

Bartlett City Board of Education Business Meeting

**AUDITORIUM
5705 STAGE ROAD
BARTLETT, TN 38134**

**February 22, 2024
7:00 PM**

- I. INVOCATION
- II. PLEDGE OF ALLEGIANCE
- III. CALL TO ORDER & ROLL CALL
 - A. Official Business of the Day
- IV. SPECIAL PRESENTATIONS
- V. PUBLIC COMMENT
- VI. APPROVAL OF AGENDA
- VII. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
 - A. January 25, 2024 Business Meeting Minutes
- VIII. REPORTS
 - A. Chairman's Report
 - B. Superintendent's Report
 - C. General Counsel's Report
 - D. Tennessee Legislative Network (TLN) Representative Report
 - E. Financial Report
- IX. UNFINISHED BOARD BUSINESS
- X. BOARD ACTION ITEMS
 - A. New Board Business
 - 1. Bid #FY240085 Roof Recovery Project Bon Lin Elementary School
 - 2. Bid #FY240007 Printer and Printer Cutter
 - 3. Quote #2024-14402 Anatomy Table Contract
 - 4. ACES-TN Contract
 - 5. Stellar Therapy Services, LLC Contract
 - 6. Bartlett City Board of Education Meeting Schedule 2024-2025
 - 7. Transportation Interlocal Agreement (ILA)
 - 8. Resolution 11-6 Budget Amendment
- XI. ADJOURNMENT

**BARTLETT CITY BOARD OF EDUCATION
BUSINESS MEETING MINUTES**

**AUDITORIUM
5705 STAGE ROAD
BARTLETT, TN 38134**

**January 25, 2024
7:00 PM**

INVOCATION AND PLEDGE OF ALLEGIANCE

Chairman Bryan Woodruff said a prayer. The Board and audience recited the Pledge of Allegiance.

CALL TO ORDER & ROLL CALL

Official Business of the Day

Chairman Woodruff called the meeting to order at 7:00 p.m. The following Board Members were present:

Ms. Erin Berry
Mrs. Shirley Jackson
Mr. Brad Ratliff
Mr. Bryan Woodruff

Absent: Mr. David Cook

SPECIAL PRESENTATIONS

Dr. Stephens read the following statement:

Each year Tennessee celebrates "School Board Appreciation Week" to honor our Board Members. This year, Governor Lee declared "School Board Appreciation Week" in Tennessee to be January 21-27th.

This is a great time to focus on the crucial role our school board plays in our community and schools. They are extraordinary people who tackle the enormous job of helping to govern our district. Their actions and decisions affect the present and future lives of our children- we certainly want to show our Board Members we appreciate their dedication and hard work.

Thank you for passing the school budgets that provide the funding to hire teachers, buy tablets and other connected devices, heat our schools, and more. Thank you for tackling the tough questions in partnership with parents and community members.

The Board Members watched a video from Elmore Park Middle School, Elementary School Principals and BHS Dr. Maley and Dr. Filsinger gave them gifts and cards, a sweet treat was provided by Bartlett High Ninth Grade Academy and Dr. Stephens gave them rain jackets with the BCS logo.

PUBLIC COMMENT

No public comments.

APPROVAL OF AGENDA

Ms. Berry made the motion to approve the agenda. Mrs. Jackson seconded the motion. With all ayes, the agenda was approved.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

October 26, 2023 Business Meeting Minutes

The October 26, 2023 Business Meeting Minutes passed with a motion by Mr. Brad Ratliff and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Absent, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Bryan Woodruff: Aye

REPORTS

Chairman's Report

Chairman Woodruff stated that he attended the Legislative Breakfast in December hosted by Germantown. Representatives Ron Gant and Kevin Vaughn were also in attendance. They were very attentive, engaged and interested in understanding the school district's needs.

Superintendent's Report

Superintendent Dr. David Stephens provided the following updates:

- Board Member Cook and I attended the annual TSBA Convention and OPEB Trust meeting. Mr. Cook was approved as a member of the TSBA OPEB Trust Board.
- We recently hosted BACC Perk Before Work at our central office. Great job by the Bartlett Education Foundation and the BHS strings ensemble.
- I attended the Top Workplace Awards Reception. Thanks to Board Member Ratliff for attending. BCS was recognized for the 6th time as a Top Workplace, and we won the Overall Leadership award.
- The end of 1st semester and the start of 2nd semester went well.
- Thanks to our Operations department and City of Bartlett Public Works department for all their help during the winter storm last week. We have 3 stockpile days available and 2 virtual days that we could use once the stockpile days have been exhausted.
- Construction of the first floor at CO is going well.
- Next week the Reward School designations will be released by the state, so stay tuned.

General Counsel's Report

No report.

Tennessee Legislative Network (TLN) Representative Report

TLN Representative Brad Ratliff updated the Board that he continues to have virtual calls every other Friday with the municipalities. He will attend the TSBA Legislative and Legal Institute in February.

Financial Report

The December Financial Report was accepted by the Board. It is a non-voting item.

UNFINISHED BOARD BUSINESS

No unfinished business.

BOARD ACTION ITEMS

New Board Business

2024-25 Bartlett City Schools Budget Development Calendar

2024-25 Bartlett City Schools Budget Development Calendar passed with a motion by Ms. Erin Berry and a second by Mr. Brad Ratliff.

Ms. Erin Berry: Aye, Mr. David Cook: Absent, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Bryan Woodruff: Aye

Audit Firm FORVIS

Audit Firm FORVIS passed with a motion by Ms. Erin Berry and a second by Mrs. Shirley Jackson.

Ms. Erin Berry: Aye, Mr. David Cook: Absent, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Bryan Woodruff: Aye

BCS Elementary School Master Plan Proposal

BCS Elementary School Master Plan Proposal from FourFront Design passed with a motion by Mr. Brad Ratliff and a second by Mrs. Shirley Jackson.

Ms. Erin Berry: Aye, Mr. David Cook: Absent, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Bryan Woodruff: Aye

ADJOURNMENT

The meeting adjourned at 7:31 p.m.

Bryan Woodruff, Chairman

Dr. David A. Stephens, Superintendent



**BARTLETT CITY BOARD OF EDUCATION
MEETING SCHEDULE
2024-2025**

JULY 2024

18 Work Session (*If Needed*)
25 Business Meeting

AUGUST 2024

15 Work Session (*If Needed*)
22 Business Meeting

SEPTEMBER 2024

19 Work Session (*If Needed*)
26 Business Meeting

OCTOBER 2024

17 Work Session (*If Needed*)
24 Business Meeting

NOVEMBER 2024

7 Work Session* (*If Needed*)
14 Business Meeting*

JANUARY 2025

16 Work Session (*If Needed*)
23 Business Meeting

FEBRUARY 2025

20 Work Session (*If Needed*)
27 Business Meeting

MARCH 2025

20 Work Session (*If Needed*)
27 Business Meeting

APRIL 2025

17 Work Session (*If Needed*)
24 Business Meeting

MAY 2025

15 Work Session (*If Needed*)
22 Business Meeting

JUNE 2025

19 Work Session (*If Needed*)
26 Business Meeting

UNLESS OTHERWISE NOTED, BUSINESS MEETINGS WILL BE HELD THE FOURTH THURSDAY OF THE MONTH AT 7:00 P.M. IN BARTLETT. WORK SESSIONS (IF NEEDED) WILL BE HELD ONE WEEK PRIOR TO THE BUSINESS MEETING AT 7:00 P.M. IN BARTLETT.

**Moved to accommodate Thanksgiving Holiday*

Proposed February 22, 2024