

## **Bartlett City Board of Education Business Meeting**

**AUDITORIUM  
5705 STAGE ROAD  
BARTLETT, TN 38134**

**March 24, 2022  
7:00 PM**

- I. INVOCATION
- II. PLEDGE OF ALLEGIANCE
- III. CALL TO ORDER & ROLL CALL
  - A. Official Business of the Day
- IV. SPECIAL PRESENTATIONS
- V. PUBLIC COMMENT
- VI. APPROVAL OF AGENDA
- VII. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
  - A. January 27, 2022 Business Meeting Minutes
- VIII. REPORTS
  - A. Chairman's Report
  - B. Superintendent's Report
  - C. General Counsel's Report
  - D. Tennessee Legislative Network (TLN) Representative Report
  - E. Financial Report
- IX. BOARD ACTION ITEMS
  - A. New Board Business
    - 1. Bartlett City Board of Education Meeting Schedule 2022-2023
    - 2. Policy 6015: Attendance of Non-Resident Students REVISED  
FIRST READING
    - 3. RFP #FY22006 Cleaning Services for Eleven (11) Bartlett City Schools
    - 4. PULLED Bid #FY22009 Oak Elementary Reroof
    - 5. PULLED Resolution 9-5 Budget Amendment
- X. ADJOURNMENT

**BARTLETT CITY BOARD OF EDUCATION  
BUSINESS MEETING MINUTES**

**AUDITORIUM  
5705 STAGE ROAD  
BARTLETT, TN 38134**

**January 27, 2022  
7:00 PM**

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Chairman Bryan Woodruff said a prayer. The Board and audience recited the Pledge of Allegiance.

**CALL TO ORDER & ROLL CALL**

**Official Business of the Day**

Chairman Woodruff called the meeting to order at 7:00 p.m. The following Board Members were present:

Ms. Erin Berry  
Mr. David Cook  
Mrs. Shirley Jackson  
Mr. Brad Ratliff  
Mr. Bryan Woodruff

**SPECIAL PRESENTATIONS**

January 23-29 marks the annual observance of School Board Appreciation Week in Tennessee - a good time to salute the work of school board members and celebrate public education. Our elected board members are appreciated for what they do for students in Bartlett City Schools and for building the future for our students.

The following Principals and Vice-Principal presented each Board Member with gift cards and gifts:

Tom McClellan  
Tim Jones  
Dr. Chris Maley

**PUBLIC COMMENT**

*Renee Baum  
4167 Germantown Road - Bartlett  
RE: Read a letter stating concerns from paraprofessionals at Bon Lin Middle*

**APPROVAL OF AGENDA**

Ms. Erin Berry made the motion to approve the agenda. Mr. David Cook seconded the motion. With all ayes, the agenda was approved.

## **APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

### **November 18, 2021 Business Meeting Minutes**

The Minutes of the November 18, 2021 Business Meeting passed with a motion by Mr. David Cook and a second by Mrs. Shirley Jackson.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

## **REPORTS**

### **Chairman's Report**

Chairman Woodruff reminded the Board Members that the Disclosure of Interest Statements are due by the end of January. If anyone is interested in attending the TSBA Legislative and Legal Institute on February 14th and 15th, please see Superintendent Dr. Stephens or Board Secretary, Bethany Horn. The State of TN required annual training for Board Members must be completed before the end of June 2022.

### **Superintendent's Report**

Superintendent Stephens provided the following updates:

- The Farley Gym at BHS is open and being used. A few final items are being finished but we are able to use the facility.
- Academy renovations are moving along. They did a lot of work over the holidays and will continue this semester.
- It has been a challenging start to the 2<sup>nd</sup> semester. We are seeing improvements regarding student attendance and staffing.
- Last week I attended the Southwest Superintendent Study Council. Good conversation around school funding and issues we are all facing.
- February 21<sup>st</sup> will be District Learning Day. A lot of planning is taking place to make this a great opportunity for our teachers to learn.

### **General Counsel's Report**

No report.

### **Tennessee Legislative Network (TLN) Representative Report**

TLN Representative Brad Ratliff updated the Board Members that he met with local representatives while in Nashville to build relationships so that we can reach out when needed. Thank you for allowing me to miss meetings to make these connections.

### **Financial Report**

The December 2021-22 Financial Report was accepted by the Board. It is a non-voting item.

## **UNFINISHED BOARD BUSINESS**

No Unfinished Business.

**BOARD ACTION ITEMS**

**New Board Business**

**2022-23 Bartlett City Schools Budget Development Calendar**

2022-23 Bartlett City Schools Budget Development Calendar passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

**BID #FY22004 Bartlett City Schools Drainage Project at Elmore Park Middle School**

BID #FY22004 Bartlett City Schools Drainage Project at Elmore Park Middle School awarded to Rose Construction in the amount of \$139,844.00 passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

**Resolution 9-4 Budget Amendment**

Resolution 9-4 Budget Amendment passed with a motion by Mr. David Cook and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

**Appeal to the Board**

To Deny a Board Hearing and to affirm the decision of the Superintendent and DHA regarding the Appeal to the Board passed with a motion by Mr. Bryan Woodruff and a second by Mr. David Cook.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

**ADJOURNMENT**

The meeting adjourned at 7:19 p.m.

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Bryan Woodruff, Chairman

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Dr. David A. Stephens, Superintendent



**BARTLETT CITY BOARD OF EDUCATION  
MEETING SCHEDULE  
2022-2023**

**JULY 2022**

21 Work Session (*If Needed*)  
28 Business Meeting

**AUGUST 2022**

18 Work Session (*If Needed*)  
25 Business Meeting

**SEPTEMBER 2022**

15 Work Session (*If Needed*)  
22 Business Meeting

**OCTOBER 2022**

20 Work Session (*If Needed*)  
27 Business Meeting

**NOVEMBER 2022**

10 Work Session (*If Needed*)  
17 Business Meeting\*

**JANUARY 2023**

19 Work Session (*If Needed*)  
26 Business Meeting

**FEBRUARY 2023**

16 Work Session (*If Needed*)  
23 Business Meeting

**MARCH 2023**

16 Work Session (*If Needed*)  
23 Business Meeting

**APRIL 2023**

20 Work Session (*If Needed*)  
27 Business Meeting

**MAY 2023**

18 Work Session (*If Needed*)  
25 Business Meeting

**JUNE 2023**

15 Work Session (*If Needed*)  
22 Business Meeting

**UNLESS OTHERWISE NOTED, BUSINESS MEETINGS WILL BE HELD THE FOURTH THURSDAY OF THE MONTH AT 7:00 P.M. IN BARTLETT. WORK SESSIONS (IF NEEDED) WILL BE HELD ONE WEEK PRIOR TO THE BUSINESS MEETING AT 7:00 P.M. IN BARTLETT.**

*\*Moved to accommodate Thanksgiving Holiday*

***Proposed February 24, 2022***

<b>Bartlett City Board of Education</b>		<b>6015</b>
Descriptor Term:	Descriptor Code:	Issue Date:
<b>ATTENDANCE OF NON-RESIDENT STUDENTS</b>	<b>Student Services</b>	<b>02/27/2014</b>
	Rescinds:	Revised: <b>11/19/2015</b> <b>05/24/2018</b>

1 Students residing outside the boundaries of the Bartlett City Schools district may attend schools within the  
2 district under the following conditions:

- 3 1. They must be approved by the Superintendent.<sup>1</sup>
- 4 2. They must provide transportation to and from school. There shall be no obligation for Bartlett City  
5 Schools to provide transportation to non-resident students.
- 6 3. They must apply during the Bartlett City Schools open enrollment period in the spring of each year.  
7 The District shall communicate the application period to the public annually, and applications  
8 received after this period will be considered on a case-by-case basis. Applications made less than  
9 two (2) weeks prior to the beginning of the school year or during the school year require approval of  
10 the sending district.<sup>2</sup>
- 11 4. Students residing in Shelby County shall not pay tuition. Out-of-county, non-resident applications  
12 shall be considered on a case-by-case basis, and such out-of-county students must pay tuition at a  
13 rate established annually by the Board Chief Financial Officer in accordance with T.C.A. §49-6-3003.  
14 Such tuition shall be calculated at the maximum amount allowed by law may not exceed per student,  
15 per annum, an amount equal to the amount of funds raised and used for school purposes by Bartlett  
16 City Schools per student during the preceding school year, minus any funds received from the  
17 student's resident system.<sup>3</sup> Children of BCS full-time employees shall be exempt from tuition. Out-  
18 of-state, non-resident applications shall be considered on a case-by-case basis<sup>4</sup>, and such out-of-  
19 state students must pay tuition at the same rate as the average cost per student (state and local  
20 funds) in the student's resident district.<sup>5</sup>
- 21 5. They must apply in accordance with applicable state law and Board policy.<sup>6</sup>

22 Non-Resident students will be considered for attendance in Bartlett City Schools based on the following  
23 priorities:

- 24 Priority 1: Students of Bartlett City Schools employees, excluding part-time substitute teachers.<sup>7</sup>
- 25 Priority 2: Students currently enrolled in one of the eleven (11) Bartlett schools.
- 26 Priority 3: Students whose siblings currently attend one of the eleven (11) Bartlett schools.
- 27 Priority 4: Students of full time employees of City of Bartlett.
- 28 Priority 5: All other students residing outside the municipal boundaries of Bartlett, Tennessee.

29 The feasibility of approving non-resident applications for admission shall consider, but not be limited to,  
30 educational capacity, staffing, and general program offerings. Acceptance for a given year does not  
31 guarantee continued acceptance in subsequent years, and applications must be filed annually. Failure to  
32 provide and maintain a satisfactory academic, discipline, and attendance record may result in the denial of  
33 a non-resident application for admission or a loss of attendance privileges.

<sup>1</sup> T.C.A. §49-6-3104

<sup>2</sup> T.C.A. §49-6-3104; T.C.A §49-6-3105

<sup>3</sup> T.C.A. §49-6-3003(a)

<sup>4</sup> T.C.A. §49-6-3108

<sup>5</sup> T.C.A. §49-6-403(f)

<sup>6</sup> T.C.A. §49-6-3102(e)

<sup>7</sup> T.C.A. §49-6-3113