

Bartlett City Board of Education Business Meeting

**AUDITORIUM
5705 STAGE ROAD
BARTLETT, TN 38134**

**October 27, 2022
7:00 PM**

- I. INVOCATION
- II. PLEDGE OF ALLEGIANCE
- III. CALL TO ORDER & ROLL CALL
 - A. Official Business of the Day
- IV. SPECIAL PRESENTATIONS
- V. PUBLIC COMMENT
- VI. APPROVAL OF AGENDA
- VII. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
 - A. September 22, 2022 Business Meeting Minutes
- VIII. REPORTS
 - A. Chairman's Report
 - B. Superintendent's Report
 - C. General Counsel's Report
 - D. Tennessee Legislative Network (TLN) Representative Report
 - E. Financial Report
- IX. UNFINISHED BOARD BUSINESS
- X. BOARD ACTION ITEMS
 - A. New Board Business
 - 1. 2023–24 Bartlett City Schools Instructional Calendar
 - 2. Safe Schools Grant
 - 3. LEA Compliance Report 2022
 - 4. Bid #FY23002 Generator, Freezer and Cooler Project
 - 5. [Resolution 10-2 Budget Amendment](#)
 - 6. Approval of School Support Organizations (SSO) 2022-2023
 - 7. Bartlett City Schools 2022-2023 Emergency Operations Plan Annual Approval
- XI. ADJOURNMENT

**BARTLETT CITY BOARD OF EDUCATION
BUSINESS MEETING MINUTES**

**AUDITORIUM
5705 STAGE ROAD
BARTLETT, TN 38134**

**September 22, 2022
7:00 PM**

INVOCATION AND PLEDGE OF ALLEGIANCE

Chairman Bryan Woodruff said a prayer. The Board and audience recited the Pledge of Allegiance.

CALL TO ORDER & ROLL CALL

Official Business of the Day

Chairman Woodruff called the meeting to order at 7:00 p.m. The following Board Members were present:

Mr. David Cook
Mr. Brad Ratliff
Mr. Bryan Woodruff

Absent - Ms. Erin Berry
Absent - Mrs. Shirley Jackson

SPECIAL PRESENTATIONS

No presentations.

PUBLIC COMMENT

No public comments.

APPROVAL OF AGENDA

Mr. David Cook made the motion to approve the agenda. Mr. Brad Ratliff seconded the motion. With all ayes, the agenda was approved.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

August 25, 2022 Board Meeting Minutes

The August 25, 2022 Board Meeting Minutes passed with a motion by Mr. Brad Ratliff and a second by Mr. David Cook.

Ms. Erin Berry: Absent, Mrs. Shirley Jackson: Absent, Mr. David Cook: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

REPORTS

Chairman's Report

Chairman Woodruff reminded everyone that Fall Break is October 10th – 14th. He congratulated Board Member Brad Ratliff for achieving TSBA Boardmanship Level I, Board Member Erin Berry for achieving TSBA Boardmanship Level IV and Board Member Shirley Jackson for achieving TSBA Boardmanship Level IV. They were presented their pins and certificates at the TSBA Fall District Meeting earlier this month.

The TSBA Leadership Conference and annual Convention will be held November 10-13th in Nashville. Any Board Member that wants to attend should let the Board Secretary know.

Superintendent's Report

Superintendent Stephens provided the following updates:

- We had our TOSS/TDOE state meeting in Gatlinburg this week. A lot of discussion around TISA and 3rd Grade retention. Additional guidance to come.
- Nell Long is the new Executive Director for the Bartlett Education Foundation
- Congratulations to our seven Reward Schools - Altruria Elementary, Bartlett Elementary, Bon Lin Elementary, Ellendale Elementary, Oak Elementary, Rivercrest Elementary and Appling Middle.
- I was able to tour Ford's training and advance manufacturing center last week in Michigan. Great conversation with Ford and alignment with our CTE programs.
- I am meeting with principals this week and next week individually to go over their data. These are very productive meetings.
- Please remember CFO, Teresa Winter in your thoughts and prayers as she is out on medical leave.

General Counsel's Report

No report.

Tennessee Legislative Network (TLN) Representative Report

TLN Representative Brad Ratliff noted that he recently attended training about Title IX and future potential teacher vacancies.

Financial Report

The August 2022-23 Financial Report was accepted by the Board. It is a non-voting item.

UNFINISHED BOARD BUSINESS

There are no Unfinished Business items.

BOARD ACTION ITEMS

New Board Business

Addendum to Elementary School Fees for 2022-2023

The Addendum to Elementary School Fees for 2022-2023 passed with a motion by Mr. David Cook and a second by Mr. Brad Ratliff.

Ms. Erin Berry: Absent, Mrs. Shirley Jackson: Absent, Mr. David Cook: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Concorde Clinical Education Agreement for Nursing

The Concorde Clinical Education Agreement for Nursing passed with a motion by Mr. Brad Ratliff and a second by Mr. David Cook.

Ms. Erin Berry: Absent, Mrs. Shirley Jackson: Absent, Mr. David Cook: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

First 8, Memphis LLC Voluntary Pre-K Application

The First 8, Memphis LLC Voluntary Pre-K Application passed with a motion by Mr. David Cook and a second by Mr. Brad Ratliff.

Ms. Erin Berry: Absent, Mrs. Shirley Jackson: Absent, Mr. David Cook: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Memorandum of Understanding (MOU) between Bartlett City Board of Education and the Bartlett Police Department for School Resource Officers

The Memorandum of Understanding (MOU) between Bartlett City Board of Education and the Bartlett Police Department for School Resource Officers passed with a motion by Mr. Brad Ratliff and a second by Mr. David Cook.

Ms. Erin Berry: Absent, Mrs. Shirley Jackson: Absent, Mr. David Cook: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

ESSER 3.0 Spending Plan

The ESSER 3.0 Spending Plan passed with a motion by Mr. David Cook and a second by Mr. Brad Ratliff.

Ms. Erin Berry: Absent, Mrs. Shirley Jackson: Absent, Mr. David Cook: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Resolution 10-1 Budget Amendment

Resolution 10-1 Budget Amendment passed with a motion by Mr. Brad Ratliff and a second by Mr. David Cook.

Ms. Erin Berry: Absent, Mrs. Shirley Jackson: Absent, Mr. David Cook: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Approval of School Support Organizations (SSO) 2022-2023

Approval of the following School Support Organizations (SSO) 2022-2023 passed with a motion by Mr. David Cook and a second by Mr. Brad Ratliff.

Bartlett Basketball Boosters
Bartlett High School Boy's Lacrosse
Bartlett Track Booster Club

Elmore Park Middle School Band Boosters
Bon Lin Middle School Band Booster

Ms. Erin Berry: Absent, Mrs. Shirley Jackson: Absent, Mr. David Cook: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

ADJOURNMENT

The meeting adjourned at 7:22 p.m.

Bryan Woodruff, Chairman

Dr. David A. Stephens, Superintendent



2023-2024 Instructional Calendar

PROPOSED Option A

Before School Begins

July 26, 2023	Administrative Day
July 27-28, 31, 2023	Inservice Days
August 1, 2023	Administrative Day
August 2-3, 2023	Inservice Days
August 4, 2023	Administrative Day

First Semester				87 Days
Date	Day	Event	Students	Teachers
August 7	Monday	1 st Day for Students 1 st Day 1 st Quarter	In	In
September 4	Monday	Labor Day	Out	Out
September 21	Thursday	Parent Conferences (3 hours after dismissal)	In	In (Full Day + ½ Conference)
October 6	Friday	End of 1 st Quarter	In	In
October 9-13	Monday-Friday	Fall Break	Out	Out
October 16	Monday	1 st Day 2 nd Quarter	In	In
November 20-21	Monday-Tuesday	Inservice Flex Days	Out	FLEX
November 22-24	Wednesday-Friday	Thanksgiving Break	Out	Out
December 18-20	Monday-Wednesday	Semester Exams	In	In
December 20	Wednesday	End of 2 nd Quarter	In (1/2 Day)	In (1/2 Day)
December 21-22	Thursday-Friday	Winter Break Inservice Flex Days	Out	FLEX
December 25-January 3	Monday-Wednesday	Winter Break	Out	Out
Second Semester				88 Days
Date	Day	Event	Students	Teachers
January 4	Thursday	Students Return 1 st Day 3 rd Quarter	In	In
January 15	Monday	MLK Jr. Day	Out	Out
February 8	Thursday	Parent Conferences (3 hours after dismissal)	In	In (Full Day + ½ Conference)
February 19	Monday	President's Day Professional Development	Out	In
March 8	Friday	End of 3 rd Quarter	In	In
March 11-15	Monday-Friday	Spring Break	Out	Out
March 18	Monday	1 st Day 4 th Quarter	In	In
March 29	Friday	Good Friday	Out	Out
May 14-16	Tuesday-Thursday	Semester Exams	In	In
May 16	Thursday	End of 4 th Quarter	In (1/2 Day)	In (1/2 Day)

175 Instructional Days	Inservice	P.D. Stockpile	Admin	Conference
Q 1=44 Days	July 27 (1)	November 20 (1) - FLEX	July 26 (1)	September 21 (0.5)
Q 2=43 Days	July 28 (1)	November 21 (1) - FLEX	August 1 (1)	February 8 (0.5)
(S 1=87 Days)	July 31 (1)	December 18 (1) - FLEX	August 4 (1)	
	August 2 (1)	December 19 (1) - FLEX	Fall Adm Day - TBD (0.5)	
Q 3=45 Days	August 3 (1)	February 19 (1)	Spring Adm Day - TBD (0.5)	
Q 4=43 Days				
(S2=88 Days)	5 Days	5 Days	4 Days	1 Day