

Bartlett City Board of Education Business Meeting

**AUDITORIUM
5705 STAGE ROAD
BARTLETT, TN 38134**

**January 26, 2023
7:00 PM**

- I. INVOCATION
- II. PLEDGE OF ALLEGIANCE
- III. CALL TO ORDER & ROLL CALL
 - A. Official Business of the Day
- IV. SPECIAL PRESENTATIONS
- V. PUBLIC COMMENT
- VI. APPROVAL OF AGENDA
- VII. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
 - A. November 17, 2022 Business Meeting Minutes
- VIII. REPORTS
 - A. Chairman's Report
 - B. Superintendent's Report
 - C. General Counsel's Report
 - D. Tennessee Legislative Network (TLN) Representative Report
 - E. Financial Report
- IX. UNFINISHED BOARD BUSINESS
- X. BOARD ACTION ITEMS
 - A. New Board Business
 - 1. RFP #FY23003 Intervention Math Program for Students with Disabilities Grades PreK-12
 - 2. BCS Local Adoption of Textbooks
 - 3. 2023-24 Bartlett City Schools Budget Development Calendar
 - 4. Approval of School Support Organizations (SSO) 2022-2023
- XI. ADJOURNMENT

**BARTLETT CITY BOARD OF EDUCATION
BUSINESS MEETING MINUTES**

**AUDITORIUM
5705 STAGE ROAD
BARTLETT, TN 38134**

**NOVEMBER 17, 2022
7:00 PM**

INVOCATION AND PLEDGE OF ALLEGIANCE

Chairman Bryan Woodruff said a prayer. The Board and audience recited the Pledge of Allegiance.

CALL TO ORDER & ROLL CALL

Official Business of the Day

Chairman Woodruff called the meeting to order at 7:00 p.m. The following Board Members were present:

Ms. Erin Berry
Mr. David Cook
Mrs. Shirley Jackson
Mr. Brad Ratliff
Mr. Bryan Woodruff

SPECIAL PRESENTATIONS

The BHS marching band program just ended its most successful season in the history of our district. This season, the band won two Grand Championships at competitions in Collierville and Arlington, placed 3rd (Bronze Medal) at the Bands of America Regional competition in Clarksville, TN, and placed 3rd (Bronze Medal) at the Bands of America Regional Competition in Jacksonville, AL. Each staff member was recognized and presented a certificate.

**Trevor Rundell- Head Band Director, Bartlett HS
Taylor Rundell- Assistant Band Director, Bartlett HS
Jessica Birmingham- Assistant Band Director, Bartlett HS
Kerry Radcliffe- District Percussion Instructor, Bartlett City Schools
Steffanie Sims - Band Director, Elmore Park Middle
Patrick McDermott - Band Director, Bon Lin Middle**

PUBLIC COMMENT

*Michelle Austin
5340 Stage Road, Bartlett
RE: Sexual assault at school*

*Mason Sneed (Statement was read by Michelle Austin, mother)
5340 Stage Road, Bartlett
RE: Sexual assault at school*

APPROVAL OF AGENDA

Mr. David Cook made the motion to approve the agenda. Mr. Brad Ratliff seconded the motion. With all ayes, the agenda was approved.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

October 27, 2022 Business Meeting Minutes

The October 27, 2022 Business Meeting Minutes passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Bryan Woodruff: Aye

REPORTS

Chairman's Report

I was in Nashville this past weekend and attended the Other Post-Employment Benefits (OPEB) Trust meeting. I was voted onto the Trust and elected Vice-Chairman. I am excited to represent BCS on the Trust. The market has been down and the Trust balance is trending with the market. The gains have been substantial since we started in the Trust 9 years ago. We are outpacing any losses so far. Morgan Stanley manages the investments, and they were very positive about the outlook going forward. Especially compared to those that are not participating in the Trust. Other districts have an OPEB line item on their annual budget. We have been very responsible in investing in this. If we were to get a sudden influx of retirees, we would be in a much better position than most districts across Tennessee. It's very good that we've been participating. Surprising how few districts are participating, and the Trust wants to raise awareness of the advantages of being part of it.

Thank you to the Board Members for that attended the Financial Reality Fair at BHS. Each student had a scenario that included a job, salary, family and budgets for clothing, housing and vehicles. Each student had two life events that impacted their budget. Students have really started to think about their personal finances and financial future. An outstanding job was done by Leaders Credit Union.

Superintendent's Report

Superintendent Dr. David Stephens updated the Board Members:

- Congratulations to reelected Board members Bryan Woodruff and Erin Berry. The Swearing In Ceremony will be at 5:00 p.m. on December 13, 2022.
- I attended the WozEd STEM conference, and we were recognized as a District of Distinction. Great time learning from other districts on implementing STEM activities.
- I attended the recent Greater Memphis Advanced Manufacturing Council meeting discussing the impact of Blue Oval City and how to build partnerships between industry and schools around work force development.
- Many activities are happening in our schools. Basketball season starts today, and the football playoffs continue tomorrow night at BHS. There are many holiday concerts and activities in our schools. It is a great time to go out and see all the great things happening in our schools.
- Thanksgiving break starts next week, and I hope everyone has a happy Thanksgiving.

General Counsel's Report

No report.

Tennessee Legislative Network (TLN) Representative Report

TLN Representative Brad Ratliff noted that TSBA has started a monthly ZOOM call with the TLN representatives. TSBA will host the Legislative and Legal Institute in February of 2023 and I will attend as our TLN Representative.

Financial Report

The October 2022-23 Financial Report was accepted by the Board. It is a non-voting item.

UNFINISHED BOARD BUSINESS

No Unfinished Board Business.

BOARD ACTION ITEMS

New Board Business

Textbook Selection Committee

The Textbook Selection Committee passed with a motion by Mrs. Shirley Jackson and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Bryan Woodruff: Aye

Resolution 10-3 Budget Amendment

Resolution 10-3 Budget Amendment passed with a motion by Mr. David Cook and a second by Mr. Brad Ratliff.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Bryan Woodruff: Aye

Approval of School Support Organizations (SSO) 2022-2023

Approval of Bartlett Cross Country and Bartlett High Trap as School Support Organizations (SSO) 2022-2023 passed with a motion by Ms. Erin Berry and a second by Mrs. Shirley Jackson.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Bryan Woodruff: Aye

ADJOURNMENT

The meeting adjourned at 7:21 p.m.

Bryan Woodruff, Chairman

Dr. David A. Stephens, Superintendent

2023-24 BUDGET DEVELOPMENT CALENDAR

Friday, January 27, 2023	BUDGET DEVELOPMENT The budget spreadsheets will be emailed to the Chiefs with the 2022-23 Actual Expenditures and the 2022-23 Amended Budget.
Friday, February 24, 2023	BUDGET REQUESTS COMPLETED Chiefs and Principals will have 1/30/23 - 2/24/23 to complete the budget spreadsheets detailing the personnel in their departments and the budget amounts necessary for the 2023-24 fiscal year.
Mon., Feb. 27 - Fri., Mar. 17, 2023	PROPOSED BUDGETS PROCESSING Once the budget requests are submitted, CFO will process these and put in a format to facilitate the review process that will take place during the 4th & 5th weeks of March.
Week of March 20, 2023	2023-24 BUDGET REQUESTS STAFF REVIEW Superintendent will meet with Chiefs and Principals to discuss budget requests.
Week of March 27, 2023	2023-24 BUDGET REQUESTS STAFF REVIEW Superintendent will meet with Chiefs and Principals to discuss budget requests.
Wednesday, April 5, 2023	STAFF REVIEW OF DRAFT BUDGET During Superintendent Staff Meeting.
TBD	PRESENTATION TO PRINCIPALS
Monday, April 10 - Thurs., April 20, 2023	INDIVIDUAL MEETINGS WITH BOARD MEMBERS
Thursday, April 20, 2023	BOARD REVIEW OF FY 2023-24 BUDGET Board Work Session
Thursday, April 27, 2023	BOARD APPROVAL OF FY 2023-24 BUDGET Board Meeting
Monday, May 1, 2023	Submittal Date to City
Tuesday, May 9, 2023	FIRST READING BY MAYOR & BOARD OF ALDERMEN
Tuesday, May 23, 2023	SECOND READING BY MAYOR & BOARD OF ALDERMEN
Tuesday, June 13, 2023	THIRD & FINAL READING BY MAYOR & BOARD OF ALDERMEN

ALL MAYOR AND BOA MEETINGS WILL BEGIN AT 6:00 PM
AT THE BARTLETT CITY HALL.