (5) days.

Within five (5) business days of the Superintendent of Schools/designee rendering a decision, the student's parent(s)/guardian(s) may request a hearing by the Board, and the Board shall review the record. Following the review, the Board may affirm or overturn the decision of the Superintendent of Schools/designee. The action of the Board shall be final.

For students where retention is required per the additional requirements for students in third and fourth grade, parent(s)/guardian(s) may appeal this decision directly to the Department of Education in accordance with state law.¹³

Legal References

1. [20 USCA § 1400 et seq.; 29 U.S.C. § 794 \(Section 504\); TRR/MS 0520-01-03-.16; TCA 49-6-3115](#)
2. [TRR/MS 0520-01-03-.16\(5\)](#)
3. [TCA 49-1-905\(e\)](#)

Cross References

Credit Recovery 4.210
Grading System 4.600
Reporting Student Progress 4.601
Attendance 6.200

4. [TRR/MS 0520-01-03-.16\(4\)](#)
5. [TCA 49-6-314; TRR/MS 0520-01-03-.16\(6\)](#)
6. [TRR/MS 0520-01-03-.16\(6\)](#)
7. [TRR/MS 0520-01-03-.16\(6\)\(f\)](#)
8. [TRR/MS 0520-01-03-.16\(6\)\(e\)](#)
9. [TRR/MS 0520-01-03-.16\(6\)\(g\)](#)
10. [TRR/MS 0520-01-03-.16\(7\)](#)
11. [29 U.S.C. § 794 \(Section 504\); 20 USCA § 1400 *et seq.*; TRR/MS 0520-01-03-.16\(7\)\(e\); TCA 49-6-3115\(a\)\(3\)](#)
12. [TRR/MS 0520-01-03-.16\(3\); TRR/MS 0520-01-02-.17\(7\); TCA 49-6-3102\(e\)\(1\)](#)
13. [TRR/MS 0520-01-03-.16\(7\)\(f\)](#)

Student Assignments 6.205

Homeless Students 6.503

Student Records 6.600

Johnson City Board of Education

Monitoring: Review: Annually, in February	Descriptor Term: Personal and Professional Leave	Descriptor Code: 5.303	Issued Date: 06/04/24
		Rescinds: 5.303	Issued: 04/13/20

Personal and professional leave shall be granted in accordance with laws of the State of Tennessee and rules and regulations of the State Board of Education.

Personal Leave

Certified employees shall earn personal leave at the rate of three (3) days per year. Up to three (3) personal leave days remaining unused at the end of a year shall be credited to sick leave.¹

If, at the termination of services, any employee has been absent for more days than leave has been earned, an amount sufficient to cover the excess days used shall be deducted from the employee's final salary payment.²

Subject to the following conditions, personal leave may be taken at the discretion of the employee:

1. Except in emergency, each employee shall give the principal at least one (1) day's notice in writing of intent to take leave;
2. The approval of the principal of the school shall be required:³
 - a. If more than ten percent (10%) of the teachers in any given school request its use on the same day;
 - b. If requested during any prior established student examination period;
 - c. If requested on the day immediately preceding or following a holiday or vacation period;
 - d. All personal leave requests in this category must also have the approval of the Superintendent of Schools.

Classified personnel shall be able to earn ~~two (2)~~ **three (3)** days of personal leave per year. If more than ten percent (10%) of the classified staff in any given school request its use on the same day the approval of the principal shall be required. **Up to three (3) personal leave days remaining unused at the end of a year shall be credited to sick leave.**

Professional Leave

Professional leave is a short, temporary absence for the purpose of attending workshops, sports travel for coaches and other meetings relating to school business or serving on boards and commissions which meet during daytime hours when appointed by a mayor, city council, county executive or county commission.⁴

In addition, certified employees shall be granted leave to serve on any board or commission of the state when the appointment is made by the Governor or General Assembly. Such leave shall not be counted against any other accumulated leave credits.

- 1 Requests shall be submitted to the principal at least five (5) days prior to leave being taken.²

Legal References

1. [TCA 49-5-711\(a\); TRR/MS 0520-01-02-.04\(3\)](#)
2. [TCA 49-5-711\(b\)](#)
3. [TCA 49-5-711\(c\)\(1\)](#)
4. [TCA 49-5-205](#)

Cross References

Short Term Leaves of Absence 5.300
Legislative Leave 5.309

Click here to choose a school board.

Monitoring: Review: Annually, in February	Descriptor Term: Staff Rights & Responsibilities	Descriptor Code: 5.600	Issued Date:
		Rescinds:	Issued:

In fulfilling any rights and responsibilities, employees, contract workers, and volunteers shall give proper consideration to the educational welfare of students and ensure that no conflict exists with their duties.

Each employee, contract worker, and volunteer has the right to an environment free from sexual, racial, ethnic, and religious discrimination/harassment.¹

Educators have the right to:²

1. Be treated with civility and respect;
2. Have their professional judgment and discretion respected;
3. Report any errant, offensive, or abusive content or behavior of a student to the principal and/or appropriate agencies;
4. Provide students with a safe environment;
5. Defend themselves and their students from physical violence or harm;³
6. Share information regarding a student's educational experience, health, or safety with the student's parent(s)/guardian(s) unless otherwise prohibited;⁴
7. Review all instructional material or curriculum before being utilized by students;
8. Not be required to use his/her personal money to appropriately equip a classroom;
9. Report students who commit offenses of assault and battery or vandalism on school property endangering the life, health, or safety of others pursuant to state law;⁵ and
10. Receive benefits in accordance with state law if the educator is a teacher who is on leave due to a physical assault or other violent criminal act committed during the course of employment.⁶

Each employee, contract worker, and volunteer has the responsibility to:

1. Make themselves familiar with and abide by the laws of the state, the policies of the Board, and the procedures designed to implement them;
2. To adhere to the Teacher Code of Ethics, to the extent applicable;⁷

- 1 3. Refrain from any sexually related behavior with students, including students who have graduated
2 or withdrawn in the immediately preceding twelve (12) months;⁸
- 3 4. Exercise good judgment in selecting issues for discussion and balance the relative maturity of
4 students and the students' right to know;
- 5 5. Be courteous and helpful in interacting and responding to parent(s)/guardian(s), visitors, and
6 members of the public;
- 7 6. Keep all records and prepare and submit promptly all reports that may be required by state law,
8 State Board of Education rules and regulations, board policy, and administrative procedures; and
- 9 7. Wear appropriate dress for work according to local school rules.

Legal References

1. [42 USCA § 2000e-2\(a\), \(b\); TCA 49-6-8004](#)
2. [TCA 49-5-209](#)
3. [TCA 49-6-2802](#)
4. [20 USCA § 1232g](#)
5. [TCA 49-6-4301](#)
6. [TCA 49-5-714](#)
7. [TCA 49-5-1001](#)
8. [Public Acts of 2026, Chapter No. 898](#)

Cross References

Curriculum Development 4.200
Controversial Issues 4.800
Religious Content of Courses 4.804
Staff-Student Relations 5.610
Ethics 5.611

Johnson City Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Home Schools	Descriptor Code: 6.202	Issued Date: 05/05/25
		Rescinds: 6.202	Issued: 05/07/24

A "home school" is a school conducted or directed by parent(s) for their own children. Home schools which teach K-12 where the parents are associated with and students are enrolled in a church-related schools¹ (*as defined by TCA §49-50-801*); which are supervised by such organization; and which administer or offer standardized achievement tests at the same time tests are given in their regular day schools are exempt from the following provisions, but must follow procedures issued by the State Department of Education.

A parent wishing to conduct a home school shall meet the following requirements:²

1. Provide notice to the Superintendent of Schools each school year of the intent to conduct a home school;
2. Submit to the Superintendent of Schools the name, age, grade level of children involved, location of the school, curriculum to be offered, proposed hours of instruction, qualifications of the parent/teacher, and a description of the courses to be taught each year;
3. Maintain attendance records, subject to inspection of the local Superintendent of Schools;
4. Submit attendance records to the Superintendent of Schools at the end of each school year;
5. Provide instruction for at least four (4) hours per day for the same number of instructional days as are required by state law for public schools;³
6. Possess a high school diploma or GED, HISET or pass a high school equivalency test in order to conduct a home school;⁴
- ~~7. Cooperate in the administration to home school students of appropriate tests as determined by the Commissioner of Education, their designee or by a professional testing service~~ **Ensure the administration to home school students of appropriate tests approved by the State Board of Education or a standardized test selected by the parent-teacher that provides nationally normed analytics in English and math in grades five (5), seven (7), and nine (9);⁵**
- 8. Submit proof to the Superintendent of Schools that other health services and examinations as required by state law have been received by the home school student; and**
9. Take action, including remediation, according to state law if home school student falls behind appropriate grade level;

If one or more of these requirements are not met, the Board of Education authorizes the Superintendent of Schools to take formal action to bring the child into compliance with the Compulsory Attendance Law (until the child has reached age 17), either in the home school or in a public, private or church-related school.

Johnson City school facilities shall be available for the instruction of home school students only when *all* of the following conditions exist:

1. Special needs courses are being taught which require services unavailable to the home school student and these services cannot be provided through any means other than the public schools;
2. Requests for services are made known by the home school parent when notice is given to the Superintendent of Schools of the intent to conduct a home school;
3. The Superintendent of Schools investigates the request and makes recommendations to the Board;
4. No overcrowding, additional expenses, including providing of transportation or other special situations which interfere with the normal operation of the school system, shall be incurred; and
5. Approval by the Board on a case-by-case basis.

The Superintendent of Schools/designee shall have the attendance records of the home school inspected at the end of each school year in order to provide assistance in implementing the Compulsory Attendance Law.

Home school students are not permitted to participate in non-athletic extracurricular programs within Johnson City Schools. Students must enroll and attend schools under the supervision and control of the Johnson City Schools Board of Education to be permitted to participate in student organizations/extracurricular activities. Home school students may participate in TSSAA athletic programs (pursuant to Article II, Section 25 of the TSSAA Bylaws) by notifying the Superintendent of Schools by August 1 of the school and the principal by August 15 of the school year.

Legal References

1. [TCA 49-50-801\(a\)](#)
2. [TCA 49-6-3050\(b\), \(c\)](#)
3. [TCA 49-6-3004\(a\); TCA 49-6-3050\(b\)\(3\)](#)
4. [TCA 49-6-3050\(b\)\(4\)](#)
5. [TCA 49-6-3050\(b\)\(5\); Public Acts of 2026, Chapter No. 912](#)

Cross References

Compulsory Attendance Ages 6.201

Johnson City Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Student Assignment	Descriptor Code: 6.205	Issued Date: 04/06/26
		Rescinds: 6.205	Issued: 05/05/25

TO SCHOOLS

Kindergarten through grade 12 students are expected to attend the school to which they are assigned by virtue of their residence. Students will be enrolled in the appropriate grade at their assigned school.¹

Subject to system rules parents may apply to enroll their children in any school in the school system as provided in Board of Education Policy.

Pupil assignments shall be on a space available basis:

- | | |
|--------------|--|
| 1st Priority | In zone students |
| 2nd Priority | Transfer students already enrolled and in good standing |
| 3rd Priority | Siblings of enrolled transfer students |
| 4th Priority | New transfer students |
| 5th Priority | Tuition students already enrolled and in good standing |
| 6th Priority | New tuition students (Includes siblings of present students) |

Parents who are dissatisfied with the assignment of their children may, within ten (10) days after the assignment, make application to the Board for a hearing requesting a transfer to another school.²

All children of full-time school system personnel will be afforded the rights of in-district priority related to applications, admissions and transfers, but will be subject to the payment of tuition when applicable.

TO CLASSES

The principal shall be responsible for assigning all students to classes.

Students who enter the system from another school system are to be placed by the principal in the grade and/or level as indicated by records from the former school. If the student's placement is inappropriate in the grade or level assigned, they may be reassigned by the principal to another grade level. Parents shall be advised of placement.

The principal shall separate an alleged victim of child sexual abuse from an alleged perpetrator if the abuse allegedly occurred while the child was under the supervision or care of the school. If available and appropriate, a child shall be reassigned if a request is made by the child's parent/guardian, and the perpetrator has been: (1) substantiated by the Department of

1 **Children’s Services; (2) adjudicated by a juvenile court to have committed the child sexual**
2 **abuse; or (3) criminally charged.**³

3 **If an order of protection is issued to protect a student from another student enrolled in the same**
4 **school, then the principal shall develop a student safety plan and implement it for the student**
5 **who is named as the petitioner. This shall occur as soon as possible, but no later than five (5)**
6 **school days from the date on which the school receives a copy of the order of protection. When**
7 **reasonably practicable and appropriate, the building-level school safety team and the**
8 **parent(s)/guardian(s) of the student named as the petitioner shall provide input into the plan.**
9 **The Superintendent of Schools shall develop administrative procedures to implement this**
10 **process.**⁴

Legal References

1. [TCA 49-6-3102, 3103](#)
2. [TCA 49-6-3201](#)
3. [TCA 49-6-3102\(h\), \(i\)](#)
4. [Public Acts of 2026, Chapter No. 862](#)

Cross References

Transfers Within the System 6.206

Johnson City Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Questioning Students and Searches	Descriptor Code: 6.303	Issued Date: 04/06/26
		Rescinds: 6.303	Issued: 09/04/25

QUESTIONING BY SCHOOL PERSONNEL

Students may be questioned by teachers and/or principals about any matter pertaining to the operation of the school and/or the enforcement of its rules. Questioning must be conducted discreetly and under circumstances which will avoid unnecessary embarrassment to the student being questioned. Any student answering falsely, evasively or refusing to answer appropriate and pertinent questions may be subject to disciplinary action, including suspension.

If a student is suspected or accused of misconduct or infraction of the Student Code of Conduct, the principal may question the student, without the presence of parent(s)/guardian(s) or legal custodians and without giving the student constitutional warnings.

School personnel have a duty to report any reasonable suspicion that a student is carrying, or has carried, a weapon or is violation, or has violated, a provision of the Tennessee Drug Control Act to the principal/designee or the appropriate authorities.¹

INTERROGATIONS BY POLICE (AT ADMINISTRATOR'S REQUEST)

If the principal/school system administrator has requested assistance by the police department to investigate a crime involving a school, the police shall have permission to interrogate a student suspect in school during school hours. The principal/designee shall first attempt to notify the parent(s)/guardian(s) or legal custodians of the student of the intended interrogation, unless circumstances require otherwise. The interrogation may proceed without attendance of the parent(s)/guardian(s) or legal custodians. The principal or their designee shall be present during the interrogation. Parent(s)/Guardian(s) shall be notified within 24 hours following any interrogation, unless circumstances require otherwise.

POLICE-INITIATED INTERROGATIONS

If the police deem circumstances of sufficient urgency to interrogate students at school for crimes committed outside of school hours, the police department shall first contact the principal regarding the planned interrogation and inform them of the probable cause to investigate within the school. The principal/designee shall make reasonable effort to notify the parent(s)/guardian(s) or legal custodians of the interrogation, unless circumstances require otherwise. The interrogation may proceed without attendance of the parent(s)/guardian(s) or legal custodians. The principal/designee shall be present during the interrogation.

SEARCHES BY SCHOOL PERSONNEL

The school principal shall authorize all searches at the outset per state law.² All principal initiated searches shall be conducted by a school security officer or a school administrator **or school employee designated by the Superintendent of Schools** who has completed the state required training.³ The following conditions shall apply to principal initiated searches:

1. All the following standards of reasonableness must be met:

- a. A particular student has violated school policy;
- b. The search will yield evidence of the violation of school policy or will lead to finding dangerous weapons, drugs, or drug paraphernalia;
- c. The search is in pursuit of legitimate interests of the school in maintaining order, discipline, safety, supervision, and education;
- d. The search is not conducted for the sole purpose of discovering evidence to be used in criminal prosecution; and
- e. The search shall be reasonably related to the objectives of the search and not excessively intrusive considering the age and sex of the student as well as the nature of the alleged infraction;⁴

2. A school administrator shall be on-site at any principal-initiated search;

3. A school administrator shall oversee the search and may end the search at any time; and

4. If a student is under the age of eighteen (18), the principal must notify the student's parent or guardian within a reasonable time of the search.⁷

If a school resource officer searches a student, based on having probable cause, the principal shall notify the Superintendent of Schools/designee.⁵

In order to ensure a safe and secure learning environment, the Superintendent of Schools shall develop procedures regarding the searching of students, lockers, vehicles, and containers which are consistent with state law. The Superintendent shall develop additional procedures to ensure compliance with all of the provisions of the School Security Act of 1981.⁶

Legal References

1. [TCA 49-6-4203\(b\)](#)
2. [TCA 49-6-4204\(a\)](#); [TCA 49-6-4205\(a\)](#)
3. [TCA 49-6-4212](#)
4. [TCA 49-6-4205\(b\)](#)
5. [State v. R.D.S., No. M200801724COAR3JV, 2009 WL 2136324, at *1 \(Tenn. Ct. App. July 16, 2009\)](#)
6. [TCA 49-6-4201](#); [Tenn. Op. Att'y Gen. No. 14-21 \(February 24, 2014\)](#)
7. [TCA 49-6-4205\(a\)](#)

Cross References

Traffic and Parking Controls 3.403
Procedural Due Process 6.302
Reporting Child Abuse 6.409

Johnson City Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Disruption of School and Student Activities	Descriptor Code: 6.306	Issued Date: 04/06/26
		Rescinds: 6.306	Issued: 05/05/25

A student shall not cause the disruption, interference or obstruction of any school activity while on school property, during instructional time, including virtual instruction, in school vehicles or buses, or at any school-sponsored activity, function or event, whether on or off campus. Neither shall they urge others to engage in such conduct.

Harassment, intimidation, and other conduct that may be considered “bullying” will not be tolerated. Students shall not engage in conduct that has the effect of unreasonably interfering with another student’s academic development or that creates a hostile or offensive learning environment.

The staff is authorized to take reasonable measures to establish appropriate school behavior. Any employee shall have the authority to control the conduct of any student while under the supervision of the school system.¹ This authority shall extend to all activities of the school, including all games and public performances of athletic teams and other school groups, trips, excursions and all other activities under school sponsorship and direction.

Such measures may include the use of reasonable force to restrain or correct students and maintain order.

A student found guilty of misbehavior may receive discipline ranging from verbal reprimand to suspension or expulsion dependent on the severity of the offense and the offender's prior record.²

CLASSROOM EVACUATION

Some or all students may be removed from a classroom or instructional area due to violent, aggressive, or severely disruptive behavior of another student that creates a safety concern or substantially interrupts classroom instruction.³

Parental Notification

The principal/designee shall provide notification to the parent(s)/guardian(s) of each student in the classroom or instructional area at the time of the classroom evacuation. The notification shall be provided by the end of the day in which the classroom evacuation took place unless the event that prompted the evacuation is an ongoing emergency or is otherwise under investigation by state or local law enforcement.

Notification to the parent(s)/guardian(s) must include:³

- 1. The fact that a classroom evacuation occurred;**

2. A brief description of the general nature of the incident sufficient to explain why the classroom evacuation occurred; and

3. Any steps taken by the school to ensure the continued safety and supervision of students.

Parental notification provided in compliance with the Family Education Rights and Privacy Act (FERPA) and other applicable privacy laws.⁴ No information shall be disclosed about the student whose conduct caused the classroom evacuation, or any other student, if the disclosure would violate privacy laws.

Recordkeeping

Each school shall maintain records of:

1. The date and time of the classroom evacuation;

2. The number of students evacuated;

3. The time and manner of parental notification; and

4. The staff member responsible for issuing parental notifications.

Legal References

1. [TCA 49-6-2804](#)
2. [TCA 49-6-3401](#)
3. [Public Acts of 2026, Chapter No. 850](#)
4. [20 USCA § 1232g; TCA 10-7-504](#)

Cross References

Student Discrimination/Harassment and
Bullying/Intimidation 6.304

Johnson City Board of Education

Monitoring: Review: Annually, in April	Descriptor Term: Admission of Suspended or Expelled Students	Descriptor Code: 6.318	Issued Date: 05/05/25
		Rescinds: 6.318	Issued: 07/29/24

STUDENT READMISSION TO DISTRICT¹

The district may continue a disciplinary investigation of a student who withdraws from the district during the investigation. If the student later reenrolls in the district, then the disciplinary investigation and/or consequences shall resume.

STUDENT DISCIPLINED IN ANOTHER DISTRICT

The Board of Education may deny admission of any student (except those in state custody) who has been expelled or suspended from another school system in Tennessee or another state even though the student has established residency in the system in which they seek enrollment.

After a request for enrollment is made, the Superintendent of Schools/designee shall investigate the facts surrounding the suspension/expulsion from the former school system. The principal may ask the parent(s)/guardian(s) in writing if their student has been adjudicated delinquent for an offense listed in TCA 49-6-3051 and submit any records to the Superintendent of Schools.¹ Based on the results of the investigation, the Superintendent of Schools shall make a recommendation to the Board to approve or deny the request.

The Board shall not deny enrollment beyond the length of the imposed suspension/expulsion.

Any school system that accepts enrollment of a student from another school system may dismiss the student if it is determined subsequent to the enrollment that the student has been suspended or expelled from the former school system.²

Students who have been expelled or suspended may be assigned to an Alternative School

1. [**Public Acts of 2026, Chapter No. 760**](#)
2. [TCA 49-6-3051\(a\)](#)
3. [TCA 49-6-3401\(f\); 20 USCA § 1232g\(b\)\(4\), \(h\)](#)

School Admissions 6.203
Student Records 6.600