

Bartlett City Board of Education Business Meeting

**AUDITORIUM
5705 STAGE ROAD
BARTLETT, TN 38134**

**September 22, 2022
7:00 PM**

- I. INVOCATION
- II. PLEDGE OF ALLEGIANCE
- III. CALL TO ORDER & ROLL CALL
 - A. Official Business of the Day
- IV. SPECIAL PRESENTATIONS
- V. PUBLIC COMMENT
- VI. APPROVAL OF AGENDA
- VII. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
 - A. August 25, 2022 Board Meeting Minutes
- VIII. REPORTS
 - A. Chairman's Report
 - B. Superintendent's Report
 - C. General Counsel's Report
 - D. Tennessee Legislative Network (TLN) Representative Report
 - E. Financial Report
- IX. UNFINISHED BOARD BUSINESS
- X. BOARD ACTION ITEMS
 - A. New Board Business
 - 1. Addendum to Elementary School Fees for 2022-2023
 - 2. Concorde Clinical Education Agreement for Nursing
 - 3. First 8, Memphis LLC Voluntary Pre-K Application
 - 4. Memorandum of Understanding (MOU) between Bartlett City Board of Education and the Bartlett Police Department for School Resource Officers
 - 5. ESSER 3.0 Spending Plan
 - 6. [Resolution 10-1 Budget Amendment](#)
 - 7. Approval of School Support Organizations (SSO) 2022-2023
- XI. ADJOURNMENT

**BARTLETT CITY BOARD OF EDUCATION
BUSINESS MEETING MINUTES**

**AUDITORIUM
5705 STAGE ROAD
BARTLETT, TN 38134**

**August 25, 2022
7:00 PM**

INVOCATION AND PLEDGE OF ALLEGIANCE

Chairman Bryan Woodruff said a prayer. The Board and audience recited the Pledge of Allegiance.

CALL TO ORDER & ROLL CALL

Official Business of the Day

Chairman Woodruff called the meeting to order at 7:00 p.m. The following Board Members were present:

Ms. Erin Berry
Mr. David Cook
Mrs. Shirley Jackson
Mr. Brad Ratliff
Mr. Bryan Woodruff

SPECIAL PRESENTATIONS

Annually, West Tennessee Counseling Association recognizes mental health and school counselors who have demonstrated excellence in their respective fields.

Lisa Sharpe (Bartlett ES) received the Elementary Counselor of the Year Award. Lisa is in her 3rd year with BCS and has been working at Bartlett ES since joining the school counseling team. She was presented a plaque and certificate.

Andrea Beck (Bartlett HS) received the High School Counselor of the Year Award. Andrea is a veteran employee of BCS, working in the BHS counseling department since pre-merger. She was presented a plaque and certificate.

PUBLIC COMMENT

No public comments.

APPROVAL OF AGENDA

Mrs. Erin Berry made the motion to approve the agenda. Mr. David Cook seconded the motion. With all ayes, the agenda was approved.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

July 28, 2022 Business Meeting Minutes

The July 28, 2022 Business Meeting Minutes passed with a motion by Ms. Erin Berry and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

REPORTS

Chairman's Report

Chairman Woodruff thanked everyone involved in the System Wide Address. They did a really great job. I thought it was fantastic. A lot of energy for our first time getting everyone back together in one room. Everyone was really excited! It was a great, fun kickoff to the new school year. Dr. Stephens' delivery and message content was spot on and just what everyone needed to hear this year. I don't think anyone could have done a better job!

Chairman Woodruff also reminded the Board Members that the TSBA Fall District Meeting will be held in Lakeland on September 12th.

Superintendent's Report

Superintendent Stephens provided the following updates:

- We had a great start to the school year. Principals told me it was one of the smoothest openings in years!
- Current enrollment is 8685 - 99.5% of projection.
- All teaching positions are filled.
- BCS is a Level 5 TVAAS District. We are only one of nine districts in the state to receive level 5 in all core designations.
- TDOE sent information yesterday informing districts that there will not be assigning letter grades to schools at this time. School and district accountability will be released on September 19th.
- On Wednesday morning, we met with principals and had a good informative meeting.
- We had WOZED training this week with our elementary STEM teachers.
- I was at the Bartlett High Ninth Grade Academy yesterday and they are putting on the finishing touches. We will plan a ribbon cutting for after fall break.

General Counsel's Report

No report.

Tennessee Legislative Network (TLN) Representative Report

No report.

Financial Report

The July 2022-23 Financial Report was accepted by the Board. It is a non-voting item.

UNFINISHED BOARD BUSINESS

No Unfinished Board Business.

BOARD ACTION ITEMS

New Board Business

Behavior Services of the Mid-South Contract

The Behavior Services of the Mid-South Contract passed with a motion by Mr. David Cook and a second by Mrs. Shirley Jackson.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

MedMasa, LLC Agreement for Nursing Services

The MedMasa, LLC Agreement for Nursing Services passed with a motion by Mrs. Shirley Jackson and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Approval of the 2022-2023 Disciplinary Hearing Authority (DHA) Members

Approval of the 2022-2023 Disciplinary Hearing Authority (DHA) Members passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

*Dr. Korrie White, Chief Student Services Officer
James Aldinger, Chief of Human Resources
Dr. Kevin Gideon, Human Resources Supervisor
Dr. Momodou Keita, Student Services Supervisor
Mark Stephens, Student Services Supervisor*

Fourth Renewal of the Clinical Affiliation Agreement with UTHSC for OT/PT Services

The Fourth Renewal of the Clinical Affiliation Agreement with UTHSC for OT/PT Services passed with a motion by Mrs. Shirley Jackson and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Memorandum of Understanding (MOU) between Southwest Tennessee Community College and Bartlett City Board of Education

The Memorandum of Understanding (MOU) between Southwest Tennessee Community College and Bartlett City Board of Education passed with a motion by Ms. Erin Berry and a second by Mrs. Shirley Jackson.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Motion to suspend the rules and allow policy to be approved on First Reading passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Policy 6038: Discipline Procedures REVISED FIRST READING

Revised Policy 6038: Discipline Procedures passed on First Reading with a motion by Ms. Erin Berry and a second by Mr. Brad Ratliff.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Policy 6050: Safe Relocation of Students REVISED FIRST READING

Revised Policy 6050: Safe Relocation of Students passed on First Reading with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

2022-2023 SAVE Act Assurances

2022-2023 SAVE Act Assurances passed with a motion by Ms. Erin Berry and a second by Mrs. Shirley Jackson.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Approval of School Support Organizations (SSO)

The following School Support Organizations (SSO) passed with a motion by Mrs. Shirley Jackson and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Altruria Elementary School PTO
Appling Middle School Band Boosters
Appling Middle School PTO
Bartlett High Band Boosters
Bartlett High Home Run Club
Bartlett High Panthers Golf Booster Club
Bartlett High School Boy's Soccer
Bartlett High School Girl's Lacrosse
Bartlett High School Girl's Soccer

Bartlett High School Softball
Bartlett High School Wrestling
Bartlett Touchdown Club
Ellendale Elementary PTO
Elmore Park Middle Volleyball Booster
Oak Elementary PTO
Rivercrest Elementary PTO
Bartlett Volleyball Boosters

5-Year Capital Improvement Plan

Superintendent Dr. David Stephens presented the 5 Year Capital Improvement Plan to the Board.

The 5-Year Capital Improvement Plan passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

ADJOURNMENT

The meeting adjourned at 7:45 p.m.

Bryan Woodruff, Chairman

Dr. David A. Stephens, Superintendent

M E M O R A N D U M

DATE: September 22, 2022

TO: Bartlett City Board of Education

FROM: Dr. David A. Stephens, Superintendent

RE: 2022-2023 Elementary School Fee Request

We request approval of a \$25.00 Elementary Student Fee for the 2022-23 school year.

Instructional materials and supplies purchased with this fee are to be consumable supplies used directly by students. These materials and supplies will supplement the district's provided curriculum.

Staff recommends approval.

ADDENDUM:

We request approval of a \$75.00 Elementary Basketball League Fee for the 2022-2023 school year.

This fee will be used to pay the officials at the basketball games. There will not be an admission charge for the basketball games.

*Addendum Proposed September 22, 2022
Approved April 28, 2022
Bartlett City Board of Education*