

BARTLETT CITY BOARD OF EDUCATION BUSINESS MEETING AGENDA

**AUDITORIUM
5705 STAGE ROAD
BARTLETT, TN 38134**

**July 22, 2021
7:00 PM**

- I. INVOCATION
- II. PLEDGE OF ALLEGIANCE
- III. CALL TO ORDER & ROLL CALL
 - A. Official Business of the Day
- IV. SPECIAL PRESENTATIONS
- V. PUBLIC COMMENT
 - A. Elementary and Secondary School Emergency Relief Fund (ESSER 3.0)
- VI. APPROVAL OF AGENDA
- VII. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
 - A. June 24, 2021 Business Meeting Minutes
- VIII. REPORTS
 - A. Chairman's Report
 - B. Superintendent's Report
 - C. General Counsel's Report
 - D. Tennessee Legislative Network (TLN) Representative Report
 - E. Financial Report
- IX. UNFINISHED BOARD BUSINESS
- X. BOARD ACTION ITEMS
 - A. New Board Business
 - 1. Policy 4012: Course Recovery REVISED FIRST READING
 - 2. Behavior Services of the Mid-South Contract
 - 3. Advance Therapy, LLC Contract
 - 4. Professional Audiological Services, Inc. Contract
 - 5. Therapy Travelers – Teacher of Visually Impaired
 - 6. RCM Healthcare Services - Nursing Services
 - 7. Third Renewal of the Clinical Affiliation Agreement with UTHSC
 - 8. BCS Coordinated School Health District Application
 - 9. Bartlett City Schools Attendance Plan for Truancy
 - 10. Memorandum of Understanding (MOU) between Southwest Tennessee Community College and Bartlett City Board of Education
 - 11. Memorandum of Understanding (MOU) between TCAT Memphis and Bartlett City Board of Education
 - 12. First 8, Memphis LLC Voluntary Pre-K Application
 - 13. Shelby County Hazard Mitigation Plan
 - 14. Construction Management Contract for Ninth Grade Academy with Grinder, Taber, Grinder
 - 15. 5 Year Capital Improvement Plan
- XI. ADJOURNMENT

**BARTLETT CITY BOARD OF EDUCATION
BUSINESS MEETING MINUTES**

**AUDITORIUM
5705 STAGE ROAD
BARTLETT, TN 38134**

**June 24, 2021
7:00 PM**

INVOCATION AND PLEDGE OF ALLEGIANCE

Board Member Bryan Woodruff said a prayer. The Board and audience recited the Pledge of Allegiance.

CALL TO ORDER & ROLL CALL

Official Business of the Day

Chairman Cook called the meeting to order at 7:00 p.m. The following Board Members were present.

Ms. Erin Berry
Mr. David Cook
Mrs. Shirley Jackson
Mr. Brad Ratliff
Mr. Bryan Woodruff

SPECIAL PRESENTATIONS

2020-2021 Superintendent Evaluation

Kari Shoopman, General Counsel, reviewed the 2020-2021 Performance Evaluation for Dr. David A. Stephens, Superintendent of Bartlett City Schools.

Superintendent of Schools Overall Evaluation Score 2020-2021	
Section I Qualitative:	
Appendix A-Administrator Survey	4.87 X 15 % = .73
Appendix B-Board Observational Data	4.91 X 85 % = 4.12
OVERALL EVALUATION SCORE:	4.85

PUBLIC COMMENT

No public comments.

APPROVAL OF AGENDA

Mr. Bryan Woodruff made the motion to approve the agenda. Ms. Erin Berry seconded the motion. With all ayes, the agenda was approved.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

May 27, 2021 Business Meeting Minutes

The approval of the June 24, 2021 Business Meeting Minutes passed with a motion by Ms. Erin Berry and a second by Mr. Bryan Woodruff. With all ayes, the Minutes were approved.

REPORTS

Chairman's Report

Chairman Cook provided the following update. In what has truly been the slowest month of my chairmanship, I had a couple of conversations with General Counsel, I had many conversations with Dr. Stephens regarding all the special planning required for COVID, and I replied to a few emails from the public.

Superintendent's Report

Superintendent Dr. David Stephens provided the following update:

- ESSER feedback - Board, you will receive a survey to provide feedback on our ESSER plan. We will also be soliciting feedback via a survey from the public and other stakeholders.
- The Bartlett Chamber of Commerce Board Members will be touring BHS on July 8th at 10:00 a.m.
- We are also planning a ribbon cutting and open house tentatively on August 5th.
- City of Bartlett will be voting on the BCS budget Monday, July 28 at 6:00 at City Hall.
- Summer Learning camps are going great. We have just over 1000 students enrolled and we will be wrapping up at the end of the week.
- Academy renovations are on track and they are making great progress.
- General Counsel is wrapping up the contract with GTG.
- Starting in August, we will resume student recognition at our meetings.

General Counsel's Report

No report.

Tennessee Legislative Network (TLN) Representative Report

No report.

Financial Report

The May 2021-22 Financial Report was accepted by the Board. It is a non-voting item.

UNFINISHED BOARD BUSINESS

No Unfinished Board Business.

BOARD ACTION ITEMS

New Board Business

Election of Chairman

Mr. Bryan Woodruff was elected by roll call vote to serve as the Board Chairman beginning July 1, 2021 for a one-year term ending June 30, 2022.

Election of Vice-Chairman

Mr. David Cook was elected by roll call vote to serve as the Vice-Chairman beginning July 1, 2021 for a one-year term ending June 30, 2022.

Election of Tennessee Legislative Network Representative (TLN)

Mr. Brad Ratliff was elected by roll call vote to serve as the Tennessee Legislative Network Representative (TLN) beginning July 1, 2021 for a one-year term ending June 30, 2022.

FY2022 Consolidated Application for IDEA/ESEA Funding for 2021-2022

FY2022 Consolidated Application for IDEA/ESEA Funding for 2021-2022 passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

2021-2022 BCS Differentiated Pay Plan

2021-2022 BCS Differentiated Pay Plan passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

2021-2022 BCS Teacher Pay Scales

2021-2022 BCS Teacher Pay Scales passed with a motion by Mr. Bryan Woodruff and a second by Mrs. Shirley Jackson.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Carrier of Student Insurance

K and K was named the Carrier of Student Insurance passed with a motion by Mr. Bryan Woodruff and a second by Mrs. Shirley Jackson.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Memorandum of Agreement Between Shelby County Government and Bartlett City Schools for Public Health School - Based Dental Prevention Program for Children

Memorandum of Agreement Between Shelby County Government and Bartlett City Schools for Public Health School - Based Dental Prevention Program for Children passed with a motion by Mrs. Shirley Jackson and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Memorandum of Understanding (MOU) with Tennessee School for the Blind

Memorandum of Understanding (MOU) with Tennessee School for the Blind passed with a motion by Ms. Erin Berry and a second by Mr. Bryan Woodruff.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Memorandum of Understanding (MOU) with Tennessee School for the Deaf

Memorandum of Understanding (MOU) with Tennessee School for the Deaf passed with a motion by Mr. Bryan Woodruff and a second by Mrs. Shirley Jackson.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Memorandum of Understanding (MOU) between Memphis Youth Academy (formerly Archon) and Bartlett City Board of Education

Memorandum of Understanding (MOU) between Memphis Youth Academy (formerly Archon) and Bartlett City Board of Education passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Memorandum of Understanding (MOU) between Youth Villages and Bartlett City Board of Education

Memorandum of Understanding (MOU) between Youth Villages and Bartlett City Board of Education passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Memorandum of Understanding (MOU) between Lakeside and Bartlett City Board of Education

Memorandum of Understanding (MOU) between Lakeside and Bartlett City Board of Education passed with a motion by Mrs. Shirley Jackson and a second by Mr. Bryan Woodruff.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Interlocal Agreement (ILA) for Planning Services

Interlocal Agreement (ILA) for Planning Services passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Amendment to Extension of Bid #FY170052 Custodial Services at Appling Middle, Bartlett Elementary, Bon Lin Elementary, Bon Lin Middle, Ellendale Elementary, Oak Elementary, and 9th Grade Academy

Amendment to Extension of Bid #FY170052 Custodial Services at Appling Middle, Bartlett Elementary, Bon Lin Elementary, Bon Lin Middle, Ellendale Elementary, Oak Elementary, and 9th Grade Academy with ParCou passed with a motion by Mr. Bryan Woodruff and a second by Mrs. Shirley Jackson.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Amendment to Extension of Bid #FY170052 Custodial Services at Altruria Elementary, Bartlett High School, Elmore Park Middle, and Rivercrest Elementary

Amendment to Extension of Bid #FY170052 Custodial Services at Altruria Elementary, Bartlett High School, Elmore Park Middle, and Rivercrest Elementary with ABM passed with a motion by Ms. Erin Berry and a second by Mrs. Shirley Jackson.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Amendment 1 to Cleaning Services Agreement ABM Janitorial Services – Central Office

Amendment 1 to Cleaning Services Agreement ABM Janitorial Services - Central Office with ABM passed with a motion by Mrs. Shirley Jackson and a second by Mr. Bryan Woodruff.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Resolution 8-10 Budget Amendment

Resolution 8-10 Budget Amendment passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

2020-2021 Performance Based Bonus for Superintendent

2020-2021 Performance Based Bonus for Superintendent passed with a motion by Mr. David Cook and a second by Mr. Bryan Woodruff.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Approval of School Support Organizations (SSO)

The Bartlett High Bowlers 2021-2022 School Support Organizations (SSO) for approval passed with a motion by Mr. Bryan Woodruff and a second by Mrs. Shirley Jackson.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

ADJOURNMENT

The meeting adjourned at 8:00 p.m.

Bryan Woodruff, Chairman

Dr. David A. Stephens, Superintendent

Policy 4012: Course Recovery

Course Recovery is a course-specific, skill-based extended learning program for students who have previously been unsuccessful in mastering content or skills required to receive course credit or earn promotion. Course Recovery is designed to provide students an opportunity to recoup credit needed for graduation. Bartlett City Schools provides Course Recovery as self-paced online courses that meet the Tennessee Standards for course credit.

Student Eligibility

In order to be eligible for course recovery, students must meet all of the following criteria:

1. Student is repeating a failed course with a minimum average of 50%
2. Student is deficient in credit to progress to the next grade level, or to graduate on time and cannot obtain said credits during the regular school day during the school year.
- ~~3. Student has failed a Gateway course, but has passed the Gateway test for that course.~~
4. Student has not been classified as Truant (10 unexcused absences or 15 total absences) during the current term.
5. The student's parent or legal guardian has provided written consent for the student to enroll in the proposed credit recovery course.

Instruction

1. Teachers of record shall be endorsed and certified in any content area(s) for which they teach or otherwise facilitate credit recovery courses.
2. Teachers of record must work closely with credit recovery facilitators on class content and instruction.
3. The Superintendent or his/her designee shall ensure that all credit recovery facilitators receive training specific to the credit recovery course, online instruction management, and related technology.
4. The Superintendent or his/her designee shall ensure that all credit recovery courses:
 - A. Align with Tennessee Standards for the relevant course content area, as approved by the State Board of Education; and
 - B. Differentiate instruction to address individual student growth needs based on diagnostic assessments or end of course data

Requirements/Procedures

1. Tuition, not to exceed the current tuition amount of summer school, may be charged for Course Recovery offered outside the school day.
2. Students shall be allowed no more than two (2) absences from sessions (absences during the summer will require "make-up" time.)
3. Students shall maintain appropriate conduct during session time, including adequate progress toward completion.
4. Students will receive no more than three (3) attempts to pass any single test.
- ~~5. Students may apply for a maximum of four (4) credits through Course Recovery toward graduation.~~
6. Course Recovery may only be taken at the student's base school during the school year.

7. Any course taken through Course Recovery will be honored across Bartlett City Schools. This includes transfers prior to completion of the course.¹
8. Successful completion of Course Recovery will be recorded as an additional entry on the transcript with a 70 being listed as the semester average with a Course Recovery designation. The original failing grade will remain on the transcript.
9. Course Recovery priority for available seats will be given to seniors needing course credit to graduate.

¹ T.C.A. §49-6-601