

Bartlett City Board of Education Business Meeting

**AUDITORIUM
5705 STAGE ROAD
BARTLETT, TN 38134**

**November 17, 2022
7:00 PM**

- I. INVOCATION
- II. PLEDGE OF ALLEGIANCE
- III. CALL TO ORDER & ROLL CALL
 - A. Official Business of the Day
- IV. SPECIAL PRESENTATIONS
- V. PUBLIC COMMENT
- VI. APPROVAL OF AGENDA
- VII. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
 - A. October 27, 2022 Business Meeting Minutes
- VIII. REPORTS
 - A. Chairman's Report
 - B. Superintendent's Report
 - C. General Counsel's Report
 - D. Tennessee Legislative Network (TLN) Representative Report
 - E. Financial Report
- IX. UNFINISHED BOARD BUSINESS
- X. BOARD ACTION ITEMS
 - A. New Board Business
 - 1. Textbook Selection Committee
 - 2. Resolution 10-3 Budget Amendment
 - 3. Approval of School Support Organizations (SSO) 2022-2023
- XI. ADJOURNMENT

**BARTLETT CITY BOARD OF EDUCATION
BUSINESS MEETING MINUTES**

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**October 27, 2022
7:00 PM**

INVOCATION AND PLEDGE OF ALLEGIANCE

Chairman Bryan Woodruff said a prayer. The Board and audience recited the Pledge of Allegiance.

CALL TO ORDER & ROLL CALL

Official Business of the Day

Chairman Woodruff called the meeting to order at 7:00 p.m. The following Board Members were present:

Ms. Erin Berry
Mr. David Cook
Mrs. Shirley Jackson
Mr. Brad Ratliff
Mr. Bryan Woodruff

SPECIAL PRESENTATIONS

The following students were presented a certificate and recognized for attending Governor's School during the summer of 2022:

Hayley Bernhoft - Emerging Technologies
Shanice Handley - Emerging Technologies
Derrick Hamilton - Music
Abigail Sanders - Visual Arts
Zariah Wilburn - Technological Innovation and Business Leadership
William Chapman - Science and Engineering
Danielle Alfonso - Humanities

The following students were presented a certificate and recognized for earning a National Merit Scholarship:

Madysen Whitfield - National Merit Scholarship Commended
Lyndsey Willis - National Merit Scholarship Commended
Abigail Bledsoe - National Merit Scholarship Commended
Emily Segura - National Merit Scholarship Semifinalist

PUBLIC COMMENT

No public comments.

APPROVAL OF AGENDA

Ms. Erin Berry made the motion to approve the agenda. Mr. David Cook seconded the motion. With all ayes, the agenda was approved.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

September 22, 2022 Business Meeting Minutes

The September 22, 2022 Business Meeting Minutes passed with a motion by Mr. David Cook and a second by Mr. Brad Ratliff.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

REPORTS

Chairman's Report

Chairman Woodruff wished Board Member Erin Berry a very Happy Birthday! He reminded the Board and audience that early voting is open in Bartlett and will be open through November 3rd. He will be attending the OPEB meeting on November 12th to be voted in as a member of the TSBA OPEB Board of Trustees. The TSBA Leadership Conference and Annual Convention is November 11 thru 13, 2022.

Superintendent's Report

Superintendent Stephens provided the following updates:

- I attended the Southwest Superintendents Study Council last week at Germantown Municipal schools. Met with TDOE staff regarding the accountability model. Great conversations with other districts.
- Care 4 Us Pharmacy had their grand opening. They will provide discounted prescriptions for employees that participate in our health insurance plan.
- Met last week with teachers and Capturing Kid's Hearts staff. They are working with teachers to continue to build on the momentum from summer training.
- Good start to the second quarter and we will be out on Veterans Day, Friday November 11th.

General Counsel's Report

No report.

Tennessee Legislative Network (TLN) Representative Report

TLN Representative Brad Ratliff updated the Board Members that he will be attending a TLN Representative Seminar.

Financial Report

The September 2022-23 Financial Report was accepted by the Board. It is a non-voting item.

UNFINISHED BOARD BUSINESS

There are no Unfinished Business items.

BOARD ACTION ITEMS

New Board Business

2023–24 Bartlett City Schools Instructional Calendar

The 2023-24 Bartlett City Schools Instructional Calendar passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Safe Schools Grant

The Safe Schools Grant passed with a motion by Mrs. Shirley Jackson and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

LEA Compliance Report 2022

The LEA Compliance Report 2022 passed with a motion by Ms. Erin Berry and a second by Mrs. Shirley Jackson.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Bid #FY23002 Generator, Freezer and Cooler Project

Bid #FY23002 Generator, Freezer and Cooler Project awarded to American Electrical Contractors, Inc. in the amount of \$508,395 passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Resolution 10-2 Budget Amendment

Resolution 10-2 Budget Amendment passed with a motion by Ms. Erin Berry and a second by Mr. Brad Ratliff.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Approval of School Support Organization (SSO) 2022-2023

The approval of School Support Organization (SSO) 2022-2023 - Bon Lin Elementary PTO passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Bartlett City Schools 2022-2023 Emergency Operations Plan Annual Approval

Approval of the Bartlett City Schools 2022-2023 Emergency Operations Plan passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

ADJOURNMENT

The meeting adjourned at 7:24 p.m.

Bryan Woodruff, Chairman

Dr. David A. Stephens, Superintendent