

BARTLETT CITY BOARD OF EDUCATION BUSINESS MEETING

**AUDITORIUM
5705 STAGE ROAD
BARTLETT, TN 38134**

**October 22, 2020
7:00 PM**

- I. INVOCATION
- II. PLEDGE OF ALLEGIANCE
- III. CALL TO ORDER & ROLL CALL
 - A. Official Business of the Day
- IV. SPECIAL PRESENTATIONS
- V. PUBLIC COMMENT
- VI. APPROVAL OF AGENDA
- VII. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
 - A. September 24, 2020 Business Meeting Minutes
- VIII. REPORTS
 - A. Chairman's Report
 - B. Superintendent's Report
 - C. General Counsel's Report
 - D. Tennessee Legislative Network (TLN) Representative Report
 - E. Financial Report
- IX. UNFINISHED BOARD BUSINESS
- X. BOARD ACTION ITEMS
 - A. New Board Business
 - 1. Policy 6046: Child Abuse and Neglect REVISED FIRST READING
 - 2. LEA Compliance Report 2020
 - 3. First 8, Memphis LLC Voluntary Pre-K Application
 - 4. BID #FY21002 Bartlett City Schools Re-Roof Project at Bartlett City Schools Administration Building
 - 5. Resolution 8-2 the General Fund, the Capital Expenditures Fund and Fund Balance Budget Amendment
 - 6. 2019-2020 Performance Based Bonus for Superintendent
 - 7. 2020-2021 School Support Organizations (SSO) for approval
- XI. ADJOURNMENT

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BUSINESS MEETING AGENDA**

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XI. ADJOURNMENT

Policy 6046: Child Abuse and Neglect

All personnel shall be alert for any evidence of child abuse or neglect.

The Superintendent shall develop procedures regarding the investigation and reporting of suspected cases of child abuse or neglect.¹ The procedures shall be compliant with all state laws and regulations.

Each school counselor shall serve as the building child abuse coordinator, and a designated Assistant Principal shall serve as the alternate child abuse coordinator.² If a school teacher, school official, school personnel, or school volunteer has knowledge or reasonable cause to suspect that a child who attends the school may be a victim of child abuse, child sexual abuse, or child neglect, then such individual shall strictly adhere to the processes outlined in this Policy and any related administrative procedure.

If a child voluntarily discloses information about possible abuse, then the child must be provided a quiet and private place to speak, and the person receiving the information must listen openly and speak at the child's level in a positive, non-judgmental tone. The person receiving the information must allow the child to say what happened in the child's own words; avoid conducting an investigation by asking detailed questions; make every effort to write down the child's exact words; refrain from making statements to the child about the alleged abuse, abuser, or the consequences of reporting the alleged abuse; and immediately notify the school child abuse coordinator and report the information to the department of children's services and law enforcement.³

If a BCS teacher, official, personnel, or volunteer observes bruising, injury, markings, or other unusual behavior that give reasonable cause to suspect child abuse or neglect, then such individual shall immediately report such suspicions to the child abuse coordinator.⁴ Photographs of any bruising, injury, or markings shall not be taken.⁵ Upon receiving a report of suspicion of child abuse, child sexual abuse, or neglect, the child abuse coordinator and the reporting school personnel must report such suspicion to the department of children's services and law enforcement.

If a third party informs a teacher, official, personnel, or volunteer of a reasonable suspicion that a child at the school may be the victim of child abuse or child sexual abuse, then the school representative shall do the following: encourage the third party to report the suspicion to the department of children's services and law enforcement; notify the child abuse coordinator; and

¹ TRR/MS 0520-1-3-.08(2)(e)

² T.C.A. 49-6-1601(b)

³ T.C.A. 49-6-1601(d)(1)

⁴ T.C.A. 49-6-1601(d)(2)

⁵ T.C.A. 49-6-1601(d)(2)

report all information received from the third party to the department of children's services and law enforcement.⁶

District personnel must maintain confidentiality of all information regarding any child abuse, child sexual abuse, or neglect report made pursuant to this Policy, and all information regarding suspected abuse or neglect must be maintained by the school abuse coordinator in a confidential file separate from the child's educational file.⁷ District personnel shall not provide any information relevant to the suspected abuse or neglect to the child's parent or guardian, and they must refer any questions from the child's parent or guardian to the investigating law enforcement agency and the department of children's services.⁸

⁶ T.C.A. 49-6-1601(d)(3)

⁷ T.C.A. 49-6-1601(d)(4)

⁸ T.C.A. 49-6-1601(d)(5)

2020 Local Education Agency Compliance Report

Local education agencies (LEAs) are required to comply with all federal and state education laws and State Board of Education (SBE) rules. This annual compliance report is one mechanism the department uses to ensure education laws and rules are faithfully executed. The commissioner of education is charged with taking corrective action when an LEA is noncompliant with those laws and rules or is not following a department-approved compliance plan.

LEAs must complete this report and, if applicable, the corrective action form, and submit it to the department by **November 30, 2020**. During completion, each LEA should carefully check the status of its compliance with all federal and state education laws and SBE rules. The department verifies and monitors LEA compliance via multiple data sources (e.g., Education Information System, internal program managers), and will consider those sources when making final decisions regarding an LEA's compliance status. Beginning school year 2020-21, the department is formally reinstating LEA approval classifications as outlined in SBE Rule [0520-01-02-.01](#). Annual compliance report data may inform an LEA's approval classification.

- I certify that the LEA is in compliance with all federal and state education laws and SBE rules.
- I certify that, with the exception of areas indicated in the attached corrective action plan, the LEA is in compliance with all federal and state education laws and SBE rules.

LEA Name: Bartlett City Schools

Director of Schools/Superintendent Name: David A. Stephens

Director of Schools/Superintendent Signature:

School Board Chair Name: David Cook

School Board Chair Signature:

Date of School Board Approval:

UPLOAD COMPLETED REPORT TO ePlan BY **NOVEMBER 30, 2020**
(including the corresponding corrective action plan if applicable)
Upload instructions are accessible [here](#).

Appendix A

Noncompliance Corrective Action Plan

Instructions: Below is a sample corrective action plan. Using the provided template, report all areas of noncompliance and include corrective action details. Click the attachment (paper clip) icon in the navigation pane of this PDF to access the Word version of the template, which is editable.

Area of Noncompliance	Scope and Reason(s) for Noncompliance	Corrective Action Step(s)	Person(s) Responsible	Anticipated Completion Date(s)
T.C.A. § 49-5-413(a) – Background Checks	Due to a misunderstanding of T.C.A. § 49-5-413(a) compliance requirements, 104 employees hired prior to 2000 have not been fingerprinted.	<ul style="list-style-type: none"> ▪ Notify the 104 impacted employees and their supervisors of the outstanding requirement and next steps in writing. ▪ Coordinate fingerprinting scheduling, results processing, and related communications. ▪ Notify the TDOE director of LEA approval of compliance plan completion. 	<p>Human Resources Director</p> <p>Human Resources Director</p> <p>Human Resources Director (with director of schools copied)</p>	<p>October 12, 2020</p> <p>October 13 – December 4, 2020</p> <p>December 7, 2020</p>
T.C.A. § 49-1-104 - Average Class Size	While no individual K–12 classes within the district exceed the maximum number of students, class size averages at the three elementary schools are not in compliance.	The commissioner approved our corresponding waiver request on August 6, 2020.	NA	NA

Appendix B

For your convenience, the following is a list of helpful links to various state education laws and SBE rules available online.

Public chapters regarding education passed during the 2020 legislative session:

https://www.tn.gov/content/dam/tn/education/legal/2020_legislative_report_version1.pdf

Current and pending SBE rules:

<https://www.tn.gov/sbe/rules--policies-and-guidance.html>

SBE frequently asked questions:

<https://www.tn.gov/sbe/about-us/frequently-asked-questions.html>

Tennessee Code Annotated:

<http://www.lexisnexis.com/hottopics/tncode/>

If you have questions regarding applicable laws or SBE rules, please contact the department's deputy general counsel, Lee Danley, at (615) 253-1550 or Lee.Danley@tn.gov.