

Board of Education Regular Meeting

April 20, 2021 5:00 PM

Tullahoma High School

I. Call to Order

II. Pledge of Allegiance to the Flag

III. Roll Call

IV. Approval of Agenda

V. Special Items

1. Individuals to Address the Board
2. Teacher of the Year
3. Holland Scholarship Awards
4. Celebrations

VI. Consent Agenda

1. Approval of Minutes
2. Surplus

VII. Unfinished Business

1. 2020-2021 Budget Expenditure Approval
2. 2021-2022 Budget
 - a. Approval of Additional Positions for 2021-2022 School Year
3. Policy Recommendation
4. Building and Grounds Report
5. Curriculum, Instruction, and Assessment Report

VIII. New Business

1. Teacher Tenure
2. 2021-2022 Tuition Rates
3. Director Evaluation

IX. Superintendent's Report

1. City Board Liaison Report
2. Personnel
3. Monthly Financial Report

X. Adjournment

TULLAHOMA CITY SCHOOLS
Board of Education Regular Meeting
March 23, 2021 5:30 PM
Virtual

Attendance Taken at 5:37 PM:

Present Board Members:

Mrs. Amy Dodson
Mrs. Jessica Fogarty
Dr. Sid Hill
Mrs. Amy Johnson
Mrs. Teresa Lawson
Mrs. Kim Uselton
Mr. Pat Welsh

Approval of Agenda

Motion Passed: To approve agenda as presented.

Passed with a motion by Mrs. Jessica Fogarty and a second by Mr. Pat Welsh.

7 Yeas - 0 Nays.

Mrs. Amy Dodson	Yea
Mrs. Jessica Fogarty	Yea
Dr. Sid Hill	Yea
Mrs. Amy Johnson	Yea
Mrs. Teresa Lawson	Yea
Mrs. Kim Uselton	Yea
Mr. Pat Welsh	Yea

Special Items

Individuals to Address the Board

There were no individuals wishing to address the board.

New THS Course Offering

Dr. Stephens introduced a new CTE pathway at THS. The pathway is called Aviation Flight. It encompasses three levels of courses that include: Introduction to Aerospace; Aviation I Principles of Flight; and Aviation II or Unmanned Aircraft Systems. Dr. Stephens introduced Ms. Karla Smith who is the Manager of High School Aviation Initiative. She works directly with the Aircraft Owner's & Pilot's Association Curriculum (AOPA). Ms. Smith shared her excitement in partnering with Tullahoma City Schools to offer this new pathway to THS students. Mr. Jason Quick, Tullahoma High School principal, also spoke about this new pathway and the benefit it will provide in giving high school students another avenue to

explore in CTE. This pathway will be introduced beginning with the first course, Introduction to Aerospace, at the start of the 2021-2022 school year.

Consent Agenda

Motion Passed: To approve the consent agenda as presented.

Passed with a motion by Mrs. Jessica Fogarty and a second by Dr. Sid Hill.

7 Yeas - 0 Nays.

Mrs. Amy Dodson	Yea
Mrs. Jessica Fogarty	Yea
Dr. Sid Hill	Yea
Mrs. Amy Johnson	Yea
Mrs. Teresa Lawson	Yea
Mrs. Kim Uselton	Yea
Mr. Pat Welsh	Yea

Approval of Minutes

Minutes from the regular Board of Education meeting held on February 23, 2021, were presented for approval.

200-Day Accountability

The 200-Day Accountability report for the 2021-2022 school year was presented for approval.

Unfinished Business

2020-2021 Budget

Director of Business Jason Ray shared that administration continues to monitor the information coming out related to the education portion of the Governor's proposal for the 2021-2022 budget. Administration will continue to follow the legislative session as well as information coming from the State Department of Education regarding the next fiscal year. Mr. Ray stated that TCS will not see the first BEP estimate for FY22 until mid-April.

Building and Grounds Report

Pat Welsh provided an updated from the building and grounds work group.

Tennis Courts

Director of Business Jason Ray discussed that conversations have been ongoing with the building and grounds work group with regard to potential locations for the tennis courts. It was decided that the best location to meet the needs of our students is to have the courts remain at the current location. The building and grounds work group recommended contracting with OLG Engineering in an effort to move ahead with this project.

Motion Passed: To contract with OLG Engineering to complete specifications, administer bid process, and make recommendations back to Tullahoma City Schools for the construction of four tennis courts at Tullahoma High School. OLG's proposal is in the amount of \$18,450.00

Passed with a motion by Mr. Pat Welsh and a second by Mrs. Jessica Fogarty.

7 Yeas - 0 Nays.

Mrs. Amy Dodson	Yea
Mrs. Jessica Fogarty	Yea
Dr. Sid Hill	Yea
Mrs. Amy Johnson	Yea
Mrs. Teresa Lawson	Yea
Mrs. Kim Uselton	Yea
Mr. Pat Welsh	Yea

Water Drainage at THS Track

Director of Business Jason Ray discussed the need for correction of water drainage issues at the THS Track. He stated that bids were back on this project with two bidders responding. Administration recommended accepting the low bid from Curl Construction and Excavation.

Motion Passed: To accept the bid from Curl Construction and Excavating for the THS track drainage project in the amount of \$119,500.

Passed with a motion by Mrs. Amy Johnson and a second by Mrs. Teresa Lawson.

7 Yeas - 0 Nays.

Mrs. Amy Dodson	Yea
Mrs. Jessica Fogarty	Yea
Dr. Sid Hill	Yea
Mrs. Amy Johnson	Yea
Mrs. Teresa Lawson	Yea
Mrs. Kim Uselton	Yea
Mr. Pat Welsh	Yea

Curriculum, Instruction and Assessment Report

Jessica Fogarty provided an updated from the curriculum, instruction, and assessment work group.

Board Policy 1.405 (Rules of Order)

Administration recommended a minor change to Board Policy 1.405, Rules of Order. Administration recommended changing line 14 to read "rules of order may be suspended by a majority vote" instead of "a two-thirds vote." This recommendation aligns with TCA 49-2-202 (G).

Motion Passed: To accept removing two-thirds vote and change to majority vote in board policy as discussed on a first and final reading.

Passed with a motion by Mrs. Jessica Fogarty and a second by Dr. Sid Hill.

7 Yeas - 0 Nays.

Mrs. Amy Dodson	Yea
Mrs. Jessica Fogarty	Yea
Dr. Sid Hill	Yea
Mrs. Amy Johnson	Yea
Mrs. Teresa Lawson	Yea
Mrs. Kim Uselton	Yea
Mr. Pat Welsh	Yea

New Business

Trustees for Non-Certified Retirement

A non-certified retirement program requires the appointment of trustees for the plan. Each year, three trustees are to be named by resolution of the Board. Administration proposed the trustees be the Chairman of the Board, the Superintendent, and the Director of Business. As the reorganization of the Board takes place at the September meeting, the trustees proposed would be the newly elected Chairman of the Board, Superintendent, and Director of Business.

Motion Passed: To accept the Chairman of the Board, the Superintendent, and the Director of Business as trustees for the non-certificated retirement program.

Passed with a motion by Mrs. Amy Johnson and a second by Mr. Pat Welsh.

7 Yeas - 0 Nays.

Mrs. Amy Dodson	Yea
Mrs. Jessica Fogarty	Yea
Dr. Sid Hill	Yea
Mrs. Amy Johnson	Yea
Mrs. Teresa Lawson	Yea
Mrs. Kim Uselton	Yea
Mr. Pat Welsh	Yea

Civil Rights Coordinator

The Coordinator for Civil Rights is to be appointed by the Board to serve as the liaison for parents, students, employees, and the school system. The coordinator will serve for Title VI of 1964 and Title IX of the federal nondiscrimination statutes. Administration recommended HR Specialist Jennifer Matlock be appointed to serve in this capacity.

Motion Passed: To accept Jennifer Matlock, HR Specialist, as the Civil Rights Coordinator for the district.

Passed with a motion by Mrs. Jessica Fogarty and a second by Dr. Sid Hill.

7 Yeas - 0 Nays.

Mrs. Amy Dodson	Yea
Mrs. Jessica Fogarty	Yea
Dr. Sid Hill	Yea
Mrs. Amy Johnson	Yea
Mrs. Teresa Lawson	Yea
Mrs. Kim Uselton	Yea
Mr. Pat Welsh	Yea

Board Meeting Change of Time

In looking at current board meeting times, Chairman Uselton recommended to move from a 5:30 start to a 5:00 start to better accommodate the schedules of board members and staff.

Motion Passed: To change the time of Board of Education meetings from 5:30 to 5:00.

Passed with a motion by Mrs. Amy Johnson and a second by Mrs. Teresa Lawson.

7 Yeas - 0 Nays.

Mrs. Amy Dodson	Yea
Mrs. Jessica Fogarty	Yea
Dr. Sid Hill	Yea
Mrs. Amy Johnson	Yea
Mrs. Teresa Lawson	Yea
Mrs. Kim Uselton	Yea
Mr. Pat Welsh	Yea

Business Suite Software

Director of Business Jason Ray shared that in an effort to streamline processes, increase efficiency, and provide a more modern platform, administration recommended moving the personnel and accounting departments to Skyward Business platform. Skyward is already in use as the student information system for the district.

Motion Passed: To approve the purchase of Skyward School Business software at the quoted amount of \$45,197.00.

Passed with a motion by Mr. Pat Welsh and a second by Mrs. Jessica Fogarty.

7 Yeas - 0 Nays.

Mrs. Amy Dodson	Yea
Mrs. Jessica Fogarty	Yea
Dr. Sid Hill	Yea
Mrs. Amy Johnson	Yea
Mrs. Teresa Lawson	Yea
Mrs. Kim Uselton	Yea
Mr. Pat Welsh	Yea

Superintendent's Report

Dr. Stephens shared an update to the board.

City Liaison Report

Rupa Blackwell was unable to attend.

Personnel

Personnel changes from March 2021 were presented in an attachment.

Monthly Financial Report

The monthly financial report for February 2021 was presented in an attachment.

Adjournment

There being no further business, the meeting was adjourned at 6:41 p.m.

Minutes approved April 20, 2021

Kim Uselton, Board Chairman

Dr. Catherine Stephens, Director of Schools

Tullahoma City Schools



To: Board Members & Dr. Catherine Stephens

From: Jason Ray

Date: April 13, 2021

RE: Bus # 14 Surplus

Pursuant to Tennessee Code Annotated, 49-6-2109, school buses beginning a school year with less than 200,000 miles are allowed to be used the entire current school year. Buses exceeding 200,000 miles during the school year are not inspected and certified by the State Highway Patrol and therefore not usable the following school year.

We have one bus that exceeded 200,000 miles during the 2020-2021 school year and is no longer able to be used for student transportation. This bus is a 2001 Blue Bird, conventional, 78 passenger bus that TCS acquired in September 2000, identified by TCS as bus # 14. You will remember that bus # 15, the twin to this particular bus, was surplused within the past year.

I request this bus be declared surplus for the purpose of sale/disposal.

Personnel - April 2021

Hires

Allison Shelton	B-A	Part Time EA-Title 1	3/23/2021
Megan Murr	CSS	Daycare	3/31/2021
Evelyn Childers	B-A	Part Time EA-Title 1	4/09/2021

Resignations

Allison Shelton	B-A	Part-time EA	4/01/2021
Jennifer Downs	B-A	Teacher/Art	4/6/2021
Danielle Bradford	THS	Bookkeeper	4/30/2021

2020-21 GEN PURPOSE BUDGET

4/14/2021

EXPENDITURES	2020-21	ACTUAL THRU	
ACCOUNT NUMBER	AMENDED	Mar 2021	PERCENTAGE
71100 REGULAR EDUCATIONAL PROGRAM			0.67
TOTAL 71100 ACCOUNT	19,308,893	12,032,224	0.62314
71200 SPECIAL EDUCATION PROGRAM			0.67
TOTAL 71200 ACCOUNT	3,721,941	2,379,647	0.63936
71300 VOCATIONAL EDUCATION PROGRAM			0.67
TOTAL 71300 ACCOUNT	652,898	392,275	0.60082
72110 ATTENDANCE			0.67
TOTAL 72110 ACCOUNT	125,644	74,336	0.59164
72120 HEALTH SERVICES			0.67
TOTAL 72120 ACCOUNT	519,943	407,339	0.78343
72130 OTHER STUDENT SUPPORT			0.67
TOTAL 72130 ACCOUNT	812,365	565,263	0.69582
72210 INSTRUCTIONAL STAFF/ REG. INST. PROG.			0.67
TOTAL 72210 ACCOUNT	559,611	419,950	0.75043
72220 SPECIAL EDUCATION PROGRAM			0.58
TOTAL 72220 ACCOUNT	583,245	287,710	0.49329
72250 TECHNOLOGY	(ORIGINALLY INCLUDED IN 71100)		0.75
TOTAL 72220 ACCOUNT	0	359,874	
72310 GENERAL ADMIN/BD OF EDUCATION			0.75
TOTAL 72310 ACCOUNT	1,428,258	986,233	0.69051
72320 OFFICE OF THE SUPERINTENDENT			0.75
TOTAL 72320 ACCOUNT	448,305	309,698	0.69082
72410 OFFICE OF THE PRINCIPAL			0.67
TOTAL 72410 ACCOUNT	1,491,346	986,297	0.66135
72510 FISCAL SERVICES			0.75
TOTAL 72510 ACCOUNT	358,314	269,703	0.75270
72520 HR/PERSONNEL			0.75
TOTAL 72110 ACCOUNT	292,388	195,589	0.66894
72610 OPERATION OF PLANT			0.75
TOTAL 72610 ACCOUNT	2,729,249	2,023,853	0.74154
72620 MAINTENANCE OF PLANT			0.75

2020-21 GEN PURPOSE BUDGET

4/14/2021

TOTAL 72620 ACCOUNT	1,014,001	831,358	0.81988
72710 TRANSPORTATION			0.75
TOTAL 72710 ACCOUNT	374,547	327,687	0.87489
76100 REGULAR CAPITAL OUTLAY			
TOTAL 76100 ACCOUNT	1,329,444	415,942	0.31287
TOTAL EXPENDITURES GENERAL PURPOSE FD	35,750,391	23,264,978	0.65076