

BUSINESS MEETING

**AUDITORIUM
5705 STAGE ROAD
BARTLETT, TN 38134**

**October 22, 2026
6:00 PM**

- I. INVOCATION
- II. PLEDGE OF ALLEGIANCE
- III. CALL TO ORDER & ROLL CALL
 - A. Official Business of the Day
- IV. SPECIAL PRESENTATIONS
- V. PUBLIC COMMENT
- VI. APPROVAL OF AGENDA
- VII. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
 - A. September 24, 2026 Business Meeting Minutes
- VIII. REPORTS
 - A. Chairman's Report
 - B. Superintendent's Report
 - C. General Counsel's Report
 - D. Tennessee Legislative Network (TLN) Representative Report
 - E. Financial Report
- IX. UNFINISHED BOARD BUSINESS
- X. BOARD ACTION ITEMS
 - A. New Board Business
 - 1. LEA Compliance Report 2026
 - 2. Tennessee Investment in Student Achievement (TISA) Report 2026
 - 3. School Support Organizations
- XI. ADJOURNMENT

**BARTLETT CITY BOARD OF EDUCATION
BUSINESS MEETING MINUTES
AUDITORIUM**

**5705 STAGE ROAD
BARTLETT, TN 38134
September 24, 2026
6:00 PM**

PLEDGE OF ALLEGIANCE AND INVOCATION

Board Member Bryan Woodruff said a prayer. The Board and audience recited the Pledge of Allegiance.

CALL TO ORDER & ROLL CALL

Official Business of the Day

Chairman Cook called the meeting to order at 6:00 p.m. The following Board Members were present:

Ms. Erin Berry
Mr. David Cook
Mrs. Shirley Jackson
Dr. Brad Ratliff
Mr. Bryan Woodruff

SPECIAL PRESENTATIONS

No Special Presentations.

PUBLIC COMMENT

No public comments.

APPROVAL OF AGENDA

Ms. Erin Berry made the motion to approve the agenda. Mr. Bryan Woodruff seconded the motion. With all ayes, the agenda was approved.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

August 27, 2026 Business Meeting Minutes

The August 27, 2026 Business Meeting Minutes passed with a motion by Ms. Erin Berry and a second by Mr. Bryan Woodruff. With all ayes, the minutes were approved.

REPORTS

Chairman's Report

Chairman Cook updated the Board that on September 19th he participated in the OPEB Trust conference call. The fund is still up over 8% year to date. That is an excellent rate of return considering the past year.

The Ribbon Cutting at the Bartlett High School Covered Practice Facility and the Groundbreaking Ceremony at Altruria Elementary were held on September 16th. Both events were well attended. I appreciate the efforts of staff to make these events happen.

Superintendent's Report

Superintendent Stephens updated the Board:

- I would like to thank all the board members for attending the ribbon cutting of the new practice facility and the groundbreaking of Altruria.
- The Altruria project is moving along nicely. We are thankful for the extensive dry weather. I allowed for progress.
- Thanks to Ms. Jackson for attending the 9/11 ceremony at Altruria Elementary.
- I met with the new Shelby County Commissioner for our area, Michelle Dial. Lakisha Mitchell, Jason Sykes, and I met with her to talk about school funding. Also, she was recently named to the Education Committee. We think that is great fit.
- I attended the TOSS/TDOE Conference this week and returned yesterday. Due to the new administration taking office in January, little information was presented. It is a good time to learn from other superintendents around the state.
- Oak Elementary and Altruria Elementary were named Apple Distinguished Schools. This makes all 6 elementary schools in Bartlett, Apple Distinguished Schools. In addition, Elmore Park Middle and the Bartlett High School Academy are Apple Distinguished Schools.
- There is a football game at BHS tomorrow evening. I hope to see everyone.

General Counsel's Report

No report.

Tennessee Legislative Network (TLN) Representative Report

No Report.

Financial Report

The August 2026 Financial Report was accepted by the Board. It is a non-voting item.

UNFINISHED BOARD BUSINESS

SECOND READING REVISED POLICY 4014 Grading System

The Second Reading of Revised Policy 4014 Grading System passed with a motion by Mr. Bryan Woodruff and a second by Dr. Brad Ratliff.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Dr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

SECOND READING REVISED POLICY: 5013.3 Sick Leave

The Second Reading of Revised Policy 4014 Grading System passed with a motion by Mr. Bryan Woodruff and a second by Mrs. Shirley Jackson.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Dr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

BOARD ACTION ITEMS

New Board Business

2027-2028 Bartlett City Schools Instructional Calendar

The 2027-2028 Bartlett City Schools Instructional Calendar passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Dr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Memorandum of Understanding (MOU) between Bartlett City Board of Education and the Shelby County Sheriff's Office for School Resource Officers

The Memorandum of Understanding (MOU) between Bartlett City Board of Education and the Shelby County Sheriff's Office for School Resource Officers passed with a motion by Mr. Bryan Woodruff and a second by Dr. Brad Ratliff.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Dr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Bartlett Ninth Grade Academy Repaving Back Parking Lot Bid#FY27001

Bid#FY27001 awarded to Hollingsworth Construction in the amount of \$76,543 for the Bartlett Ninth Grade Academy Repaving Back Parking Lot passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Dr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Resolution 14-3 Budget Amendment

Resolution 14-3 Budget Amendment passed with a motion by Mr. Bryan Woodruff and a second by Dr. Brad Ratliff.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Dr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

School Support Organizations for Approval

School Support Organizations for Approval (Applying Middle PTO, BHS Basketball Boys Booster, and Bartlett High Soccer) passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Dr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

ADJOURNMENT

The meeting adjourned at 6:14 p.m.

David M. Cook II, Chairman

Dr. David A. Stephens, Superintendent



2026 Local Education Agency Compliance Report

Local education agencies (LEAs) are required to comply with all federal and state education laws and State Board of Education (SBE) rules. This annual compliance report is one mechanism the department uses to ensure education laws and rules are faithfully executed. The commissioner of education is charged with taking corrective action when an LEA is noncompliant with those laws and rules or is not following a department-approved compliance plan.

Each LEA must submit this report and, if applicable, the corresponding corrective action plan, to the department by November 30, 2026. During report completion, an LEA should carefully check the status of its compliance with all federal and state education laws and SBE rules. The department monitors and verifies LEA compliance via multiple data sources (e.g., internal program managers) and will consider those sources in making a final determination of an LEA's compliance. Please be advised that annual compliance report data may inform an LEA's approval classification.



I certify that the LEA is in compliance with all federal and state education laws and SBE rules.



I certify that, with the exception of areas indicated in the **attached corrective action plan**, the LEA is in compliance with all federal and state education laws and SBE rules.

LEA Name (Print or Type):

Director of Schools/Superintendent Name (Print or Type):

Director of Schools/Superintendent **Signature**:

School Board Chair Name (Print or Type):

School Board Chair **Signature**:

Date of School Board Approval (Select, Print, or Type):

UPLOAD COMPLETED REPORT TO ePlan BY NOVEMBER 30, 2026 (Including the corresponding corrective action plan if applicable).

Upload instructions are available [2026 LEA Compliance Report ePlan Submission Instructions](#)