

Board of Education Regular Meeting

March 23, 2021 5:30 PM

Electronic Meeting

I. Call to Order

II. Pledge of Allegiance to the Flag

III. Roll Call

IV. Approval of Agenda

V. Special Items

1. Individuals to Address the Board
2. New THS Course Offering

VI. Consent Agenda

1. Approval of Minutes
2. 200-Day Accountability

VII. Unfinished Business

1. 2021-2022 Budget
2. Building and Grounds Report
 - a. Tennis Courts
 - b. Water Drainage at THS Track
3. Curriculum, Instruction, and Assessment Report
4. Board Policy 1.405 (Rules of Order)

VIII. New Business

1. Trustees for Non-Certified Retirement
2. Civil Rights Coordinator
3. Board Meeting Change of Time
4. Business Suite Software

IX. Superintendent's Report

1. City Board Liaison Report
2. Personnel
3. Monthly Financial Report

X. Adjournment

TULLAHOMA CITY SCHOOLS
Board of Education Regular Meeting
February 23, 2021 5:30 PM
Virtual

Attendance Taken at 5:32 PM:

Present Board Members:

Mrs. Amy Dodson
Mrs. Jessica Fogarty
Dr. Sid Hill
Mrs. Teresa Lawson
Mrs. Kim Uselton
Mr. Pat Welsh

Absent Board Members:

Mrs. Amy Johnson

Approval of Agenda

Motion Passed: To approve agenda as presented.

Passed with a motion by Mrs. Jessica Fogarty and a second by Mr. Sid Hill.

6 Yeas - 0 Nays.

Mrs. Amy Dodson	Yea
Mrs. Jessica Fogarty	Yea
Dr. Sid Hill	Yea
Mrs. Amy Johnson	Absent
Mrs. Teresa Lawson	Yea
Mrs. Kim Uselton	Yea
Mr. Pat Welsh	Yea

Special Items

Individuals to Address the Board

There were no individuals wishing to address the board.

Consent Agenda

Motion Passed: To approve the consent agenda as presented.

Passed with a motion by Mrs. Jessica Fogarty and a second by Mr. Pat Welsh.

6 Yeas - 0 Nays.

Mrs. Amy Dodson	Yea
Mrs. Jessica Fogarty	Yea
Dr. Sid Hill	Yea
Mrs. Amy Johnson	Absent
Mrs. Teresa Lawson	Yea
Mrs. Kim Uselton	Yea
Mr. Pat Welsh	Yea

Approval of Minutes

Minutes from the regular Board of Education meeting held on January 19, 2021, were presented for approval.

Unfinished Business

2020-2021 Budget Adjustment

Administration recommended approval of a one-time pay increase for classified staff and certified staff above the BEP allotment matching the 2% increase for the Spring 2021 semester provided by the State for BEP certified staff in the amount of \$104,943.

Motion Passed: To approve a one-time pay increase for classified staff and certified staff above the BEP allotment matching the 2% increase for the Spring 2021 semester provided by the State for BEP certified staff in the amount of \$104,943.

Passed with a motion by Dr. Sid Hill and a second by Mrs. Teresa Lawson.

6 Yeas - 0 Nays.

Mrs. Amy Dodson	Yea
Mrs. Jessica Fogarty	Yea
Dr. Sid Hill	Yea
Mrs. Amy Johnson	Absent
Mrs. Teresa Lawson	Yea
Mrs. Kim Uselton	Yea
Mr. Pat Welsh	Yea

2020-2021 Budget

Director of Business Jason Ray reported that administration has been paying attention to the information coming out related to the education portion of the Governor's proposal for the 21-22 budget. He indicated that they will continue to follow the legislative session as well as information coming from the State Department of Education regarding next fiscal year. First BEP estimate for FY22 won't be available until mid-April. Administration will continue to work through needs and potential projects for the upcoming budget cycle.

Building and Grounds Report

Pat Welsh provided an updated from the building and grounds work group.

East Middle Ditch and Fence Area Cleanup

Director of Business Jason Ray discussed in detail two areas near the athletic fields at East Middle School that need to be addressed in an effort to improve the aesthetics and safety in those areas. Area one clean up involves removal of debris in ditch area, grading of ditch area to obtain proper drainage, and then to seed and straw this area. Area two involves clearing out fence area and approximately eight feet of area clear of the fence on the east side of the soccer field of debris, level the ground in the area, and seed and straw the area. Administration recommended awarding this work to Gary's Nursery and Landscaping in the amount of \$10,970 for area one and \$2,980 for area two.

Motion Passed: To allow Gary's Nursery and Landscaping to clean the two areas discussed: one area for \$10,970 and the alternate bid for area two in the amount of \$2,980.

Passed with a motion by Mr. Pat Welsh and a second by Mrs. Jessica Fogarty.

6 Yeas - 0 Nays.

Mrs. Amy Dodson	Yea
Mrs. Jessica Fogarty	Yea
Dr. Sid Hill	Yea
Mrs. Amy Johnson	Absent
Mrs. Teresa Lawson	Yea
Mrs. Kim Uselton	Yea
Mr. Pat Welsh	Yea

Policy Recommendations

The policy committee presented recommendations to update several policies.

Motion Passed: To accept adoption of updates to policies 4.200, 4.207, 4.209, 4.210, 4.211, 4.400, 4.403, 4.404, 4.502, 4.600, 4.601, 4.603, 4.604, 4.606, 4.700, 4.701, 4.702, 4.801, 1.404, 6.203, 6.204 and deletion of 4.401 and 4.5021 on first and final reading.

Passed with a motion by Mrs. Teresa Lawson and a second by Mrs. Jessica Fogarty.

6 Yeas - 0 Nays.

Mrs. Amy Dodson	Yea
Mrs. Jessica Fogarty	Yea
Dr. Sid Hill	Yea
Mrs. Amy Johnson	Absent
Mrs. Teresa Lawson	Yea
Mrs. Kim Uselton	Yea
Mr. Pat Welsh	Yea

Disciplinary Hearing Authority Appointment

Board policy 6.317 states that annually the Director of Schools will recommend a three-member Disciplinary Hearing Authority to the board of education for approval. This disciplinary hearing authority will conduct appeals for students who have been suspended for more than ten (10) school days. Policy states that at least one member shall be a licensed employee. Administration recommended Dr. April Norris, Mr. Jason Ray, and Dr. Shannon Duncan to serve as the Disciplinary Hearing Authority; with Dr. April Norris to serve as the chairperson of this authority.

Motion Passed: To approve Dr. April Norris, Mr. Jason Ray, and Dr. Shannon Duncan as members of the disciplinary hearing authority; with Dr. April Norris serving as chairperson.

Passed with a motion by Mr. Pat Welsh and a second by Mrs. Teresa Lawson.

6 Yeas - 0 Nays.

Mrs. Amy Dodson	Yea
Mrs. Jessica Fogarty	Yea
Dr. Sid Hill	Yea
Mrs. Amy Johnson	Absent
Mrs. Teresa Lawson	Yea
Mrs. Kim Uselton	Yea
Mr. Pat Welsh	Yea

New Business

THS Reallocation of Funds

Director of Business Jason Ray explained that THS has funds remaining in dormant accounts, unused for years due to the restrictive nature of these accounts. These accounts are typically established for clubs that are no longer in existence at THS. In working with Housholder and Artman, our external auditors, they've recommended a request, including reason and desired reallocation account, be submitted for review by the board. The board was provided a listing that detailed the dormant accounts, reason for the inactivity, and the proposed active school account each balance would transfer into, should the board approve this request. Mr. Ray further explained that the moving of these funds would allow them to be utilized by our students.

Motion Passed: To accept the THS reallocation of funds as presented.

Passed with a motion by Mr. Pat Welsh and a second by Mrs. Jessica Fogarty.

6 Yeas - 0 Nays.

Mrs. Amy Dodson	Yea
Mrs. Jessica Fogarty	Yea
Dr. Sid Hill	Yea
Mrs. Amy Johnson	Absent
Mrs. Teresa Lawson	Yea
Mrs. Kim Uselton	Yea
Mr. Pat Welsh	Yea

Fall Club Sports

All club sports must be approved by the Board of Education prior to beginning their activities. Policy 4.303 defines club sports as extracurricular athletic activities sponsored by community organizations under the auspices of the Tullahoma City Board of Education. The following club sports were presented for board approval:

Elementary: Basketball

Middle School: Bass team, girls soccer, boys and girls cross country, and 6th-grade basketball.

High School: Tullahoma swimming and Tullahoma bass team.

Dr. Sid Hill left the meeting at 6:02 p.m.

Motion Passed: To accept fall club sports as presented.

Passed with a motion by Mrs. Teresa Lawson and a second by Mrs. Amy Dodson.

5 Yeas - 0 Nays.

Mrs. Amy Dodson	Yea
Mrs. Jessica Fogarty	Yea
Dr. Sid Hill	Absent
Mrs. Amy Johnson	Absent
Mrs. Teresa Lawson	Yea
Mrs. Kim Uselton	Yea
Mr. Pat Welsh	Yea

Dr. Sid Hill rejoined the meeting at 6:03 p.m.

Suspension of Weighting TCAP Scores (Policy 4.700)

Dr. Stephens shared that on January 21, 2021, during the 1st session of the 112th General Assembly, the Tennessee General Assembly took action by passing the Accountability Hold Harmless Law (SB7001/HB7003) to hold schools, teachers, and students harmless from negative consequences resulting from the 2020-21 TCAP assessments.

For the 2020-2021 school year, districts may choose the percentage that scores from the TCAP assessments will count on students' final grades. The range currently allowable is 0% - 25%.

In light of this, and to ensure students are held harmless in line with this legislation, administration recommended that the percentage that TCAP assessments will count on students' final grades is 0%. Dr. Stephens further explained that beginning next school year, TCS will revert back to following percentages stated in policy 4.700 (Grades 3-5, 0%; Grades 6-8, 10%; Grades 9-12, 15%).

Motion Passed: To approve that TCAP assessment results will count 0% on students' final grades for the 2020-2021 school year.

Passed with a motion by Mrs. Jessica Fogarty and a second by Dr. Sid Hill.

6 Yeas - 0 Nays.

Mrs. Amy Dodson	Yea
Mrs. Jessica Fogarty	Yea
Dr. Sid Hill	Yea
Mrs. Amy Johnson	Absent
Mrs. Teresa Lawson	Yea
Mrs. Kim Uselton	Yea
Mr. Pat Welsh	Yea

Superintendent's Report

Dr. Stephens shared an update to the board.

City Liaison Report

Rupa Blackwell provided an update to the board.

Personnel

Personnel changes from February 2021 were presented in an attachment.

Monthly Financial Report

The monthly financial report for January 2021 was presented in an attachment.

Adjournment

There being no further business, the meeting was adjourned at 6:22 p.m.

Motion Passed: To adjourn at 6:22 p.m.

Passed with a motion by Dr. Sid Hill and a second by Mrs. Jessica Fogarty.

6 Yeas - 0 Nays.

Mrs. Amy Dodson	Yea
Mrs. Jessica Fogarty	Yea
Dr. Sid Hill	Yea
Mrs. Amy Johnson	Absent
Mrs. Teresa Lawson	Yea
Mrs. Kim Uselton	Yea
Mr. Pat Welsh	Yea

Minutes approved March 23, 2021

Kim Uselton, Board Chairman

Dr. Catherine Stephens, Director of Schools

Required Event Code Setup

District Event Code Setup

School Year: 2021-22

Calendar: 000

Day Count Override

Save

Back

Stockpile Inclement Weather Days:

Stockpile Professional Development Days:

In Service Days:

Optional In Service Days:

Parent Teacher Conference Days:

Teacher Vacation Days:

Abbreviated Days:

Discretionary Teacher Vacation Days:

Discretionary In Service Days:

Discretionary Administrative Days:

Discretionary Instructional Days:

Discretionary Other Days:

Instructional Days:

As we have previously discussed, due to the deteriorated condition and age of the THS tennis courts, Pro Court Construction advised that resurfacing of the current tennis courts was not practical in its current condition.

Numerous potential sites have been discussed over the past several months as possible options. As the Building and Grounds committee continued to discuss what was the best, most practical location for our students, the current location was identified to meet this requirement.

Our physical education students use this area for instruction as well as our school tennis teams for practice and matches.

The Building and Grounds Committee recommends contracting with OLG Engineering to complete specifications, administer the bid process and make recommendations back to TCS for the construction of four (4) tennis courts at THS.

We anticipate this project consisting of taking the current concrete slab out, forming and pouring a new concrete base, installing a new playing surface, new fencing with wind screen, an area for spectator seating and a new tennis wall to replace the existing wall.

Tullahoma City Schools



To: Board Members & Dr. Catherine Stephens

Subject: Water drainage at THS track

As discussed at previous meetings, there is a water pooling issue on the THS track radius at the school end. Water collects on the track surface and over time has started discoloring the surface. The Building and Grounds Committee has looked extensively into this issue with professionals in this area. The Building and Grounds Committee is recommending the installation of a trench drain to the field side (or inside) of the track that would run the majority of the length of the radius on the school end. This trench drain would keep the water from collecting and sitting on the track. This drainage system would connect with the existing field drainage to alleviate water collecting and remaining on the track surface.

The Board previously authorized Jason Ray, Director of Business, to obtain engineering services with OLG for design, specifications, bidding and project management.

Bids were due earlier this month with two bidders responding. Curl Construction and Excavation was the low bidder at \$119,500. The other bid came in at \$127,443. The timeline of this project has an anticipated completion date of June 30, 2021.

I recommend entering into contract with Curl Construction and Excavating for this project in the amount of \$119,500.

Proposed Motion: "I make a motion that we execute a contract for the work specified in the invitation to bid for the track drainage project with Curl Construction and Excavating in the amount of \$119,500."

Personnel - March 2021

Hires

Bailey Lewis	EMS	Custodian	03/02/2021
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Resignations

Megan Dauzat	EMS	Teacher/Science 8th grade	03/19/2021
Ryan Smith	CSS	Daycare	02/22/2021
Jennifer Downs	B-A	Visual Arts	04/23//2021

Retirements

Joyce Hagar	ELE	Educational Assistant/CDC	03/31/2021
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2020-21 GEN PURPOSE BUDGET

3/10/2021

71300 VOCATIONAL EDUCATION PROGRAM			0.58
TOTAL 71300 ACCOUNT	652,898	347,220	0.53181
72110 ATTENDANCE			0.58
TOTAL 72110 ACCOUNT	125,644	65,195	0.51889
72120 HEALTH SERVICES			0.58
TOTAL 72120 ACCOUNT	519,943	353,043	0.67900
72130 OTHER STUDENT SUPPORT			0.58
TOTAL 72130 ACCOUNT	812,365	495,192	0.60957
72210 INSTRUCTIONAL STAFF/ REG. INST. PROG.			0.58
TOTAL 72210 ACCOUNT	559,611	375,718	0.67139
72220 SPECIAL EDUCATION PROGRAM			0.58
TOTAL 72220 ACCOUNT	583,245	241,383	0.41386
72250 TECHNOLOGY	(ORIGINALLY INCLUDED IN 71100)		0.67
TOTAL 72220 ACCOUNT	0	324,036	
72310 GENERAL ADMIN/BD OF EDUCATION			0.67
TOTAL 72310 ACCOUNT	1,428,258	696,776	0.48785
72320 OFFICE OF THE SUPERINTENDENT			0.67
TOTAL 72320 ACCOUNT	448,305	277,768	0.61960
72410 OFFICE OF THE PRINCIPAL			0.58
TOTAL 72410 ACCOUNT	1,491,346	863,570	0.57905
72510 FISCAL SERVICES			0.67
TOTAL 72510 ACCOUNT	358,314	242,897	0.67789
72520 HR/PERSONNEL			0.67
TOTAL 72110 ACCOUNT	292,388	172,672	0.59056
72610 OPERATION OF PLANT			0.67
TOTAL 72610 ACCOUNT	2,729,249	1,801,047	0.65991
72620 MAINTENANCE OF PLANT			0.67
TOTAL 72620 ACCOUNT	1,014,001	732,220	0.72211
72710 TRANSPORTATION			0.67
TOTAL 72710 ACCOUNT	374,547	308,844	0.82458
76100 REGULAR CAPITAL OUTLAY			
TOTAL 76100 ACCOUNT	1,329,444	339,053	0.25503
TOTAL EXPENDITURES GENERAL PURPOSE FD	35,750,391	20,316,963	0.56830