

Board of Education Regular Meeting

January 30, 2024 5:00 PM

Central Office

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Approval of Agenda

V. Special Items

1. Individuals to Address the Board
2. CTE Update
3. Teacher of the Year Recognition

VI. Consent Agenda

1. Approval of Minutes
2. Internet Safety Policy Public Notice (e-Rate)
3. Surplus
4. Band Booster Pay Supplement
5. Approval of THS Project Graduation as an SSO

VII. Unfinished Business

1. Policy Updates
2. 2024-2025 Budget
3. Disciplinary Hearing Authority (DHA)

VIII. New Business

1. Teacher Tenure

IX. District Report

1. Superintendent's Report
2. Board Chairman's Report
3. City Board Liaison Report
4. Personnel
5. Monthly Financial Report

X. Adjournment

**Tulahoma City Schools
Teacher of the Year 2024-25
(SY 2023-24)**

Building Level Winners

Niki Tuten	--	Bel-Aire
Dawn Kane	--	East Lincoln
Tracy Butner	--	Farrar
Jennifer Wofford	--	Robert E Lee
Rachel Cunningham	--	East Middle
Franklin Cammack	--	West Middle
Christy Allen	--	Tulahoma High School
Casey Locklear	--	Tulahoma High School
Sharon Woodard	--	Tulahoma High School
Whitney Morris	--	Tulahoma Virtual Academy

System Level Winners

PreK-4	Niki Tuten
5-8	Franklin Cammack
9-12	Christy Allen

Tullahoma City Schools - Grades K-12 Parent/Guardian & Student Digital Device Use Agreement

With parent/guardian consent, students enrolled in Tullahoma City Schools (TCS) are provided a digital device and/or peripherals in grades K-8 to support teaching and learning. Students in grades 9-12 can use a personal device or check out a TCS device.

- TCS Internet Policies and Procedures will be strictly enforced when accessing the Internet. Students who circumvent the filtering process violate school board policy. Violation of these policies may result in disciplinary action.
- According to TCS Policies and Procedures, students and parents/guardians are responsible for all items assigned for use at the school level. The board may require restitution of property at market value or damages where appropriate.
- Swapping, reconfiguring, or tampering with hardware or existing software will result in disciplinary action. This includes, but is not limited to, the following:
 - Altering or removing any software setting(s) or hardware components;
 - Deleting digital content or changing setups;
 - Installing unauthorized software or downloading unauthorized files, viruses, games, programs, or other electronic media;
 - Adding or changing passwords or other lockout devices;
 - Putting physical marks, stickers, or deliberately damaging any storage cases or equipment, such as removing keys or defacing hardware.
- Any inappropriate use, unattended digital device, or destructive care of a digital device or its case and/or peripherals will result in the following:
 - Parent/guardian notification;
 - Disciplinary sanctions, as outlined in the Student Handbook found on the appropriate school's website.
- The digital device is an educational tool and should only be used in that capacity. Any inappropriate or destructive use of the digital device and/or peripherals should be reported immediately to the teacher.
- The school system assumes no responsibility for any unauthorized charges, including, but not limited to, credit card charges, long-distance telephone charges, equipment, and line costs, or for any illegal or unauthorized use of its digital devices, such as copyright violations.
- The student will only use their assigned digital device and TCS Google Account. Students should not use another student's account or device. Additionally, the student should not attempt to impersonate another student or employee in any account issued by the district. Finally, the student should not trespass into another user's folder, work, or files.
- The digital device shall be in possession of the student to whom it is assigned or locked in a secure location at all times.
- The digital device will be kept away from food and drinks and stored when not in use.
- The digital device will never be left unattended. If a digital device is found abandoned, it must be turned in immediately to the school office.

- If the digital device is lost or stolen while signed out to you, a police report must be filed immediately, and the school principal must be notified. In addition, the board may require restitution of property at market value or damages where appropriate.
- If the student is allowed to take the digital device off campus:
 - they may be required to return the digital device to the school before Fall and Spring Breaks, at the end of each school year, and/or when school administration requests. If the digital device is not returned, it will be reported stolen, and a police report will be submitted to law enforcement. In addition, the board may require restitution of property at market value or damages where appropriate.
 - they will return the digital device to the school if they transfer to another school within Tullahoma City Schools. If the digital device is not returned, it will be reported stolen, and a police report will be submitted to law enforcement.
 - they will return the digital device to the school if they withdraw from Tullahoma City Schools. If the digital device is not returned, it will be reported stolen, and a police report will be submitted to law enforcement.
- The student/parent/guardian will not attempt to repair the digital device.
- The student/parent/guardian will report any problems with the digital device to the school.

Digital Device/Network Rules and Guidelines

- Tullahoma City Schools (TCS) maintains administrative control so that, at any time, a teacher or TCS employee may access any information on the student's digital device, including email and Internet history.
- TCS acceptable use policies and procedures should be followed at all times.
- A student who violates any TCS policies and procedures will be subject to disciplinary sanctions as outlined in the Code of Student Conduct found in the handbook using the link on the appropriate school's website under the Parents & Students tab.
- Personal information should never be shared over the Internet. A teacher or administrator should be notified immediately if a student is asked for personal information.
- The student/parent/guardian is not permitted to access, display, post, publish, or submit any abusive, discriminatory, disruptive, harassing, insulting, intimidating, malicious, offensive, obscene, profane, or threatening language, messages, or images to any user or other person. Examples of unacceptable language, messages, or photos may include but are not limited to sexual comments or images, racial slurs, gender-specific comments, or any other language, messages, or images that could reasonably offend someone based on race, age, sex, religion or political beliefs, national origin, disability, sexual orientation, or any other characteristic protected by law.
- The student/parent/guardian is not permitted to use the digital device in any way that would cause harm to others or damage to their property.
- If a student is harassed online, a teacher or administrator should be notified immediately, and appropriate measures will be taken to address the concern.
- The parent/guardian will supervise the student's use of the digital device at home.
- As the Children's Internet Protection Act requires, the district maintains a current filtering solution for school computers and school and home use on the digital device. The district cannot guarantee that access to all inappropriate sites will be blocked. It is the responsibility of the user to follow guidelines for the appropriate use of the network and the Internet. TCS will not be responsible for any problems suffered while on the Internet. Use of any information obtained through the Internet is at the user's own risk. If a student accidentally accesses an inappropriate website, this should be reported immediately to a teacher or administrator. The student should close the site but note the web address, date, and time of this incident.
- TCS will not serve as the Internet Service Provider (ISP) for home use. TCS will filter the digital device while the student is signed into their TCS Google Account on the school-issued device while connected

to the Internet off-campus. If the parent/guardian chooses for the student to access the Internet from home, the parent/guardian must contract with an ISP (e.g., Charter, Lighttube, AT&T, etc.)

- Electronic communication should be used only for appropriate, legitimate, and educational purposes.
- The student/parent/guardian must comply with all copyright laws.
- Access to any unreported inappropriate sites or involvement in online harassment will result in the following:
 - Parent/guardian notification;
 - Disciplinary sanctions as outlined in the Code of Student Conduct found on the appropriate school's website under the Parents & Students tab, Handbook.

Guidelines for Proper Care of the Digital Device

1. The digital device is not to be loaned to anyone.
2. Other students and children should not be allowed access to the digital device.
3. Proper care is to be given to the digital device at all times, including but not limited to the following:
 - a. Use a surge protector or unplug the device during electrical storms.
 - b. Keep food and drink away from the digital device.
 - c. Do not leave the digital device exposed to direct sunlight or extreme cold.
 - d. Position the digital device on a safe surface so it does not drop or fall.
 - e. Do not attempt to repair a damaged or malfunctioning device.
 - f. Do not attempt to upgrade the digital device.
4. Proper security is to be provided for the digital device at all times, including, but not limited to, the following:
 - a. Do not share any account login information except with a parent or guardian.
 - b. Secure your digital device safely at the end of the day.
 - c. Do not leave the digital devices in an unlocked car.
 - d. Do not leave the A/C adapter behind when moving the digital devices.
 - e. You must lock/log off or shut down the digital device when leaving the digital device unattended.

I understand that I will report any damage, loss, or theft of the digital device to the Technology Director or TCS Administration. Additionally, I understand that I will not be held responsible for digital device problems resulting from regular school-related use; however, I understand that I am personally liable for any damage, theft, or loss of the digital device and/or peripherals due to negligence.

This authorization does not attempt to state all required or prescribed behavior by users. The failure to follow the terms of this agreement will result in the loss of privileges, disciplinary action, and/or appropriate legal action. The signature(s) at the end of this document is legally binding and indicates the signed party has read the terms and conditions carefully and understands their significance. When necessary, this document may be modified by the TCS administration with the approval of the Director of Schools. TCS students, parents, and guardians will be notified of any changes.

Student Name: _____

Date: _____

Student Grade: _____

Parent Name: _____

Parent Signature: _____

Date: _____

Quantity	Asset Tag or Serial Number	Type	Manufacturer	Reason	Market Value
1	17314	Projector	EPSON	End-of-Life	\$0.00
1	33242	Projector	ViewSonic	End-of-Life	\$0.00
1	C1MW93UJ11W	Laptop	Apple	End-of-Life	\$0.00
1	18761	Laptop	Apple	End-of-Life	\$0.00
1	17246	Laptop	Dell	End-of-Life	\$0.00
1	19273	Laptop	Dell	End-of-Life	\$0.00
1	478	Projector	Mitsubishi	End-of-Life	\$0.00
1	17574	iPad	Apple	End-of-Life	\$0.00
1	18783	Laptop	Dell	End-of-Life	\$0.00
1	19232	Laptop	Lenovo	End-of-Life	\$0.00
1	19418	Laptop	Lenovo	End-of-Life	\$0.00
1	20908	iPad Pro	Apple	End-of-Life	\$0.00
1	33087	Cart	Aver	End-of-Life	\$0.00
1	15919	iPad	Apple	End-of-Life	\$0.00
1	17594	iPad	Apple	End-of-Life	\$0.00
1	17549	iPad	Apple	End-of-Life	\$0.00
1	17620	iPad	Apple	End-of-Life	\$0.00
1	17598	iPad	Apple	End-of-Life	\$0.00
1	17599	iPad	Apple	End-of-Life	\$0.00
1	18477	iPad	Apple	End-of-Life	\$0.00
1	19428	iPad	Apple	End-of-Life	\$0.00
1	18741	iPad	Apple	End-of-Life	\$0.00
1	18532	iPad	Apple	End-of-Life	\$0.00
1	18473	iPad	Apple	End-of-Life	\$0.00
1	17811	iPad	Apple	End-of-Life	\$0.00
1	17551	iPad	Apple	End-of-Life	\$0.00
1	17890	iPad	Apple	End-of-Life	\$0.00
1	18504	iPad	Apple	End-of-Life	\$0.00
1	18527	iPad	Apple	End-of-Life	\$0.00
1	17322	iPad	Apple	End-of-Life	\$0.00
1	18494	iPad	Apple	End-of-Life	\$0.00
1	17906	iPad	Apple	End-of-Life	\$0.00
1	18416	iPad	Apple	End-of-Life	\$0.00
1	17867	iPad	Apple	End-of-Life	\$0.00
1	18202	iPad	Apple	End-of-Life	\$0.00
1	17925	iPad	Apple	End-of-Life	\$0.00
1	17584	iPad	Apple	End-of-Life	\$0.00
1	17852	iPad	Apple	End-of-Life	\$0.00
1	17349	iPad	Apple	End-of-Life	\$0.00
1	18479	iPad	Apple	End-of-Life	\$0.00
1	18843	iPad	Apple	End-of-Life	\$0.00
1	18193	iPad	Apple	End-of-Life	\$0.00
1	18445	iPad	Apple	End-of-Life	\$0.00
1	18233	iPad	Apple	End-of-Life	\$0.00
1	18194	iPad	Apple	End-of-Life	\$0.00
1	17881	iPad	Apple	End-of-Life	\$0.00
1	17827	iPad	Apple	End-of-Life	\$0.00
1	17335	iPad	Apple	End-of-Life	\$0.00
1	17701	iPad	Apple	End-of-Life	\$0.00
1	18496	iPad	Apple	End-of-Life	\$0.00
1	18485	iPad	Apple	End-of-Life	\$0.00
1	18526	iPad	Apple	End-of-Life	\$0.00
1	18498	iPad	Apple	End-of-Life	\$0.00
1	18515	iPad	Apple	End-of-Life	\$0.00
1	18417	iPad	Apple	End-of-Life	\$0.00
1	17946	iPad	Apple	End-of-Life	\$0.00
1	18579	iPad	Apple	End-of-Life	\$0.00
1	17834	iPad	Apple	End-of-Life	\$0.00
1	18157	iPad	Apple	End-of-Life	\$0.00
1	17796	iPad	Apple	End-of-Life	\$0.00
1	18735	iPad	Apple	End-of-Life	\$0.00
1	18738	iPad	Apple	End-of-Life	\$0.00
1	18443	iPad	Apple	End-of-Life	\$0.00
1	18501	iPad	Apple	End-of-Life	\$0.00
1	18518	iPad	Apple	End-of-Life	\$0.00
1	17592	iPad	Apple	End-of-Life	\$0.00
1	18502	iPad	Apple	End-of-Life	\$0.00
1	17791	iPad	Apple	End-of-Life	\$0.00
1	17603	iPad	Apple	End-of-Life	\$0.00
1	17802	iPad	Apple	End-of-Life	\$0.00
1	18663	iPad	Apple	End-of-Life	\$0.00
1	18478	iPad	Apple	End-of-Life	\$0.00
1	18626	iPad	Apple	End-of-Life	\$0.00
1	18414	iPad	Apple	End-of-Life	\$0.00
1	18195	iPad	Apple	End-of-Life	\$0.00
1	18216	iPad	Apple	End-of-Life	\$0.00
1	17858	iPad	Apple	End-of-Life	\$0.00
1	18728	iPad	Apple	End-of-Life	\$0.00
1	17910	iPad	Apple	End-of-Life	\$0.00
1	18577	iPad	Apple	End-of-Life	\$0.00
1	18840	iPad	Apple	End-of-Life	\$0.00
1	17673	iPad	Apple	End-of-Life	\$0.00
1	17811	iPad	Apple	End-of-Life	\$0.00
1	17822	iPad	Apple	End-of-Life	\$0.00
1	17600	iPad	Apple	End-of-Life	\$0.00
1	17608	iPad	Apple	End-of-Life	\$0.00
1	17568	iPad	Apple	End-of-Life	\$0.00
1	17605	iPad	Apple	End-of-Life	\$0.00
1	17910	iPad	Apple	End-of-Life	\$0.00
1	18728	iPad	Apple	End-of-Life	\$0.00
1	17858	iPad	Apple	End-of-Life	\$0.00
1	18216	iPad	Apple	End-of-Life	\$0.00
1	18195	iPad	Apple	End-of-Life	\$0.00

Surplus Equipment EMS Library 12/5/24			
CPS Classroom Performance System	CPS-IR-24		Outdated
CPS Classroom Performance System	Property of VI 10-11 #967		Outdated
CPS Classroom Performance System	Property of VI 10-11 #968		Outdated
CPS Classroom Performance System	Property of VI 10-11 #969		Outdated
EIKI Stereo Compact Disc Player/Cassette Tape Recorder		Model 7070A	Outdated
Sanyo VCR		Model VWM-250	Outdated
Emerson VCR		Serial # u44362679	Outdated
Magnavox VCR		Model MWD-2205	Outdated
Appollo Overhead Projector		Model 8102	Outdated
Magnavox CD & Tape Player		Model AZ8348 1701	Broken

Memo

To: Board Members

From: Hank Jordan

Date: 1/16/2024

Subject: Band Booster supplemental pay request

Per legal guidance and Tennessee Department of Education guidance, any booster, club, or support organization desiring to provide supplemental pay to a school employee is required to be approved by the board of education and paid through the normal payroll process.

The THS band boosters desire to pay a supplement to Doug Clark for scholarship private band lessons to THS band students for November 2023 in the net amount of \$277.50 and \$207.00 for December 2023. The associated reimbursement check, including FICA and Medicare taxes, has been delivered to central office.

We appreciate the band boosters and their support of TCS students and we appreciate their cooperation in the submission of this request.

Thank you.

V

SCHOLARSHIP INVOICE

Tullahoma High School Band Boosters

DATE: 12/5/23

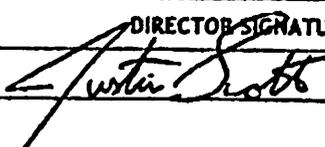
927 North Jackson St, Tullahoma, TN 37388
 Phone 931-454-2629
 www.tullahomaband.org

PAY TO: - Doug Clark
 NAME _____
 Address 104 Carroll Lynn Ave.
Tullahoma, TN 37388

MONTH/YEAR	STUDENT INFO/SPECIFIC LESSON DATES/SECTIONAL DATES	TOTAL AMOUNT PER LESSON	MINUS AMOUNT STUDENT PAYS	WHAT BAND PAYS PER LESSON	TOTAL OWED TO TEACHER FROM BAND PROGRAM
11/6/23	A 11/6, 11/13, 11/27	22	0	22	66
	B 11/9, 11/16, 11/30		0	22	66
	C 11/8, 11/15, 11/29		0	22	66
	D 11/8, 11/16, 11/30		7.50	14.50	43.50
	E 11/10, 11/17, 12/1		10.00	12	36
12/1/23					

SUBTOTAL 277.50

TOTAL 277.50

DIRECTOR SIGNATURE


**SCHOOL SUPPORT ORGANIZATIONS
PROPOSED FUNDRAISING ACTIVITIES**
*(Pursuant to Section 49-2-604, TCA,
To be submitted prior to scheduling any fundraising activity.)*

IN COMPLIANCE WITH SCHOOL BOARD POLICY _____ AND TCA SECTION 49-2-601 ET SEQ., OUR SCHOOL SUPPORT ORGANIZATION SUBMITS THIS PROPOSED FUNDRAISING ACTIVITY FOR THE DIRECTOR'S APPROVAL. WE REALIZE THAT THE DIRECTOR SHALL CONSIDER, AT A MINIMUM, THE FOLLOWING WHEN APPROVING OR DENYING A REQUEST BY A SCHOOL SUPPORT ORGANIZATION TO ENGAGE IN A FUNDRAISING ACTIVITY:

- 1) Whether the fundraising activity, as scheduled, conflicts with the fundraising activity of the school district or an individual school within the district, and
- 2) Whether the fundraising activity is consistent with the goals and mission of the school and/or the school district.

The undersigned submits that this fundraising activity is consistent with the goals and mission of the school and/or the school district, as well as the organization's mission, goals, and objectives.

ORGANIZATION: THS Project Graduation

DATE OF PROPOSED FUNDRAISING 2023-2024 School Year

PROPOSED FUNDRAISING ACTIVITY: Selling THS spirit swag such as foam claws and cowbells prior to sporting events; poinsettia sales; Pampered Chef sales; donations of money and prizes from local businesses; pictures with Santa; bowling event at Tullahoma Lanes; "Flock Your Yard" fundraiser with plastic pink flamingos; Krispy Kreme donut sales; Laundry detergent sales; Evening at Buffalo Wild Wings with profits going to PG; other opportunities for fundraising sales as they are presented to parents of seniors.

PROPOSED USES OF FUNDS RAISED: All funds raised will go directly to the Project Graduation event on May 17th. Funds will be used to provide prizes to the graduating Seniors and to provide entertainment for a safe and fun evening for all participating Seniors to enjoy.

OTHER COMMENTS/CONSIDERATIONS RELATED TO THE FUNDRAISER:

With a goal of 200 participating Seniors and \$200 in cash and prizes per senior, it takes a lot of fundraising to make this event a success. Therefore, we ask for all the help and ideas we can get from our parents and rely on our community for our fundraising efforts.

REQUESTED BY  , Co-Chair
Signature/Title

DATE December 4, 2023

REVIEWED BY _____
School Principal/Designee

DATE _____

APPROVED BY _____
Director of Schools/Designee

DATE _____

Please submit this form to TCS Finance Director, Hank Jordan, at hank.jordan@tcsedu.net or via mail.

Tullahoma City Board of Education

Monitoring: Review: Annually, in July	Descriptor Term: <h2 style="text-align: center;">School Board Legislative Involvement</h2>	Descriptor Code: 1.105	Issued Date: 01/29/24
		Rescinds: 1.105	Issued: 06/21/22

- 1 The Board shall work for the passage of new laws designed to improve public education in
Tennessee.
- 2 Likewise, the Board shall work for the repeal or modification of existing laws and for the defeat of 3
proposed laws that impede this cause.
- 4 To accomplish this:
- 5 1. The Board shall stay informed of pending legislation and actively communicate its concerns
6 and make its position known to their elected representatives at both the state and national level;
 - 7 2. The Board shall work with other school boards in the state, other local officials, and
8 community groups in creating public awareness and support for legislative priorities;
 - 9 3. The Board shall annually select one (1) of its members to serve as its legislative
representative;
 - 10 4. The Board shall work with its legislative liaison, TSBA, and other concerned groups in 11
developing an annual legislative program; and
 - 12 5. The Board shall include in its budget appropriate resources to cover costs, including travel 13
expenses, necessary to ensure active participation in the legislative process.
-

Cross References

Board Member Development Opportunities 1.204
Version Date: December 13, 2023

Click here to choose a school board.

Monitoring: Review: Annually, in August	Descriptor Term: School District Planning	Descriptor Code: 1.701	Issued Date: 01/29/24
		Rescinds: 1.701	Issued: 08/18/20

1 *General*

2 The Board shall develop and implement a written five (5) year strategic plan that addresses identified
3 priority needs and provides for continuous student growth and improvement. The plan shall be updated
4 every two (2) years and shall align with requirements of the State Board of Education.¹ The Director of
5 Schools shall develop any necessary measures to implement this policy.

6 **BOARD IMPROVEMENT PLAN FOR THE DISTRICT¹**

7 The Board shall develop annual plans with specific goals for improving student performance and that
8 operationalize the district's five (5) year strategic plan. This will be incorporated into the TISA
9 accountability report that must be approved by the Board and filed with the Department of Education
10 each November 1st.²

11 The Board shall plan an annual retreat with the Director of Schools and appropriate staff. The purpose
12 of the retreat shall be to:

- 13 1. Review progress on the implementation of priorities, initiatives, and long-range plans;
14
15 2. Determine which goals have been achieved and whether any new efforts are needed;
16
17 3. Review major issues that may affect the school system in the future; and
18
19 4. Create an annual plan for district improvement.

20 **SCHOOL IMPROVEMENT PLAN¹**

21 The principal of each school shall work with the Director of Schools to develop and implement a
22 school improvement plan that is student focused and in support of the board improvement plan. The
23 plan shall be updated annually and address the long-range strategic plan of the school district.¹
24

Legal References

1. TCA 49-1-613; TRR/MS 0520-01-02-.31(8); State Board of Education Policy 2.101
2. TCA 49-3-112

Cross References

- Role of the Board of Education 1.101
In-Service and Professional Learning Opportunities 5.113
Qualifications and Duties of the Director of Schools 5.802

Tulahoma City Board of Education

Monitoring: Review: Annually, in August	Descriptor Term: <h2 style="text-align: center;">Charter School Applications</h2>	Descriptor Code: 1.901	Issued Date: 01/29/24
		Rescinds: 1.901	Issued: 11/15/22

General

This policy shall apply to sponsors and potential sponsors of charter schools. It shall not apply to charter schools converting from existing public schools. Proposals from existing charter school operators or replicators and applicants proposing to contract with educational service providers shall be in accordance with state law.¹

APPLICATION PROCESS²

A prospective charter school sponsor shall send notice to the Director of Schools by December 3rd of the year preceding the year in which the proposed charter school plans to begin operation as a charter school. If December 3rd falls on a Saturday, Sunday or holiday on which the school district offices are closed, the letter of intent is due on the next business day.

A sponsor seeking board approval of an initial charter school application shall complete the forms provided by the Department of Education. The application shall provide all the information required by state law. The sponsor shall demonstrate that the proposed charter school meets the purpose prescribed by state law for the formation of a charter school, and the proposed charter school will be able to implement a viable program of quality education for its students.³

Applications shall be submitted to Tulahoma City Schools and Department of Education on or before 11:59 p.m. on February 1st of the year preceding the year in which the proposed charter school plans to begin operation as a charter school. If the 1st of February falls on a Saturday, Sunday, or holiday on which the school district offices are closed, applications will be accepted on the next business day on or before 11:59 p.m. Late applications will not be accepted, without exception. The sponsor shall pay an application fee of \$2,500.00.²

REVIEW TEAM¹

The Director of Schools shall appoint a review team to assist in reviewing and evaluating charter school applications. The team shall be comprised of members with varied areas of expertise; this team may include individuals with knowledge and experience in educational leadership, instruction and assessment, special populations, finance, facilities, law, local community, nonprofit governance and management, and a school board member. At the board meeting in November of each year, the Director of Schools shall make a recommendation to the Board on which members of his/her administrative staff should be appointed to the team. The Director of Schools shall serve as the Chair of the review team and as the contact person for answering questions about the application process and

receiving applications. The Director of Schools shall develop an orientation for the team to ensure consistent evaluation standards and the elimination of real or perceived conflicts of interest.

The Board shall require the Director of Schools to develop a procedure for receiving, reviewing, and ruling on applications for the establishment of charter schools by the review team. The procedure shall include a timeline for the application and review process. The review team shall:

1. Evaluate all charter school applications based on the review criteria adopted by the Board;
2. Recommend one of the following options to the Board for each application: approve, or deny; and
3. Make recommendations for revocation, renewal, or non-renewal of charter school contracts.

APPROVAL/DENIAL OF APPLICATION⁴

The Board shall rule by resolution on the approval or denial of a charter school application within ninety (90) calendar days of receipt of the completed application, or the application shall be deemed approved by state law. The Director of Schools shall report the action taken by the Board to the Department of Education and sponsor.

Approval

The sponsor of a charter school that is approved by the Board shall enter into a written agreement with the Board which shall be binding on the charter school's governing body. The charter school agreement shall be in writing and signed by the sponsor and the Board.

The Board will receive an annual authorizer fee of three percent (3%) of the annual per student state and local allocations or thirty-five thousand dollars (\$35,000), whichever is less.⁵

Charter schools approved by the Board are expected to implement the application as submitted and approved. Material variations in operations from the approved application require amendment pursuant to state law and the charter school agreement.⁶

The Board shall not provide services to charter schools that are not requested during the application process except for those services that are required under state or federal law. Services agreed to be provided to the charter school by the Board shall be provided at board actual cost. The Board and charter school shall execute a service contract for any additional services.

New charter school agreements are approved for a ten (10) year period.⁷ The Board may revoke or deny renewal of a charter school agreement for any of the reasons enumerated in state law.⁸

Denial

Upon written receipt of the grounds for denial, the sponsor shall have thirty (30) calendar days within which to submit an amended application to correct the deficiencies. The Board shall have sixty (60)

calendar days either to deny or to approve the amended application, or the application shall be deemed approved by state law.⁴

Within ten (10) calendar days of final denial, an appeal may be filed with the Tennessee Charter School Commission.⁹

Legal References

1. TCA 49-13-106; State Board of Education Policy 6.111
2. TCA 49-13-107; TCA 1-3-102; TCA 49-13-108; TRR/MS 0520-14-01
3. TCA 49-13-110
4. TCA 49-13-108; TRR/MSS 0520-14-01
5. TCA 49-13-128
6. TRR/MS 0520-14-01-.06; TCA 49-13-110
7. TCA 49-13-110(c)
8. TCA 49-13-122
9. TCA 49-13-108(b)(5)

1

Click here to choose a school board.			
Monitoring: Review: Annually, in September	Descriptor Term: Revenues	Descriptor Code: 2.400	Issued Date: 01/29/24
		Rescinds: 2.400	Issued: 11/17/20

2 *General*

3 Any money collected by any school shall be documented with a receipt.

4 The schools may receive funds collected from activities and for events held at or in connection with the
5 school, including contracts with other schools for interschool events. To be included in this accounting
6 are all monies collected from lunch rooms, athletics, entertainments, school clubs, fees, concessions, and
7 all fundraising activities. Each principal shall determine the reconciliation method to be used for all
8 events which require a ticket.¹

9 **FEES**

10 School fees are to be kept to a minimum and may be expended only for the purposes for which they were
11 collected. The school shall not require any student to pay a fee to the school for any purpose, except as
12 authorized by the Board. No fees shall be required of any student as a condition to attend the school or
13 use its equipment.² School fees shall be waived for students who receive free or reduced-price lunches.³
14 No student will be penalized for nonpayment of any school fee.

15 **EXTENDED SCHOOL PROGRAM**

16 Extended school funds shall be collected at the individual schools by the Extended School Program
17 (ESP) and receipted and deposited into the Extended School Program bank account. The Extended
18 School Program Director shall report the collections and pay the Board by the ESP check.⁴

19 **FINES**

20 A student will be held responsible for the cost of replacing any materials or property which the student
21 loses or damages,⁵ including textbooks, library books, equipment, and buildings. All money collected as
22 fines be placed in the system-wide school fund.

23 **TUITION INCOME**

24 Tuition collected from nonresident students shall be placed in the system-wide school fund.

25 **RENTAL INCOME**

1 The principal will collect and remit to the central office all money received for use of a particular school
2 facility or other school property.

3

4 **GRANTS**

5 Grants for educational purposes made available by the state and/or federal government may be sought
6 by the school district but only when the conditions of their availability are in harmony with the
7 purposes and policies of the Board and the laws of the state and county. Principals may apply for and
8 receive grants, but funds shall be recorded in a separate restricted fund account.⁴

9 **COLLECTION OF FUNDS THROUGH ONLINE PAYMENT⁶**

10 Approved nutrition and daycare staff may utilize PayPAMS and Brightwheel for electronic
11 transactions. The Director of Schools/designee shall determine when this type of transaction may be
12 utilized on a case-by-case basis. At the individual school level, the principal shall oversee the
13 collection of funds and submit a plan that includes the following:

- 14 1. Adequate supporting documentation for the electronic collection method including a plan to
15 provide a total daily receipt summary;
- 16 2. Methods of providing receipts to payers;
- 17 3. Information on maintaining and inspecting any voided receipts; and
- 18 4. How daily electronic collections shall be reconciled with the total daily receipt summary and
19 who will be assigned to complete this task.
- 20
- 21
- 22

23 Processing fees for these transactions shall be charged.

24 The Director of School/designee shall establish adequate internal controls to ensure compliance with
25 the Tennessee's *Internal School Funds Manual*.

26

27

Legal References

1. TCA 49-2-110(a); Tennessee's *Internal School Uniform Accounting Policy Manual*, Section 5-4
2. TCA 49-6-3001(a); TCA 49-2-110(c)
3. TCA 49-2-114
4. Tennessee's *Internal School Uniform Accounting Policy Manual*, Section 4-37
5. TCA 37-10-101, 102

Cross References

Fundraising Activities 2.601
Student Activity Funds Management 2.900
Food Service Management 3.500
Textbooks and Instructional Materials 4.400
Compensation Guides & Contracts 5.110
Attendance of Non-Resident Students 6.204
Student Fees and Fines 6.709

6. Tennessee's *Internal School Uniform Accounting Policy Manual*, Section 5-8

1

Monitoring: Review: Annually, in September	Descriptor Term: Fundraising Activities	Descriptor Code: 2.601	Issued Date: 01/29/24
		Rescinds: 2.601	Issued: 11/17/20

1 *General*

2 The following guidelines shall be followed:¹

- 3 1. Fundraising activities shall be authorized by the Board and shall be for the purpose of
4 supplementing funds for established school programs and not for replacing funds which are the
5 responsibility of the Board.
- 6 2. Fundraising companies and other salespersons shall obtain permission in writing from the
7 Director of Schools' office in order to visit the schools.
- 8 3. Any commission payable by companies shall be paid in the form of reduced prices to the students
9 or paid into the activity fund of the school for use by the school. No school employee shall
10 personally benefit from any fundraising activity.
- 11 4. The principal shall obtain written approval from the Director of Schools/designee for all
12 fundraising activities, including online fundraising activities, that involve the participation of the
13 general student population in the marketing process of the fundraising effort. All other
14 fundraising activities, including online fundraising activities, shall have written approval from
15 the principal and comply with all administrative procedures issued by the Director of Schools.
16 The authorization request shall contain the following information:²
- 17 a. A list of the proposed fundraising activities;
- 18 b. Purpose of the fundraising activity;
- 19 c. Proposed uses of funds raised;
- 20 d. Expected student involvement in fundraising activity (school-wide, individual class, or
21 club); and
- 22 e. Margin of profit and how it is to be paid to the school.
- 23 5. The Director of Schools shall determine whether or not the activity will benefit the school,
24 contribute to the welfare of the student body, and supplement, not replace, funds necessary to
25 fulfill the Board's required contributions.
- 26 6. Students shall not be excused from a regular class to participate in a fundraising activity. No
27 grade in a subject or course shall be affected by a student's participation in a fundraising activity.

1 7. No quotas shall be imposed on students involved, and their efforts shall be voluntary. Students
2 who do not participate in fundraising activities shall not be punished or discriminated against in
3 any way.

4 This policy shall not be construed as preventing a teacher from using instructional or informational
5 materials even though the materials might include reference to a brand, a product, or a service.

6 **LOTTERIES**

7 No fundraising activity shall be conducted which distributes prizes or makes awards to winners from
8 among purchasers of chances by means of tickets through a random selection process.³

9 **ONLINE FUNDRAISING⁴**

10 The school district is authorized to utilize online fundraising (e.g., crowdfunding). The Director of
11 Schools/designee shall ensure that adequate internal controls are established and will determine, on a
12 case-by-case basis, when using online fundraising is appropriate.

13 An employee shall not engage in online fundraising for educational purposes in his/her official
14 capacity as a district employee or make any reference to non-school sponsored fundraisers, online or
15 otherwise, that would lead another to believe such activity is an approved school fundraiser. Online
16 fundraising shall not be used on behalf and for the benefit of an outside party.

17 *Individual Schools*

18 Individual schools may establish school-wide online fundraising accounts. The accounts shall meet all
19 fundraising requirements established by the Board and the *Tennessee Internal School Uniform*
20 *Accounting Policy Manual*. The principal/designee of each school shall have access to the established
21 fundraising account to ensure all funds are properly accounted for, and the information is recorded in
22 the school's accounting records by the designated personnel.

23 **FUNDRAISING FOR NONEDUCATIONAL PURPOSES⁵**

24 On approval of the principal, an employee may be authorized to raise and use funds for the following
25 noneducational purposes:

- 26 1. Bereavement support;
- 27
- 28 2. Award recognition;
- 29
- 30 3. Employee morale;
- 31
- 32 4. Banquets; or
- 33
- 34 5. Other situations at the principal's discretion.

1 These funds shall be derived from vending machine revenue, donations, or other sources approved by
2 the board of education.

3 The Director of Schools/designee shall develop administrative procedures regarding the receipt,
4 disbursement, accounting, and auditing of these noneducational funds. The Director of Schools/
5 designee shall ensure that the procedures are consistent with board policy and state law and
6 disseminate them to all employees.

7 **RECORDKEEPING¹**

8 The Director of Schools/designee shall ensure that the appropriate records are maintained for each
9 fundraising activity and shall be responsible for collecting and maintaining the appropriate documents
10 that show the approving, tracking, and monitoring of each fundraising activity from beginning to end.

Legal References

1. Tennessee's *Internal School Uniform Accounting Policy Manual*, Section 4-28, 4-29
2. Tennessee's *Internal School Uniform Accounting Policy Manual*, Section 4-29
3. Tenn. Att'y Gen. Op. No. 03-049 (Apr. 22, 2003)
4. Tennessee's *Internal School Uniform Accounting Policy Manual*, Section 4-30, 4-31
5. TCA 49-2-134

Cross References

Revenues 2.400
School Support Organization 2.404
Audits 2.703
Vendor Relations 2.809
Student Activity Funds Management 2.900
Staff Gifts and Solicitations 5.605
Gifts 6.710

Tullahoma City Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Debit Cards, Credit Cards, & Credit Lines	Descriptor Code: 2.8051	Issued Date: 01/29/24
		Rescinds:	Issued:

1 *General*

2 District debit and credit cards shall be maintained by the Director of Schools/designee through
3 procedures developed and maintained in the district office for the purchase of appropriate goods and
4 services for district or school related purposes only.¹ The debit and credit cards will be kept in a secure
5 location, and account numbers will remain confidential. Principals shall be the only employees
6 authorized to apply for a credit card on a school's behalf.

7 The Director of Schools/designee shall review and approve card transactions. Purchases which are not
8 approved by the Director of Schools or the Director of Finance will be reimbursed to the district within
9 ten (10) days of notification.

10 **AUTHORIZED USE**

11 Debit card use shall be limited to small incidental purchases and may not be used for normal operating
12 expenditures.

13 Credit cards may be used for transactions in which the use of a standard purchase order is either
14 impossible or would result in a delay of the delivery of goods or services during an emergency. Credit
15 cards may also be used to facilitate out-of-town travel for official school business.

16 Card users shall be held accountable for appropriate use of debit and credit cards. Unauthorized use of
17 a debit card, credit card, or credit line shall be grounds for disciplinary action, up to and including
18 termination of employment. Cash advances using district credit cards are prohibited.

19 Any school employee that purchases items with the debit card, credit card, or any approved credit line
20 shall follow the guidelines outlined below:

- 21 1. Original receipts for each purchase shall be turned into the bookkeeper within three (3) working
22 days of purchase;
- 23
- 24 2. If the credit card is used to pay for a conference or training, a copy of the registration form shall
25 be turned in;
- 26
- 27 3. The bookkeeper or a separate employee shall check off on purchases and the physical inventory
28 that is purchased;
- 29

- 1 4. All purchases shall be district or school related purchases;
- 2
- 3 5. If there is any incurred finance or late charges, the responsibility will belong to the person or
- 4 program associated with said charges; and
- 5
- 6 6. Under no circumstances will the debit card, credit card, or credit line be used to make personal
- 7 purchases.

Legal References

- 1. Tennessee's *Internal School Funds Manual*,
Section 4-8; Section 4-10 through 4-13

Cross References

- Executive Committee 1.301
- Purchasing 2.805
- Purchase Orders and Contracts 2.808

Personnel - December 2023/January 2024

Hires

Crystal Estes	BAE/JTF	Custodian- split between both	12/12/2023
Johanna Bourdon	CSS	Adjunct Psychology Teacher	01/08/2024
Stephani Perkins	CSS	Part-Time Daycare Worker	01/15/2024
Matt Sanders	CSS	Adjunct Economics Teacher	11/28/2023
Marisol Trombley	CSS	Part-Time Daycare Worker	12/01/2023
Mark Brady	ELE	Custodian	11/28/2023
Nikola Herd	ELE	HMI Teacher	12/15/2023
Hampton Hoffman	ELE	Educational Assistant/RTI	11/28/2023
Kobe Burks	EMS	Sped Educational Assistant	12/14/2023
Amy Vandervliet	JTF/BAE	Librarian	01/08/2024
Jennifer Kanan	REL	2nd Grade Teacher	01/08/2024
Jada Bartlett	THS	Educational Assistant	01/15/2024
Treva Burris	THS	Sped Educational Assistant	01/15/2024
Haley Crawford	THS	Sped Educational Assistant	01/15/2024
Rachel Hinson	THS	Guidance Secretary	01/08/2024

Resignations

Allison Powell	CSS	Virtual - Economics/Psychology	10/19/2023
Chelle Daniels	JTF/BAE	Media Specialist	12/15/2023
Christina Hillis	REL	Part-Time EA/RTI	12/06/2023
Taylor Brim	THS	Educational Assistant/Sped	12/06/2023
Erin Jones	THS	Educational Assistant/Sped	12/08/2023
Aaron Krahl	THS	Sped Teacher	01/19/2024

Retirements

Cindy Rusk	THS	Guidance Secretary	01/12/2024
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Transfers

Ashley Obersteadt	THS-THS	HMI Teacher-Sped Teacher	01/08/2024
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23-24 GEN PURPOSE BUDGET

1/12/2024

REVENUE	FY 24	FY 24	FY24
ACCOUNT NUMBER	Budget (amended 8.15.23)	Actual Through December	Projected End of Year
UNDESIGNATED FUND BALANCE	300,000	0	
40100 COUNTY TAXES			
40110 CURRENT PROPERTY TAX-COFFEE CO.	6,128,011	1,035,063	6,128,011
40111 CURRENT PROPERTY TAX -FRANKLIN CO.	190,000	0	190,000
40120 TRUSTEE'S COLLECTION-PRIOR YEAR	150,000	62,460	124,921
40130 CIRCUIT CLERK/C&M-PRIOR YEAR	27,500	9,991	19,983
40140 INTEREST & PENALTY	42,000	9,300	18,600
40161 PAYMENTS IN LIEU-TVA	100,000	27,186	54,372
TOTALS ACCOUNT NUMBER 40100	6,637,511	1,144,001	6,535,887
40600 CITY SCHOOL DISTRICT REVENUES			
40710 LOCAL OPTION SALES TAX	5,440,238	2,316,876	6,950,628
TOTALS ACCOUNT NUMBERS 40600/40700	5,440,238	2,316,876	6,950,628
		0	
41000 LICENSES & PERMITS			
41110 MARRIAGE LICENSES	1,300	861	1,723
TOTALS ACCOUNT NUMBER 41000	1,300	861	1,723
43000 CHARGES FOR SERVICES			
43511 TUITION-REGULAR DAY STUDENTS	196,500	133,936	267,871
43570 RECEIPTS FROM INDIVIDUAL SCHOOLS	5,000	3,443	6,886
43990 OTHER CHARGES FOR SERVICES			
TOTALS ACCOUNT NUMBER 43000	201,500	137,379	274,757
44000 OTHER LOCAL REVENUE			
44110 INTEREST EARNED	85,000	103,442	206,883
44170 OTHER REVENUE	0	763	1,526
44300 NURSING REIMBURSEMENT	0	113,131	226,261
44520 INSURANCE RECOVERY	0		0
44530 SALE OF EQUIPMENT	0		0
44560 DAMAGES RECOVERED FROM INDIVIDUALS	0	487	974
44570 CONTRIBUTIONS & GIFTS	23,000	5,000	10,000
44570 CONTRIBUTIONS & GIFTS - TEF	0		0
44900 CITY LIQUOR TAX	78,000	19,792	39,584
TOTALS ACCOUNT NUMBER 44000	186,000	242,614	485,228
46500 STATE EDUCATION FUNDS			
46510 TENNESSEE INVESTMENT IN STUDENT ACHIEVE	23,357,557	12,013,716	24,027,432
46515 PRE-K	376,591	154,904	309,809
46590 OTHER STATE EDUCATION FUNDS-CSH	0		0
46592 INTERNET CONNECTIVITY	0		0
46595 STUDENT MANAGEMENT SYSTEM	0		0
46610 CAREER LADDER	60,000	22,443	44,887

EXPENDITURES	FY24	FY 24	FY24
ACCOUNT NUMBER	Budgeted	Actual Through December	Projected End of Year
71100 REGULAR EDUCATIONAL PROGRAM			
116 TEACHERS	13,071,240	5,502,606	13,206,253
117 CAREER LADDER	30,548	12,608	30,260
163 EDUCATIONAL ASSISTANTS	1,114,730	461,446	1,107,469
195 SUBSTITUTE TEACHERS	330,000	115,995	278,388
201 SOCIAL SECURITY	901,884	353,240	847,777
204 STATE RETIREMENT	1,149,962	420,233	1,008,560
206 LIFE INSURANCE	22,355	8,927	21,426
207 MEDICAL INSURANCE	2,301,757	948,383	2,276,118
208 DENTAL INSURANCE	63,675	25,091	60,218
299 VISION INSURANCE	23,057	9,267	22,242
212 MEDICARE	210,925	83,897	201,354
355 TRAVEL	20,000	4,017	8,034
429 INSTRUCTIONAL SUPPLIES & MATERIALS	364,500	277,460	554,921
449 TEXTBOOKS	400,000	244,074	400,000
524 STAFF DEVELOPMENT	10,000	2,265	4,530
599 OTHER CHARGES	115,000	105,450	210,901
722 REGULAR INSTRUCTIONAL EQUIPMENT	791,000	518,328	791,000
TOTAL 71100 ACCOUNT	20,920,632	9,093,288	21,029,450
71200 SPECIAL EDUCATION PROGRAM			
116 TEACHERS	1,886,322	776,868	1,864,482
117 CAREER LADDER	3,000	833	2,000
162 CLERICAL PERSONNEL	0	0	0
163 EDUCATIONAL ASSISTANTS	872,158	367,090	881,017
171 SPEECH PATHOLOGISTS	94,241	44,269	106,246
189 OTHER SALARIES		2,800	6,720
195 SUBSTITUTE TEACHERS	70,000	36,080	86,592
201 SOCIAL SECURITY	179,039	71,729	172,149
204 STATE RETIREMENT	213,832	82,788	198,690
206 LIFE INSURANCE	6,013	2,451	5,882
207 MEDICAL INSURANCE	548,990	248,960	597,503
208 DENTAL INSURANCE	17,192	6,936	16,645
212 MEDICARE	41,872	16,816	40,358
299 VISION INSURANCE	6,215	2,529	6,070
312 CONTRACTS WITH PRIVATE AGENCIES	146,000	0	0
355 TRAVEL		0	0
399 OTHER CONTRACTED SERVICES			0
429 INSTRUCTIONAL SUPPLIES & MATERIALS	32,000	14,809	29,618
499 OTHER INSTRUCTIONAL SUPPLIES	32,500	8,232	16,464
599 OTHER CHARGES		0	0
725 SPECIAL EDUCATION EQUIPMENT	10,000	3,414	6,828
APPROX AMOUNT FROM SPED TRANSFER			
TOTAL 71200 ACCOUNT	4,159,375	1,686,603	4,037,265

71300 VOCATIONAL EDUCATION PROGRAM			
105 SUPERVISOR/DIRECTOR	110,174	55,086	132,208
116 TEACHERS	532,460	215,533	517,279
117 CAREER LADDER	1,000	417	1,000
201 SOCIAL SECURITY	39,905	15,755	37,813
204 STATE RETIREMENT	55,693	19,655	47,171
206 LIFE INSURANCE	737	329	789
207 MEDICAL INSURANCE	89,965	39,366	94,478
208 DENTAL INSURANCE	2,220	990	2,376
299 VISION INSURANCE	787	351	842
212 MEDICARE	9,333	3,685	8,843
355 TRAVEL	12,000	12,000	12,000
429 INSTRUCTIONAL SUPPLIES AND MATERIALS	15,000	20,000	20,000
599 OTHER CHARGES	5,000	250	500
730 VOC EQUIPMENT	0	0	0
TOTAL 71300 ACCOUNT	874,274	383,416	875,298
72110 ATTENDANCE			
105 SUPERVISOR/DIRECTOR	103,380	43,075	103,379
162 CLERICAL PERSONNEL	44,200	9,305	18,610
201 SOCIAL SECURITY	9,150	3,210	6,420
204 STATE RETIREMENT	13,403	3,661	7,322
206 LIFE INSURANCE	192	61	122
207 MEDICAL INSURANCE	10,909	4,800	9,600
208 DENTAL INSURANCE	554	176	352
299 VISION INSURANCE	196	62	125
212 MEDICARE	2,140	751	1,501
355 TRAVEL	675	371	741
499 OTHER SUPPLIES AND MATERIALS	2,000	0	0
524 STAFF DEVELOPMENT	3,000	1,683	3,365
599 OTHER CHARGES	750	1,382	2,764
TOTAL 72110 ACCOUNT	190,549	68,536	154,301
72120 HEALTH SERVICES			
105 SUPERVISOR/DIRECTOR	73,008	31,671	76,009
131 NURSES	416,310	175,471	421,131
201 SOCIAL SECURITY	30,338	11,882	28,517
204 STATE RETIREMENT	34,317	13,750	33,001
206 LIFE INSURANCE	767	304	730
207 MEDICAL INSURANCE	100,869	41,541	99,698
208 DENTAL INSURANCE	2,220	880	2,112
299 VISION INSURANCE	787	312	749
212 MEDICARE	7,095	2,779	6,669
355 TRAVEL	300	469	938
413 DRUGS AND MEDICAL SUPPLIES	35,000	7,545	15,090
499 OTHER CHARGES	9,500	3,482	6,964
524 STAFF DEVELOPMENT	5,200	3,088	6,176
TOTAL 72120 ACCOUNT	715,710	293,173	697,782
72130 OTHER STUDENT SUPPORT			

23-24 GEN PURPOSE BUDGET

1/12/2024

117 CAREER LADDER	0	417	1,000
123 GUIDANCE PERSONNEL	643,684	279,462	670,709
161 SECRETARY	39,832	16,597	39,832
201 SOCIAL SECURITY	42,378	17,261	41,426
204 STATE RETIREMENT	56,901	19,896	47,750
206 LIFE INSURANCE	959	380	912
207 MEDICAL INSURANCE	97,337	41,203	98,887
208 DENTAL INSURANCE	2,497	990	2,376
299 VISION INSURANCE	984	390	936
212 MEDICARE	10,253	4,037	9,688
312 CONTRACTS W/PRIVATE AGENCIES	48,000	38,439	76,879
322 EVALUATION AND TESTING	15,000	97	194
524 STAFF DEVELOPMENT	340	78	157
TOTAL 72130 ACCOUNT	958,164	419,247	990,747
72210 INSTRUCTIONAL STAFF/ REG. INST. PROG.			
105 SUPERVISOR/DIRECTOR	256,808	129,108	258,217
117 CAREER LADDER	3,000	1,333	2,667
129 LIBRARIANS	292,476	130,017	312,040
161 SECRETARY	66,320	33,160	66,320
201 SOCIAL SECURITY	38,353	17,705	35,410
204 STATE RETIREMENT	35,977	19,220	38,441
206 LIFE INSURANCE	507	272	543
207 MEDICAL INSURANCE	51,960	26,786	53,572
208 DENTAL INSURANCE	1,554	825	1,650
299 VISION INSURANCE	551	293	585
212 MEDICARE	8,970	4,141	8,282
308 CONSULTANTS	0		0
355 TRAVEL	500	317	635
432 LIBRARY BOOKS	50,000	49,999	50,000
524 STAFF DEVELOPMENT	6,000	6,642	13,283
599 OTHER CHARGES	200	335	670
TOTAL 72210 ACCOUNT	813,175	420,152	842,314
72220 SPECIAL EDUCATION PROGRAM			
105 SUPERVISOR/DIRECTOR	120,165	59,937	119,873
117 CAREER LADDER	0		0
124 PSYCHOLOGIST	80,000	23,375	46,750
162 CLERICAL PERSONNEL	89,444	39,649	79,299
189 OTHER SALARIES	325,270	122,668	245,335
201 SOCIAL SECURITY	38,122	14,597	29,194
204 STATE RETIREMENT	26,167	14,033	28,065
206 LIFE INSURANCE	475	317	635
207 MEDICAL INSURANCE	42,340	33,113	66,226
208 DENTAL INSURANCE	1,376	919	1,837
212 MEDICARE	7,619	3,414	6,828
299 VISION INSURANCE	749	326	651
355 TRAVEL	5,000	1,586	3,172
399 OTHER CONTRACTED SERVICES	150,075	29,749	59,497
499 OTHER SUPPLIES & MATERIALS	22,500	20,185	40,370
524 STAFF DEVELOPMENT	34,000	23,481	46,962

599 OTHER CHARGES	10,000	8,655	17,309
TOTAL 72220 ACCOUNT	953,302	396,002	792,003
72250 TECHNOLOGY			
105 SUPERVISOR/DIRECTOR	121,466	62,555	125,110
117 CAREER LADDER	1,000	0	0
163 EDUCATIONAL ASSISTANTS	382,166	190,199	380,398
201 SOCIAL SECURITY	31,287	15,149	30,297
204 STATE RETIREMENT	39,770	19,134	38,267
206 LIFE INSURANCE	671	319	638
207 MEDICAL INSURANCE	57,795	28,923	57,845
208 DENTAL INSURANCE	1,942	924	1,848
212 MEDICARE	7,317	3,543	7,086
299 VISION INSURANCE	689	328	655
355 TRAVEL	4,000	2,160	4,319
435 OFFICE SUPPLIES	1,000	273	546
524 STAFF DEVELOPMENT	6,000	3,124	6,249
599 OTHER CHARGES	10,000	625	1,250
TOTAL 72250 ACCOUNT	665,103	327,254	654,509
72310 GENERAL ADMIN/BD OF EDUCATION			
191 DIRECTOR'S FEE	10,500	5,250	10,500
118 SECRETARY TO BOARD	0	0	0
201 SOCIAL SECURITY	651	337	673
205 HSA FRINGE	65,000	0	0
206 LIFE INSURANCE	2,655	1,110	2,220
207 MEDICAL INSURANCE	173,227	81,801	163,603
208 DENTAL INSURANCE	11,496	6,165	12,330
299 VISION INSURANCE	3,454	1,502	3,004
210 UNEMPLOYMENT COMPENSATION	10,000	1,770	3,541
211 LOCAL RETIREMENT	650,000	400,000	650,000
212 MEDICARE	152	79	157
217 HYBRID RETIREMENT STABILIZATION		0	0
305 AUDIT SERVICES	35,000	10,000	20,000
320 DUES AND MEMBERSHIP	19,500	9,668	19,336
331 LEGAL SERVICES	39,000	11,250	22,500
355 TRAVEL	4,500		0
506 LIABILITY INSURANCE	234,552	235,424	234,552
508 PREMIUM ON CORP. SURETY BONDS	2,500	2,479	4,958
510 TRUSTEE COMMISSION	150,000	6,012	12,024
513 WORKMEN'S COMPENSATION	156,522	156,522	156,522
524 STAFF DEVELOPMENT	30,000	18,174	36,348
599 OTHER CHARGES	25,000	13,132	26,264
TOTAL 72310 ACCOUNT	1,623,710	960,675	1,378,531
72320 OFFICE OF THE SUPERINTENDENT			
101 ADMINISTRATIVE OFFICER	189,155	94,578	189,155
117 CAREER LADDER	1,400	0	0
161 SECRETARY	72,470	36,235	72,470

23-24 GEN PURPOSE BUDGET

1/12/2024

201 SOCIAL SECURITY	16,308	6,534	13,068
204 STATE RETIREMENT	19,009	9,328	18,656
206 LIFE INSURANCE	192	91	182
207 MEDICAL INSURANCE	6,504	3,600	7,200
208 DENTAL INSURANCE	555	264	528
299 VISION INSURANCE	197	94	187
212 MEDICARE	3,814	1,817	3,635
307 COMMUNICATIONS	150,000	76,583	153,166
348 POSTAL CHARGES	6,000	320	639
435 OFFICE SUPPLIES	10,000	2,299	4,597
524 STAFF DEVELOPMENT	18,000	4,744	9,488
599 OTHER CHARGES	20,000	11,628	23,257
TOTAL 72320 ACCOUNT	513,604	248,114	496,228
72410 OFFICE OF THE PRINCIPAL			
103 ASSISTANT PRINCIPALS	776,045	283,582	680,596
104 PRINCIPALS	856,750	428,641	857,282
117 CAREER LADDER	3,000	1,947	3,894
161 SECRETARIES	271,920	146,794	352,305
201 SOCIAL SECURITY	118,278	50,686	101,371
204 STATE RETIREMENT	137,355	58,300	116,600
206 LIFE INSURANCE	1,629	958	1,915
207 MEDICAL INSURANCE	184,080	107,573	215,145
208 DENTAL INSURANCE	4,717	2,772	5,544
299 VISION INSURANCE	1,672	983	1,966
212 MEDICARE	85,847	11,854	28,450
435 OFFICE SUPPLIES	25,000	21,536	43,072
524 STAFF DEVELOPMENT	2,500	1,637	3,275
599 OTHER CHARGES	1,000	80	160
TOTAL 72410 ACCOUNT	2,469,794	1,117,341	2,411,575
72510 FISCAL SERVICES			
105 SUPERVISOR/DIRECTOR	140,812	70,407	140,813
119 BOOKKEEPERS	193,564	96,782	193,563
201 SOCIAL SECURITY	20,731	9,934	19,869
204 STATE RETIREMENT	22,684	11,378	22,757
206 LIFE INSURANCE	383	182	365
207 MEDICAL INSURANCE	36,898	19,307	38,613
208 DENTAL INSURANCE	1,110	528	1,056
299 VISION INSURANCE	393	187	374
212 MEDICARE	4,848	2,323	4,647
399 OTHER CONTRACTED SERVICES	47,500	30,909	47,500
435 OFFICE SUPPLIES	3,000	3,033	6,066
524 STAFF DEVELOPMENT	1,500	808	1,615
599 Other	0	920	1,840
TOTAL 72510 ACCOUNT	473,424	246,698	479,078
72520 HR/PERSONNEL			
105 SUPERVISOR/DIRECTOR	147,240	75,194	150,388
162 CLERICAL PERSONNEL	165,376	71,310	142,621

23-24 GEN PURPOSE BUDGET

1/12/2024

201 SOCIAL SECURITY	19,382	8,689	17,378
204 STATE RETIREMENT	25,653	10,697	21,395
206 LIFE INSURANCE	386	152	304
207 MEDICAL INSURANCE	42,336	16,955	33,910
208 DENTAL INSURANCE	1,056	396	792
299 VISION INSURANCE	393	164	328
212 MEDICARE	4,533	2,032	4,064
355 TRAVEL	500	363	726
435 OFFICE SUPPLIES	5,000	1,788	3,575
499 OTHER SUPPLIES AND MATERIALS	1,000	0	0
524 STAFF DEVELOPMENT	3,500	1,856	3,712
599 OTHER CHARGES	32,135	24,388	48,775
TOTAL 72110 ACCOUNT	448,490	213,984	427,967
72610 OPERATION OF PLANT			
166 CUSTODIAL PERSONNEL	810,372	387,723	775,445
201 SOCIAL SECURITY	50,243	23,298	46,596
204 STATE RETIREMENT	43,774	21,888	43,776
206 LIFE INSURANCE	2,230	979	1,958
207 MEDICAL INSURANCE	205,965	84,578	169,156
208 DENTAL INSURANCE	6,673	2,781	5,562
299 VISION INSURANCE	2,366	1,041	2,083
212 MEDICARE	11,750	5,449	10,897
399 OTHER CONTRACTED SERVICES	800,000	447,637	895,275
410 CUSTODIAL SUPPLIES	150,000	78,989	157,979
415 ELECTRICITY	950,000	501,205	1,002,409
434 NATURAL GAS	122,000	20,449	40,897
454 WATER AND SEWER	85,000	44,858	89,716
599 OTHER CHARGES	2,000	10,164	20,327
TOTAL 72610 ACCOUNT	3,242,373	1,631,038	3,262,076
72620 MAINTENANCE OF PLANT			
189 OTHER SALARIES	618,276	254,066	508,132
201 SOCIAL SECURITY	38,333	15,357	30,713
204 STATE RETIREMENT	34,528	14,505	29,009
206 LIFE INSURANCE	1,054	429	859
207 MEDICAL INSURANCE	96,346	39,958	79,915
208 DENTAL INSURANCE	2,775	1,221	2,442
299 VISION INSURANCE	1,082	441	881
212 MEDICARE	8,965	3,591	7,183
335 MAINTENANCE AND REPAIR OF BLDGS	460,000	241,865	483,731
336 MAINTENANCE AND REPAIR OF EQUIP	150,000	63,927	127,853
425 GASOLINE	18,000	6,951	13,902
499 OTHER SUPPLIES	1,500	5,217	10,435
717 MAINTENANCE EQUIPMENT	15,000	0	0
718 MOTOR VEHICLES	82,558	79,601	82,558
TOTAL 72620 ACCOUNT	1,528,418	727,128	1,377,613
72710 TRANSPORTATION			
146 BUS DRIVERS	136,000	98,949	181,407

23-24 GEN PURPOSE BUDGET

1/12/2024

189 OTHER SALARIES AND WAGES	124,000	74,708	136,964
201 SOCIAL SECURITY	16,120	10,482	19,217
204 STATE RETIREMENT	7,153	3,854	7,065
206 LIFE INSURANCE	100	46	84
207 MEDICAL INSURANCE	3,151	3,600	6,600
208 DENTAL INSURANCE	400	156	286
299 VISION INSURANCE	200	47	86
212 MEDICARE	3,770	2,451	4,494
338 MAINTENANCE AND REPAIR OF VEHICLES	35,000	12,381	22,699
425 GASOLINE	42,000	16,506	30,260
511 VEHICLE INSURANCE	0	0	0
599 OTHER CHARGES	14,000	5,304	9,724
717 TRANSPORTATION EQUIPMENT	126,000	0	0
TOTAL 72710 ACCOUNT	507,894	228,483	418,885
76100 REGULAR CAPITAL OUTLAY			
707 BUILDING IMPROVEMENTS	628,130	765,202	1,200,000
TOTAL 76100 ACCOUNT	628,130	765,202	1,200,000
TOTAL EXPENDITURES GENERAL PURPOSE FD	41,686,120	19,226,333	41,525,623