

BARTLETT CITY BOARD OF EDUCATION BUSINESS MEETING AGENDA

**AUDITORIUM
5705 STAGE ROAD
BARTLETT, TN 38134**

**January 22, 2026
6:00 PM**

- I. INVOCATION
- II. PLEDGE OF ALLEGIANCE
- III. CALL TO ORDER & ROLL CALL
 - A. Official Business of the Day
- IV. SPECIAL PRESENTATIONS
- V. PUBLIC COMMENT
- VI. APPROVAL OF AGENDA
- VII. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
 - A. November 20, 2025 Business Meeting Minutes
- VIII. REPORTS
 - A. Chairman's Report
 - B. Superintendent's Report
 - C. General Counsel's Report
 - D. Tennessee Legislative Network (TLN) Representative Report
 - E. Financial Report
- IX. UNFINISHED BOARD BUSINESS
- X. BOARD ACTION ITEMS
 - A. New Board Business
 - 1. Revised 2025-2026 BCS Middle School Fees
 - 2. BID #FY26002 Asphalt Paving Project at Appling Middle, Bartlett Elementary, and Rivercrest Elementary
 - 3. 2026-2027 Bartlett City Schools Budget Development Calendar
 - 4. Contract Amendment Amergis Healthcare Staffing, Inc.
 - 5. Resolution 13-4 Budget Amendment
- XI. ADJOURNMENT

**BARTLETT CITY BOARD OF EDUCATION
BUSINESS MEETING MINUTES**

**AUDITORIUM
5705 STAGE ROAD
BARTLETT, TN 38134**

**November 20, 2025
6:00 PM**

INVOCATION AND PLEDGE OF ALLEGIANCE

Board Member Bryan Woodruff said a prayer. The Board and audience recited the Pledge of Allegiance.

CALL TO ORDER & ROLL CALL

Official Business of the Day

Chairman Cook called the meeting to order at 6:00 p.m. The following Board Members were present:

Ms. Erin Berry
Mr. David Cook
Mrs. Shirley Jackson
Dr. Brad Ratliff
Mr. Bryan Woodruff

SPECIAL PRESENTATIONS

Cross Country teams qualified for the cross-country state championship in the same season for the first time since 2016. The Boys' team finished 23rd at the state championship and finished the season with a top 5 average time of 17:37. Six runners broke 18 minutes in a race this season, which is the highest number of Bartlett Boy's runners under that mark since the 2021 season. The following students and coach were recognized and presented with a certificate.

BHS Boy's Cross Country Team; Head Boys Coach: Zachary Emptage

1. Tayshun Adams
2. Ashton Berry
3. Jaden Boyd
4. John Cervetti
5. Barrett Gaylord
6. Arregious Joyner
7. Brandon Sniady

The Girl's team finished 22nd at the state championship with a top 5 average time of 21:27, which is the second fastest top 5 average for a Bartlett Girl's team in the last 15 years. The Girl's team has now qualified for back-to-back state championships, which is the first time this has happened for the Bartlett Girl's cross-country team since the 2015 and 2016 seasons. The following students and coach were recognized and presented with a certificate.

BHS Girl's Cross Country Team; Head Girls Coach: Marvin Stewart

1. Madisyn Althoff
2. Grace Guthrie
3. Naomi Horn
4. Larriah Kyles
5. Hannah Long
6. Jordan Pierce
7. Abriella Trammell

Coach Emptage and Coach Stewart want to thank senior's Ashton Berry, Barrett Gaylord, Grace Guthrie, and Jordan Pierce for leading the teams this season and for setting a strong foundation that both the Boy's and Girl's teams will look to build upon next year.

BHS Girls' Golf Team State Championship Competition

The highlight of the season was the girls team 2nd place finish at District Tournament. The girls season record was 27-20. Junior Molly Crosby and sophomore Abigail Westblade both qualified to compete at the TSSAA state tournament in Sevierville. The following students and coaches were recognized and presented a certificate.

Kevin Hill: Head Boys Golf Coach/Assistant Girls Coach

Kaela Jones: Head Girls Golf Coach/Assistant Boys Golf Coach

Rachel Stephens: Head Middle School Golf Coach/Assistant Girls and Boys Golf Coach

Players:

1. Molly Crosby
2. Abigail Westblade

Imogen Tenison, Elmore Park Middle School, Won 1st place in the 7th grade category for the TN State Fire Poster Contest. Imogen is a seventh grader at Elmore Park Middle School who exemplifies creativity, curiosity, and dedication. She is not only a talented art and honors student, but also an active member of the BETA Club, Robotics Team, Unnamed Paranormal Club, Art Club, and STEAM. Each year, the Tennessee State Fire Marshal's Office holds a poster contest for Fire Safety Week. Imogen's digitally created artwork earned first place for the seventh-grade division for the entire state of Tennessee. While she enjoys creating artwork in many different media, watercolor painting remains her favorite. We are proud to recognize Imogen for her outstanding accomplishments and the positive example she sets for her peers.

PUBLIC COMMENT

Tammy Kirk

3433 Big Springs Lane

Bartlett, TN 38133

Representing: Parents and Fletcher Hollow HOA

RE: Objection to Policy 3018 modifications. Request again for a bus stop for Appling Middle

APPROVAL OF AGENDA

Ms. Erin Berry made the motion to approve the agenda. Mrs. Shirley Jackson seconded the motion. With all ayes, the agenda was approved.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

October 23, 2025 Business Meeting Minutes

October 23, 2025, Business Meeting Minutes passed with a motion by Mr. Bryan Woodruff and a second by Mr. Brad Ratliff. With all ayes, the Meeting Minutes were approved.

REPORTS

Chairman's Report

Chairman Cook updated the Board members that on November 15th he attended the TSBA OPEB Trust meeting. The funds have averaged 11.6% growth. On November 17th, he attended the Altruria Elementary renovation meeting at Central Office.

Superintendent's Report

Superintendent Dr. David Stephens provided the following updates:

- We hosted a luncheon October 28th for all our student teachers that are working in our district.
- Altruria Elementary master plan is going well. 4F will give an update at the January meeting
- Construction starts next week on the High School practice facility
- I attended the SWSSC today. It was good to hear updates from TDOE and TOSS.
- Great turnout for the Phil Clark indoor facility naming ceremony last week.
- School and district designations will be released tomorrow by TDOE.
- The employee bonus will be paid on the December 15th check. Thank you for approving this one-time bonus for all employees in our budget.
- Friday, December 19th at 11:00 will be our district office Christmas luncheon here at CO. All board members are welcome to attend.
- We will be observing Thanksgiving next week. I hope everyone has a wonderful holiday.

General Counsel's Report

No report.

Tennessee Legislative Network (TLN) Representative Report

No report.

Financial Report

The October Financial Report was accepted by the Board. It is a non-voting item.

UNFINISHED BOARD BUSINESS

SECOND READING REVISED POLICY 3018: Transportation

The second reading of Revised Policy 3018: Transportation passed with a motion by Ms. Erin Berry and a second by Mrs. Shirley Jackson.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Dr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

BOARD ACTION ITEMS

New Board Business

Textbook Selection Committee

The Textbook Selection Committee passed with a motion by Ms. Erin Berry and a second by Mrs. Shirley Jackson.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Dr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

ADJOURNMENT

The meeting adjourned at 6:25 p.m.

David M. Cook II, Chairman

Dr. David A. Stephens, Superintendent

BARTLETT CITY SCHOOLS

Middle School Fees

2025-2026

Fees may only be charged as listed below and may not exceed the approved amount. Please check with individual schools for their fee schedule. Fees are not collected in every middle school for each activity.

Basic Fees: These fees are requested from all students enrolled.

Activity	Amount
Physical Education	\$25
Instructional materials	\$25

Course Fees: These fees are requested from students enrolled in these specific courses.

Activity	Amount
Band	\$165
Orchestra	\$90
Chorus	\$100
Art	\$25

Participation Fees: These fees are requested from students who choose to participate in an optional activity.

Activity	Amount
Chorus Honor Choir	\$150
Chorus Pop Choir	\$150
Drama	\$50
Foreign Language	\$15
Boys/Girls Basketball	\$150
Baseball/Softball	\$150
Football	\$150
Track	\$75
Volleyball	\$150
Boys/Girls Soccer	\$150
Cross Country	\$75
Boys/Girls Lacrosse	\$150
Non-Competitive Cheer/Dance/Pom	\$300
Boys/Girls Wrestling	\$100
Competitive Cheer/Dance	\$310/Month

Proposed Revision January 22, 2026

Approved April 24, 2025

Bartlett City Board of Education

DRAFT

2026-27 BUDGET DEVELOPMENT CALENDAR

Friday, January 16, 2026	BUDGET DEVELOPMENT Budget spreadsheets will be emailed to the Assistant Superintendents with the 2025-26 Actual Expenditures & Amended Budget
Friday, February 13, 2026	BUDGET REQUESTS COMPLETED Assistant Superintendents and Principals will have 1/16/26 - 2/13/26 to complete the budget spreadsheets detailing personnel and budget requests for their departments
Friday, March 13, 2026	PROPOSED BUDGETS PROCESSING CFO will have 2/16/26 - 3/13/26 to process the submitted budget spreadsheets and put in a format to facilitate the staff budget review process
Week of March 23, 2026	2026-27 BUDGET REQUESTS STAFF REVIEW Superintendent will meet with Assistant Superintendents and Principals to discuss budget requests
Tuesday, March 31, 2026	STAFF REVIEW OF DRAFT BUDGET During Superintendent Staff Meeting
Week of April 06, 2026	INDIVIDUAL MEETINGS WITH BOARD MEMBERS
Week of April 13, 2026	INDIVIDUAL MEETINGS WITH BOARD MEMBERS
Thursday, April 23, 2026	BOARD APPROVAL OF FY2026-27 BUDGET BSC Board Meeting
Monday, April 27, 2026	SUBMIT APPROVED FY2026-27 BUDGET TO THE CITY
Tuesday, May 12, 2026	FIRST READING BY MAYOR & BOARD OF ALDERMEN
Tuesday, May 26, 2026	SECOND READING BY MAYOR & BOARD OF ALDERMAN
Tuesday, June 09, 2026	THIRD & FINAL READING BY MAYOR & BOARD OF ALDERMAN

ALL MAYOR AND BOA MEETINGS WILL BEGIN AT 6:00 PM AT THE BARTLETT CITY HALL