

BARTLETT CITY BOARD OF EDUCATION BUSINESS MEETING AGENDA

AUDITORIUM
5705 STAGE ROAD
BARTLETT, TN 38134

April 22, 2021
7:00 PM

- I. INVOCATION
- II. PLEDGE OF ALLEGIANCE
- III. CALL TO ORDER & ROLL CALL
 - A. Official Business of the Day
- IV. SPECIAL PRESENTATIONS
- V. PUBLIC COMMENT
- VI. APPROVAL OF AGENDA
- VII. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
 - A. March 25, 2021 Business Meeting Minutes
- VIII. REPORTS
 - A. Chairman's Report
 - B. Superintendent's Report
 - C. General Counsel's Report
 - D. Tennessee Legislative Network (TLN) Representative Report
 - E. Financial Report
- IX. UNFINISHED BOARD BUSINESS
- X. BOARD ACTION ITEMS
 - A. New Board Business
 - 1. Proposed 2021-2022 BCS Elementary, Middle and High School Fees
 - 2. ESSER 1 and 2
 - 3. Purchase of RISO Copiers
 - 4. Construction Manager for Bartlett Ninth Grade Academy Renovation
 - 5. Abatement of Gym Floor at Altruria Elementary
 - 6. Bid #FY21012 Gym Floor Replacement at Altruria Elementary
 - 7. Abatement of Floor Tile and Mastic at Ellendale Elementary
 - 8. Bid #FY21014 Finish Upgrades at Ellendale Elementary
 - 9. Bid #FY21015 Drainage Project at the Softball Field in Freeman Park
 - 10. Clock System Replacement at Oak Elementary
 - 11. Band Floor Replacement at Bon Lin Middle
 - 12. Library Floor Replacement at Bon Lin Middle
 - 13. Library Floor Replacement at Elmore Park Middle
 - 14. Resolution 8-7 Budget Amendment
 - 15. Resolution 8-8 Suspend Board Policy 4014: Grading System
 - 16. FY 22 Bartlett City Schools Operating Budget
- XI. ADJOURNMENT

**BARTLETT CITY BOARD OF EDUCATION
BUSINESS MEETING MINUTES**

**AUDITORIUM
5705 STAGE ROAD
BARTLETT, TN 38134**

**March 25, 2021
7:00 PM**

INVOCATION AND PLEDGE OF ALLEGIANCE

Board Member Bryan Woodruff said a prayer. The Board and audience recited the Pledge of Allegiance.

CALL TO ORDER & ROLL CALL

Official Business of the Day

Chairman Cook called the meeting to order at 7:00 p.m. The following Board Members were present.

Ms. Erin Berry
Mr. David Cook
Mrs. Shirley Jackson
Mr. Brad Ratliff
Mr. Bryan Woodruff

PUBLIC COMMENT

*Blount Smith
457 Waring Road - Bartlett
RE: Naming of BHS football field for Glenn Essary*

APPROVAL OF AGENDA

Chairman Cook requested that Item #2 RISO Copier Lease Memorandum of Understanding (MOU) be pulled from the Agenda. Mr. Bryan Woodruff made the motion to approve the revised agenda. Ms. Erin Berry seconded the motion. With all ayes, the revised agenda was approved.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

February 25, 2021 Business Meeting Minutes

The approval of the February 25, 2021 Business Meeting Minutes passed with a motion by Ms. Erin Berry and a second by Mrs. Shirley Jackson. With all ayes, the Minutes were approved.

REPORTS

Chairman's Report

Chairman Cook shared the following:

- Feb. 26: Volunteered at the District vaccination event.
Feb. 27: Attended the musical *Sister Act* in the auditorium.

We enjoyed attending the basketball playoffs, several lacrosse (men's & women's) and baseball games during the past month.

I continue to have many conversations with Dr. Stephens regarding all of the special planning required for COVID and continue to receive lots of e-mail from the public.

Superintendent's Report

Superintendent Stephens provided the following updates:

- Please keep CFO Teresa Winter and her husband, Wiley in your prayers.
- CDC issued new guidelines of social distancing reducing 6' to 3' - Issue is you still have to quarantine anyone within 6'. Have to maintain 6' during lunch, class change, band, choir, athletics. Would like Middle and High School to cohort students into groups. Adults still have to maintain 6'. We are bringing back some students starting in April for testing.
- SCHED says that 30% of COVID cases in Shelby County are the UK variant. We are in a race between vaccination and variants. If there is a surge, it would be between April 15 and the end of May.
- Next year our goal is to be back in school 5 days a week in all grades.
- We are exploring the possibility of starting our own virtual school for next year. The State will not allow us to continue our CLP's next year that allowed for virtual. We would have to start a virtual school. We will bring a report at the April meeting regarding virtual for next year.
- Working with BHS on graduation plans. Will have some information to you in the next couple of weeks.
- Attended the TOSS Legislative Conference. BEP hold harmless is moving through committee. Elected superintendent was sent to summer study along with for profit charter schools. They are looking at cleaning up the third grade retention bill. Governor and Commissioner both spoke.
- Round three of ESSER dollars were approved Monday. 20% must go towards learning loss. We can use dollars for any of the 1.0 and 2.0 guidelines. We are working on a plan and will be reporting to you in April. \$17.63 million one-time funds to be spent by June 2024.
- Budget is moving along. We will be updating you according to the budget calendar.
- FAQ coming out on Open Enrollment.
- Vaccination Numbers: 790 vaccinated last Friday with 545 BCS staff received 1st or 2nd dose.

General Counsel's Report

No report.

Tennessee Legislative Network (TLN) Representative Report

No report.

Financial Report

The February 2020-21 Financial Report was accepted by the Board. It is a non-voting item.

UNFINISHED BOARD BUSINESS

No Unfinished Business.

BOARD ACTION ITEMS

New Board Business

Memorandum of Understanding (MOU) with Lakeside

Memorandum of Understanding (MOU) with Lakeside passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

~~**RISO Copier Lease Memorandum of Understanding (MOU)**~~ Pulled from Agenda

Bid #FY21010 Emergency Generators for Bartlett Elementary, Ellendale Elementary and Oak Elementary

Bid #FY21010 Emergency Generators for Bartlett Elementary, Ellendale Elementary and Oak Elementary awarded to Grinder Taber & Grinder in the amount of \$274,183.00 passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

Resolution 8 - 6 Education Capital and Fund Balance Budget Amendment

Resolution 8 - 6 Education Capital and Fund Balance Budget Amendment passed with a motion by Mr. Bryan Woodruff and a second by Ms. Erin Berry.

Ms. Erin Berry: Aye, Mr. David Cook: Aye, Mrs. Shirley Jackson: Aye, Mr. Brad Ratliff: Aye, Mr. Bryan Woodruff: Aye

ADJOURNMENT

The Board Meeting adjourned at 7:35 p.m.

David M. Cook II, Chairman

Dr. David A. Stephens, Superintendent



M E M O R A N D U M

DATE: April 22, 2021

TO: Bartlett City Board of Education

FROM: Dr. David A. Stephens, Superintendent

RE: 2021-2022 Elementary School Fee Request

We request approval of a \$25.00 Elementary Student Fee for the 2021-22 school year.

Instructional materials and supplies purchased with this fee are to be consumable supplies used directly by students. These materials and supplies will supplement the district's provided curriculum.

Staff recommends approval.

*Proposed April 22, 2021
Bartlett City Board of Education*

BARTLETT CITY SCHOOLS
Middle School Fees
2021-2022
Proposed Changes in Red

Fees may only be charged for the items listed and may not exceed the approved amount. Please check with individual schools for their fee schedule.

Basic Fees: These fees are requested from all students enrolled. The activities listed represent most of the areas for which fees have been charged in the past. Fees are not collected in every middle school for each activity.

Activity	Amount	Provides
Physical Education	\$25	PE uniform
Instructional materials	\$25	Workbooks, periodicals; lab supplies; supplies for specific classes such as art, music, etc.

Course Fees: These fees are requested from students enrolled in these specific courses.

Activity	Amount	Provides
Band	\$165	Uniform; <i>Smart Music Assessment</i> software for each student's computer; contest transportation; entry fees and other competition supplies; membership fees, and other required competition expenses
Orchestra	\$90	Uniform; <i>Smart Music Assessment</i> software for each student's computer; contest transportation; entry fees and other competition supplies; membership fees, and other required competition expenses
Chorus	\$100	Uniform; <i>Smart Music Assessment software</i> ; copyrighted music

Participation Fees: These fees are requested from students who choose to participate in an optional activity.

Activity	Amount	Provides
Chorus Honor Choir	\$150	Uniform; <i>Smart Music Assessment</i> software for each student's computer; contest transportation; entry fees and other competition supplies; membership fees, and other required competition expenses
Chorus Pop Choir	\$150	Uniform; <i>Smart Music Assessment</i> software for each student's computer; contest transportation; entry fees and other competition supplies; membership fees, and other required competition expenses
Drama	\$50	Costuming needs, props, lighting, scripts
Foreign Language	\$15	Exam fee; magazine subscription
Boys/Girls Basketball	\$150	Uniforms; coaching ; practice equipment; game balls; safety equipment; officials; tournament entry fees; end of year awards

Football	\$150	Uniforms; coaching ; practice equipment; game balls; safety equipment; officials; tournament entry fees; end of year awards
Track	\$75	Uniforms; coaching ; practice equipment; event entry fees; end of year awards
Volleyball	\$150	Uniforms; coaching ; practice equipment; game balls; safety equipment; officials; tournament entry fees; end of year awards
Cross Country	\$75	Uniforms; coaching ; practice equipment; event entry fees; end of year awards
Non-competitive Cheer/Dance/Pom	\$300	Uniform, coaching, awards
Competitive Cheer/Dance	\$310/Month	Uniform, coaching; event entry fees, travel

BARTLETT CITY SCHOOLS
High School Fees
2021-2022
Proposed changes in RED

Fees may only be charged for the items listed and may not exceed the approved amount. Please check with the Bartlett Ninth Grade Academy or Bartlett High School for their fee schedule.

Basic Fees: These fees are requested from all students enrolled. The activities listed represent most of the areas for which fees have been charged in the past.

Activity	Amount	Provides
AP Fees	\$95.00	AP exam fee
PSAT	\$20.00	Test fee

Course Fees: These fees are requested from students enrolled in these specific courses.

Activity	Amount	Provides
ACT Prep Class Books	\$25.00	ACT Prep workbook
Physical Education	\$25.00 \$20.00	PE uniform
Related Arts		
Chorus	\$75.00	Uniform; <i>Smart Music Assessment</i> software
Competition Choir	\$200.00	Uniform; <i>Smart Music Assessment</i> software for each student's computer; contest transportation; entry fees and other competition supplies; membership fees, and other required competition expenses
Marching Band	\$600.00	Uniform; <i>Smart Music Assessment</i> software for each student's computer; contest transportation; entry fees and other competition supplies; membership fees, and other required competition expenses
Non-Marching Band	\$250.00	<i>Smart Music Assessment</i> software for each student's computer; copyrighted music
Winter Percussion Team Season November - February	\$250.00	This will provide pay for instructors and purchase winter competition music
Winter Color Guard Team Season November - February	\$250.00	This will provide pay for instructors and purchase winter competition music
Orchestra	\$250.00	Uniform; <i>Smart Music Assessment</i> software for each student's computer; contest transportation; entry fees and other competition supplies; membership fees, and other required competition expenses

Guitar Fees	\$35.00	Copyrighted sheet music, supplies, method book(s), entry fees
Forensics Fees	\$75.00	Class Materials
Art I	\$20.00	Art Supplies (pens, Paper, Watercolors, etc)
Art II & III	\$30.00	Watercolor, clay, glazes, paint
Art IV	\$40.00	Watercolor, clay, glazes, paint
Foreign Languages		
Spanish	\$15.00	class supplies, materials, and national exam
French	\$15.00	class supplies, materials, and national exam
Latin	\$15.00	class supplies, materials, and national exam
German	\$15.00	class supplies, materials, and national exam
Career and Technical Course (includes computer/business)		
Accounting I	\$30.00	Class Materials
Accounting II	\$30.00	Class Materials
Cable and Networking - Web Design	\$25.00	Classroom supplies
Health Science	\$30.00	Supplies related to nursing
Health Science	\$30.00	Supplies related to health science
Information Technology	\$25.00	Classroom supplies
Film and TV	\$20.00	Cords, computer supplies, paper
Marketing	\$25.00	Supplies for class projects
Culinary Arts I	\$50.00	Classroom supplies
Culinary Arts II	\$100.00	Classroom supplies
Culinary Arts III	\$100.00	Classroom supplies
Nutrition	\$25.00	Life-like baby doll project, food for nutrition classes
Early Childhood Education	\$30.00	Paid by parent - Preschool participant fee
Auto Shop	\$30.00	Supplies (hand soap, towels, oils, cleaners)
Manufacturing	\$30.00	Metals, materials, gases, safety equipment
Cosmetology (1 st year)	\$285.00	Cosmetology kits
Cosmetology (2 nd year students)	\$30.00	Shampoo, polish remover, cotton, misc. supplies
Cosmetology (2 nd & 3 rd year students)	\$85.00	2nd & 3rd Year Students - mannequins
Cosmetology (3 rd year students)	\$25.00	Shampoo, polish remover, cotton, misc. supplies

Participation Fees: These fees are requested from students who choose to participate in an optional activity.

Activity	Amount	Provides
Thespians/Drama	\$150.00	Fee per Productions
Competition Cheer/Pom/Dance	\$350.00/ \$412/month	Clothing, uniforms, coaching, tumbling fees, travel and includes 3% on-line payment fee
Non-competitive Cheer/Pom/Dance	\$75.00/month	Uniforms, coaching

Athletics: These fees are requested from students who choose to participate in a school-sponsored athletic activity.

Activity	Amount	Provides
Boys/Girls Basketball	\$150.00	Uniforms, practice equipment, game balls, safety equipment, officials, tournament entry fees, end of year awards
Football	\$150.00	Uniforms, practice equipment, game balls, safety equipment, officials, tournament entry fees, end of year awards
Soccer	\$150.00	Uniforms, practice equipment, game balls, safety equipment, officials, tournament entry fees, end of year awards
Baseball/Softball	\$150.00	Uniforms, practice equipment, game balls, safety equipment, officials, tournament entry fees, end of year awards
Wrestling	\$150.00	Uniforms, practice equipment, safety equipment, officials, tournament entry fees, end of year awards
Volleyball	\$150.00	Uniforms, practice equipment, game balls, safety equipment, officials, tournament entry fees, end of year awards
Track	\$100.00	Uniforms, practice equipment, event entry fees, end of year awards
Bowling	\$100.00	Uniforms, lane rentals, event entry fees, end of year awards
Tennis	\$70.00	Uniforms, practice equipment, event entry fees, end of year awards
Cross Country	\$100.00	Uniforms, practice equipment, event entry fees, end of year awards
Golf	\$200.00	Uniforms, greens fees, event entry fees, end of year awards